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ANNUAL REPORT



Maplewood Train Depot
Maplewood Hill Road
1881 to Present - Abandoned

Town of Bethlehem, New Hampshire

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ANNUAL REPORT



Maplewood Train Depot
Maplewood Hill Road
1831 to Present - Abandoned

Town of Bethlehem, New Hampshire



Ruth Miller

We honor Ruth Miller for her devotion to the Town and its people. Ruth's pride in and caring for Bethlehem has been demonstrated by her selfless giving of time to the Library and numerous other organizations dedicated to making Bethlehem a better place to live. Let's not forget her personal determination to beautify Bethlehem.



ANNUAL REPORT
BETHLEHEM, NH
BETHLEHEM VILLAGE DISTRICT
 for the year ending **DECEMBER 31, 1998**
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TOWN OFFICERS

BOARD OF SELECTMEN

Bradley Presby	(1999)
David Wood	(1999)
Raymond Bushway	(2000)
Norman Brown	(2001)
John L. Wedick, Jr.	(2001)

SECRETARY - BOARD OF SELECTMEN

Cindy Holmes

ACTING TOWN CLERK

Dianne Lambert (1999)

TREASURER

Teri-Ann Brown (2001)

TAX COLLECTOR

Claudia Brown (2001)

MODERATOR

Alistair MacBain (2000)

POLICE CHIEF

Eric Lougee

ROAD AGENT

George Tucker, III (1999)

FIRE CHIEF AND FOREST FIRE WARDEN

Jack Anderson

HEALTH OFFICER

Stanley Borowski 444-0642

OVERSEER OF WELFARE

Cheryl Sargent

TRUSTEE OF THE TRUST FUNDS

David Kerr	(1999)
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SUPERVISORS OF THE CHECKLIST

Philip Davis	(2000)
Judy Gagne	(2002)
Ann Sykes	(2004)

LIBRARIAN

Muriel Brown

LIBRARY TRUSTEES

Ruth D. Miller	(1999)
Melanie Harding	(1999)
Barbara L. Mellor	(1999)
Russell R. Bonnevie	(2000)
Maxine Jackson	(2000)
Nancy Stevenson	(2000)
Elizabeth Harrington	(2001)
Patricia Bonardi	(2001)
Mildred Chamberlain	(2001)

CEMETERY COMMITTEE

Ernest Ferland
Richard Robie

REVOLVING LOAN COMMITTEE

Len Reed
Peter Thoma
Tom Hepner

RECREATION COMMITTEE

Ronnie Lyster
Mike Miscio
Len Reed

CONSERVATION COMMISSION

Tanya Tellman
Gene Girdwood
Elise Lawson

BRETZFELDER PARK COMMITTEE

John Stevenson	Nigel Manley
Ann Gruczka	Tanya Tellman
Eleanor Stephenson	Kimberly Mackay-Pearson
Deb Mitchell	

SECRETARY - PLANNING / ZONING BOARDS

Cheryl Sargent

PLANNING BOARD

Steve Huntington, Chairman	(6/99)
Ted Wilkinson	(6/99)
Bradley Presby	(3/99)
David Tellman	(7/00)
Ben Gumm	(6/00)
Alecia Loveless, 2nd Alternate	(1/00)
Roland Shick, 1st Alternate	(11/01)
John Keller	(8/01)
Maurice Lambert	(3/01)

ZONING BOARD

Leslie Warren, Chairman	(6/99)
Richard Virdone	(8/99)
Judy Wallace	(8/99)
Lon Weston	(11/01)
Steve Huntington	(6/99)
John Keller (Swing)	(8/01)
Katherine Rhoda	(11/01)

RESULTS OF THE 1998 WARRANT

Moderator, Alistair D. MacBain, declared the polls open at 9:00 a.m. at the Town Building on the 10th day of March, 1998. It was moved by Judy Gagne and seconded by Laurie Thompson to proceed to vote on Articles 1 through 4 and delay the reading and action of the other Articles in the Warrant until the business meeting on Saturday, March 14, 1998. The motion carried. At 6:00 p.m. the Moderator declared the polls closed and the ballots were counted.

Moderator MacBain called the business meeting to order on Saturday, March 14, 1998 at 9:00 a.m. at the Bethlehem Elementary School Auditorium. Present were Selectmen Daniel Tucker and Raymond Bushway.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

Total Votes Cast - 848

Norman A. Brown, Selectman - 421 votes, elected
Steven J. Connolly, Selectman - 342 votes, not elected
George Manupelli, Selectman - 312 votes, not elected
John L. Wedick, Jr., Selectman - 402 votes, elected
Denis Beaulieu, selectman - 193 votes, not elected
Marian Gawel, Selectman - 75 votes, not elected
Maurice A. Lambert, Selectman - 294 votes, not elected
Dennis MacKay, Selectman - 87 votes, not elected
Bradley E. Presby, Selectman - 315 votes, elected
David H. Wood, Selectman - 378 votes, elected
Roland Schick, Selectman write in - 44 votes, not elected
Brenda L. Darling, Town Clerk - 757 votes, elected
Teri-Ann Brown, Treasurer - 737 votes, elected
Claudia Brown, Tax Collector - 736 votes, elected
Alistair D. MacBain, Moderator - 758 votes, elected
Patricia A. Bonardi, Library Trustee - 613 votes, elected
Mildred Chamberlain, Library Trustee - 608 votes, elected
Elizabeth Harrington, Library Trustee - 600 votes, elected
Walter F. Hodge, III, Road Agent - 221 votes, not elected
George E. Tucker, III, Road Agent - 565 votes, elected
Ann Sykes, Supervisor of the Checklist - 735 votes, elected
James Tibbetts, Trustee of the Trust Funds write in - 6 votes
Len Reed, Trustee of the Trust Funds write in - 5 votes
John Stevenson, Trustee of the Trust Funds write in - 4 votes

ARTICLE 2. Are you in favor of the adoption of Amendment No. 1 as presented by petition to amend the Zoning Ordinance by the inclusion of the following:
"The stockpiling and landspreading of Class B sewage sludge containing heavy metals, pathogens, parasites and hazardous organic chemicals, and the stockpiling and landspreading

of industrial paper mill sludge containing cyanide, dioxins, furans and other toxic substances, is not allowed in the Town of Bethlehem, NH. This Ordinance shall not apply to any facility owned and/or operated by the Town of Bethlehem for the disposal of sewerage/septage/sludge generated within the Town of Bethlehem, NH.” (Ballot Vote, by Petition) (The Bethlehem Planning Board does not recommend the adoption of this Amendment) Results of vote taken: 3-2.

Yes 268 No 537

ARTICLE 3. Are you in favor of the adoption of Amendment No. 2 as presented by petition to amend the provision of the Town’s Zoning Ordinance (as amended by Article 2 of the Town’s 1992 Warrant) which, as amended, currently reads:

“Further no solid waste disposal facility, site or expansion of any existing landfills shall be located in any district except a facility operated by the Town.”

The revised Ordinance would read as follows:

“Further no solid waste disposal facility, site or expansion of the disposal area of such a facility shall be located in any district except:

1. A facility operated by the Town; or
2. Upon any parcel which may include the site of any existing facility if:
 - a) each incremental expansion does not exceed four acres; and
 - b) the owner of the facility obtains a special exception containing host community benefits that reduce the Town’s property taxes a minimum of 10% (based on the 1997 taxes) in each full year the facility operates.”

(Ballot Vote, by Petition) (The Planning Board does not recommend the adoption of the Amendment.) Results of vote taken: 4-1

Yes 375 No 464

ARTICLE 4. Are you in favor of the adoption of Amendment No. 3 as presented by petition to amend Section 6 under the general provisions of the Zoning Ordinance which currently reads as follows:

“Further no solid waste disposal facility, site or expansion of any existing landfills shall be located in any district except a facility operated by the Town.”

The revised Ordinance would read as follows:

“Further no solid waste disposal facility or site shall be located or permitted to expand its disposal area in any district, except in the following circumstance:

- 1) the solid waste disposal facility is operated by the Town; or
- 2) In January of each year of continued operation, the facility owner pays to the Town a fee equivalent to 61% of the Town’s portion of the annual operating budgets for the Bethlehem and Profile school districts.

In addition, requests for incremental expansion of non municipally operated facilities shall neither exceed four acres nor be granted more frequently than biannually.”

(Ballot Vote, by Petition) (The Bethlehem Planning Board does not recommend the adoption of this Amendment.) Results of vote: 4-0

Yes 195 No 604

ARTICLE 5. To see if the Town will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget as posted, \$1,585,132.51- Budget total exclusive of Warrant Articles.

**Time: 9:10 Moved: Daniel Tucker Second: Raymond Bushway
Vote: Passed**

Since the Town Reports were locked up in the Principal's Office and would be available in five minutes, the Moderator made a suggestion to proceed to vote on Articles 6 through 9 and then return to Article 5. Voice Vote Passed.

Discussion continued at 9:17 a.m. Selectman Tucker made a motion to increase the budget by \$2,000.00, seconded by Tanya Tellman. Brenda Darling, Town Clerk explained that she asked the Selectman to give her a \$2,000.00 raise since she has not had any raises in the last five years, she has returned money to the Town, and was able to get a new computer. Selectman Tucker added that the two Selectmen agreed to put it into the budget, but Brenda requested it be brought to the floor. Ted Wilkinson spoke about the larger issue of all salary increases and the inconsistency of the increases. A three percent raise for all employees would actually decrease the budget because some increases now as high as 15 percent, while other employees receive nothing. Norman Brown said he was opposed to raising salaries for elected officials after an election has taken place. He said any wage increases should have been properly noticed prior to anyone signing up for the position. Had someone known there was going to be a \$2,000.00 increase, someone may have run for the position. He said if you look at the hours of operation, wages and fees, the Town Clerk makes \$21.00 an hour. He pointed out that there are no job descriptions. Brenda Darling answered that the filing period to sign up for Town Clerk ended two weeks before the Budget Hearing. She spoke to the Selectmen before the Budget Hearing and she felt it should be the voters that approve salary increases for elected officials. She did not want it to be a line item in a budget that was passed over with one sentence of conversation. Next year, everyone will have to go out to Twin Mountain to get new license plates. Her income will decrease by \$3,000.00 or \$4,000.00. Ted Wilkinson wanted to know what the increases are based on if there are no job descriptions. The Board of Selectmen should look at these issues. Selectman Bushway said he brought up these wage increases at the Budget Hearing. It was brought to his attention that the Administrative Assistant's salary was lower than towns that are the same size as Bethlehem. Selectman Tucker suggested that the best thing to do is wait until the new Board prepares job descriptions. He proposed that the Town approve a 3 percent increase for every Town employee. John Keller said these are not salary increases, but are salary adjustments. He also will get a raise because originally he only worked one day a week. This coming year, he has to go through 190 current use applications. The amount of time he has to work has nearly doubled. Norman Brown said that whatever is approved here today, the Board will still decide who gets what for wage increases. Paul Greenlaw urged the new Board to check towns this size for wages and benefits, not target the southern part of the State and to let the townspeople know what they have done after they do it. John Wedick said not to tinker with what has already been done. Comparing towns is the fair way to do this. He, as a new Board Member, would establish a group of lay persons to make a study and make recommendations on all salaries to the Board, which would make those salary adjustments next year. He said did everybody who was thinking of running for Tax Collector know that the salary was going to be increased to \$7,500.00? We have to be consistent -- we cannot treat the Town Clerk one way and the Tax Collector

another. Claudia Brown explained how she is paid. She gets a salary from the Town and fees from people who do not pay their taxes. If someone has not paid their taxes, she gets \$10.00 to send a notice that the taxpayer has 30 days to pay. The Town of Bethlehem now has the least amount of uncollected taxes that it has ever had. That means the Tax Collector makes less money. She was paid \$13,559.00 to do that which is \$1,700.00 less than she made the year before. She anticipates that she will make less this year. When she prepared her budget, she budgeted for the same amount of money by raising the salary portion since her fees have decreased. She stated that as an elected official, she gets no benefits, no sick pay, no vacation pay, no holiday pay. Judy Gagne made a motion that we reduce the budget by the amount of the salary increases (\$5,241.00) until we have job descriptions for everyone and the Selectmen have time to go over this. Seconded by Ann Sykes. Len Reed suggested that the Town reimburse the Town Clerk for the money she has returned to the Town as vacation pay. Sue Derby stated that if we delete this money from the budget, we cannot give anyone a raise. Norman Brown asked, if the Tax Collector does not get any vacation pay, why does the Town Clerk? The Town Clerk explained that the Tax Collector's situation and the Town Clerk's are different. The more work done by the Town Clerk the more she is paid. The Tax Collector, Claudia Brown, does not get vacation but she does not have any fees that she makes the days she is on vacation. The Town Clerk loses money on a day off; the Tax Collector does not. When the State read in the grant for the computer that Brenda had done fund-raisers and given back pay to raise money for a computer, they were impressed and gave the Town Clerk's Office a computer. The Town Clerk suggested the 3 percent raise and the Selectmen should do a study and return to the Town next year with recommendations. Town Clerk, Brenda Darling, suggested that the motion regarding the \$2,000.00 increase for the Town Clerk's salary be withdrawn. Selectman Tucker and Tanya Tellman withdrew their motion and second. Norman Brown clarified that this is a return of fees and not vacation. Ted Wilkinson said the Municipal Budget Act gives Selectmen the authority to shift money around, as long as they do not change the bottom line. His problem with the budget is that the money is going to be unequally distributed. He suggested the amount of the budget be left alone and that after a thorough review, the Selectmen compensate anyone who deserves to be compensated. He said he would not propose an amendment to change the bottom line. The Selectmen are on notice that people are paying attention to this issue. Claudia Brown asked that people consider the responsibility level of the jobs. She mentioned the audit and that it only takes two days with two people and does not cost the Town a lot of money because she is doing her job. Selectman Bushway said this is a salary adjustment. Jack Anderson mentioned that elected official's job descriptions are in the RSA's. Steve Huntington said that the Planning Board did a study for their secretary last year, and her salary was low. He thought other town salaries on a comparable basis are probably low, and it is not fair for one individual to get an adjustment and not others. Police Chief Eric Lougee said that he put in for a twenty-five cent raise for the \$6.00 per hour that he currently pays three employees and that it was disapproved by the Board. A comparative study of people in the same area revealed that their wages were \$2.00 to \$4.00 an hour more. If there is going to be a wage increase, it should be for every position in the Town. Paul Greenlaw pointed out the \$11,000.00 increase in the Selectmen's secretary position over the last five years. He mentioned several incidents where Town employees lives are on the line for \$6.00 an hour for that kind of responsibility. It was noted that dispatchers receive \$6.00 per hour. Paul Greenlaw said if a dispatcher makes a mistake, a life could be endangered. Selectman Bushway said they did not turn down the Police budget, that Chief Lougee submitted a budget and then came back with a revised budget. Norman Brown pointed out that some communities have gone to a Town Manager form of government. Claudia Brown

read some employees salaries from Franconia. Chief Lougee said we should look at all positions in the Town so everyone has an equal chance. Moderator MacBain brought up the amendment put on the floor by Judy Gagne, to reduce the budget in the amount of \$5,241.00. David Wood opposed the amendment in favor of keeping the amount as it is with the understanding that the Selectmen will look at this and make adjustments. Dick Robie would like people to know today whether or not these raises were given. Steve Huntington asked if the \$5,241.00 figure included any raises at all. Judy Gagne explained, and Moderator MacBain clarified that if this passes, there will be no raises at all. Selectman Tucker asked if that eliminated the 3 percent across the board. Ted Wilkinson said that \$5,241.00 is the amount of reduction in the proposed budget if we start with the actual salaries paid to 10 positions and still allow for the 3 percent increase in these positions. Claudia Brown said when they prepared their budget, they did the work the Town is asking the Selectmen to do. Voice vote was too close to call. Standing vote: Amendment Failed.

Claire Brown moved that the amount of \$15,000.00 in the budget for the Bicentennial Celebration be added to the non-lapsing fund that was approved at Town Meeting 1997 (Article 17.) This would allow the Committee to spend the money over two years and not have it returned to the General Fund at the end of 1998. This fund will expire at the end of 1999. Seconded by John Wedick. Moderator MacBain explained that this not appropriating any money; it is just moving it around in the budget so that it will not lapse if it is not spent this year. Amendment Passed.

John Wedick moved and it was seconded to restrict reconsideration of Article 5 under RSA 40:10. Amendment Passed.

Muriel Brown asked why there is no money for Overseer of Welfare. Selectman Tucker said they shuffled that to the Direct Assistance category.

In reference to Article 10, David Wood proposed to provide \$15,000.00 to add to the Solid Waste Disposal Capital Reserve Fund to allow the Selectmen to hire technical assistance to study those issues and report to the voters next year. Moderator MacBain looked up RSA 35:11. He said he did not believe funds can be added to a Capital Reserve Fund that has already been posted. Wood asked if there is enough money in the \$100,000.00 in Article 10 to do that. Selectman Tucker said Norman Brown built a transfer station in W. Stewartstown. The cost was \$85,000.00; another quote was for \$104,000.00. Selectman Bushway said that the \$100,000.00 was for building a transfer station, not for studies. Moderator MacBain said the budget can be modified. A Capital Reserve Fund cannot be modified. Norman Brown said posting of a Capital Reserve Fund puts people on notice that it will be a topic that will be discussed. His understanding is that, as long as it remains for a specific purpose, both the amount and the purpose can be amended. Moderator MacBain said the amount can be changed but not the purpose. Norman Brown spoke about appropriating more than \$100,000.00 for a transfer station. He made a motion to raise an additional \$150,000 to take some action relative to recycling and getting the location. Seconded by John Miller. Jack Anderson asked if any Warrant Article over \$100,000.00 required a public hearing. Moderator MacBain said that was at the Budget Hearing. Ted Wilkinson said that under the special exception granted in 1986, the owners and operators are under a contractual obligation to provide disposal space for all inhabitants of Bethlehem for a minimum of 15 years, until the year 2001. John Wedick said the owners are not under obligation to provide a transfer station. He said it could be argued that they are under no obligation to handle our

solid waste at the price they are handling it. Norman Brown said they have an obligation to provide space, but they do not have an obligation to pay for it or the cost of transporting it. He is concerned that, if we do not put enough money aside now, we will have to have a special Town Meeting. Len Reed pointed out that on page 53, there is \$50,000.00 for solid waste disposal in the budget now. Selectman Tucker said \$53,000.00 is what it costs the Town to dispose of waste -- tipping fees only. Steve Huntington read from the Sanco contract. No. 9 says Sanco shall provide disposal space for all the waste we generate for a minimum of 15 years and that Sanco shall limit the tonnage of material deposited in the landfill so as to meet this requirement. He understands that to mean, if there is no space in Bethlehem, that Sanco should transport the waste. Vote: Amendment Failed.

No other questions on the budget.

ARTICLE 6. To see if the Town will vote to raise and appropriate \$40,000.00 to be added to the Capital Reserve Fund - Highway Dump Truck. (The Board of Selectmen recommends this Appropriation.)

**Time: 9:11 Moved: Raymond Bushway Second: Michael Whitcomb
Vote: Passed**

No discussion.

ARTICLE 7. To see if the Town will vote to raise and appropriate \$7,000.00 to be added to the Capital Reserve Fund - Revaluation. (The Board of Selectmen recommends this Appropriation.)

**Time: 9:12 Moved: Daniel Tucker Second: Raymond Bushway
Vote: Amended Vote Passed**

Selectman Tucker explained that this amount of money adds to the amount paid to the company that is doing the reassessment. He made a motion, seconded by Raymond Bushway, to amend Article 7 to increase it to \$9,000.00. He explained that, if we expend all the money in the account, we will be penalized for having a Capital Reserve Fund underfunded. Amendment Passed.

ARTICLE 8. To see if the Town will vote to raise and appropriate \$45,000.00 to be added to the Capital Reserve Fund - Highway Loader. (The Board of Selectmen recommends this Appropriation.)

**Time: 9:15 Moved: Raymond Bushway Second: Michael Whitcomb
Vote: Passed**

Claire Brown mentioned that \$45,000.00 was appropriated last year and asked if \$90,000.00 will be enough. Selectman Tucker said no, the Selectmen will be back next year to ask for more money.

ARTICLE 9. To see if the Town will vote to raise and appropriate \$10,000.00 to be added to the Capital Reserve fund - Ambulance. (The Board of Selectmen recommends this Appropriation.)

**Time: 9:16 Moved: Daniel Tucker Second: Jack Anderson
Vote: Passed**

No discussion.

ARTICLE 10. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:11 for the purpose of creating a transfer station and appropriate the sum of \$100,000.00 to be placed in this fund, and to designate the Board of Selectmen as Agents to expend. (The Board of Selectmen recommends this Appropriation.)

**Time: 10:20 Moved: Daniel Tucker Second: Raymond Bushway
Vote: Passed**

Selectman Tucker said it was recommended at the Budget Hearing that we put together a Capital Reserve Fund in the event that the vote at Town Meeting did not let the landfill expand. He felt that creating a transfer station would also include whatever plot of land was necessary. Landfill Manager, Bob Watts, indicated to Selectman Tucker that they would probably close the facility as soon as possible to reduce their expenses. He had not spoken to his superiors, and Selectman Tucker said to ask if there is any possibility of buying, leasing or renting the current transfer station. John Starr asked what happens if we do not use this money. Selectman Tucker said it is up to the Town to decide to return the money to the General Fund or expend it. Ted Wilkinson read part of condition #13 of the 1986 Special Exception: "In the event the sanitary landfill area ceases to operate for any reason, it may continue to be operated subject to the approval of the Town." We may have to pay for it or lease it, but we may not have to create a transfer station. John Wedick said if this is voted down and we need the money, we would have to go to Superior Court. The Court tends to turn down requests for Special Town Meetings for money. Selectman Tucker supports the Article; and, if we do need more money, the Court would see we made the attempt to obtain the funds. Norman Brown said we will be spending money on legal fees. Bernie Kohn asked that the wording be changed. Moderator MacBain explained that Capital Reserve Fund wording has to be specific.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for the purpose of a Summer Recreation Program.

**Time: 10:40 Moved: Daniel Tucker Second: Raymond Bushway
Vote: Amended Vote Passed**

Norman Brown asked why this is separate from the Parks and Recreation budget. Selectman Tucker explained that this is a new request. The budget for this program is \$31,520.00. With the income the program expects to generate, they anticipate an appropriation from the Town of \$10,000.00. Lauren Corliss explained that this is to establish a summer rate less expensive than sending the children to Littleton. Curtis Brown said the Littleton program costs \$80 a week. Lauren Corliss indicated that the school could be used, but one of the projects scheduled this summer is to replace the gym floor. John Wedick asked if it should be self-sufficient? He noted that we have a recreation area and a playground for junior citizens but nothing for senior citizens. Paul Greenlaw said maybe next year it will be self-supporting. Possibly this Summer Program Committee could work with the current Recreation Committee. Len Reed amended the Article to qualify the appropriated sum by adding the words, "as a one year only grant," seconded by John Wedick. Wendy Clark

mentioned unsupervised children tearing down the hockey rink. Lauren Corliss invited senior citizens to participate in the program. Bernie Kohn said the Article was generally worded; he wanted all children to be eligible for the program. Judy Gagne thought the word "summer" would restrict this. Lauren Corliss said that, at this time, it is only a summer program. Chief Lougee was in favor of a summer program as well as an after school program. Norman Brown said Grafton County does fund some summer and after school programs. Standing Vote on the Amendment Passed.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$100.00 for ACORN (AIDS Community Resource Network.)

**Time: 11:00 Moved: Daniel Tucker Second: Lauren Corliss
Vote: Failed**

Selectman Tucker said this is a new request. If the Town responds positively, the Board will build it into the budget in the future. He read a letter from ACORN. Several voters felt that if you give to them, you should also give something to cancer, diabetes, etc. and that this should be by private donations. Lauren Corliss said this is the closest AIDS service organization to this area. It is located in Lebanon, NH. They are hoping to increase their services to our area.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 for the purpose of continuing the Main Street Revitalization initiative. Participation in the following projects is anticipated: improvements to the Main Street Cemetery; completion of the conversion of the Bonardi Block to a heritage and visitor center; erection of Town welcome and street signs; preparation and installation of historic building and site markers; coordination of community strategic planning and information meetings. The appropriate Town funds will be provided to the Bethlehem Redevelopment Association which will administer the proposed project. (Submitted by Petition.)

**Time: 11:10 Moved: Daniel Tucker Second: Raymond Bushway
Vote: Passed**

Norman Brown commended the Association for the work done to date. He asked why this appropriation is different from the previous one that asked for matching funds? Len Reed said page 39 in the Town Report, summarizes what the Revitalization group has done in 1997. Appropriating the money at this time gives the group projects for the year. He mentioned that "in kind" services and gifts were not considered matching funds. By the time they matched the fund, the ground was too hard to do some of the projects. Bernie Kohn mentioned improvements to the golf course. John Wedick moved to amend Article 13 by inserting the words: "12,500.00 to match dollar-for-dollar cash contributions from private sources" and insert after the word anticipated: "work with the owners of selected Main Street properties to help them upgrade the condition of their properties." Seconded by Raymond Bushway. Len Reed suggested the Town let the people who are on the Committee make the decisions, and encourage interested parties to join the Committee. They received a \$3,000.00 charitable gift for the purpose of integrating the trails of the Town. Vote on Amendment Failed. Mary Lou Krambeer said they have no intention of stopping their fund-raising efforts.

ARTICLE 14. To see if the Town will vote to retain ownership of the property formerly known as the “Bonardi Block,” tax map 205, parcel 122, and make it available to the Bethlehem Chamber of Commerce, Bethlehem Redevelopment Association and Bethlehem Heritage Society for use as a Bethlehem Visitor Center. (Submitted by Petition.)

**Time: 11:35 Moved: Dave Wood Second: Raymond Bushway
Vote: Passed**

Norman Brown said the building looks more attractive than previously and it is an excellent location. John Keller said this Article would prohibit the Selectmen from selling this.

ARTICLE 15. To see if the Town will vote to establish a Town Forest under RSA 31:110 comprised of the following parcels of land: Tax map 414/Lot 7 (Owner unknown); Lot 8 (Acquired through Tax Collector’s deed); Lot 5 (Owned by the Village District and leased to the Town); and further, to authorize the Bethlehem Conservation Commission to manage the Town Forest under the provision of RSA 31:112, and to authorize the placement of any proceeds which may accrue from said Forest Management in a separate Forest Maintenance Fund which shall be allowed to accumulate from year to year, as provided by RSA 31:113.

**Time: 11:35 Moved: Tanya Tellman Second: Raymond Bushway
Vote: Passed**

Tanya Tellman explained that the Conservation Commission cannot hold title to land; it must be owned by the Town, managed by the Conservation Commission. This property is near Bretzfelder Park. One parcel is the old dump. It is heavy wetlands and not good for building lots. Because of the timber on the land, it will be self-supporting. Dick Robie said the Littleton Water Supply goes through parcel 5. Norman Brown questioned the owner unknown issue. John Wedick said Lot 5 is the property that the closed dump is on. He said this may be a prime place to put a transfer station, and that if this causes a problem, it should be discussed now.

ARTICLE 16. To transact any other business that may legally come before this meeting.

Time: 11:45

Moderator MacBain asked everyone to thank Frances Clark for many years of service to the Town. He thanked Daniel Tucker and Sarah Mike for the time they have put in as Selectmen. Muriel Brown asked the Town to thank Polly Keach who has 27 years of service to the Library.

John Wedick resigned his position as Trustee of the Trust Funds. Moderator MacBain swore in: Claudia Brown as Tax Collector; David Wood, John Wedick, Norman Brown and Bradley Presby as Selectmen; Teri-Ann Brown as Treasurer; Ann Sykes as Supervisor of the Checklist; and George Tucker, III as Road Agent.

Straw Vote. Are you in favor of the fees for use in the White Mt. National Forest? In a Voice Vote, most people wanted to do away with the collection of the fee.

Richard Polonsky made a motion, seconded by Daniel Tucker, to see if the Town will vote

to authorize the Board of Selectmen to enter into an inter-municipal agreement for the purpose of creating a regional authority operating Mt. Washington Regional Airport in Whitefield. It was pointed out that membership is voluntary and renewed every year. (\$1,035.00 has already been allocated in the budget.) Vote Passed.

Claire Brown said the Bicentennial Committee is functioning. Any help would be appreciated.

At 11:50 Norman Brown made the motion to adjourn. David Wood seconded.

TOTAL APPROPRIATIONS: \$1,824,132.51

These minutes were reviewed and approved by Moderator MacBain.

Respectfully submitted,
Brenda Darling,
Bethlehem Town Clerk

SCHEDULE OF TOWN PROPERTY

206-035	Town Hall, Land and Buildings	.59 AC	\$ 489,000.00
204-043-001	Strawberry Hill Reservoir	53.50 AC	29,300.00
204-043-002	Town Water Supply	5.34 AC	365,600.00
414-9-11-12	Village District	42.30 AC	1,163,200.00
203-001	Highway Garage - Building Only		65,600.00
414-005	Prospect Street Dump	24.00 AC	<u>26,500.00</u>
Total			\$ 2,139,200.00

COUNTRY CLUB

203-001	Golf Maintenance Garage		\$ 38,400.00
203-001	Clubhouse		324,420.00
203-001	Land Route 302	102.00 AC	105,900.00
203-017	Land Prospect Street	33.00 AC	524,900.00
203-018	Land Prospect Street	4.70 AC	146,100.00
203-019	Land Prospect Street	1.00 AC	<u>23,100.00</u>
Total Country Club			\$ 1,162,820.00

PARKS AND RECREATION

203-021	L/O N/S Main/Prospect Log Cabin Ln.	1.90 AC	\$ 21,400.00
203-025	L & Tennis Courts	1.20 AC	41,200.00
205-120	L & Playground Main/Agassiz	4.10 AC	50,900.00
205-122	L/B Info Booth	1.48 AC	128,000.00
206-027	L/O Elm Street (Little League)	7.80 AC	47,300.00
206-036	L/B Town Pool	1.50 AC	<u>143,300.00</u>
Total Parks and Recreation			\$ 432,100.00

CEMETERIES

203-003	L/O N/S Main "Cemetery"	1.20 AC	\$ 15,400.00
206-051	L/O Off Cemetery Street (Gift)	.41 AC	8,900.00
206-056	L/O Maple & Austin Road (Gift)	2.60 AC	15,500.00
206-057	L/O Maple & Austin Road	6.50 AC	56,400.00
404-014	L/O Brook Road	2.90 AC	<u>10,500.00</u>
Total Cemeteries			\$ 106,700.00

SCHOOLS

206-015	L/O BES	3.28 AC	\$ 1,527,800.00
402-025	L/O Profile	17.99 AC	2,194,800.00
402-021	L/O Profile	5.53 AC	<u>9,800.00</u>
Total Schools			\$ 3,732,400.00

LAND AND BUILDINGS ACQUIRED THROUGH TAX COLLECTOR'S DEED

(Listed by Location and Map and Lot #)

202-026	L/O Long Hill	1.90 AC	\$ 14,900.00
203-032-013 through 203-032-036	L/O Fairways		444,800.00
205-009	L/O Jefferson Street	.22 AC	7,100.00
205-010	L/O Jefferson Street		7,100.00
205-037	L/O Agassiz Street	.15 AC	2,000.00
205-037-001	L/O Harrigan Street	.10 AC	100.00
205-220-004	L/O James Street		8,200.00
205-230-001	L/O Noyes Street	.46 AC	8,200.00
206-018	L/B Main Street	3.20 AC	410,000.00
206-029	L/O W/S Elm Street	1.20 AC	3,100.00
206-029-001	L/O W/S Elm Street	3.10 AC	9,900.00
206-063-001	L/O Austin Road S/S	24.70 AC	20,500.00
210-003	L/O Little River Road	5.70 AC	14,500.00
210-013-012	L/O Lady Slipper Road	3.42 AC	14,000.00
210-013-220	L/O Lady Slipper Road/Jolee Lane	3.90 AC	N/V
402-007-005	L/O Route 118 Lot 5	1.69 AC	8,100.00
403-020	L/O Caswell Heights Off 1-93	.04 AC	100.00
404-032-001	L/O Railroad Street	.53 AC	5,000.00
405-048	L/O Route 116	2.00 AC	7,000.00
405-051	L/O Whitefield Road	2.01 AC	7,100.00
405-054	L/O Route 116N	5.50 AC	7,400.00
406-024	L/O S/S Whitefield Road	2.71 AC	8,100.00
406-032-005	L/O N/S Hazen Road	2.00 AC	7,800.00
410-007-003-02	L/O Off South Road	26.66 AC	19,100.00
410-007-004	L/O S/S South Road	11.37 AC	14,000.00
413-041	L/O Access Lot	2.20 AC	4,500.00
414-008	L/O Off Austin Road N/S	38.00 AC	16,600.00
415-009	L/O River Road	.14 AC	800.00
415-021	L/O Bethlehem Hollow	.54 AC	4,500.00
415-038	L/O Wing Road	.40 AC	3,800.00
415-107	L/O River Bend	1.34 AC	3,400.00
415-134	L/O Beaver Road	.88 AC	2,700.00
415-147	L/O N/S Moose Trail	.91 AC	3,200.00
415-153	L/O River Road	.43 AC	3,400.00
416-021	L/O Row	1.20 AC	10,700.00
416-028	L/O Row	1.70 AC	7,000.00
420-024	L/O Off Route 302	.11 AC	700.00
420-025	L/O Beech Hill	.06 AC	<u>500.00</u>

Total Land and Buildings

\$ 1,109,900.00

OWNER UNKNOWN

203-030	L/O Park Avenue/Pine Street	.41 AC	\$ 2,900.00
203-075	L/O N/S Reid Road	.38 AC	4,300.00
204-055-001	L/O Paper Road	.72 AC	5,150.00
205-048	L/O Doris Street	.13 AC	1,900.00
206-055	L/O S/S Austin Road	.67 AC	6,100.00

209-078	L/O River Road	3.90 AC	8,600.00
209-079	L/O S/S River Bend	.07 AC	600.00
209-080	L/O S/S River Bend	2.20 AC	4,500.00
F414-007	L/O Prospect Street E/S Off	14.70 AC	3,700.00
416-042	L/O E/S Hazen Road		N/V
417-006	L/O Whitefield Town Line	2.70 AC	<u>700.00</u>

Total Unknown \$ 38,450.00

TAX EXEMPT ORGANIZATIONS

CHURCH

203-051	All Saints Durell Methodist United Church	\$	18,900.00
203-052	United Methodist Church		253,200.00
203-057	United Methodist Church		82,800.00
204-049	Congregation Machzikai Hadath		122,000.00
204-068	Bethlehem Hebrew Congregation		83,800.00
204-073	Bethlehem Hebrew Congregation		290,600.00
205-177	Christ the King Catholic		538,900.00
207-002	Episcopal Church		290,800.00
207-007	Our Lady of the Fairways		700.00
405-041	Assembly of God		<u>11,400.00</u>

Total Church \$ 1,693,100.00

NON-PROFIT ORGANIZATIONS

207-005	Tri County Community Action	\$	432,700.00
403-012	Burch House		210,000.00
412-017	Copper Cannon (Buildings Only)		201,600.00
414-019	Northern Youth Services		<u>177,700.00</u>

Total Non-Profit Organizations \$ 1,022,000.00

FOREST

210-016	USA	109.00 AC	\$ 5,600.00
401-018	N.E. Forestry	80.00 AC	37,300.00
412-022-002	USA	210.36 AC	84,100.00
413-058	State of New Hampshire	26.00 AC	26,700.00
422-003	USA	50.00 AC	33,800.00
422-004	USA	342.00 AC	85,500.00
422-005	USA	31,119.00 AC	<u>\$21,930,000.00</u>

Total Forest \$22,203,000.00

SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 711,450.00	
Residential Land	20,594,750.00	
Commercial/Industrial	<u>4,299,400.00</u>	
Total Taxable Land		\$ 25,605,600.00
Residential Building	56,239,300.00	
Manufactured Housing	2,040,500.00	
Commercial/Industrial Building	<u>19,028,000.00</u>	
Total Taxable Buildings		77,307,800.00
Public Utilities		3,258,800.00
Valuation Before Exemptions		106,172,200.00
Blind Exemptions	30,000.00	
Adjusted Elderly Exemptions	<u>450,550.00</u>	
Total Exemptions Off Valuation		480,550.00
Net Valuation On Which Tax Rate Is Computed		<u>\$ 105,691,650.00</u>
Veteran Exemptions	13,400.00	
Disabled Veterans	<u>12,600.00</u>	
Total Tax Credits		26,000.00
Non-Taxable Land and Buildings		<u>\$ 37,075,300.00</u>

TAX RATE ON \$1,000.00 VALUATION

Municipal	\$ 6.78
County	1.56
Schools	27.22
Total	\$35.56
Village District	1.41
Total	\$36.97

Net Assessed Valuation - \$105,691,650.00

Net Assessed Valuation - Village District - \$42,156,150.00

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>Total Town</u>	<u>Total Precinct</u>
1988	4.13	.63	11.23	.79	16.15	16.78
1989	2.79	2.03	10.72	1.24	14.75	16.78
1990	3.41	2.48	13.91	1.12	18.14	20.92
1991	2.87	2.45	15.28	1.01	19.16	21.61
1992	4.19	2.23	16.87	1.12	22.18	24.41
1993	4.16	2.15	17.04	1.06	22.26	24.41
1994	4.98	2.47	18.13	1.15	24.26	26.73
1995	4.71	2.74	19.64	1.24	25.59	28.33
1996	3.27	2.69	20.85	1.12	25.24	27.93
1997	3.46	2.69	20.74	1.25	25.45	28.14
1998	6.78	1.41	27.22	1.56	35.56	36.97

TOWN CLERK'S REPORT

There are many changes coming up for you and your Town Clerk. The State is centralizing the UCC (Uniform Commercial Code) personal property lien filing system. New plates are being issued for 1999; vehicles will now be titled for fifteen years instead of ten. The Department of Motor Vehicles is trying to put all town clerks on their computer system and working with the computer software vendors for a smooth transition. The Bureau of Vital Statistics is instituting a new system called VR 2000. This system will allow a clerk to issue any birth, death or marriage certified copy, even if the event did not occur in that town.

1998 REVENUES

Motor Vehicles (2,665)	\$ 232,204.50
Dog Licenses (506)	4,645.50
Vital Statistics	254.00
Marriage Licenses	855.00
UCC Filings	1,161.69
Wetlands	30.00
Pole Licenses	10.00
Articles of Agreement	10.00
Filing Fees	19.00
Bounced Check Fe	<u>20.00</u>
TOTAL	\$ 239,209.69

As most of you know by now, I resigned as your Town Clerk effective December 31, 1998. My husband Bill and I had the opportunity to fulfill a lifelong dream and have purchased a private airport in New York State. We will be leaving Bethlehem the end of January.

I want to thank all the Townspeople who have been so great to work for. My family and I have many good friends here and many fond memories. I would also like to thank my Deputy, Dianne Lambert for her help and valuable assistance during the past years. Bethlehem will always be a very special place for me and my family, it was a privilege to serve as your Town Clerk. Best wishes to all of you.

Respectfully submitted,
Brenda L. Darling,
Town Clerk

TREASURER'S REPORT

General Fund Checking Account:	
Beginning Balance on Hand, January 1, 1998	
Fleet Bank, NH (Cash Journal, Reconciled)	\$ 57,015.57
Total Adjusted Receipts:	9,419,818.48
(Includes T.A.N. Loans: \$800,000.00 due 7/31/98	
\$800,000.00 due 11/23/98 * paid 1/21/99)	
Total Adjusted Expenditures:	8,510,842.90
(Includes T.A.N. Payoff: 7/31/98: \$813,720.00)	
Ending Balance on Hand, December 31, 1998	
(Cash Journal, Reconciled)	<u>\$ 965,991.15</u>
Special Revenue Accounts:	
Fleet Bank NH	
USTR Bond	\$ 15,123.93
(1998 Interest Earned on T.A.N. Loan	
Investment of \$18,223.97)	
Escrow Accounts:	
A.B. Logging	7.00
Bear Paw Lumber (Closed 1/12/98)	0.00
Full Pull Logging	(5.00)
D.M. Holden, Inc.	482.26
Northwood Land & Timber Corp.	12,661.37
Stoney's Masonry & Gravel	7,454.19
Money Market Account	5,537.49
Peoples Bank	
Adopt-A-Flag Account	505.69
Bethlehem Country Club Account	28,621.90
(Amount Transferred from BCC to General Fund	
During 1998: \$265,249.79)	
Bethlehem Pool Account	7,013.48
(Amount Transferred from BP to General Fund	
During 1998: \$10,305.96)	
CDBG Account (Hollow Water Project - Account Closed 1/21/98)	0.00
CDBG (Rambling Woods Co-Op)	2,678.71
Conservation Commission	3,327.29
Downtown Revitalization Account	0.00
(Balance Transferred to B.R.A. 1/31/98)	
Open For The Season	1,295.26
Simard Loc 90 08	3,024.17
Summer Recreation Program	11,027.35
NH Public Deposit Investment Pool	
Revolving Loan Fund Account	\$ 25,804.24

Respectfully submitted,
Teri-Ann Brown,
Treasurer

TAX COLLECTOR'S REPORT SUMMARY OF WARRANTS

Levies of 1998, 1997, 1996 and Prior - Property, Resident and Yield Taxes

DEBITS

Levies of:	1998	1997	1996	Prior
Uncollected Taxes				
Beginning of Year:				
Property Taxes	\$	\$ 549,748.72	\$ 163.28	\$
Land Use Change		695.00		
Yield Taxes		8,800.73		
Taxes Committed This Year:				
Property Taxes	3,872,417.77			
Land Use Change	3,950.00			
Yield Taxes	42,262.83			
Miscellaneous	20.00			
Overpayment:				
Property Taxes	3,509.74	333.06		
Yield Taxes	372.47			
Interest Collected:				
Late Taxes	<u>2,591.31</u>	<u>9,165.15</u>		
Total Debits	\$3,925,124.12	\$ 568,742.66	\$ 163.28	\$ 0.00

CREDITS

Remitted to Treasurer During Fiscal Year:				
Property Taxes	\$2,393,787.43	\$ 178,647.77	\$ 0.00	\$ 0.00
Land Use Change	2,750.00	695.00		
Yield Taxes	32,292.66	8,719.35		
Interest	2,591.31	9,165.15		
Conversion to Lien		370,478.12		
Miscellaneous	20.00			
Abatements Made:				
Property Taxes	99,330.24	1,037.27		
Current Levy Deeded	2,473.70		163.28	
Uncollected Taxes End of Year:				
Property Taxes	1,380,336.14			
Land Use Change	1,200.00			
Yield Taxes	<u>10,342.64</u>			
Total Credits	\$3,925,124.12	\$ 568,742.66	\$ 163.28	\$ 0.00

SUMMARY OF TAX LIEN ACCOUNTS
Year Ending December 31, 1998

DEBITS

Levies of:	1998	1997	1996	Prior
Unredeemed Liens				
Beginning of Year	\$ 0.00	\$ 313,496.23	\$ 229,482.57	\$ 1,591.07
Liens Executed				
During Year	403,481.85			
Interest and Costs Collected				
Interest	7,826.59	40,283.70	79,565.85	
Cost	1,907.00	1,565.00	1,048.00	
Total Debits	<u>\$ 413,215.44</u>	<u>\$ 355,344.93</u>	<u>\$ 310,096.42</u>	<u>\$ 1,591.07</u>

CREDITS

Remitted to Treasurer:

Redemptions	\$ 198,392.17	\$ 176,200.99	\$ 221,832.48	\$ 0.00
Interest and Costs Collected (After Lien Execution)				
Interest	7,826.59	40,283.70	79,565.85	
Cost	1,907.00	1,565.00	1,048.00	
Abatements of Unredeemed Taxes	1,059.10		152.71	
Liens Deeded to Municipality	5,642.99	5,574.26	3,880.02	1,591.07
Unredeemed Liens Balance End of Year	198,387.59	131,720.98	3,617.36	0.00
Total Credits	<u>\$ 413,215.44</u>	<u>\$ 355,344.93</u>	<u>\$ 310,096.42</u>	<u>\$ 1,591.07</u>

REVENUES - DETAILED STATEMENT
1998 Estimated and Actual - 1999 Estimated

	1998 Estimated	1998 Actual	1999 Estimated
Land Use Change Taxes			
Land Use Change Tax	\$ 0.00	\$ 3,445.00	\$ 0.00
Total Land Use Change Taxes	<u>0.00</u>	<u>3,445.00</u>	<u>0.00</u>
Yield Taxes			
Yield Taxes	<u>25,000.00</u>	<u>41,012.01</u>	<u>35,000.00</u>
Total Yield Taxes	25,000.00	41,012.01	35,000.00
Payment In Lieu Of Taxes			
P.I.L.O.T.	<u>196,329.00</u>	<u>192,329.87</u>	<u>196,567.00</u>
Total Payment In Lieu Of Taxes	196,329.00	192,329.87	196,567.00
Interest, Penalties & Costs			
Property Tax Interest	<u>125,000.00</u>	<u>143,278.14</u>	<u>125,000.00</u>
Total Interest, Penalties & Costs	125,000.00	143,278.14	125,000.00
Business Licenses And Permits			
Business Licenses & Permits	0.00	0.00	0.00
Business Licenses	125.00	69.00	125.00
UCC Filings & Certificates	1,200.00	1,161.69	1,200.00
Total Business Licenses & Permits	<u>1,325.00</u>	<u>1,230.69</u>	<u>1,325.00</u>
Motor Vehicle Permit Fees			
Motor Vehicle Permit Fees	<u>230,000.00</u>	<u>232,226.50</u>	<u>233,500.00</u>
Total Motor Vehicle Permit Fees	230,000.00	232,226.50	233,500.00
Building Permits			
Building Permits	<u>2,300.00</u>	<u>4,930.00</u>	<u>4,000.00</u>
Total Building Permits	2,300.00	4,930.00	4,000.00
Other Licenses, Permits & Fees			
Dog Licenses	4,500.00	4,645.50	4,650.00
Dog Fines	250.00	200.00	225.00
Marriage Licenses	1,000.00	855.00	900.00
Certificates - B,D, & M	<u>350.00</u>	<u>254.00</u>	<u>275.00</u>
Total Other Licenses, Permits & Fees	6,100.00	5,954.50	6,050.00
Shared Revenue			
Shared Revenue	<u>83,317.00</u>	<u>93,343.23</u>	<u>90,000.00</u>
Total Shared Revenue	83,317.00	93,343.23	90,000.00

Highway Block Grant			
Highway Block Grant	68,068.00	68,068.92	66,720.00
Total Highway Block Grant	<u>68,068.00</u>	<u>68,068.92</u>	<u>66,720.00</u>
State & Federal Forest Land			
Reimbursement			
Forest Land Reimbursement	22,183.00	0.00	21,000.00
State & Federal Forest Reimbursement	14,052.00	33,926.49	11,000.00
State Disaster Assistance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total State & Federal			
Forest Land Reimbursement	36,235.00	33,926.49	32,000.00
Other (Including Railroad Tax)			
Railroad Tax	<u>3,677.00</u>	<u>1,818.36</u>	<u>1,800.00</u>
Total Other (Including Railroad Tax)	3,677.00	1,818.36	1,800.00
Intergovernmental Revenues			
Village District	<u>31,801.00</u>	<u>0.00</u>	<u>0.00</u>
Total Intergovernmental Revenues	31,801.00	0.00	0.00
Income From Departments			
Income From Copy Machine	500.00	687.24	690.00
Income From Lists & Maps	130.00	103.00	125.00
Current Use Applications	150.00	300.00	120.00
Landfill Stickers	250.00	800.00	1,135.00
Pay Phone Commissions	190.00	205.80	190.00
Pistol Permits	350.00	300.00	300.00
Police Reports	595.00	1,109.51	0.00
Court Fines	550.00	1,821.00	1,435.00
Court Fees	0.00	0.00	0.00
Fire Reports	0.00	0.00	0.00
Planning Board Fees	2,000.00	1,969.29	2,000.00
Zoning Board Fees	0.00	692.10	0.00
Pool Revenue	6,000.00	10,305.96	10,000.00
Summer Recreation Program Revenue	0.00	11,027.35	11,000.00
Cemetery Fees	<u>1,400.00</u>	<u>2,800.00</u>	<u>2,000.00</u>
Total Income From Departments	12,115.00	32,121.25	28,995.00
Sale Of Municipal Property			
Sale Of Tax Deeded Property	5,000.00	0.00	5,000.00
Sale Of Personal Property	<u>1,000.00</u>	<u>6,073.10</u>	<u>500.00</u>
Total Sale Of Municipal Property	6,000.00	6,073.10	5,500.00
Interest On Investments			
Interest On Checking	<u>2,000.00</u>	<u>615.50</u>	<u>1,160.37</u>
Total Interest On Investments	2,000.00	615.50	1,160.37
Other Miscellaneous Revenues			
Playground Donations	<u>0.00</u>	<u>1,266.26</u>	<u>0.00</u>
Total Other Miscellaneous Revenues	0.00	1,266.26	0.00

Other Miscellaneous Revenues			
Insurance Refunds	0.00	0.00	0.00
Refunds - Other	0.00	0.00	0.00
Reimbursements - Overpayment	0.00	0.00	0.00
Reimbursements- Other	0.00	133.00	0.00
Miscellaneous Revenue	<u>0.00</u>	<u>8,834.89</u>	<u>0.00</u>
Total Other Miscellaneous Revenues	0.00	8,967.89	0.00
Special Revenue Funds			
BCC	267,279.65	265,249.79	290,540.00
Solid Waste Disposal	<u>50,500.00</u>	<u>24,108.92</u>	<u>0.00</u>
Total Special Revenue Funds	317,779.65	289,358.71	290,540.00
Budget Total	\$1,147,046.65	\$1,159,966.42	\$1,118,157.37

EXPENDITURES - DETAILED STATEMENT

1998 Budget and Actual - 1999 Budget

	1998 Budget	1998 Actual	1999 Budget
Executive			
Health Officer's Salary	\$ 450.00	\$ 225.00	\$ 450.00
Administrative Assistant's Salary	27,000.00	27,198.10	27,774.00
Selectmen's Salaries	8,000.00	6,800.00	8,000.00
BC/BS	2,064.00	2,063.40	2,363.00
SS/MC	2,712.00	2,669.66	2,771.00
NHRE	1,156.00	1,145.03	1,167.00
Registry	1,200.00	331.60	800.00
Telephone	1,450.00	2,201.62	2,315.00
Services	19,000.00	12,807.18	20,000.00
Insurance	6,638.00	3,782.20	3,086.00
Supplies	3,000.00	2,867.99	3,000.00
Postage	<u>1,000.00</u>	<u>500.00</u>	<u>1,000.00</u>
Total Executive	73,670.00	62,591.78	72,726.00
Election/Registration/Vital Statistics			
Town Clerk's Salary	3,500.00	3,750.00	5,308.00
Town Clerk's Fees	12,500.00	12,500.75	10,100.00
Deputy Town Clerk	1,800.00	1,698.50	1,455.00
Moderator	400.00	400.00	400.00
Supervisors Of Checklist	1,300.00	1,123.82	1,200.00
Ballot Clerks	900.00	670.00	300.00
SS/MC	1,400.00	1,411.42	1,436.00
Meals	1,000.00	712.46	300.00
Telephone	650.00	728.28	765.00
Services/Supplies	1,500.00	1,889.94	4,400.00

Payments To Government Agencies	<u>2,500.00</u>	<u>2,016.00</u>	<u>2,000.00</u>
Total Election/Registration/Vital Statistics	27,450.00	26,901.17	27,664.00

Financial Administration

Tax Collector's Salary	7,500.00	7,500.00	7,500.00
Tax Collector's Fees	8,000.00	4,557.00	8,000.00
Deputy Tax Collector	5,238.00	6,344.99	8,249.00
Treasurer's Salary	3,713.00	3,750.00	3,750.00
Deputy Treasurer's Salary	250.00	250.00	250.00
SS/MC	1,890.00	1,713.82	2,050.00
Registry	1,600.00	916.99	1,600.00
Telephone	700.00	718.23	1,400.00
Information Systems	6,500.00	2,900.62	6,500.00
Services	5,000.00	6,085.57	6,200.00
Supplies	1,585.00	190.97	5,845.00
Postage	<u>2,000.00</u>	<u>1,850.00</u>	<u>2,000.00</u>
Total Financial Administration	43,976.00	36,778.19	53,344.00

Revaluation Of Property

Revaluation Services	<u>10,800.00</u>	<u>8,144.54</u>	<u>24,675.00</u>
Total Revaluation Of Property	10,800.00	8,144.54	24,675.00

Legal Expense

Legal Expense	<u>6,500.00</u>	<u>8,537.09</u>	<u>20,500.00</u>
Total Legal Expense	6,500.00	8,537.09	20,500.00

Planning & Zoning

Secretary's Salary	18,200.00	20,000.98	20,001.00
BC/BS	2,064.00	2,063.40	2,363.00
SS/MC	1,392.00	1,529.95	1,530.00
NHRE	946.00	1,061.51	1,004.00
Legal Expense	3,000.00	2,284.70	3,500.00
Advertising	900.00	1,075.05	1,000.00
Telephone	800.00	722.66	760.00
Services	500.00	563.65	720.00
Insurance	400.00	716.57	597.00
Supplies	500.00	442.17	1,300.00
Postage	<u>400.00</u>	<u>397.00</u>	<u>425.00</u>
Total Planning & Zoning	29,102.00	30,857.64	33,200.00

General Government Buildings

Salaries	26,250.00	29,675.44	30,191.00
BC/BS	3,100.00	3,267.05	4,726.00
SS/MC	2,250.00	2,270.00	2,310.00
NHRE	1,052.00	1,398.33	1,083.00
Services	7,300.00	6,694.28	41,350.00
Lights	5,300.00	5,329.47	5,596.00
Fuel	8,500.00	3,303.03	5,000.00
Insurance	5,700.00	2,292.54	1,910.00

Supplies	14,500.00	16,178.37	4,500.00
Vehicle Mileage Reimbursement	675.00	750.00	750.00
Total General Government Buildings	74,627.00	71,158.51	97,416.00

Advertising/Regional Assoc.

Information Booth Salary	3,500.00	3,942.10	11,750.00
Information Booth SS/MC	268.00	301.51	899.00
Information Booth Services	500.00	0.00	500.00
Promotional Advertising	1,250.00	1,250.00	1,250.00
North Country Council	2,077.87	2,077.87	2,179.00
Holiday/Decorating	1,300.00	828.16	1,300.00
Mt. Washington Regional Airport	1,037.00	1,037.00	1,020.00
Total Advertising/Regional Association	9,932.87	9,436.64	18,898.00

Other General Government

Forester Salary	6,000.00	6,000.00	6,000.00
Forester SS/MC	460.00	459.05	460.00
Forester Services/Supplies	2,400.00	1,183.10	2,600.00
Town Lines	3,000.00	0.00	1,500.00
Town Signs	500.00	1,124.61	750.00
Total Other General Government	12,360.00	8,766.76	11,310.00

Police

Police Chief's Salary	40,189.00	40,229.92	40,711.00
Officers' Salaries	99,899.00	105,737.28	106,353.00
BC/BS	8,253.00	5,502.40	9,452.00
SS/MC	2,980.00	3,205.00	2,833.00
NHRTS	4,105.00	4,877.45	5,379.00
Services/Supplies	14,600.00	12,221.18	10,000.00
Cruiser Purchase/Lease	0.00	0.00	6,500.00
Insurance	6,375.00	20,235.35	16,856.00
Fuel/Gas	2,600.00	2,247.72	2,600.00
Cruiser Maintenance	3,000.00	1,424.51	2,500.00
Radar Grant	0.00	(987.50)	0.00
Total Police	182,001.00	194,693.31	203,184.00

Ambulance

Attendants	3,500.00	4,765.99	5,000.00
SS/MC	0.00	401.95	650.00
Training	3,000.00	1,590.00	3,500.00
Services/Supplies	4,480.00	5,214.02	5,000.00
Insurance	1,500.00	1,356.06	1,130.00
Total Ambulance	12,480.00	13,328.02	15,280.00

Fire

Fire Chief's Salary	3,500.00	3,500.04	3,500.00
Volunteer Firemen	4,000.00	8,387.44	8,000.00
Assistant Fire Chief	1,500.00	1,500.00	1,500.00
SS/MC	400.00	1,656.95	1,950.00
Training	12,500.00	9,574.69	12,500.00

Telephone	350.00	290.99	0.00
Services/Supplies	3,995.00	4,597.89	5,000.00
Out-of-District Hydrants	2,559.00	1,245.48	3,158.00
Insurance	7,150.00	10,109.76	8,421.00
Fuel/Gas	1,200.00	1,208.28	1,500.00
Equipment/Vehicle Repair	8,000.00	8,967.71	8,000.00
Equipment Purchase	19,000.00	10,983.14	24,500.00
Communication Maintenance	2,000.00	7,094.94	2,000.00
Total Fire	66,154.00	69,117.31	80,029.00

Building Inspection

Salary	2,500.00	0.00	2,500.00
SS/MC	192.00	0.00	192.00
Supplies	100.00	0.00	100.00
Total Building Inspection	2,792.00	0.00	2,792.00

Other Public Safety

Tower Rental & Maintenance	5,000.00	3,160.00	4,000.00
PD-FD Dispatcher	58,437.00	51,392.14	68,393.00
PD-FD BC/BS	6,191.00	5,330.45	7,090.00
PD-FD SS/MC	4,432.00	3,936.80	5,232.00
PD-FD NHRE	1,790.00	979.67	2,845.00
911 PD Telephone	3,173.00	5,453.55	6,305.00
Insurance	1,025.00	1,729.68	1,441.00
Communication Maintenance	0.00	0.00	1,000.00
FD Dispatcher	0.00	10,377.82	0.00
FD SS/MC	0.00	794.04	0.00
911 FD Telephone	0.00	135.08	0.00
PD-FD Business Phone	0.00	413.82	0.00
Total Other Public Safety	80,048.00	83,703.05	96,306.00

Highways & Streets

Road Agent's Salary	34,196.00	34,532.82	35,548.00
Salary	88,686.00	109,124.14	109,000.00
Construction Salary	10,300.00	2,644.41	2,645.00
BC/BS	12,384.00	10,145.05	15,141.00
SS/MC	10,189.00	11,192.17	11,260.00
NHRE	5,703.00	6,355.50	5,968.00
Telephone	700.00	698.72	735.00
Services	6,300.00	3,909.31	6,300.00
Lights	2,600.00	2,682.79	2,820.00
Equipment Rental	6,000.00	1,989.00	6,000.00
Sander Purchase	9,500.00	6,600.00	9,500.00
Insurance	23,600.00	26,933.01	22,443.00
Supplies	14,000.00	9,338.39	14,000.00
Fuel & Lubricants	17,500.00	13,152.26	15,000.00
Equipment Repair	41,000.00	47,661.97	41,000.00
Vehicle Mileage Reimbursement	1,300.00	1,325.00	1,300.00
Sand, Gravel & Stone	25,500.00	28,713.80	25,500.00

Salt	14,000.00	13,744.38	19,000.00
Asphalt	81,500.00	62,619.48	81,500.00
Other Construction Material	<u>5,500.00</u>	<u>7,983.36</u>	<u>5,500.00</u>
Total Highways & Streets	410,458.00	401,345.56	430,160.00
Bridges			
Maintenance & Repairs	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
Total Bridges	0.00	0.00	25,000.00
Street Lighting			
Lights	<u>27,500.00</u>	<u>27,034.28</u>	<u>28,875.00</u>
Total Street Lighting	27,500.00	27,034.28	28,875.00
Animal Control			
Salary	4,326.00	3,965.50	4,200.00
SS/MC	331.00	303.39	322.00
Services/Supplies	<u>500.00</u>	<u>44.80</u>	<u>500.00</u>
Total Animal Control	5,157.00	4,313.69	5,022.00
Health Agencies/Hospitals			
Upper Valley Senior Citizens	3,195.00	3,195.00	3,290.00
North Country Home Health	4,965.00	4,965.00	4,965.00
White Mountain Mental Health	3,060.00	3,060.00	3,060.00
Hospice of Littleton	1,220.00	1,220.00	1,220.00
American Red Cross	813.00	813.00	838.00
Littleton Hospital	500.00	500.00	250.00
Lancaster Humane Society	1,000.00	1,000.00	0.00
North Country YMCA	<u>250.00</u>	<u>250.00</u>	<u>250.00</u>
Total Health Agencies/Hospitals	15,003.00	15,003.00	13,873.00
Direct Assistance			
Overseer of Welfare	3,900.00	3,741.86	3,900.00
SS/MC	299.00	217.47	299.00
Rent	12,500.00	11,479.74	12,500.00
Miscellaneous	3,000.00	967.06	3,000.00
Lights	2,500.00	940.83	2,500.00
Fuel	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>
Total Direct Assistance	22,699.00	17,346.96	22,699.00
Intergovernmental Welfare			
Payments			
Community Action Program	<u>2,500.00</u>	<u>2,500.00</u>	<u>3,000.00</u>
Total Intergovernmental Welfare Payments	2,500.00	2,500.00	3,000.00
Parks/Recreation			
Pool Salaries	12,368.00	11,682.44	13,296.00
Pool SS/MC	950.00	893.80	1,017.00
Pool Telephone	225.00	236.37	250.00
Pool Services	14,100.00	14,509.01	17,950.00

Pool Lights	2,500.00	2,983.94	3,200.00
Pool Insurance	2,592.00	1,929.85	1,608.00
Mt. Agassiz Trail Association	5,500.00	5,500.00	0.00
Little League Services/Supplies	3,000.00	4,754.01	0.00
Little League Field Improvements	2,400.00	709.99	0.00
Little League Insurance	1,000.00	936.00	0.00
Park Services	0.00	0.00	1,500.00
Summer Recreation Salary	16,000.00	15,358.77	0.00
Summer Recreation SS/MC	1,224.00	1,175.01	0.00
Summer Recreation Services/Supplies	7,558.00	2,409.14	0.00
Total Parks/Recreation	<u>69,417.00</u>	<u>63,078.33</u>	<u>38,821.00</u>
Library			
Services	28,665.00	28,665.00	30,315.00
Total Library	<u>28,665.00</u>	<u>28,665.00</u>	<u>30,315.00</u>
Other Conservation			
Services	975.00	975.00	1,000.00
Total Other Conservation	<u>975.00</u>	<u>975.00</u>	<u>1,000.00</u>
Capital Reserve Fund			
Cemetery Addition	0.00	0.00	8,500.00
Police Cruiser	0.00	9,074.45	0.00
Highway Truck	40,000.00	37,588.05	0.00
Revaluation	9,000.00	9,000.00	0.00
Town Properties ADA	0.00	(419.00)	0.00
Town Building Renovations	0.00	0.00	0.00
Building Demolition/Rehab	0.00	5,459.32	0.00
Highway Loader	45,000.00	61,739.24	0.00
Transfer Station	100,000.00	100,000.00	74,000.00
Ambulance	10,000.00	10,000.00	0.00
Total Capital Reserve Fund	<u>204,000.00</u>	<u>232,442.06</u>	<u>82,500.00</u>
Building Improvements			
Garage Addition	0.00	0.00	50,000.00
Total Building Improvements	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>
Improvements Other Than Buildings			
Main St. Revitalization	32,804.00	27,979.87	15,000.00
Bicentennial Celebration	15,000.00	9,448.80	7,500.00
Cemetery Expansion	9,000.00	8,600.00	18,100.00
Summer Recreation Program	0.00	0.00	21,000.00
Gazebo Entertainment	0.00	0.00	8,500.00
Traffic Deficiencies	0.00	0.00	8,000.00
Little League	0.00	0.00	8,500.00
Total Improvements Other Than Buildings	<u>56,804.00</u>	<u>46,028.67</u>	<u>86,600.00</u>

Special Revenue Fund			
BCC	287,926.04	256,553.16	290,540.00
Solid Waste Disposal	<u>50,500.00</u>	<u>67,991.25</u>	<u>113,675.00</u>
Total Special Revenue Fund	338,426.04	324,544.41	404,215.00
Interest - Tax Anticipation Notes			
Tax Anticipation Notes	<u>23,702.60</u>	<u>13,720.00</u>	<u>24,000.00</u>
Total Interest - Tax Anticipation Notes	23,702.60	13,720.00	24,000.00
Budget Total	<u>\$1,837,199.51</u>	<u>\$1,801,010.97</u>	<u>\$2,003,404.00</u>

SPECIAL REVENUE FUND - BCC 1998

Expenditures	Budgeted 1998	Actual 1998	Requested 1999
Salary	\$ 1,600.00	\$ 1,803.18	\$ 39,121.00
Contract Staff	25,000.00	27,800.00	0.00
SS/MC	123.00	137.86	2,993.00
Advertising	4,000.00	4,136.10	4,343.00
Telephone	1,475.00	1,694.62	1,500.00
Services/Supplies	19,250.00	13,045.38	7,162.00
Due General Fund	1,086.65	0.00	0.00
Ghin-Handicap	1,600.00	1,860.00	1,880.00
Lights	905.00	944.25	945.00
Heat	400.00	0.00	800.00
Building Maintenance	250.00	116.39	1,000.00
Improvements	0.00	0.00	10,000.00
Equipment Purchase	0.00	0.00	12,500.00
Insurance	725.00	1,249.93	1,041.00
Refunds	0.00	1,688.00	1,772.00
Dues/Prof. Meeting	1,200.00	854.00	897.00
Fuel/Lubricant	2,100.00	1,737.89	1,825.00
Bank Service Fees	300.00	0.00	0.00
Golf Car Rental	19,000.00	19,017.64	21,000.00
Pro Incentive	13,000.00	13,574.85	15,151.00
Pro Retainer	26,900.00	27,400.00	31,200.00
Salary	77,636.00	71,330.97	65,437.00
BC/BS	2,064.00	1,891.45	0.00
SS/MC	5,989.00	5,418.94	5,006.00
NHRE	1,376.00	1,572.41	0.00
Telephone	750.00	696.16	726.00
Services	1,000.00	1,261.80	1,325.00
Lights	500.00	661.02	677.00
Improvements	33,646.39	17,244.58	30,000.00
Reserve for Improvements	0.00	0.00	0.00
Equipment Rental	500.00	489.45	766.00
Equipment Purchase	15,000.00	13,128.97	5,000.00
Insurance	7,400.00	4,124.49	3,436.00
Dues/Prof. Meetings	350.00	266.73	1,000.00
Supplies	3,000.00	3,376.13	3,545.00
Chemicals	10,500.00	8,840.67	9,283.00
Fuel/Lubricant	2,500.00	2,774.18	2,836.00
Equipment Repairs	5,500.00	5,140.12	5,398.00
Vehicle Mileage	<u>1,300.00</u>	<u>1,275.00</u>	<u>975.00</u>
Total Special Revenue Fund	\$287,926.04	\$256,553.16	\$290,540.00

**TOWN OF BETHLEHEM
VOLUNTEER AMBULANCE ATTENDANTS**

Brown, Bruce	\$ 10.00
Brown, Chris	30.00
Brown, Derek	10.00
Davis, Phil	672.00
Demers, William	176.00
Girouard, Tandy	60.00
Goodell, Carol	266.00
Ireland, John	80.00
King, Charles, Jr.	340.00
King, Chris	40.00
King, Jackie	896.00
Leslie, Mark	40.00
Lucas, Laura	176.00
Mardin, Russ	382.00
Miller, John	678.00
Moodie, Dennis	310.00
Moodie, Ed	110.00
Norris, Corey	62.00
Robie, Dick	470.00
Robie, Jill	70.00
Robie, John	60.00
Robie, Rick	498.00
 TOTAL	 \$ 5,436.00

**TOWN OF BETHLEHEM
VOLUNTEER FIREMEN**

Brown, Bruce	\$ 358.00
Brown, Christopher	960.00
Brown, Clare	49.00
Brown, Curt	429.00
Brown, Derek	507.00
Bushway, Jon	80.00
Chamberlain, Rick	35.00
Charland, Brian	74.00
Clark, Bing	148.00
Cole, Mike	503.50
Davis, Phil	50.00
Demers, Bill	24.50
Ferland, Ernie	329.00
Ferland, Justin	24.50
Ferland, Maureen	10.50
Girouard, Tandy	15.00
Goodell, Carol	39.50
Higgins, Mike	63.00

Hodge, Walter	101.50
Ireland, John	7.00
King, Chip	965.00
King, Chris	580.50
King, Jackie	188.00
Leslie, Mark	719.00
Lucas, Butch	482.50
Lucas, Laura	112.50
Lucas, Ralph	132.00
MacBain, Alistair	298.50
Mardin, Russ	607.50
Marquis, Gerald	721.50
Miller, John	620.50
Mitchell, Deborah	14.00
Moodie, Dennis	786.50
Moodie, Ed	154.00
Moodie, Sandra	63.00
Norris, Corey	223.00
Robie, Dick	577.50
Robie, Jill	248.50
Robie, John	721.00
Robie, Rick	1,393.50
Robie, Sherry	91.00
Symonds, Bill	452.00
Trombley, Dean	725.00
Waites, Doug	182.00
Ward, Bob	680.50
Webster, Brian	598.50
Whitcomb, Michael	126.50
White, Shawn	388.00
TOTAL	\$ 16,660.00

REPORT OF THE TRUSTEES OF THE TRUST FUNDS
Year Ending December 31, 1998

	Balance 1/1/98	Withdrawals	Contributions	Income	Balance 12/31/98	Principal
Cruft, Town Building	\$ 14,926.12	\$ 0.00	\$ 0.00	\$ 782.96	\$ 15,709.08	\$ 10,000.00
Phillips/Cruft, Needy Children	23,725.90	0.00	0.00	1,244.72	24,970.62	6,500.00
Jeffries, Park Building	1,384.16	0.00	0.00	72.71	1,456.87	1,000.00
West, Library	573.73	0.00	0.00	29.51	603.24	700.00
Cemetery	32,653.00	5,500.00	2,000.00	1,691.53	30,844.53	14,030.00
CAPITAL RESERVE FUNDS						
Village Distr., P.U. Truck	21,579.73	19,382.00	5,000.00	762.54	7,960.27	
H2O Maintenance Fund	5,030.80	0.00	5,000.00	385.70	10,416.50	
Highway Dump Truck	43,157.24	44,100.25	40,000.00	989.08	40,046.07	
Police Cruiser	0.00	6,138.00	9,074.45	230.75	3,167.20	
Town Properties, ADA Fund	59,359.95	3,748.56	0.00	3,051.28	58,662.67	
Revaluation Fund	82,251.04	79,089.60	9,000.00	3,366.21	15,527.65	
Prospt. St. Dump Closure	111,109.72	5,017.13	13,104.32	6,407.13	125,604.04	
Wastewater Maintenance	10,342.81	0.00	5,000.00	664.33	16,007.14	
Building Demolition	10,366.53	10,678.81	0.00	312.28	0.00	
Town Building Renovations	19,874.38	16,859.54	0.00	1,013.40	4,028.24	
Ambulance	10,013.35	8,924.05	10,000.00	268.35	11,357.65	
Highway Loader	45,060.10	46,204.76	45,000.00	1,204.76	45,060.10	
Transfer Station	0.00	0.00	100,000.00	0.00	100,000.00	
TOTALS	\$491,408.56	\$245,642.70	\$243,178.77	\$ 22,477.24	\$511,421.87	

LIBRARIAN'S REPORT

Each year I start this report telling you the Library is overcrowded and very much in need of more space. And that is more true with every new book purchased and means constant weeding and discarding good books. Neither is this building meeting the law in regard to handicap access. These problems will have to be resolved in the near future.

This year we held two book sales which were successful. We added an art show to one of them. The Profile Jr/High Art Students donated many of their art works for the sale. Local residents also made donations. We would like to thank each and everyone of them.

Bryant F. Tolles, Jr. presented a Slide/Talk Program on "Summer Cottages in the White Mountains" at the Methodist Church which was well attended. Mike Boudreau from Littleton spoke on his experiences living and working in Nicaragua. Both programs were well received. We appreciate the use of the Church. We also are grateful to all those who donate books, audios and videos to the collection.

Muriel Brown

PUBLIC LIBRARY REPORT

CIRCULATION:

Adult Fiction	4,498
Adult Non-Fiction	1,310
Juvenile	2,179
Magazines	2,553
Audios and Videos	890

ACCESSIONS:

Adult Fiction 301, Adult Non-Fiction 75, Juvenile 300,
Magazines 57, Audio Cassettes and Videos 94 (many were gifts),
Memorial Gifts 10.

We had 100 new registrations in 1998.

LIBRARY BUDGET

	1998 Estimated	1998 Actual	1999 Projected
EXPENSES:			
Books, Magazines, etc.	\$11,500.00	\$11,060.73	\$11,500.00
Telephone	650.00	670.22	700.00
Postage	150.00	102.60	150.00
Miscellaneous	100.00	175.50	175.00
Librarian's Expense	200.00	124.00	200.00
Supplies	725.00	379.14	700.00
Programs	200.00	250.00	250.00
Computer	200.00	248.00	500.00
Repair/Maintenance	200.00	35.95	100.00
Wages	13,300.00	13,142.25	14,405.00
SS/MC	1,150.00	1,105.05	1,220.00
Unemployment Compensation	550.00	529.42	600.00
Health Insurance	<u>2,065.00</u>	<u>2,063.40</u>	<u>2,365.00</u>
TOTAL EXPENSES	\$30,990.00	\$29,886.26	\$32,865.00

	1998 Estimated	1998 Actual	1999 Projected
INCOME:			
Town Funds	\$28,665.00	\$28,665.00	\$30,315.00
Trust Interest	750.00	760.00	775.00
Book Sales	650.00	671.66	650.00
Fines	400.00	325.10	350.00
Donations/Memorials	400.00	490.18	300.00
Miscellaneous	75.00	60.00	75.00
Book Reimbursement	50.00	220.31	250.00
Raffle	<u>0.00</u>	<u>330.00</u>	<u>150.00</u>
TOTAL INCOME	\$30,990.00	\$31,522.25	\$32,865.00

The following Trust Funds are held by the Library. The interest is used to purchase books stipulated by the Trust.

Al Reid Trust Fund: \$600.00
 Ernest and Anne Wolcott Trust Fund: \$2,000.00
 Mrytie Connery Lathem Trust Fund: \$13,000.00

SELECTMEN'S REPORT

1998 was clearly a year of change in our representative form of local government for our community. Your first five-member Board of Selectmen has worked diligently on many important issues facing our community. This increase in community representation appears to have been widely accepted.

The creation of job descriptions, competitive salary schedules and staff development are key to a productive and accountable labor force. This was a major accomplishment by the Board of Selectmen this past year. The Board of Selectmen would like to sincerely thank Department Heads, all employees whether full-time or seasonal and the many volunteers for your continued support, dedication and commitment to our community.

The revaluation process is finally complete after some trying times between Town Officials, Vision Appraisals our contract vendor, and the developer of integrated software for the Assessor's Office. The revaluation was required by NH law, with the purpose of having local tax assessments reflect fair market values of the properties within our community. Our entire community was affected by the revaluation, which lowered our equalized valuation, and increased the tax rate. The Board of Selectmen is aware of your concerns with regard to increasing the amount of money to be raised by taxes and will continue to be frugal in the management of your local government and services. We are committed to having the Tax Assessor's Office address your individual concerns and hope that our new system will enhance the efficiency of that Office.

We as a Board of Selectmen continue to be challenged by the presence of an operating solid waste facility within our community. Over the years there have been many differing views on this issue and we as a Board acknowledge the rights of individuals to express those views. Last fall the Board of Selectmen voted to challenge in court, what we believed to be a violation of our Zoning Ordinance. The court recently decided on a number of issues related to North Country Environmental Services and the Town of Bethlehem. We understand that this decision either all or in part will not be acceptable by some within our community, while others will agree or accept the court's decision. In an effort to move our community forward and provide a better foundation for addressing this issue in the future, the Board of Selectmen has agreed to request clarification of some decisions and for the court to reconsider on another. We will continue to evaluate our position and options to finding a solution that is in the best interest of our community. This will require future meetings with North Country Environmental Services, our attorneys and members of our community. We will be faced with making some tough decisions in the coming year and look forward to your support.

Cooperation and communication throughout our community have been a real focus for the Board of Selectmen this past year and will continue to require a lot of effort on everyone's part. As the various departments within our community continue to work together to provide you cost effective and efficient services they need our support and yours. This past year a number of projects were completed cooperatively between our Highway Department and the Village District Commissioners and employees. We fully expect this will continue and provide our community with the most efficient means of infrastructure improvements.

There have been many improvements throughout our community this past year, but most noticeable is our new and improved Visitors Center. This Visitors Center continues to be a major attraction for travelers in the North Country and provides a necessary link to our local economy and its development. Please stop by the Visitors Center, and see for yourself, what has been done to the building and the great job the staff does. A special thanks to all the volunteers who helped make this dream come true.

!Don't Forget the Bethlehem Bicentennial Celebration, a great opportunity for you to get involved in your community and really enjoy it.

The Board of Selectmen is looking forward to a very productive year in 1999. We encourage you to be active in our community, let us know what you think. It is easy to sit back and acknowledge problems, but you can help your local government by assisting in the development of solutions. The challenges we all face as individuals and as a community can be better resolved as a team (together we accomplish more).

We again thank all Town employees and our community for your support.

Raymond Bushway, Select Board Chairman
Bradley Presby, Select Board Vice-Chairman
Norman A. Brown, Selectman
John Wedick, Selectman
David Wood, Selectman

POLICE DEPARTMENT

The Bethlehem Police Department continued to evolve and adapt to the increase in calls for service, which is a result of area growth. The Police Department would be unable to perform its mission without the individual efforts of many citizens. We appreciate the calls of concerned neighbors, parents and business owners. 1998 was marked by increased domestic violence and child abuse investigations.

Highlights of the year included our participation in the Annual Special Olympics Torch Run to benefit handicapped children. The Department also contributed time and energy to the following activities:

Comprehensive Emergency Management Planning for the Local Schools
911 Emergency Addressing
Business and Home Security Checks
Marijuana Eradication
DWI/Alcohol Awareness Training
Loss Prevention Management
Eddy Eagle Gun Safety
Babysitting Safety
Bicycle Safety
Fingerprinting and Knot Tying for Area Cub Scouts

Child Safety/Stranger Awareness
 McGruff Child Indent-Kit Program
 Youth Sporting League
 Unlocking automobile doors and checking on elderly and disabled folks

In addition to ongoing training in areas required to maintain certifications, officers attended the following training:

Officer Richard Ball attended training in Highway Drug Interdiction and Hostile Gunfire Defusion. Officer Henry Verret successfully completed the Firearms Instructor Course and is now a NH Certified Firearms Instructor. Sergeant Michael Stevens successfully completed the New Hampshire Basic Prosecutors Course and Interactive Use of Force-Simunitions Training. Part-Time Officer Aaron Noyes completed the NH Part-Time Officers Academy.

The following offenses were investigated:

Abuse and Neglect of Children	7	Motor Vehicle Theft	5
Sexual Assaults	5	Criminal Mischief	15
Robbery	2	Illegal Drugs	6
Assaults	29	Issuing Bad Checks	2
Criminal Threatening	13	Disorderly Conduct	2
Harassment	4	Alcoholism-Protective Custody	4
Arson	3	Reckless Conduct	2
Burglary/Attempted Burglary	27	Runaways	11
Theft	22	Cruelty to Animals	3
Theft of Services	2	Prohibited Sales	3
Total Arrests	57	Restraining Orders Served	28
Domestic Related Arrests	14		
Motor Vehicle Accidents	104	Over \$1,000.00 Damage	76
With Injury	19		
With: Moose 14, Deer 6, Cat 3, Dog 2, Horse 1			
Motor Vehicle Enforcement			
DWI	8		
Operating After Suspension	6		
Warnings Issued	801		

256 summonses were issued for speeding, operating without a valid license, unregistered, non-inspection, stop sign, misuse of plates, child restraints, unlawful passing, allowing improper person to operate, failure to yield and OHRV violations.

Chief Eric E. Lougee, Sergeant Michael Stevens, Officers Henry Verret and Richard B. Ball, II, Part-Time Officers H. Bingham Clark, Aaron Noyes and Patrick Carr.

TOWN OF BETHLEHEM

**1999 ANNUAL
TOWN MEETING**

**WARRANT
&
BUDGET**

TOWN OF BETHLEHEM TOWN MEETING WARRANT

To the inhabitants of the Town of Bethlehem, in the County of Grafton and the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Country Club in said Bethlehem on Tuesday, the ninth day of March 1999, at nine o'clock in the morning (the polls to close at 6:00 p.m.; business meeting to be held at the Bethlehem Elementary School on Saturday, the thirteenth day of March 1999, at 9:00 a.m.) to act upon the following:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

ARTICLE 2. Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board to include the following as Item #4 under the Definitions of the Bethlehem Zoning Ordinance:

“Light Industry”: Any manufacturing or industrial use including processing, fabrication and assembly provided that no such use shall create smoke, odors, sound or other hazards beyond the premises. (Ballot Vote)

ARTICLE 3. Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board to change the wording of Item #7 under the Definitions of the Bethlehem Zoning Amendment as follows:

Item #7 currently reads: “District #2: This District shall include all that area of said Town of Bethlehem lying outside of said Bethlehem Village District.”

Proposed amendment would read: “District #2: This District shall include all that area of said Town of Bethlehem lying outside of said Bethlehem Village District and exclusive of Districts III and IV.” (Ballot Vote)

ARTICLE 4. Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board to add as Item #8 to the Definitions of the Bethlehem Zoning Ordinance the following:

District III: This District shall include all of that area of said Town of Bethlehem, lying within the boundaries of Map 405 lot #1, #2, #16, #17, #18, #20.1 through #20.4, #21.1 through #21.6, #22.18, #23, #24, #25, #34; Map 416 lots #1, #2, #3, #4, #5, and #7 as delineated on the Bethlehem Tax Maps as of April 1, 1998. (Ballot Vote)

ARTICLE 5. Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board to add as Item #9 to the Definitions of the Bethlehem Zoning Ordinance the following:

District IV: This District shall include all that area of said Town of Bethlehem, lying within the boundaries of Map 404, Lot #6 as delineated on the Bethlehem Tax Maps as of April 1, 1998. (Ballot Vote)

ARTICLE 6. Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board to add to the Regulations, after District II, Section C of the Bethlehem Zoning Ordinance the following:

District III: This District includes land currently in industrial use and additional area for new or expanded industrial and commercial activities. The purpose of this District is to encourage the retention and development of local job opportunities, the expansion of the community tax base, and safe and healthy industrial and commercial uses.

A building may be erected, altered or used and a lot may be used or occupied only in accordance with the following provisions after a building permit is issued by the Board of Selectmen.

A. Permitted uses are as follows:

1. Any permitted use in District II.
2. Any manufacturing, industrial, or commercial use, including processing, fabrication and assembly, provided that no such use shall be permitted that will be detrimental or offensive, or tend to reduce property values.
3. Public utility buildings, structures, and lines.
4. Planing mills, sawmills, lumber yards and wood treatment plants.
5. Storage and distribution facilities for petroleum, coal, lumber, and wood products, sand and gravel.
6. Equipment sales and services.
7. Creameries and bottling plants.
8. Wholesale business and storage warehouses.
9. Wood fired power generating plants.
10. Open storage of building materials.
11. Any use of the same general character or customarily accessory to any of the uses herein before mentioned, which are in conformity with and not detrimental to the area and district.

B. The following exceptions are permitted upon approval of the Zoning Board of Adjustment:

1. Construction yards, auto dismantling yards and used parts yards.
2. Kennels and animal hospitals.
3. Manufacturing research and testing laboratories, provided that no pollution results from such activities.
4. Wholesale bottling plants for alcoholic beverages.

C. Lot requirements:

1. Minimum lot frontage - 200 feet.
2. Minimum lot size - 80,000 square feet or four times the area of the building coverage, whichever is greater.

(Ballot Vote)

ARTICLE 7. Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board to include the following to the Regulations, after District III, Section C of the Bethlehem Zoning Ordinance:

District IV: This District includes additional area for new or expanded light industrial and commercial activities. The purpose of this District is to encourage the development of local job opportunities, the expansion of the community tax base, and safe and healthy light industrial uses.

A building may be erected, altered or used and a lot may be used or occupied only for the following purposes and in accordance with the following provisions after a building permit is issued by the Board of Selectmen.

- A. Permitted uses are as follows:
 - 1. Any permitted use in District II.
 - 2. Any light industrial use.

B. The following exceptions are permitted upon approval of the Zoning Board of Adjustment:

- 1. Any other manufacturing, industrial or commercial use, including processing, fabrication, and assembly, provided that no such use shall be permitted that will be detrimental or offensive or tend to reduce property values.

(Ballot Vote)

ARTICLE 8. Are you in favor of the adoption of Amendment #7 as proposed by the Planning Board to amend General Provision, Item #7 as follows:

Item #7 currently reads: “No dwelling or other structure may be erected which does not at least conform in general value to other structures and dwellings in the neighborhood, or is contrary to the general and economic welfare of the neighborhood, and no structure shall be erected, or business conducted which manifestly depreciates the value of existing property in the neighborhood.”

As amended Item #7 would read: “No dwelling or other structure may be erected which does not at least conform in general value, architecture and character to other structures and dwellings in the neighborhood, or is contrary to the general and economic welfare of the neighborhood, and no structure shall be erected, or business conducted which manifestly depreciates the value of existing property in the neighborhood.” (Ballot Vote)

ARTICLE 9. Are you in favor of the adoption of Amendment #8 as proposed by the Planning Board to General Provisions #8 of the Bethlehem Zoning Ordinance the following:

In all districts, stairways, landing and bona fide handicap access structures that are less than 48 square feet in size and which are no closer than 10 feet to any property line are not considered structures for the purpose of determining setbacks. (Ballot Vote)

ARTICLE 10. Are you in favor of the adoption of Amendment to General Provision 6 of the Regulations of the existing Town Zoning Ordinance as proposed by petition, repealing the following language:

General Provision #6 currently reads as follows: “Further, no solid waste disposal facility, site, or expansion of any existing landfills shall be located in any district except a facility operated by the Town. This prohibition shall include, but not be limited to, any private solid waste disposal facility or site, sanitary landfill or incinerator.”

General Provision #6, as revised, would read as follows:

No person, persons, partnership, corporation shall transport garbage or rubbish in an

unsanitary manner or without the same being thoroughly protected from exposure or leakage; nor dump or leave the same in any place other than provided for said purposes. The Planning Board does not recommend the adoption of this Amendment. (Ballot Vote)

ARTICLE 11. Are you in favor of the adoption of Amendment #10 as proposed by the Planning Board to amend General Provision #13 of the Bethlehem Zoning Ordinance as follows:

General Provision #13 currently reads as follows: “No building shall be greater than forty (40) feet in height.”

If approved the amended Provision #13 would read: “No building shall be greater than forty (40) feet in height, unless a Special Exception is granted by the Zoning Board of Adjustment. However, under no circumstances shall any building or part thereof exceed sixty (60) feet in height.” (Ballot Vote)

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of money that may be necessary to satisfy the purposes specified in the budget as posted, \$1,787,404.00. Budget Total exclusive of Warrant Articles.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$8,500.00 for the purpose of a Little League program.

ARTICLE 14. To see if the Town will vote to raise and appropriate \$15,000.00 for legal expenses to be used to continue to pursue litigation against North Country Environmental Services (NCES) concerning landfill expansion and the establishment by NCES of a regional transfer station.

ARTICLE 15. To see if the Town will vote to raise and appropriate \$15,000.00 for the purpose of continuing the Bethlehem Revitalization Effort.

ARTICLE 16. To see if the Town will vote to raise and appropriate \$8,000.00 to be non-lapsing until 12/31/01 to provide funds to match a grant of \$32,000.00 received from the Federal Government to correct deficiencies in traffic and pedestrian safety in the area of the Post Office. The Board of Selectmen recommends this Appropriation.

ARTICLE 17. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of making improvements to the new Maple Street Cemetery addition and to appropriate \$8,500.00 to be placed in this Fund, and to designate the Board of Selectmen as Agents to expend. The Board of Selectmen recommends this Appropriation.

ARTICLE 18. To see if the Town will vote to raise and appropriate \$7,500.00 to be non-lapsing until 12/31/00 to offset funding of a celebration of the Town of Bethlehem’s Bicentennial. The Board of Selectmen recommends this Appropriation.

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$21,000.00 for the purpose of a Summer Recreation Program. Such sum shall be offset by an estimated \$11,000.00 in user charges.

ARTICLE 20. To see if the Town will vote to raise and appropriate \$50,000.00 to construct an addition on the Town Garage.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for the purpose of studying Town facilities and services.

ARTICLE 22. “To see if the Town will vote to raise and appropriate the sum of \$8,500.00 for the purpose of providing live musical entertainment for 17 concerts, free to the public, to be held at the Bethlehem Gazebo in 1999.” By Petition. The Board of Selectmen recommends this Appropriation.

ARTICLE 23. To see if the Town will vote to discontinue the Capital Reserve Fund - Transfer Station, \$100,000.00. These monies, plus accrued interest, will be returned to the General Fund and be used in their entirety to reduce the 1999 tax rate. By Petition.

ARTICLE 24. To see if the Town will vote to raise and appropriate \$74,000.00 to be added to the Capital Reserve Fund - Transfer Station. Part of such addition will be used to acquire land for a Transfer Station site subject to approval of such purchase by the voters at a subsequent Town Meeting. The Board of Selectmen recommends this Appropriation.

ARTICLE 25. To see if the Town will vote to prohibit the processing, storage, and the landspreading of waste treatment sludge (sometimes called “biosolids”), including but not limited to, sewage, paper and mill pulp sludge, whether it be wet, dry, composted, pelletized, mixed with other materials or injected into the land in the Town of Bethlehem until such regulations are enacted by the Selectmen or the Planning Board with public involvement to control such activity. By Petition. The Board of Selectmen recommends against adoption of this Article.

ARTICLE 26. To see if the Town will vote, under the provisions of RSA 31:39-A, to adopt a Code of Ethics for Public Officials and Employees of the Town, as follows, to be enforced by the Board of Selectmen.

Section I. Definitions

- 1.1 Official or Employee -- any person serving in a public office or a public body of the Town, whether paid or unpaid, appointed or elected, full time or part time.
- 1.2 Interest -- any privilege, profit, gain or advantage one stands to receive if certain actions or events occur.

Section II. Conflicts of Interest

- 2.1 Financial and Personal Interest. No person serving in a public position shall have, either for himself or for an immediate family member or for any other person, any personal, financial or pecuniary interest in any business, contract, or other transaction with any public body without the complete prior disclosure to the Board of Selectmen showing the full extent and nature of his/her interest.

- 2.2 Disclosure and Disqualification. No public official shall advise, deliberate, and/or vote on any matter in which he holds any interest, whether it be personal, financial or pecuniary, and must publicly disclose to the public body with jurisdiction the nature and extent of that interest, and must disqualify himself from advising, deliberating, and/or voting on the matter.
- 2.3 Incompatible Employment. No official or employee shall be active in private employment with, or render services for, any private citizen, immediate family member or household member having business contracts or transactions with any public body unless and until he publicly and fully discloses the nature and extent of his interest.
- 2.4 Gifts and Favors. No gifts, whether they be money, favors, things, loans or promises, are to be accepted by any public official, employee or board member while acting in his capacity as a public servant of the Town.
- 2.5 Confidential Information. No public official or employee shall disclose any confidential information unless and until prior approval by the public body having jurisdiction or the Board of Selectmen permits disclosures. Regardless of whether disclosure is involved, no official or employee shall allow or use any confidential information to advance his own personal gain or that of any other person.
- 2.6 Nepotism.
- (a) Public Officials and Boards. No person serving in a public position shall appoint or vote for any person in his/her immediate family to any public position. If a proposed appointed is a member of the immediate family of any Board Member that member shall remove himself/herself completely from the appointment process.
 - (b) Public Employment by Department Heads. When Employing the members of the immediate family, Town public policy makes the appearance of fairness in conformity with Town policy mandatory. Thus, full time employment of immediate family members shall not be approved if another member would have the practical authority to appoint, evaluate, supervise or discipline the other. If a need arises for part time or seasonal employment by a department, then any proposal to employ a member of the Department Head's immediate family shall be subject to prior approval by a majority of the Board of Selectmen who shall insure that the interests of the community and fairness to all seeking employment are the primary considerations.
- 2.7 No Town Board or Commission Member, employee or authority is permitted to vote on appointment of a person with or in whom he has a personal or financial interest. By Petition.

ARTICLE 27. To see if the Town will vote to authorize the establishment and implementation of a Pay As You Throw Solid Waste Program with the revenue generated to be used to reduce the cost of solid waste disposal. Further, all revenue and expenses related to the Town's Solid Waste Program will be placed in the Special Revenue Fund for Solid Waste Disposal.

ARTICLE 28. To see if the Town will vote to direct the Board of Selectmen to immediately negotiate with North Country Environmental Services (NCES) concerning all issues that run between the Town and NCES if the Grafton County Superior Court finds in favor of NCES in the lawsuit heard on November 30, 1998. By Petition.

ARTICLE 29. To see if the Town will vote to accept the road named Willson Heights Road, approved by the Bethlehem Planning Board, bonded and constructed in 1988 to TRA (Town RoadAid) Specifications, with construction supervised and inspected by a certified Civil Engineer, and the bond (\$175,000.00) released on December 30, 1998 after meeting the bonded TRA Specifications and the approval of Selectmen Tucker and Keach. There are 3 residences on the road. By Petition.

ARTICLE 30. To transact any other business that may legally come before this meeting.

Given under our hands and sealed this 22nd day of February, 1999.

Raymond F. Bushway
Bradley Presby
Norman Brown
David Wood
John L. Wedick, Jr.
Board of Selectmen

BUDGET OF THE TOWN OF BETHLEHEM - REVENUE

SOURCES OF REVENUE	Estimated 1998	Actual 1998	Estimated 1999
Taxes:			
Land Use Change Tax	\$ 0.00	\$ 3,445.00	\$ 0.00
Resident Taxes	0.00	0.00	0.00
Timber Taxes	25,000.00	41,012.01	35,000.00
Payment in Lieu of Taxes	196,329.00	192,329.87	196,567.00
Interest & Penalties on Delinquent Taxes	125,000.00	143,278.14	125,000.00
Licenses, Permits and Fees:			
Business Licenses and Permits	1,325.00	1,230.69	1,325.00
Motor Vehicle Permit Fees	230,000.00	232,226.50	233,500.00
Building Permits	2,300.00	4,930.00	4,000.00
Other Licenses, Permits & Fees	6,100.00	5,954.50	6,050.00
From State:			
Shared Revenues	83,317.00	93,343.23	90,000.00
Highway Block Grant	68,068.00	68,068.92	66,720.00
State & Federal Forest Land Reimb.	36,235.00	33,926.49	32,000.00
Other (Including Railroad Tax)	3,677.00	1,818.36	1,800.00
From Other Governments	31,801.00	0.00	0.00
Charges For Services:			
Income From Departments	12,115.00	32,121.25	28,995.00
Miscellaneous Revenues:			
Sale of Municipal Property	6,000.00	6,073.10	5,500.00
Interest on Investments	2,000.00	615.50	1,160.37
Other	0.00	10,234.15	0.00
Interfund Operating Transfers In:			
Special Revenue Funds	<u>317,779.65</u>	<u>289,358.71</u>	<u>290,540.00</u>
Total Revenues	\$1,147,046.65	\$1,159,966.42	\$1,118,157.37

BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$1,928,404.00
Subtotal 2 Special Warrant Articles Recommended	<u>75,000.00</u>
Total Appropriations Recommended	2,003,404.00
Less: Amount of Estimated Revenues & Credits	<u>1,118,157.37</u>
Estimated Amount of Taxes to be Raised	\$ 885,246.63

BUDGET OF THE TOWN OF BETHLEHEM - EXPENDITURES

PURPOSES OF EXPENDITURES	Approp. 1998	Actual 1998	Aprop. 1999
General Government:			
Executive	\$ 73,670.00	\$ 62,591.78	\$ 72,726.00
Election, Registration & Vital Statistics	27,450.00	26,901.17	27,664.00
Financial Administration	43,976.00	36,778.19	53,344.00
Revaluation of Property	10,800.00	8,144.54	24,675.00
Legal Expenses	6,500.00	8,537.09	20,500.00
Planning and Zoning	29,102.00	30,857.64	33,200.00
General Government Buildings	74,627.00	71,158.51	97,416.00
Advertising and Regional Associations	9,932.87	9,436.64	18,898.00
Other General Government	12,360.00	8,766.76	11,310.00
Public Safety:			
Police	182,001.00	194,693.31	203,184.00
Ambulance	12,480.00	13,328.02	15,280.00
Fire	66,154.00	69,117.31	80,029.00
Building Inspection	2,792.00	0.00	2,792.00
Emergency Management	100.00	0.00	0.00
Other Public Safety (including Communications)	80,048.00	83,703.05	96,306.00
Highways and Streets:			
Highways and Streets	410,458.00	401,345.56	430,160.00
Bridges	0.00	0.00	25,000.00
Street Lighting	27,500.00	27,034.28	28,875.00
Health:			
Pest Control	5,157.00	4,313.69	5,022.00
Health Agencies & Hospitals & Other	15,003.00	15,003.00	13,873.00
Welfare:			
Admin. and Direct Assistance	22,699.00	17,346.96	22,699.00
Intergovernmental Welfare Payments	2,500.00	2,500.00	3,000.00
Culture and Recreation:			
Parks and Recreation	69,417.00	63,078.33	38,821.00
Library	28,665.00	28,665.00	30,315.00
Conservation:			
Other Conservation	975.00	975.00	1,000.00
Debt Service:			
Interest on TAN's	23,702.60	13,720.00	24,000.00

Capital Outlay:			
Improvements Other Than Buildings	56,804.00	46,028.67	61,600.00
Operating Transfers Out:			
To Special Revenue Fund	338,426.04	324,544.41	404,215.00
To Capital Reserve Fund	<u>204,000.00</u>	<u>232,442.06</u>	<u>82,500.00</u>
4915 - Maple Street Cemetery			
- Warrant Article #17 - \$ 8,500.00			
4915 - Transfer Station			
- Warrant Article #24 - \$74,000.00			
Subtotal 1 Recommended	\$1,837,299.51	\$1,801,010.97	\$1,928,404.00
4703 - Little League - Warrant Article #13			
			8,500.00
4703 - Traffic Deficiencies - Warrant Article #16			
			8,000.00
4703 - Gazebo Entertainment - Warrant Article #22			
			8,500.00
4702 - Highway Garage Add - Warrant Article #20			
			50,000.00
Subtotal 2 Recommended			\$ 75,000.00

NOTES

FIRE CHIEF'S REPORT

1998 was a busy year for the Bethlehem Fire Department with a total of 73 calls for the Department. These calls included 4 structure fires with the rest of the calls being everything from auto accidents, chimney fires, rescues, mutual aid and downed power lines.

I am proud to announce there were no injuries to Firemen during these calls. I can attribute this to training and the proper use of protective gear during the incident. The training we have invested in is paying off and is quite evident on any emergency call we respond to. I am very proud of the men and women who serve our Fire and Ambulance Squads as it is their time and effort that makes Bethlehem a little safer for our residents.

We purchased a used Ambulance from the Conway Fire Department to replace our old unit. We had a total of \$20,000.00 to purchase this Ambulance but spent a total of \$8,500.00 on the new unit. It is our goal to have our run charges in place this year so the next time we purchase an Ambulance we can lease or purchase a new one without any expense to the taxpayers. Our Ambulance was also very active with well over 100 runs this year. Our Ambulance also responds to all structure fires with the Fire Department to insure immediate attention for our Firefighters. Our old Ambulance has been turned into a rescue vehicle which responds to almost all incidents as well as serves as a means of transportation for crews responding to mutual aid calls. This is proving to be a very valuable piece of equipment.

We continue to upgrade the Department's equipment. At this point we are set on trucks, but we must continue to purchase updated airpacs and gear as this equipment must be kept up to date and replaced to insure our Firefighters safety.

I would also like to report that Bethlehem is now a member in good standing with both North-Pac Mutual Aid and Twin State Mutual Aid. This gives us a tremendous pool of resources to draw from in the event of any incident in our Town. The down side is that we will be going on more mutual aid runs, but that is not all bad as there is no better training than on the job.

I would like to take this opportunity to thank all the Townspeople who continue to show support for our efforts to make your Fire Department the best it can be. We have taken some positive steps but we still have a lot to do.

THANKYOU!!!

Respectfully,
Chief Jack Anderson

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the State. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. Early in 1998, we experienced an ice storm, which caused severe damage to forests of New Hampshire. This damage created a greater potential fire hazard, as well as safety hazards to many areas of the State. Your local Fire Warden and Forest Rangers need your assistance in preventing wildfires in these hard hit areas and throughout the State. If you need assistance or information dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1998 FIRE STATISTICS (All Fires Reported through December 23, 1998)

FIRES REPORTED BY COUNTY

Belknap	44
Carroll	89
Cheshire	67
Coos	18
Grafton	43
Hillsborough	232
Merrimack	108
Rockingham	121
Strafford	64
Sullivan	12

TOTAL FIRES	798
TOTAL ACRES	442.86

CAUSES OF FIRES REPORTED

Smoking	59
Debris Burning	38
Campfire	29
Power Line	14
Railroad	9
Equipment Use	24
Lightning	16
Children	95
OHRV	6
Miscellaneous	53
Unknown	140
Fireworks	6
Arson/Suspicious	16
Illegal	231
Rekindle	43
Disposal of Ashes	19

BETHLEHEM COUNTRY CLUB REPORT

Venerable old Bethlehem Country Club reached a milestone in its storied history in 1998 - 100 years of providing our region with an affordable accessible recreational opportunity.

The Club commissioned noted historian and author Bob Labbanco to compile and write a history book chronicling one-hundred years of Bethlehem Country Club Golf. The completed work is outstanding and provides a wonderful look at the evolution of not just our Club, but the game of golf in America as well. Copies are still available at the Country Club Pro Shop and will provide entertaining reading for golfers and non-golfers alike.

During the July 4th weekend the Club held a Centennial Tournament. At day's end, a public ceremony was conducted and Bethlehem Country Club PGA Professional Wayne Natti introduced keynote speaker, Author Bob Labbanco; Gary Philippy, Executive Director, N.H. Golf Association; and Glenn Guillmette, United States Golf Association who presented the Club with commemorative plaques. Representing the Town at the ceremony were Selectmen David Wood, Norm Brown and John Wedick, Jr.

Once again Bethlehem Country Club continued its emphasis on providing area youth with the opportunity to learn "the game of a lifetime." The 300 Club sponsored a Junior Golf Program which had well over 100 participants who received instructions from area golf professionals Natti, Ed Bradley, Jon Wood and Dr. Richard Thomas. Bernie Kohn again headed a group of dedicated volunteers, who do a great job of keeping things moving Tuesday mornings. The "Back Six Club" provided playing time on holes 13 - 18 for developing junior golfers and Bethlehem Country Club again served as headquarters of the NHPGA Junior Tour North, a traveling competitive Junior Tournament Series initiated by Bethlehem Country Club professional Natti in 1994. The Club hosted the 1998 NHPGA Pro-Junior Tournament - 30 PGA pros and junior golfers in a team competition. Finally in October the NHIAA Class M-S High School Championship was held at Bethlehem Country Club. Lisbon Regional's (and Bethlehem Country Club's) Sam Natti won his second consecutive title.

On a disappointing note, wetlands permitting restrictions killed the proposed Practice Range Project. We are currently seeking alternative solutions as increasing demand for lessons, group clinics, youth programs and our philosophy of providing comprehensive golf services, motivates us to solve this challenge.

From a financial standpoint, Bethlehem Country Club has produced consecutive seasons "in the black" as noted in the Town Report. This surplus is earmarked to continue the upgrade of the Club. Bethlehem Country Club is a major asset to the Town and continues to be proud of its mission of providing affordable recreation for area residents, as well as, drawing the tourists who are so vital to the local economy. Bethlehem Country Club is able to provide this important function at no cost to the taxpayers.

Respectfully submitted,
Wayne T. Natti
PGA Professional
Director of Golf Operations

SUMMER RECREATION PROGRAM

This past summer, a group of local citizens formed the Bethlehem Recreation Committee and organized the Town's first Summer Recreation Program. The Program was a tremendous success! It was based out of the Durell Methodist Church on Main Street and the hours were from 7:00 AM to 5:00 PM. We had 35% of the BES students enrolled in the Program in the first year, majority came from working households. The children loved it; couldn't wait to go and didn't want to come home. By using the excellent facilities that Bethlehem has to offer, we had tennis, swimming and golf lessons available, in addition to arts and crafts, theater productions and field trips to Whale's Tail, Echo Lake and Forest Lake. We employed a director and 5 counselors, with a couple of counselors being local teenagers. We had an operating budget of \$21,000.00 which was funded by a \$10,000.00 warrant article from the Town and \$11,000.00 in tuition income. Our major expense is in payroll (\$15,370.00) and transportation (\$2,000.00). The remaining \$3,630.00 is in miscellaneous expenses such as insurance, advertising, supplies, utilities, food, CPR training, phone, etc... We operated under budget.

In closing, we would like to see this Program continue. It was a great opportunity to keep the children off the streets and involved in sports and productive activities. Please support us.

Submitted by,
Cheryl Kerr

BETHLEHEM REVOLVING LOAN FUND

Established in 1986, the Bethlehem Revolving Loan Fund (BRLF) has as its purpose: creating or expanding employment opportunities, as well as, stabilizing employment in existing businesses in Bethlehem. The BRLF offers low interest loans to qualified businesses located in or moving to Bethlehem. Loans must be matched with other resources on a basis of one-to-one for loans under \$30,000.00.

More than 30 businesses have received loans from the BRLF, two in 1998. Loan applications are processed by The Northern Community Investment Corporation (NCIC). The applications are reviewed by The Fund Advisory Committee and then passed on to the Board of Selectmen with a recommendation. The Selectboard votes to make each loan. NCIC administers the loans and repayments.

During 1998, the BRLF was successful in obtaining a \$35,000.00 grant from the USDA Rural Business Enterprises Fund. This grant will increase the total capital available for lending.

As of December 31, 1998, the balance due on ten outstanding loans was \$160,748.00. Total funds available to loan were \$36,399.00, not including proceeds of USDA grant not yet received.

Businesses wishing more information about the BRLF should contact the Northern Community Investment Corporation in St. Johnsbury, VT (802-745-5101).

Bethlehem Revolving Loan Fund
Advisory Committee

Thomas Hepner
Leonard Reed
Peter Them

REPORT OF THE BETHLEHEM REDEVELOPMENT ASSOCIATION

The Bethlehem Redevelopment Association (BRA) is pleased to report to you that the \$25,000.00 appropriated by the Town as a result of Article 13 in the 1998 Town Meeting Warrant and Budget, was fully expended on revitalization-related projects which will have a lasting impact on the social and economic development of this community. The funds were expended as follows:

~ A contract with the Institute of New Hampshire Studies (INHS) to complete a Marketing Study and Economic Opportunities Plan for Bethlehem. This project, undertaken by three highly regarded professionals in the fields of public surveying, arts and crafts marketing and economics, resulted in a report and blueprint for the future that has already had specific and positive results. One of these results was the successful application for \$35,000.00 from the Farmers Home Administration to recapitalize the Bethlehem Revolving Loan. The INHS study was acknowledged as a significant factor in the Bethlehem application being scored number one throughout the State and fully funded. \$10,000.00

~ \$500.00 supported the Community Profile Project administered here in Bethlehem by the UNH Cooperative Extension. The need for coordinated, timely and effective dissemination of information among individual residents, organizations, groups, town governing bodies and boards is vital. This finding is at the center of the BRA's 1999 project to build an information bulletin board, and the Bethlehem Chamber of Commerce's initiative to hire employees who, in addition to manning the Information Center, will supervise and maintain the information on the bulletin board.

~ \$9,000.00 was expended in support of the renovation and rehabilitation of the Bonardi Block to include landscaping and parking.

~ \$5,500.00 was used to offset a portion of the cost of the Bethlehem welcoming signs prominently placed at either end of Route 302 at the entrance of the Town and the sign for the Visitors Center.

The decision made by the voters in 1998 to establish a prominent Visitors Center in the center of the Village was indeed a wise and effective one. The number of visitor inquiries has apparently increased ten fold, and its use as a Heritage Center has created pride and interest in Bethlehem that will certainly be reflected in economic terms in the years to come.

In addition to the \$25,000.00 received from the Town, the BRA's Revitalization Efforts have received support from the Bethlehem residents in the amount of \$2,285.00, grants from corporations and foundations in the amount of \$21,170.00 for a total of \$23,455.00. In addition, BRA initiated grant requests resulted in an ISTEAs grant of \$32,000.00 and an FHA grant of \$35,000.00. The sum of all of these dollars is but one measure of the vitality of the Revitalization Efforts. The hours invested by Bethlehem residents and organizations in revitalization are countless and escape evaluation.

We trust that the Board will recommend the proposed articles attached to this report and support them in the 1999 Town Meeting.

BETHLEHEM HERITAGE SOCIETY

The Bethlehem Heritage Society ended 1998 with over 200 members. The new Visitors Center (see report in the Chamber of Commerce Report) has a top-notch display of historical items in tastefully decorated rooms. This is the result of many hours of labor by a small group of dedicated volunteers. A poster of pictures of old hotels and the Maplewood Railroad Station, a bicentennial throw in green, blue, or cranberry and sheets of postcards are being sold. A gazebo, which has been placed in back of the Center, was donated by Mark and Elizabeth Morrison of The Balmoral. An oral history project has been started and interviews have been conducted by Marilyn Carmen and Elizabeth Ward. Linda Rockwood has done an excellent job of listing memberships and display items in the Center's computer.

Officers for 1998 are:

Chairman, Ben Gumm
Vice Chairman, Patsy Bonardi
Secretary, Ruth Miller
Treasurer, Elizabeth Ward
Director for 3 years, John Keller
Director for 2 years, Harvey Burlock
Director for 1 year, Dick Robie

The Society meets the third Friday of each month at the Visitors Center.

All errors and omissions are mine.

Submitted by
Ruth Miller

CONSERVATION COMMISSION REPORT

1998 Annual Report

The Bethlehem Conservation Commission meets monthly, usually on the fourth Thursday of the month, in the courtroom of the Town Building. The Commission reviews wetland permits and discusses matters relating to the Town's natural resources. The Bethlehem Conservation Commission is a member of the New Hampshire Association of Conservation Commissions.

Commission members, although not professionals, are able to offer advice to residents on the Wetlands Bureau's permitting process. Contact a member if you have a question.

This past year, two Bethlehem Elementary students, Ben Lassen and Dustin Siggins, attended the Barry 4-H Conservation Camp on camperships.

The first State-approved segment of the NH Heritage Trail lies in Bethlehem. From the Skookumchuck Trail Head (in Franconia) to Bretzfelder Park, with one break, the brown signs and yellow blazes mark the trail, maintained in part by the Bethlehem Conservation Commission.

Thanks to an affirmative vote by the citizens of Bethlehem at the 1998 Town Meeting, the Town now has a Town Forest under the management of the Commission and the Department of Forest and Lands. After a survey is completed, much help will be needed to lay out trails and map future plans for the land. Entrances will be off the end of Evergreen Lane (formerly Reid Road) and Prospect Street (at the old landfill.)

The Commission has a separate checking account into which is deposited the entire approved budget amount each year. Money not spent accumulates.

Expenditures this year were:

New Hampshire Association of Conservation Commissions Dues	\$175.00
Camperships	500.00
Administration	<u>38.80</u>
Total	\$713.80

The Commission said thank you to Bob Benson for his support and work, as he left Town for Sugar Hill and his new house. After ten years on the Commission, Cindy Wood decided to take a break. We thank her for sharing her expertise on wetlands, her willingness to make site visits and to administer our camperships and her ready answer of "yes" when asked to do almost any task. She served as Secretary, Vice Chair and Chair.

Commissioners urge residents to become active on the Commission, doing trail work and Town Forest planning. Watch for work days!! We also urge you to be active in recycling.

Respectfully submitted,
Tanya Tellman,
Chair

CHAMBER OF COMMERCE

The biggest thing that happened with the Chamber this year was the opening of the new Visitors Center in the former Bonardi Block on Main Street, in cooperation with the Bethlehem Heritage Society and the Bethlehem Redevelopment Association. John Stevenson oversaw the operation and staffing of the Center. Staff members were Paul Hudson and Sharon Robie who did an outstanding job. During the period from June 26 to September 9 and September 18 to October 11, they answered calls, gave directions, brochures, maps, provided facilities and mailed out packets. There were over 2,000 requests. The success of the Center makes us think that it should be open daily from the first of May until Columbus Day. This year we had nearly 5,000 visitors from 33 states and 9 countries.

The Chamber's main fund-raisers in 1998 were Open For The Season in June, Chaired by Amelia St. John and A Bethlehem Christmas. Bob Watts resigned as Bethlehem Christmas Chair in November and Alecia Loveless and Christina Ferraro stepped into the breach, doing an excellent job.

Bob Gagne served as Membership Chair and contacted area businesses. By the end of the year, there were 65 members.

Ben Gumm Chaired Business After Hours at Wayside Inn, Rosa Flamingo's and Maplewood.

The Chamber now has a website, put together by Alecia, Christina and John Hamrick. A business directory in the Center was done by Sally and Jim Donovan.

Officers for 1998 included:

President, James Donovan
Vice President, Bob Watts (through October)
Alecia Loveless
Secretary, Jetta Connolly
Treasurer, Elizabeth Morrison

Submitted by Ruth Miller, who is solely responsible for any errors or omissions.

BETHLEHEM LITTLE LEAGUE COMMISSION REPORT

The Bambino T-Ball, Farm League, Softball and Baseball Programs continued to grow in 1998. The number of area children participating in organized ball was 186. With 6 Farm League, 1 T-Ball, 2 Softball, 3 Baseball and 2 Babe Ruth Teams, Bethlehem continued to be the most represented in the quad-town area including teams from Franconia, Lisbon and Lincoln.

Annette Marquis coached the T-Ball Tigers and Linda Ward, Ed Young, Margaret Considine, Pete Rivers, Maureen Ferland and John Stevenson (all with a host of assistant coaches) managed our Farm League Teams. Harry Newell and Donna Delfarno-Verret coached the Red Ladies and Blue Bombers while Frank Hagan, Bob St. John and Wally Hodge directed the Red Sox, Mets and Pirates. Bob St. John and Paul Lister coached the Bulldogs' 13 year old Babe Ruth Team and Ron Ingerson led the 14-15 year old Braves. Guy Haynes, Gerald Marquis, Jim Payette, John Stevenson, Rick Simmons, Ben Gumm, Paul Greenlaw, Harry Newell, Mel LaBelle, Ken Tanguay, Gene Girdwood and Paul Lister all volunteered time to umpire our games.

Highlights of the season included Division Championships for the Red Ladies and the Bulldogs and the quad-town All Stars competing in the State Tournament and losing by only four runs to the Team from Milford that not only won the State Tourney but also the New England Regional and went on to compete in the Bambino World Series. The season concluded with a barbecue picnic.

And speaking of the NH State Tournament....it was held in Bethlehem in July and featured teams from Monadnock, Peterboro, Wolfeboro, Dover, Berlin, Milford and Keene. With the help of many wonderful people and businesses, the Tournament was a great success and our fields at Elm Street were showcased and we proved to the rest of the State that we were worthy sponsors. Many of the players and their families (over 450 in all) had never been to Bethlehem and many favorable compliments were paid to our Town and our youth facilities. Special thanks to Harry Newell and Bob St. John for the countless hours spent on the Tournament and to Ben Gumm and John Stevenson for their stellar announcing.

I would also like to extend my deepest appreciation to Bernard Ristuccia who donated proceeds from the rental of space at the flea market to our program, to Pinetree Power and to the Bethlehem Village Store for their contributions.

For 1999, we are hopeful of moving the old information booth to the Elm Street Fields for concessions and storage. We would also like to have electricity and running water at the fields and to construct pitching and batting areas next to the lower field.

On a personal note, I reluctantly accepted the retirement of three very devoted and fine gentlemen who have donated countless hours to our kids. Frank Hagan and his fearless sidekick, Roger Collins have been at the helm of the Red Sox long enough to have coached kids who are out of high school. Wally Hodge not only contributed his efforts and time to the Pirates but also spent two years as the All Star Coach for the four Town area. We have been blessed by their presence and will deeply feel their departure. To them, this season is dedicated.

Finally, to all the residents of Bethlehem. Your generosity in funding the Baseball Program over the years has allowed us to be the ONLY Town in the State that does not charge a kid to play this great game. It can never be said that a child was denied the privilege of playing because they could not afford registration nor could they ever be cut because of their lack of skills. Our Program is predicated on the fairness of the game and the development of those skills to enjoy it through a lifetime. Thanks to all of you, this is a reality.

Respectfully submitted,
Paul Lister
Commissioner of Little League

NEW HAMPSHIRE EXECUTIVE COUNCIL - DISTRICT ONE REPORT

As one of your elected officials, I am honored to report to you as a member of the New Hampshire Executive Council. This five member elected body acts much like a board of directors of your New Hampshire State Government in the Executive Branch.

In my twentieth year representing this District with 98 towns and four cities, there are many changes I've seen and been a part of in the past. My focus in this report to you is toward the future and some suggestions on how you, as citizens, might be encouraged to participate in the future.

The following are some ideas and suggestions. The Governor and Council have a constitutional and lawful duty to fill dozens of boards and commissions with volunteer citizens. If you are interested in serving on one or more of these volunteer posts, please send me your resume at the State House and I'll see that it is passed on to Kathy Goode, Governor Shaheen's liaison to the Executive Council, or you may wish to send them directly to the Governor's Office, State House, 107 North Main Street, Concord, NH 03301.

Other resources available to your town/city/county include 10 million dollars (\$10,000,000) through the Community Development Block Grant program at the **Office of the State Planning**. Call Jeff Taylor at 271-2155 to see if your town or area qualifies.

Annually there is available some 10 million dollars (\$10,000,000) available through the **New Hampshire Attorney General's Office** for innovative programs for drug and law enforcement, stress programs dealing with youth at risk, assistance to victims, and special programs for victims of domestic violence. For information call Mark Thompson at 271-3658.

Communities may request assistance through the **NH National Guard Army**, General John Blair's Office, for services such as a Drug Detection Dog, Community Presentations on Drug Demand Education and Career Direction Workshops. Telephone number is 225-1200.

The **Office of Emergency Management** at telephone number 1-800-852-3792 is the proper call when an emergency develops in your area such as floods, high winds, oil spills and ice jams.

State and Federal Surplus items may be purchased at minimum cost. Call Art Haeussler at 271-2602 for a list and newsletter.

In **New Hampshire Correctional Industries**, there are many products and services of use to towns, cities and counties such as street signs, vehicle decals, printing, car repair, furniture and data entry services, including web page development. Call Peter McDonald at 271-1875.

People and businesses looking for work - vocational rehabilitation, job training programs should call **NH Employment Security** at 1-800-852-3400.

NH Department of Environmental Services has available 20% grants for water/waste water projects and landfill closure projects, revolving loans for water/waste water and landfill closure, and also money for Household Waste Collection days call 271-2905. State Revolving Loans has available around 35 to 50 million dollars (\$35,000,000 to \$50,000,000) per year. For information call 271-3505.

Oil Funds - There are five petroleum funds which cover: oil spill cleanup and emergency response; reimbursement for cleanup by owners of: motor fuel underground and above ground tanks; heating oil facilities (primary home owners); and motor oil storage facilities (service stations and automobile dealers.) For information call 271-3644. Further, there is a municipal grant fund for construction of used oil collection facilities and operator training. For information call 271-2942.

Household Hazardous Waste Collection Days - Annual grants to cities and towns for collection of household hazardous waste provide dollar-for-dollar matching funds up to a total of 50% of the costs incurred. For further information call 271-2047.

NH Health & Human Services Department has numerous divisions, providing a variety of services and assistance. . . mental health, public health, children and youth, etc. All of these may be obtained by calling 1-800-852-3345.

All of your New Hampshire State Government can be accessed by the general phone number at 271-1110 and through the State Webster Internet <http://www.state.nh.us>. Your New Hampshire Government is at your service, please call my office anytime I can be of help. (271-3632 and e-mail: rburton@gov.state.nh.us)

Respectfully submitted,
Raymond S. Burton,
State House - Room 207
Concord, NH 03301
Office - (603) 271-3632

NORTH COUNTRY COUNCIL 1998 Town Report

In 25 years of service, we recalled working with the 279 boards in the region on more than 1,300 projects. Starting as an organization of 5 towns in 1973, we now have 47 towns and two counties in our membership. We have seen extraordinary changes in our 25 years of service to the region.

In 1973, a first class stamp was 8 cents. We had rotary dial phones that required only 4 digits to make a local call. Our vehicles had CBs not car phones. A cell phone was the stuff of Dick Tracy. A few of us had photocopiers, but a lot of people still typed carbons on typewriters. No one had computers. A hand held calculator was a \$100.00 marvel, and a fax machine was a futuristic daydream. Hundreds worked in shoe factories. Employees at the paper mill in Lincoln outnumbered workers at Loon Mountain by a factor of five. A job at a bank was a job for life and those banks made loans on a handshake. Ski areas prayed for natural snow, it was the only way they could operate. From Plymouth to Pittsburg there were 5 traffic lights, and forget about gas or coffee north of Exit 23 on I-93 after 9 p.m. Main Street boasted names like Newberry's, Woolworth's and Rexall. The nearest McDonald's was 100 miles away. General Practitioners delivered all the babies in the region.

Few of us had cable TV. Most of us received Channel 8 and a fuzzy Channel 3 on our TV sets. While we have made great gains since then, we have lost something, too. It seems that advances in telecommunications and transportation have made us less remote from the world, but cruelly, they have made us more remote from our own communities. We are now more likely to e-mail someone on the other side of the world than we are to have a neighbor in for coffee.

Since 1973, we have seen legislative and regulatory changes in banking, energy, trade, environment, labor relations, safety, transportation and health care. The impact of these actions on our communities has been drastic. Old jobs vanished and new ones emerged. In this environment, the Council helped 40 towns write master plans to encourage growth, limit development or just to help them get a hold of their destiny.

We are not the same organization we were in 1973. As your needs have changed, we have changed with you. We still fight for our share of road upgrades and improvements, but now we also seek byways that enhance cultural assets and showcase local landscapes. We still seek water and sewer improvements, but now we also seek telecommunication improvements. Changing times summon new responses.

Twenty-five years has left us with a rich legacy. We have an expert staff. Half our staff are North Country natives, the other half have lived here half their lives. We have solid connections with agencies in Concord and Washington that can equip the region for a changing future. We have learned to seek incremental improvements by educating, sharing information, evaluating possibilities, holding forums, providing technical assistance and obtaining funds. The last quarter century has also bestowed on us the modern technology to accomplish these tasks and serve you more efficiently and effectively. This legacy is the promise of another 25 years of service and leadership.

Respectfully submitted,
Preston S. Gilbert,
Executive Director

GRAFTON COUNTY SENIOR CITIZENS COUNCIL

Annual Report 1998

Grafton County Senior Citizens Council, Inc. provides programs and services which support the health and well being of our older citizens and assist them to remain independent in their own homes and communities for as long as possible.

During 1998, 92 older residents of Bethlehem were able to make use of one or more of GCSCC's services, offered through the Littleton Area Senior Center. These individuals enjoyed 1,526 balanced meals in the company of friends in a senior dining room, received 3,018 hot, nourishing meals delivered to their homes by caring volunteers, were transported to health care providers or other community resources on 686 occasions by our lift-equipped buses, were assisted with problems, crises or issues of long term care through 137 visits by a trained social worker and found opportunities to put their talents and skills to work for a better community through 1,530 hours of volunteer service. The cost to provide these services for Bethlehem residents in 1998 was \$30,779.64.

Community based services provided by GCSCC and its many volunteers for older residents of Bethlehem were often important to their efforts to remain in their own homes and out of institutional care despite chronic health problems and increasing physical frailty, saving tax dollars and contributing to the quality of life of our older friends and neighbors. As our population grows older, such support becomes ever more critical.

GCSCC very much appreciates the support of the Bethlehem community for services which enhance the independence and dignity of our older citizens and assists them to meet the challenges of aging in place.

Carol W Dustin,
Executive Director

1998 WHITE MOUNTAIN MENTAL HEALTH AND DEVELOPMENTAL SERVICES DIRECTOR'S REPORT

Town of Bethlehem

Highlights of 1998:

During 1998, **71 Bethlehem residents received 1,513 hours of service.** These residents were either uninsured or under-insured, and were not able to pay the full cost of services. Our services include:

- 24 hour emergency service
- individual, group and family therapy
- outreach services to severely emotionally disturbed children and their families
- in-home support and treatment to elders
- substance abuse counseling
- experiential, activity based program for adjudicated adolescent boys
- psychiatric assessment and medication
- psychological assessments
- housing, vocational, and case management services to persons with severe mental illness

Thank you for your contribution to our services.

Respectfully submitted,
Jane C. MacKay, LCSW
Area Director

NORTH COUNTRY HOME HEALTH AGENCY, INC.

1998 Report of Services

Town of Bethlehem

North Country Home health Agency (NCHHA) nurses, therapists, aides, homemakers and companions assist people who are recuperating from surgery, individuals coping with chronic illnesses and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed and families are supported through the competent and comprehensive care provided by NCHHA staff. By attending to the needs of the uninsured and under-insured, NCHHA is helping contain town and county health care expenses.

Services provided to residents of the Town of Bethlehem in 1998 included 2800 visits by nurses, therapists, aides, homemakers and companions. Additionally, NCHHA provided 55 health screenings and clinics to the public in 1998. Approximately 1,350 individuals participated in these preventive health programs.

North Country Home Health Agency; Supporting You, Alongside Your Family and Physician

Respectfully submitted,
Mary E. Ruppert,
Executive Director

HOSPICE OF THE LITTLETON AREA

1998 Annual Report

Hospice of the Littleton Area has completed its ninth year of providing volunteer services to residents of area communities.

Our Director and Hospice volunteers provided supportive care at home, in hospitals, and in nursing homes to 65 individuals and families coping with the advanced and final stages of illness.

Our Hospice Program also conducted five support groups which were free of charge and open to the public. The Cancer, Breast Cancer, Bereavement and our new Prostate Cancer and Infant Loss Support Groups offered a supportive and caring place to share feelings and experiences guided by a trained counselor. Forty-seven (47) individuals attended these support groups in 1998.

Volunteers gave over 1842 hours in the provision of services.

Our Hospice conducts a yearly nine (9) week long, eighteen (18) hour Hospice Volunteer Training Program for individuals interested in becoming volunteers or in increasing their knowledge about Hospice Care. Twenty-five (25) people completed our 1998 Spring Training Program. We now have over 135 trained volunteers available to support area residents.

Hospice was successful in obtaining grant money that will allow us to start a five (5) day a week van service to Dartmouth Hitchcock Medical Center for cancer patients receiving radiation treatment. That service is scheduled to begin in January of 1999.

There is **NO CHARGE** to patients or families for the services of Hospice of the Littleton Area. This service is made possible largely through the generous support provided by the towns that we serve. Without the support of Town Funding, we would be unable to continue to provide services to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we enter our tenth year of providing care to residents of area communities.

Respectfully submitted,
Holly Lakey,
Director

FINANCIAL REPORT
for the
BETHLEHEM VILLAGE DISTRICT

OFFICERS

BOARD OF COMMISSIONERS:

Term Expires 1999	Richard E. Robie, Sr.
Term Expires 2000	Walter F. Blandin
Term Expires 2001	Bruce S. Brown

MODERATOR:

Term Expires 1999	Mark Corliss
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PRECINCT CLERK:

Term Expires 1999	Cheryl I. Sargent
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TREASURER:

Term Expires 1999	Karleen J. Sanborn
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ADMINISTRATIVE ASSISTANT

Karleen J. Sanborn

BETHLEHEM VILLAGE DISTRICT
RESULTS OF THE 1998 WARRANT

The annual meeting of the Bethlehem Village District was called to order at 8:00 p.m. on Friday, March 20, 1998 at the Bethlehem Elementary School by Moderator Al MacBain. Present were Commissioners Bruce Brown, Richard Robie Sr., and Walter Blandin.

ARTICLE 1. Bruce Brown moved to nominate Mark Corliss as Moderator for the ensuing year. Karleen Sanborn seconded the motion. The motion carried unanimously and the Clerk was instructed to cast one ballot for Mark Corliss as Moderator. This was done. Bruce Brown took this opportunity to thank Al MacBain on behalf of the other Commissioners and the Village District for his 14 years of service as Moderator.

ARTICLE 2. Karleen Sanborn moved to nominate Cheryl Sargent as District Clerk for the ensuing year. The motion was seconded by Muriel Brown. The motion carried unanimously and the Moderator was instructed to cast one ballot for Cheryl Sargent for District Clerk. This was done.

ARTICLE 3. Moderator Al MacBain announced that he had received a petition with the required amount of signatures requesting that this Article be a secret paper ballot. Karleen Sanborn moved to nominate Bruce Brown as District Commissioner for a three year term. As

there were no other nominations the motion was seconded by Dennis Beaulieu and carried unanimously. The Clerk was instructed to cast one ballot for Bruce Brown for a three year term as District Commissioner and this was done.

ARTICLE 4. Bruce Brown moved to nominate Karleen Sanborn as District Treasurer for the ensuing year. The motion was seconded by Walter Blandin and carried unanimously. The Clerk was instructed to cast one ballot for Karleen Sanborn for District Treasurer for the ensuing year and this was done.

ARTICLE 5. Bruce Brown moved to accept reports of Officers and take any action relating thereto as printed in the Annual Report. The motion was seconded by John Miller and carried.

ARTICLE 6. Bruce Brown moved to see if the District would vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget as posted. The sum of five hundred eighty-six thousand five hundred seventeen dollars and thirty-nine cents (\$586,517.39). Karleen Sanborn moved to amend the budget by the addition of \$2,058.00. She explained that the rising costs of solid waste collection and the possible closing of the landfill making it necessary to pay transportation of trash to Lincoln for four months is what generated this increase. The motion was seconded by Walter Blandin. David Wood stated that he feels that this is a good safe measure to take but he went on to remind those present that in the original 23 conditions the landfill is required to take our garbage until the year 2001. The motion to amend the budget by adding \$2,058.00 to the Solid Waste Collection portion of the budget was carried.

Norman Brown made a motion to further amend the budget by subtracting \$47,271.39 from the budget by eliminating the line items for the Fire and Police Departments. He stated that it is his understanding that the money paid to the Town by the District goes in as a surplus and estimated revenue. He feels that the District voters are being double taxed and would like to see this end. Muriel Brown asked why this has been going on all these years. Norm stated that he felt that there has been lack of communication and just had always been done this way but that it did not mean that it was right. Karleen Sanborn stated that at one time the District had actually paid the Police Officer for six months and that this had been discontinued due to the paperwork involved in keeping this straight. David Wood seconded the motion. The Commissioners felt that this was appropriate to do. The motion carried unanimously.

David Wood stated that he wanted to make sure that there was adequate money in the budget to provide for meter reading and data compiling over the next year. The Commissioners assured him that there was sufficient money there.

The Moderator advised the voters that they are now voting on an amended budget of \$541,304.00. The motion was made by Bruce Brown and seconded by Walter Blandin. The motion carried unanimously.

ARTICLE 7. Richard Robie moved to see if the District would vote to appropriate the sum of twenty thousand dollars (\$20,000.00) to purchase a new pick-up truck and authorize

the withdrawal of up to twenty thousand dollars (\$20,000.00) from the Capital Reserve Fund created for that purpose. The motion was seconded by Bruce Brown. Mr. Robie stated that the Commissioners would like to replace the truck before it is completely gone or beyond repair. The amount of money appropriated plus what is in the Capital Reserve Fund will be more than enough to put a mechanics body on the new vehicle. Norman Brown asked if the Commissioners were able to get a good buy if they would need to take all of the Capital Reserve and the Commissioners stated no. The motion carried unanimously.

ARTICLE 8. Bruce Brown moved to see if the District would vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment, and to appoint the Commissioners as agents to expend from this fund. The motion was seconded by Richard Robie and carried unanimously.

ARTICLE 9. Floyd Brown moved to see if the District would vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a, known as the Water Treatment Plant Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as agents to expend from this fund. The motion was seconded by Karleen Sanborn. David Carmen asked for clarification of this Article and was told by the Commissioners that it is preventive maintenance of the water treatment facility. Bruce Brown explained that repairs and replacements of equipment for this facility tend to be high cost items and this would assure that there is money in a fund if the District is faced with repairs or replacements of this nature. There being no further discussion the motion carried unanimously.

ARTICLE 10. Bruce Brown made the motion to transact any other business that may legally come before this meeting. The motion was seconded by Walter Blandin. David Wood mentioned that at last year's annual meeting he had made a motion to have the meter read a couple of times for the purpose of compiling information for the District voters. He stated that once again he is making this request and would like to have analysis information available to the precinct residents. Bruce Brown stated that David was correct and that he must apologize on behalf of the District Commissioners that this was not done as directed. He went on to say that he would like to see a couple of meetings held over the next few months to address this. Bud Miller asked what the purpose would be of holding these meetings when the Commissioners have already been asked to do the metering by the voters. Richard Robie stated that they are just getting information to see how to get this rolling. He stated that this can not be done or switched over to over night. There are formulas for doing this and there is also technical information available to the Commissioners which they will have to check into further. Norman Brown noted that if we are switched over to meters we must keep in mind that while the water usage will probably go down the cost of operation and maintenance will remain the same and the money will have to be raised to cover the expenses. Phil Davis stated that he does feel that the Commissioners should get some input from the summer residents as well as the full time residents. Richard Robie stated that once metering starts and people can not run their water all winter that there are many shallow lines that will

have to be replaced and that this will be costly for some people. David Carmen asked the Commissioners if they feel that metering is a good thing. Bruce Brown stated that he felt it was good in that every one will be paying for what they are using and that this will be fair. He stated that he is of the opinion right now that water bills will not change that much. Al MacBain suggested setting a date for an informational meeting. Ed Warden stated than we can no longer procrastinate. We have to start conserving our resources. He stated that he felt that the meters should be read and used. Norman Brown suggested that the Commissioners look into the possibility of offering a discount on the sewer bills. He said that he does not think that this goes against PUC regulations.

Bruce Brown suggested that the informational meeting to address the issue of meters be held on June 26, 1998 at 8:00 p.m. at the Bethlehem Elementary School. This was seconded by Norman Brown and carried.

David Wood stated that he has heard talk of dissolving the District and asked that the Commissioners work together with the Board of Selectmen to see what is in the best interest for the Town of Bethlehem.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,
Cheryl Sargent, Clerk
Bethlehem Village District

BETHLEHEM VILLAGE DISTRICT Proposed Annual Meeting Warrant

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the twenty-sixth day of March, in the year Nineteen Hundred Ninety Nine, next at 8:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1. To choose a Moderator for the ensuing year.

ARTICLE 2. To choose a Clerk for the ensuing year.

ARTICLE 3. To choose a Commissioner for a term of three years.

ARTICLE 4. To choose a Treasurer for the ensuing year.

ARTICLE 5. To hear reports of Officers and take any action relating thereto.

ARTICLE 6. To see if the District will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget posted. The sum of five hundred seventy-seven thousand seven hundred thirty-one dollars (\$577,731.00) the budget exclusive of Warrant Articles.

ARTICLE 7. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund. The Commissioners recommend this Appropriation.

ARTICLE 8. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.

ARTICLE 9. To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a, known as the Water Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.

ARTICLE 10. To transact any other business that may legally come before this meeting.

Given under our hands and seal this day of March, 1999.

Richard E. Robie, Sr., Commissioner
Walter F. Blandin, Commissioner
Bruce S. Brown, Commissioner

BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

SOURCES OF REVENUE	Estimated 1998	Actual 1998	Estimated 1999
From State:			
Shared Revenues	\$ 472.54	\$ 472.54	\$ 473.00
Water Pollution Grants	67,299.00	67,299.00	64,773.00
Gas Tax Rebate	225.00	246.78	250.00
Charges For Services:			
Income from Departments	10,500.00	6,095.68	6,000.00
Water Supply System Charges	195,000.00	207,768.43	205,000.00
Sewer Users Charges	148,000.00	145,642.36	146,000.00
Miscellaneous Revenues:			
Interest on Investments	4,600.00	3,846.80	4,000.00
Insurance Exchange, Reimbursements, Refunds & Dividends	3,800.00	3,583.67	3,800.00
Interfund Operating Transfers In:			
Phase III (Sewer)	9,753.00	9,753.00	5,039.00
Capital Reserve - Pick-Up Truck	20,000.00	19,382.00	0.00
Amounts Voted From			
Fund Balance (Surplus)	60,000.00	60,000.00	0.00
Fund Balance (Surplus)			
To Reduce Taxes	0.00	0.00	97,396.00
Total Revenues	\$519,649.54	\$524,090.26	\$532,731.00

BUDGET OF THE BETHLEHEM VILLAGE DISTRICT EXPENDITURES

PURPOSES OF EXPENDITURES	Approp. 1998	Expend. 1998	Approp. 1999
General Government:			
Executive	\$ 7,353.00	\$ 7,374.03	\$ 7,375.00
Financial Administration	31,000.00	27,747.77	31,000.00
Legal Expenses	2,000.00	1,171.00	3,000.00
Insurance	15,000.00	13,918.37	15,000.00
Audit	1,900.00	1,900.00	1,900.00
Highways And Streets:			
Streets & Sidewalks	5,000.00	4,390.34	7,000.00
Street Lighting	100.00	100.00	100.00
Sanitation:			
Solid Waste Collection	21,183.00	19,894.20	27,400.00
Wastewater Treatment Plant	68,700.00	67,903.52	68,700.00
Sewer New Construction	30,000.00	13,647.50	70,000.00
Sewer Department Expenses	30,000.00	23,403.77	30,000.00
Water Distribution & Treatment:			
Water Department Expenses	94,000.00	79,149.06	90,000.00
Water Treatment Plant	36,000.00	32,557.16	36,000.00
Water New Construction	50,000.00	26,196.76	50,000.00
Debt Service:			
Principal Long-Term Bonds/Notes	67,647.57	67,835.56	68,857.66
Interest-Long-Term Bonds/Notes	76,420.43	76,233.24	71,398.34
Operating Transfers Out:			
To Capital Reserve Funds - Pick-Up	5,000.00	5,000.00	0.00
Subtotal 1 Recommended	\$541,304.00	\$468,422.28	\$577,731.00
Special Warrant Articles:			
Capital Reserve Fund - Pick-Up			5,000.00
Expendable Trust Fund			5,000.00
Wastewater Treatment Plant	5,000.00	5,000.00	5,000.00
Expendable Trust Fund			5,000.00
Water Treatment Plant	5,000.00	5,000.00	5,000.00
Subtotal 2 Recommended	10,000.00	10,000.00	15,000.00
Individual Warrant Articles:			
Capital Reserve Fund - Pick-Up	20,000.00	19,382.00	0.00
Subtotal 3 - Recommended	20,000.00	19,382.00	0.00
Total Appropriations Recommended	571,304.00	497,804.28	592,731.00
Less: Amount of Estimated Revenues & Credits			532,731.00
Estimated Amount of Taxes to be Raised			\$ 60,000.00

APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund			
Executive	\$ 7,353.00	\$ 7,374.03	\$ 21.03*
Financial Administration	31,000.00	27,747.77	3,252.23
Legal Expenses	2,000.00	1,171.00	829.00
Insurance	15,000.00	13,918.37	1,081.63
Audit	1,900.00	1,900.00	0.00
Streets & Sidewalks	5,000.00	4,390.34	609.66
Street Lighting	100.00	100.00	0.00
Solid Waste Collection	21,183.00	19,894.20	1,288.80
Machinery, Vehicles & Equipment	<u>20,000.00</u>	<u>19,382.00</u>	<u>618.00</u>
Total General Fund	103,536.00	95,877.71	7,658.29
Sewer Fund			
Sewerage Treatment Plant	68,700.00	67,903.52	796.48
Sewer Department Expenses	30,000.00	23,403.77	6,596.23
New Construction	30,000.00	13,647.50	16,352.50
Principal-Long Term Bonds & Notes	4,488.49	5,213.82	725.33*
Interest-Long Term Bonds & Notes	9,182.71	8,458.18	724.53
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
Total Sewer Fund	149,871.20	126,126.79	23,744.41
Water Fund			
Water Department Expenses	94,000.00	79,149.06	14,850.94
Water Treatment Plant	36,000.00	32,557.16	3,442.84
New Construction	50,000.00	26,196.76	23,803.24
Principal-Long Term Bonds & Notes	33,159.08	33,159.08	0.00
Interest-Long Term Bonds & Notes	48,600.92	48,600.92	0.00
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
Total Water Fund	269,260.00	227,162.98	42,097.02
Phase III Sewer (State Guaranteed Loan)			
Principal-Long Term Bond	30,000.00	30,000.00	0.00
Interest-Long Term Bond	<u>18,636.80</u>	<u>18,636.80</u>	<u>0.00</u>
Total Phase III Sewer	48,636.80	48,636.80	0.00
Total All Funds	<u>\$571,304.00</u>	<u>\$497,804.28</u>	<u>\$73,499.72</u>

STATEMENT OF RECEIPTS

Current Revenue	
Property Taxes	\$ 59,440.00
Shared Revenue	472.54
Interest on Accounts Less Service Charges	3,846.80
Insurance Exchange & Refunds	3,583.67
Gas Tax Rebate	246.78
From Capital Reserve Fund Pick-up	19,382.00
Miscellaneous Income	
(Personal Telephone Use Reimbursement, etc)	168.55
State of NH Filtration Grant	24,375.00
Income From Department	3,461.88
Water Supply System Charges	207,768.43
Water Supply Charges Interest	189.00
Water Connect Fees	1,000.00
On/Off Fees	100.00
Water Miscellaneous	25.00
Sewer Users Charges	145,642.36
Sewer Users Charges Interest	126.25
Sewer Connect Fees	1,000.00
Sewer Miscellaneous	25.00
State Guaranteed Loan (Phase III Sewer)	<u>42,924.00</u>
Total Current Revenue	513,777.26
Balance January 1, 1998 - Checking Account	<u>234,625.47</u>
Total	748,402.73
Total Expenditures	<u>497,804.28</u>
Total	250,598.45
Adjustment (1999 Posted To 1998)	<u>510.00</u>
Balance December 31, 1998 - Checking Account	\$250,088.45

DETAILED STATEMENT OF PAYMENTS

General Fund

1. Executive		
Appropriation		\$ 7,353.00
Expenditures		
Salaries	6,850.00	
FICA/MEDI	524.03	7,374.03
*Overdraft		21.03
2. Financial Administration		
Appropriation		31,000.00
Expenditures		
Salaries	18,428.00	
FICA/MEDI	1,409.73	
BC/BS Health Insurance	3,406.08	
Unemployment Compensation	14.17	
Workers Compensation	415.50	
Officers' Expenses	2,408.67	
Office Supplies	867.86	
Telephone	103.22	
Education and Travel	55.80	
Dues, Subscriptions, Ads & Notices	581.55	
Petty Cash	57.19	<u>27,747.77</u>
Balance		3,252.23
3. Legal Expenses		
Appropriation		2,000.00
Expenditures		
Attorney Fees	<u>1,171.00</u>	<u>1,171.00</u>
Balance		829.00
4. Insurance		
Appropriation		15,000.00
Expenditure		<u>13,918.37</u>
Balance		1,081.63
5. CPA Audit		
Appropriation		1,900.00
Expenditures		<u>1,900.00</u>
No Balance		0.00

6. Streets & Sidewalks		
Appropriation		5,000.00
Expenditures		
Streets (Paid to Town of Bethlehem)	150.00	
Sidewalk Maintenance	<u>4,240.34</u>	<u>4,390.34</u>
Balance		609.66
7. Street Lighting		
Appropriation		100.00
Expenditure (paid to Town of Bethlehem)		<u>100.00</u>
Balance		0.00
8. Solid Waste Collection		
Appropriation		21,183.00
Expenditure (Waste Management of NH Contract)		<u>19,894.20</u>
Balance		1,288.80
9. Machinery, Vehicles & Equipment		
Appropriation		20,000.00
Expenditures		
1998 2500 Chevrolet Pick-up		<u>19,382.00</u>
Balance		618.00
Total General Fund		
Appropriations		\$103,536.00
Expenditures		<u>95,877.71</u>
Balance		\$ 7,658.29
Sewer Fund		
1. Sewerage Treatment Plant		
Appropriation		68,700.00
Expenditures		
Lab Supplies	1,035.34	
Operational Contract	30,000.00	
Waste Management of NH	298.90	
Electricity	22,762.82	
Fuel Oil & Maintenance (boiler)	1,474.52	
Cleaning Supplies	151.80	
Alarm System Test/Calibration	500.00	
Scott Air & Fire Extinguishers	287.40	
Lagoon System Upgrade	2,810.19	
General Maintenance	4,646.77	
Oils/Lubes	79.65	

HCI Gas & Rental	974.85	
Chlorine	2,516.80	
Dam Registration	300.00	
Herbicide for Lagoons	<u>64.48</u>	<u>67,903.52</u>
Balance		796.48
2. Sewer Department Expenses		
Appropriation		30,000.00
Expenditures		
Sewer Rent Collector Salary	2,770.12	
FICA/MEDI (Collector)	211.71	
BC/BS Health Insurance	425.76	
Workers Compensation	389.41	
Salaries (Other)	10,969.55	
FICA/MEDI	839.44	
BC/BS Health Insurance	1,703.16	
Workers Compensation	758.19	
Sewer Line Install, Maintain & Repair	1,950.61	
Vehicle Maintenance & Repair	299.31	
Gas (Vehicles)	353.69	
Supplies	58.54	
Sewer Maintenance	273.85	
Communications Expense	611.96	
Miscellaneous Expense (Uniforms, etc.)	<u>1,788.47</u>	<u>23,403.77</u>
Balance		6,596.23
3. New Construction		
Appropriation		30,000.00
Expenditures		
Equipment Rental/Materials/Labor/Pipe, etc.		<u>13,647.50</u>
Balance		16,352.50
4. Principal - Long Term Bonds & Notes		
Appropriation		4,488.49
Expenditure		<u>5,213.82*</u>
* Overdraft		725.33
5. Interest - Long Term Bonds & Notes		
Appropriation		9,182.71
Expenditure		<u>8,458.18</u>
Balance		724.53

6. Expendable Trust Fund	
Appropriation	5,000.00
Expenditures	<u>5,000.00</u>

No Balance 0.00

7. Capital Reserve Fund Pick-Up	
Appropriation	2,500.00
Expenditures	<u>2,500.00</u>

No Balance 0.00

Total Sewer Fund	
Appropriations	149,871.20
Expenditures	<u>126,126.79</u>

Balance \$ 23,744.41

Water Fund

1. Water Department Expenses	
Appropriation	94,000.00
Expenditures	

Water Rent Collector Salary	3,027.91	
FICA/MEDI (Collector)	231.94	
BC/BS Health Insurance (Collector)	425.76	
Workers Compensation	389.44	
Salaries (Other)	35,318.59	
FICA/MEDI	2,701.65	
BC/BS Health Insurance	5,109.12	
Workers Compensation	2,274.84	
Waterline Install, Maintain & Repair	13,624.24	
Vehicle Maintenance & Repair	828.74	
Equipment Rental	27.00	
Gas (Vehicles)	1,087.87	
Communication Expense	1,300.73	
Supplies	519.25	
Testing	446.95	
Meter Install/Maintain/Repair	1,782.41	
Refunds	54.35	
Water Maintenance	8,442.71	
Miscellaneous Expense (Uniforms, etc.)	<u>1,555.56</u>	<u>79,149.06</u>

Balance 14,850.94

2. Water Treatment Plant	
Appropriation	36,000.00
Expenditures	
Salaries	5,501.30

FICA/MEDI	420.81	
Professional Services	36.00	
Equipment Repair (Parts & Labor)	2,793.25	
Electricity	1,668.15	
Fuel (Propane)	1,442.58	
Chemicals	13,566.59	
Supplies	1,382.65	
Testing	278.95	
Telephone	436.91	
Maintenance	<u>5,029.97</u>	<u>32,557.16</u>
Balance		3,442.84
3. New Construction		
Appropriation		50,000.00
Expenditures		
Equipment Rental/Materials/Labor/Pipe, etc.		<u>26,196.76</u>
Balance		23,803.24
4. Principal - Long Term Bonds & Notes		
Appropriation		33,159.08
Expenditure		<u>33,159.08</u>
No Balance		0.00
5. Interest - Long Term Bonds & Notes		
Appropriation		48,600.92
Expenditure		<u>48,600.92</u>
No Balance		0.00
6. Expendable Trust Fund		
Appropriation		5,000.00
Expenditure		<u>5,000.00</u>
No Balance		0.00
7. Capital Reserve Fund Pick-up		
Appropriation		2,500.00
Expenditure		<u>2,500.00</u>
No Balance		0.00

Total Water Fund	
Appropriations	269,260.00
Expenditures	<u>227,162.98</u>
Balance	42,097.02
Phase III Sewer (State Guaranteed Loan)	
1. Principal - Long Term Bonds & Notes	
Appropriation	30,000.00
Expenditure	<u>30,000.00</u>
No Balance	0.00
2. Interest - Long Term Bonds & Notes	
Appropriation	18,636.80
Expenditure	<u>18,636.80</u>
No Balance	0.00
Total State Guaranteed Loan	
Appropriation	48,636.80
Expenditure	<u>48,636.80</u>
No Balance	0.00
Grand Total All Funds	
Appropriations	571,304.00
Expenditures	<u>497,804.28</u>
Balance	\$ 73,499.72

SEWER PROJECT - STATEMENT OF INDEBTEDNESS

* 1985 Series C (State Guaranteed)

Payment Number	Period Ending	Principal Maturity Schedule	New Interest Payment Schedule	Fiscal Year Total Payment
13	02/15/99	\$30,000.00	\$ 8,955.00	\$38,955.00
	08/15/99	<u>0.00</u>	<u>6,889.71</u>	<u>6,889.71</u>
Totals		\$30,000.00	\$15,844.71	\$45,844.71

* Annual Reimbursement by State of New Hampshire.

* Payoff February 15, 2005

* January 1, 1998 - Principal Outstanding - \$200,000.00

SEWER PROJECT - STATEMENT OF INDEBTEDNESS

RECEIVED

Payment Number	Period Ending	Principal Maturity Schedule	New Interest Payment Schedule	Balance Of Loan
23	01/21/99	\$ 2,352.11	\$ 4,483.49	\$138,306.39
24	07/21/99	<u>2,427.08</u>	<u>4,408.52</u>	135,879.31
Totals		\$ 4,779.19	\$8,892.01	

Interest Rate 6.375%

Original Loan \$179,700.00

SEWER PROJECT - PHASE III

* NHPDIP

January 1, 1998 Balance	\$60,469.18
Income Earned and Reinvested	<u>3,172.27</u>
December 31, 1998 Balance	\$63,641.45

* New Hampshire Public Deposit Investment Pool

RESERVOIR COVER - STATEMENT OF INDEBTEDNESS

* 1989 Series A

Payment Number	Date	Principal Outstanding	Municipal Bond Principal	Interest	Total Debt Service	Fiscal Debt Service
19	01/15/99	\$ 0.00	\$ 0.00	\$ 510.00	\$ 510.00	\$ 0.00
20	07/15/99	<u>15,000.00</u>	<u>15,000.00</u>	<u>510.00</u>	<u>15,510.00</u>	<u>16,020.00</u>
Totals		\$15,000.00	\$15,000.00	\$ 1,020.00	\$16,020.00	\$16,020.00

* Total of original loan \$193,000.00

* Interest Rate 6.7790%

Pay-off 7/15/99

WATER PROJECT RECEIVED Rural Development

	Original Budget	Revised Budget	Total Earned To Date	Balance To Finish
Administrative:	\$ 5,000.00	\$ 12,658.00	\$ 12,658.00	\$ 0.00
Interest	0.00	9,244.00	9,244.00	0.00
Legal	15,000.00	12,693.00	12,693.00	0.00
Engineering:				
Preliminary	160,000.00	157,767.00	157,767.00	0.00
Pilot	0.00	5,000.00	5,000.00	0.00
Construction	238,637.00	277,509.00	277,509.00	0.00
Land	0.00	2,700.00	2,700.00	0.00
Contract:				
Survey	0.00	40,710.00	40,710.00	0.00
Filter Sand	100,000.00	54,951.00	54,951.00	0.00
Plant	878,500.00	921,024.00	921,024.00	0.00
Water Main	729,240.00	760,845.00	760,845.00	0.00
Intakes	35,625.00	35,130.00	35,130.00	0.00
Meters	120,950.00	237,359.00	237,359.00	0.00
Pinewood Ave.	0.00	0.00	0.00	0.00
South Road	0.00	0.00	0.00	0.00
Elm Street	0.00	27,212.00	27,212.00	0.00
Contingency	<u>267,048.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	\$2,550,000.00	\$2,554,802.00	\$2,554,802.00	\$ 0.00

FUNDING SOURCES

Rural Development:				
Loan	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$ 0 00
Grant	1,550,000.00	1,550,000.00	1,550,000.00	0.00
State	0.00	0.00	0.00	0.00
Other (BVD)	<u>0.00</u>	<u>4,802.00</u>	<u>4,802.00</u>	<u>0.00</u>
 Total	 \$2,550,000.00	 \$2,554,802.00	 \$2,554,802.00	 \$ 0.00

BETHLEHEM VILLAGE DISTRICT WATER PROJECT Checking Account - #9358132914

Receipts:

RD Grant	\$ 30,197.00
Fleet Bank Interest	<u>13.73</u>
 Total	 0,210.73
 Balance January 1, 1998	 <u>1,462.43</u>
 Total Receipts	 \$ 31,673.16
 Expenditures:	
Fleet - Service Charges	\$222,240.36
Total Checks	<u>31,621.04</u>
Total	\$ 31,661.40
 Balance January 1, 1999	 \$ 11.76
 Closing Balance – January 12, 1999	 \$ 11.76
Deposited People's Bank	-11.76
 Balance	 \$ 0.00

WATER PROJECT - STATEMENT OF INDEBTEDNESS
RECEIVED
Rural Development

Payment Date	Loan Balance	Principal Payment	Interest Payment	Total Payment
05/03/99	\$917,543.11	\$ 9,421.42	\$ 22,938.58	\$ 32,360.00
11/03/99	908,121.69	<u>9,656.96</u>	<u>22,703.04</u>	<u>32,360.00</u>
Totals		\$ 19,078.38	\$ 45,641.62	\$ 64,720.00

Interest Rate 5.00%

Payoff November 3, 2023

05/03/94 Beginning Balance \$1,000,000.00

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 1998**

DATE OF BIRTH	PLACE OF BIRTH	NAME OF CHILD	SEX	NAME OF FATHER NAME OF MOTHER
Jan. 10, 1998	Littleton	Reed Joseph Weekes	M	Bradford N. Weekes Dana L. Garfield
Jan. 25, 1998	Littleton	Harrison McCoy Rayburn	M	Robert G. Rayburn, Jr. Kimberly McNamee
Feb. 12, 1998	Littleton	Emily Anne Rathman	F	William J. Rathman Laurie Ann Harding
Mar. 24, 1998	Littleton	Ari William Zanger	M	Lee Steven Zanger Jane Leslie Butcher
Mar. 31, 1998	Littleton	Nathaniel Brewer Alden	M	Jonathan Keese Alden Megan Mather Dubois
Apr. 10, 1998	Littleton	Caleb Louis Alexander Keiler	M	William Eugene Keiler Kelli DeMoras
Apr. 23, 1998	Littleton	Calyn Elizabeth Brown	F	Derek S. Brown Tandy A. Girouard
May 31, 1998	Littleton	Julia Elizabeth Rose Ubaldo	F	Richard Ubaldo Jackalyn E. Evans
Sep. 4, 1998	Lancaster	Vanessa Marie Bean	F	Michael A. Bean Ginni Ann Roy

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Brenda Darling,
Town Clerk

**MARRIAGES REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 1998**

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE AT TIME OF MARRIAGE
Jan. 10, 1998 Littleton	Kevin T. Horner Kristin Kathleen Nelson	Bethlehem Bethlehem
Mar. 28, 1998 Carroll	Paul D. Caron Diane A. Browning	Ansonia, CT Ansonia, CT
May 25, 1998 Bethlehem	Richard Alan Slack Melinda Vancleave	Palm Harbour, FL Palm Harbour, FL
May 30, 1998 Bethlehem	Michael Alan Bean Ginni Ann Roy	Bethlehem Bethlehem
Jun. 6, 1998 Bethlehem	Luis Ernesto Rodas Michelle Alice Parker	Bethlehem Bethlehem
Jun. 6, 1998 Lancaster	Steven Alan Hoyt Karen Lynn Whitcomb	Bethlehem Bethlehem
Jun. 12, 1998 Bethlehem	Daniel Thomas Readey Kathi Mae Canning	Bethlehem Bethlehem
Jun. 13, 1998 Bethlehem	Seth Goldblatt Jennifer Ann Wells	Bethlehem Bethlehem
Jun. 20, 1998 Bethlehem	Andre Felix Beauboeuf Nicole Diane Pelletier	Milan Bethlehem
Jul. 11, 1998 Bethlehem	Claude F. Lapete Cynthia Cuthbertson	Littleton Bethlehem
Jul. 23, 1998 Bethlehem	Robert A. LeClair Therese C. Armstrong	E. Wareham, MA E. Wareham, MA
Aug. 15, 1998 Bethlehem	Allen E. Girard Kimberly L. Anderson	Bethlehem Bethlehem
Sep. 5, 1998 Bethlehem	William H. Spack Angela Sue Dickerman	Anson, ME Bethlehem
Sep. 5, 1998 Bethlehem	Stephen E. Poore Sharon E. Heaney	Gilman, VT Gilman, VT
Sep. 6, 1998 Bethlehem	Brett M. Sherman Stacy K. Wehrli	Brooklyn Park, MN Brooklyn Park, MN
Sep. 26, 1998 Bethlehem	Daniel E. Webb Rebecca Meyer	Bethlehem Bethlehem
Nov. 7, 1998 Bethlehem	Ronald R. Ingerson Jennifer Ann Reardon	Bethlehem Bethlehem
Nov. 7, 1998 Littleton	Ronald A. Paula Cynthia J. Scott	Littleton Newport, VT

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 1998**

DATE	PLACE	NAME	AGE	SEX	FATHER MOTHER
Jan. 16, 1998	Bethlehem	Frederic L. Usher, Jr.	44	M	Frederic L. Usher Peggy Mobley
Feb. 9, 1998	Littleton	Mary Martineau	69	F	Albert Martineau
Feb. 17, 1998	Franconia	Mary L. Tebbetts	77	F	Joe Bourassa Dora Ash
Mar. 21, 1998	Franconia	George F. Shuster	91	M	George F. Schuster Katherine Sauerwein
Mar. 27, 1998	Lebanon	Florence M. Dederick	73	F	George Dederick Florence Unknown
May 25, 1998	Bethlehem	Robert J. Piche	52	M	Louis Piche Jeannette Landry
Jun. 4, 1998	Littleton	Loretta A. Robinson		F	Donald Corliss Eleanor Young
Jun. 8, 1998	Bethlehem	Evelyn Chereskoff	67	F	Albert Gill Edna Stillwell
Jun. 22, 1998	Bethlehem	Donna W. Lavoie	65	F	Alphonse J. Wysocki Marjorie B. Blandin
Jul. 3, 1998	Littleton	Laura McKee	85	F	John Dufresne Laura Laquier
Jul. 14, 1998	Bethlehem	Fred Franklin Sleeper	87	M	Fred W. Sleeper Amy Maxfield
Sep. 1, 1998	Lebanon	Harold E. Anderson	61	M	Harold Anderson Louise Rose
Oct. 1, 1998	Lebanon	Robert Davis Wood	86	M	Ross Wood Elizabeth Davis
Oct. 21, 1998	Lebanon	Jason John Belmore	23	M	John Belmore Rita Sargent
Nov. 27, 1998	Bethlehem	David B. Hill	59	M	Chester Hill Margaret Neff

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Brenda Darling,
Town Clerk

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 1998**

DATE OF BIRTH	PLACE OF BIRTH	NAME OF CHILD	SEX	NAME OF FATHER	NAME OF MOTHER
Jan. 2, 1998	St. Johnsbury, VT	Robie, Jacelyn Noel	F	Robie Jr., Richard	Robie, Jill-Ellen
Sep. 14, 1998	Littleton, NH	Warner, Abel Harrison	M	Warner, Steven	Warner, Shirley
Nov. 13, 1998	Littleton, NH	Jackson, Devon Kyle	M	Jackson, Michael	Jackson, Laurie
Nov. 15, 1998	Littleton, NH	Lawson, Alexandra Elise	F	Lawson, Philip	Lawson, Elise
Nov. 18, 1998	Littleton, NH	Veilleux, Casey Emma	F	Veilleux, Adam	Veilleux, April
Dec. 18, 1998	Littleton, NH	Demers, Liam Joseph Callagha	M	Demers, William	Demers, Dawn

**MARRIAGES REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 1998**

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE AT TIME OF MARRIAGE
Jun. 20, 1998	Fisher, Todd M.	Milan, NH
Littleton, NH	Haynes, Peggy L.	Bethlehem, NH
Nov. 20, 1998	Brooks, Richard	Bethlehem, NH
Littleton, NH	Gauvin, Sharon	Bethlehem, NH

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM, NH
for the Year Ending December 31, 1998**

DATE	PLACE	NAME	AGE	SEX	FATHER MOTHER
Nov. 10, 1998	Littleton, NH	Brown, Chester	83	M	Brown, Roy Lindsay, Ethal
Dec. 3, 1998	St. Johnsbury, VT	Neuringer, Irv	86	M	Neuringer, Louis Fahar, Clara

Above are Marriage, Birth and Death records received in 1999. I hereby certify that the above information is correct, according to the best of my knowledge and belief.

Dianne Lambert
Town Clerk

NOTES



Chester "Chet"-Brown

Chet was our Animal Control Officer up to his passing November 10, 1998. Chet loved Bethlehem, its people and their animals. He brought joy to those whose lives he touched -- with the possible exception of those whose dog was on the loose.

Chet, we miss you.



TOWN HOURS

TOWN CLERK'S OFFICE – 869-2293

Monday	4:30 p.m. - 7:00 p.m.
Tuesday	9:00 a.m. - 1:00 p.m.
Wednesday	NOON - 3:30 p.m.
Thursday	9:00 a.m. - 1:00 p.m.
Friday	9:00 a.m. - 10:30 a.m.
First Saturday of each month	9:00 a.m. - 11:00 a.m.

SELECTMEN'S OFFICE & PLANNING & ZONING BOARDS

	869-3351	869-2042	
Monday thru Friday			8:00 a.m. - NOON 1:00 p.m. - 3:00 p.m.

SELECTMEN'S MEETING

Every other Monday	6:45 p.m. - 9:00 p.m.
Make an appointment to be on the Agenda by 3 p.m. Friday of the previous week.	

PLANNING BOARD MEETING – 869-2042

Fourth Wednesday of each month	Opens at 7:30 p.m.
Work Sessions 1st & 3rd Wednesday	

ZONING BOARD MEETING – 869-2042

As needed	Opens at 7:30 p.m.
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TAX COLLECTOR'S OFFICE – 869-3133

Monday	4:30 p.m. - 7:00 p.m.
Wednesday	1:00 p.m. - 3:30 p.m.
First Saturday of each month	9:00 a.m. - 11:00 a.m.

LIBRARY – 869-2409

Monday thru Friday	1:00 p.m. - 4:30 p.m.
Monday & Thursday evenings	6:30 p.m. - 9:00 p.m.

CONSERVATION COMMISSION

Fourth Thursday of each month	Opens at 7:30 p.m.
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BETHLEHEM VILLAGE DISTRICT MEETING – 869-3440

First Tuesday of each month	Opens at 7:00 p.m.
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BETHLEHEM WATER DEPARTMENT – 869-3440

Maintenance - Monday thru Friday	7:00 a.m. - 4:00 p.m.
Office - Tuesday and Thursday	8:00 a.m. - 2:30 p.m.

NORTH COUNTRY ENVIRONMENTAL SERVICES – 869-3366

Trudeau Road	
Monday & Friday	8:00 a.m. - NOON
Wednesday	NOON - 4:00 p.m.
Saturday	8:00 a.m. - 4:00 p.m.

ANIMAL CONTROL OFFICER

Scott Decker - 869-2673

OVERSEER OF WELFARE

Cheryl Sargent - 869-2042

ROAD AGENT

George Tucker - 869-2212

FIRE DEPARTMENT

869-2232

POLICE DEPARTMENT

869-5811

