

NHamp
352.07
H24
1978



University of
New Hampshire
Library

ANNUAL REPORTS
of the Town of
HANOVER, NEW HAMPSHIRE
For The Year Ending December 31, 1978

COVER PHOTO
Ladder Tower
Main Street, Hanover.

By:
Adrian Bouchard

NHamp
352.07
H24
1978

TABLE OF CONTENTS

Town Officers	3
Warrant	7
Finance Committee Report	14
Report of Selectmen	16
Town Activities	18
Auditors' Reports and Financial Statements	37
(See separate index on Page 37)	
Supplementary Financial Information	
Budget Discussions and Comparisons - 1978-1979	62
Budget Summary and Analysis Report - 1978-1979	69
Capital Outlay and Capital Reserve Expenditures - 1979	91
Federal Revenue Sharing Allocation	93
1978 Tax Rates and Assessments	94
Tax Collector's Reports	96
Town Clerk's Report	98
Treasurer's Report	98
Parking Fund	99
Hanover Housing Authority Reports	100
Hanover District Court	101
Upper Valley Regional Emergency Medical Care Service	102
Regional Association Reports	
Headrest	104
Uppper Valley-Lake Sunapee Council	105
Upper Valley Regional Dispatch Center	106
Town Meetings - 1978	108
Annual Report of the Hanover School District	118
(see separate index on page 119)	
Annual Report of the Dresden School District	D1
(see separate index on page D2)	

TOWN OF HANOVER

TOWN OFFICERS

BOARD OF SELECTMEN

James Campion, III, Chairman
Martha S. Solow
Stephen V. F. Waite⁺
Roy W. Banwell, Jr.⁺
Benjamin Thompson, Jr.

SUPERVISORS OF
THE CHECKLIST

Sharon Tucker
Dorothy C. King
Eleanor B. Rand

MODERATOR

Harry H. Bird, Jr.⁺

LIBRARY TRUSTEES

Ann S. Cioffi⁺
Alice B. Hayes⁺
Edgar T. Mead

TOWN CLERK

Patricia H. Radway

TRUSTEE OF TRUST FUNDS

Roger C. Ball
Frederick T. Bedford, III⁺
John T. Schiffman

TAX COLLECTOR

Peter J. Gartland
John O. Stinson**

ADVISORY ASSESSORS

Roger C. Ball⁺
C. Bennett Brown⁺
Robert D. McLaughry

TREASURER

Bruce D. McAllister⁺

PARK COMMISSIONER

Carolyn C. Tenney

AUDITORS

Joseph E. Cardozo⁺
Susan M. Walters⁺

SURVEYORS OF WOOD

AND LUMBER⁺
Joseph C. Fogg⁺
Walker T. Weed⁺

HEALTH OFFICERS

Donald N. MacKay, M.D.
Edward S. Brown

FENCE VIEWERS

Walter S. Coutermarsh⁺
Edward Lathem⁺
Howard Reed⁺

* Also members Board of Health⁺ Term expires 1978

** Resigned 7/1/78

TOWN MANAGER
Peter J. Gartland
John O. Stinson*

ADMINISTRATION
Jane I. Gosselin

ASSESSING OFFICIAL
David C. Nutt

BUILDINGS & GROUNDS
Denzil E. Swift

CODE ADMINISTRATOR
Charlotte B. Ingram

COMMUNITY COUNSELOR
James L. Kreinbring

FIRE AND INSPECTION SERVICES
Stuart C. Corpieri, Chief

LIBRARIAN
Patricia W. Eckels

PARKS AND RECREATION DIRECTOR
Henry R. Tenney

POLICE
Roland M. Lee, Chief

PUBLIC WORKS DIRECTOR
Richard Hauger

SEWERS AND WASTE WATER TREATMENT
Donald W. Chamberlain, Supt.

TREE WARDEN
Robert Thebodo

VISITING NURSE SERVICE DIRECTOR
Joanne Horsey

*Resigned 7/1/78

APPOINTED BOARDS AND COMMISSIONS

BUILDING CODE ADVISORY	TERM EXPIRES
Levi M. Johnston, Chairman	1981
Charles Bean	1979
Richard Burnham ⁺	1979
Fred Fellows	1980
Karl Eismeier	1980
CONSERVATION COMMISSION	
Ann H. Crow, Chairman	1981
Warren F. Daniell ⁺	1979
Robert G. Hagen, Jr. ⁺	1979
Bruce M. Koloseike	1979
Thomas A. Linell	1980
David C. Harrison	1980
Allen L. King	1981
FINANCE COMMITTEE	
Charles E. Widmayer, Chairman	1980
William Breed ⁺	1979
David M. Cioffi	1980
Douglas A. Rupert	1981
Cary P. Clark	1981
Mary Ann Harris	School Rep.
Roy W. Banwell, Jr.	Selectman Rep.
HEALTH COUNCIL	
Frank Foster, Chairman ⁺	1979
Lee Arend ⁺	1979
Frances Murray ⁺	1979
Jean Robinson ⁺	1979
Tirzah Sweet	1980
Robert Chapman	1980
Charlotte Faulkner	1980
Bonnell W. Glass	1981
Larry Cornell	School Rep.
Stephen V. F. Waite	Selectman Rep.

⁺Term expires 1979

PARKING AND TRANSPORTATION BOARD		TERM EXPIRES
Hart C. Crow, Chairman		1981
Robert F. Kirk ⁺		1979
Frank M. Logan ⁺		1979
Emil Rueb		1980
Jack H. Nelson		1981
PARKS AND RECREATION BOARD		
Thomas E. Byrne, Chairman		1980
Myron L. Cummings ⁺		1979
Maris O. Noble ⁺		1979
Marilyn W. Black		1980
Jack DeGange		1981
James Grant		1981
Stephen V. F. Waite	Selectman Rep.	
PLANNING BOARD		
Walter L. Eaton, Jr., Chairman ⁺		1979
Brian F. Walsh		1980
Richard McGaw		1982
Donald deJ Cutter		1982
Frances Wales		1983
Peter Runstadler, Jr.		1983
Martha S. Solow	Selectman Rep.	
ZONING BOARD OF ADJUSTMENT		
David H. McIntire, Chairman		1981
David Holbrook ⁺		1979
Barbara Morin		1980
Dominick J. Zappala		1982
Richard F. Winters		1983
Betty I. Fanelli	Alternate	
Marcia H. Baldwin	Alternate	

⁺Term expires 1979

WARRANT FOR ANNUAL TOWN MEETING

GRAFTON, ss

TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs.

TAKE NOTICE AND BE WARNED that the Annual Town Meeting of the Town of Hanover, New Hampshire will be held in Webster Hall, Wentworth Street, Hanover, New Hampshire on Tuesday, March 13, 1979 at 8 a.m. to act upon the following subjects:

(THE MEETING WILL BE FORMALLY CONVENED AT 8 A.M. AT WHICH TIME THE POLLS IN WEBSTER HALL WILL OPEN FOR VOTING BY BALLOT FOR THE ELECTION OF TOWN OFFICERS AND VOTING BY BALLOT ON REFERENDUM QUESTIONS.)

(ALL OTHER ARTICLES WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7 P.M. THE POLLS WILL CLOSE AT 8 P.M. OR ONE QUARTER HOUR AFTER COMPLETION OF VOTING ON THE LAST ARTICLE IN THE WARRANT, WHICHEVER IS LATER UNLESS THE TOWN VOTES TO KEEP THE POLLS OPEN TO A LATER HOUR.)

ONE: (To vote by non-partisan ballot) for the following Town Officers:

Two Selectmen to serve for a term of three years.

One Treasurer to serve for a term of one year.

One Library Trustee to serve for a term of three years.

One Trustee of Town Trust Funds to serve for a term of three years.

And such other Town Officers as may be required by law.

TWO: (By petition) (To vote by ballot) to see if the Town will vote to amend the existing Town Zoning Ordinance so as to allow the transfer of a non-conforming use, namely; the use of buildings for year-round residential use in the Forestry and Recreation District from one lot to another if the original structure housing the non-conforming use is destroyed, as proposed by petition of town voters and as set forth in the official copy filed and available to the public in the Office of the Town Clerk and as on display on the day of the Meeting at the place of the Meeting. The following question is listed on the printed ballot.

"Are you in favor of the adoption of Amendment Number Two as proposed by petition of the voters for this Town?" (The substance of this Amendment will allow the non-conforming use of a structure in the Forestry and Recreation District, namely: a year-round residential dwelling transferred from one lot to another lot when the original structure housing the non-conforming use has been destroyed by fire. It is a condition of this Amendment that the original structure cannot be rebuilt on the original lot.

A special exception will have to be obtained from the Zoning Board of Adjustment after public hearing in order to transfer the non-conforming use from one lot to another lot under these circumstances. The replacement dwelling unit may be a mobile home.)

The Planning Board is required by law to indicate approval or disapproval of this proposed zoning amendment, on the printed ballot. New Hampshire RSA 31:63B. The Hanover Planning Board disapproves this amendment.

(Article Two will be voted on by printed ballot during the time the polls are open on the day of the Meeting beginning at 8 A.M.)

THREE: To receive reports from the Selectmen, Town Clerk, Treasurer, Auditor, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

FOUR: To choose the following Town Officers to be elected by a majority vote:

Two auditors each for a term of one year.

One member of the Advisory Assessors Board for a term of three years.

Three fence viewers each for a term of one year.

Two surveyors of wood and timber for a term of one year.

And such other officers as the Town may judge necessary for managing its affairs.

FIVE: To raise and appropriate such sums of money as the Town judges necessary to pay the expenses of the Town during the 1979 fiscal year for the purposes set forth in the Town Budget and further to accept and expend gifts of money and/or personal property for the purposes intended by any donor and in addition, to apply, receive and expend any Federal or State Assistance for the uses set forth in the Town Budget, not anticipated as of the Annual Town Meeting, and to account to the voters of the Town for all such additional receipts and expenses.

SIX: To see if the Town will vote to appropriate and authorize withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 as amended for use as setoffs against budget appropriations in the amounts indicated; namely General Fund - \$49,496; Fire Fund - \$33,375; Sidewalk - \$978 and further, to authorize the Selectmen to make pro rata reductions in the amounts if estimated entitlements are reduced or take any other action hereon.

SEVEN: To see if the Town will vote to raise and appropriate the sum of \$12,000 for the purpose of developing and conducting an Elm Tree Maintenance Program within an area designated by a radius of 1/4 mile from the intersection of North and South Main Streets and East and West Wheelock Streets and further to authorize the Selectmen to apply, negotiate, and do all things necessary to obtain such Federal, State or other assistance as may be available for this project and to receive and expend such assistance for the purpose of this project.

EIGHT: (By Petition) To see if the Town will vote to appropriate the necessary funds to reduce the grade of Trescott Road at the intersection of Etna Road.

NINE: (By Petition) To see if the Town will vote to raise and appropriate the sum of \$8,000 to contribute to the expense of maintaining the Oak Hill Ski Area for public skiing during the winter of 1980 and further to authorize the Selectmen to join with the Ford Sayre Memorial Ski Council and other interested parties in seeking funds, including federal assistance for public recreational facilities, to upgrade and improve the facility.

TEN: (By Petition) To see if the Town will vote to raise and appropriate the sum of \$8,000 for the purpose of providing ice time for public recreational skating under the direction of the Parks and Recreation Board.

ELEVEN: (By Petition) To see if the Town will vote to raise and appropriate the sum of \$845 to increase the Town appropriation from \$2,500, which is already included in the budget, to \$3,345 to help support Headrest, Inc. in return for services to be rendered in 1979.

TWELVE: (By petition) To see if the Town will vote to raise and appropriate the sum of \$1,415 to be paid to the Dartmouth-Lake Sunapee Regional Association for promotional activities.

THIRTEEN: To see if the Town will vote to discontinue the Public Highway leading from the Etna/Hanover Center Road across Mink Brook to the property of Herbert and Sandra Maurer on the condition that such discontinuance shall not become effective unless and until the Selectmen lay out or accept a new highway in substitution of such discontinued highway across Mink Brook next to the common boundary of Maurer and Pelton.

FOURTEEN: To see if the Town will vote to provide Workers' Compensation Coverage for eligible employees by participating in the New Hampshire Municipal Association of Self-Funded Workers' Compensation Program and to authorize the Selectmen to take such action in furtherance of this vote as may be necessary.

FIFTEEN: To see if the Town will vote to establish a Capital Reserve Fund for financing payments for damage to town owned property, including motor vehicles and buildings, and, further, for paying claims for unemployment compensation billed to the Town by the N.H. Department of Employment Security.

SIXTEEN: To see if the Town will vote to transfer funds in the so-called Town Properties Fund to the Capital Reserve Fund as established under Article Fifteen.

SEVENTEEN: (By Petition) To see if the Town will vote to establish definitions and criteria for designating Town roads as "scenic" roads and to establish conditions for their repair, maintenance or reconstruction until such time as the state statutes RSA 253:17, 18 are amended to include such provisions.

EIGHTEEN: (By Petition) To see if the Town will vote to designate all of Goose Pond Road as scenic under the provisions of RSA 253:17, 18, for the purposes of protecting and enhancing the scenic beauty of Hanover, and further, that the Selectmen shall, regarding such roads designated as scenic, file the appropriate request for suspension of specifications when making application to the Commissioner of Public Works and Highways for Town Road Aid Funds under RSA 241:7, 1.

NINETEEN: To see if the Town will vote to discontinue the following highways as open highways and make such highways subject to gates and bars as provided in RSA 28:1 and 2:

Goldthwaite-King
Numbers

Description of Highway

2a	That portion of the Wolfeboro Road from the right-of-way line of Reservoir Road across the bridge east of Camp Brook easterly to the intersection of Wolfeboro and Grasse Roads near the northwesterly end of the lower reservoir.
2c	That portion of the Wolfeboro Road from Mason's Four Corners, so-called, at the junction of Highway No. 16 and the Wolfeboro Road easterly to the right-of-way line of the Dogford Road.
23S	The southerly section of the Wardrobe Road from the end of the northerly section already subject to gates and bars southward to the right-of-way line of Goodfellow Road.

- 24a Paine Road from its junction with Highway No. 16 South of the upper reservoir to a point on it 600 feet from the right-of-way line of the Dogford Road.
- 34 All of the road surveyed November 20, 1794 from the junction of Grasse and Wolfeboro Roads northerly to Lyme Road near the W. Fullington place.
- 36 That section of the road from a point approximately 975' east of the junction of Three Mile Road and Thompson Road near the A. Iby place northerly around Plummer Hill to a point approximately 200' east of the three mile line, at the end of the survey.
- 49 That section beginning at the west end of the portion placed under gates and bars March 9, 1948 at the site of the Goss School house thence westerly to the junction with Highway No. 47 at the old stone dam on Moose Mountain.
- 51 Bridle Road from the right-of-way line of Dogford Road to the right-of-way line of Paine Road.
- 64 Coleman Road from a point 165' east of the center line on Pinneo Road easterly to the right-of-way line on Dogford Road.
- 84 Visiting Road from the right-of-way line on Goodfellow Road to the right-of-way line on Two Mile Road.
- 108 From the right-of-way line on the Goose Pond Road north of its junction with the Wolfeboro Road southerly to the Canaan line.
- 109 A spur road from the right-of-way line on Moose Mountain Road near the crossing of Lovejoy Brook and opposite the entrance of Highway No. 47 easterly and northerly about 1000 feet dead-ending where it overlooks the Andrew Stewart Pond.

(Landowners abutting these roads have been notified of these proposed actions and have agreed to the proposals.)

TWENTY: To see if the Town will vote to discontinue that portion of the Wolfeboro Road from a point 2,650± feet from the intersection of the Wolfeboro Road and Two Mile Road to a point 1,200± feet from the intersection of Wolfeboro Road and Three Mile Road, subject to gates and bars.

TWENTY-ONE: To see if the Town will vote to discontinue the following highways as provided in RSA Chapter 238:

Goldthwaite-King
Numbers

Description of Highway

- | | |
|----|---|
| 12 | Northeast. That portion from the right-of-way line on the east side of the Three Mile Road at the Norman Arnold place to the site of the cellar hole on land owned by Thomas Nevins in 1784, being an alteration written into the survey dated August 19, 1784. |
| 27 | All of the road surveyed March 3, 1794 from the right-of-way line on the east side of the Three Mile Road near the DOC trail to Fred Harris' cabin southeasterly for 1,500 feet more or less, to the site of Abel Bridgman's place (1794 ownership). |
| 30 | All of the road surveyed February 24, 1794 beginning at the easterly end of Highway 28, presently maintained and known as Morgan Road, thence easterly for one-half mile, more or less along the boundary of the original fifteenth 100-acre lot east of the three mile line. |
| 35 | The section from the right-of-way line of the old Half-Mile Road (Highway No. 1A) easterly to the right-of-way line of the Dogford Road at the David Nutt property, being the westerly end of the survey dated October 6, 1796. |
| 38 | From the Robert Adams' place off Trescott Road to the Greensboro Road near Great Hollow Road. |

(Highways 27, 30, 35 and 38 are neither marked nor readily found on the ground. Highway No. 12, 500 feet, more or less, lies entirely within the original 100-acre lot of Thomas Nevins, and no record has been found to establish Town ownership of the land, i.e. there was no exchange of land made for the survey of August 19, 1784.)

TWENTY-TWO: To see if the Town will vote to authorize the Selectmen to accept a gift of a certain parcel of land located off Spencer Road and abutting the Pine Knoll Cemetery, donated by Walter C. and Caroline Lobitz, to be used for municipal purposes under the direction of the Selectmen. (The value of this gift is based on the original 1977 assessment of \$23,400)

TWENTY-THREE: (By petition) To see if the Town Meeting will request the Selectmen to amend their By-law regulating dogs so as to increase the area of enforcement to include the Greensboro Road and Etna Village Area.

TWENTY-FOUR: (By Petition) To see if the Town will approve the creation by the Board of Selectmen of a Housing Advisory Board consisting of five members for three year staggered terms, to be appointed by the Board of Selectmen, to advise the Selectmen and other Boards of the Town on all matters relating to Housing.

TWENTY-FIVE: (By Petition) To see if the Town will vote to require that all access roads servicing a residential development of 100 or more dwelling units include a paved fire lane 15 feet wide.

TWENTY-SIX: (By Petition) To see if the Town will vote as follows: Where an approved planned residential development includes one-hundred or more units and where the buildings in the planned residential development have less than two-hundred feet separating any two buildings then such planned residential development shall

- a. satisfy the most strict requirements for residential construction under the Hanover Building Code and under the Hanover Life Safety Code, and;
- b. have two approved fire exits from each unit, and;
- c. have automatic sprinklers above the first floor.

TWENTY-SEVEN: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this 26th day of February, 1979.

James W. Campion, III, Chairman
Martha S. Solow
Stephen V. F. Waite
Roy W. Banwell, Jr.
Benjamin Thompson, Jr.

A true copy, Attest:
James W. Campion, III, Chairman
Martha S. Solow
Stephen V. F. Waite
Roy W. Banwell, Jr.
Benjamin Thompson, Jr.

HANOVER FINANCE COMMITTEE REPORT

A year ago, the Hanover Finance Committee stated the belief that its work was too confined to the preparation and review of Town and School budgets, and it hoped to remedy this by taking up some of the more general questions of Town finances prior to the budget period, which runs from December until the time of the Town and School district meetings in March. As a start, the Committee this year made a study of the Town's long-standing policy of meeting large equipment expenses by building up reserves designed to finance the equipment needs projected for the next ten years. Using figures prepared by Douglas Rupert, the Committee came to the conclusion that the Town had enough funds in reserve to enable it prudently to reduce the amount budgeted annually for this purpose, especially if the projection period were reduced from ten years to five. The five-year period seemed desirable for both cost and technological reasons. The Committee's recommendation was accepted by the Selectmen, resulting in a reduction of \$37,500 in the amount of equipment reserves budgeted for 1979. The Committee plans to continue such general review of Town finances by studying investment earnings and also long-range debt management.

Early in the process of compiling the Town budget for 1979, the Finance Committee heartily concurred in a set of budget objectives prepared by Town Manager, Peter Gartland. The key objectives were strict financial standards, keeping the property tax at a level equal to or less than 45% of total expected revenue, providing any new services without added personnel, establishing an energy conservation plan, and making "a distinction between those activities required by law or deemed essential for the public good and those activities that are desirable but not absolutely necessary". As was true the year before, the Finance Committee did not wait for a completed budget to be presented to it, but had one or more of its members at each of the sessions at which the Selectmen reviewed departmental budgets with department heads. This gave the Committee an in-depth understanding of the total budget that otherwise would not have been possible, and it also gave evidence of the Selectmen's determination to scrutinize every line item and to present to the taxpayers a really tight budget. At this writing, the Town's gross budget is projected to be \$3,263,476, an increase of only \$56,000 or 1.7% more than for 1978. The increase in the tax levy is likely to be somewhat larger, perhaps \$68,000. The Finance Committee has viewed these results as commendable, particularly in the light of inflationary pressures.

On the School side, as the budget season approached the Finance Committee made known its concern that declining enrollment was having so little effect on escalating School costs. Coupled with this were the latest available figures from the State showing that Hanover's per-pupil costs were 60% higher

than the state average. While recognizing that the quality of the Dresden and Hanover Schools justified some differential in costs, the Finance Committee felt that the 60% was excessive. This led to an unusual action. The Hanover Finance Committee, as the larger part of the Dresden Finance Committee, submitted to Superintendent Hugh Watson guidelines suggesting that 1979-80 budgeting should take into account per-pupil costs, and that on this basis the increase should be held to 5%. Dr. Watson and the School Boards were entirely cooperative and made a genuine effort to meet these guidelines. Their efforts, without doubt, served to keep the increase in School costs from being greater than it turned out to be. An inescapable and costly factor in Dresden's 1979-80 budget is the start of the debt service on the renovation of the High School. This amounts to \$170,000 for the year, of which Hanover's 70% share is \$119,000. At this writing, following protracted negotiations with the teaching staffs, the Dresden budget stands at \$3,002,435 and the Hanover District budget at \$1,385,022, not counting any additions to be made through special articles in the warrant. For Hanover taxpayers the increase in the School tax levies is estimated to be well in excess of \$200,000.

The Hanover Finance Committee considers the seemingly unstoppable escalation in School costs a serious problem, especially since it is at such variance with what has been accomplished on the Town side in the past two years; and the Committee plans to give more study to the problem in the coming year.

Respectfully submitted,

Charles E. Widmayer, Chairman
Roy W. Banwell, Jr.
William Breed
David M. Cioffi
Cary P. Clark
Mary Ann Harris
Douglas A. Rupert

REPORT OF THE SELECTMEN

The year 1978 was a year of transition. Early in the year, the Town Manager, Jack Stinson, announced his intention to resign. This announcement prompted a review by the Selectmen of the position and the general administrative process. After careful consideration and consultation with staff and members of the public, the Board unanimously agreed to redefine the position and to eliminate the office of Assistant to the Manager. After a three month period, during which Peter Gartland served as Acting Town Manager, the Board appointed him Manager on the basis of his excellent performance.

During this year, we converted from a manual to an automated accounting system. This effort was started by Stinson and carried through by Gartland, both of whom contributed to an extremely smooth transition. We have just begun to realize the benefits of the new accounting system, which were particularly evident this year at budget time. Year-end figures were available much faster; as department heads have become more familiar with the new system, they are saving time and able to develop more accurate budgets for particular activities.

The major Public Works project for 1978 was the completion of the Mink Brook sewer line. By January 1, about 100 residences had been connected. Sewer work for 1979 includes construction of a major interceptor line along Park Street from the Hospital to Summer Street and then to Brook Road. Reconstruction of Park Street is scheduled for 1980-1981 and we are working with State and Federal officials to meet this timetable and retain the present character of the street. Sections of Park Street will be closed from time to time during the next two years; we apologize in advance for this inconvenience. The Selectmen recognize the present deplorable condition of this street. (On January 23, 1979, the Highway Department removed the snow on Park Street and in the process picked up one tailpipe, two mufflers, one hub cap, and a gas tank. We are still looking for the car with the missing gas tank).

Cooperation between the Town and the major institutions continues to be excellent. We have been able to arrange with the Hospital to open a new sand pit on their land on Lyme Road; we expect the life of this pit to be at least ten years. Use of this pit will mean a saving to the Town of about \$250,000 during that period. We are deeply grateful to the Hospital for this generous arrangement.

The Visiting Nurse Service has been reorganized and moved to the Fire Station, where space to meet its needs has been made available. More important, the Service is now fully accredited and can serve the Town in a responsible way.

The Recreation Department weathered a cutback in personnel while maintaining its most important programs. New equipment in the Fire Department, particularly the long-awaited ladder tower, has arrived. Other departments have continued to provide high levels of service.

At 1978 Town Meeting, a special Ad-hoc Class VI Highway Committee was set up to determine the status of the highways that were proposed to be placed under gates and bars for limited use. This Committee, chaired by Fred Swift, has done an excellent job; their recommendations will be considered at the 1979 Town Meeting.

The Ad-hoc Housing Committee presented its report. Many of its recommendations were referred to the Planning Board for action. The Ad-hoc Committee on Solid Waste presented its final report. Their recommendation to improve the recycling site has been budgeted for. We also plan to participate in a Regional Solid Waste study with Lebanon and Hartford in the near future,

The Parking and Transportation Board presented a report recommending further development of a peripheral parking system. The Selectmen are working to determine the practicality of carrying out these recommendations, and action is anticipated later this year.

The Conservation Commission, in cooperation with private groups and individual citizens, has arranged for the acquisition of a major tract of land on the summit of Balch Hill, an important step in completing the green belt around the urban area. The Parks and Recreation Board has begun a comprehensive look into the facilities the town should have to meet its future needs.

The Selectmen are committed to providing boards and committees with the professional assistance they need as they evaluate proposals which will affect the future of the town. Citizen committees provide valuable ideas and information to the Town. Their reports are regularly available in the Town Office and at the Howe Library.

The Selectmen sincerely thank the citizens who are members of the many Town boards, commissions, and committees for their uncounted hours of voluntary effort. Their work has done much to make the Town's government truly responsive to the citizens of the Town and their varied needs. We hope that these and others will continue to offer their services to the Town.

TOWN ACTIVITIES

BUILDINGS AND GROUNDS DEPARTMENT

With the exception of the Treatment Plant and Fire Station this Department is responsible for the care and maintenance of all Town-owned buildings, grounds, boat landings and cemeteries (ten). This is accomplished through contract services and Public Works personnel.

Projects completed include: installation of two new overhead doors and painting of all overhead doors in Garage #1, completion of the Paint Room and Parts Room in Garage #1, and installation of new controls in the Municipal Building heating system.

There were 23 funerals, 7 cremations, and 35 grave sites sold in the cemeteries.

This winter the Department will assist the Highway Department in snow removal and fabricate fencing for Smith and Hanover Center cemeteries.

Next summer an addition to Garage #1 will be built to house the recycling dumpster in the winter and snow plows and spreaders in the summer. Also, part of Garage #1 roof will be renovated. A new pick up, 4 hand mowers and a small generator will be purchased for the Department.

CODE ADMINISTRATION

Building construction handled by the Department involving 46% of department time, is summarized below, by comparing to 1977's activities:

	1977		1978	
	Number of Permits	Cost	Number of Permits	Cost
Total	280	3.5M	298	7.9M
Breakdown:				
Institutions	17	.5M	26	2.4M
Single family houses	26	1.5M	35	2.5M
Commercial	24	.5M	54	2.1M
Residential Alter.& Add.	213	1.0M	181	1.0M

Planning Board and Zoning Board work handled by the Department, involving 34% of department time is summarized as follows:

14 Site Plan Reviews	13 Preapplication hearings
5 Regular Subdivisions	15 Divisions of Land
9 Subdivisions by Waiver	37 Zoning Hearings

The end of the year is a time to reflect on the past 12 months achievements:

- (1) Removal of 11 hazardous life safety and fire conditions in the B-2 District,
- (2) M.H.M.H. Construction of 2nd exit from Pediatrics, Maternal and Child care, and physical medicine wing of the hospital, and
- (3) Dartmouth improving life safety conditions in 9 college buildings.

and failures:

- (1) We were unsuccessful in completing our construction inspection activities due to increases in ZBA, Planning Board, and administrative work.
- (2) We did not accomplish our plans to hold educational seminars on trade disciplines and the use of BOCA and NFPA codes,

to ponder what opportunities the new year will bring:

- (1) To adopt the 1978 edition of a uniform code,
- (2) To revise our fee schedule to more accurately reflect our time allocations,
- (3) To obtain a better work distribution hopefully leaving time for our building construction work

and to contemplate our current role in a changing Hanover:

- (1) Promoting the fact that furnishing prevention against life safety tragedies is less costly to taxpayers than furnishing clean-up services.

CONSERVATION COMMISSION

The Conservation Commission has continued its efforts and its concerns with the use and protection of Hanover's natural resources. Particular interest during the year has focused on the Appalachian Trail, Class VI Roads, "open spaces" for subdivisions, plant and animal surveys, and the use of Town-owned natural areas. Wetland surveys, trail design, conservation deeds, trees, and road development have also been discussed.

Allen King's report on the Class VI Roads was presented to the Town; many of the very old Class VI Roads were removed from that category and have become interconnecting strips of land. Plans for proposed road development have been examined for their effect in the natural areas and population.

The portion of the Appalachian Trail through Hanover has recently been examined by representatives of the U.S. Forest Service as per the Natural Scenic Trails Act of 1968. In its own response to the Scout project by Derek Eaton, the Commission issued a map of the newly blazed Wolfeboro Historic Trail. Tom Linell and Bob Hagen are working on a third proposed trail to link the rural and urban.

During the summer Ron Roulette, a student from Pomona College, surveyed the Marshall Brook Natural Area and the marsh near CREARE. His report includes data on trees, shrubs and wildlife. Surveys were made of the diseased elms in the Urban Area as well as the wetlands in the entire town.

A handbook has been prepared which includes a map and description of each of the Town-owned natural areas. Individual copies of the maps are available at the Town Office. These areas are now marked with large signs.

In its desire to maintain a balance between population growth and the natural beauty and resources of the Town, the Commission has met with individuals and groups and has made suggestions about the protection of land through conservation deeds, land acquisition, and "open spaces" in proposed subdivisions.

COMMUNITY COUNSELOR

Through the office of the Community Counselor, young people and others again were able to receive free help with personal problems, family crisis, drug and alcohol information, and school difficulties. During 1978, Jim Kreinbring, Community Counselor for the Town of Hanover and Dresden School District, provided counseling and support services in 66 separate cases, an increase of 35% over 1977. Casework services based on individual needs include counseling, the organization of services in school for the community, and referral of clients to appropriate agencies, both public and private. Some 56 of these cases involved adolescents and/or their families needing help with emotional or educational problems. The others were cases of adults or senior citizens of the community seeking aid with emotional difficulties or desiring help with housing, medical, health, or financial problems.

This year's work included a larger role in educational efforts. In the second semester of the 1977-78 school year, he co-taught Values and Decision Making - a course to equip high school students for pressing present and future decisions. More recently, the focus has been on Behavioral Science, a class that includes anthropology, psychology, the family and its social context, development of the child, the adolescent, and the adult in society, and on a nine-week Marriage and Family unit offered by the Dresden Plan.

In addition, the Counselor headed a regional committee spawned by the Upper Valley Youth Services Corporation to reorganize and reopen the group home for adolescents in Lebanon. The former Youth House - now known as Our House - was opened in September with an increased therapeutic emphasis.

This office is also responsible for the local welfare program. In 1978 nine families or individuals received local aid. Two applicants were refused and one request was withdrawn by the applicant. The total expenditure for local assistance was approximately \$5,000. Hanover's liabilities for state-administered programs for local elderly and disabled persons added an additional \$5,000.

Next year will bring a continuation of these services, though it is unrealistic to expect increases in services or caseloads in 1979.

EQUIPMENT

This Department is responsible for the care and maintenance of all Town-owned equipment and vehicles (except for the Sewer Department). It also does the purchasing of highway equipment, grounds equipment and vehicles. This work is accomplished by two full time mechanics with assistance from other Public Works personnel as needed.

This year a second computerized spreader, plow and wing assembly and backhoe were purchased. Two gasoline powered dump trucks were replaced with two diesel powered dump trucks.

Next year, three more trucks will be replaced. A one ton roller and sidewalk snow blower will be added. Three pick-ups will be replaced.

FIRE DEPARTMENT

In 1978 the Fire Department handled 997 incidents including the emergency medical. The breakdown is as follows:

Fire Incidents	66
Emergency Medical	558
False Alarms	18
Nonfire Emergency	307
Special Service	48

Training is still a major emphasis in the Department with members attending a two week Heavy Duty Rescue School, Field Maintenance of the Aerial Tower, Fire Science Degree Courses, as well as mini courses and regular department training. With the arrival of the new 85 foot Aerial Tower in August, much of the Department's training program has centered around the operations of this piece of apparatus to familiarize all members with its abilities.

The Fire Prevention Program again this year worked closely with the young members of the community. The Captain No Burn Program in both the schools and the fire station played a major role. With the cost of smoke detection in the homes down, the Department has continued to encourage home owners to provide themselves with this form of life saving protection.

GENERAL ADMINISTRATION

1978 was another challenging year for the Administration. Activity continued to increase and many changes were made affecting the accounting and revenue administration divisions.

The financial accounting system became fully automatic this year. The budget document was developed as the initial phase of the system. Then payroll, accounts payable and general ledger modules were integrated at appropriate intervals with the usual delays and frustrations associated with data processing equipment. At year end, however, the system is working well with only minor modifications to be made.

A change in Manager occurred at mid-year. The selection of the Administrative Assistant as the new Manager facilitated an easier transition than in the past and was a factor in the early approval of the 1979 budget.

Areas showing an increase in activity are:

	<u>1977</u>	<u>1978</u>	<u>Increase</u>
Motor Vehicle Permits	5109	5705	12%
Vital Statistic Copies	2009	2525	26%
Hunting & Fishing Licenses	79*	298	277%
Sewer Accounts	953	1027	13%

*New Service effective 9/1/77

A 30% turnover in personnel and two cases of extended sick leave created additional burdens for the remaining staff members. Time to adequately train replacements never seems to materialize and it is only with the organizational structure of the office and continual cross-training that we are able to provide a level of service that meets the community's needs.

The Town participated in the first bond issue of the New Hampshire Municipal Bond Bank established by the 1977 Legislature. Capital Projects funded this year were \$180,000 for the Aerial Tower and \$450,000 to continue the sewer program.

Goals for 1979 include integrating the sewer and tax billing into the new Town system, studying the economics of purchasing data processing equipment versus the present contractual arrangement and surveying Town records to determine the need for microfilming.

HEALTH COUNCIL

The Hanover Health Council meets on the fourth Monday of each month at noon in the Municipal Building. The Council, consisting of nine members, a School Representative, and a Selectman, works in an advisory role to the Selectmen concerning health related issues. Stephen Waite replaced Martha Solow as Selectman Representative. The Council acknowledged the fine service of Martha Solow - her skill, tact, and fidelity in working with the Council.

Several members of the Council were involved with the search process for the fulltime Visiting Nurse Service Director/Supervisor. The Council is encouraged by the appointment of Joanne Horsey, and will continue to work closely giving advice and support to the VNS program.

To keep better informed on health issues the Council invites guests dealing in various health fields. The Council hopes to suggest ways of integrating health services provided by local and regional organizations for a unified health program. Some members are developing a "Guide to Health Services", which will be distributed in 1979. This will be a reference list and description of health care resources in the area. The Council has been working on a questionnaire with Jim Kreinbring aimed at determining the health and social needs of the Senior Citizens. Steps to help meet those needs will be taken when identified.

The Health Council, with the approval of the Selectmen, plans to assist in implementing health education programs for the community. Co-sponsored with the Montshire Museum was the Laetrile program in March. To continue the planning of informational programs, a committee for health education was formed - CHIPS (Community Health Information Programs). The first program, a public symposium on Arthritis, was held in November. The next CHIPS program, "Hearing - the Silent Disorder", will be held on February 20 in the Howe Library. With the continued interest and support of the community, the Council plans to sponsor several health education programs.

The 1979 budget contains a change in fee structure that we feel will assist in reducing the overall cost per visit, make the service more economically attractive to the consumer and generate additional revenues. We have spent and will continue to spend a great deal of time and effort on improving the overall cash management of the Agency in order to provide the public with the most professional and comprehensive service at the most economical rates possible and yet maintain its needed tax support at existing levels or less.

HIGHWAY DEPARTMENT

This year the Highway Department continued with its on-going gravel, seal and overlay programs. Most of the gravel roads had small amounts of gravel placed on them where unstable conditions existed in the spring.

Sealing was accomplished on Hanover Center, King Hill and part of Ruddsboro Roads. 26,624 gallons of oil, 1,100 tons of stone, and 675 tons of shim were used on 97 miles of roadway.

Overlays were placed on Pine Drive, Heneage Lane, Rayton Road, a section of Kingsford Road, North Balch Street and Parkway. 2,357 tons were used in this program.

Ledyard Lane was reconstructed and approximately one mile of Ruddsboro Road was partially completed. 7,100 cubic yards of gravel were hauled and placed for these projects.

New drainage was installed on Ruddsboro Road, Ledyard Lane, Currier Place, Thompson Terrace and North Main Street. A drainage ditch between Rip Road and Meadow Lane was stabilized with heavy stone fill. Stone fill was also placed on King Hill and was further stabilized with asphalt. This year more attention was given to the maintenance and repair of many minor culverts and ditches.

The concrete sidewalk was rebuilt on Main Street in front of Lou's and Putnam's and the south side of East Wheelock Street from North College to Crosby Street. Approximately 400 ft. of asphalt sidewalk replaced the old concrete walk on Rope Ferry Road by the ambulance entrance.

Snow removal included the use of 2,500 cubic yards of sand and 700 tons of salt. Special thanks to Mary Hitchcock Memorial Hospital for allowing the Department to open a gravel and sand pit on their land off Lyme Road. This will give the Department a yearly savings of approximately seven to ten thousand dollars.

The Tree Program included 15 take downs, and 55 new trees planted. In the Urban Area, an inventory was taken of all public trees and a study using infrared aerial photos was made of the Elm trees.

HOWE LIBRARY

Howe Library's third year in the new building saw continued growth of its collections, its circulation and its clien-

tele. 2,931 volumes were added to the book collection and 1,446 volumes were discarded, bringing the total collection to 37,356 volumes. Circulation for the year increased to 136,086. 1,624 new borrowers were registered and 1,382 were removed from the rolls, bringing the total registration to 6,278 and indicating that the population of library users experienced a turnover rate of approximately 25%.

Special emphasis was given to the information needs of the community in 1978, with increased hours of coverage at the reference desk, significant improvement of the reference collection, heightened in-service training in reference services for all the library staff, and an exhibit of suggested paperback reference books for the home collection.

Several hundred additional cross references were added to the card catalog, in an effort to make subject searches of the catalog more productive for the library user. Increased funds were appropriated for the book budget so that the library could implement a plan to carefully evaluate the books in each non-fiction subject area, replacing out-dated information as necessary.

A new community resource developed by the library this year was our file of information about the offerings of area nursery schools and other child care facilities. As the public turns more frequently to the library for help with day-to-day informational needs, we expect to focus increasing effort on our ability to locate pertinent information--whether that information is found in our own collection, in library resources elsewhere in the community or the state, or by referrals to other area agencies.

Library programs of a cultural and educational nature were again well-received in 1978, with 6,114 adults and children in attendance during the year. 53 adult programs were offered, including lectures, films, musical events, poetry readings and art exhibits. All were produced by the volunteer efforts of local people willing to share their talents and interests with the community. The 202 children's programs included story hours, puppet shows, films and filmstrips and special seasonal activities. In addition, the Children's Librarian made 49 visits to classrooms and on 48 occasions worked with children who came to the library in organized groups.

Educational, cultural and civic organizations made use of the library's meeting rooms in increasing numbers. The Mayer and Murray Rooms were used by 84 different groups a total of 422 times during the year. The class in Braille Transcribing and the Hanover Women's Chorus again met regularly at the Library.

The efforts of the Library staff in all areas of work were supported and enriched by the 3,236 hours of volunteer help given to the Howe Library. Volunteers (currently 35 in number) assisted at the circulation desk, processed books, typed and filed catalog cards, delivered paperbacks to community locations, and helped plan and present programs.

According to a recent national survey of public libraries, the average library had 65 hours of paid staff time for each hour of volunteer time, whereas at Howe we have approximately 5 hours of paid staff for each volunteered hour. Through this intensive use of volunteers we are able to stretch minimal staff hours to provide maximum services, and we gratefully acknowledge our volunteers' dedicated contribution to the life of the library and the Town.

ETNA LIBRARY

Ila Douple has continued as librarian this year. The summer story hour was again successful with some new faces along with the old ones. This year we held both a fall and spring open house to introduce new people to the library. Our regular collection is supplemented by the Bookmobile, which leaves one hundred books three or four times a year.

This spring as part of his Eagle Scout project Andrew Crow donated a notebook full of pictures and information on old Etna. With this as inspiration we have retaped some interviews of people from both Etna and Hanover reminiscing about old times. The Etna Ladies Aide has donated a cassette tape recorder on which these tapes can be played. Both the tapes and the recorder are available for circulation. It is our hope to collect more items of local historical interest.

We have received donations of \$25.00 from both the Hanover Garden Club and the Conservation Council towards books related to their fields. Robbie Raven, as part of a scout project, donated his time to organize the back issues of National Geographic.

A number of children's records have been added and are circulating well.

Facility improvements include the installation of a toilet, running water and connection to the sewer line.

The following statistics have been prepared to depict the use of our building over the past year.

Month	Days open	Patrons	Materials Circulated
January	9	79	217
February	7	73	171
March	9	83	217
April	8	104	259
May	9	102	241
June**	9	142	282
July**	7	172	289
August**	10	208	375
September	8	112	185
October	9	84	168
November	8	76	174
December*	6	45	98

* To the 21st

** Story hour was held on Thursdays

PARKING AND TRANSPORTATION BOARD

The Parking and Transportation Board (PTB) was involved during 1978 primarily in the further development of a plan to alleviate the shortage of parking in the compact portion of Hanover and diminish the amount of commuter traffic through the Town. At the request of the PTB, the Board of Selectmen commissioned a study to design, determine the cost, and estimate the ridership of an expanded peripheral parking system to serve the needs of not only the business district, but also the major institutions in Hanover, and to re-examine the cost of a parking structure erected on the so-called Baxter Lot. Wilbur Smith and Associates of New Haven, Connecticut, was hired to carry out the study and submitted its report to the Selectmen on September 1, 1978. After examination of this report and amplification of its findings, the PTB recommended to the Board of Selectmen that they initiate negotiations with the major institutions in Hanover in an attempt to develop plans for an expanded peripheral parking system, which would meet Town and institutional needs. These negotiations began in December 1978, and are under way now.

In the meantime, the Town under the direction of the PTB is continuing to operate the shuttle bus between Thompson Arena and Main Street to provide remote parking for employees and make parking places in the business district available for the use of patrons. During the non-rush hours the shuttle bus has also been serving the Medical Center in an effort to diminish the automotive traffic between that part of Hanover and Main Street and test the acceptability of this form of transportation in this locale. At the same time, changes in parking meters now allow for long-term metered parking in the Marshall Lot on West South Street.

There has been a continual effort to demonstrate to those who earn their living in Hanover that it is in their interest to keep their own automobiles out of the business district, so that all close-in parking can be used by individuals coming to Town to do business or participate in cultural activities there. The PTB holds the point of view that no matter what eventual step is taken to provide a more permanent solution to the parking shortage, those who work in Hanover will have to accept some inconvenience so that their patrons, customers and clients will not be inconvenienced. With no further capital investment increased car-pooling and parking at a distance by those who work in the compact area immediately improves the situation for patrons and serves to help dispell the notion that "it is difficult to park in Hanover". All who are interested in the well being and advancement of the Hanover community should be appreciative of those who accept these parking sacrifices.

PARKS AND RECREATION DEPARTMENT

Nineteen seventy-eight was a year of adjustment for the Parks and Recreation Department. The position of Assistant Director was eliminated and a motion to restore program funds to the budget was defeated during the Town Meeting. As a result, the Department reverted to a "one-person" operation and selectively reduced the number and variety of programs available to the public.

Among memorable moments of 1978 was "Bob Sparks Day" at Red Rolfe Field which honored Bob who retired this year after 19 years as commissioner and coach of the youth baseball program.

The Department also helped in developing playground facilities in Etna and improving the skating rink there, by lending financial support to the enthusiastic efforts of Etna and Hanover Center citizens.

The appreciation of the Department must also be extended to the Dartmouth fraternities which not only donated money to the Department for the purchase of uniforms, but also provided many volunteer coaches and officials to assist in the competitive sports programs.

During the year, the Recreation Board presented its final version of a Five-year Plan to the Board of Selectmen and re-wrote the guidelines which govern the Board's operation. As of this writing, the Board is addressing three issues of major concern to the community:

- 1) the future of the Oak Hill ski area;
- 2) the future of public skating in Hanover;
- 3) the possibility of establishing a new Teen Program centered around a drop-in Teen Center away from school facilities.

A survey questionnaire concerned mainly with citizen opinion regarding the establishment of public recreational facilities has been designed and circulated so that significant input may be available prior to this year's Town Meeting.

In summary, during 1978 the Recreation Department responded to the Town's wishes by continuing to provide a broad range of programs for youths and adults, within allotted funds and made some important first steps toward addressing major issues related to the need for public recreational facilities in Hanover.

PLANNING BOARD

The duties of the Planning Board are basically two-fold.

- A. The administration of existing ordinances and regulations, i.e. site plan review and subdivision, and
- B. Long-range planning.

The Board currently meets weekly, reserving at least two meetings per month for long-range planning.

The long awaited revision of the subdivision regulations is now essentially complete with hearings to be scheduled in late February or March. The Board will consider them for adoption following the two required public hearings. Mr. Robert Ward, a planning consultant from the Upper Valley/Lake Sunapee Regional Council, has provided expertise in the complete re-drafting of our current subdivision regulations. His services have been provided through our membership in the regional council.

The Planning Board has received reports from two Ad-hoc committees on wind turbines and will be scheduling public hearings on possible zoning changes.

A sub-committee of the Board is currently interacting with a similar sub-committee of the Lebanon Planning Board to consider the feasibility of a road link between Routes 120 and 10.

POLICE DEPARTMENT

The Hanover Police Department Annual Report for the year 1978 shows that a total of 1069 criminal and motor vehicle arrests and summonses were issued by the department and prosecuted in the Hanover District Court. This total represents the largest Court docket ever handled by the Court. The increased use of our mobile radar unit resulted in 588 speeding convictions this past year as opposed to only 340 convictions in 1977. We would like to think that the strict enforcement of our speed laws, played a hand in lowering our accident rate from 307 in 1977, to 275 in 1978. Although we had two fatal accidents this past year, we have now gone twenty-nine years without a pedestrian fatality in the Town of Hanover. This is the best record in the entire State by far.

The overall crime statistics show an increase of 71% in property stolen, highlighted by a 200% increase in stolen cars and an upswing in daytime burglaries. Offsetting this loss, however, was a 64% recovery rate of stolen property which is three times the national average.

The Juvenile Diversion program instituted in late 1977 has been an unqualified success. More Hanover Citizens are becoming involved with the program, and fewer than one percent of the juvenile offenders who have been through diversion have become repeat offenders. In addition, Police participation in High School and Richmond School programs have been accelerated, averaging four contacts each month between September and November of this past year. School programs have included presentations to social studies classes, special shoplifting and vandalism programs and an ongoing participation in the Driver Education program.

There were 33,225 parking tickets issued in the Town of Hanover during 1978. This represents a drop of 2,800 tickets over last year's total number. Revenue from the parking meters was up over \$500 from last year, to a total of \$65,086 dollars.

The Upper Valley Regional Dispatch Center handled over 108,000 recorded calls and radio transmissions in 1978. This represents an increase of over 3,000 calls over the previous year. During 1978, the Dispatch Center handled over 50,000 log entries for the Police Dept. alone, including telephone calls, parking tickets and complaint and service reports. In addition, Peddler's permits are issued at the Center for vendors who sell and display their wares on town streets.

ANALYSIS OF MOTOR VEHICLE OFFENSES

Yellow line violation	32
Traffic light violations	47
Operating uninspected vehicle	86
Operating unregistered vehicle	51
Operating without a license	29
Speeding	588
One-way street violation	19
Other miscellaneous offenses	<u>48</u>
	900

ANALYSIS OF CRIMINAL ARRESTS & CONVICTIONS

Assault (Aggravated)	6
Burglary	11
Larceny	22
Auto theft	1
Simple assaults	2
Forgery	18
Vandalism	3
Narcotic drug laws	30
D.W.I.	26
Liquor laws	11
Drunkenness	2
Disorderly conduct	12
Other offenses	<u>22</u>
	169

ANALYSIS OF COMPLAINTS & SERVICES

Complaints answered	2912
Services rendered	<u>3682</u>
	6594

ANALYSIS OF ACTIVITIES

Assistance to ill persons	21
Activated alarms answered	321
Business doors found open	436
Cruiser mileage	125,200
Dog complaints	300
Ambulance escort	19
Money escorts	296
Road escorts	13
Emergency transportation	18
Fingerprints	88
Fire alarms answered	229
Funeral details	19
Injured & stray animals	121
Messages delivered or relayed	172
Missing persons reported	30
Missing persons located	17

Prisoners detained for local agency	50
Prisoners detained for other agency	18
Blood & drug relays	72
Road and sidewalk defects reported	21
Runaways reported	11
Runaways located	9
Street lights reported out	109
Suicide	1
Towed vehicles	170
Try & locate requests	107
Unattended deaths	3
Vacant residences checked	361
Vehicles ID numbers checked	60
Assists to other departments	316

SEWER DEPARTMENT

1978 maintenance and construction included the installation of service connections for existing and new buildings, including the Etna Library, and the rebuilding of approximately fifty manholes. Also, several frozen lines were thawed, and repairs were made on lines which had been damaged by the construction of other utilities. A major leak in a 10" force main at Pumping Station #5 was repaired. Sewer lines having problems with grease buildups were cleaned.

Construction of the Mink Brook - Etna sewer line was completed, with the exception of some minor clean up work to be done in the spring. Approximately ninety buildings were connected to the new system this year. The Sewer Department has taken on the operation of these lines along with the Great Hollow Road sewer lines, which include eight siphons and one dosing chamber. Also, a sewer line was constructed to serve Pine-wood Village in Lebanon.

Hoyle-Tanner and Associates, an engineering firm in Manchester, N.H., completed plans for the Park Street sewer interceptor. Construction of the interceptor is planned for the early spring of 1979. Hoyle-Tanner is also developing plans for the expansion of the treatment plant. However, construction of the new plant has not been scheduled yet due to a lack of funding. Members of the Sewer Department assisted Hoyle-Tanner with a study of inflow and infiltration.

Work at the treatment plant included the cleaning, sand-blasting, and painting of both clarifiers (setting tanks) and other plant and pumping station equipment. A new method of handling sludge was tried successfully. This new method will cut down on chemical use, and will make a more usable end product. Other plant activities included grading, seeding, and tree planting on a portion of the gravel pit area. The stock

yard was set up for efficient storage of pipe and other sewer construction materials. The blacktopped area around the treatment plant was resurfaced. In the fall, a part time bookkeeper was added to the staff.

Department personnel are participating in correspondence classes to add to some on the job training. The Superintendent of Sewers continues to serve as director of the New England Water Pollution Control Association.

VISITING NURSE SERVICE

1978 has been a year of transition for the VNS. A qualified Public Health Nursing Director was recruited and began her duties mid-May. The Agency's deficiencies for re-certification were reviewed and corrected and by June 8th the State Bureau of Health Facilities approved full certification. At least one dozen visits were made during the year by the nurse consultant from the New Hampshire Bureau of Public Health for purpose of assistance and survey.

On June 19th, the Agency moved its quarters from its small office in the Fowler House to larger and more workable space in the Fire House on the Lyme Road. Significant capital outlay was necessary in order to provide office furnishings, additional supplies and to install and maintain needed telephone and communication equipment. In addition to the move, the Agency's car saw its last dependable days, and the purchase of a new car became necessary. So it has been an expensive year.

The Agency signed its first contract with Blue Cross in June to allow patients with basic hospital coverages to receive full benefits for skilled home health services. Negotiations, policy formation, and a contract took place between the VNS and the Lebanon Area Health Council Service by the Agency. Final implementation and the required certification by the State for this additional service was met by August 12th. The Agency expanded its Adult Screening Clinic Program and its staff began on-site participation at the Well Child Clinic in Lebanon which also serves Hanover children, as well as beginning selected follow-up visits to the homes of those families served. Recruitment for new physical therapists began in the last quarter of the year and two new therapists have been contracted by the Agency. Dialogue has begun between the VNS and the Dartmouth Hitchcock Medical Center to begin efforts to work together on improved continuity of services and smoother discharge planning. The Agency is actively participating in the needs assessment and planning for the HOSPICE program in the area - a program for comprehensive care of the terminally ill patient in his community.

Membership has been augmented by the Hanover Health Council for the Agency's Record Review Committee, Professional Advisory Committee, and Agency Evaluation Committee with subsequent increased involvement of these committees in assuring the quality of the Agency's professional services, its accountability, appropriateness, and the adequacy of its programs in the community. Due to unusual expenses of this year and its consequent effect on the increase cost of services efforts are temporarily being made to adjust the fees in order to increase acceptance of and access to the services by patients who must pay privately. By resuming utilization of the services by this portion of the population it is possible to reduce the average cost per visit in the coming year.

Additional goals for 1979 include further expansion of early detection programs for both adults and children, expanding rehabilitation services to patient's at home, increasing the amounts of services to both the acutely ill and being maintained at home, to significantly increase utilization of the Home Health Aide Service, to coordinate the Agency's resources with other health activities of the community including programs in the public schools, the Medical School and Senior Center. Investigation of additional revenue sources will be started either in the form of seeking grant money, additional contracts for fee-for-service reimbursement, and sounder fiscal analysis for improved Medicare and Medicaid reimbursement. Resources for use of volunteers will be explored. The VNS is anticipating a smoother and more responsive and effective year.

Nursing Visits	1,326
Physical Therapy Visits	626
Home Health Aid Visits	<u>69</u>
Total Number Visits For Year	2,023
Cases Carried on Jan. 1, 1978	33
Total Patients Admitted	<u>99</u>
Total Cases Carried	132
Total Patients Discharged	<u>103</u>
Cases Carried into 1979	29

Fee Source

Contract	{ Medicare	1,384
	{ Medicaid	
	{ Blue Cross	
Full Fee By Patient		548
Part Fee By Patient		2
No Fee or Fee Undetermined		89
Adult Health Screening Clinics Held		7
105 Adults Screened		
14 Referred to M.D. or Hosp.		
School Immunization Clinic		
83 Immunizations given	60 Children	
Adult Flu Immunization Clinics		3
74 Immunized		
Vision and Hearing Screening Session		
15 Children		

ANIMAL CONTROL

	<u>1977</u>	<u>1978</u>
Total Number of Complaints:	986	872
Dogs Handled:	479	675
In Sewer District:	403	544
Outside Sewer District:	76	131
Dogs Licensed:	556	559
Kennel	6	5
Dog Bite Cases:	10	15
Lost Dogs Found & Returned to Owners:	33	47
Dogs Hit By Cars:	4	15
Dogs Destroyed:	7	5
Running Deer		4
Dogs Taken to the Shelter:	26	39
Unclaimed Dogs:	17	14
Dogs Placed in New Homes:	17	14
Other Animals Handled:	227	128
Cats:	46	69
Cats Taken to the Shelter:	22	54
Cats destroyed:	15	15
Raccoons Handled:	29	10
Skunks	87	45
Woodchucks	25	27
Bee Complaints:	1	3
Deer/Dog Complaints:	8	18
Dogs Killing Sheep:	1	3
Bat Complaints:	7	11

1978 accomplishments were good public relations; the placing of "BG" or "MAD DOG" in a new home away from the streets of Hanover; and, responding to the aid of pet owners when needed.

1978 REGIONAL DISPATCH ACTIVITY

Town	Fast Squad	Ambulance	Ambulance Stills	Ambu. Other	Fire Calls	Fire Stills	Fire Mutual Aid
Hanover	-	201	68	4	222	227	16
Lyme	12	19	3	-	20	--	6
Orford	24	19	8	-	14	--	7
Piermont	18	19	4	-	11	--	5
Norwich	-	41	10	-	4	--	-
Thetford	37	39	4	-	41	--	-
W. Fairlee	-	4	2	-	12	--	2
Strafford	14	14	3	-	7	--	2
Fairlee	25	31	8	-	24	--	2
Bradford	47	50	8	-	12	--	-
Canaan	-	-	-	-	5	--	-
Grantham	-	-	-	-	9	--	-
Springfield-	-	-	-	-	1	--	-

TOWN OF HANOVER, NEW HAMPSHIRE
AUDITORS' REPORTS
AND FINANCIAL STATEMENTS
DECEMBER 31, 1978

	<u>Page</u>
Auditors' Report	38
Federal Revenue Sharing Compliance Opinion	39
Combining Balance Sheet	40
General Fund:	
Statement of Revenues, Expenditures and Changes In Fund Balance	42
Statement of Changes in Capital Reserve Fund Balance	44
Federal Revenue Sharing Fund:	
Statement of Revenues, Expenditures and Changes in Fund Balance	45
Capital Project Funds:	
Statement of Revenues, Expenditures and Changes in Fund Balance	46
Parking Fund:	
Statement of Revenues, Expenditures and Changes in Fund Balance	48
General Long-Term Debt and Interest	
Group of Accounts:	
Balance Sheet	49
Statement of Town Debt	50
Outstanding Debt Service	52
Trust Funds:	
Statement of Changes in Fund Balance	53
Notes to Financial Statements	54
Memorandum on Accounting Procedures and Internal Controls relative to 1977 Audit	60

ARTHUR ANDERSEN & CO.
BOSTON, MASSACHUSETTS

AUDITORS' REPORT

To the Honorable Chairman and Members of the Board of Selectmen, Town of Hanover, New Hampshire:

We have examined the financial statements of the various funds and group of accounts of the TOWN OF HANOVER, NEW HAMPSHIRE as of December 31, 1978 and for the year then ended, listed in the accompanying index to financial statements. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As discussed in Note 1, the Town has not maintained a complete record of its fixed assets, and, accordingly, a statement of fixed assets required by generally accepted accounting principles is not included in the accompanying financial statements.

In our opinion, the financial statements referred to above present fairly the assets, other than fixed assets, and liabilities of the various funds and group of accounts of the Town of Hanover, New Hampshire as of December 31, 1978, and their respective revenues and expenditures and changes in fund balances for the year then ended in conformity with generally accepted accounting principles, which, except for the change (with which we concur) in the method of accounting for property tax revenues as discussed in Note 2 of the notes to financial statements, were applied on a basis consistent with that of the preceding year.

February 7, 1979

Arthur Andersen & Co.

ARTHUR ANDERSEN & CO.
BOSTON, MASSACHUSETTS

AUDITORS' REPORT

To the Honorable Chairman and Members of the Board of Selectmen, Town of Hanover, New Hampshire:

We have examined the financial statements of the various funds and group of accounts of the TOWN OF HANOVER, NEW HAMPSHIRE as of December 31, 1978 and for the year then ended, and have issued our report thereon dated February 7, 1979. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other audit procedures as considered necessary in the circumstances.

In connection with our examination, we also (1) performed tests of compliance with the Revenue Sharing and Anti-recession Fiscal Assistance Acts and regulations as required by sections II.C.3 and III.C.3 of the "Audit Guide and Standards for Revenue Sharing and Anti-recession Fiscal Assistance Fund Recipients" (Guide) issued by the Office of Revenue Sharing, U.S. Department of the Treasury, and (2) compared the data on Bureau of Census form RS-9 with the audited records of the Town of Hanover, New Hampshire as required by sections II.C.4 of the "Guide". Based on these procedures, we noted no instance of noncompliance with the regulations and no material differences between the data on Bureau of Census form RS-9 and the records of the Town of Hanover, New Hampshire for the year ended December 31, 1978.

February 7, 1979

Arthur Andersen & Co.

TOWN OF HANOVER, NEW HAMPSHIRE
COMBINING BALANCE SHEET
DECEMBER 31, 1978

<u>ASSETS</u>	<u>GENERAL FUND</u>	<u>FEDERAL REVENUE SHARING FUND</u>	<u>PARKING FUND</u>
Cash	\$ 8,555	\$ 2,215	\$151,123
Investments (Notes 1 & 6)	1,691,754	24,218	6,540
Taxes Receivable (Notes 1 & 2)	205,005	--	--
State & Federal Funds Receivable (Note 3)	424,150	19,139	--
Other Receivables	168,683	--	--
Reserve for Receivables (199,182)	(199,182)	--	--
Due (to) from Other Funds (Note 3)	278,110	--	(33,090)
Investment in Water Company (Note 5)	73,200	--	--
Amount to be Provided for Retirement of Long-Term Debt (Notes 1, 3 & 4)	--	--	--
	<u>\$2,650,275</u>	<u>\$45,572</u>	<u>\$124,573</u>
 <u>LIABILITIES & FUND BALANCES</u>			
Notes Payable (Note 4)	\$ --	\$ --	\$ --
Bonds Payable	--	--	--
Accounts Payable & Accrued Expenses	275,681	--	--
Due to School Districts (Note 7)	1,358,754	--	--
Deferred State Matching Funds (Note 3)	436,549	--	--
Appropriated Fund Balances:			
General	216,628	--	--
Sewer	28,271	--	--
Fire	3,834	--	--
Sidewalk	9,055	--	--
Capital Reserve (Note 6)	321,503	--	6,540
Unappropriated Fund Balances:			
Parking	--	--	118,033
Capital Projects (Note 3)	--	--	--
Restricted Funds:			
Trust Funds	--	--	--
Federal Revenue Sharing	--	45,572	--
	<u>\$2,650,275</u>	<u>\$45,572</u>	<u>\$124,573</u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
COMBINING BALANCE SHEET
DECEMBER 31, 1978

<u>CAPITAL PROJECTS FUND</u>	<u>GENERAL DEBT AND INTEREST GROUP OF ACCOUNTS</u>	<u>LONG-TERM INTEREST TRUST FUNDS</u>	<u>TOTAL (MEMORANDUM ONLY)</u>
\$ 4,015	\$ --	\$ --	\$ 165,908
--	--	122,806	1,845,318
--	--	--	205,005
464,055	--	--	907,344
--	--	--	168,683
--	--	--	(199,182)
(245,020)	--	--	--
--	--	--	73,200
--	2,521,864	--	2,521,864
\$ <u>223,050</u>	\$ <u>2,521,864</u>	\$ <u>122,806</u>	\$ <u>5,688,140</u>
\$ --	\$ 316,864	\$ --	\$ 316,864
--	2,205,000	--	2,205,000
119,781	--	--	395,462
--	--	--	1,358,754
--	--	--	436,549
--	--	--	216,628
--	--	--	28,271
--	--	--	3,834
--	--	--	9,055
--	--	--	328,043
--	--	--	118,033
103,269	--	--	103,269
--	--	122,806	122,806
--	--	--	45,572
\$ <u>223,050</u>	\$ <u>2,521,864</u>	\$ <u>122,806</u>	\$ <u>5,688,140</u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
GENERAL FUND - STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1978

	<u>GENERAL</u> <u>GOVERNMENT</u>	<u>FIRE</u>
REVENUES:		
Taxes	\$ 902,754	\$430,801
Licenses and permits	177,582	--
Federal & State Revenues & Grants	629,896	19,967
Service Charges	151,156	13,204
Investment Earnings	93,510	--
Other Revenues	<u>25,777</u>	<u>6,000</u>
	<u>\$1,980,675</u>	<u>\$469,972</u>
 EXPENDITURES:		
Governance & Coordination	\$ 211,542	\$ --
Safety Services	431,586	457,589
Human Services	395,661	--
Public Services	899,175	--
Debt and Interest	<u>131,695</u>	<u>35,529</u>
	<u>\$2,069,659</u>	<u>\$493,118</u>
 Excess (Deficiency) of Revenues over Expenditures before cumulative effect of a change in Accounting Principle		
	\$ (88,984)	\$(23,146)
Cumulative effect of Change in Accounting for Property Taxes (Note 2)		
	240,544	--
	\$ 151,560	\$(23,146)
 Fund Balance - Beginning of Year		
	<u>65,068</u>	<u>26,980</u>
 Fund Balance - End of Year		
	\$ <u><u>216,628</u></u>	\$ <u><u>3,834</u></u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
GENERAL FUND - STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1978

<u>SEWER</u>	<u>SIDEWALK</u>	<u>TOTAL</u> <u>GENERAL FUND</u>	<u>1978</u> <u>BUDGET</u>
\$ --	\$24,076	\$1,357,631	\$1,314,840
--	--	177,582	148,200
82,294	1,066	733,223	792,050
349,687	--	514,047	490,590
--	--	93,510	60,820
15,700	2,127	49,604	30,690
<u>\$447,681</u>	<u>\$27,269</u>	<u>\$2,925,597</u>	<u>\$2,837,190</u>
\$ --	\$ --	\$ 211,542	\$ 188,544
--	--	889,175	886,522
--	--	395,661	384,192
211,704	21,304	1,132,183	1,271,390
173,315	--	340,539	298,055
<u>\$385,019</u>	<u>\$21,304</u>	<u>\$2,969,100</u>	<u>\$3,028,703</u>
\$ 62,662	\$ 5,965	\$ (43,503)	\$ <u>(191,513)</u>
--	--	--	<u>240,544</u>
<u>\$ 62,662</u>	\$ 5,965	\$ 197,041	
(34,391)	3,090	60,747	
<u>\$ 28,271</u>	<u>\$ 9,055</u>	<u>\$ 257,788</u>	

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
STATEMENT OF CHANGES IN CAPITAL
RESERVE FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1978

Fund Balance - Beginning of Year	\$364,407
Additions:	
Current Years Amounts Provided from General Fund	151,482
Investment Earnings	29,117
Deductions:	
Equipment Purchases	220,057
Other Transfers	<u>3,446</u>
Fund Balance - End of Year	<u><u>\$321,503</u></u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
FEDERAL REVENUE SHARING FUND
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1978

REVENUES:

Federal Revenue Sharing Entitlement	\$ 87,371
Investment Earnings	3,689
	\$ 91,060

EXPENDITURES:

Transferred to General Fund:

Governance and Coordination	\$ 7,002	
Safety Services	35,596	
Human Services	14,693	
Public Services	33,473	\$ 90,764

Excess of Revenues over Expenditures	\$ 296
Fund Balance - Beginning of Year	45,276
Fund Balance - End of Year	\$ <u><u>45,572</u></u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
CAPITAL PROJECTS FUND - STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1978

	<u>TOTAL</u>	MINK BROOK <u>SEWER</u>
REVENUES:		
Federal Matching Funds		
Accrued (Note 3)	\$ 240,353	\$ 96,493
Proceeds from Issuance of Bonds	630,000	279,000
PRIOR YEAR STATE MATCHING FUNDS		
DEFERRED IN GENERAL FUND (Note 3):	(401,806)	(401,806)
EXPENDITURES:		
Project Expenditures	(324,756)	(132,942)
Purchase of Fire Truck	<u>(176,500)</u>	<u>--</u>
Excess (Deficit) of Revenues over Expenditures	\$ (32,709)	\$(159,255)
Fund Balance (Deficit) Beginning of Year	<u>135,978</u>	<u>139,348</u>
Fund Balance (Deficit) End of Year (Note 1)	\$ <u><u>103,269</u></u>	\$ <u><u>(19,907)</u></u>

The accompanying notes are an integral
part of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
CAPITAL PROJECTS FUND - STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1978

<u>PARK STREET</u> <u>SEWER</u>	<u>FIRE</u> <u>TRUCK</u>	<u>OTHER</u> <u>PROJECTS</u>
\$143,860	\$ --	\$ --
171,000	180,000	--
--	--	--
(191,814)	--	--
<u>--</u>	<u>(176,500)</u>	<u>--</u>
\$123,046	\$ 3,500	\$ --
<u>--</u>	<u>--</u>	<u>(3,370)</u>
\$ <u><u>123,046</u></u>	\$ <u><u>3,500</u></u>	\$ <u><u>(3,370)</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
PARKING FUND -- STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1978

REVENUES:	<u>BUDGET</u>	<u>ACTUAL</u>
Metered Parking Fees	\$63,000	\$64,940
Parking Fines	45,000	42,789
Permit Parking	28,300	32,686
Investment Earnings	<u>12,200</u>	<u>11,438</u>
	<u>\$148,500</u>	<u>\$151,853</u>
EXPENDITURES:		
Personal Services	\$52,927	\$49,689
Other Charges	25,344	40,037
Contract Services	22,500	24,963
Supplies & Materials	14,225	18,696
Equipment Reserve	3,270	6,540
Capital Outlay	<u>1,000</u>	<u>932</u>
	<u>\$119,266</u>	<u>\$140,857</u>
Excess of Revenues over Expenditures	\$ <u><u>29,234</u></u>	\$ 10,996
Fund Balance - Beginning of Year		<u>107,037</u>
Fund Balance - End of Year		<u><u>\$118,033</u></u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
GENERAL LONG-TERM DEBT AND INTEREST
GROUP OF ACCOUNTS
BALANCE SHEET
DECEMBER 31, 1978

Amount to be Provided for Retirement of Long-Term Debt	<u>\$2,521,864</u>
1963 Sewer Bonds Payable	\$ 90,000
1970 Sewer Bonds Payable	350,000
1972 Municipal Building Bonds Payable	390,000
1973 Senior Citizen Housing Bonds Payable	465,000
1974 Howe Library Note Payable (Note 4)	316,864
1976 Sewer Bonds Payable (Guaranteed by State of N.H.)	280,000
1976 Fire Truck Bonds Payable	180,000
1977 Sewer Bonds Payable	<u>450,000</u>
	<u>\$2,521,864</u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
GENERAL LONG-TERM DEBT AND INTEREST
GROUP OF ACCOUNTS
STATEMENT OF TOWN DEBT
FOR THE YEAR ENDED DECEMBER 31, 1978

<u>DESCRIPTION</u>	<u>AMOUNT AUTHORIZED</u>	<u>DATE OF ISSUE</u>	<u>AMOUNT OF ISSUE</u>	<u>INTEREST RATE</u>
1963 Sewer Bonds	\$450,000	July 1, 1963	\$390,000	2.90%
1970 Sewer Bonds	850,000	Dec. 1, 1970	750,000	4.25%
1972 and Building General Obligation Bonds		Fire		Station Municipal Renovation
	420,000	Aug. 1, 1977	420,000	4.70%
1973 Housing General Obligation Bonds		Senior		Citizen
	500,000	Aug. 1, 1977	500,000	4.70%
1974 Note Payable		Howe		Library
	490,000	May 12, 1975	399,000	6.00%
1976 Sewer Bonds	350,000	Aug. 1, 1977	350,000	3.75%
1976 Fire Truck Bonds	180,000	Dec. 1, 1978	180,000	5.40-6.75%
1977 Sewer Bonds	450,000	Dec. 1, 1978	450,000	5.30-6.75%

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
GENERAL LONG-TERM DEBT AND INTEREST
GROUP OF ACCOUNTS
STATEMENT OF TOWN DEBT
FOR THE YEAR ENDED DECEMBER 31, 1978

PRINCIPAL AMOUNT OUTSTANDING BEGINNING OF YEAR	BORROWINGS	RETIREMENTS	PRINCIPAL AMOUNT OUTSTANDING END OF YEAR
\$110,000	\$ --	\$20,000	\$ 90,000
400,000	--	50,000	350,000
420,000	--	30,000	390,000
500,000	--	35,000	465,000
399,000	--	82,136	316,864
350,000	--	70,000	280,000
--	180,000	--	180,000
--	<u>450,000</u>	--	<u>450,000</u>
<u>\$2,179,000</u>	\$ <u>630,000</u>	<u>\$287,136</u>	<u>\$2,521,864</u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
GENERAL LONG-TERM DEBT AND INTEREST
GROUP OF ACCOUNTS
OUTSTANDING DEBT SERVICE
DECEMBER 31, 1978

FOR THE YEARS ENDING <u>DECEMBER 31</u>	CURRENT YEAR DEBT SERVICE (<u>PRINCIPAL & INTEREST</u>)	REMAINING PRINCIPAL & INTEREST TO BE PROVIDED <u>PRINCIPAL</u>	<u>INTEREST</u>
1978	\$386,721	\$2,521,864	\$705,137
1979	449,901	2,195,421	581,679
1980	434,091	1,868,230	474,779
1981	419,586	1,540,308	383,115
1982	400,036	1,216,610	306,777
1983	315,632	962,090	245,665
1984	199,057	811,698	197,000
1985	187,797	665,384	155,517
1986	131,800	568,090	121,011
1987	122,918	474,759	91,424
1988	114,275	385,328	66,580
1989	95,856	309,732	46,320
1990	93,272	232,899	29,881
1991	90,687	154,756	17,337
1992	88,101	75,225	8,767
1993	30,517	49,222	4,253
1994	30,517	21,659	1,299
1995	22,958	--	--

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
TRUST FUNDS - STATEMENT OF
CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1978

Fund Balance - Beginning of Year	\$247,879
Investment Earnings	9,444
Disbursements	
Bernice A. Ray School, Roof Repair	(130,000)
Other	(4,517)
Fund Balance - End of Year	\$ <u><u>122,806</u></u>

The accompanying notes are an integral part
of these financial statements.

TOWN OF HANOVER, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1978

1. Summary of Significant Accounting Policies
Basis of Presentation

The accompanying financial statements include the financial transactions of the Town of Hanover, New Hampshire, except for the financial transactions of the Dresden and Hanover School Districts which are separate taxing authorities, the Howe Library Corporation, Hanover Housing Authority and Upper Valley Regional Emergency Medical Care Service which are separate entities.

Fund Accounting

The Town utilizes fund accounting procedures whereby, for accounting and reporting purposes, resources for various purposes are classified in a self-balancing set of accounts for recording the assets, liabilities, a fund balance and changes in fund balances.

The Town's funds consist of the:

General Fund which records the financial transactions related to general governmental activities which are not otherwise accounted for in another fund;

Federal Revenue Sharing Fund which includes the financial transactions relating to monies received under the Federal Revenue Sharing Program;

Parking Fund which includes the financial transactions related to the metered and offstreet parking facilities;

Capital Projects Fund which records the receipts and disbursements of resources for the acquisition of capital facilities;

General Long-Term Debt and Interest Group of Accounts which reflect the liabilities for long-term debt and retirements thereof. The balance payable on long-term debt is offset by resources to be provided through taxation, assessments or other sources in future years for the retirement of the unmatured bonds and notes, (see Notes 3 and 4);

Trust Funds which are established to account for monies and property received and held by the Town or trustee as custodian for individuals, private organizations and other governmental units.

Methods of Accounting

The accounts of the General Fund are maintained on the cash basis. However, they are presented on the modified accrual basis of accounting for financial statement purposes. Under the modified accrual method, expenditures are recorded as incurred except for (1) disbursements for material and supply inventories which are considered expenditures rather than assets at the time of purchase and (2) prepaid expenses which are not recorded as an expenditure when due. Revenues are recorded as received in cash except for (1) uncollected revenues which are measurable and available as a resource that can be used to finance governmental operations during the year and (2) material revenues that are not received at the normal time of receipt. See Note 2 for a change in the accounting for property tax revenues.

The accounts of the Federal Revenue Sharing, Parking, Capital Projects and Trust Funds are presented using the accrual basis of accounting for financial statement purposes.

The accounts of the General Long-Term Debt and Interest Group of Accounts are maintained and presented on the cash basis of accounting; interest due in the future on outstanding debt is not recorded in the financial statements, but is maintained for memorandum purposes only.

Investments

Investments of the various funds which consist of certificates of deposit and savings accounts, are stated at cost (which approximates market value).

Employee Benefit Plans

Retirement Benefits

Substantially all of the municipal employees participate in the State of New Hampshire Retirement System. Under the provisions of this retirement plan, employees contribute certain percentages of their pay and are eligible for retirement benefits after attaining the prescribed age and/or period of service criteria. In addition, the Town contributes to this plan certain percentages of payroll (2.57% - 20.62% for 1978) which are designed to fund, on a current basis, the actuarially determined cost for the period.

Total pension costs for the year were approximately \$56,000.

Sick Leave and Vacation Benefits

Employees may accumulate unused sick leave up to a maximum of 90 days and vacation benefits up to a maximum of two year's vacation time. Upon retirement, termination of employment or death, one-third of unused sick pay and the entire amount of

accumulated vacation is paid at the current earnings rate of the employee. The Town's policy is to record the cost of sick leave and vacation only at the time payments are made. The vested portion of accumulated unused sick leave and vacation payable amounted to approximately \$60,000 at December 31, 1978.

Fixed Assets

The Town does not record fixed assets in an asset account at the time of acquisition. Fixed asset acquisitions are recorded as expenditures at the time purchases are made. Accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the accompanying financial statements.

2. Change in Accounting for Property Tax Revenues

Prior to 1978, the Town recorded its property tax revenues as cash was received. Generally accepted accounting principles for municipalities require that revenues be recorded on a cash basis except when (a) revenues are susceptible to accrual, and (b) when revenues of a material amount have not been received at the normal time of receipt. In addition, these revenues should be available to fund governmental operations during the year.

The property tax billings for the calendar budgetary year are normally mailed around November 1 of that year with payment to be rendered within 30 days. This tax billing is based on the valuation of the property at April 1. By December 31, generally less than 5% of the property taxes billed remain outstanding, and these amounts are normally paid within the following month. Because each of the factors noted in the preceding paragraph for accrual of revenues are satisfied, the Town believes that it is preferable to recognize property tax revenues and receivable on an "as-billed" basis in 1978. The effect of this change from the cash to the accrual method resulted in a \$47,916 decrease in the current year tax revenues of the General Fund and a \$192,627 increase in the General Fund appropriated balance as presented in the accompanying financial statements.

3. Capital Projects

During the past several years, the Town has undertaken several capital projects, including the construction and renovation of certain municipal buildings, the design and reconstruction of two sewer projects and the purchase of a fire truck. At December 31, 1978, only the sewer projects were still active.

The Mink Brook Sewer Extension Project, which is expected

to cost approximately \$2,740,000 is essentially completed. Federal and State grants are expected to fund approximately \$1,975,000 of the cost of the project. The Federal government's portion of this funding (\$1,560,000) has been accrued as revenue of the Capital Projects Fund on a percentage of completion basis. The percentage of completion is defined as the ratio of cost incurred to anticipated total costs. The Town believes that the remainder of the funding due from the Federal government (\$408,000) will be received in 1979. The cost of the project to be funded by the State will be remitted to the Town over the same period as the sewer bonds payable which were issued by the Town to finance both the Town's and the State's portions of the project's costs. Accordingly, the anticipated State funding, which was previously reflected in the Capital Projects Fund, has been reflected as a receivable and deferred State matching funds on the General Fund Balance Sheet as of December 31, 1978. These deferrals will be recognized as income in the General Fund when the Town makes payment on the related sewer bonds payable.

During 1978, work was begun on the design phase of the Park Street Sewer Project. The estimated costs of the design phase are approximately \$330,000 of which \$190,000 was incurred during 1978. Funding of approximately \$308,000 will be received from the Federal and State governments and will be accounted for as was the Mink Brook Project. The design phase is the initial step in the Town's Park Street Sewer and Treatment Plant expansion program. Total costs of the program are expected to approximate \$4,600,000 of which approximately \$4,200,000 is expected to be funded through Federal and State grants.

The Town expects to fund its portion of the cost of these capital projects through bond issues, capital reserve funds and operating funds.

4. 1974 Howe Library Note Payable

At a special Town Meeting in September 1974, the Town appropriated \$490,000 to be obtained through the issuance of bonds or notes as partial financing for the construction of the new Howe Library Building. The approved article provided that the Trustees of Howe Library would pay to the Town annually an amount for debt service to be agreed upon by the Library's Trustees and Board of Selectmen. A total of \$399,000 was borrowed pursuant to this appropriation. During 1978, a principal payment of \$49,000 was made by the Trustees of Howe Library. Subsequently the Town re-financed the demand note into a \$350,000 note payable over 17 years with an interest rate of 6%. The initial payment was rendered by the Town in November 1978.

The Howe Library Trustees and the Town Selectmen have agreed that the Howe Library Corporation will remit to the Town

annually the Library's unrestricted endowment income for the preceding year. That income in 1978 was approximately \$21,300 and is budgeted for payment to the Town in December 1979.

5. Investment in Water Company

The Town owns a 47% interest in the Hanover Water Works Company which provides water service to the Hanover area. This investment is carried in the accompanying financial statements at its historical cost of \$73,200. Dividends are recorded as revenue when received. As of December 31, 1977 (the date of the latest available financial statements), the unaudited stockholders' equity of the Hanover Water Works Company was \$441,633 and the Town's pro rata share based on its 47% ownership was \$208,561.

6. Capital Reserve Funds

Annually the Town appropriates a portion of its general tax levies for the replacement of Town equipment. The funds provided are set aside in separate capital reserve funds which are included within the General and Parking Funds of the Town.

The investments reflected on the accompanying balance sheet include \$437,984 specifically related to the Capital Reserve Funds.

7. Due to School Districts

The Town acts as a tax collector for the School Districts and at December 31, 1978, \$1,358,754 has been reflected as a General Fund liability, representing the undistributed portion of the 1978 School Districts' assessment to be paid in 1979.

MEMORANDUM ON ACCOUNTING PROCEDURES
AND INTERNAL CONTROLS RELATIVE
TO 1977 AUDIT

ARTHUR ANDERSEN & CO.

Boston, Massachusetts

September, 1978

Mr. Peter Gartland
Town Manager
Town Hall
Hanover, New Hampshire 03755

Dear Mr. Gartland:

As you know, it is our practice to issue in connection with our examination of the Town "A Memorandum on Accounting Procedures and Internal Controls". This memorandum is based on our review and evaluation of existing internal accounting controls for the purpose of providing a basis for reliance thereon in determining the nature, timing and extent of the audit tests applied in connection with our examination. While certain matters which came to our attention during the review are presented in this memorandum for your consideration, such a review was not designed for the purpose of making detailed recommendations and would not necessarily disclose all weakness in the existing system.

Over the past year, the Town has been undergoing a review of certain of its reporting systems for the purpose of mechanizing these systems. Consequently, we have not included in this memorandum any suggestions relating to the accounting controls inherent in these systems, as our Administrative Services Division has been and continues to substantially address these controls.

The matters discussed herein are offered as constructive suggestions for your consideration as part of the ongoing process of modifying and improving accounting, internal control and other financial and administrative practices and procedures.

Fixed Asset
Accounting

A presentation of a statement of fixed assets is a requirement of generally accepted accounting principles for municipalities. Consequently, we again recommend that the Town maintain a complete record of its fixed assets as described more fully in our recommendations made in connection with our examination of the Town in 1976.

Capital Projects

Accounting

During our review of the Capital Projects Fund, we noted that a comprehensive review of the status of the various projects had not been undertaken since the review of the fund that we made in connection with our 1976 examination. Given the magnitude of these projects, including the upcoming Park St. Interceptor project, we believe it would be appropriate for Town management to monitor the ongoing projects on a more current basis, perhaps monthly, but at least quarterly. Such a review would include an analysis of costs incurred to date (including a separation of those costs ineligible for government funding), estimates to complete, and an analysis of expected funding levels. In this way, the Town could document cost increases on a current basis, and identify the need for additional funding (Town vs. State and Federal funding).

Control of Sewer

Bill Receivables

In analyzing the outstanding balance in sewer bills at December 31, 1977, the detail balance of unpaid sewer accounts did not agree with the Control Card used to post the total of all payments by approximately \$1,300. We recommend that a timely reconciliation of the unpaid sewer bill trial balance to the Control Card be performed in order to identify posting errors as they occur. We believe that this reconciliation should be performed monthly.

Formalization of

Howe Library

Arrangement

The Town and the Howe Library Corporation currently have an informal arrangement concerning the liquidation of indebtedness incurred in the renovation of Howe Library. We recommend that this arrangement be formalized, including the total amount to be converted to permanent financing, and the annual contribution to be made by the Howe Library Corporation. We understand that such negotiations have now begun.

Cash Management

During our examination, we noted certain areas where we believe the Town could improve its cash management, as follows:

1. Timely deposit of cash receipts
2. Billing of property tax

We noted in our revenue tests, that "cash-ups", and the related deposit of cash received, may be done as infrequently as weekly. We feel that daily deposit of cash is appropriate. We are pleased to note that the Town has recently begun preparing "cash-ups" on a more timely basis.

The billing of property taxes for the period ended April 1, currently is done in October, with payment due December 1. We recommend that the Town explore the possibility of semi-

annual billings, as permitted by state law, in order to increase the Town's cash liquidity and reduce the need of short term borrowing.

Change in
Fiscal Year

With its year-end at December 31, the Town is in the midst of its budgeting function, the collection of property taxes, the processing of calendar payroll reporting requirements, and is being audited at or around the same time. Most importantly, with a December 31 year-end, the Town's budget is not approved until the Town has nearly completed the first quarter of its year.

We believe that the Town should consider changing its fiscal year-end to June 30. In the transition year, the Town Warrant (including the budget) could be approved prior to the beginning of the fiscal year; in addition, the annual audit could be undertaken at a less hectic time of the year, resulting in less of a strain for Town management and employees.

Old Outstanding
Checks

During our audit, we noted that the Town has not formalized a policy with respect to the disposition of old outstanding checks. Current policy, as noted in our review of the payroll account, is somewhat subjective. As a check becomes "very old", it is dropped from the outstanding checklist and the subsequent reimbursement to the payroll bank account is reduced.

Each state has a set of laws (escheat laws) which control the disposition of unclaimed funds. We recommend that the Town formalize a policy with respect to the disposition of old outstanding checks after reviewing the applicable state laws.

* * * * *

During the course of this examination, we received from Town management and its employees the cooperation and assistance necessary to make our work possible. We would like to take this opportunity to express our appreciation to these people for the help they have given our representatives.

Very truly yours,

ARTHUR ANDERSEN & CO.

BUDGET DISCUSSIONS 1978 AND 1979

1979 FINANCIAL PROGRAM DISCUSSION OF ALL DEPARTMENTS

The 1979 financial plan for the Town of Hanover has been developed within the guideline of some very specific objectives as established by the Selectmen and the Manager, and reviewed by the Finance Committee. Our primary objective was to reduce total spending through careful analysis of services and by attempting to find alternate, yet more economical methods of financing existing services.

Two areas in which this approach proved most successful were the Equipment Reserves and Insurance. With the assistance of the Finance Committee we re-evaluated our equipment reserve procedures and implemented some suggested improvements which have assisted us in reducing the total amount required for equipment replacements. The affects of these changes will result in considerable savings for the next five years.

In the area of insurance, we closely examined all of our coverages and with the assistance of our agent were able to introduce some alternative methods of providing coverage at reduced costs. We have instituted self insurance plans for vehicle collision, workmen's compensation and a portion of our building comprehensive coverage.

The total appropriation to be requested at Town Meeting is up only \$55,967 or 1.7% from the 1978 budget. Breaking this appropriation down into its component parts we expect the General Fund to increase about 2%. The General Fund contains all departments except Fire, Sewer, Parking and Sidewalks. The Fire Fund is projected at 6% increase, the Sidewalk Fund will be a -16%, the Sewer Fund will increase about 8% and the Parking Fund will be a -27%. These results were achieved by the departments through a concentrated effort of analysis of on-going services and careful financial planning. We have made every effort to reduce costs yet maintain our service delivery at its current level. In addition to maintaining this service level, we have attempted to improve the delivery of that service to the point of providing an improved quality of service at a more efficient level of cost.

Governance and Coordination

District Court

This budget reflects an increase of about \$5,600 over the 1978 level which is primarily for salaries dictated by the state as a result of wage adjustments for court personnel. In

addition, the Probation Officer is averaging twenty four hours per week versus seventeen hours per week in 1978. The Probation Officer is working primarily with area juveniles.

General Administration

This budget contains all of the support functions for all departments, boards and commissions. Funding as presented represents the Town Manager's office, general administration, assessing, vital statistics, the Treasurer, the Supervisors of the Checklist, and the Selectmen. This budget is down by 34% due to reduction in personnel costs -13%, supplies and materials -4% and charges from other departments -16%. Capital Outlay increased \$500 and includes some office furnishing replacements, office equipment and funds towards the replacement of one vehicle.

Legal Services

The legal service budget contains all expenses for ongoing legal work by Town Counsel. Although the hourly rate has increased for these services, we will be attempting to make more efficient use of Town Counsel's time and therefore are presenting this budget at the 1978 level.

Planning Board

The planning budget includes expenses required to support the Planning Board, the Town's membership in the Upper Valley Lake Sunapee Planning Council, and provides for funds to acquire professional planning consultation on an as needed basis. The 1979 budget is presented with a 20% decrease over the 1978 level mainly due to a decrease in the amount requested for planning consultants. During 1978, we were very fortunate in being able to utilize a staff member from the Lake Sunapee Council, at no cost, to assist the Planning Board in the development of revised subdivision regulations.

Human Services

Visiting Nurse Service

1978 was a year of transition for the VNS. A qualified Public Health Nursing Director was recruited and began her duties in mid-May. The Agency's deficiencies for re-certification were reviewed and corrected. The State Bureau of Health Facilities approved full certification by June 8, 1978.

Goals for 1979 include the further expansion of early detection programs for both adults and children; expanded rehabilitation service to patients at home; increased types of services to both the acutely ill and to those chronically ill and being maintained at home; to more effectively utilize the Home

Health Aid Service; and, to coordinate the Agency's resources with other health activities of the community including programs in the public schools, the Medical School and Senior Center. Primarily we will be investigating additional revenue sources through grants, additional contract for fee-for service reimbursements and sounder fiscal analysis of the Agency.

Due to the transition of the Agency, the actual expenditures for 1978 will exceed the budgeted amount. One contributing factor here was the necessary, but unplanned, replacement of the Agency vehicle. In comparing the 1978 budget to the actual expenses incurred in 1978, you can see that the Agency was underfunded.

Counseling

The counseling budget is split between the Town and the School and provides for a community counselor who is involved in counseling, agency referrals, housing needs, and the administration of our local welfare budget. Expenditures for this budget are up only slightly and reflect an increase less than the planned wage adjustment for the counselor.

Health and Welfare

This budget contains expenses for the subsidy for the Elderly Housing Project, a contribution to the Senior Citizen Center, the Town's share of State disbursements for Old Age Assistance, the per capita assessment for the ambulance service, Town welfare and Headrest.

Health Council

This budget provides financial support to the Hanover Health Council and is being presented at the 1978 budget level. The council has begun a series of public informational sessions on relevant health related issues. These meetings have met with considerable public enthusiasm and will be continued in 1979.

Conservation Commission

Although the Conservation Commission budget is up only \$4,000 the net budget figures require some explanation. The 1978 budget of \$11,415 was offset by \$11,400 in revenues received from the sale of a portion of the Gile Tract to Granite State for an electrical sub station. The 1979 budget does not include the receipt of any substantial funds and therefore results in an increase to the net budget figure.

The only real change in expenditures for 1979 over 1978 is the addition of \$2,000 for a survey of the boundaries of the Town Forest in anticipation of a Timber Management Program. In

addition we have increased the yearly appropriation to the land acquisition fund by \$2,000 in an attempt to keep it viable for future purchases as they become available.

We have included a conservative revenue estimate resulting from the Timber Management Program.

Recreation

The recreation budget is being presented at a level which is only \$3,800 over the 1978 budget. This figure includes wage adjustments and some additional program supervisory time, about \$200, which is necessary to maintain the program offerings at the 1978 level in light of the elimination of the Assistant Director's position. This budget also includes \$700 for cleaning Occom Pond for outdoor recreational skating. The college has incurred the cost of shaving the ice and lighting the pond for evening skating.

Howe Library

The Howe Library budget, through the efforts of the Department Head and the Trustees, has been presented at essentially the same level as the 1978 figure. The gross expenditure budget is up less than 1% and the net budget is actually down from the 1978 level. This has been accomplished with no decrease in service to the public.

The library budget includes thirty Sunday openings and an increase in the number of reference librarian hours from 22 to 25 per week. In addition this budget contains a continuation of the collection expansion program which was instituted last year. We have increased purchases by 8% per year and discard 4% per year for a net collection gain of 4% per year.

The debt service payments for the library building construction were finalized, and the first principal payment was made in 1978. The Trustees believe that they will be able to generate enough revenue to fully offset the interest portion of the debt service in 1979.

Etna Library

Work that was begun in 1978 will be continued in 1979 in order to develop the Etna Library building into a more usable structure for multi purpose events. Its primary function as a community library remains unchanged and it now has running water, a sewer hookup and will get storm windows, paint and some roof repairs in 1979.

Since the majority of the major improvements were conducted in 1977 and 1978, this budget is being presented at a 34% decrease from the 1979 level.

Safety Services

Code

This department is down 5% from 1978 in gross expenditures and down 42% from the net 1978 figure. This was primarily accomplished because 1978 included a capital purchase for a new departmental vehicle. Secondly, building construction activity has increased more than anticipated and has resulted in increased revenues from permits and fees.

Police

Gross expenditures for this department are up only 4.2%. Since the department is labor intensive, achieving such a minimal increase proved to be quite a challenge.

The patrolman position that was added in 1978 has helped considerably to control and reduce our overtime expenditures and has given the department a considerable amount of shift flexibility.

The overall personnel service costs increased just over 7% but this increase was offset by reductions in supplies and materials, other charges, capital outlay, contracts and equipment reserve.

Total revenues are down primarily due to the fact that grant monies received in prior years have been fully consumed. This picture may change somewhat since we are currently working on a new grant to offset some of the personnel costs.

Fire

The total spending plan for the Fire Department is about 6% higher than 1978. This budget includes funding for one additional fire fighter position which we feel is necessary to insure minimum appropriate shift coverage. The additional position would enable us to schedule four men per shift which would provide for two initial fire attack pieces dispatched to the scene of a fire, each having two men.

The additional position will also help us to control and decrease the overtime cost for the department by allowing us some flexibility on shift coverage.

The supplies and materials budget is actually down with the exception of the debt service figure. The debt service includes the building debt and the new ladder tower. We were also able to realize savings in the Equipment Reserve figure.

Public Works

Highway

This department's gross expenditures are up only 3.4% and 2.6% in the net side.

The personal service figure is up about 13% but this is not due to any added positions. Primarily the increase is a result of reapportioning the salary of the Director of Public Works. After keeping accurate records of his time spent in his three primary areas of responsibility, Highway, Building and Grounds, and Equipment: we have found that he spends more time than originally anticipated in the Highway Department. The appropriate decreasing adjustments have been made in the Buildings and Grounds and Equipment budgets. Supplies and materials are down about 3%. One contributing factor to this is the fact that we were able to get winter sand at minimal cost from a gravel pit on Hospital property, thus reducing this figure by 22% from 1978.

1979 will see an emphasis on the rehabilitation of existing roads in the urban area. We are very concerned over the lag in the planned overlay program and will compensate for this by increasing the contractual paving item.

Buildings and Grounds

The gross budget for the department is up 4.9% and 1.4% in the net cost. Total personal services are up only 2.6% as a result of the redistribution of the Director's time.

We will be experiencing increases in our maintenance contract due to the initiation of a contract for cleaning and maintaining public buildings. This change was begun in 1978 and resulted in a decrease to the personnel service account in this budget. We will also have increases in repair and maintenance costs due to the necessity for roof repairs at the Public Works garage.

We have completed the installation of heating controls in the Municipal Building and have been working quite diligently in the area of energy conservation. A decrease in the heating fuel budget has been presented as a result of these energy saving measures.

Equipment

This budget contains the cost of all labor, parts, and supplies for the repair and operation of all Town equipment with the exception of fire apparatus. This department is completely self supporting due to the fact that it charges all user departments for these services. Although the fleet size

will change very little, the cost of automotive parts and fuel continue to rise faster than other consumer items. In light of these increases we were still able to hold the total spending in the department to an increase of 4%.

Sewer

The Sewer Department has been reorganized for 1979 in somewhat the same fashion as the other Public Works Departments were in 1978.

The Department has been divided into two specific areas of responsibility; construction and maintenance, and treatment plant operations. Two employees have been assigned the responsibility for these areas in an attempt to insure adequate supervision. Along with this reorganization is the fact that increasing flows to the plant resulting from expansion of the system require that we begin to operate the plant more hours per day. We are currently in a position of reaching maximum plant capacity and have contracted for the design of the treatment plant expansion. This work will be funded by the Federal government, the State, and will have a local share. In anticipation of this expansion plus the increase of existing flows, the 1979 budget includes funding for one additional position, a treatment plant operator. This position will be scheduled so that we can eliminate weekend overtime coverage of the plant and of the pumping stations.

The operating expense budget is actually down slightly but the debt service has increased 64%. Capital Outlay is down by 69% and no change is anticipated in the Equipment Reserve account.

Overall this budget is up only 7.5% even though the debt service figure has increased substantially. No rate increases have been proposed for 1979.

REVENUE - EXPENDITURE

COMPARISON

<u>REVENUES</u>	<u>1978 BUDGET</u>	<u>1979 BUDGET</u>
Property Taxes	40	42
Other Local Taxes	1	1
Licenses and Permits	5	6
Use of Property and Money	2	2
Revenue from Other Government Agencies	24	24
Department Revenues	15	17
Sundry Revenues	7	4
Parking	<u>6</u>	<u>4</u>
TOTAL	100%	100%
 <u>EXPENDITURES</u>		
Governance & Coordination	7	6
Safety Services	13	14
Human Services	35	34
Public Works	<u>45</u>	<u>46</u>
TOTAL	100%	100%

BUDGET SUMMARY

<u>REVENUES</u>	1978 <u>BUDGET</u>	1978 <u>ACTUAL</u>	1979 <u>BUDGET</u>
Property Taxes	\$1,276,760	\$1,361,479	\$1,364,615
Other Local Taxes	38,080	44,083	38,850
Licenses & Permits	148,200	177,590	175,918
Use of Property & Money	60,820	93,514	61,503
Revenue from Other Government Agencies	792,050	743,938	793,474
Department Revenues	499,590	531,321	565,810
Sundry Revenues	213,203	162,455	117,848
Parking	<u>192,766</u>	<u>332,395</u>	<u>140,206</u>
TOTAL CURRENT REVENUES	\$3,221,469	\$3,446,775	\$3,258,224

BUDGET SUMMARY

<u>EXPENDITURES</u>	<u>1978</u> <u>BUDGET</u>	<u>1978</u> <u>ACTUAL</u>	<u>1979</u> <u>BUDGET</u>
<u>Governance & Coordination</u>			
District Court	19,325	17,277	25,016
General Administration	125,513	168,604	101,232
Legal	16,105	16,887	16,100
Planning Board	13,641	7,360	10,833
Debt and Interest	<u>49,211</u>	<u>95,139</u>	<u>48,808</u>
TOTAL	223,795	305,267	202,039
<u>Human Services</u>			
Visiting Nurse	60,321	68,806	78,233
Counseling	18,880	20,754	19,768
Health & Welfare	83,334	75,166	85,115
Health Council	1,070	330	1,070
Conservation Commission	11,415	10,784	15,500
Recreation	43,042	46,840	46,824
Howe Library	198,555	190,301	199,184
Etna Library	<u>7,575</u>	<u>7,557</u>	<u>5,018</u>
TOTAL	424,192	420,538	450,712
<u>Safety Services</u>			
Code	49,370	46,885	46,883
Police	378,394	384,700	394,428
Parking	192,766	214,357	140,206
Fire	<u>494,287</u>	<u>493,118</u>	<u>523,782</u>
TOTAL	1,114,817	1,139,060	1,105,299
<u>Public Works</u>			
Highway	745,166	735,886	770,670
Buildings & Grounds	157,086	152,620	164,813
Equipment	-0-	-0-	-0-
Lebanon Reg. Airport	10,670	10,670	-0-
Sidewalks	29,282	21,304	24,600
Sewer	<u>502,501</u>	<u>454,017</u>	<u>540,091</u>
TOTAL	1,444,705	1,374,497	1,500,174
<u>Special Articles</u>			
DLSRA	1,415	1,415	-0-
Headrest	4,545	4,545	-0-
Davis Rink	<u>8,000</u>	<u>9,067</u>	<u>-0-</u>
TOTAL	13,960	15,027	-0-
Appropriation	3,221,469	3,254,389	3,258,224

GENERAL REVENUES

	ACTUAL <u>1977</u>	ACTUAL <u>1978</u>	BUDGET <u>1979</u>
Current Year Levy	\$635,596	\$637,309	\$864,710
Prior Year Levy	139,671	241,994	0
Interest on Delinq. Taxes	4,110	6,263	4,000
Land Use Tax	0	4,251	0
Property Taxes	779,377	889,817	872,370
Resident Taxes	37,649	36,351	35,000
Nat'l Bank Stock Taxes	2,501	2,503	2,500
Yield Tax	4,669	4,844	1,000
Resident Tax Penalties	0	385	350
Other Local Taxes	44,819	44,083	38,850
Motor Vehicle Permits	109,505	127,185	130,000
Temp. Investment Interest	65,161	65,634	30,000
Trust Funds	4,038	4,049	3,500
Hanover Water Works Div.	7,320	7,321	3,660
Use of Property & Money	76,519	77,004	33,500
Interest & Dividends Tax	349,715	325,546	325,545
Savings Bank Tax	27,123	25,932	25,931
Rooms & Meals Tax	45,032	72,197	72,196
Business Profits Tax	32,295	33,911	35,607
Revenue Sharing	122,758	69,732	49,496
Emergency Employment	3,377	0	0
Housing Tax	0	0	12,798
Revenue from other			
Government Agencies	580,300	527,318	521,573
Miscellaneous	125	1,112	0
Prior Year Revenue	75,315	68,615	65,000
Storrs Pond	2,174	0	0
Sundry Revenues	<u>77,614</u>	<u>69,728</u>	<u>65,000</u>
 TOTAL REVENUES	 1,668,134	 1,735,117	 1,661,293

EXPENDITURES

HANOVER DISTRICT COURT

	ACTUAL	ACTUAL	BUDGET
<u>REVENUES</u>	<u>1977</u>	<u>1978</u>	<u>1979</u>
District Court Fines	\$10,404	\$14,995	\$10,000
Total Revenues	\$10,404	\$14,995	\$10,000
 <u>EXPENSES</u>			
Wages	\$14,227	\$15,925	\$22,897
Fringes	812	1,036	1,217
Personal Services	15,039	16,961	24,114
Auto Allowance	0	143	702
Communications	0	128	0
Office Supplies	0	45	0
Supplies & Materials	0	316	702
Capital Outlay	0	0	200
TOTAL EXPENSE	\$15,039	\$17,277	\$25,016
 NET DEPARTMENT TOTAL	 \$ 4,635	 \$ 2,282	 \$15,016

GENERAL ADMINISTRATION

	ACTUAL	ACTUAL	BUDGET
<u>REVENUES</u>	<u>1977</u>	<u>1978</u>	<u>1979</u>
Tax Sales Redeemed	\$ 21,250	\$ 16,779	\$ 16,000
Motor Vehicle Permits	20,000	23,913	20,000
Business Licenses	540	536	540
Comm. on Crime & Delinquency	1,834	1,841	2,100
Emergency Employment	3,377	0	0
Fees - Town Clerk	8,123	10,381	10,000
Miscellaneous	0	1,340	0
Charges to Others	209,553	187,808	198,152
TOTAL REVENUES	\$264,677	\$242,587	\$246,792

GENERAL ADMINISTRATION

<u>EXPENSES</u>	ACTUAL <u>1977</u>	ACTUAL <u>1978</u>	BUDGET <u>1979</u>
Wages	\$171,461	\$157,566	\$162,636
Fringes	27,385	32,428	29,970
Sick Pay	0	3,578	0
Vacation Pay	0	6,528	0
Personal Pay	0	1,398	0
Personal Services	198,846	201,498	192,606
Communications	8,203	7,852	8,910
Insurance & Bonding	1,629	1,901	3,000
Printing & Publications	6,479	7,326	8,890
Training	2,156	1,462	2,000
Dues & Subscriptions	1,937	2,164	2,711
Office Supplies	5,498	4,851	4,550
Data Processing Supplies	0	2,159	2,200
Office Equipment	2,617	2,962	2,162
Candidate Selection	0	50	0
Fuel & Lubrication	65	78	100
Repair & Maint. of Equipment	31	25	50
Bond & Debt	629	575	500
Travel	1,486	264	1,855
Tax Refunds	0	25,630	0
Managers Expense	400	370	400
Finance Committee	50	45	50
Peripheral Parking	240	420	500
Assessing Costs	0	332	0
Public Relations	1,100	600	600
Tax Sale	17,615	21,159	21,000
Codification of Ordinances	0	2,000	0
Supplies & Materials	50,135	82,225	59,478
Other Chgs. - Administration	39,800	0	0
Other Chgs. - B&G	729	846	800
Other Charges - Equipment	0	493	200
Other Charges	40,529	1,339	1,000
Capital Outlay	52,395	860	5,000
Professional Fees	0	3,750	0
Contract - Data Processing	22,117	51,095	24,300
Contract Audit	13,363	15,637	15,000
Investment Management	0	0	1,000
Tax Map Update	0	0	1,000
Contract Services	<u>35,480</u>	<u>70,482</u>	<u>41,300</u>
TOTAL EXPENSE	377,385	356,407	299,384
Total Less Charges	<u>167,832</u>	<u>168,604</u>	<u>101,232</u>
NET DEPARTMENT TOTAL	\$112,708	\$113,820	\$ 52,592

LEGAL DEPARTMENT

<u>EXPENSES</u>	ACTUAL <u>1977</u>	ACTUAL <u>1978</u>	BUDGET <u>1979</u>
Other Charges - Administration	\$ 1,500	\$ 1,105	\$ 1,100
Legal Services	<u>7,642</u>	<u>15,782</u>	<u>15,000</u>
TOTAL EXPENSES	\$ 9,142	\$16,887	\$16,100
NET DEPARTMENT TOTAL	\$ 9,142	\$16,887	\$16,100

PLANNING BOARD

<u>EXPENSES</u>			
Wages	\$ 0	\$ 861	\$ 850
Fringes	0	56	52
Personal Services	0	917	902
Communications	192	283	200
Printing & Publications	587	512	550
Training	0	64	550
Office Supplies	265	217	200
Secretarial Services	922	25	0
UVLS Council	4,236	4,387	4,825
Supplies & Materials	6,202	5,488	6,325
Other Charges - Administration	2,000	954	656
Professional Fees	1,135	0	0
Contract Planning Consultant	0	0	3,000
Contract Services	<u>1,135</u>	<u>0</u>	<u>3,000</u>
TOTAL EXPENSE	\$ 9,337	\$ 7,359	\$10,883
NET DEPARTMENT TOTAL	\$ 9,337	\$ 7,359	\$10,883

DEBT AND INTEREST

<u>REVENUES</u>			
Housing Surplus	\$ 9,111	\$ 0	\$ 0
Charges to Others	<u>105,182</u>	<u>303,902</u>	<u>437,679</u>
TOTAL REVENUES	\$114,293	\$303,902	\$437,679
<u>EXPENSES</u>			
Interest on Debt	\$ 50,643	\$ 89,111	\$125,595
Principal on Debt	104,311	229,000	325,892
Interest on Tax Notes	<u>62,306</u>	<u>80,928</u>	<u>35,000</u>
TOTAL EXPENSES	\$217,260	\$399,039	\$486,487
Total Less Charges	<u>112,078</u>	<u>95,137</u>	<u>48,808</u>
NET DEPARTMENT TOTAL	\$102,967	\$ 95,137	\$ 48,808

SAFETY SERVICES

CODE ADMINISTRATION & ENFORCEMENT

<u>REVENUES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Building Permits	\$12,751	\$22,532	\$22,348
Fees - Planning Board	315	1,889	1,723
Fees - Zoning Board	<u>2,117</u>	<u>4,394</u>	<u>4,573</u>
TOTAL REVENUES	\$15,183	\$25,812	\$28,644
<u>EXPENSES</u>			
Wages	\$28,098	\$28,633	\$33,051
Fringes	5,097	5,308	5,923
Sick Pay	0	280	0
Vacation Pay	0	1,231	0
Personal Pay	0	361	0
Personal Services	33,195	35,813	38,974
Communications	316	741	1,462
Insurance & Bonding	202	360	248
Printing & Publications	1,207	1,453	1,515
Training	37	408	275
Dues & Subscriptions	120	120	140
Office Supplies	260	332	329
Office Equipment	34	181	10
Fuel & Lubrication	165	123	153
Repair & Maint. Op Equipment	348	126	90
Z.B.A.	949	97	0
Supplies & Materials	3,638	3,941	4,222
Other Charges - Administration	2,639	2,823	2,572
Other Charges - Equipment	0	40	150
Other Charges	2,639	2,863	2,722
Capital Outlay	1,606	4,266	0
Professional Fees	1,000	0	600
Equipment Reserve	<u>0</u>	<u>0</u>	<u>365</u>
TOTAL EXPENSE	\$42,078	\$46,885	\$46,883
NET DEPARTMENT TOTAL	\$26,895	\$18,073	\$18,239

POLICE

	ACTUAL 1977	ACTUAL 1978	BUDGET 1979
<u>REVENUES</u>			
Bicycle Registrations	\$ 250	\$ 263	\$ 300
Dog Licenses	2,027	2,846	2,500
Pistol Permits	34	34	30
Comm. on Crime & Delinquency	7,688	6,877	1,983
Communications Service Fees	5,640	5,576	6,315
Dog Fees	490	536	500
Outside Billing	0	16,800	15,980
Charges to Others	44,743	29,172	34,467
Charges to Ambulance	6,300	5,443	5,781
Charges to Parking	65,004	28,571	51,385
Charges to Highway	1,987	2,333	2,478
Charges to Fire	<u>16,672</u>	<u>17,882</u>	<u>18,996</u>
TOTAL REVENUES	\$150,835	\$116,320	\$140,715
<u>EXPENSES</u>			
Wages	\$224,212	\$219,044	\$271,754
Overtime	19,500	25,265	29,442
Call Pay	0	50	0
Fringes	45,198	56,480	59,405
Sick Pay	0	2,643	0
Vacation Pay	0	15,370	0
Personal Pay	0	1,463	0
Personal Services	288,910	320,315	360,601
Auto Allowance	2,695	2,988	3,456
Communications	10,687	10,745	12,174
Insurance & Bonding	3,837	5,420	4,579
Printing & Publications	1,073	939	1,200
Training	1,372	7,981	1,810
Dues & Subscriptions	0	224	434
Office Supplies	1,244	1,044	975
Office Equipment	198	169	100
Fuel & Lubrication	6,705	6,372	6,814
Repair & Maint. Op Equipment	4,103	2,247	2,960
Clothing	6,546	7,272	6,879
Equipment Operation	2,782	4,440	3,465
Traffic Control	5,746	4,537	5,290
Supplies & Materials	46,988	54,378	50,136
Other Charges - Administration	25,613	28,352	29,908
Other Charges - Highway	1,915	1,802	2,100
Other Charges - Communications	43,676	29,172	34,467
Other Charges - Equipment	0	2,446	2,618
Other Charges	71,204	61,772	69,093
Capital Outlay	3,393	1,365	1,275
Professional Fees	29	20	200
Contracts - Pound	239	346	500
Animal Control	4,922	11,634	12,034
Legal Services	3,703	3,211	3,500
Contract Maintenance	0	775	976
Contract Services	8,893	15,986	17,210
Equipment Reserve	<u>10,693</u>	<u>14,282</u>	<u>9,220</u>
TOTAL EXPENSE	\$430,081	\$468,095	\$507,535
Total Less Charges	<u>295,375</u>	<u>384,700</u>	<u>394,428</u>
NET DEPARTMENT TOTAL	\$279,246	\$351,775	\$366,820

FIRE

	ACTUAL 1977	ACTUAL 1978	BUDGET 1979
<u>REVENUES</u>			
Current Year Levy	\$418,520	\$430,806	\$469,338
Hanover Water Works Dividend	0	0	3,660
Revenue Sharing	0	\$19,968	33,375
Fees - Hydrants	7,037	12,144	9,990
Fees - Fire	2,150	164	585
Outside Billing	0	899	1,500
Prior Year Revenue	1,969	26,981	3,834
Sale of Ladder Truck	0	6,001	0
Office Rental	0	0	1,500
Charges to Ambulance	57,546	22,387	48,515
TOTAL REVENUES	\$487,222	\$519,335	\$572,297
<u>EXPENSES</u>			
Wages	\$195,701	\$182,858	\$236,663
Overtime	34,495	12,289	23,940
Call Pay	0	8,953	0
Fringes	34,093	52,296	51,813
Sick Pay	0	3,911	0
Vacation Pay	0	12,326	0
Personal Pay	0	1,211	0
Personal Services	264,289	273,844	312,416
Communications	300	127	250
Insurance & Bonding	3,268	3,990	3,932
Printing & Publications	324	443	460
Training	2,093	2,566	3,440
Medical Insurance	0	207	0
Dues & Subscriptions	0	639	625
Office Supplies	415	188	375
Office Equipment	33	33	100
Fuel & Lubrication	2,074	2,793	3,475
Repair & Maintenance Op Equipment	12,178	12,538	10,300
Utilities	4,957	4,619	4,809
Clothing	3,780	4,547	4,193
Chem, Drug & Lab Supplies	873	741	675
Fire Alarm	238	595	875
Equipment Repair	0	245	550
Heat	6,987	6,308	6,800
Buildings - Repair & Maintenance	0	1,657	0
Interest on Debt	12,287	14,100	14,173
Principal on Debt	0	21,429	39,429
Supplies & Materials	49,807	77,945	94,461
Other Charges - Administration	21,075	30,728	34,658
Other Charges - Highway	0	123	625
Other Charges - Communications	17,233	17,881	18,996
Other Charges - Equipment	1,122	2,379	1,875
Other Charges	39,430	51,111	56,154
Capital Outlay	5,401	7,777	8,025
Contracts - Hydrants	76,314	79,828	77,691
Contract Maintenance	0	0	650
Equipment Reserve	25,000	25,000	22,900
TOTAL EXPENSE	\$460,241	\$515,501	\$572,297
Total Less Charges	402,695	493,118	523,782
NET DEPARTMENT TOTAL	\$ 26,981	3,834	0

HUMAN SERVICES

VISITING NURSE SERVICE

<u>REVENUE</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Private Visits	\$12,455	\$ 8,258	\$ 3,270
Medicare Reimbursement	0	13,202	28,563
Gift Fund	0	921	100
Blue Cross Reimbursement	0	0	1,308
Medicaid	0	0	654
Comm. Disease	0	0	430
Industry Fees	0	0	100
Mental Health	0	0	2,400
Department Revenue	12,455	22,381	36,825
Accounts Receivable	0	0	4,400
TOTAL REVENUES	\$12,455	\$22,381	\$41,225
<u>EXPENSES</u>			
Wages	\$24,081	\$36,972	\$39,619
Fringes	4,169	4,778	7,429
Sick Pay	0	1,224	0
Vacation Pay	0	693	0
Personal Services	28,250	43,667	47,048
Auto Allowance	210	766	660
Communications	175	716	1,472
Insurance & Bonding	744	452	454
Printing & Publications	52	444	676
Training	299	238	250
Dues & Subscriptions	680	876	1,244
Office Supplies	193	460	600
Fuel & Lubrication	247	138	150
Repair & Maintenance Op Equipment	0	746	0
Clothing	158	7	0
Chem, Drug & Lab Supplies	190	179	400
Equipment Operation	0	13	50
Supplies & Materials	2,948	5,035	5,956
Other Charges - Administration	5,908	4,200	5,168
Other Charges - B&G	0	36	50
Other Charges - Equipment	226	437	300
Other Charges - Fire	0	0	1,500
Other Charges	6,134	4,673	7,018
Capital Outlay	0	4,617	1,000
Contract - Cleaning	0	267	600
Contract - Physical Therapist	20,088	9,058	11,300
Contract - Maintenance	0	33	100
Contract - Home Health Aide	0	258	4,000
Contract - Lebanon A.H.C.	209	0	250
Contract Services	20,297	9,616	16,250
Equipment Reserve	0	1,200	961
TOTAL EXPENSE	\$57,629	\$68,808	\$78,233
Total Less Charges	57,629	68,808	78,233
NET DEPARTMENT TOTAL	\$45,174	\$46,427	\$37,008

COUNSELING

<u>REVENUE</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Dresden School District	<u>\$8,856</u>	<u>\$9,126</u>	<u>\$9,565</u>
TOTAL REVENUES	\$8,856	\$9,126	\$9,565
 <u>EXPENSES</u>			
Wages	\$14,489	\$14,167	\$16,510
Fringes	1,472	1,637	1,744
Sick Pay	0	948	0
Vacation Pay	0	1,864	0
Personal Pay	0	63	0
Personal Services	15,961	18,679	18,254
Auto Allowance	183	187	225
Communications	727	415	425
Training	152	72	100
Office Supplies	104	130	75
Office Equipment	174	66	0
Books & Magazines	60	23	50
Supplies & Materials	1,400	893	875
Other Charges - Administration	<u>653</u>	<u>1,185</u>	<u>639</u>
TOTAL EXPENSE	\$18,014	\$20,757	\$19,768
 NET DEPARTMENT TOTAL	 \$9,158	 \$11,631	 \$10,203

HEALTH AND WELFARE

<u>REVENUES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Sawyer Trust	\$ 0	\$ 0	\$ 683
 <u>EXPENSES</u>			
Housing Deficit	\$ 0	\$29,520	31,667
Senior Citizens Center	3,500	3,000	3,300
Old Age Assistance	2,785	5,815	5,500
Ambulance Service	31,752	32,305	34,648
Town Welfare	5,756	4,526	7,500
HEADREST	<u>4,575</u>	<u>0</u>	<u>2,500</u>
TOTAL EXPENSE	\$48,369	\$75,166	\$85,115
 NET DEPARTMENT TOTAL	 \$48,369	 \$75,166	 \$84,432

HEALTH COUNCIL

<u>EXPENSES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Communications	\$ 68	\$101	\$ 75
Dues & Subscriptions	15	0	0
Office Supplies	161	128	175
Travel	0	0	75
Program Materials	0	31	675
Supplies & Materials	244	260	1,000
Other Charges - Administration	<u>17</u>	<u>70</u>	<u>70</u>
TOTAL EXPENSE	\$261	\$330	\$1,070
 NET DEPARTMENT TOTAL	 \$261	 \$330	 \$1,070

CONSERVATION COMMISSION

<u>REVENUES</u>			
Sale of Property	\$ 0	\$11,401	\$ 0
Reimbursement-Payne Property	13,060	0	0
Sale of Timber	0	0	2,000
Transfer from Reserve	<u>0</u>	<u>0</u>	<u>1,422</u>
TOTAL REVENUES	\$13,060	\$11,401	\$ 3,422
<u>EXPENSES</u>			
Wages	\$ 0	\$ 0	\$ 500
Fringes	0	0	50
Personal Services	0	0	550
Communications	0	33	35
Training	139	163	150
Dues & Subscriptions	95	95	100
Office Supplies	174	191	200
Grounds - Materials	110	75	100
Program Materials	84	62	200
Purchase of Property	16,320	0	0
Supplies & Materials	16,922	619	785
Other Charges - Administration	46	165	165
Capital Outlay	11,765	10,000	12,000
Professional Fees	<u>67</u>	<u>0</u>	<u>2,000</u>
TOTAL EXPENSE	\$28,800	\$10,784	\$15,500
 NET DEPARTMENT TOTAL	 \$15,740	 \$ 617	 \$12,078

RECREATION

<u>REVENUES</u>	ACTUAL <u>1977</u>	ACTUAL <u>1978</u>	BUDGET <u>1979</u>
Recreation Fees	\$15,702	\$15,556	\$14,800
Davis Skating	<u>1,192</u>	<u>1,284</u>	<u>1,200</u>
TOTAL REVENUES	\$16,894	\$16,840	\$16,000
<u>EXPENSES</u>			
Wages	\$32,111	\$26,458	\$27,316
Fringes	4,741	6,001	5,142
Sick Pay	0	34	0
Vacation Pay	0	684	0
Personal Pay	0	52	0
Personal Services	36,852	33,229	32,458
Auto Allowance	135	61	100
Communications	852	907	800
Insurance & Bonding	426	432	466
Printing & Publications	225	572	450
Training	504	182	250
Office Supplies	554	654	400
Office Equipment	16	15	100
Fuel & Lubrication	552	436	700
Repair & Maintenance Op Equipment	0	15	0
Program Materials	3,572	2,168	2,000
Davis Rink - 77	427	0	0
Supplies & Materials	7,263	5,442	5,266
Other Charges - Administration	3,566	2,010	2,700
Other Charges - B&G	337	209	400
Other Charges - Equipment	258	143	200
Other Charges	4,161	2,390	3,300
Capital Outlay	7,095	0	300
Contracts - Programs	2,859	2,291	1,500
Contracts - School	1,807	1,668	1,500
Contracts - Teen Center	241	300	500
Contracts - Occom Pond	380	325	700
Contract Services	5,287	4,584	4,300
Equipment Reserve	<u>0</u>	<u>1,200</u>	<u>1,200</u>
TOTAL EXPENSE	\$60,658	\$46,845	\$46,824
NET DEPARTMENT TOTAL	\$43,764	\$30,005	\$30,824

HOWE LIBRARY

	ACTUAL	ACTUAL	BUDGET
	1977	1978	1979
<u>REVENUES</u>			
Temporary Investment Interest	\$ 0	\$16,510	\$20,000
Library Fees	11,233	12,940	12,200
TOTAL REVENUES	\$11,233	\$29,447	\$32,200
<u>EXPENSES</u>			
Wages	\$69,447	\$73,533	\$84,669
Fringes	11,827	12,366	13,378
Sick Pay	0	392	0
Vacation Pay	0	3,944	0
Personal Pay	0	95	0
Personal Services	81,274	90,330	98,047
Communications	1,829	2,187	2,400
Insurance & Bonding	5,244	4,935	3,869
Printing & Publications	282	564	450
Training	830	664	835
Dues & Subscriptions	0	173	185
Office Supplies	3,121	2,034	2,200
Office Equipment	534	346	435
Repair & Maintenance Op Equipment	124	222	220
Utilities	5,763	5,229	6,350
Heat	1,323	2,390	3,500
Travel	99	183	185
Buildings - Repair & Maintenance	9,894	1,571	1,120
Books & Magazines	15,700	18,760	22,250
Program Materials	679	611	495
Interest on Debt	0	12,556	19,625
Principal on Debt	0	24,000	10,892
Supplies & Materials	45,422	76,424	75,011
Other Charges - Administration	9,132	9,848	10,601
Other Charges - B&G	0	1,264	4,000
Other Charges	9,132	11,112	14,601
Capital Outlay	320	1,537	0
Contract - Cleaning	0	8,575	9,010
Contract - Maintenance	0	862	1,090
Contract - Copier	0	1,300	1,250
Contract - Trash Removal	0	159	175
Contract Services	0	10,896	11,525
TOTAL EXPENSE	\$136,148	\$190,301	\$199,184
NET DEPARTMENT TOTAL	\$124,915	\$160,854	\$166,984

ETNA LIBRARY

<u>EXPENSES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Wages	\$1,314	\$1,393	\$1,500
Fringes	77	86	82
Personal Services	1,391	1,479	1,582
Insurance & Bonding	123	123	275
Training	9	9	10
Office Supplies	45	74	80
Utilities	59	42	55
Heat	191	222	300
Buildings - Repair & Maintenance	133	218	0
Books & Magazines	833	964	950
Supplies & Materials	1,393	1,652	1,670
Other Charges - Administration	198	344	266
Other Charges - B&G	0	141	500
Other Charges	198	485	766
Capital Outlay	0	3,941	1,000
TOTAL EXPENSE	\$2,982	\$7,557	\$5,018
NET DEPARTMENT TOTAL	\$2,982	\$7,557	\$5,018

PUBLIC WORKS DEPARTMENT

HIGHWAY

<u>REVENUES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Driveway Permits	\$ 235	\$ 281	\$ 200
Town Road Aid	0	13,269	13,577
Highway Subsidy	44,744	69,977	73,988
Emergency Employment	6,583	0	0
Fees - Highway Services	9,327	2,056	0
Outside Billing	0	4,964	5,000
Charges to Others	0	476	300
Charges to Parking	8,000	8,370	9,600
Charges to Fire	0	124	625
Charges to Police	3,900	1,803	2,100
Charges to Recreation	0	29	0
Charges to Housing Authority	1,500	1,253	1,800
Charges to Equipment	0	5,431	6,500
Charges to Buildings	1,159	1,957	3,500
Charges to Sewer	0	1,301	0
TOTAL REVENUES	\$75,448	\$111,279	\$117,190

HIGHWAY

<u>EXPENSES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Wages	\$165,427	\$148,226	\$181,120
Overtime	18,500	22,941	22,500
Call Pay	0	34	0
Fringes	38,819	49,057	57,008
Sick Pay	0	4,901	0
Vacation Pay	0	10,788	0
Personal Pay	0	715	0
Personal Services	222,746	236,662	260,628
Auto Allowance	321	85	0
Communications	0	888	900
Insurance & Bonding	8,489	9,000	5,000
Training	80	265	500
Office Equipment	847	335	150
Utilities	29,890	36,754	31,500
Clothing	2,694	2,260	2,000
Street Maint. Materials	56,506	57,809	72,000
TRA A+B	6,337	6,352	6,597
Drainage & Bridge Materials	33,670	30,239	35,000
Winter Road Supplies	31,180	29,081	36,000
Traffic Supplies	879	724	800
Supplies & Materials	170,893	163,792	190,447
Other Charges - Administration	31,574	35,258	36,034
Other Charges - Police	0	208	600
Other Charges - Communications	3,000	2,332	2,478
Other Charges - Sewer	0	3,211	1,000
Other Charges - B&G	7,403	6,862	8,279
Other Charges - Equipment	207,366	222,991	210,629
Other Charges	249,343	270,862	259,020
Capital Outlay	3,174	6,485	2,000
Professional Fees	2,607	2,130	3,000
Contract - Paving	65,800	62,544	63,000
Contract - Tree Maintenance	8,601	13,147	15,000
Contract - Tree Warden	0	1,000	2,000
Contract Services	77,008	78,821	83,000
TOTAL EXPENSE	<u>\$723,164</u>	<u>\$756,622</u>	<u>\$795,095</u>
Total Less Charges	<u>708,605</u>	<u>735,878</u>	<u>770,670</u>
NET DEPARTMENT TOTAL	<u>\$647,716</u>	<u>\$645,343</u>	<u>\$677,905</u>

BUILDINGS & GROUNDS

	ACTUAL		BUDGET
	1977	1978	1979
<u>REVENUES</u>			
Boat Landing	\$ 0	\$1,501	\$ 0
Cemetery Lot Sales	8,562	8,642	9,500
Cemetery Funerals	3,952	4,285	6,000
Solid Waste Permits	37,368	39,489	42,000
Charges to Parking	2,200	2,501	3,000
Charges to Highway	7,403	6,759	7,979
Charges to Visiting Nurse Service	0	37	50
Charges to Recreation	1,200	209	400
Charges to Howe Library	1,700	1,265	4,000
Charges to Etna Library	120	142	500
Charges to Housing Authority	2,980	1,541	1,800
Charges to Equipment	0	1,360	2,000
Charges to Sewer	0	507	0
Charges to Tree Program	0	105	300
Charges to Elections	1,200	847	800
Charges to Sidewalk	0	2,151	2,400
TOTAL REVENUES	\$66,685	\$71,325	\$80,729
<u>EXPENSES</u>			
Wages	\$49,564	\$47,898	\$54,895
Overtime	4,450	4,432	4,500
Fringes	9,048	10,297	11,313
Sick Pay	0	1,063	0
Vacation Pay	0	1,725	0
Personal Pay	0	154	0
Personal Services	63,062	65,569	70,708
Communications	2	212	350
Insurance & Bonding	1,752	1,627	3,100
Training	0	0	100
Office Supplies	12	27	25
Fuel & Lubrication	618	582	650
Repair & Maintenance Op Equipment	494	235	500
Utilities	6,982	6,656	7,700
Clothing	857	988	500
Heat	10,811	9,454	9,000
Equipment Operation	1,949	2,939	1,900
Buildings - Repair & Maintenance	9,658	12,941	12,000
Grounds - Materials	4,439	6,073	4,500
Public Relations	304	433	450
Supplies & Materials	37,878	42,167	40,775
Other Charges - Administration	0	10,260	11,159
Other Charges - Highway	2,585	2,431	3,500
Other Charges - Equipment	0	287	400
Other Charges	2,585	12,978	15,059
Capital Outlay	6,838	17,048	15,000
Contracts - Landfill	45,088	27,946	34,000
Contract Maintenance	0	323	9,000
Contract Services	45,088	28,269	43,000
Equipment Reserve	4,000	4,000	3,500
TOTAL EXPENSE	\$159,451	\$170,031	\$188,042
Total Less Charges	142,648	152,620	164,813
NET DEPARTMENT TOTAL	\$ 92,766	\$ 98,706	\$107,313

EQUIPMENT

REVENUES	ACTUAL	ACTUAL	BUDGET
	<u>1977</u>	<u>1978</u>	<u>1979</u>
Charges to Others	\$ 0	\$ 817	\$ 1,100
Charges to Ambulance	1,200	849	1,000
Charges to Parking	0	3,086	2,800
Charges to Highway	207,366	222,993	210,629
Charges to Fire	1,520	2,380	1,875
Charges to Code Administration	120	42	150
Charges to Visiting Nurse Service	120	332	300
Charges to Police	1,100	3,031	2,618
Charges to Recreation	120	143	200
Charges to Housing Authority	0	75	0
Charges to Sewer	0	19	0
TOTAL REVENUES	<u>\$211,546</u>	<u>\$233,755</u>	<u>\$220,672</u>
<u>EXPENSES</u>			
Wages	\$ 31,937	\$ 27,235	\$30,771
Overtime	2,100	5,353	5,000
Fringes	5,945	5,899	7,078
Sick Pay	0	682	0
Vacation Pay	0	883	0
Personal Pay	0	98	0
Personal Services	39,982	40,150	42,849
Communications	499	1,506	1,200
Training	0	405	500
Fuel & Lubrication	19,533	19,524	25,000
Repair & Maintenance Op Equipment	57,490	70,453	80,000
Clothing	490	624	520
Equipment Operation	0	900	1,000
Supplies & Materials	78,012	93,412	108,220
Other Charges - Administration	13,552	13,404	11,103
Other Charges - Highway	0	5,430	6,500
Other Charges - B&G	0	1,359	2,000
Other Charges	13,552	20,193	19,603
Equipment Reserve	<u>80,000</u>	<u>80,000</u>	<u>50,000</u>
TOTAL EXPENSE	<u>\$211,546</u>	<u>\$233,755</u>	<u>\$220,672</u>
NET DEPARTMENT EXPENSE	\$ 0	\$ 0	\$ 0

SIDEWALKS

<u>REVENUES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Current Year Levy	\$18,973	\$24,077	\$10,567
Revenue Sharing	0	1,067	978
Dartmouth College	0	0	4,000
Prior Year Revenue	0	3,091	9,055
Transfer from Sidewalk Reserve	<u>0</u>	<u>2,127</u>	<u>0</u>
TOTAL REVENUES	\$18,973	\$30,359	\$24,600
<u>EXPENSES</u>			
Wages	\$ 0	\$3,017	\$ 1,500
Overtime	0	160	200
Personal Services	0	3,177	1,700
Sidewalk Materials	5,918	4,491	5,000
Other Charges - Administration	444	0	0
Other Charges - Sewer	0	62	0
Other Charges - B&G	0	2,150	2,400
Other Charges	444	2,212	2,400
Capital Outlay	<u>9,521</u>	<u>11,424</u>	<u>15,500</u>
TOTAL EXPENSE	\$15,883	\$21,304	\$24,600
Total Less Charges	<u>15,883</u>	<u>21,304</u>	<u>24,600</u>
NET DEPARTMENT TOTAL	\$ 3,090	\$ 9,055	\$ 0

SEWER

<u>REVENUES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
State Aid - Water Pollution	\$ 79,997	\$ 92,994	\$132,335
Sewer Rental - Hanover	245,320	0	0
Sewer Rental - Lebanon	14,896	0	0
Sewer Connections	4,226	193	7,500
Fees - Sewer	0	346,866	357,119
Outside Billing	0	467	100
Miscellaneous	0	5,001	0
Prior Year Revenue	13,166	32,435	28,270
Storrs Pond	0	4,350	2,174
CREARE	0	0	4,593
Accounts Receivable	0	0	8,000
Charges to Parking	0	739	1,500
Charges to Highway	0	3,212	700
Charges to Etna Library	0	391	0
Charges to Housing Authority	0	15	0
Charges to Sidewalk	<u>0</u>	<u>63</u>	<u>50</u>
TOTAL REVENUE	\$357,605	\$486,703	\$542,341

SEWER

<u>EXPENSES</u>	ACTUAL	ACTUAL	BUDGET
	1977	1978	1979
Wages	\$ 63,256	\$ 68,677	\$88,340
Overtime	4,600	4,887	1,824
Call Pay	0	108	0
Fringes	12,891	14,274	19,023
Sick Pay	0	1,593	0
Vacation Pay	0	2,406	0
Personal Pay	0	363	0
Personal Services	80,747	92,308	109,187
Communications	960	1,215	2,000
Insurance & Bonding	3,470	4,055	3,719
Printing & Publications	217	31	300
Training	552	1,466	2,000
Office Supplies	195	437	250
Office Equipment	100	475	1,000
Fuel & Lubrication	1,502	2,014	2,350
Repair & Maintenance Op Equipment	4,140	4,895	6,800
Utilities	22,471	24,342	27,100
Clothing	606	844	1,100
Chem, Drug & Lab Supplies	8,597	10,783	15,400
Heat	4,479	3,377	4,500
Buildings - Repair & Maintenance	142	82	350
Grounds - Materials	196	757	200
Sewer Maintenance Materials	9,466	3,144	10,000
Repair & Maintenance of Plant Equip	3,318	4,001	3,000
Charge to Reserve	62,451	0	0
Interest on Debt	22,895	33,315	54,985
Principal on Debt	70,000	140,000	230,000
Supplies & Materials	215,757	235,233	365,054
Other Charges - Administration	15,340	15,800	15,800
Other Charges - Highway	0	1,300	0
Other Charges - B&G	0	506	0
Other Charges - Equipment	0	18	0
Other Charges	15,340	17,624	15,800
Capital Outlay	0	95,996	40,000
Professional Fees	2,328	274	300
Equipment Reserve	11,000	17,000	12,000
TOTAL EXPENSE	\$325,172	\$458,432	\$542,341
Total Less Charges	325,172	454,017	540,091
NET DEPARTMENT TOTAL	\$ 32,433	\$ 28,271	\$ 0

LEBANON REGIONAL AIRPORT

<u>EXPENSES</u>	ACTUAL <u>1977</u>	ACTUAL <u>1978</u>	BUDGET <u>1979</u>
Subsidy	\$10,000	\$10,000	\$ 0
Other Charges - Administration	<u>670</u>	<u>670</u>	<u>0</u>
TOTAL EXPENSE	\$10,670	\$10,670	\$ 0
 Total Less Charges	 10,670	 10,670	 <u>0</u>
NET DEPARTMENT TOTAL	\$10,670	\$10,670	\$ 0

SPECIAL ARTICLES

<u>EXPENSES</u>			
Dartmouth - Lake Sunapee			
Regional Association	\$ 0	\$ 1,415	\$ 0
Reservoir Road - 77	15,512	0	0
HEADREST	0	4,545	0
Davis Rink - 77	1,485	1,935	0
Davis rink - 78	<u>0</u>	<u>7,132</u>	<u>0</u>
TOTAL EXPENSE	\$16,997	\$15,027	\$ 0
 Total Less Charges	 16,997	 15,027	 <u>0</u>
NET DEPARTMENT TOTAL	\$16,997	\$15,027	\$ 0

TOTAL DEPARTMENTAL			
EXPENDITURES	\$3,028,703	\$3,040,032	\$3,118,018
PARKING FUND	<u>192,766</u>	<u>214,357</u>	<u>140,206</u>
AMOUNT TO BE APPROPRIATED	\$3,221,469	\$3,254,389	\$3,258,224

PROPOSED 1979
CAPITAL OUTLAY
ALL DEPARTMENTS

District Court			
File			\$ 200
General Administration			
Vehicle replacement	\$2,000		
Mimeo machine	1,500		
Files 2 @ \$150	300		
Adding machine	300		
Office furnishing replacement	<u>900</u>		5,000
Visiting Nurse Service			
Desk	410		
Typing chair	100		
Refrigerator	50		
Typewriter	<u>440</u>		1,000
Conservation Commission			
Capital Reserve Fund			12,000
Recreation			
File cabinet			300
Etna Library			
Roof repairs & storm windows			1,000
Housing Authority			
Magnetic fire door locks			3,000
Police			
Motorola 4 channel head set	\$ 875		
Headset charger unit	<u>400</u>		1,275
Parking			
Parking lot improvements			1,000
Fire			
Etna station roof repairs	3,500		
Hose	1,500		
Radio receivers	1,760		
Maintenance tools	300		
Assorted fire equipment	<u>965</u>		8,025
Highway			
Trees			2,000

<u>Buildings & Grounds</u>		
Recycling facility	11,500	
Gas pump	\$ 2,000	
Energy improvements	<u>1,500</u>	15,000
<u>Sewer</u>		
System improvements and extensions		40,000
<u>Sidewalk</u>		
Sidewalk construction and maintenance		15,500
Total		\$105,300

PROPOSED 1979
CAPITAL RESERVE EXPENDITURES

<u>Police</u>		
Replace - 2 Patrol Cars		\$ 8,800
<u>Fire</u>		
Radio System	\$15,000	
Air Compressor	<u>8,000</u>	23,000
<u>Highway</u>		
Replace - Truck #1	4,000	
Replace - Truck #2	4,000	
Replace - Truck #5	20,000	
Replace - Truck #11	20,000	
Replace - Truck #12	20,000	
Replace - Truck #13	3,000	
One Ton Roller	3,000	
Sidewalk Snow Blower	<u>25,000</u>	99,000
<u>Buildings & Grounds</u>		
Replace - Truck #3		3,000
<u>Sewer</u>		
Replace - Truck #23	37,800	
Replace - Truck #24	12,500	
Replace - Truck #21	3,956	
Replace Backhoe & Trailer	<u>12,000</u>	
Total		<u>66,256</u>

FEDERAL REVENUE SHARING
1979

PROPOSED ALLOCATION FOR 1979

Governance & Coordination

District Court	\$ 805
General Administration	3,421
Legal	537
Planning Board	335
Debt and Interest	<u>1,610</u>

\$6,708

Human Services

Visiting Nurse	2,717
Counseling	604
Health and Welfare	3,018
Health Council	151
Recreation	1,660
Howe Library	6,792
Etna Library	<u>151</u>

15,093

Safety Services

Fire	33,375
------	--------

Public Works

Highway	22,938
Buildings and Grounds	4,757
Sidewalks	<u>978</u>

28,673

TOTAL

\$83,849

1978 TAX RATES

<u>UNIT OF GOVERNMENT</u>	<u>TOTAL APPROPRIATION</u>	<u>REVENUE OR CREDIT</u>	<u>TO BE RAISED BY TAXES</u>	<u>NET VALUATION</u>	<u>TAX RATE</u>
Town	\$2,505,134	\$1,693,211 ^b	\$873,298 ^{**}	\$158,064,135	\$5.40
County	228,717	5,196	223,521		1.50
Hanover School	1,023,647 ^a	28,129	995,518		6.30
Dresden School	<u>1,602,992^a</u>	<u>44,048</u>	<u>1,558,944</u>		<u>9.90</u>
	5,360,490	1,770,584	3,651,281	158,064,135	23.10
Special Service Area					
Fire Area No. 1			13,844	21,299,018	.65
Fire Area No. 2			17,560	13,507,817	1.30
Fire Area No. 3			4,760 [*]	1,830,950	2.60
Fire Area No. 4			<u>394,637</u>	<u>121,426,350</u>	<u>3.25</u>
	430,765		430,801	158,064,135	
Sidewalk	23,000		24,076 [*]	120,355,430	.20
GRAND TOTAL	\$5,814,255	\$1,770,584	\$4,106,158		

NOTES:

- ** Includes overlay of \$38,000 which applies to Town, County and School appropriations, and Veteran's Exemptions of \$23,375
- * Includes overlay: Fire \$1,076, Sidewalk \$36.
- ^a Includes only Hanover's share (70.10%) of Dresden budget.
- ^b Includes \$129,000 cash surplus from 1977.

TAX COLLECTOR'S REPORT

DECEMBER 31, 1978

	<u>DEBIT</u>		
	<u>Prior Years</u>	<u>1978</u>	<u>Total</u>
Property Tax	\$241,989.56	\$4,085,179.66	\$4,327,169.22
Bank Stock Tax		2,501.60	2,501.60
Yield Tax	143.71	5,564.21	5,707.92
Additions:			
Property Tax	5,426.32	12,002.37	17,428.69
Interest	<u>5,828.62</u>	<u>477.08</u>	<u>5,934.87</u>
	\$253,388.21	\$4,105,724.92	\$4,358,742.30

	<u>CREDIT</u>		
	<u>Prior Years</u>	<u>1978</u>	<u>Total</u>
Property Tax Paid			
Treasurer:	\$241,992.91	\$3,870,168.38	\$4,112,161.29
Bank Stock Tax Paid			
Treasurer:		2,501.60	2,501.60
Yield Tax Paid Treas:	143.71	4,656.40	4,800.11
Interest Paid Treas:	5,828.62	477.08	5,934.87
Abatements:			
Property Tax	5,012.29	30,796.67	35,808.96
Uncollected:			
Property Tax	410.68	196,216.98	196,627.66
Yield Tax		<u>907.81</u>	<u>907.81</u>
	\$253,388.21	\$4,105,724.92	\$4,358,742.30

SUMMARY OF WARRANT - STATE RESIDENT TAX

DECEMBER 31, 1978

	<u>DEBIT</u>		
	<u>Prior Years</u>	<u>1978</u>	<u>Total</u>
Original Warrant		\$42,140	\$42,140
Uncollected as of 1/1/78	\$6,360		6,360
Added Taxes	490	940	1,430
Penalties	<u>332</u>	<u>48</u>	<u>380</u>
	\$7,182	\$43,128	\$50,310

	<u>CREDIT</u>		
	<u>Prior Years</u>	<u>1978</u>	<u>Total</u>
Remittance to Treasurer:			
Resident Taxes	\$3,280	\$33,030	\$36,310
Penalties	332	48	380
Abatements:			
Resident Taxes	3,570	2,580	6,150
Uncollected:			
Resident Taxes		<u>7,470</u>	<u>7,470</u>
	\$7,182	\$43,128	\$50,310

SUMMARY OF TAX SALES ACCOUNTS

DECEMBER 31, 1978

	<u>DEBIT</u>	Tax Sale on
	<u>1977</u>	Levies of:
		<u>Prior Years</u>
(a) Taxes Sold to Town During		
Current Fiscal Year:	\$21,003.22	
(b) Balance of Unredeemed Taxes		
January 1, 1978:		\$4,468.93
Interest Collected After		
Sale	181.87	362.10
Redemption Costs	<u>94.10</u>	<u>18.20</u>
	\$21,279.19	\$4,849.23
	<u>CREDIT</u>	
Remittances to Treasurer		
During Year	\$11,928.26	\$3,770.81
Unredeemed Taxes at close		
of Year	<u>9,350.93</u>	<u>1,078.42</u>
	\$21,279.19	\$4,849.23

TOWN CLERK'S ACCOUNT

December 31, 1978

Motor Vehicle Permits Issued:		
1978	5,512	\$146,437
1979	193	<u>4,659</u>
		\$151,096
Dog Licenses Issued:		
1978	559	2,785
	Kennel 5	<u>60</u>
		\$2,845
Fees to Town		\$10,380

REPORT OF THE TOWN TREASURER

The Treasurer of the Town of Hanover for the year ending December 31, 1978 submits the following condensed report of receipts and disbursements applicable to calendar 1978 activity.

Balance per cash book, January 1, 1978	\$ 49,086
Receipts from all sources applicable to 1978	<u>19,342,669</u>
	19,391,755
Less Selectmen's Orders Paid Relating to 1978	<u>19,383,200</u>
Balance per cash book, December 31, 1978	\$ <u><u>8,555</u></u>

Bruce D. McAllister
Treasurer

PARKING SYSTEM
1978 - 1979

<u>REVENUES</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Parking - Previous Years	\$180,537	\$118,033
Metered Parking	64,940	66,000
Parking Fines	42,789	55,000
Permit Parking	32,686	23,500
Use of Property & Money	<u>11,438</u>	<u>8,800</u>
TOTAL REVENUES	\$332,390	\$271,333
<u>EXPENSES</u>		
Personal Services	\$ 49,689	\$ 68,933
Communications	858	1,000
Insurance & Bonding	2,697	2,921
Printing & Publications	100	100
Fuel & Lubrication	1,326	1,440
Rep. & Maint. of Equipment	246	0
Utilities	2,068	2,000
Bldgs. - Repair & Maintenance	1,340	1,000
Grounds - Materials	3,402	800
Parking Meter Supplies	3,464	4,000
Peripheral Parking	124	0
Interest on debt	3,072	0
Principal on debt	73,500	0
Other Charges - Administration	18,348	18,500
Other Charges - Highway	8,369	9,600
Other Charges - Communications	6,996	0
Other Charges - Sewer	738	500
Other Charges - Buildings & Grounds	2,500	3,000
Other Charges - Equipment	3,085	2,800
Capital Outlay	932	1,000
Professional Fees	13,664	5,000
Contracts - Lot Rental	11,299	10,920
Equipment Reserve	<u>6,540</u>	<u>6,692</u>
TOTAL EXPENSES	\$214,357	\$140,206
NET	\$118,033	\$123,483

OFF-STREET PARKING FACILITIES
1957-1978

TOTAL AUTHORIZATION	\$570,000
TOTAL EXPENDED	<u><u>\$570,000</u></u>
Borrowed to Date	
Notes Paid to December 31, 1978	<u><u>\$439,522</u></u>

HANOVER HOUSING AUTHORITY
HANOVER SECTION EIGHT
BALANCE SHEET - 12/31/78

ASSETS

CASH	\$17,450
SAVINGS ACCOUNT	22,583
ACCOUNTS RECEIVABLE - HUD -	4,098
DEVELOPMENT COSTS	<u>639,704</u>
TOTAL ASSETS	<u>\$683,835</u>

LIABILITIES, RESERVES AND SURPLUS

ACCOUNTS PAYABLE - TOWN OF HANOVER	\$ 16,458
GRANT - TOWN OF HANOVER	639,704
DONATIONS	865
SAVINGS ACCOUNT	22,583
FUND BALANCE	<u>4,225</u>
TOTAL LIABILITIES, RESERVES & SURPLUS	<u><u>\$683,835</u></u>

HANOVER HOUSING AUTHORITY
1977 - 1979

<u>REVENUES</u>	<u>ACTUAL</u> <u>1977</u>	<u>ACTUAL</u> <u>1978</u>	<u>BUDGET</u> <u>1979</u>
Prior Year Revenue	\$ 0	\$ 9,946	\$ 0
Housing Subsidy	42,249	50,554	53,640
Rents Housing Authority	22,898	24,018	24,264
Grants Housing Authority	10,100	4,420	0
Gifts Housing Authority	1,161	102	200
Miscellaneous	<u>649</u>	<u>25</u>	<u>0</u>
TOTAL REVENUES	<u>\$77,057</u>	<u>\$89,065</u>	<u>\$78,104</u>
<u>EXPENSES</u>			
Communications	\$ 242	\$ 148	\$ 160
Insurance & Bonding	1,321	1,262	1,262
Utilities	12,427	14,588	14,500
Buildings - Repair & Maintenance	1,944	5,296	0
Grounds - Materials	0	161	0
Program Materials	0	216	100
In Lieu of Taxes	12,840	11,902	12,798
Charge to Reserve	392	0	0
Interest on Debt	0	23,500	21,855
Principal on Debt	0	35,000	35,000
Other Charges - Administration	4,550	4,550	6,453
Other Charges - Highway	0	886	1,800
Other Charges - Sewer	0	14	0
Other Charges - Equipment	0	74	200
Other Charges - B & G	3,210	1,540	1,800
Capital Outlay	16,480	8,385	3,000
Legal Services	167	370	0
Contract Cleaning	4,371	4,693	4,843
Equipment Reserve	<u>10,000</u>	<u>6,000</u>	<u>6,000</u>
TOTAL EXPENSES	<u>\$67,944</u>	<u>\$118,585</u>	<u>\$109,771</u>
NET EXPENSES	<u>\$ 9,113</u>	<u>\$29,520</u>	<u>\$ 31,667</u>

HANOVER DISTRICT COURT

Balance, December 31, 1977 \$ 203

Accounts Receivable: 600

Receipts

Fines and Forfeits	\$33,769	
Penalty Assessments	3,599	
Received for Restitution	690	
Small Claims	612	
Bench Warrants	550	
Parking Tickets	377	
Partial Fines Transferred for Town of Hanover	330	
Sale and Service of Writs	190	
Fines and Police Academy	112	
Partial Payment of Fines Transferred from Delinquent Account to State of N.H.	(873)	
Debit Memos for Returned Checks	(162)	
		<u>39,194</u>
		<u><u>39,997</u></u>

Disbursements

State of New Hampshire:		
Department of Safety	\$14,308	
Fish and Game Department	<u>396</u>	14,704
Police Academy		3,595
Court Expenses		2,610
Witness Fees		1,762
Restitution Paid		690
Refund of Over Payment of Fines		52
Town of Hanover		
Fines	13,415	
Small Claims	612	
Bench Warrants	550	
Parking Tickets	377	
Writs	190	
		<u>15,144</u>
		\$ <u>38,557</u>

Due to State of New Hampshire	<u>1,277</u>	
		\$ 39,834

Balance, December 31, 1977

Cash on Hand	100	
Held for Restitution	<u>63</u>	163

\$39,997

UPPER VALLEY REGIONAL EMERGENCY
MEDICAL CARE SERVICE

The Upper Valley Regional Emergency Medical Care Service responded to 441 calls for medical aid in 1978 as indicated:

	<u>1976</u>	<u>1977</u>	<u>1978</u>
Bradford	51	67	50
Fairlee	13	22	31
Hanover	238	196	201
Lyme	13	23	19
Norwich	42	35	41
Orford	21	15	19
Piermont	10	15	19
Strafford	13	5	14
Thetford	27	34	39
West Fairlee	5	6	4
Other	<u>18</u>	<u>9</u>	<u>4</u>
Total	451	427	441

The ambulance Service also responded to 119 dry runs in 1978. A dry run is defined as a call where the ambulance does not transport either because the sickness or injury is not severe enough to warrant transportation to a medical facility, or the victim was deceased.

In 1978 we were able to meet most of the goals that were established. We received a Hurst Rescue tool and trained in its use. We purchased a new Chevrolet four-wheel drive chassis and transferred the body from the 1972 International to the Chevrolet chassis. The treatment protocols for advanced care are completed and training for ambulance personnel will commence in early 1979. Department personnel will be donating in excess of 200 hours each to become trained in advanced skills.

The rate schedule will not change in 1979.

UPPER VALLEY REGIONAL EMERGENCY
 MEDICAL CARE SERVICE FUND
 STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
 FOR THE YEAR ENDED DECEMBER 31, 1978
 AND PROPOSED BUDGET FOR 1979

	ACTUAL	BUDGET
	<u>1978</u>	<u>1979</u>
REVENUES:		
Service Charges	\$17,792	\$16,000
Community Contributions	66,385	68,159
Other	5,558	100
Accounts Receivable	<u>9,134</u>	<u>11,271</u>
	\$98,869	\$95,530
DISBURSEMENTS:		
Personal Services	\$39,780	\$48,515
Insurance & Bonding	2,109	2,550
Communications	289	800
Printing & Publications	212	100
Training	956	1,700
Dues & Subscriptions	166	310
Office Supplies	81	100
Fuel & Lubrication	1,064	920
Repair & Maintenance of Equipment	3,502	1,500
Clothing	500	500
Chemical, Drug & Lab Supplies	931	1,200
Equipment Repair	151	0
Travel	193	100
Equipment Operation	172	1,300
Deficit - Prior Years	16,250	0
Other Charges - Administration	7,729	10,600
Other Charges - Communications	5,442	5,781
Other Charges - Equipment	848	1,000
Professional Fees	381	0
Equipment Reserve	<u>15,000</u>	<u>12,000</u>
	\$ 95,757	\$88,976
 Surplus	 <u><u>3,112</u></u>	 <u><u>6,554</u></u>
 Capital Reserve Balance	 \$13,689	

HEADREST INC.

Headrest, the 24 hours-a-day community resource and information referral, crisis intervention and temporary emergency housing center is requesting \$3345.00 from the Town of Hanover at its 1979 Town Meeting.

This request represents 535 Hanover residents using our services 1198 times which is over 25% of our total contacts for 1978. Since individuals who contact Headrest sometimes have a need for more than one service, there were 1233 different situations in 1978.

A breakdown of these is as follows:

Assault/abuse, children.....	4
Assault/abuse, women.....	10
Alcohol.....	9
Child care.....	3
Collaboration.....	51
Consumer related.....	52
Counseling.....	6
Drugs.....	28
Family related.....	9
Housing.....	89
Job related.....	31
Other information and referral.....	152
Emergency lodging.....	21
(# housed at Headrest...17)	
Reassurance, lonely, need help.....	279
Suicide.....	4
Volunteers for Headrest.....	8
Community Education.....	189
Health related.....	217
Food needed.....	7
Handicapped.....	59
Runaway.....	0
Transportation.....	5
Total Situations.....	1,233

Headrest offers a variety of very useful services to the towns-people of Hanover. The following rule of thumb is the best way to summarize them: Call Headrest whenever you have a problem and you don't know whom to call for help. Anyone may call at any hour of the day or night any day of the week.

At the heart of Headrest's services is the Information-Referral program. Headrest maintains extensive up-to-date files with over 1000 Upper Valley resources at the finger tips of the trained staff and volunteers who answer the telephones. This enables Headrest to put callers in touch with community resources including individuals and governmental agencies in Vermont and New Hampshire.

Should you want further information about Headrest, please contact the office at 448-4400.

UPPER VALLEY-LAKE SUNAPEE COUNCIL

The Upper Valley-Lake Sunapee Council is the regional planning and development commission serving Hanover and other municipalities in the Connecticut River Valley.

Originally founded as an economic development commission in 1959, the Council has been a regional planning agency since 1970, performing a mixture of regional plans and local technical assistance for municipalities.

The theory behind regional planning is that there are some things a town cannot do by itself and some things on which it should consult with its neighbors in the best interests of the region.

Thus, in the past eight years, the Council, under the policy supervision of an appointed board - Marjorie Boley and Jean Krueger are Hanover's Directors - has undertaken regional plans in nine different programs, from waste water to land use, transportation to housing.

On a more local level, the Council is heavily involved in technical assistance programs with Planning Boards on a variety of needs, ranging from zoning and subdivision amendments to master plan revisions. Council staff has worked with Hanover in the past year particularly in reviewing subdivision regulation amendments.

In the past few years, the Council has become more involved with new Federal Programs as an interpreter and helper or buffer between the towns and Washington oriented bureaucrats; and with local human service organizations who must increasingly use the Council's statistics, information and assistance in qualifying for the federal funds that keep them in business.

Regional cooperation has also become important as more federally-mandated programs must be implemented on a regional basis due to the scope of service necessary to be cost effective. The Council has taken a lead role in bringing many municipalities together to explore joint operations in many such fields, with current emphasis on solid waste.

The Town's membership dues, along with those of Hanover's neighbors, total about one-third of its \$100,000 operating budget with matching grants from the states and federal sources giving the Town a 2 to 1 return on its investment.

In closing, tribute should be paid to John C. Manchester, who retired in December 1978, as one of Hanover's Directors to the Council following nearly 15 years of service. "Jack", who had been an officer of the Council for more than 10 years, and served a term as its President, played a key role in establishing the regional concept of cooperation which has since proven so necessary, and his efforts will be missed.

UPPER VALLEY REGIONAL DISPATCH CENTER

The Upper Valley Regional Dispatch Center is located at 41 South Main Street in Hanover, N.H. in the rear of the Municipal Building.

The office in which it is located also serves as the desk for the Hanover Police Department, Animal Control Officer and Parking Enforcement through receipt of payment and complaints regarding parking violations. After hours, on holidays and during weekends, the Center serves as an answering and referral service for the Town Clerk's Office and the Highway, Water, Sewer and Cemetery Departments.

Started in December of 1972, the Center has shown its growth in towns utilizing its services to where it now dispatches: four (4) Police Departments; ten (10) towns of Ambulance Service (including eight (8) FAST Squads which respond with the ambulance); and eighteen (18) Fire Departments ten (10) of these are fully dispatched by the Center, and eight (8) others by Mutual Aid agreements). Various Public Works services are also dispatched from the Center.

After the Center was started a social group called the Upper Valley Regional Emergency Services Assn. was formed. Comprised of Police, Fire and Ambulance personnel, the group meets monthly to better educate themselves through in-service training, consisting of guest speakers, instructional films and tours. In 1978, the group was incorporated in accordance with State Statutes.

ACTIVITY

Number of Phone Calls Received:	38,912
Number of Phone Calls Outgoing:	4,149
Radio Transmissions Received:	35,656
Radio Transmissions Sent:	16,494
Walk-up Service At Desk:	10,482
Correspondence:	<u>2,332</u>

-TOTAL- 108,025*

*108,025	1978
103,298	1977
4,727	-INCREASE-

POLICE

The Dispatch Center acts as the desk for receiving complaints and requests for services for the Hanover Police Department; further, it receives telephone requests for Police services for the towns of Lyme, Orford and Piermont during the off-duty hours of personnel in those towns.

The Center is responsible for the detention of prisoners from Orford, Lyme and Hanover; through a cooperative agreement, subjects from Canaan, Enfield and Lebanon may also be held, especially juvenile and female offenders. In special cases, other departments may also be afforded this service.

In 1978 the Center handled some 50,047 log entries for the Hanover Police Department alone, including telephone calls, parking tickets and Complaint and Service Reports.

All telephone calls and all radio transmissions except those associated with Public Works, whether incoming or out-bound, are recorded on a tape system in the Center. Any problems arising in communications involving the Emergency Services can thus be replayed and, if necessary, transcribed into hard-copy.

Other records maintained by the Dispatch Center include mileage records for the police cruisers, logs of doors and windows found open at businesses, streetlights out, and other service-oriented records.

Bicycle records are issued by the Center; lost and found items are held and attempts made to restore them to their owners.

MUNICIPAL SERVICES

The Dispatch Center takes calls for the Highway, Sewer, Water and Cemetery Departments on an emergency only basis.

Radio communications are maintained with these services to better serve the public as well as to afford the personnel some measure of safety when they are out, especially during the winter months.

The telephone serving the Town of Hanover Offices is answered on weekends, holidays and after hours to assure the public that someone will handle their business as soon as possible. During these same time-periods, Burial Permits are issued on behalf of the Town Clerk's office, as all Dispatchers are sworn Sub-Registrars.

The Center serves as a point of notification for the Civil Defense network, giving out information on weather and storm conditions as they arise in the state.

As required, Peddler's Permits are issued at the Center for those vendors using Town streets.

MINUTES OF THE TOWN MEETING
March 14, 1978

ARTICLE 1: (To vote by non-partisan ballot) for Town Officers:

The following were elected:

For Selectmen (three years): James W. Campion
Martha S. Solow
For Treasurer (one year): Bruce D. McAllister
For Moderator (two years): Harry H. Bird, Jr.
For Library Trustee (three years): Ann S. Cioffi
For Trustee of Town Trust Funds (three years):
Roger C. Ball
For Supervisor of the Checklist (six years):
Eleanor B. Rand

ARTICLE 2: (By petition) (To vote by ballot) to see if the Town will vote to amend the existing Town Zoning Ordinance so as to decrease the minimum lot size in the Rural Residence Zoning District from three acres to two acres as proposed by petition of Town voters and as set forth in the official copy filed and available to the public at the office of the Town Clerk and as on display on the date of the meeting. The following question is listed on the printed ballots:

"Are you in favor of the adoption of the amendment to the Zoning Ordinance as proposed by petition of voters for the Town of Hanover by amending Table 204.7 of the Town Zoning Ordinance at page 25 so as to reduce the requirement for the minimum area in acres in the Rural Residence District from three to two acres?"

The vote by ballot was as follows:

YES: 434 NO: 746

ARTICLE 3: (By petition) (To vote by ballot) to see if the Town will vote to grant an exemption from the Town property tax for persons owning real property which is equipped with solar energy heating or cooling systems. The following question will appear on the printed ballot:

"Shall we adopt the provisions of RSA 72:62 for a property tax exemption on real property equipped with a solar energy heating or cooling system, which exemption shall be in an amount equal to 100% of the value of the solar heating or cooling system?"

The vote by ballot was as follows:

YES: 467 NO: 695

ARTICLE 4: (To vote by ballot) to see if the Town will vote to increase the permissible value of total assets for expanded elderly exemptions to \$50,000 as amended in RSA 72:43-d. The following question will appear on the printed ballot:

"Shall we adopt the new provisions of RSA 72:43-c relative to expanded exemptions on real estate for the elderly, changing the eligibility requirement that a person may own no more than \$35,000 in assets of any kind to a requirement that a person may own no more than \$50,000 in assets of any kind?"

The vote by ballot was as follows:

YES: 992 NO: 168

ARTICLE 5: It was moved, seconded and voted (by voice vote) that the reports of the Selectmen, Town Clerk, Treasurer, Auditor, Collector of Taxes and other Town Officers as printed in the Town Report be accepted.

ARTICLE 6: It was moved, seconded and voted that the following persons are hereby nominated for the following offices:

Auditors for a term of one year -

Joseph E. Cardoza

Susan M. Walters

Members of the Advisory Assessor's Board for a term of three years -

Robert D. McLaughry

Fence Viewers for a term of one year -

Walter S. Coutermarsh

Edward Lathem

Howard Reed

Surveyors of wood and timber for one year -

Joseph C. Fogg

Walker T. Weed

The moderator declared the slate elected.

ARTICLE 7: It was moved and seconded that the Town raise and appropriate the sum of \$3,210,259 which includes \$195,516 for the general operations of the parking system; and including \$136,482 to be paid into the following capital reserve funds for the purpose thereof, namely, fire \$25,000, police \$14,282, recreation \$1,200, public grounds \$4,000, highway \$80,000, sewer \$12,000; together with the transfer of \$182,321 from such capital reserve funds for the purposes and in the amounts as set forth on page 79 of the Town Report to pay the expenses of the Town during the 1978 fiscal year for the purposes set forth in the Town budget and further that the Selectmen are authorized to accept and expend gifts of money or personal property for

ARTICLE 11: To see if the Town will vote to authorize the Selectmen to assign to the supervision of the Conservation Commission certain Town owned lands formerly occupied by highways bearing Goldthwaite-King numbers including 1a, 2e, 15, 20, 24b, 29, 47b, 53, 56, 104, and 110N.

Article 11 was moved and seconded.

It was then moved and seconded that Article 11 be indefinitely postponed. A written ballot without checklist was requested. The motion to postpone was defeated by ballot vote:

YES: 141 NO: 201

The original motion passed by voice vote.

ARTICLE 12: To see if the Town will vote to discontinue the following highways as open highways and make such highways subject to gates and bars as provided in RSA 238:1 and 2:

<u>Goldthwaite-King Numbers</u>	<u>Description of Highway</u>
2a	from Reservoir Road across the bridge east of Camp Brook easterly to the intersection of Wolfeboro and Grasse Roads near the northwesterly end of the lower reservoir.
2c	from Mason's Four Corners, so-called, at the junction of Highway No. 16 and the Wolfeboro Road easterly to Dogford Road.
12/25	from the east side of the Three Mile Road south of where the DOC trail to the Fred Harris cabin leaves it southerly to the three and one half mile line near the site of Thomas Nevin's place and then southwesterly back to the Three Mile Road by the Norman Arnold place.
23S	the southerly section of the Wardrobe Road from the end of the northerly section already subject to gates and and bars southward to the Goodfellow Road.
24a	Paine Road from its junction with Highway No. 16 south of the upper reservoir to a point on it 600 feet from the Dogford Road.

- 27 from the Three Mile Road near the DOC trail to Fred Harris cabin approximately S 35° E and 1500 feet to the site of Abel Bridgeman's place.
- 30 from the easterly end of Morgan Road for one half mile along the northern boundary of the original fifteenth 100 acre lot east of the three mile line which appears to coincide with the northern boundary of present Lot No. 5-63.
- 34 from the junction of Grasse and Wolfeboro Roads northerly to Lyme Road near the W. Fullington place.
- 35 from the Dogford Road just south of the junction of Highway 41 to the northwesterly corner of Lot No. 9-3 where it intersected the old Half Mile Road (Highway No. 1a.)
- 36 from the end of the road at the A. Iby place northerly around Plummer Hill to a point 12 rods east of the three mile line.
- 38 from the Robert Adams' place off Trescott Road to the Greensboro Road near Great Hollow Road.
- 49 from the junction of Highway No. 74 and Highway No. 49 at the site of the Goss Schoolhouse westerly to the junction with Highway No. 47 at the old stone dam.
- 50 from the southwesterly corner of Lot No. 5-23 to the Joseph Smith cellar hole near former Highway No. 56.
- 51 Bridle Road from Dogford Road to Paine Road.
- 64 from Pinneo Road where the half mile line crosses it along Coleman Brook to Dogford Road.
- 84 Visiting Road from Goodfellow Road to the Two Mile Road.

- 108 from the Goose Pond Road north of its junction with Wolfeboro Road southerly to the Canaan line.
- 109 a spur road from Moose Mountain Road near the crossing of Lovejoy Brook and opposite the entrance to Highway No. 47 over Moose Mountain easterly and northerly about 1000 feet dead-ending where it overlooks the Andrew Stewart pond.
- 110S the southerly section of Old Enfield Road from the north line of former Isaac Babbitt's land at the south end of already discontinued Highway No. 110N to the Lebanon line in the south-east corner of town.

(Comment: These highways have not been maintained for five years or more and it is desirable to have these roads formally discontinued and made subject to gates and bars.)

It was moved and seconded that the Town discontinue those highways enumerated in Article 12 as open highways and make such highways subject to gates and bars as provided in RSA 238:1 and 2.

It was moved, seconded and voted that the Item on Highway #35 be deleted from this motion.

It was moved, seconded and voted that the Item on Highway #30 be deleted from this motion.

A substitute to the original motion was moved and seconded that the Selectmen appoint a committee to study further the Class 6 highways and the lands formerly occupied by highways. This committee is to include at least three property owners whose land is abutted or crossed by the lands or highways in question. This committee should find if some lands and or highways should revert to abutters and which roads should be made subject to gates and bars. This committee will make appropriate recommendations to the Selectmen.

An amendment to this motion to change the composition of the committee to three property owners not involved in the question was defeated by voice vote.

The substitute motion was passed by a show of hands vote.

ARTICLE 13: (By petition) to see if the Town will vote to raise and appropriate the sum of \$4,545 to help support Headrest, Inc., in return for services to be rendered in 1978.

Article 13 was moved, seconded and passed by a show of hands vote.

ARTICLE 14: (By petition) to Amend the Town By-Laws insofar as they relate to the power and authority of the Selectmen to prohibit sales of items in the Town of Hanover on any of the sidewalks of said Town, either by ordinance or by any other claim of statutory right, express or implied, and in particular to revoke the authority of the Selectmen, under Section 7 of the Hanover Town Charter, to regulate sales of the sidewalks of the Town; and to withdraw from the Selectmen any other powers to regulate such sales as may exist under the Town Charter, or by Statute.

Article 14 was moved and seconded.

It was then moved, seconded and voted by voice vote that further action under Article 14 be postponed until an adjourned session of the Meeting to be held on April 12, 1978 at 7:30 P.M. at Webster Hall so as to allow the voters the benefit of the decision of the N.H. Supreme Court in the case of Stamper vs Hanover which was argued on March 8, 1978.

ARTICLE 15: (By petition) to see if the Town will vote to raise and appropriate the sum of \$8,000 for the purchase of ice time for public recreational skating under the direction of the Parks and Recreation Board.

Article 15 was moved, seconded and voted in the affirmative.

ARTICLE 16: To transact any other business that may legally be brought before this town meeting.

There being no further business, the moderator declared that the polls would close at 1:00 A.M. A total of 1193 ballots were cast for town offices, including 81 absentee ballots. The vote was announced at 2:40 A.M., March 15th. The moderator then adjourned the meeting to April 12, 1978 at 7:30 P.M. pursuant to the vote on Article 14 to discuss the article further.

Respectfully submitted,
Patricia H. Radway
Town Clerk

MINUTES OF THE
ADJOURNED TOWN MEETING
April 12, 1978

The adjourned town meeting, called by vote of the Town to discuss further Article 14 on the warrant for the Annual Meeting, was held on April 12, 1978 at 7:30 P.M. in Webster Hall. Moderator Harry H. Bird, Jr. presided.

The moderator read Article 14. It was moved, seconded and voted that this adjourned session of the March 14, 1978 Annual Town Meeting be re-adjourned to June 6, 1978 at 7:30 P.M. in Webster Hall for further action under Article 14.

There being no further business the meeting was adjourned to June 6, 1978.

Respectfully submitted,
Patricia H. Radway
Town Clerk

MINUTES OF THE
ADJOURNED TOWN MEETING
June 6, 1978

The adjourned meeting of the Town of Hanover convened in Webster Hall, June 6, 1978 at 7:30 P.M., Moderator Harry H. Bird presiding. The moderator explained that the Town had voted at its annual town meeting March 14, 1978 to postpone action on Article 14 until April 12, 1978, and at the adjourned meeting on April 12, 1978 it was voted to postpone action on Article 14 until June 6, 1978 at 7:30 P.M. The moderator then read Article 14 and the motion which was on the floor.

ARTICLE 14: (By petition) to amend the Town By-Laws insofar as they relate to the power and authority of the Selectmen to prohibit sales of items in the Town of Hanover on any of the sidewalks of said Town, either by ordinance or by any other claim of statutory right, express or implied, and in particular to revoke the authority of the Selectmen, under Section 7 of the Hanover Town Charter, to regulate sales on the sidewalks of the Town; and to withdraw from the Selectmen any other powers to regulate such sales as may exist under the Town Charter, or by Statute.

Article 14 was moved and seconded. The motion was defeated by voice vote.

The meeting was adjourned at 7:46 P.M.

Respectfully submitted,
Patricia H. Radway
Town Clerk

MINUTES OF THE
SPECIAL TOWN MEETING
June 6, 1978

The Special Meeting of the Town of Hanover was held at 8:00 A.M. June 6 1978 at Webster Hall. The Moderator, Dr. Harry Bird, read the warrant. James Campion moved, and it was seconded and voted, that the polls be open until 7:30 P.M., and they reopen for one-half hour after the Adjourned Town Meeting in the evening.

The polls closed at 7:30 P.M., were reopened at 7:46 P.M. and closed finally at 8:16 P.M. 189 ballots were cast, including 2 absentee ballots.

ARTICLE 1: (To vote by ballot)

"Are you in favor of the adoption of Amendment Number One as proposed by the Planning Board for the Town Zoning Ordinance as follows?"

Amendment Number One will change the Town Zoning Ordinance by identifying the Flood Plain District, more specifically, by the use of maps furnished by the Federal Insurance Administration and designated "The Hanover Flood Hazard Boundary Map" and "The Hanover Flood Insurance Rate Map." In addition, this Amendment will place restrictions on the use of the land in the Flood Plain District and requirements relating to buildings and structures in the Flood Plain District in conformity with Federal Requirements so that landowners can obtain Flood Damage Insurance under the National Flood Insurance Program. Structures allowed by special exception under Amendment No. One are required to either be raised above the Flood Plain elevation or to be flood proofed according to specific requirements as set forth in Amendment No. One. Existing non-complying structures and buildings and non-conforming uses are allowed to continue under the proposed Amendment on the condition that enlargement or extension is in conformity with the standards set forth in the Amendment for the granting of a special exception by the Zoning Board of Adjustment. There are additional information requirements imposed in order to obtain a permit. Finally, Amendment No. One provides specifically for the granting of a variance by the Board of Adjustment on the condition that certain described requirements are met.

The vote was as follows:

YES: 168 NO: 20 BLANK: 1

ARTICLE 2: (To vote by ballot)

"Are you in favor of the adoption of Amendment Number Two as proposed by the Planning Board for the Town Zoning Ordinance as follows?"

The present boundary between the Single Residence Two Zoning District and the Service Business and Limited Manufacturing District is located 270 feet southerly of the Greensboro Road. Amendment Number Two proposes to move that boundary line further south to the center of Mink Brook. As a result, all land located between the Greensboro Road and Mink Brook will be located in a single zoning district namely SR-2.

The vote was as follows:

YES: 172 NO: 16 BLANK: 1

Respectfully submitted,
Patricia H. Radway
Town Clerk

ANNUAL REPORT
OF THE
HANOVER
SCHOOL DISTRICT
1978

1978 HANOVER ANNUAL REPORT

TABLE OF CONTENTS

School District Officers	120
Warrants for Annual Meetings, 1979	121
Record of Election of Officers, 1978	123
Minutes of Annual Meeting, 1978	124
Annual Report of the Hanover School Board	129
Auditors' Reports, 1978-79	131
Supervisory Union 22 Administrative Salaries, 1978-79	141
Summary of Expenditures, 1977-78, 1978-79, and 1979-80	142
Instructional Staff, 1978-79	143
Comparative Yearly Enrollments	144

HANOVER SCHOOL DISTRICT
SCHOOL DISTRICT OFFICERS

School Board

Edwin A. Willard, Chairman	Term expires 1979
Mary Ann Harris, Vice-Chairman	Term expires 1978
Mary Ann Hooper, Secretary	Term expires 1980
Ann D. Bradley	Term expires 1979
John M. Curtis	Term expires 1980
Emily M. Mead	Term expires 1981
Richard E. Nordgren	Term expires 1981

E. Ronan Campion, Moderator
Sybil B. Williamson, Clerk
Sybil B. Williamson, Treasurer
Errol Heisser, Auditor
Hugh Watson, Superintendent of Schools
Lawrence E. Cornell, Assistant Superintendent
Russell E. Fearon, Business Administrator
Jeanette I. Cook, Administrative Assistant
Stefan Vogel, Principal, Bernice A. Ray School

SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE

Grafton, S. S.

School District of Hanover

To the inhabitants of the School District of Hanover in the County of Grafton, and State of New Hampshire qualified to vote in District affairs:

You are hereby notified to meet at Webster Hall in Hanover, New Hampshire on Wednesday, March 14, 1979, at 7:30 in the evening, to act on the following subjects:

Article 1. To see if the District will vote to abolish the Capital Reserve Fund established on May 31, 1977 for the repair of the Bernice A. Ray School roof and to transfer those monies to the General Fund to reduce taxes in the 1979-80 fiscal year.

Note: This Capital Reserve Fund was originally established for the purpose of defraying Hanover's share of the cost of renovating the Frances C. Richmond School. Its purpose was amended by vote of the District on May 31, 1977 to the purpose of the replacement of the Bernice A. Ray School roof and the restoration of any damages caused by the leaking of the roof.

Article 2. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory obligations of the District.

Article 3. To see if the District will vote to authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Ten Thousand Nine Hundred Fifty-one Dollars (\$10,951.00) for this purpose.

Article 4. To see if the District will authorize the School Board to apply for and accept grants and aid from the United States, the State of New Hampshire, and any agency or municipality thereof, or from private corporations, and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto.

Article 5. To see if the District will vote to accept the provisions of Public Law 89-10, designed to improve educational opportunities with particular reference to children of low income families, and to appropriate such funds as may be made available to the District under said federal act for such

particular projects as may be determined by the School Board. Further, to see if the District will authorize the School Board to make application for such funds and to expend the same for such projects as it may designate.

Article 6. To see if the District will vote to accept the provisions of Public Law 94-142, designed to improve educational opportunities with particular reference to handicapped children, and to appropriate such funds as may be made available to the District under said federal act for such particular projects as may be determined by the School Board. Further, to see if the District will authorize the School Board to make application for such funds and to expend the same for such projects as it may designate.

Article 7. To transact any other business that may legally come before this meeting.

Note: Election of School District Officers will take place at the time of the School District Meeting held in conjunction with the Town Meeting to be held on Tuesday, March 13, 1979 at Webster Hall.

Given under our hands and seals at said Hanover this thirteenth day of February, 1979.

Ann D. Bradley
Mary Ann Harris, Vice-Chairman
Emily M. Mead

John M. Curtis
Mary Ann Hooper, Secretary
Richard E. Nordgren
Edwin A. Willard, Chairman

School Board, School District of Hanover

A True Copy, Attest:

Ann D. Bradley
Mary Ann Harris, Vice-Chairman
Emily M. Mead

John M. Curtis
Mary Ann Hooper, Secretary
Richard E. Nordgren
Edwin A. Willard, Chairman

School Board, School District of Hanover

HANOVER, NEW HAMPSHIRE
SCHOOL DISTRICT
RECORD OF ELECTION OF SCHOOL DISTRICT OFFICERS

March 14, 1978

The election of officers of the Hanover School District was conducted by separate ballot at the annual Hanover Town Meeting on March 14, 1978.

The meeting was called to order by the Town Moderator, Harry Bird, at 8:05 a.m. in Webster Hall, Hanover, New Hampshire.

The Hanover School District Warrant, dated February 22, 1978 and the Return of Poting were read by School District Moderator, E. Ronon Campion.

The polls were declared open at 8:25 a.m. by the Moderator. The polls were closed at 12:05 a.m., March 15, 1978.

At the close of the polls, the town officials turned all School District Billots over to the School District Assistant Moderator who proceeded to count the ballots publicly with the assistance of the Hanover School District Clerk and (8) legal voters of the District.

The following officers were declared elected by the Moderator for the terms indicated:

Moderator for one year..... E. Ronan Campion
Clerk for one year..... Sybil B. Williamson
Treasurer for one year..... Sybil B. Williamson
Auditor for one year..... Errol L. Heisser
School Board Members for
 three years..... Mary Ann Hooper
 Emily M. Mead
 Richard E. Nordgren

Respectfully submitted,

Sybil B. Williamson
Clerk
Hanover, N.H. School District

MINUTES OF THE ANNUAL MEETING

HANOVER SCHOOL DISTRICT

WEDNESDAY, MARCH 15, 1978

7:30 P.M., WEBSTER HALL, HANOVER, N.H.

A legal meeting of the residents of the Hanover School District was called to order by the Moderator, E. Ronan Campion, at Webster Hall in Hanover, N.H., on Wednesday, March 15, 1978, at 7:30 p.m. As there was no objection, the Moderator dispensed with the reading of the warrant.

Article I:

The motion was made by Carleton L. Richardson to pass over Article I until after action under Article V. Upon being seconded, the motion was VOTED in the affirmative.

Article II:

The motion was made by Edwin A. Willard that the District vote to raise and appropriate the sum of One Million Two Hundred Sixty-five Thousand Six Hundred Fifty-nine Dollars (\$1,265,659.00) for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory obligations of the District. The motion was seconded.

A motion was made by Dennis E. Logue to amend the original motion to increase by Three Thousand Five Hundred (\$3,500.00) the instructional salary budget of the Hanover School District. The was seconded and VOTED in the affirmative.

The Moderator then re-read the motion as follows: That the District vote to raise and appropriate the sum of One Million Two Hundred Sixty-nine Thousand One Hundred Fifty-nine Dollars (\$1,269,159.00) for the support of schools, for the payment of salaries for school district officials and agents, and the payment of statutory obligations of the District. It was VOTED in the affirmative.

Article III:

A motion was made by John M. Curtis that the District vote to authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Ten Thousand Six Hundred Eighty-five Dollars (\$10,685.00) for this purpose. It was seconded and VOTED in the affirmative.

Article IV:

A motion was made by Ann D. Bradley that the District vote to accept the provisions of Public Law 89-10, designed to improve educational opportunities with particular reference to children of low income families, and to appropriate such funds as may be available to the District under said federal act for such particular projects as may be determined by the School Board. She further moved that the District authorize the School Board to make applications for such funds and to expend the same for such projects as it may designate. It was seconded and VOTED in the affirmative.

Article V:

A motion was made by Mary Ann Harris that the District authorize the School Board to apply for and accept grants and aid from the United States, the state of New Hampshire, and any agency or municipality thereof, or from private corporations, and individuals for the construction, maintenance, re-construction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto. It was seconded and VOTED in the affirmative.

Article VI:

Under other business, an expression of appreciation was extended to retiring School Board Members Wayne G. Broehl, Sara S. M. Cornell and Carleton L. Richardson, and to Walter Marcuse, a retiring teacher.

A motion was made by Carleton L. Richardson that this meeting be adjourned until Tuesday, April 11, 1978 at 7:30 p.m. in Webster Hall for the purpose of taking action under Article I, namely, to see what action the District will take with respect to the recommendations of the neutral party chosen by the School Board and the Service Personnel Association pursuant to RSA 273-A (Public Employee Labor Relations Law). It was seconded and VOTED in the affirmative.

The meeting was declared adjourned by the Moderator at 8:45 p.m.

Respectfully submitted,

Sybil B. Williamson
School District Clerk

Three members of the Hanover Board of School Directors will complete their service with this meeting:

WAYNE G. BROEHL has service on the Hanover Board and on the Dresden Board where he was Vice-Chairman in 1976-1977. He successfully guided the two Boards in achieving the first complete Master Contract with teachers in 1977 for a two year period. He has been objective in his deliberations and cogent in whatever arguments he brought forth.

SARA S. M. CORNELL has service the Hanover Board for three and one half years. In 1977-78 she was Vice-Chairman. As a member of the Dresden Board she spent long hours as Chairman of the high school Renovation Committee. She has always been tireless in her efforts and perceptive in recognizing the Boards' needs.

CARLETON L. RICHARDSON in his six years of service has been Chairman of the Hanover, Dresden, and Supervisory Union 22 Boards. His statesman-like leadership will be sorely missed. His down-to-earth thinking and his keen understanding of the Boards' undertakings have always been readily recognized.

I respectfully move that the Hanover School District extend its thanks and appreciation to Wayne G. Broehl, Sara S.M. Cornell, and Carleton L. Richardson for their years of faithful service as School Directors.

Edwin A. Willard
Chairman
Hanover School Board

March 15, 1978

WALTER MARCUSE

I respectfully move that the Hanover School District extend its sincere and heartfelt thanks to Walter Marcuse for his twenty years of service as a teacher of Music in the Hanover, Norwich, and Dresden Districts. He has favorably influenced the lives of many of our children. He has always given of himself unstintingly and in a selfless manner. His no longer being a member of the Staff will create a significant void.

I request that the Clerk provide a copy of this motion to Mr. Marcuse.

Wayne G. Broehl
Ann D. Bradley
Sara S. M. Cornell, Vice-Chairman
John M. Curtis
Mary Ann Harris
Carleton L. Richardson
Edwin A. Willard, Chairman

March 15, 1978

Hanover School Board

MINUTES OF ADJOURNED DISTRICT MEETING
HANOVER SCHOOL DISTRICT
TUESDAY, APRIL 11, 1978
7:30 P.M., WEBSTER HALL, HANOVER, N.H.

The adjourned Hanover School District Meeting of March 15, 1978, was called to order by the School District Clerk (in absence of the Moderator) on Tuesday, April 11, 1978, at 7:30 p.m. in Webster Hall, Hanover, N.H.

Ann D. Bradley nominated Harry H. Bird as the Moderator pro tem of the Hanover School District. The motion was seconded. There being no other nominations, it was VOTED in the affirmative.

Article I:

The motion was made by Edwin A. Willard that the District appropriate the sum of Five Thousand Seven Hundred Fifty-one Dollars (\$5,751.00) to implement a negotiated agreement between the Service Employees of the American Federation of State, County and Municipal Employees, AFL-CIO, and the Hanover School Board. It was seconded and VOTED in the affirmative.

The moderator pro tem declared the meeting adjourned at 7:40 p.m.

Respectfully submitted,

Sybil B. Williamson
School District Clerk

ANNUAL REPORT OF THE HANOVER SCHOOL BOARD

The staff of the Bernice A. Ray School consists of a Principal, 26 certificated teachers, 2 learning specialists, a Media Generalist, 3 certificated staff members who assist with learning difficulties, a School Nurse, 26 Educational Assistants, 4 secretaries, and 2 interns. Student enrollment is 470, up 18 from the 1977-78 figure. The School Board consists of 7 members and an Executive Officer, the Superintendent of Schools.

During the past year, the Hanover School Board has held 16 official meetings. In addition, each Board member has met with town Boards and with the Supervisory Union 22 Board. There have also been extensive committee meetings which have required many hours on the part of each member.

The Hanover School Board is delighted to have been involved in the selection of a new Superintendent of Schools, Dr. Hugh Watson, who joined the District full-time on October 1, 1978. Dr. Watson is a man of depth and perception. He has an extensive experience in educational matters, and he brings to the Hanover School District a vitality and an understanding that should significantly advance the District in the years to come.

During 1977-78 the major emphasis was on the development of a new science curriculum. This year the curriculum is being implemented with teacher in-service work scheduled for the Spring of '79 workshop. Completion will have been achieved by this coming summer with the curriculum fully in place.

The Social Studies Committee has begun to plan for the revision of the social studies curriculum. The Media Generalist has developed a sequential K-12 research/reference skills instructional sequence. The music curriculum has been revised; and a new Grade 5 unit on New Hampshire was successfully launched in April, 1978.

The Nature Trail has been rehabilitated. The complete trail has been cleared, and a new section has been cut from the Colonial House to Hemlock Grove. Last June, a committee of teachers spent a day with a Federal conservation biologist; afterwards a nature guide was developed for the use of the trail.

The Staff Development Master Plan has been revised, rewritten, and submitted to the State Department of Education for approval. A new sabbatical leave policy was adopted by the Board, granting one Ray School teacher a full year (or two teachers each a half year) sabbatical at full pay every other year, beginning in 1980-81. A revised report card will be launched in January, 1979, on a trial basis, with feedback from parents being solicited.

The School Board points with some pride to the fact that the repair of the Ray School roof, at long last, is now an accomplished fact. In May, 1977, the District authorized the Hanover School Board to draw upon \$150,000.00 from Capital Reserve. \$130,000.00 was actually withdrawn. The total cost for the improvement and repair of the roof amounted to \$138,330.50. Legal settlement of the claim amounted to \$95,000.00 less \$25,382.83 for legal expenses, leaving a balance of \$67,617.17, representing the actual recovery. Thus, \$67,617.17 will be returned to the Capital Reserve after a vote of approval at the 1979 Hanover District Meeting in March.

Another item of signal note is the fact that Marilyn Williams Black, known to all as "Willy," was elected Teacher of the Year for the State of New Hampshire. Even more exciting is the fact that Ms. Black is now one of the four teachers who are finalists in the United States. By the time of District Meeting, a decision would have been made as to whether or not it's Willy who will be invited to the White House. To become Teacher of the Year in New Hampshire and one of the four finalists in the entire United States is no small tribute to anyone who achieves those distinctions; and, in addition, it gives an indication of the high standards of education that are upheld in the school where such a recipient teaches.

Title I funding has been the impetus for the formation of a Parent Advisory Council at the Ray School. Plans are now being formulated for providing several parent educational informational meetings in early 1979, based upon surveyed interest of the parents.

Friends of the Hanover/Norwich Schools funded several projects last spring. Among these was a Ray School Woodworking Shop and a colonial skiff building project.

There was the Annual Science Fair held last spring, as usual very successfully. Last March, the Hanover String Chamber Orchestra performed before the students, and in April the Parish Players presented "Fiddler in the Root Cellar," followed by student workshops after the performance.

The Hanover School Board is grateful to the community, the Ray School staff, and the Principal, Stefan Vogel, for the fine spirit of cooperation it has always enjoyed. There is high morale in the Ray School, and the teachers are genuinely dedicated to offering the students only what is sound educationally and high ethically. The Board is equally concerned that the programs experienced now by the Ray School youth will continue to advance.

Ann D. Bradley
John M. Curtis
Mary Ann Harris, Vice-Chairman
Mary Ann Hooper, Secretary
Emily M. Mead
Richard E. Nordgren
Edwin A. Willard, Chairman

SMITH, BATCHELDER & RUGG
Certified Public Accountants

The the Board of School Directors and
Voters of Hanover School District:

We have examined the balance sheets of the Hanover School District -- General Fund, Capital Reserve Fund and Special Reserve Fund as of June 30, 1978 and 1977, and the related statements of revenues and expenses -- General Fund and changes in fund balances for the year ended June 30, 1978. We have also examined the statement of general long-term debt as of June 30, 1978. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The District has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

In our opinion, the accompanying financial present fairly the financial position of the Hanover School District as of June 30, 1978 and 1977, and the results of its operations and changes in fund balances for the year ended June 30, 1978, in conformity with generally accepted accounting principles applied on a consistent basis.

(signed) Smith, Batchelder & Rugg

Hanover, New Hampshire
August 4, 1978

HANOVER SCHOOL DISTRICT
BALANCE SHEETS - JUNE 30, 1978 AND 1977

<u>GENERAL FUND</u>	<u>1978</u>	<u>1977</u>
ASSETS:		
Cash (Note 2)	\$83,856	\$26,555
Accounts receivable	819	1,880
Due from Supervisory Union #22	493	493
Due from other districts	1,315	91
Due from Capital Reserve Fund	<u>707</u>	<u>672</u>
	<u>\$87,190</u>	<u>\$29,691</u>

LIABILITIES AND FUND BALANCE:		
Accounts payable	\$ 556	2,018
Encumbrances (Note 6)	<u>71,758</u>	<u>8,855</u>
Total Liabilities	72,314	10,873
Fund Balance	<u>14,876</u>	<u>18,818</u>
	<u>\$87,190</u>	<u>\$29,691</u>

CAPITAL RESERVE FUNDS

CASH	\$ <u>32,228</u>	<u>155,086</u>
LIABILITIES AND FUND BALANCE:		
Due to General Fund	\$ <u>707</u>	\$ <u>672</u>
Fund Balance (Note 5):	<u>32,521</u>	<u>154,414</u>
	<u>\$ 33,228</u>	<u>155,086</u>

SPECIAL RESERVE FUND

ASSETS:		
Cash	\$ 373	\$ --
United States Gov't securities, at cost (market value, 1978 - \$89,195; 1977 - \$109,278)	<u>\$ 91,958</u>	<u>108,082</u>
	<u>\$ 92,331</u>	<u>108,082</u>
FUND BALANCE (Note 7):		
Income	\$ 373	--
Principal	<u>91,958</u>	<u>108,082</u>
	<u>\$ 92,331</u>	<u>108,082</u>

The accompanying notes to financial statements
are an integral part of these statements.

HANOVER SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENSES - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 1978

		<u>Budgeted</u>	<u>Actual</u>
	<u>REVENUES</u>		
10	Revenue from Local Sources:		
	Current appropriation	\$2,447,164	2,447,164
	Tuition	1,684	1,684
	Bridgman Trust Fund	10,600	11,910
	Special Reserve Fund	22,000	22,592
	Interest on NOW Account	--	6,433
	Rent	100	--
	Other	50	88
		<u>2,481,598</u>	<u>2,489,871</u>
30	Revenue from State Sources:		
	Building Aid	27,787	27,787
	New Hampshire Sweepstakes	18,827	18,826
		<u>46,614</u>	<u>46,613</u>
40	Revenue from Federal Sources:		
	National Forest Reserve	900	1,586
	School milk	2,500	3,341
	Public Law 874	5,000	13
	ESEA Title IV-B	--	921
		<u>8,400</u>	<u>5,861</u>
80	Revenue from Other Districts in NH:		
	Dresden bond payment	28,605	28,605
	Sale of Richmond School (Note 4)	109,717	109,717
	Capital Reserve Fund - Richmond School (Note 5)	150,000	130,000
	Capital Reserve Fund - Interest	--	35
	Tuition	1,684	1,684
		<u>290,006</u>	<u>270,041</u>
	Utilization of fund balance at June 30, 1977	18,186	--
	Total net revenues	<u>2,844,804</u>	<u>2,812,386</u>

HANOVER SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENSES - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 1978

		<u>Budgeted</u>	<u>Actual</u>
	<u>EXPENSES</u>		
100	Administration:		
	110 Salaries-District Officers	\$ 2,050	\$ 2,050
	135 Contracted services	8,175	7,911
	190 Other expenses	<u>2,511</u>	<u>4,143</u>
	100 Series Total	<u>12,736</u>	<u>14,104</u>
200	Instruction:		
	210 Salaries	502,413	492,049
	215 Textbooks	1,883	1,796
	220 Instruction materials	8,335	8,227
	230 Teaching supplies	17,922	16,305
	235 Contracted services	2,738	3,894
	290 Other expense	<u>14,789</u>	<u>13,667</u>
	200 Series Total	<u>548,080</u>	<u>535,938</u>
400	Health:		
	410 Salaries	11,084	9,438
	490 Other expenses	<u>830</u>	<u>1,222</u>
	400 Series Total	<u>11,914</u>	<u>10,660</u>
500	Transportation:		
	510 Salaries	417	424
	530 Supplies	--	2,078
	535 Contracted services	<u>54,227</u>	<u>61,381</u>
	500 Series Total	<u>54,644</u>	<u>63,833</u>
600	Operation of Plant:		
	610 Salaries	38,087	36,978
	630 Supplies	4,850	3,280
	635 Contracted services	1,350	901
	640 Heat	9,000	9,267
	645 Utilities	<u>18,250</u>	<u>20,269</u>
	600 Series Total	<u>71,537</u>	<u>70,695</u>
700	Maintenance of Plant:		
	710 Salaries	13,300	11,190
	725 Replacement of Equipment	5,513	4,500
	726 Repairs to Equipment	1,000	904
	735 Contracted services	8,039	8,132
	766 Repairs to buildings	3,400	5,189
	790 Grounds	<u>610</u>	<u>1,999</u>
	700 Series Total	<u>31,862</u>	<u>31,914</u>

HANOVER SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENSES - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 1978

	<u>Budgeted</u>	<u>Actual</u>
<u>EXPENSES (CONTINUED)</u>		
800 Fixed Charges:		
850 Retirement & Social Security	43,551	44,678
855 Insurance	<u>33,751</u>	<u>36,189</u>
800 Series Total	<u>77,302</u>	<u>80,867</u>
900 School Lunch and Special Milk Programs - Series Total	<u>2,900</u>	<u>3,341</u>
1100 Community Activities-Series Total	<u>100</u>	<u>--</u>
1200 Capital Outlay:		
1266 Buildings	150,000	130,000
1267 Equipment	<u>1,531</u>	<u>1,877</u>
1200 Series Total	<u>151,531</u>	<u>131,877</u>
1300 Debt Service:		
1370 Principal of debt	100,000	100,000
1371 Interest on debt	<u>70,880</u>	<u>70,880</u>
1300 Series Total	<u>170,880</u>	<u>170,880</u>
1400 Outgoing Transfer Accounts:		
1477.10 In-state tuition-Dresden	197,796	199,211
1477.20 Transportation	5,400	1,419
1477.30 District share of SU #22	41,708	41,708
1477.90 District share of Dresden School District	1,453,864	1,453,863
1478.20 Transportation	1,080	--
1479 Tuition to private schools	<u>600</u>	<u>3,461</u>
1400 Series Total	<u>1,700,448</u>	<u>1,699,662</u>
1700 Contingency Fund-Series Total	<u>9,970</u>	<u>--</u>
1900 Other Expenditures:		
National Forest Reserve	900	1,586
ESEA Title IV-B	<u>--</u>	<u>921</u>
1900 Series Total	<u>900</u>	<u>2,507</u>
Total Net Expenses	<u>2,844,804</u>	<u>2,816,328</u>
EXCESS OF REVENUES OVER EXPENSES	\$ =====	\$ (<u>3,942</u>)

The accompanying notrs to financial statements
are an integral part of this statement.

HANOVER SCHOOL DISTRICT - GENERAL FUND
CAPITAL RESERVE FUNDS AND SPECIAL RESERVE FUND
STATEMENT OF CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 1978

	General Fund	Capital Reserve Fund	Special Reserve Fund
BALANCES, June 30, 1976	\$18,818	School Renovation \$154,414	Income \$ -- Principal \$108,082
Excess of expenses over revenues	(3,942)	--	--
Interest	--	8,142	6,679
Gain on maturity of securities	--	--	439
Management and Sundry expenses	--	--	(278)
Transfer from principal to income	--	--	521
Transfer to General Fund (Note 5)	--	(130,035)	(6,549)
BALANCES, June 30, 1978	<u>\$14,876</u>	<u>\$ 32,521</u>	<u>\$ 373</u> <u>\$ 91,958</u>

The accompanying notes to financial statements are an integral part of this statement.

HANOVER SCHOOL DISTRICT
STATEMENT OF GENERAL LONG-TERM DEBT

JUNE 30, 1978

AMOUNT AVAILABLE AND TO BE PROVIDED
FOR THE PAYMENT OF LONG-TERM DEBT

Amount to be provided for payment of bonds	\$ <u><u>1,204,000</u></u>
--	----------------------------

GENERAL LONG-TERM DEBT

Bonds payable (Note 3)	\$ <u><u>1,204,000</u></u>
------------------------	----------------------------

The accompanying notes to financial statements
are an integral part of this statement.

HANOVER SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1978

1. Summary of significant accounting policies:

Basis of presentation - The financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. This method of accounting recognizes revenue and expense in the year in which earned or incurred rather than the year in which received or paid.

Funds - The School District operates three types of funds as follows:

General Fund - This fund is the primary operating fund, with the main source of revenue being local taxes.

Capital Reserve Funds - This fund consists of amounts appropriated in prior years to provide for bus replacement and renovations for the Richmond and Bernice A. Ray Schools (Note 5).

Special Reserve Fund - This fund consists of the balance of the payment (\$311,700) received by the District from the Norwich School District in the creation of the Dresden School District in 1963. The principal is being transferred to the General Fund in yearly amounts of approximately \$16,000 together with interest on the remaining principal.

Pension plans - The School District's employees are covered under mandatory state-sponsored, retirement plans which are funded on a current basis. Pension expense for the year ended June 30, 1978 was \$11,729. The excess, if any, of the actuarially computed value of vested benefits over the total pension fund assets is not available.

2. Cash - General Fund:

The cash balance at June 30, 1978 is the result of the following transactions on the Treasurer's books:

Cash on hand, July 1, 1977	\$ 26,555
Total receipts	<u>2,814,019</u>
	2,840,574
Less-School board orders paid	<u>2,756,718</u>
Cash on hand, June 30, 1978	\$ <u><u>83,856</u></u>

HANOVER SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1977

3. Bonds payable:

Bonds payable consisted of the following at June 30, 1978:

Grade School Serial Bonds, 3.50%, 20-year, dated November 1, 1959, interest payable May 1 and November 1, principal payable \$10,000 each November 1 through 1979	\$ 20,000
High School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1 and December 1, principal payable \$25,000 June 1, 1974, then \$30,000 each June 1 through 1979, then \$35,000 each June 1 through 1983 with a final payment of \$34,000 on June 1, 1984. Dresden School District is responsible for 100% of the interest on this bond and 70% of the principal payments.	204,000
Grade School Serial Bonds, 6.00%, 20-year, dated April 1, 1970, interest payable April 1 and October 1, principal payable \$60,000 each April 1 through 1978, then \$80,000 each April 1 through 1986, then \$85,000 each April 1 through 1990	<u>980,000</u>
	<u>\$1,204,000</u>

Principal payments on this indebtedness over the next five years will be as follows:

1978-79	\$120,000
1979-80	\$125,000
1980-81	\$115,000
1981-82	\$115,000
1982-83	\$115,000

HANOVER SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1978

4. Sale of Frances C. Richmond School:

At a special meeting of the Hanover School District on July 15, 1974, it was voted to sell the Frances C. Richmond School to the Dresden School District. The price of \$658,300 is to be paid within a period of not more than six years from the date of sale. The payment schedule established by the Dresden School District calls for payment to be made in six equal installments, beginning with the 1975-76 fiscal year. The third installment of \$109,717 was received during the 1977-78 fiscal year.

5. Capital Reserve Funds:

At the March 5, 1975 District meeting, it was voted to establish a Capital Reserve Fund of not more than \$104,500 from the proceeds of the sale of the Richmond School (Note 4) for the "financing of any future additions to and reconstruction of the Bernice A. Ray School".

At the March 3, 1976 District meeting, it was voted to add \$41,000 from the proceeds of the sale of the Richmond School (Note 4) to the Capital Reserve Fund for the purpose of defraying Hanover's share of the cost of renovating the Richmond School.

At the May 31, 1977 Special District meeting, it was voted to appropriate not more than \$150,000 for the replacement of the Bernice A. Ray School roof and the restoration of any damages caused by the leaking roof. During 1977-78, \$130,000 was transferred to the General Fund as reimbursement for disbursements and encumbrances. (Note 8)

6. Study of Bernice A. Ray School:

At the Hanover School District meetings of March 5, 1975 and March 3, 1976, it was voted to appropriate \$5,000 and \$7,000, respectively, for the study of the Bernice A. Ray School facilities. Of the total appropriation of \$12,000, \$3,877 has been spent in previous years. The balance of \$8,123 remains encumbered to absorb the cost of future studies.

7. Contingency:

As indicated in Note 1 above, the principal of the Special Reserve Fund consists of the balance remaining from the 1963 payment to the District by the Norwich School District in conjunction with the establishment of the Dresden School

HANOVER SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1978

7. Contingency (continued):

District. The District voted in 1963 to "hold and invest such sums for the purpose of creating a capital reserve for the payment of existing debts or for such other purposes as the District may hereafter vote". Counsel for the District has indicated that they are of the opinion that this Special Reserve Fund does not meet the requirements of New Hampshire state law pertaining to the establishment of a "capital reserve" fund. Therefore, it is possible that it may be necessary that the balance of the fund be transferred to the General Fund currently, rather than over the next seven years, although this fund has been operated in accordance with the intentions of the voters in 1963.

8. Subsequent event:

At the July 10, 1978 special meeting of the Hanover School Board, it was voted to accept and approve the settlement of the civil suit relating to the defective roof at the Bernice A. Ray School for the total sum of \$95,000. The Chairman was authorized to execute general releases, as well as any other documents necessary to effectuate the settlement. It was also voted that the funds received in settlement, less all related expenses, will be transferred to the Capital Reserve Fund.

SUPERVISORY UNION 22

Report of the 1978-79 salaries to be paid
by the State and Local School Districts

	<u>State</u>	<u>Local</u>
Superintendent	\$2,500.00	\$22,669.00 *
Assistant Superintendent	2,444.00	20,460.00
Business Administrator	<u>2,444.00</u>	<u>18,329.00</u>
Total	\$7,388.00	\$61,458.00

* For the period October 1, 1978 to June 30, 1979

Breakdown of Local Contributions

	<u>Percent</u>	<u>Amount</u>
Dresden	44.481	\$27,337.00
Hanover	25.791	15,851.00
Lyme	9.505	5,841.00
Orford	8.848	5,438.00
Norwich	<u>11.375</u>	<u>6,991.00</u>
Total	100.000	\$61,458.00

HANOVER SCHOOL DISTRICT
1979-80
Summary of Expenditures

DESCRIPTION	1977-78 <u>Expenditures</u>	1978-79 <u>Budget</u>	1979-80 <u>Proposed</u>
PERSONNEL			
Administration			
Salaries	\$ 46,369.00	\$ 45,782	\$ 49,095
Benefits	<u>5,179.00</u>	<u>4,919</u>	<u>9,692</u>
Total	51,548.00	50,701	58,787
INSTRUCTIONAL			
Salaries	401,501.56	442,002	471,936
Benefits	<u>51,803.32</u>	<u>56,258</u>	<u>57,202</u>
Total	453,304.88	498,260	529,138
SUPPORT			
Salaries	85,726.58	99,969	100,525
Benefits	<u>12,347.20</u>	<u>13,288</u>	<u>15,075</u>
Total	98,073.78	113,257	115,600
SERVICE			
Salaries	48,169.70	56,000	65,285
Benefits	<u>8,669.90</u>	<u>9,266</u>	<u>10,333</u>
Total	56,839.60	65,266	75,618
PROFESSIONAL SERVICES	<u>13,982.00</u>	<u>14,230</u>	<u>22,507</u>
TOTAL PERSONNEL	673,748.26	741,714	801,650
SUPPLIES, SERVICES & EQUIPMENT			
Instructional	64,263.02	65,318	67,630
Health, Food & Trans.	71,516.33	73,667	78,662
Building & Grounds	<u>124,387.77</u>	<u>63,068</u>	<u>67,823</u>
Total	260,167.12	202,053	214,115
Debt Service	170,880.00	185,955	174,830
Contingency	-0-	10,685	10,951
Capital Reserve	-0-	-0-	-0-
Tuition	<u>199,221.56</u>	<u>145,188</u>	<u>183,476</u>
TOTAL	370,101.56	341,828	369,257
GRAND TOTAL			
EXPENDITURE	1,304,016.94	1,285,595	1,385,022
<hr/>			
Receipts Other			
Than Taxes	350,687.25	260,137	374,112
Business Profits Tax	32,383.00	32,383	32,383
Hanover Appropriation	<u>993,300.80</u>	<u>993,075</u>	<u>978,527</u>
Total	1,376,371.05	1,285,595	1,385,022

HANOVER SCHOOL DISTRICT

BERNICE A. RAY SCHOOL

Instructional Staff, 1978-79

(Date indicates first year employed by District)

Thomas D. Alkoff, School Psychologist	1978
Ann G. Atwood, Grade 5	1963
Shirleigh L. Barnes, Kindergarten	1968
Marilyn W. Black, Art	1969
Ruth C. Brown, Grade 2	1951
Ruth L. Brown, Grade 2 (Sabbatical)	1955
Donna G. Butler, Music	1977
Mary M. Christenson, Kindergarten	1976
Jennifer M. Decker, Grade 5	1976
Sara W. DeMont, Grade 4	1978
Ruth E. Dennis, Grade 2	1947
Louise D. Derrick, Grade 1	1974
Deborah A. Franzoni, Physical Education	1974
Suzanne R. Gespass, Grade 3	1975
Lynn McRae, Resource Teacher	1977
Elaine K. Hawthorne, Grade 3	1965
Cynthia W. Hayes, Grade 5	1977
Jean M. Keene, Media Generalist	1970
Ann T. Kelly, Grade 2	1978
Frances W. Kelsey, Grade 4	1969
Joan S. Kidder, Learning Center	1975
Susan J. MacNeil, Grade 1	1978
Nancy H. Miles, Learning Center	1975
Sharon S. Poulin, Grade 2	1976
Lois C. Roland, Learning Specialist	1975
Sigrid A. Salmela, Grade 4	1974
Michael T. Shoob, Grade 3	1975
Anne W. Silberfarb, Learning Disabilities Specialist	1975
Alan G. Symons, Grade 5	1968
Margaret C. Taylor, Grade 1	1975
Phyllis H. Tribby, Speech Therapist	1978
Shelley D. Ufford, Speech Therapist (Leave of Absence)	1975
Marcie K. Weinbel, Physical Education	1976
Shirley K. Westhead, Grade 4	1966
John C. Wilde, Grade 3	1972
Bertha L. Woodward, Grade 1	1959

Medical Staff, 1978-79

Jane B. Graham, Nurse	1966
Robert C. Storrs, Doctor	1968

COMPARATIVE YEARLY ENROLLMENTS
FOR OCTOBER FIRST OF EACH YEAR

Year	K	1	2	3	4	5	6	Spec.	Total
1969	94	99	87	127	100	113	100	6	726
1970	78	95	100	94	122	96	116		701
1971	94	88	90	94	98	115	91		670
1972	60	112	93	91	97	101	116		670
1973	71	71	110	91	93	100	98		634
1974	91	78	69	107	97	91	104		637
1975	64	90	81	67	105	95	95		597
1976	66	78	77	79	64	106	105		575
1977	59	78	89	77	83	66	106		558
1978	68	71	75	89	82	80	67		532

ANNUAL REPORT
OF THE
DRESDEN
SCHOOL DISTRICT
1978

1978 DRESDEN ANNUAL REPORT

TABLE OF CONTENTS

School District Officers.....	D3
Warrant for Annual Meeting, 1979.....	D4
Minutes of Annual Meeting, 1978.....	D6
Annual Report of the Dresden School Board.....	D23
Auditors' Reports, 1977-1978.....	D26
Supervisory Union 22 Administrative Salaries, 1978-1979....	D40
Summary of Expenditures, 1977-78, 1978-79, and 1979-80.....	D41
Instructional Staff, 1978-1979.....	D42
Comparative Yearly Enrollments.....	D44
Members of the Graduating Class.....	D45

DRESDEN SCHOOL DISTRICT
SCHOOL DISTRICT OFFICERS

School Board

	Term Expires
Ann D. Bradley, Chairman	1979
John L. Dunn, Vice-Chairman	1980
John M. Curtis, Secretary	1980
George D. Fraser	1979
Catherine A. Girard	1981
Mary Ann Harris	1980
Mary Ann Hooper	1981
Emily M. Mead	1981
Richard E. Nordgren	1981
Mary B. Russell	1979
Edwin A. Willard	1979

Jonathan N. Brownell, Moderator
 Shirley K. Griggs, Clerk
 Sybil B. Williamson, Treasurer
 Robert R. Costello, Auditor
 William P. Davis, Auditor
 Errol L. Heisser, Auditor
 Hugh Watson, Superintendent of Schools
 Lawrence E. Cornell, Assistant Superintendent
 Russell E. Fearon, Business Administrator
 Jeanette I. Cook, Administrative Assistant
 Robert B. McCarthy, Principal, Hanover High School
 Linwood H. Bean, Assistant Principal,
 Hanover High School
 Velma B. Saire, Principal, Frances C. Richmond School

WARRANT FOR ANNUAL MEETING
OF THE
DRESDEN SCHOOL DISTRICT

Hanover, New Hampshire

Norwich, Vermont

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned to meet at Webster Hall in Hanover, New Hampshire, on Thursday, the eighth day of March, 1979, at 7:30 in the evening for the purpose of holding the Annual Meeting of the Dresden School District and for the purpose of transacting the following business:

Article 1. To elect a moderator, a clerk, and a treasurer, each to serve for a term of one year, and one auditor, to serve for a term of three years.

Article 2. To elect by written ballot the at-large member of the school board to serve for a term of one year.

Note: The polls will be open at 7:30 p.m. for the purpose of voting under this article and will close at 10:30 p.m. or one-quarter hour after completion of voting on the last article in the warrant, whichever is later, unless the District votes to keep the polls open to a later hour.

Article 3. To see what sum of money the District will appropriate for the support of its schools and for other lawful expenses for the fiscal year beginning July 1, 1979, and to authorize the application against such appropriation of the estimated income of the District, the balance to be apportioned between and raised by the Hanover School District and the Norwich Town School District, in accordance with the legislation authorizing the District and with the Articles of Agreement.

Article 4. To see if the District will vote to authorize the board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Twenty-four Thousand Six Hundred Ninety-three Dollars (\$24,693.00) for this purpose.

Article 5. To see if the District will vote to appropriate the sum of Five Thousand Dollars (\$5,000.00) for architectural and engineering services to develop preliminary plans and specifications for upgrading of the athletic fields adjacent to the High School and Richmond School.

Article 6. To hear the report of the committee established at the Annual Meeting of the Dresden School District on March 9, 1978 and appointed by the Moderator to review recommendations of the Education Policy Research Institute relative to alternative methods of financing the Dresden School District and to see what action the District wishes to take in regard to that report.

Article 7. To see if the District will authorize the School board to apply for and accept grants and aid from the United States, the State of New Hampshire, the State of Vermont, and any agency or municipality thereof, or from private corporations and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto.

Article 8. To see if the School District will vote to accept the provisions of Public Law 89-10, designed to improve educational opportunities with particular reference to children of low income families, and to appropriate such funds as may be made available to the District under said federal act for such particular projects as may be determined by the School Board. Further, to see if the District will authorize the School Board to make application for such funds and to expend the same for such projects as it may designate.

Article 9. To see if the School District will vote to accept the provisions of Public Law 94-142, designed to improve educational opportunities with particular reference to handicapped children, and to appropriate such funds as may be made available to the District under said federal act for such particular projects as may be determined by the School Board. Further, to see if the District will authorize the School Board to make application for such funds and to expend the same for such projects as it may designate.

Article 10. To transact any other business that may legally come before this meeting.

Given under our hands and the seal of the District this 13th day of February, 1979.

Ann D. Bradley, Chairman	John M. Curtis, Secretary
John L. Dunn, Vice-Chairman	George D. Fraser
Catherine A. Girard	Mary Ann Harris
Mary Ann Hooper	Emily M. Mead
Richard E. Nordgren	Mary B. Russell
	Edwin A. Willard

School Board, Dresden School District

Shirley K. Griggs, Clerk, Dresden School District

MINUTES OF ANNUAL MEETING
DRESDEN SCHOOL DISTRICT
THURSDAY, MARCH 9, 1978
WEBSTER HALL, HANOVER, N.H.

The annual meeting of the Dresden School District was called to order at 7:45 p.m. by Moderator Almon B. Ives, who presided throughout the meeting. The warrant was read by the Moderator, proper posting of the warrant in Hanover, New Hampshire and Norwich, Vermont having been confirmed by Edwin A. Willard. Present were approximately 220 Dresden School District voters and the following members of the Dresden Board of School Directors:

John L. Dunn, Chairman
Ann D. Bradley, Vice-Chairman
Wayne G. Broehl
Sara S. M. Cornell
John M. Curtis, Secretary
George D. Fraser
Mary Ann Harris
Carleton L. Richardson
Mary B. Russell
Anne M. Tetreault
Edwin A. Willard

Article I

The following officers were elected for the terms listed, the Clerk being directed to cast a single ballot for each office after each nomination was moved by John Curtis and duly seconded, except for the nomination of the Clerk, in which instance there was a voice vote, the motions being passed by unanimous voice vote:

Moderator for one year	Jonathan N. Brownell
Clerk for one year	Shirley K. Griggs
Treasurer for one year	Sybil B. Williamson
Auditor for three years	Errol Heisser

The moderator then announced that he would declare the polls open following debate on Article III.

Article II

Edwin A. Willard moved that the polls remain open until 10:30 p.m. or one-quarter hour after completion of voting on the last article in this warrant, whichever is later, and that the polls re-open at 10:00 a.m., tomorrow, on March 10, 1978 and remain open until 6:00 p.m. of that day. The motion was duly seconded and no discussion followed. The motion was carried in the affirmative, there being a single voice in opposition.

Article III

Sara S. M. Cornell moved that the District appropriate the sum of One Million Seven Hundred Eighty-four Thousand Dollars (\$1,784,000.00) for the improvement, reconstruction, and alteration of the Hanover High School building and for the acquisition of instructional equipment of a lasting character relating thereto, and that such appropriation be raised by borrowing pursuant to the New Hampshire-Vermont Interstate School Compact and that the School Board and the Treasurer be authorized to take any action reasonably necessary to carry out this vote. Her motion was duly seconded.

Mrs. Cornell gave a general outline of the Hanover High School renovation plan, emphasizing that repairs to the older wings are necessary because of the age of those sections, regular maintenance having been adequate, and that the newest wing will require the least amount of renovation work. Hanover High School Principal Robert B. McCarthy then made a detailed slide presentation of the renovation plan. He noted that the three story main building was built in 1934, the rear wing in 1958, and the library wing in 1963. The first floor of the main wing would house the offices of the Superintendent of Schools as well as the Home Economics Department, while the first floor of the 1958 wing would contain English and Social Studies department classrooms with an upgrading of storage facilities, acoustics, ventilation, et cetera. The 1963 wing would house the Art and Business Departments on the first floor, and the entire first floor would be readily accessible to handicapped persons, without the present barriers to such accessibility.

Describing plans for renovation of the second floor, he mentioned that there would be a slight ramp, with no physical barrier to the handicapped, and with easy accessibility to the renovated auditorium from that level. The auditorium would have greatly improved acoustics and sight-lines, plus provisions for flexible classroom spaces. Seating capacity would be increased from 235 to 326.

Mr. McCarthy reported that high school administrative offices would remain on the second floor of the 1934 building, and that the Science Department would remain in the 1958 wing, with general up-grading of gas lines, electrical wiring, and replacement and refurbishing of equipment. He stated that minimal renovation of the 1963 wing would be required at the second floor level.

After mentioning that the third floor of the main building would house the Mathematics Department, he explained that the proposed library extension would provide seating for more than 160 students, compared to the current seating capacity of 52, and that media viewing and listening area would be provided. The second story would provide a silent study area, currently

non-existent in the high school. There is a need to have a centrally located library complex, McCarthy stated, rather than using more isolated available space, and there is also a need to extend the front wall in order to avoid breaking through weight-bearing walls at greater expense, and in order to provide adequate passageways between wings without routing traffic through the library complex. He concluded his presentation by stressing that the proposed renovation would provide (1) classroom space of suitable sizes, and with better acoustics and sight-lines; (2) a library with appropriate spaces for student seating and storage; (3) an auditorium suitable for public events; and (4) faculty and student space designed for optimal teaching and learning conditions.

During the ensuing discussion, Charles Wood spoke in favor of the article, stating that it would be more economical to make necessary repairs and renovation in a single planned process, rather than piecemeal, the latter tending to raise the total cost to over two million dollars. He explained the impact of a 20 year bond on existing debt service noting that there would be only two years of relatively high impact in Hanover, and one year in Norwich.

Mrs. Cornell then thanked the members of the renovation committee, who are listed as follows:

Mr. Frank Miles	Mr. Robert McCarthy
Mr. Linwood Bean, Jr.	Mr. Carleton Richardson
Mr. Charles Wood	Mrs. Celia Brown
Mrs. June Call	Mr. Samuel Cook
Mr. Raymond Edwards	Mrs. Martha James
Ms. Heather Black	Mr. Steve Thoms

Responding to a question concerning curriculum disruption from Joseph Stevens, Mr. McCarthy stated that class space can be switched adequately in the 1934 building, and that renovation of the 1958 wing would be scheduled for summer months. Stevens voiced support for the renovation plan.

George Fraser spoke in opposition to the renovation, and referred to his continued opposition during the planning period. He objected particularly to the library addition, feeling that having a centrally located library was not a necessity, especially in view of the cost of the proposed plan, which he averred was excessive. He stated that he did not believe acceptance of the plan by voters would be wise, in view of the recent 6 - 5 vote of approval by the Board of School Directors, and a vote last week by the Dresden Finance Committee to advise rejection of the plan.

In rebuttal, Mrs. Cornell stated that, after dissatisfaction with the plan was voiced by several school board members, the architect was able to cut back the library addition from 30' to 15', but could not reduce the space addition further without

impeding interior hall traffic flow. In reply to a query from William E. Boyle, Jr., about inclusion of the Superintendent of Schools' offices, Mrs. Cornell replied that Ann Bradley had moved at a board meeting to postpone action on moving those offices in order to keep costs down. Superintendent Edwards and Mr. McCarthy both noted that work must be done in that area, however, as it is within the confines of the 1934 building.

Jean Graf questioned the necessity of additional library space, as did Richard Knudsen, who mentioned that many students are not within the building during school hours under the current educational system. In rebuttal, both Charles Wood and Barbara Payson spoke in favor of the renovation plan.

Douglas Jones asked what effect changes in the proposed plan would have on state aid. Mr. Edwards replied that any significant cut might make the plan ineligible for state aid, and that the problems of physical barriers and use of classroom space must be addressed promptly, as the school is now functioning on a 5-year state accreditation. He emphasized that the chief criticisms of the state accreditation board were to the effect that the physical plant is not suitable for the educational program being pursued. In response to a query from Ruth Colton, Mrs. Cornell stated that the school board vote concerning the proposed stand remained 6 for, 5 against. Responding to her request for a statement by the Dresden School District Finance Committee, Chairman John Hinsley replied that, after lengthy study and discussion, the majority of the committee did not approve the plan, the decision being based primarily on the proposed addition of the library wing and the possible inclusion of "frills." Furthermore, he stated that some members of the committee felt that renovation of the auditorium and construction of a greenhouse for the science department should be eliminated. Mr. Hinsley declared himself personally in favor of the proposed plan, as did Hans Grethlein.

Charles McKenna, Jr. declared that he felt many of the proposed plan items were not necessary, while other needed items had not been included. He listed energy conservation, adequate ventilation for safety reasons, electrical wiring, and roof repairs as items that require attention, while stating that a very expensive media center did not qualify as a necessity, especially in view of the current trend towards a slight decline and/or stability in the number of students while the cost per pupil has continued to rise on the average of approximately 9% for the past several years. In conclusion, he expressed hope that the current excellent programs could be continued without so much new equipment and building as is proposed.

Maude French inquired about the amount of state aid available if the proposed plan were implemented. Charles Wood replied that the entire bond issue would be eligible, with New Hamp-

shire contributing 45% of the total interest costs of Hanover's share and Vermont contributing 30% of the total bond issue, plus 20% of the principal and 20% of the interest annually of Norwich's share. He explained that including repair items only would make a renovation plan ineligible for state aid because it would be concerned only with building repair and upgrading, not with an educational program. He further stated that a 20-year bond issue was felt to be more satisfactory than a 10-year bond issue because of the exceedingly high interest rates on the latter.

Nancy Prosser asked for clarification of Mr. McKenna's mention of needed roof repairs. Mr. Edwards stated that the gymnasium roof has been repaired, there having been no need for replacement of gymnasium flooring thus far. He thanked Mr. McKenna for his careful analysis of the proposed renovation plan and added the following comments.

1. The media center would be only a portion of the new addition which would include a traffic flow area. The cost of breaking through the building shell has been estimated at about \$180,000.
2. The average rise of nine percent per pupil per year stated by Mr. McKenna is misleading, as Dresden School District figures include expenses not included in single-state districts, although the \$2,059. per pupil cost this year and the projected \$2,389. per pupil cost for the coming year are high for both states.
3. There has, in fact, been a steady increase in the actual high school enrollment over the past few years. Nearly 90 percent of the Lyme students are enrolled on a tuition basis, the revenues versus expenses for tuition students being favorable to the district.

4. The total tax impact has been:

1974 - 75	Hanover	-2.3%	-\$ 46,987
	Norwich	+ .5%	+ 3,256
1975 - 76	Hanover	-2.4%	- 51,508
	Norwich	+4.9%	+ 39,887
1976 - 77	Hanover	+8.1%	+ 182,863
	Norwich	+6.2%	+ 55,074
1977 - 78	Hanover	-2.8%	- 67,503
	Norwich	+1.1%	+ 58,105

Roger Ball rose to state that the Edwards' administration is the most fiscally responsible administration he has ever worked with, and he declared himself in favor of the proposed renovation plan. In response, Mr. McKenna questioned a previous statement that less extensive renovation would not be eligible for state aid, stating that three such alternative plans had been considered.

Gilbert R. Tanis spoke in favor of the proposed plan while reminding the assembled voters that state aid also comes from them, that inflation will not continue indefinitely, and that we will not be able to continue to afford all that we want for our school district and towns. Maris Noble suggested that voluntary contributions from Hanover High School alumni might be useful if such contributions were legal. Mrs. Cornell replied that such contributions would be legal and welcome, but could not be counted on in advance planning.

Roger D. Masters, reminding the voters that the importance of pupils and teachers and their roles must not be ignored in dealing with concerns for the physical plant, requested future enrollment projection. He was told that the high school enrollment is not expected to decrease within the next ten years, partly because of a predicted enrollment of tuition students and partly because many people moving into the area are in the age group tending to have older children.

John Stewart Fraser, stated opposition to the proposed renovation plan, recognizing the need for improvements, but not to the planned extent. He stated that supervised study halls would be an adequate substitute for a library addition, with student use of Baker Library and Howe Library, and requested further study for a more affordable plan. William H. Stevens also voiced opposition, being in favor of renovation to rectify unsafe conditions, but objecting to the expense of further renovation. Ann Bradley explained that Baker Library is not open to general high school use, and Howe Library does not carry curriculum material, making the high school library a focal point of the education program there.

Harold Lary requested a description of proposed student gathering areas. Mr. McCarthy explained that, with open science laboratory availability, increased library seating and three smaller student gathering areas made available, there would be no further need for students to gather and lounge in the hallways if the proposed plan is implemented.

After Nancy Lagomarsino expressed support of the proposed renovation plan, Mary Ann Harris called the question, whereupon the moderator explained the procedure for voting for the member-at-large and the renovation plan.

Mrs. Cornell moved that the polls remain open for voting on this article for as long as the polls are open under Article II. Her motion was duly seconded, and voted in the affirmative by voice vote. The moderator declared the polls open at 10:00 PM. After casting their ballots, more than half of the voters departed from the assembly.

Article IV

Anne Tetreault moved to pass over Article IV until after action under Article IX. Her motion being duly seconded, it was carried in the affirmative by a unanimous voice vote.

Article V

John L. Dunn moved that the District appropriate the sum of Two Million Seven Hundred Twenty Thousand Six Hundred Eighty-Eight Dollars (\$2,720,688.00) for the support of its schools and for other lawful expenses for the fiscal year beginning July 1, 1978, and to authorize the application against such appropriation of the estimated income of the District, the balance to be apportioned between and raised by the Hanover School District and the Norwich Town School District, in accordance with the legislation authorizing the District and with the Articles of Agreement. The motion being duly seconded, he made the following statement in favor of the motion:

"This appropriation represents an increase in expenses of 7.2% over the present year. The portion that can be administratively controlled, namely accounts other than salaries and benefits, would rise only 2.2%. I think that is a remarkable achievement on the part of Superintendent Edwards and staff in our inflationary times.

These expenses will be partially offset by anticipated revenues leaving a little more than \$2,260,000. to be raised by taxes.

The split is approximately 30/70 so that the Norwich share is about \$670,000. and the Hanover share is about \$1,590,000.

Perhaps the most important consideration for each of us as individual taxpayers is how much more we will have to pay in school taxes next year. Hanover residents will pay about 6.1% more for their Hanover and share of Dresden taxes. Norwich residents will pay about 5.8% more for their Norwich and share of Dresden taxes."

During ensuing discussion, Robert D. Masters asked if legal fees were included and Dr. Dunn responded that there was such a budget item. In response to Mr. Masters' query about the status of art teacher John Stephens' case, Mr. Edwards replied

that the budget item for legal advice had not been increased because of this specific circumstance, and that no further comment was appropriate except to state that the concerns about the ventilation in the art room had been addressed. Robert Keene asked for the figure allotted for legal fees. Mr. Edwards quoted the budget figure of \$8,000., explaining that a good portion of it would probably be used in relation to contract negotiations with faculty and staff. In response to Dr. Keene's remark that it was unfortunate to have an adversary system set up in the school system, Dr. Dunn agreed that this was an unfortunate result of state mandates regarding such matters as teacher contracts.

John Stewart Fraser requested a ballot vote. Upon receipt of such written request by Myron L. Cummings, Edgar T. Mead, Margaret Fraser, John Stewart Fraser, Anthony J. Lang, and Louise C. Lang, the moderator declared that voting on Article V would be by written ballot. Mr. Fraser then moved to have the polls remain open for voting on Article V until 6:00 PM, Friday, March 10. The motion was duly seconded. During ensuing discussion, Elizabeth Crory expressed opposition to the motion by stating that voters not attending the meeting would be less likely to cast an informed vote. Richard Nordgren and Janet Hurd supported Mrs. Crory's view, while Edgar Mead and Stephen Waite spoke in support of Mr. Fraser's motion. In response to Mr. Fraser's statement that he had not known the budget could not be voted on during Friday's poll hours, and that he was uncertain of the figure to be voted on, Dr. Dunn replied that the warned article had been printed in the published town reports. The moderator called for a vote of hands on Mr. Fraser's motion, which was defeated, 62 - 30. The moderator then called for a ballot vote on Article V.

Article VI

George Fraser moved that the District vote to authorize the board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Twenty-Two Thousand Six Hundred Thirty-Five Dollars (\$22,635.00) for this purpose. His motion was duly seconded. There being no discussion, the motion was carried in the affirmative by voice vote.

The moderator then declared the polls closed for ballot voting on Article V.

Article VII

Carleton Richardson moved that the District establish a committee appointed by the Moderator to review recommendations of the Education Policy Research Institute relative to alternative methods of financing the Dresden School District and to report back its findings and recommendations at the next Annual Dresden School District Meeting. His motion was duly seconded. There being no discussion, the motion was carried in the affirmative by voice vote.

Article VIII

Ann Bradley moved that the District vote to accept the provisions of Public Law 89 - 10 designed to improve educational opportunities with particular reference to children of low income families, and to appropriate such funds as may be made available to the District under said federal act for such particular projects as may be determined by the school board. Further, she moved that the District authorize the school board to make application for such funds and to expend the same for such projects as it may designate. Her motion was duly seconded. In ensuing discussion, Dorothy Strong asked for clarification of the motion. Mrs. Bradley explained that passage of the article would enable the Dresden School District to receive and spend Title I funds, the amount being based on the numbers of children from low-income families in the school district as identified at the last census. Mrs. Bradley stated that, at the high school level, such funds would be used for 4/10ths of the salary for a learning specialist. There being no further discussion, the motion was carried in the affirmative by unanimous voice vote.

Article IX

Mary Russell moved that the District authorize the school board to apply for and accept grants and aid from the United States, the State of New Hampshire, the State of Vermont, and any agency or municipality thereof, from private corporations and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto. The motion was duly seconded, and there was no discussion. The motion was carried in the affirmative by unanimous voice vote.

Article X

John Dunn offered the following motion:

"I respectfully move that the Dresden School District extend its heartfelt thanks to Mr. Walter Marcuse for his twenty years of service as a teacher of music in the Hanover, Norwich and Dresden Districts. He has favorably influenced the lives of many of our children. I request that the Clerk provide a copy of this motion to Mr. Marcuse."

The motion was duly seconded, and the moderator declared its passage by affirmation.

Dr. Dunn also read the following tribute:

"Four members of the Dresden Board of School Directors will complete their service with this meeting:

Wayne Broehl has served on the Hanover Board and on the Dresden Board where he was Vice-Chairman. He guided the Board to its first Master Contract with the teachers.

Sally Cornell served the Dresden Board and the Hanover Board where she was Vice-Chairman. She has spent long hours as the Board's representative and Chairman of the High School Renovation Committee.

George Fraser served the Dresden Board and the Norwich Board, where he was Chairman and Secretary. He has been a mainstay of negotiations with service personnel. His practical, conservative viewpoint often served to bring some of the rest of us back to earth.

Carleton Richardson in his long years of service has been Chairman of the Hanover, Dresden and Supervisory Union 22 Boards. His statesman-like leadership will be sorely missed."

He then moved that the Dresden School District extend its thanks to Wayne Broehl, Sally Cornell, George Fraser and Carleton Richardson for their years of service as School Directors. The motion was duly seconded, and the moderator declared its passage by acclamation.

The moderator then announced the ballots cast on Article V as 82 in favor, 24 opposed, and he declared the motion carried in the affirmative.

Anne Tetreault moved that when this meeting adjourns, it be adjourned until Monday, April 10, 1978, at 7:30 PM in Webster Hall for the purpose of taking action under Articles III and IV. The motion was duly seconded, and was carried in the affirmative by unanimous voice vote. The moderator declared the meeting adjourned at 11:05 PM, and declared the polls closed at 11:20 PM.

The clerk, accompanied by police escort, transported the ballot boxes and unused ballots and voter checklists to the vault at Hanover High School. All items were locked in at 11:27 PM, the clerk retaining possession of the vault key until she repossessed the foregoing items at 9:35 AM Friday, March 10, conveying them to Webster Hall with police escort.

The moderator declared the polls open at Webster Hall at 10:00 AM, Friday, March 10. The polls were visited steadily throughout the day, and the moderator declared the polls closed at 6:00 PM. After the ballots were counted, duly sealed in the presence of Sara Cornell, and delivered to the Clerk, he announced the following results:

Voting on Article V, bond issue for proposed renovation plan: 349 in favor, 646 opposed, one invalid. The total ballots cast--996.

The moderator declared that the motion on Article V had been defeated.

The results of voting for the member-at-large were as follows:

Mary B. Russell	873	Including one absentee ballot
George Fraser	8	
Mary Ann Hooper	3	
Emily Mead	2	
Fred Swift	2	
Ralph Aulis	1	
Evelyn Bailey	1	
Roger Ball	1	
David J. Bradley	1	
Jack Fraser	1	
Sylvia Fraser	1	
John Fredyma	1	
Shirley Griggs	1	
Harry Holland	1	
Melinda Kopp	1	
Barbara Payson	1	
Seaver Peters	1	
Peter Plante	1	
Alfred T. Quirk	1	
Beverly J. Sherwin	1	
Anne Silberfarb	1	
Greta Somerville	1	
Jack Somerville	1	
Charles Wood	1	
Invalid	<u>77</u>	

Total Ballots Cast 983
Unused Ballots remaining 0

The moderator declared Mary B. Russell the winner.

Respectfully submitted:
Shirley K. Griggs, Clerk
March 12, 1978

NOTE:

An informal count of the checklists was made by the clerk, with the following results:

Hanover: 679 of 3,607 voters received ballots
Norwich: 317 of 1,432 voters received ballots

S. K. G.

The adjourned Dresden School District Annual Meeting of March 9, 1978 was called to order at 7:35 PM, Monday, April 10 by Moderator Jonathan N. Brownell, for the purpose of taking action under Articles III and IV of the Annual School District Meeting warrant. Present were 13 Dresden School District voters and the following members of the Dresden Board of School Directors:

Ann D. Bradley, Chairman
Anne M. Tetreault, Vice-Chairman
Mary B. Russell, Secretary
John L. Dunn
Catherine Girard
Mary Ann Harris
Mary Ann Hooper
Emily M. Mead
Edwin A. Willard

Article IV

Ann Bradley moved that the District appropriate the sum of Nine Thousand, Six Hundred and Fifty-Four Dollars(\$9,654.00) to implement a negotiated agreement between the Dresden Service Personnel Association represented by the AFL-CIO and the Dresden Board of School Directors. The motion was duly seconded by Edwin A. Willard. Carleton Richardson, who had served as chairman of the school board committee on negotiations with service personnel spoke in favor of the motion, mentioning that after an impasse had been reached, concessions were made on both sides in order to reach a final agreement. During the ensuing discussion, Emily Mead requested comment on the terms of the negotiated contract. Mr. Richardson replied that the current pay scale agreement, which currently has fifteen steps, and is without the longevity clause of previous years, will be replaced in the new contract by a four step pay scale agreement, the top step to be reached by all employees in two years, and with current seniority to be taken into consideration. There being no further discussion, the motion was carried in the affirmative by a unanimous voice vote.

Article III

Carleton Richardson, declaring that he had voted to defeat Article III at the Annual School District Meeting on March 9, 1978, moved to reconsider Article III. His motion was duly seconded by Edwin Willard. There being no discussion, the motion was carried in the affirmative by unanimous voice vote.

Ann Bradley then moved that the meeting be adjourned until Wednesday, June 7, 1978, at 7:30 PM, in Webster Hall, for the purpose of taking action under Article III; namely, to see what action the District will take with respect to the improvement, reconstruction, and alteration of the Hanover High School building and for the acquisition of instructional equipment of

a lasting character relating thereto, and to determine whether such appropriation shall be raised by borrowing pursuant to the New Hampshire-Vermont Interstate School Compact or otherwise, and to take any other action relating thereto. The motion was duly seconded by Mary Ann Harris.

Mrs. Bradley cited several Dresden Board of School Directors' meetings and Hanover Town and School District meetings that had occurred after the Dresden School District Meeting, and also noted that she had attended the National School Board Association Convention from March 29 to April 5 as a delegate from the New Hampshire School Boards Association. She explained that further work on renovation plans had consequently been delayed until publication of an April 6 advertisement in the local media, calling for interested citizens who wish to serve on a new renovation committee. She stated that the members of the committee are scheduled to be announced at the next meeting of the Dresden Board of School Directors on April 13, and that among them will be four Hanover residents, four Norwich residents, a Hanover High School student, and a Hanover High School staff member, with Superintendent Raymond Edwards, Hanover High School Principal Robert McCarthy, Mr. Russell Fearon and Mr. Lynwood Durrell serving as resource persons.

Mrs. Bradley announced that Superintendent Edwards has informed the renovation plan architect of the action taken, and that he will serve through June 7 without further financial commitment, further financial obligation to him by the Dresden School District to be contingent on passage of the renovation plan at that time. She also stated that renovation committee meetings will be posted and advertised, and that school board meeting agenda will include a renovation committee item on a regular basis.

In a response to a query from Barbara Payson, Superintendent Edwards stated that the probable renovation time schedule, allowing six to eight weeks for the architect to develop and complete working drawings for potential bidders, plus an additional three to four weeks for bids to be offered and received, would call for construction to begin by September at the earliest, in all probability.

There being no further discussion, the motion was passed in the affirmative by unanimous voice vote.

At 7:55 PM, the moderator declared the meeting recessed until 7:30 PM, Wednesday, June 7, 1978, at Webster Hall.

Respectfully submitted,

Shirley K. Griggs, Clerk
Dresden School District
April 12, 1978

The adjourned annual meeting of the Dresden School District was called to order by moderator Jonathan N. Brownell at 7:40 PM, Wednesday, June 7, 1978. Present were Dresden Board of School Directors, as follows:

Ann D. Bradley, Chairman
Anne M. Tetreault, Vice-Chairman
Mary B. Russell, Secretary
John M. Curtis
John L. Dunn
Catherine Girard
Mary Ann Harris
Mary Ann Hooper
Emily M. Mead
Richard E. Nordgren
Edwin A. Willard

Also present were members of the High School Renovation Committee: Roger Miller, Edward Brown, and Samuel Cook, Assistant Superintendent of Schools, Lawrence Cornell, Superintendent Raymond Edwards having recently resigned to accept a position elsewhere, Hanover High School Principal Robert McCarthy, and 67 additional Dresden School District voters.

Article III

Ann Bradley moved that the District appropriate the sum of One Million, Four Hundred Eighty-Eight Thousand, Nine Hundred Thirty-Seven Dollars (\$1,488,937.00) for the improvement, reconstruction and alteration of the Hanover High School building and for the acquisition of instructional equipment of a lasting character relating thereto, and that such appropriation be raised by borrowing through the issuance of notes or bonds pursuant to the New Hampshire-Vermont Interstate School Compact and that the School Board and the Treasurer be authorized to take any action reasonably necessary to carry out this vote.

The motion was duly seconded by John Curtis. After introducing the members of the Dresden Board of School Directors, Mrs. Bradley announced that an advertisement soliciting interested Dresden School District citizens to serve on a new renovation committee had been inserted in the local newspaper, and that the new committee included seven new individuals, five from the previous renovation committee, these individuals representing both sides of the previous renovation plan issue. The committee was reported to have voted 10 - 1 in favor of the revised renovation plan. Mrs. Bradley further announced that the Dresden Board of School Directors and the Dresden School District Finance Committee had endorsed the revised plan unanimously. She thanked all who were involved with the renovation plans, especially current chairman, Mary Ann Harris, and the Dresden voters who attended public meetings and school inspection tours.

Mary Ann Harris, Renovation Committee chairman, then spoke in favor of the revised renovation plan, thanking the Committee members for their efforts. She explained that the building shell would not be broken, as in the previous plan, but that the area connecting the three wings would be altered considerably, with due consideration given to use of the bulding by handicapped persons.

Mrs. Harris presented a cost analysis of the additions and alterations to Hanover High School prepared by Charles Wood. Mrs. Harris then explained that work on the 1934 wing will cost the most, as major basic renovation is necessary, with the auditorium renovation being the second most costly. She noted that waste space in the entry way adjacent to the library will be eliminated, with the library due to be expanded from 4,100 square feet to 6,500 square feet, and that the present corridor and art room will be incorporated into that increased space.

Robert McCarthy, in continuing explanation of the cost analysis report, explained that installation of smoke and heat detectors with both audio and visual warning systems, is planned, and that full-length metal lockers are scheduled to replace the small ones in the 1934 wing. He also noted a planned upgrading of the boiler system, though replacement will not be called for. The double-glazed, or thermo-pane windows due to be installed, along with additional insulating of the top floors of the 1934 and 1963 wings, are expected to save 10 - 20 percent of heating costs.

Mr. McCarthy also mentioned roofing repairs, not included in the original plan, which are now necessary because of leakage in the gymnasium and the 1956 wing. He stated that state wid will be available for the roofing repairs, and that energy efficiency should be thereby enhanced.

It was noted that the budgeted contingency fee will not be used if all goes well, and that a miscellaneous item would include a salary for a Clerk of the Works, to be hired by the school district to supervise renovations, the standard fee for such work being quoted at approximately \$300. per week. It would also include an allowance for legal fees involved in the issuance and sale of bonds.

Mrs. Harris then displayed floor plans, making the following points:

A. Ground Floor

1. Home economics space in the 1934 building will be doubled, with room provided for a health curriculum, home economics resource center, and teachers' office space--this area can be opened up for banquets and other large functions.

2. Offices of the Superintendent of Schools will be moved to the sub-basement where the reading laboratory is currently located. The reading laboratory will be incorporated into the library complex.
3. The library space will be increased by one-third with seating capacity increased from 52 to 175, and with student carrels to be available.

B. Second Floor

1. In the 1934 building, student lounge areas will be provided adjacent to the administrative and guidance offices.
2. Science Department equipment will be upgraded, roof repairs will be made, and a greenhouse will be added, which will be heated partly by solar energy.
3. A classroom will be added in the foreign language department.
4. The art room will move into the present Room 204, where ventilation will be more easily managed.
5. The auditorium will have a raked floor, offering better sight lines, and can be divided into three sections for versatile small group use.
6. An elevator will be installed to serve handicapped persons (in response to a question from Mrs. Charles Widmayer).

C. Third Floor

1. Not many renovations are planned for the 1934 wing, although the area for business education will be expanded somewhat.

D. Vocational Education Department

1. A lift for auto servicing will be added, and ventilation for the woodworking area will be improved.

At the conclusion of the floor plan discussion, Roger Miller spoke to outline highlights of the Charles Wood report on the financial impact of the planned renovation. He noted particularly the differences in tax impact in relation to the current tax impact in Norwich and Hanover, pointing out that the difference in Norwich will be less dramatic. He mentioned that

roofing renovation will add cost efficiency and will be eligible for New Hampshire State Aid. In response to a query concerning the advisability of offering bonds at six percent, he responded that the Boston firm of Palmer and Dodge has advised that this is a reasonable percentage.

The moderator then announced that the polls would open at the end of discussion on Article III, to remain open until 10:30 PM, and to re-open on Thursday, June 8, at 10:00 AM, then to remain open until 6:00 PM. He then re-read the motion. As a last item of discussion, Elizabeth Eberhart asked whether teachers' salaries at Hanover High School are commensurate with the amount being spent on the physical plant. Mr. McCarthy responded that a value judgment is involved, but that the salary rate is comparatively high in the state, and reasonably competitive on the Eastern seaboard if fringe benefits are taken into consideration. Mrs. Harris added that the building currently does not compare favorably with other New Hampshire High Schools.

The moderator declared the polls open at 8:40 PM. John Curtis moved to recess to 10:00 AM on Thursday, June 8, in Webster Hall and further that the polls remain open from that time until 6:00 AM on Thursday, June 8, and that at such time, the meeting adjourn. The motion being duly seconded by Sybil Williamson, it was carried by a unanimous voice vote in the affirmative, and the moderator declared the meeting recessed at 10:30 PM.

The clerk, accompanied by police escort, transported the ballot box and unused ballots and voter checklists to the vault at Hanover High School. All items were locked in at 10:40 PM, the clerk retaining possession of the vault key until she repossessed the foregoing items at 9:35 AM, Thursday, June 8, conveying them to Webster Hall with police escort.

On Thursday, June 8, the moderator declared the polls re-opened at 10:00 AM. Voting proceeded throughout the day and the polls were declared closed at 6:00 PM. After the ballots were counted, duly sealed in the presence of Mary Ann Harris and Jonathan Brownell and delivered to the deputy clerk, Errol Heisser, the moderator announced the following results:

In favor of the bond issue	351
Opposed to the bond issue	202
Unused ballots	578

He declared that the motion on Article III had been passed in the affirmative.

A motion for adjournment being made and duly seconded and carried in the affirmative by unanimous voice vote, the moderator declared the meeting adjourned at 7:30 PM.

Respectfully submitted,
Shirley K. Griggs, Clerk
Dresden School District

ANNUAL REPORT

DRESDEN SCHOOL BOARD

During the past year, the Dresden School Board has held 26 official meetings. Board members were involved in several extra meetings of the Supervisory Union Board while the search for a Superintendent was underway. In addition, all Board members have met regularly with their town boards, as well as participated in sub-committee meetings.

The Dresden Board was pleased to welcome Dr. Hugh Watson as Superintendent of Schools. Dr. Watson assumed his duties full-time on October 1, 1978.

During the half hour preceding Board meetings, several information sessions were presented by school personnel to update the Board and public on current school programs.

Shortly after the Dresden Board reorganized, a newly constituted high school renovation committee was appointed. The committee consisted of seven new members and five members of the former renovation committee. The committee worked with architect Paul Lieneck in producing a modified plan for high school renovation, taking into account the concerns expressed during public hearings and at District meeting time regarding the previous renovation plan. Two public hearings were held in Hanover and Norwich on the revised renovation plan, and a number of tours of the high school were arranged. The plan was accepted by voters on June 8, 1978 after voting on the evening of June 7th and all day on June 8th.

At the time of the writing of this report, the work of the Renovation Committee and Dresden Board is still underway regarding the final award of the general contract for the renovation project.

The Board and Administration were pleased to learn in July that the New England Association of Schools and Colleges has extended accreditation of Hanover High School until 1983. In a letter to Principal McCarthy, the Association indicated its satisfaction with the progress realized since the high school evaluation in 1973.

In May, the Dresden Board set aside an evening to meet with the public on the goals for the Dresden School District. Some forty people gathered in the Richmond School Multi-Purpose Room for an exchange on the direction of the schools. From this came concerns regarding involving parents of high school students to a greater extent in the selection and evaluation of high school courses. Shortly thereafter, the high school administration announced plans for introducing a formal advisor system for all students. This plan will be implemented early in 1979.

In September, the Dresden School Board hosted a joint meeting with Town Selectmen to discuss matters of mutual interest and concern. During the past year, there has developed a fine spirit of cooperation among town and school district personnel regarding the use of facilities. It should be noted that the use of school facilities has risen markedly in recent years with a variety of town and school groups keeping the Dresden facility in use until 11 PM on week nights and during the day on Saturday and Sunday.

The Thompson Terrace playing fields were opened in the Fall of 1978. A variety of school and town teams have used this facility and it is anticipated that this will provide some relief for the over-subscribed playing fields adjacent to the Dresden complex. These fields are open for public use under the supervision of Dresden School District officials. Rules are posted at the site or can be obtained at the office of the Superintendent of Schools.

As school opened in the Fall, the Dresden Board was pleased to receive the Student Handbook prepared by Richmond School Principal Velma Saire during the summer for students at the Frances C. Richmond School. Much favorable public response was given to this project which provides information and expectations for students to students and their parents.

On October 12, the Dresden Board was informed that the amendments to the Articles of Agreement, voted by the District on October 20, 1976, had passed both state legislatures and the U. S. Congress and were therefore effective.

In November, the Board approved for submission to the N. H. State Department of Education a revised Staff Development Plan. This plan was a review and re-submission as required by the State. The plan itself deals with the structure of the Staff Development Committee, which includes representatives of teachers, support staff, administration, students, parents and School Boards. It deals with the expenditure of funds for a wide variety of learning activities for staff, as well as the awarding of credits and re-certification of personnel.

In considering negotiations this year with certificated staff, the Board voted to retain the services of Metzler Associates of Exeter, New Hampshire to aid in the complex area of contract negotiations with the Hanover Education Association. At the time of the writing of this report, negotiations are still in progress. Under New Hampshire law, since agreement on all issues was not reached by December 3, impasse was declared and the two sides have named a mediator to assist in resolving outstanding issues.

Work is continuing on the development of skill sequences in the major subject areas, as well as in methods of evaluating student skills. This will enable parents to determine specifically where their children are in basic skills on a K-12 continuum.

Superintendent Watson has proposed the formation of a Dresden/Hanover Curriculum Council. Such a Council will facilitate communication among schools and grade levels, as well as deal specifically with curriculum development. The Council will also oversee and monitor the school district's progress toward meeting the responsibility set forth in the Accountability Plan mandated by the New Hampshire State Department of Education. The Accountability Plan requires school districts, between now and 1981, to set forth objectives in at least language arts, mathematics, U. S. History and New Hampshire history, then to develop programs for meeting these goals and design tests to determine whether students are reaching the stated objectives. Results of these efforts and student results in achieving basic skills will be reported to the public.

Last year, in approving the Dresden budget, the Dresden Finance Committee expressed concern and desire for the Board in the next year to examine critically the scope of programs offered in the District, as well as other factors which contribute to the rising cost of education. A sub-committee of the Board met and made recommendations to the full Board in this regard. The Board met with the Finance Committee in the Fall to discuss these recommendations, as well as school budget assumptions and objectives developed by Dr. Watson. Subsequently, the Board received a communication from the Dresden Finance Committee expressing the following conclusions:

1. In preparing the Dresden budget, expenditures should be considered on a cost-per-student basis.
2. Any increase in the cost-per-student in the Dresden School District in fiscal year 1979 - 1980 should not exceed 5%.
3. It is not clear that it is necessary to maintain the present low student/teacher ratio to sustain the present level of educational benefits.
4. The financial circumstances of the District's taxpayers make it imperative that the School Board and other officials of the two towns exercise restraint in setting future spending levels.

The Administration has been responsive to these concerns, and at the time of this writing, the Board is about to begin deliberations on the 1979 - 1980 budget.

The Board wishes to thank all those who have contributed throughout the year to the further development of our school system. In particular, we are grateful to the many volunteers who enrich the lives of our students. We thank Dartmouth College for the opportunities afforded our students through its grants-in-aid program. We express our appreciation to the Friends of the Hanover-Norwich Schools who provide opportunity for programs which might otherwise not exist. And finally, the Board gives special thanks to personnel in the Supervisory Union office who gave so unselfishly of their time and know-

ledge this past summer while we were in the process of selecting a new Superintendent.

Ann D. Bradley, Chairman
John M. Curtis, Secretary
John L. Dunn, Vice-Chairman
George D. Fraser
Catherine A. Girard
Mary Ann Harris
Mary Ann Hooper
Emily M. Mead
Richard E. Nordgren
Mary B. Russell
Edwin A. Willard

DRESDEN SCHOOL BOARD

REPORT OF THE
DRESDEN SCHOOL DISTRICT AUDITORS

We have met with the Certified Public Accountants retained by the Dresden School District and have reviewed with them the results of their audit for the year ended June 30, 1978.

As elected auditors for the Dresden School District, we find the audit of the District's financial statements by Smith, Batchelder & Rugg for the year ended June 30, 1978 as represented in their audit certificate dated August 4, 1978 to be satisfactory in all respects.

Respectfully submitted,
Robert R. Costello
William P. Davis
Errol L. Heisser
AUDITORS
DRESDEN SCHOOL DISTRICT

To the Board of School Directors and
Voters of the Dresden School District:

We have examined the balance sheets of the Dresden School District -General Fund, Donald Walter Bruce Prize Fund, Stringed Instrument Fund, Jeremiah Ice Hockey Fund, Frances C. Richmond School Building Fund and the Thompson Terrace Fund as of June 30, 1978 and 1977, and the related statements of revenues and expenses - General Fund and changes in fund balances for the year ended June 30, 1978. We have also examined the statement of general long term debt as of June 30, 1978. Our examinations were made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The District has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

In our opinion, the accompanying financial statements present fairly the financial position of the Dresden School District as of June 30, 1978 and 1977, and the results of their operations and changes in fund balances for the year ended June 30, 1978, in conformity with generally accepted accounting principles applied on a consistent basis.

SMITH, BATCHELDER & RUGG

Hanover, New Hampshire
August 4, 1978

DRESDEN SCHOOL DISTRICT
BALANCE SHEETS - JUNE 30, 1978 AND 1977

<u>GENERAL FUND</u>	<u>1978</u>	<u>1977</u>
ASSETS:		
Cash (Note 2)	\$ 80,091	127,666
Accounts receivable	30,453	56,471
Due from Richmond School Building Fund	--	11,766
Due from other districts	<u>--</u>	<u>900</u>
	<u>\$110,544</u>	<u>196,803</u>
 LIABILITIES AND FUND BALANCE:		
Accounts payable	\$ 3,245	\$ 23,948
Encumbrances	8,461	22,856
Notes payable (Note 3)	--	46,000
Deferred revenue (Note 4)	26,836	35,781
Due to other districts	<u>--</u>	<u>91</u>
Total Liabilities	\$ 38,542	128,676
Commitments and Contingencies (Note 5)		
Fund balance	<u>72,002</u>	<u>68,127</u>
	<u>\$110,544</u>	<u>\$196,803</u>
 <u>DONALD WALTER BRUCE PRIZE FUND</u>		
CASH	\$ <u>1,158</u>	\$ <u>1,148</u>
FUND BALANCE	\$ <u>1,158</u>	\$ <u>1,148</u>
 <u>STRINGED INSTRUMENT FUND</u>		
CASH	\$ <u>276</u>	\$ <u>198</u>
FUND BALANCE	\$ <u>276</u>	\$ <u>198</u>
 <u>JEREMIAH ICE HOCKEY FUND</u>		
CASH	\$ <u>2,036</u>	\$ <u>2,180</u>
FUND BALANCE	\$ <u>2,036</u>	\$ <u>2,180</u>

DRESDEN SCHOOL DISTRICT
BALANCE SHEETS - JUNE 30, 1978 AND 1977
(Continued)

	1978	1977
<u>FRANCES C. RICHMOND SCHOOL BUILDING FUND</u>		
CASH (Note 2)	\$ <u>35,082</u>	<u>46,848</u>
LIABILITIES AND FUND BALANCE:		
Due to General Fund	--	11,766
Fund Balance	<u>35,082</u>	<u>35,082</u>
	<u>35,082</u>	<u>46,848</u>
<u>THOMPSON TERRACE FUND</u>		
CASH	\$ <u>4,881</u>	<u>14,735</u>
LIABILITIES AND FUND BALANCE:		
Accounts payable	--	1,185
Retainage payable	<u>3,350</u>	<u>6,548</u>
Total Liabilities	3,350	7,733
Fund Balance	<u>1,531</u>	<u>7,002</u>
	\$ <u>4,881</u>	\$ <u>14,735</u>

The accompanying notes to financial statements
are an integral part of these statements.

DRESDEN SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENSES - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 1978

	<u>Budgeted</u>	<u>Actual</u>
<u>REVENUES</u>		
10 Revenue from Local Sources:		
Tuition from patrons	\$ 2,286	\$ 26,076
Miscellaneous	200	212
Rent - Community Services	200	490
Driver Education	<u>5,000</u>	<u>7,641</u>
	<u>7,686</u>	<u>34,419</u>
30 Revenue from State Sources:		
Driver Education	4,500	5,480
Building Aid	35,622	35,622
Vocational Student Aid	<u>5,000</u>	<u>14,040</u>
	<u>45,122</u>	<u>55,142</u>
40 Revenue from Federal Sources:		
School Lunch	3,300	4,226
Public Law 874	10,000	18
Adult Basic Education	-	3,018
ESEA Title I	-	2,787
ESEA Title IV-C	-	9,054
ESEA Title IV-B	-	3,270
Vocational Leadership Training	-	4,006
	<u>13,300</u>	<u>26,379</u>
60 Revenue from Other Sources -		
Friends of Hanover Schools	-	1,576
Hanover Hockey Association	-	1,625
Jeremiah Hockey Fund	-	254
Donald Walter Bruce Prize Fund	-	50
	<u>-</u>	<u>3,505</u>
80 Revenue from Other Districts in NH:		
Tuition	306,687	317,103
Hanover School District -		
Current Appropriation	1,453,863	1,453,863
Rent	<u>2,000</u>	<u>2,000</u>
	<u>1,762,550</u>	<u>1,772,966</u>
90 Revenue from School Districts in		
Another State:		
Tuition	9,486	16,541
Norwich School District -		
Current Appropriation	613,874	613,874
Driver Education	2,000	4,320
Vermont Building Aid	<u>13,520</u>	<u>22,689</u>
	<u>638,880</u>	<u>657,424</u>
Utilization of prior years' fund		
balance	<u>91,595</u>	<u>-</u>
Total Net Revenues	<u>\$2,559,133</u>	<u>\$2,549,835</u>

DRESDEN SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENSES - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 1978

	<u>Budgeted</u>	<u>Actual</u>
<u>EXPENSES</u>		
100 Administration:		
110 Salaries-District Officers	4,200	3,900
135 Contracted services	10,525	16,067
190 Other expenses for admin.	<u>2,607</u>	<u>4,464</u>
100 Series Total	<u>17,332</u>	<u>24,431</u>
200 Instruction:		
210 Salaries	1,350,783	1,337,116
215 Textbooks	11,769	10,440
220 Library and Audiovisual	21,039	19,072
230 Supplies	39,890	39,757
235 Contracted Services	31,692	38,190
290 Other expenses for instruction	<u>41,267</u>	<u>40,013</u>
200 Series Total	<u>1,496,440</u>	<u>1,484,588</u>
400 Health Services:		
410 Salaries	12,389	10,743
490 Other Expenses for health	<u>456</u>	<u>1,062</u>
400 Series Total	<u>12,845</u>	<u>11,805</u>
500 Transportation:		
510 Salaries	572	535
535 Academic and athletic trips	<u>18,496</u>	<u>22,386</u>
500 Series Total	<u>19,068</u>	<u>22,921</u>
600 Operation of Plant:		
610 Salaries	87,524	79,207
630 Supplies	9,200	10,642
635 Contracted Services	2,695	2,864
640 Heat	64,500	67,654
645 Utilities	<u>48,070</u>	<u>52,378</u>
600 Series Total	<u>211,989</u>	<u>212,745</u>
700 Maintenance of Plant:		
710 Salaries	42,106	37,510
725 Replacement of Equipment	11,762	13,704
726 Repairs to Equipment	2,650	1,695
735 Contracted Services	16,742	18,574
766 Repairs to Buildings	7,567	6,759
790 Grounds	<u>2,560</u>	<u>1,588</u>
700 Series Total	<u>83,387</u>	<u>79,830</u>

DRESDEN SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENSES - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 1978
(CONTINUED)

<u>EXPENSES (CONTINUED)</u>	<u>Budgeted</u>	<u>Actual</u>
800 Fixed Charges:		
850 Retirement & social security	106,923	107,520
855 Insurance	<u>115,435</u>	<u>113,965</u>
800 Series Total	<u>222,358</u>	<u>221,485</u>
900 School Lunch and Special Milk Programs:		
910 Salaries	1,000	1,000
975 Federal subsidy	<u>3,300</u>	<u>4,226</u>
900 Series Total	<u>4,300</u>	<u>5,226</u>
1000 Student Activities:		
1010 Salaries	41,364	35,445
1075 Expenditures & Transfer of money	<u>23,241</u>	<u>25,584</u>
1000 Series Total	<u>64,605</u>	<u>61,029</u>
1100 Community Activities:		
1190 Meetings & services-Series Tot.	<u>775</u>	<u>75</u>
1200 Capital Outlay:		
1265 Sites	993	2,037
1266 Buildings	-	(579)
1267 Equipment	<u>11,877</u>	<u>13,385</u>
1200 Series Total	<u>12,870</u>	<u>14,843</u>
1300 Debt Service:		
1370 Principal of debt	207,413	205,539
1371 Interest on debt	<u>76,409</u>	<u>78,269</u>
1300 Series Total	<u>283,822</u>	<u>283,808</u>
1400 Outgoing Transfer Accounts:		
1477.10 Tuition in State	1,200	-
1477.20 Transportation	2,705	-
1477.30 District share of SU #22	71,603	71,603
1478.10 Tuition out of State	15,750	20,896
1478.20 Transportation out of State	3,000	2,296
1479 Tuition to private schools	<u>14,000</u>	<u>9,039</u>
1400 Series Total	<u>108,258</u>	<u>103,834</u>
1700 Contingency Fund - Series total	<u>21,084</u>	<u>--</u>

DRESDEN SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENSES - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 1978
(CONTINUED)

	<u>Budgeted</u>	<u>Actual</u>
<u>EXPENSES (CONTINUED)</u>		
1900 Other Expenditures:		
Adult Basic Education	--	3,018
ESEA Title IV-B	--	1,470
Friends of Hanover Schools	--	1,603
Vocational Leadership Training	--	4,006
ESEA Title IV-C	--	9,054
Jeremiah Ice Hockey Fund	--	89
Donald Walter Bruce Prize Fund	--	100
1900 Series Total	--	19,340
Total Net Expenses	2,559,133	2,545,960
EXCESS OF REVENUES OVER EXPENSES	\$ <u>-----</u> --	\$ <u>3,875</u>

The accompanying notes to financial statements
 are an integral part of this statement.

DRESDEN SCHOOL DISTRICT
STATEMENT OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 1978

		General Fund	Donald Walter Bruce Prize Fund	Stringed Instr'm't Ice Hockey Fund	Jeremiah Fund	Frances C. Richmond School Bldg. Fund	Thompson Terrace Fund
BALANCES, June 30, 1977		\$ 68,127	\$ 1,148	\$ 198	\$ 2,180	\$ 35,082	\$ 7,002
Excess of revenues over expenses		3,875	--	--	--	--	--
Revenues -							
Interest		--	60	--	110	--	--
Other		--	--	702	--	--	--
		<u>3,875</u>	<u>60</u>	<u>702</u>	<u>110</u>	<u>--</u>	<u>--</u>
Expenditures -							
General Contract		--	--	--	--	--	(5,471)
Other		--	--	(624)	--	--	--
		<u>--</u>	<u>--</u>	<u>(624)</u>	<u>--</u>	<u>--</u>	<u>(5,471)</u>
Transfer -							
To General Fund		--	(50)	--	(254)	--	--
BALANCES, June 30, 1978		<u>\$72,002</u>	<u>\$ 1,158</u>	<u>\$ 276</u>	<u>\$2,036</u>	<u>\$ 35,082</u>	<u>\$ 1,531</u>

The accompanying notes to financial statements are an integral part of this statement.

DRESDEN SCHOOL DISTRICT
STATEMENT OF GENERAL LONG-TERM DEBT

JUNE 30, 1978

AMOUNT AVAILABLE AND TO BE PROVIDED
FOR THE PAYMENT OF GENERAL LONG-TERM DEBT

Amount to be provided for payment of bonds and notes	\$ <u><u>1,602,731</u></u>
---	----------------------------

GENERAL LONG-TERM DEBT

Notes Payable (Note 3)	\$ 366,949
Bonds Payable (Note 3)	<u>1,235,782</u>
	\$ <u><u>1,602,731</u></u>

The accompanying notes to financial statements
are an integral part of this statement.

DRESDEN SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1978

1. Summary of significant accounting policies:

Basis of presentation-The financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. This method of accounting recognizes accounts receivable and accounts payable as revenue and expense in the year in which earned or incurred rather than the year in which received or paid. The School District's books of account are maintained on the cash basis in accordance with generally accepted public school practices.

Funds -- The School District operates three types of funds as follows:

General Fund--This fund is the primary operating fund, the main source of revenue being local taxes from Hanover, New Hampshire and Norwich, Vermont.

Frances C. Richmond School Building Fund -- This fund includes activity associated with the renovation, reconstruction and alteration of the Frances C. Richmond School and Hanover High School. Revenue is received from borrowing authorized under the New Hampshire -- Vermont Interstate School Compact, Vermont State Building Aid and the General Fund.

Other miscellaneous funds--These funds represent a variety of activities wherein the revenues received for specific purposes have not been expended for the intended purpose.

Pension plans -- The School District's employees are covered under mandatory state-sponsored, retirement plans which are funded on a current basis. Pension expense for the year ended June 30, 1978 was \$18,999. The excess, if any, of the actuarially computed value of vested benefits over the total pension fund assets is not available.

Budget - Budget figures are presented in accordance with appropriations voted and property taxes to be raised as approved by the State of New Hampshire.

2. Cash -- General Fund and Frances C. Richmond School Building Fund:

The cash balances at June 30, 1978 are the result of the following transactions on the Treasurer's books:

	General Fund	Building Fund
Cash on hand, July 1, 1977	\$ 127,666	\$46,848
Total receipts	2,541,819	--
	2,669,485	46,848
Less-School Board orders paid	2,589,394	11,766
Cash on hand, June 30, 1978	\$ <u>80,091</u>	<u>\$35,082</u>

DRESDEN SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1978

3. Notes and bonds payable:

Norwich and Hanover School Districts Bonds -- In accordance with the legislation and other agreements setting up the Dresden School District, Dresden is responsible for providing the debt service on the following bonded indebtedness:

	<u>Total</u>	<u>Dresden Share</u>
Norwich School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1 and December 1, principal payable \$20,000 each June 1 through 1977, then \$15,000 each June 1 through 1983 with a final payment of \$13,000 on June 1, 1984. Dresden contributes 37.48% of the yearly servicing of these bonds	\$ 88,000	\$ 32,982
Hanover High School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1 and December 1, principal payable \$25,000 each June 1 through 1974, then \$30,000 each June 1 through 1979, then \$35,000 each June 1 through 1983 with a final payment of \$34,000 on June 1, 1984. Dresden contri- butes 70% of the yearly principal payment with the balance paid by the State of New Hampshire.	\$204,000	\$142,800
	<u>\$292,000</u>	<u>\$175,782</u>

Frances C. Richmond School renovation--At a special meeting of the Dresden School District on July 22, 1974 it was voted to purchase the Frances C. Richmond School from the Hanover School District. The School Board was also authorized to borrow \$1,257,355 under the New Hampshire - Vermont Interstate School Compact for the renovation, reconstruction and alteration of the Frances C. Richmond School and Hanover High School. As a result, Dresden is also responsible for the following long-term indebtedness:

DRESDEN SCHOOL DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1978

3. Notes and bonds payable (continued):

Hanover School District, 6 year promissory note, payable in equal installments of \$109,717 beginning in the 1975-76 fiscal year with a final payment during the 1980-81 fiscal year \$ 329,149

Dresden School District, New Hampshire - Vermont Serial Bonds, 6.00%, 20-year, dated December 1, 1974, interest payable June 1 and December 1, principal payable \$65,000 each December 1 through 1985, then \$60,000 through 1994 1,060,000

\$1,389,149

Other notes payable are borrowings used to finance the development of the Thompson Terrace property. The Bureau of Outdoor Recreation has approved federal matching assistance of \$46,000 for the project.

Unsecured note due to bank, 5% dated September 15, 1976, due September 15, 1986 \$ 37,800

Total Dresden long-term debt, June 30, 1978 \$1,602,731

Principal payments on this indebtedness over the next five fiscal years will be as follows:

1978-79	\$219,717
1979-80	\$224,717
1980-81	\$224,717
1981-82	\$115,000
1982-83	\$115,000

DRESDEN SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1978

4. Deferred revenue:

The School District received \$26,836 in 1975 from the State of Vermont toward the purchase of the Frances C. Richmond School. This payment represents one-half of the total aid of \$53,671 to be provided by Vermont. This aid is being recognized over a six-year period beginning in 1975-76 corresponding to the term of the promissory note payable to the Hanover School District (Note 3).

5. Commitments and contingencies:

Unemployment compensation insurance -- The District has elected to fund unemployment compensation on a direct reimbursement basis. To date, no claims have been filed relating to the fiscal year, and this being the initial year of mandatory coverage, no historical information is available on which to base future claims based on employment provided in the year ended June 30, 1978.

Alteration of the Hanover High School Building -- At the March 9, 1978 Dresden School District meeting, as reconvened on June 7, 1978, it was voted to appropriate the sum of \$1,488,937 for the improvement, reconstruction and alteration of the Hanover High School building and for the acquisition of instructional equipment related hereto. It was further voted that such appropriation be raised by borrowing through the issuance of notes or bonds in accordance with the New Hampshire-Vermont Inter-state School Compact. No contracts have been entered into or debt issued at June 30, 1978.

SUPERVISORY UNION 22

Report of the 1978-79 salaries to be paid
by the State and Local School Districts

	<u>State</u>	<u>Local</u>
Superintendent	\$2,500.00	\$22,669.00*
Assistant Superintendent	2,444.00	20,460.00
Business Administrator	<u>2,444.00</u>	<u>18,329.00</u>
Total	\$7,388.00	\$61,458.00

* For the period October 1, 1978 to June 30, 1979

Breakdown of Local Contributions

	<u>Percent</u>	<u>Amount</u>
Dresden	44.481	\$27,337.00
Hanover	25.791	15,851.00
Lyme	9.505	5,841.00
Orford	8.848	5,438.00
Norwich	<u>11.375</u>	<u>6,991.00</u>
Total	100.000	\$61,458.00

DRESDEN SCHOOL DISTRICT
1979-1980

Summary of Expenditures

DESCRIPTION	1977-78 <u>Expenditures</u>	1978-79 <u>Budget</u>	1979-80 <u>Proposed</u>
PERSONNEL			
Administrative			
Salaries	\$141,492.51	\$160,163.00	\$158,895.00
Benefits	19,971.22	17,115.00	24,419.00
Total	<u>161,463.73</u>	<u>177,278.00</u>	<u>183,314.00</u>
INSTRUCTIONAL			
Salaries	1,107,987.52	1,195,344.00	1,230,429.00
Benefits	127,111.96	141,793.00	145,802.00
Total	<u>1,235,099.48</u>	<u>1,337,137.00</u>	<u>1,376,231.00</u>
SUPPORT			
Salaries	178,675.37	208,989.00	205,522.00
Benefits	39,874.98	38,161.00	44,535.00
Total	<u>218,550.35</u>	<u>247,150.00</u>	<u>250,057.00</u>
SERVICE			
Salaries	117,093.32	141,728.00	156,121.00
Benefits	20,243.61	23,397.00	24,805.00
Total	<u>137,336.93</u>	<u>165,125.00</u>	<u>180,926.00</u>
PROFESSIONAL SERVICES	<u>47,335.55</u>	<u>38,555.00</u>	<u>47,231.00</u>
TOTAL PERSONNEL	1,799,786.04	1,965,245.00	2,037,759.00
SUPPLIES, SERVICES & EQUIPMENT			
Instructional/Tuition/			
Architect	236,141.84	269,881.00	253,128.00
Health, Food &			
Transportation	28,428.86	20,875.00	27,657.00
Buildings & Grounds,			
Insurance	192,211.63	197,565.00	218,064.00
Bonds-Hanover High Sch.	--	1,488,937.00	--
Debt Service	293,390.59	276,776.00	446,134.00
Contingency	0	22,635.00	24,693.00
Total	<u>750,172.92</u>	<u>2,276,669.00</u>	<u>969,676.00</u>
GRAND TOTAL EXPENDITURES	<u>2,549,958.96</u>	<u>4,241,914.00</u>	<u>3,007,435.00</u>
Receipts Other Than Taxes	504,412.81	1,969,940.00	531,716.00
Norwich Appropriation	613,873.67	674,252.00	739,102.00
Business Profits Tax	36,007.00	36,007.00	36,007.00
Hanover Appropriation	<u>1,453,863.27</u>	<u>1,561,715.00</u>	<u>1,700,610.00</u>
Total Receipts	2,608,156.75	4,241,914.00	3,007,435.00

DRESDEN SCHOOL DISTRICT

HANOVER HIGH SCHOOL

Instructional Staff, 1978-1979

(Date indicates first year employed by District)

K. Sandra Anderson, French	1969
Lillian K. Bailey, Reading Specialist	1948
Deborah B. Boettiger, English	1975
Cynthia Cook Bognolo, Latin	1972
Charles W. Bohi, Social Studies Coordinator	1971
Gary E. Bohrer, Industrial Technology	1975
Harry H. Braeuler, Foreign Language Coordinator	1965
Priscilla Burbank-Schmitt, Mathematics (Leave of Absence)	1970
Constance E. Carey, Mathematics	1978
William R. Cogswell, Mathematics	1963
Hayward B. Crewe, English	1967
Ford A. Daley, Dresden Plan Director	1964
Joel B. Dalton, Mathematics	1965
Cornelis (Keith) J. deLange, French and German	1975
Warren D. DeMont, Science	1968
Neil C. Duprey, French	1967
Clarke P. Dustin, Guidance Counselor	1964
Deborah L. Ells, Mathematics	1978
Martha T. Esersky, Social Studies	1978
Heddy L. Fantl, German	1973
Susan B. Finer, Social Studies	1972
Barbara P. Hirai, Science	1976
Timothy Howell, Mathematics Coordinator	1977
James F. Hunt, Jr., English	1968
John E. Hutchins, Science Coordinator	1966
Mary H. Hutchins, Mathematics	1967
Douglas H. Jenisch, Social Studies	1969
David G. Johnson, Industrial Technology Coordinator	1972
Bruce M. Koloseike, Science	1971
James L. Kreinbring, School Youth Counselor	1976
Patricia J. Lang, Business Education Coordinator	1972
Peter A. Lange, Art	1978
Harold H. Lary, English	1956
Richard J. Lloyd, Business Education	1971
Frank Miles, Jr., Social Studies	1969
J. Richard Murphy, Science	1967
William N. Murphy, Social Studies	1961
Deloris H. Netzband, English	1978
Richard O. Norman, Mathematics	1967
Glyn E. Reinders, Athletic Director, Physical Education	1977
Anthony M. Rocchio, English	1973
Dale F. Rowe, Science	1961
Anitra A. Sorensen, Learning Specialist	1976
George V. Steeves, English	1969
Margaret A. Thoms, Media Generalist	1975
Valjeane O. Trumpower, English Coordinator	1973
Joanne D. Whelden, Guidance Counselor	1974

FRANCES C. RICHMOND SCHOOL
Instructional Staff, 1978-1979
(Date indicates first year employed by District)

Ronald N. Bailey, Team 2 Science	1966
Henry K. Becker, Team 3 Mathematics	1970
Scott D. Butchart, French	1977
Marilyn A. Cate, Team 1 English and Social Studies	1976
Laura S. Cecala, French	1978
Norman F. Chapman, Jr., Team 4 Social Studies	1966
Bruce A. Curtis-McLane, Team 5 Social Studies	1975
Patricia M. Davenport, Team 4 English	1975
Pamela E. Frank, Resource Teacher	1977
Mildred J. Hayes, Team 2 English	1951
Gail G. Jarrow, Team 5 Science	1974
John J. Jestude, Counselor	1976
Eileen R. Kell, Team 3 English	1977
George E. Merrill, Physical Education	1970
Christine S. Petrosemolo, Team 4 Mathematics	1978
Alfred A. Ponce, Jr., Team 2 Mathematics	1970
Janet P. Rae, Art	1974
Virginia A. Rankin, Media Generalist	1977
Herbert R. Roland, Team 5 Mathematics	1971
Richard L. Starr, Woodworking	1972
Nancy Martell Stevenson, Learning Specialist	1977
Terry F. Thompson, Team 4 Science	1972
Frank R. Thoms, Team 3 Social Studies	1962
Charles L. Townsend, Team 3 Science	1970
Sally J. Wallace, Team 5 English	1967
Reeve C. Williams, Team 1 Science and Mathematics	1970
Roger F. Wilson, Team 2 Social Studies	1959

SHARED STAFF

Thomas D. Alkoff, School Psychologist	1978
John C. Carter, Music and Director of Bands	1977
Helen E. Goodwin, Music	1952
Janice L. Hall, Home Economics	1971
Charles O. Hunnewell, III, Physical Education	1965
Constance S. Klefos, Nurse	1970
Vera S. LaClair, Home Economics	1963
Dorothy E. Merriman, Physical Education	1955
Robert C. Storrs, Doctor	1968
Margaret E. Thickman, Music	1978
Phyllis H. Tribby, Speech Therapist	1978
Shelley D. Ufford, Speech Therapist (Leave of Absence)	1975

COMPARATIVE YEARLY ENROLLMENTS
FOR OCTOBER FIRST OF EACH YEAR

	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>Total</u>
1969	164	159	161	137	144	159	924
1970	143	161	155	155	130	133	877
1971	150	148	159	149	150	131	887
1972	137	151	158	163	160	147	916
1973	161	142	170	155	170	148	946
1974	153	160	162	164	168	161	968
1975	156	151	171	158	170	183	989
1976	125	153	168	173	165	173	957
1977	154	132	165	165	178	185	979
1978	160	149	146	161	160	175	951

MEMBERS OF THE GRADUATING CLASS

Karen Rose Abbas	Lisa Lorna LaFlam
Susan Rae Abele	William James Lancaster, Jr.
Michael Evans Balch	Virginia C. Lange
Rebecca Mae Balch	Richard Thornton Lathrop III
Jonathan Dean James Barry	Victoria Jane Layman
Rajesh Batra	Timothy D. Little
Jon Bergeron	Erik Robert Lofgren
Heather Lynn Black	Barton Shane MacDonald
Diana Jaye Blough	Kevin Angus Macdonald
Brandwyn Joy Boardman	Patrick J. Maloy
Steven Bradley	Maria Theresa Marin-Padilla
James Robinson Bresee, Jr.	Maureen Mary Martin
Michael K. Broehl	Ana Cecilia Martinez
Margaret T. Carleton	Jose Arturo Martinez
Marie-Christine A. Catalino	Charles Francis Mason
James Vincent Centofante	Chris Mausolff
Heidi Chamberlain	Amy Susan McAllister
Catherine Emery Charman	Christina Elizabeth McCarthy
James Won-Myung Chung	Catherine Stuart McFadden
Suzanne Clark	Robert L. McGrath III
Maryke A. Cleland	Elisabeth Bancroft McLane
Stuart T. Close	Mark John Meyers
Thomas James Coates	James Hayward Mitchell
Andrew S. Coffin	James Kendall Dickens Mix
Anne Coley	Marietta L. Moore
Geoffrey O'Connor Coley	Meredith S. Moore
John Patrick Colligan	Brenda J. Moses
Tammie Alventina Colvin	Erika Wies Nijenhuis
James L. Converse	Lori Lea Norman
Gregg Cornell	Peter Allegaert Officer
C. Ben Corson	Timothy Scott Olsen
David Kyle Cox	Minnie Lorine Owen
Caroline Crosby	Francine Simone Palmer
Catherine Crow	Joel Patterson
Linda Lee Curphey	Ann Elizabeth Payson
Alexander O'Brien Daniell	Abbie Gage Penfield
Bethany Grinnell Davis	Robert Andrew Plante
Lisa Ann DeMaggio	Sarah Collingwood Prescott
David Robert Demers	Laurie Kathryn Proctor
Raymond Dennis	Alyson Currie Pytte
Julie Elizabeth DeVaux	Maninder Kaur Rakhra
Peter Martin Dixon	Nancy Catherine Reed
James H. Domingue	Tim Resch
Anne Shipley Duncan	Michael L. Rollins
Amy Lynn Dunn	Robin John Rollins
George Dyer, Jr.	Carl Brennan Russell
Cheryl Lynn Eliades	Thor Donald Samuelson
Patti Ann Estes	Lee Sanborn
Christopher Wood Farley	Philip L. Saporito
Kimberly Fellows	Sue Anne Scott
Jay Douglas Fitzgerald	John Bartlett Seibert
Vivian Peirce Forcier	Rolf Todd Semprebond

MEMBERS OF THE GRADUATING CLASS
(CONTINUED)

Elise Ann Garrity	Gary R. Siemons
Corine Gaudin	Brian Moore Silva
Andrew Paul Gellai	Bryan Kennedy Hicks Smith
Michael Alan Ginty	Sam Fitzgerald Smith
Leslie Gorman	Mary Paige Snell
Tracy Paige Gray	Marjorie Beth Solow
Nancy E. Grimstad	Gary Comrey Spaulding
Jeffrey Morgan Hadley	Karen Elizabeth Spencer
Roger Howard Hadlock	Carl Robert Spitzer
Laurinda Jane Hall	Rhonda Lee Stearns
Randall Stanton Hall	Thomas A. Stickney
Stuart Emory Hamm	Raymond Carson Stinson
Jacqueline Amy Hammond	Suzanna Carleton Stout
Johnny Alfred Haney	John H. Strickler
Lawrence G. Hart, Jr.	Tracy E. Strout
Martin Hawkes	Fiona Dee Swift
Susan Hawkes	Lawrence Anthony Taylor
Dina Diane Hawthorne	Sara A. Tewell
Martha Louise Hayes	David Allan Thron
Alison Jane Helms	Lucienne Marie Thys
Mark Kennett Hewes	Jane Tomes
Claudia Hope Hill	Katherine Patricia Tomes
Melina Slobhan Hill	Sandra VanDuren
James W. Hinsley	Timothy Dean Waggoner
Linda S. Hornig	Robert David Walk
Mary Elizabeth Hurd	Iain Merritt Wallis
William James Hutchins	Benedict John Waters
Janet Lynn Jacobs	Mark Andrew Webster
James VanEtten James	George Kennedy Weinbel
Timothy W. James	Kerry Elizabeth Whitcomb
William Valentine Kehoe III	Christopher Alan White
Edward M. King	Heidi Diana Whitehair
Gabrielle Luzia Marianne Knuth	Erik Robert Williams
David Kendall Kreider	Harriet Dudley Williams
Lisa A. Laaspere	Tammie J. Williams
Peter Lacoss	Timothy Walker Wood

SCHOLASTIC RECOGNITION

VALEDICTORIAN

Lori Norman

SALUTATORIAN

Corinne Gaudin

HIGH HONORS

Diana Blough
James Chung
Maryke Cleland
Tammie Colvin
David Cox
Linda Curphey
Amy Dunn
Andrew Gellai
Melina Hill
Kevin Macdonald
Catherine McFadden
Thor Samuelson
Rolf Semprebom
Carl Spitzer
David Thron
Harriet Williams

HONORS

Andrew Coffin
Cheryl Eliades
Vivian Forcier
Alison Helms
Linda Hornig
Timothy James
William Kehoe
Timothy Little
Erik Lofgren
Ana Martinez
Robert McGrath
Ann Payson
Alyson Pytte
Suzanna Stout
John Strickler
Maninder Rakhra

SENIOR COUNCIL

Heather Black
Diana Blough
James Bresee
Randy Hall
Laurinda Hall
Mary Hurd
Janet Jacobs
James Mitchell
Cathy McFadden

Carl Russell
Mary Snell
Thor Samuelson
Bryan Smith
Mark Webster
George Weinbel
Kerry Whitcomb
Heidi Whitehair

CLASS MARSHALS

Heidi Whitehair & James Converse

INDE EDITORS

Randy Hall & Mary Snell

NOTES

