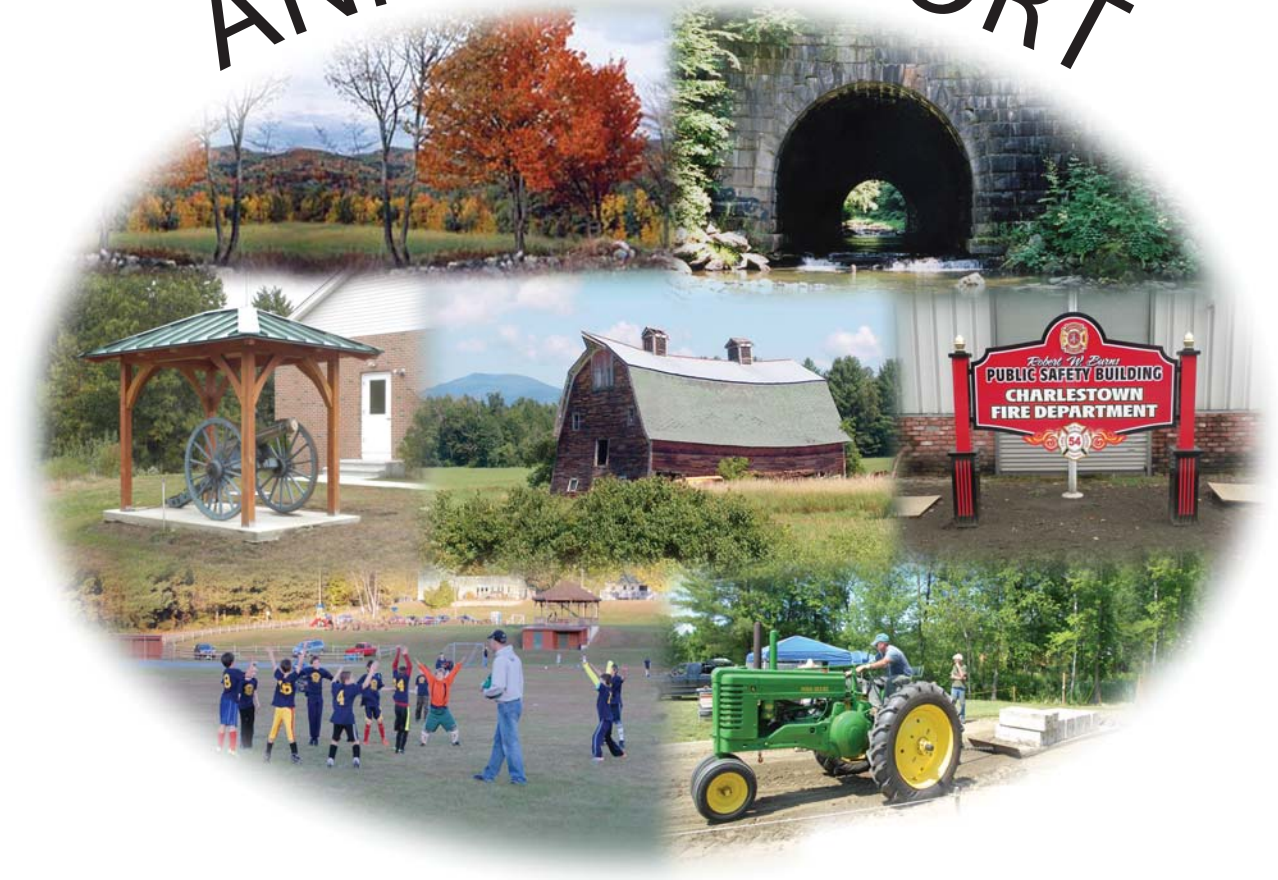


# 2012 ANNUAL REPORT



Town of Charlestown  
New Hampshire



The Selectboard has dedicated the 2012 Town Report, to the Town's oldest citizen and holder of the Boston Post Cane, Marion Kiniry Roy. Marion was presented with the Boston Post Cane on September 14, 2007, which coincidentally was her 95<sup>th</sup> birthday. Marion celebrated her 100<sup>th</sup> birthday this past September surrounded by her friends and more than 30 members of her family.

Marion was the oldest of 16 children, and was born and raised in North Walpole by her parents George and Margaret Kiniry. Marion married her husband Albert Roy on September 7, 1935; they moved to Charlestown shortly thereafter. They lived in Charlestown for 50 years, in fact, the Town named Almar Street after them.

# ANNUAL REPORTS

Of the Selectboard  
And  
Other Town Officers

## CHARLESTOWN, N.H.



For the Year Ending  
December 31, 2012

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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## SELECTBOARD

Continued progress in upgrading Town owned buildings and facilities marked 2012 in the eyes of the Selectboard. Among the more significant accomplishments were:

- Correction of the paving deficiencies noted in last year's report on the newly reconstructed Fling Bridge,
- Much needed reclamation and paving on Coral Avenue, Thomas Avenue, Stone Bridge Road, Fling Road and Arnold Court as well shimming and overlays of Coolidge Street, and sections of Sullivan Street, Old Claremont Road and Acworth Road.
- Significant progress toward the development a full production well at Bull Run including preliminary engineering studies, test borings, and final design of the new well which has been submitted to the state for approval.
- Installation of sprinkler and fire alarm systems in the Town Hall making that building much safer and able to accommodate more people on both floors. This project was largely funded by a \$50,000 grant that was obtained by the Charlestown Historical Society from the state's Land & Community Heritage Investment Program (LCHIP).

In keeping with the recent efforts to upgrade the Town Hall, the Board is proposing a \$20,000 appropriation to upgrade the heating system, particularly on the upper floor. While the sprinkler/alarm systems referenced above have greatly enhanced the ability to accommodate larger groups and events, the lack of heat on the upper floor still greatly restrains the ability to make year round use of the space.

Looking forward into 2013 there are both challenges and opportunities to address. The Town is being sued by both TransCanada and Fairpoint over assessing issues. Fairpoint is suing virtually every Town and City in the state over the taxation of it poles and conduits. Unfortunately it will be expensive to defend against these suits and the Board has added extra funds in this year's budget to do so as we feel both cases will establish important precedents for the future.

Another challenge will be in dealing with continued cutbacks in State funding and the downshifting of costs to the Towns that used to be the responsibility of the State.

On the brighter side, the Town is working with the New Hampshire Department of Transportation (DOT) on a joint project to alleviate the drainage and flooding issues that have plagued Main Street for years. The DOT will be upgrading the drainage pipes and structures on Main Street itself and the Town will work to improve the systems on the side streets, particularly Depot Street that carry the excess storm water away. Hopefully we'll be able to bid a final farewell to "Lake Charlestown" in the near future.

In closing we wish to again thank all of the volunteers who give their time to serve on the Town's many boards and committees as well as the Town staff for their hard work and dedication. We ask that the entire Town join us in giving these folks the thanks they deserve.

*Steve Neill, Chair*

*Brenda Ferland*

*Art Grenier*

## OFFICIAL OFFICE HOURS/MEETING DATES

### **SELECTMEN'S OFFICE (Bakery Building)**

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays

**MEETINGS:** first and third Wednesday, 6:30 P.M.

Tel. 826-4400

Fax 826-3709

### **TOWN CLERK/TAX COLLECTOR'S OFFICE**

Monday: 8:00 A.M. to 1:00 P.M. and 1:30 to 6:00 P.M.

Tuesday through Friday: 8:00 A.M. to 1:00 P.M. and

1:30 to 4:00 P.M., except holidays – Library/Municipal Bldg

Tel. 826-5821

Fax 826-5181

### **BUILDING DEPARTMENT (Bakery Building)**

Monday and Wednesday: 4:00 P.M. to 6:00 P.M.

Tel. 826-4400

### **HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)**

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.

Other days on-call

Tel. 826-5266

1-800-894-8400

### **PLANNING BOARD OFFICE (Bakery Building, downstairs)**

Monday through Friday: 8:30 A.M. to 4:00 P.M.

**MEETINGS:** first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368

Fax 826-3709

### **TRANSFER STATION**

Tuesday, Friday and Saturday: 8:00 A.M. to 4:30 P.M.

Wednesday: 9:30 A.M. to 6:00 P.M.

Tel. 826-3201

### **CONSERVATION COMMISSION (Community Room)**

**MEETINGS:** third Monday of each month: 7:00 P.M.

### **RECREATION COMMITTEE (Bakery Building, downstairs)**

**MEETINGS:** first Tuesday of each month: 7:00 P.M.

## EMERGENCY PHONE NUMBERS

**Police, Ambulance and Fire – 911**

(Police Department – non-emergency – 826-5747)

## 2013 HOLIDAY SCHEDULE

Tuesday January 1 – New Years Day

Monday September 2 – Labor Day

Monday May 27 – Memorial Day

Thursday November 28 – Thanksgiving Day

Thursday July 4 – Independence Day

Friday November 29 – Day after Thanksgiving

Friday July 5 – Day after Independence Day

Wednesday December 25 – Christmas Day

## TOWN OFFICERS AND COMMITTEE MEMBERS

<b>Selectboard</b>	Brenda Ferland	2013
	Steven Neill, Chair	2014
	Arthur Grenier	2015
<b>Health &amp; Human Services</b>	Community Alliance	
<b>Chief of Police</b>	Edward C. Smith	Appointed
<b>Animal Control Officer</b>	Police Dept	Appointed
<b>Treasurer</b>	Joan Kuncik	2015
<b>Town Clerk/Tax Collector</b>	Debra J. Clark	2014
<b>Office Manager</b>	Jessica Dennis	Appointed
<b>Health Officer</b>	Patricia Henderson	Appointed
<b>Building Inspector</b>	Jon LeClair	Appointed
<b>Deputy Building Inspector/ Deputy Health Officer</b>	Bud Von Ahnen Jr.	Appointed
<b>Moderator</b>	Albert St. Pierre	2015
<b>Supervisors of Checklist</b>	Jocelyne Vaillancourt	2014
	Nancy Houghton	2016
	Joan Kuncik	2018
<b>Administrative Assistant to Selectboard/ Planning &amp; Zoning Administrator</b>	David M. Edkins	Appointed
<b>Highway/Transfer Station Superintendent</b>	Keith Weed	Appointed
<b>Water/Wastewater Superintendent</b>	David Duquette	Appointed
<b>Trustees of Trust Funds</b>	Willaim Sullivan	2013
	Susan Laware	2014
	Patricia Royce	2015
<b>Cemetery Trustees</b>	Aare Ilves	2013
	Victoria Sargent	2013
	Ronald LeClair	2014

## TOWN OFFICERS AND COMMITTEE MEMBERS

<b>Librarian</b>	Sandra Perron	Appointed
<b>Assistant Librarian</b>	Holly Shaw	Appointed
<b>Library Trustees</b>	Kara Lee	2013
	Mary Holmes	2013
	Julianne Wanat	2013
	James Fowler, Chair	2014
	Robin Forsaith, Treasurer	2014
	John Murray	2015
	Joanne Hipp	2015
<b>Trustees-Medical Building Association</b>	Theodora "Dob" Lutz	2013
	Mark Frizzell	2014
	John Murray	2015
<b>Fire Chief</b>	Charles Baraly	2013
<b>Ambulance Director</b>	Anthony Giordano	Appointed
<b>Emergency Mgt. Dir.</b>	Charles Baraly	Appointed
<b>Deputy Emergency Mgt. Dir.</b>	Ronald Greenleaf	Appointed
<b>Conservation Commission</b>	Steven Neill	Ex-Officio
	Steven Dumont, Chair	2013
	James Fowler	2013
	Woodrow Prouty	2014
	Michael Francis	2014
	Christopher Hemingway	2015
	Richard Holmes	2015
<b>Alternates</b>	Ann Tarmey	2013
<b>Finance Committee</b>	Roger Thibodeau, Chair	2013
	Robert Beaudry	2013
	Judith Baraly	2013
	Robert Davis	2014
	Patricia Royce	2014
	Thomas Minickiello	2014
	Rose Smith-Hull	2015
	Richard St. Pierre	2015
	David Richardson	2015
<b>Recreation Committee</b>	Arthur Grenier	Ex-officio
	Lynne Fisk, Secretary	2013
	Patrick Connors	2014
	Trina Dearborn	2014



## TOWN OFFICERS AND COMMITTEE MEMBERS

	Joseph Town	2014
	3 Vacant Positions	2013
<b>Recreation Director</b>	Criag Fairbank	Appointed
<b>Highway Advisory Board</b>	Bruce Putnam	2013
	Barry Metcalf	2013
	Roger Rumrill	2013
	Frank McKane	2014
	Raymond Hull	2014
	Cedric Fisk	2014
<b>Planning Board</b>	Steven Neill	Ex-officio
	Andrew Jellie	2013
	Roger Thibodeau	2013
	Robert Frizzell, Chair	2014
	Rose Smith-Hull	2014
	Patricia Royce	2015
	Sharon Francis, Vice-Chair	2015
<b>Alternates</b>	James Jenkins	2013
	Eric Lutz	2015
<b>Zoning Board of Adjustment</b>	Kenneth Arkell, Secretary	2013
	Harold Ames	2013
	Nancy Houghton	2014
	Andrew Jellie, Vice-Chair	2014
	Terri Fisk, Chair	2015
<b>Heritage Commission</b>	Arthur Grenier	Ex-officio
	Walter Spilsbury, Jr	2013
	Carol Clark, Secretary	2013
	Joyce Higgins, Chair	2014
	Wesley Van Velsor	2014
	Eric Lutz	2015
	Susan Richardson, Treasurer	2015
<b>Capital Improvement Committee</b>	Robert Beaudry	2013
	Andrew Jellie	2013
	Brenda Ferland	2014
	Roger Thibodeau	2014
	Patricia Royce	2015
	Barry Metcalf	2015

**STATE OF NEW HAMPSHIRE  
TOWN OF CHARLESTOWN  
2013 ANNUAL TOWN MEETING WARRANT**

**TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,**

**TAKE NOTICE AND BE WARNED** that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 6, 2013 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 12, 2013 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building.** At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

**ARTICLE 1.** To elect the necessary Town Officers for their respective terms.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,552,516 which represents \$3,737,208 for the Town operating budget, \$488,722 for the Water Fund operating budget and \$326,586 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$4,471,139 which is the same as last year's budget\*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

\*The default budget represents \$3,653,698 for the Town operating budget, \$474,837 for the Water Fund operating budget, and \$342,604 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 3.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the town as required by law every 5 years.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 4.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 5.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Silsby Library/Municipal Building Masonry Restoration and Preservation Capital Reserve Fund established under Article 8 at the 2012 Annual Town Meeting.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 6.** To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$20,000 for the purpose of heating system upgrades at the Town Hall. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2015, whichever is sooner.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 7.** To see if the Town will vote to authorize the Selectboard to enter into a 5 year lease-purchase agreement for the acquisition of a new roll-off truck for the transportation of solid waste from the Transfer Station at a total cost of \$186,000 less the \$50,000 trade-in value of the current truck, making the actual cost to the Town the amount of \$136,000. And further to raise and appropriate the sum of \$29,400 as the first year's payment of principal and interest toward said lease-purchase. Future annual payments in years 2-5 would continue to be \$29,400. The lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 8.** To see if the Town will vote to authorize the Selectboard to enter into a 5 year lease-purchase agreement for the acquisition of a new ambulance at a total cost of \$175,195 less the \$2,500 trade-in value on the existing 1994 ambulance. This cost is to be further offset by a donation of \$55,000 from the Charlestown Ambulance Attendants Association making the actual cost to the Town the amount of \$117,695. And further to raise and appropriate the sum of \$25,600 as the first year's payment of principal and interest toward said lease-purchase. Future annual payments in years 2-5 would continue to be \$25,600. The lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**ARTICLE 9.** To transact any other business that may legally come before the meeting.

Given under our hands and seal this 24<sup>th</sup> day of January 2013.

**Charlestown Selectboard**

Steven Neill, Chair  
Brenda Ferland  
Arthur Grenier

**TOWN DELIBERATIVE MEETING  
CHARLESTOWN, NEW HAMPSHIRE  
FEBRUARY 6, 2013**

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs.

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on Wednesday, February 6, 2013 commencing at 6:30 PM in the Town Hall at 19 Summer Street and on Tuesday, March 12, 2013 commencing at 8:00 AM in the Community Room at the Silsby Library/Municipal Building. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 AM and concluding at 7:00 PM unless the Town Meeting votes to keep the polls open to a later time.

Our Moderator, Albert St. Pierre, led us in the Pledge of Allegiance. He introduced the people seated at the head tables, the department heads and members of the press that were in the audience. He then read his rules for the meeting and declared the meeting open.

ARTICLE 1: No discussion as this article is automatically on the ballot.

ARTICLE 2: Presented and seconded as read. There was an amendment made to increase the budget by \$2,000.00 which was defeated by a voice vote.

ARTICLE 3: Presented and seconded as read.

ARTICLE 4: Presented and seconded as read.

ARTICLE 5: Presented and seconded as read.

Cynthia Sweeney, one of our State Representatives, was introduced at this time by our Moderator.

ARTICLE 6: Presented and seconded as read.

ARTICLE 7: Presented and seconded as read.

ARTICLE 8: Presented and seconded as read.

ARTICLE 9: Presented and seconded as read.

Our Moderator adjourned the meeting at 7:35 PM as there was no further business to discuss.

A true copy, Attest:



Debra J. Clark  
Charlestown Town Clerk

# BUDGET FOR 2013

	BUDGET 2012	ACTUAL 2012	BUDGET 2013
<b><u>GENERAL GOVERNMENT</u></b>			
Executive	103,936	98,957	104,131
Election Reg. & Vital	6,213	5,497	2,972
Financial Administration	305,275	302,626	329,564
Revaluation of Property	-	-	-
Legal Expense	10,000	42,455	30,000
Planning & Zoning	52,268	50,044	53,282
General Government Buildings	185,216	159,984	175,602
Cemeteries	82,129	75,374	78,653
Insurance	48,000	49,358	41,500
Advertising & Reg. Assoc	15,014	12,902	13,468
<b>Total General Government</b>	<b>808,051</b>	<b>797,197</b>	<b>829,172</b>
<b><u>PUBLIC SAFETY</u></b>			
Police Department	665,118	621,511	695,626
Ambulance	96,254	60,682	90,709
Fire Department	158,842	118,694	161,732
Building Inspection	13,391	9,731	11,982
Emergency Management	1,500	1,110	1,620
<b>Total Public Safety</b>	<b>935,105</b>	<b>811,728</b>	<b>961,669</b>
<b><u>PUBLIC WORKS</u></b>			
Highways & Streets	1,118,354	1,078,480	1,170,164
Street Lighting	28,000	25,771	25,000
Trees	2,831	2,856	1,000
Solid Waste Disposal	241,460	203,098	230,355
<b>Total Public Works</b>	<b>1,390,645</b>	<b>1,310,205</b>	<b>1,426,519</b>
<b><u>HEALTH &amp; WELFARE</u></b>			
Pest Control	1,000	878	800
Health Agencies	50,331	49,331	65,199
Administration & Direct Assist	68,407	23,335	60,000
<b>Total Health &amp; Welfare</b>	<b>119,738</b>	<b>73,544</b>	<b>125,999</b>
<b><u>CULTURE &amp; RECREATION</u></b>			
Recreation	61,117	67,328	76,571
Library	116,532	113,420	117,701
Heritage Commission	3,500	3,500	2,000
<b>Total Culture &amp; Recreation</b>	<b>181,149</b>	<b>184,248</b>	<b>196,272</b>
<b><u>CONSERVATION</u></b>			
	600	596	600
<b><u>DEBT SERVICE</u></b>			
	10,000	7,537	12,500
<b><u>CAPITAL EXPENDITURES</u></b>			
	194,076	172,127	184,477
<b><u>TOWN BUDGET</u></b>			
	3,639,364	3,357,182	3,737,208
<b><u>ARTICLES RECOMMENDED</u></b>			
	162,018	159,356	150,000
<b><u>SEWER</u></b>			
	352,417	331,136	326,586
<b><u>WATER</u></b>			
	485,005	463,382	488,722
<b>TOTAL of 3 FUNDS</b>	<b>\$ 4,638,804</b>	<b>\$ 4,311,056</b>	<b>\$ 4,702,516</b>

# BUDGET FOR 2013

	BUDGET 2012	ACTUAL 2012	BUDGET 2013
<b><u>SOURCES OF REVENUE</u></b>			
<b><u>TAXES</u></b>			
Land Use Change Taxes	2,000	3,930	2,000
Timber Taxes	11,750	9,740	10,000
Payment in Lieu of Taxes	10,400	11,370	11,500
Interest & Penalties on Delinquent Taxes	169,700	172,623	173,000
Excavation Tax	4,650	2,327	2,300
<b><u>LICENSES, PERMITS &amp; FEES</u></b>			
Business Licenses & Permits	1,500	2,190	1,700
Motor Vehicle Permit Fees	640,000	659,595	630,000
Building Permits	9,700	10,871	5,000
Other Licenses, Permits & Fees	10,700	9,650	9,900
From Federal Government	-	-	
<b><u>FROM STATE</u></b>			
Shared Revenues	-	-	-
Meals & Rooms Tax Distribution	229,331	229,294	229,294
Highway Block Grant	137,527	137,528	137,528
State/Federal Forest Land Reimbursement	1,741	1,741	1,741
Other (Including RR Tax)	14,732	14,732	14,732
<b><u>CHARGES FOR SERVICES</u></b>			
Income from Departments	308,000	252,443	245,000
Other Charges	-	-	-
<b><u>MISCELLANEOUS REVENUES</u></b>			
Sale of Municipal Property	1,760	1,760	2,000
Interest on Investments	760	543	500
Other - Rent	11,500	16,808	16,900
<b><u>INTERFUND OPERATING TRANSFERS IN</u></b>			
Sewer	352,417	352,417	326,586
Water	485,005	485,005	488,722
Special Revenue Funds	-	-	-
From Capital Reserve Funds	-	-	-
Trust & Fiduciary Funds	13,000	12,795	14,000
<b><u>OTHER FINANCING SOURCES</u></b>			
Produced from Long Term Bonds & Notes	-	-	-
Voted from F/B	-	271,904	-
Fund Balance (Surplus)	-	-	-
<b><u>TOTAL REVENUE &amp; CREDITS</u></b>	<b><u>\$ 2,416,173</u></b>	<b><u>\$ 2,659,266</u></b>	<b><u>\$ 2,322,403</u></b>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	4,476,786	4,552,516
Special Warrant Articles Recommended	198,276	150,000
Individual Warrant Articles Recommended	-	-
Total Appropriations Recommended	4,675,062	4,702,516
Estimated Revenues & Credits	2,659,266	2,322,403
Estimated Amount of Taxes to be Raised	<u>\$ 2,015,796</u>	<u>\$ 2,380,113</u>

## 2012 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
<b>Value of Land Only</b>			
A. Current Use	14,867	\$ 1,530,288	
B. Conservation Restriction Assessment	-	-	
C. Historic Barns	0.2	100	
D. Residential Land	3,746	45,102,480	
E. Commercial/Industrial	594	5,328,950	
F. Total of Taxable Land	19,207		\$ <b>51,961,818</b>
G. Tax Exempt & Non-taxable	2,663		5,221,000
<b>Value of Buildings Only</b>			
A. Residential		\$ 157,459,542	
B. Manufactured Housing		23,137,200	
C. Commercial/Industrial		31,275,458	
D. Historic Barns	6	39,700	
E. Total of Taxable Buildings			\$ <b>211,911,900</b>
F. Tax Exempt & Non-taxable			18,572,300
<b>Public Utilities - Electric</b>			\$ <b>7,907,688</b>
<b>Valuation before Exemptions</b>	<b>NUMBER</b>		\$ <b>271,781,406</b>
<b>Blind Exemption</b>	1	\$ 15,000	
<b>Elderly Exemption</b>	30	645,100	
<b>Totally &amp; Permanently Disabled Ex.</b>	12	105,000	
<b>Total Dollar Amount of Exemptions</b>		\$ 765,100	
<b>Net Valuation on which Tax Rate for Municipal, County and Local Education</b>			\$ <b>271,016,306</b>
<b>Less Public Utilities</b>			\$ <b>7,907,688</b>
<b>Net Valuation on which Tax Rate for State Education Tax is Computed</b>			\$ <b>263,108,618</b>

**TOWN ELECTION  
CHARLESTOWN, NEW HAMPSHIRE  
MARCH 13, 2012**

Albert St. Pierre, Moderator, opened the polls at 8:00 AM for the 2012 town and school elections, after reading the beginning of the posted warrant. He announced absentee ballots would be cast at 1:00 PM with any absentee ballots received by mail to be opened before 5:00 PM.

The polls were closed at 7:01 PM.

The town results of the balloting are as follows:

630 regular ballots cast, 31 absentee ballots cast, totaling 661 ballots.

**ARTICLE 1**

Selectboard For Three Years	Douglas Ring Arthur Grenier	213 393*
Chief Of Fire Department For One Year	Edward Blanc Charles Baraly	136 498*
Checklist Supervisor For Six Years	Joan Kuncik	598*
Checklist Supervisor For Two Years	Jocelyne Vaillancourt	566*
Moderator For Three Years	Albert St Pierre	610*
Treasurer For Three Years	Joan Kuncik	586*
Trustee Of The Trust Funds For Three Years	Patricia Royce	603*
Medical Building Trustee For Three Years	John Murray Dob Lutz	375* 186
Medical Building Trustee For Two Years	Mark Frizzell	557*
Library Trustee For Three Years	John Murray Joanne Hipp	450* 445*
Cemetery Trustee For Three Years	Anton Zutter	564*
Planning Board For Three Years	Patricia Royce Larry Crocker Sharon Francis	544* 272 321*
Finance Committee For Three Years	Richard St Pierre David Richardson Rose Smith-Hull	535* 504* 488*



Highway Advisory Board For Three Years

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**ARTICLE 2.** “Are you in favor of the adoption of the amendment to the existing town zoning ordinance as proposed by the planning board?” (This amendment would substantially revise Section 8.6 of the ordinance relative to the regulation and permitting of signs in the Town.)

**350 YES                      258 NO**

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**ARTICLE 3.** “Shall the Town vote to accept the reports of the various Town Officers and to take proper action thereon?”

**562 YES                      71 NO**

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**ARTICLE 4.** “Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,476,786 which represents \$3,639,364 for the Town operating budget, \$485,005 for the Water Fund operating budget and \$352,417 for the Sewer Fund operating budget?”

Should this article be defeated, the default operating budget shall be \$4,123,122 which is the same as last year’s budget\*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

\*The default budget represents \$3,493,901 for the Town operating budget, \$360,668 for the Water Fund operating budget, and \$268,553 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**418 YES                      229 NO**

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**ARTICLE 5.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Real Estate Reappraisal Capital Reserve Fund established under Article 6 at the 2011 Annual Town Meeting for the purpose of a reappraisal of all real estate in the town as required by law every 5 years?”

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**439 YES                      204 NO**

---

**ARTICLE 6.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$25,000 to be placed in the Highway Heavy Equipment Capital Reserve Fund established under Article 7 at the 2011 Annual Town Meeting?”

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**444 YES**

**202 NO**

---

**ARTICLE 7.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$20,000 for the purpose of fire safety improvements at the Town Hall?” This appropriation will serve as the Town’s contribution toward the match for a \$50,000 grant from the NH Land and Community Heritage Investment Program (LCHIP) which has already been awarded to the Charlestown Historical Society for Town Hall improvements. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2014, whichever is sooner.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**501 YES**

**147 NO**

---

**ARTICLE 8.** “Shall the Town vote, by special warrant article, to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of masonry restoration and preservation at the Silsby Library/Municipal Building and to raise and appropriate the sum of \$25,000 to be placed in the fund?”

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**458 YES**

**192 NO**

---

**ARTICLE 9.** “Shall the Town vote to authorize the Selectboard to enter into a 10 year lease-purchase agreement for the acquisition of a new motor grader for the Highway Department at a total cost of \$203,000 and to raise and appropriate the sum of \$25,018 as the first year’s payment toward said lease-purchase?” Future annual payments in years 2-10 would be continue to be \$25,018. The lease-purchase agreement shall contain a non-appropriation or “escape” clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**390 YES**

**258 NO**

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**ARTICLE 10.** “Shall the Town vote to authorize the Selectboard to enter into a 5 year lease-purchase agreement for the acquisition of a new ambulance at a total cost of \$165,786 and to raise and appropriate the sum of \$36,258 as the first year’s payment toward said lease-purchase?” Future annual payments in years 2-5 would be continue to be \$36,258. The lease-purchase agreement shall contain a non-appropriation or “escape” clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligations or liabilities on behalf of the Town. (Majority vote required.)

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**282 YES                      362 NO**

---

**ARTICLE 11.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$12,000 for the continuation of the regularly scheduled transportation services provided by the Community Alliance of Human Services?” This appropriation reflects an increase of \$2,000 over the combined 2011 appropriation raised through the operating budget and a warrant article and also reflects an expansion of service from two routes per day serving Charlestown to three routes per day.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**456 YES                      173 NO**

---

**ARTICLE 12.** “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$2,000 for the continuation of the volunteer driver program to be provided by the Community Alliance of Human Services?” This appropriation reflects an increase of \$200 over the 2011 appropriation raised through a warrant article and would continue the service provided by the Red Cross, which will end this summer.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**484 YES                      152 NO**

---

**ARTICLE 13.** “Shall the Town vote, by special warrant article, to raise and appropriate, the sum of \$28,000 for the purpose of publishing an updated Town History?” This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated Town History is completed or December 31, 2014, whichever is sooner. All proceeds from the sale of the History, when published, shall accrue to the Town’s General Fund and it is anticipated this cost will be fully recovered over time.

**The Selectboard recommends this appropriation.**

**The Finance Committee recommends this appropriation.**

**363 YES                      266 NO**

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**ARTICLE 14.** “Shall the Town vote to make the position of Fire Chief an appointed position pursuant to the provisions of RSA 154:1, I(a) with the appointment to be made by the Selectboard based on qualifications, training and experience?” Remaining officers shall be elected by the membership of the firefighters pursuant to RSA 154:1, III. If approved, this article shall take effect one (1) year from the date of the vote pursuant to the provisions of RSA 154:1, IV. (By Petition)

**343 YES                      289 NO**

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**ARTICLE 15.** “What course of action does the Town wish to take with regards to the fire station?” The existing fire station would require at least \$350,000 to repair the roof and address identified structural deficiencies and still would not be fully code compliant. It is estimated that a comparable new, fully code compliant building could be built for approximately \$525,000. This article is advisory only and non-binding in nature; it does not involve the appropriation of any funds at this time.

**315 Repair/improve existing building                      288 Pursue construction of new building**

---

**ARTICLE 16.** To transact any other business that may legally come before the meeting.

**488 YES                      90 NO**

---

A true copy, Attest:



Debra J Clark  
Charlestown Town Clerk

**DEPARTMENT OF REVENUE ADMINISTRATION  
2012 TAX RATE CALCULATION**

**Town Portion**

Gross Appropriations	\$ 4,638,804	
Less: Revenues	2,688,077	
Less: Shared Revenues	-	
Add: Overlay	40,639	
War Service Credits	<u>135,600</u>	
Approved Town Tax Effort	\$ 2,126,966	
Municipal Tax Rate		<b>7.85</b>

**School Portion**

Regional School Apportionment	\$ 10,309,587	
Less: Adequate Education Grant	(5,103,062)	
Less: State Education Taxes	<u>(666,913)</u>	
Approved School (s) Tax Effort	\$ 4,539,612	
Local Education Tax Rate		<b>16.75</b>
Equalized Valuation Tax Rate	2.39	
Equalized Valuation (no utilities)	\$ 666,913	
	\$279,043,168	
Divided by Local Assessed Valuation (no utilities)	\$263,108,618	
State School Rate		<b>2.53</b>

**County Portion**

Due to County	\$ 755,310	
Less: Shared Revenues	-	
Approved County Tax Effort	\$ 755,310	
County Tax Rate		<u><b>2.79</b></u>
Combined Tax Rate		<u><b>\$ 29.92</b></u>

Total Property Taxes Assessed	\$ 8,088,801
Less: War Service Credits	<u>(135,600)</u>
<b>Total Property Tax Commitment</b>	<b><u><u>\$ 7,953,201</u></u></b>

**Proof of Rate**

<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	263,108,618	2.53 666,913
All Other Taxes	271,016,306	27.39 7,421,888
		<b><u><u>\$ 8,088,801</u></u></b>

# COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2012

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexp'n'd Balance	Overdraft
Executive	\$ 103,936	\$ 2,681	\$ 106,617	\$ 98,957	\$ 7,660	
Elect/Regis/Vital Recs.	6,213	669	6,882	5,497	1,385	
Financial Administration	305,275	2,557	307,832	302,626	5,206	
Legal	10,000		10,000	42,455		(32,455)
Planning & Zoning	52,268		52,268	50,044	2,224	
General Gov't Buildings	185,216	300	185,516	159,984	25,532	
Cemeteries	82,129		82,129	75,374	6,755	
Insurance	48,000		48,000	49,358		(1,358)
Regional Associations	15,014		15,014	12,902	2,112	
Police	665,118	9,351	674,469	621,511	52,958	
Ambulance	96,254		96,254	60,682	35,572	
Fire	158,842	2,451	161,293	118,694	42,599	
Code Enforcement	13,391		13,391	9,731	3,660	
Emergency Management	1,500		1,500	1,110	390	
Highways & Bridges	1,118,354	13,524	1,131,878	1,078,480	53,398	
Street Lights	28,000		28,000	25,771	2,229	
Tree Maintenance	2,831		2,831	2,856		(25)
Transfer Station	241,460	3,655	245,115	203,098	42,017	
Pest Control	1,000		1,000	878	122	
Health Agencies	50,331		50,331	49,331	1,000	
General Assistance	68,407		68,407	23,335	45,072	
Parks & Recreation	61,117		61,117	67,328		(6,211)
Library	116,532	1,350	117,882	113,420	4,462	
Heritage Commission	3,500		3,500	3,500	-	
Conservation Commission	600	292	892	596	296	
Debt/Principal/Interest	10,000		10,000	7,537	2,463	
Capital	194,076	806	194,882	172,127	22,755	
<b>Sub-total</b>	<b>\$ 3,639,364</b>	<b>\$ 37,637</b>	<b>\$ 3,677,001</b>	<b>\$ 3,357,182</b>	<b>\$ 359,868</b>	<b>\$ (40,049)</b>
<b>Articles</b>	<b>\$ 162,018</b>	<b>\$ 3,758</b>	<b>\$ 165,776</b>	<b>\$ 159,356</b>	<b>6,420</b>	<b>-</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 3,801,382</b>	<b>\$ 41,395</b>	<b>\$ 3,842,777</b>	<b>\$ 3,516,538</b>	<b>\$ 366,288</b>	<b>\$ (40,049)</b>
<b>Water Fund</b>	<b>\$ 485,005</b>	<b>\$ 8,729</b>	<b>\$ 493,734</b>	<b>\$ 463,382</b>	<b>\$ 30,352</b>	<b>-</b>
<b>Wastewater Fund</b>	<b>\$ 352,417</b>	<b>\$ 1,504</b>	<b>\$ 353,921</b>	<b>\$ 331,136</b>	<b>\$ 22,785</b>	<b>-</b>
<b>Consolidated Funds</b>	<b>\$ 4,638,804</b>	<b>\$ 51,627</b>	<b>\$ 4,690,431</b>	<b>\$ 4,311,056</b>	<b>\$ 419,424</b>	<b>\$ (40,049)</b>
<b>Net Unexpended</b>	<b>\$ 379,375</b>					

## STATEMENT OF DEBT

December 31, 2012  
Showing Annual Maturities of Outstanding and  
Long-Term Notes

### WATER/WASTEWATER IMPROVEMENT 2002

USDA - Rural Utilities Service  
Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	30,000.00	25,502.92	55,502.92
2014	28,000.00	28,210.00	56,210.00
2015	29,000.00	27,350.00	56,350.00
2016	30,000.00	26,330.00	56,330.00
2017	31,000.00	25,260.00	56,260.00
2018	32,000.00	23,965.00	55,965.00
2019	33,000.00	22,760.00	55,760.00
2020	34,000.00	21,760.00	55,760.00
2021	35,000.00	20,315.00	55,315.00
2022	37,000.00	18,720.00	55,720.00
2023	39,000.00	17,035.00	56,035.00
2024-2030	330,000.00	61,320.00	391,320.00
	<u>\$ 688,000.00</u>	<u>\$ 318,527.92</u>	<u>\$ 1,006,527.92</u>

### WATER/WASTEWATER IMPROVEMENT 2003

USDA - Rural Utilities Service  
Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	28,550.00	27,539.28	56,089.28
2014	26,000.00	30,570.00	56,570.00
2015	26,000.00	29,790.00	55,790.00
2016	27,000.00	28,730.00	55,730.00
2017	28,000.00	27,630.00	55,630.00
2018	30,000.00	26,320.00	56,320.00
2019	31,000.00	24,950.00	55,950.00
2020	32,000.00	23,690.00	55,690.00
2021	34,000.00	22,200.00	56,200.00
2022	36,000.00	20,450.00	56,450.00
2023	37,000.00	18,625.00	55,625.00
2024-2031	372,000.00	75,750.00	447,750.00
	<u>\$ 707,550.00</u>	<u>\$ 356,244.28</u>	<u>\$ 1,063,794.28</u>

# BALANCE SHEET

GENERAL FUND  
as of December 31, 2012

	<u>Beginning of Year</u>	<u>* End of Year</u>
<b><u>Current Assets</u></b>		
Cash and equivalents	\$ 1,817,597	\$ 2,924,965
Investments	-	-
Taxes receivable	1,269,771	1,418,790
Accounts receivable	95,432	146,261
Intergovernmental	-	-
Interfund receivable	384,936	244,783
Tax deeded property subject to resale	34,387	34,387
Restricted - Cash & cash equivalents	27,807	81,900
Restricted - Investments	53,991	73,792
<b>Total Assets</b>	<b><u>\$ 3,683,921</u></b>	<b><u>\$ 4,924,878</u></b>
<b><u>Current Liabilities</u></b>		
Accounts payable	\$ 26,325	\$ 23,609
Accrued salaries and benefits	11,353	12,293
Contract payable	-	-
Intergovernmental-payable	1,959,577	2,463,118
Interfund-payable	2,395	-
Tax anticipation note payable	750,000	2,000,000
Deferred revenue	7,664	7,664
<b>Total Liabilities</b>	<b>\$ 2,757,314</b>	<b>\$ 4,506,684</b>
<b><u>Fund Balance</u></b>		
Nonspendable	34,387	34,387
Restricted	31,212	32,336
Committed	54,708	127,655
Assigned	37,235	40,080
Unassigned	769,065	183,735
<b>Total Fund Balances</b>	<b>\$ 926,607</b>	<b>\$ 418,194</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b><u>\$ 3,683,921</u></b>	<b><u>\$ 4,924,878</u></b>

\* These figures subject to audit



## SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
L/B	Bakery Building	0.12	118-080	181,300
L/B	Lovers Lane Well - Bull Run	16.56	105-001	70,900
L/B	58 Michael Ave	3.10	106-056	33,000
Land	Birch Drive	0.11	236-002	7,800
L/B	Borough Road	0.12	223-011	19,400
Land	Borough Road	20.9	220-001	25,800
L/B	Forest Hill Cemetery	8.90	118-137	40,400
Land	Pinecrest Cemetery	7.80	114-009	41,000
Land	Hubbard Hill Cemetery	0.46	208-001	2,200
L/B	Hope Hill Cemetery	10.70	207-027	50,100
L/B	North Charlestown Well	0.22	210-012	70,200
Land	Hall's Pond Road	121.00	230-008	52,400
Land	North Hemlock Road Well	5.60	228-006	31,000
Land	North Hemlock Road Reservoir	165.00	229-021	284,200
Land	North Hemlock Road Reservoir	29.00	229-020	77,800
L/B	Wastewater Treatment Facility	20.00	235-019	2,183,200
Land	Unity Stage Road	0.96	210-049	13,800
L/B	East St. Swimming Pool	13.35	119-020	260,100
Land	East St. Tennis Court	0.44	118-198	31,600
Land	South of Transfer Station	29.20	117-076	72,500
L/B	Fire Station	0.47	117-057	318,100
L/B	Town Hall & Water Department	0.25	118-111	467,200
Land	Briggs Hill Road	0.51	118-148	24,200
L/B	Highway Garage	0.79	118-009	124,900
L/B	Library/Municipal Building	0.72	118-079	550,900
L/B	Medical Center	0.32	118-179	176,100
Land	Off South Hemlock Road	53.00	242-002	105,000
L/B	Transfer Station	5.10	116-041	35,600
Land	Chase Circle	2.48	103-021	28,900
L/B	Patch Park	14.00	112-018	63,400
Land	Egypt Road	0.07	210-057	1,800
Land	Borough Road	1.50	223-003	22,800
L/B	Springfield Road Pump Station	0.38	234-003	65,400
Land	South Main Street	0.12	235-006	9,800
Land	Hall's Pond Road	19.00	223-007	57,800
Land	E/S Old Springfield Road	8.00	116-034	41,400
L/B	Claremont Road	12.90	116-042	97,100
Land	Claremont Road	0.37	213-001	23,200
Land	Off Hall's Pond Road	46.00	230-007	22,400
Land	Off North Hemlock Road	2.00	228-005	22,900
L/B	Ambulance Building - Springfield Road	0.34	113-014	146,500
L/B	Wheeler Rand Road	1.40	213-026	28,100
Land	Unity Stage Road	11.00	214-007	35,500
L/B	Police Station	3.80	117-056	464,000
Land	Wheeler Rand Road	2.40	210-063	27,700
Land	Morse Hill Road	0.91	209-013	24,200
Building	82 Salt Shed Road	0.00	213-019-001	1,500
Building	5 Breakneck Hill Road	0.00	233-051-001	1,400
Land	Main Street	0.11	119-031	2,000
<b>TOTAL</b>		<b>641.48</b>		<b>6,538,500</b>

## 2011 INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of and for the fiscal year ended December 31, 2011, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Charlestown's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 18 to the financial statements, management has not recorded the long-term costs of retirement health care and obligations for other postemployment benefits in governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities and expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United State of America, the financial position of the governmental activities of the Town of Charlestown as of December 31, 2011, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to above fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2011, and the respective changes in financial position thereof for the year ended in conformity with accounting principles generally accepted in the United State of America.

The Town of Charlestown has not presented a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements as a whole. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial

statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United State of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Plodzik & Sanderson – Professional Association

### **NOTICE –RSA 674:39-aa**

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).*

# TAX COLLECTOR'S REPORT

January 1, 2012 - December 31, 2012

<b>DEBITS - UNCOLLECTED TAXES BEGINNING OF YEAR</b>	<b>2012 Levy</b>	<b>2011 Levy</b>
Property Tax		713,195.04
Land Use Change Tax		0.00
Utilities		109,242.08
Yield Tax		764.67
Inventory Penalties		1,840.00
Property Tax Credit Balance-2012	-1,183.26	
Utilities Credit Balance-2012	-172.37	
<b>TAXES COMMITTED</b>		
Property Tax	7,975,874.06	32,033.91
Excavation Tax	2,327.36	
Yield Tax	4,259.81	0.00
Utility Charges	634,688.96	
Land Use Change	9,740.00	
Lien Costs		2,303.00
<b>OVERPAYMENTS</b>		
Property Tax	7,482.65	0.00
Inventory Penalties	10.00	0.00
<b>INTEREST/PENALTIES/COSTS</b>		
Interest	7,535.89	45,367.32
Inventory Penalties	3,720.00	
Lien Costs		8,177.00
<b>TOTAL DEBITS</b>	<b>\$8,644,283.10</b>	<b>\$912,923.02</b>
<b>CREDITS - REMITTED TO TREASURER</b>		
Property Tax	7,141,251.11	362,288.61
Yield Tax	3,930.25	764.67
Land Use Change	9,740.00	0.00
Excavation Tax	2,327.36	
Interest	7,535.89	45,367.32
Utility Charges	525,446.54	64,822.79
Inventory Penalties	2,080.00	820.00
Conversion to Lien		419,007.48
Lien Costs		10,480.00
<b>ABATEMENTS</b>		
Property Tax	8,676.92	776.35
Utility Charges	3,112.11	8,555.80
Inventory Penalties	0.00	40.00
<b>UNCOLLECTED TAXES END OF YEAR</b>		
Property Tax	840,724.31	
Yield Tax	329.56	
Utility Charges	106,348.34	
Inventory Penalties	1,650.00	
Property Tax Credit Balance-2013	-8,478.89	
Utilities Credit Balance-2013	-390.40	
<b>TOTAL CREDITS</b>	<b>\$8,644,283.10</b>	<b>\$912,923.02</b>

## TAX COLLECTOR'S REPORT

January 1, 2012 - December 31, 2012

<b>DEBITS</b>	<b>2011</b>	<b>LEVIES 2010</b>	<b>2009</b>	<b>2008-2007</b>
Unredeemed Liens Beg. of Year		362,159.68	215,874.93	9,434.79
Interest/Cost Beg. of Year		25.00	41.00	626.00
Liens Executed During Fiscal Year	454,880.22			
Interest & Costs Collected (After Lien Execution)	6,700.05	30,282.55	79,406.59	917.05
Refunds	0.00			
<b>TOTAL DEBITS</b>	<b>\$461,580.27</b>	<b>\$392,467.23</b>	<b>\$295,322.52</b>	<b>\$10,977.84</b>
<b>CREDITS REMITTED TO TREASURER</b>				
Redemptions	111,516.02	99,963.09	199,416.89	5,280.32
Interest & Costs Collected (After Lien Execution)	6,675.05	29,267.43	78,929.83	983.05
Abatements of Unredeemed Liens	4,669.70	416.31	331.37	259.84
Liens Deeded to Municipality	0.00	0.00	0.00	0.00
Interest & Costs Collected	0.00	66.00	66.00	0.00
Unredeemed Liens End of Year	338,694.50	261,780.28	16,126.67	3,894.63
Unredeemed Int/Costs End of Year	25.00	974.12	451.76	560.00
<b>TOTAL CREDITS</b>	<b>\$461,580.27</b>	<b>\$392,467.23</b>	<b>\$295,322.52</b>	<b>\$10,977.84</b>

**TOWN CLERK REPORT**  
**January 1, 2012 - December 31, 2012**

**MOTOR VEHICLES**

Registrations/Titles	\$651,053.76
Municipal Agent Fees	15,345.00
	<u>\$666,398.76</u>

**DOGS**

State Fees	\$2,538.00
Town Fees	4,655.90
Town Fines	2,345.00
	<u>\$9,538.90</u>

**MARRIAGES**

State Fees	\$722.00
Town Fees	133.00
	<u>\$855.00</u>

**VITAL RECORDS**

State Fees	\$2,936.00
Town Fees	1,144.00
	<u>\$4,080.00</u>

**FILING FEES**

UCC/MISC. Filings	\$1,644.05
Check List	637.50
Overlay	27.50
	<u>\$2,309.05</u>

**REMITTED TO TREASURER** **\$683,181.71**

# ABATEMENTS OF TAX COLLECTOR

January 1, 2012 - December 31, 2012

## REAL ESTATE

Goss, Howard & Julie		\$	776.35
Ingalls, Ralph	Inventory Penalty		10.00
Lanagan, Kenneth	" "		10.00
Porter, Vernon & Mary	" "		10.00
Quelch, Henry	" "		10.00

**Total Abatements for 2011 Levy** **\$ 816.35**

Bacon, Romaine		\$	1,196.80
Bacon, Romaine			550.60
Boudreau, Robert Jr. & Donna			207.47
Bowen, Mark			640.08
Gallagher, Michael & Bailey, Valerie			735.05
Olsen, John & Elinor			392.31
Piper, Russell & Eric			2,741.38
Ruth Shepard Living Trust			2,213.23

**Total Abatements for 2012 Levy** **\$ 8,676.92**

## Tax -Utility Liens

Boudreau, Robert Jr. & Donna	2009		\$	259.84
Boudreau, Robert Jr. & Donna	2010	Lien/Costs		397.37
Boudreau, Robert Jr. & Donna	2011	Lien/Costs		419.89
Boudreau, Robert Jr. & Donna	2012			244.03
Northern New England Telephone	2010			62.42
Poisson, Frederick	2012			360.45
Spilsbury, Walter & Maureen	2012			4,065.22

**Total** **\$ 5,809.22**

## SEWER

Donald Chabot Trustee		\$	8,555.80
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**Total Abatements for 2011 Levy** **\$ 8,555.80**

Chabot, Donald		\$	2,429.36
Ralph's Supermarket, LLC			579.80
Westney, Linda & Kenneth			102.95

**Total Abatements for 2012 Levy** **\$ 3,112.11**

## ABATEMENTS OF SELECTMEN'S OFFICE

January 1, 2012 - December 31, 2012

### REAL ESTATE

Boyton, John and Elaine		\$	3,674.47
Domey, Beverly			529.30
Fairbank, Bruce and Gail			1,315.42
Haynes, Barbara			601.53
Hess, Rea			898.38
Johnson, Ronald and Joan			45.06
La Rock, Harold and Kathleen			1,370.70
Lawrence, Edward and Karlene	Inventory Penalty		10.00
Roberts, Debrah			1,101.92
Ryan, Harry			1,357.24
Schroeder, David and Tammy			1,264.51
Spilsbury, Walter and Maureen			4,065.22
Stone, Genevieve			2,308.71
Tacy, Donald and Judy			886.90
Van Velsor, Wesley and Honey			2,657.68
Wade, Dawn			201.71
<b>Total Abatement for 2011</b>		<b>\$</b>	<b>22,288.75</b>

Ayer Estate, Barbara		\$	450.50
Bailey, Marsha			1,804.73
TransCanada Hydro Northeast			8,986.47
<b>Total Abatement for 2012</b>		<b>\$</b>	<b>11,241.70</b>

### WATER

Springfield Motor Lodge (DBA Holiday Inn Express)		\$	14,802.00
<b>Total Abatements for 2012</b>		<b>\$</b>	<b>14,802.00</b>



**TREASURER'S REPORT**  
**January 1, 2012 - December 31, 2012**

**State of New Hampshire**

Shared Revenue Grant/Rooms & Meals	229,294.11
Railroad Tax Grant	14,732.27
Forest Land Reimbursement	1,740.98
	<hr/>
	\$ 245,767.36

**Highway Department**

State of New Hampshire- Highway Block Grant	137,527.55
Insurance -STD Reimbursement	4,292.00
Recycling Reimbursement	307.50
Insurance - Truck Repair	8,924.58
	<hr/>
	\$ 151,051.63

**Transfer Station**

Permits	55,021.70
Demo And Trash	57,603.41
Recycling	25,526.92
Insurance - Storm Damage	3,654.85
	<hr/>
	\$ 141,806.88

**Police Department**

Dispatch and Special Services	9,153.48
Reports	670.00
Court Fines & Restitutions	1,539.11
Miscellaneous	511.00
	<hr/>
	\$ 11,873.59

**Ambulance Department**

Payments By Insurance Companies	59,886.99
Payments By Individuals	5,229.05
	<hr/>
	\$ 65,116.04

**Fire Department**

Reports And Inspections	235.00
Reimbursement For Fires	2,451.45
	<hr/>
	\$ 2,686.45

**Election & Registration**

Reimbursement from School District	\$ 669.13
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**TREASURER'S REPORT**  
**January 1, 2012 - December 31, 2012**

**Building, Planning and Zoning**

Building Permits	10,871.10
Application Fees	2,030.00
Reimbursements-Ads, Certified Letters, Expense	880.00
Planning Board Prints and Copies	22.00
Zoning Board	5.00
	\$ 13,808.10

**Selectmen's Office**

Town History and Copies	\$ 1,022.50
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**Health & Human Services**

Payment For Liens	\$ 2,072.64
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**Cemetery Department**

Cemetery Lots	3,350.00
Recording Fees for Deeds	22.50
Fees for Opening Graves	1,050.00
From Trustee of Trust Funds-Perpetual Care & General Maintenance	8,688.19
	\$ 13,110.69

**Recreation Department**

Swimming Pool-Admission Fees & Lessons	\$ 6,823.50
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**Insurance**

Reimbursement	\$ 12,065.85
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**Rental Property**

Town Hall	1,300.00
Municipal Building	1,440.00
Patch Park Deposits	625.00
	\$ 3,365.00

**Town Clerk**

Registrations, Title & Registration Fees	666,398.76
UCC, Election & Miscellaneous Fees	2,342.95
Vital Records- Fees to Town	1,144.00
Vital Records- Remitted To State	2,936.00
Marriage License-Fees To Town	133.00
Marriage License-Remitted To State	722.00
Dog License & Fines	6,967.00
Dog License-Remitted To State	2,538.00
	\$ 683,181.71

**TREASURER'S REPORT**  
**January 1, 2012 - December 31, 2012**

**Tax Collector**

2013 Property Taxes	8,478.89
2012 Property Taxes & Interest	7,140,764.68
2011 Property Taxes & Interest	795,604.73
Redeemed Property Taxes, Interest & Costs	532,031.68
Yield Tax & Interest	4,734.62
Excavation Activity Tax & Interest	2,327.36
Current Use	9,740.00
	\$ 8,493,681.96

**Miscellaneous**

Junkyard Permits & Other Licenses	315.00
Water & Sewer Dept.- Reimbursement to General Fund	999,472.56
Proceeds of Tax Anticipation Notes	2,500,000.00
Bank Interest less Service Charges	137.88
Reimbursement for Sign Repair	5,000.00
Bond for Posted Road	5,454.86
Returned Check Collected Fees	252.15
Sale of Property	1,760.00
Library	5,756.36
Insurance Reimbursement - Vehicle Damage	635.59
FEMA - 2011 Storm Damage	5,371.06
CDBG Grant - 2011	157.98
Reimbursement for Town History - Heritage Commission	1,040.44
Reimbursement for Town History - Trustees of Trust Funds	2,717.44
2011 Election & Registrations	210.75
Returned Checks	(127.20)
Miscellaneous	4,598.25
	\$ 3,532,753.12

Balance as of January 1, 2012	1,097,936.72
Receipts	13,380,856.12
Less Disbursements	(11,555,639.99)
Balance as of December 31, 2012	\$ 2,923,152.85

**Accounts Held by the Treasurer**

General Fund Checking Account	2,923,152.85
Reclamation Bond Certificate of Deposit	2,248.74
Total Funds Available for the General Fund	\$ 2,925,401.59

Conservation Commission-Money Market Account	\$ 43,749.94
Conservation Commission-Certificate of Deposit	\$ 13,842.74

**TREASURER'S REPORT**  
**January 1, 2012 - December 31, 2012**

Recreation Department-Special Fund Checking Account	\$ 4,505.93
Water Department - Money Market - Balance January 1, 2012	329,337.16
Rents & Interest	349,284.56
Connections & On/Offs	5,471.47
Bank Interest less Service Charges	1,025.68
Transfers to General Fund	(546,100.36)
Insurance Reimbursement - Storm Damage	7,131.78
Miscellaneous	466.80
Balance in Water Money Market Account - December 31, 2012	<u>\$ 146,617.09</u>
Sewer Department-Money Market - January 1, 2012	145,113.17
Rents & Interest	284,927.18
Dumping Fees	17,061.35
Connections	1,500.00
Bank Interest less Service Charges	291.23
Transfers to General Fund	(453,372.20)
Insurance Reimbursement - Storm Damage	7,151.93
Balance in Sewer Money Market Account - December 31, 2012	<u>\$ 2,672.66</u>
Old Home Day Association Checking Account	\$ 3,011.35
Old Home Day Cert. of Deposit	\$ 12,253.24
Charlestown Heritage Commission	\$ 4,289.20
CDBG - Blueberry Hill Water Improvement Grant	\$ -
Police Department Special Revenue Account	9,767.16
Donation Reserved for Cannon	200.00
Total in Special Revenue Account	<u>\$ 9,967.16</u>

## 2012 DETAILED STATEMENT OF EXPENDITURES

### GENERAL GOVERNMENT

#### EXECUTIVE OFFICE

Selectmen - Clerk/Receptionist Full Time	5,039.56
Selectmen - Secretary	19,513.99
Selectmen - Salaries - Selectboard	9,900.00
Selectmen - Health/Disability Insurance	4,120.34
Selectmen - FICA/Medicare	2,579.12
Selectmen - NH Retirement System	486.31
Selectmen - Unemployment/Workers' Comp	319.50
Selectmen - Telephone	1,097.70
Selectmen - Printing, Ads	1,690.89
Selectmen - Dues, Subscriptions, Education	1,028.69
Selectmen - Office Supplies	3,655.29
Selectmen - Miscellaneous	270.00
Adm Assist - Salary	32,299.52
Adm Assist - Secretary	3,266.70
Adm Assist - Health/Disability Insurance	6,315.68
Adm Assist - FICA/Medicare	2,603.80
Adm Assist - NH Retirement System	2,769.00
Adm Assist - Training & Seminars	35.00
Adm Assist - Unemployment/Workers' Comp	133.50
Adm Assist - Telephone	738.24
Adm Assist - Dues, Subscriptions	331.80
Adm Assist - Copier	209.50
Adm Assist - Computer, Software	494.50
Adm Assist - Books, Periodicals, Misc	58.48
<b>Total Executive</b>	<b>\$ 98,957.11</b>

#### ELECTION, REGISTRATION, & VITAL STATISTICS

Salaries - Ballot Clerks	2,847.46
Salaries - Supervisors & Moderator	1,616.08
FICA/Medicare	122.34
Printing & Supplies	723.69
Computer Software/Support	100.00
Postage	87.00
<b>Total Elections &amp; Registration</b>	<b>\$ 5,496.57</b>

#### FINANCIAL ADMINISTRATION

Salary - Bookkeeper	55,200.00
Health/Disability Insurance	6,860.32
FICA/Medicare	4,140.68
NH Retirement System	4,857.61
Unemployment/Workers' Comp	246.28
Auditing Services	16,878.50
Dental Insurance	478.50
Fixed Assets Management	1,200.00
Town Report	1,200.00
Education & Training	295.64
Postage	5,625.25
Trust Funds - Treasurer	2,000.00
Trust Funds - FICA/Medicare	153.00
Trust Funds Fees	300.00

## 2012 DETAILED STATEMENT OF EXPENDITURES

Trust Funds Miscellaneous	152.50
Assessing Services	21,830.12
TC-TX - Collector	35,490.54
TC-TX - Part Time Salaries	38,204.51
TC-TX - Health/Disability Insurance	12,907.50
TC-TX - FICA/Medicare	5,988.22
TC-TX - NH Retirement Systems	3,588.75
TC-TX - Unemployment/Workers' Comp	384.56
TC-TX - Telephone	1,121.48
TC-TX - Education	1,129.90
TC-TX - Dues & Subscriptions	60.00
TC-TX - General Expenses	1,144.39
TC-TX - Office Supplies	7,848.30
TC-TX - Mortgagee Search	8,255.00
TC-TX - MV Agent Fees	8,100.00
Treasurer - Salary	5,000.00
Treasurer - FICA/Medicare	375.56
Treasurer - Bank Fees	373.49
Treasurer - Office Supplies	74.49
Data Processing - Software Support	31,870.26
Data Processing - Hardware Upgrades	19,290.98
<b>Total Financial Administration</b>	<b>\$ 302,626.33</b>

### LEGAL EXPENSES

Town Attorney	42,344.99
Other Legal Expenses	110.00
<b>Total Legal Expenses</b>	<b>\$ 42,454.99</b>

### PLANNING & ZONING

Planning & Zoning Director	32,299.52
Secretary Part Time	2,255.18
Health/Disability Insurance	6,305.84
FICA/Medicare	2,526.53
NH Retirement System	2,842.34
Unemployment/Workers' Comp	133.49
Telephone	738.24
Publication Expenses	741.54
Education, Mileage Reimbursement	262.24
Dues, Resource Materials, and Supplies	366.56
Copier Expense	209.51
Computer Expense	494.49
Postage	796.60
ZBA Publication Expenses	56.81
ZBA General Supplies	7.99
ZBA Postage	7.00
<b>Total Planning &amp; Zoning</b>	<b>\$ 50,043.88</b>

### GENERAL GOVERNMENT BUILDINGS

Custodian	19,965.70
Disability Insurance	159.92
FICA/Medicare	1,526.95
NH Retirement System	531.96

## 2012 DETAILED STATEMENT OF EXPENDITURES

Unemployment/Workers' Comp	798.75
Municipal Building - Mowing	3,194.78
Municipal Building - Electricity	9,003.19
Municipal Building - Heating Oil	8,258.66
Municipal Building - Water/Sewer	703.95
Municipal Building - Maintenance & Repair	12,540.78
Town Hall - Electricity	1,278.29
Town Hall - Heating Oil	8,530.37
Town Hall - Water/Sewer	267.85
Town Hall - Maintenance & Repair	3,779.13
Police - Electricity	3,916.36
Police - Heating Oil	2,067.34
Police - Water/Sewer	330.15
Police - Maintenance & Repair	1,343.37
Ambulance - Mowing	1,389.32
Ambulance - Electricity	2,484.59
Ambulance - Heating	2,743.63
Ambulance - Water/Sewer	241.15
Ambulance - Maintenance & Repair	5,096.52
Fire Station - Electricity	2,534.63
Fire Station - Heating Oil	9,084.60
Fire Station - Water/Sewer	419.30
Fire Station - Maintenance & Repair	10,583.59
Highway - Electricity	2,861.32
Highway - Heating Oil	7,936.98
Highway - Water/Sewer	173.55
Highway - Maintenance & Repair	1,642.80
Transfer Station - Mowing	1,663.40
Transfer Station - Electricity/Heating	3,015.54
Transfer Station - Water/Sewer	210.00
Transfer Station - Maintenance & Repair	3,520.18
Recreation - Mowing	9,995.01
Recreation - Patch Park - Electricity	828.96
Recreation - Patch Park - Water/Sewer	241.15
Recreation - Pool Electricity	1,206.63
Recreation - Water/Sewer	1,812.00
Recreation - Maintenance & Repair	2,606.92
Bakery Building - Electricity/Heat	4,653.64
Bakery Building - Water/Sewer	276.75
Bakery Building - Maintenance & Repair	4,415.56
Community Bulletin Board - Electricity	66.31
Cemetery - Electricity	82.17
<b>Total General Government Buildings</b>	<b>\$ 159,983.70</b>
Encumbered - Multi-Weld - \$8,610.00	
Encumbered - Peabody Electric, LLC - \$1,349.82	

### CEMETERY DEPARTMENT

Sexton	31,320.00
Salaries - Part Time	14,021.00
Salaries - Part Time Clerical	3,134.25
FICA/Medicare	3,708.42
Unemployment/Workers' Comp	2,257.61

## 2012 DETAILED STATEMENT OF EXPENDITURES

Telephone	787.49
Equipment Maintenance	2,152.27
Miscellaneous	862.87
Gasoline	3,299.99
Monument Repairs	3,500.00
Road Repairs	3,998.09
Loam, Seed	967.37
Fence Maintenance	204.21
Vehicle Repair	839.45
Uniforms	320.86
Trees	3,575.00
Improvements	425.00
<b>Total Cemeteries</b>	<b>\$ 75,373.88</b>
Encumbered - Austin Memorials - \$2,500.00	
Encumbered - Charlestown Cornerstone - \$1,880.00	

### INSURANCE - Property, Liability

Property, Liability	49,357.90
<b>Total Insurance</b>	<b>\$ 49,357.90</b>

### ADVERTISING & REGIONAL PLANNING

NH Municipal Association - Dues	3,151.66
Upper Valley Lake Sunapee	6,387.39
Meeting Waters YMCA	1,200.00
Old Home Day	1,000.00
Web Site Coordinator - Part-Time	1,080.10
FICA/Medicare	82.60
<b>Total Advertising &amp; Regional Planning</b>	<b>\$ 12,901.75</b>
<b>Total General Government</b>	<b>\$ 797,196.11</b>

## PUBLIC SAFETY

### POLICE DEPARTMENT

Salaries - Full Time	284,169.02
Salaries - Part Time	91,047.31
Overtime	13,291.81
Health/Disability Insurance	79,449.04
FICA/Medicare	15,971.00
NH Retirement System	50,847.39
Unemployment/Workers' Comp	8,863.96
Dental Insurance	7,060.25
Telephone/Fax	6,669.28
Regional Prosecutor	15,844.90
Subscriptions/Journals	961.65
Alarm Monitoring	539.00
Ammunition	920.60
Office Supplies	1,722.14
Office Equipment	599.00
Conference/Trade Seminar	387.34
Postage	88.00
General Expenses	2,979.22
Training	881.34



## 2012 DETAILED STATEMENT OF EXPENDITURES

Gasoline	16,527.10
Vehicle Maintenance & Repair	3,179.82
Radio Communications	1,615.71
Uniforms	2,299.18
Contracts	9,979.37
Special Detail	1,896.27
Special Detail Overtime	3,657.58
Special Detail FICA/Medicare	64.02
<b>Total Police</b>	<b>\$ 621,511.30</b>

### AMBULANCE DEPARTMENT

Director	3,000.00
Officers	6,000.00
Salaries - Part Time	19,533.15
FICA/Medicare	2,182.87
Unemployment/Workers' Comp	2,688.38
Telephone/Fax	1,697.34
Billing Service	1,963.50
Medical Supplies	5,389.85
Medications/ALS	3,613.63
Medical Equipment	2,005.82
ZOLL Service Contract	4,305.75
Dues/Subscriptions	1,144.58
Courses/Training	1,585.99
Mileage Reimbursement	538.85
Office Supplies	126.95
Postage	15.00
Miscellaneous	1,421.71
Gasoline/Diesel	2,118.67
Vehicle Maintenance	1,349.55
<b>Total Ambulance</b>	<b>\$ 60,681.59</b>

### FIRE DEPARTMENT

Chief	5,200.00
Assistance Chief	2,000.00
Inspector - Part Time	220.50
Fire Wardens - Part Time	2,493.88
Salaries - Part Time	20,667.61
FICA/Medicare	2,313.94
Unemployment/Workers' Comp	3,771.82
Medical Expenses	184.00
Telephone	3,205.03
Dispatching Services	37,051.00
Equipment Maintenance	16,705.48
Dues & Subscriptions	242.00
Training	2,877.14
Gasoline/Diesel	2,801.92

## 2012 DETAILED STATEMENT OF EXPENDITURES

Vehicle Repair	8,134.11
Radio Communications	640.97
Uniforms	243.88
General Expenses	3,505.27
Personal Equipment	4,418.97
SCBA Maintenance	257.04
Forest Fire Mutual Assistance	1,759.29
<b>Total Fire Department</b>	<b>\$ 118,693.85</b>
Encumbered - Bergeron Protective Clothing - \$420.98	
Encumbered - Fire Tech & Safety of NE - \$3,495.00	

### CODE ENFORCEMENT/BUILDING INSPECTOR

Building Inspector	7,444.50
FICA/Medicare	569.53
Unemployment/Workers' Comp	699.37
Building Inspection Expense	50.00
Education	340.00
Mileage Reimbursement	627.21
<b>Total Code Enforcement</b>	<b>\$ 9,730.61</b>

### EMERGENCY MANAGEMENT

Telephone	267.17
EOC Equipment	272.81
Training	300.00
Gasoline Reimbursement	22.22
General Expenses	248.11
<b>Total Emergency Management</b>	<b>\$ 1,110.31</b>
<b>Total Public Safety</b>	<b>\$ 811,727.66</b>

### PUBLIC WORKS

#### HIGHWAY ROAD PROJECTS

Curbs, Drains, and Sidewalks	14,709.29
Paving	272,085.36
<b>Total Road Projects</b>	<b>\$ 286,794.65</b>

#### HIGHWAY OPERATION BUDGET

Public Works Administration	2,202.24
Salaries - Full Time	243,949.60
Salaries - Part Time	4,600.00
Overtime	10,955.55
Health/Disability Insurance	106,102.31
FICA/Medicare	18,171.17
NH Retirement System	22,734.67
Unemployment/Worker's Comp	21,087.72
Dental Insurance	6,376.25
Mowing	6,308.95

## 2012 DETAILED STATEMENT OF EXPENDITURES

Roadside Mowing	3,954.00
Telephone	1,695.27
Engineering - Mapping	11,004.79
Educational Programs	194.58
Signs	2,898.75
Office Supplies	142.88
Technology, Internet, & Computers	160.00
Reconstruction General	10,582.58
Gravel Crushing	14,875.00
Crack Sealing	72,727.98
Safety Striping	4,005.00
Calcium Chloride	8,692.00
Gasoline/Diesel	33,654.84
Street Sweeping	10,428.25
Oil/Grease	2,276.64
Vehicle Maintenance & Repair	42,963.03
Tires, Tubes, Chains, and Batteries	5,889.32
Uniforms	7,544.63
Culverts	6,941.00
Sand & Gravel	41,856.85
Equipment Rental	10,977.75
Supplies, Tools & Equipment	7,549.42
Snow & Ice Supplies	44,031.68
Trees	4,150.00
<b>Total Highway Operating Department</b>	<b>\$ 791,684.70</b>
<b>Total Highway</b>	<b>\$ 1,078,479.35</b>
Encumbered - Atlantic Broom - \$1,403.75	
Encumbered - Springfield Paving - \$9,200.00	
Encumbered - Pike Industries, Inc - \$743.45	
Encumbered - Ralph Osgood, Inc - \$5,268.70	

### STREET LIGHTS

Street Lighting	25,770.79
<b>Total Street Lights</b>	<b>\$ 25,770.79</b>
Salaries - Part Time	344.00
FICA/Medicare	26.32
Tree Maintenance	2,485.66
<b>Total Tree Maintenance</b>	<b>\$ 2,855.98</b>

### TRANSFER STATION

Public Works Administration	2,202.24
Salaries - Full Time	5,582.40
Salaries - Part Time	50,137.30
Overtime	459.70
FICA/Medicare	4,440.41
NH Retirement Systems	747.06

## 2012 DETAILED STATEMENT OF EXPENDITURES

Unemployment/Workers' Comp	3,205.68
Telephone	1,175.13
Equipment	10,684.93
Dues, Subscriptions, Education, & Licenses	1,839.88
Supplies & Miscellaneous	1,464.85
Office Supplies	793.54
Gasoline/Diesel	23,807.05
Vehicle Expense	12,135.22
Scale Maintenance	1,000.00
TS Uniforms	154.36
Recycling	5,607.22
Demolition	23,155.75
Trash Disposal	46,270.25
Landfill Closure Monitoring	8,235.09
<b>Total Transfer Station</b>	<b>\$ 203,098.06</b>
<b>Total Public Works</b>	<b>\$ 1,310,204.18</b>

### HEALTH AND WELFARE

#### ANIMAL CONTROL

Veterinary Services	336.00
Ads, Postage, Printing, Food	542.28
<b>Total Animal Control</b>	<b>\$ 878.28</b>

#### HEALTH AGENCIES

Home Health Care	24,500.00
Sullivan Nutrition	2,707.00
Connecticut Valley Home Care	500.00
Community Alliance-Family	2,500.00
Southwestern Community Services	4,000.00
Samaritans	350.00
West Central Behavioral Health	7,350.00
Fall Mountain Food Shelf Rent	6,000.00
Salary Health Officer	852.50
FICA/Medicare	65.21
Unemployment/Workers' Compensation	163.66
Mileage Reimbursement	258.06
Miscellaneous	85.00
<b>Total Health Agencies</b>	<b>\$ 49,331.43</b>

#### GENERAL ASSISTANCE

Telephone	549.43
Community Alliance	15,844.92
Office Supplies	184.95
Electricity - Clients	1,030.85
Rent - Clients	4,601.68
Fuel - Clients	1,122.70
<b>Total General Assistance</b>	<b>\$ 23,334.53</b>
<b>Total Health &amp; Welfare</b>	<b>\$ 73,544.24</b>

## 2012 DETAILED STATEMENT OF EXPENDITURES

### RECREATION & CULTURE

#### PARKS & RECREATION

Salary - Director Part Time	9,999.87
Pool Director Part Time	3,000.00
FICA/Medicare	994.69
Unemployment/Workers' Compensation	862.82
Director Telephone	300.00
Director Expenses	228.91
Program Supplies	4,371.23
Parks Maintenance	4,635.12
Swimming Pool - Lifeguards	22,479.08
Swimming Pool - Overtime	45.75
Swimming Pool - FICA/Medicare	1,723.11
Swimming Pool - Unemployment/Workers' Compensation	1,261.57
Swimming Pool - Telephone	332.61
Swimming Pool - Supplies	17,093.46
<b>Total Parks &amp; Recreation</b>	<b>\$ 67,328.22</b>
Encumbered - Twin State Pool & Billiards - \$3,226.40	

#### LIBRARY

Librarian	37,836.41
Assistant Librarian	25,364.41
Salaries - Part Time	24,656.67
Life/Disability Insurance	674.44
FICA/Medicare	6,666.04
NH Retirement System	3,329.62
Unemployment/Workers' Compensation	403.50
Telephone	568.45
Supplies	1,354.40
Computer Expenses	1,050.00
Postage	155.00
Equipment	119.98
Dues, Subscriptions	665.05
Education/Workshops	794.02
Travel Reimbursement	525.10
Programs & Displays	13.27
Literacy Program	577.63
General Fund Books	3,624.12
Transfer to Library Tech Trust Fund	1,000.00
Books Trustees Trust Fund	4,041.90
<b>Total Library</b>	<b>\$ 113,420.01</b>

#### HERITAGE COMMISSION

Heritage Commission Project	\$ 3,000.00
Heritage Commission	500.00
<b>Total Heritage Commission</b>	<b>3,500.00</b>
<b>Total Recreation &amp; Culture</b>	<b>\$ 184,248.23</b>

## 2012 DETAILED STATEMENT OF EXPENDITURES

### CONSERVATION COMMISSION

Conservation Commission Expense	595.70
<b>Total Conservation Commission Expense</b>	<b>\$ 595.70</b>

### DEBT

TAN Interest	7,537.45
<b>Total Debt Service</b>	<b>\$ 7,537.45</b>

### SPECIAL ARTICLES

Community Alliance - Transportation	12,000.00
Community Alliance - Volunteer Driver Program	2,000.00
Highway Grader	22,356.37
Town Hall Fire Safety Improvement	20,000.00
Town History Publication	28,000.12
Capital Reserve Revaluation	25,000.00
Highway Heavy Equipment Capital Reserve	25,000.00
Capital Reserve Silsby Masonry	25,000.00
<b>Total Special Articles</b>	<b>\$ 159,356.49</b>
Non - Lapsing Articles - Town History Update - \$14,279.94	

### CAPITAL OUTLAY

Lease Purchase - Fire & Highway Trucks	116,304.56
Swimming Pool ADA Improvements	8,935.13
Athletic Field Improvement	8,335.00
Highway - Radio	10,370.40
Police - Vehicle	25,324.65
Records Preservation	2,857.40
<b>Total Capital Outlay</b>	<b>\$ 172,127.14</b>
Encumbered - Kofile Records Preservation - \$2,748.00	
<b>GRAND TOTAL 2012 EXPENDITURES</b>	<b>\$ 3,516,537.20</b>
 <b>GRAND TOTAL 2012 ENCUMBRANCE</b>	 <b>\$ 55,126.04</b>

## CEMETERY DEPARTMENT

The Cemetery Trustees meet the last Monday of every month (except during the winter) at 6 pm in the Municipal Building. The public is welcome.

In 2012 we lost one of our Trustees, Anton "Tony" Zutter, who died unexpectedly in June. Tony was a dedicated member.

The cemeteries (all five) were ready for Memorial Day and were maintained throughout the summer and fall, thanks to our sexton Wayne Bingham and assistant Ken Durgin.

Another road in Forest Hill Cemetery was resurfaced this past year.

Vandalism occurred in Forest Hill in the fall, about ten stones being knocked over and some of them broken. Damages were estimated to be around \$ 3,500, and repairs are planned for next summer.

Lots sold were 10 and burials were 23 during the year.

Cemetery Trustees  
 Victoria Sargent  
 Ron LeClair  
 Aare Ilves

### TRUSTEES OF TRUST FUNDS New Cemetery Accounts - 2012

H (Forest Hill), HH (Hope Hill), PC (Pinecrest), SC (St. Catherine)  
 G (graves)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SEC/LOT</u>	<u>G</u>
Feb 9	Cobb, Lena	\$250	PC	Sec 4, 235B	1
Mar 29	Edwards, Joan	250	PC	Sec 4, 235C	1
July 10	Colburn, James/Linda	250	PC	Sec 11, 1246B	1
July 25	Smith, David/Teresa	250	PC	Sec 4, 235D	1
Aug 13	Benvie, Donna/Gage, Dianne	250	PC	Sec 11, 1246A	1
Oct 5	Pickul, Joseph/Patricia	250	PC	Sec 4, 225C	1
Oct 9	Small, Larry,/Donna	500	PC	Sec 4, 1278AB	2
Oct 25	Williams, Anne/Harland	250	PC	Sec 4, 225A	1
Oct 26	Lafoe, David	500	HH	Sec 10, 384D	1
	<b>TOTALS</b>	<b>\$2,750</b>			<b>10</b>

Patricia J. Royce, Treasurer  
 Trustees of Trust Funds

**TRUSTEES OF TRUST FUNDS**  
**FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS**

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Expended	Capital Gains Reinvestment	Gains/Losses
1974	Maude E Prouty- Worth	Assistance	Stks/Bds	19,714.82			32.02	(24.23)
1862	Porter Widow Fund	Assistance	Stks/Bds	54,198.30			88.03	(66.61)
1974	Maude E Prouty	Books	Stks/Bds	29,567.54			48.02	(36.34)
1979	Sayce Fund Library	Books	Stks/Bds	1,468.14			2.39	(1.81)
1961	Care/North Charlestown	Cemetery	Stks/Bds	8,697.12			14.13	(10.69)
1995	General Maintenance	Cemetery	Stks/Bds	64,293.43	2,750.00		104.42	(79.02)
1882	Horace Metcalf	Cemetery	Stks/Bds	343.84			0.56	(0.43)
1881	Perpetual Care 1881-1995	Cemetery	Stks/Bds	284,725.91			462.47	(349.93)
1925	Charles H Hoyt	Cemetery	Stks/Bds	13,888.52			22.57	(17.07)
1993	Emma Hunt	Conservation	Stks/Bds	4,224.88			6.86	(5.20)
1896	Silsby Public Library	General	Stks/Bds	139,619.16			226.79	(171.59)
2000	Patch Park Gift Fund	Recreational	Stks/Bds	1,146.12			1.86	(1.41)
1979	Dorothy Sayce	Recreational	Stks/Bds	1,463.78			2.38	(1.80)
1969	Ernest A Bixby	Scholarship	Stks/Bds	110,150.85	690.00	(40.00)	179.04	(135.47)
1995	Pride in Charlestown	Scholarship	Stks/Bds	15,386.83			24.99	(18.92)
1979	Sayce Fund	Scholarship	Stks/Bds	1,463.83			2.38	(1.80)
1772	Swan Fund	Scholarship	Stks/Bds	2,725.15			4.43	(3.36)
1920	Charles H Hoyt	Streets	Stks/Bds	42,958.26			69.78	(52.81)
1988	James Hearne	Town Hall	Stks/Bds	1,893.72			3.09	(2.33)
1979	Dorothy Sayce	Trees	Stks/Bds	3,456.93			5.61	(4.24)
1967	Mary A Sherwood	Trees	Stks/Bds	2,459.14			4.00	(3.02)

Grand Total Common Fund & Retained Income Fund	803,846.27	3,440.00	(40.00)	1,305.82	(988.08)
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**REPORT OF THE TOWN RESERVES**

		Principal				
	How Invested	Balance Beginning of Year 1-Jan-12	New Funds	Expended	Gain/Loss Sales	Balance End of Year 31-Dec-12
<b>Silsby Library Technology</b>	<b>Money Market</b>	1,392.37	1,000.00	(1,099.74)	0.08	1,292.71
<b>Swimming Pool Rehabilitation (previously called Recreational Facility)</b>	<b>Money Market</b>	0.00	0.00	0.00	0.00	0.00
<b>Town History Capital Reserve</b>	<b>Money Market</b>	2,371.73	0.00	(2,371.80)	0.08	0.00
<b>Town Revaluation</b>	<b>Money Market</b>	25004.51	25,000.00	0.00	1.54	50,006.05
<b>Highway Heavy Equipment</b>	<b>Money Market</b>	25004.51	25,000.00	0.00	1.54	50,006.05
<b>Library/Municipal Bulding Masonry</b>		0.00	25,000.00	0.00	0.76	25,000.76
<b>Total</b>		53,773.12	76,000.00	(3,471.54)	4.00	126,305.57



**TRUSTEES OF TRUST FUNDS**  
**TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2012**

Balance End Year	Income Balance Beginning of year	% % % %	Gains/ Losses	Additions	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
19,722.61	20,922.92	0.0244	1.77		706.07	(260.00)	21,370.76	41,093.37
54,219.73	7,819.26	0.0671	0.67		1,429.62	(2,385.00)	6,864.55	61,084.28
29,579.24	714.10	0.0366			735.71	(714.10)	735.71	30,314.95
1,468.73	35.45	0.0018			36.52	(35.46)	36.51	1,505.24
8,700.60	8,371.99	0.0108	0.72		303.35		8,676.06	17,376.66
67,068.82	1,511.62	0.0831			1,613.14	(1,511.62)	1,613.14	68,681.96
343.95	2,065.17	0.0004	0.18		30.01		2,095.36	2,439.31
284,838.43	6,876.58	0.3527			7,084.65	(6,876.57)	7,084.66	291,923.09
13,894.02	23,140.32	0.0172	1.96		582.77	(322.00)	23,403.05	37,297.07
4,226.54	3,913.92	0.0052	0.31		144.29	(292.22)	3,766.30	7,992.84
139,674.36	3,372.00	0.1730			3,474.06	(3,372.02)	3,474.04	143,148.40
1,146.54	70.65	0.0014	0.01		29.25		99.91	1,246.45
1,464.36	1,805.88	0.0018	0.15		55.18		1,861.21	3,325.57
110,844.42	2,265.36	0.1373	0.02		2,762.53	(3,105.00)	1,922.91	112,767.33
15,392.90	2,307.04	0.0191	0.16		404.18	(500.00)	2,211.38	17,605.17
1,464.38	263.93	0.0018	0.02		39.16		303.11	1,767.49
2,726.22	490.79	0.0034	0.04		72.90		563.73	3,289.95
42,975.25	42,089.17	0.0532	3.61		1,506.01		43,598.79	86,574.04
1,894.49	830.53	0.0024	0.07		55.75		886.35	2,780.84
3,458.31	2,206.66	0.0043	0.19		108.91		2,315.76	5,774.07
2,460.13	1,492.57	0.0031	0.13		76.68		1,569.38	4,029.51

807,564.03	132,565.91	1.00	10.01	0.00	21,250.74	(19,373.99)	134,452.67	942,017.59
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**TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2012**

Balance Beginning of Year 1-Jan-12	Income			Balance Income End of Year 31-Dec-12	Total Principal & Income 31-Dec-12
	% % % % Dec	Earned Income	Expended		
85.54	0.01	11.62	0.00	97.18	1,389.90
162.59	0.00	0.77	0.00	163.38	163.38
332.76	0.00	12.92	(345.64)	0.00	0.00
152.71	0.39	234.56	0.00	387.28	50,393.33
152.71	0.39	234.56	0.00	387.28	50,393.33
0.00	0.20	114.42	0.00	114.42	25,115.18
886.31	0.99	608.85	(345.64)	1,149.54	127,455.12

**TRUSTEES OF TRUST FUNDS**  
**MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS**

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	ADDITIONS				PRINCIPAL	
		BALANCE BEG YEAR 1-Jan-12	PURCHASES	CASH CAPTIAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR 31-Dec-12
		<u>NOTES AND BONDS</u>					
50000	Federal Home Loan Bank 2.25% 4/13/2012	49,872.30			50,000.00	127.70	
25000	Federal Home Loan Bank 1.25% 7/30/2012	25,007.86			25,000.00	(7.86)	
50000	Federal Home Loan Bank 1.52% 12/28/2012	50,000.00			50,000.00		
25000	Federal Farm Credit Bank 1.240% 3/14/2017						
25000	Federal Home Loan Bank 2.340% 11/09/2018	25,000.00			25,000.00		
25000	Federal Home Loan Bank 2.280% 12/07/2018	25,000.00			25,000.00		
20000	Federal Farm Credit Bank .3500% 4/23/2014		19,998.88				19,998.88
20000	Federal Farm Credit Bank .5000% 5/01/2015		19,991.99				19,991.99
30000	Federal Farm Credit Bank .875% 10/30/2017		30,000.00				30,000.00
50000	Federal Home Loan Bank 1.600% 10/22/2020		50,000.00				50,000.00
50000	Hewlett Packard 4.50% 3/1/2013	50,010.00					50,010.00
25000	US Bancorp 3.15% 3/4/2015	25,392.25					25,392.25
20000	IBM 1.950% 07/22/2016	20,238.00					20,238.00
<u>MUTUAL FUNDS - FIXED INCOME FUNDS</u>							
10185.004	Vanguard Fixed Income Secs GNMA Port #36	104,840.31		1,221.25		736.68	106,061.56
1846.043	Vanguard Short Term Grade Fund #39		20,000.00	84.56			20,084.56
<u>COMMON STOCKS</u>							
150	AM	13,146.63					13,146.63
800	AT&T Inc	2,127.86					2,127.86
100	Air Products & Chemical Inc	7,183.99	7,963.99				15,147.98
250	Abbott Laboratories	10,930.00					10,930.00
100	Apache Corp	9,637.71			8,529.81	(1,107.90)	
300	ChevronTexaco Corp	15,756.00					15,756.00
300	Conocophillips	16,538.94					16,538.94
250	CVS Corp	7,279.65					7,279.65
300	Disney Co.,Walt	7,799.43					7,799.43
500	Dominion Res Inv Va New	3,697.93					3,697.93
300	Emerson Electric	22,356.59					22,356.59
300	General Mills Inc	11,452.28					11,452.28
400	Intel Corp	12,652.00					12,652.00
400	Int'l Business Machines	12,644.40					12,644.40
100	IShare S&P MidCap Ind 400	6,472.99					6,472.99
125	Ishare S&P SmallCap 600	6,218.75					6,218.75
300	Johnson & Johnson	13,687.50					13,687.50
200	McDonalds Corp	12,726.82					12,726.82
300	Merck & Co	14,664.00					14,664.00
400	Microsoft Corp	13,934.00					13,934.00
200	Nextera Energy Inc	8,599.98					8,599.98
200	Pepsico, Inc.	13,499.20					13,499.20
500	Pfizer Inc	13,651.94					13,651.94
325	Plum Creek Timber	12,251.80					12,251.80
300	Proctor & Gamble	19,551.00					19,551.00
100	Qualcomm Inc	6,357.00					6,357.00
400	Realty Income Corporation	13,414.40					13,414.40
500	Spectra Energy Corp	9,947.91					9,947.91
500	U S Bankcorp Del (Spinoff from US Bankcorp)	12,745.47					12,745.47
300	United Technologies Corp	15,285.00					15,285.00
100	Vanguard Emerging Markets ETF	4,881.30					4,881.30
400	Verizon Communications (Spinoff from Verizon)	2,543.54					2,543.54
450	Wells Fargo & Company	14,617.75					14,617.75
100	Wisdom Tree Emerging Mkts Equity Incomd Fd	5,110.15					5,110.15
	Northern Trust Govt Select #848	78,017.60					94,096.61
	<b>TOTAL PRINCIPAL</b>	<b>826,742.23</b>	<b>147,954.86</b>	<b>1,305.81</b>	<b>183,529.81</b>	<b>(251.38)</b>	<b>807,564.04</b>
<u>RETAINED INCOME</u>							
	10000 Federal Home Loan Bank 2.06% 9/19/2012						
	25000 Federal Home Loan Bank 1.52% 12/28/2012						
	25000 Federal Farm Credit Bank 1.700% 12/15/2014						
	15000 Federal Home Loan Bank 2.25% 10/14/2015						
	25000 Federal Home Loan Bank 1.15% 3/22/2012						
	15000 Federal Home Loan Bank 1.2400% 3/14/2017						
	25000 Federal Farm Credit Bank 2.00% 11/29/2017						
	15000 Federal Home Loan Bank 2.34% 11/09/2018						
	25000 Federal Home Loan bank 1.600% 10/22/2020						
	25000 US Treasury Bills 11/15/2012						
	Northern Trust Prim #848 Income						
	Fees Paid to The New Hampshire Trust Company						
	<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>COMBINED COMMON TRUST FUND AND</u>							
	<b>RETAINED INCOME FUND</b>	<b>826,742.23</b>	<b>147,954.86</b>	<b>1,305.81</b>	<b>183,529.81</b>	<b>(251.38)</b>	<b>807,564.04</b>



## LIBRARIAN'S REPORT

<b>Circulation:</b>	Adult books	5,133	New Patrons	180
	Junior Books	6,043	Collection	19,463
	Magazines	158	Materials Added	729
	Audio Books	317	Library visits	260/wk
	Video/DVD	2,038	ILL – Loaned	301
	eBook	706	ILL – Borrowed	633
	OverDrive audio	188	Computer use	74/wk
<b>TOTAL</b>		<b>14,583</b>		

We have taken another technological step forward. Library patrons can now search the Library holdings from any computer via Follett Destiny at <https://silsby.follettdestiny.com>.

The OverDrive downloadable audio book / eBook program is proving to be popular, particularly with residents who are not regular Library visitors. Compatibility with mobile devices and Kindle were added this year and our hope for the future is that publishers will allow for on-demand borrowing, eliminating waiting lists for popular items.

We said goodbye to staff member Jen Haynes and thank her for her service. We know she is missed.

Thank you to all who support the Library through donations of books and videos for the collection and for our book sale, the Charlestown Rotary for funding the Read To Me early literacy program, the Charlestown Garden Club for caring for our garden, the Laurie Hasset Memorial for supporting pre-school programming, our Pathways volunteer, the Library Trustees, and to all our Library Patrons.

Sandra Perron  
Director

## SILSBY FREE PUBLIC LIBRARY TRUSTEES

The library trustees met ten times in 2012. Meetings were held on the second Tuesday of each month at 4:00 P.M. except July and December. The treasurer prepared monthly reports throughout the year. The meetings are open to the public.

Once again, we saw a large increase of library usage during 2012. The library offers resources and programming for the communities needs. Resources include books, magazines, newspapers, internet access, Wi-Fi capabilities, copier, fax, reference materials, DVD's videos, puzzles, games and a display case for local artists. Silsby Library also offers Overdrive for its patrons to download books onto their handheld devices. See the librarian's annual report for specifics. We also updated our Circulation/Cataloguing software, and the library staff was trained in its use. Again, see the librarian's report for specifics.

The library held various programs benefiting all ages: for children, a pre-school story hour, a summer reading program. The library had knitters creating 25 afghans for *Warm Up America*. The library had a Founding Fathers program and a presentation of Inside Russia Today. Local poet Jim Fowler read from his new book of poetry, *Connections to This World*. We also participated in the Town Wide Yard Sale with our annual book sale.

The library staff completed the swap of the reference section and the children's room. The children's room has a new rug. The walls in the new reference room have been repaired and painted and the conference table has been set up in that room. This gives us a more private room for meetings. The library sign fell over when one of the posts rotted off. We replaced the posts with metal posts and the sign has been reinstalled.

Members of the trustees attended New Hampshire Library Trustees Association open house held at the Fiske Free Library in Claremont. We met with library trustees of other towns to compare stories and offer help to each other. The librarian and assistant librarian attended the three day New England Library Association conference. They came back with many ideas to improve library services.

We look forward to another year of growth and improvement in the services we provide the community. Thank you for your patronage, suggestions and support.

James Fowler, Chairperson Board of Trustees  
Silsby Free Public Library

**SILSBY FREE PUBLIC LIBRARY**  
**Treasurer's Report of 2012**

**Unrestricted Checking Account**

Balance Forward 12/31/11	<b>\$1612.50</b>
<b>Income</b>	
NH Humanities Council – Grants	\$250.00
Donation IMO Laurie Kathryn Hassett	\$250.00
Donation Rotary for Read to Me Program	\$230.00
<b>Total Income</b>	<b>\$730.00</b>
<b>Expenses</b>	
Program Speaker Fees	\$310.00
Supplies	\$72.47
Read to Me Program	\$303.76
½ Sign Post Installation (1/2 paid by town)	\$300.00
Employee Holiday Appreciation	\$300.00
<b>Total Expenses</b>	<b>\$1286.23</b>
<b>Balance on hand 12/31/12</b>	<b>\$1056.27</b>

**Acquisitions Account**

Balance Forward 12/31/11	<b>\$719.22</b>
<b>Income</b>	
Income from Trust Fund	\$4121.58
Vanguard Dividends	\$179.07
Book/Video Replacements	\$52.94
Non-Resident Fees	\$50.00
Book Sale Revenues	\$153.50
Cash Donations	\$24.00
Donation IMO Marcia Swift	\$30.00
Donation IMO Roseanne Sullivan	\$100.00
Blish Fund – Earned Income	\$228.64
Kinson Fund – Earned Income	\$201.25
Centennial Fund – Earned Income	\$63.08
Staff Book Purchase	\$13.85
<b>Total Income</b>	<b>\$5217.91</b>
<b>Expenses</b>	
Books/Videos/Periodicals	\$4160.87
Return Item	\$9.25
Return Item Fee	\$15.00
<b>Total Expenses</b>	<b>\$4185.12</b>
<b>Balance on hand 12/31/12</b>	<b>\$1752.01</b>

**SILSBY FREE PUBLIC LIBRARY**  
**Treasurer's Report of 2012**

**Savings Account – copier/fax supplies and maintenance**

Balance Forward 12/31/11	<b>\$3127.74</b>
Interest	\$2.79
Deposits – Fax/Copier Income	\$731.90
New Copier	-\$1000.00
Ink Cartridges	-\$472.00
Service Charge	-\$0.60
<b>Balance on hand 12/31/12</b>	<b>\$2389.83</b>

**Other Accounts**

CSB Money Market Account 8479089	12/31/12	\$657.74
Wesley & Rosie Hunt Trust - Managed by Vanguard Wellesley Income Fund		\$4,633.10
Edward Jones Investments, Britta Blish Mem. Fund		\$3,000.00
Edward Jones Investments, Eloise Kinson Mem. Fund		\$2,282.90
Edward Jones Investments, Centennial Fund		\$1,300.00

Robin Forsaith, Treasurer

## RECREATION COMMITTEE

2012, what a year for the Charlestown Recreation Department. With many activities throughout the four seasons many volunteers are needed to make all these activities a success. If you haven't met or know our newest such volunteers let me introduce them. Joe Town, Nancy Fontaine and Michelle Barrows have all stepped up this year to help make our recreation committee a success in its endeavors now and in the future.

We thank these three for their dedication and time. This still leaves the committee two staff short and in great need. The Charlestown recreation department is a group of nine volunteers who have the task of establishing, maintaining and running the youth and adult recreation activities. Please if you have an interest stop in to one of our monthly meetings, the first Tuesday of every month at 6pm at the selectman's office and sit in and express your interest. We would be glad to have you.

As in years past Patch Park is the focus in the spring to get the sports seasons kicked off and going. This year the Cal Ripken baseball field took center stage for spring. With Charlestown Cornerstone putting in the hard work stripping the field of its old material and laying out a much changed size to accommodate the ever changing rules. A new slate stone blue/green material was trucked in and proved to hold up to the ever punishing Mother Nature and players sliding and playing hard. The Laurie St. Pierre softball field was not forgotten with a short week of time Gurney Brothers Construction was able to fight off the rain and accomplish the feat just in time for the summer Babe Ruth softball season to start play on the same field the boys got earlier in the season. Thank you to both companies for putting the dedication and time in to make our baseball and softball fields some of the best in the area to compete on.

For the first time in a couple years the Town Pool opened on time without any problems. Our dedicated guards saw lots of swimmers enjoy the cool water with the summer providing lots of sun and heat to make the pool the place to be. If you visited the pool lots of construction seemed to be going on. With new requirements by the state and national governments a new handicapped parking area and wheelchair ramp have started and will be complete in the spring. As all ways many new swimmers learned or improved their swimming skills with our very successful swim lessons.

The fall began with a very successful soccer season. With teams of ages ranging from pre-kindergarten to sixth grade many different skill levels were on display most night and weekends at our five soccer fields at Patch Park. Once again the Charlestown Recreation hosted a fall soccer Jamboree with teams from Goshen to Westmorland and Bellows Falls and Alstead as well as our own Charlestown teams getting a chance to end their season with a fun filled day of sunshine and soccer. It was a great day and a perfect way to put Patch Park away for the winter season.

We moved into the winter season with over 100 boys and girls, in grades K-6, participating in the basketball program. With a greater number of kids than in years past, our teams were large and age diverse. We also hosted a February vacation basketball tournament for the 3<sup>rd</sup> and 4<sup>th</sup> and 5<sup>th</sup> and 6<sup>th</sup> grades. Once again, a special thanks to Laurie St. Pierre, who brought her dedication and expertise to insure that all ran smoothly.

The 30<sup>th</sup> Annual Charlestown Winter Carnival was held February 2nd-10th. Being a week later this year to try and avoid a conflict with other area events. The festivities began with the annual



Recreation Dept vs. Police/Fire Dept basketball game. It was a very competitive, back and forth game going to police/fire dept. team edging out a six point win. Pick-up volleyball, candy bar bingo, movie night and a free-throw contest rounded out the first week's events.

Roller skating led off the Carnival's final weekend. The always highly anticipated broom hockey tournament was loads of fun for participants and provided lots of laughs for spectators. We had 8 teams competing this year for the cup. With many cold nights and countless hours and gallons of water ice was once again back at Swan Common. With a 12" plus snow storm the events had to be postponed from Saturday to Sunday but it still brought the spectators in to see the fun. Broom ball may have taken a back seat again to the – the 3rd Annual Fire & Ice Chili/Chowder Cook-Off! In its third year – the competition had 12 entries serving up chili and chowder. Over 100 carnival-goers lined up to sample them all and vote for their favorite. Even though we spent most of the day cleaning up snow the partiers cut a rug at the annual snowball dance Saturday night. I think it is safe to say that because of the time and energy put in by all those that volunteered – this year's Carnival was a huge success. We are already looking forward to next year!

In closing, I would just like to thank all of the parents, grandparents, caretakers, family, and friends who take the time to support our children by getting them to practices, games, and special events. I would also like to recognize all of the volunteers that give their time as umpires, referees, organizers, helpers in our concession stands, etc. Some have already been mentioned by name, but there are many more of you. Also, a big thank you goes to all of the local businesses who sponsor our sports teams when asked. None of these programs would be possible without all of you!

Craig Fairbank  
Recreation Director

## CONSERVATION COMMISSION

The Charlestown Conservation Commission (CCC) meets on the third Monday of each month at 7:00PM in the Community Room below the library. The public is encouraged to attend.

Overall, 2012 was a very busy year for the CCC.

In March, 2012, after 12 years, Richard "Dick" Holmes stepped down as Chairman of the CCC. I, Steven Dumont, volunteered to take over, and luckily Dick stayed on as a regular member and helped guide me through my first year. Dick's commitment for those 12 years has been well appreciated, as are the years he has ahead of him as a member of the CCC.

In 2012, the CCC completed work on one of its most widely used trails, the Charlestown Nature Trail. The work, which had been a couple years in planning and permitting, included closing an old portion of trail, building a new bridge, and constructing approximately 400 feet of new trail to link to the existing trail. This was done with CCC and public volunteers, as well as experienced volunteers from the Student Conservation Association, headquartered here in Charlestown. I would like to give a big thank you to all who helped make this idea a reality. If you have not already, you are encouraged to take a walk on the trail.

Trail maps are available for purchase in the Selectboard office. You can also go to the CCC page on the town website where there is a link to our trails online.

Also in 2012, the CCC finished the task of marking the town forest boundaries with the completion of the Charlestown Town Forest, on the north side of Sam's Hill. The CCC re-marks town forest boundaries about once every 10-15 years.

The CCC reviewed several wetlands applications that were submitted to the State of NH Department of Environmental Services, including one that resulted in about 100 acres of Charlestown forest being put under a permanent conservation easement.

Annual projects the CCC were involved with included the semi-annual Adopt-a-Highway clean-up along Rt. 12, the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the town, and our annual Green Up Day event. Green up day is the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash. This includes the 4-H, local Cub Scout Pack 31, Town of Charlestown Highway Department workers, and many public citizens. A thank you also goes out to the local businesses and the VFW for their time and donations, providing food for the volunteers.

Respectfully submitted,  
Steven Dumont  
Chairman, Charlestown Conservation Commission

## HERITAGE COMMISSION

The RSAs of New Hampshire charge heritage commissions with promoting pride and preservation of their history in the towns where commissions exist. Heritage commissions' concern is primarily with the built environment (historic houses and buildings.) The projects of our commission reflect these goals.

For several years now, the commission has sponsored a seventh-grade essay contest at the Charlestown Middle School. Plaques and small cash awards are given to the winners, who read their essays at a spring meeting of the Charlestown Historical Society. It is always interesting and illuminating to hear the students' essays. The next contest will take place in 2013.

The project of placing benches on Main Street is ongoing, and we are hoping to add two new benches this summer. The design of each six-foot bench will be unique, but all will be built of similar materials.

We support maintenance and preservation of our irreplaceable town buildings. The heritage commission has agreed to serve a five-year term as steward for the Town Hall, in accordance with the grant received from the New Hampshire Preservation Alliance in 2011. We strongly endorse and support the Masonry Restoration and Preservation Capital Reserve Fund established for repairing the stone facade of Silsby Library. The library is a keystone of our Main Street National Register District, and the Town Hall has its own separate National Register listing. These two fine buildings have served us well for over 100 years, and will easily serve for another 100 with the proper maintenance.

The major project of producing the *Third History of Charlestown* continued during 2012, and the text and photos for the book were sent to the publisher chosen, Sherwin-Dodge of Littleton, N.H., in January 2013. Sherwin-Dodge has begun work on the text and design of the book, and binding will follow. It is hoped that the *Third History* will be available for sale in the spring.

The book will be about 600 pages, with the same dimensions as the two previous town histories. After the books are received, there will be several book signings where the *Third History* may be purchased, and the books will also be available at the Town Offices. Check out your family's genealogy, have your memories revived of those "old times", and learn some things you never knew about your town. Also included are corrections to the first and second histories, and additions to the very early history of Charlestown. This has been a huge project and may well be the last history produced, as the town's growth makes writing a comprehensive history more difficult.

The Charlestown Heritage Commission  
Joyce Higgins, Chair  
Carol Clark  
Susan Richardson

Wes Van Velsor  
Terry Spilsbury  
Eric Lutz  
Barbara Jones, Honorary Member

## HISTORICAL SOCIETY

Our calendar of programs was revamped during the summer of 2012 to every other month. The Board continues to meet every month; however, we now have the time and energy for special projects and general planning. The program schedule is posted on our bulletin board to the right of the front doors of the Town Hall and brochures are available there, in Town offices and in the Archives. The Archives continue to be open each Tuesday morning from 9 am to Noon where you can find Marge Reed and Judy Petre carefully sorting, identifying and filing new additions and assisting people with research. Special donations this year included a beautiful fiddle case made here in Charlestown, donated by Mr. and Mrs. McCue descendents of Mary Cushing, a grain measure found in the Foundation's Carriage House donated by Ruth Smith and a collection of Charlestown postcards from Wilfred Colburn.

Our annual Antique Show was held on the lawns of the Spilsbury residence in mid June and we continue to work at improving the advertising and attraction of varied vendors. To that end, we have arranged to hold the June 2013 event at the Fort at #4. Additional fundraising was done through the Town Wide Yard Sale in July and our Arts & Crafts Expo in early December. It was exciting to decorate the entire building for the holidays this year and we gave a number of tours throughout December. The Expo was well attended and although the Town Hall's second floor has no heat, we had several hardy craftspeople display upstairs and sales were brisk. There is a great wealth of talent in our community and we welcome the opportunity to provide a showcase. It has been an exhausting year for many of our members as the Third History made its way through draft, proof reading and editing stages and was finally placed with a publisher. In addition, The Judge's Daughter, a diary kept by Mary Cushing is at the publisher and should be available late this spring. This small book was financed through a generous donation to the Historical Society and was transcribed through the efforts of Joyce Higgins, Marianne Marsha, and Marge Reed.

The Historical Society is made up of individuals who treasure the history of our town and region. This shared interest crosses generations and welcomes any level of participation. Please put our meeting dates on your calendar for 2013 and join us.

Submitted by Judi Baraly, President, CHS

## TREE COMMITTEE

This year started with placing a memorial plaque in front of the tree planted for Jackie Kasprzak on Swan Common.

The project at the north end of town, around the historic district sign was our next challenge. After approval was received from the State DOT, curbing was purchased by the Tree Committee, delivered by Charlestown Cornerstone, and installed by the Charlestown Highway Department. The soil was amended and shrubs and spring bulbs were planted. Next spring Rugosa Rose bushes and grass seed will be added.

We were given a large azalea from the former Stone property and it was replanted.

The Jug-handle wildflower garden was reseeded and a sign was placed indicating that the area is maintained by the Tree Committee. A maple tree was also planted at the north side of the East St. cemetery gate.

Three movable planters have been ordered to be used in front of Dan's Max Saver.

Sadly, the last remaining old elm on Main Street died, due to disease, and had to be removed. Two other elms, planted thirty years ago, showed signs of disease and were removed. Other trees have been pruned where necessary and fertilized.

During a very hot summer, the Tree Committee hired temporary help to weed, water and mulch the trees and plants. We continue to tend to the plants in front of the Community Bulletin Board and in the planter by Dan's Max Saver.

In the future we would like to update our tree inventories with pictures of each tree and shrub. We will also plant an elm tree in front of the Sumner House.

Respectfully Submitted,

Eric Lutz  
Judy Murray  
Pat Royce  
Jim Fowler  
Aare Ilves

## **TOWN HALL COMMITTEE**

The THC successfully matched the \$50,000 LCHIP Grant and by late summer the entire Town Hall was fitted with a fire alarm and sprinkler system. The second floor was reopened to full use in early September and the River Theater Company immediately relocated rehearsals to the upper hall. The box office was re-opened for the first time in many years with their presentation of Thornton Wilder's *Our Town* in October. The fire safety requirements are now largely complete and subsequent inspections by LCHIP and local inspectors have simplified the second floor egress problems that will be resolved in the spring of 2013.

As the result of generous donations by contractors and townspeople the renovations came in under budget and we had a bank balance of \$7700 at year end to put toward restoration of the windows on both floors. A capital campaign this spring will be looking for sponsors of individual windows and pledges of assistance have already been received from the Rotary Club and Connecticut River Bank in addition to the skilled labor of a window professional. Watch with us as the Plexiglas is removed window by window to reveal the true beauty of this building. As the insulating value is improved, we hope a heating system can be developed to make this a comfortable year-round facility.

We thank each individual and organization who have donated money and time in assisting with our efforts. Please stop by any Saturday morning to tour the building or to find out how you can help. There are many projects, large and small, that are suitable for all ages and skill levels.

Submitted by Judi Baraly, President, THC

## **HEALTH OFFICER**

In 2012, I performed one licensed day care inspection, one foster care inspection, followed up on five complaints regarding malfunctioning septic systems, ten complaints regarding overflowing trash bins/ trash piled in yards and nine other health complaints ranging from outdoor heater installations and mold investigations to unsanitary living conditions.

I was also fortunate enough to be able to attend a few training seminars this past year which allows me to keep up to date with the changes that are happening in the health officer organization.

I continue to work closely with the Public Health Network for Sullivan County to work on disaster plans for our region and we plan on holding another disaster drill in Charlestown this coming year. We are continuously looking for volunteers to participate in the Medical Reserve Corps, which is a pool of volunteers who receive professional training to help in emergency disasters or mass vaccinations. Please contact me if you are interested.

I work on a per diem or as needed basis so I don't have any set office hours but if you should need to reach me for any reason, please feel free to call the Selectmen's office at 826-4400 and they will be sure to get a message to me.

Respectfully Submitted,  
Patti Henderson RN  
Charlestown Health Officer

## **BUILDING / FIRE INSPECTOR**

As Building / Fire and Deputy Health Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectboard's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectboard's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA). National Electrical Code and NH Building Official Association.

In 2012 there were 96 Building Permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. Five permits were issued for construction of frame homes and several permits for manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted the updated codes 2009 and also NEC 2011.

As of January 1<sup>st</sup>, 2011 it will be required that all manufactured housing new and old being moved or re-located in Town will require hard wired smoke detectors with battery back-up in each sleeping area and hallways, CO detectors will also be required.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a Fire Inspection Permit. Additionally, inspections for foster/day care and Town buildings are done on a regular basis.

We issued several oil burner permits, indoor and outdoor pellet stove permits and permits were taken out for foster/day care and other types of fire inspections. Permit fees in 2012 brought in \$10,871.10 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to new two-family, multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 4:00 PM to 6:00 PM. For inspections, I'm usually available most days by calling the office, with follow up on the same day or next day by leaving a message at 826-4400.

Respectfully submitted,  
Jon B. LeClair  
Building/Deputy Health/Fire Inspector

## HEALTH & HUMAN SERVICES

Community Alliance of Human Services (CAHS) is pleased to provide a report on the activity within the Charlestown Health and Human Services Department for the year ending December 31, 2012. This year there were more than 500 contacts made to the Health and Human Services Department for town assistance. Not all applicants requesting assistance were eligible to receive financial support from the Town. Staff consistently looked for alternative solutions when town assistance was not an option. The majority of 2012 contacts did not result in a formal application. In most instances staff was able to make referrals to other organizations and agencies that offered the necessary resources without needing to access Town funds. These service providers included but were not limited to:

- NH Department of Health and Human Services
- Southwestern Community Services
- Social Security Administration
- NH Employment Security
- Charlestown Food Pantry
- Charlestown Area Christmas Fund and Food Packages
- Local Churches
- Partners in Health
- Community Alliance Transportation and Volunteer Driver Programs
- Turning Points Network

One hundred and eighteen (118) Charlestown families received direct emergency assistance. Assistance was given for housing, fuel, and electric emergencies. Applicants were encouraged to work out solutions or negotiate directly with utility companies, fuel companies, and landlords to make payment arrangements whenever possible, reducing dependence on Town assistance. Some residents also were able to repay the Town for the help they had received in the past.

CAHS is dedicated to promoting independence and quality of life. Adhering to those principals, we work to promote and encourage self-sufficiency, while ensuring that the NH laws governing Town Assistance are followed. As part of providing oversight of Town Assistance, CAHS maintains membership in the NH Local Welfare Administrators Association. This organization provides guidance, resources and training on all subjects pertaining to Town Assistance. Staff attends regular meetings to stay informed of policy, guidelines, laws and procedures that govern Town Assistance. Staff also routinely attends meetings with area service providers to stay informed of the most current available services and supports to supplement or replace dependence on Town Assistance.

In addition to regular office hours our staff is available to residents in emergency situations outside those hours by calling 1-800-894-8400, Monday-Friday 8:00am – 4:00pm, excluding holidays. To maintain confidentiality this year applications were made available on the wall outside the door of the Health and Human Service Office. Additionally, applications are still available at the Selectmen's Office.

CAHS appreciates the opportunity to provide administrative oversight of this program for Charlestown residents and we look forward to continuing our relationship with the Town for many years to come.

Respectfully submitted,  
Alecia Farquhar, *Town Welfare Administrator*



# HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

**CHARLESTOWN**

2012

## Annual Report

In 2012, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in Charlestown during the past twelve months.

### Service Report

Services Offered	Services Provided
Nursing.....	1,339 Visits
Physical Therapy.....	458 Visits
Occupational Therapy.....	181 Visits
Medical Social Work .....	49 Visits
Home Health Aide .....	699 Visits
Child Health and Prenatal Care .....	4 Hours
Chronic Care .....	2,177 Hours
Health Promotion Clinics .....	14 Hours

Total Unduplicated Residents Served: 147

Prenatal and well child care, hospice services, regularly scheduled "Nurse Is In" clinics and Foot Care clinics are also available to residents. Town funding partially supports these services.

### Financial Report

The actual cost of all services provided in 2012 with all funding sources is \$551,065.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2013, we request an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

For information about services, residents may call (603) 826-3322 or 1-800-541-4145, or visit [www.HCSservices.org](http://www.HCSservices.org).

Thank you for your continuing support of home care services.

## FRIENDLY MEALS

2012 provided the Friendly Meals folks with another year of fellowship and sharing good times together. We are enjoying our 25<sup>th</sup> year of breaking bread together every Tuesday and Thursday at 11o'clockish at the Alstead Fire Station. People come from all the towns to enjoy delicious home cooked, full course meals cooked and served with love. The people who come enjoy being together and enjoy each others company. Many of those who come live alone and it feels good to be with others and have a good hot meal. The Friendly Meals is food for the body and their spirit.

We have an awesome crew of dedicated faithful volunteers from all the towns. Many have been volunteering for most of if not all of the 25 years. The volunteers prepare and transport the food, set up the meal site, do all the clean up, serve the meals, prepare all the meals on wheels, and then volunteers deliver the meals on wheels. These fantastic groups of dedicated caring people have brought much joy and love into the lives of others.

In 2012 we provided 27,864 meals to individuals in all the five towns of the Fall Mountain area. We average delivering 195 to 200 meals each Tuesday and Thursday to people in all the towns. Many people are able to still stay in their homes and have good food because of the meals. The meals on wheels also provide someone stopping by to say hello and chat for a bit. They look forward to having a visitor and a good meal. We are thankful for all the time and love that goes in to making all this happen twice every week.

The Friendly Meals is entirely supported by local donations. We do not receive any state or federal assistance. We get some government surplus. All donations are used to purchase food or supplies to serve the food. We are grateful for the many peoples and groups that donate to us and help make the Friendly Meals possible. The Friendly Meals has no administrative expenses.

We also appreciate the delicious fresh vegetables donated by the local farmers and growers. The people loved them. Fresh veggies are so healthy for our people and they taste so good.

We are also participating in the Feinstein Foundation Million Dollar Challenge Against Hunger for the 16<sup>th</sup> year. All monetary donations and each food donation will count toward the grant. The Challenge is from March 1 to April 30. We hope and pray we will do well.

We are so thankful to the Town of Alstead for the use of the Alstead Fire Station these 25 years and for the use of the building on Bragg Lane for our kitchen. It has been a wonderful gift that has touched the lives of so many people over these years. We are also grateful to the Town of Langdon for donating space adjacent to the Foodshelf for us to store the Friendly Meals food before we bring it to the kitchen in Alstead. It works so well.

Thank you for your continued support. Many people are blest by the meals program. We are grateful for your caring and love for these 25 years. It means so much.

2013 will be another wonderful year together every Tuesday and Thursday.

Respectively Submitted,  
Mary Lou Huffling, Director  
P. O. Box 191  
Alstead, NH 03602

## FALL MOUNTAIN FOOD SHELF

2012 was a year filled with community spirit and neighbors helping neighbors. The generosity, love and caring that was given to the Foodshelf and all those we served was unbelievable and so heart warming to experience people caring so much for one another.

In 2012 the number of people needing help with food was greater than ever. We had new families coming for help almost every day we were open. In spite of the low amount of food available at times at the NH Foodbank, they were very generous in sharing what they had. The cost of food continues to increase and we try very hard to find the most reasonable places to buy food and continue to track sales. There is no State or Federal funding provided. All monetary donations being received are used to buy food and personal care items and vehicle maintenance cost. The Foodshelf has no administrative costs.

Thanks to the love and generosity of so many people of all ages everyone who came to the Foodshelf left with a good supply of nutritious food and knowing that people care about their well being. In 2012, 11,755 times families came to the Foodshelf sites for food. These families included 41,086 individuals. We provided them with food for approximately 1,258,764 meals. We were also able to provide 982 families with Thanksgiving dinner boxes and 831 families with Christmas boxes. People were thrilled to receive the wonderful food filled boxes. Many left with tears in their eyes.

We and those we serve greatly appreciate our towns for their support. We are grateful to the towns of Langdon and Charlestown for providing space for our sites. Both sites serve us and our clients well. They are very accessible for clients and for the truck loads of food we bring in. They are gifts that help so many. We appreciate the other town's monetary donations helping with the purchase of food. It is so heartwarming to think of the many, many local families and individuals, local business, churches (many who do a monthly food collection), organizations, our schools and their staffs, Girl Scouts, Boy Scouts, 4-H Groups and others who did tremendous monetary and food collections. We couldn't have met the need without their tremendous support.

For the fifth year we had Grow a Row for the Foodshelf program. It was a tremendous success. So many local farmers and families regularly brought in a wide variety of fresh local grown vegetables and fruits. People were so excited to have fresh veggies and fruits to eat. Many families canned and/or froze some veggies and fruits for the winter. What a gift to so many of their neighbors. Local farmers and growers are already talking about their plans for fruits and veggies for the Foodshelf this year. It will be great. Local grown is the best.

We are benefiting greatly from the wonderful program "Fresh Rescue" provided by Feeding America and Shaw's Supermarket. We are also benefiting greatly from the produce donated by Black River Produce, and baked goods from Bouyea-Fassetts Bakery in Keene, Price Chopper and from Brattleboro, Vermont. We appreciate the support given to us by Walmart and we have been receiving government surplus to help with our program for which we are very grateful. Our great Provider is always taking care of us and those we help.

Everything we do to help our neighbors at the Foodshelf is possible because of the tremendous love and dedication of our many volunteers from many towns who give so much of themselves

## **FALL MOUNTAIN FOOD SHELF**

and their time to helping others. Everyone works hard to make it all happen from trucking all the food, ordering, shopping, stocking shelves and freezers, helping the clients, and all that makes it all come together in a very positive way and everyone who comes to us needing help gets a good supply of food and leaves with good feelings.

For the 16<sup>th</sup> year we will once again be participating in the Feinstein Foundation Million Dollar Challenge Against Hunger.

The challenge is from March 1 to April 30. All monetary donations and each donated food item counts as a dollar toward the proportional matching grant. People are always so generous during this time. It always helps us so much. Hopefully there will be many food drives. The food items add up quickly.

Thank you all for the support you have given us over these 30 plus years. 2013 will be another wonderful year of caring and helping our neighbors in need.

Respectfully Submitted,  
Mary Lou Huffling, Director

## **POLICE DEPARTMENT**

This year was a challenging one for the Police Department. Through changes in work schedules, jobs and attrition it became apparent that our staffing needs had changed. With that in mind, steps were taken to add personnel to our part-time staff as well as welcoming Michael Milano across the microphone. Michael left his position as full-time Dispatcher to become a full-time Police Officer and is currently attending the NH Police Academy. Though our staffing needs changed, the workload didn't. Our calls-for-service ran slightly under 6,000 for the year. We continue to dispatch for the Towns of Acworth and Langdon, however we no longer dispatch for the Town of Unity. This was the first year we purchased something other than a Ford Crown Victoria for a police cruiser since my tenure with the Town. Instead, we purchased the all wheel drive version of the Ford Interceptor which replaces the Crown Victoria. Our officers are pretty pleased with its ability to handle the road in inclement weather however; this old dinosaur still misses the Crown Victoria and buttons instead of TV screens! We've purchased lumber to begin the final phase of finishing off our building and that process should be completed by summer. We continue trying to accommodate all requests of us which are over-and-above our normal duties such as road safety for clean-up days and things like that. When I first started with the Town over 20 years ago the number of those requests could be counted on one hand. They now total over twenty annually. We do our best to help with each since the majority of requests come from non-profit groups doing fundraisers. We continue our Kids & Cops Program with the 2<sup>nd</sup> graders and hope to expand on this program this year with some new topics. We all look forward to the challenges of 2013 and thank you all for your continuing support.

Respectfully submitted,  
Edward C. Smith  
Police Chief

## **AMBULANCE DEPARTMENT**

The goal of the Charlestown Ambulance is to provide the level of service and expertise that one would expect with a full-time, professionally paid ambulance service. We are proud to say that, as a volunteer ambulance service, we have been able to care for our neighbors 374 times this past year. That is equivalent to more than a call a day for the year 2012. We were also able to provide mutual aid coverage for our neighbors, as they have done for us. In addition, the ambulance personnel continue to participate in and support many community activities over the course of the year.

Some of our volunteer activities consist of participating in the Memorial Day Parade in North Charlestown & Charlestown, Public Safety Day, SCA Wilderness First Responder training, Stuff an Ambulance for the Charlestown food shelf, and the Kids & Cops year end celebration with second graders from both of our primary schools. It was a pleasure working next to members of all ages in our town, and to give back to the community!

Again we would like to thank everyone for their donations to the Charlestown Ambulance Association's yearly fundraiser. These funds allow us to purchase specialized equipment and other items that benefit the ambulance service without additional costs to the town. The lovely notes and cards sent to us by patients and their families continue to be appreciated by the ambulance members. It's because of you, our neighbors, which we strive to provide the best possible care. IT is always a pleasure to serve the town, provide patient care, and participate in community activities. We look forward another successful year and wish everybody a healthy and safe 2013.

Respectfully submitted,  
Anthony Giordano, NREMT-Basic  
Director of Operations  
Charlestown Ambulance Service

## **EMERGENCY MANAGEMENT**

Charlestown was prepared to meet the challenges but again escaped the impact of another major NE storm. The EOC was staffed during the storm Sandy, and maintained routine communication with State officials. The department has continued to attend meetings, seminars and to participate in drills throughout the area. I met with an ecumenical council of Charlestown churches this year to address their concerns on how they could help during a crisis. Their organization and communication network adds strength to our small group of volunteers and is appreciated. We also participated in the Public Safety Day event at the elementary school and continue to provide information to the public at every opportunity. I am confident of our ability to respond to emergency needs of our area residents.

Charles Baraly, Director

## **FIRE DEPARTMENT**

Our Fire Department added six new members this year, with several remaining as Reserves as they complete training and experience requirements. Training and drills were focused on initial fire attack methods and saw practical use during two structure fires in town. In each case, the fire was stopped before causing substantial damage to nearby buildings. Engine #1 is in full service and members received driving instruction and training on the compressed air foam system (CAFS). We are fortunate to have some of the most reliable equipment in the area and a good team of well-trained firefighters.

Some repairs were completed to our building; sealing a roof leak and bracing of the roof purlins. Upon close inspection, the roof was found to be in generally good repair and our Building Committee continues to work on priorities and solutions to other structure and building compliance problems.

Our new sign was installed along with improved lighting and this spring a second flagpole and plants will be added. Thanks to St. Pierre's for loam, Keith Weed's crew for drainage help and the Garden Club for their recommendations and planning assistance. Also our thanks to all who have supported our fundraising breakfasts and dinners and attended our Open House activities. We continue to work with the school children to reinforce good fire safety in their homes and through fire drills at school.

Despite a very dry spring, our fire calls were down to about 195 including structure and brush fires and traffic control responses. Our calls also include responses to unusual odors of gas, CO detectors warnings and in one case an unidentified odor (skunk) as well as assisting the ambulance crew and providing backup for nearby fire departments.

Charles Baraly, Fire Chief

## PLANNING BOARD

The Planning Board met a total of 18 times during 2012. Development activity picked up slightly in 2012 but the total number of development applications remained low; no doubt the result of the economic downturn that continues to be felt nationwide. In total, the Board considered 24 different applications in 2012 including:

- 1 two-lot subdivision;
- 9 site plan review applications; 2 for a new businesses in existing buildings, 2 for the expansion of existing facilities and 3 new commercial/industrial buildings; a major electrical substation and 1 application that was subsequently withdrawn
- 7 sign permits;
- 4 boundary adjustments among existing lots;
- 3 voluntary mergers of existing lots.

Last year's Town Meeting passed a major overhaul of the Town's sign regulations as contained in the Zoning Ordinance. While this was helpful in clarifying the regulations and simplifying the process for some types of signs, a new sign related issue has arisen that the Board hopes to address in the coming year. That issue involves the peripheral signs that are appearing more and more on commercial buildings in addition to the main business sign. These usually smaller and sometimes temporary signs advertise specific products or services offered by the business rather than the business itself and lately seem to have proliferated greatly. The Board hopes to work with the business community to develop an approach that meets their legitimate advertising needs while not detracting from the appearance of the Town.

The Board is also pleased that a new position has been proposed in the Selectboard office and that some of the time associated with that position will be dedicated to more vigorous enforcement of the Town's planning and zoning regulations

The Board would like to remind residents that if they plan a subdivision, boundary adjustment, commercial enterprise, home business, or would like to erect a sign, they should come to the Planning & Zoning office and get a copy of the appropriate town regulations and forms to guide their application.

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open weekdays from 8:30 AM – 4:00 PM. The office phone number is 826-5368.

### **Charlestown Planning Board:**

Robert Frizzell, Chair  
Sharon Francis, Vice Chair  
Steven Neill, Ex-Officio  
Patricia Royce  
Rosie Smith-Hull

Andy Jellie  
Roger Thibodeau

### **Alternates:**

Eric Lutz  
Jim Jenkins

## BIRTHS 2012

CHILD'S NAME	DOB	PLACE OF BIRTH	PARENTS
Nieters, Remy Lynn	01/12/12	Claremont, NH	Nieters, Michael & Brown, Stephanie
Hicks, Olivia Ann	03/31/12	Lebanon, NH	Hicks, Laura
Bunnell, Jr. Travis Charles	04/15/12	Lebanon, NH	Bunnell, Travis & Jessica
Guyette, Gabriel Davis	05/15/12	Lebanon, NH	Guyette, Erik & Heather
Tiebout, Daniel Allen	07/23/12	Keene, NH	Tiebout, Robert & Tara
St Pierre, Caleb Charles	08/03/12	Lebanon, NH	St. Pierre, Jeremy & Catherine
Osgood, Mickenly John	09/10/12	Lebanon, NH	Osgood, Nathan & Merritt, Stephanie
Surrell Jr., Joshua Erwin	09/30/12	Lebanon, NH	Surrell, Joshua & Rogers, Melissa
Desilets, Lillie Ann-Nicolle	10/01/12	Lebanon, NH	Desilets, Allen & Castoluzan, Victoria
French, Aiden Michael	11/06/12	Lebanon, NH	French, Brianna
Bushway, Lukas Rothwell	11/06/12	Lebanon, NH	Bushway, Shawn & Wallace, Amber
Beaudry, Maddison Anne	11/19/12	Lebanon, NH	Beaudry, Craig & Smith, Anne
Porter, Aubry Lee	11/28/12	Keene, NH	Porter, Brandon & Davis, Aryanna
Prall, Ash David	11/30/12	Lebanon, NH	Prall, Shawn & Hulser, Jennifer
Teffner, Delia Eloise	12/06/12	Lebanon, NH	Teffner, Fritz & Crystal
Raudonis, Natalie Grace	12/28/12	Keene, NH	Raudonis, Matthew & Heidi



## DEATHS 2012

DECEASED	DATE	PLACE
Watkins, Jesse	01/15/12	Charlestown , NH
Moseley, Benjamin	01/17/12	Spofford , NH
Burroughs, Doris	01/25/12	Keene , NH
Mack, Arthur	02/01/12	Palmer, AK
Sylvester, William	02/02/12	Lebanon , NH
St Pierre, Hillary	02/06/12	New York, NY
Montefusco, Joseph	02/19/12	Lebanon , NH
Cobb, Lena	02/25/12	Claremont , NH
Kinson, Raymond	03/19/12	Lebanon , NH
Peabody, Mark	03/25/12	Charlestown , NH
Stearns, Julia	04/09/12	Springfield, VT
Clace, Herman	04/19/12	Keene , NH
Blake, David	04/21/12	Lebanon , NH
Hicks, Kenneth	05/08/12	Charlestown , NH
Foster, Ruth	05/09/12	Charlestown , NH
O'Donnell, Joseph	06/05/12	Charlestown , NH
Hynes, Josephine	06/07/12	Charlestown , NH
Ayer, Barbara	06/11/12	Claremont , NH
Zutter, Anton	06/12/12	Shakopee, MN
Richmond, Bruce	06/24/12	Charlestown , NH
St Pierre, Rolande	07/08/12	Charlestown , NH
Ptasnik, Virginia	07/29/12	Charlestown , NH
Pope Jr, Russell	07/30/12	Keene , NH
Neil, Norma	08/03/12	Claremont , NH
Libby, Jr, Albert	08/13/12	Lebanon , NH
Mclain, Jr, William	09/04/12	Charlestown , NH
Lacasse, Joseph	09/07/12	Charlestown , NH
Sullivan, Roseanne	09/18/12	Charlestown , NH
Shepard, Diane	09/30/12	Charlestown , NH
Howard, Robert	10/11/12	Lebanon , NH
Curran, Francis	10/20/12	Charlestown , NH
Parris, Norma	10/23/12	Westmoreland , NH
Connor, Arthur	11/01/12	Westmoreland , NH
Washburn, Verlie	11/03/12	Unity , NH
Cirone, Glennia	11/12/12	Unity , NH
Bailey, Sara	11/10/12	Claremont , NH
Rice, Anne	11/15/12	Charlestown , NH
Baker, Beatrice	11/19/12	Charlestown , NH
Torrey, Jean	12/06/12	Charlestown , NH
Pollard, Floyd	12/15/12	Charlestown , NH
Greenwood, Barbara	12/16/12	Westmoreland , NH

## MARRIAGES 2012

<b>SPOUSES</b>	<b>RESIDENCE</b>	<b>PLACE OF MARRIAGE</b>	<b>DATE</b>
Rogers, Joseph D Clark, Elizabeth M	Charlestown, NH Charlestown, NH	Charlestown, NH	02/08/12
Travis, Edward M Hoyt, Cynthia L	Charlestown, NH Concord, NH	Claremont, NH	02/11/12
Bunnell, Travis C Mulvey, Jessica M	Charlestown, NH Charlestown, NH	Claremont, NH	02/16/12
Laflamme, Neil R Partlow, Vena M	Charlestown, NH Charlestown, NH	Charlestown, NH	04/14/12
Laclair, Thomas W Baldwin, Tina M	Charlestown, NH Charlestown, NH	Goshen, NH	04/21/12
Hobart, Nicholas J Briggs, Nicole L	Charlestown, NH Charlestown, NH	Charlestown, NH	05/12/12
Harris, Albert J Gaouette, Tina M	Charlestown, NH Charlestown, NH	Charlestown, NH	06/23/12
Mcperson, Megan C Halket, Euan A	Charlestown, NH Ayr, UK	Charlestown, NH	07/29/12
Hamel, Joshua R Yanick, Tracy L	Charlestown, NH Charlestown, NH	Langdon, NH	09/07/12
Putnam, Travis D Staples, Elizabeth A	Charlestown, NH Charlestown, NH	Charlestown, NH	10/06/12
Sinclair, Jamie A Smith, Jennifer E	Vergennes, VT Vergennes, VT	Charlestown, NH	10/06/12
Grenier, Andrew L Stankevich, Cassandra L	Charlestown, NH Charlestown, NH	Charlestown, NH	10/15/12
Junk, Ronnie L Teeter, Amanda M	Fort Wayne, IN Charlestown, NH	Keene, NH	12/07/12
Hancock, Alex M Milliken, Alyssa M	Charlestown, NH Charlestown, NH	Charlestown, NH	12/31/12

**BALANCE SHEET**  
**WATER & WASTEWATER FUNDS**

December 31, 2012

	<u>Beginning of Year</u> Water	<u>End of Year*</u> Water	<u>Beginning of Year</u> Wastewater	<u>End of Year*</u> Wastewater
<b><u>Assets</u></b>				
Cash & Equivalents	\$ 335,541	\$ 151,134	\$ 145,034	\$ (720)
Investments	-	-	-	-
Receivables - rents	52,184	59,521	57,669	48,364
Intergovernmental Rec	-	22,522	-	-
Interfund Receivable	-	-	-	-
<b>Total Assets</b>	<b><u>\$ 387,725</u></b>	<b><u>\$ 233,177</u></b>	<b><u>\$ 202,703</u></b>	<b><u>\$ 47,644</u></b>
<b><u>Liabilities &amp; Fund Balance</u></b>				
Accounts Payable	\$ 2,245	\$ -	\$ 368	\$ -
Interfund Payable	95,623	-	263,812	146,114
Deferred Revenue	-	-	-	-
<b>Total Liabilities</b>	<b>\$ 97,868</b>	<b>\$ -</b>	<b>\$ 264,180</b>	<b>\$ 146,114</b>
<b><u>Fund Balance</u></b>				
Committed	289,857	173,104	-	-
Assigned	-	60,073	-	2,974
Unassigned	-	-	(61,477)	(101,444)
<b>Total Fund Balances</b>	<b>\$ 289,857</b>	<b>\$ 233,177</b>	<b>\$ (61,477)</b>	<b>\$ (98,470)</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b><u>\$ 387,725</u></b>	<b><u>\$ 233,177</u></b>	<b><u>\$ 202,703</u></b>	<b><u>\$ 47,644</u></b>

\* These figures subject to audit

## WATER DEPARTMENT

Balance on hand January 1, 2012 – Money Market \$ 335,541.19

**Deposits:**

Rents - Current	\$	292,671.87		
Rents - Prior Years		52,272.48		
Rents Paid in Advance/Overpaid		20.53		
Interest on Delinquent Accounts		4,411.20		
Connections - Current		4,500.00		
Meters - Current		971.47		
Interest on Investments		1,025.68		
<b>TOTAL</b>	<b>\$</b>	<b>355,873.23</b>	<b>\$</b>	<b>691,414.42</b>

**Disbursements:**

Public Works Administration	\$	2,202.24		
Clerical		2,588.57		
Treasurer		1,250.00		
Water Commissioners		4,800.00		
Water Collector		3,098.18		
Admin. Health/Disability Ins		2,065.12		
Admin. FICA/Medicare		1,013.01		
Admin. Retirement		675.50		
Software Support		2,897.26		
Educational Programs		190.50		
Office Supplies, Equip, Comp		834.32		
Postage		1,210.00		
Water Tests		2,189.76		
Salaries Full Time		82,064.43		
Salaries Part Time		484.33		
Overtime		8,385.39		
Health/Disability Insurance		27,500.05		
FICA/Medicare		6,446.68		
NH Retirement		7,923.33		
Unemployment/Workers' Comp		2,684.16		
Dental Insurance		1,872.60		
Audit		2,200.00		
Mowing		3,010.58		
Telephone		5,990.58		
Contracted Services		7,334.79		
Heating Oil/Propane		9,084.47		
Electricity		32,606.13		
Building Maintenance		1,990.68		

Property, Vehicle Insurance	4,713.84	
Dues/Fees/Courses	319.00	
Equipment	8,778.70	
Gasoline	5,633.08	
Vehicle Maintenance and Repair	1,588.61	
Uniforms	1,250.27	
General Expenses	4,051.51	
Safety Equipment	1,446.45	
Arsenic Filtration System	7,431.00	
Meter Installation & Repair	4,588.32	
Line Installation & Repair	6,290.19	
Fire Hydrant Replacement	3,204.36	
Alarm Monitoring	507.69	
Plant Maintenance & Repair	4,989.03	
Chemicals	19,018.01	
Booster Station Maintenance	1,208.43	
Dam Maintenance	1,243.15	
Debt Principal/Interest	52,528.02	
Capital Projects	110,000.00	
<b>Total 2012 Expenses</b>	<b>\$ 463,382.32</b>	
2011 Expenses paid in 2012	2,245.92	
	<b>\$ 465,628.24</b>	
Reimbursed to General Fund	\$ 546,100.36	
Due to General Fund	\$ (14,752.76)	
<b>Money Market - December 31, 2012</b>		<b>\$ 146,617.09</b>
Rents billed out in 2012 (less abatements)	\$ 353,048.26	
Connections, jobs, etc. billed (less abatements)	\$ 5,925.47	

## WASTEWATER DEPARTMENT

Balance on hand January 1, 2012 - Money Market \$ 145,034.12

**Deposits:**

Rents - Current	\$	232,578.57	
Rents - Prior Years		48,535.92	
Rents - Paid in Advance/Overpaid		168.06	
Interest on Delinquent Accounts		3,644.63	
Connections - Current		1,500.00	
Dumping Fees – Current		17,061.35	
Interest on Investments - less fees		291.23	
		\$ 303,779.76	\$ 448,813.88

**Disbursements:**

Public Works Administration	\$	2,202.24
Clerical		2,601.07
Treasurer		1,250.00
Sewer Commissioners		4,800.00
Sewer Collector		3,098.18
Salaries Full Time		54,024.04
Salaries Part Time		147.44
Overtime		4,257.33
Health/Disability Insurance		20,398.54
FICA/Medicare		5,173.51
NH Retirement		5,876.50
Dental Insurance		1,248.40
Unemployment/Workers' Comp		1,247.18
Audit		2,200.00
Mowing		3,010.51
Bank Fees		8.65
Telephone		4,206.50
Lab Fees		5,601.11
Electricity		30,024.91
Heating Oil		14,927.45
Building Maintenance		5,290.39
Software Support		2,837.26
Property, Vehicle Insurance		4,007.70
Educational Programs		329.50
Line Installation & Repair		4,930.20
Office Supplies		804.03
Postage		1,210.00
Equipment		1,732.84
Gasoline		3,755.38
Lagoon Maintenance		3,065.86

Vehicle Maintenance & Repair	1,062.38	
Uniforms	804.38	
General Expenses	1,936.18	
Weed Kill	1,575.00	
Safety Equipment	1,329.84	
Debt Principal/Interest	54,672.02	
Contracted Services	5,290.70	
Tests	2,060.31	
Chemicals	3,676.73	
Capital Projects	64,461.76	
<b>Total 2012 Expenses</b>	<b>\$ 331,136.02</b>	
2011 Expenses paid in 2012	368.14	
	<b>\$ 331,504.16</b>	
Reimbursed to General Fund	\$ 453,372.20	
Due to General Fund	\$ 138,343.72	
Due to Water Account	\$ 6,965.11	
<b>Money Market - Dec. 31, 2012</b>		<b>\$ 2,672.66</b>
Rents billed out in 2012 (less abatements)	\$ 278,528.59	
Connections, jobs, billed (less abatements)	\$ 18,617.35	

## WATER & WASTEWATER DEPARTMENT

The Water and Wastewater departments had a very productive year, many projects have been completed. Water Quality is excellent on both ends of the spectrum from drinking water purity to the discharge back to nature.

### Projects Completed in 2012

- Repaired two fire hydrants.
- Flushed hydrants twice this year.
- Installed one meter pit.
- Repaired water leaks on Hidden Valley, Old Grist Mill Road, Kinson Lane, Briggs Hill Road, Rt. 12A North Charlestown, Summer Street, Michael Avenue and Stevens Street.
- Repaired water leak near Crown Point Park.
- Repaired water leak at 258 Main Street.
- Responded to nine customer leaks and three frozen lines.
- Cleaned high pressure jetted west side sewer mains, some east side sewer mains and Old Springfield Road area
- Five new water connections.
- Two new sewer connections.
- Responded to 54 customer work requests.
- Produced 19,784,893 cubic feet of water or 147,991,000 gallons of water.
- Reclaimed, treated and put back to nature 62,230,000 gallons of wastewater.
- Passed all water and wastewater testing and toxicities.
- Wastewater treatment average with 97.0% pollution removal.
- Passed all water and wastewater compliance inspections and reports.
- Backflow Prevention Program 2012 complete and updated.
- Spill Prevention Plan 2011 updated to 2012.
- Collection System evaluation and documentation for CMOM (Collection Maintenance and Operations Manual) EPA regulations complete 2011, updated 2012.
- Emergency action plan and CMOM program accepted by EPA & DES.
- Inspections of Charlestown water dams 2012 good shape.
- New 2" water line on Stonebridge is complete except restoration.
- Arsenic removal system is performing well in North Charlestown. 0.007 mg/l
- Repaired five curb stops.
- Located and monitored repair of seven service leaks.
- Water meters read twice spring and fall.
- Lead and Copper testing was done and test results were acceptable.
- Installed 48 radio readers in the Michael Avenue development.
- Updated GIS map system.
- Insulated waterline under Rt. 12A Bridge over the Little Sugar River.
- Town Hall water service.
- Manhole Project repairing eight manholes and replacing two manholes.
- Halls Pond Dike repair.

Respectfully Submitted

David P. Duquette

Superintendent Water and Wastewater



## NOTES

## NOTES



