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2003

# TOWN OF WINDSOR



## 2003 ANNUAL REPORTS

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# ALPHABETICAL LISTING

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## Town Officers

### Moderator

T. Patrick Hines

### Auditor

Richard Herman

### Town Clerk

Lori Gezelman

### Treasurer

Pauline Carlson

### Tax Collector

Beverly Hines

## Selectman and Assessors

Darlene Cuddy

Term Expires 2004

Robert Crane II

Term Expires 2005

Thomas Carlson

Term Expires 2006

## Trustees of the Trust Funds

Joan Cuddy

Term Expires 2004

Richard Herman

Term Expires 2005

Linnea Steeves

Term Expires 2006

## Supervisors of the Checklist

Ben Lewis

Term Expires 200~~6~~<sup>4</sup>

Sarah Herman

Term Expires 200~~7~~<sup>6</sup>

Joan Cuddy

Term Expires 2008

# STATE OF NEW HAMPSHIRE TOWN WARRANT

To the inhabitants of the Town of Windsor in  
the County of Hillsborough in said State  
qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall,  
14 White Pond Road, Windsor, the 9<sup>th</sup> day of March 2004,  
the Town meeting to begin at 6:30 p.m. Polls will be open  
until 8:30 p.m. to act upon the following subjects:

- 1) To choose by ballot all necessary Town Officers for the ensuing year.
- 2) To see if the Town will vote to amend the Windsor Zoning Ordinance to change the current building lot size of 2 acres to lot size of 5 acres.

Submitted by Petition

- 3) To see what sum of money the Town will vote to raise and appropriate for the payment of Town charges including principal and interest on the Town's outstanding indebtedness, social security taxes, and any other legal obligations of the Town, being a total of \$ 27,748 or to take any other action relative thereto.

The Selectmen recommend approval

- 4) To accept reports of the Auditors and Agents heretofore chosen and pass any vote in relation thereto.

The Selectmen recommend to accept

- 5) To see if the Town will vote to raise and appropriate the sum of \$ 17, 368 for Police and Fire expenses, or to take any action relative thereto.

The Selectmen recommend approval

- 6) To see if the Town will vote to appropriate the sum of \$ 7,000 for the operating expenses of the Town Hall, or to take any action relative thereto.  
The Selectmen recommend approval
- 7) To see if the Town will vote to raise and appropriate the sum of \$ 1,000 for the upkeep of the Town cemeteries and Town Hall grounds, or to take any action relative thereto.  
The Selectmen recommend approval
- 8) To see if the Town will vote to raise and appropriate the sum of \$ 15,000 for highways and bridges, or to take any action relative thereto.  
The Selectmen recommend approval
- 9) To see if the Town will vote to raise and appropriate the sum of \$ 500 to donate to the Hillsboro Rescue Squad, or to take any action relative thereto.  
The Selectmen recommend approval
- 10) To see if the Town will vote to raise and appropriate the sum of \$ 15,560 to be paid to the Town of Hillsboro for the use of the Transfer Station, or to take any action relative thereto.  
The Selectmen recommend approval
- 11) To see if the Town will vote to raise and appropriate the sum of \$ 900 for the annual membership dues in the Southwestern New Hampshire Regional Planning Commission & the N.H. Municipal Association, or to take any action relative thereto.  
The Selectmen recommend approval
- 12) To see if the Town will vote to raise and appropriate the sum of \$ 1,000 for legal expenses, or to take any action relative thereto.  
The Selectmen recommend approval

- 13) To see if the Town will vote to raise and appropriate the sum of \$ 200 to support the Fuller Library in Hillsboro, NH, or to take any action relative thereto.  
The Selectmen recommend approval
- 14) To see if the Town will vote to raise and appropriate the sum of \$ 1,000 to purchase insurance for the Town, or to take any action relative thereto.  
The Selectmen recommend approval
- 15) To see if the Town will vote to raise and appropriate the sum of \$ 1,000 for TAN interest expenses, or to take any action relative thereto.  
The Selectmen recommend approval
- 16) Are you in favor of changing the term of Town Clerk from one year to 3 years, beginning with the term of the town clerk to be elected at next year's town meeting?  
Voting by ballot
- 17) Are you in favor of changing the term of Tax Collector from one year to 3 years, beginning with the term of the tax collector to be elected at next year's town meeting?  
Voting by ballot
- 18) To transact any other business that may legally come before said meeting.

Given under our hands and seal this 17<sup>th</sup> day of February in the year of our Lord Two Thousand Four.

A true copy of Warrant-Attest

Darlene Cuddy  
Robert Crane II  
Thomas J. Carlson  
Selectmen of Windsor

Darlene Cuddy  
Robert Crane II  
Thomas J. Carlson  
Selectmen of Windsor



**BUDGET OF THE TOWN OF WINDSOR**  
**Estimates of Revenue and Appropriations for the ensuing year**  
**January 1, 2004 thru December 31, 2004**

**SOURCES OF REVENUE**

**FROM TAXES**

Resident Taxes	\$ 1,000
Yield Taxes	500
Interest and Penalties on Taxes	2,000

**OTHER SOURCES**

Payment in Lieu of Taxes	15,000
Motor Vehicle Permits	25,000
Trust and Agency Fund	100
Interest on Investments	1,000

**FROM STATE OF NEW HAMPSHIRE**

Meals and Room Tax Distribution	5,000
Shared Revenues	700
Highway Block Grant	<u>2,500</u>

**TOTAL ESTIMATED REVENUES** **\$ 52,800**

**TOTAL APPROPRIATIONS** **\$ 88,276**

**LESS ESTIMATED REVENUE** **- 52,800**

**AMOUNT TO BE RAISED BY TAXES** **\$ 35,476**

(EXCLUSIVE OF SCHOOL AND COUNTY TAXES)



## BUDGET OF THE TOWN OF WINDSOR

Appropriations and Estimates of Revenue for the Ensuing  
Year January 1, 2004 to December 31, 2004

Purpose of Appropriation	Approp. 2003	Actual 2003	Appro. 2004
<b>General Government</b>			
Executive	4,575	4,575	4,575
Elec. Registr. & Stats	1,000	0	1,000
Financial Admin.+ \$4,420	17,420	19,098	15,000
Legal Expense	1,000	1,130	1,000
General Govt. Building +	7,500	9,115	7,000
Cemeteries	1,000	1,000	1,000
Insurance	1,000	1,548	1,000
Advert. & Assoc. Dues	900	554	900
Social Security, IRS	2,000	1,052	2,000
Public Safety (Fire)	20,973	20,973	17,368
Rescue Squad Ambulance	500	500	500
Highways and Streets	14,000	15,068	15,000
Hillsboro Transfer Station	16,709	16,709	15,560
<b>Culture &amp; Recreation</b>			
Library	200	400	200
<b>Debt</b>			
Bond		5,173	5,173
Interest on TAN	500	0	1,000
Contingency Fund	2,000	2,000	0
<b>Total Appropriations</b>	<b>91,277</b>	<b>98,895</b>	<b>88,276</b>

# STATEMENT OF APPROPRIATION

For the Tax Year 2004

## Purposes of Appropriation

### General Government

Executive	\$ 4,575
Election & Registration	1,000
Financial Administration	15,000
Legal Expense	1,000
General Government Building	7,000
Cemeteries	1,000
Insurance	1,000
Advertising & Regional Association	900
Social Security, IRS	2,000
Public Safety (Fire)	17,368
Rescue Squad	500
Highways & Streets	15,000
Hillsboro Transfer	15,560
Library	200
Interest on TAN	1,000
Bond	<u>5,173</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 88,276</b>

## Sources of Revenue

### From Taxes

Resident Taxes	\$ 1,000
Yield Taxes	500
Payment in Lieu of Taxes	15,000
Interest & Penalties on Delinquent Taxes	2,000
Motor Vehicle Permit Fees	25,000

**From State**

Shared Revenues	\$ 700
Meals & Room Tax Distribution	5,000
Highway Block Grant	2,500
Interest on Investments	1,000
Trust & Agency Funds	<u>100</u>
<b>TOTAL REVENUES AND CREDITS</b>	<b>\$ 52,800</b>

**CERTIFICATE**

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34

Darlene Cuddy  
 Robert Crane II  
 Thomas J. Carlson  
 Selectmen of Windsor

**SUMMARY INVENTORY OF VALUATION****For The Tax Year 2003**

	ACRES	VALUE
Value of Land Only - Current Use	919.66	\$ 65,036
Residential	<u>4341.52</u>	<u>6,099,200</u>
Total	5261.18	6,164,236
Value of Buildings Only		
Residential, Comm./Ind.		\$ 9,394,600
Manufactured Housing		719,900
Public Utilities - Electric		<u>311,100</u>
Total		\$ 10,114,500
<b>TOTAL TAXABLE LAND AND BUILDINGS</b>		<b>\$ 16,589,836</b>
Elderly Exemption RSA 72:39		<u>( 5,000)</u>
<b>NET VALUATION (On Which Tax Rate for Municipal, County &amp; Local Education Tax is Computed)</b>		<b>\$16,584,836</b>
<b>NET VALUATION(W/O UTILITIES Which Tax Rate for State Education Tax is Computed)</b>		

**CURRENT USE REPORT**

Total Acres	919.66		
Number of Owners	11	Number of Parcels	19

## 2003 TAX RATE CALCULATION

Appropriation	\$ 88,777	
Less: Revenues	- 53,875	
Less: Shared Revenues	- 137	
Add: Overlay	+ 927	
War Service Credits	+ <u>2,100</u>	
Net Town Appropriation	\$ 37,792	
Municipal Tax Rate		\$ 2.28

### SCHOOL PORTION

Net Local School Budget	\$ 268,217	
Less: Adequate Education Grant	- 36,288	
State Education Taxes	- <u>71,366</u>	
Approved School Tax Effort	160,563	
Local School Tax Rate		\$ 9.68

### STATE EDUCATION TAXES

Equalized Valuation (no utilities)	\$ 14,505,320	x \$ 4.92
	=	\$ 71,366

Divided by Local Assessed Valuation (no utilities)

\$ 16,273,736

State Education Tax Rate \$ 4.39

### COUNTY PORTION

Due to County	\$ 20,528	
Less: Shared Revenues	- <u>220</u>	
Approved County Tax Effort	20,308	
County Tax Rate		\$ 1.22
<b>COMBINED TAX RATE</b>		<b>\$ 17.57</b>

### COMMITMENT ANALYSIS

Total Property Taxes Assessed	\$ 290,029
Less: War Service Credits	- <u>2,100</u>
<b>TOTAL PROPERTY TAX COMMITMENT</b>	<b>\$ 287,929</b>

### 2003 BOND REQUIREMENT

Tax Collector	\$ 27,000	Treasurer	\$ 32,000
Trustees of Trust Funds	\$ 3,000	Town Clerk	\$ 13,000

**FINANCIAL REPORT OF THE  
TOWN OF WINDSOR**

**January 1, 2003 to December 31, 2003**

**REVENUES**

**From Taxes**

Property Taxes	\$ 258,016
Resident Taxes	1,180
Yield Taxes	350
Interest and Penalties	1,995
Inventory Penalties	<u>376</u>
<b>TOTAL</b>	<b>\$ 262,217</b>

**From Licenses, Permits, and Fees**

Motor Vehicle permit fees	\$ 30,400
Other licenses, permits, and fees	<u>1,650</u>
<b>TOTAL</b>	<b>32,050</b>

**From State of New Hampshire**

Shared Revenues	\$ 770
Meals & Rooms Tax	6,856
Highway Block Grant	<u>3,506</u>
<b>TOTAL</b>	<b>\$ 11,132</b>

**From Banking**

Interest	\$ 280
Trust Fund Interest	39
From Selectmen	<u>28,147</u>
<b>TOTAL</b>	<b>\$ 28,466</b>
<b>TOTAL</b>	<b>\$ 333,865</b>

## EXPENDITURES

### General Government

Executive	\$ 4,575
Election, Reg. & Vital Statistics	0
Financial Administration	19,098
Legal Expense	1,130
General Government Buildings	9,115
Cemeteries	1,000
Insurance	1,548
Advertising & Regional Assoc.	554
Social Security Tax	<u>1,052</u>

**TOTAL** \$ 38,072

### Public Safety

Rescue Squad	\$ 500
Fire	<u>20,973</u>

**TOTAL** \$ 21,473

### Highways & Streets

Winter Maintenance	\$ 14,921
Street Signs	<u>147</u>

**TOTAL** \$ 15,068

### Sanitation

Solid Waste Disposal	<u>\$ 16,709</u>
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**TOTAL** \$ 16,709

### Culture & Recreation

Library	<u>\$ 400</u>
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**TOTAL** \$ 400

### Debt Service

Bond Payment	<u>5,173</u>
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**TOTAL** \$ 5,173

### Payment to Other Governments

Paid to County	\$ 20,528
School	<u>252,023</u>

**TOTAL** \$ 272,552

**TOTAL EXPENDITURES** \$ 369,447

## **THE THOMAS H. HINES SR. SCHOLARSHIP FUND**

Richard Herman founded the Thomas H. Hines Scholarship fund in 1974. It was organized exclusively for the charitable purpose of providing scholarship assistance for high school graduates who live in Windsor. Funding is for any form of higher education for which a graduate qualifies. These awards will be given out on the 31<sup>st</sup> of May each year.

The fund was established in the memory of Thomas Hines Sr. whose clear thinking, good guidance, service to the Town, and generosity, profoundly affected many residents of Windsor.

No scholarships were awarded in 2003.

Tax-deductible donations to this fund should be made payable to "The Thomas H. Hines Scholarship Fund" and sent c/o Richard Herman 19 Interlocken Way, Windsor, NH 03244.

The current officers are T. Patrick Hines, Joan Cuddy, and Richard Herman.



# TOWN CLERK'S REPORT

Year Ended August 30, 2003

## DEBIT

Motor Vehicle Permits Issued		\$ 19,541
Local Title Fee		96
Municipal Agent Fee		505
Local Clerk Fees Collected - Clerk		219
Local Clerk Fees Collected - Town Portion		109
Local Auto Transfer Fees		105
Dog Licenses Issued (Incl. State Fee)	\$ 422	
late fees:	<u>17</u>	
Total For Dog		\$ 439
OHRV REGISTRATIONS		
ATV registrations		54
FISH & GAME LICENSES		
Hunting & Fishing		171
MISC. FEES		<u>35</u>
TOTAL DEBIT		\$ 21,274

## CREDIT

### Remittance to Treasurer:

Motor Vehicle Permits	\$ 19,541
Local Title Fee	96
Municipal Agent Fee	505
Local Clerk Fees Collected - Clerk	219
Local Clerk Fees Collected - Town Portion	109
Local Auto Transfer Fees	105
Dog Licenses (Incl. State Fees)	439
ATV registration	54
Fish & Game Licenses	171
Misc. Fees	<u>35</u>
TOTAL CREDIT	\$ 21,274

Respectfully Submitted Patricia Fisher, Town Clerk

# TOWN CLERK'S REPORT

Year Ended December 31, 2003 DEBIT

Motor Vehicle Permits Issued	\$	10,602
Title Applications Filed		56
State Registration Fees Collected		49
Local Clerk Fees Collected		112
Local Auto Transfer Fees		25
Dog Licenses Issued (Incl. State Fee)	\$	13
Total For Dog	\$	13

## VITAL STATISTICS

Marriage license application	\$	45
Marriage license issue to Bride/Groom		12
TOTAL FOR VITAL STATISTICS	\$	57

## Vital statistics to Date

3 Death	Thomas, Gladys E	7/28/03
	Roberts, Joseph P	11/08/03
	Dalphond, Robert E	12/20/03
2 Marriage	Kern, Michael & Ryan, M. Elizabeth	10/11/03
1 Birth	Moriarty, Kenley Rose	02/08/03

TOTAL DEBIT \$ 10,914

## CREDIT

### Remittance to Treasurer:

Motor Vehicle Permits	\$	10,602
Title applications		56
State Registration Fees		49
Local Clerk Fees		112
Local Auto Transfer Fees		25
Dog Licenses (Incl. State Fees)		13
Vital Record Certificates		57
TOTAL CREDIT	\$	10,914

Respectfully Submitted Lori Gezelman, Town Clerk

**TAX COLLECTOR'S REPORT**  
**Year ended December 31, 2003**

**DEBIT**

Uncollected Taxes Beginning of Year:	2003	2002	2001	98-00
Property Taxes		72,779	10,834.56	5,544.33
Resident Taxes		920		
Yield Taxes				
<b>TOTAL</b>		<u>73,699</u>	<u>10,834.56</u>	<u>5,544.33</u>
 Taxes Committed This Year:				
Property Taxes	286,489			
Resident Taxes	1,260			
Yield Taxes	349.89			
Inventory Penalties	340			
<b>TOTAL</b>	<u>288,438.89</u>			

**CREDITS**

Remitted to Treasurer During Fiscal Year:	2003	2002	2001	2000
Property Taxes	198,534.30	54,391.43	1,030	1049.67
Resident Taxes	920			
Yield Taxes	349.89			
Property Tax Interest		1,651.89		287.79
Resident Tax Interest	4			
Inventory Penalties	279			
Abatements Made:				
Property Taxes	1,594			
Uncollected Taxes End of Year:				
Property Taxes	87,954.70	18,387.57	7,044.41	4,674.96
Resident Taxes	340			
<b>TOTAL</b>	<u>288,381.89</u>	<u>74,430.89</u>	<u>8,074.41</u>	<u>6,012.42</u>

# TREASURER'S REPORT

Fiscal Year Ended December 31, 2003

Cash on Hand January 1, 2003	\$ 153,951.41
Receipts (include interest)	<u>332,597.87</u>
Total available during the Fiscal Year	\$ 486,549.28
Payments made during Fiscal Year	<u>- 366,300.01</u>
Balance End of Fiscal Year	\$ 120,249.27
Received from Tax Collector:	
Beverly Hines	\$ 261,917.87
Received from Town Clerk:	
Patricia Fisher	\$ 21,386.50
Received from Town Clerk:	
Lori Gezelman	\$ 10,882.00
Received from State of New Hampshire:	
Block Grant	\$ 3,506.00
Revenue Sharing	770.00
Rooms and Meals Tax	6,856.00
Received from Selectmen:	
Misc.	\$ 27,240.51
Trustee Of The Trust Fund	<u>38.99</u>
TOTAL AMOUNT RECEIVED	\$ 332,597.87

# DETAILED STATEMENT OF PAYMENTS

## Town Officer's Salaries

Appropriated Amount: \$ 4,575  
Expended: 4,575

## Election and Registration

Appropriated Amount: 1,000  
Expended: 0

## Financial Administration

Appropriated Amount: \$4,420 plus \$ 13,000  
= 17,420  
Expended: 19,098

## Legal Expense

Appropriated Amount: 1,000  
Expended: 1,130

## General Government Building

Appropriated Amount: \$2,500 plus 5,000  
= 7,500  
Expended: 9,115

## Cemeteries

Appropriated Amount: 1,000  
Expended: 1,000

## Insurance

Appropriated Amount: 1,000  
Expended: 1,548

## Advertising & Regional Assoc.

Appropriated Amount: 900  
Expended: 554

### **Social Security Taxes**

Appropriated Amount:	\$ 2,000
Expended:	\$ 1,052

### **Ambulance**

Appropriated Amount:	\$ 500
Expended:	\$ 500

### **Fire**

Appropriated Amount:	\$ 20,973
Expended:	\$ 20,973

### **Highway & Streets**

Appropriated Amount:	\$ 14,000
Expended:	\$ 15,068

### **Solid Waste Disposal**

Appropriated Amount:	\$ 16,709
Expended:	\$ 16,709

### **Library**

Appropriated Amount:	\$ 200
Expended:	\$ 400

### **Interest on TAN**

Appropriated Amount:	\$ 500
Expended:	\$ 0

### **Bond Payment**

Appropriated Amount:	\$ 0
Expended:	\$ 5,173

### **Payments to Other Government Divisions**

State and County	\$ 20,528
School	<u>\$252,023</u>
Expended:	\$272,548



**COMPARATIVE STATEMENT OF  
APPROPRIATIONS AND EXPENDITURES**

	Appropriation	Expended	Unexpended	Over-draft
Town Officers' Salaries	4,575	4,575		
Election and Registration	1,000	0	1,000	
Financial Administration	13,000 + 4,420	19,098		1,689
Legal Expense	1,000	1,130		130
General Govt Building	5,000 + 2,500	9,115		1,658
Cemeteries	1,000	1,000		
Insurance	1,000	1,548		548
Advert. Regional Assoc.	900	554		173
Social Security Taxes	2,000	1,052	851	
Fire	20,973	20,973		
Ambulance	500	500		
Highway & Streets	14,000	15,068		1,078
Solid Waste Disposal	16,709	16,709		
Library	200	400		200
Interest on TAN	500	0	500	
Contingency Fund	2,000	2,000		
Bond Payment	0	5,173		5,173
<b>TOTALS</b>	<b>91,277</b>	<b>98,895</b>	<b>2,351</b>	<b>10,649</b>

**CERTIFICATE OF AUDIT**

This to certify that I have examined the books, vouchers, bank statements, and other financial records of the Treasurer, Tax Collector, Town Clerk, Selectmen, and Trustees of the Trust Funds and have found them to be correct to the best of my knowledge.

February 24, 2004

Richard Herman AUDITOR



**REPORT OF THE TRUST FUNDS OF THE TOWN OF WINDSOR, NH**

January 1, 2003 thru December 31, 2003

21

Date of Creation	Name and Purpose of Creation	How Invested	PRINCIPAL			INCOME			Balance End of Year
			Balance Beginning of Year	New Funds Added	With draws	Balance Beginning of Year	Income	Expended	
Oct. 31, 1889	Abney Symond Trust	Bank of NH	500.00			500.00	5.43		505.43
Oct 31, 1899	Abney Symond Trust	Bank of NH	2,104.70			2,104.70	23.20		2,127.90
July 21, 1993	town purposes School District Reserve	Savings	495.61	5,400.00		5,895.61	62.23		5,957.84
Feb 2, 1995	Bicentennial Fund	Bank of NH	2,009.19			2,009.19	65.03		2,074.22
Oct 31, 1899	Abney Symond, Trust Cemetery	Bank of NH	200.00			200.00	2.18		202.18
Aug. 25, 1987	Mary Chapman Trust Cemetery	Bank of NH	500.00			500.00	5.43		505.43
TOTAL			5,809.50	5,400.00		11,209.50	163.50		11,373.00

This is to certify that the information contained in this report is complete and correct to the best of our knowledge and belief.  
 LINNEA STEEVES, JOAN CUDDY, & RICHARD HERMAN TRUSTEE

THE STATE OF TEXAS, COUNTY OF DALLAS, CITY OF DALLAS, TEXAS  
 COMPARATIVE STATEMENT OF OPERATIONS AND EXPENSES

DEPARTMENT	1911		1912		PERCENTAGE INCREASE OR DECREASE
	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE	
Salaries	10000	100	11000	110	10
Travel	500	5	600	12	2
Printing	200	2	250	12.5	2.5
Telephone	100	1	120	12	2
Postage	150	1.5	180	18	2
Supplies	300	3	350	116.7	16.7
Repairs	100	1	110	11	1
Lighting	200	2	220	11	1
Utilities	400	4	450	112.5	12.5
Insurance	100	1	110	11	1
Depreciation	500	5	550	11	1
Interest	100	1	100	100	0
Contingencies	100	1	100	100	0
TOTALS	12000	100	13000	108.3	8.3

# WINDSOR SCHOOL DISTRICT ORGANIZATION

Moderator  
Kevin Riley

## Members of School Board

Darlene Cuddy	Term Expires 2004
Holly Mecheski	Term Expires 2005
Thomas Herman	Term Expires 2006

Clerk  
Lori Gezelman

Treasurer  
Pauline Carlson

Auditor  
Michael Cuddy

Superintendent of School  
Dr. Leo Corriveau

Interim Business Administrator  
Lisa Braiterman

## SCHOOL WARRANT

The State of New Hampshire

Windsor School District

To the inhabitants of the School District in the Town of Windsor qualified to vote in District affairs:

You are hereby notified to meet at the Town House in said District on the 9<sup>th</sup> day of March, 2004, at six thirty o'clock in the evening to act upon the following subjects:

1. To choose by non-partisan ballot the following School District officials:
  - A. School Board Member for the ensuing three years
  - B. Moderator for the ensuing year
  - C. Clerk for the ensuing year
  - D. Treasurer for the ensuing year
  - E. Auditor for the ensuing year
2. To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District.
3. To hear the reports of agents, auditors, committees or chosen and pass any vote relating thereto.
4. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for School District official and agents, and for the payment of statutory obligations of the District or take any action related thereto.

(Recommended by the School Board.)
5. To see if the School District will vote to raise and appropriate the sum of six thousand eight hundred dollars (\$6,800) to add to the expendable general trust fund created at the March 1992 Annual District meeting for the purpose of paying for unanticipated tuition students or take any action related thereto.

(Recommended by the School Board)
6. To transact any other business that may legally come before said meeting.

Given under our hands at said Windsor this 10<sup>th</sup> day of February, 2004.

Darlene Cuddy

Holly Mecheski

Tom Herman

School Board

**WINDSOR SCHOOL DISTRICT  
2004/2005 PROPOSED BUDGET**

03-04	DESCRIPTION	ELEM.	M.S.	H.S.	TOTAL
229,606	Tuition	\$ 95,360	\$ 72,003	\$ 96,729	\$ 264,091
4,068	Special Ed.				4,620
300	School Board Salaries				300
500	School Board Expenses				500
15	School Board Clerk				15
10	Treasurer				10
10	Treasurer's Supplies				10
30	Checklist & Ballot Clerks				30
5	Moderator				5
10	Auditor				10
100	Fidelity Bond				100
7,439	District Share - SAU #34				8,746
5,587	Transportation				5,920
247,680	TOTAL BUDGET				\$ 284,357
	Tuition Expend. Trust				6,800
+ 20,932	Deficit Appropriation				0
\$268,612	GRAND TOTALS				\$ 291,157
\$ 36,288	STATE ADEQUACY GRANT				- \$48,871
\$232,324	AMOUNT TO BE RAISED BY TAXES				\$ 242,286

STUDENT ROSTER

**ELEMENTARY SCHOOL**

N. Bumford (4)  
 A. Demers (3)  
 M. Demers (K)  
 H. Glendinning (4)  
 R. Gordon (5)  
 C. Hines (4)  
 T. Hines (2)  
 G. Houghton (3)  
 G. Mecheski (1)  
 J. Mecheski (2)  
 R. Mecheski (3)  
 N. Petch (3)  
 J. Pickering (4)  
 M. Stanley ((1)  
 S. Sullivan (2)

S. Sullivan (4)

B. Sweeney (1)

B. Taylor (5)

**MIDDLE SCHOOL**

J. Brown (7)  
 J. Bumford (6)  
 V. Farina (7)  
 C. Hines (6)  
 C. Kelley (7)  
 J. Pickering (8)  
 W. Roche (6)  
 A. Stone (6)  
 J. Sullivan (7)  
 B. Taylor ((7)

**HIGHSCHOOL**

T. Dodge (12)  
 S. Gernat (9)  
 R. Misso (12)  
 C. Sullivan (10)  
 Sa. Sullivan (9)  
 Sh. Sullivan (11)  
 St. Sullivan (11)  
 J. Taylor (12)  
 J. Taylor (9)



# REPORT OF SCHOOL TREASURER

Fiscal Year July 1, 2002 to June 30, 2003

Cash on Hand July 1, 2002	<u>\$ 33,964.80</u>
Received from Selectmen: (Include only amounts actually received)	
Current Appropriation.....	\$ 104,500.00
Deficit Appropriation .....	16,409.00
Balance of Previous Appropriation .....	47,523.43
Revenue from State Sources .....	12,600.00
Received as Income from Trust Funds .....	<u>274.52</u>
<b>TOTAL RECEIPTS</b>	<b>\$ 181,306.95</b>

Total Amount available for Fiscal Year	\$ 215,271.75
Less School Board Orders Paid	
Fiscal Year 2001-2002, Manifest #2	(97,856.97)
Fiscal Year 2002-2003, Manifest #1	<u>(112,555.18)</u>
Total School Board Orders Paid	\$ 210,412.15

CASH on hand June 30, 2003 **\$ 4,859.60**  
August 25, 2003 PATRICIA FISHER TREASURER

## AUDITOR'S CERTIFICATE

This is to certify that I have examined the books, vouchers, bank statements, and other financial records of the treasurer of the School District of Windsor, of which the above is a true summary for the fiscal year ending June 30, 2003 and find them correct in all respects.

August 25, 2003

MICHAEL CUDDY AUDITOR

## DETAILED STATEMENT OF RECEIPTS

08/01	State of New Hampshire	Adequacy Grant	\$ 2,520.00
09/03	State of New Hampshire	Adequacy Grant	2,520.00
09/05	Town of Windsor	Deficit Appro.	16,409.00
01/02	State of New Hampshire	Adequacy Grant	3,780.00
01/14	Town of Windsor	Prior Appro.	47,523.43
03/31	Town of Windsor	Current Appro.	104,500.00
04/01	State of New Hampshire	Adequacy Grant	3,780.00
Various	MBIA Investment Account	Interest Income	<u>274.52</u>
<b>TOTAL RECEIPTS DURING YEAR</b>			<b>\$ 181,306.95</b>

Minutes of Windsor School District Meeting

March 11, 2003

Moderator Kevin Riley called the meeting to order at 6:30 p.m.

Article 1. As customary, voting for School District Officials, was postponed until the end of the meeting. Joan Cuddy moved and Holly Mecheski seconded. All were in favor.

Article 2. To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the district. Darlene Cuddy moved and Holly Mecheski seconded. All were in favor.

Article 3. To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto. Holly Mecheski moved and Darlene Cuddy seconded. All were in favor.

Article 4. To see what sum of money the District will vote to raise and appropriate for the support of the schools, for the payment of salaries for School District officials, agents, and for the payment statutory obligations of the District, or to take any action related thereto. Darlene Cuddy moved and Holly Mecheski seconded. All were in favor.

Article 5. To see if the District will vote to raise and appropriate the sum of \$6,800, to add to the expendable trust fund created at the March 1992 Annual Meeting. Holly Mecheski moved to table this article, Darlene Cuddy seconded. All were in favor.



Article 6. To see if the School District will vote to raise and appropriate the sum of \$20,932.00 to add to the 2002/2003 fiscal appropriation for unanticipated tuition shortfall. Darlene Cuddy moved and Holly Mecheski seconded. All were in favor.

Article 7. To transact any other new business that may legally come before said meeting. No new business was brought up. Darlene Cuddy moved and Holly Mecheski seconded. All were in favor

Article 1. To choose by non partisan ballot, the following School District officials.

- A. School Board member
- B. Moderator for ensuing year
- C. Clerk-Treasurer for ensuing year
- D. Auditor for ensuing year

The following were elected.

- |                        |                 |
|------------------------|-----------------|
| A. School Board member | Tom Herman      |
| B. Moderator           | Kevin Riley     |
| C. Clerk - Treasurer   | Patricia Fisher |
| D. Auditor             | Michael Cuddy   |

On a motion by Darlene Cuddy, seconded by Holly Mecheski, the meeting was adjourned at 7:30.

A true copy of the minutes attest.....  
Minutes recorded and transcribed by,

JOAN CUDDY CLERK

To see if it is a ...  
the sum of ...  
for an ...  
the ...

To ...  
and ...  
and ...

To ...  
officials

- A. School ...
- B. ...
- C. ...
- D. ...

... were ...

- A. School ...
- B. ...
- C. ...
- D. ...

... by ...  
... and ...

...  
...

**TOWN OF WINDSOR  
14 WHITE POND ROAD  
WINDSOR, NH 03244  
PHONE 603-478-3292  
FAX 603-478-3293**

**TOWN CLERK**

**Wednesday 3:00 - 7:00 p.m.**

**Last Saturday of month 9:00 - 11:00 a.m.**

**TAX COLLECTOR**

**Tuesday Evenings 6:00 - 8:00 p.m.**

**Or by appointment**

**SELECTMEN**

**Tuesday Evenings 6:00 - 8:00 p.m.**

**OFFICER HOURS**

**Tuesday 4:00 - 9:00 p.m.**

**Friday 9:00 - 1:00 p.m.**