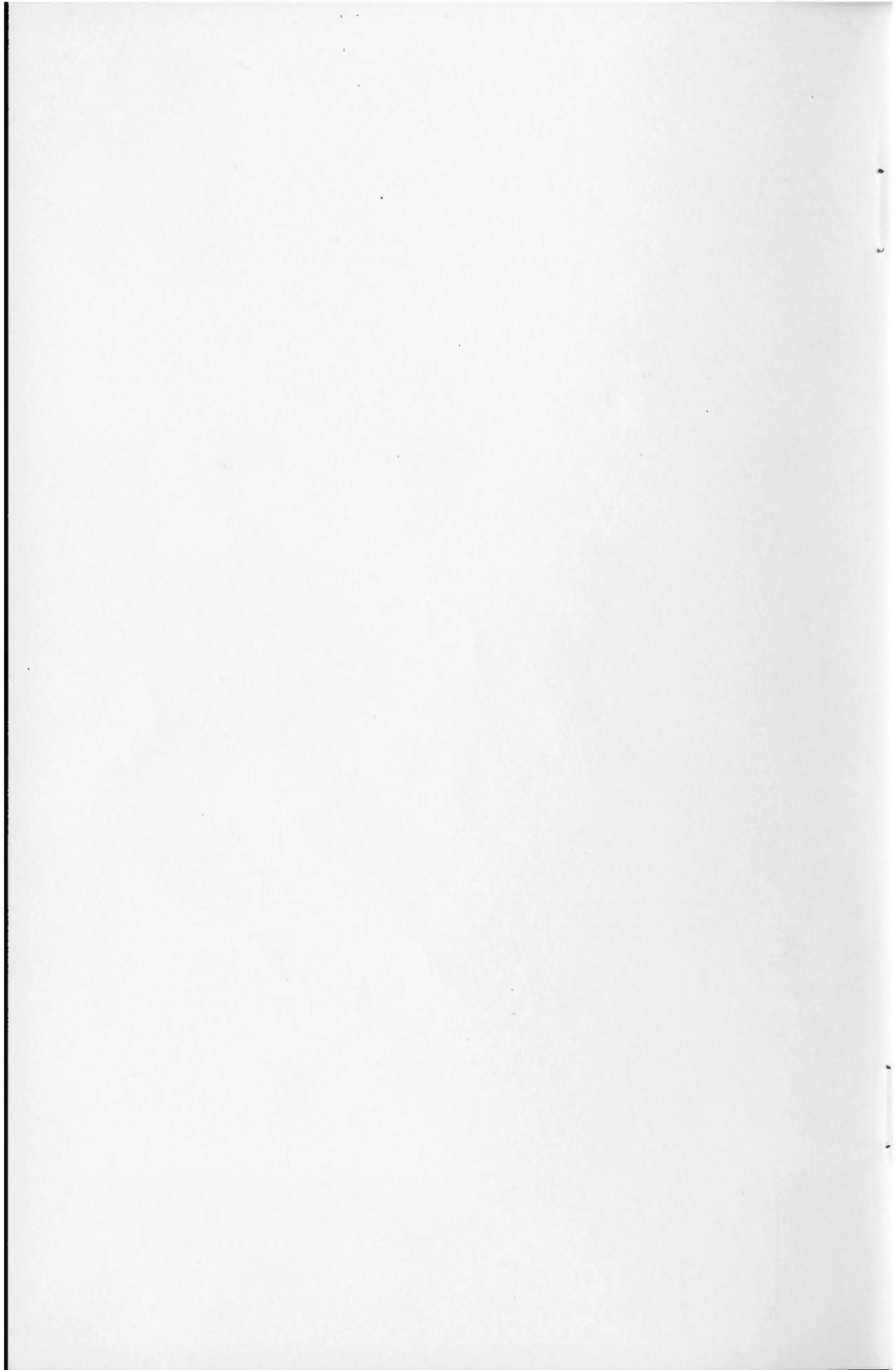


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# TOWN OF WINDSOR



## 2002 ANNUAL REPORTS



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## ALPHABETICAL LISTING

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## TOWN OFFICERS

### **Moderator**

T. Patrick Hines

### **Auditor**

Irene Palmer

### **Town Clerk**

Patricia Fisher

### **Treasurer**

Pauline Carlson

### **Tax Collector**

Beverly Hines

### **Selectmen**

Thomas Carlson

Term Expires 2003

Darlene Cuddy

Term Expires 2004

Robert Crane II

Term Expires 2005

### **Trustees of the Trust Funds**

Linnea Steeves

Term Expires 2003

Joan Cuddy

Term Expires 2004

Richard Herman

Term Expires 2005

### **Supervisors of the Checklist**

Ben Lewis

Term Expires 2004

Sarah Herman

Term Expires 2006

Joan Cuddy

Term Expires 2008

## STATE OF NEW HAMPSHIRE TOWN WARRANT

To the inhabitants of the Town of Windsor in  
the County of Hillsborough in said State  
qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall, 14 White Pond Road, Windsor, the 11th of March 2003, the Town meeting to begin at 6:30 p.m. Polls will be open until 8:30 p.m. to act upon the following subjects:

- 1) To choose by ballot all necessary Town Officers for the ensuing year.
- 2) To see what sum of money the Town will vote to raise and appropriate for the payment of Town charges including principal and interest on the Town's outstanding indebtedness, social security taxes, and any other legal obligations of the Town, being a total of \$20,575.00 or to take any other action relative thereto.  
*The Selectmen recommend approval*
- 3) To accept reports of the Auditors and Agents heretofore chosen and pass any vote in relation thereto.  
*The Selectmen recommend to accept*
- 4) To see if the Town will vote to raise and appropriate the sum of \$20,973.00 for Police and Fire expenses, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 5) To see if the Town will vote to amend the Windsor Zoning Ordinance to change notifying the Town, to written notice, proposed and accepted by the Windsor Planning Board.  
*The Selectmen recommend to approval*
- 6) To see if the Town will vote to appropriate the sum of \$5,000.00 for the operating expenses of the Town Hall, or to take any action relative thereto.  
*The Selectmen recommend to accept*
- 7) To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the upkeep of the Town cemeteries and Town Hall grounds, or to take any action relative thereto.  
*The Selectmen recommend approval*

- 8) To see if the Town will vote to raise and appropriate the sum of \$14,000.00 for highways and bridges, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 9) To see if the Town will vote to raise and appropriate the sum of \$500.00 to donate to the Hillsboro Rescue Squad, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 10) To see if the Town will vote to raise and appropriate the sum of \$16,709.00 to be paid to the Town of Hillsboro for the use of the transfer station and for the disposal right to use the sewage treatment plant in Hillsboro, or to take any action relative thereto.  
*The Selectmen recommend approval for transfer station,  
but do not recommend approval for the disposal right*
- 11) To see if the Town will vote to raise and appropriate the sum of \$900.00 for the annual membership dues in the Southwestern New Hampshire Regional Planning Commission & the N.H. Municipal Association, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 12) To see if the Town will vote to raise and appropriate the sum of \$1000.00 for legal expenses, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 13) To see if the Town will vote to raise and appropriate the sum of \$200.00 to support the Fuller Library in Hillsboro, NH, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 14) To see if the Town will vote to raise and appropriate the sum of \$1000.00 to purchase insurance for the Town, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 15) To see if the Town will vote to raise and appropriate the sum of \$500.00 for TAN interest expenses, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 16) To see if the Town will vote to raise and appropriate the sum of \$2000.00 as a contingency fund pursuant to RSA'S to meet the unanticipated needs of the Town, or to take any action relative thereto.  
*The Selectmen recommend approval*
- 17) To see if the Town will vote to raise and appropriate the sum of \$2,450.00 for a professional audit by Plodzik & Sanderson .  
*The Selectmen do not recommend approval*

18) To see if the Town will vote to raise and appropriate the sum of \$4,420.00 for the purchase of new Town Clerk's Software.

*The Selectmen recommend approval*

19) The Health Care for New Hampshire Resolution: Whereas, New Hampshire residents pay the 12th highest cost for insurance in the country, and Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years: and Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home: and Whereas, due to these rising costs almost half of New Hampshire's small businesses cannot afford health coverage for their employees, therefore be it resolved . That we, the citizens of **Windsor**, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that: Everyone, including the self-employed, unemployed, un- and underinsured, and small business owners, has access to an affordable basic health plan similar to what federal employees receive: Everyone, including employers, consumers, and the state, local and federal government, makes a responsible and fair contribution to finance the health care system; Everyone receives high quality care that is cost efficient and medically effective; and that these efforts help control the sky rocking cost of health care.

Submitted By Petition

20) To transact any other business that may legally come before said meeting.

Given under our hands and seal this 11th day of February in the year of our Lord Two Thousand Three.

A true copy of Warrant-Attest

Robert Crane II  
Darlene Cuddy  
Thomas J. Carlson

Robert Crane II  
Darlene Cuddy  
Thomas J. Carlson

**BUDGET OF THE TOWN OF WINDSOR**  
**Estimates of Revenue and Appropriations for the ensuing year**  
**January 1, 2003 thru December 31, 2003**

**SOURCES OF REVENUE**

**FROM TAXES**

Resident Taxes	\$ 1,000.00
Timber Taxes	1,000.00
Interest and Penalties on Taxes	2,000.00

**OTHER SOURCES**

Payment in Lieu of Taxes	12,000.00
Motor Vehicle Permits	25,000.00
Trust and Agency Funds	100.00
Interest on Investments	1,000.00

**FROM STATE OF NEW HAMPSHIRE**

Meals and Room Tax Distributions	5,000.00
Shared Revenues	700.00
Highway Block Grant	<u>2,500.00</u>

**TOTAL ESTIMATED REVENUES** **\$ 50,300.00**

<b>TOTAL APPROPRIATIONS</b>	<b>91,577.00</b>
<b>LESS ESTIMATED REVENUE</b>	<b>- 50,300.00</b>
<b>AMOUNT TO BE RAISED BY TAXES</b>	<b>\$ 41,277.00</b>

(EXCLUSIVE OF SCHOOL AND COUNTY TAXES)



## BUDGET OF THE TOWN OF WINDSOR

Appropriations and Estimates of Revenue for the Ensuing  
Year January 1, 2003 to December 31, 2003

PURPOSE OF APPROPRIATIONS	Appro. 2002	Actual 2002	Appro. 2003
<b>General Government</b>			
Executive	\$4,575.00	4,575.00	4,575.00
Election, Registration, & Stats	400.00	963.00	1,000.00
Financial Administration	11,000.00	12,610.00	13,000.00
Legal Expense	2,000.00	48.00	1,000.00
General Govt. Building	4,000.00	4,690.00	5,000.00
Cemeteries	1,000.00	1,000.00	1,000.00
Insurance	1,500.00	607.00	1,000.00
Advertising & Assoc. Dues	800.00	922.00	900.00
Social Security, IRS	750.00	1,967.00	2,000.00
Public Safety (Fire)	24,005.94	24,005.94	20,973.00
Rescue Squad - Ambulance	500.00	1,000.00	500.00
Highways and Streets	12,000.00	14,583.00	14,000.00
Hillsboro Transfer Station	19,511.49	19,511.49	16,709.00
Sewage Disposal	550.00	550.00	550.00
<b>Culture and Recreation</b>			
Library	200.00	200.00	200.00
<b>Debt</b>			
Principal-Long Term Note	972.00	972.00	00.00
Interest on TAN	500.00	402.00	500.00
Bond Payment	5,782.50	5,370.92	00.00
<b><u>Operating Transfers Out</u></b>			
<u>To Contingency Fund</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>2,000.00</u>
TOTAL APPROPRIATIONS	92,046.93	95,977.35	84,907.00

**STATEMENT OF APPROPRIATION**  
**For The Tax Year 2003**

**Purposes of Appropriations**

**General Government**

Executive	\$ 4,575
Election & Registration	1,000
Financial Administration	13,000
Legal Expense	1,000
General Government Building	5,000
Cemeteries	1,000
Insurance	1,500
Advertising & Regional Association	900
Social Security Taxes	2,000
Public Safety (Fire)	20,973
Rescue Squad	500
Highways & Streets	14,000
Solid Waste Disposal	16,709
Sewage Disposal	550
Library	200
Interest on TAN	500
Contingency Fund	2,000
Town Clerk Software	4,220
Plodzik & Sanderson Audit	<u>2,450</u>
<b>TOTAL APPROPRIATIONS</b>	<b>\$92,077</b>

Sources of Revenue

**From Taxes**

Resident Taxes	\$ 1,000
Timber Taxes	1,000
Payment in Lieu of Taxes	12,000
Interest & Penalties on Delinquent Taxes	2,000
Motor Vehicle Permit Fees	25,000

**From State**

Shared Revenue	700
Meals & Rooms Tax Distribution	5,000
Highway Block Grant	2,500
Interest on Investment	1,000
Trust & Agency Funds	<u>150</u>
<b>TOTAL REVENUES AND CREDITS</b>	<b>\$ 50,350</b>

**CERTIFICATE**

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34.

Thomas J. Carlson

Darlene Cuddy

Robert Crane II

Selectmen of Windsor

**SUMMARY INVENTORY OF VALUATION**

**For The Tax Year 2002**

	ACRES	VALUE
Value of Land Only - Current Use	459.5	\$ 29,664
Residential	4,838.72	<u>6,240,000</u>
TOTAL		6,269,664
Value of Buildings Only		
Residential, Comm./Ind.		8,102,800
Manufactured Housing		712,600
Public Utilities - Electric		<u>311,000</u>
TOTAL		9,126,400
<b>TOTAL TAXABLE LAND AND BUILDINGS</b>		15,396,164
Elderly Exemption RSA 72:39		<u>(5,000)</u>
<b>NET VALUATION (On Which Tax Rate for Municipal, County</b>		
<b>&amp; Local Education Tax is Computed)</b>		<b>\$ 15,391,164</b>
<b>NET VALUATION (w/o utilities on Which Tax Rate for</b>		
<b>State Education Tax is Computed)</b>		<b>\$ 15,080,064</b>

**CURRENT USE REPORT**

Total Acres	459.5		
Number of Owners	6	Number of Parcels	7

## 2002 TAX RATE CALCULATION

Appropriations	\$ 92,047		
Less: Revenues	69,152		
Less: Shared Revenues	137		
Add: Overlay	1,934		
War Service Credits	2,200		
Net Town Appropriation	26,892		
Municipal Tax Rate		\$ 1.74	
<b>-School Portion-</b>			
Net Local School Budget	209,788		
Less Adequate Education Grant	12,600		
State Education Taxes	92,742		
Approved School Tax Effort	104,446		
School Tax Rate		\$ 6.79	
<b>-State Education Taxes-</b>			
Equalized Valuation (no utilities) x	\$ 5.80		
\$ 15,989,939		92,742	
Divide by Local Assessed Valuation (no utilities)			
\$ 15,080,064		\$ 6.15	
<b>-County Portion-</b>			
Due to County	\$ 21,563		
Less: Shared Revenues	<u>(220)</u>		
Approved County Tax Effort	21,343		
County Tax Rate		<u>\$ 1.39</u>	
<b>COMBINED TAX RATE</b>		<b>\$16.07</b>	
<b>TOTAL Property Taxes Assessed</b>	<b>\$ 245,423</b>		
<b>-Commitment Analysis-</b>			
Total Property Taxes Assessed		245,423	
Less: War Service Credits		<u>(2,200)</u>	
<b>TOTAL Property Tax Commitment</b>		<b>\$243,223</b>	
<b>-2002 Bond Requirement-</b>			
Tax Collector	\$27,000	Treasurer	\$32,000
Trustees of Trust Funds	3,000	Town Clerk	13,000

**FINANCIAL REPORT OF THE  
TOWN OF WINDSOR**

**January 1, 2002 to December 31, 2002**

**REVENUES**

**From Taxes**

Property Taxes	\$ 226,606
Resident Taxes	1,270
Yield Taxes	1,163
Interest and Penalties	<u>3,964</u>
<b>TOTAL</b>	<b>\$ 233,003</b>

**From Licenses, Permits, and Fees**

Motor Vehicle permit fees	\$ 30,994
Other licenses, permits, and fees	<u>653</u>
<b>TOTAL</b>	<b>\$ 31,647</b>

**From State of New Hampshire**

Shared Revenue	\$ 767
Highway & Block Grant	2,977
Rooms & Meals Tax	<u>5,843</u>
<b>TOTAL</b>	<b>\$ 9,587</b>

**From Banking**

Trust Fund Interest	\$ 80
From Selectmen - all sources	<u>20,727</u>
<b>TOTAL</b>	<b>\$ 20,807</b>

**TOTAL** \$ 295,044

**Total Fund Equity** \$ 113,937

**GRAND TOTAL** \$ 408,981

## EXPENDITURES

### General Government-

Executive	\$	4,575.00
Election, registration and vital statistics		963.00
Financial administration		12,610.00
Legal expense		48.00
General Government Building		4,690.00
Cemeteries		1,000.00
Advertising & Regional Association		922.00
Social Security	\$	<u>1,967.00</u>
TOTAL	\$	26,775.00

### Public Safety-

Rescue Squad	\$	1,000.00
Fire		<u>24,006.00</u>
TOTAL	\$	25,006.00

### Highways and Streets-

Winter maintenance	\$	12,625.00
Road Signs for E-911		<u>1,958.00</u>
TOTAL	\$	14,583.00

### Sanitation-

Solid Waste Disposal	\$	19,511.00
Sewage Disposal		<u>550.00</u>
TOTAL	\$	20,061.00

### Culture and Recreation-

Library	\$	<u>200.00</u>
TOTAL	\$	200.00

### Debt Service-

Principal Long-Term Notes	\$	972.00
Bond Payment		5,371.00
Interest on TAN		<u>402.00</u>
TOTAL	\$	6,745.00

### Payment to other Governments-

Paid to county	\$	21,563.00
IRS, Social Security, Workers Comp.		2,400.00
Taxes paid to school district		<u>142,300.00</u>
TOTAL	\$	166,263.00

<b>TOTAL EXPENDITURES</b>	<b>\$ 259,633.00</b>
Total Fund Equity (end of 2002)	<u><b>\$ 113,647.38</b></u>
<b>GRAND TOTAL</b>	<b>\$ 373,280.38</b>

**RECONCILIATION OF SCHOOL DISTRICT LIABILITY**

School district liability at beginning of year	\$ 129,362
Add school district assessment for current year	197,188
Subtract payments made to school district	<u>(142,300)</u>
<b>School district liability at end of year</b>	<b>\$ 184,250</b>

**THE THOMAS H. HINES SR. SCHOLARSHIP FUND**

Richard Herman founded the Thomas H. Hines Scholarship Fund in 1974. It was organized exclusively for the charitable purpose of providing scholarship assistance for high school graduates who live in Windsor. Funding is for any form of higher education for which a graduate qualifies. These awards will be given out on the 31st of May each year.

The fund was established in the memory of Thomas Hines Sr., whose clear thinking, good guidance, service to the Town, and generosity, profoundly affected many residents of Windsor.

The current endowment fund balance is \$ 11,284.37.

One scholarship was awarded in 2002, to Amanda Willette who is studying to become a registered nurse through Olivette Nazarene University in Illinois. Congratulations to Amanda for making the Dean's List!

Tax-deductible donations to this fund should be made payable to "The Thomas H. Hines Scholarship Fund" and sent c/o Richard Herman 19 Interlocken Way, Windsor, NH 03244.

The current Officers are T. Patrick Hines, Joan Cuddy and Richard Herman.

## TAX COLLECTOR'S REPORT

Year Ended December 31, 2002

### DEBIT

	<u>2002</u>	<u>2001</u>	<u>2000</u>
Uncollected Taxes Beginning of Year			
Property Taxes		\$63,852.85	12,861.33
Resident Taxes		340.00	50.00
Yield Taxes			
<b>TOTAL</b>		64,192.85	12,911.33
Taxes Committed This Year:			
Property Taxes	243,225.00		
Resident Taxes	1,400.00		
Added Resident Taxes			
Yield Taxes	1,164.96		
Inventory Penalties	317.41		
<b>TOTAL</b>	\$ 246,107.37		

### CREDITS

	<u>2002</u>	<u>2001</u>	<u>2000</u>	<u>1999</u>
Remitted to Treasurer During Fiscal Year:				
Property Taxes	166,720.04	53,018.29	2,861.33	4,006.12
Resident Taxes	1,060.00	160.00	50.00	
Yield Taxes		1,162.96		
Interest	.43	1,947.25	792.55	871.13
Penalties	3.00	6.00	5.00	58.75
Inventory Penalties	280.00			10.00
Abatements Made:				
Property Taxes	605.89			
Uncollected Taxes End of Year				
Property Taxes	72,779.00	10,834.56	5,544.56	
Resident Taxes	330.00	180.00		
Yield Taxes				
Inventory Penalties				
<b>TOTAL CREDITS</b>	\$241,778.36	67,309.06	9,253.44	4,946.00



**TOWN CLERK'S REPORT**  
Fiscal Year Ended December 31, 2002

**DEBIT**

Motor Vehicle Permits Issued		29,597.00
Title Applications Filed		170.00
State Registration Fees Collected		720.00
Local Clerk Fees Collected		337.00
Local Auto Transfer Fees		170.00
Dog Licenses Issued (Incl. State Fees)	\$ 347.00	
late fees:	8.00	
fines:	50.00	
mailing fees reimbursement	<u>7.88</u>	
<b>TOTAL FOR DOG</b>		<b>413.88</b>
<b>OHRV REGISTRATIONS</b>		
ATV registrations:		54.00
<b>FISH &amp; GAME LICENSES</b>		
Hunting		104.00
Fishing		25.00
<b>VITAL STATISTICS</b>		
Marriage license application	45.00	
Marriage license issue to Bride/Groom	<u>12.00</u>	
<b>TOTAL FOR VITAL STATISTICS</b>		<b>57.00</b>
Vital statistics to date:		
1 death - Judith R. Chartier		
1 marriage - 8/31/02		
1 birth - 8/2/02		
<b>TOTAL DEBIT</b>		<b>\$ 31,647.88</b>

**CREDIT**

Remittance to Treasurer:		
Motor Vehicle Permits	\$ 29,597.00	
Title applications	170.00	
State Registration Fees	720.00	
Local Clerk Fees	336.00	
Local Auto Transfer Fees	170.00	
		1.00
Dog Licenses (Incl. State Fees)		413.88

ATV registrations	54.00
Vital Record Certificates	57.00
Fish & Game Licenses	129.00

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**TOTAL CREDIT** **\$ 31,647.88**

Respectfully Submitted Patricia Fisher, Town Clerk

### TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 2002

Cash on Hand January 1, 2002	\$ 113,936.85
Received from Tax Collector:	
1999 Property Tax	4,006.12
1999 Property Tax Interest	939.88
1999 Penalties	58.75
1999 Inventory Penalty	10.00
2000 Property Tax	2,861.33
2000 Resident Tax	50.00
2000 Property Tax Interest	792.55
2000 Penalties	5.00
2001 Property Tax	53,018.29
2001 Property Tax Interest	1,947.25
2001 Resident Tax	160.00
2001 Resident Tax Penalty	6.00
2001 Yield Tax	1,162.96
2002 Property Tax	166,720.04
2002 Resident Tax	1,060.00
2002 Property Tax Interest	.43
2002 Cost and Fees Penalties	3.00
2002 Inventory Penalties and Interest	<u>280.00</u>
<b>TOTAL</b>	<b>\$ 230,081.60</b>
Received from Town Clerk	
Motor Vehicle Permits	\$ 30,994.00
Dog Licenses Issued	364.38
Marriage Licenses Issued	46.00
Other Permits/Fees	177.00

Fees Retained by Clerk	
Dog Licenses Issued	49.00
Marriage Licenses Issued	11.00
Other Permits/Fees	<u>6.00</u>
<b>TOTAL</b>	<b>\$ 31,647.88</b>

Received from State of New Hampshire	
Block Grant	\$ 2,977
Revenue Sharing	767
Rooms and Meals Tax	<u>5,843</u>
<b>TOTAL</b>	<b>\$ 9,587</b>

Received from Selectman	
Cookbooks	\$ 5
Copies	19
Donation-In Lieu of Taxes	20,000
History Books	255
Misc.	115
Pistol Permits	36
Planning Board (Refund from Richard Herman)	201
Rebates	32
Returned Check Fees	20
Tax Maps	24
T-Shirts	<u>20</u>
<b>TOTAL</b>	<b>\$ 20,727</b>

Trustees of Trust Funds	
Account Interest	\$ 80

**GRAND TOTAL RECEIPTS** **\$ 210,750**

Expenditures: Selectmen's Orders Paid	\$ 235,360
Credit Line Payment	24,402

**GRAND TOTAL EXPENDITURES** **\$ 259,762**

Balance on Hand, December 31, 2002 **\$ 65,020.84**

First Essex Bank CD Account Balance **\$ 17,136.89**

## DETAILED STATEMENT OF PAYMENTS

<b>-Town Officer's Salaries-</b>		
Appropriated Amount:		\$ 4,575.00
	Expended:	\$ 4,575.00
<b>-Financial Administration-</b>		
Appropriated Amount:		\$ 11,000.00
	Expended:	12,610.00
<b>-Election and Registrations-</b>		
Appropriated Amount:		\$ 400.00
	Expended:	\$ 963.00
<b>-General Government Building-</b>		
Appropriated Amount:		\$ 4,000.00
	Expended:	\$ 4,690.00
<b>-Fire-</b>		
Appropriated Amount:		\$ 24,006.00
	Expended:	\$ 24,006.00
<b>-Insurance-</b>		
Appropriated Amount:		\$ 1,500.00
	Expended:	\$ 607.00
<b>-Rescue Squad-</b>		
Appropriated Amount:		\$ 500.00
	Expended:	\$ 1,000.00
<b>-Solid Waste Disposal-</b>		
Appropriated Amount:		\$ 19,511.00
	Expended:	\$ 19,511.00
<b>-Highways and Streets-</b>		
Appropriated Amount:		\$ 12,000.00
	Expended:	\$ 14,583.00
<b>-Library-</b>		
Appropriated Amount:		\$ 200.00
	Expended:	\$ 200.00
<b>-Cemeteries-</b>		
Appropriated Amount:		\$ 1,000.00
	Expended:	\$ 1,000.00

**-Legal Expense-**

Appropriated Amount: \$ 2,000.00  
Expended: \$ 48.00

**-Regional Associations-**

Appropriated Amount: \$ 800.00  
Expended: \$ 922.00

**-Social Security Taxes-**

Appropriated Amount: \$ 750.00  
Expended: \$ 1,967.00

**-Long Term Notes-**

Appropriated Amount: \$ 972.00  
Expended: \$ 972.00

**-Interest on TAN-**

Appropriated Amount: \$ 500.00  
Expended: \$ 402.00

**-Bond Payment-**

Appropriated Amount: \$ 5,371.00  
Expended: \$ 5,371.00

**-Payments To Other Governmental Divisions-**

State and County \$ 23,963.00  
School \$ 142,300.00  
Expended: \$ 166,263.00

## COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

	APPRO- <u>PRIATION</u>	<u>EXPENDED</u>	UNEX- <u>PENDED</u>	OVER- <u>DRAFT</u>
Town Officers' Salaries	\$4,575.00	4,575.00		
Election and Registration	400.00	963.00		563.00
Financial Administration	11,000.00	12,610.00		1,610.00
Legal Expense	2,000.00	48.00	1,952.00	
General Gov't Bldgs.	4,000.00	4,690.00		690.00
Cemeteries	1,000.00	1,000.00		
Insurance	1,500.00	607.00	893.00	
Adv. and Reg. Assoc.	800.00	922.00		122.00
Social Security Tax	750.00	1,967.00		1,217.00
Fire	24,006.00	24,006.00		
Ambulance	500.00	1,000.00	500.00	
Highways and Bridges	12,000.00	14,583.00		2,583.00
Solid Waste Disposal	19,511.00	19,511.00		
Sewage Disposal	550.00	550.00		
Library	200.00	200.00		
Long Term Note	972.00	972.00		
Bond Payment				
Interest on TAN	500.00	402.00	98.00	
Contingency Fund	2,000.00	2,000.00		
<b>TOTALS</b>	<b>\$ 86,264.00</b>	<b>\$90,606.00</b>	<b>\$ 3,443.00</b>	<b>\$6,785.00</b>

### CERTIFICATE OF AUDIT

This is to certify that I have examined the books, vouchers, bank statements and other financial records of the Treasurer, Tax Collector, Town Clerk, Selectmen and Trustees of the Trust Funds and have found them to be correct to the best of my knowledge.

February 25, 2003

IRENE PALMER AUDITOR

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forest and Lands cooperate and coordinate to reduce the risk of wild land fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost. A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800)498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfi.org](http://www.nhdfi.org) or 271-2217 for wild land fire safety information.

It is suggested that Communities have a non-lapsing capital reserve fund for wild land fire suppression. RSA227-L: 12 & 22 states that communities pay suppression cost in full, in the first instance and the state will then reimburse up to 50%, if no responsible person is found (not exact wording). It is believed that communities need to have an available account for wild land fire suppression to avoid potential budget issues should a wildfire occur. An ounce of prevention is worth a pound of cure.

### 2002 FIRE STATISTICS

(All fires Reported thru November 10, 2002)

#### TOTALS BY COUNTY

	<u>#of Fires</u>	<u>Acres</u>
Belknap	52	13.5
Carroll	80	10.5
Cheshire	39	17
Coos	3	2.5
Grafton	53	21
Hillsborough	108	54.5
Merrimack	94	13.5
Rockingham	60	25.5
Strafford	31	23
Sullivan	20	6

#### CAUSES OF FIRES REPORTED

Arson/Suspicious	43
Campfires	31
Children	32
Smoking	32
Rekindle of Permit	3
Illegal	7
Lighting	36
Misc *	356

(Misc: power lines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

	<u>TOTAL FIRES</u>	<u>TOTAL ACRES</u>
2002	540	187
2001	942	428
2000	516	149

BRYAN C. NOWELL  
Forest Ranger

T. PATRICK HINES  
Forest Fire Warden 478-3642

## REPORT OF THE TRUST FUNDS OF THE TOWN OF WINDSOR, NH

January 1, 2002 thru December 31, 2002

DATE OF CREATION	NAME AND PURPOSE OF CREATION	HOW INVESTED	Principal			Income			BALANCE END OF YEAR
			BALANCE BEGINNING OF YEAR	NEW FUNDS ADDED	WITH-DRAWALS	BALANCE BEGINNING OF YEAR	INCOME	EXPENDED	
Oct. 31, 1889	Abney Symond Trust	Bank of NH	\$500.00			\$500.00	\$10.98		\$510.98
Oct. 31, 1899	Abney Symond Trust town purposes	Bank of NH	\$2,104.70			\$2,104.70	\$46.84		\$2,151.54
July 21, 1993	School District Reserve	Savings	\$11,362.93	\$5,400.00	\$16,409.00	\$353.93	\$141.68		\$495.61
Feb 2, 1995	Bicentennial Fund	Bank of NH	\$1,941.28			\$1,941.28	\$67.91		\$2,009.19
Oct. 31, 1899	Abney Symond Trust Cemetery	Bank of NH	\$200.00			\$200.00	\$4.39		\$204.39
Aug 25, 1987	Mary Chapman Trust Cemetery	Bank of NH	\$500.00			\$500.00	\$10.98		\$510.98
		<b>TOTALS</b>	<b>\$16,608.91</b>	<b>\$5,400.00</b>	<b>\$16,409.00</b>	<b>\$5,599.91</b>	<b>\$282.78</b>		<b>\$5,882.69</b>

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This is to certify that the information contained in this report is complete and correct to the best of our knowledge and belief.

JOAN CUDDY, LINNEA STEEVES, & RICHARD HERMAN TRUSTEES



# WINDSOR SCHOOL DISTRICT ORGANIZATION

## Moderator

Kevin Riley

## Members of School Board

Cherie Taylor Term Expires 2003

Darlene Cuddy Term Expires 2004

Holly Mecheski Term Expires 2005

## Clerk and Treasurer

Joan Cuddy

## Auditor

Michael Cuddy

## Superintendent of Schools

Dr. Leo Corriveau

## Business Administrator

Wayne W. Emerson

**SCHOOL WARRANT**  
The State of New Hampshire  
Windsor School District

To the inhabitants of the School District in the Town of Windsor qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in said District on the 11th day of March 2003 at six thirty o'clock in the evening to act upon the following subjects:

- 1) To choose by non-partisan ballot the following School District officials:
  - A. School Board Member : 3-year term
  - B. Moderator for the ensuing year
  - C. Clerk for the ensuing year
  - D. Treasurer for the ensuing year
  - E. Auditor for the ensuing year
- 2) To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District
- 3) To hear the reports of agents, auditors, committees, or officers chosen and pass any vote relating thereto.
- 4) To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for School District officials and agents, and for the payment of statutory obligations of the District or take any other action related thereto.
- 5) To see if the District will vote to raise and appropriate up to Six Thousand Eight Hundred (\$6,800.00) to add to the expendable general trust fund created at the March 1992 Annual District Meeting for the purpose of paying for unanticipated tuition students, or to take any action related thereto.
- 6) To see if the school district will vote to raise and appropriate the sum of Twenty Thousand Nine Hundred Thirty-Two (\$20,932) to add to the 2002/2003 fiscal appropriation for unanticipated tuition.
- 7) To transact any other new business that legally comes before said meeting.

Given under our hands at said Windsor this 18th day of February, 2003.

DARLENE CUDDY  
HOLLY MECHESKI  
CHERIE TAYLOR SCHOOL BOARD

## WINDSOR SCHOOL DISTRICT

### 2003/2004 PROPOSED BUDGET

<b>02-03 DESCRIPTION</b>	<b>ELEM.</b>	<b>M.S.</b>	<b>H.S.</b>	<b>TOTAL</b>
\$186,543 Tuition	\$95,108	\$54,884	\$79,614	\$229,606
\$2,406 Special Ed		4,068		4,068
300 School Board Salaries				300
500 School Board Expenses				500
15 School Board Clerk				15
10 Treasurer				10
10 Treasurer's Supplies				10
30 Checklist & Ballot Clerks				30
5 Moderator				5
10 Auditor				10
\$ 9,017 District Share - SAU #34				\$9,017
100 Fidelity Bond				100
5,442 Transportation				5,587
<b>\$204,388 TOTAL BUDGET</b>	<b>\$95,108</b>	<b>\$58,952</b>	<b>\$79,614</b>	<b>\$247,680</b>
5,400 Tuitions Expend. Trust				6,800
0 Deficit Appropriation				\$20,932
<b>\$209,788</b>	<b>GRAND TOTALS</b>			<b>\$275,412</b>
(\$12,600)	STATE ADEQUACY GRANT			(\$28,126)
<b>\$197,188</b>	<b>AMOUNT TO BE RAISED BY TAXES</b>			<b>\$247,286</b>

### STUDENT ROSTER

#### ELEMENTARY SCHOOL

G. MECHESKI(K)	S. SULLIVAN(3)	S. GERNAT(8)
B. SWEENEY(K)	BRE. TAYLOR(4)	S. SULLIVAN(8)
T. HINES(1)	J. BUMFORD(5)	J. TAYLOR(8)
S. SULLIVAN(1)	CUR. HINES(5)	<b><u>HIGH SCHOOL</u></b>
J. MECHESKI(1)	W. ROCHE(5)	A. GARNAT(9)
G. HOUGHTON(2)	<b><u>MIDDLE SCHOOL</u></b>	C. SULLIVAN(9)
R. MECHESKI(2)	J. BROWN(6)	ST. SULLIVAN(10)
N. PETCH(2)	V. FARINA(6)	T. DODGE(11)
N. BUMFORD(3)	C. KELLEY(6)	T. TAYLOR(11)
H. GLENDINNING(3)	J. SULLIVAN(6)	R. MISSO(11)
C. HINES(3)	BRI. TAYLOR(6)	J. DUGAN(12)
J. PICKERING(3)	J. PICKERING(7)	

## REPORT OF SCHOOL TREASURER

Fiscal Year July 1, 2001 to June 30, 2002

Cash on Hand July 1, 2000	<u>\$ 1,327.52</u>
Received from Selectmen: (Include only amounts actually received)	
Current Appropriation.....	\$ 72,710.57
Deficit Appropriation .....	9,128.00
Balance of Previous Appropriation .....	60,461.00
Revenue from State Sources .....	12,000.00
Received as Income from Trust Funds .....	0.00
Received as Income from other sources .....	<u>35.00</u>
TOTAL RECEIPTS	\$ 154,334.57
Total Amount Available for Fiscal Year	<u>\$ 155,662.09</u>
Less School Board Orders Paid	152,807.49
BALANCE on hand June 30, 2002	<b>\$ 2,854.60</b>
August 4, 2002	JOAN CUDDY TREASURER

### AUDITOR'S CERTIFICATE

This is to certify that I have examined the books, vouchers, bank statements, and other financial records of the treasurer of the School District of Windsor of which the above is a true summary for the fiscal year ending June 30, 2002 and find them correct in all respects.

August 4, 2002

MICHAEL CUDDY AUDITOR

### SAU #34 Proposed Administrative Salaries 2003-2004 Budget

Superintendent of Schools	\$86,528
Business Administrator	<u>\$65,876</u>
TOTAL	\$ 152,404
District Assessment of Administrative Salaries	
Hillsboro-Deering School District	\$130,168
Washington School District	20,072
Windsor School District	2,164

# MINUTES OF SCHOOL DISTRICT MEETING

March 12, 2002

Moderator Kevin Riley called the meeting to order at 6:30 p.m..

Article 1. As custom, the voting on school district officials was postponed until the end of the meeting. Joan Cuddy moved that Article 1 be taken up after all other business. Holly Mecheski seconded. All were in favor.

Article 2. To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the district. Darlene Cuddy moved to accept the compensation as written in the Town Report. Holly Mecheski seconded. All were in favor.

Article 3. To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto. Holly Mecheski moved to accept the reports as written in the Town Report. Darlene Cuddy seconded. All were in favor.

Article 4. To see what sum of money the District will vote to raise and appropriate for the support of the schools, for the payment of salaries for School District officials, agents, and for the payment statutory obligations of the District, or to take any action related thereto. Darlene Cuddy moved to raise and appropriate the sum of \$204,388 for this purpose. Holly Mecheski seconded. Wayne Emerson presented the budget to the voters and noted that his amount was different from the amount presented at the public budget hearing. At the hearing several names of children were given to the Board and SAU to investigate, some that might add to budget and some might have left Windsor and might lower the budget. As a result of the review one additional student had to be added to the High School tuition account resulting in the new budget of \$204,388. The two factors contributing to budget increase was explained as tuition increase to Hillsboro-Deering schools and the almost doubling of the Town of Windsor's assessed valuation. The valuation impacted the SAU expense pro-ration (more to Windsor) and lowered the amount of State Aid (State Adequacy Grant). The budget increase results in approximately \$3.75 addition to the tax rate per thousand. The motion passed as all voted in favor.

Article 5. To see if the school district will vote to raise and appropriate the sum of Five Thousand, Four Hundred Dollars (\$5,400) to add to the expendable general trust fund created at March 1992 Annual District meeting for the purpose of paying for unanticipated tuition students or take any action related thereto. Holly Mecheski moved to raise \$5,400 for adding to the trust fund. Darlene Cuddy seconded.

Wayne Emerson explained that the current balance of \$12,500 will be used to cover this year's deficit in the tuition account leaving no balance for any unexpected students entering Windsor next year. He also noted that the \$5,400 used to be the average cost of the three rates (Elementary, Middle, and High Schools) at Hillsboro-Deering, but next year the average will be over \$7,000. The motion passed as all voted in favor.

Article 6. To transact any other new business that legally comes before said meeting. Wayne Emerson presented a Superintendent's Report on the state of education at Hillsboro-Deering. He gave many indicators that the school system is improving and how proud the community is of the growth in students, the dedication of staff, and the involvement of the community.

Article 1. To choose by non-partisan ballot the following School District officials:

- A. School Board Member for 3-yr term
- B. School Board Member for 1-yr term
- C. Moderator for the ensuing year
- D. Clerk for the ensuing year
- E. Treasurer for the ensuing year
- F. Auditor for the ensuing year

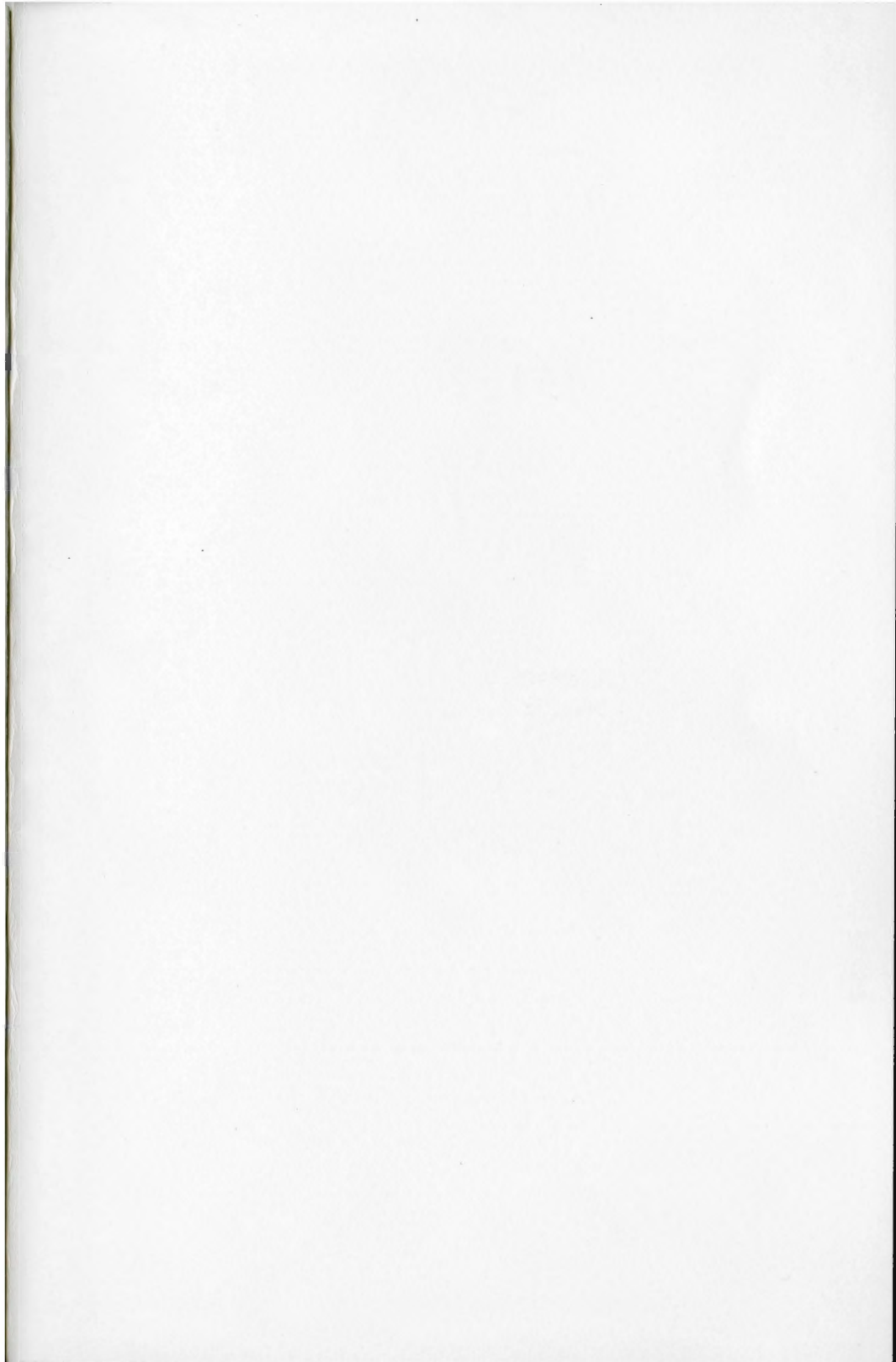
The following were elected:

School Board Member: Holly Mecheski (3 years)  
School Board Member: Cherie Taylor (1 year)  
Moderator: Kevin Riley  
Clerk: Joan Cuddy  
Treasurer: Joan Cuddy  
Auditor: Michael Cuddy

On a motion by Joan Cuddy, seconded by Holly Mecheski, the meeting was adjourned at 7:30 p.m.

A true copy of the minutes attests.  
Minutes recorded and transcribed by

JOAN CUDDY CLERK



TOWN OF WINDSOR  
14 WHITE POND ROAD  
WINDSOR, NH 03244  
PHONE 603-478-3292  
FAX 603-478-3293  
E-MAIL [windsr@gsinet.net](mailto:windsr@gsinet.net)

**TOWN CLERK**

Thursday 3:00 - 6:45 p.m.

Last Saturday of month 9:00 - 11:00 a.m.

**TAX COLLECTOR**

Tuesday Evenings 6:00 - 8:00 p.m.

Or by appointment

**SELECTMAN**

Tuesday Evenings 5:30 - 8:00 p.m.

**OFFICE HOURS**

Tuesday 4:00 - 9:00 p.m.

Friday 9:00 a.m. - 1:00 p.m.