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TOWN OFFICERS

1990

ADMINISTRATION TERM EXPIRES

Selectmen—Three Year Terms
 Richard R. Gregory, *Chairman* 1992
 Howard C. Glynn 1991
 David B. Tilton, Sr. 1991
 Joseph W. Gagnon 1993
 James P. Lawlor 1993

Town Manager
 Barry M. Brenner

District Court
Justice Robert D. Marshall
Special Justice Urville Beaumont
Clerk of Court David Wajda
Chief Probation Officer Brad Mulhearn

Moderator—Two Year Term
 Laurence N. Belair 1992

Town Clerk—Three Year Term
 Barbara Lessard 1993

Tax Collector—Three Year Term
 Jackie Gucciardi 1993

Treasurer
 Cheryl Bolouk 1993

Finance Director
 Frances Bernard

Budget Committee—Three Year Term
 Earl Mellow, *Chairman* 1993
 Richard Cooney 1991
 Robert Ellis 1992
 John LeViness 1991
 Paul R. Pigone 1992
 Donald Heavey 1993
 Bernard Campbell, *School Board Rep.*
 David Tilton, Sr., *Selectman Rep.*

Chief Assessor
 Normand Pelletier

Personnel Department
 Anne K. Priestley, *Personnel Asst.*

Chief of Police
 James Ross

ADMINISTRATION TERM EXPIRES

Chief of Fire Department
 Donald P. Bliss

Engineering Director
 Edward J. Blaine, Jr.

Planning Director
 Ross A. Moldoff

Legal Department
 Deborah Walsh, *Police Prosecutor*

Building and Inspection Department
 Samuel Zannini, *Chief Inspector*
 Stillman Kealey, Jr., *Building Official*
 Ken Diodati, *Building Official*

Human Services
 Robert Loranger, *Welfare Administrator*

Recreation Department
 Julie Kamal, *Program Coordinator*

Senior Center
 Sally Sweet, *Senior Coordinator*

Civil Defense
 Donald P. Bliss, *Emergency Coordinator*
 Anthony Coco, *Director*
 William Loeffler, *Deputy Director*
 Donald Roulston, *Deputy Director*

Library
 Edward Reed, *Director*
 Eleanor Strang, *Assistant Director*

Library Trustees—Three Year Term
 James Carpenito, *Chairman* 1991
 Richard O'Shaughnessy 1992
 Bertice Woodbury 1993

BOARDS AND COMMISSIONS

Board of Adjustments—Three Year Term
 Francis Champoux, *Chairman* 1991
 Margaret Harrison 1992
 Edith Desrosiers 1992
 David J. Rogers 1993
 William Pry 1991

ADMINISTRATION **TERM EXPIRES**

Board of Adjustments (cont.)

Alternates—One Year Term

Keith DeSantis	1991
Gerald Forcier	1991
William Loosigian	1991
George Hobbs	1991
Rita Wefers	1991

Planning Board—Three Year Term

Bernard Campbell, <i>Chairman</i>	1991
Clifford Sullivan, <i>Vice Chairman</i>	1992
Emil Corrente	1991
Thomas Pappalardo	1992
Robert Campbell	1993
Glenn Gidley	1993
James P. Lawlor, <i>Selectman Rep.</i>	

Recreation Advisory Board, Staggered Term

William Arvidson, <i>Chairman</i>	1991
Debra Swift, <i>Vice Chairman</i>	1992
Donald Heavey	1991
James Holland	1991
Michael Barke	1993
Howard Glynn, <i>Selectman Rep.</i>	
Stephen Buco, <i>School Board Rep.</i>	

Supervisor of the Check List—Six Year Term

Sheila Murray	1992
Joan Sabatini	1994
Janice Habib	1996

Trustees of Trust Funds—Three Year Term

Harley Featherston, <i>Chairman</i>	1992
Thomas Eden	1993
John Troy	1991

Museum Committee

Edith Desrosiers, <i>Chairperson</i>
Louise Ackerman
Ernest Mack
Dorothy Burnt
David B. Tilton, Sr.

ADMINISTRATION **TERM EXPIRES**

Conservation Commission—Three Year Term

George Jones, III, <i>Chairman</i>	1991
William Schultz	1992
Earl K. Merrow	1993
Frank Hekimian	1992
David Beshara	1993
Nancy Thibodeau	1991
Richard R. Gregory, <i>Selectman Rep.</i>	

Council on Aging—Three Year Term

Kathy DeGregorio, <i>Chairperson</i>	1993
Ellen Greer	1991
Margaret Gurney	1991
Roy Hodson	1991
Doris Flaherty	1993
Marion Robinson	1993
Pat Keegan	1993
Sandra Merrill	1993
Ruby Nazarian	1993
Stephen Monteiro	1991
Stephanie Micklon	1992
Howard Glynn, <i>Selectman Rep.</i>	

Historic District Commission—Three Year Term

Edith Desrosiers, <i>Chairperson</i>	1991
Louise Ackerman	1991
Bertice Woodbury	1992
Carol McShane	1991
Beverly Glynn	1993
David Tilton, Sr., <i>Selectman Rep.</i>	

Housing Authority

Delbert Downing, <i>Chairman</i>	1995
Michael Carney, <i>Vice Chairman</i>	1992
Doris Beshara	1991
Frederick S. Bean	1994
Bertrand Duvernay	1993
Joseph Rivet, <i>Exec. Director</i>	



Joseph Gagnon; James Lawlor; Howard Glynn; Richard Gregory, Chairman; David Tilton

BOARD OF SELECTMEN

The March 1990 Town elections brought a new member to the Board with the election of James P. Lawlor. The March 1990 Town election also saw the re-election of Selectman Joseph W. Gagnon to serve for another three year term.

The Board of Selectmen recognizing the downturn of the economy, the increase in unemployment and the burden of a property tax increase in 1990 made a concerted effort during the latter part of 1990 to establish and maintain tight controls on expenditures. This effort resulted in the Town ending 1990 with a significant surplus which will be used to reduce property taxes in 1991.

The Board of Selectmen's fiscal vigilance continued in their presentation of a budget for 1991 to the Budget Committee which represented a reduction in property taxes for 1991 while attempting to minimize the impact of budgetary reductions on Town services for 1991.

During 1990 progress was made on several Capital Projects approved at the 1990 Town Meeting. The Road Improvement Program was initiated to bring Town roads up to a satisfactory condition. Traffic signals have been installed at the entrance of the Post Office to eliminate a hazardous situation. Wheeler Dam has been resurfaced to protect the dam's structural integrity.

Construction proceeded in 1990 on the New England Development Mall which is scheduled to be opened in August, 1991. This project has provided temporary construction employment during these difficult economic times and will offer significant permanent employment opportunities when the project is completed.

The Board of Selectmen wishes to express its appreciation to the many citizens who generously volunteer their time and efforts to serve on the Town's various boards, commissions and committees. We are indeed in the debt of these fine citizens.

The Board of Selectmen look forward to successfully meeting the challenges and issues that will face the Town in 1991.

Respectfully submitted,
Richard R. Gregory
Chairman



TOWN MANAGER

The accomplishments of the Town for 1990 are detailed in the report of the Board of Selectmen, as well as the reports of the various Town departments. Suffice it to say these accomplishments are due to the leadership of the Board of Selectmen and the dedicated effort of the men and women of all Town departments that provide the services to our community.

The efforts of all Town departments deserve recognition in these difficult economic times where all Town departments will be attempting to manage with reduced resources while minimizing the impact of budgetary reductions on the delivery of services to our community.

1990 saw the retirement of many dedicated long-time Town employees. The loss of the collective experience and professionalism of these employees will be difficult to replace.

I look forward to continuing to work with the Board of Selectmen to successfully meet the challenges and issues that will face the Town in 1991.

Respectfully submitted,
Barry M. Brenner
Town Manager

FINANCE DEPARTMENT

During 1990, the Finance Department concentrated its efforts in improving its systems and procedures to assure integrity in its financial reporting. The Data Processing Department has been instrumental in assisting Finance in this endeavor.

A computerized work order system, identical to the one used by Public Works, was initiated in the spring of 1990 for the Utilities area. This system will provide an on-going computerized record of all service calls made to the Utility customers that can easily be retrieved by either name or address. This information, in addition to the billing and consumption data, will provide a comprehensive history for each Utility account.

Recognizing the problems in the banking industry, the Town solicited proposals for banking services from various financial institutions. The desire was to obtain the most favorable interest rates and to secure the third-party collateralization of the Town's funds. A change in banks was made in the fall and all of the invested funds are fully insured.

Frances A. Bernard
Finance Director

PERSONNEL DEPARTMENT

During 1990 the Personnel Department processed the necessary employee packets for the hiring of ten full time employees, three part time employees, the termination of fifteen full time employees, and nine part time employees. Of the fifteen full time employees, ten employees retired. Temporary and part-time summer employees were also processed through the Personnel Department.

The department scheduled all steps of the testing process for full time Police Officers, Firefighters as well as internal testing, which includes posting, scoring and notification to each candidate of their standing. It is the responsibility of the department to oversee the Switchboard, Camera Persons, Cable Committee liaison and Municipal Building Custodian.

During 1990 I have made every effort to display pride in the Department as well as the willingness to accept any tasks assigned. The main goals of the Personnel Department is to serve and assist the employees plus the public.

Thank you to all who assisted in making it such a successful year. I look forward to serving you in 1991.

Anne K. Priestley
Personnel Assistant

SALEM DISTRICT COURT

The Salem District Court processed 12,786 cases in 1990. Our caseload was down this year due to various factors.

It is encouraging to note that DWI cases have once again been reduced in numbers. In 1990, we had 324 DWI cases compared to 385 in 1989, 414 in 1988 and 500 in 1987. I am confident that the continued reduction in DWI cases is due to the constructive manner in which the Salem District Court deals with these cases. The message has been clear to all citizens living within the jurisdiction of this Court that DWI is a serious problem. I am pleased to note that most citizens now recognize that drinking and driving is not acceptable behavior.

Juvenile cases showed a marked increase in 1990. Our caseload went from 244 in 1989 to 303 in 1990. There has been a substantial increase in reported sexual abuse cases.

These cases use a lot of the Court's resources and usually remain under Court supervision far in excess of one year.

The civil list has reached a new high, with 1460 cases entered in 1990. This is partly due to the difficult economic times as more and more people seek redress through the Court system.

The Lawyer in Every Classroom Program was once again very successful. All Salem lawyers voluntarily participate in the program every year. Teachers and students alike look forward to Law Day. This year, we will be celebrating the bicentennial of the Bill of Rights, and we are planning some public forums in conjunction with Franklin Pierce College. The forums will deal with such rights as freedom of expression, rights of privacy, rights of juveniles, and other rights protected by the Bill of Rights. These forums are tentatively scheduled for September 19, October 17, and November 14. We invite participation in these forums and hope that all citizens attend.

Robert Marshall
Justice, Salem District Court

POLICE DEPARTMENT

The first year into the decade of the nineties is certainly an indication of the tremendous growth Salem is experiencing. With the continued progress of the new mall and various other businesses newly situating in Salem, our Department shows a significant increase in calls for service .

As with our neighboring communities, we are recording a significant increase in crime as noted in our statistics listed below.

Our Patrol units, especially with the addition of the motorcycle units this past summer, have kept abreast of crime as it is happening resulting in immediate arrests. A concentrated effort is placed against DWI offenders in a fervent attempt to keep Salem streets safe.

As usual Salem's shopping attracts an enormous number of weekend visitors from neighboring States, which result in an increased number of motor vehicle accidents, motor vehicle thefts, traffic control and other various calls for service.

This year our Detective Division, in addition to its usual heavy investigative workload, is dealing with yet another homicide investigation . Past history of Salem shows an average of one homicide every three years, however Salem has experienced an average of one homicide each year since 1987; a prominent indicator of how crime is on the increase . Our job is to continue to fight crime to the best of our ability with the manpower available .

Our war on drugs continues as our agency works with other agencies in drug investigations and drug raids. The key to reducing the use of drugs is the education of our youth beginning in the elementary grades. Working with the School Department, we encourage and support drug education in the Salem schools. One of our future goals would be to acquire a DARE officer to facilitate ongoing communications between students, school officials and police officers in a joint effort to reduce drug abuse among our youth.

I wish to specifically recognize those members of the Salem Police Department, Clerks, Dispatchers and Prosecution who have worked so very hard to keep this agency running. Their extra effort during difficult times is recognized and appreciated.

PERSONNEL:

This year we experienced a loss of several key officers from our organization . Lt . Robert Savoie, 26 years; Lt . Donald Leblanc, 23 years; Officer Donald Boland, 23 years, and Officer Campbell, 21 years, have retired. Sgt. Robert Giusti, 18 years and Sgt. Leland Ebert, 12 years, have also left the agency due to disability retirements. Officer George Baker resigned to accept a position with the Manchester Police Department. Together these men represent many many years of police experience and their contribution and knowledge of police work will be greatly missed. We are truly grateful for all they have given to the Department and we wish them much success in their future years.

Additions to the Police Department are Officers Steven Woityla and Daniel Genest. We are proud to have them join our staff.

1990 STATISTICS

Homicide	1
Rape	13
Robbery	22
Assault	195
Burglary	240
Larceny	910
Motor Vehicle Theft	280
DWI Arrests	183
Vandalism	424
Patrol Mileage	489,078
Calls for Service	55,060
Accidents Reported	1,632
Fatalities	2
Adult Arrests	1,760
Juvenile Arrests	300
Summonses Issued	2,469
Warnings Issued	7,503

COMMENTARY

The coming year, 1991, presents a new set of problems to the Salem Police Department. With increased crime and demands for police service coupled with decreased funding and personnel, the Salem Police Department will be facing some difficult challenges. It will be our responsibility to endeavor to keep Salem's citizenry as well protected as possible from the elements of crime, but certainly there will be situations where priorities will have to be made in responding to calls for service. Our dedication remains steadfast. The men and women of this Department never falter in providing quality law enforcement ensuring Salem a safe community in which to reside.

Thank you for your continued support and cooperation.

Respectfully submitted,
James E. Ross, *Chief of Police*

SALEM FIRE DEPARTMENT

During 1990, the Salem Fire Department continued to work diligently to provide the citizens of Salem with the best possible levels of fire protection and emergency medical services. Fortunately, the Town did not experience any fire deaths this year.

Assistant Fire Chief Augustine J. "Gus" Bodenrader retired from the Department after 21 years of dedicated service. Gus started his career as a Call Firefighter and moved up the ranks, serving as Firefighter, Lieutenant, Captain, Deputy Chief, and finally Assistant Chief. As the Department Training Officer, he was responsible for the implementation of the certification programs and for the Department's versatile capabilities in dealing with emergency incidents. We all wish him the best in his retirement years.

The following promotions took effect during the year:

Norman "Skip" MacAskill was promoted from Dispatcher to Firefighter
Robert Sprague was promoted from part-time Dispatcher to full-time Dispatcher
Brian Chevalier was promoted from part-time Dispatcher to full-time Dispatcher

The Department also welcomed on board part-time Dispatchers Mark Dufour and Walter Eaton.

Following the retirement of Assistant Chief Bodenrader, the Town instituted a search for a qualified individual to serve in the position of Deputy Chief/Operations and Training. The choice of a new Deputy Chief was based on the results of a rigorous assessment center, interviews with the Town Manager and Fire Chief, and thorough background and reference checks. Town Manager Brenner appointed Deputy Chief Stephen Allen of the Laconia Fire Department in November, 1990. Deputy Chief Allen brings over eighteen years of progressive and innovative fire service experience to Salem.

In accordance with the Town's capital improvement plan, the Fire Department refurbished the 1986 ambulance. The modular patient compartment was updated and re-installed on a new diesel chassis at approximately one-half the cost of buying a new ambulance.

The Fire Department has already felt the impact of the new regional shopping mall that is under construction next to Rockingham Park. The Fire Prevention Bureau and the Department's command staff are an integral part of the review and approval process for the site plan, construction plans, and off-site road improvements. In addition, the Department has been conducting weekly inspections of the mall as construction progresses. The number and frequency of inspections will increase dramatically in 1991 as the mall's opening date draws closer.

The statistical reports for the Salem Fire Department reflect the Department's high level of activity in 1990.

EMERGENCY RESPONSE SUMMARY

FIRE

Structure Fires	123
Vehicle Fires	70
Woods/Grass Fires	99
Other Fire Emergencies	140
Service Calls	160
MVA/Extrication/Medical Aid	92
Fire Alarm Activations	361
Malicious False Alarms	41
Mutual Aid	36
Hazardous Materials	73
TOTAL	1193

EMERGENCY MEDICAL SERVICES

Ambulance 1	1275
Ambulance 2,	362
Ambulance 3	<u>408</u>
TOTAL	1945
TOTAL INCIDENTS	2928

COMMUNICATIONS STATISTICS

9-1-1 calls received	12,057
Business calls received	23,250
Department communications	21,868
Radio transmissions	<u>48,829</u>
TOTAL	106,004

BUREAU OF FIRE PREVENTION STATISTICS

TYPE OF INSPECTION OR INVESTIGATION

Certificate of Occupancy-Residential	109
Certificate of Occupancy-Commercial	83
Oil Burner	105
Wood Stove	58
Fire Alarm System	33
Sprinkler System	49
Liquified Propane Gas Installation	48
Flammable/Combustible Liquid Installation	34
Construction	6
Compliance	237
Site Plan Review	44
Building Plan Review	27
Fire Alarm Plan Review	12
Sprinkler Plan Review	60
Misc. Plan Review	7
Fire Investigation	33
Complaint Investigation	73
Consultation	12
Hazardous Materials Incident	6
Public Education Program	35
Place of Assembly	46
Educational	38
Health Care	4
Hotel/Motel	3
Apartment	3
One & Two Family Dwelling	8
Mercantile	18
Business	10
Industrial	9
Storage	2
Unusual	<u>1</u>
TOTAL	1213

As we enter 1991, the men and women of the Salem Fire Department look forward to maintaining our tradition of providing the highest possible level of service to the citizens of Salem.

Respectfully submitted,
Donald P. Bliss
Fire Chief

HIGHWAY DIVISION

Over the past year the Highway Division was instrumental in the completion of several projects throughout the Town. Some of these projects included the repair and overlay of sections of the following roads, Mcisner Road, Pelham Road, North Main Street, Ackerman Street and Providence Hill Road, the placement of paved roads to the Wood Dump and the Recycling Area at the Transfer Station on Shannon Road. This Division also installed a thirty inch culvert at Pine Grove Cemetery for future expansion. This Division removed 30 trees and cut roadside brush, installed 1600 feet of guardrail, rebuilt 60 Catch Basins and cleaned basins throughout the Town. We also rolled out 600 tons of hot top for road repairs, and cold patched holes daily.

The Highway Division also repaired or replaced a very large number of street signs damaged by vandalism and other sources. The Division also maintains 24 traffic signals throughout Town, as well as 350 lane miles of roads and 22 miles of sidewalks. It is responsible for all line painting and road markings. This process is handled through a combination of Public Works Employees and Private Contractors. There are 25 plow routes, 10 sand routes and 9 salt routes. Last year the Highway Division had 9 plowing operations with a total of 50 inches of snow, 20 salt and sand operations, using 1,400 tons of sand/salt mix and 2,900 tons of salt.

The Division is on a standby status, 24 hours, 7 days a week. It has responded to 72 emergency situations during 1990. It also received 2,081 requests for various other types of services such as drainage problems and roadside graveling.

This year the Department of Public Works has printed its second snow and ice removal plan to help keep the public informed as to how the division tackles a snow and ice storm. The Highway Division of the Public Works Department is made up of 13 dedicated individuals who are an asset to the Town of Salem and are to be commended for a job well done.

Robert L. Dennis
Superintendent, Highway Division

PARKS & PROPERTIES DIVISION

This Division is responsible for some part of the maintenance on 25 Town owned buildings and many other Town owned properties throughout the Town, 2 Town Beaches, 4 Tennis Courts, 3 Playgrounds and 16 Ballfields and 1 Soccer Field.

The maintenance begins on these fields when the season begins in late April and until playoffs end in late August. In 1990 one Little League field at Michelle Memorial Park was completed and used by the Little League teams. Included in this project was 360 feet of chain link fencing, which was installed, and the cost shared by both the Town and the Salem Youth Little League. We purchased and installed bleachers for the 4 fields at Michelle Memorial Park and also installed some picnic benches as well.

This Division also has overseen the painting, and repair of the Old Town Hall and other Historic buildings in the Salem Common area. We were also instrumental in installing 2 new roofs on the dugouts at Brian Memorial Field, due to damage from a windstorm in 1990. All playground equipment was painted this past year at Hedgehog Park, Palmer School Playground, Michelle Memorial Park and Linwood Playground.

CEMETERY DIVISION

We had 101 burials and 22 cremations in 1990. We have 3 active Cemeteries and 2 Historic Cemeteries, which we maintain every year, (grass cutting, trimming and leaf cleanup in the fall). We sold 71 lots this past year, none of which were sold on a pre-need basis.

Our expansion program is still on schedule for this year and we shall have a new section ready for burials in late 1991 or early 1992, another section will be developed in 1991 for usage in 1993 or early 1994.

There was some vandalism at Mt. Pleasant Cemetery in North Salem this year and several headstones were knocked over. This kind of vandalism is costly to the taxpayers of Salem, and totally unnecessary. My thanks to the Parks and Properties team for a job well done.

Harold A. McLean
Superintendent Parks & Properties

ANIMAL CONTROL DIVISION

The year 1990 was marked by a substantial increase in animal bite reports, as well as an overwhelming amount of calls with regard to dogs running loose and a much larger amount of barking dog complaints. There were more letters of cooperation requests issued during this past year than anytime in the past.

There were approximately 1285 dog licenses issued in 1990. The Animal Control Officer responded to over 987 calls, picked up over 392 stray animals, these animals were either returned to their owners, or brought to the M.S.P.C.A. for disposition. In addition to the stray animal calls, there was a marked increase of dead animal calls, 67 Raccoons, over 189 Squirrels, 15 Opossums, 79 skunks and approximately 42 Cats, 1 Fox and a considerable amount of other animals were picked up. The Officer traveled 15,689 miles throughout the year.

The Kennel is located on the site of the former Wastewater Treatment Plant, off Route 28, and offers facilities for 20 dogs. The present fee is \$5.00 per day.

The Animal Control Officer can be reached Monday through Friday, 7:00 A.M. to 3:30 P.M., by calling 893-2335.

This office, once again, would like to remind Salem residents that ALL dogs over the age of three (3) months are required to be licensed EVERY YEAR by May 1.

The license schedule is as follows:

\$7.00 – For any Unaltered Male or Female

\$4.50 – For any Altered Male or Female

\$2.00 – For One (1) dog only, if owner is over 65, (Proof of age is required)

Paul W. Weed
Animal Control Officer

UTILITIES DIVISION

Over the past year the Utilities Division has been actively involved in all water and sewer construction in Town. Some of the major projects were:

- A) A meter calibration program, in which the true readings of 5,000 residential water meters was attempted. 1,190 customers did not respond to notices. We will continue to pursue to verify all readings. Repairs were performed if necessary.
- B) 1800' of 12" water pipe was installed on Millville Street increasing water flow, for added fire protection.
- C) Abandonment of old 6" water line on School Street and connecting all services to the 12" water line, eliminating costly repairs to aging pipe.
- D) Overseeing installation of 10,000' of water and 4,500' of sewer lines at The Mall at Rockingham Park for proper installation to meet Town specifications.
- E) The repair of 25 water main breaks.
- F) Replacement of 400 old water meters with new meters that have outside readers. Installed or inspected ninety-one (91) new service connections.
- G) New Keewaydin Sewer Lift Station, with larger pumps, to keep up with the increase in flows in that area, old pumps used as backup.

In addition to these projects the daily operations of the Utility Division include the following responsibilities:

- 1) Maintain all 150 miles of water lines and all water gates.
- 2) Fire Hydrants (600) are checked and serviced every year.
- 3) All residential water meters (5000) are read quarterly and repaired when necessary.
- 4) All Commercial water meters (577) are read monthly and repaired when necessary.
- 5) Daily operation of Canobie Lake Pumping Station which pumped 498 million gallons of treated drinking water in 1990.
- 6) Daily operation of Donigian Well which pumped 63 million gallons of treated drinking water in 1990.
- 7) Two 1.5 million gallon water towers, located on Lawrence Road and Howard Street.
- 8) Inspect and test all water cross connection devices (backflow check valves).
- 9) Manor Parkway Booster Station.
- 10) Route 97 water tie-in station to Methuen, MA, Salem Street water tie-in to Methuen, MA.
- 11) Maintain and clean all sewer trunk lines (55 miles).
- 12) Sewer manholes (1562).
- 13) Seven Sewer Lift Stations, in various parts of Town.

The Division continues to be on emergency response status and responds to emergency calls day and night, within twenty minutes. Each person in the Division takes pride in their work and we continue to provide the highest quality of service each and every day to our customers.

Respectfully Submitted
Daniel F. Pacheco, Sr.
Utilities Superintendent

SOLID WASTE DIVISION

1990 was a busy year at the Transfer Station and Recycling Center. With 11,227 tons of trash being transported from Salem to the waste to energy plant in Haverhill MA. Over 1,040 tons of solid waste was collected and shipped to various recycling markets. For added convenience, new hot top roads were constructed in the recycling areas. Recycling achieves two purposes, first of all, it preserves our environment by reusing materials; secondly, it provides cost savings by avoiding the cost to dispose of these materials at the Haverhill MA. facility.

Tons of Trash to Haverhill	Tons Recycled
January896	Paper212
February703	Cans007
March941	Glass041
April886	Metal780
May1000	Total1,040
June1058	
July1031	
August1032	
September887	
October1049	
November898	
December896	
Total11,227	

Walter Cibulski
Facility Foreman

PUBLIC WORKS DEPARTMENT ADMINISTRATION

The year 1990 saw numerous and varied construction projects take place in Salem. These projects, along with normal maintenance and emergency repairs to the Town's infrastructure, have kept this Department extremely busy. As we proceed into this decade, the Community will face a multitude of challenges that only careful and precise planning can resolve. We must not sacrifice long term benefits for short-sighted temporary gains. We must prioritize our goals and continue to move forward.

I wish to thank all the employees of the Public Works, as well as employees of the various other Town Departments for their cooperation and dedication toward a better Salem.

George Sealy, Jr.
Director of Public Works

BUILDING DEPARTMENT

The growth in construction of single family dwellings between 1983 and 1987 had its effect on the housing market. During that time frame, the average price of a single family dwelling dramatically increased and land values soared. Over the next couple of years, there was a decrease in the number of dwellings constructed.

Although we can expect housing affordability to worsen throughout the country, Salem - mindful that housing in New Hampshire remains out of reach of the single wage-earner household - provided its citizenry with a unique opportunity to gain affordable housing through affordable housing development, in-law apartments and accessory apartments. In 1990, the Building Department issued 65 permits for construction of single family dwellings. Twenty-one of the structures were built under the Affordable Housing Ordinance. The intent of the ordinance which was adopted in 1989 was to create affordable housing in the Town and to ensure the continued availability of this form of housing in our community. Another way of providing affordable units is by allowing in-law apartments and accessory apartments in single family dwellings. During 1990, 21 accessory apartments were created and ten in-law apartments built. Four permits were issued for duplexes bringing the total of new units under construction in 1990 to 104 residential units which is a more favorable comparison to the mid-1980 construction figures.

Building Department figures indicate permits were issued for 11 new commercial buildings totaling \$41,559,757 in estimated construction costs. New England Development broke ground for a two-level mall which will feature four anchor stores, 130 specialty shops plus a food court and restaurants. The Mall at Rockingham Park paid a total of \$217,422 in permit fees for building, plumbing and electrical permits during 1990.

The Town of Salem can be proud of its continued efforts to move forward and to meet the needs of the community. We look forward to working with builders, contractors and the people of our Town for permits needs, zoning requirements and as a source of information on town regulations and ordinances.

Samuel Zannini, Chief Building Official
Rosemarie Hartnett, Office Manager/Agent Board of Adjustment
Kenneth Diodati, Building Official
S. E. "Butch" Kealey, Building Official

HEALTH DEPARTMENT

In spite of a slow economy, the Department showed an increase in the number of Salem food service establishments and day care facilities, as well as a marked increase in the number of health related inquiries and complaints.

While the Health Officer position is regulatory and therefore mandated by New Hampshire RSA's to perform regular inspections of 147 restaurants, 50 day care facilities and 2 tattoo parlors. Code enforcement efforts have also resulted in the issuance of over one hundred violation notices ranging from failed septic systems to litter and public health nuisances.

It has been reported that over 70% of all food-borne illnesses are a result of poor food handling procedures. With this in mind, the first food sanitation seminar was held in Salem in March 1990. Nearly one hundred food managers and staffs attended the seminar and the positive feedback confirmed the need and interest in such training.

Sanitation data presented to seminar participants was put to a test in July when the U.S. Food and Drug Administration evaluated the food inspection program in Salem by randomly selecting sixteen establishments for inspection. When questioned by the FDA Official many food service personnel who had attended the seminar had a sound understanding of food procedures, sanitization and food temperature requirements. The seminar served as a good reinforcement of principles routinely discussed during the regular inspection process.

Several potentially dangerous public health issues were averted in 1990 due to timely compliance responses and to an alert and more informed public. Resident comments are welcomed and the reporting of potentially hazardous public health practices is encouraged, investigated and remediated when necessary.

Respectfully submitted,

Suzanne B. Doucette
Health Officer

PLANNING DEPARTMENT

The Planning Department consists of Ross A. Moldoff, Planning Director and Lydia E. Esmel, Administrative Secretary . Assistant Planner Chairman Bray left in August, and her position was not refilled due to budget constraints.

Highlights of the Planning Department's activities in 1990 include the following:

- * Coordinated 23 meetings of the Planning Board which included over 100 public hearings on subdivision and site plan proposals. Each public hearing involved meeting with applicants, reviewing plans for conformance to Town requirements, coordinating reviews by other municipal staff, visiting sites, and preparing agendas and information packets.
- * Provided staff support to the Conservation Commission, including meeting with applicants, preparing agendas and information packets, attending meetings and site walks .
- * Provided clerical support to the Health Officer.
- * Prepared draft Master Plan Update.
- * Worked with Planning Board Subcommittee on Capital Improvements Program.
- * Coordinated road improvement fee system for Pelham Road. Worked with consultants on Pelham Road Improvement Study.
- * Prepared "Growth in Salem" video for local cable television.
- * Provided staff support to Affordable Housing Task Force and Emergency/ Shared Housing Subcommittee .
- * Organized Earth Day activities including talk by Robert Varney, NH Department of Environmental Services Commissioner, and nature walk in Town Forest.
- * Continued review of NED Mall construction, including weekly staff meetings and review of revised site plan.
- * Prepared 1991 zoning amendments to strengthen wetland and floodplain protection, add handicapped parking requirements, define certain terms, and address existing loopholes. Presented information to numerous civic groups and media on 1990 zoning amendments.
- * Served on Route 111 Bypass Committee .
- * Worked with consultant on South Policy/Pleasant Street Plan and related zoning amendments.
- * Sponsored public information workshops dealing with open space preservation, flood control along Porcupine Brook, and State requirements for dredge/fill permits.
- * Co-sponsored 6th Annual Commercial Landscaping Awards with Salem Garden Club.
- * Worked with attorneys to successfully defend Planning Board decision in New England Brickmaster case at NH Supreme Court.
- * Investigated and pursued numerous code enforcement complaints and violations.
- * Assisted consultant with completion of Solid Waste Management Plan to comply with State regulations.
- * Prepared and presented warrant articles for Town Meeting on Post Office and Pelham Road traffic improvements.
- * Prepared, distributed and tabulated 1990 Community Attitude Survey at Town Meeting.
- * Participated on Salem/Plaistow Transportation Planning Committee.

MAJOR PROJECTS APPROVED BY PLANNING BOARD - 1990

<u>APPLICANT</u>	<u>PROJECT</u>	<u>LOCATION</u>	<u>MAP/LOT</u>
Connell/Belair	42 lot subdiv. (Affordable Housing Ord)	Shepard Avenue	110-8139
Rockingham Venture	enclose patios for year-round use	Rock. Park Blvd	98-7887
Hydro Flow	21,000 s.f. indus. Bld.	Commercial Drive	96-10331
JRD	Conversion to multi-tenant retail building	South Broadway	128-711
Zion Hill Trust	18 lot subdiv.	Zion Hill Road	32-6385
GS Baptist Church	11 lot subdiv.	Budron Avenue	152-9658
Salem Animal Hosp.	1098 s.f. addition	South Broadway	117-741
Sharma	5,000 s.f. retail bldg.	North Broadway	81-3112
Granite St. Electric	Electric substation	Jacob Street	116-9915
JRD	6600 s.f. retail bldg	South Broadway	128-712
Silver Farm Trust	76 lot subdiv.	Salem Street	148-9383
Douglas	funeral home	Main Street	91-1439
McDonalds	1400 s.f. addition	S. Broadway	117-721

DEPARTMENT OF ENGINEERING

The past year has been an exceedingly busy one for the Department. Although residential development has slowed down we found we were experiencing increased demands for engineering services. Two major areas of activity were, and continue to be, the Mall At Rockingham Park construction together with its associated off-site improvements, and the implementation of the Roadway Capital Improvement Program (a twenty year program designed to restore Salem's paved roadways to excellent condition while reducing future maintenance costs) which was approved at the March, 1990 Town Meeting. Roadway improvements included resurfacing of Lawrence Road (Rte. 28 to Senter Street), Main Street (Pleasant Street to Policy Street), Haverhill Road, Veteran's Memorial Highway and Geremonty Drive. School Street was completely reconstructed from Main Street to Millville Street with final overlay to be completed in early summer of 1991. Other projects include water main improvements on School and Millville Streets, design review and approvals for the U.S. Post Office intersection signalization project on Route 28 and the review and approvals for the design of the proposed improvements to the Pelham Road corridor.

In 1990 we also saw our permanent staffing reduced due to the retirement of Frank DeCesare in late June. Frank's friendly manner and intimate knowledge of the "engineering archives" are sorely missed.

My personal thanks to Jim Brown, Joe Chamberlain and Andrea McPherson for their efforts and to the community as a whole for its continued support.

Respectfully submitted,
Edward J. Blaine, Jr., P.E.
Director Of Engineering

RECREATION DEPARTMENT

The Salem Recreation Department was very active by offering a variety of activities and special events for all ages. Instructional programs ranged from youth art classes, gymnastics, to adult line dancing, and more. Sporting activities, special events, and cultural programs such as Red Sox Games, Fishing Derby, Town Halloween Party, and the Summer Cultural Series were only a few of the activities that the Recreation Department offered.

So that all citizens are aware, the Recreation Department only monitors the following three (3) ponds in Town for ice thickness: Bodwell Pond, Hedgehog Pond, and Lancaster Pond. There are signs posted at the skating areas indicating the thickness of the ice. The State recommends that the ice be at least 4-5 inches thick for skating.

While in 1991 we are looking at hard economic times and dwindling municipal resources, we at the Recreation Department remain committed to deliver the best possible programs with the resources available.

I would like to thank all of the Recreation employees for making 1990 a successful year for the department. During the 1990 year, the department's total revenue was \$72,720. Many thanks to the businesses, civic organizations, volunteers, service clubs, and the Salem School District, all of whom have assisted and supported us in 1990.

If you have suggestions, comments or future program ideas that you would like to share with us please contact our office at 893-5731 Monday thru Friday.

Once again, thanks for a successful 1990.

Submitted by
Julie Kamal
Program Coordinator

RECREATION ADVISORY COMMITTEE

The Recreation Advisory Committee consists of seven volunteer Salem citizens committed to the betterment of Salem through Recreation.

Recreation Advisory Committee assists and advises the Recreation Program Coordinator in issues of Town Recreation Programs. Also, they work to assist and implement community ideas for recreational programs and special projects to meet the needs of the community.

Recreation Advisory Committee organized the Sub-Committee Citizens Park & Playground. Citizens Park & Playground in coordination with the Recreation Advisory Committee is currently working to build the Salem Community Park & Playground completely through Community Spirit & Donations.

SALEM SENIOR CENTER

The Salem Senior Center is open five days a week, Monday through Friday. Many of the seniors come in every day to join in the activities, socialize and have lunch. Activities include: Dancing (line), Cards (Whist, Bid Whist, Cribbage, Bridge and 45's), Beano, Painting, Ceramics, Arts and Crafts, Scrabble, Needlepoint and a Slimmers Program.

Many trips are planned for the seniors, from a one day trip to several days. The one day trips are very popular.

The nutrition program serves a full nutritious meal every day. Many meals on wheels to homebound seniors are sent out each day. The vial of life program consists of a form with pertinent medical information put in a vial. Two vials are given to each person, one to be put in the refrigerator on the top right shelf and the other in their glove compartment of their car or purse. Fire Department personnel are aware of this program. This information is used only in a case of emergency or accident.

There is also a program providing identification cards to 60 or over and is very popular. This program consists of a picture I.D. card used for discounts or identification.

A health screening is held, usually once a year on the last Saturday in September, for all Salem seniors. This is a free screening for many health problems of the elderly. There are also information tables to help the seniors. Free flu shots, given by the Salem District Nurses, are available for all Salem seniors. The Salem visiting nurses conduct a blood pressure clinic every third Thursday at the Center.

There are three senior clubs which meet at the Center on specified Monday afternoons at 1 P.M., namely: Golden Age Club, Second Monday; Community Council for the Elderly, Third Monday; National Association of Retired Federal Employees, the last Monday.

The mini-buses are used to bring the seniors shopping (it picks the elderly up at their doors and drops them off at their door), to the center for activities and trips, for the nutrition program.

A taxi voucher system helps seniors who need transportation to the doctor's office, therapy treatment or hospital. Many people are helped at the center with their Medicare problems, which at times can be very complicated. We provide information and referral services.

The *Salem Senior Column* which is published weekly in the *Salem Observer* and the *Town Crier*, a newsletter mailed out every other month, help seniors keep abreast of what is taking place in the senior colony and other information of interest to the elderly.

The living will program is very well received by the seniors. There is a service for seniors living alone who call in every morning letting the Center know that they are well. If they don't call in by 10 A.M., they are called and checked on.

WELFARE DEPARTMENT

Salem's Town Welfare Department provides temporary assistance for food, heat and utilities, shelter and other necessities to residents who have no other resources to get them through difficult times or crisis. The 1989 economic downslide continued in 1990 and continued to affect the number of clients the Town Welfare office assisted. Two hundred and forty households were assisted in 1990, sixty more than the 180 we assisted in 1989. In the previous year, 1988, the Town assisted 124 households, which was average in good economic times during the mid-eighties. The rate of increasing need appears to be slowing down. The total cost for General Assistance in 1990 was \$108,000; \$10,000 more than in 1989. Almost \$75,000 of the amount expended was for housing needs: including payment of rents, preventing evictions and housing emergencies. \$15,500 was expended to provide heat and utilities; \$11,500 was expended on food; and \$6,000 was expended for emergency health care and miscellaneous items. The Town Welfare office collected \$18,000 in Welfare reimbursements in 1990.

In 1990 the Town Welfare Department developed a Work Program, where clients who receive assistance are put to work in various Town departments to repay the Town. There were 19 individuals enrolled in the Town Work Program in 1990. They provided 654 hours of work at a value of \$4,411 to the Town. We also worked closely in 1990 with area hospitals and physicians to improve health care for Salem's low income. Our office contributed to Salem's Affordable Housing Committee in assessing the need for low cost housing. We continue to support the Big Brothers/Big Sisters program. The Town Welfare Office works closely with other agencies to assist families in getting off welfare. This office supported a child abuse and neglect prevention program for troubled families. The Town Welfare Office also continued to monitor the efforts of nine outside human service agencies that receive Town funding.

We want to give a special thanks to all the community spirited groups who provided Thanksgiving and Christmas baskets, turkeys, Christmas presents to the children of needy families, holiday fruit baskets, and Christmas trees. These groups included the Salem Community Alliance, the Pleasant Street United Methodist Church, the Salem Kiwanis Club, Daddy's Junky Music Store, Salem Toys for Tots, the Salem Exchange Club, the Windham Nurseries, May's Flower Center and Town Municipal employees.

Bob Loranger, Welfare Administrator
Jean Knight, Administrative Secretary

TOWN FUNDED HUMAN SERVICES

The Town provides funding to the following agencies.

The Salem District Nursing Association (SDNA). Town granted \$44,371 in 1990. This non-profit home health agency provides Salem residents with home based health services. Last year the Salem District Nurses made 3,333 skilled nursing visits to clients' homes; 629 physical therapy visits, and 2507 home health aide visits. The SDNA is certified by Medicare, Medicaid, Blue Cross and other third party payers. Through continued support of the Town of Salem those unable to pay receive services. Town dollars last year supported 183 skilled nursing visits; 34 home health aide visits; 198 office visits; and 594 people were served at free clinics and flu shots. The SDNA acts as a liaison between patient, physician, hospitals, and coordinates services with other agencies. The agency office is located on the lower level of the Salem District Court House. For information please call 898-4737.

The Rockingham Visiting Nurse Association/Homemaker Services. Received \$16,000 in Town funding in 1990. Provides Homemaker Services to meet needs related to problems of chronic or temporary illness, problems of aging, handicapping conditions or family stress. These services are tailored to the individual clients to assure the most needed task for his/her household are accomplished. Approximately 2,961 Homemaker visits were made to Salem residents in 1990. The Rockingham VNA has also provided acute care nursing services and special elderly health services to Salem residents.

Rockingham Hospice. Received \$4,000 in Town funding in 1990. A family centered system of care devised to provide supportive services and practical assistance for those living with terminal illness. Since every family member is affected in some way by the terminal illness, attention is directed at the needs of the family as well as those of the patient. The majority of services are provided by Hospice volunteers, men and women extensively trained in the care and support of the terminally ill. Over 62 terminally ill clients were assisted by the Hospice program in Salem last year, along with their family members.

Center for Life Management. Received \$26,000 of Town funding in 1990. Provides psychiatrists, psychologists and other specialist work with adults, youth, couples, families and elderly offering confidential counseling, skill building and education. The Center provides chemical dependency services, 24 hour emergency service, support and counseling for clients with long term emotional difficulties, and has an eight bed residence for adolescent girls separated from their families because of personal family problems. The Center has a community education program and works closely with schools, courts, police and other health and human service providers. The Center provides sliding fee services to low income residents of Salem. In 1990 the Center provided 693 hours of sliding fee services to Salem's low income residents.

Rockingham County Community Action Program (RCCAP). Received \$7,000 of Town Funding in 1990. RCCAP's mission is to serve the needs of the areas low income residents by assisting them in coping with the hardships of poverty, providing them with the tools to lift themselves out of poverty and seeking to irradicate the root causes of poverty. RCCAP has an outreach office in Salem and has provided over \$155,000 worth of fuel assistance to 340 Salem residents in 1990. It has also provided Salem residents with weatherization services, family day care services, WIC Program services, food and clothing, crisis assistance and lifeline services to the isolated elderly and handicapped. The total value of services to Salem residents was over \$383,300 this last year. Unfortunately the agency's federal funds have decreased while need for services has increased.

Retired Senior Volunteer Program (RSVP). Town provided \$3,000 of funding in 1990. RSVP seeks to provide a recognized role in the community and a meaningful life in retirement for older Americans 60 years and over. The RSVP program is people helping people, volunteers sharing their skills of a lifetime to support their communities. In 1990 Salem's RSVP volunteers contributed over 23,000 hours to over 15 non-profit agencies in Salem, such as the Salem Boys & Girls Club, Salemhaven Nursing Home, Millville Arms Association, Salem Association for Retarded Citizens, Salem Meals on Wheels, etc.

A Safe Place/Women's Resource Center. Received \$2,000 of Town funding in 1990. Has provided direct services to battered women and their children including emergency shelter from abuse, a 24 hour crisis intervention hotline, court advocacy in obtaining protective restraining orders, support groups, peer counseling, in-shelter children's program, emergency transportation and referrals to community agencies and resources. These services are crucial if women and children are to be able to make transition out of abusive living situations, and lives free from violence. Last year 26 Salem residents received these services.

KELLEY LIBRARY

A recent article in the Lawrence Eagle Tribune was entitled "Recession: Boon to Library Business," and that headline really sums up what is happening at the Kelley Library. In a recession, library use tends to increase dramatically, and in our case this increase comes on top of the skyrocketing increases in usage we've been experiencing for the past five years. People looking for work make heavy use of the "help wanted" sections of our newspapers, as well as our business directories and our extensive collection of books on resume writing, job interviewing, and career changing. In addition, people are more motivated than ever to save money by using the library's books, magazines, videocassettes and CD's rather than buying their own.

In last year's town report, we stated that in 1989, we broke our previous years' records. In 1990, we set a new, even higher, record, with a total circulation of 290,781. In December alone, the circulation of children's books and other materials increased 14%, and the circulation of adult materials increased 24%, over the previous December's! We are the fourth busiest public library in the State of New Hampshire!

This constantly-increasing usage of the library is obviously a cause for rejoicing, in a nation worried about illiteracy, but it worsens a problem we have had for a number of years, which is that we don't have enough staff to adequately meet the ever-increasing demands that are made of the library. Last year, we asked for three new 20-hour positions. One of them was funded in the 1990 budget, and that person made a big difference in reducing our book processing backlogs. We intended to follow through on the promise we made to ask for the other two part-time positions in the proposed 1991 budget, but when the economy took such a sharp downturn during 1990, we decided that we could not ask for more staff at this time. The fact remains that we have not added any full-time positions since 1977, and added only three part-time positions in all that time. With the benefit of hindsight, we've probably been too conservative, so now we are trying to meet the vastly increased demands of today with a staff that hasn't fundamentally increased in thirteen years.

We would like to close by reminding everyone that the library is open 68 hours a week: 12 hours a day (9 A.M. to 9 P.M.) Monday through Friday, and Saturdays from 9 A.M. to 5 P.M. We serve the educational, informational, and recreational needs of every segment of the community, from pre-schoolers and school children to senior citizens. Considering all that, the library is quite a bargain, at approximately \$1.00 on the tax rate.

Edward V. Reed, Director
Eleanor Strang, Assistant Director

BOARD OF TRUSTEES

The Kelley Library continued to serve as a cultural and information source for the people of Salem, and the library circulation and all the indicators available to the library staff to measure the community support and use of the facility continued to increase throughout 1990.

The Trustees of the Kelley Library and the Town of Salem are indebted to the dedicated and professional staff who serve us. The heart of the library's collection is the employees of the Kelley Library who strive to maintain and improve the quality of service available to the community.

James Carpenito (Chairperson)
Bertice Woodbury
Richard J. O'Shaughnessy



Richard O'Shaughnessy, Bertice Woodbury and James Carpenito

**YOUR LIBRARY CARD GIVES YOU INSTANT ACCESS TO:
THE BEST COLLECTION OF NEW AND POPULAR BOOKS
OF ANY LIBRARY IN ROCKINGHAM COUNTY!**

The very latest best-sellers, current books on every subject, magazines, paperbacks, audio cassettes, compact discs, video cassettes, art prints, etc. As of December 31st, 1990, the library had:

71,686	Books
22,737	Paperbacks
574	Current Periodical Subscriptions
3,184	Compact discs, Audio Cassettes, and LP's
426	Art Prints
2,491	Video Cassettes
20,831	Registered Active Borrowers

“LANDMARK LIBRARY SERVICE”

- Up-to-date information you need - career and job search, small business, personal finance, health, house and home, etc.
- Access to powerful databases like DIALOG and INFOTRAC.
- Current collections of print and non-print materials, including video cassettes and CD's.
- Programs, activities and services for everyone.
- A staff of fourteen trained and knowledgeable librarians dedicated to serving you.
- A comfortable, modern building in which to read, browse or study.

“MANY PEOPLE SAY, “IT’S THE BEST LIBRARY I HAVE EVER USED”

**KELLEY LIBRARY STATISTICS 1990
“DEDICATED TO SERVING YOU”**

ADULT SERVICES:

<i>Circulation:</i>	Books, Magazines and Paperbacks	140,701
	Compact Discs, Audio Cassettes, and LP's	14,030
	Video Cassettes	27,839
	Other (Museum Pass, A.V. Equipment)	152
	Adult Total	182,722
<i>Activities:</i>	168 Book Requests Processed	
	3,088 Reserve Notices Processed	
	7,242 Overdue Notices Processed	
	11,155 Overdue Materials Processed	
	2,613 New Borrowers Registered	

CHILDREN'S SERVICES:

<i>Circulation:</i>	Books, Magazines and Paperbacks	84,831
	Audio Cassettes and LP's	673
	Video Cassettes	22,381
	Other (Art prints).....	174
	Children's Total	108,059
<i>Activities:</i>	3,962 Overdue Notices Processed	
	6,585 Overdue Materials Processed	
	561 New Borrowers Registered	
	2,635 Story Hour Attendance	
	2,305 Other Programs Attendance	

TOTAL 1990 LIBRARY CIRCULATION 290,781

INFORMATION AND REFERENCE SERVICES:

12,337	Reference and Research Questions Answered
770	Inter-Library Loan Requests Processed
133	Online Database Searches Conducted
24	Instructional & Other Programs Conducted

TECHNICAL PROCESSING AND CATALOGING SERVICES:

	Books Cataloged and Processed	5,462
	Paperbacks Processed	2,951
	CD's, Video cassettes & other media cataloged and processed.....	1,372

KELLEY LIBRARY

234 MAIN STREET
SALEM, NEW HAMPSHIRE 03079

EDWARD V. REED, Jr.
DIRECTOR

Tel. 898-7064
898-4202

KELLEY LIBRARY TREASURER'S REPORT 1990

Balance of Cash on Hand January 1, 1990: 15,954.83

Income 1990:

Town of Salem	779,314.37
Fees & Charges	16,000.00
Materials of Trade	21,036.07
Trust Funds	1,735.02
Gifts	735.00
Interest	<u>1,022.93</u>
Total Income:	819,843.39

Total Available Funds 1990: 835,798.22

Expenses 1990:

Personal Services	572,170.49
Fees & Charges	12,941.14
Materials of Trade	128,869.93
Supplies	15,544.95
Services & Charges	79,338.30
Equipment	3,597.38
Miscellaneous	<u>40.80</u>
Total Expenses:	812,502.99

Balance of Cash on Hand December 31, 1990: 23,295.23

Cash Balances, December 31, 1990:

Checking Account	23,134.23
Petty Cash (2 accounts)	<u>161.00</u>
	23,295.23

HOUSING AUTHORITY

The Salem Housing Authority continues assistance to 150 eligible tenant households through the Public Housing Program, housing elderly, handicapped, and disabled persons. The Section 8 Housing Assistance Payments Program presently assists 57 eligible households, subsidizing rents with private landlords in existing housing stock.

As we submit our 1990 Annual Report, the Authority's waiting lists continue to grow for both the Public Housing and Section 8 Programs. The Public Housing waiting list consists of 179 elderly individuals and families; the Section 8 waiting list consists of 105 individuals and families. Many households are eligible for assistance, but due to the lack of federal funding for expansion, applicants must wait a substantial period of time before assistance is made available. Federal funding for construction of new units is virtually non-existent, as well as funds for other types of assisted housing. The Federal Government is now involved in a housing assistance program called the Voucher Program, wherein an eligible household is issued a Voucher with a certain dollar value to assist with housing costs. The delivery of housing assistance offered by the Authority remains the same as it has in the past with tenants paying 30% of adjusted income toward rent and utilities. The Authority is analyzing the Voucher Program to determine whether this program is feasible for operation within our own community.

In 1989 the Town of Salem passed the Affordable Housing Ordinance making it possible for moderate income families to enter the housing market. The Authority is currently working with several proposals that help approximately 75 families. In 1990, 17 Salem families were able to purchase their first home through this program.

The Salem Housing Authority has made payments totalling \$257,742 in direct subsidy to private sector landlords over the past twelve months, eliminating the rent burden for many families who would have required assistance through other social service agencies. Although the amount is substantial, it still does not cover assistance to all those in need.

Statistical reports follow this narrative, evidencing the total contribution of the Housing Authority of the Town of Salem both in the forms of direct rental subsidy payments as well as PILOT payments (Payment in Lieu of Taxes).

The Authority shall continue in the future to support the efforts of the Town of Salem in providing affordable housing, while being a responsible landlord and making timely payments as required under the Cooperation Agreement.

During 1990 the Salem Housing Authority has maintained its certification as a Recognized Performer. This recognition was issued as a result of the Authority meeting a set of performance standards which cover objective measures for all key aspects of the Authority's operation. The goals and objectives as set forth in the standards serve as an indicator of overall good management performance.

The Salem Housing Authority will continue to strive to provide quality programs in the delivery of assisted housing and will work with the Town of Salem to meet its goals to provide affordable housing within the community. We would like to take this opportunity to thank the Town of Salem for always extending its support and cooperation to our agency. Our objective is to be of service to the community and continue to work closely with the Town of Salem to provide affordable housing for residents of our community.

Respectfully submitted,
Joseph R. Rivet, Jr.
Executive Director

BOARD OF COMMISSIONERS
Delbert F. Downing, Chairman
Michael J. Carney, Vice-Chairman
Doris Beshara, Commissioner
Frederick Bean, Commissioner
Bertrand H. Duvernay, Commissioner

SUMMARY OF HAP PAYMENTS 1990

JANUARY HAP PAYMENTS	\$19,107.00
FEBRUARY HAP PAYMENTS	\$20,005.00
MARCH HAP PAYMENTS	\$18,944.00
APRIL HAP PAYMENTS	\$20,276.00
MAY HAP PAYMENTS	\$21,803.00
JUNE HAP PAYMENTS	\$21,955.00
JULY HAP PAYMENTS	\$22,134.00
AUGUST HAP PAYMENTS	\$22,382.00
SEPTEMBER HAP PAYMENTS	\$22,130.00
OCTOBER HAP PAYMENTS	\$22,873.00
NOVEMBER HAP PAYMENTS	\$23,235.00
DECEMBER HAP PAYMENTS	<u>\$22,898.00</u>
GRAND TOTAL FOR 1990	<u>\$257,742.00</u>

SUMMARY OF TOTAL PILOT AND WATER AND SEWER PAYMENTS

PROJECT NO. NH 17-1:

Total PILOT Payments 1977 - 1989	\$74,143.82
Plus 1990 Payment	<u>10,267.94</u>
TOTAL TO DATE 12/31/90	<u>\$84,411.76</u>
Total Water & Sewer Payments 1977 - 1989	\$96,001.87
Plus 1990 Payments	<u>13,588.59</u>
TOTAL TO DATE 12/31/90	<u>\$109,590.46</u>

PROJECT NO. NH 17-2:

Total PILOT Payments 1983 - 1989	\$73,392.78
Plus 1990 Payment	<u>12,740.85</u>
TOTAL TO DATE 12/31/90	<u>\$86,133.63</u>
Total Water & Sewer Payments 1983 - 1989	\$58,206.22
Plus 1990 Payments	<u>13,251.25</u>
TOTAL TO DATE 12/31/90	<u>\$71,457.47</u>

GRAND TOTAL PILOT PAYMENTS	
FOR NH 17-1 AND NH 17-2 to December 31, 1990	\$170,545.39
GRAND TOTAL WATER AND SEWER PAYMENTS	
FOR NH 17-1 AND NH 17-2 to December 31, 1990	\$181,047.93



*William Pry; William Loosigian, Alternate; Francis Champoux, Chairman; Gerald Forcier, Alternate and Rita Wefers, Alternate
Missing: Regular Members Edith Desrosiers, Margaret Harrison, David Rogers, and Alternate Keith DeSantis*

BOARD OF ADJUSTMENT

The Board of Adjustment consists of five regular members and five alternate members who are appointed by the Board of Selectmen. The Board of Adjustment is charged with granting variances, special exceptions and appeals from administrative decisions. Variance requests for 1990 ranged from uncomplicated petitions such as mortgage plot plans, seasonal to year-round use, additions and decks encroaching on lot lines and uses in non-permitted zones to more complex petitions such as Bushway Village, living units for the developmentally disadvantaged; a child care center for fifty children at the Pleasant Street Methodist Church; a funeral parlor on Main Street; a service station at Dairy Queen at the intersection of Routes 28 and 111. During 1990 the board had 173 requests for variances and 16 requests for rehearings. Each case is individually determined by the board based on five criteria:

1. No diminution of surrounding property values would be suffered.
2. Granting of permit would be a benefit to the public interest.
3. Denial of the permit would result in unnecessary hardship to the owner seeking it. This does not imply personal financial hardship.
4. By granting the permit substantial justice would be done.
5. The use, construction, or alteration would not be contrary to the spirit of the ordinance.

In all cases we try to reconcile the best interests of the citizens with the best interests of our community.

We would also like to take this opportunity to publicly thank Rosemarie Hartnett for all the assistance she provides to this board. Her constant help is invaluable in the operation of the Board of Adjustment.

Francis Champoux, Chairperson
Edith DesRosiers
Margaret Harrison
William Pry
David Rogers

Keith DeSantis
Gerald Forcier
George Hobbs
William Loosigian
Rita Wefers

BUDGET COMMITTEE



*Robert Ellis; Richard Cooney; John LeViness; Earl Merrow, Chairman; Paul Pignone; Donald Hearey
Standing: Bernard Campbell, School Board Representative and David Tilton, Selectmen's Representative*



*Front: Marie Crompton; David Benson; Laurel Kellett (res).
Back: Douglas Micklon, Programming Coordinator; James Dunaway; Arthur Cowdery; Richard Egan, Chairman*

SALEM CABLE COMMITTEE

During this year, the Cable Committee initiated operations to enhance further public access to the local cable channel (channel 38 cable). Administrative systems and policy standards were developed or modified as necessary, in coordination with Salem Town workers. The community bulletin board usage was also expanded, especially among various Town Departments.

The Cable Committee sought and will continue to encourage participation and involvement by the community on the public access channel. This past year, tapes submitted by various individuals and groups were aired covering a range of subjects such as political interests, self-help, locally originated tapes of holiday shows, and general information about the Town and its workers. Several live shows were aired involving a selectman and political candidates' debates preceding the general election. Greater usage is forecast and encouraged by the committee for the up-coming year.

The public access channel is provided by Continental Cablevision to the Town for cable TV subscribers.

Submitted by,
Richard Egan, Chairman



*Front: William Scholtz; George Jones, Chairman; Frank Hekimian.
Back: Earl Mellow; Richard Gregory, Selectmen's Representative; David Beshara.
Missing: Nancy Bilodeau*

CONSERVATION COMMISSION

In 1990, the Conservation Commission reviewed 32 applications for Dredge/Fill permits for the NH Wetlands Board, compiled an inventory of Town-owned land with Planning & Recreation Departments, oversaw wetlands mitigation projects at two sites in Town (NED Mall and Brooks Properties), reviewed the Spicket River watershed Study conducted by the U.S. Army Corps of Engineers and began implementation of recommendations given in this study by completing negotiations to have a canoe launch installed at the Northern Utilities Tapping Station site on Garabedian Drive.

We accomplished the mapping of the Town Forest, and would like to specifically recognize Fredette Associates, Gove Associates, and Tom Stevens for their assistance in extensive mapping, boundary research, preparation of a topography map, and preliminary layout of walking trails for the Forest.

The Commission conducted a public awareness seminar on July 12, 1990, with Carol Hall of the NH Wetlands Board. Ms. Hall gave an informative presentation on the permitting process of the NH Wetlands Board.

We look forward to a continuation of our efforts to conserve our natural resources and seek opportunities to allow citizens to enjoy them as well.



Town Museum

THE SALEM MUSEUM

The Salem Museum is housed in the Town's original meeting house, located next to the first cemetery in old Salem Center. Built in 1740, the old Town Hall was the center of Salem's worship and government in early years, and later was used for other Town and social events.

The Museum's two floors contain clothing, furnishings, pictures, books and articles used in daily life throughout the years in Salem. All have been donated or loaned so that people can have a glimpse of life in past years. Many items belonged to Alice Hall, well remembered as the Town's public librarian. Other items were donated by the family of Bill Brown, owner of Bill's Market (formerly Ewins Store). Museum visitors can enjoy a peek at *Godey's Magazine* of 1850 or peruse the 1898 *Text-Book of Horshoeing*. They will be fascinated with some of the ingenious kitchen and housekeeping gadgets used by early Salem homemakers and with some of the familiar farming tools that haven't changed much through the years.

Many Salem residents are interested in her history and work to keep it alive for all to enjoy. The Salem Historic District Commission is concerned with maintaining the character of the historic district. The Salem Historic Society meets to share information on the Town's history. The Museum Committee preserves and displays artifacts in the original Town Hall. In the past year, their efforts have been rewarded with visible results: outside refurbishments to the old Town Hall, the Recreation Building, and Hose House No. 2; a detailed computer inventory of all items in the old Town Hall; and attendance at courses on the preservation of fabrics. An ongoing project is an update of Gilbert's 1907 site map, to be accompanied by color photographs.

The Salem Museum is open to the public April 1-November 1 on Mondays 2:00-5:00 p.m., or by appointment. The downstairs meeting room is available to local organizations for an occasional meeting and can be arranged by contacting curators Beverly Glynn 893-8882, Carol McShane 893-0509, or the Historic Society President Louise Ackerman 893-0740.

Respectfully Submitted by
Carol McShane



Left to Right: Thomas Pappalardo; Emil Corrente; Clifford Sullivan; Bernard Campbell, Chairman; Robert Campbell and Glenn Gidley.

PLANNING BOARD

Although the general downturn in the economy had its impact on the volume of development considered by the Planning Board, this past year did see several events which will have far reaching impacts on the community.

The Planning Board's implementation of a system of off-site traffic improvement assessments was upheld by our State's highest Court. This will give the community an additional tool to help assure that our community infrastructure is upgraded at the same time demands are made on it. Construction continued on NED Mall, requiring additional hearings for site modifications. Further, as the year ended, the Board was grappling with the potential impacts of the mall opening on surrounding properties, and how the Board should appropriately respond with zoning ordinance amendments. While the year saw few major subdivisions, one of them was approval of the Town's first project under the Town's Affordable Housing Ordinance, an ordinance which has been cited as a model for communities across the State.

In closing, I wish to thank all members of the staff which supports the Board. I also thank the members of the Board for their dedication to the community in these uncompensated positions. The Board membership, which has remained stable now for several years, appears to have a level of diversity, skill and experience which has enhanced the Board's ability to serve the Town of Salem.

Respectfully submitted,
Bernard H. Campbell, Chairman
Salem Planning Board

ASSESSING DEPARTMENT
SUMMARY INVENTORY

	- 1989 -	- 1990 -
LAND	213,311,550	219,693,600
BUILDINGS	463,349,400	475,535,000
UTILITIES	7,447,200	7,502,000
 TOTAL GROSS VALUATION	 684,108,150	 702,730,600
 ELDERLY EXEMPTIONS	 3,946,900	 4,146,400
BLIND EXEMPTIONS	105,000	135,000
 TOTAL NET VALUATION	 680,056,250	 698,449,200
 TAXES BEFORE VETERANS EXEMPTION	 27,345,062	 32,429,006
MINUS VETERANS EXEMPTION	100,100	198,700
 NET PROPERTY COMMITMENT	 27,244,962	 32,230,306
 TAX RATE	 40.21	 46.43
 TOTAL CURRENT USE ACREAGE	 2,508.88	 2,496.02
TOTAL FULL VALUE	6,112,710	6,145,060
ASSESSMENT UNDER CURRENT USE	214,640	211,680
ASSESSMENT REDUCTION DUE TO CURRENT USE	5,898,070	5,933,380

Normand Pelletier CNHA
Chief Assessor

TOWN CLERK

The Town Clerk's office continued to be a very busy office in 1990. We processed almost 30,000 automobile registrations and received over \$2.1 million in taxes and fees.

The duties of the Town Clerk are assigned by the State Legislature and are many and varied. While most of our work is registering automobiles, we also issue marriage licenses & dog licenses, accept voter registrations, record UCC's, dredge & fill permits, hospital liens, pole permits & articles of Agreement. The Town Clerk is also in charge of the Vital Records of the Town and issues certified copies of the same. The clerk is also in charge of Town Meeting votes and minutes and has many duties in Town and State elections.

The personnel in the Town Clerk's office are the Town Clerk Barbara Lessard, Deputy Town Clerk Mary Fawcett, Assistant Clerk Barbara LaPointe, part time Assistant Clerk Jill Edgecombe and part time bookkeeper Ruth Hayes. We had another part time floater clerk in 1990 who was laid off on December 31 due to budget cuts. Lois Kurgan did a great job for us and will be missed very much.

As always, it has been a pleasure working with and for the people of Salem.

Respectfully Submitted,
Barbara M. Lessard
Town Clerk

RECEIPTS – 1990

Automobile Tax Permits		
1990	(29,104)	\$2,132,059.00
Dog Licenses		
1989	(25)	196.50
1990	(1,165)	5,857.00
Title Fees		11,814.00
Certified Copies		2,351.00
Uniform Commercial Code Filings		15,695.50
Collection Fees		230.00
Filing Fees		11.00
Recording Fees		18.00
Legal Fees – Dogs		600.00
Dredge & Fill Permits		54.00
Pole Permits		20.00
Hospital Liens Recorded		225.00
Dog License Lists		25.00
Miscellaneous Copies		100.00
Miscellaneous Receipts		19.00
Marriage License Fees		<u>14,091.00</u>
		\$2,183,366.00
Less Remittance to State of New Hampshire for Marriage License Fees		- <u>14,091.00</u>
		\$2,169,275.00

VITAL STATISTICS – 1990

Recorded in Town Clerk's Office:	
Marriages	410
Birth (Born in Salem, NH)	1
Deaths	
Salem Residents – Died in Salem	40
Salem Residents – Died in Other Towns (Informational Copy Received)	84
Non-Residents – Died in Salem	15
Non-Residents – Buried in Salem	41

TAX COLLECTOR

1990 has proven to be an interesting but hectic year. Like surrounding towns, Salem had a 15% property tax increase mainly due to articles passed at School District and Town Meetings.

Due to the worsening economy, I have seen many foreclosures and bankruptcies go through my office.

Hopefully, the coming year of 1991 will be a little kinder to the citizens of Salem as far as the economic situation is concerned.

The Tax Collector's office lost a very valuable Town employee as of December 1990 because Muriel Marston, our Deputy Tax Collector and Accounting Clerk has retired. She was employed by our office for 30 years. We will miss her friendly smiling face, warm personality, dedicated service, and vast knowledge of the "old days". Good Luck Muriel!

TAX COLLECTOR'S REPORT

Page 1 / 3

Summary of Tax Accounts

Fiscal Year Ended December 31, 1990 - (June 30, 1991)

DR.

Levies of.....		
Uncollected Taxes -Beginning of Fiscal Year : (1)	1990	1989	Prior
Property Taxes.....		\$ 2,407,558.57	\$ 8,383.38
Resident Taxes.....		<u>83,890.00</u>	<u>78,570.00</u>
Land Use Change Tax....			
Yield Taxes.....		<u>940.67</u>	<u>1,294.15</u>
Sewer Rents.....		<u>376,701.00</u>	
Sewer Betterments		<u>21,496.00</u>	
Water Sales.....		<u>209,723.00</u>	
Sewer Connector.....			
Taxes Committed to Collector:			
Property Taxes.....	\$32,232,904.00		
Resident Taxes.....	<u>201,220.00</u>		
National Bank Stock....			
Land Use Change Tax....	<u>194,070.00</u>		
Yield Taxes.....			
Sewer Rent	<u>1,888,117.00</u>		
Other Utilities:			
Sewer Betterments	<u>258,075.00</u>		
Water Sales.....	<u>1,196,524.00</u>		
Sewer Connector	<u>180,250.00</u>		
Added Taxes:			
Property Taxes.....			
Resident Taxes.....	<u>16,340.00</u>	<u>1,770.00</u>	
.....			
.....			
.....			
Overpayments: (2)			
a/c Property Taxes.....	<u>19,740.11</u>	<u>3,414.38</u>	
a/c Resident Taxes.....	<u>200.00</u>	<u>80.00</u>	
a/c.....			
Interest Collected on			
Delinquent Taxes.....	<u>28,384.47</u>	<u>162,934.29</u>	<u>192.60</u>
Penalties Collected on			
Resident Taxes.....	<u>484.00</u>	<u>1,521.00</u>	<u>5.00</u>
Total Debits	\$ <u>36,216,308.58</u>	\$ <u>3,270,028.91</u>	\$ <u>88,445.13</u>

City/Town of: SALEM, NEW HAMPSHIRE

CR.

Remitted to Treasurer During of Fiscal Year :Levies of.....		
	1990	1989	Prior
Property Taxes.....	\$ 27,662,838.24	\$ 2,408,582.33	\$ _____
Resident Taxes.....	155,210.00	15,350.00	50.00
Land Use Change Tax....	39,300.00	_____	_____
Yield Taxes.....	_____	501.50	650.00
Sewer Rents.....	1,370,939.00	376,701.00	_____
National Bank Stock	_____	_____	_____
Other Utilities:	_____	_____	_____
Sewer Betterments	220,985.00	21,496.00	_____
Water Sales	838,615.00	209,723.00	_____
Sewer Connector	96,237.00	_____	_____
Interest on Taxes.....	28,384.47	162,934.29	192.60
Penalties on Resident Tax	484.00	1,521.00	5.00
Discounts Allowed:	_____	_____	_____
Abatements Allowed:	_____	_____	_____
Property Taxes.....	13,102.00	2,390.62	_____
Resident Taxes.....	13,870.00	24,820.00	78,520.00
Yield Taxes.....	_____	439.17	_____
Sewer Rent	47,304.00	_____	_____
Sewer Betterments	18,594.00	_____	_____
Water Sales	104,146.00	_____	_____
Sewer Connector	25,365.00	_____	_____
Uncollected Taxes End of Fiscal Year:	_____	_____	_____
Property Taxes.....	4,576,703.87	_____	8,383.38
Resident Taxes.....	48,680.00	45,570.00	_____
National Bank Stock....	_____	_____	_____
Land Use Change Tax....	154,770.00	_____	_____
Yield Taxes.....	_____	_____	644.15
Sewer Rents.....	469,874.00	_____	_____
Other Utilities:	_____	_____	_____
Sewer Betterments.....	18,496.00	_____	_____
Water Sales	253,763.00	_____	_____
Sewer Connector	58,648.00	_____	_____
Total Credits	\$ 36,216,308.58	\$ 3,270,028.91	\$ 88,445.13

- (1) These uncollected balances should be the same as last year's ending balances
- (2) Overpayments should be included as part of regular remittance items

TAX COLLECTOR'S REPORT
Summary of Tax Sales/Tax Lien Accounts
Fiscal Year Ended December 31, 1990 - (June 30, 1991)

City/Town of: SALEM, NEW HAMPSHIRE

DR.

	...Tax Sale/Lien on Account of Levies of.....			
	1989	1988	1987	1986
Balance of Unredeemed Taxes of Fiscal Year :	\$ 700,787.70		\$ 96,896.73	291.94
Taxes Sold/Executed To Town During Fiscal Year: \$	1,643,442.55			
Current Use Sold TO Town		842.60		
Interest Collected After Sale/Lien Execution:	24,045.19	137,605.62	24,201.69	
Over-payments	10.78	220.22	1.90	
Total Debits	\$ 1,667,498.52	\$ 839,456.14	\$ 121,100.32	291.94

CR.

Remittance to Treasurer During Fiscal Year:				
Redemptions	\$ 392,551.37	\$ 202,103.96	\$ 66,431.79	
Interest and Cost after Sale	24,045.19	137,605.62	24,201.69	
Abatements During Year	3,497.00	356.46		
Deeded to Town During Year	691.74	685.39	631.25	
Unredeemed Taxes End of Yr	1,246,713.22	498,704.71	29,835.59	291.94
Unredeemed Subsequent Taxes				
Unremitted Cash				
Total Credits	\$ 1,667,498.52	\$ 839,456.14	\$ 121,100.32	291.94



John Troy, Harley Featherston and Thomas Eden

TRUSTEES OF THE TRUST FUNDS

The Trustees of the Trust Funds are charged by state statute with the task of managing and investing funds which have been given or left by will to the Town for various purposes. In Salem, these funds are held by the Trustees to care for cemetery plots, purchase library or educational materials, scholarships and spelling bees, support for the District Nurses Association, and support for the needy, to mention a few. In addition, income from the William E. Lancaster Fund is used for purposes determined by the Board of Selectmen and is available at its discretion.

Day-to-day management of the Trust Funds is under the care of Charter Trust Company of Concord, New Hampshire. Charter Trust Company prepares management reports of income and balance statements for use by the Trustees.

This report is intended to be an understandable and comprehensive report on the Town's Trust Funds. If you should have suggestions or questions, please feel free to contact the Trustees at the Municipal Office Building.

Harley Featherston, Trustee
Thomas Eden, Trustee
John F. Troy, Trustee

REPORT OF THE TRUSTEES OF TRUST FUNDS OF THE CITY OF SALEM FOR 1990

***** INCOME *****

***** PRINCIPAL *****

TRUST NAME	PURPOSE	BEGINNING BALANCE	NEW FUNDS	GAIN/LOSS	ENDING BALANCE	BEGINNING BALANCE	INCOME	PAID OUT	EXPENSE	ENDING BALANCE	TOTAL
ALBERT KELLY III	ANNUAL SCHOLARSHIP	3,803.44	0.00	13.31	3,816.75	0.00	301.49	0.00	(22.01)	279.48	4,096.23
FRANKIE LINEHAN	ANNUAL SCHOLARSHIP	12,332.97	1,667.07	45.84	14,045.88	0.00	1,040.36	0.00	(75.88)	964.48	15,010.36
SIMPSON-MANWELL	ASSIST NEEDY CHILDRE	5,042.73	0.00	18.88	5,061.25	358.74	(358.74)	(358.74)	(31.25)	397.17	2,297.77
BAILEY, JOHN	BOOKS FOR LIBRARY	2,122.73	0.00	7.94	2,130.67	150.93	180.25	(150.93)	(13.15)	167.10	2,297.77
COUNCIL OF FINE ARTS	BOOKS FOR LIBRARY	433.02	0.00	1.62	434.64	30.79	36.77	(30.79)	(2.68)	34.09	468.73
JOHN MOVOY	CARE OF NEEDY	69,335.71	0.00	259.71	69,595.42	5,008.48	5,893.76	(5,008.48)	(429.86)	5,463.90	75,059.32
BLODGETT - CLARK	CEMETERY LOT MAINT	1,995.13	0.00	7.44	2,002.57	135.17	168.68	(135.17)	(12.32)	156.36	2,159.13
CEMETERY FUND	GENERAL MAINTENANCE	172,523.70	0.00	645.86	173,169.56	12,360.24	14,656.98	(12,484.81)	(1,069.01)	13,463.40	186,632.96
SIMPSON-MANWELL	DISTRICT NURSES	23,528.59	0.00	89.03	23,617.62	1,726.41	2,020.37	(1,726.41)	(47.36)	1,873.01	25,720.63
ENOCH TAYLOR	HIGH SCHOOL SUPPORT	43,350.76	0.00	162.40	43,513.16	3,138.52	3,685.80	(3,138.52)	(268.80)	3,416.71	46,939.87
SALEM HISTORICAL COM	HISTORICAL DIST IHP	27,158.17	0.00	101.17	27,259.34	1,801.23	2,295.80	(1,749.00)	(167.45)	(13,919.42)	13,339.92
SALEM HISTORICAL COM	EXPENDABLE FUND	0.00	25,000.00	32.78	25,032.78	0.00	743.90	(5,500.00)	(54.26)	(4,810.36)	20,222.42
CHARLES MCLAUGHLIN	LOT CARE	997.41	0.00	3.93	1,001.34	127.00	89.14	(58.00)	(6.50)	151.64	1,152.98
LANCASTER	PERPETUAL CARE	2,492.73	0.00	10.31	2,503.04	458.96	234.00	(66.00)	(17.07)	609.81	3,112.95
CEMETERY	MEM SITE CARE	40,530.18	2,990.00	155.91	43,676.09	2,977.89	3,538.14	(2,977.89)	(258.06)	3,280.08	46,956.17
MARIO BUCHERI	MEM SITE CARE	248.35	0.00	0.93	250.28	17.96	21.19	(17.96)	(1.55)	19.64	269.92
JOHN DIX	PUBLIC IMPROVEMENTS	19,158.75	0.00	71.77	19,230.52	1,384.91	1,628.63	(1,384.91)	(118.78)	1,509.85	20,740.37
MADELINE A LITTLE	SALEM ELEM SCH BOOKS	3,473.12	0.00	11.18	3,003.68	208.07	253.73	(208.07)	(18.51)	235.22	3,238.90
ACEMHAN MEM SCHOOL	SCHOLARSHIP	8,669.65	0.00	13.00	3,486.12	247.03	294.92	(247.03)	(21.51)	273.41	3,759.53
BICENTENNIAL SCHOLARSHIP	SCHOLARSHIP	554.00	0.00	34.69	8,704.34	1,261.36	787.30	(1,261.36)	(57.42)	729.88	9,434.22
SCHOOL PRIZE	SCHOLARSHIP MEDALS	744.80	0.00	2.58	556.58	184.27	58.53	0.00	(4.27)	238.53	795.11
ORDWAY	SCHOOL SUPPORT	110,215.18	0.00	2.79	747.59	52.95	63.24	(52.95)	(4.61)	58.63	806.22
LANCASTER FUND	SELECTMAN'S DISC	2,017.83	0.00	385.02	110,600.20	0.00	8,737.49	(4,400.00)	(637.27)	3,700.22	114,300.42
LANCASTER SPELLING BEE	SPELLING BEE PRIZES	5,578.15	0.00	8.41	2,026.24	390.28	190.91	(306.71)	(13.92)	260.57	2,286.81
MCLARY TEPLER FUND	UPFS OF SALEM CTR CE	0.00	39,497.51	20.87	5,599.02	0.00	473.70	(397.08)	(34.55)	439.15	6,038.17
TOWN	PELHAM ROAD TRUST FU	0.00	8,247.27	7.92	39,405.43	0.00	179.70	0.00	(13.11)	166.59	39,572.02
TOWN	PARK & PLAYGROUND	1,695.51	0.00	6.36	8,249.80	0.00	57.32	(5,856.00)	(4.18)	(5,802.86)	2,446.94
CEMETERY	VARIOUS	299.12	0.00	1.23	1,701.87	124.57	144.29	0.00	(10.52)	258.34	1,960.21
A & O BALL	FLOWERS	149.57	0.00	0.63	300.35	53.11	27.92	(23.00)	(2.04)	55.99	356.34
ALICE R DUSTIN	FLOWERS	299.19	0.00	1.21	300.40	45.78	27.35	(23.00)	(1.99)	48.14	348.54
ANNA B TAYLOR	FLOWERS	49.87	0.00	0.19	50.06	3.66	4.24	(3.66)	(0.31)	3.93	53.99
B HOWARD & E SMITH	FLOWERS	149.57	0.00	0.63	150.20	10.43	14.27	(18.00)	(1.04)	25.66	175.86
C CROSS & W PRIEST	FLOWERS	99.72	0.00	0.39	100.11	13.01	8.94	(13.01)	(0.65)	8.29	108.40
CLARENCE J SILVIAN	FLOWERS	598.29	0.00	2.44	600.73	99.92	55.35	(33.00)	(4.04)	118.23	718.96
CLARENCE CAMERON	FLOWERS	99.72	0.00	0.81	100.11	13.01	8.94	(13.01)	(0.65)	8.29	108.40
CLYTON L SILVER	FLOWERS	199.42	0.00	0.81	200.23	32.87	18.42	(18.00)	(1.34)	31.95	232.18
CLYDE R COOLIDGE	FLOWERS	299.20	0.00	1.14	300.34	28.12	25.95	(23.00)	(1.89)	29.18	329.52
EDMUND H PETTINGILL	FLOWERS	299.14	0.00	1.23	300.37	51.91	27.83	(23.00)	(2.03)	54.71	352.08
G P HENDERSON	FLOWERS	199.42	0.00	0.81	200.23	32.87	18.42	(18.00)	(1.34)	31.95	232.18
GERTRUDE SILVER	FLOWERS	299.20	0.00	1.14	300.34	27.54	25.90	(25.00)	(1.89)	26.65	326.89
HAROLD J ROLFE	FLOWERS	299.21	0.00	1.22	300.33	22.26	25.49	(22.26)	(1.86)	23.63	323.96
HOWARD SMITH	FLOWERS	299.11	0.00	1.25	300.36	57.75	28.29	(33.00)	(2.06)	50.98	351.34
J & T CONSOLI	FLOWERS	199.42	0.00	0.81	200.23	32.87	18.42	(18.00)	(1.34)	31.95	232.18
LAURA TAYLOR	FLOWERS	299.11	0.00	1.27	300.38	65.75	28.92	(33.00)	(2.11)	59.56	359.94

REPORT OF THE TRUSTEES OF TRUST FUNDS OF THE CITY OF SALEM FOR 1990

TRUST NAME	PURPOSE	BEGINNING BALANCE	NEW FUNDS	GAIN/LOSS	ENDING BALANCE	BEGINNING BALANCE	INCOME	PAID OUT	EXPENSE	ENDING BALANCE	TOTAL
MARGARET GURNEY	FLOWERS	299.11	0.00	1.25	300.36	57.75	28.28	(33.00)	(2.06)	50.98	351.34
R. NOYES	FLOWERS	299.15	0.00	1.22	300.37	51.26	27.78	(23.00)	(2.03)	54.01	354.38
S. & T. ROBERTS	FLOWERS	199.42	0.00	0.81	200.23	32.87	18.42	(18.00)	(1.34)	31.95	232.18
SERENA HALL	FLOWERS	299.12	0.00	1.23	300.35	53.11	27.92	(23.00)	(2.04)	55.99	356.34
W. WESTERDALE	FLOWERS	299.11	0.00	1.27	300.38	65.75	28.92	(33.00)	(2.11)	59.56	359.94
WALTER E. KIMBALL	FLOWERS	99.72	0.00	0.39	100.11	13.01	8.94	(8.00)	(0.65)	13.30	113.41
ANNIE M. STEVENS	FLOWERS FOR LOT	99.72	0.00	0.39	100.11	13.01	8.94	(8.00)	(0.65)	13.30	113.41
CHARLES A. QUIMBY	FLOWERS FOR LOT	99.72	0.00	0.39	100.11	13.01	8.94	(8.00)	(0.65)	13.30	113.41
S. L. ROGERS	FLOWERS FOR LOT	49.87	0.00	0.19	50.06	3.87	4.26	(3.87)	(0.31)	3.95	54.01
S. L. ROGERS	FLOWERS FOR LOT	49.87	0.00	0.19	50.06	3.87	4.26	(3.87)	(0.31)	3.95	54.01
TOTALS		567,361.26	77,301.85	2,149.01	646,812.12	33,524.54	48,768.73	(64,154.49)	(3,556.97)	14,581.81	661,393.93

***** PRINCIPAL ***** INCOME *****

CAPITAL RESERVES REPORT FOR THE TOWN OF SALEM 1990

Purpose	Beginning Balance	Added	Paid	Income	Ending Balance
ROAD IMPROVEMENT	0.00	735,000.00	(496,128.38)	20,415.31	259,286.93
PELHAM ROAD IMPROVEMENT FUND	0.00	100,000.00	0.00	727.70	100,727.70
TOTALS	0.00	835,000.00	(496,128.38)	21,143.01	360,014.63

COMMON FUND OF THE TOWN OF SALEM FOR 1990

Shares/ Par Value	Description	Rate	Maturity	Balance 01/01/90	Added	Sold	Gain or (Loss)	Balance 12/31/90	Market for Year	Income for Year
	DREYFUS CASH MGT PLUS			115,515.42		(32,984.32)		82,531.10	82,531.10	7,467.15
	MERRIMACK COUNTY SB				1,800.00	(1,800.00)		0.00	0.00	5.32
75,000	LONDONVILLE SB	10.0000	05/24/93	75,000.00				75,000.00	75,000.00	7,597.34
75,000	FED HOME LOAN BKS	9.6000	02/26/90	75,000.00		(75,000.00)		0.00	0.00	3,600.00
75,000	FED HOME LOAN BKS	9.6000	01/25/91	75,000.00				75,000.00	75,094.00	7,200.00
75,000	FED HOME LOAN BKS	11.7000	04/27/92	79,603.34		(78,872.65)	(730.69)	0.00	0.00	5,703.75
35,000	US TREASURY	9.0000	02/05/94	35,549.07	35,549.07			35,549.07	36,466.00	1,418.37
35,000	STUDENT LOAN MGTG	8.5500	02/01/95	34,650.00	34,650.00			34,650.00	35,968.00	1,213.63
35,000	FORD MOTOR CREDIT	8.2500	07/15/96	33,867.97	33,867.97			33,867.97	33,567.00	(1,299.35)
74,740	GNAH POOL #7083	9.0000	09/15/2005	66,743.38		(4,995.36)	424.41	62,112.43	65,694.00	5,697.68
77,969	GNAH POOL #34642	9.0000	05/15/2009	77,775.77		(18,537.10)	45.88	59,284.55	60,082.00	6,735.29
75,000	CANADIAN NAT BK	14.7500	09/01/2012		87,563.37	(544.57)		7,092.10	6,778.00	1,483.56
225	AUET				7,092.10			6,900.00	60.00	74.25
480	BANKWEST			6,900.00				9,967.50	8,963.00	310.50
300	BORDEN			7,005.77		(9,415.18)	2,409.41	(0.00)	0.00	240.09
151	BRISTOL-MYERS SQUIBB				10,243.75			10,243.75	9,031.00	225.00
250	GANNETT				8,020.36			8,020.36	8,875.00	74.00
200	HUBBLE B				7,394.48			7,394.48	8,700.00	27.00
300	LANSON PRODUCTS			14,675.00				14,675.00	14,563.00	166.25
500	MCDONALD'S CORP				9,471.35			9,471.35	9,400.00	168.00
200	PPG				9,601.67			9,601.67	7,575.00	80.00
200	SCOTT PAPER				10,083.50			10,083.50	11,013.00	175.89
335	TELEFLEX				7,401.77			7,401.77	8,150.00	152.00
400	UTILICORP				5,937.26			5,937.26	6,541.00	78.01
325	WALLACE COMPUTER				9,281.70			9,281.70	7,125.00	175.00
250	WESTINGHOUSE				249.57			249.57	249.57	
	CASH							0.00	0.00	
	DUE FROM CHARTER TR CO			103.00		(103.00)		0.00	0.00	
	NEW FUNDS IN SVGS ACCTS			5,679.12		(5,679.12)		0.00	0.00	
	RECEIVABLE FROM TOWN			1,885.00		(1,885.00)		0.00	0.00	
	TOTALS			600,885.80	288,175.42	(229,816.30)	2,149.01	661,393.93	657,910	48,768.73

CAPITAL PROJECTS FUND

PURPOSE	APPROP. 1990	PRIOR YEARS CARRY-OVER	EXPENDED	ENCUMBERED	BALANCE + (-)
Sewer-Force Main		59,352			59,352
Sewer Construction		7,159			7,159
Water Improvements	250,000		243,071		6,929
TOTAL	250,000	66,511	243,071	0	73,440

CAPITAL PROJECTS FUND 1990

Cash on hand 1/1/90	83,000
Receipts: Interest	6,996
Bond Proceeds	250,000
Payments	(246,154)
Cash on hand 12/31/90	93,842

CONSERVATION COMMISSION 1990

Cash on hand 1/1/90	189,512
Receipts: Interest	13,898
Payments	(2,275)
Cash on hand 12/31/90	201,135

SEWER FUND

PURPOSE	APPROP. 1990	PRIOR YEARS CARRY-OVER	EXPENDED	ENCUMBERED	BALANCE + (-)
Personnel Services	132,583		137,238		(4,655)
Supplies	6,650		4,571		2,079
Services & Other Charges	2,512,198		2,499,230		12,968
Capital	184,000		190,576		(6,576)
TOTAL	2,835,431	0	2,831,615	0	3,816

	APPROP. 1990	RECEIVED	BALANCE
Revenue	2,835,431	2,539,518	(295,913)

=====

WATER FUND

PURPOSE	APPROP. 1990	PRIOR YEARS CARRY-OVER	EXPENDED	ENCUMBERED	BALANCE + (-)
Personnel Services	291,311		293,748		(2,437)
Supplies	14,050		15,000		(950)
Services & Other Charges	1,066,041	10,473	812,151	80,100	184,263
Capital	225,000		400,000		(175,000)
TOTAL	1,596,402	10,473	1,520,899	80,100	5,876

	APPROP. 1990	RECEIVED	BALANCE
Revenue	1,596,402	1,144,745	(451,657)

STATEMENT OF APPROPRIATION
1990

PURPOSES OF APPROPRIATIONS

GENERAL GOVERNMENT:
Town Officers' Salaries 44,009
Town Officers' Expenses 1,416,532
Election and Registration 44,863
Cemeteries 328,650
General Government Bldgs. 180,688
Planning and Zoning 123,010
Legal Expenses 127,080
Engineering 257,861

MISCELLANEOUS:
Insurance 280,128
District Court 44,428
Miscellaneous Benefits 142,739

TOTAL APPROPRIATIONS 23,425,024
=====

PUBLIC SAFETY:
Police Department 3,811,344
Fire Department 4,198,282
Building Inspection 241,738
Outside Detail 577,272

SOURCES OF REVENUE

TAXES:
Resident Taxes 211,000
National Bank Stock Taxes 25
Yield Taxes 900
Interest & Penalties on Taxes 240,000
Land Use Change Tax 169,500
Boat Tax 20,200

HIGHWAYS, STREETS, BRIDGES:
General Highway 1,422,104
Street Lighting 242,920
Hydrogeological Study 40,000
Resurface Wheeler Dam 200,000
Post Office Driveway Imp. 130,000

INTERGOVERNMENTAL REVENUES-STATE:
Shared Revenue-Block Grant 313,545
Highway Block Grant 294,416
Railroad Tax 47

SANITATION:
Solid Waste Disposal 919,867

LICENSES AND PERMITS:
Motor Vehicle Permits 2,250,000
Dog Licenses 5,600
Business Licenses,Permits,Fees 140,000

HEALTH:
Health Department 53,561
Animal Control 49,636

CHARGES FOR SERVICES:
Income from Departments 1,030,000
Rent of Town Property 19,000
Court House Lease 215,000
Outside Police Detail 600,000
Cable Franchise Fee 40,000

WELFARE:
General Assistance 275,011
Outside Human Services 116,909

CULTURE AND RECREATION:
Library 808,356
Parks and Recreation 232,513
Patriotic Purposes 15,375
Elderly 89,494

MISCELLANEOUS REVENUES:
Interest on Deposits 275,000
Sale of Town Property 18,000
Return on Comp. Programs 137,000
Miscellaneous 3,000
Post Office Driveway Imp. 50,000

DEBT SERVICE:
Principal of Long-Term Bonds 363,350
Interest of Long-Term Bonds 142,326
Interest-Tax Anticipation 220,000

OTHER FINANCING SOURCES:
Proceeds from Bonds 400,000
Income from Water & Sewer Depts 4,424,004
Income-Trust Funds 25,000
Payment in Lieu of Taxes 22,000
Fund Balance 182,896

CAPITAL OUTLAY:
Capital Improvements 600,974
Water Bonds 400,000

MISCELLANEOUS:
Municipal Water Department 1,588,573
Municipal Sewer Department 2,835,431

OPERATING TRANSFERS OUT:
Capital Reserve-Roadway Imp. 735,000
Capital Reserve-Pelham Rd. 100,000
Expendable Trust-Hist. Dist. 25,000

TOTAL REVENUES AND CREDITS 11,086,133
=====

TAXES ASSESSED 1990

TAX RATE COMPUTATION

Total Town Appropriations	\$23,425,024
Total Revenues and Credits	(11,086,133)
Net Town Appropriations	12,338,891
Net School Tax Assessment	18,655,021
County Tax Assessment	<u>1,627,490</u>
Total Town, School and County	\$32,621,402
Business Profits Tax Reimb.	(589,428)
War Service Credits	198,700
Overlay	<u>198,322</u>
Property Taxes to be Raised	<u>\$32,428,996</u>

Valuation
\$698,449,200

Tax Rate
\$46.43

Taxes To Be
Raised
\$32,428,996

GENERAL FUND

STATEMENT OF EXPENDITURES
1990

Selectmen	34,984
District Court	56,395
Town Manager	120,766
Legal	188,909
Personnel	82,917
Employee Benefits	141,236
Boards and Committees	23,982
Municipal Buildings	191,390
Finance	319,360
Data Processing	181,080
Assessing	181,329
Town Clerk	173,211
Elections	29,254
Tax Collector	124,423
Debt Services	745,540
Insurance	276,133
Engineering	253,863
Planning	126,004
Inspections	304,847
Police Department	3,702,307
Fire Department	4,032,634
Animal Control	61,769
Public Works	2,583,974
Lighting	261,209
Welfare	265,770
Outside Human Services	103,526
Recreation	201,535
Elderly	97,690
Library	795,314
Community Contributions	15,278
Capital Improvements	505,025
Salem Youth Hockey	5,000
Young Blue Devils Basketball	1,500
Historic District-Expendable Trust	25,000
Resurface Wheeler Dam	181,875
Post Office Driveway Imp.	129,960
Capital Reserve-Roads	735,000
Capital Reserve-Pelham Rd. Imp.	100,000
Outside Detail	538,778
Overlay	106,064
Miscellaneous	0
School District	17,439,112
County Tax	1,627,490
Temporary Loans	5,000,000

TOTAL

42,071,433

GENERAL FUND

STATEMENT OF RECEIPTS
1990

Property Tax-Current Year	27,662,838	Tattoo Parlor Licenses	300
Property Tax-Prior Year	2,408,582	Police Alarm Permits	2,420
Resident Tax-Current Year	155,210	Police Reports	9,151
Resident Tax-Prior Year	15,400	Outside Detail	600,433
National Bank Stock Tax	0	Police Alarms	9,300
Boat Tax	22,795	Parking Fines	4,561
Land Use Change Tax	39,300	Other Police Income	3,712
Yield Tax	1,152	Ambulance Fees	143,089
Interest on Taxes	191,511	Other Fire Income	3,293
Resident Tax Penalties	2,010	Cemetery Lots	6,730
NH Shared Revenue	902,973	Cemetery Openings	22,190
Railroad Tax	54	Maps-Engineering	4,448
Highway Block Grant	294,416	Recycling	2,287
Civil Defense	568	Landfill Permits	50,675
Trotting and Racing Fees	129,900	Animal Control Fees	1,272
Sunday Sales	15,977	Landfill Tonnage Charges	121,648
Cable Franchise Fee	46,792	Landfill Interest	436
Other Business Licenses	3,026	Welfare Charges	7,950
Elections and Registration	1,065	Welfare Liens	6,892
Public Hearings	4,549	Recreation Charges	72,720
Maps, Copies, Etc.	2,638	Library Fees	12,397
Land Use Ordinance	1,194	Sewer Administration Charges	36,000
Community Profile	5	Water Administration Charges	84,000
Development Handbook	50	Interest Earnings	298,840
Master Plan	0	Trust Fund Income	26,717
Planning Board	11,631	Rent of Town Property	23,302
Auto Permits	2,129,773	Court House Lease	211,934
Title Fees	11,800	Court Fines	6,328
Marriage Licenses	14,091	Return-Comp. Programs	356,661
Dog Licenses	6,049	Payment in Lieu of Taxes	23,009
Miscellaneous Clerk Fees	19,334	Sale of Town Property	21,827
Building Permits	286,404	Sale of Town Histories	229
Electrical Permits	20,743	Other Financing Sources	50,000
Plumbing Permits	10,134	Miscellaneous Revenues	5,746
Other Inspection Permits	420	Use of Fund Balance	182,896
WSPCC Permits	2,950	Temporary Loans	5,000,000
Food Service Licenses	13,635		

41,842,362

STATEMENT OF TOWN DEBT
FOR THE YEAR ENDING DECEMBER 31, 1990

ISSUE DATE	AMOUNT ORIGINAL ISSUE	INTEREST RATE	FINAL PAYMENT	1/1/90 OUTSTANDING DEBT	RETIRED DURING YEAR	NEW ISSUES	OUTSTANDING PRINCIPAL 12/31/90	PRINCIPAL DUE 1991	PAYMENTS SUBSEQUENT YEARS
WATER BONDS									
1961	50,000	3.80	7/01/91	40,000	20,000		20,000	20,000	0
1965	350,000	3.40	7/15/95	70,000	15,000		75,000	15,000	60,000
1967	200,000	4.40	9/15/97	40,000	5,000		35,000	5,000	30,000
1972	600,000	5.00	1/15/92	70,000	30,000		50,000	30,000	30,000
1978	780,000	6.75	12/1/98	320,000	40,000		280,000	35,000	245,000
1982	250,000	7.009	12/1/97	112,000	18,000		74,000	18,000	76,000
1985	600,000	9.25	3/01/05	78,718	30,882		45,836	30,882	414,954
1986	1,250,000	7.38	7/15/91	295,000	35,000		210,000	85,000	825,000
1987	92,782	7.40	1/15/08	67,982	4,800		83,182	4,800	78,382
1990	250,000	5.70	7/15/00			250,000	250,000	25,000	225,000
	5,022,782			2,251,700	249,682	250,000	2,253,018	268,682	1,984,336
SEWER BONDS									
* 1963	1,620,000	3.00	4/01/93	300,000	75,000		225,000	75,000	150,000
* 1967	500,000	4.20	9/15/97	80,000	10,000		70,000	10,000	60,000
* 1972	655,000	5.00	1/15/92	70,000	30,000		60,000	30,000	30,000
1973	825,000	5.20	10/1/93	180,000	40,000		120,000	40,000	80,000
1974	1,700,000	5.50	6/01/93	400,000	100,000		300,000	100,000	200,000
1978	50,000	6.75	12/1/98	180,000	20,000		160,000	20,000	140,000
* 1982	600,000	7.009	12/1/97	255,350	43,650		221,700	43,650	178,050
1985	6,200,000	9.25	3/01/05	4,223,282	319,118		4,604,164	319,118	4,285,046
* 1987	2,207,218	7.40	1/15/08	2,092,018	115,200		1,976,818	115,200	1,861,618
	14,957,218			8,490,650	752,968		7,737,682	752,968	6,984,714
MUNICIPAL BONDS									
1982	2,100,000	7.009	12/1/97	930,450	152,550		777,900	152,550	625,350
1987	500,000	7.40	1/15/93	400,600	100,000		300,000	100,000	200,000
	2,600,000			1,330,450	252,550		1,077,900	252,550	825,350
HIGHWAY BONDS									
1979	1,700,000	5.70	5/01/94	500,000	100,000		400,600	100,000	300,000
1982	150,000	7.009	12/1/97	67,200	10,800		56,400	10,800	45,600
	1,850,000			567,200	110,800		456,400	110,800	345,600
TOTALS	24,430,000			12,640,000	1,365,000	250,000	11,525,000	1,385,000	10,140,000

* Partial or full payments of principal and interest guaranteed by State of New Hampshire

GENERAL FUND

COMPARATIVE STATEMENT OF APPROPRIATIONS
1990

	BUDGET	EXPENDED	ENCUMBERED	BALANCE
Selectmen	44,009	34,984		9,025
District Court	44,428	56,395		(11,967)
Town Manager	125,878	120,766	1,325	3,787
Legal	130,843	188,909		(58,066)
Personnel	126,640	82,917		43,723
Employee Benefits	95,000	141,236		(46,236)
Boards and Committees	40,158	23,982		16,176
Municipal Buildings	184,238	191,389	150	(7,301)
Finance	322,715	319,360	1,087	2,268
Data Processing	182,753	181,080	531	1,142
Assessing	184,023	181,329		2,694
Town Clerk	175,067	173,211		1,856
Elections	44,863	29,254		15,609
Tax Collector	131,788	124,423		7,365
Debt Services	725,676	745,540		(19,864)
Insurance	280,128	276,133		3,995
Engineering	278,865	253,863		25,002
Planning	134,466	126,004	6,000	2,462
Inspections	312,943	304,847	100	7,996
Police Department	3,850,288	3,702,307	3,327	144,654
Fire Department	4,211,009	4,032,634	33,894	144,481
Animal Control	50,847	61,769	189	(11,111)
Public Works	2,689,862	2,583,974	8,642	97,246
Lighting	242,920	261,209		(18,289)
Welfare	288,134	265,770		22,364
Outside Human Services	116,909	103,526		13,383
Recreation	237,906	201,535		36,371
Elderly	102,358	97,690	1,197	3,471
Library	808,356	795,314		13,042
Community Contributions	15,375	15,279		96
Capital Improvements	600,974	505,025	88,277	7,672
Special Articles	1,236,500	1,178,335	40,000	18,165
Outside Detail	577,272	538,778		38,494
	18,593,191	17,898,767	184,719	509,705
Prior Year Encumbrances	360,653	149,888	202,741	8,024
	18,953,844	18,048,655	387,460	517,729
Overlay	198,322	106,064		92,258
School & County	19,066,602	19,066,602		0
TOTAL	38,218,768	37,221,321	387,460	609,987

GENERAL FUND

COMPARATIVE STATEMENT OF RECEIPTS
1990

	ESTIMATED	ACTUAL	EXCESS (DEFICIT)

Local Taxes			

Property Tax-Current Year	32,230,296	27,662,838	(4,567,458)
Property Tax-Prior Year		2,408,582	2,408,582
Resident Tax-Current Year	211,000	155,210	(55,790)
Resident Tax-Prior Year		15,400	15,400
National Bank Stock Tax	25		(25)
Boat Tax	20,200	22,795	2,595
Land Use Change Tax	169,500	39,300	(130,200)
Yield Tax	900	1,152	252
Interest & Penalties	240,000	193,521	(46,479)
State Revenues			

Shared Revenue	902,973	902,973	0
Railroad Tax	47	54	7
Highway Block Grant	294,416	294,416	0
Water Pollution Projects			
Civil Defense		568	568
Land & Water Conservation			
Other Governmental Revenue			
Local Sources			

Motor Vehicle Permits	2,250,000	2,129,773	(120,227)
Dog Licenses	5,600	6,049	449
Business Licenses	140,000	145,877	5,877
Income from Departments	1,030,000	1,015,697	(14,303)
Cable Franchise Fee	40,000	46,792	6,792
Outside Police Detail	600,000	600,433	433
Interest on Deposits	275,000	298,840	23,840
Trust Fund Income	25,000	26,717	1,717
Rent of Town Property	19,000	23,302	4,302
Court House Lease	215,000	211,934	(3,066)
Return-Comp. funds	137,000	356,661	219,661
Payment in Lieu of Taxes	22,000	23,009	1,009
Other Financing Sources	50,000	50,000	0
Sale of Town Property	18,000	21,827	3,827
Miscellaneous Revenues	3,000	5,746	2,746
Use of Fund Balance	182,896	182,896	0

	39,081,853	36,842,362	(2,239,491)

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of
the Board of Selectmen
Town of Salem
Salem, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Salem and the combining and individual fund financial statements of the Town as of and for the year ended December 31, 1989, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Salem at December 31, 1989, and the results of its operations and the changes in financial position of its nonexpendable trust funds for the year then ended, in conformity with generally accepted accounting principles. Also, in our opinion, the combining and individual fund financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds of the Town at December 31, 1989, and the results of operations of such funds for the year then ended, in conformity with generally accepted accounting principles.



March 29, 1990

PLODZIK & SANDERSON
Professional Association

Plodzick & Sanderson
Professional Association
accountants & auditors

Stephen D. Plodzick, PA
Robert E. Sanderson, PA
Paul J. Mercier, Jr., CPA
Edward T. Perry, CPA

Armand G. Martineau, CPA
Samuel M. J. Maynard, CPA
James A. Sojka, CPA

March 29, 1990

To the Members of the Board
of Selectmen and Town Manager
Town of Salem
Salem, New Hampshire

We have audited the financial statements of the Town of Salem for the year ended December 31, 1989 and have issued our report thereon dated March 29, 1990. In connection with our audit, we reviewed and tested the Town's systems of internal accounting control and operating procedures to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards. The purpose of our review of these systems was not to express an opinion on internal accounting control, and it would not necessarily disclose all weaknesses in the system.

In the following paragraphs, we present our comments and recommendations for improving specific aspects of the Town's systems and procedures. We also refer you to the Appendix to this letter which explains the purpose of our review, its limitations, and the professional standards involved.

GENERAL

Typically, a report of this type places a greater emphasis on findings of a critical nature. Therefore, to put our comments and recommendations in proper perspective, it should be noted that the weaknesses observed are not necessarily the result of poor management. Oftentimes, they are due to factors outside the control of the Town's personnel, such as organizational restrictions, budgetary limitations, or inadequate software systems. We have noted many positive aspects of the Town's financial management and procedures which are not set forth in this report.

POLICE FINES RECEIVABLE

There are, for the most part, weak controls over the receivables for police fines. While the collection of police fines is contracted to an outside agency, the Town should still be reconciling the police records to the reports received from the collection agency. A summary should be prepared monthly, or at least quarterly, beginning with the uncollected balance of the previous period, adding any new fines issued, and subtracting payments received and write-offs. The resulting total should agree with the uncollected listing received from the collection agency. Although this procedure will take some

TOWN OF SALEM

NEW HAMPSHIRE

LETTER OF COMMENTS AND RECOMMENDATIONS

DECEMBER 31, 1989

additional time, it should result in better control and thereby a better rate of collection of police fines.

REPURCHASE AGREEMENTS

State statutes under RSA 41:29 provide authority for the types of investments in which town treasurers may invest. Repurchase agreements are not specifically covered in this statute. Not unlike some other New Hampshire municipalities, the Town does invest in repurchase agreements.

We recommend that the Town contact the Department of Revenue Administration for a ruling to determine that its investment in repurchase agreements is not improper.

GENERAL FIXED ASSETS

In general, accounting for fixed assets provides information for estimating the amount of insurance needed, monitors asset utilization, provides a safeguard over the asset, and allows for depreciation to be estimated when applicable. As with many towns in the State of New Hampshire, the Town does not maintain records for its investment in property, plant, and equipment.

Fixed asset accounting should be considered when determining future applications to be automated. Federal grant accounting as well generally accepted accounting principles, requires that adequate fixed assets be maintained.

In closing, we would like to express our appreciation to those persons whose cooperation and assistance during the course of our audit have helped us to achieve efficiencies in completing our audit.

After you have reviewed our report, we would be pleased to meet with you to discuss any questions that you might have.

Very truly yours,



Paul J. Murrin

PLODZIK & SANDERSON
Professional Association

OFFICIAL BALLOT

TOWN ELECTION AND SCHOOL DISTRICT ELECTION TOWN OF SALEM, NEW HAMPSHIRE MARCH 13, 1990



To vote for a candidate, join the arrow to the right of the candidate's name. To vote for a person not on the ballot, write that person's name in the blank space provided and join the arrow.

SCHOOL DISTRICT	
FOR SCHOOL BOARD MEMBER THREE YEARS	Vote for ONE
BERNARD W. M. CAMPBELL	2920
BRENDA SACK	1587
WRITE-IN	16

TOWN OFFICES	
FOR TOWN CLERK THREE YEARS	Vote for ONE
BARBARA M. LESSARD	4146
WRITE-IN	27

FOR TOWN MODERATOR TWO YEARS	Vote for ONE
LAURENCE N. BELAIR	2320
BERNARD H. CAMPBELL	2197
WRITE-IN	32

FOR SELECTMEN THREE YEARS	Vote for NOT MORE THAN TWO
BEVERLY A. GAGE	1958
JOSEPH W. GAGNON	2541
GEORGE P. JONES, III	1119
JAMES P. LAWLOR	2009
DOUGLAS H. MICKLON	758
WRITE-IN	15
WRITE-IN	

FOR TAX COLLECTOR THREE YEARS	Vote for ONE
JACQUELINE GUCCIARDI	3902
WRITE-IN	28

FOR TREASURER THREE YEARS	Vote for ONE
CHERYL-ANN BOLOUK	3697
WRITE-IN	19

FOR BUDGET COMMITTEE THREE YEARS	Vote for NOT MORE THAN TWO
DONALD W. HEAVEY	3010
EARL K. MERROW	2729
WRITE-IN	52
WRITE-IN	

FOR LIBRARY TRUSTEE THREE YEARS	Vote for ONE
SHEILA BARRON-CASEY	1245
ANNA C. WILLIS	1126
BERTICE E. WOODBURY	1740
WRITE-IN	6

FOR SUPERVISOR OF CHECKLIST SIX YEARS	Vote for ONE
JANICE HABIB	3699
WRITE-IN	17

FOR TRUSTEE OF TRUST FUNDS THREE YEARS	Vote for ONE
THOMAS D. EDEN	1430
CHRISTOPHER E. WILLIS	2170
WRITE-IN	8

ARTICLE 2: Shall we adopt the provisions of RSA 72:35, IV for an optional property tax exemption on residential property for a service-connected total disability? The optional disability exemption is \$1,400.00, rather than \$700.00.

2854
YES 1282
NO

ARTICLE 3: Shall we adopt the provisions of RSA 72:28, V and VI for an optional veteran's exemption and an expanded qualifying war service for veterans seeking the exemption? The optional veteran's exemption is \$100.00, rather than \$50.00.

3192
YES 984
NO

(PLEASE TURN OVER)

TO CONTINUE VOTING TURN THE BALLOT OVER

OFFICIAL BALLOT

ZONING ARTICLES

ARTICLE 4: Are you in favor of the adoption of Amendment #1, as proposed by the Planning Board, to the Town Zoning Ordinance as follows? (This amendment would add a new section §309-38F & §309-43F on architectural guidelines for new buildings in the Business Office Districts.)

YES ← 2500
NO ← 1370

ARTICLE 5: Are you in favor of the adoption of Amendment #2, as proposed by the Planning Board, to the Town Zoning Ordinance as follows? (This amendment would add a new section §309-7J & §309-30I on Open Space Preservation in the Residential & Rural Districts, which would allow for grouped development on tracts of land 15 acres or more, in exchange for 50% of the site being dedicated forever as conservation land.)

YES ← 2206
NO ← 1760

ARTICLE 6: Are you in favor of the adoption of Amendment #3, as proposed by the Planning Board to the Town Zoning Ordinance as follows? (This amendment would add a new section §309-460 in the Commercial-Industrial District, to require a landscaped buffer area to separate the commercial and residential districts.)

YES ← 3367
NO ← 664

ARTICLE 7: Are you in favor of the adoption of Amendment #4, as proposed by the Planning Board to the Town Zoning Ordinance as follows? (This amendment would add a new section §309-67(B)(4) to require a landscaped area of 20 feet from the front property line in parking lots for 100 cars or more.)

YES ← 3162
NO ← 849

ARTICLE 8: Are you in favor of the adoption of Amendment #5, as proposed by the Planning Board to the Town Zoning Ordinance as follows? (This amendment would add a new section §309-4 to define "single family dwelling" and include manufactured homes in the definition.)

YES ← 2547
NO ← 1328

ARTICLE 9: Are you in favor of the adoption of Amendment #6, as proposed by the Planning Board to the Town Zoning Ordinance as follows? (This amendment would add a new section §309-30H(8) which would restrict the size of in-law Apartments to 750 square feet, where there was previously no size limitation.)

YES ← 2020
NO ← 1968

ARTICLE 10: Are you in favor of the adoption of Amendment #7, as proposed by the Planning Board to the Town Zoning Ordinance as follows? (This amendment would revise §309-12B to allow multiple ownership of dwellings in the Garden Apartment District, and would delete, §309-12C, which currently allows office space in apartment buildings.)

YES ← 1822
NO ← 1953

ARTICLE 11: Are you in favor of the adoption of Amendment #8, as proposed by the Planning Board, to the Town Building Code as follows? (This amendment would adopt, by reference, the 1990 National Electrical Code except for applicable amendments in Chapter 175 of the Salem Code.)

YES ← 2673
NO ← 999

ARTICLE 12: Are you in favor of the adoption of Amendment #9 to the Town Zoning Ordinance and Zoning Map, as proposed by petition of the voters of this Town? (This amendment would rezone a portion of land known as 19-67 Brookdale Road and identified as Map 8D, Lot 3773; Map 8B, Lot 7501, Map 79, Lots 7503 and 7502, and Map 87, Lots 7504, 7505, 7507 and 7508 300 feet back from the road, from Commercial-Industrial B District to Residential District.) The Planning Board approves this amendment.

YES ← 2861
NO ← 992

ARTICLE 13: Are you in favor of the adoption of Amendment #10 to the Town Zoning Ordinance and Zoning Map, as proposed by petition of the voters of this Town? (This amendment would rezone a portion of land known as 40-50 Bridge Street, identified as Map 92, Lots 10487, 10488, 10489, and 7586 from Rural District to Residential District.) The Planning Board approves this amendment.

YES ← 2691
NO ← 1187

ARTICLE 14: Are you in favor of the adoption of Amendment #11 to the Town Zoning Ordinance and Zoning Map, as proposed by petition of the voters of this Town? (This amendment would rezone two parcels of land known as 38 and 40 South Policy Street, at its intersection with Raymond Avenue, identified as Map 97, Lots 3997 and 4000, from Residential and part Commercial-Industrial B District to Business-Office District I.) The Planning Board disapproves this amendment.

YES ← 949
NO ← 2899

ARTICLE 15: Are you in favor of the adoption of Amendment #12 to the Town Zoning Ordinance and Zoning Map, as proposed by petition of the voters of this Town? (This amendment would rezone a portion of land located on the corner of Commercial Drive and Pelham Road shown on Map 105, Lot 10327 from Rural District to Industrial District.) The Planning Board approves this amendment.

YES ← 2179
NO ← 1657

ARTICLE 16: Are you in favor of the adoption of Amendment #13 to the Town Zoning Ordinance and Zoning Map, as proposed by petition of the voters of this Town? (This amendment would redraw the zoning line separating the Commercial-Industrial B and Rural Districts on a portion of land known as 73-145 Lake Street, shown on Map 54, Lot 6754, so that the boundary for the Commercial Industrial B area off North Broadway is the unnamed brook.) The Planning Board approves this amendment.

YES ← 2556
NO ← 1231

ARTICLE 17: Are you in favor of the adoption of Amendment #14 to the Town Zoning Ordinance and Zoning Map, as proposed by petition of the voters of this Town? (This amendment would rezone a portion of land known as 242 North Broadway located on Salem Tax Map 72, Lot 3281 from part Commercial-Industrial B District, part Residential District to Commercial-Industrial B District.) The Planning Board disapproves this amendment.

YES ← 886
NO ← 2954

ARTICLE 18: Are you in favor of the adoption of Amendment #15 to the Town Zoning Ordinance and Zoning Map, as proposed by petition of the voters of this Town? (This amendment creates a new Limited Highway Shopping Village District and rezones two properties at 289-317 and 319-385 Route 111, shown on Salem Tax Map 14, Lot 6071 and Map 20, Lot 6062 from Rural to the new district. The new district would permit commercial development with restrictions on setbacks, lot size, lot coverage, landscaping, access, and architectural design.) The Planning Board disapproves this amendment.

YES ← 953
NO ← 2990

ARTICLE 19: Are you in favor of the adoption of Amendment #16 to the Town Zoning Ordinance, as proposed by petition of the voters of this Town? (This amendment adds a new section §309-31B which would allow special exceptions for golf courses and ancillary structures in the Rural District, provided certain criteria are met.) The Planning Board approves this amendment.

YES ← 2311
NO ← 1385

NOTES



Salem, New Hampshire

IMPORTANT NUMBERS:

Connecting all Departments	893-5731
District Court	893-4483
Animal Control Services	893-2335
Fire Department & Ambulance:	
Emergency	911
Business Calls	898-9774
Fuel Assistance	898-8435
Housing Authority	898-6417
Kelley Library	898-7064
Landfill	893-1751
Police:	
Emergency	911
Business Calls	893-1911
Public Works Dept.	893-5305
New Hampshire Registry of Motor Vehicles	893-8734
School Dept.:	
Superintendent of Schools	893-7040
Barron School	893-7067
Mary Fisk School	893-7051
Walter Haigh School	893-7064
Lancaster School	893-7059
North Salem School	893-7062
Soule School	893-7053
Woodbury School	893-7055
High School	893-7069
Senior Citizens' Center	893-8607

EMERGENCY NUMBERS:

Ambulance	911
Fire	911
Police	911