

# ANNUAL REPORTS OF THE TOWN & SCHOOL DISTRICT

## *Volunteers*



*The Heart of Our Community*

**DEERFIELD, NEW HAMPSHIRE  
1998**



Photographs Courtesy of Volunteers

**THE 1998 TOWN/SCHOOL REPORT  
IS DEDICATED TO**



**ROBERT B. SANBORN**  
**FEBRUARY 14, 1914 TO MAY 23, 1998**



## TOWN OFFICERS

Board of Selectmen		David Sidmore (Alternate)	March, 2001
James T. Alexander	March, 1999	Paul A. Asselin	Selectmen Member
Joseph "Joe" Stone	March, 1999		
Robert B. Sanborn (Deceased)	March, 2000	Highway Agent	
George H. Thompson, Jr. (Appointed)	March, 1999	Frederick "Fred" Palmer	March, 1999
Paul A. Asselin	March, 2001		
Warren A. Guinan	March, 2001	Municipal Budget Committee	
Town Clerk/Tax Collector		Susan Stroud (Resigned)	March, 1999
Cynthia E. Heon	March, 2000	Walter "Walt" Hooker (Appointed)	March, 1999
Jeanette L. Foisy, Deputy	March, 2000	Erick Berglund, Jr.	March, 1999
Town Treasurer		George Humphrey	March, 1999
Cynthia E. Tomilson	March, 1999	Emily Moore	March, 2000
Carol Tordoff, Deputy	March, 1999	Thomas P. Dillon	March, 2000
Moderator		Gerard H. Gill	March, 2000
Jonathan W. Hutchinson	March, 2000	Elizabeth "Libby" Birnie	March, 2001
		Thomas A. Foulkes	March, 2001
		Robert "Andy" Robertson	March, 2001
		James T. Alexander	Selectmen Member
		Paul A. Asselin	Selectmen Member
Trustees of Trust Funds		Overseer of Welfare	
T.J. Shaughnessy	March, 1999	Elizabeth Wunderlich (Appointed)	March, 1999
Raymond Sundstrom	March, 2000		
Dwight D. Barnes	March, 2001	Appointed Offices	
Library Trustees		Police Department:	
Joanne P. Decenzo	March, 1999	Robert Wunderlich, Chief	
Constance E. Stone	March, 1999	Benjamin Jean, Full Time Officer	
Eve M. Hazen	March, 2000	James Tomilson, Full Time Officer	
Lynda L. Truncellito (Resigned)	March, 2000	Steven Turner, Full Time Officer	
Walter J. Kutylowski	March, 2001	Donald Kirlis, Full Time Officer	
Mary L. Spindel	March, 2001		
William Mountford	March, 2001	Glenda Gonnella, Secretary	
Water Commissioners		Librarian	
Charles R. Sanborn	March, 1999	Evelyn Cronyn	
Louis A. Nephew	March, 2000		
Waldo H. Twombly, Jr.	March, 2001	Building Inspector/Health Officer	
Supervisors of Checklist		Peter Rowell	April, 1999
George A. Putnam	March, 2000	Heritage Commission	
Harriet E. Cady	March, 2002	Clarabel Hersey (Alternate)	April, 1999
Willis T. Rollins, Jr.	March, 2004	Paula McCoy (Alternate)	April, 1999
Planning Board Members		Joe Sears	April, 1999
George H. Thompson, Jr.	March, 1999	Irene Shores	April, 1999
Katherine Hartnett	March, 2000	Richard Boisvert	April, 2001
Frederick J. McGarry	March, 2000	Laura Guinan	April, 2001
Robert J. Urbanowski (Resigned)	March, 2001	Animal Control Officer	
Donald Gorman (Alternate)	March, 2001	Donald Evans	April, 1999
Frances Menard (Alternate)	March, 2001		

## TOWN OFFICERS

### Board of Adjustment

Jane Boucher (Alternate)	April, 1999
David Gattuso (Alternate)	April, 1999
Susan Stroud (Resigned)	April, 2000
Donald Gorman	April, 2000
Janice Bodine (Resigned)	April, 2000
Darlene Dunn (Alternate)	April, 2000
Jacqueline Nyberg	April, 2000
Anthony DiMauro	April, 2000
Nancy Vachon	April, 2000
Warren A. Guinan	April, 2001
Dennis Kuczewski	April, 2001

### Conservation Commission

Katherine Hartnett	April, 1999
Frank Mitchell	April, 1999
Al Jaeger	April, 1999
Nicholas Karakoudas (Alternate)	April, 2000
Brenda Eaves	April, 2000
Ellen O'Donnell (Alternate)	April, 2000
Judy Muller	April, 2000
Mary Ann Johnson	April, 2001
Joe Sears	April, 2001

### Parks and Recreation Commission

Ted McDonald	April, 1999
Jeff Shute	April, 2000
Holly Haas (Resigned)	April, 2000
Richard Pelletier	April, 2001
Dwight D. Barns	April, 2001

### Veasey Park Commission

Bruce Graham	April, 1999
Laura Fontaine (Resigned)	April, 1999
Michael Coan	April, 2000
Sara Mathews	April, 2000
Paula McCoy	April, 2000
Holly Haas (Resigned)	April, 2000

### Cemetery Commission

Roger Hartgen	April, 1999
Warren A. Guinan	April, 2000
Samuel Coco, Sr.	April, 2001

### Forestry Commission

Frederick Dodge	April, 1999
Roger Mathes	April, 2000
David Sidmore	April, 2001

### Representatives to the General Court

Rebecca Hutchinson	Joseph "Joe" Stone
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### Fire Chief

Mark A. Tibbetts

### Forest Fire Warden

Mark A. Tibbetts

### Fire Wards

Mark A. Tibbetts  
Donald F. Smith  
Dale Purdy

### Forest Fire Deputy Wardens

Kevin MacDonald	Donald F. Smith
Lewis G. Clark, Jr.	Warren Billings, III
Keith Rollins	George F. Clark
Dwight Stevens	Mathew Kimball

### OFFICE HOURS

Board of Selectmen Meet Monday's	6:00PM
Selectmen's Office	463-8811
Office Hours	Monday 8:00AM - 7:00PM
Tuesday - Friday	8:00AM - 2:30PM

Town Clerk/Tax Collector	463-8811
Office Hours	Monday 8:00AM - 7:00PM
Tuesday - Friday	8:00PM - 2:30PM

Transfer Station	463-7705
Hours:	Saturday & Sunday 8:00AM - 4:00PM
Permits are Required / Closed on Holidays	

Planning Board	463-8811
Meets the 2nd & 4th Wednesday	

Board of Adjustment	463-8811
Meets the 4th Tuesday	

Conservation Commission  
Meets the 1st Wednesday of each Month

Philbrick-James Library	463-7187
Monday	1:00PM - 8:00PM
Tuesday	9:00AM - 5:00PM
Wednesday	1:00PM - 8:00PM
Thursday	1:00PM - 5:00PM
Friday	1:00PM - 5:00PM
Saturday	9:00AM - 12:00PM

# THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Deerfield in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Deerfield Town Hall in said Deerfield, on Tuesday, the 9th day of March, next at 7 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To see if the Town will vote to adopt all proposed amendments to the existing Deerfield Zoning Ordinance as here posted. (The amendments are available for inspection at the offices of the Town Clerk and Selectmen during business hours--8AM to 7PM on Mondays and 8AM to 2:30PM Tuesday through Friday).

THE POLLS ARE TO OPEN AT 7AM AND WILL CLOSE NOT EARLIER THAN 7PM.

THE BUSINESS PORTION OF THE TOWN MEETING WILL BE HELD ON SATURDAY, MARCH 13TH, AT THE DEERFIELD COMMUNITY SCHOOL BEGINNING AT 9AM.

Given under our hands and seal, this 22nd day of February, in the year of our Lord nineteen hundred and ninety-nine.

James T. Alexander	Selectmen
Joseph E. Stone	
George H. Thompson, Jr.	of
Paul A. Asselin	
Warren A. Guinan	Deerfield

A True Copy,  
Attest:

James T. Alexander	Selectmen
Joseph E. Stone	
George H. Thompson, Jr.	of
Paul A. Asselin	
Warren A. Guinan	Deerfield



# THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Deerfield, in the County of Rockingham, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Deerfield Community School in said Deerfield, on Saturday, the thirteenth day of March, next at nine of the clock in the forenoon, to act upon the following subjects:

1. To see if the Town will vote to raise and appropriate the sum of One Million Five Hundred Fifty Five Thousand Dollars (\$1,555,000) for the purpose of constructing and equipping an Emergency Services/Town Office Building, to be located on Town owned property, on North Road (Map 04B Lot 001-001), such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept Federal, State or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes up to One Million Five Hundred Fifty Five Thousand Dollars (\$1,555,000) and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. **2/3 BALLOT VOTE REQUIRED**  
The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
2. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of constructing an Emergency Services/Town Office Building and to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000), to be placed in this fund and to authorize the Board of Selectmen to act as agents to expend funds as deemed necessary. The Selectmen recommend this Article. The Municipal Budget Committee does not recommend this Article.
3. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of a revaluation of the Town and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund and authorize the Board of Selectmen to act as agents to expend funds as deemed necessary. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
4. To see if the Town will vote to raise and appropriate the sum of Twenty Eight Thousand Five Hundred Dollars (\$28,500) for the purpose of software (appraisal, tax billing and collecting) and new hardware, printers and network to be installed in the Town Office's. Software-\$11,000; Hardware-\$17,500. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.

5. To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Two Hundred Dollars (\$11,200) for the purchase of 3 Portable Automatic Electronic Defibrillators. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
6. To see if the Town will vote to raise and appropriate the sum of Twenty Six Thousand Dollars (\$26,000) for the purpose of purchasing a new police cruiser and its associated equipment. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
7. To see if the Town will vote to raise and appropriate the sum of Forty Thousand Nine Hundred Ninety One Dollars (\$40,991) for the purchase of a new computer system, (CPU's, Monitors, File Server, Key Boards, Peripheral Equipment and Associated Software) to be utilized by the Deerfield Police Department, Deerfield Fire Department and the Deerfield Rescue Squad and to accept a Grant from the United States Department of Justice COPS More-98 Program in the amount of Thirty Thousand Seven Hundred and Forty Three Dollars (\$30,743) in partial offsetting funds, with the balance of Ten Thousand Two Hundred Forty Eight Dollars (\$10,248) to be raised through taxation. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
8. To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Dollars (\$1,200) to fund Traffic Safety/Prevention Patrols and to accept a Grant from the New Hampshire Highway Safety Agency in the amount of One Thousand Two Hundred Dollars (\$1,200) in offsetting Federal funds to offset the total cost of the project. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
9. To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred Dollars (\$3,200) for the purchase of a Moving Police Radar Unit and to accept a Grant from the New Hampshire Highway Safety Agency in the amount of One Thousand Six Hundred Dollars (\$1,600) in partial offsetting funds, One Thousand Six Hundred Dollars (\$1,600) to be raised through taxation. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
10. To see if the Town of Deerfield will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1500) to repair and upgrade the Mobile Video Unit purchased at the 1995 Town Meeting. **BY PETITION** The Budget Committee recommends this Article.
11. To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) for the purpose of rebuilding the pump on the 1975 tank truck. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
12. To see if the Town will vote to raise and appropriate the sum of Three Thousand Nine Hundred Fifty Dollars (\$3,950) to repair the Town Hall Chimneys. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.



13. To see if Town will vote to raise and appropriate the sum of Eight Thousand Eight Hundred Ninety Three Dollars (\$8,893) for the purpose of Town employee raises for salaries and wages. (This represents a 3% cost of living increase for full time and part time Town employees). The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.
14. To raise such sums of money as may be necessary to defray Town Charges for the ensuing year and make appropriations of the same.
15. To see if the Town will vote to accept title to a building located in Deerfield Center, known as the Center Fire Station, and the land it sits upon, from the Deerfield Volunteer Fire Association, Inc.
16. To see if the Town will vote to authorize the Board of Selectmen to establish and administer a user fee system for the use of the Town's solid waste disposal facility in order to offset the cost of disposal of the Town's solid waste, in accordance with RSA 41:9-a.
17. To see if the Town will vote to authorize the Select Board to establish and administer a user fee system, such as a pay per bag program, to offset the cost of disposal of the Town's solid waste. **BY PETITION**
18. To see if the Town will vote pursuant to RSA 80:42 and 80:80 to authorize the Selectmen to dispose of property acquired by tax deed and tax liens after March 13, 1999, by public auction, advertised sealed bids or otherwise as justice may require. This authority shall continue indefinitely, until rescinded.
19. To see if the Town will request the State increase the speed limit to 45 mph on Route 107 from the Deerfield/Epsom Town Line to the intersection of Meetinghouse Hill and James City Roads; the speed limit to remain 35 mph proceeding Southerly from the intersection of Meetinghouse Hill and James City Roads to the intersection of Routes 43 and 107; Increase the speed limit to 45 mph from the intersection of Routes 43 and 107 to the Deerfield/Raymond Town Line; The speed limit to remain the same, on Route 43, from the intersection of Routes 43 and 107 towards Candia.
20. To see if the Town will vote pursuant to RSA 80:42 and 80:80 to authorize the Selectmen to dispose of the following parcels (Maps and Lots) 002-011, 008-131, 009-100, 006-061-T, 007-050, 013-008-T, 007-093, 005-013, 012-62-T, 007-151-K, 006-066, 001-047, 04B-001-1, 04B-005, 04B-012, 04B-013, 008-083-H, 008-083-G, 008-083-I, 007-058-A2, 001-017-TT, acquired by Tax Deed or Deeded to the Town prior to January 1, 1999, through a sealed bid process and/or auction.
21. To transact any other business that may legally come before this Meeting.

Given under our hands and seal, this 22nd day of February, in the year of our Lord nineteen hundred and ninety nine.

James T. Alexander	Selectmen
Joseph E. Stone	
George H. Thompson, Jr.	of
Paul A. Asselin	
Warren A. Guinan	Deerfield

A True Copy,  
Attest:

James T. Alexander	Selectmen
Joseph E. Stone	
George H. Thompson, Jr.	of
Paul A. Asselin	
Warren A. Guinan	Deerfield

1                    2                    3                    4                    5                    6                    7                    8                    9

ACCT. #                    PURPOSE OF APPROPRIATIONS                    WARR.                    ART.#                    Appropriations                    Actual                    SELECTMEN'S APPROPRIATIONS                    BUDGET COMMITTEE'S APPROPRIATIONS

(RSA 32:3,V)                    Prior Year As                    Expenditures                    Prior Year                    ENSURING FISCAL YEAR                    ENSURING FISCAL YEAR

RECOMMENDED                    NOT RECOMMENDED                    RECOMMENDED                    NOT RECOMMENDED

GENERAL GOVERNMENT

4130-4139	Executive		180,410.00	170,753.00	203,177.00	203,177.00	203,177.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4140-4149	Election, Reg. & Vital Statistics		13,675.00	7,969.00	7,450.00	7,450.00	7,450.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4250-4151	Financial Administration		10,400.00	7,332.00	11,001.00	11,001.00	11,001.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4152	Revaluation of Property		47,000.00	36,179.00	22,084.00	22,084.00	22,084.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4153	Legal Expenses		20,000.00	6,541.00	30,000.00	30,000.00	30,000.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4155-4159	Personnel Administration		29,000.00	26,770.00	29,300.00	29,300.00	29,300.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4191-4193	Planning & Zoning		20,450.00	17,501.00	21,940.00	21,940.00	21,940.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4194	General Government Buildings		87,675.00	85,803.00	91,651.00	91,651.00	91,651.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4195	Cemeteries		10,600.00	10,154.00	8,600.00	8,600.00	8,600.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4196	Insurance		105,000.00	83,012.00	94,970.00	94,970.00	94,970.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4197	Advertising & Regional Assoc.		1,300.00	1,359.00	1,450.00	1,450.00	1,450.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4199	Other General Government							XXXXXX	XXXXXX	XXXXXX	XXXXXX

PUBLIC SAFETY

4210-4214	Police		238,855.00	248,894.00	255,052.00	255,052.00	255,052.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4215-4219	Ambulance		3,500.00	3,500.00	4,000.00	4,000.00	4,000.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4220-4229	Fire		41,235.00	42,852.00	43,460.00	43,460.00	43,460.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4240-4249	Building Inspectiooc		11,238.00	17,169.00	32,751.00	32,751.00	32,751.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4290-4298	Emergency Management		1,750.00	1,773.00	2,270.00	2,270.00	2,270.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4299	Other (Including Communications)							XXXXXX	XXXXXX	XXXXXX	XXXXXX

AIRPORT/AVIATION CENTER

4301-4309	Airport Operations							XXXXXX	XXXXXX	XXXXXX	XXXXXX
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HIGHWAYS & STREETS

4311	Administration		596,104.00	449,456.00	541,630.00	541,630.00	541,630.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4312	Highways & Streets							XXXXXX	XXXXXX	XXXXXX	XXXXXX
4313	Bridges		1,500.00	0.00	500.00	500.00	500.00	XXXXXX	XXXXXX	XXXXXX	XXXXXX



1 2 3 4 5 6 7 8 9

ACCT. # PURPOSE OF APPROPRIATIONS WARR. ART.# Appropriations Prior Year As Expenditures Prior Year Actual Expenditures

1 2 3 4 5 6 7 8 9

BUDGET COMMITTEE'S APPROPRIATIONS

RECOMMENDED NOT RECOMMENDED RECOMMENDED NOT RECOMMENDED

RECOMMENDED NOT RECOMMENDED

HIGHWAYS & STREETS cont.

4316	Street Lighting												
4319	Other												

SANITATION

4321	Administration		170,601.00	166,818.00	180,751.00	180,751.00	180,751.00						
4323	Solid Waste Collection												
4324	Solid Waste Disposal												
4325	Solid Waste Clean-up												
4326-4329	Sewage Coll. & Disposal & Other												

WATER DISTRIBUTION & TREATMENT

4331	Administration												
4332	Water Services												
4335-4339	Water Treatment, Conserv. & Other												

ELECTRIC

4351-4352	Admin. and Generation												
4353	Purchase Costs												
4354	Electric Equipment Maintenance												
4359	Other Electric Costs												

HEALTH/WELFARE

4411	Administration		7,475.00	10,167.00	10,075.00	10,075.00	10,075.00						
4414	Pest Control												
4415-4419	Health Agencies & Hosp. & Other		16,951.00	16,752.00	17,714.00	17,714.00	17,714.00						
4441-4442	Administration & Direct Assaist.		24,000.00	3,432.00	24,000.00	24,000.00	24,000.00						
4444	Intergovernmental Welfare Pymnts												
4445-4449	Vendor Payments & Other												



Budget - Town of Deerfield FY 1999

MS-7

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS WARR. # ART. # Approved by DRA Actual Expenditures Prior Year RECOMMENDED NOT RECOMMENDED RECOMMENDED NOT RECOMMENDED BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR ENSUING FISCAL YEAR NOT RECOMMENDED

(RSA 32:3,V)

ACCT. #	1	2	3	4	5	6	7	8	9
	OPERATING TRANSFERS OUT cont.								
					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Electricio-								
	Airport-								
4915	To Capital Reserve Fund								
4916	To Exp.Tr.Fund-except #4917								
4917	To Health Maint. Trust Funds								
4918	To Nonexpendable Trust Funds								
4919	To Agency Funds								
				1,990,114.00	1,760,687.00	1,978,028.00	0.00	1,945,528.00	32,500.00
	SUBTOTAL 1								

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	WARR. ART. #	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year		RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
1		3	4	5		6	7	8	9
	Safety Complex	1				1,555,000.00		1,555,000.00	
	Capital Reserve Fund/Safety Comple	2				150,000.00		0.00	150,000.00
	Capital Reserve Fund/Revaluation	3				50,000.00		50,000.00	
	Upgrade Mobile Video Unit	10						1,500.00	
	<b>SUBTOTAL 2 RECOMMENDED</b>		<b>XXXXXXXXXXXX</b>	<b>XXXXXXXXXXXX</b>		1,755,000.00	<b>XXXXXXXXXXXX</b>	1,606,500.00	<b>XXXXXXXXXXXX</b>

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

Individual warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	WARR. ART. #	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year		RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
1		3	4	5		6	7	8	9
	GSW Building / Water	2			10,000.00				
	FD/1975 Tank Truck	3			3,500.00				
	Safety Complex/Option 3 *	5			4,761.00				
	Parks & Recreation/Land Purchase	6			0.00				
	Zoning/Subdivision Regulations	8			0.00				
	Town Employee Rates **	9			0.00				
	Hardware/Software Town Offices	4				28,500.00		28,500.00	
	3 Portable Electronic Defibrillato	5				11,200.00		11,200.00	
	Police Cruiser	6				26,000.00		26,000.00	
	Computer System (Police, Rescu, F	7				40,991.00		40,991.00	
	Traffic Safety/Prevention Patrols	8				1,200.00		1,200.00	
	Moving Police Radar	9				3,200.00		3,200.00	
	Rebuilding Pump on 1975 Tank Truck	11				1,000.00		1,000.00	
	Repair Town Hall Chimneys	12				3,950.00		3,950.00	
	Town Employee Raises 3*	13				8,893.00		8,893.00	
	<b>SUBTOTAL 3 RECOMMENDED</b>		<b>XXXXXXXXXXXX</b>	<b>XXXXXXXXXXXX</b>		124,934.00	<b>XXXXXXXXXXXX</b>	124,934.00	<b>XXXXXXXXXXXX</b>

\* 1998-99 Encumbered Funds \$4,000

\*\* Funds were expended through budget line items

**Budget - Town/City of Deerfield FY 1999**

**MS-7**

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes		20,000.00	50,125.00	30,000.00
3180	Resident Taxes				
3185	Timber Taxes		5,000.00	30,761.00	10,000.00
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		50,000.00	66,033.00	45,000.00
	Inventory Penalties				
	Excavation Tax (\$.02 cents per cu yd)				
	Excavation Activity Tax				4,500.00
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		8,000.00	18,634.00	10,000.00
3220	Motor Vehicle Permit Fees		307,000.00	363,173.00	350,000.00
3230	Building Permits		6,000.00	10,446.00	10,000.00
3290	Other Licenses, Permits & Fees		12,000.00	9,344.00	8,000.00
3311-3319	FROM FEDERAL GOVERNMENT		32,900.00	36,190.00	50,000.00
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		21,190.00	21,850.00	21,850.00
3352	Meals & Rooms Tax Distribution		35,668.00	50,465.00	35,668.00
3353	Highway Block Grant		89,500.00	89,521.00	87,218.00
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		3,265.00	3,794.00	3,265.00
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		99,680.00	62,256.00	98,710.00
3379	FROM OTHER GOVERNMENTS		7,000.00	7,572.00	7,000.00
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		10,500.00	31,790.00	15,000.00
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property				
3502	Interest on Investments		30,000.00	71,238.00	30,000.00
3503-3509	Other		75,000.00	105,563.00	60,000.00
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

**Budget - Town/City of Deerfield FY 1999**

**MS-7**

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds		9,100.00	11,325.00	10,000.00
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			821,803.00	1,060,080.00	886,211.00

**\*\*BUDGET SUMMARY\*\***

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	1,978,028.00	1,945,528.00
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	1,755,000.00	1,606,500.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)	124,934.00	124,934.00
TOTAL Appropriations Recommended	3,857,962.00	3,676,962.00
Less: Amount of Estimated Revenues & Credits (from above, column 6)	886,211.00	886,211.00
Estimated Amount of Taxes to be Raised	2,971,751.00	2,790,751.00





**Town of Deerfield**  
**Town Meeting--Election Portion**  
**March 10, 1998**

Moderator, Jonathan Hutchinson, read the Warrant, gave instructions to the voters, indicated the Absentee List was posted and those ballots would be cast after 2:00PM.

Ballot Boxes were shown to be empty and resealed.

Election Officials present were: Moderator, Jonathan Hutchinson, assisted by Assistant Moderators, George Owen, James D'Alessio and Malcolm Cameron; Town Clerk/Tax Collector, Cynthia E. Heon; assisted by Deputy Town Clerk/Tax Collector, Jeanette Foisy and Election Assistants, Diana Stevens, Ruth Sanborn, Barbara Sundstrom and Karen Mailhot; From the Inspectors of Election, Nettie Farr, Joanne Wasson, Irene Shores, Barbara Daley and Jennie Owen: Supervisors of the Checklist, Chairman, George Putnam, Willis Rollins, Jr., Harriet Cady and assisted by Roger King; Board of Selectmen, James Alexander, Chairman; Donald F. Smith, Vice Chairman; Robert Sanborn and Frank Bioteau, Selectmen.

Gatekeeper for this Election was Chief Robert Wunderlich.

7:00AM           The Polls were declared open by the Moderator and the balloting began.

2:00PM           Absentee Ballots were begun.

100	Absentee Ballots
54	Absentee Ballots Mailed
54	Absentee Ballots Returned
53	Absentee Ballots Cast
1	Absentee Ballot Canceled
46	Absentee Ballots Not Sent

2:50PM           Absentee Ballots were Completed.

7:00PM           Moderator, Jonathan Hutchinson, declared the polls closed.

The Counting of the Ballots began Immediately.

Serving as Inspectors of Elections to count ballots were: Ella Sawyer, Brenda Chalbeck, Roger Hartgen, Richard Granger, George Keech, Marianne Taylor, Jeff Shute, Debra Clark, Claude Daley, Joseph Dubiansky, Mary Averka, Evelyn Cronyn, Amy Marquis, Joan Mountford, Philip Bilodeau, Robert VanWinkle, Joe Sears and George Clark.

The Moderator announced the following dates of importance.

March 13	Last Day to Request a Recount
March 14	Town Meeting--Business Portion 9:00AM Deerfield Community School
March 17	Last Day to Request a Recount of a Ballot Question
March 20	Last Day to Remove Political Advertising

Registered Voters	2361
Regular Ballots Cast	809
Absentee Ballots Cast	53
Voter Turnout	37%

The results of the Town Ballot (Officers to be Elected) were read by the Moderator.

For Selectmen for Three Years (Vote for Two)

Paul A. Asselin	459
Harriet E. Cady	332
Warren A. Guinan	409
Renee D. Phaneuf	118
Brenda D. Wilson	118

and, Paul A. Asselin and Warren Guinan having a plurality of all votes cast, were declared elected for a three year term.

For Selectmen for One Year (Vote for One)

Joseph E. Stone	661
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and, Joseph E. Stone having a plurality of all votes cast, was declared elected for a one year term.

For Moderator for Two Years (Vote for One)

Jonathan W. Hutchinson	719
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and, Jonathan W. Hutchinson having a plurality of all votes cast, was declared elected for a two year term.

For Supervisor of the Checklist for Six Years (Vote for One)

Willis "Bud" Rollins, Jr.	720
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and, Willis "Bud" Rollins, Jr. having a plurality of all votes cast, was declared elected for a six year term.



For Highway Agent for One Year (Vote for One)  
David P. Twombly 364

Write-Ins  
Fred Palmer 415

and, Fred Palmer having a plurality of all votes cast, was declared elected for a one year term.

For Trustee of Trust Funds for Three Years (Vote for One)  
Dwight D. Barnes 734

and, Dwight D. Barnes having a plurality of all votes cast, was declared elected for a three year term.

For Trustee of Trust Funds for Two Years (Vote for One)  
Raymond F. Sundstrom 639

and, Raymond F. Sundstrom having a plurality of all votes cast, was declared elected for a two year term.

For Trustee of Trust Funds for One Year (Vote for One)  
T.J. Shaughnessy 665

and, T.J. Shaughnessy having a plurality of all votes cast, was declared elected for a one year term.

For Water Commissioner for Three Years (Vote for One)  
Waldo H. Twombly, Jr. 688

and, Waldo H. Twombly, Jr. having a plurality of all votes cast, was declared elected for a three year term.

For Library Trustees for Three Years (Vote for Three)  
Walter J. Kutylowski 641  
William H. Mountford 610  
Mary L. Spindel 682

and, Walter J. Kutylowski, William H. Mountford and Mary L. Spindel having a plurality of all votes cast, were declared elected for a three year term.

For Overseer of Welfare for One Year (Vote for One)

Write-Ins

Wendy Margelot	22
Carol Owen	9

and, Wendy Margelot having a plurality of all votes cast, was declared elected for a one year term.

For Planning Board Member for Three Years (Vote for One)

Robert J. Urbanowski	480
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and, Robert J. Urbanowski having a plurality of all votes cast, was declared elected for a three year term.

For Planning Board Member for One Year (Vote for One)

Write-Ins

George Thompson	175
James Morton	19

and, George Thompson having a plurality of all votes cast, was declared elected for a one year term.

For Municipal Budget Committee for Three Years (Vote for Three)

Elizabeth "Libby" Birnie	437
Kevin R. Chalbeck	369
Bruce E. Fligg	268
Thomas A. Foulkes	445
Constantinos Mokas	159
Robert "Andy" Robertson	410

and, Elizabeth "Libby" Birnie, Thomas A. Foulkes and Robert "Andy" Robertson having a plurality of all votes cast, were declared elected for a three year term.

The results of the Official Ballot Question is as follows:

**Shall we adopt the provisions of RSA 40:13 to allow Official Ballot Voting on all issues before the Town of Deerfield? (By Petition)**

Yes	345	No	289
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Moderator, Jonathan, stated there were 634 ballots cast on the question. 380 votes were needed for the 3/5 majority (60%) was need for the question to pass. The final percentage was less than 55%. The Moderator declared the question had failed.

The results of the Proposed Amendments to the Deerfield Zoning Ordinances, March 10, 1998 are as follows:

**Article No. 1**

Are you in favor of the adoption of amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article III, Section 320.6 to permit an increase in the number of employees in a home occupation by special exception rather than by variance.

YES	523	NO	276
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**Article No. 2**

Are you in favor of the adoption of amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article II, Section 204.1 by adding subparagraph 17 and Article III, Section 320 by adding subparagraph 9 to require home occupations that generate hazardous waste to comply with applicable State and Federal law and to obtain a special exception from the Board of Adjustment.

YES	604	NO	213
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**Article No. 3**

Are you in favor of the adoption of amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article IV, Section 4040 and Article VI, Section 602 to replace the term "travel trailer" with a newly defined term "recreational vehicle": to make clear that each lot is limited to one recreational vehicle as a temporary residence: and to required that vehicle comply with lot setback requirements.

YES	590	NO	224
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**Article No. 4**

Are you in favor of the adoption of amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article V, Section 602 to change the definition of "Bed and Breakfast: to update the required fire protection standards by reference to the most recent versions of the BOCA National Building Code and NFPA 101 Life Safety Code.

YES 556 NO 237

**Article No. 5**

Are you in favor of the adoption of amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article VII, Section 702(A)(3) to make the abutter notice of building permit applications apply to all construction, and to require filing copies of the notice letter and certified mail receipts with the Building Inspector.

YES 348 NO 464

**Article No. 6**

Are you in favor of the adoption of amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend the Town of Deerfield Building Code by deleting the BOCA Building Code, 1984, Ninth Edition, 1984, and adopting the BOCA National Building Code, 1996, Thirteenth Edition, and the procedure for simplified adoption of updates or revisions under RSA 674:52.

YES 552 NO 214

The results of the Deerfield School District Ballot were announced by the School District Moderator, James P. D'Alessio.

For School District Moderator for One Year (Vote for One)

Douglas Leavitt 722

and, Douglas Leavitt having a plurality of all votes cast, was declared elected for a one year term.

For School District Clerk for One Year (Vote for One)

Sonia Rogers 681

and, Sonia Rogers having a plurality of all votes cast, was declared elected for a one year term.

For School District Treasurer for One Year (Vote for One)

Cynthia E. Tomilson 768

and, Cynthia E. Tomilson having a plurality of all votes cast, was declared elected for a one year term.

For School Board Member for Three Years (Vote for One)

Kevin J. Barry 557

Karen Ann Cote 212

and, Kevin J. Barry having a plurality of all votes cast, was declared elected for a one year term.

The results of the Official Ballot Question is as follows:

**By Petition, pursuant to RSA 40:14, shall we adopt the provisions of RSA 40:13 to allow voting by Official Ballot on all issues for the School District of the Town of Deerfield?**

YES	422	NO	352
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Moderator, James D'Alessio, stated there were 794 ballots cast on the question. 3/5 majority (60%) was needed for the question to pass. The final percentage did not reach 60%. The Moderator declared the question had failed.

The Town Ballot Box was sealed at 11:35PM. The Moderator declared the Meeting adjourned at 11:40PM.

**NOTE:** A complete list of Write-Ins for the Town Officers are available at the Town Clerk/Tax Collector's Office.

**NOTE:** Write-Ins for the School District filed with the School District Clerk.

A True Record,

Attest:

Cynthia E. Heon  
Town Clerk/Tax Collector

**TOWN OF DEERFIELD**  
**TOWN MEETING—BUSINESS PORTION**  
**March 14, 1998**  
**MINUTES**

Town Moderator, Jonathan Hutchinson, called the Town Meeting, Business Portion, to Order at 9:00AM, on Saturday, the Fourteenth day of March, Nineteen Hundred Ninety Eight.

Moderator Hutchinson welcomed everyone to the Meeting. It was announced there would be no smoking in the building, fire exits and telephones were pointed out.

The assembly rose for the Pledge of Allegiance to the Flag.

Town Officials seated before the Meeting were introduced: David Connell, Town Counsel; James Alexander, Chairman of the Board of Selectmen, Donald Smith, Vice Chairman; Frank Bioteau and Robert Sanborn, Selectmen; James D'Alessio and Cynthia Bioteau, Assistant Moderators; Town Clerk/Tax Collector, Cynthia Heon; Deputy Town Clerk/Tax Collector, Jeanette Foisy; Andrea Lajoie, Assistant to the Town Clerk; George Putnam, Chairman of the Supervisors the Checklist, Willis Rollins, Jr. and Harriet Cady, Supervisors of the Checklist; Joanne Wasson, Debby Clark, Irene Shores and Nettie Farr, Ballot Clerks; George Owen, Assistant Moderator on the Floor; Philip Bilodeau, George Clark, Kevin Barry, Joseph Dubiansky, Kevin Chalbeck, Charles Schack, Elizabeth Wunderlich and George Keech, Inspectors of Elections.

Moderator Hutchinson stated, on Tuesday March 10<sup>th</sup>, the local elections were held. These public offices require a lot of time, attention and work. Too often, the jobs are thankless and criticized. Moderator Hutchinson expressed appreciation to all the candidates for their willingness to serve.

Elected Town Officials will come forward, to take the Oath of Office, immediately following the adjournment of this Meeting. Once sworn in, they will officially assume their positions. The Moderator then read the election results.

Moderator, Jonathan Hutchinson, recognized Chairman of the Board of Selectmen, James Alexander. Chairman Alexander acknowledged Donald Smith, Frank Bioteau and Richard Mailhot (Mr. Mailhot could not be present) for the time they served the community as members of the Board of Selectmen. Chairman Alexander told the Meeting their expertise will be sorely missed. There was a round of applause.

The Rules of the Meeting were reviewed. The Moderator reminded everyone, in order to vote, they needed to check in with the Ballot Clerks, receive a voting card and sheet of ballots. Non-Voters should be seated in the designated area. Exceptions would be members of the press and the Assistant to the Town Clerk, Andrea Lajoie.



The Rules of this Meeting will be Robert's Rules of Order, as modified by the Moderator, in accordance with the Laws of the State of New Hampshire.

Articles will be read, a Motion and a Second sought. The maker of the Motion will speak and then all others. Speakers should approach a microphone. All remarks are being recorded to assist the Clerk in making an accurate record of the Meeting. Speakers will be allowed three minutes. Each person will have a first turn before a previous speaker has a second turn. The speaker may address the current, pending question or may move to Close Debate but cannot do both in the same turn. A Secret Ballot is permissible when requested by five members, in writing, prior to a Hand Vote. Otherwise, the Vote will be taken by a show of Voting Cards. If a clear majority cannot be determined, the Moderator will move to a Division and the raised cards will be counted. Seven members, who question a Non-Ballot Vote immediately following the announcement of the results, may request a written Ballot Vote. Five voters may request a Recount of a written Ballot Vote provided the margin is not more than 10 percent of the total votes cast. The Recount takes place immediately following the announcement.

The Moderator reminded the Meeting to rise, for a Point of Inquiry, if an explanation is needed or something is unclear.

Rulings of the Moderator are subject to appeal by any member. An appeal must be made immediately following the ruling. A second is required. Members then vote to sustain or reverse the ruling.

Moderator, Jonathan Hutchinson, directed everyone to the business of the day, The Warrant.

#### **ARTICLE 1**

**To hear the reports of Committees, Commissions or Officers chosen, and to pass any vote relating thereto.**

Chairman of the Board, James Alexander, moved to Table Article 1. Seconded by Selectman, Frank Bioteau.

Chairman Alexander said the purpose of Tabling Article 1 provides an opportunity for the Safety Complex Study Committee to give a report prior to Article 5.

The Moderator polled the members of the Meeting to see if there was any objection to Tabling Article 1 for the purpose stated. There was no objection. **ARTICLE 1 is TABLED BY UNANIMOUS CONSENT.**

## **ARTICLE 2**

**To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to bring the G. B. White Building, public water supply, into compliance with Department of Environmental Services regulations (Work will include: A pump house, well casing above ground, metering system and new air compressor). The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.**

Chairman of the Board, James Alexander, moved Article 2 be adopted as written.  
Seconded by George Keech.

Chairman Alexander deferred to Selectman Bioteau for the explanation of the Article. Selectman Bioteau explained a Department of Environmental Services Survey, done in November of 1997, showed deficiencies in the water supply. During heavy rain storms, water seeps into the pump house and around the well head and contamination occurs. To remedy this, the well casing will be brought above ground, a metering system and other items will be installed and a new pump house built over it.

John Pfeiffer asked if it was possible to obtain a Profit and Loss Statement on the building. Selectman Bioteau responded the revenue from rents was approximately \$53,000 and there were about \$75,000 in expenses, net result, a loss. With consideration given for the Town Offices and Police Department, it is a break even situation. Donald Gorman asked whether rental funds were dedicated to the building. Chairman Alexander answered, the rental income goes to the General Fund.

Discussion ended and the Moderator called for the Vote on **ARTICLE 2**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 2 is adopted in the amount of \$10,000.

## **ARTICLE 3**

**To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) for the purpose of refurbishing the 1975 Tank Truck. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.**

Chairman of the Board, James Alexander, moved Article 3 be adopted as written.  
Seconded by George Keech.

Chairman Alexander deferred to Mark Tibbetts, Fire Chief. Chief Tibbetts said the purpose of the funds is to refurbish the 1975 Tank Truck. He further explained matching funds, from the Deerfield Volunteer Fire Association, are available.

There was no discussion. The Moderator called for the Vote on **ARTICLE 3**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 3 is adopted in the amount of \$3,500.

#### **ARTICLE 4**

**To see if the Town will vote to raise and appropriate the sum of Two Thousand Four Hundred Dollars (\$2,400) to fund Traffic Safety/Prevention Patrols and to accept a grant from the New Hampshire Highway Safety Agency in the amount of Two Thousand Four Hundred Dollars (\$2,400) in off-setting Federal Funds. This funding will cover operations in Phase I and Phase II of the project which will run from May through October,1998. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.**

The Moderator recognized Police Chief, Robert Wunderlich. Chief Wunderlich requested Article 4 be withdrawn. The Moderator questioned the purpose of withdrawing Article 4. Chief Wunderlich explained the extra patrols caused overtime and there has been difficulty getting Officers to fill the patrols. Since it is the Selectmen's Warrant, the Moderator noted they would have to be in agreement to withdraw Article 4. Chairman Alexander stated there was no objection from the Board of Selectmen. The Moderator asked the Meeting if there was any objection to the withdrawal of Article 4. Seeing none, Moderator, Jonathan Hutchinson, declared **ARTICLE 4 WITHDRAWN.**

The Moderator recognized Chairman of the Board, James Alexander. Chairman Alexander asked Article 1 be taken from the Table. Seconded by Selectman, Donald Smith. Chairman Alexander said the purpose of taking Article 1 from the Table is to hear the Report of the Safety Complex Study Committee. The Moderator asked the Meeting if there was any objection. Hearing none, the Moderator declared **ARTICLE 1 BE TAKEN FROM THE TABLE.**

James Morton, a member of the Safety Complex Study Committee, came forward to give the Report. Mr. Morton listed the other members of the Committee: Fire Chief, Mark Tibbetts; Police Chief, Robert Wunderlich; Rescue Squad, Rod Swanson; Selectman, Donald Smith and Ray Heon.

The Committee's Charter, Mr. Morton said, was to look at the current facilities of the Police Department, Fire Department and Rescue Squad. Next, a determination would be made as to the best facility that would sustain those departments for the next 20 years or more. Once in place, the plans were to be presented to the Board of Selectmen and the Town of Deerfield.

Mr. Morton described each present facility. Rescue: Occupies a room in the G. B. White Building, rescue vehicle is parked outside and oxygen is stored in a cold area. Police Department: Occupies a room in the center section of the G. B. White Building, an additional room for evidence and vehicles are outside. Fire Department: There is difficulty moving vehicles in and out of the building, new vehicles are required to be custom fit to the building and there is limited space for supplies. The Committee felt the most cost effective approach would be to house all these Departments in one building.



Mr. Morton told the Meeting the following sites were visited by the Committee: Land behind the existing Firehouse, the Lindsay Building, the Bicentennial Field area, the G. B. White Building, land around the Town Hall and a parcel of Town owned land across from Mr. Mike's Store. The G. B. White Building and the Town owned land were the two options chosen by the Committee.

Mr. Morton described how the proposed facility would fit into the G. B. White Building. Town Administration moves to the front, a new driveway is constructed at the back of the building and some renovations inside would be necessary. The costs are not finalized but it was estimated this option was only good for five to ten years.

The 12 acre parcel of Town owned land, across from Mr. Mike's, was suitable for expansion for the next 20 years and provided space for a Town Administration Building, if needed, in the future. Mr. Morton said the Committee had considered a two-story structure and costs were not finalized for this option either.

In fairness to the citizens of Deerfield, the Committee brought both options to the Town for consideration. Mr. Morton indicated ways to offset costs (A barn raising, donations of equipment and possibly materials) were considered. The funding in this Article allows the Committee to proceed with engineering and permitting processes.

The Safety Complex Study Committee favors the 12 acre site and the new facility. If tenants are removed from the G. B. White Building, it leaves them with no place to go. The G. B. White Building was considered only a short term remedy. This was not a short term project but would develop slowly over several years.

## **ARTICLE 5**

**To see if the Town will vote to raise and appropriate funds for one (1) of the following options:**

**A. Option 1-Sixteen Thousand Five Hundred Dollars (\$16,500) for engineering, design and other necessary preliminary studies needed to convert the G. B. White Building into a combination Emergency Services Facility and Town Offices Building or;**

**The Selectmen recommend this Article. The Municipal Budget Committee does not recommend this Article.**

**B. Option 2-Sixteen Thousand Five Hundred Dollars (\$16,500) for engineering, design and other necessary preliminary studies which may be needed to construct an Emergency Services Facility on Map 004B Lot 001-001 (12+/- acres of Town owned land) on North Road or;**

**The Selectmen recommend this Article The Municipal Budget Committee does not recommend this Article.**

**C. Option 3-Five Thousand Dollars (\$5,000) for further study and evaluation of an Emergency Services Facility and site for same. The Selectmen recommend this Article. The Municipal Budget Committee does not recommend this Article.**

The Moderator recognized Chairman of the Board, James Alexander. Chairman Alexander moved Article 5, "B", Option 2, as written. Seconded by Police Chief, Robert Wunderlich. The Moderator announced it was moved and seconded to adopt Article 5, in the language of "B", as written.

Chairman Alexander stated, after hearing the report of the Safety Complex Study Committee, the Selectmen felt "B", Option 2, utilizing Town owned land rather than disrupting the G. B. White Building, was the better option. He said, not mentioned, but relative to this option, was the considerable amount of gravel on this land.

Andy Robertson, Chairman of the Municipal Budget Committee (MBC), read the results of the Vote on Article 5--"A" 0-9; "B" 0-9 and "C" 0-9 indicating the MBC did not recommend any option in Article 5. Chairman Robertson said the amount of long term debt presently outstanding and lack of information regarding the cost of each option led to these votes.

Warren Billings, President of the Deerfield Volunteer Fire Association, spoke representing the Association. He said this facility was being looked into either, in part or wholly, to alleviate the Rescue Squad's problems. With reference to the Fire Department, Mr. Billings said, in the year of 1999, a Pumper, which would replace two pumpers currently in service, would be purchased. This would free up space in the Fire Station. Mr. Billings said, while the Fire Station is cramped, with fore thought and planning, it is a workable situation.

Warren Billings continued to speak to the issue as a taxpayer. He said in the nineteen years he has been on the Fire Department many challenges have been presented. Although he identifies with the needs of the Police Department, he felt space can be achieved in a resourceful and efficient manner. He did not believe Police Vehicles needed to be housed. As he addressed the Rescue Squad's problems, Mr. Billings said the previous vehicle did fit in the Fire Station. When the new vehicle was purchased, the size of the vehicle should have been considered. As his comments concluded, Mr. Billings said the G. B. White Building should be utilized and house a portion of the Police Department and Rescue Squad.

Warren Billings, moved to **REPLACE THE LANGUAGE IN "B", OPTION 2 WITH "A" OPTION 1** and **INSERT IN THE SECOND SENTENCE AFTER "CONVERT" AND BEFORE "THE" the words "A PORTION OF" and AFTER THE WORD "FACILITY" ADD "POLICE, RESCUE"**. Seconded by Walter Hooker.



Police Chief, Robert Wunderlich, spoke of this approach as being a Band-Aid approach. Emily Moore thought the issues were strictly timing and clarity. The Fire Department and the Committee did not seem to be in agreement and it is unclear as to what the options should be. Commenting on another area of this study, Ms. Moore hoped, if the site across the road from Mr. Mike's was considered, it be done in concert with the Conservation Commission. Warren Billings stated the Band-Aid approach is New England, small town America, and he felt it is what works. George Humphrey spoke of the need for more discussion, study and planning. Paul Asselin said the center of Town is the right place for the Town Offices. A consolidation would further maximize the emergency services. It was Mr. Asselin's opinion the Town should not be landlords.

Discussion ended and the Moderator called for the Vote to **REPLACE THE LANGUAGE IN ARTICLE 5, "B", OPTION 2 WITH "A", OPTION 1, AND AMEND THE LANGUAGE AS PREVIOUSLY STATED.** The Moderator called for the vote **"A", OPTION 1, AS MODIFIED.** It was a **HAND VOTE** in the **NEGATIVE.** The motion does not carry. The **AMENDMENT IS DEFEATED.**

Back to the Main Motion, Article 5, "B", Option 2, as written. The Moderator recognized Joe Stone. Mr. Stone inquired, under Article 9 last year, \$500 was appropriated and he questioned how much was spent. Chief Wunderlich stated \$396 was used for a mailing. Mr. Stone did not think \$16,500 should be appropriated until everyone was sure who would occupy the facility. It seemed more prudent to wait until all emergency services were on the same wave length.

Joe Stone moved to **SUBSTITUTE THE LANGUAGE IN ARTICLE 5, "B", OPTION 2, WITH "C", OPTION 3.** Seconded by Gary Roberge. The Moderator called for the Vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

Joe Stone made a motion to **AMEND ARTICLE 5, "C", OPTION 3, FROM \$5,000 TO \$3,000.** Seconded by Gary Roberge.

Harriet Cady wanted to know the purpose of the funds. Chairman of the Board of Selectmen, James Alexander, explained the funds would go towards further engineering studies to arrive at firm costs. Mrs. Cady felt the Master Plan was an important tool to be used when researching this kind of project. She suggested leaving a \$1, in a Line Item, for the Committee to work from.

Chief of Police, Robert Wunderlich, explained the Committee was made up of Police, Fire, Rescue and citizens who volunteered. They did agree on the options presented today. A minimal amount of money was spent and this was to provide the community with information. During the upcoming year, experts would be brought in to assist the Committee further.



The Moderator recognized Joe Stone for the purpose of withdrawing his **AMENDMENT TO REDUCE THE AMOUNT OF \$5,000 TO \$3,000**. Moderator Hutchinson stated the Amendment could not be withdrawn without the permission of the assembly and asked the if there was any objection. Hearing **NO OBJECTION**, the Amendment is **WITHDRAWN BY UNANIMOUS CONSENT OF THE BODY**.

Donald Gorman moved to **AMEND BY REDUCING** the amount from **\$5,000** in Article 5, "C", Option 3, **TO \$1**. Seconded by Josh Freed.

Mr. Gorman said funds could be shifted from another area of the Budget, if needed. Chairman Alexander stated funding was not available within the Budget. Chairman Alexander spoke for the present Board and the on-coming Board, saying, to not fund further study sends the message the Meeting did not wish for the project to continue. James Morton said there is a need for further study, "C", Option 3, allows the process to go on. Warren Billings told the Meeting the study was done, as a good faith effort, because the Townspeople chose to address the issue. Therefore, funding it for only \$1 would be inappropriate.

The Moderator called for the Vote on the **AMENDMENT TO REDUCE ARTICLE 5, "C", Option 3, from \$5,000 to \$1**. It was a **HAND VOTE** in the **NEGATIVE** and so declared. **THE AMENDMENT IS DEFEATED**.

Back to the Main Motion, Article 5, "C", Option 3.

Moderator, Jonathan Hutchinson, stated a request for a Secret Ballot Vote on Article 5 had been filed. The Inspectors of Elections were called forward, instructions given for the Secret Ballot Vote and the Ballot Boxes shown to be empty. The Moderator designated Ballot "A" as the Ballot to be used for this Vote. Article 5, "C", Option 3, was re-read and the Voting began.

The results of the **SECRET BALLOT VOTE** (Ballot "A" designated) on **ARTICLE 5, IN THE LANGUAGE OF "C", OPTION 3**, were announced.

**YES 136 NO 65**

It was a Vote in the **AFFIRMATIVE** and so declared. Article 5, in the language of "C", Option 3, is adopted in the amount of **\$5,000**.

At this time, Moderator, Jonathan Hutchinson, stepped down because of a direct interest in the content of Article 6. Cynthia Bioteau, Assistant Moderator, will preside over the Meeting during the deliberation of Article 6. James D'Alessio, Assistant Moderator, also stepped down because of his involvement in the content of the Article.

## **ARTICLE 6**

**To see if the Town will vote to accept title to parcels of land off Lang Road, identified as Tax Map 008, Lot 45, eight acres, more or less, and a portion of Lot 46, thirty-six acres, more or less, to be developed for recreational use; and to raise and appropriate the sum of Sixty-Two Thousand Dollars (\$62,000) for the purchase of said land, provided that any additional funds required to complete such purchase become available from private sources or municipal trust funds. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.**

Chairman of the Board, James Alexander, moved Article 6 be adopted as written.  
Seconded by Gary Roberge.

Chairman Alexander reminded the Meeting this sum of money was raised under a Parks and Recreation Line Item, last year, but not spent. The funds reverted back to the General Fund and are now part of the Surplus. Because of this, there will be no Tax Impact if this money is appropriated.

George Owen objected to the purchase of this property. As he lives next door to where the facility would be constructed, he was concerned with the constant activity level, the narrowness of Old Center Road, South and keeping the "Old Center" of Deerfield in its natural state. In his opinion, a facility of this size, was going to require better access roads, for emergency vehicles, if not for all traffic.

Chairman of the MBC, Andy Robertson, told the Meeting the Vote on this Article was not Unanimous. It was 5-2-2 in favor of Article 6.

Jonathan Hutchinson, President of the Deerfield Soccer Association and a member of the Friends of Deerfield Recreation, spoke to the need for playing fields for team sports. Mr. Hutchinson talked about the value of having children involved in team sports and the contribution it makes towards their development. Deerfield has weaker facilities than any other community it competes with and because of this, cannot be a host community. He said he did not believe there was a better site in Deerfield than the one being discussed. Evaluations of the property had been done by many individuals. It was reported the land was good for this type of use and the road was adequate. Beyond this, he is an abutter, probably the most affected, but felt the facility was a good investment for Deerfield.

Discussion continued. Mark Tibbetts, Fire Chief, said he was asked if fire apparatus could get down Lang Road. He responded, to his knowledge, this had never been a problem. Harriet Cady felt the Committee had acted irresponsibly in choosing this site. She further stated this type of facility should take into consideration all recreational uses not just soccer. Adding to this was her concern about the costs involved in improving and widening Old Center Road, South to make it safe.



James D'Alessio, Friends of Deerfield Recreation (FDR), thought several questions should be answered. When the FDR could not come to terms with the owners of the property (Whitcher property) behind the Deerfield Community School, it was felt the program, as a whole, was wanted by the Town and the search for land should go on. The location of the Lang Road property is somewhat centrally located in Deerfield and the road more than sufficient to accommodate the traffic. Fred McGarry, Chairman of the Planning Board, viewed the site and found it to be favorable. The Cooperative Extension Service and experts from the Federal Government did a soils analysis. The funding for this project is primarily from private sources. Friends of Deerfield Recreation (FDR) expressed gratitude to the community for last years' appropriation. Mr. D'Alessio reminded the assembly there would be no tax impact as the funds had been raised last year and this would be the permission to expend them.

Lengthy discussion ensued covering the following issues: An increase in traffic; Safety issues, with reference to Old Center Road (In the vicinity of the Church); Motor vehicle accidents due to the road being narrow; A reminder to the Body what was done, in the past, that had benefited few and what could be done, in the future, to benefit many; Whether traffic would increase, any more or less, from a recreational facility than homes being built; The costs of this facility would not end at the purchase of the land but extend beyond into development costs; The information provided was inadequate; The present field, if use continues to be heavy, will require costly repairs.

Joe Stone asked to be recognized as he has always had an interest in the youth of Deerfield through participation in the project at Bicentennial Field to coaching many of the citizens children and grandchildren. It is his belief, if youth are kept busy and productive, they are less of a burden on the gentlemen who wear the blue uniforms. As a member of the Friends of Deerfield Recreation (FDR), although not active, he followed the progress the Committee was making and felt they had worked hard to locate this parcel of land.

Kate Hartnett, Conservation Committee Member, said former farm soils, which are present on the land, would be easier to work than forest land. Jeff Shute, a member of FDR, described activities, in addition to soccer that would be located at the facility: Baseball, softball, tennis, hiking trails, picnic areas and a building for meetings.

Jonathan Winslow made a motion to Close Debate and Move the Question. Seconded by Kevin Chalbeck. Assistant Moderator, Cynthia Bioteau, called for the Vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

Assistant Moderator, Cynthia Bioteau, went directly to the Vote on Article 6. The Moderator stated a Secret Ballot Vote was previously requested and would be honored. Instructions were given and Ballot "B" designated. Voting Began.

The results of the **SECRET BALLOT VOTE** (Ballot "B" Designated.) on **ARTICLE 6** were announced:



YES 132 NO 82

It was a Secret Ballot Vote in the **AFFIRMATIVE** and so declared. Article 6 is adopted in the amount of **\$62,000**.

Assistant Moderator, Cynthia Bioteau, stepped down, as Moderator, and Town Moderator, Jonathan Hutchinson, assumed the duties of Moderator.

Moderator Hutchinson told the Meeting Mrs. Bioteau had done an outstanding job as Assistant Moderator. There was a round of applause.

#### **ARTICLE 7**

**To see if the Town will vote to hire two (2) Part Time Officers and to raise and appropriate Twenty Eight Thousand Two Hundred Ninety Two Dollars (\$28,292) for Salaries and Benefits. This amount will be offset by Twenty Four Thousand Forty Eight Dollars (\$24,048) in Federal Funds (\$4,244 to be raised by taxes). The Selectmen recommend this Article. The Municipal Budget Committee does not recommend this Article.**

Chairman of the Board, James Alexander, moved Article 7 be adopted, as written. Seconded by Gary Roberge.

Chairman Alexander deferred to Police Chief, Robert Wunderlich, to speak to Article 7. Chief Wunderlich reviewed the background for this request. He said there are five full-time Police Officers, that not only patrol the streets but investigate crimes and prosecute court cases. There is also a Juvenile Officer (Juvenile crimes have increased) and the Juvenile Court is located in Derry requiring more time out of the office. In addition to this, there would be more night time coverage. Chief Wunderlich said he did not feel Deerfield was ready for another full time Officer but when the Grant became available for the part time Officers, it seemed to be the answer to Deerfield's needs. The Grant was awarded in August of 1997 pending approval of this Town Meeting.

Chairman of the Municipal Budget Committee (MBC), Andy Robertson, read the Vote of the MBC 4-4-1, Tied. The Chairman then cast a Vote to break the Tie resulting in a 5-4-1 Vote, in Favor. After hearing further discussion, Chairman Robertson changed his Vote 4-5-1, against. The deciding factor was the Board of Selectmen did not support the Article but brought it before the Town to make a decision.

Charles Schack was in favor of the additional Officers because it would provide adequate coverage especially for burglary protection. He said officers are in court during prime burglary hours. Bruce Graham, a former part time Officer, for ten years, remembered having little time to review cases. He thought these Officers would be an asset to the community.

In answer to the question of whether the funds covered one or three years, Chief Wunderlich stated this was for first year of a three year Grant. Each of the remaining two years would show an increase.

Andy Robertson, Chairman of the MBC, shared with the Meeting the MBC's reasons for not supporting Article 7. It was thought to be more important to take care of the Officers Deerfield presently had rather than add additional ones. This was done by giving consideration to the new cruiser and the request for firearms.

Discussion ended, the Moderator re-read Article 7 and called for the Vote. Moderator Hutchinson stated Article 7 would be by Secret Ballot Vote because a request was previously filed. Instructions were given and Ballot "C" was designated.

**11:15AM** Harriet Cady filed with Town Clerk, Cynthia Heon, a written warning, in accordance with RSA 231:90, warning the Highway Agent and the Selectmen, dangerous sections of Old Center Road, South exist and if not repaired, could cause accidents. The Clerk delivered the warning to Chairman of the Board, James Alexander and Town Counsel, David Connell.

Moderator Hutchinson ruled, as the Votes were being counted, the Meeting would continue and the results announced later.

#### **ARTICLE 8**

**To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the revision of the Town's Zoning Ordinance and Subdivision Regulations. This is the first year of a three year project. The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.**

Chairman of the Board, James Alexander, moved to adopt Article 8 as written. Seconded by Selectman, Donald Smith.

Chairman Alexander deferred to Kate Hartnett, Planning Board Member, to describe the intent of this Article. Ms. Hartnett said the Planning Board has received a written proposal to work on revising the Zoning Ordinances, Site Plan Review, Subdivision Regulations and Roads Policy in conjunction with the Master Plan review. The total cost is \$15,000 over a period of three years.

The Moderator recognized Donald Gorman, who had submitted, in writing, an Amendment to Article 8. The Moderator read the Amendment: "To amend Article 8 from \$5,000 to \$600, to be used for the purpose of printing an additional 150 copies of

the 1997 Deerfield Master Plan Draft. These copies should be made available, at convenient locations around Town, so citizens may have serious input into the Ordinances that will affect their lands, their businesses, and their quality of life.”

Moderator, Jonathan Hutchinson, said he has been advised the correct procedure would be to defeat this Article, and add \$600 in a Line Item in the Budget for this purpose. There was confusion over where this can be accomplished. Upon the advice of Town Counsel, David Connell, the Moderator stated this was not a legal Amendment to Article 8. Mr. Gorman asked if it would be permissible to bring forward the arguments of the proposed Amendment under Article 8. Moderator Hutchinson indicated Mr. Gorman could discuss it.

Kate Hartnett, Planning Board Member, said copies of the Master Plan were available for review or could be purchased. There was a public meeting, held in February, to review the Master Plan.

Richard Moore made a motion to **AMEND ARTICLE 8** to **INCREASE** the amount **FROM \$5,000 TO \$15,000**. Seconded by Al Jaeger.

Mr. Moore read excerpts, from a letter, which indicated the project was a three year project. Mr. Moore thought, if the whole study could be funded at once, perhaps it would proceed quicker. George Thompson said he reviewed the Master Plan and found some areas had not been addressed, therefore, he thought more information should be made available. Harriet Cady noted the Road Improvement Study lacked clarity and needs to be improved.

Ms. Hartnett said, in answer to Mrs. Cady’s inquiry, the entire Road Improvement Study is not included in the Master Plan but available elsewhere. By working on the tools for the Master Plan, i. e, Zoning and Road Improvement, the result will be a better Master Plan.

Erick Berglund, MBC Member, felt accelerating the process would aid the Budget Committee, at times, in their decision making.

The Moderator called for the Vote on the **AMENDMENT to ARTICLE 8** to **INCREASE** the amount from **\$5,000 to 15,000**. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The Amendment is **DEFEATED**.

Back to the Main Motion, Article 8, as written.

Donald Gorman was not against the concept presented in Article 8 but wished to see \$600 added later so copies could be made available everywhere. Citizens could then take their time to review the Master Plan and give their input.



Comments continued and ranged from the document being comprehensive, to the statement, it required a lot of review to better understand how the changes might affect everyone.

Joanne Wasson, who has lived in Deerfield a long time, saw the philosophy changing. It seems to be "Now that I am here, close the doors." Development is largely excluded and Zoning and Subdivision have become more and more restrictive. She urged more information be provided.

Ms. Hartnett, Planning Board Member, took the Meeting through steps the Planning Board has taken to give back to the Town a document that is useful. In 1990, the Master Plan began by doing a Natural Resource Inventory. In 1995, a Town wide Civic Profile was completed and in the Spring of 1996, the Vision survey was done. All to plan for the future of the Town. During the next three years while the Zoning Ordinances, and so on, are being updated, the Planning Board is going to be working with everyone. Copies of the Master Plan are available, upon request. Ms. Hartnett felt it is a good document and one she is proud of. A brief round of applause.

Robert Urbanowski, Planning Board Member, said the Planning Board is working with obsolete tools. This makes the job harder. Updating is in the best interest of the Town.

Joseph Dubiansky made a motion to **CLOSE DEBATE AND MOVE THE QUESTION**. Seconded by Jonathan Winslow. The Moderator called for the Vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

Moderator Jonathan Hutchinson said there had been a request for a Secret Ballot Vote on Article 8, as written. The Moderator gave instructions to the Meeting and designated Ballot "D" as the Ballot to be used for this Vote.

**11:58AM** The results of the **SECRET BALLOT VOTE** (Ballot "C" Designated) on **ARTICLE 7** were announced:

**YES 99 NO 113**

It was a Secret Ballot Vote in the **NEGATIVE** and so declared. Article 7 is **DEFEATED**.

**12:00PM** The Moderator asked the Meeting if they wished to continue or take a Recess. The indication was to continue through one more Article.

## **ARTICLE 9**

To see if the Town will vote to raise and appropriate the sum of Eight Thousand Nine Hundred Thirty Five Dollars (\$8,935) for the purpose of Town employee raises for salaries and wages. (This represents a 3% increase.) The Selectmen recommend this Article. The Municipal Budget Committee recommends this Article.

Chairman of the Board, James Alexander, moved Article 9 be adopted as printed. Seconded by Ella Sawyer.

Chairman Alexander explained this was for a 3% cost of living raise for all Town employees, part time and full time, to become effective on April 1st.

Because there was no discussion, the Moderator called for the Vote on **ARTICLE 9**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 9 is adopted in the amount of **\$8,935**.

**The Moderator called a Recess at 12:02PM.**

**The Moderator called the Meeting to Order at 12:45PM.**

The results of the **SECRET BALLOT VOTE** (Ballot "D" Designated) on **ARTICLE 8** were announced:

**YES 116 NO 76**

It was a Secret Ballot Vote in the **AFFIRMATIVE** and so declared. Article 8 is adopted in the amount of **\$5,000**.

The Moderator recognized Jeff Shute for the purpose of placing a motion on the floor to Restrict Reconsideration of Articles 2 through 9. Seconded by Steve Barry.

Moderator, Jonathan Hutchinson, reviewed with the Meeting, the meaning of the Vote to Restrict Reconsideration. Mr. Shute did not wish for a change to be made in the action taken to this point. The Moderator called for the Vote. It was a **HAND VOTE** in the **AFFIRMATIVE**, and so declared. **RECONSIDERATION HAS BEEN RESTRICTED ON ARTICLES 2 THROUGH 9.**

#### **ARTICLE 10**

**To raise such sums of money as may be necessary to defray Town Charges for the ensuing year and make appropriations of the same.**

The Moderator recognized Andy Robertson, of the MBC. Mr. Robertson gave an overview of the Municipal Budget Committee's (MBC) responsibilities. He said they analyze expenses, appropriations and revenues in order to prepare future Budgets. He explained the 10% rule. With reference to the Town Budget, a considerable amount of time and discussion centered around the Police and Highway Budgets. The only difference between the MBC's Budget and the Selectmen's Budget was in the Warrant Articles as shown in the Town Report. The Town's tax rate has remained stable for the past four years and it is anticipated it will do the same this year.

Chairman of the Board, James Alexander, followed up on what Mr. Robertson said by stating, if everything passed, including a couple of additions to the Operating Budget, the Town's tax rate would remain flat. The Town has received notification the County portion of the tax rate is anticipated to decrease.

Harriet Cady asked, if Public Service or New Hampshire Electric Cooperative were granted Abatements what it would mean for Deerfield. Chairman Alexander explained what could likely happen with the utility companies. He said the Town will continue to add to the Overlay, at tax rate setting time, in the event the Abatements are granted. He pointed out the Line Item-Legal Fees has been increased because Deerfield joined with other Towns to address the issue of taxation of Poles.

Chairman of the MBC, Andy Robertson, moved **ARTICLE 10, THE BUDGET**, in the amount of **\$2,065,449**, which **INCLUDES ALL PREVIOUSLY VOTED WARRANT ARTICLES**. Seconded by Kevin Barry.

## **GENERAL GOVERNMENT**

### **Executive**

#### **4130-4139**

Joanne Wasson said the Budget, as shown in the Town Report, lacked detail and she would like to see more detail. Her primary concern was the amount of money spent in the Town Offices, particularly, the increase in salaries. Ms. Wasson stated the expenses, in this area, increased and the hours open to the public did not. She asked the new Members of the Board of Selectmen to give her comments some consideration.

### **Merit Increases**

#### **01-4130.10-120**

Chairman of the MBC, Andy Robertson, told the Meeting there was considerable discussion regarding the Merit Increases but after it was thoroughly explained by the Selectmen, the funds were approved by the Municipal Budget Committee (MBC). Chairman Alexander said, changes, in the way the accounting program is used, have allowed expenses to be reported where they belong. This caused confusion in some areas of the Budget. Merit Increases was one of those areas.

### **Election & Registration**

#### **4140-4149**

Chairman Robertson said the increase, in this category, is due to the increase in the number of elections this Year.

The Board of Selectmen was encouraged, by several speakers, to provide a more detailed Budget in the future. James Alexander, Chairman of the Board, said the Board is listening and will provide additional information next year.



## PUBLIC SAFETY

### Police

**4210-4214**

**01-4210.10-353**

Chief Wunderlich moved to Amend this appropriation by decreasing it by \$1,500 to \$238,855, a reduction in firearms. Seconded by Sgt. James Tomilson. Chief Wunderlich said Warrant Article #7 was defeated, thus, two firearms are not needed.

The Moderator called for the Vote on the **AMENDMENT to DECREASE 4210-4214 BY \$1,500**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Section **4210-4214** is now **\$238,855**.

**4210-4214**

Harriet Cady moved to Amend Section 4210-4214 to add \$5,000. Seconded by Warren Guinan. Mrs. Cady said this would provide the funding to have the Teen Center supervised everyday after school.

A question regarding where, in the Police Budget, the Teen Center was funded was answered by Sgt. James Tomilson. Sgt. Tomilson said it is not in the Police Budget, rather, it has a separate Budget. There are no Town funds. Mrs. Cady said Grant money only covers a few days a week and she felt it should be open all week.

The Moderator called for the Vote on the **AMENDMENT to INCREASE 4210-4214 BY \$5,000**. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The Amendment does not carry. **4210-4214 REMAINS at \$238,855**.

Chairman of the MBC, Andy Robertson, said the MBC discussed the cruiser being a Line Item expense versus a Warrant Article. Questions they had on firearms were answered.

Erick Berglund requested a Sense of the Meeting as to whether items such as Police Cruisers should be presented as Warrant Articles or Line Items.

The Moderator called for a **SENSE OF THE MEETING**, as to whether items of exceptional expense, typified by a Police Cruiser, be shown as a Warrant Article or included in the Budget. The Sense of the Meeting indicated the preference was to include **EXCEPTIONAL EXPENSES IN THE WARRANT NOT IN THE OPERATING BUDGET**. The Sense of the Meeting has been achieved.

## **Police**

**4210-4214**

**01-4210.10-636**

George Humphrey made a motion to Amend the Police Section 4210-4214 to Decrease the amount by \$27,045 to \$211,810. Seconded by Erick Berglund.

Mr. Humphrey said, judging from the Sense of the Meeting, he saw the need to bring the Police Cruiser before the Meeting for purpose of discussion. Chief Wunderlich told the Meeting there were three vehicles presently, a 1993 Ford Taurus, a 1995 Ford Taurus, and a 1996 Crown Victoria and by April all three vehicles will be out of warranty. The full expense of repairs will be borne by the Town. He explained the warranty and costs associated with the new vehicle.

Andy Robertson, Chairman of the MBC, said the cruiser was one of the major areas of debate and the MBC Vote was 5-4-2 in Favor.

There was no further discussion. Moderator, Jonathan Hutchinson, called for the Vote to **AMEND 4210-4214 to DECREASE it BY \$27,045 TO \$211,810**, for the purpose of removing the Police Cruiser. It was a **HAND VOTE** in the **NEGATIVE** and so declared. The Amendment fails. **4210-4214 REMAINS AT \$238,855.**

Chairman of the MBC, Andy Robertson, pointed out the Police Budget had offsetting revenues from COPS Fast Grants, therefore, the actual amount of the Budget was \$195,310.

## **Fire**

**4220-4229**

Fire Chief, Mark Tibbetts, drew the Meeting's attention to the Fire Section and indicated other funding was included in this Line, such as, Water Holes. The Fire Department's Actual Operating Budget is \$25,535.

Harriet Cady was concerned because there were Abstentions in the Municipal Budget Committee's Votes. People are elected to represent the people and should not abstain. She further noted there had been an ad placed in the newspaper for a Building Inspector to be shared by Deerfield and Nottingham and thought the Meeting should be aware of this information.

## **HIGHWAYS AND STREETS**

**4311-4312**

**Winter/01-4312.20-119**

**Summer/01-4312.30-119**

Joe Stone made a motion to Amend 4311-4312 to Decrease it by \$2,000 to \$581,104. Seconded by Frank Bioteau.

Frank Bioteau, Selectman, explained the reason for the decrease was because the new Highway Agent indicated he did not need an Administrative Assistant.

The Moderator called for the Vote on the **AMENDMENT to DECREASE 4311-4312 BY \$2,000 TO \$581,104**, to remove the Administrative Assistant's wages. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **4311-4312** is now **\$581,104**.

#### **4311-4312**

##### **01-4312.50-647**

Chairman of the Board, James Alexander, moved to Amend 4311-4312 to increase it by \$15,000 to \$596,104. Seconded by Warren Guinan.

Chairman Alexander stated, after further engineering studies, the Board realized there would not be enough money to complete the work to be done on Old Center Road, North. The studies showed a good drainage system needed to be installed. Under the new Highway Agent, it appeared, this work will be accomplished through the bid process.

The Moderator called for the Vote on the **AMENDMENT to INCREASE 4311-3212 BY \$15,000 TO \$596,104**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **4311-4312** is now **\$596,104**.

Peter Aubrey asked for clarification of an over-expenditure in the Highway Department. Chairman of the Board, James Alexander, stated this was a result of the work done on South Road which was reimbursed through a State Grant. Mr. Aubrey said more detail should be provided. Chairman Alexander said next year there would be more detail and the Board has realized the information on the MS-7 Form is insufficient.

## **GENERAL GOVERNMENT**

### **Planning and Zoning**

#### **4191-4193**

##### **01-4191.10-550**

Kate Hartnett, Planning Board Member, moved to Amend 4191-4193 to increase this section by \$600 to a total of \$20,450. Seconded by Al Jaeger.

Moderator, Jonathan Hutchinson, asked if this was the Amendment Donald Gorman had requested previously and was he still in the room. It was determined Mr. Gorman had left the Meeting.

Ms. Hartnett re-stated she wished to Amend the Planning and Zoning Section to add \$600. The funds to be used for 150 copies of the Draft Master Plan and associated costs. Ms. Hartnett said the Planning Board would like to have these copies distributed.



Harriet Cady remembered the intent of Donald Gorman's Amendment was to have the copies given to the community. Mrs. Cady was concerned they would be sold and not given. Ms. Hartnett said they would be given away to people who want to read them and suggestions, as to where they should be placed around Town, would be welcomed.

The Moderator called for the Vote on the **AMENDMENT to INCREASE 4191-4193 BY \$600 TO \$20,450** for the purpose of printing 150 copies of the Master Plan and making them available. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **4191-4193 is \$20,450.**

### **HIGHWAYS AND STREETS**

Phil Bilodeau questioned the Highway Budget and the difference between expenditures of last year and the appropriation this year. Joe Stone noted the South Road Project and additional tarring/resurfacing were part of the whole picture. Mr. Bilodeau questioned whether the \$45,000 for Old Center Road, North was expended. Chairman Alexander said the money returned to the General Fund and is in Surplus but needs to be re-appropriated.

### **SANITATION**

#### **Solid Waste Collection**

**4321-4323**

**01-4323.10-425**

Selectman, Frank Bioteau, moved to Amend 4321-4323 to Increase it by \$7,000 to \$170,601. Seconded by Selectman, Donald Smith.

Selectman Bioteau said the money was needed to pay for the installation of the new compactor for cardboard. The compactor was donated to the Town but it needed to be installed. In the past, the cost was \$28 per ton to have cardboard removed and it could now generate revenue of \$20 to \$30 per ton. There would also be fewer hauls. When asked if the electrical service required updating, the response was, it did. Erick Berglund wanted to know more about the costs savings and a potential revenue increase. Selectman Bioteau said hauling charges are \$125 a trip. Instead of four trips a month there would only be one. It will probably take a couple of years to break even.

Wadsworth Winslow, Solid Waste Committee, said the community needed to reduce the amount of material being generated. He went on to speak to the costs associated with the amount of trash. Mr. Winslow said additional members were needed for the Committee.

Walter Hooker thought not all of the \$7,000 was needed. Chairman of the Board, James Alexander, explained there was a need to install the compactor, in 1997, but it could not be paid for out of last year's Operating Budget. Therefore, funds needed to be appropriated this year.

The Moderator called for Vote on the **AMENDMENT to INCREASE 4321-4323 BY \$7,000**, for the purpose of the installation of said compactor, to the amount of \$170,601. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **4321-4323 IS NOW \$170,601.**

## **HEALTH AND WELFARE**

### **Health Agencies**

**4415-4419**

Harriet Cady questioned whether the Town had received the IRS Form 990 from any of the Health Agencies. The response was they had not. Mrs. Cady expressed concern about the funding for these agencies coming from the taxpayers pockets and being forced to support charities she would not otherwise support.

Moderator, Jonathan Hutchinson, asked the Meeting if there were any further questions to come forward concerning the Operating Budget. There was no further discussion.

Moderator Hutchinson called for the Vote on **ARTICLE 10**, the **BUDGET ARTICLE**, in the amount of \$2,084,549, which includes all approved Warrant Articles and all other actions taken previously. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 10, the Budget Article, is adopted in the amount of **\$2,084,549** and so declared.

At this time, the Moderator asked Cynthia Bioteau, Assistant Moderator, to step forward and address a question from Article 6, the Article she previously moderated.

Assistant Moderator, Cynthia Bioteau, said there was a request for a Recount on Article 6. As Moderator for that Article, she ruled the Recount Out of Order under RSA 40:4-B. The vote margin should have been less than 10%, of those votes cast, which was not the case. The second part was the request was not filed timely. The request should have been brought forward immediately following the public announcement of the results.

### **ARTICLE 11**

**To see if the town will vote pursuant to RSA 80:42 and RSA 80:80 to authorize the Selectmen to dispose of property acquired by Tax Deed after March 14, 1998 by public auction, advertised sealed bids or otherwise as justice may require. This authority shall continue indefinitely, until rescinded.**

Chairman of the Board, James Alexander, moved Article 11 be adopted as printed.  
Seconded by Selectman, Donald Smith.

Chairman Alexander said the Article was in place, with a slight language change, so an owner can come forward and redeem the property. It has never been the intent of the Town to take property.

Joanne Wasson moved to Amend Article 11 to delete the last sentence "This authority shall continue indefinitely, until rescinded.". Seconded by Willis Rollins, Jr.

Ms. Wasson said, if the wording is not removed, the opportunity to Vote on the disposition of tax deeded properties would not exist from year to year.

The Moderator called for the Vote on the **AMENDMENT TO ARTICLE 11** to remove the last sentence, "This authority shall continue indefinitely, until rescinded." It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

Back to the Main Motion, as amended.

George Humphrey asked if this was for only one year. Town Counsel, David Connell, said it would have to be re-voted next year. If not voted, there would be no authority to dispose of tax deeded property at all.

The Moderator called for the Vote on **ARTICLE 11, AS AMENDED**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

## **ARTICLE 12**

**To see if the Town will vote to accept from John L. Sherburne and Suzanne P. Sherburne a conservation easement on a certain approximately 94-acre parcel of land on the southerly side of Nottingham Road, located partly in Deerfield (Tax Lot 6-53B, 33+/- acres) and partly in Nottingham (Tax Lot 62-5, 61 +/- acres), being shown on the "Plan of Boundary Line Adjustments on Land of John L. and Suzanne P. Sherburne and C. Gregg and Judith D. Williams," prepared by David W. Sidmore, dated February 1994, recorded in the Rockingham County Registry of Deeds Plan D-22769, the easement to be administered by the Conservation Commission on Behalf of the Town.**

Chairman of the Board, James Alexander, moved Article 12 be adopted as written. Seconded by Selectman, Donald Smith.

Chairman Alexander deferred to Frank Mitchell, Conservation Commission Member. Mr. Mitchell said the Conservation Easement would restrict future subdivision. The Conservation Commission, with the Board of Selectmen's consent, is allowed to Grant Conservation Easements.



Because there was no discussion, the Moderator went immediately to the Vote on **ARTICLE 12**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 12 is adopted.

**ARTICLE 13**

**To transact any other business that may legally come before this Meeting.**

Erick Berglund requested a list of all Articles, voted at previous Town Meetings, that continue “indefinitely until rescinded”, be published in the Town Report.

Moderator, Jonathan Hutchinson, reminded newly elected Town Officials, present at this Meeting, they should come forward to take the Oath of Office immediately following Adjournment of the Meeting.

On the Motion to Adjourn of Jonathan Winslow, Seconded by George Keech, the Moderator called for the Vote. It was a **VOICE VOTE** in the **AFFIRMATIVE** and so declared. The Nineteen Ninety Eight Town Meeting stands **ADJOURNED at 2:17PM**.

A True Record,

Attest:

Cynthia E. Heon  
Town Clerk/Tax Collector

Footnote: The above actions were taken by 234 Voters.  
The Checklist for the Meeting contained a total of 2361 Registered Voters.

## 1998 SUMMARY INVENTORY OF VALUATION

Land - Current Use	2,628,100	Motor Vehicle Permit Fees	307,000
Residential Land	84,236,400	Building Permits	6,000
Commercial Land	1,604,000	Other Licenses, Permits & Fees	12,000
Residential Buildings	109,491,900	Other: Cops Fast Grant	32,900
Commercial Buildings	1,643,100	Shared Revenue	21,850
Public Utilities - Electric	18,200,000	Rooms & Meals Tax	50,465
Elderly Exemptions	1,216,667	Highway Block Grant	89,521
Total Exemptions Allowed	1,185,267	State & Federal Forest Lands Reimb.	3,663
NET VALUATION	216,618,233	Landfill Closure Grant	99,680
		From Other Governments	7,000

### STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

Executive	180,410
Election, Registration & Vital Statistics	13,675
Revaluation of Property	47,000
Legal Expense	20,000
Personnel Administration	29,000
Planning Board	19,250
General Government Buildings	87,675
Cemeteries	10,600
Insurance	105,000
Advertising & Regional Association	1,300
Board of Adjustment	1,200
Police Department	238,855
Ambulance	3,500
Fire Department/Forest Fires	30,035
Building Inspection	11,238
Highways & Streets	596,104
Bridges	1,500
Highway Safety	1,750
Transfer Station	170,601
Animal Control	7,475
Health Agencies & Hospitals	16,951
Rescue Squad	11,200
General Assistance	24,000
Parks & Recreation	20,210
Library	35,957
Patriotic Purposes	1,250
Conservation	6,225
Princ-Long Term Bonds & Notes	190,000
Int-Long Term Bonds & Notes	71,878
MBC	900
Data Processing	9,500
TAN's	3,000
Fire Truck Payment	22,875
Warrant Articles	<u>94,435</u>
	2,084,549

### LESS: ESTIMATED REVENUES & CREDITS

Land Use Change Tax	25,000
Yield Tax	10,000
Interest & Penalties On Delinq. Tax	50,000
Business Licenses & Permits	8,000

(School Phone Reimb)	10,500
Income From Departments	30,000
Interest on Investments	75,000
G.B. White Rentals & Insurance	9,100
Cemetery	<u>565,000</u>
General Fund Balance	1,412,679

### TOTAL REVENUES & CREDITS

Appropriations	2,084,549
Less: Revenues	1,412,679
Less: Shared Revenues	13,487
Add: Overlay	249,767
Add: War Service Credits	21,800
Net Town Appropriation	929,950
Net School Appropriation	4,645,593
County Tax Assessment	193,000

### ALLOCATION OF TAX DOLLAR

Town	School	County
4.29	21.45	.89
1997 Tax Rate	25.36	
1998 Tax Rate	26.63	

1998 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

PURPOSE OF APPROPRIATIONS	APPROPRIATION	EXPENDITURE
<b>General Government</b>		
Board of Selectmen	7,900	3,350
Town Administration	116,647	112,964 *
Town Clerk/Tax Collector	55,863	54,439
Town Meeting/Elections	13,675	7,969
MBC	900	625
Data Processing	9,500	6,707
Revaluation of Property	47,000	36,179
Legal Expense	20,000	6,541
Town Fica/Medi	29,000	26,770
Planning Board	19,250	14,772
Zoning Board	1,200	2,729
Government Buildings	80,600	78,799
Town Hall	7,075	7,004 *
Cemeteries	10,600	10,154
Insurance	105,000	83,012 *
Advertising/Regional Dues	1,300	1,359
<b>Public Safety</b>		
Police Department	238,855	248,894
Ambulance	3,500	3,500
Fire Department	25,535	25,955
Rescue Squad	11,200	9,487 **
Forest Fires/Water Holes	4,500	7,410
Building Inspection	11,238	17,169
Highway Safety	1,750	1,773
<b>Highways and Streets</b>		
Highway - Winter	135,671	130,167
Highway - Summer	94,049	76,160
Road Surfacing	92,578	98,594
Road Reconstruction	251,822	124,978
Gravel Roads	21,984	19,557
Bridges and Railing	1,500	0
<b>Sanitation</b>		
Transfer Station	170,601	166,818 *
<b>Health</b>		
Animal Control	7,475	10,167
Health Department	16,951	16,752
<b>Welfare</b>		
General Assistance	24,000	3,432
<b>Culture and Recreation</b>		
Recreation	6,015	4,601
Veasey Park	14,195	14,001
Library	35,957	36,205
Memorial Day	250	0
Old Home Day	1,000	706
Conservation Commission	6,225	6,225



1998 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

<b>Debt Service</b>		
Long Term - Principal	190,000	190,000
Long Term - Interest	71,878	71,888
Tax Anticipation Note	3,000	0
Transfer of Funds	0	4,573
Payment to the State	0	2,161
<b>Capital Outlay</b>		
Fire truck/Lease Purchase	22,875	22,875
Warrant Articles	<u>94,435</u>	<u>18,261</u> *
<b>Totals</b>	<b>2,084,549</b>	<b>1,785,679</b>

\*Encumbered Funds

Town Administration	451
Town Hall	4,750
Insurance Deductibles	2,000
Transfer Station	1,080
Warrant Article # 5	4,000

\*\*Refund

Rescue Squad	107
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Current Deerfield Net Debt Shown by Year

Year	1998	1999	2000	2001	2002	2003	2004	2005	2006
Fire Truck									
Net Fire Truck	22,875.00	22,875.00	22,875.00						
PSNH									
Net PSNH	111,262.50	105,187.50	99,112.50	93,037.50					
Landfill									
Net Landfill	130,135.23	125,289.97	120,444.71	115,599.44	110,754.18	105,908.92	101,063.66	96,218.36	91,373.13
School Bldg									
Net School Bldg	321,115.00	300,115.00	279,115.00	258,115.00	237,115.00	216,115.00			
Net Outlay									
After Grants	585,387.73	553,467.47	521,547.21	466,751.94	347,869.18	322,023.92	101,063.66	96,218.36	91,373.13
Decline from previous year		31,920.26	31,920.26	54,795.27	118,882.76	25,845.26	220,960.26	4,845.30	4,845.23

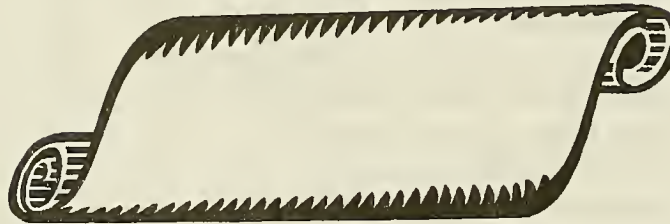
## SCHEDULE OF TOWN PROPERTIES

MAP & LOT	DESCRIPTION	ACRES	VALUE
6-67	Dowst-Cate Town Forest-Nottingham Rd	110.3	226,800
2-11	Wells Lot-Mt. Delight Rd	80	47,200
4-70	McNeil Woods-Blakes Hill Rd	65	66,400
7-150	Lindsay Conservation Area-Raymond Rd	51	49,000
7-150-B	Athletic Field	4.42	56,100
8-131	Arthur Chase Land-Mt. Delight Rd	37.3	62,300
9-100	Alvah Chase Land-Ridge Rd	30	38,700
13-41-T	Sanitary Landfill-Brown Rd	36.78	136,100
4-84	Susan Yeaton Land-Northwood Town Line Pleasant Lake Dam Land, Flowage Rights	16	10,900
1-17-TT	Clark Land-Pleasant Hill	9.8	6,800
6-61-T	Brower Land-Mountain Rd	9.32	40,900
7-50	Levesque Land-Mountain Rd	7	39,000
7-52-T	DeVries Land-Mountain Rd	4.2	3,200
1-26-T	Veasey Park-Pleasant Lake	5.95	137,500
1-58	Jarius Page Land-off Griffin Rd	3	2,300
13-8-T	O'Neal Land-Tandy Rd	2.8	31,100
4-15	Freeses Land-Gravel Bank-Freeses Pond	2.5	33,400
7-93	Daniel Steven's Land-North Rd	4.6	41,600
12-92	Mills Land-Lamprey River	1	8,000
5-13	Tuttle Land-Woodman Rd	1.5	29,000
12-	Maynard-Philbrick-JCT 107 & 43	2	
12-62-T	Dearborn Land-Candia Rd	.3	26,400
4A-133	Richard Land-Freeses Pond	.5	17,300
4-87	Witham Land-Freeses Pond	.5	29,000
4A-203	Kenney Land-Freeses Pond	.5	15,800
7-118	Town Hall Lot & Building Highway Building-Old Center Rd	2	421,700
7-116	Fire Station-Old Center Rd		269,300
7-115	Soldiers Memorial Lot & Bldg-Old Center Rd		148,500
11-36-A	South Side Fire Station Lot & Bldg-Birch Rd	.75	105,000
7-36-A	Academy Lot (Joseph Mills)-Nottingham Rd	34'x 49.5'	2,300
7-151-J	Flanders Land-Candia Rd	13.57	9,400
7-151-K	Flanders Land-Candia Rd-Tannery Site	.25	23,200
7-36	Parade Cemetery (Joseph Mills)-Nottingham Rd	.5	31,800
9-6	Mt. Delight Poor Farm Cemetery		
9-34	John Sanborn Cemetery		
8-51	Land around Haynes Cemetery	20' wide	
7-181-T	Old Center Cemetery-Meetinghouse Hill Rd	1.2	39,100
7-131	Morrison Cemetery-Raymond Rd		43,000
6-66	Cate Land-Cate & Nottingham Rds	3.5	33,500
1-47	John Doe Land-back land off Griffin Rd	30	18,900
13-49	John Doe Land-back land off Brown Rd	5	7,200



## SCHEDULE OF TOWN PROPERTIES

9-5-A	John Doe Land-off Mt. Delight Rd	.5	200
4B-1-1	Freeses Land	12	92,700
4B-5	Freeses Land	6	53,300
4B-12	Freeses Land	2	24,600
4B-13	Freeses Land	2	24,600
4B-29	Freeses Land		4,500
7-129	GBW Building	5	533,900
7-151-B	Land across from GBW Building	2	43,800
8-82-A	Fowler Land-off Ridge Rd	8	5,500
8-83-H	Miller Land-Ridge Rd	10	30,200
8-83-I	Miller Land-Ridge Rd	8	2,600
8-83-G	Miller Land-Ridge Rd	12	31,000
4A-3A	Witham Land-Penn Avenue	6,092sf	16,000
1-15-2	Hart Land-Griffin Rd	71	112,700
3-74	Holiskey Land-Babb Rd	4	32,000
7-58-A2	Chase Manhattan Bank	3.19	34,000



## SCENIC ROADS

1. MEETINGHOUSE HILL ROAD (From Rt. 107 to Old Centre Road)

Article 22 of Town Meeting Warrant voted on March 12, 1974 which was an adjourned meeting from March 5, 1974.

2. WHITTIER ROAD (From Griffin Road to Dead End)

Article 23 of Town Meeting Warranted voted on March 12, 1974 which was an adjourned meeting from March 5, 1974.

3. PERRY ROAD (From Nottingham Road to Cate Road)

Article 14 of Town Meeting Warrant voted on March 4, 1975.

4. MOUNTAIN AVENUE - NOW KNOWN AS HARVEY ROAD

Article 20 of Town Meeting Warrant voted on March 4, 1978.

5. CATE ROAD, BEAN ROAD & COFFEETOWN ROAD

Article 15 of Town Meeting Warrant voted on March 14, 1992

6. CANDIA ROAD & COLE ROAD

Article 28 of Town Meeting Warrant voted on March 13, 1993.  
RE: Candia Road - amended to add "a portion of Candia Road between Old Centre Road and Middle Road".

7. GULF ROAD

Article 23 of Town Meeting Warrant voted on March 16, 1996.

# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

## *INDEPENDENT AUDITOR'S REPORT*

To the Members of the  
Board of Selectmen  
Town of Deerfield  
Deerfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Deerfield as of and for the year ended December 31, 1997 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Deerfield has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Deerfield, as of December 31, 1997, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Deerfield taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Deerfield. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

February 17, 1998

*Plodzik & Sanderson  
Professional Association*



*EXHIBIT A*  
*TOWN OF DEERFIELD, NEW HAMPSHIRE*  
*Combined Balance Sheet*  
*All Fund Types and Account Group*  
*December 31, 1997*

	Governmental Fund Types		Fiduciary Fund Types	Account Group General	Total (Memorandum Only)
	General	Special Revenue	Trust and Agency	Long-Term Debt	
<b><u>ASSETS AND OTHER DEBITS</u></b>					
<u>Assets</u>					
Cash and Equivalents	\$ 272,722	\$ 51,738	\$ 37,794	\$	\$ 362,254
Investments	2,321,345	46,880	240,002		2,608,227
<u>Receivables (Net of Allowances For Uncollectibles)</u>					
Taxes	760,605				760,605
Intergovernmental	88,568				88,568
Interfund Receivable	9,322	1,105	2,966		13,393
Elderly Tax Liens	1,358				1,358
Elderly Tax Liens Reserved Until Collected	(1,358)				(1,358)
<u>Other Debits</u>					
Amount to be Provided for Retirement of General Long-Term Debt				1,772,520	1,772,520
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b><u>\$ 3,452,562</u></b>	<b><u>\$ 99,723</u></b>	<b><u>\$ 280,762</u></b>	<b><u>\$ 1,772,520</u></b>	<b><u>\$ 5,605,567</u></b>
<b><u>LIABILITIES AND EQUITY</u></b>					
<u>Liabilities</u>					
Accounts Payable	\$ 9,152	\$	\$ 286	\$	\$ 9,438
Intergovernmental Payable	2,448,435		8,127		2,456,562
Interfund Payable	2,966		10,427		13,393
Escrow and Performance Deposits			13,581		13,581
General Obligation Debt Payable				1,260,000	1,260,000
Accrued Landfill Postclosure Care Costs				450,800	450,800
Capital Leases Payable				61,720	61,720
Total Liabilities	<u>2,460,553</u>		<u>32,421</u>	<u>1,772,520</u>	<u>4,265,494</u>
<u>Equity</u>					
<u>Fund Balances</u>					
Reserved For Endowments			148,799		148,799
Reserved For Encumbrances	31,800				31,800
Reserved For Special Purposes			99,542		99,542
<u>Unreserved</u>					
Designated For Special Purposes		99,723			99,723
Undesignated	960,209				960,209
Total Equity	<u>992,009</u>	<u>99,723</u>	<u>248,341</u>		<u>1,340,073</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>\$ 3,452,562</u></b>	<b><u>\$ 99,723</u></b>	<b><u>\$ 280,762</u></b>	<b><u>\$ 1,772,520</u></b>	<b><u>\$ 5,605,567</u></b>

The notes to financial statements are an integral part of this statement.

*EXHIBIT B*  
*TOWN OF DEERFIELD, NEW HAMPSHIRE*  
*Combined Statement of Revenues, Expenditures and Changes in Fund Balances*  
*All Governmental Fund Types and Expendable Trust Funds*  
*For the Fiscal Year Ended December 31, 1997*

	<u>Governmental</u> <u>Fund Types</u>		<u>Fiduciary</u> <u>Fund Type</u>	<u>Total</u> <u>(Memorandum</u> <u>Only)</u>
	<u>General</u>	<u>Special</u> <u>Revenue</u>	<u>Expendable</u> <u>Trust</u>	
<u>Revenues</u>				
Taxes	\$ 5,494,263	\$	\$	\$ 5,494,263
Licenses and Permits	386,282			386,282
Intergovernmental	424,598			424,598
Charges for Services	11,945			11,945
Miscellaneous	191,160	21,313	1,520	213,993
<u>Other Financing Sources</u>				
Operating Transfers In	<u>71,840</u>	<u>58,387</u>	<u>          </u>	<u>130,227</u>
<u>Total Revenues and Other Financing Sources</u>	<u>6,580,088</u>	<u>79,700</u>	<u>1,520</u>	<u>6,661,308</u>
<u>Expenditures</u>				
<u>Current</u>				
General Government	450,214			450,214
Public Safety	242,745	34,885		277,630
Highways and Streets	529,493			529,493
Sanitation	171,189			171,189
Health	24,125			24,125
Welfare	2,439			2,439
Culture and Recreation	17,292	34,650		51,942
Conservation	5,225	3,443		8,668
Debt Service	278,900			278,900
Capital Outlay	31,999			31,999
Intergovernmental	4,527,810			4,527,810
<u>Other Financing Uses</u>				
Operating Transfers Out	<u>54,897</u>	<u>68,279</u>	<u>          </u>	<u>123,176</u>
<u>Total Expenditures and Other Financing Uses</u>	<u>6,336,328</u>	<u>141,257</u>	<u>          </u>	<u>6,477,585</u>
<u>Excess (Deficiency) of Revenues and</u> <u>Other Financing Sources Over (Under)</u> <u>Expenditures and Other Financing Uses</u>				
	243,760	(61,557)	1,520	183,723
<u>Fund Balances - January 1</u>	<u>748,249</u>	<u>161,280</u>	<u>20,272</u>	<u>929,801</u>
<u>Fund Balances - December 31</u>	<u>\$ 992,009</u>	<u>\$ 99,723</u>	<u>\$ 21,792</u>	<u>\$ 1,113,524</u>

The notes to financial statements are an integral part of this statement.

TOWN OF DEERFIELD, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1997

Long-term debt payable at December 31, 1997, is comprised of the following individual issues:

<u>Description of Issue</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at 12/31/97</u>
<u>General Long-Term Debt Account Group</u>					
<u>General Obligation Debt Payable</u>					
Public Service Company -					
- Abatement Bond	\$925,000	1990	2001	6.750	\$ 360,000
Landfill Closure Bond	\$1,000,000	1996	2006	5.625	<u>900,000</u>
					1,260,000
<u>Capital Lease Payable</u>					
Fire Truck	\$130,000	1994	2000		61,720
<u>Accrued Landfill Postclosure Care Costs</u>					
					<u>450,800</u>
<u>Total General Long-Term Debt Account Group</u>					
					<u>\$ 1,772,520</u>

*Annual Requirements To Amortize Governmental Fund Debt*

The annual requirements to amortize all general obligation debt outstanding as of December 31, 1997, including interest payments, are as follows:

<u>Fiscal Year Ending December 31,</u>	<u>Governmental Fund Debt</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$ 190,000	\$ 71,887	\$ 261,887
1999	190,000	60,188	250,188
2000	190,000	48,487	238,487
2001	190,000	36,787	226,787
2002	100,000	28,125	128,125
2003-2006	<u>400,000</u>	<u>56,250</u>	<u>456,250</u>
<u>Totals</u>	<u>\$ 1,260,000</u>	<u>\$ 301,724</u>	<u>\$ 1,561,724</u>

*Annual Requirements to Amortize Capital Leases*

<u>Fiscal Year Ending December 31,</u>	<u>Capital Leases</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$ 19,481	\$ 3,394	\$ 22,875
1999	20,552	2,323	22,875
2000	<u>21,687</u>	<u>1,193</u>	<u>22,880</u>
<u>Totals</u>	<u>\$ 61,720</u>	<u>\$ 6,910</u>	<u>\$ 68,630</u>



THE TOWN OF DEERFIELD  
REPORT OF THE OFFICE OF THE TOWN CLERK

January 1, 1998 to December 31, 1998

MOTOR VEHICLE PERMITS

January	\$25,625
February	27,364
March	36,436
April	42,704
May	33,902
June	32,217
July	33,735
August	32,368
September	24,022
October	29,403
November	34,402
December	29,451
TOTAL MOTOR VEHICLE REVENUE	\$381,629

OTHER REVENUES

Dog Licenses Issued	\$ 4,145.50
Dog Penalties	99.00
Titles	1,544.00
Copies	52.50
UCC's	1,900.70
Federal Tax Lien	105.00
Certified Copies-Death	98.00
Certified Copies-Birth	30.00
Certified Copies-Marriage	62.00
Marriage Licenses	990.00
Election	18.00
Bad Check Fees	275.00
Dredge & Fill Permits	54.30
Municipal Agent Fees	8,402.00
Overpayments	21.50
Pole Petition	95.00
TOTAL OTHER REVENUES	\$17,892.50
REMITTANCE TO THE TREASURER	\$399,521.50

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

**TOWN OF DEERFIELD**  
**TAX COLLECTOR'S REPORT**  
Year Ending December 31, 1998

	Debits			
	Tax Lien Levies of.....			
	1997	1996	1995	1994-1991
Unredeemed Taxes 1/1/98		\$139,696.75	\$63,191.46	\$7,428.84
Liens Executed				
During Fiscal Year	\$174,829.21			
Interest & Costs Collected (After Lien Execution)	3,271.14	14,708.34	19,271.43	
Total Debits	\$178,100.35	\$154,405.09	\$82,462.89	\$7428.84

Credits				
Remitted to Treasurer				
Redemption's	\$57,213.06	\$75,409.42	\$58,041.08	\$3,228.17
Interest & Cost Collected (After Lien Executed)	3,271.14	14,708.34	19,271.43	
Abatements of Unredeemed Taxes	207.85			
Liens Deeded to Municipality	1,643.06	5,650.71	5,150.38	3,529.32
Unredeemed Liens Bal. as of 12/31/98	115,765.24	58,636.62	-0-	671.35*
Total Credits	\$178,100.35	\$154,405.09	\$82,462.89	\$7,428.84

\*Bankruptcy

Cynthia E. Heon  
Town Clerk / Tax Collector

**TOWN OF DEERFIELD**  
**REPORT OF THE OFFICE OF THE TAX COLLECTOR**

January 1, 1998 to December 31, 1998

	Debits			
	Levies of.....			
	1998	1997	1996	1995-1993
Uncollected Taxes 1/1/98				
Property Taxes		\$683,483.20	-0-	\$4,321.00
Land Use Change		11,010.00		
Yield Taxes		1,473.53		
Taxes Committed This Year				
Property Taxes	\$5,746,861.00			
Land Use Change	53,330.00			
Yield Taxes	30,191.09			
Gravel Pit Excavation Activity	4,553.00			
Overpayments				
Property Taxes	6,157.73	1,392.00		
Land Use Change	1,113.00			
Interest Collected on				
Delinquent Taxes	6,083.16	40,377.12		
 Total Debits	 \$5,848,288.98	 \$737,735.85	 -0-	 \$4,321.00

	Credits			
	Remitted to Treasurer			
Property Taxes	\$5,068,365.86	\$520,266.78		
Land Use Change	39,115.00	11,010.00		
Yield Taxes	29,673.51	1,087.72		
Interest	6,083.16	40,377.12		
Conversion to Lien		157,580.17		
Abatements Made				
Property Taxes	2,419.00	3,511.00		
Yield Taxes		117.06		
Current Levy Deeded	1,481.00	3,786.00		
Uncollected Taxes 12/31/98				
Property Taxes	680,752.87	-0-		4,321.00*
Land Use Change	15,328.00	-0-		
Yield Taxes	517.58	-0-		
Gravel Pit Excavation Activity	4,553.00			
 Total Credits	 \$5,848,288.98	 \$737,735.85	 -0-	 \$4,321.00

\*Bankruptcy

Cynthia E. Heon  
Town Clerk / Tax Collector



Treasurer's Report Summary  
1998

Cash on Hand January 1, 1998 \$272,522.05

Receipts from Town Clerk	\$ 399,521.50
Receipts from Tax Collector	5,929,872.75
Receipts from Selectmen	546,619.55
Transfers from CDs	2,870,000.00
Miscellaneous income	79,529.54
Interest income	71,238.28

Total Cash Available	\$10,169,303.67
Less Payments Approved by Selectmen	6,486,505.25
Transfers to BNHCD-Tax Revenue	3,210,000.00
Impact Fee RE	38,903.00
Bank charges	213.50
Checking Acct. Balance Dec. 31, 1998	\$433,681.92

Town Accounts

Impact Fees

School	\$ 54,155.72
Solid Waste	4,126.39
Highway Dept.	14,669.22
Heritage Foundation	976.51
Off Site	10,949.50
Conservation Fund	17,156.07
Forest Maintenance	1,289.09
Teen Center Checking Acct.	2002.59
Teen Center-Savings	5,044.47
Middle Rd. Subdivision	503.52
Cotton Rd. Subdivision	2216.47
Deer Run Estates	549.47
Road Bond-Joseph Brown	577.66
Nellie Rollins	577.66
Road Bond/Driveway Security	3,364.62
State Property-Security	2,152.55
NHPDIP-Tax Revenue	561,180.28
NHPDIP-Off Site	46,884.57
CDBNH-Tax Revenue	2,127,054.59

Cynthia E. Tomilson  
Treasurer

## DETAIL STATEMENT OF PAYMENTS

### EXECUTIVE

Selectmen	2,750.00
Treasurer	<u>600.00</u>
	3,350.00

### TOWN ADMINISTRATION

Full Time Employee	66,601.77
Overtime	1,354.60
Seminars/Meetings	1,315.00
Reimbursement	0
Auditing Services	6,400.00
Legal Notices	435.59
Telephone	9,583.54
Registry Recordings	968.06
Maintenance Agreement	1,091.22
Meter Rental	1,193.76
Town Report	6,440.00
Mileage	72.61
Microfilm/Record Retention	2,484.00
Heritage Committee	48.72
Supplies	4,545.02
Copy Service	78.58
Postage	6,498.41
Vehicle Expenses	1,031.98
Books & Periodicals	618.82
Miscellaneous	1,140.62
Office Equipment	0
Contingency	<u>610.49</u>
	112,512.79

### TOWN CLERK/TAX COLLECTOR

Full Time Employee	50,595.54
Overtime	944.39
Dues	50.00
Mileage	29.70
Tax Search	1,910.00
Microfilm/Record Retention	723.00
Books & Periodicals	176.50
Miscellaneous	<u>10.00</u>
	54,439.13

### TOWN MEETING/ELECTIONS

Moderator	195.71
Assistant Moderator	462.24
Supervisors of Checklist	774.00
Ballot Clerks	1012.02

Ballot Counters	1206.66
Election Assistant	2048.83
Legal Notices/Services	514.68
Sound System	0
Ballots	226.25
Supplies	<u>1528.65</u>
	7,969.04

### MBC

Part Time Employee	625.12
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### DATA PROCESSING

Training/Seminars	683.41
Software Upgrades	0
Lease Payments	3,837.60
Supplies	1,770.35
Hardware Upgrades	<u>416.00</u>
	6,707.36

### REVALUATION OF PROPERTY

Contract Appraiser	36,178.56
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### LEGAL EXPENSE

Town Attorney	6,540.96
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### TOWN FICA/MEDI

Fica	19,748.02
Medi	<u>7,021.80</u>
	26,769.82

### PLANNING BOARD

Part Time Employee	5,085.00
Seminars/Meetings	613.78
Refunds/Reimbursement	0
Engineering Reviews	1,392.50
Consultants	0
Legal Services	2,352.75
Legal Notices	901.57
Registry Recordings	501.00
Printing	1,311.98
Dues & Subscriptions	2,104.00
Mileage	94.05
Supplies	50.36
Postage	262.35
Books & Periodicals	93.00
Miscellaneous	<u>9.42</u>
	14,771.76

## DETAIL STATEMENT OF PAYMENTS

### ZONING BOARD

Part Time Employee	1,222.88
Training/Seminars	0
Legal Services	212.50
Legal Notices	591.93
PO Box Rental	20.00
Printing	0
Supplies	166.01
Postage	515.73
	<u>2,729.05</u>

### GOVERNMENT BUILDINGS

Part Time Employee	14,285.53
Legal Notices	0
Service Calls	970.90
Contract	3,761.45
Electricity	24,434.43
Heating Oil	10,411.91
Rubbish Collection	3,113.92
Repairs & Maintenance	4,053.29
Maintenance	2,061.87
Repairs	4,156.70
Nat'l Preservation Trust	90.00
Mileage	119.63
Supplies	2,951.70
Miscellaneous	989.28
Capital Improvements	4,498.00
Tools/Equipment	2,143.33
Water Testing	757.00
	<u>78,798.94</u>

### TOWN HALL

Telephone	161.02
Electricity	238.47
Heating Oil	1,533.42
Maintenance	251.06
Restoration	69.90
	<u>2,253.87</u>

### CEMETERIES

Superintendent	1,400.00
Philbrick/Ladd Fence	1,687.82
Old Center Lot Survey	0
Contractors	7,040.00
Supplies	26.09
	<u>10,153.91</u>

### INSURANCE

Health Insurance	28,856.92
Unemployment Tax	2,526.64
Worker's Compensation	17,842.00
Property & Liability	30,826.00
Deductibles	960.00
	<u>81,011.56</u>

### ADVERTISING/REGIONAL ASSOCIATION

NHMA Dues	1,359.07
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### POLICE DEPARTMENT

Full Time Employee	169,441.30
Part Time Employee	0
Overtime	2,423.00
NH Retirement	6,210.09
Training/Seminars	1,703.00
Reimbursement	1,327.30
Telephone/Fax	1,763.54
Software, License Upgrades	558.96
Uniforms	1,646.28
Ammunition/Firearms	4,887.15
Contract	641.44
Vehicle Maint. & Repairs	3,960.53
Maintenance Agreement	299.70
Dues	225.00
Supplies	1,868.15
Postage	320.36
Gasoline	3,082.71
Cruiser	26,027.89
Equipment(non-electronics)	559.30
Books & Periodicals	1,315.08
Miscellaneous	693.88
Equipment(electronics)	8,413.93
Special Detail	11,054.00
Photo/Video Equipment	471.24
	<u>248,893.83</u>

### AMBULANCE

Contract	3,500.00
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## DETAIL STATEMENT OF PAYMENTS

### FIRE DEPARTMENT

Fire Prevention	600.00
Part Time Employee	400.00
Training	600.00
Telephone	1,116.64
Immunization	900.00
Protective Gear	2,500.00
Electricity	2,636.94
Heating Oil	1,476.23
Truck Parts & Repairs	3,000.00
Other Parts & Repairs	300.00
Fire Tools & Supplies	4,000.00
Radio Service & Repair	2,000.00
Dues & Subscriptions	700.00
Supplies	1,500.00
Postage	100.00
Vehicle Fuel	90.03
Building Maintenance	200.00
Miscellaneous	250.00
Equipment	3,585.00
Appropriation	<u>0</u>
	25,954.84

### RESCUE SQUAD

Training/Seminars	935.00
Immunizations	329.06
Equipment Maintenance	2,084.06
Supplies	1,848.96
Postage	0
Equipment	4,182.72
	9,379.80

### FOREST FIRES/WATER HOLES

Training	0
Forest Fires	6,133.85
Water Holes	1,275.96
	7,409.81

### BUILDING INSPECTION

Part Time Employee	13,933.59
Training/Seminars	45.00
Legal Services	1,602.67
Legal Notices	0
Contract	0
Dues & Subscriptions	263.56

Mileage	878.07
Supplies	445.89
	17,168.78

### HIGHWAY SAFETY

Emergency Management	531.51
Postage	23.48
Equipment	1,217.68
	1,772.67

### HIGHWAY - WINTER

Full Time Employee	43,144.85
Part Time Employee	0
Overtime	276.99
Telephone	255.02
Service Calls	0
Contract	23,920.90
Electricity	1,059.12
Heating Oil	1,504.66
Vehicle Maint./Repairs	10,068.49
Mileage	0
Supplies	888.15
Oxygen/Acetylene	266.40
Vehicle Fuel	4,811.43
Salt	13,262.21
Sand	21,130.15
Bldg. Maint. & Repairs	100.08
Cold Mix	323.75
Tires	1,715.52
Blades	2,318.60
Parts	714.39
Miscellaneous	4,406.06
	130,166.77

### HIGHWAY - SUMMER

Full Time Employee	41,654.69
Part Time Employee	4,235.00
Overtime	19.56
Legal Notices	729.38
Blasting	0
Mowing Contract	5,168.75
Contract	9,987.75
Vehicle Maint./Repairs	1,085.07
Supplies	710.95
Gravel	1,864.38

## DETAIL STATEMENT OF PAYMENTS

Cold Mix	3,680.30	Dues & Subscriptions	250.00
Grease/Oil	738.46	Mileage	0
Signs	3,104.44	Supplies	417.22
Culverts	801.74	Miscellaneous	242.60
Parts	1,817.59	Heavy Equipment Contract	<u>8,008.31</u>
Miscellaneous	<u>561.66</u>		165,738.40
	76,159.72	<u>ANIMAL CONTROL</u>	
<u>ROAD SURFACING</u>		Part Time Employee	6,683.54
Reconstruction	55,711.63	Legal Notices	0
Resurfacing	32,024.10	Veterinary Services	1,685.00
Tarring	<u>10,858.66</u>	Contract	189.67
	98,594.39	Maintenance & Repair	550.75
<u>ROAD RECONSTRUCTION</u>		Mileage	0
Surveys	867.50	Supplies	165.81
Blasting	0	Meetings	55.00
Contract	1,430.00	Vehicle Fuel	321.80
Material	9.75	Miscellaneous	325.75
Hot Top	11,907.00	Equipment	<u>189.81</u>
South Road Reconstruction	34,091.11		10,167.13
Old Center Road (N)	<u>76,672.93</u>	<u>HEALTH DEPARTMENT</u>	
	124,978.29	Physicals	300.50
<u>GRAVEL ROADS</u>		Appropriation	<u>16,451.48</u>
Gravel (processed)	19,557.21		16,751.98
<u>BRIDGES AND RAILINGS</u>		<u>GENERAL ASSISTANCE</u>	
Supplies/Materials	<u>0</u>	Appropriation	3,431.82
	0.00	<u>PARKS AND RECREATION</u>	
<u>TRANSFER STATION</u>		Contract	4,301.95
CMA Invoices	0	Electricity	295.88
Part Time Employee	23,897.10	Supplies	<u>3.48</u>
Training/Seminars	15.00		4,601.31
Engineering	0	<u>VEASEY PARK</u>	
Legal Services	0	Part Time Employee	8,329.75
Legal Notices	0	Legal Notices	118.44
Telephone	359.83	Telephone	440.84
Testing	11,563.77	Contract	991.50
Contract	571.55	Electric	98.35
Electricity	1,350.79	Rubbish Collection	248.00
Disposal/Solid Waste	100,416.22	Repairs	182.21
Disposal/Refrigerators	810.82	Supplies	<u>3,591.46</u>
Disposal/Recyclable	15,707.68		14,000.55
Disposal/Tires	0	<u>LIBRARY</u>	
Disposal/Oil	902.51	Part Time Employee	22,242.69
Maintenance & Repairs	350.00	Telephone	446.78
Mowing	875.00	Electric	840.00

## DETAIL STATEMENT OF PAYMENTS

Heating Oil	807.78	<u>ABATEMENTS/REFUNDS</u>	14,409.15
Maint. & Repair	317.52		
Equipment Maintenance	200.00	<u>TAXES PAID TO COUNTY</u>	197,382.00
Humanities	350.00		
Supplies	500.00	<u>PAYMENTS TO SCHOOL</u>	
Books	7,500.00	97-98 Appropriations	2,448,435.00
Equipment	<u>3,000.00</u>	98-99 Appropriations	2,013,000.00
	36,204.77		

MEMORIAL DAY 0

OLD HOME DAY 706.27

CONSERVATION COMMISSION

Legal Services	864.75
Dues	275.00
Supplies	12.00
Postage	45.06
Meetings	25.00
Conservation Comm. Projects	4,970.92
Land	<u>32.27</u>
	6,225.00

DEBT SERVICE

Long Term - Principal	190,000.00
Long Term - Interest	71,887.50
Tax Anticipation Note	0
Transfer of Funds	4,572.50
Payment to State	<u>2,161.00</u>
	268,621.00

CAPITAL OUTLAY

Fire Truck/Lease Purchase 22,875.00

WARRANT ARTICLES

Art #2 GBW/Water Supply	10,000.00
Art #3 1975 Fire Truck	3,500.00
Art #4 Traffic Safety	0
Art #5 Safety Service Bldg	760.80
Art #6 Land Purchase	0
Art #7 PD/2 PT Officers	0
Art #8 Zoning Ordinance	0
Art #9 Town Employee Raise	<u>0</u>
	14,260.80



Detailed Revenue Report 1998

Acct #	Description of Account #	1998 Estimated Revenue	1998 TC/TC Revenue	1998 Selectmen Revenue	1998 Actual Revenue
	<b>Taxes</b>				
3110	Property Taxes		5,782,524.37		5,782,524.37
3120	Change Use Tax	20,000.00	50,125.00		50,125.00
3185	Yield Tax	5,000.00	30,761.23		30,761.23
3190	Penalties, Interest & Costs	50,000.00	66,032.65		66,032.65
3210	<b>Business Licenses &amp; Permits</b>				
	UCC Filings		1,900.70		
	Federal Tax Lien		105.00		
	State Tax Lien				
	Writs				
	Elections		18.00		
	Municipal Agent Fees		8,402.00		
	Articles of Agreement				
	Pole Petitions		95.00		
	Dredge & Fill Permit		54.30		
	Overpayments	8000	21.50		
	Current Use Filing Fee		216.00		
	Miscellaneous Recording Fees				
	Subtotal				10,812.50
	Cable Franchise			7,791.00	
	Treasurer / IRS Check				30.00
	Subtotal				7,791.00
	3210 Grand Total				18,633.50
3220	<b>Motor Vehicle Lic, Permits &amp; Fees</b>	307000			
	Registrations		381,629.00		
	Title Fees		1,544.00		
	3220 Grand Total				383,173.00
3230	<b>Building Permits</b>	6000		10,445.95	10,258.75
3290	<b>Other Licenses, Permits &amp; Fees</b>				
	Dog Licenses		4,145.50		
	Dog Fines		99.00		
	Marriage Licenses		990.00		
	Certified Copies Birth		30.00		
	Certified Copies Death		98.00		
	Certified Copies Marriage		62.00		
	Bad Check Fees		475.00		
	Miscellaneous/ Specify				
	Subtotal	12000			5,899.50
	Driveway Permits			1,080.00	
	PD Witness Fees			590.52	
	Registry Fees			72.00	
	PD Blood Tests			25.00	
	Jury Duty			80.00	
	Dog Fines			950.00	
	Compensation to Town			646.48	
	Subtotal				3,444.00
	3290 Grand Total				9,343.50
	<b>From Federal Government</b>				
3319	<b>Other Federal Grants &amp; Reimbursement</b>	32900			
	97 funds from Warrant Article #4			605.56	
	Fast Cop Grant Funds /Treasurer				31,644.00
	FEMA Reimbursement			3,940.00	
	3319 Grand Total				36,189.56

Detailed Revenue Report 1998

	<b>From State of NH</b>			
<b>3351</b>	<b>Shared Revenue Block Grant</b>	21190		
	September		45,156.01	
	December		45,156.01	
	3351 Grand Total			90,312.02
<b>3352</b>	<b>Rooms &amp; Meals Tax</b>	35668	50,464.66	50,464.66
<b>3353</b>	<b>Highway Block Grant</b>	89500	89,520.75	89,520.75
<b>3356</b>	<b>State &amp; Federal Forest Lands Grant</b>	3265	3,794.47	3,794.47
<b>3357</b>	<b>Flood Control Reimbursement</b>			
<b>3359</b>	<b>Other State Grants &amp; Reimbursements</b>	99680		
	South Road Reconstruction 97 & 98		112,490.17	
	Landfill Closure Grant		20,489.77	
	Police Academy Reimbursement		4,900.00	
	3359 Grand Total			137,879.94
<b>3379</b>	<b>Intergovernmental Revenue</b>	7000		
	School Phone		6,616.54	
	Teen Center Phone		65.06	157.70
	PD Education		890.00	
	Subtotal			7,571.60
	3379 Grand Total			7,729.30
<b>3401</b>	<b>Income From Departments</b>	10500		
	ZBA		1,342.50	
	Heritage		323.00	
	Cemeteries		3,500.00	
	Selectmen / Reimbursement		155.00	
	Highway / Gas Refund		2.87	
	Rescue / Invoice Refund		441.00	
	Veasey Park / Reimbursement		15.22	
	Planning Board Subdivisions		4,458.00	
	Police Detail		13,337.00	
	Bad Check Fee		55.00	
	Refunds		894.50	
	Copies/Fax	66	531.09	
	Police Report Copies		1,290.00	
	Recycled Material		3,644.23	
	Town Hall		1,068.00	
	Teen Center		150.00	
	Subtotal			31,273.41
	Town Books			
	Trail		40.00	
	Zoning		262.24	
	Site Plan Review		18.00	
	Subdivision		60.00	
	Impact Fee Booklet		4.00	
	Property List		127.00	
	Bicentennial		5.00	
	Subtotal			516.24
	3401 Grand Total			31,789.65
	<b>Miscellaneous</b>			
<b>3502</b>	<b>Interest on Investments / Treasurer</b>	30000		71,238.28
<b>3503</b>	<b>Rents of Property</b>	75000	55,256.61	54,834.95
<b>3504</b>	<b>Fines &amp; Forfeits</b>		1,435.00	1,435.00
<b>3506</b>	<b>Insurance Dividends &amp; Reimbursements</b>		35,146.79	35,146.79
<b>3508</b>	<b>Contributions &amp; Donations</b>			

Detailed Revenue Report 1998

<b>3509</b>	<b>Other Miscellaneous Revenue</b>				
	Police Dept/Restitution			405.00	
	Police Dept/Law Enforcement Grant				7,574.84
	ACO/Sale of Dog Kennels			150.00	
	Sale of Highway Dept. Truck			6,003.49	
	Postage Refund			12.58	
	Subtotal				6,571.07
	3509 Grand Total				14,145.91
	3503-3509 Total				105,562.65
	<b>Trust &amp; Agency Funds</b>				
<b>3916</b>	<b>Transfers from Trust &amp; Agency Funds</b>	9100		11,325.34	11,325.34
	<b>Totals</b>	821,803.00	546,869.88	547,228.41	1,094,098.29
	<b>Total with Property Taxes</b>		6,329,394.25	547,228.41	6,876,622.66



## TOWN EMPLOYEE ROSTER

James T. Alexander, Selectmen	800.00
Danielle A. Asselin, Veasey Park	2,501.25
Paul A. Asselin, Selectmen	450.00
Aimee B. Bioteau, Veasey Park	2,453.50
Frank G. Bioteau, Selectmen	150.00
Jane Boucher, Planning Board/Zoning Board Secretary	6,068.25
Donna T. Cisewski, Office Assistant	22,284.88
Samuel S. Coco, Library Custodian	3,249.48
Brian J. Colburn, Veasey Park	1,372.50
Deborah A. Cole, Office Assistant	19,738.35
Evelyn F. Cronyn, Librarian	16,686.36
Louise M. Curry, Temporary Part-Time Town Office	1,784.00
Eugene T. Edwards, Sr., Transfer Station Manager	12,411.12
Donald Evans, Part-Time Animal Control Officer	6,683.54
Jeanette L. Foisy, Deputy Town Clerk/Tax Collector	23,753.36
Glenda J. Gonnella, Police Secretary	17,188.91
Laura C. Guinan, Library & MBC Secretary	938.54
Warren A. Guinan, Selectmen	450.00
Kelley A. Healey, Veasey Park	2,002.50
Cynthia E. Heon, Town Clerk/Tax Collector	34,982.95
Benjamin R. Jean, Full-Time Police Officer	30,602.75
Matthew Kimball, Part-Time Custodian	200.00
Donald Kirlis, Full-Time Police Officer	32,243.96
Andrea Lajoie, Office Assistant	19,986.88
Richard J. Mailhot, Sr., Temporary Building Inspector	496.26
Leonard D. Mandigo, Transfer Station Attendant	11,485.98
Wendy Margelot, Overseer of Welfare	200.00
Daniel B. O'Donnell, Building Inspector/Health Officer	2,486.00
Frederick M. Palmer, Jr., Highway Agent	23,966.56
Steven T. Piwowarczyk, Full-Time Highway	27,375.83
Sonia P. Rogers, Planning Board/Zoning Board Secretary	239.63
Robert B. Sanborn, Selectmen	150.00
Donald F. Smith, Selectmen	150.00
Herbert C. Smith, Jr., Part-Time Highway	4,010.00
Joseph E. Stone, Highway Administrative Assistant/Selectmen	675.00
George H. Thompson, Jr., Selectmen	150.00
Mark A. Tibbetts, Part-Time Custodian	14,085.53
Cynthia E. Tomilson, Treasurer	600.00
James R. Tomilson, Full-Time Police Officer	32,523.82
Steven J. Turner, Full-Time Police Officer	34,391.82
David P. Twombly, Highway Agent	8,631.63
Waldo H. Twombly, Jr., Full-Time Highway	25,130.02
Jeanette E. Winslow, Library	1,943.43
Elizabeth A. Wunderlich, Overseer of Welfare	600.00
Robert H. Wunderlich, Police Chief	35,967.04

## ELECTION OFFICIALS

Jonathan Hutchinson, Moderator	195.71
Cynthia Bioteau, Assistant Moderator	33.48
Malcolm Cameron, Assistant Moderator	160.94
James D'Alessio, Assistant Moderator	79.83
Douglas Leavitt, Assistant Moderator	90.13
George W. Owen, Assistant Moderator	97.86
Harriet Cady, Supervisor of Checklist	54.00
Roger King, Supervisor of Checklist	96.00
George A. Putnam, Supervisor of Checklist	312.00
Willis Rollins, Jr., Supervisor of Checklist	312.00
Debra Clark, Ballot Clerk	33.48
Barbara A. Daley, Ballot Clerk	203.43
Nettie M. Farr, Ballot Clerk	236.91
Jennie Owen, Ballot Clerk	64.38
Ella Sawyer, Ballot Clerk	136.48
Irene B. Shores, Ballot Clerk	236.91
Joanne F. Wasson, Ballot Clerk	100.43
Mary Averka, Ballot Counter	23.18
Kevin Barry, Ballot Counter	57.95
Philip Bilodeau, Ballot Counter	81.13
Brenda Chalbeck, Ballot Counter	41.21
Kevin Chalbeck, Ballot Counter	28.33
Thomas Chartier, Ballot Counter	11.59
Debra Clark, Ballot Counter	52.80
George Clark, Ballot Counter	51.51
Evelyn Cronyn, Ballot Counter	34.77
Claude Daley, Ballot Counter	52.80
Ginger Demers, Ballot Counter	18.03
Joseph Dubiansky, Ballot Counter	81.13
Richard Granger, Ballot Counter	34.77
Laura Guinan, Ballot Counter	29.62
Roger Hartgen, Ballot Counter	52.80
William Hartigan, Ballot Counter	29.62
George Keech, Ballot Counter	81.13
Robert Knoettner	29.62
Violet Knoettner	29.62
Amy Marquis, Ballot Counter	52.80
Joan Mountford, Ballot Counter	52.80
Louis Nephew, Ballot Counter	18.03
Ella Sawyer, Ballot Counter	23.18
Charles Schack, Ballot Counter	28.33
Joe Sears, Ballot Counter	23.18
Jeff Shute, Ballot Counter	34.77
Judy Sullivan, Ballot Counter	18.03
Janet Swanson, Ballot Counter	29.62
Marianne Taylor, Ballot Counter	52.80
Robert VanWinkle, Ballot Counter	23.18
Elizabeth Wunderlich, Ballot Counter	28.33
Lynne Johnson, Election Assistant	38.63
Karen Mailhot, Election Assistant	95.28
Ruth S. Sanborn, Election Assistant	92.70
Diana Stevens, Election Assistant	41.20
Barbara S. Sundstrom, Election Assistant	148.07

## CONTRACTORS

Averell Landscape	7,315.00
Brown, Paul	4,470.00
Dirt Designs	5,939.60
Heon, Raymond	1,600.00
Markson, Jason	3,780.00
Noyes, David R.	3,400.00
O'Neal, David	5,118.75
Quality Fence Company	1,575.00
Rollins, Keith	16,829.16
Rollins, Willis	969.00
Sherblom, Carl	1,367.50
Smith, Paul M.	6,084.52
Wheeler, Jr., Charles	1,879.00
Young, Glenn T.	4,888.55
Young, Mark	6,937.25
Young, Randy S.	5,750.00



**REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF DEERFIELD, NH ON DECEMBER 31, 1998**

FORM MS-9

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			INCOME			GRAND TOTAL P & I 12/31/98
				12/31/97 BALANCE	NEW FUNDS	WITH-DRAWALS	12/31/98 BALANCE	1998 INCOME	EXPENDED 1998	
5/15/77	CEMETERY LAND ACQUISITION	CAP RES	PW GOVT	\$ 6,900.00			\$ 6,900.00	\$ 918.13	\$ 918.13	\$ 12,849.95
				\$ 6,900.00			\$ 6,900.00	\$ 918.13	\$ 918.13	\$ 19,749.95

DESCRIPTION OF TRUST FUND	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			INCOME			GRAND TOTAL P & I 12/31/98	
			12/31/97 BALANCE	NEW FUNDS	WITH-DRAWALS	12/31/98 BALANCE	1998 INCOME	EXPENDED 1998		12/31/98 BALANCE
COMMON TRUST FUND A	CEMETERY	GNMA	\$ 21,901.08			\$ 21,901.08	\$ 4,180.22	\$ (3,633.91)	\$ 37,251.97	
COMMON TRUST FUND B	CEMETERY	GNMA	\$ 8,078.39			\$ 8,078.39	\$ 909.38	\$ (200.00)	\$ 6,047.71	
FREWILL BAPTIST FUND	CHURCH	GNMA	\$ 4,136.83			\$ 4,136.83	\$ 293.55	\$ (293.55)	\$ -	
PHILBRICK FUND #1	LIBRARY	GNMA	\$ 5,675.11			\$ 5,675.11	\$ 402.71	\$ (402.71)	\$ -	
PHILBRICK FUND #2	LIBRARY	GNMA	\$ 7,798.67			\$ 7,798.67	\$ 553.40	\$ (553.40)	\$ -	
CROSS-SANBORN FUND	LIBRARY	GNMA	\$ 1,981.57			\$ 1,981.57	\$ 140.61	\$ (140.61)	\$ -	
PROGRESSIVE GRANGE	SCHOLARSHIP	GNMA	\$ 1,018.15			\$ 1,018.15	\$ 160.32	\$ (100.00)	\$ 1,301.48	
FRIENDS OF REBEKAH'S	SCHOLARSHIP	GNMA	\$ 9.24			\$ 9.24	\$ 26.82	\$ (25.00)	\$ 370.56	
WRC ROOM	LIBRARY	GNMA	\$ 208.72			\$ 208.72	\$ 14.81	\$ (14.81)	\$ -	
JENNESS FUND	EDUCATION	GNMA	\$ 5,134.72			\$ 5,134.72	\$ 364.37	\$ (364.37)	\$ -	
PHILBRICK-JAMES LIBRARY FD	LIBRARY	GNMA	\$ 36,488.63			\$ 36,488.63	\$ 2,274.31	\$ (2,274.31)	\$ -	
BILL SANBORN FUND	LIBRARY	GNMA	\$ 333.72			\$ 333.72	\$ 23.68	\$ (23.68)	\$ -	
JOE CARTER MEMORIAL FUND	NEEDY	GNMA	\$ 4,584.95			\$ 4,584.95	\$ 346.98	\$ (300.00)	\$ 396.96	
TOWN HALL RESTORATION	TOWN HALL	GNMA	\$ 2,223.29	\$ 1,180.00	\$ 1,055.95	\$ 2,347.34	\$ 736.97	\$ (947.05)	\$ -	
MORRISON CEMETERY FUND	CEMETERY	GNMA	\$ 38,403.30	\$ 300.00		\$ 38,703.30	\$ 23,538.25	\$ (4,100.00)	\$ 23,643.85	
OLD CENTRE CEMETERY FUND	CEMETERY	GNMA	\$ 19,207.84	\$ 3,200.00		\$ 22,407.84	\$ 10,608.61	\$ (2,220.00)	\$ 10,498.03	
UNALLOCATED INCOME	CHECKBOOK	PWRMA	\$ -			\$ -	\$ 120.79	\$ (45.00)	\$ 75.79	
			\$ 157,184.21	\$ 4,680.00	\$ 1,055.95	\$ 160,808.26	\$ 78,884.70	\$ (15,638.40)	\$ 79,586.35	
										\$ 240,394.61

DWIGHT D. BARNES  
TREASURER, TRUSTEE OF TRUST FUNDS

# Financial Report of Philbrick-James Library

Balance on hand, January 1, 1998 \$12094.48

## Receipts:

Interest	\$134.38	
Donations, Fines, Book Receipts, Memorial Gifts, etc.	\$416.32	
Copier Income	\$145.00	
NH Humanities - Grant	\$410.20	
Town Funds Transferred	<u>\$12390.00</u>	
	\$13495.90	\$25590.38

## Expenditures:

### Supplies and Maintenance:

Public Service of NH	\$763.42
Office Supplies	\$555.25
U.S. Postal Service	\$19.20
Internet Service Provider	\$144.57
Interior Lighting	\$2171.75
Repairs	\$503.47

### Programs and Personnel Expenses:

Book Discussion Groups (Grant)	\$358.05
Library Family Memberships:	
Currier Museum	\$40.00
Science Enrichment Encounters	\$50.00
N.H. Historical Society	\$50.00
Canterbury Shaker Village	\$100.00
NH Library Trustee Mem./Meetings	\$253.00
Miscellaneous	\$304.98

### Books and Periodicals:

Books	\$8478.34	
Magazines	\$251.24	
Newspapers	\$182.00	
McNaughton Rental	\$849.66	
Video Cooperative	<u>\$224.63</u>	
	\$15299.56	\$10290.82

Balance on hand December 31, 1998 \$10290.82



# Philbrick - James Library Building Fund

Balance on hand, January 1, 1998 \$2841.22

## Receipts:

Trustees of the Trust Funds	\$2385.98
Cross Sanborn Fund, W.R.C Room Fund, Philbrick-James Funds #1 & #2	\$1105.30
Interest	\$117.18
Donations	\$2125.00

## Expenditures:

None

Balance on hand, December 31, 1998 \$8574.68





### PHILBRICK-JAMES LIBRARY REPORT

Visits to the library in 1998	8,377
Books/other materials borrowed in 1998	13,887
New families registered	89
Books at the library in 1997	15,249
Books added in 1998	840
Books at the library in 1998	16,089

A year of changes for the town library: newly restored floor joist system, new lighting in the adult stacks and over the circulation desk, electrical outlets and phone jacks in anticipation of public Internet access in 1999 and a freshly painted office for the librarian. Thanks to the cooperative efforts of Fred Dodge, Paul Asselin, Tim Oczykowski, Sam Coco and our Board of Library Trustees, these projects have been completed! As this report is filed, we are awaiting the arrival of new office furniture!

Please remember that our regular year-round hours are as follows:

Mondays and Wednesdays	1 - 8 pm
Tuesdays	9 am - 5 pm
Thursdays and Fridays	1 - 5 pm
Saturdays	9 am - 12 noon

#### Highlights of 1998:

- \* Free passes to Christa McAuliffe planetarium, NH History Museum, Science Enrichment Encounters, Canterbury Shaker Village and Currier Gallery of Art
- \* New Hampshire Humanities Council's Book Bag discussion series "NH Voices" and "My Family-Myself"
- \* Valentine-making activity
- \* Library volunteer training sessions
- \* Estate planning seminar
- \* "Live Free and Read" summer reading program with 20 readers completing the program as well as 9 listeners
- \* Internet survey
- \* Preschool Storytime returned on Tuesdays at 9:30 am with stories, songs and crafts geared to 3's and 4's
- \* 7th annual Christmas Tree Lighting and Caroling party

Please remember that the library is a year-round collection spot for the Food Pantry. We also collect Campbell's soup labels, Boxtops for Education and Steeplegate Mall receipts for the public school.

Weave a web of excitement--explore your library!

Evelyn F. Cronyn, Librarian

# Deerfield Conservation Commission

## Annual Report

### 1998

The Deerfield Conservation Commission is a volunteer board with members appointed for three-year terms by the Select Board. State Law RSA 36-A calls for the establishment of conservation commissions for "the proper utilization and protection of natural resources and the protection of watershed resources." The Commission may also, with Select Board approval, acquire land as conservation areas or town forests and then manage those areas.

Of vital concern in 1998 was work with the other town Boards on the development of the Master Plan. The commission provided input on geographical data, management of open space development, conservation lands, and natural resources of Deerfield which call for special consideration in town planning.

As a central part of our mission, as designated by the State and Town, land conservation occupied a great deal of the Commission's efforts. Four parcels were committed to conservation easements as well as two more "in the works." Of note is the Weiss property on Nottingham Road. With the approval of the citizens of Deerfield, the Commission was able to use the monies voted at Town Meeting as well as grant monies to purchase a beautiful piece of land for Deerfield's citizens to enjoy. We would like to thank Frank Mitchell for his many hours of tireless searching for grants that made this possible. Also, we thank Fuji Capital Markets Corporation, the Wharton Foundation, the Stettenheim Fund, the Norcross Wildlife Foundation, Bear Paw Regional Greenways, John and Helen Burbank, Jo Ann Bradbury, Kay Williams, Jack and Susie Sherburne, Werner and Myrtle Kaatz, David and Karen Linden, Cindi and Don Tomilson, William O'Neal, and Pat Cassier for offering to donate conservation

easements, property, or contributing financially to the conservation effort of the town of Deerfield.

In addition for the town's Master Plan, the Commission is working to produce a long-range plan to encompass all of its responsibilities. With Organization and assignment of priorities and tasks, the Commission hopes to more effectively accomplish its mission.

An integral part of the Commission work is regulated Wetland Activities. Fifteen new permits/applications were reviewed. Commission members ensure that wetland and shoreline protection laws are adhered to when applications are received. Citizens also report alleged violations to the Commission that are then investigated and an appropriate response made.

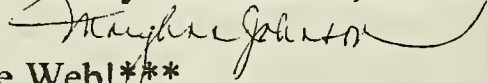
During 1998, the Commission met jointly with the Select Board to review plans and share information.

In addition to its other work we hope to have new signs made for the Hart Town Forest and the new Fogg-Shores Memorial Conservation Land.

The members of the Deerfield Conservation Commission thank the Select Board and the citizens of Deerfield for their support and input.

Respectfully Submitted,

Maryann Johnson, Secretary



\*\*\*NOTE: The Trail Guide is on the Web!\*\*\*

\*\*\*[Http://members.aol.com/b113/deerfield.html](http://members.aol.com/b113/deerfield.html)\*\*\*

Joe Sears: Co-President

Brenda Eaves: Co-President

Maryann Johnson: Secretary

Judy Miller: Treasurer

Al Jaeger

Kate Hartnett

Ellen O'Donnell

Frank Mitchell

Nick Karakoudas-alt



# REPORT OF THE BOARD OF SELECTMEN AND TOWN OFFICES

The Year of 1998 brought change to the Town's governing Board. Through the Election process three new, but familiar, individuals joined the Board of Selectmen--Joseph E. Stone, Warren A. Guinan and Paul A. Asselin. In May, the Board and the townspeople mourned the loss of Robert B. Sanborn, who served the Town as a Selectmen for 54 years and held the position of Moderator for 2 years. This Town Report is dedicated to Robert B. Sanborn and his service to this community. George H. Thompson, Jr. filled the vacancy created by Mr. Sanborn's passing.

Information found during the State's research into ownership of the Boat Ramp, on Pleasant Lake, was reviewed by the Selectmen. One of the documents was a deed for flowage rights and ownership of the Dam, on Pleasant Lake, which was dated earlier than the deed possessed or issued to the Town. Upon deliberation, the Board chose not to argue with the evidence presented and relinquished all rights, if any, to the State of New Hampshire. This relieves the Town of Deerfield from the potential financial burdens of ownership, of the Dam, and opens the possibility the State of New Hampshire will participate in the maintenance and repairs needed on that section of Gulf Road.

During the early Fall, a two year mapping project culminated in the delivery of new Tax Maps to the Town. Public Hearings were held at which property owners could view the maps and note any corrections needed. The process of converting the tax records to reflect the new map and lot numbers has begun. Once conversion is complete, the new Tax Maps will be the official record. By maintaining and adding to this system, the Town can build on the data base for many years to come providing a useful tool for the Town and residents alike. Over the past ten years, there have been many changes in the real estate market creating inconsistency in assessments. The updating of the Tax Maps is an important first step towards a revaluation.

Efforts, at the Transfer Station, to increase recycling to help offset costs have continued this year. A Grant was received which allowed the containment unit, for Waste Oil, to be built. The challenge of balancing the costs of waste disposal and recycling is one facing a lot of communities including Deerfield. Eugene "Gino" Edwards will welcome volunteers to assist with the varied duties surrounding recycling. Thanks to Gino we received \$3,644 from marketing recyclables. Mr. Edward's has been instrumental in recycling glass which will be crushed and used in Highway projects. While all this requires a little more effort, the financial rewards should become more evident each year.

The Town Offices have expanded the hours open to the public. The Offices are open on Mondays from 8AM to 7PM and Tuesday through Friday from 8AM to 2:30PM. The new license plates seen around Town are being issued to everyone this year when registrations are renewed.

The increased activity in building and subdivisions has brought forward the need to address assessing issues and record maintenance. These issues, combined with the impending revaluation, will culminate in an integrated system for use by the Town Offices, the residents and the general public.

You may have noticed, on the cover and throughout the Town/School Report for 1998, photographs of your friends, neighbors or acquaintances. These individuals and many more like them, too numerous to mention, are Volunteers. The countless hours they give make this Community special. The Board of Selectmen and staff of the Town Offices thank each of you for your contribution. Two hundred and thirty two years of volunteerism has made Deerfield more than just a Town, its our home and through continued volunteerism we can only make our home better for future generations.

James T. Alexander, Chairman	Board of Selectmen
Joseph E. Stone, Vice Chairman	
George H. Thompson, Jr.	for the
Paul A. Asselin	
Warren A. Guinan	Town of Deerfield

Cynthia E. Heon, Town Clerk/Tax Collector	Town Office Staff
Jeanette Foisy, Deputy Town Clerk/Tax Collector	
Donna Cisewski, Office Assistant	for the
Andrea Lajoie, Office Assistant	
Debbie Cole, Office Assistant	Town of Deerfield

Deerfield Volunteer Fire Department Association  
Annual Report

The Deerfield Volunteer Department responded to a total of 107 calls this year. This represents a 32 percent increase from 1997.

During 1998 we refurnished our 1975 tank truck which is our main attack piece at the South Station. Also, we acquired a 1985 four wheel drive pickup from the Deerfield Police Department which we are in the process of refurnishing into a forestry unit.

Once again, we would like to thank all the citizens of our community for the support they have extended to us.

Yours in Fire Protection,

Chief Mark A. Tibbetts  
President Donald F. Smith

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Deerfield Volunteer Fire Department 1998 Chart of Calls

Structure - 4

Assist Police & Service Calls - 7

Chimney - 6

Furnaces - 2

Mutual Aid - 22

Smoke - 5

Brush & Grass - 20

Alarm - 11

Gas Leak (Propane/Gasoline) - 3

Auto (Fire/Accident/Jaws) - 17

Misc. (Water resource/bomb threat) - 0

Wires & Trees Down - 10



DEERFIELD VOLUNTEER FIRE DEPARTMENT

Deerfield, New Hampshire

INCOME:

Balance Carried Forward, Jan 1, 1998	\$ 3,751.04
Town of Deerfield, Appropriation	20,635.00
Town of Deerfield, Warrant Article	3,500.00
Training Reimbursement	1,650.00
Donations - Transfer from Assoc. Acct.	12,000.00
TOTAL INCOME	\$41,536.04

EXPENSES:

Miscellaneous Parts & Repairs	45.98
Truck Parts & Repairs	14,863.87
Fire Tools & Supplies	3,677.72
Protective Gear	5,606.85
Supplies	2,301.07
Radio Service	1,252.47
Training	1,393.20
Equipment	3,936.20
Miscellaneous	282.47
Dues & Subscriptions	215.00
Postage	32.80
TOTAL EXPENSES	\$33,607.63

BALANCE AS OF DECEMBER 31, 1998 \$ 7,955.41



## REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. Early in 1998 we experienced an ice storm, which caused severe damage to forests of New Hampshire. This damage created a greater potential fire hazard as well as safety hazards to many areas of the state. Your local fire warden and Forest Rangers need your assistance in preventing wildfires in these hard hit areas and throughout the State. If you need assistance or information dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

### 1998 FIRE STATISTICS

(All Fires Reported thru December 23, 1998)

#### FIRES REPORTED BY COUNTY

Belknap	44
Carroll	89
Cheshire	67
Coos	18
Grafton	43
Hillsborough	232
Merrimack	108
Rockingham	121
Strafford	64
Sullivan	12
<b>TOTAL FIRES</b>	<b>798</b>
<b>TOTAL ACRES</b>	<b>442.86</b>

#### CAUSES OF FIRES REPORTED

Smoking	59
Debris Burning	38
Campfire	29
Power Line	14
Railroad	9
Equipment Use	24
Lightning	16
Children	95
OHRV	6
Miscellaneous	53
Unknown	140
Fireworks	6
Arson/Suspicious	16
Illegal	231
Rekindle	43
Disposal of ashes	19

## Report of Town Forest Fire Warden

Deerfield had a total of 20 brush and grass fires in 1998. Our two largest fires burned a total of seven acres of forest land. The first was off of Nottingham Road with approximately three acres burned which was caused by lightning. The second was at Bear Brook State Park which approximately four acres were burned caused by a tent fire that extended into the woods.

John R. Dodge, Forest Ranger

Mark A. Tibbetts, Forest Fire Warden



# Deerfield Police Department Annual Report

The Deerfield Police Department has undergone many changes in 1998. We've added some new graphics to our cruisers, making them more identifiable as police cruisers. We have also standardized our firearms and leather gear, thus improving our professional image.

Officer Ben Jean, for the 2<sup>nd</sup> year in a row, was awarded a plaque for "Outstanding Contribution to the Field of Traffic Safety Through Proactive Criminal Arrests from Traffic Stops." And, again, the Department received an award for "Outstanding Contributions to the Field of Traffic Safety."

Officer Jean was also selected to serve as a staff member for the 116<sup>th</sup> Police Academy. Ben spent 12 weeks with the recruits, training them and also receiving training to bring back to this Department.

The Police Department was the recipient of 3 grants this year. One came from the New Hampshire Department of Justice for \$7,560 to purchase 3 laptop computers for the cruisers. Using funds encumbered from a 1997 warrant article, the total for the grant came to \$8,400. The Town was awarded \$65,499 to fund a police officer for 3 years. And, in September, we were informed that the Deerfield Police Department was awarded \$30,743 from the Federal Government to help purchase a completely new computer system that will be utilized by the Police Department, with provisions for the Fire Department and Rescue Squad. The Department was one of the 604 departments awarded money out of over 3000 applicants nationwide.

The members of the Police Department have been involved in several projects, mostly during off duty time. These projects include D.A.R.E., lunch with the school children, bicycle rodeo, Eddie Eagle Gun Safety for school children, the Teen Center, driver's education and school emergency evacuation planning team. The Police Department also provided gun safety coloring books and trick or treat bags for the school children. We also donated "Hugs, Not Drugs" lollipops to the school children.

Looking at the Department budget, the bottom line makes it appear as if the budget was overspent. However, this brief explanation shows that money was actually turned back to the General Fund:

**01-4210.10-118 Salary:** Shows an overage of \$1170.00. The COPS Grants gave us \$31,260.00 and the State \$4900.00 in refunds to offset this line.

**01-4210.10-240 Training:** This includes money for the Chief's Conference, which was not attended this year. \$748.00 was returned to the General Fund.

**01-4210.10-740 Electronics Equip:** This money includes a Grant we were awarded in the amount of \$7574.84 for the laptops. We actually turned back \$1560.00 from this line.

**01-4210.10-741 Details:** This shows an overage of \$8854.00. This line never gets spent unless we receive that same amount from a vendor. The Town actually made about \$1000.00 from this line.

The Department also returned over \$2200.00 to the Town, generated from court fines and copies of police reports.

As can be seen by the yearly statistics, the Department was kept pretty busy this year. Accidents were down significantly, motor vehicle citations were up, arrests almost tripled over last year, and total calls for service were up again slightly.

In addition, members of the Deerfield Police Department spent 5184 hours on patrol, 716 hours investigating crimes, 389 hours preparing and prosecuting cases in court, 301 hours in training and 188 hours involved in various community projects.

**DEERFIELD POLICE DEPARTMENT**  
**TYPES OF CALLS FOR SERVICE AND CRIMINAL ACTIVITY**  
**JANUARY THROUGH DECEMBER**  
**1993 - 1998**

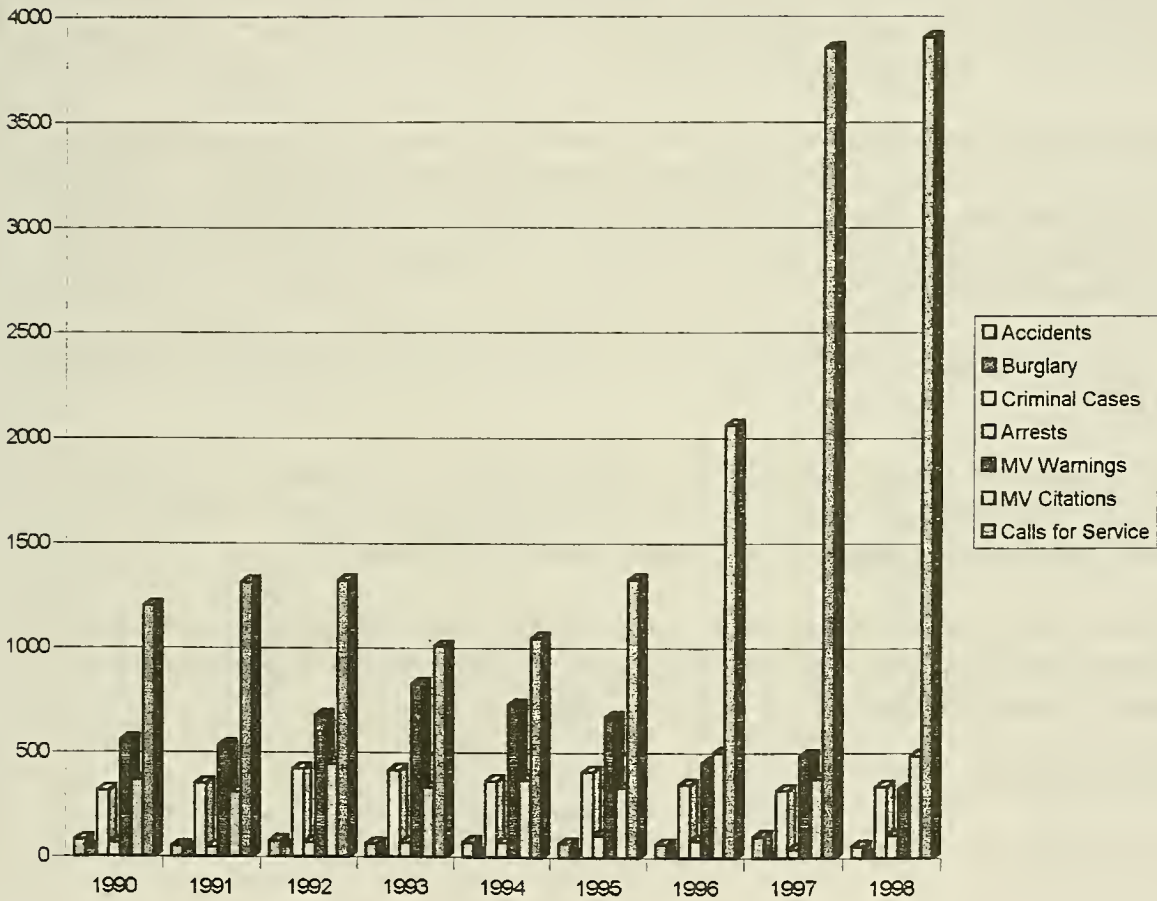
	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
Aid to Law Enforcement				162	222	164
Alarm/Open Door				140	132	146
Animal Compl.	36	30	5	71	65	81
Arson	0	2	1	2	1	3
Bad Checks	15	19	7	8	13	10
Burglary/Att. Burglary	13	18	16	4	7	12
Civil Matters	38	30	3	70	17	28
Civil Stand-By				15	14	9
Cr. Mischief	80	74	63	52	75	48
Cr. Threatening	23	24	23	15	17	26
Disorderly Conduct	16	10	11	9	16	11
Disobey Police	2	3	2	1	2	1
Domestics	34	40	18	15	12	30
DWI	10	11	8	5	12	13
False 911 Calls				60	52	48
Fire Assist				32	36	56
Found Property				9	26	69
Habitual Offender	2	0	1	2	2	0
Harassment Calls	27	15	40	29	21	8
Information Requests				105	179	200
Indecent Exposure	0	0	2	2	3	0
Juvenile Complaint				24	47	74
Lost/Stolen Plates				19	6	9
Miscellaneous				86	257	426
Missing Person	23	14	4	9	11	5
Money/Bank Escort				38	76	74
Motor Vehicle Complaint				82	103	61
Motorist Assist				83	113	83
Op After Suspension	15	16	16	26	7	19
Op without License				4	2	5
Open Container	6	5	5	4	2	4
Passing Bus				2	3	2
Poss Alcoh/Drugs	19	19	18	14	14	23
Poss of Tobacco	0	0	3	3	0	9
Prohibition				9	1	10
Protective Custody	6	2	3	1	3	12
Prowler	5	1	2	4	0	2
Reckless Conduct	5	5	6	7	12	5
Reckless Operation	15	13	4	2	10	15
Rescue Assist				80	65	109
Resist Arrest	0	1	2	3	4	2
Restraining Orders				12	9	9
Runaway				9	21	2
Serve Legal Documents				67	141	83
Serve Misc Papers				2	35	92
Sexual Assaults	8	4	5	5	2	2
Simple Assault				14	23	32
Susp. MV/Person/Activity				97	100	81
Thefts	74	71	62	58	57	68
Transporting Drugs				3	2	1
Trespassing	32	71	30	26	26	31
Untimely Death				5	4	4



<b>TOTAL:</b>	504	498	360	1606	2080	2299
<b>ACCIDENTS</b>	<b>1993</b>	<b>1994</b>	<b>1995</b>	<b>1996</b>	<b>1997</b>	<b>1998</b>
Injury/Damage	65	72	68	64	102	57
Fatal	0	0	1	0	0	0
<b>TRAFFIC ENFORCEMENT</b>						
Citations	333	372	333	501	378	487
Warnings/MV Violations	829	730	670	453	310	202
Warnings/Defective Equip				330	177	125
<b>ARRESTS</b>						
Persons Arrested	70	72	107	83	42	109
Criminal Charges	124	142	167	121	81	161
<b>CRIMINAL CASES</b>	417	366	409	348	322	341
<b>COURT DAYS</b>						58
<b># COURT CASES</b>						286

	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
Accidents	83	52	78	65	72	68	64	102	57
Burglary	38	37	49	13	18	13	4	4	12
Criminal Cases	317	352	422	417	366	409	348	322	341
Arrests	68	48	70	70	72	107	83	42	109
MV Warnings	558	532	677	829	730	670	453	487	327
MV Citations	367	310	445	333	372	333	501	378	487
Calls for Service	1200	1313	1322	1008	1047	1327	2063	3848	3899

**Police Activity 1990-1998**



# DEERFIELD RESCUE SQUAD

P.O. Box 9  
Deerfield, N.H. 03037

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## ANNUAL REPORT MARCH 1999

Deerfield Rescue is pleased to report expansion of its services by using donations to purchase a stair chair which is a specially designed device for transferring patients over stairways. Not only will this device enable us to expedite patient transfer to the ambulance, it is available for non-emergency use for residents who have an isolated need to be transferred over stairs. For example, patients returning home following orthopedic surgery need assistance transferring from a car to their home. We are delighted the Deerfield Police Department has agreed to assist, as needed, on these calls. The service can be accessed by calling the Police Department at 463-7432 and arranging for non-emergency patient transfer.

In responding to calls, we find people often do not know what to do in an emergency situation. In order to provide basic information, the Squad will provide a seminar entitled **Until Rescue Arrives**. This will not be a first aid course, but will be designed to prevent additional injuries to the patient and assist the emergency responders. If you are interested, call 463-7567.

Rescue continues to offer complimentary CPR courses which can be requested at the above number.

The twelve-member squad wishes to acknowledge the excellent cooperation received from the Deerfield Police Department and the Deerfield Volunteer Fire Department. We are also grateful for the solid community support.

In addition to required continuing education courses, some of our members have taken courses for higher skill training and five of our members recently underwent a full weekend of specialized training in Conway, N.H.

Respectfully submitted,

Rodney P. Swanson



**BUILDING INSPECTORS REPORT  
1998**

1998 saw a change in the Building Inspector with a full time position being established and shared 50-50 with Nottingham. I took over this position in early June and since than have been working hard to learn Deerfield and its needs.

This past year saw a drastic increase in the number of permitted dwelling units, 40 this year compared to 27 last year. Demand for housing remains high and with plenty of new lots become available in 1999 I believe that housing starts will continue this upward trend. We have had no major commercial or industrial development in the past year and do not anticipate any in the near future.

The health Officer has also been busy with a number of housing issues and failed septic systems.

I would like to thank the people of Deerfield for their support of this position. Consistent and fair enforcement of the Building Codes and Zoning Ordinance will help to insure that Deerfield remains a excellent place to live and raise a family.

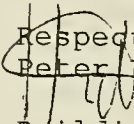
**Building Activity**

Year	90	91	92	93	94	95	96	97	98
Building Permit Issued	NA	50+	46	74	NA	82	72	103	122
Dwelling Units	13	14	20	16	NA	28	25	27	40

Deerfield Zoning Ordinance Section 702: "Hereafter, no land use shall be commended or changed and no structure shall be erected, altered or enlarged until the person conducting such use or erecting or enlarging such structure has obtained a building permit from the Building Inspector". A structure is defined as: "anything that is built and occupies space on or above the ground".

If you have any questions please contact me before you stare your project.

Respectfully Submitted

 Peter E. Rowell

Building Inspector

**ANNUAL REPORT FOR 1998  
DEERFIELD BOARD OF ADJUSTMENT**

1998 was a very busy year for the Board. The Board met on the fourth Tuesday of each of the twelve months of the year. In addition, five extra meetings were held.

A total of 28 appeals was received, with decisions rendered on 24. Variances were granted on 7 cases, denied on 4 cases, and 5 Special Exception cases were granted. Eight administrative decisions were heard. Three decisions of the Building Inspector were overturned. This is not unusual, because the Building Inspector cannot approve anything which is contrary to the Zoning Ordinance.

The Board upheld the Planning Board on two impact fee appeals but overturned the Planning Board on two other impact fee appeals. The Board also upheld the Planning Board on an authority appeal.

Two appeals were withdrawn by the applicants: one because the applicant was not ready and the other because the appeal was for a permitted use - not requiring Board action. Fees were returned to these applicants. One appeal was dismissed, because the applicant did not appear for the hearing. The fourth appeal was returned, because the case was in litigation.

The budget for the Board was not nearly in line with the number of cases received. A total of \$2,729.05 was spent by the Board. Offsetting revenues (fees and postage paid by applicants) totaled only \$1,420.00. The Board recognized that a disproportionate amount was being paid by town appropriations. Therefore, beginning in 1999, the Board increased the filing fee to \$50.00 and increased the postage for applicant and abutter to \$3.40 each. These new fees should help reduce the cost to the town.

An applicant, filing an appeal, must be the owner of the property or his agent. An agent must obtain a letter with the notarized signature of the owner. This letter must be attached to the application. Applications for appeal to the Board may be obtained only from the Selectmen's Office, the Building Inspector, or the Planning Board. A completed application, with appropriate fee and mailing costs, should be filed with the Board at least 10 days before the fourth Tuesday of the month. This will allow placing a legal notice in a newspaper, having general circulation; posting notices;

and notifying the applicant and abutters by certified mail at least five days prior to the date of the hearing.

A new application with instructions was adopted this year. Hopefully, this will make filing easier for you. Keep the instructions when you file; they are yours.

The Board of Adjustment was established in 1970 within the Deerfield Zoning Ordinance as required by New Hampshire statutes. The Board of Selectmen appoint its five members to three year staggered terms and may appoint five alternate members. The Board of Adjustment also acts as the "Building Code Board of Appeals" as approved by voters at a Town Meeting. At the end of 1998, the Board consisted of its five members and four alternates.

"Rules of Procedure" were adopted in 1970 as required by RSA 676:1 for all land use boards. Several changes have been made through the years as necessary. Procedures for joint hearings with the Planning Board (RSA 676:2) were adopted in 1988. Copies of all the procedures, guidelines, instructions, and revised rules are on file with the Town Clerk.

A **variance** deals with your use of your land and the land's unique problem(s). A **special exception** is a permitted use as outlined in the ordinance but requiring a hearing and approval of the Board. **Administrative decisions** are those made by an official which the applicant believes that a mistake has been made. One or two other types of appeals may be made but the first three are most common. Read the instructions carefully, seek help if you need it, but remember that you alone must decide the type of appeal that is appropriate for your problem.

Donald W. Gorman, Chairman

Warren A. Guinan, Clerk



**DEERFIELD HERITAGE COMMISSION  
ANNUAL REPORT - 1998**

During 1998 the Deerfield Heritage Commission held 11 regular meetings.

On May 17 the Commission sponsored the fourth annual Heritage Museum at the Town Hall. The theme this year was "Fire fighting Through the Years." The event was well attended. Commission members wish to thank Fire Chief Mark Tibbetts, members of the Deerfield Volunteer Fire Department, the Firemen's Auxiliary, fire departments of neighboring communities, and local collectors of fire fighting artifacts for their hard work in putting this fascinating display together.

The Commission continued to move forward with plans to nominate the buildings in Deerfield Center to the National Register of Historic Places. After soliciting and receiving proposals from six architectural historians, the Commission was pleased to make the choice of Deirdre Brotherson of Concord to prepare the nomination.

During the year, a number of events was sponsored to raise funds for the project. The Commission also received many generous contributions from individual residents and community organizations. To date \$976.51 has been raised. The total objective is \$1,500.

In May the Commission presented a 19th Century Coffeehouse in the Town Hall. Guests enjoyed delicious refreshments, provided by members of the Deerfield Historical Society and the Commission, while enjoying the exquisite decor, created by Sarah Miller and Sally Cannon, and listening to 19th century music, authentically performed by Bob and Patrice Kilham and the Amoskeag Players. Many thanks to all who made this such a lovely occasion.

On Old Home Day weekend, a raffle and a bake and fresh produce sale raised still more money for the National Register project. Thanks to Irene Shores, Rod Swanson, Frank Bioteau, Al Jaeger, Kim Carlton, Rebecca Hutchinson, and Peggy Guinan for their generous donations for the raffle. Thanks also go to the ladies in the Historical Society for helping out with donations of delicious baked goods.

In September the Commission sponsored the first field trip. The trip included a boat ride around the harbor in Portland Maine to see lighthouses, forts, and seals as well as a visit to the museum at Portland Head Lighthouse. The

Commission plans to repeat this trip during the summer of 1999 as well as organize other trips.

Commission members worked with the Planning Board and Conservation Commission to develop a list of community sites worthy of protection by a new State/Local funding partnership, now under discussion in Concord.

The Deerfield Heritage Commission is part of your town government, charged with researching and documenting the human-created assets of the community. We seek to promote appreciation and enjoyment of Deerfield's rich store of antique buildings, traditional crafts, and cherished customs.

Commission members are Joe Sears, Chairman; Joe Stone, Selectmen's representative; members Richard Boisvert, Irene Shores, and Laura Guinan; alternate members Elsie Brown, Clarabel Hersey, Paula McCoy, David Ottinger, and David Kellogg.

## VEASEY PARK

The summer of '98 proved to be a hot summer with a decent amount of attendance at the beach. Kelly Healy and weekender Brian Colburn joined returning lifeguard's Amy Bioteau and Daniel Asselin to round out our summer staff. Try as we did, after losing the commitment from one teaching instructor we were not able to procure the service of another. With our apologies, the commission would like to assure the beaches patrons that we will have a swim instructor for the summer of 1999.

Thanks to the work of Mr. Paul Asselin the lifeguard shack now has electricity, this should enable us to place an answering machine on the phone. Some gravel has been added to the parking lot and removal of brush is an ongoing project. We were able to replace a portion of the buoys and are investigating placing more out this summer. During 1999 we will be addressing handicap accessibility to the beach. As always, we continue to maintain and upgrade the park for the convenience of everyone.

The rains in the spring caused a great deal of beach erosion to occur at the Town beach. With guidance from the DES, the Veasey Park Commission had hay bales placed at the top of the beach to control further run-off. We want to thank the beach's patrons for their understanding and acceptance of the temporary barriers in place and are happy to report that the bales served their purpose in stopping erosion. The commission is in the process of developing a long-term solution to this issue. We will attempt to solve the problem of beach erosion with as little possible inconvenience to our patrons.

We would like to extend our appreciation to outgoing board members Dan and Lauren Fontaine and Holly and Willie Haas for their service to the commission. They will be missed. We are looking forward to a productive year and welcome any and all input.

Thank you,  
Veasey Park Commission

Michael Coan  
Sara Mathews  
Paula McCoy, Chair



## REPORT OF THE SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help the dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants who are selected for their specialized skills or services. Each year, with the approval of your appointed representatives, the Commission staff designs and carries out programs of area-wide significance that are mandated under New Hampshire and federal laws or regulations, as well as local or site-specific projects which would pertain more exclusively to your community

Technical assistance is provided in a professional and timely manner by staff at the request of your Planning Board and the Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps your officials apprised of changes in planning and land use regulation, and offers training workshops for Planning and Zoning Board members on an annual basis.

Services that were performed for the Town of Deerfield during the past year are as follows:

1. Co-sponsored the Municipal Law Lecture series. These meetings were attended by Deerfield officials.
2. Conducted traffic counts at nine locations in the Town of Deerfield. Data was forwarded to the Chair of the Planning Board.
3. The Regional Transportation Plan and the Transportation Improvement Program FY 1999-2001 have been prepared. Copies were forwarded to the Planning Board and the Public Library.
4. Provided a video entitled "RSA 155-E: Earth Excavations" for the use of the Planning Board.
5. Provided suggested amendments to the Town's Subdivision and Site Plan Regulations in an effort to implement the Erosion and Sediment Control provisions of the Model Regulation.
6. Provided technical assistance by analyzing the traffic impact of the proposed ballfield off Lang Road.
7. Provided information on "taking," large-lot zoning and dog kennels.

Deerfield's Representatives to the Commission are:

Frederick McGarry  
George Thompson

Executive Committee Member:  
Frederick McGarry







**DEERFIELD  
SCHOOL DISTRICT  
REPORTS**





On behalf of the Deerfield School Board, we would like to recognize and express our sincere gratitude and appreciation to all of the members of our community that have donated time, talent and experience to the children of Deerfield. While we are aware of both the contributions room parents make to our children and the assistance they provide to our staff, other volunteers have helped our school become a focus for the community in positions as simple as setting up for community events and as complicated as lending experience to make our technology program effective for children.

The School Board recognizes that all of this collective work makes for a better school, and provides an atmosphere of caring and cooperation that makes our community a better place to live. We sincerely appreciate the time and commitment each of the volunteers have made to our school.

**OFFICERS OF THE DISTRICT  
For the Year Ending June 1998**

**MODERATOR**  
Douglas Leavitt

**SCHOOL BOARD**

Gary Lenehan	Term Expires 1999
Rodney Swanson	Term Expires 1999
Debra Black	Term Expires 2000
David O'Neal	Term Expires 2000
Kevin Barry	Term Expires 2001

**DISTRICT CLERK**  
Sonia Rogers

**DISTRICT TREASURER**  
Cindy Tomilson

**SUPERINTENDENT OF SCHOOLS**  
Thomas Haley

**ASST. SUPERINTENDENT OF SCHOOLS**  
David Dziura

**BUSINESS ADMINISTRATOR**  
E. Gene Cote

**PRINCIPAL**  
Peter Sweet



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Town Hall in said District on the 9th day of March, 1999  
at 7:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. BY PETITION, pursuant to RSA 40:14 shall we adopt the provisions of RSA 40:13 to  
allow voting by official ballot on all issues before the school district in the town of  
Deerfield.

The polls are to open at 7:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as  
otherwise posted.

Given under our hands at said Deerfield this 17th day of February, 1999.

Gary Lenehan, Chair  
Kevin Barry  
Debra Black  
David O'Neal  
Rodney P. Swanson  
Deerfield School Board



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Community School in said District on the 20th day of March, 1999 at 9:00 o'clock in the morning to act upon the following subjects:

1. To see if the District will vote to appropriate the sum of \$935,000, and to raise \$546,000 of this sum through the sale of bonds (with the balance to be obtained from \$289,000 in extra state foundation aid projected for 1999/00 and \$100,000 in surplus [fund balance] from 1998/99) for the construction, renovation, furnishing and equipping of additional facilities at Deerfield Community School, and to authorize issuance of not more than \$546,000 of bonds or notes therefore in accordance with the Municipal Finance Act (RSA Ch. 33); to authorize the School Board to contract or apply for, obtain and accept Federal, State, or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, and to authorize the School Board to negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further to authorize the School Board to take any other action or to pass any other vote relative thereto.

Notes:

- State Foundation Aid received by the District is projected to be \$289,124 more in the 1999/00 fiscal year than in the current (1998/99) fiscal year.
- Surplus in the 1998/99 high school tuition account is currently projected at \$197,000. Article #1 seeks district approval to utilize \$100,000 of this specific surplus.
- The entire \$935,000 cost of the project would also be eligible for state building aid reimbursement of 30% spread over the life of the bond.

A Two-Thirds Ballot Vote is Required  
School Board recommends approval  
Budget Committee recommends approval

2. BY PETITION: If Article #1 for a \$935,000 building addition is defeated: To see if the District will vote to appropriate the sum of \$288,550\* with this entire sum to be obtained from the \$289,124 State Foundation Aid increase projected for 1999/00 for the purpose of constructing and furnishing a second floor addition above the current kindergarten wing of the Deerfield Community School. The entire \$288,550 cost of this addition would be eligible for state building aid reimbursement of 30% spread over a minimum five-year period.

\* Cost for complete addition and entire building sprinkler per Conneston Construction, Inc. (CCI) 1/29/99

School Board does not recommend approval  
Budget Committee recommends approval only if Article #1 fails

3. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

4. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

5. To see if the District will vote to raise and appropriate the sum of \$1,343,430 to provide for the high school tuition costs of Deerfield students. **This is a special warrant article.**

School Board recommends approval  
Budget Committee recommends approval

6. To see if the District shall accept the provisions of RSA 195 (as amended) providing for the establishment of a cooperative school district, together with the school district of Nottingham, N.H., in accordance with the provisions of the proposed articles of agreement filed with the school district clerk. (Ballot majority vote required)

7. To see if the District will vote to raise and appropriate the sum of \$2,000 to support the activities of the Cooperative School District.

School Board recommends approval  
Budget Committee recommends approval

8. To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Education Association for the 1999/00 and 2000/01 fiscal years which calls for the following estimated increases in salaries and benefits:

Year 1999/00	\$58,801
Year 2000/01	\$60,081

and further to raise and appropriate the sum of \$58,801 for the 1999/00 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Deerfield School Board and the Deerfield Education Association.

School Board recommends approval  
Budget Committee recommends approval

9. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant.

10. To choose Agents and committees in relation to any subjects embraced in the Warrant.

11. To transact other business that may legally come before said meeting.

Given under our hands and seal this 19th day of February, 1999.

Gary Lenehan, Chair  
Kevin Barry  
Debra Black  
David O'Neal  
Rodney P. Swanson  
Deerfield School Board

DEERFIELD SCHOOL DISTRICT  
1999-00 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 BUDGET	1998/99 PROJECTED	1999/00 PROP. BUD.	DOLLAR INC./DEC.
<b>1100 REGULAR PROGRAMS</b>						
001-1100-110-108-000	TEACHERS SALARIES	925,528.98	954,407.00	975,650.00	1,036,015.00	81,608.00
001-1100-111-108-000	INTERN STIPENDS	7,252.77	7,200.00	0.00	7,200.00	0.00
001-1100-112-108-000	SUBSTITUTE SALARIES	3,871.25	7,200.00	7,200.00	7,920.00	720.00
001-1100-114-108-000	AIDE SALARIES	0.00	1.00	0.00	24,575.00	24,574.00
001-1100-115-108-000	CHAPTER I TUTORIAL	6,955.71	7,416.00	7,200.00	7,200.00	(216.00)
	REGULAR PROGRAMS SALARIES	943,608.71	976,224.00	990,050.00	1,082,910.00	106,686.00
001-1100-561-108-000	HIGH SCHOOL TUITION	1,261,886.66	1,441,790.00	1,254,727.00	1,338,106.00	(103,684.00)
<b>INSTRUCTIONAL EQUIPMENT-REPAIR</b>						
001-1100-430-108-000	INSTR. EQUIPMENT REPAIR	2,818.94	3,000.00	3,000.00	1,500.00	(1,500.00)
001-1100-430-108-055	AV EQUIPMENT REPAIR	0.00	0.00	0.00	2,000.00	2,000.00
	INSTRUCTIONAL EQUIPMENT - REPAIR	2,818.94	3,000.00	3,000.00	3,500.00	500.00
<b>TEACHING SUPPLIES</b>						
001-1100-610-108-000	GENERAL SUPPLIES	16,728.76	16,639.00	16,639.00	17,970.00	1,331.00
001-1100-610-108-008	ART	3,084.20	3,179.00	5,183.00	6,197.00	3,018.00
001-1100-610-108-017	GUIDANCE	76.84	242.00	242.00	247.00	5.00
001-1100-610-108-021	PRE-VOCATIONAL	97.92	190.00	190.00	194.00	4.00
001-1100-610-108-023	MATH	8,047.00	5,904.00	5,904.00	6,022.00	118.00
001-1100-610-108-024	MUSIC	2,013.10	7,078.00	7,078.00	7,220.00	142.00
001-1100-610-108-025	PHYSICAL EDUCATION	2,797.03	3,160.00	3,160.00	3,223.00	63.00
001-1100-610-108-027	LANGUAGE ARTS	9,421.17	18,950.00	18,950.00	8,442.00	(10,508.00)
001-1100-610-108-029	SCIENCE	24,184.10	6,492.00	6,492.00	6,622.00	130.00
001-1100-610-108-030	SOCIAL STUDIES	2,552.71	2,403.00	2,403.00	4,403.00	2,000.00
	TEACHING SUPPLIES	69,002.83	64,237.00	66,241.00	60,540.00	(3,697.00)
001-1100-733-108-000	NEW EQUIPMENT	12,448.94	0.00	0.00	3,950.00	3,950.00
001-1100-737-108-000	EQUIPMENT REPLACEMENT	842.94	2,500.00	10,012.00	3,000.00	500.00
	INSTRUCTIONAL EQUIPMENT	13,291.88	2,500.00	10,012.00	6,950.00	4,450.00



ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 BUDGET	1998/99 PROJECTED	1999/00 PROP. BUD.	DOLLAR INC./DEC.
<u>KINDERGARTEN PROGRAM</u>						
001-1100-890-108-000	KINDERGARTEN PROGRAM	0.00	97,049.00	8,180.00	0.00	(97,049.00)
<u>TECHNOLOGY PLAN</u>						
001-1100-891-108-000	TECHNOLOGY PLAN	0.00	20,000.00	20,000.00	0.00	(20,000.00)
<b>TOTAL 1100</b>		<b>2,290,609.02</b>	<b>2,604,800.00</b>	<b>2,352,210.00</b>	<b>2,492,006.00</b>	<b>(112,794.00)</b>
<u>1200 SPECIAL PROGRAMS</u>						
001-1200-110-108-000	TEACHERS SALARIES	225,952.50	191,700.00	198,142.00	168,844.00	(22,856.00)
001-1200-114-108-000	AIDE SALARIES	252,963.48	243,366.00	263,199.00	290,583.00	47,217.00
001-1200-115-108-000	SUMMER TUTOR	23,733.83	44,027.00	32,114.00	35,802.00	(8,225.00)
001-1200-116-108-000	SPECIAL ED. COORDINATOR	0.00	54,013.00	35,251.00	0.00	(54,013.00)
001-1200-117-108-000	PRESCHOOL AIDES	0.00	30,520.00	36,812.00	8,820.00	(21,700.00)
001-1200-312-108-000	CENTRAL ADMIN. COST	0.00	16,236.00	20,030.00	19,237.00	3,001.00
001-1200-322-108-000	SPECIAL ED. PROGRAM REVIEW	0.00	1.00	0.00	1.00	0.00
001-1200-323-108-000	CONTRACTED SERVICES	0.00	58,936.00	55,457.00	61,950.00	3,014.00
<b>SPECIAL PROGRAMS SALARIES</b>		<b>502,649.81</b>	<b>638,799.00</b>	<b>641,005.00</b>	<b>585,237.00</b>	<b>(53,562.00)</b>
<u>1410 OTHER INSTRUCTIONAL PROGRAMS</u>						
001-1200-568-108-000	SUMMER PROGRAM TUITION	0.00	10,240.00	9,628.00	13,060.00	2,820.00
001-1200-569-108-000	SPECIAL PLACEMENTS/TUITION	251,880.26	269,375.00	270,284.00	265,300.00	(4,075.00)
001-1200-580-108-000	SPECIAL ED. MILEAGE	0.00	700.00	700.00	700.00	0.00
001-1200-610-108-000	SPECIAL ED. SUPPLIES	2,306.02	2,150.00	2,150.00	2,150.00	0.00
<b>TOTAL 1200</b>		<b>756,836.09</b>	<b>921,264.00</b>	<b>923,767.00</b>	<b>866,447.00</b>	<b>(54,817.00)</b>
<u>1410 OTHER INSTRUCTIONAL PROGRAMS</u>						
001-1410-110-108-000	COCURRICULAR SALARIES	5,050.00	4,400.00	4,400.00	7,100.00	2,700.00
001-1410-340-108-000	COCURRICULAR OFFICIALS	960.00	960.00	960.00	1,520.00	560.00
001-1410-610-108-000	COCURRICULAR SUPPLIES	600.85	1,335.00	1,599.00	1,800.00	465.00
<b>TOTAL 1410</b>		<b>6,610.85</b>	<b>6,695.00</b>	<b>6,959.00</b>	<b>10,420.00</b>	<b>3,725.00</b>

ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 BUDGET	1998/99 PROJECTED	1999/00 PROP. BUD.	DOLLAR INC./DEC.
<b>2120 GUIDANCE</b>						
001-2120-110-108-000	GUIDANCE SALARIES	26,369.00	27,940.00	27,940.00	41,707.00	13,767.00
001-2123-330-108-000	DIAGNOSTIC	22,095.00	6,883.00	6,883.00	4,439.00	(2,444.00)
	<b>TOTAL 2120</b>	<b>48,464.00</b>	<b>34,823.00</b>	<b>34,823.00</b>	<b>46,146.00</b>	<b>11,323.00</b>
<b>2130 HEALTH</b>						
001-2134-110-108-000	NURSING SALARY	32,164.00	32,894.00	32,894.00	32,894.00	0.00
001-2134-430-108-000	HEALTH EQUIP. REP	73.25	75.00	75.00	75.00	0.00
001-2134-610-108-000	MEDICAL SUPPLIES	415.46	420.00	420.00	450.00	30.00
001-2134-641-108-000	HEALTH BOOKS	262.70	270.00	270.00	375.00	105.00
001-2134-642-108-000	MEDICAL/A.V.	34.45	60.00	60.00	60.00	0.00
001-2134-739-108-000	REPLACEMENT EQUIPMENT	0.00	0.00	0.00	1,500.00	1,500.00
	<b>TOTAL 2130</b>	<b>32,949.86</b>	<b>33,719.00</b>	<b>33,719.00</b>	<b>35,354.00</b>	<b>1,635.00</b>
<b>2190 OTHER PUPIL SERVICES</b>						
001-2190-890-108-000	ASSEMBLY	0.00	750.00	750.00	750.00	0.00
	<b>TOTAL 2190</b>	<b>0.00</b>	<b>750.00</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>
<b>2210 IMPROVEMENT OF INSTRUCTION.</b>						
001-2213-322-108-000	CURRICULUM DEVELOPMENT	500.00	3,000.00	3,000.00	9,500.00	6,500.00
001-2219-322-108-000	IN-SERVICE TRAINING	39.00	2,340.00	2,340.00	2,500.00	160.00
001-2219-329-108-000	STAFF COURSE REIMBURSEMENT	404.00	4,000.00	4,000.00	4,000.00	0.00
001-2219-641-108-000	PROF. BOOKS/SUBSCRIPTIONS	218.60	250.00	250.00	300.00	50.00
	<b>TOTAL 2210</b>	<b>1,161.60</b>	<b>9,590.00</b>	<b>9,590.00</b>	<b>16,300.00</b>	<b>6,710.00</b>
<b>2220 EDUCATIONAL MEDIA</b>						
001-2222-111-108-000	LIBRARY INSTRUCTOR	25,474.50	26,239.00	26,233.00	26,233.00	(6.00)
001-2222-114-108-000	LIBRARY AIDE SALARY	4,012.20	5,511.00	5,478.00	5,508.00	(3.00)
001-2222-610-108-000	LIBRARY SUPPLIES	241.45	350.00	350.00	357.00	7.00
001-2222-640-108-000	LIBRARY PERIODICALS	1,196.44	1,200.00	1,200.00	1,200.00	0.00
001-2222-641-108-000	LIBRARY-GENERAL REFERENCE MATERIAL	5,818.79	6,012.00	6,012.00	6,132.00	120.00



ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 BUDGET	1998/99 PROJECTED	1999/00 PROP. BUD.	DOLLAR INC./DEC.
001-2222-739-108-000	LIBRARY EQUIPMENT	379.56	150.00	150.00	150.00	0.00
001-2223-430-108-000	AUDIO VISUAL REPAIRS/SERVER MAINT.	402.06	350.00	350.00	3,100.00	2,750.00
001-2223-642-108-000	AUDIO VISUAL MATERIAL	373.21	500.00	500.00	750.00	250.00
001-2223-734-108-000	AUDIO VISUAL EQUIPMENT	310.97	350.00	350.00	850.00	500.00
001-2224-320-108-000	EDUCATIONAL TV	0.00	0.00	0.00	0.00	0.00
<b>TOTAL 2220</b>		<b>38,209.18</b>	<b>40,662.00</b>	<b>40,623.00</b>	<b>44,280.00</b>	<b>3,618.00</b>
<b>2290 OTHER INST. STAFF SERVICES.</b>						
001-2290-322-108-000	WORKSHOPS & CONFERENCES	6,742.04	3,500.00	3,500.00	3,500.00	0.00
<b>TOTAL 2290</b>		<b>6,742.04</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>
<b>2310 SCHOOL BOARD</b>						
001-2310-110-108-000	SCHOOL BOARD SALARIES	2,000.00	2,000.00	2,000.00	2,000.00	0.00
001-2310-115-108-000	SCHOOL BOARD SECRETARY	1,060.45	1,429.00	1,429.00	1,429.00	0.00
001-2310-300-108-000	FIXED ASSET TRACKING	0.00	0.00	0.00	492.00	492.00
001-2310-330-108-000	CONTRACTED SERVICES	3,894.47	2,000.00	2,000.00	2,000.00	0.00
001-2310-340-108-000	CENSUS	0.00	0.00	0.00	1.00	1.00
001-2310-540-108-000	ADVERTISING	8,911.96	2,000.00	3,500.00	4,000.00	2,000.00
001-2310-610-108-000	BOARD EXPENSES	834.74	2,100.00	2,100.00	2,100.00	0.00
001-2310-810-108-000	N.H.S.B.A. DUES	2,504.42	2,581.00	2,565.00	2,596.00	15.00
001-2312-115-108-000	CLERK - DISTRICT MEETING	200.00	505.00	505.00	505.00	0.00
001-2313-110-108-000	TREASURER SALARY	750.00	750.00	750.00	1,000.00	250.00
001-2313-610-108-000	TREASURER'S EXPENSE	894.89	846.00	846.00	900.00	54.00
001-2314-121-108-000	MODERATOR	110.00	75.00	110.00	110.00	35.00
001-2314-340-108-000	LEGAL NOTICES	0.00	250.00	250.00	250.00	0.00
001-2314-800-108-000	SCHOOL DISTRICT MEETING EXP.	1,435.41	1,500.00	1,500.00	1,500.00	0.00
001-2317-300-108-000	AUDITORS	1,936.00	2,050.00	1,936.00	1,936.00	(114.00)
001-2318-300-108-000	ATTORNEYS	3,322.80	4,000.00	4,000.00	4,000.00	0.00
<b>TOTAL 2310</b>		<b>27,855.14</b>	<b>22,086.00</b>	<b>23,491.00</b>	<b>24,819.00</b>	<b>2,733.00</b>



ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 BUDGET	1998/99 PROJECTED	1999/00 PROP. BUD.	DOLLAR INC./DEC.
<b>2321 SAU MANAGEMENT SERVICE</b>						
001-2321-312-108-000	DISTRICT SHARE	105,413.00	115,011.00	115,011.00	113,958.00	(1,053.00)
<b>TOTAL 2321</b>		<b>105,413.00</b>	<b>115,011.00</b>	<b>115,011.00</b>	<b>113,958.00</b>	<b>(1,053.00)</b>
<b>2400 SCHOOL ADMINISTRATIVE SERVICES</b>						
001-2410-110-108-000	PRINCIPAL'S SALARY	51,565.72	59,825.00	55,000.00	56,650.00	(3,175.00)
001-2410-111-108-000	ASST. PRINCIPAL'S SALARY	4,500.00	500.00	2,000.00	55,633.00	55,133.00
001-2410-330-108-000	ACCREDITATION EXPENSE	0.00	3,450.00	3,579.00	0.00	(3,450.00)
001-2410-550-108-000	REPORT CARDS	437.90	500.00	500.00	550.00	50.00
001-2410-810-108-000	PROFESSIONAL DUES - SCHOOL ADMIN.	1,755.00	1,638.00	1,638.00	1,638.00	0.00
001-2411-115-108-000	SECRETARY SALARIES	42,105.46	39,399.00	48,045.00	48,229.00	8,830.00
001-2490-300-108-000	CRIMINAL RECORDS CHECK	0.00	0.00	0.00	900.00	900.00
001-2490-430-108-000	EQUIPMENT REPAIRS	8,395.14	9,000.00	9,000.00	9,000.00	0.00
001-2490-534-108-000	POSTAGE	1,487.41	1,851.00	1,851.00	1,851.00	0.00
001-2490-580-108-000	TRAVEL/CONFERENCES	6,072.75	7,000.00	7,000.00	7,000.00	0.00
001-2490-610-108-000	OFFICE SUPPLIES	3,252.82	3,500.00	3,500.00	3,500.00	0.00
001-2490-641-108-000	PROFESSIONAL BOOKS/SUBSCRIPTIONS	42.50	150.00	150.00	150.00	0.00
001-2490-733-108-000	NEW EQUIPMENT	0.00	13,994.00	14,933.00	6,960.00	(7,034.00)
001-2490-890-108-000	COMMENCEMENT	517.26	900.00	900.00	900.00	0.00
<b>TOTAL 2400</b>		<b>120,131.96</b>	<b>141,707.00</b>	<b>148,096.00</b>	<b>192,961.00</b>	<b>51,254.00</b>
<b>2600 OPERATION/MAINTENANCE</b>						
001-2610-110-108-000	CUSTODIAN SALARIES	82,254.01	78,722.00	81,980.00	81,591.00	2,869.00
001-2610-115-108-000	FACILITIES COORDINATOR	3,608.70	4,000.00	4,000.00	4,000.00	0.00
001-2610-580-108-000	CUSTODIAN MILEAGE	99.25	300.00	300.00	150.00	(150.00)
001-2620-531-108-000	TELEPHONE	7,245.13	6,898.00	7,300.00	7,300.00	402.00
001-2620-600-108-000	CLEANING SUPPLIES	4,273.38	4,206.00	4,556.00	4,647.00	441.00
001-2620-622-108-000	ELECTRIC	35,636.78	37,902.00	35,361.00	36,270.00	(1,632.00)
001-2620-624-108-000	OIL	12,400.00	13,463.00	9,768.00	10,540.00	(2,923.00)
001-2620-731-108-000	EQUIPMENT - NEW	0.00	423.00	4,298.00	1.00	(422.00)
001-2620-735-108-000	EQUIPMENT REPLACEMENT	1,960.00	1.00	0.00	1.00	0.00
001-2621-520-108-000	SMP INSURANCE	12,458.00	12,458.00	13,210.00	13,210.00	752.00
001-2621-610-108-000	MAINTENANCE SUPPLIES	2,281.07	2,211.00	2,211.00	3,081.00	870.00

ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 BUDGET	1998/99 PROJECTED	1999/00 PROP. BUD.	DOLLAR INC./DEC.
001-2630-424-108-000	GROUNDS MAINTENANCE	2,729.60	2,250.00	2,250.00	2,794.00	544.00
001-2640-430-108-000	EQUIPMENT REPAIRS	2,490.00	2,000.00	2,000.00	2,000.00	0.00
001-2640-431-108-000	CONTRACTED SERVICES	13,081.97	10,525.00	11,106.00	11,292.00	767.00
001-2640-610-108-000	PREVENTIVE MAINTENANCE	3,598.94	4,500.00	4,500.00	10,394.00	5,894.00
<b>TOTAL 2600</b>		<b>184,116.83</b>	<b>179,859.00</b>	<b>182,840.00</b>	<b>187,271.00</b>	<b>7,412.00</b>
<b>2720 PUPIL TRANSPORTATION</b>						
001-2721-443-108-000	TRANSPORTATION CONTRACT	148,678.00	148,893.00	148,893.00	170,893.00	22,000.00
001-2722-518-108-000	SUMMER TRANSPORTATION	0.00	16,134.00	7,670.00	10,461.00	(5,673.00)
001-2722-519-108-000	SPECIAL ED TRANSPORTATION	28,812.85	38,740.00	54,633.00	75,580.00	36,840.00
001-2724-443-108-000	ATHLETIC TRIPS	2,486.00	2,500.00	2,500.00	2,500.00	0.00
001-2725-443-108-000	FIELD TRIPS	4,277.00	2,500.00	2,500.00	3,000.00	500.00
<b>TOTAL 2700</b>		<b>184,253.85</b>	<b>208,767.00</b>	<b>216,196.00</b>	<b>282,434.00</b>	<b>53,667.00</b>
<b>2900 OTHER SUPPORT SERVICES</b>						
001-2900-211-108-000	HEALTH INSURANCE	137,533.73	133,472.00	126,257.00	184,921.00	51,449.00
001-2900-212-108-000	DENTAL INSURANCE	21,259.35	19,968.00	16,590.00	20,991.00	1,023.00
001-2900-213-108-000	LIFE INSURANCE	3,695.32	3,625.00	3,810.00	4,410.00	785.00
001-2900-220-108-000	FICA	132,528.59	136,331.00	139,788.00	148,908.00	12,577.00
001-2900-232-108-000	TEACHER RETIREMENT	42,263.94	39,001.00	39,556.00	41,137.00	2,136.00
001-2900-239-108-000	ANNUITIES	6,971.84	7,047.00	5,122.00	10,017.00	2,970.00
001-2900-250-108-000	UNEMPLOYMENT COMPENSATION	1,766.00	3,615.00	3,615.00	3,740.00	125.00
001-2900-260-108-000	WORKERS' COMPENSATION	10,062.90	15,765.00	16,135.00	13,804.00	(1,961.00)
001-2900-291-108-000	RECOMMENDED CERTIFIED INCREASES	0.00	0.00	0.00	58,801.00	58,801.00
001-2900-292-108-000	RECOMMENDED NON-CERTIFIED INCR	0.00	0.00	0.00	19,168.00	19,168.00
<b>TOTAL 2900</b>		<b>356,081.67</b>	<b>358,824.00</b>	<b>350,873.00</b>	<b>505,897.00</b>	<b>147,073.00</b>
<b>4200/4500 FACILITIES ACQUISITION/CONSTRUCTION</b>						
001-4200-450-108-000	FACILITIES/SITE IMPROVEMENT	68,165.00	1.00	1,723.00	1.00	0.00
001-4500-450-108-000	CONSTRUCTION COST-KINDERGARTEN	0.00	382,360.00	284,093.00	0.00	(382,360.00)
<b>TOTAL 4200/4500</b>		<b>68,165.00</b>	<b>382,361.00</b>	<b>285,816.00</b>	<b>1.00</b>	<b>(382,360.00)</b>



ACCOUNT #	DESCRIPTION	1997/98 EXPENDED	1998/99 BUDGET	1998/99 PROJECTED	1999/00 PROP. BUD.	DOLLAR INC./DEC.
<b>5100 DEBT SERVICE</b>						
001-5110-910-108-000	BONDED DEBT PRINCIPAL	300,000.00	300,000.00	300,000.00	300,000.00	0.00
001-5120-830-108-000	BONDED DEBT INTEREST	136,500.00	115,500.00	115,500.00	106,985.00	(8,515.00)
	<b>TOTAL 5100</b>	<b>436,500.00</b>	<b>415,500.00</b>	<b>415,500.00</b>	<b>406,985.00</b>	<b>(8,515.00)</b>
<b>5221 MISC. ACCOUNTS</b>						
001-5221-930-108-000	TRANSFER TO FOOD SERVICES	0.00	1.00	0.00	1.00	0.00
	<b>TOTAL 5221</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>
	<b>GENERAL FUND TOTALS</b>	<b>4,664,100.09</b>	<b>5,479,919.00</b>	<b>5,143,764.00</b>	<b>5,209,530.00</b>	<b>(270,389.00)</b>
	FEDERAL PROGRAM GRANTS	45,340.68	25,000.00	25,000.00	25,000.00	0.00
	FUND IV FOOD SERVICE PROGRAM	86,077.17	100,610.00	100,610.00	93,140.00	(7,470.00)
	GOALS 2000	92,286.12	0.00	0.00	0.00	0.00
	WARRANT ARTICLE-BUILDING ADDITION W/CAFETERIA	0.00	0.00	0.00	935,000.00	935,000.00
	WARRANT ARTICLE - COOPERATIVE H.S. DISTRICT	0.00	0.00	0.00	2,000.00	2,000.00
	<b>TOTAL DISTRICT APPROPRIATION</b>	<b>4,887,804.06</b>	<b>5,605,529.00</b>	<b>5,269,374.00</b>	<b>6,264,670.00</b>	<b>659,141.00</b>



**DEERFIELD SCHOOL DISTRICT  
ANNUAL MEETING  
MARCH 21, 1998**

AT 9:08 AM Moderator James D'Alessio called the meeting to order.

School District Officials and Administrators were introduced. School Board Chair, Rodney Swanson; School Board Members, Jean Kutylowski, Gary Lenehan, Debra Black, Dave O'Neal; SAU Counsel Ted Comstock; Superintendent of the SAU, Tom Haley; SAU Representative, Peter Aubrey; Clerk, Sonia Rogers; Assistant to the Clerk, Mary Spindel; Ballot Clerks, Richard Granger and Philip Bilodeau.

The Moderator announced the election results: Douglas Leavitt, School District Moderator; Sonia Rogers, School District Clerk; Kevin Barry, School Board Member for a three year term; Cynthia Tomilson, School District Treasurer.

The Moderator asked that everyone stand for the Pledge of Allegiance to the flag.

The Moderator asked that all non-registered voters sit in the designated area to his left. The Moderator stated that the meeting would be governed by Roberts Rules of Order, as modified by the moderator in accordance with the rules of the State of New Hampshire. The order of the day is the School District Warrant. The Moderator stated he would read the Article, recognize the School Board Chair to move the Article, then seek a second. In other instances the maker of the motion would be recognized first. The maker of the motion will speak first, then the Article would be open for discussion. The vote will first be raised hands with voting cards. If the result is unclear the Moderator will request a count of the votes. A secret ballot would be conducted if there was a written request by five registered voters prior to the voice vote. The Moderator noted that there was no smoking allowed, pointed out the four fire exit doors on each side of the building, and asked that everyone try to remain seated as much as possible. He thanked Mark Tibbetts and Bill Fowler for setting up the meeting.

The Moderator stated that all persons wishing to speak would have three minutes to do so. He instructed people to go to the microphone where they would be recognized in turn to speak.

A Motion to close debate would not be accepted from someone who has just spoken. Such a motion would be accepted from someone standing at the microphone, with a second given, and a two-thirds majority vote. The Moderator stated that all comments were welcome, and urged everyone who wished to speak to do so.

The Moderator recognized Rodney Swanson, School Board Chair, to present some awards. An award was presented to Susan Seitz for her efforts as the Volunteer Coordinator; Terry Roberge, President of FOCUS; Janice Lenehan, President of the Parent P.T.O.; and to the Technology Committee. Mr. Swanson also thanked Jean Kutylowski for her years of service as School Board Member.

**Article 1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.**

**Rodney Swanson, School Board Chair, moved Article 1 as written. Seconded by Gary Lenehan.** Mr. Swanson deferred to Libby Birnie. Ms. Birnie, who served on the Kindergarten Building Committee, gave a brief overview of the proposal. She explained that those residents responding to a survey, 77% supported public kindergarten and the majority were in favor of locating it in an addition at DCS. The reason for implementing public kindergarten this year is due to new state funding that is available. The state will pay 82.5% of construction and classroom equipment costs, 75% of that in the first year plus an additional 7.5% over the next five years. The state also offers \$750 annually per student to offset operating costs. The state funds are limited and are available on a first-come-first served basis. The Kindergarten Building Committee is concerned that if we wait the funds may be exhausted.

#### **COSTS TO DEERFIELD**

##### **FIRST YEAR (1998-99)**

<b>Construction and equipment costs</b>		<b>Operating costs</b>	
total	\$382,360	total	\$ 97,049
state share	\$286,770	state share	\$ 37,500 (with 50 students)
town share	\$ 95,590	town share	\$ 59,549
<b>TOTAL TO TOWN</b>		<b>\$155,139 (\$95,590 + \$59,549)</b>	
<b>TAX IMPACT</b>		<b>\$ 0.73 per thousand</b>	

These costs are estimated for budgetary purposes. It approved by the voters the construction project will be put out to competitive bid.

#### **BUILDING PROPOSAL**

Two kindergarten classrooms will be added at the rear corner of the school on the ground floor. The construction design will allow for a future addition of a second story.

**Article 2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.**

**Rodney Swanson, School Board Chair, moved Article 2 to be adopted as written. Seconded by Gary Lenehan.**

Harriet Cady moved to **AMEND** Article 2 by adding the wording "as long as a public hearing is held and permission of the Budget Committee is obtained." Seconded by Tom Dillon.

Harriet Cady, maker of the motion, stated that she feels the School Board is not adhering to the law. The amendment to the Article would address this issue.

The Moderator reread the **AMENDMENT** to **ARTICLE 2** and called for the vote. It was a **HAND VOTE** in the **NEGATIVE** and so declared. **THE AMENDMENT FAILS.**

There being no further discussion, the Moderator called for the vote on **ARTICLE 2**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 2 is adopted as written.

**Article 3. To see if the District will vote to raise and appropriate the sum of \$1,440,480 to provide for the high school tuition costs of Deerfield students. This is a special warrant article. (School Board recommends approval. Budget Committee recommends approval.)**

**Rodney Swanson, School Board Chair, moved Article 3 to be adopted as written. Seconded by Gary Lenehan.**

Mr. Lenehan stated that the figures had changed since the Warrant Article was put together. Mr. Lenehan made a motion to amend the amount of Article 3 to \$1,441,790. Seconded by Jean Kutylowski.

The Moderator reread the **AMENDMENT** to **ARTICLE 3** and called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 3 is amended to **\$1,441,790**.

There being no further discussion, the Moderator called for the vote on **ARTICLE 3**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 3 is adopted as written.

#### **POINT OF ORDER**

Gary Lenehan stated at this time the School Board would like to get a sense of the meeting to see if the community would like the School Board to actively pursue an exclusive contract with one school. The issue of students having a choice is not becoming a choice. The students need stability and consistency.

Joe Stone stated that all schools have drug problems, pregnancy problems and crime. The merits of the curriculum, tuition and school activities must be considered.

Buddy Holdrum is concerned that family's are being split between schools. This makes it very difficult when children are participating in after school activities.

Ms. Kutylowski recommended a public hearing.

Don Gorman moved the advisory motion.

The Moderator read the **ADVISORY MOTION** and called for a sense of the meeting. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The sense of the meeting is to support the School Board in actively pursuing an exclusive contract with one school.



## **SUSPENSION OF THE RULES**

**Ray Cote made a Motion to advance Article 7.** He felt that there were many people present just for Article 7.

Jean Kutylowski did not support because many people planned their day accordingly.

**The Moderator called for the vote to Suspend the Rules to advance Article 7.** The **HAND VOTE** was **UNCLEAR**. The Moderator asked for the **HAND VOTE** to be **COUNTED**. The result of the counted Hand Vote:

**YES 91                      NO 197**

The vote is in the **NEGATIVE** and so declared. **THE MOTION FAILS.**

**Article 4. To see if the District will vote to raise and appropriate the sum of \$1,500 to support the activities of the Cooperative School District Planning Committee. (School Board recommends approval. Budget Committee recommends approval.)**

**Rodney Swanson, School Board Chair, moved Article 4 to be adopted as written. Seconded by Gary Lenehan.** Andy Robinson, MBC Chair, stated that they approved it with a 8-1 vote.

After brief discussion, the Moderator called for the vote on **ARTICLE 4**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 4 is adopted as written.

**Article 5. To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Education Association for the 1998/99 school year, said items increasing the cost for teachers' salaries and benefits by \$41,901 over the 1997/98 school year, and to raise and appropriate the sum of \$41,901 to fund these cost items. (School Board recommends approval. Budget Committee recommends approval.)**

**Rodney Swanson, School Board Chair, moved Article 5 to be adopted as written. Seconded by Gary Lenehan.** It was explained that this is a 3.2% increase including steps. Andy Robinson, MBC Chair, stated that they approved it with a 8-0-1 vote.

The Moderator stated that there was a request on the floor for a Secret Ballot for Article 5. He gave instructions for secret ballot procedure.

The Moderator designated Ballot "A" for Article 5, read the Article once again, and instructed the secret ballot voting to begin.

The Moderator read the results of the secret Ballot vote.

YES 234                      NO 88                      INVALID 3

The **VOTE** is in the **AFFIRMATIVE** and so declared. Article 5 is adopted as written.

**Article 6. To see if the District will authorize the expenditure of up to \$30,000 of the anticipated fund balance in the 1997/98 high school tuition account (which was approved as a special warrant article at the 1997 School District Meeting) for the purpose of replacing carpet with vinyl tile in all areas except the library and main office complex. (School Board recommends approval. Budget Committee recommends approval.)**

**Rodney Swanson, School Board Chair, moved Article 6, as written. Seconded by Gary Lenehan.**

After brief discussion, Harriet Cady made a motion to close debate and move the question. Seconded by George Keech. The Moderator called for the vote to **CLOSE DEBATE** and move the question. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

The Moderator called for the vote on **ARTICLE 6**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 6 is adopted as written.

**Article 7. To see if the district will vote to appropriate the sum of \$479,409 and to raise by general taxation \$192,639 of that figure (with the balance to be received from State Building Aid to kindergarten) for the purpose of constructing, furnishing, equipping and employing appropriate staff to operate a public kindergarten facility at Deerfield Community School and establishing a public kindergarten program for all eligible children in the district. (School Board recommends approval. Budget Committee recommends approval.)**

**Rodney Swanson, School Board Chair, moved Article 7 to be adopted as written. Seconded by Gary Lenehan. Andy Robinson, MBC Chair, stated that they approved it with a 7-1-1 vote.**

David O'Neal, School Board, does not support because of the upcoming high school expenses.

Mary Hastenings was concerned about having our kindergartners being subjected to sex in the halls. She recommended that the Cooperative School District Planning Committee consider placing the 7th and 8th grade into the high school building.

Jean Kutylowski stated that there is a big age difference going from kindergarten to 8th grade but the kindergarten will have a separate entrance. Only during the lunch program there maybe some mixed age groups.

Bob Ashforth stated that currently there is no free kindergarten. Not all parents can afford it. There should be equal opportunity for all children regardless of their parents income.

Ray Cote felt that this program is not the right program for Deerfield. The Board should look at the private kindergartens in town.

Emily Moore stated that it is unfair to compare kindergarten to high school. Children develop patterns for life at a very young age. The town will save money in the long run on special education costs. Private kindergartens can close at anytime and the level of teaching varies tremendously.

Jack Sherborne moved to **AMEND** Article 7 by adding the wording "*that the School Board will advertise the proposed construction of the Deerfield Kindergarten facility in two newspapers of general circulation, for the purpose of receiving bids from design and build general contractors.*" Seconded by Leslie Van Burkum.

Jack Sherborne, maker of the motion, stated that he spoke with five contractors and received lower figures than what was being presented.

Gary Lenehan, School Board Member, stated that the cost was just an estimate. Once approved, a Building Committee would be formed and bids would be gotten. Children with a kindergarten background tend to read better and stay at grade level.

#### **PARLIAMENTARY INQUIRY**

Don Gorman questioned the enforcement of the 3 minute rule. The Moderator so noted the concern and reminded everyone wishing to speak that they only have 3 minutes in which to do it in.

Jolene Smith feels that a public kindergarten is not needed. There are three private ones in town. The \$750.00 per student can be used towards that.

Gary Lenehan stated that DCS would have no control over the curriculum at a private school. Children will also not be able to benefit from physical education, music and art programs available at DCS.

The Moderator reread the **AMENDMENT** to **ARTICLE 7** and called for the vote. It was a **HAND VOTE** in the **NEGATIVE** and so declared. **THE AMENDMENT FAILS.**

There being no further discussion, the Moderator called for the vote on **ARTICLE 7**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 7 is adopted as written.

Don Gorman made a motion to **RESTRICT RECONSIDERATION** for Articles 1 through and including Article 7. Seconded by John Richards. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.



Debra Clark made a motion to close debate and move the question. Seconded by Ray Cote. The Moderator called for the vote to **CLOSE DEBATE** and move the question. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

The Moderator stated that there was a request on the floor for a Secret Ballot for Article 7. He gave instructions for secret ballot procedure.

The Moderator designated Ballot "C" for Article 7, read the Article once again, and instructed the secret ballot voting to begin.

The Moderator read the results of the Secret Ballot vote.

**YES 181                      NO 166                      INVALID 3**

The Moderator stated that there was a request on the floor for a **RECOUNT** of Article 7.

**YES 181                      NO 166                      INVALID 3**

The **VOTE** is in the **AFFIRMATIVE** and so declared. Article 7 is adopted as written.

**Article 8. To see if the district will vote to raise and appropriate the sum of \$20,000 for the purpose of funding a portion of the Deerfield Community School technology plan. (School Board recommends approval. Budget Committee recommends approval.)**

**Rodney Swanson, School Board Chair, moved Article 8, as written. Seconded by Gary Lenehan.** This is the first of three years. This would allow a person in the building to maintain and coordinate the use of the machines. These moneys would also be used to purchase hardware/software to complete the network.

Seeing no discussion, the Moderator stated that there was a request on the floor for a Secret Ballot for Article 8. He gave instructions for secret ballot procedure.

The Moderator designated Ballot "E" for Article 8, read the Article once again, and instructed the secret ballot voting to begin.

The Moderator read the results of the Secret Ballot vote.

**YES 213                      NO 116                      INVALID 1**

The **VOTE** is in the **AFFIRMATIVE** and so declared. Article 8 is adopted as written.

John Richards made a motion to **RESTRICT RECONSIDERATION** for Articles 8. Seconded by Jack Sherburne. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

**Article 9. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District.**

**Andy Robinson, MBC Chair, moved Article 9 in the amount of \$5,603,530. Seconded by Rodney Swanson.**

The Moderator stated that he would be scanning through the Budget line items, and would welcome input at any time.

**1100-741-108 New Equipment**

**Eugene Hogan made an amendment to increase Line Item 1100-741-108 by \$10,000. Seconded by Bob Berger.**

Eugene Hogan, maker of the motion, stated that currently one work station is shared between two classrooms. There should be a computer in every classroom.

After brief discussion, the Moderator called for the vote on Line Item 1100-741-108 New Equipment. The **HAND VOTE** was **UNCLEAR**. The Moderator asked for the **HAND VOTE** to be **COUNTED**. The result of the counted Hand Vote:

**YES 71                      NO 134**

The vote is in the **NEGATIVE** and so declared. **THE MOTION FAILS.**

**2310-380-108 School Board Salaries**

**Jean Kutylowski, School Board Vice-Chair, made an amendment to increase Line Item 2310-380-108 by \$1,999.**

Jean Kutylowski, maker of the motion, stated that \$400 is a small stipend but it helps pay for child care. Without the stipend, some people may not be able to participate on the School Board. Those Board Members who do not want the \$400 stipend do not need to except it.

Seeing no discussion, the Moderator called for the vote on Line Item 2310-380-108 School Board Salaries. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **Line Item 2310-380-108 School Board Salaries is adopted in the amount of \$2,000.**

### **2550 Pupil Transportation**

Several people expressed concerns about pupil transportation. The length of the trips, bus drivers smoking on the bus when empty, children not being picked up. Peter Sweet stated that he does not feel there are many additional problems through Dail Transportation.

Viki Gayhardt requested a forum setting to discuss these many concerns parents have with Dail Transportation.

Seeing no further discussion after arriving at the end of the Budget, the Moderator indicated the bottom line at this point was **\$5,605,529**.

The Moderator called for the vote on Article 9 in the amount of **\$5,605,529**. **The \$5,605,529 includes all previously voted Articles**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **Article 9 is approved in the amount of \$5,605,529**.

**Article 10. To choose Agents and committees in relation to any subjects embraced in the Warrant.**

**Rodney Swanson, School Board Chair, moved Article 10 as written. Seconded by Gary Lenehan.**

Rodney Swanson advised everyone that the Building Committee for the Kindergarten would be appointed at a later date.

**Margo Fligg made a motion to adjourn the meeting. Seconded by Don Gorman. The Moderator called for the vote on the motion to adjourn. It was a hand vote in the affirmative and so declared. The meeting adjourned at 2:40 PM.**

**A True Record,  
Attest:**

**Sonia Rogers  
School District Clerk**



## STATEMENT OF EXPENDITURES

For the Year Ending June, 1998

INSTRUCTION		
Regular Education Programs	\$	1,223,142.92
Special Education Programs		700,260.02
Other Instructional Programs		7,679.11
PUPILS		
Guidance		50,932.88
Health		39,715.40
INSTRUCTIONAL		
Improvement of Instruction		1,161.60
Educational Media		44,262.57
Other Instructional Staff		6,742.04
GENERAL ADMINISTRATION		
School Board		28,567.31
Office of the Superintendent		105,413.00
School Administration		140,428.60
BUSINESS		
Operation & Maintenance of Plant		201,920.93
Pupil Transportation		171,057.56
INSTRUCTION - HIGH SCHOOL		
Regular Education Program		1,261,886.66
Special Education Program		160,195.85
Guidance		2,872.35
BUSINESS - HIGH SCHOOL		
Pupil Transportation		13,196.29
INSTRUCTION - DISTRICT WIDE		
Facilities Acquisition & Construction		68,165.00
Debt Service		436,500.00
SPECIAL REVENUE FUNDS		
Regular Education Program		15,475.35
Special Education Programs		27,709.09
Attendance & Social Work		87,024.35
Guidance		1,842.50
Improvement of Instruction		150.00
Other Support Services		5,425.51
FOOD SERVICE FUND		
Food Service		86,077.17
TOTAL EXPENDITURES	\$	4,887,804.06

**STATEMENT OF REVENUES**  
For the Year June 30, 1998

REVENUES FROM LOCAL SOURCES		
Current Appropriation	\$	4,317,435.00
TUITION		
Pupils, Parents, & Other Sources		16,884.94
OTHER LOCAL REVENUES		
Earnings on Investments	1,166.34	
Food Service	67,247.83	
Other Local Revenue	531.73	
FROM LOCAL REVENUES		68,945.90
TOTAL LOCAL REVENUES		4,403,265.84
REVENUE FROM STATE SOURCES		
Foundation Aid	240,634.47	
Other	19,286.86	
School Building Aid	94,384.62	
Catastrophic Aid	12,628.35	
Child Nutrition	1,968.00	
TOTAL STATE REVENUE		368,902.30
REVENUE FROM FEDERAL SOURCES		
Chapter I Aid	36,157.45	
Chapter II Aid	2,644.82	
Child Nutrition Program	19,455.00	
Misc. Elementary/Secondary Programs	2,790.76	
Other Elementary/Secondary Programs	64,221.34	
Fed. Thru Inter. Agency	31,812.43	
TOTAL FEDERAL REVENUE		157,081.80
TOTAL REVENUES	\$	4,929,249.94

**REPORT OF SCHOOL DISTRICT TREASURER**

For the Fiscal Year July 1, 1997 to June 30, 1998

<b>CASH ON HAND JULY 1, 1997</b>		\$109,583.10
Received from Selectmen	\$4,317,435.00	
Revenue from State Sources	438,408.39	
Received from Tuitions (includes transportation)	20,859.94	
Received from all Other Sources	167,337.52	
Goals 2000 Funds Received	59,101.00	
<b>TOTAL RECEIPTS</b>		\$5,003,141.85
Total Amount Available for Fiscal Year		5,112,724.95
Less School Board Orders Paid		4,818,069.73
<b>BALANCE ON HAND JUNE 30, 1998</b>		\$ 294,655.22

Cynthia Tomilson  
District Treasurer

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**SUPERINTENDENT'S SALARY**

1997-98

Allenstown	\$11,160
Chichester	6,840
Deerfield	12,671
Epsom	12,383
Pembroke	<u>28,943</u>
	\$71,997

**ASSISTANT SUPERINTENDENT'S**

**SALARY**

1997-98

Allenstown	\$ 9,115
Chichester	5,587
Deerfield	10,351
Epsom	10,115
Pembroke	<u>23,642</u>
	\$58,810

**BUSINESS ADMINISTRATOR'S**

**SALARY**

1997-98

Allenstown	\$ 7,962
Chichester	4,879
Deerfield	9,040
Epsom	8,835
Pembroke	<u>20,649</u>
	\$51,365



## STATISTICAL REPORT

YEAR	REGISTERED	AVERAGE DAILY ATTENDANCE
1994/95	505	466.3
1995/96	489	443.7
1996/97	509	462.8
1997/98	507	467.2

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## CLASS BREAKDOWN

1998/99

Kindergarten	50
Grade 1	60
Grade 2	60
Grade 3	67
Grade 4	72
Grade 5	55
Grade 6	67
Grade 7	71
Grade 8	48

**DEERFIELD COMMUNITY SCHOOL**

**Class of 1998**

Joshua R. Albertson  
Jameson L. Aubrey  
Elspeth S. Benoit  
Colby T. Boutwell  
Samantha S. Buffington  
Scott L. C. Brown  
Rebecca P. Burner  
Erica D. Case  
Aaron B. Chauvette  
Carl J. Cicchetto  
Joshua D. Clark  
Sara R. Davitt  
Rose C. Devlin  
Lindsey A. Dinneen  
Joshua A. Durfee  
Roland C. Folsom, III  
Sarah B. Godbois  
Kelly K. Graham  
Christopher A. Granger  
Tanya M. Hammond  
Bryan G. Hollis  
Shane M. Hurd  
Peter W. Jennings  
Nathan J. Johnson

Kristin E. Kelsey  
Sean C. Kennedy  
Jay E. LaFond  
Melissa S. Lambert  
Katie L. LaRoche  
Michael J. E. Leighton  
Timothy E. Lenehan  
Matthew C. Lindquist  
Trevor R. Mauck  
Katherine A. Muller  
Coner B. O'Donnell  
John R. Oliver  
Katherine L. Oliver  
Jimmy A. O'Rourke  
Daniel P. M. Osborne  
Jeanne E. Phaneuf  
Tabitha D. Poplar  
Evelyn L. Potter  
Chad T. Roberge  
Randy J. Rousselle  
Damian L. Santana  
George H. Thompson, III  
Erin J. Woods

## School Nurse Report

The DCS Health Office continues to be a busy place. Some of the services I provided in the 1997-1998 school year included:

- \* Annual health screening for vision, hearing, height, weight and blood pressure on every student and scoliosis screening on fifth through eighth grade students.
- \* Compiling and maintaining health records and reports, including the monitoring and implementing of state immunization laws.
- \* Administering first aid and emergency care, providing nursing care and assessment, administering medications, referring students and staff as necessary and providing follow up care and interpretation of orders by medical care providers.
- \* Conducting health related classroom presentations including Basic Aid training (BAT) for all fourth grade students, CPR and Standard First Aid to all eighth grade students as well as classes on puberty, sexuality and AIDS.
- \* Participating in conferences with staff and parents.
- \* Vaccinating 17 sixth grade students with Measles/Mumps/Rubella (MMR) vaccine.
- \* Helping the Deerfield Wellness Team with the eighth annual Red Cross bloodk drive.

My 1997-1998 Goals include:

- \* Teaching Infant/Child/Adult CPR and Standard First Aid to staff members. The total numbers of teacher certified in the 97-98 school year are 16.
- \* Initiating the work on a "phone tree" which was organized and completed by Jan Lenehan. (Thank you Jan for all your hard work.)
- \* Promoting health and wellness through one on one counseling in the health office as well as classroom presentation.
- \* Helping on the kindergarten committee and compiling health records and immunizations on 54 new kindergarten students as well as 58 students entering the first grade.
- \* Forming and working with a committee including school staff, fire, police, rescue and Dail Transportation to prepare a School Emergency Response Plan.

The list of volunteers who help me in the health office continues to grow. I am grateful to have parents and community members who are willing to give their time and talents. I would like to thank Mary Ann Johnson for her continuing help with medical consultations and scoliosis screenings, Jo-Ann O'Connell for help with scoliosis and annual health screenings, Mark Tibbetts and Mathew Kimball for their help with the fire unit in the BAT Program, Jeanne Folsom, Lai Ming Benoit, Jan Lenehan, Nancy Shallaber, Mary Winslow, Julie Conn, Susan Ulin, Mary Ann Robert, Marie Carozza, April Chandler, Pam LaMontagne, Lori Shepard, Donna Langlois, Carol Berger, for their help with yearly screenings and BAT program in 97-98.

Thank you to everyone who has helped. Your support enables me to devote more time to individual students and their health needs as well as teaching programs that I hope will help students throughout their lives.

Louise Matteson, RN, School Nurse



1997-1998

Interventions

Total visits to the Health Office	3054
First Aid Visits	665
Illness Visits	2389
Medications Administered	3054
- Immunizations Clinic (MMR)	17

Conferences

Parent contacts	584
Staff conferences	29

Classroom Presentations	98
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**DEERFIELD COMMUNITY SCHOOL  
1998-99**

<b>TEACHER'S NAME</b>	<b>SUBJECT</b>	<b>1998-99</b>	<b>YEARS EXPERIENCE</b>
Yergeau, Paul	Principal	55,000.00	22
Boisvert, Deborah	Assistant Principal	2,000.00	12
Arcari, James	Elementary	40,160.00	21
Arzigian, Diane	Middle School	40,590.00	23
Blackstone, Cris	Social Studies	26,478.00	10
Boisvert, Deborah	Elementary	L.O.A.	12
Bresnahan, Lorraine	Elementary	40,160.00	22
Burney, Leigh Ann	Elementary	22,452.00	3
Campelia, Deborah	Phys. Education	40,160.00	20
Carlson, Anna	Music	35,157.00	17
Donna-Selva, Alice	Middle School	27,588.00	9
Duhaime, Doreen	Elementary	26,478.00	9
Ferguson, Jeannie	Reading	33,331.00	13
Ferguson, Matthew	Elementary	32,187.00	11
Hanson, Cynthia	Elementary	L.O.A.	5
Hay, Marci	Elementary	20,000.00	
Kelley, Debra	Elementary	26,327.00	5
Kelly, Enid	Elementary	30,636.00	9
King, Judith	Middle School	37,751.00	22
Knee, Maria	Elementary	40,590.00	20
Leavitt, Karen	Elementary	37,751.00	21
Matthews, Kathleen	Elementary	41,100.00	25
Miller, Jane	Elementary	40,590.00	23
Nelson, Sherri	Elementary	29,845.00	10
Nicols, Patricia	Elementary	35,657.00	23
Powers, Martha	Kindergarten	15,447.00	13
Quimby, Kathleen	Elementary	25,836.00	4
Ryan, Ann	Elementary	37,751.00	29
Shute, Nancy	Elementary	36,785.00	16
Tatulis, Edith	Middle School	33,831.00	13
Turnquist, Bruce	Elementary	40,160.00	17
Voveris, Kathryn	Elementary	20,190.00	1
Voveris, Laura	Art	26,327.00	5
Apovian, Nevert	Resource Room	20,190.00	1
Auger, Leslie	Speech Ther.	27,534.00	5
Barnes, Sarah	Special Ed.	20,113.00	1
Marquis, Robert	Dir. Pupil Services	54,013.00	22
Rose, Patricia	Occu. Ther.	36,285.00	23
Young, Patricia	Special Ed.	25,062.00	5
Viger, Amanda	Guidance Couns.	27,940.00	5
Matteson, Claire	Nurse	32,894.00	19

## REPORT OF THE SCHOOL BOARD

We are living in a time in New Hampshire where the educational landscape and the future of our children will be dramatically affected by the resolution of the Claremont law suit. Solving the funding dilemma will allow towns like Deerfield to focus on issues that will unite this community rather than continuous focus on the tax impact of any decision that so often creates inherent tension within various segments of our community. We can look forward to a future where the legal responsibilities of educating our youth is shared between the State of New Hampshire and Deerfield to provide the very best educational opportunities and insure the future success of our children.

After conducting a nationwide search for a new principal last spring, the School Board offered, and Mr. Paul Yergeau graciously accepted, the position of principal at the Deerfield Community School. Paul brings many years of service to our community as a former seventh grade teacher, and we look forward to his new ideas and creative solutions to the educational issues he will confront in the years to come under his leadership.

Our kindergarten program is in its first year, providing instruction to our five year olds. Governor Shaheen came to our school to formally dedicate the opening of our program this past fall. The kindergarten building project you authorized last year was completed on time and under budget. I encourage all to drop by our kindergarten. You will find that our teachers have transformed these rooms into wonderful learning environments for our young children.

This past fall, we completed our two year self-study project. A visiting team of educators from the New England Association of Schools and colleges reviewed our committee work and spent a number of days at our school. After review, the Deerfield Community School was given full accreditation. More importantly, we are attempting to incorporate many of the recommendations of this team, particularly as to space needs and curriculum, to make our good school even better. Space needs at DCS and high school placement remain high on the formidable list of issues that face our community. Over the years, we have converted the science lab, music room and special education area into classroom space. Our physical education program has been diminished over time due to our higher enrollments and the dual use of the multi-purpose room for cafeteria services.

This year we will realize \$289,000.00 in additional state aid and expect a surplus in our high school tuition of approximately \$200,000.00. Wisdom and prudence will always guide Deerfield's decisions, but space problems will not go away for our children. Given this windfall of revenue, solving our space needs challenge is an achievable goal this year.

High school placement continues to be a frustrating juggernaut and given our burgeoning enrollment, promises to be a more pronounced problem starting next year. Pembroke Academy and Oyster River High Schools have shut their doors to our freshman. Concord High School is limiting enrollment to twenty students next year. All indicators point to Concord canceling our contract in the near future. Coe-Brown/Northwood Academy and Manchester High Schools



Central and Memorial only accept or draw interest from slightly more than a half a dozen freshman students and their families.

The School Board has pursued all options on this problem. We have begun discussions with Raymond and Somersworth to explore the possibilities of making those high schools potential choices for our children. We have contacted the Department of Education and the legislature as to the viability of a voucher program. We have looked at charter schools and had discussions with the towns of Barnstead and Pittsfield as potential high school solutions.

The most stable and long term solution to our problem appears to be forming a cooperative high school district with the Town of Nottingham. If you approve the formation of that cooperative board this year, they will be able to provide us with the information both communities will need to decide if building a joint high school is the final solution to our placement problems. Given our enrollment, we expect this problem of placement will be at a critical level in the next few years.

We have many challenges and opportunities facing us. It is important that our community come together to solve these problems in a sound and thoughtful manner. The politics of indecision, misdirection and delay should not overpower the vision and integrity of this community to move forward and meaningfully solve the problems we face. We owe it to ourselves, our children, and the future of this community to exercise leadership and sound judgment in addressing the issues we face so that we may provide the best and most affordable educational experience to our children.

Sincerely,

Gary S. Lenehan, Chairman  
Deerfield School Board

## Principal's Report - DCS

The 1997 / 1998 school year has been one of transition for the Deerfield Community School. The departure of Peter Sweet, long time principal, forced the community to decide what course they wanted for the school in the coming years as they began the principal search process. A core group reviewed the applications of the many candidates to find a candidate who could match the existing practices as well as the existing philosophy. When I accepted the position, I moved from 20 years in the classroom to the administrative level of education in Deerfield. This was not a path that I had planned to pursue, but I am proud of the confidence shown in me to lead us in the sometimes difficult decisions that will provide the best education for Deerfield's children. The transition will inevitably have its ups and downs, but I am certain that Deerfield will grow from the experiences that we will all encounter along the way.

The community should be very proud of the many accomplishments attained by our school family during this past year. Our PTO continued to grow and strengthen under the able leadership of Jan Lenehan. Mrs. Lenehan was honored with a state level award for her time and expertise in developing the PTO as a school support network which is so helpful in offering many additional, and diverse programs to our families and community. We congratulated our Odyssey of the Mind teams who competed with other area schools, as well as the chess teams who won and lost many matches both in our school and in area competition. Our Volunteer Coordinator, Susan Seitz, organized our strong volunteer program and we were recognized with our first ever Blue Ribbon Achievement Award by the NH Partners in Education Program. Much of this year was consumed by an intensive self study as part of our reaccreditation program. Countless volunteer hours from the staff and community allowed us to scrutinize all of our programs by identifying current resources, practices, facilities, staff, and programs, then comparing the results to standards set by the New England Association of Schools and Colleges. The end result was our reaccreditation by the N.E.A.S.C. This followed an intensive four day visit from six New England educators who validated our self study. The results of our self study will form the basis for the long range plan that will guide the district for the next ten years.

The final year of our Goals 2000 funding allowed us to implement a stronger school/parent connection. A team of individuals worked through the year to provide parent support, counseling opportunities, improved school/community communications, and resource folders for each family to better promote sound educational practices. Though the grant period has passed, the groundwork laid by this team ensures that parents have better tools to maintain the bridge between school and home.

The strength of the teaching staff was evident from the large number of our teachers who presented workshops throughout the state, served as officers of various educational organizations and were recognized with awards for their accomplishments. Most noteworthy is Kathy Matthews recognition with the Christa McAuliffe Fellowship Award, which allowed her to spend the year researching students' spelling development. She presented her findings in a variety of conferences and workshops for teachers throughout the state.

Technology continues to be developed in our school under the constant care of our staff. Training this past year provided teachers with opportunities to build on existing skills as well as acquire new techniques for implementing technology in daily lessons. We activated a strong volunteer network which, through immense efforts of time and labor, wired our building as we prepare to provide access to the internet in all of the classrooms. A penny drive netted a substantial number of pennies, along with larger cash donations from community members, employers, and local organizations, allowing us to do a lion's share of work for no expense to the district.

On a less than positive note, our high school dilemma continues to grow. Options for our high school students continue to dwindle as area schools become more and more overcrowded. Discussions with interested nearby town leaders have provided some potential short term options for some of our students. A Cooperative High School Committee has also made great strides in developing a relationship with Nottingham, which may culminate in joint efforts to present, to the voters of both towns, the option of building a regional high school. The potential extra space may be used to tuition out of district students into the school until numbers warrant that we, in turn, have to limit enrollment. Much work will need to be done as this committee investigates the needs of our high school students and the best options for their high school education.

I would like to thank all who have contributed in some way toward making the educational programs offered to the students of Deerfield a success. My personal thanks go to all who were instrumental in helping me choose the path which led me to the Administration of DCS, and the encouragement that has been shown since I began in this position, both on an interim, and now permanent basis. The Deerfield Community School staff is to be praised for their diligent efforts in providing programs tailored to the many diverse needs of our students, as should the parents of our students for their partnership efforts, and the community for their assistance in making DCS a strong educational institution. I hope the coming years will allow us to foster a strong partnership which will allow Deerfield Community School to grow and develop in ways that we can only dream of today.

Sincerely,

Paul Yergeau



## SUPERINTENDENT OF SCHOOLS REPORT

Much has been written and discussed concerning the causes and consequences of a growing population of angry and troubled youth. Recently, however, the focus of educational psychologists and sociologists has shifted from research on the behaviors and backgrounds of these “at risk” children and teenagers to the study of young people who, by all accounts, are leading happy, healthy and responsible lives. This research has identified key commonalities in the lives of well-adjusted children which warrant close consideration by each community, school and family. These attributes have come to be termed *resiliency factors*, traits which allow young people to withstand the problems and pressures of life at the threshold of the millennium and to recover successfully when pitfalls occur.

Below you will find two lists summarized from research conducted by the Search Institute of Minneapolis, Minnesota. The first itemizes and clarifies some of the major factors which help to establish and nurture resiliency in our young people. These factors enhance their ability to make healthy and reasoned decisions, to successfully recover from disappointment or even tragedy, and to maintain an overall sense of optimism about their lives and futures. The second list is designed to assist us in assessing our own parenting skills in conjunction with the factors which promote and sustain resiliency in our children.

### Resiliency Factors in Youth

Family life should supply high levels of love and support and an understanding that the young person will meet high expectations. •The young person should receive regular support and guidance from non-parent adults. •The young person should experience caring neighbors who take responsibility for modeling and monitoring appropriate behavior. •The schools should provide clear rules and consequences, fairly and consistently enforced. •The young person’s friends should model positive, responsible behavior. •The young person should seldom be out with “nothing special to do.” •The young person should be engaged in community and school youth programs, activities, sports and clubs. •The young person should spend one or more hours per week in activities in a religious institution. •The young person should complete one or more hours of homework and study each school day. •The young person should care about and seek involvement in his or her school and community. •The young person should be interested and actively engaged in learning. •The young person should be truthful even when it is not easy. •The young person should seek to resolve conflict non-violently. •The young person should feel that he or she has some control over “things that happen to me.” •The young person should feel that life holds purpose and promise.

### Checklist for Parents

Do I think of my children as people who have a right to my respect? •Do I make them feel stupid, inadequate or bad? •Do I humiliate them in front of others? •Am I courteous to my children? •Am I consistent with my children? •Do I set realistic expectations for each child? Do I ask too little or too much? •Do I set limits on behavior and consistently enforce them? •Do I let my children experience adventure, risk, failure, frustration and discouragement so that they may learn to overcome adversity? •Do I teach my child the meaning of the word consequence? •Is my home atmosphere often in a state

of chaos or fear? •Do I discourage my child from talking about feelings of anger, sadness, or fear?  
•Am I openly affectionate with my children? Do I display appropriate affection in front of them? •Do  
I always try to solve their problems for them? Make excuses? Accept their excuses? •Do I model  
responsibility and good moral behavior for my children?

The Search Institute research sets an optimistic tone. It tells us that behaviors based upon common  
sense and common courtesy make a profound difference. The ripple effect of what we expect and  
accept from ourselves and our children reverberates into our communities and our schools, resulting  
either in a current which moves children positively forward or in rapids which may impede them.

Respectfully submitted,

Thomas Haley  
Superintendent of Schools

**BRENT W. WASHBURN, CPA**  
Route 9, Box 228  
Concord, New Hampshire 03301  
Telephone (603) 224-6133

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS

The School Board  
Deerfield School District  
Deerfield, New Hampshire 03275

I have audited the general purpose financial statements of the Deerfield School District as of and for the year ended June 30, 1998, and have issued my report thereon dated December 5, 1998. I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. The attached Appendix is an integral part of this report..

In planning and performing my audit, I obtained understanding of the Deerfield School District's internal control and assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements. I also tested the Deerfield School District's compliance with laws, regulations, and other provisions of contracts and grants that could have a direct and material effect on the financial statements.

I identified no material weakness in internal control and no instances of non-compliance that required to be reported herein under Government Auditing Standards. I noted certain control weaknesses and immaterial instances of non-compliance that I included in the attached Appendix. However, my consideration of the Deerfield School District's internal control and my testing of its compliance with laws, regulations, and provisions of contracts and grants were not designed to and did not provide sufficient evidence to express an opinion on such matters and would not necessarily disclose all matters that might be material weaknesses. Accordingly, I do not express an opinion on Deerfield School District's internal control or on its compliance with laws, regulations, and provisions of contracts and grants.

This report is intended for the information of the Audit Committee, management, and federal awarding agencies, pass through entities, and regulatory and legislative bodies.

I extend my thanks to the officials and employees of the Deerfield School District for their assistance during the course of my audit.

Brent W. Washburn  
December 5, 1998



## Appendix on Internal Controls

This is an Appendix to the December 5, 1998 Deerfield School District report on internal controls and compliance based on an audit performed in accordance with Government Auditing Standards. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

### 1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: The School Board has budgeted monies in the fiscal 1999/00 budget to establish a Fixed Asset Tracking System.

### 2. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements at times was over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$315,224.

Cause: The need for manageable request from the town for the money appropriated results in large deposits.

Recommendation: The cash flow should be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School Board should consider joining the New Hampshire Public Deposit Investment Pool, or negotiate an arrangement with the banking institution, thereby the amount above the insurance would be collateralized with bank assets. The vendor and payroll activities might be separated into two different banks.

Management Response: The School District Treasurer has negotiated an arrangement with the Bank of New Hampshire which established a separate account with the same benefits and controls offered by the New Hampshire Public Deposit Investment Pool.

### 3. Investment Policy

Criteria: RSA 197:23-a requires - "At least yearly the school board shall review and adopt an investment policy for the investment of public funds in conformance with the provisions of applicable statutes."

Condition: The minutes of the board talked about the investments, but fell short of adopting a policy as required.

Cause: The policy was not brought forth for an official vote.

Recommendation: An official vote of board be recorded in the minutes for the adoption of the investment policy.

Management Response: The school board adopted an Investment Policy at the January 20, 1999 board meeting.

4. Grant Application

Criteria: The grant application contain relative information on requirements related to the grant awards received.

Condition: The Consolidated Grant Application was not available for audit review.

Cause: The grant application may have been misfiled, or being used by one of the administrators of the grants.

Recommendation: The federal bookkeeper maintain control of the grant applications and have a sign out procedure for their usage.

Management Response: The federal funds bookkeeper has been directed to insure that a copy of the consolidated grant application remains available in the proper file at all times.

5. Goals 2000

Criteria: The contract for the Department of Education direct grant contained provisions for cost certification.

Condition: The goals 2000 from the Department of Education required cost certification was not available for audit review.

Cause: The communication from the Department of Education has been minimal.

Recommendation: The cost certification be completed and filed with the Department of Education.

Management Response: Department of Education has accepted all filings as submitted. A complete file will be maintained as required.

## BIRTHS 1998

DATE	NAME OF CHILD	NAME OF FATHER	MAIDEN NAME OF MOTHER	PLACE OF BIRTH
Jan 8	Isaac David Eagan	Mark Eagan	Diana Eagan	Manchester
Jan 14	Olivia Lee Houston	Jason Houston	Christine Houston	Manchester
Jan 19	Cody Lewis Gaboury	Ricky Gaboury	Tena Gaboury	Manchester
Feb 11	Calgary James MacKenzie	James MacKenzie	Kelle MacKenzie	Concord
Feb 11	Dorothy Elizabeth Slater	Richard Slater	Lisa Salter	Derry
Feb 12	Christopher Robin Stevens	Donald Stevens	Robin Stevens	Rochester
Feb 17	Emma Esterbrook Shapiro-Barnard	David Shapiro-Barnard	Susan Shapiro-Barnard	New London
Feb 17	Ruth Gallagher Shapiro-Barnard	David Shapiro-Barnard	Susan Shapiro-Barnard	New London
Feb 19	Chase Adam Langon	Adam Langon	Heather Langdon	Manchester
Mar 6	Lacey Marie Isabelle	Stephen Isabelle	Holly Isabelle	Manchester
Mar 18	Rachel Elizabeth Thompson	Manlea Thompson	Cheryle Thompson	Manchester
Mar 18	Lily Alicia Rae Stevens	Bruce Stevens	Karen Maselli	Concord
Mar 19	Megan Ashley McBride	James McBride	Laura McBride	Derry
Mar 25	Hailey Ann Bratz	Charles Bratz	Jennifer Bratz	New London
Apr 16	Christopher Paul Sterl Frazzoni	Joseph Frazzoni	Kimberley Sterl	Manchester
May 20	Michael Avery Bugnacki	Michael Bugnacki	Cynthia Bugnacki	Concord
May 25	Katelyn Elizabeth Palmer	Patrick Palmer	Hawli Plamer	Concord
Jun 1	Timothy John Fisher	Kevin Fisher	Barbara Fisher	Concord
Jun 3	Meghan Lee Hall	Kevin Hall	Kelley Hall	Concord
Jun 7	Emily Kathryn Waterhouse	Jon Waterhouse	Amy Waterhouse	Manchester
Jun 12	Makayla Jade McBride	Edwin McBride	Sharon McBride	Manchester
Jun 15	Alexander James Ulin	Gary Ulin	Susan Ulin	Manchester
Jul 12	Hannah Betty Mankins	Wendell Mankins	Suzanne Mankins	Manchester
Jul 22	Raquel Brienne Wright	Jeremy Wright	Linda Wright	Exeter
Aug 1	William Thomas Ohrenberger	Thomas Ohrenberger	Diane Ohrenberger	Exeter
Aug 8	Callie Shay Brochu	Patrick Brochu	Lisa Brochu	Boston, MA



Sep 12	Alyson Megan Mendonca	James Mendonca	Wendy Sue Mendonca	Derry
Sep 21	Drouin Reed Brulotte	Scott Brulotte	Elizabeth Brulotte	Manchester
Sep 26	Gretchen Suzanne Marcussen	Kurt Marcussen	Elyzabeth Marcussen	Rochester
Sep 30	Philip Robert McPherson	Ronald McPherson	Denise McPherson	Manchester
Oct 8	Haylee James Boyd	James Boyd	Theresa Boyd	Boston, MA
Oct 21	Rose Elizabeth Hastings Robert	Ernest Robert	Mariane Robert	Manchester
Oct 22	Alix Martin Bernard	Martin Bernard	Marlene Bernard	Derry
Nov 24	Ryan Clayton Barnard	Mark Barnard	Catherine Barnard	Manchester
Dec 3	Nicholas James Corkery	Christopher Corkery	Kathleen Corkery	Manchester
Dec 10	Katelyn Elizabeth Comire	Raymond Comire	Rene Comire	Manchester
Dec 16	Ryan Nelson Cady	Darrell Cady	Susan Cady	Manchester
Dec 22	Amanda Rae Cole	Timothy Cole	Dawn Cole	Exeter
Dec 27	Sadie Alexis Loeber	James Loeber	Heather Loeber	Concord

The above information was provided by the Bureau of Vital Records and Health Statistics.

Respectfully Submitted,  
 Cynthia E. Heon  
 Town Clerk/Tax Collector

## DEATHS 1998

DATE	NAME OF DECEASED	PLACE OF DEATH	NAME OF FATHER	MAIDEN NAME OF MOTHER
Jan 4	Louise A. Delisle	Deerfield	George Delisle	Whilamina Correia
Jan 20	Phyllis I. Kimball	Manchester	Perley Eastman	Lydia Cook
Jan 27	George T. Sanborn	Florida	Moses Sanborn	Grace Brown
May 3	Dora E. Vittori	Deerfield	Anthony Moca	Annie Spera
May 8	Ruby Eaton	Brentwood	James Manning	Mary Daniels
May 15	Paul E. Anderson	Deerfield	Oscar Anderson	Ethel Maloney
May 23	Robert B. Sanborn	Manchester	Moses Sanborn	Grace Brown
Jul 9	Willard A. Mandigo	Hartford, VT.	Curtis Mandigo	Laura Hartford
Jul 24	Mary I. Van Der Ploeg	Manchester	Alfred Abraham	Louise Moore
Aug 9	Gerald F. Joyal	Manchester	John Joyal	Margaret Maloney
Sep 13	Lorraine M. Bishop	Bedford	Edgar Kimball	Sylvia Desrochers
Oct 1	Riley A. Whiteside	Manchester	Hez Whiteside	Lorraine Unknown
Oct 19	Gladys E. Bongiovanni	Deerfield	William Hudson	Gladys Wiles
Oct 23	Robert M. Daley	Manchester	Michael Daley	Linda Witham
Nov 1	Constance M. Leszczynski	Hampton	Rosario Grasso	Paola Zappala
Nov 10	Ethel S. Adams	Brentwood	Isaac Macrac	Nellie Christie
Dec 2	Ada M. Witham	Concord	Issac Witham	Maude Kidder

### BROUGHT FOR BURIAL

Aug 21	Bella Lora Frost	Epsom
Oct 15	Ella Louise Little	Concord
Dec 3	Helen C.F. King	Derry

The above information was provided by the Bureau of Vital Records and Health Statistics.

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

## MARRIAGES 1998

DATE	GROOM'S NAME	PLACE OF RESIDENCE	BRIDE'S NAME	PLACE OF RESIDENCE
Jan 10	Victor N. Carbone	Auburn	Tyfany M. Wagner	Deerfield
Jan 17	Randy W. Lemieux	Deerfield	Robin E. Jodoin	Deerfield
Feb 14	Gary J. Caikauskas	Deerfield	Robin J. Blake	Deerfield
Apr 25	Thomas W. Tanguay	Deerfield	Stacy M. Freeman	Deerfield
May 2	Dwain M. Perron	Deerfield	Bonnie K. Tenney	Manchester
May 2	Thomas J. Cummings	Deerfield	Jean H. Kutylowski	Deerfield
Jun 6	Ronald J. Forsythe	Deerfield	Michelle a. McGovern	Deerfield
Jun 28	Scott W. Shimer	Lawrence, MA	Kim D. Beauchemin	Deerfield
Jul 11	Raymond C. Emerson	Deerfield	Teresa Treem	Deerfield
Jul 18	Floyd W. Raymond	Deerfield	Lynn M. Ouellette	Deerfield
Jul 19	Derek J. Schmidt	Deerfield	Robyn J. Paquette	Deerfield
Jul 25	Richard L. Knowlton	Deerfield	Ellen L. Hardsog	Deerfield
Jul 25	Mark A. Todd	Deerfield	Debra L. Newell	Deerfield
Aug 2	Garry J. Klocek	Deerfield	Heidi L. Lacourse	Deerfield
Aug 15	Steven D. Gonnella	Wakefield, MA	Glenda J. Lloyd	Deerfield
Aug 16	Paul A. Schirl	Deerfield	Evagelia Adami	Deerfield
Sep 26	Jack L. Hummel	Deerfield	Jane M. Burke	Deerfield
Oct 16	Paul C. Cantiloro	Deerfield	Marilyn A. Cantiloro	Deerfield
Oct 24	Patrick J. Maimone	Deerfield	Cynthia M. Boyle	Concord
Nov 14	Robert E. Skelding	Deerfield	Linda J. Lindstrom	Deerfield
Nov 15	David P. Lambert	Deerfield	Heather L. Pollock	Deerfield
Dec 27	Lloyd J. Witham	Deerfield	Karen F. Anthony	Deerfield
Dec 31	Thomas J. Nixon	Deerfield	Donna M. Dowd	Deerfield

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The above information was provided by the Bureau of Vital Records and Health Statistics.

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector







