

Annual Report for the Town of

Shelburne

New Hampshire



FOR THE YEAR ENDING DECEMBER 31, 2016

TOWN OF SHELBURNE OFFICERS 2016-17

SELECT PERSONS

Stan Judge	466-3986
Heidi Behling	466-5663
Lucy Evans	466-5164

ADMINISTRATIVE ASSISTANT

Jo Carpenter	466-2262
	Home 466-3840
	Cell 723-6035

BUILDING INSPECTOR

Rav Bennett	Home 466-5270
	Cell 723-5270

TOWN CLERK

Debbie Hayes	466-2262
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TAX COLLECTOR

Debbie Hayes	466-2262
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TREASURER

Robert Pinkham	466-2262
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PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko	466-2957
	Home 466-3690
	Cell 723-0865

FIRE CHIEF

Randy Davis	707-1360
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FIRE WARDEN

Bill Davenport	466-2971
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EMERGENCY MANAGEMENT

Stanley Judge	466-3986
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GRS COOP BOARD - SHELBURNE REPRESENTATIVES

Greg Corrigan	466-5868
Jo Carpenter	466-3840
Paul Bousquet, Superintendent	466-3632

TOWN OFFICE	466-2262
	Fax 466-5271

E-mail - townofshelburnenh@gmail.com

Website - www.shelburnenh.com

TOWN GARAGE/ FIRE STATION

466-3465

TRANSFER STATION	466-2957
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EMERGENCY - FIRE, POLICE & AMBULANCE	911
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Froni & Back Cover Photos taken by Rav Bennett of Rav Bennett
Photography

ANNUAL REPORT
OF THE TOWN OF
SHELBURNE, NEW HAMPSHIRE



FOR THE YEAR ENDING
DECEMBER 31, 2016

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DEDICATION

This town report is dedicated to the memory of the following Shelburne citizens:



Carlene M. Murphy

Carlene Murphy passed away on January 10, 2016 at the age of 71. She was born in Berlin. She graduated from Berlin High School and from the Eliot Hospital School of Nursing. She was employed at Weeks Hospital and St . Vincent de Paul Nursing Home. She was a attended the Holy Family Church, was a member of the Red Hat Society, liked cross country skiing, snowshoeing and hiking.

She enjoyed traveling to the Canadian Provinces and Ireland. She was also an avid Red Sox, Bruins and Portland Pirates fan.

She is sadly missed by her husband Howard, daughters, Kelly and Colleen and son Shane and their families.



William F. Daley

William Daley passed away on March 2, 2016 at the age of 69. He was born in Lowell, Mass. He moved to New Hampshire in the 1980's and moved to Shelburne in the 1990's. He loved horticulture and was a self-employed restaurant owner. He is sadly missed by his longtime companion Therese Giguere, his children, Lisa Lori, Brian and Billy, his sisters Patricia and Kathleen and his brother, Donald and their families.

Doreen Kukene

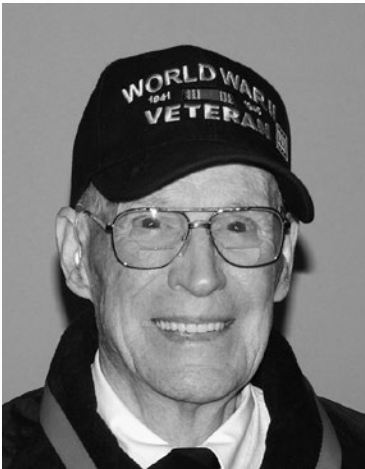


Doreen Kukene passed away unexpectedly on March 27, 2016. at the age of 65. She was born in Beverly Mass. She lived in Massachusetts until she met her husband Frank and moved to Shelburne. She worked for and managed Pizza Hut for more than 20 years.

She is sadly missed by her father Gordon, her sister Joyce, her son Paul, her daughter Sherry and son-in law, Mike

granddaughter Alyssa and grandson in law Matt her many Pizza Hut friends.

Richard E. Hayes



Richard Hayes passed away on June 10, 2016 at the age of 90. He was born in Shelburne. He served in the U.S. Army during World War II with the 3rd Infantry Regiment. He married his wife Mildred in 1948 and they spent their entire married life in Shelburne with the exception of five year when they lived in Presque Isle, Maine.

One of his most recent memorable events was

participating on Sept. 27, 2015 with the Honor Flight of New England on a tour in Washington DC.

He is sadly missed by his children, Wanda Smith, Timothy Hayes, Patrice Becker, James Hayes and Heidi Walker and their families. He is also missed by his brothers Roland Hayes, Jr. and Warren (Tommy) Hayes Charles Hayes and sister Shirley Lemay and their families and his many friends.



Philip McCarron

Philip McCarron passed away on July 30, 2016 at his home in Shelburne at the age of 82. He was born in Woburn, Mass. He served his country in the U. S. Army during the Korean War. He worked for Atlantic Gelation for 38 years and retired to Shelburne with his wife Beverly McCarron.

He loved the outdoors including all the wildlife. He enjoyed camping, fishing, canoeing, and especially snowmobiling. He also liked to play his guitar and had a passion for bluegrass music.

He is sadly missed by his in laws, nieces and nephews and friends.

Elizabeth “Betty” Werner



Betty Werner passed away on August 26, 2016 at her home in Shelburne at the age of 84. She was born in Wellesley, Mass. She received her Bachelor of Arts in Music Theory from Dennison University and a Master’s degree in Elementary Education from Potsdam University. She had a long career as a primary teacher in Long Island, NY and she explored the world with her husband Ben and their four children.

Following her retirement in 1986 she moved to Shelburne where she and her husband raised sheep and opened Crow Mountain Farm Antiques. Betty was a passionate conservationist and devoted volunteer at the US Forest service. She also volunteered at the Berlin Senior Center

and Shelburne Library and was a member of the Shelburne Heritage Commission.

She is sadly missed by her daughters, Marta, Rebecca and Wendy and her son Tim, their families and her many friends

Gregory T. Henrich

Gregory Henrich, part-time resident of Shelburne and full time resident of Chatham, NJ passed away at his home in Shelburne at the age of 67

He had been employed by the Chatham News Service for more than 45 Years and was a volunteer on the Chatham Fire Department where he had been a past fire chief. He had owned his home in Shelburne for 15 years and enjoyed hunting in New Hampshire.

He is sadly missed by his wife Christine, his son Jason, His daughters Carrie and Michelle, his sister Patricia, His brother Harold and his many friends.

Jack Tymon, Sr.

Jack Tymon, former Shelburne resident, passed away in North Carolina in 2016 following a period of declining health.

He is sadly missed by family and friends.

*Do not stand at my grave and weep.
I am not there. I do not sleep.
I am a thousand winds that blow.
I am the Diamond's glint on snow.
I am sunlight on the ripening grain.
I am the gentle autumn rain.
When you waken in the morning hush,
I am the swift uplifting rush
of quiet birds in circled flight.
I am the soft stars that shine at night
Do not stand at my grave and cry.
I am not there, I did not die.*

TOWN OFFICERS 2016 - 2017

SELECT PERSONS

Heidi Behling Term expires 2017
Stanley Judge Term expires 2018
Lucy Evans Term expires 2019

TREASURER

Robert Pinkham Term expires 2018

DEPUTY TREASURER

David M. Landry Term expires 2017

TAX COLLECTOR

Debbie Hayes Term expires 2018

DEPUTY TAX COLLECTOR

Kimberly Landry Term expires 2017

TOWN CLERK

Debbie Hayes Term expires 2018

DEPUTY TOWN CLERK

Jo Anne Carpenter Term expires 2017

AUDITOR

David Hamel Term expires 2017

MODERATOR

John Henne Term expires 2018

EMERGENCY MANAGEMENT

Stanley Judge

FIRE CHIEF

Randy Davis

FIRE WARDEN

Bill Davenport

PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko

BUILDING AND CODE ENFORCEMENT

Rav Bennett

HEALTH OFFICER

Lucy Evans

FAST SQUAD

Patrick Galligan

FIRE WARDEN

William Davenport

SUPERVISORS OF THE CHECKLIST

Hildreth Danforth	Term expires 2018
Constance Landry	Term expires 2020
Robin Henne	Term expires 2022

BALLOT CLERKS

Beverly Pinkham	Robert Pinkham
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BUDGET COMMITTEE

Stanley Judge	Term expires 2017
Francis Chamberlain	Term expires 2017
David Landry	Term expires 2018
Michael Brosnan	Term expires 2018
John Henne	Term expires 2019

PLANNING BOARD

Heidi Behling	Term expires 2017
Fran Chamberlain	Term expires 2017
John Carpenter	Term expires 2017
Roger Gagnon	Term expires 2018
Timothy Buxton	Term expires 2018
Robert Cone	Term expires 2019
David Landry	Term expires 2019

BOARD OF ADJUSTMENT

Raymond Danforth	Term expires 2017
Jennifer Corrigan (alternate)	Term expires 2018
David Hamel	Term expires 2018
David Landry	Term expires 2018
John Gralenski	Term expires 2019
Vacant	Term expires 2019

MEMORIAL FOREST

John Gralenski	Term expires 2017
Peter Behling	Term expires 2018
Michael Ryan	Term expires 2019

CEMETERY TRUSTEES

William Healy	Term expires 2017
Ann Leger	Term expires 2018
Dan Levin	Term expires 2019

TRUSTEES OF TRUST FUNDS

Robin Henne	Term expires 2017
Raymond Danforth	Term expires 2018
Lucinda Bragg	Term expires 2019

CONSERVATION COMMISSION

John Gralenski	Term expires 2017
Stanley Judge	Term expires 2018
David Carlisle	Term expires 2018
Mary Jo Landry	Term expires 2018
Debbie Ryan	Term expires 2019
Larry Ely	Term expires 2019
Katie Stuart	Term expires 2020

PARK COMMISSION

Debbie Hayes	Term expires 2017
Robert Cone	Term expires 2018
Marc Van Sant	Term expires 2018
Kenneth Simonoko	Term expires 2019
Beverly Pinkham	Term expires 2019

LANDFILL COMMITTEE

Heidi Behling	Term expires 2017
Raymond Danforth	Term expires 2018
John Gralenski	Term expires 2018
Ken Simonoko	Term expires 2019

HERITAGE COMMISSION

Mary Jo Landry	Term expires 2017
Vacant	Term expires 2017
Stanley Holmes	Term expires 2018
Roger Morrissette	Term expires 2018
Dick Lussier	Term expires 2019
Heidi Wight	Term expires 2019
Ken Simonoko	Term expires 2019

LIBRARY TRUSTEES

Constance Landry	Term expires 2017
Robert Pinkham	Term expires 2018
David Hamel	Term expires 2019

NORTH COUNTRY COUNCIL

Stanley Judge

John Carpenter

**Surveyors of Wood, Bark and Lumber,
Fence Viewers
Sealers of Weights and Measures
THE SELECTPERSONS**



STATE AND FEDERAL OFFICIALS

PRESIDENT OF THE UNITED STATES

Donald J. Trump

VICE PRESIDENT OF THE UNITED STATES

Michael R. Pence

U.S. SENATORS

Margaret W. Hassan

Jeanne Shaheen

U.S. CONGRESS

Ann McLane Kuster

Carol Shea-Porter

GOVERNOR OF NEW HAMPSHIRE

Chris Sununu

EXECUTIVE COUNCIL

Joseph Kenney

STATE SENATOR (District 1)

Jeff Woodburn

STATE REPRESENTATIVE (District 3)

William Hatch

SPECIAL THANK YOU

To Stan Judge, Lucy Evans and Heidi Behling: Thank you for the job you do as Shelburne's governing body. You care about Shelburne and find time in your busy lives to take on this thankless job.

To Phyllis Sears for the donation of a statue sculpted by Anne Whitney, a noted poet and sculptor, and former owner of the Whitney Farm.

To John Gralenski for serving on the Memorial Forest Committee for many years; working diligently to facilitate the growth of new birch trees in the Memorial Forest; and keeping the town war memorial looking great.

To Ann Leger for all her creative help on the town report.

To Beverly Pinkham for taking care of the town hall flower garden and the large planter in the park.

To Tri-Cap – Elderly Services for sponsoring the Shelburne Breakfasts.

To Bob and Bev Pinkham for volunteering their services to set up for the breakfasts, take the money, work in the kitchen and help with clean up.

To Ken and Paula Simonoko, Matt Tassej, Bob & Bev Pinkham, Josh Labonville, Darryl Bennett, Debbie Hayes and the many other volunteers who contribute to Dump'n Donuts each week making it fun to take that weekly trip to the Transfer Station.

To David Hamel for taking care of the flags outside the town hall and at the Memorial Forest.

To Ben Mayerson for the redesigned Shelburne website.

To everyone that takes the time to volunteer to serve on committees or to hold town office: Thank you!!! It is all of you that make Shelburne a very special place to live.

Town of Shelburne New Hampshire
Town Meeting Minutes
March 8, 2016

To the inhabitants of the Town of Shelburne in the County of Coos in the state of New Hampshire qualified to vote in the town affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

Date: March 8, 2016

Time: 7.00 PM

Location: Shelburne Town Hall

Details: Polls will be open 4 PM to 8 PM

Article 01: choose officers

To Choose all necessary Town Officers for the year ensuing (printed ballot).

By printed ballot, see results at end.

Article 02: hear reports:

It was voted to hear and accept such reports of Town Officers heretofore chosen and pass any vote relating thereto.

Motion was made by Hildy Danforth and second by Dave L. Landry

Article 03: General Operating Budget

It was voted to raise and appropriate, the Budget Committee's recommended sum of \$380,843 for the general municipal operations.

This article does not include appropriations contained in special or individual articles addressed separately [The Board of Select persons and the Budget Committee recommend this appropriations] (Majority vote required).

4130 Executive	\$37,425
4140 Election, Registration, & Vital Statics	\$11,470
4150 Financial Administration	\$25,847
4152 Revaluation of Property	\$7,350
4153 Legal Expense	\$4,000
4155 Employee Benefits	\$56,781
4191 Planning & Zoning	\$2,000
419 General Government Buildings	\$27,600
4195 Cemetery	\$2,950

4196 Insurance	\$13,010
4197 Regional Association	\$564
4215 Ambulance	\$22,068
4220 Fire Department	\$39,850
4221 Fire Warden	\$2,500
4240 Building Inspection	\$2,500
4250 Dispatch Agreement	\$3,848
4290 Emergency Management	\$3,000
4312 Highway	\$73,150
4324 Solid Waste Disposal	\$34,450
4414 Animal Control	\$200
4415 Health	\$630
4444 Welfare	\$5,000
4520 Parks & Recreation	\$2,850
455 OLibrary	\$300
4590 Memorial Forest	\$400
4611 Conservation Commission	\$300
4711 Principal Long-term Note	\$0
4721 Interest Long-term Note	\$0
4723 Int.TAN Note	\$800

Motion to accept by Lucy Evans and second by Connie Landry

Article 04: Appropriation for Revaluation

It was voted to raise and appropriate \$23,000 for a complete evaluation/Update. \$18,400 to be withdrawn from the Revaluation Capital Reserve Fund previously established and the balance \$4,600 to be raised by taxation. This will be a non-lapsing article per RSA 32:7,

VI and will not lapse until the work is complete or December 31, 2017, whichever is sooner. [The Board of Selectmen & the Budget Committee recommend this appropriation] (Majority vote required).

Motion to accept by Dave L. Landry & second by Ray Danforth

Article 05: New Employee Training Expendable Trust

It was voted to Authorize the Establishment of an Expendable Trust Fund pursuant to RSA 31:19a to be known as the New Employee Training Expendable Trust Fund for the purpose of covering wages and benefits expenses, when a new employee is hired to train with the currant employee in preparation of assuming some or all of the duties of the currant employee and Raise & Appropriate \$20,000 toward this purpose and Appoint the Selectmen & Budget Committee as agents to expend from this fund.

Motion to accept by Ray Danforth, seconded by Jo Carpenter

A small discussion took place: David M. Landry asked if this would be an every year thing? Dave L. Landry explained we would be putting monies thru taxes. Stan Judge said that by putting money into this fund that there would be "NO DRAMATIC" rise in taxes when a new employee is being trained.

Article 06: Heavy Highway Capital Reserve Fund

It was voted to Raise & appropriate the sum of \$35,000 to be added to the Heavy Highway CRF previously established. (12/31/2015 Balance-\$75,051.05) [the Board of Selectmen & the Budget Committee recommended this appropriation.] (Majority vote required).

Motion to accept by Lucy Evans, second by Diane Brodeur-Fossa

Article 07: Fire Truck CR

It was voted to Raise & appropriate the sum of \$21, 527 to be added to the Fire Truck CRF previously established, with \$1,527 to come from unassigned fund balance (this represents the proceeds of the sale of the rescue truck) and \$20,000 will be raised by taxation. (12/31/2015 Balance- \$17,943.71) [the Board of Selectmen & the Budget Committee recommend this appropriation.] (Majority vote required)

Motion to accept by Heidi Behling & second by Robin Henne

Article 08: Fire Department Equipment CR

It was voted to Raise & appropriate the sum of \$14,000 to be added to the Fire Department Equipment CRF previously established (12/31/2015 Balance-\$152.51) [the Board of Selectmen & the Budget Committee recommended this appropriation.] (Majority vote required)

Motion to accept by Connie Landry and second by John Carpenter

Article 09: Paving CR

It was voted to Raise & appropriate the sum of \$34,000 to be added to the Paving CRF previously established, with \$\$,000 to come from unassigned fund balance (this amount represents reimbursement received) and \$30,000 to be raised

by taxation. (12/31/2015-Balance - \$27,137.54) [the Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required).

Motion to accept by Dave L. Landry & second by David M. Landry

Someone asked where the paving will be done? Ken Simonoko answered, "Winthrop Drive." Hildy Danforth asked if it would include "the State part," answer was, "NO!"

Article 10: Peabody Farm Museum CR

It was voted to Raise & appropriate the sum of \$500 to be added to the Peabody Farm Museum previously established. (12/31/2015 Balance- \$11,129.60) [the Board of Selectmen & the Budget Committee recommend this appropriation.] (Majority vote required)

Motion to accept by Hildy Danforth and second by Diane Brodeur-Fossa

A question was asked about why the money is needed?" The answer given was that "new roof" may be needed soon.

Article 11: Cemetery Equipment CR

It was voted to Raise & appropriate the sum of \$500 to be added to the Cemetery Equipment CRF previously established. (12/31/2015 Balance - \$1,548.38) [The Board of Selectmen and the Budget Committee recommended this appropriation.] (Majority vote required)

Motion to accept by Stan Judge and second by David M. Landry

Article 12: Sand /Gravel ETF

It was voted to Raise & appropriate the sum of \$1,000 to be added to the Sand/Gravel ETF previously established (12/31/2014 Balance-\$2,074.39) [The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote is needed)

Motion to accept by Heidi Behling and second by Bob Cone

Article 13: General Building Maintenance ETF

It was voted to Raise & appropriate the sum of \$12,000 to be added to the General Building Maintenance ETF previously established. (12/31/2015 Balance-\$21,262.23) [The Board of

Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required).

Motion to accept by Heidi Behling and second by Dave Hamel

A question was asked: Are there specific problems? Ken answered, "We would like to put windows in the fire department building. Jo Carpenter also commented that "soon" we may need a new roof on the Town Hall. Often after strong winds there are shingles lying on the ground!

Article 14: Fire Department Mutual Aid ETF

It was voted to Raise & Appropriate the sum of \$500 to be added to the fire Department Mutual Aid ETF previously established. (12/31/2015-Balance \$2,838.79) [The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority of votes required)

Motion to accept by Warren (Tommy) Hayes and second by Dave Hamel

Article 15: Vehicle Maintenance ETF

It was voted to Raise & Appropriate the sum of \$1,000 to be added to the Vehicle Maintenance ETF previously established (12/31/2014Balance- \$16,170.56 [The Board of Select and The Budget Committee recommend this appropriation] (Majority vote required)

Motion to accept by Bob Cone and second by Lucy Evans

Article 16: Police Services ETF

A discussion was had **before** the vote was taken!

A NH State Trooper (Lt. Gary Prince) was on hand to answer as many questions as he could, many were asked. Dave L. Landry started out by asking Jo Carpenter about the money we already have? She said that the troopers had been getting \$60.82/hour but now will be getting whatever their individual rate is for the rank they are. Lt. Prince said, "we" could pick where they patrolled or if there is places more specific let them know. Hildy Danforth asked specifically about Millbrook Rd.? The troopers will come to patrol at random times in their regular police cruisers, not necessarily unmarked cars. Asa asked, will there always be a trooper available? NO!

It was voted to Raise & Appropriate the sum of \$3,000 to be added to the Police Services ETF previously established (12/31/2015 Balance- \$23,018.39) [The Board of Selectmen and the Budget Committee recommend this appropriation] (Majority vote required)

Motion to accept by David Hamel and second by John Carpenter

Article 17: Household Hazardous Waste ETF

It was voted to Raise & Appropriate the sum of \$500 to be added to the Household Hazardous Waste ETF previously established (12/31/2015 Balance-\$1067.56) [The board of Selectmen and the Budget Committee recommend this appropriation]. (Majority vote required)

A small discussion took place. David M. Landry asked do we pay a certain amount per year/ Ray Danforth said, Residents are NOT charged for items taken to Berlin Transfer Station on June first.

Motion to accept by Stan Judge and second by Bob Cone

Article 18: Family Resource Center

It was voted to Raise & Appropriate the sum of \$1,000 for supporting the Family Resource Center at Gorham. (By petition) [The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required)

Motion to accept by David Hamel and second by Robin Henne.

Article 19: Gorham Community Learning Center

It was voted to Raise & Appropriate the sum of \$1,500 for the purpose of supporting the Gorham Community Learning Center in Gorham. (By petition) [The Board of Selectmen and the Budget Committee recommend this appropriation] (Majority vote required)

Motion to accept by Diane Brodeur-Fossa and second by Robin Henne

Article 20: Dispose of Municipal assets

It was Voted to Authorize the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3. (Majority vote required)

Motion to accept by Hildy Danforth and second by Mike Brosnan.

Article 21: To Transact Any Other Business that may legally come before the meeting.

Lucy Evans announced about the Gorham children coming to help out Senior Citizens May 6th, 2016, please call her to sign up (rain date May 9th)

Also John Henne asked for volunteers to various committees.

The polls were suspended at 7 PM for the Town Meeting and were opened again after the Town Meeting for anyone that did not get to vote before.

Selectman for 3 years
Lucy Evans with 39 votes

Moderator for 2 years
John Henne with 39 votes

Budget Committee for 3 yrs Cemetery Committee for 3 yrs
John Henne with 40 votes Dan Levin with 39 votes
David M. Landry with 1 vote

Trustee of Trust Funds for 3 yrs Library Trustee for 3 yrs
Lucinda M. Bragg with 39 votes David G. Hamel with 38 votes
Robbie Cosgriff with 1 vote

Supervisor of the Checklist for 5 years:
Robin Henne with 39 votes

Town Memorial Forest for 3 years:
John Gralenski with 2 votes
Mike Ryan with 2 votes
David Hamel with 1 vote
Sean Reardon with 1 vote
Donald Trump with 1 vote

Gorham Randolph Shelburne Cooperative School District candidates were:

Moderator for 3 years:
Bruce S. Lary with 39 votes

**Shelburne School Board
Member for 3 years:**
Jo Anne Carpenter
with 38votes

The meeting was adjourned following the counting of the votes.

Respectfully submitted by Debbie Hayes, Town Clerk

FINANCIAL REPORTS



SUMMARY INVENTORY OF VALUATION

MS-1 - SEPTEMBER 2016

VALUE OF LAND

Current use - 13,214.21 acres	541,775
Discretionary Preservation Easement - 0.4 acres	75
Residential - 1,206.22 acres	14,608,300
Commercial/Industrial Land - 270.04 acres	1,456,000
Total of Taxable Land - 14,690.87 acres	\$ 16,606,150

Exempt/Non-Taxable Land - 15,642.26 ac. \$ 9,009,500

VALUE OF BUILDINGS ONLY

Residential	23,868,096
Manufactured Housing	586,800
Commercial/Industrial	9,731,400
Discretionary Preservation Easements	13,104
Total	\$ 34,199,400

Exempt/Non-Taxable Buildings \$ 756,600

ELECTRIC/GENERATING COMPANIES (Utilities)

Great Lakes Hydro America, LLC	4,177,300
PSNH	1,198,700
Total	\$ 5,376,000

GAS, OIL & PIPELINE COMPANIES (Utilities)

Portland Pipeline	4,096,100
Portland Natural Gas	18,999,000
Total	\$ 23,095,100

TOTAL VALUATION (before exemptions) \$ 79,276,650

Elderly Exemptions (2)	-50,000
Solar Energy Exemptions (8)	-58,000

NET VALUATION \$ 79,168,650

NET VALUATION WITHOUT UTILITIES \$ 50,697,550

We certify that the information contained in this report was taken from official records and is correct to the best of our knowledge. Selectpersons - Stanley Judge, Lucy Evans, Heidi Behling

STATEMENT OF APPROPRIATION AND TAXES ASSESSED

APPROPRIATIONS

GENERAL GOVERNMENT

Executive	37,425
Election, Reg. & Vital Statistics	11,470
Financial Administration	25,847
Revaluation of Property	7,350
Legal Expense	4,000
Personnel Admin.	56,781
Planning & Zoning	2,000
General Government Buildings	37,600
Cemeteries	2,950
Insurance	13,010
Regional Association	564

PUBLIC SAFETY

Police Dept.	0
Ambulance	22,068
Fire Dept.	39,850
Fire Warden	2,500
Building Inspection	2,500
Emergency Management	3,000
Dispatch Service	3,848

HIGHWAY & STREETS

Highways	73,150
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SANITATION

Solid Waste Disposal	34,450
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HEALTH

Pest Control	200
Health Agencies	630

WELFARE

Direct Assistance	5,000
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CULTURE & RECREATION

Parks & Recreation	2,850
Library	300

Memorial Forest 400

CONSERVATION

Conservation Commission 300

DEBT SERVICE

Principal - L.T. Bonds & Notes 0

Interest - Long term Bonds & Notes 0

Interest on Tax Anticipation Note 800

CAPITAL OUTLAY - Other

Family Resource Center 1,000

Gorham Community Learning Center 1,500

Revaluation Update 23,000

OPERATING TRANSFERS OUT

Cemetery Maintenance CR 0

Cemetery Equipment CR 500

Heavy Highway Equipment CR 35,000

Fire Truck CR 21,527

Fire Equipment CR 14,000

Paving CR 34,000

Revaluation CR 0

Town Building CR 0

Peabody Farm CR 500

Expendable Trust

Fire Dept. Mutual Aid Expendable Trust 500

Household Hazardous Waste 500

Town Vehicle Maintenance Expendable Trust 1,000

Police Services Expendable Trust 3,000

Sand/Gravel Expendable Trust 1,000

General Building Maintenance Expendable Trust 12,000

Library Technology Expendable Trust 0

New Employee Training Expendable Trust 20,000

TOTAL \$ 549,870

SOURCES OF REVENUE

TAXES

Land Use Change Tax 0

Yield Taxes 29,816

Payment in Lieu of Taxes	44,737
Interest and Penalties on Taxes	3,200
Excavation Tax	27

LICENSES, PERMITS AND FEES

Business Licenses and Permits	100
Motor Vehicle Permit Fees	70,000
Building Permits	400
Other Permits, Licenses & Fees	800

FROM STATE

Shared Revenue & Room	0
Room & Meals	19,288
Highway Block Grant	12,993
Other - RR Tax & Hazmat Grant	4,776

CHARGES FOR SERVICES

Landfill - PAYT Bags	6,500
Other Charges - Plowing, Burial Fees	1,000

MISCELLANEOUS REVENUES

Sale of Municipal Property	0
Interest on Investments	300
Other - Dividends, Insurance Reimb, grant, etc.	6,000

INTERFUND OPERATING TRANSFERS IN

Capital Reserve Funds	18,900
Cemetery Trust Funds	50

OTHER FINANCING SOURCES

Proceeds from Long-term note	0
Taken from surplus to reduce taxes	23,000
Voted from surplus	5,527

TOTAL **\$ 247,414**

TAX RATE COMPUTATION

Total Town Appropriations	549,870
Less: Revenues	247,414
Less: Shared Revenue	0
Add: Overlay	23,027
War Services Credits	4,700
Net Town Appropriation	330,183

Net Local Regional School Tax Assessment	405,374
State Education Tax Assessment	110,319
Net County Tax Assessment	325,504
Total of Town, School & County	\$1,171,380
Less: War Service Credit	-4,700

Property Taxes to be raised \$1,166,680

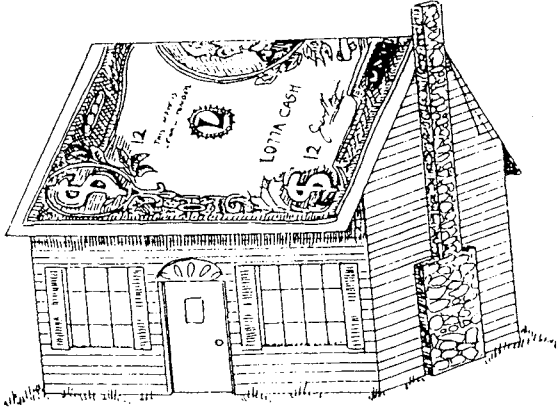
Net Assessed Valuation \$79,168,650

Assessed Valuation- no utilities \$50,697,550

The tax rate breaks down as follows:

Town:	\$ 4.17 per \$ 1,000
Local School:	\$ 5.12 per \$ 1,000
State School:	\$ 2.18 per \$ 1,000
County:	\$ 4.11 per \$ 1,000
Total	\$ 15.58 per \$ 1,000

Note: Shelburne's equalized valuation ratio for 2016 was 100%



COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Appropriation	Amount of Appropriation	Expenditures	Unexpended Balances	Overtdrafts
Executive	\$ 37,425.00	\$ 27,031.48	\$ 10,393.52	\$ 0.00
Elec. Reg. & V. Stat.	11,470.00	11,042.61	427.39	0.00
Financial Admin.	25,847.00	22,429.72	3,417.28	0.00
Legal Expense	4,000.00	2,078.84	1,921.16	0.00
Revaluation of Property	7,350.00	8,162.50	0.00	812.50
Employee Benefits	56,781.00	53,618.90	3,162.10	0.00
Planning & Zoning	2,000.00	1,334.82	665.18	0.00
General Government Buildings	27,600.00	31,715.86	0.00	4,115.86
Cemeteries	2,950.00	2,555.28	394.72	0.00
Insurance	13,010.00	13,010.00	0.00	0.00
Regional Association	564.00	574.39	0.00	10.39
Police	0.00	0.00	0.00	0.00
Ambulance	22,068.00	20,000.00	2,068.00	0.00
Fire	39,850.00	43,833.35	0.00	3,983.35
Fire Warden	2,500.00	2,482.01	17.99	0.00
Building Inspection	2,500.00	1,063.37	1,436.63	0.00
Emergency Management	3,000.00	797.60	2,202.40	0.00
Dispatch	3,848.00	3,847.96	0.04	0.00
Highway	73,150.00	64,811.50	8,338.50	0.00
Solid Waste Disposal	34,450.00	40,487.44	0.00	6,037.44
Health Agencies	630.00	379.00	251.00	0.00
Animal Control	200.00	0.00	200.00	0.00
Welfare	5,000.00	675.00	4,325.00	0.00
Parks & Recreation	2,850.00	3,344.78	0.00	494.78
Library	300.00	300.00	0.00	0.00
Memorial Forest	400.00	1,369.87	0.00	969.87
Conservation Commission	300.00	300.00	0.00	0.00
Principal - Long Term Note	0.00	0.00	0.00	0.00
Interest - Long Term Note	0.00	0.00	0.00	0.00
Interest - Tax Anticipation Note	800.00	0.00	800.00	0.00
Revaluation/Update	23,000.00	22,999.92	0.08	0.00
Family Resource Center	1,000.00	1,000.00	0.00	0.00
Gorham Community Learning Ctr.	1,500.00	1,500.00	0.00	0.00
To Capital Reserve Funds	105,527.00	105,527.00	0.00	0.00
To Expendable Trust Fund	38,000.00	38,000.00	0.00	0.00
TOTAL	549,870.00	526,273.20	40,020.99	16,424.19

TOWN CLERKS REPORT

Motor Vehicle Fees	72,828.00*
Auto Titles	144.00
Auto Transfers	170.00
Credit	1.00
Town Clerk fees	1,184.00
Marriage License fee	50.00
Birth Certificate copies	15.00
Death Certificate copies	30.00
Vital Statistics	15.00
Dog Licenses	483.50
Dog Fines	5.00
Checklist copies	325.00
UCCs	45.00
Total	\$ 75,295.50

(credit from 2015 written off)

Debbie Hayes, Town Clerk

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	267,200.00
Contents	100,000.00
Library	25,000.00
Fire Dept. Land, Building	145,200.00
Equipment	200,000.00
Chester C. Hayes Memorial Park	141,900.00
Park Pavilion, etc.	9,000.00
Town Memorial Forest & Evans Cemetery	125,700.00
Property - 2 lots	69,900.00
Wheeler & Leadmine Cemeteries	101,100.00
Peabody House & Land	145,300.00
Contents	10,000.00
Transfer Station Building	40,000.00
Equipment	22,000.00
Contents	5,000.00
New Highway Garage	400,000.00
Equipment	300,000.00
Contents	100,000.00
Sand Shed	75,000.00
Materials	7,000.00
Town Landfill Site	<u>121,000.00</u>
Total	\$2,410,300.00

TOWN OFFICERS SALARIES

<u>OFFICE</u>	<u>2016</u>	<u>2017</u>
Selectpersons(3)	\$1,600	\$1,600
Town Clerk	\$11.50/hr	\$12.00/hr
Deputy Town Clerk	\$100	\$100
Moderator	\$100/election	\$100/election
Supervisors of Checklist(3)	\$10/sitting \$80/election	\$10/sitting \$80/election
Ballot Clerks(2)	\$50/election	\$50/election
Treasurer	\$1,100	\$1,200
Deputy Treasurer	\$100	\$100
Tax Collector	\$3,200 + training	\$3,200 + training
Deputy Tax Coll.	\$100	\$100
Auditor	\$800	\$800
Trustees of Trust Funds(3)	2@ \$100. 1@ \$40	3@ \$100
Building Inspector	\$200 +fees	\$200- fees



TAX COLLECTOR'S REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2016

DEBITS

UNCOLLECTED AT THE BEGINNING OF THE YEAR

	2016	2015	2014+
Property Taxes:		26,541.76	0.00
Excavation Tax:		0.00	0.00
Land Use Change		0.00	0.00
Yield		0.00	0.00
Prior Years' Credit	(511.47)		
This Year New Credits			

TAXES COMMITTED DURING THIS FISCAL YEAR

Property Taxes:	1,166,060.00	0.00
L U Change Tax:	0.00	0.00
Yield Taxes:	29,815.94	0.00
Excavation Tax:	27.18	0.00

OVERPAYMENT REFUNDS

Credits Refunded	0.00	0.00	0.00
Interest -Late Tax	312.53	1,567.62	0.00

TOTAL DEBITS: \$ 1,195,704.18 28,109.38 0.00

CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2016	2015	2014
Property Taxes	1,140,731.95	17,265.87	0.00
LU Change	0.00	0.00	0.00
Yield Taxes:	29,815.94	0.00	0.00
Interest/Penalties:	312.53	1,567.62	0.00
Excavation Tax:	27.18	0.00	0.00
Conversion to Lien:	0.00	9,227.99	0.00

ABATEMENTS MADE DURING THIS FISCAL YEAR

Property Taxes:	161.00	47.90	0.00
Yield Tax	0.00	0.00	0.00

UNCOLLECTED AT THE END OF THE FISCAL YEAR

Property Taxes:	25,299.01	0.00	0.00
LU Change Taxes	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00

P. Tax Credit Bal	(643.43)	0.00	0.00
TOTAL CREDITS:	\$1,195,704.18	28,109.38	0.00

DEBITS

UNREDEEMED & EXECUTED LIENS

	2016	2015	2014	2013
Unredeemed:	0.00	0.00	6,885.84	1,853.72
Liens Executed:	0.00	10,152.19	0.00	0.00
Unredeemed Elderly	0.00	0.00	0.00	0.00
Elderly Liens Execut	0.00	0.00	0.00	0.00
Interests & Costs Collected	0.00	0.00	965.10	417.54

TOTAL

LIEN DEBITS:	0.00	10,152.19	7,850.94	2,271.26
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CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2016	2015	2014	2013
Redemptions:	0.00	0.00	4,169.11	1,320.88
Interest./Costs:	0.00	0.00	965.10	417.54
Abatements:	0.00	0.00	0.00	0.00
Liens Deeded:	0.00	0.00	0.00	0.00
Unredeemed Bal - Year End:	0.00	6,885.84	1,853.72	0.00

TOTAL

LIEN CREDITS:	0.00	10,152.19	7,850.94	2,271.26
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If anyone is having problems paying their taxes, please call for more information on exemptions and credits that are available.

It should be noted that the date to apply for any exemption is April 15th.

Debbie Hayes, Tax Collector

TREASURER'S REPORT

Checking Account

Opening Balance 1/1/16	\$152,763.29
Revenues	1,387,001.17
Transfers from other accounts	166,089.00
Expenditures	(1,338,801.37)
Transfers to other accounts	(221,130.75)
Balance 12/31/16	\$145,921.34

Conservation Commission Savings Account

Opening Balance 1/1/16	\$5,069.92
Interest earned	2.55
Transfer from other accounts	64.00
Balance 12/31/16	\$ 5,136.47

Money Market – Northway Bank

Opening Balance 1/1/16	\$103,040.62
Revenues	0.00
Transfer from other accounts	100,000.00
Interest earned	7.74
Transfer to other accounts	(165,000.00)
Balance 12/31/16	\$38,048.36

NH Public Deposit Investment Pool

Opening Balance 1/1/16	\$68,600.41
Transfer from other accounts	213,861.70
Interest earned	550.47
Transfer to other accounts	(143,527.00)
Balance 12/31/16	\$139,485.58

Land Use Change Account

Opening Balance 1/1/16	\$177.66
Interest Earned	0.09
Transfer to other accounts	0.00
Balance 12/31/16	\$ 177.75

Landfill Fees Account

Opening Balance 1/1/16	\$11,423.92
Revenues	0.00
Transfer from other accounts	1,066.75
Interest Earned	5.73
Transfer to other accounts	0.00
Balance 12/31/16	\$12,496.40

Town Forest Account

Opening Balance 1/1/16	\$3,856.73
Interest earned	1.93
Transfer to other accounts	(1,089.00)
Balance 12/31/16	\$ 2,769.66

Parks & Recreation Account

Opening Balance 1/1/16	\$3,886.58
Revenues	0.00
Interest Earned	1.95
Transfers to other Accounts	0.00
Balance 12/31/16	\$3,888.53

**Total all funds on hand
December 31, 2016** **\$ 347,924.09**

Robert F. Pinkham, Treasurer



BALANCE SHEET - DECEMBER 31, 2016

ASSETS

CASH

General Fund	145,921.34
Northway Money Market	30,048.36
Invest. Pool	139,485.58

Cap. Res. Funds

H Highway	110,474.33
Paving	20,497.86
Revaluation	101.87
Cemetery. Maint	12,702.53
Peabody Museum	9,757.56
Cemetery Equip	2,057.29
Town Building	24,730.13
Fire Equip	14,176.35
Fire Truck	<u>39,589.23</u>

234,087.15

Cemetery Trust Funds 19,482.94

Library Trust Fund 2,609.54

Wheeler Cemetery Trust Fund 1,877.17

Fire Mutual Aid Expend Trust 3,354.42

Household Hazardous Waste Expend Trust 1,303.91

Vehicle Maintenance Expend Trust 17,256.55

Sand Gravel Expend Trust 1,078.15

Buildings Maintenance Expend Trust 33,384.02

Police Services Exp Trust Fd 26,143.40

Library Tech Exp Trust Fd 905.30

Funds with Dept.

Library

Cking 188.27

Savings 2,849.31

2,677.58

Cons. Comm. 5,136.47

Land Use Change 177.75

Town Forest 2,769.66

Ldfill Fees 12,496.40

Parks & Recreation 3,888.53

27,506.39

ACCOUNTS RECEIVABLE

Forest Fire Grant 1,000.00

Tax Collector

 Uncollected taxes

 Property - 14 25,299.01

 Tax Liens 13,401.76

39,700.77

TOWN PROPERTY

Land & Buildings 1,641,300.00

Equipment 762,000.00

Inv. & Supplies 7,000.00

2,410,300.00

TOTAL ASSETS

\$3,162,463.12

BALANCE SHEET - DECEMBER 31, 2016

LIABILITIES & NET WORTH

ACCOUNTS PAYABLE

School District	135,693.00
Town of Gorham - Dispatch	691.99
AVRRDD Mt. Carberry Ldfill	590.27
Waystack Frizzell	225.00
Chapman Scrap Metal	150.00
NRRA	<u>100.00</u>

137,420.26
49,900.30

OVERLAY

MONIES ENCUMBERED FOR DEPARTMENTS

Tax overpayments	343.43
Motor Vehicle Credits	1.00
Municipal Agent Money	1,100.00
Master Plan	800.00
Forest Fire Grant Match	1,000.00

CR FUNDS

H Highway	110,474.33
Paving	20,497.86
Revaluation	101.87
Cem. Maint.	12,702.53
Peabody Farm	9,757.56
Cem. Equip.	2,057.29
Town Bldg	24,730.13
Fire Equip	14,176.35
Fire Truck	<u>39,589.23</u>

234,087.15

CEMETERY TRUST FUNDS

19,482.94

WHEELER TRUST FUND

1,877.17

LIBRARY TRUST FUND

2,609.54

EXPENDABLE TRUST FUNDS

Fire Mutual Aid	3,354.42
HH Waste	1,303.91
Vehicle Maint	17,256.55
Sand/Gravel	1,078.15
Bldg Maint.	33,384.02
Polices Services Exp Trust Fd	26,143.40
Library Tech Exp Trust Fd	905.30

REVOLVING FUNDS

Library	2,677.58
Cons. Comm.	5,136.47
Land Use Change	177.75
Town Forest	2,769.66
Parks & Rec	3,888.53
Ldfill Fees	<u>12,496.40</u>

27,506.39

NET WORTH

2,410,300.00

SURPLUS

172,591.06

TOTAL LIABILITIES & NET WORTH

\$3,162,463.123

SUMMARY OF REVENUE

Revenue from Tax Collector	1,205,818.18
Revenue from Town Clerk	75,295.50
From State and Federal Government	90,110.77
From Local Sources	12,959.25
Long-term Note Proceeds	0.00
Miscellaneous	3,902.40
From CR & Trusts	93,861.70

TOTAL REVENUES

\$ 1,481,947.80

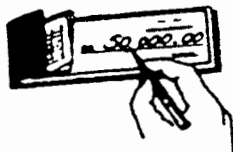


SUMMARY OF EXPENDITURES

General Government	173,329.40
Public Safety	70,362.30
Highway Department	64,811.50
Solid Waste Disposal	39,647.17
Health/Welfare	1,054.00
Culture & Recreation	5,014.65
Conservation Commission	236.00
Debt Service	0.00
Payment to Capital Reserve	105,527.00
Payment to Expendable Trust	38,000.00
County Budget	325,504.00
School District	526,402.00
Tax Lien	10,152.19
Encumbered Money	6,808.94
Family Resource Center	1,000.00
Gorham Community Learning Center	1,500.00
Revaluation/Update	22,999.92
Miscellaneous	89,979.30

TOTAL

\$1,482,328.37



DETAILED STATEMENT OF REVENUES

TAX COLLECTOR

Property Taxes	1,157,650.86
Property Taxes – overpayments	47.43
Property Taxes – pre-payments	296.00
Interest-property taxes	955.95
Excavation Tax	27.18
Yield Taxes	29,815.94
Land Use Change Tax	0.00
Interest – Land Use Change	0.00
Interest – Yield Tax	0.00
Tax Sale Redemption	5,489.99
Conversion to lien	10,152.19
Interest-tax lien	<u>1,382.64</u>
<i>*Accts Receivable \$215.00</i>	\$1,205,818.18

TOWN CLERK

Motor Vehicle Registration	72,828.00
Credit	1.00
Motor Vehicle Titles	144.00
Motor Vehicle Transfers	170.00
Motor Vehicle – Clerk Fees	1,184.00
Checklist copies	325.00
Dog Licenses	483.50
Dog fines	5.00
Vital Statistics	60.00
Marriage License	50.00
UCC'S	<u>45.00</u>
	\$75,295.50

STATE OF NH & FEDERAL GOVERNMENT

NH Highway Block Grant	12,992.84
Meals & Room Tax	19,287.64
Railroad Tax	4,775.99
Grants	8,317.30
Fed Forest	<u>44,737.00</u>
<i>Includes \$6,000.00 due from 2015</i>	\$90,110.77

FEES AND PERMITS

Building Permits	355.00
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Pistol Permits	190.00
Planning Board	<u>0.00</u>
	\$545.00

CHARGE FOR SERVICES

Snow Plowing & Sanding	330.00
Burial Fees	<u>700.00</u>
	\$1,030.00

INCOME FROM DEPARTMENTS

Garbage Bags	7,676.50
Transfer Station Fees (transfer to Ldfill Fees Acct)	<u>1,066.75</u>
	\$8,743.25

INTEREST

All Accounts	582.68
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MISCELLANEOUS

Copy Fees	41.00
Sale of cemetery lot	600.00
Walmart – grant for Fire Dept.	1,000.00
PIBD/ZBA costs reimbursed	332.35
State of NH - Reimb. ½ Fire Warden Training	97.14
J. Carpenter & D. Hayes – reimb. supplies	7.00
PSNH – lighting rebate	510.00
D. Micucci – reimb. radio installation	46.60
D. Bennett – reib. Supples	78.75
Fire Department – donation for filling pools	330.00
Fire Dept. – donation	100.00
Sale of Tanker	1,000.00
Sale of old pickup with old sander	1,000.00
P. O'Connor, reimb. for est fire costs	666.03
Other Miscellaneous	1.85
Donations for Town Hall use	<u>150.00</u>
<i>Includes \$25.00 due from 2015.</i>	\$5,960.72

INTERFUND OPERATING TRANSFERS IN

Withdrawn from Trust funds	12,358.14
Withdraw from Capital Reserve Funds*	<u>81,503.56</u>
	93,861.70

**This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.*

OTHER FINANCING SOURCES

Long-term Loan Proceeds	0.00
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TOTAL RECEIPTS ALL SOURCES	<u>\$1,481,947.80</u>
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DETAILED SCHEDULE OF EXPENDITURES**GENERAL GOVERNMENT****EXECUTIVE - 4130**Ads

The Daily Sun	54.00
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Dues & Publications

NE Resource Recovery Association	100.00
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NH Municipal Association	980.00
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NH Association of Assessing Officials	20.00
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NH Municipal Manager Association	50.00
----------------------------------	-------

Lexis Nexus Matthew Bender Co., Inc.	<u>432.31</u>
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	1,582.31
--	----------

Postage

	380.00
--	--------

Repairs

W.B. Mason - copier contract	325.00
------------------------------	--------

Salaries

Selectmen, Moderator, Adm. Assist.	22,397.17
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Supplies

Staples, various supplies	251.84
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Barco Products, part of bench cost	276.26
------------------------------------	--------

McAfee	<u>79.99</u>
--------	--------------

	608.09
--	--------

Miscellaneous

Avitar Associates, tax map	681.00
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Minuteman Press, town report	533.91
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North Country Elderly Programs	400.00
--------------------------------	--------

Berlin City Bank, safe deposit box	<u>70.00</u>
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	1,684.91
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TOTAL	\$ 27,031.48
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ELECTION, REGISTRATION & VITAL STATISTICS - 4140

Ads

The Daily Sun 1,038.00

Conferences & Meetings 131.00

Dues & Publications

NE Assn of City & Town Clerks 40.00

NH City & Town Clerks' Association 20.00

60.00

Remit Dog License Fees to State

Treasurer, State Of NH 180.50

Remit Marriage License Fee to State 43.00

Mileage

Debbie Hayes 37.80

Postage 30.00

Salaries

Wages, town clerk, dep. town clerk, election offcls 7,996.92

Supplies

McAfee, renewal 79.99

Saladino's Restaurant, election meals 312.40

392.39

Vital Record Fees

Treasurer, State of NH 48.00

Other

Avitar, software support 1,085.00

TOTAL \$ 11,042.61

FINANCIAL ADMINISTRATION - 4150

Ads

The Daily Sun 72.00

Conferences & Meetings

NHGFOA Conference, Bob, & Jo 100.00

NHMA Budget Conf. – Bob, Jo, David & John 320.00

Tax Collector's Conferences – Debbie & Kim 278.00

698.00

Deeds

Registry of Deeds record tax liens & tax redemp. 14.68

Dues & Publications

NH Tax Collector's Association. 40.00

NH GFOA, Jo Carpenter & Bob Pinkham	50.00
	<u>90.00</u>
<u>Forester</u>	
Haven Neal Forestry Services	270.00
<u>Mileage</u>	
Robert Pinkham	38.34
Jo Carpenter	112.21
Kim Landry	88.56
John Henne	<u>35.64</u>
	274.75
<u>Postage</u>	
Postmaster, Gorham, NH	556.62
Debbie Hayes	<u>6.47</u>
	563.09
<u>Salaries</u>	
Wages - Tax Collector, & Deputy, Adm Asst, Treasurer & Deputy, Auditors, Trustees of Trust Funds	16,790.21
<u>Software Support</u>	
Avitar Associates, Assessing & Tax Collect	2,327.00
<u>Supplies</u>	
Intuit, payroll service	519.00
Intuit, checks & envelopes	401.77
Deluxe Business Supplies, deposit slips	77.86
Staples, various supplies	141.28
HR Direct, labor posters	74.99
NH Poster Compliance	69.00
Robert Pinkham, reimb. file folders	5.94
Avitar, tax bills	<u>40.15</u>
	1,329.99
TOTAL	\$ 22,429.72
REVALUATION OF PROPERTY - 4152	
Avitar, contract	7,350.00
G. Roberge - Fairpoint suit settlement	<u>812.50</u>
TOTAL	\$ 8,162.50
LEGAL EXPENSES - 4153	
Waystack Frizzell	1,286.36
Mitchell Municipal Group	567.48

TOTAL **\$1,853.84**

Accts payable of \$225.00

PERSONNEL ADMINISTRATION - 4155

Social Security & Medicare - town's share	11,642.41
NH Unemployment Comp., benefits holiday	120.66
LGC HealthTrust - Dental	1,524.12
LGC HealthTrust - Health	28,989.90
LGC HealthTrust - S.T. Disability	566.96
LGC HealthTrust - L.T. Disability	757.14
NH Retirement System	9,912.71
Coos Family Health, DOT physical	105.00

TOTAL **\$ 53,618.90**

PLANNING & ZONING - 4191

Ads

The Daily Sun	394.00
---------------	--------

Postage

Postmaster, Gorham, NH	101.10
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Salaries

Wages - Secretary	772.73
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Supplies

North Country Council, land use book	6.00
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Staples, paper & thumb drives	<u>60.99</u>
-------------------------------	--------------

	66.99
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TOTAL **\$ 1,334.82**

GENERAL GOVERNMENT BUILDINGS - 4194

Salaries

Wages, janitor, Public Works Foreman & Helpers	9,195.81
--	----------

Supplies

Jo Carpenter, reimb. wreath & supplies	140.28
--	--------

NES Fire & Safety, test & replace fire extinguishers	123.83
--	--------

Mountain Greenery, flowers	72.61
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Ken Simonoko, reimb. expense - supplies	219.68
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Gorham Hardware, keys & various supplies	64.21
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Walmart, various supplies	75.46
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Beverly Pinkham, dish towels	7.97
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Hannaford, batteries	25.78
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Double T Fence, pipe for Trans. Station	170.10
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Lowe's, mouse repeller	26.87
Dynatics, camera etc.	350.00
White Mountain Lumber, flood wall, etc.	<u>856.30</u>
	2,133.09

Repairs

Northwoods Heating, clean furnaces	405.00
Darryl Bennett Plumb & Heat	475.80
Irving Energy, repair town hall furnace	701.20
Whites septic Service, pump tank	<u>330.00</u>
	1,912.00

Utilities & Fuel

Eversource, electric bills	5,679.65
Irving Energy, propane – town hall	106.66
Irving Energy – propane , highway garage	693.17
Irving Energy – town hall -heating oil	2,018.27
Irving Energy – old garage & fire garage	2,170.55
FairPoint Communications	462.06
Time Warner Cable, internet – highway office	596.55
Time Warner Cable - phones	<u>2,505.13</u>
	14,232.04

Other

Sevee & Maher Engineers – ½ Spill Plan	2,745.47
Sevee & Maher Engineers – training	<u>1,497.45</u>
	4,242.92

TOTAL \$ 31,715.86

CEMETERIES - 4195

Fuel

NH DOT	214.14
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Salaries

Wages	2,255.33
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Supplies

Ken Simonoko, reimb. trimmer line	9.99
Gorham Hardware, rake & bug spray	30.97
FB Spaulding, grass seed	<u>44.85</u>
	85.81

TOTAL \$ 2,555.28

INSURANCE - 4196

Primex, Workers Comp. contribution - Actual bill-	
\$3,934.00 but covered by credit from return of surplus	0.00
Primex, property & liability insurance	13,010.00

TOTAL	\$ 13,010.00
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REGIONAL ASSOCIATION - 4197

North Country Council, dues	\$ 574.39
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TOTAL GENERAL GOVERNMENT	173,329.40
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PUBLIC SAFETY

POLICE - 4210	0.00
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AMBULANCE - 4215

Town of Gorham 1/1/15 to 3/31/16	\$ 20,000.00
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FIRE DEPARTMENT - 4220

Dues & Publications

NH State Firemen's Assn, dues	380.00
NFPA, dues	<u>175.00</u>
	555.00

Equipment Testing

Lakes Regional Fire Apparatus, pump tests	645.00
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Fuel

Irving Energy, diesel	500.00
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Mileage

Randy Davis	91.80
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Mutual Aid

Northern NH Mutual Aid(includes HazMat team)	500.00
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Salaries

Fires	0.00
Training - Local	14,953.72
Forest Fire Training	0.00
Forest Fires	0.00
Certified Training	1,526.50
Accidents	3,363.59

Ambulance Calls	162.50
Inspections	488.38
Rescues	111.30
Repair	1,022.52
Clerical	1,722.75
Meetings	2,118.40
Mutual Aid	1,238.21
Flood	0.00
Traffic Control	0.00
Grant	139.50
Fuel spills	0.00
Chief & Asst Chief Stipends	3,500.00
Other	2,559.43
	<hr/>
	32,906.80

Repair

Ossipee Mountain Electronics, radio repairs	25.00
B and B Auto Parts	254.03
Firematics Supplies, repair jaws of life	572.85
	<hr/>
	851.88

State Inspections

Berlin City Auto Group	0.00
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Supplies

Bergeron Protective Clothing, boots, helmets, etc.	1,872.83
NES Fire & Safety	122.83
Frank Edmondson, reimb. nonleaded gas	29.00
Randy Davis, reimb. expense – pager board	218.29
Sanel Auto Parts	1,174.07
Bill Davenport, reimb. expense - pipe	18.47
FirePrograms, software support	1,860.00
Ossipee Mountain Electronics, batteries & chargers	873.85
Darley, safety vests	537.98
State of NH - forest fire gear	356.15
Ben's Uniforms	608.00
	<hr/>
	7,671.47

Other

State of NH, training costs	100.00
Randy David, reimb. postage	11.40
	<hr/>
	111.40

TOTAL **\$ 43,833.35**

FIRE WARDENSalaries

Fire Warden Training & Forest fires	892.66
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Supplies

Treas. State of NH – wildland fire shirts & pants	142.46
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Full Source. FF helmets	<u>224.25</u>
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	366.71
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Vehicle Use

Kevin Daniels, truck/water 0 2 F Fires	222.64
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TOTAL

	\$ 1,482.01
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*Acct's payable \$1,000.00 – match for state grant

BUILDING INSPECTION – 4240Dues & Publications

International Code Council	135.00
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Salaries

Building Inspector, salary	200.00
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Building Inspector, salary from fees	<u>400.00</u>
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	600.00
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Postage

Postmaster, Gorham, NH	9.85
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Supplies

Wilner- Greene Associates, calibrate meter	318.52
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TOTAL

	\$ 1,063.37
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DISPATCH SERVICE - 4250

Town of Gorham, dispatch service	1,985.97
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Town of Gorham, repeater capital reserve fund	1,200.00
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TOTAL

	\$ 3,185.97
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Accts Payable of \$691.99

EMERGENCY MANAGEMENT – 4290Fast Squad

Airgas East, lease & oxygen	58.00
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Supplies

Darley, emergency scene signs	539.60
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<u>Other</u>	
American Red Cross	200.00
TOTAL	\$ 797.60

TOTAL PUBLIC SAFETY \$ 70,362.30

HIGHWAYS & STREETS

HIGHWAY DEPARTMENT - 4312

Ads

Conway Daily Sun, sale of pickup & sander 306.00

Cell phone

U.S. Cellular 707.31

Dues & Publication

50.00

Fuel

NHDOT, Gas 213.43

Irving Energy, diesel 4,442.47

4,655.90

Repairs

McDevitt Truck 10.15

Southworth Milton, backhoe repairs 24.84

34.99

Salaries

Wages - Highway Dept. 41,133.12

State Inspection

McDevitt Truck 168.00

Supplies

Sanel Auto Parts 2,316.59

Cargill Salt, salt 1,951.20

Cargill Salt, clear lane 6,188.46

Howard P. Fairfield, Inc., plow supplies 2,247.12

Val Dube, MATCO Tools 141.90

Lawson Products, nuts, bolts pins 1,237.57

McAfee, virus protection 29.99

White Mountain Lumber, plywood 30.00

NED Fire & Safety, 35.83

Airgas USA, lease tanks 66.40

Staples 66.98

Northern Tool , nozzles	36.90
New Pig, cabinets & mats	<u>1,497.24</u>
	15,846.18
<u>Other</u>	
Landscaping by Stiles, sweep streets	1,200.00
JML Trucking, clean reservoir	<u>710.00</u>
	1,910.00
TOTAL HIGHWAY & STREETS	\$ 64,811.50

SANITATION

SOLID WASTE DISPOSAL - 4324

<u>Mt. Carberry Fees</u>	
AVRRDD Mount Carberry Landfill	6,442.72
<u>Salaries</u>	
Wages - Transfer Station	14,017.59
<u>Conferences & Meetings</u>	
Ken Simonoko, lunches	63.48
<u>Mileage</u>	
Sean Reardon	114.48
<u>Septage Fee</u>	
Town of Gorham	500.00
<u>Ground Water Permit Application</u>	
Sevee & Maher Engineers	4,967.70
<u>Disposal Fees</u>	
Chapman Scrap Metal	1,200.00
North Conway Incinerator	2,280.00
Clean Harbors	165.00
Northeast Recycle Resources Assoc.	<u>5,871.88</u>
	9,516.88
<u>Other</u>	
Treasurer, State of NH, licenses	200.00
Sevee & Maher Engineers, ½ spill plan	2,745.46
New Pig, mats	193.81
Atlantic Recycling, compactor maintenance	<u>885.05</u>
	4,024.32
TOTAL SANITATION	\$ 39,647.17

Accts Payable of \$ 840.27

HEALTH/WELFARE

PEST CONTROL - 4414 0.00

HEALTH AGENCIES - 4415

Northern Human Services \$ 379.00

WELFARE - 4442

Tri-County CAP 300.00

Rent 375.00

TOTAL \$ 675.00

TOTAL HEALTH /WELFARE \$ 1,054.00

CULTURE & RECREATION

PARKS & RECREATION - 4520

Gasoline

NHDOT 305.64

Salaries

Wages, Park Department 2,039.14

Other

Town of Gorham - recreation fee 1,000.00

TOTAL \$ 3,344.78

Accts payable of \$1,000.00

LIBRARY - 4550

Other

Library Appropriation 300.00

TOTAL \$ 300.00

MEMORIAL FOREST - 4590

Salaries

Wages 1,190.25

Repairs

Mower Medic, trimmer repair 55.00

Supplies

Dan Sun, reimb. gas	22.04
Gorham Hardware, new flag & snaps	35.85
Ken Simonoko, flowers	18.94
David Hamel, 2 flags	<u>47.79</u>
	124.62

TOTAL **\$ 1,369.87**

**\$1,089 was reimbursed from Town Forest Account to cover Danny Sun's trimming in the forest so release the young birches*

TOTAL CULTURE & RECREATION **\$ 5,014.65**

CONSERVATION

CONSERVATION COMMISSION - 4611

Dues & Publication

NH Assoc. of Cons. Comm. - dues 236.00

TOTAL CONSERVATION COMMISSION **\$236.00**

**Balance of appropriation- \$64.00 transferred to CC Savings Acct*

DEBT SERVICE

PRINCIPAL LONG TERM NOTE - 4711 0.00

INTEREST LONG TERM NOTE - 4721 0.00

INTERST TANS 0.00

TOTAL DEBT SERVICE 0.00

CAPITAL OUTLAY

CAPITAL OUTLAY - MACHINERY, VEHICLES & EQUIP.

TOTAL 0.00

CAPITAL OUTLAY - BUILDINGS - 4903

TOTAL 0.00

CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909

Family Resource Center	1,000.00
Gorham Community Learning Center	1,500.00
Revaluation/Update	22,999.92

TOTAL **\$25,499.92**

OPERATING TRANSFERS OUT

TRANSFER TO CAPITAL RESERVE FUND - 4915

Cemetery Equipment CR	500.00
Fire Equipment Cr	14,000.00
Heavy Highway CR	35,000.00
Town Building CR	0.00
Paving CR	34,000.00
Peabody Farm CR	500.00
Revaluation CR	0.00
Fire Truck CR	21,527.00
Cemetery Maintenance CR	0.00

TOTAL **\$ 105,527.00**

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TRANSFER TO EXPENDABLE TRUST

Fire Mutual Aid Expendable Trust	500.00
Town Vehicle Maintenance Expendable Trust	1,000.00
Sand/Gravel Expendable Trust	1,000.00
Household Hazardous Waste Expendable Trust	500.00
Buildings Maintenance Expendable Trust	12,000.00
Library Technology Expendable Trust	0.00
Police Services Expendable Trust	3,000.00
New Employee Training	20,000.00

TOTAL **\$ 38,000.00**

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TAX LIEN

Debbie Hayes, Tax Collector	\$ 10,152.19
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COUNTY TAX - 4931

Treasurer Coos County **\$ 325,504.00**

SCHOOL DISTRICT - 4933

GRS Co-op School District **\$ 526,402.00**

Accts Payable of \$135,693.00

ENCUMBERED MONEY

IRS, town's share December	1,282.05
NH Retirement, town's share - December	943.80
AVRRDD Mt. Carberry Landfill	231.82
Gorham, ME Country Club, repair gang mowers	950.00
Mapping & Planning Solutions, Master Plan	2,700.00
Town of Gorham, 4 th qtr Dispatch	<u>701.27</u>

TOTAL **\$ 6,808.94**

MISCELLANEOUS - 4960

ST Dis, LT Dis, Dental & Health Acct	(0.47)
Retirement Account	591.47
FICA, Medicare & Fed Withholding	2,569.05
Ossipee Mtn Electronics, reimb. by D. Micucci	46.60
Howard P. Fairfield, Inc. reimb. by D. Bennett	78.75
Abatements - 7 refunds	7,834.96
Bruce Manzer, Inc. - paving	40,801.54
Bergeron Protective Clothing, gear, valves, etc.	10,813.95
Darley, valves, nozzles, etc.	2,725.38
M. B. Electric, new bldg. & Peabody Farm	5,468.27
White Mountain Lumber, windows & door at FD	1,735.18
Ken Simonoko reimb. expense - new bldg.	67.99
Double T Fence, repair Wheeler fence & new bldg	5,400.00
AVRRDD - HHW Day	269.26
Darryl Bennett Plmbing - pump at Peabody Farm	1,750.32
State of NH - state police details	6,362.76
Berlin City Auto Group, pick up repairs	2,304.29
Leon Costello, new tires for pickup	1,160.00

TOTAL **\$ 89,979.30**

TOTAL ALL EXPENSES **\$1,482,328.37**



DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive** - This budget includes all of the Town's copier expenses. When used for non Town business, the Town receives compensation. The Town also receives reimbursements for certain other expenses such as public hearing expenses. **For 2016, this totaled \$41.00. Some rebates and Staples rewards were also received. Miscellaneous refunds/reimbursements of \$7.00 were also received**
2. **Elections, etc.** - The associated revenues include fees from motor vehicle registrations, dog registrations, and UCC's. **For 2016, these fees totaled \$74,855.50. Fees for checklists totaled \$325.00. Fees for dog fines totaled \$5.00 and vital statistic fees totaled \$110.00.**
3. **Financial** - Costs of registering liens are recovered in the liening process. **In 2016, \$3,262.79 was received in interest on taxes & liens.**
4. **Revaluation of Property** - There were no associated revenues year.
5. **Legal** - There were no associated revenues year.
6. **Personnel Adm.** There were no associated revenues.
7. **Planning** - The associated revenues include fees from the applications for site plan review, subdivision, ZBA hearings and any associated expenses. **For 2016, these totaled \$332.35.**
8. **Buildings-** Several donations were received for use of the Town Hall. **In 2016, this totaled \$150.00. A rebate of \$510.00 was received on lighting installed in the new highway garage and transfer station.**
9. **Cemeteries** - This budget is partially offset by the interest received on Cemetery Perpetual care trust funds, burial fees and money withdrawn from the Cemetery Maintenance CR. **In 2016, this amount was \$126.65. Burial fees in the amount of \$700.00 were received. One cemetery lot was sold for \$600.00 and \$500.00 was withdrawn form the Cemetery Maintenance CR to offset maintenance costs.**

10. **Insurance** - This budget is partially offset by the credit received due to past history. **In 2016, credits of \$3,787.92 for Workers Comp were used.**
11. **Regional Assoc.** - There were no associated revenues.
12. **Ambulance** - Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.
13. **Fire & Fire Warden** - The Fire Department receives 50% reimbursement for fire warden training, forest fire fighting. **In 2016, this amount was \$ 97.14. \$666.03 was received to reimburse the department for a forest fire caused by illegal burning. \$330.00 was received for filling pools. A grant of \$1,000.00 was received from Walmart. A donation of \$100.00 was also received \$1,000.00 was received from the sale of the tanker. Miscellaneous reimbursements of \$46.60.**
14. **Building Insp.** - The building inspector's salary is partially reimbursed by the associated fees. **In 2016, this totaled \$355.00.**
15. **Dispatch** - Our fee is calculated based upon actual historical usage. (running 3 year average). There were no associated revenues
16. **Emergency Management** - **In 2016, grant of \$6,000.00 was be received in 2016.**
17. **Highway** -This department does receive occasionally income from plowing and sanding and from the highway block grant from the state based upon the number of miles of town roads maintained; and some other smaller misc. items. **In 2016, the Block Grant totaled \$12,992.84 Revenues for sanding were received that totaled \$330.00. Miscellaneous reimbursements of \$78.75 were received. The old pickup with sander was sold for \$1,000.00**
18. **Solid Waste** - This department receives income from recycling, and fees for disposal of various items, from the sale of PAYT bags and from the sale of recyclables. **In 201, \$1,066.75 was received from fees and \$7,676.50 was received from the sale of bags. A used oil grant of \$2,317.30 was also received**
19. **Health& Animal Control** - There were no associated revenues.
20. **Parks** - There were no associated revenues.
21. **Library** - **The library received many gifts of books. The Library is authorized to receive monetary gifts.**

22. **Memorial Forest** – In 2016, \$1,089.00 was reimburse from the town Forest account to cover some of trimming & pruning work done in the town forest
23. **Conservation** – There were no associated revenues
24. **Welfare** – There were no associated revenues.
25. **Principal – Long-term note** – There were no associated revenues.
26. **Interest - Long-term Note** – There were no associated revenues.
27. **TAN interest.** - There were no associated revenues.
28. **Land use change fees** - This money can be used by vote of the Town, to offset a special warrant article.
29. **Special Revenue Fund** – Funds from fees and sale of recyclables are deposited in this fund. The use of this money must be authorized by town meeting. No money was used this year.

RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

Outstanding Long-Term Debt	
January 1, 2016	\$ 0.00
 New Long-term Debt Acquired – 2016	 \$ 0.00
 Debt Retirement During Fiscal Year	
Payments made during 2016	\$ 0.00
 Outstanding Long-Term Debt	
December 31, 2016	\$ 0.00

SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Library Trust Fund and Library Technology Expendable Trust Fund - The Trustee of Trust Funds hold the trust fund for the Library.

Capital Reserve Funds - There are nine active capital reserve funds. These are Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, New Storage Building, Revaluation, Peabody Farm Museum and Fire Department Equipment

Expendable Trust Funds - There are seven expendable trust funds . They are the Fire Mutual Aid Expendable Trust, Household Hazardous Waste Expendable Trust, Town Vehicle Maintenance Expendable Trust, the Sand/Gravel Expendable Trust Fund, Buildings Maintenance Expendable Trust and Police Services Expendable Trust.

Special Trust Fund - There is one special Trust Fund - the Wheeler Cemetery Fund established by a gift to the Town from the estate of Joanne B. Harriman.

GRS Cooperative School District Funds - The Shelburne Trustees of Trust Funds were chosen at the 2005 School District Meeting to manage the 5 capital reserve funds, 3 expendable trust funds,3 scholarship funds and 1 trust fund for the GRS Cooperative School District.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below

SHELBURNE TRUST FUNDS - DETAILS

	PRINCIPAL	INCOME	TOTAL
Library Trust Fund			
Balance 12/31/15	1,368.76	1,227.23	2,595.99
Income -2016	0.00	13.55	13.55
Balance 12/31/16	1,368.76	1,240.78	2,609.54

Town Cemeteries Perpetual Care Trust Funds

Balance 12/31/15	10,055.00	9,458.91	19,513.91
Income - 2016	0.00	95.68	95.68
Withdrawn -2016	<u>(0.00)</u>	<u>(126.65)</u>	<u>(126.65)</u>
Balance 12/31/16	10,055.00	9,427.94	19,482.94

Wheeler Cemetery Trust Fund

Balance 12/31/15	1,866.17	1.26	1,867.43
Income - 2016	<u>0.00</u>	<u>9.74</u>	<u>9.74</u>
Balance 12/31/16	1,866.17	11.00	1,877.17

*A withdrawal of \$00.00 was initiated on 12/30/2016 but not completed until 12/3/2017.

Cemetery Maintenance CR

Balance 12/31/15	13,134.57	0.00	13,134.57
Income - 2016	0.00	67.96	67.96
Withdrawn - 2016	<u>(432.04)</u>	<u>(67.96)</u>	<u>(500.00)</u>
Balance 12/31/16	12,702.53	0.00	12,702.53

Cemetery Equipment CR

Balance 12/31/15	1,547.34	1.04	1,548.38
Income - 2016	<u>500.00</u>	<u>8.91</u>	<u>508.91</u>
Balance 12/31/16	2,047.34	9.95	2,057.29

Heavy Highway CR

Balance 12/31/15	75,015.50	35.55	75,051.05
Income - 2016	<u>35,000.00</u>	<u>423.28</u>	<u>35,423.28</u>
Balance 12/31/16	110,015.50	458.83	110,474.33

Fire Truck CR

Balance 12/31/15	17,943.71	0.00	17,943.71
Income - 2016	<u>21,527.00</u>	<u>118.52</u>	<u>21,645.52</u>
Balance 12/31/16	39,470.71	118.52	39,589.23

Peabody Farm Museum CR

Balance 12/31/15	11,099.67	29.93	11,129.60
Income -2016	500.00	56.67	556.67
Withdrawn - 2016	<u>(1,842.11)</u>	<u>(86.60)</u>	<u>(1,928.71)</u>
Balance 12/31/16	9,757.56	0.00	9,757.56

Town Building CR

Balance 12/31/15	24,601.78	0.00	24,601.78
Income -2016	0.00	128.35	128.35
Balance 12/31/16	24,601.78	128.35	24,730.13

*A withdrawal of \$7,433.98 was initiated on 12/30/2016 but not completed until 1/3/2017

Town Road Paving CR

Balance 12/31/15	27,137.54	0.00	27,137.54
Income -2016	34,000.00	161.86	34,161.86
Withdrawn - 2016	<u>(40,639.68)</u>	<u>(161.86)</u>	<u>(40,801.54)</u>
Balance 12/31/16	20,497.86	0.00	20,497.86

Revaluation CR

Balance 12/31/15	18,412.89	14.02	18,426.91
Income -2016	0.00	74.96	74.96
Withdrawn - 2016	<u>(18,311.02)</u>	<u>(88.98)</u>	<u>(18,400.00)</u>
Balance 12/31/16	101.87	0.00	101.87

Fire Equipment CR

Balance 12/31/15	152.51	0.00	152.51
Income -2016	<u>14,000.00</u>	<u>23.84</u>	<u>14,023.84</u>
Balance 12/31/16	14,152.51	23.84	14,176.35

*A withdrawal of \$12,439.33 was initiated on 12/30/2016 but not completed until 1/3/2017

Fire Dept. Mutual Aid Expendable Trust

Balance 12/31/15	2,836.87	1.92	2,838.79
Income -2016	<u>500.00</u>	<u>15.63</u>	<u>515.63</u>
Balance 12/31/16	3,336.87	17.55	3,354.42

Household Hazardous Waste Expendable Trust Fund

Balance 12/31/15	1,067.10	0.00	1,067.10
Income -2016	500.00	6.07	506.07
Withdrawn - 2016	<u>(263.19)</u>	<u>(6.07)</u>	<u>(269.26)</u>
Balance 12/31/16	1,303.91	0.00	1,303.91

Vehicle Maintenance Expendable Trust

Balance 12/31/15	16,159.63	10.93	16,170.56
Income -2016	<u>1,000.00</u>	<u>85.99</u>	<u>1,085.99</u>
Balance 12/31/16	17,159.63	96.92	17,256.55

*A withdrawal of \$3,464.29 was initiated on 12/30/2016 but was not completed until 1/3/2017

Sand/Gravel Expendable Trust

Balance 12/31/15	76.12	1.73	76.12
Income -2016	<u>1,000.00</u>	<u>2.03</u>	<u>1,002.03</u>
Balance 12/31/16	1,076.12	2.03	1,078.15

General Buildings Maintenance Expendable Trust

Balance 12/31/15	21,252.56	9.67	21,262.23
Income - 2016	<u>12,000.00</u>	<u>121.79</u>	<u>12,121.79</u>
Balance 12/31/16	33,252.56	131.46	33,384.02

**A withdrawal of \$1,735.18 was initiated on 12/31/2016 but was not completed until 1/3/2017*

Police Services Expendable Trust Fund

Balance 12/31/15	23,000.00	18.39	20,018.39
Income - 2016	<u>3,000.00</u>	<u>125.01</u>	<u>3,125.01</u>
Balance 12/31/16	26,000.00	143.40	26,143.40

**A withdrawal of \$6,362.76 was initiated on 12/30/2016 but not completed until 1/3/2017*

New Employee Training Expendable Trust Fund

Balance 12/31/2015	0.00	0.00	0.00
Income - 2016	<u>20,000.00</u>	<u>18.13</u>	<u>20,018.13</u>
Balance 12/31/16	20,000.00	18.13	20,018.13

SHELBURNE FUNDS

GRAND TOTAL \$ 349,666.68 \$11,834.00 \$361,500.68

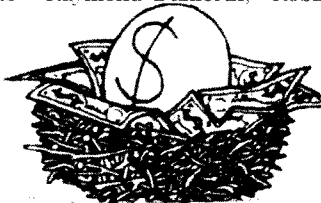
GRS Cooperative Funds (Breakdown in GRS Report)

Balance 12/31/15	1,026,438.78	4,618.35	1,031,057.13
Income -2016	81,661.01	3,076.69	84,737.70
Withdrawn 2016	<u>(142,390.89)</u>	<u>(1,115.45)</u>	<u>(143,506.34)</u>
Balance 12/31/16	965,708.90	6,579.59	972,288.49

ALL FUNDS HELD BY SHELBURNE TRUSTEES

12/31/16 \$1,315,375.58 18,413.59 \$1,333,789.17

Trustees of Trust Funds - Raymond Danforth, Robin Henne, Lucinda Bragg



AUDITORS REPORT

2016



I have audited the books and records of the Town of Shelburne for the year ending Dec 31, 2016, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and make the following recommendations:

General Ledger & Financial Records

- **Comments** – None noted – very smooth operation.
- **Recommendations** – None

Treasurer

- **Comments** – Very precise and organized no books, no weaknesses noted
- **Recommendations** - None

Tax Collector

- **Comments** – very well maintained, organized to precise figures and filling.
- **Recommendations** – None

Trustees of Trust Funds

- **Comments** – Expertly maintained
- **Recommendations** – None

Town Clerk

- **Comments** – Very organized records
- **Recommendations** – None

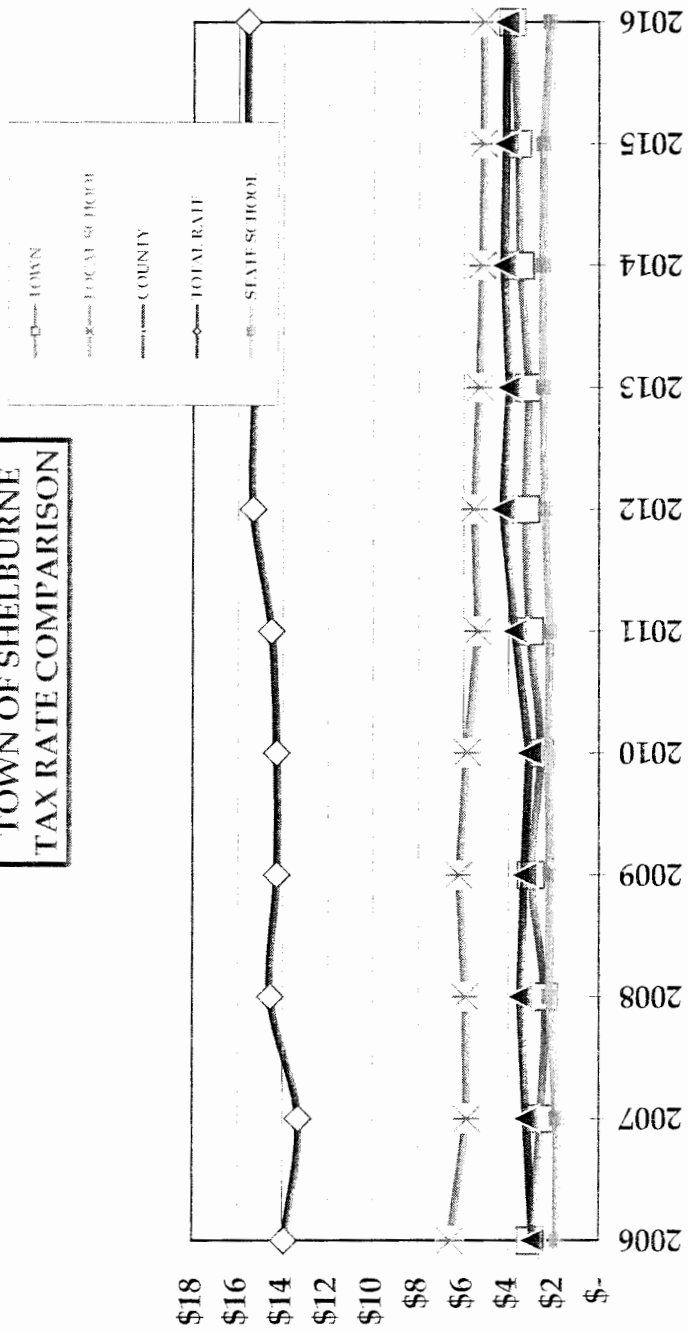
Library

- **Comments** – **very** accurate record keeping. Limited to few entries.
- **Recommendations** – None

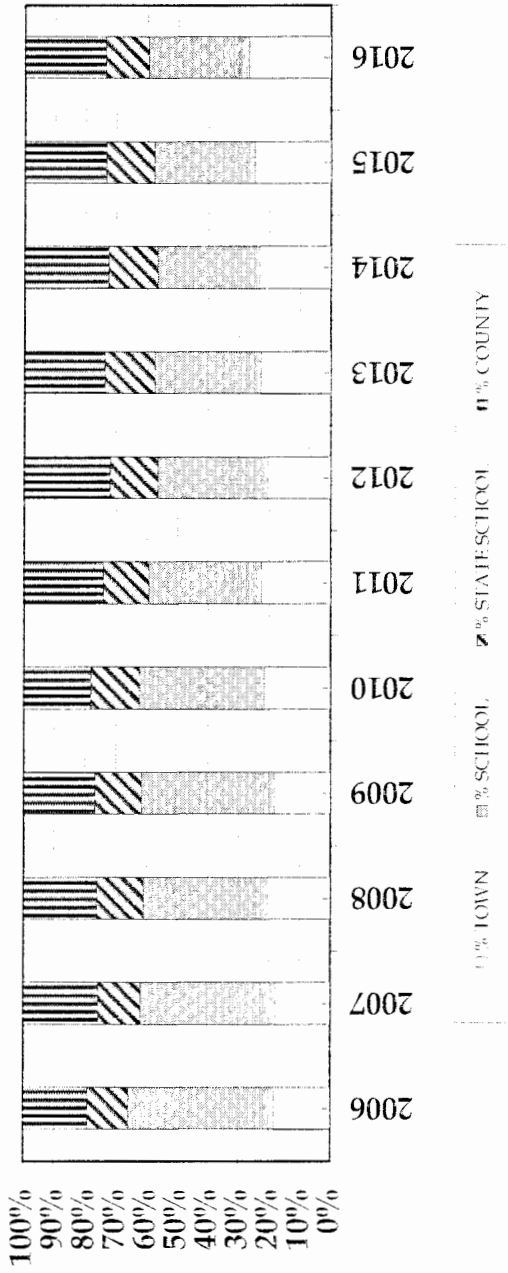
In conclusion of my Audit as prescribed, I find the financial condition of the Town of Shelburne, Coos County, New Hampshire to be sound.

David G. Hamel, Town Auditor

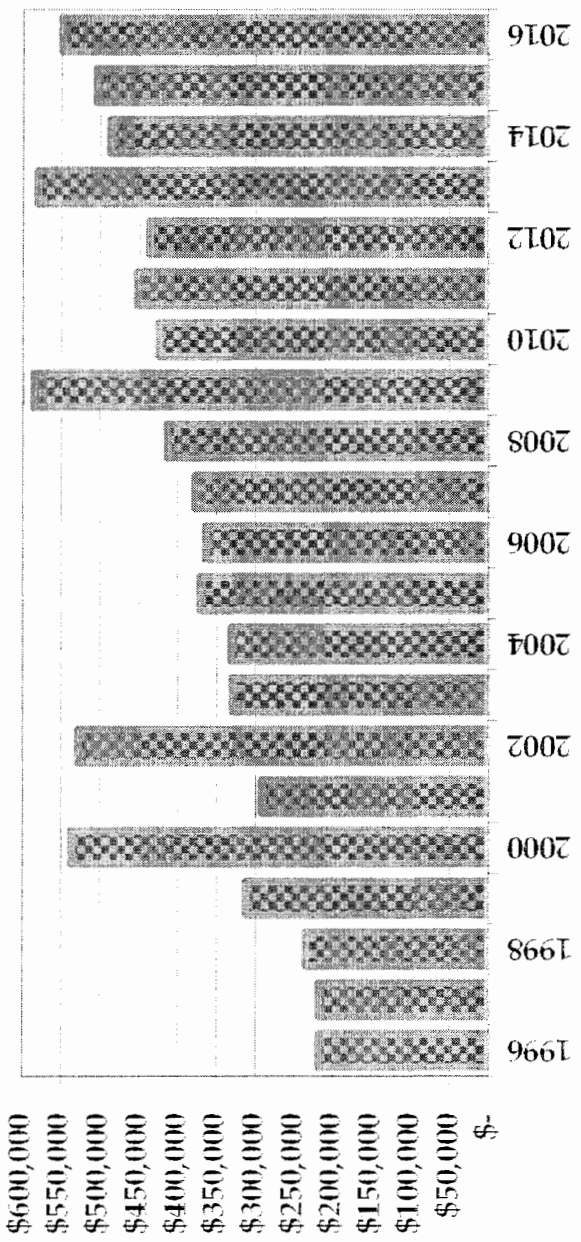
**TOWN OF SHELBURNE
TAX RATE COMPARISON**



**TOWN OF SHELBURNE
TAX RATE % DISTRIBUTION**

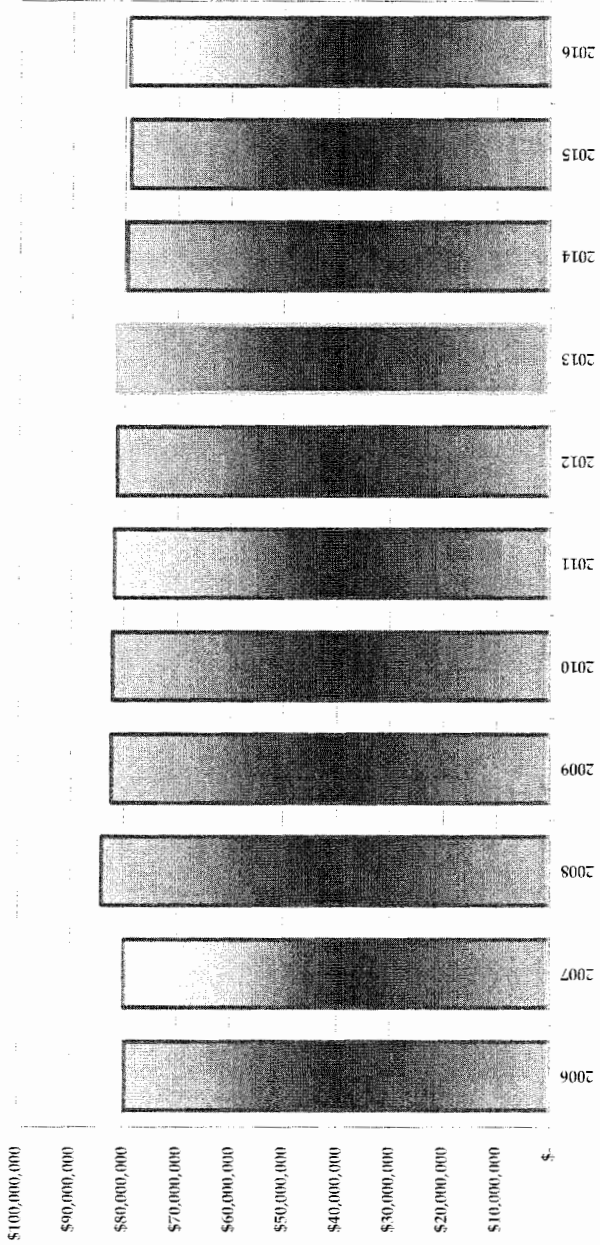


**SHEL BURNE
TOWN BUDGET**



VALUATION

TOWN OF SHUFBURNE
ASSESSED VALUATION



WARRANT AND BUDGET



TOWN OF SHELBURNE TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 4 PM and close not before 8 PM.

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 14, 2017, at 7 PM, to act upon the following subjects:

1. To **CHOOSE all necessary Town Officers** for the year ensuing (printed ballot).
2. To **HEAR such reports of Town Officers** heretofore chosen and pass any vote relating thereto.
3. To see if the Town will **VOTE TO APPROVE** the proposed amendments to the Zoning Ordinance - add definition of Accessory Dwelling Unit to Section 4 Definitions and amendments to Section 5A - Standards for All Development concerning Accessory Dwelling units (printed ballot)
4. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$399,418 for **General Operation**.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

4130 Executive	\$38,475
4140 Election, Registration, & Vital Statistics	\$9,277
4150 Financial Administration	\$27,958
4152 Revaluation of Property	\$4,744
4153 Legal Expense	\$4,000
4155 Employee Benefits	\$58,775
4191 Planning and Zoning	\$2,000
4194 General Government Buildings	\$32,100
4195 Cemetery (\$1,100 to offset from Cem TR Fds & Cem Maint CR)	\$3,550
4196 Insurance	\$13,706

4197 Regional Association	\$626
4215 Ambulance	\$22,132
4220 Fire Department	\$40,000
4221 Fire Warden	\$3,000
4240 Building Inspection	\$2,500
4250 Dispatch Agreement	\$3,595
4290 Emergency Management	\$2,200
4312 Highway	\$80,650
4324 Solid Waste Disposal	\$37,450
4414 Animal Control	\$200
4415 Health	\$630
4444 Welfare	\$5,000
4520 Parks & Recreation	\$3,950
4550 Library	\$250
4590 Memorial Forest	\$1,600
4611 Conservation Commission	\$250
4711 Principal Long-term Note	\$0
4721 Interest Long-term Note	\$0
4723 Int. TAN Note	\$800

5. To see if the Town will VOTE TO MODIFY the exemption from the assessed value for property tax purposes per RSA 72:62 for solar energy systems as defined in RSA 72:61. The exemptions would be: for solar heating or cooling systems - \$3000 and for solar hot water systems and solar electric systems 100% of assessed value of the system. The exemption would, in each case, be granted for as long as the system is operational following the approval of an application by the Selectmen. (Majority vote required)

6. To see if the Town will VOTE TO MODIFY the elderly exemptions from property tax in the town of Shelburne, based on assessed value, for qualified tax payers, as follows: for a person 65 years of age to 74 years of age - \$10,000; for a person 75 years of age to 79 years of age - \$20,000 and for a person 80 years of of age or older - \$30,000. To qualify, a person must have been a New Hampshire resident for at least

3 consecutive years, own real estate individually or jointly, or, if the real estate is owned by such person's spouse, they must have been married at least 5 consecutive years. In addition, the tax payer must have a net income of not more than \$20,000 or, if married, a combined net income of not more than \$30,000; and own net assets of not in excess of \$50,000, excluding the value of the persons residence.

(Majority vote required).

7. To see if the Town will VOTE TO CHANGE THE PURPOSE of the existing Town Building Capital Reserve Fund to the Town Building and Renovation Capital Reserve Fund to allow funds to be used to construct a new building or make renovations to an existing building and further to add the Board of Selectpersons as agents to expend from this fund. (2/3 Majority vote required.)

8. To see if the town will vote VOTE TO RAISE AND APPROPRIATE \$25,000 to the Town Building and Renovation Capital Reserve Fund previously established. (12/31/2016 Balance - \$24,730.13- \$7,433.98 transfer in transit = \$17,296.15)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

9. To see if the will vote to restrict the discharge of permissible (consumer) fireworks as proposed below:

Ordinance on Restricted Use of Fire Works

Permissible (consumer) Fireworks shall only be used, possessed and discharged during the following times without a permit:

Memorial Day from 5PM to 10 PM

July 3rd to July 5th (4th of July) from 5PM to 10 PM

Labor Day from 5 PM to 10 PM

Christmas Eve from 5 PM to 10 PM

Christmas Day from 5PM to 10 PM

New Year's Eve from 5 PM to 12:30 AM the following Day

Fireworks may be allowed for special occasions, if a permit is applied for and received from the fire chief or his designee.

Any person who violates this ordinance, in addition to any

penalties prescribed in NH RSA 160-B and NH RSA 160-C, shall be subject to a fine of \$50.00 for the first offense and \$100.00 for each subsequent offense, and confiscation of any fireworks in the person's possession. Any sworn law enforcement officer of the town, county or state, as well as the fire chief and his/her designee, shall be empowered to enforce this ordinance. All fines shall be paid to the Town of Shelburne and deposited into the town's general fund. (Majority vote required).

10. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$35,000 to be added to the Heavy Highway Equipment Capital Reserve Fund previously established, with \$1000 to come from unassigned fund balance (this represent the sale of the 2006 pickup truck & sander) and \$34,000 will be raised by taxation.. (12/31/2016 Balance - \$110,474.33)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
11. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$20,000 to be added to the existing Fire Truck Capital Reserve Fund previously established, with \$1,000 to come from unassigned fund balance (this represents the proceeds of the sale of the tanker) and \$19,000 will be raised by taxation. (12/31/2016 Balance - \$39,589.23)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
12. To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$14,000 to be added to the Fire Department Equipment Capital Reserve Fund previously established. (12/31/2016 Balance - \$14,176.35 -\$ 12,439.33 transfer in transit =\$1,737.02)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
13. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$30,000 to be added to the Paving Capital Reserve Fund previously established. (12/31/2016 Balance - \$24,730.13).
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

14. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$500 to be added to the existing Peabody Farm Museum Capital Reserve Fund previously established. (12/31/2016 Balance - \$9,757.56)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
15. To see if the Town will RAISE AND APPROPRIATE \$5,016 to be added to the existing Revaluation Capital Reserve Fund previously established. (12/31/2016 Balance - \$101.87)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
16. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$600 to be added to the Cemetery Maintenance Capital Reserve Fund previously established. This represents the sum of money received from the sale of cemetery lots in 2016. This sum will come from unassigned fund balance (surplus) and no amount will be raised by taxation. (12/31/2016 Balance \$12,702.53)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
17. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Cemetery Equipment Capital Reserve Fund previously established. (12/31/2016 Balance - \$2,057.29)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
18. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Sand/Gravel Expendable Trust previously established. (12/31/2016 Balance - \$1,078.15)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

19. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$20,000 to be added to the existing New Employee Training Expendable Trust Fund previously established. (12/31/16 Balance -\$20,018.13) *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
20. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$10,000 to be added to the existing General Building Maintenance Expendable Trust Fund previously established (12/31/2016 Balance - \$33,384.02- \$1,735.18 transfer in transit = \$31,648.84)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
21. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$3,500 to be added to the existing Vehicle Maintenance Expendable Trust Fund previously established (12/31/2016 Balance - \$17,256.55 - \$3,464.29 transfer in transit = \$13,792.26)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
22. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$5,000 to be added to the existing Police Services Expendable Trust Fund previously established. (12/31/2016 Balance - \$26,143.40 - \$6,264.76 transfer in transit = \$19,780.64)
[The Board of Selectmen and the Budget Committee do recommend this appropriation.] (Majority vote required.)
23. To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$1,000 for the purpose of supporting the Family Resource Center at Gorham. *(By petition)*
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

24. To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$2,000 for the purpose of supporting the Gorham Community Learning Center in Gorham. (By petition)

[The Board of Selectmen and the Budget Committee recommend this appropriation] (Majority vote required.)

25. TO SEE IF the voters of Shelburne in Coos County will vote to appropriate the sum of \$600 annually to support youth programs in Aerospace Education, volunteer work, Search and Rescue Training, Robotics, Cyber Security Training, Rocketry, drill and character building for three 50 to 60 cadets at the NH 75th CAP Squadron which is part of more than 600 volunteers in NH and 57,000 nationally who volunteer their services and train with no pay for the good of their communities and nation. This new squadron is the first to come back after five previous squadron shutdowns due to lack of support mostly caused by the shutdowns of so many pulp mills with the population of Coos County dropping.

CAP is the official Auxiliary of the USAF and a charitable organization by act of Congress since 1947. CAP is 75 years old and was formed entirely by volunteers on December 1, 1941. (By petition) *[The Board of Selectmen and the Budget Committee do not recommend this appropriation]*

(Majority vote required.)

26. To see if the Town will VOTE TO AUTHORIZE the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3. (Majority vote required.)

27. To TRANSACT ANY OTHER BUSINESS that may legally come before said meeting.



New Hampshire
Department of
Revenue Administration

2017
MS-737

Budget of the Town of Shelburne

Form Due Date: 20 Days after the Town Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

This form was posted with the warrant on: _____

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
John F. Henne	
Francis F. Chamberlain	
DAVID LLANDRY	
STAY TUDOR	
Michael Brasna	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRB	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Committee's Appropriations Enacting FY (Recommended)	Committee's Appropriations Enacting FY (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$37,425	\$27,031	\$38,475	\$0	\$38,475	\$0
4140-4149	Election, Registration, and Vital Statistics	04	\$11,470	\$11,043	\$9,277	\$0	\$9,277	\$0
4150-4151	Financial Administration	04	\$25,847	\$22,430	\$27,958	\$0	\$27,958	\$0
4152	Revaluation of Property	04	\$7,350	\$8,163	\$4,744	\$0	\$4,744	\$0
4153	Legal Expense	04	\$4,000	\$2,079	\$4,000	\$0	\$4,000	\$0
4155-4159	Personnel Administration	04	\$56,781	\$53,619	\$58,775	\$0	\$58,775	\$0
4191-4193	Planning and Zoning	04	\$2,000	\$1,335	\$2,000	\$0	\$2,000	\$0
4191	General Government Buildings	04	\$27,600	\$31,716	\$32,100	\$0	\$32,100	\$0
4195	Cemeteries	04	\$2,950	\$2,555	\$3,550	\$0	\$3,550	\$0
4196	Insurance	04	\$13,010	\$13,010	\$13,706	\$0	\$13,706	\$0
4197	Advertising and Regional Association	01	\$564	\$571	\$626	\$0	\$626	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance	04	\$22,068	\$20,000	\$22,132	\$0	\$22,132	\$0
4220-4229	Fire	04	\$42,350	\$46,316	\$43,000	\$0	\$43,000	\$0
4240-4249	Building Inspection	04	\$2,500	\$1,063	\$2,500	\$0	\$2,500	\$0
4290-4298	Emergency Management	04	\$3,000	\$798	\$2,200	\$0	\$2,200	\$0
4299	Other (Including Communications)	04	\$3,848	\$3,848	\$3,595	\$0	\$3,595	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	04	\$73,150	\$64,811	\$80,650	\$0	\$80,650	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation								
4371	Administration		\$0	\$0	\$0	\$0	\$0	\$0

4323	Solid Waste Collection			\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	04	\$31,450	\$40,488	\$37,450	\$0	\$37,450	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment									
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric									
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health									
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	04	\$200	\$0	\$200	\$0	\$200	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	01	\$630	\$379	\$630	\$0	\$630	\$0	\$0
Welfare									
4441-4442	Administration and Direct Assistance	04	\$5,000	\$675	\$5,000	\$0	\$5,000	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation									
4520-4529	Parks and Recreation	04	\$2,850	\$3,345	\$3,950	\$0	\$3,950	\$0	\$0
4550-4559	Library	04	\$300	\$300	\$250	\$0	\$250	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation	04	\$400	\$1,370	\$1,600	\$0	\$1,600	\$0	\$0
Conservation and Development									
4611-4612	Administration and Purchasing of Natural Resources	04	\$300	\$300	\$250	\$0	\$250	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Recreation and Housing		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service									
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	04	\$800	\$0	\$800	\$0	\$800	\$0	\$0

4790-4799	Other Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay							
4901	Land	\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$25,500	\$25,500	\$0	\$0	\$0	\$0
Operating Transfers Out							
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds	\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations		\$406,343	\$382,748	\$399,418	\$0	\$399,418	\$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectments' Appropriations Ensuing FY (Recommended)	Selectments' Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	23	\$0	\$0	\$1,000	\$0	\$1,000	\$0
	Purpose: Family Resource Center							
4909	Improvements Other than Buildings	24	\$0	\$0	\$2,000	\$0	\$2,000	\$0
	Purpose: Gorham Community Learning Center							
4909	Improvements Other than Buildings	25	\$0	\$0	\$0	\$500	\$0	\$600
	Purpose: Civil Air Patrol							
4915	To Capital Reserve Fund	08	\$0	\$0	\$25,000	\$0	\$25,000	\$0
	Purpose: Town Building and Renovation CR							
4915	To Capital Reserve Fund	10	\$0	\$0	\$35,000	\$0	\$35,000	\$0
	Purpose: Heavy Highway Capital Reserve Fund							
4915	To Capital Reserve Fund	11	\$0	\$0	\$20,000	\$0	\$20,000	\$0
	Purpose: Fire Truck CR							
4915	To Capital Reserve Fund	12	\$0	\$0	\$14,000	\$0	\$14,000	\$0
	Purpose: Fire Department Equipment CR							
4915	To Capital Reserve Fund	13	\$0	\$0	\$30,000	\$0	\$30,000	\$0
	Purpose: Paving CR							
4915	To Capital Reserve Fund	14	\$0	\$0	\$500	\$0	\$500	\$0
	Purpose: Peabody Farm Museum CR							
4915	To Capital Reserve Fund	15	\$0	\$0	\$5,016	\$0	\$5,016	\$0
	Purpose: Revaluation CR							
4915	To Capital Reserve Fund	16	\$0	\$0	\$600	\$0	\$600	\$0
	Purpose: Cemetery Maintain CR							
4915	To Capital Reserve Fund	17	\$0	\$0	\$1,000	\$0	\$1,000	\$0
	Purpose: Cemetery Equipment CR							
4916	To Expendable Trusts/Fiduciary Funds	19	\$0	\$0	\$20,000	\$0	\$20,000	\$0
	Purpose: New Employee EFT							
4916	To Expendable Trusts/Fiduciary Funds	18	\$0	\$0	\$1,000	\$0	\$1,000	\$0
	Purpose: Sand/Gravel ETF							
4916	To Expendable Trusts/Fiduciary Funds	20	\$0	\$0	\$10,000	\$0	\$10,000	\$0

Purpose: General Building Maintenance ETF						
4916	To Expendable Trusts/Fiduciary Funds	21	\$0	\$3,500	\$0	\$3,500
Purpose: Vehicle Maintenance ETF						
4916	To Expendable Trusts/Fiduciary Funds	22	\$0	\$5,000	\$0	\$5,000
Purpose: Police Services ETF						
Special Articles Recommended			\$0	\$173,616	\$600	\$173,616

No data exists for this item

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	04	\$29,816	\$5,000	\$5,000
3186	Payment in Lieu of Taxes	04	\$44,737	\$40,000	\$40,000
3187	Excavation Tax	04	\$27	\$20	\$20
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Inventory Penalties	04	\$3,263	\$3,000	\$3,000
9991			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	04	\$45	\$60	\$60
3220	Motor Vehicle Permit Fees	04	\$74,327	\$70,000	\$70,000
3230	Building Permits	04	\$355	\$500	\$500
3290	Other Licenses, Permits, and Fees	04	\$789	\$800	\$800
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$19,288	\$18,000	\$18,000
3353	Highway Block Grant	04	\$12,993	\$12,000	\$12,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0

3356	State and Federal Forest Land		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	04	\$4,776	\$3,000	\$3,000
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	04	\$8,707	\$8,000	\$8,000
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	04	\$576	\$600	\$600
3503-3509	Other	04	\$6,578	\$6,000	\$6,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	04	\$18,900	\$1,000	\$1,000
3916	From Trust and Fiduciary Funds	04	\$127	\$100	\$100
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	11, 10, 15	\$5,527	\$2,600	\$2,600
9999	Fund Balance to Reduce Taxes	04	\$23,000	\$15,000	\$15,000
Total Estimated Revenues and Credits			\$253,831	\$185,680	\$185,680

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$380,843	\$399,418	\$399,418
Special Warrant Articles Recommended	\$169,027	\$173,616	\$173,616
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$549,870	\$573,034	\$573,034
Less: Amount of Estimated Revenues & Credits	\$209,497	\$185,680	\$185,680
Estimated Amount of Taxes to be Raised	\$340,373	\$387,354	\$387,354

1. Total Recommended by Budget Committee			\$573,034
Less Exclusions:			
2. Principal: Long-Term Bonds & Notes	4711	\$0	\$0
3. Interest: Long-Term Bonds & Notes	4721	\$0	\$0
4. Capital outlays funded from Long-Term Bonds & Notes			\$0
5. Mandatory Assessments			\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)			\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)			\$573,034
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)			\$57,303

Collective Bargaining Cost Items:			
9. Recommended Cost Items (Prior to Meeting)			\$0
10. Voted Cost Items (Voted at Meeting)			\$0
11. Amount voted over recommended amount (<i>Difference of Lines 9 and 10</i>)			\$0

Mandatory Water & Waste Treatment Facilities (RSA 32:21):			
12. Amount Recommended (Prior to Meeting)			\$0
13. Amount Voted (Voted at Meeting)			\$0
14. Amount voted over recommended amount (<i>Difference of Lines 12 and 13</i>)			\$0

15. Bond Override (RSA 32:18-a), Amount Voted			
			\$0

Maximum Allowable Appropriations Voted At Meeting:			\$630,337
<i>(Line 1 + Line 8 + Line 11 + Line 15)</i>			

REPORTS OF OFFICERS AND COMMITTEES



SELECTPERSONS REPORT

The Board of Selectperson once again had a busy year dealing with a variety of issues.

The year 2016 began with the challenge of putting together a budget that met the needs of the town and did not send the tax rate soaring. This was done successfully and the tax rate remained steady at \$15.58.

2016 was a revaluation/update year. Property values increased but not substantially. In general the valuation of buildings decreased and the valuation of land increased.

Ambulance coverage was resolved by signing a contract with Gorham. The Board had considered signing a contract with Berlin Emergency Services, but the challenges of dealing with a private entity that deals with a public entity were too cumbersome to overcome, at this time.

After almost 3 years, the Board was able to sign a memorandum of understanding with NH State Police for detail coverage in Shelburne. Patrols were scheduled for twice a week during the summer and early fall; and once a week during the fall, winter and spring. We have been billed through mid-October and have spent about \$8,000. The Board feels that this is working out well and a report of police activity is included in this year's report.

The Fire Department is thriving under the leadership of Chief Randy Davis. Denis Micucci has recently been appointed Assistant Chief. The Board is proposing updating the Fire Station and is suggesting a change to the purpose of the Town Building Capital Reserve Fund so that money from this fund may be used for renovations. We are also requesting the addition of

\$25,000 to this fund so work on the project can begin this year. We are projecting that this will be a two year project.

On the advice of Gary Roberge, Avitar Associates, the Board settled the suit with Fair Point Communications. At this point we have only the Eversource abatement request that remains outstanding.

The Board sent out letters to all citizens asking them to make sure that their properties were cleaned of anything that met the town Zoning Ordinance's definition of a junkyard. They later followed up with several specific people and encouraged them to clean up. A time period when items could be disposed of free of charge at the Transfer Station was offered as an incentive. This worked well and the Board would like to thank all involved for their cooperation. Due to this success, the Landfill Committee has decided to offer a free disposal day one Saturday a year to encourage everyone to keep their property cleaned up. The specific day will be announced in the spring at the Transfer Station.

The Board also dealt with complaints about fireworks being set off at unreasonable times in various locations around town. After much discussion and consultation with the Fire Department, the Board is proposing a restricted use of fireworks policy. This is being proposed as a warrant article and will be voted on at town meeting.

The Board is also proposing to modify two exemptions that have been previously approved at town meeting. The first is the elderly exemption. The warrant article proposes increasing the income limits. This addresses increases in social security over the last twelve years which has caused some citizens to have their

exemptions revoked because they were over the income limits. The second is the solar exemption which due to valuation of equipment has resulted in some people ending up with an exemption larger than the valuation of their solar equipment. The warrant article proposes giving a percentage of the valuation of the equipment. The warrant article specifies 100% which the Office of State Planning says was the intention of RSA 72:61 & RSA 72:62. The Board has had several discussions about this and some members believe that a lower percentage should be considered. The Board hopes that a discussion about this will be held on the floor of the town meeting.

The Board has found the development of the 2017 budget a challenge with Jo Carpenter and Ken Simonoko nearing retirement age. People must be hired and trained to assume their duties. That has increased the budget. Also, putting away sufficient money in the capital reserve funds and expendable trusts to pay for maintenance projects and future equipment purchases remains a challenge. We welcome your views and input at town meeting.

The Board would like to thank everyone who works to make Shelburne a special place and affordable to live.

Selectpersons – Stanley Judge, Lucy Evans, Heidi Behling



2016 Town Clerk Report

Town Clerk Office Hours: Monday 4:00 to 6:00 PM
Tuesdays 3:00 to 6:30 PM
Fridays 10 AM to 2 PM

Vehicle Registrations: Renewals during the month of your birth unless you drive a leased vehicle.

Dog Licenses: Due by April 30, if the dog is:
3-7 months old-puppy-\$6:50.
Over 7 months, spayed/neutered: \$6.50.
Un-spayed/unneutered: \$9.00
Owners 65 or over may register 1 dog for: \$2.00; other dogs at regular price.

Current rabies certificate is required to register dog.

A fine will be charged if not licensed by June 1 – RSA 466:13

Voter Registration: New VOTERS may register with the Supervisors of the Checklist or the Town Clerk or Deputy Town Clerk.

Proof of age, residency, citizenship and a photo I.D. are required.

Vital Statistics for 2016:

Resident Births: Uriah Foreman

Resident Marriages: Alyssa B. Lizotte to Mathew P. Leblanc

Resident Deaths: William Daley; Doreen Kukene;
Richard Hayes; Philip McCarron & Elizabeth (Betty) Werner

While I still have to ask Jo for help occasionally, I am still learning to be a good Town Clerk. I hope to get some training to become a municipal agent, so we wouldn't have to go to Gorham for the state portion of our car registrations. I also want to thank you, all for your continued patience.

Debbie Hayes, Town Clerk

PUBLIC WORKS REPORT

The Public Works Department has had a busy year. We put the finishing touches on the new highway garage by finishing installing insulation, finishing the lighting and getting the security system cameras running at full capacity. We installed new windows and a door at the Fire Department garage and also installed a flood barrier wall at the part of back and front and east side of the town office.

Peter Nickerson maintained the park this year and Sean Reardon maintained the cemeteries. Sean also received his Transfer Station operator license and has been trained to plow as has Peter. So now we have backup and/or the option to use two plows.

When we plow a storm it takes about 3 ½ - 4 hours to complete a loop of the whole town using one truck. If we use two trucks we can cut the time to about 2 hours. On school days the bus route is given priority. When that route is complete we plow the other areas of the town. We cannot be everywhere at once so be patient and we will get to your area as quickly as possible.

We sand the roads with a sand salt mixture, but we limit the amount of salt in the mixture to protect wells near roads. This means that we have to sand and scrap the roads more often.

In 2017 we plan to write a snow plowing policy. We are considering setting 3" as the maximum that can fall before we begin to plow.

So far 2017 has seen a lot of snow. All roads have narrowed so it is important that snow from driveways not be plowed into and left in the travel lanes of any road. Also because the roads are so narrow it is important that you watch for the plow. **REMEMBER THE PLOW HAS THE RIGHT OF WAY** so slow down and be safe.

Ken Simonoko, Road Agent

Shelburne Waste District

During 2016, the projects that were started after the fire at the transfer station were substantially completed. This includes painting lines for parking spaces and directional arrows to help control traffic flow.

Most of the cost for these improvements was covered by a combination of the insurance receipts and the capital reserve fund planned for construction at the transfer station.

Pay-as-you-Throw bags are still available at both the Town office and the transfer station, and the cost is still \$7.50 for a roll of 5 bags. The town received over \$1,066.75 for landfill fees, and \$7,676.50 from the sale of green bags. The income from sale of bags offset over 22.3 percent of the solid waste budget for the year. In addition we have put over \$12,000.00 into the landfill equipment account against future purchases.

The transfer station charges for items which are neither recyclable nor in green bags. Thus, for example, demolition debris will be charged at the amount estimated for their eventual disposal. For large jobs, such as reshingling a house, it is suggested that one hire a dumpster which can take the material directly to the landfill thus avoiding the need for double handling.

The Household Hazardous Waste collection day is scheduled for June 3 from 8:00 to 1:00. Please look for information at the transfer station in May. Please note that all costs for taking hazardous waste to the collection come from state grants and from the expendable trust fund. There is no individual costs on the day of collection for Shelburne residents.

We wish to thank all who helped to make our new way of operating go smoothly, and to help reduce the waste. Please join us for coffee and donuts.

The Transfer Station Crew

FIRE DEPARTMENT

In 2016 we had a good year. Denis Micucci has moved up as the new Assistant Chief. He will do a great job in helping the department out. The Shelburne Fire Department is still fully staffed with 19 members. This department is still a young department and is working like a department that has been doing this for years and they are only going to get better over time. We have been doing a lot of training with the Gorham Fire Department and we are planning on doing a lot more this year and the years to come. I also would like to thank William Davenport and Keven Daniels that have joined the fire department once again to help out the town of Shelburne. And I would like to thank the selectmen for all their support that they have given the fire department. And to Joe Carpenter for all that she has done for the fire department.

For 2017 we are focusing on training. 90% of the members are SCBA certified. In 2017 would like to see at least 4 of the fire fighters get there fire level one. Also would like to start updating pagers, and start looking on updating the fire station and looking at what we have to do to update one of our trucks that we have in the near future and equipment that we have on the trucks. We got some money from Walmart and we bought a thermal imager that will help us on fire calls or on search and rescue. We also now have a new CO detector.

Calls in 2016

2 Fires in Gorham

14 Accidents



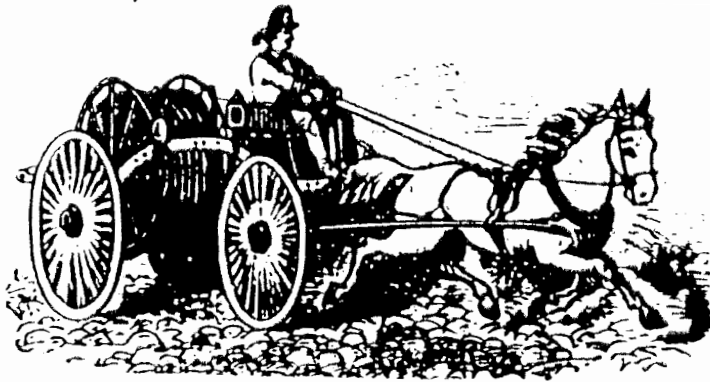
3 Forest Fire

3 Medical Calls with Gorham EMS

1 Rescue with the boat in Stark

3 Power lines down

Chief Randy Davis



2016 Report of the State Police Town of Shelburne

I would like to take this opportunity to provide a report to the residents of Shelburne regarding the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires based upon the current trends and expectations of the residents as they look forward to the future.

Currently the State Police respond to calls as requested as part of our regular patrol duties, as well as providing troopers to conduct law enforcement patrols specifically dedicated to your community as requested by the town.

During 2016, the State Police responded to and investigated the following calls for service in the town of Shelburne:

ASSIST MOTORIST:	4
ABANDONED VEHICLE:	2
MOTOR VEHICLE ACCIDENT:	25
FATAL TRAFFIC ACCIDENT:	1
AMBULANCE NEEDED:	4
ROAD OBSTRUCTION:	3
MENTAL PERSON:	1
ESCORT:	1
SUSPICIOUS VEHICLE:	4
SUSPICIOUS PERSON:	4
FIRE:	2
BURGLAR ALARM:	8
BURGLARY IN PROGRESS:	2
BURGLARY PAST TENSE:	3
UNTIMELY DEATH:	2
ASSAULT PAST TENSE:	2
DRUG CASE:	1
THEFT:	1
DRUNK:	1
DOMESTIC IN PROGRESS:	1
DOMESTIC PAST TENSE:	1
LOST PERSON:	1
FISH + GAME OFC NOTIFIED:	9
TRAFFIC CHECK (SCALES/RADAR):	4
911 HANGUP:	7
ANIMAL COMPLAINT:	8
DEPARTMENT ASSIST:	4
CIVIL STANDBY:	1
CIVIL REQUEST:	5
CRIMINAL MISCHIEF:	2
ASSIST DCYF:	1
HAZARDOUS OPERATOR:	5
OPERATION GAME THIEF:	1
PEDESTRIAN:	3
RESTRAINING ORDER SERVICE:	1
SECURITY CHECK:	17
SPOTS REQUEST:	11
TRAFFIC STOP:	1

SUBPOENA SERVICE:	1
SUICIDAL SUBJECT:	1
SUSPICIOUS ACTIVITY REPORT:	1
CRIMINAL THREATENING:	3
VEHICLE OFF THE ROAD:	1
WELFARE CHECK:	3
Grand Total:	164

In addition to the above calls for service, troopers conducted motor vehicle enforcement resulting in 46 summonses and 56 warnings issued for a total of 102 motor vehicle violations detected and addressed.

In closing, it has been our pleasure to serve the residents of Shelburne during the past year and we look forward to assisting you with your law enforcement requests in 2017



Staff Sergeant Victor G. Muzzey
 Assistant Troop Commander, Troop F



FAST SQUAD REPORT

The FAST Squad is still alive but hanging on by a thread. Pat Galligan is Director and only member of the FAST Squad. Because he has a full-time job and has also been taking classes at the White Mountain Community College he has not been available to answer a lot of calls. We would like to recruit new members to join the squad. Anyone who is interested should contact the Town Office.



EMERGENCY MANAGEMENT

2016 was another quiet year from the standpoint of any local natural or man-made disasters. However, on the basis of weather activities nationwide and in our geographic area, weather related events, as well as, man-made caused events are a constant threat but we feel that the town is prepared to handle these events.

Shelburne received approval of our update Hazard Mitigation Plan from Federal Homeland Security. The plan was also approved as a Community Wildfire Protection Plan by the Department of Resources and Economic Development.

The EMD and others continue to meet with representatives of Brookfield Power, Portland Pipe Line, Portland Natural Transmission System and our Homeland Security field agent Heidi Lawton to make sure we are ready to handling our principal threats listed in our Hazard Mitigation Plan.

At present the FAST Squad has only one member. We are looking for one or two new members to work with Director Patrick Galligan. If you would be interested, please contact the town office for more information.

Flooding continues to be a major concern due to potential extreme water content in the mountain snowpack along with heavy rain on the eastern slopes of the Presidential Mountains. The timing and exact effect of these events are difficult to predict as to the exact time the travel in Shelburne will be affected. However, the length of time that travel is affect is generally 24 hours or less.

Finally, **WE ENCOURAGE ALL CITIZENS TO TAKE PLANNING FOR AN EMERGENCY SERIOUSLY.** Keep nonperishable food supplies on hand, as well as, a good flashlight or lantern and a supply of candles.

Stanley Judge, EM Director



BUILDING INSPECTOR REPORT

In 2016, 11 building permits for various projects were issued:

Sheds	3
Camping cabin	1
Alterations	3
Yurt with deck	1
Deck with roof underneath	1
Barn	1
Garage	1



If anyone is planning any kind of building project, including purchasing a pre-built structure, they should contact the building inspector to obtain a permit. There are quite a few state laws around both building and demolishing structures that must be complied with and the building inspector has the necessary paper work to comply with these laws. In particular the NH Energy Code was revised as April 1, 2010; many more projects now require approval under that code. Please check with the Building Inspector when replacing doors, windows or re-roofing.

If anyone has questions about whether or not a project requires a building or demolition permit, please call the building inspector **before** the project is started **as an “after the fact” permits will cost more.**

Rav Bennett, Building Inspector

Planning Board Report

During 2016 the Planning Board met 11 times, but had only one item come before it which was subsequently withdrawn. Taking advantage of this lull in activity the board focused on working with our consultant June Garneau to complete the Master Plan update. We completed this activity and held two public hearings on the revised master plan in October and after receiving several comments that required minor revisions approved the Master Plan at our December 6, 2016 meeting. The new Master plan is available in digital format on the Town's website or at the Town Office.

A second item the Board worked on is a proposed change to the Town's Zoning Ordinance to allow for accessory dwelling units. This change was required by changes in New Hampshire laws. The proposed changes will be on the ballot at Town Meeting and the Planning Board urges that they be adopted. Should the Town not adopt these ordinances the New Hampshire statues which are far more generic will have to be enforced in June 2017.

John Carpenter, Chairperson

Shelburne Public Library

The Library this past year made some changes in the way it operates. Three trustees gathered and mapped out a new direction and changes for the betterment of the library. New to the board was David Hamel, joining Robert Pinkham and Connie Landry.

At the first Trustee meeting it was discussed whether or not a librarian was necessary for its operation. After discussion it was determined to remove that position for

the coming year. It was further decided to put the allocation of the Librarian back into Library funds.

Hours of expansion was discussed and implemented on a trial basis. Duties and responsibilities were divided amongst the current trustees.

Equipment was discussed and a decision to update the computers was both decided upon and a new large screen all in one computer was added to the computer station in the library. The oldest computer has now been deemed useable as the children computer, the second aged computer has had a system update to Windows 10 and the newest computer is really an advanced system.

Further discussions have been advanced on updating the aging inventory of books and destruction of same. In researching the destruction it was determined that rather than destroying the books the trustees might find a new home through donation. Three shelves were cleared and given to a book sale at the Gorham Middle High School with great reception. Other avenues for donating to some antique shops in the area are also being planned.

Funds are also being earmarked for investment purposes at the writing of this report.

These notes were compiled by request of Jo Carpenter in time for the annual town meeting. They were exclusively prepared by Trustee David Hamel on behalf and absent from review by the two other trustees who might have offered additional information for this report.

Robert Pinkham, Connie Landry, David Hamel – Library Trustees



LIBRARY FINANCIAL REPORT

Checking Account

Balance - 12/31/15 \$970.32

Revenues

Town of Shelburne - 2015 Appropriation \$300.00

Expenditures & Transfers

6/8 Walmart - software, sugar, coffee, cream	\$ 88.33
7/14 Staples - computer equipment	23.79
8/2 Staples - widows 7 Pro	40.00
8/9 Staples - office products	61.88
8/15 Hewlett Packard - new computer	637.59
8/31 David Hamel - Reimb. Expense comp equip	68.05
9/23 Consumer Reports - subscription	20.00
12/20 Quill.com - coffee, cream & ink	<u>142.41</u>

Total **\$1,082.05**

Balance as of 12/31/16 **\$ 188.27**

Savings Account

Opening Balance \$2,847.88

Revenues

Interest 1.43

Expenditures

None
\$0.00



Balance as of 12/31/16 **\$2,849.31**

Library Trust Fund

Balance - 12/31/15 **\$2,609.54**

Library Technology Expendable Trust Fund

Balance - 12/31/15 **\$905.30**

MEMORIAL FOREST

In early 2016 Danny Sun completed trimming a lot of the small nuisance trees in the areas where the new young birches are growing. This should assure the birches continued growth into healthy adult trees.

Paula Simonoko planted flowers at the war memorial this summer which added some color to the memorial. Sean Reardon mowed the Memorial area and the maintenance of this area will now be done regularly by the Public Works Department.

We would like to thank John Gralenski for his many years of service on the Memorial Forest Committee and for his countless hours spent maintaining the war memorial area and trimming in the forest.

Memorial Forest Committee



PARK COMMISSION REPORT

The Park Commission met this fall to prepare their budget and make plans for next year's projects. The Commission approved moving the Chester Hayes Memorial stone monument to the Village Road side of the park. Road Agent Ken Simonoko also suggested move Granny Starbird's bench to the park and the Commission agreed.

The purchase of a new swing set for the park was discussed and a new set was chosen. It will be ordered this winter and installed in the summer.

The commission would like to thank Beverly Pinkham for planting and tending the flowers in the planter under the park sign.

Merc Van Sant, Beverly Pinkham, Debbie Hayes, Robert Cone, Ken Simonoko - Park Commission members

Conservation Commission

The primary goal of the conservation commission is to identify and conserve the following items through the wise use of natural resources: wetlands, forests and rivers, open spaces, watershed areas, unique areas, conservation easements, flood zones and fisheries & wildlife habitats. The commission interacts with the town through the selectman and may be requested to have input into land use decisions by the town planning board or other public agencies such as the zoning board, fire department, or road agent. The commission has no regulatory or enforcement powers but does have a role in providing input into the permitting processes required through the N.H. Department of Environmental Services.

The commission has gone through a period of relative inactivity but has recently recommitted itself to be actively involved in identifying and pursuing a more focused and active course. The commission is currently working on identify specific goals and objectives and to prioritize our future activities. During the last several meetings, the commission has identified a natural resource inventory for the town, river protection, view shed restoration and protection, and the exploration of a possible town forest as issues it wishes to move forward on. As always, the commission encourages active involvement and input by all the citizens of the town. To this end, conservation commission meeting dates and times are posted at the town hall and the landfill and individuals are encouraged to attend and share their thoughts.

Two long time members of the commission John Gralenski and John Cosgriff retired this year and it is appropriate that we thank them for their many years of service and we encourage citizens of the town to do the same when you see them at the landfill or walking down North Road. Taking their place are new members Katie Stuart and Larry Ely who are joining current members Mary Jo Landry, Debbie Ryan, Stan Judge, and Dave Carlisle to round out the commission.

David Carlisle, Chairperson

Shelburne Heritage Commission Annual Report

The Heritage Commission has had many accomplishments this past year:

- We have had several open house tours of the “Historic Peabody House” this summer.
- A Special thank you Ken Simonoko and Darryl Bennett for replacing the well pump and did some rewiring of the controls at the Historic House.
- Our “Certified Wildlife Habitat Garden”, including native wildflowers to attract butterflies and bees continues, a work in progress. Thank you to the “Coos County Botanical Garden Club”, and Will O’Brien for the coordination of planting, as well as the start of a “nature trail”, also the certification of the Garden. The Ed Fenn children joined Will with trail work, as well as “Northern Human Services”, joined the Garden Club. Silvio Lapierre donated a squirrel feeder, Jan Ely a bat house and a bird house, to place along the nature trail area. Some native plants were rescued (from construction sites) native plants were also put in along with a few others in the front garden with the help of the Garden Club. They have the package of seeds for the front garden and will begin working with the after school program early spring with trail work.
- Dick Lussier took on the project of purchasing a Safe to store historic papers, maps, etc. for the Historic Peabody House, being kept at one of the Town of Shelburne buildings. Also, upgraded the locks at the

Crow Mountain Farm



Betty & Ben

Our Board Member, friend, missed member of the community, Betty Werner passed away this year. Our historian, she led with passion, caring for the land, caring for our history, devoted to our history of Shelburne. We will miss her knowledge, we will miss her presence at our meetings, we will miss our good friend, February 4, 1932 – August 26, 2016.

Peabody House. Always a big “thank you” to Dick and Pat Lussier for teaming up as our treasurers.

- We thank Debbie Hayes for donating some vintage items to the, Historic Peabody House.
- Our heartfelt thanks for the many generous donations of personal time, and monetary from our many supporters, they are greatly appreciated, and needed for success.

The Heritage Commission members currently are: Dick Lussier, Roger Morrissette, Ken Simonoko, Mary Jo Landry, and Heidi Wight. We are very enthusiastic about working together as a team.

Our Board Member, friend, missed member of the community, Betty Werner passed away this year. Our historian, she led with passion, caring for the land, caring for our history, devoted to our history of Shelburne. We will miss her knowledge, we will miss her presence at our meetings, and we will miss our good friend, **February 4, 1932 – August 26, 2016.** *With love from all of us!*

Mission Statement

The Heritage Commission is dedicated to the preservation and interpretation of the Historic Peabody House, and the history and heritage of the Town of Shelburne NH. The Heritage Commission seeks to accomplish its mission by preserving, interpreting, collecting, and researching historic material relating to the Historic Peabody House, and the Town of Shelburne; by providing educational services to diverse audiences of all ages and interests, through interactive events , tours, programs , and outreach publications; while working closely, in cooperation with the community and the public, to promote an awareness of and interest in the

Historic Peabody House's history and heritage, also the history and heritage of the Town of Shelburne.

All those interested in volunteering their time, and sharing ideas and new concepts, please contact us. We welcome all volunteers or "Friends of the Historic Peabody House"! Our mailing address is: Shelburne Heritage Commission, 74 Village Rd., Shelburne NH 03581. Volunteers are needed for many projects including creating displays, historic research, gardening (planning, and preparation), programs, maps, and docents. We also are welcoming volunteers experienced in, painting, restoration, carpentry, thru group participation and/or adopting those types of projects, Facebook manager, and many different opportunities.

Mary Jo Landry, Heidi Wight, Roger Morrisette, Ken Simonoko, Dick Lussier
- Heritage Commission



Shelburne Union Church

The Shelburne Union Church is a non-denominational church located in the center of Shelburne Village. The church is opened to the public for services through the months of July and August and also for weddings and funeral services. Church Services are held throughout the summer. A schedule of officiates is published in the Berlin Daily Sun and posted at the Town Hall and Landfill.

This year a number of worship services were held at the church on Thursday and Friday evenings. These services were well attended and will likely be scheduled in the coming year. The Open Door Church, a catholic faith community, held Monthly Sunday services with Reverend Mary White officiating. Regular weekly Church services were not scheduled. Lena Daniels organized worship services and all committee members helped to organize for the annual bake sale held in conjunction with the Craft Fair in November in the Town Hall. Two weddings were held at the church in the fall as well! All these events have helped to keep the church an active part of our little community.

A new church committee was formed this year. Mary White was voted as Chairman, Diane Begin as Secretary, Kim Landry as Treasurer and Lena Daniels and Kerri Westerlund as alternates. Several meetings were held throughout the year to discuss the future of the church including scheduling services, fundraising and general needs of the church in order for it to be kept open. The church is in need of improvements including a new roof, interior and exterior paint, and a wheelchair ramp to name a few. These improvements are awaiting funding and manpower! **For those who may not know it, The Shelburne Union Church is not owned by the town of Shelburne. It is not funded by tax payer dollars. People who want to see this church survive in this community must get involved!** Anyone interested in helping with these needs or organizing an event to help raise funds for maintenance of the church, please contact Kimberly Landry at 466-5353.

As always, a big Thank You to those who volunteered their time, services and baked goods toward this year's fundraiser bake sale and to the elves who planted and watered the flowers in the flower boxes and mowed the lawn! And to those who continually donate in the honor of loved ones or simply for the sake of seeing this landmark survive...your annual support is greatly appreciated!

The Shelburne Union Church Committee



CEMETERY COMMITTEE

The Cemetery Committee met once this year to plan their budget for 2017.

There was one cemetery lot sold in 2016. The money from this sale is proposed to be voted into the Cemetery Maintenance Capital Reserve Fund at town meeting.

There were three cremation burials and one casket burial in Shelburne cemeteries in 2016.

Sean Reardon has taken over maintenance of the cemeteries. Ken Simonoko is in charge of burials.

Prices for cemetery lots remain at \$800 for a four grave lot, \$600 for a two grave lot, and \$400 for a single grave lot. The cost of burial is \$600 for a coffin and \$50.00 for a cremation urn. When a burial needs to be scheduled please contact Ken Simonoko, 723-0865 and remember winter burials are not allowed.

Bill Healy, Ann Leger, Dan Levin Cemetery Trustees

Shelburne Trails Club

2016 Year End Report



PBT Bridge Construction



Judson Pond

The Shelburne Trails Club (STC) continues to reopen “lost trails” and improve and main-tain a system of local hiking trails in its sixth year as a New Hampshire Non-Profit Social/Recreational club. If you would like to be a part of the club, contact Larry Ely, Secretary at 603-723-5822, or E-mail us at shelburnetrails@gmail.com.

The Club Accomplishments for 2016:

- The Club and Mahoosuc Land Trust jointly offered a “Speaker Series” event at Town Hall in February featuring Garret Bonnema’s presentation on his “Hiking the Grid”, which requires climbing all of New Hampshire’s 4,000’ peaks in each month of the year. In March the Club “Speaker Series” at Town Hall featured retired forester David Govatski’s presentation on “Scenic Areas of the White Mountain National Forest. The Club offered a special Fall “Speaker Series” event in partnership with the Gorham Public Library held at the Gorham Medallion Opera House in October. Noted bear expert Ben Kilham related his experiences rescuing and raising for re-turn to the

and raising for return to the wild more than 130 black bear cubs in New Hampshire. The event raised \$647 in private donations to the Bear Hill Conservancy and a \$1,000 donation from Auto North in support of Ben's work.

- Volunteer group trail maintenance days were held in June and October with work focused on all of the STC maintained trails. The June volunteer day was joined by 14 young volunteers from the Northeastern University Huskies and Outing Club. Many board members, officers, and volunteers also worked on the trails at their convenience over the season.
- The “lost” trail from the Scudder Connector Trail to Judson Pond was re-blazed and re-opened at the end of the 2016 season. Logging near the pond by Bayroot de-layed summer work on the trail. The STC cable car over the Austin Brook continues to see significant use and the club maintains the hardware to safely maintain this unique brook crossing.
- The STC Facebook page continued to be popular with members and supporters. The page now has 170 “Likes” or followers from throughout the region and individual posts have reached as many as 1800 viewers. The Facebook page can be accessed directly at:
<https://www.facebook.com/ShelburneTrailsClub>.
- Work on the Shelburne Trails Map was completed in September and the map was featured at the October “Speaker Series” event and offered for sale by numerous vendors throughout the area. The 1:24,000 scale Tyvek waterproof map with all trail descriptions is also offered for sale at Town Hall and the Transfer Station.

- STC worked through the summer with the AMC and landowner Tim Hayes to construct a new foot-bridge over the Peabody Brook on the AMC maintained Peabody Brook Trail. An AMC crew along with STC Board Members and Tim completed construction of the 5' wide foot-bridge in November.
- STC's Annual Meeting was held in October. The annual meeting included the election of three board members - Dave Landry elected to a second three-year term, former founding board member Katie Stuart elected to replace Dick Lussier who was term limited after two terms on the board, and Sue Lowe elected to replace Bob Hickey's vacancy. Following the general meeting, the new board met and re-elected Dave Landry as President, Dick Lussier as Vice President, Pat Lussier as Treasurer, and former board member Larry Ely as Secretary. Club officers are elected directly by the board and are not required to be board members.
- Our hiking trails would not be possible without the cooperation of many private Shelburne landowners and the many volunteers who help maintain the trails and we thank them for their support. The Town of Shelburne and Jo Carpenter are also thanked for their support and for allowing use of Town Hall for meetings and events.



The Family Resource Center at Gorham provides programs that build healthier families and stronger communities!

The Project Youth Afterschool Program, part of NH's 21st Century Learning Center initiative, is dedicated to offering afterschool and summer enrichment. Our programs provide learning and social activities in a safe environment. In 2016, FRC added a morning curriculum at Edward Fenn to better support working families and increased scholarships ensure access to every local family. Student activities included book fairs, art exhibits, nutrition education and volunteer activities.

Family Support Programs deliver quality, evidence-based programs to at-risk families. In 2016, our Home Visiting program engaged parents to take part in healthy activities, gain peer support & educational tools, for better futures. FRC delivered services for Veterans Families in crisis and offered tax assistance to area residents through the IRS Vita Program.

Other FRC initiatives included providing school supplies, winter coats, backpacks, holiday gifts and food baskets to local families in need. We are a community center, offering community groups a venue for meetings, trainings and events.

The Family Resource Center's board of directors & staff would like to convey their thanks to the people of Shelburne for their support. We are proud of the work we do to help create positive outcomes for youth and families of the North Country.

Executive Director, The Family Resource Center at Gorham

The Gorham Community Learning Center

The Gorham Community Learning Center is dedicated to caring for and educating our students in a safe, comforting environment. We have worked hard to maintain high educational standards. Our center works with local educators to aide in preparing our students for elementary school by coordinating curriculum and programming. We serve children from ages 18 months to 12 years old from Gorham, Randolph, Shelburne, Berlin and Milan.

Highlights from 2016:

- We have been working very hard to raise money to purchase a new van. Our van is crucial to our program to provide transportation to and from school and also for learning opportunities throughout our community. We have raised over half of the cost of the van through grants and fundraising and we are continuing our efforts.
- We completed our 3rd Annual 5K Fundraiser at Great Glen Trails. With the addition of sponsors we were able to raise more money for our organization.
- We organized and completed our 1st Annual Summer Fun-draiser at Moose Meadow Mini Golf. This was a very successful event that drew a large crowd of families. It was great seeing families having fun and spending quality time with each other.
- Our school age program had its most successful summer to date. We had a total of 26 children enrolled. They enjoyed trips to the Weathervane

Theatre, Theatre in the Woods, Moose Brook, AMC, Berlin Bowling Alley, Moose Meadow Mini Golf, Santa's Village and many, many more. The children had a great time and were lead by an amazing group of staff members.

- The GCLC was accepted to be reaccredited by the National Association for the Education of Young Children (NAEYC). Only three other childcare centers in Coos County are accredited and of the 902 licensed childcare centers in the state only 54 are NAYEC Accredited. We worked very hard to obtain this recognition and we are very proud.



North Country Council 2016 Annual Report

As the Regional Planning Commission serving 51 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Played key, supportive role in helping to secure \$800,000 in funding for infrastructure improvements at the former Wausau paper mill site in Groveton, as well as \$25,000,000 for construction of the new Morrison Senior Living Community in Whitefield.
- Provided grant writing and technical assistance to assist communities.
- Designated to administer Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 26 towns in the region.
- Administered funds that enabled Grafton County Senior Citizens Council, Transport Central, Tri-County Community Action Program and Advance Transit to reimburse volunteer drivers for 5,549 trips provided to the elderly or disabled.
- Completed over 150 traffic counts throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Completed the last of four federally-funded scenic byway corridor management plans and staffed North Country Scenic Byways Council to maintain the state byway designation.

- Administered grant for the study of the Mad River to identify options for saving Campton Village water infrastructure from costly streambank erosion.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Assisted Coos County Planning Board with review of Balsams redevelopment plans.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulations
- Developed a guide to help cities and towns learn how to better promote sustainable business.
- Partnered with Northern New England Chapter of the American Planning Association (NNECAPA) to post case studies from ME, NH and VT showcasing successful community development projects in rural communities.

All of us here at North Country Council look forward to serving your community. NCC is your organization. We are here to serve you. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Barbara Robinson, Executive Director
 262 Cottage Street, Suite 246 Littleton, NH 03561 – 603-444-
 6303 – www.nccouncil.org

Report from Your North Country Senator Jeff Woodburn



Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 27 percent of the state's landmass. It is a region larger than two states and 17 foreign countries and containing fewer than twenty people per square mile.

The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy and history than the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for all our people. First and foremost, this means advocating for policies and projects that expand business and entrepreneurial opportunities that will raise stagnant wages.

Over the years, we've made important bipartisan investments that disproportionately benefited our region in the previous sessions and I will fight efforts to repeal

them. I support our continued efforts to expand access to health care, reduce the burden of uncompensated care at local hospitals, invest in local road and broadband infrastructure and build a budget that reflects the needs of rural areas.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. But voting is only a part of my work, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried when possible and appropriate to bend state government to meet the needs of rural people and rural communities.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can be of assistance to you or your community.

Regards,

Jeff Woodburn

North Country Senator

State House Room 120

603.271-3207 Jeff.Woodburn@leg.state.nh.us



STATE OF NEW HAMPSHIRE
Executive Council

JOSEPH D. KENNEY
EXECUTIVE COUNCILOR
DISTRICT ONE



**ANNUAL REPORT FROM EXECUTIVE COUNCILOR
KENNEY, DISTRICT ONE**

As I start my 4th year of service to you and the State of New Hampshire in Council District 1, I am grateful, committed and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Council has supported over \$25 million in contracts for prevention, treatment and recovery programs. In addition, the Council supported several millions of dollars for Law Enforcement Operation of Granite Hammer to interdict and prevent drug smuggling.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I worked to form a nine member Laconia State Property Committee to support the Executive Branch with the future sale of that property. Good news stories include the expansion of Vermont NSA manufacturing into Groveton to create over 70 jobs, the expansion of River Valley Community

College into the old Lebanon College building in Lebanon and the new addition of the \$7 million Marine Patrol Headquarters Building in Gilford.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions was completed upon passage by the Legislature and signature of the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or bwatson@dot.state.nh.us.

The 2017 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, sustainment of Medicaid expansion, federal health care opportunities and funding, business and workforce development. Again, I'll be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Meagan

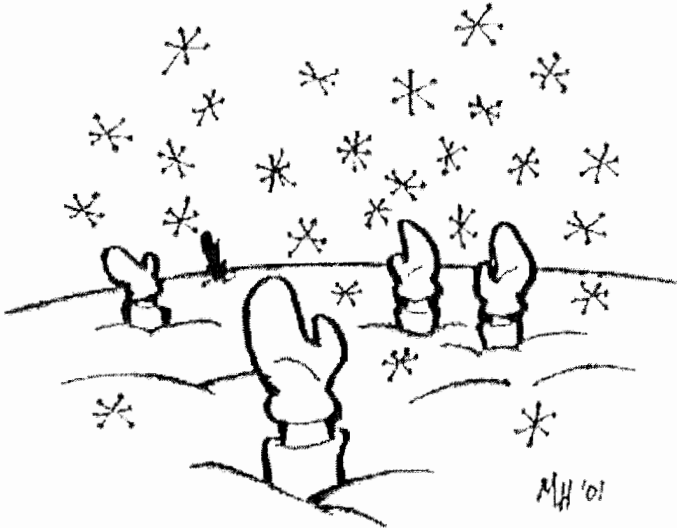
Rose Director of Appointments/Liaison or at (603) 271-8787. A complete list is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm.

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address to be added to the list if you would like at Joseph.Kenney@nh.gov. Contact my office any time I can be of assistance to you.

Serving you,

Joe

Entire Counties of Coos and Grant; the incorporated place of Hale's Location; the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Eppingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middletown, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, Sunapee, Tamworth, Tilton, Tuftonboro, Wakefield, Wilton; and Wolfeboro, and the cities of Claremont and Laconia.



OK, Show of hands...
Who's tired of snow?

RULES, REGULATIONS
AND
INFORMATIONAL
MATERIAL



DOG LICENSES

It's the Law

1. **EVERY DOG**, three months old or older, **MUST HAVE A LICENSE**. These are obtained from the Town Clerk. This must be done **EVERY YEAR BEFORE APRIL 30TH**. Penalties will be imposed on any dog that is not registered as of June 1st.

2. **EVERY DOG*** must have a certificate showing that it has been **VACCINATED FOR RABIES**. This certificate must be presented at the time of registration.

3. **EVERY DOG** must wear its license tag. (RSA 466:1)

4. **License Fees: (RSA 466:4)**

\$ 6.50 - all neutered dogs

\$ 6.50 - puppies (3 - 7 months)

\$ 9.00 - all unneutered male dogs

\$ 9.00 - all unspayed female dogs

\$ 2.00 - owners over 65 (one dog only)

Failure to comply will make you liable for a penalty of \$25.00 per dog. (RSA 466:13)

5. **SHELBURNE HAS A LEASH LAW**

No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a)
(Voted November 4, 1980)

6. * It is now **State law** to have **all cats** 3 months of age and over **vaccinated against rabies**.



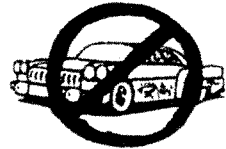


SNOW REMOVAL ORDINANCE passed 8/14/94

No person shall remove snow from his/her premises and deposit it on any street, highway or cul-de-sac.

Any person who violates this ordinance shall be fined not more than \$1,000 and not less than \$50 for each separate and distinct violation.

PARKING BAN



It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.

SPEED LIMITS IN SHELBURNE

The selectmen have set speed limits for the following town roads:

East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.

Village Road and all other town roads - 25 miles per hour.



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
 E-mail: info@nrna.net Web Site: www.nrra.net

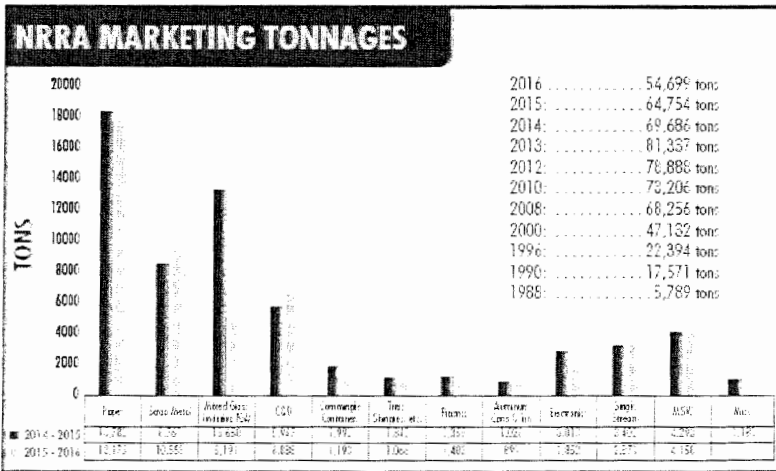
Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 36-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful! Signs, Grants, Bins and Recyclemobiles.**

NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 54,699 tons in fiscal year 2015-2016!



Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrra.net



LANDFILL REGULATIONS



**Hours: Saturday - 6 AM to 12 PM all year
Wednesday - 3 - 4:30 PM June 14th to September 6th**

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is \$7.50.

Recycling is mandated by the Town of Shelburne. A list of recyclable materials is included below.

Any items containing mercury are collected separately. See Ken or John for more information.

There are charges to dispose of many different items. These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and pay him before disposing of the item. People disposing of items, not paid for, will be billed. The list of fees is included below. .

The Transfer Station **does not accept** any hazardous waste including hazardous household waste. A Hazardous Household Waste Collection Day will be held this year with the Androscoggin Valley Regional Refuse Disposal District on Saturday June 4,2016. Details will be posted at the Transfer Station.

Reminder - outdoor burning of garbage is illegal RSA 125-N

RECYCLABLES LIST

ALUMINUM CANS – Aluminum cans. Please place in in aluminum container

PLASTIC CONTAINERS # 1 - 7. Place in recycling container.

TIN CANS – Place in metal container .Please rinse them out. Labels OK

GLASS – All glass, any color – **Except fluorescent lights** – goes into the glass barrel. Empty and rinse.

Fluorescent lights handle separately. **See attendant**

METALS – Small metal waste (Coat hangers, bolts, nails)
Large metal items go on “Metal” pile

CARDBOARD – Corrugated boxes, empty and dry. Please place in recycling container.

PAPER – Newspaper & magazines & boxboard. Please place in recycling container.

PAINT CANS – Paint cans are considered **Hazardous waste if there is liquid paint in them.** We can only accept them if they are **empty or dry.** Cover off.

WASTE OIL – Goes in the drum inside the building

VEHICLE BATTERIES – Go on the pallet inside

TIRES – On pile outside

BRUSH AND YARD WASTE – On the piles in the yard (Clean wood – 5 in. diameter max.) **Note: Yard wastes do not go in any container.**

CONSTRUCTION / DEMOLITION DEBRIS – Painted wood or treated wood, sheet rock, furniture, etc. **See the attendant.**

STYROFOAM – Styrofoam can be placed in Waste Container without being placed in a green bag.

SHINGLES – Shingles must be uncontaminated with other waste. **See the attendant**

APPLIANCES – Sinks stoves, refrigerator, freezers, etc. **See the attendant.**

LARGE METAL WASTE – **See the attendant.**

TREE STUMPS – Not allowed under our permit.

WASTE CONTAINING MERCURY – **See the attendant**

TELEVISIONS / COMPUTERS – **See the attendant**



MISCELLANEOUS WASTES – Bulky plastic items, stuffed furniture, etc. **See the attendant.**

FEES SCHEDULE FOR DISPOSAL OF SOLID WASTES

1. RECYCLABLES – NO CHARGE

- a. Beverage bottles (PETE Plastics)
- b. Milk Bottles (HDPE)
- c. Colored Opaque containers (HDPE)
Detergent Bottles for example
- d. Tin Cans
- e. Aluminum Cans
- f. Newspaper
- g. Corrugated paper
- h. Mixed paper (magazines, etc.)
- i. Clean Wood (Up to 5 in, in diameter)
- j. Batteries (All types)
- k. Used motor oil
- l. Scrap Metal
- m. Paint
- n. Anything containing mercury (i.e. fluorescent lights, thermostats, thermometers, etc.)

2. TIRES (Removed from rim)

- a. Bikes, motorbikes, ATV's - \$1.00
- b. 13 to 16 inch - \$2.00
- c. 17 to 24 inch - \$8.00
- d. 25 inch & up - \$25.00

3. CONSTRUCTION DEBRIS

- a. \$20/yard - \$2.00 minimum
- b. Clean shingles or sheet rock - \$30/yard
- c. Shingles/sheetrock mixed with other material - \$40/yard

4. APPLIANCES

- a. Large - \$10.00 (Stove refrigerator, furnace, water heater, etc.)
- b. Small - \$5.00 (microwave, vacuum, etc.)
- c. .Computer monitors or any size TV - \$5.00

5. FURNITURE

- a. Wood furniture - \$5.00 per item (see attendant for odd material)
- b. Stuffed furniture - \$10.00 per item (Sofa, Sofa bed, Chair, etc.)
- c. Large rugs (10x12 & up) - \$10.00
- d. Small rugs - \$5.00
- e. Mattress/Springs - \$10.00

6. MISCELLANEOUS BULKY ITEMS

- a. Plastic furniture, pools, toys, etc. – same as construction debris
- b. Baby strollers, carriages, bicycles, etc. – same as construction debris
- c. Odd items (Fencing, metal mixed with wood or plastic) same as construction debris
- d. Styrofoam - place in garbage truck not bagged – no charge

ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY

Section 1: Consumption of Alcohol Restricted

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA: 175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

Section 2: Possession of Open Containers

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA: 175 in any public place shall be considered prima facie evidence of consumption.

Section 3: Penalty

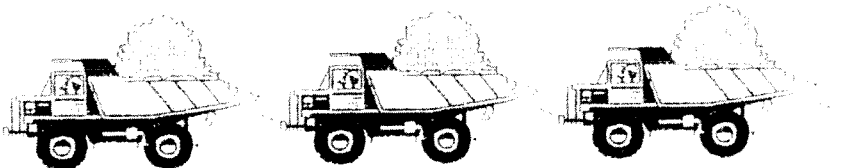
Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$ 50.00 per violation.

Truck Travel Restricted Ordinance

Adopted 9/15/2008

When signs are erected giving notice thereof, including any applicable vehicle weight limitations and/or restrictions upon any classification of vehicles recognized by the State and/or Federal Department of Transportation or Interstate Commerce Commission, streets or parts of streets shall be restricted to vehicles complying with such vehicular weight limitations and/or restrictions, provided, however, that if signs are erected restricting a street, or part thereof, with a sign stating merely "No Through Truck Traffic" or similar designation, without further elaboration, then such street or part of such street shall be restricted to vehicles that meet all of the following requirements: (1) a gross vehicle weight of 12,000 pounds or under; (2) no more than two (2) axles; (3) no more than six (6) tires; and (4) operates as a single unit. All trucks failing to comply with such limitations are expressly prohibited unless they have applied for and received a permit for an exemption from this ordinance. These restrictions shall not apply to vehicles making deliveries or pick ups to residences, businesses or properties on said streets, to Town owned vehicles or drivers traveling to their own residences on said street. Drivers traveling to their own residences shall not park said vehicle on any portion of the Town street or right of way.

This ordinance was applied to North Road from the intersection of Meadow Road by voted of the Board of Selectpersons on September 30, 2008.



WEIGHT LIMITS ON ALL TOWN ROADS

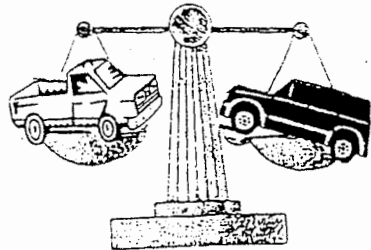
After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000 lbs.

Per RSA 231:191 applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing may impose reasonable conditions and may establish reasonable regulations for bonding and restoring the highway.

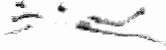
The roads to which this shall apply are as follows:

North Road (intersection of Meadow Road to Maine)
Conner Road
Hayes Road
Hubbard Grove
Landfill Drive
Losier Road
Mt. Moriah Drive
Power House Acres
R-F Drive
Seyah Road
Sunrise Drive
Village Road
Winthrop Drive



Burning and Permits

Contact your local forest fire warden or fire department for information on obtaining a written fire permit.



It's The Law - RSA 227-L:17(II)

Anyone who wishes to burn clean, ordinary combustibles such as leaves, brush or untreated lumber, or have a camp or cooking fire must have written permission from the landowner and a fire permit (requires the free Adobe Acrobat Reader at 100% actual size) from the local forest fire warden or local fire department in the town or city where the fire will be kindled. You must be at least 18 years of age to obtain a written fire permit.



Gas grills or charcoal fires in a container up and off the ground on your own property do not require a fire permit.

Public or privately owned camp or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:

1. be in an area cleaned to mineral soil at least 8 feet across;
2. have at least 6 inches of sand or gravel under the fire for any fire built on the ground;
3. have no limbs or other burnable material to a height of 10 feet above the fireplace area; and
4. be constructed so they cannot be moved from their mineral soil area.

What You Can Burn and When

Only leaves, woody debris or brush less than 5 inches in diameter, or untreated wood and dimension lumber can be burned. For any open burning a written fire permit is required. Even with the permit, no open burning between the hours of 9:00 am and 5:00 pm unless it is raining.

When the ground where you are burning is completely covered with snow no fire permit is required. However, be sure to check local ordinances that might restrict winter-time burning.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division [Open Burning Rules](#)) requires the free [Adobe Acrobat Reader](#).

A buried fire is NOT an extinguished fire!

What You Need To Know

When you request a written fire permit you will need to know the following:

What are you going to burn?	How much help will you have during the burn?
Material must be clean ordinary combustibles. Brush cannot exceed 5 inches in diameter.	Your fire must be attended at all times, or completely extinguished.

<p>Where are you going to burn?</p> <p>How far from the nearest structure, trees and dead vegetation or overhead phone or power lines?</p> <p>Fires must be no closer than 50 feet from a structure, or 25 feet if in an approved incinerator.</p>	<p>Do you own the land where you plan to burn?</p> <p>If not, do you have written permission from the landowner?</p>
<p>When do you want to burn?</p> <p>Date, time of day, no burning 9:00 am to 5:00 pm unless it's raining (permit needed even when raining).</p>	<p>Will you be able to extinguish your fire if someone complains?</p> <p>Air pollution officials could require a fire be put out if there are smoke complaints.</p>
<p>What do you have for fire protection?</p> <p>A hose, shovel or rake, and a bucket of water should be available at the fire. You are liable for the costs of extinguishing escaped fires.</p>	<p>Are there any tires or tubes in the material to be burned?</p> <p>Tires, tubes, plastics, shingles, and foam rubber are just some of the prohibited materials.</p>

Commercial Permits

The Forest Ranger for your town/city and local Warden are needed to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill or other methods of legal disposal.

The commercial permit is for contractors who use hired help for the burning of material between the hours of 9:00 am and 5:00 pm and only needed when the ground is not covered with snow.

The permit will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.

Think Before You Burn!

**Residential trash
burning releases toxic
air pollutants that put
you, your children,
and your neighbors
at risk.**



**Protect Your Health
Protect Our Future
Be a Good Neighbor**

Protect Your Family Test Your Well

Common Health Related Contaminants
In NH Wells

Radon
Uranium
Gross Alpha
Radium
Lead/Copper

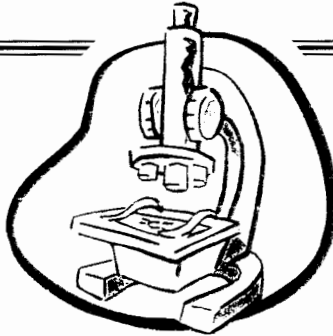
Arsenic
Fluoride
Bacteria
Nitrate/Nitrite
and other contaminants

Please see the document below for further information:

[www.des.nh.gov/organization/divisions/water/dwgh/well_testing/documents/well_testing.pdf](http://des.nh.gov/organization/divisions/water/dwgh/well_testing/documents/well_testing.pdf)

The Spanish version is available at:

http://des.nh.gov/organization/divisions/water/dwgh/well_testing/documents/pozosartesianos.pdf



DIAL 911 FOR ALL EMERGENCIES

FOR 911 TO BE EFFECTIVE EVERYONE NEEDS TO MAKE SURE THEIR ADDRESS IS VISIBLE.

PLACE YOUR NUMBER ON YOUR MAILBOX OR DRIVEWAY ENTRANCE AND ON YOUR HOUSE.

REMEMBER, IN AN EMERGENCY MINUTES COUNT!!!

Fact Sheet:
Prohibited Invasive Plant Species Rules, Agr 3800

This fact sheet is a synopsis of the adopted rules on invasive plant species and is intended for general use by the nursery and landscape industry, plant growers, plant dealers, general public, State Agencies, and Municipalities. A complete copy of the rules can be accessed on the internet at http://www.gencourt.state.nh.us/rules/state_agencies/agr3800.html.

In accordance with the Invasive Species Act, HB 1258-FN, the NH Department of Agriculture, Markets & Food, Division of Plant Industry is the lead state agency responsible for the evaluation, publication and development of rules on invasive plant species for the purpose of protecting the health of native species, the environment, commercial agriculture, forest crop production, or human health. The rule, Agr 3800, states "No person shall collect, transport, import, export, move, buy, sell, distribute, propagate or transplant any living and viable portion of any plant species, which includes all of their cultivars and varieties, listed in Table 3800.1, New Hampshire prohibited invasive species list".

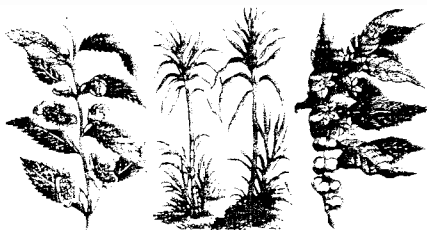
New Hampshire Prohibited Invasive Plant Species List

<u>Scientific Name</u>	<u>Common Name</u>
<i>Acer platanoides</i>	Norway maple
<i>Ailanthus altissima</i>	Tree of heaven
<i>Alliaria petiolata</i>	Garlic mustard
<i>Berberis thunbergii</i>	Japanese barberry
<i>Berberis vulgaris</i>	European barberry
<i>Celastrus orbiculatus</i>	Oriental bittersweet
<i>Centaurea biebersteinii</i>	Spotted knapweed
<i>Cynanchum nigrum</i>	Black swallow-wort
<i>Cynanchum rossicum</i>	Pale swallow-wort
<i>Elaeagnus umbellata</i>	Autumn olive
<i>Euonymus alatus</i>	Burning bush
<i>Heracleum mantegazzianum</i>	Giant hogweed
<i>Hesperis matronalis</i>	Dame's rocket
<i>Iris pseudacorus</i>	Water-flag iris
<i>Lepidium latifolium</i>	Perennial pepperweed
<i>Ligustrum obtusifolium</i>	Blunt-leaved privet
<i>Lonicera x bella</i>	Showy bush honeysuckle
<i>Lonicera japonica</i>	Japanese honeysuckle
<i>Lonicera morrowii</i>	Morrow's honeysuckle
<i>Lonicera tatarica</i>	Tatarian honeysuckle
<i>Microstegium vimineum</i>	Japanese stilt grass
<i>Polygonum cuspidatum</i> (<i>Fallopia japonica</i>)	Japanese knotweed
<i>Polygonum perfoliatum</i>	Mile-a-minute vine
<i>Reynoutria x bohemica</i>	Bohemia knotweed
<i>Rhamnus cathartica</i>	Common buckthorn
<i>Rhamnus frangula</i> (<i>Frangula alnus</i>)	Glossy buckthorn
<i>Rosa multiflora</i>	Multiflora rose

Variance: Persons conducting temporary scientific studies, which may include hybridization of seedless species may apply for a variance to do so by contacting the NH Department of Agriculture, Markets & Food, Division of Plant Industry.



For additional Information, contact: Douglas Cygan, Invasive Species Coordinator
New Hampshire Department of Agriculture
Division of Plant Industry
State Lab Building, Lab D
29 Hazen Drive
Concord, NH 03301
(603) 271-3488
dcygan@agr.state.nh.us
www.agriculture.nh.gov



NOTES



*See ya
next year!*

**EXTRA !
EXTRA.
YOUR VOTE COUNTS!**



SHELBURNE TOWN MEETING

TUESDAY MARCH 14TH -- 7:00 PM
SHELBURNE TOWN HALL

**GRS
COOPERATIVE SCHOOL DISTRICT
MEETING**

THURSDAY MARCH 2RD -- 7:00 PM
GORHAM MIDDLE HIGH SCHOOL GYM

Other Shelburne Residents

