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1991

WINDSOR

NEW HAMPSHIRE

Incorporated 1798



Annual

Reports



Town and School District

1991

ALPHABETICAL LISTING

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TOWN OFFICERS

MODERATOR

T. Patrick Hines

AUDITOR

Cindy Alves

TOWN CLERK

Robert Atkins

TOWN TREASURER

Pauline C. Wilton

COLLECTOR OF TAXES

Linda McNamee

SELECTMEN AND ASSESSORS

Kevin Riley

Term Expires 1992

Ronald Houghton

Term Expires 1993

Eric Wilton

Term Expires 1994

TRUSTEES OF TRUST FUNDS

Joan E. Cuddy 1992

Caryn Houghton 1993

Linnea Steeves 1994

SUPERVISORS OF THE CHECKLIST

Pauline C. Wilton 1992

Edith Atkins 1994

Robert Atkins 1996

State of New Hampshire

TOWN WARRANT

To the inhabitants of the Town of Windsor in the County of Hillsborough in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Town House in said Windsor on Tuesday, the 10th day of March, 1992, the Town Meeting to open at 6:30 P.M. Polls open to 8:30 P.M. to act upon the following subjects.

1. To choose by ballot all necessary Town Officers for the year ensuing.

2. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and to make appropriations of the same.

3. To hear reports of Auditors and Agents heretofore chosen and to pass any vote in relation thereto.

4. To see if the Town will vote to raise and appropriate \$6,000.00 for highways and bridges.

5. To see if the Town will vote to accept and use Highway Block Grants and other monies that may be forthcoming to the Town for Highway purposes.

6. To see if the Town will vote to raise and appropriate \$2,500.00 for Police and Fire expenses.

7. To see if the Town will vote to raise and appropriate \$900.00 for upkeep of the Town Hall.

8. To see if the Town will vote to raise and appropriate the sum of \$40,000.00 for the construction of the new Town Hall and to authorize the issuance of a note in the amount of \$35,000.00 in accordance with the provisions of the Municipal

Finance Act (RSA Chapter 33) and authorize the selectmen to negotiate and determine the rate of interest thereon. The remaining \$5,000.00 is to be raised by general taxation.

9. To see if the Town will vote to raise and appropriate \$110.00 for Street Lighting.

10. To see if the Town will vote to raise and appropriate \$750.00 for the upkeep of the Town Cemeteries.

11. To see if the Town will authorize the selectmen to borrow money in anticipation of Taxes.

12. To see if the Town will vote to raise and appropriate \$400.00 to donate to the Hillsboro Rescue Squad.

13. To see if the Town will vote to raise and appropriate \$11,475.00 to be paid to the Town of Hillsboro for the use of the septage treatment plant and public sanitary receiving station in Hillsboro, N. H.

14. To see if the Town will vote to raise and appropriate \$750.00 for the annual membership fees in the Southwestern New Hampshire Regional Planning Commission, The N.H. Municipal Association and Planning Board expenses.

15. To see if the Town will vote to raise and appropriate \$500.00 for legal expenses.

16. To see if the Town will vote to raise and appropriate \$200.00 to support the Fuller Library in Hillsboro, N.H.

17. To see if the Town will vote to raise and appropriate \$2,000.00 to be added to the Capital Reserve Fund established in 1985.

18. To see if the Town will vote to purchase liability insurance for the Town and to raise and appropriate \$2,200.00 for the same.

19. To see if the Town will vote to raise and appropriate \$400.00 for interest expenses.

20. To transact any other business that may legally come before said meeting.

Given under our hands and seal this 20th day of February in the year of our Lord Nineteen Hundred and Ninety Two.

**ERIC WILTON
RONALD HOUGHTON
KEVIN RILEY**
SELECTMEN OF WINDSOR

A true copy of Warrant - Attest

**ERIC WILTON
RONALD HOUGHTON
KEVIN RILEY**
SELECTMEN OF WINDSOR

BUDGET OF THE TOWN OF WINDSOR

Appropriations and Estimates of Revenue for the Ensuimg Year January 1, 1992 to December 31, 1992

PURPOSES OF APPROPRIATIONS	APPRO. 1991	ACTUAL EXPEND. 1991	APPRO. ENSUING 1992
General Government			
Town Officers' Salaries	\$ 2,525	\$ 2,525	\$ 2,525
Election, Reg, & Vital Stat.	225	580	1,500
Financial Administration	3,500	4,173	4,500
Revaluation of Property	750		
Legal Expense	750	446	500
Planning & Zoning			150
General Gov't Building	1,000	742	900
Cemeteries	1,500	637	750
Insurance	2,500	2,200	2,200
Adv. & Regional Assoc.	700	500	600
Public Safety			
Police	1,000	1,000	1,000
Ambulance	400	400	400
Fire	1,500	1,363	1,500
Highways and Streets			
Highways and Streets	6,200	5,120	6,000
Street Lighting	110	97	110
Sanitation - Waste Disp.	10,600	10,596	11,475
Welfare - Direct Assist.		229	
Library	200	200	200
Debt Service -			
Interest on Tax Ant. Loan	500	378	400
Capital Outlay			
New Town Hall	11,000	5,005	40,000
Operating Transfers Out			
Capital Reserve Funds	2,000		2,000
TOTAL Appropriations	\$46,210	\$36,158	\$76,710

SOURCES OF REVENUE	EST. REVENUE 1991	ACTUAL REVENUE 1991	EST. REVENUE 1992
Taxes - Resident Taxes	\$ 850	\$ 940	\$ 900
Yield Taxes	400	375	2,000
Int. & Penalties on Taxes	600	605	600
Inventory Penalties	200	260	200
Licenses and Permits			
Business Licenses and Permits		154	
Motor Vehicle Permit Fees	9,000	11,062	9,500
From State - Shared Revenue	588	1,578	
Highway Block Grant	1,580	1,529	1,603
Intergovernmental Revenues		175	
Miscellaneous Revenues			
Sale of Municipal Prop.		56	
Interest on Investments	500	385	350
Interfund Oper. Transfers			
Capital Reserve Fund	5,333	5,557	
Cemetery Fund	225	236	200
Other Financing Sources			
Proc. Long Term Notes			35,000
Fund Balance	10,267	10,267	
TOTAL Rev. & Credits	\$29,543	\$33,170	\$56,353
Total Appropriations			\$76,710
<i>Less: Est. Revenues</i>			<u>56,353</u>
Amount of Taxes to be Raised (Exclusive of School and County Taxes)			\$20,357

STATEMENT OF APPROPRIATIONS AND TAXES

ASSESSED For The Tax Year 1991

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34.

ERIC WILTON
RONALD HOUGHTON
KEVIN RILEY
SELECTMEN OF WINDSOR

Purposes of Appropriations

General Government:	
Town Officers' Salaries	\$ 2,525
Town Officers' Expenses	3,500
Election and Registration Expenses	225
Cemeteries	1,500
General Government Buildings	1,000
Planning and Zoning	750
Advertising and Regional Association	700
Public Safety - Police and Fire Departments	2,500
Highways, Streets, Bridges - Town Maintenance	6,200
Street Lighting	110
Sanitation - Solid Waste Disposal	10,600
Health - Hospitals and Ambulances	400
Culture and Recreation - Library	200
Debt Service - Interest, Tax Anticipation Notes	500
Capital Outlay - New Town House Art. 10	11,000
Operating Transfers Out	
Payments to Capital Reserve Funds	2,000
Miscellaneous - Insurance	2,500
	<hr/>
TOTAL APPROPRIATIONS	\$46,210

Revised Estimated Revenues

Taxes - Resident Taxes	850
Yield Taxes	400
Interest and Penalties on Taxes	600
Inventory Penalties	200
Intergovernmental Revenues - State	

Shared Revenue - Block Grant	588
Highway Block Grant	1,580
Licenses & Permits - Motor Vehicle Permit Fees	9,000
Dog Licenses	100
Miscellaneous Revenues - Interest on Deposits	500
Other Financing Sources -	
Withdrawals from Capital Reserve - Art. 10	5,333
Income from Trust Funds	225
Fund Balance - Unaudited 13,271	10,267
	<hr/>
TOTAL REVENUES & CREDITS	\$29,743

TAX RATE COMPUTATION

1991 Tax Rate and Commitment

1991 Tax Rate	\$ 10.18
1991 Amount of tax to be Committed to Tax Col.	76,444

1991 Tax Rate Breakdown

Town	2.58
School	5.92
County	1.68
	<hr/>
— Combined Rate (Town, School & County)	10.18

Due Other Units of Government

Due School District	\$44,786
Due County	12,718

Other Pertinent Information

1991 Overlay	2,590
Net Valuation Used in Setting the Tax Rate	\$7,568,200

SUMMARY INVENTORY OF VALUATION

Tax Year 1991

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34.

ERIC WILTON
RONALD HOUGHTON
KEVIN RILEY
SELECTMEN OF WINDSOR

	ACRES	VALUE
Value of Land Only - Current Use	113	\$ 4,140
Residential	4,669	1,955,900
Commercial/Industrial	980	330,500
Value of Buildings Only - Residential		3,118,930
Manufactured Housing		94,730
Commercial /Industrial		1,925,100
Public Utilites - Electric		138,900
NET Valuation on Which		\$7,568,200
Tax Rate Is Computed		\$ 600
War Service Tax Credits	6	

CURRENT USE REPORT

	PREV. YRS.	TOTAL ACRES
Forest Land	113	113

FINANCIAL REPORT OF THE TOWN OF WINDSOR

Fiscal Year Ended December 31, 1991

REVENUES

Taxes - Property Taxes	\$68,140.66
Resident Taxes	940.00
Yield Taxes	364.95
Payments in Lieu of Taxes	3,838.00

Interest and Penalties on Taxes	865.40
TOTAL	\$74,149.01
Business Licenses and Permits	\$ 154.16
Motor Vehicle Permit Fees	11,062.00
Other Licenses, Permits, and Fees	222.00
TOTAL	\$\$\$11,438.16
From State of NH - Shared Block Grant	\$ 1,578.64
Highway Block Grant	1,529.88
Forest Fire	181.65
TOTAL	\$ 3,290.17
Revenue from Charges for Services	\$ 191.34
Miscellaneous - Sale of Property	\$ 56.00
Interest on Investments	385.48
Insurance Dividends and Reimbursements	45.36
Other Miscellaneous Sources	772.11
TOTAL	\$ 1,258.95
Interfund Operating Transfers In	
From Capital Reserve Fund	\$ 5,557.43
From Trust Funds	236.94
TOTAL	\$\$\$ 5,794.37
TOTAL Revenues from All Sources	\$96,122.00
Fund Balance (Beginning of year)	3,570.64
GRAND TOTAL	\$99,692.64

EXPENDITURES

General Government - Executive	\$ 2,525.00
Election, Registration and Vital Statistics	547.15
Financial Administration	4,173.70
Legal Expense	446.50
General Government Building	742.60
Cemeteries	637.50
Insurance not otherwise allocated	2,200.00
Advertising and Regional Associations	500.00
Other General Government	433.00
TOTAL	\$12,205.45
Public Safety - Police	1,000.00
Ambulance	400.00

Fire	1,363.30
TOTAL	\$ 2,763.30
Highways and Streets	\$ 5,120.00
Street Lighting	97.63
TOTAL	\$ 5,217.63
Sanitation - Solid Waste Disposal	\$ 9,496.52
Sewage Collection and Disposal	1,100.00
TOTAL	\$10,596.52
Welfare - Direct Assistance	\$ 229.48
Culture and Recreation - Library	\$ 200.00
Debt Service - Interest on Tax Anticipation Notes	\$ 378.88
Capital Outlay - Buildings	\$ 5,005.08
Interfund Transfers Out - Proprietary Funds	\$ 562.89
Payments to Other Governments - County	\$12,906.00
Paid to School District	39,773.00
Payments to Other Governments	45.00
TOTAL	\$52,724.00
TOTAL EXPENDITURES	\$89,883.23
Fund Balance (End of year)	9,809.23
GRAND TOTAL	\$99,692.64

RECONCILIATION OF SCHOOL DISTRICT LIABILITY

School District Liability at Beginning of Year	\$14,773
ADD: School District Current Assessment	45,585
TOTAL Liability in Current Year	\$60,358
SUBTRACT: Payments Made During Year	\$39,773
Liability at End of Year	\$20,585
RECONCILIATION OF TAX ANTICIPATION NOTES	
New Issues During Year	\$12,000
Issues Retired During Year	12,000

BALANCE SHEET

Assets		
	Begin. Yr.	End Yr.
Current Assets - Cash and Equiv.	\$ 3,570.64	\$ 9,809.23
Taxes Receivable	17,443.75	20,226.94
TOTAL ASSETS	\$21,014.39	\$30,036.17
Liabilities		
Current Liabilities - Due School District	\$14,773.00	\$20,585.00
Due to Other Funds		2,000.00
TOTAL LIABILITIES	\$14,773.00	\$22,585.00
Unreserved Fund Balance		\$ 7,451.17

SCHEDULE OF TOWN PROPERTY

Description	Value
Land and Improvements	\$ 2,000
Buildings	13,000
Machinery, Vehicles and Equipment	3,675
TOTAL	\$18,675

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief.

ERIC WILTON

KEVIN RILEY

SELECTMEN OF WINDSOR

TAX COLLECTOR'S REPORT

Fiscal Year Ended December 31, 1991

DEBIT		
	Levies of	
Uncollected Taxes - Beginning of Fiscal Year	1991	1990
Property Taxes		\$17,143.37
Resident Taxes		110.00

Yield Taxes		90.38
Inventory Penalties		110.00
Taxes Committed to Collector:		
Property Taxes	\$76,444.00	
Resident Taxes	970.00	
Yield Taxes	274.57	
Inventory Penalties	250.00	
Added Taxes: Property Taxes	88.56	
Resident Taxes	120.00	
Added Warrant	30.85	
Interest Collected on Del. Taxes		589.92
Yield Tax Interest		12.48
Penalties Collected on Resident Taxes		3.00
TOTAL DEBITS	\$78,177.98	\$18,059.15

CREDIT

Remitted to Treasurer During		
Fiscal Year: Property Taxes	\$50,945.69	\$17,143.43
Resident Taxes	910.00	30.00
Yield Taxes	274.57	90.38
Inventory Penalties	160.00	110.00
Interest on Taxes		599.92
Penalties on Resident Tax		3.00
Yield Tax Interest		12.48
Abatements Allowed: Property Taxes	5,650.78	
Resident Taxes	10.00	70.00
Uncollected Taxes End of Fiscal Year:		
Property Taxes	19,966.94	
Resident Taxes	170.00	
Inventory Penalties	90.00	
TOTAL CREDITS	\$78,177.98	\$18,059.21

SUMMARY OF TAX SALE/LIEN ACCOUNTS

DEBIT

	Tax Sale Lien on Account of Levies of		
	1990	1989	1988
Balance of Unredeemed Taxes			
Subsequent Taxes Paid	\$ 343.83	\$ 96.28	\$ 61.11
Interest Collected After			
Sale/Lien Execution	39.15	13.65	22.55
Redemption Cost	33.50		
TOTAL DEBITS	\$ 416.48	\$ 109.93	\$ 83.66

CREDIT

Remittances to Treasurer During			
Fiscal Year - Redemptions	\$ 343.83	\$ 96.28	\$ 61.11
Interest & Cost After Sale	72.65	13.35	22.55
TOTAL CREDITS	\$ 416.48	\$ 109.93	\$ 83.66

TOWN CLERK'S REPORT

Fiscal Year Ended December 31, 1991

DEBIT

Motor Vehicle Permits Issued		\$11,062.00
Title Applications Filed		44.00
Marriage License Issued		40.00
Dog Licenses Issued (Incl. State Fees)		
4 Males at \$7.00	\$ 28.00	
1 Female at \$7.00	7.00	
9 Neutered Males at \$4.50	40.50	
7 Neutered Females at \$4.50	31.50	
2 Neutered Males at \$2.00 (Owner over 65)	4.00	
1 Neutered Female at \$2.00 (Owner over 65)	2.00	
2 Penalties at \$1.00	2.00	
4 Penalties at \$15.00	60.00	
		<hr/>
		175.00
3 UCC Form Filing at \$15.00		45.00
2 Vital Documents at \$10.00		20.00
6 Declaration of Candidacy Forms at \$1.00		6.00
		<hr/>
TOTAL DEBIT		\$11,392.00

CREDIT

Remittances to Treasurer: Motor Vehicle Permits	\$11,062.00
Title Applications	44.00
Marriage License	40.00
Dog Licenses (Incl. State Fees)	175.00
UCC Form Filings	45.00
Vital Documents	20.00
Declaration of Candidacy Forms	6.00
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TOTAL CREDIT	\$11,302.00

TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 1991

Cash on Hand January 1, 1991	\$ 3,570.64
Received from Tax Collector:	
1989 & 1990 Property Taxes	\$17,729.45
1990 Property Interest	651.59

1990 Resident	30.00	
1990 Resident Penalty	3.00	
1990 Inventory Penalties	100.00	
1990 Yield Tax	90.38	
1990 Yield Tax Interest	12.48	
		<hr/>
TOTAL		\$18,616.90
1991 Property Taxes	\$50,945.69	
1991 Resident Taxes	910.00	
1991 Inventory Penalties	160.00	
1991 Yield Taxes	274.57	
		<hr/>
TOTAL		52,290.26
Received from Town Clerk:		
Motor Vehicle Permits	\$11,062.00	
Title Applications	44.00	
Dog Licenses and Penalties	175.00	
Marriage Certificate	40.00	
Vital Document	20.00	
UCC Form Filing	45.00	
Declaration of Candidacy	6.00	
		<hr/>
TOTAL		11,392.00
Received from State of N. H.:		
Block Grant	2,319.20	
Reimbursement - Fire	181.65	
Revenue Distribution	789.32	
		<hr/>
TOTAL		3,290.17
Received from Selectmen: Permits	\$ 24.00	
Town Histories	56.00	
Refunds	130.60	
Insurance - Dividend	45.36	
Fees and Expenses	28.36	
		<hr/>
TOTAL		284.32
Bank of New Hampshire:		
Temporary Tax Ant. Note	\$12,000.00	
Windsor Hills Camp - Gift	3,838.00	
Capital Reserve Fund	5,557.43	
Interest on Deposits	424.65	
Trustees - Trust Fund	236.94	
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TOTAL	22,057.02
GRAND TOTAL	\$111,501.31
EXPENDITURES: Selectmen's Orders Paid	\$101,692.08
Balance on Hand December 31, 1991	\$ 9,809.23

PAULINE C. WILTON
TOWN TREASURER

CERTIFICATE OF AUDIT

This is to certify that I have examined the books, vouchers, bank statements and other financial records of the Treasurer, Tax Collector, Town Clerk, Selectmen and Trustees of Trust Funds and have found them to be accurate to the best of my knowledge.

CINDY ALVES
AUDITOR

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

	APPRO- PRIA- TION	EX- PENDE	UNEX- PENDE	OVER- DRAFT
Town Officers' Salaries	\$ 2,525	\$ 2,525.00	\$	\$
Town Officers' Exp.	3,500	4,173.70		673.70
Election & Registration	225	547.15		322.15
Cemeteries	1,500	637.50	862.50	
Town Hall	1,000	742.60	257.40	
Police & Fire	2,500	2,363.30	136.70	
Legal Expenses	750	446.50	303.50	
Reg. Assoc. & Planning	700	500.00	200.00	
Highways	6,200	5,120.00	1,080.00	
Street Light	110	97.63	12.37	
Dump & Sewer	10,600	10,596.52	3.48	
Rescue Squad	400	400.00		
Library	200	200.00		
Interest Expense	500	378.88	121.12	
New Construction	11,000	5,005.08	5,994.92	
Capital Reserve	2,000		2,000.00	
Insurance	2,500	2,200.00	300.00	
TOTALS	\$46,210	\$35,933.86	\$11,271.99	\$ 995.85

DETAILED STATEMENT OF PAYMENTS

Town Officers' Salaries

Eric Wilton, Selectman	\$ 600.00
Ronald Houghton, Selectman	300.00
Kevin Riley, Selectman	300.00
Robert Atkins, Town Clerk	425.00
Linda McNamee, Tax Collector	425.00
Pauline Wilton, Treasurer	350.00
Cindy Alves, Auditor	125.00
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	\$ 2,525.00

Town Officers' Expenses

Maclean Market Report, Red Book	\$ 17.00
Postmaster, Stamps	143.00
Knapton & Sterling, Bonds	137.00
Linda McNamee, Convention & Exp.	316.17
Tax Collector Assoc., Dues	15.00
SWRPC, Dues	107.00
Loring, Short & Harmon, Assessment Book	55.13
Homestead Press, Office Supplies	213.80
Eric Wilton, Expenses	505.20
Pherus Press, Town Reports & Ballots	707.85
Hillsborough County Treas., Tax RDMT	14.87
Wheeler & Clark, Dog Tags	28.04
Butterworth, Legal Publication	33.64
Town Clerk Assoc., Dues	20.00
State Treasurer, Dog Licenses	12.00
Robert Atkins, Expenses	369.25
Janice Philbrick, Deputy Town Clerk	17.00
The Balsams, Town Clerk Convention	600.00
Linnea Steeves, Deed Searches	375.00
Sheraton Tara Hotel, Tax Collectors Convention	305.00
NHAAO, Dues	20.00
Ronald Houghton, Expenses	15.50
Pauline Wilton, Expenses	146.25
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	\$ 4,173.70

Election and Registration

Pherus Press, Ballots & Supplies	\$ 91.85
News Messenger, Advertising	185.30
Robert Atkins, Supervisor	115.00
Edith Atkins, Supervisor	75.00

Pauline Wilton, Supervisor	60.00
Patrick Hines, Moderator	20.00
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	\$ 547.15

Town Hall

Richard Niven & Sons Const., Snow Plowing	225.00
Granite State Telephone, Tel Service	222.01
Public Service Co., Lights	195.59
Knapton & Sterling, Fire Insurance	100.00
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	\$ 742.60

Protection of Persons and Property

Town of Hillsborough, Police & Fire Contract	\$ 2,000.00
Town of Hillsborough, Fighting Forest Fire	328.36
Pat Hines, Fighting Forest Fire	18.84
Roger Ordway, Fighting Forest Fire	16.10
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	\$ 2,363.30

Health and Sanitation

Town of Hillsboro, Rescue Squad	\$ 400.00
Town of Hillsborough, Waste Treatment Plant	1,100.00
Town of Hillsborough, Landfill	9,496.52
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	\$10,996.52

Highways and Bridges

Eugene Edwards, Snow Plowing	\$ 5,000.00
Ronald Houghton, Brush Cutting	120.00
Public Service Co., Street Light	97.69
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	\$ 5,217.69

Libraries

Fuller Public Library, Appropriation	\$ 200.00
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Cemeteries

Ronald Houghton, Mowing & Repairs	\$ 637.50
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Unclassified

Public Welfare	\$ 229.48
Legal Expenses	446.50
Regional Associations	500.00
Taxes Bought by Town	765.41
Fees	443.00
Interest	378.88
Temporary Loan	12,000.00
New Construction	5,005.08
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	\$19,768.35

FOREST FIRE WARDEN & RANGER REPORT

1991 was a very dry and busy year for the New Hampshire Forest Fire Service as well as local fire departments due to our increase in the number of fires. Our three major causes of fires in 1991 were non-permit, children and smoking materials. 450 wildland fires in New Hampshire burned approximately 150 acres for an average fire size of one-third acre. Primarily, the local fire department is responsible for extinguishing these fires. Keeping the average fire size this small is a tribute to early detection by citizens, our fire tower lookout system and the quick response of our trained local fire departments.

In every municipality, there is a Forest Fire Warden and several Deputy Wardens that are responsible for directing suppression action on wildland fires, working with other fire department members under the direction of the N.H. Forest Fire Service to make sure that all fire department members are properly trained and equipped for suppressing wildland fires. Forest Fire Wardens and Deputy Wardens receive specialized training each year, presented by the N.H. Forest Fire Service, to keep their skill level and knowledge of forest fire laws up to date.

The local Warden and selected Deputy Wardens are also responsible for issuing burning permits for any open burning that is to be done in their community. In New Hampshire, any open burning, except when the ground is completely covered with snow, requires a written fire permit prior to lighting the fire. Before doing any open burning, it is recommended that you contact your local fire department to see if a permit is required and to save your

community the cost of sending fire equipment on a false alarm. Any person violating the permit law (RSA 224:27) shall be guilty of a misdemeanor.

Please help your local Warden and fire department by requesting a fire permit before kindling a fire, be understanding if they tell you it is not a safe day to burn and help keep New Hampshire green! Thank you for being fire safe.

ROBERT D. NELSON
Chief, Forest Protection

T. PATRICK HINES
Forest Fire Warden

REPORT OF THE TRUST FUNDS OF THE TOWN OF WINDSOR, N. H.

Fiscal Year Ended December 31, 1991

Date of Creation	NAME AND PURPOSE OF CREATION	HOW INVESTED	Principal			Income		
			Balance Beginning of Year	New Funds Created	Withdrawals	Balance Be- ginning Year	Income	Expended
Oct. 31 1899	Abney Symond Trust for town purposes	Bank of N. H.	500.00			35.54	35.54	500.00
Oct. 31 1899	Abney Symond Trust for town purposes	Bank of N. H.	2,104.70			151.64	151.64	2,104.70
Oct. 31 1899	Abney Symond Trust for Cemetery	Bank of N. H.	200.00			14.22	14.22	200.00
Aug. 25 1987	Mary Chapman Trust for Cemetery	Bank of N. H.	500.00			35.54	35.54	500.00
Dec. 31 1985	Capital Reserve Fund White Pond Road	Bank of N. H.	13,728.51			723.79		14,452.10
Dec. 30 1987	Capital Reserve Fund for Town Hall	Bank of N. H.	5,333.15		5,557.43	224.28		
TOTALS			22,366.16		5,557.43	1,185.01	236.94	17,756.80

This is to certify that the information contained in this report is complete and correct to the best of our knowledge and belief.

LINNEA STEEVES, CARYN L. HOUGHTON, Trustees

WINDSOR SCHOOL DISTRICT ORGANIZATION

Moderator

Ronald Boyd

Members of School Board

Linda McNamee Term Expires 1993

Patrick Hines Term Expires 1992

Robert Atkins Term Expires 1994

Clerk and Treasurer

Joan Cuddy

Auditor

Cindy Alves

Superintendent of Schools

Ralph J. Minichiello

Business Administrator

Wayne W. Emerson

The State of New Hampshire

Windsor School District

SCHOOL WARRANT

To the inhabitants of the School District in the Town of Windsor qualified to vote in District affairs:

You are hereby notified to meet at the Town House in said District on the 10th day of March, 1992, at six thirty o'clock in the evening to act upon the following subjects:

1. To choose by non-partisan ballot the following School District officials:
 - A. School Board Member for the ensuing three years
 - B. Moderator for the ensuing year
 - C. Clerk for the ensuing year
 - D. Treasurer for the ensuing year
 - E. Auditor for the ensuing year
2. To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District.
3. To hear the reports of agents, auditors, committees or officers chosen and pass any vote relating thereto.
4. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for School District officials and agents, and for the payment of statutory obligations of the District.
5. To see if the District will vote to raise and appropriate two thousand five hundred forty-nine dollars (\$2,549.00) to add to the 1991/1992 fiscal appropriation for unanticipated tuition, or take any other action in relation thereto.
6. To see if the school district will vote to create an expendable general fund trust fund under the provisions of RSA 198:20-c, to be known as the school tuition fund for the purpose of paying for unanticipated tuition students. Furthermore, to name the school board as agents to expend and to raise and appropriate the sum of four thousand six hun-

dred fourteen dollars (\$4,614.00) toward this purpose or to take any other action in relation thereto.

7. To see if the District will vote to authorize indefinitely or, until specific recision of such authority, the School Board to apply for, accept and expend, without further action of the School District, money from a state, federal or other government unit or a private source, which becomes available during the fiscal year upon the following conditions:

- A. The money must be used for the legal purposes for which the School District can appropriate money.
- B. The School Board must hold a public hearing in connection with any proposed expenditure of funds.
- C. It shall not require the expenditure of additional School District funds.

This action is taken pursuant to the authority of RSA 198:20-b, or take any other action in relation thereto.

8. To transact any other business that may legally come before said meeting.

Given under our hands at said Windsor this ____day of February, 1992.

LINDA McNAMEE, Chairperson
 ROBERT ATKINS
 PATRICK HINES
 SCHOOL BOARD

NOTE: This is a draft of the proposed warrant submitted for printing purposes prior to the actual deadline for completion of the warrant. Please consult officially posted warrants for the finalized version.

TUITION INFORMATION

PRESENT ENROLLMENT, 1991/1992

Elementary School		High School	
Taylor, Tanya	K	Atkins, Courtney	11
Duggan, Joanne	1	Boyd, Ronald	12
Davies, Gregory	2	Granger, Edward	12
Davies, Christopher	4		
Duggan, Ian	4		

WINDSOR SCHOOL DISTRICT
1992 - 1993 PROPOSED BUDGET

1991-92	Item	Elem.	M.S.	H.S.	Total
26,779.00	Tuition	14,137	7,100	4,614	25,851
4,387.00	Special Education				4,845
300.00	School Board Salaries				300
150.00	School Board Expenses				150
15.00	School Board Clerk				15
10.00	Treasurer's Salary				10
10.00	Treasurer's Supplies				10
10.00	Checklist/Ballot Clerks				10
5.00	Moderator				5
10.00	Auditor				10
100.00	Census				
1,871.00	District share SAU				2,032
30.00	Fidelity Bond				30
4,225.00	Transportation				3,446
<hr/>					
37,902.00	Total Budget				36,714
7,683.00	Deficit Appro.				00.00
<hr/>					
45,585.00	GRAND TOTAL				36,714

REPORT OF SCHOOL TREASURER

For the Fiscal Year July 1, 1990 to June 30, 1991

Cash on Hand July 1, 1990		\$ 2,682.98
Received from Selectmen ,		
Current Appro.	\$17,000.00	
Bal. Previous Appro.	17,458.00	
Received from all other sources	252.00	
	<hr/>	
TOTAL RECEIPTS		34,710.00
		<hr/>
Total Amount Available for Fiscal Year		\$37,392.98
Less School Board Orders Paid		30,832.17
		<hr/>
Balance on Hand June 30, 1991		\$ 6,560.81

JOAN CUDDY, Treas.

AUDITOR'S CERTIFICATE

This is to certify that I have examined the books, vouchers, bank statements and other financial records of the treasurer of the School District of Windsor of which the above is a true summary for the fiscal year ending June 30, 1991 and find them correct in all respects.
September 27, 1991

CINDY ALVES, AUDITOR

SAU #34 PROPOSED ADMINISTRATIVE SALARIES

1992 - 1993

Superintendent of Schools	\$60,163
Business Administrator	43,539
	<hr/>
TOTAL	\$103,702

District Assessment of Administrative Salaries

Hillsboro-Deering School District	\$ 90,490
Washington School District	12,247
Windsor School District	964

MINUTES OF SCHOOL DISTRICT MEETING

March 12, 1991

The meeting was called to order at 6:30pm by acting Moderator Ronald Houghton .

Article 1. was postponed to the end of the meeting. Linda McNamee moved and Dee Atkins seconded the motion. All were in favor.

Article 2. To determine and appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District, as printed in the Annual Report. Linda McNamee moved and Bob Atkins seconded the motion. All were in favor.

Article 3. To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto as printed in the Annual Report. Linda McNamee moved and Joan Cuddy seconded. All were in favor.

Article 4. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for School District officials, agents, and for the payment of statutory obligations of the District. The sum of thirty seven thousand nine hundred and two dollars (\$37,902.00) was agreed upon. Linda McNamee moved and Bob Atkins seconded. All were in favor.

Article 5. To see if the District will vote to raise and appropriate nine thousand three hundred thirty nine dollars (\$9,339.00) to add to the 1990/1991 fiscal appropriation for un-anticipated tuition and special education costs, or to take any other action in relation thereto. The sum of seven thousand six hundred eighty three dollars (\$7,683.00) was agreed upon. Bob Atkins moved and Linda McNamee seconded. All were in favor.

Article 6. To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action of the School District meeting, money from any source which becomes available during the fiscal year upon the following conditions:

A. The money must be used for the legal purposes for

which the School District can appropriate money.

B. The School Board must hold a public hearing in connection with any proposed expenditure of funds.

C. It shall not require the expenditure of additional School District funds.

This section is taken pursuant to the authority of RSA 198:20-b, or take any other action in relation thereto. Bob Atkins moved and Linda McNamee seconded to accept as is. All were in favor.

Article 7. To transact any other business that may legally come before said meeting. No new business was brought up. Pat Hines moved and Dee Atkins seconded. All were in favor.

Article 1. To choose by non-partisan ballot the following School District officials:

- A. School Board Member for ensuing three years
- B. Moderator for the ensuing year
- C. Clerk for the ensuing year
- D. Treasurer for the ensuing year
- E. Auditor for the ensuing year

The following were elected:

School Board Member: Bob Atkins

Moderator: Ron Boyd

Clerk: Joan Cuddy

Treasurer: Joan Cuddy

Auditor: Cindy Alves

The meeting was adjourned at 7:10pm with Linda McNamee moving and Tim Alves seconding that the meeting be adjourned. All, of course were in favor.

A true copy of the minutes attest.
Minutes recorded and transcribed by

JOAN CUDDY

CLERK

