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# DUNBARTON

## 1996 TOWN REPORT



*COVER: Dunbarton Safety Complex (photo courtesy of Sam Abram).  
Photos throughout the book are courtesy of Judy Andrews, Lee Mullen and Durlene Jarvis.*

# **Annual Report**

## **Town of Dunbarton New Hampshire**

**for the Fiscal Year  
Ending December 31, 1996**

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## **DEDICATION**

*The 1996 annual town report is dedicated to:*



***Walter Smith***

*We recognize the many years of unstinting service of the Town Of Dunbarton. Walter has served Dunbarton in many capacities including Selectman, Auditor, Election Official and Police Officer. Walter also has spent countless hours on volunteer and good samaritan projects. He was responsible for the chartering of Legion Post #116 here in Dunbarton and has served the Legion in a variety of district and state positions and now is the State Chaplain. He is a strong advocate of Veteran's Rights and works tirelessly all over N.H. to help his fellow comrade in arms.*

*The Board of Selectmen, on behalf of the Citizens of Dunbarton, extend our congratulations and appreciation for your unselfish service!*

*In Memory Of*



*Fredolph and Alice Blomquist*



*Raymond Roland Riley*



*Colonel Leon Robert Tucker, Ret.*

*You have forever left your mark,  
and we will all miss you.*

## 1996 TOWN OFFICERS & BOARD MEMBERS

SELECTMEN:	Scott Ives	Term ending 1997
	Mert Mann	Term ending 1998
	Leslie G. Hammond	Term ending 1999
	Janice J. Jelley, Administrative Assistant	
TAX COLLECTOR:	Martha Rae	Term ending 1998
DEPUTY TAX COLLECTOR:	Irene Thalheimer	Term ending 1998
TOWN CLERK:	Irene Thalheimer	Term ending 1997
DEPUTY TOWN CLERK:	Linda Peters	Term ending 1997
TOWN TREASURER:	Pamela Milioto	Term ending 1999
DEPUTY TOWN TREASURER:	Janice Jelley	Term ending 1999
TOWN MODERATOR:	Fred J. Mullen	Term ending 1998
SUPERVISORS OF THE CHECKLIST:	Patricia Mann	Term ending 1998
	Sandra Lekebusch	Term ending 2000
	Phyllis Biron	Term ending 2002
HEALTH OFFICER:	John Swindlehurst	Term ending 5-1998
OVERSEER OF WELFARE:	Richard Mannion	Term ending 1997
CHIEF OF POLICE:	Donald Andrews	
TOWN CONSTABLES:	Donald Andrews	Term ending 1997
	Ernest Holm	Term ending 1997
	Timothy Locke	Term ending 1997
	Appointed full-time police officer 7-11-96	
	Joseph Milioto	Term ending 1997
	Patrick Payette	Term ending 1997
	John Swindlehurst	Term ending 1997
	Scott Wilson	Term ending 1997
FIRE CHIEF:	John R. Swindlehurst, III	Term ending 1997
FOREST FIRE WARDEN:	John R. Swindlehurst, III	Term ending 12-98
ROAD AGENT:	Simon Audet	Term ending 1999

## 1996 TOWN OFFICERS & BOARD MEMBERS

**LIBRARY TRUSTEES:**

Margaret Johnson, Secretary	Term ending 1997
Patricia Mann, Chairman	Term ending 1997
Jeffrey T. LeDuc - Resigned	Term ending 1998
Joan Midgley	Appointed to 1997
Sandra Lekebusch	Term ending 1999
Judith Stone, Treasurer	Term ending 1999

**LIBRARY DIRECTOR:** Andrea Douglas

**LIBRARIAN:** Nancy Lang

**BUILDING INSPECTOR:**

Michael Chicoine-Resigned	Term ending 1997
Raymond Simard	Term ending 1997

**ASSISTANT BUILDING INSPECTOR:**

Bruce Vaal	Term ending 1997
Harvey Provencher	Term ending 1997

**EMERGENCY MANAGEMENT DIRECTOR:** Jon Wiggin Term ending 1997

**PLANNING BOARD:**

Arthur Beaudet	Term ending 1997
Scott Ives, Selectman Representative	Term ending 1997
Robert Perry	Term ending 1997
Alison Riley, Secretary	Term ending 1997
Charles Frost, Alternate	Term ending 1998
Ronald Lekebusch, Alternate	Term ending 1998
Lynda M.Lewis, Alternate	Term ending 1999
Charles Graybill, Alternate	Term ending 1999
Barry Lussier, Chairman	Term ending 1999
James Marcou, Co-Chairman	Term ending 1999

**TRUSTEES OF TRUST FUNDS:**

Emily Haywood, Secretary	Term ending 1997
H. Neil McIntyre, Resigned	Term ending 1998
Carol Fisk	Appointed to 1997
Nancy C. Lang, Chairman	Term ending 1999

**ZONING BOARD OF ADJUSTMENT:**

John Herlihy	Term ending 1997
Kevin McDevitt, Chairman	Term ending 1997
John Trottier, Alternate	Term ending 1997
David Marshall, Alternate	Term ending 1998
Alison Riley, Secretary	Term ending 1998
Gertrude Dulude	Term ending 1999
Terrell Swain	Term ending 1999



## 1996 TOWN OFFICERS & BOARD MEMBERS

### CONSERVATION COMMISSION:

Eric Hodgman, Alternate	Term ending 1997
Darlene Jarvis, Secretary	Term ending 1997
Matthew Lavey	Term ending 1997
George Holt, Alternate	Term ending 1998
Ron Jarvis	Term ending 1998
Margaret Watkins, Chairman	Term ending 1998
Leo Martel	Term ending 1998
Brett St. Clair, Alternate	Term ending 1999
Lawrence Cook	Term ending 1999
David Marshall, Vice-Chairman	Term ending 1999
Jane Grant, Honorary Member	

### CEMETERY TRUSTEES:

Harold Mooney	Term ending 1997
Richard Mannion	Term ending 1998
John Thalheimer	Term ending 1999

### TOWN FOREST COMMITTEE:

John Swindlehurst, Chairman	Term ending 1997
Scott Warriner	Term ending 1997
Ronald Jarvis, Secretary	Term ending 1998
Fred Mullen, Treasurer	Term ending 1998
Edward White, Vice-Chairman	Term ending 1999
J. Willcox Brown, Honorary Member	

### KUNCANOWET TOWN FOREST AND CONSERVATION AREA COMMITTEE:

David Marshall	(Conservation Commission)	Term ending 1997
Edward White	(Town Forest Committee)	Term ending 1997
Fred Mullen, Chairman	(Member At-large)	Term ending 1997
Darlene Jarvis, Clerk	(Conservation Commission)	Term ending 1998
John Swindlehurst	(Town Forest Committee)	Term ending 1998
Irene Thalheimer	(Member-at-Large)	Term ending 1998
Margaret Watkins	(Conservation Commission)	Term ending 1999
Ronald Jarvis	(Town Forest Committee)	Term ending 1999
Scott Ives	(Selectman Representative)	Term ending 1999

### RECREATION COMMISSION:

Jeffrey LeDuc	Term ending 1997
Christine Ruwell	Term ending 1997
Bronda Crosby	Term ending 1998
William Ruwell, Chairman	Term ending 1998
Jacques Belanger, Secretary	Term ending 1999
Peter Weeks, Treasurer	Term ending 1999

## 1996 TOWN OFFICERS & BOARD MEMBERS

### BOARD OF ASSESSORS:

Timothy R. Terragni	Term ending 1997
Barry W. Lussier	Term ending 1998
Robert A. Paul	Term ending 1999

### HISTORICAL AWARENESS COMMITTEE:

Betty Ann Noyes, Chairman  
Doris Filson  
Gertrude Dulude  
Pandora Martel  
Harlan A. Noyes  
Priscilla Reinertsen

### CONCORD REGIONAL SOLID WASTE/RESOURCE RECOVERY COOPERATIVE

John R. Swindlehurst	Term ending 1997
William B. Nichols, Alternate	Term ending 1997

### COMMERCIAL ZONE COMMITTEE

Jacques Belanger	Michael Malloy	Terms ending 1997
Greta Brandt	Barry Moller	Brian Pike
Emily Haywood	Rene Ouellet	Alison Riley
Barry Lussier	Adrien Trudeau	John R. Swindlehurst III

### OLD HOME DAY COMMITTEE:

Lyle Brandt, Secretary  
Allison Swindlehurst, Chairman

Established by Selectmen May 2, 1996  
Terms expire May 2, 1997  
Karen Lessard, Co-chairman  
Scott Wilson, Treasurer

### RECYCLING COMMITTEE:

Richard Antonia  
Mark Brown  
Thomas Burack  
Leslie Hammond  
Emily Haywood

Established by Selectmen Oct. 3, 1996  
Terms expire March 1997  
Rhoda Hendley  
Lynn Lee  
Linda Peters  
Margaret Watkins  
Charles (Chuck) Williamson

### SPACE NEEDS COMMITTEE:

Kenneth Alton  
Michael Dailey  
Charles Frost  
Emily Haywood  
Peter Hecker

Established by Selectmen June 27, 1996  
Terms expire June 1, 1998  
Ernest Holm  
Carol Lynch  
Barry Molnar  
Donald Sage  
Jeffrey Trexler

## 1996 TOWN OFFICERS & BOARD MEMBERS

### TECHNOLOGY COMMITTEE:

Larry Cook  
Van Dittmer  
Genn Doten  
Gary Hendley

Established by Selectmen Nov. 7, 1996  
Terms expire Nov. 7, 1998  
Janice Jelley  
Linn Kurkjian--Chairman  
Chip Peters

### HOG REEVES:

Scott and Kathy Murray  
Chris and Pamela Philippy  
Norman and Sheri Forest  
Keith and Beth Margenau  
David and Kirsten Petretta  
Scott and Kelli Wanner

### DUNBARTON VOLUNTEER FIRE DEPARTMENT MEMBERS

Sam Abram-FF  
Ken Alton-FF  
Mark Andrews-FF \*\*  
Bob Andrews-FF  
Scott Andrews-FF \*\*  
Pat Bowne-FF  
Roland Ducharme-EMT/FF  
Eric Dulude-FF  
Kathy Dumont-EMT  
Rene Forcier-FF  
Scott Fraser-FF  
Dan Gable-FF \*\*  
Jesse Gingras-EMT  
John Gola-FF  
Jay Gonyer-FF  
Leslie Hammond-FF  
Peter Hecker-FF  
Terry Jelley-EMT/FF  
Mark Lang-EMT/FF  
Mike Lessard-EMT/FF  
Paul Lewis-FF

Dennis Little-EMT  
Tim Locke-FF \*\*  
Debra Marcou-EMT  
Louis Marcou-FF  
Joseph Milioto-EMT/FF  
Pamela Milioto-EMT  
David Montgomery-FF \*\*  
Peter Montgomery-FF \*\*  
Stuart Montgomery-FF \*\*  
Fred Mullen-FF  
Bill Nichols-FF  
George Patterson-EMT  
Bob Perry-FF  
Ray Simard-FF  
Joe Spadaro-FF  
Allison Swindlehurst-EMT  
John Swindlehurst,II-FF  
John Swindlehurst,III-EMT/FF  
Scott Wanner-EMT/FF  
Sheree Westerlund-EMT/FF  
Jon Wiggin-EMT/FF  
Scott Wilson-EMT/FF

\*\* Indicates Auxiliary

## SELECTMEN'S MESSAGE

For us, 1996, was a year for inventorying, evaluating, and implementing a planning process to assess and provide for immediate and future needs. We've made a good start but anticipate the process will take another two years to complete with our goal being to be proactive instead of reactive in dealing with growth and change in our town.

Recommendations from the Capital Improvement Committee, the Space Needs Committee, the Technology Committee, Commercial Zone Committee, Recycling Committee, and the Joint Loss Management Committee plus research and recommendation for all town departments will culminate in a 15 year plan for Capital expenditures and land use that will guide us in sustaining a healthy and affordable environment.

This years warrant has been carefully constructed to meet both immediate and future needs while holding down costs. The entire program we propose will cost 13 cents more per 1,000 valuation or approximately a 1/2 percent increase in the 1996 tax rate of \$20.30. We have kept the increase quite low by using \$200,000 of a current \$270,000 surplus. \$150,000 is used for one time expenditures and \$50,000 to generally reduce the tax rate. This surplus has accumulated over several years and we feel it irresponsible not to return it to you, through cost and tax reductions, as some of you are paying 18 percent on this money.

Our immediate needs we are addressing in this budget aside from normal operating costs are:

1. To fully staff and automate the town office. This past year we renovated the Selectmen's office, moved the Tax Collector and set up a community meeting room complete with copier, refrigerator, microwave and telephone. This year we wish to hire a secretary to assist our administrative assistant for an average of 30 hours per week. This would allow us to be open on Fridays, to cover for Janice's leave time and to keep town records current. Presently our paperwork gets behind during town meeting preparations and we do not catch up until August. Additionally, we intend to become more efficient by installing a new computer system automating functions in the office of Selectmen, Tax Collector, Assessor, Town Clerk and Building Inspector. This system would be funded out of the surplus.

2. We've budgeted for more employee hours in the Police Department, Highway Department and the Transfer Station. Chief Andrews and his officers did a tremendous job this year screening and hiring our first full-time officer, finishing construction of the police station, equipping it, installing a computer, hiring a part-time secretary and still providing around the clock police coverage. Last years budget funded six months of the full-time officer's salary. This budget funds all twelve months.

## SELECTMEN'S MESSAGE

Simon Audet, Road Agent, has done his usual fine job of road construction and maintenance in 1996 and has a very ambitious program of projects to do this year including Grapevine Road, Tenney Road, Little Lane, Montalona Road and County Road. The road agent, fire and police chiefs and Capital Improvement Committee have all recommended we open up County Road as a thoroughfare. This will require several years of construction, but first we must change its classification from Class VI to Class V so that we can spend public funds on it and to that end we have a warrant article for your approval. These projects require more man hours both for safety reasons in terms of guiding and diverting traffic and in the sheer volume of effort required. Therefore, we have budgeted for more man hours in the road budget.

The Transfer Station has more man hours budgeted for it also, as the volume there has increased directly with the number of new homes in Dunbarton. We're doing the same job there as in the past, there is simply more effort needed. We hired a supervisor, Charles Williamson, to operate the facility and Chuck initiated a myriad of cost and energy saving measures. The Board of Selectmen is truly sorry that Chuck could not continue, for health reasons, in that role. John Herlihy has taken over as operator and is continuing and expanding on Chuck's management program. We removed four trailer truck loads of tires (two remaining), have a contract to timely remove the metal pile, reduced the number of open top containers we rent and the number of monthly hauls to Penacook and continued to assess and research markets. Capitol Well very generously drilled a well and installed a pump for free and Rick Antonia designed a septic system. We need to stay current in our research for recycling markets and to educate residents in recycling. We intend to use a newly formed Waste Management Committee for this purpose and have a warrant article to establish such a committee.

3. Our town buildings are in need of serious attention. They have been neglected for some time and need repairs. We have a warrant article to expend \$40,000 out of surplus to repair the rotting siding and balconies on the Town Hall and for repairs to the roof. Additionally, we have budgeted under General Government Buildings \$30,000 for repairs to the Fire House (siding and old roof), Town Garage (replace three overhead doors, install bathroom, septic system), Selectmen's Office (siding), Transfer Station (bathroom and septic system), and for general repairs and equipment to meet safety codes as recommended by the safety sub-committee of our Joint Loss Management Committee.

4 Our town assessors recommend a 100 per cent reevaluation of the town to reflect current market values of property. Our last reevaluation was done in a different economic climate and assesses property today inappropriately. You have set aside in a Capital Reserve fund sufficient money to do this job and we are asking for authority to withdraw these funds and complete the project this year.

5. The assessors also recommend modifying the current state criteria for elderly

## SELECTMEN'S MESSAGE

exemptions. The legislature has rewritten the statutes governing these exemptions. If we do nothing, then our current criteria, which is more generous than the State, would be void and we would fall under the State's criteria. The modified elderly exemption will return the town elderly exemption criteria to its present town level.

The future needs we are attempting to provide for in this budget are:

1. Set aside approximately \$80,000 to purchase a 70 acre parcel in the center of town for future town/school needs. This tract abuts the town garage parcel and goes south to front on Mansion Road. This is the last large parcel of land available in the center of town and we anticipate it could provide for future town offices, athletic fields and even other school needs if appropriate. We have no immediate plans for development but the land is not yet subdivided and available. We would fund this purchase by using \$30,000 from surplus and \$50,000 from the sale of town property. One of the pieces of town property we hope to sell is a 10 acre parcel on Mansion Road owned by the Town Forest Committee who is willing to swap it for comparable interest in the new parcel.

2. A building repair and renovation fund of \$30,000 to be funded out of insurance reimbursements for future building needs is recommended by the Space Needs Committee. This is the committee's recommendation in anticipation of its final recommendations. Possible projects are repairs to the upper Town Hall, to the foundations of the Selectmen's Office and renovations to meet Handicap accessibility criteria.

3. Establish a Capital Reserve Fund of \$40,000 out of surplus for the future purchase of an ambulance. Our present vehicle can not meet new state requirements and the loss of state licensing would preclude using our current vehicle for transport.

4. Update our Building Code to 1995 National Standards. The office of the building inspector has been transformed by the ideas and energy of our new inspector, Ray Simard. He has developed a comprehensive program to provide more complete and efficient service to residents and much better control over compliance and enforcement. Adopting new codes and automating many of his functions will continue his program of effective and efficient service and provide valuable data for residential land use planning.

5. A program to set aside more land use penalties for the purchase of land to maintain appropriate open space. The amount of penalties received each year varies tremendously and is directly related to the number of subdivisions of land in current land use. The Conservation Commission currently receives 50 per cent of all penalties up to a ceiling of \$2,500. This petition article, which we agree with, removes the cap of \$2,500 allowing the land fund to grow and basically have developers fund it.

## 1996 TOWN MEETING

March 12, 1996

The checklist was posted and the meeting called to order by Moderator Leslie Hammond. A motion to waive the reading of the body of the warrant passed. The absentee ballots would be cast at 2:00 PM. The polls opened at 8:05 AM.

The business portion of the meeting opened at 7:07pm. The Pledge of Allegiance was led by Chief Donald Andrews. The town officers were introduced and the rules of the evening announced. The warrant was read with a motion to waive the reading of the body of the warrant passing.

Fredolph Blomquist and Lincoln Webster Burnham were recognized with outstanding citizenship awards by Selectman Scott Ives. The awards read:

*In grateful recognition of a lifetime of faithful and  
dedicated community service to the Town of Dunbarton  
This certificate is hereby presented by  
the Board of Selectmen this  
12th day of March 1996*

Fred is in the seventh month of his 100th year. His date of birth is August 14, 1896. Webster just celebrated his eighty-eighth birthday on March 2nd. Fred was present to receive his award. Webster was unable to be present.

It was noted that the warrant on pages 18, 19, and 20, of the town report should read TOWN WARRANT - 1996.

### ARTICLE I.

The following were elected to office at open meeting:

Constables: Donald Andrews  
Ernest Holm  
Timothy Locke  
Joseph Milioto  
Patrick Payette  
John Swindlehurst

Overseer of Welfare: Richard Mannion

Hog Reeves: Scott and Kathy Murray  
Chris and Pamela Philippy  
Norman and Sheri Forest  
Keith and Beth Margenau  
David and Kirsten Petretta  
Scott and Kelli Wanner

## 1996 TOWN MEETING

Keith and Beth Margenau, David and Kirsten Petretta, and Scott and Kelli Wanner were sworn into office by Moderator Leslie Hammond.

### ARTICLE II.

Are you in favor of the adoption of a revision to the existing town zoning ordinance which includes the creation of four new zones, as proposed by the Planning Board?

This amends the entire Dunbarton zoning ordinance by deleting the entire present zoning ordinance and substituting these for an entirely new zoning ordinance for the Town of Dunbarton. (By official ballot) YES: 109, NO: 447

### ARTICLE III

The motion was made by Scott Ives that the Town raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same in amounts as follows:

Executive	\$ 33,888
Elections, Registration, Vital Stats.	11,490
Financial Administration	26,139
Audit	3,600
Assessor	6,250
Legal	17,710
Personnel Administration	31,280
Planning & Zoning	3,150
General Government Buildings	36,745
Cemeteries	7,300
Insurance	25,000
Police Department	37,000
Fire Department	31,477
Building Inspection	5,000
Emergency Management	450
Town Highway Maintenance - Winter	85,000
General Expense Highway	38,678
Highway Construction	1
Class V - Tarring and Maintenance	139,000
Solid Waste Disposal	57,682
Recycling	10,114
Pest Control	1,238
Elderly Services	1,000
Home Nursing Services	1,576



## 1996 TOWN MEETING

Old Age Assistance	1
Library	31,000
Conservation Commission	3,275
Recreation Commission	<u>2,000</u>
	655,816

An amendment was made by John Swindlehurst to eliminate the dollar figure of \$139,000 for Class V - Tarring and Maintenance and inserting in place of the \$139,000. the sum of \$169,455. which is the amount of Motor Vehicle Permit Fees received by the Town of Dunbarton in 1995. This will also require a change in the bottom line figure from \$655,816. to \$686,271. The amendment passed. The main motion as amended passed

### ARTICLE IV.

The motion was made by Scott Ives that the Town authorize the establishment of a Capital Reserve Fund (pursuant to RSA:35) for the future revaluation of the Town, and to appropriate from surplus the sum of \$58,500. and appoint the Selectmen as agents to administer the funds. The amendment by Tim Terragni that the Boards of Selectmen and Assessors shall work in harmony in the selection and administration process passed. The main motion passed as amended.

### ARTICLE V.

The motion was made by Tim Locke that the Town vote to raise and appropriate the sum of eighteen thousand five hundred dollars (\$18,500) for the Town to hire and equip a police officer full time. Said amount reflects funding for this position for one half of one year, with full funding in subsequent years. The motion passed.

### ARTICLE VI.

The motion by Margaret Watkins that the Town authorize the sum of ten thousand (\$10,000) dollars for the purchase of approximately 72 acres of land abutting Kimball Pond and the purchase of conservation easements on an additional approximately 72 acres of land abutting Kimball Pond, and authorize the use/transfer of that amount from 1995's December 31 surplus fund balance for this purchase passed.

### ARTICLE VII.

The motion that this article be passed over passed.

### ARTICLE VIII.

The motion was made by Mert Mann that the Town authorize the Selectmen to establish, or to amend

## 1996 TOWN MEETING

as needed, fees for the use or occupancy of any of the Town's revenue-producing facilities. Such fees or charges shall not exceed an amount reasonably calculated to cover the Town's regulatory, administrative and enforcement costs.

An amendment was made by JR Swindlehurst that the Town authorize the Selectmen to establish disposal fees at the transfer station for such items as, but not limited to, tires, appliances or construction debris. Such fees or charges shall not exceed administrative and enforcement costs. The amendment passed. The amendment supplants the entire original article.

### ARTICLE IX.

The motion by Jeff LeDuc that the Town vote to raise and appropriate the sum of \$12,760.00 to be used for library employees' salaries for the 1996 calendar year passed.

### ARTICLE X.

The motion by John Swindlehurst that the Town vote to raise and appropriate the sum of \$590.48 to be used as determined by the Town Forest Committee; the same to be withdrawn from the Winslow Town Forest Fund passed.

### ARTICLE XI.

The motion by Mert Mann that the Town accept the reports of agents, auditors, committees, and other officers heretofore chosen as printed in the Town Report subject to errors and omissions passed.

### ARTICLE XII.

Jacques Belanger made a motion that the Commercial Zone Committee be continued thru 1996.

An amendment by JR Swindlehurst was subsequently withdrawn. An amendment by John Swindlehurst that the Commercial Zone Committee consist of 9 members--4 business oriented, 4 non-business oriented and a chairman was defeated. The original motion passed.

The meeting adjourned at 9:25 PM. The polls were closed.

## 1996 TOWN MEETING

### THE RESULTS OF VOTING

MARCH 12, 1996

	Names on the checklist	1212
	Number of ballots cast	567
For Selectman for Three Years		
	Vote for One	
	Leslie G. Hammond	360
	Jim Marcou (write-in)	174
For Town Treasurer for Three Years		
	Vote for One	
	Pamela J. Milioto	482
For Road Agent for Three Years		
	Vote for One	
	Simon Audet	473
For Library Trustee for Three Years		
	Vote for Two	
	Sandra Lekebusch	357
	Judith A. Stone	436
For Trustee of Trust Funds for Three Years		
	Vote for One	
	Nancy C. Lang	470
For Cemetery Trustee for Three Years		
	Vote for One	
	John Thalheimer	509
For Board of Assessors for Three Years		
	Vote for One	
	Robert A. Paul	453
For Moderator for Two Years		
	Vote for One	
	Fred J. Mullen	496
For Supervisor of the Checklist for Six Years		
	Vote for One	
	Phyllis A. Biron	478

Irene Thalheimer  
Town Clerk

## TOWN WARRANT - 1997

THE STATE OF NEW HAMPSHIRE TO THE INHABITANTS OF THE TOWN OF DUNBARTON IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS: THE POLLS WILL BE OPEN MARCH 11, 1997 FROM 8:00 AM TO 7:00 PM OR UNTIL SUCH HOUR AS THE MODERATOR SHALL DETERMINE.

You are hereby notified to meet at the Dunbarton Community Center in said Dunbarton on Tuesday the eleventh day of March next at eight of the clock in the forenoon, and cast ballots from that hour until at least seven o'clock in the evening of said day for such town officers and school officers, as they may be listed on the ballots.

You are also notified to meet at the same place at seven o'clock in the evening of the same day to act upon the following subjects:

1. To choose all necessary town officers for the ensuing year.
2. Are you in favor of the adoption of an amendment to the existing town zoning ordinance as proposed by the planning board? Amends the Dunbarton Zoning Ordinance by adding a requirement for a 50 ft. setback of all septic systems from property boundaries and a 25 ft. setback of all wells from a property boundary. (Recommend by the Planning Board)  
(By Official Ballot)
3. Are you in favor of discontinuing the position of constable and have the selectmen appoint police officers? The Selectmen recommend passage of this article.
4. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same in amounts as follows:

Executive	\$	52,063
Elections, Reg. & Vital Stats		9,665
Financial Administration		27,387
Audit		3,600
Assessor		7,500
Legal Expenses		17,710
Personnel Administration		34,883
Planning & Zoning		3,600
General Government Bldgs.		52,400
Cemeteries		5,600
Insurance		25,000
Police		78,855

## TOWN WARRANT - 1997

Fire	\$	41,866
Building Inspection		13,378
Emergency Management		850
Highway: Winter Maint.		85,000
General Highway		39,970
Class V. Tarring & Maint.*		200,000
Solid Waste Exp. & Disposal		79,495
Recycling		14,736
Public Health		5,098
Welfare		7,500
Parks & Recreation		5,000
Library		43,760
Conservation Commission		3,325

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\$ 858,241

\*Being an amount received in the year 1996 from auto permits collected by the Town Clerk.

The Selectmen recommend passage of this article.

5. Shall we modify the elderly exemptions from property tax in the town of Dunbarton, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$45,000; for a person 75 years of age up to 80 years, \$50,000; for a person 80 years of age or older \$100,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$20,000 or, if married, a combined net income of less than \$30,000; and own net assets not in excess of \$50,000, excluding the value of the person's residence. RSA 72:39-b(c).

The Board of Assessors recommend passage of this article.

(By Ballot)

6. To see if the Town will vote to adopt the BOCA National Building Code 1995. This is to update our present code from 1990. The Selectmen recommend passage of this article.

7. To see if the Town will authorize the fee schedule as developed by the Selectmen for disposal costs at the Transfer Station.

Tires: (16" or less)	\$1.00 each
Truck Tires (16" greater than)	2.00 each
Loader/Tractor Tires	10.00 each
Any unit containing Freon	5.00 each
C & D Waste - Small Pickup	20.00 load
- Large Pickup	40.00 load

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C & D Waste	- 1 ton truck	\$ 16.00 per cu yd.
	- greater than 1 ton	Not allowed
New Sheetrock	- small pickup	10.00 load
	- large pickup	20.00 load
	- 1 ton truck	8.00 per cu yd.
	- greater than 1 ton	Not allowed

The Selectmen recommend passage of this article.

8. To see if the Town will authorize the establishment of a nine member Waste Management Committee. Committee members to be appointed by the Selectmen for one, two and three year terms. The Committee will aid and advise the Selectmen on research and education of Waste Management issues. The Selectmen recommend passage of this article.
9. To see if the Town will vote to establish a Capital Reserve Fund (Pursuant to RSA:35:1) for the purchase of land for future Town use and raise and appropriate from surplus the sum of \$30,000 towards this purpose. It is also our intent to raise and appropriate funds for this account in 1998, in an amount equal to the proceeds from the sale of town property and article 10. The Selectmen recommend passage of this article.
10. To see if the Town will vote to authorize the Town Forest Committee to sell lot E3-2-1. A portion of the newly purchased tract, under article 9, will be set aside for use as a town forest and will be of comparable value to lot E3-2-1. The Selectmen recommend passage of this article.
11. To see if the Town will change County Road from a Class VI to a Class V designation and to use public funds on it for reconstruction. The Selectmen recommend passage of this article.
12. To see if the Town will vote to appropriate from surplus \$40,000 for repairs to the Town Hall including balconies, roofs and siding. The Selectmen recommend passage of this article.
13. To see if the Town will vote to appropriate from surplus \$38,000 for automating the Town Offices. This includes software, hardware, installation and training to automate the functions in the Tax Collector's, the Selectmen's, the Building Inspector's, the Assessor's, and the Town Clerk's Office. The Selectmen recommend passage of this article.
14. To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, to be known as the Building Repair Fund, for the purpose of repairing and maintaining town buildings and to raise and appropriate the sum of \$30,000

## TOWN WARRANT - 1997

toward that purpose. This amount will be offset by an equal amount received from insurance reimbursements. The Selectmen recommend passage of this article.

15. To see if the Town will vote to authorize the establishment of a Capital Reserve Fund (Pursuant to RSA 35:1) for the future purchase of an ambulance, and to raise and appropriate from surplus the sum of \$40,000 for said purpose. The Selectmen recommend passage of this article.
16. To see if the Town will vote to authorize the Selectmen to withdraw \$58,500 plus interest earned to time of withdrawal from the Reevaluation Capital Reserve Fund and expend the same for a 100 per cent reevaluation of the Town. The Selectmen recommend passage of this article.
17. To see if the Town will vote to eliminate the twenty-five hundred dollar (\$2500) cap on revenues placed in the Conservation Fund and instead allocate fifty percent (50%) of all revenues collected from the current use change tax to the Conservation Fund, for conservation purposes. (By Petition)  
The Selectmen recommend passage of this article.
18. To see if the Town will vote to raise and appropriate the sum of \$567.07 to be used as determined by the Town Forest Committee, the same to be withdrawn from the Winslow Town Forest Fund. The Selectmen recommend passage of this article.
19. To hear the reports of agents, auditors, committees, and other officers heretofore chosen and pass any vote relating thereto.
20. To transact any other business that may legally come before this meeting.

# BUDGET FOR TOWN OF DUNBARTON

PURPOSES OF APPROPRIATION (RSA 31.4)	Appropriations 1996	Actual Expenditures 1996	APPROPRIATIONS ENSUING FISCAL YEAR
GENERAL GOVERNMENT	W A No		
4130 Executive / Town Off Salaries	\$33,888	\$36,158	\$52,063
4140 Election Registration & Vital Statistics	\$11,490	\$10,884	\$9,665
4150 Financial Administration / Town Off Exp s	\$35,989	\$35,693	\$38,487
4152 Revaluation of Property	16		\$58,500
4153 Legal Expense	\$17,710	\$18,393	\$17,710
4155 Personnel Administration	\$31,280	\$41,101	\$34,883
4191 Planning and Zoning	\$3,150	\$3,519	\$3,600
4194 General Government Building	\$47,145	\$44,256	\$52,400
4195 Cemeteries	\$7,300	\$6,931	\$5,600
4196 Insurance	\$25,000	\$21,036	\$25,000
4197 Advertising and Regional Associations			
4199 Other General Government			
<b>PUBLIC SAFETY</b>			
4210 Police	\$37,411	\$37,411	\$78,855
4215 Ambulance			
4220 Fire	\$33,263	\$34,446	\$41,866
4240 Bldg Inspection	\$5,000	\$6,001	\$13,378
4290 Emergency Mgt	\$450	\$0	\$850
<b>HIGHWAY &amp; STREETS - CONSTRUCTION</b>			
4312 Highways & Street	\$293,134	\$285,707	\$324,970
4316 Street Lighting			
<b>SANITATION</b>			
4323 Solid Waste Collection			
4324 Solid Waste Disposal	\$67,796	\$74,924	\$94,231
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			
4332 Water Services			
4335 Water Treatment			
<b>HEALTH</b>			
4414 Pest/Animal Control	\$1,238	\$1,036	\$1,250
4415 Health Agencies & Hospitals	\$3,849	\$2,848	\$3,848
<b>WELFARE</b>			
4442 Direct Assistance			
4444 Intergovernmental Welfare Payments			
4445 Vendor Payments	\$7,500	\$1,079	\$7,500
Sub-totals (Carry to top of next page)	\$662,593	\$661,423	\$864,656



## BUDGET FOR TOWN OF DUNBARTON

PURPOSES OF APPROPRIATION (RSA 31 4)	W A No	Appropriations 1996	Actual Expenditures 1996	APPROPRIATIONS ENSUING FISCAL YEAR
Sub-totals from previous page		\$662,593	\$661,423	\$864,656
<b>CULTURE AND RECREATION</b>				
4520 Parks & Recreation		\$2,000	\$2,500	\$5,000
4550 Library		\$31,000	\$31,000	\$43,760
4583 Patriotic Purposes				
<b>CONSERVATION</b>				
4612 Purchase of Natural Resources				
4919 Other Conservation		\$3,275	\$3,131	\$3,325
<b>ECONOMIC DEVELOPMENT</b>				
<b>DEBT SERVICE</b>				
4711 Pnnc -Long Term Bonds & Notes				
4721 Interest-Long Term Bonds & Notes				
4723 Interest on TAN				
<b>CAPITAL OUTLAY</b>				
4901 Land and Improvements	9	\$10,000	\$10,000	\$30,000
4902 Mach Veh & Equip	15	\$8,068	\$8,068	\$40,000
4903 Buildings		\$206	\$0	\$70,000
4909 Improvements Other Than Buildings		\$41,729	\$38,228	\$38,567
<b>OPERATING TRANSFERS OUT</b>				
4914 To Capital Reserve Funds		\$58,500	\$58,500	
4916 To Trust & Agency Funds (RSA 31 19-a)				
<b>TOTAL APPROPRIATIONS</b>		<b>\$817,371</b>	<b>\$812,850</b>	<b>\$1,096,308</b>

If you have a line item of appropriation which is made up of appropriations from more than one (1) warrant article please use the space below to identify the make-up of the line total for the ensuing year

Acct	W A	Amount	Acct		Amount
			WA	WA	
4903	12	\$ 40,000	4909	13	\$38,000
4903	14	30,000	4909	18	\$567

**\*\*\*Amounts Not Recommended by Selectmen\*\***

These amounts are not included in the recommended column

Warrant Article #                      \$ Amount

# BUDGET FOR TOWN OF DUNBARTON

SOURCE OF REVENUE TAXES	W.A. No.	ESTIMATED REVENUE 1996	ACTUAL REVENUE 1996	ESTIMATED REVENUE Ensuuing Fiscal Yr.
3120 Land Use Change Taxes		\$21,000	\$40,940	\$30,000
3180 Resident Taxes				
3185 Yield Taxes		\$10,000	\$17,962	\$12,000
3189 Other Taxes-Prop. Tax Reimbursement				
3190 Interest & Penalties on Delinquent Taxes		\$35,000	\$40,421	\$35,000
-- Inventory Penalties, Fines & Penalties		\$0	\$1,690	\$0
<b>LICENSES, PERMITS &amp; FEES (Dog Lic.)</b>				
3210 Business Licenses & Permits		\$1,400	\$1,725	\$1,400
3220 Motor Vehicle Permit Fees		\$170,000	\$199,295	\$200,000
3230 Building Permits		\$8,000	\$11,698	\$19,000
3290 Other Licenses, Permits & fees, Filing fees		\$3,500	\$4,804	\$3,000
<b>FROM FEDERAL GOVERNMENT, AMBULANCE</b>				
3319 Other, Planning & Zoning				
<b>FROM STATE</b>				
3351 Shared Revenue		\$38,000	\$35,887	\$36,000
3353 Highway Block Grant		\$48,800	\$48,880	\$53,500
3354 Water Pollution Grants, Railroad				
3356 State & Federal Forest Land Reimbursement		\$0	\$882	\$0
3357 Flood Control Reimbursement		\$57,000	\$57,243	\$59,883
<b>FROM OTHER GOVERNMENT</b>				
3379 Intergovernmental Revenues		\$15,029	\$14,996	\$15,000
<b>CHARGES FOR SERVICES</b>				
3401 Income from Departments		\$21,000	\$16,161	\$22,400
3409 Other Charges				
<b>MISCELLANEOUS REVENUES</b>				
3501 Sale of Municipal Property		\$1,000	\$16,263	\$6,000
3502 Interest on Investments		\$25,000	\$38,073	\$30,000
3509 Other (Ins. Rev. Grants, etc.)		\$19,000	\$40,476	\$30,567
<b>INTERFUND OPERATING TRANSFERS IN</b>				
3914 Capital Reserve Fund				
3915 Enterprise Fund				
3916 Trust & Agency Funds		\$700	\$0	\$1,400
<b>OTHER FINANCING SOURCES</b>				
3934 Proc. from Long Term Notes & Bonds				
<b>General Fund Balance</b>				
Unreserved Fund Balance		\$ 291,677		
Fund Balance Voted From Surplus		68,500		
Fund Balance to be Retained		198,177		
Fund Balance Remaining to Reduce Taxes		25,000		
<b>TOTAL REVENUES AND CREDITS</b>		<b>\$474,429</b>	<b>\$587,396</b>	<b>\$555,150</b>
Total Appropriations				\$1,095,308
Less: Amount of Estimated Revenues, Exclusive of Property Taxes				\$555,150
Amount of Taxes to be Raised (Exclusive of School and County Taxes)				\$540,158

## COMPARATIVE STATEMENT OF ESTIMATED AND ACTUAL REVENUES

FOR THE YEAR ENDED DECEMBER 31, 1996

	ANTICIPATED	ACTUAL	EXCESS	DEFICIENCY
Land use change	\$21,000	\$40,940	\$19,940	
Yield Taxes	\$10,000	\$17,962	\$7,962	
Interest & Penalties on Taxes	\$35,000	\$40,421	\$5,421	
Inventory Penalties	\$0	\$1,690	\$1,690	
Business Lic. & Permits	\$1,400	\$1,725	\$325	
MV Permit Fees	\$170,000	\$199,295	\$29,295	
Building Permits	\$8,000	\$11,698	\$3,698	
Other Lic. , Permits & fees	\$3,500	\$4,804	\$1,304	
Shared Block Revenue/State Block Grant	\$38,000	\$35,887		\$2,113
Hwy Block Grant	\$48,800	\$48,880	\$80	
Federal Forest	\$0	\$882	\$882	
Flood Control Land	\$57,000	\$57,243	\$243	
Inter-Govt. Revenue	\$15,029	\$14,996		\$33
Income From Departments	\$21,000	\$16,161		\$4,839
Sale of Town Property	\$1,000	\$16,263	\$15,263	
Interest on Investments	\$25,000	\$38,073	\$13,073	
Insurance Revenue	\$19,000	\$19,761	\$761	
Trust Fund Income	\$700	\$0		
Other Income: Insurance Claim	\$0	\$20,715	\$20,715	
Fund Surplus	\$0	\$25,000	\$25,000	
<hr/>				
TOTALS	\$474,429	\$612,396	\$145,652	\$6,985

## COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

	BROUGHT FORWARD	1996 BUDGET	1996 EXPENDED	1996 UNEXP	1996 OVERDRAFT	FORWARD TO 1997	PROPOSED 1997
Executive		\$33,888	\$36,158		\$2,270		\$52,063
Elections, Registration & Vital Stats		\$11,490	\$10,884	\$606			\$9,665
Financial Administration		\$26,139	\$26,269		\$130		\$27,387
Audit		\$3,600	\$3,200	\$400			\$3,600
Assessor		\$6,250	\$6,224	\$26			\$7,500
Revaluation of Property							\$58,500
Legal Expenses		\$17,710	\$18,393		\$683		\$17,710
Personnel Administration		\$31,280	\$41,101		\$9,821		\$34,883
Planning & Zoning		\$3,150	\$3,519		\$369		\$3,600
General Government Bldgs.		\$36,745	\$39,856		\$3,111		\$52,400
Cemeteries		\$7,300	\$6,931	\$369			\$5,600
Insurance		\$25,000	\$21,036	\$3,964			\$25,000
Police		\$37,000	\$37,000				\$78,855
Fire		\$31,477	\$32,660		\$1,183		\$41,866
Building Inspection		\$5,000	\$6,001		\$1,001		\$13,378
Emergency Mgt		\$450	\$0	\$450			\$850
Highway: Construction		\$1	\$0	\$1			\$0
Winter Maint.		\$85,000	\$71,606	\$13,394			\$85,000
General Highway Exp.		\$38,678	\$45,683		\$7,005		\$39,970
Class V Tarring & Maint.		\$169,455	\$168,418	\$1,037			\$200,000
Solid Waste Exp. & Disposal		\$57,682	\$65,509		\$7,827		\$79,495
Recycling		\$10,114	\$9,415	\$699			\$14,736
Pest Control		\$1,238	\$1,036	\$202			\$1,250
Elderly Services		\$1,000	\$0	\$1,000			\$1,000
Home Nursing Services		\$1,576	\$1,576				\$1,576
Community Action Program		\$1,272	\$1,272				\$1,272
Old Age Assistance		\$1	\$0	\$1			\$0
Welfare		\$7,500	\$1,079	\$6,421			\$7,500
Parks & Recreation		\$2,000	\$2,500		\$500		\$5,000
Library		\$31,000	\$31,000				\$43,760
Conservation Commission		\$3,275	\$3,131	\$144			\$3,325
<b>Sub-total</b>		<b>\$686,271</b>	<b>\$691,457</b>	<b>\$28,714</b>	<b>\$33,900</b>	<b>\$0</b>	<b>\$916,741</b>
Cap. Reserve: Re-evaluation (From Surplus)		\$58,500	\$58,500				
Kimball Pond - Purchase of land		\$10,000	\$10,000				
Library - Increase		\$12,760	\$12,760				
Full Time Police Officer		\$18,500	\$15,227			\$3,273	
General Govt Bldg - Forwarded from 1995	\$10,400		\$4,400	\$6,000			
Police - Forwarded from 1995	\$411		\$411				
Fire - Forwarded from 1995	\$1,786		\$1,786				
Fire Truck Chassis - Forwarded from 1995	\$8,068		\$8,068				
Commercial Consultants - For from 1995	\$10,469		\$10,241	\$228			
Fire Station Add-Forwarded from 1994	\$206		\$0	\$206			
Total Articles Proposed on 1997 Town Warrant							\$178,567
<b>GRAND TOTALS</b>	<b>\$31,340</b>	<b>\$786,031</b>	<b>\$812,850</b>	<b>\$35,148</b>	<b>\$33,900</b>	<b>\$3,273</b>	<b>\$1,095,308</b>

## INVENTORY OF TOWN PROPERTY

### SCHEDULE OF TOWN PROPERTY - AS OF DECEMBER 31, 1996

Town Hall, Land & Buildings	\$ 387,600
Library/Furniture, Equipment & Books	200,000
Town Office Bldg., Land & Building	130,900
Furniture, & Equipment	75,000
Police Department, Equipment	35,000
Fire & Police Department, Land & Buildings	233,100
Fire Department, Equipment	296,000
Highway Department, Land and Buildings	108,000
Equipment	60,000
Materials and Supplies	12,000
School, Land and Building	1,219,900
Equipment	500,000
Transfer Station/Recycling Center Bld & Equipment	75,700

### LANDS AND BUILDINGS ACQUIRED - TAX COLLECTOR'S DEEDS

C5-1-7, C5-1-8	15.5 acres	16,000
13-3-16	13.0 acres	13,500
14-1-33	5.0 acres	9,450
A2-1-2	4.8 acres	1,700
J3-1-22 (Powerline)	18.3 acres	16,100
E4-4-6	16.8 acres	70,850
J3-1-20 (Powerline)	4.0 acres	14,750
E5-1-7	4.4 acres	1,050
K1-1-18	.3 acres	45,900
K1-9-5	.2 acres	32,250
B6-2-7	.9 acres	73,050

All other property and equipment	
Town Forest, Kuncanowet, & Conservation Commission	2,237,350
Historical Society	83,250
<b>TOTAL</b>	<b>\$ 5,948,400</b>

### SUMMARY INVENTORY OF TAXABLE VALUATION FOR THE YEAR 1996

Land Improved & Unimproved	\$ 54,670,807
Buildings	57,609,550
Public Utilities	13,119,850
<b>TOTAL VALUATION BEFORE EXEMPTIONS</b>	<b>125,400,207</b>
Less Exemption to Certain Elderly	961,650
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED</b>	<b>\$ 124,438,557</b>

## 1996 TAX RATE

### FORMULATION OF 1996 TAX RATE

Net Assessed Valuation		\$ 124,438,557
<u>Town Portion</u>		
Appropriation	\$ 786,621	
Less: Revenues	570,131	
Less: Shared Revenues	5,740	
Add: Overlay	14,618	
War Service Credits	13,000	
	\$ 238,368	
Net Town Appropriation		0
Special Adjustment		
Approved Town/City Tax Effort		
		\$ 238,368
	<i>Municipal Tax Rate</i> .....	\$ 1.91
<u>School Portion</u>		
Due to Local School District	\$ 2,102,359	
Due to Regional School District	0	
Less: Shared Revenues	19,532	
	\$ 2,082,827	
Net School Appropriation		0
Special Adjustment		
Approved School(s) Tax Effort		
		\$ 2,082,827
	<i>School(s) Tax Rate</i> .....	\$ 16.74
<u>County Portion</u>		
Due to County	\$ 206,839	
Less: Shared Revenues	1,931	
	\$ 204,908	
Net County Appropriation		0
Special Adjustments		
Approved County Tax Effort		
		\$ 204,908
	<i>County Tax Rate</i> .....	\$ 1.65
Total Property Taxes Assessed:		
	\$ 2,526,103	
	<i>Combined Tax Rate</i> .....	\$ 20.30
Total Property Taxes Assessed		
	\$ 2,526,103	
Less: War Service Credits	\$ (13,000)	
Add: Village District Commitment(s)	0	
Total Property Tax Commitment	\$ 2,513,103	

### PROOF OF RATE

<u>Net Assessed Valuation</u>	<u>Tax Rate</u>	<u>Assessment</u>
\$124,438,557	\$ 20.30	\$ 2,526,103

## 1996 COMPARATIVE BALANCE SHEET

### ASSETS

#### CASH AVAILABLE FOR CURRENT EXPENSES:

Custody of Treasurer, 12/31/96		\$1,307,797
Conservation Commission Funds, 12/31/96		6,038
Kimball Pond Fund, 12/31/96		0
Petty Cash		150

#### CAPITAL RESERVE FUNDS IN CUSTODY OF TRUSTEES OF TRUST FUNDS:

Capital Reserve: Re-evaluation	\$58,500	
Winslow Town Forest	567	
Cemetery-Perpetual Care	1,392	
Cemetery-Maintenance Care	284	
	<u>        </u>	60,743

#### OTHER ACCOUNTS DUE TOWN:

Open Receivables	10,000	
Cemetery Care	700	
Inventory Penalties	605	
	<u>        </u>	11,305
Uncollected Taxes	191,343	
Unredeemed Taxes	125,252	
	<u>        </u>	316,595

#### TOTAL ASSETS

1,702,628

### LIABILITIES:

#### LIABILITIES OWED BY THE TOWN:

Bills Outstanding		\$3,273
Due to School District		1,253,966

#### OTHER LIABILITIES:

TOTAL LIABILITIES (Before Surplus)	<u>1,257,239</u>
CURRENT SURPLUS	<u>444,784</u>
TOTAL LIABILITIES AND SURPLUS	<u>1,702,628</u>

## SUMMARY OF THE TREASURER'S ACCOUNTS

Fiscal Year Ended December 31, 1996

### TOWN OF DUNBARTON

Cash on Deposit December 31, 1995	\$1,322,022.85
Receipts 1/1/96 to 12/31/96	3,159,023.00
Interest on Investments	38,072.97
Total	<u>4,519,118.82</u>
Disbursements 1/1/96 to 12/31/96	(3,211,321.67)
Cash on Hand December 31, 1996	<u>\$ 1,307,797.15</u>

\*\*\*\*\*

### KIMBALL POND FUND

Balance as of December 31, 1995	\$ 9,027.37
Donations Received	56,425.50
Interest Revenue	1,231.92
Expenses for fundraising	(382.65)
Transferred to Conservation Fund 9/3/96	<u>\$ 66,302.14</u>
Balance as of December 31, 1996	.00

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### CONSERVATION COMMISSION

Balance as of December 31, 1995	\$20,971.82
Interest Revenue	847.30
Current Use Penalties Received	2,500.00
Transfer from Kimball Pond Fund	66,302.14
Less Purchase at Kimball Pond	(84,583.17)
Balance as of December 31, 1996	<u>\$ 6,038.09</u>

Respectfully submitted,

Pamela Milioto  
Town Treasurer



## TOWN CLERK'S REPORT - 1996

**CREDITS:**

2442 Motor Vehicle permits issued in 1996	\$199,568.50	
Refunds	<u>(274.00)</u>	
		\$199,294.50
Dog Licenses issued		
418 1996 licenses	\$2,852.50	
1996 Late Payment Fines	318.00	
1996 Dog Violations	535.00	
1996 Refund	<u>(9.00)</u>	
		\$3,696.50
11 Marriage Licenses	\$495.00	
7 Vital Records	<u>70.00</u>	
		\$565.00
Filing Fees	\$ 9.00	
Titles	834.00	
UCC	881.00	
Wetland Filing	50.00	
Bad Check Fines	65.00	
Pole License	20.00	
Articles of Agreement	<u>10.00</u>	
		\$1,869.00
GRAND TOTAL		\$205,425.00

**DEBITS:**

Remitted to Treasurer		
Motor Vehicle Permits		\$199,568.50
Refunds Motor Vehicle Permits		(274.00)
Dog Licenses		3,705.50
Refund Dog License		(9.00)
Marriages		495.00
Vital Records		70.00
Filing Fees		9.00
Titles		834.00
UCC		881.00
Wetland Permits		50.00
Bad Check Fines		65.00
Pole License		20.00
Articles of Agreement		<u>10.00</u>
		\$205,425.00
GRAND TOTAL		\$205,425.00

Irene Thalheimer  
Town Clerk

## REPORT OF THE TAX COLLECTOR - 1996

<u>DEBITS</u>	<u>1996</u>	<u>1995</u>
<b>UNCOLLECTED TAXES</b>		
Property Tax		\$164,189.01
Yield Tax		3,332.00
Inventory Penalty		605.00
<b>TAXES COMMITTED</b>		
Property Tax	\$2,515,311.53	
Account of Expenses	3,896.20	
Land Use Change Tax	40,940.00	
Yield Tax	14,814.00	
Inventory Penalty	1,340.00	
<b>OVERPAYMENTS</b>		
Property Tax	5,319.91	252.93
<b>INTEREST COLLECTED</b>		
Property, Land Use Change & Yield Tax	1,986.51	8,371.49
<b>PENALTIES, COSTS, &amp; FEES</b>		
Returned Check Fees, Etc.	231.16	
Tax Lien Cost		2,110.00
<b>TOTAL DEBITS</b>	<b>\$2,583,839.31</b>	<b>\$178,860.43</b>
 <u>CREDITS</u>		
<b>REMITTANCES</b>		
Property Tax	\$2,323,867.00	\$163,977.09
Land Use Change Tax	40,940.00	
Yield Tax	14,639.84	3,332.00
Property, Land Use Change & Yield Interest	1,986.51	8,371.49
Inventory Penalty	1,085.00	605.00
Returned Check Fees, Etc.	231.16	
Tax Lien Cost		2,110.00
Overpayments	5,319.91	252.93
<b>ABATEMENTS MADE</b>		
Property Tax	2,266.03	211.92
<b>DEDED TO TOWN</b>		
	1,589.00	
<b>DONATED TO TOWN</b>		
	317.00	
<b>UNCOLLECTED TAXES</b>		
Property Tax	187,272.50	
Account of Expenses	3,896.20	
Yield Tax	174.16	
Inventory Penalty	255.00	
<b>TOTAL CREDITS</b>	<b>\$2,583,839.31</b>	<b>\$178,860.43</b>

*Tax Collector's Reports are submitted by Martha Rae, Certified Tax Collector*

## REPORT OF THE TAX COLLECTOR - 1996

### SUMMARY OF TAX LIEN ACCOUNTS YEAR ENDING DECEMBER 31, 1996

<u>DEBITS</u>	<u>1995</u>	<u>1994</u>	<u>1993</u>
Unredeemed Liens		\$75,011.56	\$45,751.37
Liens Executed	\$93,302.89		
Interest	1,600.39	9,460.08	15,590.93
Cost after lien	178.68	358.61	533.00
<b>TOTAL DEBITS</b>	<b>\$95,081.96</b>	<b>\$84,830.25</b>	<b>\$61,875.30</b>
 <u>CREDITS</u>			
Redemptions	\$ 25,481.37	\$40,395.26	\$44,021.24
Interest	1,600.39	9,460.08	15,590.93
Cost after lien	178.68	358.61	533.00
Deeded to Town	3,760.04	3,425.85	1,730.13
Unredeemed Liens	64,061.48	31,190.45	
<b>TOTAL CREDITS</b>	<b>\$95,081.96</b>	<b>\$84,830.25</b>	<b>\$61,875.30</b>

## REPORT OF THE TAX COLLECTOR - 1996

### SUMMARY OF UNREDEEMED TAX LIENS AS OF DECEMBER 31, 1996

<u>OWNER</u>	<u>MAP #</u>	<u>AMOUNT</u>
<i>LEVY OF 1994</i>		
Dolores, Raymond, Lorraine & Albert Aucion	14-01-34	\$ 955.06
Judith Champagne	B4-04-04	1356.43
John K. & Stella Chase, Sr.	11-02-05	19.95
Kenneth A. & Maureen Chase	11-02-03	4297.54
Lucien & Dorothy Costa	K1-11-06	1019.41
David & Carol Crooker	E4-02-05	33.89
Jeff & Bronda Crosby	E3-02-09	1310.12
Jeff & Bronda Crosby	E3-02-36	628.51
Jeff & Bronda Crosby	E3-02-36A	924.37
Anne Crowley	E3-02-33	1692.99
Michael & Wendy Dailey	E4-03-05	1229.63
Drop Anchor Realty Trust	C5-02-03	709.46
Drop Anchor Realty Trust	C5-02-05	263.87
Rose Dugrenier	D5-01-03	28.49
Arthur Dunham, Jr.	D6-01-05	1035.61
Gerald & Deborah Gelinas	B2-01-01	2168.78
Thomas A. & Karen M. Gleason	J3-02-02	2608.19
Mike Leach & Valerie A. Clegg	J3-02-02MM	219.14
Julien & Sandra Leduc	J3-01-02	1383.36
Carroll & Mary Lloyd	A3-01-01	233.56
Priscilla B. Phillips	I2-02-06	2308.10
Dianne & Glenn Ranfos	C7-01-07	2993.38
Anna Snarski Heirs	C6-03-07	159.56
Adrien Trudeau	E6-01-02	1408.88
Gerald D. Upton, III	E2-01-05	36.16
William J. & Joan E. Wagner	K1-11-04	154.93
Charles P. Williamson, Jr.	F2-02-08	774.49
Charles P. Williamson, Jr.	F2-04-03	1000.18
Bruce Wright	F4-01-03	236.41
<b>TOTAL</b>		<b>\$31,190.45</b>

#### *LEVY OF 1995*

Dolores, Raymond, Lorraine & Albert Aucion	I4-01-34	978.20
Michel Belanger	G2-05-07	967.77
Michel Belanger	G3-01-05	602.78
Michel Belanger	11-03-01	164.87
Michel Belanger	11-03-04	389.46
Michel Belanger	J1-02-05	262.29
Michel & Jacqueline Belanger	I3-01-06	1624.51

## REPORT OF THE TAX COLLECTOR - 1996

Michel & Jacqueline Belanger	I3-03-06	2476.80
CF Investments, INC.	B4-01-08	3856.49
Judith Champagne	B4-04-04	1447.37
John K. & Stella Chase, Sr.	I1-02-05	1404.58
Kenneth A. & Maureen Chase	I1-02-03	2269.03
Lucien & Dorothy Costa	K1-11-06	1906.06
Jeff & Bronda Crosby	E3-02-09	1342.15
Jeff & Bronda Crosby	E3-02-36	2855.81
Anne Crowley	E3-02-33	1734.65
Michael & Wendy Dailey	E4-03-05	1259.62
Drop Anchor Realty Tr.	C5-02-03	726.43
Drop Anchor Realty Tr.	C5-02-05	270.24
Rose Dugrenier	D5-01-03	29.01
Arthur Dunham, Jr.	D6-01-05	1060.73
Gerald & Deborah Gelinis	B2-01-01	995.12
Thomas A. & Karen Gleason	J3-02-02B	456.09
Thomas & Karen Gleason	J3-02-02A	781.27
Thomas A. & Karen M. Gleason	J3-02-02	2159.15
Arthur Greathead	K1-04-10	440.50
Arthur Greathead	K1-04-11	861.63
Mike Leach & Valarie A. Clegg	J3-02-02MM	427.04
Julien & Sandra Leduc	J3-01-02	1417.28
Carroll & Mary Lloyd	A3-01-01	2396.63
Andrew & Carol Morrissette	B7-01-05	644.99
Andrew & Carol Morrissette	C7-01-04	416.69
Priscilla B. Phillips	I2-02-06	2365.19
Dianne & Glenn Ranfos	C7-01-07	1574.25
Harold & Helmi Roehl	D4-01-07	994.44
Harold & Helmi Roehl	D4-02-02	3761.82
Stanley & Irena Rogowicz	E4-03-07	59.57
Anna Snarski Heirs	C6-03-07	310.09
Adrien Trudeau	E6-01-02	1443.14
Steven Voydatch	J3-01-08	5298.85
William J. & Joan K. Wagner	K1-11-04	323.08
Jonathan Welch & Richard Woodlock	B6-01-06	1181.86
Jeffrey & Betsy Williams	E6-02-02	1184.52
Jeffrey & Betsy Williams	E6-03-01	3923.32
Charles P. Williamson, Jr.	F2-02-08	793.10
Charles P. Williamson, Jr.	F2-04-03	1027.46
Bruce Wright	F4-01-03	1195.55
<b>TOTAL</b>		<b>\$64,061.48</b>

*Tax Collector's Reports are submitted by Martha Rae, Certified Tax Collector*

Town of Dunbarton Annual Report

MS-4

Report of the Trust Funds of the City or Town of \_\_\_\_\_ on December 31, 19\_\_ (June 30, 19\_\_)

MS-3

Dunbarton, New Hampshire

DATE OF CREATION	NAME OF TRUST FUND <small>List the trust assets involved in a column/row/line.</small>	PURPOSE OF TRUST FUND	HOW INVESTED <small>Where bank deposits, stock bonds etc. (If Commission not so state)</small>	PRINCIPAL				INCOME			Balance at End of Year		
				Balance Beginning Year	New Funds Credited	Cash Gifts or Loans on Securities	Withdrawals	Balance End Year	Income During Year	Expected Dividend Year		Business End Year	
								Percent	Amount				
<b>SCHOOL FUNDS:</b>													
	Dunbarton Elem. School	Silverberg Fund	NH-PIIP	2,000.00		2,000.00			154.73	103.47	154.73	103.47	2,103.47
	TOTAL FOR SCHOOL FUNDS:			2,000.00		2,000.00			154.73	103.47	154.73	103.47	2,103.47
<b>CAPITAL RESERVE FUNDS:</b>													
	Town of Dunbarton	Wireless Tower of Dunbarton	NH-PPIP	11,000.00		11,000.00			550.48	567.07	550.48	567.07	11,567.07
	Dunbarton	Revaluation Capital Res.	NH-PPIP	000.00	58,500.00	58,500.00			00.00	00.00	00.00	00.00	58,500.00
	Dunbarton	School District Facility	NH-PPIP	87,150.49		87,150.00	57,150.49		00.00	3,751.19	00.00	3,751.19	60,901.68
	TOTAL FOR CAPITAL RESERVE FUNDS:			97,150.49	58,500.00	155,650.49	57,150.49		550.48	4,318.26	550.48	4,318.26	130,968.75
<b>GENERAL CEMETERY MAINTENANCE FUNDS:</b>													
	Various	Maintenance Care	NH-PPIP	6,875.00	1,600.00	8,475.00			293.78	283.73	293.78	283.73	3,156.71
	TOTAL FOR GENERAL CEMETERY MAINTENANCE:			6,875.00	1,600.00	8,475.00			293.78	283.73	293.78	283.73	3,156.71
<b>CEMETERY FUNDS - VARIOUS:</b>													
	Common Trust #1	Perpetual Care	NH-PPIP	21,541.10		21,541.10			5,758.78	1,391.61	5,647.66	6,207.13	27,748.23
	TOTAL FOR CEMETERY FUNDS - VARIOUS:			21,541.10		21,541.10			5,758.78	1,391.61	5,647.66	6,207.13	27,748.23
	GRAND TOTALS:			121,966.59	58,500.00	180,466.59	6,706.67		6,092.02	5,886.15	6,092.02	5,886.15	197,162.92

Respectfully submitted: Nancy Lang, Chair  
Carol Fisk, Treasurer  
Emily Haywood, Secretary

MS-3

## REPORT OF THE BUILDING INSPECTOR - 1996

The Building Inspector reports the issuance of sixty-six permits in the year 1996.

24	New Homes
1	Electrical Service
8	Remodeling
5	Additions
1	Animal Shelter
5	Porch / Decks
1	Demolition
11	Garages
2	Barns
2	Replacement of Manufactured Homes
1	Sugar House
1	Swimming Pool
1	Oil Furnace
3	Storage Sheds

Building permits are required for the following: Residential, one and two family; Garage; Shed; Remodeling; Porch; Deck; Pool; Dock; Ramp; Fireplace; Chimney; Electrical Service; Rebuild Roof; Temporary Trailer or Building; Commercial; Silo; Greenhouse; Stable; Barn; Home Business; Oil or Gas Burner.

The Building Inspector has office hours at the Dunbarton Town Office on Thursday evenings from 7:00 pm to 9:00 pm. Applications for permits are obtained and reviewed at that time. Applicants will be notified of the status by telephone within three (3) business days. Approved permits may be picked up at the Selectmen's office during regular office hours.

Respectfully submitted,

Ray Simard  
Dunbarton Building Inspector

## DUNBARTON PLANNING BOARD - 1996

The Planning Board held regular monthly meetings on the third Wednesday of each month at 7:00 P M

During 1996 the Board received seven (7) applications for subdivisions. After one proposal was reformatted, all were accepted with one lot line adjustment still pending at year end. One planned unit development came in for subdivision of phase I (8 lots). The subdivision approvals noted created twenty-three (23) new lots as four (4) lots were eliminated by annexation. Therefore, there was a net gain of nineteen (19) building lots in 1996.

In addition the Board ruled favorable on two (2) lot line adjustments, and reviewed one (1) application for compliance with the Site Plan Review Ordinance. One Public Hearing was held for the Commercial Zone changes to the Zoning Ordinance. The Board passed along recommendations to the Selectmen on the disposal of twenty two (22) town owned parcels.

Respectfully submitted,

Barry Lussier, Chairman  
James Marcou, Co Chairman  
Alison Riley, Secretary  
Arthur Beaudet  
Robert Perry  
Charles Frost  
Charles Graybill, Alternate  
Lynda Lewis, Alternate



## CONCORD REGIONAL VISITING NURSE ASSOCIATION

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Dunbarton: Home Care, Hospice and Primary Care

Home Care Services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice Services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expanded its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 158 terminally ill residents.

Primary Care and Preventive Services expanded from health promotion and prevention focus to Family Health Center focus. The focus provides health care in a whole-life approach that means treating the individual from birth to senior adulthood. The Family Health Center services include family-centered medical care, preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, Family Planning and Women's Health, obstetrical care, health education, nutritional counseling, HIV/AIDS counseling and testing, Mental Health Services and Sexually Transmitted Disease testing and treatment.

The Family Health Center offers 24 hours/day, 7 days/week service including physician care, hospital admitting privileges, and other care generally offered through a medical office setting. It is a joint initiative between Concord Hospital and Concord Regional Visiting Nurse Association and it is an educational site for the N.H./Dartmouth Family Practice Residency Program. Primary care physicians (from Concord Hospital's new Family Practice Residency Program), graduate education medical students (residents), registered nurse practitioners, registered nurses, social workers and other staff provided primary care to more than 7,800 clients in FY 96.

Health Promotion Services focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services

## CONCORD REGIONAL VISITING NURSE ASSOCIATION

rendered in the clinic setting are: child health, prenatal, family planning, sexually transmitted disease, adult screening, immunizations, and HIV(AIDS) testing and counseling. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites. Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Dunbarton may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30 am to 5:00 pm. A nurse is on call for hospice and home care patients; (224-4093) 4:30 pm to 7:30 am daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Health care Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1995 through September 30, 1996:

	<u>Number of Clients</u>	<u>Visits</u>
Home Care/Hospice	25	930
Health Promotion/ Family Health Center	115	220
	-----	-----
Total	140	1,150

- 14 Adult Bereavement Support Groups
- 2 Children Bereavement Support Groups
- 2 Hospice Volunteer Training Groups

## DUNBARTON PUBLIC LIBRARY

The close of 1996 marked the first full year of operation for the library in its new location on the first floor of the town hall, its original location when the library was started in 1893. Other notable milestones were achieved in 1996 resulting in a library and staff better equipped to serve the needs of the residents of Dunbarton.

A new position of library director was created to administer the day -to-day operations of the library and to plan and implement for future growth and development. Andrea Douglas of Bow was hired in May to fill the library director's position. Andrea and librarian Nancy Lang have spent the latter part of 1996 offering innovative programs, improving on collection development, and enhancing computer services for the public. Their efforts have resulted in an increase in library usage.

In addition to the ongoing story times, other programs for children included summer reading, a Teddy Bear picnic, Fried Worms, and singer/storyteller Mary DesRoshiers. Adults were offered Log on at the Library, Mars: Rendezvous with the Red Planet with Andy Stone, Landscapes of Mystery with Judy Kimball, and Recollections of Christmas Past with Dunbarton residents participating.

A new audio book leasing program was recently added to the collection which offers library patrons a regularly rotating selection of titles to choose from. The library staff continues to offer its popular refund program for museum visits and the Christa McAuliffe Planetarium pass, interlibrary loans, outreach service, and fax and photo-copier services. The library receives and subscribes to four local newspapers, carries a wide selection of periodicals, and now has its own television and VCR providing yet another source of programming for children and adults.

The library has three computers available for public use. A computer in the children's area provides educational games, a computer in the reference area features CD-ROM references and word processing capabilities, and a third computer provides an on-line catalog. The most exciting addition to the library will be the introduction of Internet access. Plans to bring the Internet to library patrons got underway in 1996, and a tentative date for on-line Internet service has been set for spring.

The front hall adjacent to the library has been cleaned and can now be used for activity periods primarily for children. New doors will be added in the spring to match the new set of doors at the south end of the building.

The staff and trustees of the library will continue to strive to provide programming and a collection which reflects the character of the community and its residents.

Respectfully submitted:

Patricia Mann, Chairman  
Margaret Johnson  
Joan Midgley  
Sandra Lekebusch  
Judith Stone

## DUNBARTON LIBRARY - 1996

INCOME:

TOWN APPROPRIATION	\$43,760.00
FINE MONIES	540.52
EQUIPMENT INCOME	224.10
BOOK SALES	264.13
DONATIONS	155.72
MISCELLANEOUS	211.45
INTEREST INCOME	116.99

TOTAL INCOME: \$45,272.91

EXPENSE:

PAYROLL EXPENSES	\$22,828.11
BOOKS (Print & Audio), VIDEOS	7258.23
PERIODICALS (Patrons & Staff)	1569.84
COMMUNITY PROGRAMS	1260.55
ASSOCIATION DUES-COOPERATIVE FEES	726.00
COMPUTER (Hardware, Software, Support)	2829.89
FURNITURE (Bookcases, TV, VCR)	1539.61
PAINTING & LIGHTING FOR FRONT HALL	2653.20
SUPPLIES & MISCELLANEOUS EXPENSES	1894.82

\$42,560.25

NET ORDINARY INCOME: \$2,712.66

CHECKING & SAVINGS ACCOUNTS

12/31/96

Merrimack County Savings Bank

Checking Account	\$5,260.92
Hi-Yield Account	\$6,082.74
Certificate of Deposit	\$43,992.47

Fleet Bank

Udell White Fund	\$289.30
TOTAL:	<u>\$55,625.43</u>

Respectfully Submitted  
Judith A. Stone, Treasurer

**DUNBARTON PUBLIC LIBRARY  
1996**

TOTAL HOLDINGS, January 1, 1996 12251

ACQUISITIONS:

Gifts--Books	117	
Gifts--Periodicals	(9*)	
Gifts--Other	26	
Purchases--Books	522	
Purchases--Periodicals	(45*)	
Purchases--Other	27	
Rental--Adult	115	
Total Acquisitions (individual items)		985
* subscriptions		

DELETIONS:

Discarded--All Categories	1042	
Returned Rentals	34	
Lost or Damaged	5	
Total Deletions		1081

TOTAL HOLDINGS, December 31, 1996 12155

STATE LIBRARY SYSTEM: (Interlibrary loan)

Requests to borrow from us:	Rec'd: 12	Filled: 12	Unfilled: 0
Requests to lend to us:	Sent: 147	Filled: 110	Unfilled: 37
State Library videos:		Filled: 110	

CIRCULATIONS:

Adult Fiction	2067
Adult Nonfiction	480
Periodicals	560
Children E2330 J882 Y242	3454
Videos	747
Audio (cassettes & CDs)	109
Puzzles	88
Media Kits	11
Interlibrary Loan	105

TOTAL CIRCULATION 7621

REGISTERED PATRONS: January 1, 1996 512

December 31, 1996 566

ATTENDANCE AT PROGRAMS:

Adult / family (6)	52	Children (97)	836
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Respectfully Submitted,  
Andrea G. Douglas, Director

## KUNCANOWET TOWN FOREST AND CONSERVATION AREA

On May 25, 1996, trails were brushed back and several large fallen trees were removed from the trails

Several large truckloads of brush had been illegally dumped on the parking lot; we would like to say a big THANK YOU to the Dunbarton Volunteer Fire Department for their help in getting rid of it.

In October a "Thank You Picnic" was held for Vera and Forrest Fogg for the donation of land that was approved at the 1994 town meeting (Article VI).

December finished the year with a successful search and rescue for a hunter who was lost the weekend of the December 6th - 8th during the heavy, wet snowstorm.

If anyone sees a problem with the trails please report it; and if able, please help remove downed branches. It will be greatly appreciated.

Respectfully submitted,

Fred Mullen, Chairman  
Edward White, Vice-Chairman  
Darlene Jarvis, Secretary  
Scott Ives  
Ronald Jarvis, Trail Master  
David Marshall  
John Swindlehurst  
Irene Thalheimer  
Margaret Watkins  
J Willcox Brown, Honorary Member

## DUNBARTON TOWN FOREST COMMITTEE

The committee was pleased to have approximately 43 acres added to the Kuncanowet Town Forest and Conservation Area. This occurred because of the generous donation of Forrest and Vera Fogg who have given unselfishly to this area in the past. This donation connects the Kuncanowet Town Forest and Conservation Area with Gorham Pond Road.

As in years past, the committee's Winslow pit has been the source of gravel for town winter maintenance requirements.

We would like to acknowledge and thank two past members, Mr. Leslie G. Hammond (1982-96) and Mr. Robert Carlson (1980-96), for their work on this committee.

John Swindlehurst has completed a "History of the Dunbarton Town Forest Committee". His writing covers the committee from its first mention in the town report of March 13, 1928 to the present. A condensed version may be enjoyed below.

Respectfully submitted,

John Swindlehurst, Chairman  
Ed White, Vice-Chairman  
Ron Jarvis, Secretary  
Fred Mullen, Treasurer  
Scott Warriner

### A Brief History of the Dunbarton Town Forrest Committee

The Dunbarton Town Forest Committee was first mentioned at the town meeting in 1928 and again in 1929. The articles to investigate the merits of a town forest committee were passed over at both meetings.

There was a special town meeting on September 11, 1929. The meeting approved making an agreement with Mr. Arthur Winslow relative to a gift of land. The deed for this gift is dated January 7, 1930. This donation had many conditions and covenants which are still in effect today. At the March 11, 1930 town meeting a town forest committee was formed to deal with the town owned land.

Mrs Charles Parker donated the Huard Lot, containing 80-100 cut over acres, followed by a 231 acre tract donated by Mrs. Charles Parker and accepted by the town on March 9, 1937. This area had been logged and then suffered from a major forest fire.

The 1938 hurricane caused severe damage felling three hundred thousand board feet of usable timber which was stored in Stark Pond and Kimball Pond. Of this, over tow hundred thirty-six thousand board feet was milled into usable lumber, according to the New Hampshire Department of Forest.

In 1960, a professional forester completed a timber survey and marked some of the trees for thinning. Some timber was put out to competitive bid and sold. In 1962, a few of the old "bull" pines were removed, milled into lumber, and used in the interior of the new firehouse. A tree was cut to provide the shingles for the blacksmith shop after it was moved to its present location.

In 1969, some of the profits received from lumber sales purchased land now used for the transfer station. Other expenditures of town forest money have provided forestry pumps for the fire department, removal of hazardous waste barrels, installation of gates and purchases of other forest tracts.

The management of the town forest has always been the responsibility of the Dunbarton Town Forest Committee. The make-up and responsibilities of the committee have changed numerous times. In 1984, the State of New Hampshire passed a law which mandates the committee be a five member board appointed by the selectmen.

The town forest lands are open to the public for such uses as hiking, hunting, birding, cross-country skiing, etc. The committee prohibits ATVs and campfires of any kind.

## DUNBARTON TOWN FOREST COMMITTEE

### FINANCIAL REPORT

Balance, January 1, 1996		\$ 23,486.89
Receipts, 1996		
Interest on passbook	\$ 665.45	
Interest on Trust Funds	590.48	
Town of Dunbarton Receivables	2,000.00	
	<hr/>	
Total Receipts 1996		\$ 3,255.93
		<hr/>
Balance Plus Receipts:		\$ 26,742.82
Receivables:		
Town of Dunbarton, Sand & Gravel	\$ 7,000.00	
	<hr/>	
Total Receivables:		\$ 7,000.00
		<hr/>
		<hr/>
Total Assets January 1, 1997		\$ 33,742.82

Fred J. Mullen, Treasurer  
Dunbarton Town Forest



## DUNBARTON RECYCLING COMMITTEE

After four years of entirely voluntary operation, recycling became a town-managed program in 1996. The town selectmen officially took over the recycling center and combined it with the transfer station into an integrated solid waste program, as was recommended at the 1991 town meeting. The selectmen have begun to tackle long standing challenges, including tire removal, proper disposal of construction waste and CFCs from refrigerators, keeping the steel scrap pile under control, and proper burning of brush and wood piles. Last summer, Terry Swain's Capital Well Co. graciously drilled a water well and pumping system at no cost to the town. 1997 plans include cleaning up the tire pile, widening the entrance road, and installing bathroom facilities and a sewage disposal system.

The quantity and percentage of waste materials recycled by the town continues to increase. The following table shows that over the last five years, both recyclables and the total waste disposed by the town have grown steadily.

Year	Tons Recycled	% Recycled
1992	102	15
1993	115	16
1994	120	15
1995	148	18
1996	152	20

This year market prices for recyclables dropped substantially, due to increased supply. Across the US, towns and municipalities have responded to the need for recycling the country's expanding volume of trash. Recycling is now an established industry in itself. This is an encouraging development. Landfills are filling at a slower rate, pollution has been reduced, and new raw materials have been reduced so they will last for more generations to come. Over the past five years, many millions of tons of recycled materials have been processed by manufacturers. Industries are now trying to catch up with the supply. Prices will continue to fluctuate with demand as new ways to process materials are tried.

Over the past 5 years, Dunbarton's recycling center has showcased the generosity of townspeople and provided a place for new people to meet and work together. The recycling program is one that Dunbarton can be proud of. Many people have generously given their time and dollars to make it work. Without their help, the town of Dunbarton would not have a recycling operation and would be far behind many other towns and cities. Instead, Dunbarton has been a leader in this effort, as well as an inspiration to other towns.

Now, with the town controlling a unified solid waste program, waste disposal and recycling activities can be even more effective. The recycling committee sends a sincere thank you to the volunteers who have helped the program succeed to date. We applaud the participation of the many people in town who have made recycling part of their daily routines. In order to reach the state's recycling goal of 40% by the year 2000, we appeal to everyone else in town to join us in separating recyclables from your trash. The job is not done. As always, the committee seeks additional members and supporters to guide the direction and operation of the program, to research markets, and to help with public education efforts.

Dunbarton Recycling Committee

## DUNBARTON CONSERVATION COMMISSION

This year the Commission on behalf of the Town completed the purchase of 77 acres of land at Kimball Pond and acquired a conservation easement on 77 additional acres. Almost all of the shoreline is now protected for wildlife conservation and low impact public uses, such as hiking, cross country skiing, and hunting. Individual contributions, foundation support, accumulated revenues in the Conservation Fund, the 1996 Town Meeting appropriation, and corporate contributions all helped make this important conservation acquisition possible.

Over the two-year fund-raising period 141 people contributed amounts from \$5 to \$10,000+ towards this project. A plaque acknowledging their support hangs in the library. Residents also contributed baked goods to the Commission's Primary day bake sale and other fund raising events. Commission members Bob Cowan and George Holt were instrumental in getting the Concord Crimson Clowns and Doug Clegg to perform at a fund raiser for children, and resident Tom Burack drew an enthusiastic group to his evening of New England tall tales and humor. All of the t-shirts, designed by Darlene Jarvis, have been dispersed, and people attending fund raisers and the public hearing on this project have seen Brett St. Clair's slide show on Kimball Pond. The property was formally dedicated for wildlife conservation purposes on September 28.

A management subcommittee consisting of interested town residents and members of the Conservation Commission has been meeting since November to develop a management plan for the property. They are helped in this effort by information residents and consultants have provided over the last several years, including an assessment of the pond and Great Meadows for turtle habitat, which naturalist and turtle expert David Carroll of Warner did this year. Turtles were selected because the less common species are good indicators of high quality wildlife habitat. Mr. Carroll was enthusiastic in his assessment of the "outstanding wetland habitats" at Kimball Pond. Turtles definitely made their presence known to those who joined resident Joreen Hendry on a nature walk June 8, when nesting turtles were abundant.

Commission members, like many other residents, are concerned about maintaining Dunbarton's rural character while minimizing our tax bills. One of the best ways of doing this is by preserving open space. Many recent studies of communities in the Northeast have repeatedly shown that the preservation of open space can be an economic asset. These studies looked at revenues and expenditures for services provided for three major categories of land use and found that tax revenues exceeded costs for the commercial/industrial and open space categories, while residential land use costs exceeded revenues. Thus, acquisition of open space like the Kimball Pond purchase not only preserves an invaluable natural asset for the people and wildlife of Dunbarton, but also can help keep our taxes down. With this in mind, the Commission will ask townspeople (by means of a warrant article at Town Meeting) to remove the \$2,500 cap that presently limits the amount of land-use change tax revenues that may be allocated for conservation purposes.

During 1996 the Commission also reviewed four applications to the State Wetlands Bureau for road and driveway crossings of wetlands and one application for pond dredging. No dredging or filling of wetlands is permitted without authorization by the State Wetlands Bureau in the NH Department of Environmental Services. The Commission makes recommendations to the State on all applications for dredge and fill activity in Dunbarton.

The Commission made recommendations to the selectmen relative to the disposition of tax-deeded properties. Members also walked the conservation easement lands for which the town is responsible and confirmed that the intent of the easement deeds is presently being maintained.

The Commission meets the second Wednesday each month. The public is welcome to attend.

Members:	Lawrence Cook	1999
	David Marshall, Co Chair	1999
	George Holt	1999
	Eric Hodgman, Alternate	1997
	Darlene Jarvis, Secretary	1997
	Matthew Lavey	1997
	Ron Jarvis	1998
	Margaret Watkins, Co Chair	1998
	Leo Martel	1998
	Brett St. Clair, Alternate	1998
	Jane Grant, Honorary Member	

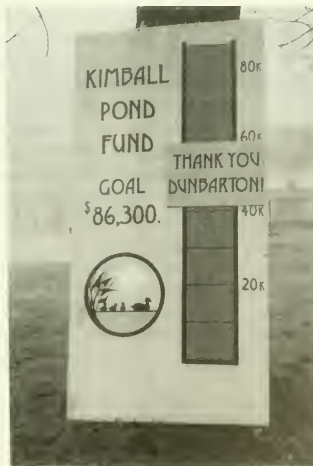
## DUNBARTON CONSERVATION COMMISSION

### PROPERTY UNDER THE CONSERVATION COMMISSION

Three Lots in the Great Meadow	70 Acres
Lot South of Gorham Pond	13 Acres
Long Pond Lot	16 Acres
Ray Road Lot	20 Acres
Kimball Pond Lot	77 Acres

### CONSERVATION EASEMENTS

Story Easement	45 Acres
Grant Easement	8 Acres
Westbrook/Schumacher Easement	145 Acres
New Greenton Properties Easement (at Kimball Pond)	77 Acres



## DUNBARTON CEMETERY TRUSTEES

The Cemetery Trustees met on the second Monday of each month to conduct business and oversee cemetery activities. The project of mapping in Center Cemetery continues with Judy Keefe completing the North section of the old area.

Harold Mooney decided not to enter his candidacy to continue as Cemetery Trustee. We respect his decision and will miss his valuable input during our meetings and other activities. Harold has lived in Dunbarton all his life and has contributed unselfishly to the Town. He has probably served in every capacity and public office in local government and many times more than once. Thank you Harold! Please accept the gratitude of your friends and neighbors in Dunbarton.

There were eight burials in 1996, including two veterans, James Gormley and Leon Robert (Bob) Tucker.

Respectfully submitted,

Richard Mannion  
John Thalheimer  
Harold Mooney  
Dunbarton Cemetery Trustees

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**\*MEMORIAL TREE DEDICATED:** A ceremony on the Town Hall lawn took place on September 1, 1996, for the purpose of dedicating a beautiful magnolia tree planted in memory of Ray Riley, a prominent Dunbarton resident who died in early 1996. John E. "Jack" Sargent, the Director of the N.H. Division of Forests and Lands presided over the ceremony. The Dunbarton Board of Selectmen participated in the ceremony and David Pollard, the Executive Secretary of the New Hampshire Funeral Directors Association presented the Tree Memorial Plaque to Alison R. Riley, Mr. Riley's widow.

The tree, selected by Mrs. Riley, was a "northern magnolia", chosen for its hardiness in the cold New England climate. It is over 15 feet tall already and will thrive in its new environment. A crowd of over 100 people, including Mr. Riley's family, enjoyed a reception on the green following the ceremony. The funding for the cost of the tree, the planting, the first year's maintenance, and a bronze plaque set in concrete at its base was all raised by individual donations.

*\*Article from the N.H. Funeral Directors & Embalmers Association, fall 1996.*

## DUNBARTON COMMERCIAL ZONE COMMITTEE

This has been a year of change for the Commercial Zone Committee as a number of new members were added to the committee and the committee worked to refine ideas for commercial zones in Dunbarton. New members to the committee include: Greta Brandt, Mike Malloy, Barry Moller, Brian Pike and J.R. Swindlehurst, III

The committee also scaled down the range of the proposal in a couple of ways: (1) Home occupations will not be addressed by the commercial zone proposal and (2) the recreational zone will not be a part of this proposal. The committee focused its efforts on two retail-oriented zones, The Village District and Page's Corner, and a light industrial zone.

We have worked to make changes to the proposals for The Village District and Page's Corner that address the concerns expressed to the committee last year, specifically considering the size and variety of allowable commercial development as well as the size of each zone.

The committee also began to look for alternative sites for the light industrial zone. An area north of Route 77 around the recycling / transfer station was explored and appears to present many advantages over the site considered last year (near the Pioneer Sportsman Club).

Architectural guidelines were reviewed by Fire Chief Swindlehurst and the committee made some changes based on fire safety considerations.

As the time for public hearing approached, the committee felt we wanted more time to work with the planning board and building inspector to go over a final draft for the commercial zones proposal. Rather than rush a not fully prepared proposal through, we decided to wait until next year to bring the proposal through public hearings and to voting by the town.

The committee would like to thank the town residents who brought us feedback and ideas, and the zoning board, planning board and building inspector for meeting with us to go over various aspects of the proposal.

Respectfully submitted,

Jacques Belanger, Chairman  
Greta Brandt  
Emily Haywood  
Mike Malloy  
Barry Moller  
Rene Ouellette  
Brian Pike  
Alison Riley  
J. R. Swindlehurst, III  
Margaret Watkins

## ZONING BOARD OF ADJUSTMENT - 1996

The Board of Adjustment is scheduled to meet on the second Monday of each month and met as business required during 1996. The following cases were heard.

### VARIANCES

Thomas and Jodi Molinaro - Granted permission to locate a septic system closer than 50 feet from the boundary at their property on Montalona Road.

David and Marie Hackett - Granted permission to construct a garage closer than 50 feet from the boundary at their property on Ray Road.

George and Muriel Pronovost (Owners) and Shaun Hickey (Applicant) - Granted permission to replace a septic system and construct a fire escape closer than 50 feet from boundary at property located at Gorham Pond on Karen Road.

Thomas Maille - Denied permission to apply to the Dunbarton Planning Board for a subdivision with less than the required 300 foot frontage at property located on Gorham Pond Road

Theodore Gage (Owner) and Jon and Doraine Mooar (Applicants) - Denied permission to apply to the Dunbarton Planning Board for a subdivision with less than the required 300 foot frontage at property located on Stark Highway and Mansion Road.

Daniel Gravas - Granted permission to construct a garage at property located on Stark Highway North closer than 50 feet from the boundary.

Jeffrey Trexler and Robert Waldron - Requested permission to apply to the Dunbarton Planning Board for a re-subdivision of lot with less than required frontage. Request withdrawn by applicants. No action taken by the Board of Adjustment

### SPECIAL EXCEPTIONS:

Charles Brown, BBBK, Inc. - Granted permission to create a PRD (Planned Residential Development) of 24 lots and apply to the Dunbarton Planning Board at property located on Concord Stage Road (Route 77). Lots to be phased at 8 lots per year.

Nancy and Joseph Gallagher - Granted permission to construct an Accessory Apartment at property located on Twist Hill Road.

Alexander Amann - Granted permission to construct an Accessory Apartment at property located on Mansion Road.

## ZONING BOARD OF ADJUSTMENT - 1996

William and Susan Nichols - Granted permission to operate business as follows on property located on Concord Stage Road (Route 77):

- 1 Conversion of existing residence into two (2) professional offices.
- 2 Construct a Warehouse for the Warehousing of Construction Equipment with limited repair, maintenance and sales activities.
- 3 Stockpiling of bark, loam and landscaping stones with limited sales activity of such materials incidental and accessory to the principal use.

### ADMINISTRATIVE APPEAL:

Emily Nichols - Requested an Administrative Appeal to the denial of a Building permit by the Selectmen of the Town of Dunbarton for property with no frontage located off Kimball Pond Road. Request withdrawn and will be re-submitted by applicant. No decision within 1996 calendar year.

In addition, several joint meetings were held with the Commercial Zone Committee to discuss possible Commercial Zone amendments to be submitted at the March 1997 Town Meeting. Final recommendations were no Commercial Zone Amendments to be submitted for 1997 because of time constraints

In considering an appeal, the Board must act on the evidence before it and make its decision. In making its decision, the Board often stipulates certain restrictions, which the appellant must adhere to. In any case involving a conflict of interest with a Board member, the Alternate member sits with the Board of Adjustment. The member with the conflict of interest is excluded from all deliberations and the vote on the decision. The Board of Adjustment must act within the limits set by the Dunbarton Zoning Ordinance and enforcement of its decision rest with the Selectmen.

Respectfully submitted,

Kevin McDevitt, Chairman  
Terrance Swain, Vice Chairman  
Alison R. Riley, Secretary  
John Herlihy  
Gertrude Dulude  
David Marshall, Alternate  
John Trottier, Alternate

## DUNBARTON BOARD OF ASSESSORS

The Dunbarton Board of Assessors meet regularly on the third Tuesday of each month. The three member board is elected by the Dunbarton residents.

This past year the Board of Assessors reviewed applications for abatements and current use penalties with Town Assessor, Compton French. The Board reviewed correspondence from the New Hampshire Board of Land and Tax Appeals, working with residents getting non-buildable lot agreements. Also current use applications were reviewed and accepted and releases from current use were signed. Application for a tax exemption for town Church properties was accepted.

The Board discussed timber values and signed the Tax Warrants. Also discussed was the use of property inventory forms and the importance of these forms to the town and town assessor. These forms were discontinued by the Board of Selectmen.

The Board reviewed bids submitted for appraisal services and also attended the NHAAO/DRA state statutes course. Inventory of taxable properties, MS-1, were reviewed. Information from the Department of Revenue Administration on the new regulations on elderly exemptions were reviewed. The board also met with building inspector, Ray Simard, regarding the inspection status sheet.

The Board of Assessors would like to thank Compton French, Janice Jelley and George Sansoucy for all their hard work during the past year.

Respectfully submitted,

Tim Terragni  
Rob Paul  
Barry Lussier  
Dunbarton Board of Assessors



## DUNBARTON VOLUNTEER FIRE DEPARTMENT

The Dunbarton Volunteer Fire Department responded to 158 calls for assistance during 1996. This is one call shy of last year. 1996 was the second year of enhanced 911 emergency phone service. We urge all residents to use this number as it gives us the correct address from which the call is being made. Additionally, residents should make sure their house number is posted so emergency personnel can see it from the road.

The Fire Department is always looking for new members. If you would enjoy volunteering your time to help your neighbors in a time of need, please let the department know. People interested can stop by the station on Monday nights and pick up an application or just ask any member for an application.

I would like to thank all the volunteer members who have donated numerous hours training, maintaining equipment and responding to calls. This would not be possible without the cooperation from the Dunbarton Police Department, Highway Department, the Board of Selectmen, and everyone who has supported the Department's efforts in the past year. We look forward to your continued support this year.

Respectfully submitted,

John R. Swindlehurst, III  
Dunbarton Fire Chief

### 1996 DEPARTMENT RESPONSES

Structural	3	Wires	14
Service Calls	13	Mutual Aid	18
Alarm Activation's	21	Accidents	20
Chimney Fires	2	Medical	51
Haz-mat	3	Brush	9
Vehicle Fires	4		

## FOREST FIRE WARDEN'S REPORT

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments.

### 1996 FIRE STATISTICS

(Cost Shared)

#### FIRES REPORTED BY COUNTY

Belknap	06
Carroll	07
Cheshire	13
Coos	10
Grafton	12
Hillsborough	19
Merrimack	14
Rockingham	15
Strafford	05
Sullivan	06
Total Fires	107

#### CAUSES OF FIRES REPORTED

Smoking	05
Debris Burning	34
Campfire	16
Power Line	04
Railroad	02
Equipment Use	01
Lightning	02
Children	22
OHRV	01
Miscellaneous	20

**"REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!"**

Bryan C. Nowell, Forest Ranger  
John R. Swindlehurst, III, Forest Fire Warden



Funds raised from the Fire Department's Chicken Barbeque in June of 1996 were used to purchase the beautiful new sign that now graces our Fire Station. Volunteers, shown above, hung the sign on a cold day in October of 1996.



## DUNBARTON POLICE DEPARTMENT

The past year has been a very busy one for the Dunbarton Police Department. At last year's town meeting, the town's people approved the hiring of a full-time police officer. We advertised for this position and received several applications. After reviewing the applications, we interviewed those who qualified for the town's needs. Timothy Locke, a part-time officer for the Town of Dunbarton, was among the applicants and upon completion of the hiring process which included oral interviews, medical examination, polygraph and background investigation, Officer Locke was the most qualified candidate. Therefore, he was hired for the position of Dunbarton's first full-time police officer. Those who served on the oral interview board were Corporal Bruce Matthews, N.H., State Police; Fred Mullen, Town Moderator; Chief Jim McLaughlin, New Boston Police Dept., Chief J. R. Swindlehurst, Dunbarton Fire Dept.; Officer Ernie Holm, Dunbarton Police Dept.; and Chief Donald Andrews, Dunbarton Police Dept.

Officer Locke was officially sworn in on July 11, 1996 and he will attend Police Standards & Training in April 1997. Since the hiring of a full-time officer, we have been able to improve the response time to calls and we have seen a decline in some types of crime which we believe is due to the visibility of the officer in town. Officer Locke has been able to solve two break-in cases in less than a 24 hour period. Additionally, in an attempt to enforce the speed limits and ensure the safety of our citizens, we have been running radar in all parts of town and there has been a substantial increase in the number of motor vehicle stops this year.

We have received many compliments on the visibility of the full-time officer. Due to the increased patrol time, our vehicles are requiring more maintenance, therefore, we will be requesting that the town purchase a new cruiser next year so that we may be able to continue to serve the town to the best of our ability and provide safety for our officers.

Domestic disputes along with alcohol related problems continue to be among our most serious problems. Our department has also been busy with accidents, animal complaints and numerous false alarms with burglar alarm systems.

The Dunbarton Police Department has an opening for a part-time officer and we currently have several applicants. If anyone is interested, please contact the chief for qualifications.

We also advertised for a part-time secretary for the department and after conducting several interviews, Debbie Andrews was the most qualified applicant and was hired for this position. Debbie has provided excellent assistance with our clerical needs.

The State Police have continued to assist us this year on many calls and we appreciate their support. Special thanks also to the surrounding towns and especially Bow Dispatch for their professional assistance. Thanks also to the Dunbarton Fire Department, the Board of Selectmen and to my fellow officers. The members of the department serving the town last year were Chief Donald Andrews, Officers Patrick Payette, Joe Milioto, Scott Wilson, John Swindlehurst, Ernie Holm, Full-time Officer Timothy Locke and part-time Secretary Debbie Andrews.

The following are some statistics relating to the activity of the Dunbarton Police Dept.:

	<u>1994</u>	<u>1995</u>	<u>1996</u>
Accidents	46	71	60
Burglaries and thefts	21	32	18
Burglar alarms	49	64	40
Animal complaints	112	193	142
Domestic disputes	24	27	57
Suspicious vehicles	58	63	35
State Police calls	30	54	40
Police telephone (incoming/outgoing calls)	3280	3065	3343
Police radio transmissions	5671	6732	8341



Started in the spring of 1994, the new addition for the Police Department was completed by all volunteer help.



Dedication of the Police Station took place in August of 1995 with a ribbon cutting ceremony (above) with Police Chief Don Andrews (left) and guest speaker Pat Buchanan.

## EMERGENCY MANAGEMENT REPORT - 1996

Work continued this past year developing the Capital Area Hazardous Materials Plan with the other seventeen towns in the Capital area. The purpose of this plan is to develop polices and procedures for responding to hazardous material incidents in order to protect the community from harmful and possible life threatening effects of a hazardous materials release. Hopefully the plan will be completed and adopted by this summer.

Providing emergency power at the Highway garage is under way and will be completed in 1997. In case of a prolonged electrical outage it is essential that we are able to get fuel for fire and rescue apparatus, police vehicles, and highway equipment. This project will allow us to do this.

The heavy snow storm in December that left a lot of residents without power for several days prompted us to open the Community Center as an emergency shelter to provide a place for people to get warm, sleep, eat or take a shower. About two dozen residents took advantage of some service offered. I would like to thank all the people who helped set up and run the shelter. I would also like to thank the Dunbarton Country Store and the Dunbarton PTO for their donation of food and coffee for the shelter.

I would like to thank the Fire, Police, Highway and School Departments and the Selectmen for their support and assistance this past year.

Respectfully submitted,

Jon Wiggin  
Emergency Management Director

## AUDITOR'S REPORT - 1995

We have audited the general purpose financial statements of the Town of Dunbarton, New Hampshire, as of December 31, 1995 and for the year then ended. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group, which should be included in order to conform with generally accepted accounting principles. The amounts that should be recorded as general fixed assets are not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects the financial position of the Town of Dunbarton, New Hampshire, as of December 31, 1995 and the results of its operations and the cash flows of its proprietary and similar trust fund types for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying combining and individual fund financial statements listed as supporting schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Dunbarton, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted,

Mason & Rich Professional Association  
Accountants and Auditors

## DUNBARTON RECREATION COMMISSION

This past year the Dunbarton Recreation Commission has been very active sponsoring various programs for the community. This year the commission has been involved with sponsoring a new line dancing program for adults. The program attracted at its height over thirty adults of all ages. The recreation commission has continued its sponsorship of this activity after the introductory session was completed.

The commission also sponsored a senior trip to the LaSalette shrine in Enfield, New Hampshire to see the Christmas display. The commission provided a bus to transport the seniors. The shrine itself was free to all who attended.

Last summer the commission sponsored an evening basketball camp for students in grades three through six. There was no cost to individuals who participated in the camp.

The commission also took an active part in the Dunbarton Old Home Day celebration by providing money for entertainment and also putting in two sets of horseshoe pits behind the firehouse for the Old Home Day and hopes that these pits will be used by Dunbarton residents during the year at their leisure. The commission also helped with the monthly breakfasts.

We as a commission are also involved with the traditional sports recreation activities and special events for the children and young adults of Dunbarton.

As in the past one of our greatest needs is more field space for our activities and possibly the opportunity to develop a town park. In the spring the commission along with the Selectmen are going to explore a parcel of land available in the town for these activities.

We are also asking for help from any senior in town who has an idea for a senior activity that the commission can sponsor.

The members of the commission would also like to thank the individuals who helped re-surface the gym floor and to all our volunteer coaches who work with our athletic teams.

William J. Ruwell  
Jeff Leduc  
Christine Ruwell  
Bronda Crosby  
Jacques Belanger  
Peter Weeks

Recreation Commission



## HISTORICAL AWARENESS COMMITTEE

The Dunbarton Historical Awareness Committee was formed by a vote of the Town in 1992. We are charged with identifying and documenting historical buildings and sites throughout the town and providing historical/educational material for the elementary school children

At an owner's request, we research and document a house and provide a plaque indicating the original owner's name and date of construction. As we are non-funded by the Town, we gratefully accept donations. To date over 45 plaques have been installed within the town and we are currently involved in research on several homes. Our Plaque project requires extensive research and one of the joys of this endeavor is the discovery of facts not previously known. An example being the "long lost" home of Dr. William Dugall.

According to early town records, in 1785 the Dunbarton selectmen granted a request by Dr. William Dugall. He asked permission to construct his house on the Parson's lot and "to have use of the land until such time as there is a minister settled upon it". The first minister arrived in 1789. In 1796, before moving to Upper Canada, the Dugalls sold their "house, barn, fences and other things", whereupon, John Thompson acquired the buildings and moved them to his vacant lot ½ mile north of the Center. This tiny house, scarcely 24 feet square, now forms the nucleus of the home at 53 Stark Highway North.

Our Walking, Bicycle and Auto Tours of various sections of town have proved to be extremely popular and well received. They are constantly being updated. Copies are available at the Town Clerk's Office, the Library or through any Committee member.

It is our hope to issue a publication which will contain all of the historical data and photographs of the buildings and sites in Dunbarton which have received a Plaque.

Our Video Project has been placed on a temporary hold until such time as our small committee can find the time necessary to complete this extensive undertaking.

Should anyone be interested in a Plaque and wants historical research done on their old home, please contact the Chair of this committee. We would appreciate volunteers to work on our projects.

Respectfully submitted,

Betty Ann Noyes, Chair  
Gertrude Dulude  
Doris Filson  
Pandora Martel  
Harlan Noyes  
Priscilla Reinertsen

## DUNBARTON OLD HOME DAY COMMITTEE

In April, a few residents formed a committee to plan activities for Old Home Day. As the plans grew so did the idea of an official committee. We presented our idea to the Selectmen and were appointed as an official town committee.

The Committee members elected the following officers: Co-Chairs, Karen Lessard and Allison Swindlehurst, Secretary/Treasurer, Lyle Brandt.

The 1996 Old Home Day was held on August 3, 1996. Funds were raised through breakfasts, tee shirt sales and sales of food during the days events. Many residents donated time and money to make this a fun day for all.

Planning is under way for Old Home Day 1997 to be held July 19th. Members have requested funds from the Selectmen for this years festivities to make the day bigger and better. The committee is still serving breakfast once a month and also selling glass medallions of the town seal. As we do every year, imprinted tee shirts will be sold with the theme "Once Home Always Home"

We would like to thank everyone who helped out one way or the other and we hope residents will continue to come support this town festivity

Respectfully Submitted,

Karen Lessard  
Allison Swindlehurst, Co-Chairs

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**OLD HOME DAY COMMITTEE - FINANCIAL REPORT - 1996**

Beginning Balance 5/16/96	\$ 1,277.28
Contributions and Receipts	8,077.80
Interest on Investments	21.16
 Total Available Funds	 \$ 9,376.24
 Expenditures	 \$ 5,937.02
 Ending Balance 12/31/96	 \$ 3,439.22

Lyle Brandt, Treasurer

## COMMUNITY ACTION PROGRAM

### BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM SUMMARY OF SERVICES PROVIDED TO DUNBARTON RESIDENTS IN 1996

COMMODITY SUPPLEMENTAL FOOD PROGRAM - A nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby and low income elderly. Food is distributed from our Concord warehouse. Value \$22.21 per unit (An individual may not be enrolled in both the WIC program and CSFP but a family may have members on both programs.)

305 Packages	25 Persons	\$ 6,774.05
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WOMEN, INFANTS AND CHILDREN - Provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.

202 Vouchers	17 Persons	\$ 7,777.00
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FUEL ASSISTANCE - Available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 95-96 program was \$334.00.

15 Applications	30 Individuals	\$ 5,215.84
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USDA COMMODITY FOODS - Distribution of Federal Surplus Foods to income eligible people through scheduled mass distributions. Values are:

Applesauce	\$ 8.94	1	\$ 8.94
Orange Juice	\$ 9.98	1	\$ 9.98
Peas	\$ 7.39 per case	2	\$14.78
Tomato Sauce	\$ 6.98	2	\$13.96
Spaghetti	\$ 7.10	2	\$14.20
Corn	\$ 7.11 per case	1	\$ 7.11
Apple Juice	\$ 9.57	2	\$19.14
Fruit Cocktail	\$16.32	1	\$16.32
Peanut Butter	\$39.42	1	\$39.42
Pears	\$15.30	2	\$30.60
Rice	\$ 9.00	3	\$27.00

## COMMUNITY ACTION PROGRAM

### BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM SUMMARY OF SERVICES PROVIDED TO DUNBARTON RESIDENTS IN 1996

CAP TRANSPORTATION provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$5 56 per ridership

14 Rides	1 Person	\$ 89.04
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MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$5.91 per meal

28 Meals	1 Person	\$ 165.48
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EMERGENCY FOOD PANTRIES provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.

54 Meals	6 Persons	\$ 162.00
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HEAD START is a child development program serving children before they enter public school Classroom and in-home learning services are provided for both children and their families. Value \$5783 per child

2 Children		\$ 11,566.00
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NEIGHBOR HELPING NEIGHBOR FUND awards grants up to \$250 to people facing energy emergencies but not eligible for fuel assistance.

1 Grant	3 Persons	\$ 150.00
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GRAND TOTAL		\$32,100.86
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INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling, as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

## BIRTHS REGISTERED IN DUNBARTON - 1996

DATE OF BIRTH	NAME	PLACE OF BIRTH	NAME OF PARENTS
Jan. 7, 1996	Christopher David Washington	Concord, NH	James Washington, Jr. Mary Lucille Penny
Jan 8, 1996	Benjamin Irl Powell	Concord, NH	Marc Michael Powell Deborah Jean Montgomery
Feb. 9, 1996	Brendan Philip Lamarre	Manchester, NH	Mark Philip Lamarre Marsha Mary Mann
Mar. 4, 1996	Brendan Padraic Kalinski	Concord, NH	James Michael Kalinski Anne Marie Denning
Mar. 7, 1996	Brindelyn Paige Schroeder	Manchester, NH	David Paul Schroeder Darcy Elizabeth Pinkham
Mar. 8, 1996	Timothy Jon Andrews	Concord, NH	Mark Jonathan Andrews Gretchen Ann Zobel
Mar. 17, 1996	Colin Donald White	Manchester, NH	Donald Eugene White Margaret Emily Komusin
Mar. 29, 1996	Stephanie Lauren Snow	Concord, NH	Sean Patrick Snow Pamela Lynn Begin
Apr. 10, 1996	Rebecca Lynn Sherman	Manchester, NH	Hugh W. Sherman Jeanne E. Tremblay
Apr. 23, 1996	Austin Robert Hemphill	Lebanon, NH	Eric Jon Hemphill Carol Miner
May 17, 1996	Joseph Drake Bowker	Concord, NH	Andrew Drake Bowker Jennifer Lea Barnard
May 26, 1996	Kelsey Allison Marcou	Concord, NH	Louis Frederick Marcou Debra Ann Sankey
May 29, 1996	Kelsie Janelle Greenwood	Manchester, NH	Scott Alan Greenwood Heidi Ann Sarette
June 2, 1996	Ryan Mullaney Murray	New London, NH	Scott Walter Murray Kathleen Joyce Mullaney
June 25, 1996	Matthew James Mills	Manchester, NH	Wayne Bruce Mills Theresa Marie Legault

## BIRTHS REGISTERED IN DUNBARTON - 1996

DATE OF BIRTH	NAME	PLACE OF BIRTH	NAME OF PARENTS
July 20, 1996	Adam Mitchel Gamache	Manchester, NH	Andre Lucien Gamache Nancy Theresa Frechette
July 30, 1996	Benjamin Charles Haines	Manchester, NH	Robert Charles Haines Kathleen Lynn Wood
Aug. 3, 1996	Paige Ashley Belanger	Concord, NH	Jacques Emile Belanger Kimberly Elaine Klocker
Aug. 14, 1996	Michael James McGrath	Concord, NH	George Richard McGrath Arlene Francine Pinkos
Aug. 30, 1996	Carrie Michelle Andrews	Concord, NH	Scott Donald Andrews Debra Louise Flanders
Sept. 5, 1996	Benjamin Paul Lemay	Concord, NH	Norman Leo Lemay Lynne Marie Gulinello
Sept. 18, 1996	Thomas Daniel Jore	Concord, NH	Dean Thomas Jore Deborah Lynn Frankauski
Sept. 18, 1996	LeaRose Matzo LaPorte	Manchester, NH	Roland Andre LaPorte Marianne Matzo
Oct. 1, 1996	Dulcie Rose Trottier	New London, NH	John Robert Trottier Deborah Louise McVinua
Oct 3, 1996	Morgyn Isabel Soucy	Manchester, NH	Michael Richard Soucy Christine Ann Bailey
Nov. 10, 1996	Kacie Kathleen Glannon	Manchester, NH	David Martin Glannon Theresa Lynn Stone
Nov. 19, 1996	Eileen Elizabeth McCarte	Concord, NH	John James McCarte Laili Nori Kazemi
Dec. 13, 1996	Kevin Patrick Masse	Manchester, NH	Timothy Jay Masse Johanna Flaherty
Dec. 31, 1996	Kathryn Suzanne Hudson	Concord, NH	Jeffrey Todd Hudson Sarah Reid

I hereby certify that the above is correct according to the best  
of my knowledge and belief

Irene Thalheimer, Town Clerk

## DEATHS REGISTERED IN DUNBARTON - 1996

DATE OF DEATH	NAME	PLACE OF DEATH	NAMES OF PARENTS
Dec. 12, 1995	Thomas Charles Gable	San Diego, CA	Harold C. Gable Ruth M. Lundgren
Dec. 30, 1995	Julia W. O. Morton	West Orange, NJ	Nathaniel Ernest Wheeler Annie Alice Harthorn
Feb. 8, 1996	Marguerite Mae Gravas	Manchester, NH	Caroll Powers Grace Watson
Mar. 19, 1996	Christina Leigh Carney	Lebanon, NH	Robert Bernard Carney Karla Jean Gardner
Apr. 4, 1996	Samuel Tingley Morse	Concord, NH	William David Morse Linda Dungan
Apr. 26, 1996	Raymond R. Riley	Concord, NH	Harry J. Riley Florence Fournier
May 6, 1996	Leon Robert Tucker	Concord, NH	Leon Stewart Tucker Eva Alice Hadley
June 8, 1996	James J. Gormley	Manchester, NH	Matthew Gormley Nellie Shanks
June 17, 1996	Margaret Nellie Heino	Dunbarton, NH	James Rogers Alice Stevens
Aug. 4, 1996	Douglas Goodman	Manchester, NH	William Goodman Rosemary Fredette
Oct. 9, 1996	Arthur David Hadley	Nashua, NH	David M. Hadley Alice May Bunten
Oct. 21, 1996	Sylvia A. Byers	Manchester, NH	William Pluff Alice Simard
Dec. 22, 1996	Fredolph A. Blomquist	Tilton, NH	Axel Blomquist Maria Oden

I hereby certify that the above is correct according to the best of my knowledge and belief

Irene Thalheimer, Town Clerk

## MARRIAGES REGISTERED IN DUNBARTON - 1996

<u>DATE OF MARRIAGE</u>	<u>NAMES OF GROOM AND BRIDE</u>	<u>RESIDENCE</u>
February 10, 1996	Christopher Lee Bealand Beth-Anne Paris	West Epping, NH Dunbarton, NH
May 5, 1996	Guy Paul Doucet Dawn Diane Nichols	Dunbarton, NH Dunbarton, NH
June 19, 1996	John Scott Mandrioli Merissa Lynn Raiche	Dunbarton, NHH Dunbarton, NHH
June 29, 1996	Tracy Allen Strombom Ann-Marie Therese Tessier	Dunbarton, NH Dunbarton, NH
July 6, 1996	Robert Joseph Michael, Sr. Patricia Ellen Johnson	Dunbarton, NH Concord, NH
August 8, 1996	Michael Eugene Beauchemin Melinda Jayne Goldman	Dunbarton, NH Louisville, KY
August 10, 1996	George Maurice Warriner, Jr. Kelly Ann Sowards	Dunbarton, NH Dunbarton, NH
August 17, 1996	William Samuel Dow Patricia Ellen Allen	Dunbarton, NH Dunbarton, NH
September 1, 1996	Leonard LaMarca Bethia Jane Reed	Bradford, NH Dunbarton, NH
October 5, 1996	Robert Charles Haines Kathleen Lynn Larkin	Dunbarton, NH Dunbarton, NH
October 18, 1996	Brian Thomas Bell Jennifer Elaine Tisdale	Colorado Sprngs, CO Denver, CO
October 19, 1996	Barry Allen Richardson Lauri Lyn McDaniel	Dunbarton, NH Dunbarton, NH

I hereby certify that the above is correct according to the best of my knowledge and belief.

Irene Thalheimer, Town Clerk



**DUNBARTON SCHOOL BOARD**

	Term Expires
Diana Jenkins, Chair	1997
Betty Ann Noyes, Vice Chair	1998
Kenneth Swayze	1999

**OFFICERS OF THE SCHOOL DISTRICT**

	Term Expires
Moderator Frederick Mullen	1999
Clerk Joanne Johnson	1999
Treasurer Susan V. Chase	1999
Auditor John Herlihy	1997

**ADMINISTRATION**

Interim Superintendent of Schools	Eugene W. Ross
Assistant Superintendent	Charles A. Gaides
Assistant Superintendent	Carolann Wais
Business Manager	Roger Descheneau

**DUNBARTON ELEMENTARY SCHOOL STAFF**

Principal/Reading Specialist.....	Mary Starvish
Grades 1/2.....	Roger Blazon
Grades 1/2.....	Susan Johonnett
Grades 1/2.....	Sia Mouratidis-Prive
Grade 3.....	Bonni Bateman
Grade 3.....	Joan Livsey
Grade 4.....	Carol Harris
Grade 4.....	William Zeller
Grade 5.....	Lucille Corriveau
Grade 6.....	Mary Bender
Art.....	Michelle Robitaille
Guidance Counselor.....	Mary Frances AmRhein
Librarian.....	Lorraine Forest
Music.....	Anna Carlson
Physical Education.....	Nancy Joy
School Nurse.....	Ellen Warecki
Special Education.....	Karyn Noterman
Speech Pathologist.....	Maureen Heckman
Certified Occupational Therapist Assistant.....	Jean Clougherty
Counselor of the Deaf.....	Patricia Tetreault-Frohloff
Occupational Therapist.....	Barbara Weeks
Teacher of Hearing Impaired.....	Julie Patch
Teacher of Visually Impaired.....	Renee Wilbanks
Administrative Assistant.....	Betty Ann Monahan
Food Service Director.....	Celeste Matras
Cafeteria Helper.....	Linda Parkerson

Head Custodian.....	Frank Tillotson, Jr.
Part Time & Weekend Custodian.....	Michael Venezia
Aide.....	Donna Duchesneau
Aide.....	Gladys Nichols
Aide.....	Aliceon White
Library Aide.....	Melissa Fandrich
Speech Aide.....	Margaret Pierson
Teacher Aide.....	Deanna Poulin
Teacher Aide.....	Martha Rae
Title I Aide (federally funded).....	Leone Mullen

**OCTOBER 1ST ENROLLMENTS 1993 - 1997 \*\***

**DUNBARTON ELEMENTARY SCHOOL**

GRADE	1993	1994	1995	1996	Projected 1997
Grade 1	35	24	26	25	30
Grade 2	16	35	33	24	28
Grade 3	25	14	36	33	25
Grade 4	22	22	13	35	33
Grade 5	26	22	23	15	34
Grade 6	22	28	20	26	15
Subtotal	146	145	151	158	165
Home Study	—	1	3	7	7

\*\* Home Study Student figures included in Grades 1-6

**TUITIONED TO MOUNTAIN VIEW MIDDLE SCHOOL**

GRADE	1993	1994	1995	1996	Projected 1997
Grade 7	21	18	28	23	26
Grade 8	28	22	21	28	23
Subtotal	49	40	49	51	49

**TUITIONED TO GOFFSTOWN AREA HIGH SCHOOL**

GRADE	1993	1994	1994	1996	Projected 1997
Grade 9	19	26	20	19	28
Grade 10	20	16	25	20	18
Grade 11	20	23	19	30	18
Grade 12	14	15	20	14	29
Subtotal	73	80	84	83	93
<b>GRAND TOTAL</b>	<b>268</b>	<b>265</b>	<b>284</b>	<b>292</b>	<b>307</b>

## DUNBARTON SCHOOL BOARD REPORT

In August of 1996 we welcomed new principal, Mary Starvish to Dunbarton Elementary School. We began the school year with a new classroom teacher—Sia Prive (replacing Barbara Barton), a new physical education teacher—Nancy Joy (replacing Jackie Moulton), and a new Special Education teacher—Karyn Noterman (replacing Sandy Scruton).

This school year we have continued with the 1/2 multiage program. We again have three classrooms with this configuration; Sia Prive has joined multiage teachers, Susan Johnnett and Roger Blazon. Last year's first grade students have stayed together in each of the classrooms for second grade and welcomed in a new group of first year students this past September. With this specific program in its second year, the staff has been able to build on it and develop it more.

Due to space constraints, our 31 third grade students are team taught in one room by teachers, Bonnie Bateman and Joan Livsey. Space has been tight—especially for storage of winter coats, hats, mittens, and boots for 31 children—but they are making the best of it.

This year a departmentalized intermediate program for grades 4-5-6 was introduced. Each class of students has time in the morning with their "home room" teacher. Then each class of students moves to different rooms for different subjects on a rotating basis. Carol Harris teaches Social Studies. Bill Zeller teaches Science. Lucille Corriveau teaches Math and Mary Bender teaches Language Arts. The day ends for students back in their "home room." This program allows all our students to have equal amounts of time in all of these academic areas. Since each staff member has the students for three years, they can continually build on what the students have learned in light of the NH State Frameworks. We have received positive feedback from parents and the staff. We plan to have this program continue.

Our School Board Committees have been active again this year. Their reports are later in this Town Report. The Board would like to thank each of the committees. Your time and hard work are greatly appreciated.

Among the many things the Board has been working on this year, reviewing and updating our Policy Handbook has been one of our major tasks. Copies of the Dunbarton School District Policy Handbook are kept at the Dunbarton Town Library and the Dunbarton Elementary School Library to be used by the community.

Some of the issues the Board continues to pursue are:

- \* Adequate space - Needed space for our school population and the Library/Information Center.
- \* To see that the NH State Frameworks continue to be implemented within our school and we continue to evaluate our program based on these frameworks.
- \* Researching the factors involved in calculating our per pupil cost.
- \* Keeping current on potential legislation at the state level that will affect delivery of educational services at our local level (financial and philosophical).

The Board continues to try to improve communication with the community. We have produced and distributed two more issues of the Dunbarton School News this year, and a third is currently in process and should be in your mailbox the first week in March. We encourage you to attend monthly Board meetings to see what the Board is doing, as well as to voice your thoughts and concerns so we can have your input. Dunbarton Elementary School is our community's school and we hope that will continue to include active participation by our community. We believe that it takes an entire community to educate a child.

**Dunbarton School Board**

**Diana Jenkins, Betty Ann Noyes, Ken Swayze**

## RECORD OF THE DUNBARTON SCHOOL DISTRICT MEETING

SATURDAY, MARCH 9, 1996

The annual school district meeting of the Town of Dunbarton was called to order by moderator, Leslie G. Hammond at 1:42 PM. The moderator asked Mr. Zeller to lead the assembly in the Pledge of Allegiance. After announcements, the moderator thanked Gayle Troy for the sound system. The moderator indicated there will be at least one ballot vote.

Introduced as present:

Moderator: Leslie G. Hammond  
Ass't. Moderator: Fred Mullen

School Board Members: Joreen Hendry, Chairperson  
Diana Jenkins  
Betty Ann Noyes

School District Clerk: JoAnne Malloy

Principal: William T. Zeller

Supervisors of the Checklist: Patricia Mann  
Sandra Lekebusch

Constables: Timothy Locke  
Joe Milioto  
Chief Don Andrews  
Pay Payette

SAU Staff

Interim Superintendent: Dr. Eugene Ross  
Ass't. Superintendent: Charles Gaides  
Ass't. Superintendent: Carolann Wais  
Legal Council: Thomas Barry

The moderator acknowledged that the 1995 Town Report is dedicated to Jean Markey Hodgman. The moderator then explained the parliamentary procedure generally accepted, yet flexible, to the assembly and read the warrant. The moderator referred to the articles on page 105 of the Town Report and mentioned that there are extra pages 107 and 111 available if anyone has a Report missing those pages.

The moderator accepted a motion, which was seconded, to suspend further reading of the warrants, which was passed on voice vote.

The moderator turned over the floor to the school board for special presentations. Joreen Hendry presented a certificate to Scott Ives for serving as School District Clerk for the period 1994-96. Joreen Hendry presented a plaque to Leslie Hammond for service as School District Moderator from 1984-96. Betty Ann Noyes recognized the service of retiring board member, Joreen Hendry and presented her with a plaque. Ms. Diana Jenkins also spoke in recognition of Joreen Hendry's service and presented her with a quilt signed by the students and staff of the Dunbarton Elementary School.

The moderator called on Kim Belanger to give the report of the Long Range Planning Committee. Ms. Belanger reviewed the revised charge of the Committee and then referred to Article #4 which relates to studying the possibility and advantages of entering into a Cooperative School District arrangement. She then circulated a sign-up list for people who are willing to volunteer and be part of a Community Resource Guide for the school.

#### **ARTICLE 1**

Joreen Hendry moved that the District vote to raise and appropriate the sum of EIGHT HUNDRED THIRTY THOUSAND DOLLARS (\$830,000.00) for the construction of the additions to the Dunbarton Elementary School, and for the payment of furnishings, equipment, architectural and other fees, site development and related incidental and necessary costs for such construction and existing school renovation pursuant to the plans and specifications as may be approved by the school board. Motion was seconded by Betty Ann Noyes.

The moderator explained that this article requires 2/3 vote by ballot to pass. The moderator turned over the floor to Ms. Hendry to read the warrant article with the following words added to the Town Report copy at the end of (1) "interest up to \$50,000 from the proceed of the sale."

Ms. Hendry introduced the Co-chairs of the Space Needs Committee, Katie McDonald and Connie Rakowski, to present the Space Needs Committee report regarding Article 1 (written reports included). Ms. McDonald introduced the members of the Space Needs Committee and Mr. Fred Matuszewski of CMK Architects. Ms. McDonald explained the population projection analysis and the rationale for concluding that the school needs more space. Ms. McDonald went over all the options to increase space and why most of them were rejected by the committee. The plan as proposed would result in 10 total classrooms and to be renovation of the existing space. Connie Rakowski presented the plan for the building addition and renovation (PLAN E).

Ms. Rakowski said the average impact of the bond expense on an average property of \$100,000 would be about \$45 (higher first years, lower subsequent years), with the impact to be felt beginning FY 1998 (first bond payment to be made from funds in the capital reserve fund).

If approved, building/renovation would begin during the summer of 1996 effecting some classroom disruption for 4 months.

The moderator opened the floor for discussion. There was lengthy discussion both in favor of and opposed to the proposal and questions were raised regarding the need for the space and population projections.

The board and Space Needs Committee members answered questions about the addition of a ninth teacher for the 1996-97 school year, the cost of a larger addition, and the construction timetable.

The moderator read the motion and explained the procedure for voting by ballot. The balloting commenced at 3:45 PM. A short break in the meeting was declared until 4:23 PM. The moderator left the polls open until 4:45 PM.

#### **ARTICLE 2**

Diana Jenkins moved that the salaries of the School Board and Truant Officer and of any other officer or agent of the district be accepted as printed in the Town Report. The motion was seconded by Joreen Hendry.

Motion passed by show of hands.

#### **ARTICLE 3**

A motion was made by Betty Ann Noyes that the reports of agents, auditors, committees, or officers of the district be accepted as presented in the Town Report, as well as the Long Range Planning report presented at this meeting. Diana Jenkins seconded the motion.

Motion passed by show of hands.

#### **ARTICLE 4**

Diana Jenkins moved that the District vote to form a Cooperative School District Planning Board with members appointed by the School Board of each district (Goffstown, Dunbarton, New Boston) for the purpose of studying the advisability of establishing a cooperative school district. Motion was seconded by Joreen Hendry.

Article passed by show of hands with no discussion.

Barry Lussier was recognized by the moderator and made a motion to pass over articles 5 and 6, and go to article 7. The moderator did not accept the motion, but accepted a motion to advance to article 7.

#### **ARTICLE 7**

Joreen Hendry moved that the district raise and appropriate the sum of two million two hundred forty-two thousand four hundred two dollars (\$2,242,402.00) for the support of the schools, for the payment of salaries to school district officials and agents, and for the payment of salaries for school district officials and agents, and for the payment of statutory and contractual obligations of the District. Betty Ann Noyes seconded. Joreen Hendry referred to page 107, indicating that the budget reflects an increase of less than 2% over

last year's budget.

Discussion followed regarding the collective bargaining process currently going on with the teachers, and other items relative to line 1100 in the budget.

Barry Lussier was recognized by the moderator and expressed concern that teachers were given a salary increase last year. Joreen Hendry said that the increase given was from an unexpected savings from retirements, and so the board decided to give the teachers part of what they asked for without impacting the tax rate.

Joe Simmons asked how much is saved if the reading specialist's time is cut from two days per week to one. Joreen Hendry said \$6,781 would be the increase to the budget to restore the reading specialist. Mr. Simmons motioned to amend line 1100, and increase it by \$6,781 to restore the reading specialist to two days a week (to read \$362,183 in section 1100). The motion was seconded. Betty Ann Noyes explained how cuts were made to accommodate the ninth teacher.

Motion passed by a vote of 54 in favor, 43 opposed.

Betty Ann Noyes discussed Line 1200, Special Education. There is a slight decrease in salaries and tuition due to changes in personnel and the bottom line for speech services is reduced.

Line 2112 was addressed by Diana Jenkins, line 2123 has been reduced as the guidance counselor's time will be reduced from 3 to 2 days week; line 2130, the nurse's salary is slightly increased. Joreen Hendry spoke of line 2210 and the corrected amount (insert) and that there is a decrease. Diana Jenkins explained lines 2222, 2311, 2312, 2313, 2315, 2316, 2317. Betty Ann Noyes discussed line 2321. Joreen Hendry discussed line 2410.

The remainder of the budget was presented without discussion. Total proposed expenditures of \$2,249,183.00 (original proposal plus increase of \$6,781 for reading specialist) represents an increase of 2.2% overall and approximate impact upon the tax rate of \$0.41.

Barry Lussier asked for total with amendment. Mr. Lussier moved to cut the overall budget to \$2,200,000. Seconded.

Discussion ensued in favor and against the amendment. Mr. Lussier asked for secret ballot. A secret ballot was held on the amendment to change the budget to \$2,200,000. The votes for this amendment of ARTICLE 7 were as follows: of a total of 155 ballots cast, 112 no, 43 yes. The amendment was defeated.

Bob Ray moved to increase the total of the budget by \$9,646 to conform with the step increases for the teachers' 1993 contract. Motion was seconded. Betty Ann Noyes asked for legal opinion from Thomas Barry regarding such as amendment. Betty Ann Noyes



explained that the board and the teachers are in a fact-finding process and that the board is allowed to level fund the budget. Mr. Barry explained that because the district is still in negotiations, that the amendment can only be considered advisory. Vote was taken and the amendment to raise the budget to \$2,258,829 was defeated (42 in favor, 71 opposed).

The amended main motion of \$2,249,183.00 was brought to a vote and passed by a show of hands. Total budget amount was confirmed by Joreen Hendry to be \$2,249,183.00 with consideration of corrections and amendment.

#### **ARTICLE 1**

The moderator announced that the vote for ARTICLE 1 was counted and the result was 129 in favor, and 98 against, and there were 225 ballots given out. The motion was defeated as it did not receive the two thirds majority needed to pass. The moderator explained that he had announced the result of the vote on Article 1 and if there is to be any further dealings with this article it must occur now. He stated that he would not allow further dealings with this article if the meeting were to move on to other articles.

Rene Ouelette moved that Article 1 be reconsidered, seconded by Jan Zeller. The moderator read the statute which allows a reconsideration but it must be at least 7 days after this day and must be published. Discussion ensued. A vote was taken and the motion passed by a show of hands.

#### **ARTICLE 5**

The moderator read the article. Betty Ann Noyes moved (Diana Jenkins seconded) that the district vote to withdraw twenty-five thousand dollars (\$25,000) from the Capital Reserve Fund established in 1991 for the purpose of capital improvements and appropriate said sum for the purpose of repair of the school roof, and designate the school board as agents to expend said sum. She addressed the article briefly. In response to a question from the floor as to what would happen if Article 1 eventually passes, she stated that \$25,000 less would be withdrawn from the Capital Reserve Fund. Vote taken, Article 5 passed by a show of hands.

#### **ARTICLE 6**

Ms. Noyes moved to pass over article 6. Motion seconded by Diana Jenkins and passed by a show of hands.

#### **ARTICLE 8**

John Herlihy moved that the District increase the School Board from three (3) to five (5) members beginning in 1997. Motion seconded. He addressed the article briefly. Motion passed by a show of hands.

#### **ARTICLE 9**

The moderator recognized a motion from the floor to adjourn. All in favor stood to signify acceptance. The Meeting was adjourned at 6:24 PM until such time as Article 1 will be reconsidered by the District.



**RESULTS OF THE VOTE FOR SCHOOL DISTRICT:**

For one three year term for School Board:

Kenneth Swayze	390 votes
Daniel Gravas	129 votes

For Moderator for three years:

Fred J. Mullen	500 votes
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For Clerk for three years:

Joanne Johnson	475 votes
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For Treasurer for three years:

Susan V. Chase	464 votes
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For Auditor for one year:

John Herlihy	442 votes
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Respectfully Submitted,

JoAnne Malloy, School District Clerk

## DUNBARTON SCHOOL DISTRICT RECONVENED SCHOOL DISTRICT MEETING

4/9/96

MEETING OPENED BY MODERATOR AT 7:05 PM.

TOWN OFFICIALS PRESENT:

School Board Members:	Diana Jenkins, Chairperson Betty Ann Noyes, Vice-Chairperson Ken Swayze
SAU Officials:	Eugene W. Ross, Interim Superintendent Charles Gaides, Assistant Superintendent
Moderator:	Leslie Hammond
School District Clerk:	JoAnne Malloy
Architect:	Alvin Corzelius
School District Legal Counsel:	Douglas Hatfield

ARTICLE 1: AS PRINTED IN THE WARRANT....READ BY MODERATOR LES HAMMOND:

1. To see if the District will vote to raise and appropriate the sum of EIGHT HUNDRED THIRTY THOUSAND DOLLARS (\$830,000.00) for the construction of additions to the Dunbarton Elementary School, and for the payment of furnishings, equipment, architectural and other fees, site development and related incidental and necessary costs for such construction and existing school renovation pursuant to the plans and specifications as may be approved by the School Board, copies of which shall be on file with the School Administrative Unit #19 Office in Goffstown, New Hampshire, and the payment of principal and interest due during the 1996-97 school year on the indebtedness therefor; and to raise such sum (1) by the issuance of bonds or notes of the District in an amount not to exceed SEVEN HUNDRED SIXTY-SIX THOUSAND DOLLARS (\$766,000.00) in accordance with the provisions of the New Hampshire Revised Statutes Annotated, the form and terms of said bonds or notes including the time and place for the payment of interest, the rate of interest, and provisions for the sale of said bonds, or notes and all other matters in connection therewith to be left to the discretion of the School Board, and further, to specifically appropriate to the payment of the costs of said construction any interest which may be earned on the proceeds of the sale of the bonds or notes or any premium therefrom; and (2) by the withdrawal of SIXTY-FOUR THOUSAND DOLLARS (\$64,000.00) from the Capital Reserve Fund established in 1991 for the purpose of capital improvements; or to

take any other action in relation thereto.

Diana Jenkins moved that the District vote to raise and appropriate the sum of SIX HUNDRED NINETY THOUSAND DOLLARS (\$690,000.00) for the construction of additions to the Dunbarton Elementary School and for the payment of furnishings, equipment and architectural and other fees, site development and related incidental and necessary costs for such construction and existing school renovations pursuant to the plans and specifications as may be approved by the School Board, copies of which shall be on file with the School Administrative Unit #19 Office in Goffstown, New Hampshire, and the payment of principal and interest due during the 1996-97 school year on the indebtedness thereof; and to raise such sum (1) by the issuance of bonds or notes of the District in an amount not to exceed SIX HUNDRED FIFTY-ONE THOUSAND DOLLARS (\$651,000.00) in accordance with the provisions of the New Hampshire Revised Statutes Annotated, the form and terms of said bonds or notes including the time and place for the payment of interest, the rate of interest, and provisions for the sale of said bonds, or notes and all other matters in connection therewith to be left to the discretion of the School Board, and further, to specifically appropriate to the payment of the costs of said construction any interest up to FIFTY THOUSAND DOLLARS (\$50,000.00) which may be earned on the proceeds of the sale of the bonds or notes or any premium therefrom; and (2) by the withdrawal of THIRTY-NINE THOUSAND DOLLARS (\$39,000.00) from the Capital Reserve Fund established in 1991 for the purpose of capital improvements. Betty Ann Noyes seconded the motion.

A presentation was made by School Board member Ken Swayze. Mr. Swayze stated that the Board reduced the costs by more than \$100,000 to respond to the concerns of town members regarding need and cost. Mr. Swayze stated that numbers of students are real, so the Board looked at costs and directed architect to cut the total costs. Cost cutting includes:

- Eliminating \$40,000 for paving
- Reduced sizes of classes
- Removed centralized space
- No roofing costs

The state reimburses 30% of costs—so the bond proposal will be less than \$500,000.00 once completed.

Betty Ann Noyes explained the current class configuration. The current building has 7 classrooms. Part of the Resource Center is gone and is being used as a classroom. Next year there will be a need for 9 classrooms. Mrs. Noyes stated that in order to have space for the kids now, and to have a library in the school, additional space is needed.

The floor was then given to Connie Rakowski and Katie McDonald, Space Needs Committee Co-chairpersons. A handout was given showing revised space plans and budget for the bond issue. Ms. McDonald presented the UNH population projections. Range of 36-13 students in each grade. Ms. Rakowski discussed the dollar changes which result in a

total request for \$651,000.00 instead of \$766,000.00. Ms. Rakowski stated that, over the life of the bond, the average annual cost to a taxpayer would be about \$47 for a \$100,000 home for a ten year bond (changed from 15 year bond). Interest costs are lowered because of reduced principal and interest. The Capital Reserve Fund request is \$39,000 instead of \$64,000 because the District already voted to appropriate \$25,000 for roof repairs.

The architect from CMK (Al Corzelius) was recognized to speak. Barry Lussier asked that the Architect be approved to speak by the District. Diana Jenkins moved and Betty Ann Noyes seconded that Mr. Corzelius be allowed to address the meeting. Motion passed by a show of hands.

Mr. Corzelius outlined the major parts of the project. Renovations and reconfigurations include:

- \* Remove portable classroom walls
- \* Put in fixed equipment and add hot water
- \* Ceiling removed and improve insulation, drywall, improve ceiling and put in new ceiling
- \* Corridors will be installed
- \* Bring the building up to safety codes
- \* New flooring and ceilings, replacing the classroom windows with full size windows which can provide added safety as emergency exits
- \* The addition: four classrooms, two of which were downsized
- \* Site work has been reduced to only that work necessary
- \* Estimate made by Northbridge Construction - Mr. Corzelius stated that they have had a good track record on estimating costs.

If project is approved, the architect will meet with Fire and Police Departments to ensure safety compliance.

Barry Lussier moved to table the warrant article until the next regularly scheduled school district meeting in March of 1997. Seconded from the floor. Motion defeated by show of hands.

Question asked about longer term growth demands. Katie McDonald said they have looked at several years out. Need seems to peak in 1998 at 10 classrooms. There is less reliability in numbers the further one goes into the future—trend seems to indicate some steadying of numbers after 1998.

Barry Lussier was given the floor and handed out sheets of his own comparison of expenditures since 1974 up to 96-97 school year. Mr. Lussier stated that the \$500,000 cost estimate of the project is a "bold faced lie." Mr. Lussier suggested paying in cash, putting \$70,000 in this year. Mr. Lussier said that two new classrooms can be put on for \$125,000.

Responses from the floor: Kevin Soles stated this is a good time to borrow money. Rick Antonia was recognized and stated his support of the proposal and commended the com

mittee for keeping the costs down.

Larry Cook spoke in support of the project and indicated there is time allotted for public input at public hearings and budget meetings.

Steve Jones was recognized and stressed that there are a number of safety issues being addressed by this project and supports it for those alone.

The motion was then reread by the Moderator, who explained that voting for the motion must be by paper ballot and that polls will be open for an hour. The Moderator then recessed the meeting at 8:01 PM.

The Moderator declared the polls closed at 9:03 PM and reconvened the meeting at 9:35 PM. Betty Ann Noyes moved that the meeting be adjourned, seconded by Diana Jenkins. This motion passed by a show of hands. The Moderator declared the meeting adjourned at 9:37 PM. The Moderator read the vote count on the motion:

In Favor: 176

Opposed: 151

The Moderator stated that since the motion requires a two thirds majority, the motion is defeated.

Respectfully Submitted,

JoAnne M. Malloy  
School District Clerk

## Record of the Special School District Meeting

Saturday, November 9, 1996

The Special School District Meeting of the Town of Dunbarton was called to order by moderator, Fred Mullen, at 2 p.m. The moderator asked Mr. Zeller to lead the assembly in the Pledge of Allegiance. The moderator noted the emergency exits. The moderator noted that purple voting cards were needed to vote and could be obtained from the Supervisor of the Checklist. Gayle and Dan Troy were offered the town's thanks for, once again, providing the sound system and their expertise. The moderator then introduced the town officials present, as well as the SAU staff.

Moderator:	Fred Mullen
School Board Members:	Diana Jenkins, Chairperson Betty Ann Noyes Kenneth Swayze
School District Clerk:	Joanne Johnson
Interim Superintendent:	Eugene Ross
Ass't Superintendent:	Charles Gaides
Business Manager:	Roger Descheneau
Legal Counsel:	Doug Hatfield Margaret Ann Moran
Supervisors of the Checklist:	Patricia Mann Ann Merrill Linda Mikol
Dunbarton Education Association Representatives:	Mary Bender & Susan Johonnett
Principal:	Mary Starvish
Constables:	Donald Andrews Timothy Locke Scott Wilson Joseph Milioto

The moderator then explained parliamentary procedure and read the Superior Court Decree of 9/17/96.

Motion (from the floor) to waive the reading of the warrant, seconded. The motion was passed on a voice vote.

### Article 1

Diana Jenkins made a motion to receive the factfinder's report, seconded. Mrs. Jenkins gave background information on the discussions and two mediation sessions prior to the 3/96 School District Meeting. An offer was made, which was refused by the

Dunbarton Education Association (Association). This led to a need for the factfinder, in which two parties present their sides to a third party. The factfinder's report was reviewed by both the Dunbarton School Board (Board) and Dunbarton Education Association, and accepted by the Association and rejected by the Board. The Board's basis was that it was not economically in the best interest of the town. The Board and the Association were unsuccessful in reaching an agreement. Since the factfinder's report was accepted by the Association, it had to be brought to the voters at a Special District Meeting.

The moderator asked for discussion on Article 1. A motion to allow Mary Bender (a nonresident) to present the Association's views was passed on a voice vote.

Mary Bender was recognized but said that she was not prepared to make a statement because she didn't think she would be allowed to and said that Susan Johonnett was prepared to make a statement.

Susan Johonnett was recognized and asked Diana Jenkins to clarify what she said earlier about the Association being offered a step increase.

Diana Jenkins was recognized and said it occurred during the second mediation session in which the Board offered a three year agreement. Mrs. Jenkins said the offer was made for year one.

Mary Bender was recognized and said the offer which was made was for no raise in year one, 1/2 step increase in year two and one step increase in the third year. Mrs. Bender questioned why the Board was unwilling to negotiate prior to this meeting and said the point that Mrs. Jenkins made was misleading and incorrect.

Susan Johonnett was recognized and displayed two documents, one being the Association's brief and the other being the factfinder's report. Mrs. Johonnett reviewed the issues brought up in the factfinder's report. Ms. Johonnett stated that the salary exhibit misled the Board and it understated comparable salaries by several thousand dollars.

Fred asked whether the voters wanted to accept or reject the factfinder's report now.

John Herlihy was recognized and asked if we were voting on any money matters. Mr. Herlihy asked the Board to explain the Evergreen clause.

Betty Ann Noyes was recognized and read the definition of the Evergreen clause.

John Herlihy was recognized and asked what the repercussions would be to the taxpayers.

Betty Ann Noyes was recognized and stated the Board's legal counsel felt that yearly

step increases are not mandated.

Janet Zeller was recognized and stated that the voters need to accept the report first.

Dean Bacon was recognized and asked what the ramifications would be of not accepting the report.

Diana Jenkins was recognized and stated that we would go to Article 2 anyway.

The moderator asked for a vote to receive the report of the factfinder. A motion was passed on a voice vote.

Betty Ann Noyes was recognized and made a motion to raise \$25,045, seconded.

The moderator read Article 2.

Betty Ann Noyes was recognized and stated that Article 2 was not recommended by the Board.

The moderator opened the floor for discussion.

Betty Ann Noyes was recognized and gave a recent history of the last two School District Meetings — March 1995 where, an increase of \$290,000 (much beyond their control) in the operating budget increased the school tax rate by \$1.82. Also in March 1995 a collective bargaining supported by the Board and the DEA was soundly defeated. When presenting the budget in March of 1996, the Board felt they had received a clear mandate from the public; made many cuts, reduced personnel time, added a needed teacher and kept the increase to 1.93%. Simultaneously, the Board requested a plateau on any change in teacher compensations for this year only. The Board did reject an offer in early October for a step increase accompanied by a health insurance request and a second year proposal. Our counteroffer was for no step, but with a health insurance increase and second year increases. The Association rejected this offer. The Board does not support the proposal for \$25,045. Mrs. Noyes further stated the Board's stand on compensation this year in no way changes the fact that they truly value their staff and appreciate their work and their efforts.

Dan Gravas was recognized and said he had three problems with the factfinder's report: 1. Ms. Brown is from Massachusetts, 2. the former 20 year step scale was cut back to 10 steps, and 3. there seems to be no end to the salary scale, it goes up and up.

Betty Ann Noyes was recognized and stated that the former 25 steps were consolidated into 10 steps in conjunction with the DEA. The staff did not lose money. Mrs. Noyes asked Mrs. Johonnett for confirmation, which was given.

Susan Johonnett was recognized and discussed a document which shows that there



are few schedules with as many as 25 steps, most are in the 10-12 step category. With the lesser amount of steps, a person working 5/6 years can make more money than if spread over 25 steps.

Joanne Malloy was recognized to ask for clarification on the differing exhibits from the Board and from the factfinder, each showing the DES teachers falling in opposite ends of the spectrum concerning salaries.

Diana Jenkins was recognized to state that the exhibit on salary comparisons was not a basis during negotiation on the part of the Board.

Joanne Malloy was recognized to ask which exhibit is accurate, the factfinder's or the Board's exhibit?

Betty Ann Noyes was recognized to state that our teachers do not rank next to the lowest. Mrs. Noyes said that the findings are questioned by the Board.

Joanne Malloy was recognized to ask what did the Board challenge.

Betty Ann Noyes was recognized to state that numbers can be taken and construed to say what you want.

Susan Johonnett was recognized to address Mr. Herlihy's earlier question, that the steps never change unless the taxpayers change it. Mrs. Johonnett explained the Evergreen clause.

Ron Suzecki (?) was recognized to state that the teachers were given a raise last summer that was not approved by the taxpayers.

Dan Lynch was recognized to ask why Exhibit 2 was missing from the factfinder's report. He asked what towns were compared with Dunbarton within the exhibits.

Betty Ann Noyes was recognized and stated that the Board compared Dunbarton with Bow, New Boston, Weare, Goffstown and Concord.

Mary Bender was recognized to state that Exhibit 2 was dismissed by the factfinder because it was found to be false, misleading and understated DES salaries dramatically.

A woman was recognized to ask Mrs. Noyes to repeat when the Board's report was accumulated and to ask the Association to respond to those figures.

Betty Ann Noyes was recognized and informed the voters that the Board report she would give was compiled in the spring of 1996 and that our starting steps were higher than those of surrounding towns. The scale was inceptioned that way a few years ago to attract staff as they were scarcer then than they are today. It does not seem equitable

to state we are second lowest of these surrounding communities because our final step is lower.

Dan Lynch was recognized to ask what towns the Association compared Dunbarton with.

Susan Johonnett was recognized to state that there were about 20 school districts, including Bow, Hooksett and Hopkinton.

Dan Gravas was recognized to state that money has been added to the middle and you can't add money now in the last five years.

Susan Johonnett was recognized to state she wasn't sure, the Board's figures are probably correct, but what is the point? Mrs. Johonnett went on to say that the beginning salaries can be any level you want, but the beginning doesn't mean anything unless you look at other steps.

John Herlihy was recognized to make a motion for a secret ballot.

The moderator gave directions for voting by secret ballot on Article 2. The voting began at 3:00 p.m. The following voters signed the motion for a secret ballot: Stephanie Herlihy, Kathleen Huot, Joseph Milioto, Sheree Westerlund, Allison Swindlehurst and Karen Lessard.

The moderator asked if everyone had had a chance to vote and closed the polls at 3:20 p.m.

The moderator called the meeting to order at 3:30 p.m. Out of 110 votes cast, 38 voted yes and 71 voted no and one abstention. Motion was defeated.

The moderator moved on to Article 3.

Ken Swayze made a motion to adjourn the meeting, seconded.

Dan Gravas was recognized and made a motion to reconsider the vote on Article 2.

The moderator instructed the voters to vote yes to reconsider and no not to reconsider.

Stephanie Herlihy was recognized to ask if anyone could still vote once the polls were closed and if anyone could ask to reconsider after the meeting was adjourned. The moderator responded that no one else could vote and that once the meeting was adjourned could not move to reconsider.

The moderator repeated a yes vote would be to reconsider and a no vote would be not to reconsider.

A woman was recognized and asked if another meeting could be called to reconsider. The moderator responded, not if you vote no.

The motion to reconsider Article 2 was defeated by voice vote. The motion was made to adjourn the meeting, seconded. The motion was approved on a voice vote. The meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Joanne M. Johnson, School District Clerk

## REPORT OF SUPERINTENDENT OF SCHOOLS

Dr. Eugene W. Ross, Interim Superintendent

1996 brought numerous changes to SAU 19. A number of principals were replaced due to resignations, retirements and desire to return to the classroom. We were very fortunate to have a strong response to our request for candidates for Goffstown Area High School and Mountain View Middle School. The search resulted in Mr. Chris Mosca accepting the position at the High School, and Rose Colby accepting the principalship at Mountain View. In these few months of their tenure a decided improvement in general school management is very evident. A superintendent and his assistants easily measure this fact by the reduction in telephone calls and letters from individuals with concerns, questions or complaints relative to the delivery system in place. We all look forward to a continued review and growth process, and improving offerings and services to the students in these schools.

The elementary segment of SAU 19 saw the change in one principalship. Dunbarton welcomed Mary Starvish to our administrative team replacing Bill Zeller who has returned to the classroom in the Dunbarton Elementary School.

In June we welcomed Roger Descheneau to our SAU team as Business Manager. Roger has been very busy revamping processes and procedures for improvement in reporting and efficiency of operation. He was quickly baptized in the budget process and reporting process for four entities rather than one district.

All elementary schools are heavily involved in the process of reviewing curriculum and teaching strategies, now that we have data from at least three years of the statewide assessment. These assessment results will impact tremendously on our grades one through three curriculum review and modifications that had started earlier.

Curriculum committees also have been formed for grades four through six and seven through ten. Much of this work will also center around the first year assessments given in the Spring of 1996 for the first time. As additional data from future years is gathered more precise modifications will probably result.

Building projects, both actual and conceptual, continue to take a prominent place on agendas in all three communities.

New Boston has blueprints with a planned presentation to school district voters in 1997. Dunbarton continues to look at space needs with approximately 30 first graders planning attendance in 1997.

The Goffstown School District's major emphasis will be a comprehensive study of the High School, should the funds be approved by the voters. This activity will include review of course offerings, space needed for those offerings, and then finally the reconfiguration of the present school building to encompass the findings.

Rehabilitation of the SAU offices continues to show taking place with meeting space and modified office space completed. Windows and siding projects are in progress and should provide a building that all communities will be proud of for School District Headquarters.

1996 has been a very busy year with many students excelling academically, musically, and in scholastic sports. We did have one school experience, a sad experience—the loss of the Bartlett Hedgehog on its round the world trip.

In closing, I must state that the highlight of 1996 was the announcement by the State Department of Education that Lynne Ellis, a teacher at Mountain View Middle School, was chosen as the "New Hampshire Teacher of the Year."

## PRINCIPALS' REPORTS

### Dunbarton Elementary School Mary Starvish, Principal

One of my main tasks this year as a new principal has been to determine the strengths and needs of the school. I have done this through my own observations, and by talking with teachers, parents and community members, both informally and at a series of formal meetings. Dunbarton Elementary School has many strengths. Among them are an experienced dedicated staff, a strong sense of school community, a supportive environment for the students, and an active group of volunteers. We have many programs here at DES which would not be as effective, or even exist were it not for the efforts of our volunteers. The Wee Deliver postal program, the Adopt a Salmon environmental education program, Odyssey of the Mind, and Winter Sports all rely heavily on volunteers. In addition, Mrs. Harris' Career Awareness program, and Mr. Zeller's project to build a nature trail behind the school depended on volunteers for their success. Our school technology committee relies on the expertise of community members. Thanks to their efforts, we are well along in the process of establishing a cohesive technology plan—a plan which will allow us to make the best use of our resources and provide the newest products available to our teachers and students. This kind of collaborative effort is an invaluable educational resource.

It is important for any school to continually look at its educational program and evaluate its effectiveness. At DES we have been involved in that process all year. We began with a primary curriculum team which looked at our results over the past three years on the third grade state assessment (NHEIAP). The team highlighted specific areas of strengths and weaknesses, and shared this with the faculty. They also looked at the new SAU curriculum for grades 1-3, and made adjustments in our curriculum where needed. Based on the team's findings, we are considering the option of purchasing a new comprehensive language arts program for grades 1-3.

This year we received our initial results on the sixth grade NHEIAP. DES students did very well overall on this assessment as compared to the state averages, but there are areas for improvement. An intermediate team was formed and followed a similar process to that of the primary team. An important need at the intermediate level is new math textbooks. We currently have a new series in grades 1-3, and we need to continue that series through grade six. The rotation of students in grades 4-6 among teachers is working well, and both teachers and parents see that as a strength.

Space continues to be a major need here at DES. This year, as you know, we combined two third grades classes into one large class with two teachers. Our library/information center space has shrunk to the point where it is barely functional. In addition, a conservative projected enrollment puts us at 158 students next year, and 175 students by 1998. New classroom space will allow us to regain our library, separate the large third grade into two fourth grades, and continue to implement our successful departmentalized intermediate program.

Finding a balance between the needs of the school and what the town can afford is a struggle in all New Hampshire communities. I believe that we are making careful and effective use of the resources we have, and I hope that you will continue to support us in this most important mission—educating our future citizens.

**Mountain View Middle School**  
**Rose LaRochelle-Colby, Principal**  
**James I. Doig & Michael A. Henderson, Associate Principals**

Mountain View Middle School opened its doors to over 1100 students, of which 51 were Dunbarton students in Grade 7 and 8, on September 4, 1996. The new year brought many changes and challenges to the administration, staff, and students. The Administrative Team changed as Ms. Rose Colby, formerly an Assistant Principal, became the new Principal and Mr. James Doig joined Mr. Michael Henderson as an Associate Principal. With the new administrative leadership has come a renewed focus to improve the quality of learning for all Mountain View Middle School students and to effectively communicate and celebrate our students' achievements within the community.

Last year a design team of MVMS educators formulated an Alternative Education program for implementation this school year. The program was set up to meet the extreme needs of several students. Those students have achieved more success in this structured behavioral program than in the regular classroom setting. Staffed by a special educator, a home/school counselor, and an educational assistant, the program seeks to work with the student and his/her family in the school and home settings. In addition to the alternative program, the Special Needs Programming has been restructured to better utilize our personnel and resources. We have a Classroom Based Services program, a Resource Room program, a program for highly involved students, and a BRAVE program for behaviorally challenged students with special needs. We are now more effectively meeting the needs of our Special Education population. An additional result has been the creation of classroom settings with an improvement in the quality of the learning environment for all students.

We have also had many celebrations this year. Ms. Lynne Ellis, eighth grade Social Studies/Language Arts teacher on the 8C Team, has been named the "New Hampshire Teacher of the Year." Pumpkinfest '96 was bigger and better than ever with approximately 1200 people attending the day-long festivities. GTV-40 has broadcast our concerts and some student team presentations. We are also producing our own storytime show for broadcast where students are reading stories which they have written and submitted for the show. Our eighth grade students are selling candy bars in anticipation of their Washington, DC trip in April. Earth Shuttle, the ultimate field trip, offers experiential learning to students in the sixth and seventh grade. Students prepare for their trip to the theme parks of Orlando, Florida by completing study packets of the learning strand for which the trip is designed. The technology and environmental studies stands have been chosen for the five sites they

will visit in April.

The Fall Festival, a fourth grade chorus performance, was a new addition to the performance line-up this year. It was taped and broadcast over GTV-40. The Winter Concert, also broadcast over GTV-40, was an overwhelming success.

The sixth grade Artist-in-Residence Program will center on a Medieval Celebration. The artists, working with the students while in residence at Mountain View Middle School, will design and construct stained glass work.

Mountain View Partnership continues to grow and flourish with parents and staff supporting the many activities and fund-raisers. The Magazine Drive, for example, resulted in approximately \$14,000 in profit this year to support programs benefiting students. The grade-level parent roundtables held once per quarter, have been very well attended and continue to provide a healthy dialog between school and our community.

This year we have embarked on a Middle Level Curriculum project for Grades 4, 5, and 6 in Goffstown, Dunbarton, and New Boston. The committee has been working to develop a Social Studies, Science, Math, and Language Arts Curriculum that will align what is being taught with what is being assessed. We will examine the results of the Grade 3 and the Grade 6 tests, administered last spring, from the NH Educational Improvement and Assessment Program so that the curriculum is aligned closely to the NH Curriculum Frameworks on which the test is designed.

We strive for educational excellence and try to provide an environment where our students develop positive self-esteem and grow to better understand the complexities of their world. We wish to thank the community of Dunbarton for their support of the educational mission of Mountain View Middle School.

**Goffstown Area High School**  
**Chris Mosca, Principal**

I am proud to submit my first Town Report as principal of Goffstown Area High School. There is no doubt we have the talent, energy and commitment in our school and community to ensure a positive educational experience for all our students.

We have set very clear goals this year and are committed to achieving them. Specifically, we have addressed improving school climate through consistent enforcement of all school rules, completing our self-study for the New England Association of Schools and Colleges, and implementing a School to Career initiative to more meaningfully connect academic learning with the world of work.



In March, we will host the visiting team from NEASC and a final report on the status of the accreditation will be issued in September. We look forward to using the information from this report as a vehicle to affect general improvement in school climate, facilities, curriculum and assessment.

In the School to Career effort we have received a three year grant from the State of NH for approximately \$240,000. We have also hired Mr. Cal Frost, a former executive with the NYNEX Corporation, to coordinate our STC activities. In the coming months, we expect to strengthen our partnership with the regional business community and post-secondary institutions to provide students increased opportunities for job shadowing experiences, apprenticeships, applied learning, problem solving and comprehensive information relative to career choices.

Academically, our school budget was designed to provide more rigor in our curriculum by adding Advanced Placement courses for the 1997-98 school year. As of this writing, we expect to add Advanced Placement courses in English, biology, chemistry, calculus and U.S. History. This program of study will prepare students to take national AP exams to earn college credit.

In addition to our AP initiative, we have also begun the process of analyzing the results of the grade 10 state assessment program to more properly align our existing curriculum with the state curriculum frameworks. This will be an ongoing project which will help ensure that our students attain success on these tests.

In closing, I would like to state that I am continually impressed by the enthusiasm and school spirit of our students. They are involved in a wide variety of activities including musical productions, theatrical performances, athletic contests, political forums, community service projects and school wide activities. Additionally, we have also established a Parent's Group which meets monthly so that our parents, teachers and administrators can work more cooperatively to address the needs of our young people. It is clear we are moving in the direction of high academic expectations and creating a positive climate for all our students. Your continued support is greatly appreciated.

## SCHOOL HEALTH REPORT 1995-96

The school year began with an immunization audit of all new students. Notices went out to parents reminding them that a second MMR (measles, mumps, and rubella) was required before a student entered 7th grade. I conducted a free MMR immunization clinic in February which 18 students took advantage of. Annual student screenings were done which included height, weight, vision and hearing on all students plus blood pressure and pulse on 4th, 5th, and 6th grade students. Scoliosis screenings (curvature of the spine) was completed for the 5th and 6th graders. Students not passing any screenings were referred for further evaluation. Pediculosis (head lice) checks were done periodically throughout the year. One outbreak was brought under control.

The School Dental Health Program was held in October. This program was offered to all residents of Dunbarton, ages 3 through 6th grade. This year 20 children participated. The program was sponsored by the Dunbarton PTO and offered dental cleaning and fluoride application at a very reasonable cost. Special thanks to Joyce Prowse, dental hygienist, and Elaine Ouellet, PTO coordinator. Unfortunately, this program is not able to be offered for the 96-97 school year as the hygienist is unavailable.

Health Education lessons were taught at varying grade levels on illness prevention and handwashing, nutrition, cardiac health, asthma, and dental health. Our art teacher, Michelle Robitaille, and myself coordinated the students' entries into the statewide Dental Health Poster Contest. We had a total of 7 winners on both the state and local level. The DARE program was presented to the 6th grade by Trooper Syms of the NH State Police. Our school also participated in the state program "Buckle Up NH" with films and poster creating. Seven staff members were certified in CPR in cooperation with Allison Swindlehurst and Sheree Westerlund of the Dunbarton Rescue Squad.

Once again my office has been very busy with over 3700 visits and another 2000 visits for medication. The office was open for a total of 22 hours per week. I served the school on both the Crisis Team and the Safety Committee.

First grade registration was held in June with an informational meeting for parents. Parents of any child who will be six years old by September 30th 1997, should call the school to be sure he/she is included on our list of incoming students.

It is my pleasure to be serving as your school nurse.

Ellen P. Warecki RN BSN

## SCHOOL VOLUNTEER PROGRAM ANNUAL REPORT

During the 1995-96 school year 221 new and veteran volunteers gave a total of 6,282.5 hours to Dunbarton's school children. The spirit of caring and enthusiasm is what brought Dunbarton's School Volunteer Program a twenty-third successful year. We are extremely fortunate to have the extraordinary volunteers who give in such a selfless manner to our school.

This will be the 10th consecutive year we will be honored to receive the Blue Ribbon School Achievement Award. This award is achieved by recognizing the work between school and community in maintaining and shaping an excellent volunteer program.

Our volunteers are so deserving of more thanks than we could possibly express. With their support the children of this community have been enriched by the programs possible through their dedication.

We are more than happy to talk to anyone who is interested in volunteering in any way. We encourage you to call us to inquire or stop by the school office. There is no contribution too small; we all have something to donate to our children's betterment.

We thank you for all you have accomplished and look forward eagerly to the future. Keep up the spirit of volunteerism.

Tina Hubbell 774-5079  
and  
Annie Carney 774-3733  
Volunteer Coordinators of  
Dunbarton Elementary School

## 1996 DUNBARTON SPECIAL EDUCATION TASK FORCE ANNUAL REPORT

The Special Education Task Force was formed in May 1995 by the Dunbarton School Board to examine ways to address the special education budget issues raised by the town. The Task Force is composed of parents of special needs students, a therapist, school administrators, and a representative from the School Board. This year the team has met bimonthly at the Dunbarton Elementary School.

The Task Force established short and long-term goals that would direct our efforts to help the town with special education issues. Our short-term goal was to look at ways to reduce and (or) enhance the tax burden. Our long-term goal was to involve the team in educational outreach to better inform the residents of Dunbarton on the special education process.

Alternative funding, such as State and Federal reimbursement programs, are applied for annually by the school district. This year the School Board asked for our help in appealing to the State Legislators and Congress to re-examine the process by which special education funding is allocated to towns and ask for the financial support originally included in the education laws established in 1975. The Task Force recognizes that towns throughout the State are mandated to provide an appropriate education to all students and school district costs have escalated.

The Partnership in Education program, initiated by the Task Force last year, continues with St. Anselm College in Manchester, N.H. Students from St. Anselm spent time weekly helping in the Dunbarton Elementary School. They successfully worked as aides to the classroom teachers and helped all students in those classrooms. The Partnership in Education is designed to be a yearly program with St. Anselm, as well as other colleges in the area. Services to Dunbarton students were increased without increasing the school budget.

To help with expensive equipment in the budget, an "Adopt-it" program was recommended to the school board last year and is still in place. This program offers a mechanism by which a business or individual can make a tax-deductible contribution toward the purchase of a special piece of equipment for a student with special needs or towards the extra transportation costs for a bus with a lift. Any contributions would be publicly recognized with a plaque attached to the equipment. Memorial contributions are accepted.

A "Good News" report from the principal of DES at the monthly School Board meetings was recommended by the Task Force as a way for news relating to all students to be passed on to taxpayers. This was accepted by the School Board and is now part of the monthly notes.

To achieve the educational outreach goal this year, the Task Force decided to direct their efforts educating the taxpayers on some of the benefits special education had for students over the last 15 years. With the permission of Dunbarton parents of children in high school, grade school, and preschool, the Task Force plans to publish in the Bow Times "success stories" written by these parents describing how special education benefited their child. As it may be difficult for taxpayers not familiar with the learning needs of children with disabilities to understand why so much effort is made, these stories will offer insight into the cost effectiveness of those efforts. The more help children with special needs receive early in their lives, the less effort the schools have to make and the more independent the children become, translating into lower costs for schools and communities.

We welcome any resident of Dunbarton to become a member of the Task Force and all meetings are open to everyone. The Task Force has made an effort to start an open discussion on special education and how it affects the school budget for the taxpayers of Dunbarton. We look forward to continuing our mission with your help.

Respectfully submitted,

Task Force Members

Debra Foster, Co-Chair

Gloria Avery

Mary Starvish

Susan Lurgio, Co-Chair

Barbara Weeks

Carolann Wais

School Board Member

## LONG RANGE PLANNING COMMITTEE REPORT

March 1997

The Long Range Planning Committee has made several recommendations to the School Board during the 1996 school year. The committee feels that there are some major issues that need to be resolved by the town before any further work by this committee would be fruitful. They are to continue working towards a solution to the immediate and future space needs challenges, continue to look at all options for our middle and high school students, including, but not limited to, a Cooperative school agreement within SAU #19, and to receive input from the community as to whether or not public Kindergarten is a viable option for our town at this time. We strongly encourage all of the residents of Dunbarton to become informed of these issues, and voice your opinions to the School Board.

This committee recommended on December 3, 1996 that since it had met its charges from the School Board, this group would be on hiatus until the School Board has a specific charge for us to address. This recommendation was accepted by the School Board.

Respectfully submitted,

Kim Belanger  
Co-chairperson  
Long Range Planning Committee

## BUILDING COMMITTEE REPORT

February 4, 1997

The Building Committee was formed in December 1996 for the purpose of carrying forward the efforts of the Space Needs Committee last year. The Space Needs Committee clearly identified the need for additional space and, through the CMK Architectural firm, determined the most appropriate solution was to renovate the existing classroom areas and construct a four classroom addition on the west end of the building. The Building Committee was charged with exploring possible means and methods of achieving this solution and recommending the most economical and practical building/renovation program considered acceptable to the community.

Despite the urgent need for additional space, it became clear that there was not enough time for the Committee to adequately examine all of the various options and present a viable program at the school district meeting in March 1997. The Committee decided to use the upcoming year to develop a well thought out program with the goal of providing additional space for September 1998.

The Committee is presently exploring the concept of renovating the existing building and constructing a four classroom addition with only two of the four rooms to be finished at this time. Renovations in the existing building will likely mean the loss of one classroom in order to create a media/technology center. Completing two classrooms in the addition will result in a net gain of one classroom. Renovations would also include a corridor to the new addition, enclosing each classroom with walls and doors, providing new windows, and renovating or upgrading HVAC and electrical systems as needed. The proposed addition would be framed for four classrooms with two classrooms left in the rough "shell" to be finished in future years as the need arises. The addition would also include storage areas, handicap accessible toilets, and a corridor to the north for a possible future addition.

Cost of construction, methods of funding, and alternative construction delivery systems will be thoroughly investigated. The availability of a considerable volunteer force is recognized and will be incorporated into the program. The Committee will be actively seeking commitments for community involvement in the form of skilled and unskilled labor, services, materials, and equipment for various phases of the project. Residents are also encouraged to participate in the planning process by attending committee meetings or contacting committee members.

At this time the Committee recommends to the School Board that a sum of \$85,000 be appropriated at the district meeting in March 1997 and placed in an interest bearing capital improvement account for the purpose of reducing anticipated future expenses relating to a building/renovation program. It is the intent of this Committee that these funds remain untouched and unencumbered until directed otherwise by a majority of voters at the next school district meeting. The Committee also recommends that a sum of \$15,000 be appropriated at the district meeting in March 1997 for the purpose of engaging the services of design professionals and/or a design-build contractor to assist the Committee in design development and preparation of plans, specifications and cost estimates of the building/renovation program to be determined by the Committee.

Respectfully submitted,  
The Building Committee

Dan Dal Pra, Co-Chair  
Jeff Trexler, Co-Chair  
Jim Bartlett  
John Herlihy

Diana Jenkins  
Steve Jones  
Mike Lessard  
Betty Ann Noyes

Mary Starvish  
Ken Swayze  
John Swindlehurst III

## REPORT OF COOPERATIVE SCHOOL DISTRICT STUDY COMMITTEE

The Towns of Dunbarton, Goffstown and New Boston voted in the affirmative to establish a Cooperative School District Study Committee at their respective school district meetings during March 1996.

The committee members were appointed by the individual town moderators and began meeting in earnest August 1996. The members of the committee are:

Dunbarton	Goffstown	New Boston
Kenneth L. Swayze, Jr.	Randy Benthien, Co-Chair	Ralph Holmes
Dan Gravas, Co-Chair	Paul O'Reilly	Brian Irwin
Betsy Williams	Ellen Vermokowitz	Steve Ruddock

Each committee member received, and has been reviewing, all the articles of agreement that have been accepted during the past twenty or so years. Meetings have also been held with the Interim Superintendent of Schools discussing the RSAs (State Laws) governing cooperative school districts and what are the pros and cons. A major concern is what does it do for any individual town fiscally and educationally? Also, what are the configurations that might be considered?

Ms. Pat Busselle of the State Department of Education spent one meeting outlining the new laws recently passed on the topic. She also announced that legislation is being introduced to reduce substantially the state's buyout reimbursement to newly formed cooperative school districts. This study committee will be the last cooperative study group that will be eligible for the buyout, should the recommendation be to establish this type of district by July 1998.

A meeting also has been held with an attorney, who has recently been the advisor for a newly approved Cooperative School District (Exeter) with a state buyout agreement and building project.

The committee will continue the information gathering process during 1997 to determine the fiscal impact and the efficiencies in the Educational Delivery System to be realized. This group has set a completion goal of Spring 1998, which is one year shorter than allowed by New Hampshire statutes.



Plodzik & Sanderson

*Professional Association/Accountants & Auditors*

193 North Main Street Concord, New Hampshire 03301-5063 (603) 225-6996 FAX 224-1380

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INDEPENDENT AUDITOR'S COMMUNICATION OF  
REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the School Board  
Dunbarton School District  
Dunbarton, New Hampshire

In planning and performing our audit of the Dunbarton School District for the year ended June 30, 1996, we considered the School District's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the School District's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our review, the following conditions were noted that were considered to be a material weaknesses as defined above:

*GENERAL ACCOUNTING SYSTEM (Repeat Comment)*

In general, internal controls are the measures used by an organization to:  
Safeguard its resources from fraud and waste  
Assure accuracy and reliability of the accounting and operating data  
Encourage compliance with policies  
Promote efficiency of operations

During the course of our audit, we again noted the following conditions, which could affect the internal financial reports prepared throughout the year.



1. General ledger accounts were not reconciled on a monthly basis. Auditors spent additional time assisting the bookkeeper in reconciling general ledger accounts. All proprietary accounts should be reconciled on a routine basis in order to assure the accuracy and reliability of the various account balances.
2. A duplication of efforts was noted in that one School District's bookkeeper prepares the payroll and vendor disbursements for the General Fund, and another bookkeeper prepares the payroll and vendor disbursements for the Federal Projects Fund.
3. There was turnover in one of the bookkeeper positions during the year.

As noted in prior years, based on observations made during the course of our audit fieldwork and discussions with personnel, we feel that opportunities for continued improvements and greater utilization of software capabilities are present to improve the performance of the system and to prevent the deterioration of accomplishments achieved. Without adequate procedures for monitoring the overall performance of the system, it is possible that deterioration may occur which could result in the School District's inability to detect errors and irregularities on a timely basis. While our review of systems for audit purposes is limited and there may be other factors which need to be considered, it appeared that the efficiency of the accounting system was still lacking in some respects. This could be the result of many factors, including increased workloads, changeover in personnel, changing requirements, the need for further training, and inadequate procedures.

The School Administrative Unit has contracted with our firm in a separate engagement to assist the School Administrative Unit in addressing these issues by providing accounting expertise, oversight and training as needed to assess the present system, to design new procedures where needed, to provide training for employees and to monitor the accounting system until the transition is complete. We refer to that study and evaluation for further comments, procedures and recommendations.

#### *FOOD SERVICE FUND (Repeat Comment)*

As noted in the prior year, our examination of the Food Service Fund again noted that the school cafeteria/kitchen is available for use without charge to community non-profit organizations. Management has noted that small equipment and utensils have disappeared, breakage of equipment, and use of propane and dishwasher supplies have occurred. The cost of repair and replacement comes directly out of the Food Service Fund budget.

When facilities are used by the school and community groups for food service, one or more of the school lunch workers should be on duty in order to insure proper use and care of equipment and facilities. Any damages or replacement of equipment or utensils should then be incurred by the community group or the School District and not by the Food Service Fund.

#### *SCHOOL PRINCIPAL'S ACCOUNT*

During our examination of the School District's records, a "principal's account" was dis

covered which has never been audited in the past. Upon review of this account, which was maintained by the school principal, the following conditions were noted:

The account was not reconciled to the bank balance on a monthly basis.

Two instances were noted where checks were made payable to CASH.

Several instances were noted where supporting documentation was not maintained for disbursements made.

In order to assist the District in correcting the above mentioned problems, we recommend the following:

The account should be reconciled to the bank balance on a monthly basis. Any discrepancies between the two should then be investigated and resolved.

Under no circumstances should any checks be written out to CASH. All disbursement checks should be made payable to an individual or vendor only after receiving supporting documentation for the disbursement.

Proper supporting documentation for all disbursements should be obtained and kept on file before being made. In order to avoid duplicate payments, these invoices should also be approved by the school principal and cancelled with the appropriate date, check number, and amount paid on the invoice.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

August 28, 1996

Plodzick & Sanderson  
Professional Association

Plodzik & Sanderson

*Professional Association/Accountants & Auditors*

193 North Main Street Concord, New Hampshire 03301-5063 (603) 225-6996 FAX 224-1380

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## INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of the School Board  
Dunbarton School District  
Dunbarton, New Hampshire

We have audited the accompanying general-purpose financial statements of Dunbarton School District as of and for the year ended June 30, 1996. These general-purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Dunbarton School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Dunbarton School District, as of June 30, 1996, for the year then ended in conformity with generally accepted accounting procedures.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and not a required part of the general-purpose financial statements of Dunbarton School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

August 28, 1996

Plodzik & Sanderson  
Professional Association

School Administrative Unit #19  
11 School Street  
Goffstown, NH 03045-1908

February 6, 1997

Mr. James A. Sojka, CPA  
Plodzik & Sanderson  
193 North Main Street  
Concord, NH 03301

Re: Audit Report Ending June 30, 1996

Dear Mr. Sojka:

Your audit, as an independent source, has given the Dunbarton School District Board an informative instrument to evaluate the overall soundness of the District's financial practices and procedures.

The Board has noticed a significant improvement in the financial reporting and support received from the School Administrative Unit's accounting section. Some conditions were noted during the course of your review as areas of procedural weaknesses for which the following actions are presented to hopefully alleviate the deficiencies.

*GENERAL ACCOUNTING SYSTEM (Repeat Comment)*

Excellent financial practices require all general ledger accounts be reconciled on a monthly basis. A strong effort is being made to insure the financial reports provided by the District's Treasurer and all supporting documentation obtained from the School Administrative Unit's accounting system are reconciled monthly. This is an ongoing process and will be evaluated throughout the fiscal year.

The Staff Accountant is responsible for processing all vendor and payroll accounts for the Dunbarton, Goffstown and New Boston School Districts as well as the School Administrative Unit. The Finance Supervisor prepares the vendor and payroll accounts for the Food Service and Federal Programs for all school districts and the SAU. The workload involved in supporting all areas concerned required the separation of functions and fund accounts. The task volume necessitated a realignment of functions to improve the overall efficiency of the Accounting Section to insure sound accounting practices are evident.

*FOOD SERVICE FUND (Repeat Comment)*

The Dunbarton school cafeteria/kitchen is considered a community center by the citizenry of the Town of Dunbarton and therefore used extensively for community functions.

Two new training sessions have been conducted by the Food Service Supervisor to train members of various groups who use the facility on a routine basis on how the kitchen

operates, what is available for their usage and how to operate the equipment. USDA donated foods or supplies purchased with school funds are stored in an area not accessible by the general public. The Town Selectmen are including a line item in the Town's budget to cover loss items in the school kitchen. According to policy, all damage(s) incurred by the school kitchen as a result of usage by a community group, the group will be responsible for the cost of repair or replacement of the damage(s). An equipment and facilities inventory will be conducted the following day after community usage to ascertain if any equipment is missing or if damage was done to the kitchen facilities.

#### *SCHOOL PRINCIPAL'S ACCOUNT*

In conjunction with the comprehensive evaluation of the activity funds in the other Districts, the Accounting Section will evaluate and develop procedures for the Dunbarton School District Principal's Account. Better controls and policies will be instituted to insure monthly reconciliation are performed and disbursements of checks will be to vendors and individuals only after receiving verifiable documentation. At no instance will a check be made out to CASH.

Reconciliation statements will be forwarded to the SAU finance section monthly and periodic inspections will be performed by the Accounting Section throughout the fiscal year to insure sound fiscal practices are observed.

Your evaluation and inputs for improvement of the District's financial position is recognized and appreciated. With changes made in those areas you outlined in your report, the financial focus of the accounting unit should be greatly enhanced.

Sincerely,

Diana Jenkins, Chair  
Dunbarton School District

**REPORT FROM THE SCHOOL DISTRICT TREASURER  
FISCAL YEAR JULY 1, 1995 TO JUNE 30, 1996**

Cash on Hand July 1, 1995	\$ 28,886.58
<b>RECEIPTS</b>	
Current Appropriation	1,907,000.00
Revenue Appropriation	40,946.12
Received from Other Sources	8,567.85
<b>TOTAL RECEIPTS</b>	<b>1,956,513.97</b>
Total Available for Fiscal Year	1,985,400.55
Less School Board Paid	1,876,534.94
Balance on Hand June 30, 1996	108,865.61

Respectfully Submitted by,

Susan V. Chase  
School District Treasurer

**DEBT SERVICE SCHEDULE INFORMATION**

During the fiscal year July 1, 1995 to June 30, 1996, two bond payments were made on the New Hampshire Municipal Bank bond. On July 6, 1995 payment number 13 in the amount of \$98,767.50 was made. Payment number 14 in the amount of \$31,476.25 was made on November 1, 1995. In Fiscal Year July 1, 1996 to June 30, 1997, payment number 15 for \$96,476.25 was made on July 2, 1996, and payment number 16 for \$29,185.00 was made on December 5, 1996. This bond will be completed with payment number 40 in the amount of \$67,551.25 on July 15, 2008.

## SCHOOL ADMINISTRATIVE UNIT #19

### Apportionment of Assessment

#### 1996-97 Budget

	1994-95 Avg. Daily Membership	% Based on ADM	Equalized Valuation for 1994	% Based on EqualVal
DUNBARTON	145.20	4.804	92,911,080	11.862
GOFFSTOWN	2484.93	82.214	533,713,985	68.140
NEW BOSTON	392.40	12.982	156,598,579	19.998
<b>TOTAL</b>	<b>3022.53</b>	<b>100.000</b>	<b>783,223,644</b>	<b>100.000</b>

Distribution of \$854,723 to be raised by Districts for 1996-97.

	1/2 of ADM	1/2 of Equal Val.	Total % Share	Total \$ Share
DUNBARTON	2.402	5.931	8.333	\$71,224
GOFFSTOWN	41.107	34.070	75.177	\$642,555
NEW BOSTON	6.491	9.999	16.490	\$140,944
<b>TOTAL</b>	<b>50.000</b>	<b>50.000</b>	<b>100.000</b>	<b>\$854,723</b>

#### 1997-98 Budget

	1995-96 Avg. Daily Membership	% Based on ADM	Equalized Valuation for 1995	% Based on EqualVal
DUNBARTON	153.60	4.908	98,726,549	12.633
GOFFSTOWN	2586.71	82.655	522,185,975	66.817
NEW BOSTON	389.20	12.437	160,609,664	20.550
<b>TOTAL</b>	<b>3129.51</b>	<b>100.000</b>	<b>781,522,188</b>	<b>100.000</b>

Distribution of \$896,688 to be raised by Districts for 1997-98.

	1/2 of ADM	1/2 of Equal Val.	Total % Share	Total \$ Share
DUNBARTON	2.454	6.317	8.771	\$78,649
GOFFSTOWN	41.328	33.408	74.736	\$670,149
NEW BOSTON	6.218	10.275	16.493	\$147,890
<b>TOTAL</b>	<b>50.000</b>	<b>50.000</b>	<b>100.000</b>	<b>\$896,688</b>

## DUNBARTON SCHOOL REVENUES

Estimated 2/11/97

	Actual 1995-96	Actual 1996-97	Estimated 1997-98
Unreserved Fund Balance	\$91,103	\$65,329	\$ -0-
Revenue from State Sources			
Foundation Aid	-0-	-0-	-0-
School Building Aid	19,500	19,500	19,500
Child Nutrition	-0-	-0-	-0-
Catastrophic Aid	19,261	17,495	31,254
Revenue from Federal Sources			
Child Nutrition Program	4,884	5,000	5,000
Other-Block Grant	-0-	2,000	2,000
Other Sources			
Sale of Bonds			
Miscellaneous	3,219	1,500	1,500
Transfer from Capital			
Reserve Fund	-0-	25,000	-0-
Local	27,264	36,000	36,000
Total School Revenues and Credits	165,231	171,824	95,254
District Assessment	2,027,547	2,102,359	2,241,238
Total Revenues and District Assessment	\$2,192,778	\$2,274,183	\$2,336,492
	=====	=====	=====



# DUNBARTON SCHOOL DISTRICT WARRANT

## Election of Officers

1997

### THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER IN DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON TUESDAY, THE ELEVENTH DAY OF MARCH, 1997, AT EIGHT O'CLOCK IN THE MORNING TO CAST BALLOTS FROM THAT HOUR OF SAID DAY UNTIL AT LEAST SEVEN O'CLOCK IN THE EVENING FOR THE FOLLOWING OFFICERS:

1. To choose one member of the School Board for the ensuing three years.
2. To choose one member of the School Board for the ensuing two years.
3. To choose one member of the School Board for the ensuing one year.
4. To choose an Auditor for the ensuing one year.

GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS TENTH DAY OF FEBRUARY, 1997.

Diana Z. Jenkins  
Kenneth Swayze  
Betty Ann Noyes  
SCHOOL BOARD

## DUNBARTON SCHOOL DISTRICT WARRANT

1997

### THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Dunbarton qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE DUNBARTON COMMUNITY CENTER AT DUNBARTON ELEMENTARY SCHOOL IN SAID DISTRICT ON SATURDAY, THE EIGHTH DAY OF MARCH, 1997, AT TWO O'CLOCK IN THE AFTERNOON TO ACT UPON THE FOLLOWING SUBJECTS:

1. To determine and appoint the salaries of the School Board and Truant Officer and fix the compensation of any other officer or agent of the District, or to take any other action in relation thereto.

2. To hear the reports of Agents, Auditors, Committees or Officers of the District, or to take any other action in relation thereto.

3. To see if the District will vote to affirm and be bound by the financial provisions of a two-year collective bargaining agreement entered into between the Dunbarton Education Association and the Dunbarton School Board covering the years 1996-97 and 1997-98 wherein there is no cost for 1996-97, the first year of the contract, and the estimated cost for 1997-98, the second year of the contract is TWENTY-TWO THOUSAND SEVEN HUNDRED SIXTY-SEVEN DOLLARS (\$22,767.00) to cover salaries and benefits; and to raise and appropriate the sum of TWENTY-TWO THOUSAND SEVEN HUNDRED SIXTY-SEVEN DOLLARS (\$22,767.00) for the purpose of funding only the 1997-98 year of said collective bargaining agreement; or take any other action in relation thereto. (School Board recommends this article.)

4. To see if the District will vote to raise and appropriate the sum of FIFTEEN THOUSAND DOLLARS (\$15,000.00) for the purpose of engaging the services of design professionals and/or a design-build contractor to assist the Building Committee in design development and preparation of plans, specifications and cost estimates of the building/renovation program, and assessing existing HV and electrical systems for potential renovations and/or repair for Dunbarton Elementary School. It is intended that this information will be part of a presentation and proposal for additions and/or renovations to the Dunbarton Elementary School building. This presentation from the Building Committee will be made at the next annual school district meeting, or to take any other action in relation thereto. (School Board recommends this article.)

5. To see if the District will vote to raise and appropriate the sum of EIGHTY-FIVE THOUSAND DOLLARS (\$85,000.00) to be added to the school district Capital Reserve Fund established in 1991. This EIGHTY-FIVE THOUSAND DOLLARS (\$85,000.00) is intended for a future proposal from the Building Committee which will be brought to the voters at the next annual school district meeting, or to take any other action in relation thereto. (School Board recommends this article.)

6. To see if the District will vote to withdraw not to exceed THIRTY THOUSAND DOLLARS (\$30,000.00) from the Capital Reserve Fund established in 1991 for the purpose of capital improvements, and appropriate said sum for the purpose of removal and replacement of the buried fuel tank at Dunbarton Elementary School, or for the removal of the buried fuel tank and changing the fuel source, or to pursue a waiver from the New Hampshire Department of Environmental Services regarding the status of the buried fuel tank; and designate the School Board as the agents to expend said sum; or to take any other action in relation thereto. (School Board recommends this article.)

7. To see if the District will vote to withdraw not to exceed SIXTEEN THOUSAND DOLLARS (\$16,000.00) from the Capital Reserve Fund established in 1991 for the purpose of capital improvements, and appropriate said sum for the purpose of repair of the Dunbarton Elementary School community center roof and a section of the Dunbarton Elementary School roof and only expend it if absolutely necessary based on technical review; and designate the School Board as agents to expend said sum, or to take any other action in relation thereto. (School Board recommends this article.)

8. To see if the District will vote to eliminate the School District position of Auditor effective beginning in the 1998-99 year, or take any other action in relation thereto. (School Board recommends this article.)

9. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory and contractual obligations of the District, or to take any other action in relation thereto.

10. To transact any other business that may come before said meeting.

GIVEN UNDER OUR HANDS AT SAID DUNBARTON THIS TENTH DAY OF FEBRUARY, 1997.

Diana Z. Jenkins  
Kenneth Swayze  
Betty Ann Noyes  
SCHOOL BOARD

## DUNBARTON PROPOSED 97-98 BUDGET

FUNCTION/OBJECT	BUDGET 95-96	EXPENDED 95-96	BUDGET 96-97	PROPOSED 97-98
<b>1100 REGULAR EDUCATION</b>				
110 Teachers	\$335,378	\$333,090	\$362,183	\$353,144
111 Aides	\$8,280	\$9,195	\$8,600	\$13,357
120 Subst.	\$4,250	\$5,717	\$7,500	\$7,500
211 Health/Dent.	\$92,984	\$59,831	\$92,222	\$93,500
213 Life/Ltd	\$3,138	\$2,395	\$2,690	\$2,558
214 Work.Comp.	\$8,900	\$1,334	\$4,147	\$2,500
222 T.Retirem.	\$14,900	\$10,756	\$13,000	\$13,261
230 FICA	\$51,200	\$49,625	\$52,053	\$47,806
260 Unempl.Comp.	\$700	\$348	\$940	\$940
270 Course Reimb.	\$10,984	\$5,487	\$10,640	\$10,640
310 Homelnst.	\$600	\$100	\$300	\$300
331 Consultant	\$7,500	\$3,057	\$6,900	\$3,900
561 Tuition	\$714,324	\$722,212	\$751,510	\$825,220
02-61 Art Supplies	\$600	\$550	\$600	\$600
08-61 Physical Ed.	\$800	\$360	\$600	\$600
11-61 Math	\$0	\$0	\$0	\$400
12-61 Music	\$700	\$133	\$600	\$200
13-61 Science	\$400	\$324	\$600	\$600
16-61 Computer	\$0	\$0	\$0	\$600
18-61 Schol/Math	\$7,000	\$6,822	\$7,000	\$7,000
23-61 Periodicals	\$3,000	\$2,816	\$1,000	\$4,000
630 Text Books	\$1,400	\$1,422	\$1,200	\$5,000
631 A/V Supp	\$200	\$132	\$200	\$200
632 Software	\$3,000	\$2,632	\$3,000	\$1,000
635 Workbooks	\$2,000	\$1,510	\$2,000	\$2,000
741 Add'l Equip.	\$11,820	\$12,329	\$5,520	\$2,000
742 Rplce Equip	\$0	\$0	\$3,000	\$2,145
751 Add'l Furn.	\$600	\$134	\$200	\$200
752 Rplce Furn.	\$3,430	\$2,178	\$0	\$320
810 Dues	\$500	\$170	\$500	\$300
<b>TOTAL 1100</b>	<b>\$1,288,588</b>	<b>\$1,234,659</b>	<b>\$1,338,705</b>	<b>\$1,401,791</b>
<b>1200 SPECIAL EDUCATION</b>				
110 Teachers	\$37,733	\$37,834	\$37,997	\$28,980
111 Aides	\$54,279	\$52,556	\$54,679	\$57,043
112 Therapists	\$49,219	\$35,847	\$39,808	\$50,471
310 InstrucServ	\$600	\$1,132	\$300	\$16,885

DUNBARTON PROPOSED BUDGET

<u>FUNCTION/OBJECT</u>	BUDGET 95-96	EXPENDED 95-96	BUDGET 96-97	PROPOSED 97-98
561 Tuit/Publ	\$22,698	\$27,062	\$28,935	\$32,394
569 Tuit/Priv	\$24,923	\$20,251	\$20,293	\$20,661
580 Travel	\$3,000	\$163	\$1,460	\$2,250
610 Scholar Suppl	\$1,000	\$1,009	\$1,000	\$850
611 Math Supplies	\$0	\$0	\$0	\$0
623 Periodicals	\$0	\$0	\$0	\$0
630 Books	\$10	\$290	\$200	\$200
631 Aud./Visual	\$250	\$248	\$295	\$250
632 Comp.Suppl	\$500	\$416	\$500	\$440
635 Workbooks	\$175	\$0	\$275	\$735
640 Periodic	\$310	\$0	\$0	\$1
741 Add'l Equip	\$150	\$1,174	\$4,298	\$1
741 Middle School	\$0	\$0	\$2,500	\$0
742 RplcEquip	\$0	\$0	\$0	\$1
751 Add'l Furn.	\$0	\$0	\$275	\$1
752 Rplc Furn.	\$0	\$0	\$0	\$0
<b>TOTAL 1200</b>	<b>\$194,937</b>	<b>\$177,982</b>	<b>\$192,815</b>	<b>\$211,163</b>
<b>2112 ATTENDANCE</b>				
110 Tr.Officer	\$10	\$0	\$10	\$10
<b>2123 GUIDANCE</b>				
110 Salaries	\$17,909	\$17,909	\$11,939	\$11,939
331 Consultant	\$0	\$0	\$0	
610 Supplies	\$200	\$176	\$200	\$200
<b>TOTAL 2123</b>	<b>\$18,109</b>	<b>\$18,085</b>	<b>\$12,139</b>	<b>\$12,139</b>
<b>2130 HEALTH SERVICES</b>				
110 Nurse/Sal.	\$14,590	\$16,197	\$15,502	\$16,414
270 CourseReimb.	\$0	\$0	\$0	\$440
330 MedicalServ	\$400	\$366	\$440	\$450
610 Supplies	\$400	\$462	\$400	\$0
632 Software	\$250	\$0		\$1
741 Add'l Equip.	\$190	\$190	\$110	\$100
751 Add'l Furn.	\$0	\$0	\$0	\$0
752 Rplc Furn.	\$0	\$0	\$0	\$0
<b>TOTAL 2130</b>	<b>\$15,830</b>	<b>\$17,215</b>	<b>\$16,452</b>	<b>\$17,405</b>

DUNBARTON PROPOSED BUDGET

	BUDGET	EXPENDED	BUDGET	PROPOSED
	95-96	95-96	96-97	97-98
<u>FUNCTION/OBJECT</u>				
2140 PSYCHOLOGICAL SERVICES				
331 ConsultServ	\$1,200	\$1,915	\$1,200	\$1,200
2150 SPEECH PATHOLOGY				
110 Salary	\$40,352	\$38,900	\$40,352	\$40,352
111 Aides	\$2,280	\$780	\$2,160	\$3,198
270 CourseReimb	\$0	\$0	\$0	\$0
.360 Tests	\$220	\$0	\$0	\$0
610 Supplies	\$435	\$227	\$450	\$435
TOTAL 2150	\$43,287	\$39,907	\$42,962	\$43,985
2190 PUPIL SERVICES				
110 TeacherSal	\$0	\$0	\$0	\$0
270 CourseReimb	\$0	\$0	\$0	\$0
331 OT/PT CONSULT	\$31,149	\$29,887	\$38,804	\$27,146
580 Travel	\$0	\$0	\$0	\$0
610 Supplies	\$0	\$0	\$0	\$0
TOTAL 2190	\$31,149	\$29,887	\$38,804	\$27,146
2210 IMPROVEMENT OF INSTRUCTION				
320 Staff Devel	\$8,669	\$1,669	\$6,000	\$4,000
321 In-SvcTrain	\$0	\$0	\$0	\$0
360 Test Rental	\$400	\$0	\$200	\$200
630 Prof.Books	\$500	\$453	\$500	\$600
TOTAL 2210	\$9,569	\$2,122	\$6,70	\$4,800
2222 INFORMATION CENTER				
110 Libr.Salary	\$10,433	\$10,433	\$10,433	\$10,433
111 Aides Salary	\$3,758	\$4,243	\$3,948	\$4,045
390 Ed.TV	\$275	\$188	\$275	\$50
453 VideoRental	\$0	\$0	\$1	\$1
490 License	\$1,000	\$0	\$1,500	\$500
610 Libr.Suppl.	\$400	\$286	\$400	\$300
630 Libr.Books	\$3,770	\$3,680	\$2,000	\$1,530
631 Audio/Vis.	\$2,400	\$3,409	\$1,400	\$1,000
632 Softwre	\$1,000	\$1,053	\$1,000	\$1,000
640 Periodicals	\$1,000	\$966	\$1,200	\$1,200
741 New Equip.	\$0	\$0	\$0	\$0
742 RplcEquip.	\$0	\$0	\$0	\$0

DUNBARTON PROPOSED BUDGET

<u>FUNCTION/OBJECT</u>	BUDGET 95-96	EXPENDED 95-96	BUDGET 96-97	PROPOSED 97-98
751 Add'l Furn.	\$0	\$0	\$632	\$368
752 Rplc Furn.	\$0	\$0	\$0	\$0
TOTAL 2222	\$24,036	\$24,258	\$22,789	\$20,427
 2311 SCHOOL BOARD SERVICES				
110 Sch.B.Sal.	\$750	\$750	\$750	\$1,250
113 BoardClkSal	\$400	\$300	\$300	\$500
320 Workshops	\$0	\$0	\$400	\$600
522 Liab.Ins.	\$450	\$467	\$550	\$550
540 Advertising	\$500	\$2,523	\$500	\$500
550 Printing	\$0	\$0	\$600	\$375
610 Supplies	\$400	\$439	\$150	\$150
810 Dues	\$2,206	\$2,251	\$2,300	\$2,300
TOTAL 2311	\$4,706	\$6,730	\$5,550	\$6,225
 2312 CENSUS INFORMATION				
110 Census	\$200	\$680	\$340	\$0
360 DataProcess	\$0	\$0	\$0	\$340
TOTAL 2312	\$200	\$680	\$340	\$340
 2313 BOARD TREAS				
110 Treas.Sal.	\$120	\$120	\$120	\$120
523 Fid.Bond	\$50	\$0	\$0	\$0
580 Travel	\$0	\$0	\$0	\$0
610 Supplies	\$400	\$688	\$400	\$400
TOTAL 2313	\$570	\$808	\$520	\$520
 2315 LEGAL FEES				
380 Legal Fees	\$5,000	\$13,684	\$5,000	\$8,500
 2316 DIST.MTGS				
110 Clerk	\$30	\$0	\$30	\$50
118 ModeratorSal	\$30	\$0	\$30	\$30
550 Printing	\$1,600	\$0	\$800	\$800
TOTAL 2316	\$1,660	\$0	\$860	\$880
 2317 AUDIT SERVICES				
370 Auditors	\$1,800	\$2,132	\$1,800	\$1,850
TOTAL 2317	\$1,800	\$2,132	\$1,800	\$1,850

## DUNBARTON PROPOSED BUDGET

	BUDGET 95-96	EXPENDED 95-96	BUDGET 96-97	PROPOSED 97-98
<u>FUNCTION/OBJECT</u>				
2321 SAU SERVICES				
351 Assess	\$70,857	\$70,857	\$71,224	\$78,649
2410 PRINCIPAL/OFFICE EXPENSES				
110 Principal Sal.	\$52,193	\$52,193	\$52,193	\$51,875
113 Secr.Sal.	\$13,880	\$14,845	\$15,306	\$15,688
322 Conf/Conven	\$1,000	\$403	\$1,000	\$1,000
531 Telephone	\$4,634	\$3,853	\$4,300	\$4,300
532 Postage	\$400	\$545	\$600	\$650
550 Printing	\$150	\$0	\$150	\$200
580 Travel	\$500	\$455	\$500	\$500
610 Supplies	\$350	\$376	\$300	\$300
632 Comput/Softw	\$750	\$750	\$250	\$250
741 Add'l Equip	\$0	\$0	\$700	\$800
742 Rplc Equip.	\$150	\$0	\$0	\$2,000
751 Add'l Furn.	\$0	\$0	\$0	\$0
810 Dues/Memb.	\$700	\$392	\$500	\$700
TOTAL 2410	\$74,707	\$73,812	\$75,799	\$78,263
2490 OTHER SUPERVISORY SERVICES				
323 Assemblies	\$600	\$385	\$600	\$600
890 Graduation	\$50	\$30	\$50	\$50
891 Field Trips	\$40	\$0	\$40	\$50
TOTAL 2490	\$690	\$415	\$690	\$700
2542 BUILDING OPERATIONS				
110 Cust.Sal.	\$26,613	\$24,260	\$23,802	\$25,083
331 ConsultServ	\$1,000	\$3,683	\$1,000	\$1,000
440 Maint.Serv.	\$924	\$150	\$924	\$969
441 Elec.Repairs	\$950	\$0	\$950	\$1,000
442 H/V Repairs	\$1,100	\$630	\$1,100	\$1,100
443 Plumb.Serv.	\$1,500	\$483	\$1,000	\$1,000
445 Bldg Exter.	\$2,000	\$6,200	\$2,000	\$5,000
446 Bldg Inter.	\$300	\$3,514	\$1	\$400
447 Emergency	\$1,000	\$1,213	\$1,000	\$1,000
449 Roof	\$0	\$0	\$25,000	\$0
450 Lease Equip.	\$2,278	\$2,278	\$2,390	\$2,390
521 Insurance	\$4,600	\$4,454	\$4,600	\$4,738
610 Supplies	\$4,450	\$4,826	\$4,450	\$4,900



DUNBARTON PROPOSED BUDGET

	BUDGET	EXPENDED	BUDGET	PROPOSED
FUNCTION/OBJECT	95-96	95-96	96-97	97-98
652 Electricity	\$20,390	\$23,354	\$24,135	\$25,000
653 Fuel	\$7,600	\$9,050	\$7,600	\$8,500
741 Add'l Equip.	\$0	\$0	\$0	\$0
742 Rplc Equip.	\$0	\$0	\$0	\$650
751 Add'l Furn.	\$1,500	\$3,536	\$1,100	\$1,100
752 Rplc.Furn	\$203	\$0	\$0	\$0
TOTAL 2542	\$76,408	\$87,631	\$101,052	\$83,830
2543 MAINTAIN GROUNDS				
440 Grnds Maint	\$50	\$0	\$0	
730 Site Impr.	\$500	\$23	\$1	\$200
TOTAL 2543	\$550	\$23	\$1	\$200
2544 OPERATE EQUIPMENT				
440 Maint.Contr.	\$1,100	\$1,335	\$2,170	\$2,430
448 Rep ins	\$700	\$0	\$200	\$200
449 Rep non	\$800	\$746	\$800	\$800
TOTAL 2544	\$2,600	\$2,081	\$3,170	\$3,430
TRANSPORTATION				
2552 Regul	\$108,875	\$108,872	\$111,139	\$111,960
2553 Handi	\$53,917	\$51,141	\$56,800	\$58,000
2554 Fld Trp	\$1,500	\$956	\$1,000	\$1,000
5100 DEBT SERVICE				
830 Principal	\$65,000	\$65,000	\$65,000	\$65,000
840 Interest	\$65,245	\$65,243	\$60,662	\$56,079
TOTAL 5100	\$130,245	\$130,243	\$125,662	\$121,079
SUBTOTAL	\$2,161,000	\$2,096,095	\$2,233,183	\$2,295,492
5220 FEDERAL GRANT PROJECTS				
800 Art/Resid.	\$0	\$0	\$0	\$0
883 ChapII Grant	\$1,500	\$0	\$2,000	\$2,000
TOTAL 5220	\$1,500	\$0	\$2,000	\$2,000
5240 SCHOOL LUNCH TRANSFER				
880 State	\$4,500	\$0	\$5,000	\$5,000
881 Federal	33000	\$0	\$34,000	\$34,000
TOTAL 5240	\$37,500	\$0	\$39,000	\$39,000
GRAND TOTAL	\$2,200,000	\$2,096,095	\$2,274,183	\$2,336,492

## GENERAL INFORMATION

Dunbarton as we know it today was first granted by the General Court of Massachusetts in 1733, as Narragansett No. 6. It was re-granted in 1735 to soldiers who fought in the French and Indian War under Capt. John Gorham (not Samuel Gorham of Plymouth, England) but that grant was relinquished. In 1748 a group headed by Archibald Stark petitioned the Masonian Proprietors in Portsmouth for a grant of land and received permission to have this territory surveyed and laid out into lots and ranges; it was called Starkstown. Permanent settlement did not commence until 1752. This Township was incorporated on August 10, 1765 by then Governor Benning Wentworth and named Dunbarton after Dumbarton Scotland where many of the original settlers originated.

Dunbarton is located in Merrimack County, bounded by Goffstown to the south, Weare to the west, Hopkinton to the north, Bow and Hooksett to the east.

From 1765 until 1822 when the town of Hooksett was incorporated, the bounds of Dunbarton went to the Merrimack River.

Dunbarton has: Five ponds, all with public access:

- Gorham Pond, 102.6 acres
- Kimball Pond, 37.2 acres
- Long Pond, 32.1 acres
- Purgatory Pond, 18.6 acres
- Stark Pond, 10.8 acres

Three town cemeteries (Center, Pages Corner, East)  
and one private cemetery (Stark).

67 Miles of road

19,560 acres or 31.4 square miles which include:  
196 acres of conservation property  
275 acres of conservation easement  
925 acres of Kuncanowet properties  
482 (approximate) acres of town forest  
and 1187+ acres of federal land.

Population of approximately 1800

The elevation above sea level for the Town Hall is 830', the top of Mills Hill (the highest point) 925', the Bow-Dunbarton line on Route #13 (the lowest point) 350'.



Office of Selectmen  
Dunbarton, N.H. 03045

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Special Collections  
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