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Town of

ORFORD

NEW HAMPSHIRE

Annual Report

For the Year Ended December 31, 2003

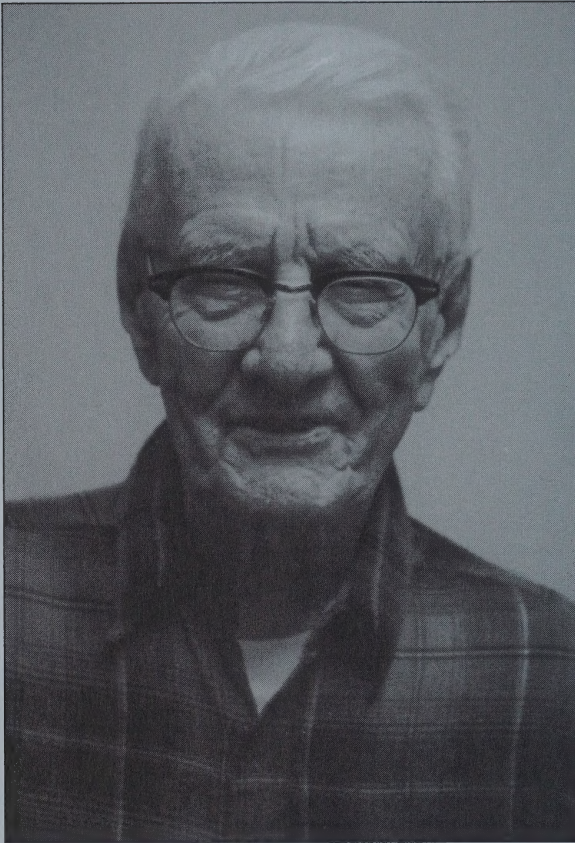
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Annual Report
of the
Officers
of the
TOWN
of
ORFORD
NEW HAMPSHIRE

for the

Year Ended December 31, 2003

DEDICATION



Richard C. Butman

Tax Mapper

1972 – 2002

We dedicate this 2003 Annual Report to the memory of Richard C. Butman for his 30 years of service to the Town of Orford as town Tax Mapper. Richard, a dedicated public servant who had an in-depth knowledge of town history, will be greatly missed.

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TOWN DIRECTORY
www.orfordnh.us
orfordselectmen@joimail.com

SELECTMEN'S MEETING

Every Wednesday at 8:00 p.m. in the Town Office, 2529 Route 25A, Orford, NH.

SELECTMEN'S OFFICE Phone & Fax: 353-4889

Mary Greene, Administrative Assistant

Office Hours:

Monday	9:00 a.m. – 12:00 p.m. 1:00 – 5:00 p.m.
Tuesday	9:00 a.m. – 12:00 p.m. 1:00 – 5:00 p.m.
Wednesday	1:00 – 7:30 p.m.

Selectmen's Office is in the Town Office.

TOWN CLERK 353-4404

Louise Mack, Town Clerk

Office Hours:

Tuesday	2:00 – 7:00 p.m.
Wednesday	6:00 – 8:00 p.m.
Thursday	8:00 – 11:00 a.m.

Town Clerk's Office is in the Town Office.

TAX COLLECTOR 353-4831

Louise Mack, Tax Collector

Tax Collector's Office is in her home at 59 Archertown Road, Orford, NH.

POLICE DEPARTMENT Call **9-1-1** for emergencies or 353-4252 (office)

FIRE DEPARTMENT Call **9-1-1** for emergencies

Arthur Dennis, Fire Chief

HIGHWAY DEPARTMENT 353-9366

Charles Waterbury, Road Agent and Tree Warden

PLANNING BOARD MEETING

The Planning Board meets every third Monday of the month at 7:00 p.m. in the Town Office.

FREE LIBRARY Laurel Fulford, Librarian **353-9166**

Tuesday and Friday 3:30 – 7:30 p.m.; Saturday 9 – 11:30 a.m.; Sunday 2 – 5 p.m.

SOCIAL LIBRARY Sarah Putnam, Librarian **353-9756**

Monday 3 – 7 p.m.; Wednesday 9 a.m. – 1 p.m.; Thursday 3 – 7 p.m.;
Friday 2 – 5 p.m.; Saturday 9 a.m. – 1 p.m.

ORFORD TOWN OFFICERS

Elected by nonpartisan ballot on Town Meeting Day

MODERATOR

Peter Thomson	353-4111	2004	2-Year Term
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SELECTMEN

David Bischoff, Chairman	353-9818	2005	3-Year Term
Quentin Mack	353-9240	2004	3-Year Term
Gerald Pease	353-9070	2006	3-Year Term

TREASURER

Carl Cassel	353-4434	2004	3-Year Term
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SUPERVISORS OF THE CHECKLIST

Jane Hebb	353-4496	2008	6-Year Term
Andrew Schwaegler	272-9202	2006	6-Year Term
Brenda Smith	353-8114	2005	6-Year Term

TAX COLLECTOR

Louise Mack	353-4831	2005	3-Year Term
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TOWN CLERK

Louise Mack	353-4404	2005	3-Year Term
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ROAD AGENT

Charles Waterbury	353-9366	2006	3-Year Term
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PLANNING BOARD

Paul Dalton, Chairman	353-9844	2004	3-Year Term
Elizabeth Bischoff, Vice-Chair	353-4526	2006	3-Year Term
David Coker	353-4104	2006	3-Year Term
Sam Hanford	353-9678	2005	3-Year Term
Jonathan Sands	353-4746	2004	3-Year Term
Andrew Schwaegler	272-9202	2005	3-Year Term
David Bischoff	353-9818		Ex Officio
Ann Green	353-4150		Alternate
Guy Hebb	353-4848		Alternate

Nominated and Elected from the floor on Town Meeting Day

OVERSEERS OF PUBLIC WELFARE

Board of Selectmen	353-4889	2004	1-Year Term
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FENCE VIEWERS

Mark Marsh	353-9007	2004	1-Year Term
H. Horton Washburn	353-4570	2004	1-Year Term

ORFORD TOWN OFFICERS (continued)

HEALTH OFFICER

Board of Selectmen	353-4889	2004	1-Year Term
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SEXTON

Cemetery Commission		2004	1-Year Term
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BUDGET ADVISORY COMMITTEE

James Hook	353-4834	2004	1-Year Term
Robert Palifka	353-9367	2004	1-Year Term
Andrew Schwaegler	272-9202	2004	1-Year Term
Tom Steketee	353-4425	2004	1-Year Term
Herbert Verry	353-9450	2004	1-Year Term

ORFORD FREE LIBRARY TRUSTEES

Carol Boynton	353-4874	2006	3-Year Term
Christie Manning	353-9343	2004	3-Year Term
Susan Kling	353-9166	2005	3-Year Term

ORFORD SOCIAL LIBRARY

Ann Davis	353-9725	2004	3-Year Term
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FIRE WARDS

Arthur Dennis	353-4502	2004	1-Year Term
James Hook	353-4834	2004	1-Year Term
Larry Taylor	353-9865	2004	1-Year Term

PARKS AND PLAYGROUNDS

Ranson Perry, Chairman	353-4793	2005	3-Year Term
Tim Ruff	353-9722	2006	3-Year Term
Brad McCormack	353-4469	2006	3-Year Term
John O'Brien	353-9857	2006	3-Year Term
Dave Thomson	353-9607	2004	3-Year Term

TRUSTEES OF TRUST FUNDS

Mark Blanchard	353-9873	2005	3-Year Term
Stuart Corpieri	353-4229	2004	3-Year Term
Joe Davis	353-9725	2006	3-Year Term

CEMETERY COMMISSION

Ruth Brown	353-9092	2006	3-Year Term
Julia Fifield	353-4881	2004	3-Year Term
Paul Messer	353-4883	2005	3-Year Term

Appointed by the Board of Selectmen

AUDITOR

Plodzick & Sanderson, Accountants & Auditors

ORFORD TOWN OFFICERS (continued)

FIRE CHIEF

Arthur Dennis 353-4502 2004 1-Year Term

POLICE CHIEF

Steven Calderwood 353-4252 2004 1-Year Term

EMERGENCY MANAGEMENT DIRECTOR

Mark Simmons 353-4517 2004 1-Year Term

ANIMAL CONTROL

Roy Daisey 353-9534 2004 3-Year Term

INSPECTORS OF ELECTION

Elizabeth Bischoff 353-4526 2004 2-Year Term

Elizabeth Blauvelt 353-4115 2004 2-Year Term

Betty Messer 353-4883 2004 2-Year Term

Judith Parker 353-4882 2004 2-Year Term

Ruth Brown 353-9092 Alternate

Laura Verry 353-9450 Alternate

NILES FUND COMMITTEE

Elizabeth Bischoff 353-4526 2004 1-Year Term

David Coker 353-4104 2004 1-Year Term

David Green 353-4160 2004 1-Year Term

Tara Mitchell 353-9012 2004 1-Year Term

Quentin Mack 353-9240 Ex Officio

CONSERVATION COMMISSION

Bry Beeson, Chairman 353-4311 2005 3-Year Term

Emily Bryant 353-9033 2005 3-Year Term

William McKee 353-4520 2005 3-Year Term

Sarah Schwaegler 272-4817 2006 3-Year Term

Bruce Streeter 353-9909 2004 3-Year Term

Thomas Thomson 353-4488 2006 3-Year Term

Charles Waterbury 353-9366 2005 3-Year Term

Tom Bubolz 353-4303 Alternate

TREE WARDEN

Charles Waterbury 353-9366 2004 1-Year Term

ZONING BOARD OF ADJUSTMENT FOR FLOOD PLAINS

Emily Bryant 353-9033 2005 3-Year Term

Paul Messer 353-4883 2005 3-Year Term

Taylor Soper 353-9972 2005 3-Year Term

Rendell Tullar 353-4860 2005 3-Year Term

Shawn Washburn 353-4207 2005 3-Year Term

TOWN OF ORFORD
ANNUAL TOWN MEETING
March 11, 2003

GRAFTON, ss.

NEW HAMPSHIRE

The polls were opened at 4:00 p.m. The ballots were counted (530) and the voting began for the Town Officers on the Australian Ballot.

The Annual Town Meeting for the Town of Orford was called to order at 7:10 p.m. Moderator Peter Thomson led the assembly in the Salute to the Flag. He announced that the Rabies Clinic would be held on March 22nd at the Fire Station from 11 a.m. to 12 p.m. (noon). David Bischoff announced that it had just been brought to his attention that there was a mistake on page 23 in the middle column. The amount should be, Other Taxes \$26,648 (rather than \$326,648). The total was correct. Peter noted that the two oldest women in Town were present: Theda Pease who will turn 97 on the 28th day of April this year and Julia Fifield, the holder of the Boston cane, who turned 97 last December.

A motion was made by David Bischoff and seconded by Quentin Mack to dispense with the reading of the Warrant and it was passed with a voice vote in affirmation.

ARTICLE 1: To choose all necessary Town Officers.
Officers elected from the floor:

For one year: **Auditor** Plodzik & Sanderson
There was a question as to whether we could elect Plodzik & Sanderson as our Auditors because they were not residents in the Town. The Selectmen will check into this for next year and see if they should be elected or appointed.

For one year: **Overseers of Public Welfare** Board of Selectmen

For one year: **Fence Viewers** Mark Marsh
H. Horton Washburn

For one year: **Health Officer** Board of Selectmen

For one year: **Sexton** Cemetery Commission

For one year: **Budget Advisory Committee** James Hook
Robert Palifka
Andrew Schwaegler
Thomas Steketee
Herbert Verry

For three years: **Orford Free Library Trustee** Carol Boynton

For one year: Fire Wards	Arthur Dennis James Hook Larry Taylor
For three years: Parks and Playgrounds	Brad McCormack John O'Brien Tim Ruff
For three years: Trustee of Trust Funds	Joe Davis
For three years: Cemetery Commission	Ruth Brown

ARTICLE 2:

To see if the Town will vote to raise and appropriate the sum of six hundred and sixty-six thousand, nine hundred and ninety-seven dollars (\$666,997) for general municipal operations.

General Government

Executive	\$ 43,450.
Election	19,849.
Financial Administration	34,263.
Revaluation of Property	4,600.
Legal Expenses	9,500.
Personnel Administration	39,466.
Planning Board	6,700.
General Government Buildings	8,324.
Cemeteries	11,893.
Insurance	10,150.
Regional Association	1,047.
Contingency Fund	3,000.

Public Safety

Police	\$ 63,230.
Ambulance	16,365.
Fire Department	20,015.
Emergency Management	750.

Highways and Bridges

Highways	\$225,120.
Bridges	6,000.
Street Lights	4,700.

Sanitation

Solid Waste Collection	\$ 750.
Solid Waste Disposal	35,450.

Health

Animal Control	\$ 2,575.
Health Agency	6,060.

Welfare

Direct Assistance	\$ 4,500.
Intergovernmental Welfare	2,900.

Culture and Recreation

Parks and Playgrounds	\$ 19,277.
Libraries	20,929.
Patriotic Purposes	125.

Conservation

Other Conservation	\$ 601.
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Debt Service

Principal — Long Term Bonds	\$ 28,310.
Interest — Long Term Bonds	5,098.

Improvements Other Than Buildings

Microfilming of Town	
Historical Records	\$ 300.
Restoration of Town	
Historical Records	2,700.
Fire Department Radios	1,500.
Maintenance for Community Field	7,500.

A motion was made by David Bischoff and seconded by Quentin Mack. It was suggested and agreed to that next year we will have a plan in the Town Report for long-term paving on our highways. A voice vote in affirmation.

The article was passed.

ARTICLE 3:

To see if the Town will vote to raise and appropriate the sum of one hundred and thirty-eight thousand dollars (\$138,000) for payments into the following capital reserve funds as follows:

Bridges & Roads CRF (1989)	\$ 10,000.
Fire Trucks CRF (1989)	20,000.
Grader CRF (1983)	8,000.
Highway Dept. Trucks CRF (1983)	25,000.
Loader CRF (1983)	7,000.
Police Cruiser CRF (1978)	8,000.
Reappraisal CRF (1987)	30,000.
Dump Closure CRF (1991)	20,000.
Tax Maps CRF (2002)	5,000.
Tractor/Mower (P&P) CRF (1992)	5,000.

The motion was made by David Bischoff and seconded by Quentin Mack. The Selectmen were questioned as to when we would be doing the reappraisal. They said it will be started in 2003 and will be finished by April 1, 2005. We are required to do this at this time by the State. The Selectmen said they had written a letter to the State in support of a bill now before the New Hampshire legislature to exempt towns with population under 5,000 from the strict provisions of the dump closure regulations. A motion was made by Mark Marsh and seconded by Toni Pease that the Town's people go on record that they support the Selectmen on the letter they wrote supporting this bill that is now in the legislature on closing the dump. After more discussion the amended motion was withdrawn and the original motion was passed by a voice vote in the affirmative.

The article was passed.

ARTICLE 4:

To see if the Town will vote to raise and appropriate the sum of seventeen thousand dollars (\$17,000) to be added with the \$15,000 in the General Budget under Highway part-time wages total \$32,000 for the purpose of creating the position of a third full-time highway crew person. This position will require that the person be certified to drive and operate heavy equipment vehicles and provide all services necessary in maintaining roads and assisting the Road Agent. This appropriation includes retirement and health benefits.

The motion was made by Quentin Mack and seconded by Julia Fifield. A voice vote in the affirmative.

The article was passed.

ARTICLE 5:

To see if the Town will vote to create an Expendable Trust Fund known as the Heavy Equipment Maintenance Expendable Trust Fund under the provision of RSA 31:19-a, for payment of unexpected expenditures that may arise that are not part of the annual highway budget and to raise and appropriate the sum of two thousand five hundred dollars (\$2,500) for an initial deposit into said fund, and to designate the Selectmen as agents of the town to expend money from the fund for this purpose without further Town Meeting approval.

A motion was made by David Bischoff and seconded by Quentin Mack. A voice vote was made in the affirmative.

The article was passed.

ARTICLE 6:

To see if the Town will vote to raise and appropriate the sum of thirty-five thousand four hundred and fifty dollars (\$35,450) for the purpose of reconstructing and restoring the historic Orford Mall Walk along the east side of Main Street in order to improve pedestrian safety. The terms of the Transportation Enhancement program award, administered by the NH Department of Transportation, provide that this sum will be reimbursed in full to the Town following completion of the project, which is projected for 2004. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Orford Mall Walk is completed or by December 31, 2005, whichever is sooner.

A motion was made by Julia Fifield and seconded by Bry Beeson. After a long discussion on the condition of the walk and winter maintenance, a paper ballot was requested.

136 ballots were cast: Yes – 87 No – 49

The article was passed.

ARTICLE 7:

To see if the Town will vote to raise and appropriate the sum of three thousand dollars (\$3,000) for additional fence repair at the Street Cemetery. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the fencing is completed or by December 31, 2004, whichever is sooner.

A motion was made by David Bischoff and seconded by Sarah Schweagler. A voice vote was made in the affirmative.

The article was passed.

ARTICLE 8:

To see if the town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to purchase a new mower for use at the cemeteries.

The motion was made by David Bischoff and seconded by Sarah Schweagler. A voice vote was made in the affirmative.

The article was passed.

ARTICLE 9:

To see if the Town will vote to raise and appropriate the sum of seven thousand five hundred dollars (\$7,500) to make improvements to the recycling center, such as removal of debris on the north bank, 1–2 roll-offs, forklift or foot-pedal trolley for removal of glass, and to apply preservative to the outside walls of the recycling center.

The motion was made by David Bischoff and seconded by Quentin Mack. A voice vote was made in the affirmative.

The article was passed.

The ballot box was closed at 9:25 p.m. and the Supervisors of the Checklist and Ballot Clerks proceeded to count the ballots for the elected Town Officers.

ARTICLE 10:

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) from interest in the Lenore Niles Trust Fund for the purpose of planting trees on town-owned property, improving community families and sponsoring organizations or individuals of Orford with financial aid for opportunities that otherwise might be unattainable.

The motion was made by David Bischoff and seconded by Rosetta Newton. A voice vote was made in the affirmative.

The article was passed.

ARTICLE 11: (By Petition)

To see if the Town will vote to discontinue old Route 25A from its western intersection with Route 25A, east by up to 800 feet. This would allow the Orford Village Water District to install a new well.

The motion was made by David Bischoff and seconded by Rosetta Newton. After a long discussion and a number of amendments made and withdrawn, this motion was amended by David Bischoff and seconded by Paul Dalton to read:

“To see if the Town will vote to change the status of old Route 25A, a Class 6 road, to a Class A Trail from the western intersection with Route 25A, east by up to 800 feet.” This would allow the Orford Village Water District to install a new well, install two gates as proposed to prohibit public motorized travel, and at the same time preserve the public’s right of foot travel. Tom Thomson asked who would maintain the gates. David Bischoff responded that it would be the sole responsibility of the Orford Village Water District.

A voice vote on the amended article was made in the affirmative.

The article was passed.

ARTICLE 12: (By Petition)

Whereas, New Hampshire residents pay the 12th highest cost of insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small businesses cannot afford health coverage for their employees, therefore be it resolved.

That we, the citizens of ORFORD, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone including the self-employed, unemployed, un- and under insured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care systems;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

The motion was made by Quentin Mack and seconded by David Bischoff. A voice vote was made in the affirmative.

The article was passed.

ARTICLE 13:

To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

There were no reports from Agents, Auditors and Committees.

ARTICLE 14:

To transact any other business that may legally come before said meeting.

Judith Parker on behalf of the people in the Town of Orford thanked all the people who served on committees and volunteered their time and services for different things that helped our community.

Sarah Putnam thanked Ruth Brown for her 10 years of service as Trustee for the Social Library.

Ann Green noted that Richard Butman, a long-time resident, remembered the winter days when the mall walk was maintained by a horse with a wooden v-shaped plow.

Paul Messer ran through 12 years of dates of the first boil at his sugarhouse. Have patience, "Mother Nature doesn't end up on our doorstep every year at the same time; by next weekend we'll be in the 40's," he said.

Peter Thomson added, "This is the 49th year I've boiled maple sap. Back then Theda, Glenn and Gerald said you got town meeting over with, then, on Wednesday, you started tapping the trees. That was what everyone did that boiled maple sap back in those days."

The results of the Ballots:

SELECTMAN: Three-Year Term

Gerald E. Pease – 148

Ann Green – 10

Paul Messer – 3

Paul Goundry, Gary Apfel, Jon Sands, David Coker – 2 each

James McGoff, Andrew Schweagler, Randy Perry, Joe Arcolio, Nancy Cassel, Judy Franklin, Tim Ruff, Sally Tomlinson, P. Chase Kling, Floyd Marsh, George Schwarz, Carl Cassel, Tara Mitchell, Tim Dyke – 1 each

ROAD AGENT: Three-Year Term

Charles A. Waterbury – 178

Larry Taylor – 4

Ted Nutter – 2

Floyd Marsh, Jim Hook, Jim Strout, Mike Grady, Harold Taylor – 1 each

PLANNING BOARD MEMBER – Vote for Two: Three-Year Term

Elizabeth F. Bischoff – 159

David W. Coker – 143

Rita A. Pease – 54

William McKee, Arthur Dennis, Kristen Kling, Ernst Kling, Richard Hendrick, Ruth Cserr, Theresa Taylor, Bry Beeson, Rendell Taylor, George Schwarz, Keith Wertman, Ann Green, Linda Gordon, Judy Franklin – 1 each

The meeting was adjourned at 10:10 p.m. The ballots were sealed at 10:15 p.m.

The foregoing is a true copy.

Attest: Louise M. Mack, Town Clerk

**TOWN OF ORFORD
STATE OF NEW HAMPSHIRE
ANNUAL TOWN MEETING WARRANT
2004**

TO THE INHABITANTS OF THE TOWN OF ORFORD, County of Grafton, in said state, qualified to vote on Town Affairs:

You are hereby notified to meet at the Rivendell Gymnasium in said Orford on Tuesday the 9th of March next at seven o'clock in the evening to act on the following subjects:

ARTICLE 1.

To choose all necessary Town Officers. The polls will be open from four o'clock in the afternoon and will close no earlier than nine o'clock in the evening for you to cast your ballot for the following officers:

Moderator	2-Year Term
Selectman	3-Year Term
Treasurer	3-Year Term
Planning Board Members (2)	3-Year Term

and to vote for anything that may be on your ballot.

ARTICLE 2.

To see if the Town will vote to raise and appropriate the sum of seven hundred and fifty-seven thousand four hundred and forty-three dollars (\$757,443) for general municipal operations. (Majority vote required.)

GENERAL GOVERNMENT

Executive	\$ 51,146.
Election	21,849.
Financial Administration	41,349.
Revaluation of Property	5,600.
Legal Expenses	9,500.
Personnel Administration	48,871.
Planning Board	6,700.
General Government Buildings	17,072.
Cemeteries	12,993.
Insurance	15,073.
Regional Association	1,047.
Contingency Fund	3,000.

PUBLIC SAFETY

Police	\$ 66,170.
Ambulance	16,365.
Fire Department	20,165.
Emergency Management	750.

HIGHWAYS AND BRIDGES

Highways	\$253,331.
Bridges	6,000.
Street Lighting	4,700.

SANITATION

Solid Waste Collection	\$ 750.
Solid Waste Disposal	38,200.

HEALTH

Animal Control	\$ 7,062.
Health Agency	6,060.

WELFARE

Direct Assistance	\$ 4,500.
Intergovernmental Welfare	2,950.

CULTURE AND RECREATION

Parks and Playgrounds	\$ 23,233.
Libraries	26,199.
Patriotic Purposes	125.

CONSERVATION

Other Conservation	\$ 1,600.
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DEBT SERVICE

Principal — Long Term Bonds	\$ 28,310.
Interest — Long Term Bonds	3,682.

IMPROVEMENTS OTHER THAN BUILDINGS

Microfilming of Town	
Historical Records	\$ 300.
Restoration of Town	
Historical Records	2,700.
Hazardous Waste	1,091.
Fire Department Radios	1,500.
Maintenance for Community Field	7,500.

(NOTE: Under RSA 32:5 V, the Selectmen are required to indicate whether or not they approve of an appropriation which appears as part of a special warrant article. The notation at the end of the following money articles gives the opinion of the majority of the Board.)

(Selectmen and Budget Committee recommend this appropriation.)

ARTICLE 3.

To see if the Town will vote to raise and appropriate the sum of one hundred and eleven thousand five hundred dollars (\$111,500) for payments into the following capital reserve funds as follows:

Bridges & Roads CRF (1989)	\$ 10,000.
Fire Trucks CRF (1989)	20,000.
Grader CRF (1983)	8,000.
Heavy Equipment Maintenance (2003)	2,500.
Highway Dept. Trucks CRF (1983)	25,000.
Loader CRF (1983)	7,000.
Police Cruiser CRF (1978)	8,000.

Reappraisal CRF (1987)	20,000.
Tax Maps CRF (2002)	5,000.
Tractor/Mower — (P&P) CRF (1992)	6,000.

(Selectmen and Budget Committee recommend this appropriation.)

ARTICLE 4.

To see if the Town will vote to raise and appropriate one hundred and eighty thousand dollars (\$180,000) to purchase 8.0 acres (8-108R-61) which will allow the town to enter into a co-op with New Hampshire Fish and Game to rebuild the unrestricted public access which will reduce erosion and other environmental damage and will enable us to meet state standards for the boat launch on the Connecticut River. This project to be funded from unreserved fund balance, with no money coming from new taxes. Note: The town has submitted a Land and Water Conservation Fund grant application to receive, if approved, 50% up to \$100,000 reimbursement. (Majority vote required)

(Selectmen and Budget Committee recommend this appropriation.)

ARTICLE 5.

To see if the Town will vote to appropriate the sum of one hundred and fifteen thousand dollars (\$115,000) for the purchase of a new 2005 dump truck (including an extended warranty for \$2,400) to be paid as follows: To authorize the withdrawal of up to ninety-five thousand dollars (\$95,000) from the Highway Department Truck Capital Reserve Fund to be expended for this purpose and to authorize the Selectmen to dispose of the current 1997 L8000 dump truck for twenty thousand dollars (\$20,000) and apply the net proceeds for the purpose of this article. (Majority vote required.)

(Selectmen and Budget Committee recommend this appropriation.)

ARTICLE 6.

To see if the Town will vote to raise and appropriate one hundred thousand dollars (\$100,000) for the reconstruction of the bridge on Town Road 79 and authorize the Selectmen to withdraw seventy thousand dollars (\$70,000) from the Bridges and Roads Capital Reserve Fund and raise the balance of thirty thousand dollars (\$30,000) by taxation. (Majority vote required.)

(Selectmen and Budget Committee recommend this appropriation.)

ARTICLE 7.

To see if the Town will vote to raise and appropriate the sum of eighteen thousand nine hundred and thirty dollars (\$18,930) to purchase a new 2560 Kubota Diesel Front Mower with auto assist 4WD for mowing the Community Fields, Town Office, and Common, and to authorize the withdrawal of eight thousand five hundred dollars (\$8,500) from the Tractor/Mower Capital Reserve Fund and authorize the sale of the 2000 Kubota mower for ten thousand four hundred and thirty dollars (\$10,430). No amount to be raised by taxation. (Majority vote required.)

(Selectmen and Budget Committee recommend this appropriation.)

ARTICLE 8.

To see if the Town will vote to create an Expendable Trust Fund called the WWII Monument Maintenance Fund and to raise and appropriate two thousand six hundred and seventy-seven dollars and seventy-four cents (\$2,677.74), plus accrued interest, to be placed in this fund and to designate the selectmen as agents for this fund. **Only the interest can be expended from this account.** To be funded from the balance of donations left after construction of WWII Monument last year with no amount coming from taxation. Note: This money will be used to maintain the WWII monument only. (Majority vote required.)

(Selectmen and Budget Committee recommend this appropriation.)

ARTICLE 9.

To see if the Town will vote to create a Capital Reserve Fund known as the Wildfire Suppression Fund under the provisions of RSA 35:1-c, to defray costs exceeding normal budgeted levels in the event of forest wildfires, to raise and appropriate the sum of one thousand dollars (\$1,000) for an initial deposit into said fund, with yearly appropriations being made until a maximum of \$5,000 is reached, and to designate the Selectmen as agents of this fund. (Majority vote required.)

(Selectmen and Budget Committee recommend this appropriation.)

ARTICLE 10.

To see if the Town will vote to appoint the Selectmen as agents to expend from the Reappraisal Capital Reserve Fund, Dump Closure Capital Reserve Fund, Expendable Community Field Trust Fund, and Tree Care and Replenishment Trust Fund as per RSA 35:15 I. (Majority vote required.)

ARTICLE 11.

To see if the Town will vote to close Andrews Road from the gate at the entrance to Clarence Andrews' property 65 feet eastward to the center of the front door of Clarence Andrews' house.

ARTICLE 12.

Shall the Town modify the Exemption for the Disabled under the provisions of RSA 72:37-b as follows: the exemption from assessed value for qualified taxpayers shall be \$5,000. To qualify, the person must be eligible under Title II or Title XVI of the federal Social Security Act, must occupy the property as his principle place of abode, must own the property individually or jointly, or if owned by a spouse, they must have been married for at least 5 years, had in the calendar year preceding April 1 a net income from all sources, of not more than \$13,400 if single and \$20,400 if married, own net assets not in excess of \$35,000 excluding the value of the person's actual residence and up to 2 acres.

ARTICLE 13.

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) from interest in the Lenore Niles Trust Fund for the purpose of planting trees on town-owned property, improving community facilities and sponsoring organizations or individuals of Orford with financial aid for opportunities that otherwise might be unattainable. *(Selectmen and Budget Committee recommend this appropriation.)*

ARTICLE 14.

To see if the Town, having a Master Plan adopted by the Planning Board on November 18, 2002, will vote to authorize the Planning Board to prepare and amend a recommended program of municipal capital improvements projected over a period of at least 6 years, in accordance with RSA 674:5.

ARTICLE 15.

To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

ARTICLE 16.

To transact any other business that may legally come before said meeting.

Given under our hand and seal at Orford the 4th day of February in the year two thousand and four.

David F. Bischoff
Quentin P. Mack
Gerald E. Pease
BOARD OF SELECTMEN, TOWN OF ORFORD

A true copy:
Attest:
David F. Bischoff
Quentin P. Mack
Gerald E. Pease
BOARD OF SELECTMEN, TOWN OF ORFORD

2004 BUDGET OF THE TOWN OF ORFORD

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2004 to December 31, 2004
or Fiscal Year from January 1, 2004 to December 31, 2004.

PURPOSE OF APPROPRIATIONS		Warrant Article #	Appropriations 2003	Actual Expenditures 2003	Recommended Appropriations 2004
Acct. No.	<u>GENERAL GOVERNMENT</u>				
4130-39	Executive	2	\$ 43,450.	\$ 42,231	\$ 51,146.
4140-49	Election, Registration & Vital Statistics	2	19,849.	16,344.	21,849.
4150-51	Financial Administration	2	34,263.	31,870.	41,349.
4152	Revaluation of Property	2	4,600.	13,103.	5,600.
4153	Legal Expense	2	9,500.	1,893.	9,500.
4155-59	Personnel Administration	2	36,466.	29,303.	48,871.
4191-93	Planning & Zoning	2	6,700.	7,785.	6,700.
4194	General Government Buildings	2	8,324.	11,676.	17,072.
4195	Cemeteries	2	11,893.	11,481.	12,993.
4196	Insurance	2	10,150.	12,675.	15,073.
4197	Advertising & Regional Associations	2	1,047.	1,047.	1,047.
4199	Other General Government	2	3,000.	2,948.	3,000.
	<u>PUBLIC SAFETY</u>				
4210-14	Police	2	63,230.	36,559.	66,170.
4215-19	Ambulance	2	16,365.	16,365.	16,365.
4220-29	Fire	2	20,015.	20,314.	20,165.
4290-98	Emergency Management	2	750.	234.	750.
	<u>HIGHWAYS AND STREETS</u>				
4312	Highways & Streets	2	242,120.	213,212.	253,331.
4313	Bridges	2	6,000.	6,935.	6,000.
4316	Street Lighting	2	4,700.	4,521.	4,700.
	<u>SANITATION</u>				
4323	Solid Waste Collection	2	750.	106.	750.
4324	Solid Waste Disposal	2	35,450.	41,483.	38,200.
	<u>HEALTH</u>				
4414	Pest Control	2	2,575.	3,088.	7,062.
4415-19	Health Agencies & Hospitals & Other	2	6,060.	6,060.	6,060.

2004 BUDGET OF THE TOWN OF ORFORD — 2

PURPOSE OF APPROPRIATIONS		Warrant Article #	Appropriations 2003	Actual Expenditures 2003	Recommended Appropriations 2004
<u>Acct. No.</u>	<u>WELFARE</u>				
4441-42	Administration & Direct Assistance	2	\$ 4,500.	\$ 1,600.	\$ 4,500.
4444	Intergovernmental Welfare Payments	2	2,900.	2,900.	2,950.
<u>CULTURE AND RECREATION</u>					
4520-29	Parks & Recreation	2	19,277.	18,385.	23,233.
4550-59	Library	2	20,929.	20,917.	26,199.
4583	Patriotic Purposes	2	125.	149.	125.
<u>CONSERVATION</u>					
4619	Other Conservation	2	601.	1,439.	1,600.
<u>DEBT SERVICE</u>					
4711	Principal — Long Term Bonds & Notes	2	28,310.	28,310.	28,310.
4721	Interest — Long Term Bonds & Notes	2	5,098	5,109.	3,682.
<u>CAPITAL OUTLAY</u>					
4909	Improvements Other Than Buildings	2	12,000.	12,000.	13,091.
<u>SUBTOTAL 1</u>			<u>\$ 683,997.</u>	<u>\$ 622,042.</u>	<u>\$ 757,443.</u>

2004 BUDGET OF THE TOWN OF ORFORD — 3

PURPOSE OF APPROPRIATIONS		Appropriations 2003	Actual Expenditures 2003	Recommended Appropriations 2004
Acct. No.	SPECIAL* WARRANT ARTICLES	Warrant Article #		
	Bridges & Roads	3	\$ 10,000.	\$ 10,000.
	Fire Trucks	3	20,000.	20,000.
	Grader	3	8,000.	8,000.
	Heavy Equip. Maint.	3	2,500.	2,500.
	Loader	3	7,000.	7,000.
	Police Cruiser	3	8,000.	8,000.
	Reappraisal	3	30,000.	20,000.
	Tax Maps	3	5,000.	5,000.
	Tractor Mower	3	5,000.	6,000.
	Highway Trucks	3	25,000.	25,000.
	Dump Closure		20,000.	0.
	Niles Fund	13	5,000.	5,000.
	Recycling Shed		7,500.	0.
	Wildfire Support	9		1,000.
SUBTOTAL 2 RECOMMENDED				\$ 117,500.
	WWII Monument Maintenance Fund	8		2,677.74
TOTAL				\$ 120,177.74

*Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

PURPOSE OF APPROPRIATIONS		Appropriations 2003	Actual Expenditures 2003	Recommended Appropriations 2004
Acct. No.	INDIVIDUAL** WARRANT ARTICLES	Warrant Article #		
4909	F/T Highway Crewman	4	\$ 17,000.	\$ 0.
4909	Orford Mall Walk	6	35,450.	0.
4909	Repair Cemetery Fence	7	3,000.	480.
4902	Cemetery Mower	8	5,000.	3,875.
4901	Land Purchase	4	0.	0.
4902	2005 Dump Truck	5	0.	0.
4901	Weeks Bridge	6	0.	0.
4902	New Mower	7	0.	0.
SUBTOTAL 3 RECOMMENDED				\$ 413,930.

**"Individual" warrant articles are not necessarily the same as "special warrant articles." Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

2004 BUDGET OF THE TOWN OF ORFORD — 4

SOURCE OF REVENUE		Estimated Revenue 2003	Actual Revenue 2003	Estimated Revenue 2004
	Warrant Article #			
Acct. No.	TAXES			
3120	Land Use Change Taxes	\$ 11,000.	\$ 10,150.	\$ 5,000.
3185	Timber Taxes	35,000.	7,584.	10,000.
3189	Other Taxes	50.		
3190	Interest & Penalties on Delinquent Taxes	1,000.	30,718.	8,000.
	Inventory Penalties			2,000.
3187	Excavation Tax (2 cents per cu. yd.)		42	130.
	<u>LICENSES, PERMITS AND FEES</u>			
3220	Motor Vehicle Permit Fees	160,000.	201,863.	175,000.
3290	Other Licenses, Permits & Fees	5,000.	11,331.	9,000.
	<u>FROM FEDERAL GOVERNMENT</u>			
3311-19	Interior Block Grant		1,736.	1,736.
	<u>FROM STATE</u>			
3351	Shared Revenues	8,000.	13,428.	12,000.
3352	Meals & Rooms Tax Distribution	28,000.	33,513.	31,000.
3353	Highway Block Grant	45,000.	52,227.	50,000.
3359	Other (Including Railroad Tax)			1,300.
				(Recycled Granite)
	<u>FROM OTHER GOVERNMENTS</u>			
3379	Rivendell School		7,500.	7,500.
	<u>CHARGES FOR SERVICES</u>			
3401-06	Income from Departments	8,000.	17,788.	9,000.
	<u>MISCELLANEOUS REVENUES</u>			
3501	Sale of Municipal Property			
	Truck	7		20,000.
	Mower	5		10,430.
3502	Interest on Investments	2,000.	4,480.	4,000.
3503-09	WWII Trust Fund	8	250.	2,678.
	Other	7,500.		250.
				(Tire & Metal Day)
	<u>INTERFUND OPERATING TRANSFERS IN</u>			
3912	From Special Revenue Funds			
	Conservation Commission Fund		927.	
	WWII Memorial		3,928.	
3915	From Capital Reserve Funds	138,000.		
3916	From Trust & Agency Funds			
	Niles	13	5,000.	8,484.
				5,000.
<u>TOTAL ESTIMATED REVENUE & CREDITS</u>		<u>\$ 489,250.</u>	<u>\$ 480,699.</u>	<u>\$ 364,024.</u>

2004 BUDGET OF THE TOWN OF ORFORD — 5

BUDGET SUMMARY	2003	2004
SUBTOTAL 1 Appropriations Recommended	\$ 683,997.	\$ 757,443.
SUBTOTAL 2 Special Warrant Articles Recommended	153,000.	120,178.
SUBTOTAL 3 "Individual" Warrant Articles Recommended	60,450.	413,930.
TOTAL Appropriations Recommended	\$ 897,447.	\$ 1,291,551.
Less: Amount of Estimated Revenues & Credits	480,699.	364,024.
Estimated Amount of Taxes to be Raised	\$ 416,748	\$ 927,527.

BUDGET COMMITTEE

The Budget Committee has again worked with the Selectmen and Administrative Assistant during several rounds of departmental budget request presentations. Most of the request presentations were well prepared and reflected the effort of many that went into their preparations.

This year, Articles 2 and 3 request a total of \$868,943, a 5.7% increase over last year's Articles 2, 3, and 4 which totaled \$821,997. Again, much of the increase in General Municipal Operations is due to slight increases in the Selectmen's budget, Financial Administration, Government Buildings and Benefit costs. Additions to the Capital Reserve fund is down this year to \$111,500 from last year's \$138,000. The Budget Committee agrees with the budgets outlined in Articles 2 and 3, and recommends their passage.

Other Warrant articles to raise and appropriate money, if passed, would raise the total budget to \$1,291,551. Article 5 deals with a \$115,000 appropriation for a new Town truck, due for replacement as outlined in Orford's Equipment Replacement Schedule, with \$95,000 being available from the Capital Reserve fund and \$20,000 available from trade-in. Article 6 deals with a necessary bridge replacement and \$30,000 of the \$100,000 cost will need to be raised by taxes. Article 7 deals with the scheduled replacement of a mower; the monies for this are expected to come from the Capital Reserve Fund and sale of the old mower.

Article 4, the \$180,000 purchase of land for improved Connecticut River access, is to be funded with no money coming from taxes.

The process for budget preparation has continually improved and over the past 30 years, this one has gone the smoothest. We are again grateful to many people for their efforts in its preparation.

The Budget Committee

SUMMARY OF DISBURSEMENTS
January 2003 to December 2003

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
GENERAL GOVERNMENT				
EXECUTIVE				
Board of Selectmen				
01-4130.10-130	EX Salaries – Selectmen	\$ 4,500.00	\$ 4,500.00	0.00
01-4130.10-220	EX Social Security	280.00	279.00	0.36
01-4130.10-225	EX Medicare	95.00	65.25	31.32
01-4130.10-330	EX Technical Support – Network	800.00	580.00	27.50
01-4130.10-341	EX Telephone	1,200.00	1,280.85	(6.74)
01-4130.10-390	EX Recording Fees	300.00	293.67	2.11
01-4130.10-440	EX Copier Contract	350.00	351.00	(0.29)
01-4130.10-550	EX Printing	1,200.00	667.41	44.38
01-4130.10-560	EX Dues and Subscriptions	1,200.00	895.72	25.36
01-4130.10-570	EX Advertising	200.00	394.72	(97.36)
01-4130.10-620	EX Office Supplies	700.00	771.54	(10.22)
01-4130.10-625	EX Postage	975.00	1,084.03	(11.18)
01-4130.10-690	EX Selectmen's Expenses	300.00	300.00	0.00
01-4130.10-740	EX Office Equipment	600.00	855.71	(42.62)
	• TOTAL • Board of Selectmen	\$ 12,700.00	\$ 12,318.90	3.00
Town Administration				
01-4130.20-110	AA Wages – Adm. Assistant	\$ 22,350.00	\$ 22,071.40	1.25
01-4130.20-120	AA P/T Payroll Clerk	1,700.00	1,700.00	0.00
01-4130.20-220	AA Social Security	1,500.00	1,491.22	0.59
01-4130.20-225	AA Medicare	350.00	348.65	0.39
01-4130.20-690	AA Miscellaneous	250.00	106.59	57.36
01-4130.20-850	AA Training and Seminars	100.00	99.97	0.03
	• TOTAL • Town Administration	\$ 26,250.00	\$ 25,817.83	1.65

SUMMARY OF DISBURSEMENTS — 2

GENERAL GOVERNMENT

EXECUTIVE

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
Town Meeting				
01-4130.30-550	\$ 4,100.00	\$ 3,894.00	\$ 206.00	5.02
01-4130.30-625	400.00	200.00	200.00	50.00
• TOTAL • Town Meeting	\$ 4,500.00	\$ 4,094.00	\$ 406.00	9.02
• TOTAL • EXECUTIVE	\$ 43,450.00	\$ 42,230.73	\$ 1,219.27	2.81

ELECTION AND REGISTRATION

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
Town Clerk				
01-4140.10-120	\$ 500.00	\$ 500.00	\$ 0.00	0.00
01-4140.10-130	1,500.00	1,416.47	83.53	5.57
01-4140.10-190	9,200.00	9,384.74	(184.74)	(2.01)
01-4140.10-220	700.00	700.68	(0.68)	(0.10)
01-4140.10-225	170.00	163.97	6.03	3.55
01-4140.10-341	850.00	757.36	92.64	10.90
01-4140.10-560	100.00	34.00	66.00	66.00
01-4140.10-570	50.00	0.00	50.00	100.00
01-4140.10-610	150.00	0.00	150.00	100.00
01-4140.10-615	725.00	564.00	161.00	22.21
01-4140.10-620	900.00	422.67	477.33	53.04
01-4140.10-625	600.00	361.35	238.65	39.77
01-4140.10-850	700.00	804.00	(104.00)	(14.86)
01-4140.10-855	750.00	1,235.20	(485.20)	(64.69)
• TOTAL • Town Clerk	\$ 16,895.00	\$ 16,344.44	\$ 550.56	3.26

SUMMARY OF DISBURSEMENTS — 3

**GENERAL GOVERNMENT
ELECTION AND REGISTRATION**

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
Voter Registration				
01-4140.20-130	\$ 2,000.00	\$ 370.00	\$ 1,630.00	81.50
01-4140.20-220	124.00	19.95	104.05	83.91
01-4140.20-225	30.00	4.67	25.33	84.43
01-4140.20-570	250.00	0.00	250.00	100.00
01-4140.20-620	250.00	116.40	133.60	53.44
01-4140.20-690	300.00	100.00	200.00	66.67
• TOTAL • Voter Registration	\$ 2,954.00	\$ 611.02	\$ 2,342.98	79.32

• TOTAL • ELECTION AND REGISTRATION

	\$ 19,849.00	\$ 16,955.46	\$ 2,893.54	14.58
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FINANCIAL ADMINISTRATION

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
Tax Collection				
01-4150.40-190	\$ 18,000.00	\$ 16,056.55	\$ 1,943.45	10.80
01-4150.40-195	1,500.00	650.00	850.00	56.67
01-4150.40-220	1,250.00	1,864.44	(614.44)	(49.16)
01-4150.40-225	300.00	436.05	(136.05)	(45.35)
01-4150.40-390	800.00	510.00	290.00	36.25
01-4150.40-620	500.00	484.43	15.57	3.11
01-4150.40-625	1,400.00	0.00	1,400.00	100.00
01-4150.40-630	0.00	0.00	0.00	0.00
01-4150.40-850	500.00	704.00	(204.00)	(40.80)
• TOTAL • Tax Collection	\$ 24,250.00	\$ 20,705.47	\$ 3,544.53	14.62

SUMMARY OF DISBURSEMENTS — 4

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
GENERAL GOVERNMENT				
FINANCIAL ADMINISTRATION				
Treasury				
01-4150.50-130	\$ 1,500.00	\$ 1,500.00	\$ 0.00	0.00
01-4150.50-220	93.00	93.00	0.00	0.00
01-4150.50-225	22.00	21.75	0.25	1.14
01-4150.50-340	198.00	27.62	170.38	86.05
01-4150.50-620	200.00	140.91	59.09	29.55
01-4150.50-625	250.00	222.00	28.00	11.20
• TOTAL • Treasury	\$ 2,263.00	\$ 2,005.28	\$ 257.72	11.39
IT Information Technology				
01-4150.60-330	\$ 2,500.00	\$ 3,914.50	\$ (1,414.50)	(56.58)
• TOTAL • IT Information Technology	\$ 2,500.00	\$ 3,914.50	\$ (1,414.50)	(56.58)
Auditor				
01-4150.70-135	\$ 5,250.00	\$ 5,250.00	\$ 0.00	0.00
• TOTAL • Auditor	\$ 5,250.00	\$ 5,250.00	\$ 0.00	0.00
• TOTAL • FINANCIAL ADMINISTRATION	\$ 34,263.00	\$ 31,875.25	\$ 2,387.75	6.97
REVALUATION OF PROPERTY				
01-4152.10-390	\$ 4,000.00	\$ 13,058.97	\$ (9,058.97)	(226.47)
01-4152.20-110	500.00	0.00	500.00	100.00
01-4152.20-220	31.00	0.00	31.00	100.00

SUMMARY OF DISBURSEMENTS — 5

GENERAL GOVERNMENT

REVALUATION OF PROPERTY *(continued)*

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
01-4152.20-225 TM Medicare	\$ 7.00	\$ 0.00	\$ 7.00	100.00
01-4152.20-620 TM Supplies	62.00	44.10	17.90	28.87
• TOTAL • REVALUATION OF PROPERTY	\$ 4,600.00	\$ 13,103.07	\$ (8,503.07)	(184.85)

LEGAL EXPENSE

01-4153.10-320 LE Town Attorney	\$ 7,500.00	\$ 1,892.58	\$ 5,607.42	74.77
01-4153.10-690 LE Other Legal Expenses	2,000.00	0.00	2,000.00	100.00
• TOTAL • LEGAL EXPENSE	\$ 9,500.00	\$ 1,892.58	\$ 7,607.42	80.08

EMPLOYEE BENEFITS

01-4155.10-210 EMB Group Health Insurance	\$ 37,121.00	\$ 27,267.69	\$ 9,853.31	26.54
01-4155.10-215 EMB Group Life Insurance	195.00	136.30	58.70	30.10
01-4155.10-217 EMB Group Delta Dental	2,050.00	1,819.55	230.45	11.24
01-4155.10-218 EMB Group AFLAC (Reimb. by Emp)	100.00	79.84	20.16	20.16
• TOTAL • EMPLOYEE BENEFITS	\$ 39,466.00	\$ 29,303.38	\$ 10,162.62	25.75

Reimbursement: Delta Dental (\$ 689.40)

PLANNING BOARD

01-4191.10-390 PB Recording Fees	\$ 100.00	\$ 718.00	\$ (618.00)	(618.00)
01-4191.10-391 PB UVLSRPC – Planning Assistant	5,260.00	4,710.00	550.00	10.46
01-4191.10-550 PB Legal Expenses	340.00	1,028.39	(688.39)	(202.47)
01-4191.10-560 PB Dues and Subscriptions	30.00	21.00	9.00	30.00
01-4191.10-570 PB Advertising	250.00	222.17	27.83	11.13

SUMMARY OF DISBURSEMENTS — 6

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
GENERAL GOVERNMENT				
PLANNING BOARD (continued)				
01-4191.10-620	\$ 20.00	\$ 11.85	\$ 8.15	40.75
01-4191.10-625	350.00	533.47	(183.47)	(52.42)
01-4191.10-690	300.00	540.00	(240.00)	(80.00)
01-4191.10-740	50.00	0.00	50.00	100.00
• TOTAL • PLANNING BOARD	\$ 6,700.00	\$ 7,784.88	\$ (1,084.88)	(16.19)
GENERAL GOVERNMENT BUILDINGS				
01-4194.10-220	\$ 72.00	\$ 106.22	\$ (34.22)	(47.53)
01-4194.10-225	17.00	36.42	(19.42)	(114.24)
01-4194.10-360	1,000.00	1,397.50	(397.50)	(39.75)
01-4194.10-365	150.00	315.00	(165.00)	(110.00)
01-4194.10-410	1,500.00	1,552.69	(52.69)	(3.51)
01-4194.10-411	2,500.00	1,621.39	878.61	35.14
01-4194.10-412	0.00	0.00	0.00	0.00
01-4194.10-430	700.00	444.39	255.61	36.52
01-4194.10-610	200.00	130.82	69.18	34.59
01-4194.10-690	240.00	396.33	(156.33)	(65.14)
01-4194.10-710	150.00	3,492.99	(3,342.99)	(2,228.66)
01-4194.10-720	1,395.00	1,693.21	(298.21)	(21.38)
01-4194.10-750	400.00	489.45	(89.45)	(22.36)
• TOTAL • GENERAL GOVERNMENT BUILDINGS	\$ 8,324.00	\$ 11,676.41	\$ 3,352.41	40.27

SUMMARY OF DISBURSEMENTS — 7

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
GENERAL GOVERNMENT				
CEMETERIES				
01-4195.10-220	CE Federal Taxes	\$ 2,300.00	\$ 2,009.08	12.65
01-4195.10-490	CE Cemetery Appropriation	9,243.00	9,243.00	0.00
01-4195.10-635	CE Gasoline	350.00	228.77	34.64
• TOTAL • CEMETERIES		\$ 11,893.00	\$ 11,480.85	3.47
Reimbursement: Federal Taxes (\$ 2,001.50)				
INSURANCE NOT OTHERWISE ALLOCATED				
01-4196.10-520	IN Property and Liability	\$ 6,500.00	\$ 7,332.00	(12.80)
01-4196.10-521	IN Worker's Comp. Ins.	3,650.00	5,343.21	(46.39)
• TOTAL • INSURANCE NOT OTHERWISE ALLOCATED		\$ 10,150.00	\$ 12,675.21	(24.88)
Reimbursement: Workmen's Comp. (\$ 485.00)				
ADVERTISING AND REGIONAL ASSOCIATION				
01-4197.10-560	UVLSRPC Dues	\$ 1,047.00	\$ 1,047.00	0.00
• TOTAL • ADVERTISING AND REGIONAL ASSOCIATION		\$ 1,047.00	\$ 1,047.00	0.00
OTHER GENERAL GOVERNMENT				
01-4199.10-000	CF Contingency Fund	\$ 3,000.00	\$ 2,947.71	1.74
• TOTAL • OTHER GENERAL GOVERNMENT		\$ 3,000.00	\$ 2,947.71	1.74

SUMMARY OF DISBURSEMENTS — 8

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
• TOTAL • GENERAL GOVERNMENT	\$ 192,242.00	\$ 179,502.53	\$ 12,739.47	6.63
PUBLIC SAFETY				
POLICE DEPARTMENT				
01-4210.10-110	PD Salaries – F/T	\$ 35,785.00	\$ 9,689.67	72.92
01-4210.10-115	PD Salaries – P/T Off.– Town App.	8,000.00	4,407.72	44.90
01-4210.10-120	PD Special Details	600.00	1,082.63	(80.44)
01-4210.10-220	PD Social Security	535.00	280.35	52.40
01-4210.10-225	PD Medicare	650.00	446.23	68.65
01-4210.10-230	PD NH Retirement	1,910.00	1,213.05	63.51
01-4210.10-341	PD Telephone	1,000.00	(115.42)	(11.54)
01-4210.10-390	PD Dispatch	6,000.00	(410.28)	(6.84)
01-4210.10-430	PD Vehicle Maintenance and Repairs	1,000.00	41.80	41.18
01-4210.10-560	PD Dues and Subscriptions	150.00	100.00	66.67
01-4210.10-620	PD Office Supplies	250.00	(223.76)	(89.50)
01-4210.10-625	PD Postage	100.00	25.26	25.26
01-4210.10-630	PD Information Technology	0.00	0.00	0.00
01-4210.10-635	PD Gasoline	1,300.00	699.20	46.22
01-4210.10-650	PD Radios	400.00	278.40	30.40
01-4210.10-671	PD School Resources	200.00	200.00	100.00
01-4210.10-690	PD Prosecution	2,500.00	0.00	0.00
01-4210.10-740	PD Equipment	2,000.00	(4,447.48)	(222.37)
01-4210.10-840	PD Uniforms	250.00	(934.21)	(373.68)
01-4210.10-850	PD Training	600.00	198.00	33.00
• TOTAL • POLICE DEPARTMENT	\$ 63,230.00	\$ 36,559.08	\$ 26,670.92	42.18

SUMMARY OF DISBURSEMENTS — 9

PUBLIC SAFETY

AMBULANCE

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
01-4215.10-351	AMB Upper Valley Ambulance	\$ 16,365.00	\$ 0.00	0.00
• TOTAL •	• AMBULANCE	\$ 16,365.00	\$ 0.00	0.00

FIRE DEPARTMENT

01-4220.10-120	FD Wages – P/T	\$ 3,200.00	\$ 1,359.00	42.47
01-4220.10-130	FD Wages – Fire Wardens	250.00	250.00	100.00
01-4220.10-220	FD Social Security	215.00	100.85	46.91
01-4220.10-225	FD Medicare	50.00	23.28	46.56
01-4220.10-390	FD Dispatch	1,350.00	(137.50)	(10.19)
01-4220.10-395	FD Emergency Medical Services	200.00	200.00	100.00
01-4220.10-430	FD Equipment Maintenance	1,000.00	(3,827.90)	(382.79)
01-4220.10-440	FD Rent	3,950.00	150.00	3.80
01-4220.10-560	FD Dues and Subscriptions	150.00	100.00	66.67
01-4220.10-635	FD Vehicle Fuel	250.00	64.19	25.68
01-4220.10-740	FD Equipment	8,500.00	719.50	8.46
01-4220.10-741	FD Compressor	200.00	0.00	0.00
01-4220.10-830	FD Forest Fire	100.00	100.00	100.00
01-4220.10-850	FD Training	600.00	600.00	100.00
• TOTAL •	• FIRE DEPARTMENT	\$ 20,015.00	\$ (298.58)	(1.49)

SUMMARY OF DISBURSEMENTS — 10

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
HIGHWAYS AND STREETS				
EMERGENCY MANAGEMENT				
01-4290.10-690	EM Emergency Management	\$ 750.00	\$ 516.25	68.83
• TOTAL •	EMERGENCY MANAGEMENT	\$ 750.00	\$ 516.25	68.83
• TOTAL •	PUBLIC SAFETY	\$ 73,471.41	\$ 26,888.59	26.79
ROAD MAINTENANCE				
01-4312.20-110	HW Wages – F/T	\$ 102,380.00	\$ 37,860.94	36.98
01-4312.20-120	HW Wages – P/T	5,000.00	(4,125.26)	(82.51)
01-4312.20-220	HW Social Security	5,610.00	823.51	14.68
01-4312.20-225	HW Medicare	1,315.00	219.98	16.73
01-4312.20-230	HW NH Retirement	2,915.00	(132.19)	(4.53)
01-4312.20-341	HW Telephone	800.00	200.76	25.10
01-4312.20-410	HW Electricity	950.00	27.29	2.87
01-4312.20-411	HW Heating Oil	1,000.00	639.75	63.98
01-4312.20-430	HW Drug and Alcohol Testing	500.00	400.00	80.00
01-4312.20-440	HW Equipment Rental	3,000.00	(1,397.50)	(46.58)
01-4312.20-490	HW Sweeping and Brush Cutting	3,500.00	2,885.00	82.43
01-4312.20-560	HW Dues and Subscriptions	150.00	(32.06)	(21.37)
01-4312.20-610	HW Miscellaneous	550.00	(369.21)	(67.13)
01-4312.20-630	HW Vehicle Maint. and Repairs	16,000.00	(1,670.51)	(10.44)
01-4312.20-635	HW Gasoline	250.00	247.96	99.18
01-4312.20-636	HW Diesel	9,500.00	2,193.21	23.09
01-4312.20-637	HW Propane	900.00	318.99	35.44
01-4312.20-640	HW Building Maintenance	1,000.00	259.93	25.99

SUMMARY OF DISBURSEMENTS — 11

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
HIGHWAYS AND STREETS				
ROAD MAINTENANCE (continued)				
01-4312.20-730	HW Road Reconstruction	\$ 4,000.00	\$ 623.82	84.40
01-4312.20-740	HW New Equipment	2,000.00	1,070.38	46.48
01-4312.20-840	HW Uniforms	2,400.00	2,769.25	(15.39)
01-4312.20-861	HW Culverts	5,000.00	5,022.68	(0.45)
01-4312.20-862	HW Gravel	14,000.00	14,217.19	(1.55)
01-4312.20-863	HW Paving/Cold Patch	50,000.00	64,490.12	(28.98)
01-4312.20-864	HW Road Salt	7,000.00	5,930.63	15.28
01-4312.20-865	HW Road Signs	1,000.00	1,286.07	(28.61)
01-4312.20-866	HW UNH Courses	300.00	534.76	(78.25)
01-4312.20-868	HW Private Road Signs	500.00	298.03	40.39
01-4312.20-890	HW Roadside Refuse Disposal	500.00	0.00	100.00
01-4312.20-895	HW Tree Removal	100.00	0.00	100.00
01-4312.20-896	HW Adopt-a-Road	0.00	0.00	0.00
• TOTAL • ROAD MAINTENANCE		\$ 242,120.00	\$ 213,212.34	11.94
BRIDGES				
01-4313.10-440	BRG Equipment Rental	\$ 1,000.00	\$ 0.00	100.00
01-4313.10-630	BRG Supplies	3,000.00	6,934.77	(131.16)
01-4313.10-862	BRG Gravel	2,000.00	0.00	100.00
• TOTAL • BRIDGES		\$ 6,000.00	\$ 6,934.77	(15.58)

SUMMARY OF DISBURSEMENTS — 12

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
HIGHWAYS AND STREETS				
STREET LIGHTING				
01-4316.10-410	\$ 4,700.00	\$ 4,521.49	\$ 178.51	3.80
• TOTAL • STREET LIGHTING	4,700.00	4,521.49	178.51	3.80
• TOTAL • HIGHWAYS AND STREETS	\$ 252,820.00	\$ 224,668.60	\$ 28,151.40	11.13
SANITATION				
SOLID WASTE COLLECTION				
01-4323.10-610	\$ 500.00	\$ 106.41	\$ 393.59	78.72
01-4323.10-620	250.00	0.00	250.00	100.00
• TOTAL • SOLID WASTE COLLECTION	\$ 750.00	\$ 106.41	\$ 643.59	85.81
SOLID WASTE DISPOSAL				
01-4324.10-390	\$ 33,000.00	\$ 39,386.56	\$ (6,386.56)	(19.35)
WD Disposal – N.C.E.S./ Lebanon Landfill	0.00	0.00	0.00	0.00
01-4324.10-393	100.00	100.00	0.00	0.00
01-4324.10-395	50.00	20.00	30.00	60.00
01-4324.20-610	2,200.00	1,770.00	430.00	19.55
01-4324.40-390	100.00	100.00	0.00	0.00
WD Recycling – Floyd Marsh				
WD Disposal – Septage – Plymouth				
• TOTAL • SOLID WASTE DISPOSAL	\$ 35,450.00	\$ 41,376.56	\$ (5,926.56)	(16.72)
• TOTAL • SANITATION	\$ 36,200.00	\$ 41,482.97	\$ (5,282.97)	(14.59)

SUMMARY OF DISBURSEMENTS — 13

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
HEALTH				
ANIMAL CONTROL				
01-4414.10-120	AC Wages – P/T	\$ 900.00	\$ (169.00)	(18.78)
01-4414.10-220	AC Social Security	60.00	(6.28)	(10.47)
01-4414.10-225	AC Medicare	15.00	(0.50)	(3.33)
01-4414.10-390	AC Veterinary/Boarding	600.00	(250.00)	(41.67)
01-4414.10-680	AC Supplies	350.00	(12.79)	(3.65)
01-4414.10-690	AC Mileage Reimbursement	300.00	(125.08)	(41.69)
01-4414.10-850	AC Training	350.00	51.01	14.57
• TOTAL • ANIMAL CONTROL		\$ 2,575.00	\$ (512.64)	(19.91)
HEALTH AGENCIES				
01-4415.20-352	HA VNAVNH/Hospice	\$ 6,060.00	\$ 0.00	0.00
• TOTAL • HEALTH AGENCIES		\$ 6,060.00	\$ 0.00	0.00
• TOTAL • HEALTH		\$ 8,635.00	\$ (512.64)	(5.94)
WELFARE				
DIRECT ASSISTANCE				
01-4442.10-410	DIR ASST Electricity	\$ 500.00	\$ 500.00	100.00
01-4442.10-411	DIR ASST Heat	500.00	500.00	100.00
01-4442.10-440	DIR ASST Rent	3,000.00	1,400.00	46.67
01-4442.10-690	DIR ASST Food/Misc.	500.00	500.00	100.00
• TOTAL • DIRECT ASSISTANCE		\$ 4,500.00	\$ 2,900.00	64.44

SUMMARY OF DISBURSEMENTS — 14

WELFARE

INTERGOVERNMENTAL WELFARE

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
01-4444.10-390	\$ 850.00	\$ 850.00	\$ 0.00	0.00
01-4444.20-380	1,050.00	1,050.00	0.00	0.00
01-4444.20-390	1,000.00	1,000.00	0.00	0.00

• TOTAL • INTERGOVERNMENTAL WELFARE	\$ 2,900.00	\$ 2,900.00	\$ 0.00	0.00
• TOTAL • WELFARE	\$ 7,400.00	\$ 4,500.00	\$ 2,900.00	39.19

CULTURE AND RECREATION

PARKS AND RECREATION

01-4520.10-120	\$ 5,500.00	\$ 6,949.42	\$ (1,449.42)	(26.35)
01-4520.10-130	1,100.00	860.15	239.85	21.80
01-4520.10-131	0.00	0.00	0.00	0.00
01-4520.10-220	410.00	487.68	(77.68)	(18.95)
01-4520.10-225	97.00	114.02	(17.02)	(17.55)
01-4520.10-360	3,000.00	3,029.52	(29.52)	(0.98)
01-4520.10-410	400.00	520.60	(120.60)	(30.15)
01-4520.10-490	700.00	0.00	700.00	100.00
01-4520.10-600	0.00	0.00	0.00	0.00
01-4520.10-610	600.00	243.55	356.45	59.41
01-4520.10-630	1,000.00	685.52	314.48	31.45
01-4520.10-635	200.00	0.00	200.00	100.00
01-4520.10-636	500.00	403.66	96.34	19.27
01-4520.10-691	3,000.00	3,440.00	(440.00)	(14.67)
01-4520.10-695	1,000.00	0.00	1,000.00	100.00

SUMMARY OF DISBURSEMENTS — 15

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
CULTURE AND RECREATION				
PARKS AND RECREATION (continued)				
01-4520.10-821	P&P Ski and Sports Program	1,250.00	0.00	0.00
01-4520.10-822	P&P Swim Program – Misc.	220.00	145.00	65.91
01-4520.10-900	P&P Orford Garden Club	300.00	(26.12)	(8.71)
• TOTAL •	PARKS AND RECREATION	\$ 19,277.00	\$ 891.76	4.63
LIBRARY				
01-4550.10-220	LIB Social Security	\$ 645.00	\$ 644.80	0.03
01-4550.10-225	LIB Medicare	151.00	139.20	7.81
01-4550.20-490	LIB Free Library – Appropriation	10,133.00	0.00	0.00
01-4550.30-490	LIB Social Library – Appropriation	10,000.00	8,850.00	0.00
• TOTAL •	LIBRARY	\$ 20,929.00	\$ 20,917.00	.06
Reimbursement: Fed. Taxes Free Library (\$ 795.60)				
PATRIOTIC PURPOSES				
01-4583.10-610	PP Patriotic Purposes – Misc.	\$ 125.00	\$ 149.18	(19.34)
• TOTAL •	PATRIOTIC PURPOSES	\$ 125.00	\$ (24.18)	(19.34)
• TOTAL •	CULTURE AND RECREATION	\$ 40,331.00	\$ 879.58	2.18
CONSERVATION				
01-4619.10-000	CONS Conservation Commission	\$ 601.00	\$ (838.13)	(139.46)
• TOTAL •	CONSERVATION	\$ 601.00	\$ (838.13)	(139.46)

SUMMARY OF DISBURSEMENTS — 16

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
DEBT SERVICE				
LONG TERM PRINCIPAL				
01-4711.20-980	DS Debt Service – Bond Principal	\$ 10,000.00	\$ 0.00	0.00
01-4711.20-985	DS Debt Service – WGSB Loan – FD	6,310.00	0.00	0.00
01-4711.20-986	DS Debt Service – WGSB Loan – HWY	12,000.00	0.00	0.00
• TOTAL • LONG TERM PRINCIPAL		\$ 28,310.00	\$ 0.00	0.00
LONG TERM INTEREST				
01-4721.20-981	INT Interest Due on Bond	\$ 1,575.00	\$ 0.00	0.00
01-4721.20-985	INT Interest Due – WGSB Loan – FD	2,173.00	(1.01)	(0.05)
01-4721.20-986	INT Interest Due – WGSB Loan – HWY	1,350.00	(10.27)	(0.76)
• TOTAL • LONG TERM INTEREST		\$ 5,098.00	\$ (11.28)	(0.22)
• TOTAL • DEBT SERVICE		\$ 33,408.00	\$ (11.28)	(0.03)
CAPITAL OUTLAY				
01-4901.10-730	CO Land and Improvements	\$ 0.00	\$ 0.00	0.00
01-4902.10-740	CO Machinery and Equipment	5,000.00	1,125.00	22.50
01-4903.10-720	CO Buildings	7,500.00	4,374.78	41.67
01-4909.10-730	CO Improvements other than Buildings – Microfilm	300.00	300.00	0.00

SUMMARY OF DISBURSEMENTS — 17

	Appropriation	Disbursements	Unexpended Balance (overdraft)	Percent Under (over)
CAPITAL OUTLAY <i>(continued)</i>				
01-4909.10-731	CO Improvements other than Buildings - Restoration	\$ 2,700.00	\$ 0.00	0.00
01-4909.10-732	CO Improvements other than Buildings - Niles Fund	5,000.00	2,155.00	43.10
01-4909.10-734	CO Improvements other than Buildings - Hazardous Waste	0.00	0.00	0.00
01-4909.10-739	CO FD Radios	1,500.00	(252.00)	(16.80)
01-4909.10-740	CO Other than Buildings	38,450.00	37,970.00	98.75
• TOTAL • CAPITAL OUTLAY		\$ 60,450.00	\$ 44,123.22	72.99
TRANSFERS TO CAPITAL RESERVE FUNDS				
01-4915.10-930	CRF Transfers to CRF	\$ 140,500.00	\$ 0.00	0.00
• TOTAL • TRANSFERS TO CAPITAL RESERVE FUNDS		\$ 140,500.00	\$ 0.00	0.00
EXPENDABLE TRUST FUND — COMMUNITY FIELD				
01-4920.10-930	ET Maintenance — Community Field	\$ 7,500.00	\$ 5,325.54	71.01
• TOTAL • EXPENDABLE TRUST FUND — COMMUNITY FIELD		\$ 7,500.00	\$ 5,325.54	71.01
• TOTAL • APPROPRIATED FUNDS — CURRENT YEAR		\$ 880,447.00	\$ 110,892.78	12.60

STATEMENT OF APPROPRIATIONS ACTUALLY VOTED
Voted by the Town of ORFORD on March 11, 2003

This is to certify that the information contained in this form, appropriations actually voted by the town meeting, was taken from official records and is complete to the best of our knowledge and belief. RSA 21-J:34.

Selectmen of the Town of Orford

PURPOSE OF APPROPRIATIONS	Warr. Art. #	Appropriations as Voted
<u>GENERAL GOVERNMENT</u>		
4130 – 4139 Executive	2	\$ 43,450
4140 – 4149 Election, Registration, & Vital Statistics	2	19,849
4150 – 4151 Financial Administration	2	34,263
4152 Revaluation of Property	2	4,600
4153 Legal Expense	2	9,500
4155 – 4159 Personnel Administration	2	39,466
4191 – 4193 Planning and Zoning	2	6,700
4194 General Government Buildings	2	8,324
4195 Cemeteries	2	11,893
4196 Insurance	2	10,150
4197 Advertising and Regional Associations	2	1,047
4199 Other General Government	2	3,000
<u>PUBLIC SAFETY</u>		
4210 – 4214 Police	2	63,230
4215 – 4219 Ambulance	2	16,365
4220 – 4229 Fire	2	20,015
4290 – 4298 Emergency Management	2	750
<u>HIGHWAYS AND STREETS</u>		
4312 Highways and Streets	2, 4	242,120
4313 Bridges	2	6,000
4316 Street Lighting	2	4,700
<u>SANITATION</u>		
4323 Solid Waste Collection	2	750
4324 Solid Waste Disposal	2	35,450
<u>HEALTH</u>		
4414 Pest Control	2	2,575
4415 – 4419 Health Agencies and Hospitals and Other	2	6,060
<u>WELFARE</u>		
4441 – 4442 Administration and Direct Assistance	2	4,500
4444 Intergovernmental Welfare Payments	2	2,900

STATEMENT OF APPROPRIATIONS ACTUALLY VOTED — 2
Voted by the Town of ORFORD on March 11, 2003

PURPOSE OF APPROPRIATIONS		Warr. Art. #	Appropriations as Voted
<u>Account #</u>	<u>CULTURE AND RECREATION</u>		
4520 – 4529	Parks and Recreation	2	\$ 19,277
4550 – 4559	Library	2	20,929
4583	Patriotic Purposes	2	125
	<u>CONSERVATION</u>		
4619	Other Conservation	2	601
	<u>DEBT SERVICE</u>		
4711	Principal — Long Term Bonds & Notes	2	28,310
4721	Interest — Long Term Bonds & Notes	2	5,098
	<u>CAPITAL OUTLAY</u>		
4902	Machinery, Vehicles and Equipment	2, 8	6,500
4909	Improvements Other than Buildings	2, 6, 7, 9	56,450
	<u>OPERATING TRANSFERS OUT</u>		
4915	To Capital Reserve Fund	3	138,000
4916	To Expendable Trust Funds (except Health Maintenance Trust Fund)	5, 10	<u>7,500</u>
TOTAL VOTED APPROPRIATIONS			<u>\$ 880,447</u>

**SUMMARY OF REVISED ESTIMATED REVENUES
For the Town of ORFORD — 2003**

RSA 21-J:34

Account #	SOURCE OF REVENUE	Warr. Art. #	For Use by Municipality
	<u>TAXES</u>		
3120	Land Use Change Tax		\$ 0
3185	Timber Tax		7,500
3190	Interest & Penalties on Delinquent Taxes		6,100
	Inventory Penalties		2,755
3187	Excavation Tax (\$.02 per cubic yard)		64
	<u>LICENSES, PERMITS AND FEES</u>		
3220	Motor Vehicle Permit Fees		175,000
3290	Other Licenses, Permits and Fees		9,500
	<u>FROM STATE</u>		
3351	Shared Revenues		8,761
3352	Meals and Rooms Tax Distribution		33,513
3353	Highway Block Grant		52,227
3359	Other – Connecticut River Joint Commissions Grant		675
3379	From Rivendell School		7,500
	<u>CHARGES FOR SERVICES</u>		
3401 – 3406	Income from Departments		11,268
	<u>MISCELLANEOUS REVENUES</u>		
3502	Interest on Investments (<i>WGSB/MBIA</i>)		2,000
3503 – 3509	Other – Rivendell School		0
	<u>INTERFUND OPERATING TRANSFERS IN</u>		
3916	From Trust & Agency Funds (<i>Niles Fund</i>)		5,000
SUBTOTAL OF REVENUES			\$ 321,863
General Fund Balance			
	Unreserved Fund Balance	\$ 508,008	
	Voted from Fund Balance “Surplus”	0	
	Unreserved Fund Balance — Retained	433,008	
	Unreserved Fund Balance — Reduce Taxes	75,000	75,000
TOTAL REVENUES AND CREDITS			\$ 396,863
REQUESTED OVERLAY (RSA 76:6)			\$ 10,000

2003 SUMMARY INVENTORY OF VALUATION
Town of ORFORD in Grafton County

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief. RSA 21-J:34.

Selectmen of the Town of Orford

<u>CATEGORY</u>	<u>Number of Acres</u>	<u>2003 Assessed Valuation by City/Town</u>
VALUE OF LAND ONLY		
Current Use (<i>At Current Use Values</i>) RSA 79-A	24,566.620	\$ 1,139,470
Discretionary Preservation Easement RSA 79-D		
Number of Structures: 1	0	22,200
Residential Land (<i>Improved and Unimproved Land</i>)	3,655.280	14,578,600
Commercial/Industrial Land (<i>Excluding Public Utility Land</i>)	19.50	71,800
Total of Taxable Land	28,241.400	15,812,070
Tax Exempt and Non-Taxable Land (\$1,198,700)	1,596.09	
VALUE OF BUILDINGS ONLY		
Residential		\$ 47,576,254
Manufactured Housing as defined in RSA 674:31		977,400
Commercial/Industrial (<i>Excluding Public Utility Buildings</i>)		1,229,340
Total of Taxable Buildings		49,782,994
Tax Exempt & Non-Taxable Buildings (\$2,737,400)		
Public Utilities — Electric		
Central Vermont		\$ 462
Connecticut Valley Electric Co. Inc.		389,032
New Hampshire Electric Corp.		817,467
US Gen. New England Inc.		117,289
Total of Electric Utilities		1,324,250
Valuation before Exemptions		\$ 66,919,314
Modified Assessed Valuation of all Properties		\$ 66,919,314
Blind Exemption RSA 72:37	(1) @ \$15,000	15,000
Elderly Exemption RSA 72:39-a & b		
Elderly Exemptions GRANTED: (age 80+) (4) @ \$20,000		80,000
Disabled Exemption RSA 72:37-b	(1) @ \$ 5,000	5,000
Total Dollar Amount of Exemptions		\$ 100,000
Net Valuation on which the Tax Rate for Municipal, County & Local Education Tax is Computed		\$ 66,819,314
<u>Less Public Utilities</u>		<u>\$ 1,324,250</u>
Net Valuation without Utilities on which Tax Rate for State Education Tax is Computed		\$ 65,495,064

2003 SUMMARY INVENTORY OF VALUATION — 2
Town of ORFORD in Grafton County

<u>Tax Credits</u>	<u>Limits</u>	<u>Number of Individuals</u>	<u>Estimated Tax Credits</u>
Totally and permanently disabled veterans their spouses or widows, and the widows of veterans who died or were killed on active duty. RSA 72:35	\$1,400	1	\$ 1,400
Other war service credits. RSA 72:28	\$ 50	46	2,300
Total Number and Amount		47	\$ 3,700

Current Use Report (RSA 79-A)

	<u>Total No. of Acres Receiving Current Use Assessment</u>	<u>Assessed Valuation</u>
Farm Land	1,556.110	\$ 289,160
Forest Land	11,975.510	503,700
Forest Land with Documented Stewardship	10,002.71	337,870
Unproductive Land	1,032.290	8,740
Total	24,566.620	\$1,139,470

Other Current Use Statistics

Receiving 20% Recreation Adjustment	7,866.36
Removed from Current Use during Current Year	2.62

	<u>Total No.</u>
Total No. of Owners in Current Use	153
Total No. of Properties in Current Use	644

Discretionary Preservation Easements (RSA 79-D)

Historic Agricultural Structures	<u>Total No. of Structures in Discretionary Preservation Easements</u>	<u>Assessed Valuation</u>
	1	\$ 22,200
	<u>Total No. of Owners Granted Discretionary Preservation Easements</u>	<u>Map & Lot Percentage Granted</u>
	1	Barn (8-29-54) 60%

2003 TAX RATE CALCULATION — Town of ORFORD

Gross Appropriations	880,447
Less: Revenues	396,863
Less: Shared Revenues	3,514
Add: Overlay	9,989
War Service Credits	3,700

Net Town Appropriation	493,759
Special Adjustment	0

Approved Town/City Tax Effort	493,759
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TOWN RATE
7.39

SCHOOL PORTION

Net Local School Budget (Gross Approp. – Revenue)	0
Regional School Apportionment	1,996,227
Less: Adequate Education Grant	(303,702)
State Education Taxes	(362,959)

Approved School(s) Tax Effort	1,329,566
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LOCAL SCHOOL RATE
19.90

STATE EDUCATION TAXES

Equalized Valuation (no utilities) x	\$4.92	
73,772,248		362,959
Divide by Local Assessed Valuation (no utilities)		
65,495,064		
Excess State Education Taxes to be Remitted to State		
Pay to State →		0

STATE SCHOOL RATE
5.54

COUNTY PORTION

Due to County	152,891
Less: Shared Revenues	(1,153)

Approved County Tax Effort	151,738
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COUNTY RATE
2.27

TOTAL RATE 35.10

Total Property Taxes Assessed	2,338,022
Less: War Service Credits	(3,700)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	2,334,322

PROOF OF RATE

	Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	65,495,064	5.54	362,959
All Other Taxes	66,819,314	29.56	1,975,063
			2,338,022

SCHEDULE OF TOWN PROPERTY
TOWN-OWNED LAND, BUILDINGS, AND EQUIPMENT

<u>DEPARTMENTS</u>	<u>LAND & BUILDINGS ASSESSED VALUE</u>	<u>EQUIPMENT REPLACEMENT VALUE</u>
Cemeteries		
Dame Hill Cemetery	\$ 1,000	
Orford West Cemetery (Street Cemetery)	8,400	
Orford East Cemetery (Davistown)	12,600	
Equipment*		\$ 7,000
Fire Department		
Mobile Equipment*		8,000
Vehicles*		447,000
Hose & Rack*		1,000
Highway Department		
Land and Buildings	84,900	
Townshed Road/Gravel Pit	51,700	
Orfordville HWY Garage	4,200	
Mobile Equipment*		94,570
Vehicles*		379,733
Contents*		39,000
Library – Free Library		
Land and Building	81,900	
Furniture and Equipment*		10,000
Parks and Playgrounds		
Community Field	29,500	
Connecticut River Boat Landing	19,000	
East Common	23,000	
Indian Pond Picnic Area	7,500	
Lower Baker – Boat Access	6,000	
Upper Baker Pond – Town Beach	27,100	
Mobile Equipment*		23,000
Police Department		
Vehicle*		38,000
Town Office (Includes Police Department)		
Land and Buildings	148,500	
Furniture and Equipment*		45,000
Additional Town Property		
Flat Rock	8,700	
Hall Land	5,500	
Huckins Hill Road	8,500	
Former Brookside Store Land	6,900	
Land acquired through Tax Collector's Deed: 008-0029-0031	2,000	
	\$536,900	\$1,092,303
TOTAL:	\$1,629,203	

*Replacement Values for buildings, contents, vehicles and equipment are covered by PRIMEX.

STATEMENT OF BONDED DEBT

TOWN OF ORFORD

December 31, 2003

Showing Annual Maturity of Outstanding Bond

FIRE TRUCK BOND (1995) — 5.2483%

<u>Maturities</u>	<u>Original Amount: \$98,000.00</u>
2004	10,000.00
2005	<u>10,000.00</u>
	TOTAL \$20,000.00

INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying general purpose financial statements of the Town of Orford, New Hampshire as of and for the year ended December 31, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Orford has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Orford as of December 31, 2002, and the results of its operations and the cash flows of its non-expendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Orford taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Orford. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Plodzick & Sanderson Professional Association
February 4, 2003

TREASURER'S REPORT
In Account with the Town of ORFORD, NEW HAMPSHIRE
For the Year 2003

Unrestricted General Fund

Cash on Hand January 1, 2003 \$ 1,123,786.11

Revenue

Receipts: Tax Collector: Louise Mack	2,485,479.24
Receipts: Town Clerk: Louise Mack	213,203.28
Interest	4,479.54
Woodsville Guaranty Bank	574.97
Fleet Bank (MBIA)	3,904.57
Other Sources:	152,950.10
State of New Hampshire	99,167.71
Rivendell License Fee for Use of Fields	7,500.00
Dept. of Interior Payment in lieu of Tax	1,736.00
Transfer from Trustee of Trust Funds	14,255.20
Loan from Conservation Commission funds	10,000.00
Miscellaneous	20,291.19
Total Receipts	2,856,112.16

Disbursements 2,742,911.21

Rivendell School District	1,735,201.00
Grafton County Tax	152,891.00
Bond and Loan Payments (includes interest)	33,439.26
Transfer to Trustee	148,520.00
Misc. Town Expenses	672,859.95

Cash on Hand as of 12/31/03	1,236,987.06
Fleet Bank (MBIA)	470,933.64
Woodsville Guaranty Bank	672,147.96
Woodsville Deposits in January for '03	93,905.46

Restricted Funds Accounts

WWII Memorial Fund	
Balance 1/01/03	2,307.66
Income (Donations)	4,264.07
Interest	34.41
Disbursements	3,928.40
Balance 12/31/03	2,677.74
Interest 1/01/04	3.48
Conservation Commission Fund	
Balance 12/31/02	16,799.59
Additions	4,665.14
Loan	10,000.00
Disbursements	927.21
Interest	151.50
Balance 12/31/03	10,689.02
Interest 1/01/04	7.23

Carl J. Cassel, Treasurer

TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 2003

	2003	2002
Uncollected Taxes — Beginning of Fiscal Year		
Property Taxes, 1st Issue		\$ 50,923.04
Property Taxes, 2nd Issue		168,603.13
Yield Taxes		
Current Use		
Penalty Charges		1,013.00
Taxes Committed to Collector		
Property Taxes, 1st Issue	\$ 1,170,703.00	
Property Taxes, 2nd Issue	1,164,128.00	
Penalty Charges	3,684.00	
Yield Taxes	10,300.54	
Current Use	10,150.00	
Gravel Tax	42.40	
Refunded Overpayment Property Taxes	4,373.00	
Interest Collected on Delinquent Taxes		
1st Issue	2,171.93	4,318.67
2nd Issue	102.66	5,180.91
Yield		
Abatement Interest		
Current Use		
TOTALS	\$ 2,365,655.53	\$ 230,038.75
Remitted to Treasurer During Fiscal Year		
Property Taxes, 1st Issue	\$ 1,120,172.11	\$ 50,923.04
Property Taxes, 2nd Issue	1,025,126.27	168,603.13
Yield Taxes	7,584.05	
Gravel Tax	42.40	
Penalty Charges	2,511.00	1,013.00
Interest on Delinquent Taxes	2,274.59	9,499.58
Current Use	10,150.00	
Overpayment on Taxes	4,373.00	
Abatements Allowed		
Property Taxes, 1st Issue		
Property Taxes, 2nd Issue		
Yield Tax	2,716.49	
Interest		
Current Use		
Deeded to Town		
Uncollected Taxes End of Fiscal Year		
Property Taxes, 1st Issue	50,530.89	
Property Taxes, 2nd Issue	139,001.73	
Penalty Charges	1,173.00	
Yield Tax		
Current Use		
Gravel Tax		
TOTALS	\$ 2,365,655.53	\$ 230,038.75

TAX COLLECTOR'S REPORT — 2

SUMMARY OF TAX LIEN ACCOUNTS — Fiscal Year Ended December 31, 2003

	2002	2001	2000
Balance of Unredeemed Taxes			
Beginning of Fiscal Year 1/1/03		\$41,691.15	\$29,535.17
Mortgage Fees		901.50	798.50
Taxes Executed to Town			
During Fiscal Year	\$85,335.01		
Mortgage Fees	1,200.00		
Interest Collected			
After Lien Execution	1,244.28	2,842.22	10,938.20
Interest Deeded to Town			
TOTAL DEBITS	\$87,779.29	\$45,434.87	\$41,271.87
Remitted to Treasurer During Fiscal Year			
Redemption	\$24,548.88	\$10,352.57	\$29,535.17
Mortgage Fees	175.00	215.00	798.50
Interest and Cost after Lien	1,244.28	2,842.22	10,938.20
Abatements			
Property Taxes			
Mortgage			
Deeded to Town			
Interest			
Mortgage Fees			
Unredeemed Taxes	\$60,786.13	\$31,338.58	\$ 0.00
Mortgage Fees	1,025.00	686.50	0.00
TOTAL CREDITS	\$87,779.29	\$45,434.87	\$41,271.87

TOWN CLERK'S ACCOUNTS RECEIVABLE REPORT
January 1, 2003 through December 31, 2003

TOTAL AMOUNT OF REVENUE **\$ 270,453.20**

Registrations

1764 Auto Permits Issued
 1551 Municipal Agent Functions

Town Tax Collected **\$ 201,888.63**

State Tax Collected **\$ 57,223.50**

Town Clerk Fees

1764	Registrations	@ \$1.00	\$ 1,764.00	
325	Title Applications	@ \$2.00	650.00	
122	Transfers	@ \$5.00	610.00	
1551	Municipal Agent	@ \$2.50	3,877.50	\$ 6,901.50

Boat Registration Revenue **\$ 515.20**

Dog Licenses

351	Licenses Issued		\$ 1,777.50	
	Late Penalties		59.50	
	Town Clerk Fees		351.00	\$ 2,188.00

Marriage Licenses

8	Marriage Licenses Issued			
	State Revenue		\$ 304.00	
	Town Clerk Fees		56.00	\$ 360.00

Vital Record Copies

37	Certified Copies Issued			
	State Revenue			
	25 Copies	@ \$8.00	\$ 200.00	
	12 Copies	@ \$5.00	60.00	
	Town Clerk Fees			
	25 Copies	@ \$4.00	100.00	
	12 Copies	@ \$3.00	36.00	\$ 396.00

U.C.C. Filings **\$ 975.37**

Miscellaneous **\$ 5.00**

TOWN CLERK'S ACCOUNT
January 1 — December 31, 2003

Boat Registrations

47 Registrations Issued		
State Fees Collected		\$ 1,196.00
Town Tax Collected		515.20
Boat Agent Fees		74.50
Total Boat Revenue		\$1,785.70

OHRV Registrations

7 Registrations Issued		
State Fees Collected		\$ 376.00
OHRV Agent Fees		14.00
Total OHRV Revenue		\$ 390.00

N.H. Fish & Game Dept. — Licenses/Duck Stamps Sold

13 Hunting/Fishing Licenses Issued		
State Fees Collected		\$ 718.00
Agent Fees Collected		26.00
Total N.H. Fish & Game Revenue		\$ 744.00

Summary of Fees Paid to Town Clerk

Auto Fees	\$ 6,901.50
Boat Agent Fees	74.50
Certified Copy Fees	136.00
Dog License Fees	351.00
Fish and Game Fees	26.00
Marriage License Fees	56.00
OHRV Agent Fees	14.00
UCC Filing Fees	<u>975.37</u>
Total Fees	\$ 8,534.37

VITAL RECORDS OF THE TOWN OF ORFORD
For the Year Ended December 31, 2003

BIRTHS

Date	Child's Name	Father and Mother	Place of Birth
03/05/2003	<i>Flint, Clarence Thomas</i>	Flint, Clarence Olisky, Shiloh	Lebanon, NH
03/21/2003	<i>Beaupre, Samantha Helen</i>	Beaupre, Peter Daisey, Malissa	Lebanon, NH
04/10/2003	<i>Gray, Nicholas Ryan</i>	Gray, Scott Giesing, Tammy	Lebanon, NH
04/19/2003	<i>Lewis, Kullen Marshall</i>	Lewis, Eric Lewis, Kryz	Lebanon, NH
06/26/2003	<i>DuBois, Andrew James</i>	DuBois, Marc DuBois, Moira	Lebanon, NH
07/08/2003	<i>Tilden, Adele Grace</i>	Tilden, Jeff Tilden, Jennifer	Lebanon, NH
08/12/2003	<i>Lister, Declan Gordon</i>	Lister, Jeff Dyke, Jennifer	Lebanon, NH
08/14/2003	<i>Daisey, Devin Scott</i>	Daisey, Daniel Scott Sargent, Tonya Jean	Lebanon, NH
09/17/2003	<i>Thomson, Jaden Noel</i>	Thomson, Stacey F. White, Christine	Lebanon, NH
10/23/2003	<i>Ryan, Caitlyn Elyzabeth</i>	Ryan, Lewis Ryan, Heather	Lebanon, NH

MARRIAGES

Date	Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Place of Marriage
6/21/2003	Hill, Jeffrey Alan	Topsham, VT	Hayes, Kristina Ann	Topsham, VT	Orford, NH
6/28/2003	Tullar, Nathan Charles	Orford, NH	Cahill, Carole Ann	Orford, NH	Bradford, VT
7/05/2003	DeColfacker, Robert John	Dover, NH	Vielleux, Stacy Lynn	Dover, NH	Orford, NH
7/26/2003	Higdon, Kenneth Guy	Plainfield, CT	Miller, Heidi Jean	Orford, NH	Orford, NH
7/27/2003	Hebb, Timothy Michael	Orford, NH	Swezey, Tina Alicia	Orford, NH	Newbury, VT
8/09/2003	Boone, Philip Gordon	Orford, NH	Bridges, Emily Anna	Philadelphia, PA	Orford, NH
8/16/2003	Reed, Jesse Jonathan	Plymouth, NH	Chase, Kathryn Inez	Orford, NH	Wentworth, NH
8/23/2003	Taylor, Matthew J.	Orford, NH	Leete, Lori K.	Wells River, VT	W. Newbury, VT
8/30/2003	Martindale, Philip Howard	Orford, NH	Flanders, Katie Lyn	Orford, NH	Orford, NH
9/20/2003	Daisey, Daniel Scott	Orford, NH	Sargent, Tonya Jean	Orford, NH	Orford, NH
9/27/2003	Straidel, Laurence Brian	Gaithersburg, MD	Flower, Charlotte Alexis	Gaithersburg, MD	Orford, NH
9/27/2003	Hebb, Jeffrey Allan	Orford, NH	Jorgensen, Jessica Lyn	Orford, NH	Orford, NH

DEATHS

Date	Name of Deceased	Father	Mother	Place of Death
01/04/2003	Desmond, William	Desmond, Robert	Dansereau, Juliette	Orford, NH
01/15/2003	Hill, Richard H.	Hill, Maurice	Hutchins, Goldie	Lebanon, NH
02/14/2003	Garrett, Floyd "Red"	Garrett, Eugene Earl	Cummings, Laura Mae	White River Jct, VT
03/19/2003	Desmond, Juliette G.	Dansereau, Zotic		Lebanon, NH
04/10/2003	Weeks, Forrest W.	Weeks, Alvin	Hardy, Florence	Orford, NH
05/05/2003	Parker, Charles	Parker, Walter	Kittredge, Carrie	Woodsville, NH
06/01/2003	Cross, William J.	Cross, William Tiffany	Cross, Anne Monaghar	Lebanon, NH
06/10/2003	Farmer, Rudy C.			Fortunes Rock, ME
07/28/2003	Anderson, Dorothy	Sanborn, Frederick	Demar, Lilla	Lebanon, NH
08/01/2003	Grinnell, Elizabeth Cole	Cole, William Morse	Rolfe, Fanny	Greenwich, CT
09/14/2003	Butman, Richard Colby	Butman, Charles	Brown, Inez	Orford, NH
10/29/2003	Daisey, Myrtle F.	Chase, Leon	Edson, Maywood	Haverhill, NH
11/02/2003	Pastorfield, John L.	Pastorfield, Charles	Paschal, Victoria	Hanover, NH
11/16/2003	Franklin, Harry Emerson	Franklin, Arthur	Clark, Marion	N. Haverhill, NH
11/22/2003	Willey Jr., Wilson M.	Willey, Wilson M.	Baker, Rose	Lebanon, NH

DOG LICENSE FEES

Male or Female	\$ 9.00
Altered Animals	6.50
Senior Citizens: for one animal	2.00
Thereafter, the regular fee (owner over 65 years of age)	

License fee for a puppy (older than 4 months but younger than 7 months) is **\$6.50** for the first initial year.

Group Licenses

The minimum number of dogs required to qualify for a group license is five (5) dogs, and a standard fee of **\$20.00**.

Proof of rabies and altering is required.

All dogs should be licensed by **April 30, 2004** to avoid any penalty.

If your dog is not licensed with the Town of Orford by May 31, 2004, we will be obligated to inform the Orford Animal Control Officer of a violation of RSA 466:1. A civil forfeiture will be issued which carries with it a **\$25.00** fine plus late fees.

RABIES CLINIC

An Orford/Fairlee joint "Rabies Clinic" has been scheduled to be held on Wednesday, **March 10, 2004**, between 6:30 and 7:30 p.m. at the Fairlee Fire Station. This has been arranged with the Oxbow Veterinary Clinic of Bradford, VT, and the Orford Town Clerk will be present. Attendance at this program is not only convenient, but offers these shots at a reduced rate.

Dog and Cat Rabies Vaccine	\$ 7.00
Other vaccines will be available.	

If people see an animal they suspect of being rabid, contact Roy Daisey, Orford Animal Control Officer, Orford Police Department or the NH Fish and Game Department.

RSA 436:99, II-VI requires that **all dogs and cats** have a rabies vaccine once they reach the age of **3 months**. The first rabies vaccine will be good for only one year, on a young dog or cat, but a two- or three-year vaccine will be given thereafter.

Rabies is a viral disease which attacks the central nervous system in mammals including wild animals, pets and **humans**. If untreated, it is almost always **fatal**.

Rabies is spread from a bite or contact with the saliva of an infected animal. An indication that an animal has rabies is a noted change in behavior, such as loss of normal fear of humans or a display of hostile actions. Rabies is impossible to diagnose without a medical test that can be done only after the infected mammal is dead.

Rabies is preventable. Dogs, cats, horses and other domestic animals can be vaccinated against the disease. If the vaccinated pet comes into contact with an infected animal, the disease will not spread. **However, humans that come into contact with the saliva from a rabid animal on their pet can get the disease.** If exposed to saliva from any animal which may be suspected of carrying rabies, the wound or infected area should be soaked for 10 minutes in soap and water prior to going to the emergency room of a hospital.

SELECTMEN

Maybe this report is no longer necessary as the minutes of all meetings are posted at the Town Office and also on our web site at www.orfordnh.us, and most of the things mentioned in these minutes are the result of countless hours of work by others in the town, not necessarily the Selectmen. For example: the Memorial Bridge rededication; becoming Tree City USA now for two years; successful completion of 9-1-1 addressing; adoption of a 20-year easement to preserve the "Old Franklin Barn"; plowing of the sidewalk on Memorial Bridge; the spectacular WWII Memorial and bench; beautiful flowers and holiday decorations around town compliments of the Orford Garden Club; Route 25A renamed to Governor Meldrim Thomson Scenic Highway; a completed Hazard Mitigation Plan; completed grant applications for police software; emergency management equipment; transfer station improvements; and Land and Water conservation funds . . . isn't Orford a fun place to live?

Increases in this year's proposed budget generally fall into three areas. Due to the popularity of our paving program, we have included \$50,000 in the highway budget rather than having a special warrant article. It is also necessary to upgrade our computer systems and add new software to be able to communicate with the state effectively and efficiently. Lastly, but perhaps most important, are personnel pay raises. We welcome Tim Hebb who is filling the position left vacant by Bill Gray's resignation and Keith Waterman, a new full-time highway crewman.

Just two months after filling the nine-month vacant Chief of Police position with Steven Calderwood, we find ourselves without a chief again. Steve was called to active duty in Iraq and has no idea how long he will have to serve. In the meantime, we hired for 25 hours weekly, Ryan Porter, a fully certified police officer from Plainfield, NH, as officer-in-charge while Steve is on active duty. We will also use the State Police as necessary.

HB593-FN-LOCAL is now law and allows us to close the old dump following a plan that we are having prepared by DuBois & King, Inc. and the Department of Environmental Services. We used your last year's appropriation to clean up around the base of the old site, get rid of old tires and loads of metal. Charles Waterbury's foresight in stockpiling clay from the school site should allow us to meet all of the State's requirements without asking the Town for additional funds.

We have chosen AVITAR to reappraise the Town effective April 1, 2005. They will be doing the majority of the field work in 2004. It is in your best interest to cooperate and provide accurate information. Another reminder, please do not forget to mail in your property inventory forms so that we receive them by **April 15**. You will be assessed a penalty if you do not comply.

The board is also trying to strengthen our relationship with Rivendell Interstate School. We have had several meetings to discuss a Resource Officer, use of the old Academy Building and the combining of various Hazen Morey school trust funds.

David F. Bischoff, Chairman
Quentin P. Mack
Gerald E. Pease
Board of Selectmen

CEMETERY COMMISSION

The Cemetery Commission wishes to thank Kurt Gendron for his work as our grounds-keeper in all three cemeteries. The unusually wet summer made the grass grow long and very heavy.

The street fence at the Orford Street Cemetery was removed early in the summer because it was very rotten and damaged. We expect to rebuild all the fence in 2004.

The Commission wishes also to thank Louise Mack for her volunteer work on our behalf.

Respectfully submitted,

Ruth Brown
Paul Messer
Julia Fifield

CEMETERY COMMISSION FINANCIAL REPORT Year Ending December 31, 2003

Cash on Hand January 1, 2003		\$ 315.92
Receipts		
Town of Orford	\$ 9,243.00	
Trustees of Trust Funds	<u>1,600.00</u>	
		<u>\$10,843.00</u>
Total		<u>\$11,158.92</u>
Disbursements		
Wages (including Federal Taxes)	\$10,135.24	
Supplies	250.24	
Postage	<u>37.00</u>	
		<u>\$10,422.48</u>
Cash on Hand December 31, 2003		\$ 736.44
Total		<u>\$11,158.92</u>

CONSERVATION COMMISSION

The Commission has had a busy and productive year. Individual descriptions follow of some of the projects that various members, and the Commission, have brought to fruition.

- In July 2003, Ginny DiFrancisco of Grafton County Extension Service and Bry Beeson, Sarah Schwaegler and Tom Bubolz of the Orford Conservation Commission initiated water quality sampling on Jacobs Brook. The objective of the project is to monitor trends in water quality, looking for spikes or dips in key indicators that might represent an incipient problem. Water quality indicators include dissolved oxygen, nitrates and phosphorus, pH and water temperature. We will take measurements each month from May through October. Initial sampling locations are at the bridge on Route 10, the bridge on Creamery Road and the twin bridges on Quinttown Road. These sites are public, easily accessible and represent a variety of surrounding land uses. The results of our initial measurements show that the brook's quality indicators are within current standards. — *Tom Bubolz*

- One of the Conservation Commission's highlights for 2003 was the "Celebration of Orford's Land and Heritage" festival held at the Forrest Bunten Farm, Saturday, September 20. Forrest's award winning farm—with its well maintained historic buildings, its land protected by conservation easements that will assure that the land will forever be available for farming, its bountiful crop of pumpkins on full display—provided the perfect backdrop for this educational event. Thank you to Forrest and his family members for sharing the farm and working hard to support this successful event.

The day included educational guided walks, talks and panel discussions focused on conservation topics that are relevant to Orford. Orford residents participating as "educators" included John O'Brien, Pat Tullar, Kelley Monahan Marshall, Bill and Kathy Baker, Sarah Schwaegler, Emily Bryant, Carl Schmidt and Rendell Tullar. They were joined by about a dozen professional educators from UNH Extension and various nonprofit conservation organizations. The Bunten milking parlor was the location for exhibits showing the work and brochures of approximately two dozen organizations that work on land and heritage education.

"Celebration of Orford's Land and Heritage" was supported in part by a grant from the Connecticut River Joint Commissions Partnership Program. Stonyfield Farm supported the day with organic yogurt. The Orford/Fairlee Lions provided tables and tents and helped with food service. Many thanks to Sarah, Bruce and Andy Schwaegler for their excellent organizational skills that brought all the components of this special day together and to all the volunteers—named and unnamed—who contributed to the day.

- As one step in creating a natural resources inventory for Orford, some of the water features in town were identified and put in a form suitable for computer-based geographic information system (GIS) maps. Digital data for streams, water bodies, and aquifers were available from the State of NH's GRANIT system; watersheds of ponds and major streams were identified on topographic maps and then digitized. Preliminary maps were printed. — *Emily Bryant*

• Awareness is the first step toward doing something about invasive alien plant species. Pamphlets describing the plants and ways of controlling them were made available at town meeting and at the fall festival. We now have a database and map showing where these invasive plant species can be seen from the roads of Orford. Purple Loosestrife was pulled where it appeared in ditches along roadsides. —*Sarah Schwaegler*

• Landowners in Orford might consider donating land for establishing a Town Forest, open space, or land that preserves a view, farm field, or tract of woodland. Anyone may donate money to the Conservation Commission fund, or provide a gift to the people of Orford in their will. This preservation is critical at this time as the Upper Valley and Orford will face a period of growth in the next decade that many people may not realize. Open space once lost is gone forever.

Bry Beeson, Chair
Sarah Schwaegler
Emily Bryant
Tom Thomson
Bruce Streeter
Bill McKee

VOLUNTEER FIRE DEPARTMENT

In 2003, the Orford Volunteer Fire Department responded to 99 calls.

Mutual Aid	15	Power Lines	10
Fire Alarms	12	Car Fires	3
Car Accidents	8	Structure Fires	1
Chimney Fires	3	Medical	47

Respectfully submitted,
Arthur Dennis
Fire Chief

FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your Fire Department or the New Hampshire Division of Forests and Lands at www.nhdf.org or call 271-2217 for wildland fire safety information.

Gerald Pease
Warden
353-9070

2003 Fire Statistics

(All Fires Reported through November 03, 2003)

TOTALS BY COUNTY

	<u># OF FIRES</u>	<u>ACRES</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Miscellaneous*	67

*Miscellaneous (powerlines, fireworks, electric fences, etc.)

	<u>TOTAL FIRES</u>	<u>TOTAL ACRES</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149

ONLY YOU CAN PREVENT WILDLAND FIRES

ORFORD VEHICLE AND EQUIPMENT REPLACEMENT SCHEDULE

YEARS	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
HIGHWAY DEPARTMENT																									
1997 Truck #1																									
Truck #2																									
1 Ton Truck																									
Loader/Backhoe																									
1986 Grader																									
POLICE DEPARTMENT																									
Cruiser																									
FIRE DEPARTMENT																									
Fire Engine Truck #1																									
Pumper Engine #3																									
Rescue Equipment Truck																									
CEMETERY																									
Large Mower																									
PARKS & PLAYGROUNDS																									
Mower																									

*Years for replacement are subject to change dependent upon need.

FREE LIBRARY

We are pleased to report that the Free Library has had a very stable year—with no personnel changes. Our librarian, Laurel Fulford, has worked with great enthusiasm and commitment. Her warm and welcoming presence is greatly appreciated by the Trustees and patrons alike.

The year 2003 was a busy one at the library with a full and varied schedule of events and programs. In the winter and spring these included a computer graphics workshop, a Valentine's Open House, a book discussion series entitled "Contemporary New England Voices" led by Suzanne Brown, a bird walk led by Jeff MacQueen and an April evening of poetry. In the summer and fall we held an outdoor clay sculpture workshop led by Sharon Myers, a gardening talk led by Sara Day and our annual Book/Bake Sale. Our Holiday Open House was held in December. The very well attended children's summer reading program was presented in conjunction with the Social Library and had the theme "Reading Rocks."

There are several ongoing events at the Library. The 'Ville Quilters continue to meet on a regular basis. Under the inspired leadership of Sally Arcolio the members have made many individual and group creations. The quilters are currently working on a zinnia quilt that will be raffled off at the Town Meeting in March. The Bedtime Story Hour for young children and their parents meets on the first and third Tuesdays of each month. A Middle School Crafts program takes place on the first Sunday afternoon of each month and has been very successful.

The number of patrons using the library continues to increase. This year we had 1797 visitors. Additionally, our circulation has increased; the library loaned 1599 items. The Free Library has been able to expand its services and collections thanks to donations of money and goods from many individuals and the Friends of the Orford Libraries. We now have a fax machine for public use. A collection of young adult audio books has been established. Our selection of children's CD's has been expanded. Monetary gifts have allowed us to increase the number of books available for both children and adults. Books, audio and video tapes, preservation materials, a back up system for the computer and items for crafts projects have all been provided by thoughtful and generous people. Thank you one and all.

The Free Library was able to complete one of its wish list projects this year. The wiring and lighting have been upgraded and improved. We were very grateful to John Davis of Fairlee for doing the electrical work for us. We were saddened to learn of his passing later in the year. The Friends of the Libraries provided us with the funding to make this project possible. We sincerely thank them for their generosity and continued support.

As always the Free Library is indebted to its volunteers. They give their time generously to provide services and coverage at the library. A Volunteer Appreciation party was held in the fall to honor Barbara Hall, Arthur Boynton, Sandra Beaumier, Jessica Morris and Sam, Christina and Samantha Fulford.

Respectfully submitted,
Board of Trustees:
Susan Kling, Carol Boynton, Christie Manning

Librarian:
Laurel Fulford

FREE LIBRARY — 2

2003

Receipts

Cash on hand January 1, 2003	\$ 5,337.50
Town of Orford	10,133.00
Friends of the Orford Libraries gift	500.00
Book/Bake Sale	121.50
Interest	13.86
Computer/Copier Services	4.00
Gifts	580.00
Grant	640.80
	<hr/>
	\$17,330.66

Expenditures

Books	\$ 1,263.83
Multimedia	282.91
Magazines	79.95
Librarian	5,200.00
FICA/SS	397.80
Dues/Memberships	245.00
Fuel/Heat	1,670.82
Maintenance/Repair	152.23
Programs	640.80
Postal	39.75
Telephone	830.29
Electric	322.83
Supplies	225.82
Computer/Internet Services	179.40
Miscellaneous	42.56
Fire Protection	181.00
Electrical Upgrade	1,037.90

Balance in checking account December 31, 2003	\$ 4,537.77
	<hr/>
	\$17,330.66

SOCIAL LIBRARY

We deeply believe that every person in this town deserves to have available to them excellent library services. With that belief in mind, the Orford Social Library Board of Trustees and Library Staff strive to continue the high standards set for us by previous Boards.

With the market decline in the past three years, the Social Library has had to make adjustments and changes. In order to continue providing the services our town has come to expect, we had no option but to use more of our investment dollars than recommended by our advisors.

To offset this we had our first annual fund drive, and you will see from the budget report that we have a strong body of support from our town for the services we offer. It is appropriate at this time to publicly thank all those people who so generously gave to the drives.

Library Highlights

January–December 2003 statistics

Patrons using the library: 6,965

Circulation of materials: 7,460

Volunteer hours: 810

Regular Programs

Preschool story hours twice a month

Chess club weekly during the school year

Summer reading program in collaboration with Free Library

Special Events

Valentine dessert potluck

Youth art show

2nd annual Poem on a Postcard

Hosted the bridge stamp station/exhibit at the dedication of the
Samuel Morey Bridge

Community potluck picnic

Ice cream social

Barn dance

Craft workshops

Tree trimming and holiday celebration

Halloween party for preschool children and families

Ladybug picture book award participating library and voting site

Grants Received

Kids, Books and Art grant (to host a storyteller)

A N.H. Humanities Council Grant for fall book discussion series

SOCIAL LIBRARY — 2

Collaboration with Local Schools

Librarian visit to elementary schools for special presentations
Participation by some classes in Poem on a Postcard
Displayed student art and poetry
Two class visits for story hour and planting of library planters
Ongoing curriculum support by providing books to several teachers

Use of Facility by Community

At least ten community organizations or working subcommittees use the library on a regular basis

Board News

It is always sad to say good-bye to Trustees who participate fully in the life of an organization. This year we had three such Trustees: Mel Emerson, Marty Duffany and Jude Parker. We thank all of them for their hard work on behalf of The Orford Social Library. It is important to add an additional note about Jude Parker's 12-year involvement with this Board. This past year Jude was our Fund-raising Chair and did a fantastic job as she has done previously in all the other positions in which she served, including being a past President. Her super organizational skills and willingness to tackle any assigned task will be sorely missed. Thank you.

We welcome two new Trustees: Bonnie Martin and Bry Beeson. Each comes with well-honed Board skills and we look forward to working with them.

2004 fund-raising will include an annual fund drive and we will initiate our first Capital Campaign.

Respectfully submitted,
Jenny Littlewood, President
William Culp, Vice President
Ann Green, Secretary
Judy Silvia, Treasurer
Carol Sobetzer
Jude Parker
Mel Emerson
Ann Davis

Sarah Putnam, Librarian
Nancy Cassel, Assistant Librarian

**SOCIAL LIBRARY — 3
FINANCIAL REPORT 2003**

INCOME

Ordinary Income	
Town of Orford	\$ 10,000.00
Fund-raising**	\$ 11,466.00
Book Funds — New Gifts	\$ 1,264.34
Other Funds — New Gifts	\$ 1,703.31
State of NH Grants	\$ 801.68
Friends of the Orford Libraries Gift	\$ 500.00
Interest Income	\$ 11.64
Book Sale	\$ 467.80
Copier	\$ 392.57
Building use	\$ 20.00
Total Ordinary Income	\$26,627.34
Redemption from Investments	\$ 4,700.00

TOTAL INCOME	\$31,327.34
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EXPENSE

Books and Magazines	\$ 3,467.67
Librarian	\$10,641.05
Librarian's Assistant	\$ 1,870.02
Payroll tax	\$ 2,333.51
Fund-raising Expenses	\$ 1,013.44
NH Grant Book Discussion/Arts Programs	\$ 916.84
Insurance	\$ 1,368.00
Electricity	\$ 906.66
Heat & Water	\$ 1,628.51
Telephone	\$ 1,141.10
Cleaning	\$ 729.00
Library Supplies	\$ 1,110.83
Maintenance	\$ 20.68
Equipment	\$ 19.99
Copier	\$ 457.47
Miscellaneous	\$ 343.00

TOTAL EXPENSE	\$27,967.77
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NET INCOME	\$ 3,359.57
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**Total includes \$1,100.00 anonymous donation to offset fund-raising expenses.

REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF ORFORD FOR THE YEAR ENDING DECEMBER 31, 2003

DATE	NAME OF TRUST FUND (COMMON TRUSTS SHOWN FIRST)	HOW INV	PRINCIPAL		
			BEGINNING BALANCE	NEW FUNDS CREATED	GAINS OR LOSSES
*MS10	* TOTAL COMMON CEMETERY TRUSTS		\$121,590.27	\$1,300.00	\$489.60
CAPITAL RESERVES AND OTHER TOWN FUNDS:					
1989	TOWN OF ORFORD/BRIDGES & ROADS	CD/MM	63,225.12	10,000.00	
1984	TOWN OF ORFORD/COMM. FIELD (GIFT OF HAZEN MOREY)	PB	200.00		
1983	TOWN OF ORFORD/COMM. FIELD	CD	731.58		
1985	TOWN OF ORFORD/COMM. FIELD TRUST (GIFT OF HAZEN MOREY)	CD	6,905.54		
1991	TOWN OF ORFORD/DUMP CLOSURE	CD/MM	25,736.08	20,000.00	
1989	TOWN OF ORFORD/FIRE TRUCKS	CD/MM	101,502.26	20,000.00	
1983	TOWN OF ORFORD/GRADER	CD	84,355.81	8,000.00	
1983	TOWN OF ORFORD/HWY DEPT TRUCKS	CD	69,944.98	25,000.00	
1983	TOWN OF ORFORD/IMPR H/CAP	CD	87.69		
1983	TOWN OF ORFORD/LOADER	CD	9,578.63	7,000.00	
1978	TOWN OF ORFORD/POLICE CRUISER	CD	8,537.66	8,000.00	
1987	TOWN OF ORFORD/REAPPRAISAL	CD/MM	39,668.42	30,000.00	
1991	TOWN OF ORFORD/TOWN BUILDINGS	CD/MM	2,811.28		
	TOWN OF ORFORD/TAX MAP		3,000.00	5,000.00	
1992	TOWN OF ORFORD/TRACTOR/MOWER	MM	7,012.93	5,000.00	
1991	TOWN OF ORFORD/TREES CARE & REPL.	CD/MM	897.31	520.00	
2000	TOWN OF ORFORD/TOWN PROP. EXP. TR.	CD/MM	6,582.85	7,500.00	
	TOWN OF ORFORD/HVY. EQUIP. MAINT. EXP. TR.	MM		2,500.00	
1985	TOWN OF ORFORD/BENEFIT H.S. STUDENTS (GIFT OF HAZEN MOREY)	CD	3,383.58		
1987	TOWN OF ORFORD/SCHOLARSHIP FUND (GIFT OF MENTA SAWYER)	CD	5,000.00		
1991	TOWN OF ORFORD/LENORE NILES FUND	CD/MM	50,117.58		610.08
1989	TOWN OF ORFORD/SCHOOL FUND FOR EXCEL. (GIFTS TO FUND BY INDIVIDUALS)	CD	17,030.57		
1949	ORFORD SCHOOL DISTRICT (ALICE MANN)	MF/MM	3,260.77		
1991	ORFORD SCHOOL DIST. - BLDG RESERVE	MM	12,000.00		
1993	ORFORD SCHOOL DIST. - GYM RESERVE	MM	15,000.00		
1987	ORFORD SCHOOL DIST. - H/C RESERVE	MM	341.21		
TOTAL FUNDS HELD			\$659,502.12	\$149,820.00	\$1,099.68

NOTES: Mutual Fund Assets valued at cost. Unrecognized capital gains in of \$35,440.71 in 2003 reversed losses, primarily in 2002, bringing net unrealized gain to \$26,130.65. Interest rates continue low. As CDs mature, earnings drop.

Niles fund expenditures were for Project Graduation (\$750), July 4th Band (\$300), Bridge Ceremony (\$545), Community Field Fence (\$1,000), Rivendell Abroad Student (\$250).

Expendable Trust for Trees was totally spent, balance drawn from the Expendable Trust of Town Properties funded by Rivendell.

Total Expenditures from income and principal for all funds in 2003: >>>>> \$15,855.20

2/8/2004 Respectfully submitted: M. Blanchard, S. Corpiari, J. Davis :: Trustees

**REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF ORFORD
FOR THE YEAR ENDING DECEMBER 31, 2003**

WITH-DRAWALS	ENDING BALANCE	INCOME				TOTAL
		BEGINNING BALANCE	INCOME AMOUNT	EXPENDED IN YEAR	END OF YR BALANCE	YEAR-END BALANCE
	\$123,379.87	\$18,229.20	\$2,716.48	\$1,600.00	\$19,345.68	\$142,725.55
						\$142,725.55
	\$73,225.12	\$5,881.08	\$1,701.66	\$2,282.38	\$5,300.36	\$78,525.48
	200.00	222.22	2.92		225.14	425.14
	731.58	1,256.83	58.50		1,315.33	2,046.91
	6,905.54	6,055.95	592.36		6,648.31	13,553.85
	46,736.08	3,826.39	800.42		4,626.81	51,362.89
	121,502.26	7,476.14	3,679.20		11,155.34	132,657.60
	92,355.81	24,283.31	2,851.66		27,134.97	119,490.78
	94,944.98	1,767.26	1,098.93		2,866.19	97,811.17
	87.69	72.31	1.39		73.70	161.39
	16,578.63	52.71	84.39		137.10	16,715.73
	16,537.66	0.00	75.03		75.03	16,612.69
	69,668.42	6,768.29	1,688.57		8,456.86	78,125.28
	2,811.28	1,001.68	58.69		1,060.37	3,871.65
	8,000.00	55.92	98.40		154.32	8,154.32
	12,012.93	118.51	62.47		180.98	12,193.91
1,417.31	0.00	13.62	7.96	21.58	0.00	
7,256.10	6,826.75	364.35	68.48	432.83	0.00	6,826.75
	2,500.00		0.31		0.31	2,500.31
	3,383.58	3,140.95	121.10		3,262.05	6,645.63
	5,000.00	6,000.08	357.06		6,357.14	11,357.14
	50,727.66	10,490.75	525.69	2,845.00	8,171.44	58,899.10
	17,030.57	11,367.22	695.51		12,062.73	29,093.30
	3,260.77	709.27	100.99		810.26	4,071.03
	12,000.00	5,291.12	201.75		5,492.87	17,492.87
	15,000.00	3,157.56	510.59		3,668.15	18,668.15
	341.21	273.56	5.33		278.89	620.10
\$8,673.41	\$801,748.39	\$117,876.28	\$18,165.84	\$7,181.79	\$128,860.33	\$930,608.72

NILES COMMITTEE

The Niles Fund Committee was formed in 1988 to disperse, by request, the interest on a gift of \$50,000 to the Town of Orford by Mrs. Lenore Niles. Both Mr. and Mrs. Niles, who moved to Orford in 1950, had a deep affection for our town and its people. Mrs. Niles passed away in 1988 and left this generous and unrestricted gift to be used for the betterment of Orford and its residents.

The Niles Fund Committee met 5 times from January through December 2003, and approved the following projects for funding: a grant of up to \$545 was approved toward the bridge rededication festivities held in May; \$300 was approved toward the hiring of the Maple Leaf Jazz Band to take part in the Orford/Fairlee 4th of July festivities. This grant was made in conjunction with funds being applied for in Fairlee to share the total expense. A grant of \$750 was approved for the Rivendell Project Graduation Committee to be used toward the 2003 community sponsored graduation celebration. A \$1,000 grant was made to the Parks and Playgrounds Committee for fencing at Community Field, and a grant for \$250 was made to the Rivendell Abroad program to help with the expenses of hosting students from France staying with Orford Rivendell families.

The Niles Fund Committee is currently considering applications for financial assistance for projects which would benefit the Town of Orford. Applications are available at the Selectmen's Office.

Respectfully submitted,
Elizabeth Bischoff
David Coker
David Green
Tara Mitchell
Quentin Mack

PLANNING BOARD

As forecast last year, the building boom in the Upper Valley and rapidly increasing land values in towns close to the business centers of Lebanon, Hanover and White River Junction are causing greatly increased activity in Orford. In 2003, the Board approved:

- 19 new building lots
- 6 lot line adjustments
- 2 boundary agreements
- 1 accessory dwelling

This compares to 4 lots in 2000, 4 in 2001, and 11 in 2002. Our new schools, low population density and natural beauty combine to make Orford a very attractive residential community.

Of serious concern to the Board is the receipt of 5 inquiries requesting creation of building lots less than the traditional 2-acre minimum and several inquiries about erecting second dwellings on one lot. At year-end, the Board is continuing to explore how best to address these trends without a zoning ordinance yet trying to maintain the “rural, residential character of Orford” so strongly supported in the Master Plan. An additional carryover item is a review of driveway installation requirements and development of a proposed multi-use driveway maintenance agreement.

Other actions taken by the Board:

- Voted to support the Town’s purchase of the property abutting the boat landing, as it is in direct response to a Master Plan goal to create more recreational facilities.
- Increased some application fees to cover increases in postage, advertising and printing.
- Rejected a request for waiver from the requirement of lot frontage on a street or highway.
- Held 2 special meetings to discuss administrative and legal questions.
- Assisted the UVLSRPC in preparing a multi-town Scenic Byway Resource Protection Plan.
- Assisted the Hazard Mitigation Committee and the UVLSRPC draft a Hazard Mitigation Plan for the Town of Orford.
- Accepted one Board resignation and appointed an alternate until the March town meeting.
- Proposed development of a 10-year Capital Improvement Plan and accepted the Selectmen’s request to prepare a draft in 2004–05.
- Continued support of the Land Use Subcommittee studies.
- Continued to contract with an UVLSRPC Planning Assistant to be at the Town Offices one day per month (dates and times posted at Town Offices) and available by phone (448-1680) to help applicants with questions and procedures.

Planning Board officers elected at the March 2003 meeting:

<i>Chairman</i>	Paul Dalton	<i>Secretary</i>	Andrew Schwaegler
<i>Vice-Chairman</i>	Sam Hanford	<i>Selectmen’s Rep.</i>	David Bischoff

Other Members: David Coker, Elizabeth Bischoff and alternates Ann Green and Guy Hebb.

It has been a busy year! We urge more citizens to become involved with the Planning Board as the need to manage growth becomes ever more challenging. We meet the third Monday of each month in the Niles room. All are welcome to attend. It’s your Town. Help keep it that way.

Respectfully submitted,
Paul Dalton, Chairman

ANIMAL CONTROL

The Animal Control Officer responded to 96 calls for service in 2003 — 45 being domestic animals and 51 being wild animals.

Even though there were cases of rabid animals in New Hampshire, there have been no confirmed cases in Orford.

It is important that all domestic animals be vaccinated and that all dogs and cats not be allowed to roam freely.

There are pamphlets available at the Orford Post Office or the Orford Town Offices about West Nile disease.

Roy Daisey
Animal Control Officer

EMERGENCY MANAGEMENT

This year's effort has focused on updating the emergency management plan, developing a hazard mitigation plan, and creating an emergency preparedness informational page for the Town's web site.

The Town's emergency management plan was updated to reflect current circumstances. Copies of the updated plan were distributed in print and on CD to all department heads, Rivendell Academy, the Town's two libraries, New Hampshire Office of Emergency Management, and Hanover Emergency Dispatch (911). An overview of the emergency management plan also was placed on the Town's web site.

To be eligible for future post-disaster assistance, the Disaster Mitigation Act of 2000 requires Orford to have a hazard mitigation plan. The hazard mitigation plan serves as a strategic planning tool for use by the Town in its efforts to reduce future losses from natural and/or man-made hazard events before such events may occur. A committee comprised of department representatives and Town citizens held public meetings over several months to develop a Town plan. Staff from the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) coordinated this project, provided logistical support, and prepared the Plan for the Selectmen's approval.

With the assistance of the Town's volunteer web master, an emergency preparedness information page was developed for the Town's Web site (www.orfordnh.us). The web page includes an overview of the Town's emergency management plan, fact sheets on hazard and emergency preparedness, and links to several related Web sites. Among the topics covered are citizen preparedness (shelter, animal protection, evacuation), man-made and natural hazards, home emergency planning, and homeland security.

Orford has been awarded \$5,000 in Homeland Security Grants for planning, training and equipment. In conjunction with the award, a comprehensive security assessment profile was prepared and submitted to the NH Office of Emergency Management. This assessment will help increase future funding levels for equipment, training and exercises.

I would like to thank all those who have given of their time and support during the year.

Mark R. Simmons
Emergency Management Director

PARKS AND PLAYGROUNDS

The Parks and Playgrounds Committee has the responsibility of maintaining and supervising several public areas in town. These areas include the beaches at Indian Pond and Upper Baker Pond, the community ball fields on Rte. 25-A, the commons on Main Street, and the Connecticut River boat launch. Maintenance duties involve mowing, trimming, raking, seeding and fertilizing fields; repairing or replacing fences, signs and barriers; supplying material for parking lots, ramps, and access roads; and installing and removing the floats and dock at Indian Pond. Supervision includes issuing permits to teams, clubs and other organizations for their use of our facilities and supplying receptacles and portable toilets to insure safety and sanitation.

Some of the projects we completed this year were: "Green-Up" Day in May, replacing an old cable fence with a chain-link fence at the community field parking lot, and installing barriers to protect the maple trees at the same lot. We met with a sign maker about having a sign made for the community field, hopefully by next spring, and got prices for resurfacing the basketball court, rebuilding the backstop at the softball field, and planting new trees at the community field. Gary Spaulding is now caretaking the Indian Pond Beach area and we would like to thank him for taking on this job.

We will be losing a longtime member of the Committee this spring, Dave Thomson, and we want to recognize his 15 years of involvement with Parks and Playgrounds. Thanks, Dave!

Also to be appreciated are the local service providers who play a big role in maintaining our public areas. Thanks go out to Floyd Marsh Rubbish Removal, K & R Portable Toilets, and Keith Brooks.

There is one matter that has come up that could have a major impact on our recreational facilities in Orford, as well as the region in general, and that is the proposed acquisition of property by the town near the Connecticut River boat launch to be used to expand the launch area and to provide more recreational land for the town. This Committee applauds our elected officials for their desire to improve facilities in town, but we feel that this area near the river is not the place to proceed. We feel it would be best to limit the impact on the river's environment and we would rather see additional land purchased, or utilized, near the present town sites (Community Field, town commons) to increase recreational facilities.

Respectfully submitted,

Randy Perry

John O'Brien

Dave Thomson

Tim Ruff

Brad McCormack

SKI PROGRAM

The program offers beginner, intermediate and advanced instruction in alpine skiing and snowboarding on six consecutive Thursday afternoons starting in early January at the Dartmouth Skiway in Lyme, NH. The program is open to all school-age residents of Orford, Fairlee, West Fairlee and Vershire and to all students in the Rivendell Interstate School District. Bus transportation is provided to and from the Skiway. As has become tradition, the last week is a "Carnival" with races and refreshments for all participants. It serves as both a fun ending to the season and as a "final exam" to test proficiency.

Each town funds much of the Unified Ski Program through an annual appropriation based on student enrollment. Students are also charged a fee for use of the Dartmouth Skiway and liability insurance.

With over 30 inches of snow by early January and great "snow management" throughout the season by the Skiway, we enjoyed outstanding conditions all year. The weather was a little colder than normal but the students took it all in stride and there were no cancellations. Our policy is to cancel only when school is canceled to avoid confusion and help parents know where their children are.

Once again we were fortunate to have approximately 62 volunteers with 39 ski instructors, 9 snowboard instructors, 7 substitute instructors and 14 non-skiing helpers for the buses, lodge monitors and runners between the slopes and the lodge. There were 172 registered participants! Administration of this size program is a challenge but so well worth it!

It was again most gratifying to see the progress made by all levels of our students. Our "final exam" at carnival showed we have a well-grounded program for all levels, from getting the first-timers up on the big hill to challenging the top levels. In this regard, we were gratified to see establishment of a Ski Team at Rivendell Academy this year. The top skiers from our CSO program made up the bulk of the team. We take great pride in having developed qualified competitive athletes. Hopefully we can continue to be the "farm team" feeding ever improving skiers to this new inter-scholastic sport at Rivendell.

Again, thanks to all who offered their time and talents to once again provide an unequalled opportunity for our children to learn and enjoy the lifelong sports of alpine skiing and snowboarding. Remember that we need you back next year along with more of your neighbors. Start recruiting now to make your jobs easier.

Respectfully submitted,

Paul Dalton, Kathy Landgraf,
Kelley Marshall and Holly Daisey

SWIM PROGRAM

The 2003 swim program ran earlier this summer, during July 7–25, and went very well despite a few days of wet, windy weather. Attendance was good, with 91 children participating, 60% being Orford residents. Red Cross cards were awarded to those who mastered the skills for their swim levels, 82% of all the children. Four students completed the program and achieved the Water Safety Instructor Aide standards.

Hannah Gruber was the Red Cross instructor once again, for the fourth consecutive year. We were fortunate to have her one more summer, before she moved this fall to attend graduate school in the south. We had six former WSIA students helping as aides in the program. These were Brian Hook, Mallory Gafas, Jonathan Cook, Katie Fields, and Samantha and Christina Fulford. It is wonderful to have the students continue and develop teaching skills.

I am always impressed by the helpfulness and consideration of parents and children at the beach during classes. They really help the program run as smoothly and safely as possible. Everyone helped out with the delicious last-day picnic, organized again by Heidi Peyton.

Many thanks to all who help keep the Indian Pond Beach maintained, and to Jim Hook and Parks and Playgrounds members who install the dock and floats. Swim lessons are free for Orford children, and nonresidents can participate on a fee basis. I am always looking for volunteers to help run the program. People may contact me at 353-4877. Anyone interested in lifeguard or swim instructor certification can contact me for referral to a local instructor.

Respectfully submitted,
Bethany Miller

GARDEN CLUB

The purpose of the Orford Garden Club is to visually enhance key areas in the Town of Orford, encourage a greater sense of pride and positive attitude of Orford residents in our town, and through education, action, sharing and networking learn how to be better neighbors.

The original meeting of the club took place on July 17, 2001 at the Social Library. Meetings have been on a monthly basis at various locations around town. Several excellent speakers have made presentations that were of professional quality and enjoyed by all the lucky people in attendance. The meetings were open to the public without charge. The subjects covered were of interest to local gardeners, such as native plants, weather influences and soil conditions. Area businesses were featured as well.

Town projects of the Orford Garden Club have included Christmas trees at the Post Office, Free Library and Town Offices. Local dealers donated the trees; the lights, stands, labor and fun were donated by the club members. Buckets of richly colored flowers on the Orford/Fairlee Bridge and more beautiful flowers in the island at the corner of Bridge Street and Route 10 welcomed people, both coming into and leaving Orford. The town helped with the cost of materials and the club donated time, materials and labor. The job of watering was a blast due to the friendly response from all the people using this very busy intersection. Other projects are in the planning stages.

All are welcome. Anyone with an interest in Orford and in making the town as attractive as it can be, and of course gardening, will find like minds. We are down-to-earth fun seekers with a purpose.

Bry Beeson, President

WORLD WAR II MEMORIAL

In April 2003, the World War II Memorial Committee was once again organized with the goal of completing the Memorial Project by year-end. Responsibilities were divided among the members.

Useful time had been spent with Rock of Ages in Barre to determine the color of granite, the type of surface, the size and style of print, the type of ornamentation (World War II Ruptured Duck), the message to be carried on the back of the monument, and the estimated cost, as well as the approximate additional cost of a raised foundation above ground level.

In May, committee members Chase Kling and Paul Messer, Sr. met with the Selectmen and it was agreed to place the monument near the flagpole in front of the Town Office—once known as the Orfordville School.

On May 15 (anticipating the cost of the monument to be approximately \$6,000 and receiving \$2,500 from earlier gifts), a box holder was mailed to all the citizens of Orford—telling of the Committee's progress, the need for more financial support, and the anticipation that the monument would be in place by the end of the year. By July 11, 2003, the grand total received was \$4,900.90.

As excitement grew in meeting financial goals, the Wild Swan Theatre (directed by Suzy Wiencke and assisted by her husband, Matt Wiencke), volunteered to present their production of *I'll Be Loving You Always* on the evening of July 19th at the Rivendell Academy gymnasium. Promotion began with a float in the July 4th Parade. A full house and an exuberant audience brought in \$991.50, bringing the total to \$5,892.40. The grand total of all the contributions was \$6,606.14.

After considerable discussion, the Committee agreed to have Vermont Wholesale Granite of Fairlee, Vermont procure and prepare the granite monument with the agreed upon lettering and artwork. The quoted price was \$3,120 paid in two increments. As the Committee considered the savings, they agreed to purchase a five-foot granite bench at the price of \$650 to become part of the Memorial.

Total expenses were \$3928.40, which left a remaining balance of \$2,677.74 at year-end.

Early in November the monument was delivered by Vermont Wholesale Granite and set upon the concrete base (which had been donated by the Paragon Construction Company) in preparation for the Dedication to be held on November 11.

ORFORD'S DEDICATION OF WORLD WAR II MEMORIAL NOVEMBER 11, 2003

It was 10:30 a.m. The flag that flew the previous day from the flagpole had been removed, twenty-five metal folding chairs had been carefully arranged to the right of the entrance to the Town Office (as one faces the building), and a representative group from the Friends of the Orford Libraries were arranging home baked cookies and beverage containers on a table in the Niles Room.

At 10:55 a.m., just inside and to the right of the entrance to the Town Office, Matt Wiencke was seated at his portable keyboard, his wife Suzy assisting in the placement

of the speakers. Familiar melodies began to fill the chilly air as the villagers, visitors and program participants gathered.

Representatives of Battery B, 197th Field Artillery of the New Hampshire National Guard in Woodsville, led by Captain William Neville with Charles Waterbury of Orford, and a representative group of the American Legion from Vermont, with Fred Adams of Thetford, marched to their positions by the flagpole. Fred Adams (whose father Raymond's name is the first engraved name on the Memorial) presented a new United States flag to his assistants, Charles Palmer of Bradford and Nate Pero of West Fairlee. This new flag had been flown over the Capitol building in Washington, D.C. on October 1, 2003, at the request of the Honorable John E. Sununu, United States Senator, for the World War II veterans of Orford, New Hampshire.

The flag ceremony ended with the singing of *The Star-Spangled Banner* led by Anna Alden, Music Director, and the Rivendell Chorus.

Reverends Gail Dimick of Orford and Steven Seminerio (a veteran of World War II) led us in a moment of silence and provided us with comforting words of prayer. This was followed by a musical break—the singing of *America the Beautiful*, led by Rivendell.

Chase Kling made the introductory remarks leading to the unveiling of the Memorial, by providing a brief history and recognizing the members of the World War II Committee. Joyce Nutter Mack assisted in the unveiling of the Monument. It was she who had felt that a more permanent Memorial should be erected to honor family members who had participated—like her father, Kenneth Nutter, and her two uncles, Rowane and Norman—and those who had given their lives (her uncle Norman did not return). She knew there were other families who had suffered similar losses. Penrose Chase, who like Joyce had been reared in East Orford, represented the 16 survivors.

The Selectman accepting the Memorial was Quentin Mack. Just as in his wife Joyce's family, his own father, Ralph, and two uncles, Kenneth and Virgil, participated in World War II. Kenneth did not return. This reference was made as he accepted the Memorial for the Town.

Just prior to the playing of *Taps*, there was an eight-gun salute by Charles Waterbury and Sgt. Paul Riley, Gilmanton, of the New Hampshire National Guard.

Of the sixteen survivors, letters were received from Wallace Dennis and Virgil Mack, and telephone calls from Roger Fillian and Stewart Arthur Marshall. At the dedication were John Currier from Warren who attended with his wife; Harriet Bean Oviatt with her son Philip who had traveled from East Concord; Penrose Chase from Hanover; Don Shepard and brother Stanley from Bradford, Vermont; and Laura W. Verry.

Submitted by:

World War II Memorial Committee

Chase Kling and Paul Messer, Sr., Chairmen

George Beaumier, Charles Pierce and Laura W. Verry

CONNECTICUT RIVER JOINT COMMISSIONS UPPER VALLEY RIVER SUBCOMMITTEE

In 2003, the Upper Valley River Subcommittee began work to update its “Connecticut River Corridor Management Plan” with a close look at water quality and water-related issues in our region, particularly the need for more complete information on the safety of the river for swimming, fishing, and boating.

The Subcommittee consists of representatives from the ten Vermont and New Hampshire towns along the river between Lebanon/Hartford and Piermont/Bradford. Among its responsibilities are to provide information and assistance to local landowners, towns, and state authorities on new projects near the river, and to encourage the safeguarding of natural, agricultural, and historical resources in the river valley. Last year, for example, the Subcommittee provided advice to landowners applying for state permits to install seasonal docks and to the two states regarding the Orford/Fairlee bridge restoration, and monitored the success of a major riverbank restoration project at Birch Meadow Farm in Fairlee.

The heavy rains of last August demonstrated the potential for riverbank erosion and the critical importance of giving rivers and streams enough room. All Orford riverfront landowners should be aware that, to help protect the river and its natural resource values for future generations, the New Hampshire Shoreland Protection Act now applies to property along the Connecticut River, as well as to the shoreland of Upper and Lower Baker ponds and Indian and Mason ponds. This means that an area of “protected shoreland” has been created, extending 250 feet back from the edge of the water. Within that area, certain activities which can be harmful to the river are regulated or prohibited. These include:

- Installation of a dock or alteration of a bank or beach is to be approved by a state permit.
- Any new primary structures are to be set back at least 50 feet.
- Prohibition of fertilizer and pesticide use within 25 feet of the water’s edge.
- Maintenance, where existing, of a natural woodland buffer within 150 feet of the water’s edge.

Information about the provisions and requirements of the Comprehensive Shoreland Protection Act may be obtained by contacting the Shoreland Outreach Coordinator at the N.H. Department of Environmental Services at (603) 271-7109, or at the DES Web site, www.state.nh.us/des. In addition, specific advice regarding riverbanks can be found at the Connecticut River Joint Commissions’ Web site, especially at www.crjc.org/erosion.htm and at www.crjc.org/riparianbuffers.htm. More information, including how to obtain permits for work on or near the river, and a summary of the “Connecticut River Corridor Management Plan,” is available at www.crjc.org.

Carl Schmidt
Orford Representative

UPPER VALLEY AMBULANCE

To the Honorable Citizens of the Eight Communities we Proudly Serve:

We are pleased to present our 13th annual report to the citizens we serve. Upper Valley Ambulance, Inc. has continually provided emergency and non-emergency ambulance service to our eight communities since July 1, 1990. In the past thirteen years, Upper Valley has responded to over 17,000 ambulance calls. This year we will have responded to over 800 requests for emergency medical assistance from the eight communities we serve.

2003 has proven to be a very challenging year. Like many small businesses, we have had a difficult time finding qualified employees in a tight labor market. We continue to absorb double digit increases in health insurance, workers compensation and liability insurance. Reimbursement from Medicare, Medicaid and most other payors continues to lag well behind the actual cost of providing service. Despite this, we continue to provide a high level of service.

2004 should be no different. The Balanced Budget Act of 1997 which placed ambulances on a fixed fee schedule was implemented in 2002 and "adjustments" are ongoing. Insurance rates continue to climb, and the job market remains tight. After countless hours of discussion and thought, the UVA Board of Directors have approved the 2004 budget reflecting no increase in our request of \$15.00/per capita.

Our Domicile Risk Assessment Program, "Home Sweet Home . . . Home Safe Home" continues to grow. Members of Upper Valley Ambulance trained in identifying hazards in and around your home will meet with you to offer recommendations for a safer home environment. This no cost program was developed to reduce risks around your home and help you identify hazards in the hopes of preventing an injury from occurring. **We strongly urge everyone to take advantage of this free program.** If you would like to schedule an assessment, or would like to volunteer to assist us with this worthwhile program, please give our office a call.

Many of you are familiar with our Subscription Service. The yearly membership fee of \$40 entitles you to medically necessary emergency medical services at no additional cost to you. Applications are available at your local Town Offices, or at our business office on Lake Morey Road in Fairlee.

We encourage you to join your friends and neighbors who stop by to visit, or to have their blood pressure checked at our Lake Morey Road facility. Please feel free to contact John Vose, Administrator or your Town Representative, if you have any questions concerning our service.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors, Administration and employees of Upper Valley Ambulance, Inc. will continue striving to provide the highest quality emergency medical care at the lowest possible cost to all the citizens we serve.

Larry A. Lancaster, Chair
Board of Directors

UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION

The UVLSRPC is a not-for-profit association of 30 communities in Vermont and New Hampshire. We provide a mechanism for communities that live, work and recreate together in the Upper Valley, Sullivan County and Lake Sunapee area to work together on issues of common concern. Each year we strive to focus on activities that will best meet the needs of each of these three areas, while we balance the differing concerns of larger and smaller communities. Your community's membership in UVLSRPC provides you with a voice in regional activities, as well as decision-making at the state level in both states that affects the future of your community.

We provide the communities of the region with a mechanism to work together toward balanced growth, in part by developing and implementing a comprehensive regional plan. In 2003, we:

- Helped several communities obtain grant funds for a variety of projects, including emergency management equipment, village highway corridor redesign, recreation facilities and transportation system enhancements.
- Assisted 11 communities with updates of their master plans and 10 with local land use regulations.
- Provided technical assistance to local committees addressing a number of issues such as affordable housing, interstate interchange area development, open space, capital improvements programming, downtown revitalization, sewers, and bicycle and pedestrian facilities.
- Continued our assistance to watershed organizations planning for the stewardship of the Connecticut River and its tributaries.
- Organized five hazardous waste collections that gave 1,170 households a way to keep approximately 13,100 gallons of hazardous chemicals out of the region's groundwater; and assisted with public education on household hazardous waste.
- Completed hazard mitigation plans for 4 communities as required for continued eligibility for federal disaster assistance and hazard mitigation funds.
- Provided suggestions for minimizing potential impacts associated with several proposed developments through Act 250 in Vermont and RSA 36:56 in New Hampshire.
- Collected traffic data in 24 communities, and completed road inventory in 5 communities to make sure that full state aid for maintenance is received. Developed plans for Upper Valley traffic model to increase ability to predict and avoid traffic increases. Provided traffic data to communities, residents and businesses on request.
- Provided monthly circuit rider services to 5 communities to review subdivision and site plan applications for compliance with local regulations.
- Responded to day-to-day requests from local board members and staff for guidance.
- Continued to increase the ability of our geographic information system (GIS) to perform land use analysis and natural resource planning; provided GIS services to communities and partner organizations.

We appreciate the high level of participation and support we receive from our communities, and look forward to continuing to serve the needs of the region in the coming year.

Tara E. Bamford
Interim Executive Director

VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE, INC.
Home Care, Hospice and Family Health Services

The Visiting Nurse Alliance is like the local police and fire departments — a strategic part of the community’s safety net — with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Orford to help us meet your residents’ home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term or chronic illness. Many such patients are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during the end of life, and through hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients include fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year (July 1, 2002 through June 30, 2003) in the Town of Orford:

Skilled Nursing	232	<i>Family Support Services</i>	
Physical Therapy	154	Families served	4
Home Health Aide	573	Individuals served	13
Occupational Therapy	45	Fatherhood Program, Dads served	1
Medical Social Worker	3		
Total Visits	1,007	<i>WIC (Women, Infants and Children)</i>	
		Number of Clients	23
<i>Orange County Parent Child Center</i>		Clinic Visits	98
Families	2		
Children	5	<i>Clinic Attendance</i>	
<i>MCH</i>		Flu	52
Children	2		
Home Visits	12		

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,

Susan H. Larman, BSN, MBA
 President and Chief Executive Officer

**GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.
ANNUAL REPORT 2003**

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well-being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 62 older residents of Orford were served by one or more of the Council's programs offered through the Orford, Haverhill and Upper Valley programs:

- Older adults from Orford enjoyed 522 balanced meals in the company of friends in the senior dining rooms.
- They received 2,441 hot, nourishing meals delivered to their homes by caring volunteers.
- Orford residents were transported to health care providers or other community resources on 29 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 7 visits by a trained social worker.
- Orford's citizens also volunteered to put their talents and skills to work for a better community through 911 hours of volunteer service.

The cost to provide Council services for Orford residents in 2002 was \$18,533.99.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Orford's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner
Executive Director

EXECUTIVE COUNCIL

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people whom I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

- The 2003–2004 state telephone directory of state departments and personnel. This 180-page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order on line at www.gencourt.state.nh.us/visitorcenter. The entire directory is available at <http://www.state.nh.us/government/agencies.html>.
- The 2003–04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at www.nhcounties.org.

Also available at no cost from the Secretary of State Office at 271-3242 or at elections@sos.state.nh.us, or by mail at Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

- The NH Election Procedural Manual for 2004–2005
- The NH Election Laws for 2004–2005
- The NH Political calendar for 2004–2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or ray.burton4@gte.net.

As long as I'm around as one of your elected officials, never ever feel you are alone in your hour of need. Contact me anytime!

Raymond S. Burton
Executive Councilor
District One

RIVENDELL EASEMENT MANAGEMENT COMMITTEE

In 1999, as part of a larger purchase of land by the Rivendell Interstate School District, an agreement was reached to conserve the eight-acre open field and hedgerows to the north of the existing school property in Orford, together with the adjacent five-acre wooded hillside to the east, by granting a conservation easement to the Upper Valley Land Trust. The School District agreed that this land will remain permanently undeveloped, thereby helping to ensure the area's rural appearance by protecting scenic views and maintaining a buffer between the conserved area and nonhistoric buildings on the school campus. At the same time, Rivendell, as the property owner, retained valuable rights for certain underground, out-of-sight uses for part of the open field.

In 2003, the Management Committee was composed of three members appointed by the Rivendell School Board (Bruce Schwaegler, Ruth Cserr, and Mel Emerson, who replaced Jon Sands) and two members appointed by the Orford Board of Selectmen (Ann Green, serving as Committee Chair, and Carl Schmidt). George Smith, Rivendell's Director of Operations, served as an ex officio member.

During the year, the Management Committee's principal work involved completion of a comprehensive Five Year Management Plan and development of arrangements for farming of the open fields starting in 2004. In addition, further efforts were made to involve Rivendell students and faculty in management of this community resource to foster learning and promote understanding and appreciation of land conservation for the public benefit.

The Five Year Management Plan, approved by the Land Trust in February 2003, spells out specific goals and objectives for maintaining the 13 acres of conserved land. It reflects comments received from the Rivendell School Board, the Orford Selectboard, the Land Trust, and from neighbors and other Orford residents who took part in a public informational meeting held by the Committee in January 2003. The Management Plan addresses the forested area at the east end of the easement, the wooded hedgerows along the edges of the open field, and the eight acres of open fields. With regard to the latter, the Plan provides that the fields are to be maintained for traditional agricultural uses and sets out as a long-term goal the use of sustainable organic farming methods. Copies of the Management Plan are available for review at the Orford Free and Social libraries and at the Rivendell Administrative Office.

As a result of a change in his work activities, the Orford farmer who had farmed the easement's open field for a number of years decided to end farming operations there at the end of the 2003 season. In consultation with the Rivendell School Board, the Management Committee subsequently advertised the availability of the farm land in local media and through state farm agencies in New Hampshire and Vermont. Proposals to farm the land were requested, and in December 2003 the Committee met with interested farmers, with the expectation that a new agreement would be concluded early in the new year.

Ann Green, Committee Chair
Ruth Cserr
Mel Emerson
Carl Schmidt
Bruce Schwaegler
George Smith, Ex Officio

WEST CENTRAL BEHAVIORAL HEALTH

In 2003, West Central Behavioral Health provided residents of Orford with \$7,402 of free or reduced cost mental and behavioral health services. We are committed to making quality mental health services available regardless of ability to pay to all communities in our service area, and we are asking the cities and towns we serve to help us sustain that commitment to many of our most vulnerable neighbors.

West Central Behavioral Health is the NH designated Community Mental Health Center for Orford, as well as Sullivan and Southern Grafton Counties. Our mission is: "to promote, preserve, and strengthen the mental health and quality of life for individuals and their communities through the delivery of integrated, comprehensive services." Our consumers suffer from a range of disorders and illnesses: life threatening severe, chronic mental illness such as psychosis, schizophrenia, and bipolar disorder; all forms of addiction; as well as anxiety, depression, divorce or relationship related stress, and other impairing, but highly treatable, conditions. We work with all ages in outpatient clinics, homes, jails, nursing homes, schools, and residential supported living programs, offering a broad variety of counseling, psychiatric services, case management, and emergency consultations.

Some of the services provided to residents of Orford this year include:

- 3 children and their families received 26 therapy sessions at our outpatient clinics in Lebanon, Claremont, and Newport.
- 21 adult residents received 147 sessions of outpatient counseling for depression, anxiety, addictions, family issues, and other critical issues.
- 13 residents contacted our Emergency Services, available 24 hours, 7 days a week.
- 23 residents received 359 sessions of other services such as case management, and participation in our Academy Programs for people who have committed substance abuse related offenses.

Sincerely,

Ronald J. Michaud
Director of Community Relations and Development

TOWN OF ORFORD
P.O. BOX F
ORFORD, NH 03777

UNH Library
Special Collections
Durham, NH 03824-3592

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