

W/turnp
F
44
.456
2003

Annual Report of the Town of
HILLSBOROUGH



Robert F. Goode

For the Year Ending December 31, 2003

Robert F. Goode

Born in New Jersey and a long-time resident of New York State, Bob Goode is a veteran of World War II where he served in the Pacific in the Engineer Corps. Before retiring to New Hampshire with his wife Mary, Bob made a career in the insurance business. Their move to Hillsborough in the early 1980s was almost inevitable after frequent annual visits to the area with their three children (Barbara, Ginger & Roger). Since 1953, the family traveled here from their home on Long Island as members of the Manhasset Congregational Church Family Camp at the Deering Conference Center. Fond memories of these visits and the beauty of the New Hampshire landscape eventually lured most of the family to make their home here.

A long-time member of the Lions Club and always active in his church, Bob didn't let retirement slow him down. Soon after settling in Hillsborough he joined the local Lions chapter where he was an active part of the annual Christmas tree sale, Balloon Festival, and other community efforts. While golf in the warmer months is always eagerly anticipated, Bob's true passion and avocation is cooking. Whether he's experimenting with a new recipe from one of his many cookbooks, rolling out dough for a batch of home-baked bread, or preparing a huge pot of spaghetti for a church supper, chances are you'll find Bob in the kitchen.

Perhaps his most important contribution to Hillsborough though is his dedicated service on the town Planning Board. Bob has served as a member of the Planning Board since the late 1980s, taking more than one turn as the board chair. His love of the town and hopes for it's future have served Hillsborough well over the years, but his dearest hope is that a new generation of volunteers will step up to the plate and help carry the important work of the Planning Board forward.

2003 ANNUAL REPORT INDEX

Robert Goode	Inside Cover
Town Officers2
2003 Annual Town Meeting Minutes	107
Audit Letter79
Caroline Fox Fund77
Central NH Regional Planning Commission73
Community Planning Report69
Debt Schedule21
Expense Statement, Detailed82
Financial Report14
Fire Department Report52
Fuller Library Financial Report42
Fuller Library Report38
Highway Department Report29
Hillsborough Pride50
Landfill Closure Report81
Manahan Summer Recreation76
Park Board Report75
Zoning Amendment – Article 27
Zoning Amendment – Article 310
Zoning Amendment – Article 411
Police & Dispatch Report30
Project Lift Report45
Selectmen’s Report4
Solid Waste Committee Report49
Southern NH Services78
Tax Collector’s Report24
Tax Rate Computation17
Town Clerk’s Report27
Town Office Hours	Back Cover
Treasurer’s Report19
Trustees of Trust Funds22
Valuation Summary18
Water & Sewer Commissioner’s Report5
Youth Services Report33
Warrant IN CENTER SECTION OF REPORT55
Budget IN CENTER SECTION OF REPORT62

TOWN OFFICERS

Moderator
Leigh Bosse - 2004

Selectmen and Assessors
Gary Lamothe, Chairman - 2004
Maxwell Sargent - 2005
Robert I. Buker - 2006

Business Administrator
James E. Coffey

Town Clerk/Tax Collector
Deborah McDonald - 2005

Town Treasurer
Linda S. Blake - 2004

Chief of Police
Robert B. Stafford, Jr.

Fire Chief
David L. Holmes

Fire Warden
David L. Holmes

Community Planning Director
Matthew Taylor

Youth Services Director
Peter Brigham

Library Director
Tamara McClure

Highway Foreman
William Goss

Solid Waste Facility Manager
William Morris

Health Officer
James E. Coffey

Welfare Officer
Brenda Slongwhite

Emergency Management
Richard Ritter

Supervisors of the Checklist
Phebe E. Galpin, Chairman - 2006
Ruth E. Gauthier - 2008 Richard P. Cullen - 2004

Trustees of the Fuller Public Library
Sandra Trottier - 2005
Haven Newton - 2006 Martha Carlson-Bradley - 2004
Silvia Spence - 2004 Beffa Wyldemoon - 2006

Trustee of Trust Fund
Henry E. Woods - 2006
Hudson Lemkau - 2005 Arthur Kaufman - 2004

Community Building Advisory Board
Donald Ager, Sr., Chairman - 2005
Christopher Stage - 2006 James Marvin - 2006
Jan Michael - 2004 Vacancy - 2005
Vacancy - Library Ex-Officio
Vacancy - Selectman Ex-Officio

Planning Board
Herman C. Wiegelman, Chairman - 2005
Robert Goode - 2004 Elisabeth Olson - 2004
Gerald Burnham - 2005 Charles W. Curtis - 2006
Phillip E. Denu - 2006 Robert I. Buker - Selectman Ex-Officio

Park Board
James C. Bailey, III, Chairman - 2005
Terry Cutter - 2005 Daniel Perham - 2004
Allan Kingsbury - 2004 Deirdre Grimes - 2006
Vacancy - 2005 Vacancy - 2006

Conservation Commission
James McDonough, Chairman - 2005
Richard Booth - 2006 Brett Cherrington - 2004
Ann Ford - 2006 Vacancy - 2004
Douglas Lischke - 2006 Peter Mellen - 2005

Water/Sewer Commissioners
Eugene Edwards, Chairman - 2004
Walter Crane - 2006 Ernest Butler - 2005

Zoning Board of Adjustment
Harvey Chandler, Chairman - 2004
James Bailey III - 2006 Robert Hill - 2005
George Seymour - 2004 Roger Racette - 2005

Historic District Commission
Jonathan Gibson, Chairman - 2005
Janet W. Bouchard - 2004 James Bouchard - 2006
Elisabeth Olson - Planning Board Ex-Officio
Robert I. Buker - Selectman Ex-Officio

Cemetery Trustees
Iris Campbell, Chairman - 2004
Raymond Barker - 2005 Ernest Butler - 2006

Solid Waste Advisory Board
Robert Johnson - Hillsborough Alex Macfarlane - Hillsborough
Clifford MacDonald - Windsor Ben Lewis - Windsor
Edward Cobbett - Deering Walter Parkhurst - Deering
William Morris - Facility Manager

SELECTMEN'S REPORT

The Board would like to thank Robert Goode for his many years of dedication and countless hours of volunteerism serving on the Hillsborough Planning Board. His tenure saw Hillsborough through a period of great growth.

Over the past several years, Hillsborough has had tremendous growth spurts. We welcomed Shaw's and Irving Oil into Hillsborough. With the completion of the Hillsborough By-pass, we have seen an increase in our commercial tax base. Although most of the town's growth is positive, one "negative" aspect is the increased stress on the various town services. The department heads deserve praise for continuing to keep within the assigned budgets even though the demands on their departments have intensified.

The Town is currently developing a Master Plan for the Downtown area, utilizing a grant received from the State. The committee consists of local townspeople volunteering their time and energy to help develop the Downtown area. The townspeople will soon see reconstruction of new sidewalks and lighting installed in the Downtown area. This is being funded by a federal grant. The Board would like to thank Matt Taylor for his dedicated hard work that resulted in the Town receiving these various grants.

The Board is still struggling with the high rate of health insurance premiums. This is a very sensitive subject but the Town Administrator and the Board are working to find a solution that is fair to both the Town employees and taxpayers.

The Board wishes all the townspeople a prosperous and healthy new year. The community is only as good as the people in it. The community of Hillsborough continues to exemplify the traits of a good community with the great teamwork and loyal spirit of many of our citizens working together to make Hillsborough one of the best towns in the State of New Hampshire.

Respectfully submitted,

Gary R. Lamothe, Chairman
Board of Selectman

WATER & SEWER COMMISSIONERS REPORT

This year has been a very energetic time for all personnel, with the tasks of keeping all systems operating effectively and planning for the future.

Bridge Crossing: Water provided to residents of Hillsborough and Deering on the south side of the Contoocook River is transmitted through a 12" water line that crosses the bridge on Bridge Street. The bridge crossing is exposed, and is carried on concrete corbels on the upstream side of the bridge. The pipe is unlined cast iron, a material no longer used, although used for years in water supply systems.

As a result of the age of the line, there have been two occasions on which the line has failed and repairs have been required. The failure required a major and costly repair in the area of the north bridge abutment. Fortunately, no damage was done to the stone abutment, and/or house foundation, as a result of the breaks.

To avoid the potential for the possibility of another failure and the loss of water supply to residents on the south side of the bridge or possible damage to the abutment, and/or house, the Commissioners have made plans to replace the water line from a point approximately 200 feet North of the bridge to a point approximately 100 feet South. If passed at town meeting, construction is expected to take place in the summer of 2004.

Bible Hill to Loon Pond Transmission Main: This project includes replacement of the two existing 8" cast iron water supply transmission mains from the existing water treatment plant at Loon Pond to the reservoir on Bible Hill Road, 12,000 ft ±. Both were installed in the early 1900s. At present, the two existing cast iron lead joint supply mains have a number of limitations.

The intent is to replace the two existing mains with one new 16" high-density polyethylene transmission main. The end result of the project will be a greatly improved, secure and reliable water supply for the town.

Sludge/Aeration: As part of the Water & Sewer Commission's continued efforts to more effectively operate the town's wastewater treatment plant the sludge was removed from the No. 1 (primary) Lagoon. It was determined

that the aeration system was near the end of its useful life and the replacement of the existing outdated submerged air tubing equipment in Lagoon No. 1, is necessary.

A new aeration system design has been provided by Dufresne-Henry, the Commissioner's engineer, using newer, more efficient and trouble-free technology. In order to obtain a 20% State Aid Grant, three price quotes from comparable aeration system manufactures were solicited. A manufacturer who submitted both the lowest price and most efficient system was selected. Completion is anticipated early in the Spring of 2004, in an effort to bring the Lagoon back on line, at increased capacity.

Sewer Collection System Rehabilitation: The intent of this project is to remove the inflow and infiltration identified in the sewer collection system in order to avoid the cost of upgrading the facility's treatment capacity.

Over the past eight years, the Commission, with assistance from Dufresne-Henry, has performed a series of engineering studies, inspections (cleaning and TVing), trials and monitoring sessions have been performed, to locate and identify water inflow and infiltration (I/I) entering the wastewater collection system.

This project has not included any work to private I&I sources which have been identified, such as roof drains, sump pumps and leaking sewer service laterals outside of the town's roadway right-of-way. However, the Commissioners will work with the owner of the property serviced, to address these I&I sources. It is expected that the baseline influent flows to the Wastewater Treatment Plant will be reduced.

The Commissioners thank you, one and all, for your cooperation and continued support. Together we can make Hillsborough a better place to live and work. - - **Thank You! !**

Respectfully submitted,

Eugene (Skip) Edwards, Chairman
Ernest (Ernie) Butler
Walter (John) Crane

Article 2-Proposed Revisions to the Hillsborough Town Code Related to the Proposed Adoption of the International Residential Code 2003

Approved by the Planning Board on November 19, 2003

§ 229-59. Building permits.

A. Building permits required. Upon passage of this chapter, no person may commence excavation or construction for a new building or addition to an existing building until a building permit is issued by the Selectmen or their agent. This permit must certify that the proposed construction complies with the provisions of this chapter. For residential construction, an application for permit must be issued or denied within ~~15~~ 30 days. For nonresidential construction, an application must be acted on within 60 days. ~~Notwithstanding any provision herein to the contrary, no permit shall be required for any construction if the reasonable cost to complete such activity shall be \$1,000 or less. [Amended by the ATM 3-12-1991 by Art. 2]~~

B. Building permit fees. The Board of Selectmen is hereby authorized to establish reasonable building permit fees and to revise and amend those fees as necessary, provided that no fees may be established, amended or revised without a public hearing with 10 days' published and posted notice. Said notice shall contain a listing of all proposed fees. *The Selectmen shall establish fees to sufficiently offset the administration and enforcement of the building code.*

C. Building permit applications. No application for a building permit shall be accepted or approved unless it is filed in writing on a form prescribed by the Selectmen, accompanied by the required permit fee and accompanied by whatever information, including drawings, the Selectmen may reasonably establish as necessary for the review of such applications.

D. Stakes and markers. No applications for a building permit shall be approved until stakes or markers shall be fixed on the lot to indicate the location of lot lines and all corners of building(s), structure(s) and alterations proposed.

E. Building permit conditions. The Selectmen or duly authorized Building Inspector may attach conditions which it deems necessary to the enforcement of this chapter to the issuance of a building permit.

F. Revocation of building permit. The Selectmen or duly authorized Building Inspector may suspend or revoke any building permit upon determining that the work or project in process is not in conformity with the permit as granted or is otherwise in violation of the terms of this chapter. In event of such suspension or revocation of a building permit, the work or project concerned shall immediately cease or legal action to enforce such cessation shall forthwith be taken by the Selectmen or duly authorized Building Inspector.

G. The Zoning Board of Adjustment shall serve as the Building Code Board of Appeals.

G.H. Expiration of building permit. A building permit, whether for a building, structure, alteration or proposed land use, or otherwise, under the authority of which no work has been commenced within one year after issuance shall expire and become void upon such anniversary. For new buildings, the commencement of work shall be considered to be the completion of the foundation.

H.I. Renewal of building permit. A building permit under which work has commenced may be renewed for an additional year for a renewal fee to be established by the Selectmen as per Subsection B above.

*Article III
International Residential Code*

§ 107-11 Adoption of standards.

The town voted to adopt the International Residential Code 2003 in accordance with NH RSA 675:3.

§ 107-12 Purpose.

The purpose of the code is to provide minimum requirements to safeguard the public safety, health, and general welfare through affordability, structural strength, means of egress facilities, stability, sanitation, light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment.

§ 107-13 Work exempt from permit.

For all single family owner occupied dwellings, the owners shall be exempt from obtaining a permit or inspections for any work, excluding additions and new buildings as defined in the International Residential Code 2003.

Article 3 - Proposed Revisions to Zoning Ordinance

§ 229-21. Lot area, frontage, setback and coverage.

Tables 1, 2 and 3 shall govern lot area, frontage, setbacks and coverage in the Town of Hillsborough. Setbacks shall be measured from the edge of the public or private right-of-way. In the Rural District, Village Residential District, and in the Residential District, lots in existence prior to March 8, 1977, are exempt from the provisions of Tables 1 *and 2 and 3*.

~~§ 229-44. Lots of record:~~

~~In the Rural District and in the Residential District, lots which existed prior to March 8, 1977, are exempt from the requirements of Tables 1, 2 and 3 of § 229-21.~~

Proposed revision to zoning map

Rezone all lots on Tax Maps 13, 14, 15, 16, and 17, which encompasses almost all of the Emerald Lake Village District, from Rural to Residential.

Article 4 - Proposed Impact Fees

PURPOSE:

This ordinance is enacted pursuant to RSA 674.21, and in order to:
Promote the public health, safety and welfare and prosperity:

1. Ensure that adequate and appropriate facilities are available to individuals who may come to be located in the Town of Hillsborough.
2. Prevent scattered or premature development of land as would involve danger or injury to health, safety, or prosperity be reason of the lack of water supply, drainage, transportation, schools, fire protection, or other public services, or necessitate the excessive expenditure of public funds for the supply of such services;
3. Provide for the harmonious development of the municipality and its environs;
4. Ensure the proper arrangement and coordination of streets; and,
5. Ensure streets of sufficient width to accommodate existing and prospective traffic.

DEFINITIONS

Impact Fee: Shall mean a fee or assessment imposed upon development, including subdivision, building construction or other land-use change, in order to help meet the needs occasioned by the development for the construction or improvement of capital facilities owned or operated by the municipality, including and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers;

storm water, drainage and flood control facilities; public road systems and rights-of-way; municipal office facilities; public school facilities; the municipality's proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public libraries; and public recreation facilities, not including public open space.

AUTHORITY TO ASSESS IMPACT FEES

The Planning Board is hereby authorized to assess impact fees, as herein defined, and, in accordance with the standards herein set forth. The Planning Board shall have the authority to adopt regulations to implement the provisions of this ordinance.

ASSESSMENT METHODOLOGY

The amount of any impact fee shall be a proportional share of municipal capital improvement costs which is reasonably related to the capital needs created by the development, and to the benefits accruing to the development from the capital improvements financed by the fee. Upgrading of existing facilities and infrastructures, the need for which is not created by new development, shall not be paid for by impact fees.

ADMINISTRATION OF IMPACT FEES

Each in fact impact fee shall be accounted for separately, shall be segregated from the Town's general fund, may be spent upon order of the governing body, and shall be used solely for the capital improvements for which it was collected, or to recoup the cost of capital improvements made in anticipation of the needs for which fees are collected to meet. All impact fees shall be assessed prior to, or as a condition for, the issuance of a building permit or other appropriate permission to proceed with development. Between the date of assessment and collection, the Planning Board may require developers to post security, in the form of a

cash bond, letter of credit or performance bond so as to guaranty future payment of assessed impact fees. Impact fees shall be collected as a condition for the issuance of a building permit and/or a Certificate of Occupancy; provided however, in projects where off-site improvements are to be constructed simultaneously with a project's development, and where the Town has appropriated the necessary funds to cover such portions of the work for which it will be responsible, the Town may advance the time of collection of the impact fee to the issuance of a building permit. The Planning Board and the assessed party may establish an alternate, mutually acceptable schedule of payment of impact fees.

If the full impact fee assessed under this ordinance is not encumbered or otherwise legally bound to be spent for the purpose for which it was collected within six (6) years, the fee shall be refunded to the assessed party, with any accrued interest. Whenever the calculation of the impact fee has been predicated upon some portion of capital improvement costs being borne by the Town, a refund shall be made upon the failure of the Town Meeting to appropriate the Town's share of the capital improvement costs within six (6) years from the date of payment thereof.

APPLICABILITY

This ordinance shall not be deemed to affect the existing authority of the Planning Board over subdivisions and site plans, including, but not limited to the authority to declare a development to be premature or scattered in accordance with the regulations of the Board and in accordance with RSA 674:36, II (a).

Financial Report - Town of Hillsborough December 31, 2003

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

February 11, 2004

Gary R. Lamothe
Maxwell D. Sargent
Robert I. Buker
Selectmen of Hillsborough, New Hampshire

GENERAL FUND	ASSETS	
CHECKING-BANK OF NH	2,153,576.88	
NH PUBLIC DEPOSIT INVESTMENT POOL	8,816.89	
BNH - CERTIFICATE OF DEPOSIT	17,644.93	
PETTY CASH	300.00	
ROSE SUBDIVISION BOND	43,468.00	
PAYROLL-CHECKING	-6.46	
TOTAL CASH		\$2,223,800.24
TAXES		
PROPERTY TAXES RECEIVABLE	763,504.35	
UNREDEEMED RECEIVABLE	335,694.66	
BETTERMENT ASSESSMENT	547.36	
EXCAVATION TAX - GRAVEL	0.00	
EXCAVATION ACTIVITY TAX RECEIVABLE	0.00	
YIELD TAX RECEIVABLE	2,446.30	
LAND USE CHANGE TAX	17,968.09	
ALLOWANCE FOR UNCOLLECTIBLE AND ELDERLY LIEN	-53,000.00	
TOTAL TAX RECEIVABLE		\$1,067,160.76
DUE FROM OTHERS		
DUE FROM COUNTY - GRANT	1,875.00	
DUE FROM COPS GRANT	21,926.67	
DUE FROM INSURANCE CLAIM	3,693.22	
DUE FROM LITTLETON ENVIRONMENTAL SVCS	11,727.00	
DUE FROM DEERING LANDFILL CLOSURE	-73,308.96	
DUE FROM YOUTH SERVICE GRANT	0.00	
DUE FROM TRUST FUNDS	1,858.03	
DUE FROM LIBRARY	2,074.22	
DUE FROM TOWNS FOR DISPATCH	16,120.85	
DUE FROM PRIVATE WASTE HAULERS	37,670.22	
DUE FROM DEERING-SOLID WASTE CONTRACT	12,391.49	
DUE FROM MAIN STREET PROGRAM	21,241.84	
DUE FROM STATE OF NH DOT BOND-WOODS MILL	6,356.45	
DUE FROM STATE OF NH	151,666.24	
DUE FROM JAMES LAMOTHE-DIST COURT ORDER	943.26	
DUE FROM SOLID WASTE CO-OP	0.00	
DUE FROM SEWER FUND	355,180.93	
DUE FROM WATER FUND	31,195.38	
DUE FROM CRHSCC BILLING-AMBULANCE	22,511.00	

**Financial Report - Town of Hillsborough
December 31, 2003**

TOTAL DUE FROM OTHER FUNDS		\$625,122.84
OTHER ASSETS		
PRE-PAID EXPENSES & OTHER ASSETS	10,128.21	
RESERVE FOR INVENTORY	-952.90	
TOTAL OTHER ASSETS		\$9,175.31
 TOTAL ASSETS		 \$3,925,259.15
 LIABILITIES		
ACCOUNTS PAYABLE		
OTHER PAYABLE	-129.37	
FIRE RETIREMENT	-6,270.66	
INSURANCE CLAIM REPAIRS	1,225.00	
RETIREE HEALTH PAYABLE	383.97	
FRANKLIN PIERCE RESTORATION	320.80	
YOUTH SERVICES SPECIAL PROJECTS	2,252.80	
BIG BROTHER / BIG SISTER	482.48	
PROJECT GENESIS	9,690.76	
HISTORIC DIST. BUILDING DONATIONS	202.30	
WOODS MILL SETTLEMENT	-2,002.67	
STATE EDUCATION TAX PAYABLE	659,138.00	
LOCAL EDUCATION TAX PAYABLE	1,748,966.00	
BONDS PAYABLE	15,291.00	
EMERALD LAKE PAYABLE	-13,113.69	
 TOTAL ACCOUNTS PAYABLE		 \$2,416,436.72
DUE TO		
WATER RESERVE ACCOUNTS	0.00	
SEWER RESERVE ACCOUNTS	0.00	
DUE TO CONSERVATION COMMISSION	10,952.74	
DUE TO VARIOUS VENDORS	9,144.52	
DUE TO CAPITAL PROJECTS	44,145.49	
 TOTAL DUE TO		 \$64,242.75
OTHER LIABILITIES		
T/C DEPOSITS	100.38	
DARE CONTRIBUTIONS	797.58	
BUTLER PARK RENOVATIONS	1,578.31	
SKATE BOARD PARK DONATIONS	115.15	
BAD CHECK RETURN	102,985.00	
ROSE SUBDIVISION BOND	43,468.00	
OTHER LIABILITIES	259.89	
 TOTAL OTHER LIABILITIES/ENCUMBRANCES		 \$149,304.31
TOTAL LIABILITIES		\$2,629,983.78
 TOTAL FUND BALANCE		 \$1,295,275.37
 TOTAL LIABILITIES & FUND BALANCE		 \$3,925,259.15

Financial Report - Town of Hillsborough

December 31, 2003

WATER RESERVE ACCOUNTS

CASH - NHPDIP INVESTMENT ACCOUNT	412,368.19	
PETTY CASH	0.00	
ACCOUNTS RECEIVABLE	38,243.86	
DUE FROM FUND 1	0.00	
TOTAL ASSETS		\$450,612.05
LIABILITIES & FUND BALANCE		
DUE TO GENERAL FUND	31,195.38	
UNRESERVED BALANCE	419,416.67	
TOTAL LIABILITIES AND FUND BALANCE		\$450,612.05

SEWER RESERVE ACCOUNTS

ASSETS:

CASH - NHPDIP INVESTMENT ACCOUNT	677,751.55	
PETTY CASH	0.00	
ACCOUNTS RECEIVABLE/UNCOLLECTIBLE	17,355.17	
DUE FROM GENERAL FUND	0.00	
TOTAL ASSETS		\$695,106.72

LIABILITIES:

DUE TO GENERAL FUND	355,180.93	
UNEXPENDED BAL. OF SP. APPROPRIATIONS	0.00	
UNRESERVED BALANCE	339,925.79	
TOTAL LIABILITIES AND FUND BALANCE		\$695,106.72

CONSERVATION COMMISSION

ASSETS:

CASH - NHPDIP INVESTMENT ACCOUNT	24,426.54	
PETTY CASH	0.00	
DUE FROM GENERAL FUND	10,952.74	
TOTAL ASSETS		\$35,379.28

LIABILITIES:

DUE TO GENERAL FUND	0.00	
UNRESERVED BALANCE	0.00	
TOTAL LIABILITIES AND FUND BALANCE		\$35,379.28

STATEMENT OF TAX RATE SETTING

FY2003

Combined Tax Rate

Appropriations	\$5,459,196.00	TAX RATE
Less: Revenues	-3,060,376.00	
Less: Shared Revenues-BPT	-39,669.00	
Add: Overlay	11,968.00	
War Service Credits	40,800.00	
Net Town Appropriation	\$2,411,919.00	\$10.77
Regional School Apportionment	\$9,547,795.00	
Less: Adequate Education Grant	-\$3,264,584.00	
Less: State Education Taxes	-\$1,333,308.00	
Net Local School Appropriation	\$4,949,903.00	\$22.10
State Education Taxes	\$1,333,308.00	
\$5.50/\$1000 * Equalized Valuation, Less Utilities		
Equalized Valuation = \$245,431,257		
Assessment Divided By Local Assessed Valuation		
Local Assessed Valuation = \$213,988,006		\$6.23
Due to County	\$416,405.00	
Less: Shared Revenue	9,527.00	
Net County Appropriation	\$406,878.00	\$1.82
Combined Tax Rate		\$40.92

Total Property Taxes Assessed **\$9,102,008.00**

Commitment Analysis

Total Property Taxes Assessed	\$9,102,008.00
Less: War Service Credits	-40,800.00
Add: Village District Commitment	97,599.00
Total Prop. Tax Commitment	\$9,158,807.00

Town

Net Assessed Valuation **\$223,951,106.00**

Emerald Lake District

Net Assessed Valuation	Tax Rate	Commitment
\$25,819,750.00	\$3.78	\$97,599.00

SUMMARY OF TOWN VALUATION

Total Taxable Land	53,550,384	
Total Taxable Buildings	161,708,552	
Public Utility	9,963,100	
Valuation Before Exemptions		225,222,036
Blind Exemptions	135,000	
Elderly Exemptions	911,500	
Solar/Windpower	29,430	
Disabled	195,000	
Total Exemptions		-1,270,930
Net Valuation for Tax Rate		\$223,951,106
Town, County & Local School		
Net Valuation for State Education Rate		
Less: Public Utilities		\$213,988,006

Emerald Lake Valuation

Total Taxable Land	7,092,400	
Total Taxable Buildings	18,110,500	
Public Utility	786,650	
Valuation Before Exemptions		25,989,550
Blind Exemption	0	
Elderly Exemptions	124,800	
Disabled	45,000	
Total Exemptions		169,800
Net Valuation for Tax Rate		\$25,819,750

TOWN TAX RATE HISTORY

	2000	2001	2002
School-Local	10.16	15.19	14.85
School-State	6.62	7.04	6.95
County	1.88	2.00	1.84
Town	9.64	10.65	10.86
Total	\$28.30	\$34.88	\$34.50

TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 2003

GENERAL FUND

OPENING BALANCES	January 1, 2003	
CHECKING-BNH	\$387,182.26	
PUBLIC DEPOSIT POOL-G/F	\$54,528.97	
BNH-CERTIFICATE OF DEPOSIT	\$1,712,722.25	
PETTY CASH ACCOUNTS	\$300.00	
PAYROLL-CHECKING	\$235.30	
ROSE SUBDIVISION BOND	\$0.00	
OPENING BALANCES		2,154,968.78
DISBURSEMENTS		
CHECKING-BNH	\$15,372,995.98	
PUBLIC DEPOSIT POOL-G/F	\$88,470.66	
BNH-CERTIFICATE OF DEPOSIT	\$1,700,000.00	
PETTY CASH ACCOUNTS	\$0.00	
ROSE SUBDIVISION BOND	\$0.00	
PAYROLL-CHECKING	\$1,302,794.31	
RECEIPTS		
CHECKING-BNH	\$17,139,390.60	
PUBLIC DEPOSIT POOL-G/F	\$42,758.58	
BNH-CERTIFICATE OF DEPOSIT	\$4,922.68	
PETTY CASH ACCOUNTS	\$0.00	
ROSE SUBDIVISION BOND	\$43,468.00	
PAYROLL-CHECKING	\$1,302,552.83	
CLOSING BALANCES	December 31, 2003	
CHECKING-BNH	\$2,153,576.88	
PUBLIC DEPOSIT POOL-G/F	\$8,816.89	
BNH-CERTIFICATE OF DEPOSIT	\$17,644.93	
PETTY CASH ACCOUNTS	\$300.00	
ROSE SUBDIVISION BOND	\$43,468.00	
PAYROLL-CHECKING	-\$6.18	
TOTAL - GENERAL FUND CASH		\$2,223,800.52

TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 2003

WATER FUND	January 1, 2003	
NH PDIP INVESTMENT ACCOUNT	\$400,596.86	
INCOME	\$11,771.33	
DISBURSEMENTS	\$0.00	
PETTY CASH ACCOUNTS	\$0.00	
ENDING BALANCE	December 31, 2003	\$412,368.19

SEWER FUND	January 1, 2003	
NH PDIP INVESTMENT ACCOUNT	\$714,472.52	
INCOME	\$5,454.14	
DISBURSEMENTS	\$42,175.11	
PETTY CASH ACCOUNTS	-\$50.00	
ENDING BALANCE	December 31, 2003	\$677,701.55

CONSERVATION FUND	January 1, 2003	
NH PDIP INVESTMENT ACCOUNT	\$24,230.83	
INCOME	\$195.71	
DISBURSEMENTS	\$0.00	
ENDING BALANCE	December 31, 2003	\$24,426.54

HILLSBORO SENIOR OUTINGS	January 15, 2003	
BANK OF NH - SAVINGS	\$2,895.87	
ENDING BALANCE-POSTED 1/15/03	Jnauary 15, 2003	\$5,842.59

THIS ACCOUNT HELD BY TREASURER FOR SENIOR CITIZEN GROUP

CASH HELD BY TREASURER AS OF		
DECEMBER 31, 2003		\$3,344,139.39
Linda Blake, Town Treasurer		

HILLSBOROUGH DEBT ANALYSIS THROUGH 2009

LONG TERM DEBT	2003	2004	2005	2006	2007	2008	2009
WATER FILTRATION							
BALANCE	\$2,357,136	\$2,249,992	\$2,142,848	\$2,035,704	\$1,928,560	\$1,821,416	\$1,714,272
PRIN	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144
INT	\$104,866	\$100,044	\$95,223	\$90,401	\$85,580	\$80,758	\$75,937
WATER DEPT	\$141,340	\$138,125	\$134,911	\$131,697	\$128,483	\$125,268	\$122,054
TOWN	\$70,670	\$69,063	\$67,456	\$65,848	\$64,241	\$62,634	\$61,027
TOTAL PMT	\$212,010	\$207,188	\$202,367	\$197,545	\$192,724	\$187,902	\$183,081
WASTE WATER # 11							
BALANCE	\$657,678	\$611,349	\$562,703	\$511,625	\$457,992	\$401,679	\$342,549
PRIN	\$46,329	\$48,646	\$51,078	\$53,632	\$56,314	\$59,129	\$62,086
INT	\$31,726	\$29,351	\$26,858	\$24,240	\$21,492	\$18,606	\$15,575
TOTAL PMT	\$78,055	\$77,997	\$77,936	\$77,873	\$77,806	\$77,735	\$77,661
WASTE WATER # 13							
BALANCE	\$285,017	\$270,506	\$255,265	\$239,243	\$222,415	\$204,735	\$186,163
PRIN	\$14,511	\$15,241	\$16,021	\$16,828	\$17,680	\$18,572	\$19,518
INT	\$14,069	\$13,339	\$12,559	\$11,752	\$10,900	\$10,008	\$9,062
TOTAL PMT	\$28,580	\$28,580	\$28,580	\$28,580	\$28,580	\$28,580	\$28,580
TOTAL	Note: Sewer Department has been paying \$25,000 toward waste water bonds which will accelerate the end date of the bond.						
TRANSFER STATION							
BALANCE	\$270,000	\$225,000	\$180,000	\$135,000	\$90,000	\$45,000	\$45,000
PRIN	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
INT	\$20,925	\$17,528	\$14,085	\$10,598	\$7,065	\$3,533	\$3,533
TOTAL PMT	\$65,925	\$62,528	\$59,085	\$55,598	\$52,065	\$48,533	\$48,533
TOTAL PMT							
WATER SYSTEM							
BALANCE	\$90,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
PRIN	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
INT	\$6,120	\$3,060	\$3,060	\$3,060	\$3,060	\$3,060	\$3,060
TOTAL PMT	\$51,120	\$48,060	\$48,060	\$48,060	\$48,060	\$48,060	\$48,060
POLICE/FIRE							
BAL	\$850,000	\$770,000	\$690,000	\$610,000	\$530,000	\$450,000	\$375,000
PRIN	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
INT	\$40,725	\$37,125	\$33,525	\$29,725	\$25,925	\$22,125	\$18,563
TOTAL PMT	\$120,725	\$117,125	\$113,525	\$109,725	\$105,925	\$97,125	\$93,563

PAYMENT TO SRF FOR LANDFILL CLOSURE SCHEDULE NOT AVAILABLE AS OF DECEMBER 31, 2003.

TOWN OF HILLSBOROUGH TRUSTEES OF TRUST FUNDS

NAME OF FUND	Purpose Of Trust	PRINCIPAL			INCOME			End Bal Prin & Income		
		Begin	New Funds Created	Withdrawals	End	Begin Bal	Eamed		Expended	End Bal
CEMETERY	Perp Care	63774.47	2250.00		66024.47	955.20	531.88	955.20	531.88	66556.35
SARAH GRIMES	Town	400.00			400.00	6.93	3.70	6.93	3.70	403.70
HASLET TR	Town	48338.58			48338.58	725.70	390.76	725.70	390.76	48729.34
ABNEY SIMONDS	Town	2860.00			2860.00	39.84	21.68	39.84	21.68	2681.68
BUTLER PARK	Town	2769.44			2769.44	41.63	22.30	41.63	22.30	2791.74
HUMPHREY MEM RM		4853.53			4853.53	72.86	39.22	72.86	39.22	4892.75
CENTER SCHOOL		900.00			900.00	190.48	9.19		199.67	1099.67
M NELSON CHILD REC	Child Activ	3000.00			3000.00	809.61	30.58		840.19	3840.19
MANAHAN TRUST	Town	349513.21			349513.21	33814.94	3077.79	2823.48	34069.25	383582.46
RESCUE SQUAD		2317.05			2317.05	34.77	18.57	34.77	18.57	2335.62
C A FOX FUND	Library	46621.76			46621.76	699.66	376.98	699.66	376.98	46998.74
MARK FULLER LIB	Library	1866.25			1866.25	27.91	15.08	27.91	15.08	1881.33
SARAH FULLER LIB	Library	1000.00			1000.00	14.95	8.18	14.95	8.18	1008.18
ETTA GILE	Library	9503.73			9503.73	142.66	76.82	142.66	76.82	9580.55
HASLET LIBRARY	Library	2000.00			2000.00	29.89	16.53	29.89	16.53	2016.53
NELSON LIBR FD	Library	3792.71			3792.71	57.11	30.54	57.11	30.54	3823.25
ISABEL WARD	Library	1000.00			1000.00	14.95	8.18	14.95	8.18	1008.18
SARAH WHITE	Library	27693.28			27693.28	415.60	223.96	415.60	223.96	27917.24
BERNICE MILLER LIB	Library	267.06			267.06	3.86	2.46	3.86	2.46	269.52
LIBRARY COMPUTER	Computer	9100.00			9100.00	3263.95	53.27	1246.21	2071.01	2071.01
CN MURDOUGH MEM	School Libr	572.05			572.05	7.98	4.13	7.98	4.13	576.18
TINGLEY SCHOL FD	Scholarship	2327.38			2327.38	36.63	19.03		55.66	2383.04
JIM KIMBALL MEM	Libr Books	722.85			722.85	11.03	5.55	11.03	5.55	728.40
BOYS ACTIVITIES	Child Activ	3957.38			3957.38	59.34	32.05	59.34	32.05	3989.43
T HENSON SCHOL	Scholarship	1800.00			1800.00	39.62	14.68		54.30	1854.30
S & G SMITH MEM	Scholarship	32238.00			32238.00	457.98	262.77	500.00	220.75	32458.75
S & G SMITH MEM	Library	11732.96			11732.96	176.19	95.02	176.19	95.02	11827.98
E A BUTLER SCHOL	Scholarship	11275.75			11275.75	129.88	92.14		222.02	11497.77
HASLET SCHOL	Scholarship	37003.11			37003.11	504.42	301.57	500.00	305.99	37309.10
INNESS SCHOL	Scholarship	1133.52			1133.52	68.94	9.29		78.23	1211.75

TOWN OF HILLSBOROUGH TRUSTEES OF TRUST FUNDS

NAME OF FUND	Purpose Of Trust	PRINCIPAL				INCOME				End Bal Prin & Income
		Begin	New Funds Created	Withdrawals	End	Begin Bal	Earned	Expended	End Bal	
PEASLEE SCHOL	Scholarship	3635.04			3635.04	236.73	30.87	150.00	117.60	3752.64
J SIMOES SCHOL	Scholarship	3200.00			3200.00	191.66	26.86	150.00	68.52	3268.52
OLD SCHOOL FUND	Scholarship	3771.17			3771.17	158.79	31.80		190.59	3961.76
EM BARNES SCHOL	Scholarship	36346.84			36346.84	536.43	296.77	500.00	333.20	36680.04
NUCLEAR TSK FORCE	Town	5760.92			5760.92	2201.55	64.31		2265.86	8026.78
BRIDGE REPAIRS		10304.22			10304.22	25283.91	287.46		25571.37	35875.59
V WOODS / A BAILEY	Needy kids	3838.73			3838.73	718.75	36.69		755.44	4594.17
ELVD PUMPING		27000.00	5000.00	20000.00	12000.00	6674.59	197.57		6872.16	18872.16
ELVD MAIN WTR LINE		27150.00	10000.00		37150.00	7166.19	334.36		7500.55	44650.55
ELVD NEW WELL		4500.00	5000.00		9500.00	8701.79	135.17		8836.96	18336.96
ELS DIST RD UPGR		2900.00	15116.18	15000.00	2616.18	1955.29	90.08		2045.37	4661.55
W&L DUBBEN FD		10437.35			10437.35	156.62	84.28	156.62	84.28	10521.63
HILLSBORO HIST FD		1112.20			1112.20	16.75	9.21	16.75	9.21	1121.41
ELVD WTR STORAGE		25000.00	10000.00		35000.00	705.57	264.82		970.39	35970.39
FULLER LIBR IMPR		100000.00			100000.00	3666.11	837.51		4503.62	104503.62
AMBULANCE CAP RES		20000.00			20000.00	193.94	163.13		357.07	20357.07
TOWN HISTORY EXP		2030.00			2030.00	13.93	16.82		30.75	2060.75
ELVD BRIDGE RECON		250.00	250.00		500.00	0.08	3.74		3.82	503.82
ELVD VEH & EQUIP		3000.00			3000.00	0.64	24.17		24.81	3024.81
AMBULANCE CORP RES			20000.00		20000.00	0.00	110.50		110.50	20110.50
TOWN HIST EXP TR			1209.00		1209.00	0.00	6.33		6.33	1215.33
ELVD WATER METER			1000.00		1000.00	0.00	0.20		0.20	1000.20
TOTAL		973970.54	69825.18	44100.00	999695.72	101433.83	8846.55	9581.12	100689.26	1100394.98

**TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS**

Deborah J. McDonald - Tax Collector

Fiscal Year January 1 through December 31, 2003

DEBITS	2003	2002
UNCOLLECTED TAXES - BEG. OF FISCAL YEAR:		
Property Taxes		\$648,944.30
Yield Taxes		1,548.84
Water Taxes		27,031.12
Sewer Taxes		23,525.66
Emerald Lake Water		12,888.54
Current Use Tax		5,908.10
Betterment Assessment		1,548.82
Gravel Tax		1,045.58

**TAXES COMMITTED
TO COLLECTOR:**

Property Taxes	\$9,200,534.84	
Yield Taxes	30,082.34	
Current Use Taxes	54,371.50	
Water Taxes	272,112.38	
Sewer Taxes	184,927.60	
Emerald Lake Water	76,590.00	
Betterment Assessment	6,214.26	
Gravel Tax	1,032.36	
Interest & Cost on Tax Lien		29,309.52
Interest (delinquent taxes)	9,149.05	19,078.40

TOTAL DEBITS:	\$9,835,014.33	\$770,828.88
----------------------	-----------------------	---------------------

CREDITS**2003****2002****REMITTED TO TREASURER
DURING FISCAL YEAR:**

Property Taxes	8,503,022.71	\$394,739.97	9,200,534.84
Yield Taxes	26,923.29	1,078.97	8,503,022.71
Water Taxes	233,864.15	13,229.89	5,408.19
Sewer Taxes	167,576.80	12,409.83	71,400.41
Emerald Lake Water	63,386.63	7,559.49	692,103.94
Betterment Assessment	5,666.90	1,548.82	
Current Use Tax	35,251.03	5,908.10	
Gravel Tax	1,032.36	1,045.58	
Interest on Taxes	9,149.05	19,078.40	
Interest & Cost on Tax Lien		29,309.52	
Taxes Taken to Lien		282,536.28	

ABATEMENTS ALLOWED:

Property Taxes	5,408.19	2,384.03
Emerald Lake Water	89.68	
Water Taxes	1,819.35	
Yield Taxes	712.75	
Current Use Tax	1,152.38	
Refunds	-71,400.41	

**UNCOLLECTED TAXES
END OF FISCAL YEAR:**

Property Taxes	763,504.35
Betterment Assessment	547.36
Yield Taxes	2,446.30
Water Taxes	36,428.88
Sewer Taxes	17,350.80
Emerald Lake Water	13,113.69
Current Use Tax	17,968.09

TOTAL CREDITS:	\$9,835,014.33	\$770,828.88
-----------------------	-----------------------	---------------------

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS
Deborah J. McDonald - Tax Collector
Fiscal Year January 1 through December 31, 2003

DEBITS	2003	2002	PRIOR
Tax Sale/Lien on Account of Levies:			
Balance of Unredeemed Taxes			
Beginning of Fiscal Year		\$245,186.04	\$97,153.00
Taxes Sold/Executed To			
Town During Year	\$311,845.80		
Interest Collected after			
Sale/Lien Execution:	8,184.94	25,986.70	28,631.71
TOTAL DEBITS	\$320,030.74	\$271,172.74	\$125,784.71

CREDITS

Remittance to Treasurer During			
Fiscal Year:			
Redemptions	\$103,312.24	\$128,029.90	\$87,127.34
Interest & Cost After Sale	8,184.94	25,986.70	28,631.71
Abatements of Unredeemed	20.70		
Unredeemed Taxes End of Ye	208,512.86	117,156.14	10,025.66
TOTAL CREDITS	\$320,030.74	\$271,172.74	\$125,784.71

TOWN CLERK ACCOUNT

FOR THE PERIOD JANUARY 1, 2003 - DECEMBER 31, 2003

2003 REGISTRATIONS	\$680,170.00
DOG LICENSES	5,296.50
DOG FINES	260.00
MARRIAGE LICENSES	1,520.00
FEES	27,434.00
PAID TO THE TOWN OF HILLSBOROUGH	\$714,680.50

VITAL STATISTICS

BIRTHS	51
MARRIAGES	45
DEATHS	50

YEAR END REPORT OF 2003 DEATHS IN HILLSBOROUGH

JOSEPHINE A. CRANE	GORDON A. ALLEN
SHIRLEY N. BOARDMAN	LORETTA JEAN TEIXEIRA
CORNELIUS J. CRIMMINS	VERA M. BETHEL
MICHAEL J. VIOLA	HARRIET A. VIATOR
MARJORIE L. PARKER	EDITH I. HERSEY.
BETTY J. LENNOX	GLADYS P. HARVEY
HENRIETTA J. GOULD	DANA E. CRAIN
LORRAINE R. WARD	PHYLLIS J. TINSLEY
RITA A. CLOUTIER	JOHN E. TOMLINSON
WAYNE S. BRUNT	RALPH W. JOHNSON
ARLENE WATSON	DAVID R. BERNATAS
EUGENE E. BROADLEY	JANE L. ECKERS
STANLEY E. GLOVER	ANDREW J. SOLOMON
ROBERT H. CURRIER	LINDA JONES
ALFRED J. TROTTIER	KEARNEY S. BOISVERT
HAZEL R. MURDOUGH	SUSAN E. SPRAGG

CAROLYN M. VIRGIN
KENDRICK L. BELANGER
EDWARD C. LAVIGNE
WILLIAM J. CASAVECCHIA
LOUIS A. ALVES
KENNETH G. WILKENS
JON F. LANNON
RICHARD I. GOSS
PATRICIA M. KNOX

JANICE M. MCGREGOR
EDWARD W. CZAJKOWSKI
ALICE M. REASONER
ROBERTA K. COOPER
VIOLA M. CROOKER
TERRY L. LEARN
JAMES P. CROSS
JARED R. ROBIDAS.
NORMAN F. BRISSETTE

RESPECTFULLY SUBMITTED,

DEBORAH J. MCDONALD
HILLSBOROUGH TOWN CLERK

HIGHWAY DEPARTMENT

The year 2003 was a busy year for the Highway Department. We had heavy snowfall in the months of January through April. During the summer months we began work on Windsor Road which will be completed in 2004. Along with Windsor Road, Valhalla Farm Road will also be reconstructed. During 2003 we also shimmed and installed a one inch overlay on Bible Hill Road, Meeting Hill Road, Symonds Road, Gibson Road, McNeil Road and Boulder Road.

During the Fall of 2003 the State turned over to the Town the portion of West Main Street from Route 202 West for 1.35 miles to the connection with the new By-Pass. We also picked up Henniker Street from Central Square easterly for 2.10 miles to the Old Henniker Road. Both sections of road are very active and certainly keep us busy.

A major repair item for 2004 will be the replacement of a large culvert on Gleason Falls Road. This will require environmental permits and planning to maintain access for the residents.

In the 2004 warrant we are asking for the voters to approve the purchase of a new sidewalk tractor. The present unit is a 1974 model and parts and maintenance have become difficult. The new unit is far more efficient and will be needed if we are to properly clear our sidewalks. Our network of sidewalks is growing and this new tractor will be needed to keep the sidewalks clear from Route 202 back into Central Square.

The Highway Department appreciates the support the community has given, and continues to give.

Respectfully submitted,

William Goss, Highway Fireman
Hillsborough Highway Department

HILLSBOROUGH COMMUNICATION AND POLICE DEPARTMENT

There is no doubt that the Hillsborough community is experiencing growth and exciting change, including the downtown revitalization, the construction of new homes, a new Middle School, Shaw's Supermarket and Irving Gas Station. The completion of the Route 202/9 By-pass is contributing to Hillsborough becoming a hub for the area. As the community travels through change so does the Police Department, who continues to partner with the community to provide a better quality of life in this town.

This partnership is very important to us, because we look to our community members for support and guidance. At times we wonder if the public understands the police department and its mission. A step in this direction was taken early last Fall when the Select Board appointed a Commission to Study Hillsborough Police Staffing Levels. This commission met almost every Thursday evening during which time they gathered data and interviewed police and community members about different aspects of policing in anticipation of presenting the Select Board with suggestions concerning staffing levels for the Police Department. These recommendations will be reviewed by the Board during the Spring of 2004.

Because the police department does not want to be out of step with the changes that are occurring within the community, we have formed some important partnerships. As a result of the outstanding partnership we formed with the Hillsboro-Deering School District, both entities for the third year in a row received a Gold Circle Award from the NH Partners in Education. Part of this collaborative effort includes the School Resource Officer (SRO), who spends time in the high, middle and elementary schools. The SRO'S involvement in the three schools has enhanced the Police Department's relationship with our youth. We continue to teach DARE in the fifth grade, along with many types of courses in the three schools. Did you know that we have a police internship program where a student can spend a school semester with the

Police Department, learning about all aspects of policing and the student will receive credit for the internship?

With the downtown merchants and property owners, we continue to have proactive partnerships, which have enabled us to reduce the large number of unsupervised youth hanging around downtown. Moreover, through the generous donation from the Lions Club the skateboard park has been completed. We have seen an increase in its use by our youth. Thanks to the Lions Club, who are a great supporter of our youth.

As we have spoken about before, the role of a police officer has changed somewhat from an enforcement figure to one who has to be intimately familiar with what social service agencies are available for our community members. In many cases, it is the police officer that brings the appropriate agency to the citizen in need. At other times the officer fills the role of a mediator who tries to bring disagreeing individuals together.

Unfortunately, we continue to respond to an average of six domestic violence complaints per month and are very active with the Hillsboro-Henniker Domestic Violence Council, which educates the public about issues involving domestic violence. It is interesting to note the decline in certain major offenses from 2000 to 2003, such as burglaries declined from 48 to 11. For example simple assaults have declined from 132 in 2000 to 65 in 2003, while intimidation cases declined from 102 in 2000 to 79 in 2003. Disorderly conduct investigations were drastically reduced from 162 in 2000 to 58 in 2003, while trespassing cases declined as well. Because we seemed to be busting up more underage drinking parties in 2003, our liquor law violations doubled from 2002.

As our population grows and public confidence in the service we provide rises, so do our calls of service which increased from 8,794 in 2002 to 9,485 in 2003. We average about 1,500 lobby calls for service per year and give out 2 times more warnings than we do traffic tickets. Out of the 603 criminal arrests we made in 20034 were under age 10, 199 were between the ages of 11 and 17, while 187 were between the ages of 18 and 24.

The Hillsboro Police Department will continue to work hard for its community and accomplish its mission through active partnerships with the community to protect life and property, preserve human rights and promote positive growth.

Thank you for your support. We love hearing from you, so please keep calling us with your concerns and suggestions.

The Hillsboro Police Department

2003 Office of Youth Services Directors Report

The Office of Youth Services is a resource for children and families in Hillsboro and Deering. There is no cost for residents in these supporting communities.

Services Provided

Juvenile Court Diversion

Teen Court

Big Brothers & Big Sisters Program

Challenge Course (Early Drug & Alcohol Intervention Course for Teens)

Project Genesis (Drop-in Teen Center)

Court Ordered Community Service

Short-term Counseling, Assessment and Crisis Intervention for Children & Families

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
Referrals to Juvenile Court	188	94	93	89
Referrals Handled in OYS Diversion	13	46	69	46
Big Brother/Big Sister Matches		6	5	9
Referrals to the Challenge Program (Drug & Alcohol Education Program for teens)	28	24	24	41
# of Teens that used Drop-in Teen Center (Project Genesis)	Unk.	2300	2450	1600
# of Community Service Hours Completed by Youth Supervised or Set Up by OYS	484	567	411	650

Referrals to Juvenile Court - This figure reflects the number of juveniles that were petitioned to court for Delinquency or CHINNS offenses in calendar year 2003. Our primary mission at OYS is to keep this figure as low as possible. Working with young people in community diversion generally provides substantially more accountability at about a 10th of the cost of court involvement. Of the 89 cases dealt with by juvenile court,

several were referred to diversion at arraignment, further reducing court expenditures.

The prosecutor and judges are beginning to experiment with a slightly more intensive court ordered diversion model. Cases that go to court prior to being referred to OYS for diversion are generally more serious in nature. Now that we have a model that provides increased leverage and incentive for youthful offenders to follow-through with their obligations, I anticipate that we may see additional referrals from the Hillsboro District Court in 2004.

Juvenile Court Diversion - Referrals for diversion stayed about the same in 2003. Young people referred to OYS for diversion participated in one of several diversion options depending on the circumstances and nature of their offense. The three different diversion tracks are **Community Diversion, Teen Court** and **Counsel & Release**. All Diversion options utilize a **restorative justice approach** (repair the victim, repair the community, educate and hold the offender accountable). It should be noted that not all referrals to OYS are juveniles. The police department has the discretion to refer 17 and 18 year olds for diversion depending on the offense and circumstances. The prosecutor and chief have gone out of their way to assist young offenders who take responsibility for their mistakes and want to help themselves.

OYS utilizes a cadre of community volunteers from the Greater Hillsboro area who serve as diversion board members. These individuals donate their time by attending occasional diversion hearings and assist in the development of accountability contracts for youthful offenders. Since a community diversion program is only as good as it's volunteers, I would like to thank the following individuals for their service on the community diversion board during the past year.

John Summers
Linda Blake
John Liston
Joan Tonken
Wes Bixby
Judy Fournier

Fran Charron
Elsa Green
Sylvia Pelletier
Sandy Vanderpool
Cindee Carter

Beth Kelley
Herb Hansen
Don Decowski
Steve Waters
Audrey Rhoades

Teen Court - OYS continues to have three to four teen court trials per year to involve and educate youth about the judicial system. This program allows teens age 14 and over to actively participate as jurors and attorneys in a real diversion case, in a real court, with a real judge. **Judge Hatfield** and **Judge Barry** have been very supportive of the program and preside over all Teen Court hearings. Local attorneys volunteer their time to guide a pair of student attorneys through the trial process. In the end, a teen jury of the defendant's peers determines what the consequences will be. Teen Court would not be possible without the support of the Hillsboro District Court, the Hillsboro Police Department and the local attorneys that serve as mentors. I would like to thank the following individuals who volunteered their time to Teen Court in 2003.

Atty. Cindy Gallagher
Officer Eric Hood

Atty. Suzanne Decker
Sgt. Robert McAllister

Atty. Paul Haley

Community Service - The Office of Youth Services has been very involved in improvements to the town owned **Gables** properties. OYS has coordinated and supervised most of the renovations to the Gables buildings. Countless hours of community service performed by area youth has saved the town thousands of dollars in labor costs. James Coffey credits OYS with keeping scheduled capital improvements well under budget and providing meaningful community service opportunities for young people.

Challenge Course - Referrals (**41**) to the Challenge Course almost doubled in 2003. This was due in part to the change in the law, which allowed police to arrest minors who are not physically in possession of alcohol but are under the influence. Prior to the passage of this law the police were only able to take minors into protective custody and release them to their parents. The police, court, schools and parents have all provided a steady stream of referrals to this intervention program. We are very happy that teens are getting some education around drugs and alcohol and hope they emerge from the course ready to make better choices around these substances. **OSRAM Sylvania** provides some funding for the challenge course and also assists with the purchase of random drug screens.

Out-of-School Suspension Program - The Office of Youth Services was instrumental in writing the grant that funded a new program to work with suspended middle and high school students. Suspended students now perform community service and receive counseling rather than get a day off from school. The program has been very successful and many community organizations have benefitted from the countless hours of community service that the students have done. It is hoped that this program will provide an adequate deterrent to misbehavior and also improve accountability. Special Thanks to the Hillsboro Police Department, Riverbend Mental Health and The Hillsboro Middle and High schools for their collaboration on this project.

Project Genesis (Teen Center) - Due to the generosity of **OSRAM Sylvania** we have been able to pay the bills and keep the teen center open three evenings a week through most of the year. The challenge has always been maintaining good supervision and finding adults that have the skills to deal with middle and high school students. We have had to go to paid supervisors in order to accomplish this goal. The Director and P/T Youth Counselor have spent time supervising on a regular basis, which has helped provide additional stability and consistency.

A space in the rear of Project Genesis, which is presently used for Out-Of-School Suspension, has been named **BACKSPACE**. This space has been earmarked as a possible location for a high school open-mike café. The HDHS **SADD (Students Against Destructive Decisions)** chapter has been working on this project and hopes to be open later on this year. The vision is to offer a space for older teens to showcase their creative talents in a safe and non-judgmental atmosphere.

Big Brothers/Big Sisters - OYS currently has six community matches, which pairs adults up with a child six and over. We have also been actively involved with pairing up three high school students with three elementary students during the school year. It continues to be a challenge to find volunteer mentors that are willing to take on this kind of commitment to a young person. Through a **donation from OSRAM Sylvania** we are also able to organize special trips and activities for our matches. We have sent our matches on deep sea fishing trips, whale watches, movies, fairs, and a variety of other events. We also organized an ice cream party and

pizza/movie night. If you or someone you know wants to have a huge impact on a child in your community by being a Big Brother or Sister, please contact the Office of Youth Services.

Youth Counselor Grant Renewed - The Office of Youth Services was approved for a 2nd year of funding (\$7,500) for the P/T Youth Counselor Position from Hillsborough County Incentive Funds. Deborah Whitaker-Duncklee was hired in 2002 to do short-term counseling, case management, and work on special projects and prevention programs. Deborah has been a godsend to the agency and has helped increase level and quality of services provided to Hillsboro youth and their families

The Office of Youth Services is located on the 2nd floor of the Fuller Public Library. Regular hours are 8:30 am - 4:30 pm, otherwise by appointment. For more information about programs and services please call **464-5779**.

Respectfully Submitted,

Peter D. Brigham M.S.
Director, Office of Youth Services

REPORT OF THE FULLER PUBLIC LIBRARY 2003

The Library was awarded a grant from the New Hampshire Conservation License Plate Grant program (Moose license plates) for \$4,212.00. This grant will be used to microfilm the years 1957-1975 of the Hillsborough Messenger.

The Libri Foundation awarded a grant for \$1,050.00 to Fuller Library to purchase children's books.

The Library was a partner in a successful EVEN Start grant. EVEN Start is a four-year grant designed to develop a program for family literacy in the Hillsborough area. The program will help families with small children achieve a level of literacy that will help the children in school and the parents with economic self-sufficiency.

The Land and Community Heritage Investment Program grant (LCHIP) was received in 2002 and funded the project of applying for acceptance of the John Butler Smith House to the National Historic Register. The grant also funded a study of the Smith House to develop guidelines for rehabilitation. The rehabilitation guidelines study was completed in 2003. A committee will be formed in 2004 to examine the study and prioritize the recommendations.

The Space Needs Committee had no need to meet in 2003. The District Court needs to be relocated before any expansion/renovation plans can go forward.

The Doris V. Solomon Fund at the New Hampshire Charitable Foundation continues to receive donations and the Library receives the yearly interest from that endowment.

Museum passes available at the Library are: Christa McAuliffe Planetarium and the Museum of NH History, both in Concord; The Currier Gallery of Art in Manchester; and the Museum of Fine Arts in Boston. The passes to the museums may be borrowed for a day and provide admission for a family of four. Because Lotte Jacobi lived in the Hillsborough/Deering area, the Currier Gallery of Art provided a gift of a free guided tour of the Lotte Jacobi Exhibit to a group from Hillsborough and Deering.

The Library hosted a spring book discussion, "With Earth in Mind" and a fall book discussion, "The Many Faces of God". The book discussions are financed in part by the New Hampshire Humanities Council through a grant, and provide payment for the scholar/discussion leader and books for the participants.

We are trying a new program this year called "How-To's-Days". Our "How-To's-Days" are on the first Tuesday of the month and feature an easy to do craft. The programs are free and are demonstrated by volunteer craftsmen from the community. Anyone with a craft they would like to share is encouraged to volunteer.

Finally, the library is automated! Starting in September the staff started to check books in and out via the computer. The entire collection is now computerized and all book searches are done on the computer (no more card catalogue). There are three public-use computers for Internet and reference.

The Friends of the Fuller Library continue to be a source of support whenever needed. This year the Friends helped with the Annual Book Sale in July and Old Fashioned Christmas in December.

The Children's Program is busy busy. Preschool Storytime is still very popular with an average of 40 children and parents attending weekly. Lesley Smith kicked off the Summer Reading Program with a Puppet Performance funded in part with a grant from Kids, Books and the Arts. The Seacoast Science Center presented a Tide Pool Show and the Museum of Science in Boston came to Hillsborough and set up their Skylab. Both science programs had the maximum number of audience participants. The Outrageous Readers, a book discussion group for adolescents, met monthly during the school year.

Fuller Library in conjunction with Southern New Hampshire Services Supplemental Food Program for Women, Infants and Children (WIC) once again sponsored "The Gift of Reading", providing books to children whose parents are enrolled in the WIC program. This is the tenth year the library has participated in this project. The books are paid for with private donations.

Three staff personnel attended continuing education classes at the New Hampshire State Library. Three staff attended the NH State Library Spring Conference. One staff member attended the CHILIS (Children's Librarians) Spring Conference. Two trustees and the library director attended the NH

Library Trustee Association Spring Conference.

Project LIFT (Literacy for Today) has been providing literacy services to Hillsborough and nine surrounding communities since 1992. The program provides free educational instruction to rural communities in Hillsborough, Antrim, Washington, Deering, Bennington, and beyond. The services provided help people learn to read, achieve their GED, find employment and make choices concerning higher education and careers. Also taught is English as a Second Language (ESL), including basic life skills and cultural awareness for those just moving to the United States. Since its inception, Project LIFT has served over 500 adults. More than 180 volunteer tutors have been recruited from area communities that are matched with Project LIFT students.

Project LIFT funding sources for 2003:

Hillsborough	\$10,960.00
Washington	500.00
Deering	350.00
Antrim	2,500.00
Bennington	450.00
Greenfield	100.00
Peterborough	450.00
Monadnock Paper Mill	500.00
Ladies Benevolent Society	30.00
Private Donation	100.00
Even Start Family Literacy Program	3,000.00
NH Department. of Education	19,713.40
Total	\$38,653.40

Cash donations: New Hampshire Charitable Foundation (Joseph Solomon), Cliff and Dorothy Blanchard, Larry Elliott, Blanche Skinner, Carol Stahr Savage, Herb and Gert Frederick, Lincoln Gilbert, Priscilla Kurkjian.

Memorial books for: Helen DePesa

Book donations: Harold Barker, Mildred Bean, Shirley Boncheff, Iris Campbell, Jim Carew, James Cartwright, Martha Douglas, Leah Dunbar, Cheryl Lynn Fields, Harriet Ford, Trisha and Lori Ford, Judy and Mike Fournier, Annette Gaudreault, Jane Gefvert, Lincoln Gilbert, Loretta Hamilton, Sharon Houghton, Christa Kalipolitis, Richard Kelly, Bob Konze, Lara Kroodsmma, Todd Larain, Ken and Evelyn Leong, Murray Loss, Jim and Maria Marhan, Marilyn Mitchell, Robin Mitchell, Gerri O'Neal, Rich Owen, Donna Paradise, Bill Pearson, the Segedy family, Steve Schuch, Ingrid Sullivan, Beth Ann Terriault, Mary Walker, Nancy Warena, Bill Weeks, Marie Woolner, Marilyn Wyzga.

Staff changes: Susan Bearor resigned as Children's Librarian. Catherine Marciniak, who was already on staff, assumed that position.

Trustees: Haven Newton, Chairman
Silvia Spence
Sandra Trottier
Martha Carlson-Bradley
Patricia Kienholtz

Respectfully submitted,

Tamara McClure, Director



FULLER PUBLIC LIBRARY FINANCIAL REPORT
Fiscal Year Ended December 31, 2003

RECEIPTS:

Town Appropriation	\$101,496.05
Interest - Bank of N.H.	7.64
Non-resident Fees	1,175.00
Fines	1,098.17
Gifts & Donations	2,064.48
Book Sales	4,475.91
N.H. Humanities Council	1,376.80
Lost Books	514.24
Copies & Fax	1,205.41
Refunds	61.34
Trust Funds	250.00
Miscellaneous Income (raffles & sales)	317.26
Library Bags	60.00
Summer Reading T-Shirts	112.00
Grants	450.00
Capital Reserve Fund	554.96
Town Appropriation (excess from 2002)	3,462.29

TOTAL RECEIPTS	\$118,681.55
Balance on Hand January 1, 2003	7,297.10
GRAND TOTAL	<u>\$125,978.65</u>

FULLER PUBLIC LIBRARY FINANCIAL REPORT

Fiscal Year Ended December 31, 2003

EXPENSES:

Wages	\$70,069.81
FICA & Medicare	5,360.34
Health & Dental Insurance	14,122.59
Retirement	1,377.42
Books	12,673.47
Videos	223.30
Periodicals	2,320.56
Supplies	2,476.55
Bank Fees	150.98
Postage	293.59
Education	1,000.00
Adult Programs	84.02
Dues & Conference Fees	715.00
New Equipment	556.44
NHHC Programs	1,668.48
Cash Match for Grant	350.00
Fine Account	1,742.68
Miscellaneous	74.98
Passes	450.00
Refunds	15.75
Children's Programs	1,485.75
Mileage	160.60
Software	195.00
Phone	740.68
TOTAL EXPENSES	\$118,307.99
Balance on Hand December 31, 2002	<u>7,670.66</u>
GRAND TOTAL	<u>\$125,978.65</u>

**FULLER PUBLIC LIBRARY ACCOUNTS WITH
NH PUBLIC DEPOSIT INVESTMENT POOL**

PROJECT LIFT:

Beginning Balance	\$16,012.74
Contributions	34,923.40
Income Earned	<u>135.02</u>
TOTAL INCOME	\$51,071.16
Withdrawals	<u>30,000.00</u>
GRAND TOTAL	<u>\$21,071.16</u>

BOOK ACCOUNT:

Beginning Balance	\$106,535.81
Contributions	7,285.33
Income Earned	<u>899.26</u>
TOTAL INCOME	\$114,720.40
Withdrawals	<u>0.00</u>
GRAND TOTAL	<u>\$114,720.40</u>

Project LIFT literacy program that is located at the Fuller Public Library has been providing literacy services to ten communities since 1992, with Hillsborough receiving the most services for its community members. Since first organized, LIFT has been providing free educational services to undereducated adults, 16 years and older, to rural communities in Hillsborough, Antrim, Washington, Deering, Bennington and others. Our goals have remained constant through the last ten years. They are to improve the literacy skills of the undereducated, to encourage volunteerism through the effective participation of community tutors, and to promote the role of local libraries as additional resource centers.

Through the efforts of a full time literacy coordinator, Project LIFT has been successful in attaining these goals. Since its inception in 1992, nearly 500 adults from target communities have been involved in the program. More than 180 volunteers have been recruited from those same communities and have been trained to provide individual instruction for adults who wish to improve their reading, writing, or math skills, as well as prepare for the GED examination. To date, there have been nearly 125 students that have achieved their GED. I am happy to report that a couple of our students entered degree programs at local colleges this year. One student registered into an apprenticeship program to study electricity and two others entered the military service.

The need for a program such as Project LIFT is well documented. In the towns of Antrim, Bennington, and Hillsborough alone, there are more than 1,200 adults over 18 without a high school diploma. All are potentially eligible for LIFT services. Before our program was established, the Fuller Public Library attempted to coordinate a library based adult literacy program. However, without the support of a full time Coordinator, the student/tutor pairs had a difficult time accessing appropriate materials and tutors felt the lack of ongoing training and

support. Before the establishment of Project LIFT, students residing in Antrim, Bennington, and Hillsborough had to travel 25 miles to either Concord or Keene to pursue their education. Given the harsh winters of the area, as well as the unreliable transportation of many students, this was not a realistic option.

Now, our services blend with other community agencies in each town that we serve. Although initially funded through Federal Library Literacy funds, funding for the past five years has been achieved through a variety of sources, including contributions from ten area towns, individual and corporate contributions, private foundations and New Hampshire Department of Education.

There is an average of 70 students served by Project LIFT that stay in the program throughout the entire year. The estimated budget for year 2004 is \$35,187.82. (This includes coordinator salary/benefits and program costs). The following formula shows us approximately how much cost per student, excluding the State Department of Education funding.

\$35,187.82	Budget Expenses
<u>\$19,777.82</u>	Less DOE funding
\$15,410.00	Funds to raise from towns/private foundations
\$15,410.00	Divided by average amount of students (based on 5 years) 70 students = \$220.00

Because we are never sure how many students will come from which towns, we originally asked for small donations from the smaller towns. We have been trying diligently to keep budget costs on a constant level.

Project LIFT served 61 students from Hillsborough between September 2002 and September 2003. We have served over 407 students from town since 1996. This December, I am happy to report that 13

students just passed their GED examination. The majority of those passing their test are from Hillsborough-Deering area. The constant support from Hillsborough in the amount of \$10,960.00 is absolutely imperative to the continued success of this program.

I am very pleased with the continued networking efforts between this program and others in the community. Fuller Public Library still hosts the monthly Social Services Network Meetings where those professionals who serve our town are present. This past year, more awareness has been concentrated on services that Hillsborough area senior citizens receive. As LIFT Coordinator, I still serve as facilitator of these meetings.

LIFT also continues relationships between Hillsborough and Con-Val district school systems. Administration from both schools call for consultation when one of their students is considering withdrawing from school. Many times meeting with students and their families to assess their situations is all that is needed to prevent another drop out student. I present to students information about education, career choices and decision-making techniques.

The most exciting news I have to report for the past year is the Even Start Family Literacy Program now in operation for Hillsborough. A team of concerned professionals gathered together and collaborated their efforts that resulted in funding for Hillsborough through the Even Start Family Literacy Grant. This program will provide educational services for all family members within this community. As LIFT Coordinator, I serve on the Even Start Advisory Board. Education starts within the home and then extends out into our community. Since LIFT is a small program, many students can now access more educational services through Even Start that we have not been able to provide. The hard work and many hours have definitely been worth the effort. We are very excited to be part of the Even Start Family Educational Program.

When the benefits of serving the undereducated are realized, they can hardly be overlooked. Students in this program range in the age of 16-60. They come because they are out of work and need a GED to

become employed once again. They come because they have moved around all through their childhood school years and have only a 9th grade education. They come because they want to be able to read and write and become informed citizens and parents and employees. Hillsborough should be proud to sponsor such an effective program.

Thank you for the continued support of \$10,960.00 to this program. We hope the town of Hillsborough will continue to realize the importance of this support.

Please feel free to contact me with any additional questions you may have regarding the budget or operations of Project LIFT.

Sincerely,

Judy Fournier, Coordinator
Project LIFT Adult Education Program

Solid Waste Facility Report

The communities of Hillsborough, Windsor and Deering have once again increased the “rate of recycling” from 30% last year to 36%. This represents the amount of material that was taken from the waste stream which goes through the transfer station. Five hundred thirty-five tons were recycled, an increase over last years figure of 498 tons.

The amount of materials processed in 2003 is as follows:

Trash for incineration through Transfer Station	945 Tons
Increase over last year by 92 tons (853)	

Trash hauled directly to incinerator from Hillsborough by commercial haulers	2,971 Tons
Increase over last year by 447 tons (2,524)	

Income and Expenses for the year 2003

Revenues:

Income from Recycling	\$ 22,148.14
Tipping (Received from billing to commercial haulers for trash hauled to incinerator)	\$131,906.48
General (Tires, refrigeration units, demolition fees, etc.)	\$ 91,477.46
Town of Deering (Includes facility bond pymts)	\$ 74,664.63
Town of Windsor (Includes facility bond pymts)	<u>\$ 16,709.00</u>
Total Income	\$336,905.71

Expenses:

Money Spent	\$435,475.99
Facility bond payment w/interest	<u>\$ 65,925.00</u>
Total Expenses	\$501,400.99

Net Cost to Run Facility for 2003	<u><u>\$164,495.28</u></u>
-----------------------------------	----------------------------

HILLSBOROUGH PRIDE

The goal of Hillsborough Pride is to encourage and coordinate revitalization efforts in Hillsborough's historic Downtown area by enhancing its appearance, highlighting its economic viability, and promoting its position as a center of social activity. The Downtown area is the "front door" of our Town. This central business district is the first impression that visitors, or prospective new businesses, receive when entering our Town --much like the front door of your home makes the first impression for your guests. We are dedicated to making Hillsborough a place we are all proud to call home.

Downtown is a symbol of Hillsborough's civic pride, quality of life, historic development, and economic health. A healthy and vibrant Downtown is an indicator to all of a healthy and vibrant community. A vital Main Street retains and creates jobs, and helps revitalize abandoned or decaying buildings—all of which create a much stronger local tax base. Investing in Downtown means investing in and protecting the long-term economic health and sustainability of our Town. Locally owned businesses keep profits in town, provide jobs, and support many local services and charities. Main Street is the historic core of the community. Its buildings embody the community's past and unique identity. Tourists and consumers value the unique shopping environment that a well maintained Downtown can provide. Downtown offers an alternative to big box homogeneity and offers a unique environment with personal service and a charming hometown feel. Like all successful shopping centers, comprehensive professional management is vital to success, Hillsborough Pride/Main Street provides this service, constantly striving to build both strong businesses and a strong community.

The Main Street approach is a nationally recognized and proven economic development strategy based on a four-point approach: Design, Organization, Promotion, and Economic Restructuring. This approach advocates a return to community self-reliance, empowerment, and the rebuilding of commercial districts based on traditional assets: unique architecture, personal service, local ownership, and a sense of community.

The program is designed to improve all aspects of the downtown or central business district, producing both tangible and intangible benefits. Improving economic management, strengthening public participation, and making downtown a fun place to visit are as critical to Main Street's future as recruiting new businesses, rehabilitating buildings, and expanding parking. Building on downtown's inherent assets -- rich architecture, personal service, and traditional values and most of all, a sense of place -- the Main Street approach has rekindled entrepreneurship, downtown cooperation and civic concern. It has earned national recognition as a practical strategy appropriately scaled to a community's local resources and conditions. And because it is a locally driven program, all initiative stems from local issues and concerns.

The Town of Hillsborough became part of the Main Street program in 2000. We tackle many new projects each year. Most recently, we have helped to initiate the new Farmers' Market, launched the summer-long Family Fun Fridays series in Butler Park, started a successful Bug Run to attract visitors during NH's renowned Bike Week, worked with and provided technical assistance to new Downtown property owners and businesses, co-hosted the Community-Wide Yard Sale, the Bedford Big Band Holiday Music Program, and the Hearts on Fire Valentine Dance, organized and provided volunteers for the Schnitzelfest and the Old Fashioned Christmas, developed design guidelines for Downtown, purchased and placed trash receptacles, organized the Discover Downtown Hillsborough Game and Promotion at Balloonfest, participated in the Town-Wide Clean-Up Day, assisted in grant-writing for numerous civic projects, and completed several local public speaking and community education forums. If you would like to become involved, or to make a donation of your time or money towards Downtown revitalization efforts, contact Kathryn Lookofsky, Executive Director of Hillsborough Pride at 464-2953 or director@HillsboroughPride.org. You may also visit the Hillsborough Pride website for more information: www.HillsboroughPride.org or the national Main Street website at www.mainst.org. Your donations, suggestions, and comments are also welcomed at P.O. Box 1537, Hillsborough, NH 03244.

HILLSBORO FIRE DEPARTMENT & RESCUE SQUAD

During the calendar year of 2003, the department responded to 642 EMS calls and 340 fire calls.

The members of the Hillsboro Fire and Rescue would like to thank the taxpayers, residents, and businesses of the Town for their continued support.

We encourage you to place numbers on your homes or post numbers at the end of your driveways to assist us in locating you quickly. Taking the time to do this could save your life or the lives of your loved ones.

The department has formed a committee looking into building more space to house vehicles. Currently we have one tanker parked outside and in the future we will need a second ambulance. As the town grows, the department will need to grow also.

Please feel free to stop by the station and see our present equipment and our future needs.

Respectfully submitted,

David L. Holmes
Fire Chief

State of New Hampshire

2004 Town Warrant

Town of Hillsborough

State of New Hampshire

TOWN WARRANT

To the Inhabitants of the Town of Hillsborough, County of Hillsborough in said State, qualified to vote in Town affairs:

You are hereby notified to meet in the (new) Hillsboro-Deering Middle School in said Town on Tuesday, the 9th day of March 2004, at seven o'clock in the forenoon. Balloting on Article One, election of officers and Articles Two through Five will take place between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles Six through Twenty-five will be taken up at 7:30 P.M.

Article 1. To choose one Selectman for three years, Moderator for two years, Treasurer for one year, Trustee of Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Trustees of the Fuller Public Library for two years, one Trustee of the Fuller Public Library for one year, one Supervisor of the checklist for six years, Water and Sewer Commissioner for three years, two Planning Board members for three years, Cemetery Trustee for three years, and all other necessary Town Officers or agents for the ensuing year.
(To Be Voted On By The Official Ballot)

Article 2. To see if the Town will vote to adopt the International Residential Code 2003, and related amendments to the Hillsborough Zoning Code Ordinance, Section 229-59, and additions to Town Code Chapter 107, Building Construction as printed in the 2003 Annual Report and posted, as proposed by the Planning Board. (To Be Voted On By The Official Ballot) [Copy of the International Residential Code 2003 is available at the Fuller Public Library and the Town Office.]

Article 3. To see if the Town will vote to amend the Hillsborough Zoning Ordinance, Section 229-21 by deleting a reference to Table 3, eliminate Section 229-44, and to rezone all lots on Tax Maps 13-17, which

encompasses almost all of the Emerald Lake Village District, from Rural to Residential, as printed in the 2003 Annual Report and posted, as proposed by the Planning Board (To Be Voted On By The Official Ballot)

Article 4. To see if the Town will vote to amend the Hillsborough Zoning Ordinance by adding an Impact Fees Ordinance as printed in the 2003 Annual Report and posted. (To Be Voted On By The Official Ballot)

Article 5. Shall we permit the Fuller Public Library to retain all money it receives from income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment? [RSA 202-A:11-b] (To Be Voted On By The Official Ballot)

Article 6. To see if the Town will vote to raise and appropriate the sum of One Million Seven Hundred Ninety-two Thousand Dollars (**\$1,792,000**) for the design, engineering, construction, and all other related costs for the purpose of constructing a new water transmission line between the water filtration plant at Loon Pond and the underground storage reservoir located on Bible Hill Road, and to authorize the issuance of not more than One Million Seven Hundred Ninety-two Thousand Dollars (**\$1,792,000**) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon.[Explanation: This new water line is to replace two existing lines that have been in service for over 60 years.] The repayment of this bond is to be through the water rates. **(2/3 ballot vote required) Recommended by the Board of Selectmen.**

Article 7. To see if the Town will vote to raise and appropriate the sum of Two Hundred Eighty-two Thousand and Nine Dollars (**\$282,009**) for the design, engineering, construction, and all other related costs for the purpose of constructing an addition to the Hillsborough Fire Station Equipment Bays, and to authorize the issuance of not more than Two Hundred Eighty-two Thousand and Nine Dollars (**\$282,009**) of bonds or notes in

accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon. **(2/3 ballot vote required) Recommended by the Board of Selectmen.**

Article 8. To hear the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto.

Article 9. To see if the Town will vote to raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (**\$120,000**) for the purpose of reconstructing and/or resurfacing Windsor Road from Route 31 to the Windsor town line, and Vahalla Road. This is part two of a two-year program. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2005, whichever is sooner.

Majority vote required. Recommended by the Board of Selectmen.

Article 10. To see if the Town will vote to raise and appropriate the sum of Four Million, Five Hundred and Fifty-six Thousand, Nine Hundred and Seventy-two Dollars (**\$4,556,972**) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the Town; or to take any other action in relation thereto. **Majority vote required.**

Recommended by the Board of Selectmen.

Article 11. To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (**\$20,000**) to be placed in the Ambulance Capital Reserve Fund, previously established. **Majority vote required.**

Recommended by the Board of Selectmen.

Article 12. To see if the Town will vote to authorize the Selectmen to enter into a municipal lease purchase agreement for the purpose of leasing a sidewalk tractor for the Highway Department, and to raise and appropriate

the sum of Twenty-one Thousand and Two Hundred and Fifty Dollars (**\$21,250**) for the first year's payment. [Explanation: At the conclusion of a three-year lease the Town will assume full ownership of the tractor. Future lease payments will be a line item in the Highway Department budget. Actual cost will be about \$85,000 plus interest.] The lease contains an escape clause allowing the Town to terminate the lease if future town meetings do not appropriate the annual lease payment. **Majority vote required. Recommended by the Board of Selectmen.**

Article 13. To see if the Town will vote to appropriate the sum of **\$237,000** and raise **\$47,400** as the town's share of the Central Square Enhancement Project. (Explanation: This is a Federally funded Transportation Enhancement Grant through the New Hampshire Department of Transportation to improve sidewalks, lighting, drainage, landscaping and other related improvements in the Central Square area. The **\$237,000** includes the Federal Share of **\$189,600** and the local share of **\$47,400**. Only the **\$47,400** will affect the tax rate calculation.) **Majority vote required. Recommended by the Board of Selectmen.**

Article 14. To see if the Town will vote to raise and appropriate the sum of Three Hundred and Seventy-five Thousand, Three hundred and Fifty-four Dollars (**\$375,354**) for the purpose of operating the Sewer Department during 2004; said funds to be offset by the income to the Sewer Department of an equal amount; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

Article 15. To see if the Town will vote to raise and appropriate the sum of Four Hundred and Sixteen Thousand, Eight Hundred Thirty-one Dollars (**\$416,831**) for the purpose of operating the Water Department during 2004; said funds to be offset by the income to the Water Department of an equal amount; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

Article 16. To see if the Town will vote to raise and appropriate the sum of One Hundred and Seventy Thousand Dollars (**\$170,000**) for the construction of a new aeration system for sewer lagoon # 1 along with any other related activities, and to authorize withdrawal from the Sewer Reserve Fund for said purpose. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2005, whichever is sooner. **Majority vote required. Recommended by the Board of Selectmen.**

Article 17. To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) for the repair and rehabilitation of the Sewer Collection System along with any other related activities, said funds to be offset by income to the Sewer Department of an equal amount. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2005, whichever is sooner. **Majority vote required. Recommended by the Board of Selectmen.**

Article 18. To see if the Town will vote to raise and appropriate the sum of Two Hundred and Fifty-eight Thousand Dollars (**\$258,000**) for the purpose of replacing the water main which crosses the Contoocook River along Bridge Street, along with any other related activities, and to authorize the withdrawal from the Water Reserve Fund for said purpose. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2005, whichever is sooner. **Majority vote required. Recommended by the Board of Selectmen.**

Article 19. To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (**\$20,000**) for the purpose of providing support for the Main Street Program. **Majority vote required. Recommended by the Board of Selectmen.**

Article 20. To see if the Town will vote to raise and appropriate the sum of Six Hundred Dollars (**\$600.00**) to be placed in the Town History Expendable Trust, previously established, under the provisions of RSA 31:19-a, said amounts being equal to the receipts from the sale of Town History Books during 2003. **Majority vote required. Recommended by the Board of Selectmen.**

Article 21. To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars (**\$8,000**) for the purpose of supporting efforts by the Hillsboro Historical Society, along with other civic organizations, to produce a history of Hillsborough to be made available on DVD (**\$5,000**), and to provide support for a fireworks display (**\$3,000**) as part of the activities that celebrate the 200th birthday of President Franklin Pierce. **Majority vote required. Recommended by the Board of Selectmen.**

Article 22. To see if the Town will vote to discontinue completely and absolutely The Old Road to Bible Hill from the portion discontinued on March 12, 1991 Westerly across West Main Street to its terminus with Route 9 as shown on Tax Map 11B. [Explanation: This is at the written and signed request of an owner on the Class VI road portion. There is no longer any present, or future, public purpose for this street.] **Majority vote required**

Article 23. To see if the Town will vote, pursuant to RSA 72:39-b, to modify the elderly exemptions from property tax in the Town of Hillsborough, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years up to 75 years, \$25,000; for a person 75 years of age up to 80 years, \$40,000; for a person age 80 years of age or older, \$50,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by the person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$18,400 or, if married, a combined net income of less than \$26,400; and own net assets not in excess of \$35,000 excluding the value of the person's residence. **Majority vote required.**

Article 24. To see if the Town will vote to adopt the Optional Veteran's Tax Credit in the amount of \$300 as defined by RSA 72:28. [Explanation: The present tax credit is \$100. Legislation passed in 2003 allows towns to raise this amount up to \$500. RSA 72:28 describes the qualifications required to qualify.] **Majority vote required.**

Article 25. To authorize the Town of Hillsborough's Fire Department to go to the aid of another city, town, village or fire district within or without the state, for the purpose of extinguishing a fire, rendering emergency assistance, or performing any detail requested in accordance with NH RSA 154:24. [Presently we have mutual aid with area towns but this article is at the request of our regional HAZMAT organization.] **Majority vote required.**

Given under our hands and seal this 11th of February in the year of our Lord, Two Thousand and Four.

Gary R. Lamothe Chairman
Maxwell Sargent
Robert I. Buker

Selectmen of Hillsborough, N.H.

BUDGET OF THE TOWN OF HILLSBOROUGH

Appropriations and Estimates of Revenue for the Ensuing Year

PURPOSE RSA 31:4	2003 APPROVED	ACTUAL	APPROPRIATIONS 2004
		EXPENDITURES 2003	
GENERAL GOVERNMENT			
Executive	200,620	201,827.08	217,195
Election & Registration	1,675	2,133.18	8,387
Audit	7,800	7,650.00	7,800
Town Clerk & Tax Collector	99,236	93,299.28	106,186
Revaluation of Property	44,150	29,181.50	68,400
Legal Expense	5,750	6,680.86	5,000
Planning & Zoning	16,482	20,247.79	17,080
General Government Buildings	182,667	174,764.06	165,035
Cemeteries	31,050	30,266.03	31,200
Insurance	82,778	81,000.34	87,197
Tax Map / Other-Inc NSF Checks	16,475	27,683.41	8,600
PUBLIC SAFETY			
Police	810,850	774,404.30	818,238
Fire	381,424	358,221.67	395,165
Community Planning/Code Enf.	72,455	67,237.10	84,582
Forest Fire	7,100	6,130.58	7,056
Emergency Management	2,248	2,908.96	3,028
Dispatch	252,534	244,310.87	255,465
Youth Services	76,170	75,746.18	82,205
HIGHWAYS AND STREETS			
Highways & Streets	676,652	674,267.80	695,460
Bridge Maintenance	13,000	4,567.80	30,000
Street Lighting	31,250	30,987.94	29,250
SANITATION			
Transfer Station/Landfill	417,703	435,475.99	467,306
HEALTH			
Health	250	20.00	250
Animal Control	16,203	15,931.37	16,910
Mental Health	4,000	4,000.00	4,000
Visiting Nurse	10,125	10,125.00	10,125
WELFARE			
Administration	8,830	5,638.70	6,064
Direct Assistance	93,260	113,506.69	104,955

PURPOSE RSA 31:4	2003 APPROVED	ACTUAL EXPENDITURES 2003	APPROPRIATIONS 2004
Subtotals (from Page 1)	3,562,737.00	3,498,214.48	3,732,139
CULTURE AND RECREATION			
Parks and Recreation	85,449	74,060.04	94,890
Manahan Park-Mtce/Impv.	5,000	755.00	7,500
Library	111,547	111,547.00	133,115
Patriotic Purposes (Flags)	1,000	969.38	1,000
Fireworks	3,500	3,500.00	4,000
Senior Citizen Activities	8,180	8,041.07	4,023
CONSERVATION			
Conservation Commission	1,555	1,555.00	1,555
DEBT SERVICE			
Principal-Long Term Bonds & Notes	221,556	242,834.35	374,602
Interest-Long Term Bonds & Notes	142,401	123,443.66	189,148
Interest on Tax Anticipation Notes	20,000	5,713.46	15,000
TOTAL OPERATING BUDGET	\$4,162,925.00	\$4,070,633.44	\$4,556,972.00
SEPARATE ARTICLES			
Franklin Pierce 200th Celebration	1,000	1,000.00	8,000
Main Street Program Support	10,000	10,000.00	20,000
WATER AND SEWER			
Water	385,746	324,310.00	416,831
Water-Contocook River Xng	0	0.00	258,000
Sewer	287,125	299,802.98	375,354
Sewer-Plant Lagoon Cleaning	400,000	256,903.38	170,000
Sewer Collection Rehabilitation	0	0.00	150,000
CAPITAL OUTLAY			
Dispatch Repeater Station	30,941	0.00	0
Fire Station Engineering Study	7,000	33.75	0
Town Hall Study	750	0.00	0
Central Square Project	0	0.00	237,000
Sidewalk Tractor	0	0.00	21,250
Town History Exp. Trust	1,209	1,209.00	600
Ambulance Capital Reserve	20,000	20,000.00	20,000
Water Transmisson Line	0	0.00	1,792,000
Fire Station Expansion	0	0.00	282,009
Lease Purchase Dump Truck	32,500	32,500.00	0
Highway Reconstruction & Paving	120,000	113,761.77	120,000
TOTAL			
APPROPRIATIONS	\$5,459,196.00	\$5,130,154.32	\$8,428,016.00
	Less Revenue		\$5,930,011.00
	Amount To Be Raised By Taxes		\$2,498,005.00

SOURCES OF REVENUE

Based on DRA Form MS-4

SOURCE OF REVENUE	REVENUE EST USED TO SET TAX RATE	ACTUAL REVENUE FOR 2003	ESTIMATED REVENUE 2004
TAXES			
Land Use Change Tax	35,000.00	45,719.12	30,000
Yield Taxes	24,167.00	30,074.84	20,000
Payment in Lieu of Taxes	5,250.00	6,428.70	6,000
Interest & Penalties on Taxes	92,383.00	118,011.39	100,285
Betterment Assessment	0.00	6,214.26	6,214
Excavation Tax	1,032.00	1,032.26	1,000
LICENSES, PERMITS AND FEES			
U.C.C. Filings and Certificates	1,370.00	1,800.00	1,700
Motor Vehicle Permit Fees	673,000.00	704,642.00	704,000
Building & Sign Permits	24,000.00	30,076.12	23,000
Other Licenses, Permits and Fees	6,829.00	7,153.69	6,950
FROM STATE			
Shared Revenue	49,846.00	99,042.00	99,042
Rooms & Meals Tax Distribution	151,666.00	151,666.24	151,666
Highway Block Grant	131,243.00	131,242.77	131,738
Water Filtration Reimbursement	0.00	12,550.99	12,000
Landfill Closure Grant	0.00	0.00	70,370
Emergency Management Grants	0.00	1,118.25	0
State and Fed. Forest Land Reimbu	3,624.00	3,623.69	3,624
Police COPS & SRO Grants	0.00	21,926.67	30,000
Transportation Enhancement Grant	0.00	0.00	189,600
Gables Facility Reimbursement	29,142.00	10,888.57	13,000
County Incedtive Funds-OYS	0.00	9,152.60	6,000
FROM OTHER GOVERNMENT			
Inter-governmental Revenues Windsor Agreement	20,973.00	20,973.00	22,878
CHARGES FOR SERVICES			
Income From Departments	495,735.00	556,546.21	535,106
MISCELLANEOUS REVENUES			
Sale of Town Property	2,450.00	1,090.00	3,500
Interest on Investments	9,900.00	12,472.50	10,000
Other	68,055.00	82,609.89	73,275

INTER-FUND OPERATING TRANSFERS IN

Trust & Agency Funds	6,840.00	1,858.03	8,730
Municipal Sewer Department	687,125.00	687,125.00	695,354
Municipal Water Department	385,746.00	385,746.00	674,831
From Capital Reserve Funds	0.00	0.00	0
Proceeds From Long-term Notes and Bonds	0.00	0.00	2,074,009
TOTAL REVENUES	2,905,376.00	3,140,784.79	5,703,872
General Fund Balance	1,120,069.00	1,120,069.00	1,276,139.00
Fund Balance Voted From Surplus	0.00	0.00	0.00
Fund Balance to be Retained	965,069.00	965,069.00	1,050,000.00
Fund Bal Remaining to Reduce Tax	155,000.00	155,000.00	226,139.00
TOTAL REVENUES AND CREDITS	\$3,060,376.00	\$3,295,784.79	\$5,930,011.00

Water & Sewer revenues are shown equal to the original appropriation.

Actuals may be found under Detailed Statement of Expenses.

COMMUNITY PLANNING REPORT

This past year has brought significant changes to town. Most noticeable are new commercial developments located near the intersection of US Route 202 and West Main Street. A new supermarket and a gas station/convenience store were constructed this past year. The developers for both of these sites should be commended for their willingness to work with the Planning Board and for the quality of their new construction and site work. The new Shaw's Supermarket is complete and the owner will turn over approximately 50 acres of conservation land to the Town this year. Irving Oil will complete their site work this spring with the installation of sidewalks and landscaping.

On the horizon, Walmart has been exploring the possibility of locating a 155,000 square foot "superstore" on West Main Street on the top of Prospect Hill. A site plan application will likely be submitted to the Town this spring. Keep an eye on the local newspapers if you are interested in following this development or feel free to give me a call.

New commercial development has its positive effects—perhaps most importantly it broadens and diversifies the town's tax base, but it can also tax the town's services and infrastructure and change the town's character forever. It is critically important that citizens are involved in guiding new development. I urge all of you to come out to Planning Board meetings and join the discussion.

There are many other opportunities to get involved in shaping the town's future. During part of 2003, I served as chair for Hillsborough Pride's Business Revitalization Committee. The committee adopted an ambitious work plan with a number of exciting projects. Please contact Hillsborough Pride at 464-2953 if you are interested in volunteering.

One of the projects that the Business Revitalization Committee tackled was the development of a Downtown Master Plan. With the new bypass and new commercial development to the west, it was imperative to

develop a comprehensive plan specific to historic downtown Hillsborough in order to ensure its success as a unique business district. Many people concerned about the downtown came together and met throughout this past year to work on the project. Citizens, with the assistance of staff from the Town, Hillsborough Pride, the Central New Hampshire Regional Planning Commission, and the Community Development Finance Authority, neared completion of a first draft by year's end. The final draft will be ready for public hearing(s) early in 2004.

In the last quarter of 2003, the Town began to prepare for work on the Central Square Enhancement Project. A citizen committee has been formed and is currently reviewing the qualifications of a number of engineering firms.

The project, which involves the installation of new sidewalks, landscaping, and lighting at Central Square in the downtown, will receive 80% of its funding from the federal government. The work is scheduled for engineering in 2004 and construction in 2005. Public meetings will be held to solicit input before the design is finalized.

Initiation of the project depends upon approval of a 20% match at this year's Town Meeting, which appears as Article 13 on the Town Warrant. The one-time cost to the Town represents approximately a 20¢ impact on the tax rate. I hope that you will be able to support this unusual opportunity for the Town to receive \$4 for every dollar it invests in this project.

As a reminder, in 2005 the Town will begin work on the Stone Arch Bridge Enhancement Project. The purpose of this project is to restore the bridge at the Route 202/West Main Street intersection for use by pedestrians and bicyclists and to create a passive recreation area with a visitors' kiosk. This will become an important stop for tourists in our expanding commercial district. If you are interested in serving on the committee for this project, please let me know.

I and Kathryn Lookofsky, Executive Director of Hillsborough Pride, have been busy exploring other funding opportunities. We collaborated on three grant applications this past year. One application involves further extending, in the downtown, streetscape improvement proposed in Central Square. Another proposal is to construct a sidewalk and bike path along West Main Street from the downtown near Church Street to the Commercial District near Bible Hill Road. The third project proposed is to rebuild the covered bridge that burned in 1985 and connect the downtown to the rail trail that goes to Bennington. It has not yet been decided whether any of these projects will be funded, but if just one does receive funding, it will represent another large investment in Town.

Building Activity

Housing starts increased slightly which made 2003 another record year. There were fewer commercial additions constructed this past year, but there was an increase in the number of new commercial buildings. The value of construction this past year was much higher than any previous year on record due to the Shaw’s Supermarket construction which had an estimated value of \$3.5 million.

2003 Building Permits

Type	Number	% change 2002-2003
New residences	96	+1.1 %
Residential additions and accessory buildings	74	+23.3 %
New commercial buildings	4	+33.3 %
Commercial additions and accessory buildings	0	-100.0 %
TOTAL	174	+7.4 %

Revenue from building permit fees increased by 40.5 % from last year and by 152.3% over the past two years. This past year's increase can again be attributed mainly to the Shaw's Supermarket development. Building permit revenue for 2003 was \$29,876.12.

As the Zoning Code Enforcement Officer, I review all building permits for zoning compliance, as well as investigate alleged zoning violations. In 2003, 32 new zoning violation cases were opened. Most violations were easily resolved and I appreciate the cooperation from individual property owners. Five cases went to Hillsborough County Superior Court and there are a number of cases that are still pending.

Planning Board

I have advised the Planning Board with regard to applications for subdivisions, earth excavation, scenic road tree cutting, change of use, annexations, and site plan review. Of particular note were 16 new subdivision applications last year. Assistance was also given in developing a capital improvements plan (CIP) and in drafting zoning revisions. The CIP was adopted by the Planning Board in January 2004.

Planning for our community's future is an important job for us all; I am just a facilitator. I encourage everyone to get involved in town government in whatever capacity you can. Please relay your questions, comments, and concerns to the Office of Community Planning at 464-5378, planner@hillsboroughnh.net, or stop by the office, which is located on the third floor of the Community Building.

Respectfully submitted,

Matthew Taylor
Town Planner/Code Enforcement Officer

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hillsborough is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; access to Census information and other data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, geographic information systems (GIS) mapping, and other land use and transportation planning-related assistance.

In 2003, CNHRPC staff assisted the Town of Hillsborough with the initiation of the Downtown Master Plan in coordination with Hillsborough Pride, a local citizens committee, and Town staff. Funding for the project has been provided equally by the Community Development Finance Authority (CDFA), the Town, and CNHRPC. In addition, CNHRPC staff prepared a digital parcel map of the entire town under a separate agreement.

In addition to the local services described above, in 2003 the Central New Hampshire Regional Planning Commission:

- Provided general local planning assistance to member municipalities and responded to inquiries regarding zoning ordinance, subdivision regulation, and site plan review regulation revisions.
- Held training sessions related to Planning Board process and development review procedures.
- Coordinated four meetings of the CNHRPC Regional Resource Conservation Committee (R2C2). The R2C2 seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.
- Hosted educational regional workshops on Shoreland Protection and Wetlands Protection through the Regional Environmental Planning Program (REPP).

- Provided assistance related to implementation of the Statewide Building Code and local building codes.
- Conducted approximately 225 traffic counts throughout the region, including 21 in Hillsborough.
- Organized and hosted five meetings of the CNHRPC Transportation Advisory Committee (TAC).
- Finalized the update of the FY 2005-2014 Regional Transportation Improvement Program (TIP) and participated in the development of the Statewide 10 Year Transportation Plan.
- Continued the update and expansion of the regional transportation model. The transportation model will be an integral component of the I-93 Bow to Concord Transportation Planning Study.
- Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- Facilitated a series of housing forums through funding provided by the New Hampshire Housing Finance Authority (NHHFA).
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee and the Contoocook North Branch Local Advisory Committee.
- Coordinated the development of the Concord Area Transit Expansion Study.
- Provided assistance to CNHRPC member towns regarding National Flood Insurance Program (NFIP) participation and compliance.
- Undertook local and regional hazard mitigation planning activities.
- Maintained and updated the www.nharpc.org website of statewide and local census data and statistics.
- Assisted local housing and childcare advocacy groups through funding provided by the Community Development Finance Authority (CDFA).
- Provided support and assistance to local trail advocacy groups and communities interested in trail development.

For additional information, please contact the CNHRPC staff or visit us on the internet at www.cnhrpc.org.

PARK BOARD REPORT

The Park Board once again thanks the voters of Hillsborough and Deering for their generous support of our programs and facilities. This year the Park Board has overseen projects and events at all of the parks and is proud to report that many projects are community driven.

Rob Beard, head of Parks and Maintenance, has worked throughout the year to keep the parks clean and well maintained. We wish to thank him for his hard work and commitment. Thanks are also extended to the Hillsborough Highway Department for continuing to aid in maintaining our parks.

Throughout the year, the Hillsboro Lions Club has been planning with the Town to add additional playground equipment at Grimes Field. We thank them for their continued support and involvement.

Butler Park has provided a wonderful area for residents as well as visitors. It is a pleasure to see this area frequented and enjoyed by so many. Again, the community and the Butler Park Revitalization Committee provide the care needed to make this downtown park such a beautiful place.

The Summer Programs, under the direction of Terri Mitchell, were a huge success. All programs saw increased participation, serving a total of 263 children. We look forward to another successful year providing day camps, swimming lessons, activity weeks, adventure camps, performances, tennis camps and senior activities. Great job, Terri and staff!

Community input and involvement is an integral part of the success of our Parks and Recreation Department. We welcome your ideas and support in future programs. The Park Board meets the first Tuesday of every month in the courtroom behind the library. If you are interested in becoming a member of the Board, please contact the Selectmen's Office.

Respectfully submitted,

Jim Bailey, Chairman

MANAHAN PARK SUMMER RECREATION 2003

We had a great turnout at Manahan Park during the summer. New additions to our programs were very successful: Middle School Park Program and Theatre Camp. Summer of 2004 we will be putting more focus on our Middle School Park Program, which will allow us to increase the number of children participating.

<u>Program</u>	<u># Participants</u>
Swim Lessons	130
Tennis Lessons	40
Day Camp 1	100
Day Camp 2	80
Theatre Camp	25
Jr. Adventure Camp	50
Adventure Camp	11
Middle School Park	20

CAROLINE FOX FUND

December 31, 2003

There was no meeting of the Caroline Fox Fund Committee in 2003. Funds for advertising were expended during the year. Fund incomes were received from the Town of Hillsborough Trustees of Funds and interest on our savings account.

Respectfully submitted,

Alfred C. Avery
Secretary

TREASURER'S REPORT

Cash Balance 1/01/03	\$ 52.37
Fund Income 1/23/03	59.34
Fund Income 4/23/03	23.00
Savings Account Interest to 12/31/03	<u>.50</u>
	\$135.21
Disbursements:	
Public Hearing Notices	<u>- 3.00</u>
Cash Balance 12/31/03	<u><u>\$132.21</u></u>

Respectfully submitted

Alfred C. Avery
Treasurer

SOUTHERN NEW HAMPSHIRE SERVICES

A Southern New Hampshire Services, Inc. (SNHS) Energy Dept. staff person has been taking applications for the Fuel Assistance, the Electric Assistance, the Neighbor Helping Neighbor and other various programs at the Hillsborough Town Office. Debbie Boudreau is in Hillsboro every Monday and Friday from 8:30 to 4:30. It has been extremely helpful, not only to SNHS, but also to Hillsborough residents to be able to use this Town Office to apply for these programs.

The Fuel Assistance Program awards qualified income households a benefit to help heat their homes in the winter months. The Electric Assistance Program earns households who qualify according to their income, a monthly discount on their electric bills. The Neighbor Helping Neighbor Program helps Hillsboro residents who do not qualify for the other programs but who have an electric disconnect and are in a hardship situation to get help paying their electric bill. Pamphlets describing each of these programs in detail can be found at the Town Office. Other smaller programs are available at various times during the year to help with heating and electric bills. These are based on funding and availability.

Last year, for the 2002-2003 Fuel Assistance Program season, 113 clients came to the Hillsboro Office to apply for the Fuel Assistance Program. There were a total of 234 Hillsboro residents that applied for the program. Clients who were on the program the previous year are allowed to apply by mail the following year if it is more convenient to them. More than \$125,000 in benefit funds were available for these applicants. This year, for 2003-2004 season, the hours have been expanded to two full days. Hopefully, this will make it easier for residents to access the services and get the assistance that they need.

Southern New Hampshire Services is grateful that the Town of Hillsboro makes this space available for the staff and residents of Hillsborough.

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Hillsborough
Hillsborough, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hillsborough as of and for the year ended December 31, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Hillsborough has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements

Town of Hillsborough
Independent Auditor's Report

referred to above present fairly, in all material respects, the financial position of the Town of Hillsborough as of December 31, 2002, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 14, 2003 on our consideration of the Town of Hillsborough's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Hillsborough taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hillsborough. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

May 14, 2003

Note: The complete audit is available at the Town Office.

LANDFILL CLOSURE REPORT

The landfill closure project remains uncompleted due to financial collapse of the primary contractor, Littleton Environmental Services, Inc. Payment to subcontractors and completion of the work is covered by two separate bonds. Fortunately we have only paid for completed work and we also have held back \$71,919.51 in retainage. We anticipate the remaining work to be completed during the Spring of 2004.

The total appropriation for the project was \$1,750,000 and we expect the final cost to be at least \$40,000 below that amount. Part of the savings were realized when our engineers, Weston & Sampson Engineers, Inc., were able to modify the design and obtain approval from the New Hampshire Department of Environmental Services. We presently have a balance left on the appropriation of \$262,543.91. A final report should be in the next Annual Report. That report will include our extra costs due to the late completion and monies received from the bonding company for liquidated damages.

We have received a payment of \$150,000 from the Town of Deering which lowers the amount to be repaid to the Sate Revolving Loan Fund. Payments to the Revolving Loan Fund will begin this year, resulting in an increase of about \$206,800 to the operating budget. We anticipate receiving a 20% State grant, which will be \$41,360. The Town of Windsor did not make a single payment contribution, but will contribute toward the debt payment each year until it is complete. The debt payment is scheduled for 10 years.

As the Town grows, the old landfill should be suitable for recreational use. There are even cases of commercial buildings being constructed over closed landfills. I am aware of one major project in Massachusetts. This would be more likely to occur in a very densely populated area, but does illustrate that there are ways to reclaim use of a site.

There will be some ongoing expenses with the old landfill. The site will need to be mowed at least annually, or as done in some locations grazed over by sheep, and we will be taking water samples from monitoring wells several times each year.

Respectfully submitted,

James Coffey, Business Administrator

DETAIL STATEMENT OF EXPENSES

And Associated Departmental Revenues

Executive Administration

Appropriated Amount: \$ 200,620

Credits:

Cash Management	\$12,472.50
Gas Tax Refund	\$0.00
Town Office Receipts	\$1,422.85
Sale of Town Property	\$0.00

TOTAL REVENUE

\$13,895.35

Expenditures:

Officers Salaries	\$64,596.15
Officers-Health Insurance	\$1,000.00
Officers-Dental Insurance	\$656.34
Officers-FICA	\$4,067.05
Officers-Medicare	\$951.14
Officers-Retirement	\$1,686.61
Advertisement	\$552.00
ICMARC Fees	\$0.00
Box Rent-Bank	\$165.00
Box Rent-Postal	\$88.00
Computer System & Support	\$14,690.61
Town Clock Repairs	\$0.00
Equipment Rental	\$1,446.00
Equipment Repair	\$1,593.00
Health Insurance	\$14,937.60
Dental Insurance	\$1,405.39
Legal Publications	\$1,674.46
Mileage	\$123.90
Misc. Expense	\$5,586.13
Office Equipment	\$5,475.61
Office Supplies	\$4,849.89
Payroll	\$53,043.20
Payroll Overtime	\$2,688.53
Postage	\$2,048.73
Printing Costs	\$6,344.60
Professional Dues	\$3,193.31
Professional Publication	\$68.90
Registry Copies	\$406.82
FICA	\$3,454.66
Medicare	\$807.93
Telephone	\$2,382.00
Training Costs	\$680.20

Retirement	\$1,163.32	
TOTAL EXPENSE:		\$201,827.08
Conservation Commission		
Appropriated Amount: \$ 1,555.00		

Expenditures:		
Expenses	\$1,555.00	

TOTAL EXPENSE:		\$1,555.00
-----------------------	--	------------

Fuller Public Library
Appropriated Amount: \$ 111,547

Expenditures:		
Clock Maintenance	\$150.00	
Books	\$10,000.00	
Computer Maintenance	\$500.00	
Health Insurance	\$13,024.14	
Dental Insurance	\$1,098.45	
Payroll	\$70,069.81	
Audio/Visual	\$0.00	
Programs	\$0.00	
Social Security	\$4,344.54	
Medicare	\$1,015.80	
Retirement	\$1,377.42	
Transfer Excess Approp.	-\$993.16	
Repay Bldg. Study Costs	\$0.00	
Project Lift	\$10,960.00	

TOTAL EXPENSE:		\$111,547.00
-----------------------	--	--------------

Audit
Appropriated Amount: \$ 7,800

Expenditures:		
Professional Services	\$7,650.00	

TOTAL EXPENSE:		\$7,650.00
-----------------------	--	------------

Elections & Registrations
Appropriated Amount: \$ 1,675

Credits:

Sale Of Checklists	\$223.00	
TOTAL REVENUE		\$223.00

Expenditures:

Advertisement	\$137.00
Ballot Clerks/Moderator	\$165.00
Computer - Software Support	\$99.00
Set Up Booths	\$75.00
Election Meals	\$214.20
Equipment Purchase	\$257.62
Miscellaneous	\$20.00
Office Supplies	\$0.00
Payroll	\$552.72
Postage	\$9.25
Printing Costs	\$561.10
FICA	\$34.27
Medicare	\$8.02

TOTAL EXPENSE:		\$2,133.18
-----------------------	--	------------

Community Building
Appropriated Amount: \$ 46,835

Credits:

District Court Rent	\$14,345.22
Community Bldg. Rents	\$1,305.50
Trust Funds	\$48.43

TOTAL REVENUE		\$15,699.15
----------------------	--	-------------

Expenditures:

Advertising	\$0.00
Maintenance Projects	\$10,375.87
Regular Maintenance	\$5,940.91
Electricity	\$7,482.59
Equipment Purchase	\$2,394.09
Equipment Repair	\$187.92
Fuel Oil	\$10,396.46
Gasoline	\$61.99
Janitor Supplies	\$484.09
Miscellaneous Expense	\$0.00
Payroll	\$6,515.74
FICA	\$403.96
Medicare	\$94.46
Propane	\$25.49
Telephone	\$333.01
Plant/Wreaths	\$332.46

TOTAL EXPENSE: \$45,029.04

Insurance

Appropriated Amount: \$ 82,778

Credits:

Insurance Refund & Dividend \$7,338.18

TOTAL REVENUE \$7,338.18

Expenditures:

NHMA Property & Liability \$51,675.81

Unemployment Comp. \$1,873.57

Workers Compensation \$27,450.96

TOTAL EXPENSE: \$81,000.34

Planning Board

Appropriated Amount: \$ 14,711

Credits:

Planning Fees \$5,370.93

TOTAL REVENUE \$5,370.93

Expenditures:

Advertisement \$991.44

Legal Expenses \$1,098.28

Miscellaneous Expense \$832.56

Office Equipment \$0.00

Office Supplies \$219.77

Payroll \$2,547.33

Postage \$1,488.14

Printing Cost \$1,176.55

CNHRPC Annual Dues \$4,769.00

FICA \$158.15

Medicare \$36.98

Training Costs \$87.50

TOTAL EXPENSE: \$13,405.70

Zoning Board of Adjustment

Appropriated Amount: \$ 1,771

Credits:

Zoning Fees	\$1,184.10	
TOTAL REVENUE		\$1,184.10

Expenditures:

Advertisement	\$402.00
Legal Expenses	\$4,241.23
Miscellaneous Expense	\$102.58
Office Supplies	\$0.00
Payroll	\$1,252.97
Postage	\$612.40
Printing Cost	\$0.00
FICA	\$77.63
Medicare	\$18.17
Training Costs	\$129.00
Retirement	\$6.11

TOTAL EXPENSE:		\$6,842.09
-----------------------	--	-------------------

Legal
Appropriated Amount: \$ 5,750

Expenditures:

Legal Fees	\$6,680.86
------------	------------

TOTAL EXPENSE:		\$6,680.86
-----------------------	--	-------------------

Franklin Pierce Homestead Upkeep
Appropriated Amount: \$ 3,475

Expenditures:

Electricity	\$1,037.09
Fuel Oil	\$1,161.04
Maintenance & Improvements	\$600.00
Telephone	\$635.26

TOTAL EXPENSE:		\$3,433.39
-----------------------	--	-------------------

Reappraisal Of Property
Appropriated Amount: \$44,150

Expenditures:

Professional Services	\$38,561.50
-----------------------	-------------

TOTAL EXPENSE:		\$38,561.50
-----------------------	--	--------------------

Cemetery Department
Appropriated Amount: \$ 31,050

Credits:

Cemetery Lots	\$190.00
Trust Accounts	\$511.88

TOTAL REVENUE

\$701.88

Expenditures:

Advertisement	\$48.00
Major Projects	\$4,914.80
Capital Improvement Project	\$4,000.00
Main. Contract Expense	\$19,500.00
Electricity	\$31.62
Grass & Loam	\$1,700.00
Miscellaneous	\$71.61

TOTAL EXPENSE:

\$30,266.03

Tax Map Update/Other Items
Appropriated Amount: \$ 16,475

Expenditures:

Professional Services-Tax Map	\$19,491.25
Bank Charges	\$875.94
Nonsufficient Fund Checks	\$7,212.75

TOTAL EXPENSE:

\$27,579.94

Fire Station
Appropriated Amount: \$ 21,800

Credits: Windsor Agreement in Fire Dept.

Expenditures:

Building Maintenance	\$4,590.93
Contract Cost	\$6,492.00
Electricity	\$5,840.57
Fuel Oil	\$5,362.82
Janitorial Supplies	\$10.07
Miscellaneous Expense	\$0.00
Payroll	\$0.00
FICA	\$0.00
Medicare	\$0.00

TOTAL EXPENSE:

\$22,296.39

Town Clerk/Tax Collector's Expense

Appropriated Amount: \$ 99,236

Credits:

Motor Vehicle Agent Fees	\$24,472.00
Costs Before Sale	\$9,133.49
Uniform Comm.Code	\$1,800.00
Certified Copies	\$364.00

TOTAL REVENUE

\$35,769.49

Expenditures:

Advertisement	\$63.00
Box Rental-Postal	\$68.00
Data Processing	\$998.51
Equipment Repair	\$295.15
Health Insurance	\$14,201.83
Dental Insurance	\$1,396.08
Legal Publications	\$30.00
Mileage	\$258.30
Office Equipment	\$0.00
Office Supplies	\$539.31
Payroll	\$55,057.54
Payroll Overtime	\$0.00
Postage	\$2,753.35
Printing Costs	\$1,379.93
Professional Dues	\$40.00
Professional Publication	\$20.00
Audit-Extra Labor Charge	\$0.00
Record Maintenance	\$1,275.00
Registry Expense	\$0.00
FICA	\$3,413.46
Medicare	\$798.58
Telephone	\$467.01
Training Costs	\$1,188.50
ICMA Retirement	\$1,652.08
Tax Lien Expenses	\$7,403.65

TOTAL EXPENSE:

\$93,299.28

Police Department

Appropriated Amount: \$810,850

Credits:

Parking Fines	\$275.00
---------------	----------

Pistol Permits	\$650.00	
Accident Reports	\$1,530.00	
General Receipts	\$10,538.49	
Payroll Reimbursement	\$13,692.66	
SRO Reimbursement from HDS	\$17,500.97	
COPS Grants	\$21,926.67	
TOTAL REVENUE		\$66,113.79

Expenditures:

Advertisement	\$546.39
Ammunition	\$53.40
Box Rent-Postal	\$68.00
Clothing Expense	\$13,759.53
Computer System & Support	\$10,636.91
Contract Services	\$2,374.23
Cruiser Expense	\$8,257.48
Equipment Purchase	\$5,596.87
Equipment Repair	\$555.18
Gasoline	\$10,610.49
Health Insurance	\$91,686.42
Dental Insurance	\$8,704.34
Investigative Aids	\$1,435.45
Legal Publications	\$1,072.20
Meals	\$214.76
Mileage	\$444.50
Miscellaneous	\$29.35
Office Equipment	\$8,624.85
Office Supplies	\$2,906.55
Payroll	\$457,811.59
Payroll Overtime	\$46,310.62
Payroll Worked Holidays	\$15,523.57
N.H. Retirement	\$31,690.14
Postage	\$989.09
Printing Costs	\$661.00
Prisoner Expense	\$4.53
Professional Dues	\$645.00
Professional Publications	\$20.00
Professional Services	\$1,270.65
Radio Maintenance	\$230.50
Safety Supplies	-\$4,086.69
FICA	\$2,593.46
Medicare	\$7,503.03
Special Investigations	\$614.37
Telephone	\$5,896.36
Tires	\$1,563.36
Training Costs	\$1,819.47

V. R. Cruiser	\$34,853.75
ICMA Retirement	\$913.60
Speed Enforcement	\$0.00

TOTAL EXPENSE: \$774,404.30

Police Station
Appropriated Amount: \$ 55,057

Expenditures:

Contract Services	\$15,328.02
Electricity	\$12,446.63
Equipment Purchase	\$303.79
Fuel	\$6,698.09
Janitorial Supplies	\$1,783.77
Maintenance	\$8,755.33

TOTAL EXPENSE: \$45,315.63

Forest Fire
Appropriated Amount: \$ 7,100

Credits:

Reimbursement For Forest Fires	\$930.95
--------------------------------	----------

TOTAL REVENUE \$930.95

Expenditures:

Clothing Expense	\$492.35
Equipment Purchase	\$4,000.00
Equipment Repair	\$0.00
Miscellaneous Expense	\$0.00
Payroll	\$1,521.89
Professional Dues	\$0.00
FICA	\$94.38
Medicare	\$21.96

TOTAL EXPENSE: \$6,130.58

Animal Control
Appropriated Amount: \$ 16,203

Credits:

Dog Licenses	\$3,036.50
Dog Fines	\$260.00

TOTAL REVENUE \$3,296.50

Expenditures:

Clothing Expense	\$100.00
Contract Services	\$4,620.00
Equipment Purchase	\$0.00
Gasoline	\$1,250.00
Miscellaneous	\$0.00
Payroll	\$8,891.52
FICA	\$551.71
Medicare	\$129.14
Training	\$389.00

TOTAL EXPENSE:

\$15,931.37

**Fire Department & Rescue Company
Appropriated Amount: \$ 381,424**

Credits:

Windsor Agreement	\$20,973.30
Fire Dept. Receipts	\$431.37
Hillsboro Rescue	\$106,664.13

TOTAL REVENUE

\$128,068.80

Expenditures:

Advertisement	\$150.00
Chemicals	\$1,250.64
Clothing Expense	\$2,482.23
Equipment Purchase	\$86,883.26
Equipment Repair	\$3,143.89
Fire Alarm Main.	\$2,414.79
Fire Prevention	\$2,580.37
Gasoline	\$2,577.17
Investigative Aids	\$275.04
Medical Expense	\$2,014.26
Miscellaneous Expense	\$188.47
Office Equipment	\$2,295.30
Office Supplies	\$197.60
Payroll	\$50,740.04
Overtime	\$44.28
Postage	\$169.75
Printing Costs	\$245.60
Professional Dues	\$2,432.00
Professional Publications	\$695.00
Radio Maintenance	\$14,942.34
Shoveling Hydrants	\$290.50
FICA	\$3,145.92
Medicare	\$735.71

Telephone	\$1,412.94
Tires	\$796.04
Training Cost	\$3,595.45
Repairs 59R1 Chief's Cruiser	\$814.81
Repairs 59M1 E1 Pumper	\$546.92
Repairs 59M2 E-One	\$550.36
Repairs 59M3 Mini Pumper	\$48.75
Repairs 59L1 Ladder Truck	\$529.03
Repairs 59K1 Ford Tanker	\$18.00
Repairs 59K4 Chevy Tanker	\$1,000.72
Repairs 59U1 Utility	\$54.48
Repairs Miscellaneous	\$153.55

Rescue: Sp. Article in 2002

Advertisement	\$0.00
Uniforms	\$845.50
Equipment Purchase	\$5,568.32
Equipment Repair	\$608.41
Gasoline	\$2,704.17
Health Insurance	\$21,457.32
Dental Insurance	\$2,210.76
Medical Expense	\$506.02
Miscellaneous	\$698.40
Office Equipment	\$350.21
Payroll	\$99,670.49
Overtime	\$10,588.03
Holiday Worked	\$1,418.93
Fire Retirement	\$2,931.25
Fica	\$1,233.70
Medicare	\$1,619.26
Telephone	\$537.14
Tires	\$18.95
Training Cost	\$2,337.50
Vehicle Repair	\$2,984.64
Intercept Expense	\$6,750.00
Medical Supplies	\$3,767.46

TOTAL EXPENSE:

\$358,221.67

Street Lighting

Appropriated Amount: \$ 31,250

Expenditures:

Electricity	\$30,521.69
Miscellaneous	\$466.25

TOTAL EXPENSE:

\$30,987.94

Dispatch Center
Appropriated Amount: \$ 252,534

Credits:

Windsor Agreement in Fire Dept.	
General Receipts	\$4,036.35
Town Of Deering	\$3,796.00
Town Of Hancock	\$3,218.00
Town Of Antrim	\$7,201.23
Town Of Washington	\$3,132.00
Town Of Bennington	\$4,514.00

TOTAL REVENUE \$25,897.58

Expenditures:

Clothing Expense	\$1,713.33
Computer - SPOTS System.	\$3,600.00
Electricity - Bible Hill Tower	\$361.23
Equipment Purchase	\$0.00
Health Insurance	\$30,051.22
Dental Insurance	\$2,656.31
Miscellaneous Expense	\$307.22
Office Equipment	\$2,252.20
Office Supplies	\$762.70
Payroll	\$159,478.48
Payroll Overtime	\$7,150.28
Payroll Worked Holiday	\$9,731.55
Postage	\$0.00
Radio Maintenance	\$5,038.17
FICA	\$10,704.51
Medicare	\$2,803.53
Telephone	\$3,665.97
Training Costs	\$375.00
Retirement	\$3,659.17

TOTAL EXPENSE: \$244,310.87

Planning Director & Code Enf.
Appropriated Amount: \$ 72,455

Credits:

Building Permit Fees	\$29,876.12
Sign Permit Fees	\$200.00

TOTAL REVENUE \$30,076.12

Expenditures:

Advertisement	\$0.00
Computer Equip. & Software	\$676.75
Contract Services	\$0.00
Health Insurance	\$8,462.22
Dental Insurance	\$733.08
Legal	\$3,469.08
Mileage	\$850.99
Office Equipment	\$385.95
Office Supplies	\$210.18
Payroll	\$46,657.67
Postage	\$131.25
Printing Costs	\$150.00
FICA	\$2,893.58
Medicare	\$676.62
ICMA Retirement	\$1,356.63
Telephone	\$443.10
Training	\$140.00

TOTAL EXPENSE: \$67,237.10

**Emergency Management / Civil Defense
Appropriated Amount: \$ 2,248**

Credits:

State Grants	\$1,118.25
--------------	------------

TOTAL REVENUE \$1,118.25

Expenditures:

Equipment Purchase	\$0.00
Office Supplies	\$451.18
Payroll	\$1,145.88
Postage	\$16.26
Professional Publications	\$287.28
FICA	\$71.05
Medicare	\$16.62
Telephone	\$418.68
Training	\$502.01

TOTAL EXPENSE: \$2,908.96

**Roads & Sidewalks Maintenance
Appropriated Amount: \$ 112,000.00**

Expenditures:

Hot Top	\$78,059.00
Sealing	\$10,000.00
Equipment Rental	\$0.00

Sidewalks \$0.00

TOTAL EXPENSE: \$88,059.00

Highway Department
Appropriated Amount: \$ 564,652

Credits:

Highway Block Grant \$131,242.77
Dept. Reimbursements \$0.00

TOTAL REVENUE \$131,242.77

Expenditures:

Advertisement \$358.55
Building Maint. \$10,464.44
Chemicals/Paint \$7,710.63
Clothing Expense \$3,293.63
Cold Patch/Hot Top \$186.31
Contract-Blasting \$2,000.00
Misc. Projects \$6,005.41
Roadside Mowing \$4,300.00
Culvert \$1,998.60
Diesel Fuel \$23,334.59
Electricity \$2,433.40
Equipment Purchase \$8,153.89
Equipment Rental \$69,230.87
Equipment Repair \$3,644.08
Gasoline \$3,742.17
Gravel & Sand \$6,064.02
Hardware \$1,530.21
Health Insurance \$51,060.34
Dental Insurance \$4,972.55
Janitorial Supplies \$65.08
Lubricants \$2,157.52
Mileage \$0.00
Miscellaneous Expense \$121.33
Gases \$846.26
Payroll \$167,451.46
Payroll Overtime \$1,041.51
Payroll Worked Holiday \$430.75
Plow Blades/Shoes \$7,250.11
Drug Testing \$0.00
Propane \$4,382.40
Radio Maintenance \$1,278.05
Salt \$60,018.11
Signs \$1,058.38

FICA	\$10,460.49
Medicare	\$2,446.63
Steel	\$1,021.34
General Supplies	\$1,851.54
Telephone	\$552.37
Tires	\$1,782.50
Training	\$0.00
Tree Removal	\$1,600.00
Repairs #701 Pickup	\$1,727.33
Repairs #702 Chevy D.T.	\$3,467.70
Repairs #703 Chevy D.T.	\$2,063.80
Repairs #706 Int. D.T.	\$1,875.75
Repairs #707 Ford D.T.	\$1,695.75
Repairs #710 Loader	\$6,976.98
Repairs #711 Grader	\$1,418.60
Repairs Backhoe	\$687.26
Repairs Dodge Tanker	\$2,350.54
Repairs #704 Int. 4X4 D.T.	\$843.57
Repairs Platform 4X4	\$1,788.10
Retirement	\$3,772.83
Sidewalk Plow	\$598.70
FEMA Reimbursement	\$0.00
Labor For Other Departments	-\$3,213.00
Winter Labor Regular	\$30,501.20
Winter Labor Overtime	\$41,399.13
Winter Labor Holiday	\$5,710.64
Winter FICA	\$4,815.17
Winter Medicare	\$1,126.21
Winter Retirement	\$303.02

TOTAL EXPENSE:

\$586,208.80

Bridge Repair

Appropriated Amount: \$ 13,000

Expenditures:

Equipment Rental	\$4,215.38
Equipment & Labor	\$48.79
Approp. Amount	\$303.63

TOTAL EXPENSE:

\$4,567.80

Landfill/Transfer Station

Appropriated Amount: \$ 417,703

Credits:

General Receipts	\$91,477.46	
Tipping Fees	\$131,906.48	
Town of Deering	\$74,664.65	
Town of Windsor	\$16,709.00	
Recycling	\$22,148.14	
TOTAL REVENUE		\$336,905.73

Expenditures:

Advertisement	\$732.25
Bldg. Maintenance	\$8,033.65
Clothing Expense	\$1,393.82
Computer Systems	\$37.00
Trash Hauling Contract	\$14,463.49
Tipping Fees	\$132,024.40
Metal Removal	\$0.00
Tire Removal	\$0.00
Recycling Hauling	\$0.00
Recycling Tipping	\$3,483.94
Brush Hauling	\$8,000.00
Cooperative Dues	\$0.00
Demolition Removal	\$71,800.50
Diesel Fuel	\$3,412.88
Electricity	\$2,046.23
Equipment Purchase	\$11,356.59
Equipment Rental	\$100.00
Equipment Repair	\$1,012.50
Gasoline	\$172.97
Gravel	\$0.00
Hardware	\$807.50
Hazardous Waste Removal	\$9,390.28
Health Insurance	\$18,675.78
Dental Insurance	\$1,761.72
Mileage	\$54.95
Misc. Expense	\$846.52
Office Supplies	\$1,406.92
Payroll	\$92,143.79
Payroll Overtime	\$578.69
Payroll W/Holiday	\$65.46
Postage	\$172.82
Professional Dues	\$388.00
Propane	\$428.59
Signs	\$0.00
FICA	\$5,750.98
Medicare	\$1,345.04
Telephone	\$1,117.37

Tires	\$560.00
Training	\$321.12
Heavy Equipment Repairs	\$7,158.51
Workers Compensation	\$3,339.00
Retirement	\$1,814.13
Water Testing	\$29,278.60
Engineering	\$0.00

TOTAL EXPENSE: \$435,475.99

Visiting Nurse
Appropriated Amount: \$ 10,125

Expenditures:

Professional Services	\$10,125.00
-----------------------	-------------

TOTAL EXPENSE: \$10,125.00

General Assistance
Appropriated Amount: \$102,090

Credits:

Town Poor Reimbursement	\$805.61
-------------------------	----------

TOTAL REVENUE \$805.61

Expenditures:

Advertisement	\$0.00
Mileage	\$127.05
Miscellaneous	\$0.00
Office Supplies	\$181.74
Payroll	\$4,795.00
Postage	\$6.01
Professional Dues	\$30.00
Professional Publications	\$10.00
FICA	\$297.31
Medicare	\$69.59
Telephone	\$0.00
Training	\$122.00
Food Voucher	\$7,505.03
Gasoline Voucher	\$737.66
Medical Voucher	\$7,163.94
Misc. Voucher	\$936.42
Rent Voucher	\$82,769.52
Heating Fuel Voucher	\$6,679.75
Electricity Voucher	\$5,829.37
Transportation Voucher	\$0.00

St. Joseph's Appropriation \$1,885.00

TOTAL EXPENSE: \$119,145.39

Health

Appropriated Amount: \$ 250

Expenditures:

Miscellaneous \$20.00

TOTAL EXPENSE: \$20.00

Youth Services

Appropriated Amount: \$ 76,170

Credits:

Town of Deering & Misc. \$17,613.83

County Incentive Grant \$9,152.60

TOTAL REVENUE \$26,766.43

Expenditures:

Advertisement \$0.00

Box Rent-Postal \$44.00

Equipment Repair \$84.11

Health Insurance \$10,728.66

Dental Insurance \$1,105.38

Mileage \$1,067.18

Misc. Expense \$822.56

Office Equipment \$380.28

Office Supplies \$84.64

Payroll \$50,111.81

Postage \$179.77

Printing Cost \$190.55

Professional Publication \$10.00

Professional Services \$0.00

Volunteer Appreciation & Training \$47.47

Diversion \$0.00

Challenge Course Expenses \$3,604.24

Retirement \$1,183.04

Social Security \$3,106.90

Medicare \$726.78

Telephone \$1,424.00

Training & Staff Development	\$135.00
Gasoline	\$429.08
Vehicle Repair	\$280.73
County Grant	\$0.00

TOTAL EXPENSE: \$75,746.18

Patriotic Purposes
Appropriated Amount: \$ 1,000.00

Expenditures:

Flag & Marker Purchase	\$969.38
------------------------	----------

TOTAL EXPENSE: \$969.38

Parks & Playgrounds
Appropriated Amount: \$ 90,449

Credits:

Park Board Receipts	\$17,480.46
Butler Park Trust	\$22.30
Other Trusts	\$84.28
Manahan Trust	\$755.00

TOTAL REVENUE \$18,342.04

Expenditures:

Advertising	\$12.83
Athletic Programs	\$4,691.75
Athletic Equipment	\$363.80
Contract - Plumbing	\$0.00
Electricity	\$1,598.97
Equipment Purchase	\$2,455.86
Equipment Repair	\$821.63
Gasoline	\$69.55
Hardware/Tools	\$0.00
Medical Insurance	\$1,986.78
Dental Insurance	\$175.98
Janitorial Supplies	\$79.47
Miscellaneous	\$0.00
Park Maintenance	\$4,935.89
Payroll	\$51,946.24
Payroll Overtime	\$334.82
Professional Dues	\$148.00
FICA	\$3,253.96
Medicare	\$761.14
Telephone	\$423.37

Improvements	\$0.00
Maintenance	\$755.00

TOTAL EXPENSE: \$74,815.04

Fireworks
Appropriated Amount: \$ 4,500

Expenditures:	
Transfer To Firemen's Assoc	\$4,500.00

TOTAL EXPENSE: \$4,500.00

Principal Long Term Notes
Appropriated Amount: \$ 221,556

Credits:	
Town Portion of State	
Water Filtration Grant	\$12,550.99

TOTAL REVENUE \$12,550.99

Expenditures:	
Principal	\$242,834.35

TOTAL EXPENSE: \$242,834.35

Interest Long Term Notes
Appropriated Amount: \$ 142,401

Expenditures:	
Interest	\$123,443.66

TOTAL EXPENSE: \$123,443.66

Interest On Tax Anticipation Notes
Appropriated Amount: \$ 20,000

Expenditures:	
Interest On TANS	\$5,713.46

TOTAL EXPENSE: \$5,713.46

Mental Health
Appropriated Amount: \$ 4,000

Expenditures:
Contoocook Valley Counseling \$4,000.00

TOTAL EXPENSE: \$4,000.00

Senior Citizens Activities
Appropriated Amount: \$ 8,180

Expenditures:
Senior Citizen Outings \$7,000.00
Senior Van Payroll \$967.05
Senior Van FICA \$59.97
Senior Van Medicare \$14.05

TOTAL EXPENSE: \$8,041.07

Capital Expense - Road Reconstruction
Appropriated Amount: \$ 120,000

Expenditures:
Reconstruction \$83,976.37
Culvert \$0.00
Engineering \$750.00
Equipment Rental \$20,495.00
Gravel \$4,000.00
Payroll \$9,707.60
Payroll Overtime \$285.36
Fica \$551.36
Medicare \$128.94
Retirement \$105.37

TOTAL EXPENSE: \$120,000.00

Water Department
Appropriated Amount: \$ 385,746

Credits:
Water Rents & Fees \$260,699.71
Water Interest \$2,812.93
Water Miscellaneous/ hookup \$4,500.00
Water Department Portion of State
Water Filtration Grant \$25,101.98
Interest on Water Fund Deposits \$3,300.67

TOTAL REVENUE \$296,415.29

TOTAL CREDITS:

Expenditures:

Advertisement	\$809.30
Building Maintenance	\$0.00
Chlorine	\$5,231.83
Clothing Expense	\$0.00
Computer Software	\$975.11
Contract Mowing	\$0.00
Contract Services	\$28,453.62
Electricity	\$5,401.74
Engineering	\$0.00
Equipment Purchase	\$590.45
Equipment Rental	\$0.00
Equipment Repair	\$2,985.30
Gasoline	\$112.43
Hardware	\$0.00
Hot Top	\$8,316.70
Insurance	\$155.00
Debt Service Interest	\$77,191.63
Janitorial Supplies	\$0.00
Lab Supplies	\$663.35
Legal	\$6,052.11
Lubricants	\$0.00
Misc. Expense	\$0.00
Office Supplies	\$96.55
Payroll	\$13,495.31
Payroll Overtime	\$744.00
Plant Operations	\$2,333.25
Postage	\$2,408.82
Potassium Hydroxide	\$2,727.64
Debt Service Principal	\$115,268.13
Printing Costs	\$1,164.73
Professional Dues	\$277.00
Professional Publications	\$10.00
Propane Water Plant	\$1,186.59
Radio Maintenance	\$811.85
FICA	\$884.32
Medicare	\$206.86
Retirement	\$2.27
Safety Supplies	\$36.75
Propane Gas	\$1,662.64
Snow Removal	\$0.00
System Repair	\$22,898.66
System Improvements	\$12,920.92
Telephone	\$609.41
Tool Purchase	\$0.00

Training Cost	\$1,000.00
Water Piping	\$3,848.73
Water Testing	\$2,527.00
Refunds	\$250.00
Zinc Orthophosphate	\$0.00

TOTAL EXPENSE: \$324,310.00

**Sewer Department
Appropriated Amount: \$ 687,125**

Credits:

Sewer Rents & Fees	\$191,098.09
Dumping Fees	\$0.00
Sewer Interest	\$2,427.34
Sewer Miscellaneous/Hookups	\$8,000.00
Interest on Sewer Fund Deposits	\$5,414.14

TOTAL REVENUE \$206,939.57

Expenditures:

Advertisement	\$780.68
Building Maintenance	\$110.00
Chemicals	\$742.83
Chlorine	\$969.00
Clothing Expense	\$1,288.76
Contract Mowing	\$0.00
Contract Services	\$35,498.58
Electricity	\$40,106.48
Engineering	\$13,778.73
Equipment Purchase	\$4,189.85
Equipment Rental	\$0.00
Equipment Repair	\$20,314.61
Fuel Oil	\$1,961.60
Misc. Gases	\$1,884.84
Gasoline	\$784.02
Hardware	\$179.77
Health Insurance	\$20,684.67
Dental Insurance	\$2,095.65
Hot Top	\$1,917.33
Insurance	\$0.00
Janitorial Supplies	\$1,552.66
Lab Fees	\$261.47
Lab Supplies	\$5,295.24
Legal Fees	\$658.50

Lubricants	\$89.89
Medical	\$0.00
Misc. Expense	\$301.91
Office Supplies	\$464.28
Oxygen	\$0.00
Payroll	\$80,931.65
Payroll Overtime	\$899.55
Payroll W/Holiday	\$133.35
Plant Operations	\$6,650.98
Postage	\$412.31
Debt Payment - Sewer	\$25,000.00
Printing Costs	\$489.43
Professional Publication	\$10.00
Safety Supplies	\$141.04
FICA	\$5,080.20
Medicare	\$1,188.14
Sewer Piping	\$0.00
System Repairs	\$13,464.17
System Improvements	\$3,118.42
Telephone	\$891.45
Tool Purchase	\$248.66
Training Cost	\$300.00
Repairs Truck	\$1,006.78
Workers Compensation	\$770.00
Refunds	\$1,100.00
Snow Removal	\$0.00
Retirement	\$2,055.50
Sludge & Aeration	\$256,903.38

TOTAL EXPENSE:

\$556,706.36

Various Special Articles and Miscellaneous Budgets

Various Capital & Special Articles

Appropriated Amount/Purchase: \$ 91,191

Expenditures:

Dispatch Repeater - South	\$0.00	(Encumbered)
Highway Dump Truck	\$32,500.00	Expended
Ambulance Exp. Trust	\$20,000.00	Expended
Town Hall Study	\$0.00	(Closed)
Fire Station Expansion Study	\$33.75	(Encumbered)

TOTAL EXPENSE: \$52,533.75

Main Street Support
Appropriated Amount: \$10,000

Expenditures:

Transfer Out \$10,000.00

TOTAL EXPENSE: \$10,000.00

Gables Property
Appropriated Amount: \$51,500

Credits:

Cleanup Reimbursement (2002 Exp.) \$10,888.57

Rent \$10,470.00

Expenditures:

Repairs \$32,526.38

Environmental (04-reimbursement) \$19,541.52

Electricity \$1,615.02

Propane Gas \$2,405.51

TOTAL EXPENSE: \$56,088.43

Old Fire Station
Appropriated Amount: \$4,000

Expenditures:

Electricity \$221.66

Propane Gas \$2,379.52

TOTAL EXPENSE: \$2,601.18

2003 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said State, inhabitants qualified to vote in Town affairs of said town on the 11th day of March, 2003, at seven o'clock in the forenoon at the Hillsborough-Deering Middle School Auditorium, the Moderator called the meeting to order. Articles 1 thru Article 6 were to be voted on by official ballot at the polls, Article 1, election of officers and Articles 2 thru 6, zoning issues, between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles 7 thru 25 were to be take up at 7:30 p.m.

Article 1. Voted that the voters of Hillsborough proceed to ballot for one Selectman for three years and one Selectman for two years, Treasurer for one year, Trustee of Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Trustee of the Fuller Public Library for one year, one Supervisor of the checklist for one year, Water and Sewer Commissioner for three years, two Planning Board members for three years, Cemetery Trustee for three years, and all other necessary Town Officers or agents for the ensuing year.

Article 2. The Town voted not to amend the Hillsborough Zoning Ordinance to include additions and changes and definitions intended to regulate kennels, farms and certain agricultural operations in the Residential, Village Residential and Central Business Districts, as proposed by petition.

YES 159

NO 382

Article 3. The Town voted to amend the Hillsborough Zoning Ordinance to revise the following permitted use to the Rural District: Inn or bed and breakfast where the owner or his agent remains in residence; but in no case shall more than ten rooms be rented.

YES

366

NO

176

Article 4. Town will amend the Hillsborough Zoning Ordinance by expanding the Commercial and Central Business Districts to include land shown on the "Proposed Amendment to Zoning District Boundary Maps."

YES 301 NO 232

Article 5. The Town voted to amend the Hillsborough Zoning Ordinance to include additions and changes to Section 229-16, 229-21, 229-35, 229-75 and Tables 2, 3 and 4, as proposed by the Planning Board. [Explanation: These are "housekeeping" changes necessitated by the Town's adoption of the Village Residential District in 2002 and the Central Business District in 1999.)

YES 333 NO 191

Article 6. Voted the Town will amend the Hillsborough Zoning Ordinance to include additions and changes to 229-20.1, Central Business District, as proposed by the Planning Board.

YES 297 NO 224

Moderator Leigh Bosse called the 2003 Hillsborough Town Meeting to order at 7:30. Mr. Bosse introduced the Town's Selectmen Mr. Robert Buker, Mr. Gary Lamothe, Mr. Maxwell Sargent and Town Clerk / Tax Collector Ms. Deborah McDonald. American Legion Post 59 Color Guard presented and posted the Colors. The Hillsborough-Deering High School chorus under the direction of Mrs. Heidi Ort sang the National Anthem. Mr. Bosse asked the town to observe a moment of silence for friends and neighbors no longer with us. Instead of a prayer for the upcoming possible war, Mr. Bosse asked the Town's people present for their here here. Mr. Bosse asked that everyone recognize Mr. Donald Mellen, who was chosen for the cover of this years Town Report. A well deserved round of applause was given to Mr. William Goss, highway foreman and his crew for the great job done on the roads during this long and hard winter. The moderator then proceeded with the rules of the meeting and dispensed with the reading of

the warrant, with no objections. As usual, Mr. Bosse asked that we leave as friends and neighbors, the same as we had entered the meeting.

Article 7. Mr. Buker moved and Mr. Lamothe seconded to accept the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto.

Article 8. Mr. Lamothe moved and Mr. Sargent seconded, the Town voted to raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (\$120,000) for the purpose of reconstructing and/or resurfacing Windsor Road from Route 31 to the Windsor town line. This is part one of a two-year program. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2004, whichever is sooner.

Article 9. Moved by Mr. Buker and seconded by Mr. Lamothe, to see if the Town will vote to raise and appropriate the sum of Four Million, One Hundred and Fifty-eight Thousand, Nine Hundred and Twenty-five Dollars (\$4,158,925) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the Town; or to take any other action in relation thereto. Mr. Thomas McClure amended the article to read that the Town will vote to raise and appropriate the sum of Four Million, One Hundred and Sixty-two Thousand, Nine Hundred and Twenty-five Dollars (\$4,162,925.00) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers out and all other current expenses of the Town; or to take any other action in relation thereto. Explanation: To add \$4000.00 for electricity and heat for the Old Fire Station and it is recommended that the additional funds be added to the General Government Building Account for that purpose. After a short discussion on this the Town voted to accept the McClure amendment and then voted to accept the article as amended.

Article 10. Mr. Sargent moved and Mr. Buker seconded and the Town voted to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in the Ambulance Capital Reserve Fund, previously established.

Article 11. Mr. Lamothe moved and Mr. Sargent seconded to see if the Town will vote to authorize the Selectmen to enter into a four-year municipal lease purchase agreement for the purpose of leasing a dump truck for the Highway Department, and to raise and appropriate the sum of Thirty-two Thousand and Five hundred Dollars (\$32,500) for the first year's payment. [Explanation: At the conclusion of the four-year lease the Town will assume full ownership of the vehicle. Future lease payments will be a line item in the Highway Department budget. Actual cost will be about \$128,000 plus interest.] The lease contains an escape clause allowing the Town to terminate the lease if future town meetings do not appropriate the annual lease payment. After some discussion, this article was passed.

Article 12. Mr. Donald Mellen moved and Mr. Lamothe seconded and the Town voted to raise and appropriate the sum of Two Hundred and Eighty-seven Thousand, One hundred and Twenty-five Dollars (\$287,125) for the purpose of operating the Sewer Department during 2003; said funds to be offset by the income to the Sewer Department of an equal amount; or to take any other action in relation thereto.

Article 13. Mr. Mellen moved and Mr. Buker seconded to see if the Town will vote to raise and appropriate the sum of Three Hundred and Eighty-five Thousand, Seven Hundred and Forty-six Dollars (\$385,746) for the purpose of operating the Water Department during 2003; said funds to be offset by the income to the Water Department of an equal amount; or to take any other action in relation thereto. The town accepted the article and voted in the affirmative.

Article 14. Mr. Mellen moved and Mr. Sargent seconded to see if the Town will vote to raise and appropriate the sum of Four Hundred Thousand Dollars (\$400,000) for the removal of sludge from the sewer lagoons at the sewer treatment plant along with any other related activities, and to

authorize withdrawal from the Sewer Reserve Fund for said purpose. After discussion of how this would be done and the sludge would be also be used in the closure of the dump and its clean up, the article was passed.

Article 15. Mrs. Bonnie Morse moved and Mrs. Nancy Denu seconded, the Town voted to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of providing support for the Main Street Program. Mrs. Morse and Mrs. Denu told the Town what has been being done with the program and how more strides are being taken and both asked for people to help and get involved with the program.

Article 16. Moved by Mr. Buker and seconded by Mr. Lamothe, the Town voted to raise and appropriate the sum of One Thousand Two Hundred and Nine Dollars (\$1,209) to be placed in the Town History Expendable Trust under the provisions of RSA 31:19-a, said amount being equal to the receipts of Town History Books sold during 2002.

Article 17. Mr Lamothe moved and Mr. Sargent seconded, the Town voted to discontinue completely and absolutely Poor Farm Road as shown on Tax Map 2. [Explanation: This is at the written and signed request of all owners on the Class VI road. Presently access is direct to East Washington Road, and there is no longer any present, or future, public purpose for the street.] This was explained that it was only a town easement, that is no longer used.

Article 18. Moved by Mr. Lamothe and seconded by Mr. Buker, the Town vote to discontinue completely and absolutely Edgebrook Road, as shown on Tax Map 11, including the discontinuance of all easements, permits, and all licenses therein pursuant to RSA 231:46, notice having been given as required to O'Chill LLC, the owner of all property abutting Edgebrook Road. [Explanation: The owners of the new Shaw's plaza now own all lots on the street and there is no longer any present or future public purpose for the street, or the municipal water line that serviced the houses that were on the street.]

Article 19. Mr. Buker moved and Mr. Sargent seconded, the Town voted after some discussion and an explanation by Chief Stafford, to raise and appropriate the sum of Thirty Thousand Nine Hundred and Forty-one Dollars (\$30,941) for the purpose of constructing a communication repeater for Hillsborough Dispatch to serve municipalities South of Hillsborough along the Route 202 corridor, or take any other action in relation thereto. This will be a special, non-lapsing, non-transferrable appropriation for a period of three years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2005, whichever is sooner.

Article 20. Moved by Mr. Sargent and seconded by Mr. Lamothe to see if the Town will vote to raise and appropriate the sum of Seven Hundred and Fifty Dollars (\$750) for the purpose of funding a study to explore the feasibility of constructing a municipal office building that would also house the School Supervisory Union. Mr. Galpin submitted an amendment to article 20 to read as follows: Amend article 20 to also include article 21 and have one committee to study both and raise and appropriate \$8,000.00 for this purpose. After some discussion, a vote was taken and Mr. Galpin's amendment was defeated. Mr. James Coffey was allowed to speak as a non resident and explained article 20 as was moved. The Town voted to accept Article 20 as was originally purposed.

Article 21. Mr. Lamothe moved and Mr. Buker seconded, to see if the Town will vote to raise and appropriate the sum of Seven Thousand Dollars (\$7,000) for the purpose of designing an addition to the Hillsborough Fire Station equipment bays for the purpose of housing equipment. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2004, whichever is sooner. A hand vote was required to accept this article and the article passed.

Article 22. Moved by Mr. Sargent and seconded by Mr. Lamothe, the Town voted to raise and appropriate the sum of One Thousand Dollars (\$1,000) for the purpose of supporting efforts by the Hillsboro Arts Council, along with other civic organizations, to promote activities that celebrate the 200th birthday of President Franklin Pierce in 2004. This will

be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2004, whichever is sooner. [Explanation: This appropriation is in support of an effort by the Hillsboro Arts Council to bring the Granite State Symphony to Hillsborough in 2004.] Mr. Gerry Burnham spoke on this Article and explained what is being planned and how it should really help the Town.

Article 23. Mr. Lamothe moved and Mr. Sargent seconded, the Town voted, as required by RSA 41:11-a, to ratify the 25-year Tower and Ground Space Lease and Easement which the Selectmen negotiated with Manchester-Nashua Cellular Telephone, L.T. relative to a replacement telecommunications tower on town land off of Bible Hill Road. A copy of the lease is posted at the town offices.

Article 24. Moved by Mr. Sargent and seconded by Mr. Lamothe, the Town voted to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and therefore the State of New Hampshire should maintain funding for LCHIP in its next biennial budget. Several townspeople spoke in favor of this article and the good it does.

Article 25. Moved by Mr. Gil Shattuck and seconded by Mrs. June Fitzpatrick. The Health Care for New Hampshire Resolution

Whereas, New Hampshire residents pay the 12th highest cost of insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Hillsborough, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care. Submitted by petition.

After some discussion, Mr. David Fullerton submitted an amended article in which read: all of article 25 and this below added to the article before the above:

- The health care providers and their insurance companies Are protected from unreasonable lawsuits that are bankrupting them.
- That affordable malpractice insurance be made available to health care providers by reducing liability limits to reasonable levels.
- That new technology and medicines are made available more quickly and cost effectively by reducing government interference while still providing protection to the public.
- That procedures, medicines, and other things available to health care providers in other countries be made available in this country more quickly by finding better ways to approve the use of those that are all ready tested and in use.

The Fullerton amendment was voted on and defeated. The original Article 25 was voted on and passed.

The results of Article 1 was announced.

Mr. Bosse moved to adjourn the meeting and Mr. Doug Hatfield seconded. The meeting was adjourned at 9:35 pm.

A TRUE COPY OF ATTEST:

Deborah J. McDonald
Town Clerk of Hillsborough

Results of Article 1:

Selectman for Three Years:	
Robert I. Buker	477
Selectman for Two Years:	
Maxwell D. Sargent	487
Town Treasurer for One Year:	
Linda S. Blake	515
Trustee of Fuller Public Library for Three Years: (Two positions)	
Haven H. Newton	451
Beffa Ommaya Wyldemoon	406
Trustee of Fuller Public Library for One Year:	
Martha Carlson-Bradley	484
Planning Board for Three Years: (Two positions)	
Charles W. (Skip) Curtis	449
Philip E. Denu III	361
Supervisor of the Checklist for One Year:	
Richard P. Cullen	470
Trustee of Trust Funds for Three Years:	
Henry E. Woods	502
Water and Sewer Commissioner for Three Years:	
Walter H. Crane	469
Cemetery Trustee for Three Years:	
Ernest W. Butler	514
School Board Member at Large for Three Years: (2 positions)	
Cheryl Cahill	216
Babette Haley	364
Stephen Waters	372
School District Moderator for One Year:	
Cheryl Cahill	99
Russell S. Galpin	433

A TRUE COPY OF ATTEST:

Deborah J. McDonald
Town Clerk of Hillsborough

TOWN OFFICE HOURS

Monday - Tuesday - Thursday - Friday 8:30 a.m. to 5:00 p.m.	464-3877
Fax	464-4270
E-Mail	hillsboro@hillsboroughnh.net
Web Site	www.town.hillsborough.nh.us
TOWN CLERK/TAX COLLECTOR	464-5571
Monday - Friday 9:00 a.m. to 4:45 p.m.	
Tuesday 9:00 a.m. to 6:45 p.m.	
Last Saturday of every Month 10:00 a.m. to 11:45 a.m.	
SELECTMEN	464-3877
Second, Fourth & Fifth Wednesdays	
By Appointment. Please call Town Office.	
PLANNING BOARD	464-5378
1st and 3rd Wednesdays at 7:30 p.m.	
BOARD OF ADJUSTMENT	464-5378
By Application.	
COMMUNITY PLANNING/CODE ENFORCEMENT	464-5378
email: planner@hillsboroughnh.net	
Monday-Friday 8:30a.m. to 5:00 p.m.	
CONSERVATION COMMISSION	464-3877
2nd Wednesday at 7:00 p.m.	
HEALTH AND WELFARE OFFICERS	464-3877
By Appointment.	
TRANSFER STATION	464-4340
Tues., Thurs., Fri. & Sat. 8:30 a.m. to 4:30 p.m.	
Wednesday 4:30 p.m. to 8:00 p.m.	
YOUTH SERVICE OFFICE	464-5779
SUPERVISORS OF THE CHECKLIST	464-3877
WATER and SEWER COMMISSIONERS	464-3877
Fourth Tuesday of each month.	
WASTEWATER TREATMENT PLANT	464-5041
LIBRARY	464-3595
Monday & Friday 12:00 noon to 5:00 p.m.	
Tuesday & Thursday 9:00 a.m. to 8:00 p.m.	
Saturday 9:00 a.m. to 1:00 p.m.	
VISITING NURSE	464-5939
Medical Center 8:00 a.m. to 9:00 a.m.	
EMERGENCY TELEPHONE NUMBER	911
POLICE	464-5512
FIRE DEPARTMENT	464-3477