

2009 ANNUAL REPORT



Cover Design by Jill and Tim Hanson Charlestown, NH

Town of Charlestown New Hampshire



DEDICATION

Charlestown's 2009 Annual Town Report is dedicated to **ROBERT W. STONE**

Bob has served the Town in many capacities over the past four decades; as a Selectman for several terms, as Town Moderator and as a member of many Town boards and committees including the Finance Committee, Planning Board, Conservation Commission, Highway Advisory Board and Town Hall Committee. Bob has also served as School District Moderator and has represented Charlestown on the Fall Mountain Regional School Board, serving as its Chairman for several years.

The Town of Charlestown owes much to Bob for his many years of dedicated service and we are truly grateful for his devotion to public service on the Town's behalf.

ANNUAL REPORTS

Of the Selectboard
And
Other Town Officers

CHARLESTOWN, N.H.



For the Year Ending
December 31, 2009

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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REPORT OF THE SELECTBOARD

As we all know, 2009 was an exceptionally difficult year from an economic standpoint and the Town has experienced the same challenges as were faced by local residents and businesses. The reduction in revenues caused by the State's budget woes has been particularly difficult but by tightening its belt and doing more with less the Selectboard believes that, for the most part, it has met those challenges successfully. Among the highlights of the past year we would point to:

- Completion of the CEDA Gristmill Park Infrastructure Project. This project, which was fully funded by a \$500,000 Community Development Block Grant, involved the construction of a 1,000 foot road into the Park property as well as the installation of water, sewer and telecommunications infrastructure into the Park making it ready for new business development. The grant also funded the replacement of 1,400 feet of water main into the original CEDA Industrial Park. We are hopeful that, as the economy improves, this investment will pay off with new businesses bringing jobs and property tax revenues into the Town.
- The Town was successful in obtaining a federal/state funding package that will provide 100% of the construction costs and 80% of the pre-construction costs (engineering and permitting) for the replacement of the Fling Road Bridge over Clay Brook. We were also successful in obtaining the necessary easements for this work which we had been working on for a number of years. This bridge, which has been closed for several years, will be completely rebuilt during the 2010 construction season, significantly improving access for many residents and businesses to the Transfer Station, Route 12 and the CEDA Gristmill Park.
- Using local resources the Town has significantly upgraded the drainage infrastructure in the Beaudry Development. With that work complete, we plan to resurface the roads in the development in 2010, benefitting over 70 residences in the development.
- A strategic reduction in the operating hours at the Transfer Station has resulted in significant savings to the Town and its taxpayers with minimal inconvenience to residents.

Looking toward 2010, we still face many challenges but we continue to strive to meet the Town's essential needs while at the same time keeping the property tax burden within reasonable limits. The 2010 Town operating budget shows an increase of less than 3% over the 2009 budget, which itself was level funded from 2008. This has been made possible with modest staff reductions and a significant reduction in health insurance costs achieved by switching to a new plan that is much less expensive for both the Town and its employees. The budget does however include a plan to keep up with the Town's vital equipment needs through an innovative lease-purchase arrangement allowing the Town to acquire much needed replacements for a fire truck which has been out of service for over a year and a highway truck that has aged beyond its useful life. Both the Selectboard and the Finance Committee fully support this budget approach and we urge the voters to support it as well.

The Selectboard is also proposing a new approach to what is arguably that Town's greatest need, a new building that will provide safe and adequate space for our Police Department. This year's proposal is similar in size to the building proposed last year but has been scaled back to a bare bones structure with an unfinished basement. While it will provide our officers with an adequate and safe space to operate from it does not have any of the frills that were included last year. We

are proposing that structure can be built for \$350,000 which will be raised as a single one time appropriation. In addition to this appropriation we are hopeful that additional funds can be raised through grants and donations of labor, materials and services some of which have already been committed. We urge the voters support for this critical project.

Finally we would take this opportunity to convey our thanks to Tim and Jill Hanson who, for the past seven years have graciously provided the cover photos for our Town Report. The unique photo collages that have graced the report since 2006 are truly special and give our report real sense of the community that is Charlestown.

Respectfully submitted,
Charlestown Selectboard

Jon B. LeClair, Chairman
Steven A. Neill
Douglas Ring

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE (Bakery Building)

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays
MEETINGS: first and third Wednesday, 7:00 P.M.

Tel. 826-4400
Fax 826-3709

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday: 8:00 A.M. to 1:00 P.M. and 1:30 to 6:00 P.M.
Tuesday through Friday: 8:00 A.M. to 1:00 P.M. and
1:30 to 4:00 P.M., except holidays – Library/Municipal Bldg

Tel. 826-5821

BUILDING DEPARTMENT (Bakery Building)

Monday and Wednesday: 1:00 P.M. to 2:00 P.M. and
4:30 P.M. to 6:00 P.M.

Tel. 826-4400

HEALTH AND HUMAN SERVICES (Library/Municipal Bldg)

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.
Other days on-call

Tel. 826-5266
1-800-894-8400

PLANNING BOARD OFFICE (Bakery Building, downstairs)

Monday through Friday: 8:00 A.M. to 4:00 P.M.
MEETINGS: first and third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-5368
Fax 826-3709

TRANSFER STATION

Tuesday, Friday and Saturday: 8:00 A.M. to 4:30 P.M.
Wednesday: 9:30 A.M. to 6:00 P.M.

Tel. 826-3201

CONSERVATION COMMISSION (Community Room)

MEETINGS: third Monday of each month: 7:00 P.M.

RECREATION COMMITTEE (Bakery Building, downstairs)

MEETINGS: first Tuesday of each month: 7:00 P.M.

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

2010 HOLIDAY SCHEDULE

Friday January 1 – New Years Day

Monday September 6 – Labor Day

Monday February 15 – Presidents Day

Thursday November 25 – Thanksgiving Day

Monday May 31 – Memorial Day

Friday November 26 – Day after Thanksgiving

Monday July 5 – Independence Day

Friday December 24 – Christmas Eve

TOWN OFFICERS & COMMITTEES

| | | |
|-----------------------------------------------------------------------------------------|--------------------------------------------------------|----------------------|
| Selectboard | Jon LeClair Steven Neill Douglas Ring | 2010 2011 2012 |
| Health & Human Services | Community Alliance | |
| Chief of Police | Edward C. Smith | Appointed |
| Animal Control Officer | Police Dept | Appointed |
| Treasurer | Joan Kuncik | 2012 |
| Town Clerk/Tax Collector | Debra J. Clark | 2011 |
| Office Manager | Jessica Dennis | Appointed |
| Health Officer | Patricia Henderson | Appointed |
| Building Inspector/ Deputy Health Officer | Bud Von Ahnen Jr. | Appointed |
| Deputy Building Inspector | Jon LeClair | Appointed |
| Moderator | Albert St. Pierre | 2010 |
| Supervisors of Checklist | Alissa Bascom Joan Kuncik Patricia Pickul | 2010 2012 2014 |
| Administrative Assistant to Selectboard/ Planning & Zoning Administrator | David M. Edkins | Appointed |
| Highway/Transfer Station Super | Keith Weed | Appointed |
| Water/Wastewater Supervisor | David Duquette | Appointed |
| Trustees of Trust Funds | William Sullivan Barbara M. Jones Patricia Royce | 2010 2011 2012 |
| Cemetery Trustees | Victoria Sargent Aare Ilves Anton Zutter | 2010 2011 2012 |
| Librarian | Sandra Perron | Appointed |
| Assistant Librarian | Holly Shaw | Appointed |
| Library Trustees | Eric Lutz Kara Lee Robin Forsaith, Trea. | 2010 2010 2011 |

TOWN OFFICERS & COMMITTEES

| | | |
|----------------------------------------------|--------------------------|------------|
| | James Fowler, Vice Chair | 2011 |
| | Sheila Beck, Chair | 2012 |
| | Donna Campbell | 2012 |
| | Diana Bushway, Secretary | 2012 |
| Trustees-Medical Building Association | Eric Lutz | 2010 |
| | Kenneth Place | 2011 |
| | John Murray | 2012 |
| Fire Chief | Gary Wallace | 2010 |
| Ambulance Director | Jerry Beaudry | Appointed |
| Emergency Mgt. Dir. | Charles Baraly | Appointed |
| Conservation Commission | Steven Neill | Ex-Officio |
| | James Fowler | 2010 |
| | Gary Bascom | 2010 |
| | Charles St. Pierre | 2011 |
| | Woodrow Prouty | 2011 |
| | Travis Royce | 2012 |
| | Richard Holmes, Chair | 2012 |
| Alternates | Ann Tarmey | 2010 |
| Finance Committee | Judith Baraly, Chair | 2010 |
| | Susan Laware | 2010 |
| | Robert Beaudry | 2010 |
| | Patricia Royce | 2011 |
| | Thomas Minickiello | 2011 |
| | Robert Davis | 2011 |
| | Edna Green | 2012 |
| | Richard St. Pierre | 2012 |
| | David Richardson | 2012 |
| Recreation Committee | Carol McShane | 2010 |
| | Scott Bushway | 2010 |
| | Lynne Fisk, Secretary | 2010 |
| | Susan Murdoch | 2010 |
| | Eric Murdoch | 2010 |
| | Christine Cheney, Chair | 2010 |
| | Scott Hagland | 2011 |
| | Steven Neill | 2012 |
| Recreation Director | Scott Hagland | Appointed |
| Highway Advisory Board | Bruce Putnam, Chair | 2010 |
| | Thomas Minickiello | 2010 |
| | Frank McKane | 2011 |
| | Cedric Fisk | 2011 |
| | Barry Metcalf | 2012 |

TOWN OFFICERS & COMMITTEES

| | | |
|--------------------------------------|----------------------------|------------|
| | David Richardson | 2012 |
| Planning Board | Douglas Ring | Ex-officio |
| | Kenneth Moore | 2010 |
| | Andrew Jellie | 2010 |
| | Robert Frizzell, Chair | 2011 |
| | Eric Lutz | 2011 |
| | Sharon Francis, Vice Chair | 2012 |
| | Patricia Royce | 2012 |
| Alternates | Linda Stewart | 2010 |
| | Herb Greenwood | 2011 |
| Zoning Board of Adjustment | Kenneth Arkell, Secretary | 2010 |
| | Barbara Jones | 2010 |
| | Andrew Jellie, Vice Chair | 2011 |
| | Terri Fisk, Chair | 2012 |
| | Kenneth Place | 2012 |
| Alternates | Harold Ames | 2010 |
| | Roger Thibodeau | 2011 |
| Heritage Commission | Douglas Ring | Ex-officio |
| | Eric Lutz, Secretary | 2010 |
| | Carol Clark | 2010 |
| | Walter Spilsbury, Jr | 2010 |
| | Wesley Van Velsor, Chair | 2011 |
| | Joyce Higgins | 2011 |
| | Barbara Jones | 2012 |
| Alternates | Aare Ilves | 2010 |
| Capital Improvement Committee | Jon LeClair | 2010 |
| | Robert Beaudry | 2010 |
| | Andrew Jellie | 2010 |
| | Patricia Royce | 2012 |
| | Edna Green | 2012 |
| | Barry Metcalf | 2012 |

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2010 ANNUAL TOWN MEETING WARRANT**

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE who are qualified to vote in Town affairs,

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on **Wednesday, February 3, 2010 commencing at 6:30 P.M. in the Town Hall at 19 Summer Street** and on **Tuesday, March 9, 2010 commencing at 8:00 A.M. in the Community Room at the Silsby Library/Municipal Building.** At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 A.M. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

ARTICLE 1. To elect the necessary Town Officers for their respective terms.

ARTICLE 2. Are you in favor of the adoption of the amendment to the existing town zoning ordinance as proposed by the planning board? (This amendment would add optional “lot size averaging” provisions to the ordinance providing for greater design flexibility and the preservation of open space in new subdivisions.)

ARTICLE 3. To see if the Town will vote to accept the reports of the various Town Officers and to take proper action thereon.

ARTICLE 4. To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$4,121,527 which represents \$3,408,170 for the Town operating budget, \$356,184 for the Water Fund operating budget and \$357,173 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$3,989,920 which is the same as last year’s budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,302,956 for the Town operating budget, \$337,450 for the Water Fund operating budget, and \$349,514 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 5. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$350,000 for the purpose of constructing and equipping a new Police Station at the site of the existing Fire Station. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed or December 31, 2012, whichever is sooner. (Majority Vote Required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 6. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$7,000 for the continuation of the regularly scheduled transportation services provided by the Community Alliance of Human Services.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 7. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$7,300 for the purpose of compiling an updated Town History and to authorize the withdrawal of \$5,300 from the Capital Reserve Fund created for that purpose. The balance of \$2,000 is to come from general taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the updated Town History is completed or December 31, 2012, whichever is sooner. (Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 8. To see if the Town will vote, by special warrant article, to raise and appropriate the sum of \$6,000 to provide rental assistance for the Charlestown branch of the Fall Mountain Food Shelf.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 9. To see if the Town will vote to authorize the Selectboard to appoint one of its members on an annual basis to be a non-voting liaison member of the Recreation Committee, in addition to the nine (9) elected members.

ARTICLE 10. To see if the Town will vote to discontinue the Town of Charlestown Landfill Closure Fund established by passage of Article 7 on the 1998 Town Meeting Warrant for the purpose of officially closing and capping the former Town landfill. No funds were ever deposited in this account and it is no longer deemed necessary.

ARTICLE 11. To see if the Town will vote to authorize the Selectboard to convey 0.03 acres of Town owned land north of the Town Water Barn to Norman C. Cobb in exchange for 0.01 acres, in a boundary line adjustment to correct the encroachment of the Water Barn building onto Mr. Cobb's land. Said boundary line adjustment is shown on a survey prepared by DiBernardo Associates, LLC, dated October 4, 2001 and revised October 19, 2009 which plan is subject to Planning Board approval.

ARTICLE 12. To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House and the Senate President.

Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage".

(By Petition)

ARTICLE 13. To transact any other business that may legally come before the meeting.

Given under our hands and seal this 25th day of January 2010.

Charlestown Selectboard

Jon B. LeClair
Steven A. Neill
Douglas Ring

**TOWN DELIBERATIVE MEETING
CHARLESTOWN, NEW HAMPSHIRE**

February 3, 2010

To the inhabitants of the Town of Charlestown, New Hampshire who are qualified to vote in Town affairs.

Take notice and be warned that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on Wednesday, February 3, 2010 commencing at 6:30 PM in the Town Hall at 19 Summer Street and on Tuesday, March 9, 2010 commencing at 8:00 AM in the Community Room at the Silsby Library/Municipal Building. At the second session voting on all warrant articles will be by Official Ballot commencing at 8:00 AM and concluding at 7:00 PM unless the Town Meeting votes to keep the polls open to a later time.

Moderator Albert St. Pierre called the meeting to order at 6:30 PM and lead us in the Pledge of Allegiance. Introductions of the two head tables, the Selectboard's Office Manager and himself were made. He read through his rules for the meeting, stating they were not necessarily Robert's Rules. Albert read the opening paragraphs of the warrant and announced that the Town Clerk Debra Clark had an announcement to make before commencing with the Articles.

Due to an error in the Town Clerk's Office the Moderator's position was not on the list for open candidates for office and the filing period is now closed. She was advised by the Secretary of State's office to hold a special filing period for the position and announce this process at a public meeting. She also stated that the notice would be on the Town's website as well as posted on the bulletin board in the Library Bldg. The filing period will be February 4th through February 8th 2010.

ARTICLE 1: No discussion as this article is automatically on the Official Ballot.

ARTICLE 2: No discussion as this article is automatically on the Official Ballot.

ARTICLE 3: Presented and seconded as read.

Steve Neill asked for recognition of Jon LeClair for his 15+ years as a Selectboard member. Jon is not running for the Selectboard position this year. The Moderator closed consideration of the article.

ARTICLE 4: Presented and seconded as read.

Amendment to the budget was presented and seconded, to increase the total to \$4,139,915, an increase of \$18,388. This sum represents \$3,422,492 for the Town operating budget, \$359,893 for the Water Fund operating budget, and \$357,530 for the Sewer Fund operating budget. A call of a voice vote by the Moderator resulted in the passing of this amendment. The Moderator closed consideration of the article after discussions.

ARTICLES 5 THROUGH 11: Presented and seconded as read with the Moderator closing consideration of the articles after discussions.

ARTICLE 12: Presented and seconded as read.

An amendment was read and seconded to change the wording to "Resolved: The citizens of New Hampshire should be."

A written request for a secret ballot was recognized by the Moderator for the amendment, with the results of YES-27, NO-30. The amendment failed. The Moderator closed consideration of the article.

ARTICLE 13: Gabriel St. Pierre, Chairman for the Renovation Committee for Fall Mountain Regional High School spoke about Article 1 of the School District's Warrant. The deliberative meeting to be held on February 4, 2010 at the Fall Mountain Regional High School. Representative Cynthia Sweeney as well as Steven Neill, Charlestown Selectboard member spoke in favor of this bond issue.

Douglas Ring wanted to thank everyone for the work that was done on Articles 3 and 4.

Jon LeClair wished to say a few words of thanks to people who had helped him over his years of being on the Selectboard.

Moderator Albert St. Pierre adjourned the 2010 Charlestown Deliberative Meeting at 8:45 PM.

A true copy Attest;

A handwritten signature in black ink that reads "Debra J. Clark". The signature is written in a cursive style with a large, stylized "D" and "C".

Debra J. Clark
Town Clerk

BUDGET FOR 2010

| | BUDGET 2009 | ACTUAL 2009 | BUDGET 2010 |
|------------------------------------------------|---------------------|---------------------|---------------------|
| <u>GENERAL GOVERNMENT</u> | | | |
| Executive | 120,034 | 106,879 | 94,310 |
| Election Reg. & Vital | 2,261 | 2,166 | 4,640 |
| Financial Administration | 243,253 | 232,563 | 245,400 |
| Legal Expense | 7,000 | 5,220 | 7,000 |
| Personal Administration - Health Reimbursement | - | - | 55,602 |
| Planning & Zoning | 49,666 | 48,282 | 49,120 |
| General Government Buildings | 154,094 | 135,054 | 136,729 |
| Cemeteries | 84,159 | 71,761 | 85,779 |
| Insurance | 46,000 | 43,012 | 44,500 |
| Advertising & Reg. Assoc | 13,507 | 12,709 | 15,472 |
| Total General Government | 719,974 | 657,646 | 738,552 |
| <u>PUBLIC SAFETY</u> | | | |
| Police Department | 611,291 | 583,661 | 577,936 |
| Ambulance | 84,477 | 68,019 | 91,404 |
| Fire Department | 122,615 | 123,318 | 136,980 |
| Building Inspection | 15,741 | 13,648 | 15,742 |
| Emergency Management | 750 | 427 | 750 |
| Total Public Safety | 834,874 | 789,073 | 822,812 |
| <u>PUBLIC WORKS</u> | | | |
| Highways & Streets | 1,069,671 | 983,048 | 1,034,456 |
| Street Lighting | 31,000 | 26,606 | 27,500 |
| Trees | 1,500 | 1,464 | 1,500 |
| Solid Waste Disposal | 309,306 | 246,274 | 250,797 |
| Total Public Works | 1,411,477 | 1,257,392 | 1,314,253 |
| <u>HEALTH & WELFARE</u> | | | |
| Pest Control | 1,000 | 579 | 1,000 |
| Health Agencies | 46,861 | 45,318 | 50,350 |
| Administration & Direct Assist | 49,300 | 56,298 | 56,350 |
| Total Health & Welfare | 97,161 | 102,195 | 107,700 |
| <u>CULTURE & RECREATION</u> | | | |
| Recreation | 56,063 | 47,345 | 49,765 |
| Library | 112,069 | 105,859 | 112,058 |
| Heritage Commission | 3,500 | 3,459 | 3,000 |
| Total Culture & Recreation | 171,632 | 156,663 | 164,823 |
| <u>CONSERVATION</u> | | | |
| | 600 | 579 | 600 |
| <u>DEBT SERVICE</u> | | | |
| | 13,000 | 6,624 | 13,000 |
| <u>CAPITAL EXPENDITURES</u> | | | |
| | 69,408 | 54,998 | 246,430 |
| <u>TOWN BUDGET</u> | | | |
| | 3,318,126 | 3,025,170 | 3,408,170 |
| <u>ARTICLES RECOMMENDED</u> | | | |
| | 11,300 | 11,300 | 370,300 |
| <u>SEWER</u> | | | |
| | 299,514 | 300,175 | 357,173 |
| <u>WATER</u> | | | |
| | 337,450 | 337,291 | 356,184 |
| TOTAL of 3 FUNDS | \$ 3,966,390 | \$ 3,673,936 | \$ 4,491,827 |

BUDGET FOR 2010

| | BUDGET 2009 | ACTUAL 2009 | BUDGET 2010 |
|------------------------------------------------|----------------------------|----------------------------|----------------------------|
| <u>SOURCES OF REVENUE</u> | | | |
| <u>TAXES</u> | | | |
| Land Use Change Taxes | 2,000 | 3,780 | 4,000 |
| Timber Taxes | 2,000 | 3,341 | 2,000 |
| Payment in Lieu of Taxes | 10,800 | 10,619 | 10,700 |
| Interest & Penalties on Delinquent Taxes | 120,500 | 138,049 | 120,000 |
| Excavation Tax | 4,000 | 5,142 | 5,000 |
| <u>LICENSES, PERMITS & FEES</u> | | | |
| Business Licenses & Permits | 1,500 | 1,320 | 1,500 |
| Motor Vehicle Permit Fees | 729,000 | 697,257 | 700,000 |
| Building Permits | 9,000 | 7,701 | 8,000 |
| Other Licenses, Permits & Fees | 10,000 | 9,994 | 9,520 |
| From Federal Government | - | - | |
| <u>FROM STATE</u> | | | |
| Shared Revenues | 49,351 | - | - |
| Meals & Rooms Tax Distribution | 217,922 | 217,789 | 217,789 |
| Highway Block Grant | 137,691 | 137,691 | 143,412 |
| State/Federal Forest Land Reimbursement | 2,000 | 2,330 | - |
| Other (Including RR Tax) | 39,837 | - | - |
| <u>CHARGES FOR SERVICES</u> | | | |
| Income from Departments | 300,000 | 287,942 | 272,000 |
| Other Charges | - | - | |
| <u>MISCELLANEOUS REVENUES</u> | | | |
| Sale of Municipal Property | 1,000 | 1,201 | 1,000 |
| Interest on Investments | 3,400 | 1,354 | 1,300 |
| Other - Rent | 2,000 | 28,816 | 4,600 |
| <u>INTERFUND OPERATING TRANSFERS IN</u> | | | |
| Sewer | 299,514 | 293,616 | 357,173 |
| Water | 337,450 | 325,630 | 356,184 |
| Special Revenue Funds | - | - | - |
| Trust & Fiduciary Funds | 26,000 | 21,955 | 27,000 |
| <u>OTHER FINANCING SOURCES</u> | | | |
| Produced from Long Term Bonds & Notes | - | - | - |
| Voted from F/B | - | - | - |
| Fund Balance (Surplus) | - | - | - |
| <u>TOTAL REVENUE & CREDITS</u> | <u>\$ 2,304,965</u> | <u>\$ 2,195,527</u> | <u>\$ 2,241,178</u> |

| | PRIOR YEAR | ENSUING YEAR |
|-----------------------------------------|---------------------|---------------------|
| Appropriations Recommended | 3,955,090 | 4,121,527 |
| Special Warrant Articles Recommended | 606,300 | 370,300 |
| Individual Warrant Articles Recommended | 64,000 | - |
| Total Appropriations Recommended | <u>4,625,390</u> | <u>4,491,827</u> |
| Estimated Revenues & Credits | 2,963,965 | 2,241,178 |
| Estimated Amount of Taxes to be Raised | <u>\$ 1,661,425</u> | <u>\$ 2,250,649</u> |

2009 SUMMARY INVENTORY (MS-1)

| LAND BUILDINGS | ACRES | ASSESSED VALUATION | TOTAL TAXABLE |
|--------------------------------------------------------------------------------------|---------------|-----------------------|------------------|
| Value of Land Only | | | |
| A. Current Use | 14,461 | \$ 1,622,737 | |
| B. Conservation Restriction Assessment | 374 | 17,383 | |
| C. Historic Barns | 0.2 | 100 | |
| D. Residential Land | 3,886 | 45,407,964 | |
| E. Commercial/Industrial | 608 | 5,441,436 | |
| F. Total of Taxable Land | 19,330 | | \$ 52,489,620 |
| G. Tax Exempt & Non-taxable | 2,653 | | 5,216,800 |
| Value of Buildings Only | | | |
| A. Residential | | \$ 165,043,724 | |
| B. Manufactured Housing | | 27,994,600 | |
| C. Commercial/Industrial | | 32,336,576 | |
| D. Historic Barns | 5 | 12,800 | |
| E. Total of Taxable Buildings | | | \$ 225,387,700 |
| F. Tax Exempt & Non-taxable | | | 19,307,900 |
| Public Utilities - Electric | | | \$ 7,738,948 |
| Valuation before Exemptions | NUMBER | | \$ 285,616,268 |
| Blind Exemption | 2 | \$ 30,000 | |
| Elderly Exemption | 27 | 640,700 | |
| Totally & Permanently Disabled Ex. | 13 | 105,000 | |
| Total Dollar Amount of Exemptions | | \$ 775,700 | |
| Net Valuation on which Tax Rate for Municipal, County and Local Education | | | \$ 284,840,568 |
| Less Public Utilities | | | \$ 7,738,948 |
| Net Valuation on which Tax Rate for State Education Tax is Computed | | | \$ 277,101,620 |

2009 TOWN ELECTION

Tuesday, March 10, 2009

Moderator, Albert St. Pierre, declared the polls open at 8:00 AM for the 2009 Town and School elections after reading the beginning of the posted warrant. He announced that absentee ballots would be cast at 1:00 PM and any others sent by mail before 5:00 would be cast at that time.

Absentee ballots were cast starting at 1:00 PM.

The results of the balloting for the 2009 Town election are as follows:

| | |
|-----------------------|-----------|
| Regular Cast Ballots | 976 |
| Absentee Cast Ballots | <u>40</u> |
| Total Ballots Cast | 1016 |

ARTICLE 1.

Selectboard for Three Years

| | |
|----------------|------|
| Brenda Ferland | 455 |
| Douglas Ring | 494* |

Chief of Fire Department for One Year

| | |
|--------------|------|
| Gary Wallace | 887* |
|--------------|------|

Treasurer for Three Years

| | |
|-------------|------|
| Joan Kuncik | 880* |
|-------------|------|

Checklist Supervisor for One Year

| | |
|--------------------------|-----|
| Alissa Bascom (write-in) | 14* |
|--------------------------|-----|

Trustee of the Trust Funds for Three Years

| | |
|----------------|------|
| Patricia Royce | 889* |
|----------------|------|

Medical Building Trustee for Three Years

| | |
|-------------|------|
| John Murray | 824* |
|-------------|------|

Library Trustee for Three Years

| | |
|---------------------------|------|
| Sheila Beck | 815* |
| Donna Campbell (write-in) | 32* |
| Diana Bushway (write-in) | 9* |

Library Trustee for One Year

| | |
|---------------------------|-----|
| Donna Campbell (write-in) | 19* |
|---------------------------|-----|

Planning Board for Three Years

| | |
|----------------|------|
| Sharon Francis | 617* |
| Patricia Royce | 814* |

| | | |
|----------------------------------------|------------------------------|------|
| Cemetery Trustee for Three Years | Anton Zutter | 834* |
| Finance Committee for Three Years | Edna "Emmy" Green | 673* |
| | David Richardson | 649* |
| | Richard St. Pierre (write-n) | 13* |
| Finance Committee for Two Years | Bob Davis | 825* |
| Highway Advisory Board for Three Years | David Richardson | 702* |
| | Barry Metcalf | 757* |
| Highway Advisory Board for Two Years | Cedric Fisk | 886* |
| Recreation Committee for Three Years | Brenda Ferland (write-in) | 9* |
| | Jon Le Clair (write-in) | 6* |
| | Steve Neill (write-in) | 8* |
| Recreation Committee for Two Years | Jessica Hagland | 740* |
| | Dave Mix | 689* |
| Recreation Committee for One Year | Carol McShane | 802* |

ARTICLE 2. "Shall the town vote in favor of the adoption of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows: Adds certain segments of the Little Sugar River, Jabe Meadow Brook, Beaver Brook and Clay Brook to the streams subject to the provisions of the Comprehensive Shoreland Protection Act as provided in RSA 483-B?"

615 YES

366 NO

ARTICLE 3. "Shall the town vote in favor of the adoption of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: Regulates the long-term occupancy of recreational vehicles and campers?"

574 YES

421 NO

ARTICLE 4. “Shall the town vote in favor of the adoption of the Small Wind Energy Systems Ordinance as proposed by the planning board to establish a permitting process to accommodate small wind energy systems under RSA 674:66 while protecting public health, safety and welfare?”

(If this Ordinance is passed by the voters, it will take effect on July 11, 2009 and be administered by the local building inspector.)

663 YES

327 NO

ARTICLE 5. “Shall the Town vote to raise and appropriate the sum of \$595,000 for the purpose of constructing and equipping a new Police Station at the site of the existing Fire Station?”

Of said sum, \$100,000 is to be appropriated from fund balance, not to be raised through new taxation. The remainder of said sum (\$495,000) is to be raised through the issuance of serial bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33:1 et seq. as amended). And further to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Charlestown; and furthermore, to authorize the Selectboard to apply for, accept, and expend such state, federal and private grant funds, if any there be, to assist in the funding of this project. **(3/5 ballot vote required)**

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

542 YES

473 NO

*****DID NOT PASS*****

ARTICLE 6. “Shall the Town vote to accept the reports of the various Town Officers and to take proper action thereon?”

837 YES

140 NO

ARTICLE 7. “Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$3,955,090 which represents \$3,318,126 for the Town operating budget, \$337,450 for the Water Fund operating budget and \$299,514 for the Sewer Fund operating budget?”

Should this article be defeated, the default operating budget shall be \$3,920,407 which is the same as last year’s budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*The default budget represents \$3,305,396 for the Town operating budget, \$309,925 for the Water Fund operating budget, and \$305,086 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

543 YES

425 NO

ARTICLE 8. “Shall the Town vote to authorize the Selectboard to enter into a ten year lease-purchase agreement for the purpose of leasing a Pierce Combination Pumper for the Fire Department and to raise and appropriate the sum of \$64,000 as the first annual payment for this lease?”

Future annual lease payments would remain at approximately \$64,000. Upon completion of the lease, the Town of Charlestown will own the equipment outright. This lease contains an escape clause allowing the Town to terminate the lease if a future Town Meeting does not appropriate the annual lease payment. **(Majority vote required.)**

471 YES

510 NO

ARTICLE 9. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$4,300 for the continuation of the “on-demand” transportation services provided by the Community Alliance of Human Services and on-call service to medical appointments outside of Sullivan County provided by the American Red Cross?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

719 YES

262 NO

ARTICLE 10. “Shall the Town vote to raise and appropriate, by special warrant article, the sum of \$1,000 to be placed in the Capital Reserve Fund established at the 2005 annual Town Meeting for the purpose of compiling an updated Town History?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

609 YES

368 NO

ARTICLE 11. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$6,000 to provide rental assistance for the Charlestown branch of the Fall Mountain Food Shelf?”

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

726 YES

238 NO

ARTICLE 12. “Shall the Town vote, by special warrant article, to raise and appropriate the sum of \$10,000 to be jointly administered by the Selectboard and Recreation Committee to support the continued participation of Charlestown children, adults, families and seniors in the services, programs and facilities at the Southern Vermont Recreation Center in Springfield, Vermont?” **(By Petition)**

The Selectboard does not recommend this appropriation.

The Finance Committee does not recommend this appropriation.

406 YES

559 NO

ARTICLE 13. “Shall the Town vote, under RSA 674:5, to authorize the Selectboard to appoint a Capital Improvements Program Committee to prepare and amend a program of municipal capital improvements projected over at least six years solely to aid the Selectboard and Finance Committee in their preparation of the annual budget?”

The Committee shall consist of two (2) Planning Board members, two (2) Finance Committee members one (1) Highway Advisory Board member and one (1) Selectboard member.

535 YES

408 NO

ARTICLE 14. “Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to ‘qualified organizations’ for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?”

393 YES

531 NO

ARTICLE 15. “Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the conservation commission to expend funds to purchase interests in land outside the boundaries of our municipality, subject to the approval of the governing body, where it is determined that such a purchase would have direct and tangible benefits to the Town of Charlestown?”

400 YES

540 NO

ARTICLE 16. To transact any other business that may legally come before the meeting.

A true copy, Attest:

Debra J. Clark

Charlestown Town Clerk

**DEPARTMENT OF REVENUE ADMINISTRATION
2009 TAX RATE CALCULATION**

Town Portion

| | | |
|--------------------------|--------------|-------------|
| Gross Appropriations | \$ 3,966,390 | |
| Less: Revenues | 2,391,838 | |
| Less: Shared Revenues | - | |
| Add: Overlay | 24,058 | |
| War Service Credits | 95,050 | |
| | \$ 1,693,660 | |
| Approved Town Tax Effort | | |
| Municipal Tax Rate | | 5.95 |

School Portion

| | | |
|----------------------------------------------------|---------------|--------------|
| Regional School Apportionment | \$ 9,781,109 | |
| Less: Adequate Education Grant | (5,057,653) | |
| Less: State Education Taxes | (652,180) | |
| | \$ 4,071,276 | |
| Approved School (s) Tax Effort | | |
| Local Education Tax Rate | | 14.29 |
| Equalized Valuation Tax Rate | 2.14 | |
| Equalized Valuation (no utilities) | \$ 652,180 | |
| | \$305,470,868 | |
| Divided by Local Assessed Valuation (no utilities) | \$277,101,620 | |
| State School Rate | | 2.35 |

County Portion

| | | |
|----------------------------|------------|-----------------|
| Due to County | \$ 754,074 | |
| Less: Shared Revenues | - | |
| Approved County Tax Effort | \$ 754,074 | |
| County Tax Rate | | 2.65 |
| Combined Tax Rate | | \$ 25.24 |

| | |
|--------------------------------------|---------------------|
| Total Property Taxes Assessed | \$ 7,171,190 |
| Less: War Service Credits | (95,050) |
| Total Property Tax Commitment | \$ 7,076,140 |

Proof of Rate

| <u>Net Assessed Valuation</u> | <u>Tax Rate</u> | <u>Assessment</u> |
|-------------------------------|-----------------|---------------------|
| State Education Tax | 277,101,620 | 2.35 652,180 |
| All Other Taxes | 284,840,568 | 22.89 6,519,010 |
| | | \$ 7,171,190 |

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2009

| Appropriation Title | Approp Amount | Receipts & Reimbs. | Total Amount Available | Expenses | Unexp'n'd Balance | Overdraft |
|---------------------------|---------------------|--------------------|------------------------|---------------------|-------------------|------------------|
| Executive | \$ 120,034 | \$ 3,353 | \$ 123,387 | \$ 110,232 | \$ 13,155 | |
| Elect/Regis/Vital Recs. | 2,261 | | 2,261 | 2,166 | 95 | |
| Financial Administration | 243,253 | 12 | 243,265 | 232,575 | 10,690 | |
| Legal | 7,000 | 558 | 7,558 | 5,778 | 1,780 | |
| Planning & Zoning | 49,666 | 42 | 49,708 | 48,324 | 1,384 | |
| General Gov't Buildings | 154,094 | 580 | 154,674 | 135,634 | 19,040 | |
| Cemeteries | 84,159 | 78 | 84,237 | 71,839 | 12,398 | |
| Insurance | 46,000 | | 46,000 | 43,012 | 2,988 | |
| Regional Associations | 13,507 | 120 | 13,627 | 12,829 | 798 | |
| Police | 611,291 | 7,603 | 618,894 | 591,264 | 27,630 | |
| Ambulance | 84,477 | 82 | 84,559 | 68,101 | 16,458 | |
| Fire | 122,615 | 689 | 123,304 | 124,007 | | 703 |
| Code Enforcement | 15,741 | 23 | 15,764 | 13,671 | 2,093 | |
| Emergency Management | 750 | | 750 | 427 | 323 | |
| Highways & Bridges | 1,069,671 | 96,206 | 1,165,877 | 1,079,254 | 86,623 | |
| Street Lights | 31,000 | | 31,000 | 26,606 | 4,394 | |
| Tree Maintenance | 1,500 | | 1,500 | 1,463 | 37 | |
| Transfer Station | 309,306 | 84 | 309,390 | 246,358 | 63,032 | |
| Pest Control | 1,000 | | 1,000 | 579 | 421 | |
| Health Agencies | 46,861 | | 46,861 | 45,318 | 1,543 | |
| General Assistance | 49,300 | 87 | 49,387 | 56,385 | | 6,998 |
| Parks & Recreation | 56,063 | 240 | 56,303 | 47,585 | 8,718 | |
| Library | 112,069 | 18,950 | 131,019 | 124,809 | 6,210 | |
| Heritage Commission | 3,500 | 100 | 3,600 | 3,559 | 41 | |
| Conservation Commission | 600 | | 600 | 579 | 21 | |
| Debt/Principal/Interest | 13,000 | 82 | 13,082 | 6,706 | 6,376 | |
| Capital | 69,408 | 2,000 | 71,408 | 56,998 | 14,410 | |
| Sub-total | \$ 3,318,126 | \$ 130,889 | \$ 3,449,015 | \$ 3,156,059 | \$ 300,656 | \$ 7,701 |
| Articles | \$ 11,300 | | \$ 11,300 | \$ 11,300 | | |
| TOTAL GENERAL FUND | \$ 3,329,426 | \$ 130,889 | \$ 3,460,315 | \$ 3,167,359 | \$ 300,656 | \$ 7,701 |
| Water Fund | \$ 337,450 | \$ 2,066 | \$ 337,450 | \$ 339,357 | | \$ 1,907 |
| Wastewater Fund | \$ 299,514 | \$ 2,478 | \$ 299,514 | \$ 302,653 | | \$ 3,139 |
| Consolidated Funds | \$ 3,966,390 | \$ 135,434 | \$ 4,097,279 | \$ 3,809,369 | \$ 300,656 | \$ 12,747 |
| Net Unexpended | \$ 287,910 | | | | | |

BALANCE SHEET

GENERAL FUND
as of December 31, 2009

| | <u>Beginning of Year</u> | <u>* End of Year</u> |
|---------------------------------------------|----------------------------|----------------------------|
| <u>Current Assets</u> | | |
| Cash and equivalents | \$ 1,965,171 | \$ 1,818,518 |
| Investments | 10,615 | 10,693 |
| Taxes receivable | 1,018,914 | 1,068,908 |
| Accounts receivable | 40,481 | 98,230 |
| Intergovernmental | - | - |
| Interfund receivable | 74,132 | 94,298 |
| Tax deeded property subject to resale | 10,611 | 10,611 |
| Total Assets | <u>\$ 3,119,924</u> | <u>\$ 3,101,258</u> |
| <u>Current Liabilities</u> | | |
| Accounts payable | \$ 33,786 | \$ 20,247 |
| Intergovernmental-payable | 2,137,531 | 1,885,461 |
| Interfund payable | 2,395 | - |
| Escrow & perf. dep. | - | - |
| Deferred revenue | 6,704 | 1,687 |
| Total Liabilities | \$ 2,180,416 | \$ 1,907,395 |
| <u>Fund Balance</u> | | |
| Reserved for Encumbrances | 22,000 | 155,034 |
| Reserved for Special Purposes | 10,611 | 10,611 |
| General funds | 906,897 | 1,028,218 |
| Total Fund Balances | \$ 939,508 | \$ 1,193,863 |
| Total Liabilities & Fund Balance | <u>\$ 3,119,924</u> | <u>\$ 3,101,258</u> |

* These figures subject to audit

STATEMENT OF DEBT

December 31, 2009
Showing Annual Maturities of Outstanding and
Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2001

USDA - Rural Utilities Service

4.50%

Original Amount: \$1,000,000.00

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|-------------|----------------------|----------------------|------------------------|
| 2010 | \$ 24,658.09 | \$ 37,421.91 | \$ 62,080.00 |
| 2011 | 25,780.18 | 36,299.82 | 62,080.00 |
| 2012 | 26,953.35 | 35,126.65 | 62,080.00 |
| 2013 | 28,179.90 | 33,900.10 | 62,080.00 |
| 2014 | 29,462.26 | 32,617.74 | 62,080.00 |
| 2015 | 30,802.98 | 31,277.02 | 62,080.00 |
| 2016 | 32,204.70 | 29,875.30 | 62,080.00 |
| 2017 | 33,670.22 | 28,409.78 | 62,080.00 |
| 2018 | 35,202.42 | 26,877.58 | 62,080.00 |
| 2019 | 36,804.35 | 25,275.65 | 62,080.00 |
| 2020 | 38,479.18 | 23,600.82 | 62,080.00 |
| 2021-2030 | 495,496.29 | 125,276.63 | 620,772.92 |
| | <u>\$ 837,693.92</u> | <u>\$ 465,959.00</u> | <u>\$ 1,303,652.92</u> |

WATER/WASTEWATER IMPROVEMENT 2002

USDA - Rural Utilities Service

4.50%

Original Amount: \$1,000,000.00

| <u>Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|-------------|----------------------|----------------------|------------------------|
| 2010 | \$ 23,706.00 | \$ 38,714.00 | \$ 62,420.00 |
| 2011 | 24,773.00 | 37,647.00 | 62,420.00 |
| 2012 | 25,888.00 | 36,532.00 | 62,420.00 |
| 2013 | 27,053.00 | 35,367.00 | 62,420.00 |
| 2014 | 28,270.00 | 34,150.00 | 62,420.00 |
| 2015 | 29,542.00 | 32,878.00 | 62,420.00 |
| 2016 | 30,872.00 | 31,548.00 | 62,420.00 |
| 2017 | 32,261.00 | 30,159.00 | 62,420.00 |
| 2018 | 33,713.00 | 28,707.00 | 62,420.00 |
| 2019 | 35,230.00 | 27,190.00 | 62,420.00 |
| 2020 | 36,815.00 | 25,605.00 | 62,420.00 |
| 2021-2031 | 532,184.00 | 154,127.00 | 686,311.00 |
| | <u>\$ 860,307.00</u> | <u>\$ 512,624.00</u> | <u>\$ 1,372,931.00</u> |

SCHEDULE OF TOWN-OWNED PROPERTY

| | Description | Acreage | Map/Lot | Value |
|----------|---------------------------------------|---------------|--------------|------------------|
| L/B | Bakery Building | 0.12 | 118-080 | 182,500 |
| L/B | Lovers Lane Well - Bull Run | 16.56 | 105-001 | 79,200 |
| L/B | 58 Michael Ave | 3.10 | 106-056 | 33,100 |
| Land | Birch Drive | 0.11 | 236-002 | 7,900 |
| L/B | Borough Road | 0.12 | 223-011 | 19,200 |
| Land | Borough Road | 20.9 | 220-001 | 30,200 |
| L/B | Forest Hill Cemetery | 8.90 | 118-137 | 39,200 |
| Land | Pinecrest Cemetery | 7.80 | 114-009 | 41,500 |
| Land | Hubbard Hill Cemetery | 0.46 | 208-001 | 2,200 |
| L/B | Hope Hill Cemetery | 10.70 | 207-027 | 50,600 |
| L/B | North Charlestown Well | 0.22 | 210-012 | 91,000 |
| Land | Hall's Pond Road | 121.00 | 230-008 | 52,400 |
| Land | North Hemlock Road Well | 5.60 | 228-006 | 31,400 |
| Land | North Hemlock Road Reservoir | 165.00 | 229-021 | 284,600 |
| Land | North Hemlock Road Reservoir | 29.00 | 229-020 | 78,200 |
| L/B | Wastewater Treatment Facility | 20.00 | 235-019 | 2,188,700 |
| Land | Unity Stage Road | 0.96 | 210-049 | 13,800 |
| L/B | East St. Swimming Pool | 13.35 | 119-020 | 221,600 |
| Land | East St. Tennis Court | 0.44 | 118-198 | 32,000 |
| Land | South of Transfer Station | 29.20 | 117-076 | 73,000 |
| L/B | Fire Station | 0.47 | 117-057 | 325,700 |
| L/B | Town Hall & Water Department | 0.25 | 118-111 | 435,400 |
| Land | Briggs Hill Road | 0.51 | 118-148 | 24,400 |
| L/B | Highway Garage | 0.79 | 118-009 | 111,300 |
| L/B | Library/Municipal Building | 0.72 | 118-079 | 551,500 |
| L/B | Medical Center | 0.32 | 118-179 | 197,300 |
| Land | Off South Hemlock Road | 53.00 | 242-002 | 105,400 |
| L/B | Transfer Station | 5.10 | 116-041 | 36,100 |
| Land | Chase Circle | 2.48 | 103-021 | 29,400 |
| L/B | Patch Park | 14.00 | 112-018 | 63,300 |
| Land | Egypt Road | 0.07 | 210-057 | 1,800 |
| Land | Borough Road | 1.50 | 223-003 | 23,200 |
| L/B | Springfield Road Pump Station | 0.38 | 234-003 | 70,800 |
| Land | South Main Street | 0.12 | 235-006 | 9,900 |
| Land | Hall's Pond Road | 19.00 | 223-007 | 58,200 |
| Land | E/S Old Springfield Road | 8.00 | 116-034 | 41,900 |
| L/B | Claremont Road | 12.90 | 116-042 | 89,200 |
| Land | Claremont Road | 0.37 | 213-001 | 23,500 |
| Land | Off Hall's Pond Road | 46.00 | 230-007 | 22,400 |
| Land | Off North Hemlock Road | 2.00 | 228-005 | 23,300 |
| L/B | Ambulance Building - Springfield Road | 0.34 | 113-014 | 146,800 |
| L/B | Wheeler Rand Road | 1.40 | 213-026 | 28,400 |
| Land | Unity Stage Road | 11.00 | 214-007 | 35,900 |
| Land | Claremont Road | 3.80 | 117-056 | 33,500 |
| Land | Wheeler Rand Road | 2.40 | 210-063 | 28,500 |
| Land | Morse Hill Road | 0.91 | 209-013 | 24,600 |
| Building | 82 Salt Shed Road | 0.00 | 213-019-001 | 1,000 |
| Building | 5 Breakneck Hill Road | 0.00 | 233-051-001 | 1,000 |
| Building | 89 Morways Park | 0.00 | 109-007-0089 | 21,300 |
| | TOTAL | 641.37 | | 6,117,300 |

2008 INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2008, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Charlestown as of December 31, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Town of Charlestown has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

The budgetary comparison information is not required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Plodzic & Sanderson – Professional Association

TAX COLLECTOR'S REPORT

January 1, 2009 - December 31, 2009

| DEBITS | 2009 Levy | 2008 Levy |
|--------------------------------------|-------------------------------|-----------------------------|
| UNCOLLECTED TAXES | | |
| BEGINNING OF YEAR | | |
| Property Tax | | 720,207.04 |
| Land Use Change Tax | | 2,180.00 |
| Yield Tax | | 1,313.21 |
| Utility Charges | | 78,799.91 |
| TAXES COMMITTED | | |
| Property Tax | 7,080,931.08 | |
| Land Use Change Tax | 1,600.00 | |
| Excavation Tax | 5,141.68 | |
| Yield Tax | 2,228.92 | |
| Utility Charges | 600,144.39 | |
| OVERPAYMENTS | | |
| Property Tax-Refunds | 5,023.65 | |
| Utility-Refunds | 104.95 | |
| 2010 Property Prepays | 1,687.00 | |
| 2010 Utility Prepays | 773.74 | |
| Interest | 7,033.81 | 48,904.54 |
| TOTAL DEBITS | <u>\$ 7,704,669.22</u> | <u>\$ 851,404.70</u> |
| CREDITS | | |
| REMITTED TO TREASURER | | |
| Property Tax | 6,356,831.46 | 404,875.05 |
| 2010 Property Tax Prepays | 1,687.00 | |
| Land Use Change Tax | 1,600.00 | |
| Yield Tax | 2,028.16 | 588.37 |
| Excavation Tax | 5,141.68 | |
| Interest & Costs | 6,874.89 | 48,841.64 |
| Utility Charges | 524,392.76 | 51,694.74 |
| 2010 Utility Prepays | 773.74 | |
| Conversion to Lien | | 343,170.84 |
| ABATEMENTS | | |
| Property Tax | 3,586.93 | 885.82 |
| Property Interest | 122.92 | |
| Utility Charges | 1,177.80 | 768.05 |
| Utility Interest | 8.07 | 62.90 |
| Current Levy Deeded | | 517.29 |
| UNCOLLECTED TAXES END OF YEAR | | |
| Property Tax | 725,536.34 | |
| Yield Tax | 200.76 | |
| Excavation Tax | | |
| Utility Charges | 74,678.78 | |
| Utility Interest | 27.93 | |
| TOTAL CREDITS | <u>\$ 7,704,669.22</u> | <u>\$ 851,404.70</u> |

TAX COLLECTOR'S REPORT

Year Ending December 31, 2009

| DEBITS | LEVIES | | | |
|----------------------------------------------------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------|
| | 2005 | 2004 | 2003 | 1999 - 2002 |
| Unredeemed Liens Balance Beginning of Fiscal Year | - | 194,744.37 | 138,735.18 | 3,421.89 |
| Liens Executed During Fiscal Year | 358,272.24 | - | - | - |
| Interest & Costs Collected (After Lien Execution) Overpayments | 12,043.94 | 19,021.70 | 48,803.79 | 348.50 |
| TOTAL DEBITS | <u>\$ 370,316.18</u> | <u>\$ 213,766.07</u> | <u>\$ 187,538.97</u> | <u>\$ 3,770.39</u> |
| CREDITS REMITTED TO TREASURER: | | | | |
| Redemptions | 146,456.57 | 77,312.42 | 134,506.79 | - |
| Interest & Costs Collected (After Lien Execution) | 12,014.15 | 18,379.24 | 48,733.79 | - |
| Abatements of Unredeemed Liens | 818.68 | 244.91 | - | - |
| Unredeemed Interest | 4.79 | 47.47 | - | - |
| Liens Deeded to Municipality | 3,155.09 | 3,373.28 | 2,814.46 | 1,268.27 |
| Unredeemed Liens Balance End of Year | 207,841.90 | 113,813.76 | 1,413.93 | 2,153.62 |
| Unredeemed Interest/Costs End of Year | 25.00 | 594.99 | 70.00 | 348.50 |
| TOTAL CREDITS | <u>\$ 370,316.18</u> | <u>\$ 213,766.07</u> | <u>\$ 187,538.97</u> | <u>\$ 3,770.39</u> |

TOWN CLERK REPORT
January 1, 2009 - December 31, 2009

| | | |
|-----------------------|------|---------------------|
| MOTOR VEHICLES | | |
| PERMITS ISSUED | 6808 | |
| Registrations | | \$678,084.32 |
| Titles | | 2,386.00 |
| E-Reg Fees | | 62.10 |
| Municipal Agent Fees | | <u>15,480.00</u> |
| | | \$696,012.42 |

| | | |
|------------------------|------|-------------------|
| DOGS | | |
| LICENSES ISSUED | 1119 | |
| State Fees | | \$2,553.50 |
| Town Fees | | 4,674.50 |
| Town Fines | | <u>2,473.00</u> |
| | | \$9,701.00 |

| | | |
|------------------------------|----|-------------------|
| MARRIAGE/CIVIL UNIONS | | |
| | 24 | |
| State Fees | | \$912.00 |
| Town Fees | | <u>168.00</u> |
| | | \$1,080.00 |

| | | |
|----------------------|--|-------------------|
| VITAL RECORDS | | |
| State Fees | | \$1,219.00 |
| Town Fees | | <u>649.00</u> |
| | | \$1,868.00 |

| | | |
|--------------------|--|-------------------|
| FILING FEES | | |
| Misc Filing | | 274.50 |
| UCC | | 1320.00 |
| Misc Fees | | 34.68 |
| Overlay | | <u>13.30</u> |
| | | \$1,642.48 |

REMITTED TO TREASURER **\$710,303.90**

ABATEMENTS OF TAX COLLECTOR

January 1, 2009 - December 31, 2009

REAL ESTATE

| | |
|---------------------------------------|-----------------|
| Piletz, Barbara | \$241.26 |
| Total Abatements for 2007 Levy | \$241.26 |

| | |
|--------------------------------------------------|-------------------|
| Allard Estate, Lolita (Inventory Penalty) | \$10.00 |
| Cardinal Haven Coop Inc. | 355.82 |
| Coderre, Mary | 108.85 |
| Curtis, Carol | 55.89 |
| Piletz, Barbara | 274.59 |
| Rowe Sr., Michael | 653.67 |
| Rowe Sr., Michael (Inventory Penalty) | 10.00 |
| Ryan, Barbara & Terri (Inventory Penalty) | 93.00 |
| United States Postal Service (Inventory Penalty) | 10.00 |
| Total Abatements for 2008 Levy | \$1,571.82 |

| | |
|------------------------------------------------|-------------------|
| Bacon, Romaine, Cannon, Audrey & Bacon, Gerald | \$1,022.22 |
| Blaine, Dolores (Interest) | 122.92 |
| Bryant, Peter | 1,301.27 |
| Cardinal Haven Coop Inc | 815.10 |
| Coderre, Mary | 448.34 |
| Total Abatements for 2009 Levy | \$3,709.85 |

UTILITY LIEN

| | |
|---------------------------------------|----------------|
| St. Pierre, Jesse & Kassie | \$63.67 |
| Total Abatements for 2006 Levy | \$63.67 |

WATER

| | |
|--------------------------------------------|-----------------|
| Balcom, James | \$183.15 |
| Stark, Clifford & Nellie | \$147.50 |
| Truell, Maxine and Roy, Carlene (Interest) | 62.90 |
| Total Abatements for 2008 Levy | \$393.55 |

| | |
|---------------------------------------|-----------------|
| Charlestown Medical Center (Interest) | \$3.76 |
| NARJE LLC | 55.00 |
| Stark, Clifford & Nellie | 232.60 |
| Total Abatements for 2009 Levy | \$291.36 |

ABATEMENTS OF TAX COLLECTOR

January 1, 2009 - December 31, 2009

SEWER

| | |
|---------------------------------------|-----------------|
| Balcom, James | \$257.40 |
| Stark, Clifford & Nellie | 180.00 |
| Total Abatements for 2008 Levy | \$437.40 |

| | |
|---------------------------------------|-----------------|
| Charlestown Medical Center (Interest) | \$4.31 |
| NARJE LLC | 50.00 |
| Kinney, Lawrence | 196.20 |
| Locke, Daniel & Marcia | 112.40 |
| Poisson, David & Shelly | 232.00 |
| Stark, Clifford & Nellie | 299.60 |
| Total Abatements for 2009 Levy | \$894.51 |

ABATEMENTS - SELECTMEN'S OFFICE

January 1, 2009 - December 31, 2009

REAL ESTATE

| | |
|----------------------------------|------------------|
| Piletz, Barbara | \$ 299.30 |
| Total Abatements for 2006 | \$ 299.30 |

REAL ESTATE

| | |
|----------------------------------|--------------------|
| Cady, Donald | \$ 1,926.28 |
| Harvey, Floyd and Debbie | 622.38 |
| LaFlam, Mark and Tina | 573.69 |
| LeClair, Ronald | 523.65 |
| Melius, Clinton | 72.45 |
| Melius, Clinton | 29.98 |
| Melius, Clinton | 314.08 |
| Old Claremont Rd, LLC | 3,036.13 |
| Stanley, Christopher | 342.63 |
| Young, Katherine S. | 729.43 |
| Young, Robert and Susan | 523.47 |
| Van Leare Sr., Anthony | 778.10 |
| Wakeman Realty Trust | 2,515.21 |
| Total Abatements for 2008 | \$ 4,546.21 |

WATER

| | |
|----------------------------------|-----------------|
| NARJE, LLC | \$ 55.00 |
| Total Abatements for 2009 | \$ 55.00 |

SEWER

| | |
|----------------------------------|-----------------|
| NARJE, LLC | \$ 50.00 |
| Total Abatements for 2009 | \$ 50.00 |

TREASURER'S REPORT

January 1, 2009 to December 31, 2009

State of New Hampshire

| | |
|------------------------------------|---------------|
| Shared Revenue Grant/Rooms & Meals | \$ 217,789.06 |
| Forest Land Reimbursement | 2,330.24 |
| | <hr/> |
| | \$ 220,119.30 |

Highway Department

| | |
|---------------------------------------------|---------------|
| State of New Hampshire- Highway Block Grant | \$ 137,690.65 |
| 2008 FEMA Reimbursement | 2,247.30 |
| Recycling Reimbursement | 2,247.09 |
| Reimbursement From Insurance Co. | 17,274.85 |
| Miscellaneous | 125.45 |
| | <hr/> |
| | \$ 159,585.34 |

Transfer Station

| | |
|----------------------------|---------------|
| Permits | \$ 40,430.00 |
| Demo And Trash | 55,690.66 |
| Recycling | 16,312.72 |
| Reimbursment for Container | 2,000.00 |
| | <hr/> |
| | \$ 114,433.38 |

Police Department

| | |
|--------------------------------------------------------|--------------|
| Reimbursement for Special Services & Dispatch Services | \$ 16,091.88 |
| Reports | 935.00 |
| Court Fines & Restitutions | 2,570.94 |
| Short-Term Disability Reimburement | 3,164.32 |
| | <hr/> |
| | \$ 22,762.14 |

Ambulance Department

| | |
|---------------------------------|--------------|
| Payments by Insurance Companies | \$ 81,177.70 |
| Payments by Individuals | 8,576.89 |
| | <hr/> |
| | \$ 89,754.59 |

Fire Department

| | |
|-------------------------|--------------|
| Reports and Inspections | \$ 485.00 |
| Training Reimbursement | 329.43 |
| Reimbursement for Fires | 11,758.39 |
| Forestry Tool Grant | 360.00 |
| | <hr/> |
| | \$ 12,932.82 |

TREASURER'S REPORT

January 1, 2009 to December 31, 2009

Building, Planning and Zoning

| | |
|------------------------------------------------|--------------|
| Building Permits | \$ 7,775.92 |
| Application Fees | 1,735.00 |
| Reimbursements-Ads, Certified Letters, Expense | 967.57 |
| Zoning Board | 100.50 |
| | <hr/> |
| | \$ 10,578.99 |

Selectmen's Office

| | |
|-------------------------|-----------|
| Town History and Copies | \$ 872.44 |
|-------------------------|-----------|

Health & Human Services

| | |
|-------------------|-------------|
| Payment for Liens | \$ 3,112.12 |
|-------------------|-------------|

Cemetery Department

| | |
|------------------------------------------------------------------|--------------|
| Cemetery Lots | \$ 550.00 |
| Recording Fees for Deeds | 12.50 |
| Fees for Opening Graves | 1,250.00 |
| From Trustee of Trust Funds-Perpetual Care & General Maintenance | 14,131.65 |
| Perpetual Care & General Maintenance Funds | 3,000.00 |
| Miscellaneous | 434.41 |
| | <hr/> |
| | \$ 19,378.56 |

Recreation Department

| | |
|----------------------------------------|-------------|
| Swimming Pool-Admission Fees & Lessons | \$ 7,123.00 |
|----------------------------------------|-------------|

Insurance Department

| | |
|------------------------------------|-------------|
| Reimbursement for Health Insurance | \$ 3,679.09 |
|------------------------------------|-------------|

Rental Property

| | |
|---------------------|-------------|
| Town Hall | \$ 2,620.00 |
| Municipal Building | 725.00 |
| Patch Park Deposits | 1,175.00 |
| | <hr/> |
| | \$ 4,520.00 |

Town Clerk

| | |
|------------------------------------------|---------------|
| Registrations, Title & Registration Fees | \$ 696,012.42 |
| UCC, Election & Miscellaneous Fees | 1,642.48 |
| Vital Records - Fees to Town | 649.00 |
| Vital Records - Remitted to State | 1,219.00 |
| Marriage License-Fees to Town | 168.00 |

TREASURER'S REPORT

January 1, 2009 to December 31, 2009

| | |
|------------------------------------|---------------|
| Marriage License-Remitted to State | 912.00 |
| Dog License & Fines | 7,147.50 |
| Dog License-Remitted to State | 2,553.50 |
| | <hr/> |
| | \$ 710,303.90 |

Tax Collector

| | |
|-------------------------------------------|-----------------|
| 2010 Property Taxes | \$ 1,687.00 |
| 2009 Property Taxes & Interest | 6,355,985.66 |
| 2008 Property Taxes & Interest | 759,726.88 |
| Redeemed Property Taxes, Interest & Costs | 390,052.97 |
| Redeemed Utility Taxes & Interest | 30,720.38 |
| Yield Tax & Interest | 3,459.17 |
| Excavation Activity Tax & Interest | 5,141.68 |
| Current Use Tax & Interest | 4,131.55 |
| | <hr/> |
| | \$ 7,550,905.29 |

Miscellaneous

| | |
|-----------------------------------------------------------|-----------------|
| Junkyard Permits & Other Licenses | \$ 355.00 |
| Water & Sewer Department-Reimbursed to General Fund | 618,423.15 |
| Proceeds of Tax Anticipation Notes | 1,500,000.00 |
| Bank Interest less Service Charges | 874.26 |
| In Lieu of Taxes | 15,875.70 |
| Bond for Posted Road | 6,550.00 |
| Reimbursement from CEDA Grant | 79,730.81 |
| Election & Registrations from FMRS | 25.00 |
| Returned Check Collected Fees | 460.80 |
| 2008 Collected Ret'd Check & 2009 Uncollected Ret'd Check | 13.50 |
| Sale of Property | 1,201.00 |
| FEMA Reimbursement | 13,483.82 |
| Library | 27,092.70 |
| Miscellaneous | 1,191.99 |
| | <hr/> |
| | \$ 2,265,277.73 |

| | |
|---------------------------------|-----------------|
| Balance as of January 1, 2009 | \$ 1,971,653.94 |
| Receipts | 11,195,338.69 |
| Less Disbursements | (11,348,474.59) |
| | <hr/> |
| Balance as of December 31, 2009 | \$ 1,818,518.04 |

TREASURER'S REPORT

January 1, 2009 to December 31, 2009

Accounts Held by the Treasurer

| | | |
|-----------------------------------------------------|------------------|------------------------|
| General Fund Checking Account | Conn. River Bank | \$ 1,818,518.04 |
| Reclamation Bond Certificate of Deposit | Conn. River Bank | 2,114.99 |
| Banknorth Investment Account | Banknorth | 10,693.40 |
| Total Funds Available for the General Fund | | <u>\$ 1,831,326.43</u> |
| Conservation Commission-Money Market Account | Conn. River Bank | \$ 41,491.76 |
| Conservation Commission-Certificate of Deposit | Conn. River Bank | \$ 13,310.69 |
| Recreation Department-Special Fund Checking Account | Conn. River Bank | \$ 7,893.22 |
| Town of Charlestown Water Department-Money Market | Conn. River Bank | \$ 283,753.30 |
| Water Department-Investment Account | Banknorth | 8,832.21 |
| Total Funds Available for Water Department | | <u>\$ 292,585.51</u> |
| Town of Charlestown Sewer Department-Money Market | Conn. River Bank | \$ 9,786.98 |
| Sewer Department-Investment Account | Banknorth | 866.71 |
| Total Funds Available for Sewer Department | | <u>\$ 10,653.69</u> |
| Old Home Day Association Checking Account | Conn. River Bank | \$ 9,282.49 |
| Charlestown Heritage Commission | Conn. River Bank | \$ 3,333.33 |
| CEDA Park Infrastructure Account | Conn. River Bank | \$ 10.56 |

2009 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE OFFICE

| | |
|------------------------------------------------------|----------------------|
| Selectmen - Clerk/Receptionist Full Time | 16,380.00 |
| Selectmen - Secretary | 16,993.28 |
| Selectmen - Salaries - Selectboard | 8,400.00 |
| Selectmen - Health/Disability Insurance | 6,893.12 |
| Selectmen - FICA/Medicare | 3,126.94 |
| Selectmen - NH Retirement System | 2,578.08 |
| Selectmen - Unemployment/Workers' Comp | 163.39 |
| Selectmen - Dental Insurance | 95.85 |
| Selectmen - Telephone | 1,427.40 |
| Selectmen - Printing, Ads | 1,854.50 |
| Selectmen - Dues, Subscriptions, Education | 170.24 |
| Selectmen - Office Supplies | 1,972.55 |
| Selectmen - Miscellaneous | 1,278.77 |
| Adm Assist - Salary | 30,429.36 |
| Adm Assist - Secretary | 2,428.49 |
| Adm Assist - Health/Disability Insurance | 5,746.68 |
| Adm Assist - FICA/Medicare | 2,445.75 |
| Adm Assist - NH Retirement System | 2,728.35 |
| Adm Assist - Unemployment/Workers' Comp | 87.41 |
| Adm Assist - Dental Insurance | 112.56 |
| Adm Assist - Telephone | 526.58 |
| Adm Assist - Dues, Subscriptions | 308.31 |
| Adm Assist - Copier | 137.50 |
| Adm Assist - Computer, Software | 500.00 |
| Adm Assist - Books, Periodicals, Misc | 93.78 |
| Total Executive | \$ 106,878.89 |
| Encumbered - All Service Office Machines- \$1,328.00 | |

ELECTION, REGISTRATION, & VITAL STATISTICS

| | |
|-------------------------------------------|--------------------|
| Salaries - Ballot Clerks | 1,197.08 |
| Salaries - Supervisors & Moderator | 763.13 |
| FICA/Medicare | 76.00 |
| Printing & Supplies | 129.83 |
| Total Elections & Registration | \$ 2,166.04 |

FINANCIAL ADMINISTRATION

| | |
|-----------------------------|-----------|
| Salary - Bookkeeper | 45,760.00 |
| Health/Disability Insurance | 6,577.80 |
| FICA/Medicare | 3,498.48 |
| NH Retirement System | 4,102.94 |
| Unemployment/Workers' Comp | 360.76 |
| Dental Insurance | 183.08 |
| Auditing Services | 15,595.00 |
| Fixed Assets Management | 1,200.00 |
| Town Report | 1,328.00 |
| Education & Training | 142.41 |
| Postage | 7,215.00 |
| Trust Funds - Treasurer | 2,000.00 |
| Trust Funds - FICA/Medicare | 153.00 |
| Trust Funds Fees | 102.00 |

2009 DETAILED STATEMENT OF EXPENDITURES

| | |
|---------------------------------------------------|----------------------|
| Trust Funds Miscellaneous | 551.81 |
| Assessing Services | 14,571.21 |
| TC-TX - Collector | 28,438.40 |
| TC-TX - Part Time Salaries | 35,133.28 |
| TC-TX - Health/Disability Insurance | 11,680.24 |
| TC-TX - FICA/Medicare | 5,215.54 |
| TC-TX - NH Retirement Systems | 3,484.40 |
| TC-TX - Unemployment/Workers' Comp | 229.63 |
| TC-TX - Telephone | 941.75 |
| TC-TX - Education | 988.44 |
| TC-TX - Dues & Subscriptions | 85.00 |
| TC-TX - General Expenses | 1,175.34 |
| TC-TX - Office Supplies | 1,799.00 |
| TC-TX - Mortgagee Search | 8,065.00 |
| TC-TX - MV Agent Fees | 8,100.00 |
| Treasurer - Salary | 4,075.00 |
| Treasurer - FICA/Medicare | 311.72 |
| Treasurer - Bank Fees | 329.70 |
| Treasurer - Office Supplies | 20.64 |
| Data Processing - Software Support | 18,962.64 |
| Data Processing - Hardware Upgrades | 186.00 |
| Total Financial Administration | \$ 232,563.21 |
| Encumbered - Municipal Resource, Inc - \$1,750.00 | |

LEGAL EXPENSES

| | |
|-----------------------------|--------------------|
| Town Attorney | 5,219.97 |
| Total Legal Expenses | \$ 5,219.97 |

PLANNING & ZONING

| | |
|----------------------------------------|---------------------|
| Planning & Zoning Director | 30,429.36 |
| Secretary Part Time | 2,630.86 |
| Health/Disability Insurance | 5,746.68 |
| FICA/Medicare | 2,461.24 |
| NH Retirement System | 2,728.35 |
| Unemployment/Workers' Comp | 87.42 |
| Dental Insurance | 112.56 |
| Telephone | 526.65 |
| Publication Expenses | 1,203.52 |
| Education, Mileage Reimbursement | 230.55 |
| Dues, Resource Materials, and Supplies | 400.82 |
| Copier Expense | 137.50 |
| Computer Expense | 511.99 |
| Postage | 967.00 |
| ZBA Publication Expenses | 39.85 |
| ZBA General Supplies | 57.75 |
| ZBA Postage | 10.00 |
| Total Planning & Zoning | \$ 48,282.10 |

GENERAL GOVERNMENT BUILDINGS

| | |
|----------------------|-----------|
| Custodian | 19,647.50 |
| Disability Insurance | 94.50 |
| FICA/Medicare | 1,478.16 |

2009 DETAILED STATEMENT OF EXPENDITURES

| | |
|--------------------------------------------|----------------------|
| Unemployment/Workers' Comp | 742.77 |
| Municipal Building - Mowing | 1,824.00 |
| Municipal Building - Electricity | 9,743.99 |
| Municipal Building - Heating Oil | 7,622.08 |
| Municipal Building - Water/Sewer | 841.90 |
| Municipal Building - Maintenance & Repair | 10,639.15 |
| Town Hall - Electricity | 1,510.56 |
| Town Hall - Heating Oil | 7,691.93 |
| Town Hall - Water/Sewer | 272.30 |
| Town Hall - Maintenance & Repair | 838.84 |
| Ambulance - Mowing | 432.00 |
| Ambulance - Electricity | 3,240.18 |
| Ambulance - Heating | 1,987.10 |
| Ambulance - Water/Sewer | 276.75 |
| Ambulance - Maintenance & Repair | 1,351.84 |
| Fire Station - Electricity | 2,537.06 |
| Fire Station - Heating Oil | 7,514.60 |
| Fire Station - Water/Sewer | 814.60 |
| Fire Station - Maintenance & Repair | 1,805.50 |
| Highway - Electricity | 2,317.99 |
| Highway - Heating Oil | 9,867.03 |
| Highway - Water/Sewer | 352.40 |
| Highway - Maintenance & Repair | 3,194.51 |
| Transfer Station - Mowing | 1,180.00 |
| Transfer Station - Electricity/Heating | 3,593.59 |
| Transfer Station - Water/Sewer | 254.50 |
| Transfer Station - Maintenance & Repair | 2,009.78 |
| Recreation - Mowing | 14,678.75 |
| Recreation - Patch Park - Electricity | 411.66 |
| Recreation - Patch Park - Water/Sewer | 272.30 |
| Recreation - Facility Maintenance & Repair | 4,968.00 |
| Recreation - Pool Electricity | 1,269.53 |
| Recreation - Water/Sewer | 2,168.00 |
| Bakery Building - Electricity/Heat | 3,499.40 |
| Bakery Building - Water/Sewer | 307.90 |
| Bakery Building - Maintenance & Repair | 1,665.46 |
| Community Bulletin Board - Electricity | 65.48 |
| Cemetery - Electricity | 70.55 |
| Total General Government Buildings | \$ 135,054.14 |

CEMETERY DEPARTMENT

| | |
|-------------------------------|-----------|
| Sexton | 29,469.00 |
| Salaries - Part Time | 14,982.50 |
| Salaries - Part Time Clerical | 3,318.76 |
| FICA/Medicare | 3,654.44 |
| Unemployment/Workers' Comp | 1,491.25 |
| Telephone | 862.90 |
| Equipment Maintenance | 2,557.77 |
| Miscellaneous | 1,053.27 |
| Gasoline | 2,392.43 |
| Monument Repairs | 2,000.00 |
| Road Repairs | 1,203.46 |

2009 DETAILED STATEMENT OF EXPENDITURES

| | |
|--------------------------------------------------|----------------------|
| Loam, Seed | 1,505.91 |
| Fence Maintenance | 292.15 |
| Vehicle Repair | 1,486.05 |
| Uniforms | 491.53 |
| Trees | 5,000.00 |
| Total Cemeteries | \$ 71,761.42 |
| Encumbered - Austin Memorials - \$1,500.00 | |
| INSURANCE - Property, Liability | 43,011.53 |
| Total Insurance | \$ 43,011.53 |
| ADVERTISING & REGIONAL PLANNING | |
| NH Municipal Association - Dues | 2,857.21 |
| Upper Valley Lake Sunapee | 5,878.60 |
| Meeting Waters YMCA | 1,200.00 |
| Old Home Day | 1,000.00 |
| Web Site Coordinator - Part Time | 1,647.00 |
| FICA/Medicare | 126.01 |
| Total Advertising & Regional Planning | \$ 12,708.82 |
| Total General Government | \$ 657,646.12 |
| PUBLIC SAFETY | |
| POLICE DEPARTMENT | |
| Salaries - Full Time | 285,502.05 |
| Salaries - Part Time | 99,630.77 |
| Overtime | 8,418.52 |
| Health/Disability Insurance | 69,403.85 |
| FICA/Medicare | 16,676.59 |
| NH Retirement System | 35,513.66 |
| Unemployment/Workers' Comp | 8,427.65 |
| Dental Insurance | 2,872.72 |
| Telephone/Fax | 5,722.96 |
| Regional Prosecutor | 14,376.00 |
| Subscriptions/Journals | 500.00 |
| Alarm Monitoring | 465.00 |
| Ammunition | 631.25 |
| Office Supplies | 1,732.89 |
| Office Equipment | 987.00 |
| Postage | 130.00 |
| General Expenses | 3,249.79 |
| Training | 637.52 |
| Gasoline | 12,386.31 |
| Vehicle Maintenance & Repair | 3,821.79 |
| Radio Communications | 882.45 |
| Uniforms | 2,263.32 |
| Contracts | 7,171.00 |
| Special Detail | 1,516.02 |
| Special Detail Overtime | 569.84 |
| Special Detail FICA/Medicare | 172.36 |
| Total Police | \$ 583,661.31 |

2009 DETAILED STATEMENT OF EXPENDITURES

AMBULANCE DEPARTMENT

| | |
|----------------------------|---------------------|
| Director | 3,000.00 |
| Officers | 6,000.00 |
| Salaries - Part Time | 20,542.50 |
| FICA/Medicare | 2,260.09 |
| Unemployment/Workers' Comp | 2,563.19 |
| Telephone/Fax | 1,643.51 |
| Billing Service | 2,337.50 |
| Medical Supplies | 9,846.32 |
| Medications/ALS | 1,808.17 |
| Medical Equipment | 2,656.14 |
| Dues/Subscriptions | 592.35 |
| Courses/Training | 835.32 |
| Mileage Reimbursement | 170.19 |
| Office Supplies | 1,284.97 |
| Postage | 81.64 |
| Miscellaneous | 4,147.13 |
| Gasoline/Diesel | 2,019.00 |
| Vehicle Maintenance | 2,267.30 |
| Uniforms | 3,964.00 |
| Total Ambulance | \$ 68,019.32 |

FIRE DEPARTMENT

| | |
|------------------------------|----------------------|
| Chief | 5,200.00 |
| Assistance Chief | 2,000.00 |
| Inspector Part Time | 315.00 |
| Salaries - Part Time | 31,487.50 |
| FICA/Medicare | 2,981.76 |
| Unemployment/Workers' Comp | 1,614.25 |
| Medical Expenses | 150.00 |
| Telephone | 3,996.91 |
| Dispatching Services | 32,083.00 |
| Equipment Maintenance | 20,307.75 |
| Dues & Subscriptions | 841.00 |
| Training | 1,723.45 |
| Gasoline/Diesel | 1,648.05 |
| Vehicle Repair | 4,422.54 |
| Radio Communications | 1,089.57 |
| Uniforms | 36.34 |
| General Expenses | 8,094.23 |
| Personal Equipment | 3,034.87 |
| SCBA Maintenance | 2,292.03 |
| Total Fire Department | \$ 123,318.25 |

CODE ENFORCEMENT/BUILDING INSPECTOR

| | |
|-------------------------------|---------------------|
| Building Inspector | 10,038.00 |
| FICA/Medicare | 767.93 |
| Unemployment/Workers' Comp | 638.64 |
| Building Inspection Expense | 499.43 |
| Education | 85.35 |
| Mileage Reimbursement | 1,619.07 |
| Total Code Enforcement | \$ 13,648.42 |

2009 DETAILED STATEMENT OF EXPENDITURES

EMERGENCY MANAGEMENT

| | |
|-----------------------------------|----------------------|
| General Expenses | |
| Total Emergency Management | \$ 427.36 |
| Total Public Safety | \$ 789,074.66 |

HIGHWAY ROAD PROJECTS

| | |
|------------------------------|----------------------|
| Curbs, Drains, and Sidewalks | 12,551.01 |
| Paving | 264,130.27 |
| Total Road Projects | \$ 276,681.28 |

HIGHWAY OPERATION BUDGET

| | |
|-------------------------------------------|----------------------|
| Public Works Administration | 2,075.32 |
| Salaries - Full Time | 226,321.98 |
| Salaries - Part Time | 600.00 |
| Overtime | 10,160.29 |
| Health/Disability Insurance | 91,953.85 |
| FICA/Medicare | 17,180.81 |
| NH Retirement System | 21,744.95 |
| Unemployment/Worker's Comp | 13,163.22 |
| Dental Insurance | 3,624.52 |
| Mowing | 2,544.00 |
| Roadside Mowing | 4,000.00 |
| Telephone | 1,680.33 |
| Engineering - Mapping | 31,403.89 |
| Educational Programs | 345.05 |
| Signs | 1,224.35 |
| Office Supplies | 130.98 |
| Technology, Internet, & Computers | 160.00 |
| Reconstruction General | 13,885.75 |
| Crack Sealing | 64,999.12 |
| Safety Striping | 3,695.66 |
| Calcium Chloride | 7,605.00 |
| Gasoline/Diesel | 27,755.72 |
| Hazardous Waste Removal | 141.62 |
| Street Sweeping | 9,306.00 |
| Oil/Grease | 2,015.49 |
| Vehicle Maintenance & Repair | 39,113.80 |
| Tires, Tubes, Chains, and Batteries | 3,992.23 |
| Uniforms | 4,958.87 |
| Culverts | 6,940.40 |
| Sand & Gravel | 5,162.46 |
| Equipment Rental | 17,961.00 |
| Supplies, Tools & Equipment | 10,184.56 |
| Snow & Ice Supplies | 55,461.59 |
| Sidewalk - Winter Maintenance | 3,123.75 |
| Trees | 1,750.00 |
| Total Highway Operating Department | \$ 706,366.56 |
| Total Highway | \$ 983,047.84 |

Encumbered - St. Pierre, Inc - \$43,000.00
 Encumbered - Atlantic Broom - \$482.31
 Encumbered - CSI Concrete Systems, Inc - 39,504.00

2009 DETAILED STATEMENT OF EXPENDITURES

Encumbered - National Grid - \$10,000.00
 Encumbered - Osgood Construction, LLC - \$46,950.00

STREET LIGHTS

| | |
|----------------------------|---------------------|
| Total Street Lights | \$ 26,605.92 |
|----------------------------|---------------------|

TREE MAINTENANCE

| | |
|-------------------------------|--------------------|
| Total Tree Maintenance | \$ 1,463.53 |
|-------------------------------|--------------------|

TRANSFER STATION

| | |
|---------------------------------------------|------------------------|
| Public Works Administration | 2,075.32 |
| Salaries - Full Time | 25,983.88 |
| Salaries - Part Time | 46,308.38 |
| Overtime | 2,141.69 |
| Health/Disability Insurance | 7,533.11 |
| FICA/Medicare | 5,802.76 |
| NH Retirement Systems | 3,336.41 |
| Unemployment/Workers' Comp | 4,056.26 |
| Dental Insurance | 781.04 |
| Telephone | 1,522.28 |
| Equipment | 8,137.75 |
| Facility Improvements | 3,621.45 |
| Dues, Subscriptions, Education, & Licenses | 1,722.25 |
| Supplies & Miscellaneous | 1,609.40 |
| Office Supplies | 450.22 |
| Gasoline/Diesel | 17,098.77 |
| Vehicle Expense | 15,060.06 |
| Scale Maintenance | 1,652.00 |
| Uniforms | 537.66 |
| Recycling | 4,797.15 |
| Demolition | 20,275.12 |
| Trash Disposal | 68,121.42 |
| Landfill Closure Monitoring | 3,649.34 |
| Total Transfer Station | \$ 246,273.72 |
| Total Public Works | \$ 1,257,391.01 |
| Encumbered - Tasco Security, Inc - \$800.00 | |
| Encumbered - Ron's Fix-It - \$4,500.00 | |

ANIMAL CONTROL

| | |
|------------------------------|------------------|
| Animal Services | 232.00 |
| Ads, Postage, Printing, Food | 346.81 |
| Total Animal Control | \$ 578.81 |

HEALTH AGENCIES

| | |
|---------------------------------|-----------|
| Home Health Care | 24,500.00 |
| Sullivan Nutrition | 4,200.00 |
| Sullivan County Hospice | 500.00 |
| Community Youth Advocates | 2,500.00 |
| Southwestern Community Services | 4,000.00 |
| Samaritans | 250.00 |
| West Central Behavioral Health | 7,700.00 |
| Salary Health Officer | 1,067.00 |

2009 DETAILED STATEMENT OF EXPENDITURES

| | |
|------------------------------------|---------------------|
| FICA/Medicare | 81.63 |
| Unemployment/Workers' Compensation | 117.83 |
| Mileage Reimbursement | 346.96 |
| Miscellaneous | 55.00 |
| Total Health Agencies | \$ 45,318.42 |

GENERAL ASSISTANCE

| | |
|-----------------------------------|----------------------|
| Telephone | 486.00 |
| Community Alliance | 14,499.96 |
| Office Supplies | 186.31 |
| Medical - Clients | 4,492.37 |
| Electricity - Clients | 3,810.07 |
| Food - Clients | 139.29 |
| Rent - Clients | 31,160.49 |
| Fuel - Clients | 1,139.12 |
| Other Expenses - Clients | 383.99 |
| Total General Assistance | \$ 56,297.60 |
| Total Health & Welfare | \$ 102,194.83 |

RECREATION & CULTURE

PARKS & RECREATION

| | |
|----------------------------------------------------|---------------------|
| Salary - Director Part Time | 6,826.91 |
| Assistant Director | 193.54 |
| FICA/Medicare | 536.93 |
| Unemployment/Workers' Compensation | 306.14 |
| Director Telephone | 353.43 |
| Director Expenses | 1,359.50 |
| Program Supplies | 1,309.27 |
| Parks Maintenance | 2,555.27 |
| Swimming Pool - Lifeguards | 22,497.50 |
| Swimming Pool - Overtime | 12.00 |
| Swimming Pool - FICA/Medicare | 1,721.99 |
| Swimming Pool - Unemployment/Workers' Compensation | 1,116.39 |
| Swimming Pool - Telephone | 544.85 |
| Swimming Pool - Supplies | 8,011.47 |
| Total Parks & Recreation | \$ 47,345.19 |

LIBRARY

| | |
|------------------------------------|-----------|
| Librarian | 34,871.20 |
| Assistant Librarian | 23,368.80 |
| Salaries - Part Time | 19,039.57 |
| Life/Disability Insurance | 570.47 |
| FICA/Medicare | 5,856.60 |
| NH Retirement System | 3,126.60 |
| Unemployment/Workers' Compensation | 372.03 |
| Telephone | 915.41 |
| Supplies | 979.16 |
| Computer Expenses | 1,420.25 |
| Postage | 296.00 |
| Dues, Subscriptions | 651.59 |
| Miscellaneous | 103.20 |
| Education/Workshops | 349.09 |

2009 DETAILED STATEMENT OF EXPENDITURES

| | |
|----------------------------------------------------|------------------------|
| Travel Reimbursement | 691.42 |
| Conservation | 111.30 |
| Programs & Displays | 159.28 |
| Literacy Program | 1,146.46 |
| General Fund Books | 3,007.23 |
| Transfer to Library Tech Trust Fund | 1,000.00 |
| Books Trustees Trust Fund | 7,823.70 |
| Total Library | \$ 105,859.36 |
| | |
| HERITAGE COMMISSION | |
| Heritage Commission Trees | 1,958.80 |
| Heritage Commission | 1,500.00 |
| Total Heritage Commission | \$ 3,458.80 |
| Total Recreation & Culture | \$ 156,663.35 |
| | |
| CONSERVATION COMMISSION | |
| | 579.21 |
| Total Conservation Commission Expense | \$ 579.21 |
| | |
| DEBT | |
| TAN Interest | 6,624.23 |
| Total Debt Service | \$ 6,624.23 |
| | |
| SPECIAL ARTICLES | |
| Town History Update | 1,000.00 |
| Fall Mountain Food Shelf | 6,000.00 |
| Community Alliance - Transportation | 4,300.00 |
| Total Special Articles | \$ 11,300.00 |
| Encumbered - Fall Mountain Food Shelf - \$3,869.52 | |
| | |
| CAPITAL OUTLAY | |
| Cemetery - Mowers | 5,999.40 |
| Transfer Station - Containers | 14,490.00 |
| Police - Vehicle | 21,595.00 |
| Town Offices - Phone System | 12,913.25 |
| Total Capital Outlay | \$ 54,997.65 |
| Encumbered - G4 Communications - \$1,350.00 | |
| | |
| GRAND TOTAL 2009 EXPENDITURES | \$ 3,036,471.06 |
| | |
| GRAND TOTAL 2009 ENCUMBRANCE | \$ 155,033.83 |

TRUSTEES OF TRUST FUNDS
FORM MS -9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

| Date of Creation | Name of Trust Fund | Purpose of Trust Fund | How Invested | Balance Beginning Year | New Funds Created | Reimburse Broker fees | Gains/ Losses |
|------------------|--------------------------|-----------------------|--------------|------------------------|-------------------|-----------------------|---------------|
| 1961 | Care/North Charlestown | Cemetery | Stks/Bds | 9,676.93 | | 1.09 | (569.85) |
| 1995 | General Maintenance | Cemetery | Stks/Bds | 60,537.07 | 1,500.00 | 7.13 | (3,602.15) |
| 1882 | Horace Metcalf | Cemetery | Stks/Bds | 380.77 | | 0.04 | (20.72) |
| 1881 | Perpetual Care 1881-1995 | Cemetery | Stks/Bds | 316,759.86 | | 36.56 | (18,616.13) |
| 1993 | Emma Hunt | Conservation | Stks/Bds | 4,698.58 | | 0.54 | (274.57) |
| 2009 | Charles H Hoyt | Land Care | Stks/Bds | 0.00 | | 0.00 | 0.00 |
| 1974 | Maude E Prouty | Library | Stks/Bds | 32,893.91 | | 3.80 | (1,933.19) |
| 1979 | Sayce Fund Library | Library | Stks/Bds | 1,631.31 | | 0.18 | (94.14) |
| 1896 | Silsby Public Library | Library | Stks/Bds | 155,330.39 | | 17.93 | (9,131.49) |
| 1925 | Charles H Hoyt | Mausoleum | Stks/Bds | 15,450.37 | | 1.79 | (907.47) |
| 2000 | Patch Park Gift Fund | Park | Stks/Bds | 0.00 | 1,200.00 | 0.10 | 0.06 |
| 1979 | Dorothy Sayce | Recreational | Stks/Bds | 1,631.27 | | 0.18 | (98.43) |
| 1969 | Ernest A Bixby | Scholarship | Stks/Bds | 119,274.69 | 3,730.00 | 14.11 | (7,150.95) |
| 1995 | Pride in Charlestown | Scholarship | Stks/Bds | 16,364.44 | 487.24 | 1.93 | (974.80) |
| 1920 | Charles H Hoyt | Streets | Stks/Bds | 47,791.45 | | 5.52 | (2,808.68) |
| 1979 | Sayce Fund | Student Loan | Stks/Bds | 1,631.27 | | 0.18 | (98.43) |
| 1772 | Swan Fund | Student Loan | Stks/Bds | 3,029.80 | | 0.33 | (176.14) |
| 1988 | James Hearne | Town Hall | Stks/Bds | 2,107.46 | | 0.25 | (124.33) |
| 1979 | Dorothy Sayce | Trees | Stks/Bds | 3,847.83 | | 0.44 | (227.95) |
| 1967 | Mary A Sherwood | Trees | Stks/Bds | 2,735.54 | | 0.33 | (160.59) |
| 1862 | Porter Widow Fund | Widow Fund | Stks/Bds | 60,296.66 | | 6.96 | (3,544.31) |
| 1974 | Maude E Prouty- Worth | Worthy Poor | Stks/Bds | 21,933.73 | | 2.56 | (1,289.93) |

Grand Total Common Fund & Retained Income Fund

| | | | |
|------------|----------|--------|-------------|
| 878,003.32 | 6,917.24 | 102.00 | (51,804.17) |
|------------|----------|--------|-------------|

REPORT OF THE TOWN RESERVES

| | How Invested | Principal | | | | Gain/ Loss Sales |
|------------------------------------------------------------------------|--------------|------------------------------------|-----------|------------|----------|------------------|
| | | Balance Beginning of Year 1-Jan-09 | New Funds | Tfr fr Inc | Expended | |
| Silsby Library Technology | Money Market | 4,392.14 | 1,000.00 | 0.00 | 0.00 | (0.06) |
| Swimming Pool Rehabilitation (previously called Recreational Facility) | Money Market | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Town History Capital Reserve | Money Market | 3,999.39 | 1,000.00 | 0.00 | 0.00 | (0.06) |
| Landfill Closure Fund | Money Market | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | | 8,391.53 | 2,000.00 | 0.00 | 0.00 | (0.12) |

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN, NEW HAMPSHIRE ON DECEMBER 31, 2009

| Balance End Year | Income Balance Beginning of year | %%%%% | Gains/ Losses | Additions | Income During year | Expended During Year | Income Balance End of Year | Total Principal & Income End of Year |
|---------------------|----------------------------------------|--------|------------------|-----------|-----------------------|-------------------------|----------------------------------|--------------------------------------------|
| 9,108.17 | 7,368.65 | 0.0115 | 1.38 | | 399.93 | | 7,769.96 | 16,878.15 |
| 58,442.07 | 2,155.98 | 0.0601 | 0.00 | | 1,740.05 | (2,155.98) | 1,740.05 | 60,182.13 |
| 360.09 | 1,960.22 | 0.0005 | 0.37 | | 44.42 | | 2,005.01 | 2,365.09 |
| 298,180.30 | 11,975.67 | 0.3771 | 0.00 | | 8,938.27 | (11,975.67) | 8,938.27 | 307,118.57 |
| 4,424.55 | 3,432.29 | 0.0056 | 0.64 | | 191.74 | | 3,624.67 | 8,049.23 |
| 0.00 | 0.00 | 0.0000 | 0.05 | 300.00 | 5.23 | | 305.28 | 305.28 |
| 30,964.53 | 1,243.59 | 0.0392 | 0.00 | | 928.19 | (1,243.61) | 928.17 | 31,892.72 |
| 1,537.35 | 61.66 | 0.0019 | 0.00 | | 46.07 | (61.67) | 46.06 | 1,583.41 |
| 146,216.83 | 5,872.48 | 0.1849 | 0.00 | | 4,383.02 | (5,872.49) | 4,383.01 | 150,599.85 |
| 14,544.70 | 21,756.77 | 0.0184 | 4.02 | | 805.38 | (300.00) | 22,266.17 | 36,810.86 |
| 1,200.16 | 0.00 | 0.0000 | 0.00 | | 12.95 | | 12.95 | 1,213.11 |
| 1,533.02 | 1,622.06 | 0.0019 | 0.30 | | 73.89 | | 1,696.25 | 3,229.23 |
| 115,867.85 | 6,340.41 | 0.1088 | 0.01 | | 3,500.66 | (6,340.00) | 3,501.08 | 119,368.90 |
| 15,878.81 | 2,011.80 | 0.0195 | 0.28 | | 500.40 | (500.00) | 2,012.48 | 17,892.25 |
| 44,988.28 | 44,639.07 | 0.0569 | 8.38 | | 2,117.30 | | 46,764.75 | 91,752.94 |
| 1,533.02 | 138.20 | 0.0019 | 0.03 | | 48.35 | | 186.58 | 1,719.59 |
| 2,854.01 | 256.78 | 0.0036 | 0.05 | | 89.99 | | 346.82 | 3,200.83 |
| 1,983.38 | 986.78 | 0.0025 | 0.19 | | 76.47 | | 1,063.44 | 3,046.83 |
| 3,620.33 | 1,850.06 | 0.0046 | 0.35 | | 140.40 | | 1,990.81 | 5,611.12 |
| 2,575.28 | 1,241.84 | 0.0033 | 0.23 | | 98.60 | | 1,340.67 | 3,915.96 |
| 56,759.31 | 12,006.25 | 0.0718 | 2.25 | | 1,908.56 | (1,800.00) | 12,117.06 | 68,876.38 |
| 20,646.36 | 18,512.16 | 0.0261 | 3.47 | | 937.71 | | 19,453.34 | 40,099.74 |

| | | | | | | | | |
|------------|------------|------|-------|--------|-----------|-------------|------------|------------|
| 833,218.39 | 145,433.65 | 1.00 | 22.00 | 300.00 | 26,987.58 | (30,249.42) | 142,493.83 | 975,712.22 |
|------------|------------|------|-------|--------|-----------|-------------|------------|------------|

TOWN OF CHARLESTOWN, NH ON DECEMBER 31, 2009

| Balance End of Year 31-Dec-09 | Balance Beginning of Year 1-Jan-09 | Income | | | Balance Income End of Year 31-Dec-09 | Total Principal & Income 31-Dec-09 |
|----------------------------------------|---------------------------------------------|--------|------------------|------------------------|-----------------------------------------------|---------------------------------------------|
| | | %%%%% | Earned Income | Transfer to Prin | | |
| 5,392.08 | 546.18 | 0.53 | 28.95 | 0.00 | 575.13 | 5,967.21 |
| 0.00 | 160.68 | 0.02 | 0.84 | 0.00 | 161.52 | 161.52 |
| 4,999.39 | 289.66 | 0.45 | 25.50 | 0.00 | 315.18 | 5,314.51 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10,391.47 | 996.52 | 1.00 | 55.30 | 0.00 | 1,051.83 | 11,443.24 |

TRUSTEES OF TRUST FUNDS
MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

| # SHS | HOW INVESTED DESCRIPTION OF INVESTMENT | ADDITIONS | | | | PRINCIPAL | |
|------------------------------------------|-----------------------------------------------|---------------------------------|-------------|--------------------------|------------------------|----------------------------|----------------------------------|
| | | BALANCE BEG YEAR 1-Jan-09 | PURCHASES | CASH CAPITAL GAINS | PROCEEDS FROM SALES | GAINS/LOSSES FROM SALES | BALANCE END YEAR 31-Dec-09 |
| | | <u>NOTES AND BONDS</u> | | | | | |
| 50000 | Federal Farm Credit Bank 4.75% 12/07/2009 | 49,956.00 | | | 50,000.00 | 44.00 | 0.00 |
| 50000 | Federal Home Loan Bank 2.875% 3/11/2011 | 50,209.65 | | | | | 50,209.65 |
| 75000 | Federal Home Loan Bank 2.75% 3/12/2010 | 75,564.00 | | | | | 75,564.00 |
| 50000 | Federal Home Loan Bank 3.125% 6/10/2011 | 49,733.48 | | | | | 49,733.48 |
| 50000 | Federal Home Loan Bank 2.25% 4/13/2012 | | | | | | 49,872.30 |
| 50000 | Bellsouth Cap Fd CP 7.75% 2/15/10 | 49,875.00 | | | | | 49,875.00 |
| 50000 | Hewlett Packard 4.50% 3/1/2013 | 50,010.00 | | | | | 50,010.00 |
| 50000 | Lehman Brothers Hldg CP 7.875% 11/1/09 | 48,437.50 | | | 5,500.00 | (42,937.50) | 0.00 |
| <u>MUTUAL FUNDS - FIXED INCOME FUNDS</u> | | | | | | | |
| 9642.867 | Vanguard Fixed Income Secs GNMA Port #36 | 100,192.50 | | | | | 100,192.50 |
| <u>COMMON STOCKS</u> | | | | | | | |
| 800 | AT&T Inc | 2,127.86 | | | | | 2,127.86 |
| 250 | Abbott Laboratories | 10,930.00 | | | | | 10,930.00 |
| 300 | Bank of America Corp | 14,982.00 | | | | | 14,982.00 |
| 300 | BP PLC ADR | 20,073.00 | | | | | 20,073.00 |
| 300 | ChevronTexaco Corp | 15,756.00 | | | | | 15,756.00 |
| 300 | Citigroup Inc. | 14,382.00 | | | 1,199.98 | (13,182.02) | 0.00 |
| 250 | CVS Corp | 7,279.65 | | | | | 7,279.65 |
| 300 | Disney Co.,Walt | | | | | | 7,799.43 |
| 500 | Dominion Res Inv Va New | 3,697.93 | | | | | 3,697.93 |
| 300 | Emerson Electric | 13,134.00 | | | | | 13,134.00 |
| 200 | FPL Group Inc | | | | | | 8,599.98 |
| 600 | General Electric Co | 28,728.00 | | | | | 28,728.00 |
| 400 | Intel Corp | 12,652.00 | | | | | 12,652.00 |
| 200 | Int'l Business Machines | 16,859.20 | | | | | 16,859.20 |
| 100 | IShare S&P MidCap Ind 400 | | | | | | 6,472.99 |
| 125 | Ishare S&P SmallCap 600 | | | | | | 6,218.75 |
| 300 | Johnson & Johnson | 13,687.50 | | | | | 13,687.50 |
| 150 | McDonalds Corp | 0.00 | | | | | 9,553.32 |
| 300 | Merck & Co | 14,664.00 | | | | | 14,664.00 |
| 400 | Microsoft Corp | 13,934.00 | | | | | 13,934.00 |
| 500 | Nokia Corp | 10,935.00 | | | | | 10,935.00 |
| 150 | Pepsico, Inc. | 10,310.70 | | | | | 10,310.70 |
| 500 | Pfizer Inc | 7,481.69 | | | | | 9,777.94 |
| 250 | Plum Creek Timber | 9,030.00 | | | | | 9,030.00 |
| 300 | Proctor & Gamble | 19,551.00 | | | | | 19,551.00 |
| 500 | Puget Energy Inc | 0.00 | | | 15,000.00 | 4,271.35 | 0.00 |
| 400 | Spectra Energy Corp | 10,728.65 | | | | | 7,776.00 |
| 500 | U S Bankcorp Del (Spinoff from US Bankcorp) | 12,745.47 | | | | | 12,745.47 |
| 300 | United Technologies Corp | 15,285.00 | | | | | 15,285.00 |
| 400 | Verizon Communications (Spinoff from Verizon) | 2,714.99 | | | | | 2,714.99 |
| 450 | Wells Fargo & Company | 14,617.75 | | | | | 14,617.75 |
| | GS Federal FD #520 | 87,737.80 | | | | | 67,868.00 |
| | TOTAL PRINCIPAL | 878,003.32 | 0.00 | 0.00 | 71,699.98 | (51,804.17) | 833,218.39 |
| <u>RETAINED INCOME</u> | | | | | | | |
| 25000 | Federal Farm Credit Bank 4.75% 12/07/2009 | | | | 25,000.00 | 22.00 | |
| 25000 | Federal Home Loan Bank 3.125% 6/10/2011 | | | | | | |
| 10000 | Federal Home Loan Bank 2.06% 9/19/2012 | | | | | | |
| | GS Fin'l Square Income #465 | | | | | | |
| | GS Federal Fund #520 | | | | | | |
| | Fees Paid to The New Hampshire Trust Company | | | | | | |
| | TOTAL | | 0.00 | 0.00 | 25,000.00 | 0.00 | 0.00 |
| <u>COMBINED COMMON TRUST FUND AND</u> | | | | | | | |
| | <u>RETAINED INCOME FUND</u> | 878,003.32 | 0.00 | 0.00 | 96,699.98 | (51,804.17) | 833,218.39 |

TRUSTEES OF TRUST FUNDS
TOWN OF CHARLESTOWN NEW HAMPSHIRE ON DECEMBER 31, 2009

| INCOME | | | | PRINCIPAL ONLY | | | |
|---------------------|---------------------------------|----------------------------|-----------------|------------------------|----------------------------------|--------------------------------------|----------------------------------|
| BALANCE BEG YEAR | INCOME RECEIVED DURING YR | EXPENDED DURING YEAR | GAINS LOSSES | BALANCE END OF YEAR | BEG OF YEAR FAIR MKT VALUE | UNREALIZED ANNUAL GAINS/LOSSES | END OF YEAR FAIR MKT VALUE |
| | 2,375.00 | | | | 51,890.50 | (51,890.50) | 0.00 |
| | 1,437.48 | | | | 51,672.00 | (437.50) | 51,234.50 |
| | 2,062.50 | | | | 76,758.00 | (1,383.00) | 75,375.00 |
| | 1,562.50 | | | | 51,875.00 | (500.00) | 51,375.00 |
| | 637.50 | | | | 0.00 | 50,906.50 | 50,906.50 |
| | 3,875.00 | | | | 51,754.00 | (1,355.00) | 50,399.00 |
| | 2,250.00 | | | | 50,754.00 | | 53,008.00 |
| | 0.00 | | | | 5,000.00 | (5,000.00) | 0.00 |
| | 4,188.96 | | | | 102,021.53 | 578.57 | 102,600.10 |
| | 1,312.00 | | | | 22,800.00 | (376.00) | 22,424.00 |
| | 390.00 | | | | 13,342.50 | 155.00 | 13,497.50 |
| | 12.00 | | | | 4,224.00 | 294.00 | 4,518.00 |
| | 1,008.00 | | | | 14,022.00 | 3,369.00 | 17,391.00 |
| | 798.00 | | | | 22,191.00 | 906.00 | 23,097.00 |
| | 3.00 | | | | 2,013.00 | (2,013.00) | 0.00 |
| | 76.24 | | | | 7,185.00 | 867.50 | 8,052.50 |
| | 0.00 | | | | 0.00 | 9,675.00 | 9,675.00 |
| | 874.96 | | | | 17,920.00 | 1,540.00 | 19,460.00 |
| | 397.50 | | | | 10,983.00 | 1,797.00 | 12,780.00 |
| | 283.50 | | | | 0.00 | 10,564.00 | 10,564.00 |
| | 492.00 | | | | 9,720.00 | (642.00) | 9,078.00 |
| | 224.00 | | | | 5,864.00 | 2,296.00 | 8,160.00 |
| | 430.00 | | | | 16,832.00 | 9,348.00 | 26,180.00 |
| | 53.89 | | | | 0.00 | 7,241.00 | 7,241.00 |
| | 37.09 | | | | 0.00 | 6,840.00 | 6,840.00 |
| | 579.00 | | | | 17,949.00 | 1,374.00 | 19,323.00 |
| | 0.00 | | | | 0.00 | 9,366.00 | 9,366.00 |
| | 456.00 | | | | 9,120.00 | 1,842.00 | 10,962.00 |
| | 208.00 | | | | 7,776.00 | 4,416.00 | 12,192.00 |
| | 230.24 | | | | 7,800.00 | (1,375.00) | 6,425.00 |
| | 262.50 | | | | 8,215.50 | 904.50 | 9,120.00 |
| | 300.00 | | | | 6,641.25 | 2,453.75 | 9,095.00 |
| | 420.00 | | | | 8,685.00 | 755.00 | 9,440.00 |
| | 516.00 | | | | 18,546.00 | (357.00) | 18,189.00 |
| | 147.24 | | | | 13,635.00 | | |
| | 0.00 | | | | 0.00 | 8,204.00 | 8,204.00 |
| | 287.49 | | | | 12,505.00 | (1,250.00) | 11,255.00 |
| | 461.96 | | | | 16,080.00 | 4,743.00 | 20,823.00 |
| | 741.99 | | | | 13,560.00 | (308.00) | 13,252.00 |
| | 220.50 | | | | 13,266.00 | (1,120.50) | 12,145.50 |
| | 264.68 | | | | 87,737.80 | (19,919.80) | 67,818.00 |
| | 29,876.72 | | | 0.00 | 830,338.08 | 41,127.52 | 871,465.60 |
| 24,978.00 | 1,187.50 | | | 0.00 | | | |
| 24,866.75 | 781.26 | | | 24,866.75 | | | |
| 0.00 | 17.17 | | | 10,000.00 | | | |
| 47,565.86 | 306.07 | | | 53,215.25 | | | |
| 14,503.34 | 47.79 | | | 29,503.34 | | | |
| | (5,228.91) | | | | | | |
| 111,913.95 | (2,889.12) | 0.00 | 0.00 | 117,585.34 | 0.00 | | 0.00 |
| 111,913.95 | 26,987.58 | 0.00 | 0.00 | 117,585.34 | 830,338.08 | 41,127.52 | 871,465.60 |

TRUSTEES OF TRUST FUNDS

NEW CEMETERY ACCOUNTS - 2009

FH (FOREST HILL) - HH (HOPE HILL) - PC (PINECREST)

STC (ST. CATHERINE) - G (GRAVES)

| <u>DATE</u> | <u>NAME</u> | <u>AMOUNT</u> | <u>CEM</u> | <u>SECT - LOT</u> | <u>G</u> |
|-------------|--------------------|--------------------|------------|-------------------|-----------|
| 1-Jun | Ricker, Edward A | 250 | PC | 5/250C | 1 |
| | Ricker, Veronica J | 250 | PC | 5/250D | 1 |
| | Viens, Michael C | | PC | 5/250D | 1 |
| 27-Jul | Patnode, Linwood C | 250 | PC | 5/246D | 1 |
| 15-Dec | Mickelbank, Scott | 250 | PC | 5/250A | 1 |
| | Rahbany, K. Philip | 1500 | HH | 11-12/57CD | 2 |
| | | | HH | 11-12/56ABCD | 4 |
| | Rahbany, K. Philip | 500 | HH | 11-12/57A | 1 |
| | Meade, Charlotte | | HH | 11-12/57B | 1 |
| | TOTALS | <u>\$ 3,000.00</u> | | | <u>13</u> |

Barbara M. Jones, Treasurer
Trustees of Trust Funds

CEMETERY DEPARTMENT

In March 2009, Trustee Anton (Tony) Zutter was reelected to a three-year term.

The Trustees meet the last Monday of every month, at the Town Hall. Meetings are posted outside at

Spring cleanup began in March, continuing with fence painting (Hope Hill), cleaning stones (Forest Hill), and mowing and trimming (all cemeteries). We bought a new riding mower this year.

About 50 stumps have been ground and removed at Forest Hill, in preparation for resurfacing the roads in the future. Additional stumps remain to be done next year.

Refinishing of the entry road into Pinecrest was completed this season, with assistance from the Highway Department. Two new elm trees were planted, paid for by the Charles Hoyt Trust.

In Hope Hill, some monuments have been repaired with preparation for ongoing repairs in the new year. This is a continuing slow process. A section in Hope Hill has been surveyed for future use.

The Historical Society's "Voices of the Past" cemetery walk was held at Forest Hill in June.

There were 23 burials in the year 2009, with 12 lots being sold.

Cemetery Trustees,
Victoria (Vicki) Sargent
Aare Ilves
Anton (Tony) Zutter

ANNUAL LIBRARIAN'S REPORT

| | | | | |
|---------------------|--------------|---------------|-----------------|--------|
| Circulation: | Adult books | 7,649 | New Patrons | 141 |
| | Junior Books | 5,945 | Collection | 25,843 |
| | Magazines | 311 | Materials Added | 991 |
| | Audio Books | 461 | Library visits | 276/wk |
| | Video/DVD | 3,572 | ILL | 1,145 |
| TOTAL | | 17,938 | | |

This has been a very constructive year. We applied for, and received a USDA Rural Communities Facility grant of over \$18,000.00 which allowed us to improve the energy efficiency of the Library. In 2008 the single panes in the windows in the front of the building were replaced with bi-glass panes, preserving the original sashes. This past summer vinyl replacement windows and patio sliders were installed in the addition area. The exterior door on Railroad Street and the door and windows of the north entrance were also replaced with new units.

Overall Library use is up in 2009 with increases seen in the number of Library visits per week and in material circulation. Our largest increase was seen in Inter-Library loans with an increase of 27%. We installed wireless internet access which has been a great success.

Our knitters for the *Warm Up America* campaign, organized by Holly Shaw, made 18 afghans which were distributed to Charlestown Seniors who receive Meals-On-Wheels. A group also knit hats and mittens for the Charlestown Area Christmas Fund.

We offered four programs through the New Hampshire Humanities Council beginning with Pontine Theatre's *Silver Lake Summers*, a performance of works by author E.E. Cummings. Michael Tougais took us for an adventurous ride *400 miles Down the Connecticut* and Steve Blunt enlightened us as to the nineteenth century social and political activists the Hutchinson Family singers of Milford, NH in *Liberty is Our Motto*. *Murder on the Isles of Shoals* gave us insight into early jurisprudence in New Hampshire by revealing the details of one of the Seacoast's most notorious crimes. Singer Steve Blunt was also our featured performer for the 2009 Summer Reading Program *It's Summertime & the Reading is Easy*.

I would like to thank the Library Trustees, our Pathways volunteers, the Charlestown Garden Club, Charlestown Rotary, Charlestown tree committee, The Laurie Hassett Memorial Fund, the many who donate books for our book sale and Library collection and all of you who support the Library with your patronage throughout the year.

Sandra Perron
Librarian

SILSBY FREE PUBLIC LIBRARY

Treasurer's Report for 2009

Unrestricted Checking Account

Balance Forward 12/31/08 **\$18,286.49**

Income

NH Humanities Council – grants \$750.00

Donations IMO Laurie Kathryn Hassett \$200.00

Window Master refund \$300.00

Reimbursement for window expenditure \$2677.00

Total Income \$3927.00

Expenses

Renovations - windows \$16583.00

Renovations – chair caning \$430.70

Program speaker fees \$750.00

Supplies \$45.95

Employee holiday appreciation \$195.50

Total Expenses \$18,005.15

Balance on hand 12/31/09 \$4208.34

Savings Account – copier/fax supplies and maintenance

Balance Forward 12/31/08 **\$2151.94**

Interest \$6.34

Deposits – fax/copier income \$654.31

Service charges -\$.45

Service contract -\$355.00

Balance on hand 12/31/09 \$2457.14

SILSBY FREE PUBLIC LIBRARY

Treasurer's Report for 2009

Acquisitions Account

| | | |
|---------------------------------|-----------------|------------------|
| Balance Forward 12/31/08 | | \$2579.43 |
| | Income | |
| Income from Trust Fund | | \$7177.77 |
| Vanguard dividends | | \$150.47 |
| Book/video replacements | | \$116.83 |
| Non-resident fees | | \$130.00 |
| Book sale revenues | | \$327.93 |
| Memorial Books | | \$88.93 |
| Blish Fund – CD interest | | \$332.05 |
| Kinson Fund – CD interest | | \$252.67 |
| Centennial Fund – CD interest | | \$143.92 |
| Copier/fax income CD | | \$1110.67 |
| Total Income | | \$9831.24 |
| | Expenses | |
| Books/Videos/Periodicals | | \$8410.48 |
| Total Expenses | | \$8410.48 |
| Balance on hand 12/31/09 | | \$4000.19 |

Other Accounts

| | | |
|--------------------------------------------------------------------------|----------|------------|
| CSB Money Market Account 8479089 | 12/31/09 | \$655.36 |
| Wesley & Rosie Hunt Trust - Managed by Vanguard Wellesley Income Fund | | \$4,633.10 |
| CSB CD, Britta Blish Mem. Fund | | \$3,000.00 |
| CSB CD, Eloise Kinson Mem. Fund | | \$2,282.90 |
| CSB CD, Centennial Fund | | \$1,300.00 |

Robin Forsaith, Treasurer

SILSBY FREE PUBLIC LIBRARY TRUSTEES

The library trustees met ten times in the year of 2009. One new trustee was voted in. Meetings were held on the second Tuesday of each month at 4:00 PM. The meetings are open to the public. The treasurer prepared monthly reports throughout the year.

We saw an increase of library usage over the course of the year. In 2008 average weekly visits were at 257 and the circulation at 16,971. In 2009 average weekly visits were 276 and circulation was 17,487. The library offered resources and programming for the communities needs. Resources included books, magazines, newspapers, internet, Wi-Fi capability, copier, fax machine, reference materials, DVD's, videos, puzzles, games, and a display case for local artists. The winter hours were changed to accommodate patrons and use. Current book titles and resources are on line.

Numerous programs benefitted all ages. For children a weekly story hour with a craft, summer reading program, summer camp crafts for older ages, and Read to Me Gift Packets for newborns. There were three programs put on by the New Hampshire Humanities Council. These were Silver Lake Summers, Crime and Punishment in NH, and Covered Bridges of NH. Also offered were River Voices presentations, Friday Flicks, and participation in the Town Wide Yard Sale.

The library had some much needed renovations done. New windows and sliders were put in which has kept things warmer and quieter. Updated lighting was installed. New doors and locks have been updated. The trustees spent one day painting. Renovations were made possible through a USDA Grant. We look forward to continued preservation of this building for the communities use.

Other community organizations have been closely involved with the library. The Charlestown Rotary, Charlestown Historical Society, and The Charlestown Tree Committee have all donated books. Many groups of people utilize the library to meet and study.

We look forward to another year of growth and improvement for these services provided to the town free of charge. Thank you for your patronage, suggestions, and support.

Sheila Beck, Chairperson Board of Trustees
Silsby Free Public Library

CONSERVATION COMMISSION

The Charlestown Conservation Commission meets on the third Monday of each month at 7:00PM in the Community Room below the library. The public is invited to attend.

The major focus of the Commission for 2009 was the completion of the natural resource inventory for the town. This was a continuation of a project started in 2008 involving Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) where individual maps of the various natural resources in town were produced. Overlaying these maps allowed us to pick out areas of high natural resource value. In the spring of 2009 these areas were field checked to ensure accuracy and the final report was produced. Copies of the inventory are available in the library for public viewing.

The Commission was very active this year in maintaining and promoting the towns hiking trails. Charlestown has a wide range of hiking trails from the Great Meadow to Halls Pond. If you have never hiked one of our trails, please stop at the town office in the Bakery Building for a trails map and step out for a great hike.

Annual projects the Commission was involved with included the semi-annual Adopt-a-highway clean-up along Rt. 12, and the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the town.

The Commission also sponsors Green-up day the first Saturday in May of each year. Many thanks to the people who volunteered their time picking up trash; and to the local businesses and the VFW for their time and donations to provide food for the volunteers.

The Commission reviewed several wetlands applications that were submitted to the State of NH, Department of Environmental Services and made several site visits regarding wetlands issues.

Respectfully Submitted,
Richard Holmes
Chairman

HISTORICAL SOCIETY

The Charlestown Historical Society presented a program every month, maintained the Archives Room in the Town Hall for research, and hosted Charlestown's fourth grades at Schoolhouse No. 8. This year we were also visited by schoolchildren from the Bluff School in Claremont. We held two open houses during the year for the public.

The annual *Voices of the Past* cemetery walk was held in Forest Hill Cemetery, and maintained its usual attendance of 70-80 people. Those who portray our neighbors of the past enjoy playing their roles, and that enjoyment is passed on to those who attend, making it a memorable evening.

Other fundraisers included the raffle of a braided rug by Marge Reed, won by Brenda Ouellette, and the sales of the Bug Patch, an organic insect repellent.

The special project of preserving historic maps owned by the society was continued this year. With the generous assistance of grants from the Claremont Savings Bank, Connecticut River Bank, the Harvey and Christina Hill Charitable Trust, and donations from local businesses and individuals, we were able to restore the 1860 Sullivan County Map. This wonderful map, which identifies all the home owners in 1860, is a valuable research tool, as well as being a true antique in its own right. It will now continue its life for another 150 years. We are deeply grateful to all who made this restoration possible. Over the coming months, the map will be displayed at the Claremont Savings Bank in Claremont and the Connecticut River Bank here in Charlestown.

Additions to our archives this year include an oak teacher's desk and chair (from Holden School) from Rosie Hull, a gavel made by Dick Rumrill, farm implements (from the Towner farm) from Judy Petre, photos and genealogical information from Dodie Crowningshield, posters of the Fort at No. 4 from Cheryl Handy, and *Minor Memoirs* by Warner Jones, M.D., donated by Barbara Jones. We purchased a 2-volume set of *Glidden Genealogy*. A new copier, with extra toner, was given to the society by Bill Hartley. It was much needed due to the volume of copies we produce on a regular basis.

We are always happy to accept donations of any materials relating to Charlestown's past for our archives, and every one is appreciated. Our archives are a real asset to the Town and the area, allowing researchers' access to much sorted material. Sorting and filing is a huge, on-going job, done primarily by Marge Reed and Joanne Hipp. The Archives Room is open every Tuesday morning from 9:00 a.m. to noon at the Town Hall.

One of the functions of the society is assisting with historical or genealogical inquiries, which we receive every week. We literally send information coast-to-coast on all kinds of subjects.

New this year, Charlestown's website lists information about the Town's historical resources.

Our brochure, and the Charlestown Heritage Commission's, is available in the display case in the Town Hall. All of our meetings are open to the public, and we invite anyone interested to attend.

Joyce Higgins, President

HERITAGE COMMISSION

It is now five years since the Charlestown Heritage Commission was re-instated by the Selectboard. Our mission has been from the start to focus on the Town's historic setting and the structures that have been recognized as part of the historic districts, both in the village and in North Charlestown. The main goal has been to encourage appreciation and pride in historic features, and to provide information on how best to preserve or renovate the buildings with historic significance for future generations. We have not won all the battles, and significant structures, like the Milliken House, have been lost. Others are in a sad state of repairs, but we continue to strive for solutions where existing buildings can be maintained and improved.

During 2009, we have been active publishing a variety of articles in *Our Town* about historic features of interest in Charlestown. The Commission also updated and distributed the brochure about the goals of the Heritage Commission, and copies were provided to the Library, the Selectboard office and area realtors.

The highlight of this past year was the placement and dedication of three signs at the perimeter of the North Charlestown Historic District. The design of the signs was done by the wood shop of Fall Mountain High School under leadership of Larry Sayers. The cedar materials were acquired from the Depot Home Center, and engraved and painted by Dennis Tier in Vermont. Installation was assisted by Officer Coons and a group of volunteers from the Sullivan County House of Correction. The property owners in North Charlestown were agreeable to have these signs placed on their properties, and the NH Department of Transportation approved the locations. The official dedication ceremonies were well publicized in a variety of news media including *Our Town*.

The next activity sponsored by the Heritage Commission was the second annual essay contest for Mr. Wasserman's seventh graders. We requested that students interview long-term residents of Charlestown and write about their comments. We asked them to concentrate on what was different now in the Town and how people lived, went to school, etc. It resulted in a wonderful set of essays, and the commission had a tough time making a selection of the winners. The four top vote getters were asked to present their essays at the June Historical Society meeting. They brought with them the people they interviewed and their families!

After the Tree Committee planted a wonderful Christmas tree on the front lawn of the Silsby Library, the Heritage Commission received approvals from the Selectboard and paid for the relocation of the electrical outlets on the front lawn. They had been an eyesore ever since the overgrown trees had been removed. The Tree Committee, originally started by the Heritage Commission three years ago, was asked to become a subcommittee, and continue their mission independently.

Ever since the Heritage Commission was formed, they have asked the Town to approve monies to be set aside for the third update of Charlestown's History. During 2010 we will be asking to spend these funds, now set aside in a capital account, so that we can hire the editors and a coordinator, enabling this project to make significant headway. It is the goal of the Heritage Commission to have a firm idea about what the next publication will look like this summer, and present a draft to the visitors on Old Home Day weekend in July.

The Heritage Commission also plans to have a float during the parade on Old Home Day and to once again bring back the cannon out of storage for everyone to see. It is a very valuable artifact, owned by the Town, and we like to make people aware of its existence whenever we can. The commission members meet on the fourth Tuesday of every month in the Bakery Building at 7:00 p.m. and members of the public are welcome to attend these meetings.

Respectfully submitted,
Eric Lutz, Chair

CHARLESTOWN COMMUNITY TREE COMMITTEE

The mission of the Charlestown Community Tree Committee is to evaluate, maintain, and replace where necessary, the town's publicly owned trees.

The Committee received two awards this year. In the spring, Eric Lutz, Aare Ilves, and Judy Murray traveled to the Capitol in Concord to accept an award from the New Hampshire Arborists Association for the Committee's beautification efforts. It was a proud moment for our small group, as we were one of only twenty towns to receive such recognition. Also, the Elm Research Institute in Keene presented our group with a Liberty Elm Tree and plaque for our efforts. The tree and plaque (mounted on a stone donated by St. Pierre Inc.) were placed on Main Street.

This year, twelve additional elm trees have been planted around Town—on Park Street, on Elm Street, in Pine Crest Cemetery, and at the Post Office. The Recreation Committee and the Cub Scout troop directed by Candy Bly assisted us in planting four elms at Patch Park.

This year brings our three-year Elm Tree Project to its conclusion. A total of 27 elm trees have been planted throughout our community, thanks to funding from the Charles H. Hoyt Trust and much volunteer labor.

A Red Maple was planted in front of the Hassam House, and a Fat Albert Blue Spruce was planted near the Library as a community Christmas tree. An electrical outlet was moved from the middle of the lawn to behind the new Christmas tree, funded by the Heritage Commission.

After inspecting the trees on Main Street, the Committee hired arborist Leo Maslan to prune and fertilize eleven maple trees and to fertilize our elm trees.

The jug handle at the junction of Routes 11 and 12 remains an ongoing project for the Tree Committee. In the spring, wild flowers were planted; we thank St. Pierre Inc., Doug Ring, and the Charlestown Fire Department for their assistance in this large project. This fall, another four to five hundred daffodils were planted on the jug handle hillside, donated again this year through the Conservation Commission from Litter Free New Hampshire.

This has been a busy year for our Committee, and we have received much assistance from our community. Our thanks are extended to all.

Next year promises to be another busy time for us. Our priorities for 2010 are to beautify various areas on Main Street, such as in front of the bulletin board and at the north end, as well as some other streets.

We also want to join with other organizations to design and place a "Welcome to Charlestown" sign at the jug handle and to continue work on plantings there.

Respectfully Submitted,
Aare Ilves (Chair), Judy Murray (Vice-Chair), Pat Royce (Secretary),
Eric Lutz, Jim Fowler, Jackie Kasprzak
Community Tree Committee

RECREATION COMMITTEE

2009 was a busy year for the Recreation Committee. Our goals for the year were to make improvements to our existing programs that would free up resources to add new programs in the future. Based on the results and feedback from the community we have accomplished that goal.

The beginning of 2009 saw the close of our 2008/2009 youth basketball season. More than 70 players took to the court, playing regular season games against area towns and finishing the season playing in the annual TSV and cabin Fever tournaments. Special thanks to all the volunteer referees who helped keep this program running.

We continued the year with the annual Winter Carnival. The weeklong event was very successful, with hundreds of people taking in the various events that were held. While broom hockey and the Rec vs. Police basketball game are always popular, we added youth roller skating and movie night to the mix as successful new events. Thanks to our friends on the Rotary Club the movie night was a blast. They packed the house and gave the children a good show.

Team "On The Rocks" secured the A division broom hockey trophy, while Matt Blanc's entry won the B division honors, moving them into the A division for 2010.

A last second jumper sent the Rec vs. Police basketball game into overtime, with the Rec team outlasting the Police for the win. Led by honorary coach Dave Mix, the Rec team gave the crowd plenty to cheer for, with many saying it was the best game in recent memory.

We had more than 150 boys and girls participate in a very successful baseball/softball program, with both of our boys Majors division teams competing well and making the playoffs. Our green team, led by Coach Jim Heath, secured the championship trophy at the Lebanon 3-pitch tournament, defeating some very strong northern NH teams for the victory.

As always it was great to see Laurie St. Pierre at Patch Park leading the softball Rookie division teams. Many of the players look forward to playing for Laurie each year and many of our coaches have learned valuable teaching tips from her. Thanks Laurie! We hope to see you and your crazy sock balls out there this spring.

The summer brought heat, heat, and more heat. We changed gears to summer soccer and embarked on a World Cup themed soccer clinic that lasted nearly 6 weeks. With lower participation due to the timing (summer) we focused our efforts on building a skills and drills program that would prepare players for their fall programs. Teams representing Italy, Spain, Portugal, and more spent the weeks learning the nuances of the game.

At the same time Heidi Westerling and her staff made sure residents had somewhere to cool off during those long, hot summer days. They kept the pool open from June until August, providing open swimming as well as top notch swimming lessons to dozens of young children. Thank you so much to Heidi and her staff for making this such an enjoyable place to spend a summer day.

We also participated in the annual yard sale day, raising almost \$1,000.00 through the charitable giving of many residents and volunteers.

Through the spring and summer there was one constant at Patch Park.... The Snack Shack ladies! Jessica Hagland and Carol McShane devoted much of their time to serving up everything from mac

and cheese, to hot dogs, and egg sandwiches for breakfast. Judging by the long lines and the fan base they created, their personalities and the food were a big hit. The Snack Shack ladies helped the Committee raise thousands of dollars that are being put right back into our programs.

The fall soccer program was one of the best in years. More than 120 players participated in the program and consistently challenged area teams with solid play and sportsmanship. We are proud of how our players, coaches, and parents set the example with their behavior. The season ended with the annual Charlestown soccer tournament, consisting of area teams playing for the year end trophies. Our teams made us proud as the 11/12 year old boys finished 2nd in their division and the 9/10 year old boys took home the first place trophy.

With an eye toward continuing some of our popular adult programs the committee decided to fund Aquasize classes at the Edgar May Health and Recreation Center. Dozens of seniors took part in the 5 week classes that were subsidized by the committees fundraising efforts.

Along the way the committee made numerous improvements, with the biggest being the addition of our coach's application and background check procedure. It was a widely held feeling that there should be more awareness of who was coaching our children. The resulting procedures have already paid dividends and many have communicated their appreciation for the change. All prospective coaches must apply for the coaching position they seek, also completing a background check. This allows the committee to review applications to find the best candidate for each job, as well as have a clear understanding of who is working with our children. Thank you to Carol McShane for spearheading this new program and making it a reality.

Another new program that was brought on board was the Friends of the Rec. This program allows non-members to make an impact in the community without being on the board. Whether it is coaching, helping at the cook shack, refereeing, or helping at a fundraiser, the Friends of the Rec make our group more effective and allow us to do more. As a part of this program each member also signs up for email notifications. From time to time we send out important program information to this group with the goal of keeping everyone informed.

If you haven't visited our website, please go to www.charlestownrec.com and keep yourself up to date on what is going on with the committee. If you have an idea you can easily submit it from the site, or you can sign up for the Friends of the Rec.

Finally, in November our longtime member and Rec Director, Bill MacDonald, retired from his position after more than 20 years of working with the committee. We will miss Bill, whether it is his nose to the grindstone work ethic, or his unwavering desire to improve the lives of so many young people. He showed us many times that if you care enough there is no limit on what we can accomplish. He was a great Director, an even better friend, and will be missed with the same passion that he brought to his work.

We look forward to a successful 2010 and beyond.

Respectfully Submitted,
Scott Hagland

PLANNING BOARD

The Planning Board met a total of 22 times during 2009, which was another quiet year in terms of development activity in Charlestown. The number of development applications remained low; no doubt the result of the continued economic downturn that has been felt nationwide. Although there was somewhat more subdivision activity than last year, there were far fewer Site Plan Review applications for new business development. In total, the Board considered 16 different applications including:

- 5 subdivisions creating 15 new lots;
- 4 site plan applications; 1 for a new business, 2 for the expansion of existing businesses and one for the expansion of a local church;
- 6 sign permits;
- 1 sand & gravel excavation permit

As recommended in the Master Plan completed in 2007 the Planning Board worked throughout 2009 on a zoning ordinance amendment providing for optional “Lot Size Averaging” in new subdivisions. This innovative development technique sometimes also known as “Cluster Development” or “Open Space Development” provides potential subdividers with an optional means of reducing minimum lot sizes in certain subdivisions in exchange for the permanent protection of important open space. As stated in the Purpose clause of the amendment,

“Lot size averaging permits flexibility in subdivision design to promote the most appropriate use of land and the protection of productive agricultural or forest land, scenic views, historic sites, shorelines, wetlands, important habitat areas, and other resources of importance to the community, while minimizing the alteration of the natural topography of the land, in accordance with the goals and objectives of the master plan.”

The Board worked with both area developers and conservation interests in developing an amendment that meets the needs of all concerned. The Board hopes that voters will support it at the polls on March 9.

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office is located on the lower floor of the Bakery Building (11 Depot Street) and is open weekdays from 8:30 AM – 4:00 PM. The office phone number is 826-5368.

Charlestown Planning Board

Robert Frizzell, Chair

Sharon Francis, Vice Chair

Douglas Ring, Ex-Officio

Kenneth Moore

Andy Jellie

Patricia Royce

Eric Lutz

Linda Stewart, Alternate

Herb Greenwood, Alternate

BUILDING/FIRE & HEALTH INSPECTOR

As Building/Fire Inspector and now Deputy Health Inspector it has been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of ICC and cooperate in obtaining permits through the Selectmen's Office. A list of rules and permit fees are available to anyone. The State ICC books are available for review in the Selectmen's Office and the Library for interested parties.

The Town of Charlestown is a member of ICC (International Code Council), The National Fire Protection Association (NFPA), National Electrical Code and NH Building Official Association.

In 2009 there were 112 building permits issued for additions, alterations and renovations to residential and commercial structures. Several permits were issued for upgrading of electrical services and plumbing. Seven permits were issued for construction of frame homes, two duplex homes and several manufactured homes. I work closely with contractors, electricians and plumbers to bring all structures up to State and IRC/IBC codes. I attended code update meetings as they became available. We adopted NEC 2008 and effective January 1, 2010, RSA 153:10A Carbon Monoxide Detection Devices In All Dwellings.

It is now mandatory to file an application to install oil burning equipment (RSA 153:5). All new outdoor wood boilers, pellet stoves, and indoor wood, pellet stoves require a fire inspection permit. Additionally, inspections for foster/day care and Town buildings are done on a regular basis. **Any new heating type systems requires a Fire Permit.**

We issued several oil burner permits, indoor and outdoor pellet stove permits and permits were taken out for foster/day care and other types of fire inspections. Permit fees in 2009 brought in \$7,700.92 to offset the costs associated with building inspections.

Please note that any new homes, additions, basement finish or interior closed wall construction with rough plumbing or electrical concealed, must be inspected before the wall finish is installed. A final inspection is required before occupancy.

FIRE RAPID ENTRY SYSTEM (Knox Box) has been added as a requirement to any substantially renovated and new multi-family and commercial buildings.

The position of Building Inspector/Code Enforcement Officer is part-time only. As such, I am available two days each week in the office, Mondays and Wednesdays from 1:00 PM to 2:00 PM by appointment only after May 1st, 2010, and 4:30 PM to 6:00 PM for inspections, I'm usually available most days by calling the office, with follow up the same day or next day leaving a message.

Respectfully submitted,
Bud Von Ahnen
Building/Deputy Health/Fire Inspector

HEALTH OFFICER

I started serving the Town of Charlestown as the Health Officer in December of 2008. The past year has been exciting as I learned the new rules and regulations involved with my new responsibilities. I was able to attend several training sessions held at the NH State Department of Health, which I found to be very informative and helpful.

In 2009, I performed five licensed day care inspections, five sewer system inspections/complaints, followed up on twenty complaints of various health related issues ranging from garbage overflow to unsanitary living conditions.

Over the past few years, Bud Von Ahnen, the former Health Officer and now the Deputy Health Officer, and I have participated in The Greater Sullivan County All Health Hazards Planning committee and helped to devise emergency plans for our region should a disaster arise. During this past year, we found all our planning efforts come into play as word of the 'Swine Flu' or 'H1N1 Flu' hit our region. In March of 2009, the first reports of the swine flu came from various countries around the world. Then as April and May came, the flu moved closer to the US. The year ended with Charlestown hosting two H1N1 flu vaccination clinics at the Primary School, which is one of our regions four POD (Points of Distribution) sites for medications/vaccinations should a disaster strike. We were able to exercise our emergency response plan and I am proud to announce that the clinics ran very smoothly so I am confident that our plan will be effective should the need arise.

I work on a per diem or as needed basis so I don't have any set office hours but if you should need to reach me for any reason, please feel free to call the Selectmen's office at 826-4400 and they will be sure to get a message to me.

Respectfully Submitted,
Patti Henderson RN
Charlestown Health Officer

HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

CHARLESTOWN

2009

Annual Report

In 2009, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in your community over the past twelve months.

Service Report

| Services Offered | Services Provided |
|-------------------------------|-------------------|
| Nursing..... | 2,513 Visits |
| Physical Therapy..... | 591 Visits |
| Occupational Therapy..... | 125 Visits |
| Medical Social Work..... | 164 Visits |
| Home Health Aide..... | 2,417 Visits |
| Chronic Care..... | 5,771 Hours |
| Outreach..... | 17 Visits |
| Health Promotion Clinics..... | 26 Clinics |

Total Unduplicated Residents Served: 195

Prenatal and well child care, hospice services, the Age in Motion program and regularly scheduled "Nurse Is In" clinics and Foot Care clinics are also available to residents. Town funding partially supports these services.

Financial Report

The actual cost of all services provided in 2009 with all funding sources is projected to be \$1,141,213.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2010, we recommend an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

Thank you for your consideration.

HEALTH & HUMAN SERVICES

The Charlestown Department of Health and Human Services handled more than 700 contacts regarding Town Assistance during 2009. The majority of these contacts did not result in applications for assistance. Most contacts were inquiries regarding available services and were referred to other organizations and agencies that handle non-emergency situations. Referrals were routinely made to the service providers listed here:

- NH Department of Health and Human Services
 - TANF
 - Food Stamps
 - Medicaid
 - Child Care
- Southwestern Community Services
 - Fuel Assistance
 - Electric Assistance Program
 - Security Deposit Guarantee Program
 - Rental Assistance Program
- Social Security Administration
 - Supplemental Security Income
 - Social Security Disability Insurance
 - Retirement Benefits
 - Medicare
- NH Employment Security
 - Job Searches
 - Unemployment Insurance
- Charlestown Food Pantry
- SERVE New England (Food Co-op)
- Partners in Health
 - Medication Bridge Program (Pharmaceutical company assist)

One hundred and two (102) Charlestown families received direct assistance with housing expenses, fuel bills, electric bills, medication and food during 2009. This was almost double the number of families served in the prior year. Whenever possible, applicants were referred to outside sources for assistance, saving the taxpayers additional expenses. Although not all applicants are eligible to receive assistance through the town, staff consistently looks for alternative solutions when Town Assistance is not an option. Applicants are encouraged to work out solutions to their problems through direct negotiation with utility companies, fuel companies and landlords to make payment arrangements on back bills owed, thus reducing dependence on Town Assistance. In 2009, we exceeded the forecast budget by 14%, a result of the higher number of applicants and need.

The Community Alliance of Human Services (CAHS) is dedicated to promoting independence and quality of life. Adhering to those principals, staff works to promote and encourage self-sufficiency in all Town Assistance applicants while ensuring that the NH laws governing Town Assistance as the Overseer of the Poor are followed. As part of providing oversight of Town Assistance, CAHS maintains membership in the NH Local Welfare Administrators Association. This organization provides guidance, resources and training on all subjects pertaining to Town

Assistance. Staff attends regular meetings to stay informed of policy, guidelines, laws and procedures that govern Town Assistance. Staff also routinely attends meetings with area service providers to stay informed of the most current available services and supports to supplement or replace dependence on Town Assistance.

The Community Alliance of Human Services appreciates the opportunity to provide oversight of Town Assistance to Charlestown residents. We look forward to continuing in our position as Overseer of the Poor, providing necessary emergency relief to those who qualify while continuing to access outside resources when available, thus fulfilling our fiduciary responsibilities to the taxpayers of Charlestown while meeting our obligation to assist those families and individuals in need.

Respectfully submitted,
David P. Gormley
Town Welfare Administrator

AMBULANCE DEPARTMENT

2009 was another successful year for the ambulance service. Total calls for ambulance service decreased from the previous year, but we transported nearly the same number of patients as last year. This represents a decrease of calls where transport to the hospital wasn't required, or where the patient could be treated and released at the scene. Since I have been keeping track of statistics for the ambulance service this is the first year where we have seen a decrease in calls for service. Historically we see an increase of 10-15%. The decreased call volume allowed the ambulance service to come in well under budget.

In 2009 the State of New Hampshire updated the patient care protocols from which we deliver care. This requires all members to get up to speed on the changes in practice and requires the ambulance service to stock and maintain different supplies and medications. We are lucky to be able to practice under a very progressive set of protocols; these enable us to deliver a wide variety of treatments right at the scene of every emergency. We will see the next update to these protocols sometime in 2011.

We appreciate the continued support we receive and look forward to our continued service to the town.

Respectfully,
Jerry Beaudry NREMT-P, FP-C
Director
Charlestown Ambulance Service

FIRE DEPARTMENT

Fortunately we have had a quieter year than the previous one although it is becoming a bit busier as the New Year progresses. I would like to mention that with the increase in the use of wood stoves it is important to make sure that the installation is properly done and the chimney is cleaned regularly. If you would like information on this please contact me or one of the other firefighters.

We have been very busy this past year designing and planning a new fire truck for the Town. It is vital that we get this piece of equipment, as one of our main pumpers is twenty-nine years old and completely out of service with several major issues. Our other pumper is nineteen years old. We have had a committee of five working on this project and it is progressing well. We will be proposing a truck that will be functional for the Town and will also be a bit cheaper than what was proposed in the past.

We applied for three grants last year. We got one for forestry equipment and got turned down for the one to repair the building. We are still waiting for the decision on the one for the fire truck.

We were fortunate to have several new people apply for membership this year and are making arrangements to put them through the firefighter program. We also had several members attend the National Fire Academy and Meadowood Fire Training School, in addition to our monthly drills and training sessions.

We were fortunate that the Ladies Auxiliary was reorganized and has been very active this year and has had several fundraising functions and donated money to the department for a set of turnout gear.

I would also like to take the opportunity to thank Gary Stoddard for his leadership as Fire Chief for the previous five years and his help during my transition period. We have also achieved some milestones this year; Jim Carter for thirty-five years of service, Harland Richardson and Gary Wallace for forty years of service to the department.

In closing I would like to extend a special thanks to the other department heads, the members and their wives, my wife Joanne and Jess and Marlene in the front office for all their help during the year.

Respectfully Submitted,
Gary Wallace
Fire Chief

POLICE DEPARTMENT

This year we saw the loss of Sgt. Aaron Reichert who left after eight years of loyal service to the Town to continue his career for Claremont PD. We do not intend to fill his vacant position until July of 2010 in an effort to be fiscally responsive to the Town's needs.

We participated in both a Speed Enforcement Detail throughout the summer months and a DWI Enforcement Detail on selected weekends which were financed through a grant from the NH Highway Safety Agency.

We continue to dispatch to the Towns of Acworth, Unity and Langdon and saw the overall calls for service decrease slightly over last year. We continue our emphasis on traffic enforcement based on concerns voiced by our citizens. Of the 1432 traffic violators, slightly less than 10% actually received tickets.

New this year was the "No Passing On The Right" Ordinance which seems to have decreased the number of "near misses" on Main Street.

Our arrests were slightly less than last year but with an increase in felony-level crimes.

We've been involved in the Safe Routes To School Program and were involved in the 1st International Walk To School Day.

We also continue to work with the Greater Sullivan County All Health Hazard Committee on health hazard (ie; pandemic, etc) protocol and readiness. This year we assisted with a Flu Clinic in which we put our plan into action with great success.

We're continuing our Kids and Cops Program in the second grades teaching such issues as Stranger Danger, E-911 and Good Touch/Bad Touch. The Program culminates in a pizza party at the end of the year for all the kids at the Police Department. The funding for this program comes from our Police Association and not taxpayer dollars.

We have continued our work with the Selectboard on a new Police Station, based on the "voice of the citizens". The plan before the voters this year is one which should be affordable and meet the needs of the Department. I hope you will vote "yes" on this Warrant Article.

Respectfully Submitted,

Edward C. Smith
Chief of Police

BIRTHS 2009

| CHILD'S NAME | DOB | PLACE OF BIRTH | PARENTS |
|-----------------------------|------------|----------------|----------------------------------------------|
| Dupont, Mia Faith | 1/3/2009 | Lebanon, NH | Dupont, Cory & Meganne |
| Smethers, Nevaeh Rose | 1/5/2009 | Keene, NH | Smethers, Christopher & Montgomery, Sarah |
| Rabtoy, Thomas Scott | 1/12/2009 | Keene, NH | Rabtoy, Jesse & Natasha |
| Morse, Kayleah Rose Marie | 2/21/2009 | Lebanon, NH | Morse, Alan & Grenier, Nicole |
| Alva, Zavier Josiah Patrick | 3/17/2009 | Claremont, NH | Alva, Joseph & Julene |
| Raudonis, Emily Joy | 4/4/2009 | Keene, NH | Raudonis, Matthew & Heidi |
| Martin, Devyn Paul | 4/11/2009 | Claremont, NH | Martin, Andrew & Julie |
| Michaud, Amanda Marie | 5/26/2009 | Claremont, NH | Michaud, Lionel & Wheeler, Tina |
| Barth, Zayden Kain | 6/8/2009 | Claremont, NH | Barth, Frederick & Shalon |
| Roberts, Adryon Charles | 6/20/2009 | Lebanon, NH | Roberts, Alan & Chandler, Kathy |
| St Pierre, Madeline Jane | 6/25/2009 | Lebanon, NH | St Pierre, Jeremy & Catherine |
| Blish, Zander James | 7/13/2009 | Lebanon, NH | Blish, Wayne & Hamilton, Selina |
| Cass, Anna Theresa | 7/31/2009 | Lebanon, NH | Cass, Travis & Hiscoe, Jessica |
| Flood, Arissa Marie | 8/25/2009 | Claremont, NH | Flood, Jeremiah & Egbert, Sandra |
| Martin, Aubri Elizabeth | 9/5/2009 | Lebanon, NH | Martin, Andrew & Kari |
| Rheaume, Gabriella Morgan | 10/2/2009 | Claremont, NH | Rheaume, Steve & Amanda |
| Barney, Mason Paul | 10/6/2009 | Lebanon, NH | Barney, Matthew & Jennilyn |
| King, Marley Catherine | 10/7/2009 | Keene, NH | King, Curtis & Mary |
| Mitcheal, Charlotte Marie | 10/22/2009 | Keene, NH | Mitcheal, Richard & Metcalf-Mitcheal, Amanda |
| Ruffo, Chase Anthony | 11/5/2009 | Keene, NH | Ruffo, Anthony & Danielle |
| Wortman, Auzeleigh Jozlyn | 11/11/2009 | Claremont, NH | Wortman, Eric & Bowman, Amanda |
| Sherman, Maiya | 11/16/2009 | Claremont, NH | Sherman, Peter & Szeto, Erna |
| Aubin, Mia Katherine | 12/22/2009 | Keene, NH | Aubin, Shawn & Samantha |
| Cushion, Joshua Moher | 12/30/2009 | Claremont, NH | Cushion, Sean & Leblanc, Jordyn |

DEATHS 2009

| DECEASED | DATE | PLACE OF DEATH |
|----------------------|------------|------------------|
| Cananze, John | 1/2/2009 | Claremont, NH |
| Sauchuk, James | 1/26/2009 | Charlestown, NH |
| Finkle, Nancy | 2/19/2009 | Keene, NH |
| Hoff, Lucienne | 3/4/2009 | Charlestown, NH |
| Partlow, Davis | 3/12/2009 | Lebanon, NH |
| Leonard, Sena | 4/18/2009 | Charlestown, NH |
| Crawford, Gail | 4/25/2009 | Charlestown, NH |
| Carter, David | 4/27/2009 | Claremont, NH |
| Patterson, Priscilla | 5/1/2009 | Charlestown, NH |
| Kalata, John | 5/20/2009 | Hanover, NH |
| Rand, Nancy | 5/21/2009 | Charlestown, NH |
| Merrill Jr, Gary | 5/29/2009 | Claremont, NH |
| Barnes, Dean | 6/9/2009 | Lebanon, NH |
| Montefusco, Phyllis | 6/24/2009 | Claremont, NH |
| Robbins, Phyllis | 6/28/2009 | Unity, NH |
| Harris, Barbara | 7/6/2009 | Lebanon, NH |
| Jackson, Robert | 7/20/2009 | Charlestown, NH |
| Patnode, Linwood | 7/23/2009 | Claremont, NH |
| Bryer, Mary | 7/25/2009 | Charlestown, NH |
| Cook, James | 8/13/2009 | Concord, NH |
| Michalenoick, Amber | 8/21/2009 | Lebanon, NH |
| Farrell, Lorraine | 8/22/2009 | Charlestown, NH |
| Adams, Lorraine | 8/27/2009 | Lebanon, NH |
| Hall, Hilda | 9/26/2009 | Charlestown, NH |
| Johnson, Neal | 10/5/2009 | Charlestown, NH |
| Kopycinski, Karen | 10/9/2009 | Lebanon, NH |
| Bedard, Monique | 10/27/2009 | Charlestown, NH |
| Simard, Cynthia | 11/2/2009 | Charlestown, NH |
| Morris, Robert | 11/18/2009 | Lebanon, NH |
| Carrier, Francis | 11/20/2009 | Lebanon, NH |
| Page, Pearl | 11/29/2009 | Peterborough, NH |
| Laramie, Robert | 12/8/2009 | Claremont, NH |

MARRIAGES 2009

| SPOUSE | RESIDENCE | PLACE OF MARRIAGE | DATE |
|--------------------------------------------|------------------------------------|-------------------|-----------|
| Blodgett, Edward G Wharem, Becky L | Charlestown, NH Charlestown, NH | Charlestown, NH | 1/1/2009 |
| Bowman, Thomas E Spaulding, Caren L | Charlestown, NH Charlestown, NH | Charlestown, NH | 1/1/2009 |
| Russell, Kurt H Corcoran, Carolyn M | Charlestown, NH Charlestown, NH | Claremont, NH | 2/4/2009 |
| Beebe, Anthony M Long, Melony J | Charlestown, NH Concord, NH | Concord, NH | 2/10/2009 |
| Pebbles, George E Martineau, Roberta L | Charlestown, NH Charlestown, NH | Charlestown, NH | 3/13/2009 |
| Mitcheal, Richard C Metcalf, Amanda M | Claremont, NH Charlestown, NH | Walpole, NH | 4/18/2009 |
| Mclean, Michael A Nobrega, Jacqueline E | Charlestown, NH Charlestown, NH | Charlestown, NH | 5/2/2009 |
| Floyd, David M Towsley, Robyn G | Charlestown, NH Charlestown, NH | Charlestown, NH | 5/16/2009 |
| Hills, David L Williams, Shirley M | Springfield, VT Charlestown, NH | Charlestown, NH | 6/28/2009 |
| Guyette, Erik W Fuller, Heather M | Charlestown, NH Charlestown, NH | Charlestown, NH | 7/11/2009 |
| Paquin, Christopher L Adams, Emily A | Charlestown, NH Charlestown, NH | Charlestown, NH | 7/12/2009 |
| Thibodeau, Joshua J Russell, Jessica | Charlestown, NH Charlestown, NH | Loudon, NH | 7/15/2009 |
| Ouellette, John R Lambert, Melissa J | Charlestown, NH Charlestown, NH | Claremont, NH | 7/17/2009 |
| King, Jacob A Steele, Amber L | Charlestown, NH Charlestown, NH | Charlestown, NH | 7/18/2009 |

MARRIAGES 2009

| SPOUSE | RESIDENCE | PLACE OF MARRIAGE | DATE |
|----------------------------------------------|--------------------------------------|-------------------|------------|
| Arris, Daniel W Macinnis, Stacie L | Charlestown, NH Charlestown, NH | Manchester, NH | 7/25/2009 |
| Herrington, Michael J Egan, Michelle S | North Swanzey, NH Charlestown, NH | Swanzey, NH | 8/7/2009 |
| Dewey, Louis A Mckane, Keri A | Charlestown, NH Charlestown, NH | Sunapee, NH | 8/7/2009 |
| Bolton, Burton R Waterman, Laurie J | Charlestown, NH Charlestown, NH | Charlestown, NH | 8/29/2009 |
| Craig, James T Bollea, Lynn A | Charlestown, NH Charlestown, NH | Charlestown, NH | 9/5/2009 |
| Decrescenzo, Joseph F Brecht, Maegan L | Glastonbury, CT Charlestown, NH | Cornish, NH | 9/5/2009 |
| Somblic, Walter P Jorgensen, Misty L | Charlestown, NH Charlestown, NH | Charlestown, NH | 9/18/2009 |
| Grenier, Gary R Faucher, Cynthia J | Charlestown, NH Charlestown, NH | Charlestown, NH | 9/19/2009 |
| Dumont, Steven P Koehler, Summer M | Charlestown, NH Charlestown, NH | Keene, NH | 9/20/2009 |
| Rescsanski, William J Labounty, Valerie L | Charlestown, NH Charlestown, NH | Charlestown, NH | 10/9/2009 |
| Jewell, Vincent M Patch, Carrie J | Charlestown, NH Charlestown, NH | Plainfield, NH | 10/10/2009 |
| Saucier, Paul A Peck, Connie R | Charlestown, NH Charlestown, NH | Keene, NH | 10/18/2009 |
| Pacini, Richard A Montroy, Patricia C | Charlestown, NH Charlestown, NH | Charlestown, NH | 10/24/2009 |
| Bean, Robert C Billings, Melissa L | Charlestown, NH Charlestown, NH | Claremont, NH | 12/31/2009 |

BALANCE SHEET
WATER & WASTEWATER FUNDS

December 31, 2009

| | <u>Beginning of Year</u> Water | <u>End of Year*</u> Water | <u>Beginning of Year</u> Wastewater | <u>End of Year*</u> Wastewater |
|----------------------------------------------|-----------------------------------|------------------------------|----------------------------------------|-----------------------------------|
| <u>Assets</u> | | | | |
| Cash & Equivalents | \$ 268,180 | \$ 283,753 | \$ 5,493 | \$ 9,787 |
| Investments | 8,767 | 8,832 | 860 | 867 |
| Receivables - rents | 42,273 | 39,723 | 36,760 | 35,479 |
| Interfund Receivable | - | - | - | - |
| Other Receivables | - | 278 | - | - |
| Prepaid Items | - | - | - | - |
| Total Assets | <u>\$ 319,220</u> | <u>\$ 332,586</u> | <u>\$ 43,113</u> | <u>\$ 46,132</u> |
| <u>Liabilities & Fund Balance</u> | | | | |
| Accounts Payable | \$ - | \$ 1,056 | \$ 8,600 | \$ 869 |
| Interfund Payable | - | 15,731 | 60,000 | 78,557 |
| Deferred Revenue | 183 | - | - | - |
| Total Liabilities | \$ 183 | \$ 16,787 | \$ 68,600 | \$ 79,426 |
| <u>Fund Balance</u> | | | | |
| Reserved for Encum | - | - | - | - |
| Unreserved Fund Bal | 319,037 | 315,799 | (25,487) | (33,294) |
| Total Fund Balances | \$ 319,037 | \$ 315,799 | \$ (25,487) | \$ (33,294) |
| Total Liabilities & Fund Balances | <u>\$ 319,220</u> | <u>\$ 332,586</u> | <u>\$ 43,113</u> | <u>\$ 46,132</u> |

* These figures subject to audit

WATER DEPARTMENT

| | | |
|------------------------------------------------|----|----------------------|
| Balance on hand January 1, 2009 – Money Market | \$ | 268,179.54 |
| Banknorth - Savings | | 8,767.17 |
| | | \$ 276,946.71 |

Deposits:

| | | |
|---------------------------------|-----------|-------------------|
| Rents - Current | \$ | 288,042.16 |
| Rents - Prior Years | | 41,925.50 |
| Rents Paid in Advance/Overpaid | | 327.79 |
| Interest on Delinquent Accounts | | 4,451.40 |
| Connections - Current | | 5,170.00 |
| Meters - Current | | 1,724.72 |
| LGC- Reim. Truck | | 1,862.08 |
| Interest on Investments | | 4,610.84 |
| TOTAL | \$ | 348,114.49 |
| | \$ | 625,061.20 |

Disbursements:

| | | |
|------------------------------|----|-----------|
| Public Works Administration | \$ | 2,075.32 |
| Clerical | | 8,190.00 |
| Treasurer | | 1,250.00 |
| Water Commissioners | | 3,300.00 |
| Water Collector | | 2,973.36 |
| Admin. Health/Disability Ins | | 1,682.66 |
| Admin. FICA/Medicare | | 1,316.39 |
| Admin. Retirement | | 1,186.97 |
| Admin Dental | | 188.56 |
| Software Support | | 2,249.85 |
| Educational Programs | | 389.24 |
| Office Supplies, Equip, Comp | | 1,082.96 |
| Postage | | 1,427.51 |
| Water Tests | | 2,484.50 |
| Salaries Full Time | | 62,805.56 |
| Salaries Part Time | | 271.13 |
| Overtime | | 4,625.08 |
| Health/Disability Insurance | | 20,544.55 |
| FICA/Medicare | | 4,953.16 |
| NH Retirement | | 6,057.72 |
| Unemployment/Workers' Comp | | 2,680.55 |
| Dental Insurance | | 937.83 |
| Telephone | | 6,684.88 |
| Electricity | | 25,387.46 |
| Heating Oil/Propane | | 8,744.50 |

| | | |
|-----------------------------------------|----------------------|--|
| Building Maintenance | 3,783.80 | |
| Property, Vehicle Insurance | 4,985.66 | |
| Dues/Fees/Courses | 307.50 | |
| Equipment | 1,807.63 | |
| Gasoline | 2,829.92 | |
| Vehicle Maintenance and Repair | 3,117.93 | |
| Uniforms | 708.19 | |
| Audit | 2,200.00 | |
| Mowing | 4,120.50 | |
| General Expenses | 3,874.61 | |
| Safety Equipment | 646.73 | |
| Arsenic | 4,600.87 | |
| Meter Installation & Repair | 3,531.81 | |
| Line Installation & Repair | 4,431.50 | |
| Fire Hydrant Replacement | 2,475.02 | |
| Alarm Monitoring | 189.14 | |
| Plant Maintenance & Repair | 3,888.15 | |
| Chemicals | 21,458.50 | |
| Booster Station Maintenance | 1,644.03 | |
| Dam Maintenance | 3,000.00 | |
| Debt Principal/Interest | 61,005.00 | |
| Capital Projects | 29,195.18 | |
| Total 2009 Expenses | \$ 337,291.41 | |
| Reimbursed to General Fund | \$ 325,426.36 | |
| Due to General Fund | \$ 15,730.60 | |
| Money Market - December 31, 2009 | \$ 283,753.30 | |
| Investment Banknorth | \$ 8,832.21 | |
| Rents billed out in 2009 (less abtm) | \$ 327,417.90 | |
| Connections, jobs, etc. billed | \$ 3,202.22 | |

WASTEWATER DEPARTMENT

| | | |
|------------------------------------------------|----|-----------------|
| Balance on hand January 1, 2009 - Money Market | \$ | 5,493.31 |
| Banknorth - Savings | | 860.32 |
| | | 6,353.63 |

Deposits:

| | | |
|-------------------------------------|----|-------------------|
| Rents - Current | \$ | 235,778.30 |
| Rents - Prior Years | | 36,106.36 |
| Rents - Paid in Advance/Overpaid | | 445.95 |
| Interest on Delinquent Accounts | | 4,014.77 |
| Connections - Current | | 1,650.00 |
| Dumping Fees – Current | | 16,853.80 |
| Dumping Fees – Prior Years | | 73.60 |
| Interest on Investments - less fees | | 863.69 |
| Irving - Fuel Reim. | | 616.35 |
| LGC - Reim. Truck | | 1,862.08 |
| | \$ | 298,264.90 |
| | \$ | 304,618.53 |

Disbursements:

| | | |
|-----------------------------|----|-----------|
| Public Works Administration | \$ | 2,075.32 |
| Clerical | | 8,190.00 |
| Treasurer | | 1,250.00 |
| Sewer Commissioners | | 3,300.00 |
| Sewer Collector | | 2,973.36 |
| Salaries Full Time | | 62,675.05 |
| Overtime | | 3,911.25 |
| Health/Disability Insurance | | 22,209.00 |
| FICA/Medicare | | 6,190.05 |
| NH Retirement | | 7,163.92 |
| Dental Insurance | | 1,126.40 |
| Unemployment/Workers' Comp | | 936.67 |
| Audit | | 2,200.00 |
| Mowing | | 4,120.50 |
| Telephone | | 4,494.29 |
| Lab Fees | | 6,270.95 |
| Electricity | | 31,759.60 |
| Heating Oil | | 10,571.05 |
| Building Maintenance | | 3,692.81 |
| Software Support | | 2,249.85 |
| Property, Vehicle Insurance | | 4,238.78 |
| Educational Programs | | 466.74 |
| Line Installation & Repair | | 4,856.07 |
| Alarm Monitoring | | 565.94 |
| Office Supplies | | 1,082.97 |
| Postage | | 1,427.51 |

| | | | |
|---------------------------------------------|----------------------|-----------|-----------------|
| Equipment | 1,243.10 | | |
| Gasoline | 2,829.87 | | |
| Lagoon Maintenance | 4,187.58 | | |
| Vehicle Maintenance & Repair | 3,261.36 | | |
| Uniforms | 696.20 | | |
| General Expenses | 1,786.14 | | |
| Weed Kill | 1,575.00 | | |
| Safety Equipment | 200.89 | | |
| Debt Principal/Interest | 63,495.00 | | |
| Tests | 2,619.00 | | |
| Chemicals | 4,027.08 | | |
| Capital Projects | 14,256.06 | | |
| Total 2009 Expenses | \$ 300,175.36 | | |
| 2008 Expenses paid in 2009 | 8,600.00 | | |
| | \$ 308,775.36 | | |
| Reimbursed General Fund | \$ 293,000.00 | | |
| Due to General Fund | \$ 78,556.68 | | |
| Money Market - Dec. 31, 2009 | | \$ | 9,786.98 |
| Investment Banknorth | | \$ | 866.71 |
| Rents billed out in 2009 (less abatements) | \$ 270,603.22 | | |
| Connections, jobs, billed (less abatements) | \$ 15,057.80 | | |

WATER & WASTEWATER DEPARTMENT

The Water and Wastewater had a very productive year, many projects and maintenance issues have been completed:

- Added three new fire hydrants
- Replaced two fire hydrants
- Installed one meter pit
- Repaired water leak on Emile Ave
- Repaired water leak on Kinson Lane
- Repaired water leak on Birch Drive
- Repaired water leak on Fair Brother Ave
- Repaired water leak on Breakneck Hill
- Repaired water leak on Chestnut Drive
- Repaired water leak on Almar Street
- Responded to eight customer leaks and two frozen lines
- Cleaned west side sewer mains
- Four new water connections
- Four new sewer connections
- Responded to 62 customer work requests
- Produced 19,629,411 cubic feet of water or 146,828,000 gallons of water
- Reclaimed, Treated and put back to nature 72,953,000 gallons of wastewater
- Passed all water and wastewater testing and toxicities
- Passed all compliance inspections and reports
- Backflow Prevention Program completed for 2009
- Spill Prevention Plan completed for 2009
- Collection System evaluation and documentation for CMOM (Collection Maintenance and Operations Manual) EPA regulations completed for 2009
- Removed North Charlestown Dam on Unity Stage Road
- George Moulton Way water and sewer lines were completed

Respectfully Submitted
David P. Duquette
Superintendent Water and Wastewater

