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2002

**Annual Report of the Town of**

# **HILLSBOROUGH**



**DONALD R. MELLEN**

**For the Year Ending December 31, 2002**



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2007

## DONALD R. MELLEN

In March of this year Donald R. Mellen will be stepping down as a member of the Town of Hillsborough Sewer and Water Commission, ending a career of more than 30 years of public service to the Town of Hillsborough. Mr. Mellen has served as a commissioner for the past 15 years, during which time many improvements were made to the sewer and water system, including the construction of a one-million-gallon enclosed reservoir on Bible Hill Road, a one-million-gallon sand filtration plant at Loon Pond, the installation of water meters for all users and the purchase of over 400 acres of conservation land within the Loon Pond watershed area.

In addition to this tenure as a water and sewer commissioner, Mr. Mellen was a member of the Planning Board for 15 years and a cemetery trustee for 6 years. He also chaired the Municipal Facilities Study Committee, was a member of the Committee to Study a Department of Public Works and the Sewer Study Committee and helped to draft the town's first zoning ordinance.

Mr. Mellen was born in Washington, N.H., in 1922 and moved to Hillsborough in 1927. He attended local schools and Keene Teachers College (now Keene State College). During World War II he worked for the U.S. Army Corps of Engineers constructing airfields in Maine and was employed by the Electric Boat Company in New London, Conn.

After the war Mr. Mellen taught for 1 year at the one-room Dole Schoolhouse in Washington, then began his land surveying career with the Lexington, Mass., firm of Miller & Nylander, where he was employed for 21 years. During this time he spent many weekends surveying properties in the Hillsborough area and in 1967 relocated to Hillsborough to establish the town's first full-time land surveying firm. Local housing developments that bear his stamp include Boulder Road, Pine Ridge Road, Mary Rowe Drive and Meeting Hill Road in Hillsborough and Washington Lake Estates and Lake Ashuelot Estates in Washington. In 1984 in conjunction with Allan H. Swanson of Nashua, N.H., Mr. Mellen produced the town's current tax map and in 1989 he developed the town's street numbering system, improvements which will continue to benefit the community for years to come.



Fuller Public Library Preschool Story Time

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## TOWN OFFICERS

Moderator  
Leigh Bosse - 2004

Selectmen and Assessors  
Robert I. Buker., Chairman - 2003  
Gary R. Lamothe - 2004  
Donald E. Knapton, Sr. 2005

Business Administrator  
James E. Coffey

Town Clerk/Tax Collector  
Deborah McDonald - 2005

Town Treasurer  
Linda S. Blake - 2003

Chief of Police  
Robert B. Stafford, Jr.

Fire Chief  
David L. Holmes

Fire Warden  
David L. Holmes

Community Planning Director  
Matthew Taylor

Youth Services Director  
Peter Brigham

Library Director  
Tamara McClure

Highway Foreman  
William Goss

Solid Waste Facility Manager  
William Morris

Health Officer  
James E. Coffey

Welfare Officer  
Elsa L. Green

Emergency Management  
Richard Ritter

Supervisors of the Checklist  
Phebe E. Galpin, Chairman - 2006  
Ruth E. Gauthier - 2008 Richard P. Cullen - 2004

Trustees of the Fuller Public Library  
Sandra Trotter - 2005  
Haven Newton - 2003 Marjorie Porter - 2004  
Silvia Spence - 2004 Beffa Wyldemoon - 2003



Trustee of Trust Fund  
Henry E. Woods - 2003  
Hudson Lemkau - 2005 Arthur Kaufman - 2004

Community Building Advisory Board  
Donald Ager, Sr., Chairman - 2005  
Christopher Stage - 2003 James Marvin - 2003  
Jan Michael - 2004 Vacancy - 2005  
Sandra Trottier - Library Ex-Officio  
Vacancy - Selectman Ex-Officio

Planning Board  
Robert Goode, Chairman - 2004  
Elisabeth Olson - 2004 Herman C. Wiegelman - 2005  
Gerald Burnham - 2005 Gary Sparks - 2003  
W. James Young - 2003  
Robert I. Buker - Selectman Ex-Officio

Park Board  
James C. Bailey, III, Chairman - 2005  
Terry Cutter - 2005 Vacancy - 2004  
Allan Kingsbury - 2004 Vacancy - 2003  
Raymond Dozois, Jr. - 2005 Vacancy - 2003

Conservation Commission  
James McDonough, Chairman - 2005  
Richard Booth - 2003 Brett Cherrington - 2004  
Ann Ford - 2003 Kara Penny - 2004  
Douglas Lischke - 2003 Peter Mellen - 2005

Water/Sewer Commissioners  
Eugene Edwards, Chairman - 2004  
Donald Mellen - 2003 Ernest Butler - 2005

Zoning Board of Adjustment  
Harvey Chandler, Chairman - 2004  
Edward Lappies - 2003 Robert Hill - 2005  
George Seymour - 2004 Roger Racette - 2005

Historic District Commission  
Jonathan Gibson, Chairman - 2005  
Janet W. Bouchard - 2004 James Bouchard - 2003  
Elisabeth Olson - Planning Board Ex-Officio  
Robert I. Buker - Selectman Ex-Officio

Cemetery Trustees  
Iris Campbell, Chairman - 2004  
Raymond Barker - 2005 Ernest Butler - 2003

Solid Waste Advisory Board  
Linda Stellato - Hillsborough Ann Mooney - Hillsborough  
Clifford MacDonald - Windsor Ben Lewis - Windsor  
Edward Cobbett - Deering Walter Parkhurst - Deering  
William Morris - Facility Manager

## SELECTMEN'S REPORT

Our Town of Hillsborough has seen a lot of changes in this past year, 2002. All town committees have been very busy taking on the many challenges brought forth in a community that is growing rapidly. This has been a record year in the number of building permits. More retail businesses are showing great interest in this area, and some have already committed to locating here.

A major addition to Hillsborough this past year was the opening of the long awaited By-Pass. The By-Pass has eliminated the heavy traffic in town. It has enabled us the chance to reclaim our downtown.

Hillsboro has been recognized a number of times. Our Fuller library building was placed on the National Register, our six stone arch bridges have been designated National Historic Engineering Landmarks with recognition planned for the Spring of 2003. The Recycling Center was designated as the #1 facility for communities in our population range. Two grants, one for new sidewalks and improved street lighting in the downtown and the other to construct a park at the junction of Antrim Road and West Main Street, with the stone bridge and the elm tree as the center pieces, have been approved and the funds will become available in the next several years. A partially refurbished ladder truck was also received from the New Hampshire Municipal Association's Property & Liability Trust. This unit was formerly owned by the Town of Hollis and is now in service, having passed all necessary tests and the Fire Department having become trained in its use.

The Board would like to thank former selectman Donald Knapton and Water & Sewer Commissioner Donald Mellen for their many years of service to the Town of Hillsborough. Their efforts and accomplishments are very much appreciated.

The Hillsborough Board of Selectmen has been proud to serve our community. We will continue to work with residents, businesses and committees on all of our goals of enhancing the quality of life in our community.

Thank you,

Robert I. Buker, Chairman  
Board of Selectmen

**Article 2 - Proposed Zoning Petition Amendment to Restrict Agricultural  
Uses in Residential, Village Residential and  
Central Business Districts**

ADD the following to:

§ Section 229- 6 Definitions and Word usage

KENNEL OPERATION - Any keeping and/or sales of four or more domesticated pets.

§ Section 229-19 Residential District

C. Uses Permitted by Special Exception

6. Agricultural Operation on lots of three (3) acres or more.
7. Kennel Operation on lots of three (3) acres or more.

§ Section 229-19.1 Village Residential District

D. Uses Permitted by Special Exception

5. Agricultural Operation on lots of three (3) acres or more.
6. Kennel Operation on lots of three (3) acres or more.

§ Section 229-20.1 Central Business District

D. Permitted and Prohibited Uses

2. Prohibited uses
  - k. Kennel Operation

AMEND the following:

§ Section 229-6 Definitions and Word Usage:

AGRICULTURAL OPERATION - Any keeping and/or sales of livestock, poultry, non-domestic animal, eggs and the commercial production of products of the soil.

§ Section 229-20.1 Central Business District

D. Permitted and Prohibited Uses

2. Prohibited uses
  - C. Farms and Agricultural Operation

**Article 3 - Proposed Zoning Amendment to  
Allow Larger Bed and Breakfasts in the Rural District**

§ 229-18. Rural District

B. Permitted uses.

6. *Inn or bed and breakfast where the owner or his agent remains in residence; but in no case shall there be more than ten rooms rented.*

**Article 4 - Proposed Zoning Boundary Amendment to  
Expand Commercial and Central Business Districts**

Amendment to the Official Zoning Map of the Town of Hillsborough to Expand the Commercial and Central Business Districts and Include Land Shown on the “Proposed Amendment to Zoning District Boundary Maps”. This map is posted at the Town Offices and it will also be posted at the polling place. The proposed boundary amendment would expand the Commercial District around the Route 9/202 interchange and the Central Business District in the downtown.

**Article 5 - Proposed Zoning Amendment to Make Several Minor Corrections**

Explanation: In the following amendment, proposed new text is *italicized*.

§ 229-16. Establishment of districts.

The Town of Hillsborough is hereby divided into the following use districts:

- Rural District
- Residential District
- Commercial District
- Central Business District*
- Village Residential District*

§ 229-21. Lot area, frontage, setback and coverage.

Tables 1, 2 and 3 shall govern lot area, frontage, setbacks and coverage in the Town of Hillsborough. Setbacks shall be measured from the edge of the public or private right-of-way. In the Rural District, *Village Residential District*, and in the Residential District, lots in existence prior to March 8, 1977, are exempt from the provisions of Tables 1, 2 and 3.

§ 229-35. Signs; definitions.

E. Signs in the Rural, *Village Residential*, and Residential Districts. The following signs and no other on-premises signs shall be permitted in the Rural, *Village Residential*, and Residential Districts:

§ 229-35. Signs; definitions.

F. Signs in the Commercial District *and the Central Business District*. The following signs and no other on-premises signs shall be permitted in the Commercial District *and the Central Business District*.

§ 229-75. Siting standards.

B. Use districts.

District	New Tower Construction <sup>1</sup>	Installation on Preexisting Tower <sup>2</sup>	Installation on Existing Structure <sup>3</sup>
Central Business	X	PCU	PCU
Commercial	PCU	PCU	PCU
Historic	X	X	X
Residential	X	PCU	PCU
Rural	PCU	PCU	PCU
<i>Village Residential</i>	<i>X</i>	<i>PCU</i>	<i>PCU</i>

NOTES:

PCU = Permitted use with conditional use permit

X = Prohibited

1 An antenna may be located on a tower, newly constructed, under this article.

2 An antenna may be located on a preexisting tower, constructed prior to the adoption of this article.

3 An antenna may be located on other existing structures under this article.

Table 2

Lot Area and Frontage Requirements  
Residential, *Village Residential*, and Commercial Districts  
Town of Hillsborough

Type of Use (for each building)	With Municipal Water and Sewer		With Municipal Water or Sewer		With No Municipal Water or Sewer	
	Minimum Frontage (feet)	Minimum Lot Size (square feet)	Minimum Frontage (feet)	Minimum Lot Size (square feet)	Minimum Frontage (feet)	Minimum Lot Size (square feet)
Single-dwelling units	100	10,000	100	20,000	125	40,000
Two-dwelling units	100	20,000	100	40,000	125	80,000
Three-dwelling units	125	28,500	150	52,000	150	120,000
Four-dwelling units	150	37,500	150	64,000	150	160,000
Commercial uses (each building)	200	40,000	200	40,000	200	40,000
Other uses <sup>1</sup>	200	40,000	200	60,000	200	80,000

## NOTES:

1 Other uses include rooming house with owner or agent in residence, residential use with house sales or professional office, church, school, etc.

Table 3

Setback and Coverage Requirements  
Town of Hillsborough

District and Type of Use	Minimum Setbacks			Maximum Coverage (percent)
	Front (feet)	Side (feet)	Rear (feet)	
Residential, <i>Village Residential</i> , and Commercial Districts				
Dwellings	30	15	20	25
Commercial Uses	50	20	25	30
Other uses <sup>1</sup>	50	20	25	30
Rural District				
Dwellings	30	25	50	25
Commercial uses	50	25	50	30
Other uses <sup>1</sup>	50	25	50	30
Lake lots <sup>2</sup>	75	25	25	20

## NOTES:

- 1 Other uses include rooming house with owner or agent in residence, residential use with home sales or professional office, church, school, etc.
- 2 For lake lots, the front of the lot is towards the lake and the front setback is measured from the average mean high water level.



Table 4

Summary of Dimensional Requirements  
for On-Premises Signs  
Town of Hillsborough  
[Amended 3-10-1992]

Maximum Sign Area  
(square feet)

Type of Sign	Residential and <i>Village Residential</i>		<i>Commercial and Central Business</i>
	Rural District	Districts	Districts
Temporary	4	4	32
Real estate for sale	6	6	12
Real estate directional	6	6	6
Noncommercial nameplate	4	4	4
Maximum size (feet)	1 x 4	1 x 4	1 x 4
Permanent subdivision	20	20	—
Nonresidential ground	20	6	45
Maximum height (feet)	25	25	35
Multiple use ground	—	—	45, plus 4 extra per unit
Wall (business only)	—	—	40% of building width
Maximum height (feet)	—	—	4
Roof (business only)	—	—	40% of roof width
Maximum height (feet)	—	—	4
Maximum height above roof (feet)	—	—	6
Projecting (business only)	—	—	45
Maximum height above roof (feet)	—	—	2
Incidental	6	6	6
Driveway directional	—	—	6
Mobile	—	—	32
Construction	—	—	32
Maximum height (feet)	—	—	10
Project/developer	—	—	40
Maximum height (feet)	—	—	10

## NOTES:

- 1 In Rural and Residential Districts, a business may have only one nonresidential ground sign and one incidental sign.
- 2 In Commercial Districts, a business may have one ground sign and one incidental sign and either one wall sign or one roof sign or one projecting sign.
- 3 If a nonresidential premises does not have a ground sign, it may have either a wall sign and a roof sign or a wall sign and a projecting sign or a projecting sign and a roof sign, subject to the above sign limitations.



## **Article 6 -Proposed Zoning Amendment to Revise Central Business District Ordinance**

Explanation: This proposed amendment would repeal the present provisions of Section 229-20.1 and replace them with the following provisions. The boundaries of the CBD would remain the same, as now described in Section 229-20.1 (B), but this boundary description would be re-indexed as Section 229-20.1 (I).

### § 229-20.1. Central Business District. [Added by the ATM 3-9-1999 by Art. 2]

A. Purpose. The purpose of this ordinance is to create a separate commercial district in downtown Hillsborough consistent with the compact, pedestrian-friendly nature of the area and to encourage a mixture of compatible uses to enhance the districts economic vitality.

B. Definitions. As used in this section, the following terms shall have the meanings indicated:

DWELLING UNIT - A place for residence with a floor area of at least 600 square feet.

REFUSE – Anything thrown away or rejected as worthless.

C. Permitted and prohibited uses.

(1) Permitted uses. The following uses are permitted within the Central Business District as being in harmony and consistent with a small town business center.

- (a) Banks.
- (b) Retail businesses.
- (c) Shops and offices for professional services.
- (d) Nursing or convalescent hospitals.
- (e) Institutions for the care of the aged.
- (f) Libraries and museums.
- (g) Municipal and government offices.
- (h) Nursery schools and day-care centers.
- (i) Dwelling units on upper floors.
- (j) Places of worship and religious institutions.
- (k) Public parks.
- (l) Restaurants.
- (m) Schools.

- (n) Theaters, community buildings.
  - (o) Hotels, inns, and tourist homes.
  - (p) Other commercial uses that meet the purpose of this ordinance, are not otherwise prohibited, and will not be detrimental to the surrounding area.
- (2) Prohibited uses. The following uses are prohibited as not consistent with the character of a small town business center:
- (a) Automotive sales of new and secondhand cars and automotive repair.
  - (b) Sale or repair of other motorized vehicles including heavy equipment, motorcycles, snowmobiles, and ATVs.
  - (c) Contractor's yards.
  - (d) Junkyards.
  - (e) Storage facilities for flammable, odoriferous and noxious chemicals, manure.
  - (f) Sales yards for trailers, campers and manufactured homes.
  - (g) Saw mills
  - (h) Kennels
- (3) Uses permitted by special exception
- (a) Single family residence
  - (b) Dwelling units at street level

D. Provisions.

- (1) Certificate of occupancy. A certificate of occupancy is required for all new uses. Such certificates are to be issued by the town on the recommendations of the Fire Chief and a Code Enforcement Officer to ensure that the building is safe and does not present dangers to occupants and neighbors.
- (2) Refuse storage. Refuse must be stored in enclosed containers which shall be located to the rear of the building and shall be completely screened from public view in order to prevent blight and to protect against noxious odors.

E. Development standards

- (1) Minimum setbacks

Front: 0 feet

Side: 0 feet, if adequate fire protection can be provided

Rear: 10 feet

- (2) Maximum setbacks  
Front: 25 feet for primary building.
- (3) Minimum lot size: 5,000 square feet
- (4) Minimum road frontage: 50 feet
- (5) Maximum lot coverage: 75%
- (6) Maximum building height: Four stories

#### F. Parking

- (1) New businesses shall be exempt from the off street parking standards as defined in §229-34. All applications for a change of use must demonstrate to the Planning Board, however, that there is adequate parking for the proposed use; this can be demonstrated with on-site or nearby off-site parking, through reasonable shared parking arrangements, through available on-street parking, or a combination thereof.
- (2) Parking lots for all new construction shall be located to the rear of lots in order to reduce the visual dominance of the parking area, to improve pedestrian safety in parking lots, and to increase the visibility of businesses to drivers.
- (3) Only one curb cut per lot shall be permitted. The width of the curb cut shall be no greater than the minimum width necessary to allow adequate traffic flow. Shared curb cuts and driveways shall be required where possible.

#### G. Architectural standards

The Planning Board in reviewing architectural plans for new construction shall insure reasonable compatibility of design, materials, and colors with adjacent buildings and the surrounding area.

- #### H. Current uses which are in violation of this chapter are to be considered nonconforming.

## Financial Report - Town of Hillsborough December 31, 2002

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

February 13, 2002

Robert I. Buker  
Gary R. Lamothe  
Maxwell D. Sargent  
Selectmen of Hillsborough, New Hampshire

<b>GENERAL FUND</b>	<b>ASSETS</b>	
CHECKING-BANK OF NH	387,182.26	
NH PUBLIC DEPOSIT INVESTMENT POOL	54,528.97	
BNH - CERTIFICATE OF DEPOSIT	1,712,722.25	
PETTY CASH	300.00	
PAYROLL-CHECKING	235.02	
<b>TOTAL CASH</b>		<b>\$2,154,968.50</b>
<b>TAXES</b>		
PROPERTY TAXES RECEIVABLE	645,987.62	
UNREDEEMED RECEIVABLE	342,376.75	
BETTERMENT ASSESSMENT	1,548.82	
EXCAVATION TAX - GRAVEL	1,045.58	
EXCAVATION ACTIVITY TAX RECEIVABLE	986.24	
YIELD TAX RECEIVABLE	1,548.84	
LAND USE CHANGE TAX	5,908.10	
ALLOWANCE FOR UNCOLLECTIBLE AND ELDERLY LIEN	-51,707.89	
<b>TOTAL TAX RECEIVABLE</b>		<b>\$947,694.06</b>
<b>DUE FROM OTHERS</b>		
DUE FROM EMERALD LAKE DISTRICT	647.44	
DUE FROM SCHOOL DISTRICT/SRO	34,405.16	
DUE FROM SALE OF TOWN PROPERTY	0.00	
DUE FROM CDBG GRANT	11,995.09	
DUE FROM PROJECT LIFT	1,053.92	
DUE FROM YOUTH SERVICE GRANT	499.20	
DUE FROM TRUST FUNDS	4,339.01	
DUE FROM LIBRARY	0.00	
DUE FROM TOWNS FOR DISPATCH-4TH QRTR	4,665.79	
DUE FROM PRIVATE WASTE HAULERS	31,721.76	
DUE FROM DEERING-SOLID WASTE CONTRACT	12,822.44	
DUE FROM MAIN STREET PROGRAM	19,640.66	
DUE FROM STATE OF NH DOT BOND-WOODS MIL	5,000.00	
DUE FROM FEDERAL GRANT FOR HFD	87,318.00	
DUE FROM JAMES LAMOTHE-DIST COURT ORDE	1,027.42	
DUE FROM SOLID WASTE CO-OP	11,914.00	
DUE FROM SEWER FUND	42,175.11	
DUE FROM LANDFILL CLOSURE BOND	56,467.43	
DUE FROM CRHSCC BILLING-AMBULANCE	35,819.42	
<b>TOTAL DUE FROM OTHER FUNDS</b>		<b>\$361,511.85</b>

**Financial Report - Town of Hillsborough  
December 31, 2002**

**OTHER ASSETS**

PRE-PAID EXPENSES & OTHER ASSETS	10,292.57	
RESERVE FOR INVENTORY	-2,196.50	
<b>TOTAL OTHER ASSETS</b>		<b>\$8,096.07</b>

<b>TOTAL ASSETS</b>		<b>\$3,472,270.48</b>
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**LIABILITIES**

**ACCOUNTS PAYABLE**

OTHER PAYABLE	-11,823.41
FRANKLIN PIERCE RESTORATION	320.80
YOUTH SERVICES SPECIAL PROJECTS	3,936.91
BIG BROTHER / BIG SISTER	856.59
PROJECT GENESIS	5,928.02
HISTORIC DIST. BUILDING DONATIONS	202.30
WOODS MILL SETTLEMENT	7,251.12
STATE EDUCATION TAX PAYABLE	711,750.00
LOCAL EDUCATION TAX PAYABLE	1,596,319.02

<b>TOTAL ACCOUNTS PAYABLE</b>		<b>\$2,314,741.35</b>
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**DUE TO**

WATER RESERVE ACCOUNTS	8,470.66
SEWER RESERVE ACCOUNTS	0.00
DUE TO VENDORS	0.00
DUE TO MISC ITEMS	256.27

<b>TOTAL DUE TO</b>		<b>\$8,726.93</b>
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**OTHER LIABILITIES**

T/C DEPOSITS	70.78
DARE CONTRIBUTIONS	167.58
BUTLER PARK RENOVATIONS	2,142.51
SKATE BOARD PARK DONATIONS	4,105.15
OTHER LIABILITIES	70.67

<b>TOTAL OTHER LIABILITIES/ENCUMBERANCES</b>		<b>\$1,800.69</b>
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<b>TOTAL LIABILITIES</b>		<b>\$2,325,268.97</b>
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<b>TOTAL FUND BALANCE</b>		<b>\$1,147,001.51</b>
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<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>\$3,472,270.48</b>
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**Financial Report - Town of Hillsborough  
December 31, 2002**

**WATER RESERVE ACCOUNTS**

CASH - NHPDIP INVESTMENT ACCOUNT	400,596.86	
PETTY CASH	0.00	
ACCOUNTS RECEIVABLE	27,304.26	
DUE FROM FUND 1	8,470.66	
<b>TOTAL ASSETS</b>		<b>\$436,371.78</b>
<b>LIABILITIES &amp; FUND BALANCE</b>		
DUE TO GENERAL FUND	0.00	
<b>UNRESERVED BALANCE</b>	<b>436,371.78</b>	
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b>\$436,371.78</b>

**SEWER RESERVE ACCOUNTS**

<b>ASSETS:</b>		
CASH - NHPDIP INVESTMENT ACCOUNT	714,472.52	
PETTY CASH	-50.00	
ACCOUNTS RECEIVABLE/UNCOLLECTIBLE	23,786.76	
DUE FROM GENERAL FUND	0.00	
<b>TOTAL ASSETS</b>		<b>\$738,209.28</b>
<b>LIABILITIES:</b>		
DUE TO GENERAL FUND	42,175.11	
UNEXPENDED BAL. OF SP. APPROPRIATIONS	0.00	
<b>UNRESERVED BALANCE</b>	<b>696,034.17</b>	
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b>\$738,209.28</b>

**STATEMENT OF TAX RATE SETTING**

**FY2002**

<b>Appropriations</b>	<b>\$5,106,538.00</b>	<b>TAX RATE</b>	
Less: Revenues	-2,785,500.00		
Less: Shared Revenues-BPT	-39,669.00		
Add: Overlay	14,932.00		
War Service Credits	38,400.00		
<b>Net Town Appropriation</b>	<b>\$2,334,701.00</b>		<b>\$10.86</b>
Regional School Apportionment	\$8,001,595.00		
Less: Adequate Education Grant	-\$3,385,456.00		
Less: State Education Taxes	-\$1,423,501.00		
<b>Net Local School Appropriation</b>	<b>\$3,192,638.00</b>		<b>\$14.85</b>
<b>State Education Taxes</b>	<b>\$1,423,501.00</b>		
\$5.50/\$1000 * Equalized Valuation, Less Utilities			
Equalized Valuation = \$245,431,257			
Assessment Divided By Local Assessed Valuation			
<b>Local Assessed Valuation = \$204,936,353</b>			<b>\$6.95</b>
Due to County	\$405,954.00		
Less: Shared Revenue	9,527.00		
<b>Net County Appropriation</b>	<b>\$396,427.00</b>		<b>\$1.84</b>
<b>Combined Tax Rate</b>			<b>\$34.50</b>
<b>Total Property Taxes Assessed</b>	<b>\$7,347,267.00</b>		
<b>Commitment Analysis</b>			
Total Property Taxes Assessed	\$7,347,267.00		
Less: War Service Credits	-38,400.00		
Add: Village District Commitment	114,869.00		
Total Prop. Tax Commitment	<b>\$7,423,736.00</b>		
<b>Town</b>			
Net Assessed Valuation	<i>\$214,989,453.00</i>		
<b>Emerald Lake District</b>			
Net Assessed Valuation	<i>\$23,733,250.00</i>	Tax Rate	Commitment
		<b>\$4.84</b>	<b>\$114,869.00</b>



## SUMMARY OF TOWN VALUATION

Total Taxable Land	52,801,455	
Total Taxable Buildings	153,203,428	
Public Utility	10,053,100	
Valuation Before Exemptions		216,057,983
Blind Exemptions	135,000	
Elderly Exemptions	904,100	
Solar/Windpower	29,430	
Unapplied Exemptions	0	
Total Exemptions		-1,068,530
<b>Net Valuation for Tax Rate</b>		<b>\$214,989,453</b>
Town, County & Local School		
<b>Net Valuation for State Education Rate</b>		<b>\$204,936,353</b>
Less: Public Utilities		

## Emerald Lake Valuation

Total Taxable Land	6,966,800	
Total Taxable Buildings	16,089,900	
Public Utility	786,650	
Valuation Before Exemptions		23,843,350
Blind Exemption	0	
Elderly Exemptions	110,100	
Total Exemptions		110,100
<b>Net Valuation for Tax Rate</b>		<b>\$23,733,250</b>

## TOWN TAX RATE HISTORY

	1999	2000	2001
School-Local	6.20	10.16	15.19
School-State	6.71	6.62	7.04
County	1.82	1.88	2.00
Town	8.69	9.64	10.65
<b>Total</b>	<b>\$23.42</b>	<b>\$28.30</b>	<b>\$34.88</b>

# TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 2001

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## GENERAL FUND

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### OPENING BALANCES

January 1, 2002

CHECKING-BNH	\$516,276.14	
PUBLIC DEPOSIT POOL-G/F	\$71,623.79	
BNH-CERTIFICATE OF DEPOSIT	\$1,279,747.52	
PETTY CASH ACCOUNTS	\$300.00	
PAYROLL-CHECKING	\$235.30	
OPENING BALANCES		1,868,182.75

### DISBURSEMENTS

CHECKING-BNH	\$13,842,531.89
PUBLIC DEPOSIT POOL-G/F	\$112,649.90
BNH-CERTIFICATE OF DEPOSIT	\$3,155,000.00
PETTY CASH ACCOUNTS	\$0.00
PAYROLL-CHECKING	\$1,083,989.23

### RECEIPTS

CHECKING-BNH	\$13,713,438.01
PUBLIC DEPOSIT POOL-G/F	\$95,555.08
BNH-CERTIFICATE OF DEPOSIT	\$3,587,974.73
PETTY CASH ACCOUNTS	\$0.00
PAYROLL-CHECKING	\$1,083,988.95

### CLOSING BALANCES

December 31, 2002

CHECKING-BNH	\$387,182.26
PUBLIC DEPOSIT POOL-G/F	\$54,528.97
BNH-CERTIFICATE OF DEPOSIT	\$1,712,722.25
PETTY CASH ACCOUNTS	\$300.00
PAYROLL-CHECKING	\$235.02

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<b>TOTAL - GENERAL FUND CASH</b>	<b>\$2,154,968.50</b>
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# TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 2001

<b>WATER FUND</b>		<b>January 1, 2002</b>	
NH PDIP INVESTMENT ACCOUNT		\$352,334.88	
INCOME		\$48,261.98	
DISBURSEMENTS		\$0.00	
PETTY CASH ACCOUNTS		\$0.00	
<b>ENDING BALANCE</b>	<b>December 31, 2002</b>		<b>\$400,596.86</b>

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<b>SEWER FUND</b>		<b>January 1, 2002</b>	
NH PDIP INVESTMENT ACCOUNT		\$798,176.62	
INCOME		\$10,697.35	
DISBURSEMENTS		\$94,401.45	
PETTY CASH ACCOUNTS		-\$50.00	
<b>ENDING BALANCE</b>	<b>December 31, 2002</b>		<b>\$714,422.52</b>

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<b>CONSERVATION FUND</b>		<b>January 1, 2002</b>	
NH PDIP INVESTMENT ACCOUNT		\$13,713.11	
INCOME		\$10,517.72	
DISBURSEMENTS		\$0.00	
<b>ENDING BALANCE</b>	<b>December 31, 2002</b>		<b>\$24,230.83</b>

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<b>HILLSBORO SENIOR OUTINGS</b>		<b>January 15, 2002</b>	
BANK OF NH - SAVINGS		\$3,651.47	
<b>ENDING BALANCE-POSTED 1/15/03</b>	<b>Jnauary 15, 2003</b>		<b>\$2,895.87</b>

THIS ACCOUNT HELD BY TREASURER FOR SENIOR CITIZEN GROUP

<b>CASH HELD BY TREASURER AS OF DECEMBER 31, 2002</b>		<b>\$3,297,114.58</b>
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**Linda Blake, Town Treasurer**

HILLSBOROUGH DEBT ANALYSIS THROUGH 2009

LONG TERM DEBT	2002	2003	2004	2005	2006	2007	2008	2009
WATER FILTRATION								
BALANCE	\$2,464,280	\$2,357,136	\$2,249,992	\$2,142,848	\$2,035,704	\$1,928,560	\$1,821,416	\$1,714,272
PRIN	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144	\$107,144
INT	\$109,687	\$104,866	\$100,044	\$95,223	\$90,401	\$85,580	\$80,758	\$75,937
WATER DEPT								
TOWN	\$144,554	\$141,340	\$138,125	\$134,911	\$131,697	\$128,483	\$125,268	\$122,054
TOTAL PMT	\$72,277	\$70,870	\$69,063	\$67,456	\$65,848	\$64,241	\$62,634	\$61,027
	\$216,831	\$212,010	\$207,188	\$202,367	\$197,545	\$192,724	\$187,902	\$183,081
WASTE WATER # 11								
BALANCE	\$701,802	\$657,878	\$611,349	\$562,703	\$511,625	\$457,992	\$401,679	\$342,549
PRIN	\$44,123	\$46,329	\$48,646	\$51,078	\$53,632	\$56,314	\$59,129	\$62,086
INT	\$33,987	\$31,726	\$29,351	\$26,858	\$24,240	\$21,492	\$18,606	\$15,575
TOTAL PMT	\$78,110	\$78,055	\$77,997	\$77,936	\$77,873	\$77,806	\$77,735	\$77,661
WASTE WATER # 13								
BALANCE	\$298,829	\$285,017	\$270,506	\$255,265	\$239,243	\$222,415	\$204,735	\$186,163
PRIN	\$13,812	\$14,511	\$15,241	\$16,021	\$16,828	\$17,680	\$18,572	\$19,518
INT	\$14,768	\$14,069	\$13,339	\$12,559	\$11,752	\$10,900	\$10,008	\$9,062
TOTAL PMT	\$28,580	\$28,580	\$28,580	\$28,580	\$28,580	\$28,580	\$28,580	\$28,580
TRANSFER STATION								
BALANCE	\$315,000	\$270,000	\$225,000	\$180,000	\$135,000	\$90,000	\$45,000	\$45,000
PRIN	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
INT	\$24,278	\$20,925	\$17,528	\$14,085	\$10,598	\$7,065	\$3,533	\$3,533
TOTAL PMT	\$69,278	\$65,925	\$62,528	\$59,085	\$55,598	\$52,065	\$48,533	\$48,533
RECYCLING FACILITY								
BALANCE	\$19,800							
PRIN	\$19,800							
INT	\$1,000							
TOTAL PMT	\$20,800							
WATER SYSTEM								
BALANCE	\$0							
PRIN	\$135,000	\$90,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
INT	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
TOTAL PMT	\$180,000	\$135,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
	\$54,180	\$51,120	\$48,060	\$45,000	\$42,000	\$39,000	\$36,000	\$33,000
POLICE/FIRE								
BAL	\$930,000	\$950,000	\$770,000	\$690,000	\$610,000	\$530,000	\$450,000	\$375,000
PRIN	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
INT	\$44,125	\$40,725	\$37,125	\$33,525	\$29,725	\$25,925	\$22,125	\$18,563
TOTAL PMT	\$124,125	\$120,725	\$117,125	\$113,525	\$109,725	\$105,925	\$97,125	\$93,563
TOTAL TOWN PAYMENT	\$393,170	\$363,955	\$355,292	\$346,582	\$337,623	\$328,617	\$314,607	\$280,831
TOTAL WATER DEPT.	\$198,734	\$192,460	\$186,185	\$184,911	\$181,697	\$178,483	\$172,268	\$166,054

Note: Sewer Department has been paying \$25,000 toward waste water bonds which will accelerate the end date of the bond.

TOWN OF HILLSBOROUGH  
TRUSTEES OF TRUST FUNDS  
FOR YEAR ENDING 2002

NAME OF FUND	PRINCIPAL		INCOME		END BALANCE			
	Begin	Changes	End	Begin Bal	Earned	Expended	End Bal	Prin & Income
CEMETARY	\$62,024.47	\$1,750.00	\$63,774.47	\$2,371.15	\$955.20	\$2,371.15	\$955.20	\$64,729.67
SARAH GRIMES	\$400.00		\$400.00	\$15.64	\$6.93	\$15.64	\$6.93	\$406.93
HASLET TR	\$48,338.58		\$48,338.58	\$1,851.28	\$725.70	\$1,851.28	\$725.70	\$49,064.28
ABNEY SIMONDS	\$2,660.00		\$2,660.00	\$102.01	\$39.84	\$102.01	\$39.84	\$2,699.84
BUTLER PARK	\$2,769.44		\$2,769.44	\$106.13	\$41.63	\$106.13	\$41.63	\$2,811.07
HUMPHREY MEM RM	\$4,853.53		\$4,853.53	\$185.93	\$72.86	\$185.93	\$72.86	\$4,926.39
CENTER SCHOOL	\$900.00		\$900.00	\$174.81	\$15.67		\$190.48	\$1,090.48
M NELSON CHILD REC	\$3,000.00		\$3,000.00	\$753.22	\$56.39		\$809.61	\$3,809.61
MANAHAN TRUST	\$108,153.60	(\$108,153.60)	\$0.00	\$0.00	\$4,826.34	\$4,826.34	\$0.00	\$0.00
MANAHAN TRUST	\$236,892.87	\$112,620.34	\$349,513.21	\$46,299.72	\$9,119.23	\$21,604.01	\$33,814.94	\$383,328.15
RESCUE SQUAD	\$2,317.05		\$2,317.05	\$88.87	\$34.77	\$88.87	\$34.77	\$2,351.82
C A FOX FUND	\$46,621.76		\$46,621.76	\$1,786.10	\$699.66	\$1,786.10	\$699.66	\$47,321.42
MARK FULLER LIB	\$1,866.25		\$1,866.25	\$71.53	\$27.91	\$71.53	\$27.91	\$1,894.16
SARAH FULLER LIB	\$1,000.00		\$1,000.00	\$38.23	\$14.95	\$38.23	\$14.95	\$1,014.95
ETTA GILE	\$9,503.73		\$9,503.73	\$364.02	\$142.66	\$364.02	\$142.66	\$9,646.39
HASLET LIBRARY	\$2,000.00		\$2,000.00	\$76.58	\$29.89	\$76.58	\$29.89	\$2,029.89
NELSON LIBR FD	\$3,792.71		\$3,792.71	\$145.16	\$57.11	\$145.16	\$57.11	\$3,849.82
ISABEL WARD	\$1,000.00		\$1,000.00	\$38.23	\$14.95	\$38.23	\$14.95	\$1,014.95
SARAH WHITE	\$27,693.28		\$27,693.28	\$1,060.55	\$415.60	\$1,060.55	\$415.60	\$28,108.88
BERNICE MILLER LIB	\$267.06		\$267.06	\$10.34	\$3.86	\$10.34	\$3.86	\$270.92
LIBRARY COMPUTER	\$9,100.00		\$9,100.00	\$3,081.48	\$182.47		\$3,263.95	\$12,363.95
CN MURDOUGH MEM	\$572.05		\$572.05	\$22.00	\$7.98	\$22.00	\$7.98	\$580.03
TINGLEY SCHOL FD	\$2,327.38		\$2,327.38	\$249.74	\$36.89	\$250.00	\$36.63	\$2,364.01
JM KIMBALL MEM	\$722.85		\$722.85	\$27.62	\$11.03	\$27.62	\$11.03	\$733.88
BOYS ACTIVITIES	\$3,957.38		\$3,957.38	\$151.46	\$59.34	\$151.46	\$59.34	\$4,016.72
T HENSON SCHOL	\$1,800.00		\$1,800.00	\$211.14	\$28.48	\$200.00	\$39.62	\$1,839.62



NAME OF FUND	PRINCIPAL				INCOME				END BALANCE	
	Begin	Changes	End	Begin Bal	Earned	Expended	End Bal	Prin & Income		
S & G SMITH MEM	\$32,238.00		\$32,238.00	\$2,455.63	\$502.35	\$2,500.00	\$457.98	\$32,695.98		
S & G SMITH MEM	\$11,732.96		\$11,732.96	\$449.49	\$176.19	\$449.49	\$176.19	\$11,909.15		
E A BUTLER SCHOL	\$11,275.75		\$11,275.75	\$457.52	\$172.36	\$500.00	\$129.88	\$11,405.63		
HASLET SCHOL	\$37,003.11		\$37,003.11	\$2,430.85	\$573.57	\$2,500.00	\$504.42	\$37,507.53		
INNESS SCHOL	\$1,133.52		\$1,133.52	\$50.84	\$18.10		\$68.94	\$1,202.46		
PEASLEE SCHOL	\$3,635.04		\$3,635.04	\$179.45	\$57.28		\$236.73	\$3,871.77		
J SIMOES SCHOL	\$3,200.00		\$3,200.00	\$141.54	\$50.12		\$191.66	\$3,391.66		
LINDA BAER SCHOL	\$3,861.82	(\$3,861.82)	\$0.00	\$255.00	\$34.32	\$289.32	\$0.00	\$0.00		
OLD SCHOOL FUND	\$3,771.17		\$3,771.17	\$348.98	\$59.81	\$250.00	\$158.79	\$3,929.96		
EM BARNES SCHOL	\$36,346.84		\$36,346.84	\$1,480.24	\$556.19	\$1,500.00	\$536.43	\$36,883.27		
NUCLEAR TSK FORCE	\$5,760.92		\$5,760.92	\$2,084.17	\$117.38		\$2,201.55	\$7,962.47		
BRIDGE REPAIRS	\$100,000.00	(\$89,695.78)	\$10,304.22	\$23,708.71	\$1,575.20		\$25,283.91	\$35,588.13		
V WOODS / A BAILEY	\$3,938.73		\$3,938.73	\$651.44	\$67.31		\$718.75	\$4,557.48		
ELVD PUMPING	\$25,500.00	\$1,500.00	\$27,000.00	\$6,185.29	\$489.30		\$6,674.59	\$33,674.59		
ELVD MAIN WTR LINE	\$19,500.00	\$7,650.00	\$27,150.00	\$6,719.07	\$447.12		\$7,166.19	\$34,316.19		
ELVD NEW WELL	\$2,500.00	\$2,000.00	\$4,500.00	\$8,521.90	\$179.89		\$8,701.79	\$13,201.79		
ELS DIST RD UPGR	\$12,500.00	(\$10,000.00)	\$2,500.00	\$1,927.59	\$27.70		\$1,955.29	\$4,455.29		
W&L DUBBEN FD	\$10,437.35		\$10,437.35	\$399.67	\$156.62	\$399.67	\$156.62	\$10,593.97		
HILLSBORO HIST FD	\$1,112.20		\$1,112.20	\$42.76	\$16.75	\$42.76	\$16.75	\$1,128.95		
ELVD WTR STORAGE	\$10,000.00	\$15,000.00	\$25,000.00	\$402.06	\$303.51		\$705.57	\$25,705.57		
FULLER LIBR IMPR	\$100,000.00		\$100,000.00	\$2,136.54	\$1,529.57		\$3,666.11	\$103,666.11		
AMBULANCE CAP RES	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$193.94		\$193.94	\$20,193.94		
TOWN HISTORY EXP	\$0.00	\$2,030.00	\$2,030.00	\$0.00	\$13.93		\$13.93	\$2,043.93		
ELVD BRIDGE RECON	\$0.00	\$250.00	\$250.00	\$0.00	\$0.08		\$0.08	\$250.08		
ELVD VEH & EQUIP	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$0.64		\$0.64	\$3,000.64		
<b>TOTALS</b>	<b>\$1,019,881.40</b>	<b>(\$45,910.86)</b>	<b>\$973,970.54</b>	<b>\$120,311.68</b>	<b>\$24,946.67</b>	<b>\$43,824.42</b>	<b>\$101,433.83</b>	<b>\$1,075,404.37</b>		

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF TAX ACCOUNTS**  
 Deborah J. McDonald - Tax Collector  
 Fiscal Year January 1 through December 31, 2002

<b>DEBITS</b>	<b>2002</b>	<b>2001</b>
<b>UNCOLLECTED TAXES -</b>		
<b>BEG. OF FISCAL YEAR:</b>		
Property Taxes		\$735,299.50
Yield Taxes		19,035.38
Water Taxes		30,063.30
Sewer Taxes		24,304.80
Emerald Lake Water		10,729.20
Excavation Tax		7,043.65
Current Use Tax		108.10
Betterment Assessment		4,646.49
Gravel Tax		1,221.08
<b>TAXES COMMITTED</b>		
<b>TO COLLECTOR:</b>		
Property Taxes	\$7,438,837.22	
Yield Taxes	12,021.77	
Current Use Taxes	44,605.07	
Water Taxes	312,545.75	
Sewer Taxes	255,337.65	
Emerald Lake Water	70,920.00	
Betterment Assessment	6,214.26	
Gravel Tax	8,707.42	
Interest & Cost on Tax Lien		30,210.92
Refunds	26,054.31	
Interest (delinquent taxes)	9,125.43	
<b>TOTAL DEBITS:</b>	<b>\$8,184,368.88</b>	<b>\$862,662.42</b>



**CREDITS****2002****2001****REMITTED TO TREASURER  
DURING FISCAL YEAR:**

Property Taxes	\$6,799,733.69	\$445,831.89
Yield Taxes	10,472.93	14,164.28
Water Taxes	285,461.86	12,759.27
Sewer Taxes	241,976.80	10,536.76
Emerald Lake Water	58,031.53	7,538.52
Excavation Activity Tax		7,043.65
Betterment Assessment	4,665.44	4,302.30
Current Use Tax	36,926.97	108.10
Gravel Tax	7,661.84	1,221.08
Interest on Taxes	9,125.43	3,673.13
Interest & Cost on Tax Lien		30,210.92
Taxes Taken to Lien		323,077.05
Taxes Taken to Deed	1,068.04	

**ABATEMENTS ALLOWED:**

Property Taxes	5,617.26	2,140.47
Sewer Taxes		30.00
Water Taxes	52.77	25.00
Excavation Taxes	1,764.52	
Current Use Tax	1,770.00	

**UNCOLLECTED TAXES  
END OF FISCAL YEAR:**

Property Taxes	646,543.21
Betterment Assessment	1,548.82
Yield Taxes	1,548.84
Water Taxes	27,031.12
Sewer Taxes	23,525.66
Emerald Lake Water	12,888.47
Gravel Tax	1,045.58
Current Use Tax	5,908.10

**TOTAL CREDITS:** \$8,184,368.88 \$862,662.42

**SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS**  
**Deborah J. McDonald - Tax Collector**  
**Fiscal Year January 1 through December 31, 2002**

<b>DEBITS</b>	<b>2002</b>	<b>2001</b>	<b>PRIOR</b>
Tax Sale/Lien on Account of Levies:			
Balance of Unredeemed Taxes			
Beginning of Fiscal Year		\$183,259.37	\$79,059.34
Taxes Sold/Executed To			
Town During Year	\$353,287.97		
Interest Collected after			
Sale/Lien Execution:	4,166.18	17,998.17	27,625.23
<b>TOTAL DEBITS</b>	<b>\$357,454.15</b>	<b>\$201,257.54</b>	<b>\$106,684.57</b>

**CREDITS**

Remittance to Treasurer During			
Fiscal Year:			
Redemptions	\$106,807.94	\$85,636.53	\$76,021.85
Interest & Cost After Sale	4,166.18	17,998.17	27,625.23
Abatements of Unredeemed		116.08	
Deeded Properties to Town	1,372.36	1,187.49	2,203.76
Unredeemed Taxes End of Year	245,107.67	96,319.27	833.73
<b>TOTAL CREDITS</b>	<b>\$357,454.15</b>	<b>\$201,257.54</b>	<b>\$106,684.57</b>

**TOWN CLERK ACCOUNT  
FOR THE PERIOD JANUARY 1, 2002 - DECEMBER 31, 2002**

2002 REGISTRATIONS	\$628,565.00
DOG LICENSES	6,353.50
DOG FINES	519.00
MARRIAGE LICENSES	2,014.00
FEES	25,721.00
PAID TO THE TOWN OF HILLSBOROUGH	\$663,172.50

**VITAL STATISTICS**

BIRTHS	40
MARRIAGES	54
DEATHS	58

**YEAR END REPORT OF 2002 DEATHS IN HILLSBOROUGH**

JANE I. MACPHEE  
 ETHEL K. BRENNAN  
 RONALD A. FORD  
 EARL C. WING  
 ANDREW L. MCCOMB  
 FREDERICK W. KIRK  
 ANITA F. GRACEY  
 RICHARD R. MERCIER  
 WALTER L. AMADIO  
 BRAYDEN M. TOLF  
 RUTH E. THOMPSON  
 CAROLINE E. GILBERT  
 ELEANOR M. JORDAN  
 HARVEY S. ST. LAWRENCE  
 SYLVIA D. CRANE  
 M. MAXINE TEIXEIRA BOYD

VALERIE A. CAYER  
 JUNE W. BLAKE  
 ROBERT J. KARLOTSKI  
 JAMES H. STAFFORD  
 WILLIAM E. MCNUTT  
 ROSE LANGEVIN  
 FRANCES R. O'REILLY  
 THERESA LAFLAME  
 EDWARD P. HICKEY  
 DENISE L. BALQUIST  
 CATHERINE R. TRICE  
 JAYNE G. BOUCHER  
 ROBERT C. HERB  
 NORMA NAZER  
 EDITH M. ALLEN  
 ALLEN D. REEDY

ALAN VAN DYCK BUCHER  
VINCENT M. CASSELLA  
FRANK E. DAHLSTROM, JR.  
JEANNETTE D. WENZEL  
JOHN E. SMITH, JR.  
ROBERT E. LUNN  
BRIAN S. GRIMES  
DOUGLAS W. MCKAY  
MARIE C. RYLEY  
WILLIAM J. HUNT  
BERNICE F. HANKINS  
REGINALD A. GERBERT  
JUDSON W. GOULD

MILDRED M. EATON  
RONALD EK  
ROY E. JARVIS  
JESSE LEE FIELD  
RICHARD A. SMITH  
MARY B. CAHILL  
HELEN H. ANDERSEN  
KIRSTEN J. RAYMOND  
LAWRENCE V. DOWNS  
LAWRENCE M. CORLISS  
RUSSELL W. FULLER  
NITA P. ANDERSON  
JAMES R. HAMILTON

RESPECTFULLY SUBMITTED,

DEBORAH J. MCDONALD  
HILLSBOROUGH TOWN CLERK

## HILLSBORO COMMUNICATION AND POLICE DEPARTMENT

In 2002 the Hillsboro Police Department experienced many personnel changes. During the first three months of the year, the Police Department was down three officers, two who decided to move to other departments and one who returned to his former vocation. However, the remaining officers did an outstanding job of covering the shifts and providing service to the Hillsborough community.

Once Officer Chris Day finished his studies at the Police Academy and his field training program, he was put into the schedule. In addition, during the early part of the year, we were fortunate to hire former Hillsborough resident Amy Coleman and former part-time Deering Police Officer Brian Hornor as full-time officers. They have been a welcomed addition to the Department. After Sgt. David Cahill was appointed as the Sunapee Police Chief, we hired Hillsborough resident Mark Philibert to fill the position vacated by Bob McAllister when he was promoted to Patrol Sergeant. Sgt. Darren Remillard became the court prosecutor and detective as a result of the vacancy left by Cahill.

The Police Department is proud to boast that Lt. Roarick, Officers Smith, Coleman and Philibert and dispatchers Scott Campbell, Kevin Belanger and Mark Roarick, Administrative Assistant Sandy Burrows and Animal Control Officer Walter Crane are graduates of Hillsboro-Deering High School. Plus, Officers Day and Philibert did their college internships with this Police Department. We were fortunate to hire Hillsborough resident and Rescue member Melanie Coulter as a part-time dispatcher and Deering resident Suzanne McReynolds as full-time dispatcher. Suzanne formerly dispatched for the New Hampshire State Police and before moving to New Hampshire, she dispatched for the Vermont State Police. To say the least, we are extremely happy to be able to attract community members to our work environment.

Since September 11, 2001, our world has changed, especially policing. The average citizen stands in wonderment why anyone would

choose to serve as a law enforcement officer in the face of the constant threat that their careers or lives may be destroyed even though they were pursuing the good faith execution of their sworn duty. The Town of Hillsborough is fortunate to have such courageous officers working for this community, because we recognize the dangers inherent in our profession and are willing to place the safety of others above that of our own. We constantly have to confront internal and external challenges, exercising self-discipline and control at all times to model behavior for our peers and community members. We recognize the authority we hold and the need to treat others as we would like to be treated. We are committed to the highest standards of honesty and ethical conduct, which are the cornerstones of our profession.

As a result of demonstrating that we care about the well-being of all members of our department and community and treat everyone with dignity and respect, we have noted an increase in requests to mediate disputes between neighbors and family members. Chief Stafford commented that during his 25 years of law enforcement, he couldn't remember a year like 2002 when so many neighbors and family members couldn't get along and the Police Department was requested to mediate the disputes. We would rather become involved in resolving disputes before they rise to the criminal level. We were pleased that we held the public's trust enough so they would call us for help.

Even though we were successful in resolving many conflicts in 2002, we are still concerned about the large number of domestic violence complaints to which we responded. During the year we investigated 79 domestic violence cases, a few of which could have ended in death or serious bodily injury if it had not been for the quick response of the police. We appreciated the support of the Hillsboro-Henniker Domestic Violence Council and the Women's Crisis Center when dealing with domestic issues.

With the help of community members we were successful in solving many burglaries and other crimes and initiating drug investigations. We feel we have the ability and tools to investigate and



solve crime, but we can't do it without the public's help. We appreciate and can't thank enough those individuals who provided us with information that lead to the solution of many crimes and the arrests of perpetrators.

With the August opening of the By-Pass came a change in traffic patterns. Some areas of Town that once received little traffic now receive more traffic, because these particular roads are more convenient to access the By-Pass. Now that commuters don't have to travel through downtown Hillsborough, we have noticed an increase in the traffic that is using the By-Pass, which has become the major east-west corridor across New Hampshire. Not only do we receive complaints about motor vehicle violators on the By-Pass, but also we are receiving calls about motor vehicle violations from community members from all parts of Town. We arrested 59 drunk drivers, compared to 46 in 2001 and 28 in 2000. Moreover, we issued 613 traffic tickets, while giving 865 traffic violation warnings. This compares to 303 tickets and 944 warnings in 2001 and 493 tickets and 967 warnings in 2000. Every two days in 2002 we investigated a traffic accident. As a result of the majority of traffic not using Henniker and West Main Streets, we hope the number of traffic accidents in 2003 will decline.

The change in the law concerning the unlawful possession of alcohol and intoxication of alcohol by any person under the age of 21 will hopefully lead to a decrease in the consumption of alcohol by underage drinkers. As of January 1, 2003, underage persons who show the signs of being intoxicated, even though they do not possess an alcohol container, shall be guilty of a violation and fined a minimum of \$250. Any subsequent offense shall be fined at least \$500. Moreover, the court may suspend the violator's right to drive in the State of New Hampshire. Underage drinking is a serious concern for us, because it leads to crimes and accidents. Moreover, it can lead to some serious health issues and behavior changes. Will this law solve the problem? Not necessarily, but it will hold the violators accountable and perhaps get them the help they need.



As a result of our partnership with the New Hampshire Highway Safety Agency, we received grant monies totaling \$4,867 for funding a Sobriety Checkpoint, Substance-Free After Prom Party, and a radar and in-car video recorder. We also received grants from the Department of Justice totaling \$10,793 that funded night vision equipment and bulletproof vests for our officers. We continue to be proud of our partnership with the Hillsboro-Deering School District. We were recognized in the fall with the Gold Circle Award from New Hampshire Partners in Education for our outstanding relationship with the School District. Our School Resource Officer (SRO) Aaron Smith has had such positive influence on the environment in the three schools. Other police officers give presentations within the schools as well. As a matter of fact, the Police Department partnered with Elementary School Counselor Pam Blair in presenting a course on good character traits to every elementary school grade.

In closing, our mission statement says:

“The Hillsboro Police Department will exemplify the effective police department with a dedication to providing ethical, professional and quality service to the public. This agency will accomplish its mission through active partnerships with the community to protect life and property, preserve human rights and promote positive growth.”

We pledge to fulfill our mission by being accountable to our community, our Department and to each other. We appreciate the community’s continued support.

Respectfully submitted,

Hillsboro Police Department

## 2002 OFFICE OF YOUTH SERVICES DIRECTOR'S REPORT

The Office of Youth Services is a resource for children and families in Hillsborough and Deering. There is no cost for residents in these supporting communities.

### Services Provided

Juvenile Court Diversion  
 Teen Court  
 Big Brothers & Big Sisters Program  
 Challenge Course (Early Drug & Alcohol Intervention Course for Teens)  
 Project Genesis (Drop-in Teen Center)  
 Court Ordered Community Service  
 Crisis Intervention and Support for Children & Families

	<u>2000</u>	<u>2001</u>	<u>2002</u>
Referrals to Juvenile Court	188	94	<b>93</b>
Referrals Handled in OYS Diversion	13	46	<b>69</b>
Big Brother/Big Sister Matches	1	6	<b>5</b>
Referrals to the Challenge Program (Drug & Alcohol Ed. Program for teens)	28	24	<b>24</b>
# of Teens that used Drop-in Teen Center (Project Genesis)	Unk	2,300	<b>2,450</b>
# of Community Service Hours Completed by Youth	484	567	<b>411</b>
Restitution Paid to Victims			<b>\$1,400</b>

**Referrals to Juvenile Court** – The primary mission of The Office of Youth Services is to minimize the number of referrals to Juvenile Court. Working with young people in our community-based diversion program is generally about a 10<sup>th</sup> of the cost of court intervention. We feel that our program is among the best in the State and that young offenders experience a high degree of accountability through our various diversion options.

After a significant drop in referrals to court in 2001, referrals remained pretty steady in calendar year 2002. Those cases that did go to court required support services beyond what our office was able to provide within the community. We continue to explore programs and services that will both prevent and decrease the number of referrals to Hillsboro District Court.

**Juvenile Court Diversion** – Referrals for diversion fall into one of three types of diversion depending on the level of offense and the level of intervention necessary. The three options offered by our office are **Community Diversion, Teen Court** and **Counsel and Release**. Overall referrals for diversion rose sharply in 2002, which necessitated the need for a P/T Youth Counselor. We have been accepting referrals from the school and parents, in addition to our regular referrals from area police departments. It is our feeling that many of these smaller crisis situations that we handle will only escalate into bigger problems if they are not addressed early on.

Since a community diversion program is only as good as the volunteers that serve, I would like to thank the following individuals for their service on the Community Diversion Board during the past year.

- |                |                  |                  |
|----------------|------------------|------------------|
| Fran Charron   | Herb Hansen      | John Liston      |
| Audrey Rhoades | Sandy Vanderpool | Joan Tonken      |
| Linda Blake    | Elsa Green       | Beth Kelley      |
| Mark Warend    | Don Decowski     | Sylvia Pelletier |
| Judy Fournier  |                  |                  |

**Teen Court** – referrals to Teen Court were slightly less than the previous year. This is due in part to a lack of appropriate referrals. Teen Court defendants and witnesses participate voluntarily and sometimes it is difficult to find a case that meets all the criteria. We have focused on keeping the quality of the program high and have recruited students from other schools to bring more objectivity to the teen juries. Teen Court would not be possible without the support of the Hillsboro District Court, the Hillsboro Police Department and the local attorneys that serve as mentors. I would like to thank the following individuals who volunteered their time to Teen Court in 2002.

Atty. John Segedy	Atty. Suzanne Decker	Judge Douglas Hatfield
Sgt. Darren Remillard	Atty. Margaret Moran	Judge Thomas Barry
Atty. Tracy Scavarelli	Atty. Cindy Gallagher	

**Big Brothers/Big Sisters** – We have several young boys and girls that are on the waiting list for a Big Brother or Big Sister. Through a donation from **OSRAM/Sylvania** we have done several trips and special events for children in the program and children on the waiting list. We took a bunch of children deep-sea fishing and also made a trip to Water Country. At Christmastime we had a big celebration at Tooky Mills with all the children and mentors. If you or someone you know wants to have a huge impact on a child in your community by being a Big Brother or Sister, please contact the Office of Youth Services.

**Challenge Course** - Referrals for our drug and alcohol intervention course stayed the same in calendar year 2002 at 24. We anticipate with the changes in the possession of alcohol statute that took effect on January 1<sup>st</sup> that referrals from the police may increase in 2003.

**Project Genesis** - The drop-in teen center continues to be a popular place for middle and high school teens to hang out, with over 2,450 kids dropping in during calendar year 2002. We have had to go to paid supervisors because of the lack of available volunteers. Providing adequate supervision continues to be the primary challenge facing Project Genesis. If it were not for a large donation from **OSRAM/Sylvania**, we

would be unable to keep the Teen Center open. We have begun renovating space in the rear of Project Genesis and this area may eventually house another coffee house for older teens. We feel that providing a safe and supervised place for teens to hang out significantly reduces the high-risk choices that teens can make on the streets of Hillsborough.

**Other Director Activities** – In 2002 I served on the School Policy Committee, the Safe and Drug Free School Committee, several attendance committees, and the local Wrap Around Committee. I am an active member of the NH Juvenile Court Diversion Network as well as a member of the Social Services Support Network. I also attend weekly meetings with the police prosecutor, the school resource officer, the high school assistant principal, the case manager from Work Opportunities and the juvenile probation and parole officer. I finished my Master's Degree in Human Services over the summer and currently have a bill in the legislature, which will create a legal process where a person age 16 or older can become emancipated from their parents or guardian.

**New Youth Counselor** – We applied for and received a \$7,500 grant from the NH Division of Children and Families to hire a part-time youth counselor. It was my feeling that a single person trying to provide all the programs and services we do was jeopardizing the quality of those services. In an effort to meet the needs of the community and maintain the quality of our programs, we hired Deborah Whitaker-Duncklee. Deborah has authored several books and has also written several screenplays that may eventually be big screen motion pictures. She has her Master's Degree in Marriage and Family Counseling and is a resident of Hillsborough.

The Office of Youth Services is located on the 2<sup>nd</sup> floor of the Fuller Public Library. Regular hours are Monday – Friday 8:30 am – 4:30 pm. Otherwise by appointment. For more information about programs and services please call **464-5779**.

Respectfully submitted,

Peter D. Brigham M.S.  
Director, Office of Youth Services



## REPORT OF THE FULLER PUBLIC LIBRARY 2002

Headlining Fuller Public Library events for the year 2002 was the acceptance of the John Butler Smith House to the National Historic Register. This was made possible, in part, from funding from The Land and Community Heritage Investment Program (LCHIP). Many hours of preparation made for a festive celebration, "Celebrating Landmarks: Where We've Been, Where We're Going" combining three important events: acceptance of the John Butler Smith House to the National Historic Register, Project LIFT was celebrating 10 years of service to the community, and the stone arch bridges in Hillsborough had been designated as National Civil Engineering Landmarks.

The Space Needs Committee met to complete its work with architect Keith Dewey from the Turner Group. The committee has completed its task, which was to assess and resolve the space requirements of the occupants of the Community Building. The next phase of the project will be the financial planning and a time-line for future expansion.

The Doris V. Solomon Fund at the New Hampshire Charitable Foundation met the challenge of matching the original \$25,000 gift with \$25,000 from the community in the year 2001, however, donations have continued into 2002 with the library receiving the yearly interest from the endowment.

Museum passes available at the library are: Christa McAuliffe Planetarium and the Museum of NH History, both in Concord; The Currier Gallery of Art in Manchester; and the Museum of Fine Arts in Boston. The passes to the museums may be borrowed for a day and provide admission for a family of four.

The library hosted a spring and a fall book discussion. Through grants, the book discussions are financed, in part by the New Hampshire Humanities Council, and provide payment for the scholar/discussion leader and books for the participants. The spring discussion was designed to fill a

need in the community for more information and understanding about the Middle East and Afghanistan. The Humanities Council encouraged and helped design this needed book discussion program, which was well attended.

For Poetry Month in April, Fuller joined forces with Deering, Hillsborough and Washington residents, and Hillsboro-Deering High School to offer several poetry events throughout the month. "Coffeepot Poetry" was the theme. People were encouraged to submit original poetry to coffeepots placed in the community for a poetry contest.

Ed Holden, genealogist at the New Hampshire State Library, generously gave of his time and presented a program at Fuller for beginning genealogists.

The Friends of the Library continue to volunteer their time for library events. This year their participation was most appreciated at the "Celebrating Landmarks" party and the annual book sale.

Fuller Public Library in conjunction with Southern New Hampshire Services Supplemental Food Program for Women, Infants and Children (WIC) once again sponsored "The Gift of Reading", providing books to children whose parents are enrolled in the WIC program. This is the ninth year the library has participated in this project. The books are paid for with private donations.

Children's Programs are always popular and well attended. Preschool story times on average have 40 children and parents attending weekly. School vacation week offers "librarian for an hour" for children in grades 4 and up to work behind the desk at the library. Also during vacation weeks, children can drop in to the children's room and visit the craft table at any time. During National Children's Book Week, Fuller sponsored the Boston Museum of Science and their "Reptiles" traveling program. Local artist/storyteller, Steve Schuch generously offered to entertain the audience of 300 before the reptile program. The Outrageous Readers, a book discussion group for adolescents, met monthly during the school year.



Clifford the Big Red Dog visited the library on Family Literacy Day to participate in stories with guest readers. The Summer Reading Program theme, “Lions and tigers and books...Oh, My” was a big hit, with 145 children reading over 2,000 books during summer vacation. Papa Joe, storyteller, kicked off the summer reading program and the Greenfield Wild Animal Park entertained and educated the 350 in attendance about baby exotic animals for the closing performance. Local businesses and families supported the program. The NH State Police brought a K-9 dog for a demonstration, Jordan and Chelsea Duvernay taught balloon animal art, Ann Ford brought her Siamese cat, Meka, and the following donated cash or prizes for the program: Maine Auto, Hoyts Cinemas, First Essex Bank, Karlco Const., Sampan Restaurant, Capitol Center for the Arts, Peterborough Players, Pat’s Peak, Entertainment Cinemas, High Tide Take Out, Douglas Hatfield of Upton–Hatfield, PLLC and Gert & Herb Frederick.

Three staff members attended continuing education classes. Two staff members attended the CHILIS (Children’s Librarians) Spring Conference. Two staff members attended the NH Library Association Spring Conference. One trustee attended the NH Trustee Association Spring Conference.

Project LIFT (Literacy For Today) has been providing literacy services to ten communities since 1992. The project provides free educational instruction to rural communities in Hillsborough, Antrim, Washington, Deering, Bennington and beyond. The services provided help people learn to read, achieve their GED, find employment and make choices concerning higher education and careers. Also taught is English as a Second Language (ESL) including basic life skills and cultural awareness for those just moving to the United States. Since its inception, Project LIFT has served over 500 adults. More than 180 volunteer tutors have been recruited from area communities that are matched with LIFT students.

## Project LIFT funding sources for 2002

Town of Hillsborough	\$10,960.00
Town of Antrim	2,500.00
Town of Washington	500.00
Town of Bennington	450.00
Town of Peterborough	450.00
Town of Deering	350.00
Town of Frankestown	100.00
Town of Temple	100.00
Town of Greenfield	100.00
Hillsborough Area Lions Club	100.00
Providian Financial Co.	500.00
Monadnock Paper Mill	1,000.00
Ladies Benevolent Society	30.00
NH Dept. of Education	<u>16,284.94</u>
	\$33,424.94

Cash donations: Larry Elliott, Joe Solomon through the NH Charitable Foundation, Virginia Colman, Market Data Retrieval, Donald and Diane Sampson, Jean Smith, Judy Horton, Priscilla Kurkjian, Doug Hatfield.

Museum Pass donation: Judy Wood

Book donations: Fatima Billings, Paula Bliss, Shirley Boncheff, Pam Boyll, Ann Braddock, Evelyn Burns, Mary Rose Carter, Lisa Cherrington, Kay Daniels, Leah Dunbar, Dave Feather, Fay Fontaine, Harriet Ford, Joy Foster, Judy & Mike Fournier, Robert Fowle, Candice Fowler, Mr. & Mrs. Arthur Gage, Barbara Gefvert, Camille Gibson, Susan & Raymond Gibson, Sandra Gotkin, Angela Gould, Mary Green, Marian Griffin, Stacey Haines, Julia Hardy, Elizabeth Harvey, Judy Hatfield, Mike & Mary Hays, Bob Hill, Judy Horton, Sharon Houghton, the Hurd family, Carl & Carolyn Kansky, Kate Kelly, Jonathan LaBier, Bonnie LaRose, Todd Larain, Gerry Leksutin, Ken & Evelyn Leong, Murray Loss, Joan Macfarlane, Rachel Manning, Ann

McGroarty, Connie McLean, Muriel McMahan, Terri Mellen, Julie Nims, Pam Pascal, Bill Pearson, Paul & Shirley Pjura, Richard Rau, Joanne Rice, Gary Rith, Steve Schuch, Kathy Seymour, Kay Smith, Tony Spiegel, Jane Spragg, Olivia Storey, Agnes Swatzell, Hope Thomas, Sandy Trottier, Mary Walker, Nancy Warena, Lauren Warner, Judy Williams, Marshall Winokur, Emily Wrubel, Lori Yanis

Statistics: Items borrowed from the library: 34,924  
Items borrowed from other libraries: 797  
Items borrowed from Fuller by other libraries: 230  
Nonresident borrowers: 220  
Visits to the Internet: 571

Staff changes: Cathy Marciniak and Lincoln Gilbert were new additions to the staff. Sharon Tanzer has taken a position at the Weare Public Library.

Trustees: Haven Newton, Chairman  
Marjorie Porter  
Sandra Trottier  
Silvia Spence  
Beffa Wyldemoon

Respectfully submitted,

Tamara McClure, Director

**FULLER PUBLIC LIBRARY FINANCIAL REPORT**  
**Fiscal Year Ended December 31, 2002**

**RECEIPTS:**

Town Appropriation	\$104,387.70
Interest - Bank of N.H.	8.88
Non-resident Fees	1,333.00
Fines	1,166.47
Gifts & Donations	2,262.00
Book Sales	4,250.76
N.H. Humanities Council	2,076.80
Lost Books	543.15
Copies & Fax	803.25
Refunds	114.85
Trust Funds	0.00
Miscellaneous Income	5.37
Library Bags	146.00
Summer Reading T-Shirts	108.00
Yard Sale	30.00
Town History	145.49
Grants	41.93
Project LIFT	250.00
Sale of Typewriter	40.00
Bookmarks	5.00
NH Charitable Foundation	250.00
Repay Architect Fees	5,000.00
Restitution	19.48
Raffle	34.50
<b>TOTAL RECEIPTS</b>	<b>\$123,022.63</b>
Balance on Hand January 1, 2002	<u>568.08</u>
<b>GRAND TOTAL</b>	<b><u>\$123,590.71</u></b>

**EXPENSES:**

Wages	\$66,518.76
FICA & Medicare	5,091.28
Medical & Dental Insurance	13,246.62
Retirement	1,331.04
Books	14,641.86
Videos	11.92
Periodicals	2,092.08
Supplies	1,063.94
Maintenance	250.00
Bank Fees	149.97
Postage	291.92
Education	375.00
Adult Programs	68.59
Dues & Conference Fees	452.00
NH Humanities Council Programs	2,284.91
Town History	145.49
Museum Passes	450.00
Summer Reading Program T-Shirts	290.00
Children's Programs	722.86
Architect's Fees	5,026.65
Mileage	202.02
Software	195.00
Grant Writer	400.00
Telephone	813.11
Refunds	20.95
Historic Register Celebration	59.00
Classified Ads	98.64
<b>TOTAL EXPENSES</b>	<b>\$116,293.61</b>
Balance on Hand December 31, 2002	<u>7,297.10</u>
<b>GRAND TOTAL</b>	<b><u>\$123,590.71</u></b>

**FULLER PUBLIC LIBRARY ACCOUNTS WITH  
NH PUBLIC DEPOSIT INVESTMENT POOL**

**PROJECT LIFT:**

Beginning Balance	\$9,854.14
Contributions	41,946.91
Income Earned	<u>211.69</u>
<b>TOTAL INCOME</b>	<b>\$52,012.74</b>
Withdrawals	<u>36,000.00</u>
<b>GRAND TOTAL</b>	<b><u>\$16,012.74</u></b>

**BOOK ACCOUNT:**

Beginning Balance	\$99,818.19
Contributions	12,197.07
Income Earned	<u>1,520.55</u>
<b>TOTAL INCOME</b>	<b>\$113,535.81</b>
Withdrawals	<u>7,000.00</u>
<b>GRAND TOTAL</b>	<b><u>\$106,535.81</u></b>

**HISTORY ACCOUNT:**

Beginning Balance	\$142.51
Contributions	\$0.00
Income Earned	<u>2.98</u>
<b>TOTAL INCOME</b>	<b>\$145.49</b>
Withdrawals	<u>145.49</u>
<b>GRAND TOTAL</b>	<b><u>\$0.00</u></b>

**FULLER PUBLIC LIBRARY  
COMPUTERIZATION ACCOUNT**

Balance January 1, 2002	\$1,179.22
<b>Balance December 31, 2002</b>	<b><u>\$1,179.22</u></b>



**Fuller Public Library** **Project LIFT**  
29 School Street – P.O. Box 43 – Hillsborough, NH 03244  
(603) 464-5285

December 20, 2002

Mr. Jim Coffey  
Hillsborough Town Offices  
29 School Street  
Hillsborough, NH 03244

Dear Mr. Coffey:

Project LIFT literacy program that is located at the Fuller Public Library has been providing literacy services to 10 communities since 1992, with Hillsborough receiving the most services for its community members. Since first organized, LIFT has been providing free educational services to undereducated adults, 16 years and older, to rural communities in Hillsborough, Antrim, Washington, Deering, Bennington and others. Our goals have remained constant through the last 10 years. They are to improve the literacy skills of the undereducated, to encourage volunteerism through the effective participation of community tutors, and to promote the role of local libraries as additional resource centers.

Through the efforts of a full-time literacy coordinator, Project LIFT has been successful in attaining these goals. Since its inception in 1992, nearly 500 adults from target communities have been involved in the program. More than 180 volunteers have been recruited from those same communities and have been trained to provide individual instruction for adults who wish to improve their reading, writing, or math skills, as well as prepare for the GED examination. To date, there have been nearly 113 students that have achieved their GED.

The need for a program such as Project LIFT is well documented. In the towns of Antrim, Bennington, and Hillsborough alone, there are

more than 1,200 adults over 18 without a high school diploma. All are potentially eligible for LIFT services. Before our program was established, the Fuller Public Library attempted to coordinate a library based adult literacy program. However, without the support of a full-time Coordinator, the student/tutor pairs had a difficult time accessing appropriate materials and tutors felt the lack of ongoing training and support. Before the establishment of Project LIFT, students residing in Antrim, Bennington, and Hillsborough had to travel 25 miles to either Concord or Keene to pursue their education. Given the harsh winters of the area, as well as the unreliable transportation of many students, this was not a realistic option.

Now, our services blend with other community agencies in each town that we serve. Although initially funded through Federal Library Literacy funds, funding for the past five years has been achieved through a variety of sources, including contributions from 10 area towns, individual and corporate contributions, private foundations and New Hampshire Department of Education.

There is an average of 70 students served by Project LIFT that stay in the program throughout the entire year. The estimated budget for year 2003 is \$35,409.69. (This includes coordinator salary/benefits and program costs.) The following formula shows us approximately how much it costs per student, excluding the State Department of Education funding.

\$35,409.69	Budget Expenses
<u>\$17,213.40</u>	Less DOE funding
\$18,196.29	Funds to raise from towns/private foundations
\$18,196.29	Divided by average amount of students (based on last five years)
	70 students = \$259.95

Because we are never sure how many students will come from which towns, we originally asked for small donations from the smaller

towns. We have been trying diligently to keep budget costs on a constant level.

Project LIFT served 48 students from Hillsborough between September 2001 and September 2002. We have served over 312 students from town since 1996. This December, I am happy to report that 20 students just passed their GED examination with 16 coming from the Hillsborough/Deering area. The constant support from Hillsborough in the amount of \$10,960.00 is absolutely imperative to the continued success of this program.

This past year has been a year of networking for me as LIFT Coordinator. I have served on several committees that support the needs of area families. I have coordinated with many social service agencies to more effectively support families in Hillsborough and surrounding towns. When people come into my office, they often are ready to make major changes in their lives. However, the motivation to change, many times is brought about by some type of crisis. Being able to concentrate and receive services from this program is possible only with the support of many. Transportation, daycare for their children, housing and employment are all issues that are addressed in a Project LIFT intake with a potential student. Reality is that the education desired by my students is the key to turn their lives around.

In 2002, I have spent a good deal of my time with teenage girls in Hillsborough-Deering High School. I present a couple of different workshops with the main message being the importance of remaining in high school. We discuss their futures, educational and career choices and positive choices that affect their personal lives.

The Hillsborough Area Social Services Network Team still meets monthly here at the Fuller Public Library. As the facilitator of this team, I am continuously contacting other service agencies in our area. We discuss current issues and projects that team members are involved in. This is a very effective way to communicate needs and services among

professionals in our community. The lack of education affects people in a very profound way and for a very long time.

When the benefits of serving the undereducated are realized, they can hardly be overlooked. Students in this program range in the age of 16-60. They come because they are out of work and need a GED to become employed once again. They come because they have moved around all through their childhood school years and have only a 9<sup>th</sup> grade education. They come because they want to be able to read and write and become informed citizens and parents and employees. Hillsborough should be proud to sponsor such an effective program.

Thank you for the continued support of \$10,960.00 to this program. We hope the town of Hillsborough will continue to realize the importance of this support.

Please feel free to contact me with any additional questions you may have regarding the budget or operations of Project LIFT.

Sincerely,

Judy Fournier, Coordinator  
Project LIFT Literacy Program

## SOLID WASTE ADVISORY COMMITTEE

The towns of Hillsborough, Deering and Windsor are continuing their recycling efforts and recycled 498 tons at a rate of 30% for the year 2002. The recycling facility received an award for the best town recycling facility from the Northeast Resource Recovery Association. This is quite an honor considering facilities from several states were competing for the award.

### Income and Expenses for the Year 2002

#### Expenses:

Operating budget and bond payment	\$485,195.49
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#### Income

Recycling	( 9,179.34)
Tipping Fees	(134,141.25)
Other materials receipts (metals, C & D, etc.)	( 35,077.40)
Deering including bond payment	( 87,965.85)
Windsor including bond payment	( <u>19,511.49</u> )

Net Hillsborough Expense including bond payment	\$199,320.16
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The committee was formed as an advisory committee and during the year 2003 will be reevaluating its goals. We are looking forward to another good recycling year.

Respectfully submitted,

Linda Stellato, Hillsborough, Chairperson

Ed Cobbett, Deering

Cliff MacDonald, Windsor

Ann Mooney, Hillsborough

Bill Morris, Deering, Facilities Manager



## HILLSBOROUGH PRIDE

Statistics for the 2002 fiscal year show that *for every \$1 invested* into **Hillsborough Pride**, the Town of Hillsborough's Main Street organization, *over \$12 was reinvested into our community* (\$12.90 to be exact)! The program's current success is owed to hours of hard work, donated by dedicated hometown volunteers, and to the generous financial support of townspeople and local businesses. We thank YOU, the townspeople and businesses of Hillsborough, for your continued support. We are looking forward to another great year, and to even greater successes and achievements in our future.

The goal of Hillsborough Pride is to encourage and coordinate revitalization efforts in Hillsborough's historic Downtown area by enhancing its appearance, highlighting its economic viability, and promoting its position as a center of social activity. The Downtown area is the "front door" of our Town. This central business district is the first impression that visitors, or prospective new businesses, receive when entering our Town --much like the front door of your home makes the first impression for your guests. We are dedicated to making Hillsborough a place we are all proud to call home.

Downtown is a symbol of Hillsborough's civic pride, quality of life, historic development, and economic health. A healthy and vibrant Downtown is an indicator to all of a healthy and vibrant community. A vital Main Street retains and creates jobs, which also means a stronger tax base. Long-term revitalization establishes capable businesses that provide tax revenues for the community. Downtown often serves as an effective small-business incubator for new businesses that possibly couldn't afford high mall or strip development rents. A healthy Main Street protects the property values of the surrounding neighborhoods. Downtown is an ideal location for independent local businesses, which in turn: *keep profits in town*, (chain businesses send profits out of town), *support local families* with family-owned businesses, *support local community projects*, such as ball teams and schools, and *provide an extremely stable economic foundation*, as opposed to a few large businesses and chains with no ties to stay in the community.

The Main Street approach is a nationally recognized and proven economic development strategy based on a four-point approach: Design,



Organization, Promotion, and Economic Restructuring. This approach advocates a return to community self-reliance, empowerment, and the rebuilding of commercial districts based on traditional assets: unique architecture, personal service, local ownership, and a sense of community. The program is designed to improve all aspects of the downtown or central business district, producing both tangible and intangible benefits. Improving economic management, strengthening public participation, and making downtown a fun place to visit are as critical to Main Street's future as recruiting new businesses, rehabilitating buildings, and expanding parking. Building on downtown's inherent assets -- rich architecture, personal service, and traditional values and most of all, a sense of place -- the Main Street approach has rekindled entrepreneurship, downtown cooperation and civic concern. It has earned national recognition as a practical strategy appropriately scaled to a community's local resources and conditions. And because it is a locally driven program, all initiative stems from local issues and concerns.

The Town of Hillsborough became part of the Main Street program in 2000. We tackle many new projects each year. Most recently, we have helped to initiate the new Farmers' Market, worked with and provided technical assistance to new Downtown property owners and businesses, co-hosted the Community-Wide Yard Sale, the Bedford Big Band Holiday Music Program, and the Old Fashioned Christmas, developed design guidelines for Downtown, purchased and placed trash receptacles, organized the Discover Downtown Hillsborough Game and Promotion at Balloonfest, participated in the Town-Wide Clean-Up Day, assisted in grant-writing for numerous civic projects, and completed several local public speaking and community education forums. If you would like to become involved, or to make a donation of your time or money towards Downtown revitalization efforts, contact Kathryn Lookofsky, Executive Director of Hillsborough Pride at 464-2953 or [director@HillsboroughPride.org](mailto:director@HillsboroughPride.org). You may also visit the Hillsborough Pride website for more information: [www.HillsboroughPride.org](http://www.HillsboroughPride.org) or the national Main Street website at [www.mainst.org](http://www.mainst.org). Your donations, suggestions, and comments are also welcomed at P.O. Box 1537, Hillsborough, NH 03244.

## CONSERVATION COMMISSION REPORT

During the past 12 months the Hillsborough Conservation Commission continued its work in regards to the protection and documentation of wetland areas. While the commission's role is advisory in nature, its members are often the first bureaucratic layer encountered by landowners whose plans for their property may require some form of wetlands permitting.

Other areas in which the commission was involved include:

**COMMISSION PROPERTIES** - Commission members conducted a site walk of the Widow Murdough Wood Lot off County Road, marking some of the known boundaries and investigating others.

**DREDGE & FILL PERMITS** - The commission provided input on several dredge and fill proposals, including the proposed Shaw's and Hannaford supermarkets. The commission also met with representatives of the Five Rivers Conservation Trust of Concord in regard to the proposed conservation easement on the land behind the proposed Shaw's supermarket.

**WORKSHOPS** - Commissioners attended various workshops on environmental issues, including a recent Shrub Identification program hosted by Fox State Forest.

**CONSERVATION** - The conservation fund received the full allotment of \$7,500 from Current Use Penalty payments, bringing the fund total to \$24,230.83.

**EDUCATION** - The commission supported the newly created Schoolyard Ecology Group for students in grades K-5. This program's goal is to encourage environmental awareness in our community's young people.

**PEDESTRIAN ACCESS** - With the opening of the new bypass one of the commission's long-term projects, safe pedestrian passage under the

highway, is complete. There are two pedestrian underpasses beneath the highway, one behind the high school and the other located just west of Old Henniker Road. The commission will be working to link these underpasses to a comprehensive trail system in the coming year.

NEW MEMBERS – The commission welcomed three new members: Kara Penny, Doug Lischke and Richard Booth.

TREE PLANTING – Four Liberty elm trees were planted this year – one on School Street, one on West Main Street and two at Grimes Field. The commission would like to give special thanks to town employees Bill Morris and Rob Beard for their assistance with this project.

James McDonough, Chairman  
Richard Booth  
Brett Cherrington  
Ann Ford  
Doug Lischke  
Peter Mellen  
Kara Penny

## HILLSBORO FIRE DEPARTMENT & RESCUE SQUAD

During the calendar year of 2002 the Department responded to 212 fire calls and 526 rescue calls.

The members of the Hillsboro Fire Department would like to thank the taxpayers, residents and businesses of the Town for their continued support.

This year the Town hired two full-time Fire/Rescue personnel, Steve Solomon and Ken Stafford, Jr. This was done to help with the ambulance response Monday through Friday 0700 to 1700, with the remainder of calls being answered by the call members.

Also this year the Department received a 1971 eight-five foot aerial ladder truck from the New Hampshire Municipal Association.

The Department filed for a grant from the Federal Fire Act and was notified that we were chosen and would receive \$87,318 towards the purchase of 30 self-contained breathing apparatus to replace our aging equipment.

As always, the Department is looking for volunteers and urge anyone interested to contact the Department for information.

Respectfully submitted,

David L. Holmes  
Fire Chief

## COMMUNITY PLANNING REPORT

The opening of the Route 9/202 bypass came and went this past year with some fanfare, but the impact of the Bypass still reverberates throughout town. For nearly everywhere in town, it has meant less congestion and more investment. Building rehabilitation is becoming the norm in the downtown, while other developers at the 202/9 interchange are opting to tear down and build bigger. Housing starts are rising dramatically. So far Hillsborough has weathered this recession quite well.

The Bypass has garnered a few complaints along with the accolades, though. A chain link fence along the Corner Store's Route 9 frontage upset many and fortunately the property owner and the New Hampshire Department of Transportation (NHDOT) were able to reach a compromise. Likewise, there have been numerous complaints regarding directional signs on the bypass, but NHDOT has again been very cooperative and is working with the Selectmen to find a solution.

In fact the town has been developing an excellent working relationship with NHDOT over the past few years. In addition to the highway construction, NHDOT helped the town to rebuild a stone arch bridge, which is now designated as a National Civil Engineering Landmark along with the rest of Hillsborough's stone arch bridges. NHDOT also reviewed proposals for two new supermarkets and worked with the town to make sure that necessary road improvements would be installed by the developers.

Most recently, Hillsborough received some very good news from NHDOT. The town was notified last summer that its two Transportation Enhancement Projects would be funded and have been placed in the State's 10 Year Transportation Improvement Program. Engineering for the Central Square Enhancement Project is scheduled for 2004 and construction in 2005, while engineering for the Stone Arch Bridge Enhancement Project is scheduled for 2005 and construction in 2006. The total estimated cost for the two projects combined is \$374,000.

### Building Activity

The number of new housing starts increased significantly despite the slowdown in the economy. In fact 2002 broke the previous record set in 2001 for new housing starts. Commercial building activity also increased from last year.



2002 Building Permits		
Type	Number	% change 00-01
New residences	95	+ 70%
Residential additions and accessory buildings	60	-6%
New commercial buildings	3	+ 200 %
Commercial additions and accessory buildings	4	+ 100 %
<b>TOTAL</b>	<b>162</b>	<b>+ 35%</b>

Revenue from building permit fees increased by 80% from the previous year! Building permit revenue for 2002 was \$21,261.

Along with zoning review of all building permits, zoning code enforcement also keeps me very busy. Complaints have been numerous and have run the gamut from illegal signs and construction to crowing roosters. Some cases have been closed and others are still pending. By far the largest and most complex code enforcement case that is still pending involves the Woods Woolen Mill property. Haley Aldrich, an engineering firm in Manchester, NH, was selected to prepare a plan to remove the old mill foundation and restore the riverbank, as authorized by last year's town meeting and funded through various sources. Much of the work on this plan has been done and it will provide a basis for fundraising (grants) so that the project can actually be completed.

### Planning Board

The Office of Community Planning has advised the Planning Board with regard to applications for subdivisions, earth excavation, scenic road tree cutting, change of use, annexations, and site plan review. Revenue from application fees rose to \$8,571—a 201% increase from the previous year! Assistance was also given in developing a capital improvements plan and in drafting zoning revisions.

The Planning Board had a very busy year as evidenced by it's record amount of revenue generated by application fees. Two large supermarket chains, Shaw's and Hannaford Brothers, both presented development proposals to the Board and both were ultimately approved after much fine tuning. Only one, however, will be constructed; Hannaford Brothers notified the Board this past fall that it did not intend to build in Hillsborough after all.



Construction for the Shaw's Supermarket will most likely be completed this year. In addition to meeting consumer demand with the new supermarket, the O'Connell Development Group is also bestowing upon the town a wonderful gift of some 50 acres with several thousand feet of frontage along the North Branch of the Contoocook River.

Also of note is the withdrawal this past year by American Tower Corporation and IWO/Sprint of a plan to place a telecommunications facility on Bear Hill. The facility was eventually relocated to Wolf Hill in Deering where other such facilities exist. An active group of concerned residents played a significant role in the outcome of this proposal.

Planning for our community's future is an important job for us all; I am just a facilitator. I encourage everyone to get involved in town government in whatever capacity you can. Please relay your questions, comments, and concerns to the Office of Community Planning at 464-5378, [planner@hillsboroughnh.net](mailto:planner@hillsboroughnh.net), or stop by the office, which is located on the third floor of the Community Building.

Respectfully submitted,

Matthew Taylor  
Director

## Report of the Town Forester for 2002

In 2001 it was voted to establish a part-time position of Forester for the town of Hillsborough.

The main duties are to:

- 1) Develop a management plan for the Farrar Town forest
- 2) Review all Intent to Cut applications
- 3) Review all Report of Cut forms
- 4) Assist Town Commissions and Boards when requested
- 5) Work with State of New Hampshire DRED personnel

A Forest inventory and management plan for the Farrar Town forest has been completed and is on file in the Selectmen's office.

As of December 2002, 27 Intents to Cut have been received by the Selectmen. These have been inspected on a periodic basis by the town forester and personnel from the State Forests and Lands Division.

The major species reported on the Intents to Cut were white pine, hemlock and red oak. A large volume of chip wood was also reported on the intents. The size of the harvests ranged from a one-acre house lot clearing to a 180-acre forest timber harvest.

All Report of Cut forms received as of December 31, 2002, have been checked and areas of operations inspected. There were several delinquent "Report of Cuts" for the year 2001-2002. These have now been received.

The landowner is responsible for filing the Report of Cut forms for timber operations on his or her property. These reports are due by March 31 of each year. Also, it is the landowner's responsibility to insure that the timber tax is paid.

The Hillsboro County Extension Service has pamphlets answering most questions concerning forest operations. Any landowners, foresters or

loggers wishing to receive any of these pamphlets should contact the County Extension Service at:

468 Rt. 13 South  
Milford, N.H. 03055  
Tel: 673 – 2510

For specific questions regarding forest laws the New Hampshire Forests and Lands Division should be contacted at:

N.H. Division of Forests and Lands  
172 Pembroke Road  
P.O. Box 1856  
Concord, N.H.03302 – 1856  
Tel: 271 – 2215

Brian K. Simm  
Town Forester

**CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION**  
**28 Commercial Street ❖ Concord, New Hampshire 03301**  
**❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023**  
**❖ internet: [www.cnhrpc.org](http://www.cnhrpc.org)**

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hillsborough is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; access to Census information and other data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, geographic information systems (GIS) mapping, and other land use and transportation planning-related assistance.

In 2002, CNHRPC staff initiated a project to transfer the Town's existing tax parcel maps into a geographic information systems (GIS) digital format. In addition, staff worked with representatives of the Town and Hillsborough Pride to coordinate a downtown walking tour and presentation by Dan Burden of Walkable Communities Inc. in June. Finally, staff produced a map of Hillsborough's covered bridges at the request of Town staff, and assisted with a tourism-related map for Hillsborough Pride.

In addition to the local services described above, in 2002 the Central New Hampshire Regional Planning Commission:

- o Provided general local planning assistance to member municipalities and responded to inquiries regarding zoning ordinance, subdivision regulation, and site plan review regulation revisions.
- o Held four meetings of the CNHRPC Regional Resource Conservation Committee (R2C2). The R2C2 seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.

- o Coordinated two public forums related to housing issues in the Central NH region with funding provided by the New Hampshire Housing Finance Authority (NHHFA).
- o Conducted approximately 170 traffic counts throughout the region.
- o Organized and hosted three meetings of the CNHRPC Transportation Advisory Committee (TAC).
- o Initiated the update of the FY 2005-2014 Regional Transportation Improvement Program (TIP).
- o Completed the CNHRPC Multi-Use Trail Plan.
- o Initiated the update and expansion of the regional transportation model.
- o Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- o Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC).
- o Continued the development of an update to the Land Use section of the Regional Plan.
- o Hosted a Land and Community Heritage Investment Program (LCHIP) application workshop.
- o Provided assistance to CNHRPC member towns regarding National Flood Insurance Program (NFIP) participation and compliance.
- o Prepared an update to the regional conservation lands geographic information services (GIS) map and database.
- o Assisted local housing and childcare advocacy groups through funding provided by the Community Development Finance Authority (CDFA).
- o Provided support and assistance to local trail advocacy groups and land trusts.

For additional information, please contact the CNHRPC staff, or visit us on the internet at [www.cnhrpc.org](http://www.cnhrpc.org).

## PARK BOARD REPORT

The Park Board once again thanks the voters of Hillsborough for their generous support of our programs and facilities. This year, the Park Board has overseen projects and events at all of the parks and is proud to report that many projects are community driven.

Rob Beard, head of Parks and Maintenance, has worked throughout the year to keep the parks clean and well maintained. We wish to thank him for his hard work and commitment. Thanks are also extended to the Hillsboro Highway Department for continuing to aid in maintaining our parks.

Throughout the year, the Hillsboro Lion's Club has been planning with the town to add additional playground equipment at Grimes Field. We thank them for their continued support and involvement.

During the spring, the After School Program completed an outstanding project, providing manpower (and kidpower) to spruce up Beard Brook Park under the direction of Tom Delisle. They also provided picnic tables and grills for the park. We are extremely grateful for their generosity and applaud their accomplishments on behalf of the Town of Hillsborough. We also would like to extend a thank you to all parents, children and staff of the After School Program for committing their time, funding and effort to such a worthwhile project.

Butler Park has provided a wonderful area for residents as well as visitors. It is a pleasure to see this area frequented and enjoyed by so many. Again, the community and the Butler Park Revitalization Committee provide the care needed to make this downtown park such a beautiful place.

The Summer Programs, under the direction of Terri Mitchell, were a huge success. All programs saw increased participation, serving a total of 263 children. We look forward to another successful year providing day camps, swimming lessons, activity weeks, adventure camps,



performances, tennis camps and senior activities. Great job, Terri and staff!

Community input and involvement is an integral part of the success of our Parks and Recreation Department. We welcome your ideas and support in future programs. The Park Board meets the first Tuesday of every month in the courtroom behind the library. If you are interested in becoming a member of the Board, please contact the Selectmen's Office.

Respectfully submitted,

Jim Bailey, Chairman

Members:

Alan Kingsbury

Terry Cutter

**State of New Hampshire**

**2003 Town Warrant**

**Town of Hillsborough**



State of New Hampshire

**TOWN WARRANT**

*To the Inhabitants of the Town of Hillsborough, County of Hillsborough in said State, qualified to vote in Town affairs:*

You are hereby notified to meet in the Hillsboro-Deering Middle School Auditorium in said Town on Tuesday, the 11<sup>th</sup> day of March 2003, at seven o'clock in the forenoon. Balloting on Article One, election of officers and Articles Two through Six will take place between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles Seven through 25 will be taken up at 7:30 P.M.

**Article 1.** To choose one Selectman for three years and one Selectman for two years, Treasurer for one year, Trustee of Trust Funds for three years, two Trustees of the Fuller Public Library for three years, one Trustee of the Fuller Public Library for one year, one Supervisor of the checklist for one year, Water and Sewer Commissioner for three years, two Planning Board members for three years, Cemetery Trustee for three years, and all other necessary Town Officers or agents for the ensuing year.

(To Be Voted On By The Official Ballot)

**Article 2.** To see if the Town will vote to amend the Hillsborough Zoning Ordinance to include additions and changes and definitions intended to regulate kennels, farms and certain agricultural operations in the Residential, Village Residential and Central Business Districts, as proposed by petition. **The planning board disapproves of this petitioned zoning amendment** (To Be Voted On By The Official Ballot)

**Article 3.** To see if the Town will vote to amend the Hillsborough Zoning Ordinance to revise the following permitted use to the Rural District: *Inn or bed and breakfast where the owner or his agent remains in residence; but in no case shall more than ten rooms be rented*, as proposed by the Planning Board.

**Article 4.** To see if the Town will vote to amend the Hillsborough Zoning Ordinance by expanding the Commercial and Central Business Districts to include land shown on the "**Proposed Amendment to Zoning District Boundary Maps,**" as proposed by the Planning Board. [This map is posted at the Town Offices, and it will also be posted at the polling place.]

**Article 5.** To see if the Town will vote to amend the Hillsborough Zoning Ordinance to include additions and changes to Section 229-16, 229-21, 229-35, 229-75 and Tables 2, 3 and 4, as proposed by the Planning Board. [Explanation: These are "housekeeping" changes necessitated by the Town's adoption of the Village Residential District in 2002 and the Central Business District in 1999.]

**Article 6.** To see if the Town will vote to amend the Hillsborough Zoning Ordinance to include additions and changes to 229-20.1, Central Business District, as proposed by the Planning Board.

**Article 7.** To hear the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto.

**Article 8.** To see if the Town will vote to raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (\$120,000) for the purpose of reconstructing and/or resurfacing Windsor Road from Route 31 to the Windsor town line. This is part one of a two-year program. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2004, whichever is sooner. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 9.** To see if the Town will vote to raise and appropriate the sum of Four Million, One Hundred and Fifty-eight Thousand, Nine Hundred and Twenty-five Dollars (\$4,158,925) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service,

Operating Transfers Out and all other current expenses of the Town; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 10.** To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in the Ambulance Capital Reserve Fund, previously established. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 11.** To see if the Town will vote to authorize the Selectmen to enter into a four-year municipal lease purchase agreement for the purpose of leasing a dump truck for the Highway Department, and to raise and appropriate the sum of Thirty-two Thousand and Five hundred Dollars (\$32,500) for the first year's payment. [Explanation: At the conclusion of the four-year lease the Town will assume full ownership of the vehicle. Future lease payments will be a line item in the Highway Department budget. Actual cost will be about \$128,000 plus interest.] The lease contains an escape clause allowing the Town to terminate the lease if future town meetings do not appropriate the annual lease payment. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 12.** To see if the Town will vote to raise and appropriate the sum of Two Hundred and Eighty-seven Thousand, One hundred and Twenty-five Dollars (\$287,125) for the purpose of operating the Sewer Department during 2003; said funds to be offset by the income to the Sewer Department of an equal amount; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 13.** To see if the Town will vote to raise and appropriate the sum of Three Hundred and Eighty-five Thousand, Seven Hundred and Forty-six Dollars (\$385,746) for the purpose of operating the Water Department during 2003; said funds to be offset by the income to the Water Department of an equal amount; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**



**Article 14.** To see if the Town will vote to raise and appropriate the sum of Four Hundred Thousand Dollars (\$400,000) for the removal of sludge from the sewer lagoons at the sewer treatment plant along with any other related activities, and to authorize withdrawal from the Sewer Reserve Fund for said purpose. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 15.** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of providing support for the Main Street Program. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 16.** To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred and Nine Dollars (\$1,209) to be placed in the Town History Expendable Trust under the provisions of RSA 31:19-a, said amount being equal to the receipts of Town History Books sold during 2002. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 17.** To see if the Town will vote to discontinue completely and absolutely Poor Farm Road as shown on Tax Map 2. [Explanation: This is at the written and signed request of all owners on the Class VI road. Presently access is direct to East Washington Road, and there is no longer any present, or future, public purpose for the street.] **Majority vote required.**

**Article 18.** To see if the Town will vote to discontinue completely and absolutely Edgebrook Road, as shown on Tax Map 11, including the discontinuance of all easements, permits, and all licenses therein pursuant to RSA 231:46, notice having been given as required to O'Chill LLC, the owner of all property abutting Edgebrook Road. [Explanation: The owners of the new Shaw's plaza now own all lots on the street and there is no longer any present or future public purpose for the street, or the municipal water line that serviced the houses that were on the street.] **Majority vote required.**

**Article 19.** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Nine Hundred and Forty-one Dollars (\$30,941) for the purpose of constructing a communication repeater for Hillsborough Dispatch to serve municipalities South of Hillsborough along the Route 202 corridor, or take any other action in relation thereto. This will be a special, non-lapsing, non-transferrable appropriation for a period of three years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2005, whichever is sooner. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 20.** To see if the Town will vote to raise and appropriate the sum of Seven Hundred and Fifty Dollars (\$750) for the purpose of funding a study to explore the feasibility of constructing a municipal office building that would also house the School Supervisory Union. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 21.** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Dollars (\$7,000) for the purpose of designing an addition to the Hillsborough Fire Station equipment bays for the purpose of housing equipment. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2004, whichever is sooner. **Majority vote required. Recommended by the Board of Selectmen.**

**Article 22.** To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) for the purpose of supporting efforts by the Hillsboro Arts Council, along with other civic organizations, to promote activities that celebrate the 200<sup>th</sup> birthday of President Franklin Pierce in 2004. This will be a special, non-lapsing, non-transferrable appropriation for a period of two years per RSA 32:7, VI and will not lapse until the project is complete or by December 31, 2004, whichever is sooner. [Explanation: This appropriation is in support of an effort by the Hillsboro Arts Council to bring the Granite State Symphony to Hillsborough in 2004.] **Majority vote required. Recommended by the Board of Selectmen.**

**Article 23.** To see if the Town will vote, as required by RSA 41:11-a, to ratify the 25-year Tower and Ground Space Lease and Easement which the Selectmen negotiated with Manchester-Nashua Cellular Telephone, L.T. relative to a replacement telecommunications tower on town land off of Bible Hill Road. A copy of the lease is posted at the town offices.

**Article 24.** To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and therefore the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

**Article 25.** The Health Care for New Hampshire Resolution  
Whereas, New Hampshire residents pay the 12<sup>th</sup> highest cost of insurance in the country; and  
Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and  
Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and  
Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Hillsborough, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair

receive;

- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care. **Submitted by petition.**

Given under our hands and seal this 12th day of February in the year of our Lord, Two Thousand and Three.

Robert I. Buker Chairman  
Gary R. Lamothe  
Maxwell Sargent  
Selectmen of Hillsborough, N.H.



# BUDGET OF THE TOWN OF HILLSBOROUGH

Appropriations and Estimates of Revenue for the Ensuing Year

PURPOSE RSA 31:4	2002 APPROVED	ACTUAL EXPENDITURES 2002	APPROPRIATIONS 2003
<b>GENERAL GOVERNMENT</b>			
Executive	181,850	178,921.08	200,620
Election & Registration	3,979	4,199.86	1,675
Audit	7,425	7,725.00	7,800
Town Clerk & Tax Collector	92,544	86,823.47	99,236
Revaluation of Property	74,500	32,446.46	44,150
Legal Expense	26,386	3,079.65	5,750
Planning & Zoning	15,294	13,534.17	16,482
General Government Buildings	122,807	131,486.04	178,667
Cemeteries	25,550	26,193.50	31,050
Insurance	67,479	67,592.02	82,778
Tax Map / Other	4,500	9,383.38	16,475
<b>PUBLIC SAFETY</b>			
Police	804,397	718,645.18	810,850
Fire	148,275	144,788.82	381,424
Planning Director/Code Enf.	63,909	61,160.06	72,455
Forest Fire	5,100	3,896.16	7,100
Emergency Management	1,882	1,518.27	2,248
Dispatch	268,684	246,455.58	252,534
Youth Services	65,057	59,354.54	76,170
<b>HIGHWAYS AND STREETS</b>			
Highways & Streets	547,181	529,892.33	676,652
Bridge Maintenance	13,000	129.91	13,000
Street Lighting	34,000	33,502.24	31,250
<b>SANITATION</b>			
Transfer Station/Landfill	411,903	402,773.49	417,703
<b>HEALTH</b>			
Health	250	140.00	250
Animal Control	15,791	16,052.74	16,203
Mental Health	4,000	4,000.00	4,000
Visiting Nurse	10,125	10,125.00	10,125
<b>WELFARE</b>			
Administration	8,948	8,750.25	8,830
Direct Assistance	81,409	105,058.88	93,260

PURPOSE RSA 31:4	2002 APPROVED	ACTUAL EXPENDITURES 2002	APPROPRIATIONS 2003
Subtotals (from Page 1)	3,106,225.00	2,907,628.08	3,558,737
<b>CULTURE AND RECREATION</b>			
Parks and Recreation	87,423	73,135.76	85,449
Manahan Park	19,400	2,323.00	5,000
Library	116,974	116,974.00	111,547
Patriotic Purposes	800	794.70	1,000
Fireworks	3,500	3,500.00	3,500
Senior Citizen Activities	5,185	4,887.39	8,180
<b>CONSERVATION</b>			
Conservation Commission	1,555	1,555.00	1,555
<b>DEBT SERVICE</b>			
Principal-Long Term Bonds & Notes	238,450	241,228.49	221,556
Interest-Long Term Bonds & Notes	154,720	151,428.95	142,401
Interest on Tax Anticipation Notes	37,726	0.00	20,000
<b>TOTAL OPERATING BUDGET</b>	<b>\$3,771,958.00</b>	<b>\$3,503,453.37</b>	<b>\$4,158,925.00</b>
<b>SEPARATE ARTICLES</b>			
Franklin Pierce 200th Celebration	0	0	1,000
Main Street Program Support	10,000	10,000.00	10,000
Old Fire Station Utilities	4,000	2450.22	0
Wodd's Mill Cleanup	19,136	2085.12	0
Hillsboro Rescue-Full time	102,500	62609.27	0
<b>WATER AND SEWER</b>			
Water	385,746	337,116.09	385,746
Sewer	308,588	322,126.25	287,125
Sewer-Plant Lagoon Cleaning	0	0.00	400,000
<b>CAPITAL OUTLAY</b>			
Landfill Closure	250,000	0.00	0
Landfill Truck Scale	31,000	32,914.28	0
Dispatch Repeater Station	0	0.00	30,941
Fire Station Engineering Study	0	0.00	7,000
Town Hall Study	0	0.00	750
Library Town Hall Cap. Resv.	10,000	0.00	0
Library Computerization	12,000	0.00	0
Town History Exp. Trust	2,030	2,030.00	1,209
Ambulance Capital Reserve	20,000	20,000.00	20,000
Lease Purchase Fire Tanker	30,000	29,815.00	0
Lease Purchase Dump Truck	0	0.00	32,500
Lease Purchase Road Grader	29,580	29,580.00	0
Highway Reconstruction & Paving	120,000	117,268.69	120,000
<b>TOTAL</b>			
<b>APPROPRIATIONS</b>	<b>\$5,106,538.00</b>	<b>\$4,471,450.29</b>	<b>\$5,455,196.00</b>
	Less Revenue		<b>\$3,109,787.51</b>
	<b>Amount To Be Raised By Taxes</b>		<b>\$2,345,408.49</b>



## SOURCES OF REVENUE

Based on DRA Form MS-4

SOURCE OF REVENUE	REVENUE EST USED TO SET TAX RATE	ACTUAL REVENUE FOR 2002	ESTIMATED REVENUE 2003
<b>TAXES</b>			
Land Use Change Tax	8,500.00	32,540.17	12,000
Yield Taxes	9,037.00	12,021.77	10,500
Payment in Lieu of Taxes	2,500.00	5,651.10	6,000
Interest & Penalties on Taxes	85,233.00	106,970.50	97,820
Betterment Assessment	6,214.00	6,214.26	6,214
Excavation Tax	6,800.00	6,942.90	3,500
Excavation Activity Tax	0.00	0.00	0
<b>LICENSES, PERMITS AND FEES</b>			
U.C.C. Filings and Certificates	2,100.00	2,620.00	1,575
Motor Vehicle Permit Fees	633,000.00	650,204.00	649,500
Building & Sign Permits	16,500.00	21,378.14	18,200
Other Licenses, Permits and Fees	11,966.00	12,146.16	11,850
<b>FROM STATE</b>			
Shared Revenue	49,846.00	99,042.00	99,042
Rooms & Meals Tax Distribution	143,089.00	143,089.26	143,089
Highway Block Grant	123,758.00	123,758.10	131,243
Water Filtration Reimbursement	0.00	12,836.40	12,400
Housing and Community Developm	6,000.00	5,689.37	0
State and Fed. Forest Land Reimbu	4,060.00	4,059.67	4,000
Police COPS & SRO Grants	0.00	0.00	0
Other	18,526.00	0.00	42,000.00
<b>FROM OTHER GOVERNMENT</b>			
Inter-governmental Revenues Windsor Agreement	24,056.00	24,005.94	20,973
<b>CHARGES FOR SERVICES</b>			
Income From Departments	470,000.00	554,542.93	480,735
<b>MISCELLANEOUS REVENUES</b>			
Sale of Town Property	3,030.00	2,776.73	2,750
Insurance Refunds	0.00	9,249.05	4,500
Interest on Investments	15,000.00	17,627.41	16,700
Other	60,000.00	111,019.67	58,484

**INTER-FUND OPERATING TRANSFERS IN**

Sewer Reserve Fund			
Trust & Agency Funds	18,050.00	4,339.01	6,840
Municipal Sewer Department	308,588.00	308,588.00	687,125
Municipal Water Department	385,746.00	385,746.00	385,746
From Capital Reserve Funds	22,000.00	0.00	0
Proceeds From Long-term Notes and Bonds	250,000.00	0.00	0
<b>TOTAL REVENUES</b>	<b>2,683,599.00</b>	<b>2,663,058.54</b>	<b>2,912,786</b>
General Fund Balance	716,901.00	716,901.00	1,147,002
Fund Balance Voted From Surplus	0.00	0.00	0
Fund Balance to be Retained	615,000.00	615,000.00	950,000
Fund Bal Remaining to Reduce Tax	101,901.00	101,901.00	197,002
<b>TOTAL REVENUES AND CREDITS</b>	<b>\$2,785,500.00</b>	<b>\$2,764,959.54</b>	<b>\$3,109,787.51</b>

Water & Sewer revenues are shown equal to the original appropriation.

Actuals may be found under Detailed Statement of Expenses.







## HISTORIC DISTRICT COMMISSION REPORT

There was one building permit issued in the Historic District this year for a detached shed. The First Congregational Church received a new roof, steeple shutters and a fresh coat of paint, all of which were finalized this year. Many thanks to the Congregational Society for its good care of this beautiful old church.

Once again, thanks are extend to Jim Bouchard and Janet Withington for maintaining the grounds around the town sheds and the old Methodist Church; and to Gibson Pewter for maintaining the grounds around the Center Schoolhouse and the Clubhouse. Finally, many thanks to Robert Thomas for a new gate and posts at the old Town Pound.

Respectfully submitted,

Jonathan Gibson  
Chairman



# HENNIKER ROTARY CLUB

PO Box 695

Henniker, NH 03242-0695

The Henniker Rotary Club was chartered in 1984 to serve the communities of Henniker, Hillsborough and Deering. Our club is one of more than 29,000 Rotary International clubs worldwide. Rotary International's mission is to provide humanitarian service, promote high ethical business and professional standards, making our world a better place in which to live. Rotary International's overall goal is to help build understanding, goodwill and peace.

Our club has given over \$170,000 to local service projects, scholarships to area High School Students, and to people in need. Our projects have included:

- ❖ The Outdoor Guide,
- ❖ Hillsboro Pride - 3 Year Sponsor,
- ❖ Merrimack County Nursing Home - Fun Fest,
- ❖ Amey Brook Park and Butler Park Bench,
- ❖ Henniker Rabies Clinic,
- ❖ Henniker Winter Holiday Decorations and Fall Cleanup,
- ❖ Highway Trash Pickup,
- ❖ Annually award High School Scholarships and Leadership training courses to several students,
- ❖ Sponsor Middle School "Ropes Course" at Camp Spaulding, and Middle School "Service Above Self" awards, and
- ❖ Grants to local organizations.

As a member of Rotary International, we participate in the Youth and Adult Foreign Exchange Study program and an adult foreign Group Study Exchange project. The Henniker Rotary Club is proud to have sponsored Kate McGraw, who was awarded a District Ambassadorial Scholarship to the Otago University in Dunedin, New Zealand for one (1) year that began in January. We support the Rotary Foundation that carries out a variety of

service projects that address critical issues including poverty, hunger, illiteracy, substance abuse and pollution. Through the Rotary Foundation's Polio Plus program, more than one million Rotary volunteers from around the globe have contributed to the success of the polio eradication efforts.

Currently, we are in our third year of helping an international student from Ecuador who is attending New England College, and we are sending funds to an orphanage in Shenyang, China.

# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996

## *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Hillsborough  
Hillsborough, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hillsborough as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New

Hampshire, the Town of Hillsborough has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hillsborough as of December 31, 2001, and the results of its operations and the cash flows of its non-expendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 2002 on our consideration of the Town of Hillsborough's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Hillsborough taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hillsborough. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

May 13, 2002

**Note: The complete audit report is available at the Town Office.**

# DETAIL STATEMENT OF EXPENSES

## And Associated Departmental Revenues

### Executive Administration

Appropriated Amount: \$ 181,850

#### Credits:

Cash Management	\$17,627.41
Gas Tax Refund	\$744.66
Town Office Receipts	\$1,235.47
Sale of Town Property	\$2,016.73

#### Expenditures:

Officers Salaries	\$63,337.58
Officers-Health Insurance	\$1,000.00
Officers-Dental Insurance	\$624.48
Officers-FICA	\$3,931.94
Officers-Medicare	\$919.71
Officers-Retirement	\$1,659.25
Advertisement	\$449.25
ICMARC Fees	\$0.00
Box Rent-Bank	\$110.00
Box Rent-Postal	\$147.00
Computer System & Support	\$5,478.20
Town Clock Repairs	\$36.35
Equipment Rental	\$994.00
Equipment Repair	\$1,256.00
Health Insurance	\$11,058.50
Dental Insurance	\$1,051.84
Legal Publications	\$2,418.74
Mileage	\$146.13
Misc. Expense	\$117.15
Office Equipment	\$7,365.14
Office Supplies	\$4,502.23
Payroll	\$50,506.07
Payroll Overtime	\$1,596.44
Postage	\$2,325.73
Printing Costs	\$5,966.65
Professional Dues	\$2,995.34
Professional Publication	\$233.65
Registry Copies	\$527.82
FICA	\$3,287.25
Medicare	\$768.68
Telephone	\$2,667.72
Training Costs	\$506.56
Retirement	\$935.68

**TOTAL EXPENSE:** \$178,921.08  
**Conservation Commission**  
**Appropriated Amount: \$ 1,555.00**

Expenditures:  
Expenses \$1,555.00

**TOTAL EXPENSE:** \$1,555.00  
**Fuller Public Library**  
**Appropriated Amount: \$ 116,974**

Expenditures:  
Books \$10,000.00  
Health Insurance \$12,287.34  
Dental Insurance \$959.28  
Payroll \$66,551.62  
Audio/Visual \$500.00  
Programs \$700.00  
Social Security \$4,126.28  
Medicare \$965.00  
Retirement \$1,331.04  
Transfer Excess Approp. \$3,593.44  
Repay Bldg. Study Costs \$5,000.00  
Project Lift \$10,960.00

**TOTAL EXPENSE:** \$116,974.00  
**Audit**  
**Appropriated Amount: \$ 7,425**

Expenditures:  
Professional Services \$7,725.00

**TOTAL EXPENSE:** \$7,725.00  
**Elections & Registrations**  
**Appropriated Amount: \$ 3,979**

Credits:  
Sale Of Checklists \$65.00

Expenditures:



Advertisement	\$190.00
Ballot Clerks/Moderator	\$555.00
Computer - Software Support	\$72.00
Set Up Booths	\$225.00
Election Meals	\$1,079.59
Office Supplies	\$130.91
Payroll	\$1,264.40
Postage	\$44.93
Printing Costs	\$541.30
FICA	\$78.39
Medicare	\$18.34

**TOTAL EXPENSE:** \$4,199.86

**Community Building**  
**Appropriated Amount: \$ 53,242**

Credits:

District Court Rent	\$9,734.70
Community Bldg. Rents	\$872.75
Trust Funds	\$89.61

Expenditures:

Advertising	\$0.00
Maintenance Projects	\$19,533.32
Regular Maintenance	\$4,531.88
Electricity	\$6,800.53
Equipment Purchase	\$709.72
Equipment Repair	\$88.07
Fuel Oil	\$6,177.68
Gasoline	\$75.00
Janitor Supplies	\$497.51
Miscellaneous Expense	\$0.00
Payroll	\$6,413.44
FICA	\$397.66
Medicare	\$92.98
Propane	\$204.15
Telephone	\$366.42
Plant/Wreaths	\$362.47

**TOTAL EXPENSE:** \$46,250.83

**Insurance**  
**Appropriated Amount: \$ 67,479**

Credits:  
Insurance Refund & Dividend \$9,249.05

Expenditures:  
NHMA Property & Liability \$47,529.30  
Unemployment Comp. \$1,483.39  
Workers Compensation \$18,579.33

**TOTAL EXPENSE:** \$67,592.02

**Planning Board**  
**Appropriated Amount: \$ 13,873**

Credits:  
Planning Fees \$8,570.96

Expenditures:  
Advertisement \$708.00  
Legal Expenses \$910.11  
Miscellaneous Expense \$45.00  
Office Equipment \$0.00  
Office Supplies \$205.98  
Payroll \$3,117.12  
Postage \$1,156.48  
Printing Cost \$1,150.95  
CNHRPC Annual Dues \$4,682.00  
FICA \$193.26  
Medicare \$45.17  
Training Costs \$162.00

**TOTAL EXPENSE:** \$12,376.07

**Zoning Board of Adjustment**  
**Appropriated Amount: \$ 1,421**

Credits:  
Zoning Fees \$602.06

Expenditures:  
Advertisement \$224.00  
Legal Expenses \$33.75  
Miscellaneous Expense \$0.00  
Office Supplies \$0.00

Payroll	\$527.47
Postage	\$237.51
Printing Cost	\$0.00
FICA	\$32.71
Medicare	\$7.66
Training Costs	\$95.00

**TOTAL EXPENSE:** \$1,158.10

**Legal**

**Appropriated Amount: \$ 26,386**

Expenditures:

Legal Fees \$3,079.65

**TOTAL EXPENSE:** \$3,079.65

**Franklin Pierce Homestead Upkeep**

**Appropriated Amount: \$ 3,275**

Expenditures:

Electricity \$1,208.01  
 Fuel Oil \$1,039.27  
 Maintenance Improvements \$1,630.11  
 Telephone \$626.18

**TOTAL EXPENSE:** \$4,503.57

**Reappraisal Of Property**

**Appropriated Amount: \$74,500**

Expenditures:

Professional Services \$32,446.46

**TOTAL EXPENSE:** \$32,446.46

**Cemetery Department**

**Appropriated Amount: \$ 25,550**

Credits:

Cemetery Lots  
 Trust Accounts \$955.20

Expenditures:

Advertisement \$45.00

Major Projects	\$4,355.00
Main. Contract Expense	\$18,500.00
Grass & Loam	\$3,293.50
Miscellaneous	\$0.00

**TOTAL EXPENSE:** \$26,193.50

**Tax Map Update/Other Items  
Appropriated Amount: \$ 4,500**

**Expenditures:**

Professional Services-Tax Map	\$7,775.00
Bank Charges	\$156.00
Nonsufficient Fund Checks	\$1,452.38

**TOTAL EXPENSE:** \$9,383.38

**Fire Station  
Appropriated Amount: \$ 21,350**

**Credits:**

Windsor Agreement in Fire Dept.

**Expenditures:**

Building Maintenance	\$2,866.40
Contract Cost	\$7,276.00
Electricity	\$5,518.44
Fuel Oil	\$3,243.92
Janitorial Supplies	\$191.51
Miscellaneous Expense	\$0.00
Payroll	\$0.00
FICA	\$0.00
Medicare	\$0.00

**TOTAL EXPENSE:** \$19,096.27

**Town Clerk/Tax Collector's Expense  
Appropriated Amount: \$ 92,544**

**Credits:**

Motor Vehicle Agent Fees	\$21,639.00
Costs Before Sale	\$9,495.86
Uniform Comm.Code	\$2,545.00
Certified Copies	\$350.00

**Expenditures:**

Advertisement	\$45.00
Box Rental-Postal	\$68.00
Data Processing	\$1,509.37
Equipment Repair	\$1,310.26
Health Insurance	\$8,191.56
Dental Insurance	\$669.60
Legal Publications	\$24.00
Mileage	\$342.00
Office Equipment	\$255.60
Office Supplies	\$497.54
Payroll	\$54,025.32
Payroll Overtime	\$0.00
Postage	\$2,765.39
Printing Costs	\$2,102.51
Professional Dues	\$40.00
Professional Publication	\$20.00
Audit-Extra Labor Charge	\$450.00
Record Maintenance	\$0.00
Registry Expense	\$0.00
FICA	\$3,349.60
Medicare	\$783.23
Telephone	\$471.83
Training Costs	\$807.00
ICMA Retirement	\$1,620.95
Tax Lien Expenses	\$7,474.71

**TOTAL EXPENSE:**

**\$86,823.47**

**Police Department  
Appropriated Amount: \$804,397**

**Credits:**

Parking Fines	\$200.00
Pistol Permits	\$670.00
Accident Reports	\$1,450.00
General Receipts	\$13,468.00
Payroll Reimbursement	\$10,160.89
SRO Reimbursement from HDS	\$34,405.16
COPS & SRO Grants	\$0.00

**Expenditures:**

Advertisement	\$500.00
Ammunition	\$1,809.50
Box Rent-Postal	\$68.00
Clothing Expense	\$13,221.47
Computer System & Support	\$13,574.34

Contract Services	\$2,399.00
Cruiser Expense	\$9,360.82
Equipment Purchase	\$3,084.65
Equipment Repair	\$1,321.07
Gasoline	\$7,016.56
Health Insurance	\$89,986.51
Dental Insurance	\$8,035.32
Investigative Aids	\$2,295.51
Legal Publications	\$1,161.05
Meals	\$55.25
Mileage	\$0.00
Miscellaneous	\$0.00
Office Equipment	\$521.00
Office Supplies	\$3,002.83
Payroll	\$417,808.37
Payroll Overtime	\$49,538.98
Payroll Worked Holidays	\$13,474.47
N.H. Retirement	\$23,281.04
Postage	\$937.59
Printing Costs	\$440.55
Prisoner Expense	\$0.00
Professional Dues	\$615.00
Professional Publications	\$20.00
Professional Services	\$2,417.19
Radio Maintenance	\$719.57
Safety Supplies	\$1,568.26
FICA	\$2,600.25
Medicare	\$6,942.85
Special Investigations	\$165.45
Telephone	\$5,599.99
Tires	\$1,015.84
Training Costs	\$910.00
V. R. Cruiser	\$32,278.09
ICMA Retirement	\$898.81
Speed Enforcement	\$0.00

**TOTAL EXPENSE:**

**\$718,645.18**

**Police Station**

**Appropriated Amount: \$ 46,076**

**Expenditures:**

Contract Services	\$14,269.16
Electricity	\$12,867.45
Equipment Purchase	\$1,240.80
Fuel	\$4,657.78



Janitorial Supplies	\$1,535.60
Maintenance	\$5,046.40

**TOTAL EXPENSE:** \$39,617.19

**Forest Fire**  
**Appropriated Amount: \$ 5,100**

Credits:

Reimbursement For Forest Fires	\$564.23
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Expenditures:

Clothing Expense	\$609.36
Equipment Purchase	\$1,046.41
Equipment Repair	\$2.42
Miscellaneous Expense	\$3.52
Payroll	\$2,075.63
Professional Dues	\$0.00
FICA	\$128.80
Medicare	\$30.02

**TOTAL EXPENSE:** \$3,896.16

**Animal Control**  
**Appropriated Amount: \$ 15,791**

Credits:

Dog Licenses	\$4,353.50
Dog Fines	\$589.00
General Receipts	\$540.00

Expenditures:

Clothing Expense	\$100.00
Contract Services	\$4,500.00
Equipment Purchase	\$100.00
Gasoline	\$1,250.00
Miscellaneous	\$0.00
Payroll	\$9,023.30
FICA	\$559.55
Medicare	\$130.89
Training	\$389.00

**TOTAL EXPENSE:** \$16,052.74

**Fire Department & Rescue Company**  
**Appropriated Amount: \$ 250,775**

Credits:

Windsor Agreement	\$20,973.30
Fire Dept. Receipts	\$564.23
Hillsboro Rescue	\$132,386.93

Expenditures:

Advertisement	\$24.00
Chemicals	\$1,462.19
Clothing Expense	\$2,803.31
Equipment Purchase	\$58,635.75
Equipment Repair	\$4,559.52
Fire Alarm Main.	\$2,221.83
Fire Prevention	\$1,956.03
Gasoline	\$1,893.36
Investigative Aids	\$192.38
Medical Expense	\$179.00
Miscellaneous Expense	\$500.94
Office Equipment	\$2,962.83
Office Supplies	\$390.34
Payroll	\$47,452.38
Overtime	\$0.00
Postage	\$196.50
Printing Costs	\$0.00
Professional Dues	\$357.00
Professional Publications	\$1,495.45
Radio Maintenance	\$3,683.30
Shoveling Hydrants	\$360.50
FICA	\$2,942.08
Medicare	\$688.08
Telephone	\$1,298.67
Tires	\$248.11
Training Cost	\$3,897.37
Repairs 59R1 Chief's Cruiser	\$349.43
Repairs 59M1 E1 Pumper	\$564.32
Repairs 59M2 E-One	\$101.67
Repairs 59M3 Mini Pumper	\$54.00
Repairs 59L1 Ladder Truck	\$2,255.22
Repairs 59K1 Ford Tanker	\$74.13
Repairs 59K4 Chevy Tanker	\$797.67
Repairs 59U1 Utility	\$188.50
Repairs Miscellaneous	\$2.96
<b>Rescue: Sp. Article in 2002</b>	
Advertisement	\$528.02
Uniforms	\$2,516.00
Equipment Purchase	\$10,046.27
Equipment Repair	\$431.49

Gasoline	\$603.60
Health Insurance	\$6,357.84
Dental Insurance	\$718.24
Medical Expense	\$923.35
Miscellaneous	\$240.00
Payroll	\$28,811.72
Overtime	\$3,022.44
Holiday Worked	\$1,626.10
Fire Retirement	\$1,798.71
Fica	\$387.40
Medicare	\$485.14
Telephone	\$57.41
Training Cost	\$1,195.54
Vehicle Repair	\$1,609.19
Intercept Expense	\$500.00
Medical Supplies	\$750.81

**TOTAL EXPENSE:** **\$207,398.09**

**Street Lighting**  
**Appropriated Amount: \$ 34,000**

Expenditures:

Electricity	\$33,502.24
Miscellaneous	\$0.00

**TOTAL EXPENSE:** **\$33,502.24**

**Dispatch Center**  
**Appropriated Amount: \$ 268,684**

Credits:

Windsor Agreement in Fire Dept.	
General Receipts	\$7,408.95
Town Of Deering	\$4,016.00
Town Of Hancock	\$3,422.00
Town Of Antrim	\$7,942.25
Town Of Washington	\$3,338.00
Town Of Bennington	\$4,674.00

Expenditures:

Clothing Expense	\$1,851.43
Computer - SPOTS System.	\$3,600.00
Electricity - Bible Hill Tower	\$358.95
Equipment Purchase	\$0.00
Health Insurance	\$37,910.86

Dental Insurance	\$3,172.88
Miscellaneous Expense	\$0.00
Office Equipment	\$1,616.41
Office Supplies	\$820.58
Payroll	\$154,138.90
Payroll Overtime	\$7,240.09
Payroll Worked Holiday	\$10,178.52
Postage	\$8.16
Radio Maintenance	\$4,816.60
FICA	\$10,698.76
Medicare	\$2,501.93
Telephone	\$3,745.69
Training Costs	\$337.50
Retirement	\$3,458.32

**TOTAL EXPENSE:** \$246,455.58

**Planning Director & Code Enf.  
Appropriated Amount: \$ 63,909**

**Credits:**

Building Permit Fees	\$21,261.14
Sign Permit Fees	\$117.00

**Expenditures:**

Advertisement	\$0.00
Computer Equip. & Software	\$25.00
Contract Services	\$0.00
Health Insurance	\$8,191.56
Dental Insurance	\$624.48
Legal	\$4,066.83
Mileage	\$603.75
Office Equipment & Supplies	\$206.76
Payroll	\$42,142.97
Postage	\$59.43
Printing Costs	\$186.63
FICA	\$2,612.96
Medicare	\$610.93
ICMA Retirement	\$1,264.06
Telephone	\$459.70
Training	\$105.00

**TOTAL EXPENSE:** \$61,160.06

**Emergency Management / Civil Defense  
Appropriated Amount: \$1,882**

Credits:

State Grants	\$0.00
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Expenditures:

Equipment Purchase	\$0.00
Office Supplies	\$0.00
Payroll	\$559.44
Postage	\$0.00
Professional Publications	\$200.40
FICA	\$34.69
Medicare	\$8.12
Telephone	\$443.71
Training	\$271.91

**TOTAL EXPENSE:**

\$1,518.27

**Roads & Sidewalks Maintenance**  
**Appropriated Amount: \$ 50,000.00**

Expenditures:

Hot Top	
Sealing	\$50,694.34
Equipment Rental	\$0.00
Sidewalks	\$0.00

**TOTAL EXPENSE:**

\$50,694.34

**Highway Department**  
**Appropriated Amount: \$ 497,181**

Credits:

Highway Block Grant	\$123,758.10
Dept. Reimbursements	\$0.00

Expenditures:

Advertisement	\$0.00
Building Maint.	\$6,616.64
Chemicals/Paint	\$9,031.24
Clothing Expense	\$3,378.45
Cold Patch/Hot Top	\$1,164.00
Contract-Blasting	\$0.00
Misc. Projects	\$2,370.12
Roadside Mowing	\$4,400.00
Culvert	\$1,956.00
Diesel Fuel	\$13,012.95
Electricity	\$2,024.68

Equipment Purchase	\$7,060.28
Equipment Rental	\$31,128.91
Equipment Repair	\$1,088.63
Gasoline	\$2,404.85
Gravel & Sand	\$4,150.77
Hardware	\$2,311.54
Health Insurance	\$47,511.00
Dental Insurance	\$4,281.90
Janitorial Supplies	\$131.96
Lubricants	\$2,794.59
Mileage	\$0.00
Miscellaneous Expense	\$57.87
Gases	\$590.53
Payroll	\$157,561.73
Payroll Overtime	\$1,328.96
Payroll Worked Holiday	\$0.00
Plow Blades/Shoes	\$4,508.00
Drug Testing	\$0.00
Propane	\$2,426.46
Radio Maintenance	\$1,936.50
Salt	\$61,355.72
Signs	\$474.40
FICA	\$9,846.66
Medicare	\$2,302.61
Steel	\$416.96
General Supplies	\$1,420.66
Telephone	\$568.21
Tires	\$10,414.00
Training	\$0.00
Tree Removal	\$700.00
Repairs #701 Pickup	\$1,460.51
Repairs #702 Chevy D.T.	\$1,131.07
Repairs #703 Chevy D.T.	\$1,333.69
Repairs #706 Int. D.T.	\$1,872.06
Repairs #707 Ford D.T.	\$2,061.79
Repairs #710 Loader	\$1,587.62
Repairs #711 Grader	\$3,143.06
Repairs Backhoe	\$1,461.85
Repairs Dodge Tanker	\$1,641.67
Repairs #704 Int. 4X4 D.T.	\$1,004.22
Repairs Platform 4X4	\$1,768.48
Retirement	\$2,863.96
Sidewalk Plow	\$371.82
FEMA Reimbursement	\$0.00
Labor For Other Departments	-\$2,016.00
Winter Labor Regular	\$22,920.08



Winter Labor Overtime	\$25,971.00
Winter Labor Holiday	\$3,647.26
Winter FICA	\$3,257.45
Winter Medicare	\$761.86
Winter Retirement	\$226.76

**TOTAL EXPENSE:** \$479,197.99

**Bridge Repair**  
**Appropriated Amount: \$5,000.00**

Expenditures:

Equipment & Labor	\$129.91	\$129.91
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**Landfill/Transfer Station**  
**Appropriated Amount: \$ 411,903**

Credits:

General Receipts	\$35,077.40
Tipping Fees	\$134,141.25
Town of Deering	\$87,965.85
Town of Windsor	\$19,511.49
Recycling	\$9,179.34

Expenditures:

Advertisement	\$140.00
Bldg. Maintenance	\$7,329.78
Clothing Expense	\$1,633.64
Computer Systems	\$0.00
Trash Hauling Contract	\$12,814.47
Tipping Fees	\$140,175.04
Metal Removal	\$95.80
Tire Removal	\$0.00
Recycling Hauling	\$608.14
Recycling Tipping	\$5,370.39
Brush Hauling	\$3,750.00
Cooperative Dues	\$0.00
Demolition Removal	\$59,433.60
Diesel Fuel	\$2,075.19
Electricity	\$2,024.76
Equipment Purchase	\$1,617.88
Equipment Rental	\$25.20
Equipment Repair	\$297.55
Gasoline	\$168.39

Gravel	\$0.00
Hardware	\$1,157.99
Hazardous Waste Removal	\$20,253.25
Health Insurance	\$21,087.00
Dental Insurance	\$1,921.13
Mileage	\$30.00
Misc. Expense	\$1,360.11
Office Supplies	\$741.44
Payroll	\$83,205.69
Payroll Overtime	\$268.14
Payroll W/Holiday	\$127.60
Postage	\$53.09
Professional Dues	\$600.00
Propane	\$207.53
Signs	\$990.00
FICA	\$5,183.01
Medicare	\$1,212.05
Telephone	\$1,477.94
Tires	\$4,465.00
Training	\$300.00
Heavy Equipment Repairs	\$3,523.46
Workers Compensation	\$1,803.00
Retirement	\$1,716.69
Water Testing	\$13,529.54
Engineering	\$0.00

**TOTAL EXPENSE:** \$402,773.49

**Visiting Nurse**

**Appropriated Amount: \$ 10,125**

**Expenditures:**

Professional Services	\$10,125.00
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**TOTAL EXPENSE:** \$10,125.00

**General Assistance**

**Appropriated Amount: \$ 90,357**

**Credits:**

Town Poor Reimbursement	\$813.42
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**Expenditures:**

Advertisement	\$0.00
Mileage	\$35.70
Miscellaneous	\$0.00
Office Supplies	\$204.99

Payroll	\$7,800.00
Postage	\$4.60
Professional Dues	\$30.00
Professional Publications	\$10.00
FICA	\$483.60
Medicare	\$113.36
Telephone	\$0.00
Training	\$68.00
Food Voucher	\$5,384.95
Gasoline Voucher	\$766.10
Medical Voucher	\$8,084.69
Misc. Voucher	\$400.91
Rent Voucher	\$74,855.67
Heating Fuel Voucher	\$3,456.88
Electricity Voucher	\$9,781.68
Transportation Voucher	\$508.00
St. Joseph's Appropriation	\$1,820.00

**TOTAL EXPENSE:** \$113,809.13

**Health**

**Appropriated Amount: \$ 250**

Expenditures:

Miscellaneous	\$140.00
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**TOTAL EXPENSE:** \$140.00

**Youth Services**

**Appropriated Amount: \$ 65,057**

Credits:

Town of Deering	\$13,735.79
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Expenditures:

Advertisement	\$0.00
Box Rent-Postal	\$0.00
Equipment Repair	\$0.00
Health Insurance	\$11,058.60
Dental Insurance	\$1,051.74
Mileage	\$826.50
Misc. Expense	\$304.91

Office Equipment	\$6.00
Office Supplies	\$316.43
Payroll	\$37,688.45
Postage	\$120.26
Printing Cost	\$195.50
Professional Publication	\$69.06
Professional Services	\$100.00
Program Development	\$25.00
Diversion	\$0.00
Challenge Course Expenses	\$583.00
Retirement	\$1,080.45
Social Security	\$2,336.51
Medicare	\$546.58
Telephone	\$1,321.56
Training & Staff Development	\$2,166.00
Gasoline	\$379.53
Vehicle Repair	\$551.66
County Grant	-\$1,373.20

**TOTAL EXPENSE:** \$59,354.54

**Patriotic Purposes**  
**Appropriated Amount: \$ 800.00**

Expenditures:

Flag & Marker Purchase	\$794.70
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**TOTAL EXPENSE:** \$794.70

**Parks & Playgrounds**  
**Appropriated Amount: \$ 106,823**

Credits:

Park Board Receipts	\$18,765.91
Butler Park Trust	\$41.63
Other Trusts	\$156.62
Manahan Trust	\$2,323.48

Expenditures:

Athletic Programs	\$7,800.64
Athletic Equipment	\$510.47
Contract - Plumbing	\$0.00
Electricity	\$1,658.57
Equipment Purchase	\$775.13
Equipment Repair	\$1,185.64
Gasoline	\$75.47
Hardware/Tools	\$24.49

Medical Insurance	\$2,047.92
Dental Insurance	\$167.40
Janitorial Supplies	\$156.39
Miscellaneous	\$1,043.07
Park Maintenance	\$5,343.92
Payroll	\$48,309.28
Payroll Overtime	\$112.93
Professional Dues	\$195.00
FICA	\$2,687.86
Medicare	\$628.53
Telephone	\$412.57
Improvements	\$2,323.48
Maintenance	\$0.00

**TOTAL EXPENSE:** \$75,458.76

**Fireworks**

**Appropriated Amount: \$ 3,500**

Expenditures:

Transfer To Firemen's Assoc	\$3,500.00
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**TOTAL EXPENSE:** \$3,500.00

**Principal Long Term Notes**

**Appropriated Amount: \$ 238,450**

Credits:

Town Portion of State	
Water Filtration Grant	\$12,836.40

Expenditures:

Principal	\$241,228.49
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**TOTAL EXPENSE:** \$241,228.49

**Interest Long Term Notes**

**Appropriated Amount: \$ 154,720**

Expenditures:

Interest	\$151,428.95
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**TOTAL EXPENSE:** \$151,428.95

**Interest On Tax Anticipation Notes**

**Appropriated Amount: \$ 37,726**

Expenditures:		
Interest On TANS		\$0.00
<b>TOTAL EXPENSE:</b>		<b>\$0.00</b>

**Mental Health**  
**Appropriated Amount: \$ 4,000.00**

Expenditures:		
Contoocook Valley Counseling		\$4,000.00
<b>TOTAL EXPENSE:</b>		<b>\$4,000.00</b>

**Senior Citizens Activities**  
**Appropriated Amount: \$ 5,185.00**

Expenditures:		
Senior Citizen Outings		\$4,000.00
Senior Van Payroll		\$824.31
Senior Van FICA		\$51.13
Senior Van Medicare		\$11.95
<b>TOTAL EXPENSE:</b>		<b>\$4,887.39</b>

**Capital Expense - Road Reconstruction**  
**Appropriated Amount: \$ 120,000.00**

Expenditures:		
Reconstruction		\$105,314.64
Culvert		\$448.60
Equipment Rental		\$0.00
Gravel		\$11,505.45
Payroll		\$0.00
Fica		\$0.00
Medicare		\$0.00
<b>TOTAL EXPENSE:</b>		<b>\$117,268.69</b>

**Water Department**  
**Appropriated Amount: \$ 385,746**

Credits:		
Water Rents & Fees		\$315,233.17
Water Interest		\$3,680.79
Water Miscellaneous/Hookup		\$1,000.00



Water Department Portion of State	
Water Filtration Grant	\$25,672.79
Interest on Waater Fund Deposits	\$5,890.57

**TOTAL CREDITS:**

Expenditures:

Advertisement	\$405.00
Building Maintenance	\$6,263.47
Chlorine	\$3,811.73
Clothing Expense	\$0.00
Contract Mowing	\$0.00
Contract Services	\$31,439.63
Electricity	\$6,610.99
Engineering	\$674.80
Equipment Purchase	\$7,488.71
Equipmen Rental	\$0.00
Equipment Repair	\$3,335.74
Gasoline	\$23.81
Hardware	\$13.79
Hot Top	\$2,266.28
Insurance	\$63.00
Debt Service Interest	\$82,304.82
Janitorial Supplies	\$0.00
Lab Supplies	\$421.69
Legal	\$390.00
Lubricants	\$0.00
Misc. Expense	\$1,777.34
Office Supplies	\$841.67
Payroll	\$14,301.62
Payroll Overtime	\$708.90
Plant Operations	\$4,938.34
Postage	\$1,199.57
Potassium Hydroxide	\$2,633.23
Debt Service Principal	\$116,429.33
Printing Costs	\$312.30
Professional Dues	\$50.00
Professional Publications	\$395.00
Propane Gas	\$3,397.48
Radio Maintenance	\$371.87
Retirement/FICA	\$930.71
Medicare	\$217.79
Safety Supplies	\$788.00
Snow Removal	\$0.00
System Repair	\$19,927.30

System Improvements	\$16,136.07
Telephone	\$364.32
Tool Purchase	\$0.00
Training Cost	\$0.00
Transfer Out-\$8,470.66	
Water Piping	\$3,902.29
Water Testing	\$1,979.50
Refunds	\$0.00
Zinc Orthophosphate	

**TOTAL EXPENSE:**

**\$337,116.09**

**Sewer Department  
Appropriated Amount: \$ 308,588**

**Credits:**

Sewer Rents & Fees	\$255,486.79
Dumping Fees	\$0.00
Sewer Interest	\$2,531.38
Sewer Miscellaneous/Hookups	\$8,385.00
Interest on Sewer Fund Deposits	\$10,697.35

**Expenditures:**

Advertisement	\$452.00
Building Maintenance	\$7,068.39
Chemicals	\$0.00
Chlorine	\$1,397.38
Clothing Expense	\$1,167.85
Contract Mowing	\$0.00
Contract Services	\$8,416.72
Electricity	\$36,948.95
Engineering	\$8,179.09
Equipment Purchase	\$4,086.62
Equipment Rental	\$85.00
Equipment Repair	\$6,780.18
Fuel Oil	\$1,313.72
Misc. Gases	\$1,947.56
Gasoline	\$669.90
Hardware	\$173.66
Health Insurance	\$22,117.20
Dental Insurance	\$2,103.48
Hot Top	\$0.00
Insurance	\$612.00
Janitorial Supplies	\$1,082.14

Lab Fees	\$452.25
Lab Supplies	\$6,506.10
Legal Fees	\$2,199.00
Lubricants	\$819.90
Medical	\$0.00
Misc. Expense	\$696.98
Office Supplies	\$515.35
Oxygen	\$0.00
Payroll	\$79,275.84
Payroll Overtime	\$283.56
Plant Operations	\$56,562.14
Postage	\$738.89
Debt Payment - Sewer	\$25,000.00
Printing Costs	-\$90.00
Professional Publication	\$10.00
Safety Supplies	\$168.36
FICA	\$4,932.55
Medicare	\$1,153.38
Sewer Piping	\$0.00
System Repairs	\$7,919.45
System Improvements	\$8,112.50
Telephone	\$840.76
Tool Purchase	\$441.88
Training Cost	\$300.00
Transfer Out-\$37,216.08	
Repairs Truck	\$67.00
Workers Compensation	\$0.00
Refunds	\$116.08
Snow Removal	\$0.00
Retirement	\$1,995.44
By-Pass Related-Not Reimbursed	\$18,507.00

**TOTAL EXPENSE:**

**\$322,126.25**

**Various Special Articles and Miscellaneous Budgets**

**Landfill Closure Appropriation: \$250,000**

**To be added to the \$1,500,000 from 2001 ATM**

**Credits:**

State Grants	Pending
Windsor & Deering	Pending

**Closure to complete in 2003.**

**Various Capital & Special Articles**

**Appropriated Amount/Purchase: \$79,600.00**

**Expenditures:**

Recycling Center Scale	\$32,914.28
Grader Lease Purchase	\$29,580.00
Fire Tanker	\$29,815.00
Ambulance	\$20,000.00
Library Computerization	\$0.00
Town Office Expansion	\$0.00
Town History Exp. Trust	\$2,030.00
Wood's Mill Engineering	\$2,085.12

**TOTAL EXPENSE:** **\$116,424.40**

**Main Street Support**

**Appropriated Amount: \$10,000.00**

**Expenditures:**

Transfer Out	\$10,000.00
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**TOTAL EXPENSE:** **\$10,000.00**

**Gables Property**

**Appropriated Amount: \$18,000**

**Credits:**

Cleanup Reimbursement	\$5,689.37
Rent	\$2,340.00

**Expenditures:**

Repairs	\$4,846.84
Environmental	\$14,155.27
Electricity	\$1,411.78

Propane Gas	\$1,604.29	
<b>TOTAL EXPENSE:</b>		<b>\$22,018.18</b>

**Old Fire Station**  
**Appropriated Amount: \$4,000**

Expenditures:		
Electricity	\$226.88	
Propane Gas	\$2,223.34	
<b>TOTAL EXPENSE:</b>		<b>\$2,450.22</b>
<b>Total Expended</b>		<b>\$4,471,450.29</b>

## 2002 TOWN MEETING MINUTES

*At a legal meeting of the Town of Hillsborough, County of Hillsborough in said State, inhabitants qualified to vote in the affairs of said town on the 12<sup>th</sup> day of March, 2002, at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium, the Moderator called the meeting to order. Articles 1 through 2 were to be voted on by official ballot at the polls, Article 1, election of officers and Article 2, zoning issues, between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles 3 through 25 were to be taken up at 7:30 p.m.*

**Article 1.** Voted that the voters of Hillsborough proceed to ballot for one Selectman for three years, Moderator for two years, Town Clerk/Tax Collector for three years, Treasurer for one year, Trustee of Trust Funds for three years, one Trustee of the Fuller Public Library for three years, one Supervisor of the checklist for six years, Water and Sewer Commissioner for three years, two Planning Board members for three years, Cemetery Trustee for three years, and all other necessary Town Officers or agents for the ensuing year.

**Article 2.** Voted that the Town will amend to adopt the following amendments to the Hillsborough Zoning Ordinance, as proposed by the Planning Board.

- Amendment No. 1. Village Residential District
- Amendment No. 2. Floodplain Ordinance
- Amendment No. 3. Telecommunications Ordinance
- Amendment No. 4. Cluster Development Ordinance
- Amendment No. 5. Change of Commercial District Boundary

Amendment No. 1.	YES	525	NO	254
Amendment No. 2.	YES	525	NO	250
Amendment No. 3.	YES	526	NO	243
Amendment No. 4.	YES	431	NO	338



At 7:38 p.m., Moderator Leigh Bosse called the meeting to order. Mr. Bosse asked for a moment of silence in memory of Hillsborough's friends and neighbors who are no longer with us and also for the victims of September 11<sup>th</sup>, 2001. American Legion Post 59 color guard presented colors as the assembly sang God Bless America. Mr. Bosse led the residents in reciting the Pledge of Allegiance, Miss Erin Robie of Hillsborough-Deering High School, sang the National Anthem. Mr. Bosse introduced Hillsborough's Selectmen Mr. Donald Knapton, Mr. Robert Buker, Mr. Gary Lamothe and Town Clerk /Tax Collector Ms. Deborah McDonald. The moderator proceeded with the rules of the meeting and dispensed with the reading of the warrant, with no objections. Mr. Bosse stated that we entered the meeting as friends and neighbors and let us leave as friends and neighbors.

Mr. Bosse then recognized Mr. James McDonough of the Conservation Commission to present the 2002 Loon Award. The award is presented to a person or group for their efforts and dedication to the conservation of land or waters. The award was presented to Mr. Robert Fowle for his dedication and work for conservation. Mr. Fowle was involved in recycling, working with the elm tree restoration and with lilacs. Mr. Fowle was the person who carved the Loon award that is presented yearly.

**Article 3.** Mr. Knapton moved and Mr. Buker seconded the Town will vote to raise and appropriate the sum of Two Hundred and Fifty Thousand Dollars (\$250,000.00) for the design, engineering, construction, and all other related costs for the purpose of final closure and capping of the Hillsborough Landfill in accordance with all state and federal regulations and to authorize the issuance of not more than Two Hundred and Fifty Thousand Dollars (\$250,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (2/3 ballot vote required. This is in addition to the \$1,500,000 raised in 2001 due to additional requirements from NH Department of Environmental Services )

Polls opened at 7:52 and closed at 8:52.

Results of the ballot vote: YES 174 NO 32 BLANK 2

This article passed, with the 2/3 majority vote needed.

**Article 4.** Mr. Buker moved and Mr. Knapton seconded to accept the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto. Mr. David Wood pointed out that on page 80 of the town report that the figures did not add up correctly. Then Article 4 was amended to accept all but the Solid Waste Committee Report on page 80 of the town report. This amendment was voted in the affirmative. The article was then accepted and passed.

**Article 5.** Moved by Mr. Lamothe and seconded by Mr. Buker, after some discussion as to why the State is not responsible, the Town voted to raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (\$120,000) for the purpose of reconstructing and/or resurfacing those portions of Old Henniker Road not reconstructed by the State of New Hampshire as part of the By-Pass project.

**Article 6.** Mr. Knapton moved and Mr. Lamothe seconded, the Town will vote to raise and appropriate the sum of Three Million, Seven Hundred and Seventy-one Thousand, Nine Hundred and Fifty-eight Dollars (**\$3,771,958**) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the Town; or to take any other action in relation thereto. Mr. David Fullerton proposed an amendment to this article to reduce the police budget by \$102,500 and to reduce the article sum to \$3,669,458.00. After much discussion by Mr. Fullerton and charts showing the why to his amendment, a vote was taken as to accept the amendment. The vote was in the negative. The article was then voted on as to its original format and the vote was affirmative. Article 6 was accepted in its original budget of \$3,771,958.00.

**Article 7.** Mr. Buker moved and Mr. Lamothe seconded, the town voted to raise and appropriate the sum of One Hundred and Two Thousand, Five Hundred Dollars (\$102,500) for the purpose of funding the operational expenses of Hillsboro Rescue, including two full-time positions which shall be for qualified emergency medical technicians or paramedics which shall also serve as fire fighters along with part-time personnel on call, or take any other action in relation thereto. Mr. Steven Solomon spoke on the need for this article to pass, due to the increase to calls and the decrease in members. After the article was passed, Mr. Bosse asked for all the present and retired members of the Rescue Squad to stand and they were given a round of applause for their dedicated service. [Explanation: This is for the period July 1 to December 31. Revenues collected will go to the general fund. See Hillsboro Rescue's report in the annual Report for details.]

**Article 8.** Moved by Mr. Buker and seconded by Mr. Knapton, the Town voted to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of providing for the future ambulance requirements for Hillsboro Rescue and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in this fund; and to appoint the Board of Selectmen as agents to expend from the Ambulance Capital Reserve Fund.

**Article 9.** Moved by Mr. Lamothe and seconded Mr. Knapton, the Town voted to authorize the Selectmen to enter into a lease agreement for the purpose of leasing a water tanker for the Fire Department, and to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the first year's payment. [Explanation: At the conclusion of the five-year lease the Town will assume full ownership of the vehicle. Future lease payments will be a line item in the Fire Department budget. Actual cost will be about \$150,000 plus interest.] The lease contains an escape clause allowing the Town to terminate the lease if future town meetings do not appropriate the annual lease payment. This will be a special non-lapsing appropriation per RSA 32:7, VI and will not expire until December 31, 2004.

**Article 10.** Moved by Mr. Lamothe and seconded by Mr. Buker, the Town voted to authorize the Selectmen to enter into a five-year lease agreement for

the purpose of leasing a road grader for the Highway Department, and to raise and appropriate the sum of Twenty-nine Thousand Five Hundred and Eighty Dollars (\$29,580) for the first year's payment. [Explanation: At the conclusion of the five-year lease the Town will assume full ownership of the vehicle. Future lease payments will be a line item in the Highway Department budget. Actual cost will be about \$147,900 plus interest.] The lease contains an escape clause allowing the Town to terminate the lease if future town meetings do not appropriate the annual lease payment. This will be a special non-lapsing appropriation per RSA 32:7, VI and will not expire until December 31, 2004.

**Article 11.** Mr. Knapton moved and Mr. Lamothe seconded, the Town voted to raise and appropriate the sum of Thirty-one Thousand Dollars (\$31,000) for the purpose of purchasing and installing a truck scale, and supporting infrastructure, at the Solid Waste Facility, or to take any other action in relation thereto.

**Article 12.** Mr. Donald Mellen moved and Mr. Lamothe seconded, the Town voted to raise and appropriate the sum of Three Hundred and Eight Thousand, Five Hundred and Eighty-eight Dollars (\$308,588) for the purpose of operating the Sewer Department during 2002; said funds to be offset by the income to the Sewer Department of an equal amount; or to take any other action in relation thereto.

**Article 13.** Moved by Mr. Mellen and seconded by Mr. Lamothe, the Town voted to raise and appropriate the sum of Three Hundred and Eighty-five Thousand, Seven Hundred and (46) Dollars (\$385,746) for the purpose of operating the Water Department during 2002; said funds to be offset by the income to the Water Department of an equal amount; or to take any other action in relation thereto.

**Article 14.** Mr. Knapton moved and Mr. Buker seconded, the Town voted to authorize the Selectmen to enter into a multi-year lease agreement with an appropriate non-profit organization, or organizations, for use of the Old Fire Station, or a portion of the facility the selectmen deem to be appropriate, as



a public museum, gathering place or some other public benefit; or to take any other action in relation thereto.

**Article 15.** Mr. Jacob Rietsema moved and Mr. Lamothe seconded, after much discussion, and a manual hand count, (Yes 108 No 64), the Town voted to establish a Heritage Commission, as authorized by RSA 673:4-a and defined by RSA 674:44-a, consisting of five (5) members and two (2) alternates. One member of the Heritage Commission shall be a selectman; one member shall be an ex-officio member from the Hillsborough Center Historic District Commission, appointed by the Hillsborough Center Historic District Commission; and three members and two alternates shall be appointed by the Board of Selectmen, or take any other action in relation thereto.

Mr. Bosse asked everyone to get up and stretch and a five minute break was taken by all.

**Article 16.** Moved by Mr. Lamothe and seconded by Mr. Buker. the Town voted to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of providing support for the Main Street Program. [Explanation: The total projected cost of the program is \$60,000 annually, with the balance of the required funding from private donations. This request is the third of three requests.] Mrs. Julia Hebert of the Main Street Program and Miss Kathryn Lookofsky, Director of the Main Street Program spoke on this article and explained some of the things being done with the program.

**Article 17.** Moved by Mr. Knapton and seconded by Mr. Buker, the Town voted to retain a tract of land identified as Tax Map 9, Lot 40, located at the outflow of Gould Pond, deeded to the Town by a Tax Collector's deed on November 6, 1987, to be used for municipal purposes. [Explanation: This parcel consists of about 6 ½ acres and follows Sand Brook from the outflow of Gould Pond]

**Article 18.** Mr. Buker moved and Mr. Lamothe seconded, the Town voted to raise and appropriate up to the sum of Nineteen Thousand One Hundred

and Thirty-six Dollars (\$19,136) for the purpose of removing physical and environmental hazards, along with other final cleanup and demolition, at the former Woods Woolen Mill site with said appropriation to be from the following sources; (1) Nine Thousand Three Hundred and Thirty-six Dollars (\$9,336) awarded in a judgement to the Town of Hillsborough from a previous owner of the property, with said funds presently in the possession of the Town and; (2) Five Thousand Dollars (\$5,000) from a defaulted surety bond issued to the State of New Hampshire from Harvest Earth LLC and Mr. Philip Law, with said proceeds to be forwarded to the Town of Hillsborough by the New Hampshire Department of Transportation and; (3) Four Thousand Eight Hundred Dollars (\$4,800) awarded in a judgement by the Hillsborough County Superior Court to the Town of Hillsborough from Harvest Earth, LLC and Mr. Philip Law. This will be a special, non-lapsing, non-transferrable appropriation for a period of five years per RSA 32:7, VI and RSA 32:3, VI (d).

**Article 19.** Moved by Mr. Lamothe and seconded by Mr. Knapton, the Town voted to raise and appropriate the sum of Four Thousand Dollars (\$4,000) for the purpose of funding the cost of utilities at the Old Fire Station adjacent to Butler Park for the current year.

**Article 20.** Mr. Lamothe moved and Mr. Buker seconded, the Town voted to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of renovating the Community Hall for use as Town Offices when the facility is no longer occupied by the Hillsborough District Court and to authorize the withdrawal of Ten Thousand Dollars (\$10,000) from the Fuller Library & Town Office Space Needs Capital Reserve Fund created for that purpose. This will be a special, non-lapsing, non-transferrable appropriation for a period of three years per RSA 32:7, VI and RSA 32:3, VI (d).

**Article 21.** Moved by Mr. Knapton and seconded by Mr. Buker, the Town voted to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) for the purpose of furthering the computer automation of the Fuller Public Library and to authorize the withdrawal of Twelve Thousand Dollars



(\$12,000) from the Fuller Public Library Computer Automation Capital Reserve Fund created for that purpose. This will be a special, non-lapsing, non-transferrable appropriation for a period of three years per RSA 32:7, VI and RSA 32:3, VI (d).

**Article 22.** Mr. Knapton moved and Mr. Buker seconded, the Town voted to establish an Expendable Trust Fund to be known as the Town History Expendable Trust under the provisions of RSA 35:19-a, and to appoint the Selectmen as agents to expend, for the purpose of funding the printing of future town histories and the reprinting of out of print town histories; and to raise and appropriate the sum of Two Thousand, Thirty Dollars (\$2,030), which is the cash balance held by the History Committee at the end of 2001, and to transfer the sum of Two Thousand, Thirty Dollars (\$2,030) from the History Committee to the Expendable Trust. [Future sales of books on hand will be an annual appropriation to this trust.]

**Article 23.** Moved by Mr. Buker and seconded by Mr. Knapton, the Town voted to accept Jefferson Drive as a Class V highway from the junction of Center Road easterly 6,275 feet to the previously accepted portion of Jefferson Drive as a Class V Town road as shown on the subdivision plan entitled Colonial Heights by Thomas F. Moran, Inc., dated February 18, 1987, and as approved by the Planning Board and recorded at the Hillsborough County Registry of Deeds as Plan No. 22327.

**Article 24.** Moved by Mr. Lamothe and seconded by Mr. Buker, the Town voted to authorize the Board of Selectmen to sell 4.5 acres of Town owned land located at the Northeast corner of Tax Map 110, Lot 174, immediately adjacent to the rear of the High School to the Hillsboro-Deering School District for the sum of Seven Thousand Dollars (\$7,000), or take any other action in relation thereto. [Explanation: This request from the H-D School District is primarily for the expansion of athletic fields and has a matching article in the District warrant.]

**Article 25.** Moved by Mrs. Kelly D'Errico and seconded by Mrs. Lorraine Cabana, Mrs. D'Errico gave an explanation for this article and the reasons

it should pass. The Town of Hillsborough, New Hampshire, voted to request that **the selectmen create** a Health ordinance to meet the following goals that must be practiced by body piercing or tattooing establishments located in said town:

## 1. PROHIBITED WITHOUT PARENTAL CONSENT

- a. A person may not perform body piercing, branding or tattooing on an individual younger than 18 years of age without the consent of a parent or guardian of the individual. The consent must indicate that part of the person's body that may be pierced.
- b. The consent required may be satisfied by the parent(s) or guardian being physically present at the establishment at the time the body piercing, branding, or tattooing is performed and signing a document stating that the person is the parent or guardian of the individual on whom the body piercing, branding, or tattooing is to be performed and;
- c. Presenting evidence of the person's status as parent or guardian of the individual who will receive the body piercing, branding or tattooing.

Mr. Bosse asked the American Legion to retire the colors. The colors were retired at this time.

Mr. Knapton moved to adjourn the meeting, was seconded by Mr. Lamothe. The meeting was adjourned at 10:30 p.m.

A True Copy of Attest:

Deborah J. McDonald  
Town Clerk of Hillsborough

RESULTS OF ARTICLE 1:

Selectman for Three Years:

David Fullerton	98
Allan F. Guminski	89
Donald E. Knapton, Sr.	453
Valerie E. Seymour	159

Town Clerk / Tax Collector for Three Years:

Deborah J. McDonald	749
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Town Treasurer for One Year:

Linda S. Blake	752
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Moderator for Two Years:

Leigh D. Bosse	647
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Cemetery Trustee for Three Years:

Raymond Barker	739
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Planning Board for Three Years ( Two positions):

Gerald Burnham	594
Herman C. Wiegelman	492

Supervisor of Check List for Six Years:

Ruth E. Gauthier	737
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Trustee of Trust Funds for Three Years:

Hudson "Barry" Lemkau 691

Sewer and Water Commissioner for Three Years:

Ernest W. Butler 717

Trustee of Fuller Public Library for Three Years:

Sandra J. Trottier 746

SCHOOL OFFICIALS:

School Board from Hillsborough for Three Years:

Virginia Lamberton 271

Paul Plater 512

School Board at large for One Year:

Babette Haley 664

School District Moderator for One Year:

Russell S. Galpin 702

A True Copy of Attest:

Deborah J. McDonald  
Town Clerk of Hillsborough

Donald E. Knapton, Sr. Chairman  
Robert I. Buker, Selectman  
Gary R. Lamothe, Selectman

# State of New Hampshire

## Town Warrant

At a legal meeting the inhabitants of the Town of Hillsborough, County of Hillsborough, in said State, qualified to vote in Town affairs voted on September 10<sup>th</sup>, 2002, in the Hillsborough Community Hall at 27 School Street at seven o'clock in the forenoon. Balloting on Article One proposed adoption of an disabled property tax exemption as defined by RSA 72:37-a. Voted to adopt an exemption for the disabled. The exemption based on assessed value, for qualified taxpayers shall be \$15,000. To qualify, the person must have been a New Hampshire resident for at least five years and own and occupy the real estate individually or jointly, or if the real estate is owned by a spouse they must have been married for at least five years. In addition the taxpayers must have net income of not more than \$18,400.00 or if married a combined net income of not more than \$26,500.00 and own net assets not in excess of \$35,000.00 excluding the value of the person's residence. Town voted on ballot:

**YES    714                    NO    187**

A True Copy of Attest:

Deborah J. McDonald  
Hillsborough Town Clerk

## NOTES



## NOTES

## NOTES

## NOTES

## NOTES

## NOTES





## TOWN OFFICE HOURS

Monday - Tuesday - Thursday - Friday 8:30 a.m. to 5:00 p.m	464-3877
Fax	464-4270
E-Mail	<a href="mailto:hillsboro@hillsboroughnh.net">hillsboro@hillsboroughnh.net</a>
Web Site	<a href="http://www.town.hillsborough.nh.us">www.town.hillsborough.nh.us</a>
<b>TOWN CLERK/TAX COLLECTOR</b>	464-5571
Monday - Friday 9:00 a.m. to 4:45 p.m.	
Tuesday 9:00 a.m. to 6:45 p.m.	
Last Saturday of every Month 10:00 a.m. to 11:45 a.m.	
<b>SELECTMEN</b>	464-3877
Second, Fourth & Fifth Wednesdays	
By Appointment. Please call Town Office.	
<b>PLANNING BOARD</b>	464-3877
1st and 3rd Wednesdays at 7:30 p.m.	
<b>BOARD OF ADJUSTMENT</b>	464-3877
By Application.	
<b>CONSERVATION COMMISSION</b>	464-3877
2nd Wednesday at 7:00 p.m.	
<b>HEALTH AND WELFARE OFFICERS</b>	464-3877
By Appointment.	
<b>TRANSFER STATION</b>	464-4340
Tues., Thurs., Fri. & Sat. 8:30 a.m. to 4:30 p.m.	
Wednesday 4:30 p.m. to 8:00 p.m.	
<b>YOUTH SERVICE OFFICE</b>	464-5779
<b>SUPERVISORS OF THE CHECKLIST</b>	464-3877
<b>WATER and SEWER COMMISSIONERS</b>	464-3877
Fourth Tuesday of each month.	
<b>WASTEWATER TREATMENT PLANT</b>	464-5041
<b>LIBRARY</b>	464-3595
Monday & Friday 12:00 noon to 5:00 p.m.	
Tuesday & Thursday 9:30 a.m. to 8:00 p.m.	
Saturday 9:00 a.m. to 1:00 p.m.	
<b>VISITING NURSE</b>	464-5939
Medical Center 8:00 a.m. to 9:00 a.m.	
<b>EMERGENCY TELEPHONE NUMBER</b>	911
<b>POLICE</b>	464-5512
<b>FIRE DEPARTMENT</b>	464-3477