

# **ANNUAL REPORT**

## **TOWN OF EPSOM NEW HAMPSHIRE**



**For the Year Ending  
December 31, 2004**

## TOWN DIRECTORY

Town Office: 27 Black Hall Road

Mailing address: PO Box 10 Epsom, NH 03234

### TOWN OFFICE HOURS

Monday 8am to 1pm and 4:30 to 6:30pm

Tuesday 10am to 3pm

Closed Wednesday

Thursday & Friday 8am to 3pm

2<sup>nd</sup> and last Saturday of each month 8am to noon

Town Clerk & Tax Collector....736-4825	Selectmen & Assessor....736-9002
Fire Department.....736-9291	Planning & Zoning.....736-9002
Police Department.....736-9624	Library.....736-9920
Highway Department.....736-8989	School.....736-9331
EMERGENCY...911	

### Town Office Closed in Observance of the Following Holidays:

New Years Day	Memorial Day	Thanksgiving
Martin Luther King Day	Independence Day	Day after Thanksgiving
Presidents Day	Labor Day	Christmas
	Veterans Day	

\*Saturday Holidays observed preceding Friday / Sunday Holidays observed following Monday

Town e-mail...[epsomtown@metrocast.net](mailto:epsomtown@metrocast.net)

Town website...[www.epsomnh.org](http://www.epsomnh.org)  
(under construction)


Local Bulletin of Events  
**Channel 24**  
for Metrocast Cable Subscribers

**Selectmen's Meetings**  
6:30 pm Mondays  
@ 27 Blackhall Road

TOWN POSTINGS LOCATED AT POST OFFICE AND TOWN OFFICE

## TABLE OF CONTENTS

Animal Control Report .....	61
Auditor Report .....	110
BCEP Report .....	115
Citizen of The Year .....	1
Community Action Report .....	85
Comparative Statement .....	101
Conservation Commission Report .....	80
Dedication of Town Report .....	2
Deliberative Session Minutes 2004 .....	14
Election Results March 9, 2004 .....	9
Employee Wages .....	100
Payment Report .....	99
Fire Department Report .....	43
Health Office Report .....	73
Highway Department Report .....	62
Library Report .....	74
Military Roster .....	3
Official Ballot March 8, 2005 .....	21
Planning Board Report .....	67
Police Department Report .....	56
Revenue Report .....	98
School District Report .....	132
Selectmen Report .....	26
Town Budget (MS-7 Format) .....	103
Tax Collector Report .....	32
Town Clerk Report .....	36
Town Officers, Boards, & Committee .....	4
Town Owned Property .....	29
Town Treasurer Report .....	89
Trustee Report .....	97
UNH Cooperative Extension .....	88
Village District Water Report .....	123
Visiting Nurse Association Report .....	83
Vital Statistics .....	37
Webster Park Report .....	81
Welfare Report .....	82
Zoning Board of Adjustment .....	68
Zoning Compliance Report .....	72



Digitized by the Internet Archive  
in 2009 with funding from  
Boston Library Consortium Member Libraries

<http://www.archive.org/details/annualtownreport2004epso>

**Annual Report**

**Of the**

**Town Officers**

**Of the**

**TOWN OF EPSOM  
NEW HAMPSHIRE**

**For the Year Ending  
December 31, 2004**



# Maura Wheeler

EPSOM RESIDENT

Epsom N.H. 03234

June 30, 2004

Tracey Beauchesne  
196 Swamp Rd.  
Epsom NH 03234

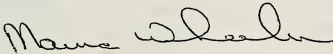
Dear Tracey and Committee,

I really don't believe that one more year can pass without considering Gary Perry for Epsom's Citizen of the year. Gary runs his own business, with the lights of Wayne Enterprises often burning well into the wee hours of the morning. He is a devoted husband and father. Gary is Scoutmaster for Epsom's troop 80 and always goes above and beyond for the boys. He is always there to help complete the complicated and time consuming projects that the Eagle Scouts choose. He spends two weeks every summer between Camp Bell and Camp Hidden Valley with our older scouts and is often found helping with the cub scouts.

Gary spends a great deal of time working to keep Webster park safe and clean for the townspeople of Epsom to use and enjoy. I have never known Gary to refuse helping anyone that needed him.

I have lived near Gary for many years now. I lost my husband to a industrial accident 6 years ago, leaving me with three young boys. Gary has taken them through years of scouting and has always been available for me and my children no matter what we needed. I feel that Gary shows all the signs of true Community spirit, and I believe truly that he should be chosen for this years Citizen of the Year.

Sincerely,



Maura Wheeler

Printed with permission



FAREWELL TO GLORIA REEVES...  
DO NOT FORGET US...  
YOUR PHONE NUMBER WILL BE ON SPEED DIAL...

Your tenure in the town office has seen many changes: in location, in supervisors, in hours needed to complete the job, in the growth in the town, in the additional staff required to run the business of the town, in the skills required to do an effective job. With each of these and additional changes, you have met the task at hand willingly and without hesitation. The smile was always the key to success; that will be missed by all those who have frequented the office over the years. If you didn't know the answer to something, you were willing to find out.

You worked with and trained a variety of staff members to the inner workings of the office, willingly, and without reservation. Often times, it would have been easier to do it all yourself. You worked with a variety of supervisors, some easier to work with than others. Flexibility and patience has been a key. The selectmen's packets were faithfully prepared with the necessary documentation to make informed decisions. The necessary follow-up for the meetings has been done. The property files were updated. Even with the end in sight, you still kept the tasks on time and up to date.

For all these reasons and many more, too numerous to recount, thank you. Time to enjoy those lighthouses of the south, but don't forget about the ones that will always be in the north. Your beacon; from the lighthouse of life, will shine in the hearts and minds of the people of Epsom. You have a special place here, please continue to come back and visit often...To this end, we dedicate this town report to you, Gloria...

Sincerely,

Mary E. Frambach  
John F. Hickey  
Peter P. Bosiak  
Joni-Lynn Kitson  
Julie Clermont



January 2005

It is with pride and appreciation that the following list of Epsom Residents is included in this year's Town Report. All are currently serving in our military. We are proud to call you neighbors, friends, and fellow citizens. Our best wishes are always with you.

Thank you,

Epsom Board of Selectmen

### **IRAQ / OPERATION FREEDOM**

Sgt	Kandra Arling	Army National Guard
Spc4	Stephen Arling	Army National Guard
Sgt	Christopher Gagne	Marines
Cpl	Christopher Hodgdon	Marines
PO3	Lydia Eves	Navy
PO3	Dustin Eves	Navy
S/Sgt	Michael Chouinard	Marines
A1C	Jacob Watson	Air Force Kuwait

### **OPERATION ENDURING FREEDOM**

SSG	Mark Chateauneuf	Army National Guard
SSG	Craig Creech	Army National Guard
Spc	Christopher Duguet	Army National Guard
SSG	Henry Farrin Jr.	Army National Guard
Spc	Aaron LeCain	Army National Guard
TSG	Glenn Paterson	Air Force Turkey
FFC	Robert Reeves	Army National Guard
SSG	Scott Christie	Army National Guard
AMI	Carrie Volpe	Air Force
1 <sup>st</sup> Lt	Trina Wycoff	Army National Guard
Major	Carlton Birch	Army Chaplain – South Korea

### **Welcome Home**

First Battalion 172nd Field Artillery Regiment

Charlie Company 172<sup>nd</sup> Mountain Infantry

744<sup>th</sup> Transportation Company

## TOWN OFFICERS

### Moderator

	Term Expires
Gary R. Matteson – Moderator	2005
Barbara Harkness – Assistant Moderator	2005

### Selectmen

Mary E. Frambach, Chairperson	2007
Julie Clermont	2007
Peter P. Bosiak	2005
Joni-Lynn Kitson	2006
John F. Hickey	2006

### Town Clerk/Tax Collector

Dawn E. Blackwell	2006
-------------------	------

### Deputy Town Clerk/Tax Collector

Lisa A. Cote	2006
--------------	------

### Treasurer

Paula S. Smith	2005
----------------	------

### Representative to the General Court

Tony F. Soltani	Charles B. Yeaton	Thomas Langlais	John Klose
-----------------	-------------------	-----------------	------------

### Road Agent

Gordon Ellis	2005
--------------	------

### Supervisors of the Checklist

Marcia Crouse	2006
Barbara A. Smith	2008
Shirley A. Demers	2010

### Ballot Clerks

Sonia H. Noyes	Jeanne Foster	Maurice Patterson
Ruth Bachelder	Ruth Sawyer	Carolyn Patterson
Louise Carroll		

Library Trustees

Harvey F. Harkness	2005
Joyce Heck	2006
Roberta Mongeon	2007

Librarian

Nancy Y. Claris

Assistant Librarian

Jeanette Winslow - Retired

Clerks

Barbara Bristol  
Brenda Levesque

Children's Librarian

Dale Gregory

Zoning Compliance Officer

John F. Hickey

Arthur Lund, Assistant - Resigned

Health Officer

Cec Curran

2005

Overseer of Public Welfare

Patricia L. Hickey  
Deputy, Jacqueline Muniz

2005  
2005

Epsom Fire Department Officers

Chief R. Stewart Yeaton & Forest Fire Warden  
Deputy Chief David Palermo  
Lieutenant Ron Delgado  
Lieutenant Larry Barton  
Clerk Robert Sawyer

Full-Time Employees

Captain Floyd Graham (since 9-1988)  
Firefighter/Paramedic Deb Black (since 7-2001)  
Firefighter/Paramedic Matt Moulton (since 8-2003)  
Firefighter/EMT Joel Dail (resigned 9-2004)  
Firefighter/EMT-1 Joel French (since 9-2004)

Police Department

Wayne B. Preve, Chief

Full Time Patrolman

Sergeant Brian Michael  
Officer Keith Yeaton  
Officer Joseph L. Chaput  
Officer Corey Krochmal

Part Time Officers

Joe Lister  
Detective Lawrence Phillips

Administrative Assistant

Gail Quimby

Animal Control

Lisa A. Cote

Emergency Management

Deborah Black, Director

Town Office Staff

Gloria Reeves – Retired

Barbara Pellegrini

Nancy Wheeler

Cemetery Trustees

Steve Kimball	2005
William E. Clark	2006
Gary Kitson, Chairperson	2007

Trustees of the Trust Funds

William E. Clark	2005
Beverly M. LaFleur	2006
Roxanna M. Connors	2007

Conservation Commission

John F. Hickey	2005
Alison Parodi-Bieling, Chairperson	2006
Glenn Horner	2006
Elsie Fife	2006
Charles Hersey	2006
Eric Orff	2006
Philip Demeritt	2007

### Zoning Board of Adjustment

Frank Catanese	2006
David W. Goulet, Resigned	2006
Daniel Prescott, Alternate	2006
Keith Cota, Chairperson	2007
Glenn Horner	2007
Ricky Belanger, Planning Board Representative	2007
Mark Riedel	2007

### Planning Board

Elizabeth Bosiak, Chairperson	2005
Laurence W. Caraway, Jr.	2005
Peter Arvanitis, Alternate	2006
Christopher J. Porter	2006
Alan Quimby	2006
Harvey Harkness	2007
Ricky Belanger	2007
Constance Catanese, Alternate	2007

### Budget Committee

Laurence D. Yeaton	2005
David W. Goulet	2005
Edward H. Nutter	2005
Dorothy Duclos	2006
Joyce Heck	2006
Richard Fowler	2006
Harvey Harkness	2007
Steve Warner	2007
Bobbie Humphrey	2007
Mary E. Frambach, Selectmen's Delegate	
Andrew Turnbull, School Board Delegate	
David Bird, Water Precinct Delegate	

### Park Commission

Sarah Heath, Manager  
Gary Perry, Chairperson  
Kim Keeler

Maurice Patterson  
Ivan Rutherford  
Cerina Yeaton  
Krystal Gosselin

Old Home Day Committee

Tracey Beauchesne  
Scott Hahn  
Amanda Harrison  
Kathy Lamontagne  
Bruce McDonald  
Steve Merrill

Cindy Reeves  
Kevin Reeves  
Patricia Reeves  
Spencer Reeves  
Pam Smith  
Dawn Vaillancourt

Road Advisory Committee

Gary P. Kitson, Chairperson      William E. Clark      Deborah Sargent, Secretary

Old Town Hall Committee

Harvey Harkness, Chairperson  
Nancy Claris  
Richard Fowler

Joan Fowler  
Beulah Yeaton

**EPSOM ELECTION RESULTS**  
**MARCH 9, 2004**

SELECTMEN – 3 YEARS:	Julie A. Clermont	544
VOTE FOR TWO	Mary E. Frambach	591
TREASURER – 1 YEAR:	Paula S. Smith	967
OVERSEER OF PUBLIC WELFARE- 1 YR:	Patricia L. Hickey	915
TRUSTEE FOR TRUST FUNDS – 3 YEARS:	Roxanna M. Connors	918
PLANNING BOARD – 3 YEARS:	Ricky Belanger	853
VOTE FOR TWO	Harvey F. Harkness	812
LIBRARY TRUSTEE – 3 YEARS:	Roberta (Bobby) Mongeon	908
CEMETERY TRUSTEE – 3 YEARS:	Gary P. Kitson	952
BUDGET COMMITTEE – 3 YEARS:	Harvey F. Harkness	824
VOTE FOR THREE	Steve Warner	789
WRITE-IN	Bobbie Humphrey	7
SUPERVISOR OF CHECKLIST – 6 YRS:	Shirley M. Demers	964

**ZONING BALLOT QUESTIONS**

**Article 1:** Are you in favor of adopting an ordinance which would define a “storage trailer/storage vehicle” and establish the conditions under which they would be permitted?  
(Recommended by the Planning Board)

YES 342                      NO 785

**Article 2:** Are you in favor of adopting an amendment to the Zoning Ordinances which would allow a driveway to serve more than one parcel of land under certain circumstances?  
(Recommended by the Planning Board)

YES 702                      NO 387

**WARRANT ARTICLES AS MODIFIED ON JANUARY 31, 2004**

**Article 1:** Shall the Town authorize the issuance of not more than \$250,000 of bonds or notes for the purpose of building a new library facility, in accordance with the provisions of the Municipal Finance Act (RSA 33) and authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon? Furthermore, shall the Town authorize the use of \$344,000 in donations or grants to be privately raised and authorize the use of \$156,000 currently in capital reserve for the total sum of \$750,000 in anticipation of building a new library facility? **3/5 BALLOT VOTE REQUIRED** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**No 2004 tax impact.**

YES 734                      NO    407

**Article 2:** In the event that **Warrant Article 1** fails to pass, shall the Town raise and appropriate the sum of \$250,000 to be raised by taxes, authorize the use of \$156,000 in Capital Reserve and authorize the use of \$344,000 to be raised from private donations or grants for the purpose of raising and appropriating the total sum of \$750,000 for the purpose of building a new library and facility? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the library is completed or by December 31, 2009, whichever is sooner. This article will not be funded if Warrant Article 1 passes. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$1.49 per thousand.**

YES 608                      NO    520

**Article 3:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling \$2,162,280? Should this article be defeated, the operating budget shall be \$2,064,557, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Approval of the proposed Town Budget will result in a projected increase of \$.10 per thousand. Default budget will result in a projected decrease of \$.46 per thousand.**

YES 587                      NO    496

**Article 4:** Shall the Town raise and appropriate the sum of ten thousand Dollars (\$10,000) to be added to the Capital Reserve Fund previously established and known as the Land Conservation Fund consistent with the Provisions of RSA 35:1, for the purpose of purchasing conservation or



agricultural easements and land? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen)  
(Recommended by the Budget Committee)

**Estimated tax increase would be \$.06 per thousand.**

YES 532                      NO 553

**Article 5:** Shall the Town raise and appropriate the sum of fifty thousand dollars (\$50,000) to be placed in the existing Capital Reserve Fund established in 1998 for the Fire Department Apparatus Fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by Selectmen) (Recommended by Budget Committee)

**Estimated tax increase would be \$.29 per thousand.**

YES 519                      NO 569

**Article 6:** Shall the Town raise and appropriate the sum of thirteen thousand dollars (\$13,000) to purchase a thermal imaging camera for the Fire Department? **MAJORITY VOTE REQUIRED; WARRANT ARTICLE APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.08 per thousand.**

YES 586                      NO 491

**Article 7:** Shall the Town continue with the present system of a volunteer Fire Chief? (Not Recommended by the Selectmen)

YES 757                      NO 316

**Article 8:** Shall the Town increase the amounts to be added to the Ambulance Special Revenue Fund created by Warrant Article #7 in 1995 as follows: "to restrict revenues of up to \$15,000 per annum, or an aggregate of \$150,000, received from providing ambulance services for the purpose of ambulance replacement and other related parts. Amounts earned through ambulance services in excess of the said limits shall be directed into the general fund. Any expenditure from this fund will only be made after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue."? (Recommended by the Selectmen)

YES 624                      NO 435

**Article 9:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of preservation, restoration and renovation of publicly owned historical sites, buildings and landmarks and raise and appropriate the sum of five thousand dollars (\$5,000) to be put toward this fund, and appoint the Selectmen as agents to expend said fund? **MAJORITY**

**VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3. (Recommended by the Selectmen) (Recommended by the Budget Committee)**  
**Estimated tax increase would be \$.03 per thousand.**

Results after recount 3/23/04            YES    541                            NO    545

**Article 10:** Shall the Town raise and appropriate the sum of one hundred and fifty thousand dollars (\$150,000) to be added to the Capital Reserve Fund previously established for the purpose of reconstruction and improvements to town roads? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3. (Recommended by the Selectmen) (Recommended by the Budget Committee)**  
**Estimated tax increase would be \$.86 per thousand.**

YES    666                            NO    421

**Article 11:** Shall the Town raise and appropriate the sum of sixty five thousand dollars (\$65,000) to purchase a new highway truck fully equipped? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3. (Recommended by the Selectmen) (Recommended by the Budget Committee)**  
**Estimated tax increase would be \$.37 per thousand.**

YES    521                            NO    565

**Article 12:** Shall the Town raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Capital Reserve Fund previously established for the purpose of bridge replacement and repair? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3. (Recommended by the Selectmen) (Recommended by the Budget Committee)**  
**Estimated tax increase would be \$.09 per thousand.**

YES    668                            NO    415

**Article 13:** Shall the Town raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Capital Reserve Fund previously established for highway motorized vehicles and equipment? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3. (Recommended by the Selectmen) (Recommended by the Budget Committee)**  
**Estimated tax increase would be \$.09 per thousand.**

YES    425                            NO    651

**Article 14:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of erecting a salt and sand storage shed for the highway department and raise and appropriate the sum of ten thousand dollars (\$10,000) to be put toward said fund and appoint the Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.06 per thousand.**

YES 546 NO 539

**Article 15:** Shall the Town appropriate the sum for five thousand dollars (\$5,000) obtained from a settlement paid to the Town, involving the King's Grant Manufactured Housing Park, to be added to the **Principal** of the Lillian Morrison Town Trust Fund and to be administered under the terms and conditions of said trust? (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 871 NO 238

**Article 16:** Shall the Town discontinue the position of elected Welfare Officer and authorize the Board of Selectmen to hire a Welfare Officer? (Recommended by the Selectmen)

YES 432 NO 683

**Article 17:** Shall the Town discontinue the position of elected Road Agent and authorize the Selectmen to hire a Road Agent? (Recommended by the Selectmen)

YES 425 NO 706

EPSOM DELIBERATIVE SESSION MINUTES  
JANUARY 31, 2004

The annual deliberative session was called to order at 9:05 AM on Saturday, January 31, 2004 by Moderator, Gary Matteson.

**Article 1:** To see if the Town will vote to authorize the issuance of not more than \$250,000 of bonds or notes for the purpose of building a new library facility, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Furthermore to see if the Town will authorize the use of \$344,000 in donations or grants to be privately raised and to authorize the use of \$156,000 currently in capital reserve for the total sum of \$750,000 in anticipation of building a new library facility. **3/5 BALLOT VOTE REQUIRED MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

The Moderator read Article 1. He stated there was an error in the warrant and requested that the phrase "majority vote required; this is a special warrant article and its appropriation is addition to the operating budget described in Article 3" be removed. The article should also state there is no 2004 tax impact. Bobbie Mongeon and Peter Arvanitis spoke of the plans for the new library. There being no further discussion, Article 1 shall appear on the ballot as corrected to read as follows:

**Article 1:** To see if the Town will vote to authorize the issuance of not more than \$250,000 of bonds or notes for the purpose of building a new library facility, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Furthermore to see if the Town will authorize the use of \$344,000 in donations or grants to be privately raised and to authorize the use of \$156,000 currently in capital reserve for the total sum of \$750,000 in anticipation of building a new library facility. **3/5 BALLOT VOTE REQUIRED.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**No 2004 tax impact.**

**Article 2:** In the event that **Warrant Article 1** fails to pass, to see if the Town will vote to raise and appropriate the sum of \$250,000 to be raised by taxes, to authorize the use of \$156,000 in Capital Reserve and authorize the use of \$344,000 to be raised from private donations or grants for the purpose of raising and appropriating the total sum of \$750,000 for the purpose of building a new library and facility. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the library is completed or by December 31, 2009, whichever is sooner. This article will not be funded if Warrant Article 1 passes. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE**

**OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$1.49 per thousand.**

The Moderator read Article 2. Jay Hickey reported that there is approximately a \$30,000 savings in interest if money is raised in one year. There being no further discussion, Article 2 shall appear on the ballot as presented.

**Article 3:** To see if the Town will raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling \$2,162,280? Should this article be defeated, the operating budget shall be \$2,064,557, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Approval of the proposed Town Budget will result in a projected increase of \$1.10 per thousand. Default budget will result in a projected decrease of \$.46 per thousand.**

The Moderator read Article 3. Robert Berry stated that this year's budget is an increase over last year's budget of .83%. There being no further discussion, Article 3 shall appear on the ballot as presented.

**Article 4:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the Capital Reserve Fund previously established and known as the Land Conservation Fund consistent with the Provisions of RSA 35:1, for the purpose of purchasing conservation or agricultural easements and land? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.06 per thousand.**

The Moderator read Article 4. The current balance in the Land Conservation Fund is \$20,085.34. There being no further discussion, Article 4 shall appear on the ballot as presented.

**Article 5:** Shall the Town of Epsom vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be placed in the existing Capital Reserve Fund established in 1998 for the Fire Department Apparatus Fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by Selectmen) (Recommended by Budget Committee)

**Estimated tax increase would be \$.29 per thousand.**

The Moderator read Article 5. The current balance in the Fire Department Apparatus Fund is \$66,382.31. There being no further discussion, Article 5 shall appear on the ballot as presented.

**Article 6:** Shall the Town vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to purchase a thermal imaging camera for the Fire Department? **MAJORITY VOTE REQUIRED; WARRANT ARTICLE APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.09 per thousand.**

The Moderator read Article 6. Stewart Yeaton stated that this camera will pick up any change in temperature. He stated that they had received a donation of \$2,000. Stewart Yeaton moved to amend Article 6 to reduce the amount to \$13,000. The amendment was seconded by Keith Cota. The Moderator asked for a vote by show of cards. The amendment passed. There being no further discussion, Article 6 shall appear on the ballot as amended to read as follows:

**Article 6:** Shall the Town vote to raise and appropriate the sum of thirteen thousand dollars (\$13,000) to purchase a thermal imaging camera for the Fire Department? **MAJORITY VOTE REQUIRED; WARRANT ARTICLE APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.08 per thousand.**

**Article 7:** Shall the Town raise and appropriate the sum of thirty thousand dollars (22,500 salary and \$7,500 benefits) to fund the position of Fire Chief for 6 months? **MAJORITY VOTE REQUIRED; WARRANT ARTICLE APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.18 per thousand.**

The Moderator read Article 7. Sonia Noyes moved to amend Article 7 to read: "Will the town vote to continue with the present system of a volunteer fire chief?" The amendment was seconded by Larry Yeaton. Stewart Yeaton stated that we are a municipal fire department that has volunteers. After much discussion, the Moderator asked for a voice vote on the amendment. The amendment passed. There being no further discussion, Article 7 shall appear on the ballot as amended to read as follows:

**Article 7:** Shall the Town vote to continue with the present system of a volunteer Fire Chief? (Not Recommended by the Selectmen)

**Article 8:** To see if the Town will vote to increase the amounts to be added to the Ambulance Special Revenue Fund created by Warrant Article #7 in 1995 as follows: to restrict revenues of up to \$15,000 per annum, or an aggregate of \$150,000, received from providing ambulance services for the purpose of ambulance replacement and other

related parts. Amounts earned through ambulance services in excess of the said limits shall be directed into the general fund. Any expenditure from this fund will only be made after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue. (Recommended by the Selectmen)

The Moderator read Article 8. Stewart Yeaton explained that this is being increased from \$10,000 to \$15,000. Keith Cota moved to amend the aggregate amount to \$200,000. The amendment was seconded by Betsy Bosiak. Stewart Yeaton stated that a new ambulance would be needed before the \$200,000 is raised. The Moderator called for a voice vote on the amendment. The amendment failed. There being no further discussion, Article 8 shall appear on the ballot as presented.

**Article 9:** Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of preservation, restoration and renovation of historical sites, buildings and landmarks and to raise and appropriate the sum of five thousand dollars (\$5,000) to be put toward this fund, and appoint the Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.03 per thousand.**

The Moderator read Article 9. Keith Cota moved to amend to insert the phrase, “publicly owned” after the words, “restoration and renovation of”. The amendment was seconded by Frank Catanese. The Moderator asked for a voice vote. The amendment passed. There being no further discussion, Article 9 shall appear on the ballot as amended to read as follows:

**Article 9:** Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of preservation, restoration and renovation of publicly owned historical sites, buildings and landmarks and to raise and appropriate the sum of five thousand dollars (\$5,000) to be put toward this fund, and appoint the Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.03 per thousand.**

**Article 10:** Shall the Town raise and appropriate the sum of one hundred and fifty thousand dollars (\$150,000) to be added to the Capital Reserve Fund previously established for the purpose of reconstruction and improvements to town roads? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET**

**DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.86 per thousand.**

The Moderator read Article 10. There being no discussion, Article 10 shall appear on the ballot as presented.

**Article 11:** Shall the Town enter into a four (4) year sales agreement to purchase a new highway truck, fully equipped, for a total of sixty six thousand two hundred dollars (\$66,200) in four annual payments of \$16,550 and raise and appropriate said funds for four consecutive years? **3/5 MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.09 per thousand.**

The Moderator read Article 11. Gordon Ellis stated that the cost of the truck is approximately \$62,000. Frank Catanese moved to amend article 11 to read, "Shall the town raise and appropriate the sum of \$65,000 to purchase a new highway truck, fully equipped? Majority vote required." The amendment was seconded by Hans Wendler. The Moderator asked for a voice vote. The amendment passed. There being no further discussion, Article 11 shall appear on the ballot as amended to read as follows:

**Article 11:** Shall the Town raise and appropriate the sum of sixty five thousand dollars (\$65,000) to purchase a new highway truck fully equipped? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.37 per thousand.**

**Article 12:** Shall the Town raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Capital Reserve Fund previously established for the purpose of bridge replacement and repair? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.09 per thousand.**

The Moderator read Article 12. There being no further discussion, Article 12 shall appear on the ballot as presented.

**Article 13:** Shall the Town raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Capital Reserve Fund previously established for highway motorized vehicles and equipment? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION**



**TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.09 per thousand.**

The Moderator read Article 13. Frank Catanese moved to amend the amount to zero. The amendment was seconded by Tom Langlois. Frank Catanese withdrew his motion. Tom Langlois seconded the withdrawal. Frank Catanese moved to amend the article to add the wording, "In the event that warrant 11 fails" to the beginning of the article. David Goulet seconded the amendment. It was noted that this article is for motorized vehicles, not just a truck. The Moderator asked voters to stand if in favor of the amendment. He then asked all opposed to stand. Amendment failed. There being no further discussion, Article 13 shall appear on the ballot as presented.

**Article 14:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of erecting a salt and sand storage shed for the highway department and raise and appropriate the sum of ten thousand dollars (\$10,000) to be put toward said fund and appoint the Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
**Estimated tax increase would be \$.06 per thousand.**

The Moderator read Article 14. It was noted that this will be a state mandate within two to five years. After discussion, the Moderator stated that Article 14 shall appear on the ballot as presented.

**Article 15:** Shall the Town appropriate the sum for five thousand dollars (\$5,000) obtained from a settlement paid to the Town, involving the King's Grant Manufactured Housing Park, to be added to the **Principal** of the Lillian Morrison Town Trust Fund and to be administered under the terms and conditions of said trust? (Recommended by the Selectmen) (Recommended by the Budget Committee)

The Moderator read Article 15. Jay Hickey stated that this is the fourth year of the settlement agreement. There being no further discussion, Article 15 shall appear on the ballot as presented.

**Article 16:** Shall the Town discontinue the position of elected Welfare Officer and authorize the Board of Selectmen to hire a Welfare Officer? (Recommended by the Selectmen)

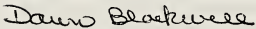
The Moderator read Article 16. After discussion, the Moderator stated that Article 16 shall appear on the ballot as presented.

**Article 17:** Shall the Town discontinue the position of elected Road Agent and authorize the Selectmen to hire a Road Agent? (Recommended by the Selectmen)

The Moderator read Article 17. After discussion, the Moderator stated that Article 17 shall appear on the ballot as presented.

Gordon Ellis moved to adjourn the meeting at 12:47 pm. The motion was seconded by Frank Catanese. Meeting adjourned to the second session on Tuesday, March 9, 2004 at 8:00 AM at the American Legion Hall to cast ballots.

Respectfully submitted,



Dawn Blackwell  
Town Clerk

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 8, 2005

TOWN CLERK

SELECTMEN

For 3 Years                      Vote for ONE  
PETER P. BOSIAK  
\_\_\_\_\_ (Write-in)

TREASURER

For 1 Year                      Vote for ONE  
PAULA S. SMITH  
\_\_\_\_\_ (Write-in)

OVERSEER OF PUBLIC WELFARE

For 1 Year                      Vote for ONE  
LISA COTE  
\_\_\_\_\_ (Write-in)

TRUSTEE OF TRUST FUNDS

For 3 Years                      Vote for ONE  
WILLIAM E. CLARK  
\_\_\_\_\_ (Write-in)

PLANNING BOARD

For 3 Years                      Vote for TWO  
ELIZABETH A. BOSIAK  
LAURENCE W. CARAWAY  
\_\_\_\_\_ (Write-in)  
\_\_\_\_\_ (Write-in)

LIBRARY TRUSTEE

For 3 Years                      Vote for ONE  
HARVEY F. HARKNESS  
\_\_\_\_\_ (Write-in)

CEMETERY TRUSTEE

For 3 Years                      Vote for ONE  
\_\_\_\_\_  
\_\_\_\_\_ (Write-in)

BUDGET COMMITTEE

For 3 Years                      Vote for THREE  
BOBBIE AVERSA  
EDWARD H. NUTTER  
\_\_\_\_\_ (Write-in)  
\_\_\_\_\_ (Write-in)  
\_\_\_\_\_ (Write-in)

MODERATOR

For 2 Years                      Vote for ONE  
GARY R. MATTESON  
\_\_\_\_\_ (Write-in)

ROAD AGENT

For 2 Years                      Vote for ONE  
WILLIAM E. CLARK  
GORDON R. ELLIS  
\_\_\_\_\_ (Write-in)

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 8, 2005

TOWN CLERK

**2005 EPSOM ZONING BALLOT QUESTIONS**

**Article 1:** Are you in favor of allowing so-called "in-law" apartments as ancillary uses to single family residences with certain restrictions? (Recommended by the Planning Board)

YES NO

**Article 2:** Are you in favor of amending the Growth Management Ordinance so as to limit the number of allowable permits per year to the lesser of the average of those issued in the region or in Epsom for the previous five (5) years? (Recommended by the Planning Board)

YES NO

**Article 3:** Are you in favor of rezoning the area along Route 28 South of the old post office to the Pembroke line as Residential/Light Commercial? (Recommended by the Planning Board)

YES NO

**Article 4:** Are you in favor of requiring a fifty foot (50") setback from all wetlands for all buildings or structures? (Recommended by the Planning Board)

YES NO

**Article 5:** Are you in favor of amending the Growth Management Ordinance by eliminating the transferability of building permits; and allow their validity to be extendable by up to twelve (12) additional months? (Recommended by the Planning Board)

YES NO

**TOWN OF EPSOM WARRANT ARTICLES AS MODIFIED ON  
FEBRUARY 5, 2005**

**Article 1:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,493,975.00? Should this article be defeated, the operating budget shall be \$2,272,292.00, which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Approval of the proposed Town Budget will result in a projected increase of \$1.85 per thousand. Default budget will result in a projected increase of \$ .61 per thousand.**

YES NO

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 8, 2005

TOWN CLERK

**Article 2:** Shall the Town of Epsom raise and appropriate the sum of twenty thousand dollars (\$20,000.00) to be used together with an additional four thousand dollars (\$4,000.00) from the Police Department budget's part-time officers line item, if approved as part of question number one (1), in order to pay for seven months salary, benefits for, and expenses necessary to outfit one (1) additional full-time officer? If this warrant article passes, the position will be included in next year's operating budget and default budget. **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget described in Article 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$ .11 per thousand.**

YES NO

**Article 3:** Shall the Town deposit 10% of the revenues collected pursuant to RSA 79-A (the land use change tax) in the Conservation Fund in accordance with RSA 36-A: 5 III as authorized by RSA 79-A: 25 II? (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES NO

**Article 4:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the Capital Reserve Fund previously established and known as the Land Conservation Fund consistent with the Provisions of RSA 35:1, for the purpose of purchasing conservation or agricultural easements and land? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget described in Article 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$ .06 per thousand.**

YES NO

**Article 5:** Shall the Town raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) to be added to the Capital Reserve Fund previously established for the purpose of bridge replacement and repair? **Majority vote required; this is a Special warrant Article and its appropriation is in addition to the operating budget described in Article 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$ .08 per thousand.**

YES NO

**Article 6:** Shall the Town raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) to be added to the Capital Reserve Fund previously established for the purpose of acquiring motorized vehicles and equipment for the highway department? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget described**

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 8, 2005

TOWN CLERK

in Article 1. (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$ .08 per thousand.**

YES NO

**Article 7:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the Capital Reserve Fund previously established for the purpose of erecting a salt and sand storage shed for the highway department? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget described in Article 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$ .06 per thousand.**

YES NO

**Article 8:** Shall the Town raise and appropriate the sum of one hundred fifty thousand dollars (\$150,000.00) to be added to the Capital Reserve Fund previously established for the purpose of reconstruction and improvements to town roads? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget described in Article 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$ .83 per thousand.**

YES NO

**Article 9:** Shall the Town raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be placed in the existing Capital Reserve Fund established in 1998 for the Fire Department Apparatus Fund? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget described in Article 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$ .28 per thousand.**

YES NO

**Article 10:** Shall the Town raise and appropriate the sum of thirty thousand dollars (\$30,000.00) in order to build a three bay garage behind the fire station for the purpose of housing fire vehicles and storage of firefighting equipment? **Majority vote required; Warrant Article appropriation is in addition to the operating budget described in Article 1.** (Not Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$ .17 per thousand.**

YES NO

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 8, 2005

TOWN CLERK

**Article 11:** Shall the Town increase the previously adopted tax credit for service-connected total disability from fourteen hundred dollars (\$1,400.00) to eighteen hundred dollars (\$1,800.00) per RSA 72:35 1-a? (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES NO

**Article 12:** Shall the Town increase the previously adopted elderly exemption per RSA 72:39 b as follows: for 65-74 years of age, increase from fifteen thousand dollars (\$15,000) to thirty thousand dollars (\$30,000); for 75-79 years of age, increase from thirty thousand dollars (\$30,000) to sixty thousand dollars (\$60,000); for 80+ years of age, increase from sixty thousand dollars (\$60,000) to one hundred twenty thousand dollars (\$120,000)? The eligibility requirements will remain unchanged with the income limit of \$18,400 if single or \$26,400 if married, and assets not in excess of \$35,000. (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES NO

**Article 13:** Shall the Town discontinue the position of elected Welfare Officer and authorize the Board of Selectmen to hire a Welfare Officer?

YES NO

**Article 14:** Shall the Town of Epsom increase the existing optional veterans' exemption from \$100.00 to \$500.00?

**BY PETITION.**

YES NO

**Article 15A:** Shall the Town of Epsom undertake a road evaluation of New Orchard Road for recommendation of upgrade priorities to be presented to the Road Advisory Committee and Board of Selectmen for inclusion in the Road Improvement Program and Capital Improvement Program?

**BY PETITION.**

YES NO

**Article 15B:** Shall the Town of Epsom raise and appropriate the sum of one hundred sixty thousand dollars (\$160,000) to pave 1-1/4 miles of the dirt portion of New Orchard Road in the Town's 2005 budget? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget described in Article 1.** (Not recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be .89 per thousand.**

**BY PETITION.**

YES NO

SELECTMEN'S REPORT  
2004 IN REVIEW

TO THE CITIZENS OF EPSOM:

2004 has been a busy year for the Board of Selectmen. We attended training sessions to help us better meet the needs of the town's population. The Local Government Center has been a very helpful force to deal with our continued growth questions and issues.

We accepted the Old Town Hall back from the Renovation Committee in an impressive ceremony. The committee is to be commended on their planning and carrying out of that ominous task. It now meets all safety and fire codes and is handicap accessible. The Historical Society now has a place to display town artifacts for viewing by the public. Future plans include having it open to the public and the computer to be available for historical searches.

In March, the residents of Epsom voted to build a new library. The various committees have been working to follow up on the will of the voters. The fund raising committee has raised approximately \$700,000 in pledges and contributions to supplement the amount voted by the town. The building committee has been hard at work designing, planning, and reworking their plans. Contracts being signed and going out to bid are the final steps in the process before ground can be broken in the spring.

Continued growth in Epsom brings about many changes, some good and some bad. Our Zoning and Planning Boards work behind the scenes to keep us on track with our current regulations. It will be nice to have the CIP (Capital Improvements Plan), which the committee has been hard at work taking an indepth look at our town's needs over the next six years and trying to come up with a plan for spreading out the cost over a period of years rather than in one lump sum. It is our hope that the voters will take their advice and budget the money which will keep the tax rate increase at a minimum.

The Police Department has seen many changes over the course of the year. The appointment of Chief Wayne Preve initiated and continued with the plans and policies already in effect and those which he had as a vision for the department. The entire department worked, not only willingly but well, many long hours to cover shortages in staffing and we appreciate your dedication. You have our support as you continue to work to build our department to better meet the needs of the changing growth patterns in the Town of Epsom.

The Road Department has completed many planned and unplanned improvements to our town's road system. As many of you know, it will take hundreds of thousands of dollars and a lot of effort to bring the 55+ miles of the town roads up to current standards. There is an ambitious road plan for 2005, and we ask your support for it in the budget.

Our Fire Department, under the direction of Chief Stewart Yeaton, has seen a busy year. With our continued population growth and increased use of the main roads throughout our town, this is a 24 hours a day, seven days a week job. We saw a major barn fire this summer and the Fire Department met the crisis head on and turning what could have been a far worse disaster, into something much less. This is the true spirit of Epsom's volunteerism at its finest! The end of 2004 saw five new volunteers accepted into the department, coming in with a wide variety of talents and resources, for this we are thankful.



Reevaluation is underway: about half of the town has been completed. Avitar Associates has been working diligently with the board and the town's people to complete this with as little disruption as possible. Reevaluation is state mandated. We will not see the results of the reevaluation efforts reflected in our tax bills in the second issue of 2005.

As the close of 2004 came, we saw changes in our office staff. It is with regrets that we hosted a retirement party for a 25 year member of our office staff, Gloria Reeves. Our office staff is to be commended for their efficiency and ability to perform the various tasks asked of them with diligence and enthusiasm, supporting the board and keeping us on the track. Gloria, Barbara, Nancy, Dawn and Lisa, thank you for all your continued hard work. When you visit the town office in 2005, you will see some structural changes. We have contracted additional space at our present location to better meet the needs of our growing town.

The selectmen would like to thank all of the members of the various town boards for their dedication and commitment to the Town of Epsom. It is with your help and spirit of volunteerism that makes Epsom such a great place to live.

Respectfully Submitted,

Mary E. Frambach  
John F. Hickey  
Peter P. Bosiak  
Joni-Lynn Kitson  
Julie Clermont

2004 Selectmen's Report

Land:

Current Use Values	\$ 901,630
Residential	47,960,560
Commercial/Industrial	12,260,553
<b>Total Taxable Land</b>	<b>\$ 61,163,740</b>

Buildings:

Residential	\$ 93,421,007
Mobile Homes	9,325,051
Commercial/Industrial	14,974,848
Discretionary Preservation Easements	16,300
<b>Total Taxable Buildings</b>	<b>\$117,737,206</b>
<b>Total Public Utilities</b>	<b>1,412,872</b>
<b>Total Value Before Exemptions</b>	<b>\$180,313,821</b>
Less Elderly Exemptions	568,200
Less Blind Exemptions	45,000

<b>Net Valuation on which the Tax Rate for Municipality, County and Local Education Tax is computed</b>	<b>\$179,700,621</b>
Less Public Utilities	1,412,872
<b>Net Valuation without Utilities on which Tax Rate for State Educational Tax is computed</b>	<b>\$178,287,749</b>
<b>Total Property Taxes Assessed</b>	<b>\$ 5,551,533</b>

BREAKDOWN OF TAX RATE

Town	\$ 3.50
Local School	18.69
State School Rate	5.34
County	3.61
<b>Total</b>	<b>\$ 31.14</b>

Property Tax Rate Per \$1,000 of Valuation  
Equalization Ratio 57.8%

**SCHEDULE OF TOWN PROPERTY**

<b>U-04-52</b>		
	<b>Town Hall, Land &amp; Building</b>	<b>\$ 128,900.00</b>
	<b>Furniture &amp; Equipment</b>	<b>51,300.00</b>
<b>U-05-05</b>		
	<b>Library, Land &amp; Building</b>	<b>110,200.00</b>
	<b>Furniture &amp; Equipment</b>	<b>24,850.00</b>
<b>U-05-53</b>		
	<b>Police Station, Land &amp; Building</b>	<b>532,050.00</b>
	<b>Furniture &amp; Equipment</b>	<b>80,550.00</b>
<b>U-04-41, U-04-43-02</b>		
	<b>Fire Station, Land &amp; Building</b>	<b>570,200.00</b>
	<b>Furniture &amp; Equipment</b>	<b>451,200.00</b>
<b>U-15-06, U-15-08</b>		
	<b>Parks, Commons &amp; Playground</b>	<b>149,300.00</b>
	<b>Land &amp; Buildings</b>	
<b>U-06-03</b>		
	<b>Highway Department, Land</b>	<b>22,800.00</b>
	<b>Equipment</b>	<b>15,000.00</b>
<b>R-02-03</b>		
	<b>Land, New Rye Road, .340 Acres</b>	<b>14,600.00</b>
<b>R-02-37 A</b>		
	<b>Land, Off Wing Road, 23.94 Acres</b>	<b>14,350.00</b>
<b>R-03-18 B</b>		
	<b>Land, Kettle Rock Road, 12.90 Acres</b>	<b>12,800.00</b>
<b>R-03-41-1</b>		
	<b>Land, Mount Delight Road, 15.26 Acres</b>	<b>11,150.00</b>
<b>R-04-01</b>		
	<b>Land, Tarleton Road, 148.00 Acres</b>	<b>64,400.00</b>
<b>R-04-02</b>		
	<b>Land, Tarleton Road, 170.00 Acres</b>	<b>68,200.00</b>

R-04-04	Land, Fort Mountain (Town Forest, Conservation Deed) 130.00 Acres	64,200.00
R-07-04	Land, Off Suncook Valley Highway, 7.00 Acres	3,200.00
R-09-51	Land, Part of Echo Valley Farm Subdivision, 12.00 Acres	16,000.00
R-10-08 A	Land, Lillian Bronstein Conservation Area, 18.30 Acres	3,400.00
R-10-22	Land, Lords Mill Road, 1.63 Acres	19,300.00
R-12-05	Land, Near Deer Meadow, 2.30 Acres	21,300.00
R-14-14	Land, Range Road, 10.00 Acres	14,500.00
R-14-19-01	Land, Off Locke Hill Road, 50.00 Acres	19,000.00
U-01-21-1	Land, Route 4 & 202, .50 Acres	500.00
U-01-62	Land, Northwood Lake Site #41, .070 Acres	4,900.00
U-01-65	Land, Lake Site Drive, .115 Acres	14,300.00
U-01-68	Land, Northwood Lake Site, .239 Acres	9,000.00
U-07-02	Land, W/S Goboro Road, .580 Acres	11,100.00
U-09-11-1	Land, Off Goboro Road, .50 Acres	<u>250.00</u>
		2,522,800.00

**Property Deeded To Town  
05-19-04**

**U-01-50**  
**Land, Northwood Lake, .051 Acres** 4,100.00

**Property Deeded to Town  
09-30-04**

**U-01-111**  
**Land & Building, 36 Route 107, .460 Acres** 61,600.00

**Epsom Village District**

**U-01-01, U-04-34, U13-54**  
**Water Precinet Facility** 114,250.00  
**Land & Building**  
**Equipment** 184,778.00  
299,028.00

**Epsom School District**

**U-13-58, U-11-3A, U-11-3B, U-11-3C**  
**Land & Building, School** 4,840,100.00  
**Furniture & Equipment** 298,632.00  
5,138,732.00

## TAX COLLECTOR'S REPORT FOR 2004

The office will be closed for holidays on the following days in the year 2005: January 17, February 21, May 28, May 30, July 4, September 5, November 11, November 24, November 25, and December 26, 2005. The office will also be closed for Town Election on March 8, 2005.

Our new tax rate is \$31.14. This is an increase of \$2.04. The local school rate is \$18.69 which is an increase of \$2.60. The state school rate is \$5.34 which is a decrease of \$1.42. The county rate is \$3.61 which is an increase of 27 cents. The town rate is \$3.50 which is an increase of 59 cents.

Property tax warrants this year totaled \$5,566,072.00 and as of December 9<sup>th</sup> 91% of these taxes had been paid. Warrants for Current Use totaled \$48,800.00. Warrants for Earth Excavation tax totaled \$212.90. The total Timber tax or Yield tax warrants were \$10,966.62.

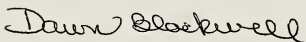
\$199,837.28 was liened in 2004. Four properties were deeded to the Town. The previous owner has redeemed two of these properties.

On July 6, 2004 the Selectmen adopted a Policy for Cash Payments. The policy states, "Effective 2004 second issue tax bills, the Tax Collector will not accept cash payments over \$500.00. Notice to be sent out with Tax Bills."

On July 12, 2004 the Selectmen adopted a Payment Policy for Impending Tax Lien and Tax Deed. The policy states, "Payment received within fifteen days of execution of tax lien or tax deed must be in the form of a bank check, certified check or up to \$500.00 in cash. No cash payments will be accepted over \$500.00 per town policy adopted July 12, 2004."

Remember to use our new drop slot for after hour use.

Respectfully submitted,



Dawn Blackwell  
Town Clerk/Tax Collector



## TAX COLLECTOR'S REPORT

For the Municipality of

EPSOM

Year Ending

01/01/2005

## CREDITS

REMITTED TO TREASURER	PRIOR LEVIES			
	2004	2003	2002	2001+
Property Taxes	\$ 5,222,850.00	\$ 205,104.27	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 35,300.00	\$ 12,965.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 16,347.85	\$ 2,553.99	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 4,566.68	\$ 25,111.63	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 212.90	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 184,411.38	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 0.00			

## ABATEMENTS MADE

Property Taxes	\$ 5,567.00	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 4,700.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 897.00	\$ 0.00	\$ 0.00	\$ 0.00

## UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 341,161.00	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 8,800.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Remaining Overpayments - Prior Yrs.	\$ 0.00			
Remaining Overpayments - This Year	\$ 0.00			
This Years' Overpayments Returned	\$ 18,144.59			
Prior Years' Overpayments Returned	\$ 0.00			
<b>TOTAL CREDITS</b>	<b>\$ 5,658,547.02</b>	<b>\$ 430,146.27</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>



## TAX COLLECTOR'S REPORT

For the Municipality of EPSOM Year Ending 01/01/2005

## DEBITS

UNREDEEMED & EXECUTED LIENS	2004	PRIOR LEVIES		
		2003	2002	2001+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 43,009.24	\$ 18,295.91
Liens Executed During FY	\$ 0.00	\$ 199,837.28	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00		
Interest & Costs Collected	\$ 0.00	\$ 5,143.49	\$ 5,743.40	\$ 4,439.85
<b>TOTAL LIEN DEBITS</b>	<b>\$ 0.00</b>	<b>\$ 204,980.77</b>	<b>\$ 48,752.64</b>	<b>\$ 22,735.76</b>

## CREDITS

REMITTED TO TREASURER		2004	PRIOR LEVIES		
			2003	2002	2001+
Redemptions		\$ 0.00	\$ 110,676.04	\$ 24,936.69	\$ 13,798.46
Interest & Costs Collected	#3190	\$ 0.00	\$ 5,143.49	\$ 5,743.40	\$ 4,439.85
Abatements of Unredeemed Liens		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality		\$ 0.00	\$ 4,159.69	\$ 2,072.85	\$ 4,163.60
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 85,001.55	\$ 15,999.70	\$ 333.85
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL LIEN CREDITS</b>		<b>\$ 0.00</b>	<b>\$ 204,980.77</b>	<b>\$ 48,752.64</b>	<b>\$ 22,735.76</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? yesTAX COLLECTOR'S SIGNATURE Dawn Blackwell DATE 1/13/05

Dawn Blackwell

TOWN CLERK'S REPORT  
For the Year Ending December 31, 2004

Motor Vehicle Permit Fees	\$736,628.61
Motor Vehicle Title Fees	2,768.00
Motor Vehicle Mailing Fees	1,357.09
Municipal Agent Fees	14,955.00
Dog License Fees	4,169.50
Dog Fines	176.50
Dog Civil Forfeitures	2,200.00
UCC Filing Fees	1,980.00
Miscellaneous	175.07
Marriage License Fees	126.00
Vital Records Certified Copies Fees	252.00
State Dog License Fees	\$2,347.00
State Marriage License Fees	684.00
State Vital Records Certified Copies Fees	484.00
Overpayment	9.00
 TOTAL RECEIPTS	 \$768,311.77

As of 2005, 1990 vehicles no longer require a title.

The State has a new rule regarding registrations for companies. You can no longer register or title a vehicle in a company name unless the company is registered with the Secretary of State's Office. We are required to check the Secretary of State's website before we do any registration, including renewals. If your company name is not registered you must register it with the Secretary of State or change your vehicle registration and title. The other option is to put your name first and the company name second. The Secretary of State website is: <http://www.sos.nh.gov/corporate/>

The State is cracking down on the abuse of 20 day plates. If the customer shows a bill of sale from a NH resident the database will be checked to see that the seller is the last titled owner. You can only get one 20 day plate before a vehicle is retitled. Please don't wait until the 20th day to register your vehicle. You never know what may happen so that your vehicle cannot be registered on that 20th day.

DEPARTMENT OF STATE  
 DIVISION OF VITAL RECORDS ADMINISTRATION  
 RESIDENT MARRIAGE REPORT  
 01/01/2004 - 12/31/2004

-- EPSOM --

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
QUIMBY, DALE R	EPSOM, NH	PERKINS, GINA M	EPSOM, NH	CONCORD	EPSOM	01/01/2004
CHAPMAN, NIGAL D	EPSOM, NH	BOSSOM, FLORENCE M	EPSOM, NH	EPSOM	CONCORD	01/03/2004
DONOVAN, BRENDAN S	CANTERBURY, NH	DONAHUE, ASTRID H	EPSOM, NH	EPSOM	EPSOM	04/03/2004
PERREAULT, SCOTT J	EPSOM, NH	WIGGIN, TAMMY L	EPSOM, NH	EPSOM	SANBORNTON	05/29/2004
DROUIN, JOHN F	EPSOM, NH	MCCALL, PEGGY T	EPSOM, NH	EPSOM	ALTON	06/18/2004
YEATON, KEITH L	EPSOM, NH	HINKMAN, MELISSA D	EPSOM, NH	EPSOM	EPSOM	06/19/2004
SAUNDERS, ROBERT J	EPSOM, NH	RIZZO, KIMBERLY A	EPSOM, NH	EPSOM	SANDOWN	07/17/2004
SATURLEY, BENJAMIN J	PEMBROKE, NH	MORAN, KRISTEN E	EPSOM, NH	EPSOM	EPSOM	07/31/2004
SUTPHEN, ERIC D	EPSOM, NH	LANGEVIN, SARAH L	CONCORD, NH	CONCORD	CONCORD	08/14/2004
WILLS, BENJAMIN	EPSOM, NH	KELLY, STEPHANIE	EPSOM, NH	EPSOM	CONCORD	08/16/2004
WILSON, ARTHUR E	DUNBARTON, NH	CARR, APRYL T	EPSOM, NH	CHICHESTER	EPSOM	08/28/2004
LAVALLEY, BRIAN E	EPSOM, NH	MORRISON, MELINA J	EPSOM, NH	EPSOM	DUNBARTON	09/18/2004
BOYD, MICHAEL A	EPSOM, NH	GAUTHIER, ANGELA N	EPSOM, NH	EPSOM	SANBORNTON	09/26/2004
LAROCHE, MICHAEL C	EPSOM, NH	WARREN, TAMMY L	EPSOM, NH	EPSOM	STRAFFORD	09/26/2004
THERIAULT, CHRISTOPHER	EPSOM, NH	MURPHY, MEGHAN	EPSOM, NH	EPSOM	EPSOM	10/02/2004
TARDIF, STEPHEN S	EPSOM, NH	HEMEON, JENNIFER R	EPSOM, NH	EPSOM	SANBORNTON	10/02/2004
BATSON, CRAIG W	EPSOM, NH	BATSON, DEBORAH A	EPSOM, NH	EPSOM	HAMPTON	10/16/2004
HAHN, SCOTT F	EPSOM, NH	PRUE, VICKI J	EPSOM, NH	EPSOM	EPSOM	10/22/2004
BONENFANT, JEFFREY N	EPSOM, NH	SILBERMAN, MEGAN A	EPSOM, NH	EPSOM	LACONIA	10/23/2004
DE AVILLA, GEORGE E	EPSOM, NH	NORCUTT, JEAN M	EPSOM, NH	NOTTINGHAM	EXETER	10/24/2004
PAQUETTE, DAVID A	EPSOM, NH	DOMINGUEZ, NURIA D	MATTAPAN, MA	EPSOM	CHICHESTER	10/30/2004
				EPSOM	CONCORD	10/30/2004

Total number of records 21



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT  
01/01/2004-12/31/2004

--EPSOM--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
PROULX,ROBERT	01/03/2004	CROYDON, NH	PROULX, HECTOR	NORMAND, RITA
LANCASTER,CLAIRE	01/12/2004	EPSOM, NH	O'BRIAN, EUGENE	MOYNIHAN, ETHEL
JENISCH,WILLIAM	01/26/2004	EPSOM, NH	JENISCH, ALOIS	PACHT, MATILDA
OLIVIER,Alice	01/31/2004	EPSOM, NH	LACASSE, ALEXIS	GRENIER, MARIA
COFFEY,FREDA	02/03/2004	EPSOM, NH	KLODNER, FREDERICK	LEINWEBER, MARIE
HYDE,MURIEL	02/11/2004	EPSOM, NH	MAYNE, CHARLES	LILIAS, COLBOURNE
CANTARA,MADOLIN	02/29/2004	EPSOM, NH	LOCKE, WARREN	FAY, HATTIE
THOMAS,CAROLYN	03/19/2004	EPSOM, NH	REAMS, WALTER	MANN, OLIVE
NORKY,ELIZABETH	04/01/2004	CONCORD, NH	RING, ROBERT	LEFEBVRE, MAUD
HAZELTINE,MARIANNE	04/03/2004	CONCORD, NH	DJONGHE, ROBERT	VANDEVEL, MADELEINE
JODOIN,NORMAN	04/07/2004	MANCHESTER, NH	JODOIN, JEAN	CHAMARD, GERTRUDE
TOWLE,GEORGE	04/15/2004	EPSOM, NH	TOWLE, GEORGE	NICKERSON, CLARA
BRISBOIS,LUCIE	04/16/2004	CONCORD, NH	ROY, NAPOLEON	BOUTIN, ADELIA
ARSENAULT,DIANA	04/21/2004	EPSOM, NH	CHARROIS, ERNEST	JACQUES, IDA
STOKES,THOMAS	05/05/2004	CONCORD, NH	STOKES, JOHN	SIMONO, DOROTHY
WRIGHT,GERALDINE	05/06/2004	CONCORD, NH	DOWNING, HOLLACE	SANBORN, ZENA
NEUMAN,MADALENE	05/20/2004	CONCORD, NH	PAUL, UNKNOWN	LORD, LAURA
O'BRIEN,ARTHUR	05/29/2004	CONCORD, NH	O'BRIEN, BLAIR	BELLIVEAU, ALICE



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2004-12/31/2004

--EPSOM--

Decedent's Name	Date Of Death	Place Of Death	Father's Name	Mother's Maiden Name
CONNELLY,GERARD	05/31/2004	CONCORD, NH	CONNELLY, THOMAS	LYNCH, MARY
EADE, HELEN	06/12/2004	EPSOM, NH	MORRIS, GEORGE	MILLER, LAURA
CAMPBELL, GEORGE	07/20/2004	CONCORD, NH	CAMPBELL, BARTLETT	VIFIAN, MARY
WARD, DORRIS	07/20/2004	EPSOM, NH	TILTON, JOSEPH	ROLLINS, MARY
GILMAN, SANDRA-LEE	07/26/2004	CONCORD, NH	SMITH, MAURICE	ROSE, BEVERLY
BRADLEY, JIMI	08/03/2004	EPSOM, NH	BRADLEY, DAVID	GILLIS, PAMELA
LAFLEUR, EARL	08/04/2004	CONCORD, NH	LAFLEUR, ROLAND	FERRIS, MARJORY
MICHAEL, THOMAS	08/13/2004	EPSOM, NH	MICHAEL, FRANK	UNKNOWN, LENA
LINDSAY, KENNETH	09/06/2004	MANCHESTER, NH	LINDSAY, BRECKENRIDGE	FERGUSON, MAMIE
KIMBALL, LLOYD	09/11/2004	CONCORD, NH	KIMBALL, MYRON	CLARK, LIZZIE
SCHRICKER, ANDREW	09/11/2004	EPSOM, NH	SCHRICKER, LOWELL	WILLS, ANNIE
BICKFORD, SAMUEL	10/18/2004	CONCORD, NH	UNKNOWN, UNKNOWN	BICKFORD, HESTER
LAVOIE, JOYCE	10/18/2004	EPSOM, NH	ASH, LEONARD	ROBINSON, VERA
SAWYER, JOHN	10/19/2004	CONCORD, NH	SAWYER, WALTER	WHEELER, ELIZA
YEATON, JOHN	10/19/2004	CONCORD, NH	YEATON, GEORGE	BROWN, ADA
TUFO, LOUIS	11/01/2004	EPSOM, NH	TUFO, ANTHONY	CORSINI, JOHANNA
POLLOCK, MARGARET	11/10/2004	EPSOM, NH	KLAUSMAN, UNKNOWN	UNKNOWN, UNKNOWN
RUSSELL, CATHERINE	11/12/2004	EPSOM, NH	WIGGIN, FRANK	PIKE, MABEL

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2004-12/31/2004

--EPSOM--

Decedent's Name	Date Of Death	Place Of Death	Father's Name	Mother's Maiden Name
BISCORNET,JEANNETTE	11/23/2004	EPSOM, NH	PELLETIER, ALFRED	DUCLOS, CORDELIA
ARNOLD,LINDA	11/25/2004	EPSOM, NH	ARNOLD, CLYDE	SEABURY, ELEANOR
TOWLE,PHYLLIS	12/01/2004	EPSOM, NH	MARDEN, SAMUEL	STYLES, EMILY
BORDEN,MILTON	12/11/2004	CONCORD, NH	BORDEN, MILTON	ANDREWS, FLORENCE
WILLIAMS,RICHARD	12/17/2004	CONCORD, NH	WILLIAMS, ANTHONY	TENANT, ELLA
JENSEN,ELIZABETH	12/21/2004	CONCORD, NH	JEWER, HAROLD	MACQUARRIE, MARY
PAGE,HILDA	12/30/2004	EPSOM, NH	PAGE, FRANK	CHAPUT, EMMA

Total number of records 43

BIRTHS RECORDED IN THE TOWN OF EPSOM, NH  
For the Year Ending December 31, 2004

NAME OF CHILD:	DATE:	PLACE:	FATHER & MOTHER:
Downey, Emily Rose	01/11/04	Concord	Downey, Joseph Downey, Cristina
Schultz, Cecily Elizabeth	01/13/04	Concord	Schultz, William Schultz, Christine
Remare, Sullivan Cole	01/22/04	Concord	Remare, Stephen Remare, Bridget
Berntsen, Ashley Jean	01/26/04	Manchester	Berntsen, Shawn Berntsen, Amy
Clark, Nathan Richard	01/31/04	Concord	Clark, Richard Clark, Linda
Perreault, Hunter Riley	02/18/04	Concord	Perreault, Dana Perreault, Caroline
Perreault, Austin Cyriac	02/18/04	Concord	Perreault, Dana Perreault, Caroline
Fries, Lucas Theodore	02/20/04	Concord	Fries, Andrew Fries, Lisa
Allen, Robert Henry	02/27/04	Manchester	Allen, Keith Allen, Ruthmary
Egounis, Tyler Matthew	03/14/04	Lebanon	Egounis, Mark Egounis, Michelle
Taylor, Gabrielle Sage	03/16/04	Concord	Taylor, Robert Taylor, Patience
Cipriano, Julia Rose	03/19/04	Concord	Cipriano, Anthony Cipriano, Jane
Stratton, Ethan Russell	04/16/04	Concord	Stratton, Russell Stratton, Jennifer
Hassman, Alissa Hope	04/23/04	Concord	Hassman, Daniel Hassman, Karyn
Labonville, Mark Peter	05/14/04	Concord	Labonville, Mark Labonville, Amy
Guimond, Lexi Rose	05/18/04	Concord	Guimond, Joel Guimond, Susan
Peets, Jillian Grace	06/11/04	Concord	Peets, Edward Peets, Deborah
Tsirovakas, Demetrio John	06/12/04	Concord	Tsirovakas, John Tsirovakas, Christine
Douillard, Jaxon Colby	06/14/04	Manchester	Douillard, Gerald Douillard, Lisa
Ellis, Cassandra Elizabeth	07/06/04	Lebanon	Ellis, Joshua Ellis, Trisha
Katsirebas, Ethan James	07/11/04	Concord	Katsirebas, John Katsirebas, Deborah
Bourdeau, Kyler Cort	07/17/04	Concord	Bourdeau, Jeffrey Bourdeau, Jasmine

BIRTHS RECORDED IN THE TOWN OF EPSOM, NH  
For the Year Ending December 31, 2004

NAME OF CHILD:	DATE:	PLACE:	FATHER & MOTHER:
Giuda, Abigail Rose	08/03/04	Concord	Giuda, Bradley Giuda, Wendy
Currier, Braden Scott	08/09/04	Concord	Currier, Scott Dawson, Marnie
Carlson, Karalynn Joy	08/10/04	Concord	Carlson, Dean Carlson, Nancy
Keeler, Hannah Emelyn	08/19/04	Concord	Keeler, Bryce Keeler, Karen
Whiteley, Loganann May	08/21/04	Concord	Whiteley, Heidi
Tetreault, Matthew Adrien	08/27/04	Manchester	Tetreault, Mark Tetreault, Cynthia
Gentes, Nikolai Andrew	09/27/04	Rochester	Gentes, Eric Gentes, Tatyana
Reid, Peter Thomas	10/04/04	Concord	Reid, Thomas Reid, Shannon
Gaudreault, Kalan Richard	10/25/04	Concord	Gaudreault, Richard Tirrell, Catie
Lagor, David John	11/05/04	Concord	Lagor, David Smith, Jennifer
White, Kameron Scott	11/08/04	Concord	White, Christopher White, Andrea
Fonseca, Nathan Alexander	11/20/04	Concord	Fonseca, Carlos Currier, Jennifer
Wills, Aidan James	12/07/04	Concord	Wills, Benjamin Wills, Stephanie
Flewelling, Kylie Avery	12/19/04	Concord	Flewelling, Jad Flewelling, Toni-Lynn
Hughes, Trinity Marie	12/29/04	Lebanon	Hughes, Spencer Warman, Rebecca



**Epsom Fire Department  
1714 Dover Road  
Epsom, New Hampshire 03234**

**2004 Fire and Rescue Annual Report 2004**

During 2004, the Department was extremely fortunate to take advantage of several "Emergency Grants" that were made available based on our town's population. With these grant monies, we obtained four Honda Portable Generators of various sizes and capacities. We were also able to acquire three Digital, Portable Radios.

Additionally, Epsom was included in a "Statewide, Inter-operability Grant". With these funds we were able to replace all the mobile radios on all of the apparatus with 124-Channel, Digital Radios. These digital radios now allow us to communicate more efficiently, not only locally and regionally, but, just as important, with other various statewide agencies during emergencies, etc.

Our Department is also participating with the Capital Area Compact in its planning, equipment, and management functions to construct a Response Team to be in existence for any "Major Incident" that may arise.

Epsom Fire Department purchased two Thermal Imaging Cameras. These cameras assist us in searching smoke-filled areas to detect body heat given off by a trapped individual. We were able to purchase the second camera using donations and monies that the Fire Department Association raised through the sales of Christmas Trees.

Using department budgeted funds, we recently replaced the springs on 56M1, which is the 1986 Pierce Arrow. We have also been able to continue with necessary maintenance and repairs on all of our emergency vehicles. The Department is also gradually replacing the fire-fighting gear and equipment with more conventional and current gear that complies with the standards needed. This has been an on-going effort while keeping within the confines of our annual budget.

The town suffered a major fire in September at the Bachelder Farm on Center Hill Road. This fire rang to 5 alarms with special calls for 2 ladder trucks. Though the Bachelder's lost their main dairy barn and storage sheds, their garage and house sustained little to no damage. This fire could have been an even greater disaster if not for the assistance of so many area departments.

It was with sadness that in the fall of 2004 the Department gave a final farewell to two of our most long-standing members. One of those long-standing members that passed away, was John B. Yeaton, who was a Charter Member of the Department.

The other loss to our Department was the passing of Retired Chief John Sawyer. Chief Sawyer was instrumental in the building of the “new” fire station. He was also remembered for his ability to keep the fleet of equipment always “up & running”. His leadership will never be forgotten. Personally, I appreciated Chief Sawyer’s guidance and assistance that he always afforded me.

Both of these men will be truly missed not only by the Epsom Fire Department, but also by our entire community.

I would be remiss without recognizing our Ladies’ Auxiliary. These women have given countless hours of selfless dedication and support to our Department all year long. Their tireless assistance during emergencies and even fundraising events have assisted with the expansion and efficiency within our Department. I take this opportunity to thank each of them personally for their compassionate contributions during 2004.

In closing, it is apparent to us all at this current time that our country, as a whole, is being asked to rally together to support the needs of our armed forces, etc. It is with this same spirit that I have witnessed our own “rallying” together to support our community through our Fire, Rescue & Auxiliary Departments.

Therefore, I would like to thank all of our members for their individual dedication and contributions that they have afforded the Department. I believe the citizens of the Town of Epsom are very fortunate to have such an experienced and committed Department ready to respond to any emergency that may arise. Thank you, Epsom Fire, Rescue, and Auxiliary for making 2004 a successful and enjoyable year.

**Respectfully Submitted,**

**R. Stewart Yeaton  
Chief, Epsom Fire Department**

**Note:** The following pages are the 2004 statistics regarding all phases of our Fire & Rescue Department emergency responses. As anticipated, this data strongly reflects an all-time high in total volume of emergency calls for the Epsom Fire Department ever since its existence.

# Epsom Fire Department

## Officers

Chief	R. Stewart Yeaton
Deputy Chief	Dave Palermo
Captain	Floyd Graham
Lieutenant	Ron Delgado
Lieutenant	Larry Barton

## Full Time Staff

Captain	Floyd Graham
F/F Paramedic	Deborah Black
F/F Paramedic	Mathew Moulton
Firefighter	Joel French

## Forest Fire Warden

R. Stewart Yeaton

**EPSOM FIRE AND RESCUE  
AMBULANCE  
BILLING REPORT**

**January 10, 2005**

**Billing period of 01/01/04 to 12/31/04**

<b>TOTAL BILLED FOR 2004</b>	<b>\$161,505.00</b>
<b>AMOUNT RECEIVED</b>	<b>\$120,583.34</b>
<b>AMOUNT ADJUSTED</b>	<b>\$ 45,844.16</b>
<b>AMOUNT OUTSTANDING</b>	<b>\$ 38,525.13</b>

# Epsom Fire & Rescue

## Alarm Time Analysis

Alarm Date Between {01/01/2004} And {12/31/2004}

Alarm Hour	Count	Percent
00:00	22	2.50%
01:00	20	2.27%
02:00	27	3.07%
03:00	9	1.02%
04:00	13	1.48%
05:00	12	1.36%
06:00	34	3.87%
07:00	41	4.66%
08:00	54	6.15%
09:00	39	4.44%
10:00	43	4.89%
11:00	67	7.63%
12:00	49	5.58%
13:00	55	6.26%
14:00	47	5.35%
15:00	42	4.78%
16:00	49	5.58%
17:00	45	5.12%
18:00	43	4.89%
19:00	38	4.32%
20:00	39	4.44%
21:00	29	3.30%
22:00	27	3.07%
23:00	34	3.87%

## Epsom Fire &amp; Rescue

## Incident Type Report (Summary)

Alarm Date Between {01/01/2004} And {12/31/2004}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
100 Fire, Other	3	0.34%	\$0	0.00%
111 Building fire	26	2.96%	\$0	0.00%
112 Fires in structure other than in a building	2	0.22%	\$0	0.00%
113 Cooking fire, confined to container	3	0.34%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	4	0.45%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire	1	0.11%	\$0	0.00%
131 Passenger vehicle fire	2	0.22%	\$0	0.00%
132 Road freight or transport vehicle fire	1	0.11%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	5	0.56%	\$0	0.00%
151 Outside rubbish, trash or waste fire	2	0.22%	\$0	0.00%
153 Construction or demolition landfill fire	1	0.11%	\$0	0.00%
160 Special outside fire, Other	1	0.11%	\$0	0.00%
	<b>51</b>	<b>5.80%</b>	<b>\$0</b>	<b>0.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
221 Overpressure rupture of air or gas	1	0.11%	\$0	0.00%
	<b>1</b>	<b>0.11%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	448	51.02%	\$0	0.00%
322 Motor vehicle accident with injuries	53	6.03%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	2	0.22%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	0.68%	\$0	0.00%
341 Search for person on land	3	0.34%	\$0	0.00%
351 Extrication of victim(s) from	2	0.22%	\$0	0.00%
381 Rescue or EMS standby	1	0.11%	\$0	0.00%
	<b>515</b>	<b>58.65%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	1	0.11%	\$0	0.00%
411 Gasoline or other flammable liquid spill	3	0.34%	\$0	0.00%
412 Gas leak (natural gas or LPG)	3	0.34%	\$0	0.00%
413 Oil or other combustible liquid spill	3	0.34%	\$0	0.00%
424 Carbon monoxide incident	8	0.91%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.22%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.11%	\$0	0.00%
442 Overheated motor	1	0.11%	\$0	0.00%
444 Power line down	21	2.39%	\$0	0.00%
445 Arcing, shorted electrical equipment	3	0.34%	\$0	0.00%

Epsom Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {01/01/2004} And {12/31/2004}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>4 Hazardous Condition (No Fire)</b>				
460 Accident, potential accident, Other	2	0.22%	\$0	0.00%
463 Vehicle accident, general cleanup	67	7.63%	\$0	0.00%
	<b>115</b>	<b>13.09%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, other	3	0.34%	\$0	0.00%
510 Person in distress, Other	2	0.22%	\$0	0.00%
512 Ring or jewelry removal	3	0.34%	\$0	0.00%
520 Water problem, Other	3	0.34%	\$0	0.00%
521 Water evacuation	4	0.45%	\$0	0.00%
551 Assist police or other governmental agency	6	0.68%	\$0	0.00%
553 Public service	3	0.34%	\$0	0.00%
554 Assist invalid	7	0.79%	\$0	0.00%
561 Unauthorized burning	13	1.48%	\$0	0.00%
571 Cover assignment, standby, moveup	4	0.45%	\$0	0.00%
	<b>48</b>	<b>5.46%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	2	0.22%	\$0	0.00%
611 Dispatched & cancelled en route	39	4.44%	\$0	0.00%
621 Wrong location	9	1.02%	\$0	0.00%
631 Authorized controlled burning	3	0.34%	\$0	0.00%
632 Prescribed fire	3	0.34%	\$0	0.00%
651 Smoke scare, odor of smoke	12	1.36%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	2	0.22%	\$0	0.00%
661 EMS call, party transported by non-fire	1	0.11%	\$0	0.00%
	<b>71</b>	<b>8.08%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
730 System malfunction, Other	1	0.11%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.11%	\$0	0.00%
733 Smoke detector activation due to	6	0.68%	\$0	0.00%
735 Alarm system sounded due to malfunction	10	1.13%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.11%	\$0	0.00%
743 Smoke detector activation, no fire -	20	2.27%	\$0	0.00%
744 Detector activation, no fire -	7	0.79%	\$0	0.00%
745 Alarm system activation, no fire -	30	3.41%	\$0	0.00%

Epsom Fire & Rescue

Incident Type Report (Summary)

Alarm Date Between {01/01/2004} And {12/31/2004}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	76	8.65%	\$0	0.00%
<b>9 Special Incident Type</b>				
911 Citizen complaint	1	0.11%	\$0	0.00%
	1	0.11%	\$0	0.00%

Total Incident Count: 878

Total Est Loss: \$0



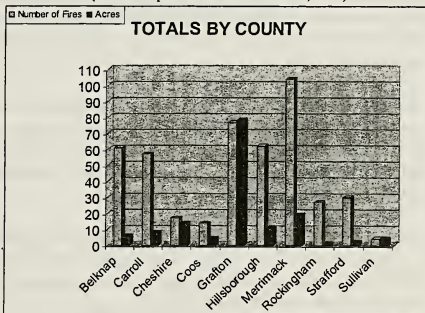
## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. A fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information contact the Division of Forests & Lands (603) 271-2217, or online at [www.nhdf.org](http://www.nhdf.org).

This last year was fairly wet throughout the spring and summer months, however we finished the season with an active fall fire season. In order to meet an increased demand for services, the Forest Protection Bureau was reorganized into three regions with smaller Forest Ranger Districts and over the last several years we have added two Forest Rangers. The fifteen state fire towers were the first to report on many fires throughout the state and they completed many other projects on the low fire danger days. The state implemented a program called Tower Quest to help citizens learn about fire towers and the need to protect New Hampshire's forest resources. The United States celebrated Smokey Bear's 60<sup>th</sup> birthday in 2004, and celebrations were held throughout the state. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire smart and fire safe!

### 2004 FIRE STATISTICS

(All fires reported as of November 18, 2004)



#### CAUSES OF FIRES REPORTED

		Total Fires	Total Acres
Arson	15	2004 462	147
Campfire	41	2003 374	100
Children	12	2002 540	187
Smoking	19	2001 942	428
Debris	201		
Railroad	1		
Equipment	5		
Lightning	5		
Misc.*	163		

(\*Misc.: power lines, fireworks, electric fences, etc.)

**ONLY YOU CAN PREVENT WILDLAND FIRE**



President: Paul W. Welcome

Chief Coordinator: Richard Wright

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
firec1@totalnetnh.net

Telephone: 225-8988  
Fax: 228-0983

---

## 2004 ANNUAL REPORT TO BOARD OF DIRECTORS

The following report is prepared for the Capital Area Fire Compact's Board of Directors as a general summary of activities for the calendar year 2004. This report is also forwarded to the governing bodies of the Compact's member communities for informational purposes.

We welcomed the Town of Deering Fire Department as a new member to the Capital Area Fire Compact in June. Deering provides fire and rescue service to its community under the direction of Fire Chief Arnold Anderson. Upon completion of communications equipment conversions, dispatch service began on October 5, 2004.

With the addition of Deering, the Compact now provides service to nineteen member communities encompassing 675 square miles of area with a resident population of 109,870. Mutual aid response is given to and received from several other communities and mutual aid districts. Delivery of emergency service varies daily by community, based on tourism, special events, weather, and commercial activity.

Fire and Emergency Medical dispatch service is provided by the City of Concord Fire Department's Communications Center with six full-time dispatchers under the direction of dispatch supervisor Captain Ernest Petrin. All dispatchers participate in telecommunications training courses. Dispatched incidents in 2004 increased to 16,107, approximately 6.5% above the previous year. A detailed report by community is attached.

Due to increased call volume and activity in dispatch, the Compact with the City of Concord have reviewed staffing requirements in Fire Alarm. Current authorized staffing in 2004 is one Dispatcher Supervisor and six shift schedule Dispatchers. We have recognized for some time that staffing would need to be addressed. The Board of Directors in October 2004 unanimously agreed to support the addition of two dispatchers in 2005 to provide two dispatchers on duty at all times.

A major improvement to the communications link between the Fire Alarm dispatch center and one of our main transmitters at Mt. Kearsarge was completed in the Fall of 2004. We have been able to tie in to the State microwave link that provides a high quality and redundant communications channel. The quality and clarity of the signal is much improved with greater reliability.



# CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Paul W. Welcome

Chief Coordinator: Richard Wright

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
firec1@totalnetnh.net

Telephone: 225-8988  
Fax: 228-0983

## Page 2 (2004 Annual Report)

The Chief Coordinator responded to 134 mutual aid incidents in 2004, and handles the administrative functions of the Compact. He continues to participate on several state and regional committees that affect mutual aid operations. As an active member of the NH First Responder Radio Interoperability Committee, I can report that all Compact Departments have or will receive new digital mobile radios for their fire apparatus and emergency ambulances through the Homeland Security funding initiative, at little or no direct local cost. The second phase of the program will address portable communications. All communities in New Hampshire are receiving digital communications equipment for Fire and Emergency Medical Services that will provide radio interoperability capability with other public safety agencies.

The Compact 2004 operating budget was \$ 600,578. All Compact operations, including the Chief Coordinator's position, office, command vehicle, and dispatch services are provided through this budget. Funding by the member communities is based on a combination of property values and population. We actively pursue any grant funding .

The following members served the Compact in 2004 in the following positions:

President:	Chief Paul Welcome, Webster
Vice President:	Chief Stewart Yeaton, Epsom
Secretary:	Past Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon
Executive Committee:	Chief Paul Welcome, Pres., Webster Chief Stewart Yeaton, V. Pres., Epsom Chief Richard Brown, Warner Chief Leonard Deane, Pittsfield Chief Harold Paulsen, Pembroke Chief Edwin Bowne, Salisbury Chief H. Dana Abbott, Bow
Dispatch Committee Chair:	Chief Harold Paulsen, Pembroke
Training Committee Chair:	Asst. Chief Richard Pistey, Bow



# CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Paul W. Welcome

Chief Coordinator: Richard Wright

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
firec1@totalnetnh.net

Telephone: 225-8988  
Fax: 228-0983

---

## Page 3 (2004 Annual Report)

Central NH HazMat Team Chief: Battalion Chief William Weinholt, Concord Fire Dept.

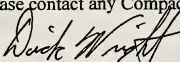
The Compact Training Committee chaired by Assistant Chief Dick Pistey, with members Deputy Chief Mike Pavaglio and Deputy Chief Shawn Mitchell assisted all departments in hosting at least one mutual aid training exercise during the year. Mutual aid drills involve several departments and test the system capabilities in fire suppression, emergency medical, mass casualty, hazardous materials, incident management, and personnel safety. We thank the Training Committee for their continuing support to the Compact.

The Central New Hampshire HazMat Team, comprised of all Capital Area and Lakes Region members continues to train bi-weekly and responds to 54 communities in our combined coverage area. The team operates with three response units and will welcome personnel interested in joining, training, and operating with the team. Funding has been approved through a Homeland Security grant for a "new" Hazmat response vehicle to replace a used 1989 unit and will be delivered in early 2005. We extend our thanks and appreciation to all team members for their willingness to respond to these emergencies. We also receive some grant funds for education, training, and to support data collection of hazardous materials inventories reported by facilities in our operating area.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Thanks to all departments for your great cooperation.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

  
Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs  
Boards of Selectmen

01/14/2005

## Capital Area Mutual Aid Fire Compact 2003 to 2004 Incidents

Town	Population	2003 Incident	2004 Incidents	% Change
Allenstown		658	621	-5.62
Boscawen		186	221	18.82
Bow		859	929	8.15
Canterbury		240	258	7.5
Chichester		399	400	0.25
Concord		6554	7021	7.13
Epsom		842	878	4.28
Dunbarton		203	201	-1
Henniker		764	787	3
Hopkinton		999	1053	5.41
Loudon		640	725	13.28
Pembroke		345	382	10.72
Penacook RSQ		502	528	5.18
Webster		128	159	24.22
CNH Haz Mat		26	9	-65.4
Northwood		493	497	0.8
Pittsfield		585	693	18.46
Salisbury		86	103	19.77
Warner		375	359	-4.3
Bradford		246	240	-2.5
Deering		in system 10/04	43	
		15130	16107	6.46

Telephone Calls

59628

59396

**EPSOM POLICE DEPARTMENT  
2004 ANNUAL REPORT**

**POLICE CHIEF**

Wayne B. Preve

**SECRETARY**

Gail Quimby

**SUPERVISOR**

Sergeant Brian Michael

**ANIMAL CONTROL**

Lisa Cote

**FULL TIME PATROLMEN**

Officer Kieth Yeaton

Officer Joseph Chaput

Officer Cory Krochmal

**PART TIME OFFICER**

Detective Lawrence Phillips

Officer Joseph Lister

Another year has passed us by and it gives me great pleasure to present the Citizens of Epsom, the Police Department's 2004 Annual Report.

The year of 2004 brought about some changes within the police department. When Chief Henry L. Farrin Jr. left in December 2003 we were left without a Police Chief. At that time, I was appointed Officer in Charge until a new Chief was hired to replace Chief Farrin.

In April of 2004 I was asked by the Board of Selectmen to take the position of Chief of Police. As a life long resident of Epsom, I was honored to accept this position and am looking forward to serving the community.

Although we were under staffed through most of the year, the police department had a very productive year (Activity outlined on the following pages).

During this past we have sent two new full time officers through the police academy and added a part time officer.

Now that we are up to full staff we are better able to serve the citizens of Epsom.

The department would like to thank the community and the Board of Selectmen for another positive year for the Town of Epsom and our citizens.

Respectfully,

Wayne B. Preve  
Chief of Police



From: 01/01/2004 Thru: 12/31/2004

Accident Statistics By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	0	0	0	0	0	0	0	0
2 AM	0	0	0	0	0	0	0	0
3 AM	0	0	0	0	0	0	0	0
4 AM	0	0	0	0	0	0	1	1
5 AM	0	0	0	1	0	0	0	1
6 AM	0	0	0	1	0	1	0	2
7 AM	0	5	1	2	0	0	0	8
8 AM	1	3	3	1	2	1	1	12
9 AM	0	2	2	1	0	0	1	6
10 AM	1	1	1	0	0	3	1	7
11 AM	0	2	1	2	0	3	3	11
12 PM	0	4	0	1	3	1	2	11
1 PM	1	1	1	0	0	0	1	4
2 PM	2	6	2	1	4	3	2	20
3 PM	2	0	2	1	0	1	0	6
4 PM	1	1	2	4	1	2	0	11
5 PM	0	0	1	0	0	4	3	8
6 PM	1	0	2	1	0	2	1	7
7 PM	0	0	3	0	1	0	0	4
8 PM	0	0	0	2	0	1	0	3
9 PM	1	0	1	1	0	0	0	3
10 PM	1	0	0	1	0	0	1	3
11 PM	0	1	0	0	0	1	0	2
12 AM	1	0	0	0	0	0	1	2
<b>TOTALS</b>	<b>12</b>	<b>26</b>	<b>22</b>	<b>20</b>	<b>11</b>	<b>23</b>	<b>18</b>	<b>132</b>

Accident Particulars

	Occurrence(s)	Percentage
Average posted speed at the accident scene		41 MPH
Occurred at On-ramps	0	0.0
Occurred at Off-ramps	0	0.0
Occurred at an intersection	18	13.6
Occurred at a rotary	13	9.8
Occurred on a one lane road/highway	13	9.8
Occurred on a two lane road/highway	70	53.0
Occurred on a three lane road/highway	21	15.9
Occurred on a four lane road/highway	3	2.3
Occurred on other number of lanes	25	18.9
Involved OUI violation(s)	0	0.0
Photos were taken	97	73.5
Measurements were taken	3	2.3
Investigation took place	65	49.2
Involved Injuries	34	25.8
Involved Fatalities	1	0.8

## Citation Analysis by Day Time

From: 01/01/2004 Thru: 12/31/2004

<u>Time</u>	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
12 AM	45	14	13	9	8	11	35	135
1	19	6	3	7	5	6	12	58
2	3	0	0	3	2	3	7	18
3	3	0	0	2	3	6	3	17
4	3	0	0	5	5	1	0	14
5	2	0	0	5	5	7	4	23
6	3	1	2	4	2	3	2	17
7	3	8	14	6	17	15	9	72
8	15	16	5	3	16	8	6	69
9	13	4	2	1	8	6	13	47
10	31	9	6	5	12	5	18	86
11	13	14	5	2	9	6	18	67
12 PM	21	5	7	2	6	6	22	69
1	23	6	5	4	6	9	25	78
2	27	19	4	9	18	6	33	116
3	17	13	9	10	25	14	13	101
4	6	8	15	5	11	11	17	73
5	15	6	10	21	33	30	18	133
6	30	14	23	25	32	48	39	211
7	31	22	33	20	28	38	31	203
8	34	25	22	11	25	42	41	200
9	34	26	40	31	32	40	31	234
10	31	26	21	34	37	47	60	256
11	28	16	15	19	33	31	65	207
<u>TOTAL</u>	<u>450</u>	<u>258</u>	<u>254</u>	<u>243</u>	<u>378</u>	<u>399</u>	<u>522</u>	<u>2504</u>



## Incidents By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	10	6	4	7	5	6	12	50
2 AM	6	2		3	3	2	3	19
3 AM	1			1	1	3	2	8
4 AM	3			4	3	1	1	12
5 AM	3			4	1	3		11
6 AM	1	1		3	4	5	2	16
7 AM	2	9	11	7	7	13	4	53
8 AM	17	11	13	15	16	18	17	107
9 AM	16	23	14	9	16	11	18	107
10 AM	23	21	17	13	14	16	18	122
11 AM	25	17	15	12	12	16	18	115
12 PM	16	18	21	10	16	12	20	113
1 PM	29	15	13	15	15	16	22	125
2 PM	23	20	13	23	18	13	17	127
3 PM	12	8	21	18	19	26	24	128
4 PM	22	27	19	25	21	14	13	141
5 PM	19	31	38	25	28	29	26	196
6 PM	19	28	13	28	25	17	26	156
7 PM	19	13	23	20	24	24	18	141
8 PM	16	17	22	25	32	13	18	143
9 PM	16	20	18	20	22	17	21	134
10 PM	13	10	8	15	9	20	19	94
11 PM	12	11	11	6	13	15	18	86
12 AM	18	4	4	5	9	11	10	61
TOTALS	<u>341</u>	<u>312</u>	<u>298</u>	<u>313</u>	<u>333</u>	<u>321</u>	<u>347</u>	<u>2265</u>

**Arrests By Time of Day**

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	4	1		1			5	11
2 AM	10			2			10	22
3 AM	1							1
4 AM								
5 AM				1				1
6 AM		1				1		2
7 AM								
8 AM		1		4	2		1	8
9 AM			1	1				2
10 AM	1					1		2
11 AM	3		1	1	1		1	7
12 PM		1			2		1	4
1 PM	3	1	1	1	1		1	8
2 PM			1	2	1	1	2	7
3 PM		3	1		3		2	9
4 PM	1		2		2	2	2	9
5 PM	1	4	7		5	2	1	20
6 PM	1	2	4	1	2		2	12
7 PM	6	4	3	1	2	5	4	25
8 PM	4	1		1	3	1	5	15
9 PM	4	2	2	3	4		3	18
10 PM	2	2	5	3	2	5	2	21
11 PM	5	4			3	5	4	21
12 AM	7	2		1	2	6	6	24
TOTALS	<u>53</u>	<u>29</u>	<u>28</u>	<u>23</u>	<u>35</u>	<u>29</u>	<u>52</u>	<u>249</u>

TOWN OF EPSOM  
PO BOX 10  
EPSOM NH 03234  
736-4825

ANIMAL CONTROL REPORT  
SEPT 16, 2004

Pursuant to New Hampshire RSA 466:16 entitled "Returns", the following is a summary from the warrant for unlicensed dogs in the Town of Epsom:

162 Dogs were listed on the warrant

86 Civil Forfeitures were physically issued

Of the 162 dogs listed on the warrant:

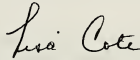
63 dogs were licensed

23 dogs were removed from the list

Total Civil Forfeiture income to date \$2150.

Total monthly late fees to date \$176.

Respectfully submitted,



Lisa Cote

ROAD AGENT REPORT  
December 31, 2004

The Highway Department has just completed a banner year. We worked on reconstruction of parts of New Rye Road, Center Hill Road, Schoolhouse Hill on Mt. Delight Road, and Swamp Road. We made parts of New Orchard Road, Swamp Road and River Road smoother by doing a shim and overlay.

During the past 2 years I have taken several courses with the Municipal Association. I have also taken part in the Roads Scholar program at the UNH Technology Transfer Center and have become a Roads Scholar II. The knowledge from these courses has helped me evolve into a better and more effective Road Agent.

We have changed the way we handle dirt roads in the winter by putting traction stone on the roads instead of sand. This has shown positive results, such as much less mud in the spring, less material used because of the size of the stone versus sand, and the ditches did not fill up as fast because stone becomes part of the roadbed, and sand doesn't.

We have developed a long range, annual projects list. The list of roads that need full reconstruction far exceeds my budget. At the end of the day this means that we as taxpayers will end up paying more than we should have, if we had had a long-term road maintenance and reconstruction program that was consistently funded.

The State and EPA are going to require the Town to build a shed for salt storage and a maintenance building with a containment system to prevent contamination of ground and surface water from run off. Meeting these requirements will have a considerable cost over the next few years.

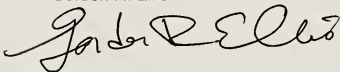
I have a vision for the Highway Department that includes an inexpensive building to house the Town's vehicles and give us the ability to do basic maintenance. I would also like to have a program of rotating vehicles and equipment in sequence in order to keep overall costs down and not have huge swings in the budget. My main goal, however, is to fix the roads so as to be safe, smooth, have good shoulders and be well drained.

I want to thank all the people who have helped with kind words, by taking a hoe or shovel to open a clogged culvert, or by removing a limb from the road. A special thanks goes to Bill Gelinis for all of his unpaid betterments to Town roads. You are truly a friend to the taxpayer.

I often wonder if anyone reads these reports, so if you do, take a good look at your roads. Tell me what you think as to how they can be made safer and better. In my opinion, we need to save the good roads and systematically fix the rest properly. If you are going to pave your driveway, please check the Town regulations and have your final grade checked. This could save bad feelings, time and money.

Bless you,

Gordon R. Ellis



**EPSOM HIGHWAY DEPARTMENT  
OPERATING COSTS**

**ADMINISTRATION**

Gordon Ellis	39,999.96
Patrick Holland	27,398.85
Arthur Lund	1,067.33
Elmer Palmer, Jr.	636.75
Social Security	3,938.96
Medicare	983.74
Health Insurance	11,971.97
Retirement	3,976.49
Hoyle, Tanner & Associates, Inc.	15,863.92
NHDES Wetlands Bureau	723.00
Robert E. Cutter, Trustee	1,500.00
<b>Total</b>	<b>108,060.97</b>

**CONTRACTED LABOR**

Advanced Excavating and Paving	175.00
Clarence Tirrell, Jr.	1,511.69
Directional Boring & Utility, Inc.	86.58
Eric Reeves	2,709.42
Gerard Goodwin/Goodwin Auto	354.98
Hammer 'N Hand Gen. Contractors	8,326.72
Keith Descoteaux	133.33
Kevin J. Fisher	575.00
Piaseczny Trucking	910.00
<b>Total</b>	<b>14,782.72</b>

**RENTALS & LEASES (SUBCONTRACTORS)**

Advanced Excavating & Paving, Inc.	4,530.00
Clarence Tirrell, Jr.	3,024.31
Dave's Mobile Pressure Wash	90.00
Directional Boring & Utility, Inc.	173.42
Eric Reeves	5,392.58
Gerard Goodwin/Goodwin Auto	711.02
Hammer 'N Hand Gen. Contractors	17,059.28
Keith Descoteaux	2,116.67
Kevin Fisher	1,150.00
Piaseczny Trucking	1,820.00
<b>Total</b>	<b>36,067.28</b>

**PIPES & CULVERTS**

E. J. Prescott, Inc.	10,454.75
<b>Total</b>	<b>10,454.75</b>

**HIGHWAY MAINTENANCE**

Advanced Excavating & Paving, Inc.	40,772.50
Allentown Aggregate	4,606.08
B.I.I. Fence & Guardrail	1,950.00
Bill Bosiak	663.00
Brett K. Barton Forest Management	112.50
CBC Environmental Services	4,579.20
Clarence P. Tirrell, Jr.	150.00

**EPSOM HIGHWAY DEPARTMENT  
OPERATING COSTS**

Clark's Grain Store, Inc.	872.84
Cohen Steel Supply, Inc.	102.00
Concord Sand & Gravel	29,057.37
Dave's Mobile Pressure Wash	365.00
Directional Boring & Utility, Inc.	7,570.00
E. J. Prescott, Inc.	2,926.99
Eric Reeves	550.00
Future Supply, Inc.	40.00
Hammer 'N Hand Gen/Contractor	2,052.50
Hank & Al's Small Engine Repair	6.00
Herbert Bartlett	320.00
Heritage True Value Hardware	28.06
Hodgdon & Sons, Inc.	11,505.00
Manchester Sand & Gravel	5,118.61
Northwood Power Equipment	365.00
Patsfield Sand & Gravel Co.	382.50
Pike Industries	79,135.06
Solutions	5,843.25
William E. Clark	335.00
<b>Total</b>	<b><u>199,408.46</u></b>

**RENTALS & LEASES**

Advanced Excavating & Paving	15,995.00
Brett K. Barton Forest Management	430.00
Concord Sand & Gravel	4,634.31
Directional Boring & Utility, Inc.	3,860.00
E. J. Prescott, Inc.	970.37
F. L. Merrill Construction	1,033.35
Eric Reeves	4,910.00
B & S Septic	1,200.00
Merriam-Graves Corp.	160.00
<b>Total</b>	<b><u>33,193.03</u></b>

**RECONSTRUCTION OF HIGHWAYS**

Pike Industries	33,776.92
<b>Total</b>	<b><u>33,776.92</u></b>

**SAND & SALT**

Advanced Excavating & Paving, Inc.	8,000.00
Allenstown Aggregate	2,350.56
Concord Sand & Gravel	3,088.12
Manchester Sand & Gravel	2,776.98
Morton Salt	19,297.74
<b>Total</b>	<b><u>35,513.40</u></b>

**FUEL**

Davis Fuels	5,355.86
Evans Expressmart	1,956.17
Gordon Ellis, Reimbursement	10.00
<b>Total</b>	<b><u>7,322.03</u></b>

**EPSOM HIGHWAY DEPARTMENT  
OPERATING COSTS**

**VEHICLE MAINTENANCE**

Carparts of Epsom	316.22
Clark's Grain Store	23.75
E. W. Sleeper Co.	213.06
Gelinas Garage	110.00
HER & W	11,504.16
Heritage True Value Hardware	19.65
Howard P. Fairfield, Inc.	193.38
M & M Ford	19.95
Mac Machine	650.00
Reliable Transmission	2,139.68
Sullivan Tire	864.65
<b>Total</b>	<b>16,054.50</b>

**EQUIPMENT MAINTENANCE**

Cady Communications	179.85
Carparts of Epsom	234.80
Colarusso Truck Tire Service	169.00
Dave's Mobile Pressure Wash	45.00
E. W. Sleeper	213.06
Hank & Al's Small Engine Repair	23.10
HER & W	2,100.16
Howard P. Fairfield	113.95
Jordan Equipment	705.10
Mac Machine	600.00
New England Drill Tech	977.00
Northwood Power Equipment	54.95
Sanel Auto Parts	43.16
Southworth Milton	1,407.92
<b>Total</b>	<b>6,867.05</b>

**EQUIPMENT PURCHASE**

Northwood Power Equipment	409.65
<b>Total</b>	<b>409.65</b>

**GENERAL OPERATIONS**

**Telephone**

Nextel Communications	184.18
US Cellular	727.77
Verizon	732.15
<b>Total</b>	<b>1,644.10</b>

**Electricity & Heat**

Eastern Propane	141.82
Rymes Heating Oils, Inc.	432.75
Unitil	1,029.23
<b>Total</b>	<b>1,603.80</b>

**Training & Conferences**

Comprehensive Environmental	40.00
NHPWA	15.00
NHPWMAP	50.00
NHPWMEA	15.00

**EPSOM HIGHWAY DEPARTMENT  
OPERATING COSTS**

NHTOA	40.00
UNH - Technical Training Center	<u>775.00</u>
	<b>935.00</b>
<b>Miscellaneous</b>	
Suncook Valley Sun	46.00
U. S. Postmaster	74.00
Cady Communications	392.95
Carparts of Epsom	204.64
Clark's Grain Store	470.61
E. J. Prescott	99.11
Gordon Ellis, Reimbursement	75.00
Hank & Al's Small Engine Repair	21.60
Heritage True Value Hardware	388.34
Jordan Equipment	166.77
Arthur Lund, Reimbursement	109.64
New England Barricade Co.	1,839.88
Northeastern Forklift	17.90
Northwood Power Equipment	135.20
Sam's Club	12.88
Susan & Paul Ankiewicz	<u>75.00</u>
<b>Total</b>	<b>4,129.52</b>
<b>HIGHWAY BUILDING/MAINTENANCE</b>	
Barton Lumber	<u>318.68</u>
<b>Total</b>	<b>318.68</b>
<b>BRIDGE EXPENSE</b>	
Barton Lumber	800.00
Michie Corporation	315.00
Mill Metals Corporation	3,255.00
New England Barricade Co.	<u>159.92</u>
<b>Total</b>	<b>4,529.92</b>
<b>STREET LIGHTING</b>	
NH Electric Cooperative	195.27
Unitil	<u>224.49</u>
<b>Total</b>	<b>419.76</b>
<b>FIRE ROAD MAINTENANCE</b>	
Advanced Excavating & Paving, Inc.	<u>180.00</u>
<b>Total</b>	<b>180.00</b>
<b>TOTAL HIGHWAY DEPARTMENT</b>	<b><u><u>515,671.54</u></u></b>



PLANNING BOARD  
2004 REPORT

2004 – Another Busy year.

In May, the Stillwater Estates subdivision, consisting of 40 single family house lots, was approved. This subdivision is off Jug City Road. The applicant utilized our Cluster Housing Regulations. This regulation allows the homes to be constructed on smaller lots with areas of open space around the development.

The Board attempts to be conservation-minded to meet the citizens' request of keeping the rural character in the previous Master Plan surveys. However, we cannot depend upon conserving the rural character of the town using this method alone.

The Board also approved a 24-unit apartment complex for citizens 55 years and older on Black Hall Road.

We also have had several smaller (four to seven lot) subdivisions approved this year.

Currently the Planning Board is currently discussing both larger (20 plus lots) and several smaller subdivisions with a few developers.

The Growth ordinance has assisted in controlling the number of building permits issued. This is helping to control costs for the school and town, including road repairs and maintenance, fire and police services.

The Planning Board attempts to encourage commercial growth in Epsom to help offset property taxes. Our commercial zone is limited and mostly developed. The Board is proposing the expansion of the 'Light Commercial District' to Route 28 South to increase areas for commercial growth. We also propose to bring the zoning regulations into compliance with legislative regulations passed last year by the State.

The Board worked very diligently to complete major revisions to the subdivision regulations. We are finding that revisions to this document are often required to meet new standards with the State.

I would like to thank all members of the Board for volunteering their time and efforts to make the Board work. Without the assistance of all the members, it would be very difficult to complete all the tasks required. I would also like to thank the town office staff for their assistance. The demands upon the Board are increasing and require much more time than in the past.

Respectfully submitted,

Elizabeth A. Bosiak, Chairman

# BOARD OF ADJUSTMENT 2004 REPORT

The Board of Adjustment was established through the adoption of the zoning ordinances and given the powers to 1) hear and decide appeals due to administrative decisions, 2) issue "special use permit," 3) grant "special exceptions" to the terms of the zoning ordinances, 4) grant waivers to the zoning ordinances by "variance," and 5) grant "equitable waiver" caused by a violation of a physical layout or dimensional requirement imposed by the zoning ordinance. The appeals for an administrative decision are commonly the result of non-issuance of a building permit due to the interpretation of the zoning ordinances by the administrative officer or land use board, such as the Zoning Compliance Officer, Planning Board and/or the Board of Selectmen.

A "special use permit" and "special exception" are appeals for a particular land use permitted by the zoning ordinance, but must meet specific criteria for the issuance of a permit or special exception. Currently, the only use in the Town's ordinance which requires a "special use permit" is for a junkyard. A "variance" is a deviation from the zoning ordinance where the applicant requests to "break the rules." A variance appeal is the most restrictive and requires a balance between the spirit of the ordinance and the hardship to the owner. An "equitable waiver" is an appeal that results from an error in a lot's physical layout or lot survey. As an example, a recent survey of a property reveals that the building was constructed closer to the lot line and now encroaches within the required set back. The owner will be able to seek an "equitable waiver" due to this error that was not the fault of the property owner, as long as, the conditions of RSA 674:33-a are met.

The appeals are heard by Board of Adjustment, which consists of five appointed members, three alternate appointed members and a secretary. All Board members are appointed by the Board of Selectmen and serve in a three-year voluntary position. The Board meets when specific application for an appeal is submitted and operates under the bylaws as established by the Board.

During this past year (2004), the Board of Adjustment processed a record breaking twenty-three (23) applications and held twenty-one (21) Public Hearings concerning these appeals. The zoning appeals consisted of one (1) equitable waiver, three (3) special exceptions and nineteen (19) variances. Summaries of these appeals are as follows:

<u>CASE NO.</u> <u>(MONTH)</u>	<u>APPLICANT</u> <u>(OWNER)</u>	<u>TAX MAP</u> <u>(LOT NO.)</u>	<u>APPEAL</u> <u>TYPE</u>	<u>APPEAL</u> <u>DESCRIPTION</u>	<u>APPEAL</u> <u>DECISION</u>
2004-01 (February)	Norman Boisvert	U-1 (29)	Equitable Waiver	Two-family use on 0.22 acres with no frontage on public road (Lake Road)	Denied
2004-02 (April)	Stedman Holton	U-16 (7-102 & 7-116)	Variance	Replacement of two mobile homes in Kingstown Mobile Home Park (Route 28 South)	Approved

EPSOM BOARD OF ADJUSTMENT

2004

<u>CASE NO. (MONTH)</u>	<u>APPLICANT (OWNER)</u>	<u>TAX MAP (LOT NO.)</u>	<u>APPEAL TYPE</u>	<u>APPEAL DESCRIPTION</u>	<u>APPEAL DECISION</u>
2004-03 (June)	Dan Aversa (Laurence & Joanne Caraway)	U-4 (18)	Special Exception	Construction of 24 adult apartments in six buildings (Black Hall Road)	Approved
2004-04 (April)	Richard Griggs	U-11 (6)	Special Exception	Construction of single family home on lot with 1.05 acres (Route 28 South)	Approved
2004-05 (May)	Bethal Builders (William & Mary Sanders)	R-9 (54-1)	Variance	Porch addition within front setback (Echo Valley Road)	Approved
2004-06 (May)	Carol Abbott	R-11 (8)	Variance	Expansion to a two-family use on property with 3.2 acres (Range Road)	Approved
2004-07 (June)	Jeff & Jayne Blodgett	U-10 (10-7)	Variance	Expansion to a two-family use on property with 3.48 acres (Deer Lane)	Approved
2004-08 (June)	David Skinas	U-19 (34)	Variance	Expansion of season use to single-family on property with 0.3 acres on private rd. (Chestnut Pond Road)	Denied
2004-09 (June)	Karl & Alice McCormack	R-11 (01)	Variance	Operation of low impact manufacturing business within residential zone (New Orchard Road)	Approved
2004-10 (June)	Karl & Alice McCormack	R-11 (01)	Variance	Conversion from single family to two-family use on lot with 1.3 acres (New Orchard Road)	Approved
2004-11 (June)	John Dodge & Luanne Cummings	U-01 (11)	Variance	Conversion from single family to two-family use on lot with 1.3 acres (Lords Mill Road)	Approved

EPSOM BOARD OF ADJUSTMENT

2004

<u>CASE NO. (MONTH)</u>	<u>APPLICANT (OWNER)</u>	<u>TAX MAP (LOT NO.)</u>	<u>APPEAL TYPE</u>	<u>APPEAL DESCRIPTION</u>	<u>APPEAL DECISION</u>
2004-12 (August)	William & Maryann Zirngiebel	U-8 (85)	Variance	Replacement of - single family mobile home on class six road (Granny Howe Road)	Approved
2004-13 (August)	Gary & Dawn Thulin	U-4 (17-16)	Variance	Replacement of single-family mobile home at Breezy Acres Mobile Home Park (Black Hall Road)	Approved
2004-14 (August)	Gordon & Lisa Hackett	U-5 (26)	Variance	Porch addition within front setback (Route 28 South)	Approved
2004-15 (August)	Eugene & Pauline MacArthur	R-13 (3-4)	Variance	Two lot subdivision with non-conforming frontage (Locke Hill Road)	Denied
2004-16 (September)	Bruce Reeves Phyllis Yeaton	U-13 (44A)	Variance	Construction of single-family home on property with no frontage on public road (Black Hall Road)	Denied
2004-17 (September)	NH Exteriors of Suncook (Cynthia Miller)	U-13 (43)	Variance	Porch addition within front setback (Black Hall Road)	Approved
2004-18 (September)	David & Heather Cummings	U-10 (10-11)	Variance	Conversion from single family to two-family use on lot with 2.45 acres (Old Town Rd Extension)	Approved
2004-19 (November)	Arthur Turgeon	U-16 (7-96)	Variance	Business use within Kings Towne Mobile Home Park (Route 28 South)	Withdrawn
2004-20 (November)	John Avola	U-1 (32)	Variance	Conversion of seasonal dwelling on private road with 0.15 of an acre lot to single-family use (Lake Road)	Denied

EPSOM BOARD OF ADJUSTMENT  
2004

<u>CASE NO.</u> <u>(MONTH)</u>	<u>APPLICANT</u> <u>(OWNER)</u>	<u>TAX MAP</u> <u>(LOT NO.)</u>	<u>APPEAL</u> <u>TYPE</u>	<u>APPEAL</u> <u>DESCRIPTION</u>	<u>APPEAL</u> <u>DECISION</u>
2004-21 (November)	Dustin Fifield (Richard & Phyllis Cassidy)	U-1 (89)	Variance	Construction of two-car garage on private road and within front setback (Sleepy Hollow Lane)	Approved
2004-22 (December)	Robert & Carole Goodrich	U-1 (4)	Variance	Replacement of single-family mobile home at Christmas Tree Mobile Home Park (North Road)	Approved
2004-23 (December)	Paul & Irene Bailey	R-14 (18)	Special Exception	Development of private, family campground (Locke Hill Road)	Denied

As Chairman, I would like to take this opportunity to extend my appreciation to the members of the Board of Adjustment and its secretary for their dedication and commitment throughout this past year. As shown by the Board's decisions throughout this past year, their volunteer service continues to provide an essential "safety value" for the citizens of Epsom to appeal zoning and land use issues. While the Board's decisions can be emotionally difficult and trying at times, a solid understanding of the regulations remains an important ingredient for making these decisions in combination with good common sense. I truly appreciate their contributions and the dedicated hours of voluntary service throughout the year.

Should you be interested in becoming involved within your community by taking the time to serve on planning, zoning land use boards, and/or conservation commissions, please feel free to contact any of the Board members. Thank you.

Respectfully submitted by,  
Keith A. Cota, Chairman

EPSOM ZONING COMPLIANCE OFFICER REPORT  
2004  
PERMITS ISSUED

ADDITIONS RESIDENTIAL	37
ADDITIONS COMMERCIAL	3
BARNs	12
BUSINESS COMMERCIAL	15
BUSINESS IN HOME	1
CAR SHELTER	7
DECKs	34
DEMOLITION	8
GARAGES	19
FOUNDATION- EXISTING BUILDING	1
CABINS @ CAMPGROUND	2
GAZEBO	1
CHURCH	1
MOBILE HOME	8
MOBILE HOME- REPLACE WITH NEWER	4
MOBILE HOME TEMPORARY	1
OCCUPANCY PERMITS	43
PORCH	10
RENEWALS	1
SEASONAL BUSINESS	2
SHEDs	38
SIGN PERMIT TEMPORARY	6
SIGNAL TOWER-ANTENNA	1
SIGNs	6
SINGLE FAMILY RESIDENCES	31
SWIMMING POOL	4
<b>TOTAL PERMITS ISSUED</b>	<b>296</b>

THE TOTAL PERMITS ISSUED THIS YEAR HAVE INCREASED BY 17.5 % OVER LAST YEAR. MOST PERMIT CATEGORIES HAVE INCREASED, WITH ONE NOTABLE EXCEPTION, SINGLE FAMILY RESIDENCES HAVE DECREASED FROM 32 LAST YEAR TO 31 THIS YEAR. THE DECREASE CAN BE ATTRIBUTED TO THE GROWTH ORDINANCE NOW IN PLACE.

ARTHUR LUND THE ASSISTANT ZONING OFFICER RESIGNED BECAUSE OF A SERIOUS ILLNESS. THANK YOU ART FOR YOUR DEDICATION AND WORK ETHIC, YOU WILL BE MISSED AND OUR PRAYERS ARE WITH YOU.

JOHN F HICKEY  
ZONING COMPLIANCE OFFICER.

## Summary 2004

December 6, 2004

The Town signed a *Memorandum of Understanding* with the State of NH and the local Health Officer now conducts food service inspections. The majority of inspections are now associated with restaurants or other food services. This contrasts the previous year when most inspections were related to septic problems.

Type of inspection	Actions or inspections
Septic [complaint related to malfunctioning system]	27 [majority Kings Town Trailer Park]
Health [complaint related to restaurant, public health or well water]	52 [restaurant inspection or public health related]
Foster Care [inspections for State license]	0 [licenses are renewed every 2 years]
Animal Health [complaint related to animal care]	2 [coordinated/assisted SPCA]
Public Schools Inspection	4 [for State license]

## EPSOM PUBLIC LIBRARY

### ANNUAL REPORT 2004

In 2004, a landmark event occurred when the voters of Epsom approved a warrant article to raise and appropriate \$750,000 for a new library building. Only \$250,000 is raised through town taxes, with the remainder being raised through private donations and using existing capital reserve or other funds designated for a new public library facility. As of this writing, approximately 85% of the total funds have been raised through completed donations, pledges, anticipated gifts, and grants.

The new building will replace the over 100 year old structure which has served Epsom well but which has, for a number of years, not had the physical capacity to offer town residents the comprehensiveness of resources that today's community oriented libraries provide.

Milestone Construction has contracted at a very favorable rate with the town to manage the actual construction; Milestone has an excellent reputation and has built a number of other libraries around the state. Construction will begin in spring of 2005 as soon as weather permits. The Trustees are very appreciative of the interest a number of local firms have expressed in subcontracting at rates demonstrating their support of the community's new library.

The Library Staff and Trustees wish to recognize the efforts of committee members who have worked tirelessly with the Library Director and Trustees to help plan for the new building and have done a superlative job in obtaining private donations, grants, and communicating with the public. Those people are Peter Arvanitis, Cheryl Arvanitis, Valerie Long (chairperson), Bob Paine, Bernadette Pelczar, Margaret Porter, Chris Porter, and Pat Wilcox. Donated consultation from Jane Hurst, a professional fundraiser living in Concord, has been invaluable.

The Trustees extend their deepest thanks to this group of people for their dedication and work. We thank you sincerely!

Though Epsom will have a new library building in a year, fundraising and need for donations or resources will continue because the interior "furnishings" are not included in the scope of the 2004 warrant article. The new library will need new stacks, reading chairs, user work tables, lighting, floor coverings, additional user computers and software, etc. The Trustees hope to have exterior gardens or plantings if resources are available.

It is the hope of the Trustees that the current library building will be utilized by the town in another public capacity.

Library usage continues to grow. In 2004, circulation had increased 7% above the previous year. Townspeople appreciate the excellent collection, improved information services, and particularly, the competent and friendly staff and volunteer services.

Each year, customer use of the video and audio books continues to increase. The library maintains three computers which are used by adults as well as students. A number of people utilize the library computers for ongoing research and projects.



Despite the library's small size, the collection is remarkably current, due to the professional direction of the Library Director. In addition, the Epsom Public Library participates in the state interlibrary loan system, which gives resident access to collections and resources in other towns, post-secondary schools, and the State Library.

P. 2

The Library website continues to be a solid foundation for disseminating town information as well as library news. Favorable comments are often heard about the website, and particularly about the extent and accessibility of the historical information available.

This past year was the third year of specialized children's programming. Story time continues on a regular basis, and periodic arts and crafts programs are made available. A presentation was made at the school to remind students of access to library materials, and the library has for many years specifically worked to make access to summer reading materials a priority. Approximately 75 children and parents participated in the summer reading program. The Friends of the Library gave a book to each first grader at the beginning of the school year.

The Epsom Public Library continues to be honored with the contributions of its volunteers, whose help adds immeasurably to the productivity of library services. There are a core group of five volunteers who give an average of more than ten hours weekly to the library. Many other people offer assistance with special projects, events, or work task that need extra attention. The Trustees extend their deepest appreciation and thanks to these people.

Epsom is very fortunate to have an excellent staff, headed by the Library Director, Nancy Claris. Their professional competence and their dedication deserve the thanks of all Epsom residents.

We wish to extend our most heartfelt thanks to all the individuals who have worked for so many years to make the dream of the new, community library system a reality. Truly, words cannot express our appreciation.

Joyce Heck  
Secretary  
Epsom Public Library Trustees

EPSOM PUBLIC LIBRARY

COLLECTION

Books	
Adult	10,661
Juvenile	7,476
Reference	680
Audio Recordings	264
Audio Books	
Cassette	592
CD	69
Video	
VHS	586
DVD	138
Periodical Subscriptions	37
Public Use Computers	3
Passes	4
Christa McAuliffe Planetarium	
Shaker Village	
Squam Lake Science Center	
Wright Museum	

CIRCULATION

Adult	6,065
Juvenile	4,909
Periodicals	1,957
Audio	1,470
Video	3,731
Tickets	74
Computer Use	<u>446</u>
Total	18,652

INTERLIBRARY LOAN

Loaned	292
Borrowed	199

LIBRARY CARDS ISSUED

Adult	788
Juvenile	<u>496</u>
Total	1,284

EPSOM PUBLIC LIBRARY

NON-LAPSING ACCOUNT

*Beginning Balance* \$ 951.05

*Income*

Book Sales	\$ 14.35
Copier	\$ 65.30
Damaged/Lost Materials	\$ 64.55
Donations	\$ 380.00
Fines/Lost Materials	\$ 535.76
Grant - Kids and the Arts	\$ 225.00
Non-Resident Cards	\$ 20.00
Trust Funds	\$ 45.14

Total Income \$1,350.10

*Expenditures*

Programs \$ 225.00

Total Expenditures \$ 225.00

*Ending Balance* \$ 2,076.15

MEMORIAL FUNDS

Jonathan Crafts Memorial Fund \$1,991.75

Memorial Funds \$5,685.44

CAPITAL RESERVE FUNDS

Capital Reserve Funds

New Library Building Fund \$157,947.16

New Library Materials Fund \$ 22,579.11

EPSOM PUBLIC LIBRARY

LIBRARY BUILDING ACCOUNT - NHDIP

<i>Beginning Balance</i>	\$30,629.44
<i>Income</i>	
Interest	\$ 302.94
<i>Ending Balance</i>	\$30,932.38

NEW BUILDING CHECKING ACCOUNT

<i>Beginning Balance</i>	\$ 504.23
<i>Income</i>	
Grant	\$15,000.00
Donations	\$70,677.58
Interest	\$ .46
Total	\$85,678.04
<i>Expenditures</i>	
Printing	\$ 280.00
Bank Fees	\$ 33.80
Fund Raising Expenses	\$ 133.12
Wire Transfer Fees	\$ 32.00
Total	\$ 478.92
<i>Transferred to Money Market Account</i>	\$76,328.35
<i>Ending Balance</i>	\$ 9,375.00

NEW BUILDING MONEY MARKET ACCOUNT

<i>Beginning Balance (opened 11/23/04)</i>	\$ 76,328.35
<i>Income</i>	
Donations	\$ 5,300.00
Interest	\$ 91.95
Total Income	\$ 5,391.95
<i>Ending Balance</i>	\$81,720.30

## 2004 EXPENDITURES VS. BUDGET

CATEGORY	BUDGETED	SPENT	REMAINING
<b>Resources</b>			
Books	\$12,500.00	\$11,914.87	\$585.13
Reference Materials	\$2,200.00	\$1,539.94	\$660.06
Periodicals	\$1,400.00	\$1,123.67	\$276.33
Audio Materials	\$2,000.00	\$2,688.23	-\$688.23
Video Materials	\$1,500.00	\$1,405.92	\$94.08
Technology	\$2,000.00	\$2,838.45	-\$838.45
<b>Total Resources</b>	<b>\$21,600.00</b>	<b>\$21,511.08</b>	<b>\$88.92</b>
<b>Maintenance</b>			
Building Maintenance	\$12,500.00	\$1,690.78	\$10,809.22
Utilities (phone, electric, water)	\$2,000.00	\$1,474.50	\$525.50
Fuel	\$1,300.00	\$1,313.87	-\$13.87
Storage Rental Unit	\$1,200.00	\$1,140.00	\$60.00
<b>Total Maintenance</b>	<b>\$17,000.00</b>	<b>\$5,619.15</b>	<b>\$11,380.85</b>
<b>Salaries</b>			
Salaries	\$46,848.00	\$43,298.93	\$3,549.07
Social Security	\$2,904.00	\$2,684.53	\$219.47
Medicare	\$680.00	\$627.74	\$52.26
<b>Total Salaries</b>	<b>\$50,432.00</b>	<b>\$46,611.20</b>	<b>\$3,820.80</b>
<b>Other</b>			
Programs	\$2,000.00	\$1,910.89	\$89.11
Supplies/Postage	\$2,200.00	\$2,314.95	-\$114.95
Insurance	\$150.00		\$150.00
Professional	\$1,050.00	\$489.02	\$560.98
Miscellaneous	\$500.00	\$588.60	-\$88.60
<b>Total Other</b>	<b>\$5,900.00</b>	<b>\$5,303.46</b>	<b>\$596.54</b>
<b>TOTALS</b>	<b>\$94,932.00</b>	<b>\$79,044.89</b>	<b>\$15,887.11</b>

## Epsom Conservation Commission Report 2004

In 2004 the Epsom Conservation Commission was involved in many projects. The commission reviewed applications, permits, and sites for dredge and fill and wetlands projects. Before you disturb, develop, harvest, or alter the landscape please contact the Town Office or the NH Department of Environmental Services or Forestry.

Another endeavor 'undertaken' by the conservation commission this year was work on the McClary Cemetery Fence. The fence is very rusted and while we started working with power tools to scrape the surface we soon found that hand tools worked fine to prep the fence. Many individuals contributed to the project and we would like to thank them, Gerry Carroll and Bob Hahn donated special rust inhibiting primer. Northwood True Value Hardware donated paint and supplies. Local citizens volunteered their time on 3 weekend days scraping, painting or providing lunch for the volunteers. At this point in the project approximately half the fence is scraped and primed. There will be a lot more work to be done this year. I hope you will contact us if interested in helping with this rewarding project.

We invite you to visit the Epsom Town Forest on Tarleton Road. There is a mailbox at the parking lot of the Epsom Town Forest, where you can pick up a map showing trails, features and points of interest. This year over 200 maps were distributed. In 2004, work groups helped clean up trails and boundaries of the town forest and other conservation lands. We invite you to join us on one of our workdays in 2005. Please consider joining the Epsom Conservation Commission as a member or volunteer. There are many conservation areas in our town, we hope you explore the unique features of our community. This Spring there will be a guided tour of the Town Forest, watch for more information.

Many Epsom residents take it upon themselves to help pick up roadside trash. We thank those of you who devote your energy to this effort each year and we encourage others to help out. The Conservation Commission asks people to adopt a section of road they care about, and get out there any time. During April for Earth Day, BCEP will accept roadside trash which is sorted but not clean. The town budget does not allow for routine roadside clean-up, so it is up to us. Your reward is a better-looking, clean neighborhood.

The Epsom Conservation Commission asks you to think of ways you can contribute to your community and the environment. In a survey of 500 Epsom residents, 88% said that the small town rural character made Epsom a desirable place to live. How do you define "rural character?" Rural character is the diversity of the land and the wide variety of opportunities it offers us. Open lands, working farms, home gardens, hearty forests, abundant waterways and wetlands—hills and mountains with panoramic ridgelines and vistas—a wide range of plants, trees, and abundant wildlife—country roads and recreational trails, scenic areas, large parcels of open space, and more—these are some of the features that make up the rural character of our town.

The land and water allow us many opportunities for recreation and pleasure: fishing, wildlife viewing, walking, hiking, biking, snowmobiling, birding, tracking, canoeing, swimming, boating, skating, snowshoeing and cross country skiing. We all love the community we live in and its natural beauty. The conservation commission would like to thank all who help make it a special place to live, thanks to those who volunteer their time for town and community activities.

So please get involved in our community. Do what you can to conserve the rural atmosphere and character that folks say makes Epsom a desirable place to live. Help us preserve and maintain these features. Please contact any Conservation Member for more information. Elsie Fife, Julie Clermont, Phil Demerritt or Alison Parodi. Eric Orff is the liaison to Bearpaw Regional Greenways and the friends of the Suncook River.

## Webster Park Overview for 2004

We started out 2004 with the Friends of Webster Park installing the completion of the playground equipment for the playground area.

We had many reservations for the season, which included band concerts, 4-H Dog Show, antique auto show, company outings, ball games, and family gatherings, among the few to mention.

Our fall project was having two eagle projects working simultaneous to move the old concession stand and start the construction of the new concession stand, which will be larger and more user friendly. This giving the park two useful buildings, one being near the Pavilion and other with the original location.

We are continuously caring for the existing trees at the park and removing any hazards to the public with the help of Joe Davis at Bartlett Tree Experts. Along with outstanding job being preformed by Denis Volpe on maintaining the lawn care at the park and swimming area.

We would like to thank the following businesses for their continued support:

- Fred Charlton (Master Electrician for overseeing in his spare time) for his continued numerous hours working on the park electrical system adding three new field flood light sets,
- Herb Bartlett, owner of Bartlett Construction for the use of the various equipment to be used around the park this fall and generous labor donation by Herb and John Klose,
- Robert Cutter of Cutter Enterprises for his continuous contributions to the park,
- Steve Lombard of Forms Specialist for his generous donation of labor and forms for the new concession stand foundation as well as Jerome LaPanne for his labor donation on the project,
- Henniker Redi-Mix for all the concrete donation,
- Barton Lumber for their continue support and donations of materials for our building projects,
- Ricky Belanger of Ponderosa Enterprises for the use of dumpster bin for the building project and
- Ivan Rutherford for his endless hours of cleanup and maintenance around the park.

A special thank you for all the volunteers that helped with the preparations for Webster Park this season whether it is on the playground improvements or general park improvements. Your support was greatly appreciated.

## WELFARE 2004

There was an extremely wide variety of reasons why people sought welfare assistance from the Town of Epsom in 2004. These reasons varied from homelessness, to people who didn't know how to set priorities and manage their finances, to people who were out of work not necessarily through any fault of their own, and many other reasons in between.

Epsom is a town with relatively affordable housing. However, families did find themselves in circumstances where they were facing eviction because they could not pay their rents, or foreclosure because they could not pay their mortgages. \$10,528.35 was spent on sheltering the homeless or to avoid certain eviction or foreclosure; this involved 11 families and 35 people.

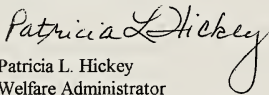
63 families applied for assistance. There were 89 adults, 48 of whom were working, and 75 children. 17 were single, adult households. There were 16 disabled adults, 12 senior citizens, and 21 single parent households.

RSA 165:19 states that, when financially able, the parents are to assist the children. It works in the reverse as well, when the children are financially able to assist the parents, they are legally obligated to do so. It doesn't matter how old the applicants are, just whether or not they are able to be assisted by the family member. In Epsom, it is evident that, for the most part, families are working together and helping with as much and whenever possible.

The Selectmen's office staff and the Police and Fire Departments are invaluable to the Welfare Department. Their prompt responses and expertise are great assets. Though the people in these departments haven't been specifically mentioned in other years, their willing assistance is not to be underestimated and is highly valued.

Thank-you to all the people who help the Welfare Department throughout the year. Your continued cheerful assistance is welcome and helps keeps our budget down.

Respectfully submitted,

  
Patricia L. Hickey  
Welfare Administrator



The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Epsom. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and paraprofessional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often times patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 700 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may require a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and paraprofessional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Epsom may request service: patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH-Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 2003 through September 30, 2004:

	<u>No. of Clients</u>	<u>Visits</u>
Home Care/Hospice	123	3,968
Community Health Services		
- Flu Shots	89	89
- Immunizations	9	9
- Dental	17	17
- Senior Health	33	130
- Health Clinic	7	7
- Baby's Homecoming	26	26
- Parent Friend	4	70
Community Health Total	185	348
<b>Total Clients and Visits</b>	<b>308</b>	<b>4,316</b>

- 24 Senior Health Clinics
- 1 Flu Clinic
- 4 Adult Bereavement Support Groups
- 2 Hospice Volunteer Training Groups
- 3 Bereavement Education Programs

Community Action Program  
Belknap-Merrimack Counties, Inc.

**2005 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET**

**PERSONNEL**

Area Center Director	\$ 28,509
Outreach Worker	21,294
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>22,694</u>
Sub-Total:	\$ 73,997

**OTHER COSTS**

Program Travel 10,500 miles x .32	\$ 3,360
Rent/Heating Costs	11,875
Electricity	2,000
Telephone	2,250
Postage	450
Office Copier/Computer/Supplies	1,300
Advertising	150
Staff Development/Training	175
Publications	150
Liability/Contents/Bond Insurance	<u>450</u>
Sub-Total:	\$ 22,160

Total Budget: \$ 96,157

Federal Share:	\$ 40,944 (43%)
All Town Share:	<u>55,213</u> (57%)
	\$ 96,157

**SUMMARY OF SERVICES 2004  
PROVIDED TO  
EPSOM RESIDENTS  
BY THE SUNCOOK AREA CENTER  
COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<p><b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$22.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)</p>	PACKAGES-351	PERSONS-30	\$ 7,722.00
<p><b>CONGREGATE MEALS-</b> All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.72 per meal.</p>	MEALS-782	PERSONS-102	\$ 5,255.04
<p><b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.</p>	MEALS-7812	PERSONS-372	\$ 39,060.00
<p><b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2003-04 program was \$506.00.</p>	APPLICATIONS-89	PERSONS-199	\$ 42,357.10
<p><b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 15% to 90% on electric bills for income eligible households.</p>	STATISTICS NOT AVAILABLE AT THIS TIME		
<p><b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.59 per meal</p>	MEALS-6789	PERSONS-48	\$ 44,739.51
<p><b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.</p>	GRANTS-3	PERSONS-N/A	\$ 500.01
<p><b>SENIOR COMPANION PROGRAM</b> provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.01 per hour). Value to visitees is comparable to similar private sector services(\$6.01 per hour).</p>	HOURS-625.5	VISITEES-3	\$ 3,759.26
<p><b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$42.73 per unit.</p>	VOUCHERS-649	PERSONS-54	\$ 27,731.77

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>TRANSPORTATION</b> provides regularly scheduled demand response to Concord from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$11.28 per ridership	RIDES-174	PEOPLE-42	\$ 1,962.72
<b>USDA COMMODITY SURPLUS</b> foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES-220		\$3,310.98
<b>FAMILY PLANNING</b> provides confidential, comprehensive gynecological care, including complete medical examinations, breast exams, Pap smears, pregnancy testing, birth control and counseling.	VISITS-2	PERSONS-1	\$ 213.00
<b>HEAD START</b> is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$7798 per child.	CHILDREN-1		\$7,798.00
<b>THE FIXIT PROGRAM</b> mobilizes volunteers, especially skilled occupations such as plumbers and electricians, to assist elderly clients with small household repairs.	CLIENTS-16	JOBS-32	\$1,718.77
<b>RURAL TRANSPORTATION</b> provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$8.67 per ridership.	RIDES-451	PERSONS-26	\$ 3,910.17
		<b>GRAND TOTAL</b>	<b>\$190,038.33</b>

**INFORMATION AND REFERRAL**—CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

## **UNH Cooperative Extension**

One in four New Hampshire residents took advantage of at least one University of New Hampshire Cooperative Extension program last year.

Our programs offer informal education in forest stewardship, parenting, family finances, food safety, agriculture, home gardening, 4-H (including clubs, camps and after school programs) for children and teens, nutrition education for low income families, strategic planning and leadership development skills for community groups.

County extension educators work extensively with towns and school districts – organizing and advising after-school programs, helping school and town groundskeepers maintain athletic fields and landscaped areas, providing guidance to town planners and boards on current use and other land use issues. Because studies show that open space helps keep property taxes low, extension staff provides education to forest landowners and commercial farmers that helps keep their enterprises profitable, while preserving open space and protecting natural resources.

Merrimack County Extension provides fact sheet notebooks to all town libraries and produces monthly “Coffee Chat” radio segments which offer information to residents throughout the station’s listening area.

UNH Cooperative Extension’s Strengthening Communities Initiatives offers community leaders, grassroots organizers and community development specialists an opportunity for professional growth.

UNH Cooperative Extension operates a statewide toll-free Info Line at our Family, Home & Garden Education Center, staffed Monday through Friday, 9:00 AM – 2:00 PM (1-877-398-4769). Last year, the Info Line handled more than 1,000 requests from Merrimack County residents. Extension also distributes a wide range of information from our Web site: [www.extension.unh.edu](http://www.extension.unh.edu).

Finally, UNH Cooperative Extension trains and supports a large corps of volunteers: 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, parent mentors and others who extend the reach of Extension programs into many domains of New Hampshire life. If volunteer opportunities interest you, please call Merrimack County Extension office at 225-5505 or 796-2151, or stop by the office at 315 Daniel Webster Highway in Boscawen next to the County Nursing Home on Route 3.

## Report of Town Treasurer

Building Permits	\$ 35,695.00
Occupancy Permit	1,175.00
Sign Permits	440.00
Business Permits	515.00
Planningboard & Zoning	53,133.00
ZBA	6,550.00
Junk Yard Permits	150.00
Pistol Permits	585.00
Food License	787.50
Zoning Fines	<u>2,100.00</u>
	\$ 101,130.50

### Dawn Blackwell, Town Clerk

2002 Auto Permits	\$ 736,160.11
2002 Dog Tax State	2,347.00
2002 Dog Tax	4,169.50
2002 Dog Fines	176.50
Ucc Filings	1,995.00
Municipal Fees	14,955.00
Title Fees	2,768.00
Mailing Fees	1,357.09
Marriage Fees State	684.00
Marriage Fees Town	126.00
Vital Records State	484.00
Vital Records Town	252.00
Misc. Tax	175.07
Civil Fort.	<u>2,200.00</u>
	\$ 767,849.27

### Dawn Blackwell, Tax Collector

Prior Year Redeemed Tax	\$ 38,735.15
Current Yr. Redeemed Tax	110,676.04
Redeemed Interest & Costs	<u>15,326.74</u>
	\$ 164,737.93

Prior Year Property Tax	\$ 389,515.65
Prior Year Interest	29,209.02
Prior Year Yield Tax	2,553.99
Other Interest	469.29
Prior Year Current Use Tax	<u>12,965.00</u>
	\$ 434,712.95

2004 Property Tax	\$ 5,222,850.00
2004 Current Use	35,300.00
2004 Yield Tax	16,347.85
Excavation Tax	<u>212.90</u>
	\$ 5,274,710.75

State of NH

Shared Rev. Block Grant	\$ 35,577.00
Highway Block Grant	103,816.78
Rooms & Meals Tax	144,735.62
St. Grant Reim.	21,204.19
State Town Fines	200.00
State Witness Fees	<u>3,234.65</u>
	\$ 308,768.24

Miscellaneous Receipts

Payment in Lieu of Taxes	\$ 8,498.32
Town Office Revenue	4,156.37
Ambulance Revenues	22,212.63
Franchise Income	20,292.60
NSF Charge	350.00
Tax Deeded Property	18,873.41
Sale of Town Property	5,598.70
Interest on Checking	26,966.31
Court Fines	1,342.00
Police Reports	2,491.00
Rent of Fire Station	250.00
Webester Park Rev.	505.00
Reim. Health Ins.	12,305.90
Escrow Accounts	28,224.54
Reim. Welfare	8,516.54
Police Dept. Revenue	9,840.00



Boat Tax	23,305.63
Current Use Reg.	16.37
Sale of Property PD	1,313.00
Sale of Property FD	413.00
DWI Grant PD	273.84
Filing Fees	16.37
Homeland Security	9,629.31
Reim. Police Car	348.00
Paramedic Revenue	15,000.00
Morrison Account Town	5,000.00
Misc. Police Fines	325.00
Ins. For Damaaged Items Reim.	5,492.18
Pay off Welfare Loans	1,526.49
Overpayment (refund)	18,269.09
Transfer Capital Reserve	<u>164,505.46</u>
	\$ 515,857.06
TOTAL AVAILABLE RECEIPTS	\$ 7,567,766.70
Balance brought forwarded Jan. 2004	3,074,318.31
Less Selectmens Orders	- 7,791,901.76
<u>CASH ON HAND JANUARY 1, 2005</u>	<u>\$ 2,850,183.25</u>

Respectfully submitted

Paula S. Smith  
Town Treasurer

### Conservation Fund

Balance on Hand January 1, 2004	\$ 26,461.55
Interest	297.23
Deposits	<u>6,456.74</u>
Balance in Fund	\$ 33,215.52

### Ambulance Replacement Fund

Balance on Hand January 1, 2004	\$ 10,108.67
Interest	180.39
Deposits	<u>25,000.00</u>
Balance in Fund	\$ 35,289.06

### North Pembroke Road

Balance on Hand January 1, 2004	\$ 1,117.36
Interest	<u>12.83</u>
Balance in Fund	\$ 1,130.19

### Escrow Account AM Builders

Balance on Hand January 1, 2004	\$ 10,424.51
Interest	<u>119.68</u>
Balance in Fund	\$ 10,544.19

### Escrow Account Frank Merrill

Balance on Hand January 1, 2004	\$ 950.77
Interest	<u>10.93</u>
Balance in Fund	\$ 961.70

### Water Expansion for Fire Protection

Balance on Hand January 1, 2004	\$	3,265.87
Interest		<u>37.51</u>
Balance in Fund	\$	3,303.38

### Escrow Account King's Grant

Balance on Hand January 1, 2004	\$	11,946.47
Interest		<u>137.19</u>
Balance in Fund	\$	12,083.66

### Escrow Account ATC Realty

Balance on Hand January 1, 2004	\$	650.75
Interest		<u>7.49</u>
Balance in Fund	\$	658.24

### Escrow Account Longley Sub (Goings) Engineering

Balance on Hand January 1, 2004	\$	4.80
Interest		<u>.02</u>
Balance in Fund	\$	4.82

### Escrow Account Conservation Reserve Fund

Balance on Hand January 1, 2004	\$	22,373.49
Interest		210.93
Withdrawal		<u>7,100.88</u>
Balance in Fund	\$	15,483.84

### Escrow Account C & D Realty

Balance on Hand January 1, 2004	\$	1,900.07
Interest		15.21
Deposits		5,000.00
Withdrawals		<u>-- 5,988.19</u>
Balance in Fund	\$	927.09

L. W. CARAWAY ESCROW

Balance on Hand January 1, 2004	\$	<u>4.47</u>
Balance in Fund	\$	4.47

WOODCOAT ESTATES

Balance on Hand January 1, 2004	\$	4,147.81
Interest		182.11
Deposit		3512.41
Withdrawals		<u>-- 7089.17</u>
Balance in Fund	\$	753.16

COUNTRY VENTURES OF BEDFORD LLC

Balance on Hand January 1, 2004	\$	1,005.19
Interest		5.11
Withdrawal		<u>1,000.00</u>
Balance in Fund	\$	10.30

TAMCHAR RANGE ROAD SUBDIVISION

Balance on Hand January 1, 2004	\$	1,890.32
Withdrawal		1,223.03
Interest		<u>12.06</u>
Balance in Fund	\$	679.35

SURRY ROAD ACCOUNT

Deposit 04	\$	2,500.07
Interest		4.54
Withdrawal		<u>3,311.97</u>
Balance in Fund		(807.36)

### GRAYSTONE BUILDER ACCOUNT

Deposit 04	\$ 3,000.00
Interest	20.71
Withdrawal	<u>2,511.30</u>
Balance in Fund	\$ 509.41

### STILLWATER ACCOUNT

Deposit 04	\$ 20,000.00
Balance in Fund	\$ 20,000.00

### EPSOM 21<sup>ST</sup> CENTURY

Balance on Hand January 1, 2004	\$ 849.18
Interest	<u>9.74</u>
Balance in Fund	\$ 858.92

### WATER FEASIBILITY

Balance on Hand January 1, 2004	\$ 276.41
Interest	<u>3.18</u>
Balance in Fund	\$ 279.59

### EPSOM HISTORICAL

Balance on Hand January 1, 2004	\$ 6,396.03
Interest	<u>73.43</u>
Balance in Fund	\$ 6,469.46

### NEW LIBRARY SAVINGS

Deposit 04	\$ 250,000.00
------------	---------------

## REPORT OF THE TRUST FUNDS OF THE CITY/TOWN OF EPSOM, NH

Please duplicate these pages if you need additional lines.

Date of Creation	NAME OF TRUST FUND Start with common trust funds	Purpose of Trust	HOW INVESTED Bank, deposits, stocks, bonds, etc.	%	***PRINCIPAL***		
					Balance Beginning of Year	New Funds Created	Cash Gains or Losses on Securities
1 1903 2002	Cemeteries	Perpetual Care	1 yr CD 12/2/03-12/2/04		40,073.14		
2 1916 1984	Library	Library	1 yr CD 12/2/03-12/2/04		4,400.00		
3 1989	Lillian Morrison Estate	Town of Epsom	NH Public Investmnt Pool		100,000.00	5,000.00	
4 1990	Lillian Morrison Estate	Fire Department	NH Public Investmnt Pool		50,000.00		
5 1990	Lillian Morrison Estate	Police Department	NH Public Investmnt Pool		50,000.00		
6	Total Trust Fund				244,473.14	5,000.00	
7	<b>Capital Reserve</b>						
8 1995	Library Building Fund	Library	NH Public Investmnt Pool		156,395.29		1,545.87
9 1997	Epsom Road Construction	Road Construction	NH Public Investmnt Pool		296,619.47	150,000.00	2,200.42
10 1997	Library Book Fund	Library Books	NH Public Investmnt Pool		22,358.11		221.00
11 1998	Epsom Revaluation Fund	Revaluation	NH Public Investmnt Pool		1,758.35		17.22
12 1998	Epsom Fire Apparatus Fund	Fire Apparatus	NH Public Investmnt Pool		66,382.31		656.28
13 2000	Epsom School Construction/Renovation	Epsom School	NH Public Investmnt Pool		145,586.95		1,438.90
14 2002	Bridge Capital Reserve	Bridge	NH Public Investmnt Pool		20,085.34	15,000.00	204.69
15 2002	Conservation Capital Reserve	Conservation	NH Public Investmnt Pool		20,085.34		198.55
16 2003	Highway Vehicle	Vehicle Equipment	NH Public Investmnt Pool		15,006.39		148.39
17 2004	Salt & Sand Shed	Salt & Sand Shed	NH Public Investmnt Pool			10,000.00	4.10
18 2000	Exp General Cemeteries	Cemeteries	NH Public Investmnt Pool		669.27		6.26
19 1996	Epsom School District	Technology	Saving Book Bank of NH		673.29		1.69
20 1990	Village District Fund	Tank Mainten	1 yr CD 12/21/03-12/21/04		49,383.15		347.75
21 1990	Village District Fund	Water System	1 yr CD 12/4/03-12/4/04		44,533.87		289.68
22	Total Capital Reserve				839,537.13	175,000.00	7,280.80
23	<b>Total of All Funds</b>				1,084,010.27	180,000.00	7,280.80

***PRINCIPAL***		INCOME					Grand Total Principal & Income End of Year	
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year		Expended During Year	Balance at End of Year		
			%	Amount				
	40,073.14	4,218.18		317.98	450.15	4,086.01	44,159.15	1
	4,400.00			32.71	32.71		4,400.00	2
	105,000.00	20,532.01		1,193.41		21,725.42	126,725.42	3
	50,000.00	405.07		499.30		903.37	50,903.37	4
	50,000.00	416.95		498.42		915.37	50,915.37	5
	249,473.14	25,572.21		2,541.82	482.86	27,630.17	277,103.31	6
								7
	157,941.16						157,941.16	8
164,505.46	284,314.43						284,314.43	9
	22,579.11						22,579.11	10
	1,775.57						1,775.57	11
	67,038.59						67,038.59	12
	147,025.85						147,025.85	13
	35,290.03						35,290.03	14
	20,283.89						20,283.89	15
	15,154.78						15,154.78	16
	10,004.10						10,004.10	17
	675.53						675.53	18
	674.98						674.98	19
	49,730.90						49,730.90	20
	44,823.55						44,823.55	21
164,505.46	857,312.47						857,312.47	22
164,505.46	1,106,785.61	25,572.21		2,541.82	482.86	27,630.17	1,134,415.78	23

2004

## TOWN REVENUE BY DEPARTMENT

## TAX COLLECTOR

Current Taxes	\$5,222,850.00
Previous Taxes	389,515.65
Tax Liens	149,411.19
Tax Lien Charges	15,326.74
Current Use Taxes	48,265.00
Yield Tax	18,901.84
Other Interest	469.29
Earth Excavation Tax	212.90
Payment In Lieu of Tax	8,498.32
Miscellaneous	175.07
Property Tax Interest	29,209.02
<b>TOTAL</b>	<b>\$5,882,835.02</b>

## TOWN CLERK

Motor Vehicle	\$736,628.61
Title Fees	2,768.00
UCC Fees	1,995.00
Municipal Fees	14,955.00
Mailing Fees	1,357.09
Dog Licenses	4,169.50
Dog License Fines	176.50
Marriage Licenses	126.00
Birth/Death Certificates	252.00
Current Use Registration	16.37
Civil Forfeitures	2,200.00
<b>TOTAL</b>	<b>\$764,644.07</b>

## POLICE DEPARTMENT

Town Fines	\$525.00
Witness Fees	3,234.65
Pistol Permits	585.00
Police Details	9,840.00
Court Fines	1,342.00
Police Reports	2,491.00
Sale of Cruiser	1,313.00
<b>TOTAL</b>	<b>\$19,330.65</b>

## FIRE DEPARTMENT

Fire Station Rental	\$250.00
Ambulance	122,212.63
Paramedic Intercepts	15,000.00
Sale of Vehicle - car	413.00
<b>TOTAL</b>	<b>\$137,875.63</b>

## ZONING COMPLIANCE

Building Permits	\$35,695.00
Sign Permits	440.00
Business Permits	515.00
Occupancy Permits	1,175.00
Junkyard Permits	150.00
Zoning Violation - Fines	2,100.00
<b>TOTAL</b>	<b>\$40,075.00</b>

## ZONING &amp; PLANNING

ZBA Fees	\$6,550.00
Planning Fees & Regs	53,133.00
<b>TOTAL</b>	<b>\$59,683.00</b>

## HEALTH OFFICER

Food Service Licenses	\$787.50
<b>TOTAL</b>	<b>\$787.50</b>

## MISCELLANEOUS

Town Office	\$4,126.37
Bad Check Charges	350.00
Webster Park	505.00
Welfare Lien Payoff	1,526.49
Welfare Reimbursement	8,516.54
Tax Deeded Property	24,472.11
Boat Tax	23,305.63
Interest-General Fund	26,966.31
Franchise Services	20,292.60
Morrison Fund Interest	5,000.00
Rooms & Meals Tax	144,735.62
<b>TOTAL</b>	<b>\$259,796.67</b>

## GRANTS

Shared Revenue	\$35,577.00
Volunteer Fire Assistance	695.00
Highway Block	103,816.78
FEMA - Jan '04 Snow	14,061.84
<b>TOTAL</b>	<b>\$154,150.62</b>

## BOND PROCEEDS

Library Bond	\$250,000.00
<b>TOTAL</b>	<b>\$250,000.00</b>

2004 Total Revenue

\$7,569,178.16



**2004**  
**TOTAL PAYMENTS**

Executive Office	122,204.38
Election & Registration	41,675.59
Financial Administration	155,299.23
Revaluation of Property	68,000.00
Legal Expense	11,895.66
Worker's Comp & Sec. 125	13,349.20
Planning Board	26,317.82
Zoning Board of Adjustment	6,743.66
Zoning Compliance Officer	31,473.94
General Government Buildings	9,008.67
Cemeteries	10,306.30
Police Department	369,179.36
Fire/Ambulance Department	311,051.19
Emergency Management	1,881.90
Highway Department	515,705.54
Solid Waste Disposal	165,266.27
Water	4,000.00
Health Administration	5,643.59
Pest Control	1,258.12
Visiting Nurse Association	5,000.00
Community Action Program	3,964.00
Welfare Administration	13,760.66
Welfare Vendors	57,441.09
Park & Recreation	20,944.25
Library	94,932.00
Patriotic Services	1,780.42
Band	2,000.00
Conservation	7,750.00
Capital Outlay	13,000.00
County Taxes	652,978.00
School Appropriation	4,306,968.00
Capital Reserve Road Improvements	236,333.08
Transfer to Capital Reserve	175,000.00
Trf to Nonexpendable Trust Funds	5,000.00
Transfers to Treasurer	231,294.02
Refunds & Abatements	21,965.39
Payments from Escrow	20,123.66
Payments from Grants	11,467.42
Payments from Encumbered Funds	30,567.77
Payments to Vital Records	1,168.00
Payments to State for Dog Fees	2,480.00
Insurance repairs	5,723.58
<b>TOTAL PAYMENTS</b>	<b>\$ 7,791,901.76</b>

## 2004 EMPLOYEE WAGES

### SELECTMEN

Robert W. Berry	\$355.77
Peter P. Bosiak	\$1,850.00
Julie A. Clermont	\$1,494.50
Michael Dempsey	\$355.47
Mary E. Frambach	\$1,494.50
John F. Hickey	\$1,850.00
Joni-Lynn Kitson	\$1,850.00

### RECORDING SECRETARY

Dianne Bird	\$75.00
Elizabeth Bosiak	\$3,975.00
Elizabeth Jones	\$150.00

### EXECUTIVE ADMINISTRATION

Gloria Reeves	\$25,602.76
---------------	-------------

### FINANCIAL ADMINISTRATION

Barbara Pellegri	\$31,400.37
Nancy Wheeler	\$32,555.25

### TOWN CLERK/TAX COLLECTOR

Dawn E. Blackwell	\$34,700.12
Lisa Cote, Deputy	\$12,121.84
Patricia McDonald	\$76.50

### ELECTION

Marcia Crouse	\$250.00
Shirley Demers	\$250.00
Barbara Smith	\$250.00
Ruth Bachelder	\$25.00
Louise Carrol	\$100.00
Jeanne Foster	\$200.00
Harvey Harkness	\$50.00
Sonia Noyes	\$200.00
Carolyn Patterson	\$50.00
Maurice Patterson	\$50.00
Ruth Sawyer	\$50.00

### TREASURER

Paula Smith	\$2,625.00
-------------	------------

### TRUSTEE OF TRUST FUNDS

Beverly LaFleur	\$225.00
-----------------	----------

### EMERGENCY MANAGEMENT

Deborah Black	\$1,800.00
---------------	------------

### HEALTH OFFICER

Cecil Curran	\$4,450.00
--------------	------------

### ZONING COMPLIANCE

John Hickey	\$26,999.96
Art Lund	\$2,582.40

### PLANNING/ZONING SECRETARY

Michelle Bachelder	\$3,825.00
--------------------	------------

### WELFARE OFFICER

Patricia Hickey	\$11,276.98
-----------------	-------------

### FIRE DEPARTMENT

Barbara Barton	\$250.00
Larry Barton	\$800.00
Deborah Black	\$40,442.09
Bryan Bruce	\$4,542.50
Derek Carignan	\$500.00
Joel Dail	\$24,714.84
Ron Delgado	\$800.00
Phillip Demeritt	\$250.00
Thomas Ferguson	\$2,890.00
Joel French	\$8,258.86
Jesse Gayer	\$1,247.50
Floyd Graham	\$44,721.21
Jacob Hanscom	\$250.00
Steve Hussey	\$530.00
Robert Martel	\$500.00
Adam Morris	\$6,230.00
Matthew Moulton	\$40,762.34
David Palermo	\$1,592.50
Robert Sawyer, Jr.	\$500.00
Benjamin Selleck	\$1,057.50
Warren Virgin	\$1,427.50
R. Stewart Yeaton	\$5,000.00

### POLICE DEPARTMENT

Joseph Chaput	\$35,905.90
Cory Krochmal	\$13,210.25
Joseph Lister	\$3,672.00
Brian Michael	\$42,286.67
Lawrence Phillips	\$4,260.00
Wayne Preve	\$52,247.49
Gail Quimby	\$27,884.60
Keith Yeaton	\$35,173.04

### HIGHWAY DEPARTMENT

Gordon Ellis	\$41,999.96
Patrick Holland	\$27,398.85
Elmer Palmer	\$636.75

### LIBRARY

Barbara Bristol	\$9,207.30
Nancy Claris	\$23,556.90
Dale Gregory	\$3,965.11
Barbara Harkness	\$1,005.81
Brenda Levesque	\$3,332.00
Tiffany Rudolph	\$1,095.01
Jeanette Winslow	\$1,136.80

### HOUSEKEEPING

Cindy Houle	\$1,389.15
-------------	------------

**TOTAL WAGES**

**\$721,796.85**

**2004  
COMPARATIVE STATEMENT  
TOWN BUDGET**

Description	2004		2004 Expenditure	Encumber to 2005	Balance (Over)/Under
	2004 Appropriation	Revenue or Grant			
<b>Operating Budget</b>					
Executive	139,371.00		122,204.38		17,166.62
Town Clerk/Election	42,238.00		41,675.59		562.41
Tax Collector	36,714.00		36,493.09		220.91
Financial Administration	94,629.00	4,126.37	90,047.93		4,581.07
Auditing	16,000.00		11,807.86		4,192.14
Assessing/Mapping	18,500.00		16,950.35		1,549.65
Revaluation of Property	68,000.00		68,000.00		0.00
Legal Expense	15,000.00		11,895.66		3,104.34
Personnel Administration	13,900.00		13,349.20		550.80
Planning	35,790.00	53,133.00	26,317.82	1,445.00	8,027.18
Zoning Board of Adjustment	4,564.00	6,550.00	6,743.66		(2,179.66)
Zoning Compliance	37,835.00	40,075.00	31,473.94		6,361.06
Government Buildings	12,418.00		9,008.67		3,409.33
Cemeteries	10,000.00		10,306.30		(306.30)
Police Department	378,282.00	19,330.65	369,179.36		9,102.64
Fire/Ambulance Department	326,213.00	138,570.63	311,051.19	2,440.00	12,721.81
Emergency Management	1,958.00		1,881.90		76.10
Highway Department	515,964.00	14,061.84	515,705.54		258.46
Solid Waste Disposal	165,266.00		165,266.27		(0.27)
West Nile Virus	100.00		0.00		100.00
Water Services	4,000.00		4,000.00		0.00
Health Administration	5,676.00	787.50	5,643.59		32.41
Pest Control	3,653.00	2,200.00	1,258.12		2,394.88
CRVNA & Community Action	8,964.00		8,964.00		0.00
Welfare Administration	15,448.00		13,760.66		1,687.34
Welfare Payments	58,545.00		57,441.09		1,103.91
Park & Recreation	27,510.00	505.00	20,944.25	6,565.75	0.00
Library	94,932.00		94,932.00		0.00
Patriotic Services	1,020.00		939.48		80.52
Band	2,000.00		2,000.00		0.00
Conservation Commission	7,750.00		7,750.00		0.00
Economic Development Admin	40.00		0.00		40.00
<b>Total Operations</b>	<b>\$ 2,162,280.00</b>		<b>\$ 2,076,991.90</b>	<b>\$ 10,450.75</b>	<b>\$ 74,837.35</b>
<b>Warrant Articles</b>					
Capital Outlay	13,000.00		13,000.00		
Capital Project - Library	750,000.00				
Capital Reserves	175,000.00		175,000.00		
Non-Expendable Trust Fund	5,000.00		5,000.00		
<b>Total Town Budget</b>	<b>\$ 3,105,280.00</b>				
<b>Total Town Expenditures</b>			<b>\$ 2,269,991.90</b>		
<b>Total Expenditures &amp; Encumbrances</b>			<b>\$ 2,280,442.65</b>		

# BUDGET OF THE TOWN/CITY

OF: Epsom

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2005    to December 31, 2005   

or Fiscal Year From    to   

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) 1-21-05

### BUDGET COMMITTEE

Please sign in ink.

[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]

[Signature]  
[Signature]  
[Signature]  
[Signature]

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY



NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1 2 3 4 5 6 7 8 9

ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEES APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year As Approved by DRA		Ensuring Fiscal Year (RECOMMENDED)	Ensuring Fiscal Year (NOT RECOMMENDED)	Ensuring Fiscal Year RECOMMENDED	Ensuring Fiscal Year NOT RECOMMENDED
	GENERAL GOVERNMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive		137,371		120,844	186,121		186,121	
4140-4148	Election,Reg & Vital Statistics		42,238		41,876	42,837		42,837	
4150-4151	Financial Administration		165,843		155,157	128,641		128,641	
4152	Revaluation of Property		68,000		68,000	68,000		68,000	
4153	Legal Expense		15,000		11,896	25,001		25,001	
4155-4159	Personnel Administration		13,900		13,349	18,400		18,400	
4191-4193	Planning & Zoning		78,189		64,120	80,605		80,605	
4194	General Government Buildings		12,418		9,409	22,221		22,221	
4195	Cemeteries		10,000		10,828	12,000		12,000	
4196	Insurance		2,000		1,275	2,000		2,000	
4197	Advertising & Regional Assoc.								
4199	Other General Government								
PUBLIC SAFETY									
4210-4214	Police		378,282		368,284	360,768		360,768	
4215-4219	Ambulance								
4220-4229	Fire		326,213		311,039	348,576		348,576	
4240-4249	Building Inspection								
4290-4298	Emergency Management		1,958		1,882	7,055		7,055	
4299	Other (Including Communications)								
AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations								
HIGHWAYS & STREETS									
4311	Administration		121,784		108,061	106,971		106,971	
4312	Highways & Streets		386,760		355,415	589,788		589,788	
4313	Bridges		5,000		3,730	5,000		5,000	

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3V)	Warr. Art.#	Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEES APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year	Prior Year	Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED	
<b>HIGHWAYS &amp; STREETS cont.</b>										
4316	Street Lighting		420	420	480		480		480	
4319	Other		2,000	180	2,000		2,000		2,000	
<b>SANITATION</b>										
4321	Administration		XXXXXX	XXXXXX	XXXXXX		XXXXXX		XXXXXX	
4323	Solid Waste Collection									
4324	Solid Waste Disposal		165,266	165,266	164,121		164,121		164,121	
4325	Solid Waste Clean-up									
4326-4329	Sewage Coll. & Disposal & Other		100	0	100		100		100	
<b>WATER DISTRIBUTION &amp; TREATMENT</b>										
4331	Administration		XXXXXX	XXXXXX	XXXXXX		XXXXXX		XXXXXX	
4332	Water Services		4,000	4,000	4,000		4,000		4,000	
4335-4339	Water Treatment, Conserv. & Other									
<b>ELECTRIC</b>										
4351-4352	Admin. and Generation									
4353	Purchase Costs									
4354	Electric Equipment Maintenance									
4359	Other Electric Costs									
<b>HEALTH/WELFARE</b>										
4411	Administration		5,676	5,644	6,555		6,555		6,555	
4414	Pest Control		3,653	1,258	3,653		3,653		3,653	
4415-4419	Health Agencies & Hosp. & Other		8,964	8,964	9,162		9,162		9,162	
4441-4442	Administration & Direct Assist.		15,448	13,761	14,615		14,615		14,615	
4444	Intergovernmental Welfare Pymms									
4445-4449	Vendor Payments & Other		58,545	57,441	78,845		78,845		78,845	

1                    2                    3                    4                    5                    6                    7                    8                    9

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Act.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEES APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year		(RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year	Ensuing Fiscal Year
CULTURE & RECREATION									
4520-4529	Parks & Recreation		27,510	13,033	27,775	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4550-4559	Library		94,932	94,932	103,628	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4583	Patriotic Purposes		1,020	1,780	1,020	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4589	Other Culture & Recreation		2,000	2,000	2,000	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
CONSERVATION									
4611-4612	Admin.& Purch. of Nat. Resources		7,750	7,750	9,027	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4619	Other Conservation					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4631-4632	REDEVELOPMENT & HOUSING					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4651-4659	ECONOMIC DEVELOPMENT		40	0	40	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
DEBT SERVICE									
4711	Princ.- Long Term Bonds & Notes				50,000	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4721	Interest-Long Term Bonds & Notes				8,970	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4723	Int. on Tax Anticipation Notes					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4790-4799	Other Debt Service					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
CAPITAL OUTLAY									
4801	Land				4,000	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4802	Machinery, Vehicles & Equipment		13,000	13,000		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4803	Buildings		750,000			XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4809	Improvements Other Than Bldgs.					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
OPERATING TRANSFERS OUT									
4812	To Special Revenue Fund					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4813	To Capital Projects Fund					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4814	To Enterprise Fund					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
	Sewer-					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
	Water-					XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.							
	Electric-						
	Airport-						
4915	To Capital Reserve Fund		175,000	175,000			
4916	To Exp.Tr.Fund-except #4917						
4917	To Health Maint. Trust Funds						
4918	To Nonexpendable Trust Funds		5,000	5,000			
4919	To Agency Funds						
SUBTOTAL 1			3,105,280	2,214,393	2,493,975	2,493,975	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount



## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year	
			Prior Year As Approved by DRA	Prior Year As Approved by DRA		(RECOMMENDED)	(NOT RECOMMENDED)	(RECOMMENDED)	(NOT RECOMMENDED)
	Cap Res/Land Conservation	4	0	0	10,000			10,000	
	Cap Res/Bridge Replace/Repair	5	15,000	15,000	15,000			15,000	
	Cap Res/Hwy Vehicle/Equip	6			15,000			15,000	
	Cap Res/Hwy Salt/Sand Shed	7	10,000	10,000	10,000			10,000	
	Cap Res/Roads Reconstruction	8	150,000	150,000	150,000			150,000	
	Cap Res/Fire Apparatus	9			50,000			50,000	
	<b>SUBTOTAL 2 RECOMMENDED</b>		<b>XXXXXXX</b>	<b>XXXXXXX</b>	<b>XXXXXXX</b>			<b>XXXXXXX</b>	<b>XXXXXXX</b>

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year	
			Prior Year As Approved by DRA	Prior Year As Approved by DRA		(RECOMMENDED)	(NOT RECOMMENDED)	(RECOMMENDED)	(NOT RECOMMENDED)
	Police - Additional Officer	2			20,000			20,000	
	Fire - Garage	10					30,000	30,000	
	<b>SUBTOTAL 3 RECOMMENDED</b>		<b>XXXXXXX</b>	<b>XXXXXXX</b>	<b>XXXXXXX</b>			<b>XXXXXXX</b>	<b>XXXXXXX</b>

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		30,000	48,265	30,000
3180	Resident Taxes				
3185	Timber Taxes		8,000	18,902	8,000
3186	Payment in Lieu of Taxes		24,660	8,498	9,667
3189	Other Taxes		350	175	150
3190	Interest & Penalties on Delinquent Taxes		40,000	45,005	40,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)			213	
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		300	1,743	1,500
3220	Motor Vehicle Permit Fees		675,000	757,689	675,000
3230	Building Permits		35,000	38,970	35,000
3290	Other Licenses, Permits & Fees		6,800	6,940	6,500
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		10,000	0	
<b>FROM STATE</b>				XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		35,000	35,577	35,000
3352	Meals & Rooms Tax Distribution		120,000	144,736	125,000
3353	Highway Block Grant		98,000	103,817	100,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)			19,291	
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		170,000	183,724	175,000
3409	Other Charges		15,000	20,543	18,000
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property			26,198	
3502	Interest on Investments		35,000	26,967	25,000
3503-3509	Other		40,000	51,380	40,000
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds			5,000	
3913	From Capital Projects Funds		688,000		

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		312,000		
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		250,000	250,000	
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes			338,000	
TOTAL ESTIMATED REVENUE & CREDITS			2,593,110	2,131,633	1,323,817

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
UBTOTAL 1 Appropriations Recommended (from pg. 5)	3,105,280	2,493,975	2,493,975
UBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)		250,000	250,000
UBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)		20,000	50,000
OTAL Appropriations Recommended		2,763,975	2,793,975
ess: Amount of Estimated Revenues & Credits (from above)		1,323,817	1,323,817
Estimated Amount of Taxes to be Raised		1,440,158	1,470,158

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 273,500  
 (See Supplemental Schedule With 10% Calculation)



**MASON + RICH**

PROFESSIONAL  
ASSOCIATION  
CERTIFIED  
PUBLIC  
ACCOUNTANTS

Board of Selectmen  
Town of Epsom  
Epsom, New Hampshire

In planning and performing our audit of the financial statements of the Town of Epsom, New Hampshire for the year ended December 31, 2003 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters and also reviews the status of the prior year's findings and recommendations. This letter does not affect our report dated April 8, 2004 on the financial statements of the Town of Epsom, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

SIX  
BICENTENNIAL  
SQUARE  
CONCORD  
NEW HAMPSHIRE  
03301  
FAX: (603) 224-2613  
(603) 224-2000

Respectfully submitted,

*Mason + Rich, P.A.*

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

1247  
WASHINGTON  
ROAD  
SUITE B  
P.O. BOX 520  
RYE  
NEW HAMPSHIRE  
03870-0520  
FAX: (603) 964-6105  
(603) 964-7070

April 8, 2004

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
PRIVATE COMPANIES  
PRACTICE SECTION

Visit us on the web: [www.masonrich.com](http://www.masonrich.com)

**STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS:**

**TOWN OFFICE**

**GASB #34 and General**

*Prior Year's Finding and Recommendation* – GASB's (Governmental Accounting Standard Board) Statement #34 requires municipalities to implement a wide range and dramatic change in their accounting and reporting. In particular, the Statement requires that municipal entities adopt the full accrual basis of accounting - this means that all assets owned by the Town, including land, land improvements, buildings, vehicles, etc., must be capitalized and depreciation expense taken on the assets over their estimated useful lives. In addition, the Statement requires a dramatic change in the financial statement formats that are to be presented. Consequently, the cost to local communities to implement GASB #34 is very steep. For example, we are anticipating that just the cost of the audit alone could at least double under GASB #34. This does not include the cost to the Town of obtaining the required information on its various assets to be GASB #34 compliant.

The Town, for financial reporting purposes, will need to become compliant with GASB #34 by 2004. The Town needs to begin the initial process of implementing GASB #34. It is crucial that the Town works on this diligently throughout 2003 to be compliant by year end. We had recommended that the Town establish a time line for the various items required for GASB #34 implementation to be completed timely.

*Status* - The Town was working on the implementation process during the 2003 audit field work at the Town Office.

**Modified Accrual Basis of Accounting Versus Cash Basis**

*Prior Year's Finding and Recommendation* - The Town runs mostly on the cash basis during the year, with adjustments done at year end either by the auditors or the Town Office to adjust the books to the modified accrual basis of accounting. We had previously recommended, with the changes as detailed above with the implementation of GASB #34, that the Town upgrade its accounting methods and procedures during the year so that at year end the Town's books have already been adjusted to the modified accrual basis of accounting. This would include adjusting liabilities to the School District to the amounts due at year end, recording payables through the payables module on the software, recording accrued payroll liabilities at year end and adjusting tax receivables and revenue accounts monthly during the year to reflect month end receivable agreements.

*Status* - While some of the recommendations had been addressed in 2003, the School District liability and the tax adjustments will still need to be addressed in 2004.

---

(Continued on next page)

TOWN OF EPSOM, NEW HAMPSHIRE  
MANAGEMENT LETTER

---

**STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):**

**GENERAL FUND**

**Planning Board Escrow accounts**

*Prior Year's Finding and Recommendation* - During our testing of the escrow accounts, we had noted that one of the accounts had not been reported on the Treasurer's Report under escrow accounts. We also noted that each year the number of new escrow accounts continues to increase. We had recommended that the Treasurer include all escrow funds in her annual report.

We had also recommended, based upon the annual increase in escrow account activity, that the Planning Board and the Town Office set up a simple form that would be used to track the receipt of escrow as well as the final approval to close out the account. We would envision that a signed copy of the simple form would be given to the developer to forward to the Town Office with any check required. This would permit better paper trail for funds coming in and being refunded, if any.

In addition, we had recommended the Town Office begin to account for the escrow funds through a balance sheet account (Due from Escrow Funds) that we believe would be easier to track and maintain. The balance in the account should be reviewed and proven monthly.

*Status* - During the 2003 audit we noted that all of the escrow accounts were now included in the annual report. The form for the tracking of the receipts and withdrawals has been implemented with the required signatures. The balance sheet account has been set up. Initially the account was being improperly used and not being reviewed monthly. A year end reconciliation was done to adjust the account.

**LIBRARY**

**Pre-signing of Checks**

*Prior Year's Finding and Recommendation* - We had found during our audit of the Library's information that at one point during the year the Trustees were pre-signing checks. We recommended that in no instance should any checks be pre-signed. When checks are pre-signed, there is a higher risk of theft of funds, as well as an increase in the chance of misuse of funds.

*Status* - During the 2003 audit we did not note any checks that were pre-signed.

---

*(Continued on next page)*

TOWN OF EPSOM, NEW HAMPSHIRE  
MANAGEMENT LETTER

---

**CURRENT YEAR'S FINDINGS AND RECOMMENDATIONS:**

**TREASURER**

**Water District**

*Finding* - During the 2003 audit we noted that Water District was using the Town's federal identification number on its checking account. The Water District should use its own identification number for all of its accounts.

*Recommendation* - We would recommend that the Treasurer contact the Water District to have the records corrected at the bank.

*Management's Comment* - The Water District is in the process of obtaining a tax ID #.

**GENERAL FUND**

**Police Department Special Duty and Ambulance Receivables**

*Finding* - Currently the Police Department does not send a copy to the Town Office of the invoices that it has billed. The Town Office then receives funds for the invoices but has no way of tracking what is actually being paid.

*Recommendation* - We recommend that the Police department send a copy of the invoice at time of billing to the Town Office.

We would also recommend that the Fire Department should also send a copy of the monthly summary page of the ambulance billings and receipts to the Town Office.

*Management's Comment* - Selectmen are working with the departments on the auditor's recommendations.



MASON + RICH

**PROFESSIONAL ASSOCIATION**

**Certified Public Accountants**

November 29, 2004

Board of Selectmen  
Town of Epsom  
PO Box 10  
Epsom, NH 03234

At this time, because of the implementation of GASB #34 for the 2004 financial statements, we have NOT scheduled the audit field work for the 2004 audit. We have already been to the Town office to test and vouch the Town's preliminary vehicle and equipment listing. We will schedule, as the rest of the general fixed assets (land, buildings, etc.) information is compiled, time at the Town office to test and vouch the Town's fixed assets listing at December 31, 2003. Once we have completed that testing, we will then be restating the Town's financial information at December 31, 2003 BEFORE we can schedule the 2004 audit field work.

Once the actual 2004 audit field work is scheduled, we would anticipate that draft financial statements in the GASB #34 report format would be available for your review and comment within five weeks of the completion of our audit field work. The final reports would be issued shortly after we receive the preliminary MD & A (management's discussion and analysis) report from the Town which, under GASB #34, is required to be included in the final financial statements.

If you have any questions please do not hesitate to contact our concord office.

Very truly yours,

*Mason + Rich, P.A.*

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

SIX  
BICENTENNIAL  
SQUARE  
CONCORD NH  
03301  
T 603.224.2000  
F 603.224.2613

VISIT US AT [WWW.MASONRICH.CO](http://WWW.MASONRICH.CO)



# B.C.E.P. Solid Waste District

*towns of*

**Barnstead – Chichester – Epsom – Pittsfield**

115 Laconia Road – P.O. Box 426 – Pittsfield, NH 03263-0426

Tel: (603) 435-6237 – Fax (603) 435-7258

www.bcepsolidwaste.com

December 09, 2004

Board of Selectmen

Dear Board Members:

Below is your FY 2005 apportionment and payment schedule for the B.C.E.P. Solid Waste District. As soon as 2004 actual revenues & expenditures have been finalized we will forward the budget to you for publication in your Town Report.

Please note that the first installment is due on or before January 10, 2005.

## Apportionment

<u>Town</u>	<u>*Population</u>	<u>Percentage</u>	<u>Amount</u>
Barnstead .....	4,431	28.6166	166,032.29
Chichester .....	2,440	15.7582	91,428.30
Epsom .....	4,380	28.2873	164,121.29
Pittsfield .....	<u>4,233</u>	<u>27.3379</u>	<u>158,613.11</u>
<b>Totals .....</b>	<b>15,484</b>	<b>100.0000</b>	<b>580,194.99</b>

\*Populations are 2003 Estimates by the NH Office of Energy and Planning, based on the 2000 U.S. census.

## Payment Schedule

<u>Date Due</u>	<u>Barnstead</u>	<u>Chichester</u>	<u>Epsom</u>	<u>Pittsfield</u>
01/10/2005	56,961.08	31,366.53	56,305.46	54,415.76
04/01/2005	36,357.07	20,020.59	35,938.61	34,732.45
07/01/2005	36,357.07	20,020.59	35,938.61	34,732.45
10/01/2005	<u>36,357.07</u>	<u>20,020.59</u>	<u>35,938.61</u>	<u>34,732.45</u>
<b>Totals</b>	<b>166,032.29</b>	<b>91,428.30</b>	<b>164,121.29</b>	<b>158,613.11</b>

Sincerely,

Earl H. Weir  
District Administrator



*Solid Waste Management and Recycling*



# BCEP Solid Waste District

www.bcepsolidwaste.com

## A Message from the District Committee

The Committee has avoided increasing taxes for the upcoming year, 2005. While each town's share has changed slightly do to population changes, the total taxes collected by the District haven't increased since 1999. 2004 was an exceptional year for revenue. It should be noted that the District has been very fortunate to have had increasing revenues, which have held taxes in check, but it's unlikely to continue on a long term basis.

During 2004 the District constructed a new burn area and improved road access to the compost pile. Slopes were seeded and drainage was addressed to avoid any sediment runoff as required by the EPA storm water pollution prevention program. Funds for the work were drawn from recycling revenue and the Reserve Fund set up by the District for the purpose of closing the old landfill. We have now moved all operations away from the old landfill, which is the first step in closing (sloping & seeding) the site.

For 2005, the District is replacing the roll off truck with a new Kenworth and is also replacing the Bobcat with a new unit. The 2005 District Budget allows for these two purchases without increasing taxes and without incurring any debt or lease payments. We have the funds available to pay for the equipment when it arrives. During the summer of '05 the District will be doing some minor construction between the building and the canister wall, again related to EPA storm water pollution prevention. This may cause some inconvenience, so please bear with us.

Comments from the public are always welcome. The District Committee meets the last Thursday of each month (except Nov. & Dec.) at the District facility at 7:00 PM. The Public is invited.

<b>Tonnage Comparisons</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
Garbage	2,468.5	2,315.1	2,134.6	2,043.7	2124.2	2300.3
Demolition	696.7	853.7	743.2	654.8	875.0	1253.2
Tires	<u>73.4</u>	<u>73.8</u>	<u>55.3</u>	<u>85.2</u>	<u>48.6</u>	<u>63.4</u>
Total Waste	3,238.6	3,242.6	2,933.1	2,783.7	3,047.8	3,616.9
Cardboard	196.2	271.2	205.9	181.6	198.7	169.4
Newspaper	165.3	138.9	153.4	135.6	120.3	124.1
Mixed Paper	210.6	705.6	392.0	251.2	268.4	288.3
Aluminum Cans	17.8	14.8	20.0	38.2	15.0	17.5
Tin Cans	60.1	46.7	55.0	81.8	33.5	27.8
Plastic	45.9	52.0	76.8	63.0	57.6	54.5
Auto Batteries	32.9	9.1	8.5	14.2	30.2	*
Scrap Metal	0.0	491.1	600.9	579.3	558.3	599.4
All Other Materials	<u>71.1</u>	<u>66.9</u>	<u>75.2</u>	<u>107.5</u>	<u>88.9</u>	<u>61.1</u>
Tons Recycled	799.9	1,796.3	1,587.7	1,452.4	1,370.9	1,342.1
<b>Total Tons Shipped</b>	<b>4,038.5</b>	<b>5,038.9</b>	<b>4,520.8</b>	<b>4,236.1</b>	<b>4,418.7</b>	<b>4,959.0</b>

\* Batteries included with scrap metal for 2004 forward

<b>Tax Benefit of Recycling</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
Recycling Revenue	42,432.23	97,510.15	54,181.34	76,692.71	102,817.50	133,579.32
Avoided Tipping Fees	48,839.04	56,418.29	63,589.50	58,322.73	60,945.00	55,702.5
<b>Total Tax Savings</b>	<b>\$91,271.27</b>	<b>\$153,928.44</b>	<b>\$117,770.84</b>	<b>\$135,015.44</b>	<b>\$164,575.10</b>	<b>\$190,024.52</b>

Trivia: Annual cost in taxes to operate the District for 2005 is \$37.47 per resident.

**B.C.E.P. Solid Waste District  
FY 2005  
Adopted Budget**

1/6/2005

Account	Current Year			Ensuing Year		
	04 Adopted Budget	04 Actual	04 Over (Under)	05 Admin Budget	05 Budget Committee	05 Adopted Budget
<b>Income</b>						
<b>General</b>						
Demolition Fees	60,000.00	119,866.40	59,866.40	80,000.00	90,000.00	90,000.00
Disposal Fees	5,000.00	5,436.00	436.00	5,000.00	5,000.00	5,000.00
Electronics	2,000.00	3,600.00	1,600.00	2,000.00	2,000.00	2,000.00
Grants	3,500.00	2,910.00	(590.00)			
Int. on Operating Account	750.00	705.73	(44.27)	750.00	750.00	750.00
Paint & Antifreeze	1,500.00	2,791.50	1,291.50	2,500.00	2,500.00	2,500.00
Refunds & Dividends		991.14	991.14		500.00	500.00
Reimbursements		13,567.37	13,567.37	4,500.00	4,500.00	4,500.00
Sale of Signs/Other		1,430.00	1,430.00	2,450.00	2,450.00	2,450.00
Service Revenue		409.68	409.68			
Tires	6,000.00	7,704.00	1,704.00	6,000.00	6,000.00	6,000.00
Transfer in from Reserve	10,000.00	43,500.00	33,500.00			
Transfers from Petty Cash						
Unseparated Waste	9,000.00	20,753.70	11,753.70	14,000.00	14,000.00	14,000.00
<b>Total General</b>	<b>97,750.00</b>	<b>223,665.52</b>	<b>125,915.52</b>	<b>117,200.00</b>	<b>127,700.00</b>	<b>127,700.00</b>
<b>Recycling</b>						
Aluminum	4,000.00	3,380.00	(620.00)	3,000.00	3,000.00	3,000.00
Aluminum Cans	20,000.00	18,289.60	(1,710.40)	18,000.00	18,000.00	18,000.00
Cardboard	6,000.00	15,359.81	9,359.81	8,000.00	8,000.00	8,000.00
CFC's						
Copper/Brass		1,324.40	1,324.40			
EBAY sales						
Mixed Paper	4,500.00	15,821.18	11,321.18	8,000.00	8,000.00	8,000.00
Newspaper	5,000.00	8,521.28	3,521.28	6,000.00	6,000.00	6,000.00
Non-Ferrous				1,000.00	1,000.00	1,000.00
Plastic	1,000.00	8,265.60	7,265.60	3,500.00	3,500.00	3,500.00
Radiators						
Scrap Metal	18,000.00	56,046.75	38,046.75	25,000.00	30,000.00	30,000.00
Shop Wire		61.32	61.32			
Tin Cans	500.00	6,221.38	5,721.38	1,000.00	1,000.00	1,000.00
Wet Cell Batteries/Lead		288.00	288.00			
<b>Total Recycling</b>	<b>59,000.00</b>	<b>133,579.32</b>	<b>74,579.32</b>	<b>73,500.00</b>	<b>78,500.00</b>	<b>78,500.00</b>
<b>Tax Revenue</b>						
Barnstead Tax	163,503.22	163,503.22		166,032.29	166,032.29	166,032.29
Chichester Tax	92,214.90	92,214.90		91,428.30	91,428.30	91,428.30
Epsom Tax	165,266.27	165,266.27		164,121.29	164,121.29	164,121.29
Pittsfield Tax	159,210.60	159,210.60		158,613.11	158,613.11	158,613.11
<b>Total Tax Revenue</b>	<b>580,194.99</b>	<b>580,194.99</b>		<b>580,194.99</b>	<b>580,194.99</b>	<b>580,194.99</b>
<b>Total Income</b>	<b>736,944.99</b>	<b>937,439.83</b>	<b>200,494.84</b>	<b>770,894.99</b>	<b>786,394.99</b>	<b>786,394.99</b>

**B.C.E.P. Solid Waste District  
FY 2005  
Adopted Budget**

1/6/2005

Account	Current Year			Ensuing Year		
	04 Adopted Budget	04 Actual	04 Over (Under)	05 Admin Budget	05 Budget Committee	05 Adopted Budget
<b>Expense</b>						
<b>Administrative</b>						
<b>Accounting Fees</b>						
Payroll Expenses	100.00	198.75	98.75	250.00	250.00	250.00
Auditor Fees	3,500.00	3,300.00	(200.00)	3,500.00	3,500.00	3,500.00
<b>Total Accounting Fees</b>	<b>3,600.00</b>	<b>3,498.75</b>	<b>(101.25)</b>	<b>3,750.00</b>	<b>3,750.00</b>	<b>3,750.00</b>
<b>Administrator's Salary</b>	<b>49,296.00</b>	<b>55,702.17</b>	<b>6,406.17</b>	<b>49,296.00</b>	<b>50,774.88</b>	<b>50,774.88</b>
Advertising	1,200.00	660.65	(539.35)	1,000.00	1,000.00	1,000.00
Dues	300.00	300.00		300.00	300.00	300.00
Legal Fees	50.00	20.00	(30.00)	50.00	50.00	50.00
Office Supplies	2,500.00	2,197.92	(302.08)	2,000.00	2,000.00	2,000.00
Office Furniture		419.98	419.98			
Permits & Licenses	250.00	415.00	165.00	250.00	250.00	250.00
Postage	375.00	479.20	104.20	450.00	450.00	450.00
Reimbursed Expenditures		198.00	198.00			
Telephone	2,800.00	2,921.62	121.62	2,900.00	2,900.00	2,900.00
Treasurer's Salary	34,000.00	42,045.43	8,045.43	38,000.00	38,000.00	38,000.00
Unclassified Payments		5,232.22	5,232.22			
Water, Coffee, etc	1,500.00	1,671.67	171.67	1,600.00	1,600.00	1,600.00
<b>Total Administrative</b>	<b>95,871.00</b>	<b>115,762.61</b>	<b>19,891.61</b>	<b>99,596.00</b>	<b>101,074.88</b>	<b>101,074.88</b>
<b>Capital</b>						
Bobcat					16,000.00	16,000.00
Bobcat Shear Attachment						
<b>Building</b>						
Canister Roof System		2,753.79	2,753.79			
Canister Purchase	5,000.00		(5,000.00)	14,000.00	14,000.00	14,000.00
<b>Computers</b>						
Concrete at Z-Wall				12,000.00	12,000.00	12,000.00
Forklift						
Guard Rail				6,000.00	6,000.00	6,000.00
Glass Crusher						
Hot Top/Guard Rail				10,000.00	10,000.00	10,000.00
Loader	21,464.50	21,464.50				
New Burn Area		28,487.50	28,487.50			
<b>Other Equipment Purchases</b>						
Rip Rap N Slope @ Swamp						
Roll Off Truck	25,480.39	48,920.39	23,440.00	42,000.00	42,000.00	42,000.00
Scales						
Swapshop						
Transfers Out to Reserve	20,000.00	60,000.00	40,000.00	20,000.00		
New Compactors	37,129.10	37,585.84	456.74			
<b>Total Capital</b>	<b>109,073.99</b>	<b>199,212.02</b>	<b>90,138.03</b>	<b>104,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>

**B.C.E.P. Solid Waste District  
FY 2005  
Adopted Budget**

1/6/2005

Account	Current Year			Ensuing Year		
	04 Adopted Budget	04 Actual	04 Over (Under)	05 Admin Budget	05 Budget Committee	05 Adopted Budget
<b>Hauling</b>						
Electronics Disposal	2,500.00	523.08	(1,976.92)	2,500.00	2,500.00	2,500.00
Demo Tipping Fees	45,000.00	90,842.68	45,842.68	78,000.00	91,355.11	91,355.11
MSW Tipping Fees	150,000.00	157,225.57	7,225.57	150,000.00	154,000.00	154,000.00
Paint/HazMat Removal	2,000.00	2,971.43	971.43	2,000.00	2,000.00	2,000.00
Septage Removal	400.00	440.00	40.00	440.00	440.00	440.00
Tire Removal	4,000.00	5,706.90	1,706.90	4,500.00	4,500.00	4,500.00
<b>Total Hauling</b>	<b>203,900.00</b>	<b>257,709.66</b>	<b>53,809.66</b>	<b>237,440.00</b>	<b>254,795.11</b>	<b>254,795.11</b>
<b>Landfill</b>						
Contracted Services		4,134.98	4,134.98			
Engineering						
Land Purchase	2,500.00	6,000.00	3,500.00			
Materials						
<b>Total Landfill</b>	<b>2,500.00</b>	<b>10,134.98</b>	<b>7,634.98</b>			
<b>Maintenance</b>						
Air Compressor	100.00		(100.00)	100.00	100.00	100.00
Building	6,000.00	5,683.93	(316.07)	6,000.00	6,000.00	6,000.00
Cleaning Supplies	1,200.00	653.16	(546.84)	800.00	800.00	800.00
Compactors		291.24	291.24	500.00	500.00	500.00
Conveyer	300.00		(300.00)	300.00	300.00	300.00
Forklift	1,000.00	4.79	(995.21)	1,000.00	1,000.00	1,000.00
Fuel Tanks	100.00	1.52	(98.48)	100.00	100.00	100.00
Glass Breaker	1,000.00	360.98	(639.02)	1,000.00	1,000.00	1,000.00
Horizontal Bailer	1,000.00	112.91	(887.09)	1,000.00	1,000.00	1,000.00
Loader	2,500.00	1,143.69	(1,356.31)	2,500.00	2,500.00	2,500.00
Machinery & Equipment	1,000.00	475.30	(524.70)	1,000.00	1,000.00	1,000.00
Oil Collection System	100.00		(100.00)	100.00	100.00	100.00
Pickup	200.00	176.81	(23.19)	200.00	200.00	200.00
Power Screen	500.00	290.68	(209.32)	500.00	500.00	500.00
Pressure Washer	100.00	1.86	(98.14)	100.00	100.00	100.00
Roll Off Truck	10,000.00	27,567.08	17,567.08	2,500.00	2,500.00	2,500.00
Scales	500.00	1,124.00	624.00	500.00	500.00	500.00
Site Work		359.70	359.70			
Skid Steer	1,000.00	5,414.53	4,414.53	1,000.00	1,000.00	1,000.00
Spare Parts & Supplies	3,500.00	4,722.09	1,222.09	4,000.00	4,000.00	4,000.00
Tools	1,000.00	121.80	(878.20)	500.00	500.00	500.00
<b>Total Maintenance</b>	<b>31,100.00</b>	<b>48,506.07</b>	<b>17,406.07</b>	<b>23,700.00</b>	<b>23,700.00</b>	<b>23,700.00</b>
<b>Operations</b>						
Electric	10,000.00	11,088.52	1,088.52	11,000.00	11,000.00	11,000.00
Employee Training	500.00	250.00	(250.00)	250.00	250.00	250.00
FICA Company	13,000.00	17,358.61	4,358.61	15,000.00	15,000.00	15,000.00
Fuel	10,000.00	13,997.78	3,997.78	13,333.99	14,000.00	14,000.00
Health Insurance	60,000.00	43,489.55	(16,510.45)	50,000.00	50,000.00	50,000.00
HIT - Company	3,000.00	4,059.68	1,059.68	3,300.00	3,300.00	3,300.00
Incentive Plans	6,000.00	14,090.80	8,090.80	6,000.00	6,000.00	6,000.00

**B.C.E.P. Solid Waste District  
FY 2005  
Adopted Budget**

1/6/2005

Account	Current Year			Ensuing Year		
	04 Adopted Budget	04 Actual	04 Over (Under)	05 Admin Budget	05 Budget Committee	05 Adopted Budget
Liability Insurance	5,000.00	5,811.52	811.52	6,000.00	6,000.00	6,000.00
Machine Rental		146.25	146.25			
Materials Testing	500.00		(500.00)	500.00	500.00	500.00
Operations Wages	150,000.00	167,749.61	17,749.61	157,500.00	157,500.00	157,500.00
Pittsfield Service Fee	7,500.00	7,881.87	381.87	8,000.00	8,000.00	8,000.00
Propane	1,500.00	356.09	(1,143.91)	1,500.00	1,500.00	1,500.00
Purchase of Recyclables						
Retirement, District Share	10,000.00	15,822.50	5,822.50	15,775.00	15,775.00	15,775.00
Safety Equipment	4,500.00	6,214.78	1,714.78	5,000.00	5,000.00	5,000.00
Signs	500.00	2,907.26	2,407.26	500.00	500.00	500.00
Unemployment	4,000.00	3,382.00	(618.00)	4,000.00	4,000.00	4,000.00
Workmans Compensation	8,500.00	7,758.00	(742.00)	8,500.00	8,500.00	8,500.00
<b>Total Operations</b>	<b>294,500.00</b>	<b>322,364.82</b>	<b>27,864.82</b>	<b>306,158.99</b>	<b>306,825.00</b>	<b>306,825.00</b>
<b>Total Expense</b>	<b>736,944.99</b>	<b>953,690.16</b>	<b>216,745.17</b>	<b>770,894.99</b>	<b>786,394.99</b>	<b>786,394.99</b>

## \* Vehicle Permit Stickers \*

### Who Needs Permit Stickers?

Every vehicle used to bring materials to the District facility is required to display a permit sticker.

### Why do I need a Permit Sticker?

The District spends a lot of money to dispose of trash. Stickers allow staff to quickly make sure we do not dispose of other towns waste.

### How Much Do Stickers Cost?

There is no charge for permit stickers, even if you have multiple vehicles.

### Where can I get Permit Stickers?

If your vehicle is registered in one of the four towns, you may get your sticker at the District Facility. If your vehicle is not registered in one of the four towns you will need to go to your local town office for your sticker.

### When should I get my sticker?

You will need to get a permit sticker prior to using the facility.

### Where does the sticker go?

The sticker should be placed on the lower right inside windshield. It must be placed so it in no way obstructs your view. Staff at the District will be glad to assist you if you wish.

### What about new vehicles?

Simply request a new permit sticker when you change vehicles. Please remove the old sticker from any vehicle you are selling or trading.

## \* 2005 Facility Hours \*

### Open

8:00 A.M. to 4:00 P.M.  
Monday, Wednesday, Thursday, Friday  
& Saturday

### Closed

Sunday & Tuesday

## \* 2005 Holiday Schedule \*

The facility will also be closed for the following Holidays.

Monday, February 21 - Presidents Day  
Monday, May 30 - Memorial Day  
Monday, July 4 - Independence Day  
Monday, September 5 - Labor Day  
Thursday, November 24 - Thanksgiving  
Saturday, December 24 - Christmas  
Monday, December 26 - Christmas  
Mon, Jan. 2, 2006 - New Year's Day

## \* Fee Schedule \*

All Users

### Tires

Up thru 16.5" - \$2.00 each  
17 thru 24.5" - \$5.00 each  
Equipment - \$75.00 each  
Demolition/Wood over 5"

\$4 per pound - \$100.00 per ton

### Mixed Garbage

6¢ per pound - \$120.00 per ton

### Furniture

Mattresses/Box Springs/Hide-a-Beds \$3.00

### Paint

\$2.00 per container

### Antifreeze

\$1.00 per gallon

### CRT's (TV & Computer Monitors)

\$5.00 each unit

# B.C.E.P. Solid Waste

## 2005

Waste Disposal & Recycling  
for the towns of

# Barnstead Chichester Epsom Pittsfield

## Answers to

## Frequently Asked Questions

- \* Why Recycle \*
- \* Separation Guidelines \*
- \* Vehicle Permit Stickers \*
- \* 2005 Facility Hours \*
- \* 2005 Holiday Schedule \*
- \* Fee Schedule \*

## BCEP Solid Waste District

Po Box 426 - 115 Laconia Road  
Pittsfield, NH 03263-0426

603-435-6237

www.bcepssolidwaste.com

effective 1/1/05

## \* Why Recycle? \*

Separation of materials for recycling has been mandatory at the solid waste facility since 1990. We realize this requires extra effort on the part of the public, can be confusing at times, and can be irritating and embarrassing when we check your garbage. So why require it?

Society says that recycling is good for the environment and is the responsible thing to do. While this is true, recycling also has a substantial financial impact on our operation, and your taxes.

Each ton of waste that we send to a landfill costs the taxpayer approximately \$75.00 in disposal and transportation fees. Each ton of material we recycle saves this fee and also generates revenue back to the taxpayer. \$75,00 doesn't sound all that impressive, until you look at the numbers each year and how that reduces taxes.

### Tax Savings From Recycling

Year	Tons Recycled	Tax Offset
1999	799.9	\$91,271.27
2000	1796.3	\$153,928.44
2001	1587.7	\$117,770.84
2002	1452.4	\$135,015.44
2003	1370.9	\$164,575.10
2004	1342.1	\$190,024.52

If you're a trivia buff, this tax savings, on average, pays the wages of all the full time people working at the facility (excluding the office).

## Tons Recycled

Item	2000	2001	2002	2003	2004
Cardboard	271.2	205.9	181.6	198.7	169.4
Newspaper	138.9	153.4	135.6	120.3	124.1
Mixed Paper	705.6	392.0	251.2	268.4	288.3
Alu. Cans	14.8	20.0	38.2	15.0	17.5
Tin Cans	46.7	55.0	81.8	33.5	27.8
Plastic	52.0	76.8	63.0	57.6	54.5
Auto Batteries	9.1	8.5	14.2	30.2	*
Scrap Metal	491.1	600.9	579.3	558.3	599.4
All Other	66.9	75.2	107.5	88.9	61.1
Totals	1,796	1,588	1,452	1,371	1,342

\* Included in Scrap Metal for 2004 forward

Additional trivia: The District has not increased the amount of taxes raised from the four towns since the 1999 Budget. This has been possible due to increased revenues from recycling.

The annual property tax raised to operate the District facility for 2005 works out to \$37.47 per resident for the year.

If you have comments or suggestions regarding our efforts, feel free to express them to the staff.

Earl H. Weir  
District Administrator

## \* Burn Pile \*

All wood destined for the burn pile must be checked by staff.

Acceptable material consists of clean, unpainted, untreated, non-manufactured wood, under 5" in diameter. Nails are OK but any metal beyond nails is not acceptable.

## \* Separation Guidelines \*

Aluminum Cans  
Aluminum Beverage Cans Only  
Aluminum Foil  
Aluminum Foil including pie plates, etc.  
Automotive Wastes  
Batteries/Oil/Antifreeze/Tires  
Cardboard  
Corrugated containers. No wax, foil or plastic coated cardboard.

Demolition  
Shingles: sheet rock, masonry, painted, treated or manufactured wood, wood over 5", etc.

Electronics  
Computers, Monitors, TV's  
Glass

Glass bottles - window glass - ceramics  
china - porcelain - mirror glass  
Kitty Litter

Please empty bags or other containers  
Metal  
All metal items  
Mixed Paper

Any reasonably clean paper product except cardboard and newspaper. No wax, foil or plastic coated papers.

Newspaper  
Newspapers and any flyers that came with the newspaper.

Paint  
Oil or latex in original containers  
Plastic Containers  
#1 thru #7 Plastic Containers  
No foam or motor oil containers  
No Plastic toys

Tin Cans  
Tin cans & aluminum cat food cans  
Yard Waste  
Leaves, grass clippings



**EPSOM VILLAGE DISTRICT  
EPSOM, NEW HAMPSHIRE 03234**

**OFFICERS**

<b>William E. Clark, Commissioner</b>	<b>Term Expires 2005</b>
<b>David Bird, Commissioner</b>	<b>Term Expires 2006</b>
<b>Gary Kitson, Commissioner</b>	<b>Term Expires 2007</b>
<b>Joni Kitson, Treasurer</b> <b>Joni Kitson, Clerk</b>	<b>Term Expires 2005</b>
<b>Alan Quimby, Moderator</b>	<b>Term Expires 2005</b>

01/11/05

**Epsom Village District**  
**Treasurer's Report**  
 January through December 2004

	<b>Jan - Dec '04</b>
<b>Income</b>	
Hydrant Rental	4,000.00
Interest Checking Account	24.97
Miscellaneous Income	1,330.00
Reimbursed Expenses	9,151.33
Revenue Sharing	1,117.29
Water Usage	103,451.09
<b>Total Income</b>	<b>119,074.68</b>
<b>Expense</b>	
Billing and Finance	4,620.00
Electric	8,508.18
Heat	1,644.18
Hydrant Maintenance	2,902.31
Insurance	819.25
Lab Testing	2,434.00
Long Term Debt Interest	1,050.00
Long Term Debt Principal	3,500.00
Materials	15,790.91
Office Expenses	1,085.90
Officer Salaries	1,700.00
Operator Contract	41,760.00
Professional Fees	0.00
Reimbursable Expenses	10,799.94
Repairs/Maintenance	15,300.93
Tank Maintenance Fund	0.00
Telephone	1,169.64
Water System Update Fund	0.00
<b>Total Expense</b>	<b>113,084.24</b>
<b>Net Income</b>	<b>6,990.44</b>

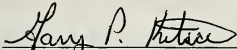
**THE STATE OF NEW HAMPSHIRE  
EPSOM VILLAGE DISTRICT WARRANT**

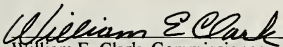
To the Inhabitants of the Epsom Village District in the County of Merrimack in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the **Water District Building** in said **Epsom** on **Thursday, the Tenth (10<sup>th</sup>) day of March**, next at **6:00 pm** of the clock to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer/Secretary for the ensuing year.
4. To choose a Commissioner for a term of 3 years.
5. To hear reports of Agents, Committees or Officers chosen and to pass any vote relating thereto.
6. To see if the District will raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately the sum of \$126,950.
7. To see if the District will vote to raise and appropriate the sum of Thirty-Five Thousand dollars (\$35,000) for the purpose of updating the water system by redeveloping the water Street Well by authorizing the withdrawal of Thirty-Five Thousand dollars (\$35,000) from the capital reserve fund created for that purpose.
8. To transact any other business that may be legally brought before this meeting.

Given under our hand and seal, this 14<sup>th</sup> day of January, in the year of our Lord, two thousand and five.

  
\_\_\_\_\_  
Gary P. Kitson, Commissioner

  
\_\_\_\_\_  
William E. Clark, Commissioner

  
\_\_\_\_\_  
David R. Bird, Commissioner

# BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: March 10, 2005

VILLAGE DISTRICT: Epsom County: Merrimack

In the Town(s) Of: Epsom

Mailing Address: P. O. Box 5

Epsom, NH 03234

Phone #: 736-8150 Fax #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget to be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_

#### BUDGET COMMITTEE

Please sign in ink.

Mary Frambach  
Dan Rubin  
Andrew Furbush  
Lynn Jett

Stephen  
Harvey T. Harkness  
Joyce Heck  
Edward N. Jett

**THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 COMMUNITY SERVICES DIVISION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

PURPOSE OF APPROPRIATIONS  
 (RSA 32:3.V)  
 Acct.# Warr. Art.#  
 GENERAL GOVERNMENT

Acct.#	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139		52030.00	48080.00	52450.00	52450.00
4150-4151					
4153		200.00	-0-	200.00	200.00
4155-4159					
4194		48750.00	57200.99	62100.00	62100.00
4196		1000.00	819.25	1000.00	1000.00
4197					
4199					

PUBLIC SAFETY

Acct.#	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214					
4215-4219					
4220-4229					
4290-4298					
4299					

HIGHWAYS & STREETS

Acct.#	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311					
4312					
4313					
4316					
4319					

SANITATION

Acct.#	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321					
4323					
4324					
4325					
4326-4329					

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3 V)	Warr. Art.#	Appropriations		Actual		COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year	Prior Year	Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	
WATER DISTRIBUTION & TREATMENT										
4331	Administration			XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4332	Water Services		2700.00	2434.00	2700.00				2700.00	
4335-4339	Water Treatment, Conserv. & Other									
HEALTH/WELFARE										
4411	Administration		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4414	Pest Control									
CULTURE & RECREATION										
4520-4529	Parks & Recreation		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4589	Other Culture & Recreation									
DEBT SERVICE										
4711	Princ.- Long Term Bonds & Notes		3400.00	3500.00	3500.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4721	Interest-Long Term Bonds & Notes		1200.00	1050.00	1000.00	XXXXXX	XXXXXX	XXXXXX	3500.00	1000.00
4723	Int. on Tax Anticipation Notes									
4790-4799	Other Debt Service									
CAPITAL OUTLAY										
4901	Land and Improvements		2000.00	-0-	2000.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4902	Machinery, Vehicles & Equipment								2000.00	
4903	Buildings									
4909	Improvements Other Than Bldgs.									
OPERATING TRANSFERS OUT										
4912	To Special Revenue Fund		XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4913	To Capital Projects Fund									

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS (RECOMMENDED) Ensuing Fiscal Year	COMMISSIONER'S APPROPRIATIONS (NOT RECOMMENDED) Ensuing Fiscal Year	BUDGET COMMITTEES APPROPRIATIONS (RECOMMENDED) Ensuing Fiscal Year	BUDGET COMMITTEES APPROPRIATIONS (NOT RECOMMENDED) Ensuing Fiscal Year
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4914	To Proprietary Fund							
4915	To Capital Reserve Fund		2000.00	-0-	2000.00		2000.00	
4916	To Trust and Agency Funds		113280.00	113084.24	126950.00		126950.00	
	<b>SUBTOTAL 1</b>							

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3.VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1 Acct. #	2 PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	3 Warr. Art. #	4 Appropriations Prior Year As Approved by DRA	5 Actual Expenditures Prior Year	6 COMMISSIONER'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	7 (NOT RECOMMENDED)	8 BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	9 NOT RECOMMENDED
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX
<b>SUBTOTAL 2 RECOMMENDED</b>								

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases, or items of a one time nature.

1 Acct. #	2 PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	3 Warr. Art. #	4 Appropriations Prior Year As Approved by DRA	5 Actual Expenditures Prior Year	6 COMMISSIONER'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	7 (NOT RECOMMENDED)	8 BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	9 NOT RECOMMENDED
	Updating Water	7			35000.00		35000.00	
<b>SUBTOTAL 3 RECOMMENDED</b>								



1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		1117.00	1117.29	1117.00
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401	Income from Departments		4000.00	4000.00	4000.00
3402	Water Supply System Charges		99613.00	103451.09	108783.00
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		1550.00	10506.30	6050.00
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other				
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds	7			35000.00
3916	From Trust & Agency Funds				
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3934	Proc. from Long Term Bonds & Notes				
Amts VOTED From F/B ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes			7000.00	-0-	7000.00
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>113280.00</b>	<b>119074.68</b>	<b>161950.00</b>
<b>**BUDGET SUMMARY**</b>					
			<b>PRIOR YEAR</b>	<b>COMMISSIONERS</b>	<b>BUDGET COMMITTEE</b>
SUBTOTAL 1 Recommended (from page 4)			113280.00	126950.00	126950.00
SUBTOTAL 2 Special warrant articles Recommended (from page 5)					
SUBTOTAL 3 "Individual" warrant articles Recommended (from page 5)				35000.00	35000.00
TOTAL Appropriations Recommended			113280.00	161950.00	161950.00
Less: Amount of Estimated Revenues & Credits (from above)			113280.00	161950.00	161950.00
Estimated Amount of Taxes to be Raised				-0-	-0-

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

## EPSOM SCHOOL DISTRICT Principal's Annual Report

The 2003/04 school year has been a year of growth and change for Epsom Central School. In July, a new assistant principal was hired to replace Mr. Tom Laliberte, who had been with us the past three years and moved to Loudon to assume a principal position. After an extensive search, Mr. Patrick Connors was chosen. Since joining us, Mr. Connors has been intensively working on getting to know the staff and students, as well as the community. We are pleased that he decided to join us and are happy with the efforts he has shown.

Epsom continues to score well on New Hampshire state exams. For the second year in a row we have made AYP (acceptable yearly progress) and on top of that have done above and beyond state averages. In elementary reading, 80.8% of our students achieved acceptable yearly progress as compared to the state average of 74%. (We were in the top 24 schools in the state with our third grade reading scores.) In elementary mathematics, 86.5% of our students made acceptable yearly progress as compared to the state average of 76.6%. We are quite pleased with the progress we have shown over the past five years and commend the teachers, students and parents for the hard work that has gone into this growth.

Epsom School is pleased to be able to be part of an Epsom Police Collaborative which places Sergeant Brian Michael and Officer Cory Krochmal in the school on a weekly basis, as well as when needed. Sergeant Michael and Officer Cory work weekly with our second graders on topics revolving around personal safety. This link has served the school and community well as students recognize Officer Michael and Officer Cory in the community and know they are always there to help them. We are also fortunate to be able to tap into our local police department for presentations on alcohol and drug awareness for our junior high students to coincide with our Life 101 class. Lastly, with the changes in the bullying laws, we are required to notify the police if persistent bullying occurs by an individual. We are indeed lucky to have such an accommodating department in Epsom and would like to thank Sergeant Michael, Officer Cory and Chief Preve for all their assistance.

The last year of our Comprehensive School Reform grant is upon us. We have been very fortunate to be able to work on our literacy program with these funds. Research time and time again has shown that the push in early literacy makes such an impact on student learning. It has been a focus at Epsom to continue to provide a quality early literacy program to help build a foundation for the later years. With the CSRD grant we have been able to restock and renovate the library with current children's literature. In addition, classroom libraries have been added to, with a total of \$500 going to each. Our students' exposure to reading throughout the grade levels certainly has been increased over the last three years and we are indeed a community of readers.

Summer school was held for 21 students this past July. While Epsom has offered summer school to its special education students for a number of years, this is the first year we were able to offer it to students who needed a bit more extra help in reading and/or mathematics. Students in grades 3-8 were offered a chance to come in over the summer to receive extra instruction in reading, writing and mathematics. Part of this program was paid for out of grant money, the other by the budget. We are pleased to see that the money was well spent. On comparing Spring and Fall results for the students who participated in summer school, 17 students out of the 21 increased or maintained in both their reading and math scores, 1 student increased or maintained in just math, 1 student increased or maintained in just reading and only 2 students showed a decrease.

This year a new computerized testing system was purchased and installed. This system allows us to gauge each student's strengths and areas in need of improvement as related to specific educational strands. While we have always given standardized paper and pencil exams, this new system is adaptive which allows it to adjust as the student takes the test giving us a more accurate reading. This will also allow us to adjust educational goals for both individual students and the building as a whole. It certainly will help as we maintain and update our curriculum. This test will be given twice a year to measure academic growth.

As we look to the future we will be working with the new tri-state GLE to revise and refine our curriculum, looking at differentiated instruction, moving towards increased emphasis in areas that are defined as weakness by the new NECAP (state testing system) as and the new MAP testing. We will also be looking at expanding our technology offerings to students.

As always if there are any questions or concerns that we can help you with please feel free to contact the school at 736-9331.

Jane E. Fargo  
Principal

**OFFICERS OF EPSOM SCHOOL DISTRICT  
For the Year Ending June 2004**

**Moderator**  
GARY MATTESON

**District Clerk**  
TRISH MCDONALD

**School Board**

GORDON ELLIS	Term Expires 2005
KAREN KEELER	Term Expires 2005
DONALD HARTY	Term Expires 2006
ANDREW TURNBULL	Term Expires 2006
TIM RIEL	Term Expires 2007

**Superintendent of Schools**  
THOMAS HALEY

**Asst. Superintendent of Schools**  
DAVID DZIURA

**Business Administrator**  
PETER AUBREY

**Principal**  
JANE FARGO

**Treasurer**  
BETH SIRRINE

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Truant Officer**  
EPSOM POLICE DEPARTMENT

**School Nurse**  
JOAN POZNER

**ANNUAL SCHOOL DISTRICT MEETING  
WEDNESDAY, FEBRUARY 4, 2004**

The annual School District Meeting was called to order at 6:30 P.M. on Wednesday, February 4, 2004. The Moderator opened the proceedings by introducing the Boy Scouts Pack E and the singing of the national anthem.

The moderator introduced School Board member Virginia Drew as she recognized the EYAA (Epsom Youth Athletic Association), for their hard work and dedication towards this great organization. She then introduced Governor Craig Benson who then gave accommodation to the EYAA. Senator Jack Barnes presented the EYAA with a declaration by the House of Representatives for the State of New Hampshire and State Representative Anthony Soltani presented the EYAA with a resolution for their outstanding work.

Moderator acknowledged the Supervisors of the Checklist.

Moderator Gary Matteson introduced Don Harty, Epsom School Board Chairman. Don Harty introduced the members of the Epsom School Board: Andrew Turnbull, Tim Riel, Virginia Drew, Trish McDonald as Epsom School District Clerk, Vice Principal Tom Laliberte, Principal Jane Fargo, and Superintendent Tom Haley. Moderator introduced Steve Winter, to introduce the members of the Budget Committee.

Moderator instructed that after all articles presented the floor would be open for discussion and amendments and that no votes will take place. Voting is scheduled for Tuesday, March 9<sup>th</sup>, 2004 on all articles.

Moderator pointed out that this is a deliberative session and make amendments to the warrant articles and can be reduced to \$0 dollars or can be increased while staying within 10% of the budget which the Budget Committee will be keeping track of numbers.

Chairman Don Harty on behalf of the School Board honored teacher Deb Barton for her 14 years of teaching at Epsom Central School. She was presented a plaque and a State of New Hampshire flag which flew at the State House during the primaries.

Moderator read Article I:

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO MAKE ANY RECOMMENDATION THERETO.

Moderator called upon Vice-Principal Tom Laliberte for the principal's report. He referenced the No Child Left Behind Law that was enacted by the Bush Administration which is now 2 years old. One of the parts of this law is it averages the progress which students must score at a level of proficiency on state testing in 3<sup>rd</sup> and 6<sup>th</sup> grade English Language Arts, Mathematics and Science. The 3<sup>rd</sup> and 6<sup>th</sup> graders at Epsom Central School met all the requirements. By 2005/06, all grade levels are going to be tested in the fields of English Language Arts and Mathematics.

Principal Jane Fargo reviewed the Epsom Central School Report Card and pointed out a few items that were very important which is the Epsom 3<sup>rd</sup> grade is tested in English Language Arts and in 2 years the students have shown an increase of 11 points which put Epsom Central School 10 points above the state average. Only 5 years ago, Epsom Central School was ranked 100 out of 140 schools. In 2002/03 Epsom Central School ranked 16 out of 153. In 3<sup>rd</sup> grade mathematics, Epsom Central School improved 10 points, 8 points above the state average and has gone from being ranked 5 years ago at 122 out of 140 schools to 24 out of 153. The 6<sup>th</sup> grade continues to grow by increasing on the state test by 10 points and at the state level for Social Studies, and above the state level for science and math, with only 1 point below for English Language Arts. The teachers are extremely proud of their students and will continue to use these test and findings to encourage the students and staff to grow and to look at Epsom Central School's strengths and weaknesses.

Moderator read Article 2:

**Article 2:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$6,259,017. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$6,174,898 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XXVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

[APPROVAL OF THE PROPOSED SCHOOL DISTRICT BUDGET WILL RESULT IN A PROJECTED \$2.70 PER \$1,000 INCREASE IN THE TAX RATE. REJECTION OF THE PROPOSED BUDGET WILL RESULT IN A PROJECTED \$2.22 PER \$1,000 INCREASE IN THE TAX RATE UNDER THE DEFAULT BUDGET.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

Moderator called upon Andrew Turnbull regarding Article 2.

Andrew Turnbull presented the school budget and gave a brief overview and explanation of certain items that need clarification and the addition of \$25,000 for architectural and engineering studies. Moderator makes motion to amend proposed 2004/05 school budget, line #353, account # 001-4300-330-103-000 Architect & Engineering studies by adding \$25,000 to budget. Don Harty seconds the motion. Budget has been amended. Article 2 shall appear on ballot to include the \$25,000 for a new budget total of \$6,283,017.

Questions were asked by citizens in audience regarding budget.

Moderator asked if any further questions and comments, there being no further questions and comments, Article 2 shall appear on the ballot.

Moderator read Article 3:

**Article 3:** TO SEE IF THE DISTRICT WITH VOTE TO RAISE AND APPROPRIATE \$42,740 IN ORDER TO PURCHASE THE EXISTING MODULAR CLASSROOM BUILDING. (THE MODULAR CLASSROOM IS DUE TO ENTER THE FIRST YEAR OF A 20YEAR LEASE EXTENSION AT A COST OF \$16,260. THIS LEASE COST IS CONTAINED IN THE BUDGET AND WOULD BE COMBINED WITH THE REQUESTED \$42,740 TO PURCHASE THE MODULAR FOR \$59,000).

[APPROVAL OF THE MODULAR PURCHASE WILL RESULT IN A \$.24 PER \$1,000 INCREASE IN THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

Moderator called upon Don Harty regarding Article 3.

Don Harty announced the school is about to enter into another 2-year lease. If the school was to continue leasing the modular building, the school would end up paying more for the building. It would be beneficial to the town and school to purchase the building rather than lease. Further down the road if the modular is no longer needed for classroom use, possibly may be used as a maintenance building to hold equipment and supplies.

Questions were asked by citizens in the audience.

Moderator asked if any further questions and comments, there being no further questions and comments, Article 3 shall appear on the ballot as is.

Moderator read Article 4:

**Article 4:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE \$36,784 in SALARY AND RELATED BENEFITS TO HIRE A FOURTH CUSTODIAN FOR EPSOM CENTRAL SCHOOL.

[APPROVAL OF THE CUSTODIAN WILL RESULT IN A \$.21 PER \$1,000 INCREASE IN THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

Moderator called upon Virginia Drew regarding Article 4.

Virginia had done a comparison between the number of custodians per schools in the surrounding towns and stressed the need for an additional custodian. Between setting up for school events, minor repairs and the every day maintenance, there are not enough custodians to cover the workload.

Questions were asked by citizens in the audience.

Moderator asked if any further questions and comments, there being no further questions and comments, Article 4 shall appear on the ballot as is.

Moderator read Article 5:

**Article 5:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE \$25,000 FOR THE PURPOSE OF BEGINNING DEVELOPMENT ON A PORTION OF THE 15-ACRE PARCEL OF DONATED LAND ADJACAENT TO THE PRESENT EPSOM CENTRAL SCHOOL SITE FOR ATHLETIC AND EDUCATIONAL PURPOSES.

[APPROVAL OF THE FIELD DEVELOPMENT WILL RESULT IN A \$.14 PER \$1,000 INCREASE IN THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE DOES NOT RECOMMEND APPROVAL.

Moderator called upon Tim Riel regarding Article 5.

Tom discussed the conditions of the field and the possibility of purchasing 10 more acres from Mr. Cutter. The fields are being used to maximum capacity and could possibly add 2 soccer fields, 1 baseball field and also a nature trail linking to the science curriculum. An estimate to build the 2 soccer fields and 1 baseball field could run \$75,000-\$80,000. The school would be asking for \$25,000 and EYAA helping with the remaining balance.

Questions were asked by citizens in the audience. Many comments were made by the citizens in attendance stating there are many hours spent on the fields by Epsom children and the investment by the school compared to EYAA is minimal. If there is property to be put to use, would be better needed for additional classrooms rather than playing fields. In response to that comment made, most of the fields to be purchased lie in a flood plain and are not permitted to be buildable acreage. Also, part of the \$25,000 will be put towards a demographic study.

Moderator asked if any further questions and comments. There being no further questions and comments, Article 5 shall appear on the ballot as is.

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE \$150,000 TO BE ADDED TO THE SCHOOL CONSTRUCTION CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED.

[APPROVAL OF THE RESERVE FUNDING WILL RESULT IN A \$.86 PER \$1,000 INCREASE IN THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

Moderator called upon Rachel Eames regarding Article 6.

Rachel Eames stated that the last payment for addition bond has been paid. The town has paid \$193,000 the first year, \$200,000 every year after and \$568,918 in interest. She urged the town to think about the total enrollments. Since 1993, enrollment has increased by 35%. The library has been cut in half to support 2 temporary classrooms. The need to add \$150,000 to the school construction capital reserve fund is crucial and would be the initial payment on a bigger building project. There is already \$146,000 in this fund.



Questions were asked by citizens in the audience. Why was it not put in the budget and put in a warrant article. She responded by stating that it leaves the townspeople in control and what we (school board) is thinking about for the future.

Moderator asked if any further questions and comments, there being no further questions and comments, Article 6 shall appear on the ballot as is.

Moderator read Article 7:

**Article 7:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE \$5,000 TO RESTORE SCHOOL BOARD SALARIES AT THEIR PREVIOUS LEVEL OF \$1,000 PER BOARD MEMBER.

[APPROVAL OF THE BOARD SALARIES WILL RESULT IN A \$.03 PER \$1,000 INCREASE IN THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

Moderator called upon Don Harty regarding Article 6.

Don Harty would like to see the school board salaries reinstated at \$1,000 per board member. Unfortunately every year the budget was in default and members of the school board waived their salaries. Every school board member puts a lot of time and effort into this position and some members even leave early from work to make these meetings.

No questions were asked.

Moderator asked if any further questions and comments, there being no further questions and comments, Article 7 shall appear on the ballot as is.

**Article 8:** TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THIS WARRANT.

Moderator addressed the citizens in the audience stating that the School Board will be seeking members to put together a Building Committee. Anyone interested may contact the school or a member of the school board.

Moderator ended session by introducing the candidates running for the upcoming open School Board positions. Gordon Ellis for School Board Member, Tim Riel for School Board Member, Trish McDonald for School District Clerk, Gary Matteson for Moderator.

Moderator thanked the Boy Scouts and Girl Scouts for their services.

Moderator reminded citizens that voting on articles will take place on Tuesday, March 9, 2004 from 8:00 A.M. until 7:00 P.M.

**Article 9:** TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

No other business was brought forward.

The Moderator concluded and adjourned the meeting at 8:55 P.M., Thursday, February 6, 2003.

Respectfully submitted,  
Trish McDonald, Clerk  
Epsom School District

The following is the result of the March 9, 2004 vote of the School District of Epsom, New Hampshire:

SCHOOL BOARD FOR THREE YEARS (Vote for ONE)

Timothy Riel	637 votes
Gordon Ellis	346 votes

MODERATOR FOR TWO YEARS (Vote for ONE)

Gary Matteson	977 votes
---------------	-----------

SCHOOL DISTRICT CLERK FOR TWO YEARS (Vote for ONE)

Trish McDonald	913 votes
----------------	-----------

ARTICLES:

Article 1: WILL THE DISTRICT RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$6,284,017? SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$6,174,898 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

[APPROVAL OF THE PROPOSED SCHOOL DISTRICT BUDGET WILL RESULT IN A PROJECTED \$2.84 PER \$1,000 INCREASE IN THE TAX RATE. REJECTION OF THE PROPOSED BUDGET WILL RESULT IN A PROJECTED \$2.22 PER \$1,000 INCREASE IN THE TAX RATE UNDER THE DEFAULT BUDGET.] (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES ----- 576

NO ----- 546

Article 2: WILL THE DISTRICT VOTE TO RAISE AND APPROPRIATE \$42,740 IN ORDER TO PURCHASE THE EXISTING MODULAR CLASSROOM BUILDING. (THE MODULAR CLASSROOM IS DUE TO ENTER THE FIRST YEAR OF A 2-YEAR LEASE EXTENSION AT A COST OF \$16,260. THIS LEASE COST IS CONTAINED IN THE BUDGET AND WOULD BE COMBINED WITH THE REQUESTED \$42,740 TO PURCHASE THE MODULAR FOR \$59,000.)

[APPROVAL OF THE MODULAR PURCHASE WILL RESULT IN A \$.24 PER \$1,000 INCREASE IN THE TAX RATE.] (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES -----623

NO -----498

Article 3: WILL THE DISTRICT VOTE TO RAISE AND APPROPRIATE \$36,784 IN SALARY AND RELATED BENEFITS TO HIRE A FOURTH CUSTODIAN FOR EPSOM CENTRAL SCHOOL.

[APPROVAL OF THE CUSTODIAN WILL RESULT IN A \$.21 PER \$1,000 INCREASE IN THE TAX RATE.] (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES -----374

NO -----741

Article 4: WILL THE DISTRICT RAISE AND APPROPRIATE THE SUM OF \$25,000 FOR THE PURPOSE OF BEGINNING DEVELOPMENT PM A PORTION OF THE 15-ACRE PARCEL OF DONATED LAND ADJACENT TO THE PRESENT EPSOM CENTRAL SCHOOL SITE FOR ATHLETIC AND EDUCATIONAL PRWARRANT ARTICLE. PURPOSES.

[APPROVAL OF THE FIELD DEVELOPMENT WILL RESULT IN A \$.14 PER \$1,000 INCREASE IN THE TAX RATE.] (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES -----499

NO -----622

Article 5: WILL THE DISTRICT VOTE TO RAISE AND APPROPRIATE \$150,000 TO BE ADDED TO THE SCHOOL CONSTRUCTION CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED.

[APPROVAL OF THE RESERVE FUNDING WILL RESULT IN A \$.86 PER \$1,000 INCREASE IN THE TAX RATE.] (SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES -----433

NO -----684

Article 6: WILL THE DISTRICT VOTE TO RAISE AND APPROPRIATE \$5,000 TO RESTORE SCHOOL BOARD SALARIES AT THEIR PREVIOUSLY LEVEL OF \$1,000 PER BOARD MEMBER.

[APPROVAL OF THE BOARD SALARIES WILL RESULT IN A \$.03 PER \$1,000 INCREASE IN THE TAX RATE.] (SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES -----477

NO -----645

Respectfully submitted,  
Trish McDonald, Clerk  
Epsom School District

EPSOM SCHOOL DISTRICT  
 SUMMARY REPORT  
 SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2002/03</u>	<u>FY 2003/04</u>
Actual Expenditures	\$1,031,561	\$1,130,389
Actual Revenues		
♦ Catastrophic Aid	\$ 68,786	\$ 33,197
♦ Medicaid	18,980	26,188
♦ Federal Grant	64,282	63,426
♦ Tuition	<u>0</u>	<u>2,906</u>
Total Offsetting Revenues	\$ 152,048	\$ 125,717

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## SUPERINTENDENT'S REPORT

The well-being of students and school staff has always been a high priority. Probably everyone can recall participating in periodic fire drills as a student. These drills have long been a basic and common sense requirement designed to prepare schools for safe evacuation in case of emergency. Those of us who were students during the late 1950's and early 1960's may also remember air raid drills, intended to address the eventuality of nuclear attack. During the past decade, however, societal changes, terrorism, and a greater recognition of the effects of natural disasters and hazardous materials contamination have combined to create a dramatic increase in schools' awareness of and concern for occupant safety. The news media has reported almost daily on events such as the school hostage standoff in southern Russia, the series of devastating hurricanes in Florida this past fall and the Columbine-style plot recently uncovered involving students at a Massachusetts school.

We all hope that disasters or emergencies such as these never impact our community, but recognize that the need for comprehensive emergency planning has become an essential obligation. The New Hampshire Office of Emergency Planning and our local fire and police departments have been instrumental in assisting us with development of a pro-active, workable plan for addressing a wide variety of situations ranging from intruders in the building to severe weather conditions to a hazardous chemical release in our vicinity. Among the emergency plan's guiding principles are that a leadership structure is established, specific standardized functions and tasks are assigned to school personnel, procedures are kept as automatic, basic and user-friendly as possible, school personnel and students become familiar and comfortable with their roles and responses in advance and practices are regularly conducted to assess our plan's readiness and effectiveness.

In Epsom, exterior doors are locked from the outside or regularly monitored throughout the day. Approved visitors and substitutes wear identification badges. An emergency response team has been established. Specific roles and responsibilities, such as first aid, communications or student safety, are assigned to team members based upon individual skills, knowledge and training.

Emergency drills of various types have become ever more routine. Students and staff practice exercises such as lock-downs, reverse evacuations and secure classroom drills designed to prepare for specific emergencies. We have also conducted "table top exercises" where, confronted with a hypothetical set of emergency circumstances, staff must calculate appropriate responses. At the conclusion of such exercises, responses are critiqued and suggestions for improvement strategized.

The process of equipping the school with basic emergency supplies and materials is underway. Grants, donations and budgeted funds have been utilized to provide many classrooms with emergency kits containing such items as class lists, space blankets, bandages, cold packs, flashlights and other basic gear. The school nurse has compiled a similar emergency kit intended to address more complex and specific medical needs. Incident safety vests and radios to facilitate internal communication as well as contact with police and fire officials have been obtained, and the school kitchen tries to keep a supply of non-perishable, easily prepared foods on hand. A quick-reference chart of various emergency procedures has been compiled and distributed.

None of us can predict with any certainty if or when we will be called upon to utilize our training and preparations in response to a real crisis. We all believe, however, that the effort and resources given to emergency preparedness is a wise and worthwhile investment.

Respectfully Submitted,  
Thomas Haley  
Superintendent of Schools

## EPSOM CENTRAL SCHOOL NURSE'S REPORT

There have been over 2300 student visits to the health office during the school year for various issues including first aid, illness, health counseling and social issues. Screenings continue in the areas of vision and hearing. These screenings result in appropriate treatment and early recognition of potential deficits as they relate to learning and development. Other screening programs consist of scoliosis, blood pressure, pediculosis and nutritional assessments. The nurse is involved with weekly meetings as a member of the Student Assistance Team, with the focus on the educational needs of our students. The nurse is also a member of the Crisis Intervention Team.

Financial assistance from the School Nurse Student Health Association continues to be available for students with emergency medical or dental needs whose families would otherwise find these expenses a hardship. These are private funds secured through the cooperation of the Bank of New Hampshire, Suncook Branch, and supported through several local businesses and organizations throughout the school districts including Epsom, Pembroke, Allenstown and Hooksett. Their continued support of this program is greatly appreciated. The efforts of the Epsom-Chichester Lions Club are also greatly appreciated as they, too are an integral part of our resource system for those families in need of support. Lenscrafters of Concord, NH, as well as Wal-Mart Optometry have assisted families in need of vision care. We thank them for their continued support.

All of our students are properly immunized according to the New Hampshire Board of Immunization regulations and all are in compliance with state regulations. A special thank you is extended to the Concord Regional Visiting Nurse Association for assisting with immunization clinics.

A very special thank you is extended to the Epsom Rescue Squad, Fire Department and Police Department for always being there for the children of Epsom and for all they do to teach the children about safety in school and at home. Comprehensive health education continues for all students with the focus on encouraging the students to take responsibility for themselves and others. In March 2004, Epsom Central School was the recipient of a mini-grant from the State of New Hampshire Board of Education. The materials received through this grant enhanced our science/health curriculum in the 7<sup>th</sup> and 8<sup>th</sup> grade.

American Red Cross CPR certification opportunities were offered to the staff. At this writing we have several staff members who are CPR/AED certified. Concord Hospital, as well as Floyd Graham, of the Epsom Fire Department assisted in training staff members on the proper use of the AED. We thank Floyd, the Concord Chapter of the American Red Cross and Concord Hospital for their efforts.

We thank the Cigna Healthcare/SchoolCare program for their support health educational/wellness programs including the facilitation of a Weight Watcher's program during the 2003/04 school year and flu shot clinics.

Classroom instruction in social skills, including conflict resolution and anti-bullying is available to all grade levels. Several small friendship groups, which focus on social skills as well as anger and behavior management, were offered on the primary and intermediate levels. Individual counseling occurs on an as needed basis. Epsom C.A.R.E.S. (which stands for Choices, Appropriate, Respect/Responsible, Excellence and Safety) continues to be supported in a variety of ways. For example, Project Wisdom begins each school day over the intercom with different faculty reading

words of wisdom from famous people along with a daily character challenge. It always ends with "Make it a great day or not, the choice is yours." And the Wanted: Kids with Character Bulletin Board in the main hallway features different students who are "wanted" for their exemplary behaviors. Students in grades one through four were entertained and informed about pedestrian safety by Capt. SMYLE, a talking robot, from the New Hampshire Department of Transportation. All sixth grade students were provided information from the Merrimack County Juvenile Diversion Program on the legal implications of certain behaviors such as drug abuse, theft, and harassment and the importance of not giving in to peer pressure. They also received instruction in portions of the Bully-Proof curriculum by Marjorie Watters from the Rape and Domestic Violence Center in Concord. The eighth grade students participated in a Step-Up Day at Pembroke Academy which is designed to help them transition in to high school. For the second year Epsom Central School was awarded a Safe and Drug Free Schools (Title IV). The grant again focused on bullying and harassment concerns. TIGER (Theater Integrating Guidance Education with Responsibility) from Plymouth State put on two different performances, one on bullying and one on tolerance to all students, grades one through six. Actors went in to classrooms, grades four through six, following the performances to help these students process the messages implicit in the show. In addition, two faculty workshops and a parent workshop were also conducted by faculty from Plymouth State as part of the overall TIGER program. Faculty study groups and materials to support Second Step, a nationally recognized anti-violence program purchased last year, were also part of the grant. In the two years since we have implemented the grant there has been a noticeable reduction in serious bullying or harassment incidents.

All of our programs have been successful as a result of the caring and cooperation of the faculty, support staff, volunteers and community based organizations. We appreciate the continued support of the Epsom School Board and Superintendent Thomas Haley, Assistant Superintendent David Dziura, our Principal, Jane Fargo, our Assistant Principal, Patrick Connors, as well as the many parents and volunteers who have assisted us this year.

Respectfully submitted,  
Joan Pozner, R.N.  
School Nurse



**SCHOOL ADMINISTRATIVE UNIT #53**

**SUPERINTENDENT'S SALARY  
2003/04**

Allenstown	\$13,780
Chichester	9,065
Deerfield	17,406
Epsom	14,595
Pembroke	<u>35,809</u>
	\$90,655

**ASSISTANT SUPERINTENDENT'S  
SALARY 2003/04**

Allenstown	\$12,611
Chichester	8,297
Deerfield	15,930
Epsom	13,358
Pembroke	<u>32,772</u>
	\$82,968

**BUSINESS ADMINISTRATOR'S  
SALARY 2002/03**

Allenstown	\$ 9,390
Chichester	6,177
Deerfield	11,861
Epsom	9,946
Pembroke	<u>24,402</u>
	\$61,776

**EPSOM TEACHER ROSTER**

2004/05

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>	<u>SALARY</u>	<u>DEGREE</u>	<u>YEARS EXP.</u>
Jr. High Math/Science	Allen Janet	43,546.00	BA	24
Jr. High Social Studies	Bauer, Lisa	44,525.00	BA+15	18
Grade 5 Teacher	Beauchesne, Amy	31,351.00	BA+15	4
Kindergarten Teacher	Bentzler, Shannon	29,305.00	BA	1
Kindergarten Teacher	Bryant, Lori	47,257.00	MA	16
Foreign Language Teacher	Cato, Heather	27,277.00	BA	1
Language Arts Teacher	Conway, Kathleen	37,465.00	BA+30	8
Grade 3 Teacher	Damelio, Cynthia	45,527.00	BA+30	22
Jr. High Math Teacher	DeLorie, Jacqueline	48,675.00	MA+15	14
Grade 3 Teacher	Donovan, Robin	38,097.00	BA+15	10
Jr. High Language Arts	Dougherty, Richard	45,527.00	BA+30	15
Grade 5 Teacher	Elliott, Linda	45,527.00	BA+30	19
Instructional Facilitator	Goulet, Karen	47,257.00	MA	13
Music Teacher	Graichen, Alison	29,602.00	MA	1
Jr. High Social Studies	Lee, Scott	36,033.00	BA+30	7
Grade 2 Teacher	Lesieur, Lynn	44,525.00	BA+15	18
Grade 3 Teacher	Lombardi, Kathleen	37,259.00	BA	9
Grade 4 Teacher	Martin, Paul	48,675.00	MA+15	16
Grade 3 Teacher	May, Darcy	L.O.A.	BA	6
Grade 1 Teacher	Mondello, Ross	27,277.00	BA	1
Physical Education Teacher	Nase, Brian	45,527.00	BA+30	13
Multi-Grade Elementary	Ortisi, Jennifer	27,277.00	BA	1
Jr. High SS/ELA	Patterson, Steven	46,814.00	MA+15	12
Grade 1 Teacher	Rieger, Marie	42,042.00	MA	10
Grade 4 Teacher	Rowe, Francine	44,525.00	BA+15	28
Jr. High Science Teacher	Roy, Darlene	48,675.00	MA+15	14
Jr. High Math Teacher	Saulnier, Rebecca	47,257.00	MA	31
Grade 2 Teacher	Severance, Jamie	47,257.00	MA	13
Grade 5 Teacher	Snell, Judith	45,527.00	BA+30	23
Grade 4 Teacher	Strano, Lisa	30,779.00	MA	2
Art Teacher	Teune, Joann	33,147.00	BA	6
Grade 2 Teacher	Valley, Linda	41,881.00	BA	12
Jr. High Science Teacher	Verity, Carol	37,402.00	MA	7
Grade 1 Teacher	Young, Sheree	30,661.00	BA	4
Life Skills Teacher	Grenier, Debbie	29,489.00	BA	3
Special Education Teacher	Meehan, Elizabeth	46,375.00	MA+30	11
Special Education Teacher	Rousseau, Joy	29,489.00	BA	3

Special Education Teacher	Santosuosso, Janet	34,464.00	BA	7
Speech/Language	Sharich, Kelly	39,172.00	MA	5
Special Ed. Coordinator	Preve, Tami	46,568.00	BA	10
Guidance Counselor	Puffer, Carolyn	47,257.00	MA	15
Nurse	Pozner, Joan	43,546.00	BA	17
Media Generalist	Ortisi, Carolyn	32,597.00	BA+15	5
Technology	Gagnon, Paul	34,320.00		4
Principal	Fargo, Jane	68,250.00	MA/CAS	18
Assistant Principal	Connors, Patrick	51,000.00	MA+15	10

---

**CUSTODIAN ROSTER**  
**2004/05**

Custodian	Colon-Pagan, Luis	23,448.24
Custodian	Nelsen, Grant	23,448.24
Custodian	Rouillard, Jr., Ralph	32,000.00

**EPSOM SCHOOL DISTRICT**  
**GRADUATION CLASS OF 2004**

Rebecca Michel Allaire  
Jessica Marie Allen  
Amanda Christine Aube  
Robert Augusta, Jr.  
Deven Lee Beauchesne  
Samuel William Bickford, III  
Kaitlynn Elizabeth Blodgett  
Ricky Blye  
Ana Arlene Bounchanh  
Llaura Danielle Brodeur  
Kristin Lee Bruce  
Erica Jean Bush  
Brittany Ann Butler  
Travis Robert Carlson  
Nate Carson  
Justin C. Chase  
Scott Allan Christie, Jr.  
Kaitlin Elizabeth Cook  
Sarah Dey  
Sarah B. Dragon  
Matthew James Dobe  
Emily Laura Dube  
Annalise M. Dubreuil  
Andrew W. Eccleston  
Henry R. Farrin  
Brittany L. Flanders  
Amanda Foshier  
Amber Gloria Gelinias  
Thomas V. Golden  
Nathan J. Golomb  
Justin Gosselin  
Jenna Marie Graham  
Randall Alan Hamilton, Jr.  
Samantha Alyssa Head

Samuel A. Jarest  
Eric Brandon Keeler  
Shannon Leigh Keeler  
Dean Lacasse  
Andrew Cord Largy  
Molly Kathryn Lindh  
Jordan Alec MacRae  
Tobey Charles Manning  
Alyssa Amy Marr  
Vincenzo Dominic Martino  
Timothy Aaron McPetridge  
Brittany Marie McGourty  
Krickett Nicole Melvin  
Douglas Merrill, Jr.  
Seth Ryan Merrill  
Justin James Muniz  
Sean Paul Newcomb  
Derek R. Olson  
Kristopher William Picott  
Thomas Michael Pillsbury  
Amanda Helen Racine  
Crystal M. Rayman  
Cassie Lee Raymond  
Kayla Reeves  
Cody E. Rondeau  
Brittany Sapp  
Kyle Taylor  
Michael R. Verville  
Alexander Gates Veseskis-Esch  
Svetlana Victoria Vigneau  
Brittany Anne Wagner  
Ryan Wheeler  
Jessica Lillian Williams  
Audrey Jean Willis

Thomas Adam Xavier

**SCHOOL ADMINISTRATIVE UNIT #53 BUDGET**

**2005/06**

**Estimated Revenues**

<b>Account</b>	<b>Number</b>	<b>Description</b>		
	770	Unreserved Fund Balance, June 30, 2004.....	\$	103,445.00
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE		
		Tuition/Transportation		1,228,335.00
		TOTAL REVENUES.....	\$	<u>1,331,780.00</u>

**Estimated Expenditures**

<b>Function</b>	<b>Object</b>	<b>Purpose of Expenditure</b>		
1000		INSTRUCTION		
	1200	ALL Special Programs.....	\$	58,236.00
2100		SUPPORT SERVICES		
	2190	ALL Other Pupil Services.....		1,023,188.00
2200		INSTRUCTIONAL STAFF SERVICES		
	2210	ALL Improvement of Instruction.....		1,000.00
2300-2335		GENERAL ADMINISTRATION SERVICES		
	2310	ALL School Administrative Unit Board.....		10,370.00
	2320	ALL Office of the Superintendent.....		304,973.00
	2330	ALL Special Area Administrative Services.....		146,417.00
	2335	ALL Other General Administration Services.....		67,193.00
2340-2600		BUSINESS SERVICES		
	2340	ALL Fiscal.....		128,318.00
	2600	ALL Operation & Maintenance of Plant.....		29,186.00
2350		MANAGERIAL SERVICES.....		249,115.00
2900		OTHER SUPPORT SERVICES.....		266,836.00
		TOTAL EXPENDITURES.....	\$	<u>2,284,832.00</u>
		LESS ESTIMATED REVENUES.....		1,331,780.00
		AMOUNT TO BE SHARED BY DISTRICTS.....	\$	<u><u>953,052.00</u></u>

**REPORT OF THE SCHOOL DISTRICT TREASURER**  
**For the Fiscal Year July 1, 2003 to June 30, 2004**

Cash on Hand July 1, 2003.....	\$ 154,559.76
Received from Selectmen.....	\$ 3,824,968.00
Revenue from State Sources.....	1,849,395.04
Received from Other Sources.....	<u>228,438.99</u>
<b>TOTAL RECEIPTS</b> .....	<b><u>5,902,802.03</u></b>
Total Amount Available for Fiscal Year .....	6,057,361.79
Less for School Board Orders Paid .....	<u>6,057,101.80</u>
<b>BALANCE ON HAND JUNE 30, 2004</b> .....	<b>\$ 259.99</b>

LINDA MARTEL  
District Treasurer

**STATISTICAL REPORT**

Half day in Session.....	360
Total Enrollment.....	526
Percent of Attendance.....	95.7
Average Daily Attendance.....	453.7

**DISTRICTS' SHARE OF SAU**

District	2002 Equalized Valuation	Valuation Percentage	2002/03 Pupils	Pupil Percent	Combined Percent	2004/05 District Share
Allenstown	\$ 196,910,000	14.0	542	14.8	14.4	\$133,147
Chichester	185,999,000	13.2	268	7.3	10.2	94,313
Deerfield	337,306,000	23.9	539	14.7	19.3	178,454
Epsom	284,995,000	20.2	479	13.0	16.6	153,489
Pembroke	<u>406,077,000</u>	<u>28.7</u>	<u>1841</u>	<u>50.2</u>	<u>39.5</u>	<u>365,231</u>
	\$1,411,287,000	100.0	3669	100.0	100.0	\$924,634

**DETAILED STATEMENT OF RECEIPTS**

**2003/04**

<b>Date</b>	<b>From Whom</b>	<b>Description</b>	<b>Amount</b>
7/3/03	Epsom Lunch Sales	student lunches	\$ 31.13
7/3/03	Epsom Lunch Sales	student lunches	531.97
7/11/03	Town Treasurer	Appropriation	135,000.00
7/11/03	Meehan	Insurance Reimbursement	32.05
7/11/03	Precious Angels	Rent	96.20
7/11/03	Epsom Better Buddies	Rent	200.00
7/11/03	NH Retirement	Reimbursement	255.60
7/11/03	Joy of Dance	Rent	112.00
7/11/03	State of NH	Medicaid	1,278.46
7/24/03	State of NH	Medicaid	1,830.51
7/24/03	SAU 53	Lunch reimbursement	6,056.33
7/24/03	State of NH	Medicaid	12.76
7/24/03	State of NH	Breakfast reimbursement	1,499.00
7/25/03	Town Treasurer	Appropriation	92,000.00
7/30/03	interest		16.00
8/7/03	State of NH	Medicaid	1,444.50
8/7/03	NH Retirement	Reimbursement	276.05
8/7/03	Meehan	Insurance Reimbursement	32.05
8/11/03	Town Treasurer	Appropriation	92,000.00
8/22/03	Town Treasurer	Appropriation	92,000.00
8/22/03	Epsom Better Buddies	Rent	185.50
8/29/03	Epsom Lunch Sales	Lunch reimbursement	617.05
8/29/03	Epsom Lunch Sales	Lunch reimbursement	834.87
8/29/03	Epsom Lunch Sales	Lunch reimbursement	807.75
8/30/03	interest		16.00
9/2/03	State of NH	Adequacy	314,725.00
9/3/03	Epsom Lunch Sales	Lunch reimbursement	399.61
9/3/03	Epsom Lunch Sales	Lunch reimbursement	327.35
9/3/03	Epsom Lunch Sales	Lunch reimbursement	138.60
9/4/03	Meehan	Insurance Reimbursement	32.05
9/4/03	Dalle Molle	Insurance Reimbursement	432.50
9/4/03	State of NH		60,507.82
9/4/03	NH Retirement	Reimbursement	276.05
9/9/03	Town Treasurer	Appropriation	195,000.00
9/9/03	Epsom Lunch Sales	Lunch reimbursement	712.77
9/9/03	Epsom Lunch Sales	Lunch reimbursement	527.92
9/9/03	Epsom Lunch Sales	Lunch reimbursement	257.25
9/16/03	Epsom Lunch Sales	Lunch reimbursement	817.30
9/16/03	Epsom Lunch Sales	Lunch reimbursement	345.30
9/16/03	Epsom Lunch Sales	Lunch reimbursement	182.38
9/19/03	Epsom Lunch Sales	Lunch reimbursement	92,000.00
9/23/03	Town Treasurer	Appropriation	884.67
9/23/03	Epsom Lunch Sales	Lunch reimbursement	411.65
9/23/03	Epsom Lunch Sales	Lunch reimbursement	411.60
9/29/03	State of NH	Medicaid	845.66
9/29/03	Meehan	Insurance Reimbursement	32.05
9/29/03	Epsom Better Buddies	Rent	155.25
9/29/03	State of NH	Medicaid	606.38
9/29/03	State of NH	Medicaid	6,962.20
9/29/03	Willis	Insurance Reimbursement	450.00

Date	From Whom	Description	Amount
9/29/03	Dalle Molle	Insurance Reimbursement	865.00
9/30/03	Epsom Lunch Sales	Lunch reimbursement	714.55
9/30/03	Epsom Lunch Sales	Lunch reimbursement	475.65
9/30/03	Epsom Lunch Sales	Lunch reimbursement	339.15
9/30/03	Epsom Lunch Sales	Lunch reimbursement	205.90
9/22/03	Collins	Tuition	320.00
10/03/03	Town Treasurer	Appropriation	92,000.00
10/06/03	Epsom Lunch Sales	Lunch reimbursement	148.52
10/06/03	Epsom Lunch Sales	Lunch reimbursement	409.85
10/06/03	Epsom Lunch Sales	Lunch reimbursement	891.15
10/06/03	Epsom Lunch Sales	Lunch reimbursement	447.21
10/14/03	State of NH	claims	16.00
10/14/03	NH Retirement		276.05
10/14/03	EBBI	rent	250.25
10/14/03	Dalle Molle	Insurance Reimbursement	432.50
10/14/03	State of NH	B aid	57,000.00
10/15/03	Willis	Tuition	450.00
10/15/03	Epsom Lunch Sales	Lunch reimbursement	689.55
10/15/03	Epsom Lunch Sales	Lunch reimbursement	113.80
10/15/03	Epsom Lunch Sales	Lunch reimbursement	316.85
10/18/03	Town Treasurer	Appropriation	92,000.00
10/20/03	Epsom Lunch Sales	Lunch reimbursement	255.15
10/20/03	Epsom Lunch Sales	Lunch reimbursement	751.79
10/20/03	Epsom Lunch Sales	Lunch reimbursement	350.90
10/20/03	Epsom Lunch Sales	Lunch reimbursement	424.70
10/24/03	Town Treasurer	Appropriation	469,000.00
10/24/03	State of NH	claims	2,002.05
10/24/03	State of NH	claims	1,058.44
10/28/03	Epsom Lunch Sales	Lunch reimbursement	448.15
10/28/03	Epsom Lunch Sales	Lunch reimbursement	386.70
10/28/03	Epsom Lunch Sales	Lunch reimbursement	862.49
10/31/03	State of NH	Adequacy	314,810.00
11/03/03	Epsom Lunch Sales	Lunch reimbursement	660.00
11/03/03	Epsom Lunch Sales	Lunch reimbursement	748.00
11/03/03	Epsom Lunch Sales	Lunch reimbursement	232.19
11/03/03	Epsom Lunch Sales	Lunch reimbursement	187.75
11/03/03	Town Treasurer	Appropriation	92,000.00
11/12/03	Epsom Lunch Sales	Lunch reimbursement	484.66
11/13/03	Epsom Lunch Sales	Lunch reimbursement	197.55
11/13/03	Epsom Lunch Sales	Lunch reimbursement	379.25
11/13/03	Epsom Lunch Sales	Lunch reimbursement	804.00
*11/14/2003	Meehan	Insurance Reimbursement	32.05
11/14/03	State of NH	claims	13.54
11/24/03	Epsom Lunch Sales	Lunch reimbursement	147.80
11/24/03	Epsom Lunch Sales	Lunch reimbursement	648.00
11/26/03	ECS petty cash	sports fee reimbursement	525.00
11/26/03	ECS petty cash	sports fee reimbursement	1,400.00
11/26/03	State of NH	Lunch reimbursement	2,006.24
11/26/03	ECS petty cash	sports fee reimbursement	350.00
12/01/03	Epsom Lunch Sales	Lunch reimbursement	415.00
12/01/03	Epsom Lunch Sales	Lunch reimbursement	177.10
12/01/03	Epsom Lunch Sales	Lunch reimbursement	535.48



Date From Whom	Description	Amount	
12/01/03	Town Treasurer	A	92,000.00
12/08/03	Epsom Lunch Sales	Lunch reimbursement	375.70
12/08/03	Epsom Lunch Sales	Lunch reimbursement	1,381.12
12/08/03	Epsom Lunch Sales	Lunch reimbursement	420.50
12/08/03	Epsom Lunch Sales	Lunch reimbursement	571.07
12/08/03	Epsom Lunch Sales	Lunch reimbursement	30.00
12/11/03	State of NH	Jury salary reimbursement	30.00
12/11/03	State of NH	Aid - Titles	6,663.02
12/11/03	Dalle Molle	Insurance Reimbursement	432.50
12/11/03	NH Retirement	Reimbursement	276.05
12/11/03	EBBI	Rent	187.25
12/11/03	State of NH	Provider ??	828.75
12/13/03	Town Treasurer	Appropriation	92,000.00
12/17/03	Epsom Lunch Sales	Lunch reimbursement	354.80
12/17/03	Epsom Lunch Sales	Lunch reimbursement	959.27
12/17/03	Epsom Lunch Sales	Lunch reimbursement	489.20
12/17/03	Epsom Lunch Sales	Lunch reimbursement	114.25
12/24/03	Epsom Lunch Sales	Lunch reimbursement	786.50
12/24/03	Epsom Lunch Sales	Lunch reimbursement	510.05
01/02/04	State of NH	Adequacy	472,216.00
01/05/04	Town Treasurer	Appropriation	92,000.00
01/06/04	Epsom Lunch Sales	Lunch reimbursement	306.70
01/06/04	Epsom Lunch Sales	Lunch reimbursement	263.80
01/12/04	Town Treasurer	Appropriation	92,000.00
01/13/04	Epsom Lunch Sales	Lunch reimbursement	952.32
01/13/04	Epsom Lunch Sales	Lunch reimbursement	266.54
01/13/04	Epsom Lunch Sales	Lunch reimbursement	843.65
01/21/04	Epsom Lunch Sales	Lunch reimbursement	640.70
01/21/04	Epsom Lunch Sales	Lunch reimbursement	848.05
01/21/04	Epsom Lunch Sales	Lunch reimbursement	141.20
01/23/04	NH Retirement	Reimbursement	276.05
01/23/04	Dalle Molle	Insurance Reimbursement	432.50
01/23/04	SAU 53		5,763.62
01/27/04	Epsom Lunch Sales	Lunch reimbursement	278.95
01/27/04	Epsom Lunch Sales	Lunch reimbursement	703.72
01/27/04	Epsom Lunch Sales	Lunch reimbursement	695.24
02/01/04	State of NH	Aid - Titles	79,062.63
02/02/04	Town Treasurer	Appropriation	92,000.00
02/02/04	Pembroke School Dist	Reimbursement	120.00
02/03/04	Epsom Lunch Sales	Lunch reimbursement	432.25
02/03/04	Epsom Lunch Sales	Lunch reimbursement	329.65
02/03/04	Epsom Lunch Sales	Lunch reimbursement	947.89
02/04/04	State of NH	Cat Aid	33,196.57
02/09/04	NH Retirement	Reimbursement	276.05
02/09/04	Proulx	Insurance Reimbursement	87.07
02/09/04	Dalle Molle	Insurance Reimbursement	432.50
02/09/04	SAU 53	Food State money	2,285.30
02/09/04	Town Treasurer	Appropriation	92,000.00
02/10/04	Epsom Lunch Sales	Lunch reimbursement	358.30
02/10/04	Epsom Lunch Sales	Lunch reimbursement	826.19
02/10/04	Epsom Lunch Sales	Lunch reimbursement	450.65
02/17/04	Meehan	Insurance Reimbursement	68.10

Date	From Whom	Description	Amount
02/18/04	Epsom Lunch Sales	Lunch reimbursement	322.02
02/18/04	Epsom Lunch Sales	Lunch reimbursement	211.00
02/18/04	Epsom Lunch Sales	Lunch reimbursement	562.55
02/18/04	Epsom Lunch Sales	Lunch reimbursement	640.36
02/20/04	Amer. Food Service	Reimbursement	16.00
02/23/04	Town Treasurer	Appropriation	92,000.00
03/01/04	State of NH	FM AP Aid	313.67
03/02/04	State of NH	Medicaid	107.76
03/02/04	EBBI	rent	239.75
03/02/04	ECS petty cash	Bball Coach fee	850.00
03/02/04	Epsom Lunch Sales	Lunch reimbursement	1,012.65
03/02/04	Epsom Lunch Sales	Lunch reimbursement	683.28
03/02/04	Epsom Lunch Sales	Lunch reimbursement	660.85
03/05/04	ECS petty cash	Cheer Coach fee	850.00
03/05/04	ECS petty cash	Bball Coach fee	850.00
03/05/04	Dalle Molle	Insurance Reimbursement	432.50
03/05/04	NH Retirement	Reimbursement	276.05
03/09/04	Town Treasurer	Appropriation	92,000.00
03/09/04	Epsom Lunch Sales	Lunch reimbursement	234.33
03/09/04	Epsom Lunch Sales	Lunch reimbursement	614.50
03/09/04	Epsom Lunch Sales	Lunch reimbursement	850.89
03/09/04	Epsom Lunch Sales	Lunch reimbursement	384.10
03/12/04	Town Treasurer	Appropriation	85,000.00
03/15/04	Epsom Lunch Sales	Lunch reimbursement	156.00
03/15/04	Epsom Lunch Sales	Lunch reimbursement	526.25
03/15/04	Epsom Lunch Sales	Lunch reimbursement	636.65
03/19/04	Town Treasurer	Appropriation	462,000.00
03/20/04	Epsom Lunch Sales	Lunch reimbursement	344.35
03/22/04	SAU 53		2,522.45
03/22/04	EBBI	Rent	200.25
03/22/04	MV Church	Rent	179.25
03/22/04	MV Church	Rent	218.85
03/22/04	MV Church	Rent	205.75
03/23/04	Epsom Lunch Sales	Lunch reimbursement	704.57
03/23/04	Epsom Lunch Sales	Lunch reimbursement	195.46
03/23/04	Epsom Lunch Sales	Lunch reimbursement	443.95
03/30/04	Epsom Lunch Sales	Lunch reimbursement	618.35
03/30/04	Epsom Lunch Sales	Lunch reimbursement	806.20
03/30/04	Epsom Lunch Sales	Lunch reimbursement	284.95
03/31/04	Bank of NH	Interest	72.47
04/01/04	State of NH	Adequacy	472,214.00
04/02/04	State of NH	Medicaid	841.60
04/02/04	SAU 53		1,994.27
04/02/04	MV Church	Rent	205.75
04/02/04	IRS	Reimbursement	2.85
04/02/04	ECS petty cash	Reimbursement	500.00
04/02/04	Town Treasurer	Appropriation	92,000.00
04/05/04	Dalle Molle	Insurance Reimbursement	432.50
04/05/04	Pates	Insurance Reimbursement	47.88
04/05/04	MV Church	Rent	219.25
04/06/04	Epsom Lunch Sales	Lunch reimbursement	732.67
04/06/04	Epsom Lunch Sales	Lunch reimbursement	462.35

Date	From Whom	Description	Amount
04/06/04	Epsom Lunch Sales	Lunch reimbursement	75.00
04/12/04	EBBI	rent	278.25
04/12/04	MV Church	rent	200.75
04/12/04	MV Church	rent	200.75
04/12/04	NH Retirement	Reimbursement	276.05
04/13/04	Epsom Lunch Sales	Lunch reimbursement	788.06
04/13/04	Epsom Lunch Sales	Lunch reimbursement	461.35
04/13/04	Epsom Lunch Sales	Lunch reimbursement	334.20
04/16/04	Town Treasurer	Appropriation	92,000.00
04/20/04	Epsom Lunch Sales	Lunch reimbursement	796.95
04/20/04	Epsom Lunch Sales	Lunch reimbursement	252.60
04/20/04	Epsom Lunch Sales	Lunch reimbursement	638.75
04/20/04	Epsom Lunch Sales	Lunch reimbursement	256.96
04/23/04	Allen	?	50.00
04/23/04	Patterson	Tuition	500.00
04/29/04	Allenstown Schl Dist		18,737.07
04/29/04	Pates	Insurance Reimbursement	437.38
04/29/04	MV Church	rent	219.25
04/29/04	State of NH	Medicaid	881.84
05/01/04	State of NH	Aid - Titles	39,000.00
05/03/04	Town Treasurer	Appropriation	92,000.00
05/04/04	Epsom Lunch Sales	Lunch reimbursement	247.25
05/04/04	Epsom Lunch Sales	Lunch reimbursement	566.10
05/04/04	Epsom Lunch Sales	Lunch reimbursement	877.90
05/10/04	MV Church	rent	205.75
05/10/04	MV Church	rent	205.75
05/10/04	EBBI	rent	231.25
05/10/04	SAU 53		2,754.00
05/11/04	Epsom Lunch Sales	Lunch reimbursement	822.85
05/11/04	Epsom Lunch Sales	Lunch reimbursement	473.00
05/11/04	Epsom Lunch Sales	Lunch reimbursement	873.06
05/13/04	NH Retirement	Reimbursement	276.05
05/13/04	Dalle Molle	Insurance Reimbursement	432.50
05/13/04	Reg Services		6,321.90
05/14/04	Town Treasurer	Appropriation	150,000.00
05/18/04	Epsom Lunch Sales	Lunch reimbursement	994.08
05/18/04	Epsom Lunch Sales	Lunch reimbursement	596.65
05/18/04	Epsom Lunch Sales	Lunch reimbursement	288.95
05/25/04	Epsom Lunch Sales	Lunch reimbursement	390.40
05/25/04	Epsom Lunch Sales	Lunch reimbursement	621.45
05/25/04	Epsom Lunch Sales	Lunch reimbursement	1,169.56
05/29/04	Town Treasurer	Appropriation	92,000.00
06/01/04	Precious Angels	rent	120.75
06/01/04	State of NH	Medicaid	99.09
06/01/04	Wilton Schl Dist		2,905.50
06/01/04	MV Church	rent	219.25
06/01/04	SAU 53	Lunch reimbursement	2,154.34
06/01/04	State of NH	Medicaid	56.01
06/02/04	Epsom Lunch Sales	Lunch reimbursement	924.76
06/02/04	Epsom Lunch Sales	Lunch reimbursement	556.53
06/02/04	Epsom Lunch Sales	Lunch reimbursement	420.37
06/09/04	Epsom Lunch Sales	Lunch reimbursement	544.55

<b>Date</b>	<b>From Whom</b>	<b>Description</b>	<b>Amount</b>
06/09/04	Epsom Lunch Sales	Lunch reimbursement	469.52
06/09/04	Epsom Lunch Sales	Lunch reimbursement	868.20
06/10/04	Benefit Strategies	Insurance Reimbursement	999.88
06/10/04	MV Church	Rent	205.75
06/10/04	Town Treasurer	Appropriation	560,000.00
06/11/04	MV Church	rent	205.75
06/11/04	MV Church	Rent	205.75
06/11/04	State of NH	Medicaid	6.13
06/11/04	NH Retirement	Reimbursement	276.05
06/11/04	SAU 53		63,426.35
06/15/04	Epsom Lunch Sales	Lunch reimbursement	298.90
06/23/04	EBBI	Rent	242.50
06/23/04	Orion House		2,649.74
06/23/04	MV Church	Rent	205.75
06/23/04	Pates		200.00
06/23/04	Dalle Molle	Insurance Reimbursement	432.50
06/23/04	ECS petty cash	camp stipend	350.00
06/26/04	Town Treasurer	Appropriation	20,968.00
		<b>TOTAL</b>	<b>\$ 5,902,802.03</b>

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 18, 2004

The School Board  
Epsom School District  
Epsom, New Hampshire

I have audited the financial statements of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate reaming fund information of Epsom School District as of and for the year ended June 30, 2004, which collectively comprise the Epsom School District's basic financial statements and have issued my report thereon dated December 18, 2004. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the Epsom School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Epsom School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessary disclose all matters in the internal control over financially reporting that might be a reportable condition or material weaknesses. A reportable condition involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment could adversely affect Epsom School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a condition in which the design or operation of one of more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information and use of the audit committee, management, others within the organization, School Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

I extend my thanks to the officials and employees of the Epsom School District for their assistance during the course of my audit.

Brent W. Washburn, CPA





