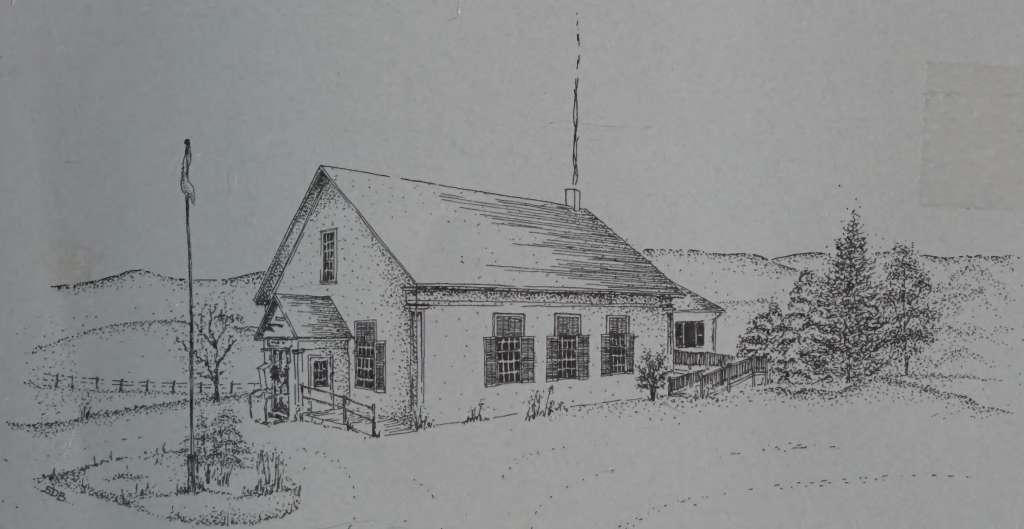


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ANNUAL REPORT

for the Town of

LYMAN, N.H.



Year Ending December 31, 1997

Welcome to Lyman

TOWN OFFICES: All meetings & offices are located at the Town Hall building.

OFFICE OF SELECTMEN: Administrative Assistant - Terry Simpson

Open to the public: Mon., Tues., Wed. 9 - 3; additional office hours are designated for office and computer work. Phone: 838-5900; Fax: 838-6818.

Selectpersons meet each Tuesday at 7 pm, unless advertised otherwise. These meetings are open to the public.

BOARD OF SELECTPERSONS:

Paul Achilles	(1998)	838-5971
Milton "Bo" Presby	(1999)	838-6292
Betty Ann Emerson	(2000)	838-6747

TOWN CLERK & TAX COLLECTOR: Loretta Locke Phone: 838-6113

Office Hours: Mon. 8 - 11:30 & 1 - 5, Tues. 8 - 2 & 6 - 8 pm, Wed. 8 - 12, Thurs. 8 - 12

PLANNING BOARD: Meets the first Wednesday of the month at 7 pm. Contact the Administrative Assistant for further information.

ROAD CREW: Road Agent/ Patrick Doughty 838-6841 and Daniel Brown 838-6653
Town Garage: 838-5246

TOWN MEETING: Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Katharyn Girouard, Checklist Supervisor, 838-6342. Notices providing information as to when the supervisors meet for additions and corrections are posted at the Town offices and published in the White Mountain Shopper which is delivered in your mail. You may register to vote the day of an election.

SCHOOL MEETING: Held in March. If your name is on the Town checklist, you are eligible to vote at the Lisbon Regional School Meeting.

PERMITS: Building permits, needed for all expansions or building of buildings, driveway permits, and pistol permits may be obtained through the Selectperson's Office.

FIRE PERMITS: Contact Brett Presby, Warden; 838-6689.

CUTTING WOOD: Intent to Cut forms may be obtained through the Selectperson's Office.

DOG LICENSE: Due each April. See Town Clerk.

VEHICLE REGISTRATIONS: See Town Clerk.

EMERGENCIES: Dial "911." Be prepared to give your assigned house number and road name.

AMBULANCE: Ross Ambulance Service of Littleton: 444-5377

FIRE: Lisbon Fire Department: 838-2211

MEDICAL EMERGENCY: Lisbon Life Squad: 838-2211

POLICE: The New Hampshire State Police: 846-5517; Grafton County Sheriff: 787-6911

MAIL: Lisbon Post Office: 838-2881

SCHOOL: Lisbon Regional 838-6672. Representatives: Cindy Brooks: 838-6180 and Dee McKown: 838-6205

TRASH DISPOSAL: Obtain permit sticker and trash bags at the Town Office.

Dump hours: Sat. 8 - 3, Sun. 8 - 12, Wed. 1 - 5

Town of Lyman, New Hampshire
ANNUAL REPORT
of the Town Officers
Year Ending December 31, 1997

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TOWN OFFICIALS AND EMPLOYEES

Board of Selectpersons

Paul Achilles, Chairman (1998)

Milton "Bo" Presby (1999) Betty Ann Emerson (2000)

Planning Board

(5 residents of Lyman RSA 673:2, II(b))

(3 yr. term RSA 673:5, II)

Betty Ann Emerson (ex officio/2000)

Allen Gombas (2000) John Simpson (1999) Della Mae Aldrich (1998) Gary Williams (1998)

Stacey Aldrich (1999) Roberta Aldrich (1998)

(Vacant) (1998)

Board of Adjustment

(5 residents of Lyman RSA 673:3, I)

(3 yr. term RSA 673:5, II)

Byron Aldrich (1999)

(Vacant) (2000) (Vacant) (2000)

Administrative Assistant

Terry Simpson

Moderator

Ron Murro (1998)

Animal Control Officer

Byron "Joe" Aldrich

Road Crew

Patrick Doughty, Road Agent

Daniel Brown

Bookkeeper

Lisa Mackenzie

Tax Collector

Loretta Locke (1998)

Lisa Mackenzie, Assistant

Ballot Clerks

Yvonne Booth

Gail Cate

Nancy Labbay

Angela Mazella

Town Clerk

Loretta Locke (1998)

Cemetery Committee

Helen Capron

Betty Ann Emerson

Juanita Hubbard

Treasurer

Cathi Williams (1998)

Conservation Committee

(Vacant) (2000)

(Vacant) (1998)

Angela Mazella (1999)

School Board

Cindy Brooks

Dee McKown

Supervisors of the Checklist

Mildred Presby (1998)

Helen Capron (1999)

Katharyn Girouard (2000)

Drug & Alcohol Testing Supervisor

Safety Coordinator

Terry Simpson

Trustees of the Trust Funds

(3 yr. term RSA 31:22)

Rena Woods (1998)

Roberta Aldrich (1999)

(Vacant) (2000)

Emergency Management Director

Keith McKown

Forest Fire Warden

Brett Presby

Welfare Officer

Beth Hubbard

Handicap Coordinator

Terry Simpson

Health Officer

(Vacant)

The Selectmen meet every Tuesday 7 - 9 pm at the Town Office, (Meetings are open to the public) unless advertised otherwise. The Planning Board meets by appointment the first Wednesday of the month at 7 pm. (Appointments may be made with the Administrative Assistant.)

RESULTS OF THE 1997 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY the ELEVENTH day of MARCH 1997; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the afternoon in said Town Hall, to act on Article 1; the remaining Articles to be considered at SEVEN-THIRTY O'CLOCK in the evening.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

The Moderator, Ronald Murro, opened the polls at 11:00 a.m. and Article One was acted upon during the day. The polls were opened at 11:00 a.m. and closed at 6:00 p.m. At the close of the polls at 6:00 p.m. the ballots were counted and the following Town Officers were elected: Before the reading of the count for Officers, James Trudell presented Terry Simpson with a plaque, for her ten years of faithful service.

Town Officers Elected:

Selectman (3 year term)	Betty Ann Emerson
Board of Adjustment	Matthew Mackie
Planning Board Member	Allen Gombas
Trustee of the Trust Funds	Mildred Presby

ARTICLE 2. To see if the Town will vote to raise and appropriate the sum of \$188,074 as may be necessary to defray Town charges for the ensuing year. All items not marked by a (+ or -) are covered by this Article. (Recommended by Selectmen)

Edith McKown made the motion to accept Article 2 as written. Will Huntington seconded this motion.

During the discussion of Article 2 it was voted upon to proceed to Article 7 and vote upon Article 7 and then return to Article 2.

When the Moderator polled the voters upon Article 2, ARTICLE 2 was passed by a two-thirds majority vote.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$162,360 for maintenance, expenses, salaries, supplies and equipment for the Highway Department for the ensuing year. All items marked by a cross (+) are covered by this Article. (Recommended by Selectmen)

Carolyn Murro made the motion to accept Article 3 as written. Edith McKown seconded this motion.

When the Moderator, Ron Murro polled the voters ARTICLE 3 was passed by a two-thirds majority vote.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$14,425 for sanitation funds. All items marked by a dash (-) are covered by this Article. (Recommended by Selectmen)

Larry Haley made the motion to accept Article 4 as written. Edith McKown seconded this motion.

James Trudell, Selectman, gave a statement concerning Lyman's share of the operation of the landfill. He explained how many years were left before closure of the upper and lower dump.

The Moderator polled the voters, and ARTICLE 4 was passed by a two-thirds majority vote.

ARTICLE 5. To see if the Town will modify the elderly exemptions from property tax in the Town of Lyman, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years, \$20,000; for a person 80 years of age or older, \$30,000. To qualify, a person must have been a New Hampshire resident for at least 5 years, own real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$15,000 or if married, a combined net income of less than \$28,000; and own net assets not in excess of \$35,000 excluding the value of the persons residence. (The unified elderly exemption law replaces the existing 4 local choices with one unified elderly exemption law). The main changes from the prior exemption is that all income is now treated equally; social security income is no longer excluded and the value of a person's residence is now excluded from the asset limit. **TRANSITION PROVISION:** Every municipality, even if it has changed its elderly exemption very recently, must re-adopt an elderly exemption provision before January 1, 1998. These exemptions will be reflected in, upon approval of application, the 1998 tax bill.

Edith McKown made the motion to accept Article 5 as written. Frada Kaplan seconded this motion.

Questions were asked from the floor, about how this would affect Lyman. Terry Simpson, explained that in the past when the Town went through re-valuation, several of the Town's elderly had to be dropped and now if Article 5 passed there would be about twenty who would be eligible.

The Moderator, Ron Murro polled the voters and ARTICLE 5 was passed by a two-thirds majority vote.

ARTICLE 6. To see if the Town will vote to create an expendable general trust fund under the provisions of RSA 31:19-a, to be known as the Land Purchase Fund, for the purpose of purchasing land for a Town garage and storage area and to raise and appropriate the sum of \$10,000 toward this purpose and to designate the Selectmen as agents to expend. The Selectmen recommend this appropriation. (Majority vote required)

Carolyn Murro made the motion to accept ARTICLE 6 as written. Susan Blair seconded this motion.

James Trudell explained that when the Town trucks start up or any of the machinery is started up outdoors, the fumes go right into the upstairs and is terrible for the office workers. That the sand and gravel that is now stored here, will not be allowed anymore by the wetlands board. The salt cannot be mixed with the sand. Also, the Town cannot store the sand anymore at the Joe Aldrich pit. As it is a safety factor, it is unsafe for the workers as far as the fumes would not meet safety standards as set by the State.

After much discussion the voters passed ARTICLE 6 by a two-thirds majority vote, that the above money would be used for purchasing land for a new Town garage and storage area only, when the Moderator polled the voters.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$27,242 for the purchase of a new, one ton highway vehicle and to authorize the issuance of not more than \$15,742 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Town officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the withdrawal of \$10,000 from the Highway Vehicle Fund created for this purpose; additionally, the one ton trucks currently owned by the Town will be put out to bid and/or used as a trade value of no less than \$1,500. The Selectmen recommend this appropriation. (2/3 Ballot vote required)

Edith McKown made the motion to accept Article 7 as written. Will Huntington seconded this motion.

James Trudell, Selectman, stated that the old truck was not safe and would be too costly to repair. It was about ten years old and the Town needed a new one-ton truck. The Road Crew gave their concern about the truck and when the Moderator polled the voters ARTICLE 7 was passed by a two-thirds majority vote.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$700 to design a septic system for the Lyman Grange/Community Center building. The money would be used to generate a septic plan by a licensed engineer; and to pay the State application fee of eighty-five dollars. This plan would then be used to solicit bids to install a septic system. This Article also requests that the Selectmen authorize the Road Crew to dig a test hole for analysis of soil in the proposed area as part of the plan. (The Selectmen do not recommend this appropriation) (THIS ARTICLE WAS INSERTED BY PETITION.)

A. John Mazella made the motion to accept ARTICLE 8 as written. Pamela Houghton seconded this motion. After much discussion by the voters, when the Moderator polled them ARTICLE 8 did not pass.

ARTICLE 9. To transact any other business that may legally come before the meeting.

Lyman Town Meeting was adjourned at 11:00 P.M. after the motion was made and seconded to adjourn.

A True Copy Attest

Loretta R. Locke
Town Clerk

(A more complete and precise copy of the 1997 Town Meeting minutes is recorded and filed in the Town Clerk's Office.)

SUMMARY INVENTORY OF ASSESSED VALUATION

Value of Land:

Current Use (at Current Use Values) (16,429.440 Acres)	\$ 1,011,100.00
Residential Land (1,338.520 Acres)	8,798,069.00
Commercial/Industrial (1.000 Acres)	<u>8,500.00</u>
Total Taxable Land	9,817,669.00

Value of Buildings:

Residential	14,499,550.00
Manufactured Housing	<u>40,750.00</u>
Total Taxable Buildings	14,540,300.00

Value of Public Utilities:

Total of Taxable Public Utilities	<u>1,136,300.00</u>
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Total Taxable Valuations

Before Exemptions	25,494,269.00
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Exemptions:

Elderly Exemptions	<u>50,000.00</u>
Total Exemptions	50,000.00

Net Assessed Valuation	\$ 25,444,269.00
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**STATEMENT OF APPROPRIATIONS,
TAXES ASSESSED, AND TAX RATE
SALES ASSESSMENT RATIO**

Town	
Appropriations	\$380,856.00
Less: Revenues	234,992.00
Less: Shared Revenues	2,486.00
Add: Overlay	7,919.00
War Service Credits	<u>3,900.00</u>
Net Town Appropriations	\$155,197.00
School Portion	
Due To Regional School	538,434.00
Less: Shared Revenue	<u>4,933.00</u>
Net School Appropriations	533,501.00
County Portion	
Due to County	38,120.00
Less: Shared Revenue	<u>350.00</u>
Net County Appropriations	37,770.00
Total Property Tax Assessed	726,468.00
Less: Veterans Exemptions	<u>(3,900.00)</u>
Total Property Tax Commitment	\$722,568.00

Town	\$155,197 (21%)
School	533,501 (73%)
County	37,770 (5%)

TAX RATE 1997

Town	\$ 6.12
School	21.03
County	<u>1.49</u>

*Total \$28.64 Per Thousand of Valuation

*Sales Assessment Ratio 108%

SCHEDULE OF TOWN PROPERTY

Town Hall and Office Building & Land	\$ 121,300.00
Furniture and Equipment	20,000.00
Highway Department Buildings & Land	39,200.00
Vehicles, Equipment and Supplies	195,000.00
Grange Hall Community Association Building & Land	56,350.00
Furniture and Equipment	3,000.00
Mitchell Park (land only)	2,300.00
Former Rich Lot (Map 172/Lot 91) (by tax deed)	5,700.00
Former Tomlinson Lot (Map 172/Lot 71) (by tax deed)	1,750.00
Former Snelling Lot (Map 172/Lot 145) (by tax deed)	18,300.00
Former Sachs Lot (Map 51/Lot 14) (by tax deed)	9,300.00
Former Rath Lot & Buildings (Map 51/Lot 77) (by tax deed)	22,750.00
Former Cotter Lot (Map 170/Lot 45) (by tax deed)	9,450.00
Former Hagen Lot (Map 172/Lot 24) (by tax deed)	13,200.00
Former Dyne Lot (Map 170/Lot 16) (by tax deed)	7,400.00
Former Morse/Parisi Lot (Map 170/167) & (Map 172/Lot 76) (by tax deed)	39,500.00 3,250.00
Forest Fire Equipment	400.00
 Total	 \$568,150.00

TOWN CLERK

To the Voters of the Town of Lyman:

I herewith submit my annual report of the financial doings of my office for the year 1997:

Auto Permits Issued for 1997	\$51,346.00
Dog License Fees for 1997	1,141.00
Penalties	399.00
Vital Statistics	384.00
Filing Fees	2.00
Titles	16.00
UCC's	285.00
 Total Receipts	 \$53,573.00

Respectfully submitted,

Loretta R. Locke
Town Clerk

TAX COLLECTOR

Fiscal Year Ended December 31, 1997

DEBITS

	1997	Levies of... 1996	1995
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes	\$	\$107,197.07	\$
Land Use Change		1,950.00	
Yield Taxes		553.03	190.40
Taxes Committed This Year:			
Property Taxes #3110	724,823.94		
Land Use Change #3120	10,025.00		
Yield Taxes #3185	21,668.98		
Overpayment:			
Property Taxes	330.71		
Yield Taxes			114.74
Interest Collected on			
Delinquent Tax #3190	<u>974.03</u>	<u>8,249.87</u>	<u>190.40</u>
TOTAL DEBITS	757,822.66	117,949.97	495.54

CREDITS

Remittance To Treasurer During Fiscal Year:			
Property Taxes	622,374.72	107,197.07	
Land Use Change	8,775.00	1,220.28	
Yield Taxes	21,585.02	553.03	190.40
Interest	974.03	8,249.87	305.14
Abatements Made:			
Current Levy Deeded	1,814.35		
Uncollected Taxes End of Year: #1080			
Property Taxes	100,965.58		
Land Use Change	1,250.00	729.72	
Yield Taxes	<u>83.96</u>		
TOTAL CREDITS	\$757,822.66	\$117,949.97	\$495.54

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Fiscal Year Ended December 31, 1997

DEBITS

	Tax Sale/Lien on Account of Levies of...		
	1997	1996	1995
Unredeemed Liens			
Balance at Beginning of Fiscal Year:	\$	\$39,964.33	\$11,558.17
Liens Executed			
During Fiscal Year	52,451.51		
Interest & Costs Collected			
After Lien Execution	754.20	4,349.35	2,662.96
Overpayment	<u>8.06</u>	<u> </u>	<u>.62</u>
TOTAL DEBITS	53,213.77	44,313.68	14,221.75

CREDITS

Remittance To Treasurer:			
Redemptions	15,775.13	24,805.86	9,531.85
Interest/Costs (After Lien Execution) #3190	754.20	4,349.35	2,662.96
Liens Deeded to Municipality	1,978.65	2,187.23	2,026.94
Unredeemed Liens Balance			
End of Year #1110	<u>34,705.79</u>	<u>12,971.24</u>	<u>-0-</u>
TOTAL CREDITS	\$53,213.77	\$44,313.68	\$14,221.75

TREASURER
Fiscal Year Ended December 31, 1997

Starting Balance	\$133,310.95
Year End Balance	220,297.12

A single Tax Anticipation Note (TAN) of \$300,000 was issued March 25, 1997 through Woodsville Guaranty Savings Bank, at the rate of 4.05% per annum. A single payment of \$308,821.23 was made on December 17, 1997.

The Town's account with the NHDIP showed an average monthly interest rate of 5.25% earning the town \$4,977.25.

At the annual meeting last March the Town voted to purchase a new truck for the highway department. A loan in the amount of \$15,000.00 was issued June 10, 1997. The payment schedule on this note is as follows:

- 35 payments of \$443.50 beginning July 10, 1997
- 1 payment of \$442.96 on June 10, 2000

Catherine Williams
Treasurer

TREASURER'S BALANCE SHEET

	Receipts (+)	Selectmen's Orders Paid (-)
Starting Balance 1997		\$133,310.95
January	\$ 31,047.85	\$ 17,174.22
February	21,678.57	63,340.02
March	86,837.42	108,962.85
April	30,488.35	58,917.12
May	41,450.38	103,068.79
June	51,427.95	15,871.54
July	96,193.12	74,402.69
August	136,726.74	124,907.00
September	15,866.79	102,080.71
October	102,433.59	27,470.26
November	515,402.54	76,388.00
December	<u>162,640.93</u>	<u>432,624.86**</u>
Totals	\$1,292,194.23	\$1,205,208.06
Starting Balance		\$ 133,310.95
Total Receipts		<u>1,292,194.23</u>
Sub-Total		1,425,505.18
Total Orders Paid		<u>-1,205,208.06</u>
Year End Balance		\$ 220,297.12

Always bear in mind that the "receipts" includes: -money transferred periodically from the Town's account with the New Hampshire Deposit Investment Pool (NHDIP) where we deposit our (Tax Anticipation Note) TAN.

- Tax Lien Sale (August) paid by the Town to the Town's Tax Collector for the purpose of "buying up" outstanding back taxes.

**Tax Anticipation Note was paid

Catherine Williams
Treasurer

SUMMARY OF RECEIPTS — PRE-AUDIT

Current Revenues

Local Taxes:

Property Taxes, 1997	\$ 621,973.10
Property Tax Interest, 1997	374.62
Yield Tax, 1997	21,585.02
Yield Tax Interest, 1997	520.26
Property Taxes, Previous Years	110,305.36
Property Tax Interest Previous Years	10,983.41
Tax Lien Sale	47,058.45
Interest	3,871.56
Cost and Fees	1,521.50
Yield Tax, Previous Years	553.03
Yield Tax Interest, Previous Years	65.45
Land Use Change Tax	9,995.28
Land Use Change Interest	79.72
Register of Deeds	84.00
Cost of Sale	15.00
Return Check Penalty	75.00
Overpayment/Over deposit	417.54

From the State:

Highway Block Grant	63,881.62
Revenue Sharing	13,209.43
Rooms & Meals Distr.	4,395.17

Moneys From Other Sources:

NHMA Property Liability Insurance Dividend	1,968.34
Compensation Funds of NH-Dividend	1,578.52
Planning Board Fees	4,215.00
Pistol Permits	150.00
Selectmen's Office	218.67
Cemetery	200.00
Fire	810.81
Lien Release	20.00
Sales - Trash Bags	1,923.60
Sales - Miscellaneous	4,887.50
Refunds and Reimbursements	8,967.36
Returned Check Penalties	25.00
NOW Account Interest	1,923.29
Transfers From Other Town Accounts	240,734.04

From Town Clerk:

Motor Vehicle Permits	51,346.00
Titles	16.00

Dog Licenses	1,141.00
Dog License Penalties	399.00
U.C.C.'s	285.00
Marriage Licenses	180.00
Research & Vital Statistics	204.00
Returned Check Penalty	50.00
Overpayments/Over deposit	14.00
Filing Fee	2.00
	<hr/>
	\$1,232,223.65

Submitted by Catherine Williams

AUDITED SUMMARY OF RECEIPTS

1997

Revenues:

3100 3110 Property Tax	\$ 714,649.00
3100 3120 Land Use Change Tax	3,000.00
3100 3185 YieldTax	20,120.00
3100 3190 Penalties & Interest	8,220.00
3200 3210 Business Licenses & Permits	-0-
3200 3220 Motor Vehicle Permit Fees	47,000.00
3200 3290 Other Licenses, Permits & Fees	1,100.00
3300 3351 Shared Revenue Block Grant	10,249.00
3300 3352 Meals & Rooms Distribution	4,390.00
3300 3353 Highway Block Grant	63,882.00
3300 3356 State & Federal Forest Lands	-0-
3300 3359 Other State Grants & Reimb.	-0-
3400 3401 Income From Departments	-0-
3400 3409 Other Charges for Services	-0-
3500 3501 Sale of Municipal Property	4,600.00
3500 3502 Interest on Investments	5,200.00
3500 3506 Insurance Dividends/Reimb.	-0-
3500 3509 Other Misc. Revenue	-0-
3800 3800 Proceeds Long-Term Debt	15,000.00
3900 3912 Transfers from Special Revenue	-0-
3900 3915 Transfers from Capital Reserve	10,000.00
3900 3916 Transfers from Trust Funds	-0-
3900 3999 Interfund Transfers	-0-
	<hr/>
Total Revenues	\$907,410.00

**DETAILED STATEMENT OF PAYMENTS
(Pre-Audit)**

A.D. Sanel, Inc.	\$ 555.10
Agway	58.93
Aldrich Welding	4,207.93
Alexander Hamilton Institute	79.70
Alice Y. Clough	20.83
Alpheus Aldrich	250.00
Ames Department Store	85.19
Anthony Lombardi	22.13
Appalachian Supply, Inc.	589.54
Arthur Whitcomb, Inc.	1,416.70
AT&T	209.58
B&R Diesel Repair	70.00
Bell Atlantic	328.34
Berlin Spring, Inc.	850.02
Brian Santy	34.71
Bly Communications, Inc.	275.00
Bradford Oil Company	8,427.64
Brett Presby	83.78
Business Management Systems, Inc.	1,133.60
Butson's Market	891.13
Byron Aldrich	250.00
Calco, Inc.	844.19
CAM Equipment Corp.	398.11
Cargill, Inc.-Salt Division	11,332.77
Carl Matthew	11.45
Carol A. Elliott	122.19
Central Building Supply	22.93
Chandler Aldrich	21.15
Christopher Gale	18.00
Clinton Clough Construction	9,962.60
Commercial Tire	2,151.55
Community Action Program	100.00
Cora Harvey	21.12
CPI Printing Service	27.70
Crayden R. Peckett	400.00
Dale's Auto Body	1,676.72
Deluxe Business Systems	203.95
Dept. of Agriculture	389.50
Dinn Bros., Inc.	73.57
Don Flourde	400.00
Dump Closure Fund	10,015.00
E-Z Steel & Fabrication	68.40
E. Daniel Dodge Jr.	25.00
E.W. Sleeper Co.	821.01

Fay H. Richardson	6.00
Federal Surplus Property	392.00
Fisher Auto Parts, Inc.	66.79
Fleet Bank NH	1,033.60
Francis J. Dineen & Co.	3,431.00
Fred Dusik	1,296.01
G. Neil Companies	63.43
Gardner Electronic Supply	48.59
Gateway Motors, Inc.	290.36
George Dean Enterprises	35.00
Glen Press	400.00
Grafton County	70,844.00
Grafton County Registry/Deeds	356.24
Grafton County Registry/Deeds	193.79
Grafton County Senior Citizen	200.00
Grappone Truck Center, Inc.	42.73
Gwendolyn Jones, Treas.	18.26
Harrison Publishing House	900.00
Helen Capron	35.99
Hello Direct	570.75
HEWS Company, Inc.	531.16
Highway Equipment Fund	5,000.00
Highway Vehicle Fund	6,000.00
Hospice of Littleton Area	150.00
Inland Divers, Inc.	187.05
Internal Revenue Service	2,220.64
Interstate Battery System	247.00
Irving Oil Corp.	11.99
Isabel Salvador	72.38
J.D. Stout	100.00
J.B. Trucking	800.00
James J. Lowe Co., Inc.	399.00
James Trudell	100.00
Janet Hebert	34.61
Joe Aldrich	3,600.00
Kim Lambert	3,960.00
Lakes Region Gen. Hospital	41.20
Land Purchase Fund	10,000.00
Landfill Closure Special Rev.	7,164.96
Lee Veilleux	100.00
Legal Expense Fund	1,000.00
Leo Caron	3,583.66
Lexis Law Publishing	28.99
Lisbon Chevrolet	504.14
Lisbon Library	300.00
Lisbon Life Squad	500.00
Lisbon Postmaster	1,161.22
Lisbon Regional School District	466,303.00

Littleton Gravel Co., Inc.	17,613.75
Littleton Office Supply, Inc.	203.59
Lyman Community Assoc.	21.00
Lyman Welfare Fund	1,000.00
Lynda Mower	15.00
Lyndonville Office Equip., Inc.	285.00
M&B Professional Assoc.	3,010.92
Mark Bailey	15.00
Mark Groblewski	7.41
Masune	242.05
McMahon's Towing Service, Inc.	255.00
Merriam-Graves	246.61
Michael Burrington	117.00
Michie	282.51
Mike Longchamps	198.50
Mike Longchamps	154.58
Mill Brook Construction	782.00
Milton Presby	34.71
Motion Industries, Inc.	54.31
NH Municipal Truck Equip.	7,710.95
NH State Prison Corr. Indust.	147.50
NAPA Auto Parts	7,020.70
NASASP	35.00
National Laboratory Center, Inc.	70.00
National Market Reports	28.00
New Hampshire Good Road Assoc.	25.00
NH Assoc. of Assessing Official	20.00
NH Bituminous Co., Inc.	11,796.43
NH City & Town Clerks' Assoc.	20.00
NH Municipal Association	1,099.10
NH Tax Collector's Assoc.	35.00
NHMA Health Ins. Trust	10,490.27
NHMA Property-Liability Trust	6,274.00
North Country Home Health Agency	500.00
North Country Publishing	34.80
North Country News-Independent	45.00
Northeast Supply Corp.	82.20
North Town Associates	5,300.00
NYNEX	1,144.91
P & S Equipment, Inc.	101.85
Parsons Technology	146.90
Patrick Doughty	325.41
Paul Achilles	15.61
Peoples Heritage Leasing Corp.	3,642.96
Petty Cash	200.00
Philatelic Fulfillment Service	203.20
Pike Industries, Inc.	1,384.70
Portland Glass	392.00

Poulsen Lumber Co., Inc.	612.16
Precision Lubricants	528.50
Public Service Co. of NH	1,931.63
Quill Corp.	89.71
R.G. Wilson	2,700.00
Radio Shack	17.16
Red Jacket Mountain View	260.04
Reiter Surplus	525.00
Reliable	349.77
Rena Woods	400.00
Richard Griffin	12.55
Richard Hubbard, Deputy	52.50
Richard J. Lemire	934.59
Riverside Energy, Inc.	2,806.88
Robert MacKenzie	14.12
Robert Soucy	10.67
Roberta Aldrich	450.00
Roland LaCoss	15.41
Ron Murro	79.89
Ronald Howard	1,803.17
Rosemarie Guerra	15.45
Ross Ambulance	1,050.00
Samaha & Vaughan PA	150.00
SAS	431.37
Schofield's Septic Service, Inc.	520.00
Scott Santy	13.75
Scott W. Finemore	18.43
Simon Baker	73.37
South Main Body	3,321.13
Southworth-Milton, Inc.	2,912.01
St. Johnsbury Overhead Door	156.00
State of New Hampshire	110.25
State of New Hampshire	100.00
Summit Medical Group	52.00
Teresa Williams, Town Clerk	20.00
Tetreault Salvage	3.85
The Ash Supply Company	31.80
The Caledonian Record	259.60
Tibbits Equipment Service, Inc.	197.52
Tinkerville Country Store	103.76
Town Clerk of Lyman	44.00
Town of Lisbon	27,742.37
Treasurer, State of NH	944.30
Treasurer, State of NH	119.04
TST Equipment, Inc.	1,379.79
Twin State Mutual Fire Assoc.	1,500.00
U.P.S.	18.01
Unemployment Compensation Fund	456.75

TOWN OF LYMAN

INCORPORATED
1761



NEW HAMPSHIRE

TOWN OF LYMAN
Town Meeting Warrant

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the TENTH day of MARCH 1998; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the afternoon in said Town Hall, to act on Articles 1 and 2, the remaining articles to be considered at SEVEN THIRTY O'CLOCK in the evening.

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. To poll the Town's residents with a non-binding referendum to be voted on all day: Are you in favor of the "User-Fee" for use of the White Mountain National Forest?:

Yes _____ No _____.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$156,823 as may be necessary to defray Town charges for the ensuing year. (Recommended by Selectpersons)

Executive	\$ 27,048
Election, Reg., Vital Statistics	25,022
Financial Administration	25,830
Legal Expenses	6,000
Planning & Zoning	600
General Government Buildings	11,320
Cemeteries	1,350
Insurance	10,300
Advertising & Regional Assoc.	1,200
Other General Government	2,200
Ambulance	1,550
Fire	14,500
Emergency Management	500
Solid Waste Disposal	12,918
Admin. & Pest Control	250
Health Agencies	950
Welfare Administration	350
Parks & Recreation	250
Library	250
Patriotic Purposes	75

Conservation	35
Principle on Long Term Note	4,810
Interest on Long Term Note	515
Interest on TAN	8,000
Other Debt Service	500

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$166,824 for maintenance, expenses, salaries, supplies and equipment for the Highway Department for the ensuing year. (Recommended by the Selectpersons)

Highway Administration	\$ 72,635
Highway Maintenance	94,189

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$23,000 to be added to Capital Reserve Funds previously established. (Recommended by the Selectpersons)

Dump Closure Fund	\$ 10,000
Highway Vehicle	6,000
Highway Equipment	5,000
Legal Expense	2,000

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$11,000 to be added to Trust Funds previously established. (Recommended by the Selectpersons)

Welfare Fund	\$ 1,000
Land Purchase Fund	10,000

ARTICLE 7. To see if the Town will vote to raise and appropriate \$3,750 to scrape and paint the Town Hall and office addition. (Recommended by the Selectpersons)

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$5,648, revenue to come from the Landfill Special Revenue Fund to cover Lyman's share of engineering costs pursuant to the closing of the Lisbon Landfill. (Recommended by the Selectpersons)
(If approved add to line item 4325)

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$20,000, said monies to come from undesignated fund balance, and be placed in the Dump Closure Fund. (Recommended by the Selectpersons) (If approved add to line item 4915)

ARTICLE 10. To see if the Town will raise and appropriate the sum of \$127,500 to be withdrawn from the Dump Closure Fund created for that purpose, to cover Lyman's share of Phase I of the closing of the Lisbon Regional Landfill. (Recommended by the Selectpersons)
(If approved add to line item 4329)

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$390 to pay for certain studies of electric load profiles within the Town and other related research in furtherance of the possible aggregation of the Town's and /or residents' and businesses' electric loads in the NHMA Pooled Energy Plan in preparation for deregulation of the electric industry in New Hampshire. (Recommended by the Selectpersons)

ARTICLE 12. To see if the Town will vote to create an expendable general trust fund under the provisions of RSA 31:19-a, to be known as the Lyman Forest Fire Equipment & Maintenance Fund for the purpose of purchasing and maintaining needed forest fire fighting equipment and to raise and appropriate the sum of \$500 toward this purpose. (Recommended by the Selectpersons)

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$1,000 as requested by the Lisbon Lions Club to be used for various Lisbon/Lyman/Landaff children's recreational activities. (Recommended by the Selectpersons)

ARTICLE 14. To transact any other business that may legally come before the meeting. Given under our hands and seal this 17th day of February, 1998.

The Lyman Board of Selectpersons
Paul Achilles, Chairman
Milton "Bo" Presby
Betty Ann Emerson

BUDGET OF THE TOWN OF LYMAN - REVENUE

	Estimated Budget 1997	Actual 1997	Estimated 1998
SOURCES OF REVENUE			
Taxes:			
3120 Land Use Change Taxes	\$ 3,000.00	\$10,025.00	\$ 6,000.00
3180 Resident Taxes	-0-	-0-	-0-
3185 Yield Taxes	20,120.00	21,669.00	15,000.00
3186 Payment in Lieu of Taxes	-0-	-0-	-0-
3189 Other Taxes	-0-	-0-	-0-
3190 Interest & Penalties on Delinquent Taxes	8,220.00	17,458.00	14,000.00
Licenses, Permits and Fees:			
3210 Business Licenses & Permits	-0-	281.00	150.00
3220 Motor Vehicle Permit Fees	47,000.00	51,346.00	48,000.00
3230 Building Permits	-0-	-0-	-0-
3230 Other Licenses, Permits & Fees	1,100.00	2,010.00	1,500.00
From State:			
3351 Shared Revenues	2,480.00	10,247.00	10,000.00
3352 Meals & Rooms Tax Distrib.	4,390.00	4,395.00	4,000.00
3353 Highway Block Grant	63,882.00	63,882.00	61,531.00
3354 Water Pollution Grant	-0-	-0-	-0-
3355 Housing & Community Develop.	-0-	-0-	-0-
3356 State & Fed. Forest Land Reimb.	-0-	-0-	-0-
3357 Flood Control Reimb.	-0-	-0-	-0-
3359 Other (Inc. Railroad Tax)	-0-	-0-	-0-
3379 From Other Governments	-0-	-0-	1,873.00
Charges For Services:			
3401-3406 Income from Departments	-0-	829.00	200.00
3409 Other Charges	-0-	4,886.00	1,000.00
Miscellaneous Revenues:			
3501 Sale of Municipal Property	4,600.00	4,888.00	-0-
3502 Interest on Investments	5,200.00	7,302.00	6,000.00
3503-3509 Other	-0-	3,752.00	1,000.00
Interfund Operating Transfers In:			
3912 From Special Revenue Funds	-0-	81.00	5,648.00
3913 From Capital Projects Funds	-0-	10,000.00	-0-
3915 From Capital Reserve Funds	10,000.00	10,000.00	127,500.00
3916 From Trust & Agency Funds	-0-	-0-	-0-
Other Financing Sources:			
3934 Proc. from Long Term Bonds & Notes	15,000.00	15,000.00	-0-

Amounts VOTED From Fund Balance ("Surplus")	-0-	-0-	20,000.00
Fund Balance ("Surplus") to Reduce Taxes	<u>50,000.00</u>	<u>50,000.00</u>	<u>-0-</u>
Total Revenues & Credits	\$234,992.00	\$288,051.00	\$323,402.00

BUDGET SUMMARY

Subtotal 1 Recommended			\$323,647.00
Subtotal 2 Special Warrant Articles Recommended			34,000.00
Subtotal 3 "Individual" Warrant Articles Recommended			<u>158,788.00</u>
Total Appropriations Recommended			516,435.00
Less: Amount of Estimated Revenues and Credits			<u>323,402.00</u>
Estimated Amount of Taxes To Be Raised			\$193,033.00

BUDGET OF THE TOWN OF LYMAN - EXPENDITURES

PURPOSE OF APPROPRIATION	Approp. 1997	Actual 1997	Estimated 1998
GENERAL GOVERNMENT:			
4130-4139 Executive	\$ 25,890.00	\$ 25,024.00	\$27,048.00
4140-4149 Election, Reg. & Vital Stats.	21,302.00	22,245.00	25,022.00
4150-4151 Financial Administration	23,675.00	24,194.00	25,830.00
4152 Revaluation of Property	-0-	-0-	-0-
4153 Legal Expense	3,000.00	2,478.00	6,000.00
4155-4159 Personnel Administration	-0-	-0-	-0-
4191-4193 Planning & Zoning	500.00	541.00	600.00
4194 General Government Buildings	8,085.00	8,619.00	11,320.00
4195 Cemeteries	1,200.00	2,400.00	1,850.00
4196 Insurance	14,730.00	14,035.00	10,300.00
4197 Advertising & Regional Assoc.	1,000.00	1,669.00	1,200.00
4199 Other General Government	2,000.00	2,449.00	2,200.00
PUBLIC SAFETY:			
4210-4214 Police	-0-	-0-	-0-
4215-4219 Ambulance	1,550.00	1,550.00	1,550.00
4220-4229 Fire	16,200.00	9,891.00	14,500.00
4240-4249 Building Inspection	-0-	-0-	-0-
4290-4298 Emergency Management	500.00	338.00	500.00
4299 Other Public Safety (inc. comm.)	-0-	-0-	-0-
AIRPORT/AVIATION CENTER:			
4301-4309 Airport Operations	-0-	-0-	-0-
HIGHWAYS AND STREETS:			
4311 Administration	-0-	-0-	-0-
4311-4312 Admin. Highways & Streets	162,360.00	159,729.00	166,824.00
4313 Bridges	-0-	-0-	-0-
4316 Street Lighting	-0-	-0-	-0-
4319 Other	-0-	-0-	-0-
SANITATION:			
4321-4323 Admin. & Solid Waste Collection	-0-	-0-	-0-
4324 Solid Waste Disposal	14,425.00	10,026.00	12,918.00
4325 Solid Waste Clean-up	-0-	-0-	WA 8
4326-4329 Sewage Collection and Disposal and Other	-0-	-0-	WA 10
WATER DISTRIBUTION & TREATMENT			
4331-4332 Admin. & Water Services	-0-	-0-	-0-
4335-4339 Water Treat., Conser. & Other	-0-	-0-	-0-

ELECTRIC:

4351-4352 Admin. and Generation	-0-	-0-	-0-
4353 Purchase Costs	-0-	-0-	-0-
4354 Electric Equipment Maint.	-0-	-0-	-0-
4359 Other Electric Costs	-0-	-0-	WA 11

HEALTH:

4411-4414 Admin. & Pest Control	250.00	260.00	250.00
4415-4419 Health Agen. & Hosp. & Other	950.00	950.00	950.00

WELFARE:

4441-4442 Admin. & Direct Assist.	-0-	-0-	350.00
4444 Inter. Welfare Payments	-0-	-0-	-0-
4445-4449 Vendor Payments & Other	-0-	-0-	-0-

CULTURE & RECREATION:

4520-4529 Parks & Recreation	650.00	250.00	250.00
4550-4559 Library	300.00	300.00	250.00
4583 Patriotic Purposes	65.00	72.00	75.00
4589 Other Culture & Recreation	-0-	21.00	WA 13

CONSERVATION:

4611-4612 Admin. & Purchases of Natural Resources	-0-	-0-	-0-
4619 Other Conservation	35.00	-0-	35.00

4631-4632 REDEVELOP. & HOUSING**4651-4659 ECONOMIC DEVELOP.****DEBT SERVICE:**

4711 Principal-Long Term Bonds & Notes	5,247.00	2,375.00	4,810.00
4721 Interest-Long Term Bonds & Notes	750.00	284.00	515.00
4723 Interest on TAN	10,000.00	8,821.00	8,000.00
4790-4799 Other Debt Service	800.00	-0-	500.00

CAPITAL OUTLAY:

4901 Land	-0-	-0-	-0-
4902 Machinery, Vehicles & Equipment	27,242.00	27,945.00	-0-
4903 Buildings	-0-	-0-	-0-
4909 Improv. Other Than Buildings	-0-	-0-	-0-

OPERATING TRANSFERS OUT:

4912 To Special Revenue Fund	5,150.00	4,886.00	-0-
4913 To Capital Projects Fund	-0-	-0-	-0-
4915 To Capital Reserve Fund	22,000.00	22,000.00	WA 5 & 9
4916 To Expendable Trust Funds	11,000.00	11,000.00	WA 6 & 12
4917 To Health Maintenance Trust Fund	-0-	-0-	-0-
4918 To Nonexpendable Trust Funds	-0-	-0-	-0-
4919 To Agency Funds	-0-	-0-	-0-

SUBTOTAL 1

\$380,856.00	\$364,352.00	\$323,647.00
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SPECIAL WARRANT ARTICLES

4915 To Capital Reserve Funds-Article 5	\$23,000.00
4916 To Trust Funds-Article 6	<u>11,000.00</u>
SUBTOTAL 2 Recommended	\$34,000.00

INDIVIDUAL WARRANT ARTICLES

4325 Engineering Costs for Landfill Closure-Article 8	\$ 5,648.00
4915 Money to Dump Closure Fund from Undsig. Fund Bal.-Article 9	20,000.00
4329 Dump Closure Phase I from Dump Closure Fund-Article 10	127,500.00
4359 Elec. Load Study (raised by taxes)-Article 11	390.00
4916 Create FF Trust Fund (raised by taxes)-Article 12	500.00
4589 Donation to Lions Club-Article 13	1,000.00
4194 Scrape & Paint Town Hall-Article 7	<u>3,750.00</u>
SUBTOTAL 3 Recommended	\$158,788.00

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES 1997

EXPENDITURES:	Adjusted Current Year	Budget	Adjusted Budget
4100 4130 Executive	\$ 24,255.22	\$ 25,283.20	\$25,024.21
4100 4140 Election & Registration	17,345.61	22,576.16	22,245.45
4100 4150 Financial Administration	28,914.52	24,176.35	24,194.35
4100 4153 Legal Expense	2,217.04	2,477.63	2,477.63
4100 4155 Personnel Benefits	19,547.77	-0-	-0-
4100 4191 Planning & Zoning	199.40	540.65	540.65
4100 4194 General Government Building	20,413.83	8,618.73	8,618.73
4100 4195 Cemetery	1,430.00	2,400.00	2,400.00
4100 4196 Insurance	14,214.00	14,034.75	14,034.75
4100 4197 Advertising & Regional Assoc.	949.40	1,669.05	1,669.05
4100 4199 Other General Government	1,470.30	2,086.11	2,448.97
4200 4215 Ambulance	1,500.00	1,550.00	1,550.00
4200 4220 Fire Department	14,942.41	9,891.45	9,891.45
4200 4290 Emergency Management	-0-	338.00	338.00
4300 4311 Highways	147,050.57	163,888.01	159,728.80
4320 4323 Solid Waste Collection	-0-	-0-	-0-
4320 4324 Solid Waste Disposal	13,133.44	13,464.72	10,026.31
4320 4326 Sewage Disposal	-0-	-0-	-0-
4400 4411 Health	-0-	-0-	-0-
4400 4414 Animal Control	250.00	259.79	259.79
4400 4415 Health Agencies & Hospitals	950.00	950.00	950.00
4400 4441 Welfare	-0-	-0-	-0-
4500 4520 Recreation	658.15	250.00	250.00
4500 4550 Library	300.00	300.00	300.00
4500 4583 Patriotic Purposes	65.00	72.00	72.00
4500 4589 Other Culture & Recreation	400.00	21.00	21.00
4600 4611 Conservation	-0-	-0-	-0-
4700 4711 Principal Long-Term Debt	-0-	2,375.40	2,375.40
4700 4721 Interest Long-Term Debt	-0-	283.80	283.80
4700 4723 Interest Tax Anticipation Note	7,767.50	8,821.23	8,821.23
4700 4724 Lease/Purchase Agreement	-0-	-0-	-0-
4700 4790 Other Debt Service Charges	-0-	-0-	-0-
4900 4901 Land & Improvements	-0-	-0-	-0-
4900 4902 Machinery, Vehicles & Equip.	-0-	2,800.00	27,945.39
4900 4909 Other Capital Improvements	-0-	-0-	-0-
4915 4915 Trans. to Capital Reserve	18,000.00	22,000.00	22,000.00
4915 4916 Transfers to Trust Funds	-0-	11,000.00	11,000.00
4915 4917 Transfer to Special Revenue	-0-	7,164.96	4,886.26
4930 4931 County Tax	32,724.00	-0-	38,120.00
4930 4932 School District Tax	496,808.00	-0-	538,442.00
4930 4935 Other	2,278.70	-0-	-0-
TOTAL EXPENDITURES	<u>\$867,784.86</u>	<u>\$349,292.99</u>	<u>\$940,915.22</u>
Excess of revenues over (-)/ under expenditures	<u>-3,381.94</u>	<u>-643,121.87</u>	<u>-12,695.31</u>

DETAIL STATEMENT OF EMPLOYEE COMPENSATION

1998

Selectpersons (each)	\$ 1,800.00
Administrative Assistant-Wages	16,708.00
Short Term Disability Insurance	<u>135.00</u>
Total Package	\$16,843.00
Moderator - \$6.25 per hour	
Town Clerk/Tax Collector-Wages	\$12,792.00
Health Insurance for two people	5,355.00
Dental Insurance for two people	<u>490.00</u>
Total Package	\$18,637.00
Town Clerk/Tax Collector Assistant	\$ 1,500.00
Supervisors/Ballot Clerks - 6.25 per hour	
Bookkeeper	\$ 2,300.00
Treasurer	\$ 2,000.00
Road Agent-Salary	\$21,528.00
Health Insurance for one person	2,680.00
Dental Insurance for one person	265.00
Short Term Disability Insurance	<u>160.00</u>
Total	\$24,633.00
Plus Overtime at 15.52/hr. over 40 hours	
Road Crew-Salary	\$21,424.00
Health Insurance for two people	5,948.00
Dental Insurance for two people	490.00
Short Term Disability Insurance	<u>160.00</u>
Total Package	\$28,022.00
Plus Overtime at 15.45/hr. over 40 hours	
Animal Control Officer	\$ 250.00
Welfare Officer	\$ 250.00
Trustee of Trust Funds	\$ 250.00

Insurances provided are paid 100% by the Town of Lyman.

NOTES

NOTES

University of NH	160.00
Varney-Smith Lumber Co., Inc.	131.59
Vermont Chloride	404.25
Viking Office Products	2,316.57
Von's Auto	15.00
W.E. Aubuchon Co., Inc.	148.58
White Mountain Publishers	403.85
White-Westinghouse	128.70
William Englert	120.00
William H. Smith	60.00
William S. Smith	567.00
WLTN 1400 AM & 96.7 FM	25.00
Woodsville Guaranty Savings Bank	311,480.43
Woodsville Guaranty Savings Bank	16,808.09
Work Safe	161.50
Workers' Compensation Fund	7,304.00

AUDITED SUMMARY OF PAYMENTS

1997

4100	4130	Executive	\$ 25,890.00
4100	4140	Election & Registration	21,302.00
4100	4150	Financial Administration	23,675.00
4100	4153	Legal Expense	3,000.00
4100	4155	Personnel Benefits	-0-
4100	4191	Planning & Zoning	500.00
4100	4194	General Government Building	8,085.00
4100	4195	Cemetery	1,200.00
4100	4196	Insurance	14,730.00
4100	4197	Advertising & Regional Associations	1,000.00
4100	4199	Other General Government	2,000.00
4200	4215	Ambulance	1,550.00
4200	4220	Fire Department	16,200.00
4200	4290	Emergency Management	500.00
4300	4311	Highways	162,360.00
4320	4323	Solid Waste Collection	-0-
4320	4324	Solid Waste Disposal	14,425.00
4320	4326	Sewage Disposal	-0-
4400	4411	Health	-0-
4400	4414	Animal Control	250.00
4400	4415	Health Agencies & Hospitals	950.00
4400	4441	Welfare	-0-
4500	4520	Recreation	650.00
4500	4550	Library	300.00
4500	4583	Patriotic Purposes	65.00
4500	4589	Other Culture & Recreation	-0-
4600	4611	Conservation	35.00
4700	4711	Principal Long-Term Debt	5,247.00
4700	4721	Interest Long-Term Debt	750.00
4700	4723	Interest Tax Anticipation Note	10,000.00
4700	4724	Lease/Purchase Agreement	-0-
4700	4790	Other Debt Service Charges	800.00
4900	4901	Land & Improvements	-0-
4900	4902	Machinery, Vehicles & Equipment	27,242.00
4900	4909	Other Capital Improvements	-0-
4915	4915	Transfer to Capital Reserve	22,000.00
4915	4916	Transfers to Trust Funds	11,000.00
4915-4917		Transfer to Special Revenue	5,150.00
4930	4931	County Tax	38,120.00
4930	4932	School District Tax	538,434.00
4930	4935	Other	-0-
			\$957,410.00
Total Expenditures			\$957,410.00
Excess of revenues over (*) / under expenditures			\$ 50,000.00

AUDITOR'S REPORT

FRANCIS J. DINEEN & CO.
Certified Public Accountants
5 Middle Street, Lancaster, NH 03584

January 30, 1998

Board of Selectmen
Town of Lyman
Lyman, New Hampshire 03585

Members of the Board:

In planning and performing our audit of the financial statements of the Town of Lyman, New Hampshire for the year ended December 31, 1997, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance of the internal control structure.

However, during our audit we became aware of the following conditions that should be corrected in order to strengthen internal controls and operating efficiency. This letter does not affect our report dated January 30, 1998 on the financial statements of the Town of Lyman, New Hampshire.

Our following remarks are being made in the hope that they will improve existing procedures and are in no way a criticism of Town personnel.

1. GENERAL FUND ACCOUNTING

During our audit of the general fund records we noted many classification errors of both income and expense. Also, there were some manual checks that were never entered into the computer. No reconciliation was performed between the cash per the computer with the Treasurer's cash balance thus allowing those omitted checks to go unnoticed and unrecorded.

RECOMMENDATION: Care should be used to accurately classify all income and expense to ensure the accuracy of the financial statements. The Town's bookkeeper should reconcile the computer's cash balance with the Treasurer's monthly balance and correct any errors.

2. TAX COLLECTION PROCEDURES

It was noted that there were significant improvements in the execution of tax collection procedures. However, discrepancies were found in the categorization of the Revenue Accounts. The grand total of all collected revenue was correct.

RECOMMENDATION: In the future, the Tax Collector should ensure that the revenue is properly reflected in the correct Revenue Accounts.

We extend our thanks to the officials and employees of the Town for their assistance during the course of our audit.

Very truly yours,

Francis J. Dineen, CPA

LISBON REGIONAL SCHOOL DISTRICT

DETERMINATION OF ASSESSMENT FROM TAXATION NEEDED IN THE PRE-EXISTING SCHOOL DISTRICTS OF LISBON TOWN - LYMAN School Year 1997-1998

I. Reference Data

A. Resident Membership Percentages	1993-1996 3-Yr. Average <u>Daily Membership</u>	Per Cent <u>District Share</u>
Lisbon Town	789.6	82.7673%
Lyman	<u>164.4</u>	<u>17.2327%</u>
	954.0	100.0000%
B. Equalized Valuation Percentages	1993-1995 3-Yr. Average <u>Equalized Valuation</u>	Per Cent <u>District Share</u>
Lisbon Town	157,461,782	71.0751%
Lyman	<u>64,080,925</u>	<u>28.9249%</u>
	221,542,707	100.0000%

II. Apportionment of Appropriation

A. Appropriation Voted	\$ 2,947,929.00	
B. Estimated Income Other than Tax Sources:		
Unencumbered Balance	\$ 17,710.00	
School Building Aid	76,435.00	
Kindergarten Aid	24,750.00	
Tuition	291,368.00	
Driver Education	5,000.00	
Area Vocational	0.00	
Catastrophic Aid	0.00	
Other Federal Income - Medicaid	9,000.00	
Other Revenue	<u>4,750.00</u>	
	<u>429,013.00</u>	
C. Resulting Assessment Required from Tax Sources	\$ 2,518,916.00	
D. Apportionment of \$1,511,350.00 basis of 1993-96 Average Daily Membership (60%)		
Lisbon Town	82.7673%	\$ 1,250,903.00
Lyman	<u>17.2327%</u>	<u>260,447.00</u>
	100.0000%	\$ 1,511,350.00

E. Apportionment of \$ 1,007,566.00 on basis of 1993-95
Equalized Valuation (40%)

Lisbon Town	71.0751%	\$ 716,129.00
Lyman	<u>28.9249%</u>	<u>291,437.00</u>
	100.0000%	\$ 1,007,566.00

III. Summary of Assessment from Tax Sources

A. Lisbon Town

1. Membership Assessment	\$ 1,250,903.00	
2. Equalized Valuation	<u>716,129.00</u>	
		\$ 1,967,032.00
Less Foundation Aid		- 400,110.00
Less Business Profits		<u>- 40,224.00</u>
		\$ 1,526,698.00

B. Lyman

1. Membership Assessment	\$ 260,447.00	
2. Equalized Valuation	<u>291,437.00</u>	
		\$ 551,884.00
Less Foundation Aid		<u>- 13,450.00</u>
		\$ 538,434.00

Proof of Apportionment of Appropriation

Total Assessment Required from Tax Sources

A. Lisbon Town	\$ 1,526,698.00	
B. Lyman	<u>538,434.00</u>	
		\$ 2,065,132.00
Foundation Aid		413,560.00
Property Exempted		40,224.00
Other Income		<u>429,013.00</u>

TOTAL APPROPRIATION

\$ 2,947,929.00

**LISBON REGIONAL SCHOOL DISTRICT
THREE YEAR AVERAGES**

ADMS	93-94	94-95	95-96	MINUS HOME STUDY		3 yr. Total	Percent
				95-96	95-96		
LISBON	258.5	274.6	256.5	0.0	256.5	789.6	82.7673%
LYMAN	<u>45.8</u>	<u>56.5</u>	<u>65.8</u>	<u>3.7</u>	<u>62.1</u>	<u>164.4</u>	<u>17.2327%</u>
	304.3	331.1	322.3	3.7	318.6	954.0	100.0000%

EQUALIZED VALUATION

	1993	1994	1995	3 yr. Total	Percent
LISBON	51,807,573	54,218,257	51,435,952	157,461,782	71.0751%
LYMAN	<u>22,705,356</u>	<u>21,115,211</u>	<u>20,260,358</u>	<u>64,080,925</u>	<u>28.9249%</u>
	74,512,929	75,333,468	71,696,310	221,542,707	100.0000%

**LISBON REGIONAL SCHOOL DISTRICT
Apportionment 1997 - 1998**

Based 60% on ADM-R average for three years and 40% on Equalized Valuation average for three years.

<u>Pre-Existing Districts</u>	<u>Amounts</u>
Lisbon	\$ 1,526,698.00
Lyman	<u>538,434.00</u>
Total Tax Assessment	\$ 2,065,132.00

Andrea M. Reid
9/17/97

REPORT OF THE TRUST FUNDS

December 31, 1997

		INCOME									
		PRINCIPAL									
Date of Creation	Name of Trust Fund	Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year	Grand Total of Principal & Income at End of Year
10/20/13	Frye Fund	\$ 250.00	-	-	-	\$ 250.00	\$ 293.69	\$ 16.54	-	\$ 310.23	\$ 560.23
11/27/18	J.E. Richardson	200.00	-	-	-	200.00	223.69	12.89	-	236.58	436.58
06/21/21	A. Dow Fund	100.00	-	-	-	100.00	108.77	6.35	-	115.12	215.12
01/03/22	E. Thornton Fund	200.00	-	-	-	200.00	23.07	6.77	-	29.84	229.84
10/26/25	H. H. Potter Fund	150.00	-	-	-	150.00	156.86	9.34	-	166.20	316.20
08/13/17	C. Miner Fund	200.00	-	-	-	200.00	22.68	6.77	-	29.45	229.45
	TOTALS	<u>\$ 1,100.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$ 1,100.00</u>	<u>\$ 828.76</u>	<u>\$ 58.66</u>	<u>-</u>	<u>\$ 887.42</u>	<u>\$ 1,987.42</u>
03/31/75	Capital Reserve Equip. Fund (Hivy Equip)	\$ 11,468.18	\$ 5,000.00	\$ -	\$ -	\$ 16,468.18	-	\$ 517.76	-	\$ 517.76	\$ 16,985.94
07/11/86	Capital Reserve Fund (Dump Closure)	\$ 8,794.23	\$ 10,000.00	-	-	\$ 18,794.23	-	\$ 531.74	-	\$ 531.74	\$ 19,325.97
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	\$ 6,884.44	-	-	-	\$ 6,884.44	-	\$ 191.73	-	\$ 191.73	\$ 7,076.17
01/27/93	Capital Reserve Fund (Highway Vehicle)	\$ 19,182.02	\$ 6,000.00	-	\$ 10,000.00	\$ 15,182.02	-	\$ 648.63	-	\$ 648.63	\$ 15,830.65
03/30/94	Town of Lyman (Office Equip. Maint.)	\$ 4.22	-	-	-	4.22	-	-	-	-	\$ 4.22
03/30/94	Town of Lyman Capital Reserve (Legal Exp.)	\$ 3,084.73	\$ 2,000.00	-	-	\$ 5,084.73	-	\$ 79.53	-	\$ 79.53	\$ 5,164.26
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	\$ 1,208.89	\$ 600.00	-	-	\$ 1,808.89	-	\$ 22.86	-	\$ 22.86	\$ 1,831.75
07/03/95	Property Tax Reval. (Revaluation)	\$ 2,092.18	-	-	-	\$ 2,092.18	-	\$ 63.63	-	\$ 63.63	\$ 2,155.81
11/08/96	Dump Closure Fund	\$ 74,551.19	-	-	-	\$ 74,551.19	-	\$ 3,967.10	-	\$ 3,967.10	\$ 78,518.29
04/02/97	Land Purchase Fund	<u>-</u>	<u>\$ 10,000.00</u>	<u>-</u>	<u>-</u>	<u>\$ 10,000.00</u>	<u>-</u>	<u>\$ 228.31</u>	<u>-</u>	<u>\$ 228.31</u>	<u>\$ 10,228.31</u>
	TOTALS	<u>\$ 128,370.08</u>	<u>\$ 83,600.00</u>	<u>-</u>	<u>\$ 10,000.00</u>	<u>\$ 151,970.08</u>	<u>\$ 828.76</u>	<u>\$ 6,309.95</u>	<u>-</u>	<u>\$ 7,138.71</u>	<u>\$ 159,108.79</u>

ADMINISTRATIVE ASSISTANT'S REPORT

March 10th we will again meet as a legislative body and determine appropriations for this new year. Several years ago, the State Legislature determined that Towns would be required to have at least one budget hearing to be held no later than 25 days before the annual town meeting. It is at this meeting where State law requires that "all purposes and amounts of appropriations to be included in the vote at the annual meeting shall be disclosed or discussed." (RSA 32:5, II) This "budget hearing" is the time and place to scrutinize the budget in detail, making alterations, deletions, or additions. Because of the laws governing the budget hearing, this meeting, as with the school budget hearing, should be a priority to all registered voters. After input is received at the budget hearing, then the budget is finalized and prepared for submission to the legislative body at Town Meeting for the final vote. This budget must be on a gross basis and show all appropriations and revenues. The budget is based on a "Chart of Accounts" adopted by the State in 1990.

This year, trying to further clarify information, warrant articles detail what is included in the total for that article, thus eliminating turning of pages to find the mysterious (+) or (-) that we have used in the past. Another change is that Warrant Article 3 includes all of the Town's operating budget, except for the highway; formerly the money for the landfill cost was a separate article. Capital Reserve Funds and Trust Funds are introduced as separate "special" warrant articles as recommended by the Department of Revenue. Article 8 will provide the money to cover Lyman's share of the engineering fee for the dump closure. (A copy of the plans are available at the Town Office for your inspection) This money has been put away into a "Special Revenue Fund", thus will not have to be raised by taxes. Article 9 requests that we use \$20,000 from our fund balance, or surplus, to be placed in the Dump Closure Capital Reserve Fund to help offset dump closure costs. The "fund balance" or surplus is from unexpended balances of appropriations and/or revenues received over estimates. If this article is voted in the money would not be raised by taxes; however, indirectly it will affect our property tax rate because the surplus is used to help reduce the town tax commitment. We feel that this article is the least painful way to raise the \$127,500 that Lisbon has informed us is necessary for Phase 1 of the closing of the Landfill. (\$10,000 requested in Article 5 is to be raised by taxes this year) As most everyone is aware, electric is to be deregulated. Article 11 is a request for money to join with other municipalities to determine what options may be available.

As always, if you have questions concerning your Town government, please come to the office and we will make every effort to provide the information that you request.

Freedom demands responsibility. Each of us need to be involved with the governing of our town and school - it does take time and effort - it can be wearisome and discouraging; however, the alternative is not pleasant. Please, renew your efforts to take an active part. The budget hearings, town and school meetings may be overwhelming and inconvenient, but take the responsibility, express your thoughts and concerns, that is your right; don't give it up. Don't allow a handful of individuals to dictate your thoughts and direction. Friedrich A. Hayek declared, "In any society freedom of thought will probably be of direct significance only for a small minority. But this does not mean that anyone is competent, or ought to have power, to select those to whom this freedom is to be reserved."

Special appreciation goes to Cathi Williams, treasurer, for a masterful job and attention to

detail and to Lisa MacKenzie, our new bookkeeper who has immersed herself in the details of municipal bookkeeping. Each of these women have done an incredible job for our town. Thank you for your efforts.

Patrick Doughty has joined us as road agent. His energy, enthusiasm and desire to learn has been appreciated. He quickly distinguished himself in town by flying white flags of surrender to the beavers. Actually, Pat had read that in Oregon, highway crews had some success eliminating beaver problems by strategically placing white flags in problem areas. Although he received quite a few comments and questions, it was a low cost effort and despite the oddities, gave it a try. Pat has a natural knack for public relations and is open to the needs and concerns of the townspeople. He encourages people to call him directly if there are any grievances.

As even local government becomes more overwhelming and complicated, we appreciate your support and encouragement as residents of the very special town of Lyman, NH. We enjoy working together with you.

Respectfully submitted,

Terry L. Simpson
Administrative Assistant

SELECTMEN'S REPORT

Already another year has passed. Overall it has been a good year. Our sand seems to be holding out nicely. Barring any unforeseen weather conditions our supply should last until Spring.

As usual the weather has been changeable and has a sense of humor. It seems that the Road Crew can generally count on a weather change as the weekend arrives. This usually means a short weekend for them but they take this in stride.

By the time you read this report you probably will have noted that the Road Crew now have new uniforms. Be sure to let them know what you think of the uniforms.

We are making use of the old state pit on Mountain Meadow Road to store the sand and our Road Crew is constructing a new shed there to house the loader.

The new ton truck has served us well. It has been very enjoyable not to have any breakdowns.

It seems very good to get all our bridges off the state's red list and our plans are to complete Ash Hill this summer.

Elections are coming up. I welcome my opponents and assure them that the experience of being a Selectman is a valuable one. Regardless of the outcome I am thankful for having the opportunity to serve as Selectman.

For the town officials it has been a year of growth and learning. Not all experiences are what would have been wished for, but all valuable none the less. It has been our pleasure to serve you.

Respectfully submitted,

Paul Achilles, Chairman
Lyman Board of Selectmen

ROAD AGENT'S REPORT

Since filling the vacant slot of Road Agent in June, Dan and I have worked as a team to improve the quality and safety of our roads while bringing the equipment maintenance up to standards.

I would like to thank the Selectpersons, Terry, Loretta and Dan in their continued support and to their commitment to the betterment of their town. Their knowledge and experience is a great asset and their assistance is very much appreciated.

1997 was a busy year, we replaced 16 culverts, lowered 3 others and cleaned numerous culvert inlet/outlet ends. Skinny Ridge Road was shimmed in the worst sections and then resealed, the Ash Hill Road project continued - receiving 833 yards of crushed gravel on top of road fabric divided up into 3 different sections equaling more than 1/4 mile and 2 new culverts. All "Red List" bridges were repaired, with one coming off that list, the other two remain there due to weight restrictions. Four beavers were trapped and removed so their problematic damming would stop, the garage area was cleaned and Dan and I are striving to better the safety standards there. 10 miles of our roadside was cut back/mowed to improve visibility and safety among other things, the winter sand which we mixed consistently with a salt/calcium chloride mix is now stored at Lessard Pit where we are in the process of building a pole shed so that the back hoe will be kept undercover. The road grading was kept up with and the roads seemed to stay in satisfactory condition after such, many large rocks/stumps and ledge were removed from roadways. With early arrival of winter we were unable to finish all of our planned projects, but any projects that were not completed will have priority this coming summer, the days are only so long and we can only do so much as is possible, please have patience and confidence that it will get done as soon as we can get to it.

I attended the Road Surface Management System (RSMS) course, which is a program that can help us with planning road repairs, whether they be short-range or long-range plans. Dan and I also attended a seminar on the legalities, rights of towns and block grants which was very interesting. I hope that Dan and I will be able to continue our education, which is in the best interests of the town, with other relevant classes in the future.

We have alot of repairs planned for 1998. Moulton Hill Road will get some much needed gravel, Ash Hill Road will be widened and hopefully finished with guard rails, many culverts will be replaced throughout town and Hurd Hill Road will be widened at 2 spots. Along with other minor projects, we will keep up with road grading, maintenance and vehicle/equipment maintenance also.

If you have any questions, comments or wishes please let us know so that we all work towards the same outcome of keeping our roadways up to par. If you have complaints or constructive criticism, please let us know also, and we will do our best to remedy the situation as long as the best interests of the town and all legalities are upheld.

Your Highway Department is devoted to keeping your roads safe and in the best possible condition at all times. Your help is strongly appreciated. Thank-you.

Respectfully submitted,

Patrick Doughty
Road Agent

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1997 fire season was a safe period for wildland firefighters with no major injuries reported. The drought conditions experienced during the early summer months was a significant factor resulting in the total number of fires reported during the season.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1997 FIRE STATISTICS

(All Fires Reported thru December 23, 1997)

FIRES REPORTED BY COUNTY

Belknap	58
Carroll	96
Cheshire	63
Coos	29
Grafton	51
Hillsborough	145
Merrimack	148
Rockingham	54
Strafford	63
Sullivan	19

TOTAL FIRES	726
TOTAL ACRES	177.17

CAUSES OF FIRES REPORTED

Smoking	54
Debris Burning	261
Campfire	99
Power Line	33
Railroad	03
Equipment Use	23
Lightning	14
Children	60
OHRV	0
Miscellaneous	130
Incendiary	33
Fireworks	16

Stephen M. Kessler
Forest Ranger

Brett Presby
Forest Fire Warden

LYMAN COMMUNITY ASSOCIATION

1997 was a year with more things promised than accomplished. The History Room was put on hold since we lost Betty Emerson, one of our prime helpers, to the board of Selectmen. Other new community events such as a sleigh ride and a hunter's breakfast, also didn't happen. We did, however, manage several new projects this year, albeit not as noteworthy as what we wanted to accomplish.

We printed three series of notecards with Lyman scenes; two of which were photographed by George Godfrey, and the other by Sally Sherrard. Sale of the cards has been very successful. We also published the *Lyman Bean Supper Cookbook*, already in its second printing.

The Lyman Grange was opened to rental (first floor only) for family events or celebrations. The fee is \$50 (and a \$50 returnable clean-up deposit) and a certificate of insurance is also required. It was used a couple of times so far, and if the building had heat, it would have been used in the fall and winter.

Donations were made to the Grange in memory of Mrs. Mary Stephens, as requested by her family.

Renovations to the Grange building in 1997 included a second coat of paint to the south side of the building and a rebuilt chimney (from the roofline up).

This year's Harvest of Gold netted \$2,100 for the Association, the best year ever. Besides the usual Bean Supper and Raffle revenues, The *Cookbook* and notecards helped make the day a financial success.

In 1998, the Association plans to sew a community quilt for the Harvest of Gold raffle. Planned grange renovations will definitely include painting the roof in the spring. Several other projects are contemplated including replacement doors, heat and landscaping, depending on costs. The completion of the history room is also planned for the spring.

The checkbook had a balance of \$2,000.

PLANNING BOARD'S REPORT

The Planning Board signed for the boundary line adjustment to allow for the donation of land from Ted Ingerson, LeCheval Logging, to the Town of Lyman for the expansion of Moulton Hill Cemetery. A boundary line adjustment was approved between Betty Jane and Bill Trudell and Priscilla and Russell Trudell.

The Board has continued to discuss needed changes in Town Zoning regulations and would appreciate any input from concerned residents.

A subdivision on Moulton Hill Road was approved for owner Bill Smith. An exaction fee was levied; money to be used on improvements to this road.

A boundary line adjustment was granted on two lots owned by Larry Carr.

CEMETERY COMMITTEE REPORT

In 1997, three members worked on the cemetery committee. Because the Town did not have anyone interested in providing cemetery maintenance, the committee requested the help of three men from town willing to donate their time to ensure that all the cemeteries were groomed for the Memorial Day weekend. The committee members sincerely appreciated the willing help of these individuals.

Fred Dusik, having acquired a certificate of insurance, was hired by the committee to maintain the cemeteries, town hall and grange hall grounds. Under the supervision of Helen Capron and Betty Ann Emerson, Fred worked diligently caring for the grounds. The committee wishes to publicly commend Fred for a job well done. Mowing, clipping, brush removal, and cutting of a fallen pine tree and willow tree was all part of the tasks that were performed. Many people enjoyed the wild flowers left to bloom in the cemeteries this summer.

The committee hired Foster Brothers to destump the new section of land that had been donated to the Town to expand Moulton Hill Cemetery. Mr. Peckett, who was working in this area, was hired by the committee to level and grade this land. This was a good job accomplished.

Four lots were sold in 1997.

In 1998, we plan to clean boundaries on all of the cemeteries and have the fence replaced at Ogontz Cemetery. This year the individual that maintains the grounds will be a temporary employee in the highway department working under the supervision of the road agent and the cemetery committee. This will be a shared position between the highway department and cemetery/grounds maintenance for 16 weeks, 30 hours per week.

If you have ideas, suggestions, or wish to join the Cemetery Committee, please contact one of our members.

Respectfully submitted,

Helen L. Capron
Betty Ann Emerson
Nita Hubbard

GRAFTON COUNTY SENIOR CITIZENS COUNCIL

Annual Report

Grafton County Senior Citizens Council, Inc. works through its local programs to support the health and well being of our older citizens and to assist them to remain independent in their own homes and communities for as long as possible. Through eight locations throughout the County, including Plymouth, Bristol, Canaan, Lebanon, Orford, Haverhill, Littleton and Lincoln, older adults and their families are able to obtain community based long term care services such as home delivered meals, senior dining room programs, transportation, social work services, information and referral, health and educational programs, adult day care, recreation and opportunities to be of service to the community through volunteering.

During 1997, 13 older residents of Lyman were able to make use of one or more of GCSCC's services, offered through the Littleton Area Senior Center. These individuals enjoyed 50 balanced meals in the company of friends in a senior dining room, received 682 hot, nourishing meals delivered to their homes by caring volunteers, were helped through 5 visits by a trained social worker and found opportunities to put their talents and skills to work for a better community through 62 hours of volunteer service. The cost to provide these services for Lyman residents in 1997 was \$3,650.55.

Community based services provided by GCSCC and its many volunteers for older residents of Lyman were often important to their efforts to remain in their own homes and out of institutional care despite chronic health problems and increasing physical frailty, saving tax dollars and contributing to the quality of life of our older friends and neighbors.

GCSCC very much appreciates the support of the Lyman community for services which enhance the independence and dignity of our older citizens and assists them to meet the challenges of aging in place.

Carol W. Dustin
Executive Director

HOSPICE OF THE LITTLETON AREA 1997 Annual Report

Hospice of the Littleton Area has completed its eighth year of providing volunteer services to residents of area communities. Our service area included the towns of Littleton, Bethlehem, Twin Mountain, Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Bath and Woodsville/Haverhill.

Our Director and volunteers provided supportive care at home, in hospitals, and in nursing homes to 58 individuals and families coping with the advanced and final stages of illness.

Our organization was very pleased this year to again offer support to two (2) new area programs. We continued to provide volunteer services to the North Country Home Health Agency's Medicare Hospice Program and we again offered supportive care to patients and families in the Hospice Room of Littleton Regional Hospital.

Our Hospice Program also conducted three support groups which were free of charge and open to the public. The Cancer Support Group, Breast Cancer Support Group and Bereavement Support Group offered a supportive and caring place to share feelings and experiences guided by a trained counselor. Thirty-five (35) individuals attended these support groups in 1997.

Volunteers gave over 1538 hours in the provision of services.

Our Hospice conducts a yearly nine (9) week long, eighteen (18) hour Hospice Volunteer Training Program for individuals interested in becoming volunteers or in increasing their knowledge about Hospice care. We now have over 120 trained volunteers available to support area residents.

There is NO CHARGE to patients or families for the services of Hospice of the Littleton Area. This service is made possible largely through the generous support provided by the twelve (12) towns that we serve. Without the support of Town Funding we would be unable to continue to provide services to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we enter our ninth year of providing care to residents of area communities.

Respectfully submitted,

Holly Lakey, Director

NORTH COUNTRY HOME HEALTH AGENCY

Report of 1997 Services

North Country Home Health Agency, founded in 1971, is a non-profit health care organization dedicated to providing *quality* Home Health Care, Supportive Services, Hospice Care and Community Education.

Home Health Care is one of the fastest growing segments of care in the health care field. This rapidly expanding type of care is the result of a demand for cost-efficient and highly effective health care services. With shorter hospital stays and new technology, home health care has gained a new prominence as a solution for delivering health care services.

Supportive Services are provided by home health aides, homemakers and companions. They insure that the elderly, ill and disabled live in healthy households, have clean clothes, nutritious meals and proper assistance with their daily activities. Home health care is dedicated to supporting individuals alongside their families and physicians. . . *at home.*

Hospice Care makes it possible for those living with terminal illness to spend the final stages of their lives at home or in home-like settings. Hospice is a comprehensive, team directed, client and family-oriented program of care that supports individuals and families coping with terminal illnesses.

Community Education an essential element of home health care's success is the emphasis on patient/family education and participation. This approach is used with all of our clients and duplicated in the wider community through educational programs and health screenings.

As a non-profit agency, **North Country Home Health Agency** raises money from individuals and towns to provide reduced fee and free care. With tightened parameters for health insurance coverage, particularly Medicare for the elderly, many people have limited health care benefits. We greatly appreciate your town's support of our work and your efforts to provide quality health care to your community. At North Country Home Health Agency no one is denied access to essential services - to be eligible patients only must meet the eligibility criteria for home care.

The following home services were provided to individuals and families in Lyman during 1997.

<u>Type of Care</u>	<u># of Visits</u>
Nurses	74
Physical Therapy	132
Occupational Therapy	1
Speech Therapy	5
Medical Social Service	19
Nurses' Aid	244
Homemaker	1

Additionally, 63 Health Screenings and Clinics were offered to the public in 1997. Over 1100 North Country residents participated in these preventative health programs.

Respectfully submitted,

Mary E. Ruppert
Executive Director

**BIRTHS REGISTERED
IN THE TOWN OF LYMAN, NH
for the Year Ending December 31, 1997**

DATE OF BIRTH	NAME OF CHILD	NAME OF FATHER & MOTHER'S MAIDEN NAME
April 7, 1997	Anna Louise Rega	Joseph Luigi Rega Louise Marie Lammey
May 19, 1997	Brittany Alice Santy	Edward Scott Santy Jennifer Leigh Williams

**MARRIAGES REGISTERED
IN THE TOWN OF LYMAN, NH
for the Year Ending December 31, 1997**

DATE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE OF EACH AT THE TIME OF MARRIAGE
June 7, 1997	Michael Stockley Jennifer Ellen Smith	Lyman, NH Lyman, NH
June 28, 1997	Kyle D. Jensen Carrie A. Clough	Lyman, NH Lyman, NH
August 4, 1997	David Brian Harkless Margaret Ruth Lore	Lyman, NH Lyman, NH
September 6, 1997	Michael Dale Colby Catherine Amy Clark	Lyman, NH Lisbon, NH
October 25, 1997	Brian Scott Witt Michelle Marie Southworth	Spencer, MA Spencer, MA
December 13, 1997	Joseph Louis Keyer Rachael Marie Sargent	Lyman, NH Lyman, NH

**DEATHS REGISTERED
IN THE TOWN OF LYMAN, NH
for the Year Ending December 31, 1997**

DATE OF DEATH	NAME & SURNAME OF DECEASED	NAME & SURNAME OF FATHER	MAIDEN NAME OF MOTHER
February 1, 1997	Mary Ann Cloutier	Maurice Baldy	Mary McGuigan
June 6, 1997	George Godfrey	Cranston F. Godfrey	Evone Frelaut
June 7, 1997	Helen F. Williams	Michael Mendock	*
September 27, 1997	Betty Ann Veilleux	George E. Tattersall, Jr.	Bertha L. Wells

YOUR GOVERNMENT OFFICIALS

Senator Judd Gregg
393 Russell Senate Office Building
Washington, DC 20510
Phone: 202-224-3324
Fax: 202-224-4952
Concord Office: 225-7115

Senator Bob Smith
332 Dirkson Senate Office Building
Washington, DC 20510
Phone: 202-224-2841
800-922-2230
Fax: 202-224-1353

Congressman Charles Bass
218 Cannon House Office Building
Washington, DC 20515
or 136 North Main Street, Concord, NH 03301
Phone: 202-225-5206
Fax: 202-225-2946
or 69 Main Street, Littleton, NH 03561
Phone: 603-444-0127
Fax: 603-444-5343

State Senator: E. Marshall Gordon
NH Senate District 2
Legislative Office Room 5, State House
Concord, NH 03301

State Representative: Richard Trelfa
Northey Hill Road, Lisbon, NH 03585
Phone: 838-5557

Executive Councilor: Raymond Burton
RFD #1 Bath, Woodsville, NH 03785
Phone: 747-3662

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