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Town of

ORFORD

NEW HAMPSHIRE

Annual Report

For the Year Ended December 31, 1989

Annual Report

of the

Officers

of the

TOWN

of

ORFORD

NEW HAMPSHIRE



for the

Year Ending December 31, 1989

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ELIZABETH "IBBY" BISCHOFF

The Town has been fortunate to have Iby as a Selectman for nine years. She was first elected in 1981.

Iby has spent many hours and traveled many miles in service to the Town. Whenever the Board or Town was in a pinch to get something done, Iby would be there for us. Her energy and enthusiasm have been admired and appreciated by this and past Boards more than we can express.

Iby's dedication to and concern for the Town of Orford has benefitted the town immensely. This Board hopes that we, as well as future Selectmen, will be able to continue this tradition so capably performed by her.

Thank you, Iby.

Sincerely,

PAUL GOUNDREY
ROBIN TAYLOR

TOWN DIRECTORY

SELECTMEN'S MEETING

Every Wednesday at 7:30 P. M. at the Town Office.

PLANNING BOARD MEETING

Every third Monday at 7:30 P. M. at the Town Office.

SELECTMEN'S OFFICE, 353-4889

Gail Shipman, Administrative Assistant

Office Hours: Monday 9:00 - 12:00

Wednesday 5:00 - 7:30 P. M.

Thursday 12:00 - 3:00 P. M.

Town Office Building on Route 25A

POLICE DEPARTMENT, 353-4252

Rick Brooks, Chief of Police

In an emergency, call 353-4347

TOWN GARAGE, 353-9366

Peter Angwin, Road Agent

TOWN CLERK, 353-4858

Edna (Judy) Adams

Office Hours: Monday 1:00 - 7:00 P. M.

Tuesday through Friday

8:30 - 11:30 A. M.

1:00 - 5:00 P. M.

Office in Home on Dublin Road

TAX COLLECTOR, 353-4831

Louise Mack

Office Hours: Daily after 4:30 P. M. (please call first)

Office in home on Archertown Road

ORFORD FREE LIBRARY

Tuesday 12:30 - 7:00 P. M.

Friday 12:30 - 5:00 P. M.

Acting Librarian: Laura Verry

ORFORD SOCIAL LIBRARY

Thursday 5:00 - 7:00 P. M.

Friday 2:00 - 5:00 P. M.

Saturday 11:00 - 1:00 P. M.

Librarian: Sheila Thomson

FIRE WARDENS

For a fire permit, call one of the following:

Maurice Roberts, Jr. 353-4672

Larry Huntington 353-4563

Gerald Pease 353-9070

Erva Barnes 272-5860

TOWN OFFICERS

Elected by non-partisan balloting on Town Meeting Day:

MODERATOR

Peter M. Thomson	353-9425	1990	2 year term
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SELECTMEN

Elizabeth Bischoff	353-4526	1990	3 year term
Paul Goundrey	353-9813	1991	3 year term
Robin Taylor	353-9864	1992	3 year term

TREASURER

Evelyn Bunten	353-9066	1992	3 year term
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ROAD AGENT

Peter Angwin	353-9366	1990	1 year term
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SUPERVISORS OF THE CHECK LIST

Joyce McKee	353-4520	1990	6 year term
Laura Verry	353-9450	1992	6 year term
Teresa Hook	353-9079	1994	6 year term

TAX COLLECTOR

Louise Mack	353-4831	1990	1 year term
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TOWN CLERK

Edna J. Adams	353-4858	1990	3 year term
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Nominated and elected from the floor on Town Meeting Day:

AUDITOR

Charles Peters	353-4508	1990	1 year term
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OVERSEERS OF PUBLIC WELFARE

Selectmen	353-4889	1990	1 year term
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FENCE VIEWERS

Mark Marsh	353-9007	1990	1 year term
H. Horton Washburn	353-4570	1990	1 year term

HEALTH OFFICER

Elizabeth Bischoff	353-4526	1990	1 year term
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SEXTON

Cemetery Commission		1990	1 year term
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BUDGET ADVISORY COMMITTEE

James Hook	353-4834	1990	1 year term
Michael Madigan	353-9855	1990	1 year term
Robert Palifka	353-9367	1990	1 year term
Gloria Taylor	353-4605	1990	1 year term
Robb Thomson	353-9041	1990	1 year term
Herbert Verry	353-9450	1990	1 year term

LIBRARY TRUSTEES

Susan Kling	353-9870	1990	3 year term
Carol Boynton	353-4874	1991	3 year term
Douglas Tiftt	353-9975	1992	3 year term

FIRE WARDS

Harold L. Huntington	353-4563	1990	1 year term
Herbert T. Lawrence	353-4859	1990	1 year term

PARKS AND PLAYGROUNDS

Gene Dyke	353-9419	1990	3 year term
Everett Blake	353-4861	1990	3 year term
Althea Goundrey (resigned)		1991	3 year term
Martha Roberts	353-4672	1991	3 year term
Dave Thomson	353-9607	1992	3 year term

CONSERVATION COMMISSION

Julia Fifield	353-4881	1990	3 year term
Ralph Bischoff	353-4526	1990	3 year term
Jon Hanson	353-9056	1991	3 year term
John O'Brien	353-9857	1991	3 year term
Larry Taylor	353-9865	1992	3 year term

TRUSTEES OF TRUST FUNDS

Mark Blanchard	353-9873	1990	3 year term
Bruce Schwaegler	272-4817	1991	3 year term
Judy Franklin	353-9835	1992	3 year term

CEMETERY COMMISSION

Paul Messer	353-4883	1990	3 year term
Mildred Sunderhauf	353-4538	1991	3 year term
Julia Fifield	353-4881	1992	3 year term

Appointed By The Selectmen:

FIRE CHIEF

Robert Robinson 353-4807 1990 1 year term

POLICE CHIEF

Rick Brooks 353-4252 1990 1 year term

CIVIL DEFENSE DIRECTOR

Paul Goundrey 353-9813 1990 1 year term

BALLOT CLERKS

Hattie Davis 353-4827 1990 2 year term

Helen Mack 353-9428 1990 2 year term

Alice Boone 353-4571 1990 2 year term

Judith Parker 1990 2 year term

PLANNING COMMISSION

Mark Harris 353-9071 1990 5 year term

Rendell Tullar 353-4860 1991 5 year term

Ruth Brown 353-9092 1991 5 year term

Emily Bryant 353-9033 1992 5 year term

Kathy Baker 353-9000 1992 5 year term

Patricia Hammond 353-9846 1993 5 year term

Maurice Roberts Jr. 353-4672 1994 5 year term

Robin Taylor 353-9894 1992 3 year term

Elizabeth Bischoff 353-4526 1990 Alternate

William Wilson Alternate

Craig Putnam Alternate

Virginia Thorndike Alternate

Chuck Clifford Alternate

MINUTES OF THE 1989 TOWN MEETING
TOWN OF ORFORD
COUNTY OF GRAFTON, SS STATE OF NEW HAMPSHIRE
TOWN MEETING - MARCH 14, 1989

At a legal meeting of the Inhabitants of the Town of Orford, County of Grafton and State of New Hampshire, qualified to vote in Town Affairs; duly warned and holden in the Memorial Hall in said Town of Orford on Tuesday, the fourteenth day of March in the year of our Lord One Thousand Nine Hundred and Eighty-Nine; the legal voters of said Town of Orford transacted the following business:

The meeting was called to order at 10:12 A.M. by Moderator Peter Thomson. The ballots were counted and the balloting for officers for the ensuing year began and continued until 6:35. The Moderator led the voters in the salute to the flag of the United States of America, after which the motion to dispense with the reading of the warrant was made and passed with an affirmative voice vote.

Motion: Julia Fifield
Second: Althea Goundrey

Article 1: The following offices were filled by the chair casting one vote and affirmative voice votes:

- | | |
|-------------------------|--|
| AUDITOR: | CHARLES PETERS |
| OVERSEER OF WELFARE: | SELECTMEN |
| FENCE VIEWERS: | H. Horton Washburn and Mark Marsh |
| HEALTH OFFICER: | ELIZABETH BISCHOFF |
| SEXTON | CEMETERY COMMISSION |
| BUDGET COMMITTEE | MICHAEL MADIGAN
ROBERT PALLIFKA
GLORIA TAYLOR
ROBB THOMSON
HERBERT VERRY
JAMES HOOK |
| LIBRARY TRUSTEE | DOUGLASS TIFFT |
| FIRE WARDS: | ARTHUR DENNIS
MAURICE ROBERT S
JAMES HOOK |
| PARKS & PLAY-
GROUND | DAVIS THOMSON (by paper ballot since there were two names offered - total cast-66 - David Thomson-52, Toni Pease-13) |
| CONSERVATION TRUSTEE OF | LARRY TAYLOR
JUDY FRANKLIN |
| TRUST FUNDS | BRUCE SCHWAEGLER |
| CEMETERY COM. | JULIA FIFIELD |

Article 2: Voted to raise and appropriate the sum of THREE HUNDRED SIXTY-NINE THOUSAND, SIX HUNDRED \$369,688.00 EIGHTY-EIGHT DOLLARS to include the following items:

- | | |
|--------------|-------------------------|
| \$ 11,500.00 | Town officers' salaries |
| 22,500.00 | Town officers' expenses |

MINUTES OF THE 1989 TOWN MEETING - page 2

Article 2.	(continued)
500.00	Election and Registration
5,000.00	Cemeteries
4,000.00	General Government Buildings
1,500.00	Reappraisal
4,500.00	Planning
5,000.00	Legal Expenses
943.00	Regional Association
2,000.00	Contingency Fund
1,000.00	Tax Mapping
32,000.00	Police Department
14,150.00	Fire Department
75,600.00	Town Maintenance
21,500.00	General Expense of Highway Department
3,200.00	Street Lighting
15,220.00	New Equipment
17,500.00	Garbage removal
23,000.00	Dump closure
2,000.00	Recycling
5,500.00	Home and Community Health Care
5,500.00	Ambulance
400.00	Animal Control
3,000.00	General Assistance
1,000.00	Aid to Disabled
1,000.00	Old Age Assistance
4,000.00	Libraries
7,500.00	Parks & Playgrounds
175.00	Patriotic purposes
14,000.00	Interest
3,000.00	Radios for trucks
1,000.00	Capital Improvement
1,000.00	Telephone
	Payments to Capital Reserve
5,000.00	Fire truck
2,000.00	Cruiser
3,000.00	Truck #1
3,000.00	Truck #2
2,000.00	Loader
9,000.00	Reappraisal
3,000.00	Bridges
25,000.00	Insurance
6,500.00	Federal Taxes
1,500.00	Unemployment Compensation

MINUTES OF THE 1989 TOWN MEETING - page 4

- Article 4. Voted to raise and appropriate the sum of TWO thousand dollars for the removal of the old iron bridge across Jacobs Brook.
\$ 2,000.00
Motion: Chase Kling
Second Maurice Roberts
Voice vote in the affirmative. NO Negatives.
- Article 6. Voted to authorize the Selectmen to sell by advertised sealed bid Engine #3 of the Fire Department and to appropriate the money from the sale for the purpose of equipping its replacement.
Motion: Maurice Roberts
Second: Mark Johnson
Voice vote in the affirmative. NO negatives.
- Article 7. Voted to authorize the Selectmen to hire money in anticipation of taxes.
Motion: Julia Fifield
Second: Jim McCarthy
Voice vote in the affirmative. NO negatives.
- Article 8. Voted to authorize the Selectmen to apply for and receive Federal Disaster Assistance Funds through the State Disaster Coordination Office and to expend the funds so received to repair the damage to Town Roads and/or Bridges caused by any disaster for which Federal Funds are available.
Motion: Julia Fifield
Second: Paul Goundrey
Voice vote in the affirmative. NO Negatives.
- Article 9. Voted to authorize the Board of Selectmen to apply for, receive and expend federal and state grants which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the Town may legally appropriate money.
Motion: Chase Kling
Second: Maurice Roberts
Voice vote in the affirmative. NO Negatives.
- Article 10. Voted to authorize the Tax Collector to accept pre-payment of taxes as described in RSA 80:52A.
Motion: Maurice Roberts
Second: Julia Fifield
Voice vote in the affirmative. NO Negatives.

MINUTES OF THE 1989 TOWN MEETING - page 5

- Article 11. (By petition) Voted to instruct the Town's representatives to the General Court to respond to our solid waste crisis by taking all necessary measures to insure that New Hampshire adopt legislation that will permit consumers to return for refund of deposit within New Hampshire all soda, beer, wine cooler and liquor containers and that all unclaimed deposit monies shall be collected by the State and no less than 80% shall be returned annually to local municipalities for the sole purpose of implementing, expanding and reimbursing community recycling projects.
Motion: to pass over by Gete Thomson defeated.
Second: Mark Blanchard
Paper Ballot: Total cast - 68 Yes - 10 no - 49
Motion: Mark Johnson
Second: Chase Kling
Voice vote in the affirmative. No Negative response.
- Article 12. Negative vote to authorize the Selectmen to appoint Highway Agent as provided in RSA 231:62.
Motion: By Chase Kling to table was defeated by a
Second: Gete Thomson show of hands.
Yes - 34 No - 36
Motion: Mark Blanchard
Second: Maurice Roberts
Paper Ballot - Total cast - 78 Yes - 31 No - 47
- Article 13. Reports - Arthur Dennis reported on the Ambulance activity. It appears that much progress has been made. The ambulance will be housed in Fairlee which is the central town involved. Staffing will include a full-time driver, plus a guarantee from each town to provide a rider when the ambulance comes into each town. This must be provided around the clock. There is much more work and study to do with a target date of completion of planning set for Town Meeting of 1990.
- Article 14. Other business -
Chase Kling made the motion which was seconded in multiple voices that the records and minutes of the meeting pay tribute to "Butch Roberts" for his ten years service to the town as Selectman. Also, recognize Harry Franklin for twenty-seven years service to the town as Fence Viewer.
- Elizabeth Bischoff asked for opinions from the town on the problems with the Town Hall. There are many problems which must be addressed in order to make

MINUTES OF THE 1989 TOWN MEETING - page 6

Other Business (continued)

use of it as a meeting house. i. e. wood furnace - must be enclosed in a fire retaining room, the wiring needs attention as well as the front doors, the screen door to the walk-way between the buildings, and the kitchen door. It is expected that there are foundation problems as well. The balcony is unsafe and no storage will be permitted.

It was suggested that the Selectmen get an assessment and bring forth a warrant article in next town meeting to take care of the problem. Further suggested that all town buildings be assessed and a committee be formed to do so.

Also, the Selectmen asked for opinions on the use of the FIFTY THOUSAND Dollars that was left to the town by Lenore Niles. Suggested: that the fifty thousand dollars be considered to help defray the expense of the proposed New GYM and to form a group to enlarge the fund. (Reported that this is already being done) Julia Fifield stated that she and Lenore were good friends and that she felt Lenore would be pleased to see this money used so. Further suggested that perhaps the New Gym could be named in her honor.

Julia Fifield entered a suggestion that the Town Meeting be held in the evening to accommodate the working people who might like to attend Town Meeting.

Jude Parker asked Selectmen whatever happened to the suggestion last year to send out a questionnaire relative to this question. (It was over-looked). Suggested that this be done this year early-on so that the Selectmen can act on the results.

Kathy Baker suggested that the Road Agent and the Chief of Police be "officially" requested to attend the Town Meeting so that questions concerning their respective budgets can be answered by them.

The business meeting recessed at 3:20 with the ballot box open until 6:35.

The results of the official ballots follows:

298 TOTAL REGULAR BALLOTS CAST
22 ABSENTEE BALLOTS
320 TOTAL BALLOTS CAST

MINUTES OF THE 1989 TOWN MEETING - page 7

The results of the official ballots (continued)

ROAD AGENT:

Peter Angwin:	162 votes
James McCarthy	27
Howard Noyes	117

Write-ins:

Mark Drabick	2 votes
Floyd Marsh	1

SELECTMAN:

Joan Harris	120 votes
Robin Taylor	181

Write-ins:

Harold Taylor	3 votes
Mel Thomson	2
Horton Washburn	1
Roy Daisey	1
Maurice Roberts	2
Judy Franklin	5

TAX COLLECTOR: Bid of 1/2 of 1%

Louise Mack	276
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Write-ins:

Judy Franklin	1
Linda Gordon	1
Joyce McKee	1

TREASURER:

Evelyn Buntin	283
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Write-ins:

Judy Adams	1
Judy Franklin	1
Charles Peters	1
Ronald Taylor	1
Shirley Waterbury	1
Joyce McKee	1
Robin Baronne	1
Jackie Huntington	1
William Thomson	1

Results announced and ballot box sealed and signed at 7 P. M.

Robin Taylor and Louise Mack, being present were sworn in.

March 19, 1989

A True Copy of Record, Attest
EDNA J. ADAMS, Clerk

TOWN OF ORFORD
STATE OF NEW HAMPSHIRE
ANNUAL TOWN MEETING WARRANT

TO THE INHABITANTS OF THE TOWN OF ORFORD, County of Grafton, in said State, qualified to vote on Town Affairs:

You are hereby notified to meet at Memorial Hall in said Orford on Tuesday the 13th day of March next, at seven o'clock in the evening to act on the following subjects:

Article 1. To choose all necessary Town Officers. The polls will be open from four o'clock in the afternoon and will close no earlier than nine o'clock in the evening for you to cast your ballot for the following officers:

Moderator	2 year Term
Selectman	3 year Term
Road Agent	1 year Term
Supervisor of the Checklist	6 year Term
Tax Collector	1 year Term
Town Clerk	3 year Term

and to vote on anything that may be on your ballot.

Article 2. To see if the Town will vote to raise and appropriate the sum of \$444,298 (Four hundred and forty four thousand, two hundred and ninety-eight dollars) to include the following budget items:

<u>General Government</u>	
Town Officers' Salary	\$ 11,500
Town Officers' Expenses	22,500
Election & Registration Expenses	2,000
Cemeteries	5,000
General Government Buildings	4,000
Reappraisal of Property	1,500
Planning	5,500
Legal Expenses	4,000
Regional Association	943
Contingency Fund	2,000
Tax Mapping	1,000

<u>Public Safety</u>	
Police Department	\$ 32,130
Fire Department	14,350

<u>Highways, Streets and Bridges</u>	
Town Maintenance	\$ 85,500
General Highway Dept. Expenses	21,800
Street Lighting	4,000
New Equipment	8,000

TOWN WARRANT - Page 2

Article 2. (continued)

<u>Sanitation</u>	
Garbage Removal	\$ 25,000
Dump Closure	10,000
Recycling	1,000

<u>Health</u>	
Health Department	\$ 4,000
Ambulance	10,000
Animal Control	400

<u>Welfare</u>	
General Assistance	\$ 3,000
Old Age Assistance	1,000
Aid to the Disabled	1,000

<u>Culture and Recreation</u>	
Libraries	\$ 6,000
Parks and Playgrounds	7,700
Patriotic Purposes	175

<u>Debt Service</u>	
Principal of Long-Term Bonds	\$ 16,000
Interest Expense - Long-Term Bonds	6,000
Interest Exp. - Tax Anticipation Notes	21,000

<u>Capital Outlay</u>	
Bridge Replacement	\$ 21,000
Recycling Center	3,000
Ambulance Start-Up	5,000
Tractor and Mower	3,000

<u>Operating Transfers Out</u>		
Payments to Capital Reserve Funds		
Fire Truck	\$4,000	
Cruiser	5,000	
Truck #1	3,000	
Truck #2	5,000	
Grader	4,000	
Loader	3,000	
Reappraisal	5,000	\$ 29,000

<u>Miscellaneous</u>	
FICA, Retirement & Pension Contributions	\$ 7,800
Insurance	36,000
Unemployment Compensation	1,500

Article 3. To see if the Town will vote to appropriate the sum of \$49,950 for the purchase of a new two-ton dump truck and sander and to authorize the withdrawal of all funds on hand, including interest, from the Town Truck #1 Capital Reserve Fund and raise the balance to cover the remainder.

Article 4. To see if the Town will vote to establish the Lenore Niles Trust Fund with the \$50,000 gift made by Lenore Niles.

Article 5. To see if the Town will vote to create the Lenore Niles Trust Committee. The purpose of this committee will be to recommend to the Town the purposes for which the interest and/or principal from this Trust Fund will be used. The appropriation of these funds will be made through an article in the annual town warrant. The committee will consist of five members to be appointed by the Board of Selectmen.

Article 6. To see if the Town will vote to appropriate the interest, \$3,752.58 from the Lenore Niles Trust Fund for the purposes of erecting a playground for the children of Orford. This money will be used in conjunction with money raised by the Parent and Teachers for Children. Any remaining funds will be used for shade tree replacement along the Common.

Article 7. To see if the Town will vote to authorize the Selectmen to hire money in anticipation of taxes.

Article 8. To see if the Town will authorize the Selectmen to apply for and receive Federal Disaster Assistance Funds through the State Disaster Coordination Office and to expend the funds so received to repair the damage to Town Roads and/or Bridges caused by any disaster for which Federal Funds are available.

Article 9. To see if the Town will vote to authorize the Selectmen to apply for, receive and expend federal and state grants which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the Town may legally appropriate money.

Article 10. To see if the Town will vote to authorize the Tax Collector to accept prepayment in anticipation of taxes as described in RSA 80:52A.

Article 11. (By petition) To see if the Town will vote to accept title of the Orfordville School building and 7.6 acre lot from the Orford School District and to raise and appropriate the sum of \$3,000 to cover the transfer of title and associated legal fees as well as the cost of insurance and maintenance on the building for one

Article 11.(continued) year, and to authorize the moderator and Board of Selectmen to appoint a committee to oversee the project.

Article 12. (By petition) To see if the Town will vote to move all town offices to the Orfordville School building as soon as the Board of Selectmen deem it appropriate, based upon the status of the septic system, water and fire code violations.

Article 13. (By petition) To see if the Town will vote to raise and appropriate the sum of \$3,000 to subdivide the Orfordville School lot (7.6 acres) into two lots and authorize the Selectmen to sell the upper lot (land only) at fair market value and appropriate any profit from the sale of the said lot toward the expense of correcting the fire code violations, septic system design and installation and other renovations at the Orfordville School building.

Article 14. (By petition) To see if the Town will vote to raise and appropriate the sum of \$250 to hire a professional engineer to dig test pits at the Orfordville School to determine a suitable site for a new septic system capable of servicing the existing Town Office, Town Hall, Orford Free Library and Orfordville School Building.

Article 15. (By petition) To see if the Town will vote to raise and appropriate the sum of \$2,500 to hire a professional engineer or licensed septic system designer to design a new septic system at the Orfordville School building.

Article 16. To see if the Town will vote to authorize the Selectmen to appoint the Highway Agent as provided in RSA 231:62 (Effective March 1991).

Article 17. To see if the Town will vote to establish an historic district commission in accordance with the provisions of RSA 672-677. Said commission will identify the lay-out of the historic district and submit for a vote at the next annual meeting the proposed ordinance and regulations.

Article 18. To see if the Town will vote to authorize the Board of Selectmen to appoint (5 or 7) citizens as members of the historic district commission pursuant to the provisions of RSA 673:4 and 673:5 and to appoint not more than 5 additional citizens as alternate members pursuant to the provisions of RSA 673:6 or take any other action relating thereto.

Article 19. (By petition) To see whether the voters of Orford will vote to provide for the election by official ballot of a seven-member planning board under the provisions of RSA 673:2.

TOWN WARRANT - Page 5

Article 20. To see if the Town will authorize the Selectmen to act as the franchising authority for the franchising and regulation of a cable television system for the Town pursuant to RSA 53C.

Article 21. (By petition) To see if the Town will vote to designate and proclaim April 22, 1990 as Earth Day 1990 and to set aside that day for public activities promoting preservation of the global environment and launching the "Decade of the Environment."

Article 22. To hear the reports of Agents, Auditors and Committees heretofore chosen and to pass any vote relating thereto.

Article 23. To transact any other business that may legally come before said meeting.

Given under our hand and seal at Orford this 21st day of February in the year of our Lord, one thousand, nine hundred and ninety.

ELIZABETH F. BISCHOFF
PAUL J. GOUNDREY
ROBIN L. TAYLOR
Selectmen, Town of Orford

A true copy:

Attest:

ELIZABETH F. BISCHOFF
PAUL J. GOUNDREY
ROBIN L. TAYLOR
Selectmen, Town of Orford

BUDGET OF THE TOWN OF ORFORD

PURPOSES OF APPROPRIATION	Appropriations 1989	Actual Expenditures 1989	Appropriations 1990
Town Officers' Salary	\$ 11,500.	\$ 11,733.	\$ 11,500.
Town Officers' Expenses	22,500.	20,598.	22,500.
Election & Registration Exp.	500.	504.	2,000.
Cemeteries	5,000.	5,000.	5,000.
General Government Bldgs.	4,000.	2,900.	4,000.
Reappraisal of Property	1,500.	1,125.	1,500.
Planning and Zoning	4,500.	4,479.	5,500.
Legal Expenses	5,000.	2,213.	4,000.
Advertising & Regional Assoc.	943.	943.	943.
Contingency Fund	2,000.	1,000.	2,000.
Tax Mapping	1,000.	754.	1,000.
PUBLIC SAFETY			
Police Department	32,000.	29,163.	32,130.
Fire Department	14,150.	14,167.	14,350.
HIGHWAYS, STREETS & BRIDGES			
Town Maintenance	75,600.	77,595.	85,500.
General Highway Dept. Exp.	21,500.	32,807.	21,800.
Street Lighting	3,200.	3,153.	4,000.
New Equipment	32,220.	27,164.	8,000.
SANITATION			
Garbage Removal	17,500.	21,559.	25,000.
Dump Closure	23,000.	13,228.	10,000.
Recycling	2,000.	120.	1,000.
HEALTH			
Health Department	5,500.	2,577.	4,000.
Hospitals and Ambulances	5,500.	5,611.	10,000.
Animal Control	400.	248.	400.
WELFARE			
General Assistance	3,000.	1,513.	3,000.
Old Age Assistance	1,000.	0.	1,000.
Aid to the Disabled	1,000.	0.	1,000.
CULTURE AND RECREATION			
Library	4,000.	4,000.	6,000.
Parks and Recreation	7,500.	7,576.	7,700.
Patriotic Purposes	175.	162.	175.

BUDGET OF THE TOWN OF ORFORD - 2

PURPOSES OF APPROPRIATION	Appropriations 1989	Actual Expenditures 1989	Appropriations 1990
DEBT SERVICE			
Principal of Long-Term Bonds & Notes			\$ 16,000.
Interest Expense-Long-Term Bonds & Notes			6,000.
Interest Expense-Tax Anticipation Notes	\$ 14,000.	\$ 25,579.	21,000.
CAPITAL OUTLAY			
Radios for Trucks	3,000.	4,117.	
Capital Improvement Plan	1,000.	0.	
Telephone for Town Garage	1,000.	0.	
Removal of Iron Bridge	2,000.	1,700.	
Bridge Replacement			21,000.
Recycling Center			3,000.
Ambulance Start-Up			5,000.
Tractor and Mower			3,000.
OPERATING TRANSFERS OUT			
Payments to Capital Reserve			
Funds:	27,000.	27,000.	29,000.
Fire Truck	\$4,000.		
Cruiser	5,000.		
Truck #1	3,000.		
Truck #2	5,000.		
Grader	4,000.		
Loader	3,000.		
Reappraisal	5,000.		
MISCELLANEOUS			
FICA, Retirement & Pension			
Contributions	6,500.	5,829.	7,800.
Insurance	25,000.	26,674.	36,000.
Unemployment Compensation	1,500.	0.	1,500.
TOTAL APPROPRIATIONS	\$388,688.	\$382,791.	\$444,298.

ELIZABETH F. BISCHOFF
 PAUL J. GOUNDREY
 ROBIN L. TAYLOR
 Selectmen of Orford

REPORT OF THE 1989 ORFORD BUDGET
ADVISORY COMMITTEE

THE BUDGET COMMITTEE RECOMMENDS THAT THE TOWN
OF ORFORD:

1. Adopt a budget of \$411,258 for 1990, as outlined in the attached table.
2. Address Bridge Replacement under a separate Warrant Article estimated by Selectmen to be \$21,000.
3. Establish a Capital Reserve Fund for Bridges, amount to be determined by the Town.
4. Move expected Capital Items from individual budgets to Capital Outlay (\$3,000 for Parks & Playgrounds Tractor, \$2,000 for Recycling Pad & Fence).
5. Change the Town budgeting year from the Calendar year to a Fiscal year, as provided for in RSA 31:94 A. It will then coincide with the School budgeting year, a Winter's worth of Road Costs will be contained within one year, etc. As the system now stands, some funds need to be spent before they are appropriated by the Town, unless, for example, roads need no Plowing in January and February.

During the process of recommending a budget for 1990 the budget committee found places where insufficient information was available to both them and the Selectmen to be allowed planning next (and future) year's budget with a high degree of accuracy. Most of this needed budgeting and planning information should be captured by a C. I. P.; The Capital Improvements Plan. In the absence of it, however, several other measures can be taken to reduce budgetary "surprises" to the Town.

Capital Reserve Funds have been established and maintained primarily for large pieces of road and fire equipment. It is our recommendation that this policy be extended to bridges, and that they also have a capital reserve fund established. Bridges have a finite life and several may need to be replaced within the next few years.

The proposed budget of \$27,000 for Interest Expense which was presented to the budget committee was deemed unacceptably high, and we recommend interest expense be limited to less than \$20,000. It is suggested that alternatives be sought for financing smaller amounts and for lower rates, while receivables be collected more timely. For example, School Tuition Payments into the Orford Treasury sometimes lag our expenditures by months. Another example is Tax Receivables, which could be billed and received differently to reduce both the amount and duration of borrowing needed by the Town.

Some of the thought process used in reviewing the budget focused on accountability. If a budget item is Equipment, Facilities, or other physical things then it should be listed as a Capital Item. If it is operational costs such as Salaries, Supplies, Insurance, etc.; then the item should be listed under an Operating Budget. Moving

BUDGET ADVISORY COMMITTEE - page 2

some pieces of the individual department budgets into these categories will allow the yearly costs of running the Town to be easily distinguished from large capital or one-time expenses.

In future years, it is recommended that the selectmen provide guidelines to the individual department heads to aid them in preparation of coming years budget request.

BUDGET PROPOSED BY THE BUDGET ADVISORY COMMITTEE

<u>Account</u>	<u>Appropriation</u>	<u>Budget</u>
Town Officers' Salary	\$ 11,500	\$ 11,500
Town Officers' Expenses	22,500	22,500
Election & Registration Expense	500	2,000
Cemeteries	5,000	5,000
General Government Buildings	4,000	4,000
Reappraisal of Property	1,500	1,500
Planning	4,500	5,500
Legal Expenses	5,000	4,000
Regional Association	943	943
Contingency Fund	2,000	2,000
Tax Mapping	1,000	1,000
Police Dept.	32,000	30,630
Fire Dept.	14,150	14,350
Town Maintenance	75,600	83,160
General Highway	21,500	21,800
Street Lighting	3,200	4,000
New Equipment	32,220	8,000
Garbage Removal	17,500	25,000
Dump Closure	23,000	10,000
Recycling	2,000	2,000
Health Dept.	5,500	4,000
Ambulance	5,500	15,000
Animal Control	400	400
General Assistance	3,000	3,000
Old Age Assistance	1,000	1,000
Aid to the Disabled	1,000	1,000
Libraries	4,000	6,000
Parks & Playgrounds	7,500	7,500
Patriotic Purposes	175	175
Interest Expense	14,000	20,000
Capital Outlay	7,000	
Tractor Payment		3,000
Recycling		2,000
Capital Reserve Funds	27,000	29,000
FICA	6,500	7,800
Insurance	25,000	35,000
Unemployment Compensation	1,500	1,500
Principal: Bond		16,000
TOTAL APPROPRIATION	\$388,688	\$411,258
		Up 11.2%

DETAIL OF
DISBURSEMENTS BY ORDER OF SELECTMEN
SUMMARY

	Appropriation 1989	Disbursements	Balance
<u>General Government</u>			
Town Officers' Salaries	\$ 11,500.00	\$ 11,733.51	\$ (233.51)
Town Officers' Expenses	22,500.00	20,598.36	1,901.64
Election & Reg. Exp.	500.00	504.18	(4.18)
Cemeteries	5,000.00	5,000.00	0.00
Gen. Govt. Buildings	4,000.00	2,899.51	1,100.49
Reappraisal of Property	1,500.00	1,125.00	375.00
Planning	4,500.00	4,478.53	21.47
Legal Expenses	5,000.00	2,212.64	2,787.36
Regional Association	943.00	943.00	0.00
Contingency Fund	2,000.00	1,000.00	1,000.00
Tax Mapping	1,000.00	754.42	245.58
<u>Public Safety</u>			
Police Dept.	32,000.00	29,162.69	2,837.31
Fire Dept.	14,150.00	14,167.16	(17.16)
<u>Highways, Streets & Bridges</u>			
Town Maintenance	75,600.00	77,595.02	(1,995.02)
General Highway	21,500.00	32,806.81	(11,306.81)
Street Lighting	3,200.00	3,153.36	46.64
New Equipment	32,220.00	27,163.69	5,056.31
<u>Sanitation</u>			
Garbage Removal	17,500.00	21,559.20	(4,059.20)
Dump Closure	23,000.00	13,228.88	9,771.12
Recycling	2,000	119.96	1,880.04
<u>Health</u>			
Health Dept.	5,500.00	2,576.59	2,923.41
Ambulance	5,500.00	5,611.30	(111.30)
Animal Control	400.00	248.17	151.83
<u>Welfare</u>			
General Assistance	3,000.00	1,512.51	1,487.49
Old Age Assistance	1,000.00	0.00	1,000.00
Aid to the Disabled	1,000.00	0.00	1,000.00
<u>Culture & Recreation</u>			
Libraries: Free Library	2,500.00	2,500.00	0.00
Social Library	1,500.00	1,500.00	0.00
Parks & Playgrounds	7,500.00	7,575.81	(75.81)
Patriotic Purposes	175.00	161.69	13.31
<u>Debt Service</u>			
Interest Expense	14,000.00	25,579.11	(11,579.11)

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 2

	Appropriation 1989	Disbursements	Balance
<u>Capital Outlay</u>			
Radios for trucks	\$ 3,000.00	\$ 4,117.00	\$ (1,117.00)
Capital Improvement Plan	1,000.00	0.00	1,000.00
Telephone for Town Garage	1,000.00	0.00	1,000.00
Removal of Iron Bridge	2,000.00	1,700.00	300.00
<u>Operating Transfers Out</u>			
Fire Truck	5,000.00	5,000.00	0.00
Cruiser	2,000.00	2,000.00	0.00
Truck #1	3,000.00	3,000.00	0.00
Truck #2	3,000.00	3,000.00	0.00
Loader	2,000.00	2,000.00	0.00
Reappraisal	9,000.00	9,000.00	0.00
Bridges	3,000.00	3,000.00	0.00
<u>Miscellaneous</u>			
Federal Taxes	6,500.00	5,828.83	671.17
Insurance	25,000.00	26,674.10	(1,674.10)
Unemployment Comp.	1,500.00	0.00	1,500.00
TOTALS	\$388,688.00	\$382,791.03	\$ 5,896.97
Total of Accounts		\$382,791.03	
Credits		<u>6,119.76</u>	
Disbursement of Appropriated Funds			\$388,910.79
<u>Other Payments</u>			
County Tax		\$ 76,159.00	
Discounts, Abatements & Refunds		8,221.56	
Fees		4,765.50	
School		815,264.50	
Taxes Bought by Town		56,844.15	
Tax Anticipation Notes		600,000.00	
Transfer of Funds		<u>497,776.01</u>	
			\$2,059,030.72
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TOTAL DISBURSEMENTS BY ORDER OF SELECT-			
		MEN	\$2,447,941.51

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 3

Town Officers' Salaries

Louise Mack	\$ 7,024.16	
Edna J. Adams	1,000.00	
Evelyn Bunten	924.88	
Elizabeth Bischoff	693.67	
Paul Goundrey	693.67	
Robin Taylor	693.67	
Charles Peters	462.45	
Bankeast, Federal Taxes	241.01	\$ 11,733.51

Town Officers' Expenses

Gail Shipman	\$ 9,749.33
Edna J. Adams	3,018.07
Gibby Press	2,200.00
Bankeast, Federal Taxes	758.40
NET	624.72
Magee Greydon Freeman	599.52
Brown's River Bindery	548.00
Postmaster, Orford, N.H.	448.50
NHMA	400.00
Municipal Computer Services, Inc.	334.93
Loring, Short & Harmon	244.68
Selectmen, Petty Cash	195.59
McClellan Hunter Market Reports	194.00
Equity Publishing	162.75
Valley News	127.75
Robin Taylor	120.00
Peter Angwin	105.00
L. L. Bean Inc.	100.00
Paul Goundrey	100.00
Elizabeth Bischoff	80.89
N.H. Assoc. of Conservation Comm.	73.00
Bankeast	65.18
Fleet Bank, Federal Taxes	65.15
Office of Registry of Deeds	55.50
Fletcher Printing	49.45
Majestic Trophy Co.	46.55
Homestead Press	37.88
Cottonstone Farm	35.00
WGSB	34.00
Maurice Roberts Jr.	29.00
Twin State Typewriter	28.10
Evelyn Bunten	22.68
Damark Inc.	21.75
Bradford National Bank	15.00
Mark Blanchard	13.96
Treasurer, State of NH	13.64
NH City & Town Clerks' Assoc.	12.00
Charles Peters	10.00
Fogg's Hardware	4.45

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 4

Town Officers' Expenses (continued)

Clark Business Machines	\$	4.19	
Grafton County Probate Court		1.00	
Copier Receipts		(151.25)	\$ 20,598.36

Election & Registration Expenses

Mt. Cube Press	\$	96.75	
Teresa Hook		61.94	
Laura Verry		59.19	
Joyce McKee		48.09	
Peter Thomson		40.70	
Valley News		33.53	
Alice Boone		33.30	
Hattie Davis		33.30	
Helen Mack		33.30	
Judith Parker		33.30	
Bankeast, Federal Taxes		30.78	504.18

Cemeteries

Orford Cemetery Comm.	\$	5,000.00	
Bankeast, Federal Taxes		1,971.41	
Orford Cemetery Comm.		(1,971.41)	5,000.00

General Government Buildings

Perry's Oil Service	\$	803.02	
Mountainview Lumber		679.02	
CVEC		569.20	
Betty Pike		400.00	
Peter Angwin		111.97	
Robert Clifford, Builder		85.00	
Floyd Marsh Rubbish Removal		62.50	
John Boone		60.00	
Selectmen, Petty Cash		51.95	
National Business Furniture Inc.		41.95	
Fogg's Hardware		27.00	
Oakes Brothers		7.90	2,899.51

Reappraisal of Property

United Appraisal Co.	\$	1,125.00	1,125.00
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Planning

UVLS Council	\$	3,467.90	
Gromen Copy		257.00	
Valley News		198.39	
Virginia Thorndike		135.28	
Nec Connell, Petty Cash		104.27	
Susan Drabick		84.68	
Robin Taylor		83.20	
Fletcher Printing		49.45	

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 5

Planning (continued)

Maurice Roberts Jr.	\$	40.60	
Grafton County Cons. District		20.00	
Municipal Computer Service		18.09	
Selectmen, Petty Cash		10.40	
NHMA		7.00	
NET		2.27	\$ 4,478.53

Legal Expenses

Laurence Gardner	\$	792.94	
Daschbach, Kelly & Cooper		783.00	
Devine, Millinet, Stahl & Branch		636.70	2,212.64

Regional Association

UVLS Council	\$	943.00	943.00
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Contingency Fund

NH Municipal Bond Bank	\$	1,000.00	1,000.00
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Tax Maps

Richard Butman	\$	699.22	
Bankeast, Federal Taxes		55.20	754.42

Police

Rudolph Brooks Jr.	\$	9,550.80	
Kenneth May		4,921.02	
Bankeast, Federal Taxes		3,058.51	
NHMA Insurance Trust		1,793.34	
Motorola Communications		1,348.00	
Orford Servicercenter		1,184.05	
Marisela Platt		947.59	
N. H. Retirement System		943.40	
Hersey's Transmission Service		875.00	
Town of Hanover		810.41	
NET		738.99	
Perry's Oil Service		548.14	
Neptune Inc.		419.00	
Shooting Sports Supply		309.75	
Wilson Tire		229.00	
Fleet Bank, Federal Taxes		220.52	
Fletcher Printing		207.74	
Douglas Dutile		205.00	
Brotherhood Leather Co.		176.34	
Morey's Uniform		165.00	
Brookside Store		104.99	
Burlington Free Press		100.10	
Golden Rule Creations		89.15	
Union Leader Corp.		84.00	
Guy Gannett Pub.		75.42	
Equity Publishing		46.25	

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 6

Police (continued)

Selectmen, Petty Cash	\$	31.57	
Valley News		31.20	
Loring Short & Harmon		30.48	
Clark Business Machines		27.93	
NH Assoc. of Police Chiefs		20.00	
Vermont Color		19.74	
Treasurer, State of NH		18.00	
Weymouth Pike Jr.		15.00	
IRS		12.26	
Reimbursements, Sold reloading supplies		(180.00)	
USF & G		(10.00)	
			\$ 29,162.69

Fire Department

Middlesex Fire Equipment	\$	3,843.20	
Coffins Garage		2,484.36	
Orford Vol. Fire Dept.		2,441.82	
Town of Hanover		1,203.63	
Village Auto Parts		880.67	
Robert Robinson		584.25	
D & S. Auto Electric		414.22	
Arthur Dennis		365.18	
Bradford Oil Co.		303.82	
Maurice Roberts Jr.		193.00	
Dirgee Machine Co.		159.00	
Orford Servicenter		102.00	
R & R Communications Inc.		99.30	
Mark Johnson		92.50	
Mark Marsh		87.50	
F. Sanborn		80.00	
D. Rood		80.00	
Treasurer, State of NH		74.80	
R. Smith		72.50	
Gerald Pease		57.54	
Allen Hebb		57.50	
Larry Taylor		57.50	
Paul Goundrey		55.00	
James Hook		55.00	
S. Sanborn		50.00	
H. Andrews		40.00	
Fogg's Hardware		35.37	
Pierce Enterprises		35.00	
UVRESA		35.00	
Erva Barnes		33.75	
Francis Pease		33.75	
Dennis Streeter		32.50	
Brian Tarleton		15.00	
Robert Woodward		12.50	
			\$ 14,167.16

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 7

Town Maintenance

Peter Angwin	\$ 15,102.42	
Weymouth Pike Jr.	12,971.96	
International Salt	11,450.94	
Burtco	10,269.16	
Bankeast, Federal Taxes	6,003.04	
Howard Noyes Sr.	4,411.56	
Morton Bailey Construction	1,915.06	
Howard Noyes Jr.	1,851.54	
K & L Construction	1,554.00	
Blaktop Inc.	1,412.30	
Arthur Whitcomb Inc.	1,369.18	
Judy Franklin	1,112.50	
Conn. Valley Trucking	980.00	
Fogg's Hardware	903.05	
Theodore Nutter	860.21	
Ralph Parker	557.30	
Robert L. Smith	510.00	
Fleet Bank, Federal Taxes	489.04	
Hayward Trucking	488.75	
Pierson Excavating	480.00	
W. B. & R. L. Martin	407.25	
Douglas Platt	266.80	
Roy Daisy	260.82	
Mountainview Lumber	253.10	
Farmway	227.40	
Sayre Gravel	224.00	
Pompy Farms Crushed Gravel	221.62	
Allard's Rental	210.00	
Hayward Trucking	191.25	
Dennis Streeter	185.88	
Steve Stocking	96.00	
Gary Thurston	87.40	
Hayward Trucking	85.00	
Valley News	47.00	
Floyd Marsh	33.30	
Steven Noyes	27.75	
Junior Coffin	25.00	
Wells Electric	20.00	
Henry Noyes	18.50	
Robert Robinson	15.00	
		\$ 77,595.02

General Highway Dept. Expenses

Perry's Oil Service	\$ 10,128.53
New England Equipment	5,926.09
Pierce Enterprises	2,885.54
NHMA Insurance Trust	2,568.25
Shur Auto Parts	1,833.41

DETAILS OF DISBURSEMENTS BY ORDER OF SELECTMEN - 8

General Highway Dept. Expenses (continued)

Kibby Equipment	\$	997.12	
B - B Chain Co.		835.00	
Bond Auto - Bradford		834.30	
M & M Equipment		737.58	
Townline Equipment Sales		676.80	
Treasurer, State of NH		599.81	
CVEC		599.41	
Wilson Tire		557.27	
E. W. Sleeper		536.15	
Village Auto Parts		521.51	
NET		494.64	
Oxygen & Welding Supply		330.52	
Northern Petroleum		242.96	
Well's Electric		181.19	
Bailey Brothers		173.63	
Conn. Valley Trucking		160.00	
Orford Servicenter		157.64	
Newton's		140.00	
Fogg's Hardware		129.13	
Valley News		87.36	
Weymouth Pike Jr.		86.25	
Thomson Chevrolet		75.00	
T & L Electric		74.68	
Shawnee's		65.51	
Jesseman's Garage		63.15	
Bob's Small Engine Repair		63.10	
Peter Angwin		52.25	
ET & HK Ide Inc.		51.40	
Oakes Brothers		49.35	
Hawkensen Enterprises		36.00	
Northern States Tire		32.50	
Pratt's Propane		29.12	
Brookside Store		24.24	
Tuck Press		23.18	
No. Country Equipment		18.77	
McGoff Salvage		10.00	
Selectmen, Petty Cash		8.03	
Howard Noyes Sr., reimbursement		(289.56)	\$ 32,806.81

Street Lighting

CVEC	\$	<u>3,153.36</u>	3,153.36
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Land, Buildings & New Equipment

Bankeast	\$	14,000.00
A & W. Artesian Well Co.		3,861.00
Robert Clifford, Builder		3,445.85
Fogg's Hardware		2,565.86

DETAILS OF DISBURSEMENT BY ORDER OF SELECTMEN - 9

Land, Buildings & New Equipment (continued)

John Deere Leasing	\$ 1,216.10	
Robert Newton	525.00	
Theodore Nutter	397.50	
Brown's Concrete Products	368.00	
Bargain Building Products	306.80	
Wyman's Plumbing & Heating	297.58	
Weymouth Pike Jr.	180.00	\$ 27,163.69

Garbage Removal

Barker Sargent Corp.	\$ 17,206.70	
Consumat Sanco	4,610.51	
Upper Valley Reg. Landfill	453.00	
Weymouth Pike Jr.	52.50	
Orford Cub Scouts	15.00	
Peter Angwin	9.50	
Floyd Marsh (reimbursement)	(788.01)	21,559.20

Dump Closure

Dubois & King	\$ 5,120.00	
Green Mountain Boring	3,829.00	
Scitest Lab. Testing	2,406.50	
Granite State Explorations	1,673.38	
Amos Tuck School	100.00	
O'Brien Forestry Service	100.00	13,228.88

Recycling

Gromen Copy	\$ 73.50	
Gail Shipman	46.46	119.96

Health Department

Home & Community Health Care	\$ 4,058.00	
Bankeast, Federal Taxes	767.42	
OCHS, refund account balance	(1,481.41)	
OCHS, refund Federal Taxes	(767.42)	2,576.59

Ambulance

Town of Hanover	\$ 4,861.13	
Upper Valley Ambulance	750.00	5,611.30

Animal Control

Treasurer, State of NH	\$ 114.00	
Wheeler & Clark	101.03	
Rod Corliss	33.14	248.17

General Assistance

Grafton County Sr. Citizens Coun.	\$ 1,085.00	
Community Action Outreach	372.00	
Wing's Supermarket	55.51	1,512.51

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 10

<u>Old Age Assistance</u>		\$	0.00
<u>Aid to the Disabled</u>			0.00
<u>Libraries</u>			
Orford Free Library	\$	2,500.00	
Orford Social Library		1,500.00	
Bankeast, Federal Taxes		167.53	
Orford Social Library, refund Federal Taxes		<u>(167.53)</u>	4,000.00
<u>Parks & Playgrounds</u>			
Keith Brooks	\$	2,083.36	
John Deere Leasing		1,495.38	
Dartmouth Skiway		800.00	
Jay's Portable Toilets		792.00	
Floyd Marsh Rubbish Removal		475.00	
Carol Leonard		440.83	
Twin State Sand & Gravel		362.29	
BSN Sports Inc.		239.80	
O'Brien Forestry		195.00	
Bankeast, Federal Taxes		186.04	
Frank Pushee		150.00	
Blackmount Equipment		127.13	
Laura Taylor		118.39	
Jay's Septic Tank Cleaning		115.00	
Amy Madigan		114.69	
Orford Servicercenter		83.95	
Arthur Whitcomb Inc.		73.76	
Fogg's Hardware		67.34	
Tuck Press		60.00	
Peter Angwin		38.00	
Valley News		33.04	
Treasurer, State of NH		32.00	
Keith's Sporting Goods		29.95	
Cottonstone Farm		25.34	
Weymouth Pike Jr.		22.50	
Journal Opinion		10.00	
W. B. & R. L. Martin Inc.		7.75	
Hazen Morey Trust Fund - Interest		<u>(602.73)</u>	7,575.81
<u>Patriotic Purposes</u>			
Patriotic Flag Co.	\$	103.29	
Bannerman Sign		<u>58.40</u>	161.69
<u>Interest Expense</u>			
Bankeast	\$	<u>25,579.11</u>	\$ 25,579.11

DETAIL OF DISBURSEMENTS BY ORDER OF SELECTMEN - 11

<u>Capital Outlay</u>		
Mountain Communications	\$ 4,117.00	
Kelley Salvage	<u>1,700.00</u>	\$ 5,817.00
<u>Payments to Capital Reserves</u>		
Trustees of Trust Funds	<u>\$ 27,000.00</u>	27,000.00
<u>Federal Taxes</u>		
Bankeast, Federal Taxes	\$ 4,867.13	
NH Retirement System	626.70	
Fleet Bank, Federal Taxes	322.72	
IRS	<u>12.28</u>	5,828.83
<u>Insurance</u>		
NHMA Plit Inc.	\$ 11,035.00	
NH Municipal Workers Com- pensation Fund	10,285.80	
M. C. Wheeler Insurance Agency	5,218.00	
NHMA Insurance Trust	122.10	
American Bankers Life	<u>13.20</u>	26,674.10
<u>Unemployment Compensation</u>	<u>\$ 0.00</u>	\$ 0.00

STATEMENT OF APPROPRIATIONS AND TAXES
ASSESSED FOR THE TAX YEAR 1989

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

ELIZABETH F. BISCHOFF
PAUL J. GOUNDREY
ROBIN L. TAYLOR
Selectmen of Orford

September 6, 1989

Appropriations

General Government:

Town Officers' Salaries	\$	11,500
Town Officers' Expenses		22,500
Election and Registration expenses		500
Cemeteries		5,000
General Government Buildings		4,000
Reappraisal of property		1,500
Planning and Zoning		4,500
Legal Expenses		5,000
Advertising and Regional Association		943
Contingency Fund		2,000
Tax Mapping		1,000

Public Safety:

Police Department		32,000
Fire Department		14,150

Highways, Streets, Bridges

Town Maintenance		75,600
General Highway Department Expenses		21,500
Street Lighting		3,200
Highway Equipment		15,220

Sanitation:

Garbage Removal		17,500
Dump Closure		23,000
Recycling		2,000

Health:

Health Department		5,500
Hospitals and Ambulances		5,500
Animal Control		400

Welfare:

General Assistance		3,000
Old Age Assistance		1,000
Aid to Disabled		1,000

Culture and Recreation:

Library		4,000
Parks and Recreation		7,500
Patriotic Purposes		175

APPROPRIATIONS AND TAXES - Continued

Debt Service:

Principal of Long-Term Bonds & Notes (Art. 5)	\$140,000
Interest Expense-Tax Anticipation Notes	14,000

Capital Outlay:

Radios for Trucks		3,000
Capital Improvement Plan		1,000
Telephone Town Garage		1,000
Addition to Town Garage	(Art. 3)	17,000
Removal of Iron Bridge	(Art. 4)	2,000

Operating Transfers Out:

Payments to Capital Reserve Funds:		27,000
Fire Truck	5,000	
Loader	2,000	
Reappraisal	9,000	
Bridges	3,000	
Cruiser	2,000	
Truck #1	3,000	
Truck #2	3,000	

Miscellaneous:

FICA, Retirement & Pension Contributions	6,500
Insurance	25,000
Unemployment Compensation	1,500

TOTAL APPROPRIATIONS \$528,688

Overlay - \$9,000

REVISED ESTIMATED REVENUES

Taxes:

Yield Taxes	\$ 15,000
Interest and Penalties on Taxes	9,000
Land Use Change Tax	2,500

Intergovernmental Revenues - State

Shared Revenue - Block Grant	13,213
Highway Block Grant	31,932

Licenses and Permits:

Motor Vehicle Permit Fees	75,000
Dog Licenses	900
Business Licenses, Permits and Filing Fees	1,200
Boat Reg.	300

Miscellaneous Revenues:

Interest on Deposits	12,000
Insurance Dividend	353

Other Financing Sources:

Proceeds of Bonds and Long-Term Notes (Art. 5)	81,000
Withdrawals from Capital Reserve (Art. 5)	59,000
Fund Balance	60,000

TOTAL REVENUES AND CREDITS \$361,398

APPROPRIATIONS AND TAXES - Continued

Tax Rate Computation:

Total Town Appropriations	\$ 528,688
Total Revenues and Credits	361,398
Net Town Appropriations	167,290
Net School Tax Assessments	921,113
County Tax Assessment	76,159
TOTAL of Town, School and County	\$1,164,562
DEDUCT Total Business Profits Tax Reim- bursement	24,840
ADD War Service Credits	5,350
ADD Overlay	9,144
PROPERTY TAXES TO BE RAISED	\$1,154,216

Proof of Tax Computation:

<u>Valuation</u>	<u>Tax Rate</u>	<u>Property Taxes to be Raised</u>
\$ 32,061,565 x \$ 36.00		\$1,154,216

Tax Commitment Analysis

Property Taxes to be Raised	\$1,154,216
Less War Service Credits	5,350
Total Tax Commitment	\$1,148,866

Municipal Tax Rate Breakdown:

<u>Tax Rate</u>	<u>Net Appropriations</u>	<u>Less BPT</u>	<u>Approved Taxes to Be Raised</u>	<u>Approved Tax Rate 1989</u>	<u>Prior Year Tax Rate 1988</u>
Town	\$181,784	\$3,180	\$178,604	\$5.56	\$5.57
County	76,159	1,043	75,116	2.35	1.72
School District	921,113	20,617	900,496	28.09	23.42
				\$36.00	\$30.71

NET VALUATION ON WHICH TAX IS COMPUTED. \$32,061,565
Estimated

Tax Credits:

	<u>Limits</u>	<u>No.</u>	<u>Tax Credits</u>
Paraplegic, double amputees owning specially adapted home- steads with V.A. assistance	Unlimited		Exempt
Totally and permanently dis- abled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty.	\$700	3	\$2,100
Other War Service Credits	50	65	3,250
TOTAL NUMBER AND AMOUNT			\$5,350

Will your town assess, levy and collect resident taxes in 1989? No

SUMMARY INVENTORY OF VALUATION
TOWN OF ORFORD in Grafton County
CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

ELIZABETH F. BISCHOFF
PAUL J. GOUNDREY
ROBIN L. TAYLOR

September 20, 1989

Selectmen of Orford, N. H.

<u>Description of Property</u>	<u>Acres</u>	1989 <u>Assessed Valuation</u>
<u>Value of Land Only</u>		
Current Use (At Current Use Values)	20,431	\$1,255,348
Residential	3,255	7,172,936
Commercial/Industrial	4	12,500
<u>Value of Buildings Only</u>		
Residential		22,077,831
Manufactured Housing		648,900
Commercial/Industrial		336,500
Exemptions: 2 Blind	\$ 30,000	30,000
13 Elderly	140,000	138,700
Public Utilities - Electric Plants		726,250
New England Power Co.	\$226,850	
New Hampshire Electric Co.	290,600	
Conn. Valley Electric	<u>208,800</u>	

CURRENT USE REPORT:

	<u>Granted in Prior Yrs.</u>	<u>Granted for 1989</u>	<u>Totals</u>
	<u>No. of Acres</u>	<u>No. of Acres</u>	<u>No. of Acres</u>
Farm Land	1,280.25	40.25	1,320.50
Forest Land	16,229.80	704.50	16,934.30
Wild Land			
1) Unproductive	708.60	31.00	739.60
2) Productive	955.00	20.00	975.00
3) Natural Preserve	30.00	.33	30.33
Recreation Land			
Wet Land	360.00	71.00	431.00

Total Number of Acres Exempted under Current Use 20,430.73

Total Number of Acres Taken Out of Current Use
during Year 64.5

ELDERLY EXEMPTION COUNT

4 at	\$5,000 =	\$20,000	
6 at	10,000 =	60,000	
3 at	20,000 =	60,000	\$140,000.00

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION

October 31, 1989

Board of Selectmen
Town of Orford

Your Summary Inventory of Property Valuation and Statement of Appropriations have been approved. You may proceed with the assessment of 1988 taxes on the basis of the following figures.

Net Assessed Valuation		\$ 32,061,565
<u>Taxes Committed to Collector:</u>		
Town Property Taxes Assessed	\$ 1,154,216	
Precinct Taxes Assessed		
Total Gross Property Taxes	<u>\$ 1,154,216</u>	
Less: War Service Tax		
Credits	<u>5,350</u>	
Net Property Tax Commitment	\$ 1,148,866	
Tax Rate - Town		\$ 36.00

In the event any adjustment was made in the Appropriations Section, we have enclosed a copy of the changes. Revenues and Credits have been approved as shown on the enclosed copy of the third page of the Statement of Appropriation. In accordance with RSA 21-J: 35, II, we also enclose a written explanation of the change.

The net amounts approved for school, county and precincts are indicated below. These amounts are the total monies which should be transferred to each of these units of government.

Net School Appropriations	\$ 921,113
County Tax Assessment	\$ 76,159

In arriving at the above approved rate the Overlay has been set in the amount of \$ 9,144.

Very truly yours,

BARBARA T. REID
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
SEPARATE TAX RATES TO BE PRINTED ON 1988 TAX BILLS (RSA
76:11; 11-a; 13) - TOWN OF ORFORD

<u>Unit of Government</u>	<u>Rate</u>
Municipal	\$ 5.56
County	2.35
School	<u>28.09</u>
Combined Rate (Municipal, County, School)	\$36.00

Amount of Taxes to be Committed \$1,148,866
(per official tax rate letter)

RSA 76:11 provides for delivery of the list (warrant) to the collector within thirty days of receipt of approval of the tax rate unless for good cause the time is extended by the department. The collector shall within thirty days after receipt of the warrant from the selectmen send out the tax bills unless for good cause the time is extended by this department.

RSA 76:11-a Information Required. The tax bill which is sent to every person taxed, as provided in section II, shall also show the assessed valuation of all lands and building for which said person is being taxed. The 1989 rate breakdown reflects a proportionate share of the Reimbursement a/c Property Exempt by 1970 Special Session for each unit of government.

RSA 76:13 provides that interest at 12% per annum shall be charged upon all taxes except resident taxes not paid on or before Dec. 1, except that in the case where a tax bill was sent to a taxpayer on or after November 2 and before April 1st, interest shall not be charged until 30 days after the bills are mailed. The collector shall state on the bill the date from which interest will be charged.

The tax bill which you mail must contain the date from which interest will be charged and on this date is determined by the date you send the last bill on the list committed to you. RSA 76:13 also requires that you notify this department in writing of the date on which you send the last bill. There is enclosed a form for this purpose.

DEPARTMENT OF REVENUE ADMIN.

BARBARA T. REID
Director

FINANCIAL REPORT
For the Year Ending December 31, 1989

PART I - TAXES - ALL FUNDS - MODIFIED ACCRUAL BASIS

A. TAXES

Property taxes committed - Current year (1989)	\$1,069,423.
Yield taxes committed - Current year (1989)	14,907.
Interest and penalties on taxes	17,404.
Tax sales redeemed	45,271.
Motor vehicle permit fees	<u>84,059</u>

TOTAL \$1,231,064.

B. LICENSES AND PERMITS

Dog licenses	989.
Business licenses, permits and filing fees	2,416.
All other licenses, permits and fees	<u>5,119.</u>

TOTAL \$ 8,524.

PART II - INTERGOVERNMENTAL REVENUES - All Funds

A. FROM THE FEDERAL GOVERNMENT

0.

B. FROM THE STATE OF NEW HAMPSHIRE

Shared revenue	\$ 38,053.
Highway Block Grant	<u>32,907.</u>

TOTAL \$ 70,960.

PART III - REVENUE FROM CHARGES FOR
SERVICES - All Funds

Garbage-refuse collection charges	\$ 788.
Other Sales and Service Charges	<u>1,767.</u>

TOTAL \$ 2,555.

PART IV - MISCELLANEOUS REVENUES - All Funds

Sale of City/Town property	\$ 180.
Interest on investments	16,302.
Other Miscellaneous Revenue	55,221.
Payments in lieu of taxes	<u>1,915.</u>

TOTAL \$ 73,618.

PART V - OTHER FINANCING SOURCES - All Funds

Proceeds of Bond Issues	<u>\$ 81,000.</u>
-------------------------	-------------------

TOTAL \$ 81,000.

PART VI - NON-REVENUE RECEIPTS - All Funds	
Tax Anticipation Notes	\$ 600,000.
TOTAL	\$ 600,000.
TOTAL REVENUES FROM ALL SOURCES	\$2,067,721.
FUND BALANCE JANUARY 1, 1989	220,277.
GRAND TOTAL	\$2,287,998.

PART VII - EXPENDITURES ALL FUNDS

A. GENERAL GOVERNMENT	
Town Officers' Salaries	\$ 11,733.51
Town Officers' Expenses	20,749.61
Election and Registration	504.18
Cemeteries	6,971.41
General Government Buildings	2,899.51
Reappraisal of Property	1,125.00
Planning and Zoning	4,478.53
Judicial and legal expense	2,212.64
Advertising and regional association	943.00
Contingency Fund	1,000.00
B. PUBLIC SAFETY	
Police Department	29,352.69
Fire Department	14,167.16
C. HIGHWAYS, STREETS, BRIDGES	
City/Town Maintenance	61,256.55
Purchase of Equipment, Land and Buildings	15,216.10
Construction	28,286.06
General Highway Department	32,806.81
Purchase of Equipment, Land and Buildings	4,117.00
Street Lighting	3,153.36
D. SANITATION	
Garbage and Trash Removal	35,696.05
E. HEALTH	
Health Department	4,825.42
Ambulances	5,611.30
Animal Control	248.17
G. WELFARE	
Old Age Assistance	1,085.00
General Assistance	427.51
H. CULTURE AND RECREATION	
Library	4,167.53
Parks and Recreation	8,178.54
Patriotic Purposes	161.69

PART VII - EXPENDITURES ALL FUNDS - Continued

I. DEBT SERVICE		
Interest tax anticipation notes	\$	25,579.11
J. OPERATING TRANSFERS OUT		
Payments to Capital Reserve Funds by fund		
Fire Truck		5,000.00
Cruiser		2,000.00
Truck #1		3,000.00
Truck #2		3,000.00
Loader		2,000.00
Reappraisal		9,000.00
Bridges		3,000.00
L. MISCELLANEOUS		
FICA		5,828.83
Insurance		26,674.10
Tax Mapping		754.42
Removal of Iron Bridge (Construction)		1,700.00
M. UNCLASSIFIED		
Payments - Tax Anticipation Notes		600,000.00
Taxes bought by city/town		56,844.15
Discounts, abatements, refunds		8,221.56
Fees		4,765.50
N. PAYMENTS TO OTHER GOVERNMENTS		
Taxes Paid to County		76,159.00
Taxes Paid to School District 1989		815,264.50
TOTAL EXPENDITURES FOR ALL PURPOSES	\$1,900,846.34	
Purchase of Equipment, Land and buildings		19,333.10
Construction		29,986.06
FUND BALANCE 12/31/89		156,831.15
GRAND TOTAL	\$2,057,677.49	
Purchase of Equipment, Land & Buildings		19,333.10
Construction		29,986.06
PART VIII - BONDS AND LONG TERM NOTES		0.00
PART IX - SCHEDULE OF LONG TERM INDEBTEDNESS		
BONDS OUTSTANDING		
Fire Truck (G)	\$	81,000.00
TOTAL LONG TERM INDEBTEDNESS	\$	81,000.00
PART XII - SALARIES AND WAGES	\$	92,558.24
PART XIII - CASH AND INVESTMENTS HELD		
AT END OF FISCAL YEAR		
Bond Funds	\$	81,000.00

FINANCIAL REPORT- Continued

PART XV - SCHEDULE OF CITY/TOWN PROPERTY
(As of December 31, 1989)

<u>Description</u>	<u>Value</u>
Town Hall, lands and buildings	\$ 118,900
Furniture and equipment	5,600
Libraries, lands and buildings	92,400
Furniture and equipment	7,000
Police Department	
Equipment	8,500
Fire Department	
Equipment	55,500
Highway Department, lands and buildings	59,730
Equipment	200,000
Materials and Supplies	8,000
Parks, Commons and Playgrounds	73,500
Schools, lands and buildings, equipment	1,586,500
All lands and buildings acquired through Tax Collector's deeds.	
8-29-35	\$3,800
8-29-37	3,800
8-29-21	4,100
8-29-42	3,800
8-29-18	2,800
8-29-41	4,100
8-29-29	4,100
8-29-39	4,100
8-29-40	4,100
Cemeteries	23,000
TOTAL	\$2,273,330

FINANCIAL REPORT - Continued

BALANCE SHEET

ASSETS

As of December 31, 1989

Cash	\$156,831.15	
In Hands of Officials	8,695.20	
Investments	81,000.00	
	<u>50,000.00</u>	
TOTAL CASH		\$296,526.35
Accounts Receivable:		
Unredeemed Taxes	\$ 23,059.32	
	9,777.95	
Uncollected Taxes	<u>322,443.72</u>	
TOTAL ACCOUNTS RECEIVABLE		<u>355,280.99</u>
TOTAL ASSETS		<u>\$651,807.34</u>

LIABILITIES

As of December 31, 1989

Accounts Owed by the Town		
Unexpended Balances of Special Appropriations (Art. 3,1989)	\$ 5,052.41	
Unexpended balances of bond and note funds (Art. 5, 1989)	81,000.00	
Niles Fund	50,000.00	
School District Tax Payable	457,072.50	
Yield Tax Deposits	<u>8,695.20</u>	
TOTAL ACCOUNTS OWED BY THE TOWN		\$601,820.11
TOTAL LIABILITIES		\$601,820.11
Fund Balance		<u>\$ 40,987.23</u>
GRAND TOTAL		<u>\$651,807.34</u>

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief.

February 21, 1990

ELIZABETH F. BISCHOFF
PAUL J. GAUNDREY
ROBIN L. TAYLOR
Selectmen of Orford

TREASURER'S REPORT

Evelyn S. Buntten, Treasurer, in account with
THE TOWN OF ORFORD, N.H.

Cash on hand, January 1, 1989		\$ 220,276.65
To cash received as follows:		
STATE OF N.H. TREASURER:		
Block Grant	\$ 32,879.87	
Revenue Distribution	38,053.33	
Overpayment of S. S.	26.89	70,960.09
LOUISE MACK, TAX COLLECTOR		
1989 Property Tax	831,519.42	
1989 Yield Tax	13,682.83	
1988 Property Tax	237,903.52	
1988 Yield Tax	1,224.01	
Interest	14,904.34	
Tax Sales Redeemed	45,271.09	
Current Use Charge	2,500.00	
Cost of Tax Sale	1,616.00	1,148,621.21
EDNA J. ADAMS, TOWN CLERK		
Auto Tax	84,058.50	
Dog Tax	988.50	
Boat Tax	384.32	
Fees	4,734.50	90,165.82
BANKEAST		
Tax Anticipation Loan	600,000.00	
Interest on checking acc't	5,766.11	605,766.11
BANKEAST		
Close out for deposit in Woodsville Guaranty S. B.	66,776.01	66,776.01
Interest on checking acc't Woodsville Guaranty S. B.	201.58	201.58
DARTMOUTH FREEDOM ACCOUNT	300,000.00	
Interest Earned	7,956.28	307,956.28
FIRST N. H. BANK		
Bond	81,000.00	
3 months Interest Earned	1,775.27	82,775.27
U.S. DEPT. OF INTERIOR		
Land Management	1,915.00	1,915.00
Reimbursement of Social Security		
Orford Comm. Health Service	1,839.05	
Orford Cemetery Comm.	2,548.72	
Orford Social Library	156.21	4,543.98
Licenses, Fees & Permits	2,416.00	
Fines & Forfeits	125.00	
Income from H. Morey Trust Fund	602.73	
Income from Departments	10.00	
Solid Waste Reimbursement	788.01	
Ambulance Reimbursement	161.20	
Miscellaneous	27.50	
Insurance Adj.	352.97	
Sale of Town Property	180.00	
Copier	151.25	4,814.66
		<u>\$2,604,772.66</u>

TREASURER'S REPORT - Continued

Disbursements

By Order of Selectmen		
Transfer of Funds	\$ 300,000.00	
Other Disbursements	<u>2,147,941.51</u>	2,447,941.51
Balance in Woodsville		
Guaranty Savings Bank		<u>156,831.15</u>
		\$2,604,772.66

TIMBER TAX BOND ACCOUNT REPORT

Balance on hand 1/1/89 W. G. S. B.	\$ 8,230.92
Interest for the year	<u>464.28</u>
Balance on hand 12/31/89	\$ 8,695.20

AUDITOR'S CERTIFICATE

This is to certify that I have audited the various Town Officers' Books as required by State Law and have found them to be correct to the best of my knowledge and belief.

CHARLES A. PETERS
Auditor

TAX COLLECTOR'S REPORT
Fiscal Year Ended December 31, 1989

	- DR. - <u>1989</u>	<u>1988</u>	<u>Prior</u>
<u>Uncollected Taxes - Beginning of Fiscal Year</u>			
Property Taxes		\$237,522.50	
Land Use Change Tax		0.00	
Yield Taxes		1,224.01	\$ 1,417.05
<u>Taxes Committed to Collector</u>			
Property Taxes	\$1,149,566.00	381.00	
Land Use Change Tax	4,275.50		
Yield Taxes	16,025.47		
<u>Added Taxes</u>			
Property Taxes	413.00		
<u>Overpayment</u>			
Property Taxes	173.00		
<u>Interest Collected on Delinquent Taxes</u>			
	88.36	11,308.33	
TOTAL DEBITS	<u>\$1,170,541.33</u>	<u>\$250,435.84</u>	<u>\$ 1,417.05</u>
- CR. -			
<u>Remitted to Treasurer During Fiscal Year</u>			
Property Taxes	\$ 831,519.42	\$232,880.80	
Property Taxes Remitted in '88	307.00		
Land Use Change Tax	2,500.00		
Yield Taxes	13,682.83	1,224.01	
Interest on Taxes	88.36	11,308.33	
<u>Abatements Allowed:</u>			
Property Taxes		5,022.70	
<u>Uncollected Taxes End of Fiscal Year</u>			
Property Taxes	318,325.58		
Land Use Change Taxes	1,775.50		
Yield Taxes	2,342.64		1,417.05
TOTAL CREDITS	<u>\$1,170,541.33</u>	<u>\$250,435.84</u>	<u>\$ 1,417.05</u>

TAX COLLECTOR'S REPORT

SUMMARY OF TAX SALES ACCOUNTS
Fiscal Year Ended December 31, 1989

- DR. -

	<u>Tax Lien on Account of Levies of</u>		
	<u>1988</u>	<u>1987</u>	<u>1986</u>
Balance of Unredeemed Taxes Beginning of Fiscal Year:		\$ 17,700.46	\$ 3,563.75
Taxes Sold/Executed to Town During Fiscal Year	56,844.15		
Interest Collected After Lien Execution	1,038.10	1,447.80	1,021.75
TOTAL DEBITS	\$ 57,882.25	\$ 19,148.26	\$ 4,585.50

- CR. -

Remittance to Treasurer During Fiscal Year:			
Redemption	\$ 33,784.83	\$ 6,893.66	\$ 3,563.75
Interest & Cost After Sale	1,038.10	1,447.80	1,021.75
Abatements During Year		1,028.85	
Unredeemed Taxes End of Year	23,059.32	9,777.95	0.00
TOTAL CREDITS	\$ 57,882.25	\$ 19,148.26	\$ 4,585.50

TOWN CLERK'S FINANCIAL REPORT

Edna J. Adams, Town Clerk, in account with the Town of Orford

Dog Account for 1989

203 Animals Licensed

Forfeit	\$360.00
Penalty	11.00
Fees	101.50
Licenses	<u>617.50</u>

TOTAL RECEIPTS \$1,090.00 \$ 1,090.00

Automobile Account for 1989

1313 Auto Permits Processed

Car Tax	\$84,061.00
Town Clerk Fees	1,752.00
Municipal Agent Fees	<u>2,663.50</u>

TOTAL AUTO RECEIPTS \$88,476.50
TURNED OVER TO TREASURER

Boat Account for 1989

64 Boats Licensed

State Fees (Sent to Concord)	\$ 708.50
Tax Collected (Turned over to Treasurer)	384.32
Agent Fees	<u>104.50</u>

TOTAL BOAT RECEIPTS \$ 1,197.32

FEES COLLECTED FOR 1990

Cars:

Clerk	\$1,752.00
Municipal Agent	2,663.50
Dogs	101.50
OHRV	36.00
Boats	104.50
Marriage	<u>77.00</u>
	\$4,734.50

REPORT OF TOWN CLERK

NOTICE TO DOG OWNERS! !

April is dog licensing month! ! The fees have increased this year to \$7.00 for unfixed animals and \$4.50 for the neutered. Senior citizens still may license one animal for \$2.00.

REMEMBER! ! There is a leash law passed on November 4, 1980 which makes the running at large illegal. Your animal must be under control at all times! ! (He cannot chase cars, bikes, foul the neighbor's lawn, bark as to annoy the neighbors.

Following are RSA s concerning some of the questions that have come to me.

466:31 (copied in part) Menace

II. Under this section, a dog is considered to be a nuisance, a menace, or vicious to persons or property under any or all but not limited to the following conditions:

- a. If it barks for sustained periods of time, or during the night hours so as to disturb the peace and quiet of a neighborhood or area;
- b. If it digs, scratches, or excretes, or causes waste or garbage to be scattered on property other than its owner's;
- c. If any female dog in season (heat) is permitted to run at large or be off the premises of the owner or keeper during this period except when being exercised on a leash by a responsible adult. At all other times such dog shall be confined within a building or enclosure in such a manner that she will not come in contact with a male dog. A female dog in heat shall not be used for hunting;
- d. If it growls, snaps at, runs after or chases any person or persons;
- e. If it runs after, or chases bicycles, motor vehicles, motorcycles, or other vehicles being driven, pulled or pushed on the streets, highways, or public ways;
- f. If, whether alone or in a pack with other dogs, it bites, attacks, or preys on game animals, domestic animals, fowl, or human beings.

466:36 Killing Dogs

Any conservation officer, state police officer or dog constable may kill any dog found in the act of maiming or in close pursuit of deer, moose, caribou, sheep, cattle, swine, or poultry. No civil action for recovery of damages shall lie against any conservation officer, state police officer or dog constable while acting under authority granted herein. The owner or owners of any dog or dogs caught in the act of maiming or in close pursuit of deer, moose, caribou, sheep, cattle, swine or poultry shall be guilty of a misdemeanor.

Office Hours: 36 Hours per week.

Mornings Every Weekday Monday through Friday - 8:30-11:30.
Afternoons Monday-1:00-7:00; Tuesday, Wednesday, Thursday-1:00-5:00; Friday-1:00-4:00.

Note: Closed on third Tuesday of each month until 3:00 p.m. (Concord trip to N.H. City & Town Clerks' Assoc. to serve as secretary)

SELECTMEN'S REPORT

As we enter a new decade, it is a good time to look back at the past and highlight some of the concerns which are still with us but often of a more serious and expensive nature. The Town Report of 1979 was the first to include a Selectmen's Report. Successive reports are longer and more detailed but all include references to achievements in Town government and thanks to many volunteers. We do likewise and make a special note of the work of Richard Butman who participated in the original tax mapping in 1979 and has continued to plot on the maps the changes which occur through property transfer and subdivision.

We call your attention to several illustrations of how difficult it is to prepare a palatable budget which not only provides the essentials for the present but also looks to the future.

In 1983 real concern was expressed about the bridges in Town because of a State Bridge Survey and today we are faced with the continued deterioration of those same bridges. The budget item of \$21,000.00 (based on the cost of the new Archertown Bridge) is to replace the Indian Pond Road bridge near the intersection of Indian Pond Road and Archertown Road. It deserves your approval.

Solid waste disposal is a major problem and expense. A solution has been sought, explored and studied by the Selectmen of Orford since 1982. We now belong to the Upper Valley-Lake Sunapee Solid Waste Management District. This fulfills the State mandate for district membership and recycling. In 1980 Orford recycled glass at the dump. It is estimated that 15% of the Town participated during a three-month trial but a fluctuating market made the experiment too costly to continue. Now after 10 years of countless meetings and feasibility studies, the Town is recycling not for profit but for the sake of the landfill.

Open burning at the dump ceased in 1987 and now the initial hydrological borings, started in 1988, have been completed but not accepted by the State. Although the sites of the monitoring wells had State approval, the rules of the game have apparently changed and two more wells may be needed. Then we will be ready for the next phase, the development of a closure plan.

The ambulance service which has been provided for many years by Hanover, and taken very much for granted, will cease in July 1990. The cost for the ambulance service in 1989 was \$4,000.00. This year we are asking for a total of \$15,000.00 to support the efforts of eight towns to equip and operate an ambulance service to be located in Fairlee. Careful study indicates that this plan is our best alternative and that the need is apparent.

The Federal government in 1982 provided \$10,711.00 in revenue sharing funds or entitlements. Last year we received \$2,677.00 in lieu of taxes on the acres taken for the Appalachian Trail and no other funding.

The County assessment, over which we have no control, has risen from \$17,000.00 in 1975 to \$76,159.00 in 1989.

The current use exemption program in 1977 listed 5 landowners with 1,076 acres worth \$93,300.00 ad valorem but valued at \$33,912 with the exemption. In 1989 there were 98 landowners who received an exemption on 20,431 acres worth \$7,762,595 ad valorem but which have a taxable value of only \$1,255,348.

In 1977 the payment into the Capital Reserve Funds was \$2,500. By 1982, this budget item had been increased to \$17,000 with the intention of tempering the effect of major purchases. This year we are asking for \$29,000 to be put into these Funds. That amount is not hard to justify.

This pay-as-you-go concept, we hope, will prevent staggering increases in the tax rate in any given year. The voters have recognized the problem in past years and we ask you once again to approve our budget.

In spite of the gloom of fiscal matters, we have had a good year. Our highway crew, Peter Angwin and Joe Pike, have surmounted problems with equipment, freakish weather and have worked well with us. Our new police chief, Rick Brooks, has continued the high professional standards set by former chief, Kenneth May. Chief Brooks has made an additional contribution to the Town through his involvement in the schools with the D. A. R. E. (Drug Abuse Resistance Education Program. This program fulfills a nationally recognized need.

The town lines between Piermont and Orford were perambulated by Don Tatham and Eric Underhill. Their report is on file and we feel fortunate that we had two men so well qualified to perform this service. Our thanks to them.

The Norris Road and extension have been brought up to Town specifications in preparation for Town ownership and maintenance. With the filing of the deed in Woodsville, it has become a Class V road.

We appreciate the time which Orford volunteers have given so generously. We look forward to a continuation of their support.

Respectfully submitted,

ELIZABETH BISCHOFF
PAUL GOUNDREY
ROBIN TAYLOR
Selectmen of Orford

ORFORD CEMETERY COMMISSION

The Orford Cemetery Commission in its report wants to recognize and thank our two faithful Groundsmen, Fay Bean and Freeman Tuttle, for the pride they show in caring for the three cemeteries. We are most grateful for their continued work and interest.

The Commission has made plans to continue the work begun in 1989 cleaning all stones and making simple repairs to damaged, very old markers. We will finish the East Cemetery in 1990 and continue, we hope, until all work is completed in the Dame Hill and West Cemeteries.

We do remind all residents of Orford that they are entitled to select a family lot in our cemeteries free of charge and have it recorded. This is a privilege offered by few towns and, we believe, no cities. We ask only that you furnish corner stones when the lot is selected and provide perpetual care when the lot is used and before a monument is erected.

We further urge all residents to contact one of the Commissioners and select a lot during the warm months. Do not wait until sadness makes this task an unhappy obligation.

MILDRED C. SUNDERHAUF
PAUL B. MESSER
JULIA M. FIFIELD

Financial Report

The following is an accounting of the Receipts and Expenditures by the Cemetery Commission for the upkeep of the Orford Cemeteries.

Cash on hand January 1, 1989 \$ 1,656.53

Receipts:

Town of Orford	\$ 5,000.00	
Trustees of Trust Funds	6,180.36	11,180.36
		\$ 12,836.89

Disbursements

Wages & Federal Taxes	\$ 8,112.72	
Gas & Oil	212.17	
Repairs	90.06	
Supplies	232.55	
New Equipment	1,350.35	
Dues	30.00	
Cleaning & Repairing Stones	1,590.00	
Miscellaneous	530.00	\$ 12,147.85
Cash on hand December 31, 1989		689.04
		\$ 12,836.89

HOME AND COMMUNITY HEALTH CARE REPORT

HCHC is the non-profit, Medicare and Medicaid certified home health agency providing in-home care (i. e., skilled nursing, physical therapy, occupational therapy, speech therapy, medical social work, home health aide care, and homemaker assistance), Town Nurse Clinics, Child Health Program clinics, WIC Nutrition Program food vouchers and education, and Parent Aide support for families.

Town funds support costs of services for which HCHC is not reimbursed and granting of the full request guarantees needed services to Town residents.

HCHC requests an allocation of \$3,888.00 for 1990.

All of HCHC's requests to New Hampshire municipalities are based on \$4.19 per capita using Federal 1980 census figures. The rate is an increase of only \$0.16 per capita from the amount requested in 1989. (Note that the 1989 request was pro-rated for eleven months and that the 1990 request is for a full year.) The increase in the HCHC per capita rate is less than the current national inflation rate and is far lower than the rise in health care costs either locally or nationally.

If you would like more information about our services, please call our Lebanon Office (603-448-1597).

CURTIS M. RICHARDSON
Executive Director

ORFORD VOLUNTEER FIRE DEPARTMENT REPORT

In 1989 the Orford Volunteer Fire Department responded to twelve calls:

Structural	1
Mutual Aid	3
Chimney	6
Brush	1
Propane Leak	1

We had a smaller number of calls this past year than in previous years, however, the number of chimney calls remains about the same. Those people using wood burning stoves or furnaces should take care to maintain their chimney properly to prevent a chimney fire.

The use of Mutual Aid on more calls than usual comes from the fact that many of our firemen work out of town and our in-town coverage during working hours is very slim. The Department could use some additional manpower. If you or anyone you know would like to join the Department, feel free to attend one of our monthly meetings on the second Thursday of each month at 7:30 P.M.

Just a reminder that for all open burning, such as grass or brush, you need a written permit from your Forest Fire Warden, except when there is snow on the ground. No permit will be issued to burn within fifty (50) feet of a building. If you wish to burn a building, you need to notify your chief and either he or one of the other officers will come to inspect the building to be burned. The decision as to whether the building can be safely burned will be at the officer's discretion.

Respectfully submitted,

ROBERT A. ROBINSON
Chief.

THE ORFORD FREE LIBRARY

Orford Free Library has enjoyed its association with the Orfordville School. Tuesday morning visits were made by the kindergarten class twice monthly; books were borrowed and a brief story would be read by the kindergarten teacher. Tuesday afternoons would bring the first and third grades with their teachers. Friday's grades 4 and 5 would arrive and at least twice a month grade 2 would visit. These visits provided us an opportunity to meet the 88 enrolled students, their teachers and some of their aides. Finding the necessary books to complete study projects has continued to be a goal, and our State Library branch in Twin Mountain often came to our rescue.

In checking our summer records of 1989 from the end of school in June to the first of September, a total of 297 items were borrowed by both children and adults which is encouraging after so frequently being asked, "What happens to the library when the school moves to Orford?"

In February we increased our hours open weekly by three hours - Tuesdays 12:30 p.m. to 7 p.m. (2 1/2 hour increase), Friday 12:30 to 5:00 p.m. (1/2 hour increase). The hours from 5-7 p.m. are covered by members of the Friends of the Orford Libraries.

Our final T - the telephone - became a reality when on March 31, 1989 New England Telephone installed the necessary wiring. Our telephone is a Panasonic Auto-logic which is a cordless telephone equipped with an answering system. Our telephone number is 353-9166, so if the library is closed when a call is made a message can be recorded. The cost of the telephone and the accompanying installation were paid for by the Friends.

A screen door was purchased and installed at the main entrance to the library.

Carol (Mrs. Arthur) Boynton joined the library staff in February to fill the vacancy left by Doloris Dyke our Acting Librarian and Treasurer of 40 years, who resigned because of family illness. Carol took a 10-week Computer Course at the School of Life Long Learning in Lebanon. The information she learned from this course will be shared with both libraries as computers become standard operating equipment. Her course was paid for by the Friends.

A change in library trustees occurred when Margaret Handlesman moved to North Carolina so as to remain with AMCA. Susan Kling who is a second grade teacher at the Elementary School accepted the invitation to become our new trustee and secretary.

The summer Story Hour, which was a joint effort of both libraries and stimulated by an enthusiastic committee, had an average attendance of 45 children and eight adults.

Program subjects at our library were:

Life in a fresh water pond (with live exhibits)

Making Porcelain Dolls

Puppetry

1989 saw an increase in usage of reference material from our collection by students from both Middle and High School.

Our thanks to those in our community who have provided

ORFORD FREE LIBRARY - 2

monies for memorial books; who have given us used books and paperbacks; provided plastic bags for safe transport of books from library to home, and for those of you who have generously given of your time to perform the necessary conservation of our collection.

Several examples have been given in this report of the special kinds of assistance received by us from the Friends, but we do not lose sight of and are most grateful to the Town of Orford for the continued basic support which is being provided.

Financial Report

Receipts

Cash on hand January 1, 1989	\$ 492.62
From Town of Orford	2,500.00
State Aid - State of NH Library	124.23
Damaged Books	5.00
Becton Fund Interest	21.18
Gift	30.00
	<u>\$ 3,173.03</u>

Disbursements

Books		975.70
Magazines		193.13
Supplies		71.60
Postage		4.63
Librarians		225.00
State Library Dues		16.00
Fuel		580.49
Maintenance		
Yard Care	\$ 56.00	
Gas space heater & toilet	<u>87.25</u>	143.25
Telephone		171.53
Capital improvement (screen door)		103.26
Becton Fund \$454.94 Principal - Additional funding		45.06
Balance in checking December 31, 1989		643.38
		<u>\$ 3,173.03</u>

<u>Circulation:</u>	<u>Books</u>	<u>Paper-</u> <u>backs</u>	<u>Total</u>
Adult: Fiction	266	57	447
Non-Fiction	124		
Juvenile: Fiction	970	413	1882
Non-Fiction	499		
Adult Magazines	92		135
Juvenile Magazines	41		
		Total Circulation	<u>2464</u>
<u>New Books Purchased:</u>		<u>Gifts</u>	
Adults	35	72	107
Juvenile & YA	89	13	102
			<u>209</u>
Trustees: Douglas Tift, Chairman		LAURA W. VERRY	
Carol Boynton, Treas.		Acting Librarian	
Susan B. Kling, Sec. - 58 -			

ANNUAL REPORT OF THE ORFORD SOCIAL LIBRARY

The Orford Social Library has now completed its first year in its extended building. We are pleased that our facility has made a very real contribution to life in our Village.

Both the Library area and our Meeting Room have been used during the year by our Selectmen, the Firemen, the FAST Squad, the School, the State Library, the Water Board, the Friends and other small meetings. These groups have brought over 800 people into our building, many for the first time.

The programs offered by the Friends have been varied and of interest to many, well worth the hard work of their volunteers. Their Christmas exhibit of toys and the trimming of our Christmas tree by the young children was a great success.

The Summer Reading Program had a participation of twenty young people and was very successful. Each participant received a certificate and a gift. We will hope for more readers in 1990.

Story Hours are still high in attendance and interest. We alternate with the Orford Free Library and have an average group of 35 young people.

The Trustees wish to thank our Librarian, Sheila Thomson, for her interest and devotion to our Library. Sheila gives unsparingly of her time and her talent. We also thank Jennifer Hebb and Charne Ethier for their work keeping our Saturday hours and the Friends volunteer corps for Thursday evening hours.

Julia M. Fifield, Chairman
Charlotte W. Keller, Secretary
Ellen R. Gluek, Treasurer
Phyllis B. Lawrence

Robert E. Davis
Mildred C. Sunderhauf
Sarah C. Putnam
Alice D. Hodgson,
Emeritus Archivist

Financial Report

Receipts:

Cash on hand January 1, 1989	\$	771.57
Town of Orford		1,500.00
Gifts		1,625.00
State of N. H. Library		124.23
Book Sale		50.00
Luncheon		195.00
Interest		1,923.67
Capital Funds		807.00
		\$ 6,996.47

Disbursements:

Librarians	\$	1,356.85
Heat		1,715.63
Light		565.43
Supplies		149.73
Books		914.16
Water		70.00
Telephone		405.79

ORFORD SOCIAL LIBRARY REPORT - page 2

Financial Report
(Continued)

Disbursements (continued):

Water	\$ 70.00
Telephone	405.79
Post Office Box	17.00
Snow and Lawn	99.92
Social Securities (2)	323.74
Construction	445.20
Insurance	807.00
	<u>\$ 6,870.45</u>

Cash in Bank December 31, 1989 126.02
\$ 6,996.47

ELLEN R. GLUEK
Treasurer

PARKS AND PLAYGROUNDS COMMITTEE REPORT

The last two years have been bumpy years for the Board; due to the loss of long-time board members and employees. The Board now has new direction, and 1990 looks to be a more organized, smoother year.

In 1989 it became apparent that we needed a tractor/mower that required less maintenance; prompting a lease/purchase arrangement for a new John Deere tractor/mower. This accounts for the \$3,000 TRACTOR/MOWER item under Capital Outlay.

Volunteers have made many physical changes at Indian Pond Beach. We will continue efforts to make Indian Pond Beach work for Orford residents.

MARTY ROBERTS
Secretary

ORFORD PLANNING BOARD REPORT

The Planning Board has had a very active year again this year. With a full complement of members and alternates, we have enjoyed good attendance by the members at both the regular monthly meetings and the interim work session meetings. Our agenda has been very full with development projects during most of the year. We have deliberated over and approved 12 new lots, second dwellings on two existing lots, one condominium development and two lot line adjustments. We have had three projects withdrawn after the informal hearing process. One was the result of the discussion at the hearing, the other two were because of other reasons.

We have seen four suspected violations of the regulations corrected or otherwise resolved, and six that have not responded to inquiry from either the Planning Board or the Board of Selectmen. One of these violations concerns a condition of approval that was not met after the subdivision. The other five violations, however, concern the construction of second dwelling units on existing lots. Of the ten violations that were discovered this year, 80% of them were because of the addition of a second building constructed as a dwelling unit. Article 16 of our Subdivision Regulations, defines a subdivision as "The division of a lot, tract, or parcel of land into two or more lots, plans, sites, for other divisions of land for the purpose, whether immediate or future, for sale, rent, lease, condominium conveyance, building development, or other form of conveyance." Building development is further defined as "The creation of sites to be occupied by buildings." Section 2.04 of Article 2. of our regulations states that "No construction, land clearing, or building development shall be initiated until the Final Plat of the proposed subdivision has been approved by the Planning Board, as evidenced by the issuance of the Notice of Action (Article 7.17)". If you are contemplating the construction of an additional dwelling unit on your lot, please contact the Planning Board.

At this point in time, the Planning Board has several development projects still in the planning stage. These include a project to excavate a sand and gravel pit adjacent to Route 25A on the North Side of "Mack's Hill" which will later be made into a six-lot subdivision; 2.) a 12 unit cluster subdivision on the River Road; 3.) a combining of eight previously subdivided lots into 3 lots with a gift of the development rights of some of those lots to the Town of Orford, making the Conservation Commission responsible for the administration of these development rights.

From a planning point of view, we have held several public hearings regarding the new Master Plan. After these several public hearings, we finally adopted a finalized draft of the Master Plan.

We have become stalled in our consideration of the Capital Improvement Plan because of lack of information regarding the highways and bridges within the Town of Orford. We hope that 1990 will provide us with this information and a chance to update our

ORFORD POLICE REPORT

The year 1989 has been a transition year for the Orford Police Department. The Town lost its full-time chief, Ken May, in March and I took over in June. Needless to say, it has been quite a task adjusting to the local lifestyle.

I was a certified police officer in the State of Maine. Therefore, I only had to attend two weeks of training in New Hampshire to become full-time certified. I attended those classes in June and July and I became full-time certified in July.

I have made some changes in the operation of the department but for the most part, things remain the same as the department was pretty well organized by Chief May. I have added a system to keep track of arrest records for both juveniles and adults and have also implemented the D. A. R. E. program in our local school system. D. A. R. E., Drug Abuse Resistance Education, is a program that is just finding its way to New Hampshire. I received training and then taught the program for two years in Maine. I have taught a four-week program to grade 2 and a five-week program to grade four in the fall of 1989. This spring I hope to get started with the 17-week sixth grade curriculum which is the core of the program. Anyone wishing to find out more about the program, please feel free to call.

In general, I find Orford to be a fine community with very few major problems from a law enforcement perspective. One problem that I have identified through talking with many different people in town is the involvement of our young people with drugs and alcohol. This will be a target area for me in the upcoming year and I truly need the support of each and every parent of school-aged children in order to make a difference.

As for statistics that I have supplied below, these indicate only incidences that I have handled since June 12th and are not an indication of the entire year's activities. Also be advised that I have not included convictions in my statistics, basically because I am of the belief that every incident need not end in court action. If I can handle a situation locally, independent of the court system, then that is the way that I prefer. However, sometimes people involved in these violations leave me no option based on their actions and the circumstances of the crime.

My basic philosophy is very simple: I would much prefer people to voluntarily comply with the law than to have me force the will of the State upon them. So please cooperate! But, if you don't, blame yourself, not the police officer when you are apprehended.

<u>Case Type</u>	<u>Number Reported</u>	<u>Cases Cleared or Solved</u>
Theft	9	3
Burglary	1	0
Criminal Mischief	4	3
Assault	1	1
Criminal Threatening	1	1
Bad Checks	2	2

POLICE REPORT - 2

Case Type	Number Reported	Cases Cleared or Solved
Criminal Trespass	1	0
Burglar Alarms	2	2
Motor Vehicle Accidents	7	7
Animal Related Complaints	10	10
Peeping Tom	1	0
DWI	1	Case Pending
Intoxicated person	1	1
Domestic Problems	2	2
Assist to Other Agencies	9	9
Landlord/Tenant Dispute	1	1
Dog Bite	1	1
Check Well-Being of Persons	2	2
Found Property	1	1 (returned to owner)
Speeding Complaints, requests for traffic details	11	
Complaints relating to Indian Pond	3	
Motor Vehicle Stops	126	
Summons issued	68	
Warnings issued	62	

(more than one type of action may be taken per stop)

RUDOLPH BROOKS JR.
Police Chief

SKI PROGRAM REPORT

The ski Program runs first on the energy of 14 volunteer ski instructors and many volunteer baby sitters and boot bucklers. It is funded primarily by student fees, followed by the Town contribution and proceeds from our annual raffle. Its purpose is to expose Orford children to the sport of downhill skiing.

The 1988-1989 winter was a tough year for skiing due to the lack of natural snow. However, because of the efforts of the Dartmouth Skiway Snowmaking crew, there was enough snow for our children to ski seven out of eight weeks.

This 1989-1990 season there are 66 children in the program. Forty percent of the 'Ville students are involved. We have been relying again on the snowmaking crew at the Skiway for enough snow and fortunately, skiing in the rain doesn't seem to discourage our skiers.

This season we have started a new program for the high school students. After taking a ski safety class, they are now able to ski independently during our program time. So far, this program has been well received by everyone involved.

A BIG Thank You from all of the program participants to the voters for continued support of the program.

MARTY ROBERTS
Program Coordinator

ROAD AGENTS REPORT FOR 1989

Joe and I have had a very productive year completing some of the many overdue projects that have been put off too long.

We redecked and installed railings on the bridges on Indian Pond Road and High Bridge Road, asphalted the edge of Indian Pond Hill where the new asphalt that was put down the year before was eroding. We removed a bridge on Quintown Road and installed a squashed culvert in its place. We widened and ditched on Strawberry Hill, completely rebuilt the hill on Piermont Heights Road, and installed a large number of culverts on various roads, adding extensions on a lot of them so the roads could be widened and graveled. A lot of culverts had to be cleaned out and marked for winter maintenance. Because of the frozen culverts and heavy rains this spring, we had to put out a lot of gravel and fill to get the roads back in shape. This year we have been trying to thaw culverts as we see them over the winter so we won't be caught this spring with so many to thaw. We also removed a lot of large rocks that had pushed up through the roads on Cemetery Road, Orfordville Road, Grimes Hill Road, and Quintown Road. This made for a better final grading and also saved a lot of wear and tear on the grader. We try to keep up with patching the asphalt roads as best we can. The biggest problem that surfaced was the bridge at Newcomb Hollow on Achertown Road which was found unsafe for travel. I looked into a replacement and found the best and most economical way to replace this bridge was to use a large squashed culvert. This was delivered in pieces to our shop and then built and moved to the site. This was done in 8 days and then installed and was open for thru traffic in one week. Not all the bridges in town can be done in this fashion due to ledge problems and terrain. Those will need to be handled differently.

I would like you to call our garage number, 353-9366, and talk to me or Joe when you have a problem or see a problem in your travels that should be taken care of.

I have enjoyed working with the towns people and selectmen. The job of road agent has become a very complex one dealing with different vendors, estimating jobs, reading blue prints, repairing equipment and trying to keep everyone else happy. Joe and I work well together and are looking forward to completing many more projects this year.

PETER ANGWIN
Road Agent

NEW HAMPSHIRE
 OF TRUST FUNDS (right half of page opposite)
 DECEMBER 31, 1989

INCOME

Ending Balance	Beginning Balance	Income Amount	Expended in Year	End of Yr. Balance	Total End of year Balance
\$78,471.45	\$17,859.76	\$8,431.52	\$6,000.00	\$20,291.28	\$ 98,762.73
38,493.91	20,700.49	5,336.05		26,036.54	64,530.45
19,040.11	2,994.92	1,699.03		4,693.95	23,734.06
6,161.96	22.19	290.84		313.03	6,474.99
6,154.19	204.58	391.88		596.46	6,750.65
355.81	49.80	30.87		80.67	436.48
9,305.66	682.24	714.19		1,396.43	10,702.09
21,000.00	552.95	1,129.23		1,682.18	22,682.18
3,000.00	0.00	9.00		9.00	3,009.00
1,000.00	226.66	108.70		335.36	1,335.36
0.00	67.38	12.98	80.36	0.00	0.00
731.58	167.94	79.72		247.66	979.24
200.00	67.61	15.10		82.71	282.71
6,905.54	3,270.98	847.30	602.73	3,515.55	10,421.09
5,000.00	343.31	443.50		786.81	5,786.81
3,383.58		221.33	100.00	121.33	3,504.91
3,110.82		56.64		56.64	3,167.46
341.21	15.37	23.12		38.49	379.70
974.01	0.01	63.84	63.84	0.01	974.02
0.00	1,605.95	1,213.42	2,819.37	0.00	0.00
50.41	0.00			0.00	50.41
\$203,680.24	\$48,832.14	\$21,118.26	\$9,666.30	\$60,284.10	\$263,964.34

after the mutual fund in which it was invested by donor lost value.

(3) Offsetting \$.01 differences occur in certain capital reserve balances from prior year due to rounding in separating joint investments into distinct items.

Respectfully submitted,

Judy Franklin, Mark Blanchard, Bruce Schwaegler, Trustees

ORFORD SENIOR CENTER

We would like to take this opportunity to say thanks to the Volunteers, seniors and friends for their time and energy that makes this program possible.

We offer the following services: Information and Referral, Good Neighbor Aide, Friendly Visitors, Transportation, Discount Cards, Telephone Reassurance and a Newsletter. And also a noon meal and home delivered meals are served every Tuesday at the Congregational Church of Orford, with the exception of the months of July and August, when we are closed.

Volunteers are available to transport seniors that have no other means to make medical or dental appointments. We would like to have some advance notice for this service. If you are interested in any above programs, please call Marcia Willis, 353-4824 or Howard Sommer, 353-4576.

OPERATION REPORT

October 1, 1988 to September 30, 1989

<u>Program</u>		<u>Finance</u>	
Meals served	3,128	Congregate meals	\$3,723.16
Home delivery	959	Home delivered	1,505.55
Total meals	<u>4,697</u>	Food sold	708.66
		Total Receipts	<u>\$5,937.37</u>
Number of volunteers	61	Average meal donation	1.45
Volunteer Hours all services	6,517		

Respectfully submitted

HOWARD SOMMER
Site Manager

FOREST FIRE WARDEN AND STATE
FOREST RANGER REPORT

During calendar year 1989, the State of New Hampshire experienced an average number of wildfires. The three leading causes of these wildfires were fires kindled without a fire permit from the Forest Fire Warden, children and debris burning fires that escaped control. All these causes are preventable but only with your help.

Please help your town and state forest fire officials with forest fire prevention. By New Hampshire State Law (RSA 224:27b), "No person, firm or corporation shall kindle or cause to be kindled any fire or burn or cause to be burned any material, except when the ground is covered with snow, without first obtaining a written fire permit from the Forest Fire Warden of the town where the burning is to be done."

Violations of RSA 224:27 and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$1,000 and/or a year in jail and you are also liable for paying all fire suppression costs.

The State of New Hampshire, Division of Forests and Lands assisted many towns in wildland fire suppression during 1989 including several large fires in Allentown, Alton, Chesterfield, Concord areas, as well as the 100 acre fire on Mt. Belknap in Gilford.

If you have any questions regarding New Hampshire forest fire laws, please contact your local Forest Fire Warden, State Forest Ranger, or the Division of Forests and Lands at 271-2217.

Forest Fire Statistics - 1989

	<u>State</u>	<u>District</u>	<u>Town</u>
Number of Fires	550	16	0
Acres Burned	554	16.5	0
JOHN Q. RICARD Forest Ranger			GERALD PEASE Forest Fire Warden

GRAFTON COUNTY COMMISSIONERS' 1989 REPORT

Unlike town and school budgets which are passed by local voters each March, the Grafton County fiscal year budget is passed by the 28-member Legislative Delegation in late June, and takes effect July 1st. The State Department of Revenue Administration determines each town's share of county taxes based on the town's proportion of total assessed valuation in the county. The town collects the tax for the county, so the town's property tax rate reflects its share of the county tax as well as town and school taxes,

In 1989 Grafton County's budget increased from \$10.1 million to \$11.2 million. The increase in the operating budget is mostly due to growing caseload and increased costs for Intermediate Nursing Home Care and the cost of staffing and operating the new jail wing. The good news is that the cost of court-ordered placements for juveniles has levelled off after increasing 160% from 1985 to 1989.

The amount of the county budget to be raised by property taxes increased from \$5.0 million to \$6.3 million, in large part because most of the 1988 surplus was used to pay for construction of the jail addition and because of increased costs of Intermediate Nursing Home Care payments to the State. It should be noted that 48.5% of the county tax collected from the towns is paid directly to the State for the county share of nursing home care, old age assistance, and aid to permanently and totally disabled.

The construction of a new 30-bed minimum security unit at the County Department of Corrections was completed in March of this year, and inmates were moved in during the first week in April. Thanks to the strong hands-on management and control by Supt. Bill Siegmund and Clerk of the Works Wayne Whitney, the county managed to complete the \$1.6 million project with a \$9,197 surplus. And by using \$500,000 in surplus funds as a down payment, we only bonded \$1.1 million.

Because of increasingly crowded conditions at the Grafton County Courthouse, the Commissioners are looking into both short and long-range solutions to the county's space problems. Working with Samyn-D'Elia & Assoc. to develop plans and projected costs, we expect to present plans early in 1990 for possible cost effective, short-term solutions, including renovating the county-owned duplex house.

The Commissioners are also anticipating changes in the overall management structure of the county next year with Administrator Siegmund's retirement in June. The Nursing Home Complex (the nursing home, jail and farm) will be separated into three separate facilities with individual administrators. The Commissioners are considering the impact of this conversion on the county business office and overall county operations in order to ensure a successful response to the changes brought about by Mr. Siegmund's retirement. The Grafton County Commissioners meet weekly on Wednesdays at the Grafton County Courthouse in North Haverhill. We encourage public attendance and welcome tours of our facilities. For further information, please call the Commissioners' Office at 787-6941 or contact Commissioners Betty Jo Taffe (Rumney), Everett Grass (Sugar Hill), or Gerard Zeiller (Lebanon).

UPPER VALLEY - LAKE SUNAPEE COUNCIL

The Upper Valley Lake Sunapee Council is a public voluntary association of towns and cities. It consists of 28 communities in New Hampshire and 3 in Vermont, and includes towns in 5 counties.

The Upper Valley Lake Sunapee Council is officially designated by both states as the organization that brings towns and cities within the region together. By associating and pooling resources, local governments have a highly-trained professional staff available to them for a wide variety of services. Areas of expertise include land use planning, transportation planning, solid waste planning, master planning, environmental planning, capital budgeting, impact fee studies, historic preservation, economic and community development, housing, downtown revitalization, fiscal and environmental impact analysis, and site plan review. Communities may also obtain the services of a professional planner on a regular basis through our "circuit rider" program. The Council also serves as a collective voice in dealings with state and federal governments, protecting and furthering the interests of our communities.

The Upper Valley Lake Sunapee Council also provides specific services to communities on a contract basis. As requested by the communities, the Council conducted impact studies regarding proposed development, amendments/updates to local ordinances and regulations, new ordinances, capital improvements programs, and general mapping, drafting, and other technical assistance.

The Upper Valley Lake Sunapee Council looks forward to serving your community during the coming year. Please feel free to contact us whenever we can be of assistance.

Telephone: 603-448-1680

BRUCE BENDER
Executive Director

UPPER VALLEY AMBULANCE

The Boards of Selectmen for eight local towns (Bradford, Fairlee, West Fairlee, Vershire, Strafford, and Thetford, Vermont; and Piermont and Orford, New Hampshire) have organized a non-profit corporation, Upper Valley Ambulance, Inc., for the purpose of planning and providing a regional ambulance service.

As of July 1, 1990 Hanover will no longer provide emergency ambulance service to these towns. Further, FAST Squads in the Vermont towns will lose their State licenses unless they become affiliated with another ambulance service.

The Upper Valley Ambulance Planning Committee, which includes members from each town's FAST Squad and Board of Selectmen has met for eighteen months to review the needs of the region and to plan the new ambulance service. The North Country Emergency Medical Services Project at Dartmouth Medical School has provided staff support and technical assistance.

The new ambulance service will be based in Fairlee. The service will have two ambulances staffed round the clock by a team of paid professional Emergency Medical Technicians (EMTs) and area volunteers certified as ambulance care providers.

The Upper Valley Ambulance Corporation decided to staff and operate the service on its own rather than contract to an outside party or more costly commercial ambulance company. This will insure the highest quality service to member towns while maintaining local control over costs.

Dispatch services will continue to be provided by Hanover, using the single emergency ambulance number for each town/phone exchange just as it appears now, on the inside cover of the telephone book.

At this year's town meeting, the eight member towns are being asked to affirm their continuing support of the Upper Valley Ambulance by approving two funding resolutions:

- 1) Approve one-time funding for start-up costs based on a \$5 per capita charge.
- 2) Approve funding for six month operating expenses of the new ambulance based on an annual charge of \$14 per capita.

Each of the eight member towns must support both of these resolutions in order to proceed with the plan to undertake a regional ambulance service. There are no reasonable alternatives available to any of these towns that compare to solving this problem together. The member towns have united into a single ambulance corporation in order to keep costs down and quality high.

Budgets for our one-time start-up costs and annual operating budget are included for your information. We thank you for your support.

UPPER VALLEY AMBULANCE - 2

START-UP COSTS FOR UV AMBULANCE

<u>Ambulances - two used vehicles</u>		
Down payment - two ambulances		\$ 15,000.00
Monthly payments (2)/Lettering		2,550.00
<u>Equipment</u>		
Emergency care/Communications/Office/ Computer		24,750.00
<u>Supplies</u>		
Forms, supplies		800.00
<u>Facility & Furnishings</u>		
Rent/Phones/Furniture		4,775.00
<u>Wages</u>		
Manager, payroll taxes, crew orientation		<u>10,100.00</u>
 TOTAL START-UP COSTS		 \$ 57,975.00
 TO BE RAISED BY UVA (18%)		 <u>(10,630.00)</u>
 TO BE RAISED FROM TOWNS		 \$ 47,345.00
POPULATION BASE	9,469	
PER CAPITA CHARGE		\$5.00

PROPOSED ANNUAL BUDGET FOR UV AMBULANCE

<u>Staffing</u>		
Manager/Crew (4.5 FTE)/Payroll Taxes/Fringe		\$150,432.00
<u>Professional Fees</u>		
Audit/Accounting/Legal		3,200.00
<u>Insurance</u>		12,000.00
<u>Facility</u>		
Rent/Utilities/Maintenance		15,600.00
<u>Emergency Care Supplies</u>		5,000.00
<u>Equipment</u>		
Ambulances - Loan/Capital Fund/Operating		25,000.00
Communications - Repair/Replacement		2,000.00
<u>Office/Training/Board</u>		<u>6,634.00</u>
 TOTAL EXPENSES		 \$219,866.00
 PROJECTED INCOME		
Emergency Calls - 350 runs	\$ 83,300.00	
Non-Emergency Transfers	<u>4,000.00</u>	
 TOTAL INCOME		 <u>(87,300.00)</u>
 TO BE RAISED FROM TOWNS		 \$132,566.00
POPULATION BASE	9,469	
PER CAPITA CHARGE		\$14.00

UPPER VALLEY AMBULANCE - 3

MEMBER TOWN POPULATIONS

New Hampshire OSP-EST 88	
Orford	932
Piermont	594
Vermont Vital Stat-88	
Thetford	2,449
Bradford	2,663
Fairlee	903
Strafford	963
Vershire	499
West Fairlee	466
TOTAL	9,469

Two towns who were invited to join but have not yet done so. Both in Vermont

Corinth	1,029
Topsham	828

TRI-COUNTY COMMUNITY ACTION
OUTREACH REPORT

Again this year, Tri-County Community Action Programs would like to request funding assistance for our Outreach Program in Orford in order to provide necessary social services. For 1990, we would like to request \$406.00 from your town.

Our Outreach Coordinator, LISTEN, Outreach Center has salary and office expenses paid for three (3) months of the year by the Fuel Assistance Program Grant that we receive. The funds to keep the local Outreach office open the nine (9) months of the year come from your town and those of your neighbors and some of the Community Services Block Grant funds received.

Because of the reduction in federal funds received for our Outreach Program, we are asking for your continued financial assistance with a modest increase. We are able to keep our request for funds from the towns modest, at this time, as a result of a small grant from the State of New Hampshire to assist homeless persons/families throughout the northern three counties.

In summary, this past year we have served 32 households of 79 people, in addition to assisting area families with approximately \$10,898.69 in direct services or products. Please, if you have any questions regarding these services or this request, call -

1-800-552-4617

CARLETON R. LORD
Outreach Director

Annual Report
of the
School Board
of the
ORFORD SCHOOL DISTRICT
for the
Fiscal Year July 1, 1988 to June 30, 1989

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ANNUAL REPORT
 OF THE ORFORD SCHOOL DISTRICT
 Orford, New Hampshire
 1989

The School Board of the School District of Orford herewith submits its Annual Report.

SCHOOL DISTRICT ORGANIZATION

<u>School Board</u>	<u>Term Expires</u>
Katherine H. Blanchard, Vice Chairman	1992
Mark S. Harris, M.D., Chairman	1990
Jane P. Hebb	1991
Betty L. Messer, Secretary	1991
Thomas H. Trunzo, Jr.	1990

Peter Thomson, Moderator

Edna J. Adams, Clerk

Edna J. Adams, Treasurer

Wanda Adams, Deputy Treasurer

Charles Peters, Auditor 1990

Robb Thomson, Auditor 1991

Joseph Della Badia, Superintendent of Schools

Susan D. Hollins, Assistant Superintendent

Patricia M. Davenport, Principal

Robert M. Thatcher, Assistant Principal

SCHOOL DISTRICT WARRANT
State of New Hampshire

Grafton, S. S.

School District of Orford

To the inhabitants of the School District of Orford qualified to vote in District affairs:

You are hereby notified to meet at Memorial Hall in said District on Friday, March 9, 1990 at 4:30 P.M. to act on the following subjects:

Article 1. To choose by non-partisan ballot a Moderator, a Clerk, and a Treasurer, each to serve one year, an Auditor to serve two years, and two members of the School Board, one to serve three years and one to serve two years. (Polls will open at 4:30 P.M. and will close no earlier than 9:30 P.M.)

NOTE: ARTICLES 2 through 8 WILL NOT BE CONSIDERED
UNTIL 7:30 P.M.

Article 2. To see if the District will authorize the School Board to apply for, accept and expend, without further action of the School District Meeting, money from any source which becomes available during the fiscal year, provided that (1) such money is used for legal purposes for which a school district may appropriate money, (2) the School Board holds a public hearing on the expenditure of such money before it is expended, and (3) the expenditure of such money does not require the expenditure of other School District funds.

Article 3. To see if the District will vote to transfer title of the Orfordville School building and 7.6+ acre lot to the Town of Orford (INSERTED BY PETITION.)

Article 4. To see if the District will raise and appropriate the sum of two hundred and fifty dollars (\$250) to hire a professional engineer to dig test pits at the Orfordville School to determine a suitable site for a new septic system, not to exclude the possibility of a system capable of servicing the existing town offices, Town Hall, Orford Free Library and Orfordville School Building. (INSERTED BY PETITION)

Article 5. To see what action the District wishes to take with regard to the following:

We, the residents of the Orford School District, find the State of New Hampshire to be negligent in the funding of Public Education, thus creating an undue burden on the local property taxpayers. We demand the State of New Hampshire Legislature begin in earnest to study methods for substantially increasing State Aid to Education.

ANNUAL REPORT OF THE ORFORD PRINCIPAL

The Orford voters approved the school building bond on March 11 with a vote of 258 to 29. Construction of the new elementary school slated to be completed by the February school vacation was begun in July. Prior to the start of school in August, the high school renovations which included a new library, administration office area, two classrooms and a computer lab were completed.

A second bond vote to cover unforeseen cost such as asbestos removal, storage tank replacement and roof repair of the gym area was passed by a 118 to 28 vote.

The purchase of an Apple IIGS computer system along with a Modem and Access II computer software will connect the Orford High School staff and students via a telephone line to the fine area library network. Students using this system will have quick access to additional resource information which may be obtained through the State Library System.

Two teachers were new to our staff this fall; Barbara Aliza, Speech Therapist and Special Education Coordinator, possesses a Bachelor of Arts Degree from the University of California, a Masters of Arts in Speech Pathology and Audiology from Catholic University of America, Washington, D. C. and Ph.D. work at the University of California, San Francisco. Most recently Barbara was the Associate Director, Office of Education Maternal and Child Health, Dartmouth Medical School, Hanover, New Hampshire. She also served as the Associate Director of the Pediatric Residency Program.

Anna Alden, a graduate of the Hartt School of Music, University of Hartford, assumed the K-5 music program. Anna has a B. A. in Music Education and worked with the Estabrook School System in West Lebanon as Director of the school chorus and music lessons. Also, she has been involved in several local day care centers working with small groups of children in singing, coordination games and musical skills. She was also with the Orford School System from 1982-1985, providing instrumental classes, general music and high school music appreciation.

The Orfordville Parents and Teachers for Children Organization has been very active in its support of the elementary school. The first Annual Orfordville Art Show was held at the Orford Social Library in May of 1989. Special Education events were held for the parents. Currently the parents are helping to organize the move to the new school during the February vacation.

The Orford Middle School Parent/Teacher Organization has organized special social events for the students in grades 5-8. A special spring educational field trip is being planned either to the New Hampshire coast or Cape Cod.

The Orford Booster Club continues to support the schools through financial grants. This year an Apple IIE, educational software, and musical instruments were purchased for the music program. Ten thousand dollars was donated to the new building fund.

I wish to warmly thank the Orford Community for their support of the schools.

Sincerely

- 79 - Patricia M. Davenport
Principal

ORFORD BUILDINGS COMMITTEE REPORT

This committee was formed after the 1989 School District Meeting at the request of the School Board. Originally the committee's mission was to study possible options for future use of the Orfordville School Building. However, at the town meeting it was suggested by the Selectmen that the committee should also consider future use of both the current Town Offices and Town Hall.

Our first few meetings were devoted to listing as many ideas on the possible uses of these three buildings, which were then researched, and the process of gathering together "established facts" (fire code violations, water and septic system problems, etc.) as to their present condition. It was the committee's intent to: 1) explore all possible options; 2) realistically try to identify the future space needs of the town; 3) preserve the architectural integrity of the buildings; and 4) hopefully eliminate the chance that the buildings would be allowed to simply "deteriorate."

In addition, the committee hoped that any ideas originated would somehow generate revenue to offset the cost of implementation. Some of the ideas considered included:

Orfordville School Building: Use as town office space; sell the building and lot; subdivide the property into two or more lots with the understanding to sell some of the land; create senior citizen housing or center; use as additional child care center space; rent as commercial studio or office space or to a social service organization; and retain it as storage space until it is determined that it would not be needed for additional classroom space down the line.

Town Hall: Sell it "as is" or to a salvage company for removal; move it across the street next to the Orfordville School; make the necessary renovations for continued town use and rent as commercial space (i. e. theater, senior citizens for a dining facility, jazer-size, etc.)

Town Offices: If town offices are moved to Orfordville School Building, rent as commercial office space, renovate into apartment for rental, or sell with the understanding the building would be removed to create a park and/or additional parking space.

In researching these possibilities, the committee began looking into the cost of renovations at both buildings, contacted salvage companies, looked into getting the town hall and school building listed on the National Historical Register, made inquiries on how and where to apply for funding for renovation costs, sent out a questionnaire to Upper Valley organizations to see if there was interest in renting space, contacted realtors in reference to subdividing the land, and obtained some legal advice on the question of ownership of mineral rights on the Orfordville School lot.

However, it soon became apparent that any future use by the town or school would depend on the design and installation of a new septic system that would service one or all three buildings. It is the understanding of the committee that when the actual use of a building changes (i. e. in this case classroom space to municipal or commercial space) the state will require the up-

ORFORD BUILDINGS COMMITTEE REPORT - 2

grading of septic systems, water systems, and the building to current fire and electrical codes.

Therefore, much of our work in the last few months has been devoted to water and septic system design and costs.

Based on our study, it is this committee's recommendation:

1) The School District transfer title of the school building to the town for eventual town office use. 2) Subdivide the property (7.6+ acres) into two lots with the intent to sell the upper lot (land only). 3) Raise the money necessary to design a septic system that would be capable of servicing all three buildings. 3) Appoint a committee to continue researching the future use of these buildings after the septic system problems are resolved.

The Orfordville Buildings Committee
BUTCH ROBERTS
SUSAN DRABICK
JULIA FIFIELD
LAURA VERRY
EVERETT BLAKE
BONNIE MacADAM
BRUCE SCHWAEGLER

COMPARATIVE YEARLY ENROLLMENTS
FOR OCTOBER FIRST OF EACH YEAR

Year	Kindergarten	1	2	3	4	5	6	7	8	9	10	11	12	Total
1971	15	20	19	17	14	16	18	12	13	15	18	25	14	216
1972	11	15	21	17	14	14	17	17	13	12	14	20	21	206
1973	15	11	16	25	18	14	15	20	14	19	12	11	14	204
1974	16	15	11	14	24	21	13	15	16	18	18	12	13	206
1975	12	15	16	14	14	21	16	16	15	20	17	19	13	208
1976	15	15	16	15	15	18	19	18	18	17	21	15	19	221
1977	8	18	12	14	15	14	18	18	22	20	19	15	15	208
1978	10	8	15	15	14	13	15	18	20	30	20	16	15	209
1979	16	11	10	18	18	14	14	17	22	20	28	18	15	225
1980	14	15	10	10	18	17	14	12	15	20	19	20	14	198
1981	10	15	16	10	9	16	18	12	12	20	19	16	22	195
1982	11	10	14	15	9	9	16	18	12	14	16	18	18	180
1983	3	10	10	15	15	9	10	17	17	12	14	18	19	169
1984	6	5	10	9	16	13	11	10	18	28	15	15	18	174
1985	15	9	5	11	8	18	14	11	11	34	26	16	18	196
1986	11	17	8	5	12	10	16	14	13	26	34	27	15	208
1987	20	13	17	9	8	12	10	27	19	32	31	33	25	256
1988	11	21	14	17	7	10	14	21	29	27	34	36	31	272
1989	16	10	23	13	16	8	8	23	21	36	26	35	32	267

ORFORD SCHOOL DISTRICT

Instructional Staff as of January 1, 1990

Anna D. Alden	Music
Barbara Aliza	Speech Therapist
Marguerite J. M. Ames	Grade 3 (second semester)
Cheryl J. F. Azbell	Computer Science and Mathematics
Eileen T. Ball	Media Generalist
Richard J. Barsotti	Science and Mathematics
Sharon E. Boffey	Learning Specialist
Barbara A. Brayman	Learning Disabilities
Margaret A. Cassedy	English
M. Bridget Fariel	Mathematics, Grades 6-8, Social Studies and Geometry Grade 5
Karen J. Fryer	Social Studies
Eric C. Gray-Richardson	Grade 4
Sharon-Gray-Richardson	Business Education
Phyllis A. Hanley	Guidance Counselor
Sandra C. Harris	Grade 2
Susan B. Kling	English and Spanish
Roberta W. Kucer	Grade 1
Theresa L. Langley	Industrial Arts
Barry R. LeBarron	Music
Leslie J. Lee	Grade 3 (first semester)
Bethany Blake Miller	Social Studies, Grades 6-8
Amy A. Nickerson	Art
Philip F. Pierson	Kindergarten
Sarah C. Putnam	Science
William R. Saadeh	Mathematics
Barbara H. Smith	English, Grades 6-8
Wallace G. Smith	French and Photojournalism
George S. Talbot	Home Economics
Nancy T. H. Thatcher	Science, Grades 6-8 and Physical Education, Kindergarten-Grade 5
Olga T. Valencia	

ORFORD SCHOOL DISTRICT
 REPORT OF SCHOOL DISTRICT TREASURER

Fiscal Year July 1, 1988 to June 30, 1989

Cash on hand, July 1, 1988 (Treasurer's Bank Balance)	\$ 45,624.88
Received from Selectmen; Current	
Appropriation	\$776,692.00
Revenue from State Sources	77,344.86
Revenue from Federal Sources	25,710.00
Received from Tuitions	337,428.19
Received as Income from Trust	
Funds	27.36
Received from all other sources	<u>175,352.33</u>
 Total Receipts	 <u>\$1,392,554.74</u>
 Total Amount Available for Fiscal Year (Balance and Receipts)	 <u>\$1,438,179.62</u>
 Less School Board Orders Paid	 <u>1,370,283.14</u>
 Balance on Hand June 30, 1989 (Treasurer's Bank Balance)	 \$ 67,896.48

EDNA J. ADAMS
 District Treasurer

AUDITORS' CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Orford of which the above is a true summary for the fiscal year ending June 30, 1989 and find them correct in all respects.

CHARLES PETERS
 ROBB R. THOMSON

The financial statements on the next pages have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. This method of accounting recognizes accounts receivable and accounts payable as revenue and expense in the year in which earned or incurred rather than the year in which received or paid. The School District Treasurer's books of account are maintained on the cash basis in accordance with generally accepted public school practices.

ORFORD SCHOOL DISTRICT

BALANCE SHEET

June 30, 1989

ASSETS

Cash in Bank, June 30, 1989	\$ 67,896.48
Petty Cash	300.00
Accounts Receivable	7,687.10
Prepaid Expenses	573.00
Deposits w/Vendors	<u>300.00</u>
GRAND TOTAL	<u>\$ 76,756.58</u>

LIABILITIES

Accounts Payable	\$ 9,774.71
In-School Conference Reserve	<u>163.12</u>
Total Liabilities	\$ 9,937.83
Surplus (excess of Assets over Liabilities)	<u>66,818.75</u>
GRAND TOTAL	<u>\$ 76,756.58</u>

Status of School Notes and Bonds

MEMORIAL HALL ADDITION

Outstanding at Beginning of Year	\$ 60,000.00
Payment on Principal of Debt	<u>10,000.00</u>
Outstanding at End of 1988-89 Fiscal Year	\$ 50,000.00

SCHOOL ADMINISTRATIVE UNIT #22
 REPORT OF 1989-90 SALARIES TO BE PAID
 BY THE
 STATE AND LOCAL SCHOOL DISTRICT

	<u>Superintendent</u>	<u>Assistant Superintendent</u>	<u>Business Manager</u>
Total	\$76,250.00	\$53,250.00	\$48,500.00
State	0.00	0.00	0.00
	<hr/>	<hr/>	<hr/>
Local	\$76,250.00	\$53,250.00	\$48,500.00

Breakdown of
Local Contributions

Dresden	\$ 77,642.00
Hanover	40,940.00
Lyme	17,108.00
Orford	17,239.00
Norwich	<u>25,071.00</u>
TOTAL	\$178,000.00

ORFORD SCHOOL DISTRICT
1990/91 REVENUE BUDGET

DESCRIPTION:	1988/89	1988/89	1989/90	1989/90	1989/90	1989/90	1990/91
	Revised Budget	Actual	Original Budget	Revised Budget	Estimated Actual	Revised Budget	Proposed Budget
Balance Forward, July 1							
LOCAL SOURCES:							
Appropriation	761,692	776,692	914,145	906,113	906,113	1,197,174	
Tuition - In State	304,900	299,786	369,000	354,880	356,690	369,365	
Tuition - Out of State	32,800	32,800	33,600	33,600	37,540	38,500	
Tuition - Patron	0	3,789	3,200	3,200	0	0	
Subtotal Tuition	337,700	336,375	405,800	391,680	394,230	407,865	
Checking Account Interest	1,800	2,893	1,800	1,800	500	1,800	
Trust Fund	450	27	450	450	450	200	
Rental of Buildings	0	273	500	500	500	500	
Miscellaneous	0	2	0	0	0	0	
TOTAL LOCAL & CARRY FORWARD	1,122,516	1,137,136	1,307,695	1,300,593	1,301,843	1,607,539	
STATE SOURCES:							
Foundation Aid	47,130	63,385	49,520	58,122	58,122	33,026	
Building Aid	2,107	3,087	3,150	3,150	3,150	22,650	
Voc Ed Tuition	7,920	11,626	15,510	15,510	14,400	7,920	
Voc Ed Transportation	900	2,008	1,790	2,150	2,620	1,010	
Catastrophic Aid	2,477	2,467	3,700	1,890	2,362	0	
TOTAL STATE SOURCES	60,534	82,573	73,670	80,822	80,654	64,606	
FEDERAL SOURCES:							
PL 94-142 Entitlement	3,680	5,209	4,800	4,750	4,750	5,100	
Food & Nutrition	17,000	17,000	17,000	17,000	17,000	17,000	
Forest Reserve	250	0	250	250	954	250	
TOTAL FEDERAL SOURCES	20,930	22,209	22,050	22,000	22,704	22,350	
GROSS TOTAL	\$1,203,980	\$1,241,918	\$1,403,415	\$1,403,415	\$1,405,201	\$1,694,495	

ORFORD SCHOOL DISTRICT
1990-91 EXPENDITURE BUDGET

ACCOUNT DESCRIPTION:	1988-89		1989-90		1989-90		1990-91	
	Budget	Actual	Budget	Actual	Estimated	Actual	Proposed	Budget
<u>Regular Instructional Programs:</u>								
Teachers' Salaries	\$ 488,210	\$ 509,858	\$ 547,230	\$ 537,930	\$	\$	\$ 609,510	
Educational Assistants	9,900	13,667	15,110	14,250			15,680	
Substitutes	7,000	12,961	8,000	8,000			8,500	
Testing & Test Scoring	200	0	0	0			0	
Supplies	17,660	19,350	19,430	15,360			21,300	
Repairs to Equipment	1,500	1,284	1,350	368			1,900	
Textbooks	6,000	6,737	3,880	3,792			6,150	
Additional Equipment	5,050	1,075	3,120	1,091			1,000	
Equipment Replacement	2,360	668	340	15			920	
TOTAL	537,880	565,600	598,460	580,806			664,960	
<u>Tuition to Other School Districts</u>								
Out-of-State Tuition (Vocational)	10,560	14,100	20,680	19,200			10,560	
TOTAL	10,560	14,100	20,680	19,200			10,560	
<u>Special Education:</u>								
Teachers' Salaries	34,030	34,073	37,650	56,890			80,530	
Ed Assistants & Tutors	9,870	7,661	7,560	14,640			16,360	
Contracted Services	2,500	15,340	4,500	8,351			12,500	
Special Ed Tuition	15,700	16,131	17,900	18,503			19,600	
Supplies and Materials	500	376	300	631			765	
Speech & Language Services	10,300	12,305	10,300	120			0	
TOTAL	72,900	85,886	78,210	99,135			129,755	
<u>Co-Curricular Activities:</u>								
Salaries for Coaches & Advisors	14,300	13,503	15,820	15,820			17,720	
Other Expenses	9,200	10,513	9,000	9,302			7,740	
TOTAL	23,500	24,016	24,820	25,122			25,460	
<u>Health Services:</u>								
Physician's Services	350	350	350	350			350	
Nurse's Salary	4,580	4,129	5,110	5,000			5,620	
Other Expenses	350	196	400	400			300	
TOTAL	5,280	4,675	5,860	5,750			6,270	

ORFORD SCHOOL DISTRICT
1990/91 EXPENDITURE BUDGET - 3

ACCOUNT DESCRIPTION	1988-89	1988-89	1989-90	1989-90	1990-91
	Budget	Actual	Budget	Estimated Actual	Proposed Budget
Guidance Services:					
Counselor's Salary	\$ 24,490	\$ 24,486	\$ 27,290	\$ 27,290	\$ 31,180
Supplies & Materials	500	540	200	249	200
TOTAL	24,990	25,026	27,490	27,539	31,380
Staff Development:					
Curriculum Development	1,700	1,867	1,700	121	1,200
Tuition Reimbursement: Courses, etc.	8,740	6,322	10,550	10,550	10,800
Other Expenses: Substitutes	200	250	250	250	250
TOTAL	10,640	8,439	12,500	10,921	12,250
Library & Audio Visual Services:					
Librarian's Salary	20,130	20,539	22,640	23,420	26,880
Library Books	8,200	4,623	6,100	4,856	6,100
Library Supplies	400	413	580	212	550
Forest Reserve	250	0	250	954	250
Media Center Equipment	0	0	0	0	0
Audio Visual Materials: Rental & Purchasing	850	1,061	0	0	200
Audio Visual Supplies & Repairs	900	853	600	660	700
Regional Center	1,250	0	0	0	0
Hopkins Center	400	400	0	0	425
TOTAL	32,380	27,889	30,170	30,102	35,105
General Control & Governance:					
School Board Salaries	130	130	425	425	0
District Officer Salaries	580	771	660	660	660
Attorney's Fees	300	200	600	1,185	600
Census	200	200	250	250	300
School Board Association Dues	1,520	1,453	1,560	1,558	1,715
SAU 22 Central Office	41,850	41,850	52,260	52,260	64,380
School Board Expenses	150	268	150	63	250
Treasurer's Expenses	50	37	50	50	50
TOTAL	\$ 44,780	\$ 44,909	\$ 55,955	\$ 56,451	\$ 67,955

ORFORD SCHOOL DISTRICT
1990-91 EXPENDITURE BUDGET - 4

ACCOUNT DESCRIPTION:	1988-89	1988-89	1989-90	1989-90	1990-91
	Budget	Actual	Budget	Estimated Actual	Proposed Budget
School Building Administration:					
Principal's Salary	\$ 41,800	\$ 41,800	\$ 45,560	\$ 45,140	\$ 49,000
Assistant Principal	0	0	17,770	19,370	19,680
Secretary's Salary	14,210	14,861	15,890	16,120	17,740
Professional & Organizational Dues	360	38	360	360	400
Graduation Expense	400	349	400	455	400
Assemblies	400	591	400	285	500
Travel Reimbursement: Principal & Staff	1,350	2,005	1,400	1,900	900
Answering Service	400	0	0	0	0
Conferences	500	265	300	0	300
Telephone	6,500	6,978	6,500	6,500	8,000
Publications	50	47	0	0	0
Postage, Printing, & Office Supplies	2,140	1,907	2,550	2,521	3,475
Additional Equipment	950	2,768	0	0	0
Equipment Maintenance Service	1,600	1,462	2,400	2,058	2,000
Equipment Replacement	0	0	0	0	500
TOTAL	70,660	73,071	93,530	94,709	102,895
Employee Benefits:					
Medical Insurance	88,520	91,291	118,700	117,730	112,260
Dental Insurance	5,700	5,828	9,570	12,410	16,935
Life & Disability Insurance	2,730	2,836	2,990	3,150	3,140
Workers' Compensation	5,220	5,362	6,530	5,949	8,335
Retirement Plans	5,610	6,931	7,420	9,449	11,415
Social Security	54,360	56,425	61,680	63,280	72,410
Unemployment Compensation	0	(223)	0	0	410
TOTAL	162,140	168,450	206,890	211,968	224,905

ORFORD SCHOOL DISTRICT
1990-91 EXPENDITURE BUDGET - 5

ACCOUNT DESCRIPTION:	1988-89	1988-89	1989-90	1989-90	1990-91
	Budget	Actual	Budget	Estimated	Proposed
Operation & Maintenance of Plant:					
Salaries for Custodians	\$ 38,250	\$ 39,941	\$ 42,440	\$ 42,250	\$ 42,790
Custodial Overtime & Substitutes	1,000	3,431	2,000	5,168	1,900
Contracted Maintenance Services	16,400	7,598	9,800	1,234	10,850
Contracted Custodial/Mntce Management Service	0	0	0	2,311	0
General Insurance	7,400	4,845	7,000	7,584	8,350
Custodial Supplies	6,800	3,875	6,800	2,734	7,500
Building Maintenance Supplies	980	2,016	1,400	2,842	2,500
Gas	1,200	1,220	1,000	1,000	900
Electricity	14,000	13,941	14,000	13,000	16,400
Heat	11,200	4,957	11,200	11,000	14,500
Equipment Replacement	0	249	850	2,876	0
Equipment Repairs	250	123	200	71	200
Community Use of Buildings	0	248	500	500	500
Trash Removal	700	251	700	0	700
Maintenance of Grounds	450	588	450	345	600
TOTAL	98,630	83,283	98,340	92,915	107,690
Pupil Transportation:					
Transportation for Handicapped	100	0	100	2,042	1,800
Contract for Regular Routes	60,000	59,474	67,500	67,500	70,800
Transportation of Vocational Students	1,800	1,715	1,800	1,800	1,800
Field Trips	1,800	3,983	2,500	1,600	2,500
Athletic Trips	5,750	5,540	6,000	6,000	6,000
TOTAL	69,450	70,712	77,900	78,942	82,900
Food Service:					
School Lunch Program	17,000	19,505	21,000	20,000	21,000
TOTAL	17,000	19,505	21,000	20,000	21,000

ORFORD SCHOOL DISTRICT
1990-91 EXPANDITURE BUDGET - 6

ACCOUNT DESCRIPTION	1988-89	1988-89	1989-90	1989-90	1990-91
	Budget	Actual	Budget	Estimated Actual	Proposed Budget
Capital Outlay:					
Site Improvements	\$ 0	\$ 0	0 \$	0 \$	8,000
Building Repairs	10,000	9,469	0	0	1,800
Architectural & Engineering Study	0	3,423	0	0	0
Maintenance Capital Reserve Account	0	0	0	0	5,000
TOTAL	10,000	12,892	0	0	14,800
Debt Service:					
Principal Payments	10,000	10,000	10,000	10,000	75,000
Interest Payments	3,190	3,190	41,610	40,135	81,610
TOTAL	13,190	13,190	51,610	50,135	156,610
Contingency:	0	0	0	0	0
GRAND TOTAL - All Pages	<u>\$1,203,980</u>	<u>\$1,241,643</u>	<u>\$1,403,415</u>	<u>\$1,403,695</u>	<u>\$1,694,495</u>

VITAL STATISTICS

BIRTHS RECORDED IN THE TOWN OF ORFORD, N.H.
During The Year 1989

Charles Henry Clifford
Avery John Knapp
Catherine Margaret Barone
Marissa Shannon McNutt
Marin Blair Mitchell

MARRIAGES RECORDED IN THE TOWN OF ORFORD
During The Year 1989

Bruce Hook and Betty Jane Russin (Omitted from 1988 report)
Henry McKee and Donna Charbono
William Vincent and Patricia Sears
Jayme Owen Chapin and Alicia May Mock
Michael A. Grady and Janice E. Blake
Douglas E. Clark and Irene L. Pease
Archibald F. Johnston and Tamara Zaldastani
William P. Bacon and Cheryl A. Broughan
David F. Bischoff and Lynn M. Parker
Alan T. Marsh and Sherry E. Wurtz
Forrest Otto Picknell and Rosenna Diane Coburn
Randy Harold Lynch and Stacy Lee Wadsworth

DEATHS RECORDED IN THE TOWN OF ORFORD
During The Year 1989

Melvin Deblois
Elmer Taylor
Richard Bean
John Greene, Sr.
Glenn Pease
Burton Wadsworth
David Sanborn

I hereby certify that the above Vital Statistics are correct to
the best of my knowledge and belief.

EDNA J. ADAMS, Clerk

January 8, 1990

-NOTES-

1. The first part of the report deals with the general situation of the country and the position of the various groups.

2. The second part of the report deals with the economic situation and the measures taken to improve it.

3. The third part of the report deals with the social situation and the measures taken to improve it.

4. The fourth part of the report deals with the political situation and the measures taken to improve it.

5. The fifth part of the report deals with the cultural situation and the measures taken to improve it.

6. The sixth part of the report deals with the educational situation and the measures taken to improve it.

7. The seventh part of the report deals with the health situation and the measures taken to improve it.

8. The eighth part of the report deals with the housing situation and the measures taken to improve it.

9. The ninth part of the report deals with the transport situation and the measures taken to improve it.

10. The tenth part of the report deals with the environment and the measures taken to improve it.

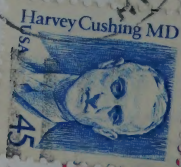
11. The eleventh part of the report deals with the future prospects.

12. The twelfth part of the report deals with the conclusions.

- NOTES -

- NOTES -

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