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2020-2021 FACULTY SENATE XXV - August 31, 2020 Minutes Summary

Faculty Senate

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UNIVERSITY OF NEW HAMPSHIRE
2020-2021 FACULTY SENATE XXV

The fundamental function of the approved minutes of the Faculty Senate is to accurately document actions taken by that body. Additionally, the minutes traditionally seek to provide context by capturing some statements of Senators, faculty in attendance, and guests. The minutes do not verify the veracity, authenticity, and/or accuracy of those statements.

Meeting called to order at 3:10 pm on August 31, 2020 via ZOOM

MINUTES SUMMARY

I. Roll: The following senators were absent: Feldman and Knowles. The following were guests: Jim Dean, Wayne Jones, and Kate Ziemer.

II. Remarks by and questions to the president and the provost - The senate chair, Erin Sharp, welcomed President Dean and Provost Jones to the meeting.

President Dean began by acknowledging the extraordinary circumstances that we find ourselves in this year, this semester, and this month. The challenges to the health and safety of our community, to our educational and research and outreach mission, the challenges to the mental health and well-being of all the members of our community, and finally to the financial sustainability of our institution are enormous. UNH has mobilized to meet these challenges. For example, hundreds of faculty participated in courses on instructional design in pedagogy over the summer. We have invested millions of dollars in classroom technology to facilitate hybrid instruction. We have also established a testing laboratory practically overnight and created one of the most aggressive testing programs in the country. Teams of faculty, staff, and students worked non-stop throughout the summer to prepare for this semester.

President Dean discussed his message to students that our time on campus is 12 weeks - not even 90 days. If we follow the plans that we made I believe that we have a good chance of being successful. So far, student behavior has been pretty good. Mask compliance has been pretty amazing. Despite all the planning we're certainly not going to get everything right and I ask for your forbearance as we identify and respond to the various kinds of problems that come up. We will continue to communicate frequently so that everyone is informed of any issues that do come up. I'll just say in passing that communications have proven to be one of the most serious challenges that we've all faced over the last several months. I guess when people start saying you have overcommunicated then maybe you've done the best you've can. That's sort of where our aspiration has been.

The President thanked senators for their leadership and commitment to students during this difficult time.

President Dean shifted gears to talk about the university's response to racial injustice and plans to address diversity, equity, and inclusion. Over the past few years, faculty, staff, and students have worked on these issues in a pretty wide variety of settings, the most recent of which was the presidential task force on campus climate which was charged by President Huddleston. The report of this group is really an important document. This summer, as many of you know, in the wake of George Floyd's death and with the arrival of Dr. Nadine Petty, our new Chief Diversity Officer, the President's Leadership Council which includes all of the deans, reviewed a wide range of materials on these issues both UNH-specific and much more general - books, films, podcasts and so on. All of this activity culminated in a recent retreat at which we shared with one another what we had learned and drafted proposals for action. Many of these proposals were inspired by previous commissions and task forces, especially the presidential group that I just mentioned. Within the next few weeks, maybe within the next week to 10 days, we are going to announce our plans for action and I will say that the one piece of feedback that I got consistently as we entered into this listening and learning phase was that we really had to move to action and this couldn't

just be talk. So, we're planning to announce our plans for action very soon. They relate to several issues. I will read them off one at a time.

- The diversity of faculty, staff, and students.
- The creation of a welcoming campus climate for everyone, especially people of color.
- The appropriate handling of claims of racial bias.
- The preparation of our students to operate in diverse environments and that includes this environment as well as the environments they will go into as they leave UNH.
- The inclusion of diversity and related topics in our research and in our research portfolio because, after all, we are a research institution and we should be able to contribute to the storehouse of knowledge on these topics through our research.
- The responsibility of the university's leadership teams to address and to communicate about diversity, equity, and inclusion.

President Dean stressed that faculty will have many opportunities to shape and to help to implement the plans. For example, the Discovery Review Committee has been working on a proposal for curricular change related to these issues as this is, of course, the purview of the faculty under our principles of shared governance. Provost Jones and I are very much in support of Senate leadership in this area and we look forward to seeing where you land as that comes out of committee into the overall faculty senate.

I believe that we have a once-in-a-generation opportunity in front of us to make real progress on the issues of racism and inequality and that UNH can and actually must take advantage of this opportunity. I know that many of you feel the same way. We might not have chosen the year of the pandemic to pursue this opportunity but, despite that, we must nevertheless not let it slip away but rather take the steps that will allow future generations of faculty, staff, and students to be proud of what we've accomplished together during this period of time.

President Dean then opened for questions.

A CEPS senator asked about students having trouble accessing the Wildcat pass.

President Dean acknowledged technical challenges with Wildcat pass and that efforts are in place to get those resolved.

Wayne Stated that over 11,000 students have a valid Wildcat pass.

A COLA senator asked when the testing lab opened and if it was at full capacity and the status of the quarantine and isolation dorms.

President Dean stated that the lab is up and operating today and it is processing thousands of tests a day. The quarantine dorm is operating. We have some students in there now, some in isolation and some in quarantine. We have had positive tests. It would be astonishing if we didn't. UNH is revising the COVID data dashboard to include more information. We are very fortunate in that the aggregate number of positive results so far has been far less than 1%.

Provost Jones indicated that the lab will process about 3000-4000 tests a day. He did state that most students that are in either isolation or quarantine have chosen to go home. In some cases, positive tests were identified through pre-arrival testing and the students had not yet arrived on campus.

A COLA senator asked about the status of the tenure track AAUP contract negotiations.

The provost stated that the negotiations teams have been meeting regularly but nothing is in the tentative agreement status yet.

A COLA senator raised concerns about signage and communication about procedures for wiping down classroom areas before and after classes.

Provost Jones reiterated the standard procedure - students should go in, wipe down their area, and spread out. If you feel that there needs to be a reminder, please let Kate Ziemer know.

At this point, Wayne introduced Kate Ziemer, Senior Vice Provost for Academic Affairs. Kate mentioned that she is hoping the Resource Hub and syllabi guidance can become a standard practice.

A COLSA senator from MCBS raised questions and concerns about the testing and contact tracing procedures.

Provost Jones responded. He clarified communications about distance in the classroom and how that relates to tracing and contacting. The contact tracing is controlled by DHHS.

What we were talking about is how far apart the seat should be. DHHS said that three feet was the minimum and if you were beyond six feet with PPE you are not a close contact. From 3 feet to 6 feet, even with PPE, you are still a close contact so you're going to be a close contact 3 ft or 6 ft. Then, I shared the data about how far apart we are.

With respect to the frequency of the testing and who is doing the testing, great question. What I can tell you is that the students and the twice a week interval is really trying to find the best frequency that we can and using our own lab. Our goal in the next two weeks is that everyone is going to be tested through our lab. I agree with you completely. It is better to have everything going through one lab but as our lab is coming up we thought it would be better to focus on the students and to use Convenient MD for the remainder of the contract for a couple of weeks to use up the tests that we have on that contract and to keep the faculty separate. We believe that within two weeks the lab will actually be running closer to 5000 tests a day which gives us more than enough capacity to do faculty, staff and students through our own testing protocol.

With respect to the frequency the conclusion there was that once a week testing for faculty and staff was probably going to be fine. This is coming from the testing committee, not from me. More frequency is better, but faculty and staff tend to have fewer close contacts and fewer risk factors than our students do and that's why we're testing our students more frequently.

A COLSA senator from MCBS challenged the once a week frequency for faculty and staff.

Provost Jones stated that the maximum frequency for students will remain and we can have that conversation about if we want to increase the frequency for faculty and staff.

COLA Senator mentioned her daughter's first week at UNH went really well and then asked whether there are fewer students living on campus and how that might impact UNH finances. She also asked about whether the low positivity rate at UNH raises any concerns about the tests.

Provost Jones confirmed that the test that we are using is FDA approved, and it is the most accurate test that we can do by PCR. He credits UNH's low positivity rate to prearrival testing.

UNH Manchester Senator asked about UNH's plans to communicate with students about voting in November.

President Dean mentioned that the Durham campus communicates regularly with the Town of Durham and that the Senator should check with Dean Decelle about plans at the Manchester campus.

The Senate chair asked President Dean if he planned to send a direct message about voting and freedom of speech / political speech as he has done in the past.

President Dean said that kind of message will probably go out as we approach November.

A CEPS Senator asked about delays in faculty and staff testing results.

Provost Jones acknowledged there was some lag from Convenient MD. The goal is to transition testing for faculty and staff to our in-house lab in approximately two weeks.

We are committing our lab results to be 24 to 48 hours to give ourselves a little bit of a buffer as we get to the larger volumes. If faculty and staff have been getting regular negative tests even if they are 8 days since their last negative due to lag, they should be fine to continue routines.

COLSA Senator from MCBS raised questions about the accuracy of testing due to the PCR test depending on timing of test and viral load. He also shared concerns about students self-sampling.

COLA Senator asked if the volume of testing at UNH may lead to students having a false sense of security and not complying with other safety guidelines. The senator also asked about disciplinary action when students don't comply and if the UNH response to non-compliance can be added to the dashboard.

President Dean reminded Senators that FERPA protects students from public disclosure of disciplinary action, but that students are being dealt with through the conduct system. We hope students seeing the dashboard will remind them of the importance of the health and safety protocols.

A COLA senator asked about reactions to posts at "Black at UNH" on Instagram. The senator has gained insight into the voices of students of color on campus that I did not have previously.

President Dean stated that he is familiar with those posts. They are anonymous so you can't really follow up. Wayne and I have both had a number of one-on-one conversations with black faculty and staff and students on campus that involved some very direct communications. Also, our new Chief Diversity Officer, Nadine Petty, is having those kinds of conversations. Not everybody wants to talk with us. So, that's a challenge. There is no one communication strategy that works for everybody. We have been working on having direct conversations with students. If you have additional suggestions for how we can do that we are all ears because it's really important that we, being obviously demographically different from especially the students, that we do everything that we can to try to understand what is up with them.

President Dean also mentioned the new leader of the Beauregard Center, Cache Owens-Velasquez. She is, herself, a woman of color. She is doing great work to create a space where people can listen and speak freely. Both Wayne and I been invited to come to tour that center and spend some time there as well.

President Dean had to leave the meeting. The Senate chair thanked him for joining the meeting.

Senate Chair, Erin took the opportunity to acknowledge how the Covid response has highlighted challenges in our communication practices. She asked Wayne if there will be a structured approach to try to understand how communications might need to be adjusted or different practices put in place.

Provost Jones agreed and acknowledged adjustments they made over the summer in communications like copying faculty and staff on communications sent to students. We have discovered that there are multiple offices that send messages to students and in the past, they didn't tell one another. That has led to some of that stuff slipping through. Ken Holmes, the SVP for Student Life has been talking about this and is trying to build smaller teams so that they can all coordinate that communication. We need to continue to work on this and I think that we have to revisit this, probably in late September or early October, not just with student communication but with students, faculty, and staff communications as well.

Provost Jones concluded by describing walking around campus earlier in the day and how impressed he was with students wearing their masks. He reminded us that students will listen to faculty and staff reminders about compliance. Wayne stated that he is very grateful for everything the faculty are doing. He shared that every positive test for a student goes right to the dean of students and the faculty member will get an email letting them know that a student is not going to be in your class for a couple of weeks. It won't say anything more. You won't know if it's a positive test or if it is a close contact or if they have the mumps. But you will have a notification that the student will not be in your classroom. Students were notified by email last week that if they break quarantine or if they break isolation there is a \$1,000 fine per day and that is a pretty serious fine from the state of NH.

III. Remarks by and questions to the chair: The Senate chair, Erin Sharp, shared some comments:

- We will be inviting the new administrative leadership to join us at Senate meetings this year to talk about their priorities and to give them a chance to hear from the senators. This includes our new Chief Diversity Officer, Nadine Petty, our new Senior Vice Provost for Student Life, Kenneth Holmes, and the Senior Vice Provost for Academic Affairs, Kate Ziemer.
- In previous years, the Senate held summer meeting which would have allowed us to do some introductions and training and to look at charges. Because of Covid, we didn't do those things. So, this meeting will be a bit more informational than the usual first meeting of the semester.
- Erin thanked everyone for their hard work this summer. The Senate held two meetings this summer and this seems to be the first time in UNH history that this has happened. There was significant work by many faculty who worked off-contract in order to help UNH open successfully and to help provide resources to faculty and staff. The chair, in particular, thanked Kathy Brunet the Senate administrative assistant who has worked through the summer. Erin also thanked members of the Agenda Committee for meeting every week this summer. The Senate committee chairs have also been working above and beyond their duty, including attending some full meetings and also individual meetings with the other chairs.
- Erin expressed thanks especially to Andrew Coppens who co-chaired the university syllabus committee.
- Michel Charpentier helped co-chair the testing and proctoring committee that helped make decisions about using Respondus and how we're going to deal with cheating on exams.
- Erin shared that she has been at UNH for 11 years and she has served on the Senate for 9 years. She said has loved the opportunity to work with people outside of her own department. The work of the Senate is important and that we have an opportunity to contribute.
- Erin reminded senators of the key responsibilities of the Senate by reading the text from the governing document for the Faculty Senate. "*The faculty has primary responsibility for such fundamental areas as curriculum, subject matter and methods of instruction, research, faculty status, and those aspects of student life which relate to the educational process. On these matters the power of review or final decision lodged in the governing board or delegated by it to the president should be exercised adversely only in exceptional circumstances and for reasons communicated to the faculty.*"
- The Senate is the body where faculty of all ranks and faculty of all titles get to participate in shared governance. We will need to be very flexible this semester. Some of the committee charges are covid specific. It is likely that each day something new might come up. There are some big issues including the Discovery Review Committee's recommendation and report and also the topic of student evaluations of teaching.
- Erin acknowledged that the Faculty Senate is looking forward to working with the Student Senate and the Graduate Student Senate. Our relationships with students are so important. Erin said that she and Rose will attempt to join some of the student senate meetings. There is a statement in the Senate

constitution that the Senate is committed to working closely with these organizations. The leaders of the student and GSS have a standing invitation to attend our meetings as non-voting representatives. The Senate passed a motion in 2018 that undergraduate and graduate students should be invited annually to appoint one student to the Academic Affairs, Academic Program, Student Affairs, and Campus Planning committees.

IV. Approval of the minutes from May 4 (last meeting of 2019-2020 session) – There were no corrections offered. It was moved and seconded to approve the minutes of May 4, the final meeting of the XXIV session of the Faculty Senate. The minutes were unanimously approved, with 12 abstentions.

V. Approval of the minutes from May 4 (first meeting of 2020-2021 session) – There were no corrections offered. It was moved and seconded to approve the minutes of May 4, the first meeting of the XXIV session of the Faculty Senate. The minutes were unanimously approved with 11 abstentions.

VI. Approval of the minutes from July 13 – Corrections were offered in items II and VI. Thus adjusted, it was moved and seconded to approve the minutes of July 13. The minutes were unanimously approved with 1 abstention.

VII. Review parliamentary procedure and other procedures of the senate – Jim Connell, the Senate's parliamentary for several years shared the following information:

- The Senate is a deliberative body, which is a strength not always appreciated by some administrators who would like us to make our decisions instantaneously, but that is the nature of the Beast.
- The nature of our deliberative body is that we can take voting clues from each other and this is why it is good to see how other people are voting. That is part of the process and it is very important. When we moved to electronic voting, we insisted on being able to see the votes.
- The purpose of parliamentary procedure is first to make sure the majority rules but it's also to be sure that the minority's right to be heard is respected. This is particularly important in a large group such as ours where we have something on the order of 80 Senators.
- We use Robert's Rules of Order as our procedure. However, every deliberative body has its own culture and ours tends to be pretty informal.
- We also have, like many bodies do, some special rules and you can find them on the Senate web page. One of these rules is that when we have a substitutive motion that is brought to the Senate, we hold it over until the next meeting so that senators can consult with their departments and find their opinions. It also gives the motion a chance - if it's connected with a committee - to go back to that committee to consider any comments they received at the meeting. Potentially, the committee can bring forward a slightly modified version of the motion. This often saves us time and we often get a better motion.
- The Senate also has special rules for motions of censure and motions of no confidence. The main thrust is to prevent things from becoming well out of control in the Senate.
- It is the responsibility of the Senate chair to lead the meeting. The chair should appear to be neutral. The chair can always turn over the gavel to another officer, preferably the vice chair, if they want to really take a partisan stand on a particular issue.
- The chair, however, is not a dictator. It is always possible to appeal the chair's decision. To do it under today's circumstances, you would just click unmute and announce that you want to appeal the chair's decision.
- The chair, in the process of running the meeting, may have to deviate from the agenda just because of time or other constraints and that's usually done basically with unanimous consent, that is if nobody objects. Much of what we do is through unanimous consent.

- We use friendly amendments. But again, anyone has the opportunity to object to raise a point of order. There is no such thing as a friendly amendment in the rules. Instead, this is part of our own particular culture.
- Most of the work is done in committees. You can look in the constitution and the bylaws for the lists of the committees. We're a little unusual in that we have three types of committees. We have standing committees, nine currently, and the voting members are all senators. We do have some non-voting members such as student representatives.
- We have permanent committees. These are made up mostly of non-senators and many of them are elected. Those three committees are 1) the *Professional Standards Committee*, which is restricted to non-law school tenured faculty, in part because it is associated with the contract with the AAUP for tenured faculty. 2) *UCAPC* (University Curriculum & Academic Policies Committee) is also made up of only tenured faculty because historically there have been major conflicts between that committee and some administrators. 3) The *Discovery Committee* members are elected.
- There are also ad hoc committees, which are appointed for a particular period often just until they produce a report. The current example is the *Discovery Review Committee* from which we will be hearing a great deal. Their membership is very flexible. They are usually created by a motion of the Senate and that motion is usually put forward by the Agenda committee and it describes the membership, such as representatives from each college, and student representatives.
- It is extremely important that senators participate in the committee process as that is where most of the work gets done.
- Committees are typically charged by the Agenda Committee. Although the Senate, as the parent body, has the authority to issue charges.
- Products of committees can include reports and motions and sometimes both at the same time. Reports can be very small and innocuous. They can also be huge and important. The Senate can endorse a report. A motion doesn't require a report. Frequently, there is a rationale provided but not always.
- Some rationales get awfully long, and it may be better to have a report as well as the motion to keep things clearer and simpler to those who read the motion. Try to keep the rationale in motions short.
- If you feel, as a member of the Senate, that a motion is too complicated and needs to be broken into pieces or parts that you favor and parts that you don't, you can offer a motion to divide the question.
- You can also offer amendments to a motion. These motions require a second. Unfortunately, we often hear suggestions come up and they go nowhere because they were never offered as a motion.
- You're allowed two levels of amendments. You can have the amendment and you can have an amendment to an amendment, but you can't go any further. We discuss and vote on the least important - which is to say the amendment to the amendment - before we vote on the amendment and before we vote on the motion. This is called "perfecting the motion" because the body has the right to know the final form before it adopts it. If you think that this is a total waste of time and you think the motion in its final form is still going to be a pig's ear you can offer a motion to postpone indefinitely. That brings the whole thing up to a vote to see if it's ever going to pass. It is debatable, unlike tabling. Therefore, people are discouraged from offering a motion to table. You should only offer a motion to table if you really need to get on to other business.
- We, as a body, try and usually fail to avoid wordsmithing on the floor. Instead, you are encouraged to consider sending it back to the committee. There is no greater time sink than wordsmithing.
- The Senate can instruct a committee. If a committee has brought something forward and the Senate likes part of it but doesn't like the other part the Senate can ask the committee to take the motion back and change it, even if the committee doesn't agree with the change. This is usually termed "recommitting" if it came originally from a committee.
- In connection with discussions, in most cases the chair needs to recognize you but there are exceptions like appealing the chair's decision or a point of order.

- Another important thing is to keep the discussion germane. If the subject on the table is the amendment to the amendment you shouldn't be talking about the amendment or the main motion except as it relates to the amendment to the amendment. It takes a certain amount of discipline and it is really the chair's difficult duty to keep us on track.
- Formally, you should address the chair. In practice, we don't do that, but the chair can insist upon that if the debate gets a little too heated.
- As an individual senator you are free to offer a motion. It would need a second. It is recommended, whenever possible, to let the Agenda Committee know in advance that you will be doing this so that the chair can hold open time. If you share the motion in advance it can go in the agenda. Don't be surprised or offended if it winds up being sent to a committee. In fact, the Agenda Committee may offer to send it to a committee, so you don't actually have to make the motion.
- The Agenda Committee is basically tasked with trying to keep the flow of work moving. We seldom make major decisions. However, the Agenda Committee has taken more actions on behalf of the Senate this summer than ever before due to Covid.
- The Agenda Committee does often get involved when there's more than one motion on a subject in an effort to get some sort of consensus before we spend a lot of time on the floor.
- The Agenda Committee helps to serve as an information path and sometimes as a sounding board for the administration. Our particular area of responsibility is shared governance. So very often that's what you will hear most from the Agenda Committee in terms of motions.
- The Agenda Committee often make suggestions to committees when they're about to bring forward a motion. Please note that those are just suggestions. A committee has its own right to decide what it is going to bring forward.
- On placement of items on the agenda, the Agenda Committee thinks about it very carefully. Sometimes people are upset because we put something towards the end which they think is the most important item. That is because we think it is the most important and we have no idea how long other items are going to take. For example, if we think it's 10 minutes, but it turns out to be 5, we'd rather see that five minutes go to the important issue rather than have some arbitrary limit on an important item.
- As a senator you're entitled to have a proxy from your department if you are not able to attend a Senate meeting. But nobody can have more than one vote so you can't have the other senator from your department serve as your proxy because they already have a vote.

Jim opened the floor for questions.

A senator from UNH Manchester pointed out that when the Senate moved online in the spring senators were using the chat feature for substantive discussions among senators. He wondered what Jim's take was on using the chat feature given that the Senate bylaws and Robert's Rules don't speak to this. Jim said that, on the one hand, he doesn't like it because these can be substantive discussions that not everyone is hearing. On the other hand, during in-person meetings members, since at least the Roman Senate, have turned to each other to talk quietly. In a sense, that is what is happening here. Jim said that he thinks that the chair is right to discourage this sort of thing because it is good for everyone to hear what other senators think. This is important since the chat discussions don't just involve the people who like to sit together. Instead, everyone can see the discussions if they are good at multi-tasking. But, to some extent, it is a matter of culture and flavor and what the chair thinks is most productive.

The chair responded that one of her concerns is that important questions or comments that should be brought to the floor will be missed. The other challenge is that when we are face-to-face, we do really try to take questions in order in which people raised their hand. She said that she is comfortable with people sharing resources and similar items via the chat. However, it is difficult to moderate the meeting based on

information in the chat. Therefore, the meeting moderators will be ignoring the chat in real time. If there are things going on in chat that aren't important for everyone to see, that is probably ok.

Erin highlighted some of the points that Jim made.

- It is important that everyone speak once before another person speaks twice. Robert's Rules is really about making sure that the minority voices are heard but it also about really making sure that everyone's voice is heard.
- Staying on topic is important.
- We do keep a list of helpful acronyms that are relevant to UNH. This list is provided in today's agenda and is also available on the Senate.
- The Agenda committee has worked on having a template or structure for committees to use to organize background information about a motion being presented. The goal is that committees should follow a standard procedure when we are forming our motions. This includes looking back at previous action has been taken related to the charge involved and engaging with the administrative liaison for the committee. The template also prompts to document what follow-up steps are needed to implement the motion.
- Erin explained that the Agenda Committee has the responsibility to structure the agenda and help the overall operations of the Senate and to be a resource for senators and committees.
- We have excellent committee chairs - some are new chairs, and some are returning chairs. The committee chairs worked with the Agenda Committee over the summer to identify the charges. This included a review of what work was done last year. The committee chairs have reviewed the draft of the charges and we are in the process of finalizing them this week. Each committee will have their charges by the first committee meeting, September 14.

- Erin shared an image of the full Faculty Senate calendar and also explained that it is available on the Senate website. The bulk of the work for the Senate is done in committee.

- Erin shared some information about strategies for communication:
 - o Erin and Rose are scheduled for monthly meetings with the committee chairs. This will be useful because many committee charges are relevant across other committees.
 - o We will continue with the one-minute reports from committee chairs at the Senate meetings. However, if a chair has nothing to report they don't need to be called on. In some cases, a chair may need additional time to make a report.
 - o We will continue to distribute the weekly Senate updates email. We plan to distribute these each Wednesday. Senators and especially committee chairs are welcome to submit items to be included in the updates.
 - o Erin and Rose, as Senate chair and vice chair, meet weekly and sometimes more often, with Provost Jones. There is also a monthly meeting with President Dean. These meetings have been very productive, and we want to continue that open practice. No question or concern is too small or inappropriate to bring to us so that we can help find an answer.
 - o We do, as Senators, represent our departments. We can only do that well when our department is making opportunities for us to engage about what Senate is doing. Therefore, please make

sure that you are on the agenda for your department's faculty meetings and that you have the opportunity to share information about the work of the Senate.

Erin closed out her comments by encouraging ideas and suggestions. We are always looking for ways to improve process and improve communication.

VIII. Introduction of Student Senate Representatives - The chair asked the student senate representatives to introduce themselves. The following representatives spoke:

Jennifer Hargenrader, a Student Senate Representative. She is an electrical engineering major and the chair of the student senate Academic Affairs committee. She shared that Nicholas Fitzgerald, the Senate president had to leave the meeting to attend class. Tyler Silverwood, the Senate Vice President was not able to attend today.

Igor Campos Garcia, Student Senate Speaker, He is a communication major.

Dominic Payne, president of the Graduate Student Senate. He is in his 6th year of a PhD program and he hopes to defend his thesis at the beginning of next summer

Erin thanked these students for their service and said that our student representatives are so important for helping us see their perspective and context so at this point,

IX. New Business: There was no new business.

X. Adjournment: The meeting was adjourned at 5:00 pm.

Appendix: Some useful UNH acronyms

AAC	Academic Affairs Committee (Faculty Senate standing committee)
AC	Agenda Committee of the Faculty Senate
ASAC	Academic Standards & Advising Committee
APC	Academic Program Committee (Faculty Senate standing committee)
AT	Academic Technology
BAC	Budget Advisory Committee
CaPS	Career and Professional Services
C&PA	Communications & Public Affairs
CCLEAR	Clinical, Contract, Lecturer, Extension, Alternative Security, Research faculty
CEITL	Center for Excellence & Innovation in Teaching & Learning
CORPAD	University Committee on Real Property Acquisition and Disposal
CPC	Campus Planning Committee (Faculty Senate standing committee)
FAC	Finance & Administration Committee (Faculty Senate standing committee)
FAR	Faculty Activity Reporting
IRA	Institutional Research and Assessment
IT	Information Technology
ITC	Information Technology Committee (Faculty Senate standing committee)
JSMB	Joint Strategic Management Board (Navitas review)
LC	Library Committee (Faculty Senate standing committee)
OISS	Office for International Students & Scholars
OS	Operating Staff
PACS	Psychological and Counseling Services

PAT	Professional and Technical Staff
PSC	Professional Standards Committee (FS permanent committee)
RPSC	Research & Public Service Committee (Faculty Senate standing committee)
SAARC	Space Allocation, Adaption and Renewal Committee
SAC	Student Affairs Committee (Faculty Senate standing committee)
SHARPP	Sexual Harassment and Rape Prevention Program
SSSC	Student Success Steering Committee
SVPA	Senior Vice Provost for Academic Affairs
UCAPC	University Curriculum & Academic Policies Committee (FS permanent committee)
VPFA	Vice President for Finance and Administration