



TOWN OF  
PLYMOUTH  
2019  
ANNUAL REPORT



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## TOWN OF PLYMOUTH OFFICES

web site: [www.plymouth-nh.org](http://www.plymouth-nh.org)

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<u>Town Hall Offices:</u>	e-mail: <a href="mailto:townhall@plymouth-nh.org">townhall@plymouth-nh.org</a>	536-0036 FAX
Selectmen's Office:	Monday-Friday 8:00 AM - 4:30 PM	536-1731
Town Administrator:	e-mail: <a href="mailto:townadmin@plymouth-nh.org">townadmin@plymouth-nh.org</a>	536-1731
Finance/Personnel:	e-mail: <a href="mailto:finance@plymouth-nh.org">finance@plymouth-nh.org</a>	536-1731
Land Use and Planning:	e-mail: <a href="mailto:bmurphy@plymouth-nh.org">bmurphy@plymouth-nh.org</a>	536-1731
Town Clerk:	Monday-Friday 8:30 AM - 4:00 PM	536-1732
	e-mail: <a href="mailto:townclerk@plymouth-nh.org">townclerk@plymouth-nh.org</a>	
Tax Collector:	Tues, Wed, Thurs 8:00 AM - 2:00 PM	536-4733
	e-mail: <a href="mailto:lbuffington@plymouth-nh.org">lbuffington@plymouth-nh.org</a>	
<u>Police Department</u>		
Administration Office:	Monday-Friday 7:00 AM - 3:30 PM	536-1804
334 Main Street	website: <a href="http://www.plymouthpd.org">www.plymouthpd.org</a>	536-4008 FAX
<u>Fire Department</u>		
Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1253
42 Highland (Fire Station)	e-mail: <a href="mailto:jmcgibney3@plymouth.edu">jmcgibney3@plymouth.edu</a>	536-0035 FAX
<u>Highway Department</u>		
Administration Office:	Monday-Friday 7:00 AM - 3:30 PM	536-1623
Highway Garage	email: <a href="mailto:plymouthhighway1@roadrunner.com">plymouthhighway1@roadrunner.com</a>	
<u>Recycling Center</u>		
Administration Office:	Tues. Th. Fri. Sat 8:00 AM - 4:00 PM	536-2378
Beech Hill Road	Sunday 8:00 AM - 1:00 PM	
	e-mail: <a href="mailto:recyclingmanager@plymouth-nh.org">recyclingmanager@plymouth-nh.org</a>	
<u>Parks &amp; Recreation</u>		
Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1397
43 Old Ward Bridge Rd.	Summer Hours 7:30 AM - 3:30 PM	536-9085 FAX
	e-mail: <a href="mailto:parkrec@plymouth-nh.org">parkrec@plymouth-nh.org</a>	
<u>Pease Public Library:</u>		
Russell Street	Mon. Tues. Wed. 10:00 AM - 8:00 PM	536-2616
	Thurs. Fri. 10:00 AM - 5:00 PM	536-2369 FAX
	Saturday 10:00 AM - 2:00 PM	
	e-mail: <a href="mailto:pease@peasepubliclibrary.org">pease@peasepubliclibrary.org</a>	
<u>Town Welfare Office:</u>		
Bridge House	Mon. & Wed. 10am-2pm & Fri. 11am-1pm	536-2242
	(or hours as posted)	
	e-mail: <a href="mailto:welfare@plymouth-nh.org">welfare@plymouth-nh.org</a>	

## PLYMOUTH EMERGENCY NUMBERS

FIRE AND AMBULANCE  
911

POLICE  
911

**2019**  
ANNUAL REPORT  
OF THE OFFICERS  
OF THE

**TOWN OF  
PLYMOUTH, N.H.**

YEAR ENDING  
**DECEMBER 31, 2019**

FISCAL YEAR ENDING  
**JUNE 30, 2019**



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THIS YEAR'S TOWN REPORT IS DEDICATED TO:  
**KAREN FREITAS**

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Karen grew up in Warren, Rhode Island. She is the daughter of the late James and JoAnn Keyes.

Karen spent many years working for the New England Telephone Company until she and her family moved to Plymouth in 1991

In her first few years here Karen worked for the SAU office in Plymouth. She then started working at the Town Hall in the Finance Office where, in 2001, she became the Finance Officer. In March of 2007 Karen was elected as the Town Clerk after a tragic and fatal automobile accident took the life of Plymouth's long-time servicing Town Clerk, Kathy Latuch. Karen has served in the capacity of Town Clerk for over 12 years and has always strived to make sure that everyone was treated with courtesy and respect and left her office with a smile on their faces. She wanted her office to represent the best of what is Plymouth and hopes that her tenure accomplished just that. She announced her retirement as of October 1<sup>st</sup>, 2019 and is now enjoying a well-earned, well deserved life.

Karen is the loving mother of a son, Paul Freitas, Jr. and a daughter, Liz Jennings. She is also Nana to 2 grandsons, Nick and Aidan and a granddaughter, Ava. Gardening and flowers are a passion for Karen, however, her greatest joy comes from spending time with her loved ones.

Karen was loved by members of the public as well as all of the town employees. She is a warm, caring and fun-loving person. She will be missed but we all wish her the best in life to come while filling all of her days ahead with travel and activities she can now take the time to enjoy.

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IN REMEMBRANCE OF  
CHARLES "CHARLIE" McLOUD

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Charles Robert McCloud, Born in Thornton on May 10, 1933, he was the son of the late Merlond McCloud and Martha (Kimball) McCloud. He lived most of his life on Fairgrounds Road in Plymouth.

In 1951, he graduated from Plymouth High School. He attended the University of New Hampshire, Thompson School of Agriculture, where he met his beloved wife, Lois Ricker of Loudon.

As a U.S. Army veteran, deputy fire warden for more than 50 years, and Grafton County snowmobile trails adviser and groomer, Charles was committed to his country and community.

Charles worked for his father, M.E. McCloud & Sons Construction Co. before he founded C.R. McCloud & Sons, a chainsaw sales and repair company that thrived before he retired in 2001.

He was an avid gardener, fisherman and snowmobiler.

Family members include his devoted wife of 65 years; his daughter, Debra McCloud of Concord; his sons, Francis McCloud and his wife Karen, and Robbie McCloud, all of Plymouth; nine grandchildren; and eight great-grandchildren.

The following is a piece written by Written by Charlie's granddaughter Kimberly McCloud, August 1996 at 16 years of age.

**'bout a mile down Fairgrounds Road**

It's coming up.  
Yup, right there  
on the left.

That's it.  
Oh yes, that's it.

C.R. McCloud's.  
What a business.  
Most oft'n there was

more people drinkin' coffee  
an' tellin' jokes  
than there was doin' business.

And I'll tell ya, that Lois –  
Best cook east of the Rockies.  
I can still taste the butter  
on them muffins of hers.  
Lois had no use for imitations.  
She had real butter melted  
on homemade muffins.  
Mmm...

Then there was the UPS man.  
Mr. Potatohead we called him.  
Tall skinny feller. The runner type.  
He always sat with us loggers  
for a cold drink  
'fore gettin' back on the road.

That junk ova there –  
That's from the fire.  
Plymouth histr'y right here.  
Christmas Eve whole shop burnt.  
Burnt all the way to the ground.  
Not sure why, but it did.  
Well the next day who comes along  
but the whole town of Plymouth.  
Right here in the dead of winter.  
We rebuilt that shop from  
the bottom up.  
What a sight.

Those were the days  
when men could be generous,  
when Plymouth was a family.  
I can still see the look on C.R.'s face.  
Yup, we rebuilt that shop for him.

A hard-working, honest man  
that C.R.  
He'd tell ya flat out  
the damage to your saw.

He never hustled nobody.  
Always true to his word.  
Ayuh.  
He could tell ya  
what's wrong with your saw

just by listenin' to it.

Those were the days.  
A man used his own brain  
and his own two hands  
to fix a problem.  
No computer for brains  
or machines for hands.

A hard-working, honest man  
that C.R.

See that land ova there-  
used to be a garden.  
A garden big enough  
to feed this road and more.  
C.R., he sowed that garden  
all by himself.  
It's better that way.  
Never did taste anything  
bad from there.  
No sir.

"Good day Charlie."  
"Ayuh."  
"When ya plantin'?"  
"Bumbye."  
"Bumbye" could mean  
this afternoon  
tomorrow  
in a week  
a month  
a year  
sometimes even never.



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IN REMEMBRANCE OF  
**WILLIAM FOSTER BATCHELDER**

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William "Bill" Foster Batchelder was a long time resident of Plymouth, New Hampshire.

Bill was born in Holderness, N.H., on October 15, 1926, the only child of Lyman Foster and Ella Fleming Batchelder, both of whom were employed by the Plymouth public school system. Bill attended public schools in Plymouth, graduating from Plymouth High School in June 1944. Prior to his graduation he was enrolled at the University of New Hampshire in December 1943, completing two semesters before he enlisted in the US Navy in October 1944.

On his honorable discharge from the Navy, Bill re-enrolled at the University of New Hampshire, from which he graduated in 1949, and went on to Boston University Law School, obtaining his law degree in 1952. He then practiced with the Plymouth law firm of William Maynard, later joined by Walter Murphy, and remained in private practice until his appointment by Governor Walter Peterson as a NH Superior Court Justice in 1970. In 1981, after 11 years on the trial bench, he was appointed by Governor Hugh Gallen to the NH Supreme Court where he served until his retirement in 1995.

While practicing law in Plymouth, he met, fell in love with and pursued his wife Elizabeth Hayward, a student at Plymouth Teachers College, across the pond to England where she was working with a church youth group. They married in 1955 and had six children, 13 grandchildren and nine great-grandchildren.

Throughout his life, Bill had an unyielding devotion to his wife, family, community and justice. He cherished Squam Lake, the White Mountains and great food. He had a passion for skiing, hiking, walks on the farm with Betty, gardening, reading, and writing, and he valued his deep companionship with the many dogs he experienced throughout his long life. Beyond his beloved profession, Bill enjoyed holding court with dear friends and family, perched in front of his woodstove with coffee or nice Scotch, embracing family, friendship, scholarship, knowledge, the pursuit of justice and his unbounded love for Betty.

He was widely regarded as a man of integrity and a principled jurist who was committed to reaching fair and impartial decisions, based on sound legal reasoning and a relentless pursuit of fairness.

Bill will be missed but the seeds of his wisdom leave all whom he touched with hope and love to lift people up and do good.

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**MEETING SCHEDULE OF  
TOWN BOARDS AND COMMISSIONS**

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**BOARD OF SELECTMEN**

Meets on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month, 6:00 PM, Meeting Room,  
Town Hall (as posted at the Town Hall or call the Selectmen's Office)  
Work sessions begin at 5PM prior to the regular meeting.

**PLANNING BOARD**

Meets on the 3<sup>rd</sup> Thursday of each month, 6:30 PM, Meeting Room,  
Town Hall. Also, work sessions are held on the  
1<sup>st</sup> Thursday of each month at 6:30 PM

**CONSERVATION COMMISSION**

Meeting dates/time posted at Town Hall  
Or contact Chairperson for the date/time and location

**PARKS AND RECREATION COMMISSION**

Meets on the 2<sup>nd</sup> Wednesday of each month, 5:30 PM, Parks & Recreation Office  
Plymouth Elementary School

**ZONING BOARD OF ADJUSTMENT**

Meets on the 1<sup>st</sup> Tuesday of each month at 7:00 PM  
Town Hall

All other committees meet at the call of the Chairperson.  
Contact the Chairperson for the location and time.

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**ELECTED OFFICIALS**

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<b><u>ELECTED BY BALLOT:</u></b>	<b>TERM EXPIRATION DATE:</b>
<b>Selectmen:</b> (3 year term)	
John Randlett, Chairman	2021
William Bolton	2022
Michael Ahern	2020
Bryan Dutille	2020
Katharina Kelsey	2022
<b>Moderator:</b> (2 year term)	
Robert Clay	2021
<b>Town Treasurer:</b> (3 year term)	
Carol Geraghty	2020
Jane Clay, Deputy Treasurer (appointed 2007)	
Mary Nelson, Deputy Treasurer (appointed 2016)	
<b>Town Clerk:</b> (3 year term)	
Karen Freitas	2022
<b>Tax Collector:</b> (3 year term)	
Linda Buffington	2022
<b>Supervisors of the Checklist:</b>	<b>Trustees of the Trust Fund:</b>
(6 yr. term)	(3 yr. term)
Mary Halloran	Jenny Thibeault, Chair
Mary Nelson	Janet Currier
Jane Clay	Jack Scarborough
2025	2020
2020	2022
2021	2021
<b>Library Trustees:</b> (3 yr. term)	<b>Cemetery Trustees:</b>
Winifred Hohlt, Chair	(3 year term)
Quentin Blaine, Treasurer	Ted Geraghty
Bridgit Powers	William Bolton
Joan Bowers	Jenny Thibeault
Amy Bailey	
2021	2020
2020	2021
2021	2022
2022	
2020	

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**APPOINTED TOWN BOARDS AND COMMISSIONS**

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**Planning Board:** (3 yr. term)

Rebecca Hanson, Chair	2021
Chris Buckley, Vice Chair	2021
Bridget Powers, Secretary	2021
Bonnie Sears	2020
Maryann Barnsley	2021
Steve Whitman, Alt.	2022
Bill Bolton, (Sel. Rep.)	
Mike Ahern, (Sel. Rep. Alt.)	

**Zoning Board of Adjustment:** (3 yr. term)

Patrice Scott, Chair	2020
Thomas McGlaughlin, Vice Chair	2020
Wallace Cushing	2019
David Kent	2020
Stephanie Halter	2021
Jack Scarborough (Alt)	2020

**Conservation Commission:** (3 yr. term)

Lisa Doner, Chair	2020
Gisela Estes, Treasurer	2020
Chris Buckley, (on leave)	2020
Greg Knoettner	2020
Neil McIver	2021
Mark Tuckerman, Secretary	2022
Ina Ahern (Alt)	2022
Bill Bolton, Sel. Rep	
Bryan Dutille, Select Board's Rep.	

**Parks & Recreation Commission:**  
(3 yr. term)

Eleni Panagoulis, Chair	2022
Alan Merrifield	2020
Kevin Malm	2020
Vacant	2022
Mark McGlone	2021
Jason Duchette	2021
Andy MacDonald	2022

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**TOWN COMMITTEES**

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**Capital Improvement Committee:**

John Randlett, Chair  
Paul Freitas  
Kathryn Lowe  
Anne Abear  
Brian Murphy

**Advisory Budget Committee:**

Ted Wisniewski  
Brandon Pike  
Michael Weaver  
Michael Currier  
John Randlett

**Economic Development Committee:**

Brian Murphy  
Mike Ahern

**Parking Committee:**

Mike Ahern  
Frank Miller  
Steve Lefebvre  
Alex Hutchins  
Brian Murphy  
Joe Fagnant

**Non-Profit Review Committee**

Mike Currier

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**TOWN OF PLYMOUTH**

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**TOWN ADMINISTRATOR  
DIRECTOR OF EMERGENCY MANAGEMENT**

Paul Freitas

**PLANNING AND ZONING DIRECTOR**

Brian Murphy

**POLICE CHIEF**

Stephen Lefebvre

**FIRE CHIEF**

Tom Morrison

**PARKS AND RECREATION DIRECTOR**

Larry Gibson

**PEASE PUBLIC LIBRARY DIRECTOR**

Diane Lynch

**HIGHWAY DEPARTMENT MANAGER**

Joseph Fagnant

**SOLID WASTE OPERATIONS SUPERVISORS**

Jessie Jennings

**LAND USE ENFORCEMENT OFFICER**

Brian Murphy

**ANIMAL CONTROL OFFICER**

Plymouth Police Department

**AIRPORT MANAGER**

Colin McIver

**CEMETERY SEXTON**

Paul Freitas

**HEALTH OFFICER**

Tom Morrison

**WELFARE OFFICER**

Eileen Towne

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## TOWN OF PLYMOUTH EMPLOYEES

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### Selectmen's Office:

Paul Freitas, Town Administrator  
Kathryn Lowe, Executive Director  
Colleen Kenny, Assistant to Town Administrator  
Brian Murphy, Land Use and Planning Director  
Anne Abear, Finance Director  
Carol Fucarile, Assistant to Assessor/Planner  
Jaseya Girona, Interim Town Clerk  
Angela Belmonte, Clerical Assistant  
Juliet Harvey-Bolia, PBTB Director  
Andrew Fenn, PBTB Assistant  
Bethane Evans, Assistant to Town Clerk

### Fire Department:

Tom Morrison, Fire Chief  
Jeremy Bonan, Deputy Chief  
Stephen Vachon, Captain  
Brian Tobine, Captain  
Benjamin Thibault, Captain  
Brian Peck, Captain  
Roger Thompson, Lieutenant  
Mark McGlone, Lieutenant  
Tyler Driscoll, Firefighter/EMT  
Andrew Husson, Firefighter  
Tyler Clark, Firefighter  
Rachel Legg, Firefighter  
Jenifer Mcgibney, Administrative Assistant

### Parks & Recreation:

Larry Gibson, Director  
Lisa Fahey-Ash, Program Coordinator  
Kelsee Beaudin, After School Coordinator  
Jim Blake, Park Foreman  
Maurice Bransdorfer, Groundskeeper II  
Tim Moulton, Groundskeeper I  
Robert Cormiea, Groundskeeper I  
Lydia McCart, Secretary  
Jeffrey Lyman, Groundskeeper (Seasonal)

### Pease Public Library:

Diane Lynch - Director  
Tanya Ricker - Assistant Director/Youth Services  
Alison Reilly - Cataloger  
Shana Zarnowski - Inter-Library Loan Librarian  
Sandra Kydd, Circulation Supervisor  
Kimberly Inman - Technology Librarian  
Rebecca White - Archivist/Circulation Assistant  
Jeanne Johnson - Circulation Asst/Social Media  
Jane Kelso - Substitute Circulation Assistant

### Highway Department:

Joseph Fagnant, Manager  
Jeremiah Sargent, Foreman  
Lyman Boyce  
Steven Walsh  
Corey Goodwin  
Scott Kenneson  
Brandon Lacy  
Ryan Smith, Part-time  
Armand Giourard, Administrative Assistant

### Police Department:

Stephen Lefebvre, Police Chief  
Alexander Hutchins, Deputy Chief  
Aimee Moller, Detective/Sergeant  
Rod Diamond, Sergeant  
Steven Henry, Sergeant  
Kevin Shortt, Sergeant  
Brianna Gerrior, Detective  
Jill Carroll, Police Officer/SRO  
Nicholas Raymond, Police Officer  
Joshua Gadbois, Police Officer  
Christopher Bridges, Police Officer  
Parker Wilson, Police Officer  
Thomas Arnold, Police Officer  
Paul Moller, Police Officer/PT  
Vicki Moore, Administrative Assistant  
Edward Hauser, Crossing Guard  
Scott Moore, Parking Enforcement  
Dean Chandler, Communications Coordinator  
Erin Smith, Communications Specialist  
Karen McComiskey, Communications Specialist  
Letitia Chance, Communications Specialist  
Melissa Kierstead, Communications Specialist  
Paul Steele, Jr., Communications Specialist/PT  
Lt. Michael Clark, Prosecutor  
Eden Lefebvre, Prosecutor's Assistant

### Solid Waste/Recycling Center:

Jessie Jennings, Manager  
Matthew W. Willette, Foreman  
Ernest Philbrick, Attendant  
Joshua McKinnon, Attendant  
Eddie Camp, Part-Time Attendant

### Airport:

Colin Mclver

### Cemetery:

Paul Freitas, Sexton

### Welfare Officer:

Eileen Towne

### Elected Officials

#### Selectmen:

John Randlett, Chair  
William Bolton  
Michael Ahern  
Bryan Dutille  
Jenny Thibeault

**Town Clerk:** Karen Freitas

**Tax Collector:** Linda Buffington

**Town Treasurer:** Carol Geraghty

### Health Officer:

Tom Morrison  
Brian Murphy, Deputy Health Officer

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**PLYMOUTH SELECT BOARD  
2019 ANNUAL REPORT**

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Every year has something new and 2019 was no different. Once again, the department heads did a great job with their budget compliance with few exceptions.

Every organization depends on the work of volunteers, as does the town of Plymouth. Plymouth's Boards and commissions greatly benefit from the time and expertise of volunteers, and the Select Board thanks all of those who have served and will serve in the future. Internal changes in the Select Board were few. John Randlett became board chairman and Bill Bolton Vice Chair. The elections came and went with the addition of Katharina Kelsey elected as Selectman in March and in May the board accepted, with regret, her resignation and wished her well. Then the board sought replacement for Mrs. Kelsey. We were very fortunate to have the opportunity to appoint Mrs. Jenny Thibeault as Mrs. Kelsey's replacement. Jenny has been a great addition to our current select Board and has contributed greatly to our success in town government. Jenny will be pursuing the position of town Clerk in the 2020 election. She will be greatly missed.

The Planning Board approved several projects in 2019 including the new combination Irving Station and Common Man deli on Tenney Mountain highway and the long-awaited arrival of the new Market Basket Supermarket at Riverside landing that will be opening the beginning of March 2020. The Planning Board was also busy with implementation of the new Master plan.

During 2019 we have had several litigation's come up with Eversource challenging the property valuation of approximately 20 towns. This resulted in a loss of approximately \$60,000 from the previous 4-year period. Additionally, the New Hampshire Electric Coop challenged the valuation of their current property and equipment. They had been paying their taxes in protest for the previous 4-year period. The town went to litigation and lost. This resulted in an annual loss of approximately \$75,000.00 and the payback of approximately \$435,000 for the previous 4-year period the total loss amounting to approximately \$500,000 dollars in tax revenue. Their valuation was reduced by approximately \$7,000,000 dollars annually. With the hard work of our Town Administrator and various department heads the town was able to overcome the deficit thru grants and the department heads curtailing some of their current year projects. The Administration, along with the Select Board was able to stick with the tax increase of 46 cents that was discussed and approved at town meeting.

Also, on the positive side the Select Board sat down with Plymouth State University and negotiated a new Life Safety Service Agreement (LSSA). With the new agreement and the additional fees, the University agrees to pay the LSSA is approximately a half million dollars.

This year also saw the retirement of 2 of Plymouth's longtime employees. In September the town accepted the retirement of Karen Freitas as Town Clerk. She served our town for many years in different ways and we are incredibly thankful to her for her service. We wish her well in her retirement. Also, we lost to retirement our favorite Town

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**PLYMOUTH SELECT BOARD**  
**2019 ANNUAL REPORT - Continued**

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Administrator, Paul Freitas to be effective on December 20, 2019. Paul served the Town of Plymouth for over 24 years in various positions and we wish him well in his retirement. At the acceptance of Paul's resignation, the board of Selectmen voted, unanimously, to appoint Kathryn Lowe, currently the Executive Director, as the new Town Administrator upon Paul's departure. Kathryn has served the town of Plymouth since 1998 and has worked in many positions and with many boards during her tenure in office.

In the towns on-going efforts to encourage economic development two hearings were held. A plan was written and within it several worthwhile endeavors were identified #1 Green St. as a potential for expansion of retail businesses on Main St. which is in initial stages of bringing the property owners together for discussion. #2 better access to Tenney Mountain

Highway, by way of Town West Road, to reduce congestion. Town Engineer Mike Vignale and the administration have had discussions to determine the best way forward to work with developers so that no opportunities are lost. #3 lack of downtown parking. The parking issue gave way to the new Parking Committee. Made up of Main Street business owners, Town Planner, Brian Murphy, Police Chief Steve Lefebvre and Highway Manager, Joe Fagnant among others to develop a parking plan. It was determined that parking spots along the storefronts are not only desirable by the customers of downtown businesses but also College students looking for a cheap place to park and run to class as parking fines are so inexpensive. This also pertains to the employees of the businesses, as there are so few parking alternatives. To help alleviate the parking problem the committee recommended 3 changes that would makeup phase one. #1 increase the parking fines to match what the university would charge ... a pair of public hearings were held, and the new fines were approved by the Select Board. #2 an increased presence of the Parking Enforcement Officer in the downtown area. #3 Identify, then encourage employees to park down by the river on Green Street. Phase 2 will be looking at the .25/hr. meter and possible upgraded meters that could help fund more parking spaces in the future.

Colin McIver presented an update regarding potential future endeavors with ArgenTech Solutions at the Plymouth Municipal Airport. This potential would allow companies to come to Plymouth for USA (Unmanned Aircraft System) commercial services. This opportunity brings a potential for a lighted helipad, training classroom, additional hangar space, upgraded bathrooms, potential paving, etc. Benefits would also include the availability of local resources for emergency response needs as well as educational opportunities in partnership with Plymouth State University for the pilots participating. This technology can also help with searching the mountains for lost hikers and handling a firsthand look at fires in the national forest.

Plymouth is a great place to call home, as evidenced by town events such as the Memorial Day and Christmas parades, as well as the Veterans day service. Plymouth combines a quaint, historic downtown, a progressive exciting University, an active business corridor, and a ski mountain that is making a comeback. We've got it all, and your Select Board and



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**PLYMOUTH SELECT BOARD**  
**2019 ANNUAL REPORT - Continued**

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Plymouth's dedicated town employees are pleased to work on your behalf to maintain what's good about our Town while also moving Plymouth forward. Please feel free to reach out to any of us if there is anything, we can do for you.

Respectfully Submitted

Your Select Board

Board Chair, John Randlett

Vice-Chair, Bill Bolton

Mike Ahern

Bryan Dutille

Jenny Thibeault

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**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2019 TO JUNE 2020**

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**GENERAL GOVERNMENT:**

Town Officers' Salaries and Expenses	470,537.00
Election,Registration,Vital Statistics	182,184.00
Financial Administration	310,561.00
Property Appraisal	75,000.00
Legal Expenses	211,062.00
Insurance	179,285.00
Planning and Zoning	92,134.00
Land Use Enforcement	118,661.00
General Government Buildings	46,100.00
Cemeteries	50,849.00
Advertising and Regional Associations	6,332.00

**PUBLIC SAFETY:**

Police Department	2,177,262.00
Ambulance	114,870.00
Fire Department	1,283,570.00
Emergency Management	22,921.00
Highway Department	933,171.00
Bridges	0.00
Street Lighting	60,000.00
Airport	7,000.00
Solid Waste Disposal Department	433,015.00
Pemi-Baker Solid Waste District	3,300.00

**HEALTH AND WELFARE:**

Health Officer Expenses	10,000.00
Humane Society Agreement	6,500.00
Pemi-Baker Home Health Agency	15,000.00
Genesis - Lakes Reg Mental Health	7,000.00
General Assistance	96,354.00
Transport Central	1,000.00
Grafton County Senior Citizens	15,000.00
Community Action Outreach	7,646.00
Plymouth Task Force Against Violence	4,000.00
Red Cross	3,141.00
Pemi Youth Center	8,000.00
CADY	8,000.00
CASA - Court Appointed Child Advocates	1000.00
Pemi Bridge House	13,000.00

**CULTURE AND RECREATION:**

Parks and Recreation Department	704,980.00
Library	442,811.00
Patriotic Purposes	4,700.00
Band Concerts	8,000.00

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2019 TO JUNE 2020 - Continued**

Town Common	4,000.00
Friends of the Arts	100.00
Conservation	2,000.00
Care of Trees	2,000.00
DEBT SERVICE:	
16-17 CIP Bond Payment	200,000.00
Principal Long Term Notes & Bonds - Library	88,162.00
SRF-Landfill Closure Payment	0.00
Interest Expense Long Term Notes & Bonds - Library	48,810.00
16-17 CIP Bond Interest Payment	34,539.00
CAPITAL OUTLAY:	
Landfill Monitoring	8,400.00
Improve-Road Construction/Bell Road Offset	100,000.00
**Crush Gravel - Highway	12,500.00
Conservation Commission Projects	5,000.00
Highway Sidewalk Tractor (pmt 3 of 5)	37,192.00
Cemetery Truck Purchase	10,000.00
Hwy Equipment Repairs	20,000.00
CAPITAL RESERVES	
Recycling-equip/grounds/bldg Maintenance	10,000.00
Fire Truck Repl CR	31,666.00
Fox Pond Park Maint/Repair/Replace/Rebuild	0.00
Dispatch Equipment Reserve	0.00
Conservation Commission	5,000.00
Town Reval	0.00
Fire Engine 4 Replacement CR	10,384.00
Fire Engine 3 Replacement CR	29,239.00
Highway - Heavy Equipment	40,000.00
Material Handling Equipment - Highway	25,000.00
pbCAM equipment & facilities Capital Reserve	0.00
Ambulance Capital Reserve Fund	40,000.00
TRANSFER TO TRUST	<u>0.00</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u>8,897,938.00</u></b>
<b>LESS ESTIMATED REVENUES AND CREDITS</b>	
TAXES:	
Land Use Change Taxes	10,000.00
Yield Taxes	10,000.00
Payments in Lieu of Taxes	51,801.00
Other Taxes	0.00

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**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2019 TO JUNE 2020 - Continued**

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Interest and Penalties on Delinquent Taxes	149,000.00
Excavation Tax	0.00
<b>LICENSES, PERMITS AND FEES</b>	
Business Licenses and Permits	67,000.00
Motor Vehicle Permit Fees	745,000.00
Land Use Permits	16,000.00
Other Licenses, Permits and Fees	64,300.00
From Federal Government	
<b>TAXES FROM STATE:</b>	
Meals & Rooms Tax Distribution	349,458.00
Highway Block Grant	151,887.00
Water Pollution Grant	0.00
Other Miscellaneous Revenue	93,845.00
<b>CHARGES FOR SERVICES:</b>	
Income from Departments	1,759,343.00
Other Charges	0.00
<b>MISCELLANEOUS REVENUES:</b>	
Sale of Municipal Property	1,000.00
Interest on Investments	18,000.00
Other (Rents, BC/BS and Dental reimburse, etc.)	1,211.00
<b>INTERFUND OPERATING TRANSFERS IN:</b>	
Special Revenue Funds	35,000.00
Capital Reserve Withdrawals	50,000.00
Cypres Reimbursement/Perp Care	0.00
Trust & Fiduciary Funds	60,649.00
Airport (Offset)	0.00
<b>OTHER FINANCING SOURCES</b>	
Proc. From Long Term Bonds & Notes	0.00
Amount voted from Unassigned Fund Balance (Surplus)	300,000.00
<b>TOTAL REVENUE AND CREDITS</b>	<b>3,933,494.00</b>

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**TOWN OF PLYMOUTH 2018 TAX RATE COMPUTATION**

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Total Town Appropriations	8,897,938
Total Revenues and Credits	- 3,959,359
Net Town Appropriations	4,938,579
Net School/State Appropriations	+ 7,598,259
County Tax Assessment	877,727
 Total Town, School/State and County	 13,414,565
	-----
DEDUCT: Total Business Profits Tax Reimbursement	0
ADD: War Service Credits	67,667
ADD: Overlay	13,849
	-----
 PROPERTY TAXES TO BE RAISED	 13,496,081
 TAXES COMMITTED TO COLLECTOR:	
Property taxes	13,496,081
Precinct Taxes and/or Service Area Taxes	0
Less War Service Credits	67,667
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 TOTAL TAX COMMITMENT	 \$13,428,414

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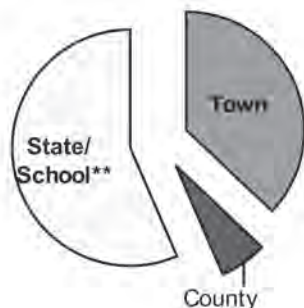
**TOWN OF PLYMOUTH 2018 TAX RATE BREAKDOWN PER \$1,000.00**

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Town	10.44
County	1.83
State/School** District	15.92
MUNICIPAL TAX RATE	28.19

Precinct: Plymouth Village Water & Sewer

PRECINCT VALUATION	239,042,664
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**Town of Plymouth  
2019  
Tax Rate**

■	Town	37%
■	County	7%
■	State/School**	56%

**INVENTORY OF TOWN OWNED PROPERTY  
AS OF DECEMBER 31, 2019**

<u>ORIGINAL PROPERTY ID</u>	<u>NEW PROPERTY ID</u>	<u>DESCRIPTION</u>	<u>ACREAGE</u>
0001-0007-0006	206 015 000 000 0000	Airport	69.0ac
0001-0008-0003	206 014 000 000 0000	Airport Terminal and Land	47.8ac
0001-0008-003A	206 014 000 0AH 0001	Airport Hanger (building only)	.00ac
0002-0011-0005	206 047 000 000 0000	Pleasant Valley Cemetery Smith Bridge Road	1.8ac
0003 0002 0003	208 064 000 000 0000	Beech Hill Road Downing Purchase	45.0ac
0003-0002-0004	208 063 000 000 0000	Plymouth Solid Waste & Recycling Facility	15.0ac
0003-0002-0046	209 025 000 000 0000	W/S Main Street Daniel Webster Development Co. tax-deeded	3.2ac
0003-0002-0047	209 026 000 000 0000	Plymouth Police Department 334 Main Street	4.18ac
0003-0007-0010	209 003 000 000 0000	S/S Fairgrounds Rd McCormack Tax Sale	11.5ac
0003-0007-0030	209 004 000 000 0000	59 Riverside Cemetery Fairgrounds Road	18.0ac
0004-0001-0004	209 045 000 000 0000	W/S Interstate 93	.03ac
0005-0002-0011	215 001 000 000 0000	W/S Mayhew Turnpike Miller gift	100.0ac
0003-0002-0014	208 087 000 000 0000	3 Page Street Henderson - Tax Deed	.23ac
0005-0004-0027	223 038 000 000 0000	West Plymouth Cemetery Mayhew Turnpike	.41ac
0006-0003-0080	106 020 000 000 0000	Reservoir Road Cemetery Reservoir Road	.14ac
0006-0004-0035	216 002 000 000 0000	Sawmill Cemetery Bartlett Road	.50ac
0007-0001-0008	211 017 000 000 0000	Cooksville Road Cemetery Cooksville Road	.05ac
0007-0002-0009	104 017 000 000 0000	Highland Street Teichner gift	5.18ac
0007-0003-0004	104 016 000 000 0000	Butterfield Property Old Route 25 & Highland St.	.02ac
0007-0006-0003	218 025 000 000 0000	Cross Country Lane (land at entrance to Plymouth Heights)	.09ac

**INVENTORY OF TOWN OWNED PROPERTY  
AS OF DECEMBER 31, 2019 (Continued)**

<u>ORIGINAL PROPERTY ID</u>	<u>NEW PROPERTY ID</u>	<u>DESCRIPTION</u>	<u>ACREAGE</u>
0007-0006-0020	221 078 000 000 0000	N/S Texas Hill Road Keniston gift	6.1ac
0007-0008-0050	220 006 000 000 0000	Crystal Springs	.046ac
0007-0009-0001	220 001 000 000 0000	148 Daniel Webster Highway E/S Daniel Webster Highway Kruger tax-deeded	.41ac
0008-0002-0002	220 004 000 000 0000	135 Daniel Webster Highway	1.4ac
0020-0009-0016	108 110 000 000 0000	46 Highland Street	.50ac
0011-0001-0009	229 041 000 000 0000	W/S Thurlow Street	76.0ac
0011-0001-0044	234 028 000 000 0000	Newton Conservation gift W/S Cummings Hill Road Walter Conservation gift	87.0ac
0011-0001-0045	228 002 000 000 0000	Stearns Cemetery Texas Hill Road	.15ac
0012-0003-0034	230 008 000 000 0000	Lower Intervale Cemetery	.33ac
0012-0002-0009	233 022 000 000 0000	Daniel Webster Highway	.36ac
0015-0001-0003	241 018 000 000 0000	Union Cemetery	.19ac
0020-0005-0005	108 188 000 000 0000	Dick Brown Pond Road Right of Way	.29ac
0020-0006-0002	103 033 000 000 0000	Maclean Street	
0020-0009-0023	108 111 000 000 0000	N/S Merrill Street	.05ac
0021-0011-0002	109 030 000 000 0000	Plymouth Fire Department 41 Green Street Pemi Bridge House gift	.40ac .23ac
0021-0014-0008	109 001 000 000 0000	Town Hall	.50ac
0021-0014-0009	109 066 000 000 0000	Town Common with Gazebo	.40ac
0021-0014-0010	109 065 000 000 0000	Post Office Square (in front of Town Hall & Church)	.01ac
0021-0016-0001	109 055 000 000 0000	Pease Public Library	0.29ac
0021-0018-0002	110 011 000 000 0000	Right of Way E/S Main Street	.50ac
0021-0023-0004	110 051 000 000 0000	52 Main Street Rohner tax-deeded	0.27ac
0021-0025-0002	109 025 000 000 0000	36 Green Street NH Electric Co-op	0.50ac

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**INVENTORY OF TOWN OWNED PROPERTY  
AS OF DECEMBER 31, 2019 (Continued)**

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<u>ORIGINAL PROPERTY ID</u>	<u>NEW PROPERTY ID</u>	<u>DESCRIPTION</u>	<u>ACREAGE</u>
0021-0025-0003	109 026 000 000 0000	Green Street NH Electric Co-op	0.54ac
0022-0004-0006	111 010 000 000 0000	Fox Park 6 Langdon Street	33ac
0023 0005 0017	110 002 001 000 0000	20 Green Street Ampitheatre	1.09ac
0023-0005-017A	110 002 000 000 000A	Plymouth Highway Garage (on land of PVW&SD)	.00ac
0023-0005-0011	110 029 001 000 0000	Plymouth Skate Park Local Motive, LLC - Gift	3.89ac
0023-0007-0014	110 036 000 000 0000	W/S Winter Street (mini-park)	0.19ac
0003-0002-0054	209 024 000 000 0000	W/S Main Street Johnson - Tax Deed	1.5ac



**SUMMARY INVENTORY VALUATION**  
**September 1, 2019**

<u>LAND</u>	<u>TOWN</u>	<u>PRECINCT</u>
Current Use	909,218	63,719
All Other Taxable	<u>109,582,190</u>	<u>47,712,645</u>
<b>Total Taxable</b>	<b>110,491,408</b>	<b>47,776,364</b>
Tax Exempt & Non Taxable	<u>25,817,438</u>	<u>20,153,186</u>
Total Land Value	136,308,846	67,929,550
 <b><u>BUILDINGS</u></b>		
<b>Taxable</b>	<b>345,632,500</b>	<b>168,823,200</b>
Tax Exempt & Non Taxable	<u>241,889,200</u>	<u>200,256,200</u>
Total Buildings Value	587,521,700	369,079,400
 <b><u>PUBLIC UTILITIES</u></b>		
<b>Electric</b>	<b><u>25,177,200</u></b>	<b><u>22,624,200</u></b>
Total Valuation:	749,007,746	459,633,150
<b>TOTAL TAXABLE VALUATION:</b>	<b>481,301,108</b>	<b>239,223,764</b>
 <b><u>EXEMPTIONS</u></b>		
Blind Exemptions (1)	35,000	(0)      0
Elderly Exemptions (19)	678,300	(11)     178,400
Solar Exemptions (1)	<u>2,700</u>	(1) <u>2,700</u>
TOTAL EXEMPTIONS:	882,700	467,500
<b>TOTAL EXEMPTIONS TAKEN:</b>	<b>716,000</b>	<b>181,100</b>
 <b>NET VALUATION ON WHICH TAX RATE IS COMPUTED:</b>	 <b>480,585,108</b>	 <b>239,042,664</b>
 <b>LESS PUBLIC UTILITIES:</b>	 <b><u>25,177,200</u></b>	 <b><u>22,624,200</u></b>
 <b>NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED:</b>	 <b>455,407,908</b>	 <b>216,418,464</b>

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT

	7/18-6/19 Available	7/18-6/19 Expended	Balance	Encumbered to FY 19/20	7/19-6/20 Appropriated	7/20-6/21 Proposed NO BOND	7/20-6/21 Proposed W/BOND
Town Office Salaries, Fees, Exp.	451,514.00	432,254.14	19,259.86	0.00	470,537.00	489,300.00	489,300.00
Election, Registration, Statistics	173,263.00	165,221.23	8,041.77	0.00	182,184.00	174,195.00	174,195.00
Financial Administration	282,970.00	295,991.77	-13,021.77	0.00	310,561.00	334,889.00	334,889.00
Reappraisal/Revaluation	75,000.00	60,153.94	14,846.06	0.00	75,000.00	75,000.00	75,000.00
Legal Expenses	200,920.00	187,935.88	12,984.12	0.00	211,062.00	204,205.00	204,205.00
Personnel Administration	1,500.00	0.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00
Planning and Zoning	92,134.00	77,422.64	14,711.36	0.00	92,134.00	105,553.00	105,553.00
Land Use Enforcement	115,250.00	114,091.40	1,158.60	0.00	118,661.00	122,811.00	122,811.00
General Government Buildings	44,100.00	50,204.11	-6,104.11	0.00	46,100.00	47,700.00	47,700.00
Cemeteries	45,911.00	51,412.93	-5,501.93	0.00	50,849.00	59,765.00	59,765.00
Insurance (other)	172,030.00	130,078.49	41,951.51	0.00	177,785.00	190,635.00	190,635.00
Advertising & Regional Assoc.	1,100.00	6,348.00	-5,248.00	0.00	6,332.00	6,415.00	6,415.00
Misc-Other Gov Fees(Capital Reserve)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Education/Training Workshop	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police/Parking/Dispatch Department	1,922,211.00	1,940,054.07	-17,843.07	0.00	2,177,262.00	2,426,490.00	2,426,490.00
Ambulance	102,470.00	111,427.35	-8,957.35	0.00	114,870.00	123,930.00	123,930.00
Fire Department	1,190,018.00	1,433,710.46	-243,692.46	0.00	1,283,570.00	1,363,523.00	1,363,523.00
Emergency Management	22,000.00	30,797.01	-8,797.01	0.00	22,921.00	64,509.00	64,509.00
Highways and Streets	884,375.00	874,607.19	9,767.81	0.00	933,171.00	1,077,216.00	1,077,216.00
Bridges		0.00	0.00	0.00			
Street Lighting	55,000.00	50,972.23	4,027.77	0.00	60,000.00	60,000.00	60,000.00
Airport	3,000.00	6,121.38	-3,121.38	0.00	7,000.00	7,494.00	7,494.00
Solid Waste Disposal	397,657.00	392,598.91	5,058.09	0.00	433,015.00	481,567.00	481,567.00
Pemi-Baker Solid Waste Dist.	3,300.00	3,153.36	146.64	0.00	3,300.00	4,031.00	4,031.00
Health Officer Expenses	10,000.00	2,857.81	7,142.19	0.00	10,000.00	10,000.00	10,000.00
Animal Control/Humane Society	6,500.00	6,500.00	0.00	0.00	6,500.00	6,500.00	6,500.00
Pemi-Baker Home Health Agency	15,000.00	15,000.00	0.00	0.00	15,000.00	15,000.00	15,000.00
Genesis-Lakes Region Mental Health	7,000.00	7,000.00	0.00	0.00	7,000.00	7,000.00	7,000.00
General Assistance- Welfare	95,586.00	71,170.00	24,416.00	0.00	96,354.00	97,145.00	97,145.00
Transport Central	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00	1,000.00
Grafton County Senior Citizens	15,000.00	15,000.00	0.00	0.00	15,000.00	15,000.00	15,000.00
Tri-County Community Action	7,646.00	7,646.00	0.00	0.00	7,646.00	7,646.00	7,646.00
Voices Against Violence	4,000.00	4,000.00	0.00	0.00	4,000.00	4,000.00	4,000.00
Red Cross	3,141.00	3,141.00	0.00	0.00	3,141.00	3,141.00	3,141.00
Pemi Youth Center	8,000.00	8,000.00	0.00	0.00	8,000.00	8,000.00	8,000.00

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued

	7/18-6/19 Available	7/18-6/19 Expended	Balance	Encumbered to FY 19/20	7/19-6/20 Appropriated	7/20-6/21 Proposed NO BOND	7/20-6/21 Proposed W/BOND
CADY	8,000.00	8,000.00	0.00	0.00	8,000.00	8,000.00	8,000.00
CASA - Court Appointed Special Advocate	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00	1,000.00
Pemi Bridge House	13,000.00	13,000.00	0.00	0.00	13,000.00	13,000.00	13,000.00
Parks and Recreation Dept.	681,887.00	681,785.16	101.84	0.00	704,980.00	766,601.00	766,601.00
Pease Public Library	433,372.00	413,545.59	19,826.41	0.00	442,811.00	474,775.00	474,775.00
Patriotic Purposes	4,000.00	3,968.78	31.22	0.00	4,700.00	4,700.00	4,700.00
Band Concerts	8,000.00	7,000.00	1,000.00	0.00	8,000.00	8,000.00	8,000.00
Town Common	4,000.00	2,621.76	1,378.24	0.00	4,000.00	4,000.00	4,000.00
Friends of the Arts	100.00	0.00	100.00	0.00	100.00	100.00	100.00
Conservation Commission	2,000.00	2,000.00	0.00	0.00	2,000.00	2,020.00	2,020.00
Conservation-Tree Care	1,000.00	3,200.00	-2,200.00	0.00	2,000.00	2,000.00	2,000.00
16-17 CIP Bond Payment	200,000.00	200,000.00	0.00	0.00	200,000.00	200,000.00	200,000.00
Principal-Long Term Note/Bonds	84,779.00	84,780.17	-1.17	0.00	88,162.00	91,555.00	91,555.00
20-21 Infrastructure Bond Payment	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
Interest-Long Term Note/Bonds	52,192.00	52,190.52	1.48	0.00	48,810.00	45,416.00	45,416.00
16-17 CIP Bond Interest Payment	41,553.00	39,163.79	2,389.21	0.00	34,539.00	32,144.00	32,144.00
20-21 Infrastructure Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	45,000.00
<b>Capital Outlay</b>							
Fuel Clean-Up	-	0.00	0.00	0.00	-	-	-
Airport Improvements	-	0.00	0.00	0.00	-	3,000.00	3,000.00
Sidewalk Improvements	-	0.00	0.00	0.00	-	-	-
Landfill Monitoring/Testing	8,400.00	4,643.51	3,756.49	0.00	8,400.00	8,400.00	8,400.00
Road Construction	125,000.00	0.00	125,000.00	0.00	100,000.00	605,000.00	605,000.00
Hwy - Crush Gravel	12,500.00	0.00	12,500.00	0.00	12,500.00	14,500.00	27,000.00
Highland Street Phase II	-	420,776.74	-420,776.74	0.00	-	-	-
Conservation Commission Projects	5,000.00	1,621.78	3,378.22	0.00	5,000.00	5,000.00	5,000.00
Cemetery Truck Purchase	-	0.00	0.00	0.00	10,000.00	-	-
Highway Dump Truck Purchase	-	31,534.44	-31,534.44	0.00	-	100,000.00	100,000.00
Recycling Bldg/Grnds Rpr/Repl/Maint	-	0.00	0.00	0.00	-	-	120,000.00
Fire - New Equip	-	0.00	0.00	0.00	-	10,000.00	10,000.00
Recycling paving/loading Dock	-	0.00	0.00	0.00	-	-	15,000.00
Town Hall Main/Repairs/Air/heat	-	0.00	0.00	0.00	-	-	100,000.00
Street Light Replacement-Main St	-	0.00	0.00	0.00	-	-	70,000.00
Fox Park Maint/Repair/Repl/Rebid	-	0.00	0.00	0.00	-	-	72,000.00

**TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued**

	<u>7/18-6/19</u> Available	<u>7/18-6/19</u> Expended	Balance	Encumbered to FY 19/20	<u>7/19-6/20</u> Appropriated	<u>7/20-6/21</u> Proposed NO BOND	<u>7/20-6/21</u> Proposed W/BOND
Police - Roof Replacement	-	0.00	0.00	0.00	-	-	60,000.00
Highway Bucket Loader pmt 1 of 5 or total	-	0.00	0.00	0.00	-	38,000.00	195,000.00
Police Cruiser Replacement	75,000.00	74,908.55	91.45	0.00	-	-	25,000.00
Highway Wood Chipper	-	0.00	0.00	0.00	-	55,000.00	55,000.00
Highway - Sidewalk Tractor pmt 3 of 5 or total	-	0.00	0.00	0.00	37,192.00	37,192.00	111,576.00
Fire-Ambulance Replacement	-	0.00	0.00	0.00	-	250,000.00	250,000.00
recycling glass crusher	-	0.00	0.00	0.00	-	-	75,000.00
Highway Excavator final pmt	20,165.00	20,869.30	-704.30	0.00	-	-	-
Highway - Equipment Repairs	-	0.00	0.00	0.00	20,000.00	20,000.00	20,000.00
Parks & Rec Mower purchase	-	0.00	0.00	0.00	-	-	8,000.00
Recycling Skid Steer	-	0.00	0.00	0.00	-	-	60,000.00
Police New Phone system	-	0.00	0.00	0.00	-	-	20,000.00
Police New radio system	-	0.00	0.00	0.00	-	-	350,000.00
Police Parking Meter replacement	-	0.00	0.00	0.00	-	-	168,424.00
<b>Transfers to Capital Reserve</b>							
Dispatch Equip Reserve	-	0.00	0.00	0.00	-	10,000.00	-
Recycling-equip/grounds/bldg maint	10,000.00	10,000.00	0.00	0.00	10,000.00	20,000.00	20,000.00
Fire Tower Truck Replacement	41,666.00	41,666.00	0.00	0.00	31,666.00	41,666.00	41,666.00
Fire Engine 4 Replacement CR	10,384.00	10,384.00	0.00	0.00	10,384.00	10,384.00	10,384.00
Fire Engine 3 Replacement CR	39,239.00	39,239.00	0.00	0.00	29,239.00	39,239.00	39,239.00
Highland St/S. Main	-	0.00	0.00	0.00	-	100,000.00	100,000.00
Highway-Material Handling Equip.	50,000.00	50,000.00	0.00	0.00	25,000.00	50,000.00	25,000.00
Highway Heavy Equipment	40,000.00	40,000.00	0.00	0.00	40,000.00	60,000.00	40,000.00
Bldg-Fire Maint/Repair/Replace	-	0.00	0.00	0.00	-	25,000.00	-
Bldg-Police Maint/Repair/Replace	-	0.00	0.00	0.00	-	25,000.00	-
Highway - Bldg Repair/Maintenance	-	0.00	0.00	0.00	-	-	-
Replace Support Vehicle/Fire	-	0.00	0.00	0.00	-	-	-
Conservation Commission	5,000.00	5,000.00	0.00	0.00	5,000.00	5,000.00	5,000.00
pbCAM Equipment & Facilities CRF	-	0.00	0.00	0.00	-	-	-
Fox Pond Park/Repair/Repl/Rebuild	-	0.00	0.00	0.00	-	5,000.00	-
Library Bldg Maintenance CRF	-	0.00	0.00	0.00	-	5,000.00	5,000.00
Replace 2006 Ambulance	50,000.00	50,000.00	0.00	0.00	40,000.00	-	-
Replace 87 Fire Engine	-	0.00	0.00	0.00	-	-	-
Repl Breathing Apparatus	-	0.00	0.00	0.00	-	-	-

**TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued**

	<u>7/18-6/19</u> Available	<u>7/18-6/19</u> Expended	Balance	Encumbered to FY 19/20	<u>7/19-6/20</u> Appropriated	<u>7/20-6/21</u> Proposed NO BOND	<u>7/20-6/21</u> Proposed W/BOND
<b>Transfer to Trust</b>							
Transfers to Trusts-Cem Perpetual		0.00	0.00	0.00			
Transfer to Trust-MV CRF		22,082.40	-22,082.40	0.00			
Exp. Trust-Emergency Equip Replace.		0.00	0.00	0.00			
<b>Totals</b>	<b>8,435,833.00</b>	<b>8,890,852.79</b>	<b>-455,019.79</b>	<b>0.00</b>	<b>8,897,938.00</b>	<b>10,791,852.00</b>	<b>12,213,160.00</b>
Less Amount Forwarded	0.00						
Fiscal 19 Appropriation	8,435,833.00						

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**STATEMENT OF BONDED INDEBTEDNESS 6/30/19**  
**Showing Annual Maturities of Outstanding Bonds**

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LIBRARY RENOVATION  
3.99%

MATURITY	PRINCIPAL AMOUNT	INTEREST AMOUNT
	\$1,752,317.83	\$749,796.91
2019	\$ 88,161.49	\$ 48,809.20
2020	\$ 91,555.04	\$ 45,415.65
2021	\$ 95,332.18	\$ 41,638.51
2022	\$ 99,135.93	\$ 37,834.76
2023	\$ 103,091.45	\$ 33,879.24
2024	\$ 107,123.25	\$ 29,847.44
2025	\$ 111,479.02	\$ 25,491.67
2026	\$ 115,927.03	\$ 21,043.66
2027	\$ 120,552.52	\$ 16,418.17
2028	\$ 125,330.76	\$ 11,639.93
2029	\$ 130,363.26	\$ 6,607.43
2030	\$ 35,236.36	\$ 1,405.93
TOTAL	\$1,223,253.08	\$320,066.80

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**STATEMENT OF BONDED INDEBTEDNESS 6/30/19**  
**Showing Annual Maturities of Outstanding Bonds**

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INFRASTRUCTURE BOND  
2.38%

MATURITY	PRINCIPAL AMOUNT \$2,000,000	INTEREST AMOUNT \$241,339.03
2019	\$ 200,000.00	\$ 36,802.74
2020	\$ 200,000.00	\$ 32,143.83
2021	\$ 200,000.00	\$ 27,302.74
2022	\$ 200,000.00	\$ 22,552.74
2023	\$ 200,000.00	\$ 17,802.74
2024	\$ 200,000.00	\$ 13,091.78
2025	\$ 200,000.00	\$ 8,302.74
2026	\$ 200,000.00	\$ 3,553.74
<b>TOTAL</b>	<b>\$1,500,000.00</b>	<b>\$ 142,708.21</b>

**TOWN OF PLYMOUTH - CAPITAL RESERVES ACCOUNT  
YEAR ENDING 6/30/19**

Purpose	Beginning Market Value	Additions	Income	Unrealized Gain or Loss)	disbursements	Ending Market Value
Dispatch Equipment	\$ 20,006.97	\$ -	\$ 1.98		\$ -	\$ 20,008.95
Sidewalk improvement	\$ 35,010.17	\$ 10,000.00	\$ 3.53		\$ 10,000.00	\$ 35,013.70
School Dist - Special Education	\$ 11,719.93	\$ -			\$ 5,002.82	\$ 6,717.11
Highway Material Handling Equipment	\$ 50,128.26	\$ 25,000.00	\$ 2.23		\$ -	\$ 54,946.50
Municipal Transportation Improvement	\$ 59,272.27	\$ 42,896.66			\$ 40,000.00	\$ 62,168.93
Mack-fire truck	\$ -	\$ -			\$ -	\$ -
Highland Street	\$ 445,018.60	\$ -	\$ 1.60		\$ 421,589.54	\$ 23,430.66
Conservation Commission	\$ 10,000.70	\$ 5,000.00	\$ 1.17		\$ -	\$ 15,001.87
Town Revaluation	\$ 124,563.76	\$ -	\$ 6.32		\$ 75,000.00	\$ 49,570.08
1991 Ladder Truck	\$ 14,202.96	\$ -	\$ 1.43		\$ -	\$ 14,204.39
Zoning Ordinance Re-write	\$ -	\$ -			\$ -	\$ -
Fire Tower Truck	\$ 73,338.01	\$ 41,669.68	\$ 5.31		\$ -	\$ 115,013.00
Fire Maintenance R/R	\$ 2.61	\$ -			\$ -	\$ 2.61
Police Maintenance R/R	\$ 25,012.44	\$ -			\$ 24,999.55	\$ 12.89
Recycle Equipment & Property Maint	\$ 16,520.18	\$ 10,000.00	\$ 2.07		\$ -	\$ 26,522.25
Repl Fire Engine 4	\$ 43,275.59	\$ 10,384.00	\$ 4.77		\$ -	\$ 53,664.36
Fire-Air Support	\$ -	\$ -			\$ -	\$ -
Police Pickup Rep.	\$ 20,060.59	\$ -			\$ 19,999.64	\$ 60.95
Fire Chief's Car	\$ -	\$ -			\$ -	\$ -
PB Cam Equip. & Facilities	\$ 10,002.05	\$ -	\$ 0.96		\$ -	\$ 10,003.01
Repl Fire Engine 3	\$ 261,854.77	\$ 39,239.00	\$ 27.72		\$ -	\$ 301,121.49
Replace 2006 Ambulance	\$ 50,047.51	\$ 50,000.00	\$ 7.01		\$ -	\$ 100,054.52
School Repair & Maint.	\$ 50,340.12	\$ -	\$ 0.43		\$ 50,340.14	\$ 0.41
Highway Heavy Equip.	\$ 29,536.63	\$ 40,000.00	\$ 3.05		\$ -	\$ 69,539.68
Highway Bldg Maint Repair	\$ 26,007.42	\$ -	\$ 2.58		\$ -	\$ 26,010.00
Fox Pond Park Maint	\$ 10,002.07	\$ -	\$ 0.96		\$ -	\$ 10,003.03
Fire-Replace Support Vehicle	\$ -	\$ -			\$ -	\$ -
<b>Total</b>	<b>\$ 1,385,923.61</b>	<b>\$ 274,189.34</b>	<b>\$ 73.12</b>	<b>\$ -</b>	<b>\$ 646,931.69</b>	<b>\$ 1,013,254.38</b>



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**TRUSTEES OF THE TRUST FUND**  
**PLYMOUTH NEW HAMPSHIRE**  
**7/01/18 - 6/30/19**

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Beginning Fund Balance:		\$ 505,026.00
Receipts:		
Perpetual Care	\$ 500.00	
Interest & Dividend	\$ 5,550.00	
Gain/Losses on Sales of Investments	<u>\$ 41,756.00</u>	
		\$ 47,806.00
Disbursements:		
Perpetual Care	\$ (71,103.00)	
Cypress	\$ 0.00	
Pleasant Valley Cemetery	\$ 0.00	
Fees	<u>\$ (2,133.00)</u>	
		\$ (73,236.00)
Ending Fund Balance:		\$ 479,596.00

A copy of the Board's investment policy and a detailed list of the trust fund investments are available at the Town Hall. The Trustees hold the following trust funds in Common (one account):

Cemetery Perpetual Care  
Foster Estate General Beautification  
Pease Public Library  
Pleasant Valley Trust Fund

These funds are invested and managed in accordance with the laws of the State of New Hampshire.

Respectfully submitted,

Janet Currier, Chair  
Ted Geraghty  
Michael Currier

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**REPORT OF THE TREASURER**  
**For 12 Month Period Ending June 30, 2019**  
**GENERAL FUND MEREDITH 1 OF 3**

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BEGINNING BALANCE 7/1/18 102		2,590,130.42
BEGINNING BALANCE 7/1/18 530		1,809.02
BEGINNING BALANCE DMV 7/1/18		40,865.80
CASH RECEIPTS		
INTEREST		
SWEEPS/CHECKING	43,223.90	
TOTAL INTEREST		43,223.90
POLICE		
DRUG TASKFORCE		
GRANTS/DRUG/STATE	66,989.32	
INET	28,011.84	
POLICE COVERAGE	69,465.00	
KIOSK MONEY	937.65	
METER FINES	13,680.00	
METER MONEY	55,747.95	
COURT REIMB/WITNESS	26,966.29	
FEES/MISC	10,041.90	
SPEARE	53,060.00	
WORLD PAY	17,831.00	
WORLD PAY FEES	-4,139.07	
TOTAL POLICE		338,591.88
SELECTBOARD OFFICE		
AIRPORT	746.48	
AMBULANCE	60,528.51	
BELL RD	144,803.95	
CAPITAL RESERVE FUND	609,792.56	
CEMETERY	50,161.00	
HEALTH TRUST	500.00	
FEMA	127,060.00	
FIRE	9,618.33	
HIGHWAY BLOCK GRANT	151,657.08	
INSURANCE REIMB	50,170.88	
SETTLEMENT	10,563.92	
HIGHWAY/REIMB	1,394.28	
TOWN HALL BELL	2,750.00	
MISC	7,311.31	
MED/CARE AMB REIMB	241,282.24	
NH ROOM AND MEALS TAX	349,458.03	
PARKS & REC	61,412.00	
P & R SCHOOL	215,444.00	
PBCAM	3,100.00	
PSU/ DISPATCH/FIRE/REIMB	428,173.65	
P I L O T	140,060.70	
PROSECUTOR	23,582.14	
RECYCLING	77,102.80	

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**REPORT OF THE TREASURER**  
**For 12 Month Period Ending June 30, 2019**  
**GENERAL FUND    2 OF 3**

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REIMBURSEMENTS	7,663.32	
PERMITS/PLANNING	43,635.57	
RAILROAD FUND	2,064.60	
SALE OF TOWN PROP	74,033.50	
PLYMOUTH SCHOOL DIST	15,000.00	
TAX LEIN REIMB	900.00	
STATE OF NH	459.30	
SPEARE HOSPITAL	22,000.00	
TIME WARNER/CHARTER FEE	68,821.98	
TOWN OF ASHLAND	62,897.78	
TOWN OF BRIDGEWATER	3,604.41	
TOWN OF CAMPTON	44,087.99	
TOWN OF HOLDERNESS	87,673.03	
TOWN OF RUMNEY	24,097.71	
TOWN OF THORNTON	26,275.21	
TOWN OF HEBRON	23,537.03	
TOWN OF GROTON	5,487.68	
TOTAL SELECTBOARD		3,278,912.97
TAX COLLECTOR		
2018 YIELD TAX	7,992.62	
2018 A PROPERTY TAX	2,909,008.61	
2018B PROPERTY TAX	5,663,264.49	
2019A PROPERTY TAX	4,463,829.65	
2019B PROPERTY TAX	2,924.00	
2019 YIELD TAX	5,611.95	
CURRANT LAND USE	10,469.90	
CURRANT LAND USE INT	1,407.30	
YIELD INTEREST	191.76	
PROPERTY TAX INT	47,541.82	
TAX LIEN INTEREST	84,171.61	
TAX LIEN REDEEMED	296,238.93	
TOTAL TAX COLLECTOR		13,492,652.64
TOWN CLERK		
2018-2019 MV	763,405.52	
CAP RES FUND	22,156.00	
MISC	15,736.70	
UCC FILINGS	1,790.00	
CREDIT CARD	-45.20	
TOTAL TOWN CLERK	-	803,043.02
TOTAL RECEIPTS		17,956,424.41
TOTAL RECEIPTS.& BEGINNING BAL		20,589,229.65

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**REPORT OF THE TREASURER**  
**For 12 Month Period Ending June 30, 2019**  
**TOWN CLERK MV ACH ACCOUNTING GENERAL FUND 468      3 OF 3**

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CASH PAYMENTS

	PAYMENTS PER SELECTMEN	
TOTAL PAYMENTS		16,571,503.46
ENDING BALANCE DMV ACH		57,922.61
ENDING BALANCE 530		3,959,803.58
TOTAL PAYMENTS & ENDING BAL		20,589,229.65

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**REPORT OF THE TREASURER**  
**For the 12 Month Period Ending June 30, 2019**  
**TOWN CLERK MV ACH ACCOUNT GENERAL FUND 468**

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BEGINNING BALANCE 7/01/18		40,865.80
DEPOSITS		920,528.11
TOTAL		961,393.91
TRANS TO GF		648,500.00
ACH DMV		254,971.30
ENDING BALANCE 6/30/19		57,922.61
TOTAL		961,393.91

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**ESCROW ACCOUNTS**  
**7/01/18 THROUGH 6/30/19**

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Name	Beginning Balance 7/1/18	Total Deposits Interest Transfers	Total Withdrawals	Ending Balance 6/30/19
Ethier	1500.02	0.11	1500.13	0.00
Summit at Mt Frontenac	421.48	0.06	0.00	421.54
Harbor Homes	1,032.12	0.11	0.00	1,032.23
McGinley	-	2,190.60	2,190.60	-
McLane Middleton	257.63	0.04	0.00	257.67
	-			-
Totals	3,211.25	2,190.92	3,690.73	1,711.44

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**REVOLVING LOAN**  
**7/01/18 THROUGH 6/30/19**

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BEGINNING BALANCE 7/01/18	\$ 21,323.46
INTEREST	\$ 2.12
TOTAL RECEIPTS AND BEGINNING BALANCE	\$ 21,325.58
ENDING BALANCE 6/30/19	\$ 21,325.58

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**AERONAUTICAL FUND**  
**7/01/18 THROUGH 6/30/19**

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BEGINNING BALANCE 7/01/18	16,566.65
DEPOSITS	4,291.48
INTEREST	27.93
TOTAL DEPOSIT AND BEGINNING BALANCE	20,886.06
WITHDRAWALS	-
ENDING BALANCE 6/30/19	20,886.06
TOTAL WITHDRAWALS AND ENDING BALANCE	20,886.06

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**CITIZENS CHECKING**  
**7/01/18 THROUGH 6/30/19**

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BEGINNING BALANCE 7/01/18	\$ 11,722.96
INTEREST	\$ 1.19
TRANSFERS	\$ -
TOTAL DEPOSIT AND BEGINNING BALANCE	<u>\$ 11,724.15</u>
WITHDRAWALS	\$ -
ENDING BALANCE 6/30/19	<u>\$ 11,724.15</u>
TOTAL WITHDRAWALS AND ENDING BALANCE	<u>\$ 11,724.15</u>

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**NHPDIP**  
**7/01/18 THROUGH 6/30/19**

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BEGINNING BALANCE 7/01/18	\$ 24,035.02
INTEREST	\$ 542.37
TOTAL DEPOSIT AND BEGINNING BALANCE	<u>\$ 24,577.39</u>
WITHDRAWALS	\$ -
ENDING BALANCE 6/30/19	<u>\$ 24,577.39</u>
TOTAL WITHDRAWALS AND ENDING BALANCE	<u>\$ 24,577.39</u>

**REPORT OF THE TAX COLLECTOR**  
07/01/18-6/30/19

	DR		
<b>Uncollected Taxes/Beg.Fiscal Yr.</b>	<b>2019</b>	<b>2018</b>	
Land Use Change		7,754.60	
Property Tax		2,854,125.30	
Yield Taxes		1,117.36	
Tax Credits	2,935.00		
<b>Taxes Committed To Collector:</b>			
Property Tax	6,073,502.00	5,688,825.00	
Yield Tax	7,400.75	6,875.26	
Land Use Change	510.80	2,715.30	
Excavation Tax	94.00		
Overpayments on Property Tax..	11,271.00	14,673.50	
Tax Deed			
<b>Interest Collected on Deliquent</b>			
Property Tax	4.00	47,619.82	
Yield Tax	0.00	191.76	
Land Use Change	0.00	1,407.30	
<b>TOTAL DEBITS</b>	<b>6,095,717.55</b>	<b>8,625,305.20</b>	
	<b>CR</b>		
<b>Remittances To Treasurer:</b>			
Property Tax	4,486,211.76	8,553,961.22	
Land Use Change		10,469.90	
Yield Tax	5,611.95	7,992.62	
Excavation Tax			
<b>Interest Collected:</b>			
Property Tax	4.00	47,619.82	
Yield Tax		191.76	
Land Use Change		1,407.30	
Tax Deeded		1,808.00	
Property Tax Credits		0.00	
Abatements Yield Tax			
Abatements on Property Tax	8,599.00	1,854.58	
Abatements on Yield Tax			
<b>Uncollected Taxes/End Fiscal Yr</b>			
Property Tax	1,589,962.24		
Land Use Change Tax	510.80		
Excavation	94.00		
Yield Tax	1,788.80		
Credit Balance	2,935.00		
<b>TOTAL CREDITS</b>	<b>6,095,717.55</b>	<b>8,625,305.20</b>	

**SUMMARY OF TAX SALE ACCOUNTS**  
**07/01/18-06/30/19**  
**Plymouth, N.H.**

**DR**  
Tax Sales on Account of Levies of

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>Prior</u>
Balance of Unredeemed Taxes				
Beginning of fiscal year:				
Property Tax.....		354,633.96	221,668.72	90,587.26
Taxes Sold To Town.....	361,541.26			
Interest Collected After Sale:				
Property Tax.....	915.19	6,405.34	48,907.23	27,943.85
Overpayments.....				
<b>TOTAL DEBITS</b>	<b>362,456.45</b>	<b>361,039.30</b>	<b>270,575.95</b>	<b>118,531.11</b>
	<b>CR</b>			
Remittances to Treasurer:				
Property Tax.....	44,669.23	68,732.56	138,145.73	44,691.41
Interest & Costs After Sale:				
Property Tax.....	915.19	6,405.34	48,907.23	27,943.85
Tax Deeded Property.....	0.00	3,419.36	2,842.42	20,518.33
Abatements.....	0.00	15,244.09	12,871.94	0.00
Uncollected Taxes End Of Yr:				
Property Tax.....	316,872.03	267,237.95	67,808.63	25,377.52
<b>TOTAL CREDITS</b>	<b>362,456.45</b>	<b>361,039.30</b>	<b>270,575.95</b>	<b>118,531.11</b>



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**REPORT OF THE TOWN CLERK**  
**For the Fiscal Year Ending June 30, 2019**

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RECEIPTS:

Auto Permits	\$	746,018.32
Sticker and Title Fees	\$	17,387.00
Dog Licenses	\$	2,650.00
Marriage Licenses	\$	2,200.00
UCC Filings	\$	1,790.00
Vital Records	\$	10,530
Miscellaneous Filing Fees	\$	170.40
Recovery Fees	\$	0.00
Capital Reserve Funds from Motor Vehicle	\$	<u>22,082.40</u>
<b>TOTAL</b>	<b>\$</b>	<b>802,828.12</b>

PAYMENTS:

Paid to Town Treasurer	\$	802,828.12
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**BIRTHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2019**

CHILD'S NAME	DATE OF BIRTH	CHILD'S PLACE OF BIRTH	NAME OF FATHER	NAME OF MOTHER
Domenichello, Alfred James	1/16/19	Plymouth	Domenichello, Christopher	Domenichello, Megan
Dieppa, Isabel Jordana	3/6/19	Plymouth		Dieppa, Jamie
Inman, Fay Louise	3/11/19	Plymouth	Inman, Michael	Inman, Kimberly
Patel, Vansh Rohit	5/7/19	Concord	Patel, Rohitkumar	Patel, Falguniben
Witkowski-Kelley, Lucie Shea	6/24/19	Plymouth	Kelley, Christopher	Witkowski, Jaclyn
Oakley, Taylor Jane	6/30/19	Plymouth	Oakley, Benjamin	Cormiea, Ashley
Leston, Isla Jane	7/6/19	Concord	Leston, Christopher	Phinney, Emily
Columbia, Madison Ann	8/28/19	Plymouth	Columbia, Peter	Butler, Holly
Salmon, Sierra Millie	9/20/19	Lebanon	Salmon, Oliver	Salmon, Devin
Southard, Kayah James	9/23/19	Lebanon	Southard, Steven	Roberts, Mackenzie
Kaplan, Lillian Parrish	10/3/19	Plymouth	Kaplan, Evan	Parrish, Sarah
Gubenko, Carson Elliot	10/25/19	Plymouth	Gubenko, Hilel	Gubenko, Cory
Chesley, Liam Harris	11/25/19	Plymouth	Chesley, Brad	Dupuis, Emily
Bennett, Reese Madalyn	12/10/19	Plymouth	Bennett, Lucas	Andersen, Paige
Finley, Benjamin Clyde	12/17/19	Plymouth	Finley, Aaron	Finley, Sara
Alarid, Brooklyn Juliette	12/18/19	Plymouth	Alarid, Taylor	Alarid, Julie
Pfeifer, William James	12/20/19	Lebanon	Pfeifer, William	Matthews, Kelsey
Pfeifer, Christian Robert	12/20/19	Lebanon	Pfeifer, William	Matthews, Kelsey

**MARRIAGES RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2019**

GROOM'S NAME	GROOM'S RESIDENCE	BRIDE'S NAME	BRIDE'S RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
Mace, Arthur A.	Plymouth	Ayers, Shannon D.	Plymouth	Plymouth	Lincoln	9/1/19
Cormiea, Stuart J.	Plymouth	Young, Teena L.	Plymouth	Plymouth	Rumney	9/7/19
Roth, Bradley C.	Plymouth	Mcafee, Caitlin R.	Plymouth	Plymouth	Canterbury	9/14/19
Dubreuil, Brian D.	Plymouth	Creasey, Jennifer M.	Plymouth	Plymouth	Plymouth	10/5/19
King, Abraham I.	Ashland	Blake, Tefani N.	Plymouth	Plymouth	Campton	10/5/19
Nunes, Karl M.	Laconia	Hamilton, Sarah G.	Plymouth	Hebron	Claremont	10/6/19
Chaffee Jr., Gary R.	Plymouth	Jones, Elizabeth G.	Plymouth	Plymouth	Holderness	10/24/19

**DEATHS RECORDED IN THE TOWN OF PLYMOUTH, N.H. FOR  
THE YEAR ENDING DECEMBER 31, 2019**

<b>NAME OF DECEASED</b>	<b>DATE OF DEATH</b>	<b>PLACE OF DEATH</b>	<b>NAME OF FATHER</b>	<b>MAIDEN NAME OF MOTHER</b>
Sargeant, Harriet	1/1/19	Franklin	Goodman, Henery	Jones, Harriet
Haskell, Robert	1/27/19	Plymouth	Haskell, Richard	Joslin, Pearl
Paradis, Dorothy	2/8/19	Lebanon	Eaton, George	McKenney, Ernestine
Schwarz, Susan	2/11/19	Plymouth	Schwarz, Hans	Brandenberg, Jannette
Bjorkman, Arnt	2/19/19	Laconia	Borkman, Ernest	Gove, Rosa
Bolduc, Wilma	3/25/19	Meredith	MacDonald, Stanley	Balcolm, Jennie
McNamara, Muriel	3/31/19	Plymouth	Lefebvre, Aimee	Decarie, Marie
Pinker, Britney	4/10/19	Lebanon	Pinker, John	Ludwick, Rebecca
Stormont, Edna	4/11/19	Plymouth	Haynes, Nelson	Sawyer, Clara
Pond, George	4/16/19	Rochester	Pond, Guy	Paradis, Aline
Kitchell, Dorothy	4/23/19	Plymouth	Wilson Jr, John	White, Irene
Wilkins, Tyler	4/27/19	Plymouth	Wilkins, Loring	Bentley, Thelma
Garrick, Helen	5/1/19	Manchester	Flanders, William	Pierce, Thelma
Bennett, Reese Madalyn	12/10/19	Plymouth	Bennett, Lucas	Andersen, Paige
Worden, Janis	5/3/19	Plymouth	Zinck, Arthur	Bergonzi, Mary
Flanders, Earl	5/4/19	Franklin	Flanders, Haven	Paling, Lily
Batchelder, William	5/7/19	Plymouth	Batchelder, Lyman	Fleming, Ella
Berg, Casey	5/14/19	Concord	Berg, Daniel	Pollock, Evelyn
Coburn, Robert	6/21/19	Plymouth	Adams, Kenneth	Coburn, Gladdis
Clifford, George	6/27/19	Plymouth	Clifford Sr, Earl	Schofield, Virginia
Nelson, Ricky	6/27/19	Plymouth	Nelson, Aubrey	Carpenter, Duella Jo
Stark, Karen	7/12/19	Lebanon	Dabrownny, Paul	Steidle, Hildegard
Strohmeier, Scott	7/23/19	Plymouth	Strohmeier, David	Mullally, Sharon
Matthews, Charles	7/29/19	Plymouth	Matthews, Frank	Hobart, Lena
Hinman, Ann	8/6/19	Plymouth	Walsh, Wilbur	Hughes, Rachel
Currie, Patricia	8/9/19	Plymouth	Roeder, Paul	Kane, Mary
Gauthier, Edward	8/31/19	Concord	Gauthier, William	Boyle, Kathryn
Barlow, Norma	9/2/19	Concord	Barlow, Roy	Wilcox, Ardys
Sanchez, Mark	9/2/19	Plymouth	Sanchez, Mathew	Hull-Ryde, Shirley
McCloud, Charles	9/8/19	Plymouth	McCloud, Merlond	Kimball, Martha
Van Loon, Jan	9/19/19	Meredith	Van Loon, Henry	Hall, Janet
Joyce, David	9/26/19	Plymouth	Joyce, Sumner	Campbell, Phyllis
Carpenter, Evelyn	10/5/19	Littleton	Hatch, Elmer	Horton, Evelyn
Robie, Kenneth	10/22/19	Plymouth	Robie, Ernest	Mathews, Alice
Rogers, Sandra	10/25/19	Plymouth	Hancock, Lee	Gilpatrick, Florice
Clifford, Holly	10/25/19	Laconia	Russell, Leonard	Parr, Ruth
Ray, Michael	10/29/19	Lebanon	Malonson, Frank	Eastman, Adelia
Chase, Joyce	10/31/19	Plymouth	Warner, Harold	Kraus, Margaret
O'Rourke, John	11/14/19	Plymouth	O'Rourke, Peter	MacDonald, Lillian
Normandin, Leo	11/19/19	Plymouth	Normandin, Leo	Andrews, Lucy
Farrell, Donald	11/25/19	Plymouth	Farrell, Eugene	Bates, Frances
Toomey, Darlene	12/4/19	Plymouth	Drechsel, Ralph	O'Connor, Therese
Lopez, Virginia	12/15/19	Plymouth	Martinez, Manuel	Castro Teresa

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**PLYMOUTH POLICE DEPARTMENT**  
**2019 ANNUAL REPORT**

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2019 once again brought several new faces to the Plymouth Police Department. The Department welcomes a variety of new employees. Melissa Kierstead, Parker Wilson, Thomas Arnold, and Eden Lefebvre. Melissa is one of the Department's Communications Specialists who comes by way of the Hampton Police Department where she was employed as a Communications Specialist for 17 years. In 2016 Melissa was awarded Telecommunicator of the year by Senator Kelly Ayotte. Melissa's experience has been a great asset for our town. Parker is one of the Department's Patrol Officers and comes from the Carroll Police Department where he was employed for 5 years. Parker is also self employed as a successful financial and insurance advisor. Parker's knowledge in both Law Enforcement and the private sector is a welcome benefit to our community. Tom is also one of the Department's Patrol Officers and started his career at the Merrimack County Department of Corrections. Prior to being a Correctional Officer, Tom served in the United States Marine Corp. After being honorably discharged he attended New England College where he earned a degree in Criminal Justice and Psychology. By the time you read this annual report Tom will be attending the 181<sup>st</sup> New Hampshire Police Academy. Eden is the Administrative Assistant to the Prosecutor and comes to us by way of Mid-State Health. Prior to Mid-State Health she was employed by NH Electric Cooperative for 15 years in both the information and technology and member solutions departments. Eden was also a Police Officer for the Laconia & Seabrook Police Departments for over 5 years. Eden's skillset and knowledge in customer service and Law Enforcement makes her a valued resource for the town. Eden is currently tasked with constructing a new website for the Department in an effort to make it more user friendly and easier to navigate.

From July 1, 2018 through June 30, 2019 the office of the Plymouth Police Prosecutor handled a total of 586 arrests. 427 cases were processed through the 2nd District Court, Plymouth Division and/or the Plymouth Family Court. 13 juvenile cases were processed and 3 of those cases were referred to the local Restorative Justice Program.

The Department's investigative unit was once again very busy this year. During the last 12-month fiscal period, the Plymouth Police Department made 82 case referrals to the Grafton County Attorney's Office, which resulted in a total of 171 felony charges. Our department continues to work closely with both state and federal resources to keep our town and state safe.

Social media continues to be the quickest and easiest way to filter information out to the Community. We prefer to use Facebook as our social media platform. If you have not done so yet, we encourage you to join us on Facebook. Please go to: [www.facebook.com/plymouthpolice/](http://www.facebook.com/plymouthpolice/) and click "Follow". We find Facebook to be an excellent resource. Our followers have helped us identify several subjects, find wanted suspects, and reunite lost pets with their owners.

The Department's success is not because of a single individual. Instead the credit is due to a remarkable team of patrol officers, dispatchers, clerical staff, parking enforcement staff, crossing guards, prosecutor, and of course the talents of Supervisors and Command Staff members who are truly dedicated to making our Community a safe and enjoyable place to live. On behalf of the men and women of the Plymouth Police Department, we are privileged to serve this community and continue to strive toward excellence to provide you with the finest policing service possible.

Respectfully Submitted,  
Stephen Lefebvre  
Chief of Police

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**PLYMOUTH POLICE DEPARTMENT STATISTICS**  
**July 2018 to June 2019**

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TRAFFIC ENFORCEMENT INFORMATION

MOTOR VEHICLE SUMMONS	143
MOTOR VEHICLE WARNINGS	867
AVERAGE SPEED OF VIOLATION	49 MPH
AVERAGE MPH OVER SPEED	14 MPH
TOTAL MOTOR VEHICLE ACCIDENT REPORTS	136
FATAL MOTOR VEHICLE ACCIDENT	0

TOP THREE LOCATIONS WHERE ACCIDENTS OCCUR:

TENNEY MOUNTAIN HIGHWAY  
 MAIN STREET  
 HIGHLAND STREET

COMMUNICATION CENTER INFORMATION

TOTAL TELEPHONE CALLS	58,297	(160/day)
TOTAL RADIO TRANSMISSIONS	339,291	(930/day)
TOTAL CALLS FOR SERVICE	54,840	(150/day)
ANNUAL REQUESTS FOR SERVICE (FISCAL) (PPD Only)	20,307	( 52/day)

ARRESTS:           481  
 INCIDENTS:       586

PARKING ENFORCEMENT INFORMATION

TOTAL TICKETS ISSUED	1,504
PARKING METER COIN COLLECTION	\$ 55,696.30
PARKING FINES	\$ 41,863.35
PARKING PERMITS	\$ 7,515.00
BOOT FEE (PARKING)	\$ 65.00
KIOSK PARKING LOT (coin/credit card)	\$ 14,776.80
 TOTAL PARKING REVENUE:	 \$ 119,916.45

OTHER REVENUE INFORMATION

GRANTS	\$ 61,494.10
COPIER FEES	\$ 325.00
COURT REIMBURSEMENT	\$ 26,936.29
INSURANCE REQUESTS	\$ 1,410.00
PISTOL PERMITS	\$ 150.00
SPECIAL DETAILS	\$ **
DISPATCH REIMBUR. (Calendar Year)	\$ 267,657.40
MISCELLANEOUS	\$ 697.95
TOTAL OTHER REVENUE:	\$ 358,670.74
DEPARTMENT TOTAL:	\$ 478,587.19
**OUTSIDE DETAIL REVOLVING ACCOUNT	\$ 116,970.00

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**PLYMOUTH FIRE AND AMBULANCE DEPARTMENT**  
**2019 ANNUAL REPORT**

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We said goodbye to several valued employees in 2019. Firefighter Phil Plummer left to take a similar job in a larger community. We are thankful for the time that he spent with us, and appreciate the fact that he remains in touch. Chief Clogston retired on April 1 after serving the fire department for over thirty years. He leaves a legacy that includes dedication to our community, and we appreciate his service. Captain Tapio Mayo also left our ranks to return to his love of piloting commercial aircraft. His leadership and friendship will be missed, but kudos to him for pursuing his other passion.

I am grateful to have been selected to assume the role of Fire Chief, and am also thankful that we were able to fill the ranks with highly qualified individuals of stellar character. Captain Jeremy Bonan was promoted to Deputy Fire Chief; Firefighter Brian Peck was promoted to Captain, and we hired three new firefighters in Andrew Husson, Tyler Clark, and Rachel Legg.

Our Administrative Assistant, Ms. Bonnie Stevens resigned as of January 3, 2020. She dedicated thirteen years to our community, and her efficiency and graciousness will be sorely missed. We wish her the best as she maps out her future. We were fortunate in December to be able to hire a replacement in Jenifer McGibney. Jen was able to spend some time in training with Ms. Stevens, which was a benefit to us all.

We face many challenges in public safety, including recruitment and retention. We continue to seek out new ideas to attract and retain quality career and part-time employees. The model of our combination Fire Department may not work forever. The number of applicants continues to dwindle, particularly for the part-time openings. This is due to a variety of factors including the time commitment required to obtain and maintain Firefighter and E.M.T. Certifications.

As the average age of our fleet approaches twenty years, the challenge of maintaining readiness remains high. The longer that we keep vehicles, our budgetary lines for vehicle maintenance will continue to spiral upward.

Net revenue for our Ambulance service in Fiscal Year 2019 was \$459,074. This income contributes to our ability as an organization to be able to maintain around the clock, cross-trained (Fire/EMS) personnel. We are at the same time expanding our search for alternative funding sources. Although we were not successful in our quest for the "Staffing for Adequate Fire and Emergency Response" (S.A.F.E.R.) Grant, we did receive other notable grants. Thanks to the efforts of Captain Peck, we received monies from Factory Mutual Global for four I-Pads. These will increase our efficiency as it relates to fire prevention, inspection, and cause. We were also successful in receiving a "First Responders Initiating Recovery Support and Treatment" grant to provide addiction follow-up care. Captain Ben Thibault not only authored the grant application, but also attended a week long intensive training in order to be able to provide this service for the community. One of our employees will also become a member of the Board of Directors for the Plymouth Area Recovery Center. These are both positive steps toward combating this epidemic. We continue to evolve in order to meet the Public Health and Safety needs of our community.

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**PLYMOUTH FIRE AND AMBULANCE DEPARTMENT**  
**2019 ANNUAL REPORT (Continued)**

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Two of our personnel received their Advanced E.M.T. Certifications in 2019. They were Firefighter Tyler Clark, and Firefighter Tyler Driscoll. These are difficult programs to conquer. We are proud of both of these gentlemen.

We are also proud of our Fire Prevention efforts. Every member of this department takes this role seriously. Fire Prevention includes Plans Review, Public Education and a robust inspection program. It is through all of these efforts that we can reduce the devastating effects of fire on lives and property.

We are excited to report that Plymouth's first piece of motorized fire apparatus has been returned to Town. Engine 1, a 1929 Maxim had been in a storage unit, and is now in a garage in Plymouth. We have begun a fundraiser to restore this important piece of history. We are thankful for Kirks Auto Center for moving Engine 1, and to Wal-Mart who made the first donation to our fundraising effort.

In 2019 our Operation Santa Claus program assisted approximately one-hundred children. We are grateful to Captain Peck, our O.S.C. Chair Person, and all who donated resources to this important public service.

If Plymouth Fire-Rescue can ever be of assistance to you, please do not hesitate to reach out to us.

Sincerely,

Tom Morrison

Fire Chief



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**PLYMOUTH FIRE AND AMBULANCE DEPARTMENT  
2019 ANNUAL ACTIVITY REPORT**

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Structure Fires	9
Chimney Fires	3
Cooking Fires	2
Vehicle Fires	8
Grass/Brush/Outside Fires	5
Dumpster/Furniture Fires	1
Overpressure/Excessive Heat	31
<b>Total Fires</b>	<b>59</b>
Hazardous Materials Incidents	34
Carbon Monoxide Incidents	15
Electrical Problems	10
Power Lines Down	11
<b>Total Hazardous Conditions</b>	<b>70</b>
Service Call	21
Lock Out	8
Water Problem	14
Animal Rescue	2
Assist Police	5
Smoke/Odor Removal	2
Unauthorized Burning	6
<b>Total Service Calls</b>	<b>58</b>
Good Intent Calls	164
No incident found	15
Smoke Investigation	18
<b>Total Good Intent Calls</b>	<b>197</b>
Fire Alarm Activation	135
Malicious False Alarm	4
Alarm system Malfunction	5
<b>Total Fire Alarms</b>	<b>144</b>
Medical Emergencies	997
ALS Intercept/ Assistance	15
Motor Vehicle Accidents	93
Technical Rescues	12
Lift Assists	99
<b>Total EMS/Rescue Calls</b>	<b>1216</b>
<b>Total Fire/Rescue Calls</b>	<b>1744</b>
<b>Burn Permits Issued</b>	<b>248</b>
<b>Oil Burner/LP Gas Permits</b>	<b>104</b>
<b>Life Safety Inspections</b>	<b>148</b>
<b>Fire Drills</b>	<b>22</b>
<b>Car Seat Inspections</b>	<b>10</b>
<b>Public Fire Extinguisher Trainings</b>	<b>5</b>

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**PLYMOUTH HIGHWAY DEPARTMENT  
2019 ANNUAL REPORT**

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Plymouth Highway Department had its first winter storm event on November 11th, all went well! The early cold snap shut down many late fall projects, however.

We replaced two employees from the 2018 season. New to us is Scott Kenneson. He is very well liked, and has a hands-on approach. He came to us this summer, and is a great addition to the team. Also new to us is Brandon Lacy, hailing from Missouri! He started with us late fall. He has picked up everything very quickly and is a great addition to the team!

Last Spring was tough; we went through a record Cold Patch and are hoping for a better and shorter mud season this year. We have a few roads on the list for improvements in the New Year 2020, and a drainage project on Russell Street if all goes well.

Equipment repairs were at an all-time high this year. Hoping Mother Nature is good to us the remainder of winter to help reduce costs.

Many thanks to my crew for their hard work and dedication. Thank you to New Hampshire Electric Co-Op for working with us on street lighting, and tree service on Main Street. Special thanks to all town employees that are moving on.

Hoping 2020 brings Plymouth new inspiration moving forward. Thank you to all the departments working alongside, and your support of the Plymouth Highway Department.

Sincerely,

Joseph Fagnant  
Highway Manager

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**PLYMOUTH PARKS AND RECREATION DEPARTMENT  
2019 ANNUAL REPORT**

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*Embracing Technology- Enhancing our Community*

It is always busy at the Plymouth Parks and Recreation Department. Our town's recreation facilities offer so much to the public, whether it's a family trip to the playground or cross country skiing around the schools, there is always easy access and plenty of free parking, no passes needed. And of course, our many opportunities to gather on the Common for concerts, or the Rotary Amphitheatre and special events create that community feel that is truly Plymouth. Our programs continue to grow with the Afterschool numbers increasing by 33%, and Summer program, where we continue to serve over 40% of the school population. Our goal is always to bring our community together, by providing events in which to gather. This year we would like to showcase the many ways we have used technology to that end.

In these progressive times we are always looking to streamline and make access to programming easier for individuals and families. With that in mind, beginning in 2020 we will be offering online registration for our programs. One can sign up for programs from their living room or from their phone, eliminating the trip into the school. While we will miss the daily interactions with the community, we hope that this makes things easier for those who find it hard to get to our office. Facebook has become our primary mode of community outreach. When anything is "hitting the presses", it's on our FB page. "Like" our page and you will be informed, engaged and entertained. Through FB we are able to present upcoming program details and deadlines, relay updates, and share what we take the greatest pride in, our innovative curricula in action. Parents might drop off or pick up from programming and observe free times, however in the middle is where the enriching activities are happening—all of which can be showcased through social media! This year alongside our Facebook Fan Favorite contests for The Great Pumpkin Race and Cardboard Box Race, as well as the Ski, Skate, and Sports Sale online contests, we also offered a new take on the Gingerbread House Contest—it became virtual! This allowed our community members to create their gingerbread houses at home, send us a picture, and have the public vote for their favorites. Don't forget to follow our rockonplymouthnh Instagram to see and share rocks throughout the community as well as to find updates about the placing of rocks. We are always looking for new ways to make things simple, memorable, and convenient for our busy families.

Technology also enables us to easily remind parents of important changes and reminders through group texts. We are all busy and these small reminders create another vital connection to the families enjoying our programs. We use this technology to send schedules to parents, families and staff so that all are well informed. In addition, we also offer staff trainings, tips and tricks through technology. In so many of our programs we hit the ground running with little time to prep, train and debrief in person. Thanks to technology we are all in the know on the important needs of our attendees! Solid communication makes a world of difference and we pride ourselves in putting technology to work for the good of the department and the community we

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**PLYMOUTH PARKS AND RECREATION DEPARTMENT**  
**2019 ANNUAL REPORT - Continued**

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serve. Who benefits? Our children and families, that's who! There are so many ways technology is enhancing the lives of the people we serve!

This report can only be complete when we take the time to thank the many volunteers, employees and partners who make this unique recreation department a success. We are grateful for your vision and dedication, and we would not be who we are without all of you. Lastly, it is with grand applause that we thank you, this great community, for your unwavering support and involvement.

Respectfully submitted,

Larry Gibson

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**PLYMOUTH RECYCLING CENTER  
2019 ANNUAL REPORT**

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From all the employees at the Recycling Center, we would like to say thank you to all the residents of Plymouth for their continued efforts in recycling. We strive very hard to keep our budget level funded, even with the many changes in recycling costs we maintain a very low cost budget, which is offset by some revenue, all due to your support.

This past fiscal year we have shipped out:

- 1264.54 Tons of Waste
- 145.30 Tons of Scrap Metal
- 115.79 Tons of Cardboard
- 70.20 Tons of Mixed Paper
- 24.35 Tons of Plastic
- 10.82 Tons of Newspaper
- 11.34 Tons of Electronic Waste
- 11.68 Tons of Tin Cans
- 9.60 Tons of Tires
- 8.69 Tons of Clothing
- 7.95 Tons of Aluminum Cans

The recycling markets were worse than last year in some markets. The Recycling Center was still able to generate approximately \$89,000 in revenues. Facilities across the World are feeling the effects of China's National Sword policy. We have to change our mind set of recycling, from making revenue to cost diversion.

In August of 2019, the town hired Eddie Camp as the new part time solid waste operator. He will make a great addition to the team.

Last year we helped the Mount Village Charter School start up a new recycling program. To date the school has recycled approximately 690lbs of recyclables. This past summer, the recycling center was awarded best community involvement by the NRRRA. We hope to continue our efforts to support the Mount Village Charter School.

Please feel free to call or stop by the office to see Jessie or Matt. We are more than willingly to listen and consider any suggestions you may have.

Sincerely,

Recycling Management

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**PEASE PUBLIC LIBRARY  
2019 ANNUAL REPORT**

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The Pease Public Library staff and volunteers had a busy year. We cleaned up our collections, our databases, our storage spaces, and shifted some things around the library. We presented a wide range of programming, two of which were grant funded through the NH Humanities. The Young Ladies Library Association (YLLA) sponsored monthly art exhibits and artist's receptions at the library. We were proud to be the location of the Keniston concert series, and to host dozens of other great programs, including *Fake News* with Randall Mikkelsen of Reuters, *The Hurricane of '38* with Lourdes Aviles, and *A Black Sherlock Holmes* by Ann McClellan. For nature buffs we offered *The Real Eastern Coyote* with Chris Schadler, and *Discover The Owls of New England* by Peter Christoph. Additionally, we hosted Kris Owen, local author of *Telling Sky*, who did a reading and book signing event for us.

We had programs for children and teens throughout the year, too. Miss Tanya offered Bright Start storytime for ages 0-3 and Little Explorers for ages 3-6. We held our annual Touch-A-Truck event, Easter Egg Hunt and a successful summer reading program. Our teens had monthly teen nights and their own summer reading program activities. Local author / artist Marcia Santore joined us for a special story time and book signing for her book *Overheard on a Saltmarsh*. All these activities and programs made for a fun and educational year for our youngest patrons and readers.

Thanks to support from the YLLA, we were able to replace a failing AV system with a state of the art system that makes all who use our meeting space feel right at home. The YLLA also supported our museum pass program again this year, enabling library patrons to visit area attractions at a discounted cost.

Our resident archivist, Rebecca White, was hard at work creating, organizing and digitizing local history materials. This growing pool of resources is just a mouse click away. You can check out her handiwork here: <https://www.peasepubliclibrary.org/history.asp>

We want to thank all of the donors who made the purchase of special materials possible this year. The George V. Durgin Trust continues to generously fund resources in our business, finance, and travel sections. We are truly grateful for all of these gifts.

We would also like to thank all of our dedicated volunteers who help us achieve our goals every day. Thank you to Brian Weeks Electric for donating time and services to the library. Many thanks to the other Plymouth Town Departments who help keep us safe and running smoothly. And of course, thank you to all of our library patrons for creating this wonderful partnership with us!

Respectfully submitted,  
Diane Lynch, Pease Public Library Director

Pease Public Library  
1 Russell Street  
Plymouth, N.H. 03264  
603.536.2616  
[pease@peasepubliclibrary.org](mailto:pease@peasepubliclibrary.org)  
[www.peasepubliclibrary.org](http://www.peasepubliclibrary.org)

**PEASE PUBLIC LIBRARY  
STATISTICS  
July 1, 2018 – June 30, 2019**

COLLECTION	ADULT	YOUNG ADULT	JUVENILE	TOTAL
Books/Volumes owned June 30, 2019	19,603	2,093	12,787	34,483
Audiobooks/CDs owned 6/30/19 (all ages)		1,234		1,234
Great Courses available as of 6/30/19		1,292		1,292
DVDs/Blue Rays owned 6/30/19		4,522		4,522
Total Adult/Young Adult/Juvenile				
Subscriptions (magazines, newspapers)		56		<u>56</u>
				<u>41,587</u>

CIRCULATION	TOTAL	Gift items added to collection
Materials loaned 7/1/17-6/30/19	68,986	Books 218
Materials borrowed from or loaned to other libraries	2,893	Audio 9
Ebooks and eAudiobooks circulated	5,843	DVDs 184
Foot Traffic/People Count through the door	75,175	Great Courses 275
		Puzzles 15
		<u>TOTAL 701</u>

OTHER SERVICES	
Public Meeting Room Uses	1,565
Public Computer Use Sessions	20,690
Public Library Adult Programs	25
Public Library Youth Programs	246
Total Library Program Attendance	4,589

PATRON REGISTRATIONS	FY16/17	FY17/18	FY18/19
Resident adults	2,927	1,924	1,570
Resident juveniles	343	346	359
Temporary residents	61	66	60
High School	138	135	139
PSU Students	128	203	187
Non-Residents	1,753	1042	906
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(Courtesy, Exempt, Inst.)	<u>3</u>	<u>65</u>	<u>58</u>
TOTAL	5,353	3,781	3,279

**PEASE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Financial Report 6-20-2019**

<u>TRUSTEES OPERATING ACCOUNT</u>	Actual YTD 2018-2019	Budget YTD 2017-2018	Proposed Budget 2018-2019
<b><u>OPERATING INCOME</u></b>			
Book Replacements	\$363.59	\$233.00	\$250.00
Book Sales	\$2,288.32	\$3,260.00	\$3,500.00
Coffee Bar	\$367.00	\$419.00	\$450.00
Copier	\$2,101.15	\$2,142.00	\$2,300.00
Gifts	\$915.00	\$2,142.00	\$2,300.00
LibraryCard Fee	\$34.00	\$9.00	\$10.00
Miscellaneous	\$1,194.70		
Overdue Fines	\$980.30	\$1,025.00	\$1,100.00
Room Use	\$1,275.00	\$699.00	\$750.00
<b>TOTAL OPERATING INCOME</b>	<u>\$9,519.06</u>	<u>\$9,929.00</u>	<u>\$10,660.00</u>
<b><u>UNRESTRICTED INCOME</u></b>			
Conscience Jar	\$335.70	\$373.00	\$400.00
Donations	\$850.00	\$93.00	\$100.00
George Durgin Trust	\$9,879.03	\$7,638.00	\$8,200.00
Grants	\$798.50	\$0.00	\$0.00
Interest Income	\$5.75	\$6.00	\$6.00
Miscellaneous	\$39.50	\$419.00	\$450.00
Non Resident Fees	\$6,859.40	\$6,986.00	\$7,500.00
Programs	\$0.00	\$0.00	\$0.00
YLLA	\$5,127.13	\$1,397.00	\$1,500.00
Transfer from / (to) General Op Account 443 (Transfer to be made at end of fiscal year)		\$5,798.00	\$6,224.00
<b>TOTAL UNRESTRICTED INCOME</b>	<u>\$23,895.01</u>	<u>\$22,710.00</u>	<u>\$24,380.00</u>
<b><u>TOTAL OPERATING ACCOUNT INCOME</u></b>	<u>\$33,414.07</u>	<u>\$32,639.00</u>	<u>\$35,040.00</u>
<b><u>OPERATING EXPENSES</u></b>			
Bank Charges	\$105.00	\$0.00	\$50.00
Circulation Materials			
Audio/Visual	\$248.00	\$745.00	\$800.00
Books	\$2,518.98	\$0.00	\$5,000.00
E Books	\$1,461.00	\$4,658.00	\$1,500.00
Periodicals	\$0.00	\$1,397.00	\$200.00
Web Licenses	\$410.00	\$186.00	\$150.00
<b>TOTAL Circulation Materials</b>	<u>\$4,637.98</u>	<u>\$6,986.00</u>	<u>\$7,650.00</u>
Coffee Bar	\$430.90	\$326.00	\$350.00
Copy Machine Rental	\$4,336.10	\$3,912.00	\$4,200.00
George V. Durgin Business Collection	\$9,440.36	\$4,658.00	\$5,000.00
Miscellaneous	\$1,104.26	\$186.00	\$200.00
Office expense	\$169.41	\$0.00	\$500.00
Supplies	\$0.00	\$1,863.00	\$2,000.00
<b>TOTAL OPERATING EXPENSES</b>	<u>\$20,224.01</u>	<u>\$17,931.00</u>	<u>\$19,950.00</u>



**PEASE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Financial Report 6-20-2019**

<u>TRUSTEES OPERATING ACCOUNT</u>	Actual YTD 2018-2019	Budget YTD 2017-2018	Proposed Budget 2018-2019
<b>TRUSTEE EXPENSES</b>			
Computers	\$0.00	\$1,397.00	\$1,500.00
Education			
Employees	\$2,871.59	\$1,677.00	\$1,800.00
Trustee Workshops	\$130.00	\$242.00	\$260.00
<b>TOTAL Education</b>	<u>\$3,001.59</u>	<u>\$1,919.00</u>	<u>\$2,060.00</u>
Evergreen ILS	\$1,250.00	\$1,164.00	\$1,250.00
Facilities (maint., repair, furnish)	\$16,313.69	\$1,863.00	\$2,000.00
Institutional Passes	\$1,788.00	\$1,723.00	\$1,850.00
Miscellaneous	\$162.14	\$186.00	\$200.00
Newsletter	\$0.00	\$0.00	\$0.00
NHLTA Memberships	\$180.00	\$168.00	\$180.00
Programs			
Adult	\$1,425.05	\$2,329.00	\$2,500.00
Children & Youth	\$2,608.76	\$2,608.00	\$2,800.00
<b>TOTAL Programs</b>	<u>\$4,033.81</u>	<u>\$4,937.00</u>	<u>\$5,300.00</u>
Staff Appreciation	\$433.26	\$466.00	\$500.00
Volunteer Appreciation	\$262.31	\$233.00	\$250.00
<b>TOTAL TRUSTEE EXPENSES</b>	<u>\$27,424.80</u>	<u>\$13,590.00</u>	<u>\$15,090.00</u>
<b>TOTAL INCOME</b>	\$33,414.07	\$32,639.00	\$35,040.00
<b>TOTAL EXPENSE</b>	<u>\$47,648.81</u>	<u>\$31,521.00</u>	<u>\$35,040.00</u>
<b>SURPLUS/(DEFICIT)</b>	<u><b>(\$14,234.74)</b></u>	<u><b>\$1,118.00</b></u>	<u><b>\$0.00</b></u>

**Bank Accounts**

Trustee Operating Account (568)	5/31/2019	\$58,983.93	Town Payments	
General Operating Account (443)	5/31/2019	\$19,284.83	on 810 Account	\$7,186.42
CD - Bank of NH - Building Fund	6/30/2018	\$43,564.10	PPL Interim payment(s)	\$0.00
CD - MVSBB	6/3/2018	\$17,584.90	Amount due to Town	\$7,186.42
CD - Northway. #2 (469)	6/29/2018	\$2,522.59	as of 6-18-2019	
CD - Northway #4 (721)	6/29/2018	\$18,888.29		
NH Public Deposit Investment Trust	5/31/2019	\$54.26		
<b>TOTAL Bank Accounts</b>		<u>\$160,882.90</u>	6/18/2019	QB

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**LAND USE & PLANNING DEPARTMENT**  
**2019 ANNUAL REPORT**

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**PLANNING BOARD**

The year got off to a good start with Approvals in-hand for Market Basket and the Irving / Common Man Roadside development at Riverside Landing. The C-Man is open and operating and Market Basket plans to open its doors in March. Those businesses mark the westerly extent of this development. There is a proposal before the Planning Board to establish a flood-proof building pad between the Bank of NH and Dunkins, to host three retail buildings. Included in the project are two parcels to be held by the town in a Conservation Easement and access to the land near the Baker River to host a nature trail. The Planning Board has been asking applicants along the Tenney Mtn corridor to consider public use and access as part of their development plan, and the idea has found wide acceptance.

Tenney Mtn Resort has also come forward with non-binding development proposals that include a con-tel (a condominium hotel similar to the 'Riverwalk' development at Loon Mtn), a facet of senior housing and potential retail area along Rte 3A.

The Mountain Village Charter School has found a new home near Cozy Cabin Rustics and will be establishing a permanent presence there near the Hwy and reserving the great majority of the parcel in its current, undeveloped state.

The Board has devoted its Work Session time to establishing an overview of the current Zones as compared to the Master Plan in order to determine any changes that may be necessary to current boundaries, which were drawn decades ago. Any proposed changes will of course need public input and will be quite transparent. Many conversations have revolved around how best to bring the public in and get them engaged with the process. The Board absolutely needs this in order to encompass the Town's 'feelings' about Zoning, and how it would best reflect current mood while still considering future needs and wants.

The Board was involved in a legal action with an applicant concerning wetlands, and after arguments all the way up to the NH Supreme Court, had their decision confirmed. Evidently, this has made it into case law for the entire State.

The Planning Board heard 18 cases this year: 12 Site Plan Reviews, 5 Minor Subdivisions and 1 Boundary Line Adjustment.

The current Planning Board members are:

Rebecca Hanson, Chairman

Chris Buckley, Vice Chair

Bonnie Sears

Maryann Barnsley

Dr. Steve Whitman, Alternate member

Bill Bolton, Selectboard Representative

Mike Ahern, Selectboard Representative

The Board would like to remind the Public that your input is needed and welcome, and if you have any desire to be involved with the Board, there are seats available.

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**LAND USE & PLANNING DEPARTMENT  
2019 ANNUAL REPORT (Continued)**

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**ZONING BOARD OF ADJUSTMENT**

The Zoning Board of Adjustment heard 4 Appeals in 2019, consisting of 4 Special Exceptions and no Variances. It was a quiet year, Zoning wise.

All ZBA meetings are 'Public Hearings', in that they are called for a particular request that requires Statutorily defined Notice requirements and a vote by a quorum (a minimum of three out of five seated members). Any administrative work is held at these Hearings, though most of the background and facts of the case are developed by the Planning Director. Since the ZBA is seen as a quasi-judicial body, they come together only when there is a case before them and rule on that case from within the guidance of the Zoning Ordinance and public testimony from the Applicant and physical abutters (owners of properties that share a boundary) and any members of the public, who are entitled to attend and encouraged to speak to the case.

The Board currently has vacancies for seated members and alternates and encourages anyone interested to apply.

The Town of Plymouth would like to thank our current slate of members for their service:

Patrice Scott, Chairman

Tom McGlaufflin, Vice Chairman

'Butch' Cushing

Stephanie Halter

David Kent

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**LAND USE & PLANNING DEPARTMENT  
2019 ANNUAL REPORT (Continued)**

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**BUILDING & CODE ENFORCEMENT**

The total number of Building Permits approved and issued in 2019 totaled 121 as of this writing, down in numbers from 2018 by ten permits.

Projects approved include the Market Basket, a six-bedroom wing addition at the Bridge House, the completion of Harbor Homes, the new Irving on Tenney Mtn Hwy with the Common Man Roadside, eight new single-family homes, and numerous renovations, additions and accessory structures throughout the Town.

If you are contemplating a building project, even in the initial stage, I invite you to contact me at Town Hall (603-536-1731; 8-4:30pm, M-F) for a discussion prior to submitting an Application.

All forms, Applications and supporting documents can be read or downloaded from our website: [www.plymouth-nh.org](http://www.plymouth-nh.org)

<b>Building Permits</b>		<b>Zoning Violations</b>	
Accessory Structures	17	Building w/o Permit	6
Additions	8	Refuse Container	7
Demolition	7	Junkyard	3
Electrical/Plumbing	22	Parking	2
Renovations, Exterior	1	Signage	3
Interior Alterations	25	Misc.	3
New Construction	18		
Paving	4		
Roofing	3		
<u>Signage</u>	<u>22</u>		
Total Permit Fees	\$26,820.65		

Respectfully Submitted on Behalf of the Planning & Zoning Boards and Myself,

Brian Murphy

Land Use & Planning Director

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**CAPITAL PLANNING COMMITTEE  
FOR FY 2019-2020**

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Continuing a practice begun in 1987 the Town of Plymouth Capital Planning Committee (Committee) has developed the latest revision to the Town's Capital Improvement Plan (CIP) for fiscal year 2019 – 2025. The CIP is one component of the Town's Master Plan and is annually revised by a subcommittee of the Planning Board. This subcommittee is comprised of volunteer citizen members and representatives from the Selectmen's Office, Advisory Budget Committee and Plymouth Planning Board. The updated CIP is one source of information used by the Advisory Budget Committee and Board of Selectmen to develop the Town's annual budget that is presented to voters at Town Meeting.

The Town's capital expenditures are those purchases or budget items of significant cost such as major equipment and replacement/maintenance of Town buildings. Also included in the plan are major infrastructure costs like construction and repairs to roads, bridges and sidewalks. Each year the Committee revises the CIP based on history of recent budgets and the projected expenses for the next six years. The Committee gathers information from the heads of the municipal departments, the Town offices and other community sources, and then updates the CIP to incorporate this new data.

The overall goal of the CIP is to forecast and sequence the needed expenditure of funds so that expenditures can be timed in such a way as to have a levelizing influence on the Town's tax rate. The Committee advocates the use of capital reserve funds to accumulate the money for an item prior to its purchase/construction.

The Committee hopes to make effective use of the compiled inventory of the Town's municipal assets to support its targeted goal for capital expenditures.

The format of the CIP spreadsheet presents the proposals for each municipal department in the same order as they appear in the Town's general budget. This arrangement makes it easier, especially for the Advisory Budget Committee and the Board of Selectmen, to work with the two documents.

The Committee would like to expand its membership and welcomes new volunteers interested in helping with the planning of the Town's capital expenditures. The Committee conducts its work during the late fall in one early evening weekly meeting of one hour.

Respectively submitted for the Committee,

Kathryn Lowe

Capital Planning Committee Members:

John Randlett    Kathryn Lowe

Paul Freitas

Anne Abear

Town of Plymouth, NH															
Capital Improvement Program															
Fiscal Years Ending 2019- 2026															
Last Updated: 06/30/2019															
		Project Cost (Capital Reserve) Goal	6/30/19 Accumulated Capital	last FY 2020		2022		2023		2024		2025		2026	
				Outlay \$	Reserve \$	Outlay \$	Reserve \$	Outlay \$	Reserve \$	Outlay \$	Reserve \$	Outlay \$	Reserve \$	Outlay \$	Reserve \$
1	<b>MUNICIPAL</b>														
2	Selectmen's Office														
3															
4	Town Revaluation Updates		49,470	75,000	0	0	0	0	0	0	0	0	0	0	0
5	PB Cam Equipment/Facilities		10,003	0	0	0	0	0	0	0	0	0	0	0	0
6	Muni Building Contingency repair														
7	Selectmans Copy machine lease			0	0	0	0	0	0	0	0	0	0	0	0
8	Town Hall Bldg Maint/Repair			0	0	0	0	0	0	0	0	0	0	0	0
9	Cemetery Retaining Walls			0	0	0	0	0	0	0	0	0	0	0	0
10	Town Hall Vault			0	0	0	0	0	0	0	0	0	0	0	0
11	Town Hall Server			0	0	0	0	0	0	0	0	0	0	0	0
12	Town Hall Security System			0	0	0	0	0	0	0	0	0	0	0	0
	<b>Dept Total</b>		59,473	75,000	0	100,000	0	0	0	0	0	0	0	0	0
	<b>Planning Department</b>														
13	Master Plan Update		0	0	0	0	0	0	0	0	0	0	0	0	0
14	Zoning Ordinance Rewrite		0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Dept Total</b>		0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Police Department</b>														
15	Dispatch Equipment	N/A	20,009	0	0	0	0	0	0	0	0	0	0	0	0
16	Police Vehicle Replacements - 3 (SUV's @ \$41,854)		0	0	0	0	0	0	0	0	0	0	0	0	0
17	Pickup Truck-Parking @ \$25,000	0	61	20,000	0	0	0	0	0	0	0	0	0	0	0
18	Building Maint/Repair/Replace	TBD	13	25,000	0	0	0	0	0	0	0	0	0	0	0
19	Police Furniture Replacement			0	0	0	0	0	0	0	0	0	0	0	0
	<b>Dept Total</b>	0	20,083	45,000	0	0	0	0	0	0	0	0	0	0	0
	<b>Fire &amp; Ambulance Department</b>														
20	Defibrillators, 3 units @ \$20,500 each on 3 year replacement cycle	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21	1991 Seagrave Ladder Truck Replacement	1,000,000	14,204	0	0	0	0	0	0	0	0	0	0	0	0
22	Fire Engine 3 Replacement	0	301,121	0	29,239	39,239	39,239	39,239	39,239	39,239	39,239	39,239	39,239	39,239	39,239
23	2001 Ambulance Replacement @ \$150,000 on 8 year replacement cycle	N/A	0	0	0	0	0	0	0	0	0	0	0	0	0

24	2006 Ambulance Replacement @ \$150,000 on 8 year replacement cycle	250,000	100,055		40,000	250,000	0	0	50,000	50,000	50,000	50,000	50,000
25	Fire Chief Vehicle Replacement	0	0		0	0	0	0	0	0	0	0	0
26	Building Maint/Repair/Replace	TBD	3		0	0	0	0	0	0	0	0	0
27	Hydraulic Rescue		0		0	0	0	0	0	0	0	0	0
28	Air Support		N/A		0	0	0	0	0	0	0	0	0
29	Fire Tower Truck Replacement		115,013		31,666	41,666	41,666	41,666	41,666	41,666	41,666	41,666	41,666
30	Fire Engine 4 Replacement		53,664		10,384	10,384	10,384	10,384	10,384	10,384	10,384	10,384	10,384
31	Fire Engine 3 Replacement		301,121		29,239	39,239	39,239	39,239	39,239	39,239	39,239	39,239	39,239
32	Emergency equip replacemnt		0		0	0	0	0	0	0	0	0	0
33	Replace support vehicle - Deputy Fire Chief		0		0	0	0	0	0	0	0	0	0
39	Fire Dept. Repl Air Packs		0		0	0	0	0	0	0	0	0	0
40	Fire Dept. Radio Replacements		0		0	0	0	0	0	0	0	0	0
41	Fire Dept. Repair Apron/Retaining Wall		0		0	0	0	0	0	0	0	0	0
	<b>Dept Total</b>	<b>1,250,000</b>	<b>885,181</b>		<b>140,528</b>	<b>250,000</b>	<b>130,528</b>	<b>180,528</b>	<b>180,528</b>	<b>180,528</b>	<b>180,528</b>	<b>180,528</b>	<b>180,528</b>
	<b>Cemetery</b>												
42	Truck purchase	TBD			10,000	0	0	0	0	0	0	0	0
	<b>Dept Total</b>				<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Highway Department</b>												
43	Building Replace/Repair/Expand		26,010		40,000	0	25,000	25,000	25,000	25,000	25,000	25,000	25,000
44	Highland Street Phase 2		23,431		421,590	0	0	0	0	0	0	0	0
45	Sidewalk Improvements		35,014		10,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
46	Imp Road Construction		125,000		0	605,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
47	Material Handling Equipment		54,947		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
48	Highway Heavy equipment		69,540		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
49	Municipal Trans Improve (Registrations)		62,169		40,000	40,000	0	0	0	0	0	0	0
50	Highland Street/S.Main Street		0		0	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
50	Sidewalk Tractor		37,192		37,192	37,192	37,192	37,192	37,192	37,192	37,192	37,192	37,192
51	Highway Excavator Final payment		20,869		0	0	0	0	0	0	0	0	0
52	Highway Bucket Loader	195,000			39,000	39,000	39,000	39,000	39,000	39,000	39,000	39,000	39,000
53	Highway - Crush Gravel		12,500		14,500	27,000	27,000	27,000	27,000	27,000	27,000	27,000	27,000
54	Highway Dump Truck Purchase		0		100,000	100,000	0	0	0	0	0	0	0
	<b>Dept Total</b>	<b>195,000</b>	<b>271,111</b>		<b>667,151</b>	<b>841,692</b>	<b>231,000</b>	<b>438,192</b>	<b>401,000</b>	<b>401,000</b>	<b>401,000</b>	<b>401,000</b>	<b>362,000</b>
	<b>Recycling Center</b>												
55	Material Handling Equipment		0		0	0	0	0	0	0	0	0	0
56	Landfill Monitoring and testing		0		8,400	8,400	8,400	8,400	8,400	8,400	8,400	8,400	8,400
57	Recycling Equip & Property Maint. Fund		26,522		0	25,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
58	Recycling Skid Steer	60,000			0	0	0	0	0	0	0	0	0
59	Recycling Bldg Main/Repair/Replace				120,000	0	0	0	0	0	0	0	0
60	Recycling Glass Crusher	55,000			0	0	0	0	0	0	0	0	0
61	Recycling - paving/loading dock		26,522		15,000	0	0	0	0	0	0	0	0
	<b>Dept Total</b>		<b>26,522</b>		<b>143,400</b>	<b>33,400</b>	<b>20,000</b>	<b>28,400</b>	<b>28,400</b>	<b>28,400</b>	<b>28,400</b>	<b>28,400</b>	<b>28,400</b>

	<b>Parks &amp; Recreation Department</b>																					
62	Fox Park Enhancement	N/A	0	0	0					0	0	0	0	0	0	0	0	0	0	0	0	0
63	Building Maintenance/Repairs																					
64	Pickup Truck																					
65	Walk behind mower																					
66	Fox Park/Riverside/Common		10,003	0																		
67	Parks& Rec Storage Bldg			0																		
68	Parks & Rec Bubbler on the common			0																		
	<b>Dept Total</b>			0						0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Conservation Commission</b>																					
69	Conservation Commission		15,002	0	5,000					5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	<b>Dept Total</b>				0	5,000				5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	<b>Library</b>																					
70	Library Expansion			136,971																		
	Library Building Maintenance CRF																					
	<b>Dept Total</b>			136,971						136,971	136,971	136,971	136,971	136,971	136,971	136,971	136,971	136,971	136,971	136,971	136,971	136,971
	<b>Bond Payment</b>																					
71	Bond Payment			234,539																		
72	Bond Payment			0																		
	<b>Dept Total</b>			234,539						234,539	234,539	234,539	234,539	234,539	234,539	234,539	234,539	234,539	234,539	234,539	234,539	234,539
	<b>Revolving Loan Funds</b>																					
73	Landfill Closure @\$1,235,000																					
	Final Payment																					
	<b>Dept Total</b>			0						0	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Plymouth Airport</b>																					
74	Buildings & Grounds Maintenance			3,000																		
75	Airport Master Plan			0																		
	<b>Dept Total</b>			3,000						3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
	<b>MUNICIPAL TOTAL</b>			1,445,000						1,262,369	1,080,522	265,528	1,442,063	386,528	739,091	789,091	751,899	751,899	751,899	751,899	751,899	712,899



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## PLYMOUTH CONSERVATION COMMISSION 2019 ANNUAL REPORT

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This year, Plymouth's Conservation Commission made several large strides towards protection of and access to three areas within the Town of Plymouth, each with new recreational opportunities. In 2020, we hope to finalize plans to conserve a stretch of land along the Baker River behind Riverside Landing, develop a walking/biking path along this stretch and protect two wetlands adjoining this path. We are also in discussions with landowners and the Town of Holderness about creating a multi-town conservation area that extends from the Plymouth State University Ice Arena to the oxbows and the so-called "Secret Beach" on the Pemigewasset River, protecting valuable riverside forest habitat and flood plains. This would open opportunity to improve the area for more controlled recreational use and create refuge for aquatic life. We have also begun discussions with the owner of Tenney Mt. Ski Area and its abutters, to set aside parking and trail access to a town-owned parcel of forest that is currently land-bound and difficult to put to use.

Of the Town's existing conservation lands, the Walter Newton Natural Area and Plymouth Mountain trails remain popular. We improved our most popular loop trail to Rainbow Falls by relocating chronically muddy sections, repairing a wetland boardwalk and adding directional signs at trail intersections. On all our trails, we have started to use a more durable type of trail marker, a colored plastic disk, to replace painted strips that quickly fade and need regular maintenance. We have improved markers along the Fauver East Trail and have plans to add some directional signs at sites where more guidance is needed.

In addition, as part of continued outreach efforts, all the trails have been described, mapped with GPS and added to a trail database, Trail Finder (<https://www.trailfinder.info/>), including Plymouth Mountain and Fox Park trails. Plymouth's trail maps and descriptions have been added to a new guidebook for non-motorized recreation in the Baker Valley region, published by D-Acres and available for \$15 at Plymouth Ski & Sport and Chase Street Market. Plymouth Regional High School students worked with instructor Ina Ahern and Conservation Commission members to enhance our website, adding content and access to more in-depth information about the benefits this commission brings to the Town, available through a link at our website: <https://www.plymouth-nh.org/boards-committees/plymouth-conservation-commission>.

As in prior years, our budget last year was largely used for snow clearances (exceeding \$800) and trail maintenance. This year the Plymouth State University Geo Club, the Plymouth High School Interact Club, and Holderness School volunteers helped trim back vegetation and add trail markers. Thanks to all these efforts, Plymouth's trails on conservation areas are both maintained and available for use in all seasons. In 2019, Plymouth State University faculty and students visited the Walter-Newton Area for field trips. In addition, the area is part of a Plymouth State vernal pool monitoring project that keeps track of amphibian populations every Spring, including spotted salamander migrations and breeding. The conservation areas serve solitary hikers, trail runners and skiers, as well as families and school groups. Our log book indicates that the areas attract visitors from all over New England and that visitor numbers have increased in recent years.

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**PLYMOUTH CONSERVATION COMMISSION  
2019 ANNUAL REPORT - Continued**

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The Conservation Commission maintains a fund, approved at Town Meeting in 2016, which sets aside \$5000 each year to enable acquisition of high conservation value property in Plymouth. We anticipate using these funds to protect and connect properties along waterways that drain into the Baker River or are in the floodplain of the Pemi or Baker Rivers. The wetlands around Clay Brook, which connects the Plymouth Mt uplands to the Baker River, have especially high habitat value and also serve to enhance surface water quality for all areas downstream. We encourage land owners with such properties to contact us to discuss opportunities for conservation.

The Commission is also actively seeking members, to serve either as a full member or alternate. We meet once a month, on the 3<sup>rd</sup> Tuesday, from 7-9 pm at the Plymouth Town Hall. Please consider serving with this fun and purposeful town group.

Submitted: Dec 28, 2019

Lisa Doner, Chair

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**PLYMOUTH HEALTH OFFICER  
2019 ANNUAL REPORT**

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Deputy Fire Chief Jeremy Bonan was appointed as a Deputy Health Officer in 2019. Brian Murphy will also continue in this role as well. As a result we expect to be able to extend our Public Health coverage when the need arises.

The Opioid Epidemic continues to take a position on the front burner. For our part, we have received a grant to provide addiction follow up care, and are supporting the appointment of a Fire Department employee to sit on the Board of Directors for the Plymouth Area Recovery Center.

We continue to participate in the Central New Hampshire Regional Coordinating Council.

Included in our preparedness activities for 2019, we participated in a program entitled, "Opioid Use Disorder (O.U.D.) In the 603". This was an integral step in the response to the opioid epidemic.

We continue to monitor public health threats such as Eastern Equine Encephalitis (E.E.E.) and West Nile Virus (W.N.V.) and adjust our efforts accordingly.

We discontinued our river water testing at Riverfront Park, as this is primarily a boat launch as opposed to a beach.

Please access the website for the Baker River Watershed Association for information concerning the Baker River at [www.bakerriverwatershed.org](http://www.bakerriverwatershed.org)

We continue to test the Crystal Spring is tested quarterly. We are seeking a vendor for the next planned improvement, which is replacement of the line from the well to the parking area. This is proving difficult due to the (small) size of the job, the requirements for licensure as well as the liability exposure. We would like to thank Plymouth Parks and Recreation Director Larry Gibson and his personnel for providing lawn care at this property.

In 2019 our activity included the following matters related to Public Health:

Administrative	3
Bed Bugs	2
Child Care	4
Crystal Spring (I.E. Inquiries; Site Visits; Testing.)	7
D.E.S. Investigations	11
Food Service	1
Permit/Plans Review	4
Public Education (P.R.H.S. Health Fair / Project F.I.R.S.T.)	2
Public Water Systems	1
Refuse	5
Rental Property	1

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**PLYMOUTH HEALTH OFFICER  
2019 ANNUAL REPORT - Continued**

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River Quality	5
School Inspections	3
Training (O.U.D. in the 603/C.A.D.Y. Summit/Project F.I.R.S.T.)	3
Total	52

If you should have any questions or concerns concerning Public Health, please do not hesitate to contact myself or Deputy Chief Bonan at Plymouth Fire-Rescue at 536-1253, or Deputy Health Officer Brian Murphy at the Town Hall at 536-1731, extension 112.

Respectfully submitted,

Tom Morrison  
Fire Chief/Health Officer

**Protect Your Family  
Test Your Well**

**Common Health Related Contaminants  
In NH Wells**

<b>Radon</b>	<b>Arsenic</b>
<b>Uranium</b>	<b>Fluoride</b>
<b>Gross Alpha</b>	<b>Bacteria</b>
<b>Radium</b>	<b>Nitrate/Nitrite</b>
<b>Lead/Copper</b>	<b>and other contaminants</b>

Please see the document below for further information:

[www.des.nh.gov/organization/divisions/water/dwgb/well\\_testing/documents/well\\_testing.pdf](http://www.des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/well_testing.pdf)

The Spanish version is available at:

[http://des.nh.gov/organization/divisions/water/dwgb/well\\_testing/documents/pozosartesianos.pdf](http://des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/pozosartesianos.pdf)

# STATE OF NEW HAMPSHIRE

## Executive Council

**MICHAEL J. CRYANS**  
Executive Councilor  
District One



State House Room 207  
107 North Main Street  
Concord, NH 03301  
[WWW.NH.GOV/COUNCIL](http://WWW.NH.GOV/COUNCIL)  
(603) 271-3632

### 2019 Year End Report from Councilor Michael Cryans

On January 3, 2019, I passed my one-year anniversary serving on the Executive Council for District One.

This District is made up of over 100 towns and four cities (Berlin, Claremont, Laconia and Lebanon). It covers up to ½ of the land area from Tilton to Pittsburg.

The Council, which has 5 members, each represent approximately 275,000 constituents. The Council meets approximately every 2 weeks and most of the meetings are held in Concord, except for the 6 meetings during the summer. These summer meetings are held in the five Council Districts along with one hosted by the Governor. I chose Littleton and will be looking for a community to host the meeting next summer.

The Executive Council votes on all contracts with the state over \$10,000 as well as appointments to Boards and Commissions. Fifty-four persons from District One were confirmed to various positions on State Boards and Commissions this year. The Council also votes on Commissioners and Deputy Commissioners of State Agencies as well as confirms the appointment of judges to serve in New Hampshire District, Supreme and Superior Courts.

I have traveled to all the towns and cities as well as the seven counties in this District. The function that I enjoy the most is constituent service. I like to assist, if I can, with the issues that arise from individual concerns to general issues in towns and cities in the District. You can always reach out to me with issues of concern.

This year I hosted the Department of Transportation GACIT Meetings in Lebanon, Claremont, Berlin and North Conway. GACIT stands for The Governor's Advisory Commission on Intermodal Transportation. This Commission is required to propose a plan for improvements to our state transportation system every two years, ultimately creating what is known as the Ten Year Highway Plan.

If you wish to serve on any Boards or Commissions, please submit your resume to me and Jonathan Melanson of the Governor's office. The Boards and Commissions, along with the qualifications needed, can be reviewed at <http://sos.nh.gov/GC2.aspx>.

Please feel free to contact me if you feel I can be helpful. My contact information is [Michael.Cryans@NH.gov](mailto:Michael.Cryans@NH.gov) or 603-443-1901 or PO Box 999, Hanover, NH 03755.

Remember, I am here to serve you.

Sincerely,  
Michael Cryans  
Executive Councilor, District One

Entire Counties of Coos and Grafton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Effingham, Freedom, Gilford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, *Sunapee*, Tamworth, Tilton, Tuftonboro, Wakefield, Wilmot and Wolfeboro, and the cities of Claremont and Laconia

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**FRIENDS OF THE PEMI - LIVERMORE CHAPTER**  
**2019 ANNUAL REPORT**

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Friends of the Pemi – Livermore Falls Chapter is still active in transforming the park at Livermore Falls into a recreational, environmental and cultural asset for our communities and the State of New Hampshire. The number of visitors continues to grow and the park at Livermore Falls is used frequently by educators, historians, and archeologists to document the importance of its impact on our local commerce. If you have been to the park in Holderness, you have noted our accomplishments of the last seven years. And, we continue to look for new volunteers to help us finish and monitor Livermore Falls for the benefit of all concerned.

Just as we turned our attention last year to the west side of the river in Campton, a series of setbacks delayed our work there. It took longer than anticipated to acquire the property on Route 3 that will hold the new parking lot. Our state engineer who designed the parking lot on the east side had an accident putting him out of commission for an extended period. We proceeded to lose our Volunteer Coordinator to a different position within the state and our leader from the Department of Historical Resources (DHR) was promoted to a higher position. In short, we have been “on hold” for most of the year and work in Campton has yet to begin.

As of now we have a new Volunteer Coordinator and if the DHR position is filled soon, 2020 should become the magical year when both sides of the river are completed. New interpretive signage has been designed and ordered with placement scheduled for the Spring (we will need volunteers to help with installation). Our Friends group will be greeting this summer, hopefully on both sides of the river.

Relationships with our local towns and the state could not be better and we look forward to some fun time as the weather warms (it always does). I have said it before. The sky is the limit for what we can accomplish at Livermore Falls. With your participation and enthusiasm, the community visioning sessions held nearly six year ago will become a reality.

Ken Evans  
Evanmead139@gmail.com

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**PEMI-BAKER TV  
2019 ANNUAL REPORT**

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***The Government Channel***

***Digital CH 1301***

***Municipal Meetings***

Pemi Baker TV filmed 127 municipal meetings for Plymouth this year. At the request of the Ashland Selectboard, PBTV also films the following meetings for Ashland: selectboard, elementary school board, and budget committee meetings. Ashland compensates the Town of Plymouth at an hourly rate for video services rendered by PBTV. Plymouth municipal meetings recorded for PBTV include: selectboard, planning board, the zoning board of adjustment, PBRHS board, elementary school board, PV Water & Sewer meetings, the annual town meeting, and budget hearings.

***Public Access***

***Digital CH 1302***

PBTV filmed 51 local sporting events and cablecast over 100 live PSU sporting events. Interest in chronicling Plymouth history remains high as far as the public access channel is concerned. In addition to the *Memories of Plymouth* project produced by Louise McCormack, PBTV produced a special feature on the archeological dig at Livermore Falls. Other notable projects were the filming of the CADY summit and the global climate strike held on the town common.

***PSU Student Involvement:***

Student involvement dropped this year. PBTV had three Plymouth State University practicum students in 2019.

Yours in service,

**Juliet Harvey-Bolia**

*Pemi Baker TV Station Manager*



## 2019 REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

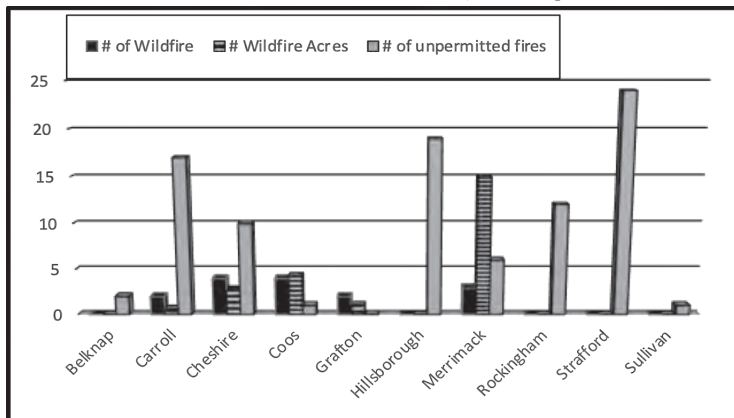
The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75<sup>th</sup> year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: Always **B**e Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/).

### 2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

\* Unpermitted fires which escape control are considered Wildfires.

#### CAUSES OF FIRES REPORTED

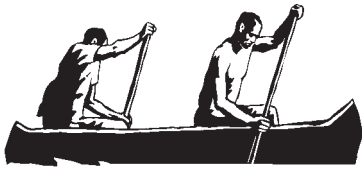
(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3

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## PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE 2019 ANNUAL REPORT

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The Pemigewasset River Local Advisory Committee (PRLAC) has been designated as the group of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. PRLAC members review and comment on state and local permits

for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The NH Dept. of Environmental Services (NHDES) is not staffed to visit most permit application sites, and they have asked PRLAC to perform this task for them. Site visits by PRLAC are conducted with the property owner or an agent. We often recommend some changes, but we have no authority to deny approval. In calendar year 2019, NHDES asked PRLAC to perform ten onsite visits at sites that had submitted applications for permits. The Lakes Region Planning Commission (LRPC) provides administrative and technical assistance to PRLAC.

The Pemi is a Class B river, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis, and make suggestions for prevention and remediation.

**Key Events:** PRLAC remained focused on its role as intervenor in the Northern Pass permit application process. PRLAC representatives had the honor of being the last to provide oral testimony before the state's Site Evaluation Committee (SEC) just prior to the committee deliberating and rejecting the permit. PRLAC continued to provide testimony for the NH Supreme Court as it formulated its response to Northern Pass' request for reconsideration of SEC's decision. Finally, several PRLAC representatives celebrated the NH Supreme Court's decision to uphold the SEC's rejection of the permit for Northern Pass.

After the SEC completed its deliberations, PRLAC had an opportunity to focus on additional tasks. We were able to start taking up some of the items described in the "Pemigewasset River Corridor Management Plan" (<http://lakesrpc.org/PRLAC/files/PemiCorrMgmentPlan2013.final.pdf>). Specifically those "Water Quality" action items of Appendix N were reviewed, and there were discussions on how to proceed with several of the activities that were identified in this section of the plan.

In 2019, PRLAC completed its 18th year of regular water testing on the Pemi and three of its tributaries. Water quality testing is in concert with NHDES' Volunteer River Assessment Program (VRAP). Testing takes place at 9 stations from Bristol to Thornton, and runs from April into September. Tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health. Periodic tests are also made for E coli, total phosphorus and nitrogen at popular recreation sites on the river.

The five PRLAC volunteer members that participated in water sampling travelled over 500 miles in their own vehicles and contributed many hours of their own time to participate in

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**PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE  
2019 ANNUAL REPORT (Continued)**

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this activity. The analytical results of the quality indicators show that water quality continues to be good, with the only exception being a lower than neutral pH at the majority of the sites tested. Historically, the pH levels show a tendency to be slightly acidic and below NHDES limits for water quality standards. Although the pH levels in 2019 were not any different from previous years, all other indicators were fine and consistent with the Pemi's historical profile, and the river remains in great shape. The full results of our testing are analyzed and posted on NHDES website (<https://www.des.nh.gov/organization/divisions/water/wmb/vrap/pemigewasset/index.htm>).

In mid-May SkiFanatiks hosted a river clean-up event with a good turnout of 20 people. They provided free kayak/canoe rental and shuttle services for anyone who agreed to pick up trash along the river from Memorial Bridge (Robins Nest Road) in Thornton to Branch Brook Campground in Campton. Refreshments and a 50/50 raffle followed the paddling. Consider joining us for the Pemi River Clean-Up Day in 2020!

**Focus in 2020:** As mentioned earlier, PRLAC will return to work on several goals described in the 2013 Pemigewasset River Corridor Management Plan. Four years ago, the focus was stormwater runoff and its implications, and we shall continue to focus on this with every permit application we review. Stormwater runoff is already creating problems in our region such as flooding, erosion, and non-point source pollution. We have also started the process of prioritizing additional work for the 2020 calendar year. This will likely include a return to seeking an update/revision to the "Pemigewasset River Corridor Management Plan". We anticipate that it may take up to two years to obtain the funds, identify the necessary resources, contemporize and then update and republish this valuable document. Lastly, PRLAC will be operating under new DES rules for how the state's Local Advisory Committees will respond to development along the identified river corridors. It may take some time to integrate those rules and operate under new scope and time requirements that DES now places on us.

This year PRLAC welcomed four additional members, and we continue to engage our river corridor communities. Each of the PRLAC towns may appoint up to 3 members to the Committee, and representation is encouraged.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November; usually at Plymouth's Pease Public Library. All are encouraged to attend, and you can find out more information from the following website: <http://www.lakesrpc.org/prlac/prlacindex.asp>.

William Bolton, Chair  
PRLAC



## 2019 Annual Report to the Town of Plymouth

Plymouth State University's (PSU) partnership with the town and community of Plymouth provides the strong foundation for our achievements, past and present, and we are proud to work together in building a sustainable future for all. We are also proud of the value and benefits that the University, our students, and faculty and staff bring to the town and region year-round.

Plymouth State creates value in a variety of ways. We continue to improve higher education delivery throughout the region, which increases the current generation's employability and potential. The University facilitates new research, draws students and visitors to the Plymouth region, and provides the town and region with a constant source of volunteers, all of which generate new dollars and opportunities.

The value contributed by PSU influences both the lives of students and the economies of the town and the region. The University serves a range of industries in the Plymouth area, supports local businesses, and benefits society as a whole in New Hampshire in many ways, from an expanded economy to an improved quality of life.

### **The world is not standing still, and neither is Plymouth State.**

Plymouth State University is a visionary institution at the hub of an ever-growing creative community where students, faculty, staff, and alumni are actively transforming themselves, the region, the state of New Hampshire, and the world. We develop ideas and solutions for a connected world and produce society's global leaders within interdisciplinary Integrated Clusters, Open Labs, and partnerships, and through entrepreneurial, innovative, and experiential learning.

Plymouth State University serves the state of New Hampshire and the world beyond by transforming our students through vibrant, hands-on practices, where engaged learning produces well-educated undergraduates and by providing graduate education that deepens knowledge and enhances professional development. No matter their career path, PSU students graduate with a powerful entrepreneurial spirit that motivates them to become leaders in their chosen fields.

While we saw a decline in the size of our 2019 incoming class (largely attributable to regional and national demographic trends), our market share of recent New Hampshire public high school graduates is up in comparison to other state institutions of higher education. The Class of 2023 includes students from 26 states and 14 countries.

We continue to explore additional ways to increase our incoming student population from both New Hampshire and throughout New England, and are always open to new ways to partner with our town and neighbors.

**Some 2019 highlights include:**

- Our renovated Physical Education Center, which houses our new Health Performance Center, is open and providing needed classroom and laboratory space where students are learning in-demand skills in an array of health-related fields.
- We spent much of 2019 finalizing preparations for our new Turf Field, which will provide much needed game and practice fields for all of our students and will also serve as a community resource. Construction is expected to begin in early spring of this year.
- This fall we opened our new “makerspace” in the D&M Building on Main Street. This state-of-the-art facility is giving Electromechanical Technology and Robotics and other programs a high-tech home to create and explore, and our new CAMS (Computational and Applied Mathematical Sciences) Program exemplifies our Cluster Learning Model.
- Our new “4+1” (accelerated master’s for undergraduates) on-campus MBA program is off to a great start with students participating from both business and non-business majors.
- The new Public Health discipline is mobilizing community partnerships to identify and address regional health problems, including the opioid epidemic and community health disparities.
- PSU’s Ascent Program, launched in 2017, is being expanded for 2020 and will provide an opportunity for nearly 100 additional first-year students to navigate the transition to college by building confidence in their academic, social, and financial skills. Programs like this are especially important at Plymouth State, where more than half of our students are first generation and/or low income.
- In 2019, PSU completed renovations to the former Church of the Holy Spirit on Main Street. We will begin to utilize this space as both a spiritual center for our students, faculty, and staff, and as a site for concerts, weddings, and other events.
- During the 2019–2020 academic year, Plymouth State presented or hosted over 75 events and performances at both the Silver Center for the Arts and the Museum of the White Mountains, providing Plymouth area residents and visitors with world-class art, music, theatre, and cultural opportunities.
- Our number of events and conferences continues to grow as we take full advantage of the Merrill Place Residence Hall and Conference Center and other spaces on campus. We hosted over 400 non-PSU events and conferences during the past year, including the second annual Governor’s Cup Robotics Competition, the New England Municipal Clerks

Institute and Academy, Special Olympics New Hampshire, CADY, the New Hampshire Young Women's Conference, and Granite State College's commencement. And, as always, we were proud to serve as the home of Plymouth Regional High School's commencement exercises.

- PSU, along with the campuses, is working on a sustainability plan to keep tuition affordable while avoiding yearly financial losses.

### **I-93 Tech Corridor**

To prepare for the future and continue to provide the benefits that the town of Plymouth relies on, PSU has created a new model for the twenty-first century public university. It is built around the key principles of exploration and discovery through to innovation and entrepreneurship—emphases that will help to diversify our local economy and that we believe will serve as an economic engine for the region.

New Hampshire Business and Economic Development Commissioner Taylor Caswell, on a recent visit to the University, observed that an "I-93 Tech Corridor" already exists in the southern part of the state. "We just have to bring it further north," he said.

The commercial juggernaut to Plymouth's south is a result of firms moving up from Massachusetts, foreign investment, and homegrown entrepreneurs. The vision now being formulated by Plymouth State and other regional entities imagines extending the corridor to the White Mountains and beyond, with the state's North Country beginning a new chapter as a high-tech and advanced manufacturing zone.

It might not be too great a dream to think we could, over time, build something akin to the next Silicon Valley here in New Hampshire, linking the northern and southern regions.

We are in discussions with regional stakeholders to begin the process of fleshing out a unified proposal that aims to transform the North Country's economic prospects. The vision represents a synergy of natural assets, technological advances, and timing.

The goal is to proactively assess the region's assets and growth priorities, preparing for future grant applications. The beauty of the region and its highly desirable way of life, its proximity to technology-rich regions to the south, and a high-speed transportation corridor (I-93) right through the state are solid building blocks that are already in place. Missing elements have included a pathway to create the workforce and educational programs that draw technology companies and enable them to thrive in the state, an interface between education and business that could be further enhanced, and high-speed internet in some areas. PSU is working to remove these barriers through innovative programs and partnerships with the community and regional businesses.

PSU is at the forefront of preparing students for the twenty-first century and is progressing on many fronts, with new or expanded programs and growing momentum. Our students

understand the nuances of working with a variety of people in order to make a positive difference in our economy. We are responding to the demands of today's marketplace and becoming recognized nationally as a leader in reinventing higher education with our Cluster Learning Model.

All of these initiatives and changes are realizing our goal of attracting new populations and possibilities to Plymouth, with significant potential for both the community and the University. We look forward to continuing to collaborate as partners and friends in building a sustainable and prosperous future for our shared home.

A handwritten signature in black ink, appearing to read "Donald L. Birx". The signature is written in a cursive style with a large initial "D" and "B".

Donald L. Birx  
President



Home Health (VNA) Hospice & Palliative Care Physical Therapies Aquatics & Fitness

## 2019 ANNUAL REPORT





**Pemi-Baker Community Health (PBCH)** is a non-profit offering a wide range of vital health services to residents of 18 Central NH towns. This past year PBCH provided almost 15,000 home visits delivering skilled nursing, physical, occupational, and speech therapy, hospice end of life care, palliative care, and social work to residents regardless of their ability to pay.

In the 53 years of Pemi-Baker Community Health's existence, we have never experienced such growth in our organization as we are seeing today. The demand for compassionate services in your community has risen steadily and thanks to community support, we have been able to meet the ongoing needs of every resident, in spite of the uncertain financial and regulatory climate in which we operate.

Rising health care costs and reductions in government funding have put needed health care out of reach for too many of our neighbors and friends. Pemi-Baker will continue to provide care, regardless of ability to pay. Town funds are used to provide services to those with limited or no ability to pay, and to augment (as in Hospice care) the cost of services that are not covered through third party payers. Our agency is dependent upon charitable donations, town funds, and grants to provide services.

Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBCH's programs assist members of our community in this journey to become and stay healthy, and with Hospice, we make the end of life journey one of hope and dignity, while putting the patient/family in the driver's seat. Most of our community members would choose to remain healthy at home and many have been able to realize this possibility.

Pemi-Baker Community Health is interested in the complete health of the community. Our primary services are:

-  **Home Health** – nursing, physical therapy, occupational therapy, speech therapy, social work, LNAs and nutritional counseling in the home setting
-  **Hospice** – nursing, therapies, social work, spiritual care counseling, bereavement services, hospice doctor, LNAs, hospice trained volunteers, 24/7 on call support, and medical supplies in the home setting
-  **Palliative Care** - nursing, therapies, social work, and LNAs in the home setting
-  **Facility-based Therapy** – physical, occupational, and aquatic therapy in our facility

In addition, PBCH provides:

- |   |  |
|---|--|
|  Bereavement Group Workshops                   |  Foot Clinics                     |
|  Widows & Widowers Workshops                   |  Blood Pressure Clinics           |
|  Joint Mobility Classes                        |  Children's Swim Lessons          |
|  Gym and Aquatic Membership/Classes            |  Nutrition & Health Presentations |
|  American Red Cross CPR/First Aid/Lifeguarding |  Community Information Workshops  |

We are pleased to be part of your community and touching lives: yours, your family's, your neighbor's, in a partnership to improve health and lives.

Thank you for all your support!

Chandra Engelbert, RN, BSN, MBA  
Chief Executive Officer





## Lakes Region Planning Commission 2019 ANNUAL REPORT

The Lakes Region Planning Commission (LRPC) is a voluntary organization of 30 municipalities within a state-defined planning area established under NH RSA 36:45. Regional planning commissions strive to respond to and shape the pressures of change in a meaningful way, both locally and regionally, through communication, joint initiatives, and planning. With a regional planning area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC's professional staff provide regional planning services and local technical assistance. Here are some highlights of our services and activities over the past fiscal year:

### Local Services, Plymouth

- Applied for competitive federal-state funding opportunity and was awarded a \$14,000 Local Source Water Protection Grant from the NH Department of Environmental Services (NHDES) for a project to protect public drinking water systems within Plymouth and New Hampton.
- Reviewed and prepared comments regarding a Development of Regional Impact project for the Planning Board, as required by NH RSA 36:54, about a Site Plan application for sand and gravel excavation. The Town's zoning ordinance and site plan review regulations were also reviewed.
- Continued assistance for a possible Ten Year Plan project on US-3, with potential to receive federal funding for road maintenance and updates.
- Coordinated discussion with colleagues at other regional planning commissions regarding Stream Crossing Assessment of the Baker River watershed.
- Received Brownfield assistance and an assessment for Highland Street property.
- Coordinated a group visit with Plymouth State University students to tour the Transfer Station to learn about solid waste management practices. Students are working with LRPC to address recycling issues in the region.
- Partnered with Plymouth State University's Spring and Fall 2019 Technical Communications class to increase participation at Household Hazardous Waste (HHW) events and address local recycling issues.
- Provided grant administration services for a Northern Border Regional Commission (NBRC) grant for The Bridge House in Plymouth.
- Facilitated bulk purchase and distribution of new edition of the New Hampshire Planning and Land Use Regulation books at a substantial discount.

### Regional Planning and Purchasing

- Reviewed Developments of Regional Impact, as required by NH RSA 36:54, initiated by Andover, Belmont, Plymouth, Sanbornton, and Tuftonboro. Prepared and discussed draft comments with municipal planners, provided outreach to surrounding communities, corresponded with state and local officials, reviewed relevant state statutes, and provided feedback per LRPC guidelines.
- Completed seven intergovernmental reviews, as required by the NH Office of Strategic Initiatives, of federally funded lakes region projects.
- As an aggregator of electricity and heating fuel, facilitated the regional group purchase of energy for participating members, including 3 school districts and one county, for total savings of \$76,678 for electricity and \$11,749 for oil and propane for the year.
- Issued a Request for Proposals on behalf of five school districts for regional student transportation services to pursue and determine the feasibility of shared bus services.
- Conducted an innovative joint transportation and solid waste management meeting to address the use of crushed recycled glass as a base material in road and trail projects.

## Economic Development

- Coordinated over \$250,000 in EPA, NHDES, and LRPC grant funding to conduct environmental assessments on the Lakes Region Facility brownfields property, formerly known as the Laconia State School, and cleared the way for several proposed redevelopment scenarios to move forward. The LRPC will now help to lead the way to obtain implementation funding.
- Completed year two of a two-year Targeted Block Grant project via the NH Office of Strategic Initiatives.
- As the designated Local Development District (LDD), provided grant administration services for seven grants awarded by the Northern Border Regional Commission (NBRC), a federal-state funding partnership, to member towns and local organizations who applied for projects including a Makerspace in Wolfeboro; a sewer project in Ashland; a culinary training project on behalf of a community college in Laconia; a fiber optics project in Bristol; a starter homes/moderate income project in the Wolfeboro area; and a homeless shelter in Plymouth.
- Applied for both a Community Development Block Grant (CDBG) through the NH Community Development Finance Authority (CDFA) and a USDA Rural Business Development Grant (RBDG) in support of an economic development project for a non-profit community-based program in downtown Wolfeboro.

## Solid Waste Management

- With funding from a successful USDA Solid Waste and Water Management grant, provided technical training and educational programs via four problem-solving roundtable sessions for solid waste operators, municipal officials, and other stakeholders on: Food Waste & Composting; Disposal and Uses of Glass in Transportation; Capped Landfill Maintenance 101; and Reducing the Grey Area between Household Hazardous Waste (HHW) and Small Quantity Generators (SQGs).
- Worked with New Hampshire's Department of Environmental Services (NHDES) to educate solid waste operators and community leaders about their capped landfill responsibilities.
- Researched and mapped local and regional solid waste data. Established three compost pilot projects.
- Applied for nationally competitive funding to continue our Solid Waste Management program in FY21.
- Coordinated the **33rd Annual Household Hazardous Waste Collection**, always held on the **LAST SATURDAY OF JULY / FIRST SATURDAY OF AUGUST**, among 8 locations and 25 participating member communities. Partnered with Plymouth State University's Technical Communications class to increase participation at our Household Hazardous Waste (HHW) events and address local recycling issues.

### HHW By the Numbers...

• Regional planning commissions.....	1
• Number of days.....	2
• Locations.....	8
• Participating communities.....	25
• Years of collections.....	33
• Percentage of NH's surface water contained within the Lakes Region.....	40
• Volunteers.....	80+
• Participating households.....	1,592
• Compact Fluorescent Lamp (CFL) bulbs accepted.....	1,739
• Feet of fluorescent tubing dropped off.....	22,086
• Pounds of hazardous substances properly disposed of.....	61,660

*Protecting the Lakes Region of New Hampshire..... PRICELESS*

## Transportation

- Completed the Franklin to Concord Regional Transit Study, creating a feasibility study template for regional transit to use in the future.
- Coordinated and conducted monthly meetings of the Commission's Transportation Technical Advisory Committee (TAC) to enhance local involvement in regional transportation planning and project development.
- Continued working with the Lakes Region Scenic Byway Advisory Committee to spur economic development and preserve regional scenic quality and visitor experiences.
- Public Transportation—Provided assistance to the Carroll County Regional Coordinating Council and the Mid-State Regional Coordinating Council (RCC). Together with Central New Hampshire Regional Planning Commission (CNHRPC), prepared an update to the Mid-State RCC's 2007/2010 Coordinated Transit and Human Services Transportation Plan.
- Assisted communities with Road Safety Management Systems (RSMS) analysis, including 10-Year maintenance schedule and condition forecasting. Conducted culvert and catch basin condition inventories to identify undersized and poorly maintained culverts to address road flooding hazards.
- Coordinated with NHDOT Safety Engineer and municipal officials to respond to road safety issues in several communities with accident problems.
- Worked with member towns, the LRPC TAC, and NHDOT to prioritize funding and transportation improvements for the Transportation Improvement Program (TIP) as part of the State Ten Year Plan process. The TAC also ranked projects for the next Congestion Mitigation/Air Quality (CMAQ) program funding round.
- Conducted over 150 annual traffic counts around the region to provide data to NHDOT for infrastructure improvement planning and upon request by individual member towns.
- Completed regional analysis for freight planning, identifying bottlenecks, truck back-ups, and other issues affecting heavy commerce in the Lakes Region.
- Completed regional bikeability analysis with map showing sections of road corridors where lane stripping could be narrowed to allow for bike lanes as part of the planning process for the Statewide Pedestrian and Bicycle Transportation Plan.
- Completed Cell Phone Signal Mapping project, with the help of volunteer drivers, to assist towns with inaccurate cell service coverage vendor claims affecting community safety and commerce.

## Watershed Management

- Provided technical and administrative support, including coordinating monthly meetings, to the Pemigewasset River Local Advisory Committee (PRLAC), a state-chartered advisory committee under the Rivers Management and Protection Program per NH RSA 483.
- Completed two Watershed Assistance Section 319 Grant projects through the NH Department of Environmental Services (NHDES) for the Winnisquam Watershed and the Squam Lakes Association.
- Completed a Water Quality Planning 604(b) Grant project through NHDES, working with the Town of Moultonborough and the Lake Winnepesaukee Association (LWA), to create a replicable septic system improvement model, including risk analysis, sample ordinance, and an educational toolkit to address nutrient loading from aging or failing septic systems.
- Applied for competitive federal-state funding opportunity and was awarded a \$14,000 Local Source Water Protection Grant from the NH Department of Environmental services for a project to protect public drinking water systems within member towns New Hampton and Plymouth.

## Community Outreach & Education

- Convened six Commission meetings during the fiscal year and facilitated discussion on topics including: Updated Guidelines for Developments of Regional Impact; Becoming Age-Friendly Communities; Solid Waste Management Grant program initiatives; and Regional Transportation Planning.
- Held a joint legislative forum on economic development with Lakes Region Community College, Belknap Economic Development Council, and Lakes Region Community Developers for Commissioners and Legislators to discuss Lakes Region legislative priorities.
- Honored six individuals and three organizations at our June 24th Annual Meeting with awards for outstanding service to their communities, including the first-ever Chairman's Inspirational Award.
- Created numerous outreach materials to increase public education about solid waste topics.
- Developed a stronger social media presence on Facebook and Instagram to promote events and new resources.
- Hosted a regional Planners Roundtable to share and discuss local and regional planning issues, including accessory dwelling units (ADUs), short-term rentals, and cell towers.
- Distributed important news and information to LRPC Commissioners and other town officials via regular email updates and website postings.

The LRPC thanks the people of the Town of Plymouth for their recognition and support of regional planning.

Respectfully submitted,  
Jeffrey R. Hayes, MRP  
Executive Director

### **Lakes Region Planning Commission**

103 Main Street, Suite 3, Meredith, NH 03253

603-279-8171 | [www.LakesRPC.org](http://www.LakesRPC.org)

# PEMI-BAKER SOLID WASTE DISTRICT

Brian Patnoe, Chairman  
Jessie Jennings, Vice-Chairman  
Erik Rasmussen Treasurer  
Danica Melone, Secretary

c/o 161Main Street  
Littleton, NH 03561  
(603) 444-6303 ext. 2025  
[dmelone@nccouncil.org](mailto:dmelone@nccouncil.org)

## 2019 Annual Report

In 2019, Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton on Sunday, August 4<sup>th</sup> and the other in Plymouth on Saturday, September 28<sup>th</sup>. A total of 241 households participated in the program and over 3,210 gallons of material was collected. The total expenses for 2019 HHW programming, which includes disposal costs, advertising, & insurance, totaled at \$21,477. The District was awarded a grant from the State of New Hampshire for \$5,026, received a \$5,000 donation from Casella Waste Management, and received \$500 in sponsorship from Littleton Chevrolet Buick. The net expenditures for the program were \$10,951.00 (a cost of \$0.39 per resident.)

The district also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast. This year, fluorescent light bulb collections resulted in over 24,891 linear feet of fluorescent tubes being properly disposed of; as well as 780 bulbs; 2,047 units of ballasts and batteries; and 97 smoke detectors. The total cost for this effort was \$3,649.62 covered by district dues.

When selling your recyclables, be sure to call multiple brokers to ensure you receive the best price. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at [www.nhthebeautiful.org](http://www.nhthebeautiful.org).

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District by email at [dmelone@nccouncil.org](mailto:dmelone@nccouncil.org).

Respectively Submitted,  
Danica Melone, Secretary

Ashland – Campton – Danbury – Dorchester – Easton – Ellsworth – Franconia – Groton - Landaff – Lisbon – Littleton – Lyman  
Plymouth – Rumney - Sugar Hill – Thornton – Warren - Waterville Valley - Wentworth



**Request for Plymouth Allocation in Fiscal Year 2020: \$7,500.00 (level-funded request)**

Lakes Region Mental Health Center (LRMHC), formerly Genesis Behavioral Health (GBH) is designated by the State of New Hampshire as the community mental health center (CMHC) serving the 24 towns that make up Belknap and southern Grafton Counties. LRMHC provides Emergency Services 24 hours a day, 7 days a week, to anyone in the community experiencing a mental health crisis, regardless of their ability to pay. Additionally, LRMHC provides individual, group and family therapy; mobile crisis teams in the event a tragic event occurs that impacts a community at large, psychiatry; nursing; community support programs for people with severe and persistent mental illness; care management; community-based supports; housing; supported employment; substance use disorder treatment; and specialty services and evidence-based practices for children and their families, including trauma-focused therapy, art therapy and play therapy. Child Impact seminars are offered in Laconia and Plymouth for divorcing families. LRMHC owns two handicapped accessible vans and provides transportation services to patients in the greater Plymouth and Laconia areas as a means to enhance access to care in this rural area.

Founded in 1966, LRMHC provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress. In Fiscal Year 2019, LRMHC’s 195 employees served 4,081 children, adults and families. During this same time period, we provided over \$1.2 million of charity care.

In Fiscal Year 2019, **234 residents of Plymouth received services from LRMHC, and 67 of these individuals utilized Emergency Services.** LRMHC provided \$99,741 in charitable care to Plymouth residents. The age breakdown is as follows:

	<b>Patients Served- LRMHC</b>	<b>Charitable Care in \$</b>	<b>Patients Served-ES</b>
Children (0 to 17 years)	47	\$3,339	13
Adults (18 to 61 years)	166	\$66,678	46
Elder (62 + years)	21	\$29,724	8

LRMHC is requesting **\$7,500.00** this year; which is a level funded request from last year. Your continued support will help us ensure the provision of 24/7 Emergency Services to people in crisis, as oftentimes emergencies are attributable to lack of health insurance and/or the financial resources necessary to seek preventative care. For many, Emergency Services at LRMHC are the gateway into treatment. Access to timely and effective treatment supports recovery, and minimizes further harm to the patient, the community, and other systems of care.

An investment from Plymouth will be leveraged with appropriations from other communities to offset the tremendous cost of staffing the Emergency Services program round the clock. Similar to a municipal police or fire department, Emergency Services is a safety net for *all* residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.

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## CADY ANNUAL REPORT - 2019

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Communities for Alcohol- and Drug-Free Youth would like to thank the town of Plymouth for your support over the past year—together we are building possibilities, potential, and promise for our youth!

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of so many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place.

Former Director of the White House Office of National Drug Control Policy, Michael Botticelli, powerfully stated, “Addiction doesn’t start with prescription drug abuse or heroin use. It starts with alcohol, tobacco and marijuana. If we want to end the epidemic our country is experiencing, then we must put resources on the ground for prevention of substance use.” Use of addictive substances during adolescence is a health and safety issue that poses serious risks of harm including interference with brain development. Substance misuse also significantly increases the chances of addiction with those beginning use before age 15 nearly 7 times more likely to develop a substance use disorder. We must keep in mind that substance abuse is not inevitable—addiction is a progressive disease that’s preventable. CADY works to build protective factors for our children and youth and together with our community partners we are accomplishing that important goal.

As I write this year’s annual report, I am excited to share information about the progress we have made over the past year. We have built youth resiliency by providing asset-building, high-impact prevention programming and leadership training for hundreds of area students in grades 5-12. We also continue to provide our most vulnerable youth a second chance to overcome challenges, to learn, grow and to turn their lives around through our region’s juvenile court diversion program, Restorative Justice. Many of the high-risk youth referred to Restorative Justice are already struggling with substance use disorders—this vital intervention is preventing entry to the addiction pipeline and saving lives.

Your support allowed CADY to introduce a new protective factor this year with the implementation of the Parent Advisory Council (PAC). We know the earlier we provide education the greater the likelihood of preventing high-risk behavior before it starts. Parents are the first line of defense and we are proud to work with this new network to reach parents of younger children—we are now getting vital information and resources to parents of children as young as toddlers. We also continue to promote the permanent Rx Medication Drop Box at the Plymouth Police Department where Pemi-Baker area residents are safely disposing of unwanted or expired prescriptions. By using the drop box we can prevent the diversion of potentially harmful and lethal drugs to kids. We are proud to collaborate with the Plymouth Police Department, Spear Memorial Hospital, and the Central NH Public Health Network on this important prevention initiative so let’s: TAKE IT TO THE BOX!

Our community outreach includes an ongoing media campaign designed to raise awareness on substance misuse and solutions with CADY Corner submissions to the Record Enterprise, school newsletters, and the PennySaver, as well as social networking

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## CADY ANNUAL REPORT - 2019 - Continued

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sites Facebook and Youtube. We also host a video library and other outstanding resources for parents and community on our website: [cadyinc.org](http://cadyinc.org).

Beyond our primary prevention mission, our work with the Substance Use Disorders Continuum of Care statewide includes ongoing promotion of the NH Statewide Addiction Crisis Line (1-844-711-HELP); providing resources to families of children struggling with addiction so they can access services that just may save their children's lives; and hosting of community trainings.

While we are grateful for our many successes, we have a long way to go. Together we can protect our children and erase the sad headlines of addiction and tragic overdose deaths by stopping the problem before it starts. Thank you, Plymouth, for your ongoing support of prevention and active participation!

Sincerely,  
Deb Naro  
Executive Director



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## INDEPENDENT AUDITOR'S REPORT

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# ROBERGE AND COMPANY, P.C.

### Certified Public Accountants

Member – American Institute of CPA's (AICPA)  
Member – AICPA Government Audit Quality Center (GAQC)  
Member – AICPA Private Company Practice Section (PCPS)  
Member – New Hampshire Society of CPA's

P.O. Box 129  
Franklin, New Hampshire 03235  
Tel (603) 524-6734  
jroberge@rcopc.com

## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Plymouth  
Plymouth, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plymouth as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plymouth, as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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## INDEPENDENT AUDITOR'S REPORT - Continued

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### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in total OPEB liability, schedule of the town's proportionate share of net pension liability, and schedule of employer contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plymouth's basic financial statements. The combining nonmajor fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

*Roberge and Co., P.C.*

### **ROBERGE & COMPANY, P.C.**

Franklin, New Hampshire  
November 13, 2019

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**PLYMOUTH MUNICIPAL AIRPORT  
2019 ANNUAL REPORT**

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2019 proved to be an exceptionally good year at the airport. We had many planned events.

For the third year in a row, the Franconia Soaring Association relocated for a weekend of fun flying at the airport at the beginning of June. This gave the opportunity for glider pilots to experience new terrain and the challenges of operating out of a different location. The unusualness of gliders in the area prompted many community members to visit the airport.

The Pease Public Library Touch a Truck event happened in June and was a smash hit with lots of parents and kids. This year, the airport tractor was on display with a lot of enthusiasm by kids. All event goers were excited to watch an airplane land.

At the beginning of October, as is tradition, the late Bill Grady's Retired Delta Pilots reunion was held. Although last year's fly-in was rained out, this year was well attended both by folks who drove to and also those who flew into the airport.

Many people experienced the airport through flying lessons and scenic flights.

Visitors enjoy the welcoming atmosphere of our airport. The airport continues to be a valuable transportation asset to the Town and the region.

Respectfully submitted,  
Colin McIver

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**PLYMOUTH HISTORICAL SOCIETY  
2019 ANNUAL REPORT**

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With more than 1600 visitors in each of the past two years, the historical society continues to be busy. We welcomed visitors from New Hampshire to France, continued monthly presentations as well as our existing programs, and acquired several donations that share our local history.

RESTORATION has been the word of the year! The historical society began its restoration process this summer due to an L-Chip grant. Major fund-raising from our businesses and town's folks allowed us to match the funds. These monies are providing needed structural assistance to our 200 year old building – the oldest courthouse still standing in New Hampshire and one of three in New England!

Some of the year's highlights included:

Eleven programs, organized by the program committee, Dick Flanders chair, were offered.

- Kevin Gardner - *Discovering New England Stone Walls*
- Brenda & Preston Conklin - *Waterville Valley History*
- Lee Hansche - *Rumney Rocks*
- Wayne King - *Sacred Trust- A Novel*
- Andrew Cushing - *Researching Your Old House*
- Mark Doperalski - Field trip: *Livermore Hollow Archeological Dig*
- Dr. Manuel Sterling - *Clio's Songs: History as Opera*
- Dan Heyduk - *Stories in the History of NH's Lakes Region & Pemigewasset Valley*
- Stephanie Osborne - *History of the YLLA and Ties with PHS*
- Glenn Knoblock - *African American Soldiers and Sailors*
- Dick & Kathie Flanders - *Wreath Making*

Walkabout Wednesday Art Shows, organized by Mary Baldwin, featured the work of artists from Plymouth and surrounding towns. These included artists *Lynn Decker, Helen Downing, Suzan Gannett, Mary Ellen Sakura, and Virginia Slayton*. Their offerings and expertise were appreciated by all who attended these afternoon showings.

The Plymouth Memories Project, created by Louise McCormack, are taped interviews of our community's long-term residents. Our Third Season included the following folks on Plymouth's Pemi-Baker cable TV channel: Rose Avery Zimmer, Janet Carter Broker & Judie Carter Chary, Guy Kenneson, Thomas, David and Peter Minickiello, Phyllis Benton Holbrook, and Patsy Conway Neads, now from South Carolina, but still calls Plymouth home.

Programs involving Plymouth public school students continue. Under the direction of Rondi Gannon, first and third and graders were provided tours of the Old Webster Courthouse, the Common, and the Town Hall during the spring and fall. This program is in its third year.

*Lost Plymouth* was this year's exhibit from June-December. The committee, chaired by Kathy Hiller, focused on the EAST side of the town. Businesses, homes and hotels that no longer exist were depicted.

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**PLYMOUTH HISTORICAL SOCIETY  
2019 ANNUAL REPORT - Continued**

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The Plymouth Historical Museum located in the Old Webster Courthouse at One Court Street (behind Town Hall) is open each Saturday from 10-2 with winter hours from 10-1 and by appointment.

Plymouth Historical Society Board of Directors;

Louise McCormack, President

Dick Flanders, Vice-President

Mary Baldwin, Secretary

Paul Floyd, Treasurer

Board Members:

Judy Floyd

Rondi Gannon

Katherine Hillier

Lisa Lundari

Joyce Bruce

John Richards

Contact us at 603-536-2337; PO Box 603; Plymouth, NH 03264  
[plymouth1nhhistory.com](http://plymouth1nhhistory.com); Facebook: Plymouth-Historical-Society.



U.S. Department  
of Veterans Affairs

**White River Junction VA Medical Center**  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

December 23rd, 2019

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Becky Rhoads, Au.D.  
Associate Medical Center Director



Northeast Resource Recovery Association  
 2101 Dover Road, Epsom, NH 03234  
 Phone: 603.736.4401 Fax: 603.736.4402  
 Email: info@nrna.net Web: www.nrra.net

"Partnering to make recycling strong through economic and environmentally sound solutions"

## Plymouth, NH

### Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2019	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Fibers/Paper	64.9 tons	Saved 1,104 trees!
Tires	8.1 tons	Conserved 5.3 barrels of oil!

#### Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about 219 tons of carbon dioxide emissions  
 This is the equivalent of removing 47 passenger cars from the road for an entire year

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## NOTES

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**TOWN OF  
PLYMOUTH, N.H.**

**MINUTES OF THE**

**2019**

**ANNUAL MEETING**

Town of Plymouth

New Hampshire

Warrant

2019

To the inhabitants of the town of Plymouth in the County of Grafton in the state of New Hampshire qualified to vote in town affairs:  
 You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 12<sup>th</sup> of March, next, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 13<sup>th</sup> of March, next at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

**Article 01: Election of officers**

To elect the following town officers which appear on the official town ballot for the ensuing year:  
 (2) Selectmen-3year term, (1) Supervisor of the Checklist-6 year term, (1) Cemetery Trustee-3year term, (1) Library Trustees-3year term, (1) Trustee of Trust fund-3year term, (1) Moderator-2year term, (1) Town Clerk-3year term, (1) Tax Collector-3year term

<b>Selectman for 3 years.....</b>	<b>Katharina Kelsey.....</b>	<b>230</b>
<b>Selectman for 3 years.....</b>	<b>William Bolton.....</b>	<b>199</b>
<b>Town Clerk for 3 years.....</b>	<b>Karen Freitas.....</b>	<b>297</b>
<b>Tax Collector for 3 years.....</b>	<b>Linda Buffington.....</b>	<b>301</b>
<b>Supervisor of the Checklist for 6 years.....</b>	<b>Mary Halloran.....</b>	<b>293</b>
<b>Trustee of Trust Fund for 3 years.....</b>	<b>Janet Currier.....</b>	<b>282</b>
<b>Library Trustee for 3 years.....</b>	<b>Joan A. Bowers.....</b>	<b>294</b>
<b>Cemetery Trustee for 3 years.....</b>	<b>Jenny Thibeault.....</b>	<b>283</b>
<b>Moderator for 2 years.....</b>	<b>Robert Clay.....</b>	<b>295</b>

**Article 02:** Are you in favor of the adoption of Amendment Number 1 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: to strike the 'indoor' reference in the Indoor/Outdoor line in the Table of Uses, and to make it a Permitted Use in the A, HC and ICD Zones.

**YES 224 NO 55**

**Article 2 passes**

**Article 03:** Are you in favor of the adoption of Amendment Number 2 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: to strike 'Manufacture of goods and services sold on premises' entirely from the Table of Uses.

**YES 217 NO 64**

**Article 3 passes**

**Article 04:** Are you in favor of the adoption of Amendment Number 3 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: Article IV, Section 401 to allow the existing building line of pre-existing, non-conforming properties to become the front setback line, and allow building to that line a Special Exception (rather than Variance) Use.

**YES 223 NO 65**

**Article 4 passes**

**Article 05:** Are you in favor of the adoption of Amendment Number 4 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: Article IV, Section 401 to allow more than one main structure on commercial parcels in the commercial zones (A, HC, ICD)

**YES 225 NO 65**

**Article 5 passes**

**Article 06:** Are you in favor of the adoption of Amendment Number 5 a proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: to adopt the State of New Hampshire's definition of 'Wetland' (RSA 482-A:2, X) by reference into the Zoning Ordinance.

**YES 248 NO 40**

**Article 6 passes**

**DELIBERATIVE SESSION**

The second session of the legal meeting of the inhabitants of the Town of Plymouth, New Hampshire was held in the gymnasium of the Plymouth Elementary School on Wednesday, March 13<sup>th</sup>, 2019 at 7:00 o'clock in the afternoon.

The 256<sup>th</sup> Annual Meeting of the Town of Plymouth, New Hampshire opened at 7:00pm with Moderator Robert Clay leading those present with the Pledge of Allegiance.

Moderator Clay shared the results from the previous day's annual town election. The Board of Selectmen recognized Fire Chief, Casino Clogston with a plaque for serving the Town of Plymouth for twenty-nine years and will be retiring this year. Deputy Fire Chief, Tom Morrison will assume this management position.

Moderator Clay and Chair of the Select Board, William Bolton also recognized Selectwoman, Valerie Scarborough, who is serving her final term, a total of seven years, as

member of the Select Board. She too was awarded a plaque for her years of service and dedication to her position as member of the Select Board.

Motion was made to read the warrant, one article at a time.

Motion moved and seconded; motion passed.

#### **Article 07: KENO**

Shall we allow the operation of Keno Games within the Town?

This article is inserted by Petition and requires a majority vote by ballot.

Motion to move and seconded.

#### **Discussion:**

Gisela Estes of Plymouth, New Hampshire, spoke in opposition of this warrant article. She does not support gambling and is concerned that passage of this warrant article could negatively impact the community.

Patrice Scott asked a proponent of Keno to speak on its behalf and help answer any questions that may be raised during discussion.

Patricia Buhrman spoke in favor of the lottery game because it funds full-day kindergarten. She is sympathetic of the concerns raised by residents; however she believes Keno will reduce the tax burden on residents.

David Kent also spoke in favor of warrant article seven.

Selectman, Michael Ahern explained that revenue generated from the lottery game is intended to fund full-day kindergarten. The State of New Hampshire will redistribute revenue to all towns, whether they pass this warrant article or not.

Patrick Wetmore stated full-day kindergarten is already funded in town.

#### **Ballot results:**

YES 39  
NO 77

Article not passed.

#### **Article 08: General Government**

To see if the Town will vote to raise and appropriate the sum of \$1,710,445 for FY 19/20 general governmental expenses, as follows:

Salaries, Fees and Expenses - Selectmen's Office	\$ 470,537
Election, Registration, Vital Statistics - Town Clerk's Office	\$ 182,184
Financial Administration	\$ 310,561
Reappraisal of Property	\$ 75,000

Contract Services Legal & others	\$ 211,062
Personnel Administration	\$ 1,500
Planning and Zoning	\$ 92,134
Land Use Enforcement	\$ 118,661
General Government Buildings	\$ 46,100
Misc. Insurance (workers comp, liability & unemployment)	\$ 177,785
Emergency Management	\$ 22,921
Care of Trees	\$ 2,000

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**No discussion.**

**Article 8 declared as passed by Moderator by unanimous vote.**

**Article 09: Cemetery Maintenance**

To see if the Town will vote to raise and appropriate the sum of \$50,849 for the purpose of cemetery maintenance and perpetual care for FY 19/20 and to offset this appropriation by further authorizing the withdrawal \$50,849 from the cemetery perpetual care trust fund.

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**No discussion.**

**Article 9 declared as passed by Moderator by unanimous vote.**

**Selectman, John Randlett made a motion to restrict reconsideration of article seven.**

**Motion to move, seconded.**

**Motion declared as passed by Moderator by unanimous vote.**

**Article 10: Welfare**

To see if the Town will vote to raise and appropriate the sum of \$96,354 for FY 19/20 Welfare Assistance, as follows:

Welfare Officer	\$ 26,354
Welfare Vendor Payments	\$ 70,000

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**No discussion.**

**Article 10 declared as passed by Moderator by unanimous vote.**

**Article 11: COLLECTIVE BARGAINING AGREEMENT**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and AFSME, Council 93, which calls for the following estimated increases in salaries and benefits at the current staffing level (for police and fire employees)

FISCAL YEAR	ESTIMATED INCREASE	TOTAL
2019	Police \$ 38,247.00    Fire \$ 35,182	\$ 73,429

And further to raise and appropriate the amount of \$ 73,429.00 for the 2019/2020 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over that of the appropriation at current staffing levels paid in the prior fiscal year.

Shall the Town, if the article is defeated, authorize the governing body to call one special meeting, at its option, to address article costs only (majority vote)

The Board of Selectmen and Budget Committee recommend passage of this article. (Majority vote required)

**Motion to move, seconded.**

**John Tucker inquired about the percentage of the increase to salaries at the police and fire departments.**

**Chairperson, William Bolton stated town employees receive a three percent annual raise.**

**Article 11 declared as passed by Moderator by unanimous vote.**

**Article 12: Police & Dispatch**

To see if the Town will vote to raise and appropriate the sum of \$1,847,544 for FY 19/20 public safety-police and dispatch as follows:

Police Department	\$ 1,440,567
Dispatch	\$ 406,977

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**John Tucker inquired whether the increase to public safety-police and dispatch will have an impact on the tax rate.**

**Selectman, William Bolton explained the town’s portion of the tax rate is increasing by 0.46 cents this year.**

**John Tucker inquired how much funding Plymouth State University (PSU) is giving to the Town of Plymouth, as PSU is a major user of local resources, such as public-safety.**

**Finance Director, Anne Abear explained the amount of revenue received from PSU can be found in the annual report.**

**Marcia Schmidt-Blaine, member of the Budget Committee, stated she and other committee members did not recommend the budget. In her opinion, the committee was not given clear instructions on the budgetary process.**

**Selectwoman and Chairperson of the Budget Committee, Valerie Scarborough disagreed with the statement made by Ms. Schmidt-Blaine.**

**Article 12 declared as passed by Moderator by unanimous vote.**

**William Bolton made a motion to restrict reconsideration of articles eight through twelve.**

**Motion moved, seconded.**

**Motion declared as passed by Moderator by unanimous vote.**

### **Article 13: Police Parking**

To see if the Town will vote to raise and appropriate the sum of \$166,344 for the purpose of funding the FY 19/20 Parking Department and to offset this appropriation by further authorizing the withdrawal of \$35,000 from the parking special revenue fund.

The Board of Selectmen and Budget Committee recommend passage this article.

**Motion to move, seconded.**

**No discussion.**

**Article 13 declared as passed by Moderator by unanimous vote.**

### **Article 14: Police Resource Officer**

To see if the Town will vote to raise and appropriate the sum of \$125,127 for the purpose of funding the FY 19/20 Resource Officer to be offset by \$93,845 from the SAU48 School System.

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**John Tucker inquired for a description of the job responsibilities of the Resource Officer position.**

**Police Chief, Steve Lefebvre, said the position is full-time in order to secure the school ground from any safety issues.**

**Article 14 declared as passed by Moderator by unanimous vote.**

**Article 15: Fire & Ambulance**

To see if the Town will vote to raise and appropriate the sum of \$1,363,258 for FY 19/20 public safety – fire & ambulance, as follows:

Fire Department	\$ 1,248,388
Ambulance	\$ 114,870

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**No discussion.**

**Article 15 declared as passed by Moderator by unanimous vote.**

**Article 16: Highway Department**

To see if the Town will vote to raise and appropriate the sum of \$983,171 for FY 19/20 for the Highway Department, as follows:

Highway Department	\$ 923,171
Street Lighting	\$ 60,000

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**John Mauchly inquired whether the Plymouth Energy Commission (PES) continues to work with the New Hampshire Electric Coop (NHEC) and whether the town has an agreement with the NHEC on street lighting.**

**Selectman, William Bolton stated the Select Board is working with the NHEC to update plans. He noted that the Plymouth Energy Commission has been disbanded at this time.**

**Article 16 declared as passed by Moderator by unanimous vote.**

**Article 17: Highway Department**

To see if the Town will vote to raise and appropriate the sum of \$10,000 for FY 19/20 for the purpose of sidewalk repairs

Sidewalk Repairs	\$ 10,000
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and to offset this appropriation by authorizing the withdrawal of \$10,000 from the Sidewalk Improvement Capital Reserve Fund created for this purpose.

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**



**No discussion.**

**Article 17 declared as passed by Moderator by unanimous vote.**

**Valerie Scarborough made a motion to restrict reconsideration of articles thirteen through seventeen.**

**Motion to move, seconded.**

**Motion declared as passed by Moderator by unanimous vote.**

**Article 18: Recycling Center**

To see if the Town will vote to raise and appropriate the sum of \$436,315 for FY 19/20 for sanitation as follows:

Recycling/Solid Waste Disposal	\$	433,015
Pemi-Baker Solid Waste District Dues	\$	3,300

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**No discussion.**

**Article 18 declared as passed by Moderator by unanimous vote.**

**Article 19: Recreation, Library & Health**

To see if the Town will vote to raise and appropriate the sum of \$1,181,591 for FY 19/20 for departmental operations, as follows:

Parks and Recreation	\$	704,980
Library	\$	442,811
Patriotic Purposes	\$	4,700
Band Concerts	\$	8,000
Town Common/Traffic Islands	\$	4,000
Friends of the Arts	\$	100
Health Enforcement	\$	10,000
Airport	\$	7,000

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**No discussion.**

**Article 19 declared as passed by Moderator by unanimous vote.**

**Article 20: Conservation Commission**

To see if the town will vote to raise and appropriate the sum of \$2,000 for Plymouth Conservation Commission for the FY 19/20.

The Board of Selectmen and Budget Committee recommend passage of this Article.

**Motion to move, seconded.**

**No discussion.**

**Article 20 declared as passed by Moderator by unanimous vote.**

**Article 21: Conservation Commission Capital Projects**

To see if the town will vote to raise and appropriate the sum of \$5,000 for the purpose of Plymouth Conservation Commission Capital Projects.

The Board of Selectmen and Budget Committee recommend passage of this Article.

**Motion to move, seconded.**

**Aimee Lee asked the Board of Selectmen what is the purpose of capital project planning?**

**Valerie Scarborough explained that the purchase of land is an example of a capital project plan.**

**Article 21 declared as passed by Moderator by unanimous vote.**

**Article 22: Landfill Closure Monitoring**

To see if the Town will vote to raise and appropriate the sum of \$8,400 for the purpose of Landfill Closure Monitoring.

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**John Tucker inquired whether the landfill closure has been paid for.**

**Finance Director, Anne Abear affirmed that the bond has been paid by the Town.**

**Article 22 declared as passed by Moderator by unanimous vote.**

**Bryan Dutille made a motion to restrict reconsideration of articles eighteen through twenty-two.**

**Moved and seconded.**

**Motion declared as passed by Moderator by unanimous vote.**

**Article 23: Highway Capital Outlay for Roads & Gravel**

To see if the Town will vote to raise and appropriate the sum of \$112,500 to fund the following Capital

item:

Improve Road Construction	\$	100,000
Crushed Gravel	\$	12,500

And further to offset this appropriation by authorizing the withdrawal of \$40,000 from the Motor Vehicle Capital Reserve Fund.

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**No discussion.**

**Article 23 declared as passed by Moderator by unanimous vote.**

#### **Article 24: Highway Sidewalk Tractor Lease Agreement**

To see if the Municipality will vote to authorize the selectmen to enter into a long-term lease/purchase agreement in the amount of One Hundred Eighty-Five Thousand Nine Hundred Fifty-Seven Dollars (\$185,957) payable over a term of 5 (five) years for a 2017 Prinoth SW4S Sidewalk Plow for the Highway Department and to raise and appropriate the sum of \$37,192 to fund payment 1 of 5. This lease agreement contains a non-appropriation clause. (Majority vote required).

Sidewalk Tractor	\$	37,192
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The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**Dave Moorhead spoke favorably of the new snow plow, noting that he has seen a major improvement of the sidewalk conditions this winter.**

**Amie Lee inquired if the Highway Department considered reasonably priced models before purchasing this sidewalk plow.**

**Highway Manager, Joseph Fagnant explained that while this model is more expensive than the other sidewalk plows, he decided to purchase this model because of its great quality.**

**John Tucker appreciates the hard work of the Highway Department. He inquired how much the dump truck cost the Town.**

**Joseph Fagnant said he does not know the exact amount, but it cost less than \$200,000 thousand for the model. He reminded residents that the quality of the plow was worth the expense.**

**Town Administrator, Paul Freitas explained that the dealer agreed to let the Town use the plow free of charge the first year and now they would like to purchase it.**

**Article 24 declared as passed by Moderator.**

## **Article 25: Cemetery Capital Outlay for Cemetery Truck Purchase**

To see if the Town will vote to raise and appropriate \$10,000 to fund the following Capital item:

Cemetery Truck Purchase        \$ 10,000

And further to offset this appropriation by authorizing the withdrawal of \$10,000 from the cemetery perpetual care trust fund.

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**Article 25 declared as passed by Moderator by unanimous vote.**

## **Article 26: Highway Capital Outlay for Equipment Repairs**

To see if the Town will vote to raise and appropriate the sum of \$20,000 to fund the following Capital Item:

Highway Equipment Repairs. \$ 20,000

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**Quentin Blaine inquired what plans, if any, exist to repair town roads this year.**

**Joseph Fagnant stated sections of Highland Street are going to be repaired.**

**Article 26 declared as passed by Moderator.**

## **Article 27: Infrastructure Bond Payment**

To see if the Town will vote to raise and appropriate the sum of \$234,539 for payment #4 of the \$2M Infrastructure Bond approved in 2016.

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**Article 27 declared as passed by Moderator by unanimous vote.**

**Michael Ahern made a motion to restrict reconsideration of articles twenty-three through twenty-seven.**

**Motion to move, seconded.**

**Motion declared as passed by Moderator by unanimous vote.**

### **Article 28: Library Bond Payment**

To see if the Town will vote to raise and appropriate the sum of \$136,972 for payment #9 of the Library expansion project bond.

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**No discussion.**

**Article 28 declared as passed by Moderator by unanimous vote.**

### **Article 29: Animal Control & Agency Funds**

To see if the Town will vote to raise and appropriate the sum of \$95,619 for the below listed agencies:

Animal Control Agreement with Humane Society	\$ 6,500
Regional Planning Commission	\$ 5,232
Baker River Watershed	\$ 300
Pemi River Local Advisory Committee	\$ 300
Pemi-Baker Community Health Agency	\$ 15,000
Grafton County Senior Citizens	\$ 15,000
Tri-County Community Action Program	\$ 7,646
Voices Against Violence	\$ 4,000
Red Cross	\$ 3,141
Pemi Youth Center	\$ 8,000
Genesis-Lakes Region Mental Health	\$ 7,000
CADY	\$ 8,000
CASA-Court Appointed Child Advocates	\$ 1,000
Bridge House	\$ 13,000
Plymouth Historical Society	\$ 500
Transport Central	\$ 1,000

The Board of Selectmen and Budget Committee recommend passage of this article.

**Motion to move, seconded.**

**Patrice Scott inquired if the Town still has a Non-Profit Review Committee.**

**Valerie Scarborough said the Board of Selectmen reviews funding requests from non-profit organizations.**

**Patrice Scott also inquired whether members of the Budget Advisory Committee are volunteers or appointed by board members.**

**Patrice Scott stressed the importance of residents volunteering to serve on town boards and committees.**

**Michael Ahern agreed with Mrs. Scott; he would like to hear from residents and discuss the non-profit funding that comes from the Town.**

**Article 29 declared as passed by Moderator.**

**Article 30: Capital Reserves**

To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$191,289) to be placed in said funds:

Recycling – Equipment/Grounds/Bldg Maint	\$10,000
Fire Tower Truck Replacement	\$31,666
Fire Engine 4 Replacement	\$10,384
Fire Engine 3 Replacement	\$29,239
Conservation Commission	\$ 5,000
Highway – Heavy Equipment	\$40,000
Highway – Material Handling Equipment	\$25,000
Fire – Ambulance Replacement Fund	\$40,000

The Board of Selectmen and Budget committee recommend passage of this article.

**Brittany McDonald inquired if the Town still recycles and if yes, how much revenue comes from recycling waste?**

**Recycling Manager, Jessie Jennings explained that recycling is still being offered, however, it does not bring in a lot of revenue. About 3,000 pounds of recyclable material has been saved from going to refill.**

**Motion to move, seconded.**

**Article 30 declared as passed by Moderator by unanimous vote.**

**Selectman, John Randlett made a motion to restrict reconsideration of articles twenty-eight through thirty.**

**Moved, seconded.**

**Motion declared as passed by Moderator by unanimous vote.**

**Article 31 Other Business**

To transact any other business that may legally come before said meeting.

**John Tucker inquired how much revenue the Town of Plymouth receives from Plymouth State University.**

**Selectman, Bill Bolton explained the Town receives an annual amount of \$500,000.00, but the Select Board will have to renegotiate terms once the contract is up for renewal.**

**Patrice Scott stated that the population of students at Plymouth State University has grown and would like to see the University contribute more funds to the town.**

**Motion to adjourn.**

**Moved and seconded**

**Meeting adjourned at 8:15pm**

**Respectfully Submitted,**



**Jaseya Girona  
Deputy Town Clerk**

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## NOTES

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**TOWN OF  
PLYMOUTH, NH**

**2020  
MODERATOR'S RULES OF PROCEDURES**

**FOR**

**TOWN OF PLYMOUTH AND  
PLYMOUTH SCHOOL DISTRICT  
ANNUAL MEETINGS**

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## NOTES

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TOWN OF PLYMOUTH  
and  
PLYMOUTH SCHOOL DISTRICT

MODERATORS' RULES OF PROCEDURE

Unless changed by the voters at a Meeting, the Moderators intend to use the following Rules of Procedure to conduct Meetings for the Town of Plymouth and the Plymouth School District:

1. The Moderator will not follow Robert's Rules of Order. The Moderator will use the following general rules of procedure. The intent of the rules is to permit a fair discussion of the issues before the Meeting, keep the Meeting moving, and provide basic rules to govern procedural issues.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter may raise a request to overrule the Moderator by a Point of Order.
3. Unless announced otherwise at the Meeting, the Moderator will take up Articles one at a time and in the order that the Articles appear on the Warrant.
4. The Meeting will consider each Article as follows:
  - a. The Moderator will announce the Article and read the text of the Article.
  - b. The Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to move adoption of the Article.
  - c. If the motion is seconded, the Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to explain the Article if they wish to do so.
  - d. The Meeting will debate the Article and then vote on the Article. The Moderator does not intend to re-read the Article before a vote unless the Meeting votes to have the Moderator do so.
5. No one may speak to the Meeting unless he or she has the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. Except for Points of Order, the Moderator will not recognize a speaker unless she or he is at a microphone.
  - c. Please state your name each time you speak to the Meeting.
  - d. Even if you do not have the floor (not at a microphone and recognized), you may speak to raise a Point of Order to challenge a Moderator's ruling.

6. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. You may raise a Point of Order at any time.
  - b. If you have the floor (at a microphone and recognized) you may also make:
    - I. A motion to amend the pending motion.
    - II. A Motion to Call the Question.
7. All substantial amendments and motions are to be in writing. Exceptions are amendments regarding technical changes to a printed Article, Points of Order, or Motions to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative, such as “I move that we not adopt the budget.”
9. Motions to Call the Question are motions that end discussion on the main motion. They are not debatable and require a two-thirds vote. Prior to voting on a Motion to Call the Question, the Moderator may allow voters who are standing in line at a microphone, and anyone seated at the head table who has previously indicated to the Moderator that he or she wishes to address the main motion, to speak.
10. The Moderator may allow non-resident School District officials, the school principal, and consultants or experts who are in attendance for the purpose of providing information about an Article to speak to the Meeting. Other non-residents may not speak to the Meeting without the permission of the voters.
11. All comments and questions are to be addressed to the Moderator. The Moderator will choose the individual to respond to a question.
12. Each speaker may only speak once until everyone who wishes to do so has spoken except that the Moderator may allow someone who has already spoken to respond to a question.
13. The Moderator may limit the amount of time that each speaker may address a motion. As a general rule, initial presentations on Articles should take less than ten minutes and subsequent speakers should limit the time for their comments and questions to less than three minutes.
14. All speakers must be courteous. The Moderator will not allow personal attacks or inappropriate language.

15. Votes on bond issues over \$100,000 must be by secret ballot and require a two-thirds majority to pass. Votes on amendments to bond articles require a simple majority. Votes on amendments to bond articles do not require a secret ballot.
16. Any five voters may request that a vote on be taken by secret ballot. The following procedures must be followed to request a vote by secret ballot:
  - a. The request must be in writing and presented to the Moderator during the meeting but prior to voting.
  - b. Five voters who requested the secret ballot must be present at the Meeting at the time of the vote.
  - c. A separate request must be submitted for each vote on which a secret ballot is requested.
17. Motions to Reconsider an Article may be made after a vote has been taken but are subject to the following restrictions:
  - a. Mandatory Restriction: If the Meeting votes to reconsider a ballot vote on a bond issue of over \$100,000, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. (RSA 33:8-a).
  - b. Optional Restriction: Any voter may introduce a Motion to Restrict Reconsideration of an Article at any time after the Article has been considered. If the Meeting votes to reconsider an Article after having previously voted to restrict reconsideration, the Article will be reconsidered at a reconvened Meeting that is held at least seven days after the original vote. A vote to restrict consideration of an Article is final and cannot be reconsidered later in the Meeting. (RSA 40:10).
18. The Moderator may vote on all Articles. However, the Moderator plans to vote in only two instances:
  - a. To break a tie.
  - b. To make a vote a tie if a motion the Moderator opposes would otherwise be carried by one vote.
19. The Moderator may adjourn the Meeting to a future date at a time certain if the Meeting runs past 11:00 p.m.

Robert Clay  
Town of Plymouth Moderator  
and  
Quentin Blaine  
Plymouth School District Moderator  
2017

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## NOTES

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# **TOWN OF PLYMOUTH**

**2020**

**WARRANT AND BUDGET**

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## NOTES

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### Plymouth

The inhabitants of the Town of Plymouth in the County of Grafton in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

Date: March 11, 2020  
Time: 7pm  
Location: Plymouth Elementary School  
Details:

#### GOVERNING BODY CERTIFICATION

We certify and attest that on or before February 11, 2020, a true and attested copy of this document was posted at the place of meeting and at Plymouth Town Hall and that an original was delivered to Town Clerk's Office.

Name	Position	Signature
John Randlett	Selectboard	
Michael J Aherm	Selectboard	
Jenny Thibeault	Selectman	
William R. Bolton Jr.	Selectboard	
Bryan Dutille	Select Board	



**Article 01 Election of officers**

To elect the following town officers which appear on the official town ballot for the ensuing year: (2) Selectmen-3 year term, (1) Selectman-2 year term, (1) Supervisor of the Checklist-6 year term, (1) Cemetery Trustee-3 year term, (2) Library Trustees-3 year term, (1) Trustee of Trust fund-3 year term, (1) Trustee of the Trust Fund-2 year term, (1) Town Clerk-2 year term, (1) Town Treasurer-3 year term

**Article 02 Adoption of Town Manager Plan**

Do you favor adoption of the town manager plan as provided in chapter 37 of the Revised Statutes Annotated? The article submitted by petition.

**Article 03 Bond**

To see if the Town will vote to raise and appropriate the sum of \$2,500,000 (gross budget) for the capital improvements, public works projects and equipment purchases outlined in the materials presented by the Selectmen at the public hearing on the bond; And to authorize the issuance of not more than \$2,500,000 of bonds, notes or loans in accordance with the Municipal Finance Act (RSA 33); and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; And to further raise and appropriate an additional sum of \$145,000 for the first year's payment on the bond or notes.

The Selectmen recommend this appropriation (2/3rds ballot vote required, polls to be open 1 hour).

**Article 04 Capital Expenses**

To see if the town will vote to raise and appropriate \$481,000 to fund the purchase of the following capital items

Fire Dept.- Ambulance purchase	\$250,000
Highway - Dump Truck purchase	\$100,000
Recycling - Skid Steer purchase	\$ 60,000
Parks & Rec Fox Pond Park drainage system	\$ 46,000
Police Dept. – Police Cruiser purchase	\$ 25,000

And to offset this appropriation by approving the withdrawal of \$300,004 from Capital Reserves and Special Detail fund indicated below:

- Ambulance Capital Reserve Fund \$140,000
- Highway Heavy Equipment CRF - \$100,000
- Recycling Equipment/Building-Repair/Replace CRF - \$ 25,000
- Fox Pond Park CRF - \$10,004
- Police Detail fund - \$25,000

and with the remaining \$180,996 to come from general taxation. This warrant article is contingent on the passage of warrant article 3, If warrant article 3 fails, this article will be null and void.

The Board of Selectmen recommend passage of this warrant article.



**Article 05    Petitioned Warrant Article**

Are you in favor of placing the position of Director of Emergency Services under the authority of the Chief of the Plymouth Fire Department?

This article was inserted by petition.

**Article 06    Petitioned Warrant Article**

New Hampshire Resolution to Take Action on Climate Pollution – We the Town of Plymouth, NH, call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers and keeps local energy dollars in New Hampshire’s economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Plymouth’s State Legislators, to the Governor of New Hampshire, to Plymouth’s Congressional Delegation and to the President of the United States, informing them of the instructions from their constituents, by Plymouth’s Select Board within 30 days of this vote.

This article was inserted by petition.

**Article 07    Petitioned Warrant Article**

The application of toxic chemical pesticides/herbicides, including but not limited to Glyphosate 2,4-D, Dicamba, Fluroxypyr, and Prodiamine, will be banned for all turf, landscape, and outdoor pest management on Plymouth’s public property, common areas, and playing fields. Only pesticides approved for use under the USDA’s National Organic Program or classified as “minimum risk” by the USEPA will be allowed for use.

Exemptions include the use of these chemicals only for a public health emergency, as determined by the Plymouth Public Health Officer on a case-by-case basis. This usage is restricted to a one-time application to address a localized problem area (no broadcast or repeated applications). All such areas must be posted with warning signs that remain in place for one month after the application. In addition, concentrations of the applied chemicals on ground surfaces must be at 10% or less than acute toxicity levels within one week of application, and all abutters must be notified in writing one week prior to the application.

The ban will go into effect immediately.

This article was inserted by petition.



**Article 08 General Government**

To see if the Town will vote to raise and appropriate the sum of \$1,812,297 for FY 20/21 general governmental expenses, as follows:

Salaries, Fees and Expenses - Selectmen's Office	\$ 489,300
Election, Registration, Vital Statistics - Town Clerk's Office	\$ 174,195
Financial Administration	\$ 334,889
Reappraisal of Property	\$ 75,000
Contract Services Legal & others	\$ 204,205
Personnel Administration	\$ 1,500
Planning and Zoning	\$ 105,553
Land Use Enforcement	\$ 122,811
General Government Buildings	\$ 47,700
Misc. Insurance (workers comp, liability & unemployment)	\$ 190,635
Emergency Management	\$ 64,509
Care of Trees	\$ 2,000

The Board of Selectmen recommend passage of this article.

**Article 09 Cemetery Maintenance**

To see if the Town will vote to raise and appropriate the sum of \$59,765 for the purpose of cemetery maintenance and perpetual care for FY 20/21 and to offset this appropriation by further authorizing the withdrawal \$59,765 from the cemetery perpetual care trust fund.

The Board of Selectmen recommend passage of this article.

**Article 10 Welfare**

To see if the Town will vote to raise and appropriate the sum of \$97,145 for FY 20/21 Welfare Assistance, as follows:

Welfare Officer	\$ 27,145
Welfare Vendor Payments	\$ 70,000

The Board of Selectmen recommend passage of this article.

**Article 11 Collective Bargaining Agreement**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and AFSME, Council 93, which calls for the following estimated increases in salaries and benefits at the current staffing level (for police and fire employees)

FISCAL YEAR	ESTIMATED INCREASE	TOTAL
20/21	Police \$ 28,153.00 Fire \$ 12,287.00	\$ 40,440

And further to raise and appropriate the amount of \$ 40,440.00 for the 2020/2021 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over that of the appropriation at current staffing levels paid in the prior fiscal year.

The Board of Selectmen recommend passage of this article.



**Article 12 Special Town Meeting Collective Bargaining Agreement**

Shall the Town of Plymouth, if article 11 is defeated, authorize the governing body to call a special meeting, at its option, to address article cost items only?

**Article 13 Police & Dispatch**

To see if the Town will vote to raise and appropriate the sum of \$2,107,202 for FY 20/21 public safety-police and dispatch as follows:

Police Department	\$ 1,627,943
Dispatch	\$ 479,259

The Board of Selectmen recommend passage of this article.

**Article 14 Police Parking**

To see if the Town will vote to raise and appropriate the sum of \$178,114 for the purpose of funding the FY 20/21 Parking Department and to offset this appropriation by further authorizing the withdrawal of \$67,000 from the parking special revenue fund.

The Board of Selectmen recommend passage of this article.

**Article 15 Fire & Ambulance**

To see if the Town will vote to raise and appropriate the sum of \$1,475,166 for FY 20/21 public safety – fire & ambulance, as follows:

Fire Department	\$ 1,351,236
Ambulance	\$ 123,930

The Board of Selectmen recommend passage of this article.

**Article 16 Resource Officer**

To see if the Town will vote to raise and appropriate the sum of \$113,021 for the purpose of funding the FY 2020/2021 Resource Officer to be offset by \$86,881 from the SAU 48 School System. The reminder to be raised through taxation.

The Board of Selectmen recommend passage of this article.

**Article 17 Highway Road Construction**

To see if the town will vote to raise and appropriate the sum of \$60,000 for the purpose of Highway Road Construction and further to offset this appropriation by authorizing the withdrawal of \$40,000 (to offset 4312-931-00 Road Construction) from the Motor Vehicle Capital Reserve Fund established for this purpose.

The Board of Selectmen recommend passage of this article.



**Article 18 Highway Department & Street Lighting**

To see if the Town will vote to raise and appropriate the sum of \$1,057,216 for FY 20/21 for the Highway Department, as follows:

Highway Department	\$	997,216
Street Lighting	\$	60,000

The Board of Selectmen recommend passage of this article.

**Article 19 Sidewalk Repairs**

To see if the town will vote to raise and appropriate the sum of \$20,000 for FY 20/21 for the purpose of sidewalk repairs

Sidewalk Repairs	\$20,000
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and to offset this appropriation by authorizing the withdrawal of \$15,000 from the Sidewalk Capital Reserve Fund created for this purpose.

The Board of Selectmen Recommend passage of this article.

**Article 20 Recycling Center**

To see if the Town will vote to raise and appropriate the sum of \$485,598 for FY 20/21 for sanitation as follows:

Recycling/Solid Waste Disposal	\$	481,567
Pemi-Baker Solid Waste District Dues	\$	4,031

The Board of Selectmen recommend passage of this article.

**Article 21 Recreation, Library & Health**

To see if the Town will vote to raise and appropriate the sum of \$1,275,670 for FY 20/21 for departmental operations, as follows:

Parks and Recreation	\$	766,601
Library	\$	474,775
Patriotic Purposes	\$	4,700
Band Concerts	\$	8,000
Town Common/Traffic Islands	\$	4,000
Friends of the Arts	\$	100
Health Enforcement	\$	10,000
Airport	\$	7,494

The Board of Selectmen recommend passage of this article.

**Article 22 Conservation Commission**

To see if the town will vote to raise and appropriate the sum of \$2,020 for Plymouth Conservation Commission for the FY 20/21.

The Board of Selectmen recommend passage of this article.



**Article 23 Conservation Commission Capital Projects**

To see if the town will vote to raise and appropriate the sum of \$5,000 for the purpose of Plymouth Conservation Commission Capital Projects.

The Board of Selectmen recommend passage of this article.

**Article 24 Landfill Monitoring**

To see if the Town will vote to raise and appropriate the sum of \$8,400 for the purpose of Landfill Closure Monitoring.

The Board of Selectmen recommend passage of this article.

**Article 25 Highway Capital Outlay for Roads & Gravel**

To see if the Town will vote to raise and appropriate the sum of \$619,500 to fund the following Capital item:

Improve Road Construction	\$ 605,000
Crushed Gravel	\$ 14,500

The Board of Selectmen recommend passage of this article

If Warrant Article 3 passes this warrant article will be null and void

**Article 26 Sidewalk Tractor Lease**

To see if the Municipality will vote to raise and appropriate the sum of \$37,192 for payment # 2 of a 5 year lease/purchase agreement for a 2017 Prinoth SW4S Sidewalk Plow for the Highway Department. This lease agreement contains a non-appropriation clause.

Sidewalk Tractor	\$ 37,192
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The Board of Selectmen recommend passage of this article.

If Warrant Article 3 passes, This warrant article will be null and void

**Article 27 Highway Bucket Loader Lease**

To see if the Municipality will vote to authorize the selectmen to enter into a long-term lease/purchase agreement in the amount of One Hundred Ninety-Five Thousand Dollars (\$195,000) payable over a term of 5 (five) years for a new Bucket Loader for the Highway Department and to raise and appropriate the sum of \$39,000 to fund payment 1 of 5. This lease agreement contains a non-appropriation clause. (Majority vote required).

Bucket Loader	\$ 39,000
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The Board of Selectmen recommend passage of this article.

If Warrant Article 3 passes, this warrant article will be null and void



**Article 28 Highway Wood Chipper**

To see if the Municipality will vote to raise and appropriate the sum of \$55,000 to fund the following capital item:

Wood Chipper \$ 55,000

The Board of Selectmen recommend passage of this article.

If Warrant Article 3 passes, This warrant article will be null and void

**Article 29 Highway Dump Truck Purchase**

To see if the Municipality will vote to raise and appropriate the sum of \$100,000 to fund the following capital item:

Dump Truck with Plow package \$ 100,000

and further to offset this appropriation by authorizing the withdrawal of \$100,000 from the Highway Heavy Equipment Capital Reserve Fund

The Board of Selectmen recommend passage of this article

If Warrant Article 3 passes, This warrant article will be null and void

**Article 30 Fire Department - Thermal Imaging Camera**

To see if the Municipality will vote to raise and appropriate the sum of \$10,000 to fund the following capital item:

Thermal Imaging Camera \$ 10,000

The Board of Selectmen recommend passage of this article.

If Warrant Article 3 passes this warrant article will be null and void

**Article 31 Highway Equipment**

To see if the town will vote to raise and appropriate the sum of \$20,000 to fund the following Capital Item:

Highway Equipment Repairs \$ 20,000

The Board of Selectmen recommend passage of this article.

**Article 32 Airport Improvements**

To see if the Town will vote to raise and appropriate the sum of \$3,000 to fund the following Capital Item:

Airport Improvements \$ 3,000

The Board of Selectmen recommend passage of this article.





**Article 33 Ambulance Purchase**

To see if the Town will vote to raise and appropriate the sum of \$250,000 to fund the following Capital Item:

Ambulance Replacement \$ 250,000

And further to offset this appropriation by authorizing the withdrawal of \$140,000 from the Ambulance Capital Reserve Fund established for this purpose

The Board of Selectmen recommend passage of this article.

If Warrant Article 3 passes, This warrant article will be null and void

**Article 34 Infrastructure Bond Payment**

To see if the Town will vote to raise and appropriate the sum of \$232,144 for payment #5 of the \$2M infrastructure Bond approved in 2016.

The Board of Selectmen recommend passage of this article.

**Article 35 Library Bond Payment**

To see if the Town will vote to raise and appropriate the sum of \$136,971 for payment #10 of the Library expansion project bond.

The Board of Selectmen recommend passage of this article.

**Article 36 Animal Control & Agency Funds**

To see if the Town will vote to raise and appropriate the sum of \$95,702 for the below listed agencies:

Animal Control Agreement with Humane Society	\$ 6,500
Regional Planning Commission	\$ 5,315
Baker River Watershed	\$ 300
Pemi River Local Advisory Committee	\$ 300
Pemi-Baker Community Health Agency	\$ 15,000
Grafton County Senior Citizens	\$ 15,000
Tri-County Community Action Program	\$ 7,646
Voices Against Violence	\$ 4,000
Red Cross	\$ 3,141
Pemi Youth Center	\$ 8,000
Genesis-Lakes Region Mental Health	\$ 7,000
CADY	\$ 8,000
CASA – Court Appointed Child Advocates	\$ 1,000
Bridge House	\$ 13,000
Plymouth Historical Society	\$ 500
Transport Central	\$ 1,000

The Board of Selectmen recommend passage of this article



**Article 37 Library Building Fund Capital Reserve**

To see if the Town will vote to establish the following Capital Reserve Fund under the provisions of RSA 35:1 for the following purpose and to raise and appropriate the respective sum of \$5,000 to be placed in said fund and to further designate the Board of Selectmen as agents to expend from this fund:

Library Bldg Maint/Repair/Repl CRF	\$ 5,000
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The Board of Selectmen recommend passage of this article

**Article 38 Highlands St & S Main Street**

To see if the Town will vote to establish the following Capital Reserve Fund under the provisions of RSA 35:1 for the following purpose and to raise and appropriate the respective sum of \$100,000 to be placed in said fund and to further designate the Board of Selectmen as agents to expend from this fund:

Highland St/S. Main St. Reserve	\$100,000
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The Board of Selectmen recommend passage of this article

**Article 39 Capital Reserve**

To see if the Town will vote to add to existing Capital Reserve Funds under the provision of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$291,289) to be placed in said funds:

Recycling - Equipment/Grounds/Bldg Maint	\$ 20,000
Fire Tower Truck Replacement CR	\$ 41,666
Fire Engine 4 Replacement CR	\$ 10,384
Fire Engine 3 Replacement CR	\$ 39,239
Fox Pond Park Maint/Repair/Replace/Rebuild	\$ 5,000
Police – Dispatch Equipment Reserve	\$ 10,000
Conservation Commission CRF	\$ 5,000
Highway Heavy Equipment	\$ 60,000
Building Fire Maint/Repair/Repl	\$ 25,000
Building Police Maint/Repair/Repl	\$ 25,000
Highway Material Handling Equipment	\$ 50,000

If Warrant Article 3 passes reduce this Warrant Article by \$110,000

The Board Selectmen recommend passage of this article

**Article 40 Other Business**

To transact any other business that may legally come before said meeting.

# BUDGET OF THE TOWN OF PLYMOUTH, NEW HAMPSHIRE

Appropriations and Estimates of Revenue for the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From July 1, 2020 to June 30, 2021

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration  
Ambulance Replacement CR

This form was posted with the warrant on (Date): February 11, 2020

Please sign in ink.

[Signature]  
[Signature]  
[Signature]

[Signature]  
Jenny Thibeault

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION

P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 6/30/2021	
			6/30/2019	6/30/2020	(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	08	\$432,256	\$470,537	\$489,300	\$0
4140-4149	Election, Registration, and Vital Statistics	08	\$165,221	\$182,184	\$174,195	\$0
4150-4151	Financial Administration	08	\$295,992	\$310,561	\$334,889	\$0
4152	Revaluation of Property	08	\$60,154	\$75,000	\$75,000	\$0
4153	Legal Expense	08	\$187,936	\$211,062	\$204,205	\$0
4155-4159	Personnel Administration	08	\$0	\$1,500	\$1,500	\$0
4191-4193	Planning and Zoning	08	\$191,514	\$210,795	\$228,364	\$0
4194	General Government Buildings	08	\$50,204	\$46,100	\$47,700	\$0
4195	Cemeteries	09	\$51,413	\$50,849	\$59,765	\$0
4196	Insurance	08	\$130,078	\$177,785	\$190,635	\$0
4197	Advertising and Regional Association	36	\$6,348	\$6,332	\$6,415	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
	<b>General Government Subtotal</b>		<b>\$1,571,116</b>	<b>\$1,742,705</b>	<b>\$1,811,968</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	13	\$1,940,054	\$2,177,262	\$2,107,202	\$0
4215-4219	Ambulance	15	\$111,427	\$114,870	\$123,930	\$0
4220-4229	Fire	15	\$1,433,710	\$1,283,570	\$1,351,236	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management	08	\$30,797	\$22,921	\$64,509	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$3,515,988</b>	<b>\$3,598,623</b>	<b>\$3,646,877</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations	21	\$6,121	\$7,000	\$7,494	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$6,121</b>	<b>\$7,000</b>	<b>\$7,494</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	18	\$874,607	\$923,171	\$997,216	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	18	\$50,972	\$60,000	\$60,000	\$0
4319	Other		\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$925,579</b>	<b>\$983,171</b>	<b>\$1,057,216</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 6/30/2021	
			6/30/2019	6/30/2020	(Recommended)	(Not Recommended)
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	20	\$392,599	\$433,015	\$481,567	\$0
4325	Solid Waste Cleanup		\$3,153	\$8,400	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation	20	\$0	\$3,300	\$4,031	\$0
	<b>Sanitation Subtotal</b>		<b>\$395,752</b>	<b>\$444,715</b>	<b>\$485,598</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration	21	\$2,858	\$10,000	\$10,000	\$0
4414	Pest Control	36	\$6,500	\$6,500	\$6,500	\$0
4415-4419	Health Agencies, Hospitals, and Other	36	\$82,787	\$22,000	\$22,000	\$0
	<b>Health Subtotal</b>		<b>\$92,145</b>	<b>\$38,500</b>	<b>\$38,500</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	10	\$25,586	\$26,354	\$27,145	\$0
4444	Intergovernmental Welfare Payments	36	\$0	\$60,787	\$60,787	\$0
4445-4449	Vendor Payments and Other	10	\$45,584	\$70,000	\$70,000	\$0
	<b>Welfare Subtotal</b>		<b>\$71,170</b>	<b>\$157,141</b>	<b>\$157,932</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	21	\$681,785	\$704,980	\$766,601	\$0
4550-4559	Library	21	\$413,546	\$442,811	\$474,775	\$0
4583	Patriotic Purposes	21	\$3,969	\$4,700	\$4,700	\$0
4589	Other Culture and Recreation	21	\$9,622	\$12,100	\$12,100	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$1,108,922</b>	<b>\$1,164,591</b>	<b>\$1,258,176</b>	<b>\$0</b>



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 6/30/2021	
			6/30/2019	6/30/2020	(Recommended)	(Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources	22	\$2,000	\$2,000	\$2,020	\$0
4619	Other Conservation	08	\$3,200	\$7,000	\$2,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$5,200</b>	<b>\$9,000</b>	<b>\$4,020</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	34,35	\$284,779	\$288,162	\$291,555	\$0
4721	Long Term Bonds and Notes - Interest	34,35	\$91,355	\$83,349	\$77,560	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$376,134</b>	<b>\$371,511</b>	<b>\$369,115</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$427,042	\$112,500	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$127,312	\$67,192	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$10,000	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$554,354</b>	<b>\$189,692</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$36	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$36</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$8,836,896</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2021	
			(Recommended)	(Not Recommended)
4210-4214	Police	14 <i>Purpose: Police Parking</i>	\$178,114	\$0
4210-4214	Police	16 <i>Purpose: Resource Officer</i>	\$113,021	\$0
4312	Highways and Streets	17 <i>Purpose: Highway Road Construction</i>	\$60,000	\$0
4312	Highways and Streets	19 <i>Purpose: Sidewalk Repairs</i>	\$20,000	\$0
4711	Long Term Bonds and Notes - Principal	03 <i>Purpose: Bond</i>	\$145,000	\$0
4902	Machinery, Vehicles, and Equipment	04 <i>Purpose: Capital Expenses</i>	\$481,000	\$0
4902	Machinery, Vehicles, and Equipment	29 <i>Purpose: Highway Dump Truck Purchase</i>	\$100,000	\$0
4909	Improvements Other than Buildings	03 <i>Purpose: Bond</i>	\$2,500,000	\$0
4915	To Capital Reserve Fund	37 <i>Purpose: Library Building Fund Capital Reserve</i>	\$5,000	\$0
4915	To Capital Reserve Fund	38 <i>Purpose: Highlands St &amp; S Main Street</i>	\$100,000	\$0
4915	To Capital Reserve Fund	39 <i>Purpose: Capital Reserve</i>	\$291,289	\$0
<b>Total Proposed Special Articles</b>			<b>\$3,993,424</b>	<b>\$0</b>



Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 6/30/2021	
			(Recommended)	(Not Recommended)
0000-0000	Collective Bargaining	11 <i>Purpose: Collective Bargaining Agreement</i>	\$40,440	\$0
4325	Solid Waste Cleanup	24 <i>Purpose: Landfill Monitoring</i>	\$8,400	\$0
4619	Other Conservation	23 <i>Purpose: Conservation Commission Capital Projects</i>	\$5,000	\$0
4901	Land	25 <i>Purpose: Highway Capital Outlay for Roads &amp; Gravel</i>	\$605,000	\$0
4902	Machinery, Vehicles, and Equipment	30 <i>Purpose: Fire Department - Thermal Imaging Camera</i>	\$10,000	\$0
4902	Machinery, Vehicles, and Equipment	27 <i>Purpose: Highway Bucket Loader Lease</i>	\$39,000	\$0
4902	Machinery, Vehicles, and Equipment	28 <i>Purpose: Highway Wood Chipper</i>	\$55,000	\$0
4902	Machinery, Vehicles, and Equipment	26 <i>Purpose: Sidewalk Tractor Lease</i>	\$37,192	\$0
4902	Machinery, Vehicles, and Equipment	31 <i>Purpose: Highway Equipment</i>	\$20,000	\$0
4902	Machinery, Vehicles, and Equipment	33 <i>Purpose: Ambulance Purchase</i>	\$250,000	\$0
4909	Improvements Other than Buildings	25 <i>Purpose: Highway Capital Outlay for Roads &amp; Gravel</i>	\$14,500	\$0
4909	Improvements Other than Buildings	32 <i>Purpose: Airport Improvements</i>	\$3,000	\$0
<b>Total Proposed Individual Articles</b>			<b>\$1,087,532</b>	<b>\$0</b>





Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2019	Estimated Revenues for period ending 6/30/2020	Estimated Revenues for period ending 6/30/2021
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	08	\$4,663	\$0	\$10,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	08	\$12,839	\$10,000	\$10,000
3186	Payment in Lieu of Taxes	08	\$52,061	\$51,801	\$51,801
3187	Excavation Tax		\$94	\$0	\$0
3189	Other Taxes		\$2,170	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	08	\$133,323	\$149,000	\$149,000
9991	Inventory Penalties		\$0	\$0	\$0
	<b>Taxes Subtotal</b>		<b>\$205,150</b>	<b>\$210,801</b>	<b>\$220,801</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	08	\$70,192	\$67,000	\$67,000
3220	Motor Vehicle Permit Fees	08	\$785,001	\$725,000	\$745,000
3230	Building Permits	08	\$24,707	\$16,000	\$16,000
3290	Other Licenses, Permits, and Fees	08	\$71,948	\$58,000	\$64,300
3311-3319	From Federal Government		\$0	\$0	\$0
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$951,848</b>	<b>\$866,000</b>	<b>\$892,300</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues	08	\$0	\$0	\$83,747
3352	Meals and Rooms Tax Distribution	08	\$349,458	\$349,458	\$349,458
3353	Highway Block Grant	08	\$151,657	\$151,887	\$151,887
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$140,994	\$0	\$0
3379	From Other Governments	16	\$0	\$0	\$86,881
	<b>State Sources Subtotal</b>		<b>\$642,109</b>	<b>\$501,345</b>	<b>\$671,973</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	08	\$1,310,945	\$1,800,000	\$1,575,503
3409	Other Charges		\$300,119	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$1,611,064</b>	<b>\$1,800,000</b>	<b>\$1,575,503</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	08	\$74,034	\$1,000	\$1,000
3502	Interest on Investments	08	\$43,857	\$18,000	\$18,000
3503-3509	Other	08	\$168,619	\$0	\$1,211
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$286,510</b>	<b>\$19,000</b>	<b>\$20,211</b>



Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2019	Estimated Revenues for period ending 6/30/2020	Estimated Revenues for period ending 6/30/2021
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	08, 04, 14	\$95,000	\$95,000	\$184,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$3,000	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	29, 04, 17, 33, 19	\$607,028	\$160,165	\$570,004
3916	From Trust and Fiduciary Funds	08,09	\$45,911	\$45,911	\$119,530
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$747,939</b>	<b>\$304,076</b>	<b>\$873,534</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	03	\$0	\$0	\$2,500,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$4,444,620</b>	<b>\$3,701,222</b>	<b>\$6,754,322</b>



**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2021</b>
Operating Budget Appropriations	\$8,836,896
Special Warrant Articles	\$3,993,424
Individual Warrant Articles	\$1,087,532
Total Appropriations	\$13,917,852
Less Amount of Estimated Revenues & Credits	\$6,754,322
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$7,163,530</b>

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## NOTES

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## NOTES

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## NOTES

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# **Annual Report**

of the

**PLYMOUTH VILLAGE WATER**

**&**

**SEWER DISTRICT**

**Year Ending  
December 31, 2019**

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**PLYMOUTH VILLAGE WATER & SEWER DISTRICT OFFICERS**

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COMMISSIONERS: (3 year term)

Judith A. D'Aleo

Term Expires 2020

Christopher C. Woods

Term Expires 2021

Paul E. SanSoucie

Term Expires 2022

CLERK: (3 year term)

Barbara A. Noyes

Term Expires 2021

MODERATOR: (2 year term)

Quentin Blaine

Term Expires 2020

TREASURER: (3 year term)

Robert B. Clay

(appointed March 2019)

Catherine McLaughlin, Deputy Treasurer

(appointed November 2018)

District Administrator: Donald Jutton

Superintendent: Jason C. Randall

Office Manager: Kim A. Haines

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## COMMISSIONERS' REPORT

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Plymouth Village Water and Sewer District (PVWSD) ended the 2019 year on good footing both financially and with continuity among our fantastic employees. As always, many thanks and appreciation to: Kim Haines, Jason Randall, Fred Yeaton, Roger Morin, Dan Putorek, Jay Harrington, David Guyotte, John Crowley, Gary Hancock and Phillip LaFlamme. These dedicated professionals are the backbone that holds our operations, maintenance, and all “systems” together and running smoothly.

In March of 2019 the District welcomed Paul SanSoucie to the Board of Commissioners and Don Jutton joined PVWSD as the new District Administrator. Don works closely with and helps support the Commissioners in their efforts to ensure that the PVWSD functions as a cohesive, responsive and efficient unit.

A quick breakdown of the happenings in 2019:

- We ended the year with a positive fund balance for both Water and Sewer. Our cash position is sound, and the collections rate is high. There is \$ 2.8 million saved in Capital Reserve and Expendable Trust funds for financing of future projects. PVWSD contracted with MRI/MTS to provide financial services to the District and implement new software modules for payroll, accounts payable, purchase orders and general ledger functions.
- Our 2018 audit deemed the District to be in good financial position in terms of practices and procedures.
- The District continues to be focused on assessing its facilities and infrastructure to maintain, rebuild and repair as needed. This will ensure that our system is in good working order and in compliance with state and federal regulations.
  - The Wastewater Treatment Facility received the largest annual volume of septage from private septic haulers this year, with over 6,079,060 gallons processed which generated \$433,381 in 2019.
  - The District added several new water and sewer service connections including Harbor Homes Veteran’s Facility, Common Man Roadside Deli/Irving Gas Station, Market Basket and new dorm and academic buildings at Holderness School.
- The District has implemented an award-winning Asset Management and GIS Mapping Program for the District’s horizontal (pipes, valves, manholes) and vertical (buildings) infrastructure and successfully merged the District and Town of Plymouth GIS maps together which will improve planning and management for the Town’s Planning Board, the Highway Department as well as the Water & Sewer District.
- In conjunction with Wright–Pierce Engineering the District has worked diligently to develop a new rate structure to be implemented in the year 2021. The new rate structure will allow the District to accommodate future operation and maintenance cost increases while balancing debt service, establishing realistic and adequate capital reserves, stabilize rates long term, recognizing minimum needs for low/mod income residential customers, and equitably aligning and balancing the allocation of the District’s fixed and variable costs by demand and capacity requirements of each customer.

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## COMMISSIONERS' REPORT (Continued)

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- After many years of searching we have identified a new drinking water source on a site adjacent to the Holderness School Athletic Complex. Final long duration pump testing and hydrogeologic report submittal is anticipated in early 2020 and we hope to receive final approvals for buildout before the end of the year.
- The solar array at the Treatment Plant continues to significantly reduce our reliance on grid electric usage, producing over 150 MWh, a win-win for rate payers and the environment. The solar panels at the District Office have allowed that building to be “net-zero” for electric use since installation.
- We launched a new web site at the end of 2019 – this site is designed to be much more informative and user friendly and will be a powerful tool to communicate with customers as well as the greater community as we begin the major infrastructure reconstruction initiatives planned in the next 3 years.

### Future plans:

- We applied for and was awarded approximately \$18 million in grants and loans through USDA Rural Development and NH Dept of Environmental Services. This has led to a multitude of necessary and inevitable improvements planned for construction in the next few years.
  - Replacement of water and sewer lines in Main St. from Warren and Winter Sts. to both Foster and Green Sts.
  - Replacement of water and sewer lines in Bayley Ave. and Langdon Park Rd.
  - New generator at the Foster St. Well House.
  - Pump Station #4 (by Burger King) - phase 3 sewer force main improvements
  - Pump Station #1 (by the main office) - sewer capacity improvements
  - Improving the Septage Receiving Facility at the WWTP - phase 1A and phase 3, receiving area site improvements, grit treatment and grease waste treatment.

The Commissioners continue to work closely with our steadfast and committed staff at the main office and at the Treatment Plant. They are extremely helpful and always willing to offer new and improved ways of doing the District's business. If you have any questions, please contact the main office or visit our new website: [www.PVWSD.com](http://www.PVWSD.com).

Respectfully submitted,

Judith Anne D'Aleo, Chair  
Christopher Woods  
Paul SanSoucie

Commissioners

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## SUPERINTENDENT'S REPORT

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On behalf of the Plymouth Village Water and Sewer District and the team of dedicated staff serving you in these critical functions, I hereby submit the annual report to the citizens of the District:

Through hard work and dedication, the District staff has demonstrated resilience and adaptation in an ever changing environment. Still challenges remain in sustaining a high level of service for you, the users.

There was one significant water main break in 2019, on February 1<sup>st</sup> (Super Bowl Sunday) near the Reservoir Rd. storage tank that caused a loss of water for the entire high pressure zone of the water system. This impacted almost half of the District's water connections including Plymouth State University Campus, Plymouth Regional High School and Elementary, Speare Memorial Hospital, and many residents along the Highland St. corridor. The District was (and still is) fortunate to have received notification of the leak/break from a few of our conscientious local residents and the Plymouth Police Dept., thank you! With the assistance of a local contractor, and after hammering through almost 5 feet of frost in the roadway to locate the water line (which was 12 feet below grade), the pipe was finally repaired and placed back in service. During the duration of the break, repair, and flushing that followed, the District lost about 100,000 gallons of water. The unanticipated costs for the repair added up to approximately \$26,114.

There was also one significant sewer force main break and resulting Sanitary Sewer Overflow (SSO) event on June 24<sup>th</sup> on Tenney Mt. Highway near the intersection with Hamilton Way. Once again, thank you Plymouth Police Dept. for reporting a wet spot in a grassy area adjacent to the highway, which appeared to be wastewater. Once arriving onsite, staff were quick to act and built an earthen containment berm in order to prevent wastewater from flowing into nearby drainage and Mill Brook. The Yeaton Rd. Pump Station #5 was operated to minimize flow while the area was excavated to locate the leak/break. A local septage contractor was also brought in to assist with dewatering the excavation so the repair could be made. Staff discovered two 1 inch diameter holes in the pipe about 3 feet apart, a repair wrap was installed and the force main was placed back in service.

Through the efforts of our dedicated and professional staff that are prepared to respond and act when faced with emergencies, we are able to provide a level of service that minimizes the interruption of safe drinking water being delivered to your tap, and the recycling of wastewater once it leaves your building. The District continues to minimize the frequency and impact of future emergencies, risks, and interruptions by systematically identifying, planning, maintaining, and addressing the aging and undersized infrastructure, through a process called Asset Management.

By working together, collaboratively with our engineers, funding partners, State Agencies, and Town of Plymouth, the District will be able to provide the most efficient and cost effective solutions to manage and complete the necessary and inevitable replacement of our most critical and highest risk assets. The District strives to maintain affordability and promote conservation, while ensuring stability and resiliency.

The District made investments in infrastructure, staff (one Wastewater Operator graduated NHDES Water and Wastewater Managers School), environmental protection, public health and safety. The District has completed several capital improvement projects and moved forward in the planning and engineering on several larger projects this year.

### Infrastructure Improvements:

- Implementation of Elements XS Asset Management Software to provide increased monitoring, tracking, and assessment of both above and below ground infrastructure;
- Holderness Well Project Test well installation and development, 48hr pump test and Preliminary Hydrogeologic Report submittal to NHDES in anticipation of long term pump testing and large groundwater withdrawal permitting.
- Implemented energy efficiency and process improvement measures by installing LED lighting, reducing pump peak demand, and monitoring building temperature at District facilities. The District has observed a 20% reduction in overall WWTP electricity in 2019 when compared to

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## SUPERINTENDENT'S REPORT (Continued)

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2018 and 2017. When combined with the approximate 25% savings from the WWTP Solar Array, the District is nearing a 45% reduction in electric usage compared to that of a few years ago. District water facilities and sewer pump stations have shown similar reductions and efficiency levels. A \$2,800 energy rebate was granted by NHEC for the installation of LED lighting as part of this project!

- 100% design completed for Sewer Pump Station #1 (Old N. Main across from Office), Foster St. Generator Replacement, and Septage Receiving Improvements Phase 1A. Projects will go out to bid in Spring of 2020.

### Maintenance Activities:

District wide sewer line high pressure cleaning and vacuuming was completed in spring and fall covering many miles of pipe. The sewer pretreatment program continues to enhance efforts to work with and educate users in regard to what may and may not be flushed or poured down a drain! 2019 brought the installation of several Fats, Oils, & Grease (FOG) interceptors and traps at businesses throughout the District, thank you! Please remember to keep interceptor and trap maintenance records up to date for annual inspections. Readers are asked to remember that toilets, sinks, showers and tubs are for personal care and hygiene and not trash receptacles. Please refrain from disposing of cooking grease/oil, harsh cleaners/solvents, paints, medications, chemicals, pesticides, dental floss, plastics, reinforced paper towels, etc. into the sewer collection system.

District Water Operators flushed hydrants in the spring and fall. Valves were exercised annual/semi-annual backflow prevention device testing was conducted as part of the District's Cross Connection Control Program. Potentials Contaminant Sources (PCS) inspections and educational mailings were completed in January and October to provide awareness of activities and storage of hazardous substances at properties within the District's well head protection area (WPA).

In 2019 the District and the entire State of NH experienced challenges with contaminants of emerging concern (CEC's). The first (for NH and lowest in the country) ambient groundwater quality standard (AGQS) and maximum contaminant level (MCL) for drinking water were set by NHDES at the parts per trillion level (nanogram per liter or 1 grain of sand in an Olympic size swimming pool 660,000 gallons) for four compounds within the Perfluorochemical family, or PFAS for short. By joining a small coalition if impacted entities, the District challenged the NHDES rushed rulemaking, concerned by the significant costs associated with compliance, and in hopes to achieve a more workable result that can ultimately lead to the public health and environmental protections that we all want, at a price that we can all afford.

The District continues to provide water and sewer connection permitting and technical assistance to our Users which included several large development projects in 2019, expanding service connections to several properties along the Tenney Mt. Highway corridor, and the Holderness School.

The District staff provided leadership and educational learning opportunities in 2019 by co-teaching two Project Water Education for Teachers (WET) Workshops, one to 3<sup>rd</sup>-5<sup>th</sup> grade Science Teachers, and the other to the 2019 NHDES Water and Wastewater Mangers School. In May, to celebrate National Drinking Water Week, District water Operators provided a hands-on water pipe tapping demonstration exhibit at the 27<sup>th</sup> Annual New Hampshire Drinking Water Festival and 4<sup>th</sup> Grade Science Fair, held at the Manchester Water Works Treatment Facility along the shores of Massabesic Lake. Throughout the year the District operators provided facility tours and various operational demonstrations for various students and non-profit groups, including working closely with Plymouth State University Students on "Tackling a Wicked Problem" centered on District and water/wastewater industry challenges. The District encourages our future leaders and scientists to learn about one of the world's most precious resources: Water! If you are interested in a tour of the facilities or have a water and/or wastewater question please feel free to contact the District staff. We are always glad to assist!

Year-end data for the Water Pumping Systems are as follows:

• Total gallons water pumped in 2019	140,784,300	gallons
• Average gallons water pumped daily	385,710	gallons
• Water Balance max. 15%	11%	percent

Year-end data for the Wastewater Treatment Facility are as follows:

• Total Effluent Flow	130,794,000	gallons
• Average Daily Effluent Flow	367,333	gallons
• Average Daily Flow as a percentage of design capacity	52.5%	percent
• Pounds of TSS <sup>1</sup> to the Treatment facility	588,409	pounds
• Pounds of TSS out to the Pemigewasset	12,733	pounds
• Removal of Solids Efficiency min 85%	97.8%	percent
• Pounds of BOD <sup>2</sup> to the Treatment Plant	584,922	pounds
• Pounds of BOD out to the Pemigewasset	18,520	pounds
• Removal of BOD Efficiency min. 85%	96.8%	percent
• Total Septage & Hauled Wastewater Received	7,524,160	gallons
• Revenue Received from Septage & Hauled Wastewater	\$475,734	dollars
• Biosolids Removed from Waste Stream	322.3	dry tons

The District employees strive to provide the community with safe reliable service, and it is a team effort. My thanks go to the efforts of the water and wastewater operators and office staff. The support and guidance from Don Jutton, District Administrator, and the District Commissioners Judi D'Aleo, Christopher Woods, and Paul SanSoucie are greatly appreciated. Lastly, the District appreciates the continued support of residents and businesses.

Respectfully Submitted,

*Jason C. Randall*

Jason C. Randall  
Water & Wastewater Superintendent

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<sup>1</sup> Total Suspended Solids

<sup>2</sup> Biochemical Oxygen Demand

## DRINKING WATER QUALITY TEST RESULTS

Contaminant	Level Detected	Range	MCL	MCLG	Meets Limits?	Likely Source of Contamination
Fluoride (2016)	0.16 mg/L average	< 0.1 to 0.21 mg/L	4 mg/L	2 mg/L (SMCL)	YES	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
Sulfate (2016)	16 mg/L average	13 to 19 mg/L	250 mg/L	250 mg/L	YES	Naturally occurring
Barium (2016)	0.028 mg/L average	0.009 to 0.047 mg/L	2 mg/L	1 mg/L	YES	Geological; oil/gas drilling, painting, industrial waste
Iron (2016)	1.0 mg/L average	< 0.05 to 1.9 mg/L	0.3 mg/L (SMCL)	0.3 mg/L	YES	Geological
Manganese (2016)	0.13 mg/L average	0.088 to 0.18 mg/L	0.05 mg/L (SMCL)	0.05 mg/L	YES	Geological
Nickel (2016)	0.002 mg/L average	0.001 to 0.002 mg/L	N/A	N/A	YES	Geological; electroplating, battery production, ceramics
Sodium (2016)	60 mg/L average	9 to 110 mg/L	250 mg/L (SMCL)	250 mg/L	YES	Road salt, septic systems (salt from water softeners)
Zinc (2016)	0.014 mg/L average	0.008 to 0.020 mg/L	5 mg/L (SMCL)	5 mg/L	YES	Galvanized pipes
Lead (2017)	0.002 mg/L at the 90th Percentile	< 0.001 to 0.008 mg/L	AL = 0.015 mg/L (Trigger exceeded at 90%)	0.015 mg/L	YES	Corrosion of household plumbing systems; erosion of natural deposits
Copper (2017)	0.13 mg/L at the 90th Percentile	0.060 to 0.22 mg/L	AL = 1.3 mg/L (Trigger exceeded at 90%)	1.3 mg/L	YES	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
Chloride	138 mg/L average	110 to 160 mg/L	250 mg/L (SMCL)	250 mg/L	YES	Wastewater, road salt, water softeners, corrosion
Chlorine	0.51 mg/L average	0.43 to 0.56 mg/L	4.0 mg/L (MRDL)	4.0 mg/L (MRDLG)	YES	Water Additive used to control microbes
Haloacetic Acids (HAA5) (2018)	1.4 ug/L average	1.2 to 1.7 ug/L	MCL = 60 ug/L	N/A	YES	By-product of drinking water disinfection
Total Trihalomethanes (TTHM) (Bromodichloromethane, Bromoform, Dibromomethane, Chloroform)	10.1 ug/L average	9.8 to 10.4 ug/L	MCL = 80 ug/L (combined)	NA	YES	By-product of drinking water disinfection
Radium-226 + Radium-228	Running Average 0.4 pCi/L	0.3 to 0.5 pCi/L	MCL = 5.0 pCi/L (Combined)	0 pCi/L	YES	Erosion of natural deposits. Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.
Adjusted (Compliance) Gross Alpha (2016)	2.8 pCi/L	2.8 pCi/L	MCL = 15 pCi/L	0 pCi/L	YES	Erosion of natural deposits.
Uranium (2016)	0.1 ug/L	0.1 ug/L	MCL = 30 ug/L	0 ug/L	YES	Erosion of natural deposits.

### Test Result Definitions:

**Maximum Contaminant Level (MCL):** The highest level of a contaminant that is allowed in drinking water.

**Maximum Residual Disinfectant Level (MRDL):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

**Action Level (AL):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

### Abbreviations:

ug/L = micrograms per Liter (0.001 mg/L)

mg/L = milligrams per Liter (1000 ug/L)

ppm = parts per million (1 mg/L)

ppb = parts per billion (1 ug/L)

< = less than

ND = Not Detected at Testing Limits

### General Notes:

District personnel sample for Total Coliform Bacteria and Fecal Coliform Bacteria twice each month at six (6) NHDES registered sites.

Results for routine coliform testing are "ABSENT", unless otherwise noted.

Hypochlorite is added to maintain a minimal free chlorine residual of approximately 0.20 mg/L throughout the distribution system.

The pH of the raw well water is being raised to a pH range of 6.8 to 7.4 standard units by the use of sodium hydroxide solution to lessen corrosion.

INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners  
Plymouth Village Water & Sewer District

**Additional Offices:**

Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

**Report on the Financial Statements**

We have audited the accompanying financial statements of the Plymouth Village Water & Sewer District, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the Table of Contents.

**Management's Responsibility for the Financial Statements**

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Plymouth Village Water & Sewer District, as of December



## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 32 to 35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying supplementary information appearing on pages 36 through 37 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 1, 2019 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Melanson Heath*

August 1, 2019

**TREASURER'S REPORT**  
**FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019**

	<b>Meredith Village Savings Bank Money Market Account</b>	<b>Meredith Village Savings Bank Checking Account</b>
Beginning Balance, January 1, 2019	\$ 1,298,975.60	\$ 70,648.21
Income: Interest	\$ 19,839.63	\$ 85.08
Deposits/Transfers	\$4,347,511.46	\$4,750,379.38
	<u>\$ 4,367,351.09</u>	<u>\$ 4,750,464.46</u>
Disbursemer Transfers to the General Fund	<u>\$(4,621,012.03)</u>	<u>\$(3,700,897.82)</u>
Ending Balance, December 31, 2019	<u>\$ 1,045,314.66</u>	<u>\$ 1,120,214.85</u>

	<b>Water Fund</b>	<b>Sewer Fund</b>
Beginning Cash Balance, January 1, 2019	\$ 402,062.65	\$ 952,251.26
Petty Cash	\$ 50.00	\$ 50.00
	<u>\$ 402,112.65</u>	<u>\$ 952,301.26</u>
Revenues:		
Rents, Meters, Hydrants, Sprinklers	\$1,559,474.07	\$1,763,284.34
Access Fees	\$ 42,510.00	\$ 33,700.00
Interest Income	\$ 7,970.00	\$ 11,955.00
Miscellaneous Revenue	\$ 104,667.40	\$ 16,703.15
State of NH Grants	\$ -	\$ 44,944.60
Septage Disposal	\$ -	\$ 457,597.52
Trust Fund Proceeds	\$ -	\$ 256,997.04
Bond/Note Proceeds	\$ 275,000.00	\$ -
	<u>\$ 1,989,621.47</u>	<u>\$ 2,585,181.65</u>
Total Amount Available	\$ 2,391,734.12	\$ 3,537,482.91
Disbursemer Authorized by the Commissioners	<u>\$(1,346,469.46)</u>	<u>\$(2,417,318.06)</u>
Ending Cash Balance, December 31, 2019	\$ 1,045,264.66	\$ 1,120,164.85
Petty Cash	\$ 50.00	\$ 50.00
	<u>\$ 1,045,314.66</u>	<u>\$ 1,120,214.85</u>

**Plymouth Village Water & Sewer District**  
**Capital Reserve Summary**  
as of December 31, 2019

Purpose	Beginning Balance				Ending Balance 12/31/2019
	1/1/2019	Withdrawals	Deposits	Interest	
<b>Capital Reserve - Water</b>					
Vehicle and Heavy Equipment Replacement	\$ 55,305.25	\$	\$ 21,000.00	\$ 534.99	\$ 76,840.24
Water Storage Tank Replacement	\$ 192,715.24	\$	\$ 75,000.00	\$ 1,875.78	\$ 269,591.02
Water Main Construction and Reconstruction	\$ 682.51	\$	\$	\$ 4.96	\$ 687.47
Water Distribution Emergency Repair	\$ 170,852.59	\$	\$ 30,000.00	\$ 1,431.67	\$ 202,284.26
Storage Tank Inspection and Cleaning	\$ 18,878.05	\$	\$	\$ 137.18	\$ 19,015.23
Pump and Motor Repair	\$ 44,416.94	\$	\$ 5,000.00	\$ 354.45	\$ 49,771.39
Acquisition, Exploration & Development - Water Supply	\$ 3,397.17	\$	\$	\$ 24.69	\$ 3,421.86
Water Zone Meters	\$ 100,937.65	\$	\$ 50,000.00	\$ 1,050.40	\$ 151,988.05
<b>Total Water Fund Capital Reserves</b>	<b>\$ 587,185.40</b>	<b>\$ -</b>	<b>\$ 181,000.00</b>	<b>\$ 5,414.12</b>	<b>\$ 773,599.52</b>

Purpose	Beginning Balance				Ending Balance 12/31/2019
	1/1/2019	Withdrawals	Deposits	Interest	
<b>Capital Reserve - Wastewater Funds</b>					
Vehicle and Heavy Equipment Replacement	\$ 51,968.71	\$	\$	\$ 377.63	\$ 52,346.34
WWTF Expansion and Upgrade	\$ 214,227.49	\$	\$	\$ 1,556.69	\$ 215,784.18
Collection System Emergency Repair	\$ 256,575.75	\$ 256,997.04	\$	\$ 421.29	\$ -
Pump Station Improvements	\$ 110,431.84	\$	\$	\$ 802.45	\$ 111,234.29
Sewer Line Relocate, Replace and Repair	\$ -	\$	\$ 450,000.00	\$ 1,611.17	\$ 451,611.17
WWTP Emergency Pump and Machinery Repair	\$ 139,394.07	\$	\$	\$ 1,012.91	\$ 140,406.98
<b>Total Wastewater Fund Capital Reserves</b>	<b>\$ 772,597.86</b>	<b>\$ 256,997.04</b>	<b>\$ 450,000.00</b>	<b>\$ 5,782.14</b>	<b>\$ 971,382.96</b>

<b>Total Capital Reserves</b>	<b>\$ 1,359,783.26</b>	<b>\$ 256,997.04</b>	<b>\$ 631,000.00</b>	<b>\$ 11,196.26</b>	<b>\$ 1,744,982.48</b>
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\*All Capital Reserves are invested with Meredith Village Savings Bank

**Plymouth Village Water & Sewer District**  
**Statement of Bonded Debt**  
**as of December 31, 2019**

WATER FUND												
Original Loan Date	2007	2007	2007	2008	2012	2016	2016	2016	2017	2017	2017	
Original Loan Amount	\$87,575	\$604,400	\$108,620	\$104,448	\$88,800	\$120,000	\$120,000	\$120,000	\$765,000	\$375,000	\$375,000	
Loan Description	Thurlow Street	MG Storage Tank	Well Development	Tenney Mtn Hwy	Fairgrounds Road	Electrical Res Rd/Bldr.	Foster St. Bldg/Water	Drill, Permitting Water				
Interest Rate	3.290%	4.25% - 5.25%	3.340%	3.00% - 5.00%	2.645%	3.830%	2.750%	2.000%				
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2020	\$ 5,838	\$ 1,396	\$ 20,000	\$ 15,325	\$ 6,000	\$ 2,550	\$ 3,062	\$ 1,989	\$ 38,250	\$ 18,987	\$ 75,000	\$ 4,512
2021	\$ 5,838	\$ 1,200	\$ 20,000	\$ 14,475	\$ 6,000	\$ 2,295	\$ 3,062	\$ 1,909	\$ 38,250	\$ 17,893	\$ 75,000	\$ 3,000
2022	\$ 5,838	\$ 1,008	\$ 20,000	\$ 13,625	\$ 5,995	\$ 2,375	\$ 3,062	\$ 1,829	\$ 38,250	\$ 16,842	\$ 75,000	\$ 1,500
2023	\$ 5,838	\$ 816	\$ 20,000	\$ 12,775	\$ 5,995	\$ 2,072	\$ 3,062	\$ 1,748	\$ 38,250	\$ 15,790		
2024	\$ 5,838	\$ 626	\$ 20,000	\$ 11,925	\$ 6,494	\$ 1,740	\$ 3,062	\$ 1,668	\$ 38,250	\$ 14,778		
2025	\$ 5,838	\$ 432	\$ 20,000	\$ 11,075	\$ 6,995	\$ 1,375	\$ 3,062	\$ 1,587	\$ 38,250	\$ 13,686		
2026	\$ 5,838	\$ 240	\$ 20,000	\$ 10,225	\$ 6,995	\$ 995	\$ 3,062	\$ 1,507	\$ 38,250	\$ 12,634		
2027	\$ 2,919	\$ 48	\$ 20,000	\$ 9,375	\$ 7,493	\$ 886	\$ 3,062	\$ 1,427	\$ 38,250	\$ 11,582		
2028			\$ 20,000	\$ 8,513	\$ 7,993	\$ 734	\$ 3,062	\$ 1,346	\$ 38,250	\$ 10,559		
2029			\$ 20,000	\$ 7,638	\$ 8,489	\$ 250	\$ 3,062	\$ 1,266	\$ 38,250	\$ 9,478		
2030			\$ 20,000	\$ 6,750			\$ 3,062	\$ 1,186	\$ 38,250	\$ 8,427		
20341-2044			\$ 140,000	\$ 22,050			\$ 42,868	\$ 8,158	\$ 267,750	\$ 29,569		
	<b>\$ 43,785</b>	<b>\$ 5,766</b>	<b>\$ 360,000</b>	<b>\$ 235,811</b>	<b>\$ 67,439</b>	<b>\$ 16,035</b>	<b>\$ 13,240</b>	<b>\$ 25,620</b>	<b>\$ 688,500</b>	<b>\$ 180,235</b>	<b>\$ 225,000</b>	<b>\$ 9,012</b>

SEWER FUND												
Original Loan Date	2007	2008	2010	2010	2012	2016	2016	2016	2016	2016	2018	
Original Loan Amount	\$89,900	\$977,580	\$120,000	\$120,000	\$548,352	\$651,200	\$651,200	\$651,200	\$130,000	\$970,000	\$970,000	
Loan Description	Hawthorne Street	*Consolidated	Highland/Batchelder	WWTF Upgrade	Fairgrounds Road	Force Main #4	Scada Upgrade	Septage Rec. Upgrade				
Interest Rate	3.290%	3.340%	2.970%	2.250%	3.00% - 5.00%	2.625%	3.830%	2.250%				
Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2020	\$ 5,993	\$ 1,433	\$ 49,505	\$ 26,490	\$ 50,758	\$ 26,442	\$ 17,530	\$ 14,589	\$ 13,000	\$ 3,485	\$ 34,644	\$ 20,461
2021	\$ 5,993	\$ 1,232	\$ 49,505	\$ 23,987	\$ 51,907	\$ 25,293	\$ 16,425	\$ 13,999	\$ 13,000	\$ 2,987	\$ 34,644	\$ 19,681
2022	\$ 5,993	\$ 1,035	\$ 54,005	\$ 21,372	\$ 53,081	\$ 24,119	\$ 15,190	\$ 13,409	\$ 13,000	\$ 2,490	\$ 34,644	\$ 18,902
2023	\$ 5,993	\$ 838	\$ 54,005	\$ 18,643	\$ 54,282	\$ 22,918	\$ 13,905	\$ 12,821	\$ 13,000	\$ 1,982	\$ 34,644	\$ 18,123
2024	\$ 5,993	\$ 642	\$ 58,506	\$ 15,663	\$ 55,511	\$ 21,689	\$ 12,405	\$ 12,231	\$ 13,000	\$ 1,484	\$ 34,644	\$ 17,343
2025	\$ 5,993	\$ 443	\$ 63,005	\$ 12,369	\$ 56,767	\$ 20,433	\$ 10,805	\$ 11,642	\$ 13,000	\$ 996	\$ 34,644	\$ 16,563
2026	\$ 5,993	\$ 246	\$ 63,005	\$ 8,954	\$ 58,071	\$ 19,149	\$ 9,130	\$ 11,052	\$ 13,000	\$ 498	\$ 34,644	\$ 15,784
2027	\$ 2,997	\$ 49	\$ 67,507	\$ 7,975	\$ 59,364	\$ 17,636	\$ 7,560	\$ 10,462	\$ 13,000	\$	\$ 34,644	\$ 15,005
2028			\$ 72,007	\$ 6,609	\$ 60,708	\$ 16,492	\$ 6,300	\$ 9,873			\$ 34,644	\$ 14,225
2029			\$ 76,511	\$ 2,247	\$ 62,081	\$ 15,119	\$ 4,425	\$ 9,283			\$ 34,644	\$ 13,445
2030					\$ 63,486	\$ 13,714	\$ 2,450	\$ 8,694			\$ 34,644	\$ 12,666
20341-2044					\$ 561,809	\$ 55,393	\$ 18,000	\$ 59,824			\$ 536,950	\$ 96,664
	<b>\$ 44,948</b>	<b>\$ 5,918</b>	<b>\$ 607,561</b>	<b>\$ 144,309</b>	<b>\$ 1,187,825</b>	<b>\$ 278,597</b>	<b>\$ 116,575</b>	<b>\$ 561,400</b>	<b>\$ 91,000</b>	<b>\$ 13,942</b>	<b>\$ 918,034</b>	<b>\$ 278,862</b>

\*Consolidation: RBC Inspection, Ocar Control Upgrade, WWTF Design, RBC Repair & Upgrade

<b>Summary of Outstanding Debt:</b>	
<b>Total Principal</b>	<b>\$ 5,403,042</b>
<b>Total Interest</b>	<b>\$ 1,525,116</b>
<b>Total Debt Payable</b>	<b>\$ 6,928,158</b>

**ANNUAL DISTRICT MEETING  
PLYMOUTH VILLAGE WATER & SEWER DISTRICT**

**MARCH 12 AND 14, 2019  
MINUTES**

A legal meeting of the Plymouth Village Water & Sewer District of Plymouth, NH was held in the gymnasium of the Plymouth Elementary School on Tuesday, March 12, 2019. The polls were open at 8 o'clock in the forenoon. Article 1 of the warrant was voted on by electronic ballot during the hours of 8:00 a.m. through 7:00 p.m.

The polls were closed to voting at 7:00 p.m. and the ballots were counted. At the completion of the counting, the following results were announced: Total ballots cast – 173

**ARTICLE 01: ELECTION**

Commissioner for 3 Years	Paul SanSoucie	147
Moderator for 1 Year	Quentin Blaine	167

**DELIBERATIVE SESSION**

The deliberative session of a legally posted meeting of the Plymouth Village Water & Sewer District was held at the Plymouth Village Water & Sewer District office at 227 Old North Main Street on Thursday, March 14, 2019 at 6:00 p.m. in the evening. Moderator Quentin Blaine opened the meeting with the Pledge of Allegiance and announced the election results of Tuesday, March 12, 2019 (above).

**ARTICLE 02: DEPOSIT INTO SEWER CAPITAL RESERVE**

To see if the District will vote to raise and appropriate from the District's Sewer Fund income from departments, the sum of two hundred thousand dollars (\$200,000) to be placed in the previously established Sewer Capital Reserve Fund under provisions of RSA 31:19-a as follows:

Pump Station Improvements	\$200,000
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This sum to come from income from departments and not from taxation, or if the income from departments is insufficient, funds will come from fund balance, to the extent available. The Commissioners recommend this appropriation. (Majority vote required.)

The article was moved by David Moorhead and seconded by Paul SanSoucie, as presented.

Clarification was made that the Capital Reserve Account would be for any pump station.

**Article 02 passed unanimously by voice vote of 13.**

**ARTICLE 03: To Deposit into Water Capital Reserve**

To see if the District will vote to raise and appropriate from the District's Water Fund income from departments, the sum of two hundred thousand dollars (\$200,000) to be placed in the previously established Water Capital Reserve Funds under provisions of RSA 31:19-a as follows:

Water Source Acquisition, Exploration and Development	\$100,000
Storage Tank Clean and Inspect	\$50,000
Water Main Construction and Reconstruction	\$50,000

This sum to come from income from departments and not from taxation, or if the income from departments is insufficient, funds will come from fund balance, to the extent available. The Commissioners recommend this appropriation. (Majority vote required.)

The article was moved by David Moorhead, and seconded by Paul SanSoucie, as presented.

No discussion.

**Article 03 was passed by a unanimous voice vote of 13.**

**ARTICLE 04: To Establish Contingency Fund**

To see if the District will vote to establish a twenty thousand dollar (\$20,000) contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate ten thousand dollars (\$10,000) for Water and to appropriate ten thousand dollars (\$10,000) for Sewer. This sum to come from income from water and sewer departments and not from taxation, nor fund balance. Any appropriation remaining will lapse to the water and sewer funds respectively. The Commissioners recommend this appropriation. (Majority vote required.)

The article was moved by David Moorhead, and seconded by Paul SanSoucie, as presented.

No discussion.

**Article 04 passed by a unanimous voice vote of 13.**

**ARTICLE 05: Change name of a Capital Reserve Account**

To see if the District will vote to change the purpose of the existing Sewer Line Relocation Capital Reserve Account to the Sewer Line Relocation, Replace and Repair Capital Reserve account. Furthermore, to name the commissioners as agents to expend from the fund. The Commissioners recommend this article. (2/3 voice vote required for name change.)

The article was moved by David Moorhead and seconded by Paul SanSoucie, as presented.

A discussion ensued. The question raised was why the change. The response indicated that the action was mostly to clean up the name. This was originally a relocate, replace and repair account.

**Article 05 passed unanimously by the required 2/3 vote by a voice vote of 13.**

#### **ARTICLE 06: Discontinue Capital Reserve Funds**

To see if the District will vote to discontinue the Collection System Emergency Repair Capital Reserve Account created in 2015. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the District's sewer general fund. (Majority vote required.)

The article was moved by David Moorhead and seconded by Paul SanSoucie.

No discussion.

**Article 06 passed unanimously by a voice vote of 13.**

#### **ARTICLE 07: To Fund Operating Budget**

To see if the District will vote to raise and appropriate the sum of \$2,812,020 for general District operations. This article does not include appropriations contained in special or individual articles addressed separately. This appropriation will be funded through income from departments and not taxation. The Commissioners recommend this appropriation. (Majority vote required.)

The article was moved by David Moorhead and seconded by Paul SanSoucie.

A question was asked if this included any portion of the bond we were getting. The answer was "no". It was explained that there is no bond and therefore no debt service. The plan is to go forward with wells at the exploratory fields and to develop a new water source. District Administrator Merelise O'Connor explained to the public that the Holderness Well Project in the amount of 3.3 million dollars is currently underway. That in 2018 the District well project was approved for a loan from the State Revolving Fund, in the amount of \$1,650,000, payable over 20 years, at an interest rate of 2.704. District Administrator O'Connor explained that the loan will be at a 1% interest rate during the construction phase. After construction the interest on the loan will convert to 2.704 % for 20 years. The loan package includes a 10% loan forgiveness. Each payment from the state will include a matching 50% grant through the NH Drinking Water Grant Trust Fund, totaling \$1,650,00.

**Article 07 passed unanimously by a voice vote of 13.**

Commissioner D'Aleo thanked Merelise O'Connor for her leadership in the roll as District Administrator over the past 5 years and stated she will be greatly missed by the District.

At 6:14 pm, a motion to adjourn was made by Judy D'Aleo, and seconded by Dave Moorhead.

**The vote to adjourn was unanimous.**

Respectively Submitted,



Barbara A. Noyes  
District Clerk

(District Seal)



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## NOTES

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## NOTES

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**PLYMOUTH VILLAGE  
WATER & SEWER  
DISTRICT**

2019

**WARRANT & BUDGET**



**Plymouth Village Water & Sewer District  
Plymouth, New Hampshire  
2020 Warrant**

To the inhabitants of the Plymouth Village Water & Sewer District, in the County of Grafton, in the State of New Hampshire, qualified to vote in Village District affairs:

You are notified to meet at the Plymouth Elementary School on Tuesday, the 10<sup>th</sup> of March, 2020, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon and to close not earlier than 7:00 o'clock in the evening, and you are hereby notified to meet at the Plymouth Village Water and Sewer District office, 227 Old Main Street, on Tuesday, the 17<sup>th</sup> of March 2020, at 6:00 o'clock in the evening to act upon the remaining articles of the Warrant.

**Article 1 Election**

To elect the following District Officer(s) who will appear on the Official District ballot for the ensuing year:

Commissioner – Three (3) year term  
Moderator – Two (2) year term

**Article 2 Water & Sewer Operating Budget**

To see if the District will vote to raise and appropriate the sum of Two Million, Eight Hundred Sixty Two Thousand, Eight Hundred Seventy Seven Dollars (\$2,862,877) for general District operations. This article does not include appropriations contained in special or individual articles addressed separately. This appropriation will be funded through income from departments and not taxation. The Commissioners recommend this appropriation.

(Majority Vote Required)

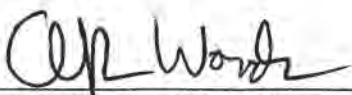
**Article 3 Other Business**

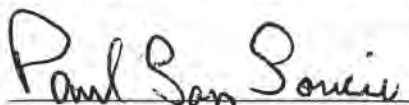
To transact any other business that may legally come before this meeting.

**Given under our hands, February 6, 2020**

We certify and attest that on or before February 21<sup>st</sup>, 2020, we posted a true and attested copy of the within Warrant at the Plymouth Elementary School, and like copies at Town Hall, the Plymouth Water & Sewer District's Office, the District's Website and delivered the original to the District Clerk.

  
Judith A. D'Aleo, Chair

  
Christopher C. Woods, Commissioner

  
Paul E. San Soucie, Commissioner



Proposed Budget  
**Plymouth Water & Sewer**

For the period beginning January 1, 2020 and ending December 31, 2020  
Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: Feb. 11, 2020

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Judith A. D'Aleo	Chair	
Christopher C. Woods	Commissioner	
Paul E. San Soucie	Commissioner	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Proposed Budget

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2020	
			12/31/2019	12/31/2019	(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$180,487	\$164,040	\$219,640	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$1,813	\$0	\$2,305	\$0
4150-4151	Financial Administration	02	\$55,164	\$79,670	\$25,900	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	02	\$17,886	\$30,000	\$50,000	\$0
4155-4159	Personnel Administration	02	\$422,138	\$425,715	\$428,182	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0
4196	Insurance	02	\$16,752	\$16,765	\$18,260	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$694,240</b>	<b>\$716,190</b>	<b>\$744,287</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police		\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Sanitation</b>						
4321	Administration	02	\$22,011	\$0	\$43,550	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0



**Proposed Budget**

4326-4328	Sewage Collection and Disposal	02	\$727,559	\$852,760	\$876,842	\$0
4329	Other Sanitation	02	\$0	\$10,000	\$10,000	\$0
<b>Sanitation Subtotal</b>			<b>\$749,570</b>	<b>\$862,760</b>	<b>\$930,392</b>	<b>\$0</b>

**Water Distribution and Treatment**

4331	Administration	02	\$20,248	\$0	\$38,550	\$0
4332	Water Services	02	\$407,652	\$497,295	\$498,833	\$0
4335	Water Treatment	02	\$37,898	\$0	\$38,000	\$0
4338-4339	Water Conservation and Other	02	\$0	\$10,000	\$10,000	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$465,798</b>	<b>\$507,295</b>	<b>\$585,383</b>	<b>\$0</b>

**Electric**

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Health**

4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Welfare**

4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Culture and Recreation**

4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Conservation and Development**

4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Debt Service**





**New Hampshire**  
**Department of**  
**Revenue Administration**

**2020**  
**MS-636**

**Proposed Budget**

4711	Long Term Bonds and Notes - Principal	02	\$393,520	\$375,860	\$382,508	\$0
4721	Long Term Bonds and Notes - Interest	02	\$185,756	\$192,910	\$180,307	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$579,276</b>	<b>\$568,770</b>	<b>\$562,815</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$18,005	\$0	\$0
4902	Machinery, Vehicles, and Equipment	02	\$106,799	\$135,000	\$40,000	\$0
4903	Buildings		\$0	\$24,000	\$0	\$0
4909	Improvements Other than Buildings		\$523,768	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$630,567</b>	<b>\$177,005</b>	<b>\$40,000</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$650,000	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$200,000	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$850,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$2,862,877</b>	<b>\$0</b>



**Proposed Budget**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>



**Proposed Budget**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0



Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$143,756	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$143,756</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant	02	\$8,080	\$8,323	\$8,080
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$8,080</b>	<b>\$8,323</b>	<b>\$8,080</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$3,433,372	\$2,817,497	\$2,439,797
3409	Other Charges	02	\$457,598	\$400,000	\$400,000
<b>Charges for Services Subtotal</b>			<b>\$3,890,970</b>	<b>\$3,217,497</b>	<b>\$2,839,797</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$1,200	\$0
3502	Interest on Investments	02	\$19,925	\$5,000	\$15,000
3503-3509	Other		\$0	\$0	\$0
<b>Miscellaneous Revenues Subtotal</b>			<b>\$19,925</b>	<b>\$6,200</b>	<b>\$15,000</b>

Interfund Operating Transfers In



**Proposed Budget**

3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$256,997	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>	<b>\$256,997</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$275,000	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Estimated Revenues and Credits</b>		<b>\$4,594,728</b>	<b>\$3,232,020</b>	<b>\$2,862,877</b>



Proposed Budget

<b>Item</b>	<b>Period ending 12/31/2020</b>
Operating Budget Appropriations	\$2,862,877
Special Warrant Articles	\$0
Individual Warrant Articles	\$0
Total Appropriations	\$2,862,877
Less Amount of Estimated Revenues & Credits	\$2,862,877
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$0</b>

2019

PLYMOUTH  
SCHOOL DISTRICT  
**ANNUAL REPORT**

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**PLYMOUTH SCHOOL DISTRICT  
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**OFFICERS OF THE  
PLYMOUTH SCHOOL DISTRICT**

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<b>School Board</b>	<b>Term Expires</b>
Philip LaMoreaux	2020
Kelly Legacy	2020
Aimee Lee	2021
Francis Valenti	2021
Dr. Michael Watto	2022

**CLERK**  
Jane Clay

**TREASURER**  
Jane Clay

**MODERATOR**  
Quentin Blaine

**AUDITOR**  
Roberge and Company

**SUPERINTENDENT**  
Mark J. Halloran

**ASSISTANT SUPERINTENDENT**  
Kyla A. Welch

**ASSISTANT SUPERINTENDENT**  
Pamela A. Martin

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## SUPERINTENDENT'S REPORT 2019-2020

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We are pleased to offer an update and overview of highlights from SAU 48. The annual report gives us an opportunity to give a few examples of the accomplishments and happenings in our school community.

In curriculum, instruction, and assessment, SAU 48 is grounded in master curriculum maps developed a few years ago. We are also in our second year of our SAU wide common report card in grades K-4 with the option of grade 5. In our middle schools, teachers and administrators continue to study and implement work study practices or soft skills that are necessary for college and careers. In assessment, grades 3-8 continue to be assessed with the New Hampshire Statewide Assessment System in English/Language Arts and Math. In grades 5 and 8, students are also assessed in the area of science. In grades 8, 9, and 10, students are assessed using the PSAT, and in grade 11, all students are assessed using the SAT.

All of the elementary schools will be shifting to a new math curriculum after assessing and reviewing the results of our current program over the last several years. Plymouth Regional High School had a successful NEASC accreditation process. As a result of the visit, a growth plan was developed that targets a vision of a graduate, professional learning communities, and other areas such as curriculum alignment and student achievement/growth. SAU 48 continues to offer a variety of curriculum opportunities for students, including STEM and lab sciences, art and music programs, a variety of co-curricular and athletics, world language opportunities, and project/place-based learning to connect students to their local communities.

Safety and security is a priority in all of our schools. New this year to the Plymouth campus is the position of school resource officer. This position has allowed the districts to work collaboratively with the Plymouth Police Department to focus on prevention, response to incidents, and serve as a liaison from the districts to families and community services. All schools have developed emergency operation plans and practice response drills on a regular basis. Mental health training is a priority in our schools and we have educated the students, families, and communities through an integrated curriculum. The school counselors, in collaboration with faculty, are implementing social/emotional learning curriculum to address the many issues our youth are facing currently.

An area of focus throughout our SAU is to have an increased presence on social media. Several schools have added Instagram accounts and can be followed at: @SAU48pemibaker, @cesfoxes, @hcshawks, @peslearners, @resblackbears. Several schools were awarded robotics grants this year with the option of receiving additional funds next year. Robotics advisors are starting to meet throughout the district with the goal of having a district wide Robotics Day, so stay tuned.

SAU 48 welcomed three new principals this Fall:  
Melanie McCoy, Wentworth Elementary School  
Joseph Sampson moved from Wentworth to Holderness Central School

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**SUPERINTENDENT'S REPORT 2019-2020 (Continued)**

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Assistant Principal David Hamnett was promoted to principal upon the retirement of Principal Jim George at Campton Elementary School

All of us thank "Coach George" for his long and faithful service to the students and families of Campton. His legacy will live on.

We would like to thank Mrs. Julie Flynn. Her many years of dedicated service as principal of Plymouth Elementary School is very much appreciated.

Mr. Dana Andrews was hired as the new assistant superintendent, starting July 1st. Dana has served as the Principal of Bridgewater-Hebron Village School for the past 11 years, and we are fortunate to have him join our staff. We look forward to working with him.

The SAU is adding the position of a technology director. This position will serve all schools in the areas of data and security compliance, development of technology plans, as well as advise schools in the areas of integration of technology, overseeing social media, and website development. A nomination will be made at the Spring SAU meeting in May.

As in the past, we remain incredibly grateful for the support and generosity afforded to our schools by the taxpayers of SAU 48. We know and appreciate the enormous sacrifices home owners make to support our schools as they do. We hope we have met your expectations.

*Mark Halloran*

Mark Halloran

Superintendent of Schools

*Kyla Welch*

Kyla Welch

Assistant Superintendent

*Pam Martin*

Pam Martin

Assistant Superintendent

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**PLYMOUTH SCHOOL DISTRICT  
PRINCIPAL'S REPORT 2019-2020**

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Dear Friends and Families of Plymouth Elementary School,

In August 2019, we welcomed School Resource Officer, Jill Carroll, to our team. We share Officer Jill with Plymouth Regional High School (PRHS—65%, PES—35%). Her calm, positive presence is felt throughout each day. Officer Jill has done an outstanding job of building trust with students and families. Whether picking up a student who has missed the bus or having lunch with kindergartners, she has helped to expand our school message of Be Safe, Be Respectful, Be Responsible, Be Your Best You!

Safety is always a focus and foundation for much decision-making. PES received a grant that supported safety upgrades to our front entranceway. PES staff also participated in the Homeland Security's Table Talk Training. In collaboration with Plymouth Police and Fire Departments, we worked through scenarios to see our strengths and gaps in safety procedures. In December 2019, after a comprehensive safety inspection, we received approval from the NH Department of Education School Safety Division.

In addition to having strong safety measures and an established safety committee that organizes regular drills and training, we work daily to provide a culture where we build each other up--not put each other down. Much of our kindergarten through grade 5 guidance program is based on TIGER, which stands for *T Take Action! I I say "NO" to bullying in person and online! Get help--don't be a bystander! Exit when necessary. Respect yourself and others!* TIGER was developed through Plymouth State University and has proven effective in supporting students with problem solving language and tools. We are fortunate to have compassionate adults who are committed to keeping students safe and strong, physically and emotionally.

We incorporate the research on the brain and learning that encourages regular movement breaks. In addition to recess, we offer Physical Education, Winter Program, and a full array of athletic opportunities. We have exemplary coaches who represent the philosophy of developing the whole child through teamwork, sportsmanship, self-improvement, and fun.

Our positive, active Wellness Committee includes students, parents, staff, community members knowledgeable about health and well-being. The Wellness Committee works closely with Café Services, our breakfast and lunch provider, to ensure healthy options, and includes an educational component. They also host wellness experts and sponsor a very successful summer wellness bingo!

This fall, Our Literacy Action Team hosted a **One Book, One School**. Families and staff came together to celebrate the messages of the beautiful book *Wish Tree* by Karen Applegate. The story is told by Red, a red oak tree that has observed many animal and human interactions over time. As one attendee said, "We all experience the world a little differently and as we find a way to understand these differences, we can grow together with kindness and compassion building a stronger community."

From the integration of technology using Chromebook stations to the upgraded partitions between classrooms, all moves are designed with optimal learning as the focus. From daily Writers Workshop to hosting the regional Mathalon, our teachers understand the

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**PLYMOUTH SCHOOL DISTRICT  
PRINCIPAL'S REPORT 2019-2020 (Continued)**

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importance of making learning come to life. On any given day, you can see our first graders going to Mumford's for lessons in maple sugaring; third graders walking to the historical society; fifth graders participating in Wreaths Across America, placing wreaths at the Douglas A. DiCenzo Bridge and at Town Hall; sixth graders gathering data at the Baker River; our eighth graders walking to the Judd Gregg Meteorology Institute at PSU. These learning experiences are just a few ways that PES teachers integrate powerful community experiences.

In addition to projects and classroom assessments, we use several data points to review and analyze student progress, including Fountas & Pinnell for reading, NWEA Measures of Academic Progress, PSATs in grade 8, and the state test, NH SAS (Student Assessment System). We will use the results from the assessments to create goals, adjust instruction, and to monitor progress. For more information, please contact me or visit the New Hampshire reporting site:

<https://ireport.education.nh.gov>.

Plymouth Elementary School offers a rich variety of learning opportunities to build confidence academically, physically, and socially. Whether before, during or after school--PES is a hub of learning:

- Pi Day—all students participated in enrichment activities and games around 3.14 and PTA hosted a community Pie extravaganza that evening.
- The Middle School Play showcases student talent as well as helps to create a fun camaraderie among students. Congratulations to last year's cast of *Doo~Wop Wed Widing Hood..*
- Novel writing each opportunities—30 students stay after school and write...write...write.
- Visiting authors like Patricia Polacco help us to explore cultures, kindness, and the joy of learning. They also inspire reading and writing!
- Technology Student Association (TSA) where students extend learning and practice engineering, design, collaborative problem solving--and have fun.
- Winter Program: To support exercise during the winter months, PES parents and teachers have coordinated five weeks of activities--skiing, snowboarding, snowshoeing, and skating--that get all of our students moving.
- Our ongoing and outstanding collaboration with Plymouth Parks and Recreation, especially the After School Program.

The PES PTA is a special organization full of vibrant, inquisitive parents who not only want to support learning through fundraising but who also understand the changes that are happening in the world of learning. They organize a joyful first day of school welcome for students and families, they celebrate teachers with grants and a luncheon, they provide many scholarships for field trips and winter program. In support of school safety, they also host a parent evening presentation on Avoid Deny Defend by the Plymouth Police Department.

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**PLYMOUTH SCHOOL DISTRICT  
PRINCIPAL'S REPORT 2019-2020 (Continued)**

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Our school proudly takes time during the year for important ceremonies. As always, we integrate these rituals into learning opportunities. From Memorial Day to Law Enforcement Appreciation, Veterans Day to Earth Day, teachers work with students on history, civics, writing, and presentation skills. Those who attend leave uplifted and proud.

As always, we are grateful for the many partnerships we have that support student safety and learning. Please visit our website, <http://pes.sau48.org/>, to learn more about our school, to view events, or to access some of our learning resources. If you have any questions, concerns or ideas, we encourage you to contact us via email, phone or simply stop in for a visit.

After 12 rewarding years as principal of Plymouth Elementary School and more than 25 years in education, I have made the decision to retire effective this June 30. I wish to extend my gratitude to the families, the staff, the students, and to the Plymouth School Board for their continuous support. Plymouth is a very special community, and it has been an honor to serve as principal.

Respectfully Submitted,

*Julie Flynn*

Principal

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**PLYMOUTH SCHOOL DISTRICT**  
**PLYMOUTH ELEMENTARY SCHOOL, ANNUAL REPORT, JANUARY 2020**

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Dear Friends and Families of Plymouth Elementary School,

In August 2019, we welcomed School Resource Officer, Jill Carroll, to our team. We share Officer Jill with Plymouth Regional High School (PRHS—65%, PES—35%). Her calm, positive presence is felt throughout each day. Officer Jill has done an outstanding job of building trust with students and families. Whether picking up a student who has missed the bus or having lunch with kindergarteners, she has helped to expand our school message of Be Safe, Be Respectful, Be Responsible, Be Your Best You!

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**PLYMOUTH SCHOOL DISTRICT**  
**PLYMOUTH ELEMENTARY SCHOOL, ANNUAL REPORT, JANUARY 2020 (Continued)**

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**PLYMOUTH SCHOOL DISTRICT**  
**PLYMOUTH ELEMENTARY SCHOOL, ANNUAL REPORT, JANUARY 2020 (Continued)**

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Respectfully Submitted,

*Julie Flynn*

Principal

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**PLYMOUTH SCHOOL DISTRICT**  
**Special Education Actual Expenditures Report**  
**per RSA 32:11-a**

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	Fiscal Year 2017/2018	Fiscal Year 2018/2019
Expenditures	\$2,521,389	\$2,132,068
Revenues	\$659,916	\$827,873
Net Expenditures	<u>\$1,861,473</u>	<u>\$1,304,195</u>
\$ increase / decrease		-\$557,278
% increase / decrease		-29.94%

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**PLYMOUTH SCHOOL DISTRICT MEETING**  
**Minutes**  
**State of New Hampshire**  
**March 4, 2019**

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A legal meeting of the inhabitants of the School District in the Town of Plymouth, in the County of Grafton, State of New Hampshire, qualified to vote upon District affairs was called to order by Moderator Quentin Blaine at 7:04 pm on Monday, March 4, 2019 at Plymouth Elementary School. Mr. Blaine led those present in the Pledge of Allegiance to the flag. Mr. Blaine then called for identification of audience members not registered to vote in the town of Plymouth. He reminded all present that the rules of procedure followed could be found in the Town report.

**Article 1:** Reports of agents, auditors, committees or officers

*To see what action the District will take relative to the reports of agents, auditors, committees and officers.*

Moved and seconded to accept all reports as read. No discussion.

**Majority voice vote in the affirmative, declared reports accepted.  
Article 1 passes.**

**Article 2:** Contingency Fund

*To see if the District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of one thousand dollars (\$1,000) for such contingency fund. The School Board recommends this appropriation. (Majority vote required.)*

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read. Article 2 passes.**

**Article 3:** Teacher Collective Bargaining Agreement

*To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Plymouth School Board and the Plymouth Education Association which calls for the following increases in salaries and benefits at the current staffing level:*

*Fiscal Year Estimated Increase:*

*2018-2019 \$0*

*2019-2020 \$113,982*

*2020-2021 \$117,679*

*2021-2022 \$123,568*

*and further to raise and appropriate one hundred thirteen thousand nine hundred eighty-two dollars (\$113,982 for the current fiscal year, such sum*

*representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board Recommends this article. (Majority vote required)*

Moved and seconded as read.

Marcia Blaine, a teacher, asked why there are raises some years and not others. PES Board Chair Mike Bullek explained that the contract has been in discussion for the last two years. The first year shows zero increase because there was not an established contract up until that year. The following year shows the contracted step increase. Ms. Blaine also wanted to know, in terms of salaries of teachers in the region, where our district falls. Superintendent Halloran noted that teacher pay and benefits are very competitive, particularly in professional development.

**Majority voice vote in the affirmative, declared as read. Article 3 passes.**

**Article 4: Movable Partitions**

*To see if the School District will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) for the purchase of four (4) movable partitions (classroom walls). The School Board Recommends this article. (Majority vote required)*

Moved and seconded as read.

An audience member inquired about the use of capital reserve funds for long term planning. Superintendent Halloran explained that, in an effort to bring the tax rate down, we did use capital reserve funds for last year's article for replacement walls. Funds are not available in the capital reserve account for the coming fiscal year.

Mr. Halloran pointed out that during the decade of the 20's the oil tanks will have to be removed and a discussion regarding the use of propane gas or number 2 heating oil should take place. He also stated that the lighting systems should be reviewed for upgrading. He also noted that the parking lot should be sealed on a regular basis.

Mr. Halloran discussed a major issue of erosion taking place behind the athletic fields.

Mr. Halloran stated that a philosophical discussion regarding capital reserve accounts can take place with the Board during the FY 21 budgeting process beginning in October/November of this year. All in all, the building is in very good shape and has been well maintained.

**Majority voice vote in the affirmative, declared as read. Article 4 passes.**

**Article 5: Campus Resource Officer**

*To see if the School District will vote to raise and appropriate the sum of twenty-eight thousand nine hundred sixty dollars (\$28,960) for the purpose of a Campus School Resource Officer to be shared with the Pemi-Baker Regional School District. This article is contingent upon passage by both the Pemi-Baker Regional School District and the Plymouth School District. The School Board recommends this article. (Majority vote required)*

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read. Article 5 passes.**

**Article 6: Re-coat protective covering of PES roof**

*To see if the School District will vote to raise and appropriate the sum of one hundred five thousand dollars (\$105,000) for the purpose of re-coating the protective covering of the Plymouth Elementary School roof. The School Board recommends this appropriation. (Majority vote required)*

Moved and seconded as read.

Marcia Blaine, noting the cost of general roof maintenance, asked how often the roof would need to be recoated. Superintendent Halloran stated that the roof is in largely good shape in part due to the protective coating. The roof should be recoated as maintenance every ten years or so.

**Majority voice vote in the affirmative, declared as read. Article 6 passes.**

**Article 7: Security Upgrades**

*To see if the School District will vote to raise and appropriate the sum of eighteen thousand dollars (\$18,000) for the purpose of Security Upgrades to the front entrance of the building. Fourteen thousand four hundred dollars (\$14,400) to come from the NH Public School Infrastructure Fund. Three thousand six hundred dollars (\$3,600) to come from taxation. (Majority vote required)*

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read. Article 7 passes.**

**Article 8: Operating Budget**

*To see if the School District will vote to raise and appropriate the amount of eight million three hundred seventeen thousand four hundred twenty-three dollars (\$8,317,423) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)*

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read. Article 8 passes.**

Board Member Frank Valenti approached the microphone to present retiring Board Chair Mike Bullek with a gift of appreciation for his 21 years of service to the PES School Board.

**Meeting adjourned at 7:24 p.m.**

Respectfully submitted,

*Jennifer Lee*

Jennifer Lee  
Secretary Pro Tem

**PLYMOUTH  
SCHOOL DISTRICT**

**2020**

**WARRANT AND BUDGET**



**2020  
WARRANT**

**Plymouth Local School**

The inhabitants of the School District of Plymouth Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Monday, March 2, 2020  
Time: 7:00 p.m.  
Location: Plymouth Elementary School

**GOVERNING BODY CERTIFICATION**

We certify and attest that on or before \_\_\_\_\_, a true and attested copy of this document was posted at the place of meeting and at the Town Offices and Pease Public Library and that an original was delivered to the keeper of the records.

Name	Position	Signature
Aimee Lee	School Board Chairperson	
Philip LaMoreaux	School Board Member	
Kelly Legacy	School Board Member	
Francis Valenti	School Board Member	
Dr. Michael Watto	School Board Member	





**Article 01 Reports of agents, auditors, committees or officer**

To see what action the School District will take relative to the reports of agents, auditors, committees and officers.

Yes  No

**Article 02 Contingency Fund**

To see if the School District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of one thousand dollars (\$1,000) for such contingency fund. The School Board recommends this article. (Majority vote required).

Yes  No

**Article 03 Security Upgrades**

To see if the school district will vote to raise and appropriate the sum of One Hundred Six Thousand Five Hundred Dollars (\$106,500) for the purpose of Security Upgrades to the building. Eighty-Five Thousand Two Hundred Dollars (\$85,200) to come from the NH Public School Infrastructure Fund, Twenty-One Thousand Three Hundred Dollars (\$21,300) to come from taxation. The School Board recommends this article. (Majority vote required)

Yes  No

**Article 04 Energy Management Contract**

To see if the school district will vote to authorize the school board to enter into a ten year lease agreement in the amount of Three Hundred Twenty-Four Thousand Four Hundred Forty-Five Dollars (\$324,445) for the purpose of leasing Energy Conservation Systems and to raise and appropriate Five Thousand One Hundred Seventy-Two Dollars (\$5,172) for the first year's payment for that purpose. This lease agreement contains an escape clause. The School Board recommends this article. (Majority vote required)

Yes  No

**Article 05 Additional Educator**

To see if the School District will vote to raise and appropriate the sum of Seventy-Four Thousand Eight Hundred Five Dollars (\$74,805) for the purpose of having the flexibility in the 1100 account of hiring a Reading Specialist or a regular education Teacher if the School Board considers it necessary. The School Board recommends this article. (Majority vote required)

Yes  No



**Article 06 Fund Balance to Capital Reserve Fund**

To see if the school district will vote to raise and appropriate the sum of up to Fifty Thousand Dollars (\$50,000) to be added to the Building Maintenance Capital Reserve Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board Recommends this article. (Majority vote required)

Yes  No

**Article 07 Operating Budget**

To see if the district will vote to raise and appropriate the amount of eight million nine hundred seventy-four thousand nine hundred ninety-seven dollars (\$8,974,997) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this article. (Majority vote required)

Yes  No



Proposed Budget

**Plymouth Local School**

Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2020 to June 30, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

**SCHOOL BOARD CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Aimee Lee	School Board Chairperson	
Kelly Legacy	School Board Member	
Philip LaMoreaux	School Board Member	
Francis Valenti	School Board Member	
Dr. Michael Watto	School Board Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations for period ending 6/30/2020	Appropriations for period ending 6/30/2021 (Recommended)	Appropriations for period ending 6/30/2021 (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	07	\$3,199,402	\$3,550,857	\$3,659,260	\$0
1200-1299	Special Programs	07	\$1,584,138	\$1,867,519	\$2,077,031	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	07	\$142,736	\$122,269	\$124,123	\$0
1500-1599	Non-Public Programs	07	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	07	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	07	\$236,382	\$235,982	\$256,976	\$0
<b>Instruction Subtotal</b>			<b>\$5,162,658</b>	<b>\$5,776,627</b>	<b>\$6,117,390</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	07	\$639,078	\$693,135	\$704,065	\$0
2200-2299	Instructional Staff Services	07	\$180,193	\$163,813	\$170,193	\$0
<b>Support Services Subtotal</b>			<b>\$819,271</b>	<b>\$856,948</b>	<b>\$874,258</b>	<b>\$0</b>
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$1,000	\$0	\$0
2310-2319	Other School Board	07	\$25,331	\$28,137	\$28,048	\$0
<b>General Administration Subtotal</b>			<b>\$25,331</b>	<b>\$29,137</b>	<b>\$28,048</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	07	\$250,955	\$282,447	\$315,063	\$0
2320-2399	All Other Administration	07	\$100,129	\$108,931	\$112,820	\$0
2400-2499	School Administration Service	07	\$422,107	\$401,844	\$413,644	\$0
2500-2599	Business	07	\$0	\$1	\$1	\$0
2600-2699	Plant Operations and Maintenance	07	\$547,330	\$589,834	\$660,647	\$0
2700-2799	Student Transportation	07	\$240,040	\$236,629	\$271,463	\$0
2800-2999	Support Service, Central and Other	07	\$0	\$28,960	\$30,408	\$0
<b>Executive Administration Subtotal</b>			<b>\$1,560,561</b>	<b>\$1,648,646</b>	<b>\$1,804,046</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	07	\$135,435	\$150,000	\$150,000	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$135,435</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services	07	\$55,636	\$183,001	\$1	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$55,636</b>	<b>\$183,001</b>	<b>\$1</b>	<b>\$0</b>



**Appropriations**

**Other Outlays**

5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
<b>Other Outlays Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Fund Transfers**

5220-5221	To Food Service	07	\$1,100	\$4	\$1,252	\$0
5222-5229	To Other Special Revenue	07	\$254,377	\$2	\$2	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$255,477</b>	<b>\$6</b>	<b>\$1,254</b>	<b>\$0</b>

<b>Total Operating Budget Appropriations</b>			<b>\$8,014,369</b>	<b>\$8,644,365</b>	<b>\$8,974,997</b>	<b>\$0</b>
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**Special Warrant Articles**

Account	Purpose	Article	Appropriations for period ending 6/30/2021 (Recommended)	Appropriations for period ending 6/30/2021 (Not Recommended)
5251	To Capital Reserve Fund	06	\$50,000	\$0
<i>Purpose: Fund Balance to Capital Reserve Fund</i>				
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$50,000</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Appropriations for period ending 6/30/2021 (Recommended)	Appropriations for period ending 6/30/2021 (Not Recommended)
1100-1199	Regular Programs	05 <i>Purpose: Additional Educator</i>	\$74,805	\$0
2310 (840)	School Board Contingency	02 <i>Purpose: Contingency Fund</i>	\$1,000	\$0
4600	Building Improvement Services	03 <i>Purpose: Security Upgrades</i>	\$106,500	\$0
5110	Debt Service - Principal	04 <i>Purpose: Energy Management Contract</i>	\$5,172	\$0
<b>Total Proposed Individual Articles</b>			<b>\$187,477</b>	<b>\$0</b>



**Revenues**

Account	Source	Article	Actual Revenues for Period ending 6/30/2019	Revised Estimated Revenues for Period ending 6/30/2020	Estimated Revenues for Period ending 6/30/2021
<b>Local Sources</b>					
1300-1349	Tuition	07	\$0	\$270,000	\$243,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	07	\$0	\$1	\$1
1600-1699	Food Service Sales	07	\$0	\$38,165	\$38,165
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities	07	\$0	\$0	\$0
1900-1999	Other Local Sources	07	\$0	\$0	\$180,000
<b>Local Sources Subtotal</b>			<b>\$0</b>	<b>\$308,166</b>	<b>\$461,166</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	07	\$0	\$31,641	\$30,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	07	\$0	\$1,335	\$1,335
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources	03	\$0	\$14,400	\$85,200
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$47,376</b>	<b>\$116,535</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	07	\$0	\$115,000	\$118,133
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	07	\$0	\$110,500	\$110,500
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	07	\$0	\$65,000	\$75,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$182,443	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$0</b>	<b>\$472,943</b>	<b>\$303,633</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06	\$0	\$0	\$50,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$828,485</b>	<b>\$931,334</b>





**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2021</b>
Operating Budget Appropriations	\$8,974,997
Special Warrant Articles	\$50,000
Individual Warrant Articles	\$187,477
Total Appropriations	\$9,212,474
Less Amount of Estimated Revenues & Credits	\$931,334
Less Amount of State Education Tax/Grant	\$0
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$8,281,140</b>

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## NOTES

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**2020**  
**DATES TO REMEMBER**

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- January 7:** **Pemi-Baker Budget Hearing –**  
6:30 PM at Plymouth Regional High School
- January 27:** **Budget Hearing for the Town of Plymouth –** 6:00 PM at the Town Hall
- February 3:** **Budget Hearing for Plymouth Elementary School District –**  
7:00 PM at the Elementary School
- February 4:** **Annual Pemi-Baker Regional School District Meeting --**  
Deliberative session only – 6:30 PM at Plymouth Regional High School  
**(Voting on budget will take place on March 10<sup>th</sup>) - Town Election Day** at the  
Plymouth Elementary School (RSA 40:13)
- April 15:** Last day for veterans to file for permanent tax credit with the Selectmen’s Office.
- April 15:** Last day for eligible residents to file for permanent elderly exemption and/or  
blind exemption with the Selectmen’s Office.
- March 2:** **Annual Plymouth Elementary School District Meeting –**  
The annual meeting to vote on the Plymouth Elementary School District  
FY 2020/ 2021 budget. Plymouth Elementary School - 7:00 PM
- March 10:** **Annual Town - Election Day –** at Plymouth Elementary  
School - 8:00 AM - 7:00 PM
- March 10:** **Voting on Pemi-Baker School District Budget –** RSA 40:13 –  
Plymouth Elementary School – 8:00 AM – 7:00 PM
- March 11:** **Annual Town Meeting - Deliberative Session**  
Plymouth Elementary School -7:00 PM
- March 17:** **Annual Plymouth Village Water and Sewer District Meeting**  
PVWSD Office, 227 Old North Main St. - 6:00 PM
- April 1** All real property assessed to owner this date.
- April 15:** Last day to file Current Use application with Selectmen’s Office.
- April 30:** Dog tax due. Licenses available from the Town Clerk with proof of  
rabies vaccination.

