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**2004-2005**

**ANNUAL TOWN & SCHOOL**

**REPORT**

**HOOKSETT, NEW HAMPSHIRE**



**Goffstown Road**

***The Barns of Hooksett***

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# ABOUT THE COVER

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The **Hooksett Heritage Commission** has undertaken the “*Barns of Hooksett*” project to identify, photograph, and document the history of the town’s beautiful old barns. Historic barns and similar agricultural structures symbolize the distinctive New Hampshire values of heritage, hard work, productivity, and stewardship. They are witnesses to the role of agriculture in our State’s image and its economy, and they serve as scenic landmarks for residents and visitors alike.

The Commission is gathering information about the barn or building including architectural details, interior features, past owners, usages, etc. Along with the photographs, this documentation will be compiled in a reference book and placed at the Hooksett Public Library so future generations may know how important agriculture was to life in Hooksett.

Special thanks to the following individuals:

- **Kathleen Northrup**, Heritage Commission Chair for providing information on the barns.
- **Councilor Mary Ruel** for the photography.
- The barn owners:
  - **Goffstown Road** - **Charles Lougee**
  - **Auburn Road** - **Ralph & Mary Seavey**
  - **Hackett Hill Road #1** - **Heffron Asphalt Corporation**
  - **Hackett Hill Road #2** - **Nelson/Southerland (formerly part of the Cate Homestead)**
  - **Pleasant Street** - **Garos Farms**
  - **Saw Hill Road** - **Roger & Diane Duhaime**
  - **Smyth Road** - **John & Kimberly Duckless**

**ANNUAL REPORT  
OF COUNCIL, DEPARTMENTS,  
BOARDS, COMMITTEES,  
AND COMMISSIONS  
OF THE TOWN OF**

**HOOKSETT  
NEW HAMPSHIRE**

**FISCAL YEAR ENDING  
JUNE 30, 2005**

POPULATION: 12,500  
NET TAXABLE VALUATION: \$1,112,993,328  
TAX RATE, TOTAL: \$22.00 per thousand  
TOWN: \$5.84 per thousand  
SCHOOL DISTRICT: \$10.38 per thousand

STATE EDUCATION: \$3.51  
COUNTY: \$2.27 per thousand  
CENTRAL WATER PRECINCT: \$0.00  
VILLAGE WATER PRECINCT: \$0.00  
AREA: 36.3 square miles



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# HOOKSETT LIONS CLUB CITIZEN OF THE YEAR 2005

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## KATHLEEN NORTHRUP

Kathie, a lifelong resident of Hooksett, attended the local elementary school and graduated from Central High School in Manchester. She worked for the Small Business Administration and then the United States District Court where she attained the position of Chief Deputy of the court.

She first served as clerk of the Hooksett Zoning Board of Adjustment (1977-1978). She went on to act as clerk for the Hooksett School District (1978-1980) and was a member of the Hooksett Solid Waste Management Advisory Committee (1994-2000). She is a member of the Hooksett Historical Society (1999 – Present, Treasurer 2001-2003). Kathie also volunteered as a Granite State Ambassador (2003-2004). She is currently a member of the Community Economic Development Corporation of Hooksett (2003 – Present) and the 2005 Old Home Day Committee.

Kathie's efforts on behalf of the Robie's Country Store Historic Preservation Corporation (Director/Secretary 1998-2004, Vice President 2001-2004, volunteer at present) were critical to the success of this preservation project. In addition to her responsibilities as officer and director, she assumed a myriad of other duties, including planning and/or organizing major public events, writing grant applications, and beginning the Robie's Oral History.

In July of 2003, Kathie was appointed to the Hooksett Heritage Commission and has served as Chair since that time. As such, she has initiated the plan to preserve Head Chapel, reprinted Hooksett Historical Sketches, and compiled a Citizen of the Year Reference manual containing photos and biographical information through recorded interviews on past events and life in Hooksett and started the "Barns of Hooksett" program to identify, document, and photograph the historic agricultural structures in town.



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# TOWN WARRANT

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TO THE INHABITANTS OF THE TOWN OF HOOKSETT, NEW HAMPSHIRE, IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS.

YOU ARE HEREBY NOTIFIED TO MEET AT THE DAVID R. CAWLEY MIDDLE SCHOOL ON SATURDAY THE SECOND OF APRIL IN THE YEAR TWO THOUSAND AND FIVE AT 1:00 P.M. FOR THE FIRST SESSION OF THE TOWN MEETING TO DISCUSS AND AMEND, AS REQUIRED, WARRANT ARTICLES 4 THROUGH 21.

THE FINAL BALLOT VOTE FOR WARRANT ARTICLES WILL TAKE PLACE AT DAVID R. CAWLEY MIDDLE SCHOOL ON TUESDAY, THE TENTH OF MAY IN THE YEAR TWO THOUSAND AND FIVE. THE POLLS WILL BE OPEN FROM 6AM UNTIL 7PM.

## Article #1

To choose all necessary Town officers for the year ensuing.

## Article #2

AMENDMENT #1. *Are you in favor of Amendment No. 1*, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: to correct the inadvertent zoning boundary errors on land of or near that of Manchester Sand and Gravel's Mixed Use District 5 zone by changing:

- Map 2, lots 18 and 19 from Medium Density Residential to Mixed Use District 5 – (*these are the two lots owned by Manchester Sand and Gravel where the flowage from Head's Pond meets the dam, just to the west of Route 3*);
- Map 3, lot 31 from Mixed Use District 5 to Medium Density Residential – (*strips of state owned land along the Route 3 bridge at Head's Pond flowage*);
- Map 24, lots 37, 31, and 33 from Mixed Use District 5 to Industrial – (*land along the river owned by Boston & Maine Railroad, by Manchester Water Works, and by John G. MacLellan, Inc. [the old ConProCo cement building, respectively]*);
- Map 3, lot 10-1 from Mixed Use District 5 to Low Density Residential – (*land along the Allenstown boundary and abutting Bear Brook State Park owned by Jeannette Gagne*);
- Map 3, lot 30 from Mixed Use District 5 zone to Mixed Use District 1 – (*parcel owned by Robert Duhaime, located on the east side of Route 3 just south of Bert Street*);
- Map 19, lots 1 and 2 from Mixed Use District 5 zone to Industrial zone – (*land of former Hooksett Industrial Park now owned by Brox Industries, Inc., and Stebbins Associates, Inc.*);
- Map 25, lot 80-3 from Industrial to Mixed Use District 5 – (*this is the Legends Golf parcel, was originally part of lot 36 and zoned MUD5 as shown on a plan dated July 11, 1995 and signed by the Planning Board Chair*).

AMENDMENT #2. *Are you in favor of Amendment No. 2*, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: In Article 18 Wetlands Conservation Overlay District at C, 11. and in Article 22 Definitions, to correct the definition of the word "Wetlands" to make our definition the same as that passed by the last session of the NH Legislature (HB 1148) as found in RSA 482-A:

To strike the following:

- ~~C, 11. Wetlands: Shall be defined as areas located in the field by a wetland scientist that are determined to meet the criteria for wetlands as determined in the 1987 Corps of Engineers Manual.~~

And replace with:

- "C, 11. Wetlands: Shall be defined as an area that is inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support,



and that under normal conditions does support, a prevalence of vegetation typically adapted for life in saturated soil conditions. They shall be delineated, located in the field, by a wetland scientist using the procedure described in Wetland Bureau Rules and the 1987 Corp of Engineers Manual.”

AMENDMENT #3. **Are you in favor of Amendment No. 3**, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: In Article 26 Non-Conforming Uses and Buildings, to add new Parts A. and B., re-letter subsequent parts, and to re-write existing Part A.

*(This article would more clearly identify the non-conformity, when it is allowed, and provide for keeping of records by the Building Inspector when a building is enlarged by 50 percent, as confirmed by the Assessor’s records).*

AMENDMENT #4. **Are you in favor of Amendment No. 4**, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: In Article 22 Definitions to add the definitions of these words:

- *Development*: Any building, construction, renovation, dredging, filling, or drilling activity or operation; any material change in the use or appearance of any structure or in the land itself; the division of land into parcels; any change in the intensity or use of land, such as an increase in the number of dwelling units in a structure or a change to a commercial or industrial use from a less intensive use; any activity that alters a shore, beach, river, stream, lake, pond, canal, marsh, woodlands, wetland, endangered species habitat, including an aquifer or other resource area.”
- *Discontinuance*: As noted in Article 26 Non-Conforming Uses and Buildings, the term ‘discontinuance’ means the abandonment of the use for a period of at least one (1) year; it further means that no documented effort has been made during that time by the owner or his/her agent to re-establish the former use, or to establish a use similar to the former use. If an advertisement in a publication available locally has been made during the entire year, then abandonment or discontinuance has not occurred.
- *Gross Floor Area*: As noted in Article 26 Non-Conforming Uses and Buildings, the term ‘gross floor area’ includes that part of the dwelling, which is finished for living purposes. It would exclude storage rooms, mechanical rooms, unfinished attics and/or basements, garages, carports, decks, or any other unoccupied areas of the existing building.

AMENDMENT #5. **Are you in favor of Amendment No. 5**, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: to add a new Article 30, “Outdoor Lighting Ordinance”; and alter the numbering of subsequent articles.

AMENDMENT #6. **Are you in favor of Amendment No. 6**, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows: to amend Article 17, Section A. Parking, which currently states:

- 17. Every parking space and access driveway thereto shall be surfaced with a durable and dustless material, which shall meet the approval of the Planning Board, and shall be graded and drained so as to dispose of all surface water accumulation in an approved manner.

By adding the following:

- a) the words “durable and dustless”, as used above are defined as bituminous asphalt (blacktop) paving or concrete paving.
- 18. The Planning Board may establish alternative surface materials on a case-by-case basis.

AMENDMENT #7. **Are you in favor of Amendment No. 7**, as proposed by the Hooksett Planning Board, to amend the Hooksett Zoning Ordinance as follows:

- Change Map 18, lot 25 from Mixed Use District 5 to Commercial

*(to correct the zoning of this parcel due to transfer of Mixed Use District 5 land to the adjacent Commercial property owner –Richard Marple, 11 Dartmouth Street).*

AMENDMENT #8. **Are you in favor of Amendment No. 8, (as submitted by petition)**, Article 3. General Provisions, Q. There shall be no rezoning of land to industrial or commercial use in areas identified as protection priorities in Hooksett's Open Space Plan, June 2004 including aquifer, prime wetlands, wetlands connected to prime wetlands, floodplains, and/or steep slopes.

*These areas have been designated by the town as open space protection priorities. (Open Space Plan, June 2004). These lands are unsuitable and/or excessively expensive for intense non-residential development due to bedrock, steep slopes, extensive wetlands, potential sources of drinking water (aquifer) and contain rare/endangered plant, animal or ecological features. In addition to targeting the highest priority areas for preservation in the updated master plan, sound management is to direct intensive uses away from these areas. This proposed amendment will have no impact on current zoning and will help reduce sprawl.*

**NOT RECOMMENDED BY THE HOOKSETT PLANNING BOARD**

AMENDMENT #9. **Are you in favor of Amendment No. 9, (as submitted by petition)**, Growth Management Ordinance

**I. Authority and Purpose**

this ordinance is enacted pursuant to the authority granted by NH RSA 674:22. It is intended to regulate and control the timing of development in accordance with the objectives of both the Master Plan and the Capital Improvements Program adopted by the Hooksett Planning Board. These two documents assess and balance the community development needs of Town of Hooksett and consider regional development needs.

**II. Annual Building Permit Limitation**

- A. The number of building permits issued in a calendar year for new residential dwelling units is limited to an amount that is 2.0% of total dwelling units in the Hooksett as of December 31 of the prior year.
- B. For the purpose of the ordinance the December 31 base of dwelling units shall be determined from the 2000 US Census, updated with annual building permit data reported to the New Hampshire Office of State Planning.
- C. For the year 2005, the December 31, 2004 basis of dwelling units is 4,529 and the annual two (2%) limitation is 91 units,

**III. Equitable Distribution of Building Permits**

- A. The town shall issue building permits for new dwellings on a "first come-first serve" basis.
- B. No more than five (5) permits per year will be issued to any one individual, corporation, partnership, or entity.
- C. Twenty-five percent (25%) of all permits issued each year will be reserved for landowners building their own home.

**IV. Subdivisions**

No single subdivision shall received final plat approval for more than five (5) lots or dwelling units in any 12 month period.

**V. Effective Dates**

This ordinance becomes effective upon adoption and shall remain in effect until 11:59 pm May 31, 2010, unless readopted prior to that date.

This is a growth management ordinance to allow the town to control the rate of development so it does not exceed the ability of town services. The orderly growth of population and development will reduce the undue straining of existing and planned town services, schools, and roads. It will apply only to residential development. The average number of new residential permits issued 2000-2004 has been 142 each year.

**NOT RECOMMENDED BY THE HOOKSETT PLANNING BOARD**



### Article #3

Shall the municipality approve the charter amendment reprinted below?

Proposed Amendment to Article 5, Section 5.4 C. – The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot shall be held between the first and second Saturdays in April **March**, at a time prescribed by the Town Council. The second Tuesday in May **April** shall be deemed the annual meeting date for purposes of all applicable statutes pertaining to hearings, notice, petitioned articles, and warrants, including, but not limited to, RSA 31:95-d, 32:5, 32:16, 33:8-a, 39:3, 39:5.

Proposed Amendment to Article 5, Section 5.4 F. – The second session of the annual meeting, to elect officers of the Town by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in May **April**.

Proposed Amendment to Article 9, Section 9.2 B. - At the second session of the Annual Town Meeting to be held on the second Tuesday in May **April**, all elected town officials shall be chosen; the voters shall vote whether to raise and appropriate the total sum of money for the town budget and other warrant articles as may have been amended and placed on the official ballot by the voters at the first session of the annual or special town meeting.

This Charter Amendment shall be contingent upon the passage of Article #6 to be voted on March 8, 2005 by the Hooksett School District.

***(Article #6: Shall we change the date for elections and the second session from the second Tuesday in March to the second Tuesday in April, which would change the date of the first session to a date between the first and second Saturdays after the last Monday in March, inclusive?)***

### Article #4

To see if the Town will vote to raise and appropriate the sum of \$1,500,000 (one million five hundred thousand dollars) for the purpose of construction/renovation including architectural and engineering of the former Village School to accommodate new town offices and to authorize the issuance of not more than \$1,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act RSA 33, and to designate the Town Administrator as agent to issue and negotiate such bonds or notes, and to determine the rate of interest thereon. *(This renovation will allow for the future development of a community center in a portion of the building.)* (3/5 ballot vote required) RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (5-1)

### Article #5

To see if the Town will vote to raise and appropriate the sum of \$410,000 for the purpose of construction and expansion of the sewer system on Deerhead Street, Bartlett Street, and Fairview Circle, and to authorized the issuance of not more \$410,000 of bonds or notes in accordance with the provisions of Municipal Finance Act RSA 33, and to designate the Town Administrator as agent to issue and negotiate such bonds or notes, and to determine the rate of interest thereon. (3/5 ballot vote required) **(SUBMITTED BY PETITION)** NOT RECOMMENDED BY TOWN COUNCIL (8-0), NOT RECOMMENDED BY BUDGET COMMITTEE (6-0)

### Article #6

To see if the Town will vote to raise and appropriate the sum of \$3,500,000 (three million five hundred thousand dollars) for the purpose of construction, replacement and expansion of a portion of the Wastewater Treatment Plant and add a composting operation and to authorize the issuance of not more than \$3,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act RSA 33, and to authorize the Town Council to issue and negotiate such bonds or notes, and to determine the rate of interest thereon. This loan will be paid for by sewer system development fees and sewer ratepayers. NO MONEY IS TO BE RAISED BY TAXATION. Passage of this article is contingent upon an affirmative vote of Article #7. (3/5 ballot vote required) *(Passage of this article will provide the Town more flexibility in securing the most advantageous interest rate for either bond and/or other loan opportunities.)* RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)



#### **Article #7**

Shall the town vote to rescind the \$3,500,000 bond per Warrant #4 passed on May 14, 2002 to authorize the Town Council to enter into an agreement with the State Revolving Loan Program for the purpose of construction, replacement and expansion of a portion of the Wastewater Treatment Plant and add a composting operation to the existing plant. Passage of this article is contingent upon an affirmative vote of Article #6. *(Passage of this article will provide the Town more flexibility in securing the most advantageous interest rate for either bond and/or other loan opportunities.)* RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

#### **Article #8**

Shall the Town of Hooksett raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$13,529,837**? Should this article be defeated, the default budget shall be **\$13,034,453**, which is the same as last year, with certain adjustments required by previous action of the Town of Hooksett or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This Article does not include special warrant articles #4,5,6,7 through #21.

#### **Article #9**

To see if the Town will vote to raise and appropriate the sum of \$32,000 (thirty-two thousand dollars) to purchase a Solid Waste skid steer loader. Said funds to be withdrawn from the Solid Waste Disposal Special Revenue Fund, with no funds from current year taxation. RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

#### **Article #10**

To see if the Town will vote to raise and appropriate the sum of \$90,000 (ninety thousand dollars) to be placed in the Library HVAC System Development Capital Reserve Fund already established. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

#### **Article #11**

To see if the Town will vote to raise and appropriate the sum of \$15,000 (fifteen thousand dollars) to be placed in the Police Computer System Development Capital Reserve Fund already established. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

#### **Article #12**

To see if the Town will vote to authorize the Council to enter into a five year lease/purchase agreement for the purpose of purchasing a vacuum sweeper/catch basin cleaner for the Highway Department and to raise and appropriate the sum of \$35,198 (thirty-five thousand one hundred and ninety-eight dollars) as the first year's payment. This is a non-lapsing appropriation per RSA 32:7,VI and will not lapse until the truck is delivered and accepted. This lease agreement contains an escape clause (a non-appropriation clause). RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

#### **Article #13**

To see if the Town will vote to raise and appropriate the sum of \$25,000 (twenty-five thousand dollars) to be placed in the Solid Waste Containment/Enclosures fund already established. This money will help the town comply with the Environmental Protection Agency's National Pollutant Discharge Elimination System (NPDES) Storm Water Phase II Rules. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

#### **Article #14**

To see if the Town will vote to raise and appropriate the sum of \$44,802 (forty-four thousand eight hundred and two dollars) for the salaries, benefits, taxes of a full-time employee for trash collection.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Taxes</u>	<u>Benefits</u>
2005-06	\$25,189	\$1,927	\$17,686

RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

**Article #15**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for aerial photography and to raise and appropriate the sum of \$9,000 (nine thousand dollars) to be placed in said fund, and to name the Town Administrator as agent to expend. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

**Article #16**

To see if the Town will vote to authorize the Council to enter into a seven year lease/purchase agreement for the purpose of purchasing a replacement Fire Pumper (engine) and to raise and appropriate the sum of \$51,846 (fifty-one thousand eight hundred and forty-six dollars) as the first year's payment. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the truck is delivered and accepted. This lease agreement contains an escape clause (a non-appropriation clause). (Note: this will replace engine 4) RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)

**Article #17**

To see if the Town will vote to authorize the Council to enter into a seven year lease/purchase agreement for the purpose of purchasing a replacement Fire Pumper (engine) and to raise and appropriate the sum of \$51,846 (fifty-one thousand eight hundred and forty-six dollars) as the first year's payment. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the truck is delivered and accepted. This lease agreement contains an escape clause (a non-appropriation clause). (Note: this will replace engine 5) RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (8-1), RECOMMENDED BY BUDGET COMMITTEE (6-0)

**Article #18**

To see if the Town will vote to raise and appropriate the sum of \$10,000 (ten thousand dollars) to be placed in the Parks and Recreation Facilities Development Fund already established. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (8-1), RECOMMENDED BY BUDGET COMMITTEE (6-0)

**Article #19**

To see if the Town will vote to raise and appropriate the sum of \$78,564 (seventy-eight thousand five hundred and sixty-four dollars) for pay increases for non-union Town personnel. The pay increase will include a 2% cost of living adjustment and a 2% step increase based on a successful performance evaluation.

<u>Type</u>	<u>Salaries</u>	<u>Taxes &amp; Retirement</u>
2% COLA	\$33,980	\$4,914
2% Step	\$34,660	\$5,011

RECOMMENDED BY TOWN COUNCIL (7-2), NOT RECOMMENDED BY BUDGET COMMITTEE (3-3)

**Article #20**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for feasibility study and associated costs for the southern leg of the alternate north/south highway (as proposed in the 1971 Metcalf and Eddy comprehensive plan and 1989 town master plan) and raise and appropriate the sum of \$50,000 (fifty thousand dollars) to be placed in said fund, and to name the Town Council as agent to expend. RECOMMENDED BY TOWN COUNCIL (7-2), RECOMMENDED BY BUDGET COMMITTEE (6-0)

**Article #21**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for establishing Access TV in the Town of Hooksett and to raise and appropriate the sum of \$40,000 (forty thousand dollars) to be placed in said fund, and to name the Town Administrator as agent to expend. (Approximately \$40,000 is currently received from cable franchise fees) RECOMMENDED BY TOWN COUNCIL (7-2), NOT RECOMMENDED BY BUDGET COMMITTEE (3-3)

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



**BUDGET OF THE TOWN/CITY**

OF: TOWN OF HOOKSETT

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From JULY 2005 to JUNE 2006

**IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.

We Certify This Form Was Posted on (Date): 3/17/05

**BUDGET COMMITTEE**

*Please sign in ink.*

Bryce D. Williams  
Travis Stearns  
Charlie Hynes  
[Signature]  
Leon E. White  
[Signature]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT



Budget - Town/City of Town of Hooksett FY 2005/2006 1 2 3 4 5 6 7 8 9

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3-V)	APPROPRIATIONS		ACTUAL		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
		WARR. ART. #	Prior Year As Approved by DPA	Expenditures Prior Year		ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED

GENERAL GOVERNMENT									
2004/05									
2003/04									
4130-4139	Executive		287,089	231,953	295,252	(10,000)	287,202	8,050	
4140-4149	Election, Reg. & Vital Statistics		12,350	10,010	11,180		11,180		
4150-4151	Financial Administration		105,508	107,679	116,568		115,000	1,568	
4152	Revaluation of Property		115,270	132,192	150,056	1,149	150,056		
4153	Legal Expense		41,501	73,199	60,002	999	60,002		
4155-4159	Personnel Administration								
4191-4193	Planning & Zoning		121,896	144,775	148,056	3,997	148,056		
4194	General Government Buildings		349,299	328,316	485,267	(6,000)	480,267	5,000	
4195	Cemeteries		2,041	855	2,500	500	2,500		
4196	Insurance		2,227,950	1,714,607	2,307,453	55,667	2,314,953	(7,500)	
4197	Advertising & Regional Assoc.		36,923	36,977	41,089		40,089	1,000	
4199	Other General Government		192,320	194,700	208,160		205,818	2,342	

PUBLIC SAFETY									
4210-4214	Police		2,096,303	1,878,853	2,382,714		2,382,714		
4215-4219	Ambulance		60,461	60,460	66,507		66,507		
4220-4229	Fire		1,832,179	1,745,934	1,974,051	25,665	1,979,051	(5,000)	
4240-4249	Building Inspection		96,846	93,913	96,090		96,090		
4290-4298	Emergency Management		19,240	24,510	25,900		25,900		
4299	Other (Including Communications)		530,713	425,717	630,579	(1)	630,579		

AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations								

HIGHWAYS & STREETS									
4311	Administration								
4312	Highways & Streets		1,018,760	1,105,994	1,078,584	20,000	1,078,584		
4313	Bridges								

Budget - Town/City of Town of Hooksett FY 2005/2006

1 2 3 4 5 6 7 8 9

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
			2004/05	2003/04	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX

## HIGHWAYS &amp; STREETS cont.

4316	Street Lighting		45,000	64,563	66,000		66,000	
4319	Other							

## SANITATION

4321	Administration							
4323	Solid Waste Collection		88,517	87,957	102,833	25,188	102,833	
4324	Solid Waste Disposal		720,817	595,618	765,861		759,434	6,447
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							

## WATER DISTRIBUTION &amp; TREATMENT

4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							

## ELECTRIC

4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							

## HEALTH/WELFARE

4411	Administration		2,400	2,400	2,400		2,400	
4414	Pest Control							
4415-4419	Health Agencies & Hosp. & Other							
4441-4442	Administration & Direct Assist.		90,000	47,542	75,000		75,000	
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other							

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSURING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSURING FISCAL YEAR	
			Prior Year As Approved by DRA	2004/05		RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

CULTURE & RECREATION									
4520-4529	Parks & Recreation		122,410	132,374	135,522			135,522	
4550-4559	Library		316,717	316,717	346,056	1,772		346,056	
4583	Patriotic Purposes		1,750	1,750	1,750			1,750	
4589	Other Culture & Recreation		12,000	10,479	9,500	1,000		5,500	4,000

CONSERVATION									
4611-4612	Admin. & Purch. of Nat. Resources		7,080	7,080	6,669	(1)		6,669	
4619	Other Conservation				-				
4631-4632	REDEVELOPMNT & HOUSING				-				
4651-4659	ECONOMIC DEVELOPMENT		5,000		5,000			1	4,999

DEBT SERVICE									
4711	Princ. - Long Term Bonds & Notes		549,200	546,315	421,315			421,315	
4721	Interest-Long Term Bonds & Notes		144,241	163,018	112,167			112,167	
4723	Int. on Tax Anticipation Notes		1		1	999		1	
4790-4799	Other Debt Service				-				

CAPITAL OUTLAY									
4901	Land				-				
4902	Machinery, Vehicles & Equipment		159,700	182,785	314,700	182,000		314,700	
4903	Buildings				-				
4909	Improvements Other Than Bldgs.				-				

OPERATING TRANSFERS OUT									
4912	To Special Revenue Fund				-				
4913	To Capital Projects Fund				-				
4914	To Enterprise Fund				-				
	Sewer-		1,098,040	861,047	1,055,941			1,055,941	
	Water-				-				



PURPOSE OF APPROPRIATIONS		Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
		Prior Year As		Expenditures		ENSURING FISCAL YEAR		ENSURING FISCAL YEAR	
ACCT. #	(RSA 32:3 V)	WARR. ART. #	Approved by DRA	Prior Year	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
OPERATING TRANSFERS OUT cont.									
	Electric-			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
	Airport-								
4915	To Capital Reserve Fund								
4916	To Exp.Tr.Fund-except #4917								
4917	To Health Maint. Trust Funds								
4918	To Nonexpendable Trust Funds								
4919	To Agency Funds								
SUBTOTAL 1			12,506,522	11,330,289	13,500,743	302,934	13,479,837	20,906	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount



# Town of Hooksett

## Special Warrant Articles

3/4/2005

Acct #	Purpose of Approp.	WA #	Approp 2004-05	Actual Expenditures 2003-2004	Selectman's Appropriation Fiscal Year 2005-06 Recomm Not Rec.	Budget Committee's App. Fiscal Year 2005-06 Recomm Not Rec.
<u>Special Warrant Articles</u>						
	Computer System at T.H.	24		25,000		
	Emergency Radio Communication	25		25,160		
	Scott Air Packs	22		34,160		
	Forestry #1	20		59,200		
	A & E for Municipal Center Fund	29		20,000		
	HVAC fund for library	26		20,000		
	Parks Facilities Dev. Fund	21		10,000		
	Police Computer System	32		40,580		
	Solid Waste Live Bottom Trailer	23		16,600		
	Alternate Route 3 Establishment Fund	28		25,000		
	Computer System at T.H.	6	20,000			
	Emergency Radio Communication	9	25,000			
	Acceptance of Village School	10	30,000			
	Library HVAC System	11	65,000			
	Scott Air Packs	12	70,000			
	Fire Computer Fund	15	10,000			
	Parks Facilities Dev. Fund	17	10,000			
	Police Computer System	16	15,000			
	Solid Waste Live Bottom Trailer	7	16,800			
	Containment/Enclosures for storage	20	25,000			
	Assessing Certification	8	10,000			
	Lights at Petersbrook	24	50,000			





[illegible]

Sub Total 3 Recommended	229,294	350,034	123,366	-	44,802	78,564
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Total of Special & Individual Warrant	576,094	625,734	5,533,256	410,000	5,414,692	528,564
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1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes			136,650	
3180	Resident Taxes				
3185	Timber Taxes			4,880	
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		125,000	227,813	125,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
3188	Excavation Activity Tax			28,726	
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		2,450,000	2,550,273	2,450,000
3230	Building Permits		85,000	119,014	85,000
3290	Other Licenses, Permits & Fees		10,000	9,057	10,000
3311-3319	FROM FEDERAL GOVERNMENT			149,294	
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		501,697	518,353	500,000
3352	Meals & Rooms Tax Distribution				
3353	Highway Block Grant		218,150	211,722	215,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		1,327	1,327	1,000
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		2,118	3,545	2,000
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		200,000	309,219	200,000
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property				
3502	Interest on Investments		60,000	70,358	60,000
3503-3509	Other		60,000	260,520	70,000
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		423,650	451,596	329,550
3913	From Capital Projects Funds				32,000



1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)		885,030	885,030	1,055,941
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		50,000	23,363	
3916	From Trust & Agency Funds		5,000	5,117	5,000
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				5,460,000
	Amts VOTED From F/E ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes		1,649,300	1,334,850	1,000,000
	TOTAL ESTIMATED REVENUE & CREDITS		6,726,272	7,300,707	11,600,491

**\*\*BUDGET SUMMARY\*\***

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	13,500,743	13,476,837
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	5,409,890	5,369,890
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)	123,366	44,802
TOTAL Appropriations Recommended	19,033,999	18,891,529
Less: Amount of Estimated Revenues & Credits (from above, column 6)	11,600,491	11,600,491
Estimated Amount of Taxes to be Raised	7,433,508	7,291,038

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,336,450

(See Supplemental Schedule With 10% Calculation)

# DEFAULT BUDGET OF THE TOWN

OF: \_\_\_\_\_ Town of Hooksett \_\_\_\_\_

For the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From \_\_\_\_\_ July 1 \_\_\_\_\_ to \_\_\_\_\_ June 30 \_\_\_\_\_

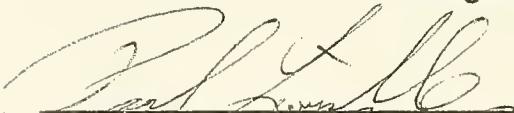
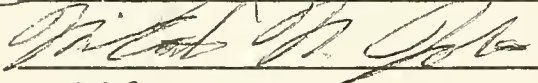
RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.


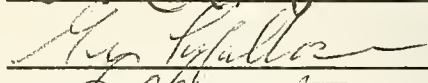
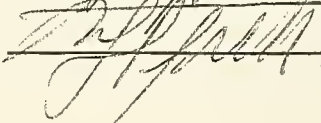
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

  
  
Mary Anne  
Ted Kuppel

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive	287,089	3,618		290,707
4140-4149	Election, Reg. & Vital Statistics	12,350	(1,670)		10,680
4150-4151	Financial Administration	105,508	8,560		114,068
4152	Revaluation of Property	115,270	63,475	(28,630)	150,115
4153	Legal Expense	41,501	20,000		61,501
4155-4159	Personnel Administration				-
4191-4193	Planning & Zoning	121,896	10,300		132,196
4194	General Government Buildings	249,008	55,760		304,768
4195	Cemeteries	2,041			2,041
4196	Insurance	2,227,950	77,043		2,304,993
4197	Advertising & Regional Assoc.	36,923	2,667		39,590
4199	Other General Government	192,320	14,427		206,747
PUBLIC SAFETY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	2,096,303	165,933		2,262,236
4215-4219	Ambulance	60,461	6,046		66,507
4220-4229	Fire	1,832,179	72,177		1,904,356
4240-4249	Building Inspection	96,846	(356)		96,490
4290-4298	Emergency Management	19,240			19,240
4299	Other (Incl. Communications)	530,713	92,458		623,171
AIRPORT/AVIATION CENTER		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations				-
HIGHWAYS & STREETS		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration	283,833	11,753		295,586
4312	Highways & Streets	731,927	7,713		739,640
4313	Bridges				-
4316	Street Lighting	45,000	21,000		66,000
4319	Other				-
SANITATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration				-
4323	Solid Waste Collection	88,517	13,816		102,333
4324	Solid Waste Disposal	720,817	41,694		762,511
4325	Solid Waste Clean-up				-
4326-4329	Sewage Coll. & Disposal & Other				-



1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGE
<b>WATER DISTRIBUTION &amp; TREATMENT</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv. & Other				
<b>ELECTRIC</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
<b>HEALTH</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4411	Administration	2,400			2,400
4414	Pest Control				
4415-4419	Health Agencies & Hosp. & Other				
<b>WELFARE</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4441-4442	Administration & Direct Assist.				
4444	Intergovernmental Welfare Pymnts				
4445-4449	Vendor Payments & Other	90,000			90,000
<b>CULTURE &amp; RECREATION</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4520-4529	Parks & Recreation	222,701	76,145		298,846
4550-4559	Library	316,717	11,648		328,365
4583	Patriotic Purposes	1,750			1,750
4589	Other Culture & Recreation	12,000	(2,000)		10,000
<b>CONSERVATION</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4611-4612	Admin. & Purch. of Nat. Resources	7,080			7,080
4619	Other Conservation				-
4631-4632	REDEVELOPMENT & HOUSING				-
4651-4659	ECONOMIC DEVELOPMENT	5,000			5,000
<b>DEBT SERVICE</b> XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
4711	Princ.- Long Term Bonds & Notes	549,200	(127,885)		421,315
4721	Interest-Long Term Bonds & Notes	144,241	(32,074)		112,167
4723	Int. on Tax Anticipation Notes	1			1
4790-4799	Other Debt Service				-

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land				-
4902	Machinery, Vehicles & Equipment	159,700			159,700
4903	Buildings				-
4909	Improvements Other Than Bldgs.				-
OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund				-
4913	To Capital Projects Fund				-
4914	To Enterprise Fund				-
	Sewer-	1,042,353			1,042,353
	Water-				-
	Electric-				-
	Airport-				-
4915	To Capital Reserve Fund				-
4916	To Exp.Tr.Fund-except #4917				-
4917	To Health Maint. Trust Funds				-
4918	To Nonexpendable Trust Funds				-
4919	To Fiduciary Funds				-
TOTAL		12,450,835	612,248	(28,630)	13,034,453

Please use the box below to explain increases or reductions in columns 4 & 5.

[illegible]

**REPORT OF**  
**STATEMENT OF BONDED DEBT**

The following is a summary of long-term debt transactions of the Town of Hooksett for the fiscal year ended June 30, 2005

Long-term Debt Payable February 15, 2005	125,000
Long-term Debt Payable August 15, 2011	895,000
Long-term Debt Payable August 15, 2012	2,340,000
Long-term Debt Payable February 1, 2008	185,260
Long-term Debt Issued	
Long-term Debt retired	(546,315)
<b>Long-term Debt Payable June 30, 2005</b>	<b>2,998,945</b>

Long-term Debt Payable at June 30, 2005 is comprised of the following issues:

<b>General Obligation Bonds:</b>	
\$1,700,000 1996 Safety Center Bond	780,000
\$2,600,000 2002 TIF District Bond	2,080,000
\$231,576 2003 Elmer Ave Sewer Bond	138,945
<b>Total</b>	<b>2,998,945</b>

The annual requirement to amortize all debt as of June 30, 2005 including interest payments are as follows:

**Annual Requirements to Amortize Long-term Debt**

<b>Fiscal Year Ending June 30, 20**/20**</b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>
2006	421,315	112,167	533,482
2007	421,315	96,059	517,374
2008	416,315	80,092	496,407
2009	370,000	64,264	434,264
2010	370,000	48,935	418,935
2011	370,000	33,538	403,538
2012	370,000	18,113	388,113
Subtotal	2,738,945	453,168	3,192,113
2012-2013	260,000	5,200	265,200
<b><u>Total</u></b>	<b><u>2,998,945</u></b>	<b><u>458,368</u></b>	<b><u>3,457,313</u></b>

All debt is general obligation to the Town, which is backed by its full faith and credit.



REPORT OF

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**STATEMENT OF LEASE AGREEMENTS**

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Lease Agreement Payable at June 30, 2005 is comprised of the following issues:

\$126,496 Solid Waste Packer Lease	75,834
\$586,009 Quint Fire Truck Lease	248,188
<b>Total</b>	<b>324,022</b>

The annual requirement to amortize all debt as of June 30, 2005 including interest payments are as follows:

**Annual Requirements to Amortize Lease Agreements**

Fiscal Year Ending June 30, 20**/20**	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	145,736	13,964	159,700
2007	152,104	7,596	159,700
2008	26,182	948	27,130
			-
<b>Total</b>	<b>324,022</b>	<b>22,508</b>	<b>346,530</b>

## BUDGET STATUS REPORT 2004-2005

Department	6/30/2005			Over (Under)	%
	Appropriations	YTD Expended	Encumbrances	Expended	Expended
ADMINISTRATION	2,851,117	2,576,586		(274,531)	90.37%
FINANCE	102,878	105,789		2,911	102.83%
ASSESSING	113,135	124,957		11,822	110.45%
BUILDING	96,861	89,899		(6,962)	92.81%
TAX / TOWN CLERK	134,768	126,931		(7,837)	94.18%
FAMILY SERVICES	134,420	109,953		(24,467)	81.80%
FIRE	1,824,621	1,785,990		(38,631)	97.88%
FOREST FIRE	2,500	2,344		(156)	93.76%
HIGHWAY	1,000,659	957,776	210,883	168,000	116.79%
SOLID WASTE	802,670	727,097		(75,573)	90.58%
PARKS & RECREATION	221,142	222,692		1,550	100.70%
COMMUNITY DEVELOPMENT	119,078	125,340		6,262	105.26%
EMERGENCY MANAGEMENT	19,240	10,361		(8,879)	53.85%
CEMETERY	2,041	-		(2,041)	0.00%
BUDGET COMMITTEE	4,946	2,539		(2,407)	51.33%
TOWN BUILDINGS	247,137	245,642	8,000	6,505	102.63%
<b>TOTAL OPERATING BUDGET</b>	<b>7,677,213</b>	<b>7,213,896</b>	<b>218,883</b>	<b>(244,434)</b>	<b>96.82%</b>
CAPITAL PURCHASE	159,700	159,023		(677)	99.58%
POLICE	2,096,303	2,030,532		(65,771)	96.86%
COMMUNICATIONS	403,732	340,312		(63,420)	84.29%
CONSERVATION COMMISSION	7,080	7,080		-	100.00%
LIBRARY	316,717	316,717		-	100.00%
TAX ANTICIPATION INTEREST	1	-		(1)	0.00%
BONDED DEBT PRINCIPAL	549,200	546,315		(2,885)	99.47%
BONDED DEBT INTEREST	144,241	136,399		(7,842)	94.56%
<b>TOTAL BUDGET</b>	<b>11,354,187</b>	<b>10,750,274</b>	<b>218,883</b>	<b>(385,030)</b>	<b>96.61%</b>

**All expenditures are preliminary and unaudited.**

## Town of Hooksett

### Warrant Articles for 2004/2005

Description	Appropriation	YTD Expenditure	Remaining Balance
<b>Warrant Articles for 2004/2005</b>			
#5 Solid Waste tractor for trailer	85,000	85,000	-
#6 Town Hall Computer Development fund	20,000	20,000	-
#7 Transfer Station Live Bottom Trailer	16,800	16,800	-
#8 Assessing Certification Update	10,000	10,000	-
#9 Emergency Radio Communicaton System	25,000	25,000	-
#10 Acceptance of Village School	30,000	28,711	1,289
#11 Library HVAC System Development Fund	65,000	65,000	-
#12 Fire Scott Air Packs & Bottles	70,000	70,000	-
#13 Highway large 6 wheel plow truck	90,000	90,000	-
#15 Fire Dept. Computer Development fund	10,000	10,000	-
#16 Police Computer System Development Fund	15,000	15,000	-
#17 Parks & Recreation Capital Reserve fund	10,000	10,000	-
#19 Pay increases for non-union personnel	54,294	54,294	-
#20 Solid Waste Containment/Enclosure for storage	25,000	25,000	-
#24 Parks & Rec. Facilities Fund (Peterbrook lighting)	50,000	50,000	-
	576,094	574,805	1,289

**All expenditures are preliminary and unaudited.**

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# **AUDITOR'S REPORT**

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**TOWN OF HOOKSETT,  
NEW HAMPSHIRE**

**FINANCIAL STATEMENTS  
AND SUPPLEMENTAL SCHEDULES**

**JUNE 30, 2004**



**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULES**  
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**FOR THE YEAR ENDED JUNE 30, 2004**

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## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Town Council  
Town of Hooksett  
Hooksett, New Hampshire

We have audited the accompanying financial statements of the Town of Hooksett, as of and for the year ended June 30, 2004 as shown on pages 3 through 7. These financial statements are the responsibility of the Town of Hooksett's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has chosen not to implement Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary, if applicable and fiduciary fund types, nor are major and non-major funds separately identified and classified. The financial statements presented report expendable and nonexpendable trust funds, some of which should be reported as special revenue and permanent funds under the new reporting model. The financial statements also present a general long-term account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Hooksett as of June 30, 2004, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

*Town of Hooksett*  
*Independent Auditor's Report*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hooksett basic financial statements. The combining and individual fund statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Town of Hooksett do not fairly present financial position, results of operations, and cash flows, if applicable, in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund statements and schedules.

September 10, 2004

*Plodzik & Sanderson*  
*Professional Association*

**EXHIBIT A**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Combined Balance Sheet**  
**All Fund Types and Account Group**  
**June 30, 2004**

	Governmental Fund Types		
	General	Special Revenue	Capital Projects
<b><u>ASSETS AND OTHER DEBITS</u></b>			
<b><u>Assets</u></b>			
Cash and Cash Equivalents	\$11,592,321	\$ 609,953	\$ 279,384
Investments	1,440,656	806,160	3,945
<b><u>Receivables (Net of</u></b>			
<b><u>    Allowance For Uncollectible)</u></b>			
Taxes	3,093,587		
Accounts	89,315		
Intergovernmental	149,294		
Interfund Receivable	371,310		
Prepaid Items			
Elderly Tax Liens	167,418		
Elderly Tax Liens Reserved Until Collected	(167,418)		
Fixed Assets			
Accumulated Depreciation			
<b><u>Other Debits</u></b>			
Amount to be Provided for			
Retirement of General Long-Term Debt			
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b><u>\$16,736,483</u></b>	<b><u>\$ 1,416,113</u></b>	<b><u>\$ 283,329</u></b>
<b><u>LIABILITIES AND EQUITY</u></b>			
<b><u>Liabilities</u></b>			
Accounts Payable	\$ 456,644	\$	\$
Accrued Payroll and Benefits	203,267		
Retainage Payable			3,945
Intergovernmental Payable			
Interfund Payable		347,100	
Escrow and Performance Deposits	132,847		
Deferred Tax Revenue	12,010,445		
Other Deferred Revenue	20,790		
General Obligation Bonds/Notes Payable			
Capital Leases Payable			
Accrued Landfill Postclosure Care Costs			
Total Liabilities	<u>12,823,993</u>	<u>347,100</u>	<u>3,945</u>
<b><u>Equity</u></b>			
Contributed Capital			
<b><u>Retained Earnings</u></b>			
Deficit			
<b><u>Fund Balances</u></b>			
Reserved For Encumbrances	510,361		
Reserved For Endowments			
Reserved For Special Purposes	47,853		279,384
<b><u>Unreserved</u></b>			
Designated For Special Purposes		1,069,013	
Undesignated	3,354,276		
Total Equity	<u>3,912,490</u>	<u>1,069,013</u>	<u>279,384</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>\$16,736,483</u></b>	<b><u>\$ 1,416,113</u></b>	<b><u>\$ 283,329</u></b>



## *FINANCIAL STATEMENTS*

<u>Proprietary Fund Type Enterprise</u>	<u>Fiduciary Fund Types Trust and Agency</u>	<u>Account Group General Long-Term Debt</u>	<u>Total (Memorandum Only)</u>
\$ 963,259	\$ 2,790	\$	\$ 13,447,707
1,416,342	2,387,988		6,055,091
			3,093,587
484,255			573,570
			149,294
			371,310
199,003			199,003
			167,418
			(167,418)
13,367,418			13,367,418
(9,035,501)			(9,035,501)
		<u>4,508,919</u>	<u>4,508,919</u>
<u>\$ 7,394,776</u>	<u>\$ 2,390,778</u>	<u>\$ 4,508,919</u>	<u>\$ 32,730,398</u>
\$ 15,730	\$	\$	\$ 472,374
38,770			242,037
			3,945
	1,106,074		1,106,074
	24,210		371,310
37,190	279,619		449,656
			12,010,445
878,000			898,790
		3,545,261	3,545,261
		463,658	463,658
		500,000	500,000
<u>969,690</u>	<u>1,409,903</u>	<u>4,508,919</u>	<u>20,063,550</u>
6,590,263			6,590,263
(165,177)			(165,177)
			510,361
	147,694		147,694
	833,181		1,160,418
			1,069,013
<u>6,425,086</u>	<u>980,875</u>		<u>3,354,276</u>
<u>\$ 7,394,776</u>	<u>\$ 2,390,778</u>	<u>\$ 4,508,919</u>	<u>\$ 32,730,398</u>

The notes to financial statements are an integral part of this statement.

**EXHIBIT B**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balances**  
**All Governmental Fund Types and Expendable Trust Funds**  
**For the Fiscal Year Ended June 30, 2004**

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type</u>	<u>Total</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>	<u>(Memorandum Only)</u>
<u>Revenues</u>					
Taxes	\$ 6,833,518	\$ 466,416	\$	\$	\$ 7,299,934
Licenses and Permits	2,678,344				2,678,344
Intergovernmental	1,041,248				1,041,248
Charges for Services	309,219	103,614			412,833
Miscellaneous	<u>330,878</u>	<u>235,373</u>	<u>3,279</u>	<u>5,423</u>	<u>574,953</u>
<u>Total Revenues</u>	<u>11,193,207</u>	<u>805,403</u>	<u>3,279</u>	<u>5,423</u>	<u>12,007,312</u>
<u>Expenditures</u>					
<u>Current</u>					
General Government	2,920,578				2,920,578
Public Safety	4,385,998	1,353			4,387,351
Highways and Streets	1,032,690	510,584			1,543,274
Sanitation	679,090	21			679,111
Health	2,400				2,400
Welfare	47,542				47,542
Culture and Recreation	219,287	345,635			564,922
Conservation	7,001	33,915			40,916
Debt Service	709,333				709,333
Capital Outlay	<u>366,968</u>		<u>14,032</u>	<u>192,234</u>	<u>573,234</u>
<u>Total Expenditures</u>	<u>10,370,887</u>	<u>891,508</u>	<u>14,032</u>	<u>192,234</u>	<u>11,468,661</u>
<u>Excess (Deficiency) of Revenues</u>					
<u>Over (Under) Expenditures</u>	<u>822,320</u>	<u>(86,105)</u>	<u>(10,753)</u>	<u>(186,811)</u>	<u>538,651</u>
<u>Other Financing Sources (Uses)</u>					
Proceeds of General Obligation Debt			46,681		46,681
Interfund Transfers In	480,076	316,717		275,700	1,072,493
Interfund Transfers Out	<u>(592,417)</u>	<u>(451,596)</u>		<u>(23,363)</u>	<u>(1,067,376)</u>
<u>Total Other Financing Sources and Uses</u>	<u>(112,341)</u>	<u>(134,879)</u>	<u>46,681</u>	<u>252,337</u>	<u>51,798</u>
<u>Net Change in Fund Balances</u>	<u>709,979</u>	<u>(220,984)</u>	<u>35,928</u>	<u>65,526</u>	<u>590,449</u>
<u>Fund Balances - January 1</u>	<u>3,202,511</u>	<u>1,289,997</u>	<u>243,456</u>	<u>748,498</u>	<u>5,484,462</u>
<u>Fund Balances - December 31</u>	<u>\$ 3,912,490</u>	<u>\$ 1,069,013</u>	<u>\$ 279,384</u>	<u>\$ 814,024</u>	<u>\$ 6,074,911</u>

The notes to financial statements are an integral part of this statement.

**EXHIBIT C**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual (Budgetary Basis)**  
**General and Special Revenue Funds**  
**For the Fiscal Year Ended June 30, 2004**

	<u>General Fund</u>		Variance
	<u>Budget</u>	<u>Actual</u>	<u>Favorable</u> <u>(Unfavorable)</u>
<u>Revenues</u>			
Taxes	\$ 5,700,346	\$ 6,833,518	\$ 1,133,172
Licenses and Permits	2,460,000	2,678,344	218,344
Intergovernmental	876,115	884,241	8,126
Charges for Services	215,000	309,219	94,219
Miscellaneous	<u>365,161</u>	<u>330,878</u>	<u>(34,283)</u>
<u>Total Revenues</u>	<u>9,616,622</u>	<u>11,036,200</u>	<u>1,419,578</u>
<u>Expenditures</u>			
<u>Current</u>			
General Government	3,141,933	2,955,239	186,694
Public Safety	4,393,449	4,233,993	159,456
Highways and Streets	1,054,999	1,041,690	13,309
Sanitation	732,826	679,090	53,736
Health	2,400	2,400	
Welfare	90,000	47,542	42,458
Culture and Recreation	246,619	219,287	27,332
Conservation	7,002	7,001	1
Economic Development	5,000		5,000
Debt Service	719,902	709,333	10,569
Capital Outlay	<u>379,610</u>	<u>523,689</u>	<u>(144,079)</u>
<u>Total Expenditures</u>	<u>10,773,740</u>	<u>10,419,264</u>	<u>354,476</u>
<u>Excess (Deficiency) of Revenues Over (Under) Expenditures</u>	<u>(1,157,118)</u>	<u>616,936</u>	<u>1,774,054</u>
<u>Other Financing Sources (Uses)</u>			
Interfund Transfers In	391,705	480,076	88,371
Interfund Transfers Out	<u>(592,417)</u>	<u>(592,417)</u>	
<u>Total Other Financing Sources and Uses</u>	<u>(200,712)</u>	<u>(112,341)</u>	<u>88,371</u>
<u>Net Change in Fund Balances</u>	<u>(1,357,830)</u>	<u>504,595</u>	<u>1,862,425</u>
<u>Decrease in Fund Balance Reserved for Special Purposes</u>		<u>91,850</u>	<u>91,850</u>
<u>Unreserved Fund Balances - January 1</u>	<u>2,757,831</u>	<u>2,757,831</u>	
<u>Unreserved Fund Balances - December 31</u>	<u>\$ 1,400,001</u>	<u>\$ 3,354,276</u>	<u>\$ 1,954,275</u>



Annually Budgeted Special Revenue Fund			Total (Memorandum Only)		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$	\$	\$	\$ 5,700,346	\$ 6,833,518	\$ 1,133,172
			2,460,000	2,678,344	218,344
			876,115	884,241	8,126
			215,000	309,219	94,219
	16,781	16,781	365,161	347,659	(17,502)
	16,781	16,781	9,616,622	11,052,981	1,436,359
			3,141,933	2,955,239	186,694
			4,393,449	4,233,993	159,456
			1,054,999	1,041,690	13,309
			732,826	679,090	53,736
			2,400	2,400	
			90,000	47,542	42,458
316,717	345,635	(28,918)	563,336	564,922	(1,586)
			7,002	7,001	1
			5,000		5,000
			719,902	709,333	10,569
			379,610	523,689	(144,079)
316,717	345,635	(28,918)	11,090,457	10,764,899	325,558
(316,717)	(328,854)	(12,137)	(1,473,835)	288,082	1,761,917
316,717	316,717		708,422	796,793	(88,371)
			(592,417)	(592,417)	
316,717	316,717		116,005	204,376	(88,371)
	(12,137)	(12,137)	(1,357,830)	492,458	1,850,288
				91,850	91,850
66,879	66,879		2,824,710	2,824,710	
\$ 66,879	\$ 54,742	\$ (12,137)	\$ 1,466,880	\$ 3,409,018	\$ 1,942,138

The notes to financial statements are an integral part of this statement.

**EXHIBIT D**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenses**  
**and Changes in Retained Earnings/Fund Balances**  
**All Proprietary Fund Types and Nonexpendable Trust Funds**  
**For the Fiscal Year Ended June 30, 2004**

	<u>Proprietary Fund Type Enterprise</u>	<u>Fiduciary Fund Type Nonexpendable Trust</u>	<u>Total (Memorandum Only)</u>
<u>Operating Revenues</u>			
<u>Charges For Sales and Services</u>			
User Charges	\$ 950,964	\$	\$ 950,954
New Funds		2,100	2,100
Interest and Dividends		5,428	5,428
Net Decrease in Fair Value of Investments		(3,405)	(3,405)
<u>Total Operating Revenues</u>	<u>950,964</u>	<u>4,123</u>	<u>955,087</u>
<u>Operating Expenses</u>			
<u>Cost of Sales and Services</u>			
Salaries and Wages	402,495		402,495
Contracted Services	8,056		8,056
Maintenance and Repairs	85,953		85,953
Chemicals and Supplies	94,034		94,034
Utilities	89,625		89,625
Administration	11,638		11,638
Depreciation	299,508		299,508
Transfers Out to Other Funds		5,117	5,117
<u>Total Operating Expenses</u>	<u>991,309</u>	<u>5,117</u>	<u>996,426</u>
<u>Operating Loss</u>	(40,345)	(994)	(41,339)
<u>Retained Earnings/Fund Balances - July 1</u>			
<u>(As Restated - See Note 3-J)</u>	<u>6,465,431</u>	<u>167,845</u>	<u>6,633,276</u>
<u>Retained Earnings/Fund Balances - June 30</u>	<u>\$ 6,425,086</u>	<u>\$ 166,851</u>	<u>\$ 6,591,937</u>

The notes to financial statements are an integral part of this statement.

**EXHIBIT E**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Combined Statement of Cash Flows**  
**All Proprietary Fund Types and Nonexpendable Trust Funds**  
**For the Fiscal Year Ended June 30, 2004**

	Proprietary Fund Type Enterprise	Fiduciary Fund Type Nonexpendable Trust	Total (Memorandum Only)
<b><u>Cash Flows From Operating Activities</u></b>			
Cash Received from Customers	\$ 868,613	\$	\$ 868,613
Cash Received as New Funds		2,100	2,100
Cash Received as Interest and Dividends		5,428	5,428
Cash Paid to Suppliers	(277,677)		(277,677)
Cash Paid to Employees	(402,495)		(402,495)
Cash Paid to Other Funds	<u>                    </u>	<u>(484)</u>	<u>(484)</u>
<b><u>Net Cash Provided by Operating Activities</u></b>	188,441	7,044	195,485
<b><u>Cash Flows From Investing Activities</u></b>			
Proceeds From Sales and Maturities of Investments	<u>135,516</u>	<u>(7,021)</u>	<u>128,495</u>
<b><u>Net Increase in Cash</u></b>	323,957	23	323,980
<b><u>Cash - January 1</u></b>	<u>639,302</u>	<u>2,767</u>	<u>642,069</u>
<b><u>Cash - December 31</u></b>	<u>\$ 963,259</u>	<u>\$ 2,790</u>	<u>\$ 966,049</u>

*Reconciliation of Operating Loss to  
Net Cash Provided by Operating Activities*

<b><u>Operating Loss</u></b>	\$ (40,345)	\$ (994)	\$ (41,339)
<b><u>Adjustments to Reconcile Operating Loss to Net Cash Provided by Operating Activities</u></b>			
Net Decrease in Fair Value of Investments		3,405	3,405
Depreciation Expense	299,508		299,508
Increase in Accounts Receivable	(96,009)		(96,009)
Decrease in Interfund Receivable	13,658		13,658
Increase in Accounts Payable	2,853		2,853
Increase in Accrued Payroll and Benefits	5,737		5,737
Increase in Interfund Payable		4,633	4,633
Increase in Escrow and Performance Deposits	<u>3,039</u>	<u>                    </u>	<u>3,039</u>
<b><u>Total Adjustments</u></b>	<u>228,786</u>	<u>8,038</u>	<u>236,824</u>
<b><u>Net Cash Provided by Operating Activities</u></b>	<u>\$ 188,441</u>	<u>\$ 7,044</u>	<u>\$ 195,485</u>

The notes to financial statements are an integral part of this statement.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

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**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2004**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The more significant of the Town's accounting policies are described below.

**1-A      Reporting Entity**

The Town of Hooksett, New Hampshire is a municipal corporation governed by an elected Town Council. These financial statements present the Town of Hooksett (primary government). Component units are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on the foregoing criteria, no other organizations are included in the Town's financial reporting entity.

**1-B      Basis of Presentation**

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures/expenses, as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Town:

*Governmental Fund Types*

**General Fund** - The General Fund is the general operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

**Capital Projects Funds** - Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities not included in the Enterprise Fund, are accounted for in Capital Projects Funds.

*Proprietary Fund Type*

**Enterprise Fund** - These funds are established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

*Fiduciary Fund Types*

**Trust and Agency Funds** - These funds account for assets held or established under a formal trust agreement or Town Meeting vote, or assets held by the Town as a trustee or agent for individuals, private organizations, or other units of government.

*Account Groups*

Account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with the measurement of results of operations. The Town uses the following account groups:

**General Fixed Assets Account Group** - General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the applicable fund. The Town does not maintain a record of its general fixed assets valued at historical cost and, accordingly, a statement of general fixed assets is not included in this financial report.

**General Long-Term Debt Account Group** - This account group is established to account for all long-term debt of the Town.

1-C Measurement Focus/Basis of Accounting

Governmental, Expendable Trust and Agency Funds use the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable (flow of current financial resources measurement focus). Licenses and permits, fines and forfeits, and most miscellaneous revenues are recorded when received in cash. General taxes, intergovernmental revenues, charges for services, and investment earnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for prepayments, debt service, and other long-term obligations, which are recognized when due.

Proprietary and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Using this basis of accounting, revenues are recognized when they are earned, and expenses are recognized when they are incurred (flow of economic resources measurement focus). In accounting for proprietary funds under this basis and measurement focus, the Town applies all GASB pronouncements as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements.

1-D Assets, Liabilities and Fund Equity

1-D-1 Cash, Cash Equivalents and Investments

**Cash and Cash Equivalents** - Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the Town.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

New Hampshire statutes require that the Town treasurer have custody of all moneys belonging to the Town and pay out the same only upon orders of the Town Council. The treasurer shall deposit all moneys in participation units in the public deposit investment pool established pursuant to N.H. RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

**Investments** - Whenever the treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the treasurer shall, with the approval of the Board of Selectmen, invest the excess funds. New Hampshire law authorizes the Town to invest in the following types of obligations:

- Obligations of the United States Government,
- The public deposit investment pool established pursuant to RSA 383:22,
- Savings bank deposits, or
- Certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Investments are stated at fair value as of the balance sheet date which is based on quoted market prices.

**1-D-2    Receivables**

Tax revenue is recorded when a warrant for collection is committed to the Tax Collector. All taxes receivable are shown net of an allowance for uncollectible amounts. The allowance has been established for any taxes determined by management to have questionable collectibility.

As prescribed by law, the Tax Collector executes a lien on properties for all uncollected property taxes in the following year after taxes are due. The lien on these properties has priority over other liens and accrues interest at 18% per annum. If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

Service charges for sewer usage are recorded as revenue for the period when service was provided.

**1-D-3    Interfund Balances and Activity**

During the course of normal operations, the Town has transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying governmental, proprietary, and fiduciary fund financial statements reflect such transactions as transfers. To the extent that certain transactions have not been paid or received as of December 31, balances of interfund amounts receivable or payable have been recorded.



*TOWN OF HOOKSETT, NEW HAMPSHIRE*

*NOTES TO FINANCIAL STATEMENTS*

*JUNE 30, 2004*

1-D-4 Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

1-D-5 Compensated Absences

Employees are entitled to certain compensated absences based on their length of employment. Compensated absences accumulate and are recorded as expenditures when they are paid.

1-D-6 Deferred Revenue

The government reports deferred revenue on its combined balance sheet. Deferred revenue arises when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenue also arises when resources are received by the government before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

1-D-7 Accrued Liabilities and Long-Term Obligations

All payables and accrued liabilities are reported in the financial statements.

In general, Governmental Fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of these funds. However, claims and judgments, and compensated absences that will be paid from Governmental Funds are reported as a liability in the fund financial statements only to the extent that they are "due for payment" during the current year.

The Town reports long-term debt of Governmental Funds at face value in the General Long-Term Debt Account Group. Certain other Governmental Fund obligations not expected to be financed with current available financial resources are also reported in the General Long-Term Debt Account Group.

1-D-8 Fund Equity

Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or that do not represent available, spendable resources, and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund balance that is available for appropriation in future periods. Designations are management's intent to set aside these resources for specific purposes.

The following reserves are used by the Town:

**Reserved for Encumbrances** - is used to account for open purchase orders, contracts and other commitments at year-end for which goods and services have not been received.

**Reserved for Endowments** - represents the principal balance of the Town's Nonexpendable Trust Funds which must be held for investment purposes only.



**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

**Reserved for Special Purposes** - is used to account for the unencumbered balance of restricted funds. These consist of an amount in the General Fund representing the uncollected land use change taxes that are due over to the conservation commission upon receipt, the uncommitted balances of the Capital Projects Funds, the Town's Expendable Trust Funds, and the income portion of the Town's Nonexpendable Trust Funds.

The following designation is used by the Town:

**Designated for Special Purposes** - is used to account for the unencumbered balances of Special Revenue Funds.

**1-D-9**    Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**1-D-10**    Memorandum Only - Total Columns

Total columns on the financial statements are captioned as "memorandum only" because they do not represent consolidated financial information and are presented only to facilitate financial analysis. The columns do not present information that reflects financial position, results of operations or cash flows in accordance with U.S. generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

**NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**2-A**        Budgetary Information

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town's operations. At its annual meeting, the Town adopts a budget for the current year for the General, Public Library and Sewer Department Funds. Project-length financial plans were adopted for all Capital Projects Funds. Except as reconciled on the following page, budgets were adopted on a basis consistent with U.S. generally accepted accounting principles.

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30 and are carried forward to supplement appropriations of the subsequent year.

State statutes require balanced budgets, but provide for the use of beginning unreserved fund balance to achieve that end. In the fiscal year 2004, \$1,357,830 of the beginning General Fund fund balance was applied for this purpose.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

**2-B      Budget/GAAP Reconciliation**

Amounts recorded as budgetary revenues and expenditures in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General and Special Revenue Funds (Exhibit C) are presented on the basis budgeted by the Town. The amounts differ from those reported in conformity with U.S. generally accepted accounting principles in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds (Exhibit B) as follows:

	<u>General Fund</u>	<u>Special Revenue Funds</u>
<u>Revenues and Other Financing Sources</u>		
Per Exhibit C (Budgetary Basis)	\$ 11,516,276	\$ 333,498
<u>Adjustments</u>		
<u>Basis Difference</u>		
Retirement Contributions Paid by the State of New Hampshire	157,007	
<u>Entity Difference</u>		
<u>Unbudgeted Funds</u>		
Corridor Study		6
Conservation Commission		103,319
Route 3-A		19
Capital Improvement		3,674
Impact Fees		208,298
D.A.R.E.		514
TIF		368,747
Solid Waste Disposal		103,614
Heritage		431
	<u>                    </u>	<u>                    </u>
Per Exhibit B (GAAP Basis)	<u>\$ 11,673,283</u>	<u>\$ 1,122,120</u>
<u>Expenditures and Other Financing Uses</u>		
Per Exhibit C (Budgetary Basis)	\$ 11,011,681	\$ 345,635
<u>Adjustments</u>		
<u>Basis Difference</u>		
Encumbrances - June 30, 2003	304,977	
Encumbrances - June 30, 2004	(510,361)	
Retirement Contributions Paid by the State of New Hampshire	157,007	
<u>Entity Difference</u>		
<u>Unbudgeted Funds</u>		
Capital Improvement		138,411
Fire Station Relief		351
Impact Fees		510,584
D.A.R.E.		1,002
TIF		347,100
Solid Waste Disposal		21
	<u>                    </u>	<u>                    </u>
Per Exhibit B (GAAP Basis)	<u>\$ 10,963,304</u>	<u>\$ 1,343,104</u>

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

**2-C     Excess of Expenditures Over Appropriations**

The Public Library Fund had an excess of expenditures over appropriations in the amount of \$28,918 for the year ended June 30, 2004. Overexpenditures were primarily due to the receipt and expenditure of unanticipated funds, and the failure to gross budget for the expenditure of revenues from all sources.

**2-D     Bonds or Notes Authorized - Unissued**

Bonds and notes authorized and unissued as of June 30, 2004 were as follows:

<u>Per Town Meeting Vote of</u>			<u>Unissued Amount</u>
May 8, 2001 (Article 5)	Sewer Construction	\$ 246,000	
Less: Drawdown on State Revolving Fund Loan		<u>(231,576)</u>	
			\$ 14,424
May 14, 2002 (Article 4)	Wastewater Treatment Plant Expansion		<u>3,500,000</u>
<u>Total</u>			<u>\$ 3,514,424</u>

**2-E     New Reporting Standard**

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This statement establishes new financial reporting requirements for all state and local governments. When implemented, it requires new information and restructures much of the information that governments have presented in the past. Comparability with reports issued in all prior years will be affected. The Town is required to implement this standard for the year ended June 30, 2004, but has not done so.

**NOTE 3 - DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS**

**3-A     Cash, Cash Equivalents and Investments**

All bank deposits as of June 30, 2004, were insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized with securities held by the Town or its agent in the Town's name.

Investments made by the Town are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk into three categories as follows:

*Category 1*     Includes investments that are insured or registered for which the securities are held by the Town or its agent in the Town's name.

*Category 2*     Includes uninsured and unregistered investments for which the securities are held by the Town, broker, counter party's trust department or agent in the Town's name.



**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

**Category 3** Includes uninsured and unregistered investments for which the securities are held by the broker, counter party, counter party's trust department or agent, but not in the Town's name.

	<u>Category</u>			<u>Fair Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>	
Certificates of Deposit	<u>\$ 1,470,391</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	\$ 1,470,391
Mutual Funds				169,149
New Hampshire Public Deposit Investment Pool				<u>4,415,551</u>
<u>Total Investments</u>				<u>\$ 6,055,091</u>

**3-B Taxes Receivable**

The property tax year is from April 1 to March 31 and all property taxes are assessed on the inventory taken in April of that year. The net assessed valuation as of April 1, 2003, upon which the 2003 property tax levy was based is:

For the New Hampshire Education Tax	\$ 1,062,871,278
For All Other Taxes	\$ 1,096,213,878

The Town subscribes to the semi-annual method of tax collection as provided for by RSA 76:15-a. Under this method, tax bills are sent on or around June 1 and November 1 of each year, with interest accruing at a rate of 12% on bills outstanding for more than 30 days. The June 1 billing is considered an estimate only and is one half of the previous year's tax billing. The remaining balance of taxes due is billed in the fall after the New Hampshire Department of Revenue Administration has calculated and approved the Town's tax rate for the fiscal year.

In connection with the setting of the tax rate, Town officials with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for abatements and refunds of property taxes, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any tax allowances at year-end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, Hooksett School District and Merrimack County, which are remitted as required by law. The ultimate responsibility for the collection of taxes rests with the Town.

The tax rates and amounts assessed for the year ended 2003, were as follows:

	<u>Per \$1,000 of Assessed Valuation</u>	<u>Property Taxes Assessed</u>
Municipal Portion	\$ 6.01	\$ 6,594,499
<u>School Portion</u>		
State of New Hampshire	\$ 4.41	4,682,231
Local	\$ 7.94	8,702,083
County Portion	\$ 2.21	<u>2,423,265</u>
<u>Total Property Taxes Assessed</u>		<u>\$ 22,402,078</u>



*TOWN OF HOOKSETT, NEW HAMPSHIRE*

*NOTES TO FINANCIAL STATEMENTS*

*JUNE 30, 2004*

During the current fiscal year, the Tax Collector executed a lien on September 29 for all uncollected 2002 property taxes.

Taxes receivable at June 30, 2004, are as follows:

<u>Property</u>	
Levy of 2004	\$ 2,498,651
Levy of 2003	387,828
<u>Unredeemed (under tax lien)</u>	
Levy of 2002	218,606
Levy of 2001	164,563
Levy of 2000	92,760
Levies of Prior Years	389,184
Land Use Change	95,705
Timber	4,360
Excavation	8,365
Less: Allowance for estimated uncollectible taxes	<u>(766,435)</u>
<u>Net Taxes Receivable</u>	<u>\$ 3,093,587</u>

3-C Other Receivables

Receivables at June 30, 2004, consisted of accounts (billings for water, sewer and other user charges), and intergovernmental receivables arising from grants.

Receivables are recorded on the Town's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectibility.

3-D Interfund Balances and Transfers

Interfund balances at June 30, 2004 consist of overdrafts in the pooled cash and investments or budgetary transfers.

Individual fund interfund receivable and payable balances at June 30, 2004 are as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 371,310	\$
Special Revenue Funds		347,100
Trust Funds	<u>                    </u>	<u>24,210</u>
<u>Totals</u>	<u>\$ 371,310</u>	<u>\$ 371,310</u>

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

Interfund transfers for the year ended June 30, 2004 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 480,076	\$ 592,417
Special Revenue Funds	316,717	451,596
Trust Funds	<u>275,700</u>	<u>28,480</u>
<u>Totals</u>	<u>\$ 1,072,493</u>	<u>\$ 1,072,493</u>

3-E Intergovernmental Payable

Amounts due to other governments at June 30, 2004 consist of:

Trust Funds

Expendable

Balance of funds belonging to the Hooksett School District, Central Hooksett Water Precinct and Hooksett Village Water Precinct	<u>\$ 1,106,074</u>
--	---------------------

3-F Deferred Revenue

*General Fund*

Deferred revenue at June 30, 2004 consists of:

2004 property taxes, not due until July 1, 2004	\$ 12,010,445
Grants and donations received for specific expenditures, not yet made	<u>20,790</u>
<u>Total Deferred Revenue</u>	<u>\$ 12,031,235</u>

*Sewer Fund*

Deferred revenue consists of system development charges assessed to builders in the amount of \$878,000.

3-G Long-Term Debt

Changes in the Town's long-term obligations during the year ended June 30, 2004, consisted of the following:

	<u>Balances July 1, 2003</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balances June 30, 2004</u>
General Obligation Bonds/Notes	\$ 4,044,895	\$ 46,681	\$ 546,315	\$ 3,545,261
Capital Leases	501,602	99,366	137,310	463,658
Accrued Landfill				
Postclosure Care Costs	<u>520,000</u>	<u>          </u>	<u>20,000</u>	<u>500,000</u>
<u>Totals</u>	<u>\$ 5,066,497</u>	<u>\$ 146,047</u>	<u>\$ 703,625</u>	<u>\$ 4,508,919</u>

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

Long-term debt payable at June 30, 2004, is comprised of the following:

	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at June 30, 2004</u>
<b>General Obligation</b>					
<b><u>Bonds/Notes Payable</u></b>					
Sewer Bond	\$ 2,500,000	1985	2005	Variable	\$ 125,000
Safety Center	\$ 1,700,000	1996	2011	Variable	895,000
TIF	\$ 2,600,000	2003	2013	3.0-4.0	2,340,000
State Revolving Fund	231,575	2004	2008	1.165	185,261
					<u>3,545,261</u>
<b><u>Capital Leases Payable</u></b>					
Fire Truck	\$ 586,009	2003	2007	4.52	364,292
Packer	\$ 99,366	2004	2008	3.62	99,366
					<u>463,658</u>
<b><u>Accrued Landfill Postclosure Care Costs</u></b>					<u>500,000</u>
<b><u>Total General Long-Term Debt Account Group</u></b>					<u>\$ 4,508,919</u>

The annual requirements to amortize all general obligation debt outstanding as of June 30, 2004, including interest payments, are as follows:

*Annual Requirements To Amortize General Obligation Bonds/Notes Payable*

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$ 546,316	\$ 136,398	\$ 682,714
2006	421,315	112,167	533,482
2007	421,315	96,058	517,373
2008	416,315	80,092	496,407
2009	370,000	64,264	434,264
2010-2013	<u>1,370,000</u>	<u>105,784</u>	<u>1,475,784</u>
<b><u>Totals</u></b>	<b><u>\$ 3,545,261</u></b>	<b><u>\$ 594,763</u></b>	<b><u>\$ 4,140,024</u></b>

*Annual Requirements to Amortize Capital Leases Payable*

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$ 139,636	\$ 20,064	\$ 159,700
2006	145,736	13,964	159,700
2007	152,104	7,596	159,700
2008	<u>26,182</u>	<u>948</u>	<u>27,130</u>
<b><u>Totals</u></b>	<b><u>\$ 463,658</u></b>	<b><u>\$ 42,572</u></b>	<b><u>\$ 506,230</u></b>

All debt is general obligation debt of the Town, which is backed by its full faith and credit, and will be repaid from general governmental revenues.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

Both lease-purchase agreements contain non-appropriation funding clauses whereby, in the event no funds or insufficient funds are appropriated by the Town, the leases shall terminate without penalty or expense to the Town.

*Landfill Postclosure Care Costs*

The Town ceased operating its landfill in 1999. Federal and State laws and regulations require that the Town continue to perform certain maintenance and monitoring functions at the landfill site. A liability is being recognized in the General Long-Term Debt Account Group based on the future postclosure care costs that will be incurred. The estimated liability for landfill postclosure care costs has a balance of \$500,000 as of June 30, 2004, which is based on the amount that would be paid if all equipment, facilities, and services required to monitor and maintain the landfill were acquired as of June 30, 2004. However, the actual cost of postclosure care may be higher or lower due to inflation, changes in technology, or changes in landfill laws and regulations. The town expects to finance the postclosure care costs by annual appropriation.

**3-H Segment Information For Enterprise Fund**

The Town maintains one Enterprise Fund. The Sewer Fund accounts for the provision of basic sewage treatment and disposal services. Selected segment information for the year ended June 30, 2004, is as follows:

Operating Revenues	\$ 950,964
Depreciation	299,508
Operating and Net Loss	(40,345)
Property, Plant, and Equipment Additions	165,266
Net Working Capital	2,093,169
Total Assets	7,394,776
Total Equity	6,425,086

**3-I Changes in Contributed Capital - Enterprise Fund**

	<u>Municipal Investment</u>	<u>Federal and State Grants</u>	<u>Developers</u>	<u>Total</u>
Balance - as previously reported	\$ 5,806,230	\$ 71,708	\$ 1,121,600	\$ 6,999,538
Restatement to correct balance	<u>                    </u>	<u>                    </u>	<u>(409,275)</u>	<u>(409,275)</u>
Balance - June 30, 2004	<u>\$ 5,806,230</u>	<u>\$ 71,708</u>	<u>\$ 712,325</u>	<u>\$ 6,590,263</u>



**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

**3-J      Restatement of Equity**

Fund equity of the Sewer Fund (the enterprise fund) at July 1, 2003 was restated to give retroactive effect to the following prior period adjustment:

To recognize changes in deferred revenue	\$ (409,275)
Fund equity, as previously stated	<u>6,874,706</u>
Fund equity, as restated	<u>\$ 6,465,431</u>

**NOTE 4 - OTHER MATTERS**

**4-A      Pensions**

*Plan Description and Provisions*

The Town of Hooksett participates in the New Hampshire Retirement System (The System) which is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provisions for benefits and contributions are established and can be amended by the New Hampshire State Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH 03301.

*Description of Funding Policy*

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. All employees except police officers and firefighters are required to contribute 5% of earnable compensation. Police officers and firefighters are required to contribute 9.3% of gross earnings. For the fiscal year 2004, the Town contributed 5.33% for police officers, 6.61% for firefighters and 4.14% for other employees. The contribution requirements for the Town of Hooksett for the fiscal years 2002, 2003, and 2004 were \$202,798, \$222,862, and \$382,984, respectively, which were paid in full in each year.

The State of New Hampshire funds 35% of employer costs for firefighters and police officers employed by the Town. The State does not participate in funding the employer costs of other Town employees. GASB Statement No. 24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance* requires this amount to be reported as a revenue and expenditure in the Town's financial statements. This amount \$157,007 has been included on Exhibit B - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds and is reconciled to the budgetary expenditures in Note 2-B.

**TOWN OF HOOKSETT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2004**

**4-B Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During fiscal year 2004, the Town was a member of the New Hampshire Municipal Association Property-Liability Trust, Inc. and the New Hampshire Public Risk Management Exchange (Primex) Workers' Compensation Program. These entities are considered public entity risk pools, currently operating as common risk management and insurance programs for member towns and cities.

**The New Hampshire Municipal Association Property-Liability Trust, Inc.** is a Trust organized to provide certain property and liability insurance coverages to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of the NHMA Property-Liability Trust, Inc., the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30. The program includes a Self-Insured Retention Fund (SIR) from which is paid up to \$500,000 for each and every covered property, auto physical damage and crime loss, subject to a \$1,000 deductible, and each and every covered general liability and public officials' liability loss. The Trust maintains, on behalf of its members, various reinsurance policies shared by the membership.

Contributions paid in fiscal year 2004, to be recorded as an insurance expenditure totaled \$109,218. There were no unpaid contributions for the year ended June 30, 2004. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments for past years.

**The New Hampshire Public Risk Management Exchange (Primex) Workers' Compensation Program** is a pooled risk management program under RSAs 5-B and 281-A. The workers' compensation and employer's liability policy provides statutory coverage for workers' compensation and up to \$2,000,000 of employer's liability coverage. Primex retained \$500,000 of each loss. The membership and coverage run from January 1 through December 31. The estimated net contribution from the Town of Hooksett billed for the year ended December 31, 2004 was \$152,501 of which \$114,397 was paid as of June 30, 2004, and the remainder of \$38,104 was being paid through October. The member participation agreement permits Primex to make additional assessments to members, should there be a deficiency in contributions for any member year, not to exceed the member's annual contribution. At this time, Primex foresees no likelihood of any additional assessment for this or any prior year.

**4-C Contingent Liabilities**

**Grants**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by such grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

***SUPPLEMENTAL SCHEDULES***

**SCHEDULE A-1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**General Fund**  
**Statement of Estimated and Actual Revenues**  
**For the Fiscal Year Ended June 30, 2004**

	Estimated	Actual	Over (Under) Budget
<b><u>REVENUES</u></b>			
<b><u>Taxes</u></b>			
Property	\$ 5,515,346	\$ 6,435,449	\$ 920,103
Land Use Change	60,000	136,650	76,650
Timber		4,880	4,880
Excavation		28,726	28,726
Interest and Penalties on Taxes	125,000	227,813	102,813
Total Taxes	<u>5,700,346</u>	<u>6,833,518</u>	<u>1,133,172</u>
<b><u>Licenses, Permits and Fees</u></b>			
Motor Vehicle Permit Fees	2,300,000	2,550,273	250,273
Building Permits	150,000	119,014	(30,986)
Other	10,000	9,057	(943)
Total Licenses, Permits and Fees	<u>2,460,000</u>	<u>2,678,344</u>	<u>218,344</u>
<b><u>Intergovernmental</u></b>			
<b><u>State</u></b>			
Shared Revenue	155,442	155,442	
Meals and Rooms Distribution	362,911	362,911	
Highway Block Grant	203,655	211,722	8,067
State and Federal Forest Land Reimbursement	1,268	1,327	59
Other	3,545	3,545	
<b><u>Federal</u></b>			
FEMA	48,494	48,494	
Homeland Security	100,800	100,800	
Total Intergovernmental	<u>876,115</u>	<u>884,241</u>	<u>8,126</u>
<b><u>Charges For Services</u></b>			
Income From Departments	<u>215,000</u>	<u>309,219</u>	<u>94,219</u>
<b><u>Miscellaneous</u></b>			
Interest on Investments	120,000	70,358	(49,642)
Other	245,161	260,520	15,359
Total Miscellaneous	<u>365,161</u>	<u>330,878</u>	<u>(34,283)</u>
<b><u>Other Financing Sources</u></b>			
<b><u>Interfund Transfers</u></b>			
Special Revenue Funds	386,500	451,596	65,096
<b><u>Trust Funds</u></b>			
Expendable	205	23,363	23,158
Nonexpendable	5,000	5,117	117
Total Other Financing Sources	<u>391,705</u>	<u>480,076</u>	<u>88,371</u>
<b><u>Total Revenues and Other Financing Sources</u></b>	<u>10,008,327</u>	<u>\$ 11,516,276</u>	<u>\$ 1,507,949</u>
<b><u>Unreserved Fund Balance Used To Reduce Tax Rate</u></b>	<u>1,357,830</u>		
<b><u>Total Revenues, Other Financing Sources and Use of Fund Balance</u></b>	<u>\$ 11,366,157</u>		

See Independent Auditor's Report, pages 1 and 2.



**SCHEDULE A-2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**General Fund**  
**Statement of Appropriations, Expenditures and Encumbrances**  
**For the Fiscal Year Ended June 30, 2004**

	Encumbered From 2002-2003	Appropriations 2003-2004	Expenditures Net of Refunds	Encumbered To 2004-2005	(Over) Under Budget
<b>Current</b>					
<u><b>General Government</b></u>					
Executive	\$	\$ 288,121	\$ 235,058	\$	\$ 53,063
Election, Registration, and Vital Statistics		12,350	10,011		2,339
Financial Administration		100,494	106,295		(5,801)
Revaluation of Property		123,903	126,023	3,030	(5,150)
Legal		41,501	73,199		(31,698)
Planning and Zoning		228,301	130,844	23,500	73,957
General Government Buildings		266,087	244,178	8,131	13,778
Cemeteries		2,041	855		1,186
Insurance, not otherwise allocated		1,795,897	1,699,533		96,364
Advertising and Regional Associations		36,923	36,978		(55)
Other		246,315	257,604		(11,289)
Total General Government		3,141,933	2,920,578	34,661	186,694
<u><b>Public Safety</b></u>					
Police Department		1,985,906	1,925,352		60,554
Ambulance		60,461	60,460		1
Fire Department		1,770,433	1,734,275	5,002	31,156
Building Inspection		92,886	94,245		(1,359)
Emergency Management		27,320	24,510		2,810
Other		456,443	390,149		66,294
Total Public Safety		4,393,449	4,228,991	5,002	159,456
<u><b>Highways and Streets</b></u>					
Administration		280,875	266,186		14,689
Highways and Streets		729,124	701,941	9,000	18,183
Street Lighting		45,000	64,563		(19,563)
Total Highways and Streets		1,054,999	1,032,690	9,000	13,309
<u><b>Sanitation</b></u>					
Solid Waste Collection		86,648	86,466		182
Solid Waste Disposal		646,178	592,624		53,554
Total Sanitation		732,826	679,090		53,736
<u><b>Health</b></u>					
Administration		2,400	2,400		
<u><b>Welfare</b></u>					
Vendor Payments		90,000	47,542		42,458

**SCHEDULE A-2 (Continued)**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**General Fund**

**Statement of Appropriations, Expenditures and Encumbrances**  
**For the Fiscal Year Ended June 30, 2004**

	Encumbered From <u>2002-2003</u>	Appropriations <u>2003-2004</u>	Expenditures Net of Refunds	Encumbered To <u>2004-2005</u>	(Over) Under Budget
<u>Culture and Recreation</u>					
Parks and Recreation		232,869	207,059		25,810
Patriotic Purposes		1,750	1,750		
Other		12,000	10,478		1,522
Total Culture and Recreation		<u>246,619</u>	<u>219,287</u>		<u>27,332</u>
 <u>Conservation</u>					
Administration		<u>7,002</u>	<u>7,001</u>		<u>1</u>
 <u>Economic Development</u>					
Administration		<u>5,000</u>			<u>5,000</u>
 <u>Debt Service</u>					
Principal - Long-Term Debt		549,200	546,315		2,885
Interest - Long-Term Debt		<u>170,702</u>	<u>163,018</u>		<u>7,684</u>
Total Debt Service		<u>719,902</u>	<u>709,333</u>		<u>10,569</u>
 <u>Capital Outlay</u>					
Dispatch System	71,495	161		71,656	
Lightning Protection	3,459			3,458	1
Athletic Fields	7,299		7,299		
Traffic Control Light	2,351			2,351	
Machinery and Equipment	220,373	230,155	339,066	283,433	(171,971)
Home Land Security		100,800		100,800	
Rescue Vehicle		<u>48,494</u>	<u>20,603</u>		<u>27,891</u>
Total Capital Outlay	<u>304,977</u>	<u>379,610</u>	<u>366,968</u>	<u>461,698</u>	<u>(144,079)</u>
 <u>Other Financing Uses</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		316,717	316,717		
<u>Trust Funds</u>					
<u>Expendable</u>					
Capital Reserve		<u>275,700</u>	<u>275,700</u>		
Total Other Financing Uses		<u>592,417</u>	<u>592,417</u>		
 <u>Total Appropriations,</u>					
<u>Expenditures and Encumbrances</u>	<u>\$ 304,977</u>	<u>\$ 11,366,157</u>	<u>\$ 10,806,297</u>	<u>\$ 510,361</u>	<u>\$ 354,476</u>

*SCHEDULE A-3  
TOWN OF HOOKSETT, NEW HAMPSHIRE  
General Fund  
Statement of Changes in Unreserved - Undesignated Fund Balance  
For the Fiscal Year Ended June 30, 2004*

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<u>Unreserved - Undesignated Fund Balance - July 1</u>		\$ 2,757,831
<u>Changes</u>		
Unreserved Fund Balance Used To Reduce 2003 Tax Rate		(1,357,830)
<u>2003-2004 Budget Summary</u>		
Revenue Surplus (Schedule A-1)	\$ 1,507,949	
Unexpended Balance of Appropriations (Schedule A-2)	<u>354,476</u>	
2003-2004 Budget Surplus		1,862,425
Decrease in Fund Balance Reserved for Special Purposes		<u>91,850</u>
<u>Unreserved - Undesignated Fund Balance - July 30</u>		<u>\$ 3,354,276</u>

**SCHEDULE B-1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Special Revenue Funds*  
*Combining Balance Sheet*  
*June 30, 2004*

	<u>Corridor Study</u>	<u>Public Library</u>	<u>Conservation Commission</u>	<u>Route 3-A Escrow</u>	<u>Capital Improvement</u>	<u>Drug Forfeiture</u>
<b><u>ASSETS</u></b>						
Cash and Cash Equivalents	\$	\$ 25,007	\$ 102,766	\$	\$	\$ 7,002
Investments	<u>824</u>	<u>29,735</u>	<u>133,576</u>	<u>2,835</u>		
<b>TOTAL ASSETS</b>	<b><u>\$ 824</u></b>	<b><u>\$ 54,742</u></b>	<b><u>\$ 236,342</u></b>	<b><u>\$ 2,835</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$ 7,002</u></b>
<b><u>LIABILITIES AND EQUITY</u></b>						
<b><u>Liabilities</u></b>						
Interfund Payable	\$	\$	\$	\$	\$	\$
<b><u>Equity</u></b>						
<b><u>Fund Balances</u></b>						
<b><u>Unreserved</u></b>						
Designated For Special Purposes	<u>824</u>	<u>54,742</u>	<u>236,342</u>	<u>2,835</u>		<u>7,002</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>\$ 824</u></b>	<b><u>\$ 54,742</u></b>	<b><u>\$ 236,342</u></b>	<b><u>\$ 2,835</u></b>	<b><u>\$ -0-</u></b>	<b><u>\$ 7,002</u></b>



<u>Fire Station Relief</u>	<u>Impact Fees</u>	<u>D.A.R.E.</u>	<u>TIF</u>	<u>Solid Waste Disposal</u>	<u>Heritage</u>	<u>Total</u>
\$	\$	\$ 3,754	\$ 367,375	\$ 103,618	\$ 431	\$ 609,953
	<u>319,625</u>		<u>319,565</u>			<u>806,160</u>
<u>\$ -0-</u>	<u>\$ 319,625</u>	<u>\$ 3,754</u>	<u>\$ 686,940</u>	<u>\$ 103,618</u>	<u>\$ 431</u>	<u>\$ 1,416,113</u>
\$	\$	\$	\$ 347,100	\$	\$	\$ 347,100
	<u>319,625</u>	<u>3,754</u>	<u>339,840</u>	<u>103,618</u>	<u>431</u>	<u>1,069,013</u>
<u>\$ -0-</u>	<u>\$ 319,625</u>	<u>\$ 3,754</u>	<u>\$ 686,940</u>	<u>\$ 103,618</u>	<u>\$ 431</u>	<u>\$ 1,416,113</u>

See Independent Auditor's Report, pages 1 and 2.

**SCHEDULE B-2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Special Revenue Funds**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2004**

	<u>Corridor Study</u>	<u>Public Library</u>	<u>Conservation Commission</u>	<u>Route 3-A Escrow</u>	<u>Capital Improvement</u>	<u>Drug Forfeiture</u>
<b><u>Revenues</u></b>						
Taxes	\$	\$	\$ 99,041	\$	\$	\$
Charges for Services						
Miscellaneous	<u>6</u>	<u>16,781</u>	<u>4,278</u>	<u>19</u>	<u>3,674</u>	
<b><u>Total Revenues</u></b>	<u>6</u>	<u>16,781</u>	<u>103,319</u>	<u>19</u>	<u>3,674</u>	
<b><u>Expenditures</u></b>						
<b><u>Current</u></b>						
Public Safety						
Highways and Streets						
Sanitation						
Culture and Recreation		345,635				
Conservation					33,915	
<b><u>Total Expenditures</u></b>		<u>345,635</u>			<u>33,915</u>	
<b><u>Excess (Deficiency) of Revenues Over (Under) Expenditures</u></b>	<u>6</u>	<u>(328,854)</u>	<u>103,319</u>	<u>19</u>	<u>(30,241)</u>	
<b><u>Other Financing Sources (Uses)</u></b>						
Interfund Transfers In		316,717				
Interfund Transfers Out					(104,496)	
<b><u>Total Other Financing Sources and Uses</u></b>		<u>316,717</u>			<u>(104,496)</u>	
<b><u>Net Change in Fund Balances</u></b>	<u>6</u>	<u>(12,137)</u>	<u>103,319</u>	<u>19</u>	<u>(134,737)</u>	
<b><u>Fund Balances - January 1</u></b>	<u>818</u>	<u>66,879</u>	<u>133,023</u>	<u>2,816</u>	<u>134,737</u>	<u>7,002</u>
<b><u>Fund Balances - December 31</u></b>	<u>\$ 824</u>	<u>\$ 54,742</u>	<u>\$ 236,342</u>	<u>\$ 2,835</u>	<u>\$ -0-</u>	<u>\$ 7,002</u>

<u>Fire Station Relief</u>	<u>Impact Fees</u>	<u>D.A.R.E.</u>	<u>TIF</u>	<u>Solid Waste Disposal</u>	<u>Heritage</u>	<u>Total</u>
\$	\$	\$	\$ 367,375	\$ 103,614	\$	\$ 466,416
	<u>208,298</u>	<u>514</u>	<u>1,372</u>		<u>431</u>	<u>235,373</u>
	<u>208,298</u>	<u>514</u>	<u>368,747</u>	<u>103,614</u>	<u>431</u>	<u>805,403</u>
351	510,584	1,002		21		1,353
						510,584
						21
						345,635
						<u>33,915</u>
<u>351</u>	<u>510,584</u>	<u>1,002</u>		<u>21</u>		<u>891,508</u>
<u>(351)</u>	<u>(302,286)</u>	<u>(488)</u>	<u>368,747</u>	<u>103,593</u>	<u>431</u>	<u>(86,105)</u>
			(347,100)			316,717
			(347,100)			<u>(451,596)</u>
			(347,100)			<u>(134,879)</u>
(351)	(302,286)	(488)	21,647	103,593	431	(220,984)
<u>351</u>	<u>621,911</u>	<u>4,242</u>	<u>318,193</u>	<u>25</u>		<u>1,289,997</u>
<u>\$ -0-</u>	<u>\$ 319,625</u>	<u>\$ 3,754</u>	<u>\$ 339,840</u>	<u>\$103,618</u>	<u>\$ 431</u>	<u>\$1,069,013</u>

See Independent Auditor's Report, pages 1 and 2.

**SCHEDULE C-1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Capital Projects Funds**  
**Combining Balance Sheet**  
**June 30, 2004**

<u>ASSETS</u>	<u>Elmer Avenue</u>	<u>Safety Center</u>	<u>TIF Bond</u>	<u>Total</u>
Cash and Cash Equivalents	\$	\$ 2,373	\$ 277,011	\$ 279,384
Investments	<u>3,945</u>	<u>          </u>	<u>          </u>	<u>3,945</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 3,945</u></b>	<b><u>\$ 2,373</u></b>	<b><u>\$ 277,011</u></b>	<b><u>\$ 283,329</u></b>
<u>LIABILITIES AND EQUITY</u>				
<u>Liabilities</u>				
Retainage Payable	\$ 3,945	\$	\$	\$ 3,945
<u>Equity</u>				
<u>Fund Balances</u>				
Reserved For Special Purposes	<u>          </u>	<u>2,373</u>	<u>277,011</u>	<u>279,384</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>\$ 3,945</u></b>	<b><u>\$ 2,373</u></b>	<b><u>\$ 277,011</u></b>	<b><u>\$ 283,329</u></b>

See Independent Auditor's Report, pages 1 and 2.



**SCHEDULE C-2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Capital Projects Funds**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2004**

	<u>Elmer Avenue</u>	<u>Safety Center</u>	<u>TIF Bond</u>	<u>Total</u>
<u>Revenues</u>				
Miscellaneous	\$	\$	\$ 3,279	\$ 3,279
<u>Expenditures</u>				
<u>Capital Outlay</u>				
General Construction	<u>11,242</u>	<u>          </u>	<u>2,790</u>	<u>14,032</u>
<u>Excess (Deficiency) of Revenues</u>				
<u>Over (Under) Expenditures</u>	(11,242)		489	(10,753)
<u>Other Financing Sources</u>				
Proceeds of General Obligation Debt	<u>46,681</u>	<u>          </u>	<u>          </u>	<u>46,681</u>
<u>Net Change in Fund Balances</u>	35,439		489	35,928
<u>Fund Balances (Deficit) - January 1</u>	<u>(35,439)</u>	<u>2,373</u>	<u>276,522</u>	<u>243,456</u>
<u>Fund Balances - December 31</u>	<u>\$ -0-</u>	<u>\$ 2,373</u>	<u>\$ 277,011</u>	<u>\$ 279,384</u>

See Independent Auditor's Report, pages 1 and 2.

**SCHEDULE D-1**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
*Trust and Agency Funds*  
*Combining Balance Sheet*  
*June 30, 2004*

	Trust Funds				
	Expendable	Nonexpendable		Agency	
	Capital	Public		Funds	
	Reserve	Library	Other		Total
<u>ASSETS</u>					
Cash and Cash Equivalents	\$	\$ 2,790	\$	\$	\$ 2,790
Investments	<u>1,939,220</u>	<u></u>	<u>169,149</u>	<u>279,619</u>	<u>2,387,988</u>
TOTAL ASSETS	<u>\$ 1,939,220</u>	<u>\$ 2,790</u>	<u>\$ 169,149</u>	<u>\$ 279,619</u>	<u>\$ 2,390,778</u>
<u>LIABILITIES AND EQUITY</u>					
<u>Liabilities</u>					
Intergovernmental Payable	\$ 1,106,074	\$	\$	\$	\$ 1,106,074
Interfund Payable	19,122		5,088		24,210
Escrow and Performance Deposits				279,619	279,619
Total Liabilities	<u>1,125,196</u>	<u></u>	<u>5,088</u>	<u>279,619</u>	<u>1,409,903</u>
<u>Equity</u>					
<u>Fund Balances</u>					
Reserved For Endowments		2,500	145,194		147,694
Reserved For Special Purposes	<u>814,024</u>	<u>290</u>	<u>18,867</u>	<u></u>	<u>833,181</u>
Total Equity	<u>814,024</u>	<u>2,790</u>	<u>164,061</u>	<u></u>	<u>980,875</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 1,939,220</u>	<u>\$ 2,790</u>	<u>\$ 169,149</u>	<u>\$ 279,619</u>	<u>\$ 2,390,778</u>

See Independent Auditor's Report, pages 1 and 2.

**SCHEDULE D-2**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Nonexpendable Trust Funds**  
**Combining Statement of Revenues, Expenses and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2004**

	<u>Public Library</u>	<u>Other</u>	<u>Total</u>
<u>Operating Revenues</u>			
New Funds	\$	\$ 2,100	\$ 2,100
Interest and Dividends	23	5,405	5,428
Net Decrease in Fair Value of Investments	<u>          </u>	<u>(3,405)</u>	<u>(3,405)</u>
<u>Total Operating Revenues</u>	23	4,100	4,123
<u>Operating Expenses</u>			
Transfers Out to Other Funds	<u>          </u>	<u>5,117</u>	<u>5,117</u>
<u>Operating Income (Loss)</u>	23	(1,017)	(994)
<u>Fund Balances - January 1</u>	<u>2,767</u>	<u>165,078</u>	<u>167,845</u>
<u>Fund Balances - December 31</u>	<u>\$ 2,790</u>	<u>\$ 164,061</u>	<u>\$ 166,851</u>

See Independent Auditor's Report, pages 1 and 2.

**SCHEDULE D-3**  
**TOWN OF HOOKSETT, NEW HAMPSHIRE**  
**Nonexpendable Trust Funds**  
**Combining Statement of Cash Flows**  
**For the Fiscal Year Ended June 30, 2004**

	Public Library	Other	Total
<u>Cash Flows From Operating Activities</u>			
Cash Received as New Funds	\$	\$ 2,100	\$ 2,100
Cash Received as Interest and Dividends	23	5,405	5,428
Cash Paid to Other Funds	_____	(484)	(484)
<u>Net Cash Provided by Operating Activities</u>	23	7,021	7,044
<u>Cash Flows From Investing Activities</u>			
Proceeds From Sale and Maturities of Investments	_____	(7,021)	(7,021)
<u>Net Increase in Cash</u>	23		23
<u>Cash - January 1</u>	2,767	_____	2,767
<u>Cash - December 31</u>	\$ 2,790	\$ -0-	\$ 2,790

*Reconciliation of Operating Income (Loss)  
to Net Cash Provided by Operating Activities*

<u>Operating Income (Loss)</u>	\$ 23	\$ (1,017)	\$ (994)
<u>Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operating Activities</u>			
Net Decrease in Fair Value of Investments		3,405	3,405
Increase in Interfund Payable	_____	4,633	4,633
<u>Total Adjustments</u>	_____	8,038	8,038
<u>Net Cash Provided by Operating Activities</u>	\$ 23	\$ 7,021	\$ 7,044

See Independent Auditor's Report, pages 1 and 2.





# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

## ***INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS***

To the Members of the Town Council  
Town of Hooksett  
Hooksett, New Hampshire

In planning and performing our audit of the Town of Hooksett for the year ended June 30, 2004, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

The following condition was noted that we consider to be a material weakness:

### ***Tax Liens Receivable (Repeat Comment)***

Our review of the Tax Collector's records for the fiscal year ended June 30, 2004 revealed tax liens receivables that are related to properties that should have been deeded in prior years, in the amount of \$766,434.73 detailed as follows:

<u>Levy of</u>	<u>Amount</u>
1988	\$ 28,693.96
1989	42,242.54
1990	42,383.21
1991	14,598.55
1992	15,092.16
1993	13,646.09
1994	15,792.61
1995	19,476.48
1996	35,570.28
1997	43,335.58
1998	57,667.49
1999	60,684.78
2000	92,759.61
2001	164,562.82
2002	<u>119,928.57</u>
<u>Total</u>	<u>\$ 766,434.73</u>

*Town of Hooksett*  
*Independent Auditor's Communication of Reportable Conditions and Other Matters*

This is an increase of \$125,602.95 from the tax liens receivable, relative to property that should have been deeded, of \$640,831.78 at June 30, 2003. These liens should still be researched to determine the reason why they have not been deeded, as required by State law, with certain specific exceptions.

We also noted the following matter:

*New Reporting Standard*

During June of 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This statement drastically changes the way in which financial statements are prepared and requires additional information to be reported in order for the financial statements to be in compliance with accounting principles generally accepted in the United States of America. Statement No. 34 took effect for the Town of Hooksett for the fiscal year ended June 30, 2004.

The Town has not implemented GASB Statement No. 34, but has presented the financial statements following the format that was in effect prior to GASB Statement No. 34. While we have conducted our audit following generally accepted auditing standards as we have in past years, we have issued an adverse opinion this year because the financial statements are not presented following the model established by Statement No. 34. As described more fully in our audit opinion, the financial statements are missing several required statements and supplementary information, and the format presented does not follow Statement No. 34. The opinion does not mean to imply that the figures presented are incorrect, but that they are not presented in accordance with generally accepted accounting principles.

We recommend that the Town take action to implement GASB Statement No. 34 as required by accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

September 10, 2004

*Blodzik & Sanderson*  
*Professional Association*



FINAL BUDGET WILL BE APPROVED ON MAY 10, 2005  
TOWN OF HOOKSETT - BUDGET SUMMARY FY 2005/2006

8/10/2005

DEPARTMENT	2003/2004 FISCAL YEAR		2004/2005 BUDGET YR		2005/2006 BUDGET YEAR				2005-06 TOWN ADMIN RECOMM.	2005-06 COUNCIL RECOMM.	2005-06 BUDGET COMMITTEE RECOMM.	2005-06 FIRST SESSION VOTE
	2003-04 APPROP.	2003-04 ACTUAL	BUDGET YR 2004-05 APPROP.	2004-05	2005-06 REGULAR DEPARTMENT BUDGET	2005-06 DEPARTMENT GROWTH REQUEST	2005-06 SALARY INCR. COUNCIL APPROVED	2005-06 TOTAL DEPARTMENT REQUEST				
ADMINISTRATION	2,426,308	2,355,650	2,860,255		2,984,550	82,560	-	3,067,110	3,067,110	3,019,444	3,008,895	3,008,895
FINANCE	101,878	107,679	105,508		156,568	-	-	156,568	116,568	116,568	115,000	115,000
ASSESSING	125,135	132,192	115,270		151,205	-	-	151,205	151,205	150,056	150,056	150,056
BUILDING	96,861	96,313	99,246		98,490	-	-	98,490	98,490	98,490	98,490	98,490
TAX / TOWN CLERK	134,768	130,376	138,655		150,306	-	-	150,306	150,306	150,306	148,607	148,607
FAMILY SERVICES	134,420	90,984	135,469		124,515	-	-	124,515	124,515	124,515	124,015	124,015
FIRE	1,759,843	1,731,186	1,829,679		1,991,011	29,165	-	2,020,176	1,986,716	1,962,551	1,967,551	1,967,551
FOREST FIRE	17,248	14,748	2,500		11,500	1,500	-	13,000	13,000	11,500	11,500	11,500
SOLID WASTE DEPARTMENT	737,311	683,575	809,334		868,714	25,188	-	893,902	893,902	868,714	862,267	862,267
PARKS & RECREATION	233,142	207,331	222,701		331,251	-	-	331,251	306,151	306,151	306,151	356,151
COMMUNITY DEVELOPMENT	142,848	144,775	121,896		165,083	6,240	-	171,323	152,053	148,056	148,056	148,056
EMERGENCY MANAGEMENT	27,320	24,510	19,240		25,900	-	-	25,900	25,900	25,900	25,900	25,900
BUDGET COMMITTEE	4,946	4,472	4,946		5,089	-	-	5,089	5,089	5,089	4,946	4,946
TOWN BUILDINGS	267,137	253,359	249,008		331,618	-	-	331,618	308,638	314,638	309,638	309,638
CEMETERY	2,041	855	2,041		3,000	-	-	3,000	3,000	2,500	2,500	2,500
HIGHWAY	1,018,074	1,105,994	1,015,760		1,125,684	-	-	1,125,684	1,098,584	1,078,584	1,078,584	1,078,584
CAPITAL LEASES	185,655	182,785	159,700		159,700	-	-	159,700	159,700	159,700	159,700	159,700
CAPITAL PURCHASES	-	-	-		446,000	-	-	446,000	337,000	155,000	155,000	155,000
POLICE	1,950,337	1,878,853	2,096,303		2,382,714	-	-	2,382,714	2,382,714	2,382,714	2,382,714	2,382,714
COMMUNICATIONS	365,031	290,475	403,732		478,117	-	-	478,117	478,117	478,118	478,118	478,118
CONSERVATION COMMISSION	7,080	7,080	7,080		6,668	-	-	6,668	6,668	6,669	6,669	6,669
LIBRARY	316,717	316,717	316,717		347,828	-	-	347,828	347,828	346,056	346,056	346,056
BONDED DEBT PRINCIPAL	549,200	546,315	549,200		421,315	-	-	421,315	421,315	421,315	421,315	421,315
TAN INTEREST PAYMENT	-	-	1		1,000	-	-	1,000	1,000	1	1	1
BONDED DEBT INTEREST	170,701	163,018	144,241		112,167	-	-	112,167	112,167	112,167	112,167	112,167
<b>TOTAL OPERATING BUDGET</b>	<b>10,774,001</b>	<b>10,469,242</b>	<b>11,408,482</b>		<b>12,879,993</b>	<b>144,653</b>	-	<b>13,024,646</b>	<b>12,747,736</b>	<b>12,444,802</b>	<b>12,423,896</b>	<b>12,473,896</b>

Decrease from Council recommendation

20,906



**TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006**

8/10/2005

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column 10	column 11
<b>2003/2004 FISCAL YEAR</b>		<b>2003-04 APPROP.</b>	<b>2003-04 ACTUAL</b>	<b>2004-2005 CURRENT YEAR APPROP.</b>	<b>2005-06 REGULAR DEPARTMENT BUDGET</b>	<b>2005-06 DEPARTMENT GROWTH REQUEST</b>	<b>2005-06 BUDGET YEAR SALARY INCR. COUNCIL APPROVED</b>	<b>2005-06 TOTAL DEPARTMENT REQUEST</b>	<b>2005-06 TOWN ADMIN RECOMM.</b>	<b>2005-06 COUNCIL RECOMM.</b>	<b>2005-06 BUDGET COMMITTEE RECOMM.</b>	<b>2005-06 TOWN MEETING VOTE</b>
<b>ADMINISTRATION DEPARTMENT</b>												
<b>PUBLIC OFFICIALS SALARY</b>												
1- 401- 01- 111	TOWN COUNCIL	14,000	11,850	14,000	14,000			14,000	14,000	14,000	14,000	14,000
1- 401- 01- 113	SEWER COMMISSION	5,000	5,000	5,000	5,000			5,000	5,000	5,000	5,000	5,000
1- 401- 01- 115	POLICE COMMISSION	1,200	1,200	1,200	1,200			1,200	1,200	1,200	1,200	1,200
1- 401- 01- 117	TRUSTEES OF TRUST FUNDS	1,800	1,800	1,800	1,800			1,800	1,800	1,800	1,800	1,800
1- 401- 01- 119	SUPERVISORS OF CHECKLISTS	1,800	2,056	1,800	1,800			1,800	1,800	1,800	1,800	1,800
	<b>TOTAL OFFICIALS SALARY</b>	<b>23,800</b>	<b>21,906</b>	<b>23,800</b>	<b>23,800</b>	<b>0</b>	<b>0</b>	<b>23,800</b>	<b>23,800</b>	<b>23,800</b>	<b>23,800</b>	<b>23,800</b>
<b>ADMINISTRATIVE SALARIES</b>												
1- 401- 06- 111	ADMINISTRATIVE SALARIES	165,821	120,105	167,130	150,658			150,658	150,658	150,658	150,658	150,658
	WAGE INCREASE WARRANT ARTICLE	1,309	1,309	2,659				0		0	0	0
1- 401- 06- 112	WAGE POOL	0		0				0		0		0
	<b>TOTAL ADMINISTRATIVE SALARIES</b>	<b>167,130</b>	<b>121,414</b>	<b>169,789</b>	<b>150,658</b>	<b>0</b>	<b>0</b>	<b>150,658</b>	<b>150,658</b>	<b>150,658</b>	<b>150,658</b>	<b>150,658</b>
<b>OFFICE EXPENSE</b>												
1- 401- 11- 211	TOWN REPORTS	8,700	7,815	8,700	8,700			8,700	8,700	8,700	7,000	7,000
1- 401- 11- 221	COMPUTER EXTERNAL TECHNICAL SUPPORT		0	0	18,200			18,200	18,200	18,200	15,000	15,000
1- 401- 11- 222	REPAIR OF COMPUTER EQUIP.			2,000	2,000			2,000	2,000	2,000	2,000	2,000
1- 401- 11- 223	BROADBAND/ADSL UP INTERNET SERVICE			8,000	9,200			9,200	9,200	9,200	9,200	9,200
1- 401- 11- 224	SOFTWARE CONTRACT			4,000	7,000			7,000	7,000	7,000	7,000	7,000
1- 401- 11- 225	COMPUTER CONTRACT & MAINTENANCE	14,000	25,897									
1- 401- 11- 226	PERMANENT RECORD ARCHIVING											
1- 401- 11- 251	PRINTING	950	1,995	950	1,100			1,100	1,100	1,100	950	950
1- 401- 11- 252	COUNCIL NEWS LETTER	3,500	1,967	3,500	3,500			3,500	3,500	3,500	2,000	2,000
1- 401- 11- 253	ADVERTISING	1,500	874	1,500	3,000			3,000	3,000	3,000	2,000	2,000
1- 401- 11- 424	OFFICE SUPPLIES	6,000	6,860	6,000	7,000			7,000	7,000	7,000	6,000	6,000
1- 401- 11- 431	POSTAGE	13,000	10,784	13,000	12,000			12,000	12,000	12,000	12,000	12,000
1- 401- 11- 433	TELEPHONE	13,950	12,129	13,950	12,080			12,080	12,080	12,080	12,080	12,080
1- 401- 11- 527	GASOLINE	1,600	301	1,600	500			500	500	500	500	500
1- 401- 11- 531	MILEAGE	300	222	300	2,000			2,000	2,000	2,000	2,000	2,000
1- 401- 11- 541	EDUCATION & MEMBERSHIP	11,505	1,452	11,505	8,350			8,350	8,350	8,350	8,350	8,350
1- 401- 11- 711	NEW EQUIPMENT	7,300	2,242	2,300	2,300			2,300	2,300	2,300	2,300	2,300
1- 401- 11- 735	OFFICE EQUIPMENT RENTAL	9,795	11,607	9,795	10,144			10,144	10,144	10,144	10,144	10,144
1- 401- 11- 745	DRUG & ALCOHOL TESTING	2,000	2,248	2,000	3,000			3,000	3,000	3,000	3,000	3,000
1- 401- 11- 811	GENERAL OPERATING EXPENSES	5,900	3,114	5,900	3,720			3,720	3,720	3,720	3,720	3,720
	<b>TOTAL OFFICE EXPENSE</b>	<b>100,000</b>	<b>89,507</b>	<b>95,000</b>	<b>113,794</b>	<b>0</b>	<b>0</b>	<b>113,794</b>	<b>113,794</b>	<b>123,794</b>	<b>114,744</b>	<b>114,744</b>

# TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006

8/10/2005

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column 10	column 11
2003/2004 FISCAL YEAR		2003-04	2003-04	2004-2005	2005-06	2005-06	2006-06	2005-06	2005-06	2005-06	2005-06	2005-06
		APPROP.	ACTUAL	CURRENT YEAR	REGULAR DEPARTMENT BUDGET	DEPARTMENT GROWTH REQUEST	SALARY INCR. COUNCIL APPROVED	TOTAL DEPARTMENT REQUEST	TOWN ADMIN RECOMM.	COUNCIL RECOMM.	BUDGET COMMITTEE RECOMM.	TOWN MEETING VOTE
ELECTIONS				APPROP.								
1- 401- 16- 213	CHECKLISTS	1,000	24		1,000			1,000	1,000	1,000	1,000	1,000
1- 401- 16- 215	TOWN MEETING	9,100	8,982	9,100	7,430			7,430	7,430	7,430	7,430	7,430
1- 401- 16- 711	NEW EQUIPMENT			0				0				
1- 401- 16- 217	SPECIAL TOWN MEETING	500	0	500	1,000			1,000	1,000	1,000	1,000	1,000
TOTAL ELECTIONS		10,600	9,006	10,600	9,430	0	0	9,430	9,430	9,430	9,430	9,430
INSURANCE												
1- 401- 26- 921	LIABILITY	99,000	105,822	108,000	116,000			116,000	116,000	116,000	116,000	116,000
1- 401- 26- 924	NH STATE FIRE'S ASSOCIATION	500	684	500	500			500	500	500	500	500
1- 401- 26- 925	WORKERS COMPENSATION	93,930	134,152	175,560	116,859	5,454		122,313	122,313	116,859	116,859	116,859
1- 401- 26- 927	UNEMPLOYMENT COMPENSATION	7,500	10,261	7,500	15,000			15,000	15,000	15,000	15,000	15,000
1- 401- 26- 929	SOCIAL SECURITY	130,739	135,142	130,739	154,262	1,582		155,824	155,824	154,262	154,262	154,262
1- 401- 26- 933	WAGE INCREASE WARRANT ARTICLE	4,148	4,146	3,658	85,336			87,109	87,109	85,336	85,336	85,336
1- 401- 26- 933	MEDICARE	67,126	52,377	67,126	1,773			1,773	1,773	1,773	1,773	1,773
TOTAL INSURANCE		402,941	442,584	493,103	487,957	8,789	0	496,746	496,746	487,957	487,957	487,957
BENEFITS												
1- 401- 31- 931	HEALTH INSURANCE	826,012	775,233	1,222,194	1,139,623	52,872		1,192,495	1,192,495	1,139,623	1,139,623	1,139,623
1- 401- 31- 932	LIFE & DISABILITY INSURANCE	52,809	57,549	52,809	63,600	2,995		66,595	66,595	63,600	63,600	63,600
1- 401- 31- 934	TOWN ADMINISTRATOR ICMA CONTRIBUTION	7,246		7,246	0			0	0	0	0	0
1- 401- 31- 935	NH RETIREMENT	380,015	383,077	380,015	536,636	15,426		552,062	552,062	563,529	563,529	563,529
1- 401- 31- 935	POLICE UNION CONTRACT	10,929	10,929					0				
1- 401- 31- 935	5 new POLICE OFFICERS	41,948										
1- 401- 31- 936	WAGE INCREASE WARRANT ARTICLE			2,821								
1- 401- 31- 936	DENTAL INSURANCE	57,362	35,119	57,362	46,344	2,478		48,822	48,822	46,344	46,344	46,344
1- 401- 31- 938	PENSION	4,000	4,000	4,000	4,000			4,000	4,000	4,000	4,000	4,000
1- 401- 31- 939	HEALTH INSURANCE REIMBURSEMENT	8,400	6,116	8,400	2,400			2,400	2,400	2,400	2,400	2,400
TOTAL BENEFITS		1,388,721	1,272,023	1,734,847	1,792,603	73,771	0	1,866,374	1,866,374	1,819,496	1,826,996	1,826,996
STREET LIGHTS												
1- 401- 36- 951	STREET LIGHTS	45,000	64,563	45,000	66,000			66,000	66,000	66,000	66,000	66,000
TOTAL STREET LIGHTS		45,000	64,563	45,000	66,000	0	0	66,000	66,000	66,000	66,000	66,000

## TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006

8/10/2005

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column 10	column 11
2003/2004 FISCAL YEAR												
2003-04	APPROP.	2003-04	ACTUAL	2004-2006 CURRENT YEAR APPROP.	2006-06 REGULAR DEPARTMENT BUDGET	2006-06 DEPARTMENT GROWTH REQUEST	2006-06 SALARY INCR. COUNCIL APPROVED	2005-06 TOTAL DEPARTMENT REQUEST	2005-06 TOWN ADMIN RECOMM.	2005-06 COUNCIL RECOMM.	2006-06 BUDGET COMMITTEE RECOMM.	2005-06 TOWN MEETING VOTE
1- 401- 41- 953	HYDRANT MAINTENANCE	126,981	135,242	126,981	152,461			152,461	152,461	152,461	152,461	152,461
	TOTAL HYDRANT MAINTENANCE	126,981	135,242	126,981	152,461	0	0	152,461	152,461	152,461	152,461	152,461
LEGAL												
1- 401- 46- 821	ATTORNEY FEES	36,000	70,475	36,000	40,000			40,000	40,000	40,000	40,000	40,000
1- 401- 46- 824	LEGAL ADS	1,500	153	1,500	1			1	1	1	1	1
1- 401- 46- 825	MISC/DAMAGES	4,000		4,000	1,000			1,000	1,000	1	1	1
1- 401- 46- 827	UNION NEGOTIATION FEES				20,000			20,000	20,000	20,000	20,000	20,000
	TOTAL LEGAL	1	2,571	1	61,001	0	0	61,001	61,001	60,002	60,002	60,002
MISC. ACT/ASSOCIATIONS												
1- 401- 61- 910	COMMUNITY ACTION PROGRAM	11,526	11,526	11,526	12,217			12,217	12,217	12,217	12,217	12,217
1- 401- 61- 911	MEMORIAL DAY	1,750	1,750	1,750	1,750			1,750	1,750	1,750	1,750	1,750
1- 401- 61- 912	SO. NH PLANNING	7,566	7,566	7,566	7,992			7,992	7,992	7,992	7,992	7,992
1- 401- 61- 913	NH MUNICIPAL ASSN.	7,800	8,480	7,800	9,350			9,350	9,350	9,350	9,350	9,350
1- 401- 61- 914	VISITING NURSE	7,402	7,402	7,402	7,402			7,402	7,402	7,402	7,402	7,402
1- 401- 61- 915	AMBULANCE SERVICE	60,461	60,460	60,461	66,507			66,507	66,507	66,507	66,507	66,507
1- 401- 61- 916	HERITAGE COMMISSION	0	0	0	1,000			1,000	1,000	1,000	1,000	1,000
1- 401- 61- 917	AMERICAN RED CROSS	1,129	1,129	1,129	1,128			1,128	1,128	1,128	1,128	1,128
1- 401- 61- 918	VOLUNTEER APPRECIATION NIGHT	4,500	4,967	4,500	4,500			4,500	4,500	3,000	1,500	1,500
1- 401- 61- 919	HOOKSETTITES	3,500	3,500	3,500	3,500			3,500	3,500	3,500	1,000	1,000
1- 401- 61- 920	HISTORICAL SOCIETY	1,000	1,012	1,000	500			500	500	1,000	1,000	1,000
1- 401- 61- 921	OLD HOME DAY	1,000	1,000	1,000	1,000			1,000	1,000	1,000	1,000	1,000
1- 401- 61- 922	EMPLOYEE APPREC. NIGHT	2,000	0	2,000	0			0	0	0	0	0
	TOTAL MISC. ACT/ASSOCIATIONS	109,634	108,792	109,634	116,846	0	0	116,846	116,846	115,846	111,846	111,846
1- 401- 71- 101	UNANTICIPATED EXPENSES	5,000	17,414	5,000	5,000			5,000	5,000	5,000	5,000	5,000
1- 401- 71- 102	ECONOMIC DEVELOPMENT	5,000		5,000	5,000			5,000	5,000	5,000	1	1
	TOTAL ADMINISTRATION	2,426,308	2,355,650	2,860,255	2,984,550	82,560	0	3,067,110	3,067,110	3,019,444	3,008,895	3,008,895



# TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006

8/10/2005

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column 10	column 11
2003/2004 FISCAL YEAR		2003-04 APPROP.	2003-04 ACTUAL	2004-2005 CURRENT YEAR APPROP.	2005-06 REGULAR DEPARTMENT BUDGET	2005-06 DEPARTMENT GROWTH REQUEST	2005-06 SALARY INCOR. COUNCIL APPROVED	2005-06 TOTAL DEPARTMENT REQUEST	2005-06 TOWN ADMIN RECOMM.	2005-06 COUNCIL RECOMM.	2005-06 BUDGET COMMITTEE RECOMM.	2005-06 TOWN MEETING VOTE
FINANCE DEPARTMENT												
1- 404- 01- 111	FINANCE WAGES	78,224	84,667	79,608	89,798			89,798	89,798	89,798	89,798	89,798
	WAGE INCREASE WARRANT	1,384	1,384	2,830								
1- 404- 01- 227	AUDIT	16,000	16,000	17,000	18,000			18,000	18,000	18,000	18,000	18,000
1- 404- 01- 251	PRINTING & FORMS	2,900	2,193	2,900	2,950			2,950	2,950	2,950	2,950	2,950
1- 404- 01- 433	TELEPHONE	2,000	2,118	2,000	2,400			2,400	2,400	2,400	2,400	2,400
1- 404- 01- 531	MILEAGE	200	189	200	250			250	250	250	250	250
1- 404- 01- 541	EDUCATION	670	817	670	970			970	970	970	970	970
1- 404- 01- 713	NEW EQUIPMENT	500	311	500	2,200			2,200	2,200	2,200	631	631
1- 404- 01- 811	GAS COMPLIANCE				40,000			40,000	0	0	1	1
TOTAL FINANCE DEPARTMENT		101,878	107,679	105,508	156,568	0	0	156,568	116,568	116,568	115,000	115,000
ASSESSING DEPARTMENT												
1- 407- 01- 111	ASSESSING WAGES	62,283	66,535	63,515	129,125			129,125	129,125	129,125	129,125	129,125
	WAGE INCREASE WARRANT	1,232	1,232	2,135								
1- 407- 01- 223	CONTRACTED SERVICES	24,000	41,518	24,000	0			0	0	1	1	1
1- 411- 01- 229	TAX MAP MAINTENANCE	18,000	1,908	6,000	6,000			6,000	6,000	6,000	6,000	6,000
1- 407- 01- 433	TELEPHONE	2,400	2,369	2,400	2,500			2,500	2,500	2,500	2,500	2,500
1- 407- 01- 531	MILEAGE	850	200	850	850			850	850	850	850	850
1- 407- 01- 541	EDUCATION	1,000	0	1,000	1,000			1,000	1,000	750	750	750
1- 407- 01- 224	COMPUTER SOFTWARE	9,500	14,129	9,500	4,870			4,870	4,870	3,970	3,970	3,970
1- 407- 01- 713	NEW EQUIPMENT	2,770	1,864	2,770	2,500			2,500	2,500	2,500	2,500	2,500
1- 407- 01- 811	GENERAL OPERATING EXPENSES	3,100	2,437	3,100	4,360			4,360	4,360	4,360	4,360	4,360
TOTAL ASSESSING DEPARTMENT		125,135	132,192	115,270	151,205	0	0	151,205	151,205	150,056	150,056	150,056
BUILDING DEPARTMENT												
1- 411- 01- 111	BUILDING WAGES	79,786	81,539	81,361	84,890			84,890	84,890	84,890	84,890	84,890
	WAGE INCREASE WARRANT	1,575	1,575	2,365								
1- 417- 01- 114	HEALTH OFFICER	2,400	2,400	2,400	2,400			2,400	2,400	2,400	2,400	2,400
1- 411- 01- 222	CONTRACTED SERVICES	1,400	280	1,400	1,400			1,400	1,400	1,400	1,400	1,400
1- 411- 01- 251	PRINTING & FORMS	1,000	931	1,000	1,200			1,200	1,200	1,200	1,200	1,200
1- 411- 01- 433	TELEPHONE	2,700	2,937	2,700	3,000			3,000	3,000	3,000	3,000	3,000
1- 411- 01- 527	GAS	1,000	1,172	1,000	1,500			1,500	1,500	1,500	1,500	1,500
1- 411- 01- 531	MILEAGE	0	0	0	100			100	100	100	100	100
1- 411- 01- 541	EDUCATION	2,000	2,311	2,000	2,000			2,000	2,000	2,000	2,000	2,000
1- 411- 01- 713	NEW EQUIPMENT	2,000	1,098	2,000	500			500	500	500	500	500
1- 411- 01- 811	GENERAL OPERATING EXPENSES	3,000	2,070	3,000	1,500			1,500	1,500	1,500	1,500	1,500
TOTAL BUILDING DEPARTMENT		96,881	96,313	99,246	98,490	0	0	98,490	98,490	98,490	98,490	98,490



**TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006**

8/10/2005

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column 10	column 11
2003/2004 FISCAL YEAR		2003-04	2003-04	2004-2005	2005/2006 BUDGET YEAR		2005-06	2005-06	2005-06	2005-06	2005-06	2005-06
		APPROP.	ACTUAL	CURRENT YEAR APPROP.	REGULAR DEPARTMENT BUDGET	DEPARTMENT GROWTH REQUEST	SALARY INC. COUNCIL APPROVED	TOTAL DEPARTMENT REQUEST	TOWN ADMIN RECOMM.	COUNCIL RECOMM.	BUDGET COMMITTEE RECOMM.	TOWN MEETINGS VOTE
<b>TAX DEPARTMENT</b>												
1- 414- 01- 111	TAX DEPARTMENT WAGES	113,704	113,985	115,888	126,531			126,531	126,531	126,531	126,531	126,531
	WAGE INCREASE WARRANT	2,184	2,184	3,887	4,700			4,700	4,700	4,700	4,700	4,700
1- 414- 01- 241	STATE FEES	3,275	4,603	3,275	1,750			1,750	1,750	1,750	1,750	1,750
1- 414- 01- 243	REGISTRY OF DEEDS	1,750	1,004	1,750	4,375			4,375	4,375	4,375	4,375	4,375
1- 414- 01- 251	PRINTING	4,375	3,755	4,375	2,400			2,400	2,400	2,400	2,400	2,400
1- 414- 01- 433	TELEPHONE	1,850	2,080	1,850	150			150	150	150	150	150
1- 414- 01- 531	MILEAGE	150	0	150	1,200			1,200	1,200	1,200	1,200	1,200
1- 414- 01- 541	EDUCATION	1,200	202	1,200	1,000			1,000	1,000	1,000	1,000	1,000
1- 414- 01- 713	NEW EQUIPMENT	680	791	680	1,700			1,700	1,700	1,700	1,700	1,700
1- 414- 01- 715	RECORDS PRESERVATION	1,700	0	1,700	6,500			6,500	6,500	6,500	6,500	6,500
1- 414- 01- 811	GENERAL OPERATING EXPENSES	3,900	1,772	3,900	150,306	0	0	150,306	150,306	150,306	148,607	148,607
<b>TOTAL TAX DEPARTMENT</b>		<b>134,768</b>	<b>130,376</b>	<b>138,655</b>	<b>150,306</b>	<b>0</b>	<b>0</b>	<b>150,306</b>	<b>150,306</b>	<b>150,306</b>	<b>148,607</b>	<b>148,607</b>
<b>FAMILY SERVICES</b>												
1- 420 01- 111	FAMILY SERVICES WAGES	34,333	38,927	35,020	40,315			40,315	40,315	40,315	40,315	40,315
	WAGE INCREASE WARRANT	687	687	1,049	2,500			2,500	2,500	2,500	2,000	2,000
1- 420 01- 433	TELEPHONE	2,000	2,179	2,000	300			300	300	300	300	300
1- 420 01- 531	MILEAGE	500	145	500	500			500	500	500	500	500
1- 420 01- 541	EDUCATION	700	81	700	500			500	500	500	500	500
1- 420 01- 713	EQUIPMENT	1,200	1,423	1,200	100			100	100	100	100	100
1- 420 01- 811	MISCELLANEOUS				300			300	300	300	300	300
1- 420 01- 424	SUPPLIES				75,000			75,000	75,000	75,000	75,000	75,000
1- 420 01- 941	TOWN WELFARE	90,000	47,542	90,000	5,000			5,000	5,000	5,000	5,000	5,000
1- 420 01- 943	PROGRAM DEVELOPMENT	5,000	0	5,000	124,515	0	0	124,515	124,515	124,515	124,015	124,015
<b>TOTAL FAMILY SERVICES</b>		<b>134,420</b>	<b>90,984</b>	<b>135,469</b>	<b>124,515</b>	<b>0</b>	<b>0</b>	<b>124,515</b>	<b>124,515</b>	<b>124,515</b>	<b>124,015</b>	<b>124,015</b>

# TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006

8/10/2005

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1 2003-04 APPROP.	column 2 2003-04 ACTUAL	column 3 2004-2005 CURRENT YEAR APPROP.	column 4 2005-06 REGULAR DEPARTMENT BUDGET	column 5 2005-06 DEPARTMENT GROWTH REQUEST	column 6 2005-06 SALARY INCR. COUNCIL APPROVED	column 7 2005-06 TOTAL DEPARTMENT REQUEST	column 8 2005-06 TOWN ADMIN RECOMM.	column 9 2005-06 COUNCIL RECOMM.	column 10 2005-06 BUDGET COMMITTEE RECOMM.	column 11 2005-06 TOWN MEETING VOTE
<b>POLICE DEPARTMENT</b>												
1- 424- 01- 111	WAGES	1,448,426	1,284,389	1,791,307	1,978,833			1,978,833	1,978,833	1,978,833	1,978,833	1,978,833
	UNION CONTRACT	62,589	62,589					0	0	0	0	0
	5 POLICE OFFICER WARRANT	113,734										
1- 424- 01- 311	GASOLINE & CRUISER UPKEEP	36,785	32,194	36,785	60,021			60,021	60,021	60,021	60,021	60,021
1- 424- 01- 314	COMMUNICATION MAINTENANCE	8,600	2,419	8,600	5,000			5,000	5,000	5,000	5,000	5,000
1- 424- 01- 315	EQUIPMENT MAINTENANCE	2,500	2,125	2,500	3,500			3,500	3,500	3,500	3,500	3,500
1- 424- 01- 415	PHOTOGRAPHY	6,039	5,269	6,039	3,534			3,534	3,534	3,534	3,534	3,534
1- 424- 01- 433	TELEPHONE	11,000	11,072	11,000	15,162			15,162	15,162	15,162	15,162	15,162
1- 424- 01- 441	SELECTION PROCESS	6,822	13,535	6,822	16,348			16,348	16,348	16,348	16,348	16,348
	5 POLICE OFFICER WARRANT FOR 6 MTHS	9,250	2,687									
1- 424- 01- 443	TRAINING	16,965	18,134	16,965	17,280			17,280	17,280	17,280	17,280	17,280
1- 424- 01- 444	DRUG/ALCOHOL/PSYCHIMED TESTING	2,000	1,167	2,000	2,500			2,500	2,500	2,500	2,500	2,500
1- 424- 01- 445	PUBLICATIONS	4,960	10,101	4,960	7,032			7,032	7,032	7,032	7,032	7,032
1- 424- 01- 446	EDUCATION (CONTRACTUAL)	6,000	0	6,000	6,000			6,000	6,000	6,000	6,000	6,000
1- 424- 01- 447	COMMUNITY SERVICE (DARE & GREAT)	7,500	3,522	7,500	7,500			7,500	7,500	7,500	7,500	7,500
1- 424- 01- 481	VEHICLE & RELATED PURCHASES	56,435	152,299	56,435	86,350			86,350	86,350	86,350	86,350	86,350
1- 424- 01- 713	POLICE EQUIPMENT	8,800	102,744	8,800	15,149			15,149	15,149	15,149	15,149	15,149
	5 POLICE OFFICER WARRANT FOR 6 MTHS	2,850	26,861									
1- 424- 01- 715	PERSONNEL EQUIPMENT	950	11,272	950	15,375			15,375	15,375	15,375	15,375	15,375
	5 POLICE OFFICER WARRANT FOR 6 MTHS	12,117										
1- 424- 01- 716	UNIFORMS (CONTRACTUAL)	18,200	13,858	21,825	21,750			21,750	21,750	21,750	21,750	21,750
1- 424- 01- 717	OFFICE EQUIPMENT & RELATED SUPPLIES	7,925	16,768	7,925	11,595			11,595	11,595	11,595	11,595	11,595
1- 424- 01- 718	OFFICE EQUIPMENT RENTAL & MAINT. CONTRACT	22,599	22,073	22,599	22,040			22,040	22,040	22,040	22,040	22,040
1- 424- 01- 821	LEGAL FOR POLICE COMMISSION	8,000	21,913	8,000	8,000			8,000	8,000	8,000	8,000	8,000
1- 424- 01- 827	LEGAL FOR UNION NEGOTIATION	1	4,799	1	7,000			7,000	7,000	7,000	7,000	7,000
1- 424- 01- 962	ANIMAL CONTROL OPERATIONS	5,550	3,248	5,550	5,000			5,000	5,000	5,000	5,000	5,000
1- 424- 01- 963	SPECIAL POLICE	60,000	26,481	60,000	60,000			60,000	60,000	60,000	60,000	60,000
1- 424- 01- 999	MISCELLANEOUS	3,940	27,334	3,940	7,745			7,745	7,745	7,745	7,745	7,745
	<b>TOTAL POLICE DEPARTMENT</b>	<b>1,950,337</b>	<b>1,878,853</b>	<b>2,096,303</b>	<b>2,382,714</b>	<b>0</b>	<b>0</b>	<b>2,382,714</b>	<b>2,382,714</b>	<b>2,382,714</b>	<b>2,382,714</b>	<b>2,382,714</b>

**TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006**

**8/10/2005**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 5	column 7	column 8	column 9	column 10	column 11
2003/2004 FISCAL YEAR		2003-04 APPROP.	2003-04 ACTUAL	2004-2005 CURRENT YEAR APPROP.	2005-06 REGULAR BUDGET	2005-06 DEPARTMENT GROWTH REQUEST	2005-06 SALARY INCR. COUNCIL APPROVED	2005-06 TOTAL DEPARTMENT REQUEST	2005-06 TOWN ADMIN RECOMM.	2005-06 COUNCIL RECOMM.	2005-06 BUDGET COMMITTEE RECOMM.	2005-06 TOWN MEETING VOTE
<b>COMMUNICATIONS DEPARTMENT</b>												
1- 427- 01- 111	WAGES	281,916	180,127	356,186	426,510			426,510	426,510	426,510	426,510	426,510
	UNION CONTRACT	35,569	35,569					0				
1- 427- 01- 311	EQUIPMENT MAINTENANCE	12,650	10,488	12,650	12,650			12,650	12,650	12,650	12,650	12,650
1- 427- 01- 312	SPOTS (STATE POLICE TELECOM.)	3,600	3,600	3,600	3,600			3,600	3,600	3,600	3,600	3,600
1- 427- 01- 313	EQUIPMENT CONTRACTS	2,500	0	2,500	2,500			2,500	2,500	2,500	2,500	2,500
1- 427- 01- 314	COMMUNICATION EQUIPMENT CONTRACTS	5,000	0	5,000	5,000			5,000	5,000	5,000	5,000	5,000
1- 427- 01- 411	PERSONNEL EQUIPMENT	1	0	1	1			1	1	1	1	1
1- 427- 01- 424	OFFICE SUPPLIES	2,325	2,918	2,325	4,000			4,000	4,000	4,000	4,000	4,000
1- 427- 01- 425	NEW OFFICE EQUIPMENT	500	2,509	500	1,500			1,500	1,500	1,500	1,500	1,500
1- 427- 01- 433	TELEPHONE	5,500	3,866	5,500	6,000			6,000	6,000	6,000	6,000	6,000
1- 427- 01- 441	SELECTION PROCESS	5,200	5,591	5,200	5,356			5,356	5,356	5,356	5,356	5,356
1- 427- 01- 443	TRAINING	4,080	919	4,050	4,320			4,320	4,320	4,320	4,320	4,320
1- 427- 01- 444	DRUG/ALCOHOL/PSYCHMED TESTING	1,000	0	1,000	1,000			1,000	1,000	1,000	1,000	1,000
1- 427- 01- 445	PUBLICATIONS	250	801	250	735			735	735	735	735	735
1- 427- 01- 446	EDUCATION (CONTRACTUAL)	1,500	0	1,500	1,500			1,500	1,500	1,500	1,500	1,500
1- 427- 01- 713	NEW EQUIPMENT	1,000	25,499	1,000	925			925	925	925	925	925
1- 427- 01- 714	OFFICE EQUIP. RENTAL & MAINT. CONTRACTS	2,220	1,664	2,220	2,220			2,220	2,220	2,220	2,220	2,220
1- 427- 01- 715	FIRE DEPARTMENT COMMUNICATION									1	1	1
1- 427- 01- 999	MISCELLANEOUS	250	16,924	250	300			300	300	300	300	300
<b>TOTAL COMMUNICATIONS DEPT.</b>		<b>365,031</b>	<b>290,475</b>	<b>403,732</b>	<b>478,117</b>	<b>0</b>	<b>0</b>	<b>478,117</b>	<b>478,117</b>	<b>478,118</b>	<b>478,118</b>	<b>478,118</b>



# TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006

8/10/2005

column 1		column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column 10	column 11
2003/2004 FISCAL YEAR											
2003-04	2003-04										
APPROP.	ACTUAL	2004-2005	2005-06	2005-06	2005-06	2005-06	2005-06	2005-06	2005-06	2005-06	2005-06
		CURRENT YEAR	REGULAR	DEPARTMENT	DEPARTMENT	SALARY INCR.	TOTAL	TOWN ADMIN	COUNCIL	BUDGET	TOWN
		APPROP.	BUDGET	GROWTH	REQUEST	COUNCIL	DEPARTMENT	RECOMM.	RECOMM.	COMMITTEE	MEETING
1- 431- 01- 111	WAGES - PERM	1,060,931	1,053,064	1,128,909	97,075		1,223,666	1,223,666	1,126,591	1,126,591	1,126,591
		1,844	1,844								
1- 431- 01- 114	WAGES - PERM (VAC, SICK, BEREAVE & PERSONAL)	215,766	269,641	202,431			158,424	158,424	237,554	237,554	237,554
1- 431- 01- 112	OVERTIME			13,335	(79,130)		121,123	121,123	121,123	121,123	121,123
1- 431- 01- 113	WAGES - CALL	18,600	20,307	18,600			18,600	18,600	18,600	18,600	18,600
		372	372								
1- 431- 01- 115	WAGES - ADMINISTRATIVE	223,532	167,496	230,190	234,984		234,984	234,984	234,984	234,984	234,984
		4,442	4,442	5,058							
1- 431- 01- 116	SPECIAL DETAIL	5,000	12,795	5,000	10,000		10,000	5,000	5,000	5,000	5,000
1- 431- 01- 251	PRINTING	1,150	523	1,150	2,000		2,000	2,000	2,000	2,000	2,000
1- 431- 01- 253	ADVERTISING	1,000	946	1,000	1,200		1,200	1,200	1,200	1,200	1,200
1- 431- 01- 314	MAINTENANCE & REPAIR RADIOS	4,500	511	4,500	4,500		4,500	4,500	4,500	4,500	4,500
1- 431- 01- 315	MAINTENANCE & REPAIR PORTABLE EQUIP.	17,683	9,001	17,683	17,683		17,683	17,683	17,683	17,683	17,683
1- 431- 01- 316	MAINTENANCE & REPAIR HOSES	5,375	0	5,375	2,000		2,000	2,000	2,000	2,000	2,000
1- 431- 01- 317	MAINTENANCE & REPAIR CLOTHING	1,700	2,176	1,700	2,000		2,000	2,000	2,000	2,000	2,000
1- 431- 01- 318	RENTAL & LEASES	10,104	16,882	10,104	9,340		9,340	9,340	9,340	9,340	9,340
1- 431- 01- 319	OFFICE EQUIPMENT MAINTENANCE	7,950	8,035	7,950	10,125		10,125	10,125	10,125	10,125	10,125
1- 431- 01- 417	CLOTHING/UNIFORM PURCHASE	22,300	42,212	17,400	8,400		40,800	40,800	32,400	32,400	32,400
				4,900			0	0	0	0	0
1- 431- 01- 418	PROTECTIVE CLOTHING PURCHASE			1,008			1,000	1,000	1,000	1,000	1,000
1- 431- 01- 419	AIR & OXYGEN	1,008	698	1,008			1,000	1,000	1,000	1,000	1,000
1- 431- 01- 422	MEDICAL SUPPLIES	14,414	9,240	14,414	6,900		6,900	6,900	6,900	6,900	6,900
1- 431- 01- 424	OFFICE SUPPLIES	3,800	6,319	3,800	3,800		3,800	3,800	3,800	3,800	3,800
1- 431- 01- 425	SUBSCRIPTIONS & MEMBERSHIP	1,490	2,128	1,490	1,765		1,765	1,765	1,765	1,765	1,765
1- 431- 01- 427	FOOD EXPENSE	1,200	1,263	1,200	2,000		2,000	2,000	2,000	2,000	2,000
1- 431- 01- 431	POSTAGE	900	671	900	900		900	900	900	900	900
1- 431- 01- 433	TELEPHONE	9,190	10,983	9,190	10,120		10,120	10,120	10,120	10,120	10,120
1- 431- 01- 443	TRAINING	20,900	12,362	20,900	840		22,986	22,986	22,146	22,146	22,146
							0	0	0	0	0
1- 431- 01- 445	TRAINING/EDUCATION-CONTRACTUAL	18,000	17,487	18,000	18,000		18,000	18,000	18,000	18,000	18,000
1- 431- 01- 444	TRAINING - ADMINISTRATION	7,635	3,282	7,635	7,635		7,635	7,635	7,635	7,635	7,635
1- 431- 01- 529	GAS & OIL	11,385	12,328	11,385	17,150		17,150	17,150	17,150	17,150	17,150
1- 431- 01- 713	NEW EQUIPMENT (physical fitness equipment)	4,800	11,442	2,550	12,600		12,600	0	0	5,000	5,000
1- 431- 01- 717	FURNITURE PURCHASES										
1- 431- 01- 714	SAFETY EQUIPMENT	950	694	0	950		950	950	950	950	950
1- 431- 01- 715	OPERATING EQUIPMENT	25,000	12,578	25,000	22,310		22,310	6,450	6,450	6,450	6,450
1- 431- 01- 716	NEW RESCUE EQUIPMENT	10,377	2,471	10,377	10,140		10,140	10,140	10,140	10,140	10,140
1- 431- 01- 971	FIRE PREVENTION	8,675	5,375	8,675	8,675		8,675	8,675	8,675	8,675	8,675
1- 431- 01- 973	HAZARDOUS MATERIALS	10,870	9,326	10,870	7,100		7,100	7,100	7,100	7,100	7,100
1- 431- 01- 975	PHYSICAL EXAMS	7,000	2,292	7,000	7,720	1,980	9,700	9,700	7,720	7,720	7,720
TOTAL FIRE DEPARTMENT		1,759,843	1,731,186	1,829,679	1,991,011	29,165	0	2,020,176	1,962,551	1,967,551	1,967,551



**TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006**

**8/10/2005**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column10	column11
		2003/2004 FISCAL YEAR	2003/04	2004-2005	2005-06	2005-06	2005-06	2005-06	2005-06	2005-06	2005-06	2005-06
		APPROP.	ACTUAL	CURRENT YEAR	REGULAR	DEPARTMENT	SALARY INCR.	TOTAL	TOWN ADMIN	COUNCIL	BUDGET	TOWN
				APPROP.	BUDGET	REQUEST	COUNCIL	DEPARTMENT	RECOMM.	RECOMM.	COMMITTEE	MEETING
							APPROVED	REQUEST	RECOMM.	RECOMM.	RECOMM.	VOTE
1- 434- 01- 101	WAGES	2,500	0	2,500	2,500			2,500	2,500	2,500	2,500	2,500
1- 434- 01- 443	TRAINING				9,000			9,000	9,000	9,000	9,000	9,000
1- 434- 01- 713	NEW EQUIPMENT	14,748	14,748	0		1,500		1,500	1,500	0	0	0
	<b>TOTAL FOREST FIRE</b>	<b>17,248</b>	<b>14,748</b>	<b>2,500</b>	<b>11,500</b>	<b>1,500</b>	<b>0</b>	<b>13,000</b>	<b>13,000</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>

# TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006

8/10/2005

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column 10	column 11
<b>2003/2004 FISCAL YEAR</b>												
		2003-04 APPROP.	2003-04 ACTUAL	2004-2006 CURRENT YEAR APPROP.	2005-06 REGULAR DEPARTMENT BUDGET	2005-06 DEPARTMENT GROWTH REQUEST	2005-06 SALARY INCR. COUNCIL APPROVED	2005-06 TOTAL DEPARTMENT REQUEST	2005-06 TOWN ADMIN RECOMM.	2005-06 COUNCIL RECOMM.	2005-06 BUDGET COMMITTEE RECOMM.	2005-06 TOWN MEETING VOTE
<b>HIGHWAY DEPARTMENT</b>												
<b>HIGHWAY ADMINISTRATION</b>												
1- 437- 11- 111	WAGES	83,165	86,414	83,165	89,109			89,109	89,109	89,109	89,109	89,109
	WAGE INCREASE WARRANT	1,589	1,589	2,193								
1- 437- 11- 317	UNIFORMS	7,930	9,359	7,930	9,971			9,971	9,971	9,971	9,971	9,971
1- 437- 11- 424	OFFICE SUPPLIES	2,500	2,029	2,500	2,500			2,500	2,500	2,500	2,500	2,500
1- 437- 11- 433	TELEPHONE	6,004	7,527	6,004	9,040			9,040	9,040	9,040	9,040	9,040
1- 437- 11- 541	EDUCATION & TRAINING	2,600	1,530	2,600	2,600			2,600	2,600	2,600	2,600	2,600
1- 437- 11- 711	TECH SUPPLIES	500	0	500	500			500	500	500	500	500
1- 437- 11- 713	NEW EQUIPMENT	1,000	599	0	1,000			1,000	1,000	1,000	1,000	1,000
1- 437- 11- 989	AUTOCAD SYSTEM	1	0	1	1			1	1	1	1	1
1- 437- 11- 999	MISC.	1	394	1	1			1	1	1	1	1
	<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>105,290</b>	<b>109,441</b>	<b>104,894</b>	<b>114,722</b>	<b>0</b>	<b>0</b>	<b>114,722</b>	<b>114,722</b>	<b>114,722</b>	<b>114,722</b>	<b>114,722</b>
<b>ROAD MAINTENANCE</b>												
1- 437- 21- 111	WAGES	314,779	299,735	322,854	266,814			266,814	266,814	266,814	266,814	266,814
	WAGE INCREASE WARRANT	5,225	5,225	11,143								
1- 437- 21- 275	RENTAL & CONTRACTED SERVICES	27,000	26,340	27,000	55,800			55,800	48,800	48,800	48,800	48,800
1- 437- 21- 421	CONSTRUCTION MATERIAL	55,000	61,083	55,000	65,000			65,000	65,000	65,000	65,000	65,000
1- 437- 21- 429	SALT/SAND FOR HIGHWAYS	65,000	62,937	85,000	86,055			86,055	86,055	86,055	86,055	86,055
1- 437- 21- 529	GAS & DIESEL FUEL	20,000	26,447	20,000	40,000			40,000	40,000	40,000	40,000	40,000
1- 437- 21- 711	NEW/REPLACEMENT EQUIPMENT	16,415	13,200	0	30,100			30,100	10,000	10,000	10,000	10,000
1- 437- 21- 987	POW EDGES & CHAINS	3,000	3,632	3,000	6,000			6,000	6,000	6,000	6,000	6,000
	<b>TOTAL ROAD MAINTENANCE</b>	<b>606,419</b>	<b>498,599</b>	<b>503,997</b>	<b>549,769</b>	<b>0</b>	<b>0</b>	<b>549,769</b>	<b>522,669</b>	<b>522,669</b>	<b>522,669</b>	<b>522,669</b>
<b>MISC. HIGHWAY</b>												
1- 437- 41- 981	RESURFACING	220,000	320,000	220,000	220,000			220,000	220,000	220,000	220,000	220,000
	<b>TOTAL MISC. HIGHWAY</b>	<b>220,000</b>	<b>320,000</b>	<b>220,000</b>	<b>220,000</b>	<b>0</b>	<b>0</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>	<b>220,000</b>
<b>FLEET MAINTENANCE</b>												
1- 437- 52- 111	WAGES	63,471	64,980	63,471	70,202			70,202	70,202	70,202	70,202	70,202
	WAGE INCREASE WARRANT	1,261	1,261	1,765								
1- 437- 52- 311	HIGHWAY MAINTENANCE & REPAIR	35,000	30,708	35,000	45,000			45,000	45,000	40,000	40,000	40,000
1- 437- 52- 313	POLICE VEHICLE MAINTENANCE & REPAIR	15,000	16,210	15,000	25,000			25,000	25,000	20,000	20,000	20,000
1- 437- 52- 314	FIRE VEHICLE MAINTENANCE & REPAIR	45,000	37,992	45,000	55,750			55,750	55,750	50,750	50,750	50,750
1- 437- 52- 315	ADMINISTRATION VEHICLE MAINT. & REPAIR	1,000	437	1,000	2,000			2,000	2,000	2,000	2,000	2,000
1- 437- 52- 316	PARKS & RECR. MAINTENANCE & REPAIR	1,000	2,668	1,000	6,000			6,000	6,000	6,000	6,000	6,000
1- 437- 52- 317	MISC. TOWN VEHICLE REPAIRS	5,000	1,239	5,000	10,000			10,000	10,000	5,000	5,000	5,000
1- 437- 52- 318	BUILDING VEHICLE MAINTENANCE & REPAIR	500		500	2,000			2,000	2,000	2,000	2,000	2,000
1- 437- 52- 319	TRANSFER STATION VEHICLE MAINT. & REPAIR	6,000	11,262	6,000	11,000			11,000	11,000	11,000	11,000	11,000
1- 437- 52- 320	RUBBISH VEHICLE MAINT. & REPAIR	4,000	3,645	4,000				0	0	0	0	0
1- 437- 52- 322	GROUND MAINTENANCE	1,500	0	1,500				0	0	0	0	0
1- 437- 52- 421	SHOP SUPPLIES, SERVICES & TOOLS	7,633	7,532	7,633	14,241			14,241	14,241	14,241	14,241	14,241
	<b>TOTAL FLEET MAINTENANCE</b>	<b>186,366</b>	<b>177,964</b>	<b>186,869</b>	<b>241,193</b>	<b>0</b>	<b>0</b>	<b>241,193</b>	<b>241,193</b>	<b>221,193</b>	<b>221,193</b>	<b>221,193</b>
	<b>TOTAL HIGHWAY DEPARTMENT</b>	<b>1,018,074</b>	<b>1,105,994</b>	<b>1,015,760</b>	<b>1,125,684</b>	<b>0</b>	<b>0</b>	<b>1,125,684</b>	<b>1,098,584</b>	<b>1,078,584</b>	<b>1,078,584</b>	<b>1,078,584</b>

**TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006**

**8/10/2005**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1	column 2	column 3	column 4	column 5	column 6	column 7	column 8	column 9	column 10	column 11
<b>2003/2004 FISCAL YEAR</b>		<b>2003-04 APPROP.</b>	<b>2003-04 ACTUAL</b>	<b>2004-2006 CURRENT YEAR APPROP.</b>	<b>2005-06 REGULAR DEPARTMENT BUDGET</b>	<b>2005-06 DEPARTMENT GROWTH REQUEST</b>	<b>2005-06 SALARY INCR. COUNCIL APPROVED</b>	<b>2005-06 TOTAL DEPARTMENT REQUEST</b>	<b>2005-06 TOWN ADMIN RECOMM.</b>	<b>2005-06 COUNCIL RECOMM.</b>	<b>2005-06 BUDGET COMMITTEE RECOMM.</b>	<b>2005-06 TOWN MEETING VOTE</b>
<b>SOLID WASTE DEPARTMENT</b>												
<b>ADMINISTRATION</b>												
1- 441- 01- 111	WAGES	91,800	87,010	96,285	92,567			92,567	92,567	92,567	92,567	92,567
	WAGE INCREASE WARRANT	1,734	1,734	3,123								
1- 441- 01- 424	OFFICE SUPPLIES	1,950	1,870	1,950	2,400			2,400	2,400	2,400	2,400	2,400
1- 441- 01- 433	TELEPHONE	1,100	847	1,100	1,820			1,820	1,820	1,820	1,820	1,820
1- 441- 01- 541	EDUCATION	500	60	500	500			500	500	500	500	500
1- 441- 01- 712	NEW OFFICE EQUIPMENT	0	0	0	0			0	0	0	0	0
1- 441- 01- 736	OFFICE EQUIPMENT MAINTENANCE	1	65	1	1			1	1	1	1	1
	<b>TOTAL ADMINISTRATION</b>	<b>97,085</b>	<b>91,586</b>	<b>102,959</b>	<b>97,288</b>	<b>0</b>	<b>0</b>	<b>97,288</b>	<b>97,288</b>	<b>97,288</b>	<b>97,288</b>	<b>97,288</b>
<b>SOLID WASTE/RECYCLING</b>												
1- 441- 10- 111	WAGES	65,674	66,726	65,674	70,428			70,428	70,428	70,428	70,428	70,428
	WAGE INCREASE WARRANT	1,260	1,260	1,672								
1- 441- 10- 222	CONTRACTED SERVICES	6,200	5,310	6,200	8,500			8,500	8,500	8,500	8,500	8,500
1- 441- 10- 312	MISC. MAINTENANCE & REPAIR OF EQUIPMENT	3,000	141	3,000	3,000			3,000	3,000	3,000	3,000	3,000
1- 441- 10- 411	RECYCLING EQUIPMENT	2,300	2,015	2,300	3,000			3,000	3,000	3,000	3,000	3,000
1- 441- 10- 421	MATERIALS & SUPPLIES	2,500	1,620	2,500	2,500			2,500	2,500	2,500	2,500	2,500
1- 441- 10- 529	GAS & OIL FOR VEHICLES	8,500	11,398	8,500	22,508			22,508	22,508	22,508	22,508	22,508
1- 441- 10- 542	TIPPING FEES	452,850	406,855	518,209	549,654			549,654	549,654	549,654	549,654	549,654
1- 441- 10- 543	HAZARDOUS WASTE DISPOSAL	9,800	8,707	9,800	11,000			11,000	11,000	11,000	11,000	11,000
1- 441- 10- 544	PAY-AS-YOU-THROW BAGS	1	0	1	1			1	1	1	1	1
1- 441- 10- 611	POST CLOSURE LANDFILL MAINTENANCE	1	0	1	1			1	1	1	1	1
1- 441- 10- 712	NEW EQUIPMENT			0	0			0	0	0	0	0
1- 441- 10- 713	NEW EQUIPMENT FOR RECYCLING	1	0	1	1			1	1	1	1	1
	<b>TOTAL SOLID WASTE/RECYCLING</b>	<b>652,087</b>	<b>504,032</b>	<b>617,858</b>	<b>668,593</b>	<b>0</b>	<b>0</b>	<b>668,593</b>	<b>668,593</b>	<b>668,593</b>	<b>668,593</b>	<b>668,593</b>
<b>COLLECTION</b>												
1- 441- 11- 111	WAGES	77,447	75,287	77,447	80,542	25,188		105,730	105,730	80,542	80,542	80,542
	WAGE INCREASE WARRANT	1,491	1,491	1,869								
1- 441- 11- 275	RENTAL/CONTRACTED SERVICES	3,000	0	3,000	1,000			1,000	1,000	1,000	1,000	1,000
1- 441- 11- 317	UNIFORM ALLOWANCE	2,200	1,974	2,200	3,000			3,000	3,000	3,000	3,000	3,000
1- 441- 11- 421	SUPPLIES	500	512	500	1,000			1,000	1,000	1,000	1,000	1,000
1- 441- 11- 529	GAS & OIL	3,500	8,693	3,500	17,290			17,290	17,290	17,290	17,290	17,290
1- 441- 11- 713	NEW EQUIPMENT	1	0	1	1			1	1	1	1	1
	<b>TOTAL COLLECTION DEPARTMENT</b>	<b>88,139</b>	<b>87,957</b>	<b>88,617</b>	<b>102,833</b>	<b>25,188</b>	<b>0</b>	<b>128,021</b>	<b>128,021</b>	<b>102,833</b>	<b>102,833</b>	<b>102,833</b>
	<b>TOTAL SOLID WASTE</b>	<b>737,311</b>	<b>683,575</b>	<b>809,334</b>	<b>868,714</b>	<b>25,188</b>	<b>0</b>	<b>893,902</b>	<b>893,902</b>	<b>868,714</b>	<b>862,267</b>	<b>862,267</b>

**TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006**

**8/10/2005**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1		column 2	column 3	column 4		column 5	column 6	column 7	column 8	column 9	column10	column11
		2003-04 APPROP.	2003-04 ACTUAL	2003/2004 FISCAL YEAR	2004-2006 CURRENT YEAR APPROP.	2005-06 REGULAR DEPARTMENT BUDGET	2005/2006 BUDGET YEAR 2005-06 DEPARTMENT GROWTH REQUEST	2005-06 SALARY INCR. COUNCIL APPROVED	2005-06 TOTAL DEPARTMENT REQUEST	2005-06 TOWN ADMIN RECDMM.	2005-06 COUNCIL RECOMM.	2006-06 BUDGET COMMITTEE RECOMM.	2005-06 TOWN MEETING VOTE	
PARKS & RECREATION DEPARTMENT														
1- 444- 01- 111	WAGES - PARKS & RECREATION	32,760	36,914		33,033	36,899		36,899		36,899	36,899		36,899	36,899
	WAGE INCREASE WARRANT	273	273		1,559									
1- 444- 02- 111	WAGES - GROUNDS MAINTENANCE	100,291	74,957		100,291	170,629		170,629	170,629	170,629	170,629		170,629	170,629
1- 444- 01- 112	WAGES - FUN IN THE SUN	21,448	17,910		21,448	21,448		21,448	21,448	21,448	21,448		21,448	21,448
1- 444- 01- 311	MAINTENANCE & REPAIRS	46,250	49,001		46,250	69,175		69,175	46,475	46,475	46,475		46,475	46,475
1- 444- 01- 433	TELEPHONE	1,000	1,463		1,000	2,000		2,000	2,000	2,000	2,000		2,000	2,000
1- 444- 01- 529	GAS & DIESEL FUEL	0	2,024		0	3,500		3,500	3,500	3,500	3,500		3,500	3,500
1- 444- 01- 713	NEW EQUIPMENT	12,800	12,662		800	6,300		6,300	6,300	6,300	6,300		6,300	6,300
1- 444- 01- 810	GENERAL OPERATION - FUN SUN	4,420	5,581		4,420	4,500		4,500	4,500	4,500	4,500		4,500	4,500
1- 444- 01- 811	GENERAL OPERATIONS	13,900	6,546		13,900	16,800		16,800	14,400	14,400	14,400		14,400	14,400
	TOTAL PARKS & RECREATION	233,142	207,331		222,701	331,251	0	331,251	306,151	306,151	306,151		306,151	356,151
COMMUNITY DEVELOPMENT DEPARTMENT														
1- 454- 01- 111	WAGES	85,517	91,430		87,064	97,182	6,240	103,422	97,182	97,182	97,182		97,182	97,182
	WAGE INCREASE WARRANT	1,547	1,547		2,818									
1- 451- 01- 223	PROF. SERVICES	21,000	21,000		0	20,000		20,000	13,750	13,750	13,750		13,750	13,750
1- 454- 01- 424	OFFICE SUPPLIES	2,720	3,640		7,220	7,220		7,220	7,220	7,220	7,220		7,220	7,220
1- 454- 01- 431	POSTAGE	6,151	6,954		6,151	7,000		7,000	7,000	7,000	7,000		7,000	7,000
1- 454- 01- 433	TELEPHONE	2,540	2,705		2,540	2,900		2,900	2,900	2,900	2,900		2,900	2,900
1- 454- 01- 443	TRAINING	4,000	2,704		4,000	4,000		4,000	4,000	4,000	4,000		4,000	4,000
1- 454- 01- 543	TRAVEL EXPENSE	5,501	4,385		5,501	5,501		5,501	5,501	5,501	5,501		5,501	5,501
1- 454- 01- 713	NEW EQUIPMENT	3,370	3,945		600	7,920		7,920	1,500	1,500	1,500		1,500	1,500
1- 454- 01- 829	HEARING EXPENSE	6,000	3,394		6,000	6,000		6,000	6,000	6,000	6,000		6,000	6,000
1- 454- 01- 850	FISCAL IMPACT ANALYSIS				0	0		0	0	0				
1- 454- 01- 860	MASTER PLAN UPDATE	1			1	0		0	0	1	1		1	1
1- 454- 01- 865	RECORDS PRESERVATION	1			1	4,360		4,360	4,000	1	1		1	1
1- 454- 01- 811	GENERAL OPERATING EXPENSES	4,500	3,071		0	0		0	0	1	1		1	1
1- 454- 01- 812	GIS MAINTENANCE (ARCMIS)				-	3,000		3,000	3,000	3,000	3,000		3,000	3,000
	TOTAL COMMUNITY DEVELOPMENT	142,848	144,775		121,896	165,083	6,240	171,323	152,053	148,056	148,056		148,056	148,056



**TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006**

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1 2003/04 APPROP.	column 2 2003/04 FISCAL YEAR 2003-04 ACTUAL	column 3 2004-2005 CURRENT YEAR APPROP.	column 4 2005-06 REGULAR DEPARTMENT BUDGET	column 5 2005/2006 BUDGET YEAR 2005-06 DEPARTMENT GROWTH REQUEST	column 6 2005-06 SALARY INCR. COUNCIL APPROVED	column 7 2005-06 TOTAL DEPARTMENT REQUEST	column 8 2005-06 TOWN ADMIN RECOMM.	column 9 2005-06 COUNCIL RECOMM.	column 10 2005-06 BUDGET COMMITTEE RECOMM.	column 11 2005-06 TOWN MEETING VOTE
<b>EMERGENCY MANAGEMENT</b>												
1- 461- 01- 111	WAGES	10,000	9,231	10,000	10,000			10,000	10,000	10,000	10,000	10,000
1- 461- 01- 311	OFFICE EQUIPMENT MAINT.	300	140	300	500			500	500	500	500	500
1- 461- 01- 316	GENERATOR MAINTENANCE	350	450	350	500			500	500	500	500	500
1- 461- 01- 411	CLOTHING PURCHASES				200			200	200	200	200	200
1- 461- 01- 424	OFFICE SUPPLIES	500	774	500	800			800	800	800	800	800
1- 461- 01- 433	TELEPHONE	1,500	2,393	1,500	1,600			1,600	1,600	1,600	1,600	1,600
1- 461- 01- 443	HOME LAND SECURITY TRAINING	12,080	7,080	5,000	5,000			5,000	5,000	5,000	5,000	5,000
1- 461- 01- 531	MILEAGE	900	192	900	900			900	900	900	900	900
1- 461- 01- 541	EDUCATION/SEMINARS				600			600	600	600	600	600
1- 461- 01- 713	NEW EQUIPMENT	1,000	4,114	0	5,000			5,000	5,000	5,000	5,000	5,000
1- 461- 01- 714	EQUIPMENT/FURNISHING				200			200	200	200	200	200
1- 461- 01- 717	EOC EMERGENCY COMMUNICATION MAINTENANCE	300		300	300			300	300	300	300	300
1- 461- 01- 815	EOC EMERGENCY FOOD	300	136	300	300			300	300	300	300	300
<b>TOTAL EMG. MANAGEMENT</b>												
		27,320	24,510	19,240	25,900	0	0	25,900	25,900	25,900	25,900	25,900
<b>CEMETERY COMMISSION</b>												
1- 464- 01- 222	CONTRACTED SERVICES/COMPUTER	411		411	1,000			1,000	1,000	500	500	500
1- 464- 01- 223	SURVEY	1,000	0	1,000	1,000			1,000	1,000	1,000	1,000	1,000
1- 464- 01-	EQUIPMENT MAINTENANCE & REPAIR	0	0		500			500	500	500	500	500
1- 464- 01- 424	OFFICE SUPPLIES	630	855	630	500			500	500	500	500	500
<b>TOTAL CEMETERY COMMISSION</b>												
		2,041	855	2,041	3,000	0	0	3,000	3,000	2,500	2,500	2,500

# TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006

8/10/2005

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1 2003/2004 FISCAL YEAR 2003-04 APPROP.	column 2 2004-2005 CURRENT YEAR APPROP.	column 3 2005-06 REGULAR DEPARTMENT BUDGET	column 4 2005/2006 DEPARTMENT GROWTH REQUEST	column 5 2005-06 SALARY INCR. COUNCIL APPROVED	column 6 2005-06 TOTAL DEPARTMENT REQUEST	column 7 2005-06 TOWN ADMIN RECOMM.	column 8 2005-06 COUNCIL RECOMM.	column 9 2005-06 BUDGET COMMITTEE RECOMM.	column 10 2005-06 TOWN MEETING VOTE
<b>CONSERVATION COMMISSION</b>											
1- 467- 01- 224	SECRETARIAL SERVICES	4,000	2,002	4,078			4,078		4,078		4,078
	WAGE INCREASE WARRANT	78	78	0							0
1- 467- 01- 226	ANALYTICAL SERVICES	1	0	1							0
1- 467- 01- 431	POSTAGE	100	36	100			100		100		100
1- 467- 01- 433	TELEPHONE	100	14	100			100		100		100
1- 467- 01- 435	SUPPLIES	250	69	250			250		250		250
1- 467- 01- 543	TRAVEL	745	0	745			745		745		745
1- 467- 01- 545	CONFERENCES/BOOKS	225	185	225			225		225		225
1- 467- 01- 711	EDUCATION	400	0	400			400		400		400
1- 467- 01- 712	SCHOLARSHIP	300	275	300			300		300		300
1- 467- 01- 823	LEGAL/LAND PURCHASE	1	0	1							0
1- 467- 01- 913	DUES	380	443	470			470		470		470
1- 467- 01- 997	NATURAL AREA INVENTORY	500	508	0			0		0		0
1- 467- 01- 999	MISCELLANEOUS		3,470								1
<b>TOTAL CONSERVATION COMM.</b>		<b>7,080</b>	<b>7,080</b>	<b>7,080</b>	<b>0</b>	<b>0</b>	<b>6,668</b>	<b>6,668</b>	<b>6,669</b>	<b>6,669</b>	<b>6,669</b>
<b>BUDGET COMMITTEE</b>											
1- 474- 01- 224	SECRETARIAL	3,683	3,744	3,757			3,900		3,900		3,757
	WAGE INCREASE WARRANT	64	64	0							0
1- 474- 01- 424	OFFICE SUPPLIES	400	345	400			400		400		400
1- 474- 01- 431	POSTAGE	288	89	288			288		288		288
1- 474- 01- 445	DUES & SUBSCRIPTIONS	1	1	1			1		1		1
1- 474- 01- 543	SEMINARS	200	35	200			200		200		200
1- 474- 01- 829	HEARINGS	300	195	300			300		300		300
<b>TOTAL BUDGET COMMITTEE</b>		<b>4,946</b>	<b>4,472</b>	<b>4,946</b>	<b>0</b>	<b>0</b>	<b>5,089</b>	<b>5,089</b>	<b>5,089</b>	<b>4,946</b>	<b>4,946</b>

## 8/10/2005

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## 8/10/2005

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**TOWN OF HOOKSETT - BUDGET WORKSHEET FY 2005/2006**

**8/10/2005**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	column 1		column 2		column 3	column 4		column 5	column 6	column 7	column 8	column 9	column 10	column 11
		2003-04 APPROP.	2003-04 ACTUAL	2003/2004 FISCAL YEAR		2004-2005 CURRENT YEAR APPROP.	2005-06 REGULAR DEPARTMENT BUDGET	2005-06 DEPARTMENT GROWTH REQUEST	2005/2006 BUDGET YEAR		2005-06 TOTAL DEPARTMENT REQUEST	2005-06 TOWN ADMIN TOWN ADMIN RECOMM.	2005-06 COUNCIL RECOMM.	2005-06 BUDGET COMMITTEE RECOMM.	2005-06 TOWN MEETING VOTE
1- 471- 01- 111	WAGES	165,228	178,197			165,228	175,806				175,806	175,806	175,806	175,806	175,806
1- 471- 01- 315	MAINTENANCE & REPAIRS	15,900	7,062			15,900	9,000				9,000	9,000	9,000	9,000	9,000
1- 471- 01- 423	BUILDING MAINTENANCE SUPPLIES	1,450	1,005			1,450	1,025				1,025	1,025	1,025	1,025	1,025
1- 471- 01- 424	OFFICE SUPPLIES	3,000	2,241			3,000	2,255				2,255	2,255	2,255	2,255	2,255
1- 471- 01- 425	BOOKS AND MATERIALS	35,000	29,854			35,000	37,259				37,259	37,259	37,259	37,259	37,259
1- 471- 01- 427	REMOTE ACCESS DATABASE	6,000	2,998			6,000	4,500				4,500	4,500	4,500	4,500	4,500
1- 471- 01- 428	SOFTWARE	1,000				1,000	1,000				1,000	1,000	1,000	1,000	1,000
1- 471- 01- 426	AUTOMATION	10,000	9,403			10,000	12,000				12,000	12,000	12,000	12,000	12,000
1- 471- 01- 431	POSTAGE	850	405			850	450				450	450	450	450	450
1- 471- 01- 451	UTILITIES	39,734	43,931			39,734	56,030				56,030	56,030	54,258	54,258	54,258
1- 471- 01- 541	STAFF & TRUSTEES	3,500	3,393			3,500	3,200				3,200	3,200	3,200	3,200	3,200
1- 471- 01- 542	PROGRAMS AND SERVICES	1,000	943			1,000	1,000				1,000	1,000	1,000	1,000	1,000
1- 471- 01- 713	EQUIPMENT	1,000	851			1,000	5,000				5,000	5,000	5,000	5,000	5,000
1- 471- 01- 925	WORKERS COMPENSATION	275	546			275	602				602	602	602	602	602
1- 471- 01- 927	UNEMPLOYMENT COMPENSATION	360	110			360	500				500	500	500	500	500
1- 471- 01- 929	SOCIAL SECURITY	10,244	11,123			10,244	10,900				10,900	10,900	10,900	10,900	10,900
1- 471- 01- 931	HEALTH INSURANCE	15,807	14,660			15,807	17,002				17,002	17,002	17,002	17,002	17,002
1- 471- 01- 933	MEDICARE	2,366	2,601			2,366	2,549				2,549	2,549	2,549	2,549	2,549
1- 471- 01- 935	NEW HAMPSHIRE RETIREMENT	3,177	6,830			3,177	7,243				7,243	7,243	7,243	7,243	7,243
1- 471- 01- 936	DENTAL INSURANCE	796	553			796	507				507	507	507	507	507
	TOTAL LIBRARY	316,717	316,717			316,717	347,828	0			347,828	347,828	346,056	346,056	346,056
	TOTAL OTHER EXPENSES	316,717	316,717			316,717	347,828	0			347,828	347,828	346,056	346,056	346,056
TOTAL BUDGET		10,774,001	10,469,242			11,408,482	12,879,993	144,653	0	13,024,646	12,747,736	12,444,802	12,423,896	12,423,896	12,473,896

## HOOKSETT MUNICIPAL SEWER BUDGET

2005

2006

ITEM NAME	2003/2004	2004/2005	2005/2006	2005/2006
SYSTEMS OPERATIONS EXPENDITURES	BUDGET	COMM. APPROVED	BUDGET REQUEST	BUDGET COMM. APPROVAL
Wages & Security				
Wages	220,162.43	227,167.90	238,824.24	238,824.24
Social Security	16,732.34	17,264.76	18,246.17	18,246.17
Workman's Comp	3,149.00	4,997.69	5,158.60	5,158.60
Retirement	12,951.42	13,402.90	16,263.93	16,263.93
NH Unemployment	280.45	500.00	500.00	500.00
Health Insurance	35,544.82	40,259.40	46,695.98	46,695.98
Life & Disability	3,367.16	3,861.85	4,036.12	4,036.12
Uniforms	4,950.21	6,511.00	6,708.32	6,708.32
Utilities				
Electricity	72,258.24	73,164.84	74,230.28	74,230.28
Heat	7,231.29	7,000.00	11,264.00	11,264.00
Telephone	6,644.92	4,441.76	4,895.60	4,895.60
Water	5,642.22	9,042.00	18,610.00	18,610.00
Laboratory	10,305.85	10,350.00	11,150.00	11,150.00
Chlorine	3,575.00	3,870.00	7,209.91	7,209.91
EPA Testing	4,500.00	2,970.00	2,970.00	2,970.00
Sludge Disposal				
Polymer	8,500.00	10,810.00	10,810.00	10,810.00
Lime/wood chips	6,010.00	10,711.25	10,711.25	10,711.25
Maintenance	5,360.95	4,562.00	4,562.00	4,562.00
Testing	3,698.00	6,480.00	6,480.00	6,480.00
Truck Maintenance	726.75	3,000.00	3,000.00	3,000.00
Land Farming/Compost	17,608.77	12,740.00	13,000.00	13,000.00
Hauling biosolid		170,000.00	37,382.40	37,382.40
Sludge Management	13,077.85	10,217.60	10,217.60	10,217.60
EcoFiber	9,600.00	13,000.00	13,000.00	13,000.00
Maintenance				
Plant	30,841.32	30,000.00	30,000.00	30,000.00
Pump Stations	10,983.84	8,850.00	8,850.00	8,850.00
Mains & Manholes	23,053.73	25,860.00	25,660.00	25,660.00
Vehicle Maintenance	5,410.83	2,685.00	2,685.00	2,685.00
Vehicle Fuel	3,204.83	4,126.00	4,220.20	4,220.20
Miscellaneous				
New Equipment	300.00	3,000.00	3,000.00	3,000.00
Alarm & Rent	2,750.21	3,000.00	3,000.00	3,000.00
Mileage	302.66	500.00	500.00	500.00
Engineering & Constr.	7,060.44	10,000.00	10,000.00	10,000.00
Education	935.00	1,500.00	1,500.00	1,500.00
Equip - Repl - Prog	102,000.00	102,000.00	102,000.00	102,000.00
	658,720.53	857,845.95	767,341.60	767,341.60

HOOKSETT MUNICIPAL SEWER BUDGET

2005                      2006

	2003/2004	2004/2005	2005/2006	2005/2006
ITEM NAME		BUDGET COMM.	BUDGET	BUDGET COMM.
SYSTEMS OPERATIONS EXPENDITURES		APPROVED	REQUEST	APPROVAL
<b>TOTAL OPERATION</b>	<b>658,720.53</b>	<b>857,845.95</b>	<b>767,341.60</b>	<b>767,341.60</b>
<b>OFFICE OPERATIONS</b>				
Commissioners Wages				
Expenses	504.32	500.00	700.00	700.00
Mileage		1.00	500.00	500.00
Wages & Security				
Wages	79,250.50	<b>82,696.80</b>	<b>99,489.54</b>	<b>99,489.54</b>
Social Security	6,023.03	<b>6,359.38</b>	<b>7,561.20</b>	<b>7,561.20</b>
Workman's Comp	228.00	201.00	201.00	201.00
Retirement	4,224.85	<b>4,879.11</b>	<b>4,879.11</b>	<b>4,879.11</b>
NH Unemployment	280.45	279.41	280.45	280.45
Health Insurance	13,275.87	<b>13,797.36</b>	<b>29,939.88</b>	<b>29,939.88</b>
Life & Disability	573.21	<b>616.88</b>	<b>736.22</b>	<b>736.22</b>
Utilities				
Electricity	2,823.63	<b>2,715.84</b>	<b>2,823.63</b>	<b>2,823.63</b>
Telephone	1,949.49	2,653.32	2,041.92	2,041.92
Water	83.00	87.00	87.00	87.00
Heat	1,324.63	<b>1,345.70</b>	<b>1,345.70</b>	<b>1,345.70</b>
Supplies	15,960.29	<b>8,061.00</b>	<b>15,014.19</b>	<b>15,014.19</b>
Office Equipment	105.00	1,000.00	2,000.00	2,000.00
Equipment Maintenance	544.63	2,000.00	1,000.00	1,000.00
Legal	1,150.54	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
Audit		2,500.00	2,500.00	2,500.00
BLG Office maintenance	4,025.25	500.00	4,500.00	4,500.00
			3,000.00	3,000.00
<b>DEBT SERVICE</b>	<b>70,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>100,000.00</b>
<b>OFFICE OPERATIONS</b>				
<b>SUB TOTAL</b>	<b>132,326.69</b>	<b>140,193.80</b>	<b>188,599.84</b>	<b>188,599.84</b>
<b>PLANT OPERATIONS</b>				
<b>SUB TOTAL</b>	<b>658,720.53</b>	<b>857,845.95</b>	<b>767,341.60</b>	<b>767,341.60</b>
<b>GRAND TOTAL</b>				
<b>OPERATION</b>	<b>791,047.22</b>	<b>998,039.75</b>	<b>955,941.44</b>	<b>955,941.44</b>
<b>TOTAL</b>	<b>861,047.22</b>	<b>1,098,039.75</b>	<b>1,055,941.44</b>	<b>1,055,941.44</b>



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# TOWN MEETING MINUTES

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## First Session April 2<sup>nd</sup>, 2005

Moderator Marlene Lein called the meeting to order at 1:00pm. She proceeded to ask the audience to stand and led the assembly in the pledge of allegiance. Moderator Lein introduced the following Town officials seated on the stage: Leslie Nepveu, Town Clerk; Diane Savoie, Finance Director; Moni Sharma, Town Administrator; Barton Mayer, Legal Counsel; Michel Jolin, Town Council Chair, Town Councilor District V; Douglas St. Pierre, Town Councilor District I; Patricia Rueppel, Town Councilor District II; Paul Loiselle, Town Councilor District III; Philip Fitanides, Town Councilor District IV; George Longfellow, Town Councilor District VI; Michael DiBitetto, Town Councilor At Large; Daniel Belanger, Town Councilor At Large. Moderator Lein read the attestation of posting and discussed the rules and procedures to be followed at the meeting. There were 92 voters in attendance. The following articles were read and acted on as follows:

### "Article #4

To see if the Town will vote to raise and appropriate the sum of \$1,500,000 (one million five hundred thousand dollars) for the purpose of construction/renovation including architectural and engineering of the former Village School to accommodate new town offices and to authorize the issuance of not more than \$1,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act RSA 33, and to designate the Town Administrator as agent to issue and negotiate such bonds or notes, and to determine the rate of interest thereon. (*This renovation will allow for the future development of a community center in a portion of the building.*) (3/5 ballot vote required) RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (5-1)" Michel Jolin motioned to place Article #4 on the ballot as written, seconded by Douglas St. Pierre. Vote to place Article #4 on the ballot as written passed.

### " Article #5

To see if the Town will vote to raise and appropriate the sum of \$410,000 for the purpose of construction and expansion of the sewer system on Deerhead Street, Bartlett Street, and Fairview Circle, and to authorized the issuance of not more \$410,000 of bonds or notes in accordance with the provisions of Municipal Finance Act RSA 33, and to designate the Town Administrator as agent to issue and negotiate such bonds or notes, and to determine the rate of interest thereon. (3/5 ballot vote required) (SUBMITTED BY PETITION) NOT RECOMMENDED BY TOWN COUNCIL (8-0), NOT RECOMMENDED BY BUDGET COMMITTEE (6-0)" Patrick Ganley motioned to place Article #5 on the ballot as written, seconded by Colleen Mousseau. Vote to place Article #5 on the ballot as written passed.

### "Article #6

To see if the Town will vote to raise and appropriate the sum of \$3,500,000 (three million five hundred thousand dollars) for the purpose of construction, replacement and expansion of a portion of the Wastewater Treatment Plant and add a composting operation and to authorize the issuance of not more than \$3,500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act RSA 33, and to authorize the Town Council to issue and negotiate such bonds or notes, and to determine the rate of interest thereon. This loan will be paid for by sewer system development fees and sewer ratepayers. NO MONEY IS TO BE RAISED BY TAXATION. Passage of this article is contingent upon an affirmative vote of Article #7. (3/5 ballot vote required) (*Passage of this article will provide the Town more flexibility in securing the most advantageous interest rate for either bond and/or other loan opportunities.*) RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)" Sidney Baines motioned to place Article #6 on the ballot as written, seconded by Michael DiBitetto. Vote to place Article #6 on the ballot as written passed.

### "Article #7

Shall the town vote to rescind the \$3,500,000 bond per Warrant #4 passed on May 14, 2002 to authorize the Town Council to enter into an agreement with the State Revolving Loan Program for the purpose of construction, replacement and expansion of a portion of the Wastewater Treatment Plant and add a



composting operation to the existing plant. Passage of this article is contingent upon an affirmative vote of Article #6. (*Passage of this article will provide the Town more flexibility in securing the most advantageous interest rate for either bond and/or other loan opportunities.*) RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)" Sidney Baines motioned to place Article #7 on the ballot as written, seconded by Michael DiBitetto. Vote to place Article #7 on the ballot as written passed.

"Article #8

Shall the Town of Hooksett raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$13,479,837? Should this article be defeated, the default budget shall be \$13,034,453, which is the same as last year, with certain adjustments required by previous action of the Town of Hooksett or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This Article does not include special warrant articles #4,5,6,7 through #21." Douglas St. Pierre motioned to place Article #8 on the ballot as written, seconded by Patricia Rueppel. Peter Farwell motioned to amend Article #8 to read: "Shall the Town of Hooksett raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$13,529,837? Should this article be defeated, the default budget shall be \$13,034,453, which is the same as last year, with certain adjustments required by previous action of the Town of Hooksett or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This Article does not include special warrant articles #4,5,6,7 through #21. (The increase of \$50,000 dollars to be placed in line # 1-444-01-713.)" Seconded by Douglas St. Pierre. Vote to amend Article #8 passed. Motion to place Article #8 on the ballot as amended passed.

"Article #9

To see if the Town will vote to raise and appropriate the sum of \$32,000 (thirty-two thousand dollars) to purchase a Solid Waste skid steer loader. Said funds to be withdrawn from the Solid Waste Disposal Special Revenue Fund, with no funds from current year taxation. RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)" George Longfellow motioned to place Article #9 on the ballot as written, seconded by Paul Loiselle. Vote to place Article #9 on the ballot as written passed.

"Article #10

To see if the Town will vote to raise and appropriate the sum of \$90,000 (ninety thousand dollars) to be placed in the Library HVAC System Development Capital Reserve Fund already established. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)" Douglas St. Pierre motioned to place Article #10 on the ballot as written, seconded by Paul Loiselle. Vote to place Article #10 on the ballot as written passed.

"Article #11

To see if the Town will vote to raise and appropriate the sum of \$15,000 (fifteen thousand dollars) to be placed in the Police Computer System Development Capital Reserve Fund already established. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)" Stephen Agrafiotis motioned to place Article #11 on the ballot as written, seconded by Richard Bairam. Vote to place Article #11 on the ballot as written passed.

"Article #12

To see if the Town will vote to authorize the Council to enter into a five year lease/purchase agreement for the purpose of purchasing a vacuum sweeper/catch basin cleaner for the Highway Department and to raise and appropriate the sum of \$35,198 (thirty-five thousand one hundred and ninety-eight dollars) as the first year's payment. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the truck is delivered and accepted. This lease agreement contains an escape clause (a non-appropriation clause). RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)" Douglas St. Pierre motioned to place Article #12 on

the ballot as written, seconded by Daniel Belanger. Vote to place Article #12 on the ballot as written passed.

“Article #13

To see if the Town will vote to raise and appropriate the sum of \$25,000 (twenty-five thousand dollars) to be placed in the Solid Waste Containment/Enclosures fund already established. This money will help the town comply with the Environmental Protection Agency's National Pollutant Discharge Elimination System (NPDES) Storm Water Phase II Rules. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)” George Longfellow motioned to place Article #13 on the ballot as written, seconded by Paul Loiselle. Vote to place Article #13 on the ballot as written passed.

“Article #14

To see if the Town will vote to raise and appropriate the sum of \$44,802 (forty-four thousand eight hundred and two dollars) for the salaries, benefits, taxes of a full-time employee for trash collection.

<u>Fiscal Year</u>	<u>Salaries</u>	<u>Taxes</u>	<u>Benefits</u>
2005-06	\$25,189	\$1,927	\$17,686

RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)” George Longfellow motioned to place Article #14 on the ballot as written, seconded by Douglas St. Pierre. Vote to place Article #14 on the ballot as written passed.

“Article #15

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for aerial photography and to raise and appropriate the sum of \$9,000 (nine thousand dollars) to be placed in said fund, and to name the Town Administrator as agent to expend. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)” Douglas St. Pierre motioned to place Article #15 on the ballot as written, seconded by Paul Loiselle. Vote to place Article #15 on the ballot as written passed.

“Article #16

To see if the Town will vote to authorize the Council to enter into a seven year lease/purchase agreement for the purpose of purchasing a replacement Fire Pumper (engine) and to raise and appropriate the sum of \$51,846 (fifty-one thousand eight hundred and forty-six dollars) as the first year's payment. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the truck is delivered and accepted. This lease agreement contains an escape clause (a non-appropriation clause). (Note: this will replace engine 4) RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (9-0), RECOMMENDED BY BUDGET COMMITTEE (6-0)” Philip Fitandides motioned to place Article #16 on the ballot as written, seconded by Patricia Rueppel. Vote to place Article #16 on the ballot as written passed.

“Article #17

To see if the Town will vote to authorize the Council to enter into a seven year lease/purchase agreement for the purpose of purchasing a replacement Fire Pumper (engine) and to raise and appropriate the sum of \$51,846 (fifty-one thousand eight hundred and forty-six dollars) as the first year's payment. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the truck is delivered and accepted. This lease agreement contains an escape clause (a non-appropriation clause). (Note: this will replace engine 5) RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (8-1), RECOMMENDED BY BUDGET COMMITTEE (6-0)” Philip Fitandides motioned to place Article #17 on the ballot as written, seconded by Pat Rueppel. Vote to place Article #17 on the ballot as written passed.

“Article #18

To see if the Town will vote to raise and appropriate the sum of \$10,000 (ten thousand dollars) to be placed in the Parks and Recreation Facilities Development Fund already established. RECOMMENDED BY CIP COMMITTEE, RECOMMENDED BY TOWN COUNCIL (8-1), RECOMMENDED BY BUDGET COMMITTEE (6-0)” Daniel Belanger motioned to place Article #18 on the ballot as written, seconded by Michel Jolin. Vote to place Article #18 on the ballot as written passed.



“Article #19

To see if the Town will vote to raise and appropriate the sum of \$78,564 (seventy-eight thousand five hundred and sixty-four dollars) for pay increases for non-union Town personnel. The pay increase will include a 2% cost of living adjustment and a 2% step increase based on a successful performance evaluation.

<u>Type</u>	<u>Salaries</u>	<u>Taxes &amp; Retirement</u>
2% COLA	\$33,980	\$4,914
2% Step	\$34,660	\$5,011

RECOMMENDED BY TOWN COUNCIL (7-2), NOT RECOMMENDED BY BUDGET COMMITTEE (3-3)” Douglas St. Pierre motioned to place Article #19 on the ballot as written, seconded by Paul Loiselle. Bryan Williams motioned to amend Article #19 to read: “To see if the Town will vote to raise and appropriate the sum of \$58,341 (fifty-eight thousand three hundred forty-one dollars) for pay increases for non-union Town personnel. The pay increase is based on an average of 3% based on a successful performance evaluation.

<u>Type</u>	<u>Salaries</u>	<u>Taxes and Retirement</u>
3% Merit	\$50,970	\$7,371

Vote to amend Article #19 failed. Vote to place Article #19 on the ballot as originally written passed.

“Article #20

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for feasibility study, land acquisition and associated costs for the southern leg of the alternate north/south highway (as proposed in the 1971 Metcalf and Eddy comprehensive plan and 1989 town master plan) and raise and appropriate the sum of \$50,000 (fifty thousand dollars) to be placed in said fund, and to name the Town Council as agent to expend. RECOMMENDED BY TOWN COUNCIL (7-2), RECOMMENDED BY BUDGET COMMITTEE (6-0)” Douglas St. Pierre motioned to place Article #20 on the ballot as written, seconded by Daniel Belanger. Douglas St. Pierre motioned to amend Article #20 to read: “To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for feasibility study, and associated costs for the southern leg of the alternate north/south highway (as proposed in the 1971 Metcalf and Eddy comprehensive plan and 1989 town master plan) and raise and appropriate the sum of \$50,000 (fifty thousand dollars) to be placed in said fund, and to name the Town Council as agent to expend.” Motion to amend seconded by Paul Loiselle. Vote to amend Article #20 passed. Vote to place Article #20 on the ballot as amended passed.

“Article #21

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for establishing Access TV in the Town of Hooksett and to raise and appropriate the sum of \$40,000 (forty thousand dollars) to be placed in said fund, and to name the Town Administrator as agent to expend. (Approximately \$40,000 is currently received from cable franchise fees) RECOMMENDED BY TOWN COUNCIL (7-2), NOT RECOMMENDED BY BUDGET COMMITTEE (3-3)” Paul Loiselle motioned to place Article #21 on the ballot as written, seconded by Michel Jolin. Vote to place Article #21 on the ballot as written passed.

David Paquette motioned to adjourn the meeting, seconded by Michael Horne. Meeting adjourned at 2:56 p.m.

Respectfully submitted,

Leslie A. Nepveu  
Town Clerk – Tax Collector

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# TOWN MEETING MINUTES

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## Second Session May 10, 2005

Town Clerk, Leslie Nepveu opened and inspected the ballots at 5:50 a.m. Moderator Marlene Lein inspected the ballot box, and declared the polls open at 6:00 am. Supervisors of the Checklist included Bryan Williams Judy Casey and Mark Smith. Total ballots cast were 1494. The polls were closed at 7:15 pm, with the following results:

TOWN COUNCILOR DISTRICT 2, term expiring June 30, 2008 (vote for one)  
PAT RUEPPEL 160

TOWN COUNCILOR DISTRICT 3, term expiring June 30, 2008 (vote for one)  
PAUL LOISELLE 197

TOWN COUNCILOR AT LARGE, term expiring June 30, 2008 (vote for one)  
STUART WERKSMAN 358

BUDGET COMMITTEE, term expiring June 30, 2008 (vote for three)  
GERALD R. KEARNEY 1067  
SEAN SHISKO 912  
MARCELLA T. HINKELL 4

CEMETERY COMMISSION, term expiring June 30, 2008 (vote for one)  
WALLACE F. EMERSON 1212

LIBRARY TRUSTEE, term expiring June 30, 2008 (vote for one)  
MARY C. LEGER 1214

MODERATOR, term expiring June 30, 2007 (vote for one)  
MARLENE LEIN 1166

SEWER COMMISSION, term expiring June 30, 2008 (vote for one)  
ROGER R. BERGERON 1200

TRUSTEE OF TRUST FUNDS, term expiring June 30, 2008 (vote for one)  
ARLEEN GOSSELIN 6

### ARTICLE #2

Amendment #1	Yes 918	No 462
Amendment #2	Yes 1116	No 321
Amendment #3	Yes 970	No 396
Amendment #4	Yes 910	No 473
Amendment #5	Yes 843	No 521
Amendment #6	Yes 794	No 621
Amendment #7	Yes 772	No 616
Amendment #8	Yes 879	No 546

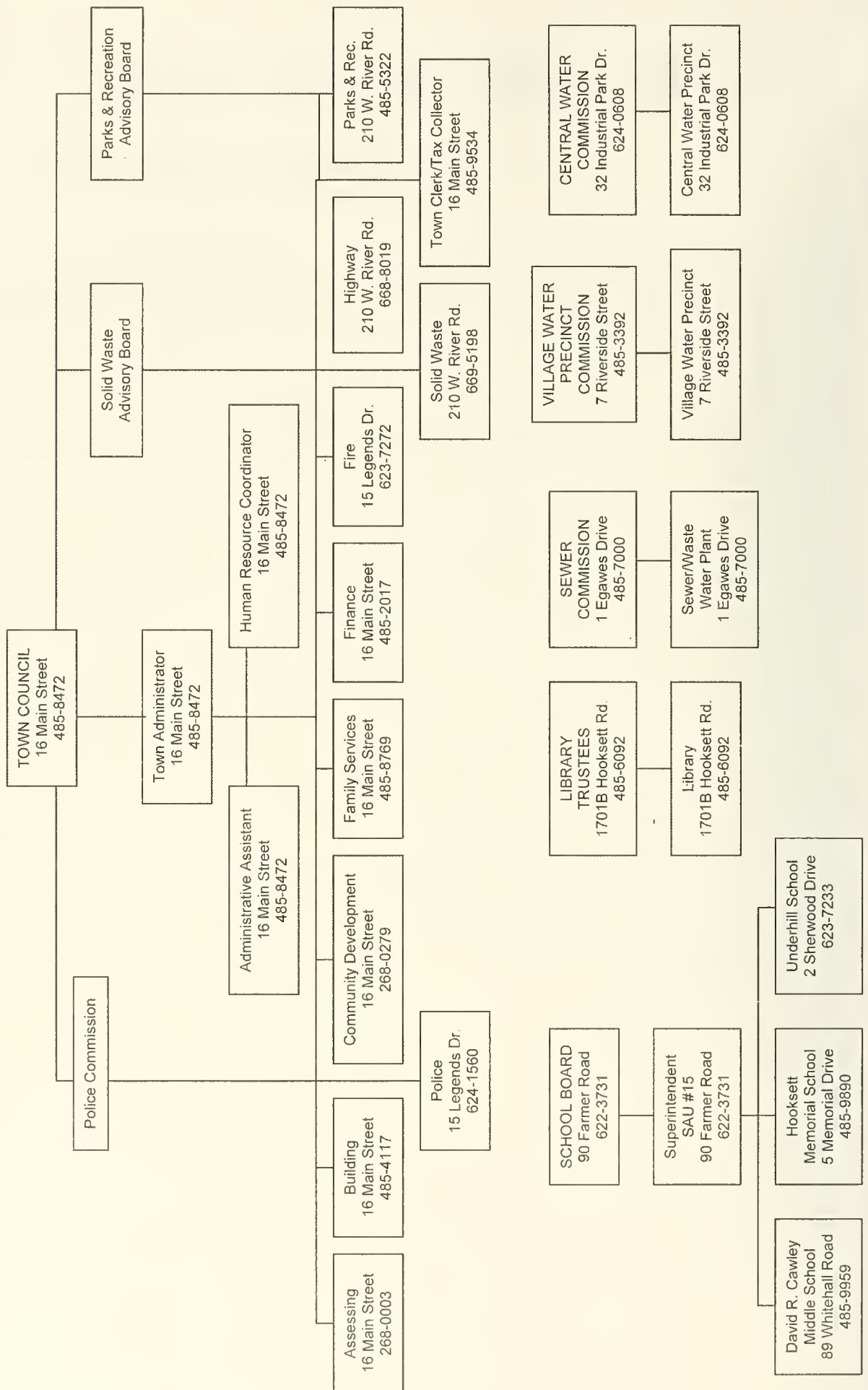


Amendment #9	Yes 976	No 516	
ARTICLE #3	Yes 892	No 514	
ARTICLE #4	Yes 828	No 670	Failed 3/5 majority required for passage.
ARTICLE #5	Yes 269	No 1186	
ARTICLE #6	Yes 953	No 512	
ARTICLE #7	Yes 996	No 439	
ARTICLE #8	Yes 738	No 705	
ARTICLE #9	Yes 966	No 481	
ARTICLE #10	Yes 915	No 545	
ARTICLE #11	Yes 985	No 480	
ARTICLE #12	Yes 821	No 639	
ARTICLE #13	Yes 992	No 463	
ARTICLE #14	Yes 1019	No 465	
ARTICLE #15	Yes 591	No 850	
ARTICLE #16	Yes 1004	No 476	
ARTICLE #17	Yes 832	No 632	
ARTICLE #18	Yes 967	No 483	
ARTICLE #19	Yes 739	No 734	
ARTICLE #20	Yes 763	No 693	
ARTICLE #21	Yes 370	No 1092	

Respectfully submitted,

Leslie A. Nepveu  
Town Clerk

# DIVISIONS OF GOVERNMENT



# OFFICIALS, BOARDS, COMMISSIONS & COMMITTEES

For more information, please contact Evelyn F. Horn, Administrative Assistant, 485-8472

## U.S. PRESIDENT

George Bush

## U.S. SENATORS

Judd Gregg  
John Sununu

## U.S. CONGRESS

Jeb Bradley

## GOVERNOR

John Lynch

## GOVERNOR'S COUNCIL

Raymond Wieczorek

## REPRESENTATIVES TO GENERAL COURT

1. David W. Hess
2. Stephen L'Heureux
3. Dick Marple
4. James H. Oliver

## STATE SENATOR

Ted Gatsas

## BUDGET COMMITTEE

1. Bryan Williams, Chair
  2. Judy A. Casey
  3. Gerald Kearney
  4. Timothy Stewart
  5. Rod Spencer
  6. Charles Humphries
  7. Lynn O'Brien
  8. Sean Shisko
  9. Lonnie Wright
- Michael DiBitetto, Council Rep.  
Michael Jache, Village Water  
Gregory Weir, Central Water  
John Pieroni, School Rep.  
Lee Ann Moynihan, Secretary

## BUILDING BOARD OF APPEALS

1. John F. Ciempa
  2. Ronald A. Latouche
  3. Harold C. Murray
  4. Douglas R. St. Pierre, Sr.
  5. Yervant J. Nahikian
1. Lee Belanger, Sr., Alt.
  2. Mike N. Jolin, Alt.

## CEMETERY COMMISSION

1. Wallace F. Emerson, Chair
2. Michael Richards
3. Tina M. Paquette

## CONSERVATION COMMISSION

1. Timothy Johnson, Chair
  2. Marcel LaBonville, Vice Chair
  3. Steve Couture
  4. Chris Lally
  5. Cindy Robertson
1. John Danforth, Alternate
  2. James Walter, Alternate
- Philip Fitanides, Council Rep.  
Ray Guay, Planning Brd. Rep.  
Donna Fitzpatrick, Secretary

## COUNCIL

Doug St. Pierre, Sr., District 1

Patricia A. Rueppel, District 2  
Paul Loiselle, District 3  
Philip Fitanides, District 4  
Mike N. Jolin, District 5, Chair  
George Longfellow, District 6  
Michael DiBitetto, At-Large, Sec.  
Mary Ruel, At-Large, Vice-Chair  
Daniel Belanger, At-Large

## EMERGENCY MANAGEMENT

Al Dionne, Director  
Harold Murray, Deputy Director

## HERITAGE COMMISSION

1. Mary Ruel, Council Rep
  2. Kathie Northrup, Chair
  3. Sharon Champagne, V. Chair
  4. James Walter
  5. Carolyn Schroeder
1. Marty Deering, Alt.

## LIBRARY TRUSTEES

1. Marion Jacobi, President
2. Mary E. Farwell, Sec.
3. Lisa D. Gillis

## MODERATOR

Marlene A. Lein

## PARKS AND RECREATION ADVISORY BOARD

1. Cori Hillhouse
  2. Dagmar Arruda
  3. John Brock
  4. Roger Hebert
  5. Mike Horne
- Mike N. Jolin, Council Rep.

## PLANNING BOARD

1. Richard G. Marshall, Chair
  2. Ken Burgess, Vice Chair
  3. Robert Sullivan
  4. Raymond Guay
  5. Joanne McHugh
  6. Martin Cannata
1. Mark Bourque, Alt.
  2. Robert Duhaime, Alt.
  3. John Gryval, Alt.
- Doug St. Pierre, Council Rep.  
Moni Sharma, Town Admin.  
Dale R. Hemeon, Admin. Rep.  
JoAnn Duffy, Secretary

## POLICE COMMISSION

1. Richard Bairam, Chair
  2. Judith Hess
  3. David P. Gagnon
- Patricia A. Rueppel, Council Rep.

## SEWER COMMISSION

1. Sidney Baines, Chair
  2. Roger R. Bergeron
  3. Raymond Robb
- Douglas St. Pierre, Sr., TC Rep.

## SOLID WASTE MANAGEMENT

1. Marion Jacobi, Chair
2. Robert Schroeder
3. John Danforth
4. Judy Casey
5. Merrill E. Johnson

1. Roger P. Duhaime, Alt.
- George Longfellow, Council Rep.  
Diane Boyce, Secretary

## SOUTHERN NH PLANNING COMMISSION

1. Mike N. Jolin, Council Rep.
2. Richard G. Marshall

## SUPERVISORS OF CHECKLIST

1. Bryan Williams, Chair
2. Mark E. Smith
3. Judy A. Casey

## TREASURER

Linda Courtemanche  
Ann McLaughlin, Deputy

## TRUSTEES OF THE TRUST FUND

1. Cindy J. Motta, Chair
2. Debra J. Law
3. Arleen Gosselin

## ZONING BOARD OF ADJUSTMENT

1. Tracy M. Roche, Chair
  2. Richard F. Johnston
  3. Chris Pearson
  4. Alan W. Rozwadowski
  5. Daniel Belanger, Council Rep.
1. Lawrence Abruzzese, Alt.
  2. Ronald R. Savoie, Alt.
- JoAnn Duffy, Secretary

## OTHER GOVERNMENTAL ENTITIES:

## CENTRAL WATER PRECINCT

1. Gregory Weir, Chair
  2. William Alois
  3. Fred Foss
  4. Richard Montietti
  5. Everett Hardy
- Carol Hardy, Clerk  
Beverly Weir, Treasurer  
Michael DiBitetto, Council Rep.  
Kelly Alois, Moderator

## VILLAGE WATER PRECINCT

1. Roger Hebert, Chair
  2. Leo Hebert
  3. Michael Jache
  4. Arthur Locke
  5. Raymond Pascucelli
- Doug St. Pierre, Council Rep.  
Mary Hebert, Moderator  
Tony Amato, Clerk  
Andy Felch, Treasurer

## SCHOOL BOARD:

1. James A. Sullivan, Chair
  2. Joanne McHugh, Vice Chair
  3. Olive Mathewson
  4. John Pieroni
  5. Peggy Teravainen
- David Hess, Moderator  
Dawn Stanhope, Treasurer  
Ron Dion, Clerk

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# ASSESSING DEPARTMENT

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I am proud to announce the hiring of our new full time Assessor, Jeffrey Waterhouse. Jeff has worked for Hooksett for the past two years as a subcontractor for MRI. He is familiar with the Town of Hooksett and I am thrilled that he has joined my staff in the Assessing Department. Jeff began full time with the Town of Hooksett in April. He also will be training my secretary, Joanne Drewniak to do some field assessing for decks, sheds and swimming pools. Watch for Jeff and sometimes, Joanne out and about doing our pickup work.

We received the results of the Certification process done by the Department of Revenue Administration. The Assessing Department passed with flying colors! We will not have to be re-certified until 2008.

The building permits and subdivisions are still coming in from the Building Department and Planning Department. Hooksett is still growing, as you will see in the reports from our Building Inspector and Planner. The growth in this Town is still dramatically on the rise. Looks like we have another extremely busy year ahead of us.

I would like to take the time to thank both Joanne Drewniak & Jeff Waterhouse for helping to make my department so much more efficient. As municipal employees we often have to take criticism with a smile and praise is rare. It is my chance to tell them that they are doing a great job dealing with the public and still keeping up with the workload.

As I do every year in my report, invite you come into the office and view your property cards. If you have any questions, please do not hesitate to give us a call or come on in. We are here to serve you.

Respectfully submitted,

Sandra Piper  
Director of Assessing

## VETERANS OR VETERANS WIDOW CREDIT

1. Must own property on April 1<sup>st</sup> of year of application.
2. Must be NH resident for 1 year prior to April 1<sup>st</sup> of the application year?
3. Must be residential property.
4. Must notify Assessor's Office of any change of address.
5. Has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlines in RSA 72:28.
6. A copy of the DD214, or discharge paper is required when applying for this exemption.

**Exemption Credit: \$250.00 reduction off real estate tax bill.**

### Summary of Exemption Information Required for All Veterans Exemptions

Must have served in the Armed Service during the following dates:

1. World War I – April 6<sup>th</sup>, 1917 and November 11<sup>th</sup>, 1918 (extended to April 1<sup>st</sup>, 1920 for service in Russia).
2. World War II – December 7<sup>th</sup>, 1941 and December 31<sup>st</sup>, 1946 (including US Merchant Marines)
3. Korean Conflict – June 25, 1950 and January 31, 1955
4. July 1<sup>st</sup>, 1958 and December 22, 1961, if earned Vietnam service medal or expeditionary medal.
5. Vietnam conflict – December 22, 1961 and May 7, 1975.



6. Any other war or armed conflict that has occurred since May 8, 1975, if earned expeditionary medal or theater of operations service medal.
7. Gulf War if earned Liberation of Kuwait medal or Southwest Asia service medal.

### **DISABLED VETERAN OR WIDOW OF DISABLED VETERAN**

An exemption to the Veteran if he/she is 100% permanently disabled as a result of service-connected injury. You must apply with a copy of a letter from Veterans Administration certifying 100% disability, total and permanent.

A copy of the DD214, or discharge paper is required when applying for this exemption.

**EXEMPTION CREDIT: \$2,000.00.** Reduction off real estate tax bill.

### **BLIND EXEMPTION**

1. Determined legally blind by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department.
2. Exempt each year on assessed value for property tax purposes of his/her residential real estate to the value of \$50,000.00. (Approved May 12, 1993 Town meeting).

**EXEMPTION CREDIT: \$50,000.00 OFF ASSESSED VALUE**

### **BENEFICIAL INTEREST OWNERS OF A TRUST**

The legislature passed a new law in 1992 that requires the beneficial interest owner of a trust to qualify for certain exemptions under Chapter 72. (RSA 72:6-a, RSA 72:33-a, and RSA 72:43-b). Beneficial interest owners of a trust, now differ from the permanent applicants for exemptions in that you refile for the permanent exemption and a copy of the trust must be filed with the permanent application.

### **TAX DEFERRAL PROGRAM (RSA 72:32A)**

Any resident property owner may apply for a tax deferral if the person:

1. Is either at least 65 years old or eligible under title II or Title XVI of the Federal Social Security Act for benefits of the disabled; and
2. Has owned the property for at least five (5) years; and
3. Is living in the home?

Tax deferral may be granted for all or part of taxes due. Annual interest of 5% accrues. Total tax deferrals shall not be more than 85% of assessed value of a property. Tax deferral may be granted if in the opinion of the Assessing officials the tax liability causes the taxpayer an undue hardship or possible loss of the property. Applications must be made by March 1<sup>st</sup> following the issuance of the final tax bill for that year. If property is subject to mortgage, mortgage holder must approve, and sign the required form.

### **APPLICATIONS**

It is the responsibility of the taxpayer to properly apply for any exemption or deferral program.

Application deadline for exemptions, credits, or deferrals is March 1<sup>st</sup> of the current tax year following the notice of tax. (Tax year is April 1<sup>st</sup> to March 31<sup>st</sup>).

Notify the Assessor's Office of any address changes to insure exemptions are applied to your current residence and for accurate mailing tax bills.

### **CURRENT USE**

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases a 10-acres minimum.

Acreage requirement: Current Use land shall consist of a tract of farm land, forest land or unproductive land totaling 10 or more acres free of structures.

1. Application Form A-10 must be typewritten and signed with black ink by all owners of record. Application (Notice of contingent lien) will be recorded at the County registry of Deeds. The notice of contingent lien serves as a noticed to all interested parties that a lien on the land will be created if and when the land is changed to a non-qualifying use.
2. A 20% recreation adjustment is available for land open to the public. If the land is posted, it will not qualify for the adjustment.
3. If filing with a soil potential index percentage for farmland, attach SPI information.
4. If filing for a stewardship adjustment for forestland, attach forestry plan for the following five (5) years or more.
5. Attach map or drawing with interior boundaries, acreage and type of land in each category, also portions of land not in current use program.
6. Filing fee: \$17.24 fee with application for the recording in Muramic Registry of Deeds.

### **CHANGE IN USE TAX:**

10% of the full and true value of the land at the time of the change, as referenced in R.A. 79-A: 7,I.

### **TAXPAYER'S R.A. 76:16 ABATEMENT APPLICATION TO MUNICIPALITY**

1. An application must be on file to the municipality by March 1<sup>st</sup>, following notice of tax.
2. Notice of tax means the date the board of tax and land appeals determines the last tax bill was sent by the municipality.
3. Municipality has until July 1<sup>st</sup> following notice of tax to grant or deny the abatement.
4. If taxpayer is not satisfied, he/she must file an appeal with the Board of Tax and Land Appeals (R.A. 76:16-A) or the Superior Court (R.A.76: 17) but not with both. No earlier than July 1<sup>st</sup> or no late than September 1<sup>st</sup> following notice of tax.

If request is based on disproportionate assessment, the taxpayer has the burden to show the assessment was disproportionate. To carry this burden, the Taxpayer generally must show what the property was worth on April 1<sup>st</sup> of the year appealed. This value and the assessment would then be compared to other assessments in the municipality. Therefore, comparable properties are an essential part of most abatement applications.

**FILING AN APPLICATION DOES NOT STAY THE COLLECTION OF TAXES; TAXES SHOULD BE PAID AS ASSESSED. IF AN ABATEMENT IS GRANTED, A REFUND WITH INTEREST WILL BE MAILED.**

### **PROPERTY TAX**

Property taxes are assessed to current owner, if known. The tax year runs from April 1<sup>st</sup> of one year to March31st of the next. The real estate taxes in Hooksett are billed twice a year,

due on or before July 1<sup>st</sup> and December 1<sup>st</sup>. Tax bills are sent to the owner of record the time of the printing of the bills.

### THE TIMBER LAW (R.A. 79)

"Forest Conservation and Taxation," as of April 1<sup>st</sup>, 1986, requires the landowner to pay the timber tax. The law requires that before cutting commences, Hooksett landowners shall complete an "Intent to Cut" form that must then be filed with the Assessor.

1. The Assessor is required to process the form and mail appropriate copies to the Department of Revenue within 30 days after receipt.
2. The Department of revenue shall assign an operation number and furnish without cost to the landowner a certificate (to be posted in a conspicuous place) and "Report to Cut" form.
3. Failure to file the "Intent to Cut" before starting the cutting operation constitutes a misdemeanor (a fine can be imposed also up to one year in jail).
4. Failure to post a certificate shall constitute a violation (a fine can be imposed).

#### Report of Cut Requirements

The "Report to Cut" form must be filled with the Assessing Officials indicating all wood and timber cut within 60 days after completion of the operation. Two copies of this report shall be mailed to the Department of Revenue.

"Report to Cut" forms are due April 15<sup>th</sup> of said year. It is necessary to report all woodcuts even if no wood or timber is cut, if an "Intent to Cut" form was filed.

The landowner and the person who does the cutting of timber must sign the "Report of Cut" form under penalty of perjury certifying to the accuracy of the volume of wood and timber harvested. Failure to file a report of cut or falsification of figures shall constitute a misdemeanor (a fine can be imposed).

Doomage: If an owner neglects to file a report or willfully falsifies a report; the Assessing Officials shall assess dooimage, which is two (2) times what the tax would have been, if the report has been properly files. Refer to R.A. 79:12 for the complete statute on dooimage.



**TOWN'S PROPERTY**

PROPERTY OWNER	MAP/LOT	BLDG.VALUE	LAND VALUE	CURR VALUE	EXEMP	NET VALUE
TOWN OF HOOKSETT	001-006		13000			13000
TOWN OF HOOKSETT	005-016		27700			27700
TOWN OF HOOKSETT	005-020	432800	117700			550500
TOWN OF HOOKSETT	005-023		62800			62800
TOWN OF HOOKSETT	005-040	800	134800			135600
TOWN OF HOOKSETT	006-002	12800	290600			303400
TOWN OF HOOKSETT	6-22-65		89,200			89,200
TOWN OF HOOKSETT	6-22-73		80,600			80,600
TOWN OF HOOKSETT	6-22-76		79000			79000
TOWN OF HOOKSETT	007-005		50800			50800
TOWN OF HOOKSETT	007-006	4300	8400			12700
TOWN OF HOOKSETT	007-007		7800			7800
TOWN OF HOOKSETT	007-008		7400			7400
TOWN OF HOOKSETT	007-009	6300	130400			136700
TOWN OF HOOKSETT	007-018		136900			136900
TOWN OF HOOKSETT	008-003		4600			4600
TOWN OF HOOKSETT	008-004		4600			4600
TOWN OF HOOKSETT	008-008		5300			5300
TOWN OF HOOKSETT	008-023		4600			4600
TOWN OF HOOKSETT	008-033	262100	58500			320600
TOWN OF HOOKSETT	008-034	354300	38900			393200
TOWN OF HOOKSETT	008-037	40400	48700			89100
TOWN OF HOOKSETT	008-095		32000			32000
TOWN OF HOOKSETT	009-036		53300			53300
TOWN OF HOOKSETT	009-037		55600			55600
TOWN OF HOOKSETT	009-038	4500	55600			60100
TOWN OF HOOKSETT	009-045		4600			4600
TOWN OF HOOKSETT	009-072		5400			5400
TOWN OF HOOKSETT	010-030		5400			5400
TOWN OF HOOKSETT	010-031		6400			6400
TOWN OF HOOKSETT	010-060		1400			1400
TOWN OF HOOKSETT	010-075	584700	546300			1131000
TOWN OF HOOKSETT	010-076		9200			9200
TOWN OF HOOKSETT	010-083		5400			5400
TOWN OF HOOKSETT	012-004		14000			14000
TOWN OF HOOKSETT	012-005		6000			6000
TOWN OF HOOKSETT	012-008		36800			36800
TOWN OF HOOKSETT	013-072		4600			4600
TOWN OF HOOKSETT	014-001-001	899800	330700			1230500
TOWN OF HOOKSETT	014-025		5500			5500
TOWN OF HOOKSETT	015-013		4300			4300
TOWN OF HOOKSETT	015-052		6600			6600
TOWN OF HOOKSETT	015-057		62800			62800
TOWN OF HOOKSETT	015-062		167400			167400
TOWN OF HOOKSETT	015-085-ROAD		6200			6200
TOWN OF HOOKSETT	015-086-ROAD		13300			13300
TOWN OF HOOKSETT	015-092		27500			27500
TOWN OF HOOKSETT	015-096		26900			26900
TOWN OF HOOKSETT	015-097		2900			2900
TOWN OF HOOKSETT	015-099		6400			6400
TOWN OF HOOKSETT	016-024		100900			100900
TOWN OF HOOKSETT	17-2-ROAD		9,600			9,600



**TOWN'S PROPERTY**

TOWN OF HOOKSETT	017-003		65200		65200
TOWN OF HOOKSETT	018-003	1736200	3090000		4826200
TOWN OF HOOKSETT	018-003-00A		32900		32900
TOWN OF HOOKSETT	018-003-00B		32900		32900
TOWN OF HOOKSETT	018-004	27900	99300		127200
TOWN OF HOOKSETT	018-007-001		105600		105600
TOWN OF HOOKSETT	018-045	217000	168100		385100
TOWN OF HOOKSETT	019-011-93TK	350000	100		350100
TOWN OF HOOKSETT	019-017		18600		18600
TOWN OF HOOKSETT	020-007-ROAD		22300		22300
TOWN OF HOOKSETT	020-029		44400		44400
TOWN OF HOOKSETT	021-010		84460	750	84460
TOWN OF HOOKSETT	021-034-014		113200		113200
TOWN OF HOOKSETT	021-035-0R1		11,300		11,300
TOWN OF HOOKSETT	022-002		446300		446300
TOWN OF HOOKSETT	022-025		144700		144700
TOWN OF HOOKSETT	022-037		6500		6500
TOWN OF HOOKSETT	022-046-014		78800		788000
TOWN OF HOOKSETT	022-046-015		77700		77700
TOWN OF HOOKSETT	023-014		15100		15100
TOWN OF HOOKSETT	024-035-010		179300		179300
TOWN OF HOOKSETT	24-36-ROAD		6,500		6,500
TOWN OF HOOKSETT	024-038-0R1		9200		9200
TOWN OF HOOKSETT	024-039		58200		58200
TOWN OF HOOKSETT	024-058	22600	71900		94500
TOWN OF HOOKSETT	024-059	811800	501500		1313300
TOWN OF HOOKSETT	025-018-069		8800		8800
TOWN OF HOOKSETT	025-018-079	105000	80100		185100
TOWN OF HOOKSETT	25-19-ROAD		11,300		11,300
TOWN OF HOOKSETT	025-080-001	2444600	324800		2769400
TOWN OF HOOKSETT	025-080-002		100900		100900
TOWN OF HOOKSETT	025-080-ROAD		0		0
TOWN OF HOOKSETT	026-002		577300		577300
TOWN OF HOOKSETT	026-002-00A	86300	0		86300
TOWN OF HOOKSETT	026-003-ROAD		44200		44200
TOWN OF HOOKSETT	026-005	62700	64600		127300
TOWN OF HOOKSETT	026-031	131700	350000		481700
TOWN OF HOOKSETT	026-141		115300		115300
TOWN OF HOOKSETT	029-032-00A		8712		8712
TOWN OF HOOKSETT	029-038	4800	68900		73700
TOWN OF HOOKSETT	029-064-ROAD		53000		53000
TOWN OF HOOKSETT	029-081		9600		9600
TOWN OF HOOKSETT	030-050		61900		61900
TOWN OF HOOKSETT	030-057		88600		88600
TOWN OF HOOKSETT	32-15-ROAD		8100		8100
TOWN OF HOOKSETT	033-004		45700		45700
TOWN OF HOOKSETT	033-005		7800		7800
TOWN OF HOOKSETT	033-066	1343400	409200		1752600
TOWN OF HOOKSETT	034-001		35000		35000
TOWN OF HOOKSETT	034-018-ROAD		69100		69100
TOWN OF HOOKSETT	35-1-ROAD		10,800		10,800
TOWN OF HOOKSETT	36-21-ROAD		10,000		10,000
TOWN OF HOOKSETT	037-020		4600		4600
TOWN OF HOOKSETT	037-029		5500		5500
TOWN OF HOOKSETT	038-012		5400		5400

# TOWN'S PROPERTY

TOWN OF HOOKSETT	038-033		1000		1000
TOWN OF HOOKSETT	039-038		42400		42400
TOWN OF HOOKSETT	041-040		300		300
TOWN OF HOOKSETT	041-042		89400		89400
TOWN OF HOOKSETT	042-021		5300		5300
TOWN OF HOOKSETT	042-022		200		200
TOWN OF HOOKSETT	042-023		53600		53600
TOWN OF HOOKSETT	042-024-00A		90		90
TOWN OF HOOKSETT	43-29-ROAD		11,300		11,300
TOWN OF HOOKSETT	43-53-ROAD		8,400		8,400
TOWN OF HOOKSETT	043-057		89700		89700
TOWN OF HOOKSETT	045-017	21900	93300		115200
TOWN OF HOOKSETT	045-143		42500		42500
TOWN OF HOOKSETT	046-028		44000		44000
TOWN OF HOOKSETT	48-76-ROAD		10,600		10,600
TOWN OF HOOKSETT	049-056		304200		304200
Respectfully Submitted					
Sandra M. Piper					
Director of Assessing					
SP/jd					

YEAR	NET TOWN APPRO- PRIATION	NET SCHOOL APPRO- PRIATION	STATE EDUCATION APPRO- PRIATION	COUNTY TAX	TOTAL APPRO- PRIATION	SHARED REVENUES, WAR SERV CREDITS & OVERLAYS	PROP TAX TO BE RAISED	STATE EDUCATION ASSESSED TAX VAL NO UTILITIES	TOWN NET VAL	STATED TAXES	TAXES TO BE RAISED DIVIDED BY VALUATION	TAX RATE PER THOUSAND
1994	3,873,254	8,173,587		966,499	13,013,340	2,160,411 77,300 296,909	12,963,498		635,106,889		12,963,498 635,106,889	20.49
1995	3,798,280	8,445,376		1,058,570	13,324,226	256,110 78,000 296,912	13,302,226		622,180,839		13,302,226 622,180,839	21.38
1996	3,914,014	9,289,689		1,065,311	14,269,034	71,532 76,400 250,252	14,210,631		624,738,779		14,210,631 642,738,779	22.84
1997	4,028,143	9,542,826		1,103,480	14,625,091	256,904 73,300 202,914	14,625,091		642,489,046		14,625,091 642,489,046	22.84
1998	4,854,761	9,446,568		1,211,899	15,439,628	258,570 73,000 257,632	15,439,628		662,958,446		15,339,658 662,958,446	23.40
1999	3,766,795	3,966,402	4,039,916	1,319,454	13,092,567	72,917 73,700 397,624	13,018,867	665,340,846	684,349,746	4,029,946	13,092,567 684,349,746	19.30
2000	4,122,643	5,151,673	4,039,916	1,564,151	14,678,383	72,917 73,000 253,983	14,805,383	612,108,484	705,041,616	4,029,916	14,805,383 705,041,616	21.23
2001	51,397,646	6,947,268	4,609,238	1,890,776	18,587,046	72,917 76,200 242,923				4,609,238	18,510,845 722,166,246	25.27
2002	5,832,577	6,876,693	4,501,097	2,190,581	19,400,948	72,917 73,900 249,268	19,327,048	754,853,506	774,533,306	4,501,097	19,327,048 774,533,306	25.20
2003	6,594,499	8,702,083	4,682,231	2,423,265	22,402,078	72,917 79,000 1,000,153	22,323,078	1,062,871,278	1,096,213,878	4,682,231	22,323,078 1,096,213,878	20.57
2004	6,730,867	11,968,886	3,901,171	2,619,277	25,220,201	85,070 160,505 554,240	25,059,696	1,112,993,328	152,709,228	3,901,171	21,319,030 1,152,709,228	22.00

SUBMITTED BY:

DRA M. PIPER, DIRECTOR OF ASSESSING

# STATEMENT OF VALUATION AND TAXES

The following figures were used to set the tax rate for 2004

Name of Precinct and/or Service area	Valuation	Appropriation	Taxes	Rate
Village Water Precinct	194,499,400			
Central Water Precinct	358,388,150			
<b>Total Taxes Raised</b>				
<b>Name</b>				
Town of Hooksett	12,815,311	12,815,311	6,730,867	5.84
Local School Budget	18,588,878	18,588,878	11,968,886	10.38
Merrimack County	2,631,430	2,631,430	2,619,277	2.27
State Education Taxes			3,901,171	3.51
<b>Total Taxes Raised</b>			<b>25,220,201</b>	<b>22.00</b>
<b>Tax Rate Valuation</b>				
Local Assessed valuation on which the the tax rate for your government units was computed	<b>Total No. Assessed</b> <b>1,152,709,228</b>			
<b>War Service Tax Credit</b>	<b>Exemptions</b>	<b>No#</b>	<b>Estimate</b>	
1. Paraglegic, double amputees owning specially adapted homesteads with Va assistance	Unlimited	1	Total Exempt	
2. Totally & permanently disable veterans their spouses, or widows, and the widows of veterans who died or who were killed on active duty	2000	20	40,000	
3. Other War Service Credits	250	511	120,505	
<b>TOTALS</b>		<b>532</b>	<b>160,505</b>	
<b>Other Exemptions</b>	<b>Exemptions</b>	<b>No#</b>	<b>Estimate</b>	
Elderly 65-75	62,500	131	8,187,500	
75-80	87,500	78	6,825,000	
80+	112,500	105	11,812,500	
Blind	50,000	10	500,000	
School Din/Dormitory/Kitchen	150,000	1	150,000	
<b>TOTALS</b>		<b>325</b>	<b>27,475,000</b>	



**STATEMENT OF VALUATION AND TAXES**  
 The following figures were used to set the tax rate for 2004

<b>Tax Increment Finance District</b>	
*Date of Adoption	12/8/1999
<b>Original Assessed Value</b>	2,904,400
+Unretained Captured Assessed Value	15,828,000
+Amounts used for the Tax Rate	18,732,400
+Ratained Captures Assessed Value	27,997,600
Current Assessed Value	46,730,000
<b>Utility Summary</b>	
Public Service Company	29,587,700
Energy North (Manchester & Concord)	4,862,800
Tenneco Gas Pipeline	5,097,600
Pennichuck East Utility Co.	167,800
<b>Total Utilities</b>	<b>39,715,900</b>
<b>Current Use</b>	
Farm Land	\$363.90
Forest Land	\$3,499.64
Unproductive Land	\$225.69
Wet Land	\$277.56
<b>Total</b>	<b>\$4,366.79</b>

Respectfully Submitted

Sandra M. Piper  
 Director of Assessing

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# BUILDING DEPARTMENT

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Please allow me to introduce myself to those of you, I have yet to have the pleasure of meeting. My name is Michelle Bonsteel, and I became the Building Inspector (as well as Health, Zoning, Electrical and Plumbing Inspector) for the Town of Hooksett on January 31<sup>st</sup>, 2005. My career in Code Enforcement began in 1986. My last jurisdiction was the City of Laconia.

The Town of Hooksett is experiencing a surge of residential growth, which is fortunately balanced by strong commercial and industrial growth. Along with this activity you will be experiencing some traffic delays as road improvements are made to support new shopping centers with restaurants and retail stores. As you may know, Lowe's and Super Wal-Mart are in the planning stages for their center adjacent to Bemis Road on Route 3A, south of Exit 10. Another retail development is being proposed on Hooksett Road opposite Industrial Road where the scale house is now serving Manchester Sand and Gravel. There are also preliminary discussions regarding improvements to Granite State Shopping Center, which may link to another new retail area on the corner of Benton and Hooksett Roads.

Amidst all these applications are several new subdivisions and construction on approved subdivisions. The Growth Management Ordinance is in effect and will affect new applications for subdivisions, as well as previously approved subdivisions, which were not vested.

This department is attempting to centralize all our records and is hoping to implement a records management system to better serve our constituents. In addition, we hope to shortly automate the department with a permit tracking system. Procedures are being developed to assist homeowners and developers through the various processes to expedite their applications. As always, my assistant (and right hand) Jessica Skorupski is there to help and guide. In the future you will be seeing her out and about, as well. Jessica is now in charge of all sign applications and compliance and will become more involved in code enforcement activities as Hooksett continues to grow.

Hooksett is a great town blessed with a staff that truly cares about it. There is a level of cooperation among the various departments that is fast becoming second to none. I am honored to be a part Hooksett's present and look forward to the challenges that will come in the future.

The total permits issued for this 2004/2005 fiscal year are as follows:

New Residential- 95  
New Commercial- 16  
Additions/Alterations- 220  
Electrical- 303  
Plumbing- 161  
Sign Permits- 59  
Yard Sales- 65  
Certificate of Occupancy- 136 Residential    30 Non Residential

Respectfully submitted,

Michelle Bonsteel  
Code Enforcement Officer

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# CEMETERY COMMISSION

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Former Cemetery Commission member, Virginia Robb (Gini), continues to assist the Commission in record keeping and research. Gini has the knowledge and expertise of the computer program the Commission is using for this purpose. She will be generating updated hard copies of the records for use of the Commission and other Town entities at the end of this fiscal year. The Commission thanks Gini Robb for her interest and help.

There were 12 burial spaces sold this year. This adds \$3,600.00 to the principal of the Cemetery Maintenance Trust Fund. The ultimate goal of the Commission is to have the income from the Cemetery Maintenance Trust Fund pay for the maintenance and upkeep of the Town Cemeteries. The maintenance (grass mowing, cleaning, and all burial excavations) is accomplished by the Highway Department. Thank you, Dale Hemeon and Mike Bernard for your fine cooperation.

When a burial space is purchased, the pertinent information is sent to Evelyn Horn, who prepares the Cemetery Deed for the Town and forwards the purchase price to the Trustees of the Trust Funds for deposit in the Cemetery Maintenance Trust Fund. Thank you, Evelyn, for your prompt response to the Commission's requests and your assistance.

Each year, the Attorney General's Office, in the person of Terry M. Knowles, Registrar, gives her excellent presentation on RSA Chapters 289 and 290. These Chapters cover State law governing Cemeteries including all changes made during the year. This session is attended by Cemetery Trustees from all parts of the State and during the session, problems that arise in these towns are thoroughly discussed and questions settled. Tina Paquette and Wallace Emerson attended this session.

It has been a pleasure to serve this Town as elected officials during this fiscal year and look forward to another year of progress.

Respectfully submitted,

Wallace F. Emerson, Chairman  
Tina Paquette, Secretary  
Michael Richards

# CENTRAL HOOKSETT WATER PRECINCT

32 Industrial Park Drive • PO Box 16322

Hooksett, NH 03106

Phone: 624-0608 • Fax: 624-0814

Email: [centralhooksetwater@comcast.net](mailto:centralhooksetwater@comcast.net)

Dear Precinct Members:

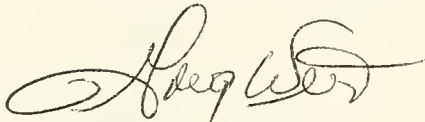
We would like to thank all our customers that helped this past winter with snow removal around the hydrants. Your help is greatly appreciated.

It has been another busy year with growth. We are currently working with the developers at Granite Heights, Brook Ridge, Berry Hill Developments and are in preliminary phases of a couple of new projects on the drawing board.

This past summer the implemented water restrictions were a great success and helped to keep the Precinct within our contractual agreement with our supplier. As always, conservation of our natural resources is always the best practice.

If you have any questions, please feel free to contact us at 624-0608.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Greg Weir', written in dark ink.

Greg Weir  
Superintendent



# BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: January 27, 2005

VILLAGE DISTRICT: Central Hooksett Water Precinct County: Merrimack

In the Town(s) Of: Hooksett, NH

Mailing Address: PO Box 16322

Hooksett, NH 03106

Phone #: 624-0608 Fax #: 624-0814 E-Mail: centralhooksetwater@comcast.net

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) 1/28/05

### BUDGET COMMITTEE

Please sign in ink.

Lennie Wright  
B. B. White  
[Signature]

Judith A. Casey  
[Signature]  
[Signature]

**THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1                      2                      3                      4                      5                      6                      7                      8                      9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			APPROPRIATIONS		COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#	WARR. ART.#		PRIOR YEAR AS APPROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	ENSUING FISCAL YEAR (RECOMMENDED)	ENSUING FISCAL YEAR (NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139		Executive						
4150-4151		Financial Administration						
4153		Legal Expense						
4155-4159		Personnel Administration						
4194		General Government Buildings						
4196		Insurance						
4197		Advertising & Regional Assoc.						
4199		Other General Government						
PUBLIC SAFETY								
4210-4214		Police						
4215-4219		Ambulance						
4220-4229		Fire						
4290-4298		Emergency Management						
4299		Other (Including Communications)						
HIGHWAYS & STREETS								
4311		Administration						
4312		Highways & Streets						
4313		Bridges						
4316		Street Lighting						
4319		Other						
SANITATION								
4321		Administration						
4323		Solid Waste Collection						
4324		Solid Waste Disposal						
4325		Solid Waste Clean-up						
4326-4329		Sewage Coll. & Disposal & Other						

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA			(RECOMMENDED) Ensuing Fiscal Year	(NOT RECOMMENDED)	RECOMMENDED Ensuing Fiscal Year	NOT RECOMMENDED
WATER DISTRIBUTION & TREATMENT									
4331	Administration		9600	9044	10925		10925		
4332	Water Services		405850	455220	483960		483960		
4335-4339	Water Treatment, Conserv.& Other								
HEALTH/WELFARE									
4411	Administration								
4414	Pest Control								
CULTURE & RECREATION									
4520-4529	Parks & Recreation								
4589	Other Culture & Recreation								
DEBT SERVICE									
4711	Princ.- Long Term Bonds & Notes		50000	50000	50000		50000		
4721	Interest-Long Term Bonds & Notes		33550	31504	29550		29550		
4723	Int. on Tax Anticipation Notes								
4790-4799	Other Debt Service								
CAPITAL OUTLAY									
4901	Land and Improvements								
4902	Machinery, Vehicles & Equipment								
4903	Buildings								
4909	Improvements Other Than Bldgs.								
OPERATING TRANSFERS OUT									
4912	To Special Revenue Fund								
4913	To Capital Projects Fund								



1                      2                      3                      4                      5                      6                      7                      8                      9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
OPERATING TRANSFERS OUT								
4914	To Proprietary Fund							
4915	To Capital Reserve Fund							
4916	To Trust and Agency Funds							
SUBTOTAL 1			470000	545768	574435		574435	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr.	Art. #	Amount



## **\*\*SPECIAL WARRANT ARTICLES\*\***

pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article,

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
6	Source Development	9	40000	4000	59982		59982	
1	Water Storage	5	10000	10000	20000		20000	
2	New Construction	6	17500	17500	34995		34995	
3	Repair & Replace	7	7500	7500	20000		20000	
4	Standpipe Relining	8	20000	20000	34995		34995	
	<b>SUBTOTAL 2 RECOMMENDED</b>		XXXXXXXXXX	XXXXXXXXXX	169973	XXXXXXXXXX	169973	XXXXXXXXXX

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases, or items of a one time nature.

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		3376	3376	3376
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments				
3402	Water Supply System Charges		486624	475801	565059
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		2000	13635	4000
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other		5000	13291	2000
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		95000	95000	169973
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
<b>OTHER FINANCING SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
Amts VOTED From F/B ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes					
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			592000	601103	744408
<b>**BUDGET SUMMARY**</b>					
			PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
SUBTOTAL 1 Recommended (from page 4)			497000		574435
SUBTOTAL 2 Special warrant articles Recommended (from page 5)			95000		169973
SUBTOTAL 3 "Individual" warrant articles Recommended (from page 5)					
TOTAL Appropriations Recommended			592000		744408
Less: Amount of Estimated Revenues & Credits (from above)			592000		744408
Estimated Amount of Taxes to be Raised					

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

# REPORT OF APPROPRIATIONS ACTUALLY VOTED FOR VILLAGE DISTRICTS

(RSA 21-J:34)

Date of Meeting: March 14, 2005Village District: Central Hooksett Water Precinct County: MerrimackIn the Town(s) Of: Hooksett, NHMailing Address: PO Box 16322Hooksett, NH 03106Phone #: 624-0608 Fax #: 624-0814 E-Mail centralhooksetwater@comcast.net

## Certificate of Appropriations

(To Be Completed After Annual or Special Meeting)

This is to certify that the information contained in this form, appropriations actually voted by the village district meeting, was taken from official records and is complete to the best of our knowledge and belief.

## Governing Body (Commissioners)

*Please sign in ink.*Date: March 14, 2005Fred FossEverett R. HardyWilliam H. Hardy

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

**PENALTY:** Failure to file within 20 days after each meeting at which appropriations were voted may result in a \$5.00 per day penalty for each day's delay (RSA 21-J:36).



1

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4

5

**PURPOSE OF APPROPRIATIONS  
(RSA 32:3,V)**
**WARR.  
ART.#**
**Appropriations As  
Voted**
**For Use By  
Department of Revenue Administration**
**GENERAL GOVERNMENT**
**XXXXXXXXXX**
**XXXXXXXXXX**

4130-4139	Executive			
4150-4152	Financial Administration			
4153	Legal Expense			
4155-4159	Personnel Administration			
4194	General Government Buildings			
4196	Insurance			
4197	Advertising & Regional Assoc.			
4199	Other General Government			

**PUBLIC SAFETY**
**XXXXXXXXXX**
**XXXXXXXXXX**

4210-4214	Police			
4215-4219	Ambulance			
4220-4229	Fire			
4290-4298	Emergency Management			
4299	Other (Including Communications)			

**HIGHWAYS & STREETS**
**XXXXXXXXXX**
**XXXXXXXXXX**

4311	Administration			
4312	Highways & Streets			
4313	Bridges			
4316	Street Lighting			
4319	Other Highway, St., and Bridges			

**SANITATION**
**XXXXXXXXXX**
**XXXXXXXXXX**

4321	Administration			
4323	Solid Waste Collection			
4324	Solid Waste Disposal			
4325	Solid Waste Clean-up			
4326-4329	Sewage Coll. & Disposal			
4329	Other Sanitation			

**WATER DISTRIBUTION & TREATMENT**
**XXXXXXXXXX**
**XXXXXXXXXX**

4331	Administration		10925	
4332	Water Services		483,960	
4335	Water Treatment			
4338-4339	Water Conservation & Other			

**HEALTH**
**XXXXXXXXXX**
**XXXXXXXXXX**

4411	Administration			
4414-4419	Pest Control and Other			
4520-4589	PARKS & RECREATION & OTHER			

**DEBT SERVICE**
**XXXXXXXXXX**
**XXXXXXXXXX**

4711	Princ.- Long Term Bonds & Notes		50,000	
4721	Interest-Long Term Bonds & Notes		29,550	
4723	Int. on Tax Anticipation Note			
4790	Other Debt Service			



1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
<b>CAPITAL OUTLAY</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4901	Land & Improvements			
4902	Machinery, Vehicles & Equipment			
4903	Buildings			
4909	Improvements Other Than Bldgs			
<b>OPERATING TRANSFERS OUT</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Proprietary Fund			
4915	To Capital Reserve Fund		<b>169,973</b>	
4916	To Trust and Agency Funds			
<b>TOTAL VOTED APPROPRIATIONS</b>			<b>744,408</b>	

### SPECIAL NOTES FOR COMPLETING FORM MS-32 REPORT OF APPROPRIATIONS

This form must contain all the appropriations passed at an annual or special meeting. Combine all the approved and amended appropriations from the MS-36 or MS-37 posted budget form. List the appropriate warrant article number(s) in column #3.

Do not cross off any accounts to enter your own titles. We have included the entire chart of accounts for reporting purposes. Please call us if you have any questions or need help in classifying any of your approved appropriations. Mail this form to us within 20 days after the meeting to our address below.

This form can be downloaded from our website: [www.state.nh.us/revenue](http://www.state.nh.us/revenue)

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
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# WARRANT

## STATE OF NEW HAMPSHIRE CENTRAL HOOKSETT WATER PRECINCT 2005 PRECINCT MEETING

TO THE INHABITANTS OF THE CENTRAL HOOKSETT WATER PRECINCT IN THE TOWN OF HOOKSETT, COUNTY OF MERRIMACK, IN SAID STATE QUALIFIED TO VOTE IN SAID PRECINCT AFFAIRS:

You are hereby notified to meet at the offices of the Central Hooksett Water Precinct located in said Precinct on 32 Industrial Park Drive on the 14th day of March, 200~~5~~, at 7:00 o'clock in the evening to act upon the following subjects:

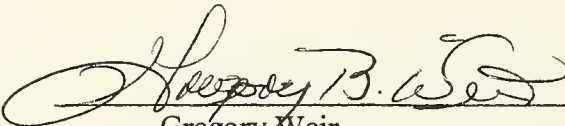
1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two Water Commissioners, for three year terms, those being the seats currently occupied by Gregory Weir and William Alois.
5. To see if the Precinct will raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) for the Central Hooksett Water Precinct Capital Reserve Fund #1, entitled Water Storage Capital Reserve Fund (recommended by the Budget Committee and the Precinct Commissioners).
6. To see if the Precinct will raise and appropriate the sum of Thirty Four Thousand Nine Hundred Ninety Five Dollars (\$34,995.00) for the Central Hooksett Water Precinct Capital Reserve Fund #2 - New Construction and Capital Improvements Capital Reserve Fund (recommended by the Budget Committee and the Precinct Commissioners).
7. To see if the Precinct will raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) for the Central Hooksett Water Precinct Capital Reserve Fund #3 - Repair and Replacement of Main and Equipment Capital Reserve Fund (recommended by the Budget Committee and the Precinct Commissioners).
8. To see if the Precinct will raise and appropriate the sum of Thirty Four Thousand Nine Hundred Ninety-Six Dollars (\$34,996.00) for

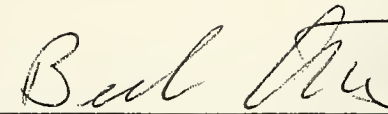
the Central Hooksett Water Precinct Capital Reserve Fund #4 - Standpipe Relining Capital Reserve Fund (recommended by the Budget Committee and the Precinct Commissioners).

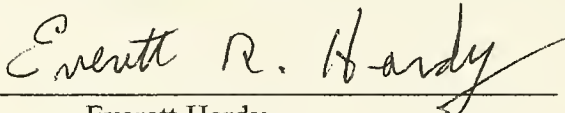
9. To see if the Precinct will raise and appropriate the sum of Fifty Nine Thousand Nine Hundred Eighty-Two Dollars (\$59,982.00) for the Central Hooksett Water Precinct Capital Reserve Fund #5 - Source Development Capital Reserve Fund (recommended by the Budget Committee and the Precinct Commissioners).
10. To see if the Precinct will vote to designate the Central Hooksett Water Precinct Commissioners as agents for Capital Reserve Funds #1-5 identified above for the purpose of allowing expenditures from those funds for the purpose established in those funds. Such authority shall exist indefinitely or until rescinded by the Precinct.
11. To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and to ratify and affirm the Commissioners' written schedule of fees and charges.
12. To see if the Precinct will authorize the Commissioners to raise Five Hundred Seventy Four Thousand Four Hundred Thirty-Five Dollars (\$574,435.00) exclusive of Warrant Articles 5, 6, 7, 8 & 9 to defray Precinct expenses for the ensuing year and make appropriations of same.
13. To see if the Precinct will authorize the Commissioners to accept gifts, grants and bequests and to expend the same for the legitimate purposes of the Precinct as may be specified by the donor, provided that said purposes shall not require the expenditure of other Precinct funds and provided further that the Commissioners shall hold a public hearing prior to accepting the said funds.
14. To transact any other business that may legally come before this meeting.

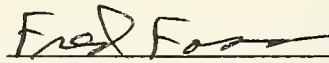
Given our hands and seal this \_\_\_\_ day of \_\_\_\_\_, in the year of our Lord Two Thousand and Five.

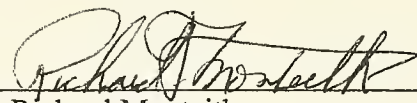
BOARD OF WATER COMMISSIONERS  
CENTRAL HOOKSETT WATER PRECINCT

  
\_\_\_\_\_  
Gregory Weir

  
\_\_\_\_\_  
Bill Alois

  
\_\_\_\_\_  
Everett Hardy

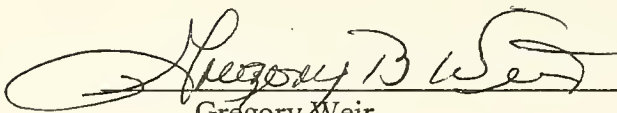
  
\_\_\_\_\_  
Fred Foss

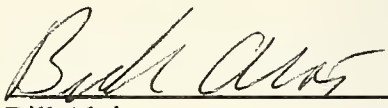
  
\_\_\_\_\_  
Richard Monteith

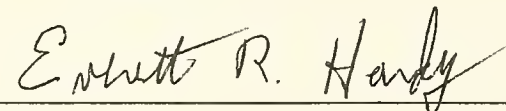
CERTIFICATE

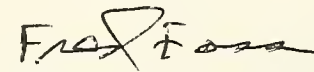
The undersigned certify that on the \_\_\_\_ day of \_\_\_\_\_, 2005, we gave notice to the inhabitants within named to meet at the time and place and for the purpose within mentioned by posting an attested copy hereof at the place of the meeting within named (Central Hooksett Water Precinct office 32 Industrial Park Drive, Hooksett, NH) and a like attested copy at the Fred C. Underhill School, 2 Sherwood Drive, Hooksett, New Hampshire all being public places in the said Precinct.

BOARD OF COMMISSIONERS  
WATER HOOKSETT WATER PRECINCT

  
\_\_\_\_\_  
Gregory Weir

  
\_\_\_\_\_  
Bill Alois

  
\_\_\_\_\_  
Everett Hardy

  
\_\_\_\_\_  
Fred Foss

  
\_\_\_\_\_  
Richard Monteith



**CENTRAL HOOKSETT WATER PRECINCT  
ANNUAL MEETING  
MARCH 14, 2005  
7:00 P. M.**

The Annual Meeting was called to order by Kelly Alois, moderator, at 7:10 p. m. Present were Irene Beaulieu, Everett Hardy, Carol Hardy, Dick Monteith, Bill Alois, Fred Foss, Atty. B J Branch, Beverly Weir and Greg Weir.

**WARRANT ARTICLES AND NOMINATIONS**

The moderator brought the Warrant into existence, by reading where the Warrant was posted. The Warrant was posted at the David Cawley Middle School and The Central Hooksett Water Precinct Office at 32 Industrial Park Dr., Hooksett, NH 03106 and an announcement of The Annual Meeting was put into The Union Leader, and The Hooksett Banner.

The Moderator asked for a motion to read the Warrant, article by article and vote on them as we take them up. Greg made a motion to waive the reading of the entire Warrant prior to business being conducted and in lieu thereof ask the voters to authorize the moderator to simply read the Warrant from beginning through the first article so that action can be taken on the first article without having to wait for the entire Warrant to be read. Greg further moved that prior to taking action on the next article, the moderator read that specific article thereby allowing action to be taken with reference to that article.

Finally Greg moves, that the moderator proceed down through the Warrant thereafter on an article by article basis taking action after each article is read. Greg made this motion to expedite this meeting so that we voters will not have to listen to the entire Warrant being read before being able to take any action on any of the articles as to require the entire Warrant to be read before action can be taken on any particular article is redundant since each article thereafter has to be read again anyway. Bill seconded the motion and all were in favor.

The moderator took up the election of officers for the ensuing year.

1. Moderator: Bill nominated Kelly Alois for moderator for the ensuing year. Greg seconded the nomination. Are there any nays? Are there any nominations? No other nominations were presented. Everett made a motion that we close the nominations for moderator. Bill seconded the motion. Everyone present were in favor.
2. Clerk: Everett nominated Carol Hardy for clerk for the ensuing year. Greg seconded the nomination. Are there any nays? Are there any nominations? No other nominations were presented. Dick made a motion that we close the nominations for clerk, Bill seconded the motion. All present were in favor.
3. Treasurer: Greg nominated Beverly Weir for Treasurer for the ensuing year, Bill seconded the nomination. Are there any nays? No other nominations were presented. Greg made a motion to close the nominations. Dick seconded the motion and all present were in favor.
4. 2 Water Commissioners: Dick nominates Greg Weir and Bill Alois to fill the three-year term for Commissioners. Everett seconded the nominations. Are there any nays? No other nominations were presented. Bill made a motion to close the nominations and Everett seconded the motion. All present were in favor.

In light of the fact that the elections are uncontested, Bev motioned that she authorizes the clerk to cast a single ballot for all officers. Bill seconded the motion and all were in favor.

Article 5: The moderator read Article 5. Bill made a motion that we approve Article 5 as read.

Greg seconded the motion. There were no discussions. All present, voted unanimously. Any nays? Motion carried.

Article 6: The moderator read Article 6. Dick made a motion to approve article 6 as read. There were no discussions. Everett seconded the motion. All were in favor. Any nays? Motion carried.

Article 7: The moderator read Article 7. Bill made a motion that we approve article 7 as read. There were no discussions. Dick seconded the motion, all were in favor. Any nays? Motion carried.

Article 8: The moderator read Article 8. Everett made a motion to approve article 8 as read. Dick seconded the motion. There were no discussions. Everyone present, were in favor. Any nays? Motion carried.

Article 9: The moderator read Article 9. Bill made a motion that we approve article 9 as read. No other discussions were on the floor. Dick seconded the motion. All were in favor. Any nays? Motion carried.

Article 10: The moderator read Article 10. Bill made a motion to approve Article 10 as read. There was no discussions. Dick seconded the motion and all were in favor. Any nays? Motion carried.

Article 11: The moderator read Article 11. Bill made a motion to approve Article 11 as read. There was no discussion. Everett seconded the motion, all were in favor. Any nays? Motion carried.

Article 12: The moderator read Article 12. Bill made a motion that we approve article 12 as read. There were no discussions. Dick seconded the motion and all were in favor. Any nays? Motion carried.

Article 13. The moderator read Article 13. Bill made a motion that we approve Article 13 as read. There were no discussions. Dick seconded the motion. Everyone present were in favor. Any nays? Motion carried.

Article 14: The moderator read Article 14. Bill made a motion that we approve Article 14 as read. There were no discussions. Fred seconded the motion, and all were in favor. Any nays? Motion carried.

The clerk casts one vote for all nominees.

The new officers were sworn in by Atty. B.J Branch. The moderator introduced all the officers for the coming year.

The moderator asked for a motion to adjourn. Greg made a motion to adjourn the Annual Meeting. Dick seconded the motion, all present were in favor. The Annual Meeting 2005 adjourned at 7:29 p. m.

Respectfully submitted,

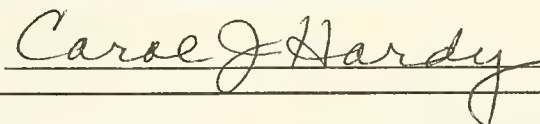
Carol Hardy, clerk

**VILLAGE DISTRICT OFFICIALS**

(RSA 670:9)

Due 20 Days After Election or Apportionments

**Village District:** Central Hooksett Water Precinct      **County:** Merrimack  
**In the Town of:** Hooksett, NH      **Phone:** 603-624-0608  
**Mailing Address:** PO Box 16322  
                                  Hooksett, NH 03106  
**Email Address:** centralhoosketwater@comcast.net      **Fax:** 603-624-0814

**Village District Clerk's Signature:**


Office	Mailing Address	Daytime Phone #	Term Ends
<b>COMMISSIONERS</b>			
1. Chairman - William Alois	38 Virginia Court	627-3486	2008
2. Fred Foss Jr.	1465 Hooksett Road - Unit 163	268-0316	2006
3. Richard Monteith	58 Sherwood Drive	625-5374	2007
4. Clerk Carol Hardy	298 Londonderry Turnpike	627-3558	2006
5. Treasurer Beverly Weir	1465 Hooksett Road - Unit 340	627-6544	2006
6. Moderator Kelly Alois	38 Virginia Court	627-3486	2006
7. Auditor			
8. Gregory Weir	1465 Hooksett Road - Unit 340	624-0608	2008
9. Everett Hardy	298 Londonderry Turnpike	627-3558	2007
10			
11			

FOR DRA USE

NH DEPARTMENT OF REVENUE ADMINISTRATION  
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 (603)271-3397

Community Action Program  
Belknap-Merrimack Counties, Inc.

**2005 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET**

**PERSONNEL**

Area Center Director	\$ 28,509
Outreach Worker	21,294
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>22,694</u>
Sub-Total:	\$ 73,997

**OTHER COSTS**

Program Travel 10,500 miles x .32	\$ 3,360
Rent/Heating Costs	11,875
Electricity	2,000
Telephone	2,250
Postage	450
Office Copier/Computer/Supplies	1,300
Advertising	150
Staff Development/Training	175
Publications	150
Liability/Contents/Bond Insurance	<u>450</u>
Sub-Total:	\$ 22,160

Total Budget: \$ 96,157

Federal Share:	\$ 40,944 (43%)
All Town Share:	<u>55,213</u> (57%)
	\$ 96,157



**SUMMARY OF SERVICES 2004  
PROVIDED TO  
HOOKSETT RESIDENTS  
BY THE SUNCOOK AREA CENTER  
COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$22.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)			
	PACKAGES-410	PERSONS-34	\$ 9,020.00
<b>CONGREGATE MEALS-</b> All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.72 per meal.			
	MEALS-73	PERSONS-52	\$ 490.56
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.			
	MEALS-2163	PERSONS-103	\$ 10,815.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2003-04 program was \$506.00.			
	APPLICATIONS-187	PERSONS-391	\$ 87,522.12
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 15% to 90% on electric bills for income eligible households.			
	STATISTICS NOT AVAILABLE AT THIS TIME		
<b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.59 per meal			
	MEALS-13,218	PERSONS-75	\$ 87,106.62
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.			
	GRANTS-6	PERSONS-N/A	\$ 1,016.76
<b>SENIOR COMPANION PROGRAM</b> provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.01 per hour). Value to visitees is comparable to similar private sector services(\$6.01 per hour).			
	HOURS-2004	COMPANIONS-2	\$ 12,044.04
	HOURS-903.5	VISITEES-9	\$ 5,430.04
<b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$42.73 per unit.			
	VOUCHERS-787	PERSONS-66	\$ 33,628.51

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>FAMILY PLANNING</b> provides confidential, comprehensive gynecological care, including complete medical examinations, breast exams, Pap smears, pregnancy testing, birth control and counseling.		PERSONS--1	\$ 213.00
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--5	PERSONS--14	\$ 6,394.78
<b>KEYSPAN</b> is an energy efficiency program sponsored by the natural gas utilities of NH. This program is supported by the systems benefit charge to each natural gas utility customer as mandated by the PUC to perform weatherization procedures and baseload measures (refrigerator and lighting replacement, hot water measures) for income eligible households.	HOMES--1	PERSONS--4	\$ 2,980.00
<b>EMERGENCY ASSISTANCE FUND</b> provides resources to pay back rent, utility bills, etc. to prevent homelessness.	GRANTS-- 1	PERSONS--3	\$693.74
<b>THE FIXIT PROGRAM</b> mobilizes volunteers, especially skilled occupations such as plumbers and electricians, to assist elderly clients with small household repairs.	CLIENTS--9	JOBS--11	\$678.22
<b>USDA COMMODITY SURPLUS</b> foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES--553		\$ 8,357.52
<b>GRAND TOTAL</b>			<b>\$266,390.91</b>

**INFORMATION AND REFERRAL**—CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

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# CONSERVATION COMMISSION

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June 30, 2005 marks the end of another busy year for the Hooksett Conservation Commission (HCC). This year included the typical work of mandated responsibilities. Many plans with wetland impacts were reviewed and recommendations were made to the New Hampshire Wetlands Bureau, the Hooksett Planning Board and the Hooksett Zoning Board of Adjustments. The Commission also conducted site walks and continued to provide conservation information to residents.

The Commission participated in the Hooksett Old Home Day 2004 and provided informational material to the community to include area maps, Conserving Your Land books, Backyard Starter Kits and Department of Environmental Services brochures. The HCC sold conservation hats and t-shirts at this event to raise funds for 4-H Camp.

This year was the eleventh successful year for the continuing tradition of the HCC to sponsor Hooksett students to a week of NH 4-H Camp. Three students from the Hooksett Cawley Middle School will attend the Bear Hill Day Camp in Bear Brook State Park, Allenstown, NH for a week over summer vacation. The Commission would like to thank the teachers, students and families for their continued support with this program.

The Commission continues to assist the citizens of Hooksett with projects, while helping to minimize the impacts to the town's natural resources. The Commission is looking forward to implementing the Open Space Plan, based on the approval of the Town's Master Plan.

The Commission gave best wishes to member Chris Lally upon his term completion and Lisa Tonneson upon her departure as Town Council Representative. We welcomed Philip Fitanides as Town Council Representative and Ray Guay as Planning Board Representative. Congratulations to James Walter on becoming a full member in the upcoming fiscal year. Additionally, we are very pleased that Tim Johnson and Marcel LaBonville, Jr. have agreed to continue serving as the chair and vice-chair respectively.

The Commission continues to provide support for member Steve Couture during his absence from the HCC. Steve was deployed to Iraq to serve in the Air Ambulance Division in the Fall of 2004. The Commission provides conservation meeting minutes, updates and other correspondence to Steve via e-mail to keep him current on local issues. We are proud of Steve and our thoughts are with him and his family for his safe return.

The Hooksett Conservation Commission meets the first Wednesday of the month at 7:00 p.m. in the Town Hall Chambers of the Municipal Building. We encourage all residents to provide input on conservation related matters. Residents interested in becoming members or interested in participating in a specific project are urged to contact the Conservation Commission. All of us extend our deepest thank you to the community for your continued support and interest.

Respectfully submitted,

Tim Johnson, Chair  
Marcel LaBonville, Jr., Vice Chair  
Steve Couture, Member  
Chris Lally, Member  
Cindy Robertson, Member  
James Walter, Alternate  
Philip Fitanides, Town Council Representative  
Ray Guay, Planning Board Representative



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# FAMILY SERVICES

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## GENERAL ASSISTANCE

The Department of Family Services administers General Assistance to families in need under RSA 165. In this capacity, the Family Services Department provides for basic needs such as shelter, food, fuel, and medication. The General Assistance program is designed to provide short-term, emergency assistance until recipients become employed, or receive long-term assistance from the state or federal government. All recipients of General Assistance agree to reimburse the Town when they return to an income status that allows them to do so.

In the past year, 150 applications were found eligible for various types of General Assistance. A breakdown of General Assistance expenditures for July 2004-June 2005 follows:

Shelter	\$47,930.16
Food	\$5,756.77
Medical	\$6,829.93
Utilities	\$5,465.60
Misc.	\$145.00
Funeral	\$500.00
Total	\$66,627.46

Family Services also provided phone and walk-in referrals to approximately 600 individuals and families. Hooksett is very fortunate to have organizations such as the Salvation Army (Hooksett unit), the Hooksett Emergency Relief Committee, the Hooksett Food Pantry, the Clothing Shed, the Kiwanis Kid's Closet, and the Lions Club. These programs help to meet a wide variety of needs while saving taxpayer dollars.

Fuel Assistance and Energy Assistance programs, including Neighbor Helping Neighbor, are also available to Hooksett families in need. The Community Action Program (CAP) in Suncook administers these programs. In addition, CAP also assists Hooksett residents with a variety of food programs such as Commodity Foods, WIC, and Meals-On-Wheels. Many low-income Hooksett residents also receive housing assistance through the New Hampshire Housing Finance Authority Section 8 housing program.

In addition to providing General Assistance, each holiday season the Family Services Department, in cooperation with the Hooksett schools, provides holiday baskets and gifts for families and children in Hooksett. This program is made possible through the assistance and generosity of many Hooksett residents, organizations, and businesses. This past year, 73 Hooksett families, including over 180 children, were served.

## YOUTH SERVICES

The Family Services Department offers various intervention and prevention services to Hooksett youth who are in danger of becoming or have become involved with the juvenile justice system.

The Family Services Department collaborates with the Hooksett Police Department and the Hooksett Prosecutor to offer court diversion services to first time juvenile offenders. Family Services also provides assistance to families experiencing various difficulties by providing intervention through behavior contracts, follow-up support, and referral services.

The Alternative to Out of School Suspension program for middle and high school students is offered through the Family Services Department and the Hooksett School District. This program is both an accountability and prevention program designed to give students an opportunity to make up work and participate in activities aimed at motivating them to return to the school setting. It is located at the Hooksett Public Library and is run by Bethany Chase. During the 2004-2005 school year, 56 Hooksett students participated in the suspension program. These students took part in various community service projects in Hooksett including roadside trash collection, cleaning of the Hooksett Library, sorting clothing for Kid's Closet, and designing mittens for the



holiday program. In order to keep students on the right track after leaving the program, Bethany offers extended family support throughout the year and an after school homework program.

The Family Services Department continues to work with the Hooksett Kiwanis Club and other service organizations to further establish the Kid's Closet clothing program. Families in need of gently used children's clothing can be referred to the Kid's Closet by contacting the Family Services Department or their child's school nurse.

Again this summer, through the generous donations of the Salvation Army, Family Services was able to provide summer camp scholarships to 12 low-income children for the Hooksett Fun in the Sun program.

Regular office hours are Monday through Friday 8:00am-4:30pm. Applications for General Assistance are taken by appointment. Please feel free to contact the office at 485-8769 if you would like more information regarding the services offered by this department.

Respectfully Submitted,

Joy Buzzell, Family Services Director  
LeeAnn Moynihan, Family Services Coordinator

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# FIRE DEPARTMENT

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The Hooksett Fire-Rescue is proud to present the following information to all the Citizens of Hooksett.

Hooksett Fire-Rescue has been extremely busy over the past year. Many accomplishments have been achieved with the help of every person within our organization.

Hooksett Fire-Rescue protects a community of approximately 12,807 people (2003 census) and a daytime population of 35,000 + people. Exit 10's growth on Route 3A has impacted our organization drastically and demonstrates the need for an additional fire station located in this area.

The influx in commercial development increases the number of emergencies we respond to on a daily basis. It also impacts the Fire prevention division daily with numerous plans to review and daily inspections to complete.

Hooksett Fire Rescue responded to 1,672 Incidents from July 1, 2004 to June 30, 2005. Of these 1672 incidents, 173 of these emergency requests overlapped other incidents. Overlapping incidents cause great concern due to both fire stations being tied up at the same time. During these events, all of our on-duty personnel and resources are committed.

The calls for service are broken down as follows:

- Rescue & Emergency Medical Service incidents: 56%
- False alarm & False calls: 16%
- Fires: 4%
- Hazardous conditions: 7%
- Service calls: 12%
- Good intent Calls: 5%

Over the past Fiscal year Hooksett Fire-Rescue has written numerous grants with help from Al Dionne, the town Emergency Management Director. Currently we are waiting to hear from Homeland Security on two pending grants.

1. (SAFER) Grant, Staffing for Adequate Fire and Emergency Response.
2. 2005 Assistance to Firefighters Grant Program.

Hooksett Fire-Rescue also received grants from the State of N.H. for Fire prevention activities. This grant will provide us with palm pilots and the software to assist us during daily inspections.

Special thanks go out to the Hooksett Happy Helpers for the donations made to the Fire department over the past few years. This fine group of people has raised thousands of dollars and has purchased the following equipment for the Fire department.

- One, Bullard thermal imaging camera.
- Two, Motorola Mobile laptop computers.
- One, Automatic external defibrillator.

As of June 15, 2005, Concord Fire Alarm, located at 24 Horseshoe pond lane, began dispatching the Hooksett Fire-Rescue on all Emergency and non-emergency calls. All residents are asked to use (911) in the case of an emergency, so these calls will not be delayed.

All residents are welcome to visit either fire station to view the facilities and to meet their firefighters. We would also like to encourage our citizens to visit our website at [www.hooksettfire.org](http://www.hooksettfire.org). This website was created by one of our own firefighters.

I would like to thank all voters for the support in the FY 2005-2006 budget. Hooksett Fire is currently in the process of ordering two new pieces of fire apparatus, which will replace our Engines 4 & 5.

Hooksett Fire-Rescue has a staff of dedicated employees who continually work on improving the operation of our organization. All residents should be proud of the men and women who protect this fine community.

Thank you,

Michael O. Williams  
Chief of Department



Kneeling L-R: FF S. Colburn, FF J. Gayer, Capt. G. Lambert, FF P. Lennon, FF E. Uitts, FF B. Palmer, Lt. S. O'Brien, FF J. Grover, FF W. Spears, FF D. Desrochers.

2<sup>nd</sup> Row L-R: FF B. Knox, Call Capt. S. Mandeville, Admin. Assist. S. LaBonville, EM Director A. Dionne, DC M. Hoisington, Assist. Chief D. Jore, Lt. G. Covey, R. Shepherd, Rev. Pat Bona, FF S. David, FF J. Doyle.

3<sup>rd</sup> Row L-R: FF J. Hill, FF. E. Lincoln, FF T. Gamache, Capt. F. Deveau, Lt. C. Ladue, Lt. J. Anderson, Chief M. Williams, FF. J. Stalker, Lt. J. Drew, Lt. D. Pesula, FF I. Tewksbury, FF D. Silva.

TOWN OF HOOKSETT  
OFFICE OF EMERGENCY MANAGEMENT  
15 LEGENDS DRIVE  
HOOKSETT NH 03106

Director Albert H. Dionne

Assistant Director Harold Murray

TEL. (603) 627-3577      Cell (603) 315-5216      Fax (603) 6273512

E-Mail [adionne@hooksett.org](mailto:adionne@hooksett.org)

Although there have been no specific terrorism threats to Hooksett or in the surrounding communities, there have been local questions and or concerns, some of which, we have consolidated and attempted to answer for you.

I am pleased to let you know that the town of Hooksett has Emergency contingency plans for man-made and natural disasters of all types for its Public Safety Agencies and its citizens. The plans are exercised periodically and adjusted accordingly.

Our suggestion for terrorism planning for local residents is very simple. You should be prepared to be sheltered in your own home as a first priority then to shelter elsewhere only if needed. Secondly, you should keep aware of local and regional news and not to live your life in fear.

Any questions can be referred to this office at the listed number.



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# HIGHWAY DEPARTMENT

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This past winter season we had a total of 25 treatable storms accumulating over 70 inches of snow. Our winter maintenance line was extremely over budget due to such a rough winter along with the raising cost of both salt and fuel.

We work closely with all the town departments, especially the Transfer Station and the Parks & Recreation. Any questions regarding rubbish collection should be directed to the Transfer Station at 669-5198 it is now under their direction.

Our Department and crew continue to be very busy with road maintenance. We continue to patch potholes, replace culvert pipes, rebuild catch basins, cut roadside brush and do all other road improvements and repairs as needed.

We paved 5700 ft of Hackett Hill, there will be more paving done on Hackett Hill this upcoming year. We also paved Chester Turnpike, Whitehall Terrace, Memorial School, Wimbledon Heights, and Riverside Street

Fleet maintenance is provided by the Highway Department. Fleet maintenance continues to be busy on a daily basis.

Our department looks forward to serving you the residents to the best of our capability. We like to hear comments, whether they are negative or positive. Our office is open Monday thru Friday 7:00am to 3:30 pm. Please feel free to call or visit.

Respectfully Submitted,

Dale Hemeon  
Highway Manager



L-R: Josh LaCroix, Gene Serafin, Dale Hemeon, Zach Montoya, Josh Soulia, Mike Bernard, Bob Burbank, Shawn Theriault, Brian Durst, Carl Currier.

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# HISTORICAL SOCIETY

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The Hooksett Historical Society strives to bring together those people interested in History, especially the History of Hooksett. Understanding the history of our community is basic to our democratic way of life, gives us a better understanding of our state and nation and promotes a better appreciation of our American Heritage. One of the Society's functions is to collect any material that may help to establish, illustrate and preserve the history of the area. This is accomplished by collecting printed material, circulars, handbills, programs, posters, journals, memoranda, account books, photographs, pictures, and paintings. The Society has transferred some of those items on to DVD media and has done video recordings of town history by citizens who have lived in the town for many years. The Society provides for the preservation of such material and for its accessibility for all who want to study or examine it.

So far this year we have had two interesting tours. In May we had the opportunity to meet with Shirley Bear the proprietor of Eagle's Nest Emporium. Those who remember this landmark from years back called it Indian Cliff. There are eight cabins nestled behind a gift shop that is full of Native American artwork, treasures and moccasins. Ms. Bear gave an informative tour and presented some photos of what the gift shop looked like years ago. It was a restaurant at one time and in the photos you can see where the kitchen was and where the patrons dined.

Our second tour was at the home and farm of Douglas and Robin Bailey. Doug was kind enough to give a history of how his family started the farm, how he and his father Richard Bailey continued working the farm, and how the farm is managed today. He also presented his hobby that is a collection of antique Farmall tractors dating back to 1946. Even today working the farm is a tough job. Though the farm is worked by a few family members, in addition to their regular jobs, it is truly a labor of love.

The Town was generous in preserving the Arah Prescott building (location for our historic artifacts) by having the bulkhead door replaced, sanding the front door and coating it with a preservative. The threshold was painted and a new outer door with glass and a screen for the warmer weather was installed.

The Society would like to remind families with older homes that there is a plaque program in place. Plaques have been made to put the date that depicts the year the house was built. These wooden plaques were made by member Al Levasseur and painted by Dick Murray and are still available.

David Paquette has transferred films taken from his video camera to DVD's. The list consists of Hooksett's 2003 Old Home Day, October 18, 2000 Robie's dedication to the National Historic Register, Hooksett Then & Now created by Past President Rick Hedrick. There are 3 sets of copies one for the Historical Society, one for the Town Library and one for Town Hall.

In the past year we have been very fortunate to receive donations from the estate of Ron and Cora Mae Corsetti, and the Men's Club. We also have received a collection of school items from the last year of Village School, the last year at Memorial School before extensive renovations and the first year at the David R. Cawley Middle School and a 50-year collection of items from the Women's Club. We thank all those who have given their donations and look forward to receiving more in the future.

The Historical Society meets at the Arah Prescott Library (next to Town Hall) the 4<sup>th</sup> Thursday of the month at 6pm. Our first meeting is in March. There is an annual tour in June. July and August the Society does not meet but the building is open on Tuesday's from 5pm to 7pm. We resume meeting in September and in October we have our annual dinner. The society is always pleased to see new members and visitors. The building can also be made available by appointment.

The Society would like to borrow any photos, newspapers, and brochures etc. so that they could be scanned into its computer for preserving our town's history. Please feel free to contact the Hooksett Historical Society at 485-2318.

It is with great pleasure that we have the opportunity to serve our community.

Sincerely,

Tina M. Paquette  
President

Judy Demers-Sullivan  
Vice President

David Paquette  
Treasurer

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# HOOKSETT-ITES

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As President of this illustrious organization, I would like to say that this organization was an idea established in 1977 as a community improvement project by the Woman's Club of Hooksett. The first meeting was held on October 14, 1977 at the Hooksett Odd Fellows Hall.

In October of 2004, the Hooksett-ites celebrated their 27<sup>th</sup> Anniversary and what started as a small group is today one of the largest and active senior citizen groups in New Hampshire.

Out meetings are held every Friday at 10:00 am at the Hooksett Public Library. We, the Hooksett-ites appreciate the Town of Hooksett allotting the space at the Hooksett Public Library as a meeting place. All Hooksett seniors are invited and are welcome.

We, the Hooksett-ites have several activities, but unfortunately, I can't name them all in this report. Our most valuable and notable achievement was our "Over 80's Luncheon", which occurred this past May 13, 2005, Friday. This particular event was started from scratch. It was a complete success. Everyone who attended had a great time. We were entertained by "The Hooksett Entertainers".

We have in attendance every Friday at our regular meeting approximately sixty (60) to seventy (70) senior Hooksett-ites. In the period between July 1, 2004 and June 30, 2005, we welcomed approximately twelve (12) new members.

#### Current Officers for 2005:

Sully Hassan, President; Walter Chase, 1<sup>st</sup> Vice President; Harris Langille, 2<sup>nd</sup> Vice President; Gloria Bouchard, Recording Secretary; Yvette Bixby, Correspondence Secretary; Berverly-Rae Hassan, Treasurer.

#### Current Chairpersons for 2005:

Mary Green, Program; Pat Holden, Historian; Stella Black, Sunshine; Arlene Bresnahan, Tour (Travel); Yvette Bixby, Hospitality; Doris Oulette/Evie Greenlaw, Kitchen; Olive Mathewson, Publicity and News & Views; Lillian Douglas, Ways & Means; Elizabeth Stewart, Chaplain & Grievance Committee.

Our Financial Status as of June 30, 2005 is as follows:

	Income	Expenditures	Balance
Anniversary	\$ 880.65	\$ 1,164.25	\$ (283.60)
Golden Age	\$ 312.50	\$ 3,159.70	\$ (2,847.20)
Christmas	\$ 612.00	\$ 1,207.69	\$ (595.69)
Sunshine & Memories		\$ 234.63	\$ (234.63)
Fruit Baskets & Flowers		\$ 299.25	\$ (299.25)
Picnic: Bear Brook Park	\$ 580.00	\$ 1,689.41	\$ (1,109.41)
<b>TOTALS:</b>	<b>\$ 2,385.15</b>	<b>\$ 7,754.93</b>	<b>\$ (5,369.78)</b>

Respectfully submitted,

Sully Hassan  
President



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# HOOKSETT-ITES HAPPY HELPERS

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Once again, we have claimed a successful year at the Clothing Store ending 2004 with a balance of \$15,860.71 plus the amount of \$6.70 from interest. Our expenses were so far \$15,209.83 for 3 Motorola computers donated to the Fire Department. We had to purchase a new washing machine at a cost of \$299.98. We had been very fortunate with our previous washer, which was given to us by a family who moved out of Granite Hill. It certainly served us for many years. Clothes were given to people in need and also to International Mission.

We express our thanks to all who have helped us by giving and buying since 1989. You are a part of what we do. You are caring people and that is why we are such a happy family. Presently, we are working for a Zodiac boat for the Fire Department.

We would like to acknowledge the 13 people working with us every week namely: Elaine Langer, Lillian D'Agostino, Therese Chevrette, Beverly Babic, Evelyn Greenlaw, Jeanette Gagne, Rita Schunemann, Claire Gagne, Lucille Burbank, Gardner Signor, James Connor and Alpha & Bernadette Chevrette.



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# HERITAGE COMMISSION

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RSA 674:44-a states that a "heritage commission may be established in accordance with RSA 673 for the proper recognition, use, and protection of resources, tangible or intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts." Hooksett's commission was reactivated in July 2003.

The duties of a heritage commission are generally outlined in RSA 674:44-b. A commission has advisory and review authority and is charged with surveying and inventorying all cultural resources; conducting research and publishing findings; assisting the planning board, as requested, in the development and review of those sections of the master plan which address cultural and historic resources; advising, upon request, local agencies and other local boards in their review of requests on matters affecting or potentially affecting cultural and historic resources; coordinating activities with appropriate service organizations and nonprofit groups; and receiving gifts of money and property, both real and personal, in the name of the town, subject to the approval of the council.

Because of the default budget situation, the commission operated again this fiscal year without an allocation of funds. Several fund-raising ventures were initiated so we could continue our work. Projects that were completed or are continuing:

- Mounted "Hooksett: Lives and Times" photo display during July-September 2004 at the Hooksett Public Library using photographs from oral historians and others.
- Commenced the Barns of Hooksett project to identify, document, and photograph the town's historic agricultural structures.
- Worked with the Planning Department to incorporate a list of the town's historic sites in the review process for pending development applications to insure that if a new proposal may impact one of these locations, everyone involved is notified.
- Reprinted *Hooksett Historical Sketches*, a history of the town from 1822-1968, written by former town clerk Charles R. Hardy. This is the only stand-alone history of Hooksett; it had been out of print for decades.
- Made information available to barn owners regarding RSA 79-D, a program under which they may qualify for tax relief (Barn Preservation Easements).
- Working with the Hooksett Lions Club, compiled a Citizen of the Year Reference Manual for the Hooksett Public Library that contains photos and biographical information for all citizens of the year since the award was first given in 1959.
- Researched and recommended, at the request of the town council, a type of highway marker to designate historic sites. The council then assigned this program to the commission.
- Continued the Oral History Project to gather and preserve historical information through recorded interviews on past events and life in Hooksett. Fifteen interviews were conducted this year, making a total of 38 to date. In November 2004 the commission hosted the opening of the collection at the Hooksett Public Library. James Walter, a commission member, created an educational film, *Life in Hooksett, NH, Before World War II*, using excerpts from interviews, old photographs, and narration.
- Continued work on the preservation of Head Chapel. The commission is overseeing work necessary to stabilize the building and interior. Our ultimate goal is to make it available for public use and educational purposes.
- Co-sponsored Hooksett Heritage Day with Robie's Country Store Historic Preservation Corp. and the Hooksett Historical Society on May 21, 2005, in recognition of National Preservation Month.

The commission meets on the second Tuesday of each month at the Hooksett Public Library. We welcome volunteers interested in our work and would be pleased to receive input from the public.

Respectfully submitted,

Kathleen Northrup, Chair

Members July 1, 2004-June 30, 2005: Sharron Champagne, Kathleen Northrup, Mary Ruel (Council representative), Carolyn Schroeder, and James Walter. Alternates, resigned in September 2004: Dagmar Arruda and Judy Casey.

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# PARKS & RECREATION DEPARTMENT

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I would like to thank the residents of Hooksett for supporting the Parks & Recreation Department. The two new fields at Peterbrook are going to be ready for play this fall.

The Parks & Recreation crew cuts all town grass, including cemeteries. Along with cutting the grass at the cemeteries we also dig and backfill new graves.

The Fun in the Sun program is still very well attended. The ski program is also doing great. I would like to thank all of the chaperones.

I would also like to thank the Parks & Recreation Advisory Board for all their help, chairwoman Miriam Vicki Beck, Roger Hebert, Dagmar Arruda, Mike Horne, Donald Boisvert, John Brock and Town Council Rep Mike Jolin.

Respectfully Submitted by

Dale Hemeon  
Parks & Recreation Superintendent



Back Row L-R: Brett Hemeon, Dale Hemeon, Rob Hebert, Phil Arnone.

Front Row L-R: Tom Bartula, Dale Cutter, David Lavoie.

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# PLANNING BOARD & COMMUNITY DEVELOPMENT DEPARTMENT

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During the period of July 2004 through June 2005, the Hooksett Planning Board met in public session 29 times; 112 individual public hearings were held at the request of applicants, and 9 workshops were held during which the Board considered long-range land use planning issues.

Some of the larger projects reviewed by the Planning Board included: An International Center addition to SNHU; a new building for Irving Oil on Route 3A; a new concrete plant for Manchester Sand and Gravel; and two new residence halls for SNHU. Several other major projects are under review as we proceed into the next fiscal year, including a Wal-Mart and Lowe's Home Improvement Center.

The Board reviewed the following matters at the request of applicants:

Subdivisions of land	
New Residential.....	99 lots (includes 92 lease lots for Brookridge Estates)
New Commercial/Industrial.....	9
Total new lots	108
Site Plans	
New Commercial-Industrial Sites.....	19
Revisions to Existing Sites.....	5
Lot Line Adjustments.....	4
Special Exceptions Reviewed.....	18
Discussions with Applicants.....	26

In addition to the applicant matters, the Planning Board held eight workshop meetings for the purpose of conducting long-range land use issues. These workshops included meetings with 3A Development, Inc. concerning the master plan for the North Campus land east of Mount Saint Mary's apartments; meetings with Manchester Sand & Gravel concerning their master plan and the development of land adjacent to the intersection of Route 3 and Industrial Park Drive; one meeting with the School Board concerning possible needs for future school land; meeting with representatives of the Park and Rec Advisory Board concerning their future plan; and workshop meetings with the consultant concerning the Master Plan Update.

As is usual each year, the Board held public hearings concerning amendments to the Zoning Ordinance.

We appreciate the assistance of our consulting engineers: Dufresne-Henry, and L.C. Engineering Company for the help they have been to both the applicants and to the Town. We would also like to thank Jayson Brennen of Camp Dresser & McKee, Inc. for his assistance with our ArcView-based Geographic Information System (GIS) program. The aerial photography (flown April 2003) has been a great help to the Town's planning efforts and to interested members of the community. Within the next few months, the GIS information will be available to the public using an Internet based program called ArcIMS.

The Community Development Department has been actively engaged in a number of long-range planning projects in addition to staffing the Planning Board. We have been extremely busy this year working on the Master Plan Update. We are grateful to Fougere Planning & Development, Inc. of Milford for their assistance integrating the work of our many volunteers. We expect to have an adopted Master Plan during July 2005.



We are currently working on an updated version of the non-residential site plan regulations; and have executed a contract with Vanasse, Hangen, Brustlin of Bedford to establish a schedule for roadway impact fees. We are also working with Keach-Nordstrom Associates of Bedford and Fougere Planning & Development, Inc. of Milford to study the applicability of Performance Zoning along four (4) segments of our Route 3 corridor.

Doug St. Pierre, Ray Guay, Ken Burgess, and Robert Sullivan served as members of this year's Capital Improvement Program (CIP) Committee. The entire Planning Board reviews and approves the CIP Plan. This CIP Plan outlines various capital projects for a six-year period. It is an important planning tool for the Town. We invite your participation in the CIP hearings.

Department revenues collected during July 2002 through May 2003 totaled: \$6,724.00.

The following town citizens served on the Planning Board during July 2004 through June 2005:

Dick Marshall, Chair	Term expires 6/2005 – (reappointed)
Ken Burgess, Vice-Chair	Term expires 6/2006
Martin Cannata	Term expires 6/2007
Robert Sullivan	Term expires 6/2008
Ray Guay	Term expires 6/2007
Joanne McHugh	Term expires 6/2006
Dale Hemeon	Town Administrator's Rep.
Doug St. Pierre	Town Council Rep.
John Gryval, alternate	Term expires 6/2005 – (reappointed)
Mark Bourque, alternate	Term expires 6/2006
Robert Duhaime, alternate	Term expires 6/2007

The Hooksett Planning Board normally meets on the first and third Mondays of each month at the Hooksett Municipal Building. Meetings are open to the public.

Respectfully submitted,

Charles Watson, Town Planner; and Jo Ann Duffy, Planning Coordinator  
Staff of the Community Development Department



Standing L-R: Moni Sharma, Martin Cannata, Bob Sullivan, Robert Duhaime, John Gryval, Doug St. Pierre.

Seated L-R: Joanne McHugh, Dick Marshall, Ken Burgess, Dale Hemeon.



The Hooksett Police Commission is responsible by law for promulgating and enforcing all rules for the government of the police force, appointing employees within funding limits, fixing employee compensation, and removing employees for just cause. We also have a significant role in overseeing the management of the Department, both financial and operational. Members of the Police Commission have no law enforcement powers whatsoever. The Commission meets at 5:30 PM at the Safety Center on the third Tuesday of each month. Members of the public or other town boards are always welcome at these meetings.

Currently your Police Commission oversees the Police Department and Communications Center composed of the following authorized positions as of July 1, 2005.

- 1 Administrative Assistant
- 1 Data Program Specialist
- 1 Prosecution Assistant
- 1 Receptionist
- 1 Prosecuting Attorney
- 1 Community Service Officer
- 1 Dispatch Supervisor
- 2 Dispatchers, grade I
- 4 Dispatchers, grade II

Police Department, the Hooksett Fire Department and Tri-Town Ambulance Service for three communities. The Communications Center had another busy year responding to the following volume of emergency calls.

Activity	2004-2005	2003-2004	2002-2003	2001-2002	2000-2001
Ambulance	9,826	9,761	10,020	9,932	9,983
Fire	12,722	12,961	15,254	15,045	14,979
Police	100,246	91,151	82,767	75,297	73,807
Miscellaneous	512	437	322	455	560

On June 15, 2005 the Fire Department and Tri-Town Ambulance officially moved its communication dispatching service to Concord Fire Alarm.

We believe this move will be cost effective for the citizens of Hooksett, as well as continuing to allow the respective emergency services to have the communications support needed to do their jobs properly and effectively.

At the time this report was prepared the final stages of the installation of the new base stations and console components are completed. This upgrade as expected has corrected nearly all of our radio coverage problems.



Back Row L-R: Det. Sgt. Paul Cecilio, Officer Jake Robie, Sgt. Gary Gaskell, Investigator William Shackford.

Front Row L-R: Sgt. Gregory Martakos, Sgt. Leslie McDaniel, Admin. Assist. Francine Swafford, Prosecution Assistant Sirena Lemieux, Chief Stephen Agrafiotis, Officer Lynda Warhall, Data Program Specialist Lorraine Keach, Officer Jason Defina, Officer Scott Riley.

# PUBLIC LIBRARY

## FINANCIAL STATEMENT

July, 2004 – June, 2005

### Income:

Budget	316,717.00
Copy	1,394.61
Fines	7,191.35
Interest	2,134.06
Meeting Room	510.00
Other:	
(Book sale, gifts, etc.)	6,016.46

### Balance Forward:

Checking	839.68
Compressor Acct	2,002.10
Copy Acct.	2,003.80
Fine Acct	9,928.00
Gates Foundation	85.85
Gift Acct	18,773.57
Meeting Rm Acct	1,931.74
Morin Acct	2,430.66
Petty Cash	50.00
Principal Acct.	1.00
Special Principal	12,980.23
Special Checking	5,978.08

### Budget Expenditures

Automation	12,772.80
Books & Materials	
Audios	9,207.07
Books	25,889.68
Magazines	3,732.36
Software/ Licensing/	
Electronic Resources	1,943.40
Videos	1,924.88
Total Books & Materials	42,697.39
Building Maintenance Supplies	998.45
Equipment	13,389.06
Maintenance & Repairs	7,194.63
Office/Library Supplies	3,485.99
Payroll Expenses	
Dental Insurance	317.81
Health Insurance	11,896.68
Medicare	2,090.60
NH Retirement	5,430.40
Social Security	8,939.21
Unemployment	88.00
Wages	143,819.43
Workers Comp	462.11
Total Payroll Expense	173,086.73
Postage	500.59
Program Expenses	1,344.49
Remote Access Databases	3,489.78
Staff & Trustee	2,911.17
Utilities	54,888.41
Total Budget Expense	316,717.00



## FISCAL YEAR END SUMMARY

Total Books:	42,902
Videos:	2,266
Audios:	1,544
Periodical Subscriptions:	119
Newspapers:	4
Circulation:	82,545
Inter-Library Loans Received:	467
Inter-Library Loans Provided:	1,133

New Patrons:	718
Public Computer Session:	6,527
Hooksett Residents:	5,056
Non-Residents:	1,471
Web Hits:	22,868
Meeting Room Use:	686

Website: [www.hooksett.lib.nh.us](http://www.hooksett.lib.nh.us)  
Telephone: (603) 485-6092

E-mail: [hplbooks@hooksett.lib.nh.us](mailto:hplbooks@hooksett.lib.nh.us)  
Fax No: (603) 485-6193



Seated (L-R): Lee Ann Chase, Heather Shumway, Rosanne Beaudoin.  
Standing (L-R): Jeff Scott, Mark Glisson, Sara Gove, Vickie Desharnais, Kathy Hebert.  
Not in the picture: Carrie Gladu



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# PUBLIC LIBRARY TRUSTEES

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The Hooksett Public Library is concluding a challenging year in which we had the third default budget in five years and the departure of our new Library Director after six months of service. After examining many budgeting options, we concluded that closing the library one day a week was the most fiscally responsible solution to our reduced budget. Therefore, we have been closed on Thursdays throughout the year.

Amy Lapointe who was hired in July of 2004 departed early in January, accepting the position of Library Director in Amherst, NH. In March, Heather Shumway, who had previously been Assistant Director of the Tracy Memorial Library in New London, was hired as our new Library Director, and we are very excited by her enthusiasm and her many new and frugal ideas to improve library services.

We are actively seeking grants to implement a few new programs, such as a "Books for Babies" program to introduce new moms to the many services that the library offers. We welcome donations from the public, either monetary or books for our very popular book sale that is held in September.

The Children's Room continues to be a very active place with 5 story hours during the school year and a very popular summer reading program. The theme of this summer's program is "Camp Wannaread". It also sponsored a visit by Santa in December that was enjoyed by over 130 children who also got to make simple crafts while waiting their turn with Santa. Thanks to the Kiwanis Club for helping us to fund our children's programs.

Our public access computers continue to be much in demand, both the computers near the Circulation desk as well as the Gates Computer Lab in the meeting room. Our online databases are seeing increased activity. From the comfort of our own home, you can access Heritage Quest Online, World Book Online, Novelist Reader's Advisory, Gale Literature Resource Center, Gale Business & Company Resource Center, NewsBank) Manchester Union Leader Archives), Learn-A-Test, Grolier encyclopedia, and Gale Student Resource Center. You can also renew books from home and reserve your favorite bestsellers.

In May we began Phase 1 of our HVAC replacement and renovation project by installing a rooftop HVAC system that will control temperature on the main floor of the library. We are eagerly awaiting our ability to implement Phase 2, which will control temperature for the lower level, but more importantly, install a variable volume control system, which should significantly reduce our energy expenditures, which rose over 26 % this past year!

In June we held our first annual blood drive and collected over 40 pints of blood which was excellent for a first time blood drive. We were assisted by the Boy Scout Cobra Patrol and the Girl Scouts who provided child-care for parents who wished to donate. The need for blood is great in the summer and we thank all who donated.

As always, the trustees continue to work on improving services to the library while being conscious of the need to be frugal with taxpayer monies. We look forward to serving you and seeing you soon.

Respectfully submitted,

Mary Farwell, Chair  
Marion Jacobi, Treasurer  
Lisa Gillis, Secretary

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# SEWER COMMISSION

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The goals of the Sewer Commission have been to keep the rates at a constant level, expand the treatment facility, and produce a clean and safe product discharged into the Merrimack River. During the last two years, the Commission has met with tremendous challenges in these areas.

The first challenge was trying to institute a compost operation. With our very successful land-spreading program coming to an end due to the loss of farmlands to development, the Board looked into composting as the most viable alternative for turning our biosolids into an environmentally friendly recycled product. The voters turned down our original site, directly next to the Treatment Facility, because they felt it was too close to the school. The Board has found another site in the industrial zone of the Town that met all of the concerns expressed by the citizens of Hooksett. This site raised a number of new problems however. The Commission now had to purchase the land being used, while the original land was free. Water and sewer mains will need to be extended to the site, which was not an issue with the first site. Also, a garage will have to be built, with a fence around it. The fence would not have been needed at the original site. Even with these additional costs, the Board still feels that composting is the correct way to deal with its sludge. Not only will the plant take care of its biosolids, it will also compost all of the yard waste the Highway Department would usually take to the Transfer Station. Due to EPA regulations, the Transfer Station can no longer burn these materials. Composting will save the town and Sewer Commission the costs of trucking and disposing of wastes.

Another challenge was the denial by the New Hampshire Department of Environmental Services (D.E.S.) of portions of the 1999 Master Plan for the plant expansion. The Board had developed a financial and design plan for the future of the wastewater plant. Even though D.E.S. had initially approved the plans, the rules had changed, and when the Board submitted their plans to the D.E.S. in late 2004, they were rejected. D.E.S. will not allow the plant to discharge any more "loading" to the Merrimack River above what is presently permitted. So, for the plant to expand, the increased amount of discharge would have to be even cleaner to stay within the boundaries already set by the smaller plant at its present state. The Board has hired engineers to look into what technologies are available to help in this situation. The techniques the engineers have found, although costly at the outset, have proven track records in Europe and facilities that have them in the United States. The Board, in keeping with the goal of trying to keep rates down, will fund a large portion of the upgrades with the use of system development fees, which are fees that are charged to new developments for use of the sewer system. The Commission will also bond a portion of the monies needed and secure as much grant money as possible.

The Sewer Commission would also like to formally introduce Guy Beloin, their new part-time Financial Advisor. Mr. Beloin has extensive financial experience from the City of Manchester. He has impressed the Board considerably with his knowledge and expertise and the Commission is happy to have him part of the operation.

The Board appreciates all of the support we have been shown by the townspeople and hope that you will continue to "see the big picture", as we move through the process of bringing the system up to date for the future of the Town of Hooksett. If you have questions, please feel free to call the treatment plant at 485-7000 and speak with Superintendent Bruce Kudrick or any of the Commissioners.

Respectfully submitted,

Sid Baines  
Ray Robb  
Roger Bergeron

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# SOLID WASTE MANAGEMENT ADVISORY BOARD AND TRANSFER & RECYCLING CENTER

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This has been an extremely busy and challenging year at the Transfer and Recycling Center. The Hooksett Community continues to grow and so haven't the amounts of material handled through the facility. Hooksett residents generated 5,100 tons of trash, 50 tons of furniture, 600 tons of demolition, 140 tons of roofing, 25 tons of electronics, 260 tons of steel, and 365 tons of recycling. Recycling saved the Town \$25,185.00 in disposal fees and generated \$29,300.00.

We would like to congratulate the students at all three schools for the excellent job they did recycling. The Cartridges for Kids program generated an estimated \$1,500.00. We encourage both residents and businesses to recycle their print cartridges at the facility. All the money generated goes to the Hooksett PTA.

The changing environmental rules and regulations have also presented challenges. We are proud of the fact that the State of New Hampshire uses our facility as an example to other communities. Employees are always working hard to move forward to comply with these new rules and regulations.

The Solid Waste Management Committee has also had a busy year. We encourage residents to keep up the good work on the volunteer recycling program. Recycling rates are up saving the Town money. A volunteer recycling program saves on the pickup and sorting of material resulting in a 100% savings to the Town. The Committee will be working to find various ways to increase the recycling in the up coming year.

Last, but not least, I personally would like to thank the employees of the Solid Waste Department. The employees have done an exceptional job with the huge increase in the residential collection, residential drop off, and the large amounts of material collected and hauled. None of this could have been managed without their dedication. Thank you for your support.

Respectfully submitted,

Diane Boyce, Superintendent

The Solid Waste Management Advisory Committee

Marion Jacobi; Chairperson, George Longfellow; Council Rep., Judy Casey, John Danforth, Bob Schroeder. Merrill Johnson and Roger Duhaime



Collection Crew L-R: Bill Perry, Tony Pantaleo and Greg Moyer



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# SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

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The Southern New Hampshire Planning Commission has a wide range of services and resources available to help the dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants who are selected for their specialized skills or services. Each year, with the approval of the Town's appointed representatives, the Commission staff designs and carries out programs of area-wide significance that are mandated under New Hampshire and federal laws or regulations, as well as local projects which would pertain more exclusively to your community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Town's Planning Board and/or the Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps the Town's officials apprised of changes in planning and land use regulation and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

Services that were performed for the Town of Hooksett during the past year are as follows:

- 1) Co-sponsored the Municipal Law Lecture Series. These meetings were attended by Hooksett officials.
- 2) Conducted traffic counts at 33 locations in the Town of Hooksett. Data was forwarded to the Town Planner.
- 3) Provided Data and Modeling support for the NH 3A corridor study.
- 4) Updated the Local Resource Protection Priorities inventory as part of the Regional Environmental Planning Project (REPP) for the NH Department of Environmental Services.
- 5) Water and sewer lines mapped for the town.
- 6) Completed CDFA Real Estate Tracking Report, GIS Zoning Map Updates, and Data Collection for the Statewide Online Database at [www.nharpc.org](http://www.nharpc.org).
- 7) Hosted a NFIP Flood Insurance Rate Map workshop, which was attended by the Town's Planning Coordinator and the Code Enforcement Coordinator.

Hooksett's Representatives to the Commission are:

Mike N. Jolin  
Richard G. Marshall

Executive Committee Member: Mike N. Jolin (Treasurer)



# TAX COLLECTOR

## SUMMARY OF TAX ACCOUNTS FISCAL YEAR ENDED JUNE 30, 2005

UNCOLLECTED TAX AS OF 7/01/04	2005	2004	PRIOR
PROPERTY TAXES	\$0.00	\$2,427,409.29	\$387,827.93
LAND USE CHANGE TAX	\$0.00	\$50,000.00	\$45,705.00
YIELD TAX	\$0.00	\$3,306.55	\$1,053.58
SEWER TAX	\$0.00	\$0.00	\$75,069.88
GRAVEL TAX	\$0.00	\$8,364.54	\$0.00
PROPERTY TAXES COMMITTED TO COLLECTOR	\$13,218,131.00	\$13,783,490.00	\$0.00
LAND USE CHANGE TAX	\$16,000.00	\$99,000.00	\$0.00
YIELD TAX	\$8,178.25	\$1,081.86	\$0.00
SEWER TAX	\$0.00	\$26,075.19	\$387.45
GRAVEL TAX	\$20,763.02	\$0.00	\$0.00
OVERPAYMENTS	\$10,300.00	\$35,461.22	\$25,691.59
INTEREST COLLECTED	\$0.00	\$51,540.32	\$49,346.91
<b>TOTAL DEBITS:</b>	<b>\$13,273,372.27</b>	<b>\$16,485,728.97</b>	<b>\$585,082.34</b>

### REMITTED TO TREASURER DURING FISCAL YEAR:

PROPERTY TAXES	\$10,550,833.39	\$15,727,043.65	\$412,906.52
LAND USE CHANGE TAX	\$16,000.00	\$149,000.00	\$44,700.00
YIELD TAX	\$7,156.40	\$3,170.73	\$41.26
SEWER TAX	\$0.00	\$2,309.32	\$53,534.78
GRAVEL TAX	\$19,863.02	\$8,364.54	\$0.00
PROPERTY TAX ABATEMENTS ALLOWED	\$20,497.00	\$35,454.00	\$613.00
SEWER TAX ABATEMENTS ALLOWED	\$0.00	\$326.45	\$1,433.57
UNCOLLECTED PROPERTY TAXES AS OF 6/30/05	\$2,657,100.61	\$483,862.86	\$0.00
LAND USE CHANGE TAX	\$0.00	\$0.00	\$1,005.00
YIELD TAX	\$1,021.85	\$1,217.68	\$1,012.32
SEWER TAX	\$0.00	\$23,439.42	\$20,488.98
GRAVEL TAX	\$900.00	\$0.00	\$0.00
INTEREST COLLECTED	\$0.00	\$51,540.32	\$49,346.91
<b>TOTAL CREDITS:</b>	<b>\$13,273,372.27</b>	<b>\$16,485,728.97</b>	<b>\$585,082.34</b>

## SUMMARY OF TAX LIEN ACCOUNTS

	2003	2002	PRIOR
UNREDEEMED TAXES AS OF 7/1/04	\$0.00	\$218,605.62	\$646,506.16
TAXES EXECUTED TO TOWN	\$384,078.60	\$0.00	\$0.00
INTEREST COLLECTED	\$11,928.24	\$17,937.65	\$154,847.69
<b>TOTAL DEBITS:</b>	<b>\$396,006.84</b>	<b>\$236,543.27</b>	<b>\$801,353.85</b>
REMITTED TO TREASURER	\$161,939.98	\$75,523.95	\$157,251.29
ABATEMENTS ALLOWED	\$16,852.14	\$17,073.11	\$128,922.28
INTEREST COLLECTED	\$11,928.24	\$17,937.65	\$154,847.69
UNREDEEMED TAXES AS OF 6/30/05	\$205,286.48	\$126,008.56	\$360,332.59
<b>TOTAL CREDITS:</b>	<b>\$396,006.84</b>	<b>\$236,543.27</b>	<b>\$801,353.85</b>

The records stated above are preliminary and unaudited.

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# TOWN ADMINISTRATOR'S REPORT

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It is my privilege to submit this report as your Town Administrator. I joined the staff of the Town of Hooksett in the early part of August, 2004. Prior to my being hired as the Town Administrator, in 2004 the town has had two Acting Town Administrators, as per the Town Charter, and one Town Administrator who served for approximately four months. Despite these turnovers, the town residents should take solace in the fact that the town's dedicated staff, many volunteers serving on various boards and commissions, and elected officials made the town government work.

My 30-plus years of professional career have been spent working for the public sector. My technical and management experiences have been in the field of planning, in particular, regional land use and transportation planning. Joining a municipal government only needed a slight tweaking on my part. It took me a few weeks to learn all of the frequently used terminologies in the state laws governing municipalities.

During this year, Ken Andrews, the town's well-respected Code Enforcement Officer, resigned in order to take a position with the City of Largo in the State of Florida. Ken had been with the town for almost 18 years. His departure created a temporary vacuum. However, the hiring of Michelle Bonsteel, Code Enforcement Officer from the City of Laconia, filled that vacuum.

The town has had an opening for the position of Assessor for a number of years. A private consulting firm has been providing the assessing services on a contractual basis. The Town Council accepted the recommendation of the Town Administrator and concurred with the hiring of Jeff Waterhouse as a full time Assessor. Given the large number of construction activities that the town is faced with, Jeff's hands will be full with many "pick-ups" for the tax roll. He will also conduct some studies, which will enable him to assess the commercial properties using the income approach.

With the hiring of these two aforementioned staff members, the town now has a full complement of staff, which will enable the town to provide better services to its citizens in a timely manner.

The past year has been mired in controversy regarding the town's Master Plan. Although some volunteers and the town's staff and consultant have been working on various chapters of the Master Plan for the past two years, some of the recommendations on the future growth, along with the proposed changes in the circulation patterns, became controversial amongst a group of town's people. Having evaluated the pros and cons of the arguments, the Planning Board has come up with an amicable solution acceptable to both the town and the group, which is being affected by the recommendations.

The Town Council appointed a Village School Re-Use Committee for developing a re-use plan for the former Village School. This committee, working with the architect, has developed a plan, which will accommodate the municipal offices that are currently housed in the Town Hall and a Community Center for the use of the town residents. The Town Council proposed a warrant article in the amount of 1.5 million dollars, which was voted down at the 2005 Annual Town Meeting in May. This amount was intended to be used for safety improvements, ventilation system improvements, minor internal construction, and creating parking spaces in the front and back of the former school building. These parking spaces will be needed for the use of the town offices and the Community Center. The town is looking for ways to relocate its municipal offices, which are currently cramped, in the Town Hall and also to assist in the development of a Community Center for its citizens at a relatively low cost.

Traffic congestion on US Route 3, or Hooksett Road, continues to be an ongoing problem and the magnitude of the problem is increasing every year. The Town Council, working with the NH Department of Transportation, the Congressional Delegation, and business leaders, is searching for some outside funds to be used towards the widening of the portion of Hooksett Road, which requires immediate attention. Concurrent with that, a small amount of town funds is being requested from the 2005 Annual Town Meeting. These funds will be combined with private funds to pay for a feasibility study for the southern leg of the parkway. This is aimed at providing temporary relief to the congestion on US Route 3 from Alice Avenue to the entrance to the General Electric plant.

The town continues to be faced with many challenges and opportunities in 2005. Since a number of large projects are likely to come to the Planning Board for its approval during the upcoming year, it is hoped the town can meet those challenges successfully.

We look forward to the upcoming year of new challenges and their needed solutions.

Respectfully submitted,

Manindra "Moni" N. Sharma  
Town Administrator

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# TOWN CLERK'S REPORT

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JULY 1, 2004 – JUNE 30, 2005

<b>MOTOR VEHICLE</b>	17,544	\$2,480,577.00
DECALS		\$21,572.50
DOG LICENSE, PENALTY & FINE		\$5183.50
VITAL STATISTICS		\$4,279.00
<b>GRAND TOTAL TOWN CLERK</b>		<b>\$2,511,612.00</b>



**Municipal Building Staff:**

**Front Row (L-R):** Diane Savoie (Finance Director), Jo Ann Duffy (Planning Coordinator), Mary Liskowsky (Bookkeeper), Elizabeth Dionne (Human Resource Coordinator), Sandy Piper (Assessing Coordinator), Michelle Bonsteel (Code Enforcement Officer), Jessica Skorupski (Administrative Assistant, Building Dept.).

**Back Row (L-R):** Jacqueline Marsh (Deputy Town Clerk/Deputy Tax Collector), Kimberly Blichmann (Clerk, Tax Dept.), Shirley Martin (Clerk, Tax Dept.), Joanne Drewniak (Assistant Assessing Coordinator), Leslie Nepveu (Town Clerk/Tax Collector), David Jodoin (Town Administrator), Jeff Waterhouse (Assessor), Evelyn Horn (Administrative Assistant, Administration Dept.)

**Not in the picture:** Charles Watson (Town Planner), Joy Buzzell (Family Services Director), Leeann Moynihan (Coordinator of Family Services).



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# TOWN COUNCIL REPORT

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Dear Fellow Citizens of Hooksett,

The Hooksett Town Council in concert with each Town Department and The Town Administrator has presented a Proposed Budget to the Budget Committee for the Fiscal Year 2005/2006. The Budget Committee's recommended Operating Budget is before you for your consideration at the Town Meeting on April 2<sup>nd</sup>, 2005. The Budget Committee has also reviewed the proposed Warrant Articles and has, after due deliberation, made its recommendations.

The proposed FY 2005/2006 operating budget is \$13,529,837.00. This Budget includes the sewer operating budget for \$1,055,941.00 and provides for the maintenance of current level of town operations and services, given the growth and increased levels of activity.

Major initiatives for the year include the renovation of the former Village School for Municipal offices and a future Community Center space, Article #4. The warrant article allows the Town to complete all upgrades to the building's fire safety systems, mechanical systems and site improvements so that the facility can be used for municipal offices and a community center. Also, the warrant will fund completion of renovation work in areas to be used for municipal offices. In order to reduce the burden on the taxpayer completion of renovations in areas to be used as a Community Center will be primarily done through a capital fund raising campaign. The Community Economic Development Corporation of Hooksett (CEDCOH) will be the primary entity in this endeavor due to its ability to apply and obtain certain funding which is not available to the town. The Town Council and the Village School Re-Use Committee recommends and urges community wide support to move this important, long overdue project forward.

The second major initiative, Article #20, proposes to continue the planning work on the Southern Parkway. This limited access route will provide an alternate to Route 3 running from the intersection of West Alice Avenue, through the campus of Southern New Hampshire University, and linking back to Route 3 by Hooksett Kawasaki. This Article will pay for engineering and feasibility studies to facilitate the permitting and funding for the project. Discussions with the major landowners have yielded an understanding of the mutual benefits of implementing this plan as well an agreement to cooperate in the process.

The ballot is comprised of 21 Warrant Articles:

**Article #1** is the election of Town officers; District 1 Councilor, District 3 Councilor and a Councilor At-Large are among the positions to be voted upon.

**Article #2** is the Zoning Ordinance Amendments.

**Article #3** is a Town Charter Amendment.

**Article #5** was submitted by petition. It authorizes the issuance of a \$410,000.00 Bond to extend sewer lines to Deerhead Street, Bartlett Street, Fairview Circle, and Castle Drive.

**Articles #9 through Article #21** include a series of individual money articles; these are for individual capital needs, continuance of established capital improvement funds, and funding for salary increases.

The resulting budget, along with the anticipated growth in the tax base, is expected to yield a town portion of the tax rate of approximately \$6.70. Should all Warrant Articles pass, an additional (approximately) \$0.42 could be experienced for a total town rate of (approximately) \$7.12. However, the Budget Committee recommends only \$5,414,692.00 in Warrants, which combined with the operating budget, would yield a town tax of (approximately) \$7.02.

The current municipal portion of the tax rate is \$5.84.

Respectfully,

Mike Jolin, Chairman  
Hooksett Town Council



# TREASURER'S REPORT

FOR THE PERIOD JULY 1, 2004 - JUNE 30, 2005

FUND	BALANCE June 30, 2004	RECEIPTS	TRANSFERS IN	INTEREST EARNED	EXPENDITURES	TRANSFERS OUT	BANK CHARGES	CASH BALANCE June 30, 2005	BANK BALANCE June 30, 2005	DEPOSITS IN TRANSIT	OUTSTANDING CASH BALANCE CHECKS	June 30, 2005
Conservation Commission Fund	8,773.01	3,724.73		171.29				12,669.03	12,669.03			12,669.03
Watster Square Housing	86,760.69			1,527.85				86,286.54	88,288.54			88,288.54
Rt. 3 Corridor Study	823.80			14.48				838.28	838.28			838.28
Autumn Run IV Subdivision	1,515.95			26.67				1,542.62	1,542.62			1,542.62
Gullane LLC	144.42			2.83				147.25	147.25			147.25
Proctor Road Subdivision	234.63			0.63		235.26						
Steve Laduke Escrow	3,196.64			56.22				3,252.86	3,252.86			3,252.86
Conservation Camp Fund	164.21	40.00		3.55				207.76	207.76			207.76
Farwood Forest	74.41			0.60				75.01	75.01			75.01
The Barking Dog	6,776.81			113.30				6,896.11	6,896.11			6,896.11
Harmony Hill Estates	681.71			12.20				693.91	693.91			693.91
Conservation Current Use Fund	124,639.25			2,194.93				126,834.18	126,834.18			126,834.18
Morgan Self Storage	1,010.90			17.88				1,028.78	1,028.78			1,028.78
Autumn Run V Subdivision	105.74					105.74						
West River Road	134.09					134.13						
Greystone Terrace	61.11			0.04		61.11						
Hackett Hill/Goffstown Road	15,422.15			271.58				15,693.73	15,693.73			15,693.73
Sawyer Farms	143.72			2.83				146.55	146.55			146.55
Glencrest Estates	1,426.09			9.41		1,091.34		344.16	344.16			344.16
Henault Driveway	1,061.12			18.69				1,079.81	1,079.81			1,079.81
Heritage Engineering Fees	64.63			0.02				64.65	64.65			64.65
Farmer Road Munc Water Project	320.85			5.46				326.31	326.31			326.31
Autumn Run I Subdivision	2,654.91			48.84				2,701.75	2,701.75			2,701.75
Autumn Run II Subdivision	1,490.73			26.28				1,517.01	1,517.01			1,517.01
Rt. 3A Corridor Study	2,834.73			49.83				2,884.56	2,884.56			2,884.56
Granite Hill 3-2	8.13							8.13	8.13			8.13
Londonderry Tumpika	11,518.12			202.86				11,720.98	11,720.98			11,720.98
Bonnaville Landscaping	7,201.94			126.94				7,328.88	7,328.88			7,328.88
School Impact Fees	261,238.43	61,066.00		1,525.95		250,000.00		73,830.38	73,830.38			73,830.38
CLD Engineering	307.84			5.43				313.27	313.27			313.27
Misty Meadows	70.97			0.46				71.43	71.43			71.43
Brar Court	334.22			4.55		200.00		136.77	136.77			136.77
Beacon Hill	23.12							23.12	23.12			23.12
South Bow Road Eng. Fees	1,600.54			14.31		1,120.16		494.69	494.69			494.69
Barberry Lane	804.16			1.47		805.63						
Southern N.H. University	879.27			15.42				894.69	894.69			894.69
Farmer Road Weigler	9,855.19			173.59				10,028.78	10,028.78			10,028.78
Farmer Road Heritage V	60,498.23			1,065.34				61,563.57	61,563.57			61,563.57
Farmer Road Misty Meadows	1,512.55			26.66				1,539.21	1,539.21			1,539.21
Fire Department A & E	14,857.23			261.60				15,118.83	15,118.83			15,118.83
Barberry Nichols	23.55					23.55						
Exit 10 Inspection	14,142.18			249.11				14,391.29	14,391.29			14,391.29
Exit 10 SEA Bills	465.18			2.86		370.87		97.17	97.17			97.17
TIF District Fund	319,564.61	367,374.70		2,547.52		685,750.00		3,736.83	3,736.83			3,736.83
Merrill Construction/Elmer Avenue	3,944.96			53.54		2,500.00		1,498.50	1,498.50			1,498.50
Police Impact Fees	5,822.01	29,835.84		441.25				36,099.10	36,099.10			36,099.10
Parks Impact Fees	12,217.12	38,372.00		667.83				51,256.95	51,256.95			51,256.95
Fire Impact Fees	40,347.71	197,656.46		2,326.05		63,315.83		177,014.39	177,014.39			177,014.39
Farmer Rd. Rd Improvement	7,443.29			131.01				7,574.30	7,574.30			7,574.30
Farmer Rd. Rd Impr Janar	10,412.42			183.26				10,595.68	10,595.68			10,595.68
Brook Ridge, Temp	0.56					0.56		0.00	0.00			0.00
Any Duffense Subdiv	10,009.87			40.45		9,937.51		112.81	112.81			112.81
Heritage Commission	260.07			4.53				254.60	254.60			254.60
Head's Chapel Preserve	174.01	337.51		6.68		115.00		403.20	403.20			403.20
Industrial Park Road Improvement		150,000.00		1,312.16				151,312.16	151,312.16			151,312.16
Verizon Wireless Retaining Wall		75,000.00		598.50				75,598.50	75,598.50			75,598.50
Verizon Wireless Tower Removal		9,563.00		76.34				9,639.34	9,639.34			9,639.34
Iving Oil Landscaping Bond		23,000.00		59.59				23,059.59	23,059.59			23,059.59
Town- General Fund Municipal Money Market	20,002.40		5,000,000.00	81,207.95		2,800,000.00		2,301,210.35	2,301,210.35			2,301,210.35

FUND	BALANCE		RECEIPTS	TRANSFERS IN	INTEREST EARNED	EXPENDITURES	TRANSFERS OUT	BANK CHARGES	CASH BALANCE		DEPOSITS IN TRANSIT	OUTSTANDING CASH BALANCE	
	June 30, 2004	June 30, 2005							June 30, 2005	June 30, 2005		CHECKS	June 30, 2005
Solid Waste Disposal Fund	103,617.74		108,358.62	127.45	1,344.47			10.00	128,425.53	128,425.53			128,425.53
Town-General Fund Municipal Money Market	1,440,656.29			3,010,997.03	4,813.81		85,012.75		3,016,467.13	3,016,467.13			3,016,467.13
Town-General Fund Certificate of Deposit				1,000,000.00	13,291.95		1,013,291.95		(0.00)				
Town-General Fund Checking	12,127,799.90		32,713,548.87	12,424,349.89	27,741.96	27,584,350.68	21,231,225.86	12,101.18	8,465,762.90	8,334,401.62	452,285.36	320,924.08	8,465,762.90
Town-Payroll	(74,349.59)			4,777,913.74		4,739,765.85			(36,201.70)			36,201.70	(36,201.70)
Town-TIF Bond	277,010.54				2,840.32		279,850.86						
Town-General Fund Municipal Money Market				9,000,000.00	51,248.62		8,000,000.00		1,051,248.62	1,051,248.62			1,051,248.62
<b>Total, Town</b>	<b>14,950,781.06</b>		<b>33,777,877.73</b>	<b>35,213,388.11</b>	<b>199,193.75</b>	<b>32,324,116.53</b>	<b>35,865,148.11</b>	<b>12,111.18</b>	<b>15,939,864.83</b>	<b>15,844,705.25</b>	<b>452,285.36</b>	<b>357,125.78</b>	<b>15,939,864.83</b>
Sewer-Capital Replacement	106,064.36		102,000.00		1,903.82		30,945.88		179,022.30	179,022.30			179,022.30
Sewer-Bridge Restoration	125,635.28				2,212.40				127,847.68	127,847.68			127,847.68
Sewer-Restricted	70,851.87				1,203.44		72,049.99		5.32	5.32			5.32
Sewer-Sludge Farming	41,929.29				738.38				42,667.67	42,667.67			42,667.67
Sewer-sub-tial Terrace	20,963.18				93.90		21,057.08						
Sewer-System Development Fees	175,166.43		1,090,195.89		10,906.94		868,900.02		407,369.24	407,369.24			407,369.24
Sewer-Windsor Terrace	276,652.60				1,239.98		277,892.58		(0.00)	(0.00)			(0.00)
Sewer-Manchester Sand & Gravel	179,297.53				3,157.37				182,454.90	182,454.90			182,454.90
Sewer-Misty Meadows	28,271.30				126.68		28,397.98						
Sewer-Roberts Subdivision	8,095.94				22.47		8,118.41						
Sewer-Glencrest II	33,246.79				149.03		33,395.82						
Sewer-Mammoth Road Elderly	34,300.72				506.53		34,807.25						
Sewer-Jensens 55 And Older	90,388.86				1,591.66				91,980.52	91,980.52			91,980.52
Hillside Condos	8,035.47				118.57		8,154.04						
1129 Hooksett Road	2,007.71				8.94		2,016.65						
Northern View Elderly	76,220.22				1,342.15				77,562.37	77,562.37			77,562.37
SNHU Dorm	76,180.54				1,341.60				77,522.14	77,522.14			77,522.14
Equiwise LLC	63,034.34		53,000.00		1,868.16				117,902.50	117,902.50			117,902.50
Granite Heights			50,000.00		636.30		50,636.30						
Hutlig			12,000.00		141.75		12,141.75						
Maurais Project			42,000.00		287.28				42,287.28	42,287.28			42,287.28
Hooksett Adult LLC			81,000.00		301.29		81,301.29		81,301.29	81,301.29			81,301.29
University Heights			204,000.00		758.94		204,758.94		204,758.94	204,758.94			204,758.94
1380 Hooksett Road			12,000.00		44.64		12,044.64		12,044.64	12,044.64			12,044.64
Zyacorp			34,667.00		128.99		34,795.99		34,795.99	34,795.99			34,795.99
Sewer Debt Reserve			100,000.00		54.06		100,054.06		100,054.06	100,054.06			100,054.06
System Development Fees Money Market	306,791.45			101,930.85	8,206.39		416,928.69		416,928.69	416,928.69			416,928.69
Patel Project Money Market	118,453.04				2,609.04		121,062.08		121,062.08	121,062.08			121,062.08
University Heights Money Market	226,432.66				4,987.41		231,420.07		231,420.07	231,420.07			231,420.07
System Development Fees CD	100,000.00				2,740.90		102,740.90		100,000.00	100,000.00			100,000.00
System Development Fees Money Market	101,527.02				413.30		101,940.32						
Sewer-General Fund Checking	61,491.27		2,247,653.36	1,083,921.47	2,229.70	1,286,610.99	1,799,376.85	1,483.93	307,824.03	325,104.77		17,280.74	307,824.03
Sewer-Plan Escrow Checking	37,190.12		85,210.65	3,274.57		105,712.46			19,962.88	19,962.88			19,962.88
Sewer-Project Checking	11,058.07				11.07				11,069.14	11,069.14			11,069.14
System Development Fees Money Market				500,000.00	926.03				500,926.03	500,926.03			500,926.03
<b>Total, Sewer</b>	<b>2,379,286.06</b>		<b>4,113,726.90</b>	<b>1,689,126.89</b>	<b>53,009.11</b>	<b>1,392,323.45</b>	<b>3,352,571.82</b>	<b>1,483.93</b>	<b>3,488,769.76</b>	<b>3,506,050.50</b>		<b>17,280.74</b>	<b>3,488,769.76</b>
<b>Grand Total</b>	<b>17,330,067.12</b>		<b>37,891,604.63</b>	<b>36,902,515.00</b>	<b>252,202.86</b>	<b>33,716,439.98</b>	<b>39,217,719.93</b>	<b>13,595.11</b>	<b>19,428,634.59</b>	<b>19,350,755.75</b>	<b>452,285.36</b>	<b>374,406.52</b>	<b>19,428,634.59</b>

Linda Courtemanche, Treasurer  
Ann McLaughlin, Deputy Treasurer



**Trustees of Trust Funds, Town of Hooksett**  
**For the Fiscal Year ended June 30, 2005**  
**Capital Reserve Funds**

Name of Fund	Purpose of Fund	Invested w/*	Acct Number	Balance 6/30/04	New Funds	Withdrawals	Income Earned	Balance 6/30/05
Sanitary Landfill	Capital Reserve		1	189,659.04	0.00	15,245.00	3,206.44	177,620.48
Central Hooksett Water Precinct	Water Storage		2	24,315.71	15,000.00	0.00	608.61	39,924.32
Hooksett Village Water Precinct	Water Main		5	93,712.47	0.00	0.00	1,650.33	95,362.80
Central Hooksett Water Precinct	New Construction		8	55,403.92	21,875.00	0.00	1,231.09	78,510.01
Town	Revaluation		11	52,850.63	0.00	11,070.84	811.65	42,591.44
Town	Parks Facilities Devl		12	54,166.98	10,000.00	50,000.00	420.55	14,587.53
Planning Board	Map System		13	30,198.37	0.00	0.00	531.83	30,730.20
Central Hooksett Water Precinct	Source		20	60,775.22	65,000.00	0.00	1,715.55	127,490.77
Central Hooksett Water Precinct	Repair & Replace		22	40,152.27	10,625.00	0.00	826.16	51,603.43
School District	Construction & Equip		23	256,610.99	0.00	0.00	4,518.83	261,129.82
Hooksett Village Water Precinct	New Source		25	181,106.86	0.00	0.00	3,189.23	184,296.09
Central Hooksett Water Precinct	Standpipe Relining		26	20,957.45	21,250.00	0.00	632.03	42,839.48
Hooksett Village Water Precinct	Tank Fund		27	181,700.73	0.00	0.00	3,199.62	184,900.35
Hooksett Village Water Precinct	Tank Maintenance		28	78,949.60	0.00	0.00	1,390.16	80,339.76
Hooksett Village Water Precinct	Truck Fund		29	10,025.19	0.00	0.00	176.60	10,201.79
Town	Perm. Record Archive		35	19,384.86	0.00	0.00	341.47	19,726.33
Fire	Fire Airpaks Bottle		37	140,945.94	70,000.00	210,109.59	2,752.67	3,589.02
Fire	Fire Radio		40	18,809.25	0.00	16,013.34	128.03	2,923.94
Library	Air Conditioning		42	10,357.40	0.00	0.00	182.39	10,539.79
School District	Special Education		43	102,363.83	25,000.00	0.00	2,082.73	129,446.56
Transfer Station	Live Bott Trail		44	33,460.70	16,800.00	41,548.00	477.76	9,190.46
Town	Comp Development		45	45,927.52	20,000.00	29,369.95	844.78	37,402.35
Town	Emergency Radio		46	77,899.13	25,000.00	0.00	1,760.27	104,659.40
Town	W. Alice Right of Way		47	19,300.79	0.00	0.00	339.89	19,640.68
Town	A & E Reuse Village		48	20,057.93	0.00	13,480.00	246.91	6,824.84
Fire	Forestry Truck		49	59,371.38	0.00	0.00	1,045.53	60,416.91
Police	Police Computer Devl		50	40,697.57	15,000.00	0.00	949.70	56,647.27
Library	Library HVAC System		51	20,057.93	65,000.00	7,844.49	1,298.22	78,511.66
Town	Assessing Cert		52	0.00	10,000.00	0.00	155.28	10,155.28
Town	Transfer Containment		53	0.00	25,000.00	0.00	388.39	25,388.39
Fire	Computer		54	0.00	10,000.00	9,777.00	67.85	290.85
			Totals	1,939,219.66	425,550.00	404,458.21	37,170.55	1,997,482.00

\*All Invested w/ MBIA PDIP NH-01-0138

Trustees of Trust Funds, Town of Hooksett  
For the Fiscal Year ended June 30, 2005  
Capital Reserve Funds - School District

Name of Fund	Purpose of Fund	Invested w/*	Acct Number	Balance 6/30/04	New Funds	Withdrawals	Income Earned	Balance 6/30/05
School District	Construction & Equip		23	256,610.99	0.00	0.00	4,518.83	261,129.82
School District	Special Education		43	102,363.83	25,000.00	0.00	2,082.73	129,446.56
			Totals	358,974.82	25,000.00	0.00	6,601.56	390,576.38

All Invested w/ MBIA PDIP NH-01-0138\*



# HOOKSETT TRUSTEES OF THE TRUST FUNDS REPORT

For The Fiscal Year Ended June 30, 2005

NAME OF FUND	PURPOSE OF FUND	PRINCIPAL			TOTAL		INCOME			GRAND TOTAL	
		BALANCE 30-Jun-04	NEW FUNDS	WITHDRAWALS	BALANCE 30-Jun-05	MKT VALUE 30-Jun-05	BALANCE 30-Jun-04	INCOME	EXPENDED	BALANCE 30-Jun-05	PRIN & INCOME 30-Jun-05
Cemetery	Gate-Davis Fund	125.00			125.00		21.77	4.70	4.76	21.71	146.71
Cemetery	Cemetery Maintenance Trust Fund	47,015.00	1,500.00		48,515.00		4,695.22	1,703.72	1,690.11	4,708.83	53,223.83
Cemetery	Flanders, Emma G., Fund	500.00			500.00		1,208.44	266.25	138.96	1,335.73	1,835.73
Cemetery	Head's Cemetery CTF 2	15,300.00			15,300.00		2,767.70	578.50	585.40	2,760.80	18,060.80
Cemetery	Head's Cemetery CTF 3	7,300.00			7,300.00		1,320.56	276.02	279.31	1,317.27	8,617.27
Cemetery	Head's Cemetery New Section Trust	22,150.00			22,150.00		3,456.80	819.90	829.68	3,447.02	25,597.02
Cemetery	Head's Chapel Fund	173.49		173.49	0.00		47.02	1.51	47.02	1.51	1.51
Cemetery	Kimball, H., Cemetery Fund	2,500.00			2,500.00		508.96	96.34	97.49	507.81	3,007.81
Cemetery	Martin's Ferry Cem CTF 1	19,984.71			19,984.71		3,608.71	755.43	764.44	3,599.70	23,584.41
Cemetery	Morse, Ruth, Cemetery Fund	200.00			16,650.00		4,057.79	663.04	670.94	4,049.88	20,699.88
Cemetery	Smith, Charles, Fund Addition	200.00			200.00		34.82	7.52	7.61	34.73	234.73
Cemetery	Strickford, Emmie, Head's Cemetery	300.00			300.00		52.22	11.28	11.41	52.09	352.09
Library	Library CTF 4	3,055.71			3,055.71		2,167.12	167.23		2,334.35	5,390.06
	TOTALS	135,453.91	1,500.00	0.00	136,780.42	169,640.29	23,954.74	5,358.09	5,134.74	24,178.09	160,958.51

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# UNH COOPERATIVE EXTENSION

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One in four New Hampshire residents took advantage of at least one University of New Hampshire Cooperative Extension program last year.

Our programs offer informal education in forest stewardship, parenting, family finances, food safety, agriculture, home gardening, 4-H clubs, camps and other programs for children and teens, nutrition counseling for low income families, strategic planning and leadership development skills for community groups.

County extension educators work extensively with towns and school districts—organizing and advising after-school programs, helping school and town groundskeepers maintain athletic fields and landscaped areas, providing guidance to town planners and boards on current use and other land use issues. Because studies show that open space helps keep property taxes low, extension staff provides education to forest landowners and commercial farmers that help keep their enterprises profitable, while preserving open space and protecting natural resources.

Merrimack County Extension provides fact sheet notebooks to all town libraries and produces weekly radio spots on 107.7, which offer information to residents throughout the station's listening area.

UNH Cooperative Extension's Community Profiles process works with community groups to create a vision for their community's future and form action groups to reach those goals. To date, seven Merrimack County towns have participated in a Community Profile.

UNH Extension operates a statewide toll-free Info Line at our Family, Home & Garden Education Center, staffed Monday through Friday, 9am to 2pm (1-877-398-4769). Last year, the Info Line handled more than 1,000 requests from Merrimack County residents. Extension also distributes a wide range of information from our Web site: [ceinfo.unh.edu](http://ceinfo.unh.edu).

Finally, UNH Cooperative Extension trains and supports a large corps of volunteers: 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, parent mentors and others who extend the reach of Extension programs into many domains of New Hampshire life. If volunteer opportunities interest you, please call the Merrimack County Extension office at 225-5505 or 796-2151, or stop by the office at 315 Daniel Webster Highway in Boscawen, just south of the County Nursing Home on Route 3.

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# VILLAGE WATER PRECINCT

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## WARRANTY

### STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE HOOKSETT VILLAGE WATER PRECINCT IN THE TOWN OF HOOKSETT AND COUNTY OF MERRIMACK IN SAID STATE QUALIFIED TO VOTE IN SAID PRECINCT AFFAIRS:-

You are notified hereby to meet at the Precinct Building in said Precinct on Saturday the 5<sup>th</sup> day of March, next, at two o'clock in the afternoon to act upon the following subjects:-

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose a Commissioner for the ensuing five years.
5. To raise such sums of money as may be necessary to defray Precinct charges for the ensuing year and make appropriations of the same.
6. To see if the Precinct will vote to authorize the Board of Water Commissioners to borrow money in anticipation of the 2005 taxes to be repaid therefrom.
7. To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. Such gifts grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve.
8. To see if the Precinct will vote to authorize the expenditure of Sixteen Thousand Dollars (\$16,000.00) for Precinct Building.

1. Replace existing steel door
2. Replace 7 Windows with Anderson 400 Series Tilt-Wash Double hung windows
3. New Bathroom
4. Paint Building

(Recommended by the Budget Committee and Commissioners.)

9. To see if the Precinct will vote to authorize the expenditure of Two Thousand Dollars (\$2,000.00) for 2 Steel Doors for the South Well.
- (Recommended by the Budget Committee and Commissioners.)

10. To see if the Precinct will vote to authorize the expenditure of Ten Thousand Dollars (\$10,000.00) to add to the Precinct Truck Trust Fund.

(Recommended by the Budget Committee and Commissioners.)

11. To raise such sums of money as may be necessary to defray Precinct charges for the ensuing year and make appropriations of the same.

Three Hundred Fifty Three Thousand Nine Hundred Eleven Dollars (\$353,911) and Twenty Eight Thousand Dollars (\$28,000) for Warrant Article for a Total of Three Hundred Eighty One Thousand Nine Hundred and Eleven Dollars (\$381,911).

12. To transact any other business that may legally come before said Meeting.

The Polls will close at 4 p.m. at which time the Warrant will be discussed.

Given under our hands and seal this 31<sup>st</sup> day of January, in the year of our Lord, Two Thousand and Five.

Logan E. Herbert  
Wm. J. Vail  
Leo Herbert  
Raymond Percival

Board of Water Commissioners  
Hooksett Village Water Precinct

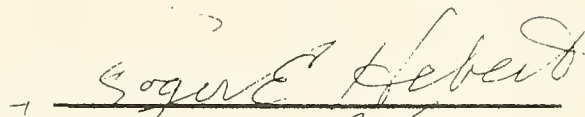
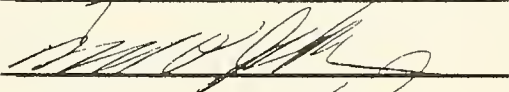
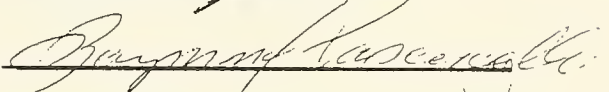
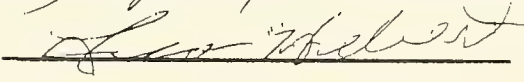
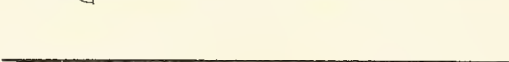
A TRUE COPY OF WARRANT - ATTEST:-

Logan E. Herbert  
Wm. J. Vail  
Raymond Percival  
Leo Herbert

Board of Water Commissioners  
Hooksett Village Water Precinct



We certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within named, by posting up an attested copy of the within Warrant at the Place of Meeting within named and a like attested copy at the Hooksett Town Hall, the Hooksett Public Library, the Hooksett Village Water Precinct being places in said Precinct on the 2<sup>nd</sup> day of February, 2004.

Board of Water Commissioners  
Hooksett Village Water Precinct

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: March 5, 2005

VILLAGE DISTRICT OF: Hooksett Village Water Precinct

County: Merrimack

In the Town(s) Of: Hooksett

Mailing Address: 7 Riverside Street

Hooksett, NH 03106

Phone #: 485-3392

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the DRA at the address above.

We Certify This Form Was Posted On (Date): \_\_\_\_\_

### BUDGET COMMITTEE

*Please sign in ink*

*Louise Wright*  
*Deborah A. Cooley*  
*Yvonne Keating*  
*Alana Polyan*  
*Bob*

*By: David*  
*[Signature]*  
*[Signature]*  
*[Signature]*

THIS BUDGET SHALL BE POSTED WITH THE WARRANT

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS	WARR.	Appropriations Prior Year As	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS ENSUING FISCAL YEAR	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR	RECOMMENDED	NOT RECOMMENDED
	(RSA 32:3,V)	ART. #	Approved by DRA		RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

## GENERAL GOVERNMENT

-9	Executive		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
-1	Financial Administration							
4153	Legal Expense							
-4	Personnel Administration							
4194	General Government Buildings							
4196	Insurance							
4197	Advertising & Regional Assoc.							
4199	Other General Government							

## PUBLIC SAFETY

-4	Police		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
-4	Ambulance							
-9	Fire							
-8	Emergency Management							
4299	Other (Including Communications)							

## HIGHWAYS &amp; STREETS

4311	Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting							
4319	Other							

## SANITATION

4321	Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4323	Solid Waste Collection							
4324	Solid Waste Disposal							

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
SANITATION cont.								
4325	Solid Waste Clean-up							
-3	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration		22,400		23,910		23,910	
4332	Water Services		47,240		54,319		54,319	
-4	Water Treatment, Conserv. & Other		180,553		223,482		223,482	
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control							
CULTURE & RECREATION								
-9	Parks & Recreation							
4589	Other Culture & Recreation							
DEBT SERVICE								
4711	Princ. - Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes							
-9	Other Debt Service							
CAPITAL OUTLAY								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment		43,000		52,200		52,200	
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							





## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations caused by bonds or notes.

3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR.	ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONER'S APPROPRIATIONS ENSUING FISCAL YEAR	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR	NOT RECOMMENDED	NOT RECOMMENDED
ACCT.#					RECOMMENDED	RECOMMENDED	RECOMMENDED	
	Building renovations				16,000		16,000	
	new doors pump house				2,000		2,000	
	funds going into truck trust				10,000		10,000	
SUBTOTAL 2	RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	28,000	XXXXXXXXXX	28,000	XXXXXXXXXX

## \*\*\*INDIVIDUAL WARRANT ARTICLES\*\*

ed cost

items for labor agreements; 2) contingency appropriations for the current year for which funding is already available; or 4) deficit appropriations for the current year which must be funded through taxation.

[illegible]

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		506		506
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments				
3402	Water Supply System Charges		125,000		324,090
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other				40,000
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds		35000		28,000
<b>OTHER FINANCING SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
Amts VOTED From F/B ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes					
<b>TOTAL REVENUE &amp; CREDITS</b>			160,506		392,596

## \*\*BUDGET SUMMARY\*\*

	COMMISSIONERS	BUDGET COMMITTEE
Recommended (from page 4)	353,911	353,911
Articles Recommended (from page 6)	28,000	28,000
Net articles Recommended (from page 6)	0	0
TOTAL Appropriations Recommended	381,911	381,911
Revenues & Credits (from above, column 6)	392,596	392,596
Net of Taxes to be Raised	0	0

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

# REPORT OF APPROPRIATIONS ACTUALLY VOTED FOR VILLAGE DISTRICTS

(RSA 21-J:34)  
Date of Meeting: MARCH 20, 2004

Village District: Hooksett Village Water Precinct County: MERRIMACK

In the Town(s) Of: Hooksett

Mailing Address: 7 Riverside Street

HOOKSETT, NH 03106

Phone #: 485-3392 Fax #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## Certificate of Appropriations

(To Be Completed After Annual or Special Meeting)

This is to certify that the information contained in this form, appropriations actually voted by the village district meeting, was taken from official records and is complete to the best of our knowledge and belief.

## Governing Body (Commissioners)

Please sign in ink.

Date 3/29/04

[Signature]  
[Signature]  
[Signature]

[Signature]  
[Signature]

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

PENALTY: Failure to file within 20 days after each meeting at which appropriations were voted may result in a \$5.00 per day penalty for each day's delay (RSA 21-J:36).



1

2

3

4

5

PURPOSE OF APPROPRIATIONS  
(RSA 32:3,V)WARR.  
ART.#Appropriations As  
VotedFor Use By  
Department of Revenue Administration

## GENERAL GOVERNMENT

XXXXXXXXXX

XXXXXXXXXX

4130-4139	Executive			
4150-4152	Financial Administration			
4153	Legal Expense			
4155-4159	Personnel Administration			
4194	General Government Buildings			
4196	Insurance			
4197	Advertising & Regional Assoc.			
4199	Other General Government			

## PUBLIC SAFETY

XXXXXXXXXX

XXXXXXXXXX

4210-4214	Police			
4215-4219	Ambulance			
4220-4229	Fire			
4290-4298	Emergency Management			
4299	Other (Including Communications)			

## HIGHWAYS &amp; STREETS

XXXXXXXXXX

XXXXXXXXXX

4311	Administration			
4312	Highways & Streets			
4313	Bridges			
4316	Street Lighting			
4319	Other Highway, St., and Bridges			

## SANITATION

XXXXXXXXXX

XXXXXXXXXX

4321	Administration			
4323	Solid Waste Collection			
4324	Solid Waste Disposal			
4325	Solid Waste Clean-up			
4326-4329	Sewage Coll. & Disposal			
4329	Other Sanitation			

## WATER DISTRIBUTION &amp; TREATMENT

XXXXXXXXXX

XXXXXXXXXX

4331	Administration		22,400	
4332	Water Services		47,240	
4335	Water Treatment		180,553	
4338-4339	Water Conservation & Other			

## HEALTH

XXXXXXXXXX

XXXXXXXXXX

4411	Administration			
4414-4419	Pest Control and Other			
520-4589	PARKS & RECREATION & OTHER			

## DEBT SERVICE

XXXXXXXXXX

XXXXXXXXXX

4711	Princ. Long Term Bonds & Notes			
4721	Interest-Long Term Bonds & Notes			
4723	Int. on Tax Anticipation Note			
4790	Other Debt Service			

1 Acct.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	3 WARR. ART.#	4 Appropriations As Voted	5 For Use By Department of Revenue Administration
CAPITAL OUTLAY			XXXXXXXXXX	XXXXXXXXXX
4901	Land & Improvements			
4902	Machinery, Vehicles & Equipment		43,000	
4903	Buildings			
4909	Improvements Other Than Bldgs		50,800	
OPERATING TRANSFERS OUT			XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Proprietary Fund			
4915	To Capital Reserve Fund		79,000	
4916	To Trust and Agency Funds			
TOTAL VOTED APPROPRIATIONS			422,993	

### SPECIAL NOTES FOR COMPLETING FORM MS-32 REPORT OF APPROPRIATIONS

This form must contain all the appropriations passed at an annual or special meeting. Combine all the approved and amended appropriations from the MS-36 or MS-37 posted budget form. List the appropriate warrant article number(s) in column #3.

Do not cross off any accounts to enter your own titles. We have included the entire chart of accounts for reporting purposes. Please call us if you have any questions or need help in classifying any of your approved appropriations. Mail this form to us within 20 days after the meeting to our address below.

This form can be downloaded from our website: [www.state.nh.us/revenue](http://www.state.nh.us/revenue)

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

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# VISITING NURSES ASSOCIATION OF MANCHESTER & SOUTHERN NH, INC.

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VISITING NURSE ASSOCIATION  
OF MANCHESTER & SOUTHERN NEW HAMPSHIRE, INC.

*Serving the community since 1897*

Dear Residents of Hooksett,

Thank you so much for your years of loyal support. It is heartwarming to know that you share our commitment to bringing vital home health, hospice, and community services to local individuals and families. Every day, our patients and their families let us know that we are fulfilling our mission of delivering care with competence and compassion. They pour out their gratitude....for the nurse whose care eased pain and brought healing; for the therapist whose persistence and encouragement resulted in new-found mobility; for the social worker who charted a path to needed services; for the home health aide whose help with personal care made it possible to remain in the comfort and security of their own home.

It is natural that a patient will think of the VNA in terms of the individuals who bring care to them at home or the nurse who leads their community-based wellness program. Yet, this VNA is unique in many ways, primarily in our commitment to serving low-income children and families. Did you know that last year alone, the VNA provided:

- ❖ High quality childcare and positive educational experiences to 300 children from low-income families.
- ❖ Intensive parenting education and support to 238 clients helping them to gain the skills and motivation to be successful and nurturing parents.
- ❖ Individualized tutoring, childcare, meals, and transportation successfully preparing 27 young teenage parents to attain their General Education Development (GED).
- ❖ Bereavement Support programs, helping countless adults and children to work through their grief after the lost of a loved one.

Our leadership, staff and volunteers are dedicated to serving the community, building on the relationships we have developed over the years as well as earning the trust of individuals who are not yet familiar with our organization.

As always, we welcome your suggestions, ideas and comments. To learn more about any of our services or for more information on how you can help, please visit our website [www.manchestervna.org](http://www.manchestervna.org) or call the VNA today at 622-3781.

Sincerely,

Debra S. Grabowski, RN  
Administrator

Funding provided by the Town of Hooksett is used to support services provided to residents who lack the insurance coverage for either all or part of the care they require, as well as free bereavement services and community clinics. We request that your support be continued at a flat funding rate of \$7,402.

# VITAL STATISTICS

## Births

January 1, 2004 – December 31, 2004

<u>Child's Name</u>	<u>Parent's Name</u>	<u>Date of Birth</u>
MARA, William James	James & Kirstie	January 2, 2004
HATIN, Retta Lee	R & Ronda	January 6, 2004
LODI, Chance Richard	Bryan Lodi & Jessica Davis	January 7, 2004
LODI, Cole James	Bryan Lodi & Jessica Davis	January 7, 2004
JOHNSON, Madeline Judith	Michael & Stephanie	January 8, 2004
LONGFELLOW, Kevin Bernard	James & Melanie	January 10, 2004
SANTIN, Brady Mager	David & Diane	January 15, 2004
SILVER, Daniel Richard	Daniel Silver & Patricia Nault	January 16, 2004
GRIFFIN, Nathan Thomas	Thomas & Sonya	January 19, 2004
BRESSLER, Alexander Roger	Walter & Stacie	January 30, 2004
MOORE, Ailey Jane	Robert & Daniel	January 30, 2004
MONTMINY, Caitlin Rose	Alan & Laura	January 30, 2004
MONTMINY, Rebecca Irene	Alan & Laura	January 31, 2004
QUALEY, Cameron David	David & Kelly	February 1, 2004
BOBAY, Austin Bradley	Christopher Bobay & Kathryn Bogner	February 2, 2004
THERRIEN, Kody Ryan	Matthew Therrien & Jesica Parker	February 9, 2004
VAN HORN, Jack Francis	Kevin & Jane	February 10, 2004
CARETTE, Alicia Nicole	Brian & Eileen	February 11, 2004
COOPER, Jake Russell	Jed & Tiffani	February 12, 2004
MICLETTE, Matthew Jacob	Raymond & Michelle	February 19, 2004
BUTTS, Lindsay Caroline	Jeffrey & Caryn	February 22, 2004
CULBERTSON, Jonathan Neil	Kenneth & Elizabeth	February 23, 2004
BRAUER, Thomas George	Christopher & Deborah	February 23, 2004
LINS, Gavin Elliott	Christopher & Julie	March 4, 2004
COLON, Carlos Albert	Carlos Colon & Tanya Baker	March 9, 2004
HANSEN, Alexandra Grace	Jonathan & Mary	March 10, 2004
ARRIGO, Victoria Lynn	Christopher Arrigo & Tammy Watkins	March 11, 2004
BOLDUC, Jessica Ann	Noel & Tracey	March 12, 2004
BAIRAM, Jerred David	Steven & Tammy	March 13, 2004
AHLMAN, Emily Marie	Michael & Kim	March 15, 2004
DESROCHERS, Ashley Skyler	Keith Desrochers & Heather Conroy	March 15, 2004
DONOHUE, Madeline Patricia	David & Christina	March 17, 2004
MICHAUD, Shayne Alex	James & Joanne	March 18, 2004
WILCOX, Kathryn Noelle	James & Lisa	March 23, 2004
WIGHT, Paris Alysha	Phillip Wight & Dodie Kidder	March 23, 2004
COOK, Samira Louise	Craig & Regina	March 24, 2004
PRESTON, Grace Frances	Brian & Yvonne	March 27, 2004
MCCRADY, Todd Jackson	Todd & Tammy	March 28, 2004
EARLE, Dominic Jacob	Roger Earle & Kate Fennelly	March 31, 2004
STORING, Abigail Elizabeth	Eric Rourke & Catherine	April 2, 2004
SARGENT, Gage Anthony	Derek Sargent & Sarah Halloran	April 2, 2004
GARDNER, Emma Maggie	Christopher & Claudia	April 4, 2004
BIZZARRO, Deven Louise	Charles & Megan	April 7, 2004
MIFSUD, Adam Leonard	Troy & Tracy	April 7, 2004
DUDDY, Nathan David	Christopher & Julie	April 12, 2004



<u>Child's Name</u>	<u>Parent's Name</u>	<u>Date of Birth</u>
FUSCO, Grace Elizabeth	Frank & Marisa	April 12, 2004
MICHAUD, Cooper Michael	Craig & Joelle	April 13, 2004
ST. JOHN, Peyton Paul	Paul & Liane	April 14, 2004
MAITLAND, James Michael	Wayne Maitland & Kari Webster	April 18, 2004
BRAITHWAITE, Morgan Lewis	Glyn & Elaine	April 20, 2004
VENEGONI-LORANGER, Kaden Adam	Seth Loranger & Christina Venegoni	April 22, 2004
BREDA, Dominic John Stanley	John & Stephanie	April 23, 2004
MORIN, Leah Faith	Scott & Donna	April 23, 2004
GREENE, Katelyn Ann	Jamie & Chastity	April 26, 2004
PETERIE, Benjamin Tyler	William & Gail	April 30, 2004
GUILLEMETTE, Dylan James	Jeffrey Guillemette & Michelle Collins	May 3, 2004
HARGREAVES, Shannon Rose	James & Susanna	May 12, 2004
COWETTE, Evan Daniel	Donald & Valerie	May 12, 2004
LAMPORN, Alyssa Mary	Christopher & Kim	May 12, 2004
CROTEAU, Madison Sue	Michael & Tracey	May 15, 2004
HAMEL, Paige Kathleen	Peter Hamel & Heidi Brobst	May 24, 2004
LAMY, Matthew Roland	Roland & Eileen	May 24, 2004
SOUZA, Nicole Elizabeth	Joseph & Michelle	May 25, 2004
KENNEDY, Ayden Michael	Robert & Alina	May 26, 2004
GOTTLIEB, Leila Haze	Elsworth Gottlieb & Katrina Ealy	May 27, 2004
RUSSELL, Ethan Paul	Wesley & Melissa	May 27, 2004
BURKE, Jeremy Edward	David & Carol	May 29, 2004
LAVERRIERE, Nicholas Anthony	Lance & Danielle	May 29, 2004
WILLIAMSON, Calvin James	Charles & Melissa	May 30, 2004
PODVOJSKY, Tai Bui	Stefan & Tara	May 31, 2004
DOCKTER, Samuel Brady	Kevin & Cynthia	June 1, 2004
OUELLETTE, Taryn Jannel	Brian & Jannel	June 1, 2004
OFORI, Nana Ohemaa Yaa	Kwame Asomaning & Emelia Ofori	June 3, 2004
BROWN, Maggie Katelyn	Stephen & Maura	June 3, 2004
HUARD, Aidan Paul	Alexander & Jessica	June 4, 2004
JOSCELYN, Grace Marie	Scot & Jennifer	June 5, 2004
LAMBERT, Nicholas Carl	Nathaniel Lambert & Amy Boucher Lambert	June 7, 2004
BOND, Jenna Anne	Jarid & Kimberly	June 8, 2004
SERFASS, Hannah Louise	Steven Serfass & Tina Duhamel	June 8, 2004
MAHAIR, Christopher Roger	Adam & Abigail	June 10, 2004
RIVET, Zachary Joseph	Joseph & Joanne	June 11, 2004
KELLY, Caden Richard	James & Kelly	June 15, 2004
HAZELTON, Tyler Joseph	Joseph & Kelly	June 17, 2004
KAFKOULAS, Nicholas David	Philip & Jessica	June 20, 2004
TORRES, Demi-Annah Elizabeth	Eddie Torres & Jaime Melvin	June 20, 2004
SUZANNE, Nathaniel Townsend	Anthony Suzanne & Meghan McHale	June 24, 2004
DEMOS, Sophia Dorothea Nancy	Ernest & Lisa	June 30, 2004
COLLINS, Aiyana Monique	Alexander & Julie	July 2, 2004
PROULX, Dustyn Michael	Michael & Bridget	July 3, 2004
AYALA, Janessa Marie	Jose & Johanna	July 3, 2004
WARREN, Aidan Gregory	Gregory & Kellijo	July 4, 2004
WELCH, Olivia Paris	Michael & Jennifer	July 6, 2004
PIOTROWSKI, Ethan Edward	Thomas & Debra	July 7, 2004
WHITE, Bailey Marie	Robert White & Kristine Gelinas	July 9, 2004

<u>Child's Name</u>	<u>Parent's Name</u>	<u>Date of Birth</u>
DUBE, Lucien Joseph	Paul Dube & Amy Madigan-Dube	July 12, 2004
RUSSEL, Colby Michael	David & Christine	July 14, 2004
GIARDINI, Danielle Page	Daniel & Cheryl	July 17, 2004
CARR, Skylar Lynn	Shawn & Nicole	July 18, 2004
FINCH, Robert Arthur	Robert & Jennifer	July 21, 2004
SEVIGNY, Jacob Brian	Brian & Kathy	July 22, 2004
HARMON, Jacob Robert	Timothy & Tina	July 23, 2004
BARKER, Caleb Kenneth	Scott & Kimberly	July 25, 2004
BURLEIGH, Carolyn Reagan	Richard & Eileen	July 27, 2004
ORTIZ, Lauren Coral	Manuel & Brooke	July 30, 2004
OLSON, Evan Joseph	Richard & Kristina	August 4, 2004
CHABOT, Nicholas Charles	Charles & Dawn	August 7, 2004
BOLTON, Gavin Maddox	Jason & Sarah	August 9, 2004
GOSSELIN, Elijah Normand	Josue Champagne & Jennifer Gosselin	August 15, 2004
BRODERICK, Sawyer David	Francis & Shawne	August 22, 2004
BEAUCHESNE, Jack Owen	Normand & Barbara	August 26, 2004
DEGREENIA, Cameron Taylor	Justin Degreenia & Rita Edmondson	August 27, 2004
PINARD, Sarah Elizabeth	Kevin & Jodi	August 28, 2004
NELSON, Samuel Daniel	Richard & Alison	September 6, 2004
CUSHING, Rileigh Elizabeth	Robert & Robyn	September 9, 2004
CAFARELLA, Zoe Anne	Anthony & Jennifer	September 11, 2004
CAFARELLA, Emma Julie	Anthony & Jennifer	September 11, 2004
CARNEVALE, Roman Anthony	Otis Steven & Jessica	September 13, 2004
BARNES, Lauren Yvette	Kevin & Tiffany	September 14, 2004
OJANEN, Aleksi Mikko	Mikko & Kathleen	September 15, 2004
CALANGELO, Jillian Louise	Sidney & Jaime	September 21, 2004
WRIGHT, Patrick Joseph	Scott & Meleah	September 21, 2004
WRIGHT, Thomas Zachary	Scott & Meleah	September 21, 2004
BOWLER, Haleigh Meghan	John & Deborah	September 24, 2004
SMITH, Lilly Ann	Michael & Alicia	September 25, 2004
DE TONE, Anthony Josef David	Peter & Dina	September 26, 2004
LETENDRE, Ty Nicholas	Russell & Robin	September 27, 2004
WATERS-BARTLETT, Mya Joy	J. Armon Bartlett & Tristen Waters	September 29, 2004
JENKINS, Sean Patrick	Rodney & Jennifer	September 30, 2004
EDELBERG, Carolyn Matsue	Andrew Edelberg & Deborah Lambert	October 4, 2004
HEON, Brenden Tyler Boisvert	Mark & Audrey	October 5, 2004
ROLLINS, Nicholas David	Timothy & Melissa	October 5, 2004
JOHNSON, Emma Grace Belle	David & Jennifer	October 6, 2004
BREWER, Briana Lee	Jess & Jessie	October 7, 2004
HADLEY, Shondell Eugene	Jerod Hadley & Tysha Johnson	October 9, 2004
MACPHERSON, Anna Elizabeth	David & Jennifer	October 10, 2004
STORCH, Tristan Connor	Eric & Tracey	October 12, 2004
PAIGE, Christopher Michael	Ernest Paige & Amanda Murray	October 15, 2004
WHITE, Aidyn Elizabeth	Shayne & Kathryn	October 16, 2004
LABRECQUE, Alexander Jeffrey	Jeffrey & Jennifer	October 19, 2004
LABRECQUE, Jason Michael	Jeffrey & Jennifer	October 19, 2004
PARENT, Hunter Michael	Michael & Kerry	October 21, 2004
TILTON, Samuel Benjamin	George & Kathryn	October 21, 2004
STEWART, Paris Marie	Robert Stewart & Patience Pittore	October 22, 2004
GAMACHE, Olivia Rose	Jason & Laura	October 22, 2004

<u>Child's Name</u>	<u>Parent's Name</u>	<u>Date of Birth</u>
BOCCI, Rhea	John Bocci & Lisa Laliberte	October 24, 2004
GOODWIN, Eric William	Gerard & Megan	October 27, 2004
BRASSARD, Spencer Mark	Mark & Kelly	October 30, 2004
CUNHA, Cameron Robert	Robert & Deanna	October 30, 2004
NEWCOMB, Alexis Marie	Lisa Newcomb	November 1, 2004
LANDRY, Isabelle Marie	Kyle & Hannah	November 2, 2004
RICE, Andrew Robert	Christopher Rice & Kelly Collupy-Rice	November 6, 2004
BOUDREAU, Katie Ann	Nathan & Krista	November 9, 2004
BALDOUMAS, Demitri Philip	Adam & Shannon	November 10, 2004
DESROCHERS, Leonard Charles	Leonard Desrochers & Victoria Case	November 18, 2004
SANGREY, Taran Scott	Gordon & Athena	November 19, 2004
JACKSON, Dillon Thomas	Dane & Carrie	November 21, 2004
GARGANESE, Jayden Anthony	Dante Garganese & Emily Arayjo	November 22, 2004
O'NEIL, Liam Robert	Robert & Linda	November 22, 2004
ZARAKOTAS, Adeline Shea	Mark & Christina	November 23, 2004
PATTI, Jack Campbell	John & Lesley	November 26, 2004
EVANS, Molly Kate	Scott & Randy	November 30, 2004
DESROCHERS, Jonathan Robert	Brett & Karen	November 30, 2004
RYAN, Declan Martin	David & Maura	December 2, 2004
NORMANDIN, Kamilla Rose	Jeffrey & Jennifer	December 4, 2004
TEMPLE, Ashton David	Eric Temple & Amy Giles	December 6, 2004
MICHAUD, Hailey Noelle	Kevin & Cheryl	December 8, 2004
DUHAIME, Vivian Jean	Roger & Diane	December 14, 2004
LANDRY, Rylee Anne-Marie	Joseph & Brenda	December 16, 2004
HERMANN, Connor Jackson	Matthew & Corina	December 20, 2004
MACPHERSON-MACBETH, Angus John	Mark MacBeth & Kerri MacPherson	December 25, 2004
ABBOTT, Chase Gordon	Christopher & Julie	December 28, 2004
FORKEY, Cole Jason	Jason & Jennifer	December 30, 2004
CHANDONNET, Benjamin Gerard	Michael & Allison	December 31, 2004
GIBEAULT, Madison Claire	Michael & Karen	December 31, 2004

Total number of records: **174**

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# VITAL STATISTICS

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## Deaths

January 1, 2004 – December 31, 2004

<u>Deceased Name</u>	<u>Date of Death</u>
VEILLEUX, Robert	January 10, 2004
LEVESQUE, Albert	January 29, 2004
HURLEY, June	February 1, 2004
SIMPSON, Theresa	February 7, 2004
DULAC, Lucille	February 9, 2004
MORRISSEY, William	February 11, 2004
HUMPHRIES, Yetiva	February 17, 2004
LESSARD, Lionel	February 22, 2004
PELOQUIN, Albert	February 25, 2004
BALL, Edward	February 28, 2004
DUFORD, Donald	March 3, 2004
PALMER, Martha	March 4, 2004
FORSAITH, Bernard	March 11, 2004
ZARTARIAN, Arshalous	March 13, 2004
HUTCHINSON, Joanne	March 20, 2004
SPRAGUE, James	March 28, 2004
GILL, George	April 2, 2004
MAGDZIARZ, Mary	April 3, 2004
KALARIOTES, William	April 10, 2004
LATULIPPE, Mary	April 12, 2004
DOBE, Anna	April 15, 2004
TUCCIARONE, Emil	May 3, 2004
ZAPORA, Robert	May 7, 2004
COTE, Rose	May 12, 2004
BJORNBERG, Lisa	May 15, 2004
QUINN, John	May 23, 2004
CORSETTI, Coramae	May 24, 2004
CUMMINGS, Barbara	June 2, 2004
GORDON, Ruth	June 3, 2004
MARGARITAPOULOS, Georgia	June 12, 2004
NORRIS, Edwin	June 16, 2004
DEELY, Rita	June 28, 2004
PEACOCK, Marvin	June 28, 2004
WALLACH, Marilyn	July 4, 2004
BERUBE, Gerald	July 7, 2004
FLETCHER, Bernice	July 11, 2004
POULICAKOS, Aphrodite	July 12, 2004
BOYD, Bernice	July 16, 2004
McQUAID, Hugh	July 24, 2004



**Deceased Name****Date of Death**

NOREEN, Winston	August 3, 2004
YANULIS, Francis	August 5, 2004
BOISCLAIR, Evelyn	August 7, 2004
RICHARDSON, Howard	August 11, 2004
SMITH, Norman	August 20, 2004
LANDRY, Maurice	August 21, 2004
DINWOODIE, Frances	August 24, 2004
SCHUTTINGER, Kenneth	September 8, 2004
GAROS, Evangelos	September 16, 2004
SAWYER, Catherine	September 23, 2004
RENFREW, Florence	September 24, 2004
SAVOIE, Raymond	September 24, 2004
MARSHALL, Lisa	October 3, 2004
DONAHUE, Edward	October 7, 2004
PERIER, Kathryn	October 12, 2004
DONAHUE, Joseph	October 16, 2004
SCHUNEMANN, Gustave	October 18, 2004
GAGNON, Paul	October 19, 2004
BRISSON, Andre	October 25, 2004
SIMONEAU, Roger	October 30, 2004
SHUMAN, Charles	November 24, 2004
ENSIGN, Malvin	December 14, 2004
TORRES, Demi-Annah	December 20, 2004
KISSELBURG, Beatrice	December 21, 2004

Total number of records: 63

# VITAL STATISTICS

## Marriages

January 1, 2004 – December 31, 2004

<u>Groom's Name</u>	<u>Bride's Name</u>	<u>Date of Marriage</u>
HAZELTON, Joseph M.	KEARNS, Kelly J.	January 10, 2004
LEMIRE, Armand E.	PETRONE, Jane E.	January 17, 2004
INGLIS, Dean K.	SIMONDS, Kaylin L.	February 14, 2004
NORMAND, Gaston P.	LUGAR, Rachel A.	February 15, 2004
BELL, Wayne A.	RAINS, Susan M.	March, 1, 2004
MONAHAN, Kenneth J.	VORCE, Christine L.	March 7, 2004
BUOTE, Matthew D.	PELLETIER, Julie C.	March 20, 2004
DIONNE, Gerard M.	DUCHARME, Billie G.	April 11, 2004
STANKIEWICZ, James M.	KIRBY, Carolyn M.	April 16, 2004
CURATOLA, Justin M.	CAMPBELL, Holly L.	April 16, 2004
KURISKO, Richard J.	BEAUDETTE, Sandra L.	April 18, 2004
JOHNSON, John T.	KELBLE, Lynn R.	April 30, 2004
DUBE, Paul A.	McKENZIE, Marcy M.	May 1, 2004
CHAPLIN, Brian G.	HOLT, Erica L.	May 1, 2004
GOODEN, Stephen J.	LABONVILLE, Danielle P.	May 1, 2004
SAFA, Ali	FREEMAN, Janet E.	May 10, 2004
BOYCE, Robert C.	HANSON, Gail P.	May 13, 2004
CAVALLI, Vincent S.	BOYER, Jennifer D.	May 15, 2004
CAMPBELL, Richard R.	FLINT, Eleanor L.	May 22, 2004
LANE, Adam C.	QUIMBY, Danyle R.	May 22, 2004
BEALE, Joshua L.	MACMASTER, Melissa J.	May 22, 2004
INGLEE, James P.	HOULE, Danielle M.	May 23, 2004
PRATTE, Henry T.	ATLI, Seven	May 26, 2004
DONOVAN, Timothy M.	BILLINGS, Stephanie A.	May 29, 2004
ONANDIA SALAZAR, Iker	ANTON SALAZAR, Nerea	June 4, 2004
JOHNSON, Walter S.	HARKINS, Wendy A.	June 5, 2004
SNOW, Jonathan N.	DEMERS, Kelly L.	June 5, 2004
JENIS, William	SPIELBERG, Leslie S.	June 10, 2004
BOWER, David S.	RICIGLIANO, Sharon A.	June 12, 2004
TRUEBE, Eric P.	FARKOUH, Sandra C.	June 12, 2004
LAURENDEAU, Robert O.	FREYLER, Stephanie A.	June 12, 2004
MOREL, Michael R.	KIMTIS-MANCHESTER, Lisa M.	June 12, 2004
LORD, Frederick S.	HART, Heather G.	June 19, 2004
VOSE, Paul E.	STEFANSKI, Kristy S.	June 19, 2004
BOISVERT, Andrew L.	MURPHY, Amy K.	June 23, 2004
GAGNON, Keith C.	SMITH, Shannon J.	June 25, 2004
RADL, David W.	GODBOUT, Cathleen S.	June 26, 2004
DEFREITAS, Richard J.	RICE, Katherine A.	June 26, 2004
SWEENEY, Shawn P.	PARKS, Marilyn I.	June 27, 2004
HILL, Andrew E.	LOVETT, Lorrie L.	July 2, 2004

<u>Groom's Name</u>	<u>Bride's Name</u>	<u>Date of Marriage</u>
SULLIVAN, John P.	BUONOPANE, Tammy M.	July 4, 2004
PETERSON, Marc W.	HADDAD, Nathalie	July 9, 2004
WRIGHT, David A.	LONG, Nicole C.	July 10, 2004
KUATSIKOR, King G.	GRONDIN, Stephanie L.	July 11, 2004
LIU, Po Y.	LIN, Shu M.	July 15, 2004
TSANTOULIS, Timothy R.	MAILLOUX, Rita I.	July 17, 2004
SILVER, Daniel J.	NAULT, Patricia A.	July 17, 2004
XINTARAS, Nicholas P.	BEJARANO, Michelle A.	July 18, 2004
SHATTUCK, Edward G.	ST. LAURENT, Annette H.	July 31, 2004
NELSON, Joel J.	ESTIVERNE, Marie C.	July 31, 2004
CARR, Thomas W.	DEMERS, Cara L.	July 31, 2004
NORMANDIN, Jeffrey E.	GODBOUT, Jennifer L.	July 31, 2004
SYLVESTRE, James N.	McBRIDE, KAREN M.	August 5, 2004
KIDDER, Roger S.	RUEL, Dawna J.	August 7, 2004
ROLLINS, Timothy A.	BAYKO, Melissa A.	August 7, 2004
ROGERS, Scott M.	GIORDANO, Tina M.	August 14, 2004
AMARI, Neil D.	ULITA, Katarzyna A.	August 14, 2004
CARON, Mark J.	CRANMER, Kimberly A.	August 20, 2004
VANWAGNER, Jeffrey D.	MENYHART, Laura A.	August 21, 2004
KICHAMO, Benjamin A.	WESTMORELAND, Cynthia L.	September 3, 2004
LODGE, Thomas B.	LAMBERT, Theresa B.	September 4, 2004
DARBY, Sean M.	BISHOP, Dorothy A.	September 4, 2004
WHITTUM, Kristian N.	STEELE, Shannon B.	September 4, 2004
HOGAN, Robert C.	BRASSARD, Rachel L.	September 18, 2004
BELLEMARE, Brian D.	SELUK, Katherine M.	September 18, 2004
COTE, Ian C.	EASTWOOD, Candice L.	September 18, 2004
LAFFERTY, Ryan S.	DESILETS, Sandy L.	September 18, 2004
BEAULIEU, Malcolm H.	BOURGEOIS, Heather E.	September 19, 2004
QUINONES DELGADO, Pablo	JIMENEZ TEJEDA, Arelis	September 19, 2004
JOHNSON, Jeffrey A.	DONOVAN, Diane M.	September 25, 2004
MANNION, David R.	BOUCHER, Crystal A.	September 25, 2004
CAMPION, Chad C.	RIESE, Erika L.	September 26, 2004
AUBERT, Allan L.	DABEK, Briana M.	September 26, 2004
RAYMOND, Ryan E.	GOYETTE, Jennifer A.	October 2, 2004
DEKRAAI, Brad M.	BOEHRNS, Angela K.	October 8, 2004
LINDLEY, Mark A.	RYLL, Courtney C.	October 19, 2004
TAYLOR, Christopher J.	MACDONALD, Heather S.	October 23, 2004
NICKERSON, Stephen M.	HODGDON, Melissa S.	November 5, 2004
SHEPPARD, Daniel F.	LENTZ, Jaime K.	November 20, 2004
BOURGET, Scott H.	KITTREDGE, Allison L.	December 5, 2004
WHARFF, Donald K.	BLAIR, Linda M.	December 7, 2004
BETTS, Steven F.	PROVENCHER, Patricia A.	Dec. 11, 2004
MADDOX, Eric J.	BURNS, Gayle S.	December 11, 2004
MING, Yuan	HSIAO, Wen Y.	December 18, 2004
BROWN, Aaron J.	LEMIEUX, Julia M.	December 24, 2004
COPP, Nathaniel J.	QUINN, Melissa A.	December 31, 2004

Total number of records: 87

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# ZONING BOARD OF ADJUSTMENT

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The Hooksett Zoning Board of Adjustment has the power to:

1. Decide appeals from the administrative decisions of the municipal officials or boards responsible for issuing permits or enforcing the Zoning Ordinance.
2. Approve special exceptions as provided for in the Zoning Ordinance.
3. Grant variances from the terms of the Ordinance.
4. Grant gravel excavation permits.

The Hooksett Zoning Board of Adjustment had a busy year. During the period of July 2004 through June 2005, the Zoning Board of Adjustment reviewed the following applications:

A total of 36 applications consisting of:

20 Variances  
17 Special Exceptions  
3 Appeals  
1 Excavation  
1 Re-hearing  
1 Equitable Waiver

The Zoning Board of Adjustment revenues collected during July 2004 through June 2005 totaled: \$5,673.

The following individuals were members during 2004-2005:

Tracy Murphy Roche, Chair	Term expires 6/2005 – (reappointed)
Alan Rozwadowski, Vice-Chair	Term expires 6/2006
Charles (Randy) Holt	Term expires 6/6/2005 – (resigned)
Dan Belanger	Town Council Rep
Dick Johnston	Term expires 6/2004
Chris Pearson	Term expires 6/2008
Larry Abruzzesa, alternate	Term expires 6/2007
Ron Savoie, alternate	Term expires 6/2006

The Hooksett Zoning Board of Adjustment meets on the second Tuesday of each month at the Hooksett Municipal Building. All meetings are open to the public.

Respectfully submitted,

Jo Ann Duffy  
Planning Coordinator



# **Hooksett School District Annual Report**

**2004-2005 Annual School Reports**

**2005-2006 School Warrant and Budget**

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**OFFICERS OF THE HOOKSETT SCHOOL DISTRICT  
FOR THE 2004-2005 SCHOOL YEAR**

**MODERATOR**

David W. Hess

**CLERK**

Olive C. Mathewson

**TREASURER**

Dawn Stanhope

**SCHOOL BOARD**

Joanne McHugh, Chair .....	Term Expires 2008
Ronald Dion, Vice Chair.....	Term Expires 2007
Jim Sullivan, Clerk .....	Term Expires 2006
John Pieroni .....	Term Expires 2006
Scott Barker .....	Term Expires 2008

**SUPERINTENDENT OF SCHOOLS**

Mr. Armand LaSelva

**ASSISTANT SUPERINTENDENT OF SCHOOLS**

Mr. Eric H. Wigode

**BUSINESS ADMINISTRATOR**

Mrs. Sally D. Waterhouse

**ADMINISTRATIVE OFFICE**

School Administrative Unit #15

90 Farmer Road

Hooksett, New Hampshire 03106

(603) 622-3731

*The Hooksett School District is an Equal Opportunity Employer*

# REPORT OF THE HOOKSETT SCHOOL DISTRICT ELECTION

## March 8, 2005

The polls were promptly opened at 6:00 a.m. and closed at 7:00 p.m. by David W. Hess, School District Moderator.

A total of 549 valid votes were cast.

### School Board (three-year term)

Scott Barker	279
Joanne McHugh	338
Brian Q. Schwartz	226
Write Ins	13
Blanks	243

### School District Moderator (one-year term)

David W. Hess	450
Write Ins	10
Blanks	120

### School District Clerk (one-year term)

Olive C. Mathewson	423
Write Ins	6
Blanks	120

### School District Treasurer (one-year term)

Dawn Stanhope	424
Write Ins	7
Blanks	118

### Articles 2 through 7: Majority vote on 3-7, Article 2 requires a 2/3 vote.

	<u>YES</u>	<u>NO</u>	<u>BLANKS</u>
Article 2	353	181	15
Article 3	327	206	16
Article 4	323	205	21
Article 5	261	267	21
Article 6	238	291	20
Article 7	159	363	27

Five hundred and forty-nine registered voters cast their ballots. There was a total of 8,184 registered voters not including those voters who registered at the polls on March 8, 2005. Compared to 2004, they were down by about half. The weather had a huge influence on voter turn out. There was a blizzard that day.

Respectfully submitted,

Olive C. Mathewson, Clerk  
Hooksett School District



**HOOKSETT SCHOOL DISTRICT**  
**MINUTES OF DELIBERATIVE SESSION #1**  
**February 11, 2005**

**I.      Call to Order**

School District Moderator David Hess called the meeting to order at 7:00 p.m. Those in attendance included School Board Members Jim Sullivan, Joanne McHugh, Ron Dion, Peggy Teravainen, and John Pieroni; Superintendent of Schools Armand LaSelva; Business Administrator Sally Waterhouse; Underhill School Principal Bill Estey; Underhill School Assistant Principal Linda McAllister; Memorial School Principal Carol Soucy; Memorial School Assistant Principal Bridey Bellemare; David R. Cawley Middle School Principal Ron Pedro; David R. Cawley Middle School Assistant Principal Becky Wing; Attorney Robert Leslie; Special Education Director Marge Polak; Maintenance Director Ray Gagnon; School District Clerk Olive Mathewson; and 47 members of the staff and community.

Jennifer Berntsen and Gabrielle Velasquez, Co-Presidents of Student Council led the Pledge of Allegiance.

**II.     Proof of Posting**

David Hess provided proof of posting. The January 25, 2005 original warrant declared legal. On January 31, 2005, posted in all schools, Library, and SAU office.

**III.    Article 1**

David Hess read the article and it was passed without discussion.

**IV.     Article 2**

David Hess read Article 2 with instructions that any changes to be requested were to be made after the motion was made and seconded. Mr. Hess also announced that Articles 1-5 could be amended at this meeting but any changes to Articles 6 and 7 require special votes. Peggy Teravainen made a motion to accept. John Pieroni seconded this motion. Peggy Teravainen addressed the necessary needs for the upkeep of Underhill School. The needs were listed as follows: heating and ventilation systems need upgrading, sprinkler system needs updating, roof is leaking, and removal of asbestos. The needs for the SAU building were also addressed. One of the major concerns was the fact that presently there is not adequate storage facilities to store student records as mandated by the state, as well as several other building repair concerns. The floor was open for discussion.

Brian Williams voiced the opinion that repairs were indeed needed at the SAU building but that Underhill should be provided for first. Peggy Teravainen responded that all work would be done at Underhill first and at a time when there would be no danger to the students or staff (regarding asbestos removal).

Mary Ruel asked if the cost of the repairs at the SAU could be transferred on to Auburn and Candia as they share the use of the building. The reply was that the next contract with these towns, costs would be incorporated in rental fees.

David Paquette asked why the SAU office could not be moved to the old town hall building after the town offices moved to the old Village School. The response was the school committee does not own those buildings, the town does.

J.R. Ouellette feels that the repairs to the SAU building should be lumped in with repairs to the Underhill School. Joanne McHugh responded that there are certain funds that must be used for repairs on school properties by the school board this year or they will have to be forfeited back to the town.

Vincent Lembo questioned if the school properties had a maintenance crew why repairs were not maintained yearly? Joanne McHugh responded that the school properties have maintenance men for the small routine jobs, but they are not able to handle major repairs. There have been no major renovations to the SAU building in the last five years.

Brian Williams felt that due to the above concerns voiced by the audience that an amendment was necessary. Mr. Hess responded that an amendment had to be submitted in written form. A ten-minute recess was given to deal with this matter.

The meeting was recessed from 7:40 p.m. – 7:50 p.m. and then called back into session. Brian Williams provided the new wording presented to be inserted after line 10: "Memorial School. Underhill School will have priority for all repairs. (2/3 majority vote)." This amendment was presented and adopted.

#### V. Article 3

David Hess read Article 3. Jim Sullivan moved to adopt the article. Peggy Teravainen seconded the motion. She also stated that these funds would only be used if students had to be sent out of town for education, i.e., Crotched Mountain.

Mary Ruel asked if these funds were rolled over every year. The response was yes. This article was accepted as written.

#### VI. Article 4

David Hess read Article 4. Joanne McHugh moved to accept this article as written. Mr. Dion seconded this motion. He explained that if we did not use this money it went back to the general funds. Joanne McHugh had a report of past years with the amounts used for unexpected repairs in response to the stated question. Each year all of the funds had been used.

Questions entertained from the floor:

James Michaud: Why do we need this article if Article 2 is already approved?

Vincent Lembo asked for amounts used in previous years.

Joanne McHugh again responded by stating that these funds can only be used for unexpected repairs. Funds not used are returned.

Article 4 was accepted and will appear on the ballot as read.

#### VII. Article 5

David Hess read Article 5. Moved to accept by John Pieroni. Mr. Pieroni addressed the motion of this article. Seconded by Joanne McHugh. Mrs. McHugh addressed the differences of this year's budget with last year's budget. Last year the school committee was forced to go to the default budget as the proposed budget was voted down.

Questions from the floor: Mr. Farwell complained that the school board was paying too many insurance premiums for healthcare. The response was that these figures also included state requirement funds and social security, which is not optional. It was also explained that these rates had to remain in force until a new contract year came up.

Mr. Farwell also requested more for specific breakdowns of these disbursed funds. The response was that there was an increase in tuition to Manchester and a new federally mandated program called, "No Child Left Behind" that the school board has to comply with but with no federal funds.

Mr. Farwell felt that the school board or someone needed to get in touch with the federal government and ask for funds if the federal government mandated these programs. The response from Jim Sullivan was that we are presently in negotiations with Manchester about funds sent to them. Superintendent Armand LaSelva also responded that there were some questions about funds made to Manchester that we hope to recoup.

Marion Jacobi asked questions about bus service and stated that it was very poor for students going to Manchester for high school. The response was at this time the added bus service would only impact the Hooksett in-town students. Students with disabilities also need extended services and this is also a factor in many services, again, federally mandated but not federally paid for.

Becky Berk voiced concerns that the specially gifted children's needs were not being met.

Brian Williams asked what services were deleted and if it was necessary to go to the default budget. The response was that it cannot be decided until after the election and new school board members are elected.

Article 5 was accepted and will appear as written.

#### **VIII. Article 6**

David Hess read Article 6. There was a legally correct petition submitted by January 31, 2005 for a date change for the school board deliberative and election dates to coincide with town deliberative and elections.

Becky Berk wanted the date moved up to late March as was previously done to co-exist with town dates.

Jim Sullivan felt that if a move should be made that the town should make it. A proposed motion to change dates was defeated and dates stayed as stated.

Article 6 accepted as printed.

#### **IX. Article 7**

David Hess read Article 7. There was a legally correct petition submitted January 11, 2005 to make changes to Article 7. Several people were unhappy about last year's default budget. They questioned service provided, the need for more textbooks, and another teacher. Jim Sullivan explained that the books budgeted in last year's default budget was a one time only expense and would not occur on this year's budget.

Article 7 was accepted and will remain as printed.

A motion was made on the floor and David Hess adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Olive C. Mathewson, Clerk  
Hooksett School District



**HOOKSETT SCHOOL DISTRICT  
DELIBERATIVE SESSION #2  
MEETING BALLOT – MARCH 8, 2005**

1. To choose the following school district officers:
  - a. (2) School Board Members 3-year term
  - b. School District Treasurer 1-year term
  - c. School District Clerk 1-year term
  - d. School District Moderator 1-year term
2. To see if the District will vote to raise and appropriate the sum of nine hundred seventy-five thousand dollars (\$975,000) for improvements and renovations of the Underhill School and School Administrative Unit Office, three hundred thirty-five thousand dollars (\$335,000) to be offset by interest earned on the temporary investment of the bond proceeds for the construction and original equipping of a new school building and renovations to the existing Memorial School and the balance of this appropriation to be offset by the unexpended balance of the bonds sold for the new school and renovations to the Memorial School. The priority will be the Underhill School. (2/3 majority vote is required) (This article will not require additional taxation as it will be funded by the money leftover from the original bond issue plus the interest earned) (Recommended by the School Board) (Recommended by the Budget Committee)
3. To see if the school district will vote to raise and appropriate up to the sum of twenty-five thousand dollars (\$25,000) to be placed in the Special Education Expendable Trust Fund, such sum to be funded from the June 30, 2005, undesignated fund balance (surplus). (Recommended by the School Board) (Recommended by the Budget Committee)
4. To see if the school district will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) for the purpose of unanticipated building repairs. (Recommended by the School Board) (Recommended by the Budget Committee)
5. To see if the school district will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling twenty-one million, seven hundred forty-four thousand, three hundred thirty-nine dollars (\$21,744,339). Should this article be defeated, the default budget shall be twenty-one million, one hundred eighty thousand, five hundred ninety-nine dollars (\$21,180,599), which is the same as last year, with certain adjustments required by previous action of the Hooksett School District, or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)
6. Shall we change the date for elections and the second session from the second Tuesday in March to the second Tuesday in April, which would change the date for the first session to a date between the first and second Saturdays after the last Monday in March, inclusive? (Submitted by petition) (Not Recommended by the School Board)
7. Shall we adopt the provisions of RSA 40:14-b to delegate the determination of the default budget to the municipal budget committee which has been adopted under RSA 32:14? (Submitted by petition) (Not Recommended by the School Board)



# HOOKSETT SCHOOL DISTRICT RECOUNT

March 15, 2005

There was a request for a recount of Article 2 and Article 5. A petition was received at the SAU office on March 10, 2005. As school district clerk, I took the petition to the town clerk for verification that all of the signatures presented belonged to registered voters of the town of Hooksett. There were 21 signatures; J. Marsh, Deputy, verified 20 as legal voters. The petition will be kept with the clerk's records, and there will also be a copy at the SAU office.

A proof of posting was then obtained verifying that a notice was posted at the David R. Cawley Middle School in the main hallway and on the front door. Another copy was posted at the Hooksett Library and the SAU office. This posting informed Hooksett residents that there was to be a recount Tuesday, March 15, 2005 at the David R. Cawley Middle School in the Library.

The scheduled meeting started at 6:50 p.m. when School District Moderator David Hess swore in all of the people recounting. Instructions were given and "Rules of Procedure for Recounts" RSA 660, used by the state's Secretary of State, were followed.

At exactly 7:00 p.m. the sealed box of ballots was opened. There were six (6) people counting. These were Hooksett residents, but none with any relationship to school board members: Lorraine Letourneau, Carolyn Schroeder, Elizabeth Crombie, Gail Baker, Diane Monteith, and William Northup.

The actual recount was finished at 7:45 p.m. There were two ballots that required a decision from Dave Hess. They were then presented to the school board for approval or disapproval. Both ballots were accepted as stated by Mr. Hess.

## SCHOOL BOARD MEMBERS PRESENT

Ron Dion  
John Pieroni  
Scott Barker  
Jim Sullivan  
Joanne McHugh

TALLY RECOUNT: 544 total votes

Article 2      360 - Yes  
                  184 - No

A 2/3 majority was needed for this article to pass. It was calculated that this was a 66.17 majority, not enough to pass. Mr. Hess suggested that legal council be consulted and give a written answer as to the acceptance/denial of this article.

Article 5      265 - Yes  
                  270 - No

Article 5 was defeated. Meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Olive C. Mathewson, Clerk  
Hooksett School District

# **HOOKSETT SCHOOL DISTRICT**

## **DELIBERATIVE SESSION #1 ON THE DEFAULT BUDGET**

### **May 3, 2005**

The meeting was called to order at 7:00 p.m. by moderator Marlene Lein. The group was led in the Pledge of Allegiance by Kaitlin Kennedy, Vice President of the Student Council. The participants on the stage were introduced: School Board Chair Joanne McHugh; School Board Vice-Chair Ron Dion; Board Member John Pieroni; Board Member Scott Barker; Superintendent of Schools Armand LaSelva; Business Administrator Sally Waterhouse; Underhill School Principal Bill Estey, Underhill School Assistant Principal Linda McAllister; David R. Cawley Middle School Principal Ronald Pedro; David R. Cawley Middle School Assistant Principal Becky Wing; Hooksett Memorial School Principal Carol Soucy; Hooksett Memorial School Assistant Principal Bridey Bellemare; Hooksett Special Education Director Marge Polak; and School District Attorney Gordon Graham.

The proof of posting was read as well as the rules and regulations for conducting a meeting. Article 1 was read and the floor was opened for discussion.

John Pieroni, member of the school board spoke to the budget changes. He spoke about the revised budget presented and the default budget if this budget was not accepted. Joanne McHugh spoke about changes to this proposed budget as in contrast to the previous budget. One of the major cuts made was for new software for the David R. Cawley Middle School. A new teaching position at David R. Cawley Middle School was also deleted from this budget. A new bus was left in the budget. The difference in this budget and the previous budget is \$46,740.

Participants from the floor were allowed to speak:

Becky Berk felt that more publicity was needed to encourage voter turnout for this new election.

Mark Smith felt that an apology was needed for those who already voted. He also spoke to the issue of health care premiums being paid to school staff.

Response from the board was that these rates were in place until the four-year contract came up for renewal. Renewal is next year. At this point it was also stated that all new employees hired were not receiving these benefits.

Anne Marie Kenney wanted to thank the board for the revote. Many people missed the vote due to the weather. She also felt that first year benefits should remain higher as the salary was so poor.

Ron Dion stated that \$463,000 had to be cut, but there are some items that cannot be cut because they are mandated and set amounts. If the budget does not make it on this vote, all after school sports and activities would have to be cut. It was explained that with each default budget, items would need to be cut that at face value seemed unnecessary, but were really necessary.

Christine Beaulieu wanted to know where the funds raised by student fundraisers would go if the after school sports were disbanded. It was also asked where the \$800,000 charged for impact fees on new buildings was going to be spent and why it could not be used as part of the school budget. Another question asked was why the funds from the renovations from the Underhill and SAU that was voted down in the last election cannot be used.

Mr. Pedro, David R. Cawley Middle School Principal stated that funds raised by each grade would be spent on those grades. Joanne McHugh responded that only \$50,000 could be used from these impact funds. She also responded that funds could not be co-mingled. Funds specified for a certain item had to be used for that project and none other. Mr. Dion also spoke to the issue of purchasing new textbooks. He stated the school system was on a seven year cycle to purchase new books and each year there is a default budget, this causes the cycle to go to eight or nine years.

Marie Papp felt that it was necessary that it be explained to the public just how little impact the actual budget changes would cost each person.

John Pieroni stated that the hope was to keep the teachers already on staff and to maintain standards of excellence and safety.

John Auger recommended that information needed to be given out to the community using strong words about the ramifications of a default budget.

Becky Berk asked where the funds from the state default budget were spent and why not on the budget.

Scott Barker felt that it was indeed essential to get the word out about consequences of a default budget. Ron Dion explained that the money was used to buy supplies that the default budget was not able to purchase.

Becky Berk asked that if voter turnout is less in this upcoming election would it still be a valid election. The response was yes.

Article 1 was accepted and will appear as written.

A motion was made to adjourn the meeting. The motion was seconded and the meeting adjourned at 7:51 p.m.

Respectively submitted,

Olive C. Mathewson, Clerk  
Hooksett School District

**HOOKSETT SCHOOL DISTRICT  
DELIBERATIVE SESSION #2  
MEETING BALLOT – MAY 31, 2005**

1. To see if the school district will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling twenty-one million, six hundred forty-four thousand, three hundred thirty-nine dollars (\$21,644,339). Should this article be defeated, the default budget shall be twenty-one million, one hundred eighty thousand, five hundred ninety-nine dollars (\$21,180,599), which is the same as last year, with certain adjustments required by previous action of the Hooksett School District or by law. (Recommended by the School Board) (Recommended by the Budget Committee)



**REPORT OF THE HOOKSETT SCHOOL DISTRICT ELECTION  
ON THE DEFAULT BUDGET  
May 31, 2005**

The voting machine was checked and set at zero prior to the polls opening at 6:00 a.m. The polls were opened at 6:00 a.m. by the Moderator David Hess. The polls closed at 7:00 p.m. by Moderator David Hess. The machine was then tallied for votes. There were 8193 names on the checklist and 19 new registrations. The results were:

1330 votes cast  
656 – Yes  
601 – No  
73 – Blank

Respectfully submitted,

Olive C. Mathewson, Clerk  
Hooksett School District

## **HOOKSETT SCHOOL DISTRICT RECOUNT**

**June 7, 2005**

A recount was requested for the school budget election on May 31, 2005. The required petitions were filed with the required number of signatures. The town clerk validated these signatures.

The recount was scheduled for June 7, 2005. The meeting was held in the Cawley Middle School Library. The members of the school committee were present as well as several members from the community. David Hess, School Moderator called the meeting to order at 6:50 p.m. The eight town residents who were to do the recount were sworn in. Those doing the recount were: Gertrude Connor, Lorraine Letourneau, Elizabeth Crombie, Gloria Bouchard, Kathy Hughes, Mary Green, John L. Auger, and Margaret Teravainen.

At 7:00 p.m. David Hess broke the seal on the ballot box. The ballots were separated in yes, no, and undecided. There were 1332 ballots in the box. The results were: Yes – 681, No – 627. The other ballots that the machine rejected as blank were improperly marked. This was the reason for the machine spitting them out as blank. The ballots were hand read by David Hess and he asked if the council agreed with his reading of each ballot. All were in agreement. These ballots were Yes – 9, No – 15. This made the final count Yes – 690, No – 642.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Olive C. Mathewson, Clerk  
Hooksett School District

## ANNUAL REPORT OF THE HOOKSETT SCHOOL BOARD

Dear Fellow Citizens:

In looking back over this past school year, I think we would all agree that this has been a very busy time for all who are involved with the Hooksett schools.

I want to begin by acknowledging the people who make the success of our students possible. First of all, my fellow board members who over this past year have given their time and energy for the support of the children and the community. In particular a special thank you to Mrs. Peggy Teravainen for her nine years of service on the Hooksett School Board. Peggy has served in many capacities and as a result of her efforts, the schools and the children have benefited greatly. I want to thank the SAU #15 administrators and staff who serve Hooksett and specifically recognize Mrs. Marion Miller, the superintendent's administrative assistant for her outstanding work with the three school boards. She will be retiring this summer and we will miss her.

In early July, the board welcomed as new superintendent, Mr. Armand LaSelva who came from the Dover School District. The school board would like to recognize our school administrators, teachers, support staff, and all who work to run the day-to-day operations of our schools. In addition, we would like to thank the parents for all the help that they provide and the support of the community for the schools.

For the special events that have occurred over the last year, during the summer of 2004 the schools had a very ambitious schedule of study and training. A group of teachers along with administrators worked on the completion of the GLE's (Grade Level Expectations) in math, reading and writing. These expectations were developed in response to the requirements of the federally mandated law of 2001, "No Child Left Behind Act" and will be what is used for the NECAP (New England Common Assessment Program) a test that will be given in 2005-2006 for grades 3-8.

As the new school year approached, teachers were involved in a series of workshop days to help them with new initiatives in teaching for the coming year.

The start of school was very exciting this year with the reopening of the Memorial School after having been closed for a year for both the renovations and the construction of an addition. A special ceremony was held in October for the rededication of the school. It was a day that was celebrated by the whole community.

Mrs. Pat Ziemba, the secretary of the Village School and the Memorial School for a short while retired after many years. Mrs. Ziemba was an outstanding employee and she kept the main office running smoothly at all times. Good luck and best of health.

At the annual Teacher's Workshop Day in November the focus was Project ASPIRE (Advancing Student Performance through Improved Reading Education) which dealt with instruction and assessment. Topics such as DIBELS (Dynamic Indicators of Basic Early Literacy Skills) were very helpful in training teachers with regard to an assessment system designed to judge all students progress in reading. Testing will be done at the beginning, middle, and end of the school year to determine a child's development in reading. Over the course of that day, teachers were given instructional strategies for helping children to progress in reading. Another useful workshop dealt with NWEA's (Northwest Evaluation Association) measures of academic progress which will show teachers how they can use data from tests to plan and implement classroom teaching.

In December, the school board invited Mr. John Rist, Principal at Manchester Central High School to give an update of the ongoing construction of the building project. We are pleased to report that the construction at Central



High School is now completed. The school board had the opportunity to have a walk-through recently and was pleased with the results. Mr. Rist spoke about two new programs at the high school, a pre-engineering program and a robotics program. He also explained teacher training, standards-based curriculum, and advance placement courses. Work is ongoing in both Hooksett and Manchester on the process of transitioning eighth grade students to high school.

In January, the school board voted to allow a "Builders Club," (a youth group section of Kiwanis) to be established at the Cawley Middle School. Its main focus is volunteering in the community.

In February, the superintendent notified the school board that Hooksett had been identified as a district in need of improvement in math. The district would have to develop a Root Cause Analysis committee to work on an improvement plan. There would also be more professional development in the math content area. Everyone is committed to work on this initiative.

The school board was presented the results of the Hooksett Facilities Study done by the New Hampshire School Administrators Association. The study was done in response to a request by the planning board as to what the district would need for land based on the growth projections for the future. The school district would need land set aside for an elementary school and also land for a possible high school should the need arise.

At the March meeting, the school board welcomed a new member Mr. Scott Barker, a former teacher at the Cawley Middle School. The school board discussed the recently enacted education funding legislation and what its impact would be on Hooksett.

At the May meeting, the school board adopted "School Board Code of Conduct and Procedures" by which the school board will operate. The board began working on revising the Classified Employee Handbook to find a way of reducing benefits cost. Our work in this regard is not yet complete.

Throughout the years, June has always been the busiest month of school, and this year was no exception. Not only is it the end of the financial year but also the wrap up of another academic year. There was a moving up day for incoming third graders at the Memorial School, a similar one at the Cawley Middle School for incoming fifth graders, band concerts, DARE graduation, Activities Day, Camp MiTeNa class trip for the eighth graders, and both the middle school and the high schools had Awards Day ceremonies. Hooksett should be proud of our students.

During the month of June, 41 Hooksett teachers took a course on math content training. At the end of June, 30 Hooksett teachers attended a training program on how to effectively analyze and use MAP (Measures of Academic Progress) testing data to improve instruction and performance. At the middle school level, 9-10 staff members have been selected by the Department of Education for the Middle School Language Arts Content Support Institute, July 24-29.

In June, we also said good-bye to two of our assistant principals who were leaving to pursue other opportunities. Mrs. Linda McAllister is leaving to become principal in Penacook and Ms. Bridey Bellemare is going to Merrimack as assistant principal. We wish them well. Retiring this year is Mrs. Susan Wright, a grade one teacher at the Underhill School with over 30 years of service in the Hooksett School District. Congratulations, good luck, and good health.

The 2005-2006 school year promises to be as challenging as the 2004-2005 school year was. I have no doubt, but together with the communities support we who are involved in educating your children will have another successful year.

Respectfully submitted,

Joanne McHugh  
School Board Chair



# ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Hooksett School District has been undergoing transition during this past year. Newly appointed Superintendent Armand LaSelva joined SAU #15 effective July 1, 2004.

The focus during the last two years has been upgrading and constructing appropriate educational facilities to meet the needs of the growing student population. The restored Memorial School opened its doors on September 1, 2004. This expanded facility replaced the Village School and now accommodates all Hooksett children in grades 3-5 thus making the Underhill School a K-2 facility.

The Hooksett School Board, Principal Carol Soucy, and Business Administrator Sally Waterhouse are commended for their efforts in completing the planned facilities project. The Hooksett School District wishes to extend a sincere thank you to the citizens of the town for their financial support which made this project possible.

Student assessment beyond the state and federal requirements has been an initiative of the school district. The new plan includes an early literacy focus with all children K-2 being tested individually three times per year with the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) assessment. All students in grades 3-8 have participated in the Northwest Evaluation Association (NWEA) assessment program known as Measures of Academic Progress (MAP). Measures of Academic Progress are achievement tests in mathematics, reading, and language usage delivered by computer to students. The tests are administered in the fall and spring and are aligned with local curriculum and state standards. The results provide accurate information about academic growth and student learning and assist teachers in providing instruction to help individual students improve their academic performance.

On January 28, 2005, the district was surprised to receive notice from the New Hampshire Department of Education that we did not meet academic goals in mathematics as defined under the federal No Child Left Behind Act. Therefore, we did not make Adequate Yearly Progress (AYP) and have been designated a district in need of improvement. Since this notification, all administrators and 14 teachers have been engaged in an extensive analysis process to determine what corrective actions will be necessary to meet the expected goals. Administrators and teachers will be participating in summer institute programs to develop a mathematics improvement plan. This means teams of administrators and teachers will be engaged in the intensive residential HOPE (Habits of Professional Excellence) Institute which is required of all districts in need of improvement. The district improvement plan, which comes out of the aforementioned institute, will be initiated at the start of the new school year. The plan will be monitored and added training and staff development programs will be made available for all teachers of mathematics.

Already 48 elementary teachers have spent part of their summer break attending all-day workshops in mathematics content. The middle school mathematics teachers

continued their work with Dr. Ferd Prevost of the Impact Center for Mathematics at Plymouth State University. They have selected new mathematics instructional materials including a text and student manipulatives for grades 6-8. These new materials are aligned with the new Grade Level Expectations (GLE's) upon which the New Hampshire accountability and student assessment program is now based.

Additionally, we are fortunate to have a team of middle school English/Language Arts teachers, administrators, and the assistant superintendent of schools going to a summer Content Support Institute in language arts. They will be in a residence program for five continuous days and aligning our middle school curriculum with the new GLE's for English/Language Arts.

Both the HOPE Institute and Content Support Institute in English/Language Arts are funded through a grant from the New Hampshire Department of Education.

The Hooksett School Board and the administrators met during June of 2004 and established the following goals for the 2004-2005 school year:

- The school district will effectively communicate comprehensive information to the community.
- Through collaborative and cooperative efforts between the school district, businesses, and social services community, opportunities for learning will be increased.
- Instructional strategies linked to a standards-based curriculum will advance student learning throughout the school district with revisions to the Hooksett Curriculum Frameworks to align with Curriculum Compact GLE's.
- All students will have the opportunity to meet the New Hampshire content and proficiency standards including the new standardized tests with NWEA in grades three through eight; implementation of DIBELS for all students in grades K-2; continuation of the implementation of Project ASPIRE (Advancing Student Performance through Improved Reading Education).
- All students will be provided with a safe and nurturing school environment specifically the continuation of the implementation of Positive Behavioral Interventions and Supports program in grades K-5. Investigate adoption of the program in grades 6-8.

The Hooksett School District, teachers, paraprofessionals, administrators, and support staff are truly committed to provide the very best for every child in the public schools. I wish to thank them for their professionalism and sincere desire to have all students succeed and improve their academic performance.

Respectfully submitted,

Armand LaSelva  
Superintendent of Schools

1	2	3	4	5	6	7	8	9	
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Expenditures for Year 7/1/03 to 6/30/04	Appropriations		School Board's Appropriations		Budget Committee's Approp.	
				Current Year as Approved by DRA	RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED	RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED	
INSTRUCTION (1000-1999)									
1100-1199	Regular Programs	5	\$8,864,064.98	\$11,233,974.12	\$12,143,595.15		\$12,143,595.15		
1200-1299	Special Programs	5	\$2,582,062.40	\$2,612,310.90	\$2,715,891.00		\$2,715,891.00		
1300-1399	Vocational Programs								
1400-1499	Other Programs	5	\$69,509.75	\$72,499.00	\$85,540.00		\$85,540.00		
1500-1599	Non-Public Programs								
1600-1899	Adult & Community Programs								
SUPPORT SERVICES (2000-2999)									
2000-2199	Student Support Services	5	\$831,720.83	\$738,947.65	\$781,966.00		\$781,966.00		
2200-2299	Instructional Staff Services	5	\$194,964.62	\$151,836.22	\$144,561.88		\$144,561.88		
General Administration									
2310 840	School Board Contingency								
2310-2319	Other School Board	5	\$47,104.44	\$43,456.00	\$52,702.00		\$52,702.00		
Executive Administration									
2320-310	SAU Management Services	5	\$337,433.00	\$360,527.00	\$372,347.00		\$372,347.00		
2320-2399	All Other Administration								
2400-2499	School Administration Service	5	\$722,205.25	\$558,802.51	\$683,760.00		\$683,760.00		
2500-2599	Business								
2600-2699	Operation & Maintenance of Plant	5	\$963,815.30	\$1,020,563.60	\$1,030,306.00		\$1,030,306.00		
2700-2799	Student Transportation	5	\$715,895.95	\$722,500.00	\$780,782.00		\$780,782.00		
2800-2999	Support Service Central & Other								
3000-3999	NON-INSTRUCTIONAL SERVICES	5	\$2,845.00	\$4,500.00	\$4,500.00		\$4,500.00		
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION	5	\$16,200.00	\$16,200.00	\$16,200.00		\$16,200.00		
OTHER OUTLAYS (5000-5999)									
5110	Debt Service - Principal	5	\$1,023,850.00	\$1,035,000.00	\$1,035,000.00		\$1,035,000.00		
5120	Debt Service - Interest	5	\$851,400.06	\$817,944.00	\$784,307.00		\$784,307.00		



1	2	3	4	5	6	7	8	9		
PURPOSE OF APPROPRIATIONS (RSA 32:3.V)			Expenditures for Year 7/1/03 to 6/30/04		Appropriations Current Year As Approved by DRA		School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year	
Acct.#		WARR. ART.#				RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
FUND TRANSFERS										
5220-5221	To Food Service	5	\$493,982.28	\$463,553.00	\$497,541.00			\$497,541.00		
5222-5229	To Other Special Revenue									
5230-5239	To Capital Projects									
5251	To Capital Reserves									
5252	To Expendable Trust (*see below)	5	\$25,000.00	\$25,000.00						
5253	To Non-Expendable Trusts									
5254	To Agency Funds	5	\$506,288.46	\$515,340.00	\$515,340.00			\$515,340.00		
5300-5399	Intergovernmental Agency Alloc.									
	SUPPLEMENTAL									
	DEFICIT									
	SUBTOTAL 1		\$18,248,342.32	\$20,392,954.00	\$21,644,339.03			\$21,644,339.03		

PLEASE PROVIDE FURTHER DETAIL:

Amount of line 5252 which is for Health Maintenance Trust \$ \_\_\_\_\_ (see RSA 198:20-c, V)

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount		Acct. #	Warr. Art. #	Amount

1 2 3 4 5

## \*\*\*INDIVIDUAL WARRANT ARTICLES\*\*

1  
2  
3  
4  
5

MS-27  
Rev. 07/02



1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
REVENUE FROM LOCAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition		\$18,978.44	\$15,000.00	\$15,000.00
1400-1449	Transportation Fees		\$21,822.35	\$20,000.00	\$20,000.00
1500-1599	Earnings on Investments		\$12,066.30	\$10,000.00	\$10,000.00
1600-1699	Food Service Sales		\$315,486.97	\$325,837.00	\$369,825.00
1700-1799	Student Activities				
1800-1899	Community Services Activities		\$4,276.00		
1900-1999	Other Local Sources		\$11,356.01	\$3,000.00	\$3,000.00
	Impact Fees		\$500,000.00	\$250,000.00	\$210,000.00
REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	School Building Aid		\$307,155.00	\$288,962.00	\$307,155.00
3220	Kindergarten Aid				
3230	Catastrophic Aid		\$177,590.79	\$63,115.00	\$100,000.00
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		\$6,692.46	\$7,000.00	\$7,000.00
3270	Driver Education		\$6,600.00	\$10,500.00	\$10,500.00
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants		\$294,400.00	\$321,883.00	\$321,883.00
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		\$66,159.96	\$70,716.00	\$70,716.00
4570	Disabilities Programs		\$232,621.15	\$193,457.00	\$193,457.00
4580	Medicaid Distribution		\$75,167.26	\$25,000.00	\$25,000.00
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110-5139	Bonds/Interest				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1

2

3

4

5

6

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
OTHER FINANCING SOURCES CONT.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		\$25,000.00	\$25,000.00	\$25,000.00
	Fund Balance to Reduce Taxes		\$227,699.00	\$174,606.00	\$225,000.00
	Total Estimated Revenue & Credits		\$2,303,071.69	\$1,804,076.00	\$1,913,536.00

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
SUBTOTAL 1 Appropriations Recommended (from page 3)	\$20,392,954.00	\$21,644,339.00	\$21,644,339.00
SUBTOTAL 2 Special Warrant Articles Recommended (from page 4)		\$25,000.00	\$25,000.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)		\$10,000.00	\$10,000.00
TOTAL Appropriations Recommended	\$20,392,954.00	\$21,679,339.00	\$21,679,339.00
Less: Amount of Estimated Revenues & Credits (from above)	\$1,804,076.00	\$1,913,536.00	\$1,913,536.00
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	\$6,619,992.00	\$7,116,324.00	\$7,116,324.00
Estimated Amount of Local Taxes to be Raised For Education	\$11,968,886.00	\$12,649,479.00	\$12,649,479.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
(See Supplemental Schedule With 10% Calculation)

\*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$ \_\_\_\_\_.

# SCHOOL ADMINISTRATIVE UNIT #15 SALARIES

## Fiscal Year 2004-2005

Superintendent of School's Salary Breakdown by District share for the 2004-2005 fiscal year:

District	Percentage	Amount
Auburn	24.24	\$24,725.00
Candia	17.92	18,278.00
Hooksett	57.84	58,997.00
		<b>\$102,000.00</b>

Assistant Superintendent of School's Salary Breakdown by District share for the 2004-2005 fiscal year:

District	Percentage	Amount
Auburn	24.24	\$20,758.00
Candia	17.92	15,346.00
Hooksett	57.84	<u>49,530.00</u>
		<b>\$85,634.00</b>

### Hooksett School District Enrollment Data

Year	K	1	2	3	4	5	6	7	8	K-8 Total	9-12 Total	K-12 Total
94/95	96	143	131	143	131	115	142	138	116	1,155	406	1,561
95/96	114	140	123	139	148	131	116	139	145	1,195	411	1,606
96/97	93	141	142	122	136	144	129	123	139	1,169	453	1,622
97/98	104	126	141	144	137	140	143	132	123	1,190	474	1,664
98/99	106	146	138	145	159	144	143	147	131	1,259	466	1,725
99/00	109	149	158	139	153	170	157	147	154	1,336	512	1,848
00/01	149	156	166	157	156	152	176	157	150	1,419	556	1,975
01/02	107	193	147	158	162	151	156	179	153	1,406	541	1,947
02/03	119	147	202	144	153	163	149	155	181	1,413	591	2,004
03/04	154	152	141	201	152	156	161	160	155	1,432	624	2,056
04/05	115	185	161	162	205	161	159	172	163	1,483	642	2,125

### Hooksett Statistical Report as of October 1, 2004

Number of Half Days in Session..... 362  
Total District Enrollment .....1,430

Percent of Attendance ..... 96  
Average Student Daily Membership ..... 1,368

### Capital Reserve Fund Activity

Fiscal Year Ending	Beginning Balance	Income	Interest	Expenditures	Ending Balance
June 30, 2005	\$256,610.99	\$0	\$4,518.83	\$0	\$261,129.82

### Special Education Expendable Trust Fund

Fiscal Year Ending	Beginning Balance	Income	Interest	Expenditures	Ending Balance
June 30, 2005	\$102,363.83	\$25,000	\$2,082.73	\$0	\$129,446.56



## HOOKSETT SCHOOL DISTRICT

### Special Education Director's Report 2004-2005

During the 2004-2005 school year, the Hooksett School District continued to provide special education and educationally-related services to over 300 students between the ages of 3-21. This represents close to 12% of our student population. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined in state and federal regulations. The services provided by the Hooksett School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education and educationally-related services is available to Hooksett students through our community-based preschool program, at our three Hooksett schools and the Manchester high schools. These services, as described in the Hooksett Special Education Policy and Procedure Manual as well as the District Policy Manual, are located in both the District Special Education Office and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Principal, Special Education Director, or Superintendent. Child Find Screening Clinics are held twice a year and are advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource setting and, in some instances, placements outside the local public school. Numerous educationally-related services are also available, again, based upon students' individualized education programs. These include physical, occupational, and speech-language therapies, counseling, and behavior management.

The Hooksett School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for

approval and funding. During the 2004-2005 school year, this entitlement money was used to support in-district programs. Special education teachers, instructional aides, and speech-language pathologists were hired to provide direct services to students. The district also contracted with consultants in the following support areas: positive behavioral interventions and supports, inclusionary practices for students with autism, occupational and speech-language therapies, child find screenings, and evaluations.

This year federal funds were also used to provide training opportunities for faculty, staff, parents, and the staff of our community-based preschools to support the Hooksett School District's mission and belief that all children will learn. Activities focused on implementing the general education curriculum to a diverse student population, assessment procedures, behavioral intervention, and legal issues. These funds were also used to implement the district's literacy and math initiative, Project ASPIRE (Advancing Student Performance through Improved Reading Education). Faculty and staff took part in trainings designed to implement our two new assessment tools, DIBELS (Dynamic Indicators of Basic Early Literacy Skills) (K-2) and NWEA-MAP (Northwest Evaluation Association - Measures of Academic Progress) (3-8).

The Hooksett School District continues to be a participating member of the CARE NH – Greater Manchester Regional Collaborative. The goal of this group is to work together to provide systems of care to students within their own community. As part of this project, both the Underhill and Memorial Schools have been selected to participate in Positive Behavioral Interventions and Supports (PBIS) training. PBIS is a systems approach focusing on improving the positive behavior of all students. Emphasis is directed toward developing and managing safe learning environments, direct teaching of expected behavior, and utilizing school-based data to make decisions. The Underhill School is in its third year of successful implementation of the program while the Memorial School is completing their first full year of implementation.

The Hooksett School District has enjoyed a long, positive, and successful relationship with numerous community-based preschool programs. However, as our 3-5 year old population increased in both number



and severity of disability we needed to develop additional options. As a result, the Hooksett Early Learning Program opened at the Underhill School for the 2004-2005 school year. This integrated preschool serving 36 students is aimed at enhancing skills in a variety of developmental areas including communication, social skills, play skills, fine/gross motor development, early literacy, cognition, and personal independence.

The Hooksett School District has been determined to be a District in Need of Improvement in the area of Mathematics. Based on the May 2003 NHEIAP results, our schools did meet the performance target goals for Adequate Yearly Progress (AYP). However, when grade 3 and grade 6 scores were combined, the district did not meet AYP for students identified as educationally disabled. This remained true in May 2004 as well. The Hooksett School District has formed a Data Analysis Team to review and evaluate instruction and overall student performance in mathematics. An improvement plan will be developed during the summer of 2005 with implementation of the plan set for fall 2005.

The Hooksett Alternative to Out-of-School Suspension Program is a collaboration between the Hooksett School District and the Hooksett Family Services Department. Currently in its seventh year, this program serves Hooksett students in grades 6 through 12 and is located at the Public Library. The Hooksett School District once again thanks the Town Administrator, the Family Services Department, and the Public Library for their continued support of this project.

On August 30, 1999, New Hampshire RSA 32:11-a became effective. This law requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thanks are extended to the Hooksett community for their efforts on behalf of all students and for their continued support of our students with educational disabilities.

Respectfully submitted,

Marge Polak  
Special Education Director

**HOOKSETT SCHOOL DISTRICT**  
**Special Education Expenditures**  
**Per RSA 32:11-a**

<b>FUNCTION DESCRIPTION <u>EXPENSES</u></b>	<b>FUNCTION <u>CODE</u></b>	<b>ACTUAL COST <u>2002-2003</u></b>	<b>ACTUAL COST <u>2003-2004</u></b>	<b>BUDGETED <u>2004-2005</u></b>
Special Education Costs	1200	\$2,264,979	\$2,558,255	\$2,612,311
Psychological Services	2140	\$125,598	\$136,502	\$128,545
Speech/Audiology Services	2150	\$155,777	\$199,062	\$164,028
Therapy and Contracted Service	2160	\$106,768	\$118,696	\$123,013
Transportation	2700	\$176,726	\$204,210	\$195,000
Federal Funds Handicapped Program		\$181,595	\$214,952	\$245,401
<b>Total Expenditures</b>		<b>\$3,011,443</b>	<b>\$3,431,677</b>	<b>\$3,468,298</b>

**REVENUES**

Medicaid	\$31,368	\$75,167	\$25,000
Tuitions	\$0	\$0	\$15,000
Catastrophic Aid	\$140,057	\$177,591	\$63,115
Federal Funds	\$181,595	\$214,952	\$245,401
<b>Total Revenues</b>	<b>\$353,020</b>	<b>\$467,710</b>	<b>\$348,516</b>

## **DAVID R. CAWLEY MIDDLE SCHOOL**

### **Principal's Report 2004-2005**

David R. Cawley Middle School opened its doors to students on Wednesday, September 1, 2004. We began with a student population of 481 in September and closed school on June 20<sup>th</sup> with 485 students. Mrs. Terin Voisine joined our teaching team as our new eighth grade math and social studies teacher and Ms. Jeanie Snyder joined the seventh grade team in mathematics. Ms. Wing and I met with the entire student body to introduce the year's theme of "Everyone has a place at the table." We focused on being accepting of others regardless of their race, color, gender, or background. Students were receptive to the idea and Mrs. Michelle Fuller's seventh grade art class completed a tile mural in celebration of the theme.

The 2004-2005 school year was highlighted by many special events. The Hooksett School District implemented the Measures of Academic Progress (MAP) Assessment program. These computerized achievement tests in mathematics, language usage and reading, have given teachers excellent information on student performance. With MAP, the test is taken on the computer and the difficulty of the test adjusts to individual student performance. After the fall testing period, math and language arts teachers set goals with students as they reviewed their areas of strengths and focus. This year, the MAP Assessment will be aligned with the Grade Level Expectations. Our focus on Project ASPIRE (Advancing Student Performance through Improved Reading Education), a program developed to institute best reading practices K through 8 in reading, has continued and MAP has assisted us in this area as well. In working with Adequate Yearly Progress (AYP), all administrators have been working on Root Cause Analysis (RCA), a process used to determine where our district can strengthen its math curriculum and student progress. Several Cawley Middle School teachers have been involved with the first stage of the process and have been directly responsible to collect data, meet with sub-groups, and deliver their findings to the larger group. We are thankful to Ms. Becky Wing, Ms. Jayne Abbas, Mrs. Angela

Markley, Ms. Susan Sokul, and Mrs. Lori Collins for the time and effort that they put forth to complete the first stage. In addition, the main RCA Team will attend a five-day residential conference called Habits of Professional Excellence (HOPE). It is in this second stage that our improvement plan will be developed.

The math teachers are currently still in the process of selecting a math program for sixth, seventh, and eighth grade. The program selection has taken many hours already this year and we are grateful to the extra effort of Ms. Carleen Bergquist, Mrs. Angela Markley, Mrs. Tara Jones-Hudson, Mr. Alan Morey, Mrs. Terin Voisine, Ms. Jayne Abbas, Ms. Linda Lambert, Mrs. Mary Horion, Ms. Amanda Shear, and Ms. Becky Wing. After listening to presentations and consultants from several math textbook companies the team narrowed its search and will work with consultants throughout the summer to make a decision. The same group of teachers worked together to align our math curriculum with the Grade Level Expectations. In the month of July, language arts teachers will be attending a weeklong residential conference called Content Support Institute, a technical assistance program to bring distance-based teams together for an in-depth analysis of the new Grade Level Expectations. The team will also have the opportunity to work with content coaches to review and adopt an alignment model for our district's curriculum.

The Hawks PTO held its first meeting in September. Co-Presidents Heidi Ford and Richelle Pinard, Secretary Susan Berntsen, and Treasurer Cathy Chagnon have spent many hours of their own time organizing events and preparing for meetings throughout the school year. They are a wonderful team to work with and have done so much for our students and school. In keeping with tradition, the PTO organized the Yankee Candles fundraiser, poinsettias fundraiser, and dance fundraisers. In addition, the auction was organized again and turned out to be a great success. The PTO



finished off the year with a barbecue for our students on the last day of school. We remain ever thankful for the wonderful group of parents who support our school. Thank you.

Student Council elections were conducted in September under the direction of Advisor Lori Chauvette. Gabrielle Velasquez and Jennifer Berntsen were elected Co-Presidents, Kaitlin Kennedy was elected Vice President, Brianna Clayton was elected Secretary, and Cassidy Clayton was elected Historian. Elected Class Treasurers included Allison Herron in the eighth grade, Ryan Duckless in the seventh grade, and Cameron Boucher in the sixth grade. The Student Council participated in and organized many events throughout the school year including dances, food drives, Pennies for Patients, other volunteer activities as well as Recognition Evening. Their hard work and dedication to the school and community is appreciated. In February, our eighth grade French students visited Montreal and participated in many activities such as dog sled riding, snowshoeing, The Winter Carnival, and other French Canadian cultural activities. Thank you to Madame Annie Faucher, Mrs. Michelle Fuller, Ms. Anne Mulligan, and Ms. Carla Gallivan for chaperoning this wonderful event.

The school year included a number of exciting activities. The eighth grade musical, *Dear Edwina Jr.*, was directed by Mr. Andrew Lalos and performed several times for students, staff, parents, and community members. Mrs. Genni Kurtzman directed the play *Squeal*, and utilized the talents of students from all three grades to deliver a fantastic performance. For the first time, we combined the talents of the after-school jazz band and CLASS ACT to put on a dessert theatre performance called *Putting on the Ritz*. The winter and spring concerts were also directed by Mr. Andrew Lalos and Mrs. Genni Kurtzman. The talents of our Cawley School Band and Chorus members shined throughout the year and we are grateful to have such a successful program. The Hooksett Fire Department, in recognition of National Fire Protection Week, conducted the annual Fire Fighters' Challenge with Cawley eighth graders. Students participated in spirit competitions, the fire fighters physical

endurance test, and other activities. Students Joseph Saliba and Elizabeth Belanger took the best times for the endurance test.

During the month of March, Cawley Middle School celebrated Middle School Month. This national event celebrates the middle school child and teacher. Students and staff participated in contests throughout the month and joined in a spirit rally as the culminating activity. Project Safeguard also took place in March. Parents joined their seventh grade students in attending workshops on alcohol and drug prevention, communication, parenting, and good decision-making. For the second year, we coordinated with Auburn to share the Project Safeguard experience. This full day event took place at Southern New Hampshire University. We are grateful to the hard work of Co-Chairs Ms. Anne Mulligan, Mrs. Maureen Sanborn, and Mrs. Barbara Cliff as well as the many members of our staff and community who made the day possible.

Our school year ended with several important events. Cawley Middle School inducted sixth, seventh, and eighth grade students into the National Junior Honor Society on May 19, 2005. Co-curricular Awards Night, Camp MiTeNa, and Recognition Evening concluded our 2004-2005 school year.

In closing, it is important to say "Thank You" once again to our Hooksett community for their continued support.

Respectfully submitted,

Ron Pedro  
Principal



# DAVID R. CAWLEY MIDDLE SCHOOL

## Staff List 2004-2005

### PRINCIPAL

Ronald Pedro

### ASSISTANT PRINCIPAL

Becky Wing

### TEACHERS

Jayne Abbas ..... Grade 8  
 Carleen Bergquist ..... Grade 6  
 Suzanne Campbell ..... Grade 6  
 Brooke Chaney ..... Grade 8  
 Lori Chauvette ..... Grade 8  
 Margaret Collins ..... Grade 7  
 Sarah Cutting ..... Grade 8  
 Monica Fernandez ..... Grade 7  
 Kevin Fleury ..... Grade 6  
 Dawn Gagnon ..... Special Needs  
 Carla Gallivan ..... Grade 6  
 Kimberly Gartland ..... Grade 7  
 Vincent Gartland ..... Grade 6  
 Mary Horion ..... Special Needs  
 Linda Lambert ..... Special Needs  
 Maryanne Lockwood ..... Grade 7  
 Angela Markley ..... Grade 6  
 Charles Miner ..... Grade 8  
 Alan Morey ..... Grade 7  
 Jessica Payeur ..... Grade 6  
 Amanda Shear ..... Special Needs  
 Jeanie Snyder ..... Grade 7  
 Terin Voisine ..... Grade 8  
 Carol Ward ..... Grade 7  
 Cynthia Whitcher ..... Grade 8

### SPECIAL EDUCATION DIRECTOR

Margaret Polak

### TECHNOLOGY DIRECTOR

James Colby

### LIBRARY

Keni Hansen ..... Library Associate  
 Tina Parsons (long-term sub) ..... Media Generalist

### NURSE

Barbara Cliff, RN

### SECRETARIES

Sylvia Perkins  
 Lena Thayer

### SPECIALISTS

JoLynn Bonin ..... Health  
 Janet Butler ..... Speech  
 Lori Collins ..... Computer Education  
 Lucille Cook ..... Reading Specialist  
 Jonathan Frazier ..... School Psychologist  
 Michelle Fuller ..... Art  
 Deborah Gibbons-Bonnin ..... Spanish  
 Daniel Halter ..... Industrial Tech.  
 Linda Harrington ..... Title I  
 Jessica Hojsik ..... ESOL  
 Marcia Kiestlinger ..... COTA  
 Genevieve Kurtzman ..... Music  
 Andrew Lalos ..... Music  
 Sharon McBrearty ..... Physical Education  
 Anne Mulligan ..... Guidance  
 Annie Roy-Faucher ..... French  
 Maureen Sanborn ..... Guidance  
 Susan Sokul ..... Consumer Science

### LUNCH DIRECTOR

Roberta Tarsia

### LUNCH ASSISTANTS

Andrea Bourassa  
 Carolyn Dube  
 Barbara Labonville  
 Dawn Pelletier  
 Jean Stevens

### MAINTENANCE STAFF

Raymond Gagnon, Maintenance Director  
 Richard Beauchesne  
 Duc Nguyen  
 Donna Nichols  
 Paul Palmer  
 Russell Wyman

### AIDES

Sara Bournival	Dawn Potvin
Sue Gerrish	Roberta Rozamus
Colleen Mousseau	Leslie Schuttinger
Brenda Mullen	Staci Swan
Candice Murphy	Susan Woodcock
Joann Patrick	

# HOOKSETT MEMORIAL SCHOOL

## Principal's Report 2004-2005

The newly reopened Hooksett Memorial School began a first year as an elementary school on September 1, 2004 with 524 third, fourth, and fifth graders in attendance. One of the highlights leading to the reopening of HMS was the installation of the new playground, designed by a committee of parents and teachers along with student input. It includes slides and swings as well as equipment designed to promote fitness and active play. The playground was supported financially by a huge fundraising effort in the spring of 2004, and was installed on July 23, 24, and 31 (during a hot spell!) by 75+ parent/community volunteers. We also benefited from assistance and support of a number of area businesses, as well as the help provided by the town Highway and Parks and Recreation Departments. Many thanks for the outstanding efforts and leadership of coordinators Barb Brennan and Lori Macey!

Several new staff members joined HMS this year. Ms. Bridey Bellemare began her year of service as Assistant Principal. Mrs. Karen Bradley joined the third grade teaching team. Reading Specialist Mrs. Nancy Malynowski joined the faculty and Mrs. Marilyn Abkowitz began her service as Title I Tutor. Mrs. Stacey Collins and Mrs. Kelly Alois now serve as HMS school secretaries. Mrs. Mary Palmer joined the custodial staff and Mrs. Janyce Demers and Mrs. Louise Clarke transferred to the HMS School Lunch Staff. At midyear, the ESOL program welcomed a new teacher, Ms. Jessica Hojsik.

A series of visitation days, tours, and opportunities for the public to view the beautiful new facility occurred the week before school opened. The official Rededication of Hooksett Memorial School was a well-attended special event on October 2, 2004. The Hooksett American Legion Color Guard led the procession, presented the colors, and began the event by presenting the school with the US flag now displayed in front of the building. The program included remarks by student representatives, faculty members, superintendent Armand LaSelva, and board members. Members of the Cawley Middle School Band and Hooksett Memorial Chorus entertained the audience. A reception and tours were offered after the program. A committee of building administrators, teachers, and board members Peggy Teravainen and Joanne McHugh organized the Rededication program.

Implementation of the Positive Behavioral Interventions and Supports (PBIS) program was a yearlong focus. PBIS is a schoolwide program to create a safe school environment and address behavior in a proactive manner. With PBIS, all members of the school community work together to *do the right thing* by being safe, respectful, and responsible. Students were provided "cool tool" lessons which defined behavioral expectations for the classroom, lunchroom, hallways, on the bus, and on the playground. We celebrated our positive school community with a Fall Festival on October 29. Students created scarecrows with personal messages about respect, responsibility, and safety. Over 80 volunteers assisted with the crafts and games. The day was capped off with an exciting pep rally, which ended with the singing of our new school song, *You're a Grand "Old" School*.

Guidance/Health classes on conflict resolution and lessons about teasing and bullying are also integral parts of our instructional program. HMS continued the Peer Mediation program, training sixteen 4th and 5th graders as student mediators. Our elementary students and their families demonstrated generosity and caring with two schoolwide projects. Memorial School contributed \$1015 to the annual HERC fundraiser in December. During January, HMS students and staff demonstrated the *Power of the Penny* - raising \$894.74 in pennies and an additional \$1008.35 in loose change, dollars, and checks. The \$1903.09 was donated to the American Red Cross for tsunami disaster relief. Hooksett Memorial School received a Youth Heroes Award from the Manchester Chapter of the American Red Cross in recognition of this effort.

In October, Volunteer Coordinator Barbara Brennan and I accepted a Blue Ribbon Award from NH Partners in Education for our outstanding volunteer program. Barb Brennan was also honored as Outstanding School Volunteer Coordinator of the Year. Parent volunteer David Pearl was the recipient of the Volunteer in Technology Award. HMS benefited from the efforts of 186 volunteers who gave over 4,000 hours of service this year! As an example, over 120 parent volunteers assisted with the Field Day event in June. We thank all the adults who serve as such positive role models for the children. In June, Barb Brennan became the first individual in Hooksett to receive a prestigious NH Edies Award for her volunteer efforts. Congratulations Barb!



The school supports learning and achievement of all students in the core content and Unified Arts areas. District professional development focused on assessment during 2004-2005, when we implemented Measures of Academic Progress (MAP) tests for the first year. MAP tests are computer adaptive measures. They were administered in the fall of 2004, in the winter (to targeted groups) and again in the spring of 2005. The tests provide instructional levels and measure academic growth in reading, language usage, and mathematics. Teachers use multiple forms of assessment (including MAP tests) to evaluate student progress. We continue to support the Project ASPIRE (Advancing Student Performance through Improved Reading Education) initiative, promoting reading achievement among all students. Additional professional development focused on building teachers' knowledge and skills in differentiating instruction, which help to meet varied learner needs in the classroom. The Kids Voting USA program gave our students meaningful lessons in civics, history, and government. The culminating activity involved having students "register" and vote at Cawley School during the national election in November.

Parents continue to serve as key supporters of the school. We always have a fine turnout at September's Open House/Ice Cream Social, at the annual Parent Conference Day in November, and at our spring HMS Expo Nights in April. All students benefit from the outstanding efforts of the Hooksett PTA, led this year by President Nicole Long-Bennett. The PTA provided curriculum extension and enrichment through a number of assemblies and field trips. The assembly with *Lesley Smith and the Theater of Lights Puppets* connected closely with the PBIS initiative. Third graders enjoyed a trip to the Capitol Center in Concord to see the play, *Charlotte's Web*. Fourth graders traveled to the Palace Theater for the play, *Rikki Tikki Tavi*. A May visit from the Mt. Washington Observatory supported the grade 4 science study of weather. Fifth graders enjoyed presentations by Squam Lake Science Center personnel in February. The program focused on NH ecosystems and predator-prey relationships. The PTA also supported fifth grade classes' annual visits to the NH State House and Museum of NH History. These trips connect with the social studies curriculum. The PTA-sponsored *Science of Spin* assembly in June proved to be a popular way for children to build skills with yo-yos at the same time they learned about the laws of motion.

Opportunities to explore and perform in the arts are offered through the annual PTA Reflections Contest. Memorial School student winners were Roz Kenny-Birch, Vera Lee, Thomas Morse, Alexis Lievens, Chris Wong, Jessica Wilkinson, Hannah Willis, Kristina Wasowski, PJ Stamas, Marissa Schofield, and Lindsey Hampson. Two students were honored at the state level. Kristina Wasowski received a first place award for her literature entry and Hannah Willis' literature entry placed third.

Thanks to the PTA for providing special "extras," such as Birthday Books, playground toys, and painting of playground games. PTA volunteers offered hands-on help and enthusiastic support of the Memorial School Playground fundraisers and installation. The PTA also sponsored well-received author visits on April 4 - 6. Becky Ances and Ryan Wilson, Editors and Publishers of NH-based *Moo Cow Magazine* met with all the students, taught them about magazine writing and publishing, and helped each child create a personal copy of *The Chalkboard*, a magazine by and for HMS students.

Community organizations and town departments of Hooksett provide ongoing support. We appreciate the regular lunch time visits on Firefighter Fridays. The Hooksett Fire Department also provided support with fire and emergency drills. They visited Memorial with annual assemblies about fire safety in October. Fourth graders participated in Community Services Officer Frank Gray's annual lessons on Dog Behavior and Safety. In June, fourth graders also enjoyed a visit with a police dog. Dale Hemeon and the Highway Department, Diane Boyce and the staff of the Transfer Station continue to assist us with our grounds and support our recycling program.

The D.A.R.E. program continued for our fifth graders this year. The curriculum emphasizes building good decision-making skills and making healthy choices. It was taught by Sgt. Lori Stowell. We thank members of the Hooksett Police Department for assisting with D.A.R.E. Graduation festivities on May 27. Congratulations to the fifth grade D.A.R.E. essay winners Stephanie Wight, Christopher Manning, Lindsey Grant, Marina Spencer, Dara Zuckerman, Mark Lyscars, and Kayla McGahey. We also appreciate the messages shared by Sgt. Stowell and keynote speaker, Cheryl Abbott, Community Relations Director of the Manchester Monarchs.

Intermediate level students enjoy growing and learning through co-curricular and extra-curricular activities, such as *Memorial Memos*, our school newspaper (aptly named by third grader Kimmie

Jacobs). Thanks to the parent volunteers who assist with this activity! Three teams of HMS students practiced faithfully after school hours and participated in the Destination Imagination regional meet in March. The *Dizzy Derby* and *Improving Along* teams represented Memorial School at the state level competition. Thanks to team managers Mrs. Marston, Mrs. O'Hara, Mrs. Looney, Mr. MacDonald, Scott Gallagher, and Coordinator Mrs. Stetson.

Over 175 fourth and fifth graders participated in Memorial School's co-curricular music programs. Our Beginning and Advanced Bands are directed by Mr. Lalos with assistance from Mrs. Warhola. The HMS Chorus is directed by Mrs. Warhola. We were fortunate to have a group of middle and high school student band volunteers who assisted at after-school rehearsals and at concerts. As always, these children demonstrated remarkable growth in musical knowledge, skills, and confidence! The entire school community celebrated *Music in Our Schools Month* with a performance by The New England Brass on March 21, sponsored by Bank of America.

Throughout the year, HMS students participate in a number of competitions and contests. Fifth grader Ryan Littlehale represented HMS at the Union Leader District Spelling Bee. Taylor Raney was awarded first place in the Lions Club Peace Poster Contest. Greg Andrew and Emily Gregoire represented Hooksett at the NH State House kickoff to *Read Across America* celebrations. They were excited to meet with Governor John Lynch and NH State Senator Ted Gatsas.

Hooksett Memorial School teachers continue to fulfill the district's educational mission with outstanding dedication and skill. On behalf of the students, I thank them for their tireless efforts during the move and reopening of HMS. They serve with energy, creativity, commitment, and great enthusiasm. Hooksett's children have also been well

served and supported by our superintendent, Mr. Armand LaSelva, assistant superintendent, Mr. Eric Wigode, business administrator, Mrs. Sally Waterhouse, and the SAU administrative staff. I also thank the members of Hooksett's dedicated and involved school board. It is an honor and pleasure to work with fellow members of Hooksett's administrative team - Bill Estey, Linda McAllister, Ron Pedro, Becky Wing, Bridey Bellemare, and Marge Polak.

We said good-bye to several individuals this year. Special thanks to school secretary Mrs. Pat Ziemba, who retired this year after over 20 years of service to the district. We also thank and extend best wishes to Mrs. Mary-Jean Chaput, who retired as Media Specialist, and said good-bye to Mrs. Liz Berry who resigned as ESOL teacher. We extend our appreciation and best wishes to SAU personnel - Mr. Eric Wigode and Mrs. Sally Waterhouse, who left SAU 15 this year, and wish Ms. Bellemare and Mrs. McAllister all the best as they move on to administrative positions in other NH districts.

It continues to be an honor and privilege to serve the students, families, and community as principal of Hooksett Memorial School. This was a very special year in the history of Hooksett schools. HMS is and will continue to be a wonderful educational facility and a great school community because of the involvement and commitment of so many individuals, community departments, and organizations. Working together, we continue to offer excellent educational opportunities for Hooksett's children.

Respectfully submitted,

Carol B. Soucy  
Principal



# HOOKSETT MEMORIAL SCHOOL

## Staff List 2004-2005

### PRINCIPAL

Carol B. Soucy

### ASSISTANT PRINCIPAL

Bridey Bellemare

### TEACHERS

Donna Amato ..... Grade 4  
 Susan Bennett ..... Grade 5  
 Karen Bradley ..... Grade 3  
 Amy Chalifour ..... Special Needs  
 Janet Champagne ..... Grade 4  
 Patricia D'Aloia ..... Grade 4  
 Andrea Dalton ..... Grade 3  
 Denise Duchesne ..... Grade 5  
 Daniel Gillen ..... Grade 5  
 Kathleen Lang ..... Grade 5  
 Ruth Leff ..... Grade 5  
 Laurel Levesque ..... Special Needs  
 Christopher MacDonald ..... Grade 4  
 Diane Miner ..... Grade 5  
 Robin Nicoletti ..... Special Needs  
 Sarah Plocharczyk ..... Grade 4  
 Arthur Rivet ..... Grade 5  
 Karen Roy ..... Grade 4  
 Nadine Saunders ..... Grade 3  
 Roberta Smagula ..... Grade 3  
 Eleanor Stetson ..... Grade 4  
 Barbara Thinnes ..... Grade 4  
 Teryl Ux ..... Grade 3  
 Barbara Van Uden ..... Grade 4  
 Rebecca Veilleux ..... Grade 3  
 Jacqueline Wood ..... Grade 3

### SPECIAL EDUCATION OFFICE

Margaret Polak, Special Education Director  
 Debra Savoie, Special Education Secretary  
 Justine Sheppard, Elementary SPED Coordinator  
 Jennifer Clarke, High School SPED Coordinator

### TECHNOLOGY DIRECTOR

James Colby

### SPECIALISTS

Marilyn Abkowitz ..... Title I  
 Susan Berger ..... Guidance  
 Colette Cote ..... Title I  
 Darlene Demos ..... Grade 3/Music  
 Jonathan Frazier ..... School Psychologist  
 Jessica Hojsik ..... ESOL  
 Kathleen Jenkins ..... Grade 3/Physical Education  
 Marcia Kiestlinger ..... COTA  
 Andrew Lalos ..... Instrumental

Nancy Malynowski ..... Reading  
 Lisa Merrill ..... Art  
 Danielle Moore ..... Speech  
 Carol Olkonen ..... Physical Education/Health  
 Karen Schwinger ..... Reading  
 Cynthia Warhola ..... Music  
 Anne White ..... Grade 3/Art

### SECRETARIES

Kelly Alois  
 Stacey Collins

### LUNCH DIRECTOR

Roberta Tarsia

### LUNCH ASSISTANTS

Louise Clarke  
 Janyce Demers  
 Patricia Gorton  
 Deborah Jodoin  
 Theresa Piszczek

### LIBRARY

Tina Parsons (long-term sub) ..... Media Generalist  
 Linda Williams ..... Library Associate

### NURSE

Lisa Jacobson, RN

### MAINTENANCE STAFF

Raymond Gagnon, Maintenance Director  
 Kenneth Dundon  
 Douglas MacDougall  
 Richard Noonan  
 Mary Palmer

### AIDES

Paula Acorace  
 Sheila Bishop  
 Diane Cate  
 Jenny Fecteau  
 Esther Haskins  
 Rebecca McCarthy  
 Amanda Weeks

## **FRED C. UNDERHILL SCHOOL**

### **Principal's Report 2004-2005**

The Fred C. Underhill School welcomed 461 students in September. We had 115 kindergartners, 185 first graders, and second grade had 161 students. Our first grade had nine sections in order to offer a class size conducive to a positive learning environment. We finished the school year with 116 kindergartners, 184 first graders, and 155 students in second grade. This was our first year without our third graders and it provided us the opportunity to put Art and Music in their own classrooms. Our specialists were able to provide the full expanse of their Unified Arts programs. Our children were the benefactors of our expanded space in the form of an enriched classroom experience.

SAU #15 continued our reading initiative called Project ASPIRE (Advancing Student Performance through Improved Reading Education). We implemented the assessment tool DIBELS (Dynamic Indicators of Basic Early Literacy Skills) in K-2. Benchmark tests were administered in the fall, winter, and spring. Bi-weekly/monthly progress monitoring was initiated for our special needs students and general education students whose test results landed in the intensive intervention range. The results of the DIBELS testing were used to inform instruction, make program decisions, and they were also used for end of the year placement decisions for the next grade level.

Our Reading Specialists Jackie Leathers and Karen Murray provided training to our teachers throughout the school year to help identify appropriate strategies and methods to advance individual children. Mrs. Leathers and Mrs. Murray became recognized experts in the DIBELS area and provided similar instruction to other districts and at statewide conferences.

Our Positive Behavioral Interventions and Supports (PBIS) program continued with great success. This program enhances the capacity of the school to design effective environments where teaching and learning occurs. Each year 40% of our student population is new to our building, its

surroundings, and our expectations of them. Assistant Principal Linda McAllister and Guidance Counselor Marcia Planchet again led the PBIS instruction for our teachers. It has taken an enormous amount of time as our teachers, after receiving training and guidance, developed teaching tools and strategies for school-wide behavior guidelines for consistent discipline practices and procedures. A dedicated group of teachers are continuing to fine-tune our product as we extended our program onto bus transportation. This initiative proved to be another successful venture.

Our second graders have continued the third grade's wonderful working relationship with the Transfer Station. The students in second grade collected paper, cardboard and magazines every Thursday for a Friday pickup. Our results continue to be commendable.

Literacy has always been the core of any primary educational program and our school highlighted that with many activities throughout the school year. Our Literacy Week followed the theme of Read Across America Week and included Ms. Tabatha D'Agata, a children's author from Hooksett, NH. She has written several books for younger children. Ms. D'Agata provided writing activities for all of the children of K-2 over a three-day period. She also read to our students in conjunction with our annual evening Book Fair over the two-night period. A group of students from the David R. Cawley Middle School also read to our first graders. They were wonderful role models for the day.

Our PTA continued their support of our children with their volunteer support at school events and classroom activities. Enrichment was the focus as they worked with our Literacy Committee and arranged the Author Tabatha D'Agata visit, funded field trips to Amoskeag Fishways, Odiome Point and an in-building visit for kindergarten with the Boston Museum of Science Outreach program. The highlight for this school year was the PTA's support of two extraordinary

assemblies. In April, Plymouth State University's professional theatre company presented TIGER (Theatre Integrating Guidance, Education, and Responsibility). This program is designed to help children, schools, parents, and communities deal proactively and positively with social issues and concerns facing children in schools today. The production deals with a wide variety of differences including race, language, height, weight and special needs. By using children's own words about being treated differently, TIGER hopes to help students envision and implement kindness and compassion to themselves and their peers. In June, Lesley Smith's Theatre of Life Puppets and Band energized our students with their production of "Monsters Under The Bed." This presentation focused on nutrition and exercise. The puppets highlighted nutritional eating, fitness, and calcium intake. Sammy Snail and his friends used humor as the vehicle for learning important nutrition and fitness concepts. Birthday books were presented each month to our students as PTA volunteers allowed them to pick a favorite book in honor of their birthday. The PTA also sponsored the Reflections Program, which highlights individual skills in the areas of Music, Literature, Photography, and Visual Arts. The PTA ended our school year with their unwavering support of our activity and field days. Their presence makes a high-energy day run smoothly.

The PTA sponsored Jack Agati of Encouraging Concepts to provide a parenting workshop for the school community. The National PTA suggested that we could bolster our PTA and school connection programs by offering parenting workshops. The PTA worked with our School Counselor to identify an established presenter in the area of parenting. Mr. Agati is nationally known and is New Hampshire bred. The PTA sponsored three workshops over a five-week period. The evening session's topics were: The Art of Encouragement, Goals of Behavior, and Managing Misbehaviors through Logical Outcomes.

The New Hampshire Partners in Education again recognized the strong family support of Underhill School as we received the Blue Ribbon School Achievement Award for our outstanding volunteer program. Our school thrives on the support provided by our parents and friends.

The Fred C. Underhill School bid farewell to Susan Wright and G. Linda McAllister. Mrs. Wright provided 34 years of dedicated service to educating the youth of Hooksett. Mrs. McAllister, after nearly 20 years of service to the Hooksett School District, is moving on to the Merrimack Valley School District as a Principal. Her educational and administrative experience coupled with exemplary values and dedication to children will ensure success in her new and well-deserved role.

Respectfully submitted,

William H. Estey  
Principal



# FRED C. UNDERHILL SCHOOL

## Staff List 2004-2005

### PRINCIPAL

William H. Estey

### ASSISTANT PRINCIPAL

G. Linda McAllister

### TEACHERS

Barbara Allard ..... Grade 1  
 Maryann Boucher ..... Grade 1  
 Linda Burke ..... Grade 2  
 Jean D'Espinosa..... Grade 2  
 Marnie Devereaux..... Grade 1  
 Sandy Dubisz ..... Grade 2  
 Sharon Dugas..... Grade 2  
 Carol Dunlee ..... Grade 1  
 Nancy Dupont..... Grade 1  
 James Fox ..... Grade 2  
 Janet Girard..... Grade 2  
 Olga Haveles..... Grade 1  
 Jeanne LaBelle..... Special Needs  
 Lynn Lundergan..... Special Needs  
 Deborah Mahair ..... Grade 2  
 Cheryl Moreau ..... Grade 1  
 Tracy Ouimette ..... Kindergarten  
 Lisa Pollard..... Pre-School  
 Carol Pressman ..... Kindergarten  
 June Rich ..... Kindergarten  
 Ralene St. Pierre ..... Grade 2  
 Susan Wright..... Grade 1  
 Deborah Young..... Grade 1

### SPECIAL EDUCATION DIRECTOR

Margaret Polak

### TECHNOLOGY DIRECTOR

James Colby

### SPECIALISTS

Christine Bradley ..... Occupational Therapist  
 Darlene Demos ..... Music  
 Bonnie Gillen..... Title I  
 Kathleen Jenkins ..... Physical Education  
 Tammy Lade ..... Title I  
 Jackie Leathers..... Reading Specialist  
 Danielle Moore ..... Speech  
 Karen Murray..... Reading Specialist  
 Jacqueline Perra ..... Speech  
 Debra Piccioli ..... Occupational Therapist  
 Marcia Planchet ..... Guidance Counselor  
 Ann Rousse ..... ESOL  
 Rebecca Roy ..... Preschool Coord./Speech Pathologist  
 Anne White ..... Art

### SECRETARIES

Irene Maurier  
 Janet McAndrew

### CLERICAL ASSISTANT

Paula Mattson

### LUNCH DIRECTOR

Roberta Tarsia

### LUNCH ASSISTANTS

Kara Argo  
 Beverly Bairam  
 Pat Bouchard

### LIBRARY

Tina Parsons (long-term sub)..... Media Generalist  
 Diane Lovejoy..... Library Associate

### NURSE

Irene Dion, RN, BSN

### MAINTENANCE STAFF

Raymond Gagnon, Maintenance Director  
 John Cronin  
 Teresa Gibbs  
 Raymond Huppe  
 Fred LaTour  
 Fred Taillon

### AIDES

Crystal Addo	Judy Lessard
Andrea Baron	Michelle Lyons
Michelle Baer	Amy Miller
Diane Cate	Denise Moore
Rachel Cohen	Jane Murphy
Phyllis Dina	Cheryl Myers
Jessica Duquette	Sheila Nichols
Pamela Garland	Hilary Palmer
Nancy Hawes	Eleanor Robbins
Linda Kleinschmidt	Jenny Townley



# DAVID R. CAWLEY MIDDLE SCHOOL

## CLASS OF 2005

Colby Aiken  
 Cole Alois  
 Angelique Andrews St. Laurent  
 Andrew Ang  
 Sara Arrigo  
 Chelsea Auger  
 Daniel Baribeau  
 Sarah Barnes  
 Douglas Beaudoin  
 Kyle Beland  
 Deven Belanger  
 Elizabeth Belanger  
 Melissa Benoit  
 Ralph Bens, IV  
 Casey Bergeron  
 Michael Bernier  
 Jennifer Berntsen  
 Scott Bishop  
 Ryan Boehlke  
 Matthew Bouchard  
 Shanna Boucher  
 Matthew Bourgeois  
 Coty Bourke  
 Johnathan Bowler  
 Stacey Breton  
 Nicholas Bullard  
 Matthew Burdzy  
 Adam Burke  
 Brian Byrd  
 Chelsea Cahill  
 Joseph Campbell, Jr.  
 Jared Carlson  
 Dalton Carmody  
 Anthony Cecilio  
 Daniel Charpentier  
 Ronald Chase  
 Jahanzeb Choudhry  
 Adam Clark  
 Brianna Clayton  
 Cassidy Clayton  
 Nathan Collins  
 Lucas Colman  
 Kalaa Colpas  
 Justin Colvin  
 Courtney Cookson  
 Lyndy Cooper  
 Tessa Corliss  
 Janessa Cranshaw  
 Jonathan Crockett  
 Christopher Daigle  
 Andrew Daneau  
 Nichole Daniszewski

Kyle Dauphine  
 Angela DeFreest  
 Joseph Desharnais  
 Dimitri Dongas  
 Derrick Dow  
 Stephen Doyon  
 Michelle Fecteau  
 Nicholas Florence  
 Trisha Fowler  
 Jacob Frazier  
 Brian Frechette  
 Ariel Freeman  
 Adam Gahara  
 Kevin Germain  
 Tyler Gingras  
 Teri Goyette  
 Corey Green  
 Jesse Greene  
 Dina Gult  
 Brittany Hamilton  
 Jessica Hardwick  
 Zachary Harisiades  
 Michael Harrington  
 Allison Herron  
 Alysia Hilliker  
 Mustafa Hodzic  
 Barry Hooper  
 Trevor Hooper  
 Samantha Hoyt  
 Gregory Hunter  
 Kody Inglis  
 Janet Jenkins  
 Daniel Jin  
 Kaitlin Kennedy  
 Cecilia Labrecque  
 Celina Labrecque  
 Matthew Ladieu  
 Matthew Lafond  
 Yik Yu (Christine) Lee  
 Andreanne LeFebvre  
 Zhi (Ken) Liang  
 Christopher Lindskog  
 Stephenie Lumb  
 Charles MacKinnon  
 Nicholas Manning  
 Jillian Marx  
 Ariel McCusker  
 Matthew McGown  
 Emily Mercer  
 Courtney Meyer  
 Brandon Mitchell  
 Thomas Mitchell

Dylon Montminy  
 Alexander Morenz  
 Randall Mudge  
 Johnathan Murphy  
 Jasmin Omanovic  
 Christopher Ouellette  
 Hanish Patel  
 Anthony Petroski  
 Nicholas Phagan  
 Stephen Philibotte  
 Keith Pilotte  
 Courtney Pinsonneault  
 Kayla Quinlan  
 Jessie Ramalho  
 Alejandro Reyes  
 Nicholas Risoni  
 Nicholas Rosa  
 Brianne Roy  
 John Roy  
 Meghan Russell  
 Joseph Saliba  
 Samantha Sargent  
 Erna Selimovic  
 Matthew Slone  
 Rosemary Smaglick  
 Nicole Soucy  
 Adam Soulios  
 Amanda St. Jean  
 Andrew Stencavage  
 James Stewart  
 James Swalgen  
 Natalie Sweeney  
 Zachary Sweeney  
 Karena Therrien  
 Kyle Thornton  
 Jacob Tremblay  
 Jenna Tremblay  
 Samantha Vaughns  
 Gabrielle Velasquez  
 Michael West  
 Alan White  
 John Wight, Jr.  
 Brittany Wilcox  
 Courtney Wilcox  
 Ashley Wilkins  
 Kierstin Williams  
 Autumn Wilton  
 Jonathan Woods  
 Jacob Wurster  
 Matthew Zapel









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# CHURCHES AND CIVIC GROUPS

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## CHURCHES

Bethel Christian Fellowship	206 Whitehall Road	669-6712
Church of the Nazarene (www.hooksettnazarene.ocatch.com)	7 Silver Avenue	627-2971
Congregational Church of Hooksett	5 Veteran's Drive	485-9009
Emmanuel Baptist Church (www.emmanuelbaptistchurch.com)	14 Mammoth Road	668-6473
Full Trinity Gospel	16 Highland Street	485-2772
Harvest Baptist Church	361 Hackett Hill Road	627-2633
Heritage Baptist Church	21 Londonderry Turnpike	641-4921
Holy Rosary Catholic Church	21 Main Street	485-8567
Trinity Full Gospel Church	16 Highland Street	622-2851
Westminster Presbyterian Church	125 Londonderry Turnpike	623-2017

## CIVIC GROUPS

American Legion Post #37	Andy Felch	485-7048
Amoskeag Rowing Club	June Larkins	668-2130
Boy Scout Troop 32	Joe Olshefski	669-7641
Boy Scout Troop 292	Allen Pinney	268-0750
Clothing Bank c/o Hooksett-ites Happy Helpers	Bernadette Chevrette	485-4071
Cub Scout Pack 292	Gil Ouellette	497-5613
Elk's Lodge	39 Londonderry Turnpike	623-9126
Friends of Hooksett Library	Katherine Shamei	485-3744
Fun in the Sun	c/o Parks & Rec	485-5322
Garden Club	Stephen Cornish	493-3521
Girl Scouts	Robin Boyd	623-3941
Historical Society	Tina Paquette	485-2318
Hooksett Commerce Alliance	Ken Culbertson	647-5718
Hooksett Emergency Relief Commission (HERC)		
For Funds	Joy Buzzell	485-8769
For Transportation	Olive Matthewson	485-2518
Hooksett Food Pantry	Dot Seay	625-4754
Hooksett Grange	Elizabeth Bailey	225-9782
Hooksett Rebekah Lodge #90	Cynthia Wright Cadorette	668-2273
Hooksett Youth Athletic Association	David Dickson	627-9773
Hooksett-ites	Sully Hassan	485-7417
Kiwanis Club of Hooksett	Dona Krete	647-4446
Knights of Columbus	Alpha Chevrette	485-9448
Lion's Club	Robert Schroeder	485-5021
Old Home Day Committee	Robin Boyd	623-3941
Prayer Hall Housing	Dottie Seay	668-2663
Retired Senior Volunteer Program	Irene Kramer	634-1169
Retired Senior Volunteer Program	Concord	224-3452
Robie's Country Store Preservation Assoc.	Robert Schroeder	485-3881
Voluntary Action Center	Jean Desany	668-8601



Auburn Road



Hackett Hill Road #1



Hackett Hill Road#2



Pleasant Street



Saw Hill Road



Smyth Road