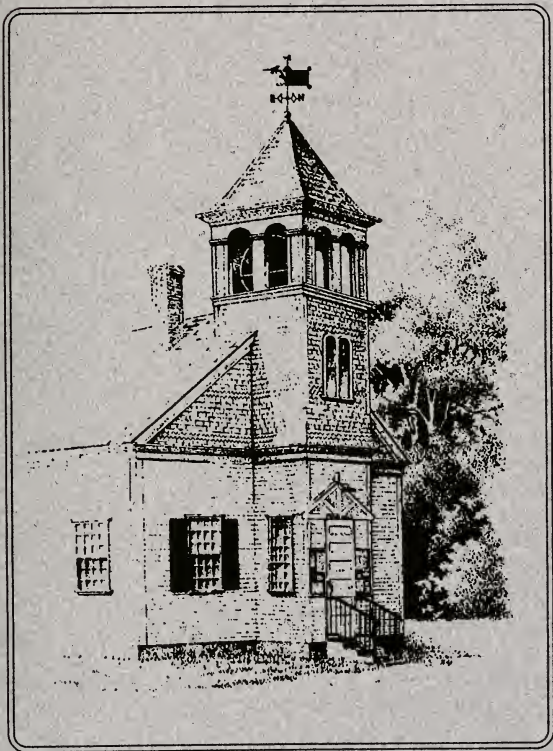


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ANNUAL REPORTS OF THE TOWN OFFICERS

BROOKFIELD NEW HAMPSHIRE 1996



For the fiscal year ending December 31, 1996
Vital Statistics for 1996

**Annual Reports
of
The Town Officers**

**Brookfield
Carroll County
New Hampshire
1996**

For the fiscal year ending December 31, 1996

Vital Statistics for 1996

Emergency Telephone Numbers

911

Fire
Police
Ambulance

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List of Town Officers

Selectmen

Daniel R. O'Neill
Term Expires 1997

Bradford N. Williamson
Term Expires 1998

Robert Heinlein
Term Expires 1999

Treasurer

Harriet K. Wilson, *Term Expires 1998*

Town Clerk

Virginia McGinley, *Term Expires 1998*

Tax Collector

Diana Peckham, *Term Expires 1998*

Health Officer

Diana Peckham

Police Chief

Timothy Merrill (Wakefield)

Civil Defense Director

Bradford Williamson

Forest Fire Wardens

Douglas Vanderpool, Warden

David Q. Towle
Richard Peckham

Bruce Wiggin
Bradford Williamson

Auditors

Norman Royle *Term Expires 1997*

Jean Albro *Term Expires 1997*

Moderator

Ernest Brown, Jr. *Term Expires 1998*

Supervisors of the Check List

Nancy Jacobson
Term Expires 2000

Jean Albro
Term Expires 1998

Diana Quarnstrom
Term Expires 2002

Ballot Clerks

Midge Leonard
Gloria Duffy

Elizabeth Tozier
Ann Pinkham

Trustees of Trust Funds

Martha Pike
Term Expires 1997

Ron Fountain
Term Expires 1998

Chris Pinkham
Term Expires 1999

Planning Board

Leonard Chase, Chairperson	Term Expires 1997
David Albro	Term Expires 1997
Ann Pinkham	Term Expires 1998
Janet Williamson	Term Expires 1998
Andy Jacobson, Vice Chairperson	Term Expires 1999
Ronnald Murray	Term Expires 1999
Bradford Williamson, Selectmen's Rep.	
Norman Royle, Alternate	
Dick Peckham, Alternate	

Zoning Board of Adjustment

Charlie Barber	Term Expires 1998
Terry Colligan	Term Expires 1998
Malcolm Kurth	Term Expires 1999
Fred Perry	Term Expires 1999
Daniel O'Neill, Selectmen's Rep.	
Leonard Chase, Alternate	
Jay Badger, Alternate	

Conservation Commission

James Whittemore	Term Expires 1997
Ron Murray, Chairperson	Term Expires 1997
Christopher Pinkham	Term Expires 1998
Warren Brodrick	Term Expires 1998
Charles Buckland	Term Expires 1999
Doug Vanderpool	Term Expires 1999
Judy Brenner, Alternate	

Selectmen's Hours

Tuesday 6:30 P.M. to 8:30 P.M. alternate weeks
Town House
522-3688

Town Clerk's Hours

Monday 1:00 P.M. to 8:00 P.M.
Town House
522-3231

Tax Collector's Hours

Second and Fourth Friday 9:00 A.M. to 2:00 P.M.
Any other time by appointment
522-6551

Planning Board's Hours

Second Monday of each month
7:30 P.M. to 9:00 P.M.
Town House
522-3688

Conservation Commission's Hours

First Wednesday of each month
7:30 P.M.
Town House

Town Warrant

STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Brookfield in the County of Carroll in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town House in said Brookfield on Tuesday the eleventh day of March, next, at seven of the clock in the evening to act upon the following subjects:

Polls will be open from 1:00 to 6:00 P.M.

1. To choose all necessary Town Officers for the coming year. (By Ballot) (Majority Vote Required)
2. To vote to accept the Planning Board's revision of the existing Zoning Ordinance to bring it into conformity with recent legislation and case law. (By Ballot) (Majority Vote Required)
3. To vote to accept adoption of the CABO One and Two Family Dwelling Code - 1995 Edition and future editions as the Building Code of the Town of Brookfield, New Hampshire and consequent revision of the existing Building Code Ordinance. (By Ballot) (Majority Vote Required)
4. To vote to accept adoption of the ordinance based on the New Hampshire Model Flood Plain Ordinance to meet the minimum requirements of sections 60.3(b) of the National Flood Plain Insurance Program Regulations. (By Ballot) (Majority Vote Required)
5. To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of the 1997 taxes. (Majority Vote Required)
6. To see if the Town will vote to raise and appropriate the sum of \$16,500.00 for the purpose of completing an update to the Town appraisal performed in 1991 to reflect more current market realities. (Majority Vote Required)

7. To see if the Town will vote to authorize the Selectmen to contract with the Town of Wakefield for police protection at a cost of \$57,201.00. (Majority Vote Required)
8. To see if the Town will vote to raise and appropriate the sum of \$3,282.00 for Brookfield's share of maintenance of the Wakefield Area Ambulance expenses. (Majority Vote Required)
9. To see if the Town will vote to raise and appropriate the sum of \$12,092.00 for the Wakefield Fire Department. (Majority Vote Required)
10. To see if the Town will vote to raise and appropriate the sum of \$3,000.00 for the purchase of a generator to provide emergency electricity. (Majority Vote Required)
11. To see if the Town will vote to raise and appropriate the sum of \$30,315.00 for use of the Sanbornville Landfill, with an additional sum of \$2,500.00 to be raised for the use of the Septage Lagoon. (Majority Vote Required)
12. To see if the Town will vote to raise and appropriate the sum of \$2800.00 for the Gafney Library Incorporated. (Majority Vote Required)
13. To see if the Town will vote to raise and appropriate the sum of \$7,000.00 for the completion, production, and printing of the town history. (Majority Vote Required)
14. To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to be placed in the Capital Reserve Fund for Town Road Equipment. (Majority Vote Required)
15. To see if the Town will vote to raise and appropriate the sum of \$2,000.00 to be placed in the Capital Reserve Fund for Landfill Closure costs. (Majority Vote Required)
16. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be placed in the Capital Reserve Fund for a Town Meeting Building. (Majority Vote Required)

17. To see if the Town will vote to raise and appropriate the sum of \$6,500.00 for the Expendable General Fund known as the Town Buildings Maintenance Fund. (Majority Vote Required)
18. To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to be placed in an expendable trust fund for the preservation of town records. (Majority Vote Required)
19. To see if the Town will vote to increase the annual salary of the Selectmen and the Treasurer from \$800 to \$1,000. (Majority Vote Required)
20. To see if the Town will vote to authorize the Board of Selectmen to set fees as per RSA 41.9-a. (Majority Vote Required)
21. To see if the Town will vote to authorize the Board of Selectmen to sell or transfer any property acquired by the town by a Tax Collector's Deed. Sale or transfer to be by public auction, advertised sealed bid, or in such other manner as determined by the Selectmen as justice may require. This authority shall extend indefinitely until rescinded. (Majority Vote Required)
22. To see if the Town will vote to modify the elderly exemptions from property tax in the Town of Brookfield, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$10,000.00; for a person 75 years of age up to 80 years, \$15,000.00; for a person 80 years of age and older, \$20,000.00.
To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such a person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have an income of not more than \$13,400.00 or, if married, a combined net income of less than \$20,000.000; and own assets not in excess of \$35,000.00 excluding the value of the person's residence. (Chapter 140, Laws of 1996) (Majority Vote Required)

23. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies, and devices made to the Town in trust for any public purpose, as permitted by RSA 31:19. (Majority Vote Required)
24. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept, and expend, without further action by Town meeting, money from the state, federal, or other governmental unit or a private source which becomes available during the year, in accordance with RSA 31:95b. (Majority Vote Required)
25. To see if the Town will vote to raise such additional sums of money as may be necessary to defray Town Charges for the ensuing year and make appropriations for same, as set forth hereafter. (Majority Vote Required)
26. To see if the town of Brookfield will vote to change the classification of Roberts Road from the current classification of a private road to a town road. Specifically, it is being requested that the roadway located in Woodland Acres, an eleven lot subdivision off of Route 109, be accepted and maintained as a town of Brookfield roadway. (By Petition) (Majority Vote Required)
27. To see if the Town will vote to prohibit the processing, storage, and landspreading of wastewater treatment sludge/ biosolids, including, but not limited to sewage, paper and pulp mill sludge, whether it be wet, dry, composted, pelletized, mixed with other materials or injected on or into the land in the town of Brookfield. (By Petition) (Majority Vote Required)

Purposes of General Government

Executive	8,000
Election, Registration & Vital Statistics	4,000
Financial Administration	21,000
Legal Expenses	10,000
Employee Benefits - FICA	1,700
Planning and Zoning	3,500
General Government Buildings	5,000
Cemeteries	500
Insurance	8,350
Advertising & Regional Associations	1,250
Contingency Fund	2,850
Forest Fire/Dry Hydrants	5,000
Public Safety	
Code Enforcement	500
Highways and Streets	
Highways and Streets	80,000
Street Lighting	275
Haz. Mat. Collection	310
Welfare	
Vendor Payments	2,250
Culture and Recreation	
Patriotic Purposes	300
Conservation Commission	200
Debt Service	
Interest on TAN	1,500
Capital Outlay	
Equipment, Machinery & Vehicles	2,000
Buildings	3,000
Improvements other than bldgs	2,000
Health	
Health Agencies	3,710
Animal Control	<u>500</u>
TOTAL	167,695

Budget of the Town

PURPOSES OF APPROPRIATION		Appropriations	ACTUAL	Appropriations
		<u>1996</u>	<u>1996</u>	<u>1997</u>
GENERAL GOVERNMENT				
4130	Executive	8,000	6,603	8,000
4140	Election, Registration & Vital Statistics	5,000	5,549	4,000
4150	Financial Administration	18,325	16,308	21,000
4152	Revaluation of Property	7,500	375	16,500
4153	Legal Expense	10,000	1,710	10,000
4155	Personnel Administration	1,600	2,088	1,700
4191	Planning and Zoning	5,500	5,060	3,500
4194	General Government Bldg	4,950	4,736	5,000
4195	Cemeteries	500	0	500
4196	Insurance	7,850	6,363	8,350
4197	Advertising, Reg. Assoc.	1,250	1,305	1,250
4199	Other	6,394	500	2,850
PUBLIC SAFETY				
4210	Police	56,199	55,787	57,201
4215	Ambulance	5,000	3,699	3,282
4220	Fire	14,080	12,969	12,092
4240	Code Enforcement	500	369	500
4290	Emergency Mgt	0	0	3,000
4299	Other Public Safety	5,000	4,055	5,000
HIGHWAY AND STREETS				
4312	Highways and Streets	61,200	57,772	80,000
4316	Street Lighting	250	256	275
SANITATION				
4323	Haz. Mat. Collection	0	0	310
4324	Landfill Operations	29,215	27,815	30,315
4326	Sewage Treatment	2,500	2,500	2,500
HEALTH				
4414	Animal Control	500	54.42	500
4415	Health Agencies, Hosp., VNA	3,316	3,916	3,710
WELFARE				
4445	Vendor Payments	2,250	1,272	2,250
CULTURE and RECREATION				
4550	Library	2,800	2,800	2,800
4583	Patriotic Purposes	100	0	300
4589	Other - Town History	0	0	7,000
CONSERVATION				
4611	Conservation Commission	200	61	200
DEBIT SERVICE				
4723	Interest on TAN	1,500	916	1,500
CAPITAL OUTLAY				
4902	Mach., Veh., & Equip.	2,000	1,340	2,000

4903	Buildings	3,000	0	3,000
4909	Improv. Other than Bldgs	0	0	2,000
OPERATING TRANSFERS OUT				
4915	To Capital Reserve Fund	22,000	22,000	29,500
4916	To Trust and Agency Funds:			
	Building Maintenance	<u>5,000</u>	<u>5,000</u>	<u>9,000</u>
TOTAL APPROPRIATIONS		293,479	252,362	167,695

SOURCE OF REVENUE		Estimated 1996	Actual 1996	Estimated 1997
TAXES				
3185	Yield Taxes	8,000	14,397	10,000
3190	Interest & Penalties on Delinquent Taxes	20,000	21,081	20,000
LICENSES, PERMITS, AND FEES				
3220	Motor Vehicle Permit Fees	40,000	53,149	40,000
3230	Building Permits	500	499	500
3290	Other Licenses, Permits & Fees	0	1,748	1,000
FROM STATE				
3351	Shared Revenue	12,000	12,792	12,000
3352	Meals & Rooms Tax Dist.	0	4,189	0
3353	Highway Block Grant	16,345	16,460	16,000
MISCELLANEOUS REVENUES				
3501	Sale of Municipal Property	0	32	2,500
3502	Interest on Investments	1,500	2,027	1,800
3509	Other	0	100	0
INTERFUND OPERATING TRANSFERS IN				
3913	Capital Projects Fund	0	16,300	0
3915	Capital Reserve Fund	<u>0</u>	<u>3,464</u>	<u>0</u>
TOTAL REVENUES AND CREDITS		98,345	158,737	161,300

AMOUNT VOTED FROM SURPLUS	57,500
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TOTAL APPROPRIATIONS	340,885
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LESS: AMOUNT OF ESTIMATED REVENUES EXCLUSIVE OF PROPERTY TAXES	161,300
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AMOUNT OF TAXES TO BE RAISED (EXCLUSIVE OF SCHOOL AND COUNTY TAXES)	179,585
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Treasurer's Report

January 1, 1996 to December 31, 1996

During 1996, for the first time in many years, the town did not need to borrow any money in anticipation of taxes. This is a significant accomplishment resulting at least in part by the prompt payment of property and yield taxes and by the twice each year tax billing which was instituted in 1992.

The Town bought property and yield taxes through the lien process in the amount of \$76,459.07. This amount is not included in the following reports as either revenues or expenditures. A portion of those liens have been redeemed and that portion is reflected in the reports.

Reminder: There will be a \$10.00 fee charged for any check returned by the bank for insufficient funds. Payment of the fee and the check must be made in cash or by certified check or money order.

The reports that follow are true summaries taken from the books of the Treasurer for the period from January 1, 1996 through December 31, 1996, and are complete to the best of my knowledge and belief.

Harriet K. Wilson
Treasurer

CASH BOOK ACCOUNTS

Farmington National Bank (general checking)

Balance - January 1, 1996	\$161,185.25
Deposits	1,082,738.83
Interest Earned	2,026.61
Paid by Selectmen's Orders	974,572.17
Balance - December 31, 1996	\$271,378.52

SPECIAL PURPOSE ACCOUNTS

Profile Bank - Building Maintenance Fund

Balance - January 1, 1996	\$937.93
Interest Earned	21.99
Paid by Selectmen's Orders	
Robbie Blackwell	959.92
Balance - December 31, 1996	\$0.00

NEW HAMPSHIRE PUBLIC DEPOSIT INVESTMENT POOL

Sanborn Bridge Fund

Balance - January 1, 1996	\$25,154.21
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Interest Earned	1,269.13
Transferred to General Fund	\$16,300.00
Balance - December 31, 1996	\$10,123.34

Building Maintenance Fund

Balance - January 1, 1996	\$9,464.04
Interest Earned	483.45
Deposit	5,000.00
Paid by Selectmen's Orders	
Robert Blackwell	1,416.58
Carroll Cty Glass	70.40
Longmeadow Supply	17.04
Balance - December 31, 1996	\$13,443.47

Town History Fund

Balance - January 1, 1996	\$5,136.65
Interest Earned	261.90
Paid by Selectmen's Order	
Scripttech	1,000
Balance - December 31, 1996	\$4,398.55

DETAILED REPORT OF REVENUES

Revenue from taxes

3110	Property taxes	\$801,146.82
3115	Lien redemptions	58,543.61
3185	Yield taxes	14,397.22
3190	Interests & costs	21,080.61
	Overpayments refunded	(4,313.34)

Total from taxes

\$890,854.92

Revenue from fees and permits

3220	Motor vehicle registrations	53,149.00
3230	Building and septic permits	499.30
3290	Dog licenses & penalties	638.50
	Vital statistics	174.00
	Filing fees	5.00
	Landfill permits	442.00
	UCC Permits	51.50
	Subdivision fees	351.20
	Current use fees	30.00
	Miscellaneous fees	55.75

Totals from fees and permits

\$ 55,396.25

Revenue from other governments

3551	NH Shared revenue	12,791.69
3553	NH Highway grants	16,345.75
3559	NH Rooms & Meals Tax	4,188.71
	NH FEMA Grant	114.00

Total from other governments \$ 33,440.15

Revenue from other sources

3501	Sale of Town property	
	Bicentennial items	17.00
	regulations	15.00
3502	Interest on deposits	2,026.61
	Fines	100.00

Total from other sources \$ 2,158.61

Interfund transfers in

	Building maintenance fund	2,463.94
	Sanborn Bridge	16,300.00
	Town history fund	1,000.00

Total from interfund transfers \$19,763.94

Grand Total of Revenues

\$1,001,613.87

DETAILED REPORT OF EXPENDITURES**4130 Executive****Selectman's Office**

Daniel O'Neill, salary & expenses	1,100.00
Bradford Williamson, " "	1,100.00
Robert Heinlein, " "	1,115.50
Janet Williamson, secretary	
salary & expenses	824.72
Cheryl Perry, secretary	
salary & expenses	57.00
Norman Royle, expenses	229.80
Michie Butterworth, NH RSAs	509.91
P.O. Box rental	24.00
Granite State Publishing - notices	62.01
The Thumbprint - stationery	137.80
The Univ. of N.H.	50.00
JSC Office Products	53.60
Cartographic Assoc.	128.00

Total for Selectmen's Office \$5,392.34

Town Meeting Expenses		
Ernest Brown, moderator	155.50	
Queen's Bay Pub. - annual report	730.00	
Total Town Meeting Expenses		\$885.50

Boards & Trustees		
Martha Pike, chair	175.00	
Chris Pinkham	75.00	
Ron Fountain	75.00	
Total Boards and Trustees		\$325.00

<u>Total Executive</u>		<u>\$6,602.84</u>
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4140 Election Registration & Vital Statistics

Town Clerk Functions		
Virginia McGinley, clerk		
salary & expenses	3,903.56	
Diana Peckham, deputy clerk	262.00	
Granite State Publishing - notices	91.04	
NH Treasurer - vital statistics	143.00	
NH Dept. of Agriculture	179.50	
Reference books	305.99	
Office supplies	65.01	
Dog tags & licenses	38.80	
Town Clerk's Convention	260.00	
Municipal agent fees	(1,500.00)	
Total Town Clerk's Office		\$3,748.90

Voter Registration		
Diana Quarnstrom, supervisor	286.76	
Nancy Jacobson, " "	315.38	
Jean Albro, " "	310.07	
Granite State Publishing - notices	151.39	
Blacksmith Printing	55.17	
Ann Pinkham, ballot clerk	154.94	
Gloria Duffy, " "	163.94	
John Pike, " "	77.56	
Earlene Leonard, " "	163.94	
Elizabeth Tozier, " "	17.76	
Maryann Fountain, " "	8.50	
Earnest Brown, Moderator	55.25	
Queen's Bay Pub. - ballots	75.00	
GWRSD reimbursements	(135.00)	
Total Voter Registration & Elections		\$1,800.05

<u>Total Election, Registration, & Vital Statistics</u>		<u>\$4,848.02</u>
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4150 Financial Administration

Treasury, Accounting & Reporting	
Harriet Wilson, salary & expenses	1,011.73

	U.S. Post Office - Postage	88.00	
	Safeguard Systems	275.18	
	Total Treasury, Accounting & Reporting		\$1,374.91
	Auditing & Assessing		
	Norman Royle, auditor	150.00	
	Jean Albro, "	150.00	
	MaryEllen Pinkham-Langer, assessor	360.00	
	Total Assessing		\$660.00
	Tax Collecting		
	Diana Peckham, tax collector	11,682.00	
	Registry of Deeds	239.60	
	Granite State Publishing - notices	32.98	
	Cartographic Associates	1,558.50	
	Envelopes, stamps	364.00	
	Workshop	20.00	
	Tax Collectors' convention	356.50	
	Interest on overpayment	19.54	
	Total Tax Collecting		\$14,273.12
	<u>Total Financial Administration</u>		<u>\$16,308.03</u>
4152	Revaluation of Property		
	Cartographic Associates		<u>\$375.00</u>
4153	Legal Expenses		
	Mitchell & Bates		
	Cosette	1,126.27	
	Zoning issues	404.80	
	Miscellaneous	62.50	
	N. Country Title Service	116.50	
	<u>Total Legal Expenses</u>		<u>\$1,710.07</u>
4155	Personnel		
	FICA & Medicare Taxes		
	Withheld from employees	(1,775.47)	
	Paid to Internal Revenue	3,863.01	
	Income Tax		
	Withheld from employees	(1,390.46)	
	Paid to Internal Revenue	1,390.46	
	<u>Total Personnel</u>		<u>\$2,087.54</u>
4191	Planning & Zoning		
	Martha Pike, secretary		
	salary & expenses	991.57	
	Granite State Publishing, notices	90.70	
	Cartographic Associates	3,901.50	
	Leonard Chase, expenses	75.97	
	Registry of Deeds	24.00	

	Zoning Board of Adjustment		
	Granite State Publishing, notices	65.96	
	Paid by landowner	(50.00)	
	<u>Total Planning & Zoning</u>		<u>\$5,099.70</u>
4194	General Government Buildings		
	NYNEX & AT&T	401.72	
	PSNH	910.72	
	Irving Oil	1,702.98	
	Eastern Propane	490.32	
	Susan Barrett - cleaning	551.98	
	Carroll County Glass	70.40	
	Craig Evans - bulbs, shades	180.73	
	Jim Whittemore, repairs	27.20	
	Longmeadow Supply	17.04	
	Mike's Lock & Key	25.00	
	Robert Blackwell	2,376.50	
	Building Maintenance Fund	(2,463.94)	
	<u>Total Government Buildings</u>		<u>\$4,735.65</u>
4195	Cemeteries		
	Cartographic Associates - mapping		<u>\$225.06</u>
4196	Insurance		
	Compensation Funds - work. comp.	(4.53)	
	J. Clifton Avery	6,368.00	
	<u>Total Insurance</u>		<u>\$6,363.47</u>
4197	Regional Associations		
	N.H. Municipal Association	500.00	
	N.H. Conservation Commissions	125.00	
	N.H. Tax Collector's Association	15.00	
	N.H. Archives Group	15.00	
	N.H. Town Clerk's Association	20.00	
	Lakes Region Planning Commission	605.00	
	N.H. Finance Officers Association	25.00	
	<u>Total Regional Associations</u>		<u>\$1,305.00</u>
4210	Police Protection		
	Town of Wakefield		<u>\$55,787.00</u>
4215	Ambulance Services		
	Town of Wakefield		<u>\$3,699.00</u>
4220	Fire Protection		
	Town of Wakefield		<u>\$18,867.00</u>
4225	Forestry		
	Dry Hydrants	2,780.00	
	Ossipee Mountain Electronics	1,030.00	

	Douglas Vanderpool	90.32	
	Pufco (foam)	123.00	
	Anton Enterprises	31.73	
	<u>Total Forest Fires</u>		<u>\$4,055.05</u>
4240	Code Enforcement		
	James Whittemore, CEO	300.00	
	Reference Books	69.00	
	<u>Total Code Enforcement</u>		<u>\$369.00</u>
4312	Highways & Streets		
	Cleaning & Maintenance		
	Edwin V. Moody & Sons	15,373.50	
	E.W. Sleeper - sweeper rental	403.00	
	Dow Sand & Gravel	886.97	
	Tilcon Maine, Inc	1,054.68	
	NH Bituminous Co.	5,556.62	
	Bruce MacBrien	875.00	
	Ossipee Aggregates	329.39	
	Sanbornville Auto Supply	25.23	
	<u>Total Cleaning & Maintenance</u>		<u>\$24,504.39</u>
	Snow & Ice Control		
	Edwin V. Moody & Sons	25,258.00	
	Granite State Minerals	898.40	
	Ossipee Aggregates	814.56	
	<u>Total Snow & Ice Control</u>		<u>\$26,970.96</u>
	Fuel, Parts, & Maintenance		
	Ossipee Mountain Electronics	162.70	
	Sanbornville Auto Supply	593.58	
	Webber Energy	1,239.16	
	Albee Contractors	30.00	
	DiPrizio's Garage	92.96	
	Longmeadow Farm Supply	6.60	
	King Construction	525.00	
	Russ Lavoie	382.50	
	Burtco	1,097.84	
	Irwin Motors	1,702.13	
	Hews Co.	296.47	
	Edwin V. Moody & Sons	168.00	
	<u>Total Fuel, Parts, & Maintenance</u>		<u>\$6,296.94</u>
	<u>Total Highways & Streets</u>		<u>\$57,772.29</u>
4316	Street Lighting		
	PSNH		<u>\$255.66</u>

4324	Landfill Operations		
	Town of Wakefield		<u>\$27,815.00</u>
4326	Septage Access		
	Town of Wakefield		<u>\$2,500.00</u>
4414	Animal Control		
	Henry Blanton		<u>54.42</u>
4415	Health Agencies & Hospitals		
	VNA - Hospice	1,690.00	
	Huggins Hospital	500.00	
	Meals on Wheels	450.00	
	Carroll County Mental Health	1,276.00	
	<u>Total Health Agencies & Hospitals</u>		<u>\$3,916.00</u>
4445	Welfare		
	Vendor payments		<u>\$22.36</u>
4449	Tri-County Community Action Program		<u>\$1,250.00</u>
4550	Gafney Library		<u>\$2,800.00</u>
4611	Conservation Commission		
	Supplies	42.99	
	NH Timber	18.00	
	<u>Total Conservation Commission</u>		<u>\$60.99</u>
4723	Tax Anticipation Notes interest		
	Farmington National Bank		<u>\$915.83</u>
4902	Capital Outlay		
	Photocopier		<u>\$1,399.98</u>
4912	Town History Fund		<u>\$2,500.00</u>
4915	Transfers to Capital Reserve		
	Town road equipment	5,000.00	
	Landfill closure	2,000.00	
	Town meeting building	15,000.00	
	<u>Total Capital Reserve</u>		<u>\$22,000.00</u>
4916	Transfers to Expendable Funds		
	Building Maintenance	5,000.00	
	Scholarship Fund	500.00	
	<u>Total Transfers to Expendable Funds</u>		<u>\$5,500.00</u>
4931	Carroll County		<u>\$35,114.00</u>

4933	Governor Wentworth Regional School District	\$600,547.00
	<u>Grand Total Expenditures</u>	<u>\$888,023.00</u>

TOWN CLERK'S REPORT

JANUARY 3, 1996 - DECEMBER 31, 1996

Automobile Permits	53,149.00	
Remitted to the Treasurer		53,149.00
Dog Licenses		
Licenses	582.50	
Penalties	56.00	
Remitted to Treasurer		638.50
Municipal Agent Fees	1,497.00	
Remitted to Treasurer		1,497.00
Miscellaneous		
Filing Fees	5.00	
Landfill Permits	442.00	
Vital Statistics Copies	84.00	
UCC'S & Searches	106.50	
Marriage License	90.00	
ZBA Books, Postage, Copies	18.58	
Remitted to Treasurer		<u>746.08</u>
Total Income		\$56,030.78
Salary Explanations		
Salary	800.00	
Automobile Permits	1,120.50	
Dog Licenses	95.00	
Recording Vital Statistics	70.00	
UCC'S	42.50	
Municipal Agent Fees	1,422.20	
Total Salary Explanations		\$3,550.20
Expenses		
postage, supplies, etc.		142.61

Respectfully submitted,
Virginia McGinley
Town Clerk

Tax Collector's Report

Summary of Tax Accounts
Fiscal Year Ended December 31, 1996

	LEVIES	
	1996	1995
- DEBITS -		
Uncollected Taxes		
Property Taxes		\$132,823.25
Yield Taxes		2,125.00
Taxes Committed this Year		
Property Taxes	\$858,813.68	
Yield Taxes	30,538.62	
Overpayment		
Property Taxes	\$2,944.29	
Interest Collected		
on Delinquent Tax	\$701.87	\$7,596.20
TOTAL DEBITS	\$892,998.46	\$142,544.45
- CREDITS -		
Remitted to Treasurer		
During FY		
Property Taxes	\$738,403.30	\$132,720.76
Yield Taxes	13,602.22	
Interest	701.87	7,596.20
Discounts Allowed	\$102.78	\$102.49
Abatements Made		
Yield Taxes	\$6,935.30	
Uncollected Taxes		
End of Year		
Property Taxes	\$123,251.89	
Yield Taxes	\$10,001.10	
TOTAL CREDITS	\$892,998.46	\$142,544.45

- DEBITS -

	Levies		
	1995	1994	1993
Unredeemed Liens		\$65,555.27	\$30,778.57
Liens Executed During FY	\$76,459.07		
Interest & Cost of Collection After Lien Execution	810.69	6,184.68	10,939.00
TOTAL DEBITS	\$77,269.76	\$71,739.95	\$41,717.57

- CREDITS -

Remittance to Treasurer Redemptions	\$12,952.38	\$16,230.74	\$29,360.49
Interest & Costs After Lein Execution	810.69	6,184.68	10,939.00
Liens Deeded to Municipalities	2,672.61	2,527.71	1,416.59
Unredeemed Liens Balance at End of Year	60,834.08	46,796.82	1.49
TOTAL CREDITS	\$77,269.76	\$71,739.95	\$41,717.57

Report of the Planning Board

This year the Planning Board concentrated on the various zoning and subdivision ordinances and regulations that needed to be revised and, in some cases, rewritten. These will be voted on by the town on March 11, 1997.

There are vacancies on the Planning Board and we are always looking for those interested in the planning process to serve either on the Board or as an alternate.

Respectfully submitted,
Leonard Chase, Chairman
 Planning Board

Report of the Codes Enforcement Officer

<u>Property Owner</u>	<u>Project</u>	<u>Estimated Cost</u>
Jay Badger	Chimney & Fireplace	\$9,500
Robert Spinale	New Home	100,000
Dan Bayer	Pool	10,000
Dale Colbath	New Window	150
Katherine O'Toole	Garage	4,500
Bruce Alberico	Storage Shed	1,500
Evelyn Reynolds	Porch	4,800
Ronald Murray	Shed	2,300
Charles Cotton	Barn	<u>75,000</u>
Gary Dales	Garden Shed	refused - too close to lot line
Total Estimated Cost		\$197,750

Respectfully submitted,
James F. Whittemore
Codes Enforcement Office

Wakefield Area Ambulance Corp.

The Wakefield Area Ambulance responded to 20 calls in Brookfield in 1996. Of those calls, 18 were for home accidents or illness, 2 were for motor vehicle accidents and 1 was for standby at a fire. Of the 20 calls, 17 were transported to area hospitals.

The Corps has 14 members, of which 11 are Emergency Medical Technicians (EMTs) and 3 are licensed as First Responders. Of the 11 EMTs, 8 are qualified for defibrillation, 2 are qualified for intravenous treatment and limited drug treatment.

During 1996 the Corps logged over 2,500 hours of voluntary service for calls and training with no compensation other than their personal pride and satisfaction.

With the reduced number of members available for medical assistance from

previous years, the Corps would welcome any person(s) interested in being trained in medical aid. Please contact any Corps member to express this desire.

Please remember the Corps still holds a free monthly blood pressure clinic the first Wednesday of each month from 10:00am to noon at the Branch River Commons in Wakefield.

Respectfully Submitted,
Malcolm H. Kurth
Director

Wakefield Police Department

The police department continues to experience an increased demand for services, while meeting the high expectations of our citizens. Burglaries, theft, and substance abuse remain our most frequently encountered issues. The majority of burglaries and thefts are committed to finance the substance abuse habits of the perpetrators.

Officer Mark Chase has been selected as the 1996 Officer of the Year. Officer Chase is dedicated to delivering high quality police service, using community resources to solve problems and reduce crime. He conducts thorough investigations leaving no stone unturned. Officer Chase is committed to traffic safety and is an asset to the department.

Sgt. Kenneth Fifield has graduated from the New England Institute of Law Enforcement Management, held at Babson College this fall. Sgt. Fifield, who was selected a spokesperson for his class, received training in the latest practices of police management and community policing.

I would like to thank the people of Wakefield and Brookfield for their cooperation and support throughout the year. Our success depends on that support and cooperation. I especially thank the members of the police department. It is only through their dedication, loyalty and professionalism that we are able to maintain our enviable crime rates, while meeting the ever increasing demand for services. Our members donate untold hours of their own time, energy and personal resources and I am proud of them.

Reported Cases:

911 Hang Ups	10
Assault	4
Burglary	4
Conduct After Accident	2
Criminal Mischief	17
Criminal Threatening	1

Criminal Trespass	1
Domestic Disputes	4
DWI	3
Harassing Calls	3
Missing Persons / Runaways	2
Motor Vehicle Accidents	13
Motor Vehicle Complaints	5
Domestic Violence Petitions	1
Suspicious Activity	11
Recovered Stolen Property	1
Recovered Stolen Vehicle	1
Theft	12
Unclassified Incidents	<u>34</u>

Calls for Service 265

Arrests:

Assault	3
Criminal Mischief	1
DWI	2
Escape	1
Open Container	3
Protective Custody	6
Possession of Tobacco	2
Reckless Driving	1
Theft	<u>2</u>
	21

Motor Vehicle Activity:

Accidents	10
Summons	11
Warnings	23
DE Tags	7

Respectfully Submitted,
Timothy J. Merrill
 Chief of Police

Visiting Nurse Association

Hospice of Southern Carroll County
 and Vicinity Inc.

The VNA - Hospice of Southern Carroll County and Vicinity, has had an extremely busy year since I was appointed the executive director in September of 1995. The agency has made a total of 44,938 home visits, which is a 12.2% growth. The agency's budget is now more than \$2,500,000 which now classifies

the V.N.A. - Hospice as a medium sized homcare agency. There are officially 97 employees, most of whom are part time. During 1996 the agency celebrated its golden anniversary as a not-for-profit homcare organization.

The following services were provided to the residents of Brookfield between October 1, 1995 and September 30, 1996. This represents 2% of all the services provided by the VNA-Hospice.

	<u>Brookfield</u>	<u>VNA-Hospice</u>
Number rec'g services	18	781
Home care visits made	732	36,967
Hospice visits made	190	7,060
Out patient services	<u>10</u>	<u>911</u>
Total number of services	932	44,938

The VNA-Hospice is a not-for-profit, equal opportunity employer located in Wolfeboro at Huggins Hosptial. The staff located in the office include administrative, secretarial and financial people. The people who work directly in the home include registered nurses, licensed practical nurses, certified nurses assistants, physicians, homemakers and social workers; they also include physical, speech, and occupational therapists. The agency uses the services of many, many volunteers who work on the Board of Directors, on committees, in the office and directly with our patients: their services are essential to our operation and are greatly appreciated.

The Board of Directors, the staff and I thank you for your continued support.

Respectfully submitted,
Marilyn A. Barba, MS,RN, CNA
Executive Director

Report of the Lakes Region Planning Commission

The Lakes Region Planning Commission is a voluntary association of local communities designated by area towns as the organization that brings towns and cities within the region together. By associating and pooling resources, local governments have a highly trained professional staff available to them for a wide variety of services. The LRPC works to benefit the member communities and the region overall. The LRPC has expertise in land use and transportation planning, master planning, environmental planning, capital improvement programming, economic and community development, housing, fiscal and environmental impact analysis, geographic information systems, household hazardous waste collections, engineering and site plan review. Circuit rider planning and public facilitation services are also available from the commission.

Report of Gafney Library, Inc.

We continue to operate the library 22 hours per week on the following schedule, and our patrons seem very pleased with these hours and the services which we provide, including interlibrary loan and federal tax information and forms:

Monday, Wednesday, Friday	10:00 - 12:00
Tuesday	1:00 - 7:00
Thursday	1:00 - 5:00
Saturday	10:00 - 4:00

With regard to our budget, once again we are pleased to report that we expect a slight increase in our Endowment Fund and operating revenues and only a comparable rise in anticipated expenses for next year. Hence, we do not need to ask for an increase in town assistance but do request level funding.

The Friends of the Library, composed of residents of our two towns, continue to be very generous of their time, assisting us with special projects and needs.

Sincerely,
Board of Directors

Titia Bozuwa
Ruth Fogelin
Rebecca Keating

Lois Hall
John Hraba

Peter Lamb
Alden Young

Annual Audit Report

We have examined the financial statements of the Town of Brookfield for the year ending December 31, 1996, listed in the foregoing table of contents. Our examination was made in accordance with generally accepted auditing standards and includes such tests of the accounting records as we considered necessary in the circumstances.

In our opinion, the financial statements present fairly the financial position of the Town of Brookfield at December 31, 1996, in accordance with generally accepted accounting principles.

Respectfully submitted,

Jean E. Albro

Norman H. Royle

Auditors

Report of the Brookfield Conservation Commission

We are engaged in two long-term efforts, dry hydrants and graveyards.

A number of ponds in Brookfield have been identified as potentially useful in fire protection. With the help of the Wakefield Fire Department, two sites have been put into operation and a third was frustrated by weather during the fall of 1996. We have parts on hand to install three sites. Our goal is to effect a geographically balanced array of supplemental water sources for fire protection.

Many graveyards in Brookfield are in poor condition. Sixty-nine sites have been identified, some of which are maintained by trust funds, others by volunteer residents. We are gathering information about all sixty-nine sites, which will include photographs, measurements, and an on-site assessment of specific needs. We will make recommendations to the selectmen as to how the situation can be improved.

We meet on the first Wednesday of each month at the Town House and we cordially invite public participation.

Respectfully Submitted,
Ron Murray
Chairman

Report of the Town Archivist

The activities of the town archivist continued on several different levels this year, with two special projects in addition. At the March Annual Town Meeting the archivist mounted a display of some of the historic documents and photographs and objects in the current collection for town voters and attendees at Town Meeting. At the same time, the town history project displayed some of their efforts and the progress made in that project. Both exhibits seemed appreciated by those who saw them during the day of voting. An 1863 Civil War letter from James Chesley, a Brookfield resident, was published in the Strafford County Genealogical Record.

The archivist has continued quarterly meetings with the Archive Advisory Committee and has also met twice with the selectmen to address and clarify responsibilities of the archives. Work has focused this past year on organizing the extensive "pauper records" of the town for the 19th century, as well as continuing to provide the town history project authors with assistance from the archives. Donations of documents and photographs have continued and are always welcomed as a way of expanding the town archives.

A long range budget has been proposed this year to the town to allow for careful preservation planning of the more important documents in the town archives. The archivist continues his involvement with the New Hampshire Archivist group, as well as a new preservation group which has grown out of the statewide "Preservation Initiative", the new "Committee to Preserve the Documentary History of New Hampshire".

Respectfully Submitted,
Craig F. Evans
Town Archivist

Report of the Trustees of the Trust Fund

The Scholarship Recognition Award Fund was created at the 1996 annual meeting of the Town of Brookfield with an appropriation of \$500. The trustees hope to increase the fund through memorial and other tax-deductable donations and additional appropriations until it becomes self-sustaining.

During the year the following donations were received and are gratefully acknowledged:

Brookfield Kitchen Fund	\$169.00
Brookfield 1996 Craft Fair	
Table Rentals	70.00
Sale of Food	98.20
Book Sale	169.80
Donations	
in Memory of Earl Andersen, Shailer Avery, Harvey Lewis, and Grant Smith	100.00
Kingswood Lake Public Assoc.	300.00

The award is given to the Brookfield graduating senior with the highest four-year cumulative grade-point average. The senior must be a resident of Brookfield from September 1 of the year preceding graduation through the end of the senior scholastic year. Parents of seniors attending private schools are asked to notify the trustees so that their children can also be considered for this award. The first recipient of the Town of Brookfield Scholarship Recognition Award was Molly A. Kaiser.

Respectfully submitted,
Martha A. Pike
Chairman

Trust Funds

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Principal					Income			Grand Total of		
				Balance Begin. Year	Balance End Year	Balance Begin. Year	Balance During Year	Income During Year	Expended During Year	Balance Year End	Principal & Income End of Year			
02/26/26	Larg, R. A.	Cemetery Care	Dean Witter MM	200.00	172.52	222.83		18.69	50.00	191.51	364.03			
08/07/27	Dealand, Thomas F.			50.00	38.17	213.32		12.68		226.00	284.17			
06/30/44	Robinson, Noah			100.00	80.37	337.70		21.08		358.78	439.15			
08/29/44	Podrasnik, Joseph N			500.00	268.31	4,732.83		252.25		4,985.08	5,253.39			
10/11/48	Palmer, Jasper T.			873.08	760.51	1,085.80		85.08		920.86	1,681.37			
08/12/50	Gardard, Mary			200.00	175.13	197.20		17.77	40.00	174.97	350.10			
07/01/56	Allen, Samuel			300.00	251.56	481.29		34.95	80.00	436.24	687.80			
05/07/65	Churchill, Joseph			300.00	231.93	939.60		59.09	20.00	978.69	1,210.62			
06/14/70	Wentworth, Walter			200.00	167.28	219.68		17.50	80.00	157.18	324.46			
11/07/72	Hanson Trust			300.00	252.88	431.03		32.48	80.00	383.51	636.39			
06/01/74	Frances, Justine			3,000.00	2,380.85	10,943.84		672.06		11,615.90	13,996.75			
06/07/77	Willey Fund			315.00	282.28	575.90		43.28		619.18	901.46			
10/04/82	Churchill, Lindsey			400.00	367.27	136.75		24.41	20.00	141.16	508.43			
12/31/87	Chamberlin, Myron			500.00	500.00	281.76		39.42		321.18	821.18			
12/31/87	Chamberlin, James			500.00	500.00	281.76		39.42		321.18	821.18			
06/23/93	Syer, Harriet C.			200.00	200.00	20.22		11.11		31.33	231.33			
12/28/95	Dalley, Louis B.			0.00	1,000.00	0.00		47.12		47.12	1,047.12			
TOTAL				7,838.08	7,629.08	21,101.51		1,428.38	620.00	21,809.87	29,538.83			

Description of Investment	Balance		New Funds/ Purchases	Withdrawals/ Proceeds from Sales	Income		Grand Total of Principal & Income at End of Year
	Beginning Yr	End Year			During Year	During Year	
Capital Reserve Funds (Profile Savings Bank)							
Road & Bridge Repair	1,812.55			1,000.00	72.45	72.45	
Future Land Acquisitions	8,389.04				87.17	1,900.02	
Town Road Maintenance Equipment	22,931.73	5,000.00			403.38	8,792.42	
Parks & Recreation Equipment	3,697.53				1,084.88	29,026.61	
Landfill Closure Costs	23,859.23	2,000.00			173.03	3,770.56	
Town Meeting Building	35,701.31	15,000.00			1,144.09	27,003.32	
Scholarship Recognition Award *	0.00	1,403.50			1,684.02	52,385.33	
TOTAL	96,291.69	23,403.50		1,100.00	4,693.07	124,286.26	

* \$500 appropriations and \$803.50 donations

VITAL STATISTICS 1996

BIRTHS

DATE OF BIRTH	NAME OF CHILD	NAME OF FATHER	MAIDEN NAME OF MOTHER
October 10, 1996	Jesse Alan Dansereau	John Douglas Dansereau	Susan Marie Guilmette

DEATHS

DATE OF DEATH	NAME OF DECEASED	BIRTHPLACE	AGE
March 19, 1996	Mildred Ridge Abel	North Carolina	69
July 1, 1996	Richard Tolman Young	Maine	83

MARRIAGES

DATE OF MARRIAGE	WHERE MARRIED	NAME OF PERSONS	PERSON PERFORMING RITE
May 26, 1996	Brookfield, NH	David Allen Glidden Amy Yvonne Rouleau	Isabelle Eldridge Justice of the Peace
September 14, 1996	Brookfield, NH	Jonathon Mathew Walpole Sally Ann Cornwell	Rev. Randolph K. Dales Episcopal Priest

I hereby certify, that the births, deaths and marriages are correct to the best of my knowledge.
Virginia McGintley, Town Clerk



Cover
Brookfield Town House
Original Pen & Ink by Lynn Kirby

Queen's Bay Publishing
Brookfield, NH