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HOLLIS, NEW HAMPSHIRE

Annual Report 1992



Cover: The Hollis School System in 1992-93

School Administrative Unit (SAU) #41 - the office of the Superintendent of Schools, also serves as the headquarters for the Business Administrator and the Special Education Director. The office functions with the assistance of a full-time Secretary, a part-time Secretary-Receptionist, a part-time Payroll Clerk, and a part-time Accounts Payable Clerk. Personnel in the SAU Office are responsible for the payroll and benefits of over 165 employees from the member school districts. The aggregate budgets for all schools in SAU #41 totalled over \$10.5 million dollars for 1992-93. Superintendent of Schools Philip Dahlinger was photographed outside the SAU #41 offices in the Village Marketplace.

Hollis Elementary School - provides a quality educational program for 630 students in grades Kindergarten through Six. In addition, the school staff provide programs in readiness, gifted/talented, computer education, library/media, art, music, environmental science, Chapter I Reading, and special education. An active parent group provides countless hours of volunteer service and a wealth of enrichment programs at each level. The school, on its current site, was originally built in 1952, with an addition completed in 1979. Irwin Freedman, Principal, and Sharon Reinig, Assistant Principal were photographed by the school sign.

Hollis/Brookline Junior High School - has 235 students enrolled in grades 7 and 8. Students are required to take English, mathematics, science, history, physical education, art, music, computer education, and home economics or industrial arts. Foreign language is offered in either French or Spanish, and a developmental reading course is available to those not enrolled in a foreign language course. Students are heterogeneously grouped, and above-grade-level mathematics and other enrichment activities are offered to students with appropriate skills. The present building was erected in 1972. Robert McGettigan, is the Building Principal.

Hollis/Brookline High School - is fully accredited with the New England Association of Schools and Colleges, and has 414 students enrolled in grades 9 through 12. Students must earn twenty-three Carnegie Units to receive a diploma. Seventy-five percent of the 1992 graduates are currently enrolled in post-secondary school education. The staff has been involved with the NH Alliance for Effective Schools for the past four years, and still participates in the School Improvement Program. A school-wide mentoring program facilitates meetings between small groups of students and individual teachers. Flexible curricular planning for all students is achieved by allowing students to select courses from the entire school program of studies. Students may also select vocational programs at Area Vocational Centers in either Nashua or Hudson. The Farley Building, formerly known as the White Building, served as the only building in the Hollis School District until the fifties. In 1962, the Brick Building was built, and there have been two additions - one in 1969, and another in 1982. Building Principal Denis Joy, and Assistant Principal Judith Kelly were photographed in the school office.

ANNUAL REPORT

for the Town of

HOLLIS

NEW HAMPSHIRE

For the year

NINETEEN HUNDRED AND NINETY TWO



ANNUAL REPORTS

of the

OFFICERS AND COMMITTEES

of the Town of

Hollis, N.H.

For The Year Ending December 31, 1992

with Report of

SCHOOL DISTRICT

For The Year Ending June 30, 1992

IMPORTANT DATES

1993 Memorial Day Celebration — May 29, 1993

Activities All Day at Nichols Field

Pancake Breakfast 8 A.M.

Annual Parade with Shriners Participation 1-3 P.M.

Ceremony — 3:30-4:00 P.M.

Strawberry Festival — Sunday, June 27, 1993 — 2-4 P.M.

Apple Festival — Sunday, October 3, 1993 — 2-4 P.M.

1993 HOLIDAY SCHEDULE

Town Offices — Town Hall Closed These Days:

New Year's Day — Friday, January 1, 1993

President's Day — Monday, February 15, 1993

Memorial Day — Monday, May 31, 1993

Fourth of July — Monday, July 5, 1993

Labor Day — Monday, September 6, 1993

Columbus Day — Monday, October 11, 1993

Veteran's Day — Thursday, November 11, 1993

Thanksgiving — Thursday, November 25, 1993

Day After Thanksgiving — Friday, November 26, 1993

Christmas Eve — Friday, December 24, 1993

New Year's Eve — Friday, December 31, 1993

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HOLLIS SCHOOL DISTRICT

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**TOWN HALL
OFFICES AND HOURS**

SELECTMEN'S OFFICE

Administrative Assistant
to the Selectmen: Louise R. King
Secretary: Brenda K. Morse
Hours: Monday through Friday
9 A.M. to 3 P.M.
Telephone: 465-2780, 465-2209

TAX COLLECTOR

Hours: Barbara T. Vickers
Monday, Tuesday, Wednesday, Friday
9 A.M. to 12 Noon
Telephone: 465-7987

ASSESSING OFFICE

Hours: Peg Gillette
Monday through Friday
9 A.M. to 3 P.M.
Telephone: 465-7987

TOWN CLERK

Hours: Nancy Jambard
Monday, Wednesday, Friday
8 A.M. to 1 P.M.
Monday Evenings &
1st and 3rd Tuesday Evenings
7 P.M. to 9 P.M.
1st Saturday 8 A.M. to 11 A.M.
Telephone: 465-2064

BUILDING INSPECTOR

Hours: Richard C. Jones
Monday thru Friday
9 A.M. to 12 Noon
Inspection: 1 P.M. to 5 P.M.
Inspections must be called in 24 Hrs.
before day of inspection
Telephone: 465-2514

INSPECTOR OF SUBSURFACE DISPOSAL SYSTEMS

Office Hours: Robert W. Rimbach
Tuesday 9 A.M. to 3 P.M.
Telephone: 465-2209
At all other times call: Virginia Mills — 465-3446

PLANNING OFFICE

Hours: Virginia Mills
Monday through Friday
9 A.M. to 3 P.M.
Telephone: 465-3446

**TOWN OFFICERS
MARCH 1992 - MARCH 1993**

SELECTMEN, ASSESSORS, OVERSEERS OF THE POOR

Philip W. Mercer, Chairman
James P. Belanger

Eleanor H. Whittemore
Louise R. King, Adm. Asst.
to the Selectmen

TOWN CLERK

Nancy B. Jambard

DEPUTY TOWN CLERK

Rebecca Crowther

TAX COLLECTOR

Barbara T. Vickers

DIRECTOR OF PUBLIC WORKS

Arthur G. LeBlanc

POLICE CHIEF

Richard H. Darling

FIRE CHIEF

Edward Chamberlain

FIRE WARDS

Edward Chamberlain 1995
Arthur W. Woods 1994

F. Donald McCoy 1993

REPRESENTATIVES

Susan B. Durham

George Wright

SUPERVISORS OF THE CHECKLIST

Kathryn Hardy 1998
Julia L. McCoy 1994

Lydia L. Schellenberg 1996

TRUSTEES OF THE TRUST FUND

Richard Birch 1994
John A. Lumbard 1995

F. Warren Coulter 1993

TREASURER

Richard R. Husk

MODERATOR

James W. Squires

BUILDING INSPECTOR

Richard C. Jones

INSPECTOR OF SUBSURFACE DISPOSAL SYSTEMS

Robert W. Rimbach

NASHUA REGIONAL PLANNING

Daniel McManus 1994

Ann Caldwell 1995

TOWN ENVIRONMENTAL SPECIALIST

Steven Serian

EMERGENCY MANAGEMENT DIRECTOR

Edward Chamberlain

HEALTH OFFICER

Frank C. Durham

DOG OFFICER

Jayne Reed

LIBRARY TRUSTEES

Betsy A. Hornik, Chairperson, 1995

Jessica "Jan" Squires 1995

Susan F. Howes 1993

Diane Hoyt 1994

William M. Geraci III 1993

J. Howard Bigelow, Jr. 1994

Catharine W. Hallsworth 1993

TOWN BUDGET COMMITTEE

Frank Whittemore 1995

David Golden 1993

Morton E. Goulder 1993

Thomas H. Enright 1994

William J. Pasko 1994

Lorin Rydstrom 1995

PLANNING BOARD

Philip W. Mercer, Ex-Officio

John J. Singer 1994, Chrmn.

Richard Walker 1995

Susan B. Durham 1993

Aram P. Marderosian 1995

Ann Caldwell 1994

Edwin A. Makepeace, Jr. 1995

Nanci Mitchell, Alt. 1993

Carl Hills, Alt. 1993

HISTORIC DISTRICT

Eleanor Whittemore, Ex-Officio

Joseph Cohen 1993, Chrmn.

Dorothy Hackett 1994

Joseph A. Dube 1995

Candace Dochstader 1993

Henry C. Hills 1994

Arthur O. Lyford 1995

BOARD OF ADJUSTMENT

Ralph Nicosia-Rusin 1993, Chrmn.

William Pasko, Vice-Chrmn. 1995

Roger Parsons 1995

Daniel McManus 1994

Gerald Hornik, Alt. 1995

Phyllis Turner-Aston 1993

Martha Davis 1995, Alt.

John Andruszkiewicz, Alt. 1994

Brian Major, Alt. 1993

Ruth Clark, Alt. 1994

FOREST COMMITTEE

Arthur Woods 1995

George R. "Bill" Burton 1994

Steven P. Briggs 1993

Edward Chamberlain 1993

Craig H. Birch 1994

Gary E. Chamberlain 1995

RECREATION COMMISSION

Cheryl J. Beaudry 1993, Chrmn.

Roger Cayer 1995

William Choquette 1994

Matthew M. Kleeman 1995, Co-chrmn.

Rebecca Parsons 1995

CEMETERY COMMISSION

James A. Seager 1995, Chrmn.

Nancy Bell 1994

Kathy Albee 1994

Owen O'Neil 1994

Jeffrey L. Snow 1993

CONSERVATION COMMISSION

David Orde 1994, Co-chrmn.

Vaughan Pitman 1994

Mary Leipziger 1993

John Lombard 1993, Alt.

Jason Stone 1995, Alt.

Craig H. Birch 1995, Co-chrmn.

Frank E. Holt 1994

Peter C. Baker 1993

Stephen Kolinko 1995, Alt.

LONG RANGE PLANNING COMMITTEE (LRPC)

Jay Minkarah, Chrmn.

Candace Dochstader

David Golden

Dennis Corburn

Donald Smith

Mark Archambault

Louise R. King, Secretary

Michael Beebe

Martha Davis

Mario Martinello

Phillip Scott

John Terry

Richard Walker

James Belanger, Selectman

CAPITAL IMPROVEMENTS PROGRAM (CIP)

Jay Minkarah, Chrmn.

Richard Walker

Kathleen Pasko

Lorin Rydstrom

Louise R. King, Secretary

David Golden

Arthur LeBlanc

Arthur Lyford

Mark Archambault

SOUHEGAN REGIONAL LANDFILL

Donald W. Smith 1994

Arthur LeBlanc 1995

WATER STUDY COMMITTEE

Steve Serian, Chrmn.

Ed Karjanen

Arthur LeBlanc

James Pitarys

Tom Hildreth

SOLID WASTE COMMITTEE

Kathleen M. Pasko

Steve Serian

Dick Brown

Arthur LeBlanc

DOINGS OF THE SELECTMEN

Your Board of Selectmen experienced another very busy year. Our newest member, Eleanor Whittemore, settled in to the position of Selectman almost immediately. Her business background and knowledge of the town is a great asset to the Board, giving us a fresh perspective in running our collective \$10 million business.

The budget passed last March produced no increases in the town's portion of your tax bill. The 1993 budget, as well, is flat with no increase in your tax bill. This makes 3 years in a row of flat budget — even though the town continues to grow.

The Building Dept. statistics show that 57 new home permits were issued in 1992. This is up from 55 new home permits issued in 1991 and gives us more than \$11 million in new tax base. We project this trend to continue in '93 with more than 60 new home permits producing more than \$12 million in new tax base this year.

This growth rate is also reflected in the Planning Board, which is experiencing a steady stream of new subdivision applications each month.

All of this growth in new homes and building lots is having an impact on town services and school population, which must be addressed and future growth planned for.

Our Recreation Commission has fully utilized the Nichols Field expansion this year and is already looking for additional ballfields to cope with the overwhelming response to their programs. A search of town-owned land for suitable new sites, is under way. Discussions are also being held with the school boards to find new sites to satisfy future requirements by the schools.

We cannot say enough about our Police, Communications Center, Highway, Fire and Ambulance personnel and their outstanding leadership provided by their respective Chiefs who give so much of themselves serving all of us.

We are proud of the Town and all of the volunteers who have made our town a fine place to live and bring up a family — let's keep it that way!

Philip Mercer, Chairman
James Belanger
Eleanor Whittemore
Board of Selectmen

THE STATE OF NEW HAMPSHIRE
THE POLLS WILL BE OPEN FROM 7:00 A.M. to 7:00 P.M.

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Hollis Fire Station, Glenice Drive in said Hollis on Tuesday, the ninth day of March, next at 7:00 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To conduct other business by official ballot.

Given under our hands and seal, this 17th day of February, in the year of our Lord nineteen hundred and ninety-three.

Philip Mercer
James Belanger
Eleanor Whittemore
Selectmen of Hollis

A true copy of Warrant—Attest:

Philip Mercer
James Belanger
Eleanor Whittemore
Selectmen of Hollis

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Walters Auditorium in said Hollis on Wednesday evening, the tenth day of March next at 7:30 of the clock in the evening, to act upon the following subjects:

1. To hear reports of Selectmen and other Town Officers and Committees.

2. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal or another governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95-b, or take any other action relative thereto.

3. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes, or take any other action relative thereto.

4. To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations in accordance with the procedures set forth in RSA 36-A:5, or take any other action relative thereto.

5. To see if the Town will vote to increase the blind exemption from \$15,000 to \$30,000 pursuant to NHRSA 72:37, or take action relative thereto. (By Petition) (Ballot vote)

6. To see if the Town will vote to raise and appropriate the sum of \$1,000 as the Town of Hollis' portion of Rape and Assault Support Services programs of crisis intervention and support as well as education concerning the issues of domestic violence, child sexual abuse, and rape, or take any other action relative thereto. (By Petition)

7. To see if the Town will authorize the Selectmen to withdraw \$60,000.00 plus accumulated interest to date of withdrawal, from the Diesel Dump Truck 2 Capital Reserve Fund and to expend these funds to purchase a Diesel Dump Truck, or take any other action relative thereto.

8. To see if the Town will raise and appropriate the sum of \$109,000 to be placed in the following existing capital reserve funds in the amount indicated for the following purposes:

A. Ambulance	10,000
B. Grader	9,000
C. Town Hall Expansion	5,000
D. Fire Truck	35,000
E. Ladder Truck (used)	3,000
F. Water Tanker	7,000

G.	4x4 Highway Truck	3,000
H.	4WD Util. Truck (Forestry)	3,000
I.	Diesel Dump Truck 1	7,000
J.	Diesel Dump Truck 3	7,000
K.	Rescue Van (Fire)	10,000
L.	New Recreation Land	2,500
M.	New Cemetery Land	2,500

and to create a new capital reserve fund pursuant to RSA 35:1 for Communications Center console and deposit the amount of \$5,000 in the capital reserve funds or take any other action relative thereto.

9. To see if the Town will, pursuant to RSA 202-A:23, authorize the public library trustees to apply for, accept and expend, without further action by the town meeting, money from the state, federal, or other governmental unit or a private source which becomes available during the fiscal year, which funds shall be used only for legal purposes for which a town may appropriate money and shall not require the expenditure of other town funds or take any other action relative thereto.

10. To see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the town by tax collector's deed. Such conveyance may be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice and the equities of the situation, in the discretion of the Selectmen, may require, pursuant to RSA 80:42 or take any other action relative thereto.

11. To see if the Town will continue to collect property taxes once each year (annually) after the tax rate has been set by the Department of Revenue Administration. The passage of this warrant article is intended to supersede the Selectmen's decision to institute twice-a-year taxation beginning with the 1993 fiscal year, or take any other action relative thereto. (By Petition)

12. To see if the Town will direct the Selectmen to maintain the unpaved portion of Rideout Road as a gravel road or take any other action relative thereto. (By Petition)

13. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same.

Given under our hands and seal, this 17th day of February, in the year of our Lord nineteen hundred and ninety-three.

Philip Mercer
James Belanger
Eleanor Whittemore
Selectmen of Hollis

A true copy of Warrant—Attest:

Philip Mercer
James Belanger
Eleanor Whittemore
Selectmen of Hollis

BUDGET OF THE TOWN OF HOLLIS, N.H.

PURPOSE OF APPROPRIATION (RSA 31:4)	*Actual Appropriations Prior Year	Actual Expenditures Prior Year	Selectmen's Budget Ensuing Fiscal Year	Budget Committee	
				Recommended Ensuing Fiscal Year	Not Recommended
GENERAL GOVERNMENT					
Executive	\$ 105,539	\$ 94,523	\$ 130,944	\$ 115,944	\$ 15,000
Elec., Reg., & Vital Stat.	21,755	18,266	18,285	18,285	—
Financial Administration	97,141	93,853	107,671	107,671	—
Legal Expense	20,000	12,227	40,000	40,000	—
Personnel Administration	278,850	275,713	296,247	296,247	—
Planning and Zoning	80,160	83,491	81,700	81,700	—
General Government Bldg.	75,000	85,557	109,701	106,201	3,500
Cemeteries	8,151	5,303	8,151	8,151	—
Insurance	176,087	177,091	177,816	177,816	—
Advertising and Reg. Assoc.	2,500	2,494	2,332	2,332	—
PUBLIC SAFETY					
Police	405,986	406,990	418,599	418,599	—
Communications	143,297	149,837	153,580	153,580	—
Fire	136,304	133,180	137,452	137,452	—
Building Inspection	52,720	56,416	55,905	55,905	—
Emergency Management	1	0	1	1	—
Radio Maint. Contract	12,950	12,948	12,950	12,950	—

PURPOSE OF APPROPRIATION (RSA 31:4)	*Actual Appropriations Prior Year	Actual Expenditures Prior Year	Selectmen's Budget Ensuing Fiscal Year	Budget Committee	
				Recommended Ensuing Fiscal Year	Not Recommended
HIGHWAYS AND STREETS					
Highways and Streets	291,536	278,044	296,980	296,980	—
Street Lighting	12,000	13,051	12,000	12,000	—
Road Rebuilding	352,692	348,148	414,947	354,947	60,000
SANITATION					
Solid Waste Collection	71,906	53,229	69,502	69,502	—
Solid Waste Disposal	227,000	226,939	161,747	161,747	—
HEALTH					
Pest Control	18,050	18,762	17,857	17,857	—
Health Agencies and Hospitals	15,605	15,600	18,105	18,105	—
WELFARE					
Direct Assistance	8,300	4,088	11,300	11,300	—
CULTURE AND RECREATION					
Parks and Recreation	40,005	31,071	64,005	64,005	—
Library	60,000	58,601	65,411	65,411	—
Patriotic Purposes	300	0	2,200	2,200	—
CONSERVATION					
Purchase of Natural Resources	0	0	30,000	30,000	—

PURPOSE OF APPROPRIATION (RSA 31:4)	*Actual Appropriations Prior Year	Actual Expenditures Prior Year	Selectmen's Budget Ensuig Fiscal Year	Budget Committee	
				Recommended Ensuig Fiscal Year	Not Recommended
DEBT SERVICE					
Princ.-Long Term Bonds & Notes	30,000	30,000	30,000	30,000	—
Int.-Long Term Bonds & Notes	32,000	29,846	26,914	26,914	—
Interest on TAN	160,000	128,264	0	0	—
Int. Short Term Notes	7,500	2,222	20,000	20,000	—
CAPITAL OUTLAY					
Dump Truck	0	0	60,000	60,000	—
Library Expansion	475,000	179,000	0	0	—
OPERATING TRANSFERS					
To Capital Reserve Funds: (See detailed list below)	60,000	60,000	109,000	36,000	73,000
TOTAL APPROPRIATIONS	<u>\$3,478,335</u>	<u>\$3,084,754</u>	<u>\$3,161,302</u>	<u>\$3,009,802</u>	<u>\$ 151,500</u>

SOURCES OF REVENUE

	*Estimated Revenues Prior Year	Actual Revenues Prior Year	Selectmen's Budget Ensnung Fiscal Year
TAXES			
Land Use Change Taxes	\$ 12,000	\$ 28,350	\$ 20,000
Resident Taxes	—	—	—
Yield Taxes	3,000	3,509	3,000
Payment in Lieu of Taxes	—	—	—
Int. & Pen. on Delinquent Taxes	150,000	210,769	150,000
Inventory Penalties	—	—	—
LICENSES, PERMITS AND FEES			
Business Licenses and Permits	100	25	100
Motor Vehicle Permit Fees	500,000	569,619	550,000
Other Licenses, Permits & Fees	50,000	72,758	60,000
FROM STATE			
Shared Revenue	55,784	55,784	50,000
Highway Block Grant	103,392	103,392	118,447
Water Pollution Grants	—	—	—
State & Fed. Forest Land Reimb.	40	40	50
Flood Control Reimbursement	—	—	—
Other - Railroad	17	17	17
CHARGES FOR SERVICES			
Brookline Dispatch			21,000
Income from Departments	40,000	27,804	30,000
Other Charges - Cable TV & Rent of Town Property	15,000	13,577	12,000

Selectment's
Budget
Enacting
Fiscal Year

Actual
Revenues
Prior Year

* Estimated
Revenues
Prior Year

SOURCES OF REVENUE

MISCELLANEOUS REVENUES

Sale of Municipal Property	1,000	9,804	5,000
Interest on Investments	70,000	79,852	35,000
Other - Library Gifts	135,360	135,360	0

INTERFUND OPERATING TRANSFERS FROM

Proprietary Funds			
Sewer	—	—	—
Water	—	—	—
Electric	—	—	—
Capital Reserve Funds			
Library Expansion	160,640	160,640	0
Dump Truck	—	—	60,000
Trust and Agency Funds	5,000	5,731	5,000

OTHER FINANCING SOURCES

Proc. from Long Term Notes & Bonds	—	—	—
Fund Balance:	327,000	327,000	300,000
Items Voted From Surplus	—	—	—
Remainder of Surplus	—	—	—

TOTAL REVENUES AND CREDITS

	<u>\$1,628,333</u>	<u>\$1,804,031</u>	<u>\$1,419,614</u>
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Total Appropriations \$3,009,802
 Less: Amount of Estimated Revenues, Exclusive of Property Taxes \$1,419,614
 Amount of Taxes to be Raised (Exclusive of School and County Taxes) \$1,590,188

CAPITAL RESERVE

APPROPRIATIONS	1993	BudCom Recommended	BudCom Not Recommended
Ambulance	\$ 10,000	\$ 1,000	\$ 9,000
Grader	9,000	0	9,000
Town Hall expansion	5,000	0	5,000
Fire Truck	35,000	35,000	0
Ladder Truck (used)	3,000	0	3,000
Water Tanker	7,000	0	7,000
4 x 4 Highway Truck	3,000	0	3,000
4WD Util. Truck (Forestry)	3,000	0	3,000
Diesel Dump Truck 1	7,000	0	7,000
Diesel Dump Truck 3	7,000	0	7,000
Rescue Van (Fire)	10,000	0	10,000
New Recreation Land	2,500	0	2,500
New Cemetery Land	2,500	0	2,500
Communications Center Console	5,000	0	5,000
	<u>\$109,000</u>	<u>\$ 36,000</u>	<u>\$ 73,000</u>

**SUPPLEMENTAL SCHEDULE — MBA
(RSA 32:8, 8-a, & 32:10-b)**

VERSION #1 Rev. 1992

HOLLIS, N.H.

Fiscal Year Ending December 31, 1993

	Recommended Amount
1. Total RECOMMENDED by Budget Comm. LESS EXCLUSIONS:	\$3,009,802
2. Principle: Long-Term Bonds & Notes	30,000
3. Interest: Long-Term Bonds & Notes	26,914
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	56,914
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 Less Line 6)	<u>2,952,888</u>
8. Line 7 times 10%	\$ 295,288

**THIS IS THE MAXIMUM ALLOWABLE INCREASE OTHER THAN
COLLECTIVE BARGAINING ITEMS**

MELANSON, GREENWOOD
& COMPANY, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

Board of Selectmen
Town of Hollis, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 1991 as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

As described in Note 1 (F), the Town recognizes property tax revenues on the accrual basis in the General Fund, which is not in conformity with generally accepted accounting principles. Generally accepted accounting principles require recognition of property taxes on the modified accrual basis. Town officials believe, and we concur, that application of this accounting principle would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effects of the omission of a statement of general fixed assets as discussed in the third paragraph and the recognition of property taxes on the accrual basis discussed in the fourth paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hollis, New Hampshire, as of December 31, 1991, and the results of its operations, and cash flows for the Nonexpendable Trust Fund for the year then ended in conformity with generally accepted accounting principles.

Melanson, Greenwood & Co. P.A.

Nashua, New Hampshire
March 24, 1992

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Balance Sheet - All Fund Types
and Account Group

	December 31, 1991		Account Group		Totals) (Memorandum Only)
	Governmental Fund Types	Fiduciary Fund Types	General		
			General	Long-Term Debt	
<u>ASSETS</u>					
Cash and cash investments	\$ 2,114,275	\$ 912,696	\$ -	\$ -	\$ 3,026,971
Marketable securities	-	438,644	-	-	438,644
Taxes receivable, net	1,879,124	-	-	-	1,879,124
Prepaid and other assets	2,975	-	-	-	2,975
Amount to be provided for judgement payable	-	-	125,000	-	125,000
Amount to be provided for retirement of general long-term debt	-	-	415,000	-	415,000
Total Assets	\$ 3,996,374	\$ 1,351,340	\$ 540,000	\$ 540,000	\$ 5,887,714
<u>LIABILITIES AND FUND EQUITY</u>					
Liabilities:					
Vouchers payable	\$ 22,746	\$ -	\$ -	\$ -	\$ 22,746
Due to school district	3,229,144	-	-	-	3,229,144
Judgement payable	-	-	125,000	-	125,000
Other liabilities	53,404	-	-	-	53,404
General obligation bonds payable	-	-	415,000	-	415,000
Total Liabilities	3,305,294	-	540,000	540,000	3,845,294
Fund Equity:					
Fund balances:					
Reserved for endowments	-	496,913	-	-	496,913
Reserved for continuing appropriation	23,410	-	-	-	23,410
Unreserved	667,670	854,427	-	-	1,522,097
Total Fund Equity	691,080	1,351,340	-	-	2,042,420
Total Liabilities and Fund Equity	\$ 3,996,374	\$ 1,351,340	\$ 540,000	\$ 540,000	\$ 5,887,714

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and
Changes in Fund Balances - All Governmental
Fund Types and Expendable Trust Funds

For the Year Ended December 31, 1991

	Governmental Fund Types	Fiduciary Fund Expendable Trust	Totals) (Memorandum Only)
	<u>General</u>		
Revenues:			
Taxes	\$ 9,511,871	-	\$ 9,511,871
Licenses and permits	599,268	-	599,268
Intergovernmental	246,069	-	246,069
Charges for services	114,848	13,735	128,583
Interest	136,730	56,574	193,304
Miscellaneous	11,807	71,487	83,294
Total Revenues	<u>10,620,593</u>	<u>141,796</u>	<u>10,762,389</u>
Expenditures:			
Current:			
General government	503,324	-	503,324
Protection of persons and property	676,914	-	676,914
Highway and street	599,375	-	599,375
Health, welfare and sanitation	368,614	-	368,614
Library and recreation	41,548	65,670	107,218
Capital outlay	20,628	-	20,628
Debt service	263,444	-	263,444
Assessments	7,388,291	-	7,388,291
Miscellaneous	416,831	30,157	446,988
Total Expenditures	<u>10,278,969</u>	<u>95,827</u>	<u>10,374,796</u>
Excess of Revenues Over (Under) Expenditures	341,624	45,969	387,593
Other Financing Sources (Uses):			
Operating transfers in	44,947	103,712	148,659
Operating transfers out	94,277	20,628	114,905
Total Other Financing Sources (Uses)	<u>(49,330)</u>	<u>83,084</u>	<u>33,754</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	292,294	129,053	421,347
Fund Balance - January 1, 1991	<u>398,786</u>	<u>725,374</u>	<u>1,124,160</u>
Fund Balance - December 31, 1991	\$ <u>691,080</u>	\$ <u>854,427</u>	\$ <u>1,545,507</u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues and Other Sources,
and Expenditures and Other Uses -
Budget and Actual - General Fund

For the Year Ended December 31, 1991

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Taxes	\$ 9,205,783	\$ 9,511,870	\$ 306,087
Licenses and permits	536,000	599,268	63,268
Intergovernmental	245,855	246,069	214
Charges for services	75,250	101,338	26,088
Interest	130,000	136,730	6,730
Miscellaneous	23,000	25,318	2,318
Transfers - in	25,000	27,545	2,545
Other sources	<u>201,794</u>	<u>201,794</u>	<u>-</u>
Total Revenues and Other Sources	10,442,682	10,849,932	407,250
Expenditures and Other Uses:			
Current:			
General government	500,754	505,216	(4,462)
Protection of persons and property	686,161	679,414	6,747
Highways and streets	609,980	594,875	15,105
Health, welfare and sanitation	377,720	373,165	4,555
Library and recreation	88,585	89,065	(480)
Capital outlay	20,000	20,628	(628)
Debt service	324,000	263,444	60,556
Assessments	7,357,282	7,388,291	(31,009)
Miscellaneous	446,200	406,460	39,740
Transfers - out	<u>32,000</u>	<u>32,000</u>	<u>-</u>
Total Expenditures and Other Uses	<u>10,442,682</u>	<u>10,352,558</u>	<u>90,124</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses			
	\$ <u>-</u>	\$ <u>497,374</u>	\$ <u>497,374</u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues, Expenses and Changes in Fund Balance
All Non-Expendable Trust Funds

For the Year Ended December 31, 1991

Operating Revenues:

Dividends and interest	\$ 41,943
Capital gains and donations	<u>8,159</u>
Total Operating Revenues	50,102

Other Financing Sources (Uses):

Operating transfers - out	33,754
Reinvestment	3,145
Service charges	3,178
Other	<u>1,671</u>

Total Other Financing Sources (Uses) 41,748

Net Income - 8,354

Fund Balance, January 1, 1991 488,559

Fund Balance, December 31, 1991 \$ 496,913

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Cash Flows
All Non-Expendable Trust Funds

For the Year Ended December 31, 1991

Net income	\$ 8,354
Cash, December 31, 1990	<u>488,559</u>
Cash, December 31, 1991	\$ <u><u>496,913</u></u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis as reflected in the accompanying financial statements for the year ended December 31, 1991 conform to generally accepted accounting principles for local government units, except as indicated hereinafter.

The Town of Hollis, New Hampshire (the Town), for financial reporting purposes, includes all funds and account groups relevant to its operations. The combined financial statements, presented herein, do not include agencies which are not controlled by the Town. An example of such an agency is the Hollis School District.

The more significant accounting policies of the Town are summarized below:

(A) Fund Accounting

For reporting purposes, the financial activities of the Town are accounted for through the use of several funds and a long-term debt group of accounts. Each fund is a separate accounting entity with self-balancing accounts. The following types of funds and account groups are used by the Town:

Governmental Funds

The General Fund is used to account for all financial activities of the Town, except those required to be accounted for in another fund. Most revenues and expenditures of a general governmental nature are accounted for in this fund.

Fiduciary Funds

Trust Funds are used to account for assets held by the Town in a trustee capacity. These include expendable trust funds, and non-expendable trust funds. Expendable trust funds allow for both the principal and earnings to be spent for particular purposes, whereas non-expendable trust funds allow only the earnings to be spent. The Town maintains the following expendable trust funds:

Cemetery Trust
Library
Conservation Commission
Capital Reserve
Nichols Expendable Trust

In addition, the Town maintains the following non-expendable trust funds:

Common Trust Funds:
High School
Library
Public Welfare
Cemetery
Nichols Fund

Account Groups

General Long-Term Debt Group of Accounts - to account for the unmatured principal on long-term general obligation indebtedness.

(B) Basis of Accounting

The accrual basis of accounting is used for property taxes and the Town's nonexpendable trust funds. The modified accrual method of accounting is used for all other governmental fund types and expendable trust funds. Under the modified accrual method, revenues are recorded when susceptible to accrual (i.e., measurable and available to finance the Town's operations) and expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

(C) Fixed Assets

Property, plant and equipment acquired or constructed for general government services are recorded as expenditures in the fund incurring the expenditure. Generally accepted accounting principles require that such assets be accounted for in a "general fixed assets group of accounts". The Town does not maintain such an account group.

(D) Budgetary Data

General budget policies

The Town's budget is originally prepared by the Selectmen's Administrative Assistant with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. After the budget is approved at the Town meeting, it is compiled on the statement of appropriation and sent to the State in order to establish the property tax rate.

The Selectmen cannot increase the total of the approved budget, however, they have the power to reclassify its components when necessary.

(E) Assets, Liabilities and Fund Equity

Cash Investments

Cash investments consist primarily of certificates of deposit and other short-term liquid investments.

Marketable Securities

Investments in marketable securities are carried at cost. At December 31, 1991, the market value of these investments approximated \$566,300.

Vouchers Payable

Vouchers payable consists of all unpaid bills at December 31, 1991. These were all paid in January, 1992.

Due to School District

The total school district assessment for the period July 1, 1991 through June 30, 1992 was \$6,448,072. The school district is paid in monthly installments. As of December 31, 1991, a total of \$3,218,928 was paid, leaving a balance of \$3,229,144 to be paid through June 30, 1992.

Fund Equity Reserved for Continuing Appropriations

This account represents the unexpended appropriations for specific expenses. (See detail at footnote 2 (C)).

Fund Equity Reserved for Endowments

This represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose, however, it may be invested and the earnings transferred to other funds to be spent.

(F) Revenues, Expenditures and Transfers

Property Taxes

Property Tax Calendar

The following is a summary of the property tax calendar used for the 1991 property tax levy:

October, 1991:

The tax rate for the tax year April 1, 1991 through March 31, 1992 was determined by the New Hampshire Department of Revenue. After the rate was set, the warrant was prepared and the bills were sent to the taxpayers.

December, 1991:

Tax payments were due. All delinquent accounts after this date were charged 12% interest.

March, 1992:

Notices are sent to all taxpayers with delinquent accounts.

April, 1992:

Date of tax lien procedure. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

If the taxes are still unpaid after two years and one day, the Town will be deeded the property.

Property Tax Revenue Recognition

Property tax revenue equals the total actual tax commitment less abatements and refunds of property taxes for the period of January 1, 1991 through December 31, 1991. This method of recognition is contrary to generally accepted accounting principles which requires property tax revenue be recognized on the modified accrual basis of accounting. Town officials believe that the application of the modified accrual basis of accounting would give a misleading impression of the Town's ability to meet its current and future obligations. The Town has estimated an allowance for uncollected taxes of \$10,000.

Taxes Collected for Others

The Town collects property taxes for the Hollis School District and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

An analysis of the 1991 property tax levy is presented below:

	<u>Amount</u> <u>Levied</u>	<u>%</u>
Town of Hollis	\$ 1,975,074	21.2 %
Hollis School District	6,448,072	69.1
Hillsborough County	<u>909,210</u>	<u>9.7</u>
Total	\$ <u>9,332,356</u>	<u>100.0 %</u>

Tax Anticipation Notes/Short-Term Borrowing

During the year the Town borrowed \$5,000,000 in tax anticipation notes with an average interest rate of 5.5%. An additional \$600,000 was borrowed in March for a period of 48 days. All notes were repaid prior to December 31, 1991.

Vacation, Sick Leave and Other Compensated Absences

Town employees are entitled to 6 days personal leave with pay. At the end of each year, unused personal days will be redeemed according to a set schedule. Employees earn vacation as they provide services. At the end of each year, the unused earned vacation time lapses.

The cost of vacation and sick leave benefits is accounted for as an operating expenditure when paid. At December 31, 1991 there were approximately 20 employees covered by the above provisions.

Assessments

The 1991 assessments consists of the following:

Hollis School District	\$ 6,448,072
Hillsborough County	<u>909,210</u>
	\$ <u>7,357,282</u>

Debt Service

Debt service expenditures consist of interest on short-term borrowings, and principal and interest on maturing long-term debt.

Interfund Transactions

The accompanying financial statements reflect numerous transactions between the various funds. These transactions represent operating transfers and do not constitute revenues nor expenditures of the funds.

Total Columns on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is also not comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

Collateralization of Cash Balances

The carrying amount of the Town's deposits with financial institutions was \$3,026,971 and the bank balance was \$3,039,459. The bank balance is categorized as follows:

Amount collateralized or insured by the FDIC and FSLIC	\$ 2,357,136
Uncollateralized	<u>682,323</u>
Total Bank Balance	<u>\$ 3,039,459</u>

2. Detail Notes on All Funds and Account Groups

(A) Assets

Taxes receivable

Taxes receivable consists of the following classifications:

Property taxes:

1991 levy \$ 1,325,325

Unredeemed taxes:

1990 levy \$ 380,353

1989 levy 183,446

563,799

Total taxes receivable \$ 1,889,124

(B) Liabilities

Pension plan obligations

All full-time employees of the Town are covered under the State of New Hampshire Retirement System. Contributions are deducted at rates according to employment category.

The Town's contribution for normal costs of the plan is based upon an actuarial valuation of the entire State. Since the actuarial valuation is performed on the entire State plan, the amount, if any, of the excess of vested benefits over pension fund assets for the Town of Hollis is not available. The Town does not have a liability for past service costs. The Town's expense for the year for the State plan was \$26,672. Additional pension disclosures, required by generally accepted accounting principles, were not available for presentation.

General Obligation Bond Payable

The Town has an outstanding bond payable issued in June 1987. The bond is payable over twenty years with the interest rate varying (5.40% to 8.25%). The principal payment will be \$30,000 per year for the next three years and \$20,000 per year for the subsequent two years.

Balance December 31, 1990	\$ 445,000
Maturing principal payment	<u>30,000</u>
Balance December 31, 1991	\$ <u>415,000</u>

(C) Fund Equity

Reserved for continuing appropriations

The following is a summary of general fund appropriations and reserves to be carried forward to 1992:

Fire department	\$ 2,500
Water study	1,651
Town forest	4,126
Patriotic purposes	1,031
Library expansion	1,275
Town dump	9,500
Volunteer Day	952
Drug Enforcement	<u>2,375</u>
Total	\$ <u>23,410</u>

(D) Budget Basis of Accounting

The budget appearing on page 4 of the financial statements consists of the balances from the approved statement of appropriations.

The actual revenues and expenditures were adjusted to reflect the same basis of accounting as the budget. The following is a summary of adjustments made to the actual revenues and expenditures:

	<u>Revenues and Other Sources</u>	<u>Expenditures and Other Uses</u>
As reported on page 3 of the accompanying financial statements.	\$ 10,665,540	\$ 10,373,246
To record other sources	201,794	-
To net trust fund pass-through	(17,103)	(17,103)
To book prior year appropriation carryforwards	(299)	(26,995)
To book current year appropriation carryforwards	<u> -</u>	<u> 23,410</u>
As reported on page 4 of the accompanying financial statements	<u>\$ 10,849,932</u>	<u>\$ 10,352,563</u>

**TAX COLLECTOR'S REPORT
FOR THE MUNICIPALITY OF HOLLIS — YEAR ENDING 12/31/92**

	1992	***LEVIES OF*** 1991	Prior
Uncollected Taxes - Beg. of Year:			
Property Taxes	\$ —	\$ 1,325,325.02	\$ —
Resident Taxes	—	—	—
Land Use Change	—	—	—
Yield Taxes	—	—	356.00
Revenues Committed - This Year:			
Property Taxes	10,149,480.00	—	—
Resident Taxes	—	—	—
Land Use Change	24,750.00	4,900.00	—
Yield Taxes	—	3,896.08	—
Overpayment:			
Property Taxes	22,547.37	5,556.32	—
Resident Taxes	—	—	—
Land Use Change	—	—	—
Yield Taxes	—	—	—
Interest Collected On Delinquent Tax	4,573.83	45,136.56	17.00
Costs Collected	6,824.37	—	—
TOTAL DEBITS	<u>\$10,208,175.57</u>	<u>\$ 1,384,813.98</u>	<u>\$ 373.00</u>

**TAX COLLECTOR'S REPORT
FOR THE MUNICIPALITY OF HOLLIS — YEAR ENDING DEC. 31, 1992**

	1992	***LEVIES OF*** 1991	Prior
Remitted to Treasurer During Fiscal Year:			
Property Taxes	\$ 8,886,784.67	\$ 1,326,176.12	\$ —
Resident Taxes	—	—	—
Land Use Change	23,450.00	4,900.00	—
Yield Taxes	—	3,153.18	356.00
Interest	4,573.83	45,136.56	17.00
Penalties	6,824.37	—	—
Abatements Made:			
Property Taxes	17,985.50	4,705.22	—
Resident Taxes	—	—	—
Land Use Change	1,300.00	—	—
Yield Taxes	—	603.70	—
Uncollected Rev. - End of Year:			
Property Taxes	1,267,257.20	—	—
Resident Taxes	—	—	—
Land Use Change	—	—	—
Yield Taxes	—	139.20	—
TOTAL CREDITS	\$10,208,175.57	\$ 1,384,813.98	\$ 373.00

TAX COLLECTOR'S REPORT FOR HOLLIS, N.H.

	ON LEVIES OF		
	1991	1990	Prior
Unredeemed Taxes - Balance at Beg. of Fiscal Year	\$ —	\$ 380,352.98	\$ 183,446.43
Liens Sold or Executed During Fiscal Year	692,400.95	—	—
Interest Collected After Sale/Lien Execution	17,969.58	40,715.07	62,767.96
Collected Redemption Costs	1,600.25	1,098.00	1,521.00
TOTAL DEBITS	<u>\$ 711,970.78</u>	<u>\$ 422,166.05</u>	<u>\$ 247,735.39</u>
Remittance to Treasurer:			
Redemptions	\$ 312,667.97	\$ 189,247.24	\$ 168,711.76
Interest /Costs (After Sale or Lien Execution)	19,569.83	41,813.07	64,288.96
Abatements of Unredeemed Taxes	12,173.00	—	2,449.86
Unredeemed Taxes, Int. & Costs Deeded to Munic.	—	—	—
Unredeemed Taxes on Initial Sale/Lien	367,559.98	191,105.74	12,284.81
Cash on Hand	—	—	—
TOTAL CREDITS	<u>\$ 711,970.78</u>	<u>\$ 422,166.05</u>	<u>\$ 247,735.39</u>

TREASURER'S REPORT

As was the case in 1991, the 1992 cash flow was negatively influenced by delinquent tax collections. On April 8, 1992 the Town bought \$692,400 in tax liens from the tax collector compared with \$794,917 in 1991. Because of these past due tax payments the town needed to borrow \$800,000 on April 8, 1992 for 20 days at a cost of \$2,222 to carry expenses until the approved tax anticipation notes were issued.

The amount of tax anticipation borrowing for 1992 was \$4.7 million as compared to \$5.0 million borrowed in 1991. These funds provided funding for Town operations through November. The borrowing rates were set at an open bidding which resulted in the total \$4.7 million going to one buyer at a rate of 3.94% for the full 247 day period. The total cost of this borrowing was \$125,313 for the year. The tax anticipation notes April 28, 1992 were used to pay off the short term loan of \$800,000 and the balance of \$3.9 million was invested in a combination of certificates of deposit, U.S. Treasury Notes, and guaranteed repurchase agreements coming due each month from May through November. The investment maturities were matched to meet estimated cash needs of the Town, Hollis School District and Hillsborough County. The interest rates on the certificates of deposit and Treasury Notes averaged between 3.65% and 3.86% for a total interest earned of \$40,586 (maturities between 33 to 155 days). The table below reflects a comparative statement for 1991 and 1992 of the net cost of borrowing for the Town of Hollis:

	1991	1992
Tax Anticipation Notes Interest Cost	(\$192,500)	(\$125,313)
Short Term Note Interest Cost	(5,483)	(2,222)
Investment Interest Earned	66,159	40,586
Repurchase Account Interest Earned	67,484	39,266
Net Interest Cost	(\$64,340)	(\$47,683)

Surplus for 1991 was \$667,670 compared to \$371,491 in 1990. The 1991 surplus was sufficient enough for the Department of Revenue Administration to reduce the 1992 taxes by \$327,000. Any surplus available from 1992 operations for reducing the 1993 taxes can not be determined until the 1992 audit is complete.

Tax Liens bought by the Town in 1992 amounted to \$692,400 down from \$794,917 in 1991. At December 31, 1992 the amount of unpaid taxes for 1992, 1991, and 1990 were \$1,267,257, \$367,559, and \$191,105 respectively for a total of \$1,838,205 (there is an additional \$12,284 tax due for 1989). The 1991 total for unpaid taxes was \$1,889,123. Even though the total unpaid tax balance has decreased, these levels of delinquent taxes are much higher than the Town has historically experienced and substantially complicate cash management.

**STATEMENT OF BONDED DEBT
TOWN OF HOLLIS, NH
SHOWING ANNUAL MATURITIES OF
OUTSTANDING BONDS**

Police Station (Bonds 1987)

Original Amount \$535,000

Maturities	Amount	Maturities	Amount
1993	\$30,000	2000	\$25,000
1994	\$30,000	2001	\$25,000
1995	\$25,000	2002	\$25,000
1996	\$25,000	2003	\$25,000
1997	\$25,000	2004	\$25,000
1998	\$25,000	2005	\$25,000
1999	\$25,000	2006	\$25,000
		2007	\$25,000
			<u>\$385,000</u>

REVISED 1990

Richard R. Husk
Treasurer
1-Feb-93

DEPARTMENT OF REVENUE ADMINISTRATION
Municipal Services Division
Concord, N.H. 03302-0457
1992 Tax Rate Computation
Town of Hollis

			Tax Rates
Appropriations	3,478,335		
Less: Revenues	(1,628,333)		
Add: Overlay	273,230		
War Service Credits	44,700		
Sub Total	2,167,932		
Less: Shared Rev. Returned to Town	(11,116)		
Approved Town Tax Effort		2,156,816	
Municipal Tax Rate			4.80
— School Portion —			
Due to Local School District	3,092,284		
Due to Regional School District(s)	4,171,259		
Sub Total	7,263,543		
Less: Shared Rev. Returned to Town	(88,718)		
Approved School(s) Tax Effort		7,174,825	
School(s) Tax Rate			15.97
— County Portion —			
Due to County	872,405		
Less: Shared Rev. Returned to Town	(5,034)		
Approved County Tax Effort		867,371	
County Tax Rate			1.93
Combined Tax Rate			22.70
— Commitment Analysis —			
Total Property Taxes Assessed		10,199,012	
Less: War Service Credits		(44,700)	
Add: Village District Commitment(s)		0	
Total Property Tax Commitment		10,154,312	

— Proof of Rate —

Net Assessed Valuation	Tax Rate	Assessment
449,295,681	22.70	10,199,012

— 1993 Bond Requirement —

Treasurer:	149,000	Tax Collector:	137,000
Town Clerk:	42,000	Trustees of Trust Funds:	149,000

Town of Hollis Annual Report 12/31/92

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) OF SECURITIES	CAPITAL GAIN	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR		21,726.52	23.16	445.15	146.29	22,341.12	15.21		1,432.41	194.39	1,239.87	13.35
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR		2,691.10	2.87	55.14	18.12	2,767.23	1.88		177.42	24.08	153.57	1.65
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR		1,264.45	1.35	25.91	8.51	1,300.22	0.89		83.36	11.31	72.16	0.78
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR		1,264.45	1.35	25.91	8.51	1,300.22	0.89		83.36	11.31	72.16	0.78
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR		58,453.69	62.32	1,197.63	393.58	60,107.23	40.93		3,853.80	523.00	3,335.80	35.93
1922	CLARA E CUTTER	HIGH SCHOOL	COMMON TR		1,138.26	1.21	23.32	7.66	1,170.46	0.80		75.04	10.18	64.96	0.70
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR		6,828.98	7.28	139.85	45.96	7,019.07	4.78		450.03	61.07	389.54	4.20
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR		4,553.08	4.85	93.29	30.66	4,681.87	3.19		300.18	40.74	259.83	2.80
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR		4,551.73	4.85	93.26	30.65	4,680.49	3.19		300.09	40.73	259.76	2.80
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR		982.17	1.05	20.12	6.61	1,009.96	0.69		64.75	8.79	56.05	0.61
	SUB-TOTAL				103,451.45	110.30	2,119.58	696.56	106,377.89	72.43		6,820.46	925.60	5,903.70	63.61
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR		17,920.80	19.11	367.17	120.67	18,427.74	12.55		1,181.50	160.34	1,022.76	10.95
1988	JANE BALLARD MEMORIAL	ARTIST PROGRAM	COMMON TR		21,173.73	1,210.96	433.82	142.57	22,961.07	13.76		1,395.96	189.45	1,188.38	31.90
	TOTAL HIGH SCHOOL FUNDS				142,545.98	1,340.36	2,920.57	959.80	147,766.71	98.74		9,397.92	1,275.39	8,114.84	106.46
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR		1,738.00	1.85	35.61	11.70	1,787.16	1.22		114.58	15.55	99.19	1.06
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR		1,738.00	1.85	35.61	11.70	1,787.16	1.22		114.58	15.55	99.18	1.07
	TOTAL SCHOOL SYSTEM				3,476.99	3.71	71.22	23.40	3,574.32	2.43		229.17	31.10	198.37	2.14
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR		632.19	0.67	12.95	4.26	650.08	0.44		41.68	5.66	36.08	0.38
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR		11,544.85	12.31	236.54	77.73	11,871.43	8.08		761.14	103.29	658.88	7.05
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR		227.69	0.24	4.67	1.53	234.13	0.16		15.01	2.04	12.99	0.14
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR		823.46	0.88	16.87	5.54	846.76	0.58		54.29	7.37	47.00	0.51
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR		364.27	0.39	7.46	2.45	374.57	0.26		24.02	3.26	20.79	0.23
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR		1,138.30	1.21	23.32	7.66	1,170.50	0.80		75.05	10.18	64.96	0.70
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR		1,138.30	1.21	23.32	7.66	1,170.50	0.80		75.05	10.18	64.96	0.70
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR		6,828.99	7.28	139.86	45.96	7,019.08	4.78		450.03	61.07	389.57	4.17
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR		1,138.28	1.21	23.32	7.66	1,170.48	0.80		75.05	10.18	64.96	0.70
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR		683.00	0.73	13.99	4.60	702.32	0.48		45.03	6.11	38.98	0.42

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DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE OF BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR	2.43	2,276.55	2.43	46.64	15.33	2,340.95	150.09	1.59	150.09	20.37	129.92	1.39
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR	4.85	4,551.76	4.85	93.26	30.65	4,680.52	300.09	3.19	300.09	40.73	259.77	2.78
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR	1.21	1,132.53	1.21	23.20	7.63	1,164.57	74.67	0.79	74.67	10.13	64.63	0.69
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR	1.05	982.16	1.05	20.12	6.61	1,009.95	64.75	0.69	64.75	8.79	56.05	0.60
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR	9.44	460.52	9.44	3.10	4.32	473.54	30.36	4.12	30.36	4.12	26.28	0.28
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR	1.91	1,789.80	1.91	36.67	12.05	1,840.43	118.00	1.25	118.00	16.01	102.15	1.09
1987	N & P CONIARIS	HOLLIS LIBRARY	COMMON TR	8.91	8,360.49	8.91	171.29	56.29	8,596.99	551.20	5.85	551.20	74.80	477.14	5.10
	SUB-TOTAL			46.99	44,070.17	46.99	902.94	296.74	45,316.83	2,905.50	30.85	2,905.50	394.30	2,515.13	26.93
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR	48.22	45,231.43	48.22	926.73	304.55	46,510.94	2,982.07	31.67	2,982.07	404.69	2,581.40	27.64
	TOTAL LIBRARY FUNDS			95.21	89,301.60	95.21	1,829.67	601.29	91,827.77	5,887.57	62.52	5,887.57	799.00	5,096.53	54.57
1884	TO	GIFTS/PERPETUAL													
1984	CEMETERY FUNDS	CARE CEMETERY	COMMON TR	79.16	74,247.50	79.16	1,521.23	499.93	76,347.82	4,895.07	51.98	4,895.07	664.31	4,183.78	98.89
1985	THELMA K POLLARD		COMMON TR	0.48	451.85	0.48	9.26	3.04	464.63	29.79	0.32	29.79	4.04	25.46	0.61
1985	MARTHA O BYERS		COMMON TR	0.24	225.92	0.24	4.63	1.52	232.31	14.89	0.16	14.89	2.02	12.73	0.20
1985	FREDERICK A BARBARA A WOODBURY		COMMON TR	0.12	112.95	0.12	2.31	0.76	116.15	7.45	0.08	7.45	1.01	6.36	0.15
1985	EDMUND LILEY		COMMON TR	0.24	225.92	0.24	4.63	1.52	232.31	14.89	0.16	14.89	2.02	12.73	0.30
1985	EDWARD ANDERSON		COMMON TR	0.12	112.95	0.12	2.31	0.76	116.15	7.45	0.08	7.45	1.01	6.36	0.15
1985	KEITH W MERRILL & MEREDITH M FATT		COMMON TR	0.48	451.85	0.48	9.26	3.04	464.63	29.79	0.32	29.79	4.04	25.46	0.61
1985	M JOSEPHINE STILES		COMMON TR	0.24	225.92	0.24	4.63	1.52	232.31	14.89	0.16	14.89	2.02	12.73	0.30
1985	GSP/GEORGE SPRAGUE		COMMON TR	0.48	451.85	0.48	9.26	3.04	464.63	29.79	0.32	29.79	4.04	25.46	0.61
1985	LUENE L SCHOPEN		COMMON TR	0.24	225.92	0.24	4.63	1.52	232.31	14.89	0.16	14.89	2.02	12.73	0.30
1985	STEPHEN CHARTIER		COMMON TR	0.48	451.85	0.48	9.26	3.04	464.63	29.79	0.32	29.79	4.04	25.46	0.61
1985	ARTHUR & MARY JANE VEIGA		COMMON TR	0.48	451.85	0.48	9.26	3.04	464.63	29.79	0.32	29.79	4.04	25.46	0.61
1985	MARY D WILLIAMS		COMMON TR	0.12	112.95	0.12	2.31	0.76	116.15	7.45	0.08	7.45	1.01	6.36	0.15
1986	CHARLES & FRANCINE L HOWE		COMMON TR	0.44	411.78	0.44	8.44	2.77	423.42	27.15	0.29	27.15	3.68	23.20	0.55
1986	FRANCIS W & BARBARA WOOD		COMMON TR	0.44	411.78	0.44	8.44	2.77	423.42	27.15	0.29	27.15	3.68	23.20	0.55
1986	CHARLES M & SYLVIA RAYMOND		COMMON TR	0.88	823.56	0.88	16.87	5.55	846.86	54.30	0.58	54.30	7.37	46.41	1.10

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DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE % BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1986	LEO & EVELYN LUTZ		COMMON TR	411.78	0.44	8.44	2.77	423.42	0.29	27.15	3.68	23.20	0.55
1986	SHEILA RICHARDSON		COMMON TR	411.78	0.44	8.44	2.77	423.42	0.29	27.15	3.68	23.20	0.55
1986	BERNICE FROST		COMMON TR	823.56	0.88	16.87	5.55	846.86	0.58	54.30	7.37	46.41	1.10
1986	ELIZABETH WOODS		COMMON TR	308.83	0.33	6.33	2.08	317.57	0.25	20.36	2.76	17.40	0.45
1986	BETTY JANE MURRAY		COMMON TR	411.78	0.44	8.44	2.77	423.42	0.29	27.15	3.68	23.20	0.55
1986	LLOYD MACK		COMMON TR	102.95	0.11	2.11	0.69	105.86	0.07	6.79	0.92	5.80	0.14
1986	DANIEL W FAWCETT		COMMON TR	102.95	0.11	2.11	0.69	105.86	0.07	6.79	0.92	5.80	0.14
1987	HAROLD R & DOROTHY WARREN		COMMON TR	158.38	0.17	3.24	1.07	162.86	0.11	10.44	1.42	8.92	0.21
1987	GEORGE & RUTH CLARK		COMMON TR	79.19	0.08	1.62	0.53	81.43	0.06	5.22	0.71	4.46	0.11
1987	CHARLES E AND NANCY L BELL		COMMON TR	316.75	0.34	6.49	2.13	325.71	0.22	20.88	2.83	17.85	0.42
1987	LAWRENCE & CAROLYN LINGLEY		COMMON TR	158.38	0.17	3.24	1.07	162.86	0.11	10.44	1.42	8.92	0.21
1987	RALPH & KATHRYN HARDY		COMMON TR	237.57	0.25	4.87	1.60	244.30	0.17	15.66	2.13	13.39	0.32
1987	BERTRAND H & JACQUELINE W SOMMER		COMMON TR	316.75	0.34	6.49	2.13	325.71	0.22	20.88	2.83	17.85	0.42
1987	PAUL & KAREN BOSQUET		COMMON TR	316.75	0.34	6.49	2.13	325.71	0.22	20.88	2.83	17.85	0.42
1987	RICHARD A & DEBRA L HARDY		COMMON TR	316.75	0.34	6.49	2.13	325.71	0.22	20.88	2.83	17.85	0.42
1987	JOSEPH W & BARBARA S ROCK		COMMON TR	316.75	0.34	6.49	2.13	325.71	0.22	20.88	2.83	17.85	0.42
1987	RICHARD E DUNCAN		COMMON TR	79.19	0.08	1.62	0.53	81.43	0.06	5.22	0.71	4.46	0.11
1987	LOUIS A. & EUNICE B OVENS		COMMON TR	633.51	0.68	12.98	4.27	651.43	0.44	41.77	5.67	35.70	0.84
1987	KATHLEEN F FOWLER		COMMON TR	237.57	0.25	4.87	1.60	244.30	0.17	15.66	2.13	13.39	0.32
1988	EDMUND LILEY		COMMON TR	69.01	0.07	1.41	0.46	70.96	0.05	4.55	0.62	3.89	0.09
1988	KENNETH R & BEATRICE I BENNETT		COMMON TR	414.07	0.44	8.48	2.79	425.78	0.29	27.30	3.70	23.33	0.55
1988	CHARLES C., JR. & LUCIE B BEEBE		COMMON TR	276.05	0.29	5.66	1.86	283.86	0.19	18.20	2.47	15.55	0.36
1988	RICHARD J BEARCE		COMMON TR	552.52	0.59	11.32	3.72	568.15	0.39	36.48	4.94	31.13	0.74
1989	LEON D., JR. & MARTHA W. DAVIS		COMMON TR	275.62	0.29	5.65	1.86	283.42	0.19	18.17	2.47	15.53	0.36
1989	JUDITH J. KELLEY		COMMON TR	275.62	0.29	5.65	1.86	283.42	0.19	18.17	2.47	15.53	0.36
1989	PAUL & JANET FIMBEL		COMMON TR	275.62	0.29	5.65	1.86	283.42	0.19	18.17	2.47	15.53	0.36
1989	HELEN M. WALTERS		COMMON TR	68.91	0.07	1.41	0.46	70.86	0.05	4.54	0.62	3.88	0.09
1989	MARILYN WEHRE		COMMON TR	137.81	0.15	2.82	0.93	141.71	0.10	9.09	1.23	7.77	0.19
1989	ARTHUR WHITTY		COMMON TR	275.62	0.29	5.65	1.86	283.42	0.19	18.17	2.47	15.53	0.36
1989	LYDIA SCHELLENBERG		COMMON TR	137.81	0.15	2.82	0.93	141.71	0.10	9.09	1.23	7.77	0.19
1989	ELIZABETH G. & RICHARD B. DRISKO		COMMON TR	275.62	0.29	5.65	1.86	283.42	0.19	18.17	2.47	15.53	0.36

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1989	BARBARA SPAULDING HATFIELD		COMMON TR	551.26	0.59	11.29	3.71	566.85	0.39	36.34	4.93	31.06	0.74
1990	HOWARD & JOAN COLE		COMMON TR	262.75	0.28	5.38	1.77	270.18	0.18	17.32	2.35	14.81	0.35
1990	LORMER GRAVES		COMMON TR	262.75	0.28	5.38	1.77	270.18	0.18	17.32	2.35	14.81	0.35
1990	DONALD JACOBS		COMMON TR	262.75	0.28	5.38	1.77	270.18	0.18	17.32	2.35	14.81	0.35
1990	ANNE M. JACOBS		COMMON TR	262.75	0.28	5.38	1.77	270.18	0.18	17.32	2.35	14.81	0.35
1990	JASON CROOK		COMMON TR	262.75	0.28	5.38	1.77	270.18	0.18	17.32	2.35	14.81	0.35
1990	JOSEY MCMILLAN		COMMON TR	525.50	0.56	10.77	3.54	540.36	0.37	34.65	4.70	29.61	0.70
1990	DANA GOODWIN		COMMON TR	262.75	0.28	5.38	1.77	270.18	0.18	17.32	2.35	14.81	0.35
1990	REGINALD CHAMBERLAIN		COMMON TR	262.75	0.28	5.38	1.77	270.18	0.18	17.32	2.35	14.81	0.35
1990	RODMAN L. LEAVELL		COMMON TR	262.75	0.28	5.38	1.77	270.18	0.18	17.32	2.35	14.81	0.35
1991	CELESTE RACINE		COMMON TR	130.00	0.14	2.66	0.88	133.68	0.00	8.57	1.16	7.33	0.08
1991	GEORGE WRIGHT		COMMON TR	260.00	0.28	5.33	1.75	267.35	0.00	17.14	2.33	14.65	0.16
1991	ROBERT GIDDENS		COMMON TR	130.00	0.14	2.66	0.88	133.68	0.00	8.57	1.16	7.33	0.08
1991	DOROTHY COLSON		COMMON TR	260.00	0.28	5.33	1.75	267.35	0.00	17.14	2.33	14.65	0.16
1991	DAVID WHEELER		COMMON TR	65.00	0.07	1.33	0.44	66.84	0.00	4.29	0.58	3.66	0.04
1991	DALE BREWER		COMMON TR	65.00	0.07	1.33	0.44	66.84	0.00	4.29	0.58	3.66	0.04
1991	TOWN OF HOLLIS		COMMON TR	260.00	0.28	5.33	1.75	267.35	0.00	17.14	2.33	14.65	0.16
1992	FRANK HOFFMAN		COMMON TR	0.00	260.00	0.00	0.00	260.00	0.00	0.00	0.00	0.00	0.00
1992	STEVEN SACHERSKI		COMMON TR	0.00	260.00	0.00	0.00	260.00	0.00	0.00	0.00	0.00	0.00
1992	DANIEL LORDEN		COMMON TR	0.00	260.00	0.00	0.00	260.00	0.00	0.00	0.00	0.00	0.00
1992	RAYMOND LORDEN, SR.		COMMON TR	0.00	260.00	0.00	0.00	260.00	0.00	0.00	0.00	0.00	0.00
1992	RAYMOND LORDEN, JR.		COMMON TR	0.00	260.00	0.00	0.00	260.00	0.00	0.00	0.00	0.00	0.00
1992	BRADFORD WILD		COMMON TR	0.00	260.00	0.00	0.00	260.00	0.00	0.00	0.00	0.00	0.00
SUB-TOTAL				92,520.65	1,658.64	1,895.62	622.96	96,697.88	63.96	6,099.80	827.80	5,213.45	122.47
1973	VIOLA BROCKLEBANK	EAST CEMETERY	COMMON TR	3,565.77	3.80	73.06	24.01	3,666.64	2.50	235.09	31.90	203.50	2.18
TOTAL CEMETERY FUNDS				96,086.42	1,662.45	1,968.68	646.97	100,364.52	66.45	6,334.88	859.70	5,416.95	124.66
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	1,273.59	1.36	26.09	8.58	1,309.62	0.89	83.97	11.40	72.69	0.78
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	227.69	0.24	4.67	1.53	234.13	0.16	15.01	2.04	12.99	0.14

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1951	CHARLES H FARLEY TOTAL PUBLIC WELFARE FUNDS	PUBLIC WELFARE	COMMON TR	2,276.26 3,777.54	2.43 4.03	46.64 77.40	15.33 25.44	2,340.65 3,884.40	1.59 2.64	150.07 249.05	20.37 33.80	129.91 215.59	1.39 2.30
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	1,725.47	1.84	35.35	11.62	1,774.28	1.21	113.76	15.44	98.47	1.06
	SUB-TOTAL GENERAL FUNDS			336,913.00	3,107.59	6,902.88	2,268.52	349,191.99	234.00	22,212.36	3,014.43	19,140.74	291.19
1989	CHARLES J. NICHOLS FUND	INDIVIDUAL		160,975.61	3,184.48	0.00		164,160.09	0.00	14,184.83	1,435.28	12,737.90	11.65
	TOTALS			497,888.61	6,292.07	6,902.88		513,352.08	234.00	36,397.19	4,449.71	31,878.64	302.84

DATE OF CREATION	NAME OF TRUST FUND (If a common trust fund)	PURPOSE OF TRUST FUND	HOW INVESTED (Stock, bond, etc. (If common trust, so state))	PRINCIPAL				INCOME DURING YEAR			Balance End Year	Balance End Year	Grand Total of Principal & Income at End of Year
				Balance Beginning Year	New Funds Created	Cash Gifts or (Loss) on Securities	Withdrawals	Percent	Amount	Expended During Year			
1971	Front End Loader		Certificates of Deposit, Gov't. Bonds, Bank Savings	38,000.00				38,000.00	19,653.59	2,866.16		22,319.72	60,319.72
1976	Fire Truck		"	16,925.94	32,000.00			48,925.94	2,210.64	3,658.24		5,868.88	54,794.82
1979	Ambulance		"	14,000.00	10,000.00			24,000.00	3,789.51	1,732.32		5,521.83	29,521.83
1979	Grader		"	30,800.00	9,000.00			39,800.00	10,840.81	2,837.69		13,678.50	53,478.50
1979	Rescue Van		"	16,000.00	9,000.00			25,000.00	6,927.71	1,905.16		8,832.87	33,832.87
1979	Library		"	118,000.00			(118,000.00)	-0-	42,640.13	3,915.91	(46,556.04)	-0-	-0-
1979	Garage		"	28,000.00				28,000.00	24,265.39	2,607.32		26,872.71	54,872.71
1986	Truck #HD		"	9,000.00				9,000.00	3,136.48	605.44		3,741.92	12,741.92
1985	Dump Truck #2		"	62,000.00				62,000.00	18,937.82	3,039.96		21,977.78	83,977.78
1985	Dump Truck #3		"	28,000.00				28,000.00	9,285.01	1,860.01		11,145.02	39,145.02
1985	Town Hall		"	10,000.00				10,000.00	6,297.52	813.02		7,110.54	17,110.54
1986	Recreation Land		"	7,500.00				7,500.00	3,152.57	531.61		3,682.58	11,182.58
1986	Cemetery Land		"	10,000.00				10,000.00	4,000.98	698.45		4,699.43	14,699.43
1987	Tennis Courts		"	25,000.00				25,000.00	8,309.86	1,661.71		9,971.57	34,971.57
			TOTALS	393,225.94	60,000.00		(118,000.00)	335,225.94	163,268.01	28,722.78	(46,556.04)	145,444.75	480,670.69

SHARES OR UNITS	DESCRIPTION OF INVESTMENT	BALANCE BEG OF YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS OR LOSSES	BALANCE END OF YEAR	BALANCE BEG OF YEAR	INCOME DURING YEAR	INCOME EXPENDED	BALANCE END OF YEAR
GENERAL FUND										
35000	US TREASURY NOTE 4.25% 10/31/94	0.00	34,803.13	0.00	0.00	34,803.13	0.00	(201.35)		34,803.13
8000	COMMONWEALTH EDISON 6.25 2/01/98	7,880.00	0.00	7,520.00	(360.00)	0.00	0.00	690.28		0.00
50000	MICHIGAN BELL TEL 9.6% 10/01/08	49,568.50	0.00	52,055.00	2,486.50	0.00	0.00	1,600.00		0.00
50000	SOUTHERN NE TELEPHONE 9.625% 12/01/10	50,006.00	0.00	52,175.00	2,169.00	0.00	0.00	668.40		0.00
50000	WISCONSIN BELL 8% 01/01/14	42,631.00	0.00	0.00	0.00	42,631.00	0.00	4,000.00		42,631.00
400	ALLEGHENY POWER SYSTEMS INC	16,470.00	0.00	0.00	0.00	16,470.00	0.00	1,284.00		16,470.00
200	ALLERGAN INC	3,963.00	0.00	4,900.83	937.83	(0.00)	0.00	76.00		0.00
200	AMERICAN HOME PRODUCTS	2,586.30	0.00	0.00	0.00	2,586.30	0.00	532.00		2,586.30
100	AMERICUS TRUST (GE PRIME)	6,440.00	0.00	6,789.27	349.27	(0.00)	0.00	54.38		(0.00)
280	BELLSOUTH	5,213.10	0.00	0.00	0.00	5,213.10	0.00	772.80		5,213.10
350	DUKE POWER	3,668.74	0.00	0.00	0.00	3,668.74	0.00	616.00		3,668.74
200	EXXON	2,570.84	0.00	0.00	0.00	2,570.84	0.00	566.00		2,570.84
100	GENERAL ELECTRIC CO	7,125.00	0.00	0.00	0.00	7,125.00	0.00	224.00		7,125.00
200	GLAXO HOLDINGS PLC	5,037.50	0.00	6,357.78	1,320.28	0.00	0.00	0.00		0.00
100	LOCKHEED CORP	4,237.50	0.00	0.00	0.00	4,237.50	0.00	209.00		4,237.50
600	POTOMAC ELECTRIC POWER	14,289.00	0.00	0.00	0.00	14,289.00	0.00	960.00		14,289.00
580,552	SCUDDER INTERNATIONAL FUND	20,000.00	0.00	0.00	0.00	20,000.00	0.00	296.08		20,000.00
1134.62	WELLINGTON FUND	20,000.00	865.11	0.00	0.00	20,865.11	0.00	1,454.99		20,865.11
2046.71	FINANCIAL IND INCOME FUND	20,152.12	1,430.01	0.00	0.00	21,582.13	0.00	565.59		21,582.13
10141.99	T ROWE PRICE ADI RATE GOVT BOND FUND	0.00	50,000.00	0.00	0.00	50,000.00	0.00	876.16		50,000.00
3612.72	SCUDDER INTERNATIONAL BOND FUND	50,000.00	0.00	0.00	0.00	50,000.00	0.00	1,207.82		50,000.00
4734.85	VAN ECK SHORT TERM WORLD INC FUND	0.00	50,000.00	0.00	0.00	50,000.00	0.00	1,239.90		50,000.00
	FEDERATED SHORT-TERM GOVERNMENTS	53,843.00	0.00	52,252.86	0.00	1,590.14	0.00	4,129.43		1,590.14
	PRINCIPAL CASH ON HAND	61.40	0.00	61.40	0.00	0.00	0.00	390.88		0.00
	TRANSFER FROM PRINCIPAL									
	TOTAL GENERAL FUND	335,743.00	187,098.25	182,112.14	6,902.88	347,631.99	234.00	22,212.36	22,155.17	291.19
	1991 CEMETERY CONTRIBUTIONS									
	1992 CEMETERY CONTRIBUTIONS	1,170.00				1,560.00				
	TOTAL ADJUSTED GEN. FUND	336,913.00	187,098.25	182,112.14	6,902.88	349,191.99	234.00	22,212.36	22,155.17	291.19

Town of Hollis Annual Report 12/31/92

SHARES OR UNITS	DESCRIPTION OF INVESTMENT	BALANCE BEG OF YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS OR LOSSES	BALANCE END OF YEAR	BALANCE BEG OF YEAR	INCOME DURING YEAR	INCOME EXPENDED	BALANCE END OF YEAR
NICHOLS FUND										
25000	BELL TEL PA 8.785% 7/15/15	24,625.00	0.00	0.00	0.00	24,625.00	24,625.00	2,187.50		26,812.50
50000	GENERAL TEL OF CALIF 8.5% 4/1/07	47,371.50	0.00	0.00	0.00	47,371.50	47,371.50	4,250.00		51,621.50
50000	GENERAL TEL OF MIDWEST 8.125% 7/1/07	45,722.50	0.00	0.00	0.00	45,722.50	45,722.50	4,062.50		49,785.00
25000	MICHIGAN BELL TEL 8.625% 2/01/10	24,471.00	0.00	0.00	0.00	24,471.00	24,471.00	2,156.26		26,627.26
15000	SOUTHERN BELL TEL 8.25% 4/15/16	14,615.25	0.00	0.00	0.00	14,615.25	14,615.25	1,237.50		15,852.75
	FEDERATED SHORT TERM GOVTS	4,100.00	3,254.84	0.00	0.00	7,354.84	7,354.84	291.07		7,645.91
	PRINCIPAL CASH	70.36	0.00	70.36	0.00	0.00	0.00	0.00		70.36
	TOTAL NICHOLS FUND	160,975.61	3,254.84	70.36	0.00	164,180.09	164,180.09	14,184.83	14,175.18	178,355.27
	GRAND TOTAL	497,888.61	190,353.09	182,182.50	6,902.88	513,352.08	234.00	36,397.19	36,328.35	620,083.12

FOOTNOTE TO REPORT REGARDING ADJUSTMENTS TO PRINCIPAL AND INCOME

1) RECEIVED DIVIDEND ON WELLINGTON FUND OF 390.88 ON 01/27/92. THE DIVIDEND WAS TO BE TRANSFERRED TO PRINCIPAL FOR REINVESTMENT; HOWEVER, THE MONEY WAS TRANSFERRED TO INCOME. BOTH ENTIRES NEED TO BE REVERSED BRINGING TOTAL ADJUSTMENT TO 781.76. ADJUSTMENT WILL BE REFLECTED IN 4TH QUARTER DISTRIBUTION IN 1993.

NAME OF BANK FLEET BANK-NH
FEES PAID: 3,659.62 FROM INCOME YES

TOWN OF HOLLIS, NEW HAMPSHIRE

**Comparative Statement of Appropriations and Expenditures
For Year Ending December 31, 1992 (Unaudited)**

TITLE	Approp.	Expenditures	Unexpended Balance	Overdraft
General Government				
Town Office Expenses	181,811	167,499	14,312	
Tax Collector Expenses	21,821	21,627	194	
Town Clerk Expenses	16,655	16,123	532	
Planning and Zoning	80,610	83,490		2,880
Legal Council	20,000	12,227	7,773	
Cemeteries	8,151	5,302	2,849	
Town Bldgs & Grounds	75,000	85,557		10,557
Election & Registration	5,100	2,143	2,957	
General Govt. Total	<u>409,148</u>	<u>393,968</u>	<u>28,617</u>	<u>13,437</u>
Public Safety				
Police Reimbursables	0	0		0
Police Dept.	405,986	406,992		1,006
Communications	143,297	149,838		6,541
Radio Maint. Contract	12,950	12,948	2	
Fire Dept.	138,804	135,679	3,125	
Building & Septic Inspector	52,700	56,415		3,715
Public Safety Total	<u>753,737</u>	<u>761,872</u>	<u>3,127</u>	<u>11,262</u>

Highways, Streets & Bridges
 Road Rebuilding
 Street Lighting
 Highway Administration
 Hwy. Streets & Bridges Total

352,692	348,148	4,544	
12,000	13,051		1,051
291,536	278,044	13,492	
<u>656,228</u>	<u>639,243</u>	<u>18,036</u>	<u>1,051</u>

Sanitation

227,000	226,939	61	
81,406	53,607	27,799	
<u>308,406</u>	<u>280,546</u>	<u>27,860</u>	<u>0</u>

Health

17,258	15,798	1,458	
18,050	18,762		712
<u>35,306</u>	<u>34,560</u>	<u>1,458</u>	<u>712</u>

General Assistance

8,000	3,788	4,212	
300	300	0	
<u>8,300</u>	<u>4,088</u>	<u>4,212</u>	<u>0</u>

Cultural and Recreation

0	0	0	
36,900	30,393	6,507	
0	0	0	
60,000	58,600	1,400	
105	78	27	
1,331	101	1,230	
<u>98,336</u>	<u>89,172</u>	<u>9,164</u>	<u>0</u>

Debt Service	<u>229,500</u>	<u>190,332</u>	<u>39,168</u>	<u>0</u>
			<u>39,168</u>	
Capital Outlay (Library)	<u>476,275</u>	<u>476,275</u>	<u>0</u>	<u>0</u>
			<u>0</u>	
Capital Reserve	<u>60,000</u>	<u>60,000</u>		
Insurance	<u>176,087</u>	<u>177,091</u>	<u>0</u>	<u>1,004</u>
				<u>1,004</u>
Employee Benefits				
Life & Disability	20,800	19,053	1,747	
NHMA Health Ins Trust	66,850	69,110		2,260
Matthew Thornton Plan	74,800	76,682		1,882
Social Security (Town)	54,000	52,153	1,847	
Social Security Medicare	18,000	15,286	2,714	
NH Retirement (Town)	32,000	31,120	880	
Dental Plan	12,400	12,308	92	
Employee Benefits Total	<u>278,850</u>	<u>275,712</u>	<u>7,280</u>	<u>4,142</u>
Miscellaneous				
Municipal Assoc.	2,500	2,494	6	
Town Forest	3,000	0	3,000	
Town Forest (encumbered)	4,125	650	3,475	
Miscellaneous Total	<u>9,625</u>	<u>3,144</u>	<u>6,481</u>	<u>0</u>
Grand Total	<u>3,499,798</u>	<u>3,386,003</u>	<u>145,403</u>	<u>31,608</u>

SOURCES OF REVENUE

	Budgeted Revenue	Actual Revenue	Budget Deficit	Budget Excess
Taxes				
Interest & Costs	150,000	210,769		60,769
Land Use	12,000	28,050		16,050
Yield Tax	3,000	3,509		509
Over Payments	0	0		0
Total Taxes	<u>165,000</u>	<u>242,328</u>	<u>0</u>	<u>77,328</u>
Intergovernmental Revenues				
Shared Revenues	55,784	160,770		104,986
Forest Land	40	40	0	
Highway Block Grant	<u>103,392</u>	<u>103,392</u>		<u>0</u>
Total Intergovernment	<u>159,216</u>	<u>264,202</u>	<u>0</u>	<u>104,986</u>
Licenses & Permits				
Town Clerk	500,000	589,627		69,627
Building & Septic Inspectors	<u>50,000</u>	<u>72,758</u>		<u>22,758</u>
Total Permits	<u>550,000</u>	<u>642,385</u>	<u>0</u>	<u>92,385</u>
Charges For Departmental Service				
Town Administration	10,000	2,442	7,558	
Police	10,000	8,871	1,129	
Planning & Zoning	5,000	3,135	1,865	
Dump Fees	10,000	7,589	2,411	
Recreation	5,000	6,571		1,571
Cable TV	15,000	13,577	1,423	
Miscellaneous (Contributions)	0	39,097		39,097
Total Departmental	<u>55,000</u>	<u>81,282</u>	<u>14,386</u>	<u>40,668</u>

Miscellaneous Revenues				
Interest Income	70,000	79,852	9,852	
Sale Town Property	1,000	9,804	8,804	
Trust Fund Interest	5,000	5,731	731	
Total Miscellaneous	<u>76,000</u>	<u>95,387</u>	<u>19,387</u>	
Other Financing Sources				
Proceeds of Bonds and Long Term Notes	0	0	0	
Withdrawal from Capital Reserve (Library/Gifts)	466,982	466,982	27,000	
Fund Balance	300,000	327,000	27,000	
Total Other Sources	<u>766,982</u>	<u>793,982</u>	<u>27,000</u>	
GRAND TOTAL	<u>1,772,198</u>	<u>2,119,566</u>	<u>14,386</u>	
	Unexpended Revenue Excess		Overdraft Revenue Deficit	Budget Surplus/ (Deficit)
	145,403		31,608	113,795
	<u>361,754</u>		<u>14,386</u>	<u>347,368</u>
	507,157		45,994	461,163
GENERAL FUND BUDGET SUMMARY				
Appropriations				
Revenues				
Budget Surplus/Deficit				
Less: Encumbered Funds				
Charged to 1992				
			TOTAL	<u>-3,885</u>
				<u>457,278</u>

**TOWN CLERK
JANUARY 1, 1992 THROUGH DECEMBER 31, 1992**

DOG LICENSES

Received for:		
1059	1992 Licenses	\$5,607.50
1	1991 License	7.00
		<hr/>
		\$5,614.50
64	Dog Fines @ \$15.00	960.00
	Total	<hr/>
		\$6,574.50
Paid to Richard R. Husk, Treasurer		\$6,574.50

AUTOMOBILE PERMITS

Received for 6,808 Automobile Registrations	\$569,619.00
Paid to Richard R. Husk, Treasurer	\$569,619.00

MISCELLANEOUS COLLECTIONS

Received for 8 filing (Election) Fees 6 @ \$1.00	6.00	
2 @ \$2.00	4.00	
Received for 36 Marriage Licenses for State @ \$33.00	1,188.00	
Received for 69 DC,MC,BC for State @ \$6.00	414.00	
26 DC,MC,BC for State @ \$3.00	78.00	
Received for Boat Permits	2,108.20	
Received for 2 Bounced Check Fines @ \$10.00	20.00	
Received for Municipal Fees	5,325.00	
Received Extra Money	5.00	
Total	<hr/>	
	\$9,148.20	
Paid to Richard R. Husk, Treasurer		\$9,148.20

OTHER REVENUES COLLECTED

Received for Titles, Marriage Licenses, Death Certificates, Marriage Certificates, Birth Certificates, UCC, and Dredge & Fill Permits		
Total	\$5,566.79	
Paid to Richard R. Husk, Treasurer		\$5,566.79

Respectfully submitted,
Nancy B. Jambard
Town Clerk

**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**

Mr. Philip Mercer, Chairman of Selectmen
7 Monument Square
Hollis, NH 03049

Dear Mr. Mercer

Following is a notice showing the amounts of State Highway Block Grant Aid that may be available to your Town in 1993. The January and April payments are set amounts and should not change. The April payment is adjusted to reflect the actual State gas tax revenues and motor vehicles fees collected in Fiscal Year 1992. The July and October payments are based on estimated revenues and could possibly change.

State Highway Block Grant Aid available to Hollis during calendar year 1993 is estimated as follows:

HIGHWAY BLOCK GRANT AID

Chapter 235, of the Revised Statutes Annotated, as amended, provides block grant aid payments for the maintenance, construction and reconstruction of Class IV and V highways.

January Payment	\$ 20,981.59
April Payment	30,681.24
July Payment	33,392.18
October Payment	<u>33,392.18</u>
Total	\$118,447.19

If there are any questions concerning State Aid Programs, please contact this office.

If your Town is interested in raising funds for construction or reconstruction of Class I, II, and III Highways, matching State funds on a limited basis may be available. For further information please contact my office.

James A. Moore, Administrator
Bureau of Municipal Highways

Bureau of Municipal Highways
Room 111, Tel: 271-2107

HOLLIS FIRE DEPARTMENT REPORT

Our call load this year remains about the same as last year with an increase of only five calls. The number of structure fires was down by seven calls. False alarms and motor vehicle accidents still account for the greatest number of runs. The false alarm problem is something that can be avoided in most cases by testing your alarm equipment on a regular basis. If you have a problem with testing your alarm you should contact your alarm company or one of us at the fire station.

The maintenance program that we started last year on our water supplies is continuing. The material for a drafting basin at the water hole on Deer Run Road has been delivered and will be installed soon. We have repaired the approach ramps on two water holes on Pine Hill Road and cut brush at others as time allowed. There is a new 30,000 gallon cistern installed at the corner of French Mill and Wright Roads. This cistern is part of the development project being done by a local contractor and completed at his expense.

Early this year we received a very generous donation from GTE Telephone Co. which allowed us to purchase a Class A foam unit for Engine 3. This unit is being used at all fires; structural, woodland, and vehicular.

Our personnel training is a continuing process for both new and old members alike. Trying to keep up with new techniques and procedures is quite time consuming.

We continue to keep our vehicles and equipment in top condition with our ongoing maintenance programs and the awareness of our firefighters to spot any problems early.

My thanks to Lt. Kevin Reilly for his ongoing educational programs in the schools and his help with other projects throughout the year.

I would also like to take this opportunity to thank all of the people involved with the Fire Department in any way for their valuable help. Without the help of dedicated volunteers this would be a very expensive department to run.

In closing, this year I would like to leave you with some fire safety tips.

1. Have your heating system and chimney checked regularly by trained technicians.
2. Store wood ashes only in metal, covered containers and be sure they are out before discarding them.
3. Have a fire extinguisher handy in home or shop.
4. Replace the batteries in your smoke detectors regularly.

Respectfully submitted,
Edward A. Chamberlain, Chief

HOLLIS FIRE DEPARTMENT REPORT

Calls	Total
Appliance Fire	4
Assist Ambulance	5
Brush/Grass Fire	7
Check Extinguished Fire	1
Chimney Fire	6
Dumpster/Trash Fire	2
Electrical Fire	4
Fire Alarm (False)	40
False Report of Fire	4
Illegal Burn	6
Lightning Strike	1
Motor Vehicle Accidents	40
Mutual Aid Given	22
Mutual Aid Received	8
Oil Burner Malfunction	6
Propane Leak	2
River Rescue	1
Search	1
Service Calls	13
Smoke Check (Brush)	3
Smoke in a Building	11
Structure Fires	2
Transformer Fire	1
Vent Fire	1
Wash Down	1
Wires Down	2
TOTAL FIRE CALLS	192
MUTUAL AID RECEIVED	<u>8</u>
TOTAL CALLS FOR FIRE SERVICE	200

1992 AMBULANCE SQUAD REPORT

This year was a busy one for the Ambulance Squad. We had 11 percent more calls than last year. This year we responded to 236 calls, broken down into:

- 109 medical emergencies
- 42 motor vehicle accidents
- 85 miscellaneous (falls, sport injuries, etc.)

We transported 162 patients to hospitals.

Although we didn't gain any new members, our members continued to grow in knowledge and experience. Our newer EMT's are now certified to use the cardiac defibrillator. We now have an EMT-I which means she can start intravenous fluids when needed. Many of our members attended additional E.M.S. conferences and trainings and shared the information gained with the rest of the company. This is a group of very dedicated men and women who are truly concerned about the people who call us for help and who constantly work to provide the best possible care when called.

We will soon be starting our next recruitment drive for those people interested in knowing more about the Squad and those who may be interested in joining us.

I would like to thank the many people that have shown such good support this year, either by letters, donations, or by contributing in some way to the Fire Department fund raisers.

Respectfully submitted,
Jeanne Cleveland
Captain, Hollis Ambulance Squad

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

1992 was below average for wildfires reported in our state. Our largest fire was in May in Rumney where a suspicious origin fire burned approximately 150 acres with a total cost of approximately \$30,000. The N.H. Division of Forests and Lands assisted many other communities in wildland fire suppression as well.

Our fire lookout towers reported 289 fires, burning a total of 136 acres. Our major causes of fires were fires kindled without a permit, unknown causes and children.

Please help your town and state forest fire officials with fire prevention. New Hampshire State Law (RSA 224:27) requires that, "No person, firm or corporation shall kindle or cause to be kindled any fire or burn or cause to be burned any material in the open, except when the ground is covered with snow, **without first obtaining a written fire permit from the Forest Fire Warden of the town where the burning is to be done.**" Violation of this statute is a misdemeanor, punishable by a fine of up to \$1,000 and/or a year in jail and you are liable for all fire suppression costs.

Local fire departments are responsible for suppressing fires. The small average fire size of .47 acre/fire is a tribute to early detection by the public or our fire tower system and the quick response of our trained local fire departments. Please help your Warden and fire department by requesting and obtaining a fire permit **before** kindling an open fire.

The N.H. Division of Forests and Lands assisted 28 towns with a total of \$20,000 in 50/50 cost share grants for fire fighter safety items and wildland suppression equipment in 1992.

If you have any questions regarding New Hampshire forest fire laws, please contact your Local Forest Fire Warden, State Forest Ranger, or Division of Forests and Lands at 271-2217.

Forest Fire Statistics 1992

Town of Hollis

	State	District
Number of fires	289	51
Acres burned	136	7.15

Edward Chamberlain
Forest Fire Warden

HOLLIS TOWN FOREST REPORT

This was a busy year on the Hollis Town Forest. Howard Parkhurst was busy cutting fuel wood and some logs on the Wallingford Lot. Fuel wood was also removed by Robert Sundstrom as an improvement cut up near the Throne. A commercial timber thinning was conducted at the end of Patch Road near the Five Corners. The high bidder for this timber sale was William Tapply & Sons of Brookline, New Hampshire.

On a hot Saturday in July a tour was conducted on Spaulding Park, led by Jason Stone of Beaver Brook Association, Jonathan Nute, Hillsborough County Forester, and Craig Birch of the New England Forestry Foundation. Two people from Hollis attended and left with a better understanding of the management of the Town Forest.

At the March 1992 Town Meeting, a Warrant Article was passed to include Town land abutting the Spaulding Park as Town Forest land. This gives authority to the Town Forest Committee to manage the lands.

In December, Peter Smith removed hardwood brush that was competing with the young pines on four acres near the Five Corners. This should give the pine the added light needed to stay ahead of the hardwoods.

As usual, if anyone has questions about the Town Forest, please call one of the Committee Members.

Town Forest Committee

Steve Briggs
Ted Chamberlain
Gary Chamberlain
Craig Birch
Bill Burton
Arthur Woods

REPORT OF THE HOLLIS POLICE DEPARTMENT — 1992

Although statistics do not tell a complete story, or show an entire picture, they certainly are an important part of understanding trends and preparing appropriate responses to those trends. We look very closely to our annual statistics for clues that will assist us in assigning manpower and equipment where they will be most efficiently utilized.

For example, it is interesting to note that our annual responses to alarms have significantly decreased over the past three years, indicating that our enactment of an Alarm Ordinance three years ago has had a desired effect. When either a private citizen or a company is fined due to excessive false alarms, the alarm problem is quickly corrected.

Further, a close look at our statistics shows that the declining economy has had a definite effect on all of us. Both thefts and domestic violence have dramatically increased over the past three years, necessitating our assignment of personnel to deal more effectively in these areas.

We consider ourselves fortunate to be police officers in Hollis, where we have the luxury of being able to respond readily to changes in trends as they occur. Very often, critics point to the personalized and less formal methods of rural and small town policing as unprofessional when compared to urban policing. Being closer to the community has many police advantages for the small town officer, one of which is knowing what situations require more investigation or attention than others. The rural or small town police officer is familiar with not only our citizens, but also vehicles and places. A strange vehicle parked in a citizen's driveway raises the suspicions of a small town police officer, while the same car in a suburban or urban driveway would go completely unnoticed by a big city officer. In a city environment, a citizen calls the police for help and gets a uniformed law enforcement officer. In Hollis, a citizen calls the police for help and gets a person that they most often know by name, and a person with whom they have probably previously had some type of dealing, either social or professional. It is not at all uncommon for citizens to call and request a particular officer by name.

Traditionally, small town police are trusted by members of the community, whereas many city residents fear their police. Because of the very complex sociology of metropolitan areas, citizens of large cities are not sure of the role of their police, whereas residents of towns like ours have a much clearer picture of the police role. Whereas the urban or city officer answers to a lieutenant or a captain within the police department, the small town officer understands that he or she is held accountable not only to police officials, but to the entire community as well.

It is our hope that all of the citizens of Hollis find us, their police department, to be responsive to the needs of the entire community. It is also our hope that you find us approachable, empathetic and professional in all of our interactions.

Statistics are important to us, and we would be remiss in our duty if we did not attempt to respond to them. However, you, the citizens of Hollis, who have hired us to serve you, are the ultimate test of our true effectiveness. We continue in our efforts to make and keep Hollis safe and crime free.

Respectfully submitted,
Richard H. Darling
Chief of Police

SUMMARY OF POLICE ACTIVITY

	1988	1989	1990	1991	1992
Requests for Service	3,117	3,672	4,154	4,299	3,932
Response to Alarms	468	483	586	559	342
Motor Vehicle Accidents					
Without Injury	194	180	133	144	158
With Injury	34	35	19	17	21
With Fatality	0	1	0	1	0
Burglaries	21	36	32	37	21
Thefts	47	79	71	91	157
Rape/Sexual Assault	3	3	4	4	8
Narcotics Investigations	40	77	70	91	83
Assault	15	17	20	9	11
Domestic Violence	45	39	53	90	86
Runaway/Missing Persons	22	12	12	22	35
Alcohol Related Offenses					
DWI	31	30	34	40	49
Possession/Juvenile	79	68	78	86	80
Transportation/Juvenile	59	16	23	35	36
Protective Custody/ Juvenile	211	60	48	39	57
Arrests					
Felonies	69	23	57	58	60
Misdemeanors	117	134	160	187	182
Violations	901	565	779	843	944
Juveniles	153	131	136	130	126

PUBLIC WORKS DEPARTMENT

As discussed in detail last year, the Department of Public Works is continuing its long-term commitment to reduce the use of salt on the town roads. There are now 42 town roads **plus** all the unpaved roads that receive **no salt** at all. After snow removal operations have been completed, these roads receive sand only. The balance of the roads receive a ratio of one part salt to between three and six parts sand, depending on the weather and road conditions. As a result of decreasing or deletion of salt, you will notice the following: Icy conditions in cold weather and sand residue, silting of streams and dust in warm weather.

A word about the quantity of sand: Remember that salt dissolves, runs off and/or enters the ground. Not only is a greater volume of sand used (the original amount of sand plus the replacement of the salt volume) but the sand does not move or dissolve or evaporate. Also, bear in mind in the Spring that the accumulation of sand left on the roads is the result of 20-25 applications made during a 4-month period of time. These applications are made as a result of call-outs by the Communications Center on the basis of police advisements and also by you the taxpayer reporting dangerous conditions.

The DPW installed 10 dry well-type drains to remove water from the street on Flint Pond Drive. These drains serve the dual purposes of preventing flooding, standing water, and ice build-up as well as preventing silt and sand from draining into the pond. This improvement will assist the Flint Pond clean-up effort. At the same time, the intersection of Flint Pond Drive and Broad Street was upgraded to meet the State of New Hampshire Department of Transportation standards. A coat of asphalt was installed the length of Flint Pond from Broad Street to Crestwood Drive to complete the improvements.

We did our usual roadside maintenance of grading, ditching and resurfacing of roads, as well as 97.12 miles of roadside mowing.

We assisted the construction of the library addition by supplying and delivering sand and gravel as needed and burying their new propane gas tank to assist them in further stretching their budget. In the Spring of 1993, we will reset the curb in front of the library and church to provide for handicap parking.

In late Fall we also assisted the Recreation Commission by preparing and installing the pads at the new dugouts at the ballfields on Depot Road.

The transfer station once again had a successful year. The Town generated approximately 2400 tons of household waste. This is broken down into the following categories:

- Comingle (mixed metal, plastic and glass) — 180 ton.
- Newsprint — 185 ton.
- Glossy print for 6 months only — 30 ton.
- Corrugated cardboard — 75 ton.
- Household trash — 19309 ton.

This represents a 20% recycling rate of household waste. Actually, this figure is low because the following items have not been included: Tires, oil, batteries, scrap metal and white goods which includes refrigerators, stoves, freezers, washers and dryers. I believe the town recycling effort can and will do better in 1993.

I would like to thank the residents of Hollis, town employees, hired contractors and volunteers for their assistance and cooperation in 1992. During the calendar year of 1992, 531 work orders were completed. Many of them were requested by a concerned citizenry, street signs and potholes still being the most common.

If you have any complaints or work requests, please call the Public Works Garage at 465-2246. When calling, please give your name, address, telephone number, and the location and specific problems being addressed. This will enable us to handle such matters by urgency and in a timely manner.

Respectfully submitted,
Arthur G. LeBlanc
Director

HOLLIS COMMUNICATIONS CENTER

1992 will be remembered as an interesting year for the Communications Center. On August 4, The Center suffered a lightning strike resulting in some \$40,000.00 damage to our equipment. With almost every piece of electronic equipment destroyed, a month was spent rebuilding our operation. Insurance covered all of the damage and replaced all equipment, some of which was several years old, with equipment that will meet our needs for years to come.

On October 1, The Hollis Communications Center began providing emergency service Dispatch for the Town of Brookline. For many years, the Town pondered upon whether or not to enter the "business" of providing services to another community to lower the cost of operating the Communications Center. After many discussions with the Hollis and Brookline Selectmen, it was decided that both Communities would benefit, in that Brookline would join a Communications Center that was geared for a Town their size, and Hollis would benefit by gaining some \$21,000.00 to offset the cost of running their own Center without having to add any additional personnel or funds. Upon the contract being signed in September, Communications Center employees began the tough task of implementation of Brookline into our system. Our Computer base was modified to accept Brookline's data, and we assigned someone to gather and enter data. Brookline's Radio equipment was modified, and their policies and procedures were implemented. Weeks were spent training Hollis Communications employees on the change, and on 1 October, the switch was turned on. The bugs were soon worked out, and the Town received letters from Brookline Department heads in December commending Communications Center employees for the job that had been done.

I wish to commend the Center employees, all of whom were involved, for taking their part in helping to add Brookline to our service. Their actions have doubled their workload, and have shown the Hollis residents that they are willing to make sacrifices to help control the costs of operation.

Respectfully submitted,
Russell S. Ux
Director of Communications

RECREATION COMMISSION

1992 was a year of change for the recreation commission. With the resignations of long time members Dave April and Paul Edmunds, the year got off to somewhat of a hectic start.

It wasn't long however till the kids along with their dedicated coaches were out on the ball fields. Our beautiful new ball fields that is !! Hollis had approx. 350 boys and girls between the ages of 5-15 that played baseball and softball in 1992.

In October there was a field dedication honoring the memory of Kevin Waugaman. A beautiful scoreboard was made bearing his name. In addition a new Nichols Field scoreboard is being made. As is a scoreboard for the third field which has been designated as a softball field. Dugout construction is underway on both new fields and will be completed for the 1993 season. Bleachers will be available for our many fans.

New basketball boards and hoops have replaced the old at Nichols and the cracks were filled in on the tennis courts. Hopefully the summer tennis program will be reinstated in 1993.

The basketball program began a recreational program for 7 & 8 grade boys and girls. This program will hopefully expand over the next couple of years. The elementary program includes grades R-6, with one 5 & 6 grade girls traveling team and two 5 & 6 grade boys traveling teams.

Hollis Recreation would like to thank its many volunteers for without you all, these programs could not run.

We continue to be forever grateful to the Nichols Fund for all its help.

Matt Kleeman
Becky Parsons
Cheryl Beaudry
Bill Choquette
Roger Cayer

HOLLIS BUILDING DEPARTMENT

Construction activity this year has steadily increased over 25% when compared to 1991. Fifty-seven (57) building permits for new single family homes with a total of four hundred eighty six (486) permits were issued during the year. This volume of construction is expected to continue in 1993. The FW Dodge Report published in September indicated that New Hampshire had a 12% increase in new single family homes constructed during 1992.

A new building permit application form was created this year. The new form is easy to read and understand, making applying for permits less complicated.

The method of determining permit fees has been changed this year from a percentage value of the cost of construction, to a price per square foot area. Fee schedules are available in the Building Department.

Respectfully submitted,

Richard C. Jones
Building Inspector

BUILDING PERMITS 1992

RESIDENTIAL	1992	1991	1990	1989
SFR	57	39	27	26
Foundation	6	3	3	-
Additions	18	22	22	57
Renovation/Remodel	18	17	13	10
Barns	4	5	3	5
Garages	11	7	8	14
Porches/Sunrooms	14	16	10	10
Decks	22	15	10	5
Repair	5	1	2	-
Demolition	2	2	5	4
Roof	-	3	6	-
Storage/Shed	11	8	7	7
Mobile Home	2	-	1	-
Signs	2	-	-	-
Pools - In-ground	7	5	4	4
Above ground	4	3	2	4
Chimneys	2	4	5	3
Wood Stove	4	4	2	7

Separate Permits				
Electrical	107	86	89	77
Mechanical	67	39	32	5
Plumbing	74	48	49	33
Certificate				
of Occupancy	1	-	-	-
Temporary Quarters				
Permit Applications	2	-	-	-
	4	10	7	-

TOWN OF HOLLIS

Library Addition	1	-	-	-
Every Ready Firehouse	-	1	-	-
High School	2	1	-	-

COMMERCIAL

Industrial	-	-	-	-
Business/Office	-	-	1	4
Tenant Fit-up	6	1	3	5
Retail Store	2	-	1	-
Storage	1	3	4	1
Addition	1	-	3	2
Renovation/Remodel	3	-	5	2
Signs	7	5	6	4
Separate Permits				
Electrical	13	7	20	6
Mechanical	3	2	5	-
Plumbing	3	3	5	4
	<u>486</u>	<u>372</u>	<u>367</u>	<u>320</u>

Single family residence permits distribution by month: 1992

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
1	1	2	4	2	7	3	9	5	10	6	7

ANIMAL CONTROL DEPARTMENT

The Animal Control Department had a good year in 1992. The Animal Control Officer was very busy attempting to do fulltime work on a part time basis. The hours were divided into patrol time during the weekdays and "on call" time during the weeknights and weekends. "On call" meant the Animal Control Officer was available if a call came in. She would then get a telephone call at home or was paged to respond. If the Animal Control Officer was not available, then the cruiser would respond.

We ask the people of Hollis to continue with their cooperation and understanding if a call is made and our response is not as quick as expected.

The rest of the hours were spent on the caring of the animals in the Town kennel. The animals need to be fed, their pens cleaned out and walked twice a day. There have been a lot of hours spent on finding the homeless animals homes. The Animal Control Department has placed 26 dogs into new homes in 1992. We have an excellent adoption program, including advertising. We even adopted out some kittens and rabbits.

The Town kennel has received excellent reviews on its twice a year surprise inspections by the State Agriculture Department.

There has been an increase in the number of dogs living in Hollis. There are 1036 dogs licensed in Hollis for 1992; about 28 more dogs than 1991. The 1992 licenses expire April 30, 1993. Don't forget to get your dog licenses for 1993 and make sure your dog is wearing a current tag at all times.

The Animal Control Department had two cases of dogs being bitten by raccoons. The owners of the dogs wanted the dogs tested for rabies. This Department transported the dogs bodies to the Concord State Labs to be tested. Both tests came back negative. This is a procedure the Animal Control Department does not do often, because in order for an animal to be tested, it must be euthanized.

The State Veterinarian, Dr. McGuinness reported that from 1963 to 1991 there were 227 cases of rabies reported in NH. In 1992, there were 9 cases reported. Some protective measures to take are:

Make sure all cats and dogs are currently vaccinated. (Even indoor cats).

Feed all pets indoors.

Keep dogs and cats indoors at night.

Do not allow a pet to roam freely.

Keep trash cans securely closed and stored away.

Avoid any direct contact with wildlife, strays or sick acting animals.

Don't touch or pickup any wildlife, even if they are acting healthy.

If you suspect any wildlife or domestic animal acting sick or strangely, call the Animal Control Department or Fish & Game Department.

If a person is scratched or bitten by an animal or has had any contact with the animal's saliva, immediately wash the area with soap and water thoroughly, then contact one of the above Departments.

The Animal Control Department is always here to help anyone that needs it, whether it is an animal that needs a home or a home that needs an animal, give us a call and we will try to help out in any way possible.

The Animal Control Department will continue to enforce the Town and State Laws and try to prevent any unnecessary injuries to residents and their animals. And with everyone's cooperation we will have another good year.

Respectfully submitted

Jayne Reed

Hollis Animal Control

BREAKDOWN OF COMPLAINTS—1992

Dogs at large	307
Nuisance	82
Lost dogs	133
Impounded dogs	82
Injured dogs	19
Attack on domestic animals	7
Adoption	26
Cruelty	10
Dogbite	8
Catbite	1
Unlicensed dogs	146
Service calls	17
Lost cats	23
Found cats	25
Injured cats	22
Wildlife	31
Domestic nuisance	9
Found dogs	17
Other	12
Total.....	<u>977</u>

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 1992**

DESCRIPTION	VALUE
Town Hall, Lands and Buildings	\$545,738.00
Furniture and Equipment	60,000.00
Libraries, Lands and Buildings	250,000.00
Furniture and Equipment	268,603.00
Police Department, Land and Buildings	600,000.00
Equipment	65,000.00
Fire Department, Land and Buildings	371,543.00
Personal Property	5,000.00
Highway Department, Land and Buildings	143,325.00
Personal Property	15,000.00
Always Ready Engine Company	
Building	50,400.00
Personal Property	100.00
Nichols Field Shelter Building	36,750.00
Salt Shed Building	21,000.00
Dog Shelter Building	8,500.00
Parks, Commons, Playgrounds, other town lands, 365 acres	3,599,000.00
Schools, Lands, Buildings, Equipment, 37 acres	6,811,400.00
Town Forest, 456 acres	738,600.00
Hildreth and Birch, L/O Fire Department	10,000.00
Conservation Commission Land, 275 acres	1,467,235.00
All Other Property and Equipment:	
Civil Defense Equipment	4,000.00
	\$15,071,194.00

HOLLIS PLANNING BOARD

The past year has been an active and challenging one for the planning board. Long-time board member and vice chairman Tom Jambard resigned after 14 years of service; his wisdom and experience are greatly missed. The board elected Aram Marderosian to fill the position of vice chairman following Tom's resignation. Richard Walker was appointed as a regular member of the board, bringing insight and perspective to the planning process from his years of experience as a Selectman and his membership on the Long Range Planning and Capital Improvements committees.

One of the major roles of a planning board is to continuously examine and update the town's zoning ordinance. Our primary focus during the past year has been a major revision of the town's open space development ordinance. Previously known as the "PUD" (planned unit development) ordinance, the proposed revision is entitled "HOSPD" (Hollis Open Space Planned Development). The planning board believes the proposed HOSPD ordinance is a great improvement over the existing PUD ordinance, and will discourage the land consuming form of development usually resulting from conventional subdivision. The density of dwelling units permitted under the HOSPD remains unchanged; that is, no greater than one dwelling unit per two acres. However, the new ordinance provides that at least 30% of the entire parcel be set aside as permanently protected open space, with no more than half of this open space being wetland or land with steep slopes. All major subdivisions (six lots or more) will be required to be submitted in the HOSPD format. The Land Subdivision Regulations have also been amended to provide more guidance and objective criteria for development in the HOSPD format. The planning board wishes to thank Mark Archambault, our "circuit rider" from the Nashua Regional Planning Commission, for his work on this very important revised ordinance.

Several notable parcels of land are currently before the planning board in various stages of the development process. One is a 53 acre parcel on both sides of Rocky Pond Road at the Brookline border. This parcel contains a large and significant wetland area which serves as an important wildlife habitat and should be provided with the maximum possible protection. The same landowner is concurrently developing 197 acres of abutting land in Brookline, and the impact of this level of development on the Rocky Pond Road area is significant for both towns. Although no formal development plans have yet been submitted, the Hollis and Brookline planning boards have already held a joint meeting to discuss issues of mutual concern. It is obvious that this project will require careful planning with our neighboring town of Brookline and close attention to the special environmental qualities of the land.

One tool to assist in the preservation of land is through the use of properly executed conservation easements. To further their understanding of conservation easements, the planning board invited Sylvia Bates, a staff member from the Society for the Protection of New Hampshire Forests, to be a guest speaker at a recent meeting. Ms. Bates gave a most informative presentation highlighting proper implementation and monitoring techniques for conservation easements.

The overall goal of the latest Hollis Master Plan is “to preserve, protect and enhance the beauty of the landscape, small town atmosphere and traditional rural New England village character of the Town”. The planning board will continue to be guided by this goal in its policies and decisions.

Respectfully submitted,
John Singer, Chairman
Aram Marderosian, Vice Chairman
Susan Durham
Richard Walker
Ann Caldwell
Ed Makepeace
Philip Mercer, Ex-Officio for
the Selectmen

Alternates:
Nanci Mitchell
Carl Hills

Staff:
Mark Archambault, NRPC
Planning Consultant
Virginia Mills, Assistant Planner

HOME HEALTH & HOSPICE CARE

HOLLIS SERVICES

- 1) **Home Care Program**—These are the Visiting Nurses, Physical, Speech and Occupational Therapists and Home Health Aides that care for those recovering from illnesses and hospitalization. Hollis Town Funds are used to pay for medically-necessary services for those who have no insurance and cannot afford to pay. Usually these are families who work and earn just enough to disqualify themselves from state aid.
- 2) **Hospice Program**—Provides Nurses, Therapists, Home Health Aides, Social Workers, Bereavement Counselors and volunteers to patients who are dying, and their families. The focus is to enable patients to stay in their homes as long as possible. When cure is not possible, pain control and supportive care are the goal. Town funds support this program for those in Hollis who have no way to pay.
- 3) **Child Care Program**—This includes child health maintenance, immunizations, nutritional counseling and dental care for low-income Hollis children. Most of these children, who are at or below the poverty level, have **no other** source of care. We regularly find children 3-4 years old who have received no medical care or immunization because of financial constraints. This program is partially funded (30%) by the State. The rest must come from Town and United Way funds.
- 4) **Dental Program**—This program, designed to provide free dental exams, fluoride treatments and x-rays for low-income children aged 3-6, was shut down by the state in July of 1990 due to budget cuts. We are working hard to continue this vital service to our children through our own fund raising, United Way and Town Funds.
- 5) **Homemaking Program**—This is a service for Hollis low-income elderly. It is designed to give clients enough homemaking help and support with shopping and meal preparation to enable them to stay independent in their own homes and out of an institution. It is also partially funded through the State (60%), but Town Funds, United Way and clients themselves are needed to keep the program alive.

- 6) **Grief Support Groups**—These are programs for all ages, from preschoolers to adults, to help them cope with the death of a loved one or family member.

Home Health & Hospice Care also provides free or minimal-cost clinics for adults. Blood pressure, sugar testing and flu shots are some of the services provided. Flu shot requests have once again increased from 1991. We also have office hours available for those who are unable to attend regularly-scheduled clinics.

HOLLIS CONSERVATION COMMISSION

The commission exists to preserve and protect the water, wetland, and other natural resources of Hollis. This report of our 1992 activities discusses new projects, continuing stewardship, outreach and annual events, and membership changes.

NEW PROJECTS:

Cobleigh Easement: We helped the Beaver Brook Association acquire a conservation easement on this 55-acre parcel by assuming an executory interest in it. This work was completed in June, 1992.

Hildreth Trust Purchase: This land is a mix of woodlands, wetland, and a small pond at the intersection of Hayden and Federal Hill Roads, in an area of town that currently has little preserved land. The purchase of this 87-acre property from the Hildreth Trust, when completed, will protect the local aquifer.

Hacker Property and Easement: Dr. Peter Hacker is giving us frontage on the Nashua River (with an additional conservation easement). The river frontage we gain connects two waterfront tracts we already own: the Rideout-Ranger Lot and the Rich Tree Lot. All this conservation land sits over the Flint Brook aquifer. We expect this contract to be completed early in 1993.

Flint Road Reclamation Project: We have a member on the Flint Pond Citizen Advisory Committee to advocate for conservation interests during the continuing federal, state, and local study of this water and recreational resource. Phase II of this project should be completed in 1994.

CONTINUING STEWARDSHIP:

Flint Brook Project: We improved the Rideout-Ranger Lot on the Nashua River by clearing and cutting more trail, picking up trash, and erecting an LCIP-donated sign at the property's boundary. In addition, we completed an SP-44 Forest Management Plan for the entire project. Also, we worked to protect the Flint Brook aquifer by reviewing and commenting on plans for a commercial composting project near the Nashua River in Pepperell.

Wetlands Board Applications: These applications are commonly known as dredge and fill permits. We investigated eight applications in 1992 to ensure it did not negatively impact associated wetlands.

Greenway Proposal: The Hollis Greenway project is going again. The commission has committed to plotting the best alternative pathways and presenting the results to the Hollis Long Range Planning Commission.

OUTREACH AND ANNUAL EVENTS:

Spring Spruceup: We restarted the annual Spring Spruceup roadside cleanup in 1992 during two consecutive spring snowstorms in April. Watch for the 1993 Spring Spruceup, coming in April.

Elm Trees for Eagle Project: We donated funds for Chris Ham to complete his Eagle Scout project, growing elm trees to be sold in the future. The trees were all winter-killed; Chris received free replacement trees from the supplier; the project has been restarted.

MEMBERSHIP CHANGES:

Claire Goulder, long-time secretary and prime mover for the commission, resigned in March 1992 after more than 20 years of service. We miss her, and wish her well.

At our request, the selectmen commissioned one of our alternates, Mary Leipziger, to replace Claire. In addition, the selectmen appointed Stephen Kolinko and Jason Stone as alternates. In June, we elected new officers to serve until June 1, 1993.

The commission thanks its supporters and the volunteer individuals, and organizations that help us do our work for the Town of Hollis.

David Orde, co-chairman
Craig Birch, co-chairman
Vaughan Pitman, treasurer
Peter Baker, secretary
Mary Leipziger
Frank Holt
John Lumbard, alternate
Steve Kolinko, alternate
Jason Stone, alternate

CEMETERY COMMISSION

The Members of the Cemetery Commission attended monthly meetings at which they dealt with operation of the Town Cemeteries.

The annual inspection tour of the five cemeteries, North, South, Pine Hill, and Churchyard, was conducted during the summer, and a list of maintenance tasks was prepared (ie: Lots to be reserved, shrubs to be pruned, and monuments to be repaired). It is distressing to note that the Pine Hill Cemetery was vandalized on several occasions with damage to more than twenty monuments.

Town records indicate that forty-six (46) lots were purchased this year, and that the Department of Public Works prepared ten grave sites for burial.

Respectfully submitted,

James Seager, Chairman

Nancy Bell, Member

Kathy Albee, Member

Jeff Snow, Member

Owen O'Neil, Member

THE TRUSTEES OF THE HOLLIS SOCIAL LIBRARY

A feeling of anticipation and excitement is evident on Monument Square where the addition to the Hollis Social Library is taking shape.

In March, by a vote of 472 to 124, the Town Meeting appropriated the funds to expand the library. Architect Kenneth Best of Galliher & Baier, Simsbury, Connecticut, working with the Library Building Committee (Chairman Sumner Roper, Edward Lehoullier, Shirley Hemming, Robert Valicenti, Howard Bigelow, Betsy Hornik, and Janet Sherwood) prepared the drawings. Although the bids received were very much higher than projected, the people of Merganser Corporation, Amherst, New Hampshire, made a tremendous effort to get the expansion back on track. With the cooperation of the three Selectmen, and Director of Public Works Arthur LeBlanc, a plan was accepted which did not alter the beauty and integrity of the design. On October 18, with renewed hope and enthusiasm, the Ground Breaking Ceremony took place.

A federal grant was obtained by the Trustees (Library Services and Construction Act) for \$25,000 to be used for some of the basic interior finishes, such as shelving, carpeting, and the circulation desk. However, the tight budget for this project continued to be a problem. Local businesses, friends, organizations and several charitable foundations came to the aid of the library. Because fully furnishing the library is an ongoing process, we are grateful for every dollar contributed.

Library Director, Janet Sherwood was chosen New Hampshire Librarian of the Year for 1992 by the New Hampshire Library Trustees Association and was honored at their Annual Meeting on May 6, in Concord. The Hollis Board of Trustees was delighted and proud to be present as Janet received such hard-earned and well-deserved recognition.

A computer committee headed by Trustees Bill Geraci and staff members Claire Kelly and Norma Wood, working with Janet Sherwood, expanded the library's computer utilization. This is just the beginning of the data automation improvements to come.

A new septic system was installed in October to be shared by the Congregational Church and the library. The church and library trustees agreed to a 75-25 cost sharing based on facility usage. (The library accounts for 25%).

The Friends of the Hollis Library was a wonderful source of support. It provided money through its dues, used book sales, and fund raisers to purchase expensive research materials, supplement children's programming and donate to the expansion fund. An evening book group, open to everyone, was organized by Merle Carrus in cooperation with the State Library's Book Bag series. Each Friends' meeting, under the direction of President Jana Stopas, included a guest speaker, with topics ranging from quilting and design of porcelain miniatures to storytelling and book publishing. Everyone is encouraged to join this vital and important community organization, either as an active or inactive member.

The volunteers under the auspices of the Friends group generously provided over 2,000 hours in 1992, assuring the smooth operation of the library. Thanks go to each member of the volunteer corps, and to Karen Frenn, who is in charge of scheduling.

Entrance passes to the Christa MacAuliffe Planetarium in Concord became available along with those to the Museum of Fine Arts and the Museum of Science in Boston. Anyone in the town may request these passes, which require only a very minimal fee. Membership chairperson, Kathi Lewis, was instrumental in establishing this program; a great gift to the community from the Friends of the Hollis Library.

To see how "business was booming" in 1992, read the statistics on circulation and programming services which follow.

See you at the Grand Opening sometime this spring!

Betsy Hornik, Chairman
Howard Bigelow
William Geraci
Cathy Hallsworth
Susan Howes
Diane Hoyt
Jan Squires

**HOLLIS SOCIAL LIBRARY
1992**

Circulation

Circulation	1987	1992
Adult Fiction	8,472	10,708
Adult Nonfiction	3,063	4,680
Periodicals	2,423	2,885
Juvenile Fiction	8,512	15,471
Juvenile Nonfiction	1,247	2,496
Audio & Video Cassettes	0	816
TOTALS	23,357	37,057

Acquisition	Withdrawals
Adult 613	283
Juvenile 246	

Interlibrary Loan	Children's Services
Loaned 148	Programs 69
Borrowed 400	Participants 1,100

HOURS

Mon. & Wed.	1:30-5:30 & 7-9
Tues. & Fri.	1:30-5:30
Thurs.	11:00-5:30
Sat.	9:00-3:00

HOLLIS SOCIAL LIBRARY
Annual Financial Report

OPERATING ACCOUNT

	Receipts		Expenditures
Bal. 1/1/92	\$ 3,052.41		Wages & Taxes
Town Allocation	45,000.00		\$31,249.19
Fines	2,869.15		Books
Gifts & Trust Fund			16,746.64
Transfers	7,593.34		Periodicals
Sale & Replacement			1,576.46
of Books	713.82		Non-Book mat'ls
Miscellaneous	41.31		545.73
Interest	232.45		PSNH
			1,090.83
			Heat
			1,296.22
			Phone
			525.30
			Equip., Furnishings
			698.83
			Supplies
			1,795.10
			Repairs
			116.99
			Programs
			504.78
			Miscellaneous
			976.91
Totals	\$59,502.48		\$57,122.98

Balance in checkbook 1/1/93	\$ 2,379.50	
Received 1/92: Town 4th quarter allocation	\$15,000	
Outstanding: 4th quarter payroll reimbursement to town:		\$11,576.95
FINAL BALANCE, 1992		\$5,802.55

SAVINGS ACCOUNT

Balance 1/1/92	\$ 7,943.67
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Receipts

Trust funds	\$ 3,232.32	
Gifts	820.00	
Interest	319.51	
Reimbursement from Town for septic system expenses	3,709.50	
From expansion capital outlay	1,275.20	
Reimbursement from Expansion Fund for architect's fees	6,650.00	\$23,950.20

Expenditures

Expansion & septic expenses	-12,577.76	
For materials & operating costs	- 4,672.66	-17,250.42
Balance 12/31/92		\$ 6,699.78

Betty Reilly Fund Certificate of Deposit;		
Balance 12/31/92:		\$ 2,636.98

HISTORIC DISTRICT COMMISSION

The Commission has reviewed several permit requests this year and has continued to attempt to maintain the historic appearance of the District as much as possible. The Commission's only power is to review and pass upon requests for change within the District. It is our hope that the Town of Hollis will continue to retain an historic appearance within the District to the greatest extent possible.

Respectfully submitted,
Joseph Cohen, Chairman
Candace Dochstader
Joseph Dube
Dorothy Hackett
Henry Hills
Arthur Lyford
Eleanor Whittemore, Ex-officio

BOARD OF ADJUSTMENT

Under authority granted by New Hampshire law, the Hollis Zoning Board of Adjustment (ZBA) has the power to (1) hear and decide administrative appeals; (2) grant variances from the terms of the zoning ordinance; and (3) grant special exceptions conforming to the provisions of the Hollis zoning ordinance. The Hollis ZBA typically meets on the second Thursday of each month to decide cases which are presented.

The ZBA is a quasi-judicial board which functions under very specific guidance established both by Hollis ordinance and New Hampshire law. The ZBA attempts to weigh the benefits and restrictions which the Hollis zoning ordinance imposes upon our community. The aim is to assure that landowners may derive the maximum benefit from their property while the public good is protected.

During 1992, the following cases were decided by the ZBA:

Variances	Total Applications	Granted	Denied
Setback waivers	4		
Non-conforming uses	9	6	9
Height waivers	2		
	<hr style="width: 50%; margin: 0 auto;"/> 15	<hr style="width: 50%; margin: 0 auto;"/> 6	<hr style="width: 50%; margin: 0 auto;"/> 9

Special Exceptions	Total Applications	Granted	Denied
Home Occupations	3		
Accessory Dwellings	3	4	2
	<hr style="width: 50%; margin: 0 auto;"/> 6	<hr style="width: 50%; margin: 0 auto;"/> 4	<hr style="width: 50%; margin: 0 auto;"/> 2

Administrative Appeals	Total Applications	Granted	Denied
	2		2
	<hr style="width: 50%; margin: 0 auto;"/> 2		<hr style="width: 50%; margin: 0 auto;"/> 2

Respectfully submitted,

Ralph Nicosia-Rusin, Chairman
 William Pasko, Vice-chairman
 Phyllis Turner-Aston, Member
 Roger Parsons, Member
 Daniel McManus, Member

John Andruszkiewicz, Alternate
 Ruth Clark, Alternate
 Martha Davis, Alternate
 Brian Major, Alternate
 Gerald Hornik, Alternate

CHARLES J. NICHOLS FUND
FINANCIAL REPORT 1992

The present membership on the Governing Committee of the Nichols Fund, established in 1985 and ammended May 10, 1989 consists of Mary Jane Merritt, Chairperson, representing the Hollis Colonial Garden Club; Richard B. Drisko, Congregational Church of Hollis; Cheryl Beaudry, Town of Hollis Recreation Commission, Shirley Cohen, Beaverbrook Association and Eleanor Whittemore, Selectmen's representative.

MONEY MARKET ACCOUNT

Ending Balance 12/31/91	\$ 2,099.48
Receipts:	
Interest Earned	\$ 146.64
Nichols Trust Payments	9,553.42
Transfer in - Passbook	10,000.00
Gift - Private Donation	8,571.87
	\$28,271.93
Payments:	
Wards Landscaping	\$14,147.00
Gate City Fence	3,148.36
Skillings & Sons	636.96
Hollis Construction	2,805.80
Checkbook Charges	35.00
Medeiros Remodeling	3,200.00
Bosserman Electric	2,016.76
Peter W. Smith	\$50.00
	(26,039.88)
Ending Balance 12/31/91	<u>\$ 4,331.53</u>

PASSBOOK ACCOUNT

Beginning Balance 12/31/91	\$50,738.10	
Transfer Out - MMA 1/8/92	(10,000.00)	
Interest Earned	1,490.45	
Ending Balance 12/31/92		<u>\$42,228.55</u>

NICHOLS FUND TRUST ACCOUNT

Beginning Cash 1/1/92	\$ 4,170.36	
Beginning Portfolio Balance 1/1/92 (book value)	156,805.25	
Total Beginning Fund Balance		\$160,975.61
Reinvestment Funds 1992		3,184.48
Ending Cash 12/31/92	\$ 7,354.84	
Ending Portfolio Balance 12/31/92 (book value)	156,805.25	
Total Ending Balance		<u>\$164,160.09</u>

SUPERVISORS OF THE CHECKLIST

The Supervisors of the Checklist spent many hours trying to keep their registration lists updated this year for the Presidential Primary, the State Primary Election, the State General Election and the Presidential Election on November 3rd.

Here are some of the results:

There were 4,047 registered voters for the Presidential Election on November 3, 1992. Of this number, 3572 citizens cast ballots — 306 were absentee ballots — this makes a total of about 88% of the voters.

The final breakdown of the checklist was as follows:

2,066 Republicans
1,143 Democrats
35 Libertarians
803 Undeclared

Note: There were 302 new registered voters between the State Primary on September 8 and Election Day on November 3rd.

The task of computerizing these lists this year was accomplished by Nancy Jambard, Town Clerk, as her office is now equipped with a computer for this type of work. Previously the Supervisors would have to travel to Wilton to get this listing done.

Kathryn F. Hardy
Judy McCoy
Lydia Schellenberg

January 8, 1993

HOLLIS SENIOR CITIZENS ASSOCIATION, INC.

1992 - 1993

A Community Asset

Membership-Eligibility

Membership is open to anyone who attained to age of 55.

Meetings

Meetings are held each Thursday at the Hollis Fire Department

Officers 1992-1993

President: Ray Warren

Vice-President: Bernard R. Twitchell

Treasurer: Ruth Seager

Asst. Treasurer: Frederick Q. Gemmill

Secretary: Dorothy Warren

Asst. Secretary: Dorothy Twitchell

Purpose

To provide:

1. Opportunity for members to meet in an environment conducive to the fostering of friendships, conviviality, amusement, carefree hours and cultural interests.
2. A reservoir of warm, caring friends, ever available during times of need.
3. A conduit through which members have opportunity to engage in community activities.
4. A medium for the exchange of ideas and information on matters which affect seniors.

Profile of Talents

The members of the Hollis Seniors participate in every aspect of the life of our very special town. Hollis benefits from the members' life and work experience in high technology, art, architecture, business management, writing, science, farming, parenting-in fact, all the professions.

Special Activity

Hollis Seniors participated in the Hollis Corn Variety Show sponsored by Share the Harvest and The Shepherd's Fund.

Appreciation

The Hollis Seniors are appreciative of the cooperation of the Board of Selectmen and Fire Department in continuing to provide facilities for our weekly meeting.

George Worster

It is noted with sadness that George Worster, a charter member of the Hollis Seniors, died November 16, 1992 following a short illness.

Respectfully submitted,
Ray Warren, President

1992 ANNUAL REPORT NASHUA REGIONAL PLANNING COMMISSION

The needs of our region and its municipal jurisdictions were clearly reflected in NRPC's two highest priorities for 1992: the establishment of the regional Center for Economic Development and the completion of the Nashua Area Transportation Study (NATS) update.

On the former, in tandem with the City of Nashua, local business leaders, the area Chamber of Commerce and our member communities, we committed our time and energy toward the dual objectives of organizing a public/private economic partnership to benefit the entire region and creating a service and information center to assist existing as well as emerging businesses. The Center became a reality in 1992, and I want to take this opportunity to acknowledge Hollis as among the first of our towns to join this very worthwhile regional initiative.

On the latter, after almost two years of exhaustive data collection and analysis plus the calibration of a sophisticated traffic model, we have completed a comprehensive long range transportation plan for the region. Recognizing the critical need to improve our highway network while we continue to pursue alternative modes, the NATS update will serve as the blueprint for investment in this critical aspect of our economic infrastructure.

1992 was also a very busy and productive year for local assistance projects in Hollis. While we continued to provide part-time professional planning services under our "circuit rider" program, NRPC staff also worked with the Hollis Long Range Planning Committee and assisted in the preparation of the Town's Capital Improvement Program. Among the more noteworthy Planning Board projects we undertook were the build-out study and map and the open space zoning ordinance amendments. Our transportation planners made considerable progress on the Hollis Townwide Transportation Study which examines exiting traffic and pavement conditions and forecasts future demands on the local road network; and they also completed a pavement analysis for Rideout Road and updated a signalization study of Route 111 and Depot Road.

A summary of our other key accomplishments for 1992:

Data Services

With the arrival of the 1990 Census information, and in our role as a Regional Data Center for the U.S. Bureau of the Census, we equipped NRPC to more quickly respond to the information needs of Hollis residents and businesses through the organization and distribution of a wide variety of data. Also, an important tool created this

past year was the integration of all Census tract and block boundaries into our geographic information system to allow for immediate geographic referencing of all Census data.

Souhegan River Corridor Study

Similar to our efforts on the Merrimack River of a few years ago, staff began a detailed analysis of land use, zoning, natural resources and public access along the Souhegan River. An advisory committee of local interests has been established, and digital corridor base mapping has been completed.

Major Transportation Projects

We continued to work with local, state and federal officials to spur the implementation of this region's most significant highway projects including the Everett Turnpike widening, the Circumferential Highway and the Route 101A Bypass. NRPC also contributed to the preparation of the environmental impact statements for both the Circumferential and 101A, and we encouraged and coordinated public participation for the projects.

Planning Board Training

In addition to our annual workshop series — in 1992 we held a very popular session entitled "Common Ground: Coexistence of the Planning Board and the Zoning Board of Adjustment" — this past year we produced our first educational video, "Site Plan Review: The Basics", with multiple copies available for circulation.

Solid Waste

In pursuit of a long range intermunicipal solution to the problem of municipal solid waste disposal, we worked with both the regional Solid Waste Management District and the City of Nashua to investigate the feasibility of an integrated waste management project; and we established our agency as liaison between our communities and the Governor's Recycling Program.

Household Hazardous Waste Collection

In conjunction with the Solid Waste Management District, our staff conducted two very successful events: a Spring "paint only" collection in Nashua and a comprehensive collection at four sites around the region in the Fall.

Regional Historic Resources

Recognizing the wealth of historic buildings and sites found in our communities as well as the threat to their preservation, we completed an historic resources assessment of the region and produced a report that also includes local histories and a description of local architectural styles.

Heritage Trail

In 1988, the idea of a continuous trail from Massachusetts to Canada was formally authorized by the N.H. Legislature; and over the course of the last year NRPC has been working both as a member of the state's Heritage Trail Advisory Committee and with our interested communities to plan for local trail segments along the Merrimack River.

Geographic Information System

To enhance our capacity for computer based mapping and information management, we continued to invest in our G.I.S. through the creation of additional data layers — including road networks, surface water, traffic zones, land use, zoning, Census boundaries and aquifer resources.

Traffic Count Program

With counters at over 100 locations, we maintained a regional traffic count system to provide the most accurate and current data to meet local, state and regional needs; and we published our annual summary report that is distributed to our member communities.

Flood Plain Management

In conjunction with the NH Office of Emergency Management, we provided assistance to a number of communities participating in the National Flood Insurance Program including assessments of flood prone areas, reviews of current regulations and suggested revisions to existing ordinances.

Let me close by putting in a pitch for regionalism . . . Just as important as the services that we provide, a significant part of NRPC's mission is getting people to appreciate that we all could be better off, if only a little bit, with more intermunicipal cooperation and more thoughtful coordinated planning. I am pleased with the progress we have made in 1992.

Respectfully submitted,

Don E. Zizzi
Executive Director

DEPARTMENT OF SUBSURFACE DISPOSAL SYSTEMS

A total of 48 permits for new and replacement septic systems were issued in 1992. A number of septic designs are approaching the four-year permit limitation. Residents are reminded that expired septic designs should be resubmitted to the Town of Hollis and State of New Hampshire for reapproval. For more information on this procedure, please call the planning office at 465-3446.

The State of New Hampshire Department of Environmental Services has recently approved the use of a new type of in-drain leach field system. In an effort to keep abreast of this new technology, the Town of Hollis will host a seminar this Spring at which time this new type of system will be presented to interested designers and installers. We look forward to an informative session regarding this new product.

Residents are reminded to call the planning office for any questions or concerns regarding septic systems.

Respectfully submitted,
Robert W. Rimbach, R.S., C.H.O.

OFFICE OF SELECTMEN
TOWN OF HOLLIS

February 8, 1993

Mr. Hollis P. Nichols
16 Pepperell Road
Hollis, NH 03049

Dear Mr. Nichols:

The advent of professional looking dugouts, impressive back stops, signs naming the fields and the building to house the pumps have greatly improved Nichols Field this year. We are sure that all of this has been an inspiration to the many volunteers who work with our young people in the recreational area.

The fields are looking well groomed. This has resulted from the increased maintenance which has been going on.

Your generosity throughout 1992, together with the funds from the town budget and other dedicated groups, has made all this possible. Once again, on behalf of the Town, we wish to thank you for your continued support.

Sincerely,
Phil Mercer
Jim Belanger
Eleanor Whittemore
Selectmen of Hollis

TOWN MEETING MARCH 10, 1992
TOWN ELECTIONS

The meeting was called to order by Moderator James Squires at 7:00 AM for voting on the following subjects.

1. To choose all necessary Town Officers for the year ensuing.

RESULTS: Treasurer - 1 Yr. - Richard R. Husk
Selectman - 3 Yrs. - Eleanor H. Whittemore
Fire Warden - 3 Yrs. - Edward Chamberlain
Town Forest Committee - 3 Yrs. -
Gary Chamberlain and Arthur Woods
Trustee of the Trust Funds - 3 Yrs. - John Lombard
Budget Committee - 3 Yrs. - Lorin Rydsrom and
Frank Whittemore
Library Trustee - 3 Yrs. - Betsy Hornik and
Jessica "Jan" Squires
Supervisor of the Checklist - 6 Yrs. -
Kathryn F. Hardy

2. To conduct other business by official ballot.

RESULTS: Proposal 1 - allow a home occupation to have a small sign YES - 1138 NO - 432.

Proposal 2 - expand housing opportunities and flexibility in household arrangements by allowing for accessory dwelling units (in-law apartments) by special exception from the Zoning Board of Adjustment. YES - 1218 NO - 342.

Proposal 3 - replace existing sign regulation with a new and comprehensive Town of Hollis Sign Ordinance
YES - 867 NO - 357.

Proposal 4 - delete the entire section entitled Residential Construction and replace it with a new comprehensive Residential Construction Timing and Phasing Ordinance
YES - 753 NO - 422.

Polls closed at 7:15 PM. The vote was announced at 8:55 PM and the meeting was recessed until Wednesday, March 11, 1992 at 7:30 PM in Walters Auditorium at the Hollis/Brookline High School.

Ballots Cast — 2,267 absentee Ballots Cast — Town — 64
Total Number on checklist — 3,539

A True Copy of Record — Attest:
Nancy B. Jambard
Town Clerk

TOWN MEETING MARCH 11, 1992

The meeting was reconvened at 7:35 PM by Moderator James Squires in Walters Auditorium at the Hollis/Brookline High School. Arwyn Jackson and Emilie Sommer, accompanied on the piano by Jessica Hannon, sang "The National Anthem". Frederick Q. Gemmill was honored for his dedication to the Town of Hollis. He is retiring from the Budget Committee (1992). Also, Richard A. Walker, in his absence, was accorded a standing ovation for his many years of service and dedication as Selectman for 33 years.

Present and presenting a short dissertation on the General Court and Senate in Concord were: Senator Barbara Pressly; Representative Susan Durham and Representative George Wright.

ARTICLE 1 — Motion by Philip Mercer to hear reports of Selectmen and other Town Officers and Committees. Seconded by James Belanger. CARRIED. Hand vote.

ARTICLE 2 — Motion by James Belanger to see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal or another governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95-b, or take any other action relative thereto. Seconded by Philip Mercer. CARRIED. Hand vote.

ARTICLE 3 — Motion by James Belanger to see if the Town will authorize the Selectmen to borrow money in anticipation of taxes, or take any other action relative thereto. Seconded by Philip Mercer. CARRIED. Hand vote.

ARTICLE 4 — Motion by James Belanger to see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations in accordance with the procedures set forth in RSA 36-A:S, or take any other action relative thereto. Seconded by Philip Mercer. CARRIED. Hand vote.

ARTICLE 5 — Motion by Betsy Hornik to see if the Town will vote to raise and appropriate the sum of Four Hundred Seventy-five Thousand Dollars (\$475,000) for the reconstruction, alteration and enlargement of the Hollis Social Library, said appropriation to be raised by transferring One Hundred Sixty Thousand Six Hundred Forty Dollars (\$160,640) plus accumulated interest to date of withdrawal from the Capital Reserve Fund created for that purpose, said fund to be discontinued after the transfer. The balance of Three Hundred Fourteen Thousand Three Hundred and Sixty Dollars (\$314,360) is to be raised as follows:

One Hundred Twenty-four Thousand Six Hundred Ninety-six and 65/100 Dollars (\$124,696.65) from private donations already received and in the hands of the Library Trustees, which funds have been donated for this purpose, and One Hundred Ninety Thousand Dollars (\$190,000.) to be raised by general taxation, and authorize the Selectmen and/or Library Trustees to contract for and accept any federal and state aid available for the project and to take all other action necessary to carry out this project. Seconded by Philip Mercer. AMENDMENT #1 — Motion by Betsy Hornik to amend and change ARTICLE 5 — read as follows: Three Hundred Fourteen Thousand Three Hundry Sixty Dollars (\$314,360) is to be raised as follows: One Hundred Thirty Five Thousand Three Hundred Sixty Dollars (\$135,360) from private donations already received and in the hands of the Library Trustees, which funds have been donated for this purpose, and One Hundred Seventy-nine Thousand Dollars (\$179,000) to be raised by general taxation, and authorize the Selectmen and/or Library Trustees to contract for the project and to take all other action necessary to carry out this project. Seconded by Philip Mercer. Motion to move this question by Jan Borgia, seconded by Philip Mercer. CARRIED. BALLOT VOTE — Polls opened at 8:55 PM and closed at 9:40 PM. CARRIED as Amended YES - 472 NO - 124 Total 596. Motion by Steve Simon to restrict reconsideration of ARTICLE 5. Seconded by Rebecca Spitz. CARRIED. Hand vote.

ARTICLE 9 — Motion by Herman Feissner to see if the Town will raise and appropriate the sum of \$50,000 to repair Rideout Road by asphalt paving in 1992 from the end of the existing asphalt at lot 47 Map 9 Rideout Road to the easterly end of lot 74 Map 14, an approximate length of 2500 feet. (By Petition). Seconded by Philip Mercer. Motion by Peter Stauble to move the question. Seconded by Steve Simons. CARRIED. BALLOT VOTE — Polls opened at 10:45 PM and closed at 11:15 PM. DEFEATED. YES - 130 NO - 255.

Some townspeople wanted to “restrict reconsideration” motion — Moderator James Squires refused as he had informed the meeting before the last Ballot vote was taken that there would be no more business conducted on this evening the meeting would be adjourned until Thursday, March 12, 1992.

Motion to adjourn meeting until Thursday, March 12, 1992 at 7:30 PM at Walters Auditorium by David Seager. Seconded by Kathy Pasko. CARRIED. Adjourned at 11:25 PM.

A True Copy of Record — Attest:
Nancy B. Jambard
Town Clerk

TOWN MEETING MARCH 12, 1992

The meeting was reconvened at 7:30 PM by Moderator James Squires in Walter Auditorium.

ARTICLE 9 — Motion by Alan Miller to restrict reconsideration of ARTICLE 9. Seconded by Shirley Cohen. Motion by Jim Maloney to move the question. Seconded by Frank Durham. CARRIED. Motion to "restrict" CARRIED.

ARTICLE 10 — Motion by Frank Durham to lay ARTICLE 10 on the table (to see if the town will vote to direct the Selectmen to maintain the unpaved portion of Rideout Road as a gravel road. By Petition). Seconded by James Belanger. CARRIED.

ARTICLE 6 — Motion by James Belanger to deal with this ARTICLE after ARTICLE 15. Seconded by Tom Stawasz. CARRIED.

ARTICLE 7 — Motion by Philip Mercer to see if the Town will authorize the Selectmen to withdraw \$60,000 plus accumulated interest to date of withdrawal, from the Diesel Dump Truck 2 Capital Reserve Fund and to expend these funds to purchase a Diesel Dump Truck, or take any other action relative thereto. Seconded by James Belanger. Hand count YES - 41 NO - 89. DEFEATED.

ARTICLE 8 — Motion by Philip Mercer to see if the Town will vote to deposit 50% of revenue collected pursuant to RSA 79-A (Current Use Land Change Tax) in the Hollis Conservation Commission's Funds in accordance with RSA 36-A:5III as authorized by RSA 79A:25II. Said deposits not to exceed \$50,000 in any one calendar year, or take any other action relative thereto. Seconded by John Lumbard. Hand count. YES - 66 NO - 99 DEFEATED.

ARTICLE 11 — Motion by Tom Stawasz to see if the Town will, pursuant to RSA 202-A:23, authorize the public library trustees to apply for, accept and expend, without further action by the town meeting, money from the state, federal, or other governmental unit or a private source which becomes available during the fiscal year, which funds shall be used only for legal purposes for which a town may appropriate money and shall not require the expenditure of other town funds or take any other action relative thereto. Seconded by Philip Mercer. Hand Count. CARRIED.

ARTICLE 12 — Motion by James Belanger to see if the Town will vote to add eleven additional parcels of Town-owned woodland to the Hollis Town Forest to be managed as provided by RSA 31:110, said parcels are described in deeds as follows:

- Deed 959-292, Parcel #1, Dunklee West, a0.0 Ac
- Parcel #2, Dunklee East, 5.5Ac
- Deed 968-43, Dunklee South, Entrance Strip, 0.4 Ac

Deed 991-159, Joseph Cerier Lots
Parcel #1, Wallingford Lot, 80.0 Ac
Parcel #2, Cameron Lot 20.0 Ac
Parcel #3, Stearns Lot, 35.0 Ac

Deed 1134-44, George W. Hardy Lot, 7.0 Ac + 40 Rods

Deed 3333-10,11,12 Pennichuck Lot 8.0 Ac

Deed 2647-619 Wright Heirs Lot, 29.2 Ac

Deed 2775-768, Hensel Lot, 10.0 Ac

Deed 3516-579, Braasch Lot, Portions of Baxter Farm and
Causeway Road, Parker Brook, 11.7 Ac

or take any other action relative thereto. Seconded by Philip
Mercer. CARRIED. Hand count.

ARTICLE 13 — Motion by Virginia Gemmill to see if the Town
approves of having the sessions for the annual town meeting on a
Saturday beginning at 9:00 or 9:30 in the morning to act upon the
appropriate subjects for the meeting. (By Petition) (to get the sense of
the meeting). Seconded by Philip Mercer. YES - 72 NO - 98.
DEFEATED.

ARTICLE 14 — Motion by Philip Mercer to see if the Town will
vote to return the (Road Agent) Superintendent of Public Works Dept.
to an elective position. (By Petition). Seconded by James Belanger.
Motion by Thomas Stawasz to Table this motion. Seconded by Philip
Mercer. (Yes - set it aside immediately. No - do not wish to set it aside
immediately) YES - 95 NO - 99 DEFEATED. Motion by William
Riley to move question. Seconded by Philip Mercer. CARRIED.
ARTICLE 14 - DEFEATED.

ARTICLE 15 — Motion by Philip Mercer to see if the Town will
vote to authorize the Selectmen to convey any real estate acquired by
the town by tax collector's deed. Such conveyance may be by deed
following a public auction, or the property may be sold by advertised
sealed bids, or may be otherwise disposed of as justice and the equities
of the situation, in the discretion of the Selectmen, may require, pur-
suant to RSA 80:42 or take any other action relative thereto. Seconded
by James Belanger. CARRIED.

ARTICLE 6 — Motion by James Belanger to see if the Town will
raise and appropriate the sum of \$85,000 to be placed in the following
existing capital reserve funds in the amount indicated for the follow-
ing purposes:

A. Ambulance	\$10,000
B. Grader	9,000
C. Fire Truck	35,000
D. 4x4 Highway Truck	3,000
E. Diesel Dump Truck 1	7,000
F. Diesel Dump Truck	37,000
G. Rescue Van (Fire)	9,000

and to create a new capital reserve fund pursuant to RSA 35:1, for Communications Center Console and deposit the amount of \$5,000 in the capital reserve funds or take any other action relative thereto. Seconded by Philip Mercer. AMENDMENT #1 — Motion by William Pasko to amend ARTICLE 6 to make it read:

A. Ambulance	\$10,000
B. Grader	9,000
C. Fire Truck	32,000
D. 4x4 Highway Truck	_____
E. Diesel Dump Truck 1	_____
F. Diesel Dump Truck	_____
G. Rescue Van (Fire)	9,000
Communication Center	_____
	<u>\$60,000</u>

as recommended by the Budget Committee.

Seconded by Thomas Enright. Motion by William Riley to move the question. Seconded by Frank Durham. CARRIED. ARTICLE 6 — CARRIED as Amended. Hand count.

ARTICLE 16 — Motion by Frederick Q. Gemmill to appropriate the sum of \$3,478,335. Seconded by Philip Mercer. AMENDMENT 1 — Motion by James Belanger to increase the budget by \$70,000. Seconded by Philip Mercer. AMENDMENT DEFEATED. AMENDMENT 2 — Motion by Morton Goulder to decrease the budget by \$150,000. Seconded by Peter Stauble. William Riley made the motion to move the question. Seconded by Rebecca Spitz. CARRIED. AMENDMENT DEFEATED. AMENDMENT 3 — Motion by Peter Baker to increase the budget by \$7,500. Seconded by John Lumbard. DEFEATED. ARTICLE 16 — CARRIED (\$3,478,335).

A Resolution was read honoring Richard Walker for his 33 years of service to the Town as a Selectman. A standing ovation was given him.

Motion by Fredferick Q. Gemmill to adjourn the meeting. Seconded by Philip Mercer. CARRIED. Adjourned at 10:35 PM.

A True Copy of Record — Attest:
 Nancy B. Jambard
 Town Clerk

Sworn in after the meeting:
Eleanor Whittemore
Betsy Hornik
Jan Squires
Frank Whittemore
Kathryn Hardy

A True Copy of Record — Attest:
Nancy B. Jambard
Town Clerk

BIRTHS

**Date, Place of Birth, Child's Name
Father's Name, Mother's Name**

1992

- January 10 Nashua, N.H., Joseph Paul Perricone, Paul Richard Perricone, Martha Louise Regan.
- January 17 Nashua, N.H., Amy Elizabeth Sercel, Jeffrey Patrick Sercel, Kathy Jean Hansen
- January 27 Nashua, N.H., Scott Stephen Russell Richardson, Robert Clark Richardson II, Laurie Esther Brede.
- February 10 Nashua, N.H., Erica Jane Tamposi, Jon J. Tamposi, Mary Elizabeth Spaloss.
- February 18 Nashua, N.H., Danielle Louise Spooner, Roger Martin Spooner, Lisa Ann Cheney.
- February 23 Nashua, N.H., Landon James Kowalczyk, James Kowalczyk, Sara Ann Morin.
- February 25 Hollis, N.H., Corey Anthony Chamberlain, Gary Edward Chamberlain, Jennifer Rae Belanger.
- March 5 Nashua, N.H., Charles Grenville Hildreth, Thomas Winfield Hildreth, Tamra Marie Garceau.
- March 24 Nashua, N.H., Emily Katherine Tucker, Walter Lloyd Tucker, Katherine Van Sinderen.
- April 7 Nashua, N.H., Alicia Marie Papineau, Scott William Papineau, Paula Ann Gosselin.
- April 8 Nashua, N.H., Sarah Irene Petry, David Lee Petry, Jr., Karen Jane Boilard.
- April 14 Nashua, N.H., Anastasia Erin Madsen, Kenneth Eugene Madsen, Lisa Saporito.
- April 17 Nashua, N.H., Kerry Shea Concannon, Timothy Concannon, Debra Lynn Horton.
- April 23 Nashua, N.H., Joshua Armand Schrader, Michael Roy Schrader, Cynthia Lee Gagnon.
- April 23 Nashua, N.H., Emily Rose Doran, Paul Barry Doran, Dorothy Therese Sliney.
- April 26 Nashua, N.H., Alexander William Davis, William Joseph Davis, Diane Marie Gesnaldo.
- April 28 Nashua, N.H., Jonathan Eric Michaels, Nathan Bruce Michaels, Karen Lori Berkowitz.
- May 1 Nashua, N.H., Kara Elizabeth McLaughlin, Michael Langley McLaughlin, Iris Elizabeth Rauscher.

May 2	Nashua, N.H., Kelsey Elizabeth Martin, Timothy Paul Martin, Shannon Elizabeth Bellavance.
May 6	Nashua, N.H., Pieter Eric Vandermeer, Albert Gerard Vandermeer, Mary Grace Doherty.
May 7	Nashua, N.H., Krista Rose Descoteaux, Paul Charles Descoteaux, Linda Jean Cadario.
May 24	Nashua, N.H., Derek Michael Reilly, Stephen Louis Reilly, Linda Michelle Shulman.
May 27	Nashua, N.H., Katherine Ellen Wadleigh, Daniel Robert Wadleigh, Lee Allison Duncan.
June 9	Nashua, N.H., Leigh Therese Kowalski, Mark Andrew Kowalski, Barbara Ann Cliff.
June 16	Nashua, N.H., Kristina Marie Buckley, Michael Timothy Buckley, Sarah Ann Whelton.
June 18	Nashua, N.H., Kalle Robert Anderson, Charles William Anderson II, Melissa Jo Smith.
June 20	Nashua, N.H., Kevin Anthony Brady, Mark Anthony Brady, Robin Marie Maltese.
July 8	Nashua, N.H., Brianna Louise Ericson, Daniel Wayne Ericson, Bonnie Louise Frisard.
July 17	Nashua, N.H., Rebecca Margaret Ferman, Mark Joel Ferman, Nancy Ann Marcoux.
July 31	Nashua, N.H., Alexander Gustav Bohn, Richard Dale Bohn, Meredith Linnea Works.
August 11	Nashua, N.H., Nina Marie Hawxhurst, Vincent Eugene Hawxhurst, Dolores Ann Sudano.
August 25	Nashua, N.H., Kristi Marie Vance, Johnny Ray Vance, Karen Kay Bovey.
August 30	Nashua, N.H., Katherine Nicole Rhodes, Eric Lee Rhodes, Karin Astrid Holley.
August 30	Nashua, N.H., George John Louzek III, George John Louzek Jr., Janis Claire Dorschug.
September 16	Nashua, N.H., Devin Marie Longland, Stephen Tyler Longland, Wendy Eileen Hills.
September 25	Nashua, N.H., Liza Kate Landry, Bruce Edward Landry, Barbara Burnes.
October 21	Nashua, N.H., Justin Charles Weisman, Terre Alan Weisman, Margaret Ann Proko.
October 23	Nashua, N.H., Cameron Paul Mercer, High Philip Mercer, Dorreen Louise Mitchell.
October 26	Nashua, N.H., Kristen Adeline Courtemanche, Paul Raymond Courtemanche, Tammy Sue Brown.
October 31	Nashua, N.H., Lisa Anne Batbouta, David A. Batbouta, Ellen Marie Dusseault.

- November 3 Nashua, N.H., Sarah Anne Rollman, Steven Michael Rollman, Patricia Ann Staal.
- November 5 Manchester, N.H., Scott Ernest Venti, Michael James Venti, Lynne Marie Marvell.
- November 12 Nashua, N.H., Frances Joan Morrill, Robert Alan Morrill, Emeline Marie Morse.
- November 19 Nashua, N.H., Alexander Brennen Roberts, David John Roberts, Melissa Ann Joyce.
- November 26 Nashua, N.H., Hanna Lisa Mazzola, Michael Stephen Mazzola, Kirsi Sarah Hyvonen.
- December 18 Nashua, N.H., Benjamin Elliott Jacoby, Douglas Owen Jacoby, Annette Davis.
- December 20 Nashua, N.H., Alexandra Lauren James, Duncan Willard James, Cynthia Marie Johnson.
- December 28 Nashua, N.H., Anne Margaret Herrmann, James Jeffrey Herrman, Jane Katherine Thomas.
- December 29 Nashua, N.H., Celeste Joy Reilly, Kevin Richard Reilly, Connie Debra McGuire.

Respectfully submitted,
Nancy B. Jambard, Town Clerk

DEATHS

Date, Place of Death, Name of Deceased, Age, Place of Birth, Place of Burial

January 18	Nashua, N.H., Richard K. Whiting, 80, Wilton, N.H., Laurel Hill Cemetery, Wilton, N.H.
January 25	Hollis, N.H., Arthur Joseph Ireland, 74, Lowell, MA., St. Mary's Cemetery, Tewksbury, MA.
January 28	Nashua, N.H., Sherwood Logan Warren, 74, Rutland, VT., Woodlawn Cemetery, Ayer, MA.
January 28	Nashua, N.H., Marion Howe Glover, 88, Hollis, N.H., East Cemetery, Hollis, N.H.
April 11	Hollis, N.H., Edward Krulik, 84, Brooklyn, N.Y., Cedar Park Cemetery, Westwood, N.J.
April 11	Nashua, N.H., Florence G. Vanasse Harrison, 80, Dover, N.H., St. Francis Xavier Cemetery, Nashua, N.H.
May 5	Nashua, N.H., William Everett Leblanc, 89, Canada, Lindenwood Cemetery, Stoneham, MA.
May 20	Hollis, N.H., Ruth Norton Spinelli, 71, Concord Crematorium, Concord, N.H.
June 8	Nashua, N.H., Benjamin White, 86, Nashua, N.H., Edgewood Cemetery, Nashua, N.H.
June 24	Hollis, N.H., James Thomas Collins, 78, Lowell, MA., Saint Patricks Cemetery, Amherst, N.H.
June 30	Hollis, N.H., Grace Jones Carlson, 90, Boston, MA., East Cemetery, Hollis, N.H.
July 24	Nashua, N.H., Frances C. Kirk Riley, 67, Cambridge, MA., Concord Crematory, Concord, N.H.
August 22	Nashua, N.H., Theodore Stanley Dziok, 76, Holyoke, MA., Mater Dolorosa Cemetery, South Hadley, MA.
September 15	Hollis, N.H., Philip Arthur Shattuck, 68, Pepperell, MA., Pine Grove Cemetery, Brookline, N.H.
September 20	Hollis, N.H., Kenneth R. Rice, 87, Lunenburg, MA., Woodlawn Cemetery, Pepperell, MA.
September 27	Hollis, N.H., Geraldine Alverta Logan Ayers, 76, Castine, Ohio, Willowview Cemetery, Dayton, Ohio
October 16	Nashua, N.H., Claire A. Tanguay Lawrence, 71, Nashua, N.H., Pine Hill Cemetery, Peterborough, N.H.

- November 13 Hollis, N.H., Myrtle Elizabeth Penimore Munroe,
79, Boston, MA., North Cemetery, Hollis, N.H.
- November 16 Milford, N.H., George Warren Worster, 82,
Clifondale, MA., Unknown, Marshfield, MA.
- December 5 Nashua, N.H., Leo F. MacInnis, 82, Dorchester,
MA., St. Patrick Cemetery, Jaffrey, N.H.
- December 25 Hollis, N.H., Jean Zwicker Clough, 69, Swamp-
scott, MA., So. New Hampshire Crematory,
Derry, N.H.
- December 26 Nashua, N.H., Harry Chorney, 74, Brooklyn,
N.Y., Concord Crematorium, Concord, N.H.

Respectfully submitted,
Nancy B. Jambard, Town Clerk

MARRIAGES

Date, Place of Marriage, Names of Groom and Bride, by Whom Married

January 11	Hollis, N.H., Stephen Robert Bailey, Jennifer Carol Dumont, John J. Cox, Justice of the Peace.
March 10	Hollis, N.H., Harold Edward Toy, Marie Jeanne Therese Cote Conroy, Niki Grant, Justice of the Peace.
May 9	Hudson, N.H., Scott Eric Blomquist, Fernande Maria Desrosiers, Rev. Robert Marchand, Roman Catholic Priest.
May 21	Hollis, N.H., James Henry Falherty, III, Susan Lee McRoberts Elliott, Gregory E. Michael, Justice of the Peace.
May 22	Hollis, N.H., Attaheri Toufik, Kristen Marie Larcom, Natalie Beckley Manor, Justice of the Peace.
May 23	Hollis, N.H., David Arthur Cann, Karen Marie Kruger, Rev. Roger E. Brown, Ordained Minister.
May 23	Hollis, N.H., Daniel Scott Kern, Virginia Ann Jacob, John A. Terry, Pastor.
May 23	Hollis, N.H., Mark David Seager, Maureen K. Shea, John A. Terry, Pastor.
May 24	Hollis, N.H., Masood Nabi Shaikh, Robin Leanne Rudolph. Alan Archambault, Justice of the Peace.
June 6	Hollis, N.H., Edward George Hennrikus, Jr., Lorie Ann Decelles, Ronald G. Dumais, Justice of the Peace.
June 14	Nashua, N.H. Ronald William Tew, Lisa Marie Paris, Albion F. Bulger, R.C. Priest.
June 20	Nashua, N.H., James Douglas Dillavou, Julianne Marie Dion, Nicholas P. Rogers, R.C. Clergyman.
June 27	Nashua, N.H., Scott Brigham Law, Abbie Elizabeth Oliver, Robert W. Odierna, Rector.
June 27	Hollis, N.H., Robert Alphonse Perry, Sandra Lee Bean Pacheck, John A. Terry, Pastor.
July 8	Hollis, N.H., Mark E. Snow, Sr., Kathleen Marie Mason Dunn, Mary E. Levesque, Justice of the Peace.
July 11	Hollis, N.H., Jay Walter Dawson, Catherine Jean Brandt, John A. Terry, Pastor.
July 11	Hollis, N.H., Frederick F. Wyskiel Jr., Sherry L. Bowler Darling, William E. Boc, Justice of the Peace.

- July 12 Hollis, N.H., Jon Steven Jonis, Christine Joan McCarthy, Mark C. Miller, Justice of the Peace.
- July 25 Hollis, N.H., David Erick Markuson, Nancy Jean Defeo, John A. Terry, Pastor.
- August 1 Hollis, N.H., Robert Douglas Young, Lisa Marie Robichaud, Robert L. Mullan, Minister.
- August 1 Hollis, N.H., Kevin Renner Dech, Debra Lyn Petrasek Evans, Richard Aitken, Justice.
- August 15 Nashua, N.H., Charles Woods Sylvester, Mildred Elizabeth Silver, Deborah Walters, Justice of the Peace.
- August 20 Nashua, N.H., Jason Cheng-Chieh Chang, Keiko Nakagawa, Joyce E. McAffery, Justice of the Peace.
- August 22 Hollis, N.H., Todd Louis Owen, Lynn Barbara Wysolmierski, James M. Addonizio, Justice of the Peace.
- August 22 Hollis, N.H., Patrick L. Clark, Lori Ann Kozak, John A. Terry, Pastor.
- August 29 Nashua, N.H., Bradley Philip Peterson, Jodie Lynn Christian, Rev. Michael A. Rowe, Minister of Gospel.
- August 29 Lakeport, N.H., Stephen Dexter King, Jr., Cheryl Anne Janko, Rev. George J. Soberick, Roman Catholic Priest.
- August 29 Nashua, N.H., John Andrew Osgood, Linda Marie Labednick, Karl E. Dowd, Reverend.
- September 27 Hollis, N.H., James Eugene Mitchell, Suzan Alice Gamon, John A. Terry, Pastor.
- October 3 Nashua, N.H., Christopher Nicholas Marini, Jamie Lynn White, Denis F. Horan, Catholic Priest.
- October 10 Nashua, N.H., Gilmar Candido De Sousa, Audrey Alves Reis, Terezinha Dos S. Pereira, Pastor.
- October 10 Nashua, N.H., John Laurance Morris, Rebecca Elizabeth Latto, Robert W. Odierna, Rector.
- October 11 Nashua, N.H., Maurice Richard Berube, Karen Kristi McCarthy, Robert W. Odierna, Rector.
- October 24 Nashua, N.H., Peter B. Baker, Patricia Mutambanuki, James M. Addonizio, Justice of the Peace.
- October 24 Hollis, N.H., James David Schreib, Amy Lynn Stevenson, John A. Terry, Pastor.
- November 5 Nashua, N.H., Alphanso Barriffe, Lorene Antoinette Lodge, Patricia E. Lucier, Justice of the Peace.
- November 9 Hollis, N.H., George Douglas House, Judith Ellen Tuttle Stockwell, James Belanger, Justice of the Peace.

- November 20 Hollis, N.H., Brian Lee Root, Deanna Suzanne Decoteau Hardy, William B. Hosford, Bishop.
- November 21 Hollis, N.H., William Denis Glover, Christine Theresa Mullins, John A. Terry, Pastor.
- November 27 Hollis, N.H., Richard Arthur Cheney, Esther Louise Goodman, James Belanger, Justice of the Peace.
- November 28 Amherst, N.H., Gary B. Litvin, Linda Jan Smith, John A. Terry, Pastor.
- December 31 Amherst, N.H., Donald Philip Carper III, Ronda Eleanor Krivicich, Joanne H. Laychak, Justice of the Peace.

Respectfully submitted,
Nancy B. Jambard, Town Clerk

**HOLLIS SCHOOL DISTRICT
SCHOOL OFFICERS**

1992-93

Hollis School Board

Mrs. Kathleen Pasko
Mrs. Debra Shepard
Mrs. Judy Gromer
Mrs. Nancy Riley
Mr. Michael Harris

Term Expires 1993
Term Expires 1993
Term Expires 1994
Term Expires 1994
Term Expires 1995

Mr. Philip J. Dahlinger
Mr. Ronald C. Chapman
Mrs. Mary Anne Byrne
Mrs. Paula Makepeace
Mrs. Evelyn Lutz
Dr. James Squires
Hollis Police Department

Superintendent of Schools
Business Administrator
Director of Special Education
Clerk
Treasurer
Moderator
Truant Officer

HOLLIS SCHOOL DISTRICT WARRANT

The State of New Hampshire

To the inhabitants of the School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire, qualified to vote upon District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE WALTERS AUDITORIUM, HOLLIS/BROOKLINE HIGH SCHOOL IN THE TOWN OF HOLLIS ON MONDAY, THE EIGHTH DAY OF MARCH, 1993, AT 7:30 O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To see if the District will vote to raise and appropriate \$55,000.00 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1993-94 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits.
2. To see if the District will vote to raise and appropriate a minimum of \$1.00 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1993-94 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits.
3. To see if the District will vote to raise and appropriate \$3,498,432 for the support of schools, for the payment of salaries and benefits for School District officials, employees, and for the payment for the statutory obligations of the District.
4. To see if the District will vote to support an amendment to the Hollis School District Long Range Facilities Master Plan.
5. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis this eleventh day of February, 1993.

Kathleen M. Pasko
Judy Gromer
Michael Harris
Nancy Riley
Debra Shepard
SCHOOL BOARD

A true copy of warrant - Attest:

Kathleen M. Pasko
Judy Gromer
Michael Harris
Nancy Riley
Debra Shepard
SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 A.M. - Will Not Close Before 7:00 P.M.

To the inhabitants of the School District in the Town of Hollis qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE FIRE STATION IN SAID DISTRICT ON THE NINTH DAY OF MARCH, 1993, AT SEVEN O'CLOCK IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two members of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis this eleventh day of February, 1993.

Kathleen M. Pasko
Judy Gromer
Michael Harris
Nancy Riley
Debra Shepard
SCHOOL BOARD

A true copy of the warrant - Attest:

Kathleen M. Pasko
Judy Gromer
Michael Harris
Nancy Riley
Debra Shepard
SCHOOL BOARD

**HOLLIS SCHOOL DISTRICT ANNUAL MEETING
MARCH , 1992**

The annual meeting of the Hollis School District was called to order at 7:35 P.M. March 9, 1992 at the Hollis/Brookline High School by Moderator Jim Squires. Moderator Squires made several announcements and reviewed the general rules of conduct for the meeting carefully explaining the new RSA 40-10 which is a recent statutory change regarding the issue of reconsideration of a motion.

The original warrant was given to the School District Clerk at the beginning of the meeting.

ARTICLE 1: Mary Ford moved to hear the reports of Agents, Auditors, Committees or Officers chosen and pass any vote relating thereto. Seconded by Mike Harris. **PASSED** by teller card vote.

ARTICLE 2: Nancy Riley moved to pass over Article 2. Seconded by Mike Harris.

ARTICLE 3: Kathy Pasko moved to see if the District will accept the provisions of RSA 198: 20-b providing that any School District at an annual meeting may adopt an article authorizing indefinitely, until specific rescision of such authority, the School Board to apply for, accept and expend, without further action by the School District, money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. Seconded by Mike Harris. **PASSED** by teller card vote.

ARTICLE 4: Mike Harris moved to pass over Article 4. Seconded by Nancy Riley. **PASSED** by teller card vote.

ARTICLE 5: Kathy Pasko moved that this article be passed over as negotiations are presently at an impasse. She explained that a special School District meeting will be held later in the year to address this Article and Article 4. Seconded by Mike Harris. **PASSED** by teller card vote.

ARTICLE 6: Mike Harris moved to see if the District will vote to raise and appropriate \$3,302,160 for the support of the schools, for the payment of salaries and benefits for School District officials, employees, and for the payment for the statutory obligations of the District. Seconded by Nancy Riley.

Discussion followed.

Basil Mason moved to amend Article 6 to appropriate last year's budgeted figure of \$3,077,382 for the 92-93 school year. Discussion followed. The amendment was **DEFEATED** by teller card vote. 49 YES/266 NO.

Jim Seager moved to reduce the recommended budget by \$61,626 by deleting specific line items. Seconded. DEFEATED by teller card vote.

Jim Riley moved the question. Seconded by Lorin Rydstrum. ARTICLE 6 was passed as originally presented by a teller card vote.

ARTICLE 7: Moderator Squires stated that several individuals had requested that the town consider holding the Annual School District meeting on a Saturday rather than a weekday evening. The request was defeated by teller card vote.

Jim Riley moved to adjourn the meeting. Seconded by Jim Belanger. The meeting was adjourned at 9:35 P.M.

Respectfully submitted,
Wendy Enright
Hollis School District Clerk

**HOLLIS SCHOOL DISTRICT SPECIAL MEETING
SEPTEMBER 10, 1992**

The Special meeting of the Hollis School District was called to order at 7:35 p.m. at the Hollis/Brookline High School by Moderator Jim Squires. Dr. Squires outlined the rules and proper etiquette for people wishing to speak at the meeting.

ARTICLE 1: Mike Harris moved that the District raise and appropriate \$8,837 to fund the increase in cost items relative to professional staff fringe benefits for the 1992-93 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's fringe benefits. The motion was seconded by Judy Gromer.

Dr. Squires invited discussion of the Article. Mike Harris explained that the Article could either be supported or not, but that an alternate amount could not be suggested. Mr. Harris also explained the changes for this year as:

Health Insurance -

changed from: 90% up to \$375/month
to: 95% for a single person
91.4% per family with a \$450 cap

Course Reimbursement -

changed from: \$600/year/teacher
to: \$675/year/teacher

Staff Development - (teacher workshops)

changed from: \$65/person
to: \$95 person

Tom Stawaz - if all the monies allocated for staff development was not used would it be returned to the District?

Moderator Squires explained that if not used, the money from Course reimbursement would go back to the District, however, money from Staff Development would not.

Dr. Squires called for a vote on Article 1.

A Point of Order was made by Bill Pasko that a ballot vote had been requested.

At 7:50 a ballot vote was initiated.

Article 1 was passed with the votes recorded as: yes - 50; no -15.

ARTICLE 2: Nancy Riley moved that the District raise and appropriate \$22,523 to fund the increase in cost items relative to support staff salaries for the 1992-93 school year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries. Kathy Pasko seconded the motion.

Nancy Riley moved to amend Article 2 to read that the amount to be raised and appropriated by the District be \$11,371 instead of \$22,523. Kathy Pasko seconded the motion. Mrs. Riley explained that the contract is for one year only, as opposed to the teachers' which is for two years.

A ballot vote on Article 2 as amended was called for.

Article 2 was passed with the votes recorded as: yes - 51; no - 13.

A motion to adjourn the meeting was made by Gerry Hornik. The motion was seconded by Tom Stawaz. The meeting was adjourned at 8:16 p.m.

Respectfully submitted,
Paula Makepeace
Hollis School District Clerk

HOLLIS SCHOOL DISTRICT BUDGET

	Budgeted SY 91-92	Actuals SY 91-92	Budgeted SY 92-93	Proposed 93-94	Budcom Recommend
1100 Regular Instruction	\$1,275,171	\$1,299,299	\$ 1,297,325	\$1,377,921	\$1,377,921
1200 Special Education	337,951	294,713	452,337	374,604	374,604
1250 Gifted Education	72,394	76,918	74,627	75,971	75,971
1400 Co-Curricular	2,280	660	2,280	2,780	2,780
2120 Guidance	46,028	57,378	49,765	51,639	51,639
2130 Health	33,628	33,550	33,680	33,680	33,680
2190 Other Services	8	0	8	270	270
2210 Improv of Instruction	39,923	26,929	50,683	50,177	50,177
2220 Educational Media	65,431	54,166	69,916	73,406	73,406
2310 School Board Expense	59,835	31,781	56,111	59,325	59,325
2320 Office of Superintendent	125,884	125,864	137,089	146,159	146,159
2400 Office of Principal	152,849	167,352	167,250	176,426	176,426
2540 Operation of Plant	214,440	202,782	217,842	313,955	312,705
2550 Transportation	123,008	118,779	125,569	128,946	128,946
2560 Food Service	105,174	89,841	100,280	103,279	103,279
2900 Fringe Benefits	351,573	416,656	416,194	496,143	496,143
4600 Bldg & Site Improv	0	0	3,000	35,000	35,000
5000 Debt Service	71,825	71,825	68,413	0	0
Grand Totals	\$3,077,382	\$3,068,493	\$3,322,369	\$3,499,682	\$3,498,432

HOLLIS SCHOOL DISTRICT REVENUE

	APPROVED	ACTUALS	APPROVED	BUD. COMM.
	by Div. of	1991-92	1993-94	RECOMMEND
	Revenue Admin.	1991-92	1992-93	1993-94

TOTAL APPROPRIATIONS	\$3,077,382	\$3,105,485	\$3,322,368	\$3,499,682	\$3,302,160
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REVENUE & CREDITS

Unencumbered balance	\$309,606	\$284,853	\$57,614	\$0	\$0
Catastrophic Aid	\$141,108	\$146,052	\$32,963	\$5,000	\$5,000
Foundation Aid	\$0	\$0	\$0	\$0	\$0
School Building Aid	\$33,518	\$33,518	\$32,022	\$0	\$0
School Lunch	\$77,348	\$88,734	\$99,085	\$104,000	\$104,000
Other State/Federal	\$0	\$29,337	\$0	\$0	\$0
Tuition	\$0	\$0	\$0	\$0	\$0
Trust Fund	\$0	\$4,777	\$0	\$200	\$200
Temporary Deposits	\$5,000	\$13,569	\$5,000	\$4,200	\$4,200
Vocational Ed Reimburs	\$0	\$998	\$0	\$0	\$0
Other Local	\$0	\$47,045	\$0	\$0	\$0
Driver Education	\$0	\$3,414	\$0	\$0	\$0
Sale of Notes or Bond	\$0	\$0	\$0	\$0	\$0
Block Grants			\$3400	\$3400	\$3400

TOTAL REVENUE	\$566,580	\$652,297	\$230,084	\$116,800	\$116,800
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DISTRICT ASSESSMENT	\$2,510,802	\$2,453,188	\$3,092,284	\$3,382,882	\$3,185,360
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**FINANCIAL REPORT OF THE
HOLLIS SCHOOL BOARD
July 1, 1991-June 30, 1992**

REVENUE ALL FUNDS

Fund Equity July 1, 1991(Adjusted)		\$284,852.53
Local Receipts:		
Current Appropriations	\$2,510,802.00	
Earnings on Investment	13,569.01	
Lunch Program	78,500.00	
Trust Funds	4,777.21	
Other Local Revenue	<u>49,992.47</u>	
Total Local Revenue	\$2,657,640.69	
State and Federal Receipts:		
Foundation Aid	\$ 0.00	
Building Aid	33,518.02	
Vocational Education	998.16	
Catastrophic Aid	146,052.25	
Drivers Education	3,413.50	
Lunch Program	10,234.00	
Block Grant	4,510.39	
Other State & Federal	<u>21,880.44</u>	
Total State & Federal	\$ 220,606.76	
TOTAL REVENUE ALL FUNDS		<u>\$2,878,247.45</u>
TOTAL AMOUNT AVAILABLE ALL FUNDS		\$3,163,099.98

STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

TOTAL AVAILABLE ALL FUNDS	\$3,163,099.98	
LESS GENERAL FUND EXPENDITURES	\$2,978,504.72	
LESS OTHER FUND EXPENDITURES	<u>\$ 105,260.55</u>	
FUND EQUITY JUNE 30, 1992		\$79,334.71

BALANCE SHEET
Fiscal Year Ended June 30, 1992

ASSETS

General Fund	\$142,971.08	
Special Revenue Fund	2,025.00	
Food Service Fund	<u>9,858.37</u>	
Total Assets		\$154,854.45

LIABILITIES

General Fund	\$ 68,481.99
Special Revenue Fund	396.75
Food Service Fund	<u>6,641.00</u>
Total Liabilities	\$ 75,519.74

FUND EQUITY

General Fund	\$ 74,489.09	
Special Revenue Fund	1,628.25	
Food Service Fund	<u>3,217.37</u>	
Total Fund Equity	\$ 79,334.71	
Total Liabilities & Fund Equity		\$154,854.45

STATUS OF SCHOOL NOTES & BONDS

Indebtedness June 30, 1992 (Principal Only)	
Elementary School	\$65,000.00

Certification

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of my knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated for Local Education Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Kathleen Pasko
Judith Gromer
Michael Harris
Nancy Riley
Debra Shepard

Philip J. Dahlinger
Superintendent of Schools

REPORT OF THE SCHOOL DISTRICT TREASURER

July 1, 1991-June 30, 1992

Cash on Hand, July 1, 1991		\$297,694.59
Received from Town of Hollis	\$2,510,802.00	
Received from State/Federal Sources	\$220,606.76	
Received from Trusts	\$4,777.21	
Received from all Other Sources	\$142,061.48	
Total Receipts	\$2,878,247.45	
Total Amount Available for Fiscal Year		\$3,175,942.04
Less School Board Orders Paid		\$3,063,069.96
Cash on Hand June 30, 1992		\$112,872.08

Loring Clark
School District Treasurer

The books and records of the Hollis School District have been audited by the Plodzick and Sanderson, CPA firm of Concord, NH.

**TEACHER ROSTER
HOLLIS ELEMENTARY SCHOOL**

Name	Experience	Assignment	College	Degree
Irwin Freedman	20	Principal	Simmons	MS
Sharin Reinig	16	Assistant Principal	Antioch (New England)	MEd
Greg Ashley	6	Grade 3	State Univ. of NY	MA
Claudine Augello	16	Grade 6	Lesley College	MEd
Jan Beech	11	Learning Center	Northern IL Univ.	BEEd
Sandra Bothmer	9	Grade 3	Univ. of RI	MLS
Nadine Clark	19	Library/Media	Fitchburg State	MA
Patricia Collins	19	Special Needs/Primary	Fitchburg State	BS
Paul Curtis	22	Grade 5	Fitchburg State	MEd
Peter Durso	10	Grade 6	Univ. Kansas	MEd
Sylvia Eggleston	20	Music	Syracuse Univ.	MEd
Maria Gagliuso	4	Guidance	Rivier	MA
Phyllis Gray	23	Grade 1	Rivier	MEd
Constance Grimes	29	Grade 6	Rivier	MA
Ethelind Hanninen	9	Grade 3	Antioch (New England)	MEd
Linda Harris	20	Learning Center	Notre Dame	MEd
Anne Hoag	16	Grade 5	Seton Hill	BS
Carole Jackson	18	Grade 2	Worcester State	MEd
Anne Jasper	1	Readiness	Rivier	BA
Dennis Kane	13	Kindergarten	Univ. of MA (Amherst)	BA
June Keleher	15	SAIF	UNH	MEd
Karen Kelley	14	Grade 5	Antioch (New England)	MEd

Patricia Kittredge	17	Grade 1	Suffolk Univ.	BA
Joan Leonard	5	Grade 1	Univ. of VA	BA
Rosemarie Leppanen	34	Grade 1	Fitchburg State	MA
Priscilla Levasseur	19	Readiness	Rivier	MEd
Sandra Lindahl	7	Guidance	Notre Dame	MEd
Ceryl Linscott	22	Grade 4	Plymouth State	MA
Janet MacFarland	14	Environmental Science	Univ. of MA (Amherst)	BA
Mary Magennis	16	Grade 4	Simmons	MA
Susan Manigan	18	Grade 2	Fitchburg State	MEd
Marlene Morgan	11	Speech Pathologist	Ohio Univ.	MA
Amy Oles	8	Learning Disabilities	Univ. of N. Iowa	BA
David Olszewski	7	Physical Education	Bridgewater State	BS
Cheryl Paradis	17	Grade 4	Keene State	BA
Kristen Pereira	4	Grade 5	Rivier	BA
Leslie Russell	7	Art	RI School of Design	MA
Nancy Saunders	20	Grade 1	Newark State	BS
Carol Smaglin	16	Grade 2	Antioch (New England)	NEd
Mary Ann Smith	13	Grade 2	Antioch (New England)	MEd
Susan Smith	1	Computer	Whittier	BA
Linda Szabunka	19	Grade 4	Fitchburg State	BA
Dorothy Thistle	15	School Nurse	NE Baptist Hospital	BA
Sharon Thompson		Resource Room	Rivier	BA
David Ward	16	Grade 6	Univ. of MA (Boston)	BA
Linda Watson	8	Reading	Rivier	MA
Tricia York	1	Speech Pathology	UNH	MA
Amy Ziminsky	12	Kindergarten	Antioch (New England)	MA

HOLLIS ELEMENTARY SCHOOL
PRINCIPAL'S ANNUAL REPORT

An Exemplary School

Four months have passed since my arrival at Hollis. It took less than four days, however, to understand why this school was judged exemplary by the United States Department of Education. Not only has the school been afforded the designation as a "School of Excellence", but the community has also been honored through its extraordinary supportive parent organization, Hollis Elementary People (H.E.P.), which again this year received the Blue Ribbon Achievement Award.

Limitations of our physical facility notwithstanding, the Hollis Elementary School is truly an exceptional place. The school boasts a strong kindergarten through grade six comprehensive education, taught by a highly qualified and dedicated faculty. The core curriculum is supported by a gifted and talented program, environmental sciences instruction and an active reading, special needs and guidance department, thus ensuring that all students are afforded the opportunity for a quality education.

First impressions can be the most accurate, and my thoughts back in October were that this school is exceptionally well organized and carefully staffed. I continue to think that is the case.

Curriculum

The curriculum guidelines are designed by committees appointed by the superintendent, and specific subject areas are examined each year. This year action plans for guidance and social studies are being reviewed by the S.A.U. Administrative Council.

How guidelines are addressed in the classroom is the subject of curriculum review by Hollis faculty and administration. This review process includes an annual updated program description on a teacher-by-teacher basis, as well as a grade level review of core offerings and learning skills. (A revised program description will be available at the end of each school year.)

Program and Process

As example, the school is currently implementing a newly designed science curriculum which utilizes a process-oriented learning approach rather than weekly accumulating facts. The Activities Integrating Math and Science (A.I.M.S.) materials are examples of this approach.

Our computer teacher, learning center teachers and librarian, working with a highly qualified parent advisory group, are currently formulating plans for updating technology capabilities throughout the school. Word processing, identifying software and instructional programs, as well as upgrading the library potential for cataloging books and the retrieval of research information, will provide a focus for the group.

This year we are also reviewing available math and social studies textbooks in preparation for replacing our outdated content-only text series. Further, we expect to improve our ability to reproduce teacher-generated materials by expanding the use of an economical state-of-the-art copier process. The system, called Risograph, reproduces quality copies at a fraction of the cost of more traditional copiers.

Faculty Senate

The faculty has moved closer to shared decision making with the creation of a faculty senate. The senate is comprised of elected representatives from each grade level, as well as representation from the special teacher and support service programs and classroom aide groups.

The senate meets with the administration in open meeting every Wednesday morning at 8:00 a.m. to review issues, policies and practices affecting programs and the day-to-day running of the school. The senate may advise on the school's participation in social service programs, assemblies and multi-cultural programs, as well as safety issues.

A major area of concern this year is space needs and physical facilities. An in-depth review was conducted by the Educational Specifications Committee: Debra Shepard, Chairman, Cliff Conneighton, Doug Cleveland, Carolyn Rozwat, Priscilla Levasseur, Nadine Clark, Irwin Freedman.

The committee interviewed staff, inspected facilities and worked closely with personnel at the S.A.U. office in presenting a preliminary needs assessment to the school board.

Population

The results of their investigation was clear. The school is overcrowded, and given even the most conservative prediction of student population increase, the situation can only worsen. The school at 635 students is at 105% of capacity without accounting for new programs introduced over the past five years. The number of children already enrolled in pre-school programs and the documented number of new house-building permits make it abundantly clear that the increased student numbers in the next two or three years will result in an increasingly compromised educational program unless immediate corrective steps are taken.

Physical Facility

The roof, ventilation system, window glazing, plumbing and general state of maintenance of the building and grounds are in need of serious attention.

Staffing

Early fall saw several staffing changes at the school, with the resignations of Debbie Thompson and Millie Snyder as aides and the hiring of Amy Crisp and Jill Ouellette as their replacements. The fall also marked the resignation of Peggy McAllister to accept the position of Executive Director of the New Hampshire Association of School Principals, the appointment of Sharon Reinig as interim principal, and the arrival of this writer on October 1st as new principal.

Next year there will be little change in staffing, with possible internal shifts in assignments and the possible addition of a part-time (.6) special needs teacher as recommended by the S.A.U. Special Education Director, Mary Anne Byrne.

Resources -- Human and Monetary

A dedicated group of parents and teachers have been meeting regularly during the before school hours to brainstorm ways to bring much needed resources, both human and monetary, to the school. Several grant proposals have already been generated. One exciting prospect was sparked by parent Jesse Knowles. Mr. Knowles, along with another parent, Dr. Art Lyford, has promoted an effort to establish an endowment fund in support of technology at the school. A third parent, Paula Makepeace, has been assisting in these efforts, researching grants through visits to the state capital, making contacts both at the state and federal levels for possible funding sources. She has

been supplying the group with current applications, research briefs and reference materials as well.

Appreciation

Many have given much in the service of our town's children. At the core of each child's formal education is, of course, the classroom teacher.

Each one deserves our respect and gratitude for devoting themselves so unselfishly to that end. Specialists in the teaching of art, music, physical education, library and media, environmental science, computer science, special needs education, speech/language pathology, Chapter 1 and remedial reading and Learning Center activities are deeply appreciated for their professional efforts and dedication. Space will not permit recognition for each person who has contributed to the education and well being of our students. To all of you, however, go the thanks of students, parents and faculty for your many kindnesses.

A few individuals must be mentioned by name:

- *Mary Kaplan and Leigh Hardy for their superb leadership of H.E.P. efforts.
- *Ellen Lencsak, a lady for all seasons - fundraiser, substitute teacher, nurse, cheerleader.
- *Nancy Lyford and Wendy Enright for a superb student enrichment program.
- *Martha Bousquet and Grace Bolduc for coordinating another Blue Ribbon parent assistance program.
- *And each elected H.E.P. committee person for your commitment and generosity.

My sincere personal thanks to our fine secretaries, Mary Ann Simco and Jane Reid, two kind and gracious ladies who keep the school running smoothly whatever the weather. Our aides, kitchen workers, bus drivers and custodians, unsung heroes all for their caring and efforts in behalf of all children, deserve our lasting gratitude.

The Hollis School Board, Kathy Pasko, Chairman, and members Nancy Riley, Debbie Shepard, Judy Gromer and Mike Harris have our gratitude for their support and grace under fire.

Sharon Reinig, assistant principal and true professional, has my gratitude for patience and perseverance in helping me to catch up in the administration of a school that normally runs at flank speed.

Finally, to Phil Dahlinger in your final days as superintendent of S.A.U. #41, our appreciation and well wishes go with you. My thanks to you and your fine staff for all of your invaluable help and expertise.

Irwin Freedman

SUPERINTENDENT'S REPORT

This 1992 Report includes information regarding the events and activities in which I have been involved for the past year. This is also my final Annual Report to the publics in Brookline and Hollis inasmuch as I will be retiring as the Superintendent of Schools for SAU #41 at the end of the 1992-93 school year. I address that subject at the end of this report.

Budgeting — Each year I initiate the processes that lead to the budgets that are voted on in March at the three Annual School District Meetings. By January we have developed preliminary budgets that are reviewed by the Finance Committee in Brookline, the Budget Committee in Hollis, and the Budget Committee of the Hollis/Brookline Cooperative School District. Public Hearings are held for each of the district's budgets prior to the respective March meetings.

In Brookline, a School District Budget of \$1,565,935 was approved by the voters on March 5, 1992. That budget included \$83,000 to complete the two classrooms on the lower level of the school; \$77,000 for performing modifications on the ventilation system; and \$26,771 to fund the increase in cost items relative to teacher salaries and fringe benefits. On March 9, 1992, a Hollis School District budget of \$3,302,160 was approved by the voters. On March 16, 1992, the voters in the Hollis/Brookline Cooperative School District approved a budget of \$5,832,315.

The 1993-94 School Administrative Unit #41 Budget, in the amount of \$348,533, was approved by the SAU #41 School Board on December 8, 1992.

Curriculum Renewal Process — Our SAU #41 Curriculum Renewal Process calls for an examination of specified subject areas each year. In the 1991-92 school year we concluded committee reviews in Guidance, Science, and Social Studies. The Administrative Council, which consists of the administrators from the combined Districts, prepared an Action Plan for each completed subject area. During the current school year Foreign Language, Music, Health Education, and Physical Education are in the process of being reviewed, while, at the same time, the Action Plans for the previous year's subjects are being implemented. Implementation of the previously designed Mathematics curriculum is also being pursued.

Evaluation Procedures for Administrative Staff — The committee appointed in 1989-90 has completed its task and evaluation procedures for administrators have been approved by the SAU Board. The procedures, known as SAUCER (School Administrative Unit Compensation Evaluation Review) are now in place.

Labor Relations — No fewer than five (5) separate collective bargaining sessions were underway during the fall of 1992 in SAU #41. Those ongoing negotiations were for agreements for the **1993-94** school year, and involve the:

Brookline School Board/Brookline Teachers' Association (BTA)
Hollis School Board/Hollis Education Association (HEA)
Hollis School Board/Hollis Education Support Staff
Association (HESSA)
Hollis/Brookline Cooperative School Board/HEA
Hollis/Brookline Cooperative School Board/HESSA

In the fall of 1992 Special School District meetings were held in order to seek voter approval for the negotiated settlements between the school boards and unions in the Hollis and Hollis/Brookline Cooperative School Districts. Accordingly, on September 10, 1992, the voters in Hollis approved \$20,208, and on October 13, 1992, the voters in the Hollis/Brookline Cooperative School District approved \$229,840. Both sums were added to the budgets that had been approved in March, 1992.

Facilities — In the summer of 1992, the ventilation system in the new addition at Brookline Elementary School was replaced. In addition the two classroom spaces in the lower level of the school were completed, and have been occupied by a Readiness class and a First grade class. The exterior of the building was painted during the fall thanks to a huge effort on the part of a group of interested citizens. The ongoing suit by the Brookline School Board against the parties involved in the 1987-88 construction project will be coming to court during 1993.

In Hollis, a Board-appointed Educational Specifications Committee has thoroughly investigated the elementary school and has identified a large number of facility deficiencies that are having a direct impact on the educational program. The School Board is in the process of evaluating the Committee Report and formulating an action plan to resolve the problems.

In the Hollis/Brookline Cooperative School District, a Facilities Committee has prepared a set of preliminary plans which are aimed at upgrading the high school building. In addition to relocating and/or modifying several classroom and core areas of the building, the plans call for a number of energy conservation measures. It is anticipated that the renovation project will be brought to the voters at the March meeting.

School Improvement Program at Hollis/Brookline High School —

The School Improvement Program (SIP) Team is in its fourth year of operation at the high school. During the 1991-92 school year the SIP Team pinpointed a number of areas within the operation of the school that needed attention, and in so-doing, prepared goals and objectives to be accomplished. During the 1992-93 school year, the SIP Team is in the process of involving additional staff members in its efforts to achieve its goals in the identified areas.

New SAU #41 Offices — In September, 1992, the SAU #41 Offices were moved from 9 Ash Street, Hollis, to the Village Marketplace, under the terms of a three year lease. More spacious quarters were obtained as a result.

As mentioned earlier in this report, I will be retiring at the end of the 1992-93 school year. As of June 30, 1993, I will have completed fourteen years of service as the Superintendent of Schools for School Administrative Unit #41.

As I leave I want to repeat a recommendation that I have made many times during the past fourteen years. I stringly recommend that the three school districts be merged into a single K to 12 school district under the authority of the Hollis/Brookline Cooperative School District. The merger can be accomplished under the provisions of RSA 195:16-a, which provides for a vote to be taken by the voters of the Cooperative School District.

For their understanding, support, and assistance during the past fourteen school years, I wish to thank the past and present members of the Hollis, Brookline, and Hollis/Brookline Cooperative School Boards, the Building Principals and Assistant Principals, members of the SAU #41 Staff, the individual school staff members, and the citizens of Hollis and Brookline.

Respectfully submitted,
Philip J. Dahlinger
Superintendent of Schools

REPORT OF THE SPECIAL EDUCATION DIRECTOR

Following the mandates of Public Law 94-142 and the New Hampshire Standards for the Education of Handicapped Students, School Administrative Unit (SAU) #41 provides special education programs and related services to meet the unique needs of educationally handicapped students in the Hollis School District. Both the Federal and State Laws guarantee a "free, appropriate public education" to all students who are educationally disabled between the ages of 3-21. We are committed to meeting the needs of students through in-district programs whenever possible. By doing so, we meet the requirement of providing special education programs in the "least restrictive environment".

Goals for the Special Education Department include: continued improvement in the quality of special education service delivery, increased collaboration between regular and special educators, staff training, and dissemination of information and resources. We are continuing to work on increasing the congruency of special education and regular education curriculum content and instructional strategies. This is being done through consultation, team teaching and inservice training.

The department has also been preparing for the April, 1993 tri-annual State Department of Education's on-site evaluation of our compliance with State and Federal Laws.

Inservice training for regular education and special education staff has included: management of inattentive students, Project Read workshops (a specialized program for teaching reading and writing), supervision of paraprofessionals, development of Individual Education Plan goals and identifying students who are emotionally handicapped. Dedicated special education staff members continue to enhance our team process, network and collaborate department-wide, and in general, work effectively toward attaining the department's goals.

Toward these goals a variety of activities were conducted in 1992. The Collaboration Committee, which includes regular and special educators from all four schools, meets monthly. They identified lack of time as a barrier to increased collaboration between regular and special educators. Consequently, common planning times and alternate scheduling for annual student meetings have been established. This has resulted in more opportunities for communication between staff members.

Currently, the Collaboration Committee is developing a reference book on assessment and disabilities for staff members. Last fall staff attitudes and inservice needs were surveyed and areas for further staff development were identified.

The Special Education Department assessed and revised forms used to document required steps in the special education process. The forms are currently in use in all programs. Their accuracy and effectiveness will be judged as part of our State Department on-site evaluation.

During the spring of 1992, four information sessions were presented to P.A.R.T. (Parents and Resources Together). This group was organized to provide information for parents of educationally disabled students. Session topics included: helping your child with homework, dealing with the emotional aspects of having an educationally disabled child, social skills development and post-secondary school opportunities.

Special needs students from Hollis are provided with a continuum of services and placements within SAU programs. Hollis currently has a total of 137 students identified as educationally handicapped following the SAU #41 Team Process of Referral, Evaluation and Placement.

At the Hollis Elementary School, a total of 68 students are being served within the Resource Room and Special Needs programs as specified in each child's Individual Education Plan. This special education is supported by additional services as required, i.e., speech and language therapy, occupational therapy, physical therapy, psychotherapy, and transportation.

At the Hollis/Brookline Junior High School, two programs are available to meet the needs of 26 educationally handicapped students, 19 of whom are from Hollis. The Resource Room program provides academic support services and related services for a total of 20 students. The Special Needs program provides a cost-effective, in-district program for six students requiring a more intensive learning environment.

At Hollis/Brookline High School, Hollis students are served within the Resource Room program or within an alternative Special Needs program for students requiring a more intensive environment. The Resource Room provides academic support services for a total of 61 students, including 38 from Hollis. The Special Needs program serves a total of ten students, five of whom are from Hollis. Both programs offer excellent academic support and alternative classes to meet the needs of educationally disabled students within the building.

In addition to the numbers of students in in-district programs, there are also 12 Hollis students who require programs outside the district. A goal for each student is to be educated in the least restrictive environment, so whenever feasible, he or she will return to appropriate in-district programs.

To meet the requirement of early identification of preschool students, Hollis participated once again in the SAU #41 Child Check Screening last fall. The purpose of the screening is to identify and monitor potentially educationally disabled preschool students, ages 0-5, and to provide services to those determined to be educationally disabled who are between the ages of 3 and 5.

The special education budget reflects all costs for in-district programs and materials, out-of-district tuitions, specialized transportation, evaluation and placement services, related service costs and salaries for teaching staff. To help offset costs, the district is expected to receive Catastrophic Aid funding from the State of New Hampshire for as much as 80 percent of the special education expenses per student in excess of three times the state average tuition. Hollis will receive federal funds to help offset school district expenses for psychological and educational evaluations and services provided by the Regional Services and Education Center (RSEC). An important goal of the Special Education Department is to continue to provide quality, cost-effective services to Hollis students.

Respectfully submitted,
Mary Anne Byrne
Director of Special Education
School Administrative Unit #41

