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2002

**ANNUAL REPORT
OF THE TOWN OF
SHELBURNE, NEW HAMPSHIRE**



**FOR THE YEAR ENDING
DECEMBER 31, 2002**

TOWN OF SHELBURNE OFFICERS 2000

SELECT PERSONS

Al Gomes.....466-5511
Stan Judge.....466-3986
George Corriveau.....466-2349

ADMINISTRATIVE ASSISTANT

Jo Carpenter.....466-2262
home.....466-3840

BUILDING INSPECTOR

Rav Bennett.....466-5270
George Corriveau.....466-2349

TOWN CLERK

Connie Leger.....466-3831

TAX COLLECTOR

Kimberly Landry.....466-5353

TREASURER

Marlene Marchand.....466-2089

SCHOOL BOARD

Bob Corrigan... ..466-2794
Jo Carpenter.....466-3840
Mitch Weathers, Chairperson.....466-2871
John Caldon, Superintendent..... 466-3632

PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko.....466-2957
home.....466-3690

FIRE CHIEF

Warren Hayes,466-3989

CONSTABLE

Jerry Baker.....466-2362

EMERGENCY MANAGEMENT

Stanley Judge.....466-3986

TOWN OFFICE.....466-2262

Fax #.....466-5271

TOWN HALL, GARAGE466-3465

TRANSFER STATION.....466-2957

EMERGENCY - FIRE, POLICE & AMBULANCE.....911

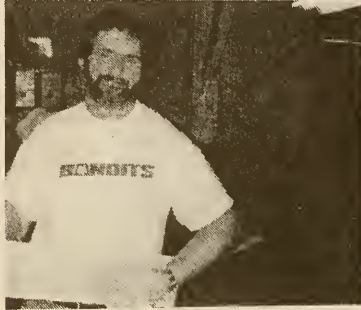
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DEDICATION

This town report is dedicated to the memory of Paul A. Delisle, John W. Baker and Lawrence P. Otis.

Paul A. Delisle



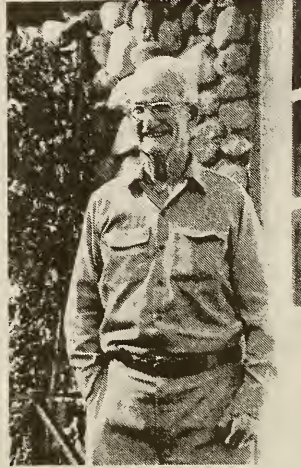
Paul A. Delisle was born in Woodsville in 1957. He moved to Shelburne in 1986 with his wife, Maria and his daughter, Tanya. While living in Shelburne, Paul enjoyed hunting in the mountains for deer and partridge and fishing in nearby ponds and lakes. In the summertime, he could always be found in his garden, most likely watering his tomatoes that would grow taller than him. Paul also spent his time as a dedicated member of the Shelburne Fire Department.

His smile, joy for life and generosity impacted those around him. Whether it was the vegetables he gave from his garden or the conversations at the town dump, he affected the lives of many. Paul's life, however, was tragically cut short on March 28, 2002, when he passed away after a five week battle against acute leukemia. He was 44 years old.

Paul was a husband, a father and a friend to many. His memory will always be cherished and may no forget how Paul touched the heart of everyone he met,

Tanya Delisle

John W. Baker



John Wood Baker was born on July 4, 1906 in Indian Territory (six years later it became the state of Oklahoma) and he always enjoyed telling people this fact.

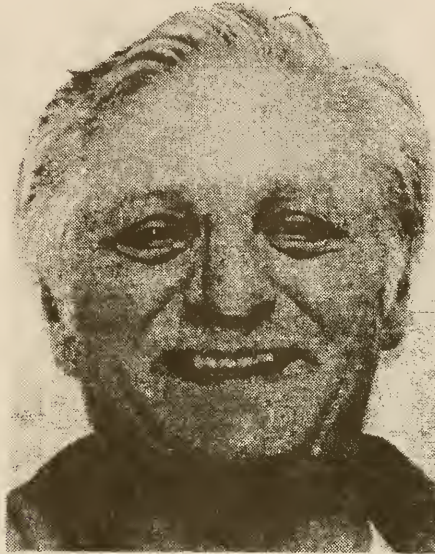
In 1941 he was hired by the Portland Pipeline Corporation and moved to Lancaster, NH. In 1952 he was transferred to Shelburne where he worked until his retirement in 1969.

He purchased property on North Road and built a distinctive stone house from rocks gathered in Shelburne.

He was active on the Zoning Board of Adjustment and was a Ballot Clerk for many years. It was always a pleasure to see John at the Polls in his suit and to receive his cheery greeting. He was a fine gentleman.

At the time of his death on August 5, 2002 at the age of 96, he was Shelburne's oldest citizen.

Lawrence P. Otis



Lawrence Otis was born in England. His family returned to the United States, to Berlin, NH when Larry was an infant. The family soon moved to Gorham where Larry lived until moving to Shelburne about 13 years ago.

Larry was a long time employee of the mill in Berlin. He was an active member of the Shelburne Fire Department. His expertise in maintaining equipment was greatly appreciated by the Department.

He passed away on January 3, 2003 following a struggle to recover from complications of heart surgery.

About the Cover Picture

The photograph on the cover of the report was taken from the north side of the old Meadow Road Bridge. It is from an old postcard which was given to David Wilson by Frances Peabody.

This bridge is deteriorating quite rapidly and it is not known how long it will continue to stand.

It was dedicated in October of 1897 and was unique because part of the funds to build the bridge came from donations. On the day the bridge was dedicated over six hundred people came to the ceremonies and the procession to the bridge was led by a brass band from Gorham.

SPECIAL THANK YOU

This has been a busy year with a huge amount of time being devoted to the building project which including demolishing part of the existing Town Hall, refurbishing the remaining part and putting a large addition onto the back of the hall.

Some special thank yous are in order.

To the Board of Selectmen:

Thank you for the many, many, many hours that you put in to make the new building a reality. A job well done!!!!

To the Firemen's Association:

Thank you for the two new gas stove that you purchased and donated for the kitchen in the new addition.

To the Winthrop Grange:

Thank you for the new refrigerator that you purchased and donated for the kitchen in the new addition and for the donation of serving dishes, silverware, tables and chairs.

To the Ladies Fire Auxiliary:

Thank you for the new refrigerator that you purchased and donated for the kitchen in the new addition.

To John and Jo Carpenter:

Thank you for your donation of a hot water heater for the new building.

To Ken and Paula Simonoko:

Thank you for your donation of three tables for the Town Hall.

To everyone that takes the time to volunteer to serve on committees or to hold town office:

Thank you!!! It is all of you that make Shelburne a very special place to live.

TOWN OFFICERS 2002 - 2003

SELECTPERSONS

Stanley Judge	Term expires 2003
Albert Gomes	Term expires 2004
George Corriveau	Term expires 2005

TREASURER

Marlene Marchand

DEPUTY TREASURER

Hildreth Danforth

TAX COLLECTOR

Kimberly Landry

DEPUTY TAX COLLECTOR

Debra Baker

TOWN CLERK

Constance Leger

DEPUTY TOWN CLERK

Lawrence Leger

AUDITORS

Debbie Hayes

Rodney Hayes

MODERATOR

John Henne

SUPERVISORS OF THE CHECKLIST

Kathleen Judge	Term expires 2004
Hildreth Danforth	Term expires 2006
Nancy Philbrook	Term expires 2008

BALLOT CLERKS

John Gralenski

Doris Gorham

Robin Henne

PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko

BUILDING AND CODE ENFORCEMENT

Rav Bennett

George Corriveau

HEALTH OFFICER

Albert Gomes

EMERGENCY MANGEMENT

Stanley Judge

FIRE CHIEF

Warren "Tom" Hayes

CONSTABLE

Jerry Baker

POLICE OFFICERS

William Weichert, Brian Lamarre

BUDGET COMMITTEE

George Corriveau	Term expires 2003
Robert Corrigan	Term expires 2003
Leon Favreau	Term expires 2003
John Henne	Term expires 2004
Donald Merski	Term expires 2005

PLANNING BOARD

Stanley Judge	Term expires 2003
Raymond Halle	Term expires 2003
Ann Leger	Term expires 2003
Lala Dinsmore	Term expires 2004
John Cosgriff	Term expires 2004
Raymond Danforth	Term expires 2005
John Carpenter	Term expires 2005

BOARD OF ADJUSTMENT

Maurice Parent	Term expires 2003
Randall Stiles	Term expires 2003
John Gralenski	Term expires 2004
Terry Davenport	Term expires 2004
Raymond Danforth	Term expires 2005
Margaret Hamel (alternate)	Term expires 2003
Joyce Scott (alternate)	Term expires 2004

MEMORIAL FOREST

Lawrence Leger	Term expires 2003
Michael Ryan	Term expires 2004
John Gralenski	Term expires 2005

CEMETERY TRUSTEES

Cynthia Gralenski	Term expires 2003
Doris Gorham	Term expires 2004
Ben Werner	Term expires 2005

TRUSTEES OF TRUST FUNDS

Raymond Danforth	Term expires 2003
Jo Anne Carpenter	Term expires 2004
Robin Henne	Term expires 2005

LIBRARY TRUSTEES

Pat Weathers	Term expires 2003
Dorothy Eichel	Term expires 2004
Linda Gallant	Term expires 2005

CONSERVATION COMMISSION

David Carlisle	Term expires 2003
Hildreth Danforth	Term expires 2003
Stanley Judge	Term expires 2004
Betty Werner	Term expires 2004
John Gralenski	Term expires 2005

PARK COMMISSION

Kenneth Simonoko	Term expires 2003
Aldea D'alphonso	Term expires 2003
Dennis Desmond	Term expires 2003
Donna Parent	Term expires 2004
Doris Gorham	Term expires 2005

LANDFILL COMMITTEE

Albert Gomes	Term expires 2003
Raymond Danforth	Term expires 2003
John Gralenski	Term expires 2003
Ken Simonoko	Term expires 2004
Warren Hayes	Term expires 2005

HERITAGE COMMISSION

Ken Simonoko	Term expires 2003
David Wilson	Term expires 2004
Constance Leger	Term expires 2004
Hildreth Danforth	Term expires 2005
Cynthia Gralenski	Term expires 2005

NORTH COUNTRY COUNCIL

Stanley Judge

John Carpenter

Surveyors of Wood, Bark and Lumber,
 Fence Viewers
 Sealers of Weights and Measures
 THE SELECTPERSONS



STATE AND FEDERAL OFFICIALS

PRESIDENT OF THE UNITED STATES

George W. Bush

VICE PRESIDENT OF THE UNITED STATES

Richard Cheney

U.S. SENATORS

John E. Sununu

Judd Gregg

U.S. CONGRESSMEN

Jeb Bradley

Charles Bass

GOVERNOR OF NEW HAMPSHIRE

Craig Benson

EXECUTIVE COUNCIL

Raymond S. Burton

STATE SENATOR (District 1)

John T. Gallus

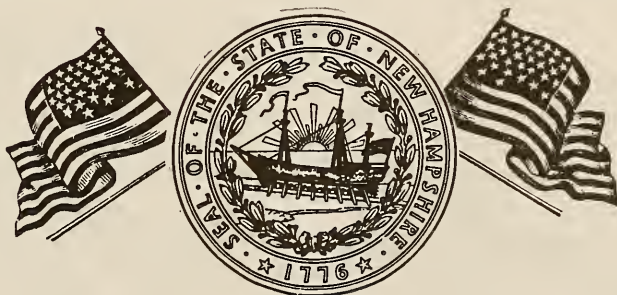
STATE REPRESENTATIVES (District 3)

David S. Woodward

Robert L. Theberge

Edward H. Mears

Richard L. Poulin



TOWN MEETING MINUTES
March 12, 2002

At 5:00 PM, at the time and place designated in the foregoing Town warrant, the meeting was called to order by the Town Moderator, John Henne. The ballot boxes were overturned and shown to be empty.

The checklist was sworn to and used during balloting.

Balloting was in order until 7:00 PM when the business articles were taken up.

- Article 1** This was done by printed ballot.
- Article 2** This was done by printed ballot.
- Article 3** This was done by printed ballot.
- Article 4** This was done by printed ballot.
- Article 5** This was done by printed ballot.

Article 6 It was voted to accept the reports of Town Officers heretofore chosen as reported in the Town Report.

Motion: Stanley Judge Second: Al Gomes

At 7:05 PM a recess was called for discussion on Article 7.

John Carpenter explained the work which the Building Committee had done and spoke of new sites which had come forth.

Stan Judge and Al Gomes explained the work that the Selectmen had done after the Building Committee had completed their work.

At 8:00 PM the School Warrant was taken up and at 8:30 PM, the Town Meeting was again in order.

Article 7 To see if the Town will raise and appropriate the sum of \$230,000 to renovate the existing town hall, construct an addition to the town hall and purchase equipment for the addition and to authorize the issuance of not more than \$149,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, and to determine the rate of interest thereon; furthermore, to authorize the use of the balance of the Town Hall Construction/Renovation Capital Reserve Fund created for this purpose. This will be a non-lapsing appropriation per RSA 32:7 VI and will not lapse until the building is completed or by December 31, 2004, whichever is sooner.

Motion: Stan Judge Second: Al Gomes

The vote was done by paper ballot. The polls were open from 9:10 PM to 10:20 PM.

The results of the secret ballot vote on this article were:

Yes - 43

No - 11

This article needed at least 37 votes for the 2/3 majority it needed to pass. It received more than the necessary votes, so the motion passed.

Article 8 It was voted unanimously for the Town to rescind the authorization to issue not more than \$180,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) for the purpose of constructing and equipping a new town hall, offices and library as approved at the March 14, 2000 town meeting.

Motion: Robert Corrigan

Second: Stanley Judge

Article 9 It was voted to raise and appropriate the sum of \$ 260,553 for General Operation.

Motion: John Carpenter

Second: Al Gomes

4130 Executive	\$21,435
4140 Election, Registration, & Vital Statistics	\$3,986
4150 Financial Administration	\$12,665
4152 Revaluation of Property	\$6,000
4153 Legal Expense	\$6,000
4155 Employee Benefits	\$19,871
4191 Planning and Zoning	\$2,000
4194 General Government Buildings	\$23,250
4195 Cemetery	\$3,000
4196 Insurance	\$12,800
4197 Regional Association	\$442
4210 Police	\$1,900
4215 Ambulance	\$3,971
4220 Fire Department	\$13,785
4240 Building Department	\$1,100
4250 Dispatch Agreement	\$4,709
4290 Emergency Management	\$1,000
4312 Highway	\$50,975
4324 Solid Waste Disposal	\$37,750
4414 Animal Control	\$300
4415 Health	\$679
4444 Welfare	\$1,000
4520 Parks & Recreation	\$2,850
4550 Library	\$950

4590 Memorial Forest	\$375
4611 Conservation Commission	\$125
4711 Principal Long Term Note	\$19,124
4721 Int. Long Term Note	\$7,411
4723 Int. TAN Note	\$1,100

Article 10 It was unanimously voted to raise and appropriate \$3,000 to purchase a new copier for the Town Office. This article will be funded by \$3,000 from the Land Use Change Account. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is completed or December 31, 2003, whichever is sooner.

Motion: John Carpenter

Second: Al Gomes

Article 11 It was unanimously voted to raise and appropriate \$2,300 to purchase a new computer system and printer for the Town Office. This will be funded by \$1,000 from the Land Use Change Account. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is completed or December 31, 2003, whichever is sooner.

Motion: Al Gomes

Second: Robert Corrigan

Article 12 It was unanimously voted to raise and appropriate \$6,000 to complete the Transfer Station Addition. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is completed or December 31, 2004, whichever is sooner.

Motion: Al Gomes

Second: Jo Anne Carpenter

Article 13 It was unanimously voted to raise and appropriate \$15,000 to be added to the Heavy Highway Equipment Capital Reserve Fund previously established.

Motion: Al Gomes

Second: John Gralenski

Article 14 It was unanimously voted to raise and appropriate \$500 to be added to the existing Cemetery Equipment Capital Reserve Fund previously established.

Motion: Steve Tassej

Second: Lala Dinsmore

Article 15 It was unanimously voted to raise and appropriate \$3,000 to be added to the existing Fire Truck Capital Reserve Fund previously established.

Motion: John Gralenski

Second: Al Gomes

Article 16 It was unanimously voted to raise and appropriate \$765 to be added to the existing Fire Department Mutual Aid Expendable Trust Fund previously established.

Motion: Robert Corrigan Second: Al Gomes

Article 17 It was unanimously voted to authorize the establishment of a Expendable General Trust Fund (pursuant to RSA 31:19-a) to be known as the Highway Maintenance Expendable Trust Fund for the purpose of paying major maintenance expenses of the Highway Department and raise and appropriate \$5,000 toward this purpose and appoint the Selectmen as agents to expend.

Motion: Al Gomes

Second: John Gralenski

This article was amended to read Town Vehicle Maintenance Expendable Trust Fund for the purpose of paying major maintenance expenses of town vehicles.

Motion: Stanley Judge

Second: Mitch Weathers

Article 18 It was unanimously voted to authorize the establishment of a Expendable General Trust Fund (pursuant to RSA 31:19-a) to be known as the Household Hazardous Waste Expendable Trust Fund for the purpose of contributing to a local or regional Household Hazardous Waste Collection Project. The Project will provide residents access to a household hazardous waste collection to dispose of household generated hazardous waste such as oil bases paints, paint thinners, solvents, pesticides and spent antifreeze. Further, the project will also seek to educate citizens about the adverse consequences of improper household waste disposal. Further, to raise and appropriate the sum of \$2,200 toward this purpose and to appoint the Selectmen as agents to expend the fund.

Motion: Kristie Lavertue Second: John Gralenski

Article 19 It was unanimously voted to appoint the Selectmen as agents to expend the Robert Dinsmore Memorial Trust Fund created by gifts received by the Board in Mr. Dinsmore's name for the purpose of purchasing some item(s) for the new Town Office and a plaque in remembrance of Bob.

Motion: John Cosgriff

Second: Al Gomes

Article 20 It was unanimously voted to authorize the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3.

Motion: Robert Corrigan Second: John Gralenski

Article 21 To transact any other business that may legally come before said meeting.

Jo Anne Carpenter, on behalf of the Selectmen and the Town, presented John Gralenski with a mug and many thanks for his work on the

Fast Squad. Tina Hale-List was thanked for her service on the Board of Selectmen.

The ballot boxes were emptied, the votes counted and the following report made.

Article 1 To Choose all necessary Town Officials for the ensuing year.

Selectman for 3 years

- George Corriveau - 41 votes
- Robert Corrigan - 4 votes
- G. Genna - 2 votes
- Peter Nickerson - 1 vote
- Mary Jo Landry - 1 vote
- Reny Demers - 1 vote
- Mitch Weathers - 1 vote
- Burton Meyers - 1 vote
- Sylvia Saladino - 1 vote

Selectman for 1 year

- Stanley Judge - 74 votes
- Warren Hayes - 1 vote
- Mitch Weathers - 1 vote
- Sylvia Saladino - 1 vote

Moderator for 2 years

- John Henne - 78 votes

Constable for 1 year

- Jerry Baker - 71 votes
- Eric Perry - 1 vote

Town Memorial Forest for 3 years

- John Gralenski - 76 votes
- Warren Hayes - 1 vote

Supervisor of the Checklist for 6 years

- Nancy Philbrook - 76 votes

Trustee of Trust Funds for 3 years

- Robin Henne - 78 votes

Cemetery Committee for 3 years

- Ben Werner - 75 votes
- Richard Hayes - 1 vote

Library Trustee for 3 years

- Linda Gallant - 74 votes
- Sylvia Saladino - 1 vote
- Eva Jane Demers - 1 vote

Budget Committee for 3 years

- Don Merski - 76 votes

Auditor for 2 years

- Rodney Hayes - 78 votes

Article 2

Shall the Town of Shelburne adopt an exemption for the disabled? The exemption, based on assessed value, for qualified taxpayers shall be \$15,000. To qualify, the person must have been a New Hampshire resident for 5 years and own and occupy real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$13,400 or, if married, a combined net income of not more than \$20,400; and own net asset not in excess of \$ 35,000 excluding the value of the person's residence.

YES 63

NO 14

Article 3

Shall the Town of Shelburne adopt the provisions of RSA 72:37 for

exemption for the blind from the assessed value of residential real estate for property tax purposes? This statute provides that every inhabitant who is legally blind shall be exempt each year, from the assessed value on a residence to the value of \$15,000.

YES 61 NO 17

Article 4

AMENDMENT #1

Are you in favor of the adoption of the revised Zoning Ordinance, which will replace the existing Zoning Ordinance in its entirety, as proposed by the Planning Board?

YES 47 NO 28

Article 5

AMENDMENT #2

Are you in favor of the adoption of the Noise Standards - Appendix A as proposed by the Planning Board to replace the existing Noise Standard - Appendix A?

Part I Section A

Notes:

If the noise is judged by the selectmen to not be smooth and continuous a deduction of 5dB from the levels shown in Table 1 will be made. Examples of this include hammering (periodic character), hum or screech (impulsive character), etc. WILL BE DELETED.

Section III

B. Sound generated by Motor Vehicles, Trucks, and Buses operated on streets, highways and private roads (and while entering and exiting to a parking place or garage), Aircraft, Trains and other Public Transport. (All Motor Vehicles, Trucks, and Buses must have mufflers in good operating conditions to be eligible for this exemption.) **WILL BE ADDED.**

YES 57 NO 18

AMENDMENT #3

Are you in favor of the adoption of the Telecommunications Facilities Ordinance, to be known as Appendix B, as proposed by the Planning Board?

YES 51 NO 21

AMENDMENT #4

Are you in favor of the adoption of the Outdoor Lighting Standards, to be known as Appendix C, as proposed by the Planning Board?

YES 55 NO 19

AMENDMENT #5

Are you in favor of the adoption of the Sign Standards, to be known as

Appendix D, as proposed by the Planning Board? This will replace Section 3 Part D #4 of the existing Zoning Ordinance which states: *New or rebuilt advertising signs shall be permitted on the premise at which the building is located. Each building establishment shall be restricted to four signs. A building permit shall be required for each sign erected.*

All signs shall be properly maintained to the satisfaction of the building inspector. Any sign which is damaged in excess of 25 percent of its value must be repaired or removed within 90 days or it shall be removed at the owner's expense.

Non conforming signs may be removed for painting or repairing. The repaired sign must be no larger than the original sign and must be replaced in the previous location.

Signs may be illuminated with a steady burning light.

YES 61

NO 16

AMENDMENT #6

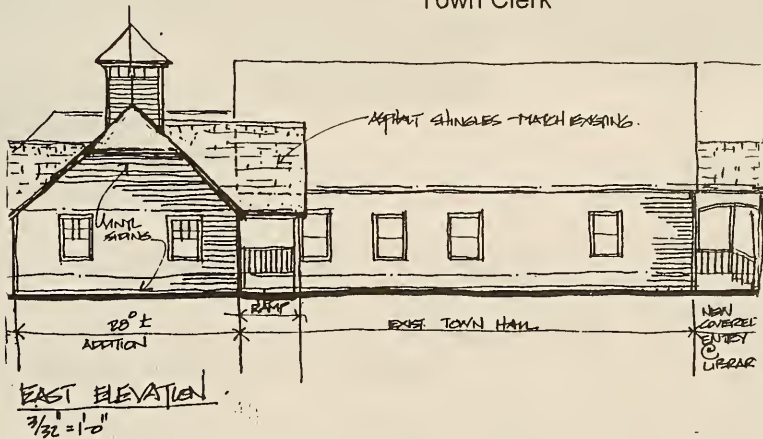
Are you in favor of the adoption of the Floodplain Overlay District, to be known as Appendix E, as proposed by the Planning Board? This will replace the existing Floodplain Ordinance and is substantially unchanged.

YES 56

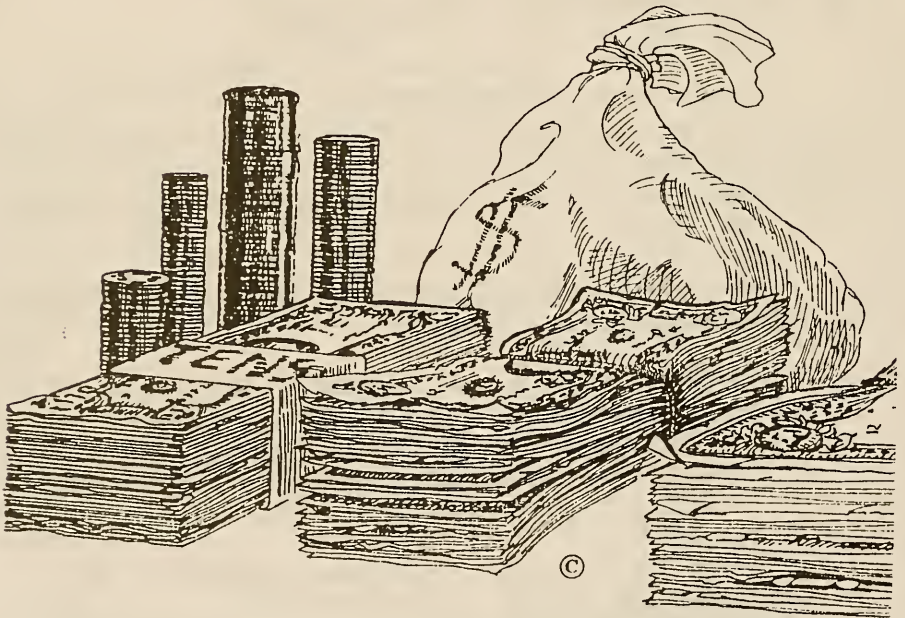
NO 18

On a motion by Cynthia Gralenski, seconded by Nancy Philbrook, the meeting was adjourned at 12:05 AM.

Respectfully Submitted:
Constance P. Leger
Town Clerk



FINANCIAL REPORTS



SUMMARY INVENTORY OF VALUATION MS-1 FORM - SEPTEMBER 2001

VALUE OF LAND

Current use - 13,652.91 acres	\$ 652,211
Residential - 1,267.67 acres	\$ 5,863,500
Commercial-Industrial - 259.40 acres	<u>\$ 893,400</u>
Total	\$ 7,409,111

VALUE OF BUILDINGS

Residential	\$ 15,498,400
Manufactured Housing	\$ 459,400
Commercial-Industrial	<u>\$ 6,562,100</u>
Total	\$ 22,519,900

ELECTRIC/GENERATING COMPANIES (Utilities)

Great Lakes Hydro America, LLC	\$ 950,000
PSNH	<u>\$ 421,100</u>
Total	\$ 1,371,100

GAS, OIL & PIPELINE COMPANIES (Utilities)

Portland Pipeline	\$ 7,362,700
Portland Natural Gas	<u>\$ 15,608,300</u>
Total	\$ 22,971,000

TOTAL VALUATION **\$ 54,271,111**

Blind Exemption (1)	\$ -15,000
Disabled Exemption	\$ -15,000
Elderly exemptions (2)	<u>\$ -10,000</u>
NET VALUATION	\$ 54,231,111

NET VALUATION WITHOUT UTILITIES **\$ 29,889,011**

Exempt & non-taxable land - 15,279.26 acres	\$ 6,866,200
Exempt & non-taxable buildings	\$ 529,900

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge. Selectpersons - Stanley Judge, Albert Gomes, George Corriveau

STATEMENT OF APPROPRIATION AND TAXES ASSESSED

APPROPRIATIONS

GENERAL GOVERNMENT

Executive	\$ 21,435
Election, Reg. & Vital Statistics	\$ 3,986
Financial Administration	\$ 12,665
Revaluation of Property	\$ 6,000
Legal Expense	\$ 6,000
Personnel Admin.	\$ 19,871
Planning & Zoning	\$ 2,000
General Government Buildings	\$ 23,250
Cemeteries	\$ 3,000
Insurance	\$ 12,800
Regional Association	\$ 442

PUBLIC SAFETY

Police Dept.	\$ 1,900
Ambulance	\$ 3,971
Fire Dept.	\$ 13,785
Building Inspection	\$ 1,100
Emergency Management	\$ 1,000
Dispatch Service	\$ 4,709

HIGHWAY & STREETS

Highways	\$ 50,975
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SANITATION

Solid Waste Disposal	\$ 37,750
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HEALTH

Pest Control	\$ 300
Health Agencies	\$ 679

WELFARE

Direct Assistance	\$ 1,000
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CULTURE & RECREATION

Parks & Recreation	\$ 2,850
Library	\$ 950
Memorial Forest	\$ 375

CONSERVATION

Conservation Commission	\$ 125
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DEBT SERVICE

Principal - L.T. Bonds & Notes	\$ 19,124
Interest - Long term Bonds & Notes	\$ 7,411
Interest on Tax Anticipation Note	\$ 1,100

CAPITAL OUTLAY

Copier	\$ 3,000
Computer	\$ 2,300
Transfer Station Addition	\$ 6,000
Town Hall/ Offices	\$ 230,000

OPERATING TRANSFERS OUT

Cemetery Equipment Capital Reserve Fund	\$ 500
Heavy Highway Equipment CR	\$ 15,000
Fire Truck CR	\$ 3,000

Expendable Trust

Fire Dept. Mutual Aid Expendable Trust	\$ 765
Town Vehicle Maintenance Expendable Trust	\$ 5,000
Hosehold Hazardous Waste Exp. Trust	\$ 2,200

TOTAL	\$ 528,318
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SOURCES OF REVENUE**TAXES**

Land Use Change Taxes	\$ 4,000
Yield Taxes	\$ 3,486
Interest and Penalties on Taxes	\$ 2,500
Excavation Tax	\$ 243

LICENSES, PERMITS AND FEES

Business Licenses and Permits	\$ 200
Motor Vehicle Permit Fees	\$ 58,000
Building Permits	\$ 1,700
Other Permits, Licenses & Fees	\$ 1,000

FROM FEDERAL GOVERNMENT

Federal Forest	\$ 18,492
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FROM STATE

Shared Revenue & Room	\$ 1,946
Room & Meals	\$ 10,974
Highway Block Grant	\$ 11,276
Other - RR Tax	\$ 3,490

FROM OTHER GOVERNMENT

School District - Bus Fuel	\$ 1,682
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CHARGES FOR SERVICES

Landfill - Sale recyclables & PAYT	\$ 13,500
Other Charges - Plowing, LF perm	\$ 500

MISCELLANEOUS REVENUES

Interest on Investments	\$ 3,500
Other - Dividends, Baler grant, etc.	\$ 9,500

INTERFUND OPERATING TRANSFERS IN

Cemetery Trust Funds	\$ 1,000
Capital Reserve Funds	\$ 81,000

OTHER FINANCING SOURCES

Proceeds from Long Term Notes	\$ 149,000
Taken from surplus to reduce taxes	\$ 20,000

TOTAL	\$ 396,989
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TAX RATE COMPUTATION

Total Town Appropriations	\$528,318
Less: Revenues	\$396,989
Less: Shared Revenue	\$ 1,415
Add: Overlay	\$ 5,747
War Services Credits	\$ 1,900
Net Town Appropriation	\$137,561
Net Local School Tax Assessment	\$297,777
State Education Tax Assessment	\$170,476
Net County Tax Assessment	\$237,730
Total of Town, School & County	\$843,644
Less: War Service Credit	\$ 1,900

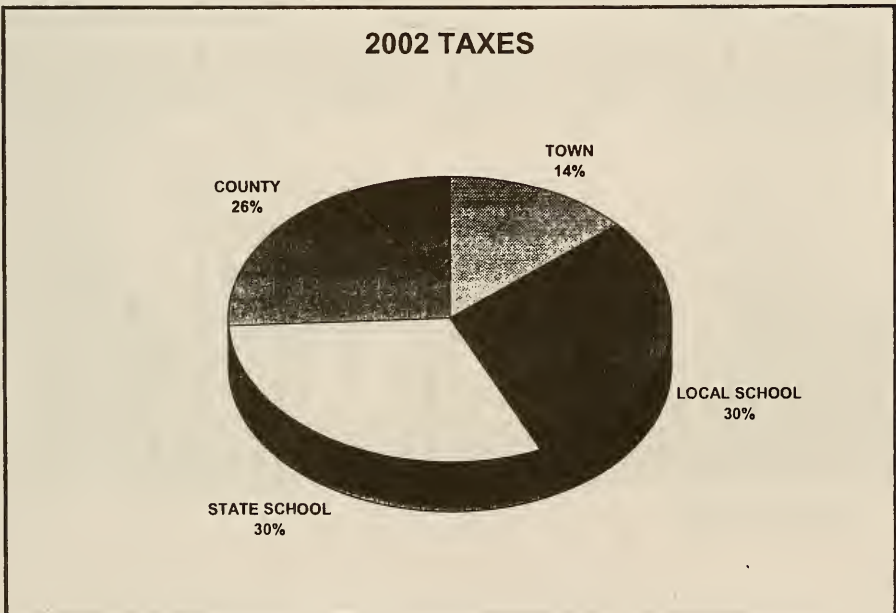
Property Taxes to be raised \$843,644

Net Assessed Valuation \$54,231,111
 Assessed Valuation - no utilities (State Ed Tax) \$29,889,011

The tax rate breaks down as follows:

Town:	\$ 2.54 per \$ 1,000
Local School:	\$ 5.53 per \$ 1,000
State School:	\$ 5.70 per \$ 1,000
County:	\$ 4.38 per \$ 1,000

Note: Shelburne's equalized valuation ration for 2001 was 104%.



COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Approp.	Amt of Approp.	Expenditures	Unexp. Balances	Overdrafts
	\$	\$	\$	\$
Executive	21,435.00	21,304.73	130.27	0.00
Elec., Reg. & V. Stat.	3,986.00	3,819.61	166.39	0.00
Financial Admin.	12,665.00	14,064.92	0.00	1,399.92
Legal Expense	6,000.00	709.18	5,290.82	0.00
Revaluation of Property	6,000.00	6,000.00	0.00	0.00
Employee Benefits	19,871.00	20,081.86	0.00	210.86
Planning & Zoning	2,000.00	1,338.07	661.93	0.00
General Government Buildings	23,250.00	40,118.95	0.00	16,868.95
Cemeteries	3,000.00	2,545.23	454.77	0.00
Insurance	12,800.00	11,120.51	1,679.49	0.00
Regional Association	442.00	441.42	0.58	0.00
Police	1,900.00	1,747.32	152.68	0.00
Ambulance	3,971.00	3,970.26	0.74	0.00
Fire	13,785.00	13,878.13	0.00	93.13
Building Inspection	1,100.00	1,705.50	0.00	605.50
Emergency Management	1,000.00	5,318.67	0.00	4,318.67
Dispatch	4,709.00	4,709.00	0.00	0.00
Highway	50,975.00	42,309.07	8,665.93	0.00
Solid Waste Disposal	37,750.00	35,961.66	1,788.34	0.00
Health Agencies	679.00	379.00	300.00	0.00
Pest Control	300.00	340.00	0.00	40.00
Welfare	1,000.00	422.26	577.74	0.00
Parks & Recreation	2,850.00	2,748.79	101.21	0.00
Library	950.00	950.00	0.00	0.00
Memorial Forest	375.00	375.00	0.00	0.00
Conservation Commission	125.00	150.00	0.00	25.00
Principal - Long Term Note	19,124.00	9,312.50	9,811.50	0.00
Interest - Long Term Note	7,411.00	734.59	6,676.41	0.00
Interest - Tax Anticipation Note	1,100.00	437.22	662.78	0.00
Copier	3,000.00	2,795.00	205.00	0.00
Computer & Printer	2,300.00	2,276.00	24.00	0.00
Town Hall Renovation	230,000.00	211,032.11	18,967.89	0.00
Transfer Station Addition	6,000.00	6,362.65	0.00	362.65
To Capital Reserve Funds	18,500.00	18,500.00	0.00	0.00
To Expendable Trust Fund	7,965.00	7,965.00	0.00	0.00
TOTAL	528,318.00	495,924.21	56,318.47	23,924.68

TOWN CLERKS REPORT

Motor Vehicle Fees	\$ 57,828.00
Auto Titles	\$ 74.00
Dog Licenses	\$ 563.00
Dog fines	\$ 75.00
Marriage Licenses	\$ 180.00
Birth Certificate	\$ 10.00
Death Certificates	\$ 34.00
Filing Fees	\$ 6.00
Fees for returned checks	\$ 50.00
UCCs	<u>\$ 176.00</u>
Total	\$ 58,996.00

Constance Leger
Town Clerk

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	\$138,200.00
Contents	\$ 40,000.00
Library	\$ 3,000.00
Police Department	\$ 7,500.00
Fire Dept. Land, Building	\$ 93,700.00
Equipment	\$ 93,250.00
Highway Dept. Land, Buildings	\$ 93,700.00
Equipment	\$148,248.00
Materials & Supplies	\$ 6,000.00
Chester C. Hayes Memorial Park	\$ 30,900.00
Town Memorial Forest & Evans Cemetery	\$ 53,000.00
Park Pavilion	\$ 5,000.00
Property - 2 lots	\$ 59,000.00
Wheeler & Leadmine Cemeteries	\$ 64,900.00
Peabody House & Land	\$ 89,900.00
Landfill Buildings	\$ 50,000.00
Equipment	\$ 29,300.00
Town Landfill Site	<u>\$ 60,100.00</u>
Total	\$1,065,698.00

TAX COLLECTOR'S REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2002

UNCOLLECTED AT THE BEGINNING OF THE FISCAL YEAR

	2002	2001	2000
Property Taxes: \$		32,421.66	0.00
Excavation Tax: \$		0.00	0.00
Credits Carried Forward	3.48		

TAXES COMMITTED DURING THE FISCAL YEAR

Property Taxes: \$	843,684.00	0.00
L U Change Tax: \$	0.00	0.00
Yield Taxes: \$	3,486.22	0.00
Excavation Tax: \$	242.96	0.00

OVERPAYMENTS COLLECTED DURING THE FISCAL YEAR

Property Taxes: \$	1,005.00	0.00	0.00
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INTEREST COLLECTED DURING THE FISCAL YEAR

On Taxes: \$	187.14	1,045.03	0.00
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TOTAL DEBITS: \$ 848,605.32 33,466.69 0.00

COLLECTED DURING THE FISCAL YEAR

	2002	2001	2000
Property Taxes: \$	825,832.60	32,421.66	0.00
LU Change Tax \$	0.00	0.00	0.00
Yield Taxes: \$	3,486.22	0.00	0.00
Excavation Tax: \$	242.96	0.00	0.00
Interest/Penalties: \$	187.14	1,045.03	0.00
Conversion to Lien: \$	0.00	0.00	0.00

ABATEMENTS GRANTED DURING THE FISCAL YEAR

Property Taxes: \$	112.00	0.00	0.00
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OVERPAYMENTS COLLECTED DURING THE FISCAL YEAR

Property Taxes: \$	1,005.00	0.00	0.00
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UNCOLLECTED AT THE END OF THE FISCAL YEAR

Property Taxes:	\$ 17,736.40	0.00	0.00
TOTAL CREDITS:	\$848,605.32	33,466.69	0.00
UNASSIGNED CREDITS	0.00		

LIENS REPORT

LIENS AT THE BEGINNING OF THE FISCAL YEAR

	2002	2001	2000	1999+
Unredeemed:	\$ 0.00	0.00	7,556.80	3,599.82
Liens Executed:	\$ 0.00	8,019.98	0.00	0.00
Interests & Costs Collected	\$ 0.00	11.79	346.36	1,134.46
TOTAL LIEN DEBITS:	\$ 0.00	8,031.77	7,903.16	4,734.28

COLLECTED DURING THE FISCAL YEAR

	2002	2001	2000	1999+
Redemptions:	\$ 0.00	1,929.60	1,918.95	3,316.74
Interest./Costs:	\$ 0.00	11.79	346.36	1,134.46
Abatements:	\$ 0.00	217.00	220.00	0.00
Liens Deeded:	\$ 0.00	0.00	0.00	0.00
Bal -Year End:	\$ 0.00	5,873.38	5,417.85	283.08
TOTAL LIEN CREDITS:	\$ 0.00	8,031.77	7,903.16	4,734.28

If anyone is having problems paying their taxes, they can pay them on an installment plan. Please call for more information.



Kimberly Landry, Tax Collector

TREASURER'S REPORT

On Hand January 1, 2002

In checking account

\$ 57,212.44

Receipts from all sources 1,255,119.53

Total receipts to 12/31/2002 **1,312,331.97**

Transfers between accounts

To Landfill Fees -2,610.80

From CC Savings 21.76

From Land Use Change 4,000.00

From Invest. Pool 20,000.00

Total Transfer 21,410.96

Total Receipts and Transfers **\$ 1,333,742.93**

Less Selectmen's orders paid - \$ 1,148,558.73

Cash in checking account **\$ 185,184.20**

Add: Funds in CD's 61,308.12

Funds in invest. pool 149,842.99

Landfill Fees 5,580.49

Land Use Change 144.65

Laconia Money Market 5,981.11

Town Forest 7,354.36

Cons. Comm. Savings 785.25

Total all funds on hand

December 31, 2002

\$ 416,181.17



Marlene Marchand, Treasurer

TOWN OFFICERS SALARIES - 2002 & 2003

<u>OFFICE</u>	<u>2002 SALARY</u>	<u>2003 SALARY</u>
Selectperson(3)	\$1,300	\$ 1,300
Town Clerk	\$ 500 + fees	\$ 500 + fees
Deputy Town Clerk	\$ 50	\$ 50
Moderator	\$ 50/election	\$ 50/election
Sup. of Checklist(3)	\$ 25/sitting	\$ 25/sitting
Ballot Clerks(2)	\$ 25/election	\$ 25/election
Treasurer	\$ 750	\$ 750
Deputy Treasurer	\$ 50	\$ 50
Tax Collector	\$2,500	\$ 2,500
Deputy Tax Coll.	\$ 50	\$ 50
Auditor(2)	\$ 300	\$ 300
Trustees of Trust Funds(3)	1@ \$75, 2@ \$25	1@ \$75, 2 @ \$25
Building Inspector	fees	fees
Librarian	\$ 150	\$ 150
Children's Librarian	\$ 50	\$ 50



BALANCE SHEET - DECEMBER 31, 2002

ASSETS

CASH

General Fund		\$ 185,184.20
CD'S		\$ 61,308.12
Money Market Funds		\$ 5,981.11
Invest. Pool		\$ 149,842.99

Cap. Res. Funds

H Highway	\$27,223.17
Cem. Maint	\$ 7,027.74
Peabody Museum	\$ 7,510.27
Cem. Equip	\$ 948.23
Town Hall	\$ 0.00
Fire Truck	\$ 13,351.55

Cem. Trust Fd		\$ 56,060.96
Wheeler Cem Trust Fd		\$ 18,491.25
Fire Mutual Aid Expend Trst		\$ 4,914.34
HH Haz Waste Expend Trst		\$ 918.48
Vehic Maint Expend Trst		\$ 2,093.57
Robert Dinsmore Mem. Trst		\$ 5,000.00
		\$ 1,807.99

Fds with Dept.

Library		
Cking	\$ 310.19	
CD	<u>\$2,168.47</u>	
		\$ 2,478.66
Cons. Comm.	\$ 785.25	
Land Use Change	\$ 144.65	
Town Forest	\$ 7,354.36	
Ldfill Fees	\$ <u>5,580.49</u>	
		\$ 16,343.41

ACCOUNTS RECEIVABLE

NHOEM	\$12,397.00	
Town & Country	\$ 632.09	
State of NH – RR Tax	\$ 3,489.67	
State of NH – FF Bill	\$ 735.16	
Ins. Reimb. – Acc.	\$ 786.40	
Tax - Uncollected		
Property - 02	\$ 17,739.40	
Tax Liens	\$ 11,574.31	
		\$ 47,351.03

TOWN PROPERTY

Land & Buildings	\$738,400.00	
Equipment	\$321,298.00	
Inv. & Supplies	\$ <u>6,000.00</u>	
		\$ 1,065,698.00

TOTAL ASSETS

\$1,620,995.45

LIABILITIES & NET WORTH	
ACCOUNTS PAYABLE	
School Distr.	\$235,253.08
Municipal Resources	\$ 182.80
Rav Bennett	\$ 330.00
Keiser Industries	\$ 20,000.00
Laplante Plumbing	\$ 1,500.00
Ultra Mar	\$ 10,229.00
Avitar	\$ 500.00
NCC	\$ 20.00
Hubbard Consulting	\$ 2,500.00
White Mtn Lumber	\$ 909.22
Treas., State of NH	\$ 18.09
Sevee & Maher	\$ 3,300.00
Demers Septic	\$ 800.00
Merriam Graves	\$ 1,355.00
Carlisle Surveying	\$ 646.25
Ziel Carpentry	<u>\$ 1,375.00</u>
	\$ 279,235.64
OVERLAY - 99	\$ 500.00
OVERLAY - 00	\$ 6,000.00
OVERLAY - 01	\$ 7,000.00
OVERLAY - 02	\$ 5,585.00
MONIES ENCUMBERED FOR DEPARTMENTS	
Em. Mgt	\$ 14,529.00
Zoning Update	\$ 2,226.50
Mem. Forest	\$ 101.00
Town Hall	<u>\$ 20,131.53</u>
CR FUNDS	
H Highway	\$ 27,223.17
Cem. Maint.	\$ 7,027.74
Peabody Farm	\$ 7,510.27
Cem. Equip.	\$ 948.23
Town Hall	\$ 0.00
Fire Truck	<u>\$ 13,351.55</u>
	\$ 56,060.96
CEMETERY TRUST FUNDS	\$ 18,491.25
ROBERT DINSMORE MEM. TRUST	\$ 1,807.99
WHEELER TRUST FUND	\$ 4,914.34
EXPENDABLE TRUST FUNDS	
Fire Mutual Aid	\$ 918.48
HH Waste	\$ 2,093.57
Vehicle Maint	\$ 5,000.00
REVOLVING FUNDS	
Library	\$ 2,478.66
Cons. Comm.	\$ 785.25
Land Use Change	\$ 144.65
Town Forest	\$ 7,354.36
Ldfill Fees	<u>\$ 5,580.49</u>
	\$ 16,343.41
NET WORTH	\$1,065,698.00
SURPLUS	\$ 114,358.78
TOTAL LIABILITIES & NET WORTH	<u>\$1,620,995.45</u>

SUMMARY OF REVENUES

Revenue from Tax Collector	\$ 872,875.03
Revenue from Town Clerk	\$ 58,996.00
From State and Federal Government	\$ 45,701.32
From Local Sources	\$ 22,450.25
Tax Anticipation Loan	\$ 93,000.00
Long-term Note	\$ 149,000.00
From CR & Trusts	\$ 90,234.98
Miscellaneous	\$ 16,453.11

TOTAL REVENUES **\$ 1,348,710.69**

SUMMARY OF EXPENDITURES

General Government	\$115,446.23
Public Safety	\$ 28,828.88
Highway Department	\$ 40,935.98
Sanitation	\$ 32,661.66
Health/Welfare	\$ 1,141.26
Culture & Recreation	\$ 3,973.18
Conservation Commission	\$ 150.00
Debt Service	\$ 10,484.31
Payment to Capital Reserve	\$ 18,500.00
Payment to Expendable Trust	\$ 7,965.00
County Budget	\$238,382.00
School District	\$368,183.94
Tax Anticipation Loan	\$ 93,000.00
Tax Lien	\$ 8,019.98
Computer	\$ 2,276.00
Copier	\$ 2,795.00
Fire Truck	\$ 4,127.00
Mower	\$ 2,500.00
Trimmer	\$ 400.00
New Building	\$176,688.89
Transfer Station	\$ 6,362.65
Encumbered Money	\$ 9,915.60
Miscellaneous	\$ 2,286.17

TOTAL **\$ 1,175,023.73**

DETAILED STATEMENT OF REVENUES

TAX COLLECTOR

Property Taxes	\$850,861.72
Property taxes – overpayments	\$ 1,102.50
Interest-property taxes	\$ 1,231.63
Excavation Tax	\$ 242.96
Yield Taxes	\$ 3,486.22
Tax Sale Redemption	\$ 7,165.29
Conversion to lien	\$ 7,292.10
Interest-tax lien	<u>\$ 1,492.61</u>
	\$872,875.03

TOWN CLERK

Motor Vehicle Registration	\$ 57,828.00
Motor Vehicle Titles	\$ 74.00
Dog Licenses	\$ 563.00
Dog fines	\$ 75.00
Marriage License	\$ 180.00
Birth Certificates	\$ 10.00
Death Certificates	\$ 34.00
Filing Fees	\$ 6.00
UCC'S	\$ 176.00
Returned check fees	<u>\$ 50.00</u>
	\$ 58,996.00

STATE OF NH & FEDERAL GOVERNMENT

NH Highway Block Grant	\$ 11,275.54
NH Rev. Sharing	\$ 3,998.80
Meals & Room Tax	\$ 10,973.98
Fed Forest	<u>\$ 19,453.00</u>
	\$ 45,701.32

FEES AND PERMITS

Building Permits	\$ 1,705.50
Pistol Permits	\$ 30.00
Planning Board	<u>\$ 110.00</u>
	\$ 1,845.50

CHARGE FOR SERVICES

Snow Plowing & Sanding	\$ 480.00
Burial Fees	<u>\$ 50.00</u>
	\$ 530.00

INCOME FROM DEPARTMENTS

Garbage Bags	\$ 7,703.50
Transfer Station Fees (Transf to Ldfill Fees Acct)	\$ 1,766.50
Carberry Fees - Reimbursed by T&C	\$ 6,891.75
Recycling Income (Transf to Ldfill Fees Acct)	\$ 1,175.65
	<u>\$ 17,537.40</u>

TAX ANTICIPATION LOAN

Berlin City Bank	\$ 93,000.00
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LONG-TERM NOTE PROCEEDS

Berlin City Bank	\$149,000.00
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INTEREST

All Accounts	\$ 3,886.58
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MISCELLANEOUS

School District - fuel	\$ 1,682.47
Copy Fees	\$ 148.26
Grant – NHOEM – Haz Mit. Plan	\$ 4,500.00
Grant – Final Payment Blizzard 01	\$ 175.25
Fines	\$ 250.00
Refunds & Reimbursements	\$ 6,204.68
Ins. Dividend	\$ 0.60
Seyah Gravel	\$ 456.62
Donations for Town Hall use	\$ 350.00
Sale of Rescue Van	\$ 1,296.00
Other	\$ 40.00
	<u>\$ 15,103.88</u>

OTHER FINANCING SOURCES

Withdraw Trust funds	\$ 1,044.34
Withdraw from Capital Reserve Funds	\$ 89,190.64
	<u>\$ 90,234.98</u>

This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.

TOTAL RECEIPTS ALL SOURCES**\$1,348,710.69**

There are Accounts Receivable totaling \$ 47,351.03

DETAILED SCHEDULE OF EXPENDITURES

EXECUTIVE – 4130

Ads

The Daily Sun \$ 70.00

Conferences & Meetings

Antioch New England Institute \$ 150.00

NH Municipal Association \$ 20.00

\$ 170.00

Dues & Publications

NE Resource Recovery Association \$ 50.00

NH Municipal Association \$ 500.00

NH Association of Assessing Officials \$ 20.00

NH Municipal Manager Association \$ 70.00

BOCA \$ 120.00

Federal Licensing, Inc. \$ 89.00

Matthew Bender Co., Inc. \$ 355.93

\$ 1,204.93

Postage

\$ 363.81

Salaries

Selectmen, Moderator, Adm Assistant. \$ 16,275.88

Supplies

Sun World \$ 204.63

G. Neil \$ 42.99

Minuteman Press, paper \$ 24.00

Coos Registry of Deeds, deed copy \$ 10.34

Northern Forest Heritage Park - Festival DuBois \$ 75.00

John Carpenter, reimburse – tablet for easel \$ 24.40

Albert Gomes, reimburse \$ 15.00

Stanley Judge, reimburse, film developing \$ 7.19

Jo Anne Carpenter, reimburse \$ 208.56

\$ 612.11

Miscellaneous

Cartographic Associates, tax map \$ 725.00

Minuteman Press, town report \$ 1,328.00

Berlin City Bank, safe deposit box \$ 55.00

\$ 2,088.20

TOTAL

\$ 20,804.73

Accounts Payable of \$500.00

ELECTION, REGISTRATION & VITAL STATISTICS - 4140Ads

The Daily Sun	\$ 230.00
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Conferences & Meetings

Lynda Mower – Regional Town Clerk’s Meeting	\$ 30.00
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Dog Licenses

Treasurer, State of New Hampshire	\$ 275.00
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Dues & Publications

NH Town & City Clerks Assn.	\$ 20.00
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Primedia Price Digests	\$ 63.00
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	<u>\$ 83.00</u>
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Marriage License Fee

Treasurer, State of NH	\$ 152.00
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Postage

Jo Anne Carpenter	\$ 3.89
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Salaries

Wages, town clerk, dep. town clerk, election officials	\$ 2,889.50
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Supplies

Jo Anne Carpenter, reimb. food for elections	\$ 87.72
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Stark & Son Machining, dog tags	\$ 33.50
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	<u>\$ 121.22</u>
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Vital Record Fees

Treasurer, State of NH	\$ 35.00
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TOTAL

	\$ 3,819.61
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FINANCIAL ADMINISTRATION - 4150Ads

The Daily Sun	\$ 86.00
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Conferences & Meetings

NH Tax Collector’s Association, conf. reg.	\$ 30.00
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Deeds

Registry of Deeds	\$ 39.60
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Dues & Publications

NH Tax Collector’s Association.	\$ 20.00
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NH GFOA	\$ 35.00
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	<u>\$ 55.00</u>
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Forester

Haven Neal Forestry Services	\$ 135.00
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Mileage

Kim Landry	\$ 57.68
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Postage

Kim Landry	\$ 56.04
Rodney Hayes	\$ 8.16
Avitar	\$ 1.95
Postmaster, Gorham, NH	\$ 111.00
Jo Anne Carpenter	\$ 120.73
	\$ 297.88

Real Estate Assessment

Avitar	\$ 65.00
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Salaries

Wages - Tax Collector, & Deputy, Adm Asst, Treasurer & Deputy, Auditors, Trustees of Trust Funds	\$ 10,648.10
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Supplies

Intuit, tax table update, checks & envelopes, program	\$ 626.91
Jo Anne Carpenter, reimburse	\$ 100.30
Kimberly Landry, computer rental.	\$ 180.00
Office Products, 25 column pad	\$ 17.70
NHGFOA, books	\$ 99.00
Avitar, tax bills	\$ 145.00
Berlin City Banks	\$ 21.75
	\$ 1,190.66

Other

Avitar, software support & re-install programs	\$ 1,450.00
Berlin City Bank, wire fees	\$ 10.00
	\$ 1,460.00

TOTAL \$ 14,064.92

REVALUATION OF PROPERTY – 4152

Avitar	\$ 5,500.00
<i>Accounts Payable of \$500,00</i>	

LEGAL EXPENSES - 4153

Waystack & King	\$ 709.18
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PERSONNEL ADMINISTRATION - 4155

Social Security & Medicare - town's share	\$ 7,706.99
NH Unemployment Comp.	\$ 66.78
HealthTrust - Dental	\$ 841.38
HealthTrust - Health	\$ 8,839.38
HealthTrust - S.T. Disability	\$ 228.96
NH Retirement System	\$ 1,970.87

Random drug & alcohol testing	\$ 337.50
NHDOT physical	\$ 90.00
TOTAL	\$ 20,081.86

PLANNING & ZONING - 4191Ads

The Daily Sun	\$ 114.00
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Postage

Jo Anne Carpenter, reimburse	\$ 120.89
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Salaries

Wages - Secretary	\$ 1,071.90
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Supplies

Jo Anne Carpenter, reimburse	\$ 11.28
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TOTAL	\$ 1,318.07
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Accounts Payable of \$20.00

GENERAL GOVERNMENT BUILDINGS - 4194Salaries

Wages (includes \$10,186.02 from Bldg project)	\$ 11,983.19
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Supplies

Gorham Hardware	\$ 71.47
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Jo Anne Carpenter, reimburse	\$ 59.45
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NES Fire & Safety	\$ 56.00
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Rockingham Electric	\$ 127.40
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Stanley Judge, reimburse	\$ 39.96
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Caron Building Center	\$ 106.86
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Demers Septic, portable toilet	\$ 220.00
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White Mountain Lumber (moved from Bldg project)	\$ 1,263.91
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Doris Gorham, reimb, new curtain	\$ 40.71
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	\$ 1,985.76
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Repairs

Darryl Bennett Plumb.	\$ 406.15
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Utilities & Fuel

PSNH	\$ 3,171.77
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Munce's Superior	\$ 8,351.57
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Munce's Propane	\$ 114.24
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Gorham Oil	\$ 777.28
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Verizon	\$ 2,776.95
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MCI	\$ 277.83
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NCIA	\$ 270.00
	\$ 15,739.64
<u>Other</u>	
Demers Septic	\$ 195.00
Treasurer, State of NH, boiler certificates	\$ 50.00
Landscape Impressions (moved from Bldg project)	\$ 887.50
Rav Bennett (moved from Bldg project)	\$ 4,439.71
	\$ 5,572.21

TOTAL \$ 35,686.95

Accounts payable of \$ 4,432.00

CEMETERIES - 4195

<u>Fuel</u>	
NH DOT	\$ 34.92
<u>Salaries</u>	
Wages	\$ 1,793.06
<u>Supplies</u>	
F.B. Spaulding, grass seed	\$ 71.00

TOTAL \$ 1,898.98

Accounts Payable of \$ 646.25

INSURANCE - 4196

Workers Compensation*	\$ 1,752.71
Workers Compensation, due after audit	\$ 380.00
NHMA Property Liability Ins.	\$ 8,988.00

TOTAL \$ 11,120.51

* Actual Workers Comp. bill was \$3,221.00 but a credit from dividends, multi-year discount of \$322.00 and return on investments of \$1,146.49 led to a bill of \$1,752.71

REGIONAL ASSOCIATION - 4197

North Country Council	\$ 441.42
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POLICE - 4210

<u>Wages</u>	
William Weichert	\$ 650.00
(traffic control – all costs reimbursed to town)	

Supplies

Jerry Baker, reimburse cell phone	\$	442.08
Anton Enterprises	\$	67.63
Shaw Communication	\$	79.25
GALL's Inc..	\$	200.87
Ben's Uniforms	\$	93.50
Kelley's Auto Parts	\$	67.99
Treasurer, State of NH, law books	\$	81.00
	\$	<u>1,032.32</u>

Other

Mountain Health Services, physical	\$	65.00
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TOTAL **\$ 1,747.32**

AMBULANCE - 4215

Town of Gorham	\$	3,970.26
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FIRE DEPARTMENT - 4220Dues & Publications

Matthew Bender, law book	\$	42.74
NH Assn of Fire Chiefs	\$	35.00
NH Retirement System	\$	84.00
Northern NH Mutual Aid	\$	100.00
NH State Firemen's Assoc.	\$	120.00
	\$	<u>381.74</u>

Equipment

Byrne Enterprises, Gear	\$	2,528.17
Profile Motor Sports, life vests	\$	220.74
	\$	<u>2,748.91</u>

Equipment Testing

North Country Firetruck Resources	\$	600.00
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Gasoline

NH DOT	\$	96.30
Bill Weichert, reimburse	\$	14.40
	\$	<u>110.70</u>

Mileage

Warren Hayes	\$	249.26
Barbara Weichert	\$	35.84
Robert Waddington	\$	19.60
Peter Genna	\$	21.90
	\$	<u>326.60</u>

Salaries

Wages.

Fires Payroll	\$ 1,010.68
Training - Local Payroll	\$ 1,782.56
Forest Fires	\$ 884.02
Forest Fire Training	\$ 166.72
Certified Training	\$ 745.52
Accidents	\$ 732.41
Ambulance Calls	\$ 146.03
Inspections	\$ 285.46
Other	\$ 978.73
	<u>\$ 6,732.13</u>

Repairs

Shaw Communications	\$ 876.95
Leon Costello Company	\$ 120.52
Inland Divers	\$ 89.50
	<u>\$ 1,086.97</u>

State Inspections

A & A Auto Repair	\$ 130.00
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Supplies

Kelley's Auto Parts	\$ 291.57
Gorham Hardware	\$ 117.81
NES Fire & Safety	\$ 40.00
White Mountain Mack	\$ 591.22
Warren Hayes, reimb. plaque	\$ 32.90
Currier Sales & Service	\$ 22.99
RDJ Specialties	\$ 66.09
Gill's Flowers	\$ 46.00
Maurice Maihot, lettering on truck	\$ 54.40
Youth Safety Company	\$ 79.10
MATCO Tools	\$ 45.00
Shaw Communication	\$ 134.00
	<u>\$ 1,521.08</u>

Training Costs

SOLO/NARI	\$ 180.00
Warren Hayes, reimb. 3 registrations	\$ 60.00
	<u>\$ 240.00</u>

TOTAL **\$ 13,878.13**

BUILDING INSPECTION - 4240

Building Inspector, salary from fees	\$ 1,705.50
<i>Accounts payable of \$481.50</i>	

DISPATCH SERVICE - 4250

Town of Gorham	\$ 4,709.00
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EMERGENCY MANAGEMENT - 4290Supplies

Jo Anne Carpenter, reimburse	\$ 11.67
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Other

American Red Cross	\$ 152.00
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NH Public Television	\$ 120.00
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The Daily Sun	\$ 35.00
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Jane Hubbard, Hubbard Consulting	\$ 2,500.00
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	\$ 2,807.00
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TOTAL

	\$ 2,818.67
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HIGHWAY DEPARTMENT - 4312Cellphone

CellularOne	\$ 367.13
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Gas

NHDOT	\$ 80.42
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Paving

Northern Paving	\$ 6,416.43
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Repairs

Tuckerman' Auto Electric, Inc,	\$ 58.50
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Leon Costello Company	\$ 47.00
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Berlin Spring, Inc.	\$ 147.02
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Portland Glass	\$ 216.38
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	\$ 468.90
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Salaries

Wages - Highway Dept.	\$ 25,059.13
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State Inspection

Red's Auto Body	\$ 75.00
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Supplies

Howard P. Fairfield, parts	\$ 788.81
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Currier Sales & Service, parts	\$ 664.42
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Case Credit, parts & manual	\$ 375.26
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Sanel Auto Parts	\$ 2,936.92
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Lawson Products	\$ 331.43
-----------------	-----------

Labonville, Inc.	\$ 4.95
Cargill Salt	\$ 1,238.07
Gorham Hardware	\$ 32.82
Leon Costello Company	\$ 1,662.71
Caron Building Center	\$ 54.99
NHCI.	\$ 48.30
Merriam Graves	\$ 1.25
Jo Anne Carpenter, reimb. parts	\$ 91.84
MATCO Tools	\$ 38.20
	\$ 8,269.97

Other

Landscape Impressions	\$ 199.00
-----------------------	-----------

TOTAL **\$ 40,935.98**

Accounts payable of \$ 1,373.09

SOLID WASTE DISPOSAL – 4324Mt. Carberry Fees

Pulp & Paper of America	\$ 4,855.37
Mount Carberry, LLC	\$ 7,248.14
	\$ 12,103.51

Gasoline

NHDOT	\$ 47.67
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Salaries

Wages - Transfer Station	\$ 17,030.84
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Septage Fee

Town of Gorham	\$ 500.00
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Supplies

Munce's Propane	\$ 29.85
W.D. Matthews Machinery Co.	\$ 98.50
Brown Packaging Service, Inc.	\$ 202.30
	\$ 300.80

Water Testing & Post Closure Monitoring

Sevee & Maher Engineers	\$ 2,538.90
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Other

Treasurer, State of NH	\$ 110.09
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TOTAL **\$ 32,661.66**

Accounts Payable of \$ 3,300.00

PEST CONTROL - 4414

Hussey's Veterinary Hospital	\$ 340.00
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HEALTH AGENCIES - 4415Donation

Androscoggin Valley Mental Health	\$ 379.00
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WELFARE - 4442Other

Tri-County CAP	\$ 422.26
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PARKS & RECREATION - 4520Gasoline

NHDOT	\$ 70.46
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Salaries

Wages, Park Department	\$ 1,306.51
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Supplies

Upbeat (reimb. by FSOR)	\$ 299.82
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NHCI (reimb. by FSOR)	\$ 72.00
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	\$ 371.82
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Other

Town of Gorham - recreation fee	\$ 1,000.00
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TOTAL	\$ 2,748.79
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LIBRARY - 4550Salaries

Wages - Librarians	\$ 200.00
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Other

Library Appropriation	\$ 750.00
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TOTAL	\$ 950.00
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MEMORIAL FOREST - 4590Salaries

Wages	\$ 157.50
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Supplies

Gorham Hardware	\$ 30.51
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Other

4h Camps	\$ 86.38
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TOTAL	\$ 274.39
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Encumbered Money in the amount of \$101.00

CONSERVATION COMMISSION - 4611Dues & Publications

NH Assoc. of Cons. Comm. - dues	\$ 150.00
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PRINCIPAL LONG TERM NOTE – 4711	\$ 9,312.50
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INTEREST LONG TERM NOTE – 4721	\$ 734.59
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INTEREST - TAN NOTE - 4723

Berlin City Bank	\$ 437.22
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CAPITAL OUTLAY - MACHINERY, VEHICLES & EQUIP. - 4902Computer & Printer

Jo Anne Carpenter, reimburse	\$ 2,276.00
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Copier

Lyndonville Office Supply	\$ 2,795.00
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Fire Truck

Town of Hookset	\$ 4,127.00
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Ransom Mower

Vassuer Landscaping	\$ 2,500.00
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Trimmer

E&S Rental	\$ 400.00
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TOTAL	\$ 12,098.00
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CAPITAL OUTLAY - BUILDINGS – 4903New Building

Granite State Building Movers	\$ 10,000.00
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Isacson Steel	\$ 969.16
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NES Rental rent compressor	\$ 157.00
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Pike Industries, crushed rock	\$ 443.21
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White Mountain Lumber	\$ 2,519.81
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Keiser Industries, addition	\$114,711.00
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Rav Bennett, carpentry work	\$ 6,337.57
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Advanced Concrete Foundations	\$ 22,892.00
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Caron Building Center	\$ 131.02
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Taillon Crane Service	\$ 2,582.50
-----------------------	-------------

Gorham Hardware	\$ 173.84
-----------------	-----------

Andy's Electric	\$ 2,864.46
-----------------	-------------

Mike Scott, reimb. supplies	\$ 35.67
-----------------------------	----------

Ziel Carpentry	\$ 9,810.00
----------------	-------------

LaPlante Plumbing & Heating	\$ 1,500.00
Gorham Brick and Block	\$ 9.90
Payroll – Mike Scott, Warren Hayes	<u>\$ 1,551.75</u>
	\$176,688.89

Accounts Payable of \$ 34,343.22

Transfer Station Addition

Darryl Bennett Plumbing, plumbing & furnace	\$ 5,335.68
MB Electric, wire furnace, hot water, etc.	<u>\$ 788.40</u>
	\$ 6,124.08

TOTAL **\$ 182,812.97**

CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909

TOTAL **\$ 0.00**

TRANSFER TO CAPITAL RESERVE FUND - 4915

Cemetery Equipment CR	\$ 500.00
Heavy Highway CR	\$ 15,000.00
Fire Truck CR	\$ 1,000.00

TOTAL **\$ 18,500.00**

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TRANSFER TO EXPENDABLE TRUST

Fire Mutual Aid Expendable Trust	\$ 765.00
Household Hazardous Waste Expendable Trust	\$ 2,200.00
Vehicle Maintenance Expendable Trust	\$ 5,000.00

TOTAL **\$ 7,965.00**

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TAX ANTICIPATION LOAN - 4711

Berlin City Bank	\$ 93,000.00
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TAX LIEN

Kimberly Landry, Tax Collector	\$ 8,019.98
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COUNTY TAX - 4931

Treasurer Coos County	\$238,382.00
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SCHOOL DISTRICT - 4933

Shelburne School District	\$368,183.94
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ENCUMBERED MONEYOverlay

Tax Abatements	\$ 209.00
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Well

Payroll	\$ 1,207.00
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Darryl Bennett Plumbing	\$ 796.45
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NES Rentals	\$ 65.00
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	<u>\$ 2,069.12</u>
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Zoning

Seventh Street Graphics, print zoning	\$ 458.50
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Other

North Country Council, land use book	\$ 35.00
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Rav Bennett, payroll – Building Inspector	\$ 481.50
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Vac Shop, new vacuum	\$ 209.96
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Gorham Hardware	\$ 136.08
-----------------	-----------

Gorham Oil, Inc	\$ 112.49
-----------------	-----------

Kelley's Auto Parts	\$ 532.48
---------------------	-----------

Pulp & Paper of America, Dec. tipping fee	\$ 766.16
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Munce's Propane	\$ 110.55
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R&R Safety of Maine	\$ 2,591.44
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Stark & Son Machining	\$ 37.50
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Isaacson Steel, new building	\$ 1,746.71
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NH 4-H Camps	\$ 163.62
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White Mtn Lumber, Transf. Station Add.	\$ 72.69
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Darryl Bennett Plumb.	<u>\$ 421.37</u>
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	<u>\$ 7,417.55</u>
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TOTAL	\$ 10,154.17
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MISCELLANEOUS - 4960Other

Money held in dental & Health account	\$ 0.05
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Town of Gorham, Mutual Aid	\$ 698.12
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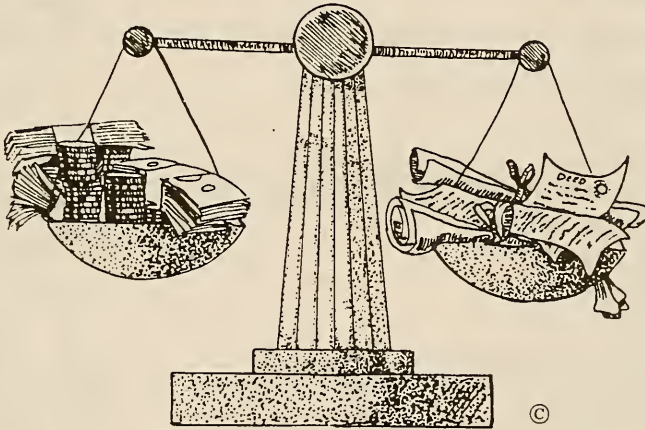
Robert Waddington, refund Vet exemp (02 Overlay)	\$ 50.00
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Estate of H. Wolfe, refund overpay – taxes	\$ 1,005.00
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Kathleen Judge, refund auto reg. overpayment	\$ 53.00
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Pat Hudnall, refund auto reg. overpayment	\$ 86.00
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Doris Gorham, refund auto reg. overpayment	\$ 140.00
Ray Halle, refund auto reg. overpayment	\$ 100.00
Conrad Hutchins, refund auto reg	\$ 25.00
AVRRDD – HH waste payment (refund Exp Tr)	\$ 124.00
Withdraw from Checking – activate Debit Card	\$ 5.00
TOTAL	\$ 2,286.17
TOTAL ALL EXPENSES	<u>\$1,175,023.73</u>



RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

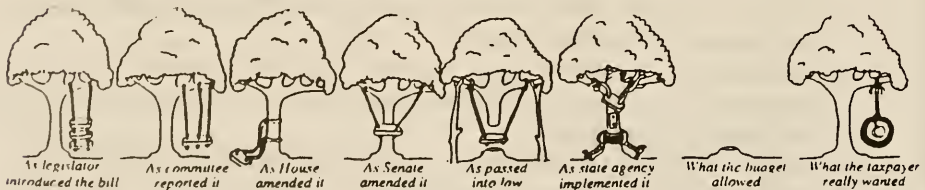
Outstanding Long-Term Debt January 1, 2002	\$ 0.00
Debt Incurred During Fiscal Year Loan Proceeds during 2002	\$ 149,000.00
Debt Retirement During Fiscal Year Payments made during 2002	\$ 9,312.50
Outstanding Long-Term Debt December 31, 2002	\$ 139,687.50

DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive** - This budget includes all of the Town's copier expenses. When used for non Town business, the Town receives compensation. The Town also receives reimbursements for certain other expenses such as public hearing expenses. **For 2002, this totaled \$118.26.**
2. **Elections, etc.** - The associated revenues include fees from motor vehicle registrations, dog registrations, and the UCC's. **For 2002, these fees totaled \$1,464.50. Fees for checklists totaled \$30.00**
3. **Financial** - Costs of registering liens are recovered in the liening process.
4. **Legal** - There are no associated revenues.
5. **Personnel Adm.** - There are no associated revenues.
6. **Planning** - The associated revenues include fees from the applications for site plan review, subdivision, and any associated expenses. **For 2002, these items totaled \$228.24.**
7. **Buildings**- This budget includes all the Town's fuel. The school department compensates the Town for the fuel consumed by the bus. **In 2002, this totaled \$1,682.47.** Also several donations were received for use of the Town Hall. **In 2002, this totaled \$350.00.** Reimbursement was also received for Peabody Farm oil and electricity. **In 2002 this totaled \$ 1,279.71**
8. **Cemeteries** - This budget is partially offset by the interest received on Cemetery Perpetual care trust funds and burial fees. **In 2002, this amount was \$222.26. \$ 50.00 was received from burial fees.**
9. **Insurance** - This budget is partially offset by the credit received due to past history. **For 2002 \$3.20 was received after the audit of Unemployment insurance. In addition the Town received a credit from workers comp. In 2002, this was \$1,468.49.**
10. **Regional Assoc.** - There are no associated revenues.
11. **Police** – **In 2002, \$250.00 was received for fines and \$650.00 was reimbursed for traffic details.**
12. **Ambulance** - Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.
13. **Fire** - The Fire Department receives 50% reimbursement for fire warden training, forest fire fighting. Reimbursements for rescue

- expenses and insurance money from accidents. **In 2002, this amount was \$ 3,632.70.**
14. **Building Insp.-** The building inspector's salary is totally reimbursed by the associated fees. **In 2002, this totaled \$1,705.50.**
 15. **Dispatch -** Our fee is calculated based upon actual historical usage. (running 3 year average)
 16. **Emergency Management –** **In 2002, a grant was received for \$6,000.00 for Hazard Mitigation Planning.**
 17. **Highway -**This department does receive income from plowing and sanding one private road, and several businesses; and from the highway block grant from the state based upon the number of miles of town roads maintained; and some other smaller misc. items. **In 2002, this totaled \$11,275.54** The residents of Seyah Road are reimbursing over a five year period the cost of the gravel placed as a based for the paving. **In 2002, this totaled \$456.62. Revenues for sanding were received that totaled \$480.00.**
 18. **Solid Waste -** This department receives income from recycling, and fees for disposal of various items, from the sale of PAYT bags and reimbursement of the tipping fee at Mt. Carberry Landfill by the Town & Country. **In 2002, \$1,766.50.00 was received from fees; \$7,703.50 was received from the sale of bags; \$1,175.65 from the sale of recyclables and \$6,891.75 was reimbursed by the Town & Country.**
 19. **Health, Welfare -** There are no associated revenues.
 20. **Parks -** The development and part of the park maintenance is supported by the FOSR. **In 2002, \$371.82 was reimbursed by FSOR**
 21. **Library -** The library received many gifts of books. The Library is authorized to receive monetary gifts.
 22. **Memorial Forest -** In 2002 there are no associated revenues.
 23. **Conservation -** All expenses except for dues are funded from their savings account.
 24. **TAN int. -** There are no associated revenues.
 25. **Land use change fees -** This money can be used by vote of the Town, to offset a special warrant article. **In 2002, \$4,000.00 from the land use change fund were used to purchase a new copier and part of the new computer..**



SHELburnE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Capital Reserve Funds - There are seven active capital reserve funds. These are School Bus, Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Hall and Peabody Farm Museum

Expendable Trust Funds - There are three expendable trust funds . They are the Fire Mutual Aid Expendable Trust, Town Vehicle Maintenance and the Tuition Expendable Trust Fund.

Special Trust Fund - There is one special Trust Fund - the Robert Dinsmore Memorial Trust Fund. It will be used to purchase something for the new building/addition in Bob's memory.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below.

Raymond Danforth, Robin Henne, Jo Carpenter
Trustees of Trust Funds

SHELburnE TRUST FUNDS - DETAILS

	PRINCIPAL	INCOME	TOTAL
Town Cemeteries			
Balance 12/31/01	\$ 10,155.00	\$ 8,272.09	\$ 18,427.09
Income – 2002	\$ 0.00	\$ 286.38	\$ 286.38
Withdrawal	<u>\$ (0.00)</u>	<u>\$ (222.22)</u>	<u>\$ (222.22)</u>
Balance 12/31/01	\$ 10,155.00	\$ 8,336.25	\$ 18,491.25
 School Bus Cap. Res.			
Balance 12/31/01	\$ 34,195.57	\$ 5,315.25	\$ 39,510.82
Income - 2002	<u>\$ 5001.00</u>	<u>\$ 674.73</u>	<u>\$ 5,675.73</u>
Balance 12/31/02	\$ 39,196.57	\$ 5,989.98	\$ 45,186.55

Heavy Highway CR

Balance 12/31/01	\$ 11,917.00	\$ 124.53	\$ 12,041.53
Income - 2002	<u>\$ 15,000.00</u>	<u>\$ 181.64</u>	<u>\$ 15,181.64</u>
Balance 12/31/02	\$ 26,917.00	\$ 306.17	\$ 27,223.17

Cemetery Maintenance CR

Balance 12/31/01	\$ 5,313.49	\$ 15.80	\$ 5,329.29
Income - 2002	<u>\$ 1,600.00</u>	<u>\$ 98.45</u>	<u>\$ 1,698.45</u>
Balance 12/31/02	\$ 6,913.49	\$ 114.25	\$ 7,027.74

Fire Truck CR

Balance 12/31/01	\$ 13,690.04	\$ 606.38	\$ 14,296.42
Income - 2002	\$ 3,000.00	\$ 182.13	\$ 3,182.13
Withdrawal	<u>\$ (3,338.49)</u>	<u>\$ (788.51)</u>	<u>\$ (4,127.00)</u>
Balance 12/31/02	\$ 13,351.55	\$ 0.00	\$ 13,351.55

Cemetery Equipment CR

Balance 12/31/01	\$ 3,000.00	\$ 322.69	\$ 3,222.69
Income - 2002	\$ 500.00	\$ 25.54	\$ 525.54
Withdrawal	<u>\$ (2,551.77)</u>	<u>\$ (348.23)</u>	<u>\$ (2,900.00)</u>
Balance 12/31/02	\$ 948.23	\$ 0.00	\$ 948.23

Peabody Farm Museum CR

Balance 12/31/01	\$ 7,000.00	\$ 396.00	\$ 7,396.00
Income 2002	<u>\$ 0.00</u>	<u>\$ 114.27</u>	<u>\$ 114.27</u>
Balance 12/31/02	\$ 7,000.00	\$ 510.27	\$ 7,510.27

Town Hall Improvement CR

Balance 12/31/01	\$ 78,846.17	\$ 2,057.31	\$ 80,903.48
Income 2002	\$ 0.00	\$ 1,260.16	\$ 1,260.16
Withdrawal	<u>\$ (78,846.17)</u>	<u>\$ (3,317.47)</u>	<u>\$ (82,163.64)</u>
Balance 12/31/02	\$ 0.00	\$ 0.00	\$ 0.00

Fire Dept. Mutual Aid Expendable Trust

Balance 12/31/01	\$ 838.63	\$ 0.00	\$ 868.63
Income 2002	\$ 765.00	\$ 12.97	\$ 777.97
Withdrawal	<u>\$ (685.15)</u>	<u>\$ (12.97)</u>	<u>\$ (698.12)</u>
Balance 12/31/02	\$ 918.48	\$ 0.00	\$ 918.48

Tuition Expendable Trust Fund

Balance 12/31/01	\$ 6,500.00	\$ 316.65	\$ 6,816.65
Income 2002	\$ 6,500.00	\$ 93.73	\$ 6,593.73
Withdrawal	<u>\$ (12,974.62)</u>	<u>\$ (410.38)</u>	<u>\$ (13,385.00)</u>
Balance 12/31/02	\$ 25.38	\$ 0.00	\$ 25.38

Household Hazardous Waste Expendable Trust Fund

Balance 12/31/01	\$ 0.00	\$ 0.00	\$ 0.00
Income 2002	\$ 2,200.00	\$ 17.57	\$ 2,217.57
Withdrawal	<u>\$ (106.43)</u>	<u>\$ (17.57)</u>	<u>\$ (124.00)</u>
Balance 12/31/02	\$ 2,093.57	\$ 0.00	\$ 2,093.57

Vehicle Maintenance Expendable Trust

Balance 12/31/01	\$ 0.00	\$ 0.00	\$ 0.00
Income 2002	<u>\$ 5,000.00</u>	<u>\$ 0.00</u>	<u>\$ 5,000.00</u>
Balance 12/31/02	\$ 5,000.00	\$ 0.00	\$ 5,000.00

Robert Dinsmore Memorial Trust Fund

Balance 12/31/02	\$ 1,275.00	\$ 6.75	\$ 1,281.75
Income - 2002	<u>\$ 500.00</u>	<u>\$ 26.24</u>	<u>\$ 526.24</u>
Balance 12/31/02	\$ 1,775.00	\$ 32.99	\$ 1,807.99

Wheeler Cemetery Trust Fund

Balance 12/31/01	\$ 0.00	\$ 0.00	\$ 0.00
Income 2002	<u>\$ 4,908.62</u>	<u>\$ 5.72</u>	<u>\$ 4,914.34</u>
Balance 12/31/02	\$ 4,908.62	\$ 5.72	\$ 4,914.34

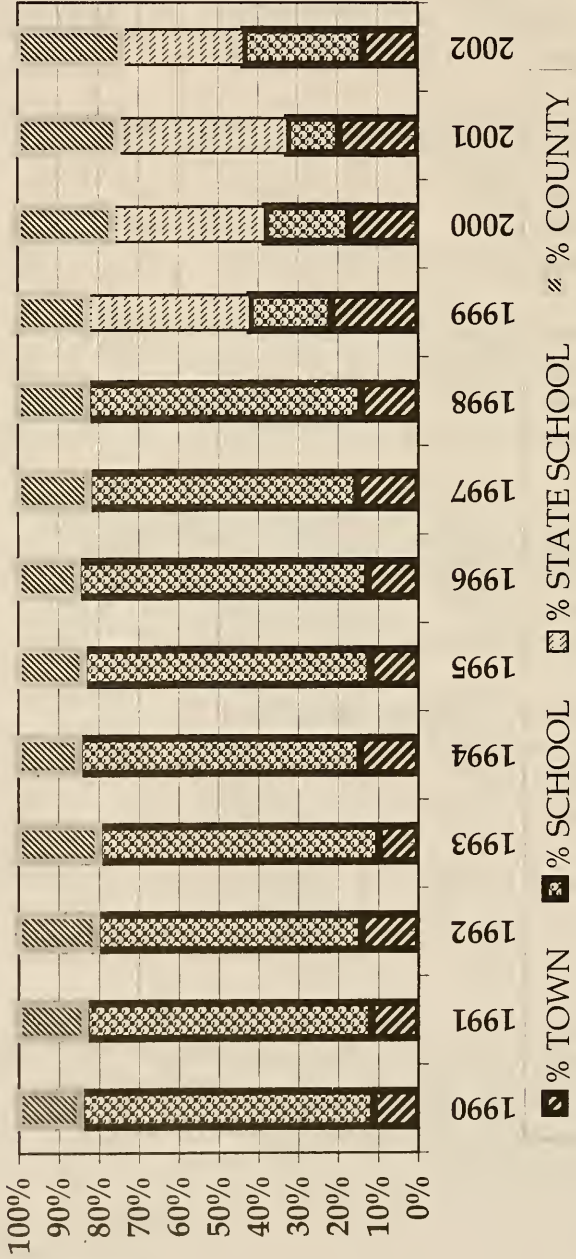
GRAND TOTAL \$ 119,202.89 \$ 15,295.63 \$134,498.52

AUDITORS REPORT

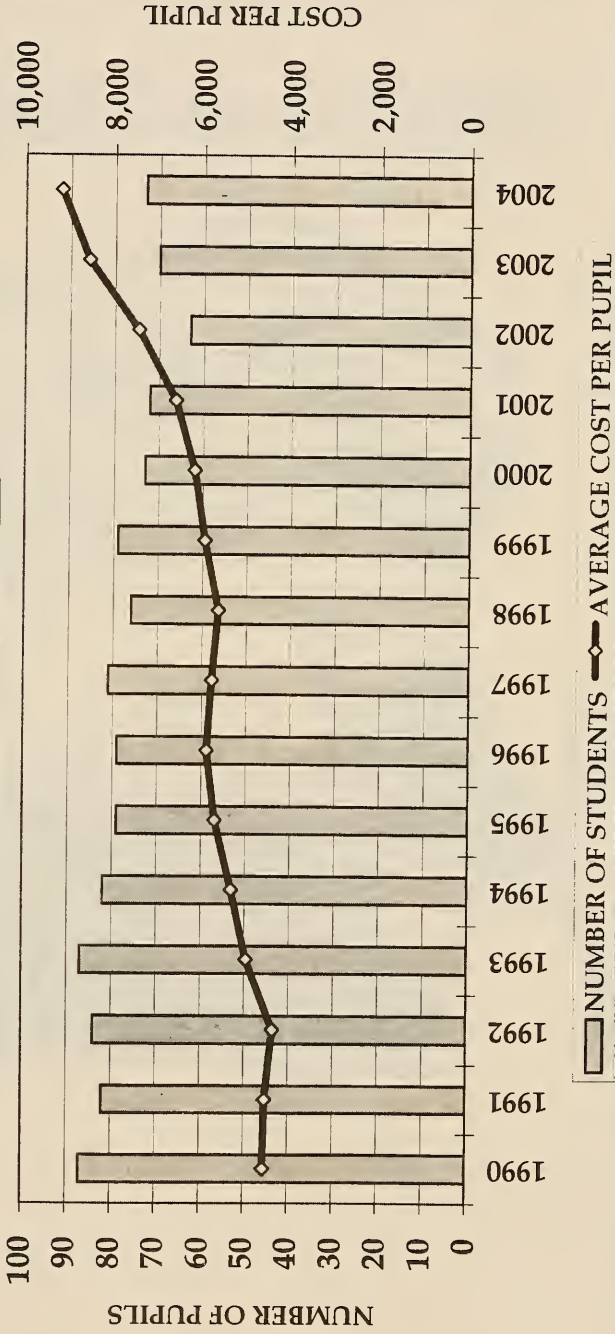
We have audited the books and records of the Town of Shelburne for the year ending Dec 31, 2002, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and find them complete and accurate.

Respectfully submitted,
Rodney Hayes
Debbie Hayes
Town Auditors

**TOWN OF SHELBURNE
TAX RATE % DISTRIBUTION**



TOWN OF SHELBURNE
 NUMBER OF PUPILS
 COST PER PUPIL



WARRANT AND BUDGET



TOWN OF SHELburnE TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 5 PM and close not before 9 PM;

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 11, 2003, at 7 PM, to act upon the following subjects:

1. To **CHOOSE all necessary Town officers** for the year ensuing (printed ballot).
2. To **HEAR such reports of Town Officers** heretofore chosen and pass any vote relating thereto.
3. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$266,707 for **General Operation**.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

4130 Executive	\$21,625
4140 Election, Registration, & Vital Statistics	\$3,899
4150 Financial Administration	\$15,425
4152 Revaluation of Property	\$6,000
4153 Legal Expense	\$3,500
4155 Employee Benefits	\$22,635
4191 Planning and Zoning	\$2,000
4194 General Government Buildings	\$29,200
4195 Cemetery	\$2,150
4196 Insurance	\$12,500
4197 Regional Association	\$450
4210 Police	\$1,900
4215 Ambulance	\$4,395
4220 Fire Department	\$14,841
4240 Building Department	\$1,800

4250 Dispatch Agreement	\$7,312
4290 Emergency Management	\$1,915
4312 Highway	\$44,600
4324 Solid Waste Disposal	\$38,400
4414 Animal Control	\$350
4415 Health	\$500
4444 Welfare	\$750
4520 Parks & Recreation	\$2,735
4550 Library	\$950
4590 Memorial Forest	\$400
4611 Conservation Commission	\$150
4711 Principal Long Term Note	\$18,625
4721 Int. Long Term Note	\$6,700
4723 Int. TAN Note	\$1,000

4. To see if the **Town will VOTE TO AUTHORIZE THE ESTABLISHMENT** of a **Capital Reserve Fund** under the provisions of RSA 35:1 for the purpose of paving town roads and to **RAISE AND APPROPRIATE** the sum of \$10,000 to be placed in this fund and to **APPOINT** the Selectmen as agents to expend from this fund. [*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).
5. To see if the **Town will VOTE TO AUTHORIZE THE ESTABLISHMENT** of a **Capital Reserve Fund** under the provisions of RSA 35:1 for the purpose of constructing a new building or an addition to an existing town building and to **RAISE AND APPROPRIATE** the sum of \$10,000 to be placed in this fund and to **APPOINT** the Selectmen as agents to expend from this fund. [*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required)

6. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$5,000 to **purchase** new furniture and equipment for the new addition to the Town Hall. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchases are completed or December 31, 2004, whichever is sooner. [*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).
7. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$4,600 to **purchase and install a baler** for the Transfer Station. This article will be funded by \$4,600 from the Landfill Fees Account. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is completed or December 31, 2004, whichever is sooner.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required)
8. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$5,000 to **fund any repairs or renovations** to town facilities necessary to be compliant with the requirements of Stormwater II or other state or federal regulations. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the work is completed or December 31, 2007, whichever is sooner. [*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).
9. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$15,000 to be added to the **Heavy Highway Equipment Capital Reserve Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).
10. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$600 to be added to the existing **Cemetery Equipment Capital Reserve Fund** previously established.
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

11. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$6,000 to be added to the existing **Fire Truck Capital Reserve Fund** previously established.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required).
12. To see if the **Town will RAISE AND APPROPRIATE** \$600 to be added to the existing **Fire Department Mutual Aid Expendable Trust Fund** previously established.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required)
13. To see if the **Town will RAISE AND APPROPRIATE** \$5,000 to be added to the existing **Town Vehicle Maintenance Expendable Trust Fund** previously established.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required)
14. To see if the **Town will VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3. (Majority vote required)
15. **RESOLVED**, that the Town of Shelburne will work closely through its Board of Selectmen and with other North Country communities to communicate our common interests in actively participating in the revision of the White Mountain National Forest Plan, focusing on continued management for the multiple uses of timber, recreation, wilderness, and clean water.
16. To see if the **Town will VOTE TO SEND** the following resolution to the New Hampshire General Court: **RESOLVED**, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.

17. **WHEREAS**, New Hampshire residents pay the 12th highest cost of insurance in the country; and

WHEREAS, the cost of health insurance premiums for families has increased by 45% over the past three years; and

WHEREAS, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and,

WHEREAS, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved:

That we, the citizens of Shelburne, New Hampshire call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses and healthcare providers to ensure that:

- **Everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;**
 - **Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;**
 - **Everyone receives high quality care that is cost efficient and medically effective; and**
 - **That these efforts help control the skyrocketing cost of health care.**
- [petition article]

18. **To TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**



MS-7 Budget - Town of Shelburne FY 2003

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTED APPROPRIATIONS (RECOMMENDED) Ensuing Fiscal Year	BUDGET COMMITTEE'S APPROPRIATIONS (RECOMMENDED) Ensuing Fiscal Year	BUDGET COMMITTEE'S APPROPRIATIONS (RECOMMENDED) Ensuing Fiscal Year	
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
GENERAL GOVERNMENT								
4130-4139	Executive	3	21,435	21,305	21,625		21,625	
4140-4149	Election, Reg. & Vital Statistics	3	3,986	3,820	3,899		3,899	
4150-4151	Financial Administration	3	12,665	14,066	15,425		15,425	
4152	Revaluation of Property	3	6,000	6,000	6,000		6,000	
4153	Legal Expense	3	6,000	709	3,500		3,500	
4155-4159	Personnel Administration	3	19,871	20,082	22,635		22,635	
4191-4193	Planning & Zoning	3	2,000	1,338	2,000		2,000	
4194	General Government Buildir	3	23,250	40,119	29,200		29,200	
4195	Cemeteries	3	3,000	2,545	2,150		2,150	
4196	Insurance	3	12,800	11,121	12,500		12,500	
4197	Advertising & Regional Assc	3	442	441	450		450	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police	3	1,900	1,747	1,900		1,900	
4215-4219	Ambulance	3	3,971	3,970	4,395		4,395	
4220-4229	Fire	3	13,785	13,878	14,841		14,841	
4240-4249	Building Inspection	3	1,100	1,706	1,800		1,800	
4290-4298	Emergency Management	3	1,000	5,319	1,915		1,915	
4299	Other (Including Communic	3	4,709	4709	7,312		7,312	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets	3	50,975	42,304	44,600		44,600	
4313	Bridges							

Budget - Town of Shelburne FY 2003

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1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)T RECOMMENDE	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)T RECOMMENDE		
	HIGHWAYS & STREETS cont.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4316	Street Lighting							
4319	Other							
	SANITATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal	3	37,750	35,963	38,400		38,400	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
	WATER DISTRIBUTION & TREATMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
	ELECTRIC		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
	HEALTH/WELFARE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration							
4414	Pest Control	3	300	340	350		350	
4415-4419	Health Agencies & Hosp. & O	3	679	379	500		500	
4441-4442	Administration & Direct Assis	3	1,000	422	750		750	
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other							

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1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) JT RECOMMENDI	BUDGET COMMITTEES APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED JT RECOMMENDE		
	CULTURE & RECREATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation	3	2,850	2,749	2,735	2,735	2,735	
4550-4559	Library	3	950	950	950	950	950	
4583	Patriotic Purposes							
4589	Other Culture & Recreation	3	375	375	400	400	400	
	CONSERVATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resd	3	125	150	150	150	150	
4619	Other Conservation							
4631-4632	REDEVELOPMNT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
	DEBT SERVICE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Int.	3	19,124	9,313	18,625	18,625	18,625	
4721	Interest-Long Term Bonds & Int.	3	7,411	765	6,700	6,700	6,700	
4723	Int. on Tax Anticipation Note	3	1,100	437	1,000	1,000	1,000	
4790-4799	Other Debt Service							
	CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land							
4902	Machinery, Vehicles & Equipment		5,300	5,017				
4903	Buildings		236,000	217,415				
4909	Improvements Other Than Bldgs.							
	OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							

MS-7 Budget - Town of Shelburne FY 2003

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) JT RECOMMENDE	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) JT RECOMMENDE	XXXXXXXXXX	
OPERATING TRANSFERS OUT cont.								
	Electric-							
	Airport-							
4915	To Capital Reserve Fund	0,11	18,500	18,500	41,600		41,600	
4916	To Exp.Tr.Fund-except #4917		7,965	7,965	5,600		5,600	
4917	To Health Maint. Trust Funds							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
	SUBTOTAL 1		287,018.00	495,968	313,907		313,907	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line item

EXPLANATION	ACCT 1	WARRANT #	AMOUNT
Paving CR	4915	4	10,000
Town Building CR	4915	5	10,000
Heavy Highway CR	4915	9	15,000
Cemetery Equipment CR	4915	10	600
Fire Truck	4915	11	6,000
Fire Mutual Aid Expendable	4916	12	600
Town Vehicle Maintenance	4916	13	5000

MS-7 Budget - Town of Shelburne FY 2003

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		4,000	4,000	0
3180	Resident Taxes				
3185	Timber Taxes		3,486	3,486	10,000
3186	Payment in Lieu of Taxes		18,492	18,492	19,453
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		2,500	2,724	2,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu		243	243	250
LICENSES, PERMITS & FEES					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		200	176	200
3220	Motor Vehicle Permit Fees		58,000	57,902	58,000
3230	Building Permits		1,700	1,705	1,500
3290	Other Licenses, Permits & Fees		1,000	1,008	1,000
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		1,946	3,999	4,000
3352	Meals & Rooms Tax Distribution		10,974	10,974	10,000
3353	Highway Block Grant		11,276	11,276	11,586
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		3,490	3,490	4,415
3379	FROM OTHER GOVERNMENTS		1,682	1,682	1,680
CHARGES FOR SERVICES					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		14,000	14,595	14,000
3409	Other Charges			530	500
MISCELLANEOUS REVENUES					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property				
3502	Interest on Investments		3,500	3,887	3,500
3503-3509	Other		9,500	12,840	7,000
INTERFUND OPERATING TRANSFERS IN					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds	7	0	0	4,600
3913	From Capital Projects Funds				

MS-7 Budget - Town of Shelburne FY 2003

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		81,000	82,164	0
3916	From Trust & Agency Funds	3	1,000	1,044	300
OTHER FINANCING SOURCES			xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
3934	Proc. from Long Term Bonds & Notes		149,000	149,000	0
	Amounts VOTED From F/B ("Surplus")		0	0	0
	Fund Balance ("Surplus") to Reduce Taxes		20,000	20,000	20,000
TOTAL ESTIMATED REVENUE & CREDITS			396,989	405,217	173,984

BUDGET SUMMARY

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	\$287,018.00	\$313,907.00	\$313,907.00
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)	\$241,300.00	\$14,600.00	\$14,600.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)	\$0.00	\$0.00	\$0.00
TOTAL Appropriations Recommended	\$528,318.00	\$328,507.00	\$328,507.00
Less: Amount of Estimated Revenues & Credits (from above)	\$396,989.00	\$173,984.00	\$173,984.00
Estimated Amount of Taxes to be Raised	\$131,329.00	\$154,523.00	\$154,523.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$30,318
 (See Supplemental Schedule With 10% Calculation)

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BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE
 (For Calculating 10% Maximum Increase)
 (RSA 32:18, 19, & 32:21)

VERSION #1: Use if you have no Collective Bargaining Cost Items or RSA 32:21 Water Costs

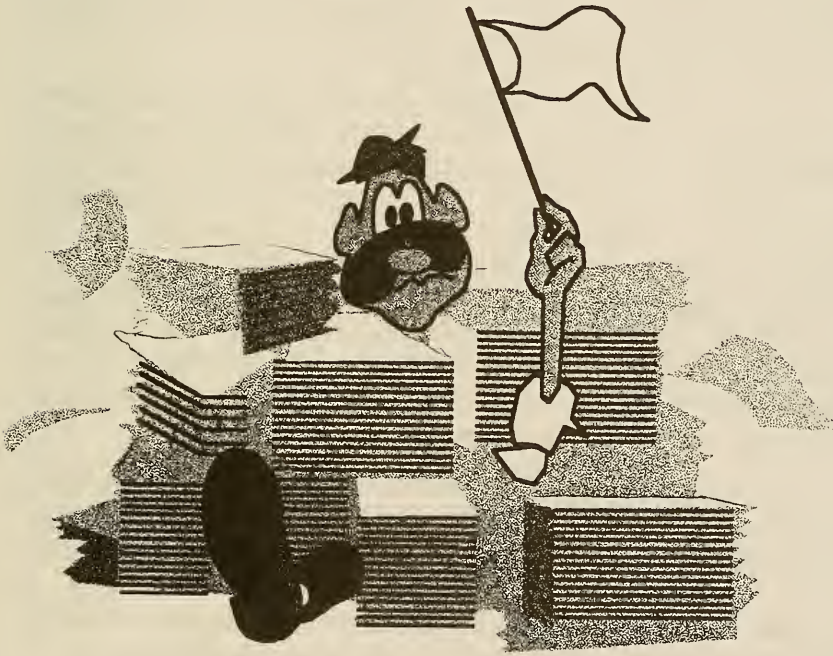
LOCAL GOVERNMENTAL UNIT: Shelburne FISCAL YEAR END 12-31-2003

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm. (See Posted Budget MS7, 27, or 37)	328,507
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	18,625
3. Interest: Long-Term Bonds & Notes	6,700
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	0
5. Mandatory Assessments	0
6. Total exclusions (Sum of rows 2 - 5)	< 25,325 >
7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	303,182
8. Line 7 times 10%	30,318
9. Maximum Allowable Appropriations (lines 1 + 8)	358,825

Line 8 is the maximum allowable increase to budget committee's recommended budget. Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

Please attach a copy of this completed supplemental schedule to the back of the budget form.

REPORTS OF OFFICERS AND COMMITTEES



SELECTMEN'S REPORT

In reviewing past town reports it became very evident that 2002 continued to reflect ever increasing demands placed on Town Government and those who manage it. The necessity to more closely adhere to environmental regulations and the demands created by the oversight of the State Property tax mean an increased work load for town employees and officials. Requirements for budget, planning, infrastructure and public safety are ever increasing in scope; scale and detail.

On a bright note, kudos to Jo Carpenter for an outstanding 2001 town report. Once again the NH Municipal Association awarded Shelburne's report 1st place after competing against other town's with a population less than 750.

The Board continues to be active on the North Country Council Transportation Committee and its Transportation Steering Committee. This group prioritizes North Country Transportation improvements for submission to the State Department of Transportation for final consideration for its constantly updated/revised state-wide Ten Year Improvement Plan. The Selectmen submitted proposals for: shoulder improvements on Route 2; improvement to the eastern intersection of Route 16 and Route 2; improvement to the drainage problems near the White Birches Campground and solving flooding problems at Reflection Pond.

Two projects are now included in the State's Ten Year Transportation Plan for 2003 – 2012. They are: (1) paving 5 ft. shoulders on Route 2 from a point 1.4 miles west of Route 16 to a point 4 miles east of the Gorham- Shelburne town line – scheduled for 2004 and (2) improvement to the eastern intersection of Route 2 and Route 16- scheduled for 2012.

On other road issues we are pleased to report the completed installation of the railroad crossing lights at the Meadow Road crossing.

The Town Hall addition project is well on its way to completion. The untimely death of our principal contact at Keiser Industries in the midst of negotiations brought a very sad and unexpected delay. It is anticipated that the town hall and

administrative offices will be usable by March. Final grading, landscaping, paving and other work will be completed in the spring/summer of 2003. The Warrant Article's closing date is December 31, 2003.

Town labor and core building repair costs for the project are charged against General Government Buildings which result in an overage in this department and a meaningful surplus in the Highway Department.

During the raising of the core building it was determined that a new foundation was in order. Replacement of the sills along the western and northern sides of the core building has been done and any other required replacement is scheduled for spring/summer of 2003. A new heating system has been installed in the core building including the front foyer and library. Insulating of walls, removal and replacement of the upper most sections of interior paneling, removal of the interior stairway, possible expansion of the library and repainting will be completed in the spring/summer of 2003.

It is anticipated that the total cost of the project upon completion will be between \$245,000 and \$250,000. Although the original \$230,000 estimate will be exceeded, the Board feels that the extra improvements are well justified. A total accounting of the expenditures for 2002 may be found on page 45 of this report.

The time flow of this project and the decision to take out a "Construction" type loan has enabled the Town to limit interest and principal payments for a savings of \$16,457. This sum helped to increase the town's surplus funds, which will be used to help reduce the tax rate in the next fiscal year.

Shelburne has joined other communities in the Androscoggin Valley to support a study to determine if there are areas in which greater cooperation could be carried out to improve services and improve cost effectiveness for those services.

We continue to work with the Town's Constable and Police to write a new Standard Operating Guidelines Manual which will allow us to enter a Police Mutual Aid Agreement with Gorham and Berlin.

The curve east of the State Rest Area on Route 2 which has been the site of two truck rollovers in a short time continues to

be a concern. The Route 2 Study Committee is attempting to have some action by NH Department of Transportation to reduce what appears to the Town to be a potentially serious safety hazard.

The Selectmen have passed an ordinance per RSA 160 that prohibits the sale of fireworks in Shelburne.

The 2003 budget includes some increases, however, principal and interest and maintaining appropriate Capital Reserve Funds to offset depreciation of Town assets are a necessity. The Board's fiduciary responsibilities are carried out in an effort to maintain the town's finances to meet today's requirements while balancing the expenditures in an effort to produce a stable (not necessarily constant) tax rate.

Board of Selectmen – Stanley Judge, Albert Gomes, George Corriveau



PUBLIC WORKS REPORT

This year Ted and I spent a lot of time working on the Town Hall Project. We demolished the kitchen and furnace room and we did all the site preparation work. This took a great deal of our time during the spring, summer and fall. In 2003 we plan to landscape the area around the project.

In 2002 paving was once again done on part of the North Road from Girouard's to just before Philbrook Farm (Seavey Hill).

Over the years I have received many questions about the paving of streets. Ideally, streets should be resurfaced every ten years; however there always seems to be other projects that need money and so the paving program suffers. The Board of Selectmen are proposing a Paving Capital Reserve Fund to build up money for this purpose.

The Meadow Road railroad crossing was finished in summer of 2002 when the lights were installed. It has taken over 30 years but this crossing is now much safer.

At this time our highway equipment is in good shape. We do not plan to replace the plow truck until 2008. We estimate the cost of a new truck with plow hardware and a sander will cost

about \$80,000 so it is important that we continue depositing money in the Heavy Highway Capital Reserve Fund to cover this and also the cost of any other equipment that may need to be replaced.

During 2002 there were 31 snow storms with accumulations of 1 inch to 11 inches. The total accumulation for the year was 97 inches (8 feet ,1 inch) of snow. 700 yards of sand mixed with 2 tons of salt was spread on the roads. In the 1980's the sand shed held 170 yards of sand and that amount would last all winter.

It should be noted that the roads were always ready for the school bus and school was not called off because of road conditions in 2002.

A final reminder - The speed limit on all of North Road is 35 mph but it is important that people drive to the condition of the road so keep your speed down because the plow truck may be around the next corner.

Ken Simonoko, Public Works Foreman

SHELBURNE WASTE DISTRICT REPORT

Thanks entirely to the people using the Pay-As-You-Throw system; Shelburne's waste handling set-up is running just fine. We are on budget. We have at least two years of bags still on hand. The State seems reasonably happy with us. Users are still generally smiling, and the operator has kept his sanity.

Beyond that, the bathroom and kitchen are finished. The heater is installed and was badly needed this winter.

We received a report on the condition of the landfill closure and the test wells that gave no reason for alarm. Beyond needed repairs to the fence around the landfill, some small erosion problems, and the need to remove the saplings sprouting on the site, the situation seems well under control there.

We finally collected enough bales of paper to ship our first truckload. The actual event was a bit hectic since the driver spoke no English. Using mostly sign language, he directed the loading. When the scales at the chipping plant indicated that there was too much weight on the front of the trailer, he returned for a complete

re-arrangement of the bales. Everything out and start again! Still, it got done, the load went out, and, due to the quality and cleanliness of the product, we got top dollar.

Another first involved the first Household Hazardous Waste collection. This was a very important accomplishment because Shelburne is not licensed to store hazardous wastes. We can't accept such material, but we must provide a place for Shelburne residents to bring it. This was done in conjunction with the Androscoggin Valley Waste District, and we thank them for letting us participate. It worked well and the annual collection this year will be much the same. Again, we will advertise the details as they become known.

So: HANG ON TO YOUR HOUSEHOLD HAZARDOUS WASTES UNTIL THE COLLECTION DATE AT THE ANDROSCOGGIN VALLEY DISTRICT SITE.

Butson's Supermarket has left the area and no longer carries Shelburne trash bags. Although they are gone, we still very much appreciate the service they gave us. The bags can be purchased at our transfer station and at the town hall.

This puts a strain on our space and manpower. We are looking into the possibility of a grant for the machine but have no word at this time.

Mt. Carberry Landfill was recently purchased by the Androscoggin Valley Waste District. So far, it doesn't seem that this will have any effect on our operation. We certainly hope that cooperation with AVWD will continue.

Once again, we sincerely appreciate the help and cooperation of all who participate in keeping the Shelburne "Dump" running smoothly. And when you think about it, where else can you get a deal like that? You can drink all the coffee you want, have a donut, candy for the kids, even a biscuit for your dog—oh yes, and get rid of your trash, too! All for a buck and a half!

Come on in!

John Gralenski, Solid Waste Committee

POLICE DEPARTMENT

The present roster of police officers in Shelburne consists of four part-time officers. Eric Perry and Brian Lamarre are currently on semi-active status due to their full-time jobs. Brian is a full-time officer for Gorham and Eric is now director of Emergency Medical Services for Gorham. Both wish to continue to be Shelburne officers. Their experience is valuable to the town.

Our newest member is Bill Weichert. He is a retired businessman with a keen ability to deal with people. He is currently enrolled in the police training program and is actively involved in law enforcement duties in Shelburne. Due to availability and a willingness to work, he has assumed the lion's share of the police work since May of 2002. Enclosed is Bill's activity report for May through December (See below).

We are no longer in a Mutual Aid Agreement with the Town of Gorham. Liability issues have made it difficult for officers to cross over town lines. Our officers are still dispatched by Gorham. Calls for service may be made to 911 or 466-3345. In Shelburne it is still acceptable to call an officer directly at home. (Try that in the city.)

Shelburne received a "state of the art" radio through a grant. It is installed in Bill Weichert's vehicle and he reports that it works well. This unit allows us to talk with all other agencies. This grant addresses some communication shortcomings which turned up in the "Drega" incident a few years ago.

With terrorism in the news we are reminded that vigilance is important. Report any suspicious activity. Write down numbers. Your eyes and ears are helpful. It is easy to feel immune to terrorism in a small town but don't forget the gas and oil pipelines going through our area. We are constantly reminded by State and Federal agencies to be alert.

We extend our thanks to all the departments with which we work.

J. Baker – Shelburne 1; E. Perry – Shelburne 2; B. Lamarre – Shelburne 3
W. Weichert – Shelburne 4

Officer Bill Weichert's Activity Log – 5/15- 12/31/ 2002

Activity	Times Each	Hours
Disorderly persons	1	1
Pistol Permit	1	5 ½
911 call (mistake)	1	½
Speeding Stops	4	4
Juveniles and alcohol	2	7 ½
Missing teenager	1	2
Stop sign	2	2
Camp break and entry	1	9 ½
Deer and moose accidents	4	16 ½
Vandalism	2	8
Auto accidents	3	12 ¼
Dog retrieve	3	16 ¼
Traffic control	7	11 ¼
Domestic Violence	1	1 ¾
Routine Patrol	21	49 ½
DMV	4	5 ¼
Theft	3	13 ½

Total Miles Traveled

1117

Total Hours

177 ¼

Total Times Out

61



FIRE DEPARTMENT

In March, our Firefighters were saddened by the sudden death of Firefighter Paul Delisle. Paul was vivacious and is missed at the Fire Station.

It was a busy year with 11 monthly training sessions and 23 calls: 10 inspections, 1 structure fire (Shelburne Birches Motor Inn), 1 chimney fire, 2 assists to other departments, 1 miscellaneous call and 2 forest fires.

Seminars on Hazmat, Wires/Fires, Gas Transmission, Critical Awareness and a special training session on Pine Mountain were attended by many of the Firefighters.

A much needed Rescue Truck was purchased to replace the "Old Tomato".

Two new members, Bob and Sue Waddington, joined the Department this year. Keep up the good work, Bob and Sue.

On January 3, 2003 another Brother, Firefighter Larry Otis passed away. Larry was very valuable in our repair department and will be greatly missed.

I would like to thank the Gorham Fire Department, the Gorham Ambulance Service, the Shelburne Police, and the NH State Police for their assistance this past year.

To all of the Shelburne Firefighters, thank you again for your dedication to our Department.

Warren "Tom" Hayes, Fire Chief



EMERGENCY MANAGEMENT

During the year 2002 Shelburne has continues to receive active support from the State Office of Emergency Management particularly from our assigned Field Representative, David Vaillancourt.

Particular assistance was received in the area of state activities and information and counseling in completing three grant applications.

One of these grants will help Shelburne to upgrade the state mandated formal Emergency Management Plan. A copy of the present plan is available in the library and the Selectmen's Office.

A second grant provided financial assistance in funding the development of a Hazard Mitigation Plan for Shelburne in accordance with the Hazard Mitigation Act of 2000, Section 322. Funding was in part by the NH Office of Emergency Management assistance funds and matching funds from the Town of Shelburne.

The plan was developed by Jane Hubbard, a consultant hired by the town, who worked with a local citizens' committee made up of Stan Judge, Selectman and Emergency Management Director; Jo Carpenter, Administrative Assistant; Ray Danforth, Planning Board; Rav Bennett, Building Inspector; Ken Simonoko, Public Works Foremen; Warren Hayes, Fire Chief; John Gralenski, Conservation Commission; John Carpenter, Planning Board; and Steve Tasse, interested citizen.

The town thanks these individuals for the time they expended on this project.

This plan will form the basis of a proactive effort in handling and/or preventing major events in the future.

The town was also the recipient of an Office of Emergency Management Grant which will fund 75% of the cost of a standby generator for the Town Hall and Administrative Building.

A major change has occurred in the state organization of the Office of Emergency Management. Previously the office

reported directly to the Governor. It now operates within the Department of Safety.

We would like to take this opportunity to publicly thank our Field representative David Vaillancourt for the help he has given us and wish him the best of luck on his new assignment.

As usual, the problems of high water resulting from snow melt, rain or a combination of both becomes a real possibility as we move toward spring!! The high water can cause limitations on the ability to travel on Meadow Road and under more severe conditions along portions of the North Road and Route 2 at Reflection Pond. Careful consideration should be given to these possibilities and a supply of basic needs should be kept on hand.

Please remember – **ALL** calls for Emergency Service should be made to **911**.

Stan Judge, Emergency Management Director

PLANNING BOARD REPORT

The Planning Board is completing a relatively quiet but productive year. This included the presentation of new zoning ordinances to the Town and their ultimate adoption at Town Meeting. We also handled several site plan reviews, sub-divisions, and boundary line adjustments.

The Planning Board has spent considerable time this fall reviewing our subdivision regulations and issues raised in the Route 2 Corridor study concerning access management. The board has been working with the Road agent and Selectmen to update the Town Road Standards so that the subdivision regulations will be consistent with them.

We expect to be holding public hearings on the proposed changes to the subdivision regulations later this year and strongly urge citizens to attend and offer their input.

Copies of all of the Towns land use regulations are available at the Town Office and the Zoning Ordinance is also available on line at www.shelburnenh.com, a website maintained by Ben Mayerson. The Board wishes to thank Ben for his assistance in helping to make this information easily available.

John Carpenter, Chairman

BUILDING INSPECTOR REPORT

2002 was another busy year with 17 permits being issued.

The permit issued are as follows:

New Home	2
Place manufactured home on lot	1
Additions	1
Cabin	2
Storage Shed	3
Garage	3
Deck	2
Concrete Retaining Wall	1
Alterations	3
Fences	1

If anyone is planning any kind of building project, including purchasing a pre-built structure, they should contact the building inspector to obtain a permit. If anyone has questions about whether or not a building permit is required, please call the building inspector **before** the project is started.

Rav Bennett, Building Inspector



TOWN FOREST

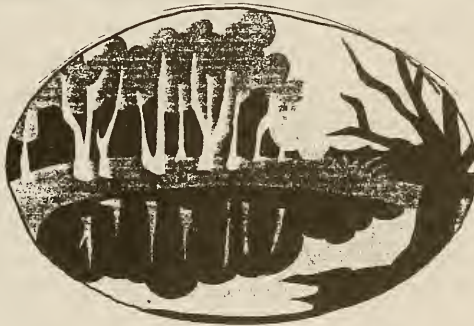
Our clear-cuts are healing well, with a great many healthy, young, white birches springing up everywhere. Unfortunately, there are also a great many red maples, wild cherries, beechnuts, and so on, coming along, too. Now they are providing the crowding that will make the birches grow into their classic, tall and graceful shape. Eventually, they will have to be culled away to show off the new generation of birches, but that's still years in the future.

Mike Ryan has worn out another lawn mower keeping the grass under control. We are planning to use some money from the Town Forest Fund to replace it. Debbie Ryan has contributed more perennials to enhance the memorial. We want to thank them both for their efforts to beautify and maintain this center of the Town Forest.

Our efforts to sponsor a Shelburne youngster at the Barry Conservation Camp had another close call this year. Again, the camp filled up so quickly that there was no space available. Instead of losing the money, however, we were able to make an arrangement with the 4-H organization running the camp, allowing us to pay ahead. Last year's camper, then, will attend this year.

We are pleased to sponsor Katherine Landry for last year. Now all we need is another interested Shelburne resident, between 10 and 15 years old who would like to go to camp for this year---and quickly, before that very popular camp fills up again.

John Gralenski, Michael Ryan, Larry Leger - Town Forest Committee



CONSERVATION COMMISSION

It appears that the first project for the Conservation Commission will be to consider a request to work with the AV Country Club on plans to modify the portion of the golf course located in Shelburne. Part of the course has been heavily damaged by the erosion along the banks of the Androscoggin River. The Club is working on options to remedy the situation. Wetlands, obviously, are involved and the Shelburne Conservation Commission will have a part to play in solving this problem.

We also have word that the Office of State Planning would like to work with us in setting up a wildlife viewing area in Shelburne. This is very preliminary and few details are available at this time.

Older matters still on the slate include the interpretive signs for the scenic turn-out downstream from the town. We are assured by the Office of State Planning that this matter is still underway, but nothing concrete has been presented to us as yet. Along with this, we have no progress to report on our hope to someday find a way to prevent the wildlife devastation that occurs in Reflection Pond whenever the Shelburne Dam is drawn down.

For the second year, we participated with the Governor's Recycling Council and New Hampshire the Beautiful in selling home compost bins. Compostable material represents a large portion of our municipal waste. Putting it to use, and keeping it out of the "Dump" is a worthwhile goal.

John Gralenski, Chairman



LIBRARY REPORT

The use of the Shelburne Public Library has been limited this year because of the construction at the Town Hall. The Library's hours remain unchanged – Thursday afternoons from 2:30 to 4:30 and Saturday mornings from 10:00 to 11:00, and other times by appointment with the librarian, any trustee, or Jo Carpenter whenever she is in the Town Office. The flag indicates that the library is open. We have an extensive collection of children's books and adult recreational reading, both fiction and nonfiction, a small reference section, one of the best collections of local history, magazines such as *Consumer Reports*, *Birds and Blooms*, *Parenting*, *Tastes of Home* (includes recipes), *Kids Discover*, and *Ranger Rick*, and a small but varied shelf of video tapes. We now have a Dell computer, which is connected to the World Wide Web, and have access to on-line encyclopedic information.

If there are books you would like that are not in our library, we have computer access to the NH State Library Union Catalog for interlibrary loan requests. We can do searches by title, author, or subject and may borrow books from libraries throughout the state.

The library trustees are hoping that more people will take advantage of the wide selection of children's books, adult fiction and nonfiction, as well as reference books available, both on the shelves and on the computer. Community use of the library computer is encouraged.

Seventy-five new books were purchased for the library this past year, in addition to many hard covers and paperbacks donated by the senior Danforths, the Hennes, the McLeods, and the Gralenskis, as well as others. Adult fiction, particularly, is hard to keep abreast of in a small library. If you have paperbacks that you have enjoyed and think your neighbors would like, you may donate them to our "temporary shelf." We keep them for a year or so and then sell them or donate them to used book sales. During 2002 library users took out 28 adult nonfiction, 55 adult fiction, and 166 children's books in spite of the fact that the library was out of use for nearly half of the year due to the construction on the hall.

This past summer Pat Weathers (with the aid of several other parents of small children and also assisted by two older

girls) directed the summer children's reading program. The theme this year was "Lions and Tigers and Books, Oh My!" It was successful in terms of enthusiasm of children participating (7), and the number of books read. Since the town hall was up on blocks and the floor not especially stable, the program was held in the park and the library trustees took the library books to the park in a little red wagon, a new application of the traveling library. We hope to continue the reading program in the summer of 2003. Anyone who is interested in assisting with this program or helping to plan it will be enthusiastically welcomed. We continue to feel that a love of reading is the most important gift we can give to children and that our small library can be a big resource to the town's children as well as to its adults.

As always, we would like to have you visit us at the library and welcome your suggestions for new books or services.

LIBRARY TRUSTEES - Dorothy Eichel Linda Gallant Patricia Weathers



HERITAGE COMMISSION REPORT

Florence Peabody returned to the farm for the summer and at her expense, had the front lawn graded and reseeded and she also had a new front walk laid. She spent a lot of time this summer organizing the notebooks and photos collected by Francis; and effort the Commission is grateful for.

Florence has returned to Gorham for the winter and the house has been closed up, water drained and the heat lowered. Florence has life tenancy and we want her to feel free to return as long as she feels able.

Once again we wish to thank those who have made donations of money and artifacts toward the eventual museum of Shelburne history.

Heritage Commission - Hildy Danforth, Cynthia Gralenski, Connie Leger,
Ken Simonoko, David Wilson

CEMETERY COMMITTEE

The continuing maintenance of the town cemeteries was our major focus during the year 2002.

The trustees would once again like to thank Ken Simonoko and his assistant Ted Peabody for their excellent care of the various cemeteries. They have done an outstanding job of maintaining all of our facilities throughout the past year.

The expansion of the Evans Cemetery was postponed this year because Ken Simonoko had to spend excessive time working on the new town hall.

During 2002, we sold six cemetery lots – one in Evans Cemetery and five in the Wheeler Cemetery.

In 2002 we had one burial in the Evans Cemetery.

The Cemetery Trustees received the sum of \$4,908.62 from the estate of Joanne B. Harriman through the probate court of Rockingham County, NH. These funds must be used at the Wheeler Cemetery only.

The Cemetery Trustees are open to any suggestions from any Shelburne citizen as to the operation of the cemeteries. Please contact us directly or leave your suggestion at the Selectmen's office.

Cemetery Trustees: Doris Gorham, Cynthia Gralenski, Ben Werner



PARK COMMISSION

First and foremost the Commission would like to express its thanks and gratitude to Bob Corrigan who served as Chairman from the beginning. Bob resigned from the Commission this past fall. Under his direction and guidance, Bob took the Chester C. Hayes Memorial Park from concept to reality. The result is a facility which has become a true asset to the Town and is enjoyed by many. Bob's selfless contribution and dedication cannot be overstated. We will miss his leadership and foresight.

During the past year, the Selectmen fine tuned and renewed the agreement with the Gorham School District for use of the soccer field by the Gorham girls' teams. This arrangement has been a success for players and spectators alike. Safety concerns regarding the railroad crossing have been addressed with the installation of crossing lights and the lowering of the road to improve visibility of vehicles approaching from the north. Improvements to the soccer field took place in the form of rototilling, seeding, and fertilizing resulting in a first rate playing surface.

In the coming year, plans include improvements to the baseball field. The Commission has been approached about the possibility of the field being used for baseball/softball tournaments this spring and summer. Two other major projects are contemplated for this year. The first is the establishment of a paved parking area on Park property across from the Town Hall. It is anticipated that grading and preparation will as soon as conditions allow with completion of the project by mid-summer. The second undertaking will be the installation of a chain link fence along Meadow Road. The Park continues to experience problems with illegal parking and damage done by vehicles driving onto the playing fields. An initial estimate of the cost of erecting a fence was quite high. Other bids are being sought at this time. The Commissioners consider this issue a priority for preservation of the Park surface.

Regarding future projects, the Commission hopes to conduct a survey in 2003 to obtain feedback from the citizens as to what facilities, projects, and direction should be pursued.

Thanks to the many individuals and organizations who have donated time, resources and materiel to the Park during the past year. In particular, we would like to thank the Friends of Shelburne Recreation for their continued financial support of the many initiatives that have come to fruition due to their assistance.

In 2002, the Commission welcomed two new members. Doris Gorham and Donna began their terms during the year. Anyone interested in becoming involved is encouraged to contact a member or attend a meeting.

Shelburne Park Commission: Dennis Desmond, Chairman and Secretary - Ken Simonoko, Project Manager - Aldea D'Alfonso - Doris Gorham - Donna Parent



FRIENDS OF SHELBURNE RECREATION

2002 was another year in which the Chester C. Hayes Memorial Park received extensive use. The Friends of Shelburne Recreation continued its fundraising efforts with several events. Our largest and most successful fundraiser continues to be the annual Spaghetti Supper held at the Philbrook Farm. Many thanks to Nancy, Connie, Larry, and Ann for once again allowing us the use of the Farm. Thanks also go to Michael and Sylvia Saladino for providing the delicious meatballs and sauce that attract diners from near and far. The FOSR also wishes to thank all those who donated time and desserts, Wal-Mart and Cumberland Farms for their donations as well.

Other sources of funds included the sale of soda and water at the girls' soccer games and support from the Wildman Biathlon Committee.

The funds were put to good use during the year. An Easter Egg Hunt for the children was held in the Park. The FOSR purchased stone dust for the ball field, covers for the Park recycling bins, and weed killer and fertilizer for the soccer field. All resulted in improvements to the Park which again saw an increase in use during the year. The FOSR also purchased six "No Parking" signs which have been posted.

The FOSR continues to work closely with the Park Commission to fund ongoing maintenance and improvements to the Park. Several projects are scheduled for the coming year.

The FOSR is always looking for new members. We encourage anyone who would like to get involved and share their ideas for the Park to contact a member or attend a meeting. We anticipate another successful year for the Park. The FOSR is the group that makes this happen. We would like to see more involvement from the many energetic and talented people in town.

Cindy Desmond, Treasurer



NORTH COUNTRY COUNCIL

It has been another busy at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of these projects are as follows:

Transportation:

- Completed with NHDOT and member communities the regional bike path map.
- Completed the Route 2 Corridor Study and continue to participate in the Route 2 working group.
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.
- Conducted 138 traffic counts in 38 communities.

Economic Development:

- Submitted two EDA economic development applications. (The MWVEC technology village and the Dartmouth Incubator).
- Coordinated the North Country District Economic Development Committee.
- Updated the Comprehensive Economic Development Strategy (CEDS) for the region.
- Finished Phase I of the Industrial Park Marketing Program.

Community/Regional Planning:

- Provided technical assistance to 28 towns throughout the region.
- Participated in the update of 12 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the Office of State Planning.

Environmental Planning:

- Provided technical assistance to over 38 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste Management collections for 32 communities.
- Conducted solid waste and transfer station evaluations for three community transfer stations.
- Began a pilot fluorescent light collection program.
- Managed a source water protection program for the Department of Environmental Services which developed

methods to help in the prevention of surface intake contamination.

- Provided technical assistance in the National Flood Insurance Program through out the region.

Many of these programs will continue into the year 2003. We continue to enhance our staff capacity and will be looking to provide additional technical assistance and planning support to all our communities. We presently have nine staff people focusing on providing technical assistance in Transportation, Community Planning, Economic Development and Environmental Planning. Major programs ,for the year 2003 will be the completion of our five-year update of the Comprehensive Economic Development Strategy (CEDS), the development of a Regional Plan (transportation, natural resources, economic development, community planning) and the continued assistance of solid waste management with an emphasis on conducting town audits on their solid waste management practices.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Michael King, Executive Director



REPORT TO THE PEOPLE OF COUNCIL DISTRICT ONE

A new era is underway in the Executive Branch of your NH State Government, headed by Governor Craig Benson. I envision that his administration will be bringing new and innovative ideas of a modernized New Hampshire State Government, by utilizing tools of the new age of technology. This will bring enhanced services to the citizens and users of NH State Government. Through the many checks and balances of power at the State Capitol, Governor Benson will not go too slow or too fast.

I encourage citizens to contact Governor Benson and offer to serve on a Board or Commission. Each biennium more than 300 citizens are appointed to these public boards. The address is: State House, 107 North Main Street Concord, NH 03301. The phone number is: 603 271-2121. A new administration is in Concord. Let's make sure our region is a part of the Benson era of New Hampshire! For a listing of the Boards and Commissions under the authority of the Governor and Council, please visit the Secretary of State Web site at: <http://webster.state.nh.us/sos/> or call my office at 271-3632.

As Councilor, I will be conducting official tours with Commissioners and Directors of State Agencies all summer and fall of 2003. If you have a special event or project you would like a certain agency to visit or focus on, please let me know.

As Councilor, I will be holding official summer 2003 hearings on proposed changes to the NH Ten Year Highway Plan. All Towns, Counties and Cities will be notified of this schedule of public hearings in your region. Please utilize your regional Planning Commission as a starting point for your transportation ideas and concerns. For detailed information on the Ten Year Highway Plan visit the Department of Transportation website: <http://webster.state.nh.us/dot/>.

All citizens and public agencies should contact out NH Congressional Delegation and ask for more support from Washington, DC. New Hampshire ranks near the bottom of the list in monies returned back from Federal budget. For every dollar of taxation we send to Washington we get back ONLY 71 CENTS. Let's send many lists to Senators Gregg and Sununu and Congressmen Bass and Bradley and give them a chance to do better!

Please keep in touch with my office. I am at your service.

Raymond S. Burton

338 River Road
Bath, NH 03740
Tel. 747-3662

E-Mail: ray.burton4@gte.net

State House – Room 207
107 N. Main Street
Concord, NH
Tel. 271-3632

E-mail: rburton@gov.state.nh.us

RULES, REGULATIONS AND INFORMATIONAL MATERIAL





SNOW REMOVAL ORDINANCE passed 8/14/94

No person shall remove snow from his/her premises and deposit it on any street or highway.

Any person who violates this ordinance shall be fined not more than \$1000 and not less than \$50 for each separate and distinct violation.



PARKING BAN

It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.



SPEED LIMITS IN SHELBURNE

The selectmen have set speed limits for the following town roads:

East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.

Village Road and all other town roads - 25 miles per hour.

DOG LICENSES

It's the Law

1. **EVERY DOG**, three months old or older, **MUST HAVE A LICENSE**. These are obtained from the **Town Clerk**. This must be done **EVERY YEAR BEFORE APRIL 30TH**.

2. **EVERY DOG*** must have a certificate showing that it has been **VACCINATED FOR RABIES**. This certificate must be presented at the time of registration.

3. **EVERY DOG** must wear its license tag. (RSA 466:1)

4. **License Fees: (RSA 466:4)**

\$ 6.50 - all neutered dogs

\$ 6.50 - puppies (3 - 7 months)

\$ 9.00 - all unneutered male dogs

\$ 9.00 - all unspayed female dogs

\$ 2.00 - owners over 65 (one dog only)

Failure to comply will make you liable with a penalty of \$25.00 (RSA 466:13)

5. **SHELBURNE HAS A LEASH LAW**

No dog may be allowed to run at large unless it is accompanied by the owner or custodian.

(RSA 466:30a)

6. * It is now **State law** to have **all cats** 3 months of age and over vaccinated against rabies.



LANDFILL REGULATIONS



Hours: **Saturday - 7 AM to 12 PM all year**
 Wednesday - 3 - 4:30 PM June 15 - Sept 4.

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is \$7.50.

There are now charges to dispose of many different items.

These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and pay him before disposing of the item. People disposing of items, not paid for, will be billed. A list of fees is available at the Transfer Station.

The Transfer Station **does not accept** any hazardous waste including hazardous household waste. A Hazardous Household Waste Collection Day will be held again this year with the Androscoggin Valley Regional Refuse Disposal District. Details will be posted at the Transfer Station.

A list of recyclable materials is available at the Transfer Station.

ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY

Section 1: Consumption of Alcohol Restricted

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA:175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

Section 2: Possession of Open Containers

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA:175 in any public place shall be considered prima facie evidence of consumption.

Section 3: Penalty

Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$ 50.00 per violation.

WEIGHT LIMITS ON ALL TOWN ROADS

After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000lbs.

Per RSA 231:191 applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing, may impose reasonable conditions and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

North Road (intersection of Meadow Road to Maine)
Conner Road
Hayes Road
Hubbard Grove
Landfill Drive
Losier Road
Mt. Moriah Drive
Power House Acres
R-F Drive
Sunrise Drive
Village Road
Winthrop Drive

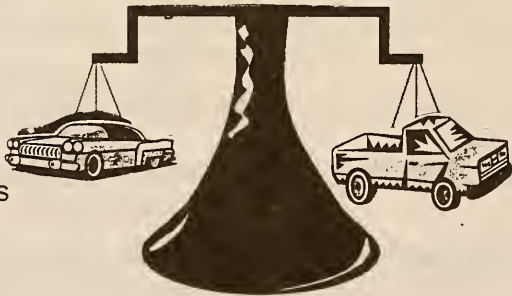


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ANNUAL REPORT

OF THE

SCHOOL OFFICIALS

OF THE SCHOOL DISTRICT OF

SHELBURNE, NEW HAMPSHIRE

FOR THE

FISCAL YEAR ENDING JUNE 30, 2002

OFFICERS

MODERATOR

John Henne

CLERK

Ann Leger

TREASURER

John Danforth

AUDITORS

CENSUS

SCHOOL BOARD

Mitchell Weathers

Term Expires 2003

Robert Corrigan

Term Expires 2004

Jo Anne Carpenter

Term Expires 2005

DIRECTOR OF SPECIAL SERVICES

Mrs. Rebecca Hebert-Sweeny

BUSINESS ADMINISTRATOR

Mrs. Pauline Plourde

SUPERINTENDENT OF SCHOOLS

Dr. John W. Caldon, Ed.D.

**SCHOOL WARRANT
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District in the Town of Shelburne qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in said District on the 11th of March 2003 at 5:00 PM in the evening to act, by ballot, upon Articles 1 through 2 and at 8:00 PM in the evening to act upon Articles 3 through 11.

The polls are open for the election of officers from 5:00 PM to 9:00 PM.

ARTICLES 1-2:

1. To choose one (1) auditor for a two (2) year term.
2. To choose a member of the school board for a three (3) year term.

ARTICLE 3: To see if the District will vote to accept the reports of agents, auditors, committees, and officers heretofore chosen, as printed in the Annual Report.

ARTICLE 4: To set the salaries of school district officers:

School Board (3)	\$200.00 each
Treasurer	\$200.00
Deputy Treasurer	\$ 50.00
Clerk	\$ 50.00
Moderator	\$ 50.00
Supervisors of Checklist (3)	\$ 25.00 each
Ballot Clerks (2)	\$ 25.00 each
Auditor (2)	\$ 25.00 each

ARTICLE 5: To see if the District will vote to raise and appropriate the sum of **\$5,000.00** to be placed in the Bus Capital Reserve Fund. (Recommended by the School Board; recommended by the Budget Committee.)

ARTICLE 6: To see if the District will vote to raise and appropriate the sum of \$8,000.00 to be placed in the Tuition Expendable Trust Fund. (Recommended by the School Board; recommended by the Budget Committee.)

ARTICLE 7: To see if the District will vote to raise, appropriate, and expend the sum of \$669,721.00 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District. This article does not include appropriations voted in other warrant articles. (Recommended by the School Board; recommended by the Budget Committee.)

ARTICLE 8: To see if the District will vote to raise and appropriate up to \$16,000.00 to be placed in the Tuition Expendable Trust Fund, with such amount to be funded from the year end undesignated fund balance available on July 1. (Recommended by the School Board; recommended by the Budget Committee.)

ARTICLE 9: Whereas NH School Districts face ever tightening budgets; and Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

Be It Therefore Resolved: that the voters of the District vigorously oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws.

ARTICLE 10: To see if the school district will vote under the provisions of RSA 195:18 to create a Gorham Randolph Shelburne Cooperative School District Planning Committee consisting of three (3) qualified voters of whom one shall be a member of the school board, and two shall be appointed by the moderator and to further raise and appropriate the sum of \$1,500.00 to meet the expenses of the committee established for this purpose. (Recommended by the School Board; recommended by the Budget Committee)

ARTICLE 11: To transact any other business that may legally come before this meeting.

Given under our hands at said Shelburne this 14th day of February 2003.

Mitchell Weathers, Chair
Jo Anne Carpenter
Robert Corrigan

SCHOOL BOARD

**2003-2004 FISCAL PERIOD
TAX IMPACT**

	<u>2000-2001</u>	<u>2001-2002</u>	<u>2002-2003</u>	<u>2003-2004</u>
Operating Budget:	\$476,153.31	\$469,377.94	\$ 600,100.08	\$ 669,721.00
Warrants:				\$ 30,500.00
Total Appropriations:	\$14,947.00	\$11,735.00	\$ 12,873.00	\$ 700,221.00
Less: Total Revenues and Credits:		\$64,807.00	\$ 1.00	\$ 12,700.00
Fund Balance		\$392,835.94	\$587,226.08	\$ 16,000.00
District Assessment				\$ 671,521.00
Less: State Education Grant:	\$103,451.00	\$94,652.00	\$ 116,973.00	\$ 102,399.00
Less: State Education Tax:	\$188,873.00	\$195,924.00	\$ 170,476.00	\$ 171,685.00
Local School Tax Portion:	\$168,882.31	\$102,259.94	\$ 299,777.08	\$ 397,437.00
State School Tax:	5.99	6.58	5.70	5.74
School Tax - Operating Budget:				7.06
Local School Tax - Warrants:				0.27
Total Local School Tax:	3.28	1.98	5.53	7.33
Total:	\$9.27	\$8.57	\$11.23	\$13.07

Total Equalized Evaluation:	\$51,410,527	\$51,524,796	\$ 54,231,111	\$ 54,231,111
FOR EVERY BUDGET INCREASE	\$	29,764,796	\$ 29,889,011	\$ 29,889,011
FOR EVERY BUDGET INCREASE	\$54,231.11	\$ 1.00	Increase in Tax Rate	
	\$10,000.00	\$ 0.18440	Increase in Tax Rate	

**SHELburne SCHOOL DISTRICT
REVENUE SUMMARY**

<u>ITEM</u>	2001-2002 ACTUAL ON MS-25	2002-2003 REPORTED ON MS-24	2003-2004 PROJECTED MS-26
June 30 Balance	\$64,807.00	\$1.00	\$0.00
Interest	\$2,242.00	\$700.00	\$600.00
Federal Forest Reserve	\$8,673.00	\$8,673.00	\$8,600.00
Medicaid	\$1,519.00	\$3,500.00	\$3,500.00
State Grants	\$971.00	\$0.00	\$0.00
Trust Funds	\$13,385.00	\$0.00	\$0.00
Total Budget Revenues:	\$91,597.00	\$12,874.00	\$12,700.00

State Adequacy Grant: \$94,652.00 \$116,973.00 \$102,399.00

MS-27 Budget - School District of SHELburne FY2004

1	2	3	4	5	6	7	8	9
Acc.#	Purpose of Appropriations (RSA 32:3,V)	WARR. ART.#	Expenditures For Year 7/1/01 to 6/30/02	Appropriations Current Year as Approved By DRA	School Board's Appropriations Enacting Fiscal Year Recommended	School Board's Appropriations Enacting Fiscal Year Recommended	Budget Committee's Approp. Recommended	Fiscal Year Not Recommended
	INSTRUCTION (1000-1999)		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
1100-1199	Regular Programs	7	\$412,306	\$507,514	\$587,342		\$587,342	
1200-1299	Special Programs	7	\$15,248	\$37,255	\$23,010		\$23,010	
1300-1399	Vocational Programs							
1400-1499	Other Programs	7	\$0	\$500	\$650		\$650	
1500-1599	Non-Public Programs							
1600-1699	Adult & Community Programs							
	SUPPORT SERVICES (2000-2999)		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
2000-2199	Student Support Services	7	\$0	\$25	\$25		\$25	
2200-2299	Instructional Staff Services							
	General Administration		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
2310 840	School Board Contingency							
2310-2319	Other School Board	7	\$3,464	\$4,405	\$4,605		\$4,605	
	Executive Administration		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
2320-310	SAU Management Services							
2320-2399	All Other Administration	7	\$26,995	\$29,751	\$37,011		\$37,011	
2400-2499	School Administration Service							
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant							
2700-2799	Student Transportation	7	\$14,921	\$14,149	\$17,078		\$17,078	
2800-2999	Support Service Central & Other							
3300-3999	NON-INSTRUCTIONAL SERVICES							
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION							
	OTHER OUTLAYS (5000-5999)		xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
5110	Debt Service - Principal							
5120	Debt Service - Interest							

MS-27

Budget - School District of SHELBURNE FY 2004

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
REVENUE FROM LOCAL SOURCES			XXXXXXXX	XXXXXXXX	XXXXXXXX
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		\$2,242	\$700	\$600
1600-1699	Food Service Sales				
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Source		\$3		
REVENUE FROM STATE SOURCES			XXXXXXXX	XXXXXXXX	XXXXXXXX
3210	School Building Aid				
3220	Kindergarten Aid				
3230	Catastrophic Aid				
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES			XXXXXXXX	XXXXXXXX	XXXXXXXX
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition				
4570	Disabilities Programs				
4580	Medicaid Distribution		\$1,519	\$3,500	\$3,500
4590-4999	Other Federal Sources (except 4810)		\$971		
4810	Federal Forest Reserve		\$8,673	\$8,673	\$8,600
OTHER FINANCING SOURCES			XXXXXXXX	XXXXXXXX	XXXXXXXX
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

MS-27 Budget - School District of SHELburnE FY 2004

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING YEAR
	OTHER FINANCING SOURCES CONT.		xxxxxxx	xxxxxxx	xxxxxxx
5252	Transfer from Expendable Trust Funds		\$13,385.00		
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's				
	(Reimbursement Anticipation Notes) Per RSA				
	198:20-D for Catastrophic Aid Borrowing				
	RAN, Revenue This FY less				
	RAN, Revenue Last FY				
	=NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		\$26,793	\$12,873	\$12,700
	Fund Balance to Reduce Taxes		\$64,807	\$1	\$16,000
	Total Estimated Revenue & Credits		\$91,600	\$12,874	\$28,700

****BUDGET SUMMARY****

	Current Year Adopted Budget	School Board's RECOMM. BUDGET	BUDGET COMMITTEE'S RECOMM. BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 3)	\$ 593,599	\$ 669,721	\$ 669,721
SUBTOTAL 2 Special Warrant Articles Recommended (fr p. 4)	\$ 6,501	\$ 14,500	\$ 14,500
SUBTOTAL 3 "Individual" Warrant Articles Recommended(fr p.4)	\$ -	\$ 16,000	\$ 16,000
TOTAL Appropriations Recommended	\$ 600,100	\$ 700,221	\$ 700,221
Less: Amount of Estimated Revenues & Credits (from above)	\$ 12,874	\$ 28,700	\$ 28,700
Less: Amount of Cost of Adequate Education(State Tax/Grant) *	\$ 287,449	\$ 274,084	\$ 274,084
Estimated Amount of Local Taxes to be Raised For Education	\$ 299,777	\$ 397,437	\$ 397,437

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
 (See Supplemental Schedule With 10% Calculation)

*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$_____.

Shelburne School District
Projected Enrollment 2003-2004



K	Projecting 3 Kindergarten Students	
1	Bolash, Anthony Moore, Hunter	Schonbeck, Sarah
2	Adams, Jacob Bigue, Zachary Brodeur-Fossa, Elizabeth Dube, Brandon	Merski, Ian Merski, Lauren Niskanen, Emma Smith, Harisson
3	Bigue, Shelby Carlisle, Ashley	Rousseau, Megan Webb, Austin
4	Dube, Nicholas Edwards, Kyanna	Nickerson, Jesse Niskanen, Jon
5	Landry, Moriah Langlands, Robert	Simard, Adam Willey, Douglas
6	Carlisle, Ian Clark, Nathan	Couture, Brent Rousseau, Kathryn
7	Bouchard, Courtney Bunch, Breally Collia, Brittany	Lemieux, Luc Paine, Tyler
8	Edwards, Shawna Fitzmorris, Molly Langlands, Ashely	Paine, Ashton Rousseau, Brandon Sekkal, Zakariah

**Shelburne School District
Projected Enrollment 2003-2004**

9 Clark, Shane
Fitzmorris, Paul
Humbert, Marc
Kernan, Katherine

Landry, Katherine
Rodgers, Joshua
Simard, Nathan



10 Bunch, Brianna
Collia, Ashley
Corriveau, Luc
Nickerson, Kerri
Weathers, Colleen

11 Arsenault, Amy
Bouchard, Dustin
Daniels, Rosanna
Desmond, Derek

Favreau, Jaime
Gagnon, Brett
Kernan, Joshua
Willey, Alysia

12 Bennett, Cameron
Bolash, Michelle
Boutin, Ashley
Brosnan, Emma
Bunch, Brittany

Collia, Cortney
Corriveau, Renee
Daniels, Jesse
Weathers, Daniel



STATE AID ALLOCATION FOR EDUCATION

As you know, the Supreme Court's Claremont II ruling changed the way the State funds education. The new ruling is found in RSA 198:40-46 addressing the adequacy aid formula, which was in effect for the 1999-2000 school year. In 2002, SB 140 amended how the poverty allocation is computed.

The first step is to define the cost for an adequate education. This topic alone continues to be a debated issue! Simply put ... the base cost (\$3556) is computed every other year by analyzing the expenditures of a select pool of school districts based on the NEAP test scores. The amount is then reduced by 9.75% for those districts that go beyond the basics.

Weighted average daily membership (ADMR)

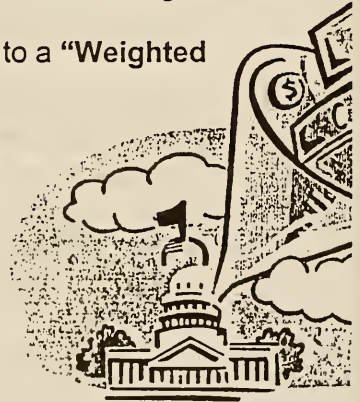
Average Daily Membership in Residence (ADMR) of 2000-2001 school year

- Note: Kindergarten students are counted at 50%
- High School students are figured at 120%
- Special Education adds an additional ADMR
- Poverty allocation based on 85% of the state average free and reduced meals

The above are all added together to come to a "Weighted ADMR" total

Cost of an Adequate Education (COAE)

Total Weighted Daily Membership in Residence
 Times the Base Cost of \$3,556
 + 70% of Transportation Expenditures



The Final Step!

Take the Town's total Equalized Valuation of 4/1/2001 not including Utilities

- ~ If the COAE is greater than the State Tax, you receive a **Grant** to make up the difference.
- ~ If the COAE is less than the State Tax, you become a **Donor Town** and remit the Excess directly to the State.

<u>District</u>	<u>Weight'd ADMR</u>	<u>Base Cost</u>	<u>Trans- porta- tion</u> 70% 00- 01	<u>Cost AE</u>	<u>State Tax</u>	<u>Grant</u>	<u>Excess</u>
Dummer	72.4	\$3,556 \$257,454	31,739	\$289,193	\$5.80 \$189,771	\$99,422	
Errol	47.9	\$170,332	12,499	\$182,831	\$229,189		(\$46,358)
Gorham	587.6	\$2,089,506	97,232	\$2,186,738	\$800,246	\$1,386,492	
Milan	333.6	\$1,186,282	56,251	\$1,242,533	\$328,403	\$914,130	
Randolph	55.4	\$197,002	9,428	\$206,430	\$215,554		(\$9,124)
Shelburne	74.9	\$266,344	7,740	\$274,084	\$171,685	\$102,399	

Per Pupil Costs Calculations
Formula Derived From State Report (DOE-25)

Items Included - Expenditures are calculated as follows:

- ◆ Regular and Special Education Expenses
- ◆ Private & Federal Grant Expenses
- ◆ Athletic Trips, Field Trips, Co-curricular trips
- ◆ Property required for Student Transportation
- ◆ Other Vehicle Transportation



Items Excluded

- ◆ School transportation to school and home
- ◆ Special Program Tuition to Other Schools
- ◆ Vocational Tuition
- ◆ Capital Items
- ◆ Debt Service
- ◆ Equipment
- ◆ Summer Programs



Per Pupil Costs

- ◆ Total Net Expenditures
- ◆ Divided by Average Daily Membership (ADM)

Gorham Schools - Past and Current History

Year Ending 6/30/2001:	Elementary	Middle	High
2000-2001 Pupil Cost	\$1,921,872	\$1,012,567	\$1,501,065
Number of Pupils	235.2	146.8	207.8
Cost per Pupil	\$8,171.23	\$6,897.60	\$7,223.60
Year Ending 6/30/2002:			
2001-2002 Pupil Cost	\$1,936,040	\$1,080,129	\$1,606,454
Number of Pupils	217.4	149.0	197.7
Cost per Pupil	\$8,905.43	\$7,249.19	\$8,125.72
Changes:			
Change in Student Population	(17.8)	2.2	(10.1)
% Change Student Population	-6.67%	1.31%	-4.80%
% Change in Costs	9%	5%	12%

SCHOOL ADMINISTRATIVE UNIT #20
2003-2004 Fiscal Year Budget

SCHOOL DISTRICT DISTRIBUTION

2001	2001-2002	ADM	2001-2002	PUPIL	PUPIL	1/2 ASSESSMENT
<u>DISTRICT</u>	<u>EQUALIZED</u>	<u>VALUATION</u>	<u>VAUATION</u>	<u>PERCENT</u>	<u>TOTAL</u>	<u>TOTAL</u>
Dummer	\$22,809,795	\$15,567.00	0.0	0.0%	\$0.00	\$0.00
Errol	\$43,162,410	\$29,457.00	36.2	4.7%	\$12,700.00	\$12,700.00
Gorham	\$ 173,348,850	\$118,306.00	564.1	73.5%	\$197,895.00	\$197,895.00
Milan	\$66,677,934	\$45,506.00	167.7	21.8%	\$58,832.00	\$58,832.00
Randolph	\$34,550,853	\$23,580.00	0.0	0.0%	\$0.00	\$0.00
Shelburne	\$ 54,231,111	\$37,011.00	0.0	0.0%	\$0.00	\$0.00
Total:	\$394,780,953	\$269,427.00	768	100.0%	\$269,427.00	\$269,427.00

2002-2003	2003-2004	SHARE
Dummer \$ 13,199.77	\$15,567.00	2.89%
Errol \$ 34,730.72	\$42,157.00	7.82%
Gorham \$ 265,300.14	\$316,201.00	58.68%
Milan \$ 85,948.45	\$104,338.00	19.36%
Randolph \$ 19,994.19	\$23,580.00	4.38%
Shelburne \$ 29,750.70	\$37,011.00	6.87%
\$ 448,923.97	\$538,854.00	

2003-2004
SAU Budget: \$ 603,853
Less Revenue: \$ 10,000
Less fund balance: \$ 55,000
TOTAL: \$ 538,853
Unreserved Fund Balance \$ 104,350
Applied 2002-2003 \$ 30,000
Balance Remaining \$ 74,350

SCHOOL ADMINISTRATIVE UNIT #20
2003-2004 Fiscal Year Budget

	<u>2002-2003 BUDGET</u>	<u>2003-2004 ADOPTED</u>
Instructional SPED Services	\$ 53,831	\$ 57,572
Summer School	\$ 1,126.00	\$ 2,401
Instructional Staff Training Services	\$ 30,590.00	\$ 113,846
School Board	\$ 3,965.00	\$ 3,232
Administrative Services	\$ 43,820.00	\$ 57,210
SAU #20	\$ 110,788.00	\$ 115,165
Special Education Services	\$ 94,234.00	\$ 97,019
Child Find	\$ 500.00	\$ 500
Support Services-Business Building/Custodial	\$ 145,770.00	\$ 150,308
	<u>4,500</u>	<u>6,600</u>
TOTAL:	\$ 489,124	\$ 603,853

A Message from the Superintendent's Offices:

The School Administrative Unit #20 administration and staff have once again experienced another very busy and challenging year. In serving the six school districts of Errol, Dummer, Milan, Gorham, Randolph and Shelburne, we have tried to reach out to everyone concerned to determine the best direction for education and the children. We have continued to learn about those whom we serve. Despite the challenging economic conditions, the citizenry does work very hard to support their schools. This spirit of commitment to education was clearly shown last year during the closing of the paper mills. We have seen a renewed commitment to improving the school facilities in Milan, Errol and Gorham through new construction, building maintenance, and project proposals. We truly believe that the communities we serve understand the educational needs and are making progress as we move into the future.

Another big step toward the future for the school districts of SAU #20 has been the inclusion of the curriculum coordinator position into the 2003-2004 operating budget. This position will be extremely important as we deal with the implications of "No Child Left Behind." Not that the school districts could not have made use of a curriculum coordinator previously, but some of the burden of curriculum and staff development, testing, reporting, and grant writing, needs to be taken off the building and central office administrators at this time. The overall impact of this new position should be to continue the improvement of curriculum and instruction, as well as to provide further opportunity for community involvement in the education of the children.

Meeting the needs of all types of learners challenges each and every one of us, as the student population in our school continues to grow and diversify. IDEA, ADA, Section 504 and, most recently, "No Child Left Behind" legislation provide a framework for the development of sound educational programs, preparing students to become productive members of our society. IDEA '97 emphasizes the importance of including all students in the general curriculum with same age peers to the greatest extent possible. Toward this end, we are beginning to systematically bring more professional development opportunities into our schools and classrooms, specialized education that is relevant and meaningful,

tailored to meet our diverse learners' needs. Using grant resources, we offer staff practical and student-centered training options within the schools. This has been a year of collaboration with numerous agencies, including Northern NH Vocational Rehabilitation, Androscoggin Valley Mental Health & Developmental Services, Family Strength, Care NH, the Division of Children, Youth and Families (DCYF), toward meeting the educational needs of our students. The collaborations with these agencies have positively enhanced outcomes for many of our special needs students. This multi-agency approach has many benefits, strengthening the educational safety-nets for our students, averting a duplication of student of services, and promoting the cost effectiveness in our special education programs.

In terms of the financial outlook for education, how the State plans to fund education still remains to be seen. Governor Benson has stated that his plans are to cap educational funding at the fiscal year 2003 level - \$896,869,535, yet the State has released its figures showing an increase of 6.5 percent for fiscal year 2004 - \$955,532,817. The legislature will certainly have a busy work session before them with 44 education bills alone on its roster. Still there are some questions that remain. How will the figures released in November by the Department of Education hold out? Will there be a change to the projected Adequate Education Grant figures? Will the projected education tax impact change? You would need a crystal ball in order to correctly answer these questions. The only thing certain is that our budgets, across the board, were put together to afford your children the best possible education as efficiently and financially feasibly as possible.

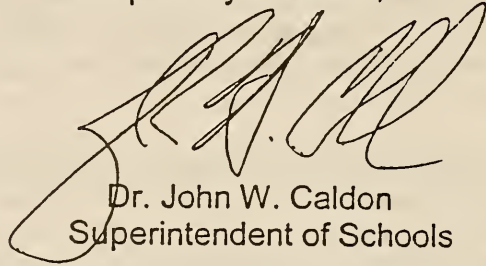
Overall the budgets will be seeing relatively small increases from last year, even though costs beyond our control have increased from 28% - 30% in some cases due to the rising costs of benefits and contracts. We are aggressively working on improving our infrastructures that are in serious need of repair and renovation. We are not alone; schools throughout the nation are in need of upgrade. The State of N.H., through U.S. Department of Education, has received nearly \$5.43 million in federal grant funds to support school renovation projects of which the town of Gorham received \$240,000 and the town of Milan \$190,000. The

commitment to education is seen nationally, as well as locally, which is a credit to the residents of the communities we serve.

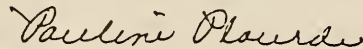
Although much has been accomplished, much still needs to be done. All of us in SAU #20 are committed to making our schools places where *excellence* is the norm. With your support, we can achieve the best.

We anticipate many positive results in the 2003-2004 school year.

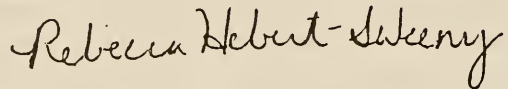
Respectfully submitted,

A large, stylized handwritten signature in black ink, appearing to read 'J. W. Caldon'.

Dr. John W. Caldon
Superintendent of Schools

A handwritten signature in black ink, appearing to read 'Pauline Plourde'.

Pauline Plourde
Business Administrator

A handwritten signature in black ink, appearing to read 'Rebecca Hebert-Sweeny'.

Rebecca Hebert-Sweeny
Director of Special Services

**Edward Fenn Elementary School
Principal's Report
2001-2002**

Early in the 2001-2002 school year both local and world events had a major impact on the students, parents and staff of the Edward Fenn Elementary School.

The closing of the local paper mills effected the finances and spirit of many in our small community. The events of September 11th left us wondering what would happen next in a world turned upside down. As a school and community we banded together to weather these life storms.

To assist with the mill closing, the school budgets were developed to have minimum impact on taxpayers. Fundraising activities at EFS were sharply curtailed. Students in need of scholarships for field trips or other school activities were provided with funds through donations or other sources. Our yearbook was produced locally and sold at a minimal price. The Student Council ran a food drive to help out with dwindling supplies at local food pantries.

During the days after the 9/11/01 tragedies our staff supported all children when needed. Although we did not initiate discussion about the 9/11 attacks, we answered student questions in a candid and caring manner. As all members of our local community did, we tried to support one another in a time of crisis.

Rachel Lehr visited EFS in January and provided students with a view of life in Afghanistan. She emphasized the Afghan children's lack of schooling, food and other living essentials. Our children learned about a country very different from the one being portrayed on the television.

Academically, we provided some innovative activities during 2001-2002. Our school wide unit on the Winter Olympics helped students gain pride in the United States and increased their knowledge of other countries. Through visits by a former Olympian and Olympic torch bearer, opening/closing ceremonies, math, reading, writing, social studies, and geography activities your children learned more about their world. All students received an "Olympic Medal" for participating in the Olympic unit using funds provided through our C.A.R.E. committee.

Through the help of faculty volunteers, C.A.R.E. committee members and community members our annual Family Fun Festival was held on a cold Saturday in January. The day was a huge success with activities and fun for all who attended.

Our Fairy Tale Festival took place on a Friday evening in April. Younger students enjoyed activities that involved their favorite fairy tale character or book. Volunteers and staff again provided their time to make this activity possible.

One very exciting project that took place over the summer of 2002 was the construction of our new playground. The \$36,000.00 project took place through donations and fundraising efforts that began over three years ago. The C.A.R.E. committee was instrumental in the success of this project. Fundraising and construction of this state of the art SAFE playground would not have been possible without C.A.R.E. and the support of the local community. The town maintenance department, parents, students, local Americorps Volunteers, Berlin Correctional Facility, staff, businesses and others gave time, equipment and supplies during the construction phase. The playground was built without one local tax dollar begin spent. Thanks to all who helped!

Curriculum efforts continued in Language Arts and Mathematics throughout 2001-2002. Many staff members were trained in unit and curriculum design using grant funds. Training information has been passed on to other staff members to help enhance our curriculum efforts.

The results of our third grade New Hampshire assessments are reflected below:

Mean-Scaled Score Summary Mathematics			
	School	District	State
1999-2000		250	255
2000-2001		249	255
2001-2002		254	255
Cumulative Average		251	255

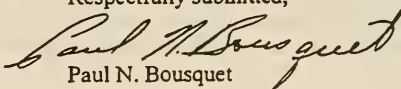
Mean-Scaled Score Summary English Language Arts			
	School	District	State
1999-2000		252	254
2000-2001		244	252
2001-2002		250	253
Cumulative Average		249	253

As can be seen scores are up from last year. It should also be noted that in both Mathematics and Language Arts the number of students in the Novice (lowest) category for the assessment has declined significantly from the 2000-01 tests, a very encouraging result.

At the end of the 2001-2002 school year we lost a beloved member of our staff, Rose Clark, passed away after a lengthy illness. Her love of children and positive outlook on life taught us what is important. All who knew her miss her!

Thank you all for the opportunity to educate the children of this community.

Respectfully submitted,


 Paul N. Bousquet
 Principal

Gorham Middle/High School
2001-2002 Report

It continues to be a personal pleasure to write this annual message about the recent progress of your Middle/High School students, staff and administration. This past year was a busy one. Beyond our regular duties, we had to focus on an on-going school accreditation process, continue our curriculum work, and investigate facility needs and school safety. Despite the work, I am proud to say that Gorham Middle/High School remains a place where our school staff provides a high-quality education for the students of Gorham, Randolph and Shelburne.

We have also welcomed several new staff members this year. Courtney Levandowski is our new Art teacher, Karen Cloutier is our new Middle School Guidance Counselor and Katrina Fowler has done a superb job in her role as our Middle School Special Education Teacher. New Para-educators Jennifer Downs, Nadine Dalphonse, Kathy Couture and Cheri Croteau have also helped our students continue to adjust to the behavior and academic demands of our institution. This year of change also brought the retirement of Mr. William "Bill" Scolere, our Art teacher for the past 26 years. We wish Bill and his wife, Jean, well after years of service to the youth of Gorham, Randolph and Shelburne.

Academically our students continue to perform well. The following results of the New Hampshire Educational Improvement and Assessment Program (NHEIAP) for Grade 6 and Grade 10 reaffirm our students' academic consistency and excellence.

GRADE 6			
	Year	School	State
English Language Arts	1999-2000	267	249
	2000-2001	266	249
	2001-2002	265	249
Cumulative Average		266	249
Mathematics	1999-2000	261	248
	2000-2001	260	248
	2001-2002	260	250
Cumulative Average		260	249
Science	1999-2000	257	240
	2000-2001	260	244
	2001-2002	259	242
Cumulative Average		259	242
Social Studies	1999-2000	260	246
	2000-2001	260	245
	2001-2002	259	245
Cumulative Average		260	245

GRADE 10			
	Year	School	State
English Language Arts	1999-2000	257	252
	2000-2001	254	250
	2001-2002	256	251
Cumulative Average		256	251
Mathematics	1999-2000	254	249
	2000-2001	252	246
	2001-2002	252	246
Cumulative Average		253	247
Science	1999-2000	248	244
	2000-2001	248	241
	2001-2002	247	241
Cumulative Average		248	242
Social Studies	1999-2000	249	241
	2000-2001	247	239
	2001-2002	243	239
Cumulative Average		246	240

Our grade 6 (Class of 2008) students finished first in the state out of 162 schools that were tested. The grade 10 (Class of 2004) students finished fourteenth in Language Arts, tenth in Mathematics, tenth in Science and fourteenth in Social Studies when compared to the students in 78 other schools that were tested. When questioned by a Manchester Union Leader correspondent as to the secret of our repeated success, my response pointed to talented students, quality teachers, supportive parents and a sense of academic pride. We must continue to remain committed to providing the best learning environment possible so this tradition continues.

It is also my duty to report our school dropout rate for the past year was 1% (2 students). While this percentage is very low in comparison to other New Hampshire schools, it is still unacceptable. This can continue to be reduced if we continue to provide help and sincere encouragement for all students.

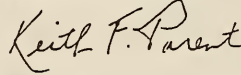
Any discussion of highlights for the 2000-2001 school year must center on the school accreditation decennial visit we went through for four days last March. During this time our school and community was visited by a team of 12 education professionals representing the New England Association of Schools and Colleges. The culmination of this visit was a 53-page report detailing the strengths and needs of Gorham Middle High School. After corrections, the Commission on Public Secondary Schools reviewed the report at its September meeting in 2002. While the Commission commended our school, students, staff and parents a number of times, it also expressed grave concern regarding "the failure of our school site, plant and equipment to

adequately support and enhance our educational program.” The report specifically mentioned the following: roof inadequacy, the lack of sufficient sprinklers throughout the building, the presence of asbestos in floor and ceiling tiles, the lack of smoke and heat detectors in all areas of the building, an overcrowded parking lot, inadequate windows, inadequate classroom space, cramped hallways, lack of adherence to code regarding electrical wiring, poor air quality, the unsafe conditions in the nurse’s office, the overcrowded cafeteria at lunch time, the unsafe entrance/egress from the cafeteria, inadequate storage space, lack of an area for school presentations, the need for conference rooms for confidentiality and educational significance, the need to replace equipment, the poor condition of the school’s playing fields, technology concerns, and fire, health and safety issues.

Given these concerns, the Commission voted to place our school on warning and have requested that these recommendations be addressed immediately. Clearly, Gorham Middle/High School is not the same facility many of you attended years ago. But our tradition of academic excellence must be maintained. In order for us to meet the demands of the present and the educational needs of the students we serve, Gorham needs to renovate its school facilities. On behalf of everyone who uses our facilities and has pride in Gorham Public Schools, I thank you for your thoughtful consideration of this matter and urge you to become an informed voter on this issue.

Lastly, if any of you have concerns about any aspect of the education we provide for the students of Gorham, Randolph and Shelburne, I urge you to contact me. I welcome your inquiries and the opportunity to work together.

Respectfully submitted,



Keith F. Parent
Principal

SURVEY OF GRADUATES – CLASS OF 2002

A number of graduates have entered four-year college or university program.

Listed below are the chosen post-secondary schools:

<u>School</u>	<u>No.</u>	<u>Percentage</u>
<i>Keene State College</i>	1	1.85%
<i>Saint Joseph's College</i>	2	3.70%
<i>Plymouth State College</i>	2	3.70%
<i>University of New Hampshire</i>	3	5.56%
<i>Grand Canyon University</i>	1	1.85%
<i>Lyndon State College</i>	1	1.85%
<i>Middlebury College</i>	1	1.85%
<i>University of New Haven</i>	1	1.85%
<i>Mt. Holyoke</i>	1	1.85%
<i>St. Lawrence University</i>	1	1.85%
<i>University of Southern Maine</i>	2	3.70%
<i>Bates College</i>	1	1.85%
<i>N.E. School of Communications</i>	1	1.85%
<i>Springfield College</i>	2	3.70%
<i>Drexel University</i>	1	1.85%
<i>Husson College</i>	1	1.85%
<i>St. Anselm College</i>	1	1.85%
<i>Northeastern University</i>	1	1.85%
<i>Unity College</i>	1	1.85%
<i>Colby-Sawyer</i>	1	1.85%
<i>Norwich University</i>	1	1.85%
<i>St. Petersburg College</i>	1	1.85%
<i>SUNY – Cortland</i>	1	1.85%
<i>N.E. College</i>	1	1.85%
<i>Maine Maritime Academy</i>	1	1.85%
	31	57.41%

Other students are continuing their education in other than four-year programs.

The chosen schools are:

<i>New Hampshire Technical Institute</i>	1	1.85%
<i>N.H. Community Technical College at Berlin</i>	2	3.70%
<i>N.H. Community Technical College at Laconia</i>	1	1.85%
<i>Southern Maine Technical College</i>	1	1.85%
<i>American Musical/Dramatic Academy</i>	1	1.85%
	6	11.1%

Of the remaining graduates, 1(1.85%) is in the Armed Services and 16 (29.64%) are employed.

**GORHAM, RANDOLPH, SHELBURNE EDUCATION
FOUNDATION****ANNUAL REPORT****2002**

**To the Citizens and Supporters of the Gorham, Randolph,
Shelburne Education Foundation:**

Since I last reported to you on the financial condition of the Foundation ending on December 31, 2001, the Foundation has funded \$7,000 of educational activities at the Edward Fenn School and Gorham Middle/High School. It is the Foundation's goal to continue funding activities or projects on an annual basis, specifically activities and/or projects that improve or have the potential of improving the quality of education in the Gorham School District for Gorham, Randolph, and Shelburne students.

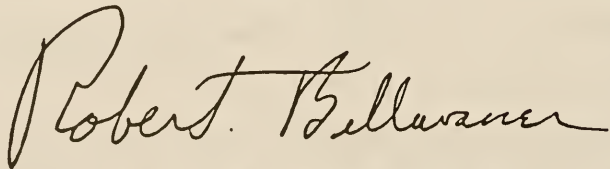
For the coming year it is the Foundation's goal to consider the purchase of property adjacent to either the elementary or middle/high school to allow for the expansion of both schools or to consider funding a part of a new school should the voters at the March, 2003, Annual Meeting so choose. No one familiar with both schools will disagree that more space is needed at the present sites, particularly the middle/high school. Should the Foundation be successful in its fund raising, it, by such a purchase/contribution, will have provided for the expansion of both facilities or contributed toward the development of a new facility and thereby

improved educational programming for future generations of Gorham, Randolph, Shelburne children.

The Gorham, Randolph, Shelburne Education Foundation was established in the fall of 1990 by former principal Albert St.Cyr, Ben Werner, Elizabeth Drew and other community leaders interested in improving the quality of education for the students of all three communities. For that purpose the THIRD CENTURY FUND was established. Through December 31, 2001, the THIRD CENTURY FUND had nearly reached its goal of \$100,000. Shortly after December 31 our goal was achieved and this allowed the Foundation to fund educational programs during Gorham's hour of need to the tune of \$7,000.

Everyone, I am sure, would agree that the future of our three communities lies with today's young people. It is imperative, therefore, that we provide them with a quality education. We as a Foundation wish to be part of that future by financially supporting activities that improve or have the potential of improving the quality of education in the Gorham School District. We can only do that with the support of everyone. Won't you join us and be part of that support?

Respectfully submitted;

A handwritten signature in black ink that reads "Robert Bellavance". The signature is written in a cursive style with a large, prominent initial "R".

Robert Bellavance, Chairman

GRSEF

Gorham, Randolph, Shelburne Education Foundation
Financial Report

Summary

For the Fiscal Year January 1, 2002 through December 31, 2002

Balance on Hand December 31, 2001	\$96,457.84
Checkbook balance on hand December 31, 2002	\$ 2,403.83
Income:	
Raffle	\$1,284.00
Donations in Memory of Carmen Dalphonse	1,152.00
Advertisements	2,330.00
Donations & Dues	11,268.00
Bad check refund	10.00
 Total Income	 \$18,447.83
 Expenses:	
NCEF	\$ 12.00
Bad check charge	10.00
Berlin High school Voc. Dept.-signs	8.00
Gorham School District	7,000.00
Robert Bellavance-stamps	11.82
Berlin High School Voc. Dept. – notes	76.44
Berlin Reporter	23.00
State of N.H.	50.00
Al Morrissette, CPA	100.00
Mailing & stamps	12.46
February mailing	316.57
Address labels	31.29
Scott Hilliard-raffle	642.00
NHPDIP	9,000.00
Berlin High School- printing of Alma Matters	250.00
Gorham Post Office-mailing	138.17
Gorham Post Office-permit	150.00
 Total Expenses	 \$17,831.75
 Checkbook cash balance	 \$ 616.08

NHPDID Account – January 1, 2002 - December 31, 2002

Balance – January 1, 2002	\$12,527.09
Contributions - January 1, 2002-December 31, 2002	9,000.00
Interest earned – January 1, 2002-December 31, 2002	224.97
	\$21,752.06

SUMMARY

2002

Beginning value as of January 1, 2002	\$96,457.84
Checkbook balance on hand January 1, 2002	- 2,403.83
Contributions to Northern NH Charitable Trust	.00
Contributions to NHPDIP	+ 9,000.00
Return on investments Northern NH Charitable Trust	- 8,233.76
Fees Northern NH Charitable Trust	- 689.24
Return on investments NHPDIP	+ 224.97
Checkbook balance on hand December 31, 2002	+ 616.08
End of Year Balance December 31, 2002	\$94,972.06

SHELburnE SCHOOL DISTRICT
ANNUAL SCHOOL MEETING
Report of Proceedings
March 12, 2002

The polls were opened at 5:00 pm by Town and School District Moderator, John Henne, for action by ballot on ARTICLES #1-#3.
Election of School District Officials:

1. One Auditor for the ensuing year.
2. One Auditor for a two (2) year term.
3. A Member of the school board for the ensuing (3) years.

The Annual School District Meeting was called to order at 8:00pm, March 12, 2002 by School District Moderator, John Henne, for consideration of the posted school warrant. Superintendent John Caldon, Business Manager Pauline Plourde, and Director of Special Services Rebecca Hebert-Sweeny were introduced. The following actions were taken:

ARTICLE #4:

"To see if the District will vote to accept the reports of agents, auditors, committees and officers heretofore chosen, as printed in the Annual Report." Moderator John Henne read the article aloud. John Gralenski moved to accept this article, Robin Henne seconded the motion.

It was noted that some of the school spending reports were printed in very small print and almost impossible to read.
VOTED IN THE AFFIRMATIVE.

ARTICLE #5:

"To set the salaries of school district officers:

School Board Members--three (3) @ \$200.00 each.	\$600.00
Treasurer	\$200.00
Deputy Treasurer	\$ 50.00
Clerk	\$150.00
Moderator	\$ 50.00
Supervisors of Checklist--three (3) @\$25.00 each	\$ 75.00
Ballot Clerks--two (2) @ \$25.00 each	\$ 50.00
Auditors--two (2) @ \$25.00 each	\$150.00"

The article was read by Moderator John Henne. Kristy Lavertue Moved and Doris Gorham seconded that the article be accepted as read.

No Discussion.

VOTED IN THE AFFIRMATIVE.

ARTICLE #6:

"To see if the District will vote to raise and appropriate the sum of \$1.00 to the Bus Capital Reserve Fund." (Recommended by the School Board and the Budget Committee.)
The article and recommendations were read by Moderator John Henne. John Carpenter moved the article, John Cosgriff seconded.

Jo Carpenter explained that due to a large increase in number of students, tuition costs have risen dramatically this year. In looking at ways to mitigate this sharp increase, the Board felt that it was not unreasonable to skip one year of contributing to the Bus Capital Reserve Fund. However, in order to be able to bring the matter to the floor of the meeting, a dollar amount had to be included in the article. Hence, the \$1.00 figure.

No further discussion.

VOTED IN THE AFFIRMATIVE.

ARTICLE #7:

"To see if the District will vote to raise and appropriate the sum of \$6,500.00 to the Tuition Expendable Trust Fund. (Recommended by both School Board and Budget Committee.)

The article and recommendations were read by Moderator Henne. John Gralenski moved the article, Doris Gorham seconded. Jo Carpenter explained the purpose of the fund,
VOTED IN THE AFFIRMATIVE.

ARTICLE #8:

"To see if the District will vote to raise, appropriate, and expend the sum of \$579,803.08 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, said sum to be in addition to the sums raised under Article 10 and 11 in this warrant." (Recommended by the School Board and the Budget Committee.)

The article was read by Moderator Henne as well as the recommendations. It was pointed out that the article should read ".in addition to the sums raised in Articles 6 and 7 in this warrant.", rather than Articles 10 and 11 as stated. This housekeeping detail taken care of, Bob Corrigan moved the article and Robin Henne seconded.

Mitch Weathers of the School Board explained that due to the enrollment of more students than anticipated, the Board was asking the District to approve an additional \$13,796.00 to cover these tuition costs.

Mitch Weathers moved that the District "Amend Article #8 to include the requested \$13,796, making the total sum appropriated \$593,599.08." John Carpenter seconded this motion.

AMMENDMENT VOTED IN THE AFFIRMATIVE.

Moderator Henne then restated Article #8 including the amendment:

"To see if the District will vote to raise, appropriate and expend the sum of \$593,599.08--as amended--for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, said sum to be in addition to the sums raised under Articles 6 and 7 in this warrant."

No further discussion.

VOTED IN THE AFFIRMATIVE.

ARTICLE #9:

"To see if the District will vote to authorize the School Board to enter into a tuition contract with the Gorham School District for the education of its students in grades K-12 for a three (3) year period beginning July 1, 2002 and ending June 30, 2005."

The article was read aloud by Moderator Henne. Robert Corrigan moved and John Gralenski seconded approval of the article.

No discussion.

VOTED IN THE AFFIRMATIVE.

ARTICLE #10:

"To transact any other business which may legally come before this meeting."

There being no further business, the meeting was recessed at 8:19pm, March 12, 2002, and the ballot box turned for counting.

Meeting reconvened at 10:44pm March 12, 2002 for reporting election results.

79 ballots having been cast, the following School Officials were declared elected:

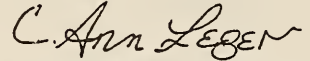
School Board Member for three (3) years:	Jo Anne Carpenter
Auditor for two (2) years:	Rodney A. Hayes
Auditor for one (1) year:	Debbie E. Hayes

Motion made by Robin Henne, seconded by Nancy Philbrook to adjourn the Shelburne School District Meeting.

VOTED IN THE AFFIRMATIVE.

Meeting adjourned by Moderator John Henne at 10:46pm, March 12, 2002.

Respectfully submitted,



C. Ann Leger,
School District Clerk

SCHOOL FINANCIAL REPORT

For the Year Ending June 30, 2002

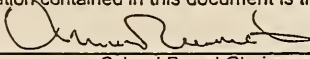
For School District of Shelburne NH

SAU # 20

DUE TO THE NH DEPARTMENT OF REVENUE

Not Later Than September 1.

"I certify under the pains and penalties of perjury, to the best of my knowledge and belief, that all of the information contained in this document is true, accurate and complete." Per RSA 198:4-d

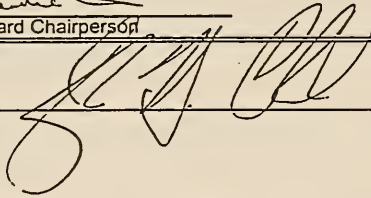


School Board Chairperson

9/10/02

Date

Superintendent of Schools:

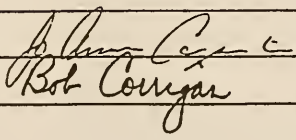


Date:

9-10-02

SCHOOL BOARD MEMBERS

Please sign in Ink.



Bob Corrigan

NAME: SHELBURNE		MS25 2001-2002		
TITLES	Acct #	(1) Fund 10	(2) Fund 22	(3) Fund 70
BALANCE SHEET				
		GENERAL	ALL OTHER	TRUST/AGENCY
ASSETS				
Current Assets				
1. CASH	100	38.76	0.00	44,940.92
2. INVESTMENTS	110	0.00	0.00	0.00
3. ASSESSMENTS RECEIVABLE	120	971.00		
4. INTERFUND RECEIVABLE	130	375.00	0.00	0.00
5. INTERGOVT REC	140	0.00	375.00	0.00
6. OTHER RECEIVABLES	150	0.00	0.00	0.00
7. BOND PROCEEDS REC	160			
8. INVENTORIES	170	0.00	0.00	
9. PREPAID EXPENSES	180	0.00	0.00	0.00
10. OTHER CURRENT ASSETS	190	0.00	0.00	0.00
11. Total Current Assets lines 1 - 10		1,384.76	375.00	44,940.92
LIAB & FUND EQUITY				
Current Liabilities				
12. INTERFUND PAYABLES	400	0.00	375.00	0.00
13. INTERGOVT PAYABLES	410	0.00	0.00	0.00
14. OTHER PAYABLES	420	1,219.62	0.00	0.00
15. CONTRACTS PAYABLE	430	0.00	0.00	
16. BOND AND INTEREST PAY	440	0.00		
17. LOANS AND INTEREST PAY	450	0.00		
18. ACCRUED EXPENSES	460	0.00	0.00	
19. PAYROLL DEDUCTIONS	470	163.96	0.00	
20. DEFERRED REVENUES	480	0.00	0.00	
21. OTHER CURRENT LIAB	490	0.00	0.00	0.00
22. Total Current Liabilities lines 12 - 21		1,383.58	375.00	0.00
Fund Equity				
23. RES FOR INVENTORIES	751	0.00	0.00	
24. RES FOR PREPAID EXPENSES	752	0.00	0.00	
25. RES FOR ENCUMBRANCES	753	0.00	0.00	0.00
26. RES FOR CONTINUING APPR	754	0.00	0.00	0.00
27. RES FOR AMTS VOTED	755	0.00	0.00	
28. RES FOR ENDOWMENTS	756			0.00
29. RES FOR SPEC PURP	760	0.00	0.00	44,940.92
30. UNRES FUND BALANCE	770	1.18		
31. Total Fund Equity lines 23-30		1.18	0.00	44,940.92
32. TOT LIAB & FUND EQUITY lines 22 & 31		1,384.76	375.00	44,940.92
		GENERAL	ALL OTHER	TRUST
REVENUES				
Revenue From Local Sources				
1. Total Assessments	1100-1119	102,259.94	0.00	
2. Tuition from All Sources	1300-1399	0.00	0.00	
3. Transportation Fees from All Sources	1400-1499	0.00	0.00	
4. Earnings on Investments	1500-1599	2,241.95	0.00	1,074.08
5. Food Services Sales	1600-1699			
6. Other Revenue from Local Sources	1700-1999	3.00	0.00	0.00
7. Total Local Non-Tax Revenue Lines 2-6		2,244.95	0.00	1,074.08
8. Total Local Revenue Lines 1 & 7		104,504.89	0.00	1,074.08
Revenue from State Sources				
UNRESTRICTED GRANTS-IN-AID				
9. Adequacy Aid (Grant)	3111	94,652.00		
10. Adequacy Aid (State Tax)	3112	195,924.00		
11. Shared Revenue	3120	0.00		
12. Other (Specify)	3190-3199	0.00	0.00	0.00
13. Total Unrestricted Grants-In-Aid 9-12		290,576.00	0.00	0.00

NAME: SHELBURNE		MS25 2001-2002		
TITLES	Acct #	(1) Fund 10	(2) Fund 22	(3) Fund 70
RESTRICTED GRANTS-IN-AID				
14. School Building Aid	3210	0.00		
15. Kindergarten Building Aid	3215	0.00		
16. Kindergarten Aid	3220	0.00		
17. Catastrophic Aid	3230	0.00		
18. Vocational Education	3241-3249	0.00	0.00	
19. All Other Restricted Grants-in Aid	3250-3299	0.00	0.00	0.00
20. Total Restricted Grants-In Aid (Lines 14-19)		0.00	0.00	0.00
21. Grants-In-Aid Through Other Public Intermediat	3700	0.00	0.00	
22. Revenue In Lieu of Taxes	3800	0.00	0.00	
23. Revenue For/On Behalf of LEA	3900	0.00	0.00	
24. Total Revenue from State Sources Lines 13, and 20-22		290,576.00	0.00	0.00
		GENERAL	ALL OTHER	TRUST
REVENUES				
Revenue From Federal Sources				
25. Unrestricted Grants-In-Aid	4100-4299	0.00	0.00	
RESTRICTED GRANTS-IN-AID				
26. Restricted Grants-In-Aid Direct from Fed Gov't	4300-4399	0.00	0.00	
27. Restricted Grants-In-Aid from Fed Gov't thru St	4500-4599	1,519.02	2,383.50	
28. Other Revenue for /on Behalf of LEA	4700-4999	971.00	0.00	
29. Federal Forest Land Distribution	4810	8,672.90		
30. Total Revenue from Federal Gov't (Lines 25-29)		11,162.92	2,383.50	
Other Financing Sources				
31. Sale of Bonds and Notes	5100-5139	0.00		
32. Reimbursement Anticipation Notes	5140	0.00		
Interfund Transfers				
33. Transfer from General Fund	5210		0.00	11,500.00
34. Transfer from Special Revenue Funds	5220-5229	0.00	0.00	0.00
35. Transfer from Capital Projects	5230-5239	0.00	0.00	0.00
36. Transfer from Capital Reserve Funds	5251	0.00	0.00	
37. Transfer from Trust Funds	5252-5253	13,385.00	0.00	
38. Compensation for Loss of Fixed Assets	5300-5399	0.00	0.00	
39. Capital Lease/Lease Purchases	5500-5600	0.00	0.00	
40. Total Other Financing Sources (Lines 31-39)		13,385.00	0.00	11,500.00
41. Total Revenue & Other Financing Sources (Lines 8,24,30)		419,628.81	2,383.50	12,574.08
		GENERAL	SPECIAL REVENUE	TRUST/AGENCY
EXPENDITURES				
Instruction				
1. Regular Programs	1100-1199	412,305.57	0.00	
2. Special Programs	1200-1299	14,271.14	2,383.50	
3. Vocational Programs	1300-1399	0.00	0.00	
4. Other Instructional Programs	1400-1499	976.49	0.00	
5. Non-Public Programs	1500-1599	0.00	0.00	
6. Adult & Community Programs	1600-1899	0.00	0.00	
7. Total Instructional Expenditures (Lines 1-6)		427,553.20	2,383.50	0.00
Support Services				
8. Student Services	2100-2199	0.00	0.00	
9. Instructional Staff	2200-2299	0.00	0.00	
10. General Administration - SAU Level	2300-2399	30,459.49	0.00	
11. School Administration	2400-2499	0.00	0.00	
12. Business	2500-2599	0.00	0.00	
13. Operation/Maintenance of Plant	2600-2699	0.00	0.00	
14. Student Transportation	2700-2799	14,921.49	0.00	
15. Centralized Services	2800-2899	0.00	0.00	
16. Other Support Services	2900-2999	0.00	0.00	
17. Food Service Operation	3100-3199			
18. Total Support Services (Lines 8-17)		45,380.98	0.00	0.00

NAME: SHELburnE		MS25 2001-2002		
TITLES	Acct #	(1) Fund 10	(2) Fund 22	(3) Fund 70
Other Outlays				
19. Facility Acquisition & Construction	4000-4999	0.00	0.00	
20. Debt Service - Principal	5110	0.00	0.00	
21. Debt Service - Interest	5120	0.00	0.00	
Other Financing Uses				
22. Transfer to General Fund	5210		0.00	0.00
23. Transfer to Food Service (Special Revenue) Fu	5220-5221	0.00	0.00	
24. Transfers to All Other Special Revenue Funds	5222-5229	0.00		
25. Transfer to Capital Projects Funds	5230-5239	0.00	0.00	
26. Transfer to Capital Reserves	5251	5,895.67		
27. Transfer to Expendable Trust Funds	5252	6,678.41		
28. Transfer to Nonexpendable Trust Funds	5253	0.00		
29. Transfer to Agency Fund	5254	(1,074.08)		
30. Allocation to Charter Schools	5310	0.00	0.00	
31. Allocation to Other Agencies	5390	0.00	0.00	
32. Total Other Outlays and Financing Uses (Lines 19-31)		11,500.00	0.00	0.00
33. Total Expenditures for All Purposes (Lines, 7,18 & 32)		484,434.18	2,383.50	0.00
GENERAL FUND FIXED ASSET GROUP				
OF ACCOUNTS (FUND80)				
As of June 30, 20__	Acct No.	BEGINNING OF Debit	END OF YEAR Debit	
1. SITES	210	0.00	0.00	
2. SITE IMPROVEMENTS	220	0.00	0.00	
3. BUILDINGS AND IMPROVEMENTS	230	0.00	0.00	
4. MACHINERY AND EQUIPMENT	240	0.00	0.00	
5. CONSTRUCTION IN PROGRESS	250	0.00	0.00	
6. INVESTMENT IN GENERAL FIXED ASSETS	710			
7. TOTAL		0.00	0.00	
GENERAL FUND LONG TERM DEBT				
GROUP OF ACCOUNTS (Fund 90)				
As of June 30, 20__	Acct No.	BEGINNING OF Debit	END OF YEAR Debit	
1. BONDS PROCEEDS NOT USED				
2. AMOUNT PROVIDED FOR RETIREMENT OF L	304			
3. NOTES AND BONDS PAYABLE LONG-TERM	511-521			
4. OTHER LONG-TERM LIABILITIES	531-590			
5. TOTAL		0.00	0.00	
AMORTIZATION OF LONG TERM DEBT				
For the Fiscal Year Ending on June 30th				
REPORT IN WHOLE DOLLARS	(1) DEBT 1	(2) DEBT 2	(4) DEBT 4	(6) TOTAL
Length of Debt (yrs)	0	0	0	
Date of Issue (mm/yy)	0	0	0	
Date of Final Payment(mm/yy)	0	0	0	
Original Debt Amount	0.00	0.00	0.00	
Interest Rate	0.00	0.00	0.00	
Principal at Beginning of Yr	0.00	0.00	0.00	0.00
New Issues This Year	0.00	0.00	0.00	0.00
Retired Issues This Yr	0.00	0.00	0.00	0.00
Remaining Principal Bal Due	0.00	0.00	0.00	0.00
Remaining Interest Bal Due	0.00	0.00	0.00	0.00
Remaining Debt(P&I) Bal Due	0.00	0.00	0.00	0.00
Amount of Prin to be Paid Next Fisc. Yr	0.00	0.00	0.00	0.00
Amount of Interest to be Paid Next Fisc Yr.	0.00	0.00	0.00	0.00
Total Debt (P&I) to be Paid Next Fisc. Yr	0.00	0.00	0.00	0.00

2002-2003 SCHOOL CALENDAR

August	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

February	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(15)							1
	2	3	4	5	6	7*	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	

September	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(20)	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16_	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

March	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(21)							1
	2	3	4	5	6_	7	8
	9	10	11	12	13	14	15
	16	17	(18)	19	20	21	22
	23	24	25	26	27	28+	29
	30	31					

October	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(21)			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

April	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(17)			1	2	3_	4	5
	6	7	[8]	9	10	11	12
	13	14	15	16	17	18*	19
	20	21	22	23	24	25	26
	27	28	29	30			

November	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(18)						1	2
	3	4	5	[6]	7	8	9
	10	11	12	13	14	15*	16
	17	18	19	20	21	22	23
	24	25	26	(27)	28	29	30

May	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(21)						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

December	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(14)	1	2	3	4	5	6+	7
	8	9_	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

June	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(14)	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18+	(19)	20	21
	22	23	24	25	26	27	28
	29	30					

January	Sun	Mon	Tue	Wed	Thu	Fri	Sat
(19)				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	[28]	29	30	31	

July	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

Tue/Thu	Aug. 27-29	Teacher Inservice Days	-	Early Release Day
Mon	Sept. 2	Labor Day	()	End of Trimester-EFS
Tue	Sept. 3	First Day of School	[]	End of Quarter-GMS/GHS
Fri	Oct. 11	North Country Inservice Day	♦	EFS Progress Reports
Mon	Oct. 14	Columbus Day	⚡	GMS/GHS Progress Reports
Mon	Nov. 11	Veterans' Day	+	Report Cards EFS
Thu/Fri	Nov. 28/29	Thanksgiving Recess	*	Report Cards GMS/GHS
Fri	Dec. 6	EFS/GMS Parent Conferences GHS Inservice Day		
Mon/Fri	Dec. 23-Jan. 3	Christmas Vacation		
Mon	Jan. 20	Civil Rights Day		
Mon/Fri	Feb. 24-28	Winter Vacation		
Mon/Fri	Apr. 21-25	Spring Vacation		
Mon	May 26	Memorial Day		
Fri	June 13	Graduation (Gorham High School)		
Thu	June 19	Last Day of School		
Fri/Tue	June 20-July 3	Tentative Snow Days, if needed		



Private Well Users!

Have you had your well tested recently?

Drinking water from private wells in New Hampshire sometimes contains contaminants at levels that can pose health risks. Only a water quality test, by a competent laboratory, can assure that your family is protected.

What types of contaminants might be present in your well?

The following contaminants, some naturally-occurring and others man-made, have been found in private well water in New Hampshire:

Arsenic

Bacteria

Fluoride

Nitrate

Radium

Radon

Sodium

Uranium

Volatile Organic Chemicals (VOCs)



Where can you learn more about this?

For further information, please visit the N.H. Department of Environmental Services' website at www.des.state.nh.us/wseb, then select "fact sheets," then 2-1.

HELP WANTED

**SHELBURNE CITIZENS TO
SERVE ON BOARDS,
COMMITTEES AND TO FILL
OTHER POSITIONS**

GET INVOLVED!

**FIND OUT HOW YOU CAN
SERVE YOUR COMMUNITY**

PARTICIPATE!!!

**CALL THE TOWN OFFICE TODAY
466-2262**