

Anne

# TOWN OF PLYMOUTH 2016 ANNUAL REPORT



**SEASONS OF PLYMOUTH MUNICIPAL AIRPORT**

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## TOWN OF PLYMOUTH OFFICES

web site: [www.plymouth-nh.org](http://www.plymouth-nh.org)

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|   |   |                          |
|---|---|--------------------------|
| Town Hall Offices:  | e-mail: <a href="mailto:townhall@plymouth-nh.org">townhall@plymouth-nh.org</a>  | 536-0036 FAX             |
| Selectmen's Office:   | Monday-Friday 8:00 AM - 4:30 PM   | 536-1731                 |
| Town Administrator:   | e-mail: <a href="mailto:townadmin@plymouth-nh.org">townadmin@plymouth-nh.org</a>  | 536-1731                 |
| Finance/Personnel:  | e-mail: <a href="mailto:finance@plymouth-nh.org">finance@plymouth-nh.org</a>  | 536-1731                 |
| Community Planning:   | e-mail: <a href="mailto:spenney@plymouth-nh.org">spenney@plymouth-nh.org</a>  | 536-1731                 |
| Town Clerk:   | Monday-Friday 8:30 AM - 4:00 PM<br>e-mail: <a href="mailto:townclerk@plymouth-nh.org">townclerk@plymouth-nh.org</a>   | 536-1732                 |
| Tax Collector:  | Tues, Wed, Thurs 8:00 AM - 2:00 PM<br>e-mail: <a href="mailto:lbuffington@plymouth-nh.org">lbuffington@plymouth-nh.org</a>  | 536-4733                 |
| Police Department<br>Administration Office:<br>334 Main Street          | Monday-Friday 7:00 AM - 3:30 PM<br><a href="http://www.plymouthpd.org">www.plymouthpd.org</a>   | 536-1804<br>536-4008 FAX |
| Fire Department<br>Administration Office:<br>42 Highland (Fire Station) | Monday-Friday 8:00 AM - 4:00 PM<br>e-mail: <a href="mailto:bstevens3@plymouthl.edu">bstevens3@plymouthl.edu</a>   | 536-1253<br>536-0035 FAX |
| Highway Department<br>Administration Office:<br>Highway Garage          | Monday-Friday 7:00 AM - 3:30 PM<br>e-mail: <a href="mailto:plymouthhighway1@roadrunner.com">plymouthhighway1@roadrunner.com</a>   | 536-1623                 |
| Recycling Center<br>Administration Office:<br>Beech Hill Road           | Tues. Th. Fri. Sat. 8:00 AM - 4:00 PM<br>Sunday 8:00 AM - 1:00 PM<br>e-mail: <a href="mailto:recyclingmanager@plymouth-nh.org">recyclingmanager@plymouth-nh.org</a>                           | 536-2378                 |
| Parks & Recreation<br>Administration Office:<br>43 Old Ward Bridge Rd.  | Monday-Friday 8:00 AM - 4:00 PM<br>Summer Hours 7:30 AM - 3:30 PM<br>e-mail: <a href="mailto:parkrec@plymouth-nh.org">parkrec@plymouth-nh.org</a>   | 536-1397<br>536-9085 FAX |
| Pease Public Library:<br>Russell Street                                 | Mon. Tues. Wed. 10:00 AM - 8:00 PM<br>Thurs. Fri. 10:00 AM - 5:00 PM<br>Saturday 10:00 AM - 2:00 PM<br>e-mail: <a href="mailto:pease@peasepubliclibrary.org">pease@peasepubliclibrary.org</a> | 536-2616<br>536-2369 FAX |
| Town Welfare Office:<br>Bridge House                                    | Mon. & Wed. 10am-2pm & Fri. 11am-1pm<br>(or hours as posted)<br>e-mail: <a href="mailto:welfare@plymouth-nh.org">welfare@plymouth-nh.org</a>  | 536-2242                 |

### PLYMOUTH EMERGENCY NUMBERS

FIRE AND AMBULANCE      POLICE

**2016**  
ANNUAL REPORT  
OF THE OFFICERS  
OF THE

**TOWN OF  
PLYMOUTH, N.H.**

YEAR ENDING  
**DECEMBER 31, 2016**

FISCAL YEAR ENDING  
**JUNE 30, 2016**



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THIS 2016 TOWN REPORT IS DEDICATED IN MEMORY OF  
**JOAN MARIE MORABITO**



Joan was originally born in Woburn, Massachusetts on April 16, 1942. Joan grew up in Woburn and graduated from Woburn High School, class of 1959. She resided in Marshfield, Massachusetts, before moving to Rumney, New Hampshire in 1972.

Prior to coming to work for Plymouth Joan served 5 years as Town Clerk for the Town of Rumney, where she conducted business out of her home. Her phone never stopped ringing so, in 1987, when she was offered a job in Plymouth she took it. Joan was hired fulltime, as Deputy Town Clerk in Plymouth, on March 16, 1988 and served the town for twenty-seven years.

Joan saw a lot of changes in town government and its operations during her years as Deputy Town Clerk. Besides building renovations and other physical challenges, keeping track of all the transactions was also quite a challenge in the days before computers, scanners and fax machines. Notices were sent out either handwritten or by typewriters and carbon paper.

As the largest community in the area three decades ago, the Town of Plymouth also took care of official business for residents in several nearby communities. As a result Joan met and took care of nearly every adult in the Pemi-Baker Region.

During Joan's tenure she worked under six town administrators, two clerks and numerous selectmen. Joan's customer service, even temperament and problem solving skills were exemplary and she was loved and respected by all.

Joan was a great asset to the community, a wonderful person to work with and will be sorely missed.

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**MEETING SCHEDULE OF  
TOWN BOARDS AND COMMISSIONS**

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**BOARD OF SELECTMEN**

Meets on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month, 6:00 PM, Meeting Room,  
Town Hall (as posted at the Town Hall or call the Selectmen's Office)

**PLANNING BOARD**

Meets on the 3<sup>rd</sup> Thursday of each month, 6:30 PM, Meeting Room,  
Town Hall. Also, work sessions are held on the  
1<sup>st</sup> Thursday of each month at 6:30 PM

**CONSERVATION COMMISSION**

Meeting dates/time posted at Town Hall  
Or contact Chairperson for the date/time and location

**PARKS AND RECREATION COMMISSION**

Meets on the 2<sup>nd</sup> Wednesday of each month, 5:30 PM, Parks & Recreation Office  
Plymouth Elementary School

**ZONING BOARD OF ADJUSTMENT**

Meets on the 1<sup>st</sup> Tuesday of each month at 7:00 PM  
Town Hall

All other committees meet at the call of the Chairperson.  
Contact the Chairperson for the location and time.

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**ELECTED OFFICIALS**

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| <b><u>ELECTED BY BALLOT:</u></b>               | <b>TERM<br/>EXPIRATION<br/>DATE:</b> |
|--|--------------------------------------|
| <b>Selectmen: (3 year term)</b>                |                                      |
| Michael Conklin, Chairman                      | 2017                                 |
| William Bolton                                 | 2019                                 |
| Neil McIver                                    | 2019                                 |
| John Randlett                                  | 2018                                 |
| Michael Ahern                                  | 2017                                 |
| <b>Moderator: (2 year term)</b>                |                                      |
| Robert Clay                                    | 2017                                 |
| <b>Town Treasurer: (3 year term)</b>           |                                      |
| Carol Geraghty                                 | 2017                                 |
| Jane Clay, Deputy Treasurer (appointed 2007)   |                                      |
| Mary Nelson, Deputy Treasurer (appointed 2016) |                                      |
| <b>Town Clerk: (3 year term)</b>               |                                      |
| Karen Freitas                                  | 2019                                 |
| <b>Tax Collector: (3 year term)</b>            |                                      |
| Linda Buffington                               | 2019                                 |
| <b>Supervisors of the Checklist:</b>           |                                      |
| (6 yr. term)                                   |                                      |
| Sandra Hauser                                  | 2018                                 |
| Mary Nelson                                    | 2020                                 |
| Jane Clay                                      | 2021                                 |
| <b>Trustees of the Trust Fund:</b>             |                                      |
| (3 yr. term)                                   |                                      |
| Richard Gowen, Chair                           | 2018                                 |
| William Houle                                  | 2017                                 |
| Richard Manzi                                  | 2019                                 |
| <b>Library Trustees: (3 yr. term)</b>          |                                      |
| Winifred Hohlt, Chair                          | 2018                                 |
| Allison Estes Browne                           | 2017                                 |
| Bridgit Powers                                 | 2018                                 |
| Joan Bowers                                    | 2019                                 |
| Quentin Blaine                                 | 2017                                 |
| <b>Cemetery Trustees:</b>                      |                                      |
| (3 year term)                                  |                                      |
| Ted Geraghty                                   | 2017                                 |
| William Bolton                                 | 2018                                 |
| Jenny Thibeault                                | 2019                                 |



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**APPOINTED TOWN BOARDS AND COMMISSIONS**

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**Planning Board: (3 yr. term)**

|                             |      |
|-----------------------------|------|
| Steve Rhodes, Chair         | 2018 |
| Rebecca Hanson, Vice Chair  | 2018 |
| Steve Whitman, Alt.         | 2019 |
| John Kelly                  | 2017 |
| Bryan Dutille               | 2017 |
| Chris Buckley               | 2018 |
| Eugene Thurston             | 2019 |
| Bill Bolton, (Sel. Rep.)    |      |
| Mike Ahern (Sel. Rep, Alt.) |      |

**Parks & Recreation Commission:**

|                     |      |
|---------------------|------|
| (3 yr. term)        |      |
| Susan Amburg, Chair | 2019 |
| Alan Merrifield     | 2017 |
| Kevin Malm          | 2017 |
| Paul Rogalus        | 2017 |
| Eleni Panagoulis    | 2019 |
| Mark McGlone        | 2018 |
| Jason Duchette      | 2018 |

**Zoning Board of Adjustment: (3 yr. term)**

|                         |      |
|-------------------------|------|
| Patrice Scott, Chair    | 2017 |
| Wallace Cushing         | 2019 |
| Freeman Plummer         | 2017 |
| Howard Burnham          | 2018 |
| Omer Ahern              | 2017 |
| Thomas McGlaulin, (Alt) | 2017 |

**Energy Commission: (3 yr. term)**

|                            |      |
|----------------------------|------|
| Chris Brown, Chair         | 2017 |
| Maggie Mumford, Vice Chair | 2019 |
| Steve Whitman, Treasurer   | 2018 |
| Todd Moore, Secretary      | 2018 |
| David Lorman, Member       | 2017 |
| Larry Mauchly, Member      | 2017 |
| Peter Martin, Member       | 2019 |

**Conservation Commission: (3 yr. term)**

|                            |      |
|----------------------------|------|
| Lisa Doner, Chair          | 2017 |
| Susan Swope, Secretary     | 2018 |
| Gisela Estes               | 2017 |
| Chris Buckley, Treasurer   | 2017 |
| Julie Bisson, Treasurer    | 2019 |
| Amey Bailey, Alt           | 2018 |
| Paul Estes                 | 2019 |
| Alan Davis, Alt            | 2019 |
| Raegan Young, Student Rep. |      |
| Neil McIver, (Sel. Rep.)   |      |

Vacant

Vacant

William Bolton, Select Board, *Ex Officio*

**Advisory Budget Committee: (4 yr. term)**

|                     |      |
|---------------------|------|
| Julie Bernier       | 2017 |
| Valerie Scarborough | 2019 |
| Marcia Blaine       | 2019 |

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**TOWN COMMITTEES**

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**Capital Improvement Committee:**

- John Randlett, Chair
- Sharon Penney
- Paul Freitas
- Kathryn Lowe
- Anne Abear

**Non-Profit Review Committee**

- Mike Currier
- Julie Bernier

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**TOWN OF PLYMOUTH**

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**TOWN ADMINISTRATOR  
DIRECTOR OF EMERGENCY MANAGEMENT**  
Paul Freitas

**TOWN PLANNER**  
Sharon Perney

**POLICE CHIEF**  
Stephen Lefebvre

**FIRE CHIEF**  
Casino Clogston

**PARKS AND RECREATION DIRECTOR**  
Larry Gibson

**PEASE PUBLIC LIBRARY DIRECTOR**  
Diane Lynch

**HIGHWAY DEPARTMENT MANAGER**  
Joseph Fagnant

**SOLID WASTE OPERATIONS SUPERVISOR**  
Jessie Jennings

**LAND USE ENFORCEMENT OFFICER**  
Brian Murphy

**ANIMAL CONTROL OFFICER**  
Plymouth Police Department

**AIRPORT MANAGER**  
Colin McIver

**CEMETERY SEXTON**  
Paul Freitas

**HEALTH OFFICER**  
Tom Morrison

**WELFARE OFFICER**  
Eileen Towne

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## TOWN OF PLYMOUTH EMPLOYEES

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### Selectmen's Office:

Paul Freitas, Town Administrator  
Kathryn Lowe, Executive Assistant  
Sharon Penney, Town Planner  
Brian Murphy, Building Inspector  
Annie Ahear, Finance Director  
Lisa Vincent, Bookkeeper  
Rebecca Heitz, Deputy Town Clerk  
Dawn Roach, Clerical Assistant  
Juliet Harvey-Bolla, PBTV Director  
Andrew W. Fenn, PBTV Assistant

### Fire Department:

Casino Clogston, Fire Chief  
Tom Morrison, Deputy Chief  
Jeremy Borian, Captain  
Stephen Vachon, Captain  
Brian Tobine, Captain  
Benjamin Thibault, Captain  
M. Tapio Mayo, Firefighter/Paramedic  
Brian Peck, Firefighter/Paramedic  
Philippe Plummer, Firefighter/EMT  
Emmett Plourde, Firefighter/EMT  
Bonnie Stevens, Secretary

### Parks & Recreation:

Larry Gibson, Director  
Lisa Fahey-Ash, Program Coordinator  
Kelsae Beaudin, After School Coordinator  
Jim Blake, Park Foreman  
Maurice Bransdorfer, Groundskeeper II  
Daniel Medaglia, Groundskeeper I  
Robert Cormier, Groundskeeper I  
Lydia McCart, Secretary

### Pease Public Library:

Diane Lynch - Director  
Tanya Ricker - Assistant Director/Youth Services  
Deborah Peroff - Cataloger  
Pat Hanscomb - Library Assistant  
Sandra Kydd, Circulation Services  
Adam DiFilippe - Circulation Assistant  
Paula McKinley - Circulation Assistant

### Highway Department:

Joseph Fagnant, Manager  
Jeremiah Sargent, Foreman  
Lyman Boyce  
Steven Walsh  
Kirk Young  
Rob Horne  
Corey Goodwin  
Eric O'Hearn, Part-time  
Vicky Bradley, Secretary

### Police Department:

Stephen Lefebvre, Police Chief  
Alexander Hulchins, Deputy Chief  
Elizabeth Scraftford, Sergeant  
Aimee Muller, Detective/Sergeant  
Rod Diamond, Sergeant  
Brianna Gennion, Detective  
Jill Carroll, Police Officer  
Christopher Corey, Police Officer  
Nicholas Raymond, Police Officer  
Joshua Gadbois, Police Officer  
Jordan Daigneault, Police Officer  
Kristin Tracy, Police Officer  
Vicki Mooré, Administrative Assistant  
Frank Boule, Parking Enf/Crossing Guard  
Edward Hauser, Crossing Guard  
Scott Moore, Parking Enforcement  
Dean Chandler, Communications Coordinator  
Erin Smith, Communications Specialist  
Philip Lauriat, Communications Specialist  
Karen McComiskey, Communications Specialist  
Bruce Wiggett, Communications Specialist  
Paul Steele, Jr., Communications Specialist/PT  
Lt. Michael Clark, Prosecutor  
Barbara Small, Prosecutor's Assistant

### Solid Waste/Recycling Center:

Jessie Jennings, Manager  
Matthew Willette, Foreman  
Jeffrey Trojano, Senior Attendant  
Ernest Philbrick, Attendant  
Matthew W. Willette, Part-time  
Dennis Bryson, Part-time

### Airport:

Colin McIver

### Cemetery:

Paul Freitas, Sexton

### Welfare Officer:

Eileen Towne

### Elected Officials

#### Selectmen:

Michael Condon, Chair  
William Bolton  
Neil McIver  
John Randlett  
Michael Ahern  
**Town Clerk:** Karen Freitas  
**Tax Collector:** Linda Burlington  
**Town Treasurer:** Carol Geraghty

#### Health Officer:

Tom Morrison  
Brian Murphy, Deputy Health Officer

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**PLYMOUTH SELECT BOARD  
2016 ANNUAL REPORT**

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The Selectboard, Paul Freitas, and all of our department heads have kept the budget level funded for several years, and the trend continues next year. The FY 2016-17 budget is essentially the same though the tax rate will increase by about 73 cents due to adjustments to the tax base.

As you recall, the Selectboard recommended, and the town voted at last year's meeting, to borrow 2 million dollars primarily for infrastructure improvements which had been deferred in prior years. Of this, approximately 1.2 million dollars has been spent in the last year. The largest category, comprising about half of the expenditure, was for road repair and improvement work. Other items included building repairs at the recycling center, further improvements to the police department building, including extensive energy conservation measures, and maintenance and repairs to the town hall building. Significant upgrades to the pbCAM equipment were also completed. All of these were needs identified at last year's meeting. The town also purchased a new dump truck, a fire support vehicle, and defibrillators for the fire department.

Plymouth relies heavily on volunteerism, and the Plymouth Selectboard thanks everyone who has responded to the call to participate in the governing process. 2016 saw several changes to town boards and commissions.

In January, Eugene Thurston was appointed as a member of the planning board. On March 28, Steve Whitman was re-appointed as an Alternate on the Planning Board.

Paul Estes was appointed as an Alternate on the Conservation Commission on February 22 and Julie Bisson was appointed as a member of the Conservation Commission on September 13.

Ladd Raine was appointed and Peter Martin was re-appointed to the Plymouth Energy Commission on February 22. Maggie Mumford was re-appointed to the Commission on April 11.

Eleni Panagoulis and Susan Amburg were both re-appointed to the Parks and Recreation Commission on April 25, Mark McGlone was re-appointed to Parks and Recreation on June 13.

Batch Cushing was re-appointed to the Zoning Board of Adjustment (ZBA) on June 13.

Also of note, Mary Nelson was appointed as a Deputy Treasurer for the town.

Jordan Daigneault, a long time Plymouth resident, was hired as a police officer and was sworn in on January 25 of last year. In July, Kristin Tracy was appointed as a full time police officer with the Plymouth PD, and Rod Diamond was appointed as a sergeant in the Plymouth PD on September 12.

Seth Cooper was appointed as a full time police officer with Plymouth State University (PSU) department in the middle of the year, and Keith True was appointed as a part-time police officer at PSU in the early fall.

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**PLYMOUTH SELECT BOARD**  
**2016 ANNUAL REPORT - Continued**

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There was some controversy during the year relating to rumble strips which the state placed on Tenney Mtn. Hwy. and on Route 3-A. The resulting noise was disturbing to many people, and state representatives appeared at a meeting to discuss the issue. Most of the rumble strips were removed shortly thereafter.

In this last year, we have seen the opening of the new NH State Liquor Store in the Riverside Landing development on Tenney Mountain Highway. While the liquor store is not a new addition to the town, this facility is a greatly expanded and modern store. The town also saw the opening of the new Marriott Fairfield Inn in the same area.

A big step forward for the Plymouth Skatepark occurred on February 22 when the town agreed to assume ownership of a parcel of land which includes the park and to make it part of Plymouth Parks and Recreation's responsibilities. This is a project which has been underway for a number of years spearheaded by Mike Currier with the assistance of Bill Clark, Richard Gowen and others. It has provided additional recreational opportunities, and we are pleased to have been part of the effort. The land was donated by Alex Ray.

The town received a grant from the NH Dept. of Safety for 75% of the repairs to a portion of Bell Road in the amount of \$221,445.

Northern Pass continues to be an issue in Plymouth and in the state. During 2015, Northern Pass submitted a revised plan to the Site Evaluation Committee which anticipates partial burial of the proposed line along approximately 1/3 of its length, including that portion which is proposed to pass through Plymouth. The current plan is to bury this line under state highway rights of way, including Route 3. As planned, this would result in a large excavation through downtown Plymouth. Many of the details are still unknown, but the Selectboard voted to seek intervenor status at its January 25 meeting. A petition was subsequently filed with the Site Evaluation Committee and the town was granted intervenor status. The Board subsequently decided to hire counsel in relation to Northern Pass issues, and that effort is ongoing.

On May 9, in response to concerns which had been raised about the Northern Pass project, and in an effort to obtain direction from the community, the Selectboard held a well-attended public hearing at the high school. This hearing lasted about two hours, and many people spoke. The clear consensus of the meeting was that residents of Plymouth were adamantly opposed to the idea of Northern Pass being constructed through town. The speakers were largely unanimous in their opinions that the project would be extremely disruptive to businesses, possibly damaging to the town's infrastructure and of no benefit to the town, and our intervention has taken the position that we are opposed to it as proposed.

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**PLYMOUTH SELECT BOARD**  
**2016 ANNUAL REPORT - Continued**

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The Selectboard feels that Plymouth is in good shape. We have a fine group of highly dedicated and loyal employees, and it is a pleasure and privilege to work with them. Please feel free to give any one of us a call if you have any questions or concerns.

Respectfully Submitted,

Plymouth Select Board  
Michael Conklin, Chair  
William Bolton  
Neil McIver  
John Randlett  
Michael Ahern

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2016 TO JUNE 2017**

**GENERAL GOVERNMENT:**

|  |            |
|--|------------|
| Town Officers' Salaries and Expenses     | 448,440.00 |
| Election, Registration, Vital Statistics | 162,447.00 |
| Financial Administration                 | 258,530.00 |
| Property Appraisal                       | 75,000.00  |
| Legal Expenses                           | 177,050.00 |
| Insurance                                | 144,750.00 |
| Planning and Zoning                      | 126,009.00 |
| Land Use Enforcement                     | 90,878.00  |
| General Government Buildings             | 49,000.00  |
| Cemeteries                               | 45,818.00  |
| Advertising and Regional Associations    | 5,239.00   |

**PUBLIC SAFETY:**

|                                 |              |
|---------------------------------|--------------|
| Police Department               | 1,934,691.00 |
| Ambulance                       | 130,275.00   |
| Fire Department                 | 1,277,435.00 |
| Emergency Management            | 22,000.00    |
| Highway Department              | 941,056.00   |
| Bridges                         | 0.00         |
| Street Lighting                 | 55,000.00    |
| Airport                         | 7,000.00     |
| Solid Waste Disposal Department | 400,959.00   |
| Pemi-Baker Solid Waste District | 3,300.00     |

**HEALTH AND WELFARE:**

|  |           |
|--|-----------|
| Health Officer Expenses                | 10,000.00 |
| Humane Society Agreement               | 6,500.00  |
| Pemi-Baker Home Health Agency          | 15,000.00 |
| Plymouth Regional Free Clinic          | 0.00      |
| Genesis - Lakes Reg Mental Health      | 7,500.00  |
| Mid State Health                       | 0.00      |
| General Assistance                     | 98,789.00 |
| Transport Central                      | 500.00    |
| Grafton County Senior Citizens         | 15,000.00 |
| Community Action Outreach              | 7,645.00  |
| Plymouth Task Force Against Violence   | 4,000.00  |
| Red Cross                              | 3,141.00  |
| Pemi Youth Center                      | 8,000.00  |
| CADY                                   | 8,000.00  |
| CASA - Court Appointed Child Advocates | 1,000.00  |
| Pemi Bridge House                      | 13,000.00 |

**CULTURE AND RECREATION:**

|                                 |            |
|---------------------------------|------------|
| Parks and Recreation Department | 663,999.00 |
| Library                         | 435,837.00 |
| Patriotic Purposes              | 4,000.00   |

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2016 TO JUNE 2017 - Continued**

|   |            |
|---|------------|
| Band Concerts   | 6,000.00   |
| Town Common   | 4,000.00   |
| Friends of the Arts                                   | 100.00     |
| Conservation  | 2,000.00   |
| Care of Trees   | 2,000.00   |
| <b>DEBT SERVICE:</b>                                  |            |
| 16-17 CIP Bond Payment                                | 100,039.00 |
| Principal Long Term Notes & Bonds - Library           | 78,244.00  |
| SRF-Landfill Closure Payment                          | 105,025.00 |
| Interest Expense Long Term Notes & Bonds - Library    | 56,728.00  |
| 16-17 CIP Bond Interest Payment                       | 34,461.00  |
| <b>CAPITAL OUTLAY:</b>                                |            |
| Highway Roof Replacement                              | 60,000.00  |
| Sidewalk Improvements                                 | 6,500.00   |
| Landfill Monitoring                                   | 6,000.00   |
| Police Furniture Replacement                          | 15,000.00  |
| Recycling Bldg Maint/Repair/Replace/Facia Board lower | 65,000.00  |
| Town Clerk Vital Records Preservation                 | 48,000.00  |
| Town Clerk Debt/Credit Processing & Electrical        | 7,000.00   |
| Town Hall Cannon Repairs                              | 6,000.00   |
| Improve-Road Construction/Bell Road Offset            | 662,000.00 |
| Fox Park, Riverside, Common Electrical & Lighting     | 12,500.00  |
| Police Dept/Dispatch/Equipment Improvement            | 118,146.00 |
| Parks & Rec Storage Bldg                              | 2,500.00   |
| Parks & Rec Bubbler on the Common                     | 2,500.00   |
| Recycling 40 ft Container                             | 8,000.00   |
| Recycling - Concrete Pads                             | 10,000.00  |
| Town Hall Vault                                       | 37,177.00  |
| **Crush Gravel - Highway                              | 26,500.00  |
| Fox Park Maint & Repairs                              | 12,500.00  |
| Conservation Commission Projects                      | 5,000.00   |
| Fire Bldg Main Repair/Repl                            | 143,000.00 |
| Police Bldg Maint Repair/Repl & HVAC Issues           | 166,854.00 |
| Cemetery Retaining Walls                              | 10,000.00  |
| Town Hall - Bldg Maint/Repairs                        | 67,177.00  |
| Fire Department Support Vehicle                       | 35,000.00  |
| Highway - Dump Truck Purchase                         | 170,000.00 |
| Town Hall Server                                      | 12,000.00  |
| Town Hall Security System                             | 15,000.00  |
| Fire - Replace Air Packs                              | 30,000.00  |
| Fire - Radio Replacements                             | 22,000.00  |
| Fire- Repair Apron/Retaining Wall                     | 40,000.00  |
| Equip - Defibrillator/Amb                             | 30,000.00  |
| Recycling Compactor Repairs                           | 7,000.00   |



**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2016 TO JUNE 2017 - Continued**

|  |                             |
|--|-----------------------------|
| Recycling Lighting                           | 2,000.00                    |
| Recycling Pick up/Truck Cap                  | 23,000.00                   |
| Recycling Conveyor Repairs                   | 10,000.00                   |
| Police Cruiser Replacement (pmt 3 of 3)      | 41,854.00                   |
| pbCAM Equipment                              | 66,000.00                   |
| <b>CAPITAL RESERVE</b>                       |                             |
| Recycling-equip/grounds/bldg Maintenance     | 6,000.00                    |
| Fire Truck Repl CR                           | 41,666.00                   |
| Fox Pond Park Maint/Repair/Replace/Rebuild   | 5,000.00                    |
| Dispatch Equipment Reserve                   | 10,000.00                   |
| Conservation Commission                      | 5,000.00                    |
| Town Raval                                   | 20,000.00                   |
| Fire Engine 4 Replacement CR                 | 10,384.00                   |
| Fire Engine 3 Replacement CR                 | 39,239.00                   |
| Highway - Heavy Equipment                    | 35,000.00                   |
| Material Handling Equipment - Highway        | 25,000.00                   |
| pbCAM equipment & facilities Capital Reserve | 5,000.00                    |
| Repl Breathing Apparatus                     | 7,500.00                    |
| <b>TRANSFER TO TRUST</b>                     |                             |
| Exp Trust-Emergency Equip Replace            | <u>0.00</u>                 |
| <b>TOTAL APPROPRIATIONS</b>                  | <b><u>10,278,383.00</u></b> |
| <b>LESS ESTIMATED REVENUES AND CREDITS:</b>  |                             |
| <b>TAXES:</b>                                |                             |
| Land Use Change Taxes                        | 55,000.00                   |
| Yield Taxes                                  | 25,000.00                   |
| Payments in Lieu of Taxes                    | 52,544.00                   |
| Other Taxes                                  | 0.00                        |
| Interest and Penalties on Delinquent Taxes   | 170,000.00                  |
| Excavation Tax                               | 300.00                      |
| <b>LICENSES PERMITS AND FEES:</b>            |                             |
| Business Licenses and Permits                | 62,000.00                   |
| Motor Vehicle Permit Fees                    | 650,000.00                  |
| Land Use Permits                             | 20,000.00                   |
| Other Licenses, Permits and Fees             | 95,000.00                   |
| From Federal Government                      |                             |
| <b>TAXES FROM STATE:</b>                     |                             |
| Meals & Rooms Tax Distribution               | 323,014.00                  |
| Highway Block Grant                          | 141,586.00                  |
| Water Pollution Grant                        | 20,000.00                   |
| Other Miscellaneous Revenue                  | 220,000.00                  |

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**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED  
FOR THE FISCAL YEAR JULY 2016 TO JUNE 2017 - Continued**

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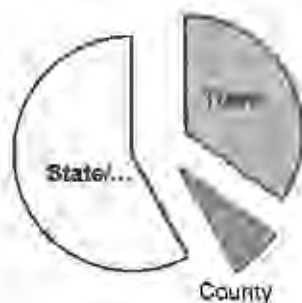
|   |                            |
|---|----------------------------|
| <b>CHARGES FOR SERVICES:</b>                        |                            |
| Income from Departments                             | 1,650,000.00               |
| Other Charges                                       | 359,273.00                 |
| <b>MISCELLANEOUS REVENUES:</b>                      |                            |
| Sale of Municipal Property                          | 9,000.00                   |
| Interest on Investments                             | 10,000.00                  |
| Other (Rents, BC/BS and Dental reimburse, etc.)     | 395,000.00                 |
| <b>INTERFUND OPERATING TRANSFERS IN:</b>            |                            |
| Special Revenue Funds                               | 80,000.00                  |
| Capital Reserve Withdrawals                         | 55,000.00                  |
| Cyprus Reimbursement/Perp Care                      | 16,000.00                  |
| Trust & Fiduciary Funds                             |                            |
| Airport (Offset)                                    | 7,000.00                   |
| <b>OTHER FINANCING SOURCES</b>                      |                            |
| Proc. From Long Term Bonds & Notes                  | 2,000,000.00               |
| Amount Voted From Unassigned Fund Balance (Surplus) | 350,000.00                 |
| <b>TOTAL REVENUE AND CREDITS</b>                    | <u><b>6,765,717.00</b></u> |

**TOWN OF PLYMOUTH 2016 TAX RATE COMPUTATION**

|  |                       |
|--|-----------------------|
| Total Town Appropriations                            | 10,278,383            |
| Total Revenues and Credits                           | <u>- 6,584,875</u>    |
| Net Town Appropriations                              | 3,693,508             |
| Net School/State Appropriations                      | + 6,228,379           |
| County Tax Assessment                                | <u>797,432</u>        |
| <br>Total Town, School/State and County              | <br><u>10,719,319</u> |
| <br>DEDUCT: Total Business Profits Tax Reimbursement | <br>0                 |
| ADD: War Service Credits                             | 80,500                |
| ADD: Overlay   | <u>3,820</u>          |
| <br>PROPERTY TAXES TO BE RAISED                      | <br>10,803,639        |
| <br>TAXES COMMITTED TO COLLECTOR:                    |                       |
| Property taxes                                       | 10,803,639            |
| Precinct Taxes and/or Service Area Taxes             | 0                     |
| Less War Service Credits                             | <u>80,500</u>         |
| <br>TOTAL TAX COMMITMENT                             | <br>\$10,723,139      |

**TOWN OF PLYMOUTH 2016 TAX RATE BREAKDOWN PER \$1,000.00**

|  |                 |
|--|-----------------|
| Town   | 8.74            |
| County                                       | 1.85            |
| State/School** District                      | <u>14.58</u>    |
| MUNICIPAL TAX RATE                           | 25.17           |
| <br>Precinct: Plymouth Village Water & Sewer |                 |
| <br>PRECINCT VALUATION                       | <br>192,173,950 |



|   |     |
|---|-----|
| <b>Town of Plymouth<br/>2016<br/>Tax Rate</b> |     |
| ■ Town  | 35% |
| ■ County                                      | 7%  |
| ■ State/School**                              | 58% |

\*\* School portion includes State Education Tax.

**INVENTORY OF TOWN OWNED PROPERTY  
AS OF DECEMBER 31, 2016**

| <u>ORIGINAL<br/>PROPERTY ID</u> | <u>NEW PROPERTY ID</u> | <u>DESCRIPTION</u>   | <u>ACREAGE</u> |
|---------------------------------|------------------------|--|----------------|
| 0001-0007-0006                  | 206 015 000 000 0000   | Airport  | 69.0ac         |
| 0001-0008-0003                  | 206 014 000 000 0000   | Airport Terminal and Land                                    | 47.8ac         |
| 0001-0008-003A                  | 206 014 000 0AH 0001   | Airport Hanger (building only)                               | .00ac          |
| 0002-0011-0005                  | 206 047 000 000 0000   | Pleasant Valley Cemetery<br>Smith Bridge Road                | 1.8ac          |
| 0003 0002 0003                  | 208 064 000 000 0000   | Beach Hill Road<br>Downing Purchase                          | 45.0ac         |
| 0003-0002-0004                  | 208 063 000 000 0000   | Plymouth Solid Waste &<br>Recycling Facility                 | 15.0ac         |
| 0003-0002-0046                  | 209 025 000 000 0000   | W/S Main Street<br>Daniel Webster Development Co. tax-deeded | 3.2ac          |
| 0003-0002-0047                  | 209 026 000 000 0000   | Plymouth Police Department<br>334 Main Street                | 4.18ac         |
| 0003-0007-0010                  | 209 003 000 000 0000   | S/S Fairgrounds Rd<br>McCormack Tax Sale                     | 11.5ac         |
| 0003-0007-0030                  | 209 004 000 000 0000   | 59 Riverside Cemetery<br>Fairgrounds Road                    | 18.0ac         |
| 0004-0001-0004                  | 209 045 000 000 0000   | W/S Interstate 93  | .03ac          |
| 0005-0002-0011                  | 215 001 000 000 0000   | W/S Mayhew Turnpike<br>Miller gift                           | 100.0ac        |
| 0005-0002-0047                  | 223 030 000 000 0000   | 39 Melvin Road<br>Mason - Tax Deed                           | .93ac          |
| 0005-0004-0027                  | 223 038 000 000 0000   | West Plymouth Cemetery<br>Mayhew Turnpike                    | .41ac          |
| 0006-0003-0080                  | 106 020 000 000 0000   | Reservoir Road Cemetery<br>Reservoir Road                    | .14ac          |
| 0006-0004-0035                  | 216 002 000 000 0000   | Sawmill Cemetery<br>Bartlett Road                            | .50ac          |
| 0007-0001-0008                  | 211 017 000 000 0000   | Cocksville Road Cemetery<br>Cocksville Road                  | .05ac          |
| 0007-0002-0009                  | 104 017 000 000 0000   | Highland Street<br>Teichner gift                             | 5.18ac         |
| 0007-0003-0004                  | 104 016 000 000 0000   | Butterfield Property<br>Old Route 25 & Highland St.          | .02ac          |
| 0007-0006-0003                  | 218 025 000 000 0000   | Cross Country Lane<br>(land at entrance to Plymouth Heights) | .09ac          |
| 0007-0006-0020                  | 221 078 000 000 0000   | N/S Texas Hill Road<br>Keniston gift                         | 6.1ac          |
| 0007-0008-0050                  | 220 006 000 000 0000   | Crystal Springs<br>148 Daniel Webster Highway                | .046ac         |
| 0007-0009-0001                  | 220 001 000 000 0000   | E/S Daniel Webster Highway<br>Kruger tax-deeded              | .41ac          |

**INVENTORY OF TOWN OWNED PROPERTY  
AS OF DECEMBER 31, 2016 (Continued)**

|                |                      |  |        |
|----------------|----------------------|--|--------|
| 0008-0002-0002 | 220 004 000 000 0000 | 135 Daniel Webster Highway                               | 1.4ac  |
| 0020-0009-0016 | 108 110 000 000 0000 | 46 Highland Street                                       | .50ac  |
| 0011-0001-0009 | 229 041 000 000 0000 | W/S Thuriow Street<br>Newton Conservation gift           | 76.0ac |
| 0011-0001-0044 | 234 028 000 000 0000 | W/S Cummings Hill Road<br>Walter Conservation gift       | 87.0ac |
| 0011-0001-0045 | 228 002 000 000 0000 | Stearns Cemetery<br>Texas Hill Road                      | .15ac  |
| 0012-0003-0034 | 230 008 000 000 0000 | Lower Intervale Cemetery                                 | .33ac  |
| 0012-0002-0009 | 233 022 000 000 0000 | Daniel Webster Highway                                   | .36ac  |
| 0015-0001-0003 | 241 018 000 000 0000 | Union Cemetery   | .19ac  |
| 0020-0005-0005 | 108 188 000 000 0000 | Dick Brown Pond Road<br>Right of Way                     | .29ac  |
| 0020-0008-0002 | 103 033 000 000 0000 | Maclean Street   | .05ac  |
| 0020-0009-0023 | 108 111 000 000 0000 | N/S Merrill Street                                       | .40ac  |
| 0021-0011-0002 | 109 030 000 000 0000 | Plymouth Fire Department<br>41 Green Street              | .23ac  |
| 0021-0014-0008 | 109 001 000 000 0000 | Pemi Bridge House gift                                   | .50ac  |
| 0021-0014-0009 | 109 066 000 000 0000 | Town Hall  | .40ac  |
| 0021-0014-0010 | 109 065 000 000 0000 | Town Common with Gazebo<br>Post Office Square            | .01ac  |
| 0021-0016-0001 | 109 055 000 000 0000 | (in front of Town Hall & Church)<br>Pease Public Library | 0.29ac |
| 0021-0018-0002 | 110 011 000 000 0000 | Right of Way   | .50ac  |
| 0021-0023-0004 | 110 051 000 000 0000 | E/S Main Street<br>52 Main Street                        | 0.27ac |
| 0021-0025-0002 | 109 025 000 000 0000 | Rohner tax-deeded  | 0.50ac |
| 0021-0025-0003 | 109 026 000 000 0000 | 36 Green Street<br>NH Electric Co-op                     | 0.54ac |
| 0022-0004-0006 | 111 010 000 000 0000 | Green Street<br>NH Electric Co-op                        | .33ac  |
| 0023 0005 0017 | 110 002 001 000 0000 | Fox Park<br>6 Langdon Street                             | 1.09ac |
| 0023-0005-017A | 110 002 000 000 000A | 20 Green Street<br>Amplitheatre                          | .00ac  |
| 0023-0005-0011 | 110 029 001 000 0000 | Plymouth Highway Garage<br>(on land of PVW&SD)           | 3.88ac |
| 0023-0007-0014 | 110 036 000 000 0000 | Plymouth Skate Park<br>Local Motive, LLC - Gift          | 0.19ac |
| 0005-0002-0012 | 214 004 000 000 0000 | W/S Winter Street<br>(mini-park)                         | 1.9ac  |
|                |                      | 114 Mayhew Turnpike<br>114 Mayhew Trnpg tax-deeded       |        |

**SUMMARY INVENTORY VALUATION**  
September 1, 2016

| <u>LAND</u>   | <u>TOWN</u>        |      | <u>PRECINCT</u>    |
|---|--------------------|------|--------------------|
| Current Use   | 824,272            |      | 58,530             |
| All Other Taxable   | <u>95,721,255</u>  |      | <u>40,459,655</u>  |
| Total Taxable   | 96,545,527         |      | 40,518,185         |
| Tax Exempt & Non Taxable  | <u>24,112,869</u>  |      | <u>19,819,217</u>  |
| Total Land Value  | 120,658,196        |      | 60,137,402         |
| <br><u>BUILDINGS</u>  |                    |      |                    |
| Taxable   | 312,617,295        |      | 151,637,765        |
| Tax Exempt & Non Taxable  | <u>215,811,035</u> |      | <u>178,477,535</u> |
| Total Buildings Value   | 528,428,330        |      | 330,115,300        |
| <br><u>PUBLIC UTILITIES</u>   |                    |      |                    |
| Electric  | <u>26,677,100</u>  |      | <u>666,200</u>     |
| Total Valuation:  | 675,763,626        |      | 390,918,902        |
| <b>TOTAL TAXABLE VALUATION:</b>   | <b>435,839,922</b> |      | <b>192,822,150</b> |
| <br><u>EXEMPTIONS</u>   |                    |      |                    |
| Blind Exemptions (1)  | 35,000             | (1)  | 35,000             |
| Elderly Exemptions (39)   | 1,575,000          | (17) | 815,000            |
| Solar Exemptions (1)  | <u>2,700</u>       | (1)  | <u>2,700</u>       |
| TOTAL EXEMPTIONS:   | 1,612,700          |      | 852,700            |
| TOTAL EXEMPTIONS TAKEN:   | <b>1,275,200</b>   |      | <b>562,600</b>     |
| <b>NET VALUATION ON WHICH<br/>TAX RATE IS COMPUTED:</b>   | <b>434,564,722</b> |      | <b>192,259,550</b> |
| <b>LESS PUBLIC UTILITIES:</b>   | <u>26,677,100</u>  |      | <u>648,100</u>     |
| <b>NET VALUATION W/O UTILITIES<br/>ON WHICH TAX RATE FOR STATE<br/>EDUCATION TAX IS COMPUTED:</b> | <b>407,887,622</b> |      | <b>191,611,450</b> |

## TOWN OF PLYMOUTH - COMPARATIVE STATEMENT

|   | 7/1/2018/18<br>Available | 7/15-7/18<br>Expended | Balance    | Encumbered<br>to 7/18/18 | 7/18-8/11<br>Appropriated | 7/17-8/19<br>Processed |
|---|--------------------------|-----------------------|------------|--------------------------|---------------------------|------------------------|
| Town Office Salaries, Fees, Exp         | 399,887.00               | 409,425.84            | -9,538.84  | 0.00                     | 448,446.00                | 453,523.00             |
| Electricity, Registration, Statistics   | 161,025.00               | 159,390.63            | 1,644.37   | 0.00                     | 182,447.00                | 182,714.00             |
| Financial Administration                | 269,118.00               | 240,486.08            | 10,631.91  | 0.00                     | 258,590.00                | 264,783.00             |
| Reappraisals/Revaluation                | 75,000.00                | 48,771.76             | 26,228.24  | 0.00                     | 75,000.00                 | 75,000.00              |
| Legal Expenses                          | 177,891.00               | 184,200.59            | (6,309.59) | 0.00                     | 177,050.00                | 165,755.00             |
| Personnel Administration                | 3,500.00                 | 0.00                  | 3,500.00   | 0.00                     | 3,500.00                  | 3,000.00               |
| Planning and Zoning                     | 190,106.00               | 106,354.59            | 23,751.31  | 8,629.00                 | 126,008.00                | 125,854.00             |
| Land Use Enforcement                    | 90,841.00                | 74,547.53             | 16,293.37  | 0.00                     | 90,878.00                 | 85,346.00              |
| General Government Buildings            | 74,000.00                | 44,789.94             | 29,210.06  | 0.00                     | 49,600.00                 | 44,100.00              |
| Cemeteries                              | 45,818.00                | 39,623.47             | 6,194.53   | 0.00                     | 45,818.00                 | 46,250.00              |
| Insurance (other)                       | 126,250.00               | 124,282.92            | 1,967.07   | 0.00                     | 141,250.00                | 131,250.00             |
| Advertising & Regional Assoc.           | 5,239.00                 | 7,899.36              | -2,660.36  | 0.00                     | 5,239.00                  | 5,882.00               |
| Misc-Other Gov Fees(Capital Reserve)    | 0.00                     | 716.18                | -716.18    | 1,216.18                 | 0.00                      | 0.00                   |
| Education/Training Workshop             | 0.00                     | 0.00                  | 0.00       | 0.00                     | 0.00                      | 0.00                   |
| Police/Parking/Dispatch Department      | 1,772,449.00             | 1,672,036.59          | 100,412.41 | 0.00                     | 1,934,591.00              | 1,934,588.00           |
| Ambulance                               | 133,775.00               | 88,154.45             | 45,620.55  | 0.00                     | 130,275.00                | 120,775.00             |
| Fire Department                         | 1,245,588.00             | 1,129,584.57          | 116,003.43 | 0.00                     | 1,277,435.00              | 1,258,460.00           |
| Emergency Management                    | 17,000.00                | 16,724.14             | 275.86     | 0.00                     | 22,600.00                 | 22,000.00              |
| Supplying of Emergency Shelter & EOC    | 5,000.00                 | 6,140.58              | -1,140.58  | 0.00                     | 0.00                      | 0.00                   |
| Highways and Streets                    | 831,387.00               | 875,878.10            | -44,491.10 | 0.00                     | 941,056.00                | 891,253.00             |
| Bridges                                 | 0.00                     | 0.00                  | 0.00       | 0.00                     | 0.00                      | 0.00                   |
| Street Lighting                         | 55,000.00                | 65,379.12             | -10,379.12 | 0.00                     | 55,000.00                 | 55,000.00              |
| Airport                                 | 7,000.00                 | 1,000.00              | 6,000.00   | 0.00                     | 7,000.00                  | 3,000.00               |
| Solid Waste Disposal                    | 376,817.00               | 390,397.99            | -13,580.99 | 0.00                     | 400,959.00                | 400,159.00             |
| Pemi-Baker Solid Waste Dist.            | 3,300.00                 | 2,930.68              | 369.32     | 0.00                     | 3,300.00                  | 3,300.00               |
| Health Officer Expenses                 | 10,000.00                | 471.05                | 9,528.95   | 0.00                     | 10,000.00                 | 5,000.00               |
| Animal Control/Humane Society           | 6,500.00                 | 6,500.00              | 0.00       | 0.00                     | 6,500.00                  | 6,500.00               |
| Pemi-Baker Home Health Agency           | 15,000.00                | 15,000.00             | 0.00       | 0.00                     | 15,000.00                 | 15,000.00              |
| Plymouth Regional Fire Clinic           | 0.00                     | 0.00                  | 0.00       | 0.00                     | 0.00                      | 0.00                   |
| Genesee-Lakes Region Mental Health      | 7,500.00                 | 7,500.00              | 0.00       | 0.00                     | 7,500.00                  | 7,000.00               |
| Mid State Health                        | 0.00                     | 0.00                  | 0.00       | 0.00                     | 0.00                      | 0.00                   |
| General Assistance- Welfare             | 97,660.00                | 74,281.52             | 23,378.48  | 0.00                     | 98,789.00                 | 94,462.00              |
| Transport Central                       | 0.00                     | 0.00                  | 0.00       | 0.00                     | 1,000.00                  | 1,000.00               |
| Griffon County Senior Citizens          | 15,000.00                | 15,000.00             | 0.00       | 0.00                     | 15,000.00                 | 15,000.00              |
| Tri-County Community Action             | 7,646.00                 | 7,646.00              | 0.00       | 0.00                     | 7,646.00                  | 7,646.00               |
| Voices Against Violence                 | 4,000.00                 | 4,000.00              | 0.00       | 0.00                     | 4,000.00                  | 4,000.00               |
| Red Cross                               | 3,141.00                 | 3,141.00              | 0.00       | 0.00                     | 3,141.00                  | 3,141.00               |
| Pemi Youth Center                       | 8,000.00                 | 8,000.00              | 0.00       | 0.00                     | 8,000.00                  | 8,000.00               |
| CADY                                    | 8,000.00                 | 8,000.00              | 0.00       | 0.00                     | 8,000.00                  | 8,000.00               |
| CASA - Court Appointed Special Advocate | 1,000.00                 | 1,000.00              | 0.00       | 0.00                     | 1,000.00                  | 1,000.00               |
| Pemi Bridge House                       | 13,000.00                | 13,000.00             | 0.00       | 0.00                     | 13,000.00                 | 13,000.00              |
| Parks and Recreation Dept.              | 694,181.00               | 629,657.86            | 64,523.14  | 0.00                     | 683,999.00                | 689,937.00             |
| Peace Public Library                    | 416,607.00               | 414,872.74            | 1,734.26   | 0.00                     | 435,837.00                | 433,731.00             |
| Patriotic Purposes                      | 4,000.00                 | 3,826.38              | 173.62     | 0.00                     | 4,000.00                  | 4,000.00               |
| Band Concerts                           | 6,000.00                 | 7,850.00              | -1,850.00  | 0.00                     | 6,000.00                  | 6,000.00               |
| Town Common                             | 4,000.00                 | 3,973.54              | 26.46      | 0.00                     | 4,000.00                  | 4,000.00               |
| Friends of the Arts                     | 100.00                   | 100.00                | 0.00       | 0.00                     | 100.00                    | 100.00                 |
| Conservation Commission                 | 2,500.00                 | 1,845.05              | 654.95     | 0.00                     | 2,000.00                  | 2,000.00               |
| Conservation-Tree Care                  | 2,000.00                 | 0.00                  | 2,000.00   | 0.00                     | 2,000.00                  | 1,000.00               |
| 16-17 CIP Bond Payment                  | 0.00                     | 0.00                  | 0.00       | 0.00                     | 100,039.00                | 200,000.00             |
| Principal-Long Term Notes/Bonds         | 75,396.00                | 75,397.53             | -1.53      | 0.00                     | 78,244.00                 | 84,779.00              |
| SRF-Landfill Closure payment            | 55,113.00                | 55,112.11             | 0.89       | 0.00                     | 105,025.00                | 0.00                   |
| Interest-Long Term Notes/Bonds          | 61,575.00                | 61,573.16             | 1.84       | 0.00                     | 59,726.00                 | 52,182.00              |
| 16-17 CIP Bond Interest Payment         | 0.00                     | 0.00                  | 0.00       | 0.00                     | 34,461.00                 | 43,947.00              |

## TOWN OF PLYMOUTH - COMPARATIVE STATEMENT

|  | 7/15-6/16<br>Available | 7/15-6/16<br>Expended | Balance    | Encumbered<br>to FY 16/17 | 7/15-6/17<br>Appropriated | 7/17-6/19<br>Proposed |
|--|------------------------|-----------------------|------------|---------------------------|---------------------------|-----------------------|
| <b>Capital Outlay</b>                  |                        |                       |            |                           |                           |                       |
| Fuel Clean-Up                          |                        | 0.00                  | 0.00       | 0.00                      |                           |                       |
| Highway Roof Repair/ Replacement       |                        | 0.00                  | 0.00       | 0.00                      | 60,000.00                 |                       |
| Sidewalk Improvements                  |                        | 0.00                  | 0.00       | 0.00                      | 6,500.00                  |                       |
| Landfill Monitoring/Testing            | 6,000.00               | 2,548.08              | 3,453.91   | 0.00                      | 6,000.00                  | 8,400.00              |
| Recycling Center Road Repairs          |                        | 0.00                  | 0.00       | 0.00                      |                           |                       |
| Road Construction                      | 125,000.00             | 182,175.83            | -67,175.83 | 0.00                      | 662,000.00                | 50,000.00             |
| Police Furniture Replacement           |                        | 0.00                  | 0.00       | 0.00                      | 15,000.00                 |                       |
| Recycl Bldg Main/Repair/Replace        |                        | 0.00                  | 0.00       | 0.00                      | 65,000.00                 |                       |
| Town Clerk Vital Records Preservation  |                        | 0.00                  | 0.00       | 0.00                      | 48,000.00                 |                       |
| Town Clerk Debit/Credit Process/Elec   |                        | 0.00                  | 0.00       | 0.00                      | 7,000.00                  |                       |
| Town Hall Carillon Repairs             |                        | 0.00                  | 0.00       | 0.00                      | 6,000.00                  |                       |
| Fox Park/Riverside/Common Electrifying |                        | 0.00                  | 0.00       | 0.00                      | 12,500.00                 |                       |
| Parks & Rec Storage Bldg               |                        | 0.00                  | 0.00       | 0.00                      | 2,500.00                  |                       |
| Parks & Rec Water bubbles/common       |                        | 0.00                  | 0.00       | 0.00                      | 2,500.00                  |                       |
| Recycling 40 ft Container              |                        | 0.00                  | 0.00       | 0.00                      | 8,000.00                  |                       |
| Fire Bldg Maint Repair/Repl            | -30,000.00             | 10,699.19             | 19,300.81  | 0.00                      | 143,000.00                |                       |
| Police Bldg Maint Repair/Repl          |                        | 0.00                  | 0.00       | 0.00                      | 166,954.00                |                       |
| Police Dept/Dispatch/Equip Improvement |                        | 0.00                  | 0.00       | 0.00                      | 118,146.00                |                       |
| Recycling Concrete Pads                |                        | 0.00                  | 0.00       | 0.00                      | 10,000.00                 |                       |
| Town Hall Vault                        |                        | 0.00                  | 0.00       | 0.00                      | 37,177.00                 |                       |
| Hwy - Crush Gravel                     |                        | 0.00                  | 0.00       | 0.00                      | 26,500.00                 | 14,000.00             |
| Fox Park Maint & Repairs               |                        | 0.00                  | 0.00       | 0.00                      | 12,500.00                 |                       |
| Conservation Commission Projects       |                        | 0.00                  | 0.00       | 0.00                      | 5,000.00                  | 5,000.00              |
| Cemetery Retaining Walls               |                        | 0.00                  | 0.00       | 0.00                      | 10,000.00                 |                       |
| Town Hall Bldg Maint & Repairs         |                        | 0.00                  | 0.00       | 0.00                      | 67,177.00                 |                       |
| Highway Garage Fuel/Storage Building   |                        | 0.00                  | 0.00       | 0.00                      |                           | 20,500.00             |
| Fire - Equip - Defibrillator/Ambulance |                        | 0.00                  | 0.00       | 0.00                      | 30,000.00                 |                       |
| Fire Department Support Vehicle        | 0.00                   | 0.00                  | 0.00       | 0.00                      | 35,000.00                 |                       |
| Hwy-Dump Truck                         |                        | 0.00                  | 0.00       | 0.00                      | 170,000.00                | 175,000.00            |
| Skidsteer-Recycling                    |                        | 0.00                  | 0.00       | 0.00                      |                           |                       |
| Town Hall Server                       |                        | 0.00                  | 0.00       | 0.00                      | 12,000.00                 |                       |
| Town Hall Security System              |                        | 0.00                  | 0.00       | 0.00                      | 15,000.00                 |                       |
| Fire - Replace Air Packs               |                        | 0.00                  | 0.00       | 0.00                      | 30,000.00                 |                       |
| Fire - Radio Replacements              |                        | 0.00                  | 0.00       | 0.00                      | 22,000.00                 |                       |
| Fire - Repair Apron/Retaining Wall     |                        | 0.00                  | 0.00       | 0.00                      | 40,000.00                 |                       |
| Recycling - Compactor Repairs          |                        | 0.00                  | 0.00       | 0.00                      | 7,000.00                  |                       |
| Recycling - Lighting                   |                        | 0.00                  | 0.00       | 0.00                      | 2,000.00                  |                       |
| Recycling - Pick up/Truck Cap          |                        | 0.00                  | 0.00       | 0.00                      | 23,000.00                 |                       |
| Recycling - Conveyor Repairs           |                        | 0.00                  | 0.00       | 0.00                      | 10,000.00                 |                       |
| Police Cruiser Replacement             | 41,854.00              | 41,717.84             | 136.36     | 0.00                      | 41,854.00                 |                       |
| pbCAM Equipment                        |                        | 0.00                  | 0.00       | 0.00                      | 86,000.00                 |                       |
| Highway - Line Laser Striping Machine  |                        | 0.00                  | 0.00       | 0.00                      |                           |                       |
| Fire-Ambulance Replacement             | 220,000.00             | 213,799.75            | 6,200.25   | 0.00                      |                           |                       |
| Hwy F-550 1-ton w/plow, sander         |                        | 0.00                  | 0.00       | 0.00                      |                           |                       |
| Highway Excavator pmt. 1 of 2          |                        | 0.00                  | 0.00       | 0.00                      |                           | 20,165.00             |



## TOWN OF PLYMOUTH - COMPARATIVE STATEMENT

|                                      | 7/15-6/16<br>Available | 7/15-6/16<br>Expended | Balance              | Encumbered<br>to FY 16/17 | 7/16-6/17<br>Appropriated | 7/17-6/18<br>Proposed |
|--------------------------------------|------------------------|-----------------------|----------------------|---------------------------|---------------------------|-----------------------|
| Park & Rec Turf Tractor walk behind  |                        | 0.00                  | 0.00                 | 0.00                      |                           |                       |
| Building-Dispatch/PD Renovations     |                        | 98,294.00             | <del>98,294.00</del> | 0.00                      |                           |                       |
| <b>Transfers to Capital Reserves</b> |                        |                       |                      |                           |                           |                       |
| Ambulance                            |                        | 0.00                  | 0.00                 | 0.00                      |                           |                       |
| Recycling-equip/grounds/bldg maint   | 6,000.00               | 6,000.00              | 0.00                 | 0.00                      | 6,000.00                  | 3,000.00              |
| Sidewalks                            |                        | 0.00                  | 0.00                 | 0.00                      |                           |                       |
| Dispatch Equipment                   | 10,000.00              | 10,000.00             | 0.00                 | 0.00                      | 10,000.00                 |                       |
| Highland Street Capital Reserve      | 0.00                   | 0.00                  | 0.00                 | 0.00                      |                           |                       |
| Fire Tower Truck Replacement         |                        | 0.00                  | 0.00                 | 0.00                      | 41,888.00                 | 31,000.00             |
| Fire Engine 4 Replacement CR         |                        | 0.00                  | 0.00                 | 0.00                      | 10,384.00                 | 10,384.00             |
| Fire Engine 3 Replacement CR         | 0.00                   | 0.00                  | 0.00                 | 0.00                      | 38,239.00                 | 28,239.00             |
| Town Revel                           | 20,000.00              | 20,000.00             | 0.00                 | 0.00                      | 20,000.00                 |                       |
| Highway-Material Handling Equip.     | 25,000.00              | 25,000.00             | 0.00                 | 0.00                      | 25,000.00                 | 25,000.00             |
| Highway Heavy Equipment              | 35,000.00              | 35,000.00             | 0.00                 | 0.00                      | 35,000.00                 | 10,000.00             |
| Bldg-Fire Maint/Repair/Replace       |                        | 0.00                  | 0.00                 | 0.00                      | 0.00                      |                       |
| Bldg-Police Maint/Repair/Replace     | 25,000.00              | 25,000.00             | 0.00                 | 0.00                      | 0.00                      |                       |
| Highway - Bldg Repair/Maintenance    | 26,000.00              | 26,000.00             | 0.00                 | 0.00                      | 0.00                      |                       |
| Replace Support Vehicle/Fire         | 15,000.00              | 15,000.00             | 0.00                 | 0.00                      | 0.00                      |                       |
| Conservation Commission              | 0.00                   | 0.00                  | 0.00                 | 0.00                      | 5,000.00                  | 5,000.00              |
| pbCAM Equipment & Facilities CRF     | 5,000.00               | 5,000.00              | 0.00                 | 0.00                      | 5,000.00                  |                       |
| Fox Pond Park/Repair/Repl/Rebuild    | 5,000.00               | 5,000.00              | 0.00                 | 0.00                      | 5,000.00                  |                       |
| Replace 2008 Ambulance               | 0.00                   | 0.00                  | 0.00                 | 0.00                      | 0.00                      | 50,000.00             |
| Replace 87 Fire Engine               | 0.00                   | 0.00                  | 0.00                 | 0.00                      | 0.00                      |                       |
| Repl-Breathing Apparatus             | 7,500.00               | 7,500.00              | 0.00                 | 0.00                      | 7,500.00                  |                       |
| <b>Transfer to Trust:</b>            |                        |                       |                      |                           |                           |                       |
| Transfers to Trusts-Cam Perpetual    |                        | 0.00                  | 0.00                 | 0.00                      |                           |                       |
| Transfer to Trust-MY CRF             |                        | 0.00                  | 0.00                 | 0.00                      |                           |                       |
| Eq: Trust-Emergency Equip Replace    |                        | 0.00                  | 0.00                 | 0.00                      |                           |                       |
| <b>Totals</b>                        | <b>8,000,209.00</b>    | <b>7,834,972.53</b>   | <b>164,991.27</b>    | <b>0,845.18</b>           | <b>10,278,383.00</b>      | <b>8,438,521.00</b>   |
| Less Amount Forwarded                | 306,448.49             |                       |                      |                           |                           |                       |
| Fiscal 16 Appropriation              | 7,702,760.51           |                       |                      |                           |                           |                       |

STATEMENT OF BONDED INDEBTEDNESS 6/30/16  
 Showing Annual Maturities of Outstanding Bonds

LAND FILL CLOSURE  
 3.47%

| MATURITY | ORIGINAL<br>AMOUNT | INTEREST<br>AMOUNT |
|----------|--------------------|--------------------|
|          | \$844,704.14       | \$211,057.76       |
| 2016     | \$ 49,912.48       | \$ 3,466.42        |
| 2017     | \$ 49,912.51       | \$ 1,733.20        |
| TOTAL    | \$ 99,824.99       | \$ 5,199.62        |

**STATEMENT OF BONDED INDEBTEDNESS 6/30/16**  
**Showing Annual Maturities of Outstanding Bonds**

**LIBRARY RENOVATION**  
**3.99%**

| MATURITY     | PRINCIPAL<br>AMOUNT<br>\$1,752,317.83 | INTEREST<br>AMOUNT<br>\$749,796.91 |
|--------------|---------------------------------------|------------------------------------|
| 2016         | \$ 78,243.55                          | \$ 58,727.14                       |
| 2017         | \$ 81,525.93                          | \$ 55,444.76                       |
| 2018         | \$ 84,778.81                          | \$ 52,191.88                       |
| 2019         | \$ 88,161.49                          | \$ 48,809.20                       |
| 2020         | \$ 91,555.04                          | \$ 45,415.65                       |
| 2021         | \$ 95,332.18                          | \$ 41,638.51                       |
| 2022         | \$ 99,135.93                          | \$ 37,834.76                       |
| 2023         | \$ 103,091.45                         | \$ 33,879.24                       |
| 2024         | \$ 107,123.25                         | \$ 29,847.44                       |
| 2025         | \$ 111,479.02                         | \$ 25,491.67                       |
| 2026         | \$ 115,927.03                         | \$ 21,043.66                       |
| 2027         | \$ 120,552.52                         | \$ 16,418.17                       |
| 2028         | \$ 125,330.76                         | \$ 11,639.93                       |
| 2029         | \$ 130,363.26                         | \$ 6,607.43                        |
| 2030         | \$ 35,236.36                          | \$ 1,405.93                        |
| <b>TOTAL</b> | <b>\$1,467,836.58</b>                 | <b>\$ 486,395.37</b>               |

**TOWN OF PLYMOUTH - CAPITAL RESERVES ACCOUNT**  
**YEAR ENDING 6/30/16**

| Purpose                              | Beginning<br>Market Value | Additions            | Income           | Unrealized<br>Gain or Loss) | Disbursements        | Ending<br>Market Value |
|--------------------------------------|---------------------------|----------------------|------------------|-----------------------------|----------------------|------------------------|
| Dispatch Equipment                   | \$ 2.75                   | \$ 10,000.00         | \$ 0.84          | \$ -                        | \$ -                 | \$ 10,003.59           |
| Sidewalk Improvement                 | \$ 0.03                   | \$ 35,000.00         | \$ 3.08          | \$ -                        | \$ -                 | \$ 35,003.11           |
| School Dist - Special Education      | \$ -                      | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ -                   |
| Highway Material Handling Equipment  | \$ 75,102.08              | \$ 25,000.00         | \$ 9.70          | \$ -                        | \$ -                 | \$ 100,111.78          |
| Municipal Transportation Improvement | \$ 47,719.48              | \$ 44,805.00         | \$ 5.20          | \$ -                        | \$ 20,000.00         | \$ 72,529.68           |
| Mack-fire truck                      | \$ 178,306.94             | \$ -                 | \$ 17.84         | \$ -                        | \$ -                 | \$ 178,324.78          |
| Highland Street                      | \$ 485,047.73             | \$ -                 | \$ 48.02         | \$ -                        | \$ 25,380.00         | \$ 459,715.75          |
| Ambulance Defibrillators             | \$ -                      | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ -                   |
| HVAC - Town Hall                     | \$ -                      | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ -                   |
| Town Revaluation                     | \$ 59,530.05              | \$ 45,000.00         | \$ 9.92          | \$ -                        | \$ -                 | \$ 104,539.97          |
| 1991 Ladder Truck                    | \$ 14,198.67              | \$ -                 | \$ 1.43          | \$ -                        | \$ -                 | \$ 14,200.10           |
| Zoning Ordinance Re-write            | \$ -                      | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ -                   |
| Hydraulic Rescue                     | \$ -                      | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ -                   |
| Fire Maintenance R/R                 | \$ 2.61                   | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ 2.61                |
| Police Maintenance R/R               | \$ 25,004.97              | \$ -                 | \$ 2.49          | \$ -                        | \$ -                 | \$ 25,007.46           |
| Ambulance Reserves                   | \$ -                      | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ -                   |
| Recycle Equipment & Property Maint   | \$ 1,517.23               | \$ 6,000.00          | \$ 0.65          | \$ -                        | \$ -                 | \$ 7,517.88            |
| Fire Air Support                     | \$ 7,500.67               | \$ 7,500.00          | \$ 1.40          | \$ -                        | \$ -                 | \$ 15,002.07           |
| Police Cruiser Replacement           | \$ -                      | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ -                   |
| Police Pickup Rep.                   | \$ 20,054.64              | \$ -                 | \$ 1.99          | \$ -                        | \$ -                 | \$ 20,056.63           |
| PB Cam Equip. & Facilities           | \$ -                      | \$ 5,000.00          | \$ 0.40          | \$ -                        | \$ -                 | \$ 5,000.40            |
| Replace Fire chief car               | \$ 6.32                   | \$ -                 | \$ -             | \$ -                        | \$ -                 | \$ 6.32                |
| Replace 2006 Ambulance               | \$ 160,045.24             | \$ -                 | \$ 2.11          | \$ -                        | \$ 160,000.00        | \$ 47.35               |
| School Repair & Maint.               | \$ 62,041.35              | \$ -                 | \$ 6.24          | \$ -                        | \$ -                 | \$ 62,047.59           |
| Highway Heavy Equip.                 | \$ 143,232.46             | \$ -                 | \$ 14.34         | \$ -                        | \$ -                 | \$ 143,246.80          |
| Highway Bldg Maint Repair            | \$ -                      | \$ 26,000.00         | \$ 2.26          | \$ -                        | \$ -                 | \$ 26,002.26           |
| Fox Pond Park Maint.                 | \$ -                      | \$ 5,000.00          | \$ 0.42          | \$ -                        | \$ -                 | \$ 5,000.42            |
| Replace Support Vehicle              | \$ -                      | \$ 15,000.00         | \$ 1.31          | \$ -                        | \$ -                 | \$ 15,001.31           |
| <b>Total</b>                         | <b>\$ 1,275,313.22</b>    | <b>\$ 224,305.00</b> | <b>\$ 129.64</b> | <b>\$ -</b>                 | <b>\$ 205,380.00</b> | <b>\$ 1,298,367.86</b> |

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**TRUSTEES OF THE TRUST FUND**  
**PLYMOUTH NEW HAMPSHIRE**  
7/01/15 - 6/30/16

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|                                     |                    |                     |
|-------------------------------------|--------------------|---------------------|
| Beginning Fund Balance:             |                    | \$496,173.66        |
| Receipts:                           |                    |                     |
| Perpetual Care                      | \$ 0.00            |                     |
| Interest & Dividend                 | \$ 11,142.49       |                     |
| Gain/Losses on Sales of Investments | \$ <u>3,303.93</u> |                     |
|                                     |                    | \$ 14,445.93        |
| Disbursements:                      |                    |                     |
| Perpetual Care                      | \$ 16,000.00       |                     |
| Cypress                             | \$ 0.00            |                     |
| Pleasant Valley Cemetery            | \$ 0.00            |                     |
| Fees                                | \$ <u>4,501.35</u> |                     |
|                                     |                    | \$ <u>20,501.35</u> |
| Ending Fund Balance                 |                    | \$ 490,118.73       |

A copy of the Board's investment policy and a detailed list of the trust fund investments are available at the Town Hall. The Trustees hold the following trust funds in Common (one account):

Cemetery Perpetual Care  
Foster Estate General Beautification  
Pease Public Library  
Pleasant Valley Trust Fund

These funds are invested and managed in accordance with the laws of the State of New Hampshire.

Respectfully submitted,

Richard Gowen, Chair  
William Houle  
Richard Manzi

**REPORT OF THE TREASURER**  
**For 12 Month Period Ending June 30, 2016**  
**GENERAL FUND MEREDITH - 1 OF 2**

|                           |            |              |
|---------------------------|------------|--------------|
| BEGINNING BALANCE 7/01/15 |            | 4,784,409.27 |
| CASH RECEIPTS             |            |              |
| INTEREST                  |            |              |
| SWEEP\$                   | 8,140.35   |              |
| TOTAL INTEREST            |            | 8,140.36     |
| POLICE                    |            |              |
| SPEARE                    | 25,070.00  |              |
| GRANTS                    | 37,131.22  |              |
| INET                      | 35,474.27  |              |
| POLICE COVERAGE           | 38,607.80  |              |
| KIOSK MONEY               | 4,022.15   |              |
| METER FINES               | 25,793.00  |              |
| METER MONEY               | 62,412.52  |              |
| COURT REIMB               | 61,945.15  |              |
| FEES/COVERAGE/MISC        | 21,919.69  |              |
| WORLD PAY                 | 15,785.10  |              |
| WORLD PAY FEES            | (4,483.18) |              |
| TOTAL POLICE              |            | 323,677.72   |
| SELECTBOARD OFFICE        |            |              |
| AIRPORT                   | 7,000.00   |              |
| AMBULANCE                 | 146,857.84 |              |
| CAPITAL RESERVE FUND      | 180,000.00 |              |
| CEMETERY                  | 22,225.00  |              |
| CONSERVATION              | 60.00      |              |
| HEALTH TRUST              | 75,683.14  |              |
| FIRE/GRANT                | 3,635.60   |              |
| HIGHWAY BLOCK GRANT       | 144,976.94 |              |
| INSURANCE REIMB           | 69,847.63  |              |
| RAILROAD FUND             | 1,878.64   |              |
| HIGHWAY/REIMB             | 2,389.04   |              |
| LAND FILL GRANT           | 10,696.67  |              |
| MISC                      | 3,492.40   |              |
| MEDICARE REIMB            | 143,070.57 |              |
| PARKS & REC               | 73,207.70  |              |
| P & R SCHOOL              | 149,557.65 |              |
| PBCAM                     | 1,907.80   |              |
| PERMITS/PLANNING          | 34,451.27  |              |
| PSU/ DISPATCH/FIRE/REIMB  | 472,135.50 |              |
| P I L O T                 | 235,047.00 |              |
| RECYCLING                 | 82,087.93  |              |
| REIMBURSEMENTS            | 16,456.60  |              |
| NH ROOMS & MEALS TAX      | 323,013.54 |              |
| MASTER PLAN               | 16,129.67  |              |
| SALE OF TOWN PROP         | 6,600.00   |              |
| TRUSTEE OF TRUST FUND     | 25,360.00  |              |
| POLICE REIMB              | 5,300.00   |              |
| PLYMOUTH SCHOOL DIST      | 15,000.00  |              |

**REPORT OF THE TREASURER**  
**For 12 Month Period Ending June 30, 2016**  
**GENERAL FUND 2 OF 2**

|                                |              |                      |
|--------------------------------|--------------|----------------------|
| TAX LIEN REIMB                 | 5,761.37     |                      |
| STATE OF NH/GRANTS/REIMB       | 20,463.31    |                      |
| SPEARE HOSPITAL                | 37,000.00    |                      |
| TIME WARNER                    | 64,362.53    |                      |
| TOWN OF ASHLAND                | 47,703.47    |                      |
| TOWN OF BRIDGEWATER            | 8,595.84     |                      |
| TOWN OF CAMPTON                | 34,047.00    |                      |
| TOWN OF HOLDERNESS             | 86,441.84    |                      |
| TOWN OF RUMNEY                 | 27,699.50    |                      |
| TOWN OF THORNTON               | 22,270.00    |                      |
| TOWN OF HEBRON                 | 9,970.00     |                      |
| TOTAL SELECTBOARD              | 2,636,493.09 | 2,636,493.09         |
|                                |              |                      |
| TAX COLLECTOR                  |              |                      |
| 2016 YIELD TAX                 | 9,407.71     |                      |
| 2016 A PROPERTY TAX            | 3,357,838.60 |                      |
| 2016B PROPERTY TAX             | 7,473.27     |                      |
| 2016A PROPERTY TAX             | 1,213,055.81 |                      |
| 2015B PROPERTY TAX             | 5,125,867.35 |                      |
| 2015 YIELD TAX                 | 2,629.58     |                      |
| CURRENT LAND USE               | 37,849.50    |                      |
| CURRENT LAND USE INT           | 11.99        |                      |
| PROPERTY TAX INT               | 51,371.98    |                      |
| TAX LIEN INTEREST              | 43,013.96    |                      |
| TAX LIEN REDEEMED              | 270,493.63   |                      |
| TOTAL TAX COLLECTOR            |              | 16,118,811.39        |
|                                |              |                      |
| TOWN CLERK                     |              |                      |
| 2015-2016 MV                   | 673,567.50   |                      |
| CAP RES FUND                   | 22,465.00    |                      |
| MISC                           | 18,973.33    |                      |
| UCC FILINGS                    | 900.00       |                      |
| RET CK FEE                     | 50.00        |                      |
| TOTAL TOWN CLERK               |              | 713,955.83           |
|                                |              |                      |
| TOTAL RECEIPTS                 |              | <u>13,800,078.39</u> |
| TOTAL RECEIPTS & BEGINNING BAL |              | <u>18,584,487.66</u> |
|                                |              |                      |
| CASH PAYMENTS                  |              |                      |
| PAYMENTS PER SELECTMEN         |              |                      |
| TOTAL PAYMENTS                 |              | 15,259,046.31        |
| ENDING BALANCE 6/30/16         |              | <u>3,325,441.35</u>  |
| TOTAL PAYMENTS & ENDING BAL    |              | <u>18,584,487.66</u> |

**ESCROW ACCOUNTS**  
7/01/15 THROUGH 6/30/16

| Name                   | Beginning<br>Balance<br>7/1/14 | Total<br>Deposits<br>Interest<br>Transfers | Total<br>Withdrawals | Ending<br>Balance<br>6/30/15 |
|------------------------|--------------------------------|--|----------------------|------------------------------|
| Soldier On             |                                | 3,000.25                                   | 1,028.40             | 1,971.85                     |
| Michael Berry          | 0                              | 1500.02                                    | 0                    | 1,500.02                     |
| Summit at Mt Frontenac | 421.30                         | 0.00                                       | 0.00                 | 421.30                       |
| Opeeche                | 2,296.63                       | 0.13                                       | 1,662.40             | 634.36                       |
| O'Reilly               | 740.84                         | 1,500.01                                   | 2,209.80             | 31.25                        |
| McGinley Riverside     | 138.08                         | 1,925.92                                   | 2,019.59             | 44.41                        |
| Mt Village Charter     | 142.97                         | 0.01                                       | 142.98               |                              |
|                        |                                | 0.00                                       | 0.00                 |                              |
| <b>Totals</b>          | <u>3,739.82</u>                | <u>7,925.40</u>                            | <u>7,062.97</u>      | <u>4,603.25</u>              |

**REVOLVING LOAN**  
7/01/15 THROUGH 6/30/16

|   |                     |
|---|---------------------|
| BEGINNING BALANCE 7/01/15                   | \$ 21,317.05        |
| INTEREST                                    | \$ 2.14             |
| <b>TOTAL RECEIPTS AND BEGINNING BALANCE</b> | <u>\$ 21,319.19</u> |
| <b>ENDING BALANCE 6/30/16</b>               | <u>\$ 21,319.19</u> |

**AERONAUTICAL FUND**  
7/01/15 THROUGH 6/30/16

|   |                     |
|---|---------------------|
| BEGINNING BALANCE 7/01/15                   | \$ 27,703.87        |
| DEPOSITS                                    | \$ 19,279.67        |
| INTEREST                                    | \$ 8.58             |
| <b>TOTAL DEPOSIT AND BEGINNING BALANCE</b>  | <u>\$ 46,991.82</u> |
| WITHDRAWALS                                 | \$ 25,186.60        |
| <b>ENDING BALANCE 6/30/16</b>               | <u>\$ 21,805.22</u> |
| <b>TOTAL WITHDRAWALS AND ENDING BALANCE</b> | <u>\$ 46,991.82</u> |



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**K-9 FUND**  
**7/01/15 THROUGH 6/30/16**

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|                                      |                    |
|--------------------------------------|--------------------|
| BEGINNING BALANCE 7/01/15            | \$ 1,121.91        |
| RECEIPTS                             | \$ 1,440.00        |
| TOTAL RECEIPTS AND BEGINNING BALANCE | <u>\$ 2,561.91</u> |
| EXPENSES                             | \$ 1,727.88        |
| ENDING BALANCE 6/30/16               | <u>\$ 834.03</u>   |
| TOTAL WITHDRAWALS AND ENDING BALANCE | <u>\$ 2,561.91</u> |

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**CITIZENS CHECKING**  
**7/01/15 THROUGH 6/30/16**

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|                                      |                     |
|--------------------------------------|---------------------|
| BEGINNING BALANCE 7/01/15            | \$ 11,719.39        |
| INTEREST                             | \$ 1.19             |
| TRANSFERS                            | \$ -                |
| TOTAL DEPOSIT AND BEGINNING BALANCE  | <u>\$ 11,720.58</u> |
| WITHDRAWALS                          | \$ -                |
| ENDING BALANCE 6/30/16               | <u>\$ 11,720.58</u> |
| TOTAL WITHDRAWALS AND ENDING BALANCE | <u>\$ 11,720.58</u> |

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**NHPDIP**  
**7/01/15 THROUGH 6/30/16**

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|                                      |                     |
|--------------------------------------|---------------------|
| BEGINNING BALANCE 7/01/14            | \$ 23,489.09        |
| INTEREST                             | \$ 73.46            |
| TOTAL DEPOSIT AND BEGINNING BALANCE  | <u>\$ 23,561.55</u> |
| WITHDRAWALS                          | \$ -                |
| ENDING BALANCE 6/30/16               | <u>\$ 23,561.55</u> |
| TOTAL WITHDRAWALS AND ENDING BALANCE | <u>\$ 23,561.55</u> |

**REPORT OF THE TAX COLLECTOR**

07/01/15-6/30/16

|  | <b>DR</b>           |                     |  |
|--|---------------------|---------------------|--|
| <b>Uncollected Taxes/Beg. Fiscal Yr.</b> | <b>2016</b>         | <b>2015</b>         |  |
| Property Tax                             |                     | 1,184,890.78        |  |
| Land Use Change                          |                     |                     |  |
| <b>Taxes Committed To Collector:</b>     |                     |                     |  |
| Property Tax                             | 5,135,356.00        | 5,164,357.00        |  |
| Yield Tax                                | 9,407.71            | 2,629.56            |  |
| Excavation Tax                           |                     |                     |  |
| Land Use Change                          | 23,186.50           | 35,787.50           |  |
| Prepayments on Property Tax...           | 7,409.47            |                     |  |
| Overpayments on Property Tax...          |                     | 1,951.12            |  |
| Tax Deed                                 | 543.00              | 176.00              |  |
| <b>Interest Collected on Delinquent</b>  |                     |                     |  |
| Property Tax                             |                     | 51,371.98           |  |
| Yield Tax                                |                     |                     |  |
| Land Use Change                          |                     | 11.99               |  |
| <b>TOTAL DEBITS</b>                      | <b>5,175,802.98</b> | <b>6,441,145.93</b> |  |
|  | <b>CR</b>           |                     |  |
| <b>Remittances To Treasurer:</b>         |                     |                     |  |
| Property Tax                             | 3,357,836.60        | 6,338,923.16        |  |
| Land Use Change                          | 9,302.00            | 35,757.50           |  |
| Yield Tax                                | 9,407.71            | 2,629.68            |  |
| Excavation Tax                           |                     |                     |  |
| <b>Interest Collected:</b>               |                     |                     |  |
| Property Tax                             |                     | 51,371.98           |  |
| Yield Tax                                |                     |                     |  |
| Land Use Change                          |                     | 11.99               |  |
| Tax Deeded                               | 543.00              | 176.00              |  |
| Prepayment Property Tax                  |                     |                     |  |
| Abatements Yield Tax                     |                     |                     |  |
| Abatements on Property Tax               | 60.00               | 5,604.45            |  |
| Abatements on LUC                        | 13,884.80           |                     |  |
| <b>Uncollected Taxes/End Fiscal Yr</b>   |                     |                     |  |
| Property Tax                             | 1,787,622.72        |                     |  |
| Land Use Change Tax                      | 7,410.00            |                     |  |
| <b>TOTAL CREDITS</b>                     | <b>5,186,266.83</b> | <b>6,434,474.64</b> |  |

**SUMMARY OF TAX SALE ACCOUNTS**  
**07/01/15-06/30/16**  
**Plymouth, N.H.**

DR  
Tax Sales on Account of Levies of

|   | 2015              | 2014              | 2013              | Prior            |
|---|-------------------|-------------------|-------------------|------------------|
| Balance of Unredeemed Taxes<br>Beginning of fiscal year:<br>Property Tax..... |                   | 242,308.76        | 119,381.37        | 54,682.47        |
| Taxes Sold To Town.....   | 376,197.42        |                   |                   |                  |
| Interest Collected After Sale:<br>Property Tax.....                           | 459.96            | 13,676.98         | 24,306.96         | 4,570.09         |
| Overpayments.....   |                   |                   |                   |                  |
| <b>TOTAL DEBITS</b>   | <b>376,657.38</b> | <b>255,985.74</b> | <b>143,688.33</b> | <b>59,252.56</b> |
|   | <b>CR</b>         |                   |                   |                  |
| Remittances to Treasurer:<br>Property Tax.....                                | 42,840.70         | 143,233.34        | 75,653.87         | 8,765.72         |
| Interest & Costs After Sale:<br>Property Tax.....                             | 459.96            | 13,676.98         | 24,306.96         | 4,570.09         |
| Tax Deeded Property.....  | 1,199.88          | 1,396.80          | 1,424.57          | 2,237.84         |
| Abatements.....   | 1,513.74          | 1,483.54          | 1,489.22          | 182.00           |
| Uncollected Taxes End Of Yr:<br>Property Tax.....                             | 330,643.10        | 96,195.08         | 40,813.71         | 43,496.91        |
| <b>TOTAL CREDITS</b>  | <b>376,657.38</b> | <b>255,985.74</b> | <b>143,688.33</b> | <b>59,252.56</b> |

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**REPORT OF THE TOWN CLERK**  
**For the Fiscal Year Ending June 30, 2016**

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**RECEIPTS**

|  |                     |
|--|---------------------|
| Auto Permits: July 1, 2015 - June 30, 2016 | \$ 656,609.63       |
| Sticker and Title Fees                     | \$ 16,957.87        |
| <br>                                       |                     |
| Dog Licenses Issued 07/01/2015 - 06/30/16  | \$ 3,860.00         |
| <br>                                       |                     |
| Marriage Licenses                          | \$ 2,330.00         |
| <br>                                       |                     |
| GCC Filings                                | \$ 900.00           |
| <br>                                       |                     |
| Certified Copies of Records                | \$ 10,379.35        |
| <br>                                       |                     |
| Miscellaneous Filing Fees                  | \$ 404.00           |
| <br>                                       |                     |
| Recovery Fees                              | \$ 50.00            |
| <br>                                       |                     |
| Capital Reserve Funds from Motor Vehicle   | \$ <u>22,465.00</u> |
| TOTAL                                      | \$ 713,955.83       |

**PAYMENTS**

|                        |               |
|------------------------|---------------|
| Paid to Town Treasurer | \$ 713,955.83 |
|------------------------|---------------|

**BIRTHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2016**

| CHILD'S NAME               | DATE OF BIRTH | CHILD'S PLACE OF BIRTH | NAME OF FATHER       | NAME OF MOTHER     |
|----------------------------|---------------|------------------------|----------------------|--------------------|
| CLOGSTON, ANGELO ALEXANDER | 2/22/2016     | PLYMOUTH, NH           | CLOGSTON SR, DONNY   | LOPEZ, ASHLEY      |
| WOOD, CAROLINE ELIZABETH   | 3/10/2016     | PLYMOUTH, NH           |                      | WOOD, JENNIFER     |
| MUSKA, CALEB OWEN          | 3/29/2016     | PLYMOUTH, NH           | MUSKA, MICHAEL       | ROMPREY, KRISTEN   |
| GUINAN, KELTY KINDL        | 4/5/2016      | PLYMOUTH, NH           | GUINAN, PATRICK      | GUINAN, ERIN       |
| MACDONALD, TEEGAN FAY      | 4/20/2016     | PLYMOUTH, NH           | MACDONALD, JOSEPH    | RIENDEAU, KRISTEN  |
| ATHANASUA, KAI ISTA LEE    | 4/26/2016     | PLYMOUTH, NH           | ATHANASIA, CHRIS     | ATHANASIA, LISA    |
| GANZEL, ANAVEY ELIZABETH   | 6/10/2016     | LACONIA, NH            | GANZEL, JESSE        | STAPLES, JADA      |
| FELLOWS, CONNOR JAMES      | 7/15/2016     | PLYMOUTH, NH           | FELLOWS III, RICHARD | DIEPPA, JAMIE      |
| RAFTER, MAEVE RUTH         | 7/26/2016     | PLYMOUTH, NH           | RAFTER, WILLIAM      | RAFTER, ALANNA     |
| FREITAS, AVE MARIE         | 10/6/2016     | CONCORD, NH            | FREITAS JR, PAUL     | FREITAS, CHRISTINE |
| MACNEIL, OWEN MATTHEW      | 11/8/2016     | PLYMOUTH, NH           | MACNEIL, BRIAN       | PILOTTE, PAMELA    |
| EVANS, ELLIOT JOHN         | 12/7/2016     | PLYMOUTH, NH           | EVANS, DANIEL        | VILLAMAGNA, AMY    |

**MARRIAGES RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2016**

| GROOM'S NAME             | GROOM'S RESIDENCE | BRIDE'S NAME              | BRIDE'S RESIDENCE | TOWN OF ISSUANCE | PLACE OF MARRIAGE | DATE OF MARRIAGE |
|--------------------------|-------------------|---------------------------|-------------------|------------------|-------------------|------------------|
| OTUCU, FIJZ              | PLYMOUTH, NH      | RUHM, MICHAEL E           | EXETER, NH        | EXETER           | EXETER            | 01/25/16         |
| LELAND, CHRISTOPHER      | PLYMOUTH, NH      | WARCA, STARON L           | PLYMOUTH, NH      | MEREDITH         | MEREDITH          | 02/29/16         |
| DUKETTE-CHAREST, BRUCE W | PLYMOUTH, NH      | WHITE, TAMARA C           | PLYMOUTH, NH      | PLYMOUTH         | PLYMOUTH          | 04/06/16         |
| PATEL, ROHITKUMAR        | PLYMOUTH, NH      | PATEL, PAIGUNIBAHEN M     | PLYMOUTH, NH      | PLYMOUTH         | PLYMOUTH          | 04/21/16         |
| TURNER, THOMAS J         | STRAFFORD, NH     | PURTILL, MARYANNE         | PLYMOUTH, NH      | PLYMOUTH         | PORTSMOUTH        | 04/30/16         |
| KUEHL, TYLER             | PLYMOUTH, NH      | DOWNING, ALYSON M         | PLYMOUTH, NH      | PLYMOUTH         | FRANCONIA         | 07/02/16         |
| SCHUSTER, CHRISTOPHER D  | PLYMOUTH, NH      | TRACY, ALYSON J           | PLYMOUTH, NH      | PLYMOUTH         | NEW HAMPTON       | 07/23/16         |
| COLTER, ROBERT A         | PLYMOUTH, NH      | DAVIS, MELISSA L          | PLYMOUTH, NH      | PLYMOUTH         | PLYMOUTH          | 07/30/16         |
| BERG, MATTHEW W          | PLYMOUTH, NH      | DA LA TORRE, NICOLE M     | PLYMOUTH, NH      | PLYMOUTH         | PLYMOUTH          | 08/06/16         |
| MACDONALD, JAMES M       | PLYMOUTH, NH      | OTENA-MACDONALD, LAUREN T | PLYMOUTH, NH      | PLYMOUTH         | JACKSON           | 08/30/16         |
| BEST, TYLER              | PLYMOUTH, NH      | SPADARO, BREKKE L         | PLYMOUTH, NH      | PLYMOUTH         | PLYMOUTH          | 09/19/16         |
| TEMPLETON, PETER R       | PLYMOUTH, NH      | PERLADO, RAFAH C          | PLYMOUTH, NH      | PLYMOUTH         | PLYMOUTH          | 09/20/16         |
| ANNIS, DAVID T           | PLYMOUTH, NH      | HAVLOCK, HALEY R          | CAMPTON, NH       | PLYMOUTH         | PLYMOUTH          | 11/02/16         |
| LABRECQUE, DANIEL R.     | PLYMOUTH, NH      | AVERY, LAUREN A           | PLYMOUTH, NH      | PLYMOUTH         | WHITEFIELD        | 11/18/16         |
| THAPA CHHETRI, SUSHU     | PLYMOUTH, NH      | RAI, SITAL                | CONCORD, NH       | PLYMOUTH         | PLYMOUTH          | 12/07/16         |

**DEATHS RECORDED IN THE TOWN OF PLYMOUTH, N.H. FOR  
THE YEAR ENDING DECEMBER 31, 2016**

| NAME OF DECEASED     | DATE OF DEATH | PLACE OF DEATH | NAME OF FATHER       | MAIDEN NAME OF MOTHER |
|----------------------|---------------|----------------|----------------------|-----------------------|
| SUDEN-BHARK, KAREN   | 1/14/2016     | PLYMOUTH       | SUDEN, IOHAN         | UNKNOWN, CLARA        |
| FLETCHER, RICHARD    | 1/19/2016     | MANCHESTER     | FLETHCER, JOHN       | DEXTER, ELIZABETH     |
| WILKIE, IRENE        | 1/21/2016     | PLYMOUTH       | SIMONEAU, ALBERT     | HUPPE, MARIE          |
| CHAMP, ELSA          | 1/23/2016     | MEREDITH       | RUSSER, DAVID        | SCHWANDER, EMMA       |
| GOULET, BRIAN        | 1/31/2016     | CONCORD        | GOULET, ROLAND       | SHEA, BLANCHE         |
| PATTERSON, ROBERT    | 2/7/2016      | PLYMOUTH       | PATTERSON, JOHN      | BURT, MARJORIE        |
| FAUVER SR, ALFRED    | 2/13/2016     | PLYMOUTH       | FAUVER, EDGAR        | MACDANIELS, ALICE     |
| NOYES, JOHN          | 3/17/2016     | LEBANON        | NOYES, WILLIAM       | BARBER, ANYCE         |
| GAUTHIER, PIERRE     | 3/22/2016     | PLYMOUTH       | GAUTHIER, PIERRE     | LANDRY, CORA          |
| DOTEN, ELAINE        | 4/18/2016     | PLYMOUTH       | WELSH, JAMES         | DENTREMONT, EMILY     |
| LA PLANT, IRENE      | 4/24/2016     | MEREDITH       | WELCH, HARRY         | BODGE, VERA           |
| VINCENT, GEORGIA     | 5/12/2016     | CONCORD        | BOYER, GEORGE        | JONES, RUTH           |
| MCMENIMEN JR, GEORGE | 5/13/2016     | CONCORD        | MCMENIMEN SR, GEORGE | DILWORTH, MARY        |
| BRADSLEY, CONNIE     | 5/13/2016     | PLYMOUTH       | HALE, HORACE         | MOORE, MARION         |
| HUNTER, DOUGLAS      | 5/19/2016     | PLYMOUTH       | HUNTER, WILLIAM      | DOBBINS, DOROTHY      |
| LATUCH, SHIRLEEN     | 6/25/2016     | FRANKLIN       | PICKERING, ELLSWORTH | NUDD, ELVIA           |
| RANDALL, THOMAS      | 6/28/2016     | MEREDITH       | RANDALL, THOMAS      | LORD, ESTER           |
| BHARK, ALICK         | 7/9/2016      | PLYMOUTH       | UNKNOWN, UNKNOWN     | UNKNOWN, UNKNOWN      |
| HAYES JR, JOHN       | 7/14/2016     | PLYMOUTH       | HAYES SR, JOHN       | COLEMAN, RUTH         |
| FUGA, CAROL          | 7/28/2016     | PLYMOUTH       | BELAIR, EDWARD       | MCAVOY, ROSE          |
| DAIGNEAULT, TIMOTHY  | 7/30/2016     | PLYMOUTH       | DAIGNEAULT, MARTIN   | LUNDERGAN, DOROTHY    |
| SLEEPER, ALMA        | 8/16/2016     | PLYMOUTH       | WHITEHEAD, ELMER     | BAGLEY, MADELINE      |
| BUONOPANE, GLORIA    | 8/19/2016     | PLYMOUTH       | MCGILL, SHELDON      | MERILL, MIRIAM        |
| SHEAN, BETSY         | 9/19/2016     | PLYMOUTH       | O'NEIL, RICHARD      | COCHRAN, MARGARET     |
| LEDGER, BONNIE       | 9/26/2016     | PLYMOUTH       | SPENCER, ARNOLD      | HANSEN, EVELYN        |
| TOWNSEND, HELEN      | 10/15/2016    | FRANKLIN       | ACOSTA, FRANCIS      | YALE, MARIE           |
| MCINPINE, BRINDA     | 10/17/2016    | PLYMOUTH       | GARIGNAN, ARTHUR     | NESTERUK, DONNA       |
| CONKLIN, JAMES       | 10/20/2016    | PLYMOUTH       | CONKLIN, MICHAEL     | REYNOLDS, DEBORAH     |
| MCISSAC JR, HENRY    | 10/31/2016    | PLYMOUTH       | MCISSAC SR, HENRY    | LIBBY, NATALIE        |
| MELSON, LUCY         | 11/4/2016     | LACONIA        | SMITH, LLOYD         | RICKER, LUCY          |
| PALMER, MARGERY      | 11/6/2016     | MERDITH        | PALMER, WILLIAM      | UNKNOWN, ELIZABETH    |
| PRIEST JR, BENJAMIN  | 11/7/2016     | PLYMOUTH       | PRIEST SR, BENJAMIN  | COHN, JULIA           |
| CARPENTER, HAZEL     | 11/20/2016    | PLYMOUTH       | BURNHAM, AMON        | PEASE, VERNIE         |
| STURGEON, FERN       | 11/20/2016    | LACONIA        | LANDRY, HARRY        | UNKNOWN, ALIDA        |
| BLAKE, JASMINE       | 12/7/2016     | PLYMOUTH       | ST DENNIS, THOMAS    | WHELAN, TAMMI         |
| CROWLEY, ROBERT      | 12/28/2016    | PLYMOUTH       | CROWLEY, MARTIN      | BRASSARD, MARY        |
| BOYCE, MATTHEW       | 12/30/2016    | PLYMOUTH       | BOYCE, GEORGE        | WHITE, JOSEPHINE      |

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**PLYMOUTH POLICE DEPARTMENT**  
**2016 ANNUAL REPORT**

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2016 brought several new faces to the Plymouth Police Department. The Department welcomes Rod Diamond, Joshua Gadbois, Jordan Daigneault, and Kristin Tracy. Rod is one of the Department's Patrol Sergeants and comes to us by way of the Thornton Police where he held the position of Chief of Police. Rod has over 14 years of Law Enforcement experience and is currently working towards his B.A. in Criminal Justice at Plymouth State University. Josh, Jordan, and Kristin are the Department's newest Patrol Officers. Josh was actually hired in late 2015 and did not make it into last year's annual report. Josh came to us by way of the New Hampshire Department of Safety Bureau of Marine Patrol where he held the position of Officer. Josh holds an Associate's Degree from NHTI in Criminal Justice. Rod, Josh, and Jordan all grew up in Plymouth and have lived in our Community their entire lives. Jordan comes to us by way of Plymouth Regional High School where he held the position of Paraprofessional. Jordan holds a B.S. in Childhood Studies from Plymouth State University. Kristin comes to us by way of the Plymouth State University where she held the position of Head Lacrosse Coach. Kristin has a B.A. in Zoology from the University of New Hampshire and is currently working towards her Master's Degree in Educational Leadership at Plymouth State University. By the time you read this annual report Kristin will be attending the 172<sup>nd</sup> New Hampshire Police Academy.

In 2016 the Plymouth Police Department underwent many building improvements that were made possible by the bond voted on at last year's town meeting. The metal exterior siding was removed from the building which allowed spray foam insulation to be applied. After the building was sealed with spray foam, the exterior was replaced with vinyl siding. New awnings and energy efficient LED parking lot lights were also added to the exterior. The asphalt at the Police Department parking lot was removed, regraded, and repaved. This improved drainage and provided much needed additional parking spaces. The interior was repainted and the old acoustical ceilings were replaced. In conjunction with the new acoustical ceilings, the interior lighting was upgraded with new energy efficient led lights. Mini-split, heating/air conditioning units were added to every room in the Police Department. The old fire alarm system that was non-functioning was replaced with a new one. Because of the new addition at the Police Department last year we were able to redesign offices, meeting rooms, and interview rooms, making the entire space better organized.

From July 1, 2015 through June 30, 2016 the office of the Plymouth Police Prosecutor handled a total of 576 arrests, 400 cases were processed through the 2nd District Court, Plymouth Division and/or the Plymouth Family Court, 25 juvenile cases were processed and 3 of those cases were referred to the local Restorative Justice Program.

The Department's investigative unit has been very busy this year as well. During the last 12 month fiscal period, the Plymouth Police Department made 89 case referrals to the County Attorney's Office. Since July of 2016 the Department has already made 26 felony referrals. This has been a very busy year for Detective Sergeant Aimee Moller and Detective Brianna Gerrior who have worked on several time consuming cases ranging from residential/commercial burglaries, drug sales/distribution, stabbings, sexual assaults, internet crimes against children, and armed robberies. Both detectives were also instrumental in solving crimes in other jurisdictions. They solved an armed robbery that occurred in Pennsylvania. They also found a fugitive from justice who fled to Florida and was wanted by the Tilton Police Department for armed robbery. In review of the past four year crime trends, simple assaults, drug related offenses, vandalism, and alcohol related incidents remain as the highest reported crime categories. The Police Department filed 559 police investigative reports during this fiscal period.



Social media continues to be the quickest and easiest way to filter information out to our Community. We prefer to use Facebook as our social media platform. If you have not done so yet we encourage you to join us on Facebook. Please go to our website at: [www.plymouthpd.org](http://www.plymouthpd.org) and click the link "Follow us on Facebook". We find Facebook to be an excellent Community resource. Our followers have helped us identify several subjects, find wanted suspects, and reunite lost pets with their owners.

All of us here at the Plymouth Police Department are proud and honored to shoulder the responsibilities of protecting and serving our Community. On behalf of the men and women of the Plymouth Police Department, we are privileged to serve this Community and continue to strive toward excellence to provide you with the finest policing service possible.

Respectfully Submitted  
 Stephen Lefebvre, Chief of Police

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**PLYMOUTH POLICE DEPARTMENT STATISTICS**  
 July 2015 to June 2016

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TRAFFIC ENFORCEMENT INFORMATION

|                                      |        |
|--------------------------------------|--------|
| MOTOR VEHICLE SUMMONS                | 65     |
| MOTOR VEHICLE WARNINGS               | 1,121  |
| AVERAGE SPEED OF VIOLATION           | 48 MPH |
| AVERAGE MPH OVER SPEED               | 14 MPH |
| TOTAL MOTOR VEHICLE ACCIDENT REPORTS | 135    |
| FATAL MOTOR VEHICLE ACCIDENTS        | 0      |

TOP THREE LOCATIONS WHERE ACCIDENTS OCCUR:

- TENNEY MOUNTAIN HIGHWAY
- MAIN STREET
- HIGHLAND STREET

COMMUNICATION CENTER INFORMATION

|                                      |        |           |
|--------------------------------------|--------|-----------|
| TOTAL TELEPHONE CALLS                | 62,327 | (170/day) |
| TOTAL RADIO TRANSMISSIONS            | 18,050 | (869/day) |
| TOTAL CALLS FOR SERVICE              | 54,000 | (148/day) |
| ANNUAL REQUESTS FOR SERVICE (FISCAL) | 21,303 | (54/day)  |

(PPD Only)

ARRESTS: 477  
 INCIDENTS: 559

PARKING ENFORCEMENT INFORMATION

|                               |                |
|-------------------------------|----------------|
| TOTAL TICKETS ISSUED          | 2,498          |
| PARKING METER COIN COLLECTION | \$ 62,413      |
| PARKING FINES                 | \$ 55,564      |
| PARKING PERMITS               | \$ 2,615       |
| BOOT FEE (PARKING)            | \$ 195         |
| KIOSK COIN                    | \$ 4,022       |
| KIOSK CREDIT CARD             | \$ 12,555      |
| <br>TOTAL PARKING REVENUE     | <br>\$ 137,234 |

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PLYMOUTH POLICE DEPARTMENT STATISTICS  
July 2015 to June 2016

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OTHER REVENUE INFORMATION

|                                   |    |         |
|-----------------------------------|----|---------|
| GRANTS                            | \$ | 47,351  |
| COPIER FEES                       | \$ | 315     |
| COURT REIMBURSEMENT               | \$ | 68,478  |
| INSURANCE REQUESTS                | \$ | 1,180   |
| PISTOL PERMITS                    | \$ | 670     |
| SPECIAL DETAILS                   | \$ | **      |
| DISPATCH REIMBUR. (Calendar Year) | \$ | 194,004 |
| MISCELLANEOUS                     | \$ | 1,598   |
| TOTAL OTHER REVENUE:              | \$ | 313,596 |
| DEPARTMENT TOTAL:                 | \$ | 450,830 |

\*\*OLDSIDE DETAIL REVOLVING ACCOUNT \$ 66,197

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**PLYMOUTH FIRE AND AMBULANCE DEPARTMENT  
2016 ANNUAL REPORT**

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There were many changes this year in the Fire Department, most notable was the resignation of Firefighter Stephen Finn. Firefighter Finn first served as a part-time member back in 2007 while he was attending Plymouth State University and was hired as a full-time member in 2015. In 2016 he was offered a full-time position with the Derry Fire Department. Finn will be missed and he served the town well during his time here. We wish him the best as he continues his career in public service. Philippe Plummer was hired in August 2016 as a full-time firefighter. Phil comes to us from Alexandria, NH and started his Fire and EMS service in 2013 working for the Twin Rivers Ambulance as well as the Bristol and New Hampton Fire Departments.

This year the State of New Hampshire adopted the 2015 Life Safety Code that replaces the 2009 edition. These codes are the back bone to ensuring life safety in all buildings, Please do not hesitate to contact this office if you have any questions related to fire safety.

In July the community lost one of its oldest residential structures on Texas Hill Road. The house was built in 1780 and has been owned by the same family since the early 1920's. Sadly, the fire was not noticed until the structure was fully engulfed by flames, but fortunately no one was injured in this fire.

Extremely dry conditions this year kept us busy battling brush fires in and around the town and this may carry into the spring of 2017. Please remember that you need to contact this office prior to burning any brush pile.

Other projects this year that we have completed are the renovations of the day room and the old meeting room has been converted into a gear room. Soon we will be starting some renovations to the main office area. I welcome anyone to stop in and take a tour and see what we are doing.

In closing, I again want to thank all the men and women of the department and their families that support them, for their dedication and hard work in keeping this town safe.

Sincerely,

Casino Clogston  
Chief

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**PLYMOUTH FIRE AND AMBULANCE DEPARTMENT  
2016 ANNUAL ACTIVITY REPORT**

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|   |             |
|---|-------------|
| Structure Fires                           | 26          |
| Chimney Fires                             | 6           |
| Cooking Fires                             | 3           |
| Car Fires                                 | 9           |
| Grass/Brush/Outside Fires                 | 21          |
| Dumpster/Furniture Fires                  | 9           |
| Other Fires                               | 3           |
| <b>Total Fires</b>                        | <b>77</b>   |
| Hazardous Materials Incidents             | 18          |
| Fuel Spills/Leaks                         | 8           |
| Carbon Monoxide Incidents                 | 3           |
| Electrical Problems                       | 10          |
| Power Lines Down                          | 16          |
| <b>Total Hazardous Conditions</b>         | <b>55</b>   |
| Service Call                              | 11          |
| Lock Out                                  | 3           |
| Water Problem                             | 4           |
| Animal Rescue                             | 1           |
| Assist Police                             | 17          |
| Cover Truck                               | 2           |
| Smoke/Odor Removal                        | 2           |
| Defective Elevator                        | 4           |
| <b>Total Service Calls</b>                | <b>44</b>   |
| Good Intent Calls                         | 11          |
| Cancelled                                 | 74          |
| No incident found                         | 17          |
| Smoke Investigation                       | 17          |
| <b>Total Good Intent Calls</b>            | <b>118</b>  |
| False Alarm                               | 30          |
| Malicious False alarm                     | 22          |
| Alarm system Malfunction                  | 32          |
| Unintentional Alarm                       | 150         |
| <b>Total False Alarms</b>                 | <b>234</b>  |
| ALS Intercept / Assistance                | 8           |
| Medical Emergencies                       | 815         |
| Motor Vehicle Accidents                   | 90          |
| Technical Rescues                         | 15          |
| Lift Assists                              | 21          |
| <b>Total Medical Emergencies</b>          | <b>949</b>  |
| <b>Total Fire and Ambulance Calls</b>     | <b>1478</b> |
| <b>Burn Permits Issued</b>                | <b>294</b>  |
| <b>Oil Burner/LP Gas Permits</b>          | <b>79</b>   |
| <b>Life Safety inspections</b>            | <b>184</b>  |
| <b>Fire Drills</b>                        | <b>25</b>   |
| <b>Car Seat Inspections</b>               | <b>7</b>    |
| <b>Public Fire Extinguisher Trainings</b> | <b>19</b>   |

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**PLYMOUTH HIGHWAY DEPARTMENT  
2016 ANNUAL REPORT**

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Fall has come and gone, and we had a surprisingly nice foliage season. This was followed by plenty of leaves and acorns dropping onto the ground.

The Highway Department is keeping extremely busy. There are a lot of our usual projects, including sweeping, cold patching, fixing and repairing roadside signs. There has been a lot of vandalism this year.

We have done some major roadside cutting and chipping. We subbed out and replaced many, many culverts. We spent months ditching and prepping Reservoir Road and Ledgeside Lane for paving. The completion of paving came at the end of November with the addition of paving on Langdon Street North. Additionally, there were new and rebuilt sidewalks on Langdon. We devoted a significant amount of time to guardrail maintenance. The Highway crew did a great job!

Underground drainage was finished on Langdon Street at High Street and Langdon. A new section of sidewalk was added at Langdon and Merrill Street, which ties into the new college building on Merrill Street. The Highway Department worked with the State to remove the brick crosswalks in the roundabout. A lot of weathered and dead trees were removed in and around town. We'd like to send a special thank you to the NH Co-Op for assistance with the trees. We also did a drainage study to project upcoming projects in town.

The Highway Dept. painted and cleaned up the Highway equipment. There were many necessary repairs that were done to the Highway garage. New electrical panel and wiring was installed. A fuel containment building was added for Highway use for fuel on site for trucks and heating the garage.

The Grader is up and running. We rented a roller to seal the dirt roads before winter. The snowplows are on the trucks and we've weathered several storms. The guys are now fully prepared to tackle the onset of winter. We've also stacked quite a bit of firewood to heat the garage.

I would like to thank the community, the staff at the Town Hall, and all of the departments who work alongside us for their support. We greatly appreciate it and are hoping for another busy year to come.

Respectfully submitted,

Joseph Fagnant  
Highway Manager

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**PLYMOUTH PARKS AND RECREATION DEPARTMENT  
2016 ANNUAL REPORT**

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The Parks and Recreation Department strives to offer a wide variety of affordable leisure services to meet the diverse needs of our community. The Department is also committed to excellence in its responsibilities for maintenance, utilization, and development of town properties, school grounds and park facilities. The primary goal of our programs is to provide quality and meaningful activities for our community members. We are excited to play a key role in families' daily lives during afterschool hours, summer, and vacation weeks. Our afterschool program numbers continue to increase. Afterschool Coordinator Kelsce Beaudin, a certified teacher, creates, designs and implements a wide variety of enrichment activities such as the Kindness Rocks Project, in which students painted rocks with messages of kindness to be placed around the school reminding our community that kindness matters. Stained Glass Soldier Silhouettes were hung throughout the school to remind us all of our soldiers' commitment and dedication to our country. We value her creativity and dedication, and on behalf of the families we thank her for her commitment to our youth.

***Recreation Highlights:***

- February Vacation week we opened our doors to children of working parents while school was closed. We traveled north to Jay Peak, leaving Plymouth's 3 degree weather and found the indoor water park with 89 degree water and 92 degree air temperature. It felt like we had been to the Caribbean!
- Our first annual Plymouth's Got Talent was impressive! We had nearly 20 acts! The talent displayed by the youth in our community was remarkable; from the Japanese martial art of Kendo, to singing, instrument playing, and dancing.
- Our End-of-School-Year Beach Bash Elementary Dance brought together many students and families to celebrate another school year filled with fun, growth and great activities.
- Our second annual Great Pumpkin Race doubled its' number of racers! Not only was this a fun filled event, but these kinds of STEM programs, where children get to design, run and modify their creations, support what our school is working towards. We could see the future engineers of the world in these creative and fast moving pumpkins!

We actively seek feedback from our community. Often, we hear unsolicited from parents and community members, and additionally we circulate surveys and questionnaires. It's important to us that we go in the direction that community members need and desire, and go as far as our budget will stretch. In an effort to make the registration process easier and to be mindful of our environment, we have streamlined our registration process, and in the future developing online registration allowing families to register from anywhere! In order to have our programs and events reach a larger population, we created a Facebook page that we update frequently. We are currently in the process of updating our website to make it more user friendly. We recognize that families are busy and the easier we can make it for families the better. To find out more about the Plymouth Parks and Recreation Department, and for updates on fun activities going on right here in town, please visit the town of Plymouth website and "Like Us" on Facebook (Plymouth Parks and Recreation Plymouth New Hampshire). You may also email us at [parkrec@plymouth-nh.org](mailto:parkrec@plymouth-nh.org).

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**PLYMOUTH PARKS AND RECREATION DEPARTMENT**  
**2016 ANNUAL REPORT - Continued**

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*Parks Highlights:* In a constant effort to keep our community spaces looking their best, safe and accessible, our ongoing projects include:

- Replacement of the walkway lights, new waterlines to both water fountains, and repair and replacement of the electrical panels on the Town Common.
- The Plymouth Rotary Amphitheatre had additional lighting added, two hand rails put in place for the top steps, and removal of large, dead limbs around the stage area.

In closing, I would like to thank our many part time support staff whose flexibility and commitment to community, make possible our various programs throughout the year, we would not be able to accomplish all that we do for this community without them. Many thanks to my staff for their hard work and dedication to the Department. Not only is their commitment to our community strong, but they are a cohesive group who combine their strengths for the success of this department.

Respectfully submitted,

Larry J. Gibson

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PLYMOUTH RECYCLING CENTER  
2016 ANNUAL REPORT

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From all the employees at the Recycling Center, we would like to say thank you to all the residents of Plymouth for their continued efforts in recycling. We strive very hard to keep our budget level funded, even with the many changes in recycling costs we maintain a very low cost budget, which is offset by some revenue, all due to your help.

This past fiscal year we have shipped out:

1146 Tons of Trash  
102.3 Tons of Cardboard  
101.6 Tons of Scrap Metal  
87.5 Tons of Mixed Paper  
27.7 Tons of Plastic  
19 Tons of Newspaper  
16 Tons of Tin Cans  
7.3 Tons of Aluminum Cans

Due to last year's declining markets across the recycling world, we were able to generate approximately \$77,760 of revenue. We expect this fiscal year to be better, as markets are increasing.

Last fiscal year, Supervisor Jessie Jennings was promoted to Department Manager and Attendant Matthew W. Willette was promoted to Foreman. New part time attendant Matthew R. Willette was hired.

Again we want to thank you for all your help in keeping our costs down to a minimum. We continue to ask that you do all you can to recycle, which in turn brings revenue back to the town and keep costs low.

Please feel free to call or stop by the office to see Jessie or Matt. We are more than pleased to listen and consider any suggestions you may have.

Sincerely,

Recycling Management Team



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PEASE PUBLIC LIBRARY  
2016 ANNUAL REPORT

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Many exciting things have happened at the Pease Public Library this year.

Pease Received a *Latino Americans: 500 Years of History* grant from the National Endowment for the Humanities (NEH) and the American Library Association (ALA), which it was used to promote Latino American culture during the year. Programs included *The Guitar in Latin America* presented by Jose Lezcano and *Zoot Suit Riots* presented by John Krueckeberg, Ph.D. PSU Professor of History, among others. We partnered with the Community Clay Center and the Girl Scouts of the White Mountains on this grant as well, allowing the girls to receive a patch for participating in the programs.

We opened a book sale room downstairs in the library. The room is packed with all types of books. All the proceeds help us purchase new books for the library. Our work study students from PSU presented a technology learning series; presenting workshops on iPads, Facebook, Microsoft office, and more.

Some of our highlighted programs this year include authors Robin McLean and Matt Cheney visiting the library for book talks. Annette Mitchell presented a program on paintings that were created to illustrate historical events in her family history. Marina Forbes presented a program and workshop on Matryoshka dolls. We had several art installations including an exhibit from the league of NH craftsmen, art from the Ukraine, and the NH Chapter of the Women's Caucus for Art.

The library continues to have an extremely active children's department. Tanya had a total of 262 children's and teen programs with 4,598 participants. One of our favorite programs this year was a virtual chat with a NASA Engineer!

The theme for summer reading was *On Your Mark, Get Set, Read!* We focused on learning healthy habits for our bodies and minds, sports, as well as playing some fun games. The library had 52 programs with 1,908 participants. This year, we had 475 people attend *Touch-a-Truck*, our summer reading kickoff event. We received two grants to support our summer reading program. One from Kids, Books and the Arts and one from Dollar General Literacy Foundation. Funding for the Kids, Books and the Arts event is provided by the Jack and Dorothy Byrne Foundation, CHILIS, Cogswell Benevolent Trust, and is supported in part by a grant from the NH State council on the Arts & the National Endowment for the Arts as well as funds administered by the NH State Library and provided by the Institute of Museum and Library Services.

We began our 1,000 Books Before Kindergarten Initiative this year and it has been a big success! The goal of this initiative is to promote reading and literacy skills in children by reading 1,000 books with them before they enter kindergarten. Sixteen children have already reached their 1,000 books and we have 80 children registered for the program.

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PEASE PUBLIC LIBRARY  
2016 ANNUAL REPORT - Continued

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Programs the community has come to love such as the annual Mother's Day Tea, the Easter Egg Hunt, and Touch-A-Truck were all a big success. Mad Science visited us over February break and author and illustrator Maryann Cocca-Leffler visited us during the spring.

Once again, we want to sincerely thank the Young Ladies Library Association for supporting children's and teen programming. They have been an integral part of our ability to offer the programming that we do.

We would like to welcome Adam Di Filippo and Paula McKinley to our staff as well as our new Director, Diane Lynch, formerly of the Lacombe Library.

With the support of our staff, trustees, the Young Ladies Library Association, and the community, we are able to offer a wide variety of programs and services to meet the needs of the community. We look forward to the coming year and all the wonderful people who visit our library.

Best,

Tanya Ricker  
Assistant Director/Youth Services

Monday, Tuesday, Wednesday - 10 AM to 8 PM  
Thursday, Friday - 10 AM to 5 PM  
Saturday - 10 AM to 2 PM

[www.peasepubliclibrary.org](http://www.peasepubliclibrary.org)

**PEASE PUBLIC LIBRARY - BOARD OF TRUSTEES**  
**FINANCIAL REPORTS - June 30, 2016**

| <u>GENERAL ACCOUNT</u>                 | Actual<br>YTD<br>2015/2016 | Budget<br>YTD<br>2015/2016 | Budget<br>2015/2016 |
|--|----------------------------|----------------------------|---------------------|
| <b><u>OPERATING INCOME</u></b>         |                            |                            |                     |
| Book Replacement Receipts              | \$ 915.34                  | \$ 1,000.00                | \$ 1,000.00         |
| Book Sales                             | \$ 3,883.12                | \$ 1,500.00                | \$ 1,500.00         |
| Coffee Bar                             | \$ 394.50                  | \$ 400.00                  | \$ 400.00           |
| Copier                                 | \$ 2,618.55                | \$ 2,200.00                | \$ 2,200.00         |
| Overdue Fines                          | \$ 1,499.90                | \$ 500.00                  | \$ 500.00           |
| DVD Cleaning                           | \$ 31.00                   | \$ 50.00                   | \$ 50.00            |
| Misc-Flash Drive                       | \$ 1.26                    | \$ 20.00                   | \$ 20.00            |
| Room Use                               | \$ 740.00                  | \$ 500.00                  | \$ 500.00           |
| Other-Library Card Fee                 | \$ 113.00                  | \$ 100.00                  | \$ 100.00           |
| <b>TOTAL OPERATING INCOME</b>          | <b>\$ 10,296.67</b>        | <b>\$ 6,270.00</b>         | <b>\$ 6,270.00</b>  |
| <b><u>UNRESTRICTED INCOME</u></b>      |                            |                            |                     |
| Conscience Jar                         | \$ 525.50                  | \$ 500.00                  | \$ 500.00           |
| Donations                              | \$ 1,772.32                | \$ 5,000.00                | \$ 5,000.00         |
| YLLA (Includes items paid directly)    | \$ 2,944.73                | \$ 1,475.00                | \$ 1,475.00         |
| YLLA Expansion Fund                    | \$ -                       | \$ -                       | \$ -                |
| George Durgin                          | \$ 8,817.66                | \$ 9,000.00                | \$ 9,000.00         |
| Grants -funds employee education       | \$ 4,500.00                | \$ 1,000.00                | \$ 1,000.00         |
| Interest Income                        | \$ 4.40                    | \$ 25.00                   | \$ 25.00            |
| Non Resident Fees                      | \$ 8,961.40                | \$ 7,500.00                | \$ 7,500.00         |
| Programs                               | \$ -                       | \$ -                       | \$ -                |
| Transfer from surplus                  | \$ -                       | \$ 8,180.00                | \$ 8,180.00         |
| <b>TOTAL UNRESTRICTED INCOME</b>       | <b>\$ 25,516.01</b>        | <b>\$ 32,680.00</b>        | <b>\$ 32,680.00</b> |
| <b>TOTAL INCOME</b>                    | <b>\$ 35,812.68</b>        | <b>\$ 38,950.00</b>        | <b>\$ 38,950.00</b> |
| <b><u>OPERATING EXPENSES</u></b>       |                            |                            |                     |
| Bank Charge                            | \$ 43.00                   | \$ 25.00                   | \$ 25.00            |
| Circulation Materials                  |                            |                            |                     |
| Audio/Visual                           | \$ 2,703.07                | \$ 1,000.00                | \$ 1,000.00         |
| Books                                  | \$ 2,015.98                | \$ 1,500.00                | \$ 1,500.00         |
| E Books                                | \$ 1,138.00                | \$ 2,200.00                | \$ 2,200.00         |
| Periodicals                            | \$ 1,676.00                | \$ 2,000.00                | \$ 2,000.00         |
| Web Licenses                           | \$ -                       | \$ 500.00                  | \$ 500.00           |
| <b>TOTAL Circulation Materials</b>     | <b>\$ 7,533.05</b>         | <b>\$ 7,200.00</b>         | <b>\$ 7,200.00</b>  |
| Coffee Bar                             | \$ 82.45                   | \$ 400.00                  | \$ 400.00           |
| Computer                               | \$ -                       | \$ 2,000.00                | \$ 2,000.00         |
| Copy Machine Rental                    | \$ 4,382.87                | \$ 2,400.00                | \$ 2,400.00         |
| Facilities                             | \$ -                       | \$ 2,500.00                | \$ 2,500.00         |
| George V. Durgin Collection            | \$ 1,576.55                | \$ 4,000.00                | \$ 4,000.00         |
| Misc-Flash Drives and Book sales, etc. | \$ 970.12                  | \$ 50.00                   | \$ 50.00            |
| Office                                 | \$ 349.00                  | \$ 500.00                  | \$ 500.00           |
| Supplies                               | \$ 1,790.72                | \$ 500.00                  | \$ 500.00           |
| <b>TOTAL OPERATING EXPENSES</b>        | <b>\$ 16,727.76</b>        | <b>\$ 19,575.00</b>        | <b>\$ 19,575.00</b> |

**PEASE PUBLIC LIBRARY - BOARD OF TRUSTEES**  
**FINANCIAL REPORTS - June 30, 2016 - Continued**

| <u>GENERAL ACCOUNT</u>          | Actual<br>YTD<br>2015/2016 | Budget<br>YTD<br>2015/2016 | Budget<br>2015/2016 |
|---------------------------------|----------------------------|----------------------------|---------------------|
| <b>TRUSTEE EXPENSES</b>         |                            |                            |                     |
| Building Renovation             | \$ -                       | \$ 2,000.00                | \$ 2,000.00         |
| Building Furniture              | \$ -                       | \$ -                       | \$ 500.00           |
| Bond Payments                   | \$ -                       | \$ -                       | \$ -                |
| FY 15 Library Budget Offset     | \$ -                       | \$ -                       | \$ -                |
| Computer                        | \$ -                       | \$ 2,000.00                | \$ 2,000.00         |
| Evergreen ILS                   | \$ 1,000.00                | \$ 1,250.00                | \$ 1,250.00         |
| Education                       |                            |                            |                     |
| Trustee Workshops               | \$ 260.00                  | \$ 260.00                  | \$ 260.00           |
| Employee *funded by grants      | \$ 4,116.54                | \$ 2,000.00                | \$ 2,000.00         |
| TOTAL Education                 | \$ 4,376.54                | \$ 2,260.00                | \$ 2,260.00         |
| Institutional Passes            | \$ 250.00                  | \$ 1,200.00                | \$ 1,200.00         |
| Licenses                        | \$ -                       | \$ 300.00                  | \$ 300.00           |
| Misc-Move Exp Lib (810)         | \$ 1,366.00                | \$ 250.00                  | \$ 250.00           |
| Newsletter                      | \$ -                       | \$ 400.00                  | \$ 400.00           |
| NHLTA Memberships               | \$ -                       | \$ 280.00                  | \$ 280.00           |
| Programs                        |                            |                            |                     |
| Adult                           | \$ 3,203.80                | \$ 4,500.00                | \$ 4,500.00         |
| Youth                           | \$ 6,702.72                | \$ 4,185.00                | \$ 4,185.00         |
| TOTAL Programs                  | \$ 9,906.52                | \$ 8,685.00                | \$ 8,685.00         |
| Volunteer Appreciation          | \$ 459.75                  | \$ 250.00                  | \$ 250.00           |
| <b>TOTAL TRUSTEE EXPENSES</b>   | <u>\$ 17,348.82</u>        | <u>\$ 18,875.00</u>        | <u>\$ 19,975.00</u> |
| <b>TOTAL INCOME</b>             | \$ 35,812.68               | \$ 38,950.00               | \$ 38,950.00        |
| <b>TOTAL EXPENSE</b>            | <u>\$ 34,076.68</u>        | <u>\$ 38,450.00</u>        | <u>\$ 38,950.00</u> |
| <b><u>SURPLUS/(DEFICIT)</u></b> | <u>\$ 1,736.10</u>         | <u>\$ 500.00</u>           | <u>\$ -</u>         |

Bank Statement Balances of Accounts: 6/30/16

**Bank Accounts**

|                                    |                      |          |              |
|------------------------------------|----------------------|----------|--------------|
| General Operating Account (443)    | \$ 18,244.54         | 810 Acct | \$ 16,263.76 |
| Building Fund/CSB                  | \$ 41,621.83         |          |              |
| CD-MVSB                            | \$ 17,346.45         |          |              |
| Cert. Dep. #2 (469)                | \$ 2,512.52          |          |              |
| Cert. Dep. #4 (721)                | \$ 18,766.66         |          |              |
| Trustee Operating (568)            | \$ 74,654.89         |          |              |
| NH Public Deposit Investment Trust | \$ 52.10             |          |              |
| <b>TOTAL Bank Accounts</b>         | <u>\$ 173,168.89</u> |          |              |

**PEASE PUBLIC LIBRARY  
STATISTICS  
July 1, 2015 – June 30, 2016**

| COLLECTION                         | ADULT  | JUVENILE | TOTAL  |
|------------------------------------|--------|----------|--------|
| Books owned July 1, 2015           | 21,682 | 14,811   | 36,493 |
| Added by purchase 2015-2016        | 695    | 439      | 1,134  |
| Added by gift 2015-2016            | 315    | 137      | 452    |
| Discarded/lost 2015-2016           | 1,362  | 121      | 1,483  |
| Books/volumes owned June 30, 2016* | 24,135 | 14,872   | 39,007 |

There is a discrepancy in totals due to system changeover in FY 14/15\*

|                               |       |
|-------------------------------|-------|
| Audiobooks/CDs owned 7/1/15   | 1,119 |
| Added by gift/purchase        | 84    |
| Discarded/lost                | 32    |
| Audiobooks/CDs owned 6/30/16* | 1,267 |
| DVDs/BluRays owned 7/1/15     | 3,200 |
| Added by gift/purchase        | 815   |
| Discarded/lost                | 26    |
| DVDs/ BluRays owned 6/30/16*  | 3,880 |

Subscriptions (magazines, newspapers) 57

|                                 |              |              |              |
|---------------------------------|--------------|--------------|--------------|
|                                 |              | eBooks:      | 1,921        |
|                                 |              | eAudiobooks: | 2,023        |
|                                 |              | <b>TOTAL</b> | <b>3,944</b> |
| <b>CIRCULATION</b>              | <b>TOTAL</b> |              |              |
| Materials loaned 7/1/15-6/30/16 | 67,757       |              |              |

**OTHER SERVICES**

|   |       |
|---|-------|
| Reference questions answered            | 4,100 |
| Materials loaned to other libraries     | 1,502 |
| Materials borrowed from other libraries | 927   |

**PATRON REGISTRATIONS**

|                               | FY14         | FY15         | FY16         |
|-------------------------------|--------------|--------------|--------------|
| Resident adults and juvenile: | 2,020        | 2,094        | 2,329        |
|                               | 319          | 339          | 277          |
| Temporary residents           | 92           | 46           | 61           |
| High School                   | 130          | 112          | 37           |
| PSU Students                  | 420          | 447          | 627          |
| Non-Resid and Non-Resident:   | 607          | 802          | 778          |
|                               | -            | 58           |              |
| Other                         |              |              | 9            |
| (Courtesy, Exempl. Inst.)     | 617          | 611          | 651          |
| <b>TOTAL</b>                  | <b>4,214</b> | <b>4,341</b> | <b>4,964</b> |

**BUILDING AND CODE ENFORCEMENT  
2016 ANNUAL REPORT**

Permits issued in 2016 amounted to an increase over 2015. As usual, Permits for projects issued late in 2015 carried over for completion in 2016 – notably the Fairfield Inn and the NH State Liquor Outlet. A new restaurant and micro-brewery was built adjacent to the Rte 25/ Rte 3A circle, while the former Christian Science Reading Room building on Main St. was refurbished to house a restaurant and a vintage/ antique store.

Issues to be dealt with in 2017 have to do with mandates from the State. One is the State-wide approval of 'Accessory Dwelling Units' in single-family occupancies – where a single-family homeowner is allowed, by right, to create an additional dwelling unit (a fully outfitted residential unit) regardless of Zone. The thrust of this legislation is to increase the availability of work-force housing. The Planning and Enforcement staff are working with the Planning Board to custom-fit this legislation to the needs of our college community, by enacting legal, restrictive measures. These include owner- occupancy of at least one of the units, respect for setbacks, lot coverage and parking. A 'Conditional Use Permit' from the Planning Board will be required before construction to ensure the above standards are maintained.

The other issue is a re-vamping of our signage Ordinance to comply with the recent Reed v Gilbert decision, where we must strip all language from the Ordinance that reflects any division between 'free' speech and commercial (advertising) speech. The net effect will be to view signage as a physical entity, not as a message.

Since these are complicated issues, prior to Town Meeting there will be explanatory posters and information in various Town buildings and on PBCam.

**ZONING VIOLATIONS**

|                         |   |
|-------------------------|---|
| Construction w/o Permit | 3 |
| Refuse Container        | 4 |
| Junkyard                | 1 |
| Parking                 | 3 |
| Occupancy               | 1 |
| Signage                 | 2 |

**BUILDING PERMITS**

|   |                    |
|---|--------------------|
| Accessory Structures                      | 29                 |
| Additions                                 | 9                  |
| Demolition                                | 3                  |
| Electrical/ Plumbing                      | 14                 |
| Interior Alteration                       | 7                  |
| New Construction                          | 11                 |
| Painting                                  | 3                  |
| Renovation                                | 16                 |
| Roofing*                                  | 1                  |
| Signage                                   | 25                 |
| <b>Total Permits</b>                      | <b>124**</b>       |
| <b>Total Fees</b>                         | <b>\$12,118.80</b> |
| <i>(double Permits skew total by six)</i> |                    |

Respectfully Submitted

Brian Murphy  
Code Enforcement Officer  
Town of Plymouth, NH

The Town's website has all the information, forms and applications you'll need for your project. As always, we are available at 536-1731, M-F, 8:30 am-4:30 pm.

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## PLANNING BOARD 2016 ANNUAL REPORT

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The Plymouth Planning Board reviewed 10 applications in 2016 which was half the number submitted in 2015. Of that number, nine were site plan reviews including a non-binding review for a new dormitory at Plymouth State University. Other site plan reviews included the retrofitting of a former retail store as a walk-in medical clinic at Hatch Plaza and the extension of site plan approval for a proposed veteran's housing complex on Boulder Point Drive. Additionally, approval was given to the master sign for the Riverside Landing retail complex on Tenney Mountain Highway and the proposed construction of a 100-foot high Verizon cell tower just west of Riverside Landing. One boundary line adjustment and a one-lot subdivision rounded out the submitted applications for the year. Several commercial projects approved in 2015 came online in 2016 and included a new state liquor outlet and 85-room Marriot Fairfield Inn and Suites hotel located along Tenney Mountain Highway.

While the application cycle was somewhat quiet in 2016, the Board focused its energy on the Master Plan update process hosting four community focus groups to solicit input on various community topics. The focus groups included the categories of Town/PSU Interface, Municipal Infrastructure, Economic Development and Natural-Historic-Cultural Resources. These public meetings drew a large audience of Plymouth citizens, business people and public officials. Feedback from the sessions will be included in the new Master Plan to help shape a plan for Plymouth's ongoing development and projected future goals.

Over 1000 persons responded to the Community Survey which was also a part of the master plan information gathering process. The Board utilized electronic responses from the Town's website and PSU student email portals in addition to hard copy surveys received from Plymouth property owners. North Council Regional Planning Commission continues to update the master plan with the Planning Board and hopes to have the document completed before the end of 2016.

The Planning Board also undertook preliminary work on updating the Zoning Ordinance document which needed some major efforts in the area of term definitions as a starting point. Recent New Hampshire court rulings and legislative mandates have caused changes to signage and accessory dwelling unit guidance in the zoning ordinance. Hopefully, the response to those changes crafted by the Planning Board as amendments to the Zoning Ordinance will be accepted by the citizens at March town meeting 2017.

The Planning Board, appointed by the Board of Selectmen, is regularly scheduled to meet the first and third Thursday of each month at 6:30 p.m. at the Town Hall as per the published yearly schedule available on the Town's website and the state RSAs governing planning board activities. Work sessions are held on the first Thursday of the month as needed to discuss planning issues of concern and items of interest within the planning process.

All Planning Board meetings are televised live and are repeatedly aired on Channel 3 pbGOV-3 Public TV. All meetings are open to the public and subject to rules of procedure.

In 2016, the planning board gained two new members as the year closed out. We thank Andy McDonald for his service to the Board and welcome new members Eugene Thurston and Chris Buckley.

Mr. Michael Vignale, P.E. continued to provide valuable technical assistance to the Board as the town's contracted professional engineer. I wish to thank the Planning Board for their many hours of 'extracurricular work' outside Town Hall, particularly in their outreach efforts in updating the Master Plan and hard work inputting data from countless community surveys.

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**PLANNING BOARD**  
**2016 ANNUAL REPORT - Continued**

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**Current Members of the Planning Board:**

Stephen Rhodes-Chairman  
Rebecca Hanson-Vice Chairman  
John Kelly-Non recording Secretary  
Bryan Dufile  
Eugene Thurston  
Chris Buckley  
Steve Whitman, alternate  
William Bolton-BOS representative  
Mike Ahern-BOS representative alternate

Respectfully submitted,

Sharon A. Penney  
Plymouth Community Planner



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**ZONING BOARD OF ADJUSTMENT  
2016 ANNUAL REPORT**

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The Plymouth Zoning Board of Adjustment again heard six cases in a twelve month period with five of the six cases being granted approval. The ZBA's charge on behalf of the Town is to serve as the vehicle for determining administrative relief to landowners from local zoning ordinances which may not apply fairly in all circumstances to all properties.

The six public hearings before the board in 2016 included six Variances and three Special Exceptions with the only denial for relief being a variance request for reduced parking at the proposed Soldier On veteran's housing on Boulder Point Drive. The approved applications included relief for a walk-in health clinic at Hatch Plaza, extension of approval for multiple structures on one lot for veteran's housing, a new parish hall and community center at St. Matthew's Church and relief for dimensional variances of the master sign at Riverside Landing among other categories.

Working alongside the Planning Board under the directive of RSA's 672-678, the ZBA reviews each request for zoning relief in an adjudicatory capacity which balances the rights of all within the parameters of the existing zoning ordinance. The Plymouth Zoning Board of Adjustment is scheduled to meet the first Tuesday of each month at 7:00 p.m. at Town Hall in a public hearing format when applications have been received for review.

All ZBA meetings are open to the public and the public may speak when authorized by the presiding ZBA chairman.

The Zoning Board of Adjustment is comprised of appointed citizen volunteers and currently enjoys a full complement of five board members and one alternate. We thank them for their community service and time served on behalf of the Town of Plymouth.

**Current Members of the Zoning Board of Adjustment:**

Patrice Scott, Chairman  
Butch Cushing, Vice-Chairman  
Freeman Plummer  
Howard Burnham  
Omer C. Ahern, Jr.  
Thomas McGlaulin-alternate

*Respectfully submitted*

*Sharon A. Penney  
Community Planner*

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**CAPITAL PLANNING COMMITTEE  
FOR FY 2016-2017**

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Continuing a practice begun in 1987 the Town of Plymouth Capital Planning Committee (Committee) has developed the latest revision to the Town's Capital Improvement Plan (CIP) for fiscal year 2017 – 2022. The CIP is one component of the Town's Master Plan and is annually revised by a subcommittee of the Planning Board. This subcommittee is comprised of volunteer citizen members and representatives from the Selectmen's Office, Advisory Budget Committee and Plymouth Planning Board. The updated CIP is one source of information used by the Advisory Budget Committee and Board of Selectmen to develop the Town's annual budget that is presented to voters at Town Meeting.

The Town's capital expenditures are those purchases or budget items of significant cost such as major equipment and replacement/maintenance of town buildings. Also included in the plan are major infrastructure costs like construction and repairs to roads, bridges and sidewalks. Each year the Committee revises the CIP based on history of recent budgets and the projected expenses for the next six years. The Committee gathers information from the heads of the municipal departments, the Town offices and other community sources, and then updates the CIP to incorporate this new data.

The overall goal of the CIP is to forecast and sequence the needed expenditure of funds so that expenditures can be timed in such a way as to have a leveling influence on the Town's tax rate. The Committee advocates the use of capital reserve funds to accumulate the money for an item prior to its purchase/construction.

Again this year the Committee was able to make effective use of the previously compiled inventory of the Town's municipal assets to support its targeted goal for capital expenditures.

The format of the CIP spreadsheet presents the proposals for each municipal department in the same order as they appear in the Town's general budget. This arrangement makes it easier, especially for the Advisory Budget Committee and the Board of Selectmen, to work with the two documents.

The Committee would like to expand its membership and welcomes new volunteers interested in helping with the planning of the Town's capital expenditures. The Committee conducts its work during the late fall in one early evening weekly meeting of one hour.

Respectively submitted for the Committee:  
Kathryn Lowe

Capital Planning Committee Members:

|                                 |               |
|---------------------------------|---------------|
| John Kandlett – Committee Chair | Kathryn Lowe  |
| Paul Freitas                    | Sharon Penney |
| Arne Abear                      |               |

Town of Plymouth, NH  
 Capital Improvement Program  
 Fiscal Years Ending 2017-2022  
 Last Updated: 01/13/2017

|    | Project Cost<br>(Capital<br>Reserve) Goal \$                        | 8/30/16<br>Accumulated<br>Capital | Last FY 2017   |                | Upcoming FY 2018 |            | 2019          | 2020          | 2021          | 2022          | 2023          |
|----|---|-----------------------------------|----------------|----------------|------------------|------------|---------------|---------------|---------------|---------------|---------------|
|    |   |                                   | Outlay \$      | Reserve \$     | Outlay \$        | Reserve \$ |               |               |               |               |               |
| 1  | <b>MUNICIPAL</b>  |                                   |                |                |                  |            |               |               |               |               |               |
| 2  | <b>Selectmen's Office</b>   |                                   |                |                |                  |            |               |               |               |               |               |
| 3  |   |                                   |                |                |                  |            |               |               |               |               |               |
| 4  | Town Revaluation Updates  |                                   | 104,640        | 0              | 20,000           | 0          | 20,000        | 20,000        | 20,000        | 20,000        | 0             |
| 5  | PB Cam Equipment/Facilities   |                                   | 6,000          | 66,000         | 5,000            | 0          | 0             | 0             | 0             |               |               |
| 6  | Muni Building Contingency repair                                    |                                   |                |                |                  |            |               |               |               |               |               |
| 7  | Town Hall/EDC Emergency Generator                                   |                                   |                |                |                  |            |               |               |               |               |               |
| 8  | Selectmans Copy machine lease                                       |                                   |                | 0              |                  |            | 0             | 0             | 0             | 0             | 0             |
| 9  | Town Hall Bldg Maint/Repair   |                                   |                | 67,177         |                  |            |               |               |               |               |               |
| 10 | Town Clerk Vital Records Preservation                               |                                   |                | 48,000         |                  |            |               |               |               |               |               |
| 11 | Town Clerk Debit/Credit process/electrical                          |                                   |                | 7,000          |                  |            |               |               |               |               |               |
| 12 | Town Hall Cannon Repairs  |                                   |                | 6,000          |                  |            |               |               |               |               |               |
| 13 | Cemetery Retaining Walls  |                                   |                | 10,000         |                  |            |               |               |               |               |               |
| 14 | Town Hall Vault   |                                   |                | 37,177         |                  |            |               |               |               |               |               |
| 15 | Town Hall Server  |                                   |                | 12,000         |                  |            |               |               |               |               |               |
| 16 | Town Hall Security System   |                                   |                | 15,000         |                  |            |               |               |               |               |               |
|    | <b>Dept Total</b>   |                                   | <b>109,640</b> | <b>268,354</b> | <b>25,000</b>    | <b>0</b>   | <b>20,000</b> | <b>20,000</b> | <b>20,000</b> | <b>20,000</b> | <b>0</b>      |
|    | <b>Planning Department</b>  |                                   |                |                |                  |            |               |               |               |               |               |
| 17 | Master Plan Update  |                                   | 0              |                |                  | 0          | 0             | 0             |               |               |               |
| 18 | Zoning Ordinance Rewrites   |                                   | 0              |                |                  |            | 0             | 0             |               |               |               |
|    | <b>Dept Total</b>   |                                   | <b>0</b>       | <b>0</b>       | <b>0</b>         | <b>0</b>   | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>      |
|    | <b>Police Department</b>  |                                   |                |                |                  |            |               |               |               |               |               |
| 19 | Dispatch Equipment  | N/A                               | 10,004         | 118,146        | 10,000           | 0          | 10,000        | 10,000        | 10,000        | 10,000        | 10,000        |
| 20 | Police Vehicle Replacements -3.(SUV's @ \$41,854)                   |                                   | 0              | 41,854         | 0                | 0          | 41,854        | 41,854        | 41,854        | 0             | 0             |
| 21 | Pickup Truck Parking @ \$25,000                                     | 25,000                            | 20,156         |                | 0                | 0          | 0             | 0             | 0             | 0             | 0             |
| 22 | Building Maint/Repair/Replace                                       | TBD                               | 166,854        | 0              | 0                | 0          | 0             |               |               |               |               |
| 23 | Police Furniture Replacement  |                                   |                | 16,000         |                  |            |               |               |               |               |               |
|    | <b>Dept Total</b>   | <b>25,000</b>                     | <b>196,914</b> | <b>175,000</b> | <b>10,000</b>    | <b>0</b>   | <b>61,854</b> | <b>61,854</b> | <b>61,854</b> | <b>10,000</b> | <b>10,000</b> |
|    | <b>Fire &amp; Ambulance Department</b>                              |                                   |                |                |                  |            |               |               |               |               |               |
| 24 | Defibrillators, 3 units @ \$20,000 each on 8 year replacement cycle | 0                                 | 0              | 30,000         | 0                | 0          | 0             | 0             | 0             | 0             | 0             |
| 25 | 1961 Seagrave Ladder Truck Replacement                              | 750,000                           | 14,200         |                | 0                | 0          | 0             | 0             | 0             | 0             | 0             |
| 26 | 1967 Fire Engine Refurbishment                                      | 150,000                           | 0              |                | 0                | 0          | 44,380        | 44,380        | 44,380        | 44,380        | 44,380        |

|    |  |                  |                |                |               |                |                |                |                |                |                |                |
|----|--|------------------|----------------|----------------|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 27 | 1998 Freightliner Fire Engine Replacement @ \$350,000              | 350,000          | 170,325        |                |               |                |                | 70,000         | 70,000         | 70,000         | 70,000         | 70,000         |
| 28 | 2001 Ambulance Replacement @ \$150,000 on 8 year replacement cycle | 150,000          | 0              |                |               |                |                | 0              | 0              | 0              | 0              | 0              |
| 29 | 2006 Ambulance Replacement @ \$150,000 on 8 year replacement cycle | 150,000          | 47             | 0              | 0             | 50,000         | 49,000         | 49,000         | 49,000         | 49,000         | 49,000         | 49,000         |
| 30 | Fire Chief Vehicle Replacement                                     | 42,000           | 6              | 0              | 0             | 0              | 15,000         | 15,000         | 0              | 0              | 0              | 0              |
| 31 | Building Maint/Repair/Replace                                      | TBD              | 9              | 143,000        | 0             | 143,000        | 0              | 30,000         | 30,000         | 30,000         | 30,000         | 30,000         |
| 32 | Hydraulic Rescue   |                  | 0              | 13,555         |               |                |                |                |                |                |                |                |
| 33 | Air Support  |                  | 15,002         |                | 7,500         |                | 0              |                |                |                |                |                |
| 34 | Fire Tower Truck Replacement                                       |                  |                |                | 41,565        |                | 31,565         |                |                |                |                |                |
| 35 | Fire Engine 4 Replacement  |                  |                |                | 10,384        |                | 10,384         |                |                |                |                |                |
| 36 | Fire Engine 3 Replacement  |                  |                |                | 30,239        |                | 29,239         |                |                |                |                |                |
| 37 | Emergency equip replacement  |                  | 0              |                |               |                |                |                |                |                |                |                |
| 38 | Replace support vehicle - Deputy Fire Chief                        |                  | 15,001         | 35,000         |               |                |                |                |                |                |                |                |
| 39 | Fire Dept. Ropit Air Packs   |                  |                | 30,000         |               |                |                |                |                |                |                |                |
| 40 | Fire Dept. Radio Replacements                                      |                  |                | 22,000         |               |                |                |                |                |                |                |                |
| 41 | Fire Dept. Repair Apron/Retaining Wall                             |                  |                | 40,000         |               |                |                |                |                |                |                |                |
|    | <b>Dept Total</b>  | <b>7,592,000</b> | <b>222,584</b> | <b>221,656</b> | <b>96,785</b> | <b>148,000</b> | <b>121,289</b> | <b>199,380</b> | <b>199,380</b> | <b>194,380</b> | <b>184,380</b> | <b>184,380</b> |
|    | <b>Public Safety Complex</b>                                       | <b>TBD</b>       |                |                |               |                |                | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |
| 42 | <b>Dept Total</b>  |                  | <b>0</b>       | <b>0</b>       | <b>0</b>      | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       |
|    | <b>Highway Department</b>  |                  |                |                |               |                |                |                |                |                |                |                |
| 43 | Building Replace/Repair/Expand                                     |                  | 26,000         |                |               |                | 26,000         | 25,000         | 25,000         | 25,000         | 25,000         | 25,000         |
| 44 | Highland Street Phase 3  | 750,000          |                | 0              | 0             | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 45 | Highland Rd repair   |                  |                |                |               |                | 0              |                |                |                |                |                |
| 46 | Sidewalk Improvements  | TBD              | 35,000         | 6,500          | 0             | 20,000         | 0              | 20,000         | 20,000         | 20,000         | 20,000         | 20,000         |
| 47 | Imp Road Construction  |                  |                | 662,000        | 0             | 250,000        | 0              | 125,000        | 125,000        | 125,000        | 125,000        | 125,000        |
| 48 | Fuel Clean-up Mandated by NH D.E.S.                                | N/A              |                | 245            | 0             | 0              | 0              | 25,000         | 25,000         | 25,000         | 25,000         | 25,000         |
| 49 | Material Handling Equipment  |                  | 100,142        | 0              | 25,000        | 0              | 25,000         | 25,000         | 25,000         | 25,000         | 25,000         | 25,000         |
| 50 | Highway Heavy equipment  |                  | 143,257        | 0              | 35,000        | 0              | 10,000         | 35,000         | 35,000         | 35,000         | 35,000         | 35,000         |
| 51 | Municipal Trans Implants (Registrations)                           |                  | 50,086         |                |               |                |                |                |                |                |                |                |
| 52 | Highland Street  | N/A              | 469,718        |                | 0             |                | 0              |                |                |                |                |                |
| 53 | road construction  |                  |                | 0              | 0             |                |                |                |                |                |                |                |
| 54 | Highway Roof Repair/Replacement                                    |                  |                | 60,000         |               |                |                |                |                |                |                |                |
| 55 | Highway - Crush Gravel   |                  |                | 26,500         |               |                |                |                |                |                |                |                |
| 56 | Highway Dump Truck Purchase  |                  |                | 170,000        |               | 775,000        | 0              |                |                |                |                |                |
|    | <b>Dept Total</b>  | <b>750,000</b>   | <b>814,156</b> | <b>826,345</b> | <b>60,000</b> | <b>446,000</b> | <b>67,000</b>  | <b>255,000</b> | <b>255,000</b> | <b>255,000</b> | <b>255,000</b> | <b>255,000</b> |
|    | <b>Recycling Center</b>  |                  |                |                |               |                |                |                |                |                |                |                |
| 57 | Material Handling Equipment  |                  | 46,588         | 31,000         |               | 0              | 0              | 0              | 0              | 0              | 0              | 0              |
| 58 | Landfill Monitoring and testing                                    |                  | 0              | 5,551          |               | 8,400          | 0              | 6,000          | 6,000          | 6,000          | 6,000          | 6,000          |
| 59 | Recycling Equip & Property Maint. Fund                             |                  |                | 7,518          | 6,000         |                | 3,000          | 10,000         | 10,000         | 10,000         | 10,000         | 10,000         |
| 60 | Recycling Road Repair  |                  |                | 14,154         |               |                |                |                |                |                |                |                |
| 61 | Recycling Bldg Main/Repair/Replace/Feds board tower                |                  |                | 65,000         |               |                |                |                |                |                |                |                |
| 62 | Recycling 40 ft Container  |                  |                | 8,000          |               |                |                |                |                |                |                |                |

|    |   |           |           |           |         |         |         |         |         |         |         |         |
|----|---|-----------|-----------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|
| 60 | Recycling - Concrete Pads                 |           |           | 1,000     |         |         |         |         |         |         |         |         |
| 61 | Recycling Compactor Repairs               |           |           | 7,000     |         |         |         |         |         |         |         |         |
| 62 | Recycling Lighting                        |           |           | 2,000     |         |         |         |         |         |         |         |         |
| 63 | Recycling Pick Up/Truck Cap               |           |           | 23,000    |         |         |         |         |         |         |         |         |
| 64 | Recycling Conveyor Repairs                |           |           | 10,000    |         |         |         |         |         |         |         |         |
|    | <b>Dept Total</b>                         |           | 46,699    | 175,263   | 8,000   | 8,400   | 8,000   | 18,000  | 18,000  | 18,000  | 18,000  | 18,000  |
|    | <b>Parks &amp; Recreation Department</b>  |           |           |           |         |         |         |         |         |         |         |         |
| 65 | Fox Park Enhancement                      | N/A       | 5,000     | 0         | 5,000   |         | 5,000   | 5,000   | 5,000   | 5,000   | 5,000   | 5,000   |
| 66 | Building Maintenance/Repairs              |           |           | 12,500    |         |         |         |         |         |         |         |         |
| 67 | Pickup Truck                              |           |           |           |         |         |         |         |         |         |         |         |
| 68 | Walk behind mower                         |           |           |           |         | 0       |         |         |         |         |         |         |
| 69 | Fox Park/Riverside Common Elec & Lighting |           |           | 12,500    |         |         |         |         |         |         |         |         |
| 70 | Parks & Rec Storage Bldg                  |           |           | 2,600     |         |         |         |         |         |         |         |         |
| 71 | Parks & Rec Bubble on the common          |           |           | 2,600     |         |         |         |         |         |         |         |         |
|    | <b>Dept Total</b>                         |           |           | 25,000    |         | 0       | 5,000   | 5,000   | 5,000   | 5,000   | 5,000   | 5,000   |
|    | <b>Conservation Commission</b>            |           |           |           |         |         |         |         |         |         |         |         |
| 72 | Conservation Commission                   |           | 5,000     | 5,000     | 5,000   | 5,000   | 5,000   | 5,000   | 5,000   | 5,000   | 5,000   | 5,000   |
|    | <b>Dept Total</b>                         |           |           | 5,000     | 5,000   | 5,000   | 5,000   | 0       | 5,000   | 5,000   | 5,000   | 5,000   |
|    | <b>Library</b>                            |           |           |           |         |         |         |         |         |         |         |         |
| 73 | Library Expansion                         |           | 0         | 136,971   |         | 136,971 |         | 136,971 | 136,971 | 136,971 | 136,971 | 136,971 |
|    | <b>Dept Total</b>                         |           |           | 136,971   | 0       | 136,971 | 0       | 136,971 | 136,971 | 136,971 | 136,971 | 136,971 |
|    | <b>Bond Payment</b>                       |           |           |           |         |         |         |         |         |         |         |         |
| 74 | Bond Payment                              |           | 0         | 134,500   |         | 200,000 |         | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
|    | <b>Dept Total</b>                         |           |           | 134,500   | 0       | 200,000 | 0       | 136,971 | 200,000 | 200,000 | 200,000 | 200,000 |
|    | <b>Revolving Loan Funds</b>               |           |           |           |         |         |         |         |         |         |         |         |
| 75 | Landfill Closure @ \$1,236,000            |           |           | 105,025   | 0       |         | 0       | 0       | 0       | 0       | 0       | 0       |
|    | Final Payment                             |           |           |           |         |         |         |         |         |         |         |         |
|    | <b>Dept Total</b>                         |           |           | 0         | 105,025 | 0       | 0       | 0       | 0       | 0       | 0       | 0       |
|    | <b>Plymouth Airport</b>                   |           |           |           |         |         |         |         |         |         |         |         |
| 76 | Buildings & Grounds Maintenance           |           |           |           |         |         |         |         |         |         |         |         |
| 77 | Airport Master Plan                       |           |           | 0         |         |         |         |         |         |         |         |         |
|    | <b>Dept Total</b>                         |           |           | 0         |         |         |         |         |         |         |         |         |
|    | <b>MUNICIPAL TOTAL</b>                    | 2,357,000 | 1,289,992 | 2,032,514 | 189,788 | 733,371 | 190,281 | 884,204 | 894,205 | 889,205 | 827,261 | 807,261 |

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**PLYMOUTH CONSERVATION COMMISSION**  
**2016 ANNUAL REPORT**

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In 2016, the Plymouth Conservation Commission (PCC) continued its mission to manage, maintain and publicize protected conservation areas within the Town of Plymouth, including the:

- 163-acre, town-owned, Walter-Newton Natural Area (with the scenic Rainbow Falls)
- 105-acre Fauver Preserve Conservation Easement
- 1,100-acre Plymouth Mountain Conservation Easement
- 93-acre Tenney Mountain, town-owned, Conservation Easement
- 65-acre Walter Texas Hill Ski Trails Conservation Easement

As part of an agreement with the Pemi-Baker Land Trust, the PCC also developed and maintains trails in the 245.4-acre Fauver East Easement. This easement effectively links the Walter-Newton Natural Area to the Fauver Link and Sutherland trails on Plymouth Mountain.

**Selected 2016 activities:**

1. Hiking trail development and maintenance is an ongoing PCC effort. The trails in Plymouth's conservation areas are well used and easily accessed, thanks to parking lot and trail maintenance by the PCC. This year the PCC worked hard to improve visitor experiences by making and mounting trail signs and providing free maps at each of the three kiosks: at the Walter-Newton Natural Area, at the Walter Skiing and Hiking Area parking lot, and at the junction of the Fauver East and Glove Hollow Brook Trail. In addition, volunteers from Plymouth State University's Adventure Education program and the Geography Club worked alongside community members and PCC members to re-open views from benches located along the Newton Trail, and cleared low trees obscuring views from the Ruth Walter Trail.
2. Conservation members engage in training and education opportunities to ensure that the methods and procedures we follow and encourage are aligned with current best practices. Plymouth is a member of the NH Association of Conservation Commissions and each year one or more PCC members attend the annual workshop, which covers such topics as legal aspects of managing a town forest, storm drainage management, establishing conservation easements, and protecting amphibian migrations at road crossings. The Commission has an experienced and diverse membership ready to advise town administrators, boards and commissions on matters related to management and protection of Plymouth's important natural resources.
3. PCC outreach continues on a regular basis through the PCC website ([www.plymouth-nh.org/boards-committees/plymouth-conservation-commission](http://www.plymouth-nh.org/boards-committees/plymouth-conservation-commission)), Facebook page ([www.facebook.com/plymouthnhconserves](http://www.facebook.com/plymouthnhconserves)) and regular contributions to the Record Enterprise column, Conservation Matters. The PCC partners with other local groups with a goal of improving both our outreach methods and conservation practices in Plymouth, including the Baker River Watershed Association, the Pemi River Local Advisory Council, the Pemi-Baker Land Trust, Plymouth State University, the NH Association of Conservation

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**PLYMOUTH CONSERVATION COMMISSION**  
**2016 ANNUAL REPORT (Continued)**

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Commissions, the Society for Protection of NH Forests and the National Forest Service.

4. Boundary monitoring is an important annual task of the Commission. This effort ensures that any encroachment into conservation areas is identified and dealt with in a timely manner. The monitoring reports ([www.nh.gov/dep/planning/programs/clsp/documents/annual-report.pdf](http://www.nh.gov/dep/planning/programs/clsp/documents/annual-report.pdf)) for Plymouth are on page 5 of Appendix B. These lands are open for public use but are privately owned. The PCC asks that users respect limits on use and be sensitive to property boundaries. Dumping and vandalism, while rare, are criminal acts and will be prosecuted.
5. The PCC continues to review wetland alteration and dredge and fill applications processed by DES for the Town of Plymouth and to advise both DES of local concerns and permit applicants on best practices.

We encourage town residents to join our efforts to preserve Plymouth's natural resources by putting your lands in conservation and/or joining the Commission. We are actively seeking new members. Contact PCC by e-mail: [plyconcomm@gmail.com](mailto:plyconcomm@gmail.com) or regular mail: 5 Post Office Square Plymouth, NH 03264.

Respectfully submitted by the 2016 Commission:

Julie Bisson, Lisa Dorer (Chair), Chris Buckley,  
Gisela Estes, Paul Estes and Susan Swope.

Alternates: Amey Bailey and Alan Davis

Student representative: Raegan Young

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**PLYMOUTH HEALTH OFFICER  
2016 ANNUAL REPORT**

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The Opiod Epidemic remains in the forefront of our efforts. We have continued to partner with our Local, State and Federal partners to try and eliminate this Public Health crisis. This has included consultations with Congresswoman Anne Kuster, as well as C.A.D.Y.

We remain a member of the Central New Hampshire Regional Coordinating Council, and participated in a "Strategic National Stockpile Point of Distribution" exercise at Plymouth State University in August.

Included in our preparedness activities for 2016, we participated in an update of the Plymouth Emergency Operations Plan, and attended a "Healthy Homes" conference.

Our efforts remain vigilant regarding the threat surrounding Eastern Encephalitis (E.E.E.) and West Nile Virus (W.N.V.), though our area did not see any positive test results that would indicate the presence of either.

We continue to monitor the health of the Pemigewasset River via sample testing. These test results may be viewed at Plymouth Fire-Rescue.

The quality of the Baker River is monitored by the Baker River Watershed Association. Please access their website for more information: [www.bakerriverwatershed.org](http://www.bakerriverwatershed.org)

Regular testing of the Crystal Spring continues, and there are some well improvements planned for this vital resource in 2017. The test results may be viewed at Plymouth Fire-Rescue. We owe a debt of gratitude to Plymouth Parks and Recreation Director Larry Gibson and his staff for assisting with the maintenance of the Crystal Spring property.

In 2016 our activity included the following matters related to Public Health:

|   |    |
|---|----|
| Administrative (I.E. Meetings, Hearings)                    | 16 |
| Business  | 3  |
| Child Care  | 3  |
| Clandestine Labs  | 3  |
| Crystal Spring (I.E. Inquiries; Site Visits; Testing.)      | 20 |
| D.E.S. Investigations                                       | 12 |
| Food Service  | 2  |
| Hoyt Hill Spring (I.E. Inquiry)                             | 1  |
| Permit/ Plans Review  | 9  |
| Public Education (I.E. P.V.W.S.D. and P.R.H.S. Health Fair) | 2  |
| Public Health-Animals                                       | 0  |
| Public Water Systems  | 0  |
| Refuse  | 3  |
| Regional Coordination Council                               | 3  |
| Rental Property   | 20 |



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**PLYMOUTH HEALTH OFFICER  
2016 ANNUAL REPORT - Continued**

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|   |          |
|---|----------|
| River Quality   | 3        |
| School Inspections  | 5        |
| Septic Systems  | 3        |
| <u>Training (Healthy Homes, NHHOA, Opioid Summits, POD Exercises, EPC.)</u> | <u>7</u> |
| Total   | 115      |

If you should have any questions or concerns concerning Public Health, please contact me at Plymouth Fire-Rescue at 536-1253, or Deputy Health Officer Brian Murphy at the Town Hall at 536-1731, extension 112.

Respectfully submitted,

Tom Morrison  
Deputy Fire Chief/Health Officer

**Protect Your Family  
Test Your Well**

**Common Health Related Contaminants  
In NH Wells**

|                    |                               |
|--------------------|-------------------------------|
| <b>Radon</b>       | <b>Arsenic</b>                |
| <b>Uranium</b>     | <b>Fluoride</b>               |
| <b>Gross Alpha</b> | <b>Bacteria</b>               |
| <b>Radium</b>      | <b>Nitrate/Nitrite</b>        |
| <b>Lead/Copper</b> | <b>and other contaminants</b> |

Please see the document below for further information:

[www.des.nh.gov/organization/divisions/water/dwgb/well\\_testing/documents/well\\_testing.pdf](http://www.des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/well_testing.pdf)

The Spanish version is available at:

[http://des.nh.gov/organization/divisions/water/dwgb/well\\_testing/documents/pozosartesianos.pdf](http://des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/pozosartesianos.pdf)

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EXECUTIVE COUNCILOR JOSEPH D. KENNEY, DISTRICT ONE  
2016 ANNUAL REPORT

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As I start my 4th year of service to you and the State of New Hampshire in Council District 1, I am grateful, committed and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Council has supported over \$25 million in contracts for prevention, treatment and recovery programs. In addition, the Council supported several millions of dollars for Law Enforcement Operation of Granite Hammer to interdict and prevent drug smuggling.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I worked to form a nine member Laconia State Property Committee to support the Executive Branch with the future sale of that property. Good news stories include the expansion of Vermont NSA manufacturing into Groveton to create over 70 jobs, the expansion of River Valley Community College into the old Lebanon College building in Lebanon and the new addition of the \$7 million Marine Patrol Headquarters Building in Gilford.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions was completed upon passage by the Legislature and signature of the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or bwatson@dot.state.nh.us.

The 2017 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, sustainment of Medicaid expansion, federal health care opportunities and funding, business and workforce development. Again, I'll be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Meagan Rose Director of Appointments/Liaison or at (603) 271-8787. A complete list is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm).

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address to be added to the list if you would like at [Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov). Contact my office any time I can be of assistance to you.

Serving you,  
Joe

Entire Counties of Coos and Grafton (the incorporated piece of Hela's location), the towns of Albany, Allen, Andover, Bartlett, Brookfield, Carleton Harbor, Coatham, Conway, Cornish, Graydon, Denbury, Eaton, Effingham, Freedom, Gilford, Grantsboro, Hart's Location, Hill, Jackson, Madison, Meredith, Middleton, Milford, Mountsonton, Ray, Durham, New Hampton, New London, Newry's, Ossipee, Plainfield, Starkenton, Sandwich, Springfield, Sunapee, Tenworth, Tilton, Tullahoma, Wakefield, Wilton, and Willsboro, and the cities of Claremont and Laconia

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PEMI-BAKER TV  
2016 ANNUAL REPORT

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Technical Improvements

PBTv conducted a station-wide equipment upgrade this year. The installation of a new playback server has been the most dramatic change at the station both in terms of cost and technical challenges. However, we are now able to capture and redirect live internet streams to our viewers as they are broadcast with our new Linux-based Castus system. Previously this type of simulcast could only be achieved with a fiber optic connection.

Government Channel

CH 3/ Digital 121

A new digital sound mixer was installed at town hall which improved the audio broadcasts. New cameras were also added to complete the transition, bringing us up to the current standard of a high-resolution widescreen aspect ratio video.

Public Access

CHANNEL 20/ Digital 171

New Programming: Plymouth State University Athletics

This year we formed a partnership with Plymouth State Broadcasting to bring PSU games of the week to CH 20. This is a mix of replayed games and some LIVE broadcasts as well. Through this partnership, individuals from PSU Broadcasting have assisted PBTv with some of the PRHS broadcasts. This has become a valuable collaboration for both PSU Broadcasting and PBTv.

Plymouth Regional High School Athletics

In 2016 we continued to bring PRHS athletics to PBTv. PBTv covered 51 of the PRHS sports team's games/events, including the Bobcats Football team's championship run. All these broadcasts would not have been possible without the help of those who volunteered including Paul Ferenc, Kevin Malm, Jim Nolan, Tim Tyler, Will Vordderstine, and many others.

Independent Productions

PSU students continued to play a big part with Ch 20 productions. Alexandra Hadley served PBTv as an intern/Director of PSU Programming. Jim Tyrrell's weekly Plymouth Spotlight made a return to CH 20 in 2016. Plymouth Spotlight is a weekly show that highlights locally produced music in the Plymouth area.

The PBTv station manager and assistant manager have been asked by PBRHS to sit on their Career & Technical Advisory Board as members. We have attended said meetings.

Yours in service,

Juliet Harvey

*Pemi Baker TV Station Manager*

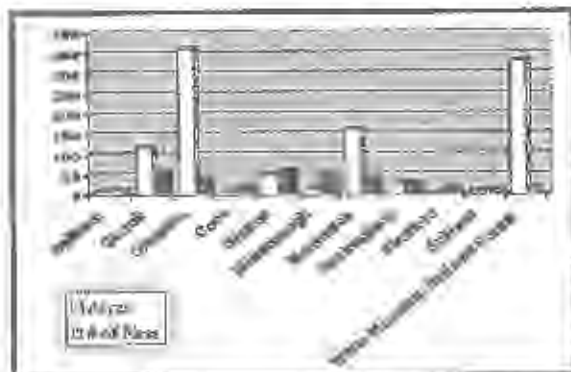
## 2016 REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.nhfirepermit.com](http://www.nhfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

### 2016 WILDFIRE STATISTICS (All fires reported as of December 2016)



| HISTORICAL DATA |                 |              |
|-----------------|-----------------|--------------|
| YEAR            | NUMBER OF FIRES | ACRES BURNED |
| 2016            | 331             | 1090         |
| 2015            | 124             | 635          |
| 2014            | 112             | 73           |
| 2013            | 181             | 144          |
| 2012            | 318             | 206          |

| CAUSES OF FIRES REPORTED (These numbers do not include the WMNF) |                |          |          |         |          |           |           |        |
|--|----------------|----------|----------|---------|----------|-----------|-----------|--------|
| Arson  | Debris Burning | Campfire | Children | Smoking | Railroad | Equipment | Lightning | Misc.* |
| 15   | 85             | 35       | 10       | 12      | 2        | 18        | 9         | 148    |

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

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INDEPENDENT AUDITOR'S REPORT

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**GRZELAK AND COMPANY, P.C.**  
Certified Public Accountants

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Members – American Institute of CPAs (AICPA)  
Member – AICPA Government Audit Quality Center (GAQC)  
Member – AICPA Private Company Practice Section (PCPS)  
Members – New Hampshire Society of CPAs

P.O. Box 8  
Laconia, New Hampshire 03247-0008  
Tel (603) 524-6734  
GCO-Audit@gcccpas.com

To the Board of Selectmen  
Town of Plymouth  
Plymouth, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plymouth as of and for the year ended June 30, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, Government Auditing Standards and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 30, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Plymouth are described in the Notes to the financial statements. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Plymouth's Statement of Net Position financial statements (related footnote) were:

- Actuarial Valuation of Post-Employment Benefits under GASB 45.
- Proportionate Share of NHRS Net Pension Liability.

Management's estimate of the valuation of OPEBs is based on an actuarial valuation. We evaluated the key factors and assumptions used to develop the valuation in determining that it is reasonable in relation to the financial statements taken as a whole. The estimate of the proportionate share of net pension liability of the NHRS is based the town's current percentage of contributions to the system.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

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## INDEPENDENT AUDITOR'S REPORT - Continued

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### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

### Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### Management Representations

We have requested certain representations from management that are included in the management representation letter dated as of the report date and updated if applicable.

### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Information in Documents Containing Audited Financial Statements

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Selectmen and management of the Town of Plymouth and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Grzelak and Co., P.C.*

GRZELAK & COMPANY, P.C., CPAs  
Laconia, New Hampshire  
November 15, 2016

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**PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE  
2016 ANNUAL REPORT**

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**KEY EVENTS – 2016. Ongoing:** PRLAC completed its 15<sup>th</sup> year of water quality testing on the Pemi. PRLAC members logged over 286 volunteer hours in ongoing activities: Water testing, permit application site visits, outreach, and meetings. Member miles traveled in support of these efforts is estimated to be 1,053. An average of 7-8 members attended PRLAC's 11 meeting 2016 schedule. Our primary focus is on eight corridor towns from Thornton to Hill. All these towns supported PRLAC in 2016. PRLAC receives administrative and occasional technical support from the Lakes Region Planning Commission. Despite drought conditions, key indicators of river health (dissolved oxygen, specific conductance, turbidity, pH, temperature) were normal with the exception of water temperature which shows a slight increase. Observations in the field confirm that climate change, with its associated extreme weather events, increases destabilization of sensitive feeder systems to the river. Stormwater runoff continues to be the issue of most concern.

**MAJOR PROJECT – NORTHERN PASS:** From day one of 2016 – the Northern Pass Transmission line (NPT) consumed practically all of PRLAC's volunteer resources. After extensive review of all the Northern Pass Transmission (NPT) development permit applications (27) involving Shoreland, Wetlands, and Alteration of Terrain – PRLAC concluded that the NPT Project, as presented, will have unacceptable adverse consequences in the Pemi Watershed – particularly wetlands and its feeder streams. PRLAC voted (unanimously) to petition the Northern Pass Site Evaluation Committee (SEC) for "Intervener Status" at its November, 2015, meeting. The SEC responded with the following: "The Pemigewasset River Local Advisory Committee's duties include the requirement to consider and comment on any federal, state, or local governmental plans to approve, license, fund or construct facilities that would alter the resource values and character for which the river is designated. The Pemi River was "designated" in 1991. PRLAC's focus is on the implications of proposed development activity on water quality, water quantity, and aesthetic impact on the river. PRLAC asserts that the river and supporting wetlands will be negatively affected by the project". "PRLAC has a substantial interest in ensuring that rivers and wetlands will not be negatively impacted by the Project." PRLAC may intervene as a full party in these proceedings".

There were more than 150 motions to intervene on this project. This expression of concern to the SEC was unprecedented. Approximately 90% of the petitions were against what NPT proposes. Fulfilling the responsibilities of intervener status was indeed a huge commitment for a relatively small volunteer organization. It involved attendance at a series of Site Evaluation Committee Technical Sessions in Concord, several public meetings, and a major time devoted to developing pre-trial testimony on multiple occasions for several members.

PRLAC's annual report to NH DES will show the following level of commitment to NPT in 2016: member time attributable to intervention in this project is more than 800 hours; travel directly associated with NPT totals ~700 miles.

**LOOKING AHEAD:** PRLAC's heavy involvement in NPT will continue thru September, 2017, at which time the SEC will make a final decision. Our critical issues revolve around anticipated increases in stormwater runoff related to ROW construction damage, visual aesthetics related to 90' towers, secondary damage to wetlands. PRLAC meets on the last Tuesday of most months January-November at 7:00PM in Plymouth's Pease Public Library. All are encouraged to attend. For more information go to <http://www.lakesrpc.org/prlac/prlacindex.asp>.

Max Stamp, PRLAC Chair





## Town of Plymouth Board of Selectman 2016 Annual Report: Plymouth State University

Inextricably tied in our past and our present, so too is the future of Plymouth State University joined to the Town of Plymouth. We are proud of our partnership with our town and our community and we seek to build a sustainable future for all. To prepare for that future, PSU has begun to create a new model for the 21<sup>st</sup> Century public university built around the key principles of exploration and discovery through to innovation and entrepreneurship—emphases that will help to diversify our local economy and hopefully serve as an economic engine for the region.

Over the past 14 months, the faculty and staff have linked these concepts in fluid clusters that reflect our academic strengths, the region's needs, and global challenges:

- Arts and Technologies
- Health and Human Enrichment
- Justice and Security
- Education, Democracy and Social Change
- Exploration and Discovery
- Innovation and Entrepreneurship
- Tourism, Environment and Sustainable Development.

Creative ideas and projects that emerge from undergraduate students, graduate students, and faculty in these clusters can be developed and tested in new spaces being developed on campus called Open Labs. External partners will also be integrated into these academic and experiential settings, further enhancing the potential partnerships between the town and university.

The goal is to create a university experience that will be second to none. Talented faculty and staff, in close partnership with community and business leaders, will prepare students in an interdisciplinary, problem-solving, creative, and innovative learning environment. This is what will differentiate PSU in the minds of the most inventive, entrepreneurial students who are eager to do hands-on learning and to make their mark after graduation, ideally in this area or elsewhere in the state.

To introduce those prospective students to the 21<sup>st</sup> Century approach to their college education, PSU is unveiling a new marketing brand with the tagline *See further up here*. PSU graduates will see further potential in themselves and their ideas - see further into a future with unimaginable opportunities that they will shape - see further into the possibilities of this region for building environmentally-friendly businesses and organizations to sustain an exceptional quality of life for the community and its families.

Plymouth State University has made a decision to lead change in higher education rather than getting washed away in the wave of challenges facing much of higher education. These are challenging times but also times of opportunity. These times have required a re-ordering of priorities and programs to ensure that human and financial resources are focused on the initiatives that will lead to a bright future for the University and the region. A campus workforce reduction was accomplished with support from the University System of New Hampshire Board of Trustees with the goal of long-term financial stability and growth. Through it all, we greatly appreciate the town administration working with us as administrative resources are reshaped to support this new PSU. These changes assure the maximum long-term benefit to PSU students who provide 85% of the University's revenue through their tuition and fees - as well as the town.



**Town of Plymouth Board of Selectman 2016 Annual Report:  
Plymouth State University**

Keeping our facilities open for both our students and our town are a priority. The newest facility, Merrill Place, addresses some of the town's concerns about students off campus and will meet the need for additional capacity for a slightly larger student population. Conceived as a living/learning laboratory for 348 students during the academic year, it will also support a more vigorous summer conference program and offer meeting and dining facilities.

Attracting new populations to Plymouth holds significant potential for the community and the university. Plymouth State University and the Town of Plymouth, collaborating as partners and friends, will build a sustainable future for all who love this place and for those yet to know the beauty and pleasure, the past and potential, of Plymouth, New Hampshire.

A handwritten signature in black ink, appearing to read "Donald L. Bix".

Donald L. Bix  
President

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**BAKER RIVER WATERSHED ASSOCIATION**  
**2016 ANNUAL REPORT**

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The Baker River Watershed Association (BRWA) works with towns along the Baker River to promote preservation of water quality for safe recreational use as well as best practices for reduction of flood risks and drinking water protection. As part of its service to the towns, water quality volunteers take measurements at 13 sites stretching from Warren to Plymouth, and send samples to State labs for analysis of *E. coli* and chloride levels. The towns support the lab fees and results are immediately provided to representatives in each town.

In general, 2016 was a relatively quiet year for the Baker River, with watershed communities facing no major disasters, contaminant spills or floods. Because of extreme drought, however, *E. coli* levels steadily increased over the summer and became an emerging health concern in Wentworth, Rumney and Plymouth by September. Additional samples collected in Plymouth and Rumney in October showed that levels continued to rise at some sites but not all. In July, a dead moose was noted lying in the Baker River in Rumney. While this could cause spikes in *E. coli* levels downstream, it does not account for the higher than average levels in Wentworth. With drought, problems of contaminated groundwater become more noticeable because there is less natural water to dilute it. Most commonly, *E. coli* enters groundwater from problems with overflowing septic tanks and/or inadequate leach fields.

The BRWA's primary purpose is to ensure that communities along the river have the opportunity and a mechanism through which they can work together to reduce the risk of future problems. The BRWA encourages each town to nominate a representative to serve as liaison between town administrations and the BRWA. Without this representation, towns cannot take advantage of all the benefits a watershed association has to offer. The BRWA is currently seeking a secretary and treasurer and additional representatives (maximum of two per town) to serve on the Steering Committee for Wentworth, Rumney and Plymouth. Warren is currently fully represented. The BRWA Steering Committee meets 2-3 times a year to discuss emerging needs and opportunities within the watershed.

Looking ahead, November 2017 marks the 90th anniversary of the biggest flood on record on the Baker River, peaking at almost 7.5 feet over flood stage in Rumney. There have been seven major floods since then, at more than 3 feet above flood stage, but none reached the extreme of the 1927 event after the Army Corps of Engineers built 17 overflow basins in the upper reaches of the river. The BRWA can advise towns and property owners on land management practices to reduce flood losses.

Follow BRWA happenings on the web (<http://www.bakerriverwatershed.org>) and Facebook (<https://www.facebook.com/BakerRiverNH/>). Contact the Chair ([chair@bakerriverwatershed.org](mailto:chair@bakerriverwatershed.org)) to volunteer as a representative, a water tester or to serve as a BRWA representative for your town.

**2016 BRWA Steering Committee:**

Lisa Doner, Chair and Plymouth River Monitor and Representative  
David Saad, vice-Chair and Rumney Representative  
Ellie Murray, Wentworth Representative  
Kevin Hopkins, Warren River Monitor and Representative  
Jay Johnson, Warren River Monitor and Representative

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**PEMI BAKER SOLID WASTE DISTRICT  
2016 ANNUAL REPORT**

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This past year, the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton and the other in Plymouth. A total of 161 households participated in the program – down from last year’s high of 269. It was estimated that over 11,000 tons of material was collected. Total expenses for this year’s program (disposal costs, advertising, & insurance) were \$22,348. The District was awarded a grant from the State of NH for \$5,587, and received a \$5,000 donation from Casella Waste. The net expenditures for the program were \$11,761 (a cost of \$42 per resident).

In 2017, the District will once again hold collections in Littleton (Sunday, August 27th) and in Plymouth (Saturday, September 30th). Individual residents can help to minimize the District’s disposal costs and reduce the toxicity of the waste stream by remembering a few of these helpful tips: Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint may be disposed of in your household trash.

The district also coordinated a fluorescent light bulb collection and recycling program, which involved all member towns. This year roughly 25,842 linear feet of fluorescent tubes was collected, as well as 867 compact fluorescent bulbs, and 215 pounds of ballasts and batteries. The total cost for this effort was \$2,830.21 covered by district dues.

Prices paid for processed recyclables have been on the upswing over the last few months, so revenues for transfer stations should see some improvement compared to last year; however, they are still below the prices seen a few years ago. The composition of recyclable materials has also been changing. Containers are getting lighter, and many items, such as fruit juices and laundry detergent, are now being packaged in non-recyclable bags rather than plastic bottles. So it’s taking more effort to get full loads. When selling your recyclables, be sure to call multiple brokers as prices can vary between brokers. Even small differences can add up to significant dollars over the course of a year. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collection bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at [www.nhthebeautiful.org](http://www.nhthebeautiful.org).

As always, citizens interested in participating in the development of the District’s programs are welcome to attend the District’s meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District by email at [pemibakerswd@yahoo.com](mailto:pemibakerswd@yahoo.com)

Respectively Submitted,  
Regan Pride, Secretary

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**NORTH COUNTRY COUNCIL, INC.**  
**2016 ANNUAL REPORT**

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As the Regional Planning Commission serving 51 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Played key, supportive role in helping to secure \$800,000 in funding for infrastructure improvements at the former Wausau paper mill site in Groveton, as well as \$25,000,000 for construction of the new Morrison Senior Living Community in Whitefield.
- Provided grant writing and technical assistance to assist communities.
- Designated to administer Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 26 towns in the region.
- Administered funds that enabled Grafton County Senior Citizens Council, Transport Central, Tri-County Community Action Program and Advance Transit to reimburse volunteer drivers for 5,549 trips provided to the elderly or disabled.
- Completed over 150 traffic counts throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Completed the last of four federally-funded scenic byway corridor management plans and staffed North Country Scenic Byways Council to maintain the state byway designation.
- Administered grant for the study of the Mad River to identify options for saving Campton Village water infrastructure from costly streambank erosion.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Assisted Coos County Planning Board with review of Balsams redevelopment plans.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulations
- Developed a guide to help cities and towns learn how to better promote sustainable business.
- Partnered with Northern New England Chapter of the American Planning Association (NNECAPA) to post case studies from ME, NH and VT showcasing successful community development projects in rural communities.

All of us here at North Country Council look forward to serving your community. NCC is your organization. We are here to serve you. We are dedicated to both supporting our individual member and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully submitted,

Barbara Robinson  
Executive Director



P.O. Box 433  
Lebanon, NH  
03766-0433

Phone: 603-448-4897  
Fax: 603-448-3906  
Web site: [www.gccccc.org](http://www.gccccc.org)

*Supporting Aging in Community*

White Meadow Senior Center  
(67 Haverhill 787-2779)

Linwood Meadows Senior Services  
(Haverhill 743-4705)

Littleton Area Senior Center  
(Littleton 481-6050)

Mascota Area Senior Center  
(Canaan 524-1143)

Newtown Area Senior Services  
(Windsor 344-8495)

Orford Area Senior Center  
(Orford 853-4102)

Plymouth Regional Senior Center  
(Plymouth 561-1204)

Upper Valley Senior Center  
(Lebanon 448-4773)

*Sponsoring*

RSVP at The Volunteer Center  
(toll-free 877-791-7787)

ServiceLink of Grafton County  
(toll-free 800-634-9412)

*Keynote Column*

Senior Citizens Financial Inc.  
*is an equal opportunity provider.*

*2015-16 Board of Directors*

- (Jan Macdonald, President)*
- Patricia Brade, Vice President*
- Helen Alvarez, Treasurer*
- Larry Kelly, Secretary*
- Ralph Adams*
- Chuck Fringberg*
- Ellen Mahoney*
- Clark Gaudette*
- Dick Jolley*
- Franz J. Berni*
- Mike McKinney*
- Tom Nish*
- Emily Smith*
- Molly Robson*
- Hecky Smith*
- Lizette Philiberto*

*Thank You to Board Fellows  
Serving Voluntarily*

*Roberta Berner, Executive Director*

**GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.  
ANNUAL REPORT 2016**

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and wellbeing of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2015-16, 338 older residents of Plymouth were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center and 57 Plymouth residents were assisted by ServiceLink:

- Older adults from Plymouth enjoyed 5,523 balanced meals in the company of friends in the Plymouth center's dining room.
- They received 8,006 hot, nourishing meals delivered to their homes by caring volunteers.
- Plymouth residents were transported to health care providers or other community resources on 3,117 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 262 visits with a trained outreach worker and 202 contacts with ServiceLink.
- Plymouth's elderly citizens also volunteered to put their talents and skills to work for a better community through 4,059 hours of volunteer service.

The cost to provide Council services for Plymouth residents in 2015-16 was \$184,656.11.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even critical.

Grafton County Senior Citizens Council very much appreciates Plymouth's support for programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

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**PEMI-BAKER COMMUNITY HEALTH  
2016 ANNUAL REPORT**

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**2016 Annual Report**

**Pemi-Baker Community Health (PBCH)** is a non-profit offering home health, hospice, outpatient rehab, aquatic & fitness memberships, and community services.

Healthcare faces the challenge of significant new service demands, an uncertain financial and regulatory climate, and competition for a limited pool of qualified caregivers. In addition, rising health care costs and the reductions in government funding add to the challenges of providing quality care, regardless of ability to pay. Towns and individuals who support PBCH make it possible to continue the mission Dorothy Westberg began on July 17, 1967. Today, over 50 staff members provide skilled nursing, home health aide services, physical therapy, aquatic therapy, occupational therapy, speech therapy, homemaking and social work annually to almost 600 patients in more than 12 communities, no matter their ability to pay.

Town funds are used to match grant funding, to provide services to those with limited or no ability to pay and to augment (as in Hospice care) the cost of services that are not covered through third party payers. The agency is dependent upon charitable donations and town funds to continue to provide services. Our website [www.pemibakercommunityhealth.org](http://www.pemibakercommunityhealth.org) is a resource for the many programs offered at PBCH.

Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBCH's programs assist members of our community in this journey to become and stay healthy through life and with Hospice we can make the end of life journey one of hope, and dignity while putting the patient/family in the driver's seat. Most of our community members would choose to remain healthy at home and many have been able to realize this possibility.

Pemi-Baker Community Health is interested in the complete health of the community. Our primary services are:

- ☞ **Home Health** (nursing, physical therapy, occupational therapy, speech therapy, social work, LNAs, and nutritional counseling) – in the home setting
- ☞ **Hospice** (nursing, therapy, social work, hospice director, and LNAs) – in the home setting
- ☞ **Outpatient Therapy** (Physical, Occupational, and Aquatic Therapy) – available on site

**Supplemental Programs offered:**

- |   |  |
|---|--|
| ☞ Drop In Bereavement Group                         | ☞ Foot Clinics   |
| ☞ Mindfulness & Meditation for Grief & Loss         | ☞ Blood Pressure Clinics                               |
| ☞ Drums Alive                                       | ☞ Flu Shot Clinics                                     |
| ☞ Tai Ji Quan and Moving for Better Balance         | ☞ Nutrition Classes                                    |
| ☞ Women's Day of Wellness                           | ☞ Health Presentations                                 |
| ☞ Gym and Aquatics Memberships                      | ☞ Aquatics Fitness Classes                             |
| ☞ American Red Cross CPR/First Aid/<br>Lifeguarding | ☞ <b>CAN bring a program to a town or<br/>business</b> |

Our success is thanks to our skilled, passionate, client focused staff who provide professional care with a personal touch and to a community who has supported us in so many ways. We are pleased to be part of this community and touching lives: yours, your family's, your neighbor's with a customer-oriented, client centered approach in a partnership to improve health and lives.

Thank you for all your support!

Chandra Engelbert, RN, BSN, MBA  
Executive Director

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## NEW HAMPSHIRE HUMANE SOCIETY 2016 ANNUAL REPORT

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Animals finding themselves within the town limits of Plymouth can be assured a positive outcome thanks to the ongoing collaboration with the Town and the New Hampshire Humane Society. For any issue relative to animal welfare, whether it be a stray dog running loose, or a litter of abandoned kittens, a resident needing help with low cost spay/neuter options, children enjoying our pet enrichment programs, or the elderly receiving pet therapy visits, we are the resource called upon and are honored to be an important part of the lives of Plymouth constituents.

In 2016 our Board of Directors completed the strategic plan looking towards sustainability, and are actively engaged in board recruitment especially in the realm of legal counsel and veterinary advisers.

New Hampshire Humane Society has a staff of 23 dedicated animal professionals. Nineteen part-time and four full-time staff provide all the care necessary for every animal who arrives at our door. Care and comfort, medical, emotional and behavioral rehabilitation happens 365 days of the year. Animal Control Officers and Law Enforcement have access to our facility 24 hours a day, every day, for strays or abandoned animals from the Town.



All animals are spayed or neutered prior to adoption. We offer many programs to the residents of Plymouth. Notably two spay/neuter options: 1) SNAP Spay Neuter Assistance Program for surgical sterilization of privately owned pets, and 2) our PAW Fund for those truly in financial straits. Application to both funds is easy and streamlined via our online portal [www.nhhumane.org](http://www.nhhumane.org).

We operate a pet food pantry for those who need help feeding their pets since we recognize offering a helping hand keeps families together and avoids the wrenching decision to surrender a pet. We also provide cat litter if it is on hand. NHHS disbursed a very small amount of food to needy families in Plymouth in 2016 - 30lbs dry kibble only. A number that doesn't match up with usage of other programs. NHHS is here to help, Plymouth residents should avail themselves of this social program if they need it.



We offer education/outreach to students within the Plymouth School System. We provide Volunteer opportunities for all over the age of 16. Our

Volunteers logged 11, 142 hours of service in 2016, a figure that grows annually.

New Hampshire Humane Society has been an advocate for animals since 1900. We have blossomed from a shelter that was a holding facility for animals to a full service adoption agency. 1297 creatures passed over the NHHS threshold in 2016. 43 animals or 3.3% were not placed due to terminal or contagious illnesses, 11 of this sad number simply could not be safely placed in the community.

Conversely, our adoptions continue to climb, 1022 animals placed in loving forever homes 2016. We created and implemented interactive community programs, Cat Tails allows children not old enough to



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## NEW HAMPSHIRE HUMANE SOCIETY 2016 ANNUAL REPORT - Continued

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volunteer to spend time with our cats in the dedicated reading nook – and Puppy Love, families can visit and spend time with puppies, when we have them, thus providing socialization of this rambunctious outgoing pets and teaching children empathy and respect at the same time.

New, too, in 2016 in response to community need - our Safe Harbor Program – a short term solution for a much loved pet while the family deals with the human devastation associated with illness, hospitalization loss of home etc..

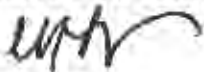
As a registered 501 ( c ) 3 charity, we are pledged to advocate for the animals we serve, speaking for those that cannot speak for themselves. NHHS is funded, and the mission only sustainable with public support. Funded 100% by donation, like minded animal stewards, local businesses, community allow us to continue these important services which of course, extend to the Town of Plymouth.



Animal activity - 2016 - from the Town of Plymouth is as follows:

- 7 Plymouth families accessed our low cost Spay/Neuter programs a 60% increase over last year
- 13 Pets were surrendered by Plymouth residents
- 25 Stray animals were received from the Town of Plymouth
- 2 cats & 20 naughty dogs were claimed by their Plymouth owners
- 38 Plymouth families adopted from NHHS
- 0 Cruelty cases
- 1 resident/elder care facility received 12 visits by NHHS certified Therapy dogs

Respectfully submitted



Marylee Gorham  
NHHS Executive Director  
603-524 3252x301  
[www.nhhumane.org](http://www.nhhumane.org)



NH HUMANE SOCIETY  
A non-profit in New Hampshire



Respect    Advocacy    Integrity    Stewardship    Excellence

December 29, 2016

To the Residents of Plymouth:

*"A healthy population enables growth, productivity, and helps create an economic environment that will sustain New Hampshire's future well-being."*

*-- 2014 Sentinel Event Review Report*

**Thank you for investing in Genesis Behavioral Health!**

The appropriation we received from the Town of Plymouth's 2016 budget helped Genesis Behavioral Health provide 24/7 Emergency Services to any resident of Plymouth experiencing a mental health crisis, regardless of their ability to pay.

During Fiscal Year 2016 (July 1, 2015 to June 30, 2016), **208 (unduplicated)** residents of Plymouth received services from Genesis Behavioral Health (GBH), and **40** of these individuals utilized Emergency Services. Genesis provided **\$45,266** in charitable care to Plymouth residents.

|                          | Clients Served-Agency | Charitable Care in \$ | Clients Served-ES |
|--------------------------|-----------------------|-----------------------|-------------------|
| Children (0 to 17 years) | 66                    | \$27                  | 6                 |
| Adults (18 to 59 years)  | 135                   | \$22,815              | 29                |
| Elder (60 + years)       | 19                    | \$22,384              | 5                 |

According to recent community needs assessments, access to mental health care and substance misuse treatment continues to be a priority community need for Belknap and southern Grafton Counties. Reduced access to treatment leads to increased demand on many of the systems in our community, including emergency rooms, law enforcement, first responders, courts, corrections, schools and municipalities. The economic cost of untreated mental illness is more than \$100 billion each year in the United States, causing unnecessary disability, unemployment, substance abuse, homelessness, inappropriate incarceration, suicide and wasted lives (National Alliance on Mental Illness, 2011).

A partnership with the municipalities we serve is critical to the sustainability of the Emergency Services program. The repercussions of reduced funding and limited access to mental health care are devastating for our communities. Mental health treatment helps people foster fulfilling relationships, maintain stable employment and lead productive lives. Genesis Behavioral Health improved the health of 3,976 individuals living with – and recovering from – mental illness last year. On behalf of them, thank you for your contribution.

Sincerely,

Margaret M. Pritchard, Executive Director

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**PLYMOUTH ENERGY COMMITTEE**  
**2016 ANNUAL REPORT**

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In 2016 the Plymouth Energy Commission continued to explore the potential for a photovoltaic array to offset the electricity usage of town owned buildings. A site at the Town's Transfer Station was selected for a potential array. The commission continues to work with ReVision Energy in developing a plan to be brought to the Selectboard for approval. Utilizing Group Net Metering any potential array would be used to offset a portion of the Town's electric usage. With a goal of constructing a 130-140 kilowatt array, 2017 will see the commission continue to work on determining the feasibility of moving forward.

The commission is continuing to oversee the conversion of Plymouth's streetlights to LED's. Recently the Coop installed a few test bulbs around Plymouth. The Commission will continue to evaluate the feasibility of installing low-watt LEDs when replacing bulbs. The goal of this program is to increase the effectiveness and energy efficiency of the streetlights. The project, scheduled to be carried out in 4 phases, has seen the conversion of streetlights in the downtown area during completion of the first 2 phases. At present the commission is exploring a site assessment protocol that would develop a process to evaluate requests for adding or removing streetlights.

After some turnover among Commission Leadership early in 2016, the Commission is fully staffed with 7 members and all of the leadership roles are filled. The Commission will continue to meet on the 3rd Wednesday of the month at 6pm at Town Hall.

Plymouth Energy Commission  
Kathleen Bush, Chair  
Grace Garvey, Vice Chair  
Steve Whitman, Treasurer  
Ladd Raine, Secretary  
Larry Mauchly, Member  
Peter Martin, Member  
Maggie Mumford, Member  
William Bolton, Board of Selectman  
Chris Brown, Alternate

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**PLYMOUTH HISTORICAL SOCIETY  
2016 ANNUAL REPORT**

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It's a joy and a satisfaction to once again be fully open for business and to have many visitors finding their way to our door and enjoying the exhibits, including *A History of the Courthouse* and *Plymouth in the 1950s and 1960s*. If you haven't yet had the opportunity to visit, we're open throughout the year on Saturdays from 10:00 until 2:00, and are also offering monthly programs. Please join us!

Here's a look at the year that was:

### **The Big Clean-up**

Throughout the winter and spring a crew of volunteers unpacked, sorted, cleaned and inventoried the collection as it came back from storage. It was exciting to find old treasures and forgotten documents as countless boxes were unpacked.

### **Reopening Celebration**

On June 4<sup>th</sup> the doors were opened and 90 supporters came to visit the "new" museum. Six characters from Plymouth's past visited and shared their stories, including Col. David Webster, Sen. Samuel Livermore, and Daniel Webster. We also unveiled our granite "Betty Bench" on the front lawn, honoring Betty Batchelder for her many years of outstanding service.

### **Presentations and Programs**

Throughout the summer and fall a variety of programs were offered each month. In July a play written by Manuel Sterling brought a packed house with standing room only, and Joe Casey playing the role of Daniel Webster revisiting the Courthouse in 2016. Paul Floyd, John Bentwood, and Lynn Durham were supporting cast. Other programs included walking tours of downtown Plymouth, presentations by New Hampshire Humanities historians, Walkabout Wednesday art shows featuring the work of local artists Alma Grand and Cam Sinclair, and a wreath making workshop. Two successful fundraisers helped to keep us solvent; watch for our plant sale in the spring, and another fall yard sale.

### **Volunteers**

It takes many hands to keep it all going, and we are so grateful to the volunteers who have helped get the Historical Society Museum back on its feet and keep it running! Linda & Michael Barlick were named "volunteers of the year" for their steady and generous participation; other volunteers included Mary Baldwin, Kathie Flanders, Alma Grand, Sue Grillo, Donald Houle, Calla Jae Jones, Roger Kleinpeter, Ed Loranger, Doug McLane, Sue McLane, Steve Rand, Marcia Rundle, Glotia Sterling, Tink Taylor, Elsa Turmelle.

*New volunteers are always welcome!!* We have a full plate as we move into our 44<sup>th</sup> year of service, and there's a lot going on behind the scenes. Please let us know if you have some spare time to give.

*Plymouth Historical Society Board of Directors:*

Katherine Hillier- *President*; Louise McCormack-*Vice President*, Dick Flanders- *Secretary*, Paul Floyd-*Treasurer*, Betty Batchelder, Judy Floyd, Rondi Gannon, Lisa Lundari, Winnie Oustucky  
1 Court Street -536-2337 -[www.PlymouthNHHistory.org](http://www.PlymouthNHHistory.org) - facebook: Plymouth-Historical-Society

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## CADY ANNUAL REPORT - 2016

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Communities for Alcohol- and Drug-Free Youth would like to thank citizens of the Town of Plymouth for your support over the past year—together we are building possibilities, potential, and promise for our youth!

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of so many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place. Director of the White House Office of National Drug Control Policy recently stated, “Addiction doesn’t start with prescription drug abuse or heroin use. It starts with alcohol, tobacco and marijuana. If we want to end the epidemic our country is experiencing, then we must put resources on the ground for prevention.” As I write this year’s annual report, I am excited to share information about the progress we have made, together with our community partners, over the past year.

Our non-profit organization exists because our programs work. At CADY we see growth every day in the inspiring faces of our youth as they learn, grow, and thrive—we can only do this vital work with your involvement and support—thank you!

When you invest in CADY you provide the opportunity for local teens to build resiliency through asset-building, high-impact prevention programming such as the Launch Youth Entrepreneurship Program and the Youth Advisory and Advocacy Council as well as through school-based initiatives. And you reclaim futures by giving vulnerable youth a second chance to overcome challenges, to grow and to turn their lives around through Restorative Justice, our region’s only juvenile court diversion program. Many high-risk youth in Restorative Justice are already struggling with substance use disorders—we know that when we intervene early, we can prevent entry into the addiction pipeline and save lives.

Our outreach work included an ongoing media campaign designed to raise awareness on substance misuse and solutions with submissions to the Hometown Voice, school newsletters, the PennySaver, and the Record Enterprise as well as social networking sites of Facebook, Twitter, and YouTube. We also launched a new website ([www.cadyinc.org](http://www.cadyinc.org)) in September with a video library and other outstanding resources for parents and community members. We collaborated with Spaulding Memorial Hospital on an Opiate and Heroin Media and Outreach Campaign to raise perception of risk and prevent addiction as well as connect those struggling with addiction to regional and statewide resources. We launched a new initiative: *TEACH OUR CHILDREN WELL: The Truth About Drugs* in collaboration with Plymouth Rotary and other key partners to provide a high-impact, powerful learning opportunity for parents and other caregivers in our region.

Beyond our primary prevention mission, our work with the Substance Use Disorders Continuum of Care statewide system included four Naloxone Kit Distribution events; ongoing promotion of the NH Statewide Addiction Crisis Line (1-844-711-HELP); providing resources to families of children struggling with addiction through vital information, referrals, and empowering tools to access treatment and recovery and save their children’s lives; roundtables with our federal delegation to communicate local needs to help inform federal legislative activity; and hosting of inspiring keynote speakers at our Annual Regional Prevention Summit in May to bring awareness to our community and partners that prevention works, treatment is effective, and recovery is possible.

While we are grateful for our many successes, we have a long way to go. We know that many worthwhile causes turn to you for support and we want you to know that we are grateful and honored for your ongoing commitment to preventing substance abuse and addiction—thank you.

Sincerely,

Dcb Naró, Executive Director

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PLYMOUTH MUNICIPAL AIRPORT  
2016 ANNUAL REPORT

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The exceptionally dry winter conditions and lack of snow led to aviation activity starting to pick up earlier than usual. Normally the bulk of operations occur between May and October, but this year wheeled aircraft were landing safely on frozen turf as early as February. There were no problems with maintenance equipment and no cost overruns for the budget. The process to have the trees cut in the runway approach areas is underway to increase safety margins for landing aircraft.

We had several events this year. The airport partnered with the Pease Public Library to host the 2016 Touch a Truck summer reading kickoff event with construction vehicles, emergency response vehicles, airplanes, race cars, and farm equipment. In August, Executive Councilor Joseph Kenny continued Ray Burton's airport tour tradition, meeting with community members and pilots providing an opportunity for a discussion about the direction of the Plymouth Municipal Airport and aviation in New Hampshire. At the beginning of October, the late Bill Grady's Retired Delta Pilots reunion had a successful turnout, and is now permanently hosted by Henry Lynch.

In addition to events, many people experienced the airport through flying lessons and scenic flights.

The Airport's first Master Plan is now complete. It is a comprehensive document that will help the town successfully manage, maintain, and safely operate the airport for years to come. The plan was funded by the FAA (90%), NHDOT Aeronautics (5%), and the Town of Plymouth (5%).



Visitors to the airport enjoy the welcoming simple and accessible quality of our airport. The airport remains a valuable transportation asset to the Town and the region.



Respectfully submitted,  
Colin McIver

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FRIENDS OF THE PEMI ~ LIVERMORE CHAPTER  
2016 ANNUAL REPORT

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During 2016, our collaboration with the towns of Holderness, Campton and Plymouth, Plymouth Rotary, State of New Hampshire, PSU and many other interested organizations and individuals has continued unabated. We are pleased to report on our progress in achieving the vision begun by Executive Councilor Ray Burton, continued by Executive Councilor Joe Kenney, defined by community visioning sessions and executed by the committed efforts of our many volunteers. We strive to make Livermore Falls recognized as having the best combination of education, environmental and recreation opportunities in New Hampshire.

During 2013, various clean-up days were organized and there were significant coordinating activities between the stakeholders. During 2014, Livermore Falls became a State park and responsibility was formally transferred from Fish and Game to the Department of Resources and Economic Development. Our vision included improvements of signage, picnic tables, grills and bike racks. Increased supervision by the Town of Holderness encouraged more family friendly use of the beach in Holderness. There was a notable decrease in summons by the police and over 5,000 visitors came to experience the river.

During 2015, a full time attendant was provided by the State and a cultural resource study was completed. The final design for a new parking lot was approved with space for about 70 cars with a scheduled completion date by summer, 2016. Funding for the parking lot came from the State's capital funds and the State committed an additional \$150,000 from a settlement with the Groton wind farm for improvements to the west side of the river. Our volunteers hosted events about history and water quality as well as river safety guidance and donated 1,200 hours for cleanups, greeting visitors and meetings.

In 2016, the State increased staffing to include three attendants and our volunteers donated an additional 1,000 hours.



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FIENDS OF THE PEMI – LIVERMORE CHAPTER  
2016 ANNUAL REPORT (Continued)

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We also celebrated the State's completion of the parking lot with a ribbon cutting ceremony and history tour. In a letter thanking the Friends, the Select Board in Holderness wrote, "The partnership between the State and the local stakeholders was instrumental in this transformation, and the success was because the Friends group was so determined and persistent. The result is a

beautiful new park which will provide access to both the history and natural beauty of the area".

Our most recent meeting was held in the Campton offices where we discussed our plans to improve the west side of the river with additional parking, safe access to views and interpretive historical information about the importance of this place in the development of our communities. This work will be done during summer 2017.

So, we have done a lot, but with our efforts expanding to the west side of the Pemi we have a lot more to do. We invite your participation with the Friends group to help us fully achieve our vision.

For further information, please contact us at:

- [LivermoreFalls.org](http://LivermoreFalls.org)
- Friends of the Pemi – Livermore Falls Chapter on Facebook
- [Nhstateparks.org/visit/state-parks/Livermore-falls-recreation-area.aspx](http://Nhstateparks.org/visit/state-parks/Livermore-falls-recreation-area.aspx)

Ken Evans at [evanmead139@gmail.com](mailto:evanmead139@gmail.com)



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## NOTES

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NOTES

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**TOWN OF  
PLYMOUTH, N.H.**

**MINUTES OF THE**

**2016**

**ANNUAL MEETING**



**THE STATE OF NEW HAMPSHIRE  
MINUTES OF THE 2016 ANNUAL MEETING  
OF THE TOWN OF PLYMOUTH**

To the inhabitants of the Town of Plymouth in the County of Grafton and the State of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 8th of March, next, polls to be open *for voting on Articles 1 and 2* at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 9th of March, next, at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

ARTICLE 1: To elect the following town officers which appear on the official town ballot for the ensuing year: (2) Selectman-3year term, (1) Selectman-1year term, (1) Moderator-2yr term, (1) Town Clerk-3year term, (1) Tax Collector-3year term, (1) Trustee of Trust fund-3yr term, (1) Library Trustees-3year term, (1) Cemetery Trustee-3year term

|  |   |     |
|--|---|-----|
| Selectman for 3 years.....             | William R. Bolton Jr.....                 | 224 |
| Selectman for 3 years.....             | Neil F. McIver.....                       | 161 |
| Selectman for 1 year.....              | Michael J. Ahern.....                     | 219 |
| Town Clerk for 3 years.....            | Karen Freitas.....                        | 261 |
| Tax Collector for 3 years.....         | Linda Buffington.....                     | 264 |
| Library Trustee for 3 years.....       | A. Joan Bowers.....                       | 248 |
| Cemetery Trustee for 3 years.....      | Jenny Thibeault.....                      | 21  |
| Trustee of Trust Fund for 3 years..... | Selectman to determine multiple write-ins |     |

ARTICLE 2: Proposed changes to amend the zoning ordinance submitted by the Plymouth Planning Board include changes to Article XII: Board of Adjustment specifically:

1. Section 1204.2 C: (Special Exceptions). To delete the verbiage "*one year (12 months)*" from "...if active and substantial building or development has not begun within one year (12 months) from the date the special exception was granted by the Zoning Board of Adjustment." *and to substitute the amended language "two years (24 months)" in its place.*

**YES 188 NO 75**  
**Article passes**

2. Section 1204.4 C (Variances). To delete the verbiage "*one year (12 months)*" from "...if active and substantial building or development has not begun within one year (12 months) from the date the variance was granted by the Zoning Board of Adjustment." *and to substitute the amended language "two years (24 months)" in its place.*

**YES 185 NO 77**  
**Article passes**

## DELIBERATIVE SESSION

The second session of the legal meeting of the inhabitants of the Town of Plymouth, NH was held in the gymnasium of the Plymouth Elementary School on Wednesday, March 9<sup>th</sup>, 2016 at 7:00 O'Clock in the afternoon.

The 253<sup>rd</sup> Annual Meeting of the Town of Plymouth, NH opened at 7:00pm with Moderator Robert Clay leading those present in the Pledge of Allegiance.

The Moderator requested that when voting on warrant articles that all voters raise their citizen voter card along with voicing aye or nay. He also requested that any visitors please remain silent when voting on warrant articles is taking place.

There were 99 registered voters in attendance.

**ARTICLE 3:** To see if the Town will vote to raise and appropriate the sum of \$2,000,000 (gross budget) for the capital improvements, public works projects and equipment purchases outlined in the materials presented by the Selectmen at the public hearing on the bond; And to authorize the issuance of not more than \$2,000,000 of bonds, notes or loans in accordance with the Municipal Finance Act (RSA 33); and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; And to further raise and appropriate an additional sum of \$134,500 for the first year's payment on the bond or notes.

**Moved and seconded**  
**Budget Committee approves**  
**Discussion:**

**Chairman of the Selectboard, Mike Conklin gave a brief explanation as to why this bond was being brought before the citizens of Plymouth. He mentioned the many infrastructure needs and especially noted the need for road repairs.**

**Several citizens spoke in favor of the bond and asked that the town continue to financially support the capital improvement plan.**

**One citizen spoke in opposition to the bond.**

**The bond requires a 2/3 majority ballot vote. The polls opened at 7:27 and remained open for one hour as required by State Statute.**

**At 8:27 the polls closed and Moderator Clay announced the result of the ballot vote.**

**Article 3 declared passed by moderator with a 2/3 majority vote of 90 to 8**

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of \$1,751,947 for FY 16/17 general governmental expenses, as follows:

|  |            |
|--|------------|
| Salaries, Fees and Expenses - Selectmen's Office               | \$ 448,440 |
| Election, Registration, Vital Statistics - Town Clerk's Office | \$ 182,447 |
| Financial Administration                                       | \$ 258,530 |
| Reappraisal of Property  | \$ 75,000  |
| Contract Services Legal & others                               | \$ 177,050 |
| Personnel Administration                                       | \$ 3,500   |
| Planning and Zoning  | \$ 126,009 |
| Land Use Enforcement   | \$ 90,878  |
| General Government Buildings                                   | \$ 74,000  |
| Cemeteries   | \$ 45,818  |
| Misc. Insurance (workers comp, liability & unemployment)       | \$ 141,250 |
| Emergency Management   | \$ 22,000  |
| Care of Trees  | \$ 2,000   |
| Debt Service SRF - Landfill Closure                            | \$ 105,025 |

This amount to be offset in the amount of \$16,000 from the Perpetual Care Fund

If Warrant Article 3 passes, Warrant Article 4 will be reduced by \$76,646.

**Motion to move and seconded**  
**Budget Committee approves**  
**Discussion**

**Bill Houle spoke against the article as written and mentioned that he felt that the wages were grossly exaggerated. Mr. Houle proposed to amend Article 4 to reduce the line Salaries, Fees and Expenses – Selectmen's Office from \$448,440 to \$428,440 and to reduce the line Emergency Management from \$22,000 to \$12,000.**

**The motion to amend was moved and seconded.**  
**Discussion**

**Mike Conklin, Selectboard Chairman, explained that part of the increase in wages was due to a 53 week pay period. Normally there are only 52 pay periods in the year but about every six years there is an extra pay period and this budget had to reflect the 53 week pay period.**

**Several people spoke against amendment and some for the amendment.**  
**Call to move the question.**  
**Moved and seconded**  
**Motion to amend Article 4 declared by moderator as having failed by majority vote.**  
**Motion to return to Article 4 as written.**  
**Moved and seconded**  
**Discussion**

**Article 4 declared passed by moderator as written and by majority vote**

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of \$98,789 for FY 16/17 Welfare Assistance, as follows:

|                         |           |
|-------------------------|-----------|
| Welfare Officer         | \$ 23,789 |
| Welfare Vendor Payments | \$ 75,000 |

**Motion to move and seconded**  
**Budget Committee approved**  
**Discussion: None**

**Article 5 declared passed by moderator by unanimous vote**

#### ARTICLE 6: COLLECTIVE BARGAINING AGREEMENT

To see if the Town will vote to approve cost items included in the collective bargaining agreement reached between the Board of Selectmen and AFSME, Council 93, which calls for the following estimated increases in salaries and benefits at the current staffing level (for police and fire employees):

| FISCAL YEAR | ESTIMATED INCREASE |                  | TOTAL       |
|-------------|--------------------|------------------|-------------|
| 2016        | Police \$38,805.90 | Fire \$27,829.07 | \$66,634.98 |
| 2017        | Police \$39,887.58 | Fire \$28,861.44 | \$68,749.03 |
| 2018        | Police \$41,751.71 | Fire \$30,167.29 | \$71,919.00 |

And further to raise and appropriate the amount of \$66,634.98 for the 2016/2017 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels

**Motion to move and seconded.**  
**Budget Committee approves**  
**Discussion**

**Bill Houle requested a secret ballot vote and five other voters supported the request to vote on Article 6 by secret ballot.**

**Polls open at 8:05pm**

**Short discussion some in support others against.**

**Moderator asked for the vote tally after a brief discussion and everyone who wanted to vote had voted.**

**Article 6 declared passed by moderator by ballot vote: YES 76 NO 15**



ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of \$1,895,885 for FY 16/17 public safety-police and parking as follows:

|                    |              |
|--------------------|--------------|
| Police Department: | \$ 1,350,416 |
| Parking            | \$ 133,627   |
| Dispatch           | \$ 411,842   |

This amount to be offset in the amount of \$67,000 from the Parking Fund.

**Motion to move and seconded**

**Budget Committee approves**

**Discussion: None**

**Article 7 declared passed by moderator by unanimous vote.**

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of \$1,379,881 for FY 16/17 public safety – fire & ambulance, as follows:

|                 |              |
|-----------------|--------------|
| Fire Department | \$ 1,249,606 |
| Ambulance       | \$ 130,275   |

**Motion to moved and seconded**

**Budget Committee approves**

**Discussion**

**Article 8 declared passed by moderator by unanimous vote**

**Motion made to restrict reconsideration of Articles 4 thru 8 by Mike Coullin.**

**Moved and seconded**

**Motion declared passed by moderator by unanimous vote**

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of \$1,036,056 for FY 16/17 for the Highway Department, as follows:

|                    |            |
|--------------------|------------|
| Highway Department | \$ 981,056 |
| Street Lighting    | \$ 55,000  |

And to authorize the withdrawal of \$15,000 (to offset 4312-932-01 Sidewalk repair/replace) from the Motor Vehicle Capital Reserve Fund established for this purpose; and further to authorize the withdrawal of \$40,000 (to offset 4312-931-00 Road Construction) from the Motor Vehicle Capital Reserve Fund established for this purpose.

If Warrant Article 3 passes, Warrant Article 9 will be reduced by \$40,000.

**Motion to move and seconded**

**Budget Committee approves**

**No Discussion**

**Article 9 declared passed by moderator by unanimous vote**

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of \$422,259 for FY 16/17 for sanitation as follows:

|                                      |            |
|--------------------------------------|------------|
| Recycling/Solid Waste Disposal       | \$ 418,959 |
| Pemi-Baker Solid Waste District Dues | \$ 3,300   |

If Warrant Article 3 passes, Warrant Article 10 will be reduced by \$18,000.

**Motion to move and seconded**  
**Budget Committee approves**  
**Discussion:**

John Tucker asked how much revenue the town received from recycling. It was reported that the recycling center brought in \$76,166

**Article 10 declared passed by moderator by unanimous vote**

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of \$1,130,936 for FY 16/17 for departmental operations, as follows:

|                             |            |
|-----------------------------|------------|
| Parks and Recreation        | \$ 663,999 |
| Library                     | \$ 435,837 |
| Patriotic Purposes          | \$ 4,000   |
| Band Concerts               | \$ 6,000   |
| Town Common/Traffic Islands | \$ 4,000   |
| Friends of the Arts         | \$ 100     |
| Airport                     | \$ 7,000   |
| Health Enforcement          | \$ 10,000  |

This amount to be offset in the amount of \$7,000 from the Airport Fund.

**Motion to move and seconded**  
**Budget Committee approves**  
**Discussion: None**

**Article 11 declared passed by moderator by unanimous vote**

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of \$11,000 to fund FY 16/17 Capital Land and Improvements, as follows:

|                                 |          |
|---------------------------------|----------|
| Landfill Monitoring & Testing   | \$ 6,000 |
| Conservation Commission Project | \$ 5,000 |

Pursuant to RSA 32:7, VI, these will be non-lapsing, nontransferable appropriations and will not lapse until the earlier of 2021 or when the respective project/purchase is complete.

**Moved and seconded**  
**Budget Committee approves**  
**Discussion: None**

**Article 12 declared passed by moderator by unanimous vote**

**Motion made to restrict reconsideration of Articles 9 thru 12 by Bill Bolton**

**Moved and seconded**

**Motion to restrict reconsideration passes by unanimous vote**

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of \$250,000 to fund the following Capital item:

Improve Road Construction § 250,000

Pursuant to RSA 32:7, VI these will be non-lapsing, nontransferable appropriations and will not lapse until the respective project/purchase is complete or in five years, whichever is less.

If Warrant Article 3 passes, Warrant Article 13 will be Null and Void

**Motion to move and seconded**  
**Budget Committee approves**  
**Discussion: None**

**Article 13 declared passed by moderator by unanimous vote**

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of \$40,000 to fund the following capital item:

Police – Bldg Maint Repair/Replace § 40,000

Pursuant to RSA 32:7, VI, this will be a non-lapsing, nontransferable appropriation and will not lapse until the earlier of 2021 or when the respective project/purchase is

complete.

If Warrant Article 3 passes, Warrant Article 14 will be Null and Void

**Motion to move and seconded**  
**Budget Committee approves**  
**Discussion: None**

**Article 14 declared passed by moderator by unanimous vote**

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of \$41,854 for fund FY 16/17 payment 3 on a 3 year lease to purchase agreement for the purchase of three (3) police cruisers. This lease agreement contains a non-appropriation clause. (Majority vote required).

**Motion made to move and seconded**

**Budget Committee approves**

**Discussion: None**

**Article 15 declared by moderator as passed by majority vote of 98 to 1**

ARTICLE 16: To see if the Town will vote to establish the following Capital Reserve Funds under the provisions of RSA 35:1 for the following purpose and to raise and appropriate the respective sum of \$41,666 to be placed in said fund and further to designate the Board of Selectmen as agents to expend from this fund:

Fire Tower Truck Replacement CR \$ 41,666

**Motion made to move and seconded**

**Budget Committee approves**

**Discussion: None**

**Article 16 declared passed by moderator by majority vote of 99 to 0**

**Motion made to restrict reconsideration of Articles 13 thru 16 by Neil McIver  
Moved and seconded**

**Motion to restrict reconsideration passes by unanimous vote**

ARTICLE 17: To see if the Town will vote to establish the following Capital Reserve Funds under the provisions of RSA 35:1 for the following purpose and to raise and appropriate the respective sum of \$10,384 to be placed in said fund and further to designate the Board of Selectmen as agents to expend from this fund:

Fire Engine 4 Replacement CR \$ 10,384

**Motion made to move and seconded**

**Budget Committee approves**

**Discussion: None**

**Article 17 declared passed by moderator by unanimous vote**

ARTICLE 18: To see if the Town will vote to change the purpose of the existing Mack Fire Truck Fund to the Fire Engine 3 Replacement Capital Reserve Fund to raise and appropriate the sum of \$39,239 to be placed in said fund and further designate the Board of Selectmen as agents to expend from this fund. (2/3rds Vote Required).

**Motion made to move and seconded.**

**Budget Committee approves**

**Discussion:**

**Moderator asked voters to allow vote by show of hands**

**Citizens agree.**

**Article 18 declared passed by moderator by vote of 99 to 0**

ARTICLE 19: To see if the Town will vote to change the purpose of the existing Fire 2006 Ambulance Replacement Fund to Ambulance Replacement Fund. (2/3rds Vote Required).

**Motion made to move and seconded**

**Budget Committee approves**

**Discussion:**

**Moderator asked voters to allow vote by show of hands**

**Citizens approve**

**Article 19 declared passed by moderator by vote of 99 to 0**

**Motion made to restrict reconsideration of Articles 17 thru 19 by John Randlett  
Moved and seconded**

**Motion to restrict reconsideration passes by unanimous vote**

ARTICLE 20: To see if the Town will vote to establish the Conservation Commission Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and to raise and appropriate the respective sums (totaling \$5,000) to be placed in said funds and further to designate the Board of Selectmen as agents to expend from this fund.

|                                  |    |       |
|----------------------------------|----|-------|
| Conservation Commission Projects | \$ | 5,000 |
|----------------------------------|----|-------|

**Motion made to move and seconded**

**Budget Committee approves**

**Discussion: None**

**Article 20 declared passed by moderator by unanimous vote**

ARTICLE 21: To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$138,500) to be placed in said funds:

|   |    |        |
|---|----|--------|
| Recycling – Equipment/Ground/Building Maintenance | \$ | 6,000  |
| Fox Pond Park Maint/Repair/Replace/Rebuild        | \$ | 5,000  |
| Dispatch Equipment Reserve                        | \$ | 10,000 |
| Town Reval  | \$ | 20,000 |
| Material Handling Equipment- Highway              | \$ | 25,000 |

|                                       |    |        |
|---------------------------------------|----|--------|
| Highway Heavy Equipment               | \$ | 35,000 |
| Building – Police Main/Repair/Replace | \$ | 25,000 |
| pbTV Equipment & Facilities           | \$ | 5,000  |
| Fire – Replace Breathing Apparatus    | \$ | 7,500  |

If Warrant Article 3 passes, Warrant Article 21 will be reduced by \$25,000

**Motion made to move and seconded**  
**Budget Committee approves**  
**Discussion:**

Patrice Scott asked about our LSA agreement with Plymouth State University. It was reported that the Town receives \$630,000 a year from the university and we have a 2 year extended agreement.

**Article 21 declared passed by moderator by unanimous vote**

**ARTICLE 22:** To see if the Town will vote to raise and appropriate the sum of \$136,972 to fund payment # 6 of the Library Expansion Project.

**Motion made to move and seconded**  
**Budget Committee approves**  
**Discussion: None**

**Article 22 declared passed by moderator by unanimous vote**

**ARTICLE 23:** To see if the Town will vote to raise and appropriate the sum of \$96,526 for the below listed agencies:

|  |    |        |
|--|----|--------|
| Transport Central                            | \$ | 500    |
| Animal Control Agreement with Humane Society | \$ | 6,500  |
| Regional Planning Commission dues            | \$ | 4,689  |
| Baker River Watershed                        | \$ | 300    |
| Pemi River Local Advisory Committee          | \$ | 250    |
| Pemi-Baker Community Health Agency           | \$ | 15,000 |
| Grafton County Senior Citizens               | \$ | 15,000 |
| Tri-County Community Action                  | \$ | 7,646  |
| Voices Against Violence                      | \$ | 4,000  |
| Red Cross                                    | \$ | 3,141  |
| Pemi Youth Center                            | \$ | 8,000  |
| Genesis-Lakes Region Mental Health           | \$ | 7,500  |
| CADY   | \$ | 8,000  |
| CASA-Court Appointed Child Advocates         | \$ | 1,000  |
| Bridge House                                 | \$ | 13,000 |
| Conservation Commission                      | \$ | 2,000  |

**Motion made to move and seconded  
Budget Committee approves  
Short discussion**

**Article 23 declared passed by moderator by unanimous vote**

**Motion made to restrict reconsideration of Articles 20-23 by Mike Abern**

**Moved and seconded**

**Motion to restrict reconsideration passes by unanimous vote**

ARTICLE 24: To transact any other business that may legally come before said meeting.

**Maggie Mumford asked for some sort of accountability on how the 2 million dollar bond was expended. No vote taken.**

**Meeting adjourned at 8:40pm March 9<sup>th</sup>, 2016**

Respectfully submitted,

Karen Freitas  
Town Clerk





**TOWN OF  
PLYMOUTH, NH**

**2017  
MODERATOR'S RULES OF PROCEDURES**

**FOR**

**TOWN OF PLYMOUTH AND  
PLYMOUTH SCHOOL DISTRICT  
ANNUAL MEETINGS**

TOWN OF PLYMOUTH  
and  
PLYMOUTH SCHOOL DISTRICT

MODERATORS' RULES OF PROCEDURE

Unless changed by the voters at a Meeting, the Moderators intend to use the following Rules of Procedure to conduct Meetings for the Town of Plymouth and the Plymouth School District:

1. The Moderator will not follow Robert's Rules of Order. The Moderator will use the following general rules of procedure. The intent of the rules is to permit a fair discussion of the issues before the Meeting, keep the Meeting moving, and provide basic rules to govern procedural issues.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter may raise a request to overrule the Moderator by a Point of Order.
3. Unless announced otherwise at the Meeting, the Moderator will take up Articles one at a time and in the order that the Articles appear on the Warrant.
4. The Meeting will consider each Article as follows:
  - a. The Moderator will announce the Article and read the text of the Article.
  - b. The Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to move adoption of the Article.
  - c. If the motion is seconded, the Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to explain the Article if they wish to do so.
  - d. The Meeting will debate the Article and then vote on the Article. The Moderator does not intend to re-read the Article before a vote unless the Meeting votes to have the Moderator do so.
5. No one may speak to the Meeting unless he or she has the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. Except for Points of Order, the Moderator will not recognize a speaker unless she or he is at a microphone.
  - c. Please state your name each time you speak to the Meeting.
  - d. Even if you do not have the floor (not at a microphone and recognized), you may speak to raise a Point of Order to challenge a Moderator's ruling.

6. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. You may raise a Point of Order at any time.
  - b. If you have the floor (at a microphone and recognized) you may also make:
    - I. A motion to amend the pending motion.
    - II. A Motion to Call the Question.
7. All substantial amendments and motions are to be in writing. Exceptions are amendments regarding technical changes to a printed Article, Points of Order, or Motions to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a "no" vote to vote in the affirmative, such as "I move that we not adopt the budget."
9. Motions to Call the Question are motions that end discussion on the main motion. They are not debatable and require a two-thirds vote. Prior to voting on a Motion to Call the Question, the Moderator may allow voters who are standing in line at a microphone, and anyone seated at the head table who has previously indicated to the Moderator that he or she wishes to address the main motion, to speak.
10. The Moderator may allow non-resident School District officials, the school principal, and consultants or experts who are in attendance for the purpose of providing information about an Article to speak to the Meeting. Other non-residents may not speak to the Meeting without the permission of the voters.
11. All comments and questions are to be addressed to the Moderator. The Moderator will choose the individual to respond to a question.
12. Each speaker may only speak once until everyone who wishes to do so has spoken except that the Moderator may allow someone who has already spoken to respond to a question.
13. The Moderator may limit the amount of time that each speaker may address a motion. As a general rule, initial presentations on Articles should take less than ten minutes and subsequent speakers should limit the time for their comments and questions to less than three minutes.
14. All speakers must be courteous. The Moderator will not allow personal attacks or inappropriate language.

15. Votes on bond issues over \$100,000 must be by secret ballot and require a two-thirds majority to pass. Votes on amendments to bond articles require a simple majority. Votes on amendments to bond articles do not require a secret ballot.
16. Any five voters may request that a vote on be taken by secret ballot. The following procedures must be followed to request a vote by secret ballot:
  - a. The request must be in writing and presented to the Moderator during the meeting but prior to voting.
  - b. Five voters who requested the secret ballot must be present at the Meeting at the time of the vote.
  - c. A separate request must be submitted for each vote on which a secret ballot is requested.
17. Motions to Reconsider an Article may be made after a vote has been taken but are subject to the following restrictions:
  - a. Mandatory Restriction: If the Meeting votes to reconsider a ballot vote on a bond issue of over \$100,000, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. (RSA 33:8-a).
  - b. Optional Restriction: Any voter may introduce a Motion to Restrict Reconsideration of an Article at any time after the Article has been considered. If the Meeting votes to reconsider an Article after having previously voted to restrict reconsideration, the Article will be reconsidered at a reconvened Meeting that is held at least seven days after the original vote. A vote to restrict consideration of an Article is final and cannot be reconsidered later in the Meeting. (RSA 40:10).
18. The Moderator may vote on all Articles. However, the Moderator plans to vote in only two instances:
  - a. To break a tie.
  - b. To make a vote a tie if a motion the Moderator opposes would otherwise be carried by one vote.
19. The Moderator may adjourn the Meeting to a future date at a time certain if the Meeting runs past 11:00 p.m.

Robert Clay  
Town of Plymouth Moderator  
and  
Quentin Blaine  
Plymouth School District Moderator  
2017

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## NOTES

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## NOTES

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**TOWN OF  
PLYMOUTH**

**2017**

**WARRANT AND BUDGET**

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NOTES

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**THE STATE OF NEW HAMPSHIRE  
WARRANT FOR THE 2017 ANNUAL MEETING  
OF THE TOWN OF PLYMOUTH**

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To the inhabitants of the Town of Plymouth in the County of Grafton and the State of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 14th of March, next, polls to be open *for voting on Articles 1 thru 6* at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 15th of March, next, at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

**ARTICLE 1:** To elect the following town officers which appear on the official town ballot for the ensuing year: (2) Selectman-3year term, (1) Moderator-2yr term, (1) Trustee of Trust fund-3yr term, (2) Library Trustees-3yr term, (1) Cemetery Trustee-3yr term, (1) Treasurer – 3yr term

**ARTICLE 2:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Plymouth Planning Board to the Plymouth Zoning Ordinance, Article IV, GENERAL PROVISIONS to add a new category Section 416- Accessory Dwelling Unit (ADU) by Conditional Use Permit as mandated by the New Hampshire Legislature under RSA 674:71-73 (effective June 1, 2017). This amendment will allow one ADU on a lot that has a single family dwelling and no other accessory dwelling. The ADU not to exceed 1000 sq. ft. of habitable space shall have no more than 2 bedrooms and shall be occupied by no more than 2 adults. The ADU shall be subject to certain minimum lot dimensional requirements, subject to design requirements that reflect the primary residence, and shall meet all building and life safety codes.

(Recommended by the Planning Board).

**ARTICLE 3:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Plymouth Planning Board to the Plymouth Zoning Ordinance, Article II, section 202 (Term Definitions) to add the new term Accessory Dwelling Unit (ADU) which is defined as "a residential living unit that is within, attached to or detached from a single-family dwelling, and that provides independent living facilities for one or more persons (but no more than two adults per ADU), including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. The ADU shall be approved by the issuance of a Conditional Use Permit which meets the criteria of the zoning ordinance and planning review. Every accessory dwelling unit shall be deemed a residence of workforce housing for purposes of satisfying the municipality's obligations under RSA 674:59."

(Recommended by the Planning Board).

*Yes*  
**ARTICLE 4:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Plymouth Planning Board to the Plymouth Zoning Ordinance, Article II, Section 202 (Term Definitions) to delete the existing definition for "Dwelling, Accessory Family" which limits Accessory Dwelling Units to related family members only. NH RSA 674:71-73 renders this definition obsolete and illegal.

(Recommended by the Planning Board)

*Yes*  
**ARTICLE 5:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Plymouth Planning Board to the Plymouth Zoning Ordinance, Article II, Section 202 (Term Definition) to include the new or redefined terms (Accessory Structure, Bank, Cemetery, Manufacture of Goods Sold on Premises, Office, Lumber Yard [Home Improvement Center], Funeral Home [Mortuary, Funeral Parlor], Private Club [Private Lodge], Health Care Facility, Theatre, Tourist Home, Bed & Breakfast, Truck Terminal, Vehicular Sale and Repair and Industry.

(Recommend by the Planning Board)

*Yes*  
**ARTICLE 6:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Plymouth Planning Board to the Plymouth Zoning Ordinance Article IV, Sections 408 Signs. This amendment eliminates references to sign messages to preserve free speech rights and instead regulates signs based entirely on the zone in which they are located and the size, physical type of sign, etc. This amendment is needed to bring Plymouth's Sign Ordinance into compliance with the landmark US Supreme Court decision, Reed v. Town of Gilbert, AZ, which addresses the local regulation of signs.

(Recommended by the Planning Board).

**DELIBERATIVE SESSION**

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of \$1,600,505 for FY 17/18 general governmental expenses, as follows:

|  |            |
|--|------------|
| Salaries, Fees and Expenses - Selectmen's Office               | \$ 453,523 |
| Election, Registration, Vital Statistics - Town Clerk's Office | \$ 182,714 |
| Financial Administration                                       | \$ 264,733 |
| Reappraisal of Property  | \$ 75,000  |
| Contract Services Legal & others                               | \$ 165,755 |
| Personnel Administration                                       | \$ 3,000   |
| Planning and Zoning  | \$ 125,854 |
| Land Use Enforcement   | \$ 85,346  |
| General Government Buildings                                   | \$ 44,100  |
| Cemeteries   | \$ 46,230  |
| Misc. Insurance (workers comp, liability & unemployment)       | \$ 131,250 |
| Emergency Management   | \$ 22,000  |
| Care of Trees  | \$ 1,000   |

*Yes*  
This amount to be offset in the amount of \$20,000 from the Perpetual Care Fund

The Board of Selectmen recommends passage of this article.

7:10  
Yes

**ARTICLE 8:** To see if the Town will vote to raise and appropriate the sum of \$94,462 for FY 17/18 Welfare Assistance, as follows:

|                         |           |
|-------------------------|-----------|
| Welfare Officer         | \$ 24,462 |
| Welfare Vendor Payments | \$ 70,000 |

The Board of Selectmen recommends passage of this article.

7:10  
Yes

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the sum of \$1,934,588 for FY 17/18 public safety-police and parking as follows:

|                   |              |
|-------------------|--------------|
| Police Department | \$ 1,391,144 |
| Parking           | \$ 135,244   |
| Dispatch          | \$ 408,200   |

This amount to be offset in the amount of \$65,000 from the Parking Fund.

The Board of Selectmen recommends passage of this article.

7:11  
Yes

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of \$1,379,235 for FY 17/18 public safety – fire & ambulance, as follows:

|                 |              |
|-----------------|--------------|
| Fire Department | \$ 1,258,460 |
| Ambulance       | \$ 120,775   |

The Board of Selectmen recommends passage of this article.

7:11  
Yes

**ARTICLE 11:** To see if the Town will vote to raise and appropriate the sum of \$946,253 for FY 17/18 for the Highway Department, as follows:

|                    |            |
|--------------------|------------|
| Highway Department | \$ 891,253 |
| Street Lighting    | \$ 55,000  |

And to authorize the withdrawal of \$21,000 (to offset 4312-932-01 Sidewalk repair/replace) from the Motor Vehicle Capital Reserve Fund established for this purpose.

The Board of Selectmen recommends passage of this article.

7:17  
Yes

**ARTICLE 12:** To see if the Town will vote to raise and appropriate the sum of \$403,459 for FY ~~16/17~~<sup>17/18</sup> for sanitation as follows:

|                                      |            |
|--------------------------------------|------------|
| Recycling/Solid Waste Disposal       | \$ 400,159 |
| Pemi-Baker Solid Waste District Dues | \$ 3,300   |

The Board of Selectmen recommends passage of this article.

**ARTICLE 13:** To see if the Town will vote to raise and appropriate the sum of \$1,144,768 for FY 17/18 for departmental operations, as follows:

|                             |            |
|-----------------------------|------------|
| Parks and Recreation        | \$ 688,937 |
| Library                     | \$ 433,731 |
| Patriotic Purposes          | \$ 4,000   |
| Band Concerts               | \$ 6,000   |
| Town Common/Traffic Islands | \$ 4,000   |
| Friends of the Arts         | \$ 100     |
| Airport                     | \$ 3,000   |
| Health Enforcement          | \$ 5,000   |

This amount to be offset in the amount of \$3,000 from the Airport Fund.

The Board of Selectmen recommends passage of this article.

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of \$13,400 to fund FY 17/18 Capital Land and Improvements, as follows:

|                                 |          |
|---------------------------------|----------|
| Landfill Monitoring & Testing   | \$ 8,400 |
| Conservation Commission Project | \$ 5,000 |

Pursuant to RSA 32:7, VI, these will be non-lapsing, nontransferable appropriations and will not lapse until the earlier of 2022 or when the respective project/purchase is complete.

The Board of Selectmen recommends passage of this article.

**ARTICLE 15:** To see if the Town will vote to raise and appropriate the sum of \$50,000 to fund the following Capital item:

|                           |           |
|---------------------------|-----------|
| Improve Road Construction | \$ 50,000 |
|---------------------------|-----------|

Pursuant to RSA 32:7, VI these will be non-lapsing, nontransferable appropriations and will not lapse until the respective project/purchase is complete or in five years, whichever is less.

The Board of Selectmen recommends passage of this article.

**ARTICLE 16:** To see if the Town will vote to raise and appropriate the sum of \$14,000 to fund the following capital item:

|                        |           |
|------------------------|-----------|
| Highway - Crush Gravel | \$ 14,000 |
|------------------------|-----------|

Pursuant to RSA 32:7, VI, this will be a non-lapsing, nontransferable appropriation and will not lapse until the earlier of 2022 or when the respective project/purchase is complete.

The Board of Selectmen recommends passage of this article.

7:19  
Yes

7:19  
Yes

7:21  
Yes  
Foster St. - Match

7:22  
Yes

7:23

**ARTICLE 17:** To see if the Town will vote to raise and appropriate the sum of \$20,500 to fund the following capital item:

Yes

Highway – Garage Fuel/Storage Building \$ 20,500

Pursuant to RSA 32:7, VI, this will be a non-lapsing, nontransferable appropriation and will not lapse until the earlier of 2022 or when the respective project/purchase is complete.

The Board of Selectmen recommends passage of this article.

**ARTICLE 18:** To see if the Town will vote to raise and appropriate the sum of \$175,000 to fund the following capital item:

7:23

Highway – Dump Truck Purchase \$ 175,000

And to authorize withdrawal of \$175,000 from the Highway Heavy Equipment Capital Reserve Fund established for this purpose.

Yes

The Board of Selectmen recommends passage of this article.

7:25

**ARTICLE 19:** To see if the municipality will vote to authorize the selectmen to enter into a long-term lease/purchase agreement in the amount of Forty One Thousand Seven Hundred Thirty Nine Dollars (\$41,739) payable over a term of 48 (forty-eight) months for a 2014 Volvo EW 180 D Excavator for the highway department and to raise and appropriate the sum of (\$20,165) (Twenty Thousand One Hundred Sixty Five Dollars) for the first year's payment for that purpose with said funds to come from unassigned fund balance. The Board of Selectmen recommends passage of this article. (Majority Vote Required)

Yes

7:25

**ARTICLE 20:** To see if the municipality will vote to change the purpose of the existing Fire Chief Car Capital Reserve Fund to the Fire Engine 3 Replacement Capital Reserve Fund and further to designate the Board of Selectmen as agents to expend from this fund. (2/3 vote required).

Yes

The Board of Selectmen recommends passage of this article.

7:27

**ARTICLE 21:** To see if the municipality will vote to change the purpose of the existing Fire Air Support Capital Reserve Fund to the Fire Engine 4 Replacement Capital Reserve Fund and further to designate the Board of Selectmen as agents to expend from this fund. (2/3 vote required).

74-0

The Board of Selectmen recommends passage of this article.

7:27

**ARTICLE 22:** To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$164,289) to be placed in said funds and further to designate

Yes

the Board of Selectmen as agents to expend from these funds:

|   |           |
|---|-----------|
| Recycling – Equipment/Ground/Building Maintenance | \$ 3,000  |
| Material Handling Equipment- Highway              | \$ 25,000 |
| Highway Heavy Equipment                           | \$ 10,000 |
| Conservation Commission CRF                       | \$ 5,000  |
| Ambulance Replacement CRF                         | \$ 50,000 |
| Fire Tower Truck Replacement                      | \$ 31,666 |
| Fire Engine 4 Replacement                         | \$ 10,384 |
| Fire Engine 3 Replacement                         | \$ 29,239 |

The Board of Selectmen recommends passage of this article.

*7.29*  
*Yes*  
**ARTICLE 23:** To see if the Town will vote to raise and appropriate the sum of \$136,972 to fund payment # 7 of the Library Expansion Project.

The Board of Selectmen recommends passage of this article.

*7.30*  
*Yes*  
**ARTICLE 24:** To see if the Town will vote to raise and appropriate the sum of \$243,947 to fund payment 2 of the \$2,000,000 Infrastructure Improvement Bond approved at the 2016 Town Meeting.

The Board of Selectmen recommends passage of this article.

*7.34*  
*Yes*  
**ARTICLE 25:** To see if the Town will vote to raise and appropriate the sum of \$96,979 for the below listed agencies:

|  |           |
|--|-----------|
| Transport Central                            | \$ 1,000  |
| Animal Control Agreement with Humane Society | \$ 6,500  |
| Regional Planning Commission dues            | \$ 5,092  |
| Baker River Watershed                        | \$ 300    |
| Pemi River Local Advisory Committee          | \$ 300    |
| Pemi-Baker Community Health Agency           | \$ 15,000 |
| Grafton County Senior Citizens               | \$ 15,000 |
| Tri-County Community Action                  | \$ 7,646  |
| Voices Against Violence                      | \$ 4,000  |
| Red Cross                                    | \$ 3,141  |
| Pemi Youth Center                            | \$ 8,000  |

*Central NH Chamber of Commerce  
& Chamber of Commerce 3,000*

|                                      |           |
|--------------------------------------|-----------|
| Genesis-Lakes Region Mental Health   | \$ 7,000  |
| CADY                                 | \$ 8,000  |
| CASA-Court Appointed Child Advocates | \$ 1,000  |
| Bridge House                         | \$ 13,000 |
| Conservation Commission              | \$ 2,000  |

The Board of Selectmen recommends passage of this article.

**ARTICLE 26:** To transact any other business that may legally come before said meeting.

Given under our hands this 10th day of February 2017.

7:47

- Northern Pass resolution  
Unanimous

Michael Conklin, Chairman  
William Bolton  
Neil McIver  
John Randlett  
Michael Ahern

Access to Coon Lake.


A True Copy, Attest

  
Michael Conklin, Chairman

  
William Bolton

  
Neil McIver

7:54 pm

John Randlett  
  
Michael Ahern  
Selectmen, Town of Plymouth



**Budget of the Town of Plymouth**  
Form Due Date: **20 Days after the Meeting**

This form was posted with the warrant on: 2/16/2017

**For Assistance Please Contact:**  
 NH DRA Municipal and Property Division  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

| Governing Body Certifications |                     |                    |
|-------------------------------|---------------------|--------------------|
| Printed Name                  | Position            | Signature          |
| Michael Conklin               | Chairman, Selectman | <i>[Signature]</i> |
| Bill Bolton                   | Selectman           | <i>[Signature]</i> |
| Neil McIver                   | Selectman           | <i>[Signature]</i> |
| John Randolph                 | Selectman           |                    |
| Michael Aheron                | Selectman           | <i>[Signature]</i> |
|                               |                     |                    |
|                               |                     |                    |
|                               |                     |                    |
|                               |                     |                    |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



**APPROPRIATIONS**

| Account Code                            | Purpose of Appropriation                     | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|---|--|-------------------|--|---------------------|---|---|
| <b>General Government</b>               |  |                   |  |                     |   |   |
| 0000-0000                               | Collective Bargaining                        |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4130-4139                               | Executive                                    | 07                | \$448,440                                    | \$409,426           | \$453,523                               | \$0   |
| 4140-4149                               | Election, Registration, and Vital Statistics | 07                | \$182,447                                    | \$159,381           | \$182,714                               | \$0   |
| 4150-4151                               | Financial Administration                     | 07                | \$258,530                                    | \$248,486           | \$264,733                               | \$0   |
| 4152                                    | Revaluation of Property                      | 07                | \$75,000                                     | \$48,772            | \$75,000                                | \$0   |
| 4153                                    | Legal Expense                                | 07                | \$177,050                                    | \$164,201           | \$165,755                               | \$0   |
| 4155-4159                               | Personnel Administration                     | 07                | \$3,500                                      | \$258               | \$3,000                                 | \$0   |
| 4191-4193                               | Planning and Zoning                          | 07                | \$216,887                                    | \$180,902           | \$211,200                               | \$0   |
| 4194                                    | General Government Buildings                 | 07                | \$49,000                                     | \$44,790            | \$44,100                                | \$0   |
| 4195                                    | Cemeteries                                   | 07                | \$45,818                                     | \$39,623            | \$46,230                                | \$0   |
| 4196                                    | Insurance                                    | 07                | \$141,250                                    | \$124,283           | \$131,250                               | \$0   |
| 4197                                    | Advertising and Regional Association         |                   | \$5,239                                      | \$8,556             | \$0                                     | \$0   |
| 4199                                    | Other General Government                     |                   | \$0  | \$0                 | \$0                                     | \$0   |
| <b>Public Safety</b>                    |  |                   |  |                     |   |   |
| 4210-4214                               | Police                                       | 09                | \$1,934,691                                  | \$1,672,036         | \$1,934,588                             | \$0   |
| 4215-4219                               | Ambulance                                    | 10                | \$130,275                                    | \$88,154            | \$120,775                               | \$0   |
| 4220-4229                               | Fire   | 10                | \$1,277,435                                  | \$1,129,585         | \$1,258,460                             | \$0   |
| 4240-4249                               | Building Inspection                          |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4290-4298                               | Emergency Management                         | 07                | \$22,000                                     | \$24,865            | \$22,000                                | \$0   |
| 4299                                    | Other (Including Communications)             |                   | \$0  | \$0                 | \$0                                     | \$0   |
| <b>Airport/Airfield Center</b>          |  |                   |  |                     |   |   |
| 4301-4309                               | Airport Operations                           | 13                | \$7,000                                      | \$1,000             | \$3,000                                 | \$0   |
| <b>Highways and Streets</b>             |  |                   |  |                     |   |   |
| 4311                                    | Administration                               |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4312                                    | Highways and Streets                         |                   | \$941,056                                    | \$875,873           | \$0                                     | \$0   |
| 4313                                    | Bridges                                      |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4316                                    | Street Lighting                              |                   | \$55,000                                     | \$65,379            | \$0                                     | \$0   |
| 4319                                    | Other  |                   | \$0  | \$0                 | \$0                                     | \$0   |
| <b>Sanitation</b>                       |  |                   |  |                     |   |   |
| 4321                                    | Administration                               |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4323                                    | Solid Waste Collection                       |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4324                                    | Solid Waste Disposal                         | 12                | \$400,959                                    | \$390,398           | \$400,159                               | \$0   |
| 4325                                    | Solid Waste Cleanup                          |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4326-4328                               | Sewage Collection and Disposal               |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4329                                    | Other Sanitation                             | 12                | \$3,300                                      | \$2,931             | \$3,300                                 | \$0   |
| <b>Water Distribution and Treatment</b> |  |                   |  |                     |   |   |
| 4331                                    | Administration                               |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4332                                    | Water Services                               |                   | \$0  | \$0                 | \$0                                     | \$0   |

| Account Code                        | Purpose of Appropriation                           | Warrant Article # | Appropriations Prior Year or Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|-------------------------------------|--|-------------------|--|---------------------|---|---|
| 4335                                | Water Treatment                                    |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4338-4339                           | Water Conservation and Other                       |                   | \$0  | \$0                 | \$0                                     | \$0   |
| <b>Electric</b>                     |  |                   |  |                     |   |   |
| 4351-4352                           | Administration and Generation                      |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4353                                | Purchase Costs                                     |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4354                                | Electric Equipment Maintenance                     |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4359                                | Other Electric Costs                               |                   | \$0  | \$0                 | \$0                                     | \$0   |
| <b>Health</b>                       |  |                   |  |                     |   |   |
| 4411                                | Administration                                     | 13                | \$10,000                                     | \$471               | \$5,000                                 | \$0   |
| 4414                                | Pest Control                                       | 25                | \$6,500                                      | \$6,500             | \$6,500                                 | \$0   |
| 4415-4419                           | Health Agencies, Hospitals, and Other              | 25                | \$22,500                                     | \$22,500            | \$22,000                                | \$0   |
| <b>Welfare</b>                      |  |                   |  |                     |   |   |
| 4441-4442                           | Administration and Direct Assistance               | 08                | \$23,789                                     | \$22,660            | \$24,462                                | \$0   |
| 4444                                | Intergovernmental Welfare Payments                 | 25                | \$60,287                                     | \$59,797            | \$60,787                                | \$0   |
| 4445-4449                           | Vendor Payments and Other                          | 08                | \$75,000                                     | \$51,572            | \$70,000                                | \$0   |
| <b>Culture and Recreation</b>       |  |                   |  |                     |   |   |
| 4520-4529                           | Parks and Recreation                               | 13                | \$663,999                                    | \$629,809           | \$688,937                               | \$0   |
| 4550-4559                           | Library  | 13                | \$435,837                                    | \$414,373           | \$433,731                               | \$0   |
| 4583                                | Patriotic Purposes                                 | 13                | \$4,000                                      | \$2,828             | \$4,000                                 | \$0   |
| 4589                                | Other Culture and Recreation                       | 13                | \$10,100                                     | \$11,724            | \$10,100                                | \$0   |
| <b>Conservation and Development</b> |  |                   |  |                     |   |   |
| 4611-4612                           | Administration and Purchasing of Natural Resources | 25                | \$2,000                                      | \$2,530             | \$2,000                                 | \$0   |
| 4619                                | Other Conservation                                 | 07,25             | \$2,000                                      | \$0                 | \$6,692                                 | \$0   |
| 4631-4632                           | Redevelopment and Housing                          |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4651-4659                           | Economic Development                               |                   | \$0  | \$0                 | \$0                                     | \$0   |
| <b>Debt Service</b>                 |  |                   |  |                     |   |   |
| 4711                                | Long Term Bonds and Notes - Principal              |                   | \$283,308                                    | \$192,084           | \$0                                     | \$0   |
| 4721                                | Long Term Bonds and Notes - Interest               |                   | \$93,189                                     | \$0                 | \$0                                     | \$0   |
| 4723                                | Tax Anticipation Notes - Interest                  |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4790-4799                           | Other Debt Service                                 |                   | \$0  | \$0                 | \$0                                     | \$0   |
| <b>Capital Outlay</b>               |  |                   |  |                     |   |   |
| 4901                                | Land   |                   | \$1,497,354                                  | \$205,421           | \$0                                     | \$0   |
| 4902                                | Machinery, Vehicles, and Equipment                 |                   | \$503,854                                    | \$255,517           | \$0                                     | \$0   |
| 4903                                | Buildings  |                   | \$0  | \$98,294            | \$0                                     | \$0   |
| 4909                                | Improvements Other than Buildings                  | 17                | \$0  | \$0                 | \$20,500                                | \$0   |
| <b>Operating Transfers Out</b>      |  |                   |  |                     |   |   |
| 4912                                | To Special Revenue Fund                            |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4913                                | To Capital Projects Fund                           |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4914A                               | To Proprietary Fund - Airport                      |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4914E                               | To Proprietary Fund - Electric                     |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4914O                               | To Proprietary Fund - Other                        |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4914S                               | To Proprietary Fund - Sewer                        |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4914W                               | To Proprietary Fund - Water                        |                   | \$0  | \$0                 | \$0                                     | \$0   |

| Account Code                         | Purpose of Appropriation      | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Enuring FY (Recommended) | Appropriations Enuring FY (Not Recommended) |
|--------------------------------------|-------------------------------|-------------------|--|---------------------|---|---|
| 4918                                 | To Non-Expendable Trust Funds |                   | \$0  | \$0                 | \$0                                     | \$0   |
| 4919                                 | To Fiduciary Funds            |                   | \$0  | \$0                 | \$0                                     | \$0   |
| <b>Total Proposed Appropriations</b> |                               |                   | <b>\$10,068,894</b>                          | <b>\$7,826,478</b>  | <b>\$6,674,496</b>                      | <b>\$0</b>                                  |

### Special Warrant Articles

| Account Code                        | Purpose of Appropriation           | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Encuring FY (Recommended) | Appropriations Encuring FY (Not Recommended) |
|-------------------------------------|------------------------------------|-------------------|--|---------------------|--|--|
| 4916                                | To Expendable Trust Fund           |                   | \$0  | \$0                 | \$0                                      | \$0  |
| 4917                                | To Health Maintenance Trust Fund   |                   | \$0  | \$0                 | \$0                                      | \$0  |
| 4312                                | Highways and Streets               | 11                | \$0  | \$0                 | \$891,253                                | \$0  |
|                                     | Purpose: Highway Budget            |                   |  |                     |  |  |
| 4316                                | Street Lighting                    | 11                | \$0  | \$0                 | \$55,000                                 | \$0  |
|                                     | Purpose: Highway Budget            |                   |  |                     |  |  |
| 4901                                | Land                               | 14                | \$0  | \$0                 | \$13,400                                 | \$0  |
|                                     | Purpose: Capital Outlay            |                   |  |                     |  |  |
| 4902                                | Machinery, Vehicles, and Equipment | 19                | \$0  | \$0                 | \$175,000                                | \$0  |
|                                     | Purpose: Hwy Truck Purchase        |                   |  |                     |  |  |
| 4909                                | Improvements Other than Buildings  | 15                | \$0  | \$0                 | \$50,000                                 | \$0  |
|                                     | Purpose: Capital Outlay            |                   |  |                     |  |  |
| 4909                                | Improvements Other than Buildings  | 16                | \$0  | \$0                 | \$14,000                                 | \$0  |
|                                     | Purpose: Capital Outlay            |                   |  |                     |  |  |
| 4915                                | To Capital Reserve Fund            | 22                | \$209,789                                    | \$179,500           | \$164,289                                | \$0  |
|                                     | Purpose: Add funds to CR Accts     |                   |  |                     |  |  |
| <b>Special Articles Recommended</b> |                                    |                   | <b>\$209,789</b>                             | <b>\$179,500</b>    | <b>\$1,362,942</b>                       | <b>\$0</b>                                   |

### Individual Warrant Articles

| Account Code                           | Purpose of Appropriation                                | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Encuring FY (Recommended) | Appropriations Encuring FY (Not Recommended) |
|--|---|-------------------|--|---------------------|--|--|
| 4711                                   | Long Term Bonds and Notes - Principal                   | 23                | \$0  | \$0                 | \$78,244                                 | \$0  |
|  | Purpose: To fund payment 7 of Library Expansion project |                   |  |                     |  |  |
| 4711                                   | Long Term Bonds and Notes - Principal                   | 24                | \$0  | \$0                 | \$200,000                                | \$0  |
|  | Purpose: Bond annual payment                            |                   |  |                     |  |  |
| 4721                                   | Long Term Bonds and Notes - Interest                    | 23                | \$0  | \$0                 | \$58,728                                 | \$0  |
|  | Purpose: To fund payment 7 of Library Expansion project |                   |  |                     |  |  |
| 4721                                   | Long Term Bonds and Notes - Interest                    | 24                | \$0  | \$0                 | \$43,947                                 | \$0  |
|  | Purpose: Bond annual payment                            |                   |  |                     |  |  |
| 4902                                   | Machinery, Vehicles, and Equipment                      | 19                | \$0  | \$0                 | \$20,165                                 | \$0  |
|  | Purpose: Excavator Lease                                |                   |  |                     |  |  |
| <b>Individual Articles Recommended</b> |   |                   | <b>\$0</b>                                   | <b>\$0</b>          | <b>\$401,084</b>                         | <b>\$0</b>                                   |

## REVENUES

| Account Code                            | Source of Revenue                           | Warrant Article # | FY Estimated Revenues | FY Actual Revenues | Estimated Revenues Ending Fiscal Year |
|---|---|-------------------|-----------------------|--------------------|---------------------------------------|
| <b>Taxes</b>                            |   |                   |                       |                    |                                       |
| 3120                                    | Land Use Charge Tax - General Fund          | 07                | \$63,100              | \$55,000           | \$55,000                              |
| 3180                                    | Resident Tax                                |                   | \$0                   | \$0                | \$0                                   |
| 3185                                    | Yield Tax                                   | 07                | \$11,349              | \$25,000           | \$12,000                              |
| 3186                                    | Payment in Lieu of Taxes                    | 07                | \$74,377              | \$52,544           | \$52,289                              |
| 3187                                    | Excavation Tax                              |                   | \$121                 | \$300              | \$0                                   |
| 3189                                    | Other Taxes                                 |                   | \$1,384               | \$0                | \$0                                   |
| 3190                                    | Interest and Penalties on Delinquent Taxes  | 07                | \$157,735             | \$170,000          | \$125,000                             |
| 9991                                    | Inventory Penalties                         |                   | \$0                   | \$0                | \$0                                   |
| <b>Licenses, Permits, and Fees</b>      |   |                   |                       |                    |                                       |
| 3210                                    | Business Licenses and Permits               | 07                | \$45,495              | \$62,000           | \$65,000                              |
| 3220                                    | Motor Vehicle Permit Fees                   | 07                | \$613,250             | \$650,000          | \$700,000                             |
| 3230                                    | Building Permits                            | 07                | \$15,387              | \$20,000           | \$23,000                              |
| 3290                                    | Other Licenses, Permits, and Fees           | 07                | \$59,969              | \$95,000           | \$75,828                              |
| 3311-3319                               | From Federal Government                     |                   | \$0                   | \$0                | \$0                                   |
| <b>State Sources</b>                    |   |                   |                       |                    |                                       |
| 3351                                    | Shared Revenues                             |                   | \$0                   | \$0                | \$0                                   |
| 3352                                    | Meals and Rooms Tax Distribution            | 07                | \$311,513             | \$323,014          | \$323,014                             |
| 3353                                    | Highway Block Grant                         | 07                | \$129,258             | \$141,586          | \$144,586                             |
| 3354                                    | Water Pollution Grant                       | 07                | \$2,155               | \$20,000           | \$10,000                              |
| 3355                                    | Housing and Community Development           |                   | \$0                   | \$0                | \$0                                   |
| 3356                                    | State and Federal Forest Land Reimbursement |                   | \$0                   | \$0                | \$0                                   |
| 3357                                    | Flood Control Reimbursement                 |                   | \$0                   | \$0                | \$0                                   |
| 3359                                    | Other (Including Railroad Tax)              | 07                | \$62,230              | \$220,000          | \$347,000                             |
| 3379                                    | From Other Governments                      |                   | \$0                   | \$0                | \$0                                   |
| <b>Charges for Services</b>             |   |                   |                       |                    |                                       |
| 3401-3406                               | Income from Departments                     | 07                | \$1,437,983           | \$1,650,000        | \$1,700,000                           |
| 3409                                    | Other Charges                               | 07                | \$0                   | \$359,273          | \$250,000                             |
| <b>Miscellaneous Revenues</b>           |   |                   |                       |                    |                                       |
| 3501                                    | Sale of Municipal Property                  | 07                | \$655                 | \$9,000            | \$5,000                               |
| 3502                                    | Interest on Investments                     | 07                | \$8,708               | \$10,000           | \$10,000                              |
| 3503-3509                               | Other                                       | 07                | \$219,157             | \$395,000          | \$385,000                             |
| <b>Interfund Operating Transfers In</b> |   |                   |                       |                    |                                       |
| 3912                                    | From Special Revenue Funds                  | 09                | \$94,293              | \$80,000           | \$65,000                              |
| 3913                                    | From Capital Projects Funds                 |                   | \$0                   | \$0                | \$0                                   |
| 3914A                                   | From Enterprise Funds: Airport (Offset)     | 13                | \$0                   | \$7,000            | \$3,000                               |
| 3914E                                   | From Enterprise Funds: Electric (Offset)    |                   | \$0                   | \$0                | \$0                                   |
| 3914D                                   | From Enterprise Funds: Other (Offset)       |                   | \$0                   | \$0                | \$0                                   |
| 3914S                                   | From Enterprise Funds: Sewer (Offset)       |                   | \$0                   | \$0                | \$0                                   |
| 3914W                                   | From Enterprise Funds: Water (Offset)       |                   | \$0                   | \$0                | \$0                                   |
| 3915                                    | From Capital Reserve Funds                  | 18, 11            | \$493,738             | \$55,000           | \$196,000                             |

| Account Code                                | Source of Revenue                       | Warrant Article # | PY Estimated Revenues | PY Actual Revenues | Estimated Revenues Ensuing Fiscal Year |
|---|---|-------------------|-----------------------|--------------------|--|
| 3916  | From Trust and Fiduciary Funds          | 07                | \$16,000              | \$16,000           | \$20,000                               |
| 3917  | From Conservation Funds                 |                   | \$0                   | \$0                | \$0                                    |
| <b>Other Financing Sources</b>              |   |                   |                       |                    |  |
| 3934  | Proceeds from Long Term Bonds and Notes |                   | \$136,971             | \$2,000,000        | \$0                                    |
| 9998  | Amount Voted from Fund Balance          | 19                | \$0                   | \$0                | \$20,165                               |
| 9999  | Fund Balance to Reduce Taxes            | 07                | \$0                   | \$350,000          | \$342,000                              |
| <b>Total Estimated Revenues and Credits</b> |   |                   | <b>\$3,954,628</b>    | <b>\$6,765,717</b> | <b>\$4,929,882</b>                     |

## Budget Summary

| Item   | Prior Year          | Enuing Year        |
|--|---------------------|--------------------|
| Operating Budget Appropriations Recommended  | \$10,278,383        | \$6,674,496        |
| Special Warrant Articles Recommended         | \$0                 | \$1,362,942        |
| Individual Warrant Articles Recommended      | \$0                 | \$401,084          |
| <b>TOTAL Appropriations Recommended</b>      | <b>\$10,278,383</b> | <b>\$8,438,522</b> |
| Less: Amount of Estimated Revenues & Credits | \$6,765,717         | \$4,929,882        |
| Estimated Amount of Taxes to be Raised       | \$3,512,666         | \$3,508,640        |

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**NOTES**

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**NOTES**

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## NOTES

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# **Annual Report**

**of the**

**PLYMOUTH VILLAGE WATER**

**&**

**SEWER DISTRICT**

**Year Ending  
December 31, 2016**

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PLYMOUTH VILLAGE WATER & SEWER DISTRICT OFFICERS

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COMMISSIONERS: (3 year term)

Judith A. D'Aleo

Term Expires 2017

Christopher Woods

Term Expires 2018

Steven H. Temperino

Term Expires 2019

CLERK: (3 year term)

Barbara A. Noyes

Term Expires 2018

MODERATOR: (2 year term)

Robert B. Clay

Term Expires 2018

TREASURER: (3 year term)

Carol A. Elliott

Term Expires 2018

Carol Geraghty, Deputy Treasurer (appointed December 2002)

District Administrator: Merelise O'Connor

Superintendent: Jason C. Randall

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## COMMISSIONERS' REPORT

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Plymouth Village Water and Sewer District (PVWSD) ended the 2016 year on good footing both financially and with continuity among our fantastic employees. As always, many thanks and appreciation to: Kim Haines, Cindy Scholfield, Jason Randall, Fred Yeaton, Roger Morn, Dan Putorck, Jay Harrington, David Guyotte, John Crowley and Gary Hancock. These dedicated professionals are the backbone that holds our operations, maintenance, and all "systems" together and running smoothly. Mercedes O'Connor provides leadership, planning, coordination and guidance to the staff and Commission as District Administrator.

A quick breakdown of the happenings in 2016:

- We ended the year with a \$1,690,006 fund balance for Sewer and a \$596,555 balance for Water. Our cash position is sound and the collections rate, with the diligent efforts of our Treasurer, Carol Elliott, is high. There is \$1.35 million saved in Capital Reserve Funds for financing of future projects.
- Our 2015 year audit deemed the District to be in good financial position and we are in compliance with all the GASB rules and regulations.
- The District continues to be focused on assessing its facilities and infrastructure to maintain, rebuild and repair as needed. This will ensure that our system is in good working order and in compliance with state and federal regulations. This has led to a multitude of projects, some of which are:
  - Improving the Septage Receiving Facility at the WWTP (which yields approximately \$300,000 in annual revenue).
  - Continuing to work towards the development of a new water source.
  - Replacement of many valves, pumps and motors at various pump stations.
  - Updating our SCADA (data control system) and telemetry upgrade.
  - Addition of GIS improvements, including the use of interactive maps that can be pulled up and amended right at the site of any of our infrastructure such as hydrants and pump stations.
  - Electrical improvements at the water storage tanks and an overhaul of Well #2.
- In the water budget, the District used \$10,000 in Contingency Funds for engineering, in timely preparation for a 25-45% grant and low interest loan application from the USDA RD as follows:
  - \$6,000 for Engineering Report Phase for Assessment of options for replacement of water lines on Foster St and Modifications to the well site piping.
  - \$4,000 for Engineering report phase for Rt. 3 and Green St. infrastructure improvements.
- The solar array at the Treatment Plant continues to significantly reduce our reliance on grid electric usage, a win-win for rate payers and the environment. The solar panels at the District Office have allowed that building to be "net-zero" for electric use since installation.

Future plans for the District include:

- Capital Improvements Plan and better coordination with the Town of Plymouth for future projects. The Commissioners have opened dialog with the Selectboard and

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## COMMISSIONERS' REPORT - Continued

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Town Planner to talk about future projects as outlined in the Water Master Plan, focusing on South Main Street as our first potential project together.

- Overhaul of Well #1 will continue.

The Board is proposing to add both a Water Operator and an Operations Supervisor to the staff to assist the Superintendent and Water staff in meeting the demands of time and attention to these critical projects.

The Commissioners continue to work with our steadfast and committed staff at the main office and at the Treatment Plant. They are extremely helpful and always willing to offer new and improved ways of doing the District's business. If you have any questions, please contact the main office or take a look at our website: [www.PVWSD.com](http://www.PVWSD.com).

Respectfully submitted,

Judith Anne D'Aleo  
Christopher Woods  
Steve Temperino

Commissioners

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## SUPERINTENDENT'S REPORT

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On behalf of the Plymouth Village Water and Sewer District and the team of dedicated staff serving you in these critical municipal functions, I hereby submit the annual report to the citizens of the District.

Towns and cities across the nation are facing water and wastewater contaminants such as PFOA, lead, toxic algae and an inability to meet their public health and environmental protection obligations of their citizens. I am pleased to report that the District Operators work to ensure the Pemigewasset River is not contaminated and provide safe drinking water to the District. Challenges remain in sustaining a high level of service, but District staff members are committed to seeking the best approaches to meeting these challenges.

2016 provided a variety of opportunities for the District. While working to ensure uninterrupted water and wastewater services, the District continued to make investments in infrastructure, staff, environmental protection, public health and safety. The District aims to maintain necessary services and programs while balancing the costs associated with aging infrastructure. The District has completed several capital improvement projects and moved forward in the planning and engineering on several new ones this year.

### Infrastructure Improvements:

- In May two roofs at the wastewater plant headworks and sludge pumping buildings were replaced;
- In October the replacement of the wastewater treatment plant main building boiler with high efficiency propane fired boilers was completed. As a result the District was able to reduce its No. 2 heating oil capacity by 1,815 gallons which changes our status to no longer being a regulated NHDES Above Ground Storage Tank (AST) facility;
- District staff installed a new Moyno primary (November) and two new Moyno secondary sludge pumps (February);
- Rehabilitation of Pump Station's #2 (Foster St.), PS #3 (Pemi Dr.), and PS #7 were completed;
- The District, and its engineer Wright-Pierce, began conceptual design and engineering for the septage receiving upgrade with construction planned in 2017. Three large sheds on the WWTF grounds were re-located;
- As part of the water meter replacement program the District staff focused on replacing all of the greater than 2" meters at commercial facilities. As a result, in combination with the first full year using new billing software, the annual water loss was reduced to 10% (compared to 22% in 2015);
- The District contracted with a firm to clean and inspect Well #1 and Well #2 which resulted in the conversion of both wells to submersible pumps due to deteriorating condition of the existing 60+ year old shaft turbine pumps, motors and casing. The submersible pump configuration will improve efficiency, provide a better sanitary seal of the wellhead (especially since this location is prone to flooding), and simplifying maintenance activities.
- The District upgraded the electrical service and distribution at the Foster St. Well and Treatment facility and Sewer Pump Station #4 as well as updating the Supervisory Command and Data Acquisition (SCADA) systems that operate the wastewater plant, sewer collection system, and water supply and distribution systems.

### Maintenance Activities:

Maintenance was completed in the sewer collection system including spring and fall District wide sewer line high pressure cleaning and vacuuming. District staff rebuilt manholes on Yeaton Road, Fairgrounds Road, Langdon St., Reservoir Rd, and made manhole adjustments on Rt. 3 North for alignment with NHDOT and Town Highway paving and drainage projects. CCTV inspections of South Main St. sewer,



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## SUPERINTENDENT'S REPORT (Continued)

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PS#1 force main, and the Green St. sewer interceptor were conducted to assess pipe condition and locate blind tied services for surveying and engineering of future replacements.

Water Operators performed a two week long District wide hydrant flushing in May to facilitate the addition of an ortho-polyphosphate treatment. The primary goal of the ortho-polyphosphate treatment is to sequester iron and manganese, but it has proven to be an effective addition to the systems corrosion control treatment and will be utilized into the future as standard operation. The Operators also performed fall hydrant flushing, began a valve exercising program, conducted primary contaminant source (PCS) facility inspections as required under GAA groundwater classification, and conducted annual/semi-annual backflow prevention device testing as part of the cross connection program.

### Sewer Pretreatment Program:

As part of the District's pretreatment program and sewer use ordinance compliance, FROG (Fats, Rags, Oils, Grease) inspections were conducted at businesses to identify proper disposal of FROG contaminants and to ensure maintenance of pretreatment devices are being carried out in compliance with the Sewer Use Ordinance (SUO). Sewer Operators also fabricated devices to be used in manholes that can trace the source of prohibited discharges. The District hopes to continue to work with and educate all users in regard to what may and may not be flushed or poured down a drain! We would like to kindly remind you that your toilets, sinks, showers and tubs are for personal care and hygiene, and they are not trash receptacles. Please refrain from disposing of cooking grease/oil, harsh cleaners/solvents, paints, medications, chemicals, pesticides, dental floss, plastics, reinforced paper towels, etc. into the sewer collection system. This bottom line is if it is not toilet paper or released from your body – it belongs in the trash can.

### Asset Management:

With the assistance of Wright-Pierce Engineers, the District received a 2016 NHDES Water Asset Management grant which offset the cost of expanding the District's GIS geodatabase, provided staff GIS training, and facilitated the development of "in the field" GIS applications for hydrant flushing and valve exercising activities. Water Operators began mapping, verifying, and documenting field activities using ESRI's ArcGIS online platform. The use of this technology has proven to be invaluable to the Operators in day to day field activities, from looking up, editing, and creating new service tie cards to documenting condition, assessment, as well as the ability to tag photographs of infrastructure on the map. The District's goal is to leverage asset management software that will utilize ArcGIS in combination with Continental billing software to streamline communication, workflow and document sharing for all staff in the field as well as in the office.

### New Water Source:

District staff and Commissioners continue efforts to develop a new source water supply in Holderness. The District has been working closely with the Holderness School, Plymouth State University, and the Town of Holderness to advance a potential source on Holderness School property. This source could be used to co-mingle with water from the Foster St. wells throughout the distribution system and potentially reduce secondary contaminants such as iron, manganese, sodium, and chloride. It could also be used as a primary backup well, which adds redundancy to the system in the event of an emergency at the Foster St. Wells.

### Septage:

For the third year the wastewater treatment facility took in and processed over 3.8 million gallons of septage which resulted in \$293,353 in revenue. This revenue helps to further offset user rates. The District provides safe disposal for septage haulers to protect Plymouth and the surrounding communities. The District is committed to address the needs and concerns of our septage haulers and is excited for the

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## SUPERINTENDENT'S REPORT (Continued)

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opportunity and potential to grow septage processing at the WWTP with the construction of the new septage receiving facility in the fall/winter of 2017.

### Solar Array:

In 2016 the wastewater plant's solar array generated 152 MWh of electricity that was used to offset approximately 20% of the annual electric usage for the WWTP. The environmental benefits calculated by solaredge.com included saving 241,629 lbs. of CO2 Emissions, the equivalence of planting 3,968 Trees, or powering 463,742 light bulbs for a day!

### Operations Goals in 2017:

- Replace critical water and sewer mains on Foster St. in conjunction with NHDOT's roadway realignment project;
- Foster St. Well and Treatment Facility building improvements;
- Replace the South Garage roof at the wastewater plant;
- Construction and startup of the new septage receiving facility;
- Lime silo bin activator cone replacement;
- Sludge building piping and furnace replacement;
- Headworks gas detection metering replacement;
- Begin PS #1 engineering and design for anticipated construction in 2018;
- Begin engineering and design for Main St. sewer line replacement from Tobcy to High Sts. and water line replacement from Foster to Highland Sts.;
- Develop a new water source at the Holderness School site and begin well permitting;
- Continue the water meter replacement program by focusing on phasing out older manual road meters;
- Continue to develop the water and sewer-asset management program by utilizing GIS technology and NHDES grant funding;
- Work with users to identify and address FROG and comply with the District's SUO;
- Continue to develop the District's hydrant flushing and valve exercising programs.

The District employees strive to provide the community with safe reliable service, and it is a team effort. My thanks go to the efforts of the crew: John Crowley, David Guyotte, Jay Harrington, Gary Hancock, Roger Morin, Dan Putorek, and Fred Yeaton. My thanks also go to office staff, Kim Haines, Office Manager; and Cindy Schofield, Finance Assistant. The support and guidance from Mercedes O'Connor, District Administrator, and the District Commissioners Judith D'Aleo, Steve Temperino, and Christopher Woods are greatly appreciated. Lastly, thank you, the District residents and businesses for your continued support and patience during District construction projects.

Year-end data for the Water Pumping Systems are as follows:

|                                    |             |         |
|------------------------------------|-------------|---------|
| Total gallons water pumped in 2016 | 137,208,400 | gallons |
| Average gallons water pumped daily | 375,108     | gallons |

Year-end data for the Wastewater Treatment Facility are as follows:

|  |             |         |
|--|-------------|---------|
| Total Effluent Flow  | 131,445,000 | gallons |
| Average Daily Effluent Flow  | 359,667     | gallons |
| Percent of Average Daily Flow to Design Capacity (0.7MGD) max. 80% | 51.4%       | percent |
| Pounds of TSS <sup>1</sup> to the Treatment facility               | 1,035,977   | pounds  |

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<sup>1</sup> Total Suspended Solids

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**SUPERINTENDENT'S REPORT (Continued)**

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|   |           |          |
|---|-----------|----------|
| Pounds of TSS out to the Pemigewasset             | 17,756    | pounds   |
| Removal of Solids Efficiency min 85%              | 98.3%     | percent  |
| Pounds of BOD <sup>2</sup> to the Treatment Plant | 920,370   | pounds   |
| Pounds of BOD out to the Pemigewasset             | 24,106    | pounds   |
| Removal of BOD Efficiency min. 85%                | 97.4%     | percent  |
| Total Septage Received                            | 3,937,295 | gallons  |
| Revenue Received from Septage                     | \$293,353 | dollars  |
| Biosolids Removed from Waste Stream               | 340.7     | dry tons |

Respectfully Submitted,

*Jason C. Randall*

Jason C. Randall  
Water & Wastewater Superintendent

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<sup>2</sup> Biochemical Oxygen Demand

**Water Quality Test Results 2010**

Health Effects - Hazardous (H311)

| Violations  | Points of Violation | Regulations of Violation | Violations | Concurrent Action | Health Effects of Contaminant  |
|-------------|---------------------|--------------------------|------------|-------------------|--|
| NORAC & MCL | 9/22/09             | Process at Time          | 7 days     | Regulate Sample   | Chlorine and chlorine by-products are used as disinfectants in the environment and are used to disinfect water. Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms. Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms. Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms. |

| Contaminant                                 | Level Detected   | MCL      | Violations | Major Source of Contamination   |
|---|--|----------|------------|---|
| <b>Drinking Water Quality Test Results</b>  |  |          |            |   |
| <b>Total Chlorine Residuals</b>             | 0.22004 = 1.06 samples   | 0.5 mg/L | YES        | Naturally present in the environment  |
| <b>Lead (ppm)</b>                           | The first procedure value of 0.03 mg/L, the second value of 0.03 mg/L, the third value of 0.03 mg/L. No samples were detected above MCL. | 0.01     | NO         | Corrosion of lead service lines and plumbing fixtures, especially in older buildings.   |
| <b>Copper (ppm)</b>                         | The first procedure value of 0.01 mg/L, the second value of 0.02 mg/L, the third value of 0.02 mg/L. No samples were detected above MCL. | 0.01     | NO         | Corrosion of brass and copper pipes, fittings, and valves.                              |
| <b>Nitrate (ppm)</b>                        | 0.02 mg/L, average = 0.23 mg/L   | 10       | NO         | Water infiltrated from septic systems.  |
| <b>Fluoride (ppm)</b>                       | 0.7 mg/L, average = 0.7 mg/L   | 4.0      | NO         | Naturally present in the environment. Can be added to drinking water for dental health. |
| <b>Hardness (ppm)</b>                       | 130 mg/L, average = 130 mg/L   | None     | NO         | By-product of mineral water.  |
| <b>Total Chlorine Residual (T-CR) (ppm)</b> | 0.22004 = 1.06 samples   | 0.2 mg/L | NO         | By-product of drinking water disinfection.  |
| <b>Total Chlorine Residual (T-CR) (ppm)</b> | 0.22004 = 1.06 samples   | 0.2 mg/L | NO         | By-product of drinking water disinfection.  |
| <b>Total Chlorine Residual (T-CR) (ppm)</b> | 0.22004 = 1.06 samples   | 0.2 mg/L | NO         | By-product of drinking water disinfection.  |

**Health Effects of Contaminants**

**Chlorine and Chlorine By-products:** Chlorine and chlorine by-products are used as disinfectants in the environment and are used to disinfect water. Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms. Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms. Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms.

**Lead:** Lead is a neurotoxin that can damage the brain and spinal cord. It can also affect the kidneys, reproductive system, and cardiovascular system. Lead is found in lead pipes, solder, and brass fittings.

**Copper:** High levels of copper in drinking water can cause gastrointestinal distress, such as nausea, vomiting, and diarrhea. It can also cause a blue-green discoloration of the skin.

**Nitrate:** High levels of nitrate in drinking water can cause methemoglobinemia, a condition that reduces the ability of blood to carry oxygen. It can also cause developmental delays in infants and young children.

**Fluoride:** Fluoride is added to drinking water to help prevent tooth decay. However, high levels of fluoride can cause dental fluorosis, a condition that causes staining and pitting of the teeth. It can also cause skeletal fluorosis, a condition that causes joint pain and stiffness.

**Hardness:** Hard water can cause scale buildup in pipes and appliances, which can reduce their efficiency. It can also cause dry skin and irritation of the eyes.

**Total Chlorine Residual:** Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms. Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms. Chlorine disinfectant is used to kill bacteria and other potentially harmful microorganisms.

## INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners  
Plymouth Village Water & Sewer District

Additional Offices:  
Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the business-type activities and each major fund of the Plymouth Village Water & Sewer District, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the Table of Contents.

### **Management's Responsibility for the Financial Statements**

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an

opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of the Plymouth Village Water & Sewer District, as of December 31, 2015, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Schedule of Funding Progress, the Schedule of Proportionate Share of Net Pension Liability, and the Schedule of Contributions, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying supplementary information appearing on pages 31 through 32 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to pre-

pare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Melanson Heath*

August 10, 2016

**TREASURER'S REPORT**  
**FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016**

**Water Fund**

|  |                     |                       |
|--|---------------------|-----------------------|
| Beginning cash balance, January 1, 2016                | \$ 219,352.80       |                       |
| Petty cash   | 50.00               |                       |
| Total beginning balance, January 1, 2016               | <u>219,402.80</u>   | \$ 219,402.80         |
| <b>Water Fund Receipts</b>                             |                     |                       |
| Includes: water rents, meters, hydrants, sprinklers    | \$ 863,737.09       |                       |
| Bank service charge refund                             | 43.00               |                       |
| Access fees  | 24,174.00           |                       |
| Interest income  | 877.18              |                       |
| Interfund transfer                                     | 10,909.11           |                       |
| Sale of district property                              | 6,373.25            |                       |
| Transfer from trust funds                              | 61,935.66           |                       |
| Loan proceeds  | 120,000.00          |                       |
| Misc income  | 35,682.80           |                       |
| Miscellaneous reimbursements                           | 7,518.16            |                       |
|  | <u>1,131,244.25</u> | 1,131,244.25          |
| Total amount available                                 |                     | 1,350,647.05          |
| Disbursements authorized by the Board of Commissioners |                     | <u>(1,084,750.56)</u> |
| Ending balance, December 31, 2016                      |                     | <u>\$ 265,896.49</u>  |
| <br>   |                     |                       |
| Ending balance, December 31, 2016                      | \$ 265,846.49       |                       |
| Petty cash   | 50.00               |                       |
| Ending balance, December 31, 2016                      | <u>265,896.49</u>   | \$ 265,896.49         |

Respectfully submitted:  
Carol A. Elliott, Treasurer  
Plymouth Village Water & Sewer District



**TREASURER'S REPORT  
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016**

Wastewater Fund

|  |                 |                       |
|--|-----------------|-----------------------|
| Beginning cash balance, January 1, 2016                | \$ 570,160.31   |                       |
| Beginning investment balance, January 1, 2016          | 90,187.29       |                       |
| Petty cash   | 50.00           |                       |
| Total beginning balance, January 1, 2016               |                 | \$ 660,397.60         |
| Sewer Fund Receipts                                    |                 |                       |
| Sewer Rents  | \$ 1,285,384.75 |                       |
| Septage Disposal                                       | 276,399.55      |                       |
| Sale of district property                              | 8,950.01        |                       |
| Access fees  | 25,424.00       |                       |
| Interest income  | 2,348.98        |                       |
| Miscellaneous income                                   | 11,178.73       |                       |
| Interfund transfer                                     | 14,101.97       |                       |
| Trust Funds  | 118,000.00      |                       |
| State of NH Grants                                     | 8,244.00        |                       |
| Loan proceeds  | 130,000.00      |                       |
| Refunds/reimbursements                                 | 719.54          |                       |
|  |                 | <u>1,880,751.53</u>   |
| Total amount available                                 |                 | 2,541,149.13          |
| Disbursements authorized by the Board of Commissioners |                 | <u>(1,710,824.00)</u> |
| Ending balance, December 31, 2016                      |                 | <u>\$ 830,325.13</u>  |
|  |                 |                       |
| Ending balance, December 31, 2016                      | \$ 739,952.09   |                       |
| Ending investment balance, December 31, 2016           | 90,323.04       |                       |
| Petty cash   | 50.00           |                       |
| Ending balance, December 31, 2016                      |                 | <u>\$ 830,325.13</u>  |

Respectfully submitted:  
Carol A. Elliott, Treasurer  
Plymouth Village Water & Sewer District

## CASH ACCOUNTS

### Bank of New Hampshire (formerly Community Guaranty Savings Bank)

|                                    |  |                      |
|------------------------------------|--|----------------------|
| Beginning balance, January 1, 2016 |  | \$ 242,370.67        |
| Income:                            |  |                      |
| Interest                           |  | <u>728.11</u>        |
| Ending balance, December 31, 2016  |  | <u>\$ 243,098.78</u> |

### Meredith Village Savings Bank

|                                    |                   |                       |
|------------------------------------|-------------------|-----------------------|
| Beginning balance, January 1, 2016 |                   | \$ 285,275.25         |
| Income:                            |                   |                       |
| Deposits                           | \$ 2,457,764.31   |                       |
| Transfers from Others              | 487,577.47        |                       |
| Interest                           | <u>1,627.38</u>   | 2,946,969.76          |
| Disbursements:                     |                   |                       |
| Transfers to General Fund          | \$ (2,755,754.21) |                       |
| Transfers to Others                | <u>(8,606.80)</u> | <u>(2,764,361.01)</u> |
| Ending balance, December 31, 2016  |                   | <u>\$ 467,884.01</u>  |

### Woodsville Guaranty Savings Bank

|                                    |  |                      |
|------------------------------------|--|----------------------|
| Beginning balance, January 1, 2016 |  | \$ 242,191.17        |
| Income:                            |  |                      |
| Interest                           |  | <u>725.57</u>        |
| Ending balance, December 31, 2016  |  | <u>\$ 242,916.74</u> |

### Meredith Village Savings Bank

|                                    |                 |                       |
|------------------------------------|-----------------|-----------------------|
| Beginning balance, January 1, 2016 |                 | \$ 19,676.02          |
| Income:                            |                 |                       |
| Deposits                           | \$ 2,819,182.09 |                       |
| Interest                           | <u>8.32</u>     | 2,819,190.76          |
| Transfers to General Fund          |                 | <u>(2,786,967.81)</u> |
| Ending balance, December 31, 2016  |                 | <u>\$ 51,898.57</u>   |

Respectfully submitted:  
 Carol A. Elliott, Treasurer  
 Plymouth Village Water & Sewer District

Please contact the District office if you would like to review the 2016 audit.  
 When the audit is complete it will be posted on the District website at [pvwsd.com](http://pvwsd.com).

**CAPITAL RESERVE ACCOUNTS**  
**December 31, 2016**

| Purpose   | Beginning Balance<br>12/31/2015 | Added             | Income          | Distribution      | Ending Balance<br>12/31/2016 |
|---|---------------------------------|-------------------|-----------------|-------------------|------------------------------|
| <b>CAPITAL RESERVE:</b>                           |                                 |                   |                 |                   |                              |
| <b>Water Funds</b>                                |                                 |                   |                 |                   |                              |
| Vehicle and Heavy Equipment Replacement           | 83,060.11                       | 15,899.48         | 56.51           | 45,000.00         | 33,816.08                    |
| Computer Upgrade (discontinued in 2016)           | 4,490.67                        |                   |                 | (4,490.67)        |                              |
| Water Storage Tank Replacement                    | 115,773.42                      |                   | 239.05          |                   | 116,012.48                   |
| Water Main Construction and Reconstruction        | 60,472.99                       |                   | 124.87          |                   | 60,597.86                    |
| Upper Pump Station Upgrade (discontinued 2016)    | 2,940.36                        |                   | 0.72            | (2,941.08)        |                              |
| Water Distribution Emergency Repair               | 114,062.16                      | 25,000.00         | 244.57          |                   | 139,306.73                   |
| Inspect and Clean Water Storage System            | 27,808.05                       |                   | 57.42           |                   | 27,865.47                    |
| Pump and Motor Repair                             | 38,432.17                       | 10,000.00         | 80.10           | 9,500.00          | 39,012.27                    |
| Acquisition, Exploration & Dev. for Water Supply  | 117,245.67                      |                   | 242.10          |                   | 117,487.77                   |
| Water Zone Meters (established 2016)              |                                 | 50,000.00         | 56.45           |                   | 50,056.45                    |
| <b>Total Water Capital Reserve Funds</b>          | <b>544,288.00</b>               | <b>100,899.46</b> | <b>1,101.80</b> | <b>47,068.05</b>  | <b>584,156.31</b>            |
| <b>Wastewater Funds</b>                           |                                 |                   |                 |                   |                              |
| Vehicle and Heavy Equipment                       | 47,598.04                       |                   | 28.86           | 40,000.00         | 7,826.90                     |
| WWTF Expansion & Upgrade                          | 272,880.66                      | 12,000.00         | 577.60          |                   | 285,458.26                   |
| Sewer Main Relocation                             | 77,959.83                       |                   | 116.77          | 78,000.00         | 76.60                        |
| Collection System Emergency Repair                | 243,737.86                      |                   | 503.30          |                   | 244,240.96                   |
| Collection System Pump and Motor Emergency Repair | 87,259.20                       | 10,000.00         | 191.95          |                   | 97,451.15                    |
| WWTF Emergency Pump & Machinery Repair            | 119,854.18                      | 10,000.00         | 279.51          |                   | 130,133.69                   |
| <b>Total Wastewater Capital Reserve Funds</b>     | <b>849,289.57</b>               | <b>32,000.00</b>  | <b>1,697.99</b> | <b>118,000.00</b> | <b>784,987.56</b>            |
| <b>Total Capital Reserve Funds</b>                | <b>1,393,575.57</b>             | <b>132,699.46</b> | <b>2,799.79</b> | <b>185,068.05</b> | <b>1,349,142.87</b>          |

All Capital Reserves are invested with Meredith Village Savings Bank.

| PWSD CIP 2017-2022   |                                      |                       |                   |                                   |                  |                  |                    |                    |                    | 2017 Update        |                    |
|--|--------------------------------------|-----------------------|-------------------|-----------------------------------|------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Water Capital Improvements   | Estimated Year of Purchase / Project | Project Cost Estimate | Source of Funding | 2016 (Estimated) Balance in Trust | FY 2017          |                  | 2018               | 2019               | 2020               | 2021               | 2022               |
|  |                                      |                       |                   |                                   | Outlay \$        | Reserve \$       |                    |                    |                    |                    |                    |
| Water Supply Acquisition, Exploration, & Dev. - Holderness Well (290K in 2016 & 85K in 2016) | 2017-2020                            | \$2,055,000           | GR/CR/B           | \$117,488                         |                  |                  | \$1,850,000        |                    |                    |                    |                    |
| Holderness Property Lease Payment  | 2017-2025                            | \$180,000             | GF                |                                   | \$18,000         |                  | \$18,000           | \$18,000           | \$18,000           | \$18,000           | \$18,000           |
| Water Storage Tank Replacement - 2.5mg Tank  | 2025                                 | \$750,000             | GR/CR             | \$116,012                         |                  | \$75,000         | \$75,000           | \$75,000           | \$75,000           | \$75,000           | \$75,000           |
| Water Vehicle and Heavy Equipment  | 2020                                 | \$115,000             | CR                | \$93,818                          |                  | \$21,000         | \$21,000           | \$21,000           | \$21,000           | \$21,000           | \$21,000           |
| Water Distribution Emer. Repair  | 2020                                 | \$290,000             | CR                | \$139,307                         |                  | \$30,000         | \$30,000           | \$30,000           | \$30,000           |                    |                    |
| Water Pump and Motor Repair  | 2021                                 | \$100,000             | CR                | \$99,012                          |                  | \$5,000          | \$5,000            | \$5,000            | \$5,000            | \$5,000            | \$5,000            |
| Wells #1&2 Inspect & Clean   | 2021                                 | \$50,000              | GF                |                                   |                  |                  |                    |                    |                    | \$50,000           |                    |
| Water Storage Tank Inspect & Clean   | 2018-2021                            | \$90,000              | CR                | \$27,885                          |                  |                  | \$15,000           |                    |                    | \$8,000            | \$5,000            |
| Asset Management Grant (15K Matching Grant)  | 2017                                 | \$30,000              | GF/GR             |                                   | \$30,000         |                  |                    |                    |                    |                    |                    |
| Foster St. Well Improvements: Chemical Room, Demo Old Chem. Bldg., Add New Meter Pits        | 2017                                 | \$385,000             | GF/B              |                                   | \$385,000        |                  |                    |                    |                    |                    |                    |
| Generator: LP Gas 400A   | 2018                                 | \$150,000             | GF/B              |                                   |                  |                  | \$150,000          |                    |                    |                    |                    |
| Water Zone Meters  | 2018                                 | \$150,000             | CR                | \$50,056                          |                  | \$50,000         | \$50,000           |                    |                    |                    |                    |
| Water Main Replacement   |                                      | \$11,490,000          | GR/B              | \$60,598                          | \$180,000        |                  | \$1,090,000        | \$3,435,000        | \$2,481,000        | \$1,494,000        | \$1,780,000        |
| <b>Total</b>   |                                      | <b>\$15,795,000</b>   |                   | <b>\$584,154</b>                  | <b>\$813,000</b> | <b>\$181,000</b> | <b>\$3,304,000</b> | <b>\$3,584,000</b> | <b>\$2,630,000</b> | <b>\$1,657,000</b> | <b>\$1,895,000</b> |

| PWSD CIP 2017-2022                                  |                                      |                       |                   |                                   |           |            |             |             |             | 2017 Update |             |
|---|--------------------------------------|-----------------------|-------------------|-----------------------------------|-----------|------------|-------------|-------------|-------------|-------------|-------------|
| Sewer Capital Improvements                          | Estimated Year of Purchase / Project | Project Cost Estimate | Source of Funding | 2016 (Estimated) Balance in Trust | FY 2017   |            | 2018        | 2019        | 2020        | 2021        | 2022        |
|   |                                      |                       |                   |                                   | Outlay \$ | Reserve \$ |             |             |             |             |             |
| WWTP Expansion/Upgrade                              | 2017-2022                            | \$1,786,000           | CR/GR/GRF         | \$285,458                         | \$135,000 | \$86,000   | \$80,000    | \$80,000    | \$56,000    | \$48,000    | \$48,000    |
| Asset Management Grant (100% Principle Forgiveness) | 2017-2018                            | \$80,000              | GR/GRF            |                                   | \$30,000  |            | \$30,000    |             |             |             |             |
| WW Vehicle and Heavy Equipment                      |                                      |                       | CR                | \$7,627                           |           | \$22,000   | \$22,000    | \$22,000    | \$22,000    |             |             |
| CS Emergency Repair                                 | 2018                                 | \$250,000             | CR                | \$244,241                         |           | \$5,000    | \$5,000     |             |             |             |             |
| CS Pump and Motor Emer. Repair                      | 2026                                 | \$150,000             | CR                | \$97,451                          |           | \$8,000    | \$8,000     | \$6,000     | \$6,000     | \$6,000     | \$6,000     |
| WWTP Emer. Pump & Mech. Rep                         | 2022                                 | \$150,000             | CR                | \$130,134                         |           | \$4,000    | \$4,000     | \$4,000     | \$4,000     | \$4,000     | \$4,000     |
| Pump Stations                                       | 2017-2019                            | \$1,506,000           | GR/GR/B           |                                   | \$156,000 |            | \$1,300,000 | \$50,000    |             |             |             |
| Sewer Main Replacement                              | 2018-2022                            | \$7,710,000           | CR/GR/B           | \$76                              | \$30,000  |            | \$720,000   | \$2,910,000 | \$843,000   | \$1,247,000 | \$1,340,000 |
| Total   |                                      | \$11,612,000          |                   | \$784,987                         | \$361,000 | \$103,000  | \$2,147,000 | \$3,052,000 | \$1,031,000 | \$1,305,000 | \$1,388,000 |

**STATEMENT OF BONDED DEBT**  
**PLYMOUTH VILLAGE WATER & SEWER DISTRICT**  
 As of December 31, 2016

**WATER FUND**

| Orig. Loan Amount | 87,575  |          | 604,400   |          | 108,620   |          | 108,448  |          | 12% of 740,000  |          | 120,000  |          |
|-------------------|---|----------|---|----------|---|----------|--|----------|---|----------|--|----------|
|                   | MVB# 852506<br>Thurlow Street<br>Apr/Oct<br>3.25% |          | Peoples Bond Bank<br>0.5 MG Storage Tank<br>Jan/July 7C<br>4.25% to 5.25% |          | Peoples Bond Bank<br>New Wall Development<br>Jan/July 8B<br>3.34% |          | Peoples Bond Bank<br>Tenney Mtn Hwy<br>Feb/Aug 12E<br>3B to 8% |          | USDA (ACH Pymt)<br>Fairgrounds Rd<br>May 17<br>2.645% |          | MVB loan# 8525.10<br>Electrical Res. Rd. - Blun. Pt.<br>June 15<br>3.83% |          |
| Year              | Principal   | Interest | Principal   | Interest | Principal   | Interest | Principal  | Interest | Principal   | Interest | Principal  | Interest |
|                   | 2007  |          | 2007  |          | 2008  |          | 2012   |          | 2016  |          | 2016   |          |
| 2017              | 5,838   | 1,968    | 20,000  | 17,975   | 4,496   | 3,968    | 6,000  | 3,211    | 3,062   | 2,291    | 12,000   | 4,596    |
| 2018              | 5,838   | 1,776    | 20,000  | 17,025   | 4,395   | 3,424    | 6,000  | 2,956    | 3,062   | 2,150    | 12,000   | 4,136    |
| 2019              | 5,838   | 1,584    | 20,000  | 16,175   | 4,295   | 2,890    | 6,000  | 2,731    | 3,062   | 2,070    | 12,000   | 3,677    |
| 2020              | 5,838   | 1,396    | 20,000  | 15,325   | 4,195   | 2,943    | 6,000  | 2,550    | 3,062   | 1,989    | 12,000   | 3,217    |
| 2021              | 5,838   | 1,200    | 20,000  | 14,475   | 4,095   | 2,665    | 6,000  | 2,295    | 3,062   | 1,909    | 12,000   | 2,758    |
| 2022              | 5,838   | 1,008    | 20,000  | 13,625   | 3,995   | 2,375    | 6,000  | 2,025    | 3,062   | 1,829    | 12,000   | 2,298    |
| 2023              | 5,838   | 816      | 20,000  | 12,775   | 3,895   | 2,072    | 6,000  | 1,780    | 3,062   | 1,748    | 12,000   | 1,838    |
| 2024              | 5,838   | 626      | 20,000  | 11,925   | 3,795   | 1,740    | 6,000  | 1,480    | 3,062   | 1,668    | 12,000   | 1,379    |
| 2025              | 5,838   | 432      | 20,000  | 11,075   | 3,695   | 1,375    | 6,000  | 1,180    | 3,062   | 1,587    | 12,000   | 919      |
| 2026              | 5,838   | 240      | 20,000  | 10,225   | 3,595   | 995      | 6,000  | 880      | 3,062   | 1,507    | 12,000   | 460      |
| 2027              | 7,910   | 48       | 20,000  | 9,375    | 3,493   | 886      | 6,000  | 600      | 3,062   | 1,427    |  |          |
| 2028              |   |          | 20,000  | 8,513    | 3,393   | 734      | 6,000  | 375      | 3,062   | 1,346    |  |          |
| 2029              |   |          | 20,000  | 7,628    | 3,289   | 550      | 6,000  | 75       | 3,062   | 1,266    |  |          |
| 2030              |   |          | 20,000  | 6,750    |   |          | 6,000  |          | 3,062   | 1,186    |  |          |
| 2031-2044         |   |          | 140,000   | 22,050   |   |          |  |          | 42,868  | 8,258    |  |          |
|                   | 61,302  | 11,094   | 420,000   | 194,926  | 81,915  | 26,617   | 84,000   | 22,138   | 85,736  | 32,071   | 120,000  | 25,278   |

W/20

|                 | Principal | Interest |
|-----------------|-----------|----------|
| Total 2017      | 51,396    | 33,949   |
| Total All Loans | 852,863   | 312,124  |

**STATEMENT OF BONDED DEBT**  
 WOODVILLE VILLAGE WATER & SEWER DISTRICT  
 As of December 31, 2016

**SEWER FUND**

| Orig. Loan Amount | 85,500   | 130,000   | 300,000   | 977,500   | 1,548,832   | 1,597,000   | 98% of 750,000   | 130,000  | 970,000  |         |           |         |         |         |         |        |         |        |
|-------------------|--|---|---|---|---|---|--|--|--|---------|-----------|---------|---------|---------|---------|--------|---------|--------|
| Year              | MVSB #852507<br>Hawthorne St<br>Apr 30/Oct 31<br>3.39%<br>Principal Interest | MVSB #852503<br>Highland/Baird (Rd) (Rd)<br>Jan 15<br>2.97%<br>Principal Interest | USDW (ACH Pymt)<br>Sewer Separation<br>Jan/July<br>5%<br>Principal Interest | Peoples Bond Bank<br>**Consolidated<br>Jan 15/July 15 89<br>3.34%<br>Principal Interest | Peoples Bond Bank<br>Fairgrounds Rd Sewer<br>Feb 15/Aug 15 12C<br>3 1/4 to 5%<br>Principal Interest | USDW (ACH Pymt)<br>WWTF Upgrade<br>Apr/Oct<br>3.25%<br>Principal Interest | USDW (ACH Pymt)<br>Force Main #1 R<br>Fairgrounds Rd<br>May 17<br>2.625%<br>Principal Interest | MVSB #852511<br>Scada Telemetry<br>Upgrade<br>June 15<br>3.83%<br>Principal Interest | Woodville Guaranty<br>Septage Receiving<br>Upgrade<br>Feb 28/Aug 31<br>3.89%<br>Principal Interest |         |           |         |         |         |         |        |         |        |
|                   | 2007   | 2010  | 1988  | 2008  | 2012  | 2010  | 2016   | 2016   | 2016   |         |           |         |         |         |         |        |         |        |
| 2017              | 5,993  | 2,021   | 15,000  | 1,787   | 18,340  | 1,149   | 40,504   | 85,711   | 34,000   | 20,260  | 47,263    | 29,737  | 22,456  | 15,357  | 13,000  | 4,979  | 17,022  |        |
| 2018              | 5,993  | 1,824   | 15,000  | 1,337   | 3,856   | 406   | 45,005   | 80,817   | 25,000   | 19,215  | 48,537    | 28,663  | 22,456  | 15,758  | 13,000  | 4,491  | 970,000 | 16,975 |
| 2019              | 5,993  | 1,626   | 15,000  | 291   | 45,005  | 28,710  | 25,000   | 18,290   | 48,635   | 27,645  | 22,456    | 15,178  | 13,000  | 3,993   |         |        |         |        |
| 2020              | 5,993  | 1,428   | 15,000  | 446   | 49,505  | 26,880  | 25,000   | 17,530   | 50,758   | 26,442  | 22,456    | 14,599  | 13,000  | 3,495   |         |        |         |        |
| 2021              | 5,993  | 1,234   |   |   | 40,505  | 23,887  | 27,000   | 18,425   | 51,807   | 26,293  | 22,456    | 13,999  | 13,000  | 2,997   |         |        |         |        |
| 2022              | 5,993  | 1,035   |   |   | 54,005  | 21,372  | 28,000   | 15,190   | 53,081   | 24,119  | 22,456    | 13,409  | 13,000  | 2,490   |         |        |         |        |
| 2023              | 5,993  | 831   |   |   | 59,005  | 18,815  | 30,000   | 11,905   | 54,282   | 22,918  | 22,456    | 12,821  | 13,000  | 1,993   |         |        |         |        |
| 2024              | 5,993  | 642   |   |   | 58,508  | 15,683  | 31,000   | 17,405   | 55,511   | 21,698  | 22,456    | 12,231  | 13,000  | 1,494   |         |        |         |        |
| 2025              | 5,993  | 443   |   |   | 63,005  | 12,559  | 32,000   | 10,805   | 56,767   | 20,433  | 22,456    | 11,642  | 13,000  | 996     |         |        |         |        |
| 2026              | 5,993  | 246   |   |   | 63,005  | 8,354   | 35,000   | 9,130  | 58,071   | 19,149  | 22,456    | 11,052  | 13,000  | 498     |         |        |         |        |
| 2027              | 2,993  | 44  |   |   | 67,507  | 7,905   | 36,000   | 7,560  | 59,364   | 17,866  | 22,456    | 10,462  |         |         |         |        |         |        |
| 2028              |  |   |   |   | 72,007  | 6,003   | 37,000   | 6,300  | 60,708   | 16,453  | 22,456    | 9,873   |         |         |         |        |         |        |
| 2029              |  |   |   |   | 76,511  | 2,247   | 38,000   | 4,425  | 62,081   | 15,118  | 22,456    | 9,283   |         |         |         |        |         |        |
| 2030              |  |   |   |   |   |   | 39,000   | 2,450  | 63,496   | 13,714  | 22,456    | 8,694   |         |         |         |        |         |        |
| 2031-2044         |  |   |   |   |   |   | 18,000   | 450  | 561,009  | 55,329  | 214,344   | 159,624 |         |         |         |        |         |        |
|                   | 62,920   | 11,389  | 60,000  | 4,461   | 27,188  | 1,549   | 736,075  | 238,947  | 446,000  | 174,340 | 1,335,260 | 364,562 | 528,783 | 235,152 | 330,000 | 27,303 | 970,000 | 33,997 |

\*Peoples Bond Bank (BB) -Consolidated; (L&E Inspection); Odor Control Upgrade, WWTF Design, REC Repair & Upgrade.  
 Outstanding Loan Origination

|                 | Principal | Interest  |
|-----------------|-----------|-----------|
| Total 2017      | 186,596   | 129,017   |
| Total All Loans | 4,366,231 | 1,187,412 |

11/11/16

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## NOTES

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**ANNUAL DISTRICT MEETING  
PLYMOUTH VILLAGE WATER & SEWER DISTRICT**

**MARCH 8 AND 10, 2016  
MINUTES**

A legal meeting of the Plymouth Village Water & Sewer District of Plymouth, NH was held in the gymnasium of the Plymouth Elementary School on Tuesday, March 8, 2016. The polls were open at 8 o'clock in the forenoon. Article 1 of the warrant was voted on by printed ballot during the hours of 8:00am through 7:00pm.

The polls were closed to voting at 7:00pm and the ballots were counted. At the completion of the counting, the following results were announced: **TOTAL VOTES CAST – 170**

**ARTICLE 01: DISTRICT OFFICERS**

|                          |                     |     |
|--------------------------|---------------------|-----|
| Commissioner for 3 Years | Steven H. Temperino | 162 |
| Moderator for 2 Years    | Robert B. Clay      | 164 |

**Deliberative Session**

The deliberative session of a legal meeting of the Plymouth Village Water & Sewer District was at the Plymouth Village Water & Sewer District office at 227 Old North Main Street on Thursday, March 10, 2016 at 7:00 o'clock in the evening. Moderator Robert B. Clay opened the meeting with the Pledge of Allegiance and announced the results of the votes cast on March 8, 2016 (above).

**ARTICLE 02: SEPTIC SYSTEM IMPROVEMENTS**

**PASSED**

To see if the District will vote to raise and appropriate one million, three hundred thousand dollars (\$1,300,000) for the purpose of financing the costs of engineering and replacement of Septage System Improvements. The funding for this project to be as follows: One million, three hundred thousand dollars (\$1,300,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof. (This appropriation will likely be financed through a low interest loan and by a grant from the USDA Rural Development in the amount.)

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The polls opened for voting at 7:05pm and were open for one hour. Polls closed at 8:05pm

**YES - 11 NO - 0 Article 2 passed by the required 2/3 majority ballot vote.**

**Article 03: ELECTRICAL SYSTEMS UPGRADE**

**PASSED**

To see if the District will vote to raise and appropriate one hundred twenty thousand (\$120,000) to fund electrical systems upgrades at the Foster Street Wall field, the Reservoir Rd. Booster Station, Boulder Point, Booster Station as well as decommissioning of the old Water Booster Station on Reservoir Rd. The funding for this project to be as follows: One hundred, twenty thousand dollars (\$120,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to

authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The polls opened for voting at 7:12 pm and were open for one hour. The polls closed at 8:12pm.

**YES - 11 NO - 0 Article 3 passed by the required 2/3 majority ballot vote.**

**Article 04: REPLACE WATER & SEWER LINES**

**PASSED**

To see if the District will vote to raise and appropriate one million dollars (\$1,000,000) for the purpose of replacing the water and sewer lines on Main St. from Highland St., running south and on Warren St. to Winter St. The funding for this project to be as follows: Nine hundred forty thousand dollars (\$940,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; to authorize the withdrawal of sixty thousand dollars (\$60,000) from the Water Main Construction Capital Reserve account established for this purpose to offset this appropriation and to authorize the Commissioners to take any other action or to pass any other vote thereto.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The polls opened for voting at 7:16pm and were open for one hour. The polls closed at 8:16pm.

**YES - 10 NO - 1 Article 4 passed by the required 2/3 majority ballot vote.**

**ARTICLE 05: UPGRADE WASTEWATER SCADA**

**PASSED**

To see if the District will vote to raise and appropriate one hundred thirty thousand dollars (\$130,000) to upgrade the Wastewater SCADA (supervisory control and data acquisition) telemetry, and electrical systems. The funding for this project to be as follows: One hundred, thirty thousand dollars (\$130,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The polls opened for voting at 7:21pm and were open for one hour. The polls closed at 8:21pm.

**YES - 11 NO - 0 Article 5 passed by the required 2/3 majority ballot vote.**

**ARTICLE 06: LONG-TERM LEASE FOR WATER SOURCE**

**PASSED**

To see if the District will vote to authorize the Commissioners to enter into an agreement with the Holderness School to provide for a new well for the District's water supply in the amount of one hundred eighty thousand

(\$180,000) payable over a 10-year period; and furthermore to raise and appropriate the sum of eighteen thousand (\$18,000) for the first year of the agreement. This agreement does not contain an escape clause, meaning that the District is obligated into the future.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

Note: The terms of the agreement, generally shall provide for an approximate 99-year easement for the well and appurtenant property and associated rights on such terms and conditions as are acceptable to the Commissioners; and payment by the District to the Holderness School in the amount of \$18,000 per year for a period of 10 years (with no further payments after that 10-year period). The agreement would take effect only if the proposed well is approved and permitted by state authorities and will continue in effect only so long as the District will use water from the well for water supply purposes.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The polls opened for voting at 7:38pm and were open for one hour. The polls closed at 8:38pm.

**YES - 10 NO - 1 Article 6 passed by the required 2/3 majority ballot vote.**

**ARTICLE 07: EXPLORATION, DRILLING, PERMITTING FOR WATER SOURCE PASSED**

To see if the District will vote to raise and appropriate eighty five thousand dollars (\$85,000) for the purpose of further exploration, drilling and permitting for an additional source of water for the District. The funding for this project to be as follows: Eighty five thousand dollars (\$85,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto.

The Commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate eighty five thousand dollars (\$85,000) for the purpose stated above.

**ARTICLE 08: RESCIND ARTICLE 5, 2009, BORROWING AUTHORITY PASSED**

To see if the District will vote to rescind the authority granted by Article 5 of the 2009 annual meeting warrant which asked if the District would vote to raise and appropriate the sum of one hundred fifty thousand dollars (\$150,000) for the purpose of land acquisition in conjunction with the new water source and to authorize the issuance of not more than one hundred forty five thousand dollars (\$145,000) of notes and bonds in compliance with the NH Municipal Finance Act, RSA 33:8, and to authorize the Commissioners to issue and negotiate such bonds or notes and determine the rate of interest thereon; furthermore to authorize the Commissioners to apply for, accept and expend on behalf of the District such State and Federal Aid as may be available for such purpose and authorize the withdrawal of five thousand dollars (\$5,000) from the Land Acquisition Capital Reserve Fund created for the this purpose.

The Commissioners recommend this appropriation. (2/3 vote required)

Voted by unanimous voice vote to rescind authority, as stated above.

**ARTICLE 09: NEW PICKUP TRUCK FOR WATER PASSED**

To see if the District will vote to raise and appropriate the sum of forty five thousand dollars (\$45,000) to purchase a three-quarter ton, four wheel drive pickup truck with snowplow (to replace a one ton, two wheel drive utility truck); furthermore, to authorize the withdrawal of forty five thousand dollars (\$45,000) from the Water Vehicle and Heavy Equipment Capital Reserve account established for this purpose to offset this appropriation.

The Commissioners recommend this appropriation. (Majority vote required)

Voted by **affirmative voice vote** to raise and appropriate the sum of forty five thousand dollars (\$45,000) to purchase a three-quarter ton, four wheel drive pickup truck with snowplow (to replace a one ton, two wheel drive utility truck); furthermore, to authorize the withdrawal of forty five thousand dollars (\$45,000) from the Water Vehicle and Heavy Equipment Capital Reserve account established for this purpose to offset this appropriation, as stated above.

**ARTICLE 10: NEW DUMP TRUCK FOR WASTEWATER**

**PASSED**

To see if the District will vote to raise and appropriate the sum of eighty thousand dollars (\$80,000) to purchase a four-wheel drive dump truck (to replace a 1990 truck); furthermore, to authorize the withdrawal of forty thousand dollars (\$40,000) from the Sewer Vehicle and Heavy Equipment Capital Reserve account established for this purpose to offset this appropriation and to fund the remainder through Sewer income from departments.

The Commissioners recommend this appropriation. (Majority vote required)

Voted by **affirmative voice vote** to raise and appropriate the sum of eighty thousand dollars (\$80,000) and to authorize the withdrawal of forty thousand dollars (\$40,000) from the Sewer Vehicle and Heavy Equipment Capital Reserve account established for this purpose to offset this appropriation and to fund the remainder through Sewer income from departments, as stated above.

**ARTICLE 11: DEPOSIT TO WATER EXPENDABLE TRUST FUNDS**

**PASSED**

To see if the District will vote to raise and appropriate from the District's Water income from departments, (and not from taxation) the sum of thirty-five thousand (\$35,000) to be placed in the existing Water Division Expendable Trust Funds under the provisions of RSA 31:19-a as follows:

Water Distribution Emergency Repair   \$25,000  
Pump and Motor Repair           \$10,000

The Commissioners recommend this appropriation. (Majority vote required)

Voted by **affirmative voice vote** to raise and appropriate from the District's Water income from departments, (and not from taxation) the sum of thirty-five thousand (\$35,000) to be placed in the existing Water Division Expendable Trust Funds under the provisions of RSA 31:19-a, as stated above.

**ARTICLE 12: ESTABLISH FUND FOR ZONE METERS**

**PASSED**

To see if the District will vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of purchasing Water Zone Meters and to raise and appropriate the sum of fifty thousand (\$50,000) from the District's Water income from departments (and not from taxation) to be placed into this fund; further, to name the Board of Commissioners as the agents to expend this fund.

Water Zone Meters       \$50,000

The Commissioners recommend this appropriation. (Majority vote required)

Voted by **affirmative voice vote** to establish a Capital Reserve Fund, as stated above.

**ARTICLE 13: DEPOSIT TO WWTP EXPANSION AND UPGRADE  
CAPITAL RESERVE FUND**

**PASSED**

To see if the District will vote to raise and appropriate from the District's Sewer income from departments (and not from taxation) the sum of twelve thousand dollars (\$12,000) to be placed in existing WWTP Expansion and Upgrade Capital Reserve Fund under the provisions of RSA 35:1 as follows:

WWTP Expansion and Upgrade \$12,000

The Commissioners recommend this appropriation. (Majority vote required)

Voted by **affirmative voice vote** to raise and appropriate from the District's Sewer income from departments (and not from taxation) the sum of twelve thousand dollars (\$12,000) to be placed in existing WWTP Expansion and Upgrade Capital Reserve Fund under the provisions of RSA 35:1, as stated above.

**ARTICLE 14: DEPOSIT TO SEWER EXPENDABLE TRUST FUNDS**

**PASSED**

To see if the District will vote to raise and appropriate from the District's Sewer income from departments, (and not from taxation) the sum of twenty thousand dollars (\$20,000) to be placed in the existing Sewer Expendable Trust Funds under provisions of RSA 31:19-a as follows:

Collection System Pump & Motor Repair \$10,000

WWTP Emergency Pump and Machinery Repair \$10,000

The Commissioners recommend this appropriation. (Majority vote required)

Voted by **affirmative voice vote** to raise and appropriate from the District's Sewer income from departments (and not from taxation) the sum of twenty thousand dollars (\$20,000) to be placed in the existing Sewer Expendable Trust Funds under provisions of RSA 31:19-a, as stated above.

**ARTICLE 15: TO FUND OPERATING BUDGETS**

**PASSED**

To see if the District will vote to raise and appropriate the sum of two million, six hundred forty five thousand, four hundred seven dollars (\$2,645,407) to fund the budgets of the District operations for calendar year 2015. Said sum does not include the special and individual warrant articles above. This appropriation will be offset by \$725,000 from fund balance (\$550,000 Sewer and \$175,000 Water) and the remainder to be funded through income from departments and not taxation.

The Commissioners recommend this appropriation. (Majority vote required)

Voted by **affirmative voice vote** to raise and appropriate the sum of two million, six hundred forty five thousand, four hundred seven dollars (\$2,645,407) for the purpose stated above.

**ARTICLE 16: ESTABLISH A CONTINGENCY FUND**

**PASSED**

To see if the District will vote to establish a twenty thousand (\$20,000) contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate ten thousand (\$10,000) for Water and to appropriate ten thousand (\$10,000) for Sewer to place in the funds. This sum to come from income from

departments and not from taxation. Any appropriation left in the fund at the end of the year will lapse to the respective funds.

(Majority vote required)

Voled by **affirmative voice** vote to establish a twenty thousand (\$20,000) contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate ten thousand (\$10,000) for Water and to appropriate ten thousand (\$10,000) for Sewer to place in the funds, as stated above.

## **ARTICLE 17: TO ADOPT A CODE OF ETHICS**

**PASSED**

### **Code of Ethics & Conflicts of Interest Ordinance**

**Section 1. Prior Policy Repealed.** This Ordinance is adopted under authority of RSA 31:39-a, applicable to the District under RSA 52:3. This ordinance supersedes the prior regulation and policy relating to ethics and conflicts of interest adopted by the District Commissioners on May 20, 2008, which policy is hereby repealed.

**Section 2. Limited Statutory Exemption.** Pursuant to RSA 31:39-a, this ordinance exempts affected officials who are in office or employed at the time this ordinance is adopted for a period ending April 1, 2016.

**Section 3. Definitions.** In this ordinance:

3.1 "Disclosure" means the revelation of privately-held information that would either bias or change the result of a District decision or alter the perception of the validity of the decision in the view of the general public. When required under this ordinance, disclosure must be made orally or in writing to the Board of Commissioners or District Administrator, prior to consideration of the matter under consideration.

3.2 "District" means the Plymouth Village Water and Sewer District

3.3 "Official" or "employee" means any person serving in a public office or position for the District, whether as an officer, employee or volunteer, whether paid or unpaid, appointed or elected, full-time or part-time. The term also includes persons acting on behalf of any such official or employee or on behalf of any entity or person representing the District, whether formally designated as an agent or not.

**Section 4. Policy and Purpose.**

4.1 **Conflicts of Interest and Ethics.** This ordinance seeks to establish and maintain a code of conduct for District officials and employees that:

- (a) Avoids and prevent conflicts of interest that might adversely affect the District;
- (b) Advances conduct of the District's affairs so as to place the public interest as the basis for District actions; and
- (c) Provides a mechanism for officials and employees to obtain guidance and advice in complying with the standards set forth.

4.2 **Anti-Fraud & Misconduct.** By adopting this ordinance, the District seeks to further the goal of establishing and maintaining an antifraud culture within the District at all levels of the organization. One purpose of this ordinance is to communicate to District officials and employees the underlying policy on matters such as:

- (a) Risks that the District may face from fraud, abuse, and other forms of misconduct;

- (b) Effect of the Code of Conduct;
- (c) Definitions of misconduct including fraud and abuse;
- (d) An employee's responsibility to report suspected misconduct;
- (e) The District's responsibility to investigate issues and claims;
- (f) The consequences of and disciplinary action for violations of the ordinance.

4.3 This ordinance also seeks to:

- (a) Provide standards and guidance to further fair, impartial, and equitable treatment of the District ratepayers, taxpayers, and citizens; and
- (b) Avoid conflicts of interests, whether actual or potential.

Section 5. Interests Regulated. This ordinance seeks to regulate and govern actions by officials and employees which involve or may involve an interest delineated in this section.

5.1 "Interest" means any privilege, profit, gain, or advantage one stands to receive if certain actions or events occur. Examples of such interests, without limitation due to listing in this section, include:

- (a) Financial Interest: an interest which, directly or indirectly, promotes or obtains a monetary or material benefit due to its exercise (other than the authorized compensation for public service to the District) to the official or employee, the immediate family of the official or employee, or to anyone retaining the services of the official or employee.
- (b) Personal Interest: an interest created due to blood, marriage, close business relationship, political association, or household residence (either related or not related) regardless of whether or not a financial interest is involved.
- (c) Immediate Family Interest: an immediate family interest encompasses spouses, dependants, anyone residing in the person's household and anyone by virtue of blood or marriage, in such a direct relation as to be a parent, child, grandparent, brother, sister, or in-law.
- (d) Pecuniary Interest: an advantage in the form of money, property, commercial interest, or other matters, the primary or substantial significance of which is economic gain. Pecuniary interest does not include economic advantage applicable to the public generally, such as a user rate reduction or increased prosperity in general.

5.2 Officials and employees shall disclose, and are expected to avoid, ethical, legal, financial, or other conflicts of interest involving the District. Officials and employees shall remove themselves from a position of decision-making authority with respect to any conflict situation involving the District. Conduct subject to this removal requirement means that the official or employee may not take part in any aspect of consideration of the matter and shall remove him or herself in a timely manner as soon as the conflict is known or apparent.

5.3 If an official or employee appears to have a prohibited conflict and does not remove him- or herself from consideration of the matter, any person directly affected may request that the Board of Commissioners review the matter and determine if this ordinance requires the official to be removed from consideration of the matter. All decisions of the Board shall be final.

**Section 6. Fair and Equitable Treatment.** All District officials and employees shall act in a manner consistent with fair and equitable treatment for members of the public and persons affected by District decisions. No official or employee may provide any person special consideration, advantage, or favor due to that person's public status, wealth, position, religion, family, personal or financial interest.

**Section 7 Conflicts of Interest.**

7.1 No official or employee may possess, either for himself or herself or for any other person, any personal, financial or pecuniary interest in any business, contract, or other transaction with the District or any of its affairs without complete and prior disclosure to the Board of Commissioners which shows the full extent and nature of his or her interest.

7.2 In the conflict circumstances listed in subsection 7.1, no official or employee may act as a representative of the District in any capacity in proceedings before any local, state, or federal governmental agency.

7.3 No official or employee may advise, deliberate, or vote on any matter in which he or she holds any interest, whether it is personal, financial, familial, or pecuniary. The official or employee must publicly disclose to the Board of Commissioners the nature and extent of that interest, and must recuse himself or herself from advising, deliberating, and voting on the matter.

7.4 No official or employee may be active in private employment with, or render services for, any private citizen or business, immediate family member, or household member having business contracts or transactions with the District unless and until he or she publicly and fully discloses the nature and extent of that interest, and such conduct is deemed permitted by the Board of Commissioners.

7.5 No official may represent any private citizen, other than himself or herself or an immediate family member, before the Board of Commissioners without disclosures as required by this ordinance.

7.6 No gifts, whether in the form of money, favors, things of value, loans, or promises may be accepted by any official or employee while acting as a public servant of the District.

(a) Exceptions to the prohibition of this subsection 7.5 include:

(1) Any discounts provided to a whole class of persons or entities, which has been appropriately authorized by the Board of Commissioners.

(2) Unsolicited advertising or promotional materials of nominal intrinsic value such as pens and calendars.

(3) Awards for meritorious civic service contributions from organized community service organizations.

(4) Unsolicited consumable items, except alcoholic beverages, which are donated to an entire work group and are consumed on the premises.

(b) This subsection 7.5 does not prohibit election contributions or other such gifts given to any person running for public office in accordance with Federal and State Law.

**Section 8. Disclosure of Confidential Information.** No official or employee may disclose any confidential information regarding any other official, employee, board member, person, property, or governmental affairs of the District unless and until disclosure has been approved by the Board of Commissioners prior to disclosure. Regardless of whether disclosure is involved, no official or employee may allow or use any confidential information to advance his or her own personal gain or that of any other person. Disclosure of confidential information may result in removal from office under RSA 42.



**Section 9. Nepotism and Employment** District policy seeks to avoid practices or actions constituting nepotism.

9.1 No Board member, department head or other person with appointing authority may appoint, vote for appointment, or participate in considering appointment to any District position of any person in his or her immediate family. If a proposed appointee is a member of the immediate family of any Board member or person with appointing authority, that member or person shall remove himself or herself completely from the appointment process.

9.2 Full-time employment of immediate family members may not be approved if the position's supervising individual has authority to appoint, evaluate, supervise, or discipline the other, unless specifically approved by the Board of Commissioners. The Board of Commissioners shall seek to insure that the interests of the community and fairness to all persons seeking employment are primary considerations.

9.3 No commissioner may vote or participate in matters related to appointment or employment of a person with or in whom he or she has a personal or financial interest.

**Section 10. Administration, Enforcement and Liability.**

10.1 New Hampshire law provides that a person is guilty of a Class B felony if he either offers or accepts a bribe while acting as a public servant. In addition, a public servant may also be guilty of a Class B felony if he fails to report any bribes offered him while in the course of public service. All officials and employees are responsible for reviewing and complying with applicable law governing the conduct of public officials and employees.

10.2 New Hampshire law regulates conflicts of interest, including RSA chapter 95, concerning personal interests in business dealings with government. Various provisions of New Hampshire election laws also govern conflicts of interest and incompatible offices.

10.3 The superior court shall have jurisdiction over any removal proceedings instituted under this ordinance pursuant to RSA 31:39.

10.4 All officials and employees shall annually on a date set by the Board of Commissioners acknowledge in writing that they have received and reviewed this ordinance and that they understand the policies expressed herein and intent to comply herewith.

10.5 The Board of Commissioners shall provide means whereby officials and employees shall receive education and training in complying with this ordinance. In the same manner, the Board shall provide a mechanism whereby officials and employees may seek guidance and advice as to complying with this ordinance.

**Effective Date:** This Ordinance shall take effect on April 1, 2016.

Voted by affirmative voice vote to adopt a Code of Ethics, as stated above.

**ARTICLE 16: TO CHANGE ETF TO CR FUNDS, NAME AGENTS PASSED**

To see if the District will vote to change the purpose of the Wastewater Expendable Trust Fund named Collection System Emergency Repair, established in 1994 and 2014, to Wastewater Capital Reserve Fund Collection System Emergency Repair under the provisions of RSA 31:1; and further, to name the Commissioners as agents to expend this fund.

Commissioners recommend this article. (2/3 vote required)

Voted by **unanimous voice vote** to change the purpose of the Wastewater Expendable Trust Fund named Collection System Emergency Repair, as stated above.

**ARTICLE 19: TO CHANGE ETF TO CR FUND, NAME AGENTS**

**PASSED**

To see if the District will vote to change the purpose of the Wastewater Expendable Trust Fund named Collection System Pump and Motor Emergency Repair, established in 2002, to Wastewater Capital Reserve Fund Collection System Pump and Motor Emergency Repair under the provisions of RSA 31:1; and further, to name the Commissioners as agents to expend this fund.

Commissioners recommend this article. (2/3 vote required)

Voted by **unanimous voice vote** to change the purpose of the Wastewater Expendable Trust Fund named Collection System Pump and Motor Emergency Repair, as stated above.

**ARTICLE 20: TO CHANGE ETF TO CR FUNDS, NAME AGENTS**

**PASSED**

To see if the District will vote to change the purpose of the Wastewater Expendable Trust Fund named WWTP Emergency Pump and Machinery Repair, established in 1987, to Wastewater Capital Reserve Fund WWTP Emergency Pump and Machinery Repair under the provisions of RSA 31:1; and further, to name the Commissioners as agents to expend this fund.

Commissioners recommend this article. (2/3 vote required)

Voted by **unanimous voice vote** to change the purpose of the Wastewater Expendable Trust Fund named WWTP Emergency Pump and Machinery Repair, as stated above.

**ARTICLE 21: TO CHANGE ETF TO CR FUNDS, NAME AGENTS**

**PASSED**

To see if the District will vote to change the purpose of the Water Expendable Trust Fund named Water Distribution Emergency Repair, established in 1985, to Water Capital Reserve Fund Water Distribution Emergency Repair under the provisions of RSA 31:1; and further, to name the Commissioners as agents to expend this fund.

Commissioners recommend this article. (2/3 vote required)

Voted by **unanimous voice vote** to change the purpose of the Water Expendable Trust Fund named Water Distribution Emergency Repair, as stated above.

**ARTICLE 22: TO CHANGE ETF TO CR FUNDS, NAME AGENTS**

**PASSED**

To see if the District will vote to change the purpose of the Water Expendable Trust Fund named Storage Tank Inspection and Cleaning, established in 2002, to Water Capital Reserve Fund Storage Tank Inspection and Cleaning under the provisions of RSA 31:1; and further, to name the Commissioners as agents to expend this fund.

Commissioners recommend this article. (2/3 vote required)

Voted by **unanimous voice vote** to change the purpose of the Water Expendable Trust Fund named Storage Tank Inspection and Cleaning, as stated above.

**ARTICLE 23: TO CHANGE ETF TO CR FUNDS, NAME AGENTS**

**PASSED**

To see if the District will vote to change the purpose of the Water Expendable Trust Fund named Pump and Motor Repair, established in 1998, to Water Capital Reserve Fund Pump and Motor Repair under the provisions of RSA 31:1; and further, to name the Commissioners as agents to expend this fund.

Commissioners recommend this article. (2/3 vote required)

Voted by **unanimous voice vote** to change the purpose of the Water Expendable Trust Fund named Pump and Motor Repair, as stated above.

**ARTICLE 24: TO DISCONTINUE CAPITAL RESERVE FUNDS**

**PASSED**

To see if the District will vote to discontinue the Water Capital Reserve Fund established in 2002 for the purpose of Computer Upgrade in the amount of four thousand, four hundred ninety dollars and eighty seven cents (\$4,490.87) and to discontinue the Water Capital Reserve Fund established in 1998 for the purpose of Upper Pump Station Upgrade in the amount of two thousand, nine hundred forty dollars and thirty six cents (\$2,940.36) with accumulated interest to the date of withdrawal and to transfer said fund to the District's Water Fund.

Commissioners recommend this article. (Majority vote required)

Voted by **affirmative voice vote** to discontinue the Water Capital Reserve Fund established in 2002 for the purpose of Computer Upgrade in the amount of four thousand, four hundred ninety dollars and eighty seven cents (\$4,490.87) and to discontinue the Water Capital Reserve Fund established in 1998 for the purpose of Upper Pump Station Upgrade in the amount of two thousand, nine hundred forty dollars and thirty six cents (\$2,940.36) with accumulated interest to the date of withdrawal and to transfer said fund to the District's Water Fund, as stated above.

**ARTICLE 25: ANY OTHER BUSINESS**

To transact any other business that may legally come before said meeting.

The Moderator recognized non-voting member Neil McIver to speak. Mr. McIver, having attended the entire meeting, gave raving remarks to the Water and Sewer Commissioners for all their impressive work.

It should also be noted that much credit and appreciation was given to Attorney Daniel Crean for the extensive and complete work he did in drafting Article 17: The Code of Ethics Policy. The auditors had recommended developing the policy.

As there was no further business, a motion to adjourn was made and seconded at 8:40pm.

Respectfully submitted,

Barbara A. Noyes,

District Clerk

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## NOTES

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NOTES

**PLYMOUTH VILLAGE  
WATER & SEWER  
DISTRICT**

**2017**

**WARRANT & BUDGET**

# Village District of Plymouth Water & Sewer

## New Hampshire

### Warrant and Budget

2017

To the Inhabitants of the Plymouth Village Water & Sewer District in the County of Grafton, in the State of NH qualified to vote in Village District affairs:

You are notified to meet at the Plymouth Elementary School on Tuesday, the 14th day of March, next, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon and to close not earlier than 7:00 o'clock in the evening, and you are hereby notified to meet at the Plymouth Village Water & Sewer District office at 227 Old North Main St. on Thursday, the 16th day of March, next, at 6:00 o'clock in the evening to act upon the remaining articles of this Warrant.

#### Article 01: Election

To elect the following district officer who will appear on the official District ballot for the ensuing year:

- (1) Commissioner-three year term

#### Article 02: Foster St. Building Improvements

To see if the District will vote to raise and appropriate three hundred eighty five thousand dollars (\$385,000) for the purpose of making improvements to the well building on Foster St. The funding for this project to be as follows: three hundred eighty five thousand dollars (\$385,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

#### Article 03: Foster St. Water Line Replacement

To see if the District will vote to raise and appropriate six hundred twenty one thousand dollars (\$621,000) for the purpose of replacing the water line from the wells at Foster St. to the main service line on Rt 3 north, providing a sleeve under the railroad tracks. The funding for this project to be as follows: six hundred twenty one thousand dollars (\$621,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

#### Article 04: Deposit to Water Capital Reserve Funds

To see if the District will vote to raise and appropriate one hundred eighty one thousand (\$181,000) to be placed in the existing Water Capital Reserve Funds under the provisions of RSA 31:19-a as follows:

Water Distribution Emergency Repair \$30,000  
Water Pump and Motor Repair \$5,000  
Water Storage Tank Replacement \$75,000



Water Vehicle and Heavy Equipment \$21,000

Water Zone Meters \$50,000

This sum to come from income from departments and not from taxation, nor from fund balance.

The Commissioners recommend this appropriation. (Majority vote required)

**Article 05: Change the name of a capital reserve fund**

To see if the District will vote to change the Capital Reserve Fund named Sewer Collection System Pump & Motor Repair to Pump Station Improvements.

The Commissioners recommend this appropriation. (2/3 voice vote required for name change)

**Article 06: Deposit to Sewer Capital Reserve Funds**

To see if the District will vote to raise and appropriate from the District's Sewer Fund income from departments, the sum of one hundred three thousand dollars (\$103,000) to be placed in the existing Sewer Capital Reserve Funds under provisions of RSA 31:19-a as follows:

WWTP Expansion and Upgrade \$66,000

WW Vehicle and Heavy Equipment \$22,000

Collection System Emergency Repair \$5,000

WWTP Emergency Pump and Machinery Repair \$4,000

Pump Station Improvements \$8,000

This sum to come from sewer income from departments and not from taxation, nor from fund balance.

The Commissioners recommend this appropriation. (Majority vote required)

**Article 07: Establish Contingency Fund**

To see if the District will vote to establish a twenty thousand (\$20,000) contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate ten thousand (\$10,000) for Water and to appropriate ten thousand (\$10,000) for Sewer to place in the funds. This sum to come from income from water and sewer departments and not from taxation, nor fund balance. Any appropriation remaining at the end of the year will lapse to the respective funds.

The Commissioners recommend this appropriation. (Majority vote required)

**Article 08: Asset Management/GIS Mapping**

To see if the District will vote to raise and appropriate the sum of \$30,000 for the purpose of developing an asset management program for wastewater assets and Geographic Information System mapping and to authorize the issuance of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and to authorize the Commissioners to issue and negotiate such bonds, or notes in the amount of up to \$30,000, and to determine the rate of interest thereon; additionally to participate in the State Revolving Fund (SRF RSA 486:14) for this purpose and to authorize the Commissioners to expend such monies as they become available from the Federal, State Government or Private Sources, and to pass any vote relating thereto and furthermore to authorize the Commissioners to apply for, receive and expend Federal and State Grants. This Article is contingent upon the District receiving loan forgiveness from the SRF expected to be \$30,000.

The Commissioners recommend this appropriation. (2/3 paper ballot vote required.)

**Article 09: Exploration, Drilling, Permitting for Water Source**

To see if the District will vote to raise and appropriate eighty five thousand dollars (\$85,000) for the purpose of further exploration, drilling and permitting for an additional source of water for the District. The funding for this project to be as follows: Eighty five thousand dollars (\$85,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue,

negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto.

The Commissioners recommend this appropriation. (2/3 paper ballot vote required.)

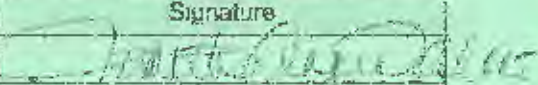
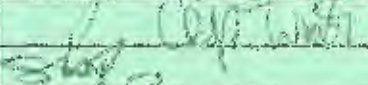

**Article 10: To Fund Operating Budgets**

To see if the District will vote to raise and appropriate the sum of two million seven hundred seventy six thousand, four hundred sixty five dollars (\$2,776,465) to fund the budgets of the District operations for calendar year 2017. Said sum does not include the special and individual warrant articles above. This appropriation will be offset by \$881,000 from the fund balances (\$545,000 Sewer and \$336,000 Water) and the remainder to be funded through income from departments and not taxation.

The Commissioners recommend this appropriation. (Majority vote required.)

**Article 11: Any Other Business**

To transact any other business that may legally come before said meeting.

| Given under our hands, February 14, 2017  |                   |   |
|---|-------------------|---|
| We certify and attest that on or before February 23, 2017 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at elementary school, town hall and delivered the original to the district clerk. |                   |   |
| Printed Name  | Position          | Signature   |
| Judith A. D'Aleo  | Commission Chair  |    |
| Christopher A. Woods  | Commission Member |   |
| Steven H. Temperino   | Commission Member |  |
|   |                   |   |
|   |                   |   |
|   |                   |   |
|   |                   |   |
|   |                   |   |



**Budget of the Village of Plymouth Water & Sewer**  
Form Due Date: 20 Days after the Village District Meeting

This form was posted with the warrant on: February ,2017

**For Assistance Please Contact:**  
NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Governing Body Certifications |                     |           |
|-------------------------------|---------------------|-----------|
| Printed Name                  | Position            | Signature |
| Judith A. D'Aleo              | Commissioner Chair  |           |
| Christopher C. Woods          | Commissioner Member |           |
| Steven H. Temperino           | Commissioner Member |           |
|                               |                     |           |
|                               |                     |           |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**Appropriations**

| Account Code                            | Purpose of Appropriation                     | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Encum FY (Recommended) | Appropriations Ending FY (Not Recommended) |
|---|--|-------------------|--|---------------------|---------------------------------------|--|
| <b>General Government</b>               |  |                   |  |                     |                                       |  |
| 4000-0000                               | Collective Bargaining                        |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4100-4139                               | Executive                                    | 10                | \$155,735                                    | \$151,867           | \$150,550                             | \$0  |
| 4140-4149                               | Election, Registration, and Vital Statistics |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4150-4151                               | Financial Administration                     | 10                | \$73,900                                     | \$73,613            | \$74,380                              | \$0  |
| 4152                                    | Revaluation of Property                      |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4153                                    | Legal Expense                                | 10                | \$47,500                                     | \$11,229            | \$20,000                              | \$0  |
| 4155-4158                               | Personnel Administration                     | 10                | \$315,770                                    | \$318,545           | \$461,500                             | \$0  |
| 4191-4193                               | Planning and Zoning                          |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4194                                    | General Government Buildings                 |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4195                                    | Cemeteries                                   |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4196                                    | Insurance                                    | 00                | \$15,200                                     | \$14,824            | \$16,000                              | \$0  |
| 4197                                    | Advertising and Regional Association         |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4199                                    | Other General Government                     |                   | \$0  | \$0                 | \$0                                   | \$0  |
| <b>Public Safety</b>                    |  |                   |  |                     |                                       |  |
| 4210-4214                               | Police                                       |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4215-4219                               | Ambulance                                    |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4220-4228                               | Fire   |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4290-4299                               | Building Inspection                          |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4290-4298                               | Emergency Management                         |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4299                                    | Other (including Communications)             |                   | \$0  | \$0                 | \$0                                   | \$0  |
| <b>Airport/Aviation Center</b>          |  |                   |  |                     |                                       |  |
| 4301-4309                               | Airport Operations                           |                   | \$0  | \$0                 | \$0                                   | \$0  |
| <b>Highways and Streets</b>             |  |                   |  |                     |                                       |  |
| 4311                                    | Administration                               |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4317                                    | Highways and Streets                         |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4318                                    | Bridges                                      |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4316                                    | Street Lighting                              |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4319                                    | Other  |                   | \$0  | \$0                 | \$0                                   | \$0  |
| <b>Sanitation</b>                       |  |                   |  |                     |                                       |  |
| 4321                                    | Administration                               |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4323                                    | Solid Waste Collection                       |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4324                                    | Solid Waste Disposal                         |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4325                                    | Solid Waste Cleanup                          |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4326-4328                               | Sewage Collection and Disposal               | 10                | \$730,410                                    | \$650,444           | \$776,010                             | \$0  |
| 4329                                    | Other Sanitation                             |                   | \$0  | \$0                 | \$0                                   | \$0  |
| <b>Water Distribution and Treatment</b> |  |                   |  |                     |                                       |  |
| 4331                                    | Administration                               |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4332                                    | Water Services                               | 10                | \$415,220                                    | \$263,531           | \$471,035                             | \$0  |
| 4335                                    | Water Treatment                              | 10                | \$25,000                                     | \$20,561            | \$25,000                              | \$0  |
| 4338-4339                               | Water Conservation and Other                 |                   | \$0  | \$0                 | \$0                                   | \$0  |
| <b>Electric</b>                         |  |                   |  |                     |                                       |  |
| 4351-4352                               | Administration and Generation                |                   | \$0  | \$0                 | \$0                                   | \$0  |
| 4353                                    | Purchase Costs                               |                   | \$0  | \$0                 | \$0                                   | \$0  |

|                                      |  |    |                    |                    |                    |            |
|--------------------------------------|--|----|--------------------|--------------------|--------------------|------------|
| 4354                                 | Electric Equipment Maintenance                     |    | \$0                | \$0                | \$0                | \$0        |
| 4359                                 | Other Electric Costs                               |    | \$0                | \$0                | \$0                | \$0        |
| <b>Health</b>                        |  |    |                    |                    |                    |            |
| 4411                                 | Administration                                     |    | \$0                | \$0                | \$0                | \$0        |
| 4414                                 | Pest Control                                       |    | \$0                | \$0                | \$0                | \$0        |
| 4415-4419                            | Health Agencies, Hospitals, and Other              |    | \$0                | \$0                | \$0                | \$0        |
| <b>Welfare</b>                       |  |    |                    |                    |                    |            |
| 4441-4442                            | Administration and Direct Assistance               |    | \$0                | \$0                | \$0                | \$0        |
| 4444                                 | Intergovernmental Welfare Payments                 |    | \$0                | \$0                | \$0                | \$0        |
| 4445-4449                            | Vendor Payments and Other                          |    | \$0                | \$0                | \$0                | \$0        |
| <b>Culture and Recreation</b>        |  |    |                    |                    |                    |            |
| 4520-4529                            | Parks and Recreation                               |    | \$0                | \$0                | \$0                | \$0        |
| 4530-4539                            | Library  |    | \$0                | \$0                | \$0                | \$0        |
| 4583                                 | Religious Purposes                                 |    | \$0                | \$0                | \$0                | \$0        |
| 4589                                 | Other Culture and Recreation                       |    | \$0                | \$0                | \$0                | \$0        |
| <b>Conservation and Development</b>  |  |    |                    |                    |                    |            |
| 4611-4612                            | Administration and Purchasing of Natural Resources |    | \$0                | \$0                | \$0                | \$0        |
| 4615                                 | Other Conservation                                 |    | \$0                | \$0                | \$0                | \$0        |
| 4631-4639                            | Redevelopment and Housing                          |    | \$0                | \$0                | \$0                | \$0        |
| 4651-4659                            | Economic Development                               |    | \$0                | \$0                | \$0                | \$0        |
| <b>Debt Service</b>                  |  |    |                    |                    |                    |            |
| 4711                                 | Long Term Bonds and Notes - Principal              | 10 | \$259,987          | \$259,903          | \$237,960          | \$0        |
| 4721                                 | Long Term Bonds and Notes - Interest               | 10 | \$140,182          | \$148,141          | \$163,970          | \$0        |
| 4723                                 | Tax Anticipation Notes - Interest                  |    | \$0                | \$0                | \$0                | \$0        |
| 4790-4799                            | Other Debt Service                                 |    | \$0                | \$0                | \$0                | \$0        |
| <b>Capital Outlay</b>                |  |    |                    |                    |                    |            |
| 4901                                 | Land   |    |                    | \$0                | \$0                | \$0        |
| 4902                                 | Machinery, Vehicles, and Equipment                 | 10 | \$172,500          | \$111,852          | \$413,000          | \$0        |
| 4913                                 | Buildings  | 10 | \$33,000           | \$33,000           | \$25,000           | \$0        |
| 4909                                 | Improvements Other than Buildings                  |    | \$120,000          | \$222,378          | \$0                | \$0        |
| <b>Operating Transfers Out</b>       |  |    |                    |                    |                    |            |
| 4911                                 | To Special Revenue Fund                            |    | \$0                | \$0                | \$0                | \$0        |
| 4913                                 | To Capital Projects Fund                           |    | \$0                | \$0                | \$0                | \$0        |
| 4914A                                | To Proprietary Fund - Airport                      |    | \$0                | \$0                | \$0                | \$0        |
| 4914E                                | To Proprietary Fund - Electric                     |    | \$0                | \$0                | \$0                | \$0        |
| 4914O                                | To Proprietary Fund - Other                        |    | \$0                | \$0                | \$0                | \$0        |
| 4914S                                | To Proprietary Fund - Sewer                        |    | \$0                | \$0                | \$0                | \$0        |
| 4914W                                | To Proprietary Fund - Water                        |    | \$0                | \$0                | \$0                | \$0        |
| 491E                                 | To Non-Expendable Trust Funds                      |    | \$0                | \$0                | \$0                | \$0        |
| 4919                                 | To Fiduciary Funds                                 |    | \$0                | \$0                | \$0                | \$0        |
| <b>Total Proposed Appropriations</b> |  |    | <b>\$2,645,407</b> | <b>\$2,261,179</b> | <b>\$2,776,465</b> | <b>\$0</b> |

### Special Warrant Articles

| Account Code                        | Purpose of Appropriation   | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Enacting FY (Recommended) | Appropriations Enacting FY (Not Recommended) |
|-------------------------------------|--|-------------------|--|---------------------|--|--|
| 4916                                | To Expendable Trust Fund   |                   | \$0  | \$0                 | \$0                                      | \$0  |
| 4917                                | To Health Maintenance Trust Fund                                   |                   | \$0  | \$0                 | \$0                                      | \$0  |
| 4903                                | Buildings  | 02                | \$0  | \$0                 | \$385,000                                | \$0  |
|                                     | <b>Purpose:</b> Foster St. Building Improvements                   |                   |  |                     |  |  |
| 4909                                | Improvements Other than Buildings                                  | 05                | \$0  | \$231,253           | \$621,000                                | \$0  |
|                                     | <b>Purpose:</b> Foster St. Water Line Replacement                  |                   |  |                     |  |  |
| 4909                                | Improvements Other than Buildings                                  | 08                | \$0  | \$0                 | \$30,000                                 | \$0  |
|                                     | <b>Purpose:</b> Asset Management/GIS Mapping                       |                   |  |                     |  |  |
| 4909                                | Improvements Other than Buildings                                  | 09                | \$0  | \$0                 | \$95,000                                 | \$0  |
|                                     | <b>Purpose:</b> Exploration, Drilling, Permitting for Water Source |                   |  |                     |  |  |
| 4915                                | To Capital Reserve Fund  | 04                | \$0  | \$0                 | \$181,000                                | \$0  |
|                                     | <b>Purpose:</b> Deposit to Water Capital Reserve Funds             |                   |  |                     |  |  |
| 4915                                | To Capital Reserve Fund  | 05                | \$0  | \$0                 | \$100,000                                | \$0  |
|                                     | <b>Purpose:</b> Deposit to Sewer Capital Reserve Funds             |                   |  |                     |  |  |
| <b>Special Articles Recommended</b> |  |                   | \$0  | \$231,253           | \$1,405,000                              | \$0  |

### Individual Warrant Articles

| Account Code                           | Purpose of Appropriation                   | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Enacting FY (Recommended) | Appropriations Enacting FY (Not Recommended) |
|--|--|-------------------|--|---------------------|--|--|
| 4329                                   | Other Sanitation                           | 07                | \$0  | \$0                 | \$10,000                                 | \$0  |
|  | <b>Purpose:</b> Establish Contingency Fund |                   |  |                     |  |  |
| 4338-4339                              | Water Conservation and Other               | 07                | \$0  | \$6,493             | \$10,000                                 | \$0  |
|  | <b>Purpose:</b> Establish Contingency Fund |                   |  |                     |  |  |
| <b>Individual Articles Recommended</b> |  |                   | \$0  | \$6,493             | \$20,000                                 | \$0  |

**Revenues**

| Account Code                                | Source of Revenue                           | Warrant Article # | PY Estimated Revenues | PY Actual Revenues | Estimated Revenues Ensuing Fiscal Year |
|---|---|-------------------|-----------------------|--------------------|--|
| <b>Taxes</b>                                |   |                   |                       |                    |  |
| 3120  | Land Use Charge Tax - General Fund          |                   | \$0                   | \$0                | \$0                                    |
| 3183  | Resident Tax                                |                   | \$0                   | \$0                | \$0                                    |
| 3185  | Yield Tax                                   |                   | \$0                   | \$0                | \$0                                    |
| 3186  | Payment in Lieu of Taxes                    |                   | \$0                   | \$0                | \$0                                    |
| 3187  | Excavation Tax                              |                   | \$0                   | \$0                | \$0                                    |
| 3189  | Other Taxes                                 |                   | \$0                   | \$0                | \$0                                    |
| 3190  | Interest and Penalties on Delinquent Taxes  |                   | \$0                   | \$0                | \$0                                    |
| 9991  | Inventory Penalties                         |                   | \$0                   | \$0                | \$0                                    |
| <b>Licenses, Permits, and Fees</b>          |   |                   |                       |                    |  |
| 3210  | Business Licenses and Permits               |                   | \$0                   | \$0                | \$0                                    |
| 3220  | Motor Vehicle Permit Fees                   |                   | \$0                   | \$0                | \$0                                    |
| 3230  | Building Permits                            |                   | \$0                   | \$0                | \$0                                    |
| 3290  | Other Licenses, Permits, and Fees           |                   | \$0                   | \$0                | \$0                                    |
| 3311-3319                                   | From Federal Government                     |                   | \$0                   | \$0                | \$0                                    |
| <b>State Sources</b>                        |   |                   |                       |                    |  |
| 3351  | Shared Revenues                             |                   | \$0                   | \$0                | \$0                                    |
| 3352  | Meals and Rooms Tax Distribution            |                   | \$0                   | \$0                | \$0                                    |
| 3353  | Highway Block Grant                         |                   | \$0                   | \$0                | \$0                                    |
| 3354  | Water Pollution Grant                       | 19                | \$8,244               | \$0                | \$8,200                                |
| 3355  | Housing and Community Development           |                   | \$0                   | \$0                | \$0                                    |
| 3356  | State and Federal Forest Land Reimbursement |                   | \$0                   | \$0                | \$0                                    |
| 3357  | Flood Control Reimbursement                 |                   | \$0                   | \$0                | \$0                                    |
| 3359  | Other (Including Railroad Tax)              | 10, 08            | \$0                   | \$0                | \$50,000                               |
| 3379  | From Other Governments                      |                   | \$0                   | \$0                | \$0                                    |
| <b>Charges for Services</b>                 |   |                   |                       |                    |  |
| 3401-3406                                   | Income from Departments                     | 10, 04, 06, 07    | \$1,698,533           | \$2,157,264        | \$1,780,065                            |
| 3409  | Other Charges                               | 10                | \$400,000             | \$421,925          | \$400,000                              |
| <b>Miscellaneous Revenues</b>               |   |                   |                       |                    |  |
| 3501  | Sale of Municipal Property                  |                   | \$0                   | \$13,277           | \$0                                    |
| 3502  | Interest on Investments                     | 10                | \$0                   | \$0                | \$1,200                                |
| 3503-3509                                   | Other                                       |                   | \$1,200               | \$3,090            | \$0                                    |
| <b>Interfund Operating Transfers In</b>     |   |                   |                       |                    |  |
| 3912  | From Special Revenue Funds                  |                   | \$0                   | \$0                | \$0                                    |
| 3913  | From Capital Projects Funds                 |                   | \$0                   | \$0                | \$0                                    |
| 3914A                                       | From Enterprise Funds: Airport (Offset)     |                   | \$0                   | \$0                | \$0                                    |
| 3914E                                       | From Enterprise Funds: Electric (Offset)    |                   | \$0                   | \$0                | \$0                                    |
| 3914O                                       | From Enterprise Funds: Other (Offset)       |                   | \$0                   | \$0                | \$0                                    |
| 3914S                                       | From Enterprise Funds: Sewer (Offset)       |                   | \$0                   | \$0                | \$0                                    |
| 3914W                                       | From Enterprise Funds: Water (Offset)       |                   | \$0                   | \$0                | \$0                                    |
| 3915  | From Capital Reserve Funds                  |                   | \$152,430             | \$92,411           | \$0                                    |
| 3916  | From Trust and Fiduciary Funds              |                   | \$0                   | \$0                | \$0                                    |
| 3917  | From Conservation Funds                     |                   | \$0                   | \$0                | \$0                                    |
| <b>Other Financing Sources</b>              |   |                   |                       |                    |  |
| 3934  | Proceeds from Long Term Bonds and Notes     | 02, 03, 09        | \$2,575,000           | \$2,575,000        | \$1,091,000                            |
| 9998  | Amount Voted from Fund Balance              | 10                | \$0                   | \$0                | \$861,000                              |
| 9999  | Fund Balance to Reduce Taxes                |                   | \$0                   | \$0                | \$0                                    |
| <b>Total Estimated Revenues and Credits</b> |   |                   | <b>\$4,835,407</b>    | <b>\$5,263,000</b> | <b>\$4,281,465</b>                     |

### Budget Summary

| Item   | Prior Year  | Enacting Year |
|--|-------------|---------------|
| Operating Budget Appropriations Recommended  | \$2,645,407 | \$2,776,465   |
| Special Warrant Articles Recommended         | \$2,695,000 | \$1,495,000   |
| Individual Warrant Articles Recommended      | \$20,000    | \$20,000      |
| TOTAL Appropriations Recommended             | \$5,560,407 | \$4,291,465   |
| Less: Amount of Estimated Revenues & Credits | \$5,560,407 | \$4,291,465   |
| Estimated Amount of Taxes to be Raised       | \$0         | \$0           |



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2017

PLYMOUTH  
SCHOOL DISTRICT

**ANNUAL REPORT**

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**PLYMOUTH SCHOOL DISTRICT**  
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| Special Education Report ..... | S8  |
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**OFFICERS OF THE  
PLYMOUTH SCHOOL DISTRICT**

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| <b>School Board</b> | <b>Term Expires</b> |
|---------------------|---------------------|
| Kate Hedberg        | 2017                |
| John Scheinman      | 2017                |
| Patty Buhrman       | 2018                |
| Francis Valenti     | 2018                |
| Mike Bullek         | 2019                |

**CLERK**  
Jane Clay

**TREASURER**  
Jane Clay

**MODERATOR**  
Quentin Blaine

**AUDITOR**  
Grzelak and Associates

**SUPERINTENDENT**  
Mark J. Halloran

**ASSISTANT SUPERINTENDENT**  
Ethel F. Gaides

**ASSISTANT SUPERINTENDENT**  
Kyla A. Welch

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## SUPERINTENDENT'S REPORT 2016-2017

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It is a pleasure to update you on the changes and activities taking place in your school. We are very proud of our students and faculties accomplishments and look forward to you reading all about it.

Teachers continue to work diligently on implementing an aligned curriculum in content areas. Each of the curriculum master maps/frameworks were developed by a team of teachers and contain high standards, mastery of skills, and creativity. These curriculum documents are available to the public through the SAU website: [www.sau48.org](http://www.sau48.org)

New Hampshire continues to implement the Smarter Balanced Assessment in English/ Language Arts and Mathematics to students in grades 3-8 one time a year in the spring. High school students are administered the SAT in 11th grade. Our principals and teachers continue to limit over testing and focus on instruction providing a balanced curriculum including academics, wellness, technology, arts and a variety of after school programs, co-curricular activities and athletics.

This school year, the SAU schools are focused on improving mental health supports for students and continuing to take necessary efforts to maintain our high levels of safety and security in our buildings.

Title I is a federal program that serves the unique needs of children – kindergarten to grade 12 – who struggle to learn. Title I programs and services provide customized instruction and curricula that helps these students meet academic standards and take an active, engaged interest in what they learn and can do. Our several SAU #48 Title I programs were evaluated by the NH Department of Education this year. The evaluator was very impressed with the smoothness of the transition from being a Title I Targeted Assistance School last year to a Title I Schoolwide School this year at three of our schools.

SAU #48 school/districts have a plethora of pertinent information for students, parents, educators, and the community. In addition to the redesign of SAU 48's website, each of our schools have developed interactive websites.

We encourage you to read the principal's report contained within this report. We believe you will be pleased.

We thank you for your continued support. We are honored to work on your behalf.

*Mark Halloran*

*Ethel Gaides*

*Kyla Welch*

Mark Halloran  
Superintendent of Schools

Ethel Gaides  
Assistant Superintendent

Kyla Welch  
Assistant Superintendent

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**NURSE'S ANNUAL REPORT  
PLYMOUTH ELEMENTARY SCHOOL**

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The following is the 2016 report of the health services at Plymouth Elementary School.

Over the past year approximately 447 students were provided access to health services through the nurse's office at Plymouth Elementary School. There were on average, 40-50 visits per day for injuries, illness and scheduled medication administration. Assessing the health concerns of all the students remains the chief goal of the program, with particular attention paid to those children with identifiable physical and learning disabilities. This includes working closely with parents, teachers and the Special Education Department.

Over the past two years we have partnered with Cindy Bennett at Carpe Diem Crossfit to provide Stand Up Desks to our students. It has been a mission of Cindy's to provide this opportunity to the students at Plymouth and it has been highly successful. Presently, we have almost 50 desks scattered throughout the building, at all grade levels, available for students. Many students prefer this learning environment. We have been following a cohort of students for the past 2 years and collecting data to assess the benefit of these desks not only physically but academically. Fund raising has been completely private by fundraising activities at Carpe Diem Crossfit, private donations, Donors Choose projects set up by teachers, and a GoFundMe project initiated by Cindy where she hiked all 48 4,000 foot mountains in NH to raise funds and awareness of this project.

Through the Health Office, many children have been supported, in various ways by our generous community. Assistance includes, but is not limited to, clothing, winter gear, sponsors to help families at Christmas, camp assistance, medication assistance and other in kind donations. The generous support of First Star Tonight and The DiCenzo Camp fund has been instrumental in making experiences happen for our students as well as to meet the specific individual need of students.

Spears Memorial Hospital continues to sponsor a Dental Health Clinic where screenings, cleanings, sealants and oral hygiene education are done at the school. A paint-on varnish is done twice a year for approximately 275 students from pre-K-8. Ruth Doane, the dental hygienist and coordinator of this program, works with our students throughout the year on an as needed basis to coordinate dental care to our students.

I also coordinate staff wellness by providing CPR and first aid courses, flu clinics and education. I maintain a web page found at the PES site and update this with health alerts and medical information frequently. I conduct meetings monthly for the Wellness committee.

The SAU #48 school nurses meet monthly to monitor and update policies and programs. Spears Memorial Hospital and Plymouth Pediatrics continue to support our office as a community health resource.

If you have any questions regarding your child's health please contact me anytime.

Respectfully submitted,

*Carolyn Varin*  
Carolyn Varin, RN

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**PLYMOUTH SCHOOL DISTRICT  
PRINCIPAL'S REPORT 2016**

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Dear Friends and Families of Plymouth Elementary School,

Each day as I drive down Old Ward Bridge Road, I am grateful for the very special learning community at Plymouth Elementary School. Not only are the facilities clean and updated, but the setting amid the mountains and rivers gives us authentic learning opportunities. I am grateful to work among outstanding educators who embrace those authentic learning opportunities. For example, in grade 6, students are using the Pemigewasset and Baker Rivers to compare and contrast all rivers in the world. Each fall, our 8th graders challenge themselves by hiking major White Mountain peaks. I am grateful to work with a vibrant community who truly values education and learning. This year, our grade 1 students walked to the fire station and stopped for an ice cream as well--why not?! Recently, they walked to the Plymouth State University's new AllWell Center for Eco-Friendly Eating Festival to learn about nutrition and exercise from the college students' final projects. These are memorable moments for our students, and I am grateful for the teachers and the community members who take the initiative to make them happen for our students on a regular basis.

The 2016 school year opened to Dave Lockwood playing his piano on the playground while parents, teachers and students mingled. When the bell rang for the first day, students entered, relaxed and ready to learn! Our PTA is a special organization full of vibrant, inquisitive parents who not only want to support learning through fundraising but who also understand the changes that are happening in the world of learning. The Community Barbecue at the beginning of the year was well attended--a joyful experience for all families. Each year, the PTA hosts a forum for discussion. This year was focused on Performance Assessments and our Work Habits rubric.

Over the last two years, we have been laser-focused on designing quality Performance Tasks for students to show that they can apply what they are learning. As part of this focus, we have recognized the importance of how a student performs is as important as that final grade. The results of this work have included the development and integration of our Work Habits rubric. Our ultimate goal is that students take active ownership for their learning by **persevering** when they are challenged, by **preparing** for each lesson, by actively **participating** in learning, and by **collaborating** positively with classmates. These are lifelong skills that are recognized locally and globally for people to succeed in college, career and as a citizen. We designed the Work Habits rubric to provide guidance in learning how to perform these skills.

During the spring of 2016, students in grades 3 through 8 took the Smarter Balanced Assessment for the second year. This assessment is taken on the computer, adapts to student responses, and includes a variety of questions, including an elaborate Performance Task. Overall, our students put a great deal of effort and thought into their work. While we are making incremental growth and bettering the state average, we expect that our efforts on persevering, written responses, and performance tasks will support growth on Smarter Balanced as well as everyday learning. For more information regarding results, please stop in for a conversation or visit the NH DOE and view our Profile and Report Card, <http://education.nh.gov/>.

**English Language Arts/Literacy**

PES Total: 2015: 64% at Level 3 or Above  
NH Total: 2015: 58.5% at Level 3 or Above

2016: 65.5% at Level 3 or Above  
2016: 59.6% at Level 3 or Above

**Mathematics**

PES Total: 2015: 52% at Level 3 or Above  
NH Total: 2015: 47.6% at Level 3 or Above

2016: 59.5% at Level 3 or Above  
2016: 48.8% at Level 3 or Above



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**PLYMOUTH SCHOOL DISTRICT**  
**PRINCIPAL'S REPORT 2016 (Continued)**

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This year we are implementing Extended Team Time by providing two hours of enrichment for students every few months, while kindergarten through grade 5 teachers collaborate on designing technical quality performance assessments, analyze student work and making data-driven instructional decisions. We're excited about this model because it provides teachers important collaboration time, provides students with enrichment, and does not require substitutes or delayed openings or early release days—which is great for our community. ETT is made possible because of support from Parks & Recreation and several parent volunteers.

Plymouth Elementary School offers a rich variety of learning opportunities to build confidence academically, physically, socially, and beyond. Whether before, during or after school—Plymouth Elementary School is a hub of learning:

- Math Team came in first place out of 14 middle schools in our region;
- Novel writing opportunities after school;
- Student Council organizes and leads many great initiatives, including attending the Stand Up, Speak Out Leadership Conference;
- Visiting authors like Chris Van Dusen inspire reading and writing;
- Technology Student Association (TSA) where students extend learning and practice engineering, design, collaborative problem solving--and have fun;
- Winter Program: Supports exercise during the winter months. PES parents and teachers have coordinated five weeks of activities—skiing, snowboarding, snowshoeing, and skating—that get all of our students moving.
- A full array of athletic opportunities with exemplary coaches who represent the philosophy of developing the whole child through teamwork, sportsmanship, self-improvement, and fun.

The Stand Up Kids project at Plymouth Elementary School continues to create options for classroom learning. Most classrooms in grades 4 through 8 have options for regular desk seating as well as stand up desks. Each classroom, including Spanish and STEM (Science Technology, Engineering, Mathematics) has a set of Chromebooks and a charging station. These tools also provide ongoing personalization and options for learning. Each afternoon, a Technology Team of students works to check the charging stations and to trouble shoot any issues. Student access to Chromebooks as well as stand up options has profoundly improved classroom instruction.

Plymouth Elementary School has strong safety measures and an established safety committee that includes our local fire and police chiefs. The safety committee organizes regular drills and training. We work daily to provide a culture where we build each other up—not put each other down. We are fortunate to have compassionate adults who are committed to keeping students safe and strong.

As always, we are grateful for the many partnerships we have that support student safety and learning. To learn more about our Work Habits rubric, other strong learning resources, event updates or to view galleries of learning, visit our website <http://pes.sau48.org/>. If you have any questions, concerns or ideas, we encourage you to contact us via email, phone or simply stop in for a visit.

Thank you for your constant support.

Respectfully Submitted,  
Julie Flynn, Principal

**PLYMOUTH SCHOOL DISTRICT**  
**Special Education Actual Expenditures Report**  
per RSA 32:11-a

|                      | Fiscal Year<br>2014/2015 | Fiscal Year<br>2015/2016 |
|----------------------|--------------------------|--------------------------|
| Expenditures         | \$2,180,312              | \$2,002,234              |
| Revenues             | \$793,950                | \$865,894                |
| Net Expenditures     | <u>\$1,386,362</u>       | <u>\$1,136,339</u>       |
| \$ increase/decrease |                          | -\$249,997               |
| % increase/decrease  |                          | -18.03%                  |

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PLYMOUTH SCHOOL DISTRICT MEETING

Minutes

State of New Hampshire

March 7, 2016

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A legal meeting of the inhabitants of the School District in the Town of Plymouth, in the County of Grafton, State of New Hampshire, qualified to vote upon District affairs was called to order by Moderator Quentin Blaine at 7:00 pm on Monday, March 7, 2016 at Plymouth Elementary School. Mr. Blaine led those present in the Pledge of Allegiance to the flag.

Article 1: To see what action the District will take relative to the reports of agents, auditors, committees and officers.

Moved and seconded to accept all reports as read. No discussion.

**Majority voice vote in the affirmative, declared reports accepted. Article 1 passes.**

Article 2: To see if the District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of one thousand dollars (\$1,000) for such contingency fund. The School Board recommends this appropriation. (Majority vote required.)

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read. Article 2 passes.**

Article 3: To see if the School District will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) for technology tools for students. The School Board recommends this appropriation. (Majority vote required.)

Moved and seconded as read. No discussion.

**Majority voice vote in the affirmative, declared as read.**

**Article 3 passes.**

Article 4: To see if the District will vote to raise and appropriate the sum of seven million, eight hundred sixty thousand, three hundred eleven dollars (\$7,860,311) for the support of schools, for the payment of salaries for the school district officials, employees and agents and for the payment of statutory obligations of the District which do not include the sums found in Article 2 and 3. The School Board recommends this appropriation. (Majority vote required.)

Moved and seconded as read. No discussion.

Majority voice vote in the affirmative, declared as read. Article 6 passes.

Article 5: To transact any further business which may legally come before this meeting.

Motion to adjourn the meeting was moved and seconded.

Majority voice vote was in the affirmative  
Meeting adjourned 7:07 pm.

Respectfully submitted,

*Susan Jane H. Clay*

Susan Jane H. Clay  
School District Clerk

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## NOTES

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**PLYMOUTH  
SCHOOL DISTRICT**

**2017**

**WARRANT AND BUDGET**

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STATE OF NEW HAMPSHIRE

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School: Plymouth Local School  
New Hampshire  
Election Warrant  
2017

To the inhabitants of the town of Plymouth Local School in the County of Grafton in the state of New Hampshire qualified to vote in school district affairs.

You are hereby notified to meet at the Plymouth Elementary School in said District on the fourteenth day of March, 2017 between the hours of 8:00 a.m. and 7:00 p.m. to act upon the following subjects:

1. To choose a Member of the School Board for the ensuing three years.
2. To choose a Member of the School Board for the ensuing three years.

Given under our hands,

We certify and attest that on or before \_\_\_\_\_, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at \_\_\_\_\_, and delivered the original to the keeper of records.

| Printed Name          | Position          | Signature |
|-----------------------|-------------------|-----------|
| Michael D. Bullek     | Board Chairperson |           |
| Patty Buhrman         | Board Member      |           |
| Kathleen Wood Hedberg | Board Member      |           |
| John Scheinman        | Board Member      |           |
| Francis Valenti       | Board Member      |           |
|                       |                   |           |
|                       |                   |           |
|                       |                   |           |



STATE OF NEW HAMPSHIRE

School: Plymouth Local School  
New Hampshire  
Warrant and Budget  
2017

To the inhabitants of the town of Plymouth Local School in the County of Grafton in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned of the Annual Meeting will be held as follows:

Date: Monday, March 6, 2017  
Time: 7:00 p.m.  
Location: Plymouth Elementary School  
Details:

**Article 1: Reports of agents, auditors, committees or officer**

To see what action the School District will take relative to the reports of agents, auditors, committees and officers.

Yes  No

**Article 2: Contingency Fund**

To see if the School District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of one thousand dollars (\$1,000) for such contingency fund. The School Board recommends this appropriation. (Majority vote required).

Yes  No

**Article 3: Support Staff Agreement**

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Plymouth School Board and the Plymouth Educational Support Personnel Association which calls for the following increases in salaries and benefits at the current staffing level:

| Year      | Estimated Increase |
|-----------|--------------------|
| 2017-2018 | \$50,793           |
| 2018-2019 | \$51,093           |
| 2019-2020 | \$45,420           |

and further to raise and appropriate the sum of fifty thousand seven hundred ninety-three dollars (\$50,793) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board recommends this article. (Majority vote required)

Yes  No

**Article 4: Operating Budget**

To see if the district will vote to raise and appropriate the amount of eight million one hundred thirty-six thousand five hundred twenty-eight dollars (\$8,136,528) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Yes  No

Given under our hands,

We certify and attest that on or before \_\_\_\_\_, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at \_\_\_\_\_, and delivered the original to the keeper of the records.

| Printed Name          | Position                 | Signature |
|-----------------------|--------------------------|-----------|
| Michael D. Bullek     | School Board Chairperson |           |
| Patty Buhrman         | School Board Member      |           |
| Kathleen Wood Hedberg | School Board Member      |           |
| John Scheinman        | School Board Member      |           |
| Francis Valenti       | School Board Member      |           |
|                       |                          |           |
|                       |                          |           |
|                       |                          |           |



## School Budget Form: Plymouth Local School

(RSA 21-J:34)

Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2017 to June 30, 2018

This form was posted with the warrant on: \_\_\_\_\_

**For Assistance Please Contact:**  
**NH DRA Municipal and Property Division**  
 Phone: (603) 230-5090  
 Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| School Board Members  |           |
|-----------------------|-----------|
| Printed Name          | Signature |
| Michael D. Bullek     |           |
| Paity Buhman          |           |
| Kathleen Wood Hedberg |           |
| John Scheinman        |           |
| Francis Valenti       |           |
|                       |           |
|                       |           |
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|                       |           |
|                       |           |
|                       |           |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.prontax.org/>

## Appropriations

| Account Code                                   | Purpose of Appropriation                      | Warrant Article # | Expenditures Prior Year | Appropriations Current Year as Approved by DRA | Appropriations Existing FY (Recommended) | Appropriations Existing FY (Not Recommended) |
|--|---|-------------------|-------------------------|--|--|--|
| <b>Instruction</b>                             |   |                   |                         |  |  |  |
| 1100-1199                                      | Regular Programs                              | 4                 | \$3,321,114             | \$3,474,330                                    | \$3,370,865                              | \$0  |
| 1200-1299                                      | Special Programs                              | 4                 | \$1,456,242             | \$1,718,534                                    | \$1,908,719                              | \$0  |
| 1300-1399                                      | Vocational Programs                           |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 1400-1499                                      | Other Programs                                | 4                 | \$181,824               | \$136,878                                      | \$139,715                                | \$0  |
| 1500-1599                                      | Non-Public Programs                           | 4                 | \$0                     | \$0  | \$0                                      | \$0  |
| 1600-1699                                      | Adult/Continuing Education Programs           | 4                 | \$0                     | \$0  | \$0                                      | \$0  |
| 1700-1799                                      | Community/Junior College Education Programs   |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 1800-1899                                      | Community Service Programs                    | 4                 | \$82,632                | \$82,653                                       | \$68,721                                 | \$0  |
| <b>Support Services</b>                        |   |                   |                         |  |  |  |
| 2000-2199                                      | Student Support Services                      | 4                 | \$563,956               | \$695,398                                      | \$739,293                                | \$0  |
| 2200-2299                                      | Instructional Staff Services                  | 4                 | \$153,402               | \$147,468                                      | \$152,222                                | \$0  |
| <b>General Administration</b>                  |   |                   |                         |  |  |  |
| 0000-0000                                      | Collective Bargaining                         |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 2310 (840)                                     | School Board Contingency                      |                   | \$0                     | \$1,000  | \$0                                      | \$0  |
| 2310-2319                                      | Other School Board                            | 4                 | \$24,273                | \$31,209                                       | \$28,465                                 | \$0  |
| <b>Executive Administration</b>                |   |                   |                         |  |  |  |
| 2320 (310)                                     | SAU Management Services                       | 4                 | \$224,558               | \$242,021                                      | \$257,520                                | \$0  |
| 2320-2399                                      | All Other Administration                      | 4                 | \$81,190                | \$83,490                                       | \$100,654                                | \$0  |
| 2400-2499                                      | School Administration Service                 | 4                 | \$387,937               | \$388,590                                      | \$399,280                                | \$0  |
| 2500-2599                                      | Business                                      | 4                 | \$158                   | \$300  | \$200                                    | \$0  |
| 2600-2699                                      | Plant Operations and Maintenance              | 4                 | \$570,620               | \$567,628                                      | \$562,315                                | \$0  |
| 2700-2799                                      | Student Transportation                        | 4                 | \$216,251               | \$182,471                                      | \$245,606                                | \$0  |
| 2800-2999                                      | Support Service, Central and Other            |                   | \$0                     | \$0  | \$0                                      | \$0  |
| <b>Non-Instructional Services</b>              |   |                   |                         |  |  |  |
| 3100   | Food Service Operations                       | 4                 | \$164,919               | \$169,335                                      | \$164,919                                | \$0  |
| 3200   | Enterprise Operations                         |                   | \$0                     | \$0  | \$0                                      | \$0  |
| <b>Facilities Acquisition and Construction</b> |   |                   |                         |  |  |  |
| 4100   | Site Acquisition                              |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 4200   | Site Improvement                              |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 4300   | Architectural/Engineering                     |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 4400   | Educational Specification Development         |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 4500   | Building Acquisition/Construction             |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 4600   | Building Improvement Services                 | 4                 | \$3,725                 | \$1  | \$1                                      | \$0  |
| 4900   | Other Facilities Acquisition and Construction |                   | \$0                     | \$0  | \$0                                      | \$0  |
| <b>Other Outlays</b>                           |   |                   |                         |  |  |  |
| 5110   | Debt Service - Principal                      |                   | \$700,000               | \$0  | \$0                                      | \$0  |
| 5120   | Debt Service - Interest                       |                   | \$9,572                 | \$0  | \$0                                      | \$0  |
| <b>Fund Transfers</b>                          |   |                   |                         |  |  |  |
| 5220-5221                                      | To Food Service                               | 4                 | \$0                     | \$3  | \$3                                      | \$0  |
| 5222-5229                                      | To Other Special Revenue                      | 4                 | \$224,316               | \$2  | \$2                                      | \$0  |
| 5230-5239                                      | To Capital Projects                           |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 5254   | To Agency Funds                               |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 5310   | To Charter Schools                            |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 5390   | To Other Agencies                             |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 9990   | Supplemental Appropriation                    |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 9992   | Deficit Appropriation                         |                   | \$0                     | \$0  | \$0                                      | \$0  |
| <b>Total Proposed Appropriations</b>           |   |                   | <b>\$8,466,719</b>      | <b>\$7,921,311</b>                             | <b>\$8,136,528</b>                       | <b>\$0</b>                                   |

### Special Warrant Articles

| Account Code                        | Purpose of Appropriation     | Warrant Article # | Expenditures Prior Year | Appropriations Current Year as Approved by DRA | Appropriations Enacting FY (Recommended) | Appropriations Enacting FY (Net Recommended) |
|-------------------------------------|------------------------------|-------------------|-------------------------|--|--|--|
| 5251                                | To Capital Reserve Fund      |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 5252                                | To Expendable Trust Fund     |                   | \$0                     | \$0  | \$0                                      | \$0  |
| 5253                                | To Non-Expendable Trust Fund |                   | \$0                     | \$0  | \$0                                      | \$0  |
| <b>Special Articles Recommended</b> |                              |                   |                         |  |  |  |

### Individual Warrant Articles

| Account Code                           | Purpose of Appropriation         | Warrant Article # | Expenditures Prior Year | Appropriations Current Year as Approved by DRA | Appropriations Enacting FY (Recommended) | Appropriations Enacting FY (Net Recommended) |
|--|----------------------------------|-------------------|-------------------------|--|--|--|
| 1100-1199                              | Regular Programs                 | 3                 | \$0                     | \$0  | \$50,793                                 | \$0  |
|  | Purpose: Support Staff Agreement |                   |                         |  |  |  |
| 2310 (840)                             | School Board Contingency         | 2                 | \$0                     | \$0  | \$1,000                                  | \$0  |
|  | Purpose: Contingency Fund        |                   |                         |  |  |  |
| <b>Individual Articles Recommended</b> |                                  |                   | <b>\$0</b>              | <b>\$0</b>                                     | <b>\$51,793</b>                          | <b>\$0</b>                                   |

## Revenues

| Account Code                                | Source of Revenue                                 | Warrant Article # | Actual Revenues Prior Year | Revised Revenues Current Year | Estimated Revenues Ending Fiscal Year |
|---|---|-------------------|----------------------------|-------------------------------|---------------------------------------|
| <b>Local Sources</b>                        |   |                   |                            |                               |                                       |
| 1300-1349                                   | Tuition   | 4                 | \$0                        | \$599,000                     | \$522,500                             |
| 1400-1449                                   | Transportation Fees                               |                   | \$0                        | \$0                           | \$0                                   |
| 1500-1599                                   | Earnings on Investments                           | 4                 | \$0                        | \$10                          | \$1                                   |
| 1600-1699                                   | Food Service Sales                                | 4                 | \$0                        | \$49,000                      | \$44,614                              |
| 1700-1799                                   | Student Activities                                |                   | \$0                        | \$0                           | \$0                                   |
| 1800-1899                                   | Community Services Activities                     | 4                 | \$0                        | \$57,000                      | \$0                                   |
| 1900-1999                                   | Other Local Sources                               | 4                 | \$0                        | \$75,000                      | \$90,000                              |
| <b>State Sources</b>                        |   |                   |                            |                               |                                       |
| 3210  | School Building Aid                               |                   | \$0                        | \$0                           | \$0                                   |
| 3215  | Kindergarten Building Aid                         |                   | \$0                        | \$0                           | \$0                                   |
| 3220  | Kindergarten Aid                                  |                   | \$0                        | \$0                           | \$0                                   |
| 3230  | Catastrophic Aid                                  | 4                 | \$0                        | \$20,945                      | \$27,000                              |
| 3240-3249                                   | Vocational Aid                                    |                   | \$0                        | \$0                           | \$0                                   |
| 3250  | Adult Education                                   |                   | \$0                        | \$0                           | \$0                                   |
| 3260  | Child Nutrition                                   | 4                 | \$0                        | \$1,335                       | \$1,335                               |
| 3270  | Driver Education                                  |                   | \$0                        | \$0                           | \$0                                   |
| 3290-3299                                   | Other State Sources                               |                   | \$0                        | \$0                           | \$0                                   |
| <b>Federal Sources</b>                      |   |                   |                            |                               |                                       |
| 4100-4539                                   | Federal Program Grants                            | 4                 | \$0                        | \$140,000                     | \$140,000                             |
| 4540  | Vocational Education                              |                   | \$0                        | \$0                           | \$0                                   |
| 4550  | Adult Education                                   |                   | \$0                        | \$0                           | \$0                                   |
| 4560  | Child Nutrition                                   | 4                 | \$0                        | \$119,000                     | \$119,000                             |
| 4570  | Disabilities Programs                             |                   | \$0                        | \$0                           | \$0                                   |
| 4580  | Medical Distribution                              | 4                 | \$0                        | \$125,000                     | \$125,000                             |
| 4590-4999                                   | Other Federal Sources (non-4810)                  |                   | \$0                        | \$0                           | \$0                                   |
| 4810  | Federal Forest Reserve                            | 4                 | \$0                        | \$2,532                       | \$2,500                               |
| <b>Other Financing Sources</b>              |   |                   |                            |                               |                                       |
| 5110-5139                                   | Sale of Bonds or Notes                            |                   | \$0                        | \$0                           | \$0                                   |
| 5140  | Reimbursement Anticipation Notes                  |                   | \$0                        | \$0                           | \$0                                   |
| 5221  | Transfers from Food Service Special Revenues Fund |                   | \$0                        | \$0                           | \$0                                   |
| 5222  | Transfer from Other Special Revenue Funds         |                   | \$0                        | \$0                           | \$0                                   |
| 5230  | Transfer from Capital Project Funds               |                   | \$0                        | \$0                           | \$0                                   |
| 5251  | Transfer from Capital Reserve Funds               |                   | \$0                        | \$0                           | \$0                                   |
| 5252  | Transfer from Expendable Trust Funds              |                   | \$0                        | \$0                           | \$0                                   |
| 5253  | Transfer from Non-Expendable Trust Funds          |                   | \$0                        | \$0                           | \$0                                   |
| 5300-5699                                   | Other Financing Sources                           |                   | \$0                        | \$0                           | \$0                                   |
| 9997  | Supplemental Appropriation (Contra)               |                   | \$0                        | \$0                           | \$0                                   |
| 9998  | Amount Voted from Fund Balance                    |                   | \$0                        | \$0                           | \$0                                   |
| 9999  | Fund Balance to Reduce Taxes                      |                   | \$0                        | \$0                           | \$0                                   |
| <b>Total Estimated Revenues and Credits</b> |   |                   | <b>\$0</b>                 | <b>\$1,188,822</b>            | <b>\$1,071,950</b>                    |

## Budget Summary

| Item   | Current Year | Enabling Year |
|--|--------------|---------------|
| Operating Budget Appropriations Recommended  | \$7,860,311  | \$8,136,528   |
| Special Warrant Articles Recommended         | \$0          | \$0           |
| Individual Warrant Articles Recommended      | \$61,000     | \$51,793      |
| TOTAL Appropriations Recommended             | \$7,921,311  | \$8,188,321   |
| Less: Amount of Estimated Revenues & Credits | \$1,151,845  | \$1,071,950   |
| Less: Amount of State Education Tax/Grant    | \$2,270,306  | \$0           |
| Estimated Amount of Taxes to be Raised       | \$4,499,160  | \$7,116,371   |

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**NOTES**

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**NOTES**

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## NOTES

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**2017**  
**DATES TO REMEMBER**

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- January 3:** Pemi-Baker Budget Hearing –  
6:30 PM at Plymouth Regional High School
- January 23:** Budget Hearing for the Town of Plymouth – 6:30 PM at the Town Hall
- February 6:** Budget Hearing for Plymouth Elementary School District –  
7:00 PM at the Elementary School
- February 7:** Annual Pemi-Baker Regional School District Meeting –  
Deliberative session only – 6:30 PM at Plymouth Regional High School  
(Voting on budget will take place on March 14<sup>th</sup>) – Town Election Day at the  
Plymouth Elementary School (RSA 40:13)
- April 15:** Last day for veterans to file for permanent tax credit with the Selectmen's Office.
- April 15:** Last day for eligible residents to file for permanent elderly exemption and/or blind  
exemption with the Selectmen's Office.
- March 6:** Annual Plymouth Elementary School District Meeting –  
The annual meeting to vote on the Plymouth Elementary School District FY 2017/  
2018 budget. Plymouth Elementary School - 7:00 PM
- March 14:** Annual Town - Election Day – at Plymouth Elementary  
School - 8:00 AM - 7:00 PM
- March 14:** Voting on Pemi-Baker School District Budget – RSA 40:13 –  
Plymouth Elementary School – 8:00 AM – 7:00 PM
- March 15:** Annual Town Meeting - Deliberative Session  
Plymouth Elementary School - 7:00 PM
- March 16:** Annual Plymouth Village Water and Sewer District Meeting  
Plymouth Elementary School – Multipurpose Room - 7:00 PM
- April 1:** All real property assessed to owner this date.
- April 15:** Last day to file Current Use application with Selectmen's Office.
- April 30:** Dog tax due. Licenses available from the Town Clerk with proof of rabies vaccination.

