

# TOWN OF ALLENSTOWN

## ANNUAL TOWN AND SCHOOL REPORTS 2016



**ALLENSTOWN**  
NEW HAMPSHIRE  
MERRIMACK, SS.



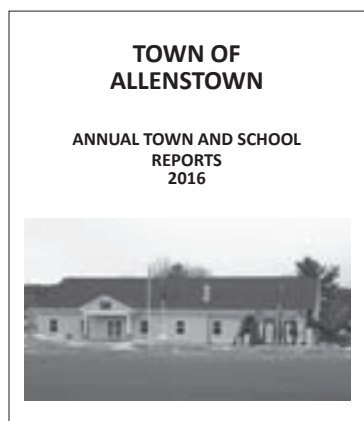
**Annual Reports**

Treasurer Together With The Reports Of The Road Agent, Fire Chief,  
Police Chief, Code Enforcement Officer, Welfare Director And Other  
Officers Of The Town Of Allenstown, New Hampshire For The Fiscal  
Year Ending:

December 31, 2016

## 2016 DEDICATION

This year's Town report is dedicated to Joyce Welch. Joyce has been the town's Health Officer since 2010. Joyce has served the community by ensuring the public health is maintained. Joyce has been unable to perform her duties due to a medical leave of absence. Her demonstrated desire to serve the people of Allenstown is well noted. We hope Joyce the best and a speedy recovery. Thank you for your service to the Town.



## FRONT COVER

The front cover of this report is a photo of the Allenstown Community Center located at 8 Whitten Street. The project was completed in June of 2016. The 11,000 square foot facility houses the Boys & Girls Club of Suncook and the Suncook Senior Center. The project was completed at a cost of \$3.1 million. The project was funded by federal grants, state tax credits and donations.



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# ◆◆◆TOWN OFFICERS◆◆◆

## BOARD OF SELECTMEN

Jason Tardiff - Chairman	Notre Dame Ave	485-8767
David Eaton	River Road	485-4356
Jeffrey Gryval	Lubern Ave	485-4356

## TOWN ADMINISTRATOR

Shaun Mulholland– email [smulholland@allenstownnh.gov](mailto:smulholland@allenstownnh.gov)  
Town Web Page – [www.allenstownnh.gov](http://www.allenstownnh.gov)

Administrative Assistant/Welfare Assessor	Cindy Baird	<a href="mailto:cbaird@allenstownnh.gov">cbaird@allenstownnh.gov</a>
Assessing Clerk	Avitar Consulting	
Building Inspector/Code Enforcement	Loren Martin	<a href="mailto:lmartin@avitarassociates.com">lmartin@avitarassociates.com</a>
Fire Chief	Dana Pendergast	<a href="mailto:dpendergast@allenstownnh.gov">dpendergast@allenstownnh.gov</a>
Deputy Fire Chief/Fire Prevention	Dana Pendergast	<a href="mailto:dpendergast@allenstownnh.gov">dpendergast@allenstownnh.gov</a>
Health Officer	Paul St. Germain	<a href="mailto:pstgermain@allenstownnh.gov">pstgermain@allenstownnh.gov</a>
Librarian	Joyce Welch	<a href="mailto:jwelch@allenstownnh.gov">jwelch@allenstownnh.gov</a>
Moderator	Patricia Adams	<a href="mailto:allenstownlib@comcast.net">allenstownlib@comcast.net</a>
Police Chief	Dennis Fowler	
Road Agent	Paul Paquette	<a href="mailto:ppaquette@allenstownnh.gov">ppaquette@allenstownnh.gov</a>
Tax Collector/Town Clerk	Ron Pelissier	<a href="mailto:rpelissier@allenstownnh.gov">rpelissier@allenstownnh.gov</a>
Deputy Tax Collector/Town Clerk	Kathleen Pelissier	<a href="mailto:kpelissier@allenstownnh.gov">kpelissier@allenstownnh.gov</a>
Treasurer	Patricia Caruso	<a href="mailto:pcaruso@allenstownnh.gov">pcaruso@allenstownnh.gov</a>
Finance Director	Carol Andersen	<a href="mailto:candersen@allenstownnh.gov">candersen@allenstownnh.gov</a>
	Karen Simmons	<a href="mailto:ksimmons@allenstownnh.gov">ksimmons@allenstownnh.gov</a>

## SEWER COMMISSIONERS

Larry Anderson  
Carl Caporale  
Jeffrey McNamara

## LIBRARY TRUSTEES

Alice Phelps  
Pauline Boutin  
Joanne Dufort

## SUPERVISORS OF THE CHECKLIST

Louise Letendre  
Kristopher Fowler  
Robert O. Girard Sr.

## TRUSTEE OF TRUST FUNDS

Larry Anderson  
Fran Severance



## APPOINTED BOARD MEMBERS

### PLANNING BOARD

Christopher Roy, Chair – *Term Expires 2018*  
Chad Pelissier, Vice Chair - *Term Expires 2019*  
Diane Adinolfo -*Term Expires 2017*  
Larry Anderson – *Term Expires 2019*  
Dave Eaton - *Select Board Ex Officio*

### ZONING BOARD OF ADJUSTMENT

Eric Feustel - *Term Expires 2018*  
Jeff Gryval – *Term Expires 2018*  
Christopher Roy - *Term Expires 2017*  
Roger Laflamme – *Term Expires 2017*  
Robert Bergeron – *Term Expires 2019*  
Keith Klawes- *Alternate, Term Expires 2019*

### CONSERVATION COMMISSION

Larry Anderson – *Term Expires 2018*  
Fran Severance – *Term Expires 2017*

### PARKS & RECREATION

Carl Schaefer - *Term Expires: 2017*  
Peter Houlis – *Term Expires: 2018*  
Beth Houlis – *Term Expires: 2019*

## ELECTED BUDGET COMMITTEE MEMBERS

Jeff Gryval – Select Board Ex Officio

#### **Term Expiration 2017**

Fern Bissonette  
Michael Frascinella  
David Coolidge  
Debra Carney

#### **Term Expiration 2018**

Carol Angowski  
Tiffany Ranfos  
Melaine Boisvert  
Larry Anderson

#### **Term Expiration 2019**

Keith Klawes  
Mark Wilder  
Chad Pelissier  
Fran Severance





**THE STATE OF NEW HAMPSHIRE**  
**TOWN OF ALLENSTOWN**  
**MINUTES OF DELIBERATIVE SESSION ON 1/30/16**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, January 30, 2016 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 3, 2016 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 8, 2016 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

The meeting was called to order on Saturday, January 30, 2016 at 9:00 a.m. by Moderator Dennis Fowler. There were 80 registered voters in attendance.

The meeting began by reciting the Pledge of Allegiance.

James Millikin, the financial representative of Robert Whitman of America, spoke about the \$500.00 matching funds his company donated to the project completed by Armand and Claudette Verville. He said the Vervilles raised \$500.00 in funds, and they both volunteered countless hours of their time to the project.

In addition, Mr. Millikin, honored Armand and Claudette Verville with the Hometown Hero Award, and spoke of their many accomplishments and services to the Town.

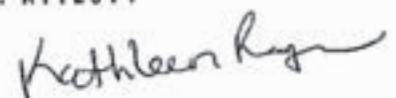
A Motion was made by Judy Silva and seconded by Donna Ong to allow non-residents in attendance to speak.

The Moderator introduced the Town Officials and the Budget Committee, all sitting at the front table.

The Moderator read the basic rules for the meeting, and stated he would entertain only one amendment at a time.

A TRUE COPY. ATTEST,

1





## ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Treasurer, for a term of one (1) year;  
Road Agent, for a term of three (3) years;  
Select Board Member, for a term of three (3) years;  
Sewer Commissioner, for a term of three (3) years;  
Trustee of Trust Funds, for a term of three (3) years;  
Library Trustee, for a term of two (2) years;  
Library Trustee, for a term of three (3) years;  
Trustee of Cemeteries Fund, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of two (2) years;  
Budget Committee Member, for a term of one (1) year;  
Supervisor of the Checklist, for a term of six (6) years;

This Article will be taken care of on March 8, 2016.

## ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 11, by adding by adding the following language:

To create a new Section 1122, Privately Owned Graveyards, Burial Grounds. To ensure that privately owned burial grounds, as defined by RSA 289:1 are permanently identified and shall not be a threat to public health, establish certain setbacks from wetlands, floodplain, roads/rights-of-way, potable water and property lines; and, that they shall be delineated and that their location shall be recorded on a plan prepared by a licensed surveyor and recorded at the Merrimack County Registry of Deeds within a reasonable time following the burial.

*Recommended by the Planning Board*

This Article will be taken care of on March 8, 2016.



### ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 11, by adding the following language:

A new section 1123, Residential Accessory Use to Primary Commercial Use. To authorize the Planning Board to issue Conditional Use Permits, and establish certain standards and processes for such permits, in the Business Zone, the Commercial Light Industrial Zone, and the Industrial Zone for an accessory residential use to a principal commercial use.

*Recommended by the Planning Board*

This Article will be taken care of on March 8, 2016.

### ARTICLE 4

Are you in favor of the adoption of Amendment No.3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXIV, Groundwater Protection Overlay District, Section VI, by removing reference to the Spill Prevention, Control, and Countermeasure Plan (SPCC) in accordance with Allenstown Town Ordinance CO217.

*Recommended by the Planning Board*

This Article will be taken care of on March 8, 2016.

### ARTICLE 5

Are you in favor of the adoption of Amendment No.4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III, by re-designating the current paragraph as item "A" and by adding a new subsequent item "B" which indicates that nothing in Article XXV relieves a land owner from complying with applicable provisions, including more stringent provisions, of Allenstown Ordinance CO 217, Regulation of Discharges Into Storm Water Drainage System as it may be amended from time to time.

A TRUE COPY. ATTEST,

3

*Kathleen Rogers*





To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV.A by adding a new item “xiii” that indicates that for projects falling under the jurisdiction of Allenstown Ordinance CO 217, Regulation of Discharges Into Storm Water Drainage System as it may be amended from time to time, any additional SWPPP provisions found in CO 217 shall also be included in the SWPPP used to comply with the provisions of this Article.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section V.G.2 as follows (~~struckthrough~~ text removed, underlined added, all other text is existing and shall not be changed):

In addition to implementation of BMPs for designing site-specific stormwater management controls, uses included under subsection G.1 shall provide a stormwater pollution prevention plan (SWPPP, see ~~margin note~~ Section IV of this Article), describing methods for source reduction and methods for pretreatment.

*Recommended by the Planning Board*

This Article will be taken care of on March 8, 2016.

## **ARTICLE 6                      Town Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,885,825** Should this article be defeated, the default budget shall be **\$3,885,957**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$0.13 cents per thousand dollars of assessed value.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Town Administrator, Shaun Mulholland, noted a few key highlights of the budget, reading from the Town of Allenstown 2016 Budget Overview report. He said the goal to limit spending was met. He stated there was a 3.16% decrease in the functional areas.





Sandy McKenney asked about the directive to Department Heads to cut their budgets by 5%. She said she noted some of the departments cut their budgets, and some did not. She said there has been a 6.47% increase in the last ten years.

A Motion was made by Sandy McKenney, and seconded by Jerry McKenney, to reduce the amount of the budget by \$159,000.00. She requested a secret ballot. The voters were opposed to a secret ballot.

Jeff Gryval said the Motion was reckless, ill advised, and not in the best interests of the Town. He stated that many needed services would be eliminated. Police Chief Paul Paquette said that a reduction would mean losing another officer, and there would be reduced hours of coverage.

Road Agent, Ron Pelissier, stated the reduction would mean a \$120,000 reduction for his department, earmarked to road improvements, including River Road. He said that cuts would hurt Allenstown's infrastructure. It was mentioned that the snow removal cost this winter was minimal, and Ron reminded everyone that the budget year starts in January. Thus, the many snowstorms during the 2015 winter impacted the budget.

Jim Boisvert inquired whether there were still officers in the schools, and the associated cost. The cost was stated to be \$68,000, including benefits. It was stated that there currently was no available person for the SRO position.

Evan McIntosh said the reduction would impact re-certification for personnel, and required equipment and apparatus testing.

Voted and defeated.

## ARTICLE 7 Sewer Operating Budget

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,126,967**. Should this article be defeated, the default budget shall be **\$2,136,550**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

A TRUE COPY. ATTEST,

5

*Kathleen Rogers*



*Recommended by the Budget Committee*

**ARTICLE 8                      Fire Safety Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$50,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Jim Boisvert asked for an explanation about the Taxes Outstanding section on page 6 of the Report. Shaun Mulholland explained the reporting on the chart.

**ARTICLE 9                      Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$32,000** to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**ARTICLE 10                     Highway Garage Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$15,000** to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Sandy McKenney asked what the current amount in the fund was, and was told it was \$173,000. She asked whether more than the \$15,000 should be requested, in anticipation of the eventual





search of a location for the new Garage. She was informed that a Highway Facility Committee was in operation, and searching for suitable locations.

## **ARTICLE 11                    Town Hall Repair and Maintenance Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$15,000** to be added to the Town Hall Repair and Maintenance Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

Ray Chevrette asked how passing this Article would affect the tax rate for the following year. A general discussion ensued that funds come out of surplus revenues, and that the tax rate is not affected when funds are taken out of there. Shaun Mulholland stated that the Town hasn't had to borrow money in anticipation of taxes for over twenty years, and that they conservatively spend the surplus revenues. The age and disrepair of the Town Hall was discussed. It was stated that, under the Town's strategic plan, the Town Hall is the last building to address.

Pauline Boutin stated that the only funds the Library operates with come from the Town's appropriations. They also operate on donations. The Library gives back to the Town the funds it does not spend. She said she would like to see the Board of Selectmen give the Library back \$10,000 to use should emergencies arise. The current balance is now only \$1,100. Shaun Mulholland stated that the returned funds were mandated by a recent audit, and the funds should be returned to the voters.

## **ARTICLE 12                    Solar Energy Systems Tax Exemption**

To see if the Town of Allenstown will vote to adopt the provisions of RSA 72:61 through RSA 72:63, which provide for an optional property tax exemption from the assessed value, for property tax purposes, for persons owning real property which is equipped with a solar energy system as defined by RSA 72:61, provided that such solar energy systems are primarily intended for the generation of power to be consumed at the site where such solar energy systems are located or for other sites owned by the taxpayer or related entities. Such property tax exemption shall be in the amount equal to 100% of the assessed value of the qualifying solar energy systems. (Majority vote required).

*Recommended by the Board of Selectmen*

A TRUE COPY. ATTEST:

*Mathleen Regus*





Jeff Gryval explained that, if passed, this Article would mean that the Town would not be required to re-assess the value of a home wherein solar panels were installed.

### **ARTICLE 13-By Petition**

To see if the Town of Allenstown will vote to combine the position of Town Clerk and Tax Collector as authorized by the State of New Hampshire in RSA 41:45-a, to one elected three (3) year term. The new combined position shall receive full health, dental and retirement benefits and receive a reduced yearly salary of \$43,000 (fourty-three thousand), not to be increased except by the approval of the voters. Effective at the March elections in 2017. This article proposed by the current Town Clerk and Tax Collector.

*Not recommended by the Board of Selectmen*

A Motion was made by Jeff Gryval, and seconded by Jason Tardif, as follows:

“To see if the Town of Allenstown will vote to combine the position of Town Clerk and Tax Collector as authorized by the State of New Hampshire in RSA 41:45-a, to one elected three (3) year term. The new combined position shall receive full health, dental and retirement benefits and receive a reduced yearly salary of \$43,000 (fourty-three thousand), not to be increased except by the approval of the voters. The estimated cost of full benefits as described above for 2017 is: health insurance between \$9,213 and \$28,282, Dental Insurance between \$484 and \$1,705, Retirement \$7,813. Total appropriation for the combined position for the 2017 Budget is \$80,800. The total obligation in 2017 for the combined position shall not exceed \$80,800. Effective at the March elections in 2017. This article proposed by the current Town Clerk and Tax Collector.”

*Not recommended by the Board of Selectmen*

Town Counsel, John Ratigan, stated that the first sentence was fine, but the second sentence creates ambiguity. He suggested perhaps an amendment to clarify. In particular, that this was not a 2016 appropriation, but a 2017 appropriation. Dennis Fowler suggested that perhaps two separate Petitions would be in order, the first to combine the positions and the second to discuss the money.

Jeff Gryval said the position was being broken down as follows: 4 hours as Town Clerk, 4 hours as Tax Collector and 32 as municipal agent. He stated that the Board was combining other positions as well. Their goal was to be more transparent and to be clear as to where the money was going.

Kathleen Rogers stated she was already a municipal agent as Town Clerk, being appointed by the DMV. Kathleen spoke at length about her intention in her Petition. She clarified she was



not asking for more money, in fact, the yearly \$43,000 salary was slightly less than the previous year.

Kathleen Rogers stated the Petition was confirming one salary amount, without having to jump page to page on the Annual Report to add up the total yearly salary. Jeff Gryval stated that the accounting codes were brought to the Board's attention by Shaun Mulholland and he wanted to comply.

Melaine Boisvert asked what Kathleen's W-2 for the prior year said, and Kathleen responded it was \$43,426.67.

Judy Silva expressed some concern that she, and perhaps everyone else in attendance, were getting confused by the Amendment.

Dennis Fowler stated that by statute, we cannot do away, via amendment, with either purpose set forth in the Petition. He said the Amendment was trying to clarify to the public what the total cost would be.

There was a lengthy discussion about the possibility of the Petition, or Amendment, being approved, and in the end a Court would decide what the intent was. If so, this may cost the taxpayers money.

Motion to Amend Article 13, voted and passed by a show of hands, 36 "yes" votes and 28 "no" votes.

A Motion was made by Judy Silva and seconded by Joanne Dufort, as follows:

"To see if the Town will vote to combine the position of Town Clerk and Tax Collector as authorized by the State of N.H. in RSA 41:45-a, to one elected three (3) year term. Effective at the March election, 2017. This Article proposed by the current Town Clerk and Tax Collector."

Motion voted and defeated by a show of hands, 25 "yes" votes and 35 "no" votes.

#### **ARTICLE 14-By Petition**

To see if the Town of Allenstown will vote to increase the Board of Selectmen Board from a three (3) member board to a five (5) member board as authorized by the State of New Hampshire in RSA 41:8-b through RSA 41:8-c. Effective at the 2017 Town election.

*Not recommended by the Board of Selectmen*

A TRUE COPY. ATTEST:

*Kathleen Rogers*





Town Counsel, John Ratigan, discussed a change in wording for this Article to conform with the requirements stated in the statutes.

A Motion was made by Jeff Gryval and seconded by Jason Tardif, to amend Article 14, as follows:

“Are you in favor of increasing the board of selectmen to 5 members? Estimated cost in the 2017 Budget is \$4,962.”

*Not recommended by the Board of Selectmen*

There was a general discussion that an increase in members would allow a more democratic process, and that the Town would be better represented. When asked, the Board of Selectmen stated that they did not recommend this Article for a few reasons, including a cost of around \$5,000 per year. Jeff Gryval stated that even with three positions, it was sometimes difficult to fill them.

Motion to Amend Article 14, voted and passed by voice vote.

#### **ARTICLE 15-By Petition**

“To see if the Town of Allenstown will vote to adopt a Town policy where such policy shall mandate the Board of Selectmen to seek Town Approval to create any New Staffing Position for all Town Departments and to seek authorization to add the expenditure line to fund such position, said policy shall take effect upon adoption”

*Not recommended by the Board of Selectmen*

Dennis Fowler stated that if this Articles passes, it does not have a binding effect on the Board of Selectmen. He referred to RSA 32:10. He asked whether any of the Petitioners were present to inform the voters the reason for this Petition. There were no Petitioners present who wished to speak.

A Motion was made by Armand Verville and seconded by Judy Silva to recess the meeting To Tuesday, March 8, 2016, starting at 8:00 a.m. Voted and passed. Meeting Adjourned at 11:20 a.m.

A TRUE COPY. ATTEST,

*Kathleen Regan*



# 2016 LOCAL ELECTION BALLOT RESULTS

## 3/8/16 ELECTION

### TOTAL VOTES CAST 421

**ROAD AGENT**  
Three Year Term  
Vote for not more than one  
**RONNIE PELISSIER** 373

**SELECTMAN**  
Three Year Term  
Vote for not more than one  
**DAVID EATON** 200  
**ROBERT LEE** 183

**TRUSTEE OF TRUST FUNDS**  
Three Year Term  
Vote for not more than one  
(write in) **FRAN SEVERANCE** 63

**TRUSTEE OF CEMETERIES**  
Three Year Term  
Vote for not more than one  
(write in) **FRAN SEVERANCE** 95

**BUDGET COMMITTEE**  
Two Year Term  
Vote for not more than one  
**LARRY ANDERSON** 283

**LIBRARY TRUSTEE**  
Three Year Term  
Vote for not more than one  
**ERIC A MORGAN** 333

**SUPERVISOR OF THE CHECKLIST**  
Six Year Term  
Vote for not more than one  
**LOUISE LETENDRE** 381

**TOWN TREASURER**  
One Year Term  
Vote for not more than one  
**CAROL ANDERSEN** 350

**SEWER COMMISSIONER**  
Three Year Term  
Vote for not more than one  
**CARL CAPORALE** 342

**MODERATOR**  
Two Year Term  
Vote for not more than one  
**DENNIS FOWLER** 377

**BUDGET COMMITTEE**  
Three Year Term  
Vote for not more than four  
**KEITH KLAWE** 248  
**CHAD PELISSIER** 296  
(write in) **MARK WILDER** 83  
(write in) **FRAN SEVERANCE** 86  
(write in) **KYLE MALLINGER** 11

**BUDGET COMMITTEE**  
One Year Term  
Vote for not more than one  
**FERN BISSONETTE** 347

**LIBRARY TRUSTEE**  
Two Year Term  
Vote for not more than one  
**JEFFREY LYONS** 83  
**ALICE PHELPS** 268



**TOWN OF ALLENSTOWN**

**TOWN WARRANT BALLOT 2016**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the St. John the Baptist Parish Hall, 10 School St. Allenstown, N.H. on Saturday, January 30, 2016 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 3, 2016 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 8, 2016 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year as follows:

- Town Treasurer, for a term of one (1) year;
- Road Agent, for a term of three (3) years;
- Select Board Member, for a term of three (3) years;
- Sewer Commissioner, for a term of three (3) years;
- Trustee of Trust Funds, for a term of three (3) years;
- Library Trustee, for a term of two (2) years;
- Library Trustee, for a term of three (3) years;
- Trustee of Cemeteries Fund, for a term of three (3) years;
- Budget Committee Member, for a term of three (3) years;
- Budget Committee Member, for a term of three (3) years;
- Budget Committee Member, for a term of three (3) years;
- Budget Committee Member, for a term of three (3) years;
- Budget Committee Member, for a term of two (2) years;
- Budget Committee Member, for a term of one (1) year;
- Supervisor of the Checklist, for a term of six (6) years;





## **ARTICLE 2**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 11, by adding by adding the following language:

To create a new Section 1122, Privately Owned Graveyards, Burial Grounds. To ensure that privately owned burial grounds, as defined by RSA 289:1 are permanently identified and shall not be a threat to public health, establish certain setbacks from wetlands, floodplain, roads/rights-of-way, potable water and property lines; and, that they shall be delineated and that their location shall be recorded on a plan prepared by a licensed surveyor and recorded at the Merrimack County Registry of Deeds within a reasonable time following the burial.

*Recommended by the Planning Board*

**Yes 274                  No 78**

## **ARTICLE 3**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article 11, by adding the following language:

A new section 1123, Residential Accessory Use to Primary Commercial Use. To authorize the Planning Board to issue Conditional Use Permits, and establish certain standards and processes for such permits, in the Business Zone, the Commercial Light Industrial Zone, and the Industrial Zone for an accessory residential use to a principal commercial use.

*Recommended by the Planning Board*

**Yes 286                  No 107**

## **ARTICLE 4**

Are you in favor of the adoption of Amendment No.3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows: To amend Article XXIV, Groundwater Protection Overlay District, Section VI, by removing reference to the Spill Prevention, Control, and Countermeasure Plan (SPCC) in accordance with Allenstown Town Ordinance CO217.

*Recommended by the Planning Board*

**Yes 287                  No 100**





## ARTICLE 5

Are you in favor of the adoption of Amendment No.4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows: To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III, by re-designating the current paragraph as item "A" and by adding a new subsequent item "B" which indicates that nothing in Article XXV relieves a land owner from complying with applicable provisions, including more stringent provisions, of Allenstown Ordinance CO 217, Regulation of Discharges Into Storm Water Drainage System as it may be amended from time to time. To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV.A by adding a new item "xiii" that indicates that for projects falling under the jurisdiction of Allenstown Ordinance CO 217, Regulation of Discharges Into Storm Water Drainage System as it may be amended from time to time, any additional SWPPP provisions found in CO 217 shall also be included in the SWPPP used to comply with the provisions of this Article.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section V.G.2 as follows (strikethrough text removed, underlined added, all other text is existing and shall not be changed):

In addition to implementation of BMPs for designing site-specific stormwater management controls, uses included under subsection G.1 shall provide a stormwater pollution prevention plan (SWPPP, see margin note Section IV of this Article), describing methods for source reduction and methods for pretreatment.

*Recommended by the Planning Board*

Yes 280                      No 104

## ARTICLE 6 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,885,825**. Should this article be defeated, the default budget shall be **\$3,885,957**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$0.13 cents per thousand dollars of assessed value.





NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**Yes 319                  No 81**

**ARTICLE 7 Sewer Operating Budget**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,126,967**. Should this article be defeated, the default budget shall be **\$2,136,550**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Budget Committee*

**Yes 332                  No 65**

**ARTICLE 8 Fire Safety Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$50,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**Yes 305                  No 101**

**ARTICLE 9 Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$32,000** to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*



*Recommended by the Budget Committee*

**Yes 315                  No 89**

**ARTICLE 10 Highway Garage Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$15,000** to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**Yes 306                  No 92**

**ARTICLE 11 Town Hall Repair and Maintenance Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$15,000** to be added to the Town Hall Repair and Maintenance Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

**Yes 287                  No 111**

**ARTICLE 12 Solar Energy Systems Tax Exemption**

To see if the Town of Allenstown will vote to adopt the provisions of RSA 72:61 through RSA 72:63, which provide for an optional property tax exemption from the assessed value, for property tax purposes, for persons owning real property which is equipped with a solar energy system as defined by RSA 72:61, provided that such solar energy systems are primarily intended for the generation of power to be consumed at the site where such solar energy systems are located or for other sites owned by the taxpayer or related entities. Such property tax exemption shall be in the amount equal to 100% of the assessed value of the qualifying solar energy systems. (Majority vote required).

*Recommended by the Board of Selectmen*

**Yes 272                  No 121**

**ARTICLE 13-By Petition**

To see if the Town of Allenstown will vote to combine the position of Town Clerk and Tax Collector as authorized by the State of New Hampshire in RSA 41:45-a, to one elected three (3) year term. The new combined position shall receive full health, dental and retirement benefits and receive a reduced yearly salary of \$43,000 (fourty-three thousand), not to be increased





except by the approval of the voters. The estimated cost of full benefits as described above for 2017 is: health insurance between \$9,213 and \$28,282, Dental Insurance between \$484 and \$1,705, Retirement \$7,813. Total appropriation for the combined position for the 2017 Budget is \$80,800. The total obligation in 2017 for the combined position shall not exceed \$80,800. Effective at the March elections in 2017. This article proposed by the current Town Clerk and Tax Collector.

*Not recommended by the Board of Selectmen*

**Yes 254                  No 151**

**ARTICLE 14-By Petition**

“Are you in favor of increasing the board of selectmen to 5 members?”. Estimated cost in the 2017 Budget is \$4,962.

*Not recommended by the Board of Selectmen*

**Yes 200                  No 208**

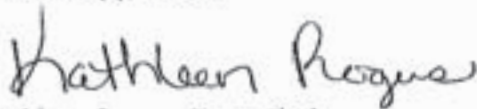
**ARTICLE 15-By Petition**

“To see if the Town of Allenstown will vote to adopt a Town policy where such policy shall mandate the Board of Selectmen to seek Town Approval to create any New Staffing Position for all Town Departments and to seek authorization to add the expenditure line to fund such position, said policy shall take effect upon adoption”

*Not recommended by the Board of Selectmen*

**Yes 261                  No 141**

A True Copy, Attest:



Kathleen Rogers, Town Clerk



# *Department Reports*





**Town of Allenstown**  
**Board of Selectmen**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**smulholland@allenstownnh.gov**

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## ANNUAL REPORT

The annual town report contains a lot of information in regards to the functioning of the town over the last year. We would like to report the activities of some of the people who make the town a better place in which to live. We would like to recognize some of the extra or volunteer things that people do. Undoubtedly this report will not include all of the efforts of the people who go the extra mile. For those listed below and the many others not specifically recognized we are grateful that you do all that you do to make Allenstown what it is today.

Theresa Sakamoto could be seen throughout the summer watering the plants in front of Town Hall improving the image of the community.

The fire fighters, highway crew and town hall staff who volunteer every year to unload, handout and deliver food baskets to the needy during the holidays.

The members of the Police Department who participate in the Special Olympics Torch run and the American Cancer Society walk in Concord. Both of these efforts raise funds for those in need in our community.

Armand and Claudette Verville who work tirelessly to preserve the history of the Town. The countless hours they have put in the last year and over several decades is an example of selfless dedication to the Town.

The numerous donors who provided \$1.6 million in funding as well as in kind contributions to the construction of the Allenstown Community Center.

Road Agent Ronnie Pelissier and the members of the Highway Dept. who do those many other things that they are not specifically charged with. Helping to construct the garden at the elementary school, beautifying the parks, moving furniture, various building maintenance projects, etc...

Town Clerk/Tax Collector Kathleen Rogers put together a welcome packet for new residents to Town assisting them in better accessing Town services.

Beth Houllis puts together the annual Night of Holiday Lights with volunteers from the Sewer Dept., Library, Town Hall, Allenstown Elementary School, Boys & Girls Club and the Fire Department.

The Town Moderator Dennis Fowler, the ballot clerks, the town clerk and the supervisors of the checklist who continue to dedicate their time to ensure the elections run smoothly ensuring our democracy lives on.

Administrative Assistant Dawn Chabot of the Police Dept. who volunteers to lead the Wellness Program helping our employees to live a healthy lifestyle and reducing our health care costs.

[www.allenstownnh.gov](http://www.allenstownnh.gov)





The numerous volunteers who serve on the Planning Board, Zoning Board of Adjustment, Budget Committee, Conservation Commission and Library Trustees without compensation. Their dedication to the Town is critical to making local government effective.

The many people who made donations, provided food and support to firefighter Evan McIntosh and his family. The McIntosh's have endured through the illness and recent death of their son Noah McIntosh who would have turned 6. The loss of a child is unimaginable. We can only hope that in some way the support of the Town can help assuage that anguish.

To all of those who are employed by or volunteer to serve the Town we would like to offer our gratitude and a sincere thank you for your service to the citizens of Allenstown.

The Board of Selectmen,

Jason Tardiff, Chairman

David Eaton, Selectmen

Jeffrey Gryval, Selectmen





**Town of Allenstown**  
**Town Administrator**  
**16 School St. Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**smulholland@allenstownnh.gov**

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## 2016 Town Administrator Report

This year was a very productive year for the Town of Allenstown. Several major projects are underway or completed and several new initiatives are in the beginning phases. The major projects are as follows:

1. **Community Center Project-** The Town expanded the public-private partnership with the Boys & Girls Club to include the Belknap-Merrimack Community Action Program (CAP). CAP operates the senior center. The Town received two Community Development Block Grants, \$1 Million in total along with tax credits and donations to construct a \$3.1 Million community center. The community center houses the Boys & Girls Club as well as the senior center. The construction at the Whitten Street Park was completed in June of 2016.
2. **Disaster Recovery Plan Update-** The Town completed the update of the Disaster Recovery Plan. The plan will provide a course for the Town to take in the event of a major disaster. This update was paid for with grant funds.
3. **Sewer Dept. HR and Accounting Integration-** The Town integrated the Sewer Dept. into the Town's human resource functions and accounting functions. This reduced cost to the Sewer Dept. and subsidized the cost for those functions in the Town budget. This has allowed for closer cooperation with the Sewer Dept.
4. **Downtown Area Charrette-** The Town completed the Charrette to develop a plan for the future development/re-development of the downtown area to include the China Mill. The development of a plan will aid in the process of obtaining funding for economic development as well as housing re-development in our downtown core area.
5. **Budget Management Plan-** The Board of Selectmen developed a budget for 2017 with the intent of managing spending to closely mirror the increase in growth of the economy. This is the second year of the budget management plan. The proposed 2017 Budget is in line with the increase in the Consumer Price Index. The goal of the Board was to limit the increases in spending, in this case just less than 1%. Controlling spending to mirror the CPI will present challenges in the future. Operational costs continue to increase at levels higher than the CPI. There are a number of capital projects which will still need to be addressed which are not covered in the operating budget. Replacement of roadway infrastructure as well as repair or replacement of buildings are issues which remain to be addressed.
6. **Transparency Initiative-** The Town began posting the accounts payable manifests on the website through the Board of Selectmen agenda packets in January of 2016. This allows public access to the documents which show where town funds are spent each week. The objective is to allow residents to see where their tax dollars are actually spent. Changes in State law as they apply to the retention of municipal records were changed this year to allow permanent retention of these records in an electronic format. This change in law was requested by the Town of Allenstown. This will allow an easier transition of these documents to a platform by which there is greater public access.

An icon was created on the main page of the website for the Town Meeting/Budget. This space allows for posting of the proposed budgets and necessary information for



voters to inform themselves about the budgets and measures that will be before them at the annual Town Meeting.

The steps we have taken to enhance transparency place us ahead of most communities in our State however nationally municipalities in many if not most other States are far ahead of us in regards to their transparency initiatives. We need to continue to enhance our efforts to provide greater access to public documents and public information in general.

Several initiatives were begun in 2016 which will develop further in 2017. The initiatives are as follows:

1. **Strategic Planning-** Some of the departments have chosen to develop strategic plans for their department or function. The Town Hall has completed this process for the various administrative functions which are operated out of it. The goal in the future is to have participation of all of the departments which would allow for strategic planning for the Town as a whole. The lack of a Town wide strategic plan for its many functions is an identified weakness. Strategic planning aids in setting service levels and budget priorities. A key component of this planning will be the updating of the Capital Improvements Plan. The Board of Selectmen will be working with department heads to determine what the critical capital projects are, how and when they will be implemented. A plan for funding the projects is an integral part of this process.
2. **Cyber Security Initiative -** The Town will be implementing an email encryption solution for all town email users and those persons sending information that needs to be secured by Town officials. Medical information, banking information, personal identifying information and law enforcement sensitive information must be properly protected from those who seek to compromise that data.
3. **Economic Development-** The gas station/convenience store/restaurant project for Rt. 28 will be before the planning board in 2017. The Board of Selectmen are considering the sale of several town owned pieces of land to allow them to be placed back into the economy for potential development. Negotiations are underway with Allenstown Aggregate and Hynes group in regards to the sale of just over 227 acres of land. We continue to work with developers who are proposing commercial and residential projects some of which we expect to see develop in 2017.
4. **Education Funding-** This would normally be an issue addressed solely by the School Board however the reduction in Stabilization Grants to school districts at 4% per year until the funds disappear will dramatically impact the tax rate in Allenstown. The Board of Selectmen are working with the School Board and Budget Committee to address this issue through a coalition of communities.

I wish to thank all of the department heads, officials and volunteers who are critical to the ability of the Town to provide services to its citizens. Teamwork and cooperation is what allows us to provide the services which our citizens expect from local government.

Shaun Mulholland  
Town Administrator







**Town of Allenstown**  
**Emergency Management Director**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 112**  
**smulholland@allenstownnh.gov**

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### **2016 Emergency Management Director Report**

The Town was fortunate in that there were no federally declared disasters during 2016. The last couple of years have been relatively quiet compared to the series of floods, ice storms and blizzards impacting the Town from 2006 through 2012.

The Town continued its long standing emergency management exercise program. This year town officials participated in a multi-jurisdictional exercise with the Towns of Bow, Hooksett and Pembroke. The exercise focused on a vapor hazard from a simulated chemical release from the Bow Power Plant. The exercise allowed the Town to test its emergency response plans and capabilities.

The Town received an Emergency Management Performance Grant to update and re-format our Disaster Recovery Plan. The grant provided \$6,000 in matching funds to contract with a consultant to re-format and update the plan. The original plan was written in 2011 and exercised in 2012. A corrective action plan was developed highlighting several areas which needed to be improved upon. The updated plan addresses those issues. This project was completed in 2016.

The goals for 2017 are to maintain a high state of readiness by all of our departments to respond to disasters. A multi-jurisdictional Disaster Recovery Exercise with State and Federal agencies is presently scheduled for March of 2017. We are awaiting approval of funding for an active shooter exercise tentatively scheduled for the fall of 2017. New protocols have been developed for the Capital Area for police, fire and EMS coordination. The "Warm Zone" concept provides a means to allow firefighters and EMTs to access partially secured areas to provide immediate care to victims of violent incidents. The faster we can get these first responders to the victims the greater the chances there are for survival.

Shaun Mulholland  
Emergency Management Director





**Town of Allenstown**  
**Finance Director**  
**16 School St.**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 120**  
**ksimmons@allenstownnh.gov**

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## **2016 Finance Report**

The Finance Director is responsible for the financial management of the town. Highlights of our current financial position include zero short term and long term borrowings, and a relatively high percentage of unreserved fund balance as compared with other New Hampshire towns. Complete details may be found in the Audit Report included in this document.

In September I assumed the role of Finance Director, taking over from Diane Demers. I would like to thank Diane for all of the time she spent acclimating me to my new role, and her willingness to answer questions. By way of introduction, I am a CPA with 30 years of accounting experience. I hold an MBA degree, and have worked in both public accounting and the private sector.

As of October 1 the town is performing some accounting functions for the Sewer Commission. The town now processes the Sewer Commission's accounts payable payments, reconciles their bank accounts, and works closely with them on accounts receivable. They are now entering their payables into the town's accounting software, Infinite Visions. For the first time we have both the town and sewer accounting information in one place. As of January 1, 2017, the town will be processing the sewer employees' payroll in conjunction with our own.

We continue to look for efficiencies in our operation. The accounting system continues to evolve toward being completely paperless. We work with our vendors to both receive bills and make payments electronically, which speeds up the payment cycle.

I look forward to serving the people of Allenstown.

Karen Simmons, CPA  
Finance Director





**TOWN OF ALLENSTOWN**  
**BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER**  
**16 SCHOOL STREET**  
**ALLENSTOWN, NH 03275**

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**2016 Building/ CEO Annual Report**

The Allenstown Building Department continued to streamline the services that we provide to better serve the code enforcement needs of the Allenstown residents. This has proven to work very well so that customers can have one stop to have questions answered.

In 2016 the Building Department went electronic. We added the services of e-city an electronic permitting process that allows residents and contractors to input information directly into the system to apply as well as pay for permits on line. Administrative Assistant Dawna Baxter receives the application and along with myself we review and approve the application in a matter of days. I have received a number of compliments on how easy and fast the system works. Dawna also was the part of the administrative staff to the planning and zoning boards. She did all mailings agendas and postings for each board. Your support of this position has added much needed help to the department.

The building department issued 240 permits last year included is six new residential buildings, 8 demolition permits and 73 electrical and plumbing permits. The number of permits and inspections have been consistent in the past few years.

I would like to thank the Select Board, Town Administrator and the town hall staff for their help and guidance in the past year. Residents with questions or code concerns can find me at the Fire Station. I am always available to answer any code questions that you may have.

Sincerely  
Dana Pendergast  
Building Inspector/ CEO







## *Allenstown Fire Department*

1 Ferry Street – Allenstown, NH 03275  
Tel 603 485-9202 – Fax 603 268-0640  
dpendergast@allenstownnh.gov

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*Chief Dana T. Pendergast*

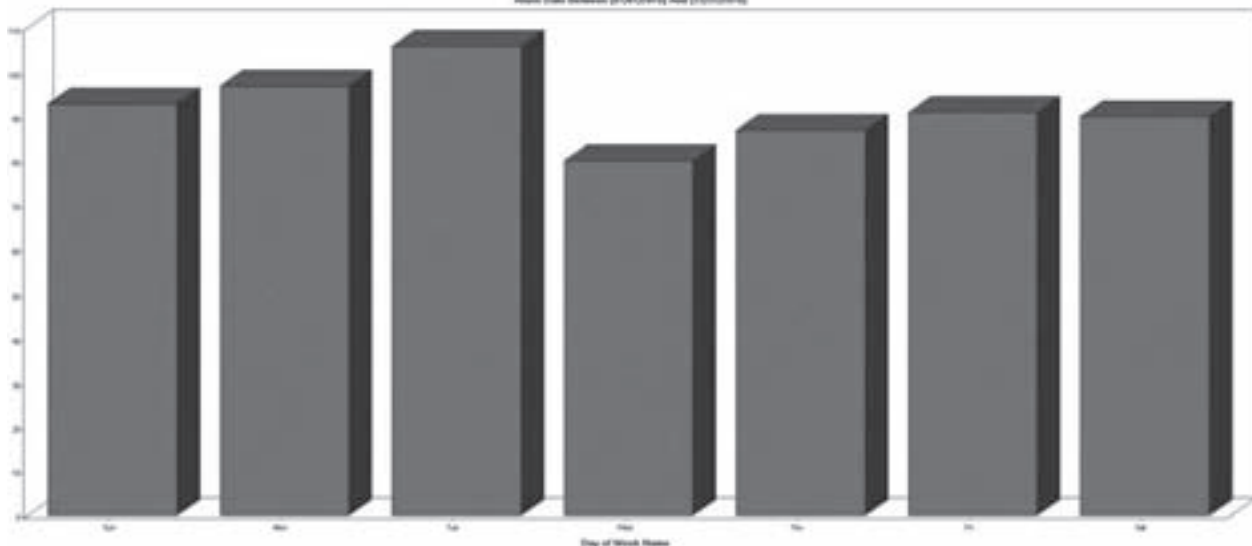
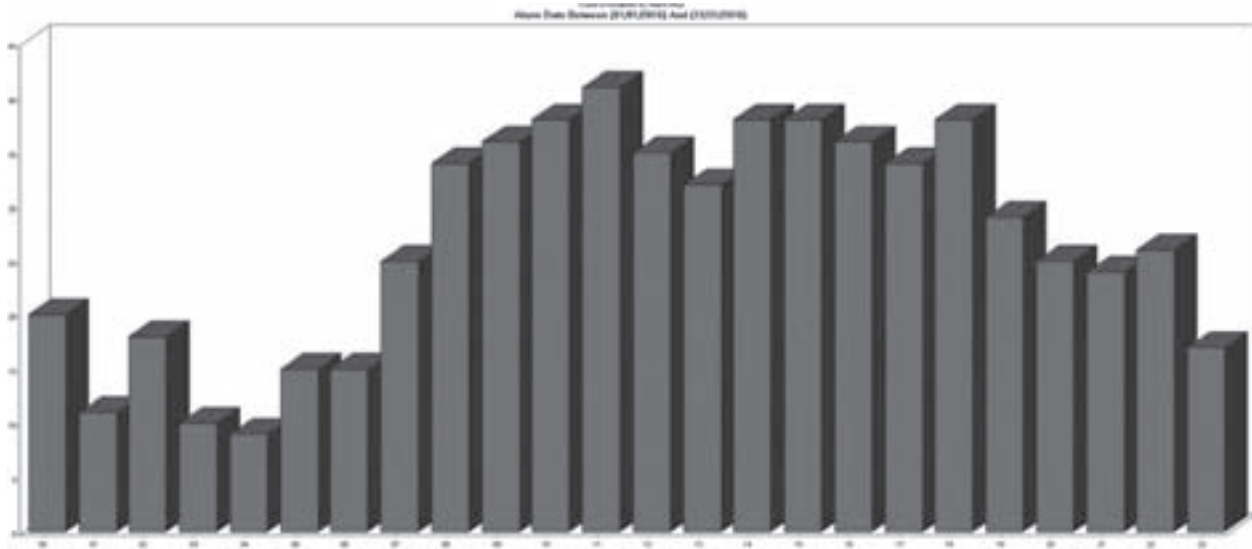
*Deputy Chief Paul St. Germain*

To the Citizens of Allenstown,

I would first like to thank the dedicated members of the Allenstown Fire department for their commitment to the residents of Allenstown. Without this committed group of Firefighters and EMS personnel we could not have provided you, our customers with the service you requested.

The past year, the fire Department responded to 645 incidents. Of those, 199 31% were fire related emergencies, Carbon monoxide activations, fire alarms and mutual aid calls. The amount of Mutual aid requests to our neighboring communities were up 11.5% over last year at 45 responses. Medical aid requests made up the majority of the emergency responses by the Fire Department, this past year we responded to 446 calls 69% slightly over the National average our medical emergencies make up a majority of our runs. This past year our personnel were impacted by the heroin epidemic, the number of our overdose responses are up this year. Fire Personnel responded to 47 reported overdose calls an increase of 34 % a large amount of them were opioid overdoses and required the use of Narcan. Our busiest day of the week, throughout the year was Monday and Tuesday with 209, 32.5% calls for service both days. The busiest hour of the day was 11.00 am with 42, 7.2% calls followed by 10:00 am and 2:00 in the afternoon with 40 calls. Fire Department personnel completed 62 trainings for a total of 930 hours. The drought the State experienced this past year is one of the contributing factors to the increase in our call volume. Fire personnel provided mutual aid to our neighboring towns on some of the state's larger fires, 50 acres in Loudon and others in Bow and Epsom. As with every year the Allenstown Fire Department would like to remind you that when no snow is on the ground a fire permit is required. Residents can come to the fire station or go on line to [www.nhdf.org](http://www.nhdf.org) to obtain a fire permit.





This past year the Fire department was evaluated by an outside management company at the request of the Selectman. The Organizational Risk Assessment was conducted by Municipal Resources Inc. The study looked at number of areas within the Fire Department to include Operations, Response, Facilities, Apparatus and Training to name a few. The final report was very thorough and fair it found areas that we the Department will work on and some areas that the Town and Selectbord need to work on as a team to provide for our residents now and in the future. The full Text is available to you at the Fire Department. The second evaluation that we experienced this past year was The Insurance Service Office (ISO). The ISO evaluated our water delivery, training and fire apparatus. “Based on the 2016 evaluation, the fire department received a class 4/4Y rating, which places the organization in the top 21% of fire departments across the country. This is an exceptional rating that reflects the overall quality of the department and the systems that have been put into place.

The fire station heating system was upgraded this year due to a failure of one of our heaters we will be looking at replacing the remaining two systems this year. We have



been using new testing agencies for the yearly required testing that we do, this has been a great asset, all our systems are up to date and require less of our time on these projects. In past years I have spoken about the second floor of the Fire station that is presently unfinished. This valuable space would add the necessary living, storage and sleeping area that is needed in the event of a long duration event. Finishing this area will also help on heat loss by adding insulation to the space.

On behalf of myself and the members of the Allenstown Fire Department it has been a pleasure serving you this past year. Be your support and partnership we can provide a happy and safe community to be proud of.

Thank you,  
Dana T. Pendergast  
Fire Chief





**ALLENSTOWN FIRE DEPARTMENT  
FIRE ALARM BOX LOCATION**

<b>BOX #</b>	<b>STREET ADDRESS</b>	<b>BUSINESS</b>
32	25 CANAL ST.	THOMAS HODGSON MILL
34	MAIN ST @ CANAL ST.	BY 71 MAIN ST.
36	WHITTEN ST.	BY 10 WHITTEN ST.
38	FERRY ST.	BY 32 FERRY ST.
41	48 ALLENSTOWN RD.	PEMBROKE PLAZA
42	GRANITE ST. @ NOTRE DAME	BY 37 GRANITE ST.
44	NOTRE DAME AVE @ BAILEY AVE	BY 16 NOTRE DAME AVE.
45	MAIN ST. @ GRANITE ST	BY 27 MAIN ST.
51	MAIN ST. @ SCHOOL ST.	BY 53 MAIN ST.
53	SCHOOL ST. @ VALLEY ST.	BY 34 SCHOOL ST.
58	CROSS ST. @ WILLOW ST.	BY 22 CROSS ST.
65	ALLENSTOWN RD	BY 43 ALLENSTOWN RD
67	3 CHESTER TURNPIKE	CONCORD WAREHOUSE SERVICES
75	HERITAGE DR. @ MEADOW LN.	BY 7 HERITAGE DR.
79	RIVER RD.	BY 37 RIVER RD.
84	TURNPIKE ST. @ SCHOOL ST.	BY 69 TURNPIKE ST.
85	10 BARTLETT ST.	MAILWAYS INC.
222	STATION CALL	
314	1 FERRY ST.	ALLENSTOWN FIRE STATION
345	90-98 MAIN ST.	RIVERSIDE TERRACE APT.
361	8 WHITTEN ST.	ALLENSTOWN RECREATION BUILDING
364	59 MAIN ST.	ALLENSTOWN LIBRARY
383	35 CANAL ST.	SUNCOOK WASTEWATER PLANT
386	14-16 FERRY ST	APARTMENT BUILDING
388	24-26 FERRY ST.	APARTMENT BUILDING
415	40 ALLENSTOWN RD.	ALLENSTOWN TRACTOR COMPANY
419	46 ALLENSTOWN RD.	RITE AID STORE
452	30 MAIN ST.	ALLENSTOWN ELEMENTARY SCHOOL
512	10 1/2 SCHOOL ST.	ARMAND DUPONT SCHOOL
516	10 SCHOOL ST.	ST. JOHN PARISH CENTER
534	16 SCHOOL ST.	ALLENSTOWN MUNICIPAL BUILDING
536	SUNCOOK POND APTS. BY APT. 27	
538	SUNCOOK POND APTS. BY APT. 4	
541	YOUNG DR.	SUNRISE HILL APARTMENTS
543	SUNRISE LANE	SUNRISE HILL ELDERLY APTS.
613	166 GRANITE ST.	ADVANCED EXCAVATION INC.
614	157 GRANITE ST.	ALLENSTOWN HIGHWAY GARAGE
615	168 GRANITE ST.	FORT MOUNTAIN TIMBER COMPANY
651	47 ALLENSTOWN RD.	SANDY'S CLASSIC TOUCH SALON
653	43 ALLENSTOWN RD.	GOSSELIN BUILDING
654	112 GRANITE ST.	CENTRE DE VERRE LLC
655	119 GRANITE ST.	GRANITE VIEW APARTMENTS
751	133 RIVER RD.	PINE HAVEN BOYS CENTER
811	SWIFTWATER DR.	SWIFTWATER CONDOS
821	50 PINEWOOD RD.	PRESIDENTS PROFESSIONAL PARK
822	50 PINEWOOD RD.	NH EXTERIERS WASHINGTON BLDG.
844	77 TURNPIKE ST.	AUBUCHON HARDWARE
846	78 TURNPIKE ST.	BIG JIM'S
852	2 BARTLETT ST	TURCOTTE BUILDING
864	65 PINEWOOD RD.	SUNCOOK BUSINESS PARK





## Report to the Town from Ron Pelissier, Road Agent

The Allenstown Highway Department was hard at work in 2016. In addition to routine tasks, such as lawn maintenance at the police department, town hall, and fire station, yearly maintenance at town cemeteries, leaf pickup, and crack-sealing to increase the longevity of town roadways, the year was highlighted by a number of major projects that helped to improve the quality of town infrastructure. In conjunction with the completion of the Suncook Community Center, the Highway Department worked to completely update the roadway, sidewalk, and drainage system on Ferry Street and Reynolds Avenue. We also began to repair River Road, updating the drainage and adding a basecoat to a section east of Route 28. In 2017, we anticipate completion of the River Road project and hope to begin repairing parts of Deerfield Road that are in dire need, as well as continuing to repair and replace town sidewalks as necessary.

The purchase of our new truck this year, a 2016 Ford F-550, helps to better equip the department and further serve our community.

Allenstown is a mandatory recycling community, which helps to keep our waste disposal costs down.

The hard work of the Highway Department crew does not go unnoticed, and all of our employees deserve recognition, including Marc Boisvert, Dave Bouffard, Don Noel, Dave Campbell, and Alan Turcotte.

While 2016 was a productive year, we look forward to another busy and constructive year serving the Town of Allenstown in 2017.



### Before and After:

After several months of hard work, our crew was able to transform Ferry Street into the freshly paved road seen on the right.

Advanced Excavation installed all drainage and water lines prior to paving.



# Allenstown Highway Department

Working to Improve the Safety and Infrastructure of Our Community



Repaving part of River Road



Removing and replacing old drainage structures on River Road



Raising a drainage manhole on Ferry Street



Installing a new curb on Reynolds Avenue



## Old Allenstown Meeting House 2016 Report



### Board of Selectmen's Meeting June 6, 2016

The Old Allenstown Meeting House experienced a quiet year. The New Rye Church held it's annual Service in May. The Allenstown Select Board met on June 6th, this is now an annual event. Allenstown 4th graders visited and enjoyed a lesson on local history. The Allenstown Historical Society held it's bake sale in July. The Suncook Senior Center visited the Old Meeting House as well as the Snowmobile and CCC Museums. The Buntin, Rumford, Webster Chapter of the D.A.R. held it's Vesper Service in August and returned in September for their Annual Meeting with James Garvin speaking on the history of the Meeting House.

Maintenance was limited to lawn repairs due to winter damage. Scraping, priming and painting of lower clapboards. Prime contractor of the rehabilitation Bob Blazon returned to repair minor problems with the ceiling beams.

Volunteers from Buntin, Rumford, Webster Chapter of the D.A.R., Allenstown Historical Society and SCA (Student Conservation Association) Americorps, greeted 256 visitors on 32 days for a total of 139 hours donated.

Respectfully submitted,

Armand E. Verville, Chairman  
Old Allenstown Meeting House Committee





**Town of Allenstown**  
**Planning Board**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 5**  
**PlanningBoard@allenstownnh.gov**

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January 5, 2017

2016 was very busy for the Allenstown Planning Board on many fronts. In addition to the typical development reviews and ordinance changes, two major planning projects were completed – the Master Plan and a Suncook Village design Charrette. MS4 compliance issues are on the horizon for 2017, and participation in the Central New Hampshire Regional Planning Commission’s brownfields program will continue to be a focal point

Six subdivision applications and two site plan applications were made to the Planning Board during the course of 2016 – even into late December. Of the six subdivision applications, four were lot line adjustments between existing properties, one was a combination lot line adjustment and two-lot subdivision, and one was a large cluster subdivision. On the site plan side, one was for an updated drainage system for an existing business and the other was for a gas station. As of the writing of this letter, both the cluster subdivision and the gas station applications are pending and carrying over into 2017.

A major accomplishment for the Town this year was the completion of a Plan New Hampshire Charrette in Suncook Village and the Planning Board played a major role in the process. A charrette is a design exercise where ideas for future development are teased out in a public forum. Allenstown won a grant from Plan New Hampshire and was able to host a charrette on the 30<sup>th</sup> of September and the 1<sup>st</sup> and 2<sup>nd</sup> of October. The results were an innovative vision for Suncook Village and the area around China Mill. Plan New Hampshire provided staff for the charrette, including architects, engineers, and planners. Central New Hampshire Regional Planning also participated as did other town boards and the public. A special thanks is in order for the Historical Society and the Boys and Girls Club for providing historical context and space to work. The plan and a subsequent plan of action can be found on the town website. We look forward to beginning implementation in 2017!

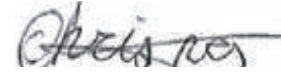
Town Meeting in March, 2017 will have a total of eleven articles for voters to consider for changes to the Zoning Ordinance. Major areas of focus include several changes to the definitions section, a new section for accessory dwelling units, a new sign ordinance, a new alternative energy ordinance, and a revamping of the cluster housing ordinance. Other minor changes are also included.

Finally, in 2016, the Planning Board completed a major objective: adoption of the 2016 Master Plan. Begun in 2015, completion of the Master Plan was specified as a goal in last year’s Town Report and the Board is pleased to announce its completion. The Master Plan, required by state law to lay out the community’s vision in support of the zoning ordinance, was completed this past spring and it contains a significant economic development section with a plan of action. The Master Plan, along with the Plan New Hampshire Charrette, will provide guidance for the town over the next decade or so.



Moving into 2017 the Board will continue to process applications for development and the maintenance of the Zoning Ordinance. In addition, we will continue to prepare for the upcoming MS4 permit requirements and will also work to implement the Master Plan and the Charrette. As part of the plan implementation effort the Town will be looking to re-establish the Economic Development Committee and volunteers will be needed. In closing, the Planning Board hopes to continue to build upon our successes of 2016 into the new year!

Respectfully Submitted,



Chris Roy, Planning Board Chair

Members of the Board 2016:

Chris Roy, Chairman

Diane Adinolfo, Member

Chad Pelissier, Vice Chair

Larry Anderson, Member

Jason Tardiff  
Board of Selectmen  
Representative





# Allenstown Police Department

## Annual Report 2016



The year of 2016 was a very good year for the police department. The department was very busy and we were able to maintain all the current staffing we had hired from the previous years. Unfortunately we did lose the School Resource Officer position. Due to budget cuts within the school's budget they were unable to maintain this position. We welcomed Officer Alexander Ortega who started with us in December 2016 which filled an open patrolman position. Off. Ortega will be entering the police academy in January 2017 for sixteen weeks.

Our biggest change this year was the purchase of a new records management software, IMC. We made the switch to IMC on January 1<sup>st</sup> and the improvements were seen right away. We will be able to get real time information directly from dispatch to the officers in the field. In addition, our reports can now be read by other departments and we can see their reports as well. IMC brings a new level of interoperability to our Department.

Once again in 2016, members of the department participated in fundraising efforts for various organizations to include the Special Olympics and Breast Cancer Awareness. To support Special Olympics, department members participated in the Torch Run and in Fueling for Dreams at the local Irving Gas Station. At the Irving, three department members volunteered on a Saturday with two area Olympians to pump gas and wash windows in an effort to raise money for Special Olympics.

This past year the Select Board hired Municipal Resource Incorporated to do an Audit of all town departments. The police department took part in that audit and was able to accomplish most of their suggestions. We were happy for the chance to improve the department and look forward to the continued success of the changes that were implemented.

In 2016 the town experienced a significant increase in arrests, criminal incidents, and citations. In addition, the department's calls for service increased by a thousand.

The statistical data for 2016 is as follows:

<b>Accidents</b>	<b>52</b>
<b>Arrests</b>	<b>511</b>
<b>Criminal Incidents</b>	<b>470</b>
<b>Citations</b>	<b>2,434</b>
<b>Calls for Service (In station)</b>	<b>6,835</b>
<b>Calls for Service (Dispatched)</b>	<b>12,222</b>

I would like to take this opportunity to thank my supervisors for the excellent work they have done over past year. Lt. Stark was instrumental in working on the changes we have made in policy development as well as the new software system. Sgt. Tower was tasked with the training all of the new officers and she did an exceptional job. Sgt. Tower has worked very hard on improving department forms in order to streamline our daily reports. Det. Sgt. Shea was tasked with several in depth investigations in which she did an excellent job in clearing the cases as well as training the new officers in investigative techniques. The administrative staff and prosecutor were burdened with a large increase in case load this year. They were also tasked with shorter deadlines through the court system for discovery. As always, they continue to do an excellent job in completing their work and meeting their deadlines.

I want to give special thanks to Erin Young for her dedicated service to the Department for the past ten years. She has served in the capacity of both an Administrative Assistant and Custodian and is a valued member of the Allenstown Police Department.

I have received numerous compliments from the community over the past year about our patrol staff. I want to thank the community for their support of our department and look forward to working with you in 2017.

The police department would like to thank the surrounding mutual aid departments that we have worked closely with over the past year. We look forward to working with them again in 2017.

Sincerely,  
Chief Paul Paquette



## Allenstown Public Library

### Annual Report 2016

Library Director Patricia Adams and Library Assistant Betsi Randlett continue as library staff this year.

The library started off the year with the addition of new tables and chairs for the children's area. They are well-used during craft times and playtime!

We participated in many events this year. We helped sell tickets for the new Senior Center in town and had a toy Daisy Bear donated to the library. In March, Ms. Dilulion brought her preschool class to visit for a story time and craft, Betsi participated in Bingo for Books at the school, Patty read some stories to Mrs. Zibel's class for Read Across America and in April we hosted a pinwheel garden on our front lawn for Pinwheels for Prevention.

Our Summer Reading Program, "Get Ready! Get Set! Read!," was an amazing time for everyone involved. There were 249 children in attendance at 17 different events and our readers earned 1344 raffle tickets for their phenomenal reading accomplishments!

Winn Mountain completed our window restorations. We have two restored front and two restored back windows, as well as insulated side lights around our front door now.

In July, we hosted a book talk given by local author Mandy Huot. She spoke to about 40 people regarding her book, Etched in Stone, and the history of local graveyards. Thank you to the Allenstown Historical Society, especially Armand and Claudette Verville, for cohosting this event with the library.

The fall saw Betsi continuing our Tuesday afternoon craft sessions for kids. These have been lots of fun and attendance has been great. Two hundred and four children were able to make a variety of crafts during these craft times. Patty and her husband, David, donated an American sycamore tree for the front lawn, that





was grown on Mt. Vernon from a sycamore planted by George Washington. And we offered a Halloween coloring contest for kids.

We closed out the year by participating in Night of Holiday Lights. Along with the Recreation Department, we did a story walk and served popcorn snowmen for our eighty six visitors, who also were able to craft a beaded candy cane ornament.

We had 2360 patron visits and 3557 items circulated over the course of the year.

Andrew Carnegie said, “A library outranks any one thing a community can do to benefit its people.” And that is reflected in the services your library provides for you. The library has computers, internet, wifi, homework help, children’s craft sessions, a summer reading program, puzzles, games, toys, ebooks and audiobooks through the state libraries New Hampshire Downloadable Books collection, 822 DVD’s and 8277 books all provided for free. We also offer Inter-Library loan through the state library that gives patrons access to over two million items from other libraries in New Hampshire.

Please visit your library to learn more about these services and others that we will provide in 2017.

Respectfully submitted,

Patricia Adams, Director

Trustees:

JoAnne Dufort, Chair

Alice Phelps, Treasurer

Pauline Boutin, Secretary





## Allenstown Sewer Commission

35 Canal Street  
Allenstown, NH 03275  
603-485-5600  
FAX 800-859-0081  
[www.allenstownnh.gov](http://www.allenstownnh.gov)



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To the Citizens of Allenstown:

In 2016 the Sewer Commission and staff made many improvements in the collection system infrastructure. The improvements include the rehabilitation of thirty two manholes, consisting of repairs made on the Streets of Main, School, Ferry, Reynolds, Whitten, and Canal. These repairs include installation of concrete precast risers, and replacement of manhole frame and covers. Rehabilitation to the collections system piping network was also performed in 2016 on Ferry and Canal Street.

Improvements were also made to the septage receiving station in 2016. The staff redesigned the septage receiving settling tanks, and changed the construction from carbon steel to stainless steel. These improvements reduce maintenance costs, and significantly increase the useful life of the settling tank. A new grinder was also installed in the septage receiving station to reduce wear on the receiving station pumping system.

The staff also proudly hosted a field trip in 2016, for the Allenstown third grade class. The purpose of the field trip was to educate the class on the importance of clean water. We intend to work with the school again, to plan another field trip in 2017. Please visit us on the web for a slide show of the field trip. <http://www.allenstownnh.gov/sewer-department>

The Sewer Commission and staff also, received over 23 million gallons of hauled waste in 2016. Additionally; The Sewer Commission has kept the sewer rates at \$7.57 per 1000 gallons for 2017.



Respectfully Submitted,

Jeffrey Backman, Superintendent

[www.allenstownnh.gov](http://www.allenstownnh.gov)



## 2016 TOWN OWNED PROPERTY

OWNER	MAP/LOT	ST #	STREET	ACRES	Value
ALLENSTOWN, TOWN OF	102-003	37	RIVERSIDE DRIVE	1.8	\$55,600
ALLENSTOWN, TOWN OF	102-006	78	RIVERSIDE DRIVE	0.22	\$9,100
ALLENSTOWN, TOWN OF	102-025	3	ALBIN AVENUE	0.22	\$4,900
ALLENSTOWN, TOWN OF	102-026	1	ALBIN AVENUE	0.6	\$5,500
ALLENSTOWN, TOWN OF	102-027	2	ALBIN AVENUE	1.1	\$63,900
ALLENSTOWN, TOWN OF	102-028	4	ALBIN AVENUE	0.47	\$9,100
ALLENSTOWN, TOWN OF	103-002	32	RIVERSIDE DRIVE	0.25	\$9,500
ALLENSTOWN, TOWN OF	103-007-002	42	RIVERSIDE DRIVE	0.3	\$9,600
ALLENSTOWN, TOWN OF	103-010	50	RIVERSIDE DRIVE	1.3	\$11,400
ALLENSTOWN, TOWN OF	103-011	52	RIVERSIDE DRIVE	0.27	\$9,600
ALLENSTOWN, TOWN OF	103-013	54	RIVERSIDE DRIVE	0.25	\$9,500
ALLENSTOWN, TOWN OF	103-017	62	RIVERSIDE DRIVE	1.1	\$58,500
ALLENSTOWN, TOWN OF	103-018	33	RIVERSIDE DRIVE	2.6	\$54,600
ALLENSTOWN, TOWN OF	104-003	19	FANNY DRIVE	1.35	\$44,400
ALLENSTOWN, TOWN OF	104-009	5	RIVERSIDE DRIVE	0.23	\$22,400
ALLENSTOWN, TOWN OF	104-010	1	RIVERSIDE DRIVE	0.66	\$27,500
ALLENSTOWN, TOWN OF	104-011	2	RIVERSIDE DRIVE	0.43	\$9,800
ALLENSTOWN, TOWN OF	104-012	4	RIVERSIDE DRIVE	0.22	\$9,400
ALLENSTOWN, TOWN OF	104-015	10	RIVERSIDE DRIVE	0.28	\$9,800
ALLENSTOWN, TOWN OF	104-018	14	RIVERSIDE DRIVE	0.25	\$9,700
ALLENSTOWN, TOWN OF	104-019	16	RIVERSIDE DRIVE	0.55	\$10,000
ALLENSTOWN, TOWN OF	104-021	20	RIVERSIDE DRIVE	0.21	\$9,300
ALLENSTOWN, TOWN OF	104-022	22	RIVERSIDE DRIVE	0.22	\$9,400
ALLENSTOWN, TOWN OF	104-025	28	RIVERSIDE DRIVE	0.26	\$9,600
ALLENSTOWN, TOWN OF	104-026	19	RIVERSIDE DRIVE	0.65	\$26,100
ALLENSTOWN, TOWN OF	104-027	17	RIVERSIDE DRIVE	0.44	\$45,400
ALLENSTOWN, TOWN OF	104-028	15	RIVERSIDE DRIVE	1.2	\$54,200
ALLENSTOWN, TOWN OF	104-029	11	RIVERSIDE DRIVE	0.299	\$24,100
ALLENSTOWN, TOWN OF	104-032	3	JILLERIC ROAD	1.67	\$44,200
ALLENSTOWN, TOWN OF	104-032-001		JILLERIC ROAD	0.15	\$4,100
ALLENSTOWN, TOWN OF	105-010	36	RIVER ROAD	0.23	\$28,500
ALLENSTOWN, TOWN OF	106-019	161	GRANITE STREET	7.7	\$375,700
ALLENSTOWN, TOWN OF	109-033	40	ALLENSTOWN ROAD	0.73	\$554,100
ALLENSTOWN, TOWN OF	109-034		GRANITE STREET	0.06	\$2,000
ALLENSTOWN, TOWN OF	109-037		ROUTE #3	0.59	\$26,100
ALLENSTOWN, TOWN OF	109-067		NOTRE DAME AVENUE	0.12	\$200
ALLENSTOWN, TOWN OF	110-001	51	TURNPIKE STREET	0.89	\$103,000
ALLENSTOWN, TOWN OF	110-002		TURNPIKE STREET	0.11	\$26,300
ALLENSTOWN, TOWN OF	110-057		RIVER RD/PINEWOOD RD	0.12	\$127,400
ALLENSTOWN, TOWN OF	112-001	16	SCHOOL STREET	1.2	\$384,600
ALLENSTOWN, TOWN OF	112-267	8	WHITTEN STREET	1.64	\$341,300
ALLENSTOWN, TOWN OF	112-276	1	FERRY STREET	1	\$609,900
ALLENSTOWN, TOWN OF	112-284	59	MAIN STREET	0.18	\$255,200
ALLENSTOWN, TOWN OF	115-004	35	CANAL STREET	12.2	\$3,438,000
ALLENSTOWN, TOWN OF	407-028-001		DEERFIELD ROAD (cemetery)	0.22	\$59,200
ALLENSTOWN, TOWN OF	407-039		REAR ROUTE 28	15	\$16,400
ALLENSTOWN, TOWN OF	407-040	100	DEERFIELD ROAD	0.44	\$122,300
ALLENSTOWN, TOWN OF	409-005	220	PINEWOOD ROAD	1.5	\$55,200
ALLENSTOWN, TOWN OF	409-016-111		JASPER DRIVE	3.41	\$45,600
ALLENSTOWN, TOWN OF	409-028-001	9	GILBERT ROAD	1.08	\$57,000
ALLENSTOWN, TOWN OF	410-023		REAR GRANITE STREET	7.6	\$8,500
ALLENSTOWN, TOWN OF	410-025		OFF GRANITE STREET EXT	5	\$5,600
ALLENSTOWN, TOWN OF	410-029		REAR GRANITE STREET EXT	15	\$16,400
ALLENSTOWN, TOWN OF	410-031		REAR GRANITE STREET EXT	23	\$2,700
ALLENSTOWN, TOWN OF	410-032		REAR GRANITE STREET EXT	8.7	\$9,700
ALLENSTOWN, TOWN OF	410-035		REAR PODUNK ROAD	25	\$26,500
ALLENSTOWN, TOWN OF	410-036		REAR GRANITE STREET	14.9	\$18,100
ALLENSTOWN, TOWN OF	411-004		REAR OLD CHESTER TURNPIKE	31	\$3,600
ALLENSTOWN, TOWN OF	411-005		REAR OLD CHESTER TURNPIKE	97	\$5,333

Allenstown School District property not included in this list.







## Town of Allenstown, NH

### REPORT OF THE SUPERVISOR OF THE CHECKLIST

Dear Allenstown Residents,

In 2016, the Supervisors of the Checklist worked four (4) elections, including one (1) local election, one (1) presidential primary, one (1) state primary, and one (1) state and presidential election. We conducted 8 voter registration meetings. We attended one (1) school and one (1) town deliberative session.

Kristopher Fowler and I also attended a class on election laws sponsored by the State of NH.

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#### PARTY AFFILIATION

2978 REGISTERED VOTERS  
879 REPUBLICANS  
870 DEMOCRATS  
1229 UNDECLARED

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#### 2016 BUDGET AND RELATED EXPENSES

Total Budget	<u>\$3,300.00</u>
Salaries	\$3,550.00
Total Expenditures	<u>\$3,550.00</u>
Difference	\$250.00

\*The overage in salaries is due to extra help needed during the presidential elections.

Respectfully Submitted,

  
Louise Letendre, Chairperson  
Robert Girard  
Kristopher Fowler





Tri-Town EMS is the *Paramedic Ambulance Service* for the Towns of Allenstown and Pembroke, responding to 1,009 EMS incidents in 2016, resulting in 735 patient transports by the Service. When taken into consideration the 73 EMS Incidents that were handled by mutual aid, the total EMS call volume for the service area in 2016 is 1,082. The primary ambulance is staffed with at least one (1) paramedic and another EMS provider twenty-four hours a day, every day to ensure a rapid response to those having a medical emergency.

During 2016, the Service hired its fourth full time paramedic to ensure continuous paramedic coverage for the two Towns. This staffing plan coupled with active part time and per diem paramedics creates productive working relationships with the Service's Emergency Medical Technicians (EMT) and Advanced Emergency Medical Technicians (AEMT), resulting in the smooth application of emergency medical care to those who utilize our services. In the second half of 2017, Tri-Town EMS has plans to deploy a second ambulance, staffed with On-Call personnel to cover EMS Incidents the primary ambulance in not available to respond to. The On-Call period will be from 8am-Midnight, divided up into shifts with those who are one call to be paid an on-call rate for the shift and then an hourly rate when activated. This plan is intended to better serve the two Towns and to supplement the primary ambulance crew. People who are interested in being part of this program are encourage to contact the Service Director, Christopher Gamache at 485-4411.

Last year, the Service implemented a training plan that is compliant with the National Registry of Emergency Medical Technicians (NREMT) National Continuing Competency Program (NCCP) training requirements. The benefit of this training plan is that the Service is providing all the education needs of our providers, utilizing the New Hampshire Fire Academy and Concord Hospital, to broaden and enhance the educational experience for those who attend. An *Advanced Life Support (ALS)* mannequin and multiple infant and adult CPR mannequins were purchased to be used for skills training of staff while on shift and for other organized trainings. Noteworthy training items for 2016 include the Service putting three employees through the American Heart Association © (AHA) Cardio-Pulmonary Resuscitation (CPR) training. Tri-Town EMS is now able to provide CPR Instruction to healthcare providers and to the public. Residents of Pembroke and Allenstown who need CPR certification are encouraged to contact Director Christopher Gamache or Assistant Director Stephanie Locke at 485-4411 to sign-up for a CPR course for no charge. In 2016, the Service licensed Stephanie Locke as an Instructor Coordinator (I/C) for EMS. This will allow the Service to put on EMS courses in the future which will act as a potential revenue stream for the Service and a tool to recruit new employees. Stephanie was also honored by the New Hampshire Bureau of EMS by being named "EMS PROVIDER OF THE YEAR".

The Director and Assistant Director were active in regional meetings relating to Emergency Medical Services, Public Health and Public Safety by attending meetings with the Capital Area Public Health Network, Medical Control Board, New Hampshire Emergency Medical Service Patient Care Protocol Committee, Capital Area Mutual Aid Compact, Concord Hospital and others. These meetings allow Tri-Town EMS to represent the health and safety needs and concerns of the two Towns, while partnering with other organizations to provide better service and assist in non-traditional EMS roles. The Service meets regularly with the EMS Coordinator and Medical Director of Concord Hospital to discuss EMS related concerns in an effort to provide the highest quality pre-hospital care possible. In addition to this guidance, Concord Hospital provides a significant amount of medical supplies and virtually all of the Service's medications at no cost to the Service.

Tri-Town EMS ordered a 2017 PL Custom ambulance in the spring of 2016. The ambulance is expected to be delivered in February of 2017. Patient and crew safety played a major role in the design of this ambulance. The most visible change to the ambulance is the color scheme. The ambulance is yellow with a light metallic grey top. These are highly visible colors that show up well during the day and night, and in virtually all weather conditions. The striping of this ambulance will include black stripes which is a contrasting color to the yellow, making the ambulance highly visible. Inside the ambulance is a load system that removes most, if not all, of the lifting required to get a patient into and out of the ambulance. A camera system is installed to allow for the safe maneuvering of the ambulance and allows for the patient compartment to be monitored by the driver, ensuring both patient and provider safety. The interior of the patient compartment is configured to minimize the amount of time the EMS provider needs to be out of their seat while the



ambulance is moving and to decrease potential trip hazards within the ambulance. An electronic controlled substance vault is installed so that each paramedic will have a unique PIN to gain access to the controlled substances, thus decreasing the likelihood of drug diversion or theft. A safety system which monitors speeds, braking, seat belt use, emergency signal device use and other aspects of ambulance operations has been installed. This will allow the service to identify unsafe operations and to take appropriate action. Finally, a radio repeater is installed which will enhance communications between the ambulance crew and Concord Fire Alarm. These are not the only differences between the current ambulances and the new ambulance, but are probably the most important when considering the safety of the ambulance crew and our patients.

Tri-Town Emergency Medical Service is here to provide high quality and efficient pre-hospital care to those in need. In 2017 we are implementing a Patient Survey program to receive feedback on how well we are meeting the needs of those who call upon us in their time of need. We are also going to be distributing “Vial of Life” packets to anyone who wishes to have one. “Vial of Life” is used to positively identify a person while providing vital information about their medical history. The “Vial of Life” program is available to all residents of Pembroke and Allenstown. For more information about Tri-Town EMS, On-Call employment, CPR courses, the “Vial of Life” Program, ambulance billing, or any other concerns with the Service, please feel free to contact the Service Director. Tri-Town EMS is located at 247 Pembroke Street in Pembroke. If you feel you or someone else is having a medical emergency **CALL 911**.

	2014	2015	2016	<b>Current TRI-TOWN EMS Staff</b>	
<b>TOTAL EMS INCIDENTS</b>	<b>1033</b>	<b>1031</b>	<b>1082</b>	Christopher Gamache	FT - Paramedic
Allenstown, NH	421	443	469	Stephanie Locke	FT - Paramedic
Pembroke, NH	538	573	524	Julie Irwin	FT - Paramedic
Barnstead, NH	0	2	3	Daniel Heffernan	FT - Paramedic
Bow, NH	0	0	2	Adam Boise	PD – Paramedic
Concord, NH	8	2	8	Michael Kelley	PD – Paramedic
Chichester, NH	0	1	0	Michael Langille	PD – Paramedic
Deerfield, NH	1	3	3	Maurice Paquette	PD - Paramedic
Epsom, NH	12	7	12	Hearshell VanLuven	PT – Paramedic
Hooksett, NH	54	46	60	Jasmine Croteau	PD – AEMT
Loudon, NH	0	2	0	Robyn Cushing	PD – AEMT
Manchester, NH	0	1	1	Daniel Fitzgerald	PD – AEMT
<b>TOTAL TRANSPORTS</b>	<b>680</b>	<b>707</b>	<b>735</b>	Corey Girard	PD – EMTI
Concord Hospital	516	581	587	Kyle Haas	PD – EMT
Catholic Medical Center	61	50	51	Sara Hardy	PD – AEMT
Elliot Hospital	103	76	97	Jonathan Harry	PD – AEMT
<b>Aver. REACTION TIME</b>	<b>1:52</b>	<b>1:21</b>	<b>0:59</b>	Edward Higgins	PT – EMT
<b>Aver. RESPONSE TIME</b>	<b>4:50</b>	<b>5:03</b>	<b>4:29</b>	Irina Higgins	PT – AEMT
<b>Aver. ON-SCENE TIME</b>	<b>16:15</b>	<b>18:15</b>	<b>17:46</b>	Christian Kellermann	PT – AEMT
<b>Aver. TRANSPORT TIME</b>	<b>18:46</b>	<b>19:11</b>	<b>18:04</b>	Adam Morris	PD – EMT
<b>Aver. @ HOSPITAL TIME</b>	<b>20:35</b>	<b>19:16</b>	<b>18:43</b>	Jake Poulin	PD– AEMT
<b>Aver. TOTAL CALL TIME</b>	<b>1:02:18</b>	<b>1:03:16</b>	<b>1:00:02</b>	John Vanloendersloot	PT - EMT
				Robert Vodra	PD – EMT

Respectfully Submitted by:

Christopher Gamache, Service Director  
 (603) 485-4411  
[cgamache@pembroke-nh.com](mailto:cgamache@pembroke-nh.com)  
 247 Pembroke St., Pembroke NH 03275





Trustees of Trust Funds Annual Report 2015;

There are three Trustees of Trust Funds and Cemetery Trustees, Lawrence (Larry) Anderson, Bookkeeper, Edger McKenney, Trustee and Don Chaput. The Trustees were able to attend one training session in June 2015. The Trustees meet Quarterly to discuss Capital Reserve Funds, Bank Statements, Letter of Credit Deposit Investment Pool, and Trustees Investment Policy, approve previous minutes, and prepare MS-9 and MS-10 for DRA and attorney General Office.

In Feb. 2015 an investment advisor was promoted and changed to Matt Prifti in Mar 2015 Karen Weinhold was promoted and changed control over to Megan Tolstenko TD Wealth Management System'

The Quarterly meeting in April 2015 the Trustees decided to invest 10% of the portfolio in the Stock Market in which is doing very well. The June quarterly meeting we asked Matt to call if there was a value to change to 20% of the portfolio on stocks Matt call in Oct 2015 and wonders if with the 20% in stock. As of right now the market is still down but will come back with a good return if we wait for it to come back.

I want to thank Matt and Megan for all the help in this process.

Cemetery Trustees of Trust Annual Report 2015:

The Cemetery Trustees are in the process of a change to RSA -289 so that each town does not need to have a Cemetery for their residents they will be able to use other towns Cemeteries for inurnment of the deceased, The Cemetery Trustees have been working very hard to get a Cemetery in Allentown with no prevail because there is no money to lay the property out for a Cemetery. We have a quote to do the lay out for \$5,000.00 from Holden Engineering If the RSA 289 does not get **changed**.

**The Trustee books are available for review any time by calling the town office or online 485-4276 or online at allensnh.gov**

Thank you

Lawrence Anderson  
Edger McKenney  
Don Chaput





**Town of Allenstown**  
**Welfare Administrator**  
16 School Street  
Allenstown, NH 03275  
603-485-4276 ext. 110  
cbaird@allenstownnh.gov

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## Welfare Report 2016

The Town of Allenstown Welfare Program provides temporary emergency assistance to residents in need of basic services. The following services were provided to residents in 2016:

<b>Services</b>	<b>Appointments Granted Assistance</b>	<b>Total Budget Expended</b>
Rental Assistance	40	\$25,087.49
Electrical Assistance	6	\$ 726.37
Fuel Assistance	3	\$ 795.80
Burial Assistance	3	\$ 1,400.00

The Town of Allenstown received \$7,294.71 in welfare lien reimbursements. The Town's Holiday Programs were a great success this year. The Giving Tree was also a great success. Allenstown residents, organizations, St. John the Baptist Parishioners and businesses picked tags from the tree and purchased wonderful gifts for these children. This program served 74 children with Christmas gifts this year.

The Capital Region Holiday Food Programs provided meals for 98 families this year. I would like to thank Big Jim's, Town Hall Staff, the Highway & Fire Departments along with many volunteers for their support with these programs.

In July I took on the role of Welfare Administrator, taking over for Diane Demers. I have learned a new Welfare Software program and how to administer basic needs for Allenstown residents.

Respectfully Submitted:

Cindy Baird  
Welfare Administrator



# *Financial Statements*







## SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

### Instructions

Note: for ease of use please begin at the last section and work forward.

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

**For Assistance Please Contact:**

**DRA Municipal and Property Division**  
Phone: (603)230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Data has been imported into the form from an external source. All form calculations have been disabled.

### ENTITY'S INFORMATION ?

Entity Type:  Municipality  Village

Municipality: ALLENTOWN

County: MERRIMACK

Original Date: 08/30/2016

Revision Date: 08/30/2016

### ASSESSOR

AVITAR ASSOCIATES

Assessor's Name

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

### MUNICIPAL OFFICIALS

Jason Tardiff, Chairman

Municipal Official 1

Kate Walker

Municipal Official 2

David Eaton

Municipal Official 3

Municipal Official 4

Municipal Official 5

Municipal Official 6

Under penalties of perjury, We declare that we have examined the information contained in this form and to the best of our belief it is true, correct and complete.

### PREPARERS INFORMATION

Donna Severance

Preparer's Name

485-4276x114

Phone Number

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

dseverance@allentownnh.gov

Email (optional)





Municipality Values		
Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?		
	Number of Acres	Assessed Valuation
1-A Current Use (At current values) RSA 79-A ?	3,098.99	\$209,251
1-B Conservation Restriction Assessment RSA 79-B ?	14	\$432
1-C Discretionary Easements RSA 79-C ?		
1-D Discretionary Preservation Easements RSA 79-D ?		
1-E Taxation of Land Under Farm Structures RSA 79-F ?		
1-F Residential Land (Improved and Unimproved) ?	1,736.62	\$60,754,400
1-G Commercial/Industrial Land (excluding Utility Land) ?	885.81	\$12,706,700
1-H Total of Taxable Land ?	5,735.42	\$73,670,783
1-I Tax Exempt and Non-Taxable Land ?	6,962.74	\$9,895,033
Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?		
	Number of Structures	Assessed Valuation
2-A Residential ?		\$112,686,000
2-B Manufactured Housing as defined in RSA 674:31 ?		\$17,510,100
2-C Commercial/Industrial (excluding Utility buildings) ?		\$39,500,500
2-D Discretionary Preservation Easements RSA 79-D ?		
2-E Taxation of Farm Structures RSA 79-F ?		
2-F Total of Taxable Buildings ?		\$169,696,600
2-G Tax Exempt and Non-Taxable Buildings ?		\$18,771,600
Utilities and Timber ?		
		Assessed Valuation
3-A Utilities ?		\$8,055,900
3-B Other Utilities ?		
4 Mature Wood and Timber RSA 79:5 ?		
5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?		\$251,423,283





**Exemptions**

		Total # Granted	Assessed Valuation
6	Certain Disabled Veterans (RSA 72:36-a) ?		
7	Improvements to Assist the Deaf RSA (72:38-b V) ?		
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) ?		
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) ?		
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
<b>11) Modified Assessed Valuation of all Properties (Line 5 minus lines 6,7,8,9,10a,10b) ?</b>			<b>\$251,423,283</b>

**Summation of Exemptions ?**

		Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) ?	\$15,000	3	\$45,000
13	Elderly Exemption (RSA 72:39-a & b)		57	\$1,854,300
14	Deaf Exemption (RSA 72:38-b) ?			
15	Disabled Exemption (RSA 72:37-b) ?			
16	Wood Heating Energy Systems Exemption (RSA 72:70) ?			
17	Solar Energy Systems Exemption (RSA 72:62) ?			
18	Wind Powered Energy Systems Exemption (RSA 72:66) ?			
19	Add'l School Dining/Dormitory/Kitchen Exemptions (RSA 72:23 IV) ?			

**20) Total Dollar Amount of Exemptions (sum of lines 12-19) \$1,899,300**

**Calculations**

21 NET VALUATION: Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)	<b>\$249,523,983</b>
22 LESS UTILITIES (Line 3A) Do not include the value of other utilities listed in Line 3B	<b>\$8,055,900</b>
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)	<b>\$241,468,083</b>

\*\*\* AVITAR SYSTEM WARNING: Residential Buildings (2A) REDUCED by \$5,250,800 for Char/Reli/Educ Exemptions \*\*\*  
 \*\*\* AVITAR SYSTEM WARNING: Tax Exempt/Non-Taxable Buildings (2G) INCREASED by \$5,250,800 for Char/Reli/Educ Exemptions \*\*\*

Notes:





**Utility Summary: Electric, Hydroelectric, Renewable - Misc., Nuclear, Gas/Pipeline, Water & Sewer**

Utility Value Appraiser

Who Appriases/Establishes the Utility Value in the Municipality?(If multiple, please list)

If the Municipality Uses DRA Utility Values, is it Equalized By The Ratio?  Yes  No

**SECTION A**

List Electric Companies

Electric Company	Assessed Valuation
PSNH DBA EVERSOURCE ENERGY	\$4,256,900
NEW HAMPSHIRE HYDRO ASSOCIATES	\$865,400
NEW HAMPSHIRE ELECTRIC COOP	\$527,900
UNITIL ENERGY SYSTEMS INC	\$77,300

**A1 Total of all Electric Companies listed in this section: \$5,727,500**

List Gas Companies

Gas Company	Assessed Valuation
LIBERTY UTILITIES (ENERGY NORTH NATURAL GAS) CORP	\$1,877,000
TENNESSEE GAS PIPELINE COMPANY	\$451,400

**A2 Total of all Gas Companies listed in this section: \$2,328,400**







List Water and Sewer Companies <span style="float: right;">?</span>	
Water/Sewer Company	Assessed Valuation
<b>A3 Total of all Water and Sewer Companies listed in this section:</b>	
<b>Grand Total Valuation of all Sect. A Utility Companies</b>	
	<b>\$8,055,900</b>

SECTION B	
List Other Utility Companies <span style="float: right;">?</span>	
Other Utility Company	Assessed Valuation
<b>B1 Total of All Other Companies listed in this section (must agree with line 3B):</b>	





**Tax Credits and Exemptions**

**Veterans' Tax Credits** ?

Credit Description	Limits	Number of Individuals	Estimated Tax Credits
<b>?</b> <b>Veterans' Tax Credit/Optional Veterans' Tax Credit (RSA 72:28)</b> (\$50 Standard Credit, \$51 up to \$500 upon adoption by city/town)	\$500	171	\$85,000
<b>?</b> <b>Surviving Spouse (RSA 72:29-a)</b> "The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..." (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700		
<b>?</b> <b>Tax Credit for Service-Connected Total Disability (RSA 72:35)</b> "Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..." (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$2,000	15	\$30,000
<b>Total Number and Amount</b>		<b>186</b>	<b>\$115,000</b>

\*If both husband and/or wife qualify for the credit they count as 2. If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.

**Disabled and Deaf Exemption Report** ?

	Disabled Exemption Report (RSA 72:37-b)		Deaf Exemption Report (RSA 72:38-b)	
	Single	Married	Single	Married
Income Limits <span style="float: right;">?</span>				
Asset Limits <span style="float: right;">?</span>				

**Elderly Exemption Report - RSA 72:39-a** ?

First Time Filers Granted Elderly Exemption for Current Tax Year			Total Number of Individuals Granted an Elderly Exemption for the Current Tax Year & Total Number of Exemptions Granted			
Age	#	Amount Per Individual	Age	#	Max Allowable Exemption	Total Actual Exemption Granted
65-74	1	\$20,000	65-74	18	\$360,000	\$349,000
75-79	1	\$30,000	75-79	14	\$420,000	\$369,500
80+		\$50,000	80+	25	\$1,250,000	\$1,135,800
<b>Total</b>				<b>57</b>	<b>\$2,030,000</b>	<b>\$1,854,300</b>
<b>Income Limits</b>	<b>Single</b>	\$40,000	<b>Asset Limits</b>	<b>Single</b>	\$85,000	
	<b>Married</b>	\$52,000		<b>Married</b>	\$85,000	

**Community Tax Relief Incentive - RSA 79-E** ?

Adopted:  Yes  No

**Taxation of Qualifying Historic Buildings - RSA 79-G** ?

Adopted:  Yes  No

**Taxation of Certain Chartered Public School Facilities - RSA 79-H** ?

Adopted:  Yes  No





**Property Reports**

**Current Use Reports - RSA 79-A** ?

	Total Number of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	147.07	\$44,890	Receiving 20% Rec. Adjustment	1,831.92
Forest Land	2,171.48	\$136,457	Removed from Current Use During Current Tax Year 2016	5.68
Forest Land with Documented Stewardship	480.2	\$22,530	Owners in Current Use	71
Unproductive Land	137.71	\$2,485	Parcels in Current Use	118
Wet Land	162.53	\$2,889		
<b>Total</b>	<b>3,098.99</b>	<b>\$209,251</b>		

**Land Use Change Tax** ?

**Gross Monies Received for Calendar Year (Jan 1 through Dec 31)**

Conservation Allocation	Percentage	100	And/Or Dollar Amount	
Monies to Conservation Fund				
Monies to General Fund				

**Conservation Restriction Assessment Report - RSA 79-B (must file PA-60)** ?

	Total Number of Acres Receiving Conservation	Assessed Valuation	Other Conservation Restriction Assessment Statistics	Total Number of Acres
Farm Land			Receiving 20% Recreation Adjustment	
Forest Land	6	\$277	Removed from Conservation During Current Tax Year	
Forest Land with Documented Stewardship				
Unproductive Land	8	\$155	Owners in Conservation	1
Wet Land			Parcels in Conservation	1
<b>Total</b>	<b>14</b>	<b>\$432</b>		

**Discretionary Easements - RSA 79-C** ?

Total Number of Acres	# of Owners	Assessed Valuation	Description of Discretionary Easements Granted <small>(e.g. Golf Course, Ball Park, Race Track)</small>

**Taxation of Farm Structures and Land Under Farm Structures - RSA 79-F** ?

Total Number Granted	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures





**Revenues Received from Payments in Lieu of Tax** ?

	Revenue	Number of Acres
State and Federal Forest Land, Recreational and/or Flood control land from MS-4, acct 3356 & 3357	\$4,839	6,374
White Mountain National Forest only, acct. 3186		

Check if your municipality has entered into an agreement for a payment in lieu of taxes with a renewable generation facility pursuant to RSA 72:74

	Revenue	List Source(s) of Payment in Lieu of Taxes
Other from MS-4, acct. 3186	\$5,300	THEWAYHOME INC
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
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Other from MS-4, acct. 3186		
<b>Total</b>	<b>\$5,300</b>	





ALLENSTOWN

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Loren

Preparer's Last Name

Martin

Date

Aug 30, 2016

**2. SAVE AND EMAIL THIS FORM TO THE EQUALIZATION BUREAU**

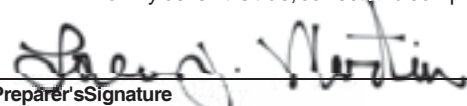
Please save and e-mail the completed, fillable PDF form to the Equalization Bureau at [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov).

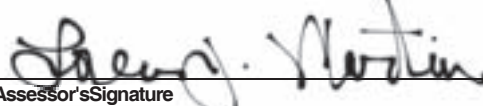
**3. PRINT, SIGN, AND UPLOAD THIS FORM TO THE MTRSP**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Preparer's Signature

  
Assessor's Signature

 8/31/2016  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

 Selectman  
Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title





**2016**  
**\$33.86**

## Tax Rate Breakdown Allenstown

Municipal Tax Rate Calculation				
Jurisdiction	Tax Effort	Valuation	Tax Rate	
Municipal	Booked in May \$1,530,478	\$2,836,204	\$249,523,983	<b>\$11.36</b>
County	Booked in May \$500,000	\$745,853	\$249,523,983	<b>\$2.99</b>
Local Education	total school Booked 2,000,000	\$4,259,156	\$249,523,983	<b>\$17.07</b>
State Education		\$588,012	\$241,468,083	<b>\$2.44</b>
<b>Total</b>		<b>\$8,429,225</b>		<b>\$33.86</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$8,429,225
War Service Credits	(\$115,000)
Village District Tax Effort	
Total Property Tax Commitment	\$8,314,225

Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	10/24/2016
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## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$6,124,792	
Net Revenues (Not Including Fund Balance)		(\$3,369,424)
Fund Balance Voted Surplus		(\$112,000)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$115,000	
Special Adjustment	\$0	
Actual Overlay Used	\$77,836	
<b>Net Required Local Tax Effort</b>	<b>\$2,836,204</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$745,853	
<b>Net Required County Tax Effort</b>	<b>\$745,853</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$8,694,635	
Net Cooperative School Appropriations		
Net Education Grant		(\$3,847,467)
Locally Retained State Education Tax		(\$588,012)
<b>Net Required Local Education Tax Effort</b>	<b>\$4,259,156</b>	
State Education Tax	\$588,012	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$588,012</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$249,523,983	\$247,798,144
Total Assessment Valuation without Utilities	\$241,468,083	\$239,742,244

### Village (MS-1V)

Description	Current Year
-------------	--------------



# Allenstown

## Tax Commitment Verification

### 2016 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$8,314,225
1/2% Amount	\$41,571
Acceptable High	\$8,355,796
Acceptable Low	\$8,272,654

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2016 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:**

**Date:**

## Requirements for Semi-Annual Billing

### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Allenstown	Total Tax Rate	Semi-Annual Tax Rate
Total 2016 Tax Rate	\$33.86	\$16.93

### Associated Villages

No associated Villages to report





## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$2,126,967</b>
<b>General Fund Operating Expenses</b>	<b>\$9,590,846</b>
<b>Final Overlay</b>	<b>\$77,836</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.  
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.  
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

### 2016 Fund Balance Retention Guidelines: Allenstown

Description	Amount
<b>Current Amount Retained (17.42%)</b>	<b>\$1,671,190</b>
17% Retained ( <i>Maximum Recommended</i> )	\$1,630,444
10% Retained	\$959,085
8% Retained	\$767,268
5% Retained ( <i>Minimum Recommended</i> )	\$479,542

**NOTICE: The current fund balance retained amount is above the maximum recommended threshold.**

### 2016 RSA 198:4-b II School Fund Balance Retention Guidelines: Allenstown

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
<b>Local School</b>	\$4,847,168	\$121,179





## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

### Instructions

**Cover Page**

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

**For Assistance Please Contact:**

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

**ENTITY'S INFORMATION ?**

Municipality:	ALLENSTOWN	County:	MERRIMACK	Report Year:	2016
---------------	------------	---------	-----------	--------------	------

**PREPARER'S INFORMATION ?**

First Name	Last Name	
Kathleen	Pelissier	
Street No.	Street Name	Phone Number
16	School	(603) 485-4276
Email (optional)		
kpelissier@allentownnh.gov		





Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2015	Year: 2014	Year: 2013	
Property Taxes	3110		\$541,556.67			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189		\$21,855.55			
Property Tax Credit Balance		(\$12,691.71)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies	
Property Taxes	3110	\$8,308,537.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$7,600.00			
Yield Taxes	3185	\$5,531.70			
Excavation Tax	3187	\$114.42			
Other Taxes	3189		\$1,063.84		
-					
Add Line					

Overpayment Refunds	Account	Levy for Year of this Report	2015	2014	2013
Property Taxes	3110	\$3,392.97	\$4,170.21		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$4,782.85	\$38,339.42		
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>		<b>\$8,317,267.23</b>	<b>\$606,985.69</b>		
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Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$7,763,762.15	\$268,716.34		
Resident Taxes				
Land Use Change Taxes	\$7,600.00			
Yield Taxes	\$5,531.70			
Interest (Include Lien Conversion)	\$4,782.85	\$29,753.67		
Penalties		\$8,585.75		
Excavation Tax	\$107.34			
Other Taxes		\$8,658.33		
Conversion to Lien (Principal Only)		\$283,109.06		
-				
Add Line				
Discounts Allowed				
Abatements Made				
Abatements Made	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$5,237.00	\$4,815.47		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$2,446.33		
-				
Add Line				
Current Levy Deeded		\$308.00		







Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$538,190.54			
Resident Taxes				
Land Use Charge Taxes				
Yield Taxes				
Excavation Tax	\$7.08			
Other Taxes		\$592.74		
Property Tax Credit Balance <sup>(2)</sup>	(\$7,951.43)			
Other Tax or Charges Credit Balance <sup>(7)</sup>				
<b>Total Credits</b>	<b>\$8,317,267.23</b>	<b>\$606,985.69</b>		





Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2015	Year: 2014	Year: 2013
Unredeemed Liens Balance - Beginning of Year		\$218,565.48	\$95,759.07	\$9,692.08
Liens Executed During Fiscal Year	\$307,768.61			
Interest & Costs Collected (After Lien Execution)	\$6,775.77	\$28,839.04	\$27,996.81	\$3,297.09
-				
Add Line				
<b>Total Debits</b>	<b>\$314,544.38</b>	<b>\$247,404.52</b>	<b>\$123,755.88</b>	<b>\$12,989.17</b>

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2015	2014	2013
Redemptions	\$105,704.06	\$128,981.59	\$76,535.20	\$9,114.82
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$6,775.77	\$28,839.04	\$27,996.81	\$3,297.09
-				
Add Line				
Abatements of Unredeemed Liens	\$16,097.45	\$11,420.25	\$9,839.72	
Liens Deeded to Municipality		\$369.32	\$1,058.32	\$577.26
Unredeemed Liens Balance - End of Year #1110	\$185,967.10	\$77,794.32	\$8,325.83	
<b>Total Credits</b>	<b>\$314,544.38</b>	<b>\$247,404.52</b>	<b>\$123,755.88</b>	<b>\$12,989.17</b>





ALLENSTOWN (7)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Kathleen	Pelissier	Jan 5, 2017

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kathleen Pelissier Town Clerk / Tax Collector  
Preparer's Signature and Title





**Town of Allenstown**  
**Kathleen Pelissier, Town Clerk/ Tax Collector**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276 ext. 116**  
**kpelissier@allenstownnh.gov**

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## **Town Clerk / Tax Collector Annual Reports**

Town Clerk/Tax Collector Office Hours:

Monday 7:30am – 6:15pm  
Tuesday – Thursday 7:30am – 5:15pm Friday  
– Sunday Closed

January 3<sup>rd</sup>, 2017

Dear Residents of Allenstown,

2016 was an exceptionally busy year for our office as far as elections go. We had 4 this past year. We were delighted to see the high turnout for the Presidential Election with 2,251 out of 3,118 registered voters coming out to vote on November 8<sup>th</sup>, 2016. The elections ran very smoothly thanks to all of the hard work from our devoted election staff and volunteers.

There were no fee increases this year by either state or municipal government to the cost of motor vehicle registrations. However, effective Jan 1<sup>st</sup> 2017, the state will be charging a \$5 fee for each disability hanging windshield placard issued.

2016 did see a \$10 increase in the fees charged for a basic hunting and fishing license. This was the first increase in the state since 2003. The Department of Fish and Game also is no longer issuing free licenses to those over age 68. They are, instead, offering a discounted annual license for \$7. Hunting and fishing licenses can be purchased at Town Hall as well as OHRV registrations. Please call us with any questions.

There was a change to the application process for building permits over this past year. Permits are no longer submitted through the Town Clerks office. They are instead applied for online at [epaypermit.com/consumer-portal](http://epaypermit.com/consumer-portal). Payments for completed permits may be made online or in the office of the Town Clerk.

Dog licenses for 2017 are already being issued now. Please be sure that your dog is up to date on their rabies vaccination before applying for their 2017 license. Fines for unlicensed dogs will go into effect on June 1<sup>st</sup>, 2017.

2017 sticker passes for the Transfer Station (Town Dump) are still being distributed at the Town Transfer station on Granite St. for no charge during their normal operating hours. Some items may still require prepayment at the Town Hall prior to disposal. Please call with any inquiries.

I would like to thank Theresa Sakamoto for all of her help planting and watering the flowers at Town Hall over this past spring and summer season. It was greatly appreciated!

The Town Clerks office extends the courtesy of e-mail renewal notices for both vehicle registration renewals and dog licenses. If you have not already provided us with your e-mail address and wish to receive these reminders, please contact our office.

Many transactions may be conducted online through our Town website at [www.Allenstownnh.gov](http://www.Allenstownnh.gov). We also accept credit card payments in our office and online for most transactions. However, there are user fees that apply. Cash and checks are accepted in house with no additional charges.





## Town Clerk Fiscal Report:

(Includes amounts remitted to the State of NH)

VEHICLE REGISTRATIONS AND RELATED FEES	\$972,176.98
BUILDING PERMITS	\$14,332.10
DOG FINES	\$350.00
DOG LICENSES AND FEES	\$4,904.00
FIRE DEPARTMENT INC & BURNER PERMITS	\$1,807.27
HIGHWAY DEPARTMENT INCOME	\$6,273.22
MARRIAGE LICENSES	\$1,050.00
POLICE DEPARTMENT INC	\$56,597.00
†TOWN MISCELLANEOUS INCOME	\$1,077,859.26
VITAL RECORDS ISSUED	\$2,410.00
WELFARE DEPARTMENT INC	\$7,985.71
OHRV	\$1,453.00
FISHING AND HUNTING LICENSES	\$2,153.00
<b>TOWN CLERK FISCAL REPORT TOTAL</b>	<b><u>\$2,149,351.54</u></b>

† **Town Miscellaneous Income includes:** Boys & Girls Club Funds Collected, Finance Dues/Conferences, Drawer Overages Submitted, School Shared Costs, Zoning Fines, Accounts Receivable, Building Dues, Comcast Franchise Fees, Deeded Property Redeemed, Income From Departments (copies), Excavation Fees, Highway Permit Fees, Insurance Dividends and Reimbursements, L Chip Grant Monies, Legal Expense Reimbursements, Payments In Lieu of Taxes, Old Meeting House Collections, Parks and Rec Income, Planning Fees, Property Insurance Reimbursements, Sale of Town Owned Properties, Sewer Department Insurance Reimbursements, State Transfer Fees, Town Hall Supply Reimbursements, Timber Tax Bond Prepayments, Zoning Fees

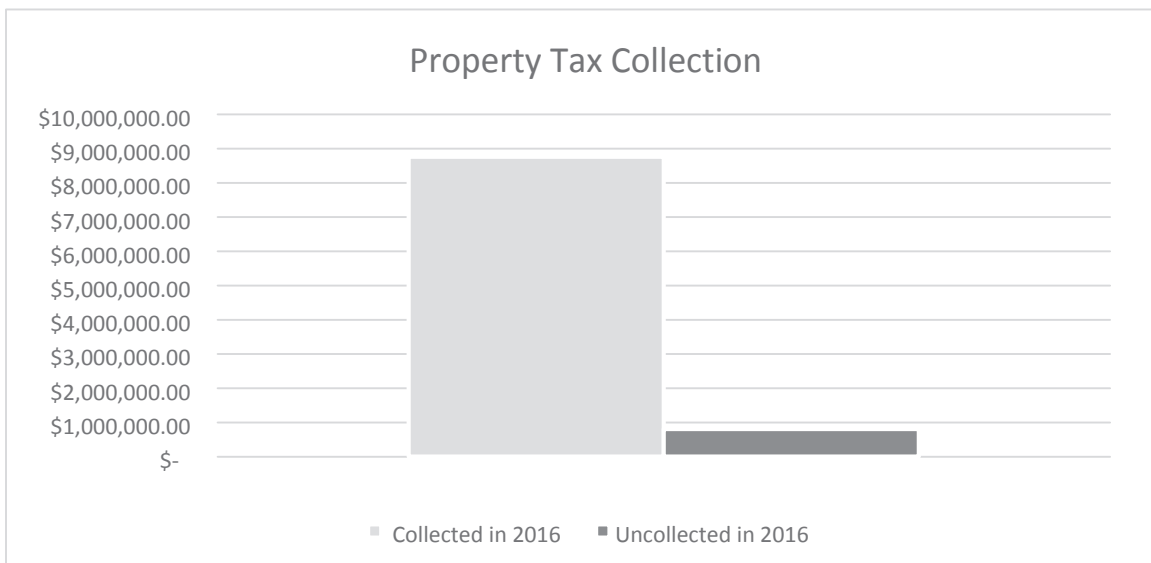
[www.allenstownnh.gov](http://www.allenstownnh.gov)



## Tax Collector Fiscal Report:

	ISSUED	ABATED	DEEDED	COLLECTED PRINCIPAL	COLLECTED INTEREST	PRIOR YEAR CREDITS ASSIGNED	REMAINING
2016 FIRST HALF PROPERTY TAX WARRANT DUE 7/1	\$4,030,478.00	\$2,981.00	\$0.00	\$3,829,697.86	\$3,789.18	\$10,468.70	\$187,330.44
2016 SECOND HALF PROPERTY TAX WARRANT DUE 12/10	\$4,278,059.00	\$2,256.00	-	\$3,923,648.77	\$969.75	\$1,294.13	\$350,860.10
2016 EXCAVATION TAX WARRANTS	\$114.42	-	-	\$107.34	\$1.43	-	\$7.08
2016 TIMBER TAX WARRANTS	\$5,531.70	-	-	\$5531.70	-	-	-
2016 DELINQUENT SEWER WARRANTS	\$13,807.96	\$0	-	\$8,737.70	\$1,009.06	-	\$5,070.26
PREVIOUS YEARS UNCOLLECTED TAXES (BALANCE OF ALL LIENS)	\$617,977.28	\$37,607.28	\$2,004.90	\$311,597.97	\$65,899.65	\$0.00	\$267,412.39*
<b>TOTAL</b>	<b>\$8,945,968.36</b>	<b>\$5,237.00</b>	<b>\$2,004.90</b>	<b>\$8,079,321.34</b>	<b>\$71,669.07</b>	<b>\$11,762.83</b>	<b>\$810,680.27**</b>

	<u>NUMBER</u>	<u>*BALANCE</u>
TOTAL OF 2016 LEINS (2015 TAXES) OUTSTANDING	120	\$181,292.24
TOTAL OF 2015 LIENS (2014 TAXES) OUTSTANDING	71	\$77,794.32
TOTAL OF 2014 AND PRIOR YEARS LIENS (2013 AND PRIOR YEARS TAXES) OUTSTANDING	6	\$8,325.83



\*\*Approximately 8% of the total taxes owed in 2016 are uncollected as of 12/31/2016.



**Tax Collector Fiscal Report Continued:**

TOTAL PRICIPAL COLLECTED	\$8,647,189.53
TOTAL INTEREST/PENALTIES COLLECTED	\$110,030.98
TOTAL PREPAYMENTS FOR 2016 TAXES	\$11,978.37

**TAX COLLECTOR FISCAL REPORT TOTAL** **\$8,769,198.88**

**TOWN CLERK/TAX COLLECTOR FISCAL REPORTS GRAND TOTAL** **\$10,918,550.42**

**Town Clerk Transaction Summary Report:**

TOTAL DOG LICENSES ISSUED	667
TOTAL MOTOR VEHICLE REGISTRATIONS	5,756
TOTAL BOATS REGISTERED	152
TOTAL OHRV REGISTRATIONS	20
TOTAL HUNTING AND FISHING LICENSES ISSUED	29
TOTAL VITAL RECORDS/ MARRIAGE LICENSES ISSUED	420
TOTAL OTHER TRANSACTIONS	1,170

**TOWN CLERK TRANSACTION SUMMARY TOTAL** **8,214**

**Tax Collector Transaction Summary Report:**

TOTAL NUMBER OF DEEDED PROPERTIES IN 2016	2
TOTAL NUMBER OF DELINQUENT SEWER BILLS COMMITTED	0
TOTAL NUMBER OF ABATEMENTS/ TAX BILL CORRECTIONS (Includes delinquent sewer payments made at Sewer Department)	29
TOTAL NUMBER OF PROPERTY TAX PAYMENT ARRANGMENTS MADE IN 2015	9
TOTAL NUMBER OF TAX PAYMENTS PROCESSED	3702



## Tax Collector Transaction Summary Report Continued:

TOTAL NUMBER OF 2016 TAX BILLS ISSUED (1 <sup>ST</sup> & 2 <sup>ND</sup> half bills)	3680
TOTAL NUMBER OF 2016 LIENS ENACTED (2015 delinquent taxes)	168
TOTAL NUMBER OF DELINQUENT NOTICES SENT (liens and deeds included)	932

**TAX COLLECTOR TRANSACTION SUMMARY TOTAL** **8,522**

**TOWN CLERK/TAX COLLECTOR TRANSACTION SUMMARY REPORTS GRAND TOTAL** **16,736**

## Important 2017 Dates to Remember:

Jan 1 <sup>st</sup>	2017 boat registrations, 2017 hunting/fishing licensing, & 2017-2018 dog licensing begins.
Feb 4 <sup>th</sup>	Deliberative Session
March 14 <sup>th</sup>	Local Election
April 13 <sup>th</sup>	2017 lien for unpaid 2016 property and/or supplemental tax warrants to be enacted (tentative date).
April 15 <sup>th</sup>	2016-2017 winter parking ban ends.
April 30 <sup>th</sup>	2016-2017 dog licenses expire.
May 1 <sup>st</sup>	14 month OHRV registrations available.
June 1 <sup>st</sup>	Late dog license civil forfeitures enacted (Fine of \$25/ unlicensed dog).
June 20 <sup>th</sup>	Prospective date for deeding of eligible delinquent properties.
June 30 <sup>th</sup>	2016-2017 OHRV registrations expire.
July 5 <sup>th</sup>	1 <sup>st</sup> half tax bills due (tentative date).
November 15 <sup>th</sup>	2017-2018 Parking ban enacted.
December 1 <sup>st</sup>	2 <sup>nd</sup> half tax bills due (tentative date).

Respectfully Submitted,

Kathleen Pelissier  
Allenstown Town Clerk/Tax Collector





**TOWN TREASURER'S REPORT**  
**01/01/2016 through 12/31/2016**

Funds / Financial Institution	Balance 1/01/2016	Receipts and Transfers During Period	Disbursements and Transfers During Period	Balance 12/31/2016
<b>GENERAL FUND</b>				
TD Bank	\$ 1,089,672.36	\$ 16,399,051.49	\$ 15,377,051.24	\$ 2,111,672.61
<b>PUBLIC FINANCE MONEY MARKET</b>				
TD Bank	2,618,991.72	3,122,651.66	4,050,000.00	1,691,643.38
NHPDIP	904.92	5.34	-	910.26
<b>PAYROLL ACCOUNT</b>				
TD Bank	67,440.75	1,238,428.20	1,237,877.76	67,991.19
<b>CREDIT CARD FUND</b>				
TD Bank	82,666.09	402,480.73	351,060.28	134,086.54
<b>ESCROW DIRECT DISBURSEMENT</b>				
TD Bank	72,963.56	7,331.14	80,294.70	-
<b>CONSERVATION COMM</b>				
TD Bank	1,352.80	1.24	0.00	1,354.04
<b>SEWER FUND</b>				
TD Bank	180,153.38	2,769,710.75	1,984,436.59	965,427.54
<b>TOTALS</b>				
	<b>\$ 4,114,145.58</b>	<b>\$ 23,939,660.55</b>	<b>\$ 23,080,720.57</b>	<b>\$ 4,973,085.56</b>

Respectfully Submitted,

*Carol B. Andersen*

CAROL B. ANDERSEN  
Treasurer



# Town of Allenstown - MS-9 2016

Name Of Trust Fund	Purpose Of Trust	Beginning Principal Balance	Additions/ New Funds Created	Cash Gains Or (Losses) On Securities	Principal Transfers/ Adjustments	Withdrawals	Total Principal Balance	Beginning Income Balance	Income Received	Income Expended	Income Transfers/ Adjustments	Fees Paid	Total Accum. Income	Total Of Principal & Income
<b>TD Wealth Account #689872018</b>														
<b>CEMETERY COMMON TRUST FUND</b>														
Evans Cemetery	Cemetery	275.00		1.65			275.00	(145.91)	2.83			(0.59)	(142.02)	132.98
Catherine Bates	Cemetery	100.00		12.47			100.00	874.20	21.34			(4.46)	903.55	1,003.55
Peter Donahue	Cemetery	50.00		4.05			50.00	266.22	6.93			(1.45)	325.75	325.75
June Harris	Cemetery	100.00		6.98			100.00	444.76	11.93			(2.49)	461.18	561.18
John Hill	Cemetery	200.00		21.70			200.00	1,494.30	37.12			(7.75)	1,545.37	1,745.37
Louise M. Evans	Cemetery	150.00		7.81			150.00	459.64	13.36			(2.79)	478.02	628.02
Emanuel Labrecque	Cemetery	100.00		3.52			100.00	175.19	6.03			(1.26)	183.48	283.48
Albert Michaud	Cemetery	400.00		14.57			400.00	738.19	24.93			(5.21)	772.48	1,172.48
<b>Subtotal Cemetery Common Trust</b>		<b>1,375.00</b>		<b>72.75</b>			<b>1,375.00</b>	<b>4,306.59</b>	<b>124.47</b>			<b>(26.00)</b>	<b>4,477.81</b>	<b>5,852.81</b>
<b>CAPITAL RESERVE TRUST FUND</b>														
Capital Reserve Equipment	Capital Reserve	896.36		20.43			896.36	699.36	34.96			(7.30)	747.45	1,643.81
Cistern	Capital Reserve	144.28		52.27			144.28	3,937.97	89.43			(18.68)	4,061.00	4,205.28
Police Computer Equip	Capital Reserve	3,776.86		63.47			3,776.86	1,179.74	108.58			(22.68)	1,329.11	5,105.97
Conservation Comm.	Capital Reserve	3,142.36		51.58			3,142.36	885.60	88.24			(18.43)	1,006.99	4,149.35
CRF Recreation	Capital Reserve	337.32		122.21			337.32	9,206.52	209.08			(43.67)	9,494.14	9,831.46
Fire Depart. Equipment	Capital Reserve	19.98		7.24			19.98	545.21	12.38			(2.59)	562.24	582.22
Fire Safety Equipment	Capital Reserve	62,192.35	50,000.00	1,945.75			112,192.35	(163.09)	2,106.44			(457.29)	3,431.81	115,624.16
General Expandable Trust	Capital Reserve	607.01		19.27			607.01	897.68	32.96			(6.89)	1,550.04	1,550.04
Haz-Mat	Capital Reserve	5,292.26		97.79			5,292.26	2,344.29	167.29			(34.95)	2,574.43	7,866.69
Highway Dept. Equip.	Capital Reserve	46,165.92	32,000.00	162.71		(43,698.00)	34,467.92	3,117.46	1,150.19			(251.95)	4,178.41	38,646.33
Highway Garage	Capital Reserve	162,131.51	15,000.00	2,566.91			177,131.51	11,350.16	4,024.73			(845.91)	17,095.90	194,227.41
Landfill CRF	Capital Reserve	25,956.87		222.98		(4,350.00)	21,606.87	(951.51)	478.99			(98.83)	(348.37)	21,258.50
Master Plan	Capital Reserve	0.05		0.02			0.05	1.39	0.03			(0.01)	1.43	1.48
Old Allenstown Meet. House	Capital Reserve	0.05		0.02			0.05	1.28	0.03			(0.01)	1.32	1.37
Police Cruiser	Capital Reserve	157.36		57.01			157.36	4,294.85	97.53			(20.37)	4,429.02	4,586.38
Police Safety Equipment	Capital Reserve													
Public Safety Facilities	Capital Reserve	631.60		78.78			631.60	5,520.29	134.77			(28.15)	5,705.68	6,337.28
Recycling	Capital Reserve	16,540.97		272.98			16,540.97	4,776.56	467.00			(97.55)	5,418.98	21,959.95
Sewer S. Cnstr/Imp.	Capital Reserve	11,120.94		1,260.21			11,120.94	87,292.90	2,155.95			(450.36)	90,258.71	101,379.65
Sewer Reconstruct/Equip	Capital Reserve	19,590.77		347.85			19,590.77	7,574.22	595.10			(124.31)	8,392.87	27,983.64
Septic Surplus	Capital Reserve	853,966.31		3,661.53		(385,000.00)	468,966.31	17,774.96	11,728.31			(2,429.92)	30,734.89	499,701.20
SWTFConst/Imp.	Capital Reserve	551,966.67		7,696.82		(27,107.40)	524,859.27	47,973.06	13,072.19			(2,725.20)	66,016.87	590,876.14
SWTF Recon/Equip.	Capital Reserve	29,024.24		473.07			29,024.24	7,919.40	809.32			(169.06)	9,032.74	38,056.98
Tax Map	Capital Reserve	314.38		5.21			314.38	92.49	8.91			(1.86)	104.75	419.13
Town Bldg/Main Fund	Capital Reserve	2,641.16	15,000.00	395.65			17,641.16	1,280.30	310.18			(69.98)	1,916.15	19,557.31
Solid Waste Vehicle	Capital Reserve			(0.00)				(0.00)	(0.00)			0.00	(0.00)	(0.00)
<b>Subtotal Capital Reserve</b>		<b>1,796,617.58</b>	<b>112,000.00</b>	<b>19,581.78</b>		<b>(460,155.40)</b>	<b>1,448,462.18</b>	<b>217,551.10</b>	<b>37,882.61</b>			<b>(7,925.95)</b>	<b>267,089.54</b>	<b>1,715,551.72</b>
<b>SCHOOL FUNDS</b>														
School Building Maint.	Capital Reserve	21,166.21		(451.70)		(21,166.21)		11,829.93	366.26	(11,318.99)		(65.77)	359.73	359.73
Special Ed	Capital Reserve	32,571.01		594.99			32,571.01	13,893.14	1,017.89			(212.63)	15,293.39	47,864.40
High School Tuition	Capital Reserve	17,828.51		284.14			17,828.51	4,360.71	486.10			(101.54)	5,029.41	22,857.92
School Techn. Fund	Capital Reserve	10.79		3.91			10.79	294.40	6.69			(1.40)	303.59	314.38
Facilities Acq./CRF	Capital Reserve	5,285.51		70.93			5,285.51	253.88	121.35			(25.35)	420.81	5,706.32
<b>Subtotal School Funds</b>		<b>76,862.03</b>		<b>502.26</b>		<b>(21,166.21)</b>	<b>55,695.82</b>	<b>30,632.05</b>	<b>1,998.29</b>	<b>(11,318.99)</b>		<b>(406.68)</b>	<b>21,406.93</b>	<b>77,102.75</b>
<b>EXPENDABLE TRUST FUNDS</b>														
Benefits Liability	Capital Reserve	10,353.73		128.16			10,353.73	(345.60)	219.25			(45.80)	(44.00)	10,309.73
<b>Subtotal School Funds</b>		<b>10,353.73</b>		<b>128.16</b>			<b>10,353.73</b>	<b>(345.60)</b>	<b>219.25</b>			<b>(45.80)</b>	<b>(44.00)</b>	<b>10,309.73</b>
<b>TOTAL ALL FUNDS</b>		<b>1,885,208.34</b>	<b>112,000.00</b>	<b>(33,748.50)</b>		<b>(481,321.61)</b>	<b>1,513,886.23</b>	<b>252,144.14</b>	<b>40,224.61</b>	<b>(11,318.99)</b>		<b>(8,404.43)</b>	<b>292,930.28</b>	<b>1,808,877.00</b>

\* SUBTOTALS MAY CONTAIN .01 (1 CENT) ROUNDING DIFFERENCES DUE TO USE OF RATIOS FOR ALLOCATING GROSS ACTIVITY TO SUB ACCOUNTS.



# Town of Allenstown - MS-10 2016

## REPORT OF THE TRUST FUNDS OF THE TOWN OF ALLENSTOWN, NH JAN. 1 - DEC. 31, 2016

# of Shares or Other Units	DESCRIPTION OF INVESTMENT (Names of Stocks, Bonds, etc.)	HOW INVESTED				PRINCIPAL				INCOME				GRAND TOTAL Principal & Income End of Year
		Balance Beginning of Year	Purchases	Cash Capital Gains	Proceeds from Sales	Gains/Losses from Sales	Balance End of Year	Fair Value of Principal End of Year	Balance Beginning of Year	Income During Year	Expanded During Year	Balance End of Year		
122,974,040	TD ASSET MGMT US GOVT PORT INSTL #2	3,012.39	1,410,636.43		1,307,980.51		105,668.31	22,984.93	44,441.64	(24,467.67)	42,958.90	148,627.21		
35,000,000	AMERICAN HONDA FINAN 1.2% 07/12/2019	0.00	34,932.00				34,932.00	0.00	(32.83)	32.83	0.00	34,932.00		
35,000,000	ANHEUSER-BUSCH 1.375% 07/15/2017	0.00	35,134.25				35,134.25	0.00	76.20	(76.20)	0.00	35,134.25		
0.00	APPLE INC 1% 05/03/2018	34,680.80			34,962.60	281.80	0.00	0.00	125.69	(125.69)	0.00	0.00		
3,500,000	APPLE INC 2.1% 05/06/2019	20,043.70			19,994.45	(49.25)	0.00	0.00	344.46	(344.46)	0.00	35,929.10		
50,000,000	BANK OF AMERICA 1.125% 11/14/2016	35,032.90			14,996.90	(30.55)	0.00	0.00	497.59	(497.59)	0.00	50,087.05		
35,000,000	BANK OF MONTREAL 1.4% 09/11/2017	0.00	30,081.60				30,081.60	0.00	274.94	(274.94)	0.00	35,473.70		
35,000,000	BANK OF NOVA SCOTIA 2.45% 03/22/2021	0.00	40,296.40				40,296.40	0.00	377.78	(377.78)	0.00	0.00		
0.00	BERKSHIRE HATHAWAY 1.600% 05/15/2017	38,284.75			38,038.30	(246.45)	0.00	0.00	595.50	(595.50)	0.00	0.00		
35,000,000	BERKSHIRE HATHAWAY 5.40% 5/15/2018	20,250.70			40,009.25	(270.65)	0.00	0.00	498.10	(498.10)	0.00	34,605.55		
0.00	BERKSHIRE HATHAWAY 1.3% 08/15/2019	55,488.65			55,049.60	(439.05)	0.00	0.00	341.56	(341.56)	0.00	0.00		
0.00	BHP FINANCE USA 1.625% 02/24/2017	29,850.60			30,080.10	229.50	0.00	0.00	378.14	(378.14)	0.00	27,451.60		
25,000,000	CISCO SYSTEMS INC 4.950% 02/15/2019	29,850.60			32,980.80	(3,130.20)	0.00	0.00	791.67	(791.67)	0.00	0.00		
0.00	COCA-COLA CO/THE 1.150% 04/01/2018	29,850.60			32,980.80	(3,130.20)	0.00	0.00	207.67	(207.67)	0.00	34,495.60		
25,000,000	COMCAST CORP 5.700% 05/15/2018	159,196.70			64,917.65	(94,279.05)	0.00	0.00	1,120.87	(1,120.87)	0.00	107,561.25		
35,000,000	CONOCOPHILLIPS CO 1.05% 12/15/2017	0.00	34,495.60		5,089.00	(19.25)	0.00	0.00	27.72	(27.72)	0.00	0.00		
0.00	EXXON MOBIL CORP 1.305% 03/06/2018	0.00	29,964.60		30,022.75	58.15	0.00	0.00	152.08	(152.08)	0.00	0.00		
10,000,000	F.H.L.L.M.C. NOTES 3.75% 03/27/2019	5,325.95			5,325.95	(0.00)	0.00	0.00	120.87	(120.87)	0.00	124,526.00		
12,500,000	FED NATL MTG ASSN .875% 02/08/2018	0.00	30,056.70		64,917.65	34,860.95	0.00	0.00	448.69	(448.69)	0.00	66,384.45		
65,000,000	FNMA 1.875% 09/18/2018	71,492.70			5,089.00	(19.25)	0.00	0.00	599.37	(599.37)	0.00	70,352.45		
70,000,000	FNMA 1.5% 11/30/2020	70,352.45			30,303.70	(167.35)	0.00	0.00	452.57	(452.57)	0.00	0.00		
0.00	GOLDMAN SACHS GRP 2.375% 01/22/2018	30,471.05			30,303.70	(167.35)	0.00	0.00	254.37	(254.37)	0.00	25,417.95		
25,000,000	GOLDMAN SACHS GP 2.75% 09/15/2020	25,417.95			25,417.95	0.00	0.00	0.00	320.07	(320.07)	0.00	35,729.10		
3,500,000	GE CAP INTL FNDG 2.342% 11/15/2020	10,291.60			10,291.60	0.00	0.00	0.00	86.20	(86.20)	0.00	0.00		
0.00	GE CAP INTL 2.3420% 11/15/2020	25,437.50			30,854.50	247.60	0.00	0.00	340.00	(340.00)	0.00	0.00		
30,000,000	HOME DEPOT INC 2.25% 09/10/2018	30,606.90			50,089.85	(47.35)	0.00	0.00	493.33	(493.33)	0.00	0.00		
0.00	JP MORGAN CHASE 1.35% 02/15/2017	50,137.20			30,477.25	(19,660.45)	0.00	0.00	197.63	(197.63)	0.00	30,477.25		
30,000,000	JP MORGAN CHASE & CO 2.55% 03/01/2021	49,889.00			14,979.60	(8.90)	0.00	0.00	481.70	(481.70)	0.00	49,938.60		
50,000,000	ONTARIO PROVINCE OF 1.1% 10/25/2017	15,032.10			49,932.60	34,900.50	0.00	0.00	182.75	(182.75)	0.00	35,938.05		
3,500,000	PEPSICO INC 2.15% 10/14/2020	35,938.05			29,951.40	(75.15)	0.00	0.00	261.25	(261.25)	0.00	0.00		
0.00	PNC BANK NA 1.5% 1.500% 02/23/2018	30,026.55			54,903.25	(177.85)	0.00	0.00	529.80	(529.80)	0.00	0.00		
0.00	ROYAL BK OF CA 1.5% 01/16/2018	55,081.10			35,364.90	(19,716.20)	0.00	0.00	247.55	(247.55)	0.00	35,364.90		
3,500,000	SHELL INTL FIN 2.125% 05/17/2020	35,284.15			35,284.15	0.00	0.00	0.00	358.88	(358.88)	0.00	35,284.15		
3,500,000	TOYOTA MOTOR CRED 1.7% 02/19/2019	35,284.15			35,284.15	0.00	0.00	0.00	136.23	(136.23)	0.00	35,369.25		
0.00	U S TREASURY NOTE 4.75% 08/15/2017	58,042.19			57,874.22	(667.97)	0.00	0.00	283.82	(283.82)	0.00	0.00		
0.00	U S TREASURY NOTE 6.25% 04/30/2018	158,214.26			158,935.74	721.48	0.00	0.00	348.74	(348.74)	0.00	0.00		
0.00	U S TREASURY NOTE 1.875% 09/30/2017	301,599.42			299,676.18	(1,923.24)	0.00	0.00	2764.09	(2,764.09)	0.00	0.00		
0.00	U S TREASURY NOTE 3.125% 04/30/2017	305,508.78			298,261.72	(7,247.06)	0.00	0.00	2796.19	(2,796.19)	0.00	0.00		
80,000,000	U S TREASURY NOTE 1.125% 07/31/2021	85,019.92			85,019.92	0.00	0.00	0.00	122.43	(122.43)	0.00	80,017.19		
10,000,000	U S TREASURY NOTE 1.625% 08/31/2019	106,851.95			106,851.95	0.00	0.00	0.00	549.17	(549.17)	0.00	101,745.31		
65,000,000	U S TREASURY NOTE 3.125% 05/15/2019	65,000.00			74,388.28	(9,388.28)	0.00	0.00	1080.13	(1,080.13)	0.00	69,068.36		
35,000,000	U S BANKCORP 1.95% 11/15/2018	35,536.35			35,536.35	0.00	0.00	0.00	336.92	(336.92)	0.00	35,536.35		
0.00	US BANK NA CINN 1.1% 01/30/2017	35,179.80			35,033.70	(146.10)	0.00	0.00	239.56	(239.56)	0.00	0.00		
50,000,000	US TREAS BOND 1.25% 10/31/2018	110,085.94			146,383.59	36,297.65	0.00	0.00	915.54	(915.54)	0.00	50,124.22		
10,000,000	US TREASURY BOND 2.125% 01/31/2021	109,501.94			104,273.81	(5,228.13)	0.00	0.00	271.01	(271.01)	0.00	104,273.81		
0.00	US TREASURY BOND 7.50% 02/28/2018	87,920.12			87,480.66	(439.46)	0.00	0.00	882.83	(882.83)	0.00	0.00		
15,000,000	US TREASURY NOTE 0.875% 09/15/2019	20,018.75			4,983.20	(21.49)	0.00	0.00	3.51	(3.51)	0.00	15,014.06		
14,500,000	US TREASURY NOTE 1.375% 04/30/2020	150,872.27			145,803.52	(4,068.75)	0.00	0.00	960.34	(960.34)	0.00	145,803.52		
3,500,000	US TREASURY NOTE 1.75% 11/30/2021	34,870.12			34,870.12	0.00	0.00	0.00	21.88	(21.88)	0.00	34,870.12		
0.00	WAL-MART STORES 5.800% 02/15/2018	55,597.80			54,308.30	(1,289.50)	0.00	0.00	1,986.50	(1,986.50)	0.00	0.00		
3,500,000	WELLS FARGO & CO 2.125% 04/22/2019	35,667.65			35,667.65	0.00	0.00	0.00	238.30	(238.30)	0.00	35,667.65		
0.00	WELLS FARGO & CO 2.1% 05/08/2017	55,601.15			55,522.40	(78.75)	0.00	0.00	36.80	(36.80)	0.00	0.00		
20,000,000	WELLS FARGO & CO 2.5% 03/04/2021	20,480.65			20,480.65	0.00	0.00	0.00	36.80	(36.80)	0.00	20,480.65		
0.00	WELLS FARGO 2.625% 12/15/2016	67,454.50			65,758.65	(1,695.85)	0.00	0.00	404.69	(404.69)	0.00	0.00		
0.00	3M CO	13,708.20			15,594.08	1,885.88	0.00	0.00	266.40	(266.40)	0.00	0.00		
0.00	ABBVIE INC	13,131.55			14,005.58	312.34	0.00	0.00	347.70	(347.70)	0.00	0.00		
0.00	ALTRIA GROUP INC	13,422.19			16,376.42	2,954.23	0.00	0.00	564.50	(564.50)	0.00	0.00		



# Town of Allenstown - MS-10 2016

# of Shares or Other Units	HOW INVESTED DESCRIPTION OF INVESTMENT (Names of Banks, Stocks, Bonds, etc.)	PRINCIPAL					Fair Value of Principal End of Year	INCOME			GRAND TOTAL Principal & Income End of Year	
		Balance Beginning of Year	Purchases	Cash Capital Gains	Proceeds from Sales	Gains/Losses from Sales		Balance End of Year	Income During Year	Expended During Year		Balance End of Year
0.00	APPLE COMPUTER INC.	8,446.69			8,939.31	492.62	0.00	116.20	(116.20)	0.00	0.00	
0.00	AT&T INC	14,560.08			17,652.57	3,092.49	0.00	595.20	(595.20)	0.00	0.00	
0.00	BOEING CO	13,199.57			12,931.22	(268.35)	0.00	250.70	(250.70)	0.00	0.00	
0.00	CISCO SYSTEMS INC	0.00	3,048.21		3,460.35	412.14	0.00	57.20	(57.20)	0.00	0.00	
0.00	CME GROUP INC	16,134.58			18,863.73	2,729.15	0.00	828.00	(828.00)	0.00	0.00	
0.00	COCA COLA CO	11,263.79			11,755.24	491.45	0.00	273.00	(273.00)	0.00	0.00	
0.00	COLGATE PALMOLIVE CO	8,905.60			10,164.76	1,259.16	0.00	154.60	(154.60)	0.00	0.00	
0.00	COMMONWEALTH BANK OF AUSTRALIA ADR	2,987.40			2,781.06	(206.34)	0.00	74.93	(74.93)	0.00	0.00	
0.00	CONOCOPHILLIPS	13,586.04			9,530.03	(4,056.01)	0.00	0.00	0.00	0.00	0.00	
0.00	DOMINION RES INC VA NEW	8,427.19			9,006.74	579.55	0.00	231.00	(231.00)	0.00	0.00	
0.00	DOW CHEMICAL CO	9,717.33			11,225.31	1,507.98	0.00	377.20	(377.20)	0.00	0.00	
0.00	DUKE ENERGY CORP	16,884.78			17,484.11	599.33	(0.00)	475.95	(475.95)	0.00	(0.00)	
0.00	EATON CORP PLC	12,527.16			13,007.83	480.67	0.00	246.24	(246.24)	0.00	0.00	
0.00	EMERSON ELECTRIC CO	12,687.67			12,415.21	(272.46)	0.00	313.50	(313.50)	0.00	0.00	
0.00	ENTERGY CORP. COMMON NEW	9,822.27			8,897.39	(924.88)	0.00	0.00	0.00	0.00	0.00	
0.00	EVERSOURCE ENERGY	12,620.69			13,679.58	1,058.89	0.00	307.05	(307.05)	0.00	0.00	
0.00	EXXON MOBIL CORP	0.00	9,897.82		11,248.36	1,350.54	0.00	289.90	(289.90)	0.00	0.00	
0.00	INTEL CORP	12,510.75			14,732.87	2,222.12	0.00	288.60	(288.60)	0.00	0.00	
0.00	IRON MOUNTAIN INC	5,079.15			6,117.29	1,038.14	0.00	232.80	(232.80)	0.00	0.00	
0.00	JOHNSON & JOHNSON CO	13,756.64			16,469.37	2,712.73	0.00	305.50	(305.50)	0.00	0.00	
0.00	KIMBERLY CLARK CORP	10,060.60			11,312.45	1,251.85	0.00	300.00	(300.00)	0.00	0.00	
0.00	MCDONALDS CORP	9,642.04			11,523.14	1,881.10	0.00	240.30	(240.30)	0.00	0.00	
0.00	MEDTRONIC PLC	5,929.50			6,809.56	880.06	0.00	93.76	(93.76)	0.00	0.00	
0.00	MICROSOFT CORPORATION	9,488.36			12,515.44	3,027.08	0.00	205.20	(205.20)	0.00	0.00	
0.00	CALIFORNIA RESOURCES CORPORATION	0.00		14.46	14.46	14.46	0.00	0.00	0.00	0.00	0.00	
0.00	OCCIDENTAL PETROLEUM CO	11,613.85			11,344.38	(269.47)	0.00	459.00	(459.00)	0.00	0.00	
0.00	PHILIP MORRIS INTL INC	15,363.29			18,696.91	3,333.62	0.00	748.20	(748.20)	0.00	0.00	
0.00	PPL CORP	8,809.77			9,764.55	954.78	0.00	402.10	(402.10)	0.00	0.00	
0.00	PROCTER & GAMBLE CO	12,568.50			14,136.86	1,568.36	0.00	306.91	(306.91)	0.00	0.00	
0.00	QUAL COMM INCORPORATED	0.00	10,428.34		12,021.85	1,593.51	0.00	100.70	(100.70)	0.00	0.00	
0.00	RAYTHEON CO	14,754.54			19,254.05	4,499.51	0.00	284.26	(284.26)	0.00	0.00	
0.00	REYNOLDS AMERICAN INC	10,833.62			12,632.70	1,799.08	0.00	402.56	(402.56)	0.00	0.00	
0.00	ROYAL DUTCH SHELL PLC	5,612.16			4,846.90	(765.26)	0.00	239.70	(239.70)	0.00	0.00	
0.00	SEAGATE TECHNOLOGY PLC	14,545.47			6,619.08	(7,926.39)	0.00	120.96	(120.96)	0.00	0.00	
0.00	SOUTHERN CO	8,730.29			10,395.77	1,665.48	0.00	299.25	(299.25)	0.00	0.00	
0.00	TIME WARNER INC	6,936.76			6,973.12	36.36	0.00	96.60	(96.60)	0.00	0.00	
0.00	VERIZON COMMUNICATIONS	12,910.75			14,345.32	1,434.57	0.00	440.70	(440.70)	0.00	0.00	
0.00	VODAFONE GROUP PLC-SF ADR	11,946.24			10,345.91	(1,600.33)	0.00	498.74	(498.74)	0.00	0.00	
0.00	WELLS FARGO & CO NEW	12,770.66			10,919.62	(1,851.04)	0.00	238.35	(238.35)	0.00	0.00	
0.00	WELLTOWER	12,778.33			14,976.07	2,197.74	0.00	464.40	(464.40)	0.00	0.00	
0.00	WEC ENERGY GROUP INC	0.00	7,497.91		8,566.65	1,068.74	0.00	207.90	(207.90)	0.00	0.00	
	<b>TOTALS</b>	<b>2,114,367.54</b>	<b>3,393,228.88</b>	<b>0.00</b>	<b>3,762,550.49</b>	<b>20,812.17</b>	<b>1,744,026.01</b>	<b>83,854.82</b>	<b>-63,880.85</b>	<b>22,984.93</b>	<b>42,958.90</b>	<b>1,808,817.00</b>





## 2016 EMPLOYEE SALARIES

Patricia	Adams	\$18,867.62	Louse	Letendre	\$1,338.96
Carolinda	Andersen	\$3,292.08	Brian	Locke	\$38.82
Lawrence	Anderson	\$2,705.59	Derek	LoVasco	\$5,042.30
Jeffrey	Backman	\$79,775.99	Andrea	Martel	\$31,070.44
Cynthia	Baird	\$39,354.11	Tiffani	McIntosh	\$486.59
Dawna	Baxter	\$16,082.69	Evan	McIntosh	\$50,601.66
Rose	Bergeron	\$263.55	Jeffrey	McNamara	\$937.50
Stanley	Bodner	\$104.04	Keith	Melanson	\$3,749.98
Marc	Boisvert	\$52,999.57	Luis	Moreta	\$60,133.78
David	Bouffard	\$39,809.22	Aaron	Mounsey	\$2,352.04
Michael	Bowen	\$48,417.72	Shaun	Mulholland	\$77,563.20
Alyson	Bowler	\$9,166.67	Donald	Noel	\$40,856.12
Paul	Brasley	\$11,687.10	Alicia	O Rourke	\$3,284.77
Michael	Bruce	\$10,481.36	Alexander	Ortega	\$143.36
Shawn	Buxton	\$416.92	Maurice	Paquette	\$2,222.95
David	Campbell	\$34,237.87	Paul	Paquette	\$77,688.00
Carl	Caporale	\$937.50	Ronnie	Pelissier	\$62,774.40
Matthew	Caporale	\$17,883.03	Kathleen	Pelissier	\$45,998.13
Patricia	Caruso	\$17,534.63	Dana	Pendergast	\$77,833.08
Dawn	Chabot	\$42,629.79	Anthony	Pollock	\$1,760.54
Roxanna	Chomas	\$55,559.17	Christopher	Poppalardo	\$38,916.86
Dana	Clement	\$10,615.00	Elizabeth	Randlett	\$12,709.08
Donna-Jean	Clement	\$6,052.50	Christopher	Roy	\$1,808.80
Derek	Croft	\$10,187.50	Donna	Severance	\$18,599.32
Robyn	Cushing	\$1,897.72	Dawn	Shea	\$70,837.21
Diane	Demers	\$44,905.06	Scott	Silkman	\$2,116.46
Tucker	Dingman	\$48,358.02	Karen	Simmons	\$19,579.27
Scott	Dukette	\$8,748.00	Richard	Slager	\$51,617.38
David	Eaton	\$1,274.94	Paul	St Germain	\$4,743.55
Daniel	Fitzgerald	\$1,011.28	Michael	Stark	\$73,878.74
Kristopher	Fowler	\$952.68	Karen	Tardif	\$387.07
Jeffrey	Gardner	\$3,273.85	Jason	Tardiff	\$1,924.92
Robert	Girard	\$952.68	Beth	Tower	\$72,805.29
Thomas	Gleason	\$4,032.45	Alan	Turcotte	\$7,948.08
Thomas	Gryval	\$1,111.85	Caleb	Valliere	\$1,663.85
Jeffrey	Gryval	\$924.96	Timothy	Vincent	\$27,475.28
Jonathan	Harry	\$2,460.81	Roger	Wadleigh	\$27,809.92
Christopher	Hess	\$251.36	Dorothy	Walch	\$68,837.60
Cynthia	Hetu	\$1,980.47	Kate	Walker	\$1,133.28
Cheryl	Hey	\$15,468.35	Jacqueline	Wallace	\$32,966.36
Irina	Higgins	\$88.41	Michael	Walsh	\$1,315.53
Edward	Higgins	\$3,585.86	Brian	Warburton	\$63,733.84
Heather	Hill	\$51.89	Joyce	Welch	\$1,669.65
James	Kallenbach	\$4,664.75	Bryan	Wilcox	\$47,258.32
Vincent	Lembo	\$1,306.91	Erin	Young	\$10,300.02

\*\* FULL TIME POLICE OFFICERS SALARIES INCLUDE DETAIL PAY WHICH IS NOT PAID FROM TAX DOLLARS.





## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Allenstown  
Allenstown, New Hampshire

#### *Report on the Financial Statements*

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of the Town of Allenstown, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Basis for Adverse Opinion on Governmental Activities*

As discussed in Note 1-B to the financial statements, management has not recorded all of the capital assets and related accumulated depreciation in the governmental activities, and business-type activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities and business-type activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities and business-type activities is not reasonably determinable.

#### *Adverse Opinion*

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities and business-type activities financial statements of the Town of Allenstown as of December 31, 2015, or the changes in financial position thereof for the year then ended.



### *Unmodified Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and aggregate remaining fund information of the Town of Allenstown as of December 31, 2015, the changes in financial position and the budgetary comparison for the major general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Emphasis of Matter*

As discussed in Notes 1-R and 2-C to the financial statements, in 2015, the Town changed its method of accounting for pension reporting with the adoption of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions* and as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Our opinions are not modified with respect to this matter.

### *Other Matters*

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedule of Funding Progress for Other Postemployment Benefit Plan, Schedule of the Town's Proportionate Share of Net Pension Liability and the Schedule of Town Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Allenstown's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

October 14, 2016

*Plodzik & Sanderson  
Professional Association*



**EXHIBIT A**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Statement of Net Position*  
*December 31, 2015*

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,983,844	\$ 138,542	\$ 4,122,386
Investments	348,046	1,654,374	2,002,420
Taxes receivable (net)	861,710	-	861,710
Accounts receivable	57,121	276,766	333,887
Intergovernmental receivable	220,745	-	220,745
Prepaid items	2,096	14,794	16,890
Capital assets:			
Land and construction in progress	2,669,255	518,622	3,187,877
Other capital assets, net of depreciation	1,411,590	3,286,700	4,698,290
Total assets	<u>9,554,407</u>	<u>5,889,798</u>	<u>15,444,205</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Amounts related to pensions	<u>142,058</u>	<u>21,820</u>	<u>163,878</u>
<b>LIABILITIES</b>			
Accounts payable	156,186	110,655	266,841
Accrued salaries and benefits	48,016	-	48,016
Intergovernmental payable	2,446,985	-	2,446,985
Contracts payable	187,522	-	187,522
Retainage payable	9,502	-	9,502
Accrued interest payable	4,181	-	4,181
Eserow and performance deposits	3,159	-	3,159
Long-term liabilities:			
Due within one year	163,199	-	163,199
Due in more than one year	637,907	-	637,907
Net pension liability	2,195,563	475,410	2,670,973
Total liabilities	<u>5,852,220</u>	<u>586,065</u>	<u>6,438,285</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - property taxes	12,678	-	12,678
Amounts related to pensions	106,858	46,077	152,935
Total deferred inflows of resources	<u>119,536</u>	<u>46,077</u>	<u>165,613</u>
<b>NET POSITION</b>			
Net investment in capital assets	3,705,247	3,805,322	7,510,569
Restricted	17,286	-	17,286
Unrestricted	2,176	1,474,154	1,476,330
Total net position	<u>\$ 3,724,709</u>	<u>\$ 5,279,476</u>	<u>\$ 9,004,185</u>





**EXHIBIT B**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Statement of Activities*  
For the Fiscal Year Ended December 31, 2015

	Expenses	Program Revenues			Net (Expense) Revenue and Change in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	
<b>Governmental activities:</b>							
General government	\$ 1,140,141	\$ 75,855	\$ 17,378	\$ -	\$ (1,046,911)	\$ -	\$ (1,046,911)
Public safety	1,130,100	41,890	-	-	(1,388,210)	-	(1,388,210)
Highways and streets	1,130,596	-	97,576	461,044	(572,016)	-	(572,016)
Sanitation	172,800	4,663	-	-	(168,137)	-	(168,137)
Health	5,967	-	-	-	(5,967)	-	(5,967)
Welfare	70,061	-	-	-	(70,061)	-	(70,061)
Culture and recreation	129,557	-	-	-	(129,557)	-	(129,557)
Conservation	1,112	-	-	-	(1,112)	-	(1,112)
Total governmental activities	<u>4,080,337</u>	<u>122,408</u>	<u>114,914</u>	<u>461,044</u>	<u>(3,381,971)</u>	<u>-</u>	<u>(3,381,971)</u>
<b>Business-type activities:</b>							
Sewer	2,136,611	2,496,570	-	-	-	359,959	359,959
Total	<u>\$ 6,216,948</u>	<u>\$ 2,618,978</u>	<u>\$ 114,914</u>	<u>\$ 461,044</u>	<u>(3,381,971)</u>	<u>359,959</u>	<u>(3,022,012)</u>
<b>General revenues:</b>							
<b>Taxes:</b>							
Property					2,692,641	-	2,692,641
Other					125,447	-	125,447
Motor vehicle permit fees					660,369	-	660,369
Licenses and other fees					23,515	-	23,515
Grants and contributions not restricted to specific programs					212,200	-	212,200
Miscellaneous					82,780	82,380	165,160
Total general revenues					<u>3,796,952</u>	<u>82,380</u>	<u>3,879,332</u>
Change in net position					414,981	442,339	857,320
Net position, beginning, as restated (see Note 16)					3,309,728	4,837,137	8,146,865
Net position, ending					<u>\$ 3,724,709</u>	<u>\$ 5,279,476</u>	<u>\$ 9,004,185</u>



**EXHIBIT C-1**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Governmental Funds*  
*Balance Sheet*  
*December 31, 2015*

	General	Grants	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 3,912,435	\$ -	\$ 71,409	\$ 3,983,844
Investments	342,688	-	5,358	348,046
Accounts receivable	55,607	-	1,514	57,121
Taxes receivable	866,971	-	-	866,971
Intergovernmental receivable	-	220,745	-	220,745
Interfund receivable	29,879	-	-	29,879
Voluntary tax liens	59,668	-	-	59,668
Voluntary tax liens reserved until collected	(59,668)	-	-	(59,668)
Prepaid items	2,096	-	-	2,096
<b>Total assets</b>	<b>\$ 5,209,676</b>	<b>\$ 220,745</b>	<b>\$ 78,281</b>	<b>\$ 5,508,702</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 156,186	\$ -	\$ -	\$ 156,186
Accrued salaries and benefits	48,016	-	-	48,016
Intergovernmental payable	2,446,985	-	-	2,446,985
Contracts payable	-	187,522	-	187,522
Retainage payable	-	9,502	-	9,502
Interfund payable	-	23,721	6,158	29,879
Escrow and performance deposits	3,159	-	-	3,159
<b>Total liabilities</b>	<b>2,654,346</b>	<b>220,745</b>	<b>6,158</b>	<b>2,881,249</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable revenue - property taxes	285,247	-	-	285,247
<b>FUND BALANCES</b>				
Nonspendable	2,096	-	1,375	3,471
Restricted	4,846	-	11,065	15,911
Committed	367,780	-	59,683	427,463
Assigned	379,479	-	-	379,479
Unassigned	1,515,882	-	-	1,515,882
<b>Total fund balances</b>	<b>2,270,083</b>	<b>-</b>	<b>72,123</b>	<b>2,342,206</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 5,209,676</b>	<b>\$ 220,745</b>	<b>\$ 78,281</b>	<b>\$ 5,508,702</b>



**EXHIBIT C-2**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position*  
*December 31, 2015*

Total fund balances of governmental funds (Exhibit C-1)		\$ 2,342,206
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.		
Cost	\$ 6,998,167	
Less accumulated depreciation	<u>(2,917,322)</u>	4,080,845
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.		
Receivables	\$ (29,879)	
Payables	<u>29,879</u>	-
Certain resources are not current financial resources in the governmental funds, but instead are reported in the Statement of Net Position.		
Deferred outflows of resources related to pensions	\$ 142,058	
Deferred inflows of resources related to pensions	<u>(106,858)</u>	35,200
Property taxes are recognized on an accrual basis in the Statement of Net Position and on a modified accrual basis in the governmental funds.		
Deferred inflows of resources - property taxes	\$ 272,569	
Allowance for uncollectible property taxes	<u>(5,261)</u>	267,308
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(4,181)
Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.		
Capital leases	\$ 375,598	
Compensated absences	85,754	
Accrued landfill postclosure care costs	92,400	
Other postemployment benefits	247,354	
Net pension liability	<u>2,195,563</u>	(2,996,669)
Net position of governmental activities (Exhibit A)		<u>\$ 3,724,709</u>



*EXHIBIT C-3*  
**TOWN OF ALLENTOWN, NEW HAMPSHIRE**  
*Governmental Funds*  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended December 31, 2015**

	General	Grants	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Taxes	\$ 2,782,808	\$ -	\$ -	\$ 2,782,808
Licenses and permits	683,884	-	-	683,884
Intergovernmental	327,114	461,044	-	788,158
Charges for services	103,425	-	18,983	122,408
Miscellaneous	82,791	-	(11)	82,780
Total revenues	<u>3,980,022</u>	<u>461,044</u>	<u>18,972</u>	<u>4,460,038</u>
<b>EXPENDITURES</b>				
Current:				
General government	1,086,415	-	25	1,086,440
Public safety	1,384,142	-	7,907	1,392,049
Highways and streets	540,774	-	-	540,774
Sanitation	167,065	-	-	167,065
Health	5,967	-	-	5,967
Welfare	70,061	-	-	70,061
Culture and recreation	124,034	-	138	124,172
Conservation	1,112	-	-	1,112
Capital outlay	213,501	461,044	-	674,545
Total expenditures	<u>3,593,071</u>	<u>461,044</u>	<u>8,070</u>	<u>4,062,185</u>
Excess of revenues over expenditures	<u>386,951</u>	<u>-</u>	<u>10,902</u>	<u>397,853</u>
<b>OTHER FINANCING SOURCES</b>				
Capital lease inception	31,303	-	-	31,303
Net change in fund balances	418,254	-	10,902	429,156
Fund balances, beginning	1,851,829	-	61,221	1,913,050
Fund balances, ending	<u>\$ 2,270,083</u>	<u>\$ -</u>	<u>\$ 72,123</u>	<u>\$ 2,342,206</u>



**EXHIBIT C-4**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Reconciliation of the Statement of Revenues, Expenditures, and*  
*Changes in Fund Balances of Governmental Funds to the Statement of Activities*  
*For the Fiscal Year Ended December 31, 2015*

Net change in fund balances of governmental funds (Exhibit C-3)		\$ 429,156
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capitalized capital outlay in the current period.		
Capitalized capital outlay	\$ 31,303	
Depreciation expense	<u>(170,418)</u>	(139,115)
Governmental funds report pension contributions as expenditures. However, in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expenses.		
Contributions subsequent to the measurement date	\$ 98,934	
Net pension expense	<u>(57,300)</u>	41,634
Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.		
Change in deferred tax revenue	\$ 6,988	
Change in allowance for uncollectible property taxes	<u>28,292</u>	35,280
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.		
Inception of capital leases	\$ (31,303)	
Repayment of capital leases	<u>152,151</u>	120,848
Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 2,208	
Increase in compensated absences payable	(28,371)	
Increase in accrued landfill postclosure care costs	(5,400)	
Increase in postemployment benefits payable	<u>(41,259)</u>	(72,822)
Changes in net position of governmental activities (Exhibit B)		<u>\$ 414,981</u>





**EXHIBIT D**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Statement of Revenues, Expenditures, and Changes in Fund Balance*  
*Budget and Actual (Non-GAAP Budgetary Basis)*  
**General Fund**  
*For the Fiscal Year Ended December 31, 2015*

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 2,716,441	\$ 2,716,441	\$ 2,818,088	\$ 101,647
Licenses and permits	604,766	604,766	683,884	79,118
Intergovernmental	311,116	311,116	327,114	15,998
Charges for services	114,892	114,892	103,425	(11,467)
Miscellaneous	100,137	100,137	94,152	(5,985)
Total revenues	<u>3,847,352</u>	<u>3,847,352</u>	<u>4,026,663</u>	<u>179,311</u>
<b>EXPENDITURES</b>				
Current:				
General government	1,288,116	1,286,816	1,079,061	207,755
Public safety	1,502,407	1,502,407	1,398,314	104,093
Highways and streets	508,803	508,803	752,401	(243,598)
Sanitation	174,816	174,816	167,065	7,751
Health	7,983	7,983	5,967	2,016
Welfare	86,807	86,807	70,061	16,746
Culture and recreation	106,648	106,648	121,980	(15,332)
Conservation	9	1,309	1,112	197
Debt service:				
Interest	15,000	15,000	-	15,000
Capital outlay	156,763	156,763	220,241	(63,478)
Total expenditures	<u>3,847,352</u>	<u>3,847,352</u>	<u>3,816,202</u>	<u>31,150</u>
Excess of revenue over expenditures	-	-	210,461	210,461
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	-	22,963	22,963
Transfers out	(180,000)	(180,000)	(180,000)	-
Total other financing sources (uses)	<u>(180,000)</u>	<u>(180,000)</u>	<u>(157,037)</u>	<u>22,963</u>
Net change in fund balances	<u>\$ (180,000)</u>	<u>\$ (180,000)</u>	53,424	<u>\$ 233,424</u>
Decrease in nonspendable fund balance			2,466	
Increase in assigned fund balance for contingency			(52,274)	
Unassigned fund balance, beginning			<u>1,779,571</u>	
Unassigned fund balance, ending			<u>\$ 1,783,190</u>	



*EXHIBIT E-1*  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Proprietary Fund*  
**Statement of Net Position**  
*December 31, 2015*

	Business-type Activities <u>Enterprise Fund</u> <u>(Sewer Department)</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 138,542
Investments	1,654,374
Receivables	276,766
Prepaid items	14,794
Capital assets:	
Land and construction in progress	518,622
Other capital assets, net of depreciation	3,286,700
Total assets	<u>5,889,798</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Amounts related to pensions	<u>21,820</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	110,655
Noncurrent liabilities:	
Net pension liability	475,410
Total liabilities	<u>586,065</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Amounts related to pensions	<u>46,077</u>
<b>NET POSITION</b>	
Net investment in capital assets	3,805,322
Unrestricted	1,474,154
Total net position	<u>\$ 5,279,476</u>



**EXHIBIT E-2**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Proprietary Fund*  
**Statement of Revenues, Expenses, and Change in Net Position**  
**For the Fiscal Year Ended December 31, 2015**

	Business-type Activities
	Enterprise Fund (Sewer Department)
Operating revenues:	
User charges	\$ 2,496,570
Miscellaneous	39,079
Total operating revenues	2,535,649
Operating expenses:	
Salaries and wages	620,895
Operation and maintenance	1,323,498
Depreciation	184,600
Total operating expenses	2,128,993
Operating gain	406,656
Nonoperating revenue (expenses):	
Investment and interest income	43,301
Investment fees	(7,618)
Total nonoperating revenues	35,683
Change in net position	442,339
Net position, beginning, as restated (see Note 16)	4,837,137
Net position, ending	\$ 5,279,476



**EXHIBIT E-3**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Proprietary Fund*  
**Statement of Cash Flows**  
*For the Fiscal Year Ended December 31, 2015*

	Business-type Activities
	Enterprise Fund (Sewer Department)
Cash flows from operating activities:	
Receipts from customers and users	\$ 2,513,391
Payments to employees	(622,146)
Payments to suppliers	(1,248,514)
Net cash provided by operating activities	642,731
Cash flows from capital and related financing activities:	
Acquisition and construction of fixed assets	(645,874)
Fixed asset disposals	62,920
Transfer to capital reserves	(354,499)
Transfers from capital reserves	120,000
Net cash used by capital and related financing activities	(817,453)
Cash flows from investing activities:	
Investment fees	(864)
Net decrease in cash	(175,586)
Cash, beginning	314,128
Cash, ending	\$ 138,542

**Reconciliation of Operating Gain to Net Cash Provided by Operating Activities**

Operating gain	\$ 406,656
Adjustments to reconcile operating gain to net cash provided by operating activities:	
Depreciation expense	184,600
Increase in receivables	(27,258)
Increase in prepaid items	(6,485)
Increase in accounts payable	95,647
Decrease in accrued salaries and benefits	(1,251)
Increase in deferred outflows related to pensions	(616)
Decrease in deferred inflows related to pensions	(40,591)
Increase in net pension liability	27,029
Total adjustments	236,075
Net cash provided by operating activities	\$ 642,731

**EXHIBIT F**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Fiduciary Funds*  
**Statement of Net Position**  
*December 31, 2015*

	Agency
<b>ASSETS</b>	
Investments	\$ 101,377
<b>LIABILITIES</b>	
Intergovernmental payable	101,377
<b>NET POSITION</b>	\$ -



**THE STATE OF NEW HAMPSHIRE**

**TOWN OF ALLENSTOWN**

**WARRANT FOR THE YEAR 2017**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Allenstown Community Center, 8 Whitten St. Allenstown, N.H. on Saturday, February 4, 2017 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 8, 2017 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 14, 2017 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

**ARTICLE 1**

To choose all necessary Town Officers for the ensuing year as follows:

Town Treasurer, for a term of one (1) year;  
Select Board Member, for a term of three (3) years;  
Sewer Commissioner, for a term of three (3) years;  
Trustee of Trust Funds, for a term of three (3) years;  
Library Trustee, for a term of two (2) years;  
Library Trustee, for a term of three (3) years;  
Trustee of Cemeteries Fund, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Budget Committee Member, for a term of three (3) years;  
Supervisor of the Checklist, for a term of three (3) years;  
Town Clerk/Tax Collector, for a term of three (3) years;





## ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows (complete text available at Town Hall or on the Town's website):

To amend Article 2, Definitions, by adding by adding the following definitions: Accessory Structure; Adjacent; Alternative Energy Systems; Air Pollution Control Act; Bog; Buffer, Wetland, Building Height; Building-Integrated Photovoltaic (BIPV) Systems (also known as "solar energy system"); Collective Solar; Common Area; Common Facilities; Flush-Mounted Solar Panel; Freestanding or Ground-Mounted Solar Energy Systems; Homeowners Association; Hydric Soils; Meteorological tower (met tower); Modification (in regards to small wind systems); Municipality; Net Metering; Open Space; Power Grid; Prime Wetlands; Qualified Solar Installer; Rooftop or Building Mounted Solar System; Shadow Flicker (small wind systems); Small-Scale Solar; Small Wind Energy System; Solar Access; Solar Collector; Solar Easement; Solar Energy Equipment/System; Solar Panel; Solar Storage Battery; Solar-Thermal Systems; System Height (for small wind systems); Tower (small wind systems); Tower Height (small wind systems); Vernal Pool; Wetland; and, Wind Generator (small wind systems).

To amend Article 2, Definitions, by revising the following definitions: redefine "Accessory Dwelling Unit" by providing an abbreviation, "ADU"; redefine "Development," by deleting the current definition and revising to state that "development" includes any human-made change to improved or unimproved real estate; redefine "Structure" to removed existing definition and state that it is anything that is constructed or erected requiring a location on the ground and excluding swimming pools, fences, and walls used as fences; redefine "Surface Waters" as "Surface Waters of the State" and redefine the term in accordance with NH RSA 485-A:2.XIV.

To amend Article 2, Definitions, by deleting the definition "Outdoor Flea Markets."

*Recommended by the Planning Board*

## ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article V, Establishment of Zones, Section 503, by referencing the official zoning map of the Town of Allenstown and by whom it was prepared.

To amend Article VI, Open Space and Farming, Section 601 by adding to the list of permitted uses "Accessory Small-Scale Solar", "Accessory Small-Scale Wind" and "Cluster Housing" in accordance to Supplemental Regulation Section 1125.

To amend Article VI, Open Space and Farming, Section 602 by removing "Senior Housing" from the list of uses permitted by Special Exception.





To amend Article VI, Open Space and Farming, Section 602 by removing Section n, "Cluster Housing," from the list of uses permitted with a Special Exception and establish a new Supplemental Regulation, Article XI, Section 1125 for "Cluster Housing" in its place. The new Section 1125 will specify that cluster housing is permitted in the in the OSF, the R1 and R2 on land not located in the Suncook Infill Development District by right; establish certain overall density requirements; establish certain housing type requirements; establish certain parent tract size, dimensional, and setback requirements; establish certain size, dimensional, and setback requirements for the individual home lots; specify the specific uses permitted in the open space; specify the quality and makeup of open space; specify certain requirements for a homeowner or condominium association for the management of open space; and, specify the disposition and management of open space and common areas.

To amend Article VII, Residential Zone, Section 701 by removing "Senior Housing" from the list of permitted uses and adding "Accessory Small-Scale Solar" and "Cluster Housing".

To amend Article VII, Residential Zone, Section 701 by adding "Accessory Small-Scale Wind" and "Cluster Housing" as a use permitted by right and to refer to the Supplemental Regulation Section 1125.

To amend Article VIII, Business Zone, Section 801, by adding "Accessory Small-Scale Solar" to the list of permitted uses.

To amend Article IX, Industrial Zone, Section 901, by adding "Accessory Small-Scale Solar" to the list of permitted uses.

To amend Article XXIII, Suncook Infill Development District, by removing "Senior Housing" from the list of permitted uses in the district and replacing with the term "Reserved."

*Recommended by the Planning Board*

#### **ARTICLE 4**

Are you in favor of the adoption of Amendment No.3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, Section 1111 pertaining to Signs, by repealing the current language and replacing it with the following: a new ordinance that specifies the intent of the ordinance (primarily safety, property value protection, and aesthetic appeal of Allenstown); specifies construction requirements; specifies dimensions of signs per zoning district; specifies the number of signs permitted per zoning district; specifies the number of signs and dimensions permitted for a home occupation;





Specifies that a permit is needed from the Code Enforcement Officer or Building Inspector; specifies the Sign Permit Application process and appeals process; Specifies Sign Permit Fee as \$35; provides a table depicting certain sign specifications by district; provides a list of certain signs prohibited in all zoning districts; provides certain requirements for illuminated signs; provides standards for public safety; provides provisions for street signs and street numbers;

Provides provisions for certain signs not requiring a permit, including: grandfathered, government signs, street numbering, required warning signs, temporary signs; provides provisions for temporary signs; provides maintenance and replacing provisions of all signs; provides certain requirements for flags; provides guidance for “sandwich signs;”

And, provides definitions including: A-Frame/Sandwich Board Sign, Animated or Moving sign, Awning sign, Changeable Copy Sign, Complex, Directional Sign, Double-Faced Sign, Electronic Reader Board, Freestanding Sign, Government Sign, Grandfathered/Non-conforming Sign, Height of Sign, Historic Plaque, Illuminated Sign, Portable Sign, Projecting Sign, Roof Line, Roof Sign, Seasonal Agricultural Sign, Sign, Temporary Sign, Unit, Wall Sign, and Window Sign.

*Recommended by the Planning Board*

## **ARTICLE 5**

Are you in favor of the adoption of Amendment No.4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, by creating a new Accessory Dwelling Unit Section 1124 in accordance with NH RSA 674:72, as amended. This new Section shall specify that an Accessory Dwelling Unit (ADU) is permitted on any lot containing a single family home and that it must be attached to the home; that the Planning Board is authorized to issue a Conditional Use Permit if the applicant can demonstrate that certain requirements have been met including: not more than one ADU per lot, must be an independent living unit, must have an interior door between the ADU and principal structure, there must be adequate water and sewer disposal, the ADU maintains the look and feel of the single family home, the owner of the property must occupy either the single family home or ADU, and, that the ADU must not exceed one half of the total floor area of the single family dwelling if it is over 775 square feet; and, specify certain application material requirements and fees associated with submitting a Conditional Use Permit application.

*Recommended by the Planning Board*



## **ARTICLE 6**

Are you in favor of the adoption of Amendment No. 5 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XVII, Presite Built Housing and Manufactured Housing, Section 1703.h.1 by specifying that all home sites shall be at least 10,000 square feet in size.

To amend Article XVII, Presite Built Housing and Manufactured Housing, Section 1703.h.2 by specifying that each home site shall maintain a fifteen foot setback from the front and rear site line.

*Recommended by the Planning Board*

## **ARTICLE 7**

Are you in favor of the adoption of Amendment No. 6 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXII, Agricultural Conservation District, Section 2201.C by specifying the boundaries of the district are those depicted on the Official Zoning Map of the Town of Allenstown, dated March 14, 2017.

To adopt a new Official Zoning Map of the Town of Allenstown, dated March 14, 2017 as prepared by the Central New Hampshire Regional Planning Commission and entitled: Official Zoning Map of the Town of Allenstown, NH March 14, 2017.

*Recommended by the Planning Board*

## **ARTICLE 8**

Are you in favor of the adoption of Amendment No. 7 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III by adding text to specify that single family homes and duplexes that are on individual lots and not part of a larger development that requires a Stormwater Management Permit are exempt from the Article.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV by adding text to specify that the provisions of the Stormwater Management Plan section are required components for new development, as applicable.

*Recommended by the Planning Board*





## ARTICLE 9

Are you in favor of the adoption of Amendment No.8 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXVI, Adult Business Ordinance, by amending Section VIII.B.a to indicate that all setback requirements must be met.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III, by adding Section C which exempts single family and duplex homes on individual lots and not part of a larger development requiring a Stormwater Management Permit from the Ordinance.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV, by adding the words “[o]ther required components for new development, as applicable, include.”

*Recommended by the Planning Board*

## ARTICLE 10

Are you in favor of the adoption of Amendment No.9 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To establish a new Article XXVIII pertaining to Alternative Energy under the provisions of NH RSA 674:21 for the purpose of accommodating demands for alternative energy systems and implementing the Allenstown Master Plan, with certain provisions for Small Wind Systems and Small solar systems, including:

Small Wind Systems: a conditional use permit shall be required by the building inspector; specifying certain application materials including a plan showing location and design of the system with setbacks and property features, system design specifications, evidence of compliance with various governmental entities, abutter information, power grid connection information (as applicable), sound analysis, and regional notification provisions in accordance with NH RSA 674:66; specification of certain standards for compliance in order for the permit to be issue by the Building Inspector include: setbacks, zoning district permissibility (small wind systems are permitted by right in the Open Space and Farming Zone only), wind system design (approved designer, height, sound, appearance, shadow flicker, code compliance Federal Aviation Administration specifications), visual impacts, mitigation of impact to abutters, utility connection, access, and clearance of vegetation.

Small Wind Systems: all small-scale solar systems must be installed in accordance with all applicable codes, regulations, and standards; systems for the benefit of those on site but “net metering/net billing” is not prohibited; permitting shall follow State Building Code, as





applicable; small-scale solar is permitted in all districts in Allenstown; a building permit shall be required for all roof-top and building-mounted installations; height limitations in the Zoning Ordinance are not applicable to roof systems; ground-mounted systems shall adhere to all setbacks, may not exceed twenty feet of height at maximum tilt, shall be reasonably screened and minimize view blockage; and shall require a building permit; Solar-thermal systems shall require a building permit; Solar Systems shall only be permitted if they are deemed safe by the Building Inspector given certain factors (Building and Life Safety Code compliance, weight load, wind resistance, ingress/egress during emergency; pre-operation safety verification including: inspection by Building Inspector and electrical inspector/agency as appropriate prior to operation, utility inspection as applicable, system in good working order, Fire/Life Safety code standard compliance for roof and building-mounted collectors, storage batteries in a secure container; removal required after 12 months of inoperability.

Certain provisions shall apply to both Small-Scale Solar and Small Wind Systems, including: any aggrieved person may seek relief from the Zoning Board of Adjustment in accordance with NH RSA 674:66, as amended; the abandonment of any system shall result in the removal of the system after 12 months of inoperability, and, the building inspector shall enjoy certain enforcement actions to ensure the removal of the system within twelve months of inoperability.

*Recommended by the Planning Board*

## **ARTICLE 11**

Are you in favor of the adoption of Amendment No.10 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To authorize certain formatting and editing provisions throughout the Allenstown Zoning Ordinance including: page number consistency, table of contents corrections, to update and ensure proper citation to relevant New Hampshire RSAs, to ensure accuracy throughout the Zoning Ordinance, to revise Article numbers based on overall changes to the ordinance, and to update the list of Zoning Ordinance Change Dates as applicable.

*Recommended by the Planning Board*

## **ARTICLE 12                      Suncook Pond Wastewater Pump Station Project**

To see if the Town will vote to raise and appropriate the sum of \$1,616,000 (gross budget) for the purpose of financing the costs of engineering and construction of the Suncook Pond Wastewater Pump Station; to authorize the issuance of not more than \$1,616,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectboard to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectboard to apply for a Clean Water State Revolving Fund (CWSRF) loan; to authorize the Selectboard to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectboard to



take any other action or to pass any other vote relative thereto. Without impairing the general obligation nature of the bonds or notes, it is intended that repayment of the bonds or notes, including any CWSRF loan, shall be paid by sewer funds. (3/5 ballot vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

### **ARTICLE 13                      Sewer Asset Management Project**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town will vote to raise and appropriate the sum of \$30,000 (gross budget) to defray the cost of planning relative to public facilities through the previously established Asset Management Plan development project for Town of Allenstown Wastewater Collection and Treatment System: and,

to authorize the issuance of not more than thirty thousand dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and,

to further authorize the Selectboard to offset a portion of said appropriation by applying for, Clean Water State Revolving Funds (CWSRF), it being understood that repayment of the loan funds will include up to 100% principal forgiveness in the amount up to \$30,000.

A condition of the approval of this article being repayment of any remaining loan balance to be paid by the sewer funds: and, further, that the Allenstown Sewer Commission shall pay any outstanding remaining balance and applicable interest in the full from said sewer funds on or before the date that the first payment of the loan related to the CWSRF funding is due: and,

to authorize the Selectmen and Sewer Commissioners to take all other action necessary to carry out and complete this project. (3/5 ballot vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

### **ARTICLE 14                      Town Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,924,683**. Should this article be defeated, the default budget shall be **\$3,953,626**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a



revised operating budget only. Estimated tax impact is approximately \$0.11 cents per thousand dollars of assessed value. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 15 Sewer Operating Budget**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,192,252**. Should this article be defeated, the default budget shall be **\$2,219,419**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 16 Fire Safety Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 17 Library Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** (Majority vote required) To see if the Town of Allenstown will vote to establish a Library Capital Reserve Fund under the provisions of RSA 35:1 for construction and repairs of the Library and to raise and appropriate the sum of **\$10,221** to be placed in this fund. This sum to come from the unassigned fund





balance. Further, to name the Library Trustees as agents to carry out the objects for which this fund was established and expend from such fund. (Majority Vote Required)

*Recommended by the Board of Selectmen*  
*Recommended by the Budget Committee*

#### **ARTICLE 18 Highway Garage Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*  
*Recommended by the Budget Committee*

#### **ARTICLE 19 Public Safety Facilities Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*  
*Recommended by the Budget Committee*

#### **ARTICLE 20 Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$5,000** to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*  
*Recommended by the Budget Committee*

#### **ARTICLE 21-By Petition**

Shall the town of Allenstown vote to adopt the provisions of RSA 79-H authorizing the Town and its assessing official to approve tax abatement requests for a qualifying chartered public school facility as defined in RSA 79-H:3. The effective date of this warrant article if adopted



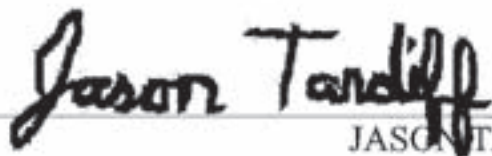


shall be April 1, 2017. Once adopted this provision shall remain in effect until specifically rescinded by the town at a duly warned meeting.”

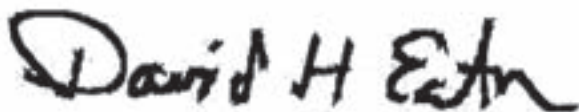
*Not Recommended by the Board of Selectmen*

GIVEN UNDER OUR HANDS AND SEALS, on this 14th day of January in the Year 2017.

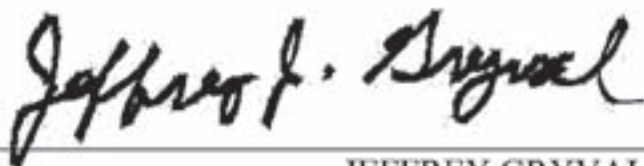
TOWN OF ALLENSTOWN  
SELECT BOARD



JASON TARDIFF, Chairman

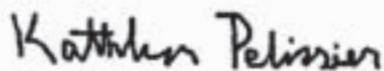


DAVID EATON, Selectmen



JEFFREY GRYVAL, Selectmen

ATTEST:



KATHLEEN PELISSIER, Town Clerk



CERTIFICATE OF SERVICE

WE HEREBY CERTIFY that on the 17th day of January in the Year 2017, we caused a true copy of the within Warrant to be posted at the Allenstown Town Hall located at 16 School Street, the Allenstown Police Department, located at 40 Allenstown Road, and the Town of Allenstown website [www.allenstownnh.gov](http://www.allenstownnh.gov) , Merrimack County, New Hampshire.

TOWN OF ALLENSTOWN  
SELECT BOARD

  
\_\_\_\_\_  
JASON TARDIFF, Chairman

  
\_\_\_\_\_  
DAVID EATON, Selectmen

  
\_\_\_\_\_  
JEFFREY GRYVAL, Selectmen

ATTEST:

  
\_\_\_\_\_  
KATHLEEN PELISSIER, Town Clerk





## Allenstown

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/17/17

**For Assistance Please Contact:**  
**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Jeffrey J. Gryval	Selectman	<i>Jeffrey Gryval</i>
David Foster	Selectman	<i>David H EX</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$174,120	\$0	\$0	\$174,120
4140-4149	Election, Registration, and Vital Statistics	\$24,832	\$0	\$0	\$24,832
4150-4151	Financial Administration	\$158,086	\$4,638	\$0	\$162,724
4152	Revaluation of Property	\$63,298	\$10,432	\$0	\$73,730
4153	Legal Expense	\$50,000	\$0	\$0	\$50,000
4155-4159	Personnel Administration	\$688,385	\$68,774	\$0	\$757,159
4191-4193	Planning and Zoning	\$14,619	\$0	\$0	\$14,619
4194	General Government Buildings	\$29,619	\$0	\$0	\$29,619
4195	Cemeteries	\$0	\$0	\$0	\$0
4196	Insurance	\$80,000	\$0	\$0	\$80,000
4197	Advertising and Regional Association	\$4,800	\$0	\$0	\$4,800
4199	Other General Government	\$0	\$0	\$0	\$0
<b>Public Safety</b>					
4210-4214	Police	\$906,294	(\$8,175)	\$0	\$898,119
4215-4219	Ambulance	\$206,408	(\$15,669)	\$0	\$190,739
4220-4229	Fire	\$284,286	\$0	\$0	\$284,286
4240-4249	Building Inspection	\$39,735	\$0	\$0	\$39,735
4290-4298	Emergency Management	\$10,400	\$0	\$0	\$10,400
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration	\$318,017	\$0	\$0	\$318,017
4312	Highways and Streets	\$260,672	\$0	\$0	\$260,672
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$20,000	\$0	\$0	\$20,000
4319	Other	\$0	\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration	\$10,400	\$0	\$0	\$10,400
4323	Solid Waste Collection	\$104,100	\$4,661	\$0	\$108,761
4324	Solid Waste Disposal	\$67,000	\$0	\$0	\$67,000
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0







Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Health</b>					
4411	Administration	\$7,483	\$40	\$0	\$7,523
4414	Pest Control	\$500	\$0	\$0	\$500
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$61,692	\$3,100	\$0	\$64,792
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$22,207	\$0	\$0	\$22,207
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$47,537	\$0	\$0	\$47,537
4550-4559	Library	\$56,862	\$0	\$0	\$56,862
4583	Patriotic Purposes	\$2,350	\$0	\$0	\$2,350
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$501	\$0	\$0	\$501
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$15,000	\$0	\$0	\$15,000
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$156,622	\$0	\$0	\$156,622
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,126,967	\$92,452	\$0	\$2,219,419
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0





**2017  
Default Budget**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Agency Funds	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$6,012,792</b>	<b>\$160,253</b>	<b>\$0</b>	<b>\$6,173,045</b>

Account Code	Reason for Reductions/Increases or One-Time Appropriations
4411	Contractual Obligation
4441-4442	Legal Obligation
4215-4219	Contractual Obligations
4150-4151	Contractual Obligations
4155-4159	Contractual Obligations
4210-4214	Contractual Obligations
4152	Contractual Obligations
4323	Contractual Obligation





### Budget of the Town of Allenstown

Form Due Date: 20 Days after the Town Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**  
This form was posted with the warrant on: 1/17/17

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
Tiffany Prates	<i>Tiffany Prates</i>
Keith Klawns	<i>Keith Klawns</i>
Liane (Marian) Bisserat	<i>Liane Bisserat</i>
Kris MB Raymond	<i>Kris MB Raymond</i>
Jeffrey V. Ghyuqi	<i>Jeffrey V. Ghyuqi</i>
Mark W. Wilder	<i>Mark W. Wilder</i>
FRAN SEVERANCE	<i>Fran Severance</i>
David Coolidge	<i>David Coolidge</i>
FERNAND S. BISSONNETTE	<i>Fernand S. Bissonnette</i>
Chad Pelissier	<i>Chad Pelissier</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

Debra R.L. Carney *Debra R.L. Carney*  
 Michael Frascinella *Michael Frascinella*  
 Carol Angowski *Carol Angowski*



# Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	14	\$174,120	\$170,071	\$172,795	\$0	\$172,795	\$0
4140-4149	Election, Registration, and Vital Statistics	14	\$24,832	\$22,765	\$17,509	\$0	\$17,509	\$0
4150-4151	Financial Administration	14	\$158,086	\$165,243	\$196,745	\$0	\$196,745	\$0
4152	Revaluation of Property	14	\$63,298	\$57,046	\$73,856	\$0	\$73,856	\$0
4153	Legal Expense	14	\$50,000	\$60,433	\$50,000	\$0	\$50,000	\$0
4155-4159	Personnel Administration	14	\$688,385	\$587,292	\$711,020	\$0	\$711,020	\$0
4191-4193	Planning and Zoning	14	\$14,619	\$14,080	\$14,619	\$0	\$14,619	\$0
4194	General Government Buildings	14	\$29,619	\$81,616	\$29,365	\$0	\$29,365	\$0
4195	Cemeteries	14	\$0	\$0	\$1	\$0	\$1	\$0
4196	Insurance	14	\$80,000	\$27,875	\$56,619	\$0	\$56,619	\$0
4197	Advertising and Regional Association	14	\$4,800	\$4,743	\$4,800	\$0	\$4,800	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety</b>								
4210-4214	Police	14	\$906,294	\$867,748	\$915,356	\$0	\$915,356	\$0
4215-4219	Ambulance	14	\$206,408	\$206,425	\$190,739	\$0	\$190,739	\$0
4220-4229	Fire	14	\$284,286	\$254,082	\$283,725	\$0	\$283,725	\$0
4240-4249	Building Inspection	14	\$39,735	\$39,789	\$41,672	\$0	\$41,672	\$0
4290-4298	Emergency Management	14	\$10,400	\$10,150	\$10,400	\$0	\$10,400	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration	14	\$318,017	\$280,554	\$319,043	\$0	\$319,043	\$0
4312	Highways and Streets	14	\$260,672	\$105,413	\$264,838	\$0	\$264,838	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	14	\$20,000	\$15,793	\$16,000	\$0	\$16,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0



Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensnuing FY (Recommended)	Selectmen's Appropriations Ensnuing FY (Not Recommended)	Budget Committee's Appropriations Ensnuing FY (Recommended)	Budget Committee's Appropriations Ensnuing FY (Not Recommended)
<b>Sanitation</b>								
4321	Administration	14	\$10,400	\$9,275	\$10,396	\$0	\$10,396	\$0
4323	Solid Waste Collection	14	\$104,100	\$96,291	\$108,761	\$0	\$108,761	\$0
4324	Solid Waste Disposal	14	\$67,000	\$60,119	\$64,500	\$0	\$64,500	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration	14	\$7,483	\$3,304	\$7,523	\$0	\$7,523	\$0
4414	Pest Control	14	\$500	\$0	\$500	\$0	\$500	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	14	\$61,692	\$50,094	\$46,255	\$0	\$46,255	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	14	\$22,207	\$21,707	\$22,207	\$0	\$22,207	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	14	\$47,537	\$48,209	\$62,947	\$0	\$62,947	\$0
4550-4559	Library	14	\$56,862	\$53,913	\$58,020	\$0	\$58,020	\$0
4583	Patriotic Purposes	14	\$2,350	\$2,300	\$2,350	\$0	\$2,350	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	14	\$501	\$333	\$500	\$0	\$500	\$0
4619	Other Conservation		\$0	\$996	\$0	\$0	\$0	\$0





Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	14	\$15,000	\$0	\$15,000	\$0	\$15,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	14	\$156,622	\$231,208	\$156,622	\$0	\$156,622	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	15	\$2,126,967	\$2,502,805	\$2,192,252	\$0	\$2,192,252	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$6,012,792</b>	<b>\$6,051,672</b>	<b>\$6,116,935</b>	<b>\$0</b>	<b>\$6,116,935</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Enacting FY (Recommended)	Selectmen's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)	
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0	
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0	
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	
4903	Buildings	12	\$0	\$0	\$1,616,000	\$0	\$1,616,000	\$0	
	<b>Purpose:</b> Sewer Pump Station Bond								
4909	Improvements Other than Buildings	13	\$0	\$0	\$30,000	\$0	\$30,000	\$0	
	<b>Purpose:</b> Sewer Asset Management Project								
4913	To Capital Projects Fund	16	\$0	\$0	\$10,000	\$0	\$10,000	\$0	
	<b>Purpose:</b> Fire Safety Equipment Capital Reserve Fund								
4913	To Capital Projects Fund	17	\$0	\$0	\$10,221	\$0	\$10,221	\$0	
	<b>Purpose:</b> Library CRF Appropriation								
4913	To Capital Projects Fund	18	\$0	\$0	\$10,000	\$0	\$10,000	\$0	
	<b>Purpose:</b> Highway Garage CRF								
4913	To Capital Projects Fund	19	\$0	\$0	\$10,000	\$0	\$10,000	\$0	
	<b>Purpose:</b> Public Safety Facilities Capital Reserve Fund								
4913	To Capital Projects Fund	20	\$0	\$0	\$5,000	\$0	\$5,000	\$0	
	<b>Purpose:</b> Highway Equipment Capital Reserve Fund								
<b>Special Articles Recommended</b>					<b>\$0</b>	<b>\$1,691,221</b>	<b>\$0</b>	<b>\$1,691,221</b>	<b>\$0</b>

## Individual Warrant Articles

No data exists for this item

## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	14	\$7,000	\$1,000	\$1,000

MS-737: Allenstown 2017





Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	14	\$1,234	\$1,000	\$1,000
3186	Payment in Lieu of Taxes		\$5,300	\$0	\$0
3187	Excavation Tax		\$114	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	14	\$111,871	\$105,000	\$105,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	14	\$360	\$375	\$375
3220	Motor Vehicle Permit Fees	14	\$691,078	\$605,000	\$605,000
3230	Building Permits	14	\$0	\$4,500	\$4,500
3290	Other Licenses, Permits, and Fees	14	\$0	\$9,500	\$9,500
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues	14	\$0	\$15,700	\$15,700
3352	Meals and Rooms Tax Distribution	14	\$222,557	\$205,000	\$205,000
3353	Highway Block Grant	14	\$89,878	\$70,000	\$70,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	14	\$4,425	\$4,800	\$4,800
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$6,280	\$0	\$0
3379	From Other Governments	14	\$0	\$1,500	\$1,500
<b>Charges for Services</b>					
3401-3406	Income from Departments	14	\$72,065	\$103,000	\$103,000
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	14	\$7,754	\$3,500	\$3,500
3502	Interest on Investments	14	\$2,263	\$750	\$750
3503-3509	Other	14	\$63,778	\$81,000	\$81,000
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0



Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	15	\$2,524,708	\$2,192,252	\$2,192,252
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	12, 13	\$0	\$1,646,000	\$1,646,000
9998	Amount Voted from Fund Balance	16, 20, 18, 17	\$0	\$35,221	\$35,221
9999	Fund Balance to Reduce Taxes	19	\$0	\$10,000	\$10,000
<b>Total Estimated Revenues and Credits</b>			<b>\$3,810,665</b>	<b>\$5,095,098</b>	<b>\$5,095,098</b>

## Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$6,012,792	\$6,116,935	\$6,116,935
Special Warrant Articles Recommended	\$112,000	\$1,691,221	\$1,691,221
Individual Warrant Articles Recommended	\$0	\$0	\$0
TOTAL Appropriations Recommended	\$6,124,792	\$7,808,156	\$7,808,156
Less: Amount of Estimated Revenues & Credits	\$3,427,517	\$5,095,098	\$5,095,098
Estimated Amount of Taxes to be Raised	\$2,697,275	\$2,713,058	\$2,713,058





## Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$7,808,156</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	4711      \$0
3. Interest: Long-Term Bonds & Notes	4721      \$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$7,808,156</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$780,816
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount ( <i>Difference of Lines 9 and 10</i> )	\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>	
12. Amount Recommended (Prior to Meeting)	\$0
13. Amount Voted (Voted at Meeting)	\$0
14. Amount voted over recommended amount ( <i>Difference of Lines 12 and 13</i> )	\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 15)</b>	
	<b>\$8,588,972</b>

*Outside Agencies*  
*and Committees*





## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962

Email:

Telephone: 603-225-8988

Concord, NH 03302-3962

[capareac1@comcast.net](mailto:capareac1@comcast.net)

Fax: 603-228-0983

### 2016 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2016 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2016. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,983. The Equalized Property Valuation in our coverage area is currently listed as over twelve billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. A detailed activity report by town/agency is attached. The year-end totals for 2016:

Number of incidents =	23,146
Increase over 2015 =	3.6%
Telephone calls received on emergency lines =	46,661
Outgoing telephone calls made =	9,435
% of telephone calls answered in less than 15 seconds =	99.23%
Fire alarm systems placed in/out of service =	2,901
Average number of incidents per day dispatched =	63
Average number of telephone calls per day =	154

The 2016 Compact operating budget was \$ 1,148,588. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 1 and 2 communications work funded in 2014 with a \$499,403 grant was completed during 2016. Equipment for simulcast communications was installed and the system is in operation. The Phase 3 communications work funded with a 2015 grant is still in the planning stages, with work scheduled to begin over the winter. The Compact has received a total of \$1,499,225.59 in grant funding since 2007.

During 2016 we replaced the command vehicle used by the Chief Coordinator. The 2007 GMC Yukon XL with 165,000 miles was replaced with a new 2016 Chevy Tahoe.

The Chief Coordinator responded to 155 incidents throughout the system in 2016, and provided command post assistance on those mutual aid incidents. He also aids all departments with response planning, updating addressing information, and represents the Compact with several organizations related to public safety.

57 REGIONAL DRIVE, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON  
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·  
PITTSFIELD · SALISBURY · WARNER · WEBSTER · WINDSOR





Compact officers serving during 2015 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Chief Ed Raymond, Warner  
Secretary, Chief Alan Quimby, Chichester  
Treasurer, Assistant Chief Dick Pistey, Bow

The Training Committee chaired by Henniker Captain Mick Costello; with members Bow Assistant Chief Dick Pistey, Chichester Deputy Chief Matt Cole and Warner Deputy Chief Jon France assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Planning Committee (REPC) planning programs and to take advantage of hazardous materials training for local departments.

2016 was the second consecutive year of significant brush fires throughout the Compact and all of the State. The ongoing drought continues to elevate the wildfire threat. The importance of mutual aid was highlighted by these large scale incidents as Compact departments travelled far outside their normal response areas to provide help to other communities and some received assistance from multiple departments. The dispatch center was busy coordinating Compact responses and fulfilling their role as the primary contact for the Statewide Mobilization Plan.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT  
cc: Fire Chiefs  
Boards of Selectmen

Encl. 1/19/2017



## *Capital Area Mutual Aid Fire Compact*

<i>2015 Incidents vs. 2016 Incidents</i>				
ID #	Town	2015 Incidents	2016 Incidents	% Change
50	Allenstown	620	645	4.0%
51	Boscawen	200	194	-3.0%
52	Bow	1066	1037	-2.7%
53	Canterbury	305	312	2.3%
54	Chichester	437	440	0.7%
55	Concord	8096	8303	2.6%
56	Epsom	803	842	4.9%
57	Dunbarton	186	207	11.3%
58	Henniker	958	904	-5.6%
59	Hillsboro	930	1027	10.4%
60	Hopkinton	1092	1119	2.5%
61	Loudon	987	1083	9.7%
62	Pembroke	302	296	-2.0%
63	Hooksett	2068	2281	10.3%
64	Penacook RSQ	836	840	0.5%
65	Webster	158	185	17.1%
66	CNH Haz Mat	8	6	-25.0%
71	Northwood	612	647	5.7%
72	Pittsfield	726	822	13.2%
74	Salisbury	120	152	26.7%
79	Tri-Town Ambulance	1032	1046	1.4%
80	Warner	392	397	1.3%
82	Bradford	177	161	-9.0%
84	Deering	237	200	-15.6%
		<b>22348</b>	<b>23146</b>	<b>3.6%</b>

Total Amount of Fire Alarm Systems placed Out of Service / In Service for maintenance in 2016: **2901**

Mutual Aid Coordinator Responded to **155** incidents in 2016

Concord Hospital's Medical Director Responded to **70** incidents in 2016

Inbound Telephone Calls Received on Emergency Lines:	<b>46661</b>
Outbound Telephone Calls Made:	<b>9435</b>
% of Inbound Telephone Calls Answered Under <b>10</b> Seconds:	<b>95.67%</b>
% of Inbound Telephone Calls Answered Under <b>15</b> Seconds:	<b>99.23%</b>



**CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION**  
**28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301**  
**❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org**

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Allenstown is a member in good standing of the Commission. Larry Anderson and Chad Pelissier are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2016, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, capital improvements program (CIP) development and guidance, and Planning Board process training. In Allenstown, CNHRPC staff provided assistance in the preparation of the 2016 Allenstown Master Plan Update, provided continued assistance related to Municipal Separate Storm System (MS4) permit compliance, assisted the Planning Board with plan reviews and ordinance development, and participated in the Plan NH Downtown Redevelopment Charette.
- Provided Hazard Mitigation Plan update development assistance to eight (8) community Hazard Mitigation Committees and provided information to inquiring communities about future update opportunities.
- Continued the support of the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency. In 2016, site assessments were initiated in four communities and additional sites were identified for future assessments. For more information on brownfields and the CNHRPC Brownfields Program please go to [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Initiated the update of the 2014 Central/Southern New Hampshire Comprehensive Economic Development Strategy (CEDS). The CEDS is a comprehensive economic development strategy for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Regional Planning Commission region (Bedford, Goffstown, Hooksett, New Boston, Manchester and Weare). Its purpose is to present various economic and demographic data and to identify common strengths and weaknesses, as well as projects and strategies to strengthen the local economy.
- Assisted the Currier and Ives Byway with its member towns of Henniker, Hopkinton, Webster, Warner, and Salisbury. In 2016, the Council initiated work to extend the byway in Warner and continued to meet quarterly to support its efforts in public outreach to promote the Byway.
- Provided continued assistance to the Warner River Nomination Committee, including representatives from Bradford, Warner, Sutton, Webster, and Hopkinton, related to the possible future nomination of the Warner River into the NH Rivers Management and Protection Program.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2016, CNHRPC held seven TAC meetings, ranked the region's Transportation Alternative Program projects and initiated the Transportation Improvement Program Update.
- Completed over 250 traffic counts in the region as part of its annual Transportation Data Collection Program.
- Assisted five communities with the preparation of Transportation Alternatives Program (TAP) grant applications for pedestrian and bicycle improvement projects.



- CNHRPC staff coordinated the formation of CommuteSmart New Hampshire in cooperation with numerous public, private, and non-profit partners. Staff organized the CommuteSmart Central NH CommuteSmart Statewide Challenge (May 16th-20th) and the Season Long Challenge that lasted through October 31<sup>st</sup>, including a Bike to Work Day Breakfast and outreach through newsletters and social media. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- Continued to support an enhanced volunteer driver program (VDP) in our region that was established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2016, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers.
- CNHRPC provided assistance to the Regional Trails Coordinating Council, a coalition of local rail trail and shared-use path groups in the Salem-Manchester-Concord corridor. In 2016, the group worked on further engaging communities that have made less progress in advancing their trails, and has begun to work on updates to the 2012 Regional Trails Plan. It has also continued implementing tasks recommended in the Regional Trails Plan. CNHRPC also assisted with awareness and outreach activities such as distributing trail marker signs, developing and maintaining interactive maps for the public, developing a Granite State Rail Trail Facebook page and other activities to promote the use and development of rail trails in the region.
- Provided assistance to NH Department of Transportation's (NHDOT) Bicycle and Pedestrian Transportation Advisory Committee (BPTAC), advising NHDOT on bicycle and pedestrian related matters. BPTAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.





**SUMMARY OF SERVICES 2016  
 PROVIDED TO  
 ALLENSTOWN RESIDENTS  
 SUNCOOK AREA CENTER  
 COMMUNITY ACTION PROGRAM  
 BELKNAP-MERRIMACK COUNTIES, INC.**

<b>SERVICE DESCRIPTION</b>	<b>UNITS OF SERVICE</b>	<b>HOUSEHOLDS/PERSONS</b>	<b>VALUE</b>
<b>EMERGENCY FOOD PANTRIES</b> provide up to fivedays of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--9702	PERSONS--462	\$ 48,510.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--178	PERSONS--399	\$132,583.00
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	HOUSEHOLDS--135		\$ 78,469.18
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement,water heater replacement and roof repair. Funds from utility energy efficiency programs are leveraged with program funds to complete weatherization projects. Value includes average material and labor.	HOMES--1	PERSONS--2	\$ 7,990.84
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$300 for those not eligible for fuel assistance.	GRANTS--1		\$ 200.00
<b>SECURITY DEPOSIT GUARENTEE PROGRAM</b> provides a landlord a guarentee backed by state funds that the required security will be paid to him/her in the event of a default on the part of the tenant. Only very low income households are eligible for the program and the household pays a specified amount monthly to the agency until the amount of the security deposit is collected. That amount is then forwarded to the landlord and deposited into a savings account as prescribed by state law.	HOUSEHOLDS--1		\$ 600.00
<b>EMERGENCY ASSISTANCE PROGRAM</b> provides funds to avoid homelessness such as utility shut offs and evictions. All other sources of assistance must be utilized before any request is considered for this assistance.	GRANTS--2		\$ 937.50
<b>EMERGENCY HOUSING PROGRAM</b> provides assistance for homeless/at risk of homeless individuals and families with rent, security deposit, utility arrearage and follow up two year case management.	HOUSEHOLDS--1		\$ 1,000.00
<b>GRAND TOTAL</b>			<b>\$270,290.52</b>

**INFORMATION AND REFERRAL**--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.





## Pembroke and Allenstown Old Home Day

**SLOGAN: HANDS ACROSS THE WATER**

**THEME: "GAME NIGHT"**

Saturday, August 27, 2016, was a perfect summer day to celebrate Pembroke and Allenstown Old Home Day (OHD) and paid tribute to the dedication of the late Retired Colonel Norman Bonenfant. The Colonel was Parade Grand Marshall for over thirty years and instrumental in reinstating Old Home Day thirty seven years ago.

Pre-parade entertainment consisted of two new bands, "The Sunshiners" on the Suncook Village Main St. reviewing stand and "R & B Dignity" at the Allenstown Gazebo.

At 10:00 am the OHD parade commenced before crowds of spectators on both sides of the road from School Street in Allenstown to Memorial Field in Pembroke. The "Game Night" theme was cleverly personified by floats depicting: "Candy Land", "Chess", "Monopoly", and "Scrabble". Floats are judged by the Selectmen based on theme, originality, and creativity. It is always exciting to see what individuals, businesses and local groups come up with for ideas in their effort to accommodate each year's theme. The OHD 2016 parade also consisted of: Color Guard, Legionnaires, State Representatives, Selectmen, Scouts, Alvirne High School Band, Londonderry High School Band, Boston Windjammers Marching Band, New England Whalers of Boston, 3<sup>RD</sup> NH Regiment, marchers, baton twirlers, dancers, cheerleaders, football and soccer players, clowns, antique and classic cars, trucks, jeeps, farm tractors, Doodlebugs, Touch-a-Trucks, fire trucks, hay wagon, Pembroke Town Hearse, Concord Coach, 1896 Lumber Wagon, Roaming Railroad, Allenstown's first school bus (1925 REO Speedwagon), non-profit organizations, and area businesses making this year's Old Home Day parade one of the largest and most diversified moving presentations to date.

The National Anthem, sung by world record holder Alan St. Louis, ushered in the day's events at Memorial Field. New attractions included the Never Easy Band, The Greg and Axel Magical Kids' Comedy Show, 3<sup>RD</sup> NH Regiment Revolutionary War encampment, Roaming Railroad train rides and Touch-a-Truck display. Back by popular demand were country music, rock and roll bands, dancers, Doodlebugs' pulling competition, dunk tank, hay wagon rides, critters and creatures, petting zoo, face painting, balloon artist, fun passes, foam demonstration, mini-golf, stilt walker, free door prize, inflatable rides, children's games, crafts, food concessions, and a basketball tournament. A portion of the proceeds from the third annual Jacob Kipp 3-on-3 Memorial Charitable Basketball Tournament was made to Payson Center for Cancer Care. The magnificent fireworks exhibition at dusk, a crowd pleaser, sponsored by Associated Grocers of New England was a fabulous end to Pembroke and Allenstown Old Home Day's festivities.

A HUGE THANKS for the generosity and loyalty of the OHD Committee, Towns of Pembroke and Allenstown, municipal officials, fire, police, ambulance, highway and recreation departments, local non-profit organizations, businesses, volunteers, participants, and sponsors who make OHD a reality. Hats off to AG New England volunteers for their incredible help setting up on Friday and to the Civil Air Patrol for providing parking assistants on Saturday. Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are much appreciated. The following are some ways you can become involved:

- Donate new items, crafts, gift certificates, or gift baskets to the OHD Raffle
- Volunteer members of your organization/business to promote products/services or to participate in the parade
- Attend meetings, volunteer for the OHD Booth, Children's Games, Set-Up, Clean-Up, Parking, Photography, etc.
- Sponsor a Mini Golf Hole, Band, Entertainer, Petting Zoo, Inflatables, Basketball Tournament, Parade entry
- Make a tax deductible cash donation to help offset OHD costs
- **This is a great opportunity for high school students to contribute to their community service obligation.**

Meetings are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30 pm between February and September. Additional meetings occur in June, July, and every Monday in August. **All are welcome to attend.** Please consider becoming a part of a wonderful occasion with a devoted and faithful group of individuals by contacting Steve @ 340-1487. Check out the OHD website [www.pembroke-allenstownoldhomeday.com](http://www.pembroke-allenstownoldhomeday.com) and Facebook page Pembroke & Allenstown OHD. **Mark your calendars for Saturday, August 26, 2017.** See you there!

Respectfully submitted, Stephen L. Fowler, OHD Chairman



**PEMBROKE AND ALLENSTOWN  
OLD HOME DAY  
2016 INCOME STATEMENT**

**INCOME:**

BUSINESS DONATIONS	14,485
TOWN OF PEMBROKE	2,000
TOWN OF ALLENSTOWN	2,000
CONCESSIONS	1,644
CRAFTS	675
RAFFLE SALES	1,341
INFLATABLES	2,983
INTEREST	27
DUNKING BOOTH	320
CHILDREN'S GAMES	216
50-50	282
HAYWAGON	416
MINI-GOLF	199
BASKETBALL DONATIONS	2,600
MISCELLANEOUS	44
CAPITAL RESERVE	<u>1,529</u>
 TOTAL INCOME	 30,761

**EXPENSE:**

FIREWORKS	5,500
PARADE	6,840
ENTERTAINMENT	5,438
INSURANCE	973
PARKING	421
SAFETY	450
SANITATION RENTALS	860
POSTAGE & ENVELOPES	240
CHILDREN'S GAMES	135
STAGE	115
BLAST PARTY RENTALS	5,135
BBALL TROPHIES & SHIRTS	1,756
MISCELLANEOUS	<u>2,898</u>
 TOTAL EXPENSE	 <u>30,761</u>

**NET INCOME** 0



## UNH Cooperative Extension Merrimack County 2016

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

### Our Mission

UNH Cooperative Extension strengthens people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions.

### Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.





- **Food & Agriculture:** We support the county’s agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, at least 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, pollinator protection, farm business management, landscaping for water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 295 inquiries from Merrimack County residents, and the county’s Master Gardeners contributed 668 volunteer hours through garden-focused projects, displays, and presentations.
- **Natural Resources:** Managing and protecting New Hampshire’s natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a “boots on the ground” approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, over 606 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

Approximately 1,147 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 4,511 hours conserving and managing natural resources in Merrimack County.

- **Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last two years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and tax credits to build 45 new units of affordable housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and Expansion programs, and training for community-based volunteers.
- **4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire’s future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire’s youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows,



Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth.

This year, UNH Cooperative Extension trained and supported 403 volunteers in Merrimack County. These volunteers contributed 26,434 hours of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

**We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Boscawen*  
Larry Ballin, *New London*  
Lorrie Carey, *Boscawen*  
Mark Cowdrey, *Andover*  
Bill Doherty, *Franklin*  
Elaine Forst, *Pittsfield*  
Patrick Gilmartin, *Concord*

Ken Koerber, *Dunbarton*  
Lisa Mason, *Franklin*  
Paul Mercier, *Canterbury*  
Judy Palfrey, *Epsom*  
Mike Trojano, *Contoocook*  
State Rep. George Saunderson, *Loudon*

**Connect with us:**

UNH Cooperative Extension  
315 Daniel Webster Highway  
Boscawen, NH 03303

**Phone: 603-796-2151**

**Fax: 603-796-2271**

[extension.unh.edu/About/Merrimack-County](http://extension.unh.edu/About/Merrimack-County)

A wide range of information is also available at [extension.unh.edu](http://extension.unh.edu).



*The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and New Hampshire counties cooperating.*



# *School Reports*



**SCHOOL DISTRICT OF ALLENSTOWN**

**School Board**

THOMAS GILLIGAN	Term Expires 2017
CARL SCHAEFER	Term Expires 2017
JODY MOORE	Term Expires 2018
KRIS RAYMOND	Term Expires 2018
CRYSTAL VENEGAS	Term Expires 2019

**2015-16**

**Co -Superintendent of Schools**

DR. GAIL E. PALUDI ~ PATTY SHERMAN

**Business Administrator**

AMBER WHEELER

**Principals 2015-16**

**Allenstown Elementary School**

ANTHONY BLINN  
PRINCIPAL

**Armand R. Dupont School**

MARK DANGORA  
PRINCIPAL

**School Nurses**

MARILYN BRISON  
DENISE SCHMIDT

**Treasurer**

BARBARA BILODEAU

**Moderator**

DENNIS FOWLER

**School District Clerk**

KATHLEEN RODGERS

**Auditor**

MELANSON HEATH & CO.





**REPORT OF THE SCHOOL DISTRICT TREASURER  
For the Fiscal Year July 1, 2015 to June 30, 2016**

Cash on Hand July 1, 2015		\$ 784,307.40
Received from Selectmen	\$ 4,065,426.00	
Revenue from State Sources	5,117,530.47	
Received from Other Sources	285,005.25	
<b>TOTAL RECEIPTS</b>		<b>\$ 10,252,319.12</b>
Total Amount Available for Fiscal Year		\$ 10,252,319.12
Less for School Board Orders Paid		\$ (9,658,177.59)
<b>BALANCE ON HAND June 30, 2016</b>		<b>\$ 594,141.53</b>

Barbara Bilodeau  
School District Treasurer

**STATISTICAL REPORT**

Half day in Session.....	358
Total Enrollment .....	371
Percent of Attendance.....	94.6
Average Daily Attendance.....	330.3

**CO-SUPERINTENDENTS' SALARY  
2015/16**

Allenstown	\$ 28,805
Chichester	29,734
Deerfield	53,894
Epsom	44,834
Pembroke	<u>75,033</u>
	\$232,300

**BUSINESS MANAGER'S SALARY  
SALARY 2015/16**

Allenstown	\$11,160
Chichester	11,520
Deerfield	20,880
Epsom	17,370
Pembroke	<u>29,070</u>
	\$90,000



THE STATE OF NEW HAMPSHIRE  
MINUTES OF DELIBERATIVE SESSION ON 1/30/16

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO  
VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the St. John Baptist Parish Hall in said District on the 30<sup>th</sup> day of January, 2016 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 8, 2016 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

The school meeting was called to order on January 30, 2016 at 11:35 a.m. by Moderator Dennis Fowler.

The Moderator introduced the School Board.

The Moderator discussed the basic rules for the meeting.

There were 66 people in attendance.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other operations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,694,498? Should this article be defeated, the operating budget shall be \$9,748,006 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval  
Budget Committee Recommends Approval*

[Note: Warrant Article #1 (operating budget article) does not include Warrant Article #2.]

Jim Boisvert asked for an explanation of the DARE program and was told this would be covered in the presentation.

Kris Raymond spoke, using a slide presentation. She stated that the current budget was fairly level to the prior year's budget. She said that the school and community worked together. She noted that there was an increase of 9.1% in the cost of medical insurance. Jim Boisvert asked about the cost for the DARE and SRO programs. He was told there was a DARE program starting Monday, with nine classes. The total cost was over \$64,000, including 42 weeks of coverage and insurance. The School Board said it supported the position, but it came down to the budget. Denise Frasier stated the DARE program should not be cut just because there is no SRO officer.

A Motion was made by Jim Boisvert and seconded by Jeanne Hill to add \$78,000 back in the budget to continue having the DARE program and a police officer in school. Voted and passed by voice vote.

2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 2016/17 fiscal year which calls for the following increases in salaries and benefits:

Year 2016/17	\$24,982
--------------	----------





And further raise and appropriate the sum of \$24,982 for the 2016/17 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval  
Budget Committee Recommends Approval*

3. Shall the Allenstown School District vote to authorize the school board to convey to Robert St. Germain and Elizabeth St. Germain, without covenants of title, a parcel of surplus land (a portion of Tax Map 112 Lot 224) at Ferry Street, containing approximately 2,392 square feet, pursuant to a Lot Line Adjustment approved by the Allenstown Planning Board, and further to raise and appropriate the sum of zero dollars (\$0.00) for the costs associated with this transaction. The St. Germain's have paid for all legal fees and costs associated with this transaction.

*School Board Recommends Approval*

4. Shall the Allenstown School District vote to authorize the School Board to convey to Benoit Demers and Marielle Demers, without covenants of title, a parcel of surplus land at Houle Avenue, containing approximately 2,541 square feet, being a portion of Tax Map 112, Lot 237, pursuant to a Lot Line Adjustment to be approved by the Allenstown Planning Board, and further to raise and appropriate the sum of zero dollars (\$0.00) for the costs associated with this transaction. The Demers' have paid for all legal fees and costs associated with this transaction.

*School Board Recommends Approval*

5. Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

*School Board Recommends Approval  
Budget Committee Recommends Approval*

6. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

*School Board Recommends Approval*

7. To transact other business that may legally come before said meeting.

No discussion.

A Motion was made by Kate Walker and seconded by Judy Silva to recess the meeting until March 8, 2016. Voted and passed. Meeting recessed at 12:08 p.m.

A True Copy Attest:



Kathleen Rogers  
School District Clerk  
Date: January 30, 2016





121 River Front Drive  
Manchester, NH 03102  
(603) 669-6130  
melansonheath.com

Additional Offices:  
Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

To the School Board  
Allenstown School District

Melanson Heath is in the process of performing the Allenstown School District's audit for the year ended June 30, 2016. The audited financial statements will be available for inclusion in the District's subsequent year annual report.

Sincerely,

A handwritten signature in black ink, appearing to read "Sheryl L. Stephens Burke".

Sheryl L. Stephens Burke, CPA, MST  
Vice-President

## ALLENSTOWN ELEMENTARY SCHOOL PRINCIPAL REPORT

It is my pleasure to be entering my third year as the Principal of the Allenstown Elementary School (13th year in the school district). I am happy that we are making progress on many fronts.

AES has continued its second year of full-day Kindergarten, currently serving 50 students. This is our highest number of Kindergarten students in the last 2 years. We have also been able to allocate grant funds through Title I to offer a no-cost to families four year-old preschool program for the second year.

Over the course of the past two years, we have been able to secure approximately \$15,000 in donations that support and enhance the education of our students. In addition to the variety of donations, we were awarded a competitive and beneficial grant through the Lowe's Hero Program; this grant allotted our school with \$2,500 to build a greenhouse and add to our garden. This school and community garden space is supported by our ongoing work in the areas of recycling and environmentalism. The recycling efforts of the students and staff have reduced our waste tonnage, which in turn is saving the town an average of \$5,628 per year in waste costs.

At our school, we recognize that funding is a critical issue for our school and town. We often seek creative ways to provide high quality professional development for our staff and also to benefit the district as a whole. One example of this was the hosting of a summer training for educators that provided the district with over \$8,000 in revenue in 2015.

Academically, we continue to support our writing curriculum with the use of a writer's workshop model (Lucy Calkins) and mathematics curriculum with the use of a research-based program (My Math). Currently, we are exploring different reading approaches that not only meet the Common Core State Standards (CCSS) and NH Model Competencies, but also meet the literacy needs of the students at AES. Last summer, our staff worked to complete the mapping of our mathematics curriculum to the CCSS. We moved forward in October by aligning the mathematics units with the NH Model Competencies. We will focus the professional development for this year on our work with competencies and performance assessments. Our district will use the support provided by the NHDOE and our partnership with the Performance Assessments in Competency Education (PACE) network. This network provides our school with ongoing training and support at no cost.

We are also proud of our school community partnerships, including, but not limited to :

*TD Bank*

*Senior Center*

*Town Officials*

*NH Fishercats*

*NH Higher Education Assistance Foundation*

*WMUR - Weather Program*

*Allenstown Fire Department - serving and eating lunch with our students*

*Southern New Hampshire University*

*Foster Grandparent Program*





*Retired Seniors Volunteer Program*  
*Allenstown Sewer Treatment Plant*  
*Lowe's - Concord*  
*Allenstown Historical Society*  
*Eagle Scouts (2 projects - garden development and redesigning the front parking lot island)*  
*Allenstown Recreation Department - AES is one of the Holiday Night of Lights locations*  
*Allenstown Police Department*

As we create these partnerships for our school and make changes to our education system, we look to measure our effectiveness as a school. We are in our third year of administering the Family School Culture Climate survey. We encourage families to know and understand these results, we received an average of 94 surveys per year. These results are reflective of our connection with our families on what we can celebrate and areas for improvement. AES also continues to look for ways to improve its enrichment opportunities outside the classroom. During the school day, we have offered enrichment clubs in technology, art, and music. This past year, we brought back the Scripps' Spelling Bee and had our school winner participate in the NH Spelling Bee. After school, we have offered clubs: SCA-Americorps' Nature Explorers, Green Team and Cheer Club.

It is a privilege to work at the Allenstown Elementary School. I am proud of the values we instill into our students each day, along with the commitment of our staff, and the support of both our families and community partnerships. We will continue to provide the best educational experience for our students, as well as our community, in the most cost-effective manner.

Respectfully Submitted,

Anthony Blinn  
Principal





Allenstown Elementary  
30 Main Street  
Allenstown, NH 03275  
Phone: 485-9574  
Fax: 485- 1805

Armand R. Dupont School  
10 ½ School Street  
Allenstown, NH 03275  
Phone: 485-4474  
Fax: 485- 1806

Anthony Blinn, Principal, Allenstown Elementary School  
Mark Dangora, Principal, Armand R. Dupont School  
Kathleen Murphy, District Special Education Coordinator

### **Armand R. Dupont Middle School Principal's Report**

It was with great enthusiasm that I continue as the Armand R. Dupont Middle School principal. This year is my fourth year as an administrator within the Allenstown School District and I am excited to work with such a talented staff and hardworking student population. I look forward to continuing to work with the staff and building a positive culture and climate within the building and the community.

We have added some new members to our staff. We welcome Andrea Wyka as our new District Technology Integration teacher. Jason Smith joins the ARD team as our Title 1 Interventionist and Robert Gould as our new night custodian. We are also happy to announce that Larry Champagne, Jr. joined the ARD and AES teams as our new Technology Support Specialist.

In June, the majority of ARD staff members continued their hard work on building the understanding around PACE (Performance Assessment of Competency Education). Our PACE work is a collaboration between our District and the New Hampshire Department of Education. This collaboration helps staff better understand the process of implementing and developing a competency based education program. In October, Allenstown was accepted as a 2<sup>nd</sup> tier PACE district. We look forward to working with the Center for Collaborative Education throughout the school year.

At the end of July a few staff members attended the Competency Design Studio at Sanborn Regional High School. The three days were full of enriching professional development opportunities to help further the competency work for the upcoming academic year.

On August 16<sup>th</sup>, Allenstown School District staff members attended a full day PBIS training at SERESC. PBIS is a positive and consistent discipline program that helps maintain student behavior in classroom and non-classroom settings. We have successfully implemented this behavior program back into the middle school.

We have also entered our second year working with the Instructional Rounds team. Allenstown has joined a SAU cohort team to carefully look at our problem of practice and our daily instruction with the goal of improving teaching and learning.

It has been a busy school year thus far with many new ideas and activities for teachers as well as students. We sent students to locations from Boston, Massachusetts to Concord, New Hampshire on field trips and invited presenters to come to our schools to share their ideas and skills with students here in Allenstown.

We have initiated collaboration with the teachers and administrators in Pembroke so our students will be better prepared to meet the high expectations at Pembroke Academy. We have visited the high school to see their programs and the administrators of both towns have attended meetings for planning joint programs to benefit all of our students. We are confident that this will strengthen the academic programs in Allenstown and provide more opportunities for our students.



We continue to examine and evaluate the many initiatives at our schools and are working to provide the best opportunities and educational programs for our students within the limits of what is available and what is cost effective. The staff is committed to the families of Allenstown and to giving each child what they need to be successful now and in the future. I feel very fortunate to be spending this year working with such a wonderful and hard working group of professionals.

Also, the middle school building has had a facelift. The outside of the building has been painted and we are excited to be planting a few more trees and adding stone in the front area.

Finally, the building principal provides monthly communication via the monthly district newsletter along with *Notes from the Principal* to the middle school staff and to our families. This important information keeps both our families and staff members informed of the latest news that takes place in our building and in the field of education.

We look forward to a great year at the middle school.

Respectfully Submitted,

Mark Paul Dangora  
Armand R. Dupont School Principal





Virginia M. Barry, Ph.D.  
Commissioner of Education  
Tel. 603-271-3144

Paul Leather  
Deputy Commissioner of Education  
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
FAX 603-271-1953  
Citizens Services Line 1-800-339-9900

September 29, 2016

Gail E. Paludi, Co-Superintendent  
SAU 53 Allenstown  
30 Main Street  
Allenstown, NH 03275

Dear Dr. Paludi,

The Department of Education is happy to welcome you into the second year of the NH PACE initiative and have outlined the following supports for you, based on your submitted needs assessment:

We have designated Allenstown as a 2016-17 Tier 2 PACE district, with the following supports:

1. Full participation in year-long Quality performance Assessment training from Center for Collaborative Education
2. Dedicated coaching from a Center for Collaborative Education specialist
3. Opportunity for cross district PACE meetings with other PACE districts

The Department of Education recognizes that your SAU is committed to the NH PACE initiative and we are excited about what your schools will bring to this effort.

Sincerely,

Paul K. Leather  
Deputy Commissioner of Education

TDD Access: Relay NH 711  
EQUAL OPPORTUNITY EMPLOYER- EQUAL EDUCATIONAL OPPORTUNITIES





## ALLENSTOWN ELEMENTARY SCHOOL

### NON-CERTIFIED ROSTER 2016/17

Title 1 Preschool (Grant Funded)	HEROD, HEATHER	31,850.00
Title 1 Tutor (Grant Funded)	CAMPBELL, JANIS	30,724.00
Educational Assistant	BLEASE, SHELAGH	20,618.00
Educational Assistant	DINAN, SAMANTHA	14,553.00
Educational Assistant	DOLLARD, MARY	20,618.00
Educational Assistant	DZIURA, BARBARA	19,503.00
Educational Assistant	FULLER, DONNA	16,467.36
Educational Assistant	HARSH, DAWN	21,856.00
Educational Assistant	JOHNSON, JENNIFER	18,859.00
Educational Assistant	PALYS, MARGARET	20,618.00
Educational Assistant	PHILLIPE, MITCHELL	14,553.00
District Bookkeeper	ROBARGE, KATHERINE	9,364.64
Administrative Assistant	KARAM, MARY	36,749.00
Secretary (.2 FTE)	LABRECQUE, DAWN	8,149.00
Head of Maintenance	CARBONEAU, ALFRED	45,977.00
Custodian	ARGUPOULOS, ELENE	27,562.00
Hot Lunch Worker	COUCHON, CHARLENE	16,228.00
Hot Lunch Worker	JUTRUS, DARLENE	11,946.00
Hot Lunch Director	GRANT, SLYVIA	32,474.00



**ARMAND R. DUPONT SCHOOL  
TEACHER ROSTER  
2016-17**

Reading Specialist	BLETHEN, STEPHANIE	63,914.00
Art (50%)	HEISLER, AMANDA	16,232.00
Science 5/6	GAURALDI, KIM	68,655.00
Art (40%)	HEISLER, AMANDA	16,232.00
Language Arts	IRELAND-PELILLO, MOLLY	64,707.00
PE./ Health Teacher (50%)	IRZYK, PHYLLIS	30,375.00
Math	KELLY, MICHELLE	45,707.00
Language Arts	LETVINCHUK, PETER	62,331.00
Social Studies 7/8	ONG, DONNA	60,749.00
Science	PABST, DAVID	67,082.00
Math	POLZIN, MATTHEW	53,624.00
Social Studies 5/6	RAYMOND, ANTHONY	41,591.00
Music (40%)	STOHRER, PAMELA	24,932.00
Technology Coord. (50%)	CHAMPAGNE, LARRY JR.	22,203.00
Technology Integrator(50%)	WYKA, ANDREA	18,210.00
Special Ed. Coord. (50%)	MURPHY, KATHLEEN	30,730.00
Special Education	BRAND, AMANDA	42,383.00
Special Education	BURNETT, ANNE	68,665.00
Special Education (50%)	MELIM, DIANNE	33,541.00
Special Education	PETERSONS, SARAH	68,665.00
Guidance Counselor	HAZARD, NARINE	52,041.00
Nurse	SCHMIDT, DENISE	55,226.00
Principal	DANGORA, MARK	89,301.00



## ALLENSTOWN ELEMENTARY SCHOOL

### NON-CERTIFIED ROSTER 2016/17

Title 1 Preschool (Grant Funded)	HEROD, HEATHER	31,850.00
Title 1 Tutor (Grant Funded)	CAMPBELL, JANIS	30,724.00
Educational Assistant	BLEASE, SHELAGH	20,618.00
Educational Assistant	DINAN, SAMANTHA	14,553.00
Educational Assistant	DOLLARD, MARY	20,618.00
Educational Assistant	DZIURA, BARBARA	19,503.00
Educational Assistant	FULLER, DONNA	16,467.36
Educational Assistant	HARSH, DAWN	21,856.00
Educational Assistant	JOHNSON, JENNIFER	18,859.00
Educational Assistant	PALYS, MARGARET	20,618.00
Educational Assistant	PHILLIPE, MITCHELL	14,553.00
District Bookkeeper	ROBARGE, KATHERINE	9,364.64
Administrative Assistant	KARAM, MARY	36,749.00
Secretary (.2 FTE)	LABRECQUE, DAWN	8,149.00
Head of Maintenance	CARBONEAU, ALFRED	45,977.00
Custodian	ARGUPOPOULOS, ELENE	27,562.00
Hot Lunch Worker	COUCHON, CHARLENE	16,228.00
Hot Lunch Worker	JUTRUS, DARLENE	11,946.00
Hot Lunch Director	GRANT, SLYVIA	32,474.00

## ARMAND R. DUPONT SCHOOL

### NON-CERTIFIED ROSTER 2016/17

#### Allenstown

Educational Assistant	COTNOIR, CAROL	19,503.41
Educational Assistant	DeGRAVE, REBECCA	19,118.13
Educational Assistant	MAY, MARGIE	16,506.30
Educational Assistant	REMICK, COREENIA	20,618.13
Educational Assistant	THOMAS, LESLIE	19,118.13
Educational Assistant	TOWLE, LISA	14,929.79
Educational Assistant	RAPPA, VINCENT	5,967.57
Special Education Secretary	HOWE, CHRISTINE	25,049.10
Secretary	PHAM, GWEN	32,092.56
District Bookkeeper	ROBARGE, KATHERINE	9,364.64
Custodian	BRASLEY, PAUL	31,946.40
Custodian	GOULD, ROBERT	18,256.00
Hot Lunch Worker	EMERY, KIMBERLY	11,191.00



<b>DEPARTMENT OF REVENUE ADMINISTRATION</b>		
Concord, NH 03302-0457		
To: Allenstown		
Your report of appropriations voted and property taxes to be raised for the 2016/17 school year has been approved on the following basis:		
TOTAL APPROPRIATIONS	\$	9,797,480.00
Revenues and Credits:		
Unreserved Fund Balance	\$	279,975.00
Total from Fund Balance to Trusts	\$	-
Revenue From State Source:		
State Education Grant	\$	3,847,467.00
Catastrophic Aid	\$	90,582.00
Child Nutrition	\$	2,421.00
Charter School		-
Revenue From Federal Sources:		
Child Nutrition Program	\$	116,724.00
Grants	\$	340,788.00
Medicaid	\$	189,786.00
Local Revenue Not Taxes:		
Homeless Transportation	\$	-
Rental Revenue	\$	2,400.00
Mis. Revenue	\$	16,000.00
Earnings on Investment	\$	-
Transfer to Food Service	\$	11,762.00
School Lunch Sales	\$	52,407.00
TOTAL SCHOOL REVENUES & CREDITS	\$	4,950,312.00
LOCAL DISTRICT ASSESSMENT	\$	4,259,156.00
STATE EDUCATION TAX ASSESSMENT	\$	588,012.00
TOTAL APPROPRIATION	\$	9,797,480.00
		David Cornell
		Manager of Municipal Finance



**ALLENSTOWN SCHOOL DISTRICT**

**ARMAND R. DUPONT SCHOOL**

**CLASS OF 2015-2016**

Mikayla I. Archambault  
Kaylee F. Beaulieu  
Justin P. Bosteels  
Devin J. Bourget  
Trevor A. Brasier  
Michael D. Brown  
Natasha L. Colman  
John H. Cowdrey  
Matthew S. Dahood  
Jaden M. Darling  
Julia A. Denoncourt  
Mark A. Doucet  
Michael P. Doucet  
Madison Foster  
Ashley M. Francois  
Skyla D. Gilliard  
Hayden M. Godin  
Isabel P. Juranty  
Benjamin N. Kabanda

Joseph M. Karstok  
Bonniejane Laliberte  
Haley L. LeBlanc  
Emma J. Marsland  
Morgan-Rhea C. Mayo  
D'Andre R. Mitchell  
Lily A. Moyer  
Ryan W. Noke  
William R. Noke  
Nickolas W. Ordway  
Keliah-Yanelle Porter  
Violeta Quiroz Vera  
Kayla J. Rossmiller  
Jack L. Schaefer  
Rylee A. Smith  
Troy E. Stone  
David S. Walker  
Brandon J. West-Rix





**ANNUAL SCHOOL HEALTH  
SERVICE REPORT  
2015-16**

Report of Local Medical Services	Number of Pupils	
Pupils Examined	363	
Immunizations:		
Teacher Influenza Vaccines	48	
Student Influenza Vaccines	124	
Referrals to a Physician	137	
Report of School Nurse-Teacher:	18	
Vision Tests	372	
Hearing Tests	370	
Inspections	834	
Heights	361	
Weights	378	
First Aid	8,006	
Medication – Dosages	Daily	2,042
	Prn's	674
Concussions	5	
Chicken Pox	0	
Impetigo	1	
Pediculosis	52	
Scabies	0	
Scarlet Fever	1	
Strep Throat	22	

**DEFECTS FOUND BY SCHOOL NURSE - TEACHER**

	Number Cases	Treated by Physician
Vision	12	5
Hearing	12	7
Scalp	52	0

**CLINIC AND SPECIAL REFERRALS**

	Number Examined	Number Children Treated
Blood Pressure	78	3
Preschool	1	0
Parent Contacts	1,214	0
Sport Physicals	6	0

Examining Physician - Dr. Alan Stein  
June 14, 2016

Marilyn R. Brison, RN  
School Nurse - Teacher

Denise Schmidt, RN  
School Nurse - Teacher



**ALLENSTOWN SCHOOL DISTRICT**  
 2016  
 SUMMARY REPORT  
 SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2014/15</u>	<u>FY 2015/16</u>
Actual Expenditures	\$2,762,232	\$2,853,337
Actual Revenues		
◆ Catastrophic Aid	\$113,972	\$62,863
◆ Medicaid	\$103,067	\$140,805
◆ Federal Grants (15/16 Includes IDEA & Title I)	\$126,284	\$347,522
◆ Tuition	-0-	-0-
Total Offsetting Revenues	\$343,323	\$551,190

Notes: • Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.

- Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



# **SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke**

## **Report of the Superintendents**

*“Excellence in education is when we do everything that we can to make sure they become everything that they can.”* – Carol Ann Tomlinson

We continue to be honored to serve SAU #53 together as Co-Superintendents of Schools. We have enjoyed working with our SAU #53 team to provide the best possible education for each student in all of our Districts. We are impressed with the quality of programs offered to the students. SAU #53 is fortunate to have dedicated administrators, teachers, and support staff who strive every day to provide an outstanding education to prepare students for the future and to be college and career ready.

We are continually faced with the challenge of providing the highest quality education for our students while continuing to bring forward fiscally responsible budgets for the 2017-2018 school year. We understand the concerns of our community members regarding the rising costs of educating our youth. However, their education is an investment in the future of our state and country.

Our SAU office continues to reorganize to provide the most effective and efficient ways to serve our schools, districts, and communities while constantly being aware of the need to function in the most fiscally responsible manner. We have eliminated a payroll position and have redefined the roles and responsibilities of other staff members. Our SAU #53 Board voted to approve the addition of a Pre-K-12 Director of Curriculum, Instruction, and Assessment. This position will provide support to all of our districts as we move toward competency-based education. The goal of this position is to work with administrators and teachers to align curriculum across the SAU. Additionally, we are always discussing processes and procedures to evaluate how we can best meet the needs of all of our constituents.

As we look forward to the adoption of competency-based education in all of our schools, we are excited about the work being done in each of our districts. We are proud of the Allenstown and Deerfield School Districts that have been accepted to the Performance Assessment for Competency Education (PACE) initiative sponsored by the New Hampshire Department of Education. Through the professional development opportunities provided as part of this initiative, all of our



districts are sharing knowledge, resources, and expertise to aid us in moving forward in this area.

Thank you to the SAU #53 communities for their continued support of our schools and students. In our role as Co-Superintendents of Schools, one of our goals is for each community to increase its awareness and involvement in our school communities. Please feel free to contact our office if you have questions, need information, or want to offer suggestions. We extend a personal invitation to everyone to join us at any time to discuss the SAU and the Districts we serve to learn more about the outstanding education being provided to the students throughout the SAU. We welcome your input as we truly believe that “it takes a village”.

Respectfully submitted,

Dr. Gail E. Paludi, Allenstown, Chichester, Epsom  
Ms. Patty Sherman, Deerfield, Pembroke  
Co-Superintendents of Schools for SAU #53



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Community Center, 8 Whitten Street, in said District on the 4th day of February, 2017 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 14, 2017 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,392,853? Should this article be defeated, the operating budget shall be \$10,184,208 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval  
Budget Committee Does Not Recommend Approval*

[Note: Warrant Article #1 (operating budget article) does not include Warrant Article #2, #3 and #4.]

2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Teachers Association for the 2017/18, 2018/19 and 2019/20 fiscal years which calls for the following increases in salaries and benefits at the current staffing levels:

Year 2017/18	\$75,276
Year 2018/19	\$65,304
Year 2019/20	\$64,786

And further raise and appropriate the sum of \$75,276 for the 2017/18 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval  
Budget Committee Recommends Approval*

3. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 2017/18, 2018/19 and 2019/20 fiscal years which calls for the following increases in salaries and benefits at the current staffing levels:

Year 2017/18	\$ 27,160
Year 2018/19	\$ 24,022
Year 2019/20	\$ 23,945

And further raise and appropriate the sum of \$27,160 for the 2017/18 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval  
Budget Committee Recommends Approval*





4. Shall the Allenstown School District vote to create the position of School Resource Officer (SRO) for the 2017/18, 2018/19, and 2019/20 school years pursuant to an agreement with the Town of Allenstown, and furthermore to raise and appropriate the first year's costs of funding the position in the amount of eighty-four thousand dollars (\$84,000)?

Note: The SRO will be employed by the Town and contracted to the School District for the school year. The agreement reached between the Town and School District is for (3) years, 2017-18 through 2019-20, but the costs for years two and three will be submitted to the school district voters for approval each year.

(Majority vote required)

*School Board Recommends Approval  
Budget Committee Does Not Recommend Approval*

5. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

*School Board Recommends Approval*

To transact other business that may legally come before said meeting.

Given under our hands and seal this 26<sup>th</sup> day of January, 2017

Thomas Gilligan, Chair  
Carl Schaefer  
Jody Moore  
Kris Raymond  
Crystal Venegas  
ALLENSTOWN SCHOOL BOARD

A true Copy attest:

Thomas Gilligan, Chair  
Carl Schaefer  
Jody Moore  
Kris Raymond  
Crystal Venegas  
ALLENSTOWN SCHOOL BOARD



**SCHOOL ADMINISTRATIVE UNIT #53 BUDGET**

**2017/18  
Estimated Revenues**

<b>Account</b>	<b>Number</b>	<b>Description</b>		
	770	Unreserved Fund Balance, June 30, 2016.....	\$	-
1000		LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE		
		Tuition/Transportation		2,404,662
		<b>TOTAL REVENUES.....</b>		<b>2,404,662</b>

**Estimated Expenditures**

<b>Function</b>	<b>Object</b>	<b>Purpose of Expenditure</b>		
1000		INSTRUCTION		
	1200	ALL Special Programs.....		647,868
2100		SUPPORT SERVICES		
	2190	ALL Other Pupil Services.....		855,613
2200		INSTRUCTIONAL STAFF SERVICES		
	2210	ALL Improvement of Instruction.....		90,002
2300-2335		GENERAL ADMINISTRATION SERVICES		
	2310	ALL School Administrative Unit Board.....		25,755
	2320	ALL Office of the Superintendent.....		411,906
	2330	ALL Special Area Administrative Services.....		214,021
	2335	ALL Other General Administration Services.....		79,331
2340-2600		BUSINESS SERVICES		
	2340	ALL Fiscal.....		203,040
	2600	ALL Operation & Maintenance of Plant.....		65,102
2350		MANAGERIAL SERVICES.....		280,354
2900		OTHER SUPPORT SERVICES.....		1,235,017
		<b>TOTAL EXPENDITURES.....</b>		<b>4,108,009</b>
		LESS ESTIMATED REVENUES.....		(2,404,662)
		OFFSET FUND BALANCE		(25,000.00)
		<b>AMOUNT TO BE SHARED BY DISTRICTS.....</b>	<b>\$</b>	<b>1,678,347</b>



<b>ALLENSTOWN SCHOOL DISTRICT</b>				
<b>2017/18 BUDGET</b>				
	<b>School</b>	<b>School</b>	<b>Budget Committee</b>	
	<b>Board's</b>	<b>Board's</b>		<b>Not</b>
	<b>Budget</b>	<b>Budget</b>	<b>Recommended</b>	<b>Recommended</b>
<b>Purpose of Appropriation</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2017/18</b>	<b>2017/18</b>
<b>INSTRUCTION</b>				
Regular Program	3,796,303	4,045,911	3,653,058	392,853
Special Program	2,138,940	2,234,261	2,234,261	-
Other Instructional Programs	20,916	30,398	30,398	-
<b>SUPPORT SERVICES</b>				
Student Support Services	597,177	569,142	569,142	-
Instructional Staff Services	72,545	69,997	69,997	-
General Administration				
School Board Contingency	-			-
Other School Board	42,236	41,940	41,940	-
Executive Administration				
S.A.U. Management Serv.	180,693	203,080	203,080	-
All Other Administration	-			-
School Administrative Services	351,231	374,508	374,508	-
Business				
Operation/Maint. of Plant	328,248	384,271	384,271	-
Student Transportation	327,941	340,404	340,404	-
Support Serv. Central & Other	1,629,187	1,838,328	1,838,328	-
Non-Instructional Services	181,354	185,317	185,317	-
Anticipated Grants				
Facilities Acquisitions & Const.	-	0	0	-
Fund Transfers				
To Food Service	6,308	11,762	11,762	-
Facilities Acquisition	2	2	2	
Intergovernmental Agency Allocation	21,417	63,532	63,532	-
<b>TOTAL APPROPRIATIONS</b>	<b>9,694,498</b>	<b>10,392,853</b>	<b>10,000,000</b>	<b>392,853</b>





## Allenstown Local School

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: *January 25, 2017*

**For Assistance Please Contact:  
NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
<i>CARL SCHLAGER</i>	<i>SB Member</i>	<i>[Signature]</i>
<i>KRISTIN B. Raymond</i>	<i>School Board Member</i>	<i>[Signature]</i>
<i>Jody Moore</i>	<i>School Board member</i>	<i>[Signature]</i>
<i>Crystal Venegas</i>	<i>School Board Member</i>	<i>[Signature]</i>
<i>Thomas Gilligan</i>	<i>SB Chair</i>	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>





Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$24,982	\$0	\$24,982
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$42,236	(\$296)	\$0	\$41,940
<b>Instruction</b>					
1100-1199	Regular Programs	\$3,796,303	\$169,239	\$0	\$3,965,542
1200-1299	Special Programs	\$2,138,940	\$47,452	\$0	\$2,186,392
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$20,916	\$0	\$0	\$20,916
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Support Services</b>					
2000-2199	Student Support Services	\$597,177	(\$29,495)	\$0	\$567,682
2200-2299	Instructional Staff Services	\$72,545	(\$3,937)	\$0	\$68,608
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$180,693	\$22,387	\$0	\$203,080
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$351,231	\$22,328	\$0	\$373,559
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$406,248	\$24,664	\$0	\$430,912
2700-2799	Student Transportation	\$327,941	\$6,963	\$0	\$334,904
2800-2999	Support Service, Central and Other	\$1,629,187	\$75,890	\$0	\$1,705,077
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$181,354	\$3,964	\$0	\$185,318
3200	Enterprise Operations	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$2	\$0	\$0	\$2
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$6,308	\$5,454	\$0	\$11,762
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0







**2017  
Default Budget**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	\$21,417	\$42,115	\$0	\$63,532
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$9,772,498</b>	<b>\$411,710</b>	<b>\$0</b>	<b>\$10,184,208</b>





Account Code	Reason for Reductions/Increases or One-Time Appropriations
0000-0000	warrant article voted in
3100	increase in operational cost
2200-2299	decrease in library services
5300-5399	Increase in students
2310-2319	hired new auditor
2600-2699	positions reorganized , increase in contractual services
1100-1199	a position was voted last year total compensation was entered in 1100-110-101 and 1100-110-102 (split), increase in high school student
2320 (310)	Increase pupil % increased from 11 to 11.5, includes curriculum director position
2400-2499	position reorganized
1200-1299	increase in sped cost
2000-2199	decrease in sped appraisal
2700-2799	Increase in contract
2800-2999	3.2% increase in health, retirement for teachers increased from 15.67% to 17.36%
5220-5221	increase in operational cost





### School Budget Form: Allenstown Local School

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from July 1, 2017 to June 30, 2018  
Form Due Date: 20 days after the meeting

#### THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

This form was posted with the warrant on: January 25, 2017

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

#### SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature
KRIS NB RAYMOND	<i>[Handwritten Signature]</i>
<i>[Handwritten Name]</i>	<i>[Handwritten Signature]</i>
Keith F. Kilgus	<i>[Handwritten Signature]</i>
Michael Frasciolla	<i>[Handwritten Signature]</i>
Debra R.L. Carney	<i>[Handwritten Signature]</i>
Chad Pelissier	<i>[Handwritten Signature]</i>
FRENCH M. BISSONNETTE	<i>[Handwritten Signature]</i>
DAVID A. COLETTI	<i>[Handwritten Signature]</i>
FRAN SEVERANCE	<i>[Handwritten Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

Mark Wilder  
Jeffry Gryue

*[Handwritten Signatures]*





# Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	01	\$3,579,006	\$3,796,303	\$4,045,911	\$0	\$3,653,058	\$392,853
1200-1299	Special Programs	01	\$1,885,102	\$2,151,843	\$2,234,261	\$0	\$2,234,261	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$23,069	\$20,916	\$30,398	\$0	\$30,398	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services</b>								
2000-2199	Student Support Services	01	\$613,738	\$597,177	\$569,142	\$0	\$569,142	\$0
2200-2299	Instructional Staff Services	01	\$72,835	\$72,545	\$69,997	\$0	\$69,997	\$0
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$32,860	\$42,236	\$41,940	\$0	\$41,940	\$0
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	01	\$187,427	\$180,693	\$203,080	\$0	\$203,080	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$325,394	\$351,231	\$374,508	\$0	\$374,508	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$453,294	\$406,248	\$384,271	\$0	\$384,271	\$0
2700-2799	Student Transportation	01	\$352,621	\$327,941	\$340,404	\$0	\$340,404	\$0
2800-2999	Support Service, Central and Other	01	\$1,609,042	\$1,641,266	\$1,838,328	\$0	\$1,838,328	\$0
<b>Non-Instructional Services</b>								
3100	Food Service Operations	01	\$172,137	\$181,354	\$185,317	\$0	\$185,317	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	01	\$9,780	\$2	\$2	\$0	\$2	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0



Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations		Budget Committee's Appropriations Ensuing FY (Not Recommended)
							(Recommended)	(Not Recommended)	
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Outlays</b>									
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Fund Transfers</b>									
5220-5221	To Food Service	01	\$7,923	\$6,308	\$11,762	\$0	\$11,762	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	01	\$39,670	\$21,417	\$63,532	\$0	\$63,532	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>				<b>\$9,797,480</b>	<b>\$10,392,853</b>	<b>\$0</b>	<b>\$10,000,000</b>	<b>\$0</b>	<b>\$392,853</b>





Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
<b>Special Articles Recommended</b>								

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Enacting FY (Recommended)	School Board's Appropriations Enacting FY (Not Recommended)	Budget Committee's Appropriations Enacting FY (Recommended)	Budget Committee's Appropriations Enacting FY (Not Recommended)
0000-0000	Collective Bargaining	02	\$0	\$0	\$27,160	\$0	\$27,160	\$0
<b>Purpose:</b> Approval of Cost Items set forth in Collective Bar								
0000-0000	Collective Bargaining	03	\$0	\$0	\$75,276	\$0	\$75,276	\$0
<b>Purpose:</b> Approval of Cost Items Set Forth in Collective Bar								
2600-2699	Plant Operations and Maintenance	04	\$0	\$0	\$84,000	\$0	\$0	\$0
<b>Purpose:</b> To create and RSO Position for the School District								
<b>Individual Articles Recommended</b>					<b>\$186,436</b>	<b>\$0</b>	<b>\$102,436</b>	<b>\$0</b>



Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Local Sources</b>					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$0	\$0	\$0
1600-1699	Food Service Sales	01	\$52,407	\$52,407	\$52,407
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$18,400	\$20,730	\$20,730
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	01	\$90,582	\$84,112	\$84,112
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$2,421	\$2,421	\$2,421
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	01	\$216,787	\$216,787	\$216,787
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$116,724	\$116,724	\$116,724
4570	Disabilities Programs	01	\$124,001	\$124,001	\$124,001
4580	Medicaid Distribution	01	\$189,786	\$164,482	\$164,482
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0



Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources	01	\$11,762	\$11,762	\$11,762
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$822,870</b>	<b>\$793,426</b>	<b>\$793,426</b>



## Budget Summary

Item	Current Year	School Board Enacting Year	Budget Committee Enacting Year
Operating Budget Appropriations Recommended	\$9,772,498	\$10,392,853	\$10,000,000
Special Warrant Articles Recommended	\$0	\$0	\$0
Individual Warrant Articles Recommended	\$24,982	\$186,436	\$102,436
TOTAL Appropriations Recommended	\$9,797,480	\$10,579,289	\$10,102,436
Less: Amount of Estimated Revenues & Credits	\$1,102,845	\$793,426	\$793,426
Estimated Amount of State Education Tax/Grant		\$4,405,650	\$4,405,650
Estimated Amount of Taxes to be Raised for Education		\$5,380,213	\$4,903,360







Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$10,102,436</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$10,102,436</b>
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,010,244
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$102,436
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$11,112,680</b>



# *Vital Records*



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2016-12/31/2016

--ALLENSTOWN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
CARON, ADELAIDE BELLE	01/29/2016	ALLENSTOWN,NH	CARON, NICHOLAS	CARON, SAMANTHA
FIELDING, ELIAS JEFFREY	03/15/2016	MANCHESTER,NH		FIELDING, TARA
JORDAN, LUCAS BRIAN	04/07/2016	MANCHESTER,NH	JORDAN, BRIAN	JORDAN, CHRISTEN
BOYCE, OSCAR ADAM	04/23/2016	CONCORD,NH		BOYCE, SASHA
GOULET, ADALYN ANNE	04/27/2016	CONCORD,NH	GOULET, GRANT	GOULET, LINDSAY
GAGNE, AVA LUCELIA	04/30/2016	LEBANON,NH	GAGNE, MATTHEW	WELCH, KATHERINE
GALLO, DAMEN DANIEL	05/12/2016	CONCORD,NH	GALLO, JASON	GALLO, MELISSA
BONO, BANKA DRITA	06/18/2016	MANCHESTER,NH	BONO, BEN	BONO, CLAUDIA
VALLEY, JAYCE RYLAN	07/01/2016	CONCORD,NH	VALLEY, JOSHUA	VALLEY, KAITLIN
ABELLI, ALAINA ADDISON	07/28/2016	CONCORD,NH	ABELLI, NICHOLAS	ABELLI, ALYSSA
VERONEAU, EMILIA LOUISE	07/28/2016	MASHUA,NH	VERONEAU, WILLIAM	VERONEAU, LINDSEY
BOULANGER, EMMA LYNN	08/08/2016	CONCORD,NH	BOULANGER, JOSEPH	BOULANGER, KERRY
DUMONT, ADDISON USA	08/14/2016	MANCHESTER,NH	DUMONT JR, DONALD	BERUBE, NINA
WADE, ELLIE JAY	09/14/2016	MANCHESTER,NH	WADE, TRAVIS	WADE, MICHELLE
PUTNAM, RYKER JAMES	12/11/2016	MANCHESTER,NH		BAXTER, NICOLE
HUGGINS, EBENEZER TRENT	12/29/2016	CONCORD,NH	HUGGINS SR, STEPHEN	HUGGINS, HEDI

Total number of records 16



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2016 - 12/31/2016

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MCINTOSH, EVAN M ALLENSTOWN, NH	CORIATY, TIFFANI G ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	01/01/2016
LUCIER II, RICHARD M ALLENSTOWN, NH	DOSTIE, JENNIFER M ALLENSTOWN, NH	ALLENSTOWN	NORTHFIELD	04/30/2016
STEINER-BRADY, GEORGE ALLENSTOWN, NH	COURNOYER, ANGELINA M ALLENSTOWN, NH	ALLENSTOWN	WALPOLE	05/07/2016
LLOYD JR, RONALD W ALLENSTOWN, NH	PETERSON, ADRIENNE D ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	05/14/2016
LEVESQUE, NICOLE A ALLENSTOWN, NH	BENNETT, TODD M ALLENSTOWN, NH	PEMBROKE	CAMPTON	05/21/2016
GENOVESE, KATHERINE E PEMBROKE, NH	GREEN, BRIAN A ALLENSTOWN, NH	ALLENSTOWN	BEDFORD	05/22/2016
HAMEL, ERNEST J ALLENSTOWN, NH	HALL, DIANNE M ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	05/28/2016
RICCI, MARIA J ALLENSTOWN, NH	MANCHON, MARC J ALLENSTOWN, NH	ALLENSTOWN	HUDSON	06/05/2016
KROCHMAL, VINCENT P ALLENSTOWN, NH	HOUSTON, TINA M ALLENSTOWN, NH	ALLENSTOWN	MANCHESTER	06/11/2016
CORONIS, DIMITRI N ALLENSTOWN, NH	REVITSKY, RACHEL J EPSOM, NH	EPSOM	CHICHESTER	06/25/2016
ALEXIS SR, WALTER L ALLENSTOWN, NH	DUBE, JESSICA M ALLENSTOWN, NH	CONCORD	CONCORD	08/01/2016



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2016 - 12/31/2016

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
FRANCIS JR, STEVEN H ALLENSTOWN, NH	KELLEY, NATALIE M ALLENSTOWN, NH	ALLENSTOWN	RYE	08/10/2016
CLARK, RYAN W ALLENSTOWN, NH	BLANCHETTE, DANIELLE M ALLENSTOWN, NH	ALLENSTOWN	LINCOLN	09/10/2016
BARNES, SARAH M ALLENSTOWN, NH	PAPAMICHAEL, NICHOLAS J ALLENSTOWN, NH	ALLENSTOWN	PORTSMOUTH	09/17/2016
BLAIS, COREY W ALLENSTOWN, NH	GREGOIRE, EMILY E HOOKSETT, NH	PEMBROKE	CANDIA	09/17/2016
HENDERSON II, LEON M ALLENSTOWN, NH	WILSON, ELIZABETH M ALLENSTOWN, NH	PEMBROKE	WARREN	09/24/2016
RYERSON, PATRICK J ALLENSTOWN, NH	COOK, TERESA L ALLENSTOWN, NH	ALLENSTOWN	CONCORD	10/01/2016
BROWN, THOMAS E ALLENSTOWN, NH	MERRILL, BRENDA A ALLENSTOWN, NH	ALLENSTOWN	RAYMOND	10/08/2016
CERULLO SR, GREGORY J ALLENSTOWN, NH	MASTERSON, CATHERINE C GLEN COVE, NY	HOOKSETT	BEDFORD	10/14/2016
GRAVEL, JULIE A ALLENSTOWN, NH	PICKERING, ROBERT W ALLENSTOWN, NH	ALLENSTOWN	SALEM	10/15/2016

Total number of records 20

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



## RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
RINGENWALD, JAMES	01/16/2016	ALLENSTOWN	RINGENWALD, HAROLD	BOISSONNEAULT, AGNES	N
MEDAIROS, DEBORAH	01/21/2016	CONCORD	CANNUCCI, RICHARD	BRATTI, ANN	N
COLBY JR, JOHN	02/01/2016	LACONIA	COLBY SR, JOHN	LUGG, ANNE	N
LAROUCHE, RITA	02/26/2016	BOSCAWEN	DESROSIERS, JOSEPH	BOSSE, JOSEPHINE	N
LIMA, FRED	03/01/2016	ALLENSTOWN	LIMA, EUGENE	COSTA, ELSIE	Y
COBURN, SANDRA	03/03/2016	CONCORD	COBURN, DEXTER	PROCTOR, NORMA	N
MEDAIROS SR, STEVEN	03/14/2016	CONCORD	MEDAIROS, WILLIAM	WALSH, EMMA	Y
BAMBRICK, SCOTT	03/26/2016	MERRIMACK	BAMBRICK, HENRY	MANNING, ROSEMARY	N
DANEAULT JR, ANDRE	04/09/2016	CONCORD	DANEAULT SR, ANDRE	LOCKE, LEONA	Y
GRENIER, CAROL	05/09/2016	CONCORD	JANERICO, JOHN	MCGRIKEN, HELEN	N
EVANS, BERNADETTE	05/11/2016	ALLENSTOWN	DROLET, HILAIRE	DEMONTIGNY, ELODIE	N
VALLEE, JOHN	05/25/2016	CONCORD	VALLEY, ALFRED	GILBERT, VIRGINIA	N
WHITE, VIRGINIA	05/31/2016	CONCORD	WILLIAMS, WALTER	SALISBURY, VESTA	N
HAVEL, LORRAINE	07/02/2016	ALLENSTOWN	VEZINA, RENE	MALO, JEANNE	N
GOSSELIN, DONALD	07/02/2016	MANCHESTER	GOSSELIN, DOMINIQUE	DAVEAU, CECILE	Y
CLARK, CINDY	07/17/2016	CONCORD	LANGLEY, DAVID	ELLIOT, ROBERTA	N
BUTLER, FREDERICK	07/22/2016	ALLENSTOWN	BUTLER, FREDERICK	PHILBRICK, DORIS	N
GILBERT, LUCIEN	08/02/2016	TILTON	GILBERT, ERNEST	BROSSEAU, MARIE ANN	Y





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



## RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DUGUAY, SANDRA	06/03/2016	CONCORD	LUOMA, JOHN	HOOD, ETHEL	N
VERVILLE SR, GERALD	08/06/2016	ALLENSTOWN	VERVILLE, ERNEST	GAGNE, JEANNETTE	N
ROSARIO, TYRELL	09/20/2016	CONCORD	ROSARIO, EUGENIO	RICHARDSON, VANESSA	N
STYGLES, LYNNE	09/29/2016	CONCORD	STYGLES, LEO	MARTELL, MARGUERITE	N
LASALLE, NORMA	10/04/2016	CHICHESTER	MITCHELL, RICHARD	GALE, FRANCES	N
HEGER, SUSAN	10/10/2016	SUNCOOK	ERNST, ALBERT	MUELLER, RUTH	N
PORTER JR, JOHN	10/21/2016	CONCORD	PORTER SR, JOHN	STEVENS, ALMIRA	Y
LAFOND, CONSTANCE	10/26/2016	CONCORD	PLANTE, EUGENE	DESAULNIERS, DORILDA	N
HEVEY, BARBARA	11/19/2016	HOOKSETT	HEVEY, HECTOR	DANEAULT, ANNETTE	N
WHITE, ARTHUR	12/08/2016	ALLENSTOWN	WHITE, ARTHUR	LACASSE, ANNA	Y
BRITTON, CINDY	12/10/2016	CONCORD	BRITTON JR, ALFRED	PALMETER, MARILYN	N
SMITH, MARY	12/18/2016	ALLENSTOWN	DROUGHT, WILLIAM	FOWLER, BELLE	N

Total number of records 30



## NOTES



## NOTES



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- **Dog Licensing**
- **Vital Certificate Requests**
- **Payment of Property Taxes**
- **Print Forms Required for Transactions With In Various Town Departments**
- **Pay Parking Tickets**
- **Pay for Transfer Station Disposal Costs**

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- **Accessing Agendas for Meetings**











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# 2017 TOWN HOLIDAYS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
January 1 New Year's Day 				
January 16 Civil Rights Day 				
February 20 President's Day  <i>Washington</i>				
May 29 Memorial Day 				
July 3  CLOSED	July 4 Independence Day 			
September 4 Labor Day 				
October 10 Columbus Day 				
				November 10 Veteran's Day 
			November 23 Thanksgiving Day 