

**Annual Report**  
of the town of  
**ROXBURY**  
**New Hampshire**

**FOR THE YEAR ENDING  
DECEMBER 31, 2015**



**Our Finished Town Hall**

## **Dedication**

The Town of Roxbury annual report for the year 2015 is dedicated to all those citizens who volunteered their time for the betterment of our community.

# Town of Roxbury

## 2015 Annual Report

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**Town of Roxbury**  
**2015-2016 Officials and Boards**

**Board of Selectmen**

James Rousmaniere '16  
 Karen Cota '16  
 Gerry Davis '18

**Town Clerk**

Robin Buffum '16

**Tax Collector**

Robin Buffum '16

**Town Treasurer**

David Jewett '16

**Town Auditor**

Alice Funk '16

**Trustee of Trust Funds**

Virginia Shepardson '18  
 Lynn Bueckner '17  
 Joy Richards '16

**Town Moderator**

Mark Funk '16

**Sexton**

Ken Buffum '16

**Supervisors of the Checklist**

Alice Funk '18  
 Lisa Ellis '16  
 Virginia Shepardson '20

**Police Department**

Rob O'Conner, Chief  
 John Mousseau, Corporal  
 Adrian Rouleau, Officer  
 Scott McLaughlin, Office

**School Board Representative**

Nicholas Mosher

**Fire Department**

Allen LaPlante, Chief '16

**Town Forest Fire Warden**

Allen LaPlante  
 Gary LaFreniere, Deputy  
 Tim Mason, Deputy  
 Alex Matson, Deputy

**Health Officer**

Don Caruso

**Road Agent**

Ken Buffum

**Planning Board**

Amy Bodwell, Chair '17  
 Josh Hicks '18  
 Marika Stuhlatz '16  
 Glenn Mallet '16  
 Don Tardiff (alternate)  
 Dave Shepardson (alternate)  
 Louis Drogue, Selectman Rep.

**Zoning Board of Adjustment**

Jessica Payton, Chair '18  
 Mark Funk '17  
 Donald Castagna '18  
 Nancy Johnson '16  
 Robert Dellonna '16

**Building Inspector**

Don Castagna

**Welfare Officer**

Josh Hicks

**Emergency Management**

Fred White

**School Budget Committee**

Vacant

# The State of New Hampshire

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THE POLLS WILL BE OPEN FROM 6:00 PM to 8:30 PM

*To the Inhabitants of the Town of **Roxbury, N. H.** in the County of **Cheshire** in said State, qualified to vote in Town Affairs:*

You are hereby notified to meet at **The Roxbury Meeting House** in said **Town** on **Tuesday, the eighth (8th) day of March, 2016** at **7:00 PM**, to act upon the following subjects:

**Article 1:**

To choose all necessary **Town Officers** for the ensuing year

Selectman (3 years)	Moderator ( 2 years)
Selectman (1 year)	Fire Chief (1 year)
Treasurer (1 year)	Planning Board (3 years)
Tax Collector (1 year)	Zoning Board of Adjustment (3 years)
Town Clerk (1 year)	Supervisors of the Checklist (6 years)
Auditor (1 year)	Trustee of Trust Funds (3 years)
Sexton (1 year)	

**Article 2:**

To see if the Town will vote to raise and appropriate the sum of **\$76,683** for **General Government**.

**Article 3:**

To see if the Town will vote to raise and appropriate the sum of **\$19,000** for salaries and expenses of the **Police Department**.

**Article 4:**

To see if the Town will vote to raise and appropriate the sum of **\$6,794** for the purpose of compensating the Roxbury **Police Department** for summer patrols at Otter Brook Park. These funds for expenditure are designated to the town through the US Army Corps of Engineers. The appropriation does not affect the Town's tax rate, but to be properly expended, a vote is required.

**Article 5:**

To see if the Town will vote to raise and appropriate the sum of **\$2,000** for the salaries and expenses of the **Fire Department**.

**Article 6:**

To see if the Town will vote to raise and appropriate the sum of **\$6,251** for our shared cost of the **Fire Mutual Aid System**. This cost in previous years was included in the County budget.

**Article 7:**

To see if the Town will vote to raise and appropriate the sum of **\$6,711** as its fair share of stand-by costs for the use of the **City of Keene's ambulance service**.

**Article 8:**

To see if the Town will vote to raise and appropriate the sum of **\$75,535** for **Summer and Winter road maintenance**.

**Article 9:**

To see if the Town will vote to raise and appropriate the sum of **\$26,965** for **highway construction and reconstruction**. Selectmen's comment: Some of these funds for expenditure may be designated to the Town through the Highway Block Grant Fund.

**Article 10:**

To see if the Town will vote to raise and appropriate the sum of **\$13,500** to be paid for **Solid Waste Disposal and Recycling Center privileges** in the Town of Marlborough.

**Article 11:**

To see if the Town will vote to raise and appropriate the sum of **\$200** for reimbursing residents who participate in the City of Keene's **Household Hazardous Waste Collection Program**.

**Article 12:**

To see if the Town will vote to raise and appropriate the sum of **\$200** for the purpose of **Pest Control**.

**Article 13:**

To see if the Town will vote to raise and appropriate the sum of **\$1** for **Town Welfare and emergency assistance to the Town Poor**.

**Article 14:**

To see if the Town will vote to raise and appropriate the sum of **\$1,750** to support **Southwestern Community Services, Home Health Care and Community Services, The Community Kitchen INC., Meals on Wheels, Monadnock Family Mental Health Services, Red Cross and Samaritans.**

**Article 15:**

To see if the Town will vote to authorize the Selectmen to **borrow money** in anticipation of taxes and will vote to raise and appropriate the sum of **\$2,100** for **interest expense.**

**Article 16:**

To see if the Town will vote to raise and appropriate the sum of **\$500** for reimbursing residents who participate to access the **City of Keene's Public Library.**

**Article 17:**

To see if the Town will vote to raise and appropriate the sum of **\$500** for general maintenance at the **Roxbury Four Corners Park.**

**Article 18:**

To see if the Town will vote to raise and appropriate the sum of **\$10,000** to be added to the **Capital Reserve Fund for Legal Expenses for Education.**

*Recommended by Selectmen*

**Article 19:**

To see if the Town will vote to raise and appropriate the sum of **\$3,000** to be added to the **Capital Reserve Fund** previously established for the **Town Police Vehicles.**

*Recommended by Selectmen*

**Article 20:**

To see if the Town will vote to raise and appropriate the sum of **\$37,500** to be added to the roads capital reserve fund, previously established, recommended by selectmen.

**Article 21:**

To see if the Town will vote to raise and appropriate the sum of **\$3,000** to be added to the **Capital Reserve Fund** previously established for **Revaluation.**

*Recommended by Selectmen*

**Article 22:**

To see if the Town will vote to raise and appropriate the sum of **\$5,000** to be added to the **Town Building Improvements Capital Reserve Fund**.

*Recommended by Selectmen*

**Article 23:**

To see if the Town will vote to raise and appropriate the sum of **\$1,000** to be added to the **Capital Reserve Fund** for replacement of the **Fire Dept. Rescue Vehicle**

*Recommended by Selectmen*

**Article 24:**

To see if the Town will vote to raise and appropriate the sum of **\$1,000** to be added to the **Local Assistance Expendable Trust Fund** previously established.

*Recommended by the Selectmen.*

**Article 25:**

To see if the Town will vote to establish a **Conservation Commission** of 5 members and 1 alternate member in accordance with RSA 36-A, said members to be appointed within 30 days of the annual meeting by the Selectmen, who also shall designate a temporary chairman for the purpose of calling the first meeting of the commission.

**Article 26:**

To see if the town will vote to revise the official policy on **Rentals of the Town Hall** that was adopted March 8, 1982.

*Recommended by the Selectmen*

**Proposed amendment #1:**

Add the following language: **“Requests for use of the Town Hall must be approved by the Selectmen.”**

**Proposed amendment #2:**

Add the following language: **“All trash must be removed by the renter” to substitute for the existing language: “All trash in excess of the two barrels provided by the custodian must be disposed of by the person renting the hall.”**

**Proposed amendment #3:**

Add the following language: **“Renters shall provide proof of insurance with minimum \$1 million coverage to protect the town against liability claims associated with the rental event; the Selectmen may waive the insurance requirement.”**

**Proposed amendment #4:**

Add the following language: **“The one-day rental fee is \$50.”**

**Article 27:**

To transact any other business which may come before the said meeting.

Given under our hands and seal, this **22nd day of February**, in the year of our Lord, **two thousand and fifteen**.

*Karen Cota  
Gerry Davis  
Jim Rousmaniere*

A true copy of Warrant-Attest:

*Karen Cota  
Gerry Davis  
Jim Rousmaniere*



# Town of Roxbury Official Ballot 2016

PLACE AN X IN THE SQUARE AFTER EACH NAME YOU WISH TO VOTE FOR

**SELECTMAN**  
(Three year term)  
**KAREN COTA**   
write in

**TRUSTEE OF TRUST FUNDS**  
(Three year term)  
**JOY RICHARDS**   
write in

**SELECTMAN**  
(One year term)  
**JAMES ROUSMANIERE**   
write in

**ZONING BOARD OF ADJUSTMENT**  
(Three year term)  
**ROBERT DELLDONNA**   
write in

**TREASURER**  
(One year term)  
**DAVID JEWETT**   
write in

**ZONING BOARD OF ADJUSTMENT**  
(Three year term)  
write in   
write in

**TAX COLLECTOR**  
(One year term)  
**ROBIN BUFFUM**   
write in

**PLANNING BOARD**  
(Three year term)  
write in   
write in

**TOWN CLERK**  
(One year term)  
**ROBIN BUFFUM**   
write in

**SUPERVISOR OF THE CHECKLIST**  
(Six year term)  
**LISA ELLIS**   
write in

**FIRE CHIEF**  
(One year term)  
**ALLEN La PLANTE**   
write in

**AUDITOR**  
(One year term)  
**ALICE FUNK**   
write in

**SEXTON**  
(One year term)  
**KENNETH BUFFUM**   
write in

**MODERATOR**  
(Two year term)  
**MARK FUNK**   
write in



## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$14,500	\$0	\$14,500	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$4,000	\$0	\$4,000	\$0
4150-4151	Financial Administration	02	\$8,500	\$0	\$8,500	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	02	\$10,000	\$0	\$10,000	\$0
4155-4159	Personnel Administration	02	\$3,500	\$0	\$4,000	\$0
4191-4193	Planning and Zoning	02	\$500	\$0	\$500	\$0
4194	General Government Buildings	02	\$10,000	\$0	\$27,000	\$0
4195	Cemeteries	02	\$2,000	\$0	\$2,000	\$0
4196	Insurance	02	\$6,083	\$0	\$6,083	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government	02	\$100	\$0	\$100	\$0
<b>Public Safety</b>						
4210-4214	Police	03,04	\$23,794	\$0	\$25,794	\$0
4215-4219	Ambulance	07	\$4,635	\$0	\$6,711	\$0
4220-4229	Fire	05	\$2,000	\$0	\$2,000	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)	06	\$5,897	\$0	\$6,251	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	08,09	\$90,000	\$0	\$102,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	10	\$13,500	\$0	\$13,500	\$0
4325	Solid Waste Cleanup	11	\$200	\$0	\$200	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0

<b>Electric</b>							
4351-4352	Administration and Generation			\$0	\$0	\$0	\$0
4353	Purchase Costs			\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance			\$0	\$0	\$0	\$0
4359	Other Electric Costs			\$0	\$0	\$0	\$0
<b>Health</b>							
4411	Administration			\$0	\$0	\$0	\$0
4414	Pest Control	12		\$200	\$0	\$200	\$0
4415-4419	Health Agencies, Hospitals, and Other			\$0	\$0	\$0	\$0
<b>Welfare</b>							
4441-4442	Administration and Direct Assistance	13		\$2,001	\$0	\$1	\$0
4444	Intergovernmental Welfare Payments			\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	14		\$1,750	\$0	\$1,750	\$0
<b>Culture and Recreation</b>							
4520-4529	Parks and Recreation	17		\$500	\$0	\$500	\$0
4550-4559	Library	16		\$500	\$0	\$500	\$0
4583	Patriotic Purposes			\$0	\$0	\$0	\$0
4589	Other Culture and Recreation			\$0	\$0	\$0	\$0
<b>Conservation and Development</b>							
4611-4612	Administration and Purchasing of Natural Resources			\$0	\$0	\$0	\$0
4619	Other Conservation			\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing			\$0	\$0	\$0	\$0
4651-4659	Economic Development			\$0	\$0	\$0	\$0
<b>Debt Service</b>							
4711	Long Term Bonds and Notes - Principal			\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest			\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	15		\$2,000	\$0	\$2,100	\$0
4790-4799	Other Debt Service			\$0	\$0	\$0	\$0
<b>Capital Outlay</b>							
4901	Land			\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment			\$0	\$0	\$0	\$0
4903	Buildings			\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings			\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>							
4912	To Special Revenue Fund			\$0	\$0	\$0	\$0
4913	To Capital Projects Fund			\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport			\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric			\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other			\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer			\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water			\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds			\$0	\$0	\$0	\$0
4919	To Fiduciary Funds			\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>				<b>\$206,160</b>	<b>\$0</b>	<b>\$238,690</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	18	\$0	\$0	\$10,000	\$0
	<b>Purpose:</b> Capital Reserve for education					
4915	To Capital Reserve Fund	19	\$0	\$0	\$3,000	\$0
	<b>Purpose:</b> Police Vehicle Capital Reserve					
4915	To Capital Reserve Fund	20	\$0	\$0	\$37,500	\$0
	<b>Purpose:</b> Roads Capital Reserve					
4915	To Capital Reserve Fund	21	\$0	\$0	\$3,000	\$0
	<b>Purpose:</b> CRF Re Valuations					
4915	To Capital Reserve Fund	22	\$0	\$0	\$5,000	\$0
	<b>Purpose:</b> Town Building Improvements Capital Reserve Fund					
4915	To Capital Reserve Fund	23	\$0	\$0	\$1,000	\$0
	<b>Purpose:</b> CRF - Fire Department Vehicles					
4916	To Expendable Trusts/Fiduciary Funds	24	\$0	\$0	\$1,000	\$0
	<b>Purpose:</b> Local Assistance ETF					
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$60,500</b>	<b>\$0</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Individual Articles Recommended</b>						

## Revenues

Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$7,000	\$0	\$20,000
3186	Payment in Lieu of Taxes	02	\$72,000	\$0	\$80,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$3,000	\$0	\$3,000
9991	Inventory Penalties	02	\$300	\$0	\$300
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$45,000	\$0	\$45,000
3230	Building Permits	02	\$250	\$0	\$250
3290	Other Licenses, Permits, and Fees	02	\$1,500	\$0	\$1,500
3311-3319	From Federal Government		\$6,794	\$0	\$0

<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$10,868	\$0	\$11,000
3353	Highway Block Grant	02	\$26,140	\$0	\$26,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement	02	\$9,793	\$0	\$9,000
3359	Other (Including Railroad Tax)	02	\$300	\$0	\$300
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments		\$0	\$0	\$0
3409	Other Charges	04	\$0	\$0	\$6,794
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	02	\$100	\$0	\$100
3503-3509	Other	02	\$3,800	\$0	\$3,800
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$186,845</b>	<b>\$0</b>	<b>\$207,044</b>

## Budget Summary

Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	\$206,160	\$238,690
Special Warrant Articles Recommended	\$51,750	\$60,500
Individual Warrant Articles Recommended	\$0	\$0
TOTAL Appropriations Recommended	\$257,910	\$299,190
Less: Amount of Estimated Revenues & Credits	\$205,194	\$207,044
Estimated Amount of Taxes to be Raised	\$52,716	\$92,146

# Town of Roxbury

## Balance Sheet at December 31, 2015

	Acct #	12/31/14	12/31/15
<b>Assets</b>			
Cash	1010	\$185,761.13	\$145,248.84
Investments	1030	\$61.94	\$61.98
Taxes receivable	1080	\$54,607.09	\$45,068.73
Allowance for uncollectibles	1080	(\$3,253.00)	(\$22,513.00)
Tax liens receivable	1110	\$13,266.98	\$21,279.74
Due from expendable trust funds	1310	\$0.00	\$2,000.84
Due from capital reserve funds	1310	\$60,736.34	\$84,253.64
Accounts Receivable	1460	\$80.00	\$282.50
<b>TOTAL ASSESTS</b>		<b>\$311,260.48</b>	<b>\$275,683.27</b>
<b>Liabilities/fund equity</b>			
Liabilities			
Accounts payable	2020	\$3,024.94	\$10,007.36
Due to school districts	2075	228,695.02	152,605.96
Due to expendable trust funds	2090	0.00	2,000.84
Due to capital reserve funds	2080	60,736.34	84,253.64
<b>TOTAL LIABILITIES</b>		<b>292,456.30</b>	<b>248,867.80</b>
Fund Equity			
Unreserved fund balance	2530	18,804.18	26,815.47
<b>TOTAL FUND EQUITY</b>		<b>18,804.18</b>	<b>26,815.47</b>
<b>TOTAL LIAB &amp; FUND EQUITY</b>		<b>\$311,260.48</b>	<b>\$275,683.27</b>

Respectfully submitted by the Selectmen



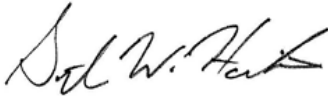
**2015**  
**\$24.47**

## Tax Rate Breakdown Roxbury

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$93,563	\$23,083,055	<b>\$4.05</b>
County	\$89,064	\$23,083,055	<b>\$3.86</b>
Local Education	\$310,032	\$23,083,055	<b>\$13.43</b>
State Education	\$69,700	\$22,289,755	<b>\$3.13</b>
<b>Total</b>	<b>\$562,359</b>		<b>\$24.47</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$562,359
War Service Credits	(\$1,300)
Village District Tax Effort	\$0
<b>Total Property Tax Commitment</b>	<b>\$561,059</b>

 Stephan Hamilton Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/13/2015
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## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

### Instructions

#### Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

##### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION ?

Municipality: ROXBURY

County:

CESHIRE

Report Year:

2015

#### PREPARER'S INFORMATION ?

First Name

Robin

Last Name

Buffum

Street No.

3

Street Name

Middletown Road

Phone Number

(603) 352-4903

Email (optional)

roxburyntaxcollector@yahoo.com



**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2014	Year: 2013	Year: 2012
Property Taxes	3110	\$54,607.09			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance ?					
Other Tax or Charges Credit Balance ?					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2014	
Property Taxes	3110	\$558,726.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$9,910.91		
Excavation Tax	3187			
Other Taxes	3189			
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2014	2013	2012
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$47.11	\$1,958.12		
Interest and Penalties on Resident Taxes	3190				

<b>Total Debits</b>	<b>\$568,684.02</b>	<b>\$56,565.21</b>		
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Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2014	2013	2012
Property Taxes	\$513,657.27	\$35,211.38		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$9,910.91			
Interest (Include Lien Conversion)	\$47.11	\$1,685.62		
Penalties		\$272.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$19,395.71		
-				
Add Line				
Discounts Allowed				

Abatements Made				
Abatements Made	Levy for Year of this Report	Prior Levies		
		2014	2013	2012
Property Taxes				
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded				



Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2014	Year: 2013	Year: 2012
Unredeemed Liens Balance - Beginning of Year			\$13,266.98	
Liens Executed During Fiscal Year		\$20,747.77		
Interest & Costs Collected (After Lien Execution)		\$17.63	\$2,270.74	
-				
<input type="button" value="Add Line"/>				
<b>Total Debits</b>			<b>\$20,765.40</b>	<b>\$15,537.72</b>

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2014	2013	2012
Redemptions		\$200.17	\$12,534.84	
-				
<input type="button" value="Add Line"/>				
Interest & Costs Collected (After Lien Execution) #3190		\$17.63	\$2,270.74	
-				
<input type="button" value="Add Line"/>				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$20,547.60	\$732.14	
<b>Total Credits</b>			<b>\$20,765.40</b>	<b>\$15,537.72</b>

**Town of Roxbury  
2015 Treasurer's Report**

Beginning Cash Book Balance 1/1/2015		<b>185,673.07</b>
Less Investments:		
TD Bank	22.48	
NH PDIP	39.46	
Total Investments	61.94	
Opening Checkbook Balance 1/1/2015		<b>185,611.13</b>
Receipts		
Town Clerk	48,583.11	
Tax Collector	574,456.11	
Payments in Lieu of Tax	73,507.18	
Federal Government	6,321.00	
State of New Hampshire	48,200.67	
Selectmen - Other	12,249.03	
Tax Anticipation Loan	250,000.00	
Interest on Checking Account	88.74	
Total Cash Inflows	1,013,405.84	
Subtotal		<b>1,199,016.97</b>
Disbursements		
Per Selectmen	231,533.81	
Repayment of TAN	250,000.00	
Interest on TAN	2,062.50	
Net Increase in Expendable Trusts	2,000.00	
Net Increase in Capital Reserves	23,436.76	
County Taxes	89,064.00	
Payments to School District	455,821.06	
Total Cash Outflows	1,053,918.13	
Closing Checkbook Balance 12/31/2015		<b>145,098.84</b>
Plus Investments:		
TD Bank	61.98	
Total Investments	61.98	
Closing Cash Book Balance 12/31/2015		<b>145,160.82</b>

**Respectfully submitted: David Jewett, Town Treasurer**

## Town Clerk's Report

The following is the annual report of this office for the period  
January 1, 2015 – December 31, 2015

Motor Vehicle Permits	\$ 45,515.50
Dog Licenses	\$ 444.50
Dog Penalties	\$ 43.00
Title Fees	\$ 102.00
Vitals Licenses	\$ 145.00
Vitals Certificates	\$ 150.00
<b>Total</b>	<b>\$ 46,400.00</b>

Just a reminder when coming into the Town Clerk's Office to renew registrations, you **MUST** bring your expiring registrations and a photo I.D. There is a \$2.50 charge for every registration if you opt to do **both** the town and the state portion. However, it is not mandatory to do both the town and state portion with the Town Clerk. You still have the option to do town only and then go to the DMV for the state portion. When doing both the town and the state you will need to bring two (2) checks, one (1) for the State of NH DMV and one (1) for the Town of Roxbury. Please keep in mind that we are a small town and do not have a lot of petty cash on hand, When paying with cash **PLEASE DO NOT** bring large bills (i.e. \$100.00) I cannot always make change and if I do, I might not be able to for the next person. Also I have to keep the State money separate from the Town money and when you pay with large bills it makes it more time consuming for me when making the deposits the next day, as I have to go into the bank to make change and put the correct amount to the correct deposit s. Thank you in advance for your co-operation when paying with cash.

Respectfully Submitted,

Robin Buffum  
Town Clerk

# TOWN OF ROXBURY

## RESIDENT BIRTH REPORT

01/01/2015 – 12/31/2015

Child's Name	Date of Birth	Place of Birth	Father's/Partner's Name	Mother's Name
Butler, Donald Neil	10/06/2015	Keene, NH	Butler, Bryan	Butler, Rachel
DeIDonna, Jack Robert	11/07/2015	Keene, NH	DeIDonna, Robert	DeIDonna, Emily
Loughlin, Kaeden Thomas	11/23/2015	Peterborough, NH	Loughlin, Thomas	Pelczarski, Brittini

Total Number of records 3

## RESIDENT MARRIAGE REPORT

01/01/2015 – 12/31/2015

Person A's Name	Person A's Residence	Person B's Name	Person B's Residence	Town of Issuance	Place of Marriage	Date of Marriage
Tucker, Krista	Roxbury, NH	Joslyn, Benjamin	Roxbury, NH	Roxbury, NH	Roxbury, NH	09/05/2015
Spalthoff, Sarah	Roxbury, NH	Paquette, Nicholas	Roxbury, NH	Roxbury, NH	Roxbury, NH	09/12/2015

Total Number of records 2

## RESIDENT DEATH REPORT

01/01/2015 – 12/31/2015

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
Cooke JR, Harold	10/13/2015	Westmoreland, NH	Cooke SR, Harold	Whitcomb, Arlene	Y

Total Number of records 1



NH Department of Revenue Administration  
Municipal & Property Division  
P.O. Box 487, Concord, NH 03302-0487  
(603) 230-5090

### REPORT OF LOCALLY ELECTED AUDITOR(S)

RSA 41:31-d

Municipality: Roxbury, NH Audit Fiscal Year: 2015  
Type of Municipality (Town, School or Village District): Town  
Mailing Address: 3 Middletown Rd.  
Roxbury, NH 03431  
Phone #: 352-4903 Fax #: 352-4903 E-Mail: townofroxbury.nh@myfairpoint.net  
Contact: Alice Funk Phone #: 357-4989 E-Mail: henderhonk@gmail.com

Under RSA 41:31-c I, all municipalities shall annually, or more often as necessary, conduct an audit of the accounts of any officer or agent handling funds of the municipality. Elected auditors conducting such audits shall follow audit procedures outlined in NH Code of Administrative Rules, REV 1904 and REV 1907.

This form shall be used by the locally elected auditor to conduct and report the audit required under RSA 41:31-c and 41:31-d.

In the boxes, indicate date the sections of the form were completed.

<u>1/23/16</u>	Part 1. Financial Records
<u>1/23/16</u>	Part 2. Treasurer
<u>1/15/16</u>	Part 3. Tax Collector
<u>1/26/16</u>	Part 4. Trustees
<u>1/15/16</u>	Part 5. Town Clerk
<u>NA</u>	Part 6. Library

**Locally Elected Auditor or Board of Locally Elected Auditors - Please Sign in Ink.**

Under penalties of perjury, I declare that I have completed this form and to the best of my belief the information is true, correct and complete.

Date: 2/4/16  
Alice J. H. Funk

FOR DRA USE ONLY



## **2015 Auditor's Report**

This report is to certify that I have examined the books and records of the Town Clerk, Tax Collector, Selectmen, Treasurer and Trustees Of Trust Funds for the fiscal year ending December 31, 2015. I find that these books and records reflect an accurate accounting of the Town's financial condition from the perspective of these offices.

I would like to thank the Town Officials who all work very hard to keep the Town's business functioning properly.

Respectfully submitted,  
Alice Funk  
Town Auditor

## **2015 Health Officer's Report**

We have had a very healthy year in Roxbury. As good neighbors, we watch out for each other and create social capital that can't be created in larger towns and cities. This social capital is what keeps us healthy as a community. At the same time, the state full time health officers continue to be willing as a group to be a resource for those of us who volunteer for our smaller communities. With all this in mind, we look forward to another good year.

Don Caruso  
Health Officer

## 2015 Road Agent Report

	2014	2015
<b>Summer Maintenance</b>	\$40,220.00	\$49,569.80
<b>Winter Maintenance</b>	\$49,405.00	\$54,377.99
Total Spent on Roads	\$89,625.00	\$103,947.79

Selectmen took \$12,823.24 out of Capital Reserves for culvert repair/replacement and gravel. Making summer and winter maintenance \$91,124.55, over spending the road budget by \$1,124.55 I recommend increasing the road budget this year by \$25,000; this will allow me to complete more of the things that are desperately needed to be done on the roads to keep them from further deterioration.

### **Things that were done to the Roads in Roxbury 2015**

- 1) Cross pipes replaced on Dillingham, Hardy Hill, Davis and Middletown Roads.
- 2) Installed 2 catch basins on Middletown Road.
- 3) 500 tons gravel on Middletown Road.
- 4) General Maintenance as needed.

### **Things that need to be done to the Roads in Roxbury 2016**

- 1) Brush needs to be cut along all the roads in Roxbury.
- 2) Cross pipes need to be repaired/replaced on Hardy Hill, Davis and Middletown Roads.
- 3) Pavement on Davis Road needs to be completed and Middletown Road needs to be repaired.
- 4) Gravel needed for all of our gravel roads.

Dillingham Road should be all set with the cross pipe work for a while. We might want think about increasing the Road Budget, the current budget is not enough to do everything that needs to be done.

Respectfully submitted,

Kenneth Buffum  
Road Agent

# REPORT OF THE TRUSTEE OF TRUST FUNDS

**2015**

As the annual town meeting approaches it brings to mind the very first Roxbury Town Meeting which was held on January 1, 1813. The first selectmen elected were Solomon Buckminster, Matthew Nims and Deacon Daniel Cummings, who was the first deacon for the Congregational Church. These gentlemen and their families rest in the Roxbury Cemetery.

There have been a few changes in the trust funds. This past summer Dave Jewett, myself and a representative from TD Bank met to discuss the CD's being held at the bank. It was decided then to have the CD's changed to money market accounts so they would all earn at the same rate.

The small trusts of Kingsbury, E & G Davis, Nye, Clark, J & E Davis, Phillips and C & A Elveth have a total of \$1013.14.

The total interest earned for the year is \$1.48.

Respectfully submitted,

Ginny Shepardson

Committee Members:

Ginny Shepardson

Lynn Bueckner

Joy Richards

## **Roxbury Scholarship Fund Report 2015**

The Monadnock Regional High School Class of 2015 Annual Awards Ceremony

**"Citizens of Roxbury Annual Awards" recipients are:**

**Christopher Drogue**

**Emily Drogue**

**Ben Mallet**

Citizens of Roxbury Scholarship Fund Award Members

Thank You for your donations,

Amy Bodwell, Carol Sounder

Tim Mason

Harold Cooke, Florence Cooke

David Jewett, Cynthia Jewett

Margaret Beauchemin, Roland Beauchemin

Marika K. Stuhlsatz

Helen Mamikoian

Bethany Castagna, Donald Castagna

Christopher and Marie Kaufer of Philadelphia Penn.

Carol A. White, Fred A. White

*Emily Drogue and Christopher Drogue send their sincere appreciation to the people of Roxbury for their recognition.*

Anyone at any time may donate to the fund. If you wish to make a contribution, please send your check to the Roxbury Scholarship Fund C/O Carol A White 8 Middleton Road, Roxbury, NH 03431

Carol A. White and Josh Hicks  
Treasurers

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The ability to obtain fire permits on line was initiated in 2015. Approximately 120 towns participated in the online system with over 4,000 permits issued. To obtain a permit on line visit [www.nhfirepermit.com](http://www.nhfirepermit.com). The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfi.org](http://www.nhdfi.org).

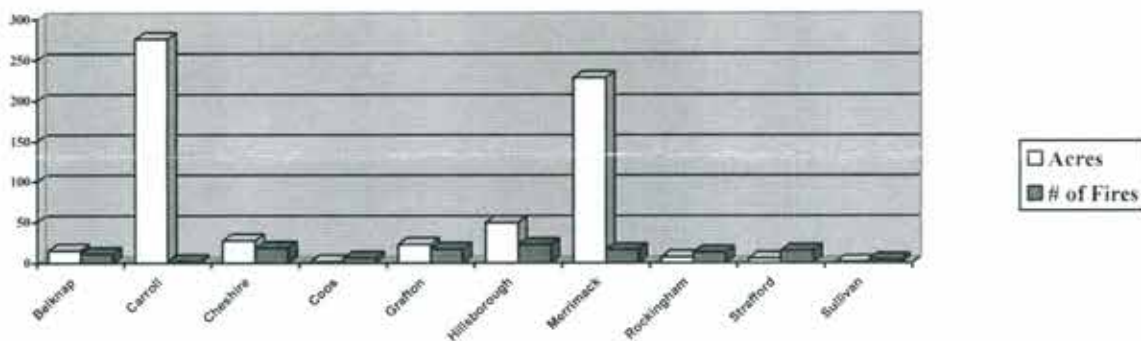
This past fire season burned **635 acres** which was the most recorded since 1989 when 629 acres burned. The fire season began in early April with the first reported fire occurring on April 8th. The largest fire was the 275 acre Bayle Mountain fire in Ossipee. This fire started on May 5<sup>th</sup> and burned for several days. The Bayle Mt. fire was also the largest individual fire in NH in over 25 years. There were also a number of other sizable fires in May which definitely kept NH's wildland firefighting resources stretched to the limit. These larger fires increased the average wildland fire size to 5.12 acres. As usual our higher fire danger days correlated well with the days that there were fires actually reported. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting capability was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2015 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

### 2015 FIRE STATISTICS

(All fires reported as of November 2015)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	15.3	11
Carroll	276	2
Cheshire	27.6	18
Coos	1.6	6
Grafton	22.6	17
Hillsborough	49.7	22
Merrimack	228	16
Rockingham	7	13
Strafford	5.5	15
Sullivan	1.1	4



### CAUSES OF FIRES REPORTED

		Total	Fires	Total Acres
Arson	7	2015	124	635
Debris	14	2014	112	72
Campfire	12	2013	182	144
Children	2	2012	318	206
Smoking	12	2011	125	42
Railroad	0			
Equipment	6			
Lightning	4			
Misc.*	67			

\*Misc.: power lines, fireworks, electric fences, etc.)

**ONLY YOU CAN PREVENT WILDLAND FIRE**

## Police Department Report

2015 proved to be a successful year for the police department and the Town Hall. The beginning of the year proved difficult with the relentless cold weather and snow fall. Fortunately, the mild weather in November and December resulted in fewer accidents on Route 9 and the town roads. I responded to several burglar alarms and one proved to be an attempted break in; however, the house alarm proved effective. Community policing continues to be a priority and I encourage my officers to be highly visible. The Town Hall with the new steeple is a great addition to the spirit of the town.

The Otter Brook Dam patrols were covered with funding provided by the Army Corps of Engineer. In addition regular patrols covered Babbage Dam, Otter Brook Dam, Woodward Pond Dam and several class VI roads. Extra patrol shifts were assigned to the Granite Gorge Ski area during special events and regular weekend hours. Additional radar was run on Route 9 near the ski area to slow vehicles down on this stretch of Route 9.

Overall the numbers of calls for service were up in 2015. I also noted an increase in motor vehicle summons and warnings being issued. It is important to report any crime or suspicious activity without delay. The faster Cheshire County Dispatch is aware of a problem the quicker a Roxbury Police Officer or mutual aid agency can be dispatched.

The Roxbury Officers work different shifts, which allows more coverage to handle calls during the day and night. As Chief, I'm on call for most of this time frame. **To contact a police officer during an emergency call 911.** For non-emergencies dial Cheshire County Dispatch at 355-2000. If a Roxbury Officer is unavailable the dispatch center will contact NH State Police Troop C or the Cheshire County Sheriff's office. The Roxbury Police Department will complete a follow up after an incident occurs in town.

I was able to hire Dana Hennessy as a part-time officer who has over 25 years of law enforcement experience. Officer Adrian Rouleau resigned in December and I thank him for his service to the department.

### ROXBURY POLICE PERSONNEL

Chief Robert J. O'Connor: serving since 1995

Corporal John Mousseau: serving since 2010

Officer Scott McLaughlin: serving since 2013

Officer Dana Hennessy serving since 1985

**SAFETY REQUEST:**

It is crucial that houses be properly marked with their street address. Having a properly marked residence allows responding emergency personnel (Fire, Ambulance and Police) to locate the correct location in a timely manner.

<b>PATROL ACTIVITY:</b>	<b>2015</b>	<b>2014</b>
Accidents:	5	4
Arrests:	5	7
Calls for Service:	164	104
Citations:	57	8
Criminal Cases:	9	12

**2015 BUDGET:**

Budget:	\$23,794.00
Spent:	\$23,577.00
Budget Surplus:	\$216.00

**2016 OB LAKE** Coverage article: \$6,793.95

**2016 Budget Request:** \$19,000

I would like to take this opportunity to thank the residents of Roxbury for their continued support of the police and fire departments. I worked with the Fire Chief during 2015 mapping out many of the trails used by off road vehicles. The Police Department is in excellent standing and is in compliance with the rules and regulations outlined by the New Hampshire Police Standards and Training Council. I also want to thank the State Police and mutual aid towns, and the Keene Fire Department for providing coverage when needed.

**PISTOL PERMITS and GUN LOCKS:**

Pistol permit applications (new and renewal) may be picked up at the Roxbury Police Department by appointment or by contacting the Chief on Monday nights from 7:00 pm to 9:00 pm. The cost of the permit is \$10.00 (4 year expiration date). Please contact me with any questions or concerns. I can be reached through Cheshire County Dispatch at 355-2000.

Have a prosperous and safe 2016.

Sincerely,

Chief Robert J. O'Connor

**Fire Chief Report**

The year of 2015 was another year with few calls. Most of the calls have been on the Route 9 side of town.

Once again, I would like to thank Keene Fire Department and other area towns for their assistance for the year.

And the yearly reminder: All outside fires required a fire permit when there is not complete snow cover and this includes all outside fireplaces, including the metal ones which you can purchase. Please call myself or Deputy Tim Mason, Deputy Buddy Mattson and Deputy Gary LeFreniere for permits and notice of all outside fires.

Respectfully submitted,  
Allen LaPlante  
Fire Chief



## **2015 Roxbury Planning Board Report**

The Board recommended small changes to town ordinance Article IX that was approved at the town meeting in March.

The Planning Board worked with Nye Hill Farm to set up a farm stand in Roxbury during the summer. The stand sold fresh, organic produce at very reasonable prices throughout the summer.

Chip Drogue attended a public hearing in Sullivan regarding road repairs and construction on Route 9 near Granite Gorge. The construction is targeted for 2017.

The Board continued to work on a 5 year Capital Improvement Plan for town services meeting with the Road Agent, Fire and Police chiefs.

The board reviewed several requests from Selectmen and town residents.

We lost our website due to technical difficulties and thanks to Beth Castagna who rebuild it and Josh Hicks who has downloaded and updated information.

Chip Drogue was elected as an alternate to the Planning Board.

There have been ongoing discussions about forming a Conservation Commission. While the town approved this at the 2015 town meeting, the Commission never appeared on the warrant as required by law so will be presented as a warrant item in 2016.

Amy Bodwell, Chairman

## **2015 Zoning Board Report**

The Roxbury Zoning Board of Adjustment met once in the last 12 months. The application was in regards to a residential property on Middletown Road and the homeowner's request to put an attached garage on the property. The corner of the proposed garage did not meet required setbacks so a variance was needed.

Board members are Jessica Payton, Nancy Johnson, Mark Funk, Robert Delldonna and Don Castagna. Meetings are held on an as needed basis.

**2015 Capital Reserve and Trust Funds**

Fund	Opening Balance	Deposits	Interest	Withdrawals	Closing Balance
<b>Capital Reserve Funds</b>					
Revaluation	3,261.28	3,000.00	4.75		6,266.03
Fire ATV	7,047.70	1,000.00	10.34		8,058.04
Roads	20,742.56	25,000.00	21.93	12,823.24	32,941.25
Police Cruiser	9,571.05	5,750.00	14.04	5,751.18	9,583.91
Tax Maps	3,134.68		4.61		3,139.29
Building Improvements	16,943.52	5,000.00	24.85	7,738.82	14,229.55
Legal Expenses for Educa	35.55	10,000.00	0.02		10,035.57
<b>Subtotal</b>	<b>60,736.34</b>	<b>49,750.00</b>	<b>80.54</b>	<b>26,313.24</b>	<b>84,253.64</b>
<b>Expendable Trust Funds</b>					
Local Assistance ETF		2,000.00	0.84		2,000.84
<b>Subtotal</b>		<b>2,000.00</b>	<b>0.84</b>		<b>2,000.84</b>
<b>Trust Funds</b>					
Cemetery Trust	1,868.52		1.19		1,869.71
Pyne Cemetery	13,116.57		8.38		13,124.95
Kaufer Town Hall Trust	5,091.86		3.24		5,095.10
Small Trusts	1,011.66		1.48		1,013.14
<b>Subtotal</b>	<b>21,088.61</b>		<b>14.29</b>		<b>21,102.90</b>

# Minutes of the 2015 ANNUAL ROXBURY TOWN MEETING

## Tuesday, March 10, 2015

---

The meeting was called to order by Moderator Mark Funk at 7:05 p.m. Selectmen Louis Drogue, Karen Cota and Gerald Davis were present.

The polls were declared open at 6:00 p.m. and closed at 7:27 p.m. Of the 172 registered voters, 37 cast ballots. The minutes of the 2014 Town meeting were approved.

### Article 1:

To choose all necessary **Town Officers** for the ensuing year

**Selectman for three year term:** 36 votes cast. Gerald Davis elected unanimously

**Treasurer:** 37 votes cast. David Jewett elected unanimously

**Tax Collector:** 37 votes cast. Robin Buffum elected unanimously

**Town Clerk:** 37 votes cast. Robin Buffum elected unanimously

**Fire Chief:** 36 votes cast. Allen LaPlante elected with 35 votes

**Sexton:** 37 votes cast. Kenneth Buffum elected unanimously

**Trustee of Trust Funds for three year term:** 37 votes cast. Virginia Shepardson elected Unanimously

**Zoning Board of Adjustment for three year term:** 37 votes cast. Jessica Payton elected Unanimously

**Zoning Board of Adjustment for three year term:** 17 votes cast. Donald Costagna Elected with 12 votes

**Planning Board for three year term:** 36 votes cast. Joshua Hick elected unanimously

**Planning Board for one year term:** 37 votes cast. Marika Stuhlsatz elected unanimously

**Auditor:** 37 votes cast. Alice Funk elected unanimously

### Article 2:

To see if the voters will approve Ordinance changes as proposed by the Planning Board.

**Motion carried**

### Article 3:

To see if the Town will vote to raise and appropriate the sum of **\$59,183** for

**General Government.**

**Motion carried**

**Article 4:**

To see if the Town will vote to raise and appropriate the sum of **\$17,000** for salaries and expenses of the **Police Department**. **Motion carried**

**Article 5:**

To see if the Town will vote to raise and appropriate the sum of **\$6,794** for the purpose of compensating the Roxbury **Police Department** for summer patrols at Otter Brook Park. These funds for expenditure are designated to the town through the US Army Corps of Engineers. The appropriation does not affect the Town's tax rate, but to be properly expended, a vote is required. **Motion carried**

**Article 6:**

To see if the Town will vote to raise and appropriate the sum of **\$2,000** for the salaries and expenses of the **Fire Department**. **Motion carried**

**Article 7:**

To see if the Town will vote to raise and appropriate the sum of **\$5,897** for our shared cost of the **Fire Mutual Aid System**. This cost in previous years was included in the County budget. **Motion carried**

**Article 8:**

To see if the Town will vote to raise and appropriate the sum of **\$4,635** as its fair share of stand-by costs for the use of the **City of Keene's ambulance service**. **Motion carried**

**Article 9:**

To see if the Town will vote to raise and appropriate the sum of **\$64,024** for **Summer and Winter road maintenance**. **Motion carried**

**Article 10:**

To see if the Town will vote to raise and appropriate the sum of **\$25,976** for **highway construction and reconstruction**. Selectmen's comment: Some of these funds for expenditure may be designated to the Town through the Highway Block Grant Fund. **Motion carried**

**Article 11:**

To see if the Town will vote to raise and appropriate the sum of **\$13,500** to be paid for **Solid Waste Disposal and Recycling Center privileges** in the Town of Marlborough. **Motion carried**

**Article 12:**

To see if the Town will vote to raise and appropriate the sum of **\$200** for reimbursing residents who participate in the City of Keene's **Household Hazardous Waste Collection Program**. **Motion carried**

**Article 13:**

To see if the Town will vote to raise and appropriate the sum of **\$200** for the purpose

of Pest Control.

**Motion carried**

**Article 14:**

To see if the Town will vote to raise and appropriate the sum of **\$2,001** for **Town Welfare and emergency assistance to the Town Poor.** **Motion carried**

**Article 15:**

To see if the Town will vote to raise and appropriate the sum of **\$1,750** to support **Southwestern Community Services, Home Health Care and Community Services, The Community Kitchen INC., Meals on Wheels, Monadnock Family Mental Health Services, Red Cross and Samaritans.** **Motion carried**

**Article 16:**

To see if the Town will vote to authorize the Selectmen to **borrow money** in anticipation of taxes and will vote to raise and appropriate the sum of **\$2,000** for **interest expense.**  
**Questioned about bi-annual billing. Motion carried as written**

**Article 17:**

To see if the Town will vote to raise and appropriate the sum of **\$500** for reimbursing residents who participate to access the **City of Keene's Public Library.**  
**Selectboard questioned how many residents take advantage. Motion carried**

**Article 18:**

To see if the Town will vote to raise and appropriate the sum of **\$500** for general maintenance at the **Roxbury Four Corners Park.**  
**Questioned if this as enough money, would like to see some flowers planted and maintained. Local boyscout troop is looking for community service work for next badge. Would like to install a video camera. Motion carried as written**

**Article 19:**

To see if the Town will vote to raise and appropriate the sum of **\$10,000** to be added to the **Capital Reserve Fund for Legal Expenses for Education.**  
*Recommended by Selectmen*  
**Discussion as to why we are building this fund. Would like to assembly a committee to investigate the leaving of the School District Motion carried as written**

**Article 20:**

To see if the Town will vote to raise and appropriate the sum of **\$2,000** to be added to the **Capital Reserve Fund** previously established for the **Town Police Vehicles.**  
*Recommended by Selectmen* **Motion carried**

**Article 21:**

To see if the Town will vote to raise and appropriate the sum of **\$3750** to be added to the Police Cruiser Capital Reserve Fund previously established. This sum to come from fund

balance and no amount to be raised from taxation (Majority vote required)  
*Recommended by Selectmen* **Motion carried**

**Article 22:**

To see if the Town will vote to raise and appropriate the sum of **\$25,000** to be added to the **Road Capital Reserve Fund** previously established.

*Recommended by Selectmen* **Some discussion about not being enough money**  
**Motion carried as written**

**Article 23:**

To see if the Town will vote to raise and appropriate the sum of **\$3,000** to be added to the **Capital Reserve Fund** previously established for **Re Valuation**.

*Recommended by Selectmen* **Motion carried**

**Article 24:**

To see if the Town will vote to raise and appropriate the sum of **\$5,000** to be added to the **Town Building Improvements Capital Reserve Fund**.

*Recommended by Selectmen* **Some discussion on sand/salt shed. How and the cost to build it. A town resident said he can supply the I beam. Any size we need.**  
**Motion carried**

**Article 25:**

To see if the Town will vote to raise and appropriate the sum of **\$1,000** to be added to the **Capital Reserve Fund** for replacement of the **Fire Dept. Rescue Vehicle**

*Recommended by Selectmen* **Motion carried**

**Article 26:**

To see if the Town will vote to establish a **Local Assistance Expendable Trust Fund** per **RSA 31:19-a**, for the purpose of paying aid to assisted persons as mandated by **RSA Chapter 165**, and to raise and appropriate the sum of **\$2,000** to be put in the fund ; further to name the selectmen as agents to expend from the fund. **Note: If this article passes, then article 13 will be reduced by \$2,000.**

*Recommended by Selectmen* **Typo on note motioned to to amend note motion carried**

**Note: If this article passed, then article 14 will be reduced by \$2000**  
**Motion carried**

**Article 27**

To transact any other business which may come before the said meeting.

**1 - Motion to create a conservation commission to work with the City of Keene for the water supply. \$215.00 annual fee that will be waived for this year.**

**Motion carried**

**2 – Motion to let Nye Hill Farm set up a small stand for the residents of Roxbury. Residents will be able to sell their goods. Stand will be set up and removed each time opened. Would like the stand to be on town property closer to the town hall or town park.** **Motion carried to investigate and proceed with farm stand**

**3 – Residents on Davis road would like to change the side at the four corners to read Route 9 with arrow pointed towards Keene. To deter trucks for going up Davis Road. Select board are going to investigate.**

**Meeting adjourned at 8:27 p.m.**

**Resident again enjoyed a potluck supper before the meeting**

Respectfully submitted  
Robin Buffum

**Welcome To The  
MARLBOROUGH RECYCLING/TRANSFER CENTER**  
158 Roxbury Road  
Marlborough, NH 03455  
(603)876-4795

**HOURS OPEN TO THE PUBLIC**

<i>Wednesday</i>	<i>3:00 PM to 7:00 PM</i>
<i>Friday</i>	<i>8:00 AM to 1:00 PM</i>
<i>Saturday</i>	<i>8:00 AM to 3:00 PM</i>

- ➔ This facility serves the two towns of Marlborough and Roxbury.
- ➔ Recycling is mandatory; no recyclables should be found in your trash deposits.
- ➔ An I.D. sticker is required (*at no cost*) to use the facility. I.D. stickers are available at this facility and the Town Clerk's Office.
- ➔ Clear (*see-through bags*) must be used for your trash only. These bags are for sale at this facility and at the Town Clerk's Office. \$2.50/Bundle or \$55/case
- ➔ There is no charge for depositing your trash and recyclables, but we do charge a fee for certain items (*see other side*).
- ➔ We DO NOT accept hazardous waste materials. However, in cooperation with the Keene RTC there are special Hazardous Waste Days each year (*see other side*).

**Recycling Information**

<i>Paper/Cardboard</i>	<i>(First Window)</i>	<i>Please separate: Newspaper All junk mail, newspaper inserts (shiny or not), Stapled magazines Glue-edged magazines Corrugated cardboard Single-layer cardboard (called "chip board") such as cereal boxes, etc.</i>
<i>Plastic</i>	<i>(Middle Window)</i>	<i>We take only plastic bottles with numbers 1 and 2 on the bottom, such as milk, soda, detergent bottles, etc. We DO NOT take plastic bags, open-mouthed food containers; bakery containers.</i>
<i>Glass/Aluminum Cans</i>	<i>(Last Window)</i>	



# **ROXBURY GENERAL INFORMATION**

**TOWN OFFICES:** 3 Middletown Road Roxbury, NH 03431

**E-MAIL:** [townofroxburynh@myfairpoint.net](mailto:townofroxburynh@myfairpoint.net)

**SELECTMEN'S OFFICE:** 352-4903 (Phone or fax)  
Monday evenings 7:00PM TO 9:00PM

**TOWN CLERK'S OFFICE:** 352-4903 (Phone or fax)  
Monday evenings 7:00PM TO 9:00PM

**POLICE DEPT.** 355-2000 for routine business  
(Rob O'Connor) **Emergency call 911**

**FIRE DEPT.** 876-4687 permits and routine business  
(Allen LaPlante) **Emergency call 911**

**ROAD AGENT:** Cell # 499-2818 Home # 352-6706  
(Ken Buffum)

**ZONING BOARD OF ADJUSTMENTS:** 357-4174  
(Jessica Payton)

**PLANNING BOARD:** Meets first Wednesday of every month at Town Hall  
(Amy Bodwell) 876-4048 7:00PM TO 9:00 PM

**WELFARE OFFICER:** 352-5707  
(Josh Hicks)

**HEALTH OFFICER:** 355-3380  
(Don Caruso)

**MARLBOROUGH RECYCLE CENTER:** 876-4795  
Wednesday 3PM to 7PM  
Friday 8AM to 1PM  
Saturday 8AM to 3PM