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ah, but a man's reach

or, what's a heaven for?

should exceed his grasp



City of Portsmouth, New Hampshire

CITY HALL . . . 126 DANIEL STREET

May 29, 1970

To our Citizens:

An Annual Report should not merely be considered or so designed as to represent merely an accumulation of graphs and numerical sequences which represent various allocations of monies and time. Certainly our achievements and failures to fulfill our community's goals are not well reflected in such an impersonal manner.

Therefore, while the development and issuance of such reports is a legal requisite, we attempt each year and according to the help we receive, to make the report more meaningful and more interesting.

We are presently in a period of administrative transition; however, the splendid efforts of our two former City Managers are reflected within the following text and photographs.

We are especially grateful for the help we have received throughout the year from our many civic organizations, to the news media and especially to the citizens of the community who continue their interest in our efforts.

EF/lcz

Sincerely,
Eileen Foley
Eileen Foley, Mayor

"City of the Open Door"



Annual Report of the City of Portsmouth, New Hampshire 1969

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CREDITS

Cover Quote - From Robert Browning's, Andrea DelSarto

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Photographs by Douglas Armsden, Peter Randall, G.W. Patch, The Portsmouth Herald, Pease Air Force Base, United States Navy

Printed by Town Printing

Year End Review

Council Activities 1969

- ★ **DECLARED** a period of mourning to commemorate the death of Robert C. Violette, City Manager from 1952 to 1969.
- ★ **VOTED** to adopt Resolution #1-A Bond Issue of \$1,000,000 for construction of sewer facilities in Gosling Meadows, Maple Haven, Lafayette Road and Banfield Road areas.
- ★ **VOTED** to adopt Resolution #2, approving application for preliminary loan for low-rent public housing and amendment to Consolidated Cooperation Agreement.
- ★ **VOTED** to adopt Resolution #3, appointing Arthur Castelazo Acting City Manager.
- ★ **CATV** agreement set up by CATV Committee.
- ★ **ADOPTED** Resolution #6, recertifying the Workable Program.
- ★ **PUBLIC** Hearing on Recodification of Ordinances. (Adopted as amended).
- ★ **APPOINTED** committee to assist Portsmouth Housing Authority in selection of site for 75 unit large-family low-income housing development.
- ★ **MEETING** with area towns to discuss dump problem.
- ★ **COUNCILMEN** reported application had been made to State and Federal Governments for a traffic study of Urban Renewal area.
- ★ **PUBLIC** hearing on Resolution #7, authorizing Bond Issue of \$750,000 for permanent public improvements.
 - 1 - Marcy-Washington Urban Renewal Project.
 - 2 - Vaughn Street Project N.H. R-10
 - 3 - Street improvements for Code Enforcement.
 - 4 - City contribution to Traffic and Parking Survey under Section 701 of the United States Housing Act of 1954, as amended to date.
 - 5 - Neighborhood development planning.
- ★ **PUBLIC** hearing on Ordinance requiring Rental Permits.
- ★ **THIRD** reading of the Certificate of Occupancy passed. (Any person maintaining a residential unit to be let to another must obtain a certificate of occupancy from the Housing Code Inspector. The Housing Code Inspector shall be satisfied that residence must conform to Housing Code Requirements. Permit fee \$1.00 per dwelling unit.)
- ★ **THIRD** reading of Taxi Ordinance passed, creating 8 taxi stands on Congress Street, 4 in front of easterly bus stop and 4 in front of westerly stop.
- ★ **PUBLIC** hearing on proposed new City Charter. (Proposed Charter presented by Charter Commission appointed by City Council February, 1968.)
- ★ **PRESENTATION** by Portsmouth Preservation, Inc. (Proposal to preserve historical architecturally significant homes in the Vaughn Street Urban Renewal area.)
- ★ **ACCEPTED** resignation of Councilman John E. Splaine, Jr.; replaced by William A. Thompson, Jr.
- ★ **ADOPTED** Resolution #10, appointing Richard J. Bowen as City Manager.
- ★ **PUBLIC** hearing on Resolution #8, \$100,000. Bond Issue for Public Works and Fire Department equipment of lasting nature was passed.
- ★ **PUBLIC** hearing on Ordinance creating new positions in Fire Department; third deputy chief, captain and lieutenant.
- ★ **RESOLUTION** #12 adopted, stating all utility lines in Urban Renewal area Project UR-10 be underground.
- ★ **COUNCIL** voted to adopt City Manager's recommendation regarding incinerator, which stated present users of the city incinerator be allowed to continue to use the facility for an additional year and outside users be charged 80¢ per cubic yard of material actually disposed in the incinerator.
- ★ **PASSED** Resolution stating Council favors principal of rehabilitation in Vaughn Street Urban Renewal area to preserve houses when they are architecturally and historically significant.
- ★ **CITY** Council voted that the Charter Commission prepare a Charter that conforms to Home Rule Statutes of New Hampshire and submit it to a referendum on November 4, 1969.
- ★ **COUNCIL** authorized City Manager the use of \$25,000 from 1966 Public Improvement Bond Issue (unused funds) to start renovation of City Hall.
- ★ **COUNCIL** was notified concerning Public Utilities Commission approval of City's increased water rates to be effective September 1, 1969.
- ★ **PUBLIC** hearing on Ordinance stating all appointments to City Boards be made by the Mayor with the approval of the Council was passed.
- ★ **PUBLIC** hearing on Resolution #13, Supplemental Appropriation of \$11,500 for Police Department was adopted.
- ★ **PUBLIC** hearing on Ordinance establishing Conservation Commission was passed.
- ★ **PUBLIC** hearing on Ordinance to amend Administrative Code concerning the Department of Inspection was passed.
- ★ **ORDINANCE** on Street Trees passed second and third reading.
- ★ **RECONSTRUCTION** and amending of Resolution #7, reallocation of funds for traffic studies, TOPIC Program was adopted.
- ★ **APPOINTMENT** of a Community Goals Study Committee.
- ★ **ADOPTED** Resolution #15-A, disallowed tax discount in 1969.
- ★ **LETTER** accepted from State Tax Commission informing Council that they were discontinuing annual municipal audit.

Year End Review

- ★ **VOTED** to have special election in conjunction with Municipal Election in November to fill vacant seats to General Court in Ward III and IV.
- ★ **VOTED** to adopt Civil Defense Emergency Operating Plan as presented.
- ★ **VOTED** to adopt new schedule of fees for the use of facilities located at the JFK Center.
- ★ **VOTED** to put the following four proposed changes in present Charter on Referendum at November 4 election:
 - 1 - Shall the Police Chief be appointed by the City Manager?
 - 2 - Would require School Board members and City Councilmen to be qualified voters and to reside in the City at least two years prior to election and no such elected official shall hold any other municipal office.
 - 3 - Shall the City Charter be amended to provide that salaries of Councilmen be established by ordinance rather than State Law?
 - 4 - Shall the City Charter Provisions pertaining to Municipal Finance as recommended by the Charter Commission be adopted?
- ★ **PUBLIC** hearing on Ordinance to refer Capital Improvements to Planning Board was passed.
- ★ **PUBLIC** hearing on Resolution #15, Bond Issue of \$800,000 for the construction of sewer facilities was passed.
- ★ **PUBLIC** hearing on Ordinance authorizing Sunday Sales was passed.
- ★ **PUBLIC** hearing on Resolution #17 authorizing transfer of \$26,401 from Revenue Surplus for snow removal was adopted.
- ★ **PUBLIC** hearing on Ordinance to rezone land off Lafayette Road (Tamposi) was passed.
- ★ **COUNCIL** voted to approve a pilot program for plastic refuse bags.
- ★ A report from the Committee on Accounting Practices was accepted.
- ★ **SIGN** Ordinance passed the third reading.
- ★ **PUBLIC** hearing on Resolution #18, appropriating \$7,000 for a classification pay plan was passed.
- ★ **VOTED** to hold meetings first and third Monday of each month with work sessions held second and fourth Monday.
- ★ **AWARDED** CATV contract to Continental Cablevision of New Hampshire.
- ★ **ADOPTED** Council Rule #40 on procedures of calling special meetings.
- ★ **PUBLIC** hearing on amendment to Administrative Code re: Department of Inspection.
- ★ **PUBLIC** hearing on amendment to Housing Code was passed.
- ★ **PUBLIC** hearing on rezoning land SRI to SR11, concerning St. James Church was passed.
- ★ **CANVASED** the votes of recent election.
- ★ **ELECTED** for the term 1970 through 1971 to the City Council were:

Eileen Foley, Mayor; William A. Thompson, Jr., Assistant Mayor; Paul McEachern; Richard Blalock; James Splaine; Richard Levy; Richard Chaisson; Edmund Scarponi and William Keefe.
- ★ **ELECTED** to the Board of Education for the term 1970 through 1971 were: Rubin Jaffe; Alice Lee; Americo J. Bellucci; John F. Sullivan; Charles F. Halle and Sandra W. Storz.
- ★ **SIX** Referendum questions were also decided:

Question #1 Shall the Police Chief be appointed by the City Manager? Vote - No.

Question #2 Would require School Board members and City Councilmen to be qualified voters and to reside in the City at least two years prior to election and no such elected official shall hold any other municipal office. Vote - YES

Question #3 Shall the City Charter be amended to provide that salaries of Councilmen be established by ordinance rather than State Law? Vote - NO

Question #4 Shall the City Charter Provisions pertaining to Municipal Finance as recommended by the Charter Commission be adopted? Vote - YES

Question #5 Shall it be lawful for all retail businesses in the City of Portsmouth to remain open on the Lord's Day after one o'clock? Vote - YES

Question #6 Shall the provision of an act entitled "An Act relative to the hourly wages of certain officers in the City of Portsmouth" passed at the 1969 session of the legislature be adopted? Vote - YES
- ★ **VOTED** to lease Haven School to the Community Action Program.
- ★ **COUNCIL** voted to amend in following Resolutions: Reduce term of Bond Resolution #7, \$750,000 for permanent improvements from 20 years to 10 years. Reduce term of Bond Resolution #15, \$800,000 for construction of sewers from 20 years to 10 years. Reduce term of Bond Resolution #8, \$100,000 for Public Works and Fire Department equipment from 15 years to 10 years.
- ★ **AUTHORIZED** City Manager to lease for two years the land to the rear of the City Yard.
- ★ **PUBLIC** hearing and voted to adopt Resolution #19, transfer of \$16,815 from Revenue Surplus to various departments for operating funds for balance of year.
- ★ **PUBLIC** hearing on Ordinance establishing Cable TV and Communications Commission was passed.
- ★ **PUBLIC** hearing on Ordinance re: Purchasing Procedures was passed.
- ★ **PUBLIC** hearing on Ordinance establishing fiscal year was passed.

Plans, Problems and Needs For 1970

- * **START** tree planting and maintenance programs, i.e. "Trees in Market Square", Plant a Tree for a Child"
- * **ORGANIZE** Community Goals Program-The Quality of Life in Portsmouth
- * **REVISE AND UP-DATE** City personnel Merit System
- * **ADOPT** for the first time and **IMPLEMENT** City personnel classification and pay plans
- * **DEVELOP** more comprehensive and meaningful Six-Year Capital Improvement Program
- * **MODERNIZE** City financial operations through introduction of "computerized" accounting hardware and systems
- * **IMPLEMENT** system of centralized purchasing
- * **SOLVE** solid waste disposal problems
- * **EVALUATE** and consider introduction of city-wide use of disposable plastic trash containers
- * **BEGIN and COMPLETE** "TOPICS" traffic study program
- * **PLAN** enlargement of Pierce Island Sanitary Waste Treatment Plant
- * **DECIDE** use and/or disposition of Farragut School
- * **ADOPT** uniform schedule of policies for use of City facilities
- * **UNDERTAKE** City-wide property revaluation and equalization programs
- * **DISCUSS** in depth and implement appropriate City-school cooperation
- * **COMPLETE** City Hall renovation
- * **PLAN** improvement or replacement of Police Station
- * **STUDY** City water system including rate schedule
- * **DECIDE** on future of City Public Works Yard
- * **SEEK OUT** and support meaningful fiscal programs so as to provide property tax relief
- * **CONTINUE** economic development efforts primarily to provide suitable employment for City and area residents
- * **SUPPORT** continuing efforts to have Portsmouth Naval Shipyard closure order rescinded
- * **CONSTRUCT** Gosling Meadow, Maple Haven and Banfield Road sewers
- * **DEVELOP** and implement broad employee in-service training programs

REACH!!!!!!!



Left to Right: Councilman William A. Thomson, Jr.; Councilman Paul M. McEachern; Councilman Richard T. Chaison; Councilman Richard L. Blalock; City Attorney John C. Driscoll; interim City Manager Wilfred E. Young; Councilwoman - Mayor Mrs. Eileen Foley; City Clerk Peter E. O'Donnell; Councilman William F. Keefe; Councilman Edmund T. Scarponi; Councilman Richard S. Levy; Councilman James R. Splaine.

Note: This is a current photograph and does not show Mr. Arthur Castelazo who acted as interim City Manager, Mr. Richard Bowen, City Manager or Councilman John Splaine who resigned in May, 1969 and whose place was filled by Councilman William A. Thomson, Jr.

Mayor and Council

Council Activities 1969

Regular Meetings Held	12
Special Meetings Held	13
Public Hearings Held	40
Resolutions Passed	20
Ordinances Passed	27





Portsmouth City Hall, Pleasant Street – Circa 1903

The City Hall at the junction of Daniel and Chapel Streets, was built in 1858 for the boys and girls high school which previously had occupied separate buildings and continued to be separate until 1873. The building is on a lot given to the town in 1700 as a site for a school house but was not used for that purpose until more than a century and a half later and then had to be bought by the City at a good round price. Its use as a high school ended in 1905.



City Hall as seen today, with partial interior and exterior renovations.

CITY MANAGEMENT CODE OF ETHICS

THE PURPOSE of the International City Management Association is to increase the proficiency of city managers, county managers, and other urban administrators and to strengthen the quality of urban government through professional management. To further these objectives, certain ethical principles shall govern the conduct of every member of the International City Management Association, who shall:

1 Be dedicated to the concepts of effective and democratic local government and believe that professional general management is essential to the achievement of this objective by responsible elected officials.

2 Affirm the dignity and worth of the services rendered by government and maintain a constructive, creative, and practical attitude toward urban problems and a deep sense of his social responsibility as a trusted public servant.

3 Dedicate himself to the highest ideals of honor and integrity in all public and personal relationships in order that he may merit the respect and confidence of the elected officials, of other officials and employees, and of the public which he serves; believe that personal aggrandizement or profit secured by confidential information or by misuse of public time is dishonest.

4 Submit policy proposals to elected officials, provide them with facts and advice on matters of policy as a basis for making decisions on community goals, and defend municipal policies adopted by elected officials.

5 Recognize that elected representatives of the people are entitled to the credit for the

establishment of municipal policies; credit or blame for policy execution rests with the member.

6 Make it his duty continually to improve his ability and his usefulness and to develop the competence of his associates in the use of management techniques.

7 Keep the community informed on municipal affairs; emphasize friendly and courteous service to the public; and recognize that the chief function of local government at all times is to serve the best interests of all the people.

8 Resist any encroachment on his responsibilities, believing he should be free to carry out official policies without interference.

9 Handle all matters of personnel on the basis of merit so that fairness and impartiality govern his decisions pertaining to appointments, pay adjustments, promotions, and discipline.

10 Seek no favors, and handle each problem without discrimination on the basis of principle and justice.



International
City
Management
Association

This code, originally adopted in 1924 and amended in 1938 and 1952, was revised again in 1969 and approved by vote of the members of the International City Management Association.

City Comptroller

FINANCIAL DEPARTMENT FOR YEAR 1969

The total cost of operating the Finance department for the year amounted to \$32,536.39, including the cost of the annual audit by the State Tax Commission which amounted to \$2,423.58.

Payrolls were processed for 1,258 employees, of whom 754 were employed by the School Department, for a total expenditure for salaries and wages of \$4,744,647.37 with deductions for income tax, social security, blue cross, credit union, union dues etc. which amounted to \$1,286,557.06 leaving a balance of \$3,458,090.31 as net "take home pay" representing the municipal contribution to the local economy.

The cost of municipal services continued its upward trend and the budget of \$7,290,141.68 represented an

increase of \$785,696.48 or 12% over the preceding year.

Municipal revenue other than taxes amounted to \$2,183,777.81 representing a decrease of \$56,290.48 or 2.5% less than the preceding year. Some of the larger items of revenue were \$922,475.00 from the Federal Grant for School maintenance, \$326,493.93 from tuition paid by the adjacent communities to the School Dept., \$219,811.86 from the registration of motor vehicles, \$81,809.33 from interest earned on the investment of surplus funds, \$415,135.12 from the State of New Hampshire re: school foundation aid, school area aid, interest and dividends tax, savings bank tax, room and meals tax, sweepstakes and assistance on our bonded debt payments for schools and sewers.

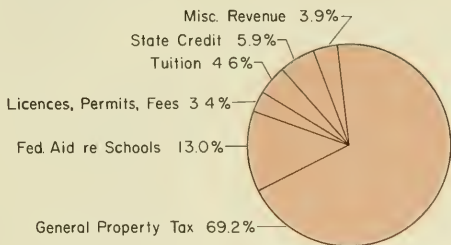


Former office of the City Comptroller, now being used as the City Council Conference Room and Mayor's Office

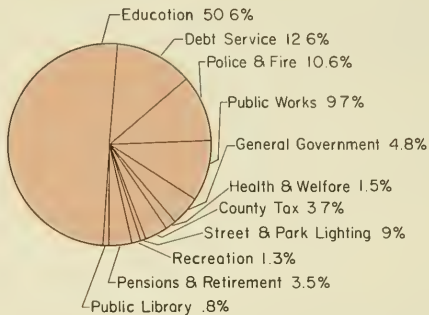
THE BUDGET DOLLAR

1969

WHERE IT COMES FROM



WHERE IT GOES



SOURCE: CITY COMPTROLLER

BY PLANNING DEPARTMENT

The total credit to Revenue Surplus for the year amounted to \$159,549.80 representing an excess of actual over estimated revenue of \$100,790.14 and \$58,759.66 from unexpended appropriation balances.

The city borrowed in anticipation of taxes the sum of \$3,000,000.00 at a cost to the city of \$110,652.11 reflecting the extremely high interest rates that prevailed during this period.

The entire municipal operation for all funds show-

ed receipts of \$13,176,550.76 and expenditures of \$13,285,496.54 for the year.

The municipal Water department showed a very modest profit of \$2,310.49 for the year, which again, reflects inadequate rates for this period of economic inflation. The year showed an increase in revenues of \$31,334.00 and a decrease in operating cost of \$7,351.88.



New City Comptrollers office adjoining City Treasurers office. This new office was part of the City Treasurers area.

City Treasurer

Balance (all accounts) December 31, 1969	\$ 1,969,688.60
Total Receipts for 1969	13,176,550.76
Total Disbursements for 1969	13,298,847.21
Balance (all accounts) December 31, 1969	1,847,392.15
Total Salaries and Wages for 1969	4,744,647.37
Less Deductions (1258 Employees)	
Federal Withholding Tax	726,273.53
Social Security	177,633.74
N. H. Teachers Retirement	128,550.11
Employees Retirement System	41,188.74
N. H. Police Retirement	27,503.05
N. H. Fireman Retirement	17,964.08
Health and Accident Insurance	12,704.84
N. H. - Vt. Hospitalization	53,192.36
Union Dues	12,704.84
P.N.H.M.E.F. Credit Union	78,805.89
Other Deduction	2,309.05
In-Lieu of Retirement	5,830.67
Total Deductions	<u>1,286,557.06</u>
Net City Payrolls	3,458,090.31

The City also has contributed the sum of \$271,895.46 toward the retirement and hospital benefits of it's employees as follows:

N. H. Teachers Retirement System	\$54,782.10
N. H. Police Retirement System	20,235.36
N. H. Firemen's Retirement System	18,311.42
N. H. Employees Retirement System	26,568.02
F.I.C.A. - School - Unit 001-002	81,868.52
F.I.C.A. - General Employees 002	47,100.49
N. H. - Vt. Hospital Service	23,029.55
Total	<u>\$271,895.46</u>

BORROWINGS

Tax Anticipation Loan for 1969 (January 3, 1969)	\$3,000,000.00
Discount on Loan	93,603.95
Expense on Loan	872.65
Rate \$1,000,000.00 @ 4.32%	
500,000.00 @ 4.10%	
500,000.00 @ 4.20%	
500,000.00 @ 4.20%	
500,000.00 @ 4.25%	
1,000,000.00 @ 5.10% Twenty (20) year Sewer Bonds	
650,000.00 @ 6.25% Ten (10) Year Permanent Improvement Bonds	

INTEREST ACCRUED ON UNEXPECTED BALANCES

(Treasury Bills and Bank Certificates of Deposits)	
1969 Permanent Improvement Bond	\$ 2,813.11
Sewer Bond Issue	28,959.34
1969 Municipal Funds	20,321.10
1966 Public Improvement Bonds	2,081.58
1967 School Bond Account	<u>26,686.35</u>
Total Earnings Submitted by City Treasurer ..	<u>\$80,861.48</u>

RECEIPTS FROM STATE OF NEW HAMPSHIRE

Interest and Dividend Tax	\$ 52,507.11
Savings Bank Tax	18,129.47
Railroad Tax	3,244.90
Room and Meals Tax	66,162.17
School - Bonded Dept	135,472.10
School Foundation Aid	13,364.65
Sweepstakes	34,179.52
Sewerage Program	65,982.00
School Area Aid	26,093.20

OUTSTANDING BONDED DEBT AS OF DECEMBER 31, 1969

GENERAL - INSIDE DEBT LIMIT

Voting Machines - 1958	\$ 18,000.00
Urban Renewal - 1961	120,000.00
Capital Improvement - 1964	25,000.00
Public Improvement - 1966	245,000.00
Public Improvement - 1969	<u>650,000.00</u>
Total	\$1,058,000.00

SCHOOLS

Senior High	1,210,000.00
Supp. High	73,000.00
Elementary	220,000.00
Jr. High Addition	60,000.00
New Construction	<u>3,060,000.00</u>
Total	\$4,623,000.00

SEWER CONSTRUCTION

Outside Debt Limit	
1960	\$ 550,000.00
1964	650,000.00
1965	300,000.00
1966	350,000.00
1969	<u>1,000,000.00</u>
Total	\$2,850,000.00

WATER DEPARTMENT

1951	20,000.00
1954	<u>5,000.00</u>
Total	\$ 25,000.00

GRAND TOTAL \$8,556,000.00

Parking Meters

COLLECTION AND SALE OF TOKENS

	Cash (Meters)	Cash (Tokens)	Totals
January	4,809.22	570.00	5,379.22
February	3,861.32	394.00	4,255.32
March	3,439.85	420.00	3,859.85
April	4,550.14	504.00	5,054.14
May	5,030.39	582.00	5,612.39
June	4,275.84	598.00	4,873.84
July	4,605.85	418.00	5,023.85
August	6,416.36	522.00	6,938.36
September	4,691.01	422.00	5,113.01
October	4,682.07	482.00	5,164.07
November	4,553.43	400.00	4,953.43
December	<u>6,422.91</u>	<u>652.00</u>	<u>7,074.91</u>
Total	\$57,338.39	\$ 5,964.00	\$ 63,302.39

Office of the Tax Collector

Amount of 1969 Real Estate Warrant	\$5,140,874.59
Amount of Real Estate Collected by 12/31/69	4,589,491.53
1968 Real Estate Collected in 1969	314,953.90
Miscellaneous Property Collected up to 12/31/69	183.00
Amount of Head Tax Warrant	50,360.00
Head Tax Collected for 1969, Plus Penalty	34,888.50
Head Tax Collected for 1968 in 1969, Plus Penalty	12,161.00
Miscellaneous Head Tax, Plus Penalty	132.00
Amount of Poll Tax Warrant	15,824.00
Poll Tax Collected up to 12/31/69	10,612.00
1968 Poll Tax Collected up to 12/31/69	3,532.00
Miscellaneous Poll Tax Collected up to 12/31/69	44.00
Titles up to 12/31/69	3,915.00

AUTO REGISTRATIONS

	1967	1968	1969
NUMBER	13,072	13,123	13,320
INCOME	\$189,943.16	\$205,804.77	\$208,803.59



Prescott Park and Strawberry Banke areas.

City Assessor

	1968	1969	DIFFERENCE
Gross Valuation	\$68,983,630.00	\$70,394,665.00	+ 1,411,035.00
Assessment Ratio	50%	50%	
Veterans' Exemptions	74,751.20	83,800.00	+ 9,048.80
Net Taxable Total	68,978,260.00	70,391,760.00	+ 1,413,500.00
Tax Rate	64.00	73.00*	+ 9.00
Warrant to Tax Collector	4,308,258.60	5,140,874.59	+ 832,615.99
*1969 Tax Rate Itemized			
County	\$ 3.71		
Municipal	30.64		
Schools	38.65		
	<u>\$73.00</u>		

Itemized Summary of Assessed Valuations

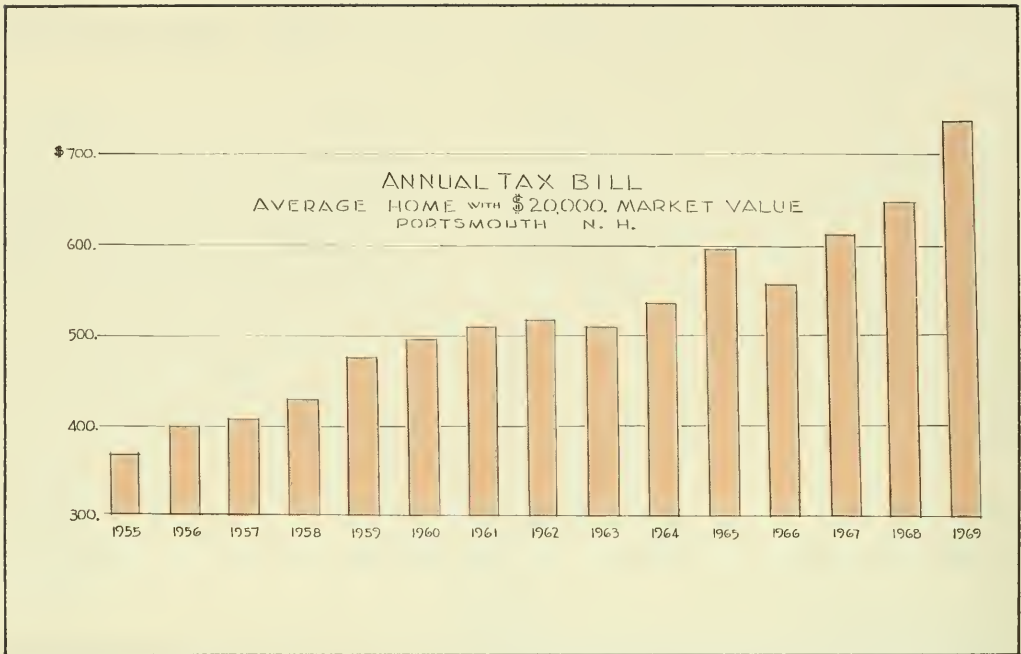
	1968	1969
Land and Buildings	\$41,549,570.00	\$42,790,185.00
Factory Buildings	1,492,300.00	1,413,300.00
Stock in Trade - Merchants	3,741,840.00	3,847,075.00
Stock in Trade - Manufacturers	711,000.00	815,850.00
Factory Machinery	870,000.00	776,250.00
Road Building Equipment	340,300.00	406,700.00
Public Utilities	19,967,000.00	20,005,000.00
Boats and Launches	157,450.00	176,950.00
Mobile Homes and Trailers	111,500.00	123,250.00
Pumps and Tanks	37,250.00	35,050.00
Livestock and Poultry	5,420.00	5,055.00
	<u>\$68,983,630.00</u>	<u>\$70,394,665.00</u>
Poll Taxes	\$ 15,736.00	\$ 15,824.00
National Bank Stock Taxes	\$ 2,220.80	\$ 2,276.05

Activities

Inventory of Taxable Property Forms Distributed	5,026
Real Estate Inventories Returned and Processed	3,967
Stock in Trade Inventories Returned and Processed	474
Veterans' Exemption Forms Distributed	1,467
Veterans' Exemption Forms Returned and Processed	1,530
Veterans' Exemptions Granted	1,414
Building Permits Investigated and Appraised	302
Property Transfers (sales) Investigated and Processed	494

Taxes Originated In Department of Assessments

- | | |
|---|---------------------------------|
| 1) Real Estate Taxes - Land & Buildings | 8) Boats and Launches Taxes |
| 2) Stock in Trade Taxes - Merchants | 9) Fuel Pumps and Tanks Taxes |
| 3) Stock in Trade Taxes - Manufacturers | 10) Livestock and Poultry Taxes |
| 4) Factory Machinery Taxes | 11) Severance (Timber) Taxes |
| 5) Road Building Equipment Taxes | 12) Head and Poll Taxes |
| 6) Public Utilities Taxes | 13) Railroad Stock Taxes |
| 7) Mobile Home and Trailer Taxes | 14) National Bank Stock Taxes |



Comments and Observations

The major highlight of the year was the net increase of some \$1,500,000 to our tax base in spite of a loss of some \$800,000 in assessments due to Urban Renewal and the State of New Hampshire Highway Department takings in connection with the High/Level Bridge.

The factor of our local inflation in property values must also be considered. Studies by this Department of the ratio of property sales to assessed valuations indicate an urgent need for updating the City's tax base. Soaring education and municipal costs, coupled with low assessments, the continuing loss of taxable property and a new law granting large exemptions to the elderly (the financing of which must be borne by all other local taxpayers), are all contributing to large scale erosion of the local tax base.

Under present circumstances, Portsmouth's tax base is nearing the point of crisis. It is imperative that a com-

plete equalization program by an experienced and skilled outside firm be undertaken as soon as possible. Such a revaluation program will; 1) increase and expand the tax base by setting assessments at 100% of fair market value, in compliance with State law; 2) eliminate existing inequities; 3) distribute the tax burden proportionately on a fair share basis; 4) update and reflect more accurately on the Assessor's records the present condition of all taxable property in the City; 5) establish a system of determining accurate values for all land in the City; 6) better prepare our departmental records for the inevitable computerization which will be necessary in the next few years.

Only an equalization program by an outside firm can assure the fair and proper distribution of the property tax - a tax that is rapidly becoming confiscatory to retired property owners on fixed income and in many cases to low and middle income property owners.

Proposed site plan by Portsmouth Preservation, Inc. for rehabilitation of architecturally and historically important buildings in the Vaughn Street Urban Renewal Project. Buildings would be privately owned and tax producing, providing dwellings, apartments and commercial space.



City Clerk

VITAL STATISTICS RECORDED

Births	835
Deaths	270
Marriages	492
Stillbirths	7

ELECTIONS SUPERVISED - 1

Eligible Voters	10,707
Votes Cast, General	4,785
Absentee Ballots Processed	347

JURY DRAWINGS - 3

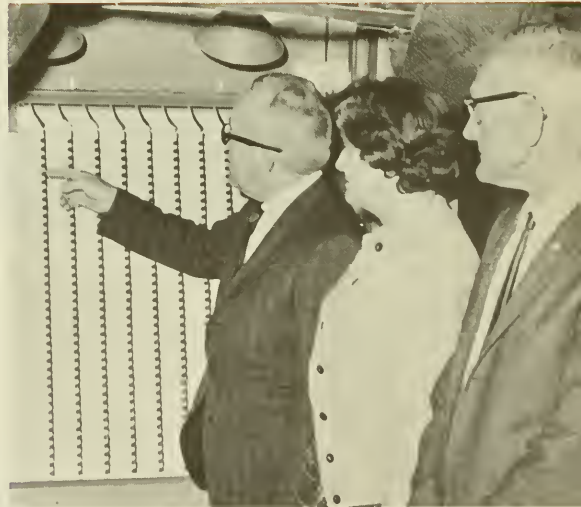
Grand Jurors Drawn	17
Petit Jurors Drawn	53

LEADING CAUSES OF DEATH

Heart (Coronary Thrombosis, Myocardial Infarct, Congestive Heart Disease, Etc.)	95
Cancer	58
Cerebral Vascular Disease	39
Pneumonia	17
Immaturity	8
Accident (Fire, Drowning, Car, Shooting Buried in Ditch)	11
Cirrhosis	6
Leukemia	4
Uremia	4
Suicide	4
Ruptured Aneurysm	3
Diabetes	2
Arterio-Sclerosis	2
Gastro Intestinal Hemorrhage	2
Emphysema	2
Inanition	2
Diverticulitis with Abscess	1
Aspiration of Gastric Contents	1
Hodgkins Disease	1
Peritonitis	1
Septicemia	1
Homicide	1
Acute Enteritis	1
Nephrosclerosis	1
Respiratory Failure	1
Parkinsons Disease	1
Uncertain	1

LICENSES AND PERMITS ISSUED - 1969

Vital Statistics	\$ 2,030.30
U.C.C. Filings and Terminations	2,156.00
Marriage Filings	1,560.00
Sewer Permits	1,539.36
Miscellaneous Items	101.32
Miscellaneous Discharges	258.25
Dogs	3,802.25
Bicycles	317.00
Taxi Operators and Permits	618.00
Theatre	200.00
Pinball	1,050.00
Miscellaneous Licenses	18.52
Political Filings	125.00
Parking Meter Tokens	6,064.00
Total Receipts	\$19,840.69



Voting machines have been used in Portsmouth for the last twelve years. The City being the only city in New Hampshire to do so on a permanent basis.

City Solicitor

The City Solicitor serves all departments and boards of the City government, giving opinions, rulings and interpretations of City and State Law, as is required by the City's Administrative Code. He presides over all contested criminal cases on behalf of the City in District Court. The City Solicitor is also on call at all times for the service of the Police Department to make out criminal complaints and when the Justice of the Peace within the Police Department is off duty. The City Attorney is there for all calls, seven days a week and all hours of the day throughout the year to fulfill his function which within the Administrative Code reads as follows:

"A) Function of the City Solicitor:

The Department of Law shall be headed by a City Solicitor who shall perform the following functions:

- 1) Represent the City in all matters in which the City has an interest coming before any court, tribunal, quasijudicial or legislative body, except in such cases as other arrangements may be specifically made by the City Manager.
- 2) Advise the City Manager in all cases where a legal opinion is requested.
- 3) Draft all deeds, leases, contracts, ordinances, and such other legal instruments as required.
- 4) Call to the attention of the City Manager all matters of law affecting the City.
- 5) Render all legal opinions in writing, insofar as practicable, and maintain an indexed record of same."



Rehabilitation of Prescott Park Wharf.



Port Terminal Activities.

District Court and Probation Officer

CRIMINAL CASES

Complaints entered during the year	1356
Cases disposed of during the year	
Felonies	68
Misdemeanors	1288
Total	1356

JUVENILE CASES

Cases of delinquent children	81
Cases of neglected children	17

SMALL CLAIMS CASES

Total small claims for the year	150
Total small claims disposed of during the year	148

CIVIL CASES

Total cases entered during the year	218
Total cases disposed of during year	210

Portsmouth Juvenile Probation Report

New cases handled by the Court	82
--------------------------------------	----

Types of crime:

Larceny	13
Uncontrollable child	10
Narcotics	3
Taking motor vehicle without authority	7
Truant	6
Assault	5
Assault on policeman	1
Breaking, entering and larceny	16
Malicious damage	3
Purse snatching	2
Calling in false alarm on bomb scare	5
Drunk	9
Other motor vehicle offenses	2

Total Court Cases 82

Offenders in the above cases included 24 girls and 58 boys. Every case represents at least two court hearings; therefore, there were at least 164 hearings on these complaints or petitions.

Although narcotics is specifically designated in only 3 cases, it may be noted that under "Uncontrollable child", is was usually due to drugs that the parents brought this charge. A great deal of this department's

time is spent counseling parents and children who come to us looking for help because of drug use. A large number of these are not related to any court action but are concerned people looking for help in their dilemma. In addition, seventeen children were in court and awarded to the N.H. Department of Welfare due to neglect on part of parents. Ten juveniles were sent to the Industrial School due to violation of probation.

Portsmouth Adult Probation Report

New cases handled by the Court	27
--------------------------------------	----

Types of crime:

Drunk	12
Malicious damage	5
Assault	4
Motor vehicle violation	6

Total Court Cases 27

Offenders in the above cases included 24 males and 3 females. This is the age group between 17 and 70.



Formerly the City Hall garage before renovation to the new City Council Chambers.



Present City Council Chambers after complete renovation. Area was formerly the City Hall Garage.



Robert C. Violette Meeting Room. Unveiling of plaque by Mrs. R. C. Violette. Standing from left to right, Paul Violette, Vernon Violette, Mrs. Verna Fales and Ronald Violette.

Photo Courtesy of the Portsmouth Herald.

Planning

The Planning Department has continued to provide material and coordinate the action of the Planning Board, Board of Adjustment and Building Commission. It also served in the preparation of material for the Traffic and Parking Committee and cooperated in several presentations as were in process or anticipated to be presented to the Department of Housing and Urban Development, Economic Commission and the City Council.

Basically, a planning department's efforts should be completely directed toward the development and implementation of the community's comprehensive plan. To properly do so, it must, of course, be in direct communication with all other city agencies and departments. Portsmouth's Planning Department is involved to some extent in matters which are strictly related to the development of the comprehensive planning effort. Such duties range from secretarial work for various boards and committees, graphic renditions and interpretations of the City's ordinances upon request by municipal departments and the public at large.

The present Planning Department has gradually become equipped to an extent where full application of the planning effort could be made either through specialized services or by its present staff. The method and time involved would be dependent upon the size and type of the project.

The city's parent planning body is the Planning Board and it is to this agency that the Planning Department directs its greatest attention, both in research efforts and data accumulation.

Although the Planning Department and the Plan-

ning Board (with the exception of subdivision control) act strictly in an advisory capacity, it appears necessary that specific community goals be established with the Planning Board making commitments toward their attainment. Such goals and objectives would include but not be limited to the following:

- 1) The analyses of housing characteristics and needs and improvements in residential land use design.
- 2) The development of a "Community Appearance" program.
- 3) The reclamation of submarginal lands and shorelines for open space and/or industrial use.
- 4) The development and implementation of a comprehensive conservation program.
- 5) Re-analysis of the City's active and passive recreation needs and potentials.
- 6) Re-appraisal and acknowledgement of the City's pollution factors which will include noise, air and water.
- 7) Development of an efficient and continuing community circulation and transportation program.
- 8) Continued yearly development of a Six-Year Capital Improvement Program.
- 9) Greater citizen education and participation in all municipal programs.
- 10) Solid and liquid waste disposal methods.
- 11) Development of an acceptable Community Goals Program.



New Hampshire State Port Authority Terminal and Memorial Bridge.

Economic Development

A. Assistance and Counseling of Established Industries and Businesses

Requests for Commission assistance increased by 260% during 1969 as compared to 1968. Of 21 companies processed, 14 involved future expansion. Assistance included land and plant requirements for expansion and counseling related to labor, product expansion, working capital and economic data.

Major Expansions Planned or Committed during 1969 include:

1. The National Gypsum Company scheduled a major modernization of the plant to achieve a 50% product expansion by 1970.
2. Accounting Controls Corporation (located in Portsmouth during 1968) moved into new facilities during 1969 to accommodate rapid growth in data processing service accounts. Employment doubled during 1969 to 50 persons.

B. Solicitation of New Industry and Businesses

Forty-three (43) out-of-state manufacturers and service industries were processed toward relocating or expanding in or near the City of Portsmouth.

Four (4) negotiations were successfully concluded during 1969:

1. The Liberty Mutual Insurance Company of Boston, Massachusetts, opened a new policy production and underwriting office during July with 15 employees. At year ending employed 120 persons.
2. Seapoint Marine Corporation, a newly formed company chose the City of Portsmouth as its headquarters for the manufacture of ferrocement marina floats. At year ending Seapoint Marine employed 14 persons.

3. Sylvania Electric Products of Danvers, Massachusetts, purchased 34 acres of industrial land in the town of Greenland and commenced construction of a 70,000 sq. ft. plant scheduled for production in 1970. The company expects to employ 70 persons initially.

4. The Cash and Carry Building Centre purchased a building in the town of Newington for the sale of building materials. The company, employing 4 persons by the end of 1969, provide service to homeowners in the Portsmouth area.

C. Other Major Activities

1. The Economic Commission provided the City Council with an economic projection for the City of Portsmouth. Taking over six months of research and preparation, the report made recommendations covering long term needs for industrial land, its relationship to increasing tax revenue, and a contingency plan in the event the closure of the Portsmouth Naval Shipyard goes into effect.

2. The New Hampshire Industrial Development Authority purchased a 42 acre industrial site on Lafayette Road. At year ending 16 acres had been cleared as the first phase of development.

3. Tamposi, Associates of Nashua, New Hampshire, a major industrial and commercial developer, made application for rezoning with the area to be developed for garden apartment and light industrial use during 1970.

Former City Council Chambers, now being used as the accounting and accounting machinery office.



Before



After

Police Department

OFFENSES	NUMBER REPORTED	ARRESTS	OFFENSES CLEARED	JUVENILES
Aggravated Assault	2	3	2	0
Assaults (other)	72	42	40	25
Arrested for Other Depts.	4	4	4	1
Arson	7	0	0	0
Auto Theft (75 recovered)	96	14	12	14
Automobile Offenses	574	574	574	2
Bastardy	3	3	3	0
Bigamy	0	0	0	0
Burglary (B.E. & L.)	233	53	38	21
Contempt of Court	0	0	0	0
Disorderly Conduct	29	29	29	8
Drunkenness	143	143	143	6
D. W. I.	29	29	29	0
Escaped Prisoners	0	0	0	0
Forgery	5	5	5	0
Fraud - False Pretenses	15	9	15	3
Larceny by Check	4	4	4	0
Embezzlement	0	0	0	0
Gambling	0	0	0	0
Gambling House Maintaining	0	0	0	0
Homicide	1	0	0	0
Investigations	535			
Larceny, Grand	180	6	11	4
Petty	254	86	84	62
Liquor Laws	20	22	20	2
Minors in Possession	14	16	14	12
Lodgers	243			
Malicious Damage	250	53	59	50
Manslaughter	0	0	0	0
Mental Patients	8	8	8	1
Narcotics	11	11	11	6
Non-Support	2	2	2	0
Perjury	0	0	0	0
Rape, Forcible	1	1	1	0
Statutory	1	1	1	0
Accessory to	0	0	0	0
Attempted to Commit	0	0	0	0
Receiving Stolen Property	1	1	1	1
Robbery, Armed	5	3	3	1
From Person	4	1	1	0
Safe Keeping	7	7	7	0
Other Offenses	139	139	139	139
Sex Offenses, Adultery	0	0	0	0
Exposing Person	8	1	1	0
Fornication	0	0	0	0
Incest	1	1	1	0
Lascivious Acts	1	1	1	0
Sodomy	0	0	0	0
Suspicion	283	283	283	214
Vice Cases	0	0	0	0
Violating City Ordinance	68	68	68	(curfew) 5
Total	2475	1623	1614	577
Percentages	21% +	8% +	5% +	27% +



Fatal accident at Sagamore Avenue.

Received of Beano Licenses	\$ 600.00
Received of Junk Licenses	100.00
Amount Paid Parking Fines	9,950.00
Amount Paid City Treasurer	63,302.39
Parking Receipts, Cash	(\$57,338.39)
Tokens	(5,964.00)

Accidents Reported to Police Department	658
Police Patrol Trips	11,174
Store Doors and Windows Found Open	279
Street Lights Reported Out	60
Suicide	3
Suicide Attempted	7
Deaths Due to Auto Accidents	4

January 24, 1969: Sergeant Earl E. Rogers was awarded a certificate for completion of the Command Training School at the Babson Institute of Business Administration held at Wellesley, Massachusetts.

June 16-17, 1969: Patrolman Robert M. Knight attended the Colt Firearms School in Hartford, Connecticut.

July 1, 1969: Patrolman Forrest E. Hodgdon retired after twenty-five years of service.

July 5, 1969: Sergeant Earl E. Rogers resigned from the force to take a position in private industry.

July 26, 1969: Lieutenant John A. Patrikus was promoted to captain.

August 8, 1969: Sergeant William D. Mortimer was promoted to Lieutenant.

August 15, 1969: Probationary patrolmen Tobe A. Morrow and Michael Fracher graduated from the New Hampshire State Police School after attending a five week course there.

November 3, 1969: Helen Beals and Genevieve Upton commenced as Meter Maids.

December 1-12, 1969: Patrolmen George F. Krook and Ronald P. Grivois attended the Rockingham County Police Training Academy, Exeter, New Hampshire.

Fire Department

ACTIVITIES

Bell Alarms	100 (47 False)
Still Alarms	311 (12 out of town)
Ambulance Calls	818
Miscellaneous Calls	<u>269</u>
Total	<u>1,498</u>

OUT OF TOWN CALLS

Greenland	4
Kittery	3
Newcastle	2
Rye	2
Newington	<u>1</u>
Total	<u>12</u>

On June 16, 1969, John Gailey was succeeded by Walter B. Redden as Electrical Inspector; and from January 1 to June 15, 1969, Mr. Gailey reports the following:

Electrical Permits issued	198
Electrical Inspections	278
Oil Burner Permits issued	179
Inspections at the request of Contractors	15
Electrical Completion Certificates	159
Electrical Inspections with the Housing Code Inspector	18

Because of crowded conditions, an additional office was built next to the Office of the Chief.

A fourteen foot plastic boat, trailer, and all equipment necessary for rescue work has been secured.

A new 80 foot Aero-Chief snorkel has been ordered at a cost of \$65,000, to be delivered sometime in May of this year.

The following is a report of the Fire Alarm Division:

1. Added five new fire alarm boxes to circuit.
2. Relocated 20 fire alarm boxes in the Lafayette Road, Elwyn Park and Maple Haven area.
3. Added 13,600 feet of new fire alarm wire to circuit.
4. Removed and replaced fire alarm wires in order to move 7 houses in various parts of the City.
5. Repaired circuit lines and trimmed trees where needed.

The value of buildings and contents endangered by fire amounted to \$1,144,330 and the insurance on same was \$973,600. Damage by fire was \$188,511.23 and the insurance paid was \$100,121.69, leaving an uninsured loss of \$88,389.54. Most of this uninsured loss was because of the small amount of insurance on the Dolphin Hotel, which was the largest fire of the year.

There was one death by fire, compared to seven in 1968. J. Warren Somerby, former Tax Collector, died as the result of fire at the Mark Wentworth Home, on November 27, 1969.



Police Department Meter Maids. Standing from left to right, Helen Beals and Genevieve Upton.

Animal Control

The following is an outline of the activities of the Animal Control Officer during the period of January 1, 1969 through December 31, 1969.

	1969	1968
Calls Received	2,056	1,819
Dog bites reported to Animal Control Officer	72	52
Other bites reported to Animal Control Officer	11	
Loose dogs impounded	303	356
Loose dogs (licensed) picked up and returned to owner	157	153
Loose dogs (unlicensed) picked up and returned to owner	142	136
Total dogs handled	602	645
Lost dogs reported to Animal Control Officer	138	123
Lost dogs found by Animal Control Officer	122	115
Cases entered in District Court	55	
Number of dog tags issued	1,496	1,406
Number of replacement tags issued	22	26
Two hundred and three other animals handled which included:		
19 squirrels, 9 skunks, 2 foxes, 6 raccoons, 6 muskrats,	mice, 3 rats, 2 gerbils, 1 hamster, and 16 rabbits. Also	
13 woodchucks, 19 bats, 6 seagulls, 57 cats, 4 snakes,	removed were 10 paper wasp nests from City and	
2 ducks, 8 pigeons, 6 chipmunks, 2 sheep, 2 white	private property as requested.	

S. S. Taurus

At Long Wharfe, Portsmouth, N. H., 1882. Ferry ran from Boston to Portsmouth to Bangor and returned. Portsmouth Naval Shipyard in background.



Building Inspection

New Homes	24	\$475,000
New Garages	7	10,200
New Businesses	4	71,000
New Apartment Buildings	3	220,000
General Repairs	86	170,610
Buildings Remodeled	24	101,775
New Additions	39	265,050
Business Repairs	17	116,700
Buildings Razed	8	49,900
Miscellaneous	44	<u>677,250</u>
Total	256	\$2,157,485
Fees collected and turned over to the City Treasurer		\$ 4,402



Complete window renovation in City Hall.



Improved corridor and office signing, second floor City Hall.

During the year 1969, 753 inspections were made of work being done for which permits were issued.

- 41 Building Permits or use of buildings were denied.
- 40 Appeals were granted by the Board of Adjustment.
- 1 Appeal was denied by the Board of Adjustment.
- 1 Appeal was tabled by the Board of Adjustment.
- 40 Public buildings were inspected.
- 11 Violations were found.
- 9 Violations were corrected.
- 2 Violations still are pending,
- 256 Building Permits were issued.
- 15 Violations were found and corrected.
- 12 New or replacement of service stations fuel tanks inspected with Fire Chief.

Received and distributed surplus food monthly for the Welfare Department.

Inspected 5 dwelling units for the Portsmouth Housing Authority while Housing Code Inspector was on sick leave.

Under the Junk Car Ordinance, 30 junk cars were removed from residential areas; 3 cars are still pending. Overseer of Comfort Station and City Hall custodians and matrons.

Electrical Inspection

Inspections made of work in progress	679
Complaints investigated	22
Water heater inspections made and reported to Plumbing Inspector	62
Oil burner inspections made	130
Swimming pool inspections	8
Electrical tests made	9
Information given to public and contractors	198
Letters sent regarding violations and electrical information	22
Meter permits issued to Public Service Co.	200
Job permits issued	209
Night meetings attended	4
Day meetings attended	20
Services Disconnected — Public safety - 1 — Open house - 1	2
City business - various items	67
Job checks	99
Temporary services	7
Oil burner permits	64
Violations - 30 corrected — 6 pending	36
Fires attended at request of Fire Chief to check electrical wiring	8
Game machine inspections for City Clerk	1

Housing Code Inspection

HOUSING CODE INSPECTION	STRUCTURES	DWELLING UNITS
Inspections	341	698
Violations	99	173
Violations Corrected	83	146
Referred to Building Commission	14	23
Condemnations	12	37
Demolitions	8	11
Inspections for PHA	141	198
Re-Inspections	164	298

Attended; 13 Building Commission meetings, 3 days in Court, 3 meetings with Portsmouth Housing Authority, 3 meetings with Housing and Urban Development officials, and worked 3 days with Candeub, Fleissig and Associates representatives.

Inspected all City Buildings, Community Center, J.F.K.

Center, City Yard Buildings, Library, Fire Station, Police Station, etc.

Attended a Basic Housing Course conducted by the Department of Health, Education and Welfare in Boston for one week (April 4 to 8) receiving a Diploma.

Exterior of former City Hall garage, now being used as the new City Council Chambers.



Before



After



Former accounting and mailing machine room, now located in old City Council Chambers.



Present Inspection Department, formerly accounting and mailing machine room.

Weights and Measures

The State Inspectors were here from Concord, N.H. and tested and sealed all tank truck meters, line meters and heavy duty scales.

	Tested and Sealed
Scales, 100 lbs. or less	26
Platform (100 to 1,000 lbs.)	29
Platform (1,001 to 5,000 lbs.)	1
Suspension over 100 lbs.	2
Suspension under 100 lbs.	13
Computing Scales	56
Counter - Balance Scales	20
Overhead Track	7
Gasoline Pumps	266
Grease Pumps	23
Linear measure, cloth and leather	8
Personal Slot	1



FB-111 STRATEGIC BOMBER — The FB-111 will be entering the Strategic Air Command inventory during 1970, and a number of the aircraft are scheduled to be stationed at Pease Air Force Base. The wings of the FB-111 can be varied in flight to provide stable and efficient performance. The FB-111's will be replacing the B-52's which departed Pease in November, 1969.

Plumbing Inspection

Masters Licenses	22
Journeyman Licenses	39
Application Test Fees	4
Permits Issued	360
Monies received for Licenses	\$ 30.50
Monies received for Tests	4.00
Monies received for Permits	1,349.00
Monies received for Code Books	11.00
Sea Crest Payment	250.00
Total Income Received	<u>\$1,644.50</u>



USS GRAYLING (SSN 646) Keel laid 12 May 1964 Launched 22 June 1967 Commissioned 11 October 1969
A nuclear attack submarine with a 292 foot length and a displacement of 4,600 tons submerged.



SSN 660 (SAND LANCE) Keel laid 15 January 1965 Launched 11 November 1969
A nuclear attack submarine with a 292 foot length and a displacement of 4,600 tons submerged.

Public Works

In 1969, the Public Works Department spent more than considerable time on snow removal, salting, sanding and general cold patching. Approximately 3,600 tons of salt were used in 1969 in order to keep the streets passable. We had 25 days of snow in 1969 with an accumulation of 100.75 inches.

During 1969, 219 streets were patched in all areas of the City. Approximately 4,600 tons of patching material were used. Nine hundred and ninety-six tons of asphalt were used in resurfacing the following streets by contract: Bow Street, Court Street, part of Market Street, Brackett Road and Haven Road.

The sweeping crew cleaned and swept Wards 1-VI throughout the City. The downtown area was cleaned and swept every day plus the City-owned parking lots.

Rubbish Removal

Clean-Up Week was from May 5, 1969 through May 9, 1969 with all trucks being used to pick up rubbish and all extra debris from homes.

During Clean-Up-Week the incinerator averaged over 1,000 cu. yards per day for the week.

The plastic rubbish bags were given to residents of two different sections as a trial on time saving rubbish collection. The plastic rubbish bags were delivered to approximately 1,000 residents.

Parks

The maintenance of parks began in April and continued through September with raking, mowing lawns, etc. They also worked at the cemeteries and City owned traffic circles.

Trees

The Public Works Department held seven public hearings for the removal of 76 trees and 24 new trees were planted in different areas of the City.

Low hanging branches on trees were trimmed in many areas of the City.

Sidewalks

In June, 1969, 539 square feet of concrete sidewalk were reconstructed on Market Street on a 50/50 basis with property owners. The sidewalk on Porter and Church Streets (Comfort Station) was resurfaced with approximately 478 square feet of concrete.

A sidewalk was installed on South Street from:

	Asphalt
Miller Avenue to Richards Avenue	1055 sq. ft.
Richards Avenue to Elwyn Avenue	1235 sq. ft.
Elwyn Avenue to Junkins Avenue	1210 sq. ft.

Sewer Maintenance

- 59 Calls for tracing lines and checking manholes
- 35 Man days shoveling and salting catch basins
- 124 Calls for clearing flooded catch basins
- 51 Digging and repairs to main lines
- 29 New catch basin grates installed
- 19 New catch basin rims installed
- 9 Man days shoveling crosswalks
- 16 New manhole covers installed
- 28 Storm drain maintenance jobs
- 9 New catch basins constructed
- 11 New manhole rims installed
- 7 Calls for clearing floods
- 246 Main line sewers cleared
- 43 Repairs to catch basins
- 207 Catch basins cleaned
- 178 House lines cleared
- 57 Repairs to manholes
- 76 Culverts cleaned

In the fall of '69, 674 catch basins were cleaned throughout the City with rental equipment.

Proposed Sewer Projects

During the year progress was made towards completion of the plans and specifications for the following authorized sewer projects:

- 1) Gosling Meadows Area Sewer Project - Plans and specifications prepared by the Engineer, Wright, Pierce, Barnes and Wyman. Preliminary plans submitted to New Hampshire Water Supply and Pollution Control Commission in September. Plans resubmitted for final approval in December, 1969. Final approval of project including approval of State and Federal Aid expected in early 1970.
- 2) Lafayette Road - Maple Haven Sewer Project - Plans and specifications prepared by Engineer, John W. Durgin, Civil Engineer. Preliminary plans submitted to New Hampshire Water Supply and Pollution Control Commission in November. Plans resubmitted for final approval in December. Final approval expected early in 1970. Federal and State Aid application to be submitted as soon as State approves plans and specifications.
- 3) Peverly Hill Road Area Sewer Project - Plans and specifications prepared by Engineer, Wright, Pierce, Barnes and Wyman. Plans submitted to the State Water Supply and Pollution Control Commission in 1968. Federal and State aid disapproved due to non-eligibility of project. Negotiation with property owners for acquisition of easements continued through 1969. Project expected to be constructed in 1970.
- 4) Market Street Extension Sewer Project - The State of New Hampshire, Department of Public Works and Highways will construct a sewer in the proposed Market Street Extension in accordance with plans provided by the City. Plans and specifications are being prepared by the Engineer, Wright, Pierce, Barnes and Wyman. This project is not expected to be started until late in 1970.

Engineering investigations are in progress to determine requirements for future sewer projects and to prepare

a long-range program. Under consideration are projects required to eliminate pollution to the Piscataqua River and the adequacy of existing pumping stations and the sewage treatment plant.

Sewer Treatment Plant

The State of New Hampshire W.P.C. visited the Sewage Treatment Plant at least once a month to make checks of various things, such as the Effluent Water and Grit Chamber, etc.

Two men attended session of the Wastewater School in Henniker, New Hampshire for a total of 20 weeks. There were several minor and one major breakdown on the Effluent Pumps.

Overhaul on pumps were done at the following pump stations:

Gates Street	2 overhauls
SeaCrest Village	3 overhauls

Extensive work was done on the recalibration Foxboro instrumentation and liquid level indicators.

Installed new chains and sprockets on the bar rack at the Gates Street Station.

Built and installed 2 new surge tanks at the Sewage Treatment Plant.

Overhauled one chlorinator at the Sewage Treatment Plant.

A plan, profile and cross-sections of a proposed walkway to the Little Harbour School were transmitted to the School Department on August 18, 1969.

Contract for connection of Little Harbour Elementary School with existing sewer system in August 1968; Job No. 8001, contract price \$32,567. Work was suspended December 13, 1968 because of freezing weather conditions, with 70% of the work completed at this time. Work resumed about April 15, 1969 and was completely finished on May 30, 1969, except for minor clean-up and warranty.



"On a clear day, you can see forever"

Incinerator, Jones Avenue Dump

Signs and Safety

The Signs and Safety Department made 7 one-way signs, 5 no parking driveway signs, 4 school signs, 15 yield signs, 71 stop signs, 8 dead end signs, 2 road signs, 4 taxi signs, 62 parking signs, 46 street signs, 41 children signs, 19 speed limit signs, 5 school department signs, 2 deaf children signs, 1 signal ahead, 1 curve sign, 5 stop ahead signs, 1 slippery when wet sign, 1 hospital sign, 17 street sign posts, 14 railroad crossing signs, and 1 blind drive sign. They painted the fence at the South Mill Pond, catch basin arrows, parking spaces, traffic lights, crosswalks,

guard rails, snow blowers, sidewalk tractors, meter posts. They also installed meter posts, numbered plows and trucks, delivered plastic rubbish bags, salted and sanded streets, installed litter baskets and repaired signs.

Extruded Thermoplastic Pavement Marking Installed April 27, 1969:

4003 ft. of 4" wide - parking spaces on Market Square, Congress Street, Pleasant Street and Daniel Street.

4665 ft. of 8" wide - crosswalks downtown area and other major intersections.

1050 ft. of 6" wide - lane lines on Congress Street.



Snow Blowers



Salt Trucks

Health Officer

The Department of Health in under the direction of S. Gerard Griffin, M.D., who is City Physician, Health Officer, Chairman of the Board of Health and Chairman of the Building Commission.

The health of the City in the past year was quite satisfactory with no significant rise in communicable diseases and no epidemics. The tuberculosis and venereal disease rates are low and there were no cases of poliomyelitis and a few cases of infectious hepatitis.

During the year, routine inspections were made of eating establishments, grocery stores, barber shops, etc., and a total of 125 permits were issued as compared to the 106 issued last year.



Highway improvements???

Complaints and nuisances and violations were investigated. City Welfare cases were treated in homes, office, nursing homes and hospital. Physical examinations were given to prospective Police Officers and Firemen as well as summer recreation workers. School health examinations were given in cooperation with other physicians and the school nurses. International Certificates of Vaccination for foreign travel were validated.

As Chairman of the Building Commission, all complaints and motions received regarding infractions of the Housing Code were investigated and processed as required by Ordinance.



Department of Welfare

DIRECT RELIEF

Average number of Cases (Monthly)	21.2
Average number of Persons (Monthly)	59.1
Average Monthly Expenditures	\$1,256.30

BOARD AND CARE - CHILDREN

Average number of Cases (Monthly)	13.7
Average Monthly Expenditures	\$1,010.50

BOARD AND CARE ADULT

Average number of Cases (Monthly)	5.5
Average Monthly Expenditures	\$1,049.09

OLD AGE ASSISTANCE

Average Monthly Expenditures	\$4,903.75
------------------------------------	------------

OTHER EXPENSES

Miscellaneous - Monthly	\$ 83.00
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OFFICE EXPENSES

Average Monthly Expenditures	\$ 28.00
------------------------------------	----------



Vaughn Street Urban Renewal Project, Congress St.



Vaughn Street Urban Renewal Project,
rear, Congress St.



Laying of utilities within the Urban Renewal Project.

Public Education



Board of Education. Back row standing from left to right, Charles Halle, Peter P. Mullaly, Peter J. Weeks, John Sullivan, Raimond Bowles, James J. Cusick, Richard C. Keith, T. Russell Brightman. Front row from left to right, Dr. Rubin Jaffe, Mrs. Barbara Smith, Mrs. Sandra Storz, John W. Durgin, Jr., Mrs. Alice M. Lee, Americo J. Bellucci, and Philip F. Gray.

STAFF

Superintendent of Schools	1
Assistant Superintendent	1
Business Manager	1
Principals & Assistants	15
Classroom Teachers	263
Director & Supervisors	15
Nurse	5
Secretaries & Clerks	18 + 5 p.t.
Attendance Officer	1
Treasurer	1
Teachers - Summer School	8
Teachers - Adult Education	19
Superintendent of Property	1
Custodians	33
Cafeteria Staff	60
Noon Monitors	40
Speech Therapist	1
Team Physician	1
Theme Correctors	12
Guidance	9



Herbert R. Hagstrom, Superintendent of Schools.

SURVEY OF THE HIGH SCHOOL GRADUATION CLASS OF 1968

Attending Four-year Colleges	37%
Attending Three-year Colleges	23%
Employed	30%
Armed Services	4%
Married	4%
Travel, Uncertain Plans, Unaccounted for	2%
	100%

AVERAGE MEMBERSHIP 1968-1969

Average Daily Membership	6201.5
Average Daily Attendance	5828.2
Average Daily Absence	373.2
Percent of Daily Attendance	93.8

SCHOOL CENSUS

Under 5 years of age	1464
5 through 8 years of age	1823
9 through 14 years of age	2747
15 through 18 years of age	1273

TUITION CHARGES 1968-1969

Senior High	\$625.00
Junior High	545.00
Elementary	395.00
Kindergarten	230.00

COST PER PUPIL

	<u>67-68</u>	<u>68-69</u>	<u>69-70</u>
Senior High	\$582.15	\$594.41	\$694.16
Junior High	539.42	570.00	556.74
Elementary	410.11	431.34	483.18



Little Harbour School. Building completed in 1969 will serve the neighborhood area in place of the abandoned old Haven Street School.

PROGRAMS FUNDED BY THE FEDERAL GOVERNMENT

- A. **Elementary & Secondary Education Act**
 - 1. Title I - Funding \$37,175 for Educational and Cultural Enrichment
 - a. Assistant Librarian at Senior High
 - b. Percentage of salaries for 2 Guidance Counselors - Elementary
 - c. Chase Home Tutoring
 - d. Fourteen Instructional Aides - Elementary
 - 2. Title II - Funding \$2,706
 - a. School Library Resources
 - 3. Title III
 - a. Project to Develop an Exemplary Elementary Program
Present Funding \$15,198
Next Year Funding \$26,000
 - b. Project "SOLVE" - Support of Open Concept Learning
Areas through Varied Educational Teams
Six Towns - Funding \$127,000
- B. **National Defense Education Act**
 - 1. Matching Funds in certain curriculum areas



The Farragut School as now known, was from 1903 until 1954 Portsmouth's Senior High School, taking the place of the old high school building which was located at Daniel and Chapel Streets. The building, vacant at this time, is being considered by the City Council as to its proper and most profitable disposition.

The Haven School on South School Street at its junction with South Street, was built in 1846 and served the south end as an elementary school until 1968. The building at this time is under lease to the Community Action Program of Rockingham County.



New Franklin School extension.

Library

Many changes in our building, routine and our staff took place during the year 1969. We were fortunate in having more members on our staff than in the past and accordingly were able to render greater assistance to individuals and groups who came to us in search of information. We enjoyed many gifts and many new titles were added to the research department and to the technical shelves with State Aid funds. Ninety-five more titles in large type editions were provided by the State bringing our total of such additions to 206 for patrons with impaired eyesight. One especially outstanding gift came from the Trustees of the Langdon Library in Newington in the form of a bound volume of the Newington Vital Records and another fine gift was a two

volume set of Gosport Families from Mrs. William Tallman of Rye, which has been placed in our Isles of Shoals Room.

We take considerable pride in our celebration of Childrens' Book Week and have been able to provide a host of interesting visitors with information and thesis material.

New furniture has been installed in the reading room and a 144 drawer catalogue case now replaces several of our older ones.

We have found inter-library loans to be of great advantage and loaned 89 books to other libraries while borrowing 50 titles for our own use.

Number of books in library as of January 1, 1969		80,811
Added by Gift	65	
Added by Purchase	<u>+ 1802</u>	
	1867	<u>1,867</u>
Obsolete books Withdrawn		<u>82,678</u>
Number of books in Library as of January 1, 1970		<u>- 1,090</u>
		81,588
New borrowers Registered	<u>1968</u>	<u>1969</u>
Juvenile	432	338
Adult	<u>+ 528</u>	<u>+ 801</u>
	960	1139

Magazines, Subscribed - 85; Magazines presented as gifts - 45

Total - 130

Newspapers: New York Times, Wall Street Journal, Christian Science Monitor, Boston Herald, Manchester Union and the Portsmouth Herald.

Inter-Library Loan	<u>1968</u>	<u>1969</u>	Circulation	<u>1968</u>	<u>1969</u>
Books Borrowed	54	50	Juvenile	19,384	16,048
Books Loaned	85	89	Adult Fiction	34,133	36,495
			Adult Non Fiction	27,580	29,530

NON-FICTION CIRCULATION ANALYSES

General literature and magazines	4,142	3,374
Psychology, logic, ethics, etc.	1,455	2,059
Religion, theology, etc.	467	473
Sociology, social sciences	2,731	2,519
Foreign languages, texts, etc.	127	129
Science, mathematics, physics, etc.	1,248	1,590
Technology, business, etc.	3,095	4,431
Fine arts, architecture, painting	3,721	5,049
Literature, poetry, drama	1,975	2,173
History	3,505	2,375
Travel	2,133	3,141
Biography	<u>2,991</u>	<u>2,845</u>
Total	<u>27,580</u>	<u>29,530</u>

Largest increase was in Fine Arts, Technical books and Travel.

History and general literature magazines were on the

decrease due to the fact that the back issues have to be used in the building because of demand from students of all levels. The above figure used for magazines represents current issues loaned for adult use.

Recreation

The Department of Recreation continues to improve and expand its programs and physical fitness and recreation for all age groups. The City's Recreation Board consists of the following: Arthur Clough, Chairman; Arthur Splaine; Forrest Hodgson; Sam Kline; Ted Lilakos; Robert Hopley, Sr.; Harry Hallsey; John Vinciguerra; John McGee.

Including the Board and full-time and part-time employees, the Department's programs as guided by its Director, Joseph Fate, include 47 persons.

Mens' physical fitness classes are held on Monday evenings at the John F. Kennedy Center and women's physical fitness classes are held on Tuesday evenings at the Center. These include exercise activities, volleyball, steamroom facilities, weight lifting, exercise bikes.

ORGANIZATIONS USING THE COMMUNITY CENTER-1969

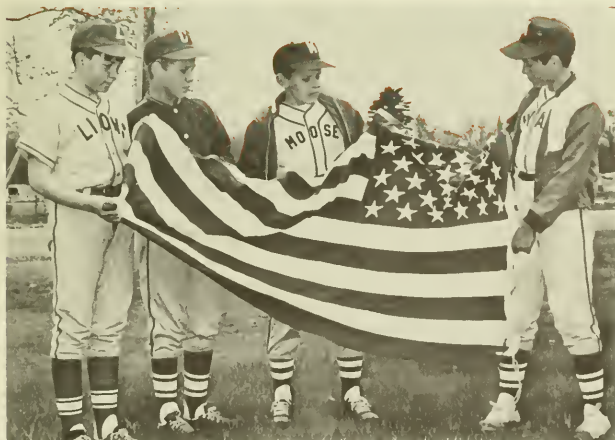
	Weekly Average		Weekly Average
Volleyball	120	Men's Phy. Fitness	20
Ladies' Night	52	Shuffleboard	23
Basketball	118	Weights	89
Handball	158	Golden Ages	50
Steam Room	175	Pool	46
Ping Pong	59	Reading Room	43
Girl's Program	25	Rummage Sales	100
Table Games	120	Basketball	400
Ping Pong	75	Meetings	200
Christmas	17	Archery	33
Pool	75	Gym	700
Judo	30	Ceramics	20
Dances	250	Karate	20
Auction	1500		



FREE ICE CREAM DAY

Special Programs - 1969

Baseball Farm System	114
Golden Ages Halloween Party	200
Big League Tourney	5000
Easter Egg Hunt	2200
Jogging Club	120
Music Program	175
Trips	795
Music Festival	500
Free Ice Cream	4364
On Wheels Parade	100
Bowl-O-Rama	300
Women's Tennis Tourney	110
Golden Ages Christmas Party	125
Baseball Exhibition	4000
Summer Basketball	100
Archery	60
Country Fair	600
Arts & Crafts	1880
Municipal Pool	39000
Fireworks	20000
Junior Olympics	300
Pentathlon	280



LITTLE LEAGUE OPENING

Portsmouth Municipal Swimming Pool Activities
(Swimming Lesson)

	Registered	Passed	Failed
Beginners	210	118	92
Advanced Beginners	139	80	59
Intermediates	74	44	30
Swimmers	40	26	14
Jr. and Sr. Lifesaving	25	9	16
	<u>488</u>	<u>277</u>	<u>211</u>



PIE EATING CONTEST

EASTER EGG HUNT WINNER





New bar-be-cue grill pits and picnic table shelter on Pierce Island. Standing from left to right, Richard J. Bowen, City Manager and Joseph Fate, Recreation Dir.



ICE SKATING GREENLAND ROAD

Water

Distribution System - New Construction

- a) The six inch main on Arthur Road was extended 300' tying into the main on McKinley Road.
- b) The six inch main on Woodlawn Circle was extended 250' to service four more homes.
- c) The large 20 inch watermain was relocated along the Spaulding Turnpike between Brady Ford and Farm Lane approximately 3200'.
- d) Approximately 25,000' of eight inch watermains were installed in North Newington completing water extensions for this town. All work was done at the town's expense.
- e) Constructed 1800' of six inch watermain in South Newington at a developer's expense along Airport Road.
- f) Constructed 1457' of six inch watermain along Myrtle Avenue relocation between Edmond Street and Maplewood Avenue.
- g) Constructed 500' of two inch water main to service the Atlantic Heights School.
- h) The six inch water main along Cutts Street was extended 250' to the Portsmouth Paper Company.
- i) Began construction of six inch watermain along Lookout Lane.
- j) Began construction of the ten inch watermain for the Sylvania plant in Greenland.
- k) Constructed a two inch hydrant line at the Atlantic Heights skating rink for flooding. Also started construction of another two inch hydrant for flooding rinks in Maple Haven.
- l) New twelve inch and six inch water mains were installed along Woodbury Avenue because of the high level bridge. New mains were installed along Myrtle Avenue and Rockingham Avenue due to lowering and changing of the roadways.

Summary of New Construction:

New Services	81
New Hydrants	19
New Mains	36,677 feet
New Meters	230

Maintenance

- a) Repaired 26 hydrants that were broken during the snow storms in February.
- b) Dug up and shut off at the mains, 21 house services for the Portsmouth Housing Authority.
- c) The two inch waterline to Shapley's Island rusted out and had to be replaced.
- d) All the houses along Woodbury Avenue, Rockingham Avenue and Myrtle Avenue affected by lowering of the roadways were changed over to the new watermains, temporary lines were installed to service these houses while the new mains were being built. We also cut in 5 main gate valves prior to construction.
- e) The six inch watermains on High Street to the New Franklin School broke and were repaired. Five two inch watermains rusted out and were repaired.
- f) During the year we repaired broken mains on South Mill Street, High Street and Newcastle Avenue. Also repaired broken hydrants in Maplewood Avenue, Cliff Road and in Seacrest Village.

Summary of Maintenance

Renewal Services	50
Repairs to Service	58
Broken Mains Repaired	39
Broken Hydrants Repaired	39
Broken Valves Repaired	133
Meters Changed	624
Meters Repaired	538

Madbury Reservoir

The Madbury Reservoir stayed full most of the year dropping eight inches during August, but filling up again in September. The color of the water continued to improve from the previous year.

Madbury Treatment Plant

The plant with a capacity of 4 million gallons per day, averaged about 1 million gallons per day. The plant operated trouble free except for the two air compressors which had to be rebuilt.

Madbury Wells

The Madbury Wells pumped 433 million gallons of water during 1969. About 300 million gallons were fed into the ground by recharging.

Greenland Well

This is our largest well which produced 264 million

gallons during 1969. This area is capable of producing more but if we pump this well any harder, we get sand through the filter screen in the well. This well came up four feet during the year.

Sherburne Springs Station

This forty 2 1/2" well field improved all year long and is now pumping 850,000 gallons per day. It produced 268 million gallons during 1969. We started work on a new meter shop and hope to have it completed in February, 1970.

Portsmouth #1 Well

This well pumped about 185,000 gallons per day steadily all year long. This old well has a plugged screen which we have been able to free up enough to produce 185,000 gallons per day. I have been advised that a new well should be drilled if we want more water.

SUMMARY OF WATER OPERATIONS

Month	Avg. Daily Pumping (Gallons)	Total Pumping (Gallons)	Rainfall (Inches)	Cash Received
January	3,300,000	102,333,900	3.79	\$ 32,662.03
February	3,270,000	91,001,250	3.28	30,685.68
March	3,400,000	106,207,500	1.71	27,647.53
April	3,545,000	106,388,750	2.31	35,687.75
May	3,520,000	109,196,000	1.16	36,079.20
June	4,230,000	126,900,250	2.12	34,771.18
July	4,320,000	133,792,900	3.51	30,908.99
August	4,248,000	131,970,750	2.87	32,198.26
September	3,709,731	111,291,950	4.03	37,390.63
October	3,514,246	108,821,000	1.84	38,492.07
November	3,525,350	105,105,900	7.68	71,218.54
December	3,583,000	111,128,050	9.59	29,045.42
1969 Totals		1,344,538,200	43.79	\$423,525.42
1968 Totals		1,286,430,100	40.92	414,825.32

Finance

DIVISION OF MUNICIPAL ACCOUNTING STATE TAX COMMISSION

Concord, New Hampshire

June 30, 1969

Richard J. Bowen, City Manager
Portsmouth, New Hampshire

Dear Sir:

Submitted herewith is the report of an examination and audit of the accounts of the City of Portsmouth for the fiscal year ended December 31, 1968, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

The accounts and records of all city officials charged with the custody, receipt and disbursement of public funds were examined and audited in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

Verification of uncollected and unredeemed taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

	<u>Levy of 1967</u>
Taxes Assessed - Current	
Year's Levy	<u>\$4,028,288.85</u>
Taxes Collected - Current	
Year's Levy	\$3,681,052.16
Discount Allowed - Current	
Year's Levy	61,479.30
Taxes Abated - Current Year's Levy	5,842.04
Uncollected Taxes - Current	
Year's Levy	279,915.35
	<u>\$4,028,288.85</u>

FINANCIAL STATEMENTS

Comparative Balance Sheets (General Fund Account)

December 31, 1968 - December 31, 1969:

Comparative Balance Sheets (General Fund Account) for the fiscal year ended December 31, 1967 and December 31, 1968, are presented in Exhibit A-1. As indicated therein, the Unappropriated Surplus increased by \$114,715.63 in 1968.

Analysis of Change in Current Financial Condition

General Comments & Recommendations

Tax Collections:

Tax collections (exclusive of State Head Taxes) of the current year's levy compared to taxes assessed, for the years 1967 and 1968, were as follows:

	<u>Percent</u>	<u>Levy of 1968</u>	<u>Percent</u>
		<u>\$4,362,509.40</u>	
	91.4%	\$3,999,648.31	91.7%
	1.5%	31,085.69	.7%
	.2%	8,846.80	.2%
	6.9%	<u>322,928.60</u>	<u>7.4%</u>
	100.0%	<u>\$4,362,509.40</u>	100.0%

It was noted during the course of the audit that numerous Head and Poll Tax Collections (added taxes) were made without supplemental warrants.

The Assessor's Office should issue supplemental warrants to the Tax Collector for all added taxes.

General Books of Accounts:

To provide the accounting system and procedures suited to the present needs of the City and to permit and facilitate the preparation of current and accurate financial reports it is recommended that machine accounting be adopted to include the General Ledger, Budgetary Accounts with proper controls, payrolls, non-revenue (Bond) funds, special assessment funds, etc.

Serious consideration should be given to the obvious advantages which could be derived from the adoption of machine accounting procedures.

Water Department:

In examining the vouchers paid during the year, it was noted in several instances, where interest has been

charged because of late payments. This we understand was due to insufficient funds. It would seem that a part of this lack of sufficient funds is due to the delinquent water rents, representing approximately one-third of the total accounts receivable.

It is recommended that the Water Departments' rules and regulations agreement concerning the consumer's use of City Water be more stringently enforced in order to bring these past due accounts on a current basis.

Decrease in Bonded Indebtedness:

The bonded indebtedness of the city (including Municipal, School and Water Debt) decreased by \$641,000 in 1968 as shown herewith:

	<u>Bonded Debt</u> <u>December</u> <u>31, 1967</u>	<u>Bonds</u> <u>Issued</u> <u>in 1968</u>	<u>Bonds</u> <u>Retired</u> <u>in 1968</u>	<u>Bonded Debt</u> <u>December</u> <u>31, 1968</u>
Municipal	\$2,838,000		\$300,000	\$2,538,000
School	5,283,000		330,000	4,953,000
Water	47,000		11,000	36,000
	<u>\$8,168,000</u>		<u>\$641,000</u>	<u>\$7,527,000</u>

In addition to the bonded debt outstanding at December 31, 1968 as stated hereinbefore, a long term obligation of \$10,765.45 was due the Duncan Parking Meter Company of the City. In accordance with the terms of a contract with this firm, parking meter collections in excess of \$4,387.52 per month are used to reduce the principal of this debt. As of June 1, 1970, however, the unpaid portion of this liability, if any, must be fully liquidated by the city.

Statement of Bonded Indebtedness

Comparative Statement of Appropriations and Expenditures — Estimated and Actual Revenues:

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ending December 31, 1968 are presented. As indicated by the budget summary, a net unexpended balance of appropriations of \$168,406.91, plus a revenue surplus of \$48,505.09, resulted in a net budget surplus of \$216,912.00.

District Court

Parking Meter Accounts

Water Department

Conclusion:

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the City.

We extend our thanks to the officials of the City of Portsmouth and their office staffs for the assistance rendered during the course of the audit.

Yours very truly,
O. Maurice Oleson
Director
Division of Municipal Accounting
State Tax Commission

OMO:cc
O. Maurice Oleson)
Stephen D. Plodzik) Auditors
John J. Durr, Jr.)
C. Edward Rainville) Accountants

Letter of transmittal as submitted by the State Tax Commission June 30, 1969 for the year ending December 31, 1968.

Exhibit A - 1

CITY OF PORTSMOUTH

COMPARATIVE BALANCE SHEETS — GENERAL FUND

As of December 31, 1968 and December 31, 1969

<u>ASSETS</u>	<u>DECEMBER 31, 1968</u>	<u>DECEMBER 31, 1969</u>	<u>LIABILITIES</u>	<u>DECEMBER 31, 1968</u>	<u>DECEMBER 31, 1969</u>
<u>CASH:</u>					
General Fund	\$300,409.84	\$198,764.17	Special Appropriations	\$ 100,761.67	\$ 83,584.13
Peity Cash	325.00	325.00	Accounts Payable-General	373,797.01	459,231.10
Fiscal Agent-a/c			Employees' Deductions Payable	909.35	1,052.80
Unpresented Bonds			Social Security & Retirement Payable	34.59	2,945.75
& Coupons	1,789.50	2,066.75	Public Library-Book Fund	1,997.28	1,713.76
Unexpended Bond Funds	<u>1,635,227.85</u>	<u>1,633,715.97</u>	Unexpended Balance of Bond Fund	1,633,227.85	1,633,715.97
Accounts Receivable	\$1,937,752.19	\$1,834,871.89	Matured Bonds & Coupons Payable	1,789.50	2,066.75
Deeded Property	89,360.09	220,053.48	Federal Title Grants-School Department	5,347.56	13,150.41
	1,239.56	1,239.56	J.F.K. Recreation Fund		2,339.00
			<u>DUE STATE OF NEW HAMPSHIRE:</u>		
<u>UNREDEEMED TAXES:</u>			Head Taxes-		
Levy of 1968		\$ 4,871.96	Uncollected	\$15,740.00	\$ 15,050.00
Levy of 1967	\$ 941.67	58.11	Head Taxes-Collected,	<u>6,912.00</u>	<u>18,284.50</u>
Levy of 1966	86.32	66.32	Not Remitted		
Levy of 1965	38.99		Municipal Escrow Account (Deposit on Birds)	\$22,652.00	\$ 33,334.50
Levy of 1964				\$25,326.56	\$ 61,426.51
			<u>RESERVES:</u>		
	\$1,066.89	\$ 4,996.39	Uncollected Taxes	\$8,124.87	\$ 7,602.70
<u>UNCOLLECTED TAXES:</u>			State of New Hampshire		
Levy of 1969		\$ 471,073.60	TRA "B" Funds	1,537.96	1,537.96
Levy of 1968	\$322,924.60	2,136.90	Retirement	<u>1,892.69</u>	<u>\$11,033.35</u>
Levy of 1967	5,831.60	5,465.80	<u>TOTAL LIABILITIES:</u>		
Levy of 1966	2,293.27		Current Surplus-		
Levy of 1965			Unappropriated	\$198,702.09	\$249,293.59
	\$331,049.47	\$ 478,676.30	Surplus Appropriated		
			Total Liabilities & Current Surplus	<u>\$2,376,208.29</u>	<u>\$2,554,887.62</u>
<u>UNCOLLECTED HEAD TAXES:</u>					
Current Year	\$15,740.00	\$15,050.00			
Total Assets	<u>\$2,376,208.29</u>	<u>\$2,554,887.62</u>			

Exhibit A - 2

CITY OF PORTSMOUTH

BALANCE SHEET - LONG TERM BONDED INDEBTEDNESS

As of December 31, 1969

<u>ASSETS</u>	
Long Term Indebtedness - Municipal	\$ 3,908,000.00
Bonded Indebtedness - School	4,623,000.00
Bonded Indebtedness - Water Department	25,000.00
Total Assets	\$8,556,000.00

LIABILITIES

Municipal Bonds Outstanding	
Voting Machines - 1958 - 3.1%	\$ 18,000.00
Sewer - 1960 - 3.2%	550,000.00
Urban Renewal - 1961 - 3.25%	120,000.00
Sewer - 1964 - 3.0%	650,000.00
Capital Improvements - 1964 - 3.0%	25,000.00
Sewer - 1965 - 2.9%	300,000.00
Sewer - 1966 - 4.1%	350,000.00
Public Improvements - 1966 - 4.1%	245,000.00
Sewer - 1969 - 5.1%	1,000,000.00
Public Improvements - 1969 - 6.25%	65,000.00
	<u>\$3,908,000.00</u>

School Bonds Outstanding

Senior High - 1955 - 2.1%	\$ 1,210,000.00
Supplemental School - 1956 - 3.0%	73,000.00
Elementary School - 1959 - 3.4%	220,000.00
Jr. High School - 1963 - 2.8%	60,000.00
School Construction - 1967 - 4.1%	3,060,000.00
	<u>\$4,623,000.00</u>

Water Bonds Outstanding

Water Bond - 1951 - 1.6%	\$ 20,000.00
Water Bond - 1954 - 1.75%	5,000.00
Total Liabilities	\$8,556,000.00

Available borrowing capacity as of December 31, 1969

General Municipal	\$1,396,164.00
School	\$5,193,655.00*

* Bonds Authorized but Unissued as of 12-31-69

Sewer \$800,000.00

Exhibit A - 3

CITY OF PORTSMOUTH

SUMMARY OF GENERAL FUND RECEIPTS, EXPENDITURES AND PROOF OF BALANCE

<u>Fiscal Year Ending December 31, 1969</u>	
Balance - January 1, 1969	\$ 300,409.84
Receipts During Year	10,467,487.43
	<u>\$10,767,897.27</u>
Expenditures During Year	10,569,133.10
Balance - December 31, 1969	<u>\$198,764.17</u>

PROOF OF BALANCE

Balance in the New Hampshire National Bank of Portsmouth Per Statement 12/31/1969	\$ 119,155.65
Add deposit of January, 1970	22,808.24
	<u>\$ 141,963.89</u>
Less Outstanding Checks	\$ 67,459.01
	<u>\$ 74,504.88</u>
Balance in the New England Merchants National Bank - Per Statement December 31, 1969	\$ 35,350.26
Balance in the First National Bank of Portsmouth - Per Statement December 20, 1969	\$ 46,949.74
Balance in the State Street Bank & Trust Company - Per Statement December 31, 1969	\$ 15,648.95
Balance in the National Shawmut Bank of Boston - Per Statement December 31, 1969	\$ 26,865.34
Less Adjustment - Receipt # 1190	\$ 100.00
	<u>\$ 198,764.17</u>

STATEMENT OF ESTIMATED AND ACTUAL REVENUES

Fiscal Year Ending December 31, 1969

Source	Estimated	Actual	Excess
Fines and Costs	\$13,000.00	\$15,752.63	\$2,752.63
Interest on Taxes	7,500.00	8,106.05	606.05
Licenses	4,000.00	4,081.00	81.00
Auto Registration Permits	210,000.00	219,811.86	9,811.86
Fees	11,000.00	9,605.92	1,394.08
Revenue Surplus Credit	97,738.60	97,738.60	100.0
State Credits:			
Interest and Dividend Tax	52,507.11	52,507.11	100.0
Savings Bank Tax	18,129.47	18,129.47	100.0
Railroad Tax	3,244.90	3,244.90	100.0
Room and Meals Tax	66,160.00	66,162.17	2.17
Bonded Debt - Sewer	65,982.00	65,982.00	100.0
School Credits:			
Federal Grant re:			
School Maintenance	855,000.00	\$922,475.00	\$67,475.00
Bonded Debt-State of N.H.	135,472.10	135,472.10	100.0
Foundation Aid-State of N.H.	26,729.29	13,364.65	13,364.64
Area Aid-State of N.H.	26,093.20	26,093.20	100.0
Sweepstakes-State of N.H.	35,031.00	34,179.52	851.48
Tuition	300,000.00	326,493.93	26,493.93
Rentals	1,000.00	650.00	350.00
Athletics	1,200.00	12,382.87	382.87
Dog Tax Revenue	2,400.00	2,441.25	41.25
City Ambulance Rental	5,000.00	4,780.51	219.49
Parking Fines	9,500.00	9,950.00	450.00
Highway Dept. Revenue	17,500.00	16,853.18	648.82
Building Inspection Revenue	4,000.00	4,402.00	402.00
Head Tax Revenue - 1968	4,000.00	4,809.50	809.50
*Miscellaneous Revenue	100,000.00	108,308.39	8,308.39
Total	\$2,082,987.67	\$2,183,777.81	\$100,790.14
*Income and Investment of Surplus funds	\$81,809.33		
Welfare Dept. Revenue	9,298.90		
Recreation and Community Center Revenue	1,011.52		
Comfort Station Revenue	969.44		
Payment in Lieu of Taxes	7,561.30		
Miscellaneous Head Taxes	132.00		
Miscellaneous Poll Taxes	8.00		
Miscellaneous Revenue	7,517.90		
Total	\$108,308.39		

STATEMENT OF CITY CLERK'S ACCOUNTS

Fiscal Year Ending December 31, 1969

	DR.	CR.
LICENSES ISSUED		
Dog Licenses	\$3,802.25	
Bicycle Licenses	317.00	
Taxi Licenses	618.00	
Theatre Licenses	200.00	
Pinball Licenses	1,050.00	
Other Licenses	18.52	
	<u>\$6,005.77</u>	
OTHER FEES		
Recording Vital Statistics	\$ 2,030.00	
Marriage Intentions	1,560.00	
Sewer Connections	1,539.36	
Miscellaneous Discharges	101.32	
Miscellaneous	258.25	
Uniform Commercial Code	2,156.00	
Parking Meter Tokens	6,064.00	
	<u>\$13,709.23</u>	
		<u>\$19,715.00</u>
REMITTANCES TO TREASURER		
Dog Licenses	\$ 3,802.25	
Bicycle Licenses	317.00	
Taxi Licenses	618.00	
Miscellaneous Licenses	1,268.52	
Fees	7,645.23	
Parking Meter Tokens	6,064.00	
	<u>\$19,715.00</u>	

Exhibit A - 6

CITY OF PORTSMOUTH

WATER DEPARTMENT BALANCE SHEET

As of December 31, 1969

ASSETS		
Current Assets:		
Cash in Bank	\$ 6,290.69	
Petty Cash	100.00	
Materials & Supplies	25,933.92	
Current Receivables	\$59,374.82	
Less: Reserve for Bad Debts	<u>\$3,000.00</u>	
Total Current Assets	\$88,699.43	
Fixed Assets:		
Land		\$85,340.54
Water Supply Land	\$155,223.00	
Pumping Station Land	1,835.00	
Water Storage Land	1,400.00	
Dist. System Land	750.00	
Other Land	<u>2,172.00</u>	
	\$161,380.00	
Structures		
Water Supply	\$925,902.58	
Pumping Station	78,347.31	
Water Storage	85,000.00	
Purification System	854,776.00	
Stores Department	3,834.44	
Stable & Garage	2,500.00	
Other	<u>2,500.00</u>	
	\$1,952,860.33	
Equipment		
Water Supply	\$111,524.68	
Pumping Station	138,150.24	
Purification	5,700.00	
Transmission	1,563,102.36	
Water Storage	74,405.04	
Distribution Mains	1,694,113.12	
Services	31,014.34	
Hydrants	69,402.21	
Meters	147,451.90	
Stable & Garage	8,362.00	
Other	<u>54,958.33</u>	
	\$3,898,184.22	
Total Buildings & Equipment	5,851,044.55	
Less: Reserve for Depreciation	<u>941,243.39</u>	
Net Book Value	\$4,909,801.16	
Total Fixed Assets	\$5,071,181.16	
TOTAL ASSETS	\$5,159,880.59	
LIABILITIES, INVESTMENT & SURPLUS		
Current Liabilities:		
Accounts Payable	\$59,205.54	
Customers' Deposits	<u>1,135.00</u>	
Total Current Liabilities	\$60,340.54	
Fixed Liabilities:		
Funded Debt	\$25,000.00	
Total Fixed Liabilities	<u>25,000.00</u>	
Investment & Surplus:		
Municipal		
Investment	\$668,282.85	
Fed. Grant re: Plant Expansion	4,096,027.10	
Aid in Construction	<u>\$83,687.64</u>	
Surplus:	\$4,847,997.59	
January 1, 1969	241,330.11	
Increase:		
Prior Year Tax Adjustment	<u>\$15,000.00</u>	
Net Credit	9,901.86	
Adj.	9,901.86	
Net Profit		
1969	\$2,310.49	
Balance Dec. 31, 1969	<u>\$12,212.35</u>	
Total Invest. & Surplus	\$214,330.11	
Total Liabilities, Investment & Surplus	\$5,159,880.59	
		<u>\$360,883.30</u>
		<u>\$360,883.30</u>
DEDUCTIONS		
Operation	\$135,715.76	
Maintenance	<u>5,679.25</u>	
Total Operating Expenses	\$141,395.01	
WATER DISTRIBUTION EXPENSE		
Operation	\$22,166.27	
Maintenance	56,351.01	
Commercial	28,133.17	
General	2,417.47	
Miscellaneous Undistributed	<u>4,097.85</u>	
Total Distribution Expenses	\$150,046.57	
Net Operating Revenue	\$91,253.88	
Other Operating Deductions	\$21,812.16	
Net Operating Income	\$47,495.24	
Non Operating Income	\$23,372.59	
Gross Income	<u>\$70,867.83</u>	
Misc. Deductions from Income	\$25,683.08	
Net Income	\$2,310.49	

Exhibit A - 7

CITY OF PORTSMOUTH

SUMMARY OF TRUST FUND PRINCIPAL AND INCOME

Fiscal Year Ended December 31, 1969

FUNDS	PRINCIPAL			INCOME			BALANCE OF PRINCIPAL & INCOME 12-31-69
	BALANCE 1-1-69	BALANCE 12-31-69	GAINS ON SALES OF SECURITIES	BALANCE 1-1-69	EARNED DURING YEAR	EXPENDED DURING YEAR	
Schools	\$15,800.00	\$15,800.00		\$ 5,377.41	\$1,020.41	\$ 54.61	\$ 22,143.21
Worthy Poor	14,435.16	14,435.16		2,268.64	707.25	1,097.25	16,313.80
Colored Population	500.00	500.00		22.75	24.68	41.18	506.25
Haven Park	6,523.56	6,523.56		4,522.94	505.83	2,156.30	9,396.03
Annie Fields							
Scholarship Fund	5,000.00	5,000.00		114.28	243.74	229.35	5,128.67
Memorial Fountain	500.00	500.00		536.35	50.21		1,086.56
Public Library	62,073.96	62,661.30	\$ 587.34	900.48	3,727.57	3,639.72	63,649.63
Prescott Park	1,495,801.63	1,518,714.36	22,912.73	199,836.09	85,167.87	19,717.75	1,784,000.57
Gray Scholarship	42,896.96	42,896.96		1,217.57	3,106.85	2,814.57	44,406.81
William J. Cater							
Playground	5,000.00	5,000.00		2,898.12	374.60	500.00	7,772.72
	\$1,648,531.27	\$1,672,031.34	\$ 23,500.07	\$ 217,694.63	\$ 94,999.01	\$ 30,250.73	\$ 282,372.91
							\$ 1,954,404.25

General Per Capital Costs of City Operations and Services

	NO. EMPLOYEES	1969 BUDGET	1969 EXPENDITURE	PER CAPITA COST * PER YEAR PER MONTH	
General Government					
Assessment	4	\$ 33,803.00	\$ 33,582.30	\$ 1.68	\$.1399
Auditor	4	33,070.00	32,536.37	1.63	.1355
City Clerk	3	23,311.33	23,269.57	1.16	.0969
Elections & Registration	7 p.t.	5,000.00	4,006.01	.20	.0166
City Manager	2	32,230.00	31,915.56	1.60	.1349
Collectors Department	3½	23,722.00	22,948.39	1.15	.0956
City Treasurer	1	12,540.00	11,998.22	.60	.0499
Public Buildings and Places	1	20,809.40	20,809.40	1.04	.0867
City Council Salaries	9	4,625.00	4,625.00	.23	.0192
District Court	5	29,165.54	28,016.52	1.40	.1167
		<u>\$218,276.27</u>	<u>\$213,707.36</u>	<u>\$10.69</u>	<u>\$.8908</u>
Protection of Persons and Property					
Fire Department	39	\$ 347,808.17	\$ 336,467.88	\$ 16.82	\$ 1.4016
Fire Alarm	1	9,200.00	8,712.74	.43	.0363
Police	44	413,539.64	411,228.70	20.56	1.7134
Civil Defense	1	3,000.00	2,580.02	.13	.0107
Animal Control Officer	1	5,512.00	5,512.00	.27	.0229
		<u>\$ 779,059.81</u>	<u>\$764,501.34</u>	<u>\$38.22</u>	<u>\$3.1849</u>
Health					
Health Department	1	\$ 9,224.00	\$ 9,189.91	\$.46	\$.0382
Comfort Station	6	34,515.00	33,849.44	1.69	.1410
		<u>43,739.00</u>	<u>\$43,039.35</u>	<u>\$ 2.15</u>	<u>\$.1791</u>
HighWays and Bridges					
Town Road Aid		\$ 11,006.83	\$ 11,006.83	\$.55	\$.0458
General Maintenance Expense	35	450,686.43	450,676.43	22.53	1.8775
Dump and Refuse Removal	9	96,654.31	96,654.31	4.83	.4027
Sewer Maintenance	3	44,503.46	44,503.46	2.22	.1854
Treatment Plant and Pumping Station	4	55,561.93	55,561.93	2.78	.2315
Cemeteries		1,168.43	1,168.43	.06	.0048
Street Lights		64,645.78	64,645.78	3.23	.2693
Christmas Lighting		1,500.00	1,500.00	.07	.0058
Engineering Department	2	12,459.27	12,459.27	.62	.0519
		<u>\$ 738,176.44</u>	<u>\$738,176.44</u>	<u>\$36.90</u>	<u>\$3.0750</u>
Libraries					
	6				
	6 p.t.	<u>\$61,878.65</u>	<u>\$ 57,167.71</u>	<u>\$ 2.86</u>	<u>\$.2381</u>
Recreation					
Parks-Maintenance	43 p.t.	\$ 14,500.00	\$ 13,181.79	\$.66	\$.0549
Recreation	3	\$ 59,427.31	\$ 59,427.31	\$ 2.97	\$.0276
Community Center	3	28,530.18	28,530.18	1.42	.1188
		<u>\$102,457.49</u>	<u>\$101,139.28</u>	<u>\$ 5.05</u>	<u>\$.4214</u>
Patriotic Purposes					
Memorial Day		\$ 1,000.00	\$ 827.50	\$.04	\$.0034

* Based on 20,000 population

	NO. EMPLOYEES	1969 BUDGET	1969 EXPENDITURE	PER CAPITA COST *	
				PER YEAR	PER MONTH
Public Service Enterprises					
Building Inspection Department	1 1/3	\$ 8,509.00	\$ 8,403.83	\$.42	\$.0350
Division of Weights-Measures	1	1,341.00	1,212.11	.06	.0050
Planning Department and Board of Adj.	3 1/2	26,676.00	26,595.68	1.33	.1108
Housing Code Inspection	1 1/3	12,580.00	12,469.23	.63	.0519
Electrical Inspection	1 1/3	4,100.00	3,930.03	.19	.0163
Portsmouth Economic Commission	2	24,693.00	23,262.94	1.16	.0969
		<u>\$77,899.00</u>	<u>\$75,873.82</u>	<u>\$ 3.79</u>	<u>\$.3161</u>
Unclassified Accounts					
Damages and Legal Department		\$ 8,166.24	\$ 8,076.24		
Contingency Fund		6,155.52	6,155.52		
City Pension Fund, including Police		2,123.96	2,123.96		
Advertising		2,261.25	2,261.25		
New Hampshire Municipal Association		856.36	856.36		
District Nursing		5,000.00	5,000.00		
Employees Retirement		56,029.90	56,029.90		
Expenses Trustees of Trust Funds		4,266.00	4,266.00		
Building Commission		300.00	42.41		
Health Insurance (Blue Cross-Blue Shield)		20,106.00	14,915.83		
Mental Health Clinic		10,000.00	10,000.00		
Man in Washington		2,000.00	2,000.00		
Theatre-By-The-Sea		3,000.00	3,000.00		
Community Action Program		750.00	135.42		
Citizens Advisory Committee		500.00	73.82		
Jubilee Week		2,000.00	2,000.00		
Day Care Center		1,300.00	1,300.00		
		<u>\$ 138,071.23</u>	<u>\$ 143,653.11</u>	<u>\$ 7.18</u>	<u>\$.5985</u>
Public Welfare					
Old Age Assistance		\$ 62,379.98	\$ 62,379.98	\$ 3.12	\$.2599
City Relief		50,105.02	49,765.74	2.49	.2073
		<u>\$ 112,485.00</u>	<u>\$ 112,145.72</u>	<u>\$ 5.61</u>	<u>\$.4672</u>
Interest					
Temporary Loan		\$ 95,103.95	\$ 95,103.95	\$ 4.75	\$.3961
Bonded Debt		274,926.00	274,926.00	13.75	1.1455
		<u>\$ 370,029.95</u>	<u>\$ 370,029.95</u>	<u>\$ 18.50</u>	<u>\$ 1.5416</u>
Indebtedness					
Bonded Debt		<u>\$ 630,000.00</u>	<u>\$ 630,000.00</u>	<u>\$ 31.50</u>	<u>\$ 2.6250</u>
Payment to Other Governmental Divisions					
County Tax		\$ 260,793.90	\$ 260,793.90	\$ 13.04	\$ 1.0866
School Tax		\$ 3,609,511.00	\$ 3,588,258.37	\$ 179.41	\$ 14.9510
New Construction, Permanent Improvements & New Equip					
New Equipment		\$ 22,984.43	\$ 22,984.43	\$ 1.15	\$.0958
* Based on 20,000 population					

Boards and Commissions

BOARD OF HEALTH

S. Gerard Griffin, M.D., Chairman
William A. Ruel, D.M.D.

PLANNING BOARD

Stanley C. Wyman, Chairman
Henry Berounsky, Vice Chairman
Joseph Shanley
Robert Renfro
Bruce Graves
Robert McKenna, Councilman
Richard Grant
Albert C. Wennberg, Secretary, Director
Gordon Hanchett, Supt. of Highways (ex-officio)
Richard J. Bowen, (ex-officio)

ZONING BOARD OF ADJUSTMENT

Robert E. O'Leary, Chairman
Arthur MacDonald, Vice Chairman
Salvatore LaCava
Walter F. Beevers
Bruce Graves
Louis Card
John Hynes
Albert C. Wennberg, Secretary

BUILDING COMMISSION

Dr. S. Griffin, Chairman
Albert C. Wennberg, Planning Director
Ernest C. Weeks, Fire Chief
John Gailey, Electrical Inspector
James Varotsis, Plumbing Inspector
Walter Redden*

LIBRARY TRUSTEES

Richard H. Hay, Chairman
Sister Pauline Roy
Mrs. Natalie Fenwick
Richard Chaisson
Alice Lee
Norman Freedman
Charles Halle
Katherine Flanagan

POLICE COMMISSION

J. Paul Griffin, Chairman
George Ward
George Amerigian

CITIZENS ADVISORY COMITTEE

Frank Butterworth, Jr., Chairman
Cicero A. Lewis
Peter W. Collins
Mrs. Louise B. Hartley
John T. McDonough
Mrs. Selma W. Singer
Morris C. Foye
James R. Kelly
Charles L. Vaughn
Rev. John S. MacPhee
Donald G. Hayes
Miss Margaret M. Ballard
Richard B. Maddock
Rabbi Gerald Goldstein
Alvin Taylor
James S. Ollivierre
Richard A. Lumbert
Roger W. Boisvert

* Replaced John Gailey

RECREATION BOARD

Arthur Clough, Chairman
Samuel Kline
Harry F. Hallsey
John Vinciguerra
Teddy E. Liakos
Robert P. Hopley
Forrest E. Hodgdon
John J. Grattan
Keith Bickford

HOUSING AUTHORITY

Commissioners:
Saverio M. Giambalvo, Chairman
Frank Fate
Keiven Gillis
Maurice Murphy
Edward I. Shaines
Staff:

Walter J. Murphy, Executive Director
John T. McDonough, Property Manager
Timothy Connors, Director of Housing
Henry H. Dozier, Asst. Director, Urban Renewal

BOARD OF EDUCATION

John W. Durgin, Jr., Chairman
Raimond Bowles
Wyman P. Boynton
Peter Mullaly
Philip F. Gray
Dr. Paul E. Harvey
William H. P. Hopley
Dr. Rubin I. Jaffee
Mrs. Alice M. Lee
Warren Nickerson
Peter Weeks
T. Russell Brightman

TRUSTEES OF THE TRUST FUND

Miss Dorothy F. Lear
Robert McLaughlin
James R. Kelly

CIVIL DEFENSE

William T. Evans, Director

TRAFFIC AND PARKING COMMITTEE

Councilman Samuel A. McMaster, Chairman
Raymond I. Beal
Morris C. Foye
Albert C. Wennberg
Ernest Weeks, Fire Chief
Stanton Remick, Police Marshal
E. Edward Scarponi, Dep. Marshal
Robert McKenna, Councilman
Warren Wilder, Councilman

PORTSMOUTH ECONOMIC COMMISSION

Anthony R. Jarrett, Director
Arthur Brady, Chairman
Robert lafolla, Vice Chairman
Harry Winebaum
Timothy J. Connors
Robert A. Shaines
Dr. Gordon Thayer
Robert E. Whalen
C. Richard Williams
Lars J. Sandberg
Eileen Foley (ex-officio)
Richard J. Bowen, (ex-officio)

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A HANDY TELEPHONE DIRECTORY FOR CITY AND OTHER SERVICES

Police 436-2145 Fire 436-1127 Ambulance 436-1127

SERVICE	OFFICE OR LOCATION	TELEPHONE
ADMINISTRATION	City Manager	436-4125
ADULT RECREATION CENTER	J.F.K. Adult Center	436-1634
AMBULANCE	Central Fire Station	436-1127
ANIMAL CONTROL OFFICER	1801 Lafayette Road	436-9067
ASSESSMENTS	Assessors	436-1117
ASSOCIATE JUDGE	4 Market Street	436-0600
ATTORNEY, CITY	177 State Street	436-7877
AUDITING, CITY	Auditors	436-8222
AUTO PERMITS	Tax Collector	436-1124
BEANO LICENSES	Police Department	436-2145
BICYCLE LICENSES	City Clerk	436-0013
BILLS AND ACCOUNTS	Auditors	436-8222
BIRTH CERTIFICATES	City Clerk	436-0013
BUILDING PERMITS	Building Inspection	436-5867
CEMETERY	City Yard	436-0176
CITY COUNCIL	Mayor	436-6044
CIVIL DEFENSE	Police Department	436-4711
CHAMBER OF COMMERCE	27 Vaughn Street	436-1118
CLERK OF COURT	District Court	436-8551
COMMUNITY CENTER	Recreation	436-4256
CONGRESSMAN LOUIS C. WYMAN	U.S. Federal Building	436-7272
DANCE LICENSES	City Clerk	436-0013
DEATH CERTIFICATES	City Clerk	436-0013
DOG LICENSES	City Clerk	436-0013
ECONOMIC AGENT	Economic Commission	436-9411
ELECTIONS	City Clerk	436-0013
ELECTRICAL INSPECTION	Inspections	436-5867
ENGINEERING, CITY	City Yard	436-0176
GARBAGE COLLECTION	City Yard	436-0176
HARBOR MASTER	55 Market Street	436-4996
HEALTH, PUBLIC	Health Officer	436-3224
HOUSING CODE INSPECTION	Inspection	436-5867
HOUSING, ELDERLY	Urban Renewal	436-3217
HOUSE, LOW-RENT, PUBLIC	Housing Authority	436-4310
INCINERATOR, CITY	Jones Avenue Dump	436-8813
INTERNAL REVENUE	U.S. Federal Building	436-7720 Ext. 746
LIBRARY	Public Library	436-5724
MARRIAGE CERTIFICATES	City Clerk	436-0013
MILK, LICENSES AND INSPECTIONS	City Manager	436-4125
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MUNICIPAL JUDGE	95 Court Street	436-5360
N. H. UNEMPLOYMENT	600 State Street	436-3702
NURSING, PUBLIC HEALTH	District Nursing Association	436-0815
OIL BURNER INSPECTION	Fire Department	436-1127
ORDINANCES AND RESOLUTIONS	City Clerk	436-0013
PAYMENTS BY THE CITY	Auditors	436-8222
PERSONNEL, CITY	City Manager	436-4125
PLANNING, CITY	Planning	436-5869
PLUMBING, PERMITS-LICENSES	490 Islington Street	436-6128
PORTSMOUTH HOSPITAL	Junkins Avenue	436-5110
PUBLIC SERVICE COMPANY	46 Congress Street	436-5660
PURCHASING	City Manager	436-4125
RECORDS, CITY	City Clerk	436-0013
RECREATION, PARKS AND PLAYGROUNDS	Recreation	436-4256
REFUSE COLLECTION	City Yard	436-0176
RED CROSS	Red Cross Chapter	436-2600
SANITATION	City Yard	436-0176
SEWERS	City Yard	436-0176
SCHOOLS	Superintendent of Schools	436-2434
SCHOOL NURSE	Little Harbour School	436-4923
SELECTIVE SERVICE	Selective Service Registration	436-7720 Ext. 728
SENATOR THOMAS J. MCINTYRE	U.S. Federal Building	436-7720 Ext. 749
SNOW PLOWING AND SANDING	City Yard	436-0176
STRAWBERRY BANKE	Strawbery Banke, Inc.	436-8010
STREET MAINTENANCE	City Yard	436-0176
SOCIAL SECURITY	U.S. Federal Building	436-7720 Ext. 718
TAX COLLECTION	Tax Collector	436-1124
TAXICAB PERMITS	City Clerk	436-0013
TREASURY INFORMATION	City Treasurer	436-5800
URBAN RENEWAL AND REDEVELOPMENT	Portsmouth Housing Authority	436-3217
WATER	City Yard	436-0176
WATER BILLS	Water Department	436-2346
WELFARE	Welfare Department	436-1925
WEIGHTS AND MEASURES	Sealer of Weights and Measures	436-3902
U.S. CUSTOMS INSPECTOR	U.S. Federal Building	436-7720 Ext. 737
U.S. POST OFFICE	U.S. Federal Building	436-7720 Ext. 723
ZONING ENFORCEMENT	Building Inspection	436-5867

