

44  
- ENT  
2003

**ANNUAL REPORT**

**TOWN OF EPSOM  
NEW HAMPSHIRE**



**For the Year Ending  
December 31, 2003**



1  
267  
2003

**Annual Report**

**of the**

**Town Offices**

**of the**

**TOWN OF EPSOM  
NEW HAMPSHIRE**

**For the Year Ending  
December 31, 2003**



**Henry L. Farrin, Jr.  
Chief of Police**

Chief Henry L. Farrin, Jr. served on the Epsom Police Department from July 1990 to December 2003. He started as a part-time officer and culminated his 13 years of service as Chief of Police.

Officer Farrin began as a part-time police officer and was rapidly promoted to sergeant after amply demonstrating his professionalism and capacity for further responsibility. During his tenure, Sergeant Farrin conceived and fielded the department's first canine unit and with it a first place trophy in a best overall police dog competition. He additionally served as the department's field training officer and scheduling officer in addition to his routine patrol duties.

In 1994, he was named officer in charge / acting police chief after the incumbent was removed for cause. Sergeant Farrin successfully kept the department operational for a year until a new chief was hired. In April 1996 he was promoted to lieutenant and assumed additional responsibility for all court prosecutions, training and hiring. He also updated departmental policies and procedures and was certified as the department's firearms instructor. Lieutenant Farrin received a meritorious promotion to Chief of Police following yet another change in the incumbent chief.

Chief Farrin served as Chief of Police for three years. He led by example and successfully transitioned a semi part-time department into a professional 24/7 operation. Chief Farrin continued his pattern of modernization and innovation; making improvements to department budgeting, operations and training, equipment and personnel. He established the first duty performance standards. He modernized evidence collection, control and storage, and networked department automation and communications. He established the dedicated position of detective to better pursue criminal investigations and solve crimes. Chief Farrin required his officers to conduct a minimum of one documented public activity per hour during their patrol shifts; ensuring public presence and duty performance. He established the first successful physical fitness program for the department and personally set the standards. He established the best police-community relations ever and initiated an effective police officer interface with the youngsters of the Epsom Central School.

Chief Farrin also developed an emergency response plan with the school and refined communications procedures among the school, police and other town departments. He worked with the selectmen to develop the first master plan and long-range goals for the police department. He was successful in bringing in federal and state grants to upgrade department equipment and save the town money.

Chief Farrin constantly sought new challenges. He volunteered to update the town's employee policy and procedures handbook. He coordinated with the other town departments and presented the selectmen with a comprehensive draft policy which will serve as the basis for the updated handbook. Chief Farrin demonstrated his flexibility and other talents by twice volunteering to assume the duties of town road agent after incumbent road agents quit. In the first instance, then Lieutenant Farrin was granted a leave of absence to perform road agent duties for three months. The second time, Chief Farrin took on those responsibilities as an additional duty during the winter. He was able to successfully do so because of the smooth and efficient functioning of the police department under his administration.

Chief Farrin remained active in community affairs off-duty. He donated his personal time to coaching T-ball, soccer, baseball and football through the Epsom Youth Athletic Association and served as a Cub Scout leader for the Epsom Troop.

Henry has moved on to a new life and challenges in Florida. We thank him for his hard work and dedication to the town and wish him and Sandy luck in their new life.

The Board of Selectman:

Robert W. Berry  
Peter P. Bosiak  
John F. Hickey  
Joni-Lynn Kitson  
Michael D. Dempsey



#### Epsom Citizen of the Year

Harvey was born October 7, 1934 and raised in Hamden/New Haven, Connecticut. He is a graduate of Southern Connecticut University in 1956, the University of Vermont in 1963 and completed post graduate study at the University of Connecticut and the University of New Hampshire. He was a teacher, principal, assistant superintendent of schools and member of the New Hampshire Department of Education until his retirement in 1995. He and his wife Barbara and sons Timothy and Jonathan moved to Epsom in 1966 and have resided on the Levi Cass farm in the New Rye section of town since that time. He is the proud grandfather two wonderful grandchildren Sarah and Jack Harkness of Chichester.

Harvey's community involvement include being a member of the school board, master plan committee, planning board, budget committee, library trustees, library private capital fund campaign, long range capital improvement committee and Town Hall Restoration Committee. He is a member of the New Rye Congregational Church and served as deacon, treasurer, moderator and choir member for many years. He is also a member of the Epsom Historical Association, Epsom Arts and Sciences Foundation, New Hampshire Society Sons of the American Revolution, Hiram #1 Lodge of the Masonic order, State Employees Association, Saint Andrews Society of New Hampshire and Post 112 American Legion. Harvey is known for his willingness to help, sense of humor and love of learning.

## TABLE OF CONTENTS

Auditor's Report	39-43
B.C.E. P. Solid Waste Report	121-125
Capital Area Mutual Aid and Fire Compact Report	96-98
Citizen of the Year	4
Community Action Report	118-120
Comparative Statement/Appropriations & Expenditures	47
Employee Wages 2002	55
Epsom Charter	53-54
Epsom Conservation Commission Report	111
Epsom Fire & Rescue Department Report	88-93
Epsom Fire & Ambulance Billing Report	94
Epsom Fire Warden & State Forest Ranger Report	95
Epsom Highway Department Report	108
Epsom Historical Association Report	115
Epsom Police Department Report	82-87
Epsom School District Report/Auditors Report	138-180
Epsom Swimming Lessons Report	109
Epsom Town Hall Restoration Committee	112-114
Epsom Village Water District Report	131-137
Health Officer/Deputy Health Officer Report	107
Highway Department Operating Cost	56-59
Library Report	76-81
Planning Board Report	99
Schedule of Town Property	48-50
Selectmen's Report	44-46
Statement of Payments	52
Summary of Receipts	51
Tax Collector's Report	62-65
Town Budget as of January 31, 2004/Official Ballot 2004	25-38
Town Clerk's Report	60-61
Town Deliberative Meeting Minutes/Election Results 2003	12-24
Town Officers	6-11
Treasurer's Report	66-72
Trust Funds	74-75
Visiting Nurse Association Report	116-117
Vital Statistics	126-130
Webster Park Commission Report	110
Welfare Report	103
Zoning Board of Adjustment Report	100-102
Zoning Questions for 2004	73
Zoning Compliance Officer's Report	104-106

## TOWN OFFICERS

### Moderator

	Term Expires
Gary R. Matteson – Moderator	2005
Barbara Harkness – Assistant Moderator	2005

### Selectmen

Robert W. Berry, Chairperson	2004
Michael Dempsey	2004
Peter P. Bosiak	2005
Joni-Lynn Kitson	2006
John F. Hickey	2006

### Town Clerk/Tax Collector

Dawn E. Blackwell	2006
-------------------	------

### Deputy Town Clerk/Tax Collector

Lisa A. Cote	2006
--------------	------

### Treasurer

Paula S. Smith	2004
----------------	------

### Representative to the General Court

Tony F. Soltani	Edward H. Nutter
-----------------	------------------

### Road Agent

Gordon Ellis	2005
--------------	------



**Supervisors of the Checklist**

Shirley Demers	2004
Marcia Crouse	2006
Barbara A. Smith	2008

**Ballot Clerks**

Sonia H. Noyes	Jeanne Foster	Ruth Sawyer
Ruth Bachelder		Louise Carroll

**Library Trustees**

Roberta Mongeon	2004
Harvey F. Harkness	2005
Joyce Heck	2006

**Librarian**

Nancy Y. Claris

**Assistant Librarian**

Jeanette E. Winslow

**Zoning Compliance Officer**

John F. Hickey	Arthur Lund, Assistant
----------------	------------------------

**Health Officer**

Cec Curran	2004
------------	------

**Deputy Health Officer**

Alfred G. Bickford	2004
--------------------	------

**Overseer of Public Welfare**

Patricia L. Hickey	2004
--------------------	------

**Police Department**

Henry L. Farrin, Jr., Chief, resigned 12/5/03

**Full Time Patrolman**

Sergeant Wayne B. Preve, Supervisor  
Officer Brian Michael  
Officer Keith Yeaton  
Officer Joseph L. Chaput

**Part Time Officers**

Detective Robert Hill, resigned  
Detective Lawrence Phillips, appointed

**Administrative Assistant**

Gail Quimby

**Animal Control**

Lisa A. Cote

**Emergency Management**

Deborah Black, Director

**Cemetery Trustees**

Gary Kitson	2004
Steve Kimball	2005
William E. Clark	2006

**Trustees of the Trust Funds**

Roland LaFleur	2004
William E. Clark	2005
Beverly M. LaFleur	2006

**Conservation Commission**

<b>John F. Hickey</b>	<b>2005</b>
<b>Glenn Horner</b>	<b>2006</b>
<b>Alison Parodi-Bieling</b>	<b>2006</b>
<b>Elsie Fife</b>	<b>2006</b>
<b>Charles Hersey</b>	<b>2006</b>
<b>Eric Orff</b>	<b>2006</b>
<b>Elliott Sampson</b>	<b>2006</b>

**Zoning Board of Adjustment**

<b>Keith Cota, Chairman</b>	<b>2004</b>
<b>Glenn Horner</b>	<b>2004</b>
<b>Mark Riedel, Planning Board Representative</b>	<b>2004</b>
<b>Frank Catanese</b>	<b>2006</b>
<b>David Goulet</b>	<b>2006</b>
<b>Daniel Prescott, Alternate</b>	<b>2006</b>

**Planning Board**

<b>Mark Riedel</b>	<b>2004</b>
<b>Alfred E. Bickford, resigned 09-08-03</b>	<b>2004</b>
<b>Harvey Harkness, replaced Alfred Bickford</b>	<b>2004</b>
<b>Ricky Belanger, Alternate</b>	<b>2004</b>
<b>Robert Sampson, Alternate</b>	<b>2004</b>
<b>Elizabeth Bosiak, Chairperson</b>	<b>2005</b>
<b>Laurence W. Caraway, Jr.</b>	<b>2005</b>
<b>Peter Arvanitis, Alternate</b>	<b>2006</b>
<b>Christopher J. Porter</b>	<b>2006</b>
<b>Alan Quimby</b>	<b>2006</b>
<b>John F. Hickey, Selectmen's Delegate</b>	

**Budget Committee**

Harvey Harkness	2004
Steve Warner	2004
Julie Gordon	2004
Mary Frambach, Chairperson	2005
David W. Goulet	2005
Edward H. Nutter	2005
Dorothy Duclos	2006
Joyce Heck	2006
Richard Fowler	2006
Robert W. Berry, Selectmen's Delegate	
Donald Harty, School Board Delegate	
Gary Kitson, Water Precinct Delegate	

**Park Commission**

Sarah Health, Manager  
Gary Perry, Chairperson  
Kim Keeler  
Steve Merrill  
Maurice Patterson  
Ivan Rutherford  
Cerina Yeaton  
Krystal Gosselin

**Old Home Day Committee**

Eleanor Ambs	Kevin Reeves
Tracey Beauchesne	Patricia Reeves
Scott Hahn	Spencer Reeves
Steve Merrill	Cindy Reeves
Paul Morency	Pam Smith

**Road Advisory Committee**

Nancy Wheeler, Chairman	Peter P. Bosiak, Vice Chairman
Gary P. Kitson, Co-Chairman	Deborah Sargent, Secretary
William E. Clark	Leonard Gilman
Ricky Belanger	

**Old Town Hall Committee**

**Harvey Harkness, Chairperson  
Glenna Nutter  
Richard Fowler  
Beulah Yeaton**

**Nancy Claris  
Kenneth Stiles, Jr.  
Joan Fowler**

**Economic Development Committee**

**Priscilla Thompson  
Valerie Long  
Alice Thompson  
Robert Reinhard**

**Jeffrey G. Keeler  
Peter Arvanitis  
Todd Gregory**

**Epsom Fire Department Officers**

**Chief R. Stewart Yeaton  
Deputy Chief David Palermo  
Captain Matt Moulton (until 8-18-03)  
Lieutenant Ron Delgado  
Lieutenant Larry Barton  
Clerk Robert Sawyer**

**Full Time Employees**

**Captain Floyd Graham (since 9-1988)  
Firefighter/Paramedic Deb Black (since 7-2001)  
Firefighter/Paramedic Matt Moulton (since 8-2003)  
Firefighter/EMT Joel Dail (since 8-2003)**

**Forest Fire Warden**

**R. Stewart Yeaton**

EPSOM DELIBERATIVE SESSION MINUTES  
FEBRUARY 8, 2003

The annual deliberative session was called to order at 9:07 AM on Saturday, February 8, 2003.

**Article 1:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling \$1,900,874.00? Should this article be defeated, the operating budget shall be \$1,823,252.00, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee) Approval of the proposed Town Budget will result in a projected tax decrease of \$.46 per thousand. Default budget will result in a projected tax decrease of \$.92 per thousand.

The Moderator read Article 1. Robert Berry reported that the Executive line increase includes money for two additional Selectmen and \$12,500.00 to be used from the Lillian Morrison Trust Fund for assessing software from Avitar. The increase on line 4326-4329 is West Nile Virus money. The cost for a state permit is \$800.00. An initial survey of the town to identify likely locations for West Nile breeding sites costs \$5,000.00. The increase in the road labor line is to give the Selectmen flexibility in what is paid to whoever is hired. Betsy Bosiak reported that the majority of the money from the Planning and Zoning lines is received back in revenues. There being no further discussion, Article 1 shall appear on the ballot as presented.

**Article 2:** Shall the Town raise and appropriate the sum of thirty-two thousand dollars (\$32,000.00) to be placed in the existing Capital Reserve Fund established in 1998 for the Fire Department Apparatus Fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.19 per thousand.

The Moderator read Article 2. There being no discussion, Article 2 shall appear on the ballot as presented.

**Article 3:** Shall the Board of Selectmen be empowered to purchase and sell real estate on behalf of the Town after public hearings and consultation with the Planning Board and the Conservation Commission subject to restrictions and regulations imposed under RSA 41:14-a? If approved, this authority shall continue until rescinded or revoked by a future

act of town voters. **MAJORITY VOTE REQUIRED.** (Recommended by the Selectmen).

The Moderator read Article 3. Jay Hickey stated that this was on the ballot last year and was not passed. He stated that Article 3 and Article 4 are directly related and that without the authority given in Article 3 easements can't be purchased. L-Chip has matching grants for easements that the town is eligible for. The RSA has safeguards for the Selectmen buying and selling land. There being no further discussion, Article 3 shall appear on the ballot as presented.

**Article 4:** Shall the Town raise and appropriate the sum of ten thousand Dollars (\$10,000.00) to be added to the Capital Reserve Fund previously established and known as the Land Conservation Fund consistent with the Provisions of RSA 35:1, for the purpose of purchasing conservation or agricultural easements and land, and appoint Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.06 per thousand.

The Moderator read Article 4. Robert Topik moved to amend Article 4 to add the words, "after public hearing" to the end of the question. The amendment was seconded by Hans Wendler. Frank Catanese stated that Article 3 and Article 4 are directly related and that Article 3 clearly states, "after public hearing". Robert Topik withdrew the amendment. Hans Wendler seconded the withdrawal. There being no further discussion, Article 4 shall appear on the ballot as presented.

**Article 5:** Shall the Town raise and appropriate the sum of one hundred twenty thousand dollars (\$120,000.00) to be added to the Capital Reserve Fund previously established for the purpose of reconstruction and improvements to town roads? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by Selectmen) (Recommended by Budget Committee) Estimated tax increase would be \$.71 per thousand.

The Moderator read Article 5. Frank Catanese stated that this article has been funded at this amount for the past twelve to fourteen years. Robert Berry stated that the decision on what roads to be done is made by the Selectmen with input from the Road Committee and residents. The current balance in the Capital Reserve Fund is \$175,153.17. There being no further discussion, Article 5 shall appear on the ballot as presented.

**Article 6:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the Capital Reserve Fund previously established for the

purpose of bridge replacement and repair? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.06 per thousand.

The Moderator read Article 6. Robert Berry reported that this article relates to the Blakes Brook Bridge, Cass Road Bridge and Center Hill Road Bridge. The State Bridge Aid Program provides 80% on funding required for repairing or replacing bridges. The Town has to have the 20% in the bank before the State provides the 80%. There being no further discussion, Article 6 shall appear on the ballot as presented.

**Article 7:** Shall the Town raise and appropriate the sum of sixty thousand dollars (\$60,000.00) to be added to the previously established Library Building Capital Reserve Fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.36 per thousand.

The Moderator read Article 7. Harvey Harkness stated that this money is to be set-aside until there is enough money to build the new library or for a significant down payment. The current balance of the fund is \$155,141.83. There being no further discussion, Article 7 shall appear on the ballot as presented.

**Article 8:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the previously established Library Book Capital Reserve Fund for the purpose of expanding the library collection? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Not Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.06 per thousand.

The Moderator read Article 8. Joyce Heck reported that this money would be used when there is a larger library. The current balance of the fund is \$22,178.90. There being no further discussion, Article 8 shall appear on the ballot as presented.

**Article 9:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of acquiring motorized vehicles and equipment for the highway department and raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) to be put toward said fund and expended by Town vote? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET**



**DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.09 per thousand.

The Moderator read Article 9. Robert Berry reported that this money is used for the purchase of major equipment and will save bonding and interest and can only be spent by vote of the Town. There being for further discussion, Article 9 shall appear on the ballot as presented.

**Article 10:** Shall the Town raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be placed in the existing Capital Reserve Fund established in 1998 for the revaluation of the town? These funds will cover the constitutional requirements for revaluation. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.30 per thousand.

The Moderator read Article 10. Jay Hickey reported that the estimated cost for the revaluation is \$155,000.00. The current balance in the fund is \$11,719.14. The state has mandated that revaluation be done in 2005. There being no further discussion, Article 10 shall appear on the ballot as presented.

**Article 11:** Shall the Town raise and appropriate the sum of thirty thousand dollars (\$30,000.00) in order to purchase ten (10) new self-contained breathing apparatus (air packs) for the Fire Department? These packs will replace the current 20-year old packs with code compliant packs. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.18 per thousand.

The Moderator read Article 11. Stewart Yeaton stated that the air packs show where the firefighter is and how much air is in the pack. There being no further discussion, Article 11 shall appear on the ballot as presented.

**Article 12:** Shall the Town raise and appropriate the sum of thirty thousand five hundred dollars (\$30,500.00) for the purpose of purchasing a 2003 4-wheel drive vehicle for the Police Department? This will replace the 1986 Jeep 4 wheel drive. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.18 per thousand.

The Moderator read Article 12. Henry Farrin stated that the jeep currently has 130,000 miles on it and was due for replacement five years ago. The \$30,500.00 includes the equipment to outfit the vehicle. There being no further discussion, Article 12 shall appear on the ballot as presented.

**Article 13:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of updating the Town's Master Plan and to raise and appropriate the sum of four thousand dollars (\$4,000.00) to put towards said fund, and to appoint Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.02 per thousand.

The Moderator read Article 13. Betsy Bosiak moved to amend Article 13 to read: "Shall the Town raise and appropriate the sum of four thousand dollars (\$4,000.00) for the purpose of updating the Town's Master Plan and Capital Improvement Program?" Connie Catanese seconded the amendment. Betsy stated that the Office of State Planning recommends that the Master Plan and Capital Improvement Program be updated every year. The Moderator asked for a vote by card rising. The amendment passed. There being no further discussion, Article 13 shall appear on the ballot as amended to read as follows:

**Article 13:** Shall the Town raise and appropriate the sum of four thousand dollars (\$4,000.00) for the purpose of updating the Town's Master Plan and Capital Improvement Program? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.02 per thousand.

**Article 14:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) for the purpose of completing renovations to the Old Town Hall? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.06 per thousand.

The Moderator read Article 14. There is an additional \$10,000 in the Selectmen's budget for these renovations. Harvey Harkness stated that the renovations would be finished this year. There being no further discussion, Article 14 shall appear on the ballot as presented.

**Article 15:** Shall the Town adopt RSA 100-A Chapter 134, providing Group 1 NH Retirement Benefits for Full time employees, and shall the town raise and appropriate the sum of eleven thousand five hundred dollars (\$11,500.00) to said fund the first year? The town currently provides NH Retirement to the Fire and Police Full time employees. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee) Estimated tax increase would be \$.06 per thousand.

The Moderator read Article 15. Jay Hickey reported that this a benefit for full-time employees. \$2,900.00 of this would be a buy-back of Gloria Reeves' pension for this year. The buy-back would be for two years. Gloria has given 25 years of service to the Town. There being no further discussion, Article 15 shall appear on the ballot as presented.

**Article 16:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of erecting a material and or vehicle storage facility for the highway department, and raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be put toward said fund and appoint the Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not recommended by the Budget Committee) Estimated tax increase would be \$.30 per thousand.

The Moderator read Article 16. Peter Bosiak reported that according to state mandate we have to have our salt and sand under cover by March 10, 2003. He stated that it is estimated to cost \$150,000.00 to comply with the entire state mandate. Robert Berry reported that the present site of the town shed might be officially closed due to the fact that it is in the Aquifer District. Volunteers can sign up at the town office to serve on a committee to research the environmental impact of options for siting the town maintenance facility. There being no further discussion, Article 16 shall appear on the ballot as presented.

**Article 17:** Shall the Town of Epsom appropriate the sum of five thousand dollars (\$5,000.00) obtained from a settlement paid to the Town, involving the King's Grant Manufactured Housing Park, to be added to the principle of the Lillian Morrison Town Trust Fund and to be administered under the terms and conditions of said trust? (Recommended by the Selectmen) (Recommended by the Budget Committee)

The Moderator read Article 17. Jay Hickey stated that this is the third year the Town has received this money and we will be receiving it for one more year. There being no further discussion, Article 17 shall appear on the ballot as presented.

**Article 18:** "To see if the Town of Epsom will rescind the provisions of RSA 40:13 (Known as S.B. 2), as adopted by the Town of Epsom on March 17, 1997, so that the official ballot shall no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by law."  
**BY PETITION (3/5 MAJORITY VOTE REQUIRED)**

The Moderator read Article 18. There being no further discussion, Article 18 shall appear on the ballot as presented.

To transact any other business that may legally come before this meeting.

Jay Hickey made the following motion: "To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget." Kyle Landt seconded the motion. Jay Hickey stated that the town forest was purchased by matching grants from LCHIP.

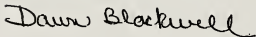
**Resolution:** To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

The Moderator read the motion. He stated that the vote on this resolution is an advisory opinion and will not appear on the ballot. The Moderator called for a voice vote. The motion passed.

Robert Berry asked for volunteers to serve on a committee to look into bringing industry into town.

At 11:59 AM the deliberative session was adjourned to the second session on Tuesday, March 11, 2003 at 8:00 AM at the American Legion Hall to cast ballots.

Respectfully submitted,



Dawn Blackwell  
Town Clerk

**EPSOM ELECTION RESULTS  
MARCH 11, 2003**

SELECTMAN – 1 YEAR:	MICHAEL DEMPSEY	616
SELECTMEN – 3 YEARS: VOTE FOR TWO	JOHN F. HICKEY JONI-LYNN KITSON	444 357
TOWN CLERK/TAX COLLECTOR–3 YEARS:	DAWN BLACKWELL	757
MODERATOR – 2 YEARS:	GARY R. MATTESON	711
ROAD AGENT – 2 YEARS:	GORDON R. ELLIS	513
TREASURER – 1 YEAR:	PAULA S. SMITH	684
OVERSEER OF PUBLIC WELFARE- 1 YR:	PATRICIA L. HICKEY	645
TRUSTEE FOR TRUST FUNDS – 3 YEARS:	BEVERLY M. LAFLEUR	672
PLANNING BOARD – 3 YEARS: VOTE FOR TWO	CHRISTOPHER J. PORTER ALAN QUIMBY	587 673
LIBRARY TRUSTEE – 3 YEARS:	JOYCE HECK	675
CEMETERY TRUSTEE – 3 YEARS:	WILLIAM E. CLARK	673
BUDGET COMMITTEE – 1 YEAR: WRITE- IN	JULIE GORDON	2
BUDGET COMMITTEE – 3 YEARS: VOTE FOR THREE WRITE-INS	JOYCE HECK DOROTHY DUCLOS RICHARD FOWLER	15 12 6

**ZONING BALLOT QUESTIONS**

**Article 1:** Are you in favor of adopting an amendment to the Epsom Zoning Ordinances, which would create a comprehensive method of regulating growth of new year-round residential units, based on several factors and indicators? (Recommended by the Planning Board)

YES 586                      NO 223

**Article 2:** Are you in favor of adopting an amendment to the Town's sexually orientated business ordinance clarifying that a Special Exception would be required for such businesses?

(Recommended by the Planning Board)

YES 614 NO 180

**Article 3:** Are you in favor of adopting an amendment to the Epsom Zoning Ordinances that would allow all remaining ordinances to remain valid in the event that any section or provision is stricken as invalid or unenforceable? (Recommended by the Planning Board)

YES 592 NO 185

**Article 4:** Are you in favor of adopting an amendment to the Epsom Zoning Ordinances, which would further regulate the use of temporary signs, by size, number and period during which they may be displayed? (Recommended by the Planning Board)

YES 511 NO 292

### WARRANT ARTICLES AS MODIFIED ON FEBRUARY 8, 2003

**Article 1:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling \$1,900,874.00? Should this article be defeated, the operating budget shall be \$1,823,252.00, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only." (Recommended by the Selectmen) (Recommended by the Budget Committee)

Approval of the proposed Town Budget will result in a projected tax decrease of \$.46 per thousand. Default budget will result in a projected tax decrease of \$.92 per thousand.

YES 474 NO 315

**Article 2:** Shall the Town raise and appropriate the sum of thirty-two thousand dollars (\$32,000.00) to be placed in the existing Capital Reserve Fund established in 1998 for the Fire Department Apparatus Fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.19 per thousand.

YES 445 NO 338

**Article 3:** Shall the Board of Selectmen be empowered to purchase and sell real estate on behalf of the Town after public hearings and consultation with the Planning Board and the Conservation Commission subject to restrictions and regulations imposed under RSA 41:14-a? If approved, this

authority shall continue until rescinded or revoked by a future act of town voters. **MAJORITY VOTE REQUIRED.** (Recommended by the Selectmen)

YES 425                      NO 358

**Article 4:** Shall the Town raise and appropriate the sum of ten thousand Dollars (\$10,000.00) to be added to the Capital Reserve Fund previously established and known as the Land Conservation Fund consistent with the Provisions of RSA 35:1, for the purpose of purchasing conservation or agricultural easements and land, and appoint Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.06 per thousand.

YES 452                      NO 340

**Article 5:** Shall the Town raise and appropriate the sum of one hundred twenty thousand dollars (\$120,000.00) to be added to the Capital Reserve Fund previously established for the purpose of reconstruction and improvements to town roads? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by Selectmen) (Recommended by Budget Committee)

Estimated tax increase would be \$.71 per thousand.

YES 490                      NO 297

**Article 6:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the Capital Reserve Fund previously established for the purpose of bridge replacement and repair? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.06 per thousand.

YES 520                      NO 271

**Article 7:** Shall the Town raise and appropriate the sum of sixty thousand dollars (\$60,000.00) to be added to the previously established Library Building Capital Reserve Fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.36 per thousand.

YES 394                      NO 402

**Article 8:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the previously established Library Book Capital Reserve Fund for the purpose of expanding the library collection? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Not Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.06 per thousand.

YES 321                      NO 468

**Article 9:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of acquiring motorized vehicles and equipment for the highway department and raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) to be put toward said fund and expended by Town vote? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.09 per thousand.

YES 408                      NO 373

**Article 10:** Shall the Town raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be placed in the existing Capital Reserve Fund established in 1998 for the revaluation of the town? These funds will cover the constitutional requirements for revaluation. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.30 per thousand.

YES 356                      NO 433

**Article 11:** Shall the Town raise and appropriate the sum of thirty thousand dollars (\$30,000.00) in order to purchase ten (10) new self-contained breathing apparatus (air packs) for the Fire Department? These packs will replace the current 20-year old packs with code compliant packs. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.18 per thousand.

YES 636                      NO 173

**Article 12:** Shall the Town raise and appropriate the sum of thirty thousand five hundred dollars (\$30,500.00) for the purpose of purchasing a 2003 4 wheel drive vehicle for the Police Department? This will replace the 1986 Jeep 4 wheel drive. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE**



**OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen)  
(Recommended by the Budget Committee)

Estimated tax increase would be \$.18 per thousand.

YES 353                      NO 459

**Article 13:** Shall the Town raise and appropriate the sum of four thousand dollars (\$4,000.00) for the purpose of updating the Town's Master Plan and Capital Improvement Program? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.02 per thousand.

YES 374                      NO 430

**Article 14:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) for the purpose of completing renovations to the Old Town Hall? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.06 per thousand.

YES 433                      NO 375

**Article 15:** Shall the Town adopt RSA 100-A Chapter 134, providing Group 1 NH Retirement Benefits for Full time employees, and shall the town raise and appropriate the sum of eleven thousand five hundred dollars (\$11,500.00) to said fund the first year? The town currently provides NH Retirement to the Fire and Police Full time employees. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.06 per thousand.

YES 430                      NO 378

**Article 16:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of erecting a material and or vehicle storage facility for the highway department, and raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be put toward said fund and appoint the Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not recommended by the Budget Committee)

Estimated tax increase would be \$.30 per thousand.

YES 195                      NO 612

**Article 17:** Shall the Town of Epsom appropriate the sum of five thousand dollars (\$5,000.00) obtained from a settlement paid to the Town, involving the King's Grant Manufactured Housing Park, to be added to the principle of the Lillian Morrison Town Trust Fund and to be administered under the terms and conditions of said trust? (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 625                      NO 179

**Article 18:** "To see if the Town of Epsom will rescind the provisions of RSA 40:13 (Known as S.B. 2), as adopted by the Town of Epsom on March 17, 1997, so that the official ballot shall no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by law." BY PETITION  
(3/5 MAJORITY VOTE REQUIRED)

YES 230                      NO 574

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 9, 2004

*Dawn Beckwith*  
TOWN CLERK

SELECTMEN

For 3 Years                      Vote for TWO

BOBBIE AVERSA  
ROBERT W. BERRY  
JULIE A. CLERMONT  
PAUL R. DUBOIS  
MARY E. FRAMBACH

\_\_\_\_\_ (Write-in)

\_\_\_\_\_ (Write-in)

TREASURER

For 1 Year                      Vote for ONE

PAULA S. SMITH

\_\_\_\_\_ (Write-in)

OVERSEER OF PUBLIC WELFARE

For 1 Year                      Vote for ONE

PATRICIA L. HICKEY

\_\_\_\_\_ (Write-in)

TRUSTEE FOR TRUST FUNDS

For 3 Years                      Vote for ONE

ROXANNA M. CONNORS

\_\_\_\_\_ (Write-in)

PLANNING BOARD

For 3 Years                      Vote for TWO

RICKY BELANGER

HARVEY F. HARKNESS

\_\_\_\_\_ (Write-in)

\_\_\_\_\_ (Write-in)

LIBRARY TRUSTEE

For 3 Years                      Vote for ONE

ROBERTA (BOBBY) MONGEON

\_\_\_\_\_ (Write-in)

CEMETERY TRUSTEE

For 3 Years                      Vote for ONE

GARY P. KITSON

\_\_\_\_\_ (Write-in)

BUDGET COMMITTEE

For 3 Years                      Vote for THREE

HARVEY F. HARKNESS

STEVE WARNER

\_\_\_\_\_ (Write-in)

\_\_\_\_\_ (Write-in)

\_\_\_\_\_ (Write-in)

SUPERVISOR OF THE CHECKLIST

For 6 Years                      Vote for ONE

SHIRLEY M. DEMERS

\_\_\_\_\_ (Write-in)

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 9, 2004

*Dawn Blackwell*  
TOWN CLERK

**2004 EPSOM ZONING BALLOT QUESTIONS**

**Article 1:** Are you in favor of adopting an ordinance which would define a "storage trailer/storage vehicle" and establish the conditions under which they would be permitted?  
(Recommended by the Planning Board)

YES NO

**Article 2:** Are you in favor of adopting an amendment to the Zoning Ordinances which would allow a driveway to serve more than one parcel of land under certain circumstances?  
(Recommended by the Planning Board)

YES NO

**TOWN OF EPSOM WARRANT ARTICLES AS MODIFIED ON  
JANUARY 31, 2004**

**Article 1:** Shall the Town authorize the issuance of not more than \$250,000 of bonds or notes for the purpose of building a new library facility, in accordance with the provisions of the Municipal Finance Act (RSA 33) and authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon? Furthermore, shall the Town authorize the use of \$344,000 in donations or grants to be privately raised and authorize the use of \$156,000 currently in capital reserve for the total sum of \$750,000 in anticipation of building a new library facility? **3/5 BALLOT VOTE REQUIRED** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**No 2004 tax impact.**

YES NO

**Article 2:** In the event that **Warrant Article 1** fails to pass, shall the Town raise and appropriate the sum of \$250,000 to be raised by taxes, authorize the use of \$156,000 in Capital Reserve and authorize the use of \$344,000 to be raised from private donations or grants for the purpose of raising and appropriating the total sum of \$750,000 for the purpose of building a new library and facility? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the library is completed or by December 31, 2009, whichever is sooner. This article will not be funded if Warrant Article 1 passes. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$1.49 per thousand.**

YES NO

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 9, 2004

*Dawn Beechwell*  
TOWN CLERK

**Article 3:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth therein, totaling \$2,162,280? Should this article be defeated, the operating budget shall be \$2,064,557, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Approval of the proposed Town Budget will result in a projected increase of \$.10 per thousand. Default budget will result in a projected decrease of \$.46 per thousand.**

YES NO

**Article 4:** Shall the Town raise and appropriate the sum of ten thousand Dollars (\$10,000) to be added to the Capital Reserve Fund previously established and known as the Land Conservation Fund consistent with the Provisions of RSA 35:1, for the purpose of purchasing conservation or agricultural easements and land? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.06 per thousand.**

YES NO

**Article 5:** Shall the Town raise and appropriate the sum of fifty thousand dollars (\$50,000) to be placed in the existing Capital Reserve Fund established in 1998 for the Fire Department Apparatus Fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by Selectmen) (Recommended by Budget Committee)

**Estimated tax increase would be \$.29 per thousand.**

YES NO

**Article 6:** Shall the Town raise and appropriate the sum of thirteen thousand dollars (\$13,000) to purchase a thermal imaging camera for the Fire Department? **MAJORITY VOTE REQUIRED; WARRANT ARTICLE APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.08 per thousand.**

YES NO

**Article 7:** Shall the Town continue with the present system of a volunteer Fire Chief? (Not Recommended by the Selectmen)

YES NO

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 9, 2004

*Dawn Beckwith*  
TOWN CLERK

**Article 8:** Shall the Town increase the amounts to be added to the Ambulance Special Revenue Fund created by Warrant Article #7 in 1995 as follows: "to restrict revenues of up to \$15,000 per annum, or an aggregate of \$150,000, received from providing ambulance services for the purpose of ambulance replacement and other related parts. Amounts earned through ambulance services in excess of the said limits shall be directed into the general fund. Any expenditure from this fund will only be made after a vote of the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue."? (Recommended by the Selectmen)

YES NO

**Article 9:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of preservation, restoration and renovation of publicly owned historical sites, buildings and landmarks and raise and appropriate the sum of five thousand dollars (\$5,000) to be put toward this fund, and appoint the Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
Estimated tax increase would be **\$.03 per thousand.**

YES NO

**Article 10:** Shall the Town raise and appropriate the sum of one hundred and fifty thousand dollars (\$150,000) to be added to the Capital Reserve Fund previously established for the purpose of reconstruction and improvements to town roads? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
Estimated tax increase would be **\$.86 per thousand.**

YES NO

**Article 11:** Shall the Town raise and appropriate the sum of sixty five thousand dollars (\$65,000) to purchase a new highway truck fully equipped? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
Estimated tax increase would be **\$.37 per thousand.**

YES NO

**Article 12:** Shall the Town raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Capital Reserve Fund previously established for the purpose of bridge replacement and repair? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)  
Estimated tax increase would be **\$.09 per thousand.**

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 9, 2004

*Dawn Beekwelle*  
TOWN CLERK  
YES NO

**Article 13:** Shall the Town raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the Capital Reserve Fund previously established for highway motorized vehicles and equipment? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.09 per thousand.**

YES NO

**Article 14:** Shall the Town establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of erecting a salt and sand storage shed for the highway department and raise and appropriate the sum of ten thousand dollars (\$10,000) to be put toward said fund and appoint the Selectmen as agents to expend said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

**Estimated tax increase would be \$.06 per thousand.**

YES NO

**Article 15:** Shall the Town appropriate the sum for five thousand dollars (\$5,000) obtained from a settlement paid to the Town, involving the King's Grant Manufactured Housing Park, to be added to the **Principal** of the Lillian Morrison Town Trust Fund and to be administered under the terms and conditions of said trust? (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES NO

**Article 16:** Shall the Town discontinue the position of elected Welfare Officer and authorize the Board of Selectmen to hire a Welfare Officer? (Recommended by the Selectmen)

YES NO

**Article 17:** Shall the Town discontinue the position of elected Road Agent and authorize the Selectmen to hire a Road Agent? (Recommended by the Selectmen)

YES NO

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:2, V)	WARR. AMT.#	Appropriations		SELECTMEN'S APPROPRIATIONS		BORST COMMITTEE'S APPROPRIATIONS		
			Prior Year As Approved by DRA	Actual Expenditures Prior Year	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
GENERAL GOVERNMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4130-4139	Executive		138,215	126,128	137,371		137,371		
4140-4149	Election, Reg. & Vital Statistics		35,167	33,134	42,238		42,238		
4150-4151	Financial Administration		126,993	115,769	165,843		165,843		
4152	Revaluation of Property		0	0	68,000		68,000		
4153	Legal Expense		20,001	6,118	15,000		15,000		
4155-4159	Personnel Administration		40,900	13,279	13,900		13,900		
4191-4193	Planning & Zoning		67,153	58,126	78,189		78,189		
4194	General Government Buildings		22,708	16,133	12,418		12,418		
4195	Cemeteries		10,000	12,590	10,000		10,000		
4196	Insurance		0	0	2,000		2,000		
4197	Advertising & Regional Assoc.		0	0	0		0		
4199	Other General Government		0	0	0		0		
PUBLIC SAFETY									
4210-4214	Police		327,412	334,082	378,282		378,282		
4215-4219	Ambulance		0	0	0		0		
4220-4229	Fire		301,063	299,261	326,213		326,213		
4240-4249	Building Inspection		0	0	0		0		
4290-4298	Emergency Management		1,200	1,292	1,958		1,958		
4299	Other (Including Communications)		0	0	0		0		
AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations		0	0	0		0		
HIGHWAYS & STREETS									
4311	Administration		126,847	46,888	121,784		121,784		
4312	Highways & Streets		337,700	424,280	386,760		386,760		
4313	Bridges		4,500	0	5,000		5,000		



Acct.#	PURPOSE OF APPROPRIATIONS (REG 3131.9)	WARR. ART.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DBA	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>HIGHWAYS &amp; STREETS COM.</b>									
4316	Street Lighting		500	505	420			420	
4319	Other		2,000	1,850	2,000			2,000	
<b>SANITATION</b>									
4321	Administration		0	0	0			0	
4323	Solid Waste Collection		0	0	0			0	
4324	Solid Waste Disposal		166,841	166,841	165,266			165,266	
4325	Solid Waste Clean-up		0	0	0			0	
4326-4329	Sewage Coll. & Disposal & Other		6,000	0	100			100	
<b>WATER DISTRIBUTION &amp; TREATMENT</b>									
4331	Administration		0	0	0			0	
4332	Water Services		3,000	3,000	4,000			4,000	
4335-4339	Water Treatment, Conserv. & Other		0	0	0			0	
<b>ELECTRIC</b>									
4351-4352	Admin. and Generation		0	0	0			0	
4353	Purchase Costs		0	0	0			0	
4354	Electric Equipment Maintenance		0	0	0			0	
4359	Other Electric Costs		0	0	0			0	
<b>HEALTH/WELFARE</b>									
4411	Administration		3,840	3,211	5,676			5,676	
4414	Pest Control		3,653	971	3,653			3,653	
4415-4419	Health Agencies & Hosp. & Other		8,740	10,000	8,964			8,964	
4441-4442	Administration & Direct Assist.		11,996	11,359	15,448			15,448	
4444	Intergovernmental Welfare Pymts		0	0	0			0	
4445-4449	Vendor Payments & Other		51,405	51,458	58,545			58,545	

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 213:V)	WARR. ART. #	Appropriations		SELECTMENT'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved By DCA	Actual Expenditures Prior Year	ENDING FISCAL YEAR	NOT RECOMMENDED	ENDING FISCAL YEAR	NOT RECOMMENDED

CULTURE & RECREATION									
4520-4523	Parks & Recreation		27,380	23,800	27,510		27,510		
4550-4559	Library		86,535	86,535	94,932		94,932		
4583	Patriotic Purposes		975	961	1,020		1,020		
4589	Other Culture and Recreation		1,900	1,900	2,000		2,000		

CONSERVATION									
4611-4612	Admin. & Purch. of Nat. Resources		7,750	784	7,790		7,790		
4619	Other Conservation		0	0	0		0		
4631-4632	REDEVELOPMENT & HOUSING		0	0	0		0		
4651-4659	ECONOMIC DEVELOPMENT		0	0	0		0		

DEBT SERVICE									
4711	Princ. - Long Term Bonds & Notes		0	0	0		0		
4721	Interest-Long Term Bonds & Notes		0	0	0		0		
4723	Int. on Tax Anticipation Notes		0	0	0		0		
4790-4799	Other Debt Service		0	0	0		0		

CAPITAL OUTLAY									
4901	Land		0	0	0		0		
4902	Machinery, Vehicles & Equipment		30,000	30,000	0		0		
4903	Buildings		10,000	10,060	0		0		
4909	Improvements Other Than Bldgs.		0	0	0		0		

OPERATING TRANSFERS OUT									
4912	To Special Revenue Fund		0	0	0		0		
4913	To Capital Projects Fund		0	0	0		0		
4914	To Enterprise Fund		0	0	0		0		
	Sewer-								
	Water-								

ACCT.# (RSA 32:3.V)	PURPOSE OF APPROPRIATIONS WARR. ART.#	Appropriations		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
		Prior Year As Approved by DBA	Actual Expenditures Prior Year	ENSURING FISCAL YEAR RECOMMENDED	ENSURING FISCAL YEAR NOT RECOMMENDED	ENSURING FISCAL YEAR RECOMMENDED	ENSURING FISCAL YEAR NOT RECOMMENDED
TRANSFERS OUT cont.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Electric-	0	0	0	0	0	0
	Airport-	0	0	0	0	0	0
4915	To Capital Reserve Fund	187,000	187,000	0	0	0	0
4916	To Exp.Tr.Fund-except #4917	0	0	0	0	0	0
4917	To Health Maint. Trust Funds	0	0	0	0	0	0
4918	To Nonexpendable Trust Funds	5,000	5,000	0	0	0	0
4919	To Agency Funds	0	0	0	0	0	0
	<b>SUBTOTAL 1</b>	<b>2,144,374</b>	<b>2,082,295</b>	<b>2,162,280</b>		<b>2,162,280</b>	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3.VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	APPROPRIATIONS		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DEA	Prior Year As Expenditures Prior Year		RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
1		3							
2	New Town Library Bond	1				750,000			750,000
3	New Town Library	2				750,000			750,000
4	Cap Res/Land Conservatic	4	10,000	10,000		10,000			10,000
5	Cap Res/Fire Apparatus	5	32,000	32,000		50,000			50,000
9	Cap Res/Historical Press	9				5,000			5,000
	SEE ATTACHED SHEET					211,550			211,550
	SUBTOTAL 2 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX		1,776,550	XXXXXXXXXX		1,776,550

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

Individual\* warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	APPROPRIATIONS		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DEA	Prior Year As Expenditures Prior Year		RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
1		3							
2		4							
3		5							
6	Thermal Imaging Camera	6				15,000			15,000
7	Fire Chief Position	7				30,000			30,000
	SUBTOTAL 3 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX		45,000	XXXXXXXXXX		45,000

\*\*SPECIAL WARRANT ARTICLES - CONTINUED\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	WARR. ART. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
	Cap Res/Roads Reconstructn	10	120,000	120,000	150,000		150,000	
	Highway Dept Truck	11			16,550		16,550	
	Cap Res/Bridge Replace/Repar	12	10,000	10,000	15,000		15,000	
	Cap Res/Highway Equip	13	15,000	15,000	15,000		15,000	
	Cap Res/Hwy Salt/Sand Shed	14			10,000		10,000	
	Kings Grant/Morrison Fund	15	5,000	5,000	5,000		5,000	
	<b>SUBTOTAL 2a RECOMMENDED</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>211,550</b>	<b>XXXXXXXXXX</b>	<b>211,550</b>	<b>XXXXXXXXXX</b>

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
<b>TAXES</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		20,000	37,144	30,000
3180	Resident Taxes				
3185	Timber Taxes		15,000	5,583	8,000
3186	Payment in Lieu of Taxes		16,500	24,660	24,660
3189	Other Taxes		200	368	350
3190	Interest & Penalties on Delinquent Taxes		25,000	41,831	40,000
	Inventory Penalties		7,500		
3187	Excavation Tax (\$.02 cents per cu yd)			372	
<b>LICENSES, PERMITS &amp; FEES</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits			485	300
3220	Motor Vehicle Permit Fees		650,000	705,020	675,000
3230	Building Permits		12,000	36,380	35,000
3290	Other Licenses, Permits & Fees		6,800	6,859	6,800
3311-3319	FROM FEDERAL GOVERNMENT			29,916	10,000
<b>FROM STATE</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		35,000	35,577	35,000
3352	Meals & Rooms Tax Distribution		110,000	127,433	120,000
3353	Highway Block Grant		93,500	101,837	98,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement			985	
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)			34,031	
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		140,000	154,271	170,000
3409	Other Charges		12,000	18,240	15,000
<b>MISCELLANEOUS REVENUES</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property			20,255	
3502	Interest on Investments		50,000	26,243	35,000
3503-3509	Other		40,000	59,101	40,000
<b>INTERFUND OPERATING TRANSFERS IN</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds	1 & 2			688,000

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	1 & 2			312,000
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes	1			250,000
	Amts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			1,233,500	1,466,591	2,593,110

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR	SELECTION'S	BUDGET COMMITTEE'S
	ADOPTED BUDGET	RECOMMENDED BUDGET	RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	1,912,374	2,162,280	2,162,280
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	192,000	1,776,550	1,776,550
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)	40,000	45,000	45,000
TOTAL Appropriations Recommended	2,144,374	3,983,830	3,983,830
Less: Amount of Estimated Revenues & Credits (from above, column	1,233,500	2,593,110	2,593,110
Estimated Amount of Taxes to be Raised	910,874	1,390,720	1,390,720

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 373,383  
 (See Supplemental Schedule With 10% Calculation)

**BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**  
 (For Calculating 10% Maximum Increase)  
 (RSA 32:18, 19, & 32:21)

**VERSION #1: Use if you have no Collective Bargaining Cost Items or RSA 32:21 Water Costs**

LOCAL GOVERNMENTAL UNIT: EPSOM, NH FISCAL YEAR END 2004

	RECOMMENDED AMOUNT
1. Total <b>RECOMMENDED</b> by Budget Comm. (See Posted Budget MS7, 27, or 37)	3,983,830
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	
3. Interest: Long-Term Bonds & Notes	
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	250,000
5. Mandatory Assessments	
6. Total exclusions (Sum of rows 2 - 5)	< 250,000 >
7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	3,733,830
8. Line 7 times 10%	373,383
9. Maximum Allowable Appropriations (lines 1 + 8)	4,107,213

Line 8 is the maximum allowable increase to budget committee's recommended budget. Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed supplemental schedule to the back of the budget form.





**MASON + RICH**

PROFESSIONAL  
ASSOCIATION

CERTIFIED  
PUBLIC  
ACCOUNTANTS

April 4, 2003

Board of Selectmen  
Town of Epsom  
Epsom, New Hampshire

In planning and performing our audit of the financial statements of the Town of Epsom, New Hampshire for the year ended December 31, 2002, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters and also reviews the status of the prior year's findings and recommendations. This letter does not affect our report dated April 4, 2003 on the financial statements of the Town of Epsom, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

Respectfully submitted,

*Mason + Rich, P.A.*

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

SIX  
BICENTENNIAL  
SQUARE  
  
CONCORD  
NEW HAMPSHIRE  
03301  
  
FAX: (603) 224-2613  
(603) 224-2000

1247  
WASHINGTON  
ROAD  
SUITE B  
P.O. BOX 520  
  
RYE  
NEW HAMPSHIRE  
03870-0520  
  
FAX: (603) 964-6105  
(603) 964-7070

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
PRIVATE COMPANIES  
PRACTICE SECTION

Visit us on the web: [www.masonrich.com](http://www.masonrich.com)

## CURRENT YEAR (2002) FINDINGS AND RECOMMENDATIONS:

### TOWN OFFICE

#### GASB #34 and General

**Finding** - GASB's (Governmental Accounting Standard Board) Statement #34 requires municipalities to implement a wide range and dramatic change in their accounting and reporting. In particular, the Statement requires that municipal entities adopt the full accrual basis of accounting - this means that all assets owned by the Town, including land, land improvements, buildings, vehicles, etc., must be capitalized and depreciation expense taken on the assets over their estimated useful lives. In addition, the Statement requires a dramatic change in the financial statement formats that are to be presented. Consequently, the cost to local communities to implement GASB #34 is very steep. For example, we are anticipating that just the cost of the audit alone could at least double under GASB #34. This does not include the cost to the Town of obtaining the required information on its various assets to be GASB #34 compliant.

The Town, for financial reporting purposes, will need to become compliant with GASB #34 by 2004. The Town needs to begin the initial process of implementing GASB #34. It is crucial that the Town works on this diligently throughout 2003 to be compliant by year end.

**Recommendation** - The Town should establish a time line for the various items required for GASB #34 to be completed timely.

**Benefit** - The Town would be in compliance timely with GASB #34 and would not face the possibility of an adverse opinion for its audits beginning in 2004.

**Management's Comments** - We have contacted independent company to assist with GASB 34 compliance and are waiting for an estimate of costs.

#### Modified Accrual Basis of Accounting Versus Cash Basis

**Finding** - The Town currently runs mostly on the cash basis during the year, with adjustments done at year end either by the auditors or the Town Office to adjust the books to the modified accrual basis of accounting.

**Recommendation** - With the changes as detailed above with the implementation of GASB #34, the Town MUST upgrade its accounting methods and procedures during the year so that at year end the Town's books have already been adjusted to the modified accrual basis of accounting. This would include adjusting liabilities to the School District to the amounts due at year end, recording payables through the payables module on the software, recording accrued payroll liabilities at year end and adjusting tax receivables and revenue accounts monthly during the year to reflect month end receivable agreements.

**Benefit** - During the year, the Town's books would at any time reflect the proper reporting of the modified accrual basis of accounting which is the basis that DRA is currently intending on using when setting the tax rate, even after the implementation of GASB #34.

**Management's Comments** - The Financial Department is proceeding with accounting changes.

## GENERAL FUND:

### Planning Board Escrows

Finding - During our testing of the escrow accounts, we had noted that one of the accounts had not been reported on the Treasurer's Report under escrow accounts. We also noted that each year the number of new escrow accounts continues to increase.

Recommendation - We recommend that the Treasurer include all escrow funds in her annual report.

We would also recommend, based upon the annual increase in escrow account activity, that the Planning Board and the Town Office set up a simple form that would be used to track the receipt of escrow as well as the final approval to close out the account. We would envision that a signed copy of the simple form would be given to the developer to forward to the Town Office with any check required. This would permit better paper trail for funds coming in and being refunded, if any.

We would also recommend that the Town Office begin to account for the escrow funds through a balance sheet account (Due from Escrow Funds) that we believe would be easier to track and maintain. The balance in the account should be reviewed and proven monthly.

Management's Comments - The Financial Department has created new form and are using "due to & due from" for escrow monies.

## LIBRARY

### Pre-signing of Checks

Finding - We noted during our audit of the Library's information that at one point during the year the Trustees were pre-signing checks.

Recommendation - We would recommend that in no instance should any checks be pre-signed. When checks are pre-signed, there is a higher risk of theft of funds, as well as an increase in the chance of misuse of funds.

**STATUS OF PRIOR YEAR'S (2001) FINDINGS AND RECOMMENDATIONS:**

**LIBRARY:**

Finding/Recommendation - We had noted during the previous year's audit that the Library Trustees had not reported on the activity of the funds in their custody as required by the RSA's. RSA 202-A:12 requires that the Trustees "shall make a written report to the town or city at the conclusion of each fiscal year." We recommended that the Trustees do a report by account for the year that details the beginning balance as previously reported, revenues, expenditures and the ending balance.

Status - We noted that the recommended format was not used in 2002.



**MASON+RICH**

PROFESSIONAL  
ASSOCIATION

CERTIFIED  
PUBLIC  
ACCOUNTANTS

January 15, 2004

Board of Selectmen  
Town of Epsom  
PO Box 10  
Epsom, NH 03234

We have tentatively scheduled the audit field work for the 2003 audit for the week of April 15<sup>th</sup>. We expect at this time, if all the information that we have requested is available for our audit work, that you would have draft reports for your review and comment within three weeks of the completion of our audit field work, with final reports being issued shortly after that date.

If you have any questions please do not hesitate to contact our concord office.

Very truly yours,

*Mason+Rich, P.A.*

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

SIX  
BICENTENNIAL  
SQUARE  
CONCORD  
NEW HAMPSHIRE  
03301

FAX: (603) 224-2613  
(603) 224-2000

1247  
WASHINGTON  
ROAD  
SUITE B  
P.O. BOX 520

RYE  
NEW HAMPSHIRE  
03870-0520

FAX: (603) 964-6105  
(603) 964-7070

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
PRIVATE COMPANIES  
PRACTICE SECTION

Visit us on the web: [www.masonrich.com](http://www.masonrich.com)

## 2003 Selectmen's Report

### Land:

Current Use Values	\$	901,522.00
Discretionary Preservation Easement		6,800.00
Residential		47,425,842.00
Commercial/Industrial		12,020,150.00
<b>Total Taxable Land</b>	<b>\$</b>	<b>60,354,314.00</b>

### Buildings:

Residential	\$	90,319,428.00
Mobile Homes		9,077,450.00
Commercial/Industrial		14,839,150.00
<b>Total Taxable Buildings</b>	<b>\$</b>	<b>114,236,028.00</b>
<b>Total Public Utilities</b>		<b>1,412,304.00</b>
<b>Total Value Before Exemptions</b>	<b>\$</b>	<b>176,002,646.00</b>
Less Elderly Exemptions		722,700.00
Less Blind Exemptions		30,000.00

<b>Net Valuation on which the Tax Rate for Municipality, County and Local Education Tax is computed</b>	<b>\$</b>	<b>175,249,946.00</b>
Less Public Utilities		1,412,304.00
<b>Net Valuation without Utilities on which Tax Rate for State Educational Tax is computed</b>		<b>173,837,642.00</b>
<b>Total Property Taxes Assessed</b>	<b>\$</b>	<b>5,056,126.00</b>

### BREAKDOWN OF TAX RATE

Town	\$	2.91
Local School		16.09
State School Rate		6.76
County		3.34
<b>Total</b>	<b>\$</b>	<b>29.10</b>

**Property Tax Rate Per \$1,000 of Valuation  
Equalization Ratio 59.6%**

## Selectmen's Report 2003

This was our first year with five member board of selectmen. The board transitioned easily and is working smoothly.

Our thanks to Chief Henry Farrin for his 13 years of dedicated service to the town. The volunteers of Police Chief Search Committee are hard at work screening applicants to succeed Henry. Sergeant Wayne Preve will serve as officer-in-charge of the police department until a new chief is hired.

This year has been another of continued growth in Epsom. New zoning regulations were voted in last year. They are working as planned and will allow the town better direct future growth with the aim of slowing the tax burden of an increasing population.

We are fortunate to have Cec Curran as our health officer. Cec is the health officer for the town of Merrimack and brings his professionalism and experience to Epsom. This year he will ask the voters to allow Epsom to become "self-inspecting" in public health matters. This will bring inspection fee monies to the town rather than the state

Deb Black continues to serve as the town's Director of Emergency Management. Deb was instrumental in getting federal 9/11 grants for two generators. These will provide emergency power for the police department and the town offices. She also received grants for digital radios so town departments can better communicate with each other and state agencies.

The Fire Department was successful in obtaining a grant to install a much needed vehicle exhaust evacuation system in the fire station. The vehicles may now be safely run inside with the doors closed.

The Selectman wish to thank all who volunteered their time and energy on behalf of the town, and the many people who donated food, money and gifts; selflessly giving to those less fortunate than themselves.

Gary Perry has continued to volunteer as the driving force behind the renovation and modernization of Webster Park facilities. Ably assisted by Sarah Heath, his hard work and that of other volunteers is paying off in a much more functional and safe park.

The citizen volunteers of the Roads Advisory Committee worked closely with the road agent and the selectmen in planning and implementing the road improvement plan for the town. They have been a great asset. Road improvements consist of annual maintenance activities and road renewal operations for the surfaces in the worse condition. The town will have to comply with new EPA regulations which will impact the highway department site at the old town dump. Salt and vehicle storage structures will have to be built and drainage controlled. We have no choice in this. The road committee, road agent and selectmen are studying the most economical way to meet the new federal and state requirements.

The Old Town Hall Renovation Committee is finishing up work on the Old Town Hall. Over the year they finished painting the inside; installed iron railings at the front steps; painted the building; ordered new front doors with emergency hardware; ordered storm windows, and landscaped the front of the building. The new sign on the front of the building looks great!

The Historical Society is using the old selectman's office and old kitchen areas in the Old Town Hall as storage for town treasures. They also have plans to begin displaying these artifacts to the public. The building is scheduled to be available for public functions this spring.

The selectmen solicited volunteers for an Economic Development Committee. The committee began working this fall with the objective of recommending changes to Epsom zoning regulations which would enhance the attractiveness of our town to businesses. They were also tasked to identify other communities which have successfully attracted businesses. Epsom has been zoned for various categories of business enterprises. The committee is starting to identify types and specific businesses to attract. The selectmen view increased business tax revenue as a means of cushioning the property tax burden on our residents. All activities are in concert with the 2002 Epsom Master Plan and emphasize maintaining and enhancing the rural character of our town.

The selectmen continued to work closely with the Conservation Commission to identify tracts of land which could be placed into conservation easements. This concept assists landowners to preserve the rural character of their property. Protecting and preserving our open space through conservation easements is the single most effective way to keep our property taxes down.

Revaluation and certification of the town will have to be completed by fiscal year 2005. This is another state mandated expense we have no control over. We will have to pay the cost of the revaluation to either the assessing firm of our choice, or a firm selected by the state to conduct the revaluation. We would then have to pay whatever cost the state selected firm charged the town, regardless of the cost. The selectmen have presented warrant articles asking for revaluation monies for the past three years. They have been voted down. We are now forced to include one year's monies in the budget. Failure to pay this year's contract will greatly increase the overall cost of revaluation to the town. Statistically, when a town is revalued, one third of properties remain the same in value; one third increase and one third decrease in value.

We wish to recognize Gloria, Barbara, Nancy, Dawn and Lisa, the ladies of the town offices and our Town Clerk/Tax Collectors. You work quietly behind the scenes, but the town literally would not function without you. Thank you for your dedication and hard work.

Lastly, our thanks to all town employees for your hard work as part of our team and to our residents for supporting our efforts to keep Epsom a great place to live.

Respectfully submitted,

The Epsom Board of Selectmen

Robert W. Berry  
John F. Hickey  
Peter P. Bosiak  
Joni-Lynn Kitson  
Michael D. Dempsey



**2003  
COMPARATIVE STATEMENT  
TOWN BUDGET**

Description	2003		2003 Actual	Encumber to 2004	Balance
	2003 Appropriation	Revenue or Grant			
<b>Operating Budget</b>					
Executive	137,115.00	11,319.00	128,052.29		9,062.71
Election/Town Clerk	35,167.00		33,882.77		1,284.23
Financial Administration	86,693.00		81,821.31		4,871.69
Auditing	12,800.00		8,434.00		4,366.00
Assessing/Mapping	27,500.00		24,638.85		2,861.15
Legal Expense	20,001.00		6,118.15		13,882.85
Personnel Administration	10,900.00		13,278.64		(2,378.64)
Planning	34,753.00	15,126.00	35,662.62		(909.62)
Zoning Board of Adjustment	4,564.00	4,445.00	4,281.81		282.19
Zoning Compliance	27,836.00	37,015.00	19,384.96		8,451.04
Government Buildings	22,708.00		16,222.28	2,529.13	3,956.59
Cemeteries	10,000.00		12,590.00		(2,590.00)
Police Department	327,412.00	32,183.01	341,078.88	222.44	(13,889.32)
Fire/Ambulance Department	301,063.00	120,117.94	305,531.89	1,210.00	(5,678.89)
Emergency Management	1,200.00		1,291.80		(91.80)
Highway Department	472,547.00	8,145.98	478,338.94		(5,791.94)
Solid Waste Disposal	166,840.95		166,840.95		0.00
West Nile Virus	6,000.00		0.00		6,000.00
Water Services	3,000.00		3,000.00		0.00
Health Administration	3,840.00		3,210.92		629.08
Pest Control	3,653.00		970.66		2,682.34
VNA & Community Action	8,740.00		13,740.00		(5,000.00)
Welfare Administration	11,996.00		11,803.66		192.34
Welfare Payments	51,405.00		51,457.81		(52.81)
Park & Recreation	27,380.00	910.00	23,799.80	3,580.20	0.00
Library	86,535.00		88,184.40		(1,649.40)
Patriotic Services	975.00		961.21		13.79
Band	1,900.00		1,900.00		0.00
Conservation Commission	7,750.00		7,750.00		0.00
Bank Services	100.00		117.92		(17.92)
<b>Total Operations</b>	<b>\$ 1,912,373.95</b>	<b>\$ 229,261.93</b>	<b>\$ 1,884,346.52</b>	<b>\$ 7,541.77</b>	<b>\$ 20,485.66</b>
Capital Outlay	40,000.00		40,000.00		
Capital Reserves	187,000.00		187,000.00		
Non-Expendable Trust Fund	5,000.00		5,000.00		
County Taxes			589,791.00		
School Appropriation			3,862,580.00		
<b>Total Town Budget</b>	<b>\$ 2,144,373.95</b>				
<b>Total Town Expenditures</b>			<b>\$ 6,568,717.52</b>	<b>\$ 7,541.77</b>	<b>\$ 6,576,259.29</b>

## SCHEDULE OF TOWN PROPERTY

U-04-52, U-04-02	
Town Hall, Land and Building	130,400.00
Furniture and Equipment	51,300.00
U-05-05	
Library, Land and Building	110,200.00
Furniture and Equipment	24,850.00
U-05-53	
Police Station, Land and Building	532,050.00
Furniture and Equipment	80,550.00
U-04-41, U-04-43-02	
Fire Station, Land and Building	570,200.00
Furniture and Equipment	451,200.00
U-15-06, U-15-08	
Parks, Commons and Playground	149,300.00
Land and Buildings	
U-01-01, U-04-34, U-13-54	
Water Precinct Facility	114,250.00
Land and Building	
Equipment	184,778.00
U-13-58, U11-3A, U11-3B, U11-3C	
School, Land and Building	4,840,100.00
Furniture and Equipment	298,632.00
U-06-03	
Highway Department, Land	22,800.00
Equipment	15,000.00
R-02-03	
Land, New Rye Road, .34 Acres	14,600.00
R-04-01	
Land, Tarleton Road, 148 Acres	64,400.00
R-04-02	
Land, Tarleton Road, 170 Acres	68,200.00

R-12-05	Land, near Deer Meadow, 2.3 Acres	21,300.00
R-04-04	Land, Fort Mountain (Forest, Conservation Deed)	64,200.00
R-14-14	Land, Range Road, 10 Acres	14,500.00
R-07-04	Land, Off Suncook Valley Highway	3,200.00
R-09-51	Land, Part of Echo Valley Farm Subdivision, 12 Acres	16,000.00
R-03-18 B	Land, Kettle Rock Road, 12.9 Acres	12,800.00
R-03-41-01	Land, Mount Delight Road, 15.26 Acres	11,150.00
R-10-08 A	Land, Lillian Bronstein Conservation Area	3,400.00
R-14-19-01	Land, Off Locke Hill Road, 50 Acres`	19,000.00
U-01-062	Land, Northwood Lake Site #41, .070 Acres	4,900.00
U-09-11-01	Land, Off Goboro Road, .50 Acres	250.00
R-02-37A	Land, Off Wing Road, 23.94 Acres	14,350.00
U-01-68	Land, Northwood Lake .239 Acres	9,000.00
U-01-21-1	Land, Route 4 & 202, .50Acres	500.00
U-01-21-01	Land, Route 4 & 202	500.00

<b>U-07-02</b>		
	<b>Land, W/S Goboro Road, .58 Acres</b>	<b>11,100.00</b>
		<b>\$ 7,928,960.00</b>

**Property Deeded to Town 06-02-03**

<b>R-10-22</b>		
	<b>Land, Lords Mill Road, 1.63 Acres</b>	<b>19300.00</b>

<b>U-01-65</b>		
	<b>Land, Lake Sites Drive, .115 Acres</b>	<b>14,300.00</b>

**2003  
TOWN REVENUE  
BY DEPARTMENT**

**TAX COLLECTOR**

Current Taxes	\$4,700,797.61
Previous Taxes	377,514.55
Tax Liens	80,125.26
Tax Lien Charges	17,180.91
Current Use Taxes	37,144.00
Yield Tax	5,582.80
Other Interest	173.74
Earth Excavation Tax	372.04
Payment In Lieu of Tax	24,660.00
Miscellaneous	368.16
Property Tax Interest	24,476.61
<b>TOTAL</b>	<b>\$5,268,395.68</b>

**TOWN CLERK**

Motor Vehicle	\$684,231.05
Title Fees	2,629.00
UCC Fees	2,410.00
Municipal Fees	14,443.25
Mailing Fees	1,337.00
Dog Licenses	4,221.00
Dog License Fines	294.00
Marriage Licenses	175.00
Birth/Death Certificates	255.00
Candidates Fees	14.00
Civil Forfeitures	1,900.00
<b>TOTAL</b>	<b>\$711,909.30</b>

**ZONING COMPLIANCE**

Building Permits	\$31,755.00
Sign Permits	255.00
Business Permits	230.00
Occupancy Permits	875.00
Junkyard Permits	150.00
Zoning Violation - Fines	3,750.00
<b>TOTAL</b>	<b>\$37,015.00</b>

**ZONING & PLANNING**

ZBA Fees	\$4,445.00
Planning Fees & Regs	15,126.00
Escrow Acct Transfers	6,789.71
<b>TOTAL</b>	<b>\$26,360.71</b>

**POLICE DEPARTMENT**

Town Fines	\$1,714.00
Witness Fees	2,594.97
Pistol Permits	760.00
Police Details	17,535.14
Court Fines	4,550.40
Police Reports	2,725.00
Sale of Police Evidence	703.50
Morrison Fund Interest	1,600.00
<b>TOTAL</b>	<b>\$32,183.01</b>

**FIRE DEPARTMENT**

Fire Station Rental	\$455.00
Ambulance	106,677.94
Paramedic Intercepts	22,000.00
Forest Fires	984.55
<b>TOTAL</b>	<b>\$130,117.49</b>

**MISCELLANEOUS**

Rooms & Meals Tax	\$127,432.74
Town Office	11,318.54
Webster Park	910.00
Welfare Reimbursement	618.70
Cemetery Trustee Reim	\$723.65
Sale of Town Property	15,185.30
Tax Deeded Property	5,069.29
Boat Tax	25,906.83
Interest-General Fund	26,242.52
Franchise Services	18,164.87
Morrison Fund Interest	15,500.00
Cap Reserve - Revaluation	10,000.00
<b>TOTAL</b>	<b>\$257,072.44</b>

**GRANTS**

US Fire	\$29,916.00
Shared Revenue	35,577.00
Highway Block	101,837.01
FEMA - Feb '03 Snow	8,145.98
FEMA - Generators	23,026.00
<b>TOTAL</b>	<b>\$198,501.99</b>

**2003 Total Revenue \$6,661,555.62**

**2003**  
**TOTAL PAYMENTS**

Executive Office	128,052.29
Election & Registration	33,882.77
Financial Administration	114,894.16
Legal Expense	6,118.15
Worker's Comp & Sec. 125	13,278.64
Planning Board	35,662.62
Zoning Board of Adjustment	4,281.81
Zoning Compliance Officer	19,384.96
General Government Buildings	16,222.28
Cemeteries	12,590.00
Police Department	341,078.88
Fire/Ambulance Department	305,531.89
Emergency Management	1,291.80
Highway Department	478,338.94
Solid Waste Disposal	166,840.95
Water	3,000.00
Health Administration	3,210.92
Pest Control	970.66
Visiting Nurse Association	10,000.00
Community Action Program	3,740.00
Welfare Administration	11,803.66
Welfare Vendors	51,457.81
Park & Recreation	23,799.80
Library	88,184.40
Patriotic Services	961.21
Band	1,900.00
Conservation	7,750.00
Bank Services	117.92
Capital Outlay	40,000.00
Capital Reserve Funds	187,000.00
Nonexpendable Trust Funds	5,000.00
County Taxes	589,791.00
School Appropriation	<u>3,862,580.00</u>
<b>TOTAL PAYMENTS</b>	<b><u>\$ 6,568,717.52</u></b>

## EPSOM CHARTER

As signed May 18, 1727

George, By the Grace of God, of Great Britain, France and Irland, King, Defender of the Faith.

“To all people to whom these presents shall come: Greeting: Know ye, we of our especial knowledge and meer motion, from the due encouragement of settling a new plantation, by and with the advice and consent of our council, have given and granted, and by these presents, far as subjects as were inhabitants and free holders in the year one thousand seven hundred and twenty-three, in our town of New Castle and in the Parish of Greenland, both within our Province of New Hampshire, in New England, to be divided among them in proportion to their respective rates, which laid out at the head of Nottingham and Northward of land formerly granted to the children of Saml. Allen, desc'd the same to be six miles in Breadth and four miles in dept, or in such other form as the land un-granted in that place will admit, so as it contains the same quantity of land, and the same to be a town corporate by the name Epsom to the persons aforesaid forever. To have and to hold the said tract of land to said grantees and their heirs and assigns forever upon the following conditions:

1<sup>st</sup>. That they build twenty dwelling houses and settle a family in each within the term of four years, and break up three acres of ground for each settlement, and plant or sow the same within four years.

2<sup>nd</sup>. That a house be built for the Publick worship of God within the term of six years.

3<sup>rd</sup>. That one hundred acres of land be reserved for a parsonage, one hundred acres for the first minister of the Gospel and one hundred acres for the Benefit of a School. Provided, Nevertheless, that the Peace with the Indians continue during the aforesaid term of your years.

But if it should happen that a war with the Indians should commence before the afores'd term of four years be expired, there shall be allowed to the afores'd Proprietors the term of four years after the expiration of the War to perform the afores'd conditions.

Rendering and paying therfor to us, Our heirs and successors, or such other officer or officers as shall be appointed to Receive the same, the annual quit rent of acknowledgment of one pound of good merchantable Hemp in s'd town, on the first day December yearly, forever, if demanded.

Reserving also unto us, our heirs and successors, all mast trees growing on said Land, according to an act of Parliament made and provided in that case.

And for the better order, Rule and Government of the said Town, we, by these Presents, Grant for us, our heirs and successors, unto the afores'd Proprietors, and those that shall inhabit the said Town, that yearly and every year, upon the first Wednesday in May, they may meet at any place within the Province of New Hampshire afores'd until the settlement of the afores'd town is perfected and afterward in the said town, to elect and chuse by the Major part of them constables, selectmen, and all other Town offices, according to the Laws and usage of our afores'd Province have and enjoy, and we appoint our Loving Subjects, Theodore Atkinson, Joshua Foss and Capt. Samuel Weeks to be the selectmen to manage the affairs of the said town for the Present year and until others are chosen in their room by the afores'd Proprietors.

In Testimony where of we have caused the seal of our said Province to be herewith annexed.

Witness, John Wentworth, Esq., our Lt. Governor and Commander in Chief in and over our said Province, at our town of Portsmouth, the eighteenth day of May, in the Thirteenth year of our Reign, anno Domini 1727.

/s/ J. Wentworth



2003 EMPLOYEE WAGES

**SELECTMEN**

ROBERT W. BERRY	\$1,850.00
PETER P. BOSIAK	\$1,850.00
MICHAEL DEMPSEY	\$1,387.50
JOHN F. HICKEY	\$1,850.00
JONI-LYN KITSON	\$1,387.50
<b>TOWN CLERK/TAX COLLECTOR</b>	
DAWN BLACKWELL	\$31,545.80
LISA COTE, DEPUTY	\$8,668.89
<b>EXECUTIVE ADMINISTRATION</b>	
GLORIA REEVES	\$25,498.20
<b>FINANCIAL ADMINISTRATION</b>	
BARBARA PELLEGRINI	\$29,845.80
NANCY WHEELER	\$8,658.75
<b>RECORDING SECRETARY</b>	
ELIZABETH BOSIAK	\$4,425.00
<b>TREASURER</b>	
PAULA SMITH	\$2,500.00
<b>TRUSTEE OF TRUST FUNDS</b>	
BEVERLY LAFLEUR	\$225.00
<b>PLANNING ZONING SECRETARY</b>	
MICHELE BACHELDER	\$2,925.00
<b>ELECTION</b>	
MARCIA CROUSE	\$250.00
SHIRLEY DEMERS	\$250.00
BARBARA SMITH	\$250.00
RUTH BACHELDER	\$50.00
LOUISE CARROL	\$25.00
JEANNE FOSTER	\$50.00
SONIA NOYES	\$50.00
RUTH SAWYER	\$25.00
<b>LIBRARY</b>	
DEREK BEAIRSTO	\$285.33
BARBARA BRISTOL	\$9,272.22
NANCY CLARIS	\$22,329.50
DALE GREGORY	\$3,080.26
BARBARA HARKNESS	\$161.11
BRENDA LEVESQUE	\$1,216.00
TIFFANY RUDOLPH	\$1,333.42
JEANETTE WINSLOW	\$3,447.60
<b>POLICE DEPARTMENT</b>	
JOSEPH CHAPUT	\$2,353.76
HENRY FARRIN, JR.	\$52,443.82
CHARLES GOODALE	\$20,481.35
ROBERT HILL	\$2,224.00
BRIAN MICHAEL	\$41,094.83
LAWRENCE PHILLIPS	\$2,503.50
WAYNE PREVE	\$45,456.81
GAIL QUIMBY	\$26,303.20
KEITH YEATON	\$33,688.51

**FIRE DEPARTMENT**

BARBARA BARTON	\$500.00
LARRY BARTON	\$800.00
DEBORAH BLACK	\$38,635.43
ALLEN BROWN	\$500.00
BRYAN BRUCE	\$6,645.00
DEREK CARIGNAN	\$500.00
MATTHEW COLE	\$8,031.39
JOEL DAIL	\$17,215.14
RON DELGARDO	\$800.00
THOMAS FERGUSON	\$3,730.00
JOEL FRENCH	\$500.00
WILLIAM FRENCH	\$500.00
JESSE GAYER	\$1,030.00
FLOYD GRAHAM	\$42,275.57
STEVE HUSSEY	\$893.34
TRAVIS KEELER	\$125.00
PETER LENNON	\$17,345.97
ROBERT MARTEL	\$500.00
ADAM MORRIS	\$4,708.34
MATTHEW MOULTON	\$18,555.52
DAVID PALERMO	\$1,518.34
ALAN QUIMBY	\$125.00
ROBERT SAWYER, JR.	\$500.00
SCOTT SEVERANCE	\$362.50
PATRICK SWANSON	\$265.84
WARREN VIRGIN	\$3,208.34
JOSH WRIGHT	\$92.50
R. STEWART YEATON	\$5,021.46
<b>WELFARE OFFICER</b>	
PATRICA HICKEY	\$10,740.08
<b>HOUSEKEEPING</b>	
CINDY HOULE	\$1,251.00
<b>HIGHWAY</b>	
GORDON ELLIS	\$17,353.85
PATRICK HOLLAND	\$15,861.00
ELMER PALMER	\$4,281.09
MATTHEW POTTER	\$1,302.50
<b>HEALTH OFFICER</b>	
CECIL CURRAN	\$2,750.00
<b>ZONING COMPLIANCE</b>	
JOHN HICKEY	\$12,206.14
ARTHUR LUND	\$2,070.00
<b>TOTAL WAGES 2003</b>	<b>\$633,943.00</b>

**EPSOM HIGHWAY DEPARTMENT  
OPERATION COSTS**

<b>ADMINISTRATION</b>	
Gordon Ellis	17,353.85
Henry Farrin, Jr.	4,200.00
Patrick Holland	17,547.00
Arthur Lund	534.00
Elmer Palmer, Jr.	4,281.09
Matthew Potter	1,302.50
Social Security	1,923.63
Medicare	552.35
Health Insurance	2,314.56
Retirement	1,448.02
<b>Total</b>	<b><u>51,457.00</u></b>
<b>CONTRACTED LABOR</b>	
Advanced Excavating and Paving	710.00
B & S Septic	5,481.02
Clarence Tirrell, Jr.	783.33
Cutter Enterprises	3,000.83
Daniel Tisbert	1,788.00
Edward A. Rich	2,100.00
Eric Reeves	850.00
Frances Dow	6,392.52
Hammer & Hand Gen. Contractors	8,854.17
Keith Descoteaux	666.67
Kevin J. Fisher	533.33
Patrick Holland	462.00
Piaseczny Trucking	1,029.17
Potter Landscaping	1,066.67
Randy Cutter	6,036.52
<b>Total</b>	<b><u>39,754.23</u></b>
<b>RENTALS &amp; LEASES (SUBS)</b>	
Advanced Excavating & Paving, Inc.	4,370.00
B & S Septic	10,962.03
Clarence Tirrell, Jr.	1,566.67
Cutter Enterprises	6,001.67
Eric Reeves	1,700.00
Frances Dow	12,814.98
Hammer & Hand Gen. Contractors	17,708.33
Keith Descoteaux	1,333.33
Kevin Barton	195.00
Kevin Fisher	1,066.67
Piaseczny Trucking	2,058.33
Potter Landscaping	2,133.33
Randy Cutter	12,070.98
<b>Total</b>	<b><u>73,981.32</u></b>
<b>HIGHWAY MAINTENANCE</b>	
Advanced Excavating & Paving, Inc.	98,777.50
B.I.I. Fence & Guardrail	3,395.00
Bill Bosiak	168.00

**EPSOM HIGHWAY DEPARTMENT  
OPERATION COSTS**

CBC Environmental Services	3,839.40
Clark's Grain Store, Inc.	140.70
Concord Sand & Gravel	237.34
Danny Dionne	150.00
E. J. Prescott, Inc.	122.50
Fillmore Industries	29,240.46
Gary Kitson	150.00
Hank & Al's Small Engine Repair	132.89
Heritage True Value Hardware	14.25
James Kouroubacalis	5,000.00
Manchester Sand & Gravel	244.62
New England Barricade	24.96
Pembroke Towing	637.50
Pike Industries	4,714.13
Seal-Tec Asphalt Coatings	950.00
<b>Total</b>	<b>147,939.25</b>

**RECONSTRUCTION OF HIGHWAYS**

Advanced Excavating & Paving	50,212.50
E. J. Prescott, Inc.	122.50
Manchester Sand & Gravel	24,838.08
Pike Industries	10,580.61
<b>Total</b>	<b>85,753.69</b>

**RENTALS & LEASES**

B & S Septic	1,300.00
Merriam-Graves Corp.	80.00
<b>Total</b>	<b>1,380.00</b>

**SAND & SALT**

Advanced Excavating & Paving, Inc.	6,200.00
F. L. Merrill Construction, Inc.	3,189.25
Morton Salt	19,896.90
<b>Total</b>	<b>29,286.15</b>

**FUEL**

Davis Fuels	3,745.76
Evans Expressmart	143.03
Gordon Ellis, Reimbursement	21.00
<b>Total</b>	<b>3,909.79</b>

**VEHICLE MAINTENANCE**

Ace Transmissions	1,220.00
Carparts of Epsom	393.89
Colarusso Truck Tire Service	808.00
Dave's Towing	98.00
E. W. Sleeper Co.	25.24
HER & W	30,718.97

**EPSOM HIGHWAY DEPARTMENT  
OPERATION COSTS**

Howard P. Fairfield, Inc.	383.72
Jordan Equipment	703.70
Northwood Power Equipment	203.02
Patrick Holland - Reimbursement	74.13
Rockingham Towing	200.00
Southworth-Milton, Inc.	428.36
Sullivan Tire	1,502.97
<b>Total</b>	<b>36,760.00</b>
 <b>EQUIPMENT PURCHASE</b>	
Jordan Equipment	230.97
<b>Total</b>	<b>230.97</b>
 <b>GENERAL OPERATIONS</b>	
<b>Telephone</b>	
US Cellular	896.15
Verizon	632.24
<b>Total</b>	<b>1,528.39</b>
<b>Advertising</b>	
Concord Monitor	143.34
Neighborhood News	107.50
Suncook Valley Sun	86.25
Union Leader	155.25
<b>Total</b>	<b>492.34</b>
<b>Electricity</b>	
Unitil	908.38
<b>Total</b>	<b>908.38</b>
<b>Miscellaneous</b>	
Arthur Lund	118.77
Cady Communications	220.00
Carparts of Epsom	58.24
Clark's Grain Store, Inc.	158.95
Gordon Ellis - Reimbursement	7.50
Hank & Al's Small Engine Repair	28.00
Heritage True Value Hardware	138.45
Merriam Graves, Corp.	183.41
Metrocast Cablevision	21.24
Nancy Wheeler - Postage Reimbursement	9.70
NH Public Works Standards & Training	100.00
Northeastern Forklift, Inc.	6.65
Patrick Holland - Reimbursement	20.00
Paul Bradley	339.96
Reliable Office Supplies	29.63
SEACO/Seminars	25.00
Staples	29.98
University of New Hampshire	100.00
Waste, Inc.	205.50
<b>Total</b>	<b>1,800.98</b>

**EPSOM HIGHWAY DEPARTMENT  
OPERATION COSTS**

**HIGHWAY BUILDING/MAINTENANCE**

Eastern Propane

	554.28
<b>Total</b>	<u>554.28</u>

**STREET LIGHTING**

NH Electric Cooperative

Unitil

	201.10
	304.26
<b>Total</b>	<u>505.36</u>

**FIRE ROAD MAINTENANCE**

Advanced Excavating & Paving, Inc.

	1,850.00
<b>Total</b>	<u>1,850.00</u>

**TOTAL HIGHWAY DEPARTMENT**

478,092.13

## TOWN CLERK'S REPORT FOR 2003

There are four elections in 2004. The presidential primary is January 27, the town election is March 9, the state primary is September 14 and the general election is November 2, 2004. Voting takes place at the American Legion Hall on Short Falls Road. The polls are open from 8:00 am to 7:00 pm. Please vote. Absentee ballots are available from the town clerk's office. You are eligible to vote by absentee ballot if you will be absent from town on Election Day, if you have a physical disability that prevents you from voting in person or if you cannot vote in person because of a religious commitment.

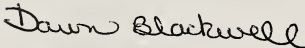
We are now a NH VRV2000 Town. This means that we can issue certain certified copies of birth, deaths and marriages that occurred anywhere in New Hampshire, not only those that occurred in Epsom. Birth records are available from 1988; death records from 1990 and marriage records from 1989. The cost of a certified copy or record search is \$12.00. You must have a direct or tangible interest to obtain a copy of a record.

Automobile titles are required for 15 years. 1989 vehicles no longer will require a title as of January 1, 2004.

Don't forget that dog licenses need to be renewed by May 1<sup>st</sup> of each year. A fine of \$1.00 per month is charged beginning in July. Civil forfeitures of \$25.00 per dog will be issued for any unlicensed dogs. Licensing your dog is a state law.

As of November 30, 2003 we had registered 5,760 vehicles and licensed 1059 dogs.

Respectfully submitted,



Dawn Blackwell  
Town Clerk/Tax Collector

TOWN CLERK'S REPORT  
For the Year Ending December 31, 2003

Motor Vehicle Permit Fees	\$684,231.05
Motor Vehicle Title Fees	2,629.00
Motor Vehicle Mailing Fees	1,337.00
Municipal Agent Fees	14,443.25
Dog License Fees	4,221.00
Dog Fines	294.00
Dog Civil Forfeitures	1,900.00
UCC Filing Fees	2,380.00
Miscellaneous	382.16
Marriage License Fees	175.00
Vital Records Certified Copies Fees	255.00
State Dog License Fees	\$2,374.00
State Marriage License Fees	950.00
State Vital Records Certified Copies Fees	473.00
TOTAL RECEIPTS	\$716,044.46

## TAX COLLECTOR'S REPORT FOR 2003

The office will be closed for holidays on the following days in the year 2004: January 1, January 19, February 16, May 31, July 5, September 6, November 11, November 25, November 26, December 24, December 25 and December 31. The office will also be closed for the following elections: Presidential Primary - January 27, Town Election - March 9, State Primary - September 14 and General Election - November 2, 2004.

Our new tax rate is \$29.10. This is an increase of \$1.16. The local school rate is \$16.09 which is an increase of 71 cents. The state school rate is \$6.76 which is an increase of 16 cents. The county rate is \$3.34 which is an increase of 16 cents. The town rate is \$2.91 which is an increase of 13 cents.

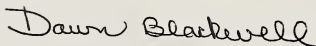
Property tax warrants this year totaled \$5,060,251.00 and as of December 4<sup>th</sup> 91% of these taxes had been paid. Warrants for Current Use totaled \$37,144.00. Warrants for Earth Excavation tax totaled \$282.04. The total Timber tax or Yield tax warrants were \$8,007.42.

\$80,826.91 was liened in 2003. Four properties were deeded to the town. The previous owners have redeemed two of these properties.

The office switched software vendors this past year to Avitar Associates of New England, Inc. You may have noticed the new improved tax bills.

Please remember any questions regarding taxation or billing errors should be directed to the Selectmen's office. The question asked the most concerns Inventory of Taxable Property Forms. These must be returned to the Selectmen's office by April 15<sup>th</sup> of each year or a penalty of 1% of your total yearly tax bill will be charged on your second issue bill.

Respectfully submitted,



Dawn Blackwell  
Town Clerk/Tax Collector



# TAX COLLECTIONS REPORT

For the Municipality of Epsom Year Ending 2003

## DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR*		Levy for Year of this Report	2002	PRIOR LEVIES (PLEASE SPECIFY YEARS)
Property Taxes	#3110	xxxxxx	377,322.31	
Resident Taxes	#3180	xxxxxx		
Land Use Change	#3120	xxxxxx		
Yield Taxes	#3185	xxxxxx	568.42	
Excavation Tax @ \$.02/yd	#3187	xxxxxx	90.00	
Utility Charges	#3189	xxxxxx		
Inventory Penalties		xxxxxx	2,506.32	

## TAXES COMMITTED THIS YEAR

Property Taxes	#3110	5,081,046.00	
Resident Taxes	#3180		
Land Use Change	#3120	54,829.00	
Yield Taxes	#3185	8,007.42	
Excavation Tax @ \$.02/yd	#3187	282.04	
Utility Charges	#3189		

FOR DRA USE ONLY

## OVERPAYMENT:

Property Taxes	#3110	16,523.67		
Resident Taxes	#3180			
Land Use Change	#3120			
Yield Taxes	#3185			
Excavation Tax @ \$.02/yd	#3187			
Interest - Late Tax	#3190	4,361.90	17,773.67	
Resident Tax Penalty	#3190			
<b>TOTAL DEBITS</b>		<b>\$ 5,165,050.03</b>	<b>\$ 398,260.72</b>	<b>\$</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

MS-61  
Rev. 08/02

## TAX COLLECTION REPORT

For the Municipality of Epsom Year Ending 2003

## CREDITS

REMITTED TO TREASURER	Levy for this Year	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2002		
Property Taxes	4,688,811.35	304,000.52		
Resident Taxes				
Land Use Change	37,144.00			
Yield Taxes	5,014.38	568.42		
Interest (include lien conversion)	4,361.90	20,279.05		
Penalties				
Excavation Tax @ \$.02/yd	282.04	90.00		
Utility Charges				
Conversion to Lien (principal only)		73,322.73		
<b>DISCOUNTS ALLOWED</b>				

## ABATEMENTS MADE

Property Taxes	1,081.00			
Resident Taxes				
Land Use Change	4,720.00			
Yield Taxes	439.05			
Excavation Tax @ \$.02/yd				
Utility Charges				
<b>CURRENT LEVY DEEDED</b>	4,181.00			

## UNCOLLECTED TAXES - END OF YEAR #1080

Property Taxes	386,972.65			
Resident Taxes				
Land Use Change	12,965.00			
Yield Taxes	2,553.99			
Excavation Tax @ \$.02/yd				
Utility Charges				
Overpayments Returned	16,523.67			
<b>TOTAL CREDITS</b>	<b>\$ 5,165,050.03</b>	<b>\$ 398,260.72</b>	<b>\$</b>	<b>\$</b>

# TAX COLLECTOR'S REPORT

For the Municipality of Epsom Year Ending 2003

## DEBITS

	Last Year's Levy	PRIOR LEVIES		
		2001	2000 (PLEASE SPECIFY YEARS)	1998 1999
Unredeemed Liens Balance at Beg. of Fiscal Year		53,045.39	28,557.80	5,621.59
Liens Executed During Fiscal Year	80,826.91			
Interest & Costs Collected (AFTER LIEN EXECUTION)	1,982.90	4,977.45	7,331.00	1,506.07
<b>TOTAL DEBITS</b>	<b>\$ 82,809.81</b>	<b>\$ 58,022.84</b>	<b>\$ 35,888.80</b>	<b>\$ 7,127.66</b>

## CREDITS

REMITTED TO TREASURER:		Last Year's Levy	PRIOR LEVIES		
			2001	2000 (PLEASE SPECIFY YEARS)	1998 1999
Redemptions		28,677.05	25,838.50	20,989.44	4,620.27
Interest & Costs Collected (After Lien Execution)	#3190	1,982.90	5,908.45	7,669.99	1,619.57
Abatements of Unredeemed Taxes					722.10
Liens Deeded to Municipality		9,140.62	8,226.93	7,148.14	
Unredeemed Liens Balance End of Year	#1110	43,009.24	18,048.96	81.23	165.72
<b>TOTAL CREDITS</b>		<b>\$ 82,809.81</b>	<b>\$ 58,022.84</b>	<b>\$ 35,888.80</b>	<b>\$ 7,127.66</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? yes

TAX COLLECTOR'S SIGNATURE Dawn Blackwell DATE 11/5/04

## Report of Town Treasurer

Building Permits	\$ 31,755.00
Occupancy Permit	875.00
Sign Permits	255.00
Business Permits	230.00
Planningboard & Zoning	18,876.00
ZBA	4,445.00
Junk Yard Permits	150.00
Pistol Permits	<u>760.00</u>
	\$ 57,346.00

### Dawn Blackwell, Town Clerk

2002 Auto Permits	\$ 684,231.05
2002 Dog Tax State	2,374.00
2002 Dog Tax	4,221.00
2002 Dog Fines	294.00
Ucc Filings	2,410.00
Municipal Fees	14,443.25
Title Fees	2,629.00
Mailing Fees	1,337.00
Marriage Fees State	760.00
Marriage Fees Town	175.00
Vital Records State	663.00
Vital Records Town	255.00
Candidate Fees	14.00
Misc. Tax	368.16
Civil Fort.	<u>1,900.00</u>
	\$ 716,074.46

### Dawn Blackwell, Tax Collector

Prior Year Redeemed Tax	\$ 51,448.21
Current Yr. Redeemed Tax	28,677.05
Redeemed Interest & Costs	<u>17,180.91</u>
	\$ 97,306.17

Prior Year Property Tax	\$ 377,514.55
Prior Year Interest	24,476.61
Prior Year Yield Tax	568.42
Other Interest	173.74
Prior Year Current Use Tax	<u>4,500.00</u>
	\$ 407,233.32

2003 Property Tax	\$ 4,700,797.61
2003 Current Use	32,644.00
2003 Yield Tax	5,014.38
Excavation Tax	<u>372.04</u>
	\$ 4,738,828.03

State of NH

Shared Rev. Block Grant	\$ 35,577.00
Highway Block Grant	101,837.01
State Witness Fees	684.57
Rooms & Meals Tax	127,432.74
Federal Grants-Fire	29,916.00
Forest Fire Reim.	984.55
St. Grant Reim.	31,171.98
State-Town Fines	264.00
State Witness Fees	<u>1,910.40</u>
	\$ 329,778.25

Miscellaneous Receipts

Payment in Lieu of Taxes	\$ 24,660.00
Town Office Revenue	11,218.54
Ambulance Revenues	106,677.94
Police Detail	17,535.14
Franchise Income	18,164.87
NSF Charge	100.00
Tax Deeded Property	5,069.29
Sale of Town Property	15,185.30
Cemetary Lot Sales	.00
Interest on Checking	26,242.52
Court Fines	4,550.40
Police Reports	2,725.00
Cops Fast	.00
Trustee Transfer	15,000.00
Webester Park Rev.	910.00
Reim. Health Ins.	14,755.65
Escrow Accounts	6,789.71
Reim. Welfare	618.70
Fire Dept. Revenue	455.00
Police Dept. Revenue	703.50
Boat Tax	25,906.83

Cemetary Trustees	723.65
Paramedic Revenue	22,000.00
Morrison Account Police	1,600.00
Morrison Account Fire	.00
Morrison Account Town	15,500.00
Misc. Police Fines	1,450.00
Retirement Wash	.00
Ins. For Damaaged Items Reim.	1,144.15
Pay off Welfare Loans	1,819.62
Overpayment (refund)	<u>4,336.71</u>
	\$ 345,236.41
TOTAL AVAILABLE RECEIPTS	\$ 6,692,408.75
Balance brought forwarded Jan. 2003	3,115,435.47
Less Selectmens Orders	- <u>6,733,525.91</u>
<u>CASH ON HAND JANUARY 1, 2004</u>	<u>\$ 3,074,318.31</u>

Respectfully submitted

Paula S. Smith  
Town Treasurer

### Conservation Fund

Balance on Hand January 1, 2003	\$ 20,014.83
Interest	222.96
Deposits	<u>6,223.76</u>
Balance in Fund	\$ 26,461.55

### Ambulance Replacement Fund

Balance on Hand January 1, 2003	\$ 10,000.00
Interest	108.67
Balanance in Fund	\$ 10,108.67

### ESCROW ACCOUNT N. PEMBROKE ROAD

Balance on Hand January 1, 2003	\$ 1,451.78
Interest	13.58
WITHDRAWALS	<u>348.00</u>
Balance in Fund	\$ 1,117.36

### Escrow Account AM Builders

Balance on Hand January 1, 2003	\$ 10,309.33
Interest	<u>115.18</u>
Balance in Fund	\$ 10,424.51

### Escrow Account Frank Merrill

Balance on Hand January 1, 2003	\$ 939.87
Interest	<u>10.90</u>
Balance in Fund	\$ 950.77

### Water Expansion for Fire Protection

Balance on Hand January 1, 2003	\$	3,229.80
Interest		<u>36.07</u>
Balance in Fund	\$	3,265.87

### Escrow Account King's Grant

Balance on Hand January 1, 2032	\$	11,814.50
Interest		<u>131.97</u>
Balance in Fund	\$	1,1946.47

### Escrow Account ATC Realty

Balance on Hand January 1, 2003	\$	643.56
Interest		<u>7.19</u>
Balance in Fund	\$	650.75

### ESCROW ACCOUNT LONGLEY SUB (GOINGS) ENGINEERING

Balance on Hand January 1, 2003	\$	302.04
Interest		2.76
WITHDRAWAL		<u>300.00</u>
Balance in Fund	\$	4.80

### Escrow Account Conservation Reserve Fund

Balance on Hand January 1, 2003	\$	22,122.43
Interest		<u>251.06</u>
Balance in Fund	\$	22,373.49

### Escrow Account C & D Realty

Balance on Hand January 1, 2003	\$	13.25
Interest		11.76
Deposits in 03		2,500.00
Withdrawals		<u>624.94</u>
Balance in Fund	\$	1,900.07



L. W. CARAWAY ESCROW

Deposit in 03	\$ 2,000.00
Interest	4.47
Withdrawal	<u>--2,000.00</u>
Balance in Fund	\$ 4.47

WOODCOAT ESTATES

Deposit in 03	\$ 7,000.00
Interest	19.81
Withdrawals	<u>--2,872.00</u>
Balance in Fund	\$ 4,147.81

COUNTRY VENTURES OF BEDFORD LLC

Deposit in 03	\$ 1,000.00
Interest	<u>5.19</u>
Balance in Fund	\$ 1,005.19

TAMCHAR RANGE ROAD SUBDIVISION

Deposit in 03	\$ 2,000.00
Withdrawal	--- 111.76
Interest	<u>2.08</u>
Balance in Fund	\$ 1,890.32

EPSOM 21<sup>ST</sup> CENTURY

Balance on Hand January 1, 2003	\$ 840.95
Interest	<u>8.23</u>
Balance in Fund	\$ 849.18

WATER FEASIBILITY

Balance on Hand January 1, 2003	\$ 273.70
Interest	<u>2.71</u>
Balance in Fund	\$ 276.41

## EPSOM HISTORICAL

Balance on Hand January 1, 2003	\$ 6,333.94
Interest	<u>62.09</u>
Balance in Fund	\$ 6,396.03

## 2004 ZONING AMENDMENT QUESTIONS

1. Are you in favor of adopting an ordinance which would define a “storage trailer/storage vehicle” and establish the conditions under which they would be permitted?

Recommended by the Planning Board

2. Are you in favor of adopting an amendment to the Zoning Ordinances which would allow a driveway to serve more than one parcel of land under certain circumstances?

Recommended by the Planning Board

## REPORT OF THE TRUST FUNDS OF THE CITY/TOWN OF EPSOM, NH

Please duplicate these pages if you need additional lines.

Date of Creation	NAME OF TRUST FUND Start with common trust funds	Purpose of Trust	HOW INVESTED Bank, deposits, stocks, bonds, etc.	%	***PRINCIPAL***		
					Balance Beginning of Year	New Funds Created	Cash Gains or Losses on Securities
1903 2002	Cemetaries	Perpetual Care	1 yr CD 12/2/02-12/2/03		40,073.14		
1916 1984	Library	Library	1 yr CD 12/2/02-12/2/03		4,400.00		
1989	Lillian Morrison Estate	Town of Epsom	NH Investment Public Pool		100,000.00	5,000.00	
1990	Lillian Morrison Estate	Fire Department	NH Investment Public Pool		50,000.00		
1990	Lillian Morrison Estate	Police Department	NH Investment Public Pool		50,000.00		
	Total Trust Fund				244,473.14	5,000.00	
	<b>Capital Reserve</b>						
1995	Library Building Fund	Library	NH Investment Public Pool		155,141.83		1,253.46
1997	Epsom Road Construction	Road Construction	NH Investment Public Pool		175,153.17	120,000.00	1,466.30
1997	Library Book Fund	Library Books	NH Investment Public Pool		22,178.90		179.21
1998	Epsom Revaluation Fund	Revaluation	NH Investment Public Pool		11,719.14		39.21
1998	Epsom Fire Apparatus Fund	Fire Apparatus	NH Investment Public Pool		34,093.06	32,000.00	289.25
2000	Epsom School Construction/Renovation	Epsom School	NH Investment Public Pool		159,371.47		1,215.48
2002	Bridge Capital Reserve	Bridge	NH Investment Public Pool		10,000.26	10,000.00	85.08
2002	Conservation Capital Reserve	Conservation	NH Investment Public Pool		10,000.26	10,000.00	85.08
2003	Highway Vehicle	Vehicle Equipment	NH Investment Public Pool			15,000.00	6.39
2000	Exp General Cemetaries	Cemetaries	NH investment Public Pool		3,347.97		21.30
1996	Epsom School District	Technology	Saving Book Bank of NH		670.50		2.79
1990	Village District Fund	Tank Maintenance	1 yr CD 12/21/02-12/21/03		48,892.08		491.07
1990	Village District Fund	Water System	1 yr CD 12/4/02-12/7/03		44,090.94		442.93
					919,132.72	192,000.00	5,577.55

FOR THE YEAR ENDING DECEMBER 31, 2003

***PRINCIPAL***		INCOME					Grand Total Principal & Income End of Year	
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year		Expended During Year	Balance at End of Year		
			%	Amount				
	40,073.14	4,394.60		432.00	608.42	4,218.18	44,291.32	1
	4,400.00			45.14	45.14		4,400.00	2
	105,000.00	37,963.33		1,057.68	23,489.00	15,532.01	120,532.01	3
	50,000.00	3,102.08		405.07	3,102.08	405.07	50,405.07	4
	50,000.00	4,299.97		416.98	4,300.00	416.95	50,416.95	5
	249,473.14	49,759.98		2,356.87	31,544.64	20,572.21	270,045.35	6
								7
	156,395.29						156,395.29	8
	296,619.47						296,619.47	9
	22,358.11						22,358.11	10
10,000.00	1,758.35						1,758.35	11
	66,382.31						66,382.31	12
15,000.00	145,586.95						145,586.95	13
	20,085.34						20,085.34	14
	20,085.34						20,085.34	15
	15,006.39						15,006.39	16
2,700.00	669.27						669.27	17
	673.29						673.29	18
	49,383.15						49,383.15	19
	44,533.87						44,533.87	20
27,700.00	1,089,010.27	49,759.98		2,356.87	31,544.64	20,572.21	1,109,582.48	21

MS-9  
Rev 05/03

## EPSOM PUBLIC LIBRARY

### ANNUAL REPORT 2003

Use of the Epsom Public Library by townspeople continues to accelerate. By November of this year, circulation had surpassed last year's total circulation. This increase reflects recognition of the excellent collection, improved information services, and competent and user-friendly staff and volunteer services.

Customer use of the video collection and audio books continues to grow. The library's three computers are used by students and adults alike, with many people pursuing ongoing special projects work over time. The library computers have software databases not readily available on the commercial market.

Despite the library's small physical size, through the state interlibrary loan system, Epsom residents have access to collections in other towns and post-secondary schools. Thanks to the professional direction of the Library Director, Epsom's collection of fiction and non-fiction materials is remarkably current.

The library's website has become the basic tool for disseminating town information. Not only is there information on library services, but information about town events and notices is posted. Many people have been impressed with the extent and accessibility of the historical and genealogic information offered through the website.

Children's programming is now in its second year. Story time continues on a regular basis, and new arts and crafts opportunities are presented. This summer's reading program, "Reading Rocks the Granite State", ended with more children (45) completing the series of activities than last year. Library Director Nancy Claris continues to provide support to the library activities of the school, for instance by cooperating in making materials on reading lists available, etc.

Epsom Public Library is extremely fortunate to have a group of dedicated citizens who are working with the Trustees to realize the long-held dream of building a sorely needed new facility. The building has long been wholly inadequate in size and scope for the collection and its users, is not handicapped accessible nor truly safe, does not fulfill the functions of libraries as centers for community-centered information and resources in our 21<sup>st</sup> century society, and has deplorable parking capacity. These citizens have followed up on last year's grant to conduct a feasibility study regarding the town's capacity to privately raise a significant portion of the cost of a new building. A building design has been developed consistent with feedback from a sample survey conducted among Epsom residents, scaling back both the size of the facility and the cost. In-kind contributions are being developed, which will be combined with existing capitol reserve and a request for voter approval of limited town funding which could fund the construction of the much-needed new building. If plans are approved, cost of the building will be split nearly evenly between existing reserves, new town funding, and private donations and/or grants.

The Epsom Public Library continues to be blessed with services from wonderful volunteers, who contribute immeasurably to the success of the library. There is a dedicated core of volunteers who work regularly in and for the library, and many other townspeople volunteer assistance with special projects or work that needs to be done. The Trustees extend their deepest appreciation and thanks to these people.

Lastly, but not least, the Trustees thank the Library Director, Nancy Claris, and her staff for their professional excellence and their tireless commitment to the Epsom community. Epsom is indeed fortunate to have this staff serving our community.

Joyce Heck  
Secretary  
Epsom Public Library Trustees

## 2003 EXPENDITURES VS. BUDGET

CATEGORY	BUDGETED	SPENT
<b>Resources</b>		
Books	\$12,000.00	\$13,963.29
Reference Materials	\$2,200.00	\$1,387.34
Periodicals	\$1,300.00	\$1,266.55
Audio Materials	\$1,500.00	\$1,405.01
Video Materials	\$1,000.00	\$1,082.45
Technology	\$3,000.00	\$2,937.29
<b>Total Resources</b>	<b>\$21,000.00</b>	<b>\$22,041.93</b>
<b>Maintenance</b>		
Building Maintenance	\$8,200.00	\$9,166.00
Utilities (phone, electric, water)	\$2,200.00	\$1,656.82
Fuel	\$1,000.00	\$1,136.75
Storage Rental Unit	\$1,200.00	\$1,140.00
<b>Total Maintenance</b>	<b>\$12,600.00</b>	<b>\$13,099.57</b>
<b>Salaries</b>		
Salaries	\$43,878.00	\$39,593.24
Social Security	\$2,720.00	\$2,454.72
Medicare	\$637.00	\$573.93
<b>Total Salaries</b>	<b>\$47,235.00</b>	<b>\$42,621.89</b>
<b>Other</b>		
Programs	\$2,000.00	\$2,379.06
Supplies/Postage	\$2,200.00	\$5,032.20
Insurance	\$150.00	\$0.00
Professional	\$1,050.00	\$717.00
Miscellaneous	\$300.00	\$536.00
<b>Total Other</b>	<b>\$5,700.00</b>	<b>\$8,664.26</b>
<b>TOTALS</b>	<b>\$86,535.00</b>	<b>\$86,427.65</b>



EPSOM PUBLIC LIBRARY

NON-LAPSING ACCOUNT

*Beginning Balance* \$3,378.80

*Income*

Book Sales	\$ 474.20
Copier	\$ 72.40
Donations	\$ 160.00
Fines/Lost Materials	\$ 986.92
Grant - Kids and the Arts	\$ 250.00
Transferred from Building Account	\$2,276.70
Mile of Pennies	\$ 57.73
Non-Resident Cards	\$ 40.00
Trust Funds	\$ 89.70

Total Income \$4,407/65

*Expenditures*

Audiobooks	\$ 119.53
Books	\$1,058.47
Feasibility Study	\$4,602.90
Postage	\$ 296.00
Printing	\$ 62.00
Programs	\$ 250.00
Supplies	\$ 446.50

Total Expenditures \$6,835.40

*Ending Balance* \$ 951.05

Jonathan Crafts Memorial Fund \$1,977.01

Memorial Funds \$5,637.56

Capital Reserve Funds

New Library Building Fund	\$156,395.29
New Library Materials Fund	\$ 22,358.11

EPSOM PUBLIC LIBRARY

LIBRARY BUILDING ACCOUNT - NHDIP

<i>Beginning Balance</i>		\$35,636.51
<i>Income</i>		
Interest	\$	269.63
Total Income	\$	269.63
<i>Expenditures</i>		
Feasibility Study	\$	2,276.70
Transferred to New Building Checking Account for Library Building Plans	\$	3,000.00
Total Expenditures	\$	5,276.70
<i>Ending Balance</i>		\$30,629.44

NEW BUILDING CHECKING ACCOUNT

*Opened October 31, 2003*

<i>Income</i>		
Transferred from NHDIP	\$3,000.00	
Donations	\$ 530.00	
Interest	\$ .07	
Total	\$3,530.07	
<i>Expenditures</i>		
Building Plans	\$3,000.00	
Bank Fees	\$ 25.84	
Total	\$3,025.84	
<i>Ending Balance</i>		\$ 504.23

## EPSOM PUBLIC LIBRARY

### COLLECTION

Books	
Adult	10,148
Juvenile	7,002
Reference	585
Audio Recordings	264
Audio Books	
Cassette	535
CD	35
Video	
VHS	483
DVD	58
Periodical Subscriptions	37
Public Use Computers	3
Passes (Donated by The Friends of the Library)	3
Christa McAuliffe Planetarium	
Shaker Village	
Boston Museum of Fine Arts	

### CIRCULATION

Adult	5,853
Juvenile	4,991
Periodicals	1,857
Audio	1,385
Video	3,172
Tickets	25
Computer Use	<u>353</u>
Total	17,636

### INTERLIBRARY LOAN

Loaned	293
Borrowed	208

Encyclopedia of Garden Plants given in honor of the 60th wedding anniversary of Marge and Al Howland

Encyclopedia of Dog Breeds given in memory of Eleanor Briggs by the Epsom Woman's Club

On Noah's Ark by Jan Brett, Mayflower 1620 : A New Look at a Pilgrim Voyage, 1621 : A New Look at Thanksgiving given in memory of Betty Hardy by Sandy Keeler

Thank you to Epsom Woman's Club for their generous donation for the purchase of the following books:  
New England : Eyewitness Travel Guide, The Lammas Feast, Portsmouth Unabridged, The Woman with the Alabaster Jar, Poems for America, Midnight Pass, Children's Hospital Guide to Your Child's Health and Development, The Best American Recipes, 2002-2003, Our Own Snug Fireside : Images of the New England Home 1760-1860, Landscape Planning : Practical Techniques for the Home Gardener, A Vineyard Killing, The Smoke, The Complete Guide to Mental Health for Women, New England : A Photographic Tour, Picturing Old New England : Image and Memory, The Best of Classic Cookbooks, The Michaels Book of Arts and Crafts

**EPSOM POLICE DEPARTMENT**  
**2003 ANNUAL REPORT**

**POLICE CHIEF**

Henry L. Farrin Jr.

**ADMINISTRATIVE ASSISTANT**

Gail Quimby

**ANIMAL CONTROL**

Lisa Cote

**SUPERVISOR**

Sergeant Wayne B. Preve

**FULL-TIME PATROLMEN**

Officer Brian Michael

Officer Keith Yeaton

Officer Joseph Chaput

**PART-TIME OFFICER**

Detective Larry Phillips

It is with pleasure and honor I present to the Citizens of Epsom, the Police Department's 2003 Annual Report. As many know, this will be the final report I file as the Town's Chief of Police.

I would briefly like to thank the citizens, Board of Selectmen, other Department Heads, and various committees, the entire staff at the Police Department, and most important, my wife and children for a very enjoyable career as an Epsom Police Officer.

I started my employment with Epsom nearly 14 years ago, and have learned many valuable traits that I will carry with me in my new endeavors. There is simply not enough paper or time in which to express all the thanks I have for those who have inspired me into the person that I have become, both as an individual and a professional.

I can assure you, that the last 14 years of my life will stay with me forever as I pursue new goals and objectives. I do however leave the Police Department and the Town of Epsom in good hands to bring in the year of 2004.

The Town of Epsom should be proud of its police department and what it has accomplished over the last several years, and know that the officers you employ are dedicated to serving the community of Epsom in the best way possible.

Best wishes, and thank you again,

Henry L. Farrin Jr.  
Chief of Police



Accident Statistics By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	0	0	0	0	0	0	0	0
2 AM	0	0	0	0	0	0	0	0
3 AM	0	0	0	0	0	0	0	0
4 AM	0	0	0	0	0	0	0	0
5 AM	0	0	0	0	0	0	0	0
6 AM	0	1	0	0	0	2	2	5
7 AM	0	0	2	1	2	1	0	6
8 AM	2	1	0	1	0	2	1	7
9 AM	0	0	1	0	0	1	0	2
10 AM	0	1	0	2	1	0	0	4
11 AM	1	1	1	1	1	0	1	6
12 PM	2	1	0	4	2	1	0	10
1 PM	2	0	1	0	0	1	0	4
2 PM	1	1	2	2	0	4	1	11
3 PM	1	2	0	2	0	4	2	11
4 PM	1	2	3	2	3	2	1	14
5 PM	0	3	0	3	4	0	2	12
6 PM	1	1	1	0	2	2	0	7
7 PM	0	0	0	1	1	0	0	2
8 PM	0	1	1	0	0	1	1	4
9 PM	2	0	1	0	1	0	1	5
10 PM	0	0	0	0	0	1	0	1
11 PM	2	0	0	1	0	0	0	3
12 AM	0	0	0	1	0	0	0	1
TOTALS	15	15	13	21	17	22	12	115

Accident Particulars

	Occurrence (s)	Percentage
Average posted speed at the accident scene		41 MPH
Occurred at On-ramps	0	0.0
Occurred at Off-ramps	0	0.0
Occurred at an intersection	31	27.0
Occurred at a rotary	13	11.3
Occurred on a one lane road/highway	5	4.3
Occurred on a two lane road/highway	77	67.0
Occurred on a three lane road/highway	13	11.3
Occurred on a four lane road/highway	1	0.9
Occurred on other number of lanes	19	16.5
Involved OUI violation(s)	2	1.7
Photos were taken	92	80.0
Measurements were taken	4	3.5
Investigation took place	46	40.0

Arrests By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	10	2		3	1	1	6	23
2 AM	9			2		3	5	19
3 AM							1	1
4 AM								
5 AM	1							1
6 AM				1	1		1	3
7 AM	3	1				2	1	7
8 AM	1	1	2	2	2		1	9
9 AM	2	1	1	1	2	1		8
10 AM	5	3	1				3	12
11 AM	1	1	2		4	5	4	16
12 PM	1	1	1		1	1	1	6
1 PM	1	2	1		1	1	8	14
2 PM		3		1		1	5	10
3 PM	2	1	4				1	8
4 PM	5		2	3	1	2	2	15
5 PM	4				2	2	2	10
6 PM	4	4	1	4	2		4	19
7 PM	7	2	1	2	2	3	6	23
8 PM	2	1	2		6	3	2	16
9 PM	5	1	4	2	4	3	6	25
10 PM	3	1	3	3	4	7	8	29
11 PM	1	1	4		6	4	13	29
12 AM	6	1	2		2	1	9	21
<b>TOTALS</b>	<u>72</u>	<u>27</u>	<u>31</u>	<u>24</u>	<u>41</u>	<u>40</u>	<u>89</u>	<u>324</u>

## Citation Analysis by Day Time

From: 01/01/2003 Thru: 12/31/2003

<u>Time</u>	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
12 AM	44	2	10	17	17	21	45	156
1	19	2	7	11	14	17	19	89
2	13	0	1	5	13	11	14	57
3	6	0	0	1	6	9	9	31
4	4	0	0	7	8	6	7	32
5	1	0	2	13	20	19	12	67
6	17	0	2	10	16	13	22	80
7	10	24	16	18	17	28	21	134
8	34	24	21	17	20	19	32	167
9	43	24	14	16	16	16	33	162
10	35	25	15	16	21	18	35	165
11	24	19	13	15	9	17	26	123
12 PM	25	18	13	18	12	22	22	130
1	31	23	26	21	17	12	29	159
2	38	22	17	16	6	20	31	150
3	18	12	17	12	11	16	35	121
4	21	19	21	23	23	14	33	154
5	31	26	39	24	24	28	35	207
6	44	20	27	13	20	35	45	204
7	33	22	31	29	48	26	33	222
8	26	32	44	24	34	44	38	242
9	36	39	37	44	47	66	62	331
10	30	38	30	36	48	73	73	328
11	12	13	26	24	43	65	73	256
<u>TOTAL</u>	<u>595</u>	<u>404</u>	<u>429</u>	<u>430</u>	<u>510</u>	<u>615</u>	<u>784</u>	<u>3767</u>

Incidents By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	14		4	7	4	5	16	50
2 AM	11		1	7	2	5	6	32
3 AM	3			1	3	3	5	15
4 AM				3	5	2	2	12
5 AM	4	1		8	2	3	4	22
6 AM	2	4	1	5	4	5	5	26
7 AM	7	4	13	14	13	12	10	73
8 AM	9	20	17	21	17	10	15	109
9 AM	14	14	18	8	16	18	15	103
10 AM	18	20	18	15	16	12	28	127
11 AM	23	24	21	16	27	22	24	157
12 PM	20	13	24	21	15	14	24	131
1 PM	13	23	15	20	24	20	22	137
2 PM	11	19	21	21	13	17	12	114
3 PM	17	30	26	25	24	35	22	179
4 PM	18	30	24	20	27	29	18	166
5 PM	14	34	32	27	26	26	25	184
6 PM	20	36	23	23	24	19	15	160
7 PM	21	23	22	26	29	24	18	163
8 PM	14	25	11	23	21	22	24	140
9 PM	15	15	21	19	17	19	22	128
10 PM	14	8	14	15	11	23	22	107
11 PM	8	18	14	11	17	21	20	109
12 AM	16	2	4	8	9	7	8	54
TOTALS	<u>306</u>	<u>363</u>	<u>344</u>	<u>364</u>	<u>366</u>	<u>373</u>	<u>382</u>	<u>2498</u>



ANIMAL CONTROL REPORT  
July 10, 2003

Pursuant to New Hampshire RSA 466:16 entitled "Returns", the following is a summary from the warrant for unlicensed dogs in the Town of Epsom:

195 Dogs were listed on the warrant

121 Civil Forfeitures were physically issued

Of the 195 Dogs listed on the warrant:

98 Dogs were licensed

45 Dogs have moved or are deceased

4 Dogs were non-residents or duplicates

1 Dog transferred from another town

Total Civil Forfeiture income to date: \$1175.00

Total monthly late fees to date: \$115.00

Respectfully submitted

  
Lisa Cote

**Epsom Fire Department  
1714 Dover Road  
Epsom, New Hampshire 03234**

**2003      Fire and Rescue Annual Report      2003**

The Fire Department wrapped up several multi-year projects it has been working on in 2003. Within the Firehouse, all interior and exterior lights were replaced with new energy efficient lights. This was achieved through a 50/50 matching grant with Unital of Concord. We expect to recoup the town's investment within the first nine months and continue saving money, as a result of lower energy use. The building was equipped with a Vehicle Exhaust Extraction System, which removes the diesel fumes from the station. This improvement occurred through a competitive grant obtained from the federal government of \$29,916.00. I want to thank Captain Graham for his initiative in finding and obtaining these grants and seeing these projects through to completion in a timely manner. I would also like to thank Gary Yeaton for the time he donated to wire the exhaust system. New Hampshire's Division of Forest and Lands helped our town with a 50/50 matching grant to replace worn out forestry hose as well as purchased additional forestry equipment.

We replaced 20-year-old air packs with new code complying packs which was possible due to the continuous town support of the fire department and its budget. These packs make it possible for firefighters to perform their job with greater proficiency, while providing a higher level of safety to the firefighters.

Two full-time firefighters took jobs with other departments. Four veteran volunteers secured full-time firefighting jobs. Two within our department and two with outside departments. Firefighter/Paramedic Matthew Moulton and Firefighter/EMT Joel Dail filled our openings while Firefighter/EMT Travis Keeler went to Concord Fire and Firefighter Rob Martel went to Wolfboro Fire. While we are happy to see these members advance their careers, it has added additional strain to an already exhausted resource of volunteers.

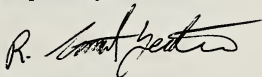
Many of you have what it takes to be an asset to the fire department as a volunteer. Who knows? As you can see, many people who started as volunteers found a rewarding career in the fire service. The next to secure this rewarding career, could be you. We provide the necessary training.

I would be remiss if I did not thank the members, ladies auxiliary, and firefighter association for their dedication and commitment to our town.

Epsom Fire and Rescue will truly miss a founding member of the Rescue. In 1977 William French, (Frenchy), helped organize the Epsom Rescue. Bill announced in November that his EMT certification expires in March 2004 and he will retire. Bill dedicated countless hours to our community; the years of experience Bill brought to this Department will be impossible to replace.

All that this Department has accomplished this year would not have been possible without the support of the town's people. I am speaking for the entire fire department when I say thank you for your continued support. In return, it is our primary goal to provide Epsom with the highest level of service and professionalism that it has come to expect and deserves.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "R. Stewart Yeaton". The signature is fluid and cursive, with a large initial "R." and a long, sweeping underline.

R. Stewart Yeaton  
Chief, Epsom Fire Department

Epsom Fire & Rescue

Alarm Time Analysis

Alarm Date Between {01/01/2003} And {12/31/2003}

Alarm Hour	Count	Percent
00:00	18	2.13%
01:00	12	1.42%
02:00	11	1.30%
03:00	14	1.66%
04:00	14	1.66%
05:00	13	1.54%
06:00	23	2.73%
07:00	39	4.63%
08:00	42	4.98%
09:00	44	5.22%
10:00	55	6.53%
11:00	47	5.58%
12:00	60	7.12%
13:00	47	5.58%
14:00	49	5.81%
15:00	66	7.83%
16:00	50	5.93%
17:00	42	4.98%
18:00	45	5.34%
19:00	27	3.20%
20:00	40	4.75%
21:00	33	3.91%
22:00	25	2.96%
23:00	26	3.08%

## Incident Type Report (Summary)

Alarm Date Between {01/01/2003} And {12/31/2003}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	18	2.13%	\$0	0.00%
113 Cooking fire, confined to container	2	0.23%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	8	0.95%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire	2	0.23%	\$0	0.00%
121 Fire in mobile home used as fixed residence	1	0.11%	\$0	0.00%
131 Passenger vehicle fire	11	1.30%	\$0	0.00%
134 Water vehicle fire	1	0.11%	\$0	0.00%
137 Camper or recreational vehicle (RV) fire	1	0.11%	\$0	0.00%
138 Off-road vehicle or heavy equipment fire	2	0.23%	\$0	0.00%
142 Brush, or brush and grass mixture fire	3	0.35%	\$0	0.00%
153 Construction or demolition landfill fire	1	0.11%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.11%	\$0	0.00%
	<b>51</b>	<b>6.05%</b>	<b>\$0</b>	<b>0.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat -no fire</b>				
210 Overpressure rupture from steam, Other	1	0.11%	\$0	0.00%
	<b>1</b>	<b>0.11%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incidents</b>				
321 EMS call, excluding vehicle accident with	493	58.55%	\$0	0.00%
322 Vehicle accident with injuries	41	4.86%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.11%	\$0	0.00%
341 Search for person on land	3	0.35%	\$0	0.00%
342 Search for person in water	1	0.11%	\$0	0.00%
351 Extrication of victim(s) from	1	0.11%	\$0	0.00%
360 Water & ice related rescue, Other	1	0.11%	\$0	0.00%
381 Rescue or EMS standby	1	0.11%	\$0	0.00%
	<b>542</b>	<b>64.37%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Conditions (No fire)</b>				
411 Gasoline or other flammable liquid spill	1	0.11%	\$0	0.00%
412 Gas leak (natural gas or LPG)	4	0.47%	\$0	0.00%
424 Carbon monoxide incident	7	0.83%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.11%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.11%	\$0	0.00%
442 Overheated motor	1	0.11%	\$0	0.00%
444 Power line down	17	2.01%	\$0	0.00%
445 Arcing, shorted electrical equipment	3	0.35%	\$0	0.00%
460 Accident, potential accident, Other	4	0.47%	\$0	0.00%

01/20/2004 13:47

Page 1

## Epsom Fire &amp; Rescue

## Incident Type Report (Summary)

Alarm Date Between {01/01/2003} And {12/31/2003}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>4 Hazardous Conditions (No fire)</b>				
461 Building or structure weakened or collapsed	1	0.11%	\$0	0.00%
463 Vehicle accident, general cleanup	47	5.58%	\$0	0.00%
	<b>48</b>	<b>5.69%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, Other	1	0.11%	\$0	0.00%
511 Lock-out	4	0.47%	\$0	0.00%
512 Ring or jewelry removal	2	0.23%	\$0	0.00%
520 Water problem, Other	6	0.71%	\$0	0.00%
521 Water evacuation	1	0.11%	\$0	0.00%
522 Water or steam leak	1	0.11%	\$0	0.00%
531 Smoke or odor removal	3	0.35%	\$0	0.00%
542 Animal rescue	2	0.23%	\$0	0.00%
550 Public service assistance, Other	1	0.11%	\$0	0.00%
551 Assist police or other governmental agency	1	0.11%	\$0	0.00%
553 Public service	2	0.23%	\$0	0.00%
554 Assist invalid	1	0.11%	\$0	0.00%
561 Unauthorized burning	12	1.42%	\$0	0.00%
571 Cover assignment, standby, moveup	4	0.47%	\$0	0.00%
	<b>41</b>	<b>4.86%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	1	0.11%	\$0	0.00%
621 Wrong location	4	0.47%	\$0	0.00%
631 Authorized controlled burning	5	0.59%	\$0	0.00%
632 Prescribed fire	7	0.83%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.11%	\$0	0.00%
651 Smoke scare, odor of smoke	18	2.13%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	2	0.23%	\$0	0.00%
	<b>38</b>	<b>4.51%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	0.11%	\$0	0.00%
713 Telephone, malicious false alarm	1	0.11%	\$0	0.00%
730 System malfunction, Other	1	0.11%	\$0	0.00%
733 Smoke detector activation due to	5	0.59%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	0.35%	\$0	0.00%
740 Unintentional transmission of alarm, Other	4	0.47%	\$0	0.00%
743 Smoke detector activation, no fire	22	2.61%	\$0	0.00%

01/20/2004 13:47

Page 2

## Epsom Fire &amp; Rescue

## Incident Type Report (Summary)

Alarm Date Between {01/01/2003} And {12/31/2003}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>7 False Alarm &amp; False Call</b>				
744 Detector activation, no fire -	4	0.47%	\$0	0.00%
745 Alarm system sounded, no fire -	40	4.75%	\$0	0.00%
	<u>81</u>	<u>9.62%</u>	<u>\$0</u>	<u>0.00%</u>
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	1	0.11%	\$0	0.00%
	<u>1</u>	<u>0.11%</u>	<u>\$0</u>	<u>0.00%</u>
<b>Total Incident Count:</b>	<b>842</b>		<b>Total Est Loss:</b>	<b>\$0</b>

**EPSOM FIRE AND RESCUE  
AMBULANCE  
BILLING REPORT**

**January 09, 2004**

**Billing period of 01/01/03 to 12/31/03**

<b>TOTAL BILLED FOR 2003</b>	<b>\$158,515.00</b>
<b>AMOUNT RECEIVED</b>	<b>\$106,308.85</b>
<b>AMOUNT ADJUSTED</b>	<b>\$ 41,656.59</b>
<b>AMOUNT OUTSTANDING</b>	<b>\$ 43,447.63</b>



## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfl.org](http://www.nhdfl.org) or 271-2217 for wildland fire safety information.

### 2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

#### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc*	67

(\*Misc: powerlines, fireworks, electric fences, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149

**ONLY YOU CAN PREVENT WILDLAND FIRES**



## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Paul W. Welcome

Chief Coordinator: Richard Wright

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
firecl@totalnetnh.net

Telephone: 225-8988  
Fax: 228-0983

---

---

### 2003 ANNUAL REPORT TO BOARD OF DIRECTORS

The following report is prepared for the Capital Area Fire Compact's Board of Directors as a general summary of activities for the calendar year 2003. The report is also forwarded to the governing bodies of the Compact's member communities for informational purposes.

The Compact provides service to its eighteen member communities encompassing 644 square miles of area with a resident population of 107,898. Mutual aid response is given to and received from several other communities and mutual aid districts. Delivery of emergency service varies daily by community, based on tourism, special events, weather, and commercial activity.

Fire and Emergency Medical dispatch service is provided by the City of Concord Fire Department's Communications Center with six full-time dispatchers under the direction of dispatch supervisor Lieutenant Ernest Petrin. All dispatchers participate in telecommunications training courses. The number of dispatched incidents in 2003 increased to 15,130, an approximate 4% increase from 2002. A detailed report by community is attached.

The Chief Coordinator responded to 127 mutual aid incidents, and handles the administrative functions of the Compact. He participates on several state and regional committees, including Hazardous Materials, NH Federation of Mutual Aids, NH Association of Fire Chiefs, Forest Fire Wardens Associations, and others. He is an active member of the NH First Responder Radio Interoperability Grant Review Committee which is making recommendations regarding procurement and installation of digital communications equipment for Fire and Emergency Medical Services. This equipment is being provided through Homeland Security Funding to provide radio interoperability capability with all public safety agencies.

The Compact 2003 operating budget was \$ 543,480. All Compact operations, including the Chief Coordinator's position, office, command vehicle, and dispatch services are provided through this budget. Funding by the member communities is based on a combination of property values and population. We actively pursue and obtain any grant funding that is available.



## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Paul W. Welcome

Chief Coordinator: Richard Wright

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
firec1@totalnetnh.net

Telephone: 225-8988  
Fax: 228-0983

---

### Page 2 (2003 Annual Report)

The following members served the Compact in 2003 in the following positions:

President:	Chief Paul Welcome, Webster
Vice President:	Chief Stewart Yeaton, Epsom
Secretary:	Past Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon
Executive Committee:	Chief Paul Welcome, Pres., Webster Chief Stewart Yeaton, V. Pres., Epsom Chief Richard Brown, Warner Chief Leonard Deane, Pittsfield Chief Harold Paulsen, Pembroke Chief Edwin Bowne, Salisbury Chief H. Dana Abbott, Bow
Dispatch Committee Chair:	Chief Harold Paulsen, Pembroke
Training Committee Chair:	Asst. Chief Richard Pistey, Bow
Central NH HazMat Team Chief:	Battalion Chief William Weinhold, Concord Fire Dept.

The Compact Training Committee chaired by Assistant Chief Dick Pistey, with members Deputy Chief Mike Paveglio and Division Commander Shawn Mitchell assisted all departments in hosting at least one mutual aid training exercise during the year. Mutual aid drills held throughout the Compact practice all aspects of fire suppression, emergency medical, mass casualty, hazardous materials, and other specialized areas. We appreciate the effort, time, and expertise that the Training Committee contributes to the Compact.



## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Paul W. Welcome

Chief Coordinator: Richard Wright

105 Loudon Road Building 1  
P.O. Box 7206 Concord, NH 03301

Email:  
firec1@totalnetnh.net

Telephone: 225-8988  
Fax: 228-0983

---

### Page 3 (2003 Annual Report)

The Central New Hampshire HazMat Team, comprised of Capital Area and Lakes Region members continues to train bi-weekly and responds to 53 communities in our combined coverage area. The team operates with three response units and will welcome personnel interested in joining, training, and operating with the team. We extend our thanks and appreciation to all team members for their willingness to respond to these emergencies. We continue to apply for and use grant funding to perform data collection of hazardous materials inventories reported by facilities in our operating area.

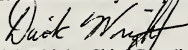
Thanks to Chief H. Dana Abbott for serving as the President of the Compact for ten years. Much has been accomplished during his tenure as President and his efforts are appreciated and acknowledged.

We acknowledge Chief Benjamin Ayer who is retiring as Henniker's Fire Chief on January 1, 2004. Chief Ayer has been a member of the fire service for 60 years and the Fire Chief for 35 years. There are few who have, or will attain this extraordinary service record. His participation and strong support of the Compact's principles are greatly appreciated and we extend our best wishes for a very enjoyable retirement.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Thanks to all departments for your great cooperation.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

  
Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs  
Boards of Selectmen

01/15/2004

## **PLANNING BOARD 2003 REPORT**

The Planning Board has had another busy year. There have been a number of new subdivisions presented to and approved by the Planning Board as well as commercial expansion.

The Board has spent the year working on revising the subdivision regulations that should be approved shortly. The updated regulations will be very useful for the Board.

A subcommittee has also been working to update the Capital Improvement Program as required by State statute.

The Planning Board would like to take this opportunity to thank you for your support of the Growth Ordinance passed at the Town Meeting last spring. The Growth Ordinance has functioned well in its first year. The number of residential permits issued this year was thirty-two. The average number of permits issued for the previous three years was forty-nine residential units. Without the Growth Ordinance in place, we would have seen an increased number of residential permits issued this year.

I would like to take this time to thank the members of the Board who have generously given their time to volunteer and serve on the Board. It is often difficult to make decisions that keep in mind the Master Plan developed with citizen input, the property owner and good of the town. Many have given me assistance and time beyond the biweekly meetings.

I would also like to thank Alfred Bickford, who resigned this year, for his efforts while he served on the Planning Board.

Respectfully submitted,

Elizabeth A. Bosiak, Chairman

## BOARD OF ADJUSTMENT 2003 REPORT

The Board of Adjustment was established through the adoption of the zoning ordinances and given the powers to 1) hear and decide appeals due to administrative decisions, 2) issue "special use permit" for junk yard use, 3) grant "special exceptions" to the terms of the zoning ordinances and 4) grant waivers to the zoning ordinances by "variance". The appeals for an administrative decision are commonly the result of non-issuance of a building permit due to interpretation of the zoning ordinances by the administrative officer or land use board such as the Zoning Compliance Officer, Planning Board and/or the Board of Selectmen.

The Board of Adjustment consists of five appointed members, three alternate appointed members and a secretary. All Board members are appointed by the Board of Selectmen and serve in a three-year voluntary position. The Board meets only when specific application/appeal is submitted and operates under bylaws as established by the Board.

During this past year (2003), the Board of Adjustment processed a record breaking nineteen (19) applications for various appeals to the zoning ordinances and held eighteen (18) Public Hearings concerning these appeals. The zoning appeals consisted of seven (7) special exceptions and twelve (12) variances. Summaries of these appeals are as follows:

<u>CASE NO. (MONTH)</u>	<u>APPLICANT (OWNER)</u>	<u>TAX MAP (LOT NO.)</u>	<u>APPEAL TYPE</u>	<u>APPEAL DESCRIPTION</u>	<u>APPEAL DECISION</u>
2003-01 (March)	Damon Homes (Howard & Sylvia Hughes)	U-13 (30)	Variance	Construction of single-family home on lot with less than one (Silver Hill Drive)	Approved
2003-02 (April)	Jean Hartsell	U-19 (39)	Variance	Construction of two family dwellings on private road (Chestnut Pond Road)	Denied
2003-03 (April)	Laurence & Joanne Caraway	U-4 (18)	Special Exception	Construction of 24 unit apartments in six buildings (Black Hall Road)	Approved
2003-04 (May)	Amel Baghdad	U-5 (64)	Special Exception	Operation of pizza and sub shop at former Gossville General Store (Goboro Road)	Approved
2003-05 (May)	Tom Blanchette (Michael Raymond & Ronald Raymond)	U-6 (14)	Special Exception	Operation of a granite fabrication facility (US Rte 4 & 202)	Approved

EPSOM BOARD OF ADJUSTMENT  
2003

<u>CASE NO. (MONTH)</u>	<u>APPLICANT (OWNER)</u>	<u>TAX MAP (LOT NO.)</u>	<u>APPEAL TYPE</u>	<u>APPEAL DESCRIPTION</u>	<u>APPEAL DECISION</u>
2003-06 (May)	John Perry %Top Dog, Inc.	U-5 (51)	Special Exception	Operation of a self contained hot dog cart at Care Pharmacy (Epsom Traffic Circle)	Approved
2003-07 (May)	Bruce & Penelope Graham	U-4 (36)	Variance	Expansion of - single-family home within non-conforming setbacks (US Rte 4 & 202)	Approved
2003-08 (August)	Joseph Connelly	U-6 (14-3)	Variance	Temporary placement of a mobile home (US Rte 4 & 202)	Approved
2003-09 (August)	Richard Boucher	U-19 (18)	Variance	Upgrade of seasonal dwelling on private road and on lot with less than one acre (Lake View Road)	Approved
2003-10 (August)	Stephen Huppe	R-9 (21)	Variance	Expansion of - single family dwelling on lot with less than one acre (Center Hill Road)	Approved
2003-11 (September)	Joshua & Trisha Ellis	U-17 (29A)	Special Exception	Operation of day care facility (NH Rte 28 South)	Withdrawn
2003-12 (September)	Ronald & Lori Dubreuil	U-19 (51)	Variance	Expansion of - single family dwelling on private road (Chestnut Pond Road)	Approved
2003-13 (October)	Robert Cutter	U-11 (3)	Variance	Subdivision of lot with no public road frontage (Rhodora Avenue)	Approved
2003-14 (October)	Harold & Rhonda Estabrook	U-19 (15)	Variance	Expansion of seasonal dwelling for year round residence on lot with less than one acre on private road (Lake View Road)	Approved

EPSOM BOARD OF ADJUSTMENT  
2003

<u>CASE NO.</u> <u>(MONTH)</u>	<u>APPLICANT</u> <u>(OWNER)</u>	<u>TAX MAP</u> <u>(LOT NO.)</u>	<u>APPEAL</u> <u>TYPE</u>	<u>APPEAL</u> <u>DESCRIPTION</u>	<u>APPEAL</u> <u>DECISION</u>
2003-15 (October)	Murray & Marla Pond	R-14 (22)	Variance	Temporary use - of single family mobile home (Lockes Hill Road)	Approved
2003-16 (October)	Murray & Marla Pond	R-14 (22)	Variance	Two residential - properties to share one common driveway (Lockes Hill Road)	Denied
2003-17 (November)	Timothy & June Pease	U-8 (26)	Special Exception	Construction of single family home on lot with 1.3 acres (Carriage Hill Road)	Approved
2003-18 (November)	Louis & Sharon Dubois	U-1 (84)	Variance	Expansion of single family home on lot with less than one acre and on private road (Sleepy Hollow Lane)	Approved
2003-19 (December)	Wayne & Julie Anderson % Pathfinders Real Estate	U-5 (47-1)	Special Exception	Expansion of - daycare and Montessori school for K-8 (Sawyers Avenue)	Approved

Of the cases decided during 2003, the Board received one request for rehearing on the Board's prior decisions. The request for rehearing was made for Case 2001-02 (Hartsell) and the Board granted the request. It is anticipated the rehearing will be held in the next calendar year.

As Chairman, I would like to take this opportunity to extend my appreciation to the Board of Adjustment members and Board secretary for their dedication and commitment throughout this past year. As shown by the Board's decisions made throughout this past year, their volunteered service continues to provide an essential "safety value" for the citizens of Epsom to appeal zoning and land use issues. While the Board's decisions can be emotionally difficult and trying at times, a solid understanding of the regulations remains an important ingredient for making these decisions in combination with good common sense. I truly appreciate their yearly contributions and dedicated hours of voluntary service.

Should you be interested in becoming involved within your community by taking the time to serve on planning, zoning land use boards, and/or conservation commissions, please feel free to contact the respective chairpersons. Thank you.

Respectfully submitted by,  
Keith A. Cota, Chairman



## WELFARE

There were positive changes in the Epsom Welfare Department in 2003. More people gained employment, for the most part rents stabilized, and more adults continued their education. Applicants had an understanding that basic needs would be assisted by the town's operating budget, and bills beyond basic needs would not be obliged by the town. People seemed to be content with less in general.

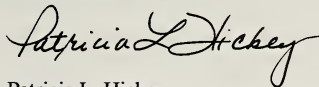
Sixty-one written applications were submitted, three were not signed, and 16 applicants were not eligible to receive town assistance.

Of the applicants who received town assistance there were:

- 12 two parent households
- 14 single parent households
- 55 children
- 16 households without children
- 20 disabled people
- 4 senior citizens

People continue to work well together to get the job done, to benefit the citizens of the town. People from outside the Epsom community, as well as within, contributed to hundreds of donated hours of community service. Students spent hours collecting and counting food along with teachers; senior citizens read mail and wrote to service men and women. These are a sampling of what happened one hour of one day this year. What, at times, can appear to be impossible tasks, are always pulled together in the end. "Many hands make light work." Those 'many hands' are yours; know who you are. I cannot thank you all enough.

Respectfully submitted,



Patricia L. Hickey

# EPSOM ZONING COMPLIANCE OFFICER REPORT

## 2003 PERMITS ISSUED

ADDITIONS RESIDENTIAL	38
ADDITIONS COMMERCIAL	1
APARTMENT	1
BARNS	7
BUSINESS COMMERCIAL	3
BUSINESS IN HOME	0
CAR SHELTER	6
DECKS	27
DEMOLITION	1
FOUNDATION - EXISTING BUILDING	1
GARAGES	25
GAZEBO	1
MOBILE HOMES	7
MOBILE HOME - REPLACE WITH NEWER	3
MOBILE HOME TEMPORARY	1
OCCUPANCY CERTIFICATE	23
PORCHS	21
RENEWELS	3
SEASONAL BUSINESS	1
SHEDS	32
SIGN PERMIT TEMPORARY	6
SIGNAL TOWER - ANTENNA	2
SIGNS	0
SINGLE FAMILY RESIDENCES	32
SWIMMING POOL	10
TOTAL PERMITS ISSUED	252

THE PERMITS ISSUED DURING THE YEAR ARE ONLY PART OF THE RESPONSIBILITIES OF THE ZONING COMPLIANCE OFFICERS. WE ARE ALSO RESPONSIBLE FOR ZONING ENFORCEMENT. THIS YEAR ,WORKING WITH THE ZONING BOARD, WE HAVE BEEN ABLE TO RESOLVE MANY OUTSTANDING ZONING COMPLIANCE ISSUES. IF YOU HAVE ANY QUESTIONS ABOUT PERMITS OR ZONING REGULATIONS PLEASE CALL THE TOWN OFFICE. WE WILL ASSIST YOU IN RESOLVING YOUR QUESTIONS.

JOHN F HICKEY  
ARTHUR LUND

ZONING COMPLIANCE OFFICERS

**ZONING COMPLIANCE APPLICATION FEES**  
**Changes effective August 25, 2003**

<b>Single Family house/Mobile Home</b>	<b>\$ 725.00</b>
<b>Duplex</b>	<b>\$ 725.00 Plus \$25.00 Per Unit</b>
<b>Apartment Building</b>	<b>\$ 725.00 Plus \$25.00 Per Unit</b>
<b>Apartment Added to Home</b>	<b>\$ 725.00 Per Unit</b>
<b>Commercial Building</b>	<b>\$ 750.00 Plus \$25.00 Per Unit</b>
<b>Mobile Home in a M/H Park</b>	<b>\$ 325.00 Includes C/O</b>
<b>Additions/Dormers – Residential/Commercial</b> <b>(Certificate of Occupancy needed after completion)</b>	<b>\$ 50.00 Up to 50% of</b> <b>Current Square Footage</b> <b>\$75.00 from 51% and Up</b> <b>To Current Square Footage</b>
<b>Camper and or Motor Home on lot</b> <b>Temporarily while home being built-1year</b>	<b>\$ 325.00</b>
<b>Decks, Sheds, Pools</b>	<b>\$ 40.00</b>
<b>Barns</b>	<b>\$ 60.00</b>
<b>Garages</b>	<b>\$ 60.00</b>
<b>Demolition of existing buildings</b>	<b>\$ 30.00</b>
<b>Municipal (Fire, Police, School)</b>	<b>No Fee</b>
<b>Renewal Fee for Bldg. Permit for one (1)</b> <b>Additional Year (Only one Renewal Allowed)</b>	<b>\$ 20.00</b>
<b>Certificate of Occupancy</b>	<b>\$ 25.00</b>
<b>Business Permits</b>	
<b>In Commercial Units &amp; Additional</b> <b>Antennas to Towers</b>	<b>\$ 40.00 Per Unit</b>
<b>Single Building (Garage/Residence, Etc.)</b>	<b>\$ 100.00</b>

<b>In Home Business</b>	<b>\$</b>	<b>30.00</b>
<b>Seasonal Business</b>	<b>\$</b>	<b>25.00</b>

**Signs:**

<b>Permanent</b>	<b>\$</b>	<b>50.00</b>
<b>Temporary (Thirty (30) Days Only)</b>	<b>\$</b>	<b>25.00</b>
<b>Renewal for Temporary Sign (An Additional thirty (30) Days Only) One (1) Renewal in a Calendar Year</b>	<b>\$</b>	<b>25.00</b>
<b>Temporary-Agriculture (Vegetables, Trees, Etc.)</b>	<b>\$</b>	<b>15.00</b>

**Epsom Health Officer Report**  
**Summary 2003**

The Health Officer addressed the following items for the Town of Epsom.

Type of inspection	Number of inspections done in 2003
Septic [complaint related to malfunctioning system]	66 [majority Kings Town Trailer Park]
Health [complaint related to restaurant, public school or well water]	37 [food service or public health notice]
Foster Care [inspections for State license]	4 [2 initial, 2 follow-up]
Animal Health [complaint related to animal care]	9 [coordinated/assisted SPCA]
Public Schools	3 [for State license]

I remain committed to providing inspections of all food services in the town. Information has been provided to town counsel to address this and inspections will begin as soon as Epsom enters an agreement with the State of NH to become "self-inspecting".

I will be attending the meeting on January 26/04 to address this issue.

Cec Curran  
Health Officer  
Town of Epsom

ROAD AGENT REPORT  
December 31, 2003

The Highway Department over the past year finished up the Thompson Development project and made the lower half of North Road a smoother road by doing a shim and overlay. We did some hot asphalt patching on areas in Cutter's Development and on spots on Mt. Delight, New Rye, Center Hill, New Orchard, Goboro and Locke's Hill.

During the grading process there was 10,000 tons of crushed gravel spread on various dirt roads. A dust inhibitor was applied as part of the summer grading.

This spring because of the depth of the frost, we put truckload after truckload of stone on the dirt roads just to make them passable.

We have developed a long range, yearly projects list. This includes roads to be saved by shim and overlay and roads that will need to be reconstructed. Our roads are not in good shape and that needs to be addressed with both long and short range planning. Also, our bridges will need maintenance in the near future.

The Highway Department has changed a lot of personnel over the last few years, but it hasn't changed or rotated any equipment or vehicles. It also hasn't changed its description or location, the "pit", on Route 4. The State and EPA are going to require the Town to build a shed for salt storage and a maintenance building with a containment system to prevent contamination of ground and surface water from run off. Meeting these requirements will have a considerable cost.

I have a vision for the Highway Department that includes a functional building to house the Town's vehicles and give us the ability to do some maintenance. I would also like to have a program of rotating vehicles and equipment in an orderly sequence in order to keep maintenance costs down and not hugely impact the budget. But my main goal is to fix the roads so as to be safe, smooth, have good shoulders and be well drained.

The Road Advisory Committee, which has developed into a projects committee, is a valuable asset to the Highway Department. I want to thank each and every member for their hard work and the hundreds of hours over the last couple of years. Thank you Bud Palmer, not only for your hard work but also for the knowledge and history you share. I also want to thank all the people who have helped from words to taking a hoe or shovel and opening a clogged waterway or culvert, to removing a limb from the road.

I often wonder if anyone reads these reports, so if you do, take a good look at your roads. In my opinion, we need to save the good roads and systematically fix the rest properly. If you are going to pave your driveway, please check the Town regulations and have your final grade checked. This could save bad feelings, time and money.

Thank you,

Gordon R. Ellis

**TOWN OF EPSOM SWIMMY LESSONS 2003**

**CONGRATULATIONS TO THE 107 YOUTH WHO PARTICIPATED IN EPSOM'S AMERICAN RED CROSS SWIMMING LESSONS AT NORTHWOOD PUBLIC BEACH THE LAST TWO WEEKS IN JULY.**

**WE WERE FORTUNATE TO HAVE EXPERIENCED TEACHERS ONCE AGAIN. TEACHING THIS YEAR WERE SANDRA KELLER, HOLLY NOYES, SONIA NOYES AND HARRIET WERNER. OUR AIDS WERE MATT ALLEN, ABRAM KELLER AND KASSY KELLER.**

**WE HAVE HAD A SUCCESSFUL PROGRAM FOR MANY YEARS NOW AND IT IS THANK TO THE PARENTS WHO TRANSPORT THEIR CHILDREN TO THESE LESSONS. IT WAS AN INSTRUCTIVE ACTIVE FUN TWO WEEKS. WE HOPE TO SEE NEW AND OLD STUDENTS NEXT YEAR.**

**MOLLY LINDH AND TYLER YEATON COMPLETED THE WSI AIDE CLASS.**

## Webster Park Overview for 2003

We started out 2003 with the Friends of Webster Park installing more playground equipment for the playground area with more improvements and equipment to follow soon. Thanks to Chichester/Epsom Lions Club for putting on an Auction with George Foster as auctioneer to help raise the balance of money needed to complete the playground project. The auction was a huge success.

We had many reservations for the season, which included band concerts, antique auto show, company outings, ball games, and family reunions, among the few to mention.

We would like to thank Fred Charlton (Master Electrician for overseeing in his spare time) for his numerous hours working on electrical system and lighting, Rick Belanger, Ponderosa Enterprises for the use of his loader and roll off containers to remove the wood from the 16 trees dropped in the park late winter and early spring, Joe Davis, Bartlett Tree Experts for the use of company chipper and labor to clean up the area over the spring & summer, Tim Emery, Tim's Truck Capital & Auto Sales Inc. for the use of their bobcat skid steer for spring clean up, Wayne Preve, E.Y.A.A. for bringing a tractor and York rake to spread stone dust over the ball field, Bob Cutter, Cutter Enterprises for all his quick response and back filling the ditches throughout the park, Herb Bartlett, Bartlett Construction for the use of the ditch witch and the skid steer around the park this fall and Ivan Rutherford for his endless hours of cleanup and maintenance around the park. We made great headway in completing the electrical in the park including three additional light pole bases have been installed this fall, power was pulled to the port-a-potty bathrooms, and pavilion driveway has been bedded with crushed stone. Several loads of loam have been spread around the port-a-potty bathrooms and other areas.

A special thank you for all the volunteers that helped with the preparations for Webster Park this season whether it is on the playground improvements or general park improvements. Your support was greatly appreciated.



## Epsom Conservation Commission Report 2003

In 2003 the Epsom Conservation Commission was involved in many projects. The commission reviewed applications, permits, and sites for dredge and fill and wetlands projects. Before you disturb, develop, harvest, or alter the landscape please contact the Town Office or the NH Department of Environmental Services or Forestry.

We invite you to visit the Epsom Town Forest on Tarleton Road. There is a mailbox at the parking lot of the Epsom Town Forest, where you can pick up a map showing trails, features and points of interest. In 2003, work groups helped clean up trails and boundaries of the town forest and other conservation lands. We invite you to join us on one of our workdays in 2004. Please consider joining the Epsom Conservation Commission as a member or volunteer.

The Conservation Commission participated with our recycling center (BCEP) and 4 other towns, to offer a household hazardous waste drop off day this year. There were volunteers from Epsom who helped with this event. Residents from 5 towns dropped off household hazardous wastes such as herbicides, pesticides, household cleaners and chemicals, and asbestos. These materials were handled by licensed hazardous waste personnel. Many residents shared they would like to see a day like this offered from time to time. If you missed this year please let a selectman or board member from BCEP know so they are aware of the community need for this type of event. One thing we recognized was that many people were not aware of the items they can recycle at BCEP. We encourage you to recycle. BCEP accepts household trash as well as separated glass, plastic, tin cans, aluminum, newspaper, mixed paper, cardboard and cat litter. Some items have fees attached such as paint, tires, furniture, appliances, and demolition and construction waste.

Many Epsom residents take it upon themselves to help pick up roadside trash. We thank those of you who devote your energy to this effort each year and we encourage others to help out. The Conservation Commission asks people to adopt a section of road they care about, and get out there any time. During April for Earth Day, BCEP will accept roadside trash which is sorted but not clean. The town budget does not allow for routine roadside clean-up, so it is up to us. Your reward is a better-looking, clean neighborhood.

The Epsom Conservation Commission asks you to think of ways you can contribute to your community and the environment. In a survey of 500 Epsom residents, 88% said that the small town rural character made Epsom a desirable place to live. How do you define "rural character?" Rural character is the diversity of the land and the wide variety of opportunities it offers us. Open lands, working farms, home gardens, hearty forests, abundant waterways and wetlands—hills and mountains with panoramic ridgelines and vistas—a wide range of plants, trees, and abundant wildlife—country roads and recreational trails, scenic areas, large parcels of open space, and more—these are some of the features that make up the rural character of our town.

The land and water allow us many opportunities for recreation and pleasure: fishing, wildlife viewing, walking, hiking, biking, snowmobiling, birding, tracking, canoeing, swimming, boating, skating, snowshoeing and cross country skiing. We all love the community we live in and its natural beauty. The conservation commission would like to thank all who help make it a special place to live, thanks to those who volunteer their time for town and community activities.

So please get involved in our community. Do what you can to conserve the rural atmosphere and character that folks say makes Epsom a desirable place to live. Help us preserve and maintain these features. Please contact Alison Parodi at 736-9744 eves for more information.



## Town Hall Restoration

We dedicate the success and initiative of the restoration project to the memory of Robert "Bob" Yeaton and his leadership in preserving Epsom's historic Town Hall for future generations. The people of Epsom can take pride in his vision of a restored Town Hall.

### Restoration Committee Members

Robert Yeaton, Emeritus  
Beulah Yeaton  
Glenna Yeaton Nutter  
Nancy Yeaton Claris  
Philip Yeaton  
Joan Fowler  
Richard Fowler  
Harvey Harkness

Ex officio  
Edward Nutter  
Carleton Rand

The restoration of the Old Town Hall is complete with the exception of ceiling insulation, a second coat of floor oiling, installation of new front doors, adding on-demand hot water in the lavatory and minor carpentry and electrical repairs. We expect to hear momentarily regarding the designation of the structure as a New Hampshire Historic Site and we have been informed the building is eligible for registry as a national historic site. The Epsom Historical Association has been granted permission by the Selectmen to occupy the old town offices as a home base for association activities, retention of records and providing public access to the history of Epsom. In addition, permission has been granted for the storage and display of historic artifacts, photographs and documents regarding Epsom's history from 1727 to the present. A community open house and celebration will be held during the spring/summer of 2004. Subsequently, the building will be available for use by community organizations-scheduling will be through the Epsom Town Office at 736-9002.

### Work Completed

Grading for proper drainage at rear of building  
Rear sill replaced  
Granite foundation stones reset and building leveled  
New granite front steps  
Installation of handicapped accessible bathroom  
Construction of handicap ramp  
Grading for ramp  
Interior fire emergency lights installed

2)

New interior lighting with period fixtures  
Exterior lighting installed  
Interior plaster patched, skimmed and sanded  
Interior ceiling, walls and woodwork painted  
Removal and storage of all town records  
Litter and trash recycled at BPEC Station  
Selectmen's office cleaned and vacuumed  
Bicentennial Town Quilt cleaned  
Selectmen's old roll top desk restored  
Exterior painted  
Period railings installed for front steps  
Upgraded lighting for old office and handicap ramp  
Front of building landscaped  
Leaning tree removed  
Storm windows installed  
New exterior sign

Special thanks to the following organizations and people who have donated hundreds of hours to the restoration project. Thanks are also expressed to our local contractors and vendors for their attention to detail and quality of work.

#### Organizations

Epsom Chichester Lions Club  
Richard Gibson, Team Leader  
Dennis Skora  
Judy Gibson  
Henry Stoneham  
Donna Filion  
Philip Verrill  
Edward Nutter

#### Contractors and Vendors

Herbert Bartlett Construction  
Yeaton Brothers Construction  
Leonard Burritt Plumbing Contractor  
Michael Brewster Sill Contractor  
Gerry Rousseau and Son Electrical Contractors  
Elinor Yeaton Flying Bird Co.  
Park Watson Carpenter  
Strawberry Banke Landscaping and Design Co.

3)

Diamond Sign Co.  
Wrought Iron Modes, Inc.  
Ray Kelley Painting  
Jim Thorpe's Paint and Decorating Center  
A and B Lumber Co.  
Unitil Electric Inc.

Donations

Bruce Barton  
Bruce Coutu  
Raymond Brothers

Volunteers

William Clark  
Kenneth Stiles  
Joyce Heck  
Frank Catanese  
David Bird  
Nancy Wheeler  
Ivan Rutherford

Conclusion

The Epsom Selectmen established the Town Hall Restoration Committee on October 15, 2001. The amount of work accomplished since that time is testimony to the interest and commitment of the citizens of Epsom to preserve the history of our community. We thank the Selectmen for their encouragement, the voters for providing the required funds and to everyone who by their positive support made this project possible.



The Epsom Historical Association saw an increase in its membership from 40 to over 60 people and continued to present programs of interest during the last year. Among the programs were the following:

Larry Berkson of the Pittsfield Historical Society presented a program on what their historical society has done over the past several years; a program on the plight of Epsom cemeteries; Judith Moyer of the N.H. Humanities Council presented a program on "New Hampshire Telephone Operators in the Pre-dial Era"; and Carleton Rand presented the final program of the year on the diaries of James Babb, "In His Words." In addition, the Historical Association held its annual ice cream social at the home of Ed and Glenna Nutter where members of the town's fourth grade gave a presentation on their New Hampshire History Project. The Old Home Day project centered around a museum of Epsom artifacts on display at the old town hall.

The Epsom Historical Association also adopted a logo, and a slogan "catch up to the past" in an effort to give the Association a more visible presence in the community.

Harvey Harkness  
President  
Epsom Historical Association

The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Epsom. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often times patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 500 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may require a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Epsom may request service: patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH-Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) with commendation and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 2002 through September 30, 2003:

	<u>No. of Clients</u>	<u>Visits</u>
Home Care/Hospice	103	3,775
Community Health Services		
- Flu Shots	75	75
- Immunizations	7	7
- Dental	23	23
- Senior Health	41	165
- Health Clinic	12	12
- Baby's Homecoming	22	22
- Parent Friend	5	43
Community Health Total	185	347
<b>Total Clients and Visits</b>	<b>288</b>	<b>4,122</b>

- 24 Senior Health Clinics
- 2 Flu Clinics
- 1 Community Education Program
- 5 Adult Bereavement Support Groups
- 3 Hospice Volunteer Training Groups

Community Action Program  
Belknap-Merrimack Counties, Inc.

**2004 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET**

**PERSONNEL**

Area Center Director	\$ 27,417
Outreach Worker	22,325
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>20,517</u>
Sub-Total:	\$ 71,759

**OTHER COSTS**

Program Travel 10,500 miles x .32	\$ 3,360
Rent/Heating Costs	11,335
Electricity	1,375
Telephone	2,525
Postage	425
Office Copier/Computer/Supplies	1,100
Advertising	200
Staff Development/Training	100
Publications	150
Liability/Contents/Bond Insurance	<u>240</u>
Sub-Total:	\$ 20,810

Total Budget: \$ 92,569

Federal Share:	\$ 37,912 (41%)
All Town Share:	<u>54,657 (59%)</u>
	\$ 92,569



SUMMARY OF SERVICES 2003  
 PROVIDED TO  
 EPSOM RESIDENTS  
 BY THE SUNCOOK AREA CENTER  
 COMMUNITY ACTION PROGRAM  
 BELKNAP-MERRIMACK COUNTIES, INC.

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$25.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)	PACKAGES-432	PERSONS-36	\$ 10,800.00
<b>CONGREGATE MEALS-</b> All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.98 per meal.	MEALS-841	PERSONS-72	\$ 5,670.18
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS-6930	PERSONS-344	\$ 34,650.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2002-03 program was \$564.00.	APPLICATIONS-98	PERSONS-209	\$ 45,789.90
<b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.90 per meal	MEALS-5700	PERSONS-44	\$ 39,843.00
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS-2	PERSONS-N/A	\$ 270.70
<b>SENIOR COMPANION PROGRAM</b> provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.18 per hour). Value to visitees is comparable to similar private sector services(\$6.18 per hour).	HOURS-392	VISITEES-2	\$ 2,425.08
<b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$45.00 per unit.	VOUCHERS-638	PERSONS-63	\$ 28,710.00
<b>TRANSPORTATION</b> provides regularly scheduled demand response to Concord from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$11.69 per ridership	RIDES-332	PEOPLE-60	\$ 3,881.08

<u>SERVICE DESCRIPTION</u>	<u>UNITS OF SERVICE</u>	<u>HOUSEHOLDS/PERSONS</u>	<u>VALUE</u>
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES-1	PERSONS-1	\$1,868.00
<b>USDA COMMODITY SURPLUS</b> foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES-491		\$8,851.36
<b>HEAD START</b> is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$7309 per child.	CHILDREN-3		\$21,927.00
<b>RURAL TRANSPORTATION</b> provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$5.97 per ridership.	RIDES-284	PERSONS-20	\$ 1,539.28
		<b>GRAND TOTAL</b>	<b>\$206,425.58</b>

**INFORMATION AND REFERRAL-CAP** provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

# B.C.E.P. Solid Waste District

*towns of*

**Barnstead - Chichester - Epsom - Pittsfield**

115 Laconia Road - P.O. Box 426 - Pittsfield, NH 03263-0426

Tel: (603) 435-6237 - Fax: (603) 435-7258

December 08, 2003

Town of Epsom  
Board of Selectmen  
P.O. Box 10  
Epsom, NH 03234

Dear Board Members:

Below is your FY 2004 apportionment and payment schedule for the B.C.E.P. Solid Waste District. As soon as 2003 actuals have been finalized we will forward the budget to you for publication in your Town Report.

Please note that the first installment is due on or before January 10, 2004.

## Apportionment

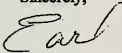
<b>Town</b>	<b>*Population</b>	<b>Percentage</b>	<b>Amount</b>
Barnstead .....	4266	28.1807	163,503.22
Chichester .....	2406	15.8938	92,214.90
Epsom .....	4312	28.4846	165,266.27
Pittsfield .....	<u>4154</u>	<u>27.4409</u>	<u>159,210.60</u>
<b>Totals</b> .....	15138	100.0000	580,194.99

\*Populations are 2002 Estimates by the NH Office of State Planning based on the 2000 U.S. census.

## Payment Schedule

<b>Date Due</b>	<b>Barnstead</b>	<b>Chichester</b>	<b>Epsom</b>	<b>Pittsfield</b>
01/10/2004	59,897.80	33,782.02	60,543.67	58,325.24
04/01/2004	34,535.14	19,477.62	34,907.53	33,628.45
07/01/2004	34,535.14	19,477.62	34,907.53	33,628.45
10/01/2004	<u>34,535.14</u>	<u>19,477.64</u>	<u>34,907.54</u>	<u>33,628.46</u>
<b>Totals</b>	<b>163,503.22</b>	<b>92,214.90</b>	<b>165,266.27</b>	<b>159,210.60</b>

Sincerely,



Earl H. Weir  
District Administrator

*Solid Waste Management and Recycling*

## BCEP Solid Waste District

www.bcepsolidwaste.com

### A Message from the District Committee

The Committee has avoided increasing taxes for the upcoming year, 2004. Having said this, an explanation is required, as payments by the towns have changed slightly. The District agreement between the four towns requires that taxes be apportioned between the towns based on population. During 2000, the Federal Government conducted a census. Population figures used for the 2004 apportionment are 2002 estimates by the NH Office of State Planning, based on the 2000 U.S. census.

Town	1990 Census	2000 Census	2002 OSP Estimate	2004 Rate	2004 Apportionment	Increase (Decrease)
Barnstead	3,100	3,886	4266	28.1807%	163,503.22	4,158.95
Chichester	1,942	2,236	2406	15.8938%	92,214.90	(895.43)
Epsom	3,591	4,021	4312	28.4846%	165,266.27	(1,574.68)
Pittsfield	3,701	3,931	4154	27.4409%	159,210.60	(1,688.84)
<b>Totals</b>	<b>12,334</b>	<b>14,074</b>	<b>15,138</b>	<b>100.0000%</b>	<b>580,194.99</b>	<b>-0-</b>

2003 recycling revenues improved during the year. While revenue was below some years, it was an improvement from 2002. By increasing revenues and closely monitoring expenditures, the District Committee has been able to operate the facility without the need to increase tax revenue for several years.

Several changes are anticipated during 2004. The compost and burn piles will be moved to a new area behind the building and off the old dumping site. During 2003 a canopy was installed over the canisters at the rear of the building to allow the District to comply with the National Storm Water Pollution Prevention Plan as required by the EPA. In addition, the roadway to the rear of the building was paved. Please bear with us as we embark on another round of seemingly endless construction.

Comments from the public are always welcome. The District Committee meets the last Thursday of each month at the District facility at 7:00 PM. The Public is invited.

<b>Tonnage Comparisons</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>
Garbage	2,468.5	2,315.1	2,134.6	2,043.7	2124.2
Demolition	696.7	853.7	743.2	654.8	875.0
Tires	73.4	73.8	55.3	85.2	48.6
<b>Total Waste</b>	<b>3,238.6</b>	<b>3,242.6</b>	<b>2,933.1</b>	<b>2,783.7</b>	<b>3,047.8</b>
Cardboard	196.2	271.2	205.9	181.6	198.7
Newspaper	165.3	138.9	153.4	135.6	120.3
Mixed Paper	210.6	705.6	392.0	251.2	268.4
Aluminum Cans	17.8	14.8	20.0	38.2	15.0
Tin Cans	60.1	46.7	55.0	81.8	33.5
Plastic	45.9	52.0	76.8	63.0	57.6
Auto Batteries	32.9	9.1	8.5	14.2	30.2
Scrap Metal	0.0	491.1	600.9	579.3	558.3
All Other Materials	71.1	66.9	75.2	107.5	88.9
<b>Total Recycled</b>	<b>799.9</b>	<b>1,796.3</b>	<b>1,587.7</b>	<b>1,452.4</b>	<b>1,370.9</b>
<b>Tax Benefit of Recycling</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>
Recycling Revenue	42,432.23	97,510.15	54,181.34	76,692.71	87,802.98
Avoided Tipping Fees	48,839.04	56,418.29	63,589.50	58,322.73	50,852.10
<b>Total Tax Savings</b>	<b>\$91,271.27</b>	<b>\$153,928.44</b>	<b>\$117,770.84</b>	<b>\$135,015.44</b>	<b>\$138,655.08</b>

**B.C.E.P. Solid Waste District  
FY 2004 Budget**

	03 Adopted Budget	03 YTD Actuals	03 Over (Under)	04 Admin Budget	04 Budget Committee	04 Adopted Budget
<b>Income</b>						
<b>General</b>						
Demolition Fees	42,000.00	87,226.00	45,226.00	60,000.00	60,000.00	60,000.00
Disposal Fees	7,500.00	5,103.00	(2,397.00)	5,000.00	5,000.00	5,000.00
Electronics		2,885.00	2,885.00	2,000.00	2,000.00	2,000.00
Grants		3,000.00	3,000.00	3,500.00	3,500.00	3,500.00
Interest on Operating Account	1,000.00	956.00	(44.00)	750.00	750.00	750.00
Paint & Antifreeze	1,000.00	2,275.25	1,275.25	1,500.00	1,500.00	1,500.00
Refunds & Dividends	1,000.00	3,830.30	2,830.30			
Reimbursements		27,568.16	27,568.16			
Service Revenue		365.30	365.30			
Tires	6,000.00	8,382.00	2,382.00	6,000.00	6,000.00	6,000.00
Transfer in from Reserve		40,000.00	40,000.00	10,000.00	10,000.00	10,000.00
Transfers from Petty Cash					-	
Unseparated Waste	3,000.00	13,304.43	10,304.43	9,000.00	9,000.00	9,000.00
<b>Total General</b>	<b>61,500.00</b>	<b>194,895.44</b>	<b>133,395.44</b>	<b>97,750.00</b>	<b>97,750.00</b>	<b>97,750.00</b>
<b>Recycling</b>						
Aluminum	4,500.00	5,086.35	586.35	4,000.00	4,000.00	4,000.00
Aluminum Cans	20,000.00	16,443.90	(3,556.10)	20,000.00	20,000.00	20,000.00
Cardboard	6,000.00	11,414.63	5,414.63	6,000.00	6,000.00	6,000.00
Copper/Brass		403.92	403.92			
Mixed Paper	4,000.00	9,000.90	5,000.90	4,500.00	4,500.00	4,500.00
Newspaper	4,000.00	8,677.05	4,677.05	5,000.00	5,000.00	5,000.00
Plastic	278.00	3,374.99	3,096.99	1,000.00	1,000.00	1,000.00
Radiators		45.80	45.80			
Scrap Metal	11,000.00	30,849.93	19,849.93	18,000.00	18,000.00	18,000.00
Shop Wire		79.68	79.68			
Tin Cans	500.00	2,001.70	1,501.70	500.00	500.00	500.00
Wet Cell Batteries/Lead		385.80	385.80			
<b>Total Recycling</b>	<b>50,278.00</b>	<b>87,764.65</b>	<b>37,486.65</b>	<b>59,000.00</b>	<b>59,000.00</b>	<b>59,000.00</b>
<b>Tax Revenue</b>						
Barnstead Tax	159,344.27	159,344.27		159,344.27	163,503.22	163,503.22
Chichester Tax	93,110.33	93,110.33		93,110.33	92,214.90	92,214.90
Epsom Tax	166,840.95	166,840.95		166,840.95	165,266.27	165,266.27
Pittsfield Tax	160,899.44	160,899.44		160,899.44	159,210.60	159,210.60
<b>Total Tax Revenue</b>	<b>580,194.99</b>	<b>580,194.99</b>		<b>580,194.99</b>	<b>580,194.99</b>	<b>580,194.99</b>
<b>Total Income</b>	<b>691,972.99</b>	<b>862,855.08</b>	<b>170,882.09</b>	<b>736,944.99</b>	<b>736,944.99</b>	<b>736,944.99</b>

**B.C.E.P. Solid Waste District  
FY 2004 Budget**

	03 Adopted Budget	03 YTD Actuals	03 Over (Under)	04 Admin Budget	04 Budget Committee	04 Adopted Budget
<b>Expense</b>						
<b>Administrative</b>						
Accounting Fees						
Payroll Expenses		115.44	115.44	100.00	100.00	100.00
Accounting Fees - Other	3,300.00	3,328.00	28.00	3,500.00	3,500.00	3,500.00
<b>Total Accounting Fees</b>	<b>3,300.00</b>	<b>3,443.44</b>	<b>143.44</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>3,600.00</b>
Administrator's Salary	46,945.60	51,820.75	4,875.15	46,945.60	49,296.00	49,296.00
Advertising	1,200.00	1,257.85	57.85	1,200.00	1,200.00	1,200.00
Dues	275.00	330.00	55.00	300.00	300.00	300.00
Legal Fees	50.00	17.50	(32.50)	50.00	50.00	50.00
Office Supplies	2,000.00	3,236.63	1,236.63	2,500.00	2,500.00	2,500.00
Permits & Licenses	200.00	444.00	244.00	250.00	250.00	250.00
Postage	375.00	466.97	91.97	375.00	375.00	375.00
Reimbursed Expenditures		942.78	942.78			
Telephone	3,000.00	2,823.17	(176.83)	2,800.00	2,800.00	2,800.00
Treasurer's Salary	33,000.00	39,000.00	6,000.00	34,000.00	34,000.00	34,000.00
Unclassified Payments		27,188.52	27,188.52			
Water, Coffee, etc	1,500.00	1,640.26	140.26	1,500.00	1,500.00	1,500.00
<b>Total Administrative</b>	<b>91,845.60</b>	<b>132,611.87</b>	<b>40,766.27</b>	<b>93,520.60</b>	<b>95,871.00</b>	<b>95,871.00</b>
<b>Capital</b>						
Canister Roof System		54,340.00	54,340.00			
Canister Purchase	8,648.00		(8,648.00)	5,000.00	5,000.00	5,000.00
Hot Top	15,000.00	17,390.48	2,390.48			
Loader	21,464.50	21,464.50		21,464.50	21,464.50	21,464.50
New Burn Area	12,000.00		(12,000.00)			
Other Equipment Purchases		324.00	324.00			
Roll Off Truck	25,480.39	25,480.39		25,480.39	25,480.39	25,480.39
Scales	4,000.00		(4,000.00)			
Swapshop	10,000.00		(10,000.00)			
Transfers Out to Reserve	20,000.00	20,000.00		20,000.00	20,000.00	20,000.00
New Compactors				39,479.50	37,129.10	37,129.10
<b>Total Capital</b>	<b>116,592.89</b>	<b>138,999.37</b>	<b>22,406.48</b>	<b>111,424.39</b>	<b>109,073.99</b>	<b>109,073.99</b>
<b>Hauling</b>						
Electronics Disposal		2,647.80	2,647.80	2,500.00	2,500.00	2,500.00
Demo Tipping Fees	32,000.00	64,776.61	32,776.61	45,000.00	45,000.00	45,000.00
MSW Tipping Fees	150,000.00	142,727.20	(7,272.80)	150,000.00	150,000.00	150,000.00
Paint/HazMat Removal	1,500.00	23,577.77	22,077.77	2,000.00	2,000.00	2,000.00
Septage Removal	400.00	385.00	(15.00)	400.00	400.00	400.00
Tire Removal	6,000.00	6,057.00	57.00	4,000.00	4,000.00	4,000.00
<b>Total Hauling</b>	<b>189,900.00</b>	<b>240,171.38</b>	<b>50,271.38</b>	<b>203,900.00</b>	<b>203,900.00</b>	<b>203,900.00</b>
<b>Landfill</b>						
Contracted Services		16,379.95	16,379.95			
Land Purchase		4,007.50	4,007.50	2,500.00	2,500.00	2,500.00
Materials						
<b>Total Landfill</b>		<b>20,387.45</b>	<b>20,387.45</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,500.00</b>

**B.C.E.P. Solid Waste District  
FY 2004 Budget**

	03 Adopted Budget	03 YTD Actuals	03 Over (Under)	04 Admin Budget	04 Budget Committee	04 Adopted Budget
<b>Maintenance</b>						
Air Compressor	100.00		(100.00)	100.00	100.00	100.00
Building	6,000.00	7,418.80	1,418.80	6,000.00	6,000.00	6,000.00
Cleaning Supplies	1,400.00	434.27	(965.73)	1,200.00	1,200.00	1,200.00
Compactors	1,000.00	188.84	(811.16)			
Conveyer	300.00	18.05	(281.95)	300.00	300.00	300.00
Forklift	1,000.00		(1,000.00)	1,000.00	1,000.00	1,000.00
Fuel Tanks	100.00		(100.00)	100.00	100.00	100.00
Glass Breaker	1,500.00	819.16	(680.84)	1,000.00	1,000.00	1,000.00
Horizontal Bailer	1,000.00	142.64	(857.36)	1,000.00	1,000.00	1,000.00
Loader	1,000.00	4,313.50	3,313.50	2,500.00	2,500.00	2,500.00
Machinery & Equipment	1,000.00	609.99	(390.01)	1,000.00	1,000.00	1,000.00
Oil Collection System	100.00		(100.00)	100.00	100.00	100.00
Pickup	300.00	20.00	(280.00)	200.00	200.00	200.00
Power Screen	500.00	45.17	(454.83)	500.00	500.00	500.00
Pressure Washer	100.00		(100.00)	100.00	100.00	100.00
Roll Off Truck	5,000.00	9,225.58	4,225.58	10,000.00	10,000.00	10,000.00
Scales	500.00		(500.00)	500.00	500.00	500.00
Site Work	1,000.00	350.00	(650.00)			
Skid Steer	1,000.00	4,365.15	3,365.15	1,000.00	1,000.00	1,000.00
Spare Parts & Supplies	3,500.00	3,832.16	332.16	3,500.00	3,500.00	3,500.00
Tools	1,000.00	568.78	(431.22)	1,000.00	1,000.00	1,000.00
<b>Total Maintenance</b>	<b>27,400.00</b>	<b>32,352.09</b>	<b>4,952.09</b>	<b>31,100.00</b>	<b>31,100.00</b>	<b>31,100.00</b>
<b>Operations</b>						
Electric	10,000.00	10,177.20	177.20	10,000.00	10,000.00	10,000.00
Employee Training	500.00	375.00	(125.00)	500.00	500.00	500.00
FICA Company		16,241.32	16,241.32	13,000.00	13,000.00	13,000.00
Fuel	9,000.00	11,393.62	2,393.62	10,000.00	10,000.00	10,000.00
Health Insurance	55,869.77	38,821.72	(17,048.05)	60,000.00	60,000.00	60,000.00
HIT - Company		3,798.41	3,798.41	3,000.00	3,000.00	3,000.00
Incentive Plans	6,000.00	12,035.64	6,035.64	6,000.00	6,000.00	6,000.00
Liability Insurance	5,000.00	4,805.89	(194.11)	5,000.00	5,000.00	5,000.00
Machine Rental	1,400.00	1,110.00	(290.00)			
Materials Testing	500.00		(500.00)	500.00	500.00	500.00
Operations Wages	145,000.00	159,101.39	14,101.39	150,000.00	150,000.00	150,000.00
Pittsfield Service Fee	6,300.00	7,665.99	1,365.99	7,500.00	7,500.00	7,500.00
Propane	1,800.00	3,666.55	1,866.55	1,500.00	1,500.00	1,500.00
Purchase of Recyclables		151.15	151.15			
Retirement, District Share	8,100.00	12,875.00	4,775.00	10,000.00	10,000.00	10,000.00
Safety Equipment	4,000.00	5,269.39	1,269.39	4,500.00	4,500.00	4,500.00
Signs	200.00		(200.00)	500.00	500.00	500.00
Unemployment	4,064.73	3,119.00	(945.73)	4,000.00	4,000.00	4,000.00
Workmans Compensation	8,500.00	6,745.00	(1,755.00)	8,500.00	8,500.00	8,500.00
<b>Total Operations</b>	<b>266,234.50</b>	<b>297,352.27</b>	<b>31,117.77</b>	<b>294,500.00</b>	<b>294,500.00</b>	<b>294,500.00</b>
<b>Total Expense</b>	<b>691,972.99</b>	<b>861,874.43</b>	<b>169,901.44</b>	<b>736,944.99</b>	<b>736,944.99</b>	<b>736,944.99</b>

State of New Hampshire  
Bureau of Vital Records and Health Statistics

RESIDENT DEATH REPORT  
01/01/2003 - 12/31/2003

--EPSOM--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
CLOUGH, ELIZABETH M.	01/11/2003	EPSOM, NH	BYRNE, JAMES	MALLON, CATHERINE
KOPPANG, LYDIA T.	01/15/2003	EPSOM, NH	THORN, VICTOR	JOHANSEN, JOHANNE
STEVENS, BESSIE L.	01/18/2003	EPSOM, NH	MALLOON, HERMAN	ROLLINS, GRACE
MCKENNA, CARMEN A.	02/17/2003	EPSOM, NH	GILBERT, AUSTIN	UNKNOWN, ALICE
BRIGGS, ELEANOR L.	02/18/2003	EPSOM, NH	LEAR, FRED	BENNETT, FRANCES
MONCRIEFF, EILEEN C.	02/26/2003	BOSCAWEN, NH	PIPER, WILBUR	BURBANK, MAUDE
GRIERSON, JOHN E.	03/20/2003	MANCHESTER, NH	GRIERSON, JOHN	THORPE, BEULAH
HARRISON, WALTER C.	03/29/2003	EPSOM, NH	HARRISON, WALTER	JACKSON, GERTRUDE
WHEELER, DON N.	04/18/2003	EPSOM, NH	WHEELER, FRANK	HILLIARD, LILLIAN
DUTRA, RITA M.	04/25/2003	CONCORD, NH	PAULHUS, LUCIEN	ROY, ALICE
VILLAMIL, ALPHONSE	05/08/2003	EPSOM, NH	VILLAMIL, UNKNOWN	ESPERANZA, UNKNOWN
DODGE, JAMES B.	05/20/2003	EPSOM, NH	DODGE, CLARENCE	JOURDAN, EMILY
BOUCHER, JEANETTE B.	05/24/2003	EPSOM, NH	CHAMPAGNE, EDWARD	LABRECQUE, ALBERTA
HOOGVEEN, ALBERTINA H.	06/02/2003	EPSOM, NH	BIJL, JACOB	STERK, ALBERTINA
THORGERSON, ARTHUR	06/16/2003	EPSOM, NH	THORGERSON, ARTHUR	BROWN, DOROTHY
LANGLEY, DORIS Y.	07/11/2003	EPSOM, NH	LEDOC, OCTAVE	AUDETTE, LEAH
SPEARMAN, IDELLA K.	07/11/2003	CONCORD, NH	SPEARMAN, JAMES	PICKERING, ANNIE
MARTIN, PEARL C.	07/19/2003	CONCORD, NH	FOGG, WESLEY	ABBOTT, ANNA
JUDD, EVELYN L.	07/21/2003	EPSOM, NH	HADLEY, FRED	WINCHESTER, MARGARET
ST MARTIN, JOSEPH J.	07/31/2003	CONCORD, NH	ST MARTIN, JAMES	GUAY, CLAUDIA
MAGOUN, ANNE R.	08/11/2003	CONCORD, NH	HUNT, ROBERT	SEDGEWICK, ANNE
DAWSON, MARJORIE R.	08/25/2003	CONCORD, NH	LOTT, ROBERT	BLAUS, ETHEL
FORTIN, CONRAD E.	09/05/2003	CONCORD, NH	FORTIN, EDMOND	BARIL, GERMAINE



State of New Hampshire  
Bureau of Vital Records and Health Statistics

RESIDENT DEATH REPORT  
01/01/2003 - 12/31/2003

--EPSOM--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
TOBIAS, DORIS M.	09/17/2003	EPSOM, NH	GERVAIS, OMER	CORRIVEAU, ANITA
DUSSAULT, GEORGE	09/19/2003	CONCORD, NH	DUSSAULT, GEORGE	JOYAL, INA
PAQUETTE, HENRIETTA J.	09/28/2003	CONCORD, NH	GIRARD, HENRY	LAVALLEE, BEATRICE
PELLETIER, LUCILLE	10/04/2003	CONCORD, NH	DUMONT, EMILIUS	DIONE, JUSTINE
MARTIN, FREDERICK N.	10/12/2003	EPSOM, NH	MARTIN, NELSON	KURTZ, LAURA
MINER, BERNICE M.	10/22/2003	EPSOM, NH	GAUTHIER, RALPH	GEORGE, ANNA
MILLER, ROBERT H.	10/31/2003	CONCORD, NH	MILLER, NILE	DUBOIS, LOUISE
TREMBLAY, ROBERT W.	11/02/2003	EPSOM, NH	UNKNOWN, UNKNOWN	UNKNOWN, ORA
SAUVAGEAU, EDWARD F.	11/07/2003	CONCORD, NH	SAUVAGEAU, VICTOR	CORMIER, AGNES
GRIMARD, KEVIN D.	11/12/2003	CHICHESTER, NH	GRIMARD, GERARD	COPSON, MARJORIE
BERGEVIN, WILLIAM J.	11/13/2003	EPSOM, NH	BERGEVIN, ODILON	PETRIN, MARIE
RAND, PAULINE E.	11/25/2003	CONCORD, NH	RICKER, HAROLD	KEMPTON, ETHELYN
CURRIER, VERA K.	11/26/2003	EPSOM, NH	KNIGHT, EARL	KNIGHT, HARRIET
BROWN, CELIA C.	12/04/2003	CONCORD, NH	MASON, GEORGE	BICKFORD, MINNIE
WILLIAMS, DORIS	12/04/2003	EPSOM, NH	MATTHEWS, ALFRED	UNKNOWN, HATTIE
DEMERS, ROBERT F.	12/16/2003	EPSOM, NH	DEMERS, LOUIS	SMALL, FLORENCE
PAUL, MAURICE W.	12/17/2003	CONCORD, NH	PAUL, MAURICE	KELLEY, ISABELLE
GROLEAU, PAUL E.	12/20/2003	EPSOM, NH	GROLEAU, NAPOLEON	PELCHAT, EVA
POOLE, ROBERT W.	12/21/2003	NEW LONDON, NH	POOLE, WILLIAM	BECKETT, EMILY
CARAWAY, WAYNE L.	12/22/2003	CONCORD, NH	CARAWAY, LAURENCE	MACMASTER, HAZEL
CANSLER, EVA A.	12/24/2003	CONCORD, NH	ST PETER, WILFRED	POTVIN, ANN

Total number of records 44

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT MARRIAGE REPORT  
01/01/2003 - 12/31/2003  
--EPSOM--

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
LANGEVIN, ALAN S.	EPSOM, NH	DIVITTO, LAURIE A.	EPSOM, NH	EPSOM	WINDHAM	01/18/2003
WATSON, JACOB R.	EPSOM, NH	NERDAHL, JENNIFER M.	BARNSTEAD, NH	EPSOM	EPSOM	02/01/2003
JOHNSON, MICHAEL A.	PEMBROKE, NH	DRAPER, ROBIN D.	EPSOM, NH	EPSOM	EPSOM	02/01/2003
WHITCOMB, DAVID R.	EPSOM, NH	PEPER, DONNA M.	EPSOM, NH	EPSOM	EPSOM	03/01/2003
HANSON, ROGER C.	EPSOM, NH	WEAD, DORIS M.	EPSOM, NH	EPSOM	EPSOM	03/15/2003
BOUCHARD, ARTHUR A.	EPSOM, NH	MITCHELL, ANNE C.	EPSOM, NH	EPSOM	BOW	03/28/2003
KEELER, BRUCE W.	EPSOM, NH	COBB, KAREN F.	PEMBROKE, NH	PEMBROKE	EPSOM	04/29/2003
LESAGE, STEVEN J.	EPSOM, NH	SCHULZE, TAVIA R.	NORTH-FIELD, NH	EPSOM	BELMONT	05/23/2003
CARIGAN, DEREK W.	EPSOM, NH	STEVEN, SHANNON B.	CHICHESTER, NH	EPSOM	EPSOM	05/31/2003
GAGNE, MICHAEL T.	EPSOM, NH	TOLKEN, STEPHANIE C.	EPSOM, NH	EPSOM	CONCORD	06/14/2003
SWYKES, CRAIG C.	EPSOM, NH	KEDDY, THERESA A.	EPSOM, NH	EPSOM	HAMPTON FALLS	06/21/2003
FATES, JAMES E.	EPSOM, NH	HILLYARD, SHERRIL	EPSOM, NH	EPSOM	EPSOM	06/28/2003
LABONVILLE, MARK P.	EPSOM, NH	LYNDES, AMY L.	EPSOM, NH	CONCORD	LISBON	07/12/2003
COLLINS, ALDOUS M.	EPSOM, NH	SULLIVAN, KATHLEEN C.	EPSOM, NH	EPSOM	BARTLETT	07/12/2003
SHIFRIN, ADAM R.	EPSOM, NH	NAULT, MISTY	CANTERBURY, NH	EPSOM	CONCORD	07/19/2003
MCJURY, ROBERT K.	EPSOM, NH	BOND, JEAN M.	EPSOM, NH	EPSOM	CONCORD	07/26/2003
YEATON, ERIC D.	EPSOM, NH	TOWLE, TARA A.	EPSOM, NH	EPSOM	EPSOM	08/09/2003
HAGGETT, SHERIDAN S.	PEMBROKE, NH	KEELER, STACEY J.	EPSOM, NH	EPSOM	EPSOM	08/09/2003
GREENLEAF, JAMES A.	EPSOM, NH	GAY, SAMANTHA E.	BRISTOL, UNKNOWN	EPSOM	EPSOM	08/12/2003
BOUCHARD, ARTHUR A.	EPSOM, NH	KELLY, HELGA A.	EPSOM, NH	EPSOM	EPSOM	08/23/2003
DOHERTY, DAVID B.	EPSOM, NH	FOREMAN, CORINNE A.	PEMBROKE, NH	PEMBROKE	PEMBROKE	08/24/2003
SCHULTZ, LARRY J.	EPSOM, NH	HATCH, FRANCES A.	EPSOM, NH	EPSOM	BEDFORD	08/29/2003
CAMPBELL, WILLIAM H.	EPSOM, NH	CATUDAL, MICHELLE	EPSOM, NH	EPSOM	EPSOM	08/30/2003
BERNITSEN, SHAWN P.	EPSOM, NH	MCHUGH, AMY V.	EPSOM, NH	EPSOM	DERRY	08/30/2003
KOPEV, IOURI A.	EPSOM, NH	LAVENTURE, ELAINE A.	EPSOM, NH	PEMBROKE	EPSOM	09/01/2003
BAKER, TIMOTHY A.	EPSOM, NH	SPOONER, APRIL L.	EPSOM, NH	CONCORD	EPSOM	12/20/2003

State of New Hampshire  
 Bureau of Vital Records and Health Statistics  
 RESIDENT BIRTH REPORT  
 01/01/2003 - 12/31/2003  
 -EPSOM-

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
CUMMINGS, MASON CHRISTOPHER	01/08/2003	CONCORD, NH	CUMMINGS, DAVID	CUMMINGS, HEATHER
REID, KATHERINE CHARITY	01/16/2003	CONCORD, NH	REID, THOMAS	REID, SHANNON
KAIGLE, VERONICA LAURA ANNE	01/20/2003	CONCORD, NH	KAIGLE, PETER	KAIGLE, DALE
HURLEY, JILLIAN MARIE	02/10/2003	CONCORD, NH	HURLEY, DANIEL	HURLEY, JENNIFER
COMMERFORD, LOGAN JAMES	02/20/2003	CONCORD, NH	COMMERFORD, MARK	COMMERFORD, SHEILA
MUISE, SAMANTHA SUSAN	02/22/2003	MANCHESTER, NH	MUISE, PETER	MUISE, MICHELLE
CARLSON, ANDREW DAVID	03/01/2003	CONCORD, NH	CARLSON, DEAN	CARLSON, NANCY
THOMAS, OWEN JAMES	03/11/2003	CONCORD, NH	THOMAS, LAYNE	THOMAS, BOBBIE
COX, ADDISON NOEL	03/14/2003	CONCORD, NH	COX, TIMOTHY	COX, JENNIFER
MICHAUD, AVERY CONOR	03/16/2003	CONCORD, NH	MICHAUD, MARTIN	MICHAUD, AMANDA
MERRILL, PAIGE MARIANNE	04/05/2003	CONCORD, NH	MERRILL, BRIAN	MERRILL, TAMMY
BLODGETT, KAYCEE JAYNE	04/05/2003	MANCHESTER, NH	BLODGETT, JEFFREY	BLODGETT, JAYNE
COIMBRA, TYLER ANTHONY	04/09/2003	CONCORD, NH	COIMBRA, STEPHEN	COIMBRA, STACY
MONTANA, MASON PIERCE	04/12/2003	CONCORD, NH	MONTANA, DEAN	MONTANA, TROIS
FORWARD, ALEX JASON	04/15/2003	CONCORD, NH	FORWARD, JACK	FORWARD, JILL
MARTEL, STELLA LOUISE	06/02/2003	MANCHESTER, NH	MARTEL, CHRISTOPHER	MARTEL, KELLIE
MARTEL, CATHERINE GRACE	06/02/2003	MANCHESTER, NH	MARTEL, CHRISTOPHER	MARTEL, KELLIE
WORMALD, AVA ELIZABETH	06/08/2003	LEBANON, NH	WORMALD, DANA	WORMALD, JONNA
SOUHLARIS, JENNA LYNNE	06/16/2003	NASHUA, NH	SOUHLARIS, CHRISTOPHER	SOUHLARIS, KERI
HARRIS, MICHAEL ALAN	06/20/2003	CONCORD, NH	HARRIS, SCOTT	HARRIS, SHARON
PEARSON, EMMA LOUISE	07/28/2003	CONCORD, NH	PEARSON, PAUL	PEARSON, CYNTHIA
COTE, DONALD JOSEPH	07/29/2003	CONCORD, NH	COTE, DONALD	COTE, JILLIAN
LAKOWICZ, OSCAR ALEXANDER	08/04/2003	CONCORD, NH	LAKOWICZ, ANDREW	GEERDES-LAKOWICZ, JESSALYNN

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT BIRTH REPORT  
01/01/2003 - 12/31/2003  
--EPSOM--

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
PROULX, ANNIE ROSE	08/08/2003	CONCORD, NH	PROULX, MICHAEL	PROULX, DIANE
WALLACE, SAVANNAH RAE	08/12/2003	MANCHESTER, NH	WALLACE, WILLIAM	WALLACE, MELISSA
GAGNE, AFTON SOPHIA	08/10/2003	CONCORD, NH	GAGNE, MICHAEL	GAGNE, STEPHANIE
DICEY, MYA MAY	08/19/2003	CONCORD, NH	DICEY, WILLIAM	DICEY, TRACY
MAGUIRE, CHARLES DONALD	09/20/2003	MANCHESTER, NH	MAGUIRE, TIMOTHY	MAGUIRE, REBECCA
OCONNELL, ELISA SUSAN	10/06/2003	CONCORD, NH	OCONNELL, DEREK	OCONNELL, CHRISTINA
GRAYBILL, KYLE JAMES	10/07/2003	CONCORD, NH	GRAYBILL, GEOFFREY	GRAYBILL, BRENDA
SMAGULA, NOLAN EVAN	10/19/2003	CONCORD, NH	SMAGULA, STEVEN	SMAGULA, EMORFIA
LEVESQUE, JANELLE ERICA	10/22/2003	CONCORD, NH	LEVESQUE, KRISTOPHER	LEVESQUE, HELEN
LEVESQUE, BROOKE MARIE	10/22/2003	CONCORD, NH	LEVESQUE, KRISTOPHER	LEVESQUE, HELEN
BENNETT, SARAH NICOLE	11/07/2003	CONCORD, NH	BENNETT, ROBERT	BENNETT, CHERYL
ROBINSON, BROOKE CECILE	11/19/2003	CONCORD, NH	ROBINSON, JOHN	ROBINSON, JESSICA
ROY, GRACE ELLA MURDOCH	12/18/2003	CONCORD, NH	ROY, EDWARD	MURDOCH, KIMBERLY

Total number of records 36

**EPSOM VILLAGE DISTRICT  
EPSOM, NEW HAMPSHIRE 03234**

**OFFICERS**

<b>Gary Kitson, Commissioner</b>	<b>Term Expires 2004</b>
<b>William E. Clark, Commissioner</b>	<b>Term Expires 2005</b>
<b>David Bird, Commissioner</b>	<b>Term Expires 2006</b>
<b>Joni Kitson, Treasurer</b>	
<b>Joni Kitson, Clerk</b>	<b>Term Expires 2004</b>
<b>Alan Quimby, Moderator</b>	<b>Term Expires 2004</b>

**EPSOM VILLAGE DISTRICT  
TREASURER'S REPORT  
JANUARY 1 - DECEMBER 31, 2003**

**OPENING BALANCE: January 01, 2003** **\$37,282.92**

**REVENUE**

Hydrant Rental	3,000.00	
Interest Checking Account	30.81	
Miscellaneous Income	525.00	
Reimbursed Expenses	10.00	
Revenue Sharing	1,117.29	
Water Usage	87,985.77	
		<b>\$92,668.87</b>

**TOTAL REVENUE** **\$129,951.79**

**EXPENDITURES**

Billing and Finance	5,040.00	
Electric	8,188.74	
Heat	1,213.32	
Insurance	926.30	
Lab Testing	2,384.00	
Land Aquisition	0.00	
Long Term Debt Interest	1,225.00	
Long Term Debt Principal	3,500.00	
Materials	8,557.42	
Office Expenses	698.30	
Officer Salaries	75.00	
Operator Contract	41,760.00	
Professional Fees	0.00	
Reimbursable Expenses	10.00	
Repairs/Maintenance	32,737.91	
Tank Maintenance Fund	0.00	
Telephone	1,152.00	
Water System Update Fund	0.00	
		<b>\$107,467.99</b>

**ENDING BALANCE: December 31, 2003** **\$22,483.80**

**THE STATE OF NEW HAMPSHIRE**  
**EPSOM VILLAGE DISTRICT WARRANT**

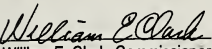
To the Inhabitants of the Epsom Village District in the County of Merrimack in said State, qualified to vote in Town affairs:

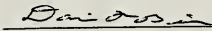
You are hereby notified to meet at the **Water District Building** in said Epsom on **Thursday; the Eleventh (11th) day of March, next at 6:00pm** of the clock to act upon the following subjects:

1. To choose a Moderator for ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Commissioner for a term of three (3) years.
4. To hear reports of Agents, Committees, or Officers chosen, and to pass any vote relating thereto.
5. To see what action the District will take upon the Budget (**\$113,280.00**) as submitted by the Budget Committee.
6. To transact any other business which may be brought before this meeting.

Given under our hand and seal, this 15th day of January, in the year of our Lord, two thousand and four.

  
Gary P. Kinson, Commissioner

  
William E. Clark, Commissioner

  
David R. Bird, Commissioner

1

2

3

4

5

6

7

8

9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 12-3.1)	Warr. Appr. Act.	Appropriations Prior Year As Approved by DIRA XXXXXXXXXX	Actual Expenditures Prior Year XXXXXXXXXX	COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					Ensuing Fiscal Year (RECOMMENDED) XXXXXXXXXX	Ensuing Fiscal Year (NOT RECOMMENDED) XXXXXXXXXX	Ensuing Fiscal Year RECOMMENDED XXXXXXXXXX	Ensuing Fiscal Year NOT RECOMMENDED XXXXXXXXXX
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		52030.00	46875.00	52030.00		52030.00	
4150-4151	Financial Administration							
4153	Legal Expense		200.00	-0-	200.00		200.00	
4155-4159	Personnel Administration							
4184	General Government Buildings		33620.00	52557.69	48750.00		48750.00	
4198	Insurance		1200.00	926.30	1000.00		1000.00	
4197	Advertising & Regional Assoc.							
4199	Other General Government							
<b>PUBLIC SAFETY</b>								
4210-4214	Police		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4215-4219	Ambulance							
4220-4229	Fire							
4290-4296	Emergency Management							
4299	Other (Including Communications)							
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting							
4319	Other							
<b>SANITATION</b>								
4321	Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							



1

2

3

4

5

6

7

8

9

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year		Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED
WATER DISTRIBUTION & TREATMENT									
4331	Administration		XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4332	Water Services		2000.00	2384.00	2700.00	2700.00		2700.00	
4335-4339	Water Treatment, Conserv.& Other		XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
HEALTH/WELFARE									
4411	Administration								
4414	Pest Control								
CULTURE & RECREATION									
4520-4529	Parks & Recreation		XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4589	Other Culture & Recreation								
DEBT SERVICE									
4711	Princ.- Long Term Bonds & Notes		3500.00	3500.00	3400.00	3400.00		3400.00	
4721	Interest-Long Term Bonds & Notes		1350.00	1225.00	1200.00	1200.00		1200.00	
4723	Int. on Tax Anticipation Notes								
4790-4799	Other Debt Service								
CAPITAL OUTLAY									
4901	Land and Improvements		12000.00	-0-	2000.00	2000.00		2000.00	
4902	Machinery, Vehicles & Equipment								
4903	Buildings								
4909	Improvements Other Than Bldgs.								
OPERATING TRANSFERS OUT									
4912	To Special Revenue Fund								
4913	To Capital Projects Fund								

1

2

3

4

5

6

7

8

9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 323.V)	Warr. Art.#	Appropriations Prior Year As		Actual Expenditures Prior Year	COMMISSIONERS APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year	
			Approved by DRA	Approved by DRA		(RECOMMENDED)	(NOT RECOMMENDED)	(RECOMMENDED)	(NOT RECOMMENDED)
OPERATING TRANSFERS OUT									
XXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXXXXXX									
4914	To Proprietary Fund								
4915	To Capital Reserve Fund		2000.00		-0-	2000.00		2000.00	
4916	To Trust and Agency Funds								
SUBTOTAL 1			107900.00		107467.99	113280.00		113280.00	

if you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct.#	Warr. Art.#	Amount	Acct.#	Warr. Art.#	Amount

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
	<b>TAXES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
	<b>FROM STATE</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		1117.00	1117.29	1117.00
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
	<b>CHARGES FOR SERVICES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments		3000.00	3000.00	4000.00
3402	Water Supply System Charges		90633.00	87985.77	99613.00
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		3150.00	565.81	1550.00
	<b>MISCELLANEOUS REVENUES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other				
	<b>INTERFUND OPERATING TRANSFERS IN</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
	<b>OTHER FINANCING SOURCES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes		10000.00	15231.13	7000.00
	<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>		107900.00	107900.00	113280.00
<b>**BUDGET SUMMARY**</b>					
			PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
	SUBTOTAL 1 Recommended (from page 4)		107900.00	113280.00	113280.00
	SUBTOTAL 2 Special warrant articles Recommended (from page 5)				
	SUBTOTAL 3 "Individual" warrant articles Recommended (from page 5)				
	TOTAL Appropriations Recommended		107900.00	113280.00	113280.00
	Less: Amount of Estimated Revenues & Credits (from above)		107900.00	113280.00	113280.00
	Estimated Amount of Taxes to be Raised		-0-	-0-	-0-

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18:  
(See Supplemental Schedule With 10% Calculation)

**OFFICERS OF EPSOM SCHOOL DISTRICT  
For the Year Ending June 2003**

**Moderator**  
GARY MATTESON

**District Clerk**  
LISA MACNAUGHTON

**School Board**

TIM RIEL	Term Expires 2004
VIRGINIA DREW	Term Expires 2005
RACHEL EAMES	Term Expires 2005
DONALD HARTY	Term Expires 2006
ANDREW TURNBULL	Term Expires 2006

**Superintendent of Schools**  
THOMAS HALEY

**Asst. Superintendent of Schools**  
DAVID DZIURA

**Business Administrator**  
PETER AUBREY

**Principal**  
JANE FARGO

**Treasurer**  
BETH SIRRINE

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Truant Officer**  
EPSOM POLICE DEPARTMENT

**School Nurse**  
JOAN POZNER

**ANNUAL SCHOOL DISTRICT MEETING  
THURSDAY, FEBRUARY 6, 2003**

The annual School District Meeting was called to order at 6:00 P.M. on Thursday, February 6, 2003. The Moderator opened the proceedings with the Pledge of Allegiance; the national anthem was performed by a student.

Moderator asked that guests of the meeting who are non-residents of the town to be allowed to speak when called upon. Motion was made, seconded, and passed in the affirmative.

Introductions were made of the Budget Committee, the Epsom School Board members, Epsom School staff, and distinguish guests.

Presentations were made to citizens in recognition of their contributions to the Epsom School and to recognize the contribution of the Epsom Youth Athletic Association volunteers. The Vice-Principal presented highlights of the school's progress. The Principal provided an overview of the school report and information contained therein. Building Committee members were recognized as well as the Budget Committee members.

The Moderator reviewed rules of conduct for the meeting. The Moderator instructed that all articles presented could be discussed and amended but that no vote would be taken. Moderator explained voting by ballot, called the second session, would take place at the American Legion Hall, Short Falls Road, on Tuesday, March 11<sup>th</sup>, 2003. The Moderator also noted that the School Board would meet briefly, immediately after the conclusion of the first session, if necessary.

The purpose of the deliberative session was reviewed: for voters to become more informed and to amend, in writing, any articles as needed, following discussion. Articles will be placed on the ballot as amended.

If the operating budget as proposed does not pass, the Department of Revenue Administration will default to the previous year's operating budget, with adjustments made in accordance with law as obligated by law.

Articles submitted are to be read by the Moderator, and addressed by the Chair of the School Board or his designee, school personnel, or school district Superintendent for discussion purposes. If no amendments are made, to be declared by the Moderator to be placed on the ballot as presented by the Board.

Moderator read introduction to articles:

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO MAKE ANY RECOMMENDATION THERETO.

**Article 2:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN,

TOTALING \$5,948,420. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$5,819,151 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XXVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

[APPROVAL OF THE PROPOSED SCHOOL DISTRICT BUDGET WILL RESULT IN A PROJECTED \$2.42 PER \$1,000 INCREASE IN THE TAX RATE. REJECTION OF THE PROPOSED BUDGET WILL RESULT IN A PROJECTED \$1.66 PER \$1,000 INCREASE IN THE TAX RATE UNDER THE DEFAULT BUDGET.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

A presentation of the school budget was given by a school board member and specific line items were reviewed. (See asterisks on attached documents for items noted.) Questions were posed by citizens and addressed by the board, the Principal and the Superintendent. Moderator called for further discussion and/or questions. As noted, there being no further discussion or amendments to Article 2, stated Article 2 will appear on the ballot as presented.

**Article 3:** TO SEE IF THE DISTRICT WITH VOTE TO APPROVE THE COST ITEMS AS SET FOR THE IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN THE EPSOM SCHOOL BOARD AND THE EPSOM TEACHERS ASSOCIATION FOR THE 2003/04, 2004/05 AND 2005/06 FISCAL YEARS WHICH CALLS FOR THE FOLLOWING ESTIMATED INCREASES IN SALARIES AND BENEFITS:

YEAR 2003/04	\$111,399
YEAR 2004/05	\$110,106
YEAR 2005/06	\$116,518

AND FURTHER TO RAISE AND APPROPRIATE THE SUM OF \$111,399 FOR THE 2003/04 FISCAL YEAR, SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS AGREED TO BY THE EPSOM SCHOOL BOARD AND THE EPSOM TEACHERS ASSOCIATION.

[APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT WILL RESULT IN A \$.65 PER \$1,000 INCREASE IN THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

A presentation regarding Epsom teachers/staff salaries was given by a school board member. Moderator called for further discussion and/or questions. Questions were presented and clarification was given regarding the article. Moderator called for further discussion. As noted, there being no further discussion or amendments to Article 3, stated Article 3 will appear on the ballot as presented.

**Article 4:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE \$31,491 FOR THE LEASE OF A BUS (INCLUDING DRIVER AND RELATED EXPENSES) TO TRANSPORT EPSOM SCHOOL DISTRICT STUDENTS TO AND FROM PEMBROKE CADEMY FOR THE SCHOOL YEAR. THIS IS A SPECIAL WARRANT ARTICLE.

[APPROVAL OF THE HIGH SCHOOL BUS WILL RESULT IN A \$.18 PER \$1,000 INCREASE IN THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

A presentation was given by a school board member regarding the lack of transportation from Epsom to Pembroke Academy, the district's receiving high school. Questions were presented and clarification was given regarding the article. Moderator called for further discussion and/or questions. As noted, there being no further discussion or amendments to Article 4, stated Article 4 will appear on the ballot as presented.

**Article 5:** TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE WITHDRAWAL AND USE OF UP TO \$25,000 FROM THE SCHOOL CONSTRUCTION AND RENOVATION CAPITAL RESERVE FUND, PREVIOUSLY ESTABLISHED, FOR THE PURPOSE OF DEVELOPING A PARCEL OF DONATED LAND ADJACENT TO THE PRESENT EPSOM CENTRAL SCHOOL SITE FOR ATHLETIC PURPOSES. THIS IS A SPECIAL WARRANT ARTICLE.

[WITHDRAWAL OF CAPITAL RESERVE FUNDS HAS NO IMPACT ON THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

A presentation was made by a school board member regarding the athletic fields and maintenance of same. Questions were presented by citizens and addressed by the board, other citizens in attendance and a budget committee member. An amendment was discussed and clarified. A motion was made to amend Article 5. The motion was seconded. A vote was taken. The motion passed by majority. Article 5 will appear on the ballot, as amended, as follow:

ARTICLE 5: Will the district vote to raise and appropriate the sum of \$25,000 for the purpose of developing a parcel of donated land adjacent to the present Epsom Central School site for athletic and educational purposes. This is a special warrant article.

[Approval of the field development will result in a \$.15 per \$1,000 increase in the tax rate.]

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO APPROVE THE FOLLOWING RESOLUTION TO BE SHARED APPROPRIATELY WITH STATE AND FEDERAL OFFICIALS:

BE IT RESOLVED THAT THE VOTERS OF THE EPSOM SCHOOL DISTRICT VIGOROUSLY OPPOSE ANY AND ALL UNFUNDED AND/OR UNDER-FUNDED FEDERAL EDUCATION MANDATES INCLUDING, BUT NOT LIMITED TO, THOSE CONTAINED IN THE RECENTLY ENACTED "NO CHILD LEFT BEHIND LAW: AS WELL AS THOSE HISTORICALLY UNFUNDED WITHIN THE SPECIAL EDUCATION (I.D.E.A.) LAW.

Questions were asked by citizens and were addressed by the Superintendent and the board members. An amendment was requested and clarified. A motion was made to amend Article

6. The motion was seconded. A vote was taken. The motion passed by majority. Article 6 will appear on the ballot, as amended, as follows:

ARTICLE 6: To see if the District will vote to approve the following resolution to be shared appropriately with state AND FEDERAL OFFICIALS:

Be it resolved that the voters of the Epsom School District vigorously oppose any and all unfunded and/or under-funded state and federal education mandates including, but not limited to, those contained in the recently enacted "No Child Left Behind Law: as well as those historically unfunded within the special education (I.D.E.A.) law.

**Article 7:** WILL THE SCHOOL DISTRICT RESCIND THE PROVISIONS OF RSA 40:13 (KNOWN AS S.B. 2), AS ADOPTED BY THE EPSOM SCHOOL DISTRICT ON MARCH 11, 1997, SO THAT THE OFFICIAL BALLOT SHALL NO LONGER BE USED FOR VOTING ON ALL QUESTIONS, BUT ONLY FOR THE ELECTION OF OFFICERS AND CERTAIN OTHER QUESTIONS FOR WHICH THE OFFICIAL BALLOT IS REQUIRED BY STATE LAW. (3/5 MAJORITY VOTE REQUIRED.)

A brief presentation was given to citizens by a board member regarding the impact of rescinding RSA 40:13 (aka: S.B. 2). Citizens commented on Article 7. Moderator called for further discussion and/or questions. As noted, there being no further discussion or amendments to Article 7, the moderator stated Article 7 will appear on the ballot as presented.

**Article 8:** TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THIS WARRANT.

Moderator called for questions and/or discussion. No agents or committees were requested.

**Article 9:** TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

No other business was brought forward.

The Moderator concluded and adjourned the meeting at 8:43 P.M., Thursday, February 6, 2003.

Immediately following the adjournment of the first session, a brief meeting was called by the school board members. A motion was made by a school board member to accept all Articles, as amended, for presentation on the ballot to be voted on by the citizens of Epsom at the second session, Tuesday, March 11, 2003. The motion was seconded and was passed unanimously by the Epsom School Board. The meeting was adjourned.

Respectfully submitted,  
Lisa MacNaughton, Clerk  
Epsom School District



The following is the result of the March 11, 2003 vote of the School District of Epsom, New Hampshire:

SCHOOL BOARD FOR THREE YEARS (Vote for TWO)

Joseph Downey	274 votes
Donald Harty	525 votes
Andrew Turnbull	506 votes

MODERATOR FOR \_\_\_\_\_ YEARS (Vote for ONE)

Gary Matteson	50 votes
---------------	----------

TREASURER FOR THREE YEARS (Vote for ONE)

Beth Serrine	18 votes
--------------	----------

SCHOOL DISTRICT CLERK FOR THREE YEARS (Vote for ONE)

Lisa MacNaughton	3 votes
Beth Serrine	3 votes
Dawn Blackwell	3 votes

ARTICLES:

Article 1: WILL THE DISTRICT RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$5,948,420? SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$5,819,151 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

[APPROVAL OF THE PROPOSED SCHOOL DISTRICT BUDGET WILL RESULT IN A PROJECTED \$2.42 PER \$1,000 INCREASE IN THE TAX RATE. REJECTION OF THE PROPOSED BUDGET WILL RESULT IN A PROJECTED \$1.66 PER \$1,000 INCREASE IN THE TAX RATE.] (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES ----- 388

NO ----- 411

Article 2: WILL THE DISTRICT APPROVE THE COST ITEMS AS SET FORTH IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN THE EPSOM SCHOOL BOARD AND THE EPSOM TEACHERS ASSOCIATION FOR THE 2003/04, 2004/05 AND 2005/06 FISCAL YEARS WHICH CALLS FOR THE FOLLOWING ESTIMATED INCREASES IN SALARIES AND BENEFITS:

YEAR 2003/04	\$111,399
YEAR 2004/05	\$110,106
YEAR 2005/06	\$116,518

AND FURTHER RAISE AND APPROPRIATE THE SUM OF \$111,399 FOR THE 2003/04 FISCAL YEAR, SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS AGREED TO BY THE EPSOM SCHOOL BOARD AND THE EPSOM TEACHERS ASSOCIATION?

(APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT WILL RESULT IN A \$.65 PER \$1,000 INCREASE IN THE TAX RATE.) (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES----- 407

NO -----401

Article 3: WILL THE DISTRICT RAISE AND APPROPRIATE \$31,491 FOR THE LEASE OF A BUS (INCLUDING DRIVER AND RELATED EXPENSES) TO TRANSPORT EPSOM SCHOOL DISTRICT STUDENTS TO AND FROM PEMBROKE ACADEMY FOR THE SCHOOL YEAR? THIS IS A SPECIAL WARRANT ARTICLE.

[APPROVAL OF THE HIGH SCHOOL BUS WILL RESULT IN A \$.18 PER \$1,000 INCREASE IN THE TAX RATE.] (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES----- 448

NO -----364

Article 4: WILL THE DISTRICT RAISE AND APPROPRIATE THE SUM OF \$25,000 FOR THE PURPOSE OF DEVELOPING A PARCEL OF DONATED LAND ADJACENT TO THE PRESENT EPSOM CENTRAL SCHOOL SITE FOR ATHLETIC AND EDUCATIONAL PURPOSES? THIS IS A SPECIAL WARRANT ARTICLE.

[APPROVAL OF THE FIELD DEVELOPMENT WILL RESULT IN A \$.15 PER \$1,000 INCREASE IN THE TAX RATE.] (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES----- 387

NO -----422

Article 5: WILL THE DISTRICT APPROVE THE FOLLOWING RESOLUTION TO BE SHARED APPROPRIATELY WITH STATE AND FEDERAL OFFICIALS?

BE IT RESOLVED THAT THE VOTERS OF THE EPSOM SCHOOL DISTRICT VIGOROUSLY OPPOSE ANY AND ALL UNFUNDED AND/OR UNDER-FUNDED STATE AND FEDERAL EDUCATION MANDATES INCLUDING, BUT NOT LIMITED TO, THOSE CONTAINED IN THE RECENTLY ENACTED "NO CHILD LEFT BEHIND LAW" AS WELL AS THOSE HISTORICALLY UNFUNDED WITHIN THE SPECIAL EDUCATION (I.D.E.A.) LAW.

YES----- 550

NO -----218

Article 6: WILL THE DISTRICT RESCIND THE PROVISIONS OF RSA 40:13 (KNOWN AS S.B. 2), AS ADOPTED BY THE EPSOM SCHOOL DISTRICT ON MARCH 11, 1997, SO THAT THE OFFICIAL BALLOT SHALL NO LONGER BE USED FOR VOTING ON ALL QUESTIONS, BUT ONLY FOR THE ELECTION OF OFFICERS AND CERTAIN OTHER QUESTIONS FOR WHICH THE OFFICIAL BALLOT IS REQUIRED BY STATE LAW? (3/5 MAJORITY VOTE REQUIRED.)

YES----- 245

NO ----- 556

---

**DELIBERATIVE SESSION  
THURSDAY, MAY 8, 2003**

The annual School District Meeting was called to order at 6:00 P.M. on Thursday, February 6, 2003. The Moderator opened the proceedings with the Pledge of Allegiance; the national anthem was performed by a student.

Introductions were made of the Epsom School Board members; Epsom School Board Chair Don Harty, Rachel Eames, Andrew Turnbull, Tim riel, Virginia Drew, and Kim Brewster as the Temporary Clerk. School Staff was introduced: Superintendent Tom Haley, Principal Jane Fargo and Vice-Principal Tom Laliberte. The Budget Committee members that were present were introduced. It was noted that if other Budget Committee members showed up later they would be accounted for, as the committee would need to meet after the deliberative session. Ed Nutter, our Representative of the General Court was recognized.

The Moderator went over the purpose of the meeting and rules of conduct. Legally, S.B. 2 allows a second meeting to occur as long as all the statutory requirements are met. There would be one Article to be discussed during the evening. Discussion could amend Article 1. The Deliberative Session was described as being the first half of the S.B. 2 meeting with the second half of the meeting taking place on Thursday, June 5, 2003 at the American Legion on Short Falls Road for the purpose of voting on Article 1.

The Moderator read aloud the attached article.

**Article 1:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$5,948,420. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$5,819,151 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW.

[APPROVAL OF THE PROPOSED SCHOOL DISTRICT BUDGET WILL RESULT IN A PROJECTED \$2.42 PER \$1,000 INCREASE IN THE TAX RATE. REJECTION OF THE PROPOSED BUDGET WILL RESULT IN A PROJECTED \$1.66 PER \$1,000 INCREASE

IN THE TAX RATE UNDER THE DEFAULT BUDGET.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

The Moderator recognized the Epsom School Board Chair, Don Harty, for the purpose of proposing an amendment for Article 1.

The Chairman thanked all the people that had attended the meeting.

The Chairman spoke about the reasons why there was a second Deliberative Session called. The budget that was last presented was a "bare bones budget." Without this budget the school would continue on, but many things that the school board proposed wouldn't happen. The decision was made to bring forth the budget to the town again as S.B. 2 allows.

The Chair made an Amendment to Article 1. Lines 219 and 291 from the proposed school budget could be deleted. The Technical Support Personal (Line 219), that was to be shared with other districts, was voted down in one of the other districts. Because of this, it could be deleted. The Snow Thrower (Line 291) for a cost of \$1,450 could also be deleted. This would be a total savings of \$5,432.

The Moderator explained that the new budget would be a total of \$5,942,988, decreasing \$5,432. If this were defeated it would be \$5,819,151.

The Chair of the School Board made a motion to amend Article 1 and it was seconded by Virginia Drew.

The Moderator asked for further discussion and/or questions. Some discussion continued in reference to the Technical Support Person and the Snow Thrower as to which line item they were located in, in the budget.

The Moderator reviewed what the vote for the amended Article would mean. If there were a vote of yes to amend the budget to \$5,942,988 then it would be put on the ballot for June 5<sup>th</sup>.

The Moderator asked for further discussions. An oral vote was taken. Many "I" responses were noted with no "no" responses noted. The amended Article 1 was passed. The Moderator clarified that questions or concerns or other amendments about the budget could be heard.

Discussion continued. A citizen, Tracey Beauchesne, asked if there was enough money in the amended budget to cover expenses such as extra paper that parents were asked to send in this year?

The Chair shared that the budget should cover all known items. Another member of the school board, Virginia Drew, shared that teachers would still ask for some items that they have historically requested.

Discussion was brought up by Edward Nutter, about the 25 computers that were budgeted for and if they were necessary. A school board member, Rachel Eames, explained that it was part of the recommended technology cycle. Each unit cost \$999.06 (hard drive). Some classrooms wouldn't have capabilities without these computers. Discussion continued by Mr. Nutter,

about computers selling for cheaper prices. Rachel Eames gave assurance that this would be taken into consideration when purchasing the computers with the needed capabilities.

The Moderator asked for further questions.

A citizen, Robert Topik, asked for a description of what software was used in the classrooms. The Moderator shared that this wasn't part of the Budget Hearing discussion and that the school board was authorized to approve the software choices from the appropriated budget.

The Moderator requested that an amendment was needed if discussion was to continue.

A citizen, Jay Golden, asked if the budget doesn't pass again would we go through this process again this year?

The Moderator answered "no." S.B. 2 allows this to happen only one time. However, the School Board could call an emergency town meeting if there was an emergency issue at the school.

Further questions were asked for.

The question was asked by citizen, David Goulet, if anything else had been changed in the budget since the last budget hearing? The Moderator answered "no."

The Moderator made a request for any other amendments to Article 1. No further motions were made to amend Article 1.

The Moderator shared that Article 1 was successfully amended to read as a total budget of \$5,942,988. The Article will appear on the ballot as amended.

The Moderator directed the Municipal Budget Committee to meet immediately, to vote whether to recommend the amended school budget.

The Moderator directed the school board to meet immediately, to vote whether to recommend the amended school budget.

The Moderator asked for any other questions. A citizen, Joe Downey, asked if there's anything that could be done to let the towns people be more informed? The Moderator shared that the school has some legal things that it can do. A school board member, Virginia Drew, made a request for any suggestions in this matter while also sharing that many ads, news articles and phone calls had been made to inform townspeople. The Moderator suggested letters to the editor.

The Moderator clarified what would be on the ballot on June 5, 2003. If we vote yes on the ballot, the budget for \$5,942,988 will pass. If we vote no on the ballot, it will be a default budget again of \$5,819,151.

The Moderator called for comments. A citizen, Robert Topik, asked what the cost of this Deliberative Session and the upcoming vote was and where the money would come from? The

school board chairman stated that it would come out of the current school board operating budget. The Town Clerk, Dawn Blackwell, gave a break down on separate costs for a total of about \$1,500.

The Moderator asked for other comments. The Moderator made a motion to adjourn. The motion was moved and seconded.

The Deliberative Session was adjourned at 6:40 P.M.

The Epsom School Board immediately met and unanimously recommended to support the amended budget.

The Municipal Budget Committee immediately met and recommended to support the school budget.

Respectfully submitted,  
Kim L. Brewster, Clerk Temp.  
Epsom School District

EPSOM SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the American Legion in said District on the 9th day of March, 2004 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing two years.
2. To choose one member of the School Board for the ensuing three years.
3. To choose a Clerk for the ensuing two years.
4. Other School District business previously considered at the District's Deliberative Session.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

Given under our hands at said Epsom this 16th day of January, 2004.

Donald Harty, Chair  
Virginia Drew  
Rachel Eames  
Timothy Riel  
Andrew Turnbull  
EPSOM SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Epsom Central School in said District on the 4th day of February, 2004 at 6:30 o'clock in the evening to deliberate upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to make any recommendation relating thereto.

2. To see if the District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$6,259,017. Should this article be defeated, the operating budget shall be \$6,174,898 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Approval of the proposed School District budget will result in a projected \$2.70 per \$1,000 increase in the tax rate. Rejection of the proposed budget will result in a projected \$2.22 per \$1,000 increase in the tax rate under the Default Budget.]

*School Board Recommends Approval  
Budget Committee Recommends Approval*

3. To see if the District will vote to raise and appropriate \$42,740 in order to purchase the existing modular classroom building. (The modular classroom is due to enter the first year of a 2-year lease extension at a cost of \$16,260. This lease cost is contained in the budget and would be combined with the requested \$42,740 to purchase the modular for \$59,000.)

[Approval of the modular purchase will result in a \$0.24 per \$1,000 increase in the tax rate.]

*School Board Recommends Approval  
Budget Committee Recommends Approval*

4. To see if the District will vote to raise and appropriate \$36,784 in salary and related benefits to hire a fourth custodian for Epsom Central School.

[Approval of the custodian will result in a \$0.21 per \$1,000 increase in the tax rate.]

*School Board Recommends Approval  
Budget Committee Recommends Approval*



5. To see if the District will vote to raise and appropriate \$25,000 for the purpose of beginning development on a portion of the 15 acre parcel of donated land adjacent to the present Epsom Central School site for athletic and educational purposes.

[Approval of the field development will result in a \$0.14 per \$1,000 increase in the tax rate.]

*School Board Recommends Approval  
Budget Committee Does Not Recommend Approval*

6. To see if the District will vote to raise and appropriate \$150,000 to be added to the school construction capital reserve fund previously established.

[Approval of the reserve funding will result in a \$0.86 per \$1,000 increase in the tax rate.]

*School Board Recommends Approval  
Budget Committee Recommends Approval*

7. To see if the District will vote to raise and appropriate \$5,000 to restore school board salaries at their previous level of \$1,000 per board member.

[Approval of the board salaries will result in a \$0.03 per \$1,000 increase in the tax rate.]

*School Board Recommends Approval  
Budget Committee Recommends Approval*

8. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

9. To transact other business that may legally come before said meeting.

Given under our hands and seal this 16th day of January, 2004.

Donald Harty, Chair  
Virginia Drew  
Rachel Eames  
Timothy Riel  
Andrew Turnbull  
EPSOM SCHOOL BOARD

OFFICIAL BALLOT  
EPSOM SCHOOL DISTRICT  
EPSOM, NEW HAMPSHIRE  
MARCH 9, 2004

Trish McDonald  
School District Clerk

---

INSTRUCTIONS TO VOTER

To vote, fill in oval(s) completely next to your choice(s), like this:

Write-in: To vote for a write-in candidate, write the person's name on the line provided and fill in the oval.

---

For MODERATOR (Two-Year Term) Vote for ONE	For SCHOOL BOARD (Three-Year Term) Vote for ONE	For SCHOOL DISTRICT CLERK (Two-Year Term) Vote for ONE
GARY MATTESON _____ (Write-In)	TIMOTHY E. RIEL GORDON ELLIS _____ (Write-In)	TRISH MCDONALD _____ (Write-In)

---

ARTICLE 1: Will the District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$6,284,017. Should this article be defeated, the operating budget shall be \$6,174,898 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. YES  
[Approval of the proposed School District budget will result in a projected NO  
\$2.84 per \$1,000 increase in the tax rate. Rejection of the proposed budget will result in a projected \$2.22 per \$1,000 increase in the tax rate under the Default Budget.] (School Board and Budget Committee both recommend approval of this article.)

---

ARTICLE 2: Will the District vote to raise and appropriate \$42,740 in order to purchase the existing modular classroom building. (The modular classroom is due to enter the first year of a 2-year lease extension at a cost of \$16,260. This lease cost is contained in the budget and would be combined with the requested \$42,740 to purchase the modular for \$59,000.) YES  
[Approval of the modular purchase will result in a \$0.24 per \$1,000 increase in the tax rate]. (School Board and Budget Committee both recommend approval of this article.) NO

---

ARTICLE 3: Will the District vote to raise and appropriate \$36,784 in salary and related benefits to hire a fourth custodian for Epsom Central School. YES  
[Approval of the custodian will result in a \$0.21 per \$1,000 increase in the tax rate.] (School Board and Budget Committee both recommend approval of this article.) NO

---

ARTICLE 4: Will the District vote to raise and appropriate \$25,000 for the purpose of beginning development on a portion of the 15 acre parcel of donated land adjacent to the present Epsom Central School site for athletic and educational purposes. YES  
[Approval of the field development will result in a \$0.14 per \$1,000 increase in the tax rate].(School Board and Budget Committee both recommend approval of this article.) NO

---

ARTICLE 5: Will the District vote to raise and appropriate \$150,000 to be added to the school construction capital reserve fund previously established. YES  
[Approval of the reserve funding will result in a \$0.86 per \$1,000 increase in the tax rate].(School Board and Budget Committee both recommend approval of this article.) NO

---

ARTICLE 6: Will the District will vote to raise and appropriate \$5,000 to restore school board salaries at their previous level of \$1,000 per board member. YES  
[Approval of the board salaries will result in a \$0.03 per \$1,000 increase in the tax rate]. (School Board and Budget Committee both recommend approval of this article.) NO

**EPSOM SCHOOL DISTRICT  
2003-04 PROPOSED BUDGET**

ACCOUNT #	DESCRIPTION	2002/03 ACTUAL	2003/04 VOTED BUD.	2004/05 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	BUDGET COMMITTEE NOT RECOMMENDED
<b>1000 INSTRUCTION</b>						
<b>1100 REGULAR PROGRAMS</b>						
110 Teachers' Salaries		1,146,326.38	1,144,983.00	1,307,154.00	1,307,154.00	
112 Substitute Salaries		34,348.50	35,440.00	35,440.00	35,440.00	
113 After School Tutorial		0.00	0.00	5,000.00	5,000.00	
114 Aides' Salaries		39,550.99	54,098.00	42,761.00	42,761.00	
115 ESOL Services		5,700.00	12,600.00	13,470.00	13,470.00	
116 Summer School Program		0.00	0.00	2,400.00	2,400.00	
321 Computer Training		1,900.00	1,000.00	2,500.00	2,500.00	
430 Maintenance Agreements		5,788.61	5,400.00	5,500.00	5,500.00	
431 Instr. Equipment Repairs		139.99	1.00	425.00	425.00	
432 Server/Network Upgrade		0.00	1.00	1.00	1.00	
550 Rebinding of Books		(55.00)	450.00	450.00	450.00	
561 Tuition-Other-Districts		1,373,967.00	1,447,150.00	1,519,560.00	1,519,560.00	
610 General Supplies		55,033.49	39,793.00	40,736.00	40,736.00	
611 Computer Parts		2,713.64	2,593.00	1,800.00	1,800.00	
641 Textbooks		23,848.28	12,334.00	15,995.00	15,995.00	
642 Audio Visual		5,684.63	1,162.00	997.00	997.00	
649 Student Publications		0.00	1.00	1.00	1.00	
650 Audio Visual-Computer		706.39	450.00	5,001.00	5,001.00	
733 New Instructional Equipment		10,993.93	430.00	1,437.00	1,437.00	
734 Technology Equipment		5,432.43	401.00	2.00	2.00	
737 Repl. Instructional Equipment		13,804.84	1,204.00	3,850.00	3,850.00	
738 Replace Computers		40,245.00	28,966.00	20,280.00	20,280.00	
739 New Equipment-Physical Ed.		492.68	386.00	1,021.00	1,021.00	
<b>SUBTOTAL 1100</b>		<b>2,766,621.78</b>	<b>2,788,843.00</b>	<b>3,025,781.00</b>	<b>3,025,781.00</b>	

ACCOUNT #	DESCRIPTION	2002/03 ACTUAL	2003/04 VOTED BUD.	2004/05 PROP. BUD.	RECOMMENDED	BUDGET COMMITTEE NOT RECOMMENDED
<b>1200</b>	<b>SPECIAL PROGRAMS</b>					
110	Teachers' Salaries	104,783.80	99,941.00	138,957.00	138,957.00	
114	Aides' Salaries	137,133.13	181,564.00	159,816.00	159,816.00	
115	Summer Program	18,449.30	21,500.00	19,500.00	19,500.00	
116	Special Education Coordinator	40,563.00	44,993.00	44,993.00	44,993.00	
321	Tutoring Services	0.00	500.00	500.00	500.00	
322	Special Education Training	150.00	2,000.00	2,000.00	2,000.00	
323	Contracted Services	22,394.08	36,100.00	35,000.00	35,000.00	
330	EH Consultant	0.00	500.00	1.00	1.00	
519	Field Trips	0.00	1.00	1.00	1.00	
568	Summer Spec. Placements	9,623.68	10,500.00	12,000.00	12,000.00	
569	Special Placements	332,878.18	377,034.00	409,888.00	409,888.00	
610	Special Education Supplies	2,235.24	1,712.00	1,638.00	1,638.00	
641	Special Education Books	270.25	135.00	366.00	366.00	
642	Special Education Audio Visual	27.40	108.00	37.00	37.00	
734	New Equipment	346.78	474.00	1,428.00	1,428.00	
	<b>SUBTOTAL 1200</b>	<b>668,854.84</b>	<b>777,062.00</b>	<b>826,125.00</b>	<b>826,125.00</b>	
<b>1410</b>	<b>CO-CURRICULAR PROGRAMS</b>					
110	Cocurricular Salaries	11,156.00	1.00	11,350.00	11,350.00	
340	Cocurricular Officials	2,040.00	1.00	3,640.00	3,640.00	
610	Cocurricular Supplies	2,833.89	1.00	3,660.00	3,660.00	
	<b>SUBTOTAL 1410</b>	<b>16,029.89</b>	<b>3.00</b>	<b>18,650.00</b>	<b>18,650.00</b>	
<b>2000</b>	<b>SUPPORT SERVICES</b>					
<b>2120</b>	<b>GUIDANCE</b>					
110	Guidance Salary	43,344.00	45,673.00	47,907.00	47,907.00	
610	Guidance Supplies	155.24	200.00	398.00	398.00	
642	A/V Guidance	0.00	1.00	1.00	1.00	
330	Special Education Diagnostic	81,441.87	118,072.00	116,040.00	116,040.00	
610	Testing Supplies	2,009.47	2,493.00	3,623.00	3,623.00	
	<b>SUBTOTAL 2123</b>	<b>126,950.58</b>	<b>166,439.00</b>	<b>167,969.00</b>	<b>167,969.00</b>	

ACCOUNT #	DESCRIPTION	2002/03 ACTUAL	2003/04 VOTED BUD.	2004/05 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
<b>2130 HEALTH</b>						
110	Nurse's Salary	39,983.00	42,537.00	44,596.00	44,596.00	
430	Equip. Calibration	175.00	330.00	305.00	305.00	
610	Medical Supplies	1,224.94	1,200.00	1,350.00	1,350.00	
641	Health Instruction	0.00	1.00	1.00	1.00	
739	Health Equipment	45.85	1.00	1.00	1.00	
430	Software Support	0.00	1.00	1.00	1.00	
580	Travel	0.00	1.00	1.00	1.00	
610	Office Supplies	68.87	103.00	100.00	100.00	
810	Memberships/Dues	70.00	90.00	90.00	90.00	
	<b>SUBTOTAL 2130</b>	<b>41,567.66</b>	<b>44,264.00</b>	<b>46,445.00</b>	<b>46,445.00</b>	
<b>2190 OTHER PUPIL SERVICES</b>						
321	Other Instructional Services	40.00	40.00	1.00	1.00	
810	Membership/Dues	120.00	535.00	272.00	272.00	
890	Assembly	1,507.50	3,000.00	3,000.00	3,000.00	
	<b>SUBTOTAL 2190</b>	<b>1,667.50</b>	<b>3,575.00</b>	<b>3,273.00</b>	<b>3,273.00</b>	
<b>2210 IMPROVEMENT OF INSTRUCTION</b>						
322	Curriculum Development	0.00	1,000.00	1,500.00	1,500.00	
322	Inservice Training	40.00	1,000.00	1,000.00	1,000.00	
329	Course Reimbursement	4,376.00	9,637.00	10,252.00	10,252.00	
641	Professional Books/Subscriptions	270.79	472.00	464.00	464.00	
	<b>SUBTOTAL 2210</b>	<b>4,686.79</b>	<b>12,109.00</b>	<b>13,216.00</b>	<b>13,216.00</b>	
<b>2222 LIBRARY</b>						
110	Librarian's Salary	27,490.00	29,946.00	32,597.00	32,597.00	
610	Library/General Supplies	898.41	495.00	455.00	455.00	
641	Library Books	3,388.71	1,950.00	3,000.00	3,000.00	
642	Library/General Reference	198.32	490.00	478.00	478.00	
650	Computer Software	0.00	1.00	1.00	1.00	
733	Furniture & Fixtures	482.56	1,594.00	1,000.00	1,000.00	

ACCOUNT #	DESCRIPTION	2002/03 ACTUAL	2003/04 VOTED BUD.	2004/05 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
610	Media Supplies	145.40	552.00	533.00	533.00	
642	Library Film Rental	0.00	1.00	1.00	1.00	
738	Replace Technology Equip.	0.00	760.00	480.00	480.00	
	<b>SUBTOTAL 2222</b>	<b>32,603.40</b>	<b>35,789.00</b>	<b>38,545.00</b>	<b>38,545.00</b>	
<b>2290 OTHER INSTRUCTION SERVICES</b>						
580	Travel and Conference	14,113.53	9,163.00	9,748.00	9,748.00	
	<b>SUBTOTAL 2290</b>	<b>14,113.53</b>	<b>9,163.00</b>	<b>9,748.00</b>	<b>9,748.00</b>	
<b>2310 SCHOOL BOARD</b>						
110	Board Salaries	0.00	1.00	1.00	1.00	
115	Secretary to the Board	720.00	720.00	720.00	720.00	
300	Contr-Fixed Assets	446.00	0.00	1.00	1.00	
540	Advertising	7,348.28	7,400.00	7,400.00	7,400.00	
610	Board Expense	1,747.24	1,200.00	1,500.00	1,500.00	
810	Dues NHSEA	2,978.32	2,978.00	3,048.00	3,048.00	
2312-116	Clerk	325.00	175.00	175.00	175.00	
2313-110	Treasurer's Salary	500.00	500.00	1,000.00	1,000.00	
610	Treasurer's Expense	997.05	1,000.00	1,000.00	1,000.00	
2314-121	Moderator	150.00	75.00	75.00	75.00	
340	Legal Notices	672.15	200.00	200.00	200.00	
610 SB 2	Voting Expenses	1,307.42	600.00	600.00	600.00	
2317-300	Auditors	2,249.00	2,249.00	2,316.00	2,316.00	
2318-380	Attorneys	6,826.39	6,400.00	6,400.00	6,400.00	
	<b>SUBTOTAL 2310</b>	<b>26,266.85</b>	<b>23,498.00</b>	<b>24,436.00</b>	<b>24,436.00</b>	
<b>2321 SAU MANAGEMENT SERVICES</b>						
312 S.A.U. #53		137,886.00	140,853.00	153,489.00	153,489.00	
	<b>SUBTOTAL 2320</b>	<b>137,886.00</b>	<b>140,853.00</b>	<b>153,489.00</b>	<b>153,489.00</b>	
<b>2400 SCHOOL ADMINISTRATION SERVICES</b>						
110	Principal's Salary	62,100.00	65,000.00	68,250.00	68,250.00	
111	Assistant Principal's Salary	43,470.00	48,000.00	48,000.00	48,000.00	

ACCOUNT #	DESCRIPTION	2002/03 ACTUAL	2003/04 VOTED BUD.	2004/05 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
112	Team Leaders	4,000.00	5,000.00	4,000.00	4,000.00	
550	Report Cards	490.00	1,000.00	1,500.00	1,500.00	
580	Principal's Travel	0.00	250.00	250.00	250.00	
810	Professional Dues	465.00	1,000.00	1,000.00	1,000.00	
115	Secretaries' Salaries	62,914.00	66,659.00	66,249.00	66,249.00	
116	Extra Typing Services	0.00	400.00	1.00	1.00	
111	Tech. Coord. Salary	31,200.00	33,000.00	33,000.00	33,000.00	
300	Criminal Records	587.00	590.00	590.00	590.00	
320	Workshops & Conferences	4,565.76	5,000.00	3,750.00	3,750.00	
430	Maintenance Contracts	0.00	1.00	1.00	1.00	
580	Adm. Travel	1,139.82	1,125.00	1,125.00	1,125.00	
610	Office Supplies	5,897.34	6,500.00	3,600.00	3,600.00	
641	Professional Books/Subscriptions	259.75	300.00	300.00	300.00	
650	Office Software	0.00	1.00	1.00	1.00	
890	Commencement	861.84	1,070.00	2,000.00	2,000.00	
	<b>SUBTOTAL 2400</b>	<b>217,950.51</b>	<b>234,896.00</b>	<b>233,617.00</b>	<b>233,617.00</b>	
<b>2600</b>	<b>OPERATION/MAINTENANCE</b>					
110	Custodian Salaries	75,279.98	91,975.00	78,812.00	78,812.00	
411	Water	2,278.25	3,500.00	2,873.00	2,873.00	
441	Modular Rental	0.00	18,660.00	16,260.00	16,260.00	
531	Utility Telephone	5,472.04	5,900.00	5,500.00	5,500.00	
600	Supplies	19,681.22	14,500.00	15,804.00	15,804.00	
622	Utility Electricity	25,889.99	26,000.00	27,185.00	27,185.00	
623	Propane	1,612.59	980.00	1,650.00	1,650.00	
624	Utility Oil	13,237.91	13,500.00	15,118.00	15,118.00	
430	Other Repairs to Building	18,963.16	10,242.00	3,500.00	3,500.00	
431	Repairs-Electricity/Plumbing	10,425.96	6,000.00	6,787.00	6,787.00	
520	SMP Insurance	14,510.00	14,804.00	18,138.00	18,138.00	
424	Fields/Grounds Improvement	2,051.00	3,400.00	5,500.00	5,500.00	
430	Equipment Repair	815.30	1,000.00	1,500.00	1,500.00	
432	Contracted Services	11,356.00	12,672.00	23,722.00	23,722.00	
442	Equipment Rental	248.50	250.00	1,872.00	1,872.00	



ACCOUNT #	DESCRIPTION	2002/03 ACTUAL	2003/04 VOTED BUD.	2004/05 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
731	New Equipment	1,047.00	3,674.00	1.00	1.00	
735	Equipment Replacement	1,911.10	1.00	500.00	500.00	
	<b>SUBTOTAL 2540</b>	<b>204,780.00</b>	<b>227,058.00</b>	<b>224,722.00</b>	<b>224,722.00</b>	
<b>2720</b>	<b>PUPIL TRANSPORTATION</b>					
518	High School Bus	0.00	31,491.00	32,535.00	32,535.00	
519	Contracted Services	175,490.00	193,761.00	196,245.00	196,245.00	
518	Summer Transportation	3,604.00	4,500.00	8,000.00	8,000.00	
519	Special Education Transportation	103,949.69	133,250.00	101,200.00	101,200.00	
443	Athletic Trips	2,365.75	1.00	3,000.00	3,000.00	
443	Field Trips	2,311.97	3,600.00	4,004.00	4,004.00	
	<b>SUBTOTAL 2550</b>	<b>287,721.41</b>	<b>366,603.00</b>	<b>344,984.00</b>	<b>344,984.00</b>	
<b>2900</b>	<b>OTHER SUPPORT SERVICES</b>					
211	Health Insurance	386,975.57	448,424.00	538,790.00	538,790.00	
212	Dental Insurance	20,127.08	25,381.00	27,469.00	27,469.00	
213	Life Insurance/Annuity	5,378.91	6,007.00	6,548.00	6,548.00	
230	FICA	147,266.22	151,484.00	167,865.00	167,865.00	
232	Teachers' Retirement	41,482.77	42,167.00	48,866.00	48,866.00	
239	Separation-Early Retirement	19,995.50	21,422.00	20,744.00	20,744.00	
250	Unemployment Compensation	1,187.18	2,232.00	2,556.00	2,556.00	
260	Workers' Compensation	3,825.64	8,195.00	15,197.00	15,197.00	
290	Non-Bargaining Unit Increase	0.00	0.00	15,304.00	15,304.00	
291	Administrators Increase	0.00	0.00	6,547.00	6,547.00	
	<b>SUBTOTAL 2900</b>	<b>626,238.87</b>	<b>705,312.00</b>	<b>849,886.00</b>	<b>849,886.00</b>	
<b>4200</b>	<b>FACILITIES AQU./CONSTR.</b>					
424	Site Improvements-Grounds	0.00	1.00	1.00	1.00	
450	Site Improvements-Building	15,814.53	1,500.00	6,271.00	6,271.00	
	<b>SUBTOTAL 4200</b>	<b>15,814.53</b>	<b>1,501.00</b>	<b>6,272.00</b>	<b>6,272.00</b>	

ACCOUNT #	DESCRIPTION	2002/03 ACTUAL	2003/04 VOTED BUD.	2004/05 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	BUDGET COMMITTEE NOT RECOMMENDED
4300	ARCHITECTURAL/ENG. SERVICES	15,000.00	0.00	25,000.00	25,000.00	
	ARCHITECT & ENG. STUDIES	15,000.00	0.00	25,000.00	25,000.00	
	SUBTOTAL 4300					
4500	BUILDING ACQUISITION	21,699.34	0.00	0.00	0.00	
	PRE-MANUFACTURED MODULAR	21,699.34	0.00	0.00	0.00	
	SUBTOTAL 4500					
5100	DEBT SERVICE	195,000.00	190,000.00	0.00	0.00	
	910 Principal	14,635.00	4,868.00	0.00	0.00	
	830 Interest	209,635.00	194,868.00	0.00	0.00	
	SUBTOTAL 5100					
5200	FUND TRANSFERS					
	5221 To Food Service Fund	0.00	1.00	1.00	1.00	
	5251 Transfer to Capital Reserve	0.00	0.00	0.00	0.00	
	5252 To Other Trust Funds	0.00	0.00	0.00	0.00	
	SUBTOTAL 5200					
	FUND II ANTICIPATED GRANTS	211,960.77	130,800.00	159,088.00	159,088.00	
	FUND IV FOOD SERVICE PROGRAM	94,182.45	95,404.00	112,770.00	112,770.00	
	WARRANT - COLLECTIVE BARGAIN AGREEMENT	0.00	0.00	42,740.00	42,740.00	
	WARRANT - HIGH SCHOOL BUS	0.00	0.00	36,784.00	36,784.00	
	WARRANT - ATHLETIC FIELD DEVELOPMENT	0.00	0.00	25,000.00	25,000.00	
	WARRANT - CONSTRUCTION CAPITAL RESERVE	0.00	0.00	150,000.00	150,000.00	
	WARRANT - SCHOOL BOARD SALARIES	0.00	0.00	5,000.00	5,000.00	
	TOTAL APPROPRIATIONS	5,742,231.70	5,962,041.00	6,543,541.00	6,543,541.00	

EPSOM SCHOOL DISTRICT			
ESTIMATED REVENUES			
		SCHOOL	BUDGET
	REVISED	BOARD'S	COMMITTEE
REVENUES & CREDITS AVAILABLE	REVENUES	BUDGET	BUDGET
TO REDUCE SCHOOL TAXES	2003/04	2004/05	2004/05
<b>REVENUE FROM LOCAL SOURCES</b>			
Earnings on Investments	2,600	2,600	2,600
Food Service Sales	71,104	77,470	77,470
Other Local Sources	2,600	2,600	2,600
<b>REVENUE FROM STATE SOURCES</b>			
School Building Aid	57,000	-	-
Catastrophic Aid	36,030	92,902	92,902
Child Nutrition	2,000	3,000	3,000
<b>REVENUE FROM FEDERAL SOURCES</b>			
Federal Program Grants	130,800	159,088	159,088
Child Nutrition	26,300	32,300	32,300
Medicaid Distribution	15,000	15,000	15,000
<b>OTHER FINANCING SOURCES</b>			
Transfer from Capital Reserve	-	-	-
Fund Balance to Reduce Taxes	50,165	-	-
<b>Total School Revenues &amp; Credits</b>	<b>393,599</b>	<b>384,960</b>	<b>384,960</b>
<b>Total Cost of Adequate Education (State Tax)</b>	<b>2,748,675</b>	<b>2,330,762</b>	<b>2,330,762</b>
<b>District Assessment</b>	<b>2,819,767</b>	<b>3,827,819</b>	<b>3,827,819</b>
<b>Total Revenues &amp; District Assessments</b>	<b>5,962,041</b>	<b>6,543,541</b>	<b>6,543,541</b>

**REPORT OF THE SCHOOL DISTRICT TREASURER**  
**For the Fiscal Year July 1, 2002 to June 30, 2003**

Cash on Hand July 1, 2001 .....	\$ 30,101.18
Received from Selectmen.....	\$ 3,823,580.00
Revenue from State Sources.....	1,928,705.57
Received from Other Sources.....	<u>162,294.51</u>
<b>TOTAL RECEIPTS .....</b>	<b><u>5,914,580.08</u></b>
Total Amount Available for Fiscal Year .....	5,944,681.26
Less for School Board Orders Paid.....	<u>5,790,121.50</u>
<b>BALANCE ON HAND JUNE 30, 2002 .....</b>	<b>\$ 154,559.76</b>

LINDA MARTEL  
District Treasurer

**STATISTICAL REPORT**

Half day in Session .....	360
Total Enrollment.....	506
Percent of Attendance.....	95.6
Average Daily Attendance.....	457.5

**DISTRICTS' SHARE OF SAU**

<u>District</u>	2001 <u>Equalized</u> <u>Valuation</u>	<u>Valuation</u> <u>Percentage</u>	2001/02 <u>Pupils</u>	<u>Pupil</u> <u>Percent</u>	<u>Combined</u> <u>Percent</u>	2003/04 <u>District</u> <u>Share</u>
Allenstown	\$ 171,656,000	14.4	598	16.1	15.2	\$141,959
Chichester	151,249,000	12.6	276	7.4	10.0	94,007
Deerfield	278,409,000	23.3	557	15.0	19.2	176,831
Epsom	237,880,000	19.9	457	12.3	16.1	148,923
Pembroke	<u>356,034,000</u>	<u>29.8</u>	<u>1829</u>	<u>49.2</u>	<u>39.5</u>	<u>395,420</u>
	<b>\$1,195,228,000</b>	<b>100.0</b>	<b>3717</b>	<b>100.0</b>	<b>100.0</b>	<b>\$957,140</b>

**SCHOOL ADMINISTRATIVE UNIT #53 BUDGET**

**2004/05**

**Estimated Revenues**

<b>Account</b>	<b>Number</b>	<b>Description</b>	
	770	Unreserved Fund Balance, June 30, 2003.....	0.00
1000		LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE	
		Tuition/Transportation	1,205,008.00
		TOTAL REVENUES.....	<u>\$ 1,205,008.00</u>

**Estimated Expenditures**

<b>Function</b>	<b>Object</b>	<b>Purpose of Expenditure</b>	
1000		INSTRUCTION	
	1200	ALL Special Programs.....	\$ 56,388.00
2100		SUPPORT SERVICES	
	2190	ALL Other Pupil Services.....	1,007,141.00
2200		INSTRUCTIONAL STAFF SERVICES	
	2210	ALL Improvement of Instruction.....	1,000.00
2300-2335		GENERAL ADMINISTRATION SERVICES	
	2310	ALL School Administrative Unit Board.....	10,370.00
	2320	ALL Office of the Superintendent.....	287,288.00
	2330	ALL Special Area Administrative Services.....	144,078.00
	2335	ALL Other General Administration Services.....	66,188.00
2340-2600		BUSINESS SERVICES	
	2340	ALL Fiscal.....	119,624.00
	2600	ALL Operation & Maintenance of Plant.....	28,645.00
2350		MANAGERIAL SERVICES.....	172,993.00
2900		OTHER SUPPORT SERVICES.....	235,927.00
		TOTAL EXPENDITURES.....	<u>\$ 2,129,642.00</u>
		LESS ESTIMATED REVENUES.....	1,205,008.00
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u>\$ 924,634.00</u>

**DETAILED STATEMENT OF RECEIPTS**

2002/03			
Date	From Whom	Description	Amount
2002 7/2	Town Treasurer	Appropriation	80,000.00
7/9	Duchesne	Insurance Reimbursement	45.52
	NH Retirement	Reimbursement	167.48
	State of NH	Medicaid	4,529.57
	State of NH	Medicaid	556.50
7/24	Town Treasurer	Appropriation	50,000.00
7/25	State of NH	Breakfast/milk	1,544.00
	Epsom Better Buddies	Rent	226.50
	Plymouth State College	Reimbursement	869.00
	SDE	Reimbursement	159.00
	SAU #53	Reimbursement	9,997.20
7/29	Epsom Lunch Sales		113.40
	Interest		71.63
8/1	State of NH	Adequacy Grant	308,716.00
	Ck #906805		20.79
8/8	McElaney	Insurance Reimbursement	401.15
	Meehan	Insurance Reimbursement	462.09
	Epsom Better Buddies	Rent	198.25
	Devlin	Insurance Reimbursement	401.15
	State of NH	Breakfast/milk	952.00
	State of NH	Medicaid	756.90
	NH Retirement	Reimbursement	167.48
8/22	Town Treasurer	Appropriation	80,000.00
	Interest		115.74
9/3	State of NH	Adequacy Grant	308,716.00
9/6	Town Treasurer	Appropriation	80,000.00
	State of NH	Title VI, LEAS, etc.	49,427.84
	Joy of Dance	Rent	172.71
	Hoffman	Insurance Reimbursement	57.18
	McElaney	Insurance Reimbursement	401.15
	SAU #53	Reimbursement	114.36
	State of NH	Medicaid	1,544.57
9/19	Epsom Better Buddies	Rent	182.25
	Stewart	Bus Ride	380.00
	Murray	Bus Ride	380.00
	Pembroke School District	Tutor Reimbursement	114.96
	SAU #53	Reimbursement	80.58
	NH Retirement	Reimbursement	167.48
	Epsom Lunch Sales		5,742.90
	Interest		254.06
10/3	SAU #53	Reimbursement	3,129.00
	Town Treasurer	Appropriation	170,000.00

Date	From Whom	Description	Amount
10/15	McElaney	Insurance Reimbursement	401.15
	Hoffman	Insurance Reimbursement	57.18
	Meehan	Insurance Reimbursement	52.78
	Epsom Better Buddies	Rent	238.50
	State of NH	Building Aid	58,500.00
	NH Retirement	Insurance Reimbursement	167.48
	State of NH	Medicaid	344.50
10/18	Town Treasurer	Appropriation	115,000.00
10/28	State of NH	Medicaid	5,124.94
	State of NH	Medicaid	554.28
10/31	Meehan	Insurance Reimbursement	60.94
	State of NH	Titles & Breakfast	14,282.55
	State of NH	Medicaid	1,703.60
	Interest		143.90
10/31	Epsom Lunch Sales		6,440.50
11/5	Town Treasurer	Appropriation	162,000.00
	Epsom Lunch Sales		1,524.75
11/12	Town Treasurer	Appropriation	537,000.00
11/14	Epsom Lunch Sales		1,307.88
11/15	Hoffman	Insurance Reimbursement	57.18
	State of NH	Medicaid	1,618.15
	NH Retirement	Reimbursement	23.18
	NH Retirement	Reimbursement	167.48
11/18	Town Treasurer	Appropriation	92,000.00
11/20	Epsom Lunch Sales		1,213.29
11/27	Town Treasurer	Appropriation	92,000.00
	Epsom Lunch Sales		1,011.85
11/30	Interest		80.22
12/10	Hoffman	Insurance Reimbursement	57.18
	Meehan	Insurance Reimbursement	60.94
	McElaney	Insurance Reimbursement	401.15
	McElaney	Insurance Reimbursement	401.15
	NH Retirement	Reimbursement	255.60
12/11	Town Treasurer	Appropriation	248,000.00
12/30	Town Treasurer	Appropriation	66,000.00
	Epsom Better Buddies	Rent	200.50
	Epsom Better Buddies	Rent	280.50
	State of NH	Medicaid	17.89
	Epsom Lunch Sales		2,655.75
	Epsom Lunch Sales		1,964.50
	Epsom Lunch Sales	12/13 deposit corrections	(20.90)
	Interest		62.89
2003 1/2	State of NH	Adequacy Grant	463,074.00
1/6	Epsom Lunch Sales		615.10

Date	From Whom	Description	Amount
1/7	Epsom Lunch Sales		711.50
1/8	Epsom Lunch Sales		720.84
1/14	Epsom Lunch Sales		456.90
1/15	Town Treasurer	Appropriation	92,000.00
1/17	Epsom Lunch Sales		609.85
1/18	State of NH	Breakfast	3,840.00
1/18	Hoffman	Insurance Reimbursement	57.18
	Meehan	Insurance Reimbursement	60.94
	State of NH	Catastrophic Aid	68,786.19
	US Treasury	Refund	11.15
	NH Retirement	Reimbursement	255.60
1/22	Epsom Lunch Sales		836.44
1/23	Eames	Filing Fee	1.00
	Drew	Filing Fee	1.00
	LaRiviere	Filing Fee	1.00
	Recount Fee	Filing Fee	10.00
1/24	Epsom Lunch Sales		350.84
1/28	Epsom Lunch Sales		498.51
1/31	Epsom Lunch Sales		929.51
	Interest		250.72
2/3	Transfer from NHPDIP		27.88
	NH Retirement	Reimbursement	51.33
	State of NH	Breakfast	1,919.00
2/4	Epsom Lunch Sales	Correction	40.00
	Epsom Lunch Sales		934.47
	Epsom Lunch Sales	Correction	280.00
	Epsom Lunch Sales		761.44
	Epsom Lunch Sales		803.01
	Epsom Lunch Sales		560.71
	Epsom Lunch Sales		952.12
2/6	Hoffman	Insurance Reimbursement	57.18
	State of NH	Class size, titles, grant, etc.	81,500.00
	NH Retirement	Reimbursement	255.60
2/20	Epsom Better Buddies	Rent	222.50
	Epsom Better Buddies	Rent	190.50
	Meehan	Insurance Reimbursement	60.94
	Renaissance Learning	Refund	270.95
2/26	Returned Check		(25.00)
2/28	Interest		154.00
3/4	Epsom Lunch Sales		1,177.05
3/7	Epsom Lunch Sales		747.05
	Epsom Lunch Sales		124.83
3/10	Town Treasurer	Appropriation	92,000.00
3/11	Epsom Lunch Sales		652.10



Date	From Whom	Description	Amount
	Epsom Lunch Sales		65.45
3/14	Epsom Lunch Sales		630.80
	Epsom Lunch Sales		108.14
3/17	Hoffman	Insurance Reimbursement	57.18
	Epsom Better Buddies	Rent	168.25
	State of NH	Breakfast	2,223.00
	NH Retirement	Reimbursement	255.60
3/18	Epsom Lunch Sales		683.00
	Epsom Lunch Sales		66.24
3/25	Epsom Lunch Sales		904.79
	Epsom Lunch Sales		124.22
3/29	Town Treasurer	Appropriation	593,000.00
	Dec. deposit error		(0.60)
3/31	Interest		59.83
4/1	Epsom Lunch Sales		150.23
	Epsom Lunch Sales		1,039.90
	Town Treasurer	Appropriation	192,000.00
	State of NH	Adequacy Grant	463,074.00
4/3	Hoffman	Insurance Reimbursement	57.18
4/4	Epsom Lunch Sales		123.53
	Epsom Lunch Sales		485.85
4/11	Epsom Lunch Sales		116.95
	Epsom Lunch Sales		765.60
	Epsom Lunch Sales		93.36
	Epsom Better Buddies	Rent	195.00
	NH Retirement	Reimbursement	255.60
4/15	Epsom Lunch Sales		74.75
	Epsom Lunch Sales		296.65
4/16	State of NH	Breakfast	1,638.00
	Meehan	Insurance Reimbursement	60.94
	Cash		10.00
4/18	Epsom Lunch Sales		83.55
	Epsom Lunch Sales		435.15
4/19	Interest		237.51
4/21	Collins	Tuition Reimbursement	70.00
	Town Treasurer	Appropriation	92,000.00
4/22	Epsom Lunch Sales		582.00
	Epsom Lunch Sales		64.10
4/25	Epsom Lunch Sales		63.45
	Epsom Lunch Sales		504.50
4/30	Bank Fees		(203.92)
	Lunch Ck NSF		(20.00)
	Interest		193.74
	Interest		125.05

Date	From Whom	Description	Amount
5/5	Town Treasurer	Appropriation	113,580.00
	Wicks Business	Reimbursement	59.26
	Benefits Strat. Audit		675.08
5/9	NH Retirement	Reimbursement	255.60
5/9	State of NH	Breakfast	2,503.00
	Epsom Lunch Sales		179.66
	Epsom Lunch Sales		1,525.60
	Epsom Lunch Sales		141.60
5/13	Epsom Lunch Sales		1,120.10
	Epsom Lunch Sales		68.41
5/16	Town Treasurer	Appropriation	167,000.00
	Epsom Lunch Sales		466.55
	Epsom Lunch Sales		80.55
	Epsom Trust		15,000.00
	Weddle Scholarship		500.00
	Epsom Better Buddies	Rent	223.00
5/20	Epsom Lunch Sales		886.90
5/23	Epsom Lunch Sales		722.05
	Epsom Lunch Sales		126.17
5/29	Hoffman	Insurance Reimbursement	57.18
	Joy of Dance	Rent	150.00
	Collins	Tuition Reimbursement	180.00
	State of NH	Titles, Comp Rfm & Drug Free	67,400.00
5/30	Town Treasurer	Appropriation	90,000.00
5/31	Interest		486.41
	Interest		26.83
6/3	Epsom Lunch Sales		170.73
	Epsom Lunch Sales		988.35
6/6	Epsom Lunch Sales		80.15
	Epsom Lunch Sales		737.13
6/10	Epsom Lunch Sales		963.50
	Epsom Lunch Sales		54.00
	Epsom Lunch Sales		51.41
6/13	Epsom Lunch Sales		59.07
	Epsom Lunch Sales		1,295.15
	Epsom Lunch Sales		46.45
	Town Treasurer	Appropriation	620,000.00
	Filing Fees	Turnbull & Harty	2.00
	NH Retirement	Reimbursement	255.60
	State of NH	Medicaid	8,014.54
	State of NH	Breakfast	2,218.00
	Meehan	Insurance Reimbursement	182.82
6/18	Epsom Lunch Sales		105.74
	Epsom Lunch Sales		129.20

<b>Date</b>	<b>From Whom</b>	<b>Description</b>	<b>Amount</b>
	Epsom Lunch Sales		1,341.21
6/20	Ck #908610	Void	12.50
6/26	Bank Fees		203.64
	State of NH	Medicaid	184.63
	Epsom Better Buddies	Rent	215.25
	Collins	Tuition Reimbursement	320.00
	SAU #53		64,282.00
	State of NH	Breakfast	2,642.00
	State of NH	Medicaid	799.92
6/30	Interest		61.32
	Interest		285.50
		<b>TOTAL</b>	<b>\$ 5,914,580.08</b>

EPSOM SCHOOL DISTRICT  
 SUMMARY REPORT  
 SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2001/02</u>	<u>FY 2002/03</u>
Actual Expenditures	\$ 924,396	\$1,031,561
Actual Revenues		
♦ Catastrophic Aid	\$ 81,735	\$ 68,786
♦ Medicaid	9,770	18,980
♦ Federal Grant	54,308	64,282
Total Offsetting Revenues	\$ 145,813	\$ 152,048

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## SUPERINTENDENT'S REPORT

In my previous Epsom School District Report, I summarized the major tenets of the No Child Left Behind Legislation, which was enacted by Congress and signed into law by President Bush in 2002. While public education policy and practice has traditionally been the province of state and local officials, the federal government, under NCLB, has now assumed a greatly expanded role in setting standards, allocating funds, and determining staff qualifications.

During this past year, NCLB requirements and regulations continued to evolve and school districts nation-wide have begun to address the challenges of initial implementation. In Epsom, our faculty and administrators have concentrated their efforts on NCLB's regulations for a *highly qualified staff* and on criteria for determining and achieving *adequate yearly progress*.

The definition of what constitutes a highly qualified educator has changed in the past year, but continues to generally require that teachers be state certified in each core subject taught. This means that a teacher certified in English will no longer be able to also teach reading nor can one certified in history teach civics and government without obtaining additional qualifications, even if they have years of relevant experience. Several options and procedures have been approved for teachers to become highly qualified, each involving significant extra work, decision-making and record-keeping for teachers and administrators alike. Currently 6 Epsom faculty members are actively engaged in seeking necessary credentials through one of the several approved processes to obtain highly qualified status under this new law.

The NCLB Act also requires that *adequate yearly progress* (AYP) must be achieved by each public school. Those schools which do not achieve AYP during two consecutive years are designated as *schools in need of improvement*, and a series of increasingly severe consequences are imposed unless AYP is regained. Moreover, NCLB requires not only the full student body but also separate subgroups including special education, economically disadvantaged, non-English speaking and minority students to achieve AYP at the same level as students generally. If any statistically relevant sub-group in a school's population fails to meet AYP, the entire school also fails, even if the overall student body performed successfully. New Hampshire has designated performance goals using its existing state-wide assessment as the standard for reaching AYP in each school.

In the first year of testing, Epsom Central School achieved school-wide AYP at grades 3 and 6 in both language arts and mathematics and, in fact, performed well above state-wide standards. Neither grade contained a statistically-sufficient number of special education or disadvantaged students to be counted separately. In spite of these promising results, Epsom's faculty and administration are working diligently to further improve current programs for both regular and special education students.

A report by Leadership for Educational Excellence, a coalition of major education associations based in New Jersey, relates that NCLB's emergence creates both opportunity and challenge. It includes laudable goals such as the elimination of achievement gaps based on race or disability and the objective that all students will be proficient in language arts, math and science. However, the report also notes that NCLB provides at best only modest funding increases in limited areas to assist with achieving these goals, leaving states or local districts responsible for significant expenses in future years. The act, the report goes on, may well have a number of unintended negative consequences including compromising a school's ability to address unique student needs, losing experienced educators and para-professionals, requiring districts which cannot offer internal choice to tuition students elsewhere, and focusing on top-down mandates which narrow curriculum and punish rather than support.

It is often said that there is opportunity in every challenge. We are trying to view NCLB, at least from an educational perspective, as an opportunity to examine what we currently do, how we do it, and how positive the results turn out. A basic philosophy of our district has long been that all children can learn at a high level, and we continue to focus our efforts on that objective.

Respectfully Submitted,  
Thomas Haley  
Superintendent of Schools

## EPSOM SCHOOL DISTRICT

### Principal's Annual Report

As we reflect on the 2003 school year many things come to mind that Epsom can be proud of. The first is our increase in state test scores. Epsom School not only made AYP (Adequate Yearly Progress) as defined by President Bush's No Child Left Behind Act, they also have shown dramatic gains in both 3<sup>rd</sup> and 6<sup>th</sup> grade. In third grade 89% of our students were Basic or Above in English Language Arts compared to 77% two years ago. In sixth grade 84% of our students reached this same goal as compared to 72% two years ago. In third grade mathematics 85% scored Basic or Above this year while in our sixth grade 89 % scored Basic or Above as compared to 54% two years ago. These increases are a direct result of staff development time spent on reflecting on what we are teaching and how we are delivering our curriculum. The staff and students, as well as the community should be proud in what our students achieved.

The second area of pride is our CSRD grant. This is the second year of the grant which is a federal/state grant which we were awarded. This grant has enabled Epsom to institute the Renaissance Learning Program. The major component that we are using is the Accelerated Reading Program which runs in grades 1-8. Students read daily on books specifically geared to their individual levels and then are quizzed by computer on comprehension. We have observed many positive gains with this program and our increased reading after just one year. There were dramatic gains in many students that went all the way up to 4 years 4 months gained during an 8 month period. The grant money was used this year for staff development and reading books for both the class rooms and the library. We hope to have one more existing year on this grant so that we can firmly entrench this program in the school.

The third and final area of extreme pride is the families, community members, businesses and staff members who stepped up to help us during our budget deficits. There are too many to name individually, but those who donated time, money, and/or supplies it was (and is) greatly appreciated. Epsom Central School is indeed fortunate to have so many willing to help in times of need.

Thank you also to the students, staff, Board Member and SAU for making Epsom a place for students to grow and learn.

Jane E. Fargo  
Principal

## EPSOM CENTRAL SCHOOL NURSE'S REPORT

There have been over 2200 student visits to the health office during the school year for various issues including first aid, illness, health counseling and social issues. Screenings continue in the areas of vision and hearing. These screenings result in appropriate treatment and earlier recognition of hearing deficits as they relate to learning. Other screening programs consist of scoliosis, blood pressure, pediculosis and nutritional assessments. The nurse is involved with weekly meetings as a member of the Student Assistance Team, with the focus on the educational needs of our students. The nurse is also a member of the Crisis Intervention Team. The computerization of health records is on going.

Financial assistance from the School Nurse Student Health Association continues to be available for students with emergency medical or dental needs whose families would otherwise find these expenses a hardship. These are private funds secured through the cooperation of the Bank of New Hampshire, Suncook Branch, and supported through several local businesses and organizations throughout the school districts including Epsom, Pembroke, Allenstown and Hooksett. Their continued support of this program is greatly appreciated. The efforts of the Epsom-Chichester Lions Club are also greatly appreciated as they, too are an integral part of our resource system for those families in need of support. Lenscrafters of Concord, NH, as well as Wal-Mart Optometry have assisted families in need of vision care. We thank them for their continued support.

All of our students are properly immunized according to the New Hampshire Board of Immunization regulations. All of our students are in compliance with state regulations. A special thank you is extended to the Concord Regional Visiting Nurse Association for assisting with immunization clinics and to the Pittsfield Medical Professional Association for their on going consultation support.

A very special thank you is extended to the Epsom Rescue Squad, Fire Department and Police Department for always being there for the children of Epsom and for all they do to teach the children about safety in school and at home. Comprehensive health education continues for all students with the focus on encouraging the students to take responsibility for themselves and others. We continue to offer units on Human Growth and Development for students in grades 5-8.

American Red Cross CPR certification opportunities were offered to the staff. Epsom Central School was the recipient of an Automated External Defibrillator as part of the Concord Hospital Heart Restart Program. This was at no cost to the town of Epsom as we qualified for grant monies as a non-profit organization. Concord Hospital, as well as Floyd Graham, of the Epsom Fire Department assisted in training some staff members on the proper use of the AED. We thank Floyd, The Concord Chapter of the American Red Cross and Concord Hospital for their efforts.

A flu shot clinic was also offered to the staff of Epsom Central School Staff and community members. We thank Cigna Healthcare for their part in supporting health educational programs for our school and staff members.

Classroom and small group instruction in social skills, including conflict resolution and anti-bullying is available to all grade levels. The Epsom C.A.R.E.S. initiative continues and is supported by a school-wide character and citizenship initiative. Ms. Fargo has continued Project Wisdom, a program which starts each day with words of wisdom from famous people presented to the whole

school over the intercom along with a daily character challenge. Children exhibiting exemplary positive character traits continue to be acknowledged by the Kids with Character Bulletin Board outside the guidance office. Primary students were entertained and informed about pedestrian safety by Capt. SMYLE, a talking robot, from the New Hampshire Department of Transportation. All sixth grade students were once again provided information from the Merrimack County Juvenile Diversion Program on the legal implications of certain behaviors such as drug abuse, theft, and harassment and the importance of not giving in to negative peer pressure. They also received instruction in portions of the Bully-Proof curriculum by Marjorie Watters from the Rape and Domestic Violence Center in Concord. The eighth grade students participated in a Step-Up Day at Pembroke Academy which is designed to help them transition in to high school. And Epsom Central School was awarded a Safe and Drug Free Schools (Title IV) grant to address such issues as violence prevention and harassment. This grant allowed ECS to purchase materials from Second Step, a nationally recognized program in anti-violence, for primary and junior high students, training for all staff, and safety equipment for the school including an 8-channel radio that directly connects with the Epsom Police and Fire Departments.

All of our programs have been successful as a result of the caring and cooperation of the faculty, support staff, volunteers and community based organizations. We appreciate the continued support of the Epsom School Board and Superintendent Thomas Haley, our Principal, Jane Fargo, our Assistant Principal, Thomas Laliberte, as well as the many parents and volunteers who have assisted us this year.

Respectfully submitted,  
Joan Pozner, R.N.  
School Nurse



**SCHOOL ADMINISTRATIVE UNIT #53**

**SUPERINTENDENT'S SALARY  
2002/03**

Allenstown	\$13,249
Chichester	8,717
Deerfield	16,736
Epsom	14,034
Pembroke	<u>34,432</u>
	\$87,168

**ASSISTANT SUPERINTENDENT'S  
SALARY 2002/03**

Allenstown	\$11,066
Chichester	7,280
Deerfield	13,978
Epsom	11,721
Pembroke	<u>28,755</u>
	\$72,800

**BUSINESS ADMINISTRATOR'S  
SALARY 2002/03**

Allenstown	\$ 8,695
Chichester	5,720
Deerfield	10,982
Epsom	9,209
Pembroke	<u>22,594</u>
	\$57,200

## EPSOM TEACHER ROSTER

2003/04

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>	<u>SALARY</u>	<u>DEGREE</u>	<u>YEARS EXP.</u>
Jr. High Math/Science	Allen Janet	41,487.00	BA	23
Grade 5	Barton, Deborah	41,487.00	BA	20
Jr. High SS/ELA	Bauer, Lisa	42,420.00	BA+15	17
Grade 4	Beauchesne, Amy	28,810.00	BA+15	3
Grade 1	Bruns, Kelly	34,341.00	MA	6
Kindergarten	Bryant, Lori	45,023.00	MA	15
Jr. High SS/ELA	Conway, Kathleen	34,230.00	BA+30	7
Grade 3	Damelio, Cynthia	43,375.00	BA+30	21
Jr. High Math	DeLorie, Jacqueline	44,614.00	MA+15	13
Grade 3	Donovan, Robin	34,959.00	BA+15	9
Jr. High SS/ELA	Dougherty, Richard	43,375.00	BA+30	14
Grade 5	Elliott, Linda	43,375.00	BA+30	18
Instruction Facilitator	Goulet, Karen	43,314.00	MA	12
Life 101	Lee, Scott	33,083.00	BA+30	6
Grade 2	Lesieur, Lynn	42,420.00	BA+15	17
Grade 4	Martin, Paul	46,374.00	MA+15	15
Grade 3	May, Darcy	30,443.00	BA	5
Physical Education	Nase, Brian	41,728.00	BA+30	12
Jr. High SS/ELA	Patterson, Steven	42,920.00	MA+15	11
Kindergarten	Pease, Erin	27,100.00	BA	2
Grade 1	Rieger, Marie	38,567.00	MA	9
Grade 4	Rowe, Francine	42,420.00	BA+15	27
Jr. High Science	Roy, Darlene	45,023.00	MA	13
Jr. High Math	Saulnier, Rebecca	45,023.00	MA	30
Grade 2	Severance, Jamie	45,023.00	MA	12
Grade 5	Snell, Judith	43,375.00	BA+30	22
Grade 2	Valley, Linda	38,397.00	BA	11
Jr. High Science	Verity, Carol	34,341.00	MA	6
Grade 6	Welch, Louise	L.O.A.	BA+30	18
Grade 1	Young, Sheree	28,176.00	BA	3
Life Skills	Grenier, Debbie	27,106.00	BA	2
Special Education	Meehan, Elizabeth	42,530.00	MA+30	10
Special Education	Rhoades, Annette	31,783.00	MA	4
Special Education	Santosuosso, Janet	31,643.00	BA	6
Speech/Language	Sharich, Kelly	36,110.00	MA	4
Sp. Ed. Coordinator	Preve, Tami	44,993.00	BA	9
Guidance Couns.	Puffer, Carolyn	45,023.00	MA	14

Nurse	Pozner, Joan	41,487.00	BA	16
Media Generalist	Ortisi, Carolyn	29,946.00	BA+15	4
Technology	Gagnon, Paul	33,000.00		3
Principal	Fargo, Jane	65,000.00	MA/CAS	17
Asst. Principal	Laliberte, Thomas	48,000.00	MA	11

---

**CUSTODIAN ROSTER**  
**2003/04**

Custodian	Colon-Pagan, Luis	22,188.00
Custodian	Nelsen, Grant	22,188.00
Custodian	Rouillard, Jr., Ralph	27,730.00

**EPSOM SCHOOL DISTRICT**  
**GRADUATION CLASS OF 2003**

Amanda Nicole Ankiewicz  
Alex Aube  
Kylie Elizabeth Beaton  
Steven L. Beck, Jr.  
Samantha Lee Begin  
Jacob Belair  
Laura A. Billsborough  
Justin Thomas Bosiak  
Amanda Gail Bradley  
Ashley Kacee Brewster  
Rochelle Lynn Briggeman  
Floyd Clayton Brigham  
Jeff Cosseboom  
Amy Beth Dalton  
David William Dearborn  
Brandon Allan Drouin  
Ashley Elizabeth Eames  
Harmony Elliott  
Blain W. Fortune  
Alyson Ann Gelinas  
Tricia Green  
Deanna Haskell  
April Shailene Holland  
Marley Horner  
Charles Remi Jarest, Jr.  
Jonathan D. Jenkerson  
Kayte Kenyon

Krystyna Elizabeth Krycki  
Michael E. Leroux  
Clayton Travis Lindberg  
Joshua R. Longley  
Matthew R. Mandigo  
Joshua N. Muniz  
Devon Joseph Newbegin  
Katrina Marie O'Donnell  
Allison Kathryn Ordway  
Alexander Wayne Pethic  
Kyle C. Pinard  
Edward Norman Raymond  
Mark Jared Raymond  
Erica Robyn Reed  
Marissa Caitlin Riel  
Logan S. Rouillard  
Elaine K. Smart  
Denise Smith  
Dylan Thomas Smith  
Kyle Douglas Smith  
Christopher K. Tirone  
Jordan Skyeler Turnbull  
Nathaniel James Vigneau  
Jennifer Ward  
Nathanael Adam Webb  
Joseph R. Wheeler  
Patrick K. Wheeler

Brent W. Washburn, CPS, Prof. Assoc.  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 18, 2003

The School Board  
Epsom School District  
Epsom, New Hampshire

I have audited the financial statements of the Epsom School District as of and for the year ended June 30, 2003, and have issued my report thereon dated December 18, 2003. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Epsom School District's general purpose financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance.

Internal Control Over Financial Reporting

In planning and performing my audit, I obtained understanding of the Epsom School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financially reporting that might be a reportable condition or material weaknesses. A reportable condition involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment could adversely affect Epsom School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a condition in which the design or operation of one of more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the audit committee, management, others within the organization, School Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

I extend my thanks to the officials and employees of the Epsom School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

## Appendix on Internal Controls

This is an Appendix to the December 18, 2003 Epsom School District report on internal controls and compliance based on an audit performed in accordance with *Government Auditing Standards*. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

### 1. Inventory of Fixed Assets

**Criteria:** Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

**Condition:** The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained. The School District would need to implement the new reporting model for years beginning after June 15, 2003 as required by the *Governmental Accounting and Financial Reporting Standards: Statement 34 – Basic Financial Statements and management’s Discussion and Analysis for State and Local Governments*. This new model requires fixed assets to be included although it would not require retroactive infrastructure reporting.

**Cause:** The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

**Recommendation:** The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule. Implementation of GASB-34 will require fixed asset reporting next year.

**Management Response:** The current Accounting System does not include any integrated software to enable tracking and depreciation of fixed assets. Currently, tracking is being attempted thru manual means and the data is then transmitted to a data base at Primex via modem. This method is slow, time consuming and only provides a list of assets at year-end. The year-end data produced then must be entered into and depreciation calculated thru a separate spreadsheet. We are in the process of evaluating new replacement Accounting Software to alleviate this problem along with many other issues which the current system does not address.

### 2. School Lunch Deficit

**Criteria:** The school lunch program is a self supporting fund.

**Condition:** Over the past few years, the expenditures in the school lunch program have been greater than the revenue. This has resulted in a deficit (negative) undesignated fund balance at June 30, 2003 of \$54,510. The deficit has been carried by the generally fund cash flows, but is getting to a sized that it may be difficult for the general funds cash flows to cover the deficit.

**Cause:** The program director has changed, deposits (at times) were not timely deposited, and food cost may not have been adequately monitored.

**Recommendation:** The School Board consider budgeting a general fund transfer of funds to cover the past deficit. For future program years, the programs revenue needs to be increased or program expenditures need to be lowered, or a combination of both. If balancing the school lunch program within it revenues is not deemed the method of choose, an annual appropriation in the general fund should be made to support the school lunch program.

**Management Response:** The current Food Director is being closely monitored and new controls have been put into place. The program has made significant improvement and will continue to be monitored. It is currently anticipated that the program will become self-sustaining by the end of the current fiscal year. Once the program is stabilized, a recommendation will be made to supplement the program from the general fund to bring it back into balance.



