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1992

ANNUAL REPORTS  
OF THE TOWN OF

ALLENSTOWN, NEW HAMPSHIRE



For the year ending:  
December 31, 1998



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A43  
1999

DEDICATED TO:

ARTHUR BETTEZ



Arthur Bettez, a resident of Allenstown for 32 years, always had an interest in public service. He was a Patrolman with the Allenstown Police Department from 1972 to 1976. Arthur also worked at Cummings Printing Co. for 23 years.

His dedication to the community was apparent through his volunteer efforts. From 1976 to 1978 Bettez served as a Budget Committee member. In addition, Arthur diligent during his time as a Selectman from 1979 to 1981. After his retirement Arthur wrote many local articles for the Concord Monitor .

Bettez's organizational skills, dedication and professionalism were valuable assets to the townspeople.

Arthur will be fondly remembered.

COVER PHOTO:

Mark Durgin took this from Ferry Street looking east towards Main Street in April 1997. Mark is an avid photographer and active participant in town affairs.



# ALLENSTOWN, NEW HAMPSHIRE



## Annual Reports

of the Selectmen and Treasurer together with the reports of the Road Agent, Fire Chief, Police Chief and other Officers of the Town of Allenstown, New Hampshire for the fiscal year ending:

**DECEMBER 31, 1998**

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# DIRECTORY

## EMERGENCY PHONE NUMBERS:

**Ambulance – Fire – Police**                    911  
**Pembroke Water Works**    228-2594 (nights, weekends & Holidays)

## NON-EMERGENCY NUMBERS:

Fire Station:	485-9202	Highway Dept:	485-5460
Police Station:	485-9500/9588	Library:	485-7651
Tax Collector:	485-4276	Town Clerk:	485-3111
Town Hall:	485-4276	Sewer Commission:	485-5600
Welfare Department:	485-7321		
Pembroke Water Works	485-3362		

## SCHOOL DEPARTMENT:

Allenstown Elementary:	485-9574	Armand Dupont:	485-4474
Pembroke Academy:	485-7881	Supt. Of Schools	485-5187

## SELECTMEN'S OFFICE:

Monday – Friday:    9:00am – 2:00pm  
Wednesday:        6:00pm - 8:00pm

## TOWN CLERK'S OFFICE:

Monday-Friday:    8:30am-5:00pm

## TAX COLLECTOR'S OFFICE:

Monday – Friday:    9:00am – 2:00pm  
Wednesday:        6:00pm – 8:00pm

## LANDFILL:

Tuesday:            7:00am-10:00am  
Thursday:          7:00am-10:00am  
Saturday:          8:00am 2:00pm

## WELFARE OFFICE:

Monday – Friday (by appointment only)

## ASSESSING OFFICE:

Monday – Friday:    9:00am – 2:00pm

## BUILDING DEPARTMENT:

Monday – Friday:    9:00 – 2:00pm

## PUBLIC LIBRARY:

Monday:            1:00pm-5:00pm  
                      7:00pm-9:00pm  
Tuesday:          10:00am-2:00pm  
                      1:00pm-5:00pm  
                      7:00pm-9:00pm  
Wednesday:        **CLOSED**  
Thursday:          10:00am-2:00pm  
                      1:00pm-5:00pm  
Friday              1:00pm-8:00pm

## TOWN OFFICERS

### SELECTMEN:

Peter Viar, Chairman	2 Library Street	485-5504	1999
Arthur Houle	60 School Street	485-7296	2000
Donald Coulesey (Resigned)	50 Riverside Drive	485-7107	2001

### OFFICE MANAGER:

Henriette Girard

### FINANCIAL ADVISOR:

David Jodoin

### TAX COLLECTOR:

Donna Meadows

### HEALTH/WELFARE OFFICER:

Donna Meadows

### BUILDING INSPECTOR/ CODE OFFICER:

Lissa Dorfman

### ASSESSING CLERK/ SECRETARY

Lorette Houle

### POLICE CHIEF:

James McGonigle

### ROAD AGENT:

James Boisvert

### TOWN CLERK:

Edward Cyr

### TREASURER:

Estelle Godbout

### DEPUTY TREASURER:

Bernadette LaFond

### MODERATOR:

Eugene Vallee, Jr.

### CIVIL DEFENSE:

Roger Letendre

### FIRE CHIEF/FOREST FIRE WARDEN:

Richard Verville

### PARKS/RECREATION:

Richard Haas

### LIBRARY TRUSTEES:

Rose Bergeron	1999
Vivian Doane	2000
M. Vicki Kneeland	2001

### TRUSTEE OF TRUST FUNDS:

Gabriel Daneault	1999
Sandra McKenney	2000
Colin Egan	2001

### SUPERVISORS CHECKLIST

Lorette Houle	2000
Guy Duhaime	2002
Louise Letendre	2004

### SEWER COMMISSIONERS:

Robert O. Girard, Sr., Chmn.	2 Ray Court	485-9102	1999
James Rodger	46 Main Street	485-8851	2000
Elizabeth St. Germain	50 Main Street	485-4096	2001

### STATE REPRESENTATIVES:

Gabriel Daneault	34 Al's Avenue, Allenstown	485-3395
Frank Davis	Buck Street, Pembroke	485-9953
Gerard Lavoie	4 Whitten Street, Allenstown	485-8353
Janet Fortnam	25 Sherwood Meadows, Pembroke	485-5174



## APPOINTED BOARD MEMBERS

### PLANNING BOARD:

Donald Coulsey, Selectman	19 Riverside Drive	485-7107	1998
Richard Dymont, Chairman	130 Monroe Avenue	485-8168	2000
Robert O. Girard, Sr.	2 Ray Court	485-9102	1999
Mark Labrecque, Secretary	6 Dawn Drive	485-7023	2000
Colin Egan	7 Howe Street	485-7215	2001

### PLANNING BOARD ALTERNATES:

Martha Godbois	35 School Street		1999
Sarah Flannagan	11 Park Street	485-4835	2000

### ZONING BOARD:

James Jackson, Chairman	68 Chester Turnpike	485-4763	2001
Arthur Lawson, Co-Chair	43 River Road	485-5921	2000
Denise LaFrazia, Secretary	3 ½ Sargent Street	485-9271	1999
Jerry Valliere	5 Summers Avenue	485-3212	1999
Ben Fontaine	195 Granite Street	485-8006	2000

### CONSERVATION COMMISSION:

Peter Viar, Selectman Rep.	2 Library Street	485-5504	1999
Mark Durgin, Chairman	8 Mount Delight Road	485-7431	2000
Roland Martel	24 Deerfield Road	485-8170	1999
Sarah Flanagan	11 Park Street	485-4835	1999
Colin Egan	7 Howe Street	485-7215	2000

### CONSERVATION COMMISSION ALTERNATES:

Armand Verville	One Verville Road	485-4437	2001
Gabriel Daneault	34 Al's Avenue	485-3395	2001

## BUDGET COMMITTEE MEMBERS

Roland Martel, Chairman

Dave Eaton, Vice Chairman

Jennifer Morin, Secretary

Arthur Houle, Selectman Representative

Lou Conley, School Representative

### TERM END 1999

Fernald Rockwell (resigned)

Tammy Stanton (resigned)

Margo Warner

Gabby Daneault

Brian Harris (appointed)

### TERM END 2000

Ronald Adinolfo

Colin Egan

David Eaton

Robin Pelletier

### TERM END 2001

Daniel Murray, Jr.

Roland Martel

Sandra McKenney

Jennifer Morin

**TOWN OF ALLENSTOWN  
STATE OF NEW HAMPSHIRE  
1998 TOWN WARRANT**

To the inhabitants of the Town of Allenstown, in the county of Merrimack in said State, qualified to vote in Town affairs: You are hereby notified to meet at the Allenstown Elementary School in said Allenstown on Saturday, February 7, 1998, at 10:00 A.M. for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 10, 1998 between 8:00 A.M. and 7:00 P.M. at the St. John The Baptist Parish Hall, to elect officers, vote on zoning articles, and to vote on all warrant articles from the first session by official ballot.

**ARTICLE 1:** To choose the following: 1 Selectmen for a three (3) year term; 3 Trustees of the Trust Funds; 1 Trustee for a three (3) year term, 1 Trustee for a 2 year term, and one Trustee for a one (1) year term.

**ARTICLE 2:**

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 1 AS PROPOSED BY THE BOARD OF SELECTMEN?**

This Amendment was approved by the Planning Board.

NO. 1

**A. Repealing the current Article XVII governing Manufactured Housing and replacing it with a new Zoning Article XVII which reads as follows:**

**MANUFACTURED HOUSING**

SECTION 1701. PURPOSE

a. Allenstown has a disproportionately large ratio of manufactured homes to other types of residential housing units compared with the statewide average for other comparable towns. The intent of this ordinance, over time, is to bring this ratio closer to the statewide average.

SECTION 1702. DEFINITIONS

a. As used in this Article, "manufactured housing" shall have the same meaning as that set forth in RSA 674:31 which at adoption provides any structure,

transportable in one or more sections, which, in the traveling mode, is eight (8) body feet or more in width and forty (40) body feet or more in length, or when erected on site, is three hundred twenty (320) square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical heating systems contained therein. Manufactured housing as defined in this section shall not include pre-site built housing as defined in RSA 674:31-a.

b. As used in this Article, "manufactured housing park" shall have the same meaning as set forth in RSA 205-A:2 which at adoption provides "manufactured housing park" means any parcel of land under single or common ownership or control which contains or is designed, laid out or adapted to accommodate two or more manufactured houses. Nothing herein shall be construed to apply to premises used solely for storage or display of manufactured housing.

c. Any reference to mobile home used in the Town of Allenstown's ordinances shall mean manufactured housing as defined in this section.

#### SECTION 1703. PROHIBITIONS

a. Manufactured housing shall only be permitted in manufactured housing parks and subdivisions created for the placement of manufactured housing on individually owned lots in districts zoned to permit such use as otherwise set forth in this Zoning Ordinance.

b. No manufactured housing park shall be permitted in any zone except the open space and farming zone where it shall only be allowed by Special Exception of the Zoning Board of Adjustment subject to the requirements of this Article and such other conditions as the Zoning Board of Adjustment may require. Nothing in this Section shall be construed as relieving anyone seeking a Special Exception under this Section from complying with the requirements for site plan review by the Planning Board.

#### SECTION 1704. REQUIREMENTS

a. There currently exist 627 manufactured house lots and spaces in Allenstown comprised as follows: Bear Brook Gardens I, 113; Bear Brook Gardens II, 8; Bear Brook Villa, 153; Brookside Terrace, 22; Chroniak's, 5; St. Germain, 5; Holiday Acres, 298; and 23 single family manufactured houses on individual house lots. . The Board of Selectmen shall be authorized to issue a building permit for a new manufactured housing lot or space whether it exists in a manufactured housing park or subdivision for every 15 certificates of occupancy issued for newly constructed units of residential housing other than manufactured housing located in Allenstown. The ability to issue a building permit for a new manufactured housing site shall be measured cumulatively beginning at the date of adoption which shall be maintained by the building inspector or designee. A building permit for a new manufactured housing site shall only be issued to a person with a new manufactured housing site approved by the Planning Board.

- b. All manufactured housing brought into Allentown for residential use shall meet all current building and safety codes.
- c. No manufactured housing shall be greater than one (1) story in height.
- d. No manufactured housing shall have less than seven hundred eighty (780) square feet of interior floor area.

#### SECTION 1705. MANUFACTURED HOUSING PARK REQUIREMENTS

a. No person shall construct, maintain, operate or alter any manufactured housing park without a valid manufactured housing park permit issued annually by the Board of Selectmen. Manufactured housing park permits shall run from January 1 to December 31. All manufactured housing parks seeking renewals of their permits shall file an application by December 1 of the year prior to which they seek issuance of the permit. A manufactured housing park permit shall be issued upon the satisfactory completion of Section 1705 b and c.

b. All manufactured housing park owners shall pay annually with the submission of their permit application or permit renewal an administrative fee of \$25.00

c. All permit applicants or applicants for permit renewal, if the required information set forth below has changed since the prior permit, shall provide the following information signed by the park owner or operator, certifying the information being furnished is true and correct:

1. Proof of ownership;
2. A complete set of plans drawn to scale or a schematic drawing that reasonably represents the following:
  - (a) the area and dimensions of the tract of land;
  - (b) the location and dimensions of all roads and walkways within the park;
  - (c) the location of all utilities serving the property and each manufactured home, including water and sewer lines and the sewage disposal system;
  - (d) the location of all storage tanks greater than fifty (50) gallons;
  - (e) the location of any existing or proposed buildings or structures;
3. A description of any plans for development or construction within the next year and whether or not all appropriate approvals and permits for development or construction have been obtained;

d. Manufactured housing parks may be located only in Open Space and Farming Zones and only by special exception, upon approval of the Board of Adjustment, subject to such conditions as may be imposed by the Board of Adjustment. Manufactured housing lots/spaces shall be at least at a distance of two hundred (200)



feet from the nearest abutting property and at least a distance of two hundred (200) feet from the edge of the nearest public right of way as a buffer zone.

e. The minimum size of a manufactured housing park shall be ten (10) acres and contain at least two (2) manufactured houses.

f. For manufactured housing permitted in a manufactured housing subdivision, for each lot upon which a manufactured house will be located, shall be at least two hundred (200) feet wide and two hundred (200) feet deep and shall abut on a public way with unobstructed access to a public street. Such lots shall be clearly delineated by man-made markers or natural monuments and otherwise shall meet all other requirements contained in this Article, other zoning requirements contained in this Ordinance, site plans and Planning Board regulations.

g. Each lot or space in the manufactured housing park upon which a manufactured house will be located shall be at a minimum two hundred (200) feet wide and two hundred (200) feet deep. The dimensions of each manufactured housing lot or space shall be clearly delineated by man-made markers, natural monuments, landscaping, or other acceptable means of demarcation.

h. No manufactured housing contained in a manufactured housing park shall be closer than twenty (20) feet from the front boundary line or fifteen (15) feet to any side or rear boundary line of a manufactured housing lot or space, except that a utility shed or outbuilding no greater than one hundred (100) square feet of floor space may be located no less than one (1) foot from the side or rear boundary line. In no case shall a manufactured house be located within thirty (30) feet of another manufactured house.

i. Each lot or space in the manufactured housing park shall have a clearly delineated area of pavement, gravel, crushed stone or other acceptable material at least fifteen (15) feet wide by fifteen (15) feet-deep on which to park a minimum of two (2) motor vehicles.

j. No manufactured housing space or lot shall have direct ingress or egress to a public street or road. All manufactured housing parks shall have at least two (2) private roadways accessing a public street or road. All roadways in the manufactured housing park shall be at a minimum twenty (20) feet wide, well-drained, adequately graveled, hardsurfaced or paved and maintained in good condition. All roadways shall be lighted at night and shall have a light intensity at the center of the roadway of two (2) foot candles. No parking shall be allowed along these roadways within the park unless the roadway is thirty (30) feet in width or greater.

k. Each manufactured housing lot or space shall have an accessible, adequate, safe, potable supply of water provided by the manufactured housing park which shall furnish a minimum of one (1) gallon per minute and shall comply with all federal, state and local laws, regulations and ordinances for safe drinking water.

l. All plumbing in the manufactured housing park shall comply with all federal, state and local laws, regulations and building codes and shall be maintained in good operating condition.

m. Each manufactured housing space or lot shall have supplied to it an electrical outlet supplying at least one hundred ten (110) volts. Each such electrical outlet shall be weatherproof. All electrical installation shall comply with all federal, state and local laws, regulations and building codes.

n. All manufactured housing parks shall be served by a public sewage disposal system or a private sewage disposal system which meets the requirements of State of New Hampshire Department of Environmental Services. Each manufactured housing lot or space shall be provided with a satisfactory sewage disposal connection which will be maintained in good repair.

o. The storage, collection and disposal of solid waste in the park shall not create a health hazard, vector breeding or harborage, accident hazard, air pollution, or noxious odors. All solid waste and garbage shall be stored in fly-tight, water-tight, rodent proof containers which shall be in sufficient number and capacity to prevent any solid waste or garbage from overflowing. If the manufactured housing park is providing a central point for trash disposal, the park shall provide sufficient covered containers in which to dispose of solid waste, the location of which shall be a minimum of one hundred fifty (150) feet from any manufactured housing lot or space.

p. All manufactured housing park owners, operators and attendants shall notify the health officer of any infectious or hazardous health conditions which they may discover in the park.

q. All utilities serving the manufactured housing park and the individual manufactured housing lots shall be located underground.

#### SECTION 1706. NON-CONFORMING USES

a. Any manufactured housing park and any manufactured housing lawfully existing at the time of this Ordinance or any amendment thereto may be continued although said manufactured housing park does not conform to the provisions hereof. However, all existing and non-conforming manufactured housing parks shall not be exempt from the permit and reporting requirements that are set forth in Section 1705 a, c and p of this Ordinance. Any non-conforming use which has been discontinued shall not be reestablished.

b. When any manufactured housing is replaced or reconstructed, such manufactured house independent of the lot or space upon which it is situated must be in conformance with all current ordinances.

ARTICLE 3:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 2 AS PROPOSED BY THE BOARD OF SELECTMEN?**

**This Amendment was approved by the Planning Board.**

**All new text is in bold print**

**NO. 2**

A. Amending the Building Code Ordinance - Section 1 to read as follows:

Pursuant to RSA 156:1 and 156-A:1, the Town of Allenstown adopts the following code by reference: The most current "BOCA Building Code" and its revisions ***and the most current CABO one and two-family dwelling code and its revisions.***

ARTICLE 4:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 3 AS PROPOSED BY THE BOARD OF SELECTMEN?**

**This Amendment was approved by the Planning Board.**

**All new text is in bold print.**

**NO. 3**

- A. Amending Zoning Article II - Definitions: Section 202, Specific Definitions, by placing all of the definitions in alphabetical order.
- B. Amending Zoning Article II - Definitions: Section 202, Specific Definitions, by adding the following definitions:



**Abandon:** *The visible or otherwise apparent intention of an owner to discontinue a non-conforming use of a building or premises; or the removal of the characteristic equipment or furnishings used in the performance of the non-conforming use and replacing it with a conforming use.*

**Abutter:** *Shall be as defined in RSA 672:3, as amended.*

**Alteration:** *Any construction, reconstruction or other action resulting in a change in the structural parts, height, number of stories, number of exits, size, use or location of a building or other structure.*

**Campground:** *A plot of land upon which two or more campsites are located, established or maintained for occupancy by camping units as temporary living quarters for recreation, education or vacation purposes.*

**Code Enforcement Officer:** *The individual designated by the local governing body to administer and enforce the Zoning Ordinance, Building Codes and other building related codes, unless otherwise specified in the Code as adopted by the Town.*

**Fence:** *An artificially constructed barrier of metal or wood to separate areas.*

**Home Occupation:** *Any activity carried on for gain by a resident and conducted as a customary, incidental and accessory use in the residents' dwelling.*

**Junk Yard/Salvage Yard:** *Shall be defined as in RSA 236:112, (I), as amended.*

- C. Amending Zoning Article III - Administration - Section 302, Building Permit Required, by adding sub-section:  
**F. Any temporary structures, including, but not limited to, park trailers, (such as campers and recreational vehicles) and additions (such as mud rooms, foyers, etc.)**
  
- D. Amending Zoning Article V - Establishment of Zones - Section 505, Prior Non-Conforming Uses, sub-section C to read:  
C. Reestablished if such use has been **abandoned** or discontinued for a period of one year or has been changed to or replaced by a non-conforming use;

- E. Amending Zoning Article VI - Open Space and Farming Zone - Section 601, Uses, by adding sub-section **F. Family Child Care Home**.
- F. Amending Zoning Article VI - Open Space and Farming Zone - Section 602, Exceptions, by adding sub-section **K. Group Child Care Center** and sub-section **L. Retail Sales, Unobtrusive to the Neighborhood**.
- G. Amending Zoning Article VII - Residential Zone - Section 702, Exceptions, by adding sub-section **J. Multifamily Dwelling** and adding sub-section **K. Home Occupation**.
- H. Amending Zoning Article VIII - Business Zone - Section 801, Uses, by deleting sub-section Q, Automobile Sales and relettering the section accordingly.
- I. Amending Zoning Article VIII - Business Zone - Section 802, Exceptions, by adding sub-section **D. Automobile Sales**
- J. Amending Zoning Article IX - Industrial Zone - Section 902 , Exceptions, by repealing it in its entirety and replacing it as follows: ***In an industrial zone uses consistent with the character of the zone including, but not limited to retail sales, may be permitted upon approval by the Board of Adjustment, subject to such conditions as may be imposed by the Board of Adjustment.***
- K. Amending Zoning Article X - Commercial/Light Industrial Zone - Section 1001, Uses, by deleting sub-section K. Automobile Sales and relettering the section accordingly.
- L. Amending Zoning Article X - Commercial/Light Industrial Zone - Section 1002, Exceptions, by adding sub-section **C. Automobile Sales**.

ARTICLE 5:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 4 AS PROPOSED BY THE BOARD OF SELECTMEN?**

**This Amendment was approved by the Planning Board.**

**All new text is shown in bold print.**

**NO. 4**

- A. Amending Zoning Article XI - Supplemental Regulations - Section 1104, Surface Waters, by repealing it in its entirety and replacing it as follows: **All setbacks from surface waters shall be consistent with RSA 483-B, as amended. Any surface waters not governed by RSA 483-B shall have no structures constructed within 40 feet of the high water mark.**

ARTICLE 6:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 5 AS PROPOSED BY THE BOARD OF SELECTMEN?**

This Amendment was approved by the Planning Board.

All new text is shown in bold print.

NO. 5

- A. Amending Zoning Article XI - Supplemental Regulations - Section 1105, Obstructions, to read as follows: No wall, fence or other structure, tree, shrub or other growth on the property shall so obstruct as to cause danger to traffic **on a public way**. No fence shall exceed eight feet in height in any zone. **Fences shall be constructed with materials approved by the Building Inspector. No plastic snow fencing or other construction fencing shall be permitted as permanent fencing.**
- B. Amending Zoning Article XI - Supplemental Regulations - Section 1106, Casual Sales, by changing the first sentence to read as follows: Casual sales, such as garage sales, **yard sales, tag sales and flea markets**, when otherwise prohibited by this Ordinance, may be authorized by the Selectmen for Saturdays and Sundays on such terms and conditions as they may impose in order to insure that such yard sales, tag sales and flea markets are not detrimental or injurious to the neighborhood.
- C. Amending Zoning Article XI - Supplemental Regulations - Section 1107, Junk, by changing it to read as follows: No land shall be used for the storage or accumulation of junk **as defined in RSA 236:112 (l), as amended.**

ARTICLE 7:

ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 6 AS PROPOSED BY THE BOARD OF SELECTMEN?

This Amendment was approved by the Planning Board.

All new text is shown in bold print.

NO. 6

- A. Amending Zoning Article XI - Supplemental Regulations - Section 1118, Uses Not Permitted, sub-section B to read: No more than one unregistered, inoperable or **uninspectable** motor vehicle shall be allowed in a residential zone.
- B. Amending Zoning Article XI - Supplemental Regulations - Section 1118, Uses Not Permitted, sub-section C to read: No more than two unregistered, inoperable or **uninspectable** motor vehicles shall be allowed on any lot in any other zone unless housed in a building or unless the lot is in current use as a licensed motor vehicle dealership.
- C. Amending Zoning Article XI - Supplemental Regulations - Section 1118, Uses Not Permitted, by adding sub-section D, which shall read as follows: **No person shall utilize a foundation as a dwelling or business.**
- D. Amending Zoning Article XI - Supplemental Regulations by creating **Section 1119, Town Building Code Regulations**, sub-section A, which shall read as follows: **A. Above-ground pools must have retractable steps or other safeguards so as to not permit small children into the pool unattended.**

ARTICLE 8: To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

ARTICLE 9: To see if the Town of Allenstown will vote to authorize, indefinitely, until specific recession of such authority, the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

ARTICLE 10: To see if the Town of Allenstown will vote to raise and appropriate the sum not to exceed Six Hundred Thousand Dollars (\$600,000.00) for the design and

construction of a Fire Station for the use by the Allenstown Fire Department, and to authorize the issuance of not more than Five Hundred Eighty Four Thousand (\$ 584,000) Dollars of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the withdrawal of Sixteen Thousand Dollars (\$ 16,000) and any funds added this year, from the Public Safety Building Capital Reserve Fund created for this purpose. (2/3 Ballot vote required) (This Article is recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 11: Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special Warrant Articles, the amounts set forth on the Budget posted with the Warrants, for the purpose set therein, totaling \$ 2,096,056 ? Should this article be defeated the operating budget shall be \$ 2,008,005 ? which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

THE FOLLOWING WARRANT ARTICLES ARE NOT PART OF THE OPERATING BUDGET.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to replace the current street lights with energy efficient lighting that will be more cost effective to the Town. (This article is recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Public Safety Facilities Capitol Reserve Fund previously established. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Police Cruiser Capitol Reserve Fund previously established and to further authorize the Selectmen to act as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 15: To see if the Town will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing Police Computer equipment and peripherals and to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in this fund and to designate the Board of Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 16: To see if the Town will vote to establish a Capitol Reserve Fund under



the provisions of RSA 35:1 for the purpose of replacing Police Officer Personal Safety Equipment and to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in this fund and to designate the Board of Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 17: To see if the Town will vote to change the title of the Town Equipment Capitol Reserve Fund, to the Town Computer Equipment Capitol Reserve Fund, and to further designate the Selectmen to act as agents to expend. (A 2/3 majority vote is required). (This article is recommended by the Board of Selectmen)

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5000) for the purposes of continuing with the DARE program. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 19: To see if the Town will vote to change the title of the Highway Equipment Capitol Reserve Fund to Highway Vehicle Replacement Fund and to further raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the this fund. (A 2/3 majority vote is required) (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Highway Garage Capitol Reserve Fund previously established, and to further authorize the Selectmen to act as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Recreation Capitol Reserve Fund previously established, and to further authorize the Selectmen to act as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 22: To see if the Town will vote to authorize the establishment of a recreation revolving fund pursuant to RSA 35-B:2, II. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general surplus. The treasurer of the town shall have custody of all monies in the fund, and shall pay out the same only upon order of recreation(or park) commission. Such funds shall be expended only for purposes authorized by RSA 35-B and no expenditure shall be made in such a way as to require the expenditure of, or create a liability upon, other town funds which have not been appropriated to that purpose.

ARTICLE 23: To see if the Town will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for the purpose of Conservation Commission and to raise and appropriate the sum of One Thousand Dollars (\$1000) to be placed in this fund and to authorize the Selectmen to act as agents to expend. (This article is

recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 24: To see if the Town of Allenstown will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for future updates to the tax map, and to further raise and appropriate the sum of One Hundred Dollars (\$100) to be placed in this fund, and to designate the Allenstown Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 25: To see if the Town of Allenstown will vote to establish a Capitol Reserve Fund under the provision of RSA 35:1 for future updates to the Master Plan, and to raise and appropriate the sum of Eight Hundred Dollars (\$800) to be placed in this fund, and to further designate the Allenstown Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 26: To see if the Town will vote to authorize the Conservation Commission to retain the unexpended balance of its annual appropriation, said funds to be placed in a Conservation Fund as authorized by RSA 36-A:5,1.

ARTICLE 27: To see if the Town will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing Fire Fighter safety equipment and to raise and appropriate the sum of One Thousand Dollars (\$ 1,000) to be placed in this fund, and to further designate the Allenstown Board of Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

ARTICLE 28: To see if the Town will vote to change the title of the Fire Department Equipment Fund, to Fire Vehicle Replacement and Refurbishing Fund. (This article needs a 2/3 majority vote). (This article is recommended by the Board of Selectmen).

ARTICLE 29: To see if the Town will vote to establish a Parks and Recreation Committee. A three member committee will be appointed by the Board of Selectmen. One member shall be appointed for a one year term, the second member for a two year term, and the third member for a three year term per RSA 35-B.

ARTICLE 30: (By Petition) Shall the provisions for voting by official ballot on all issues before the Town of Allenstown under RSA 40:13 be limited to the election of officers and certain other questions? (This article requires a 3/5 majority vote of those voting of the question).

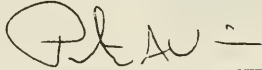
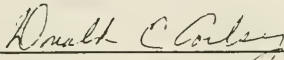

ARTICLE 31: (By Petition) To see if the Town will vote to modify the elderly exemptions from property tax in the Town of Allenstown, NH, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, Fifteen Thousand Dollars (\$ 15,000), for a person 75 years up to 80 years, Thirty Thousand Dollars (\$ 30,000), for a person 80 years of age or older, Sixty Thousand Dollars (\$ 60,000). To qualify the person must have been a New Hampshire resident for at least five years, own the real estate individually or jointly, or if the real

estate is owned by such person's spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than Thirty Thousand Dollars (\$ 30,000) or if married, a combined net income of less than Forty Three Thousand Dollars (\$ 43,000) and own assets not in excess of One Hundred Thousand Dollars (\$ 100,000) excluding the value of the person's residence.



THE POLLS WILL BE OPEN UNTIL SEVEN O'CLOCK IN THE P.M.

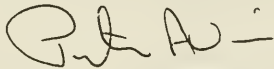
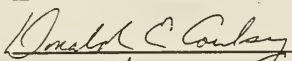
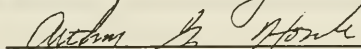
The SB2 Deliberative Session and reading of the Warrant will be held at the Allenstown Elementary School in said Allenstown at 10:00 A.M., Saturday February 7, 1998. Given under our hands and sealed this 23rd day of January, 1998

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Board of Selectmen

A true copy of Warrant-ATTEST

We certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purposes within mentioned, posting an attested copy at the Municipal Warrant at the place of meeting within named, and a list attested copy at the Municipal Building being a public place in said Town, on the 23rd day of January, 1998.

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Board of Selectmen

Special accommodations for individuals with disability are available upon request-  
(American With Disabilities Act of 1990)

TDD ACCESS: Relay NH 1-800-735-2964

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487  
CONCORD, NH 03302-0487  
(603) 271-5397



1998

SUMMARY INVENTORY OF VALUATION

CITY/TOWN OF ALLENSTOWN IN MERRIMACK COUNTY

CERTIFICATE

is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34

*BEAU*  
*William B. Houch*

Selectmen of ALLENSTOWN

Date September 3, 1998

(Please Sign in Ink)

REPORTS REQUIRED RSA 21-J:34, as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon blanks prescribed for that purpose.

Return this completed Summary Inventory form to the Dept. of Revenue Administration, P.O. Box 487, Concord, NH 03302-0487 by September 1st

You may duplicate Page 5 for each district whose valuation differs from the Town/City valuation, please note the name of the district at the top of each Page 5 provided. Thank you

PENALTY: FAILURE TO FILE BY SEPTEMBER 1st MAY RESULT IN \$5.00 PER DAY PENALTY FOR EACH DAY'S DELAY. (RSA 21-J:36)

NOTE: PLEASE REMEMBER TO COMPLETE INFORMATION ON PAGE 3 AND 4 (ALSO PAGE 5, IF APPLICABLE) OF THIS REPORT.

Revised 1998



LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES The amounts listed in this section should not be included in assessed valuation column on page 2.	MUNICIPALITY	PER RSA 362-A:6.III Amount Apportioned To SCHOOL
19. State and Federal Forest Land, Recreation, and/or Flood Control Land From MS-4, acct. 3356 & 3357	\$ N/A	XXXXXXXXXX
20. Other From MS-4, acct. 3186:	\$	\$
21. Other From MS-4, acct. 3186:	\$	\$
22. Other From MS-4, acct. 3186:	\$	\$

EXCAVATION ACTIVITY TAX PER 72-B:12	MONIES RECEIVED FROM MS-4, PAGE 1	VALUATION OF PIT AREA(S)
23 The amounts listed in this section must not be included in the assessed valuation column on page 2.	\$ 0	\$ 154,800

TAX CREDITS	Limits	Number of Individuals	ESTIMATED TAX CREDITS
24. Paraplegic, double amputees owning specially adapted homesteads with V.A. assistance	Unlimited		EXEMPT
25. Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty	\$700/\$1,400	10	\$ 14,000
26. Other war service credits	\$50/\$100	255	\$ 25,000
27. Other credits (wood, solar, etc)	XXXXXX		\$
28. TOTAL NUMBER AND AMOUNT	XXXXXX		\$ 39,000

ELDERLY EXEMPTION REPORT						
NUMBER OF APPLICANTS WITH INITIAL APPLICATION FOR ELDERLY EXEMPTION FOR CURRENT YEAR			TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR			
AGE	#	AMOUNT	AGE	#	AMOUNT	TOTAL
65 - 74		\$	65 - 74	35	\$ 5,000	\$ 175,000
75 - 79		\$	75 - 79	13	\$ 10,000	\$ 125,000
80+		\$	80+	18	\$ 20,000	\$ 337,200
....	....	....	TOTAL*	66		\$ 637,200

(\* must agree with amount on page 2, item 10)

UTILITY SUMMARY: ELECTRIC GAS & PIPELINE COMPANY

Insert valuation of plant used in production, distribution and transmission. The total in each column should agree with the totals listed under the corresponding items on Page 2 of this report. (RSA 72:8)

NAME OF COMPANY	GAS Item 4, Page 2	ELECTRIC Item 5, Page 2	OIL PIPELINE Item 6, Page 2
Concord Electric Co.		25,473	
Energynorth Inc.	483,250		
NH Electric Coop Inc.		297,380	
PSNH		2,100,000	
Tenneco Inc.	199,700		
TOTAL	682,950	2,422,853	

CURRENT USE REPORT - RSA 79-A

	# ACRES RECEIVING CURRENT USE ASSESSMENT	OTHER CURRENT USE STATISTICS	# OF ACRES
FARM LAND	166.31	RECEIVING 20% RECREATION ADJUSTMENT	968.13
FOREST LAND	1,587.77	REMOVED FROM CURRENT USE DURING CURRENT YEAR	0
UNPRODUCTIVE LAND	1.00	# <input type="text" value="0"/> OF OWNERS GRANTED CURRENT USE	
WET LAND	811.65	# <input type="text" value="119"/> OF PARCELS IN CURRENT USE	
TOTAL	2,566.73	****	****

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B

	# ACRES RECEIVING CONS. RES. ASSMNT.	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	# OF ACRES
FARM LAND	N/A	RECEIVING 20% RECREATION ADJUSTMENT	
FOREST LAND		REMOVED FROM CONS. RES. ASSMNT. DURING CURRENT YEAR	
UNPRODUCTIVE LAND		# <input type="text"/> OF OWNERS GRANTED CONS. RESTRICTION	
WET LAND		# <input type="text"/> OF PARCELS IN CONSERVATION RESTRICTION	
TOTAL			

DISCRETIONARY EASEMENTS - RSA 79-C

# OF ACRES IN DISCRETIONARY EASEMENTS	# OF OWNERS GRANTED DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED: (I.E. GOLF COURSE, BALL PARK, ETC.) (THIS SECTION OPTIONAL)
N/A		1.
****	****	2.
****	****	3.





TOWN OF ALLENSTOWN  
MINUTES OF DELIBERATIVE SESSION  
FEBRUARY 7, 1998

To the inhabitants of the Town of Allenstown, in the county of Merrimack in said State, qualified to vote in Town affairs: You are hereby notified to meet at the Allenstown Elementary School in said Allenstown on Saturday, February 7, 1998, at 10:00 A.M. for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 10, 1998 between 8:00 A.M. and 7:00 P.M. at the St. John The Baptist Parish Hall, to elect officers, vote on zoning articles, and to vote on all warrant articles from the first session by official ballot.

The meeting was called to order on Saturday, February 7, 1998 at 10:10 a.m. by Moderator Eugene Vallee. There were 67 registered voters in attendance. The Pledge of Allegiance was recited. Town Clerk Ed Cyr spoke on the new procedures and voting relating to SB2.

It was stated that Articles 1 through 8 would be voted on March 10, 1998 and would not be discussed at this meeting.

**ARTICLE 1: To choose the necessary Town Officers for the ensuing year.**

**ARTICLE 2:**

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 1 AS PROPOSED BY THE BOARD OF SELECTMEN?**

This Amendment was approved by the Planning Board.

NO. 1

A. Repealing the current Article XVII governing Manufactured Housing and replacing it with a new Zoning Article XVII which reads as follows:

MANUFACTURED HOUSING

SECTION 1701. PURPOSE

a. Allenstown has a disproportionately large ratio of manufactured homes to other types of residential housing units compared with the statewide average for other comparable towns. The intent of this ordinance, over time, is to bring this ratio closer to the statewide average.

## SECTION 1702. DEFINITIONS

a. As used in this Article, "manufactured housing" shall have the same meaning as that set forth in RSA 674:31 which at adoption provides any structure, transportable in one or more sections, which, in the traveling mode, is eight (8) body feet or more in width and forty (40) body feet or more in length, or when erected on site, is three hundred twenty (320) square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical heating systems contained therein. Manufactured housing as defined in this section shall not include pre-site built housing as defined in RSA 674:31-a.

b. As used in this Article, "manufactured housing park" shall have the same meaning as set forth in RSA 205-A:2 which at adoption provides "manufactured housing park" means any parcel of land under single or common ownership or control which contains or is designed, laid out or adapted to accommodate two or more manufactured houses. Nothing herein shall be construed to apply to premises used solely for storage or display of manufactured housing.

C. Any reference to mobile home used in the Town of Allentown's ordinances shall mean manufactured housing as defined in this section.

## SECTION 1703. PROHIBITIONS

a. Manufactured housing shall only be permitted in manufactured housing parks and subdivisions created for the placement of manufactured housing on individually owned lots in districts zoned to permit such use as otherwise set forth in this Zoning Ordinance.

b. No manufactured housing park shall be permitted in any zone except the open space and farming zone where it shall only be allowed by Special Exception of the Zoning Board of Adjustment subject to the requirements of this Article and such other conditions as the Zoning Board of Adjustment may require. Nothing in this Section shall be construed as relieving anyone seeking a Special Exception under this Section from complying with the requirements for site plan review by the Planning Board.

## SECTION 1704. REQUIREMENTS

a. There currently exist 627 manufactured house lots and spaces in Allentown comprised as follows: Bear Brook Gardens 1, 113; Bear Brook Gardens 11, 8; Bear Brook Villa, 153; Brookside Terrace, 22; Chroniak's, 5; St. Germain, 5; Holiday Acres, 298; and 23 single family manufactured houses on individual house lots. . The Board of Selectmen shall be authorized to issue a building permit for a new manufactured housing lot or space whether it exists in a manufactured housing park or subdivision for every 15 certificates of occupancy issued for newly constructed units of residential housing other than manufactured housing located in Allentown. The ability to issue a building permit for a new manufactured housing site shall be measured cumulatively beginning at the date of adoption which shall be maintained by the building inspector or designee. A building permit for a new manufactured



housing site shall only be issued to a person with a new manufactured housing site approved by the Planning Board.

- b. All manufactured housing brought into Allentown for residential use shall meet all current building and safety codes.
- c. No manufactured housing shall be greater than one (1) story in height.
- d. No manufactured housing shall have less than seven hundred eighty (780) square feet of interior floor area.

#### SECTION 1705. MANUFACTURED HOUSING PARK REQUIREMENTS

a. No person shall construct, maintain, operate or alter any manufactured housing park without a valid manufactured housing park permit issued annually by the Board of Selectmen. Manufactured housing park permits shall run from January 1 to December 31. All manufactured housing parks seeking renewals of their permits shall file an application by December 1 of the year prior to which they seek issuance of the permit. A manufactured housing park permit shall be issued upon the satisfactory completion of Section 1705 b and c.

b. All manufactured housing park owners shall pay annually with the submission of their permit application or permit renewal an administrative fee of \$25.00

c. All permit applicants or applicants for permit renewal, if the required information set forth below has changed since the prior permit, shall provide the following information signed by the park owner or operator, certifying the information being furnished is true and correct:

1. Proof of ownership;
2. A complete set of plans drawn to scale or a schematic drawing that reasonably represents the following:
  - (a) the area and dimensions of the tract of land;
  - (b) the location and dimensions of all roads and walkways within the park;
  - (c) the location of all utilities serving the property and each manufactured home, including water and sewer lines and the sewage disposal system;
  - (d) the location of all storage tanks greater than fifty (50) gallons;
  - (e) the location of any existing or proposed buildings or structures;

3. A description of any plans for development or construction within the next year and whether or not all appropriate approvals and permits for development or construction have been obtained:

d. Manufactured housing parks may be located only in Open Space and Farming Zones and only by special exception, upon approval of the Board of Adjustment, subject to such conditions as may be imposed by the Board of Adjustment. Manufactured housing lots/spaces shall be at least at a distance of two hundred (200) feet from the nearest abutting property and at least a distance of two hundred (200) feet from the edge of the nearest public right of way as a buffer zone.

e. The minimum size of a manufactured housing park shall be ten (10) acres and contain at least two (2) manufactured houses.

f. For manufactured housing permitted in a manufactured housing subdivision, for each lot upon which a manufactured house will be located, shall be at least two hundred (200) feet wide and two hundred (200) feet deep and shall abut on a public way with unobstructed access to a public street. Such lots shall be clearly delineated by man-made markers or natural monuments and otherwise shall meet all other requirements contained in this Article, other zoning requirements contained in this Ordinance, site plans and Planning Board regulations.

g. Each lot or space in the manufactured housing park upon which a manufactured house will be located shall be at a minimum two hundred (200) feet wide and two hundred (200) feet deep. The dimensions of each manufactured housing lot or space shall be clearly delineated by man-made markers, natural monuments, landscaping, or other acceptable means of demarcation.

h. No manufactured housing contained in a manufactured housing park shall be closer than twenty (20) feet from the front boundary line or fifteen (15) feet to any side or rear boundary line of a manufactured housing lot or space, except that a utility shed or outbuilding no greater than one hundred (100) square feet of floor space may be located no less than one (1) foot from the side or rear boundary line. In no case shall a manufactured house be located within thirty (30) feet of another manufactured house.

i. Each lot or space in the manufactured housing park shall have a clearly delineated area of pavement, gravel, crushed stone or other acceptable material at least fifteen (15) feet wide by fifteen (15) feet deep on which to park a minimum of two (2) motor vehicles.

j. No manufactured housing space or lot shall have direct ingress or egress to a public street or road. All manufactured housing parks shall have at least two (2) private roadways accessing a public street or road. All roadways in the manufactured housing park shall be at a minimum twenty (20) feet wide, well-drained, adequately graveled, hardsurfaced or paved and

maintained in good condition. All roadways shall be lighted at night and shall have a light intensity at the center of the roadway of two (2) foot candles. No parking shall be allowed along these roadways within the park unless the roadway is thirty (30) feet in width or greater.

k. Each manufactured housing lot or space shall have an accessible, adequate, safe, potable supply of water provided by the manufactured housing park which shall furnish a minimum of one (1) gallon per minute and shall comply with all federal, state and local laws, regulations and ordinances for safe drinking water.

l. All plumbing in the manufactured housing park shall comply with all federal, state and local laws, regulations and building codes and shall be maintained in good operating condition.

m. Each manufactured housing space or lot shall have supplied to it an electrical outlet supplying at least one hundred ten (110) volts. Each such electrical outlet shall be weatherproof. All electrical installation shall comply with all federal, state and local laws, regulations and building codes.

n. All manufactured housing parks shall be served by a public sewage disposal system or a private sewage disposal system which meets the requirements of State of New Hampshire Department of Environmental Services. Each manufactured housing lot or space shall be provided with a satisfactory sewage disposal connection which will be maintained in good repair.

o. The storage, collection and disposal of solid waste in the park shall not create a health hazard, vector breeding or harborage, accident hazard, air pollution, or noxious odors. All solid waste and garbage shall be stored in fly-tight, water-tight, rodent proof containers which shall be in sufficient number and capacity to prevent any solid waste or garbage from overflowing. If the manufactured housing park is providing a central point for trash disposal, the park shall provide sufficient covered containers in which to dispose of solid waste, the location of which shall be a minimum of one hundred fifty (150) feet from any manufactured housing lot or space.

p. All manufactured housing park owners, operators and attendants shall notify the health officer of any infectious or hazardous health conditions which they may discover in the park.

q. All utilities serving the manufactured housing park and the individual manufactured housing lots shall be located underground.

#### SECTION 1706. NON-CONFORMING USES

a. Any manufactured housing park and any manufactured housing lawfully existing at the time of this Ordinance or any amendment thereto may be continued

although said manufactured housing park does not conform to the provisions hereof. However, all existing and non-conforming manufactured housing parks shall not be exempt from the permit and reporting requirements that are set forth in Section 1705 a, c and p of this Ordinance. Any non-conforming use which has been discontinued shall not be reestablished.

b. When any manufactured housing is replaced or reconstructed, such manufactured house independent of the lot or space upon which it is situated must be in conformance with all current ordinances.

ARTICLE 3:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 2 AS PROPOSED BY THE BOARD OF SELECTMEN?**

**This Amendment was approved by the Planning Board.**

**All new text is in bold print**

**NO. 2**

A. Amending the Building Code Ordinance - Section 1 to read as follows:

Pursuant to RSA 156:1 and 156-A:1, the Town of Allentown adopts the following code by reference: The most current "BOCA Building Code" and its revisions ***and the most current CABO one and two-family dwelling code and its revisions.***

ARTICLE 4:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 3 AS PROPOSED BY THE BOARD OF SELECTMEN?**

**This Amendment was approved by the Planning Board.**

**All new text is in bold print.**

**NO. 3**

A. Amending Zoning Article 11 - Definitions: Section 202, Specific Definitions, by placing all of the definitions in alphabetical order.

- B. Amending Zoning Article 11 - Definitions: Section 202, Specific Definitions, by adding the following definitions:

**Abandon:** The visible or otherwise apparent intention of an owner to discontinue a non-conforming use of a building or premises; or the removal of the characteristic equipment or furnishings used in the performance of the non-conforming use and replacing it with a conforming use.

**Abutter:** *Shall be as defined in RSA 672:3, as amended.*

**Alteration:** *Any construction, reconstruction or other action resulting in a change in the structural parts, height, number of stories, number of exits, size, use or location of a building or other structure.*

**Campground:** *A plot of land upon which two or more campsites are located, established or maintained for occupancy by camping units as temporary living quarters for recreation, education or vacation purposes.*

**Code Enforcement Officer:** *The individual designated by the local governing body to administer and enforce the Zoning Ordinance, Building Codes and other building related codes, unless otherwise specified in the Code as adopted by the Town.*

**Fence:** *An artificially constructed barrier of metal or wood to separate areas.*

**Home Occupation:** *Any activity carried on for gain by a resident and conducted as a customary, incidental and accessory use in the residents' dwelling.*

**Junk Yard/Salvage Yard.,** *Shall be defined as in RSA 236:112, (I), as amended.*

- C. Amending Zoning Article III - Administration - Section 302, Building Permit Required, by adding sub-section:

**F.** *Any temporary structures, including, but not limited to, park trailers, (such as campers and recreational vehicles) and additions (such as mud rooms, foyers, etc.)*

- D. Amending Zoning Article V - Establishment of Zones - Section 505, Prior Non-Conforming Uses, sub-section C to read:

C. Reestablished if such use has been *abandoned* or discontinued for a period of one year or has been changed to or replaced by a nonconforming use;



- E. Amending Zoning Article VI - Open Space and Farming Zone - Section 601, Uses, by adding sub-section **F. *Family Child Care Home.***
- F. Amending Zoning Article VI - Open Space and Farming Zone - Section 602, Exceptions, by adding sub-section **K. *Group Child Care Center*** and sub-section **L *Retail Sales, Unobtrusive to the Neighborhood.***
- G. Amending Zoning Article VII - Residential Zone - Section 702, Exceptions, by adding sub-section **J. *Multifamily Dwelling*** and adding sub-section **K. *Home Occupation.***
- H. Amending Zoning Article VIII - Business Zone - Section 801, Uses, by deleting sub-section Q, Automobile Sales and relettering the section accordingly.
- I. Amending Zoning Article VIII - Business Zone - Section 802, Exceptions, by adding sub-section **D. *Automobile Sales***
- J. Amending Zoning Article IX - Industrial Zone - Section 902 , Exceptions, by repealing it in its entirety and replacing it as follows: ***In an industrial zone uses consistent with the character of the zone including, but not limited to retail sales, may be permitted upon approval by the Board of Adjustment, subject to such conditions as may be imposed by the Board of Adjustment.***
- K. Amending Zoning Article X - Commercial/Light Industrial Zone - Section 1001, Uses, by deleting sub-section K. Automobile Sales and relettering the section accordingly.
- L. Amending Zoning Article X - Commercial/Light Industrial Zone - Section 1002, Exceptions, by adding sub-section **C. *Automobile Sales.***

ARTICLE 5:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 4 AS PROPOSED BY THE BOARD OF SELECTMEN?**

**This Amendment was approved by the Planning Board.**

**All new text is shown in bold print.**

**NO. 4**

- A. Amending Zoning Article XI - Supplemental Regulations - Section 1104, Surface Waters, by repealing it in its entirety and replacing it as follows: ***All***

*setbacks from surface waters shall be consistent with RSA 483-B, as amended. Any surface waters not governed by RSA 483-B shall have no structures constructed within 40 feet of the high water mark.*

ARTICLE 6:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 5 AS PROPOSED BY THE BOARD OF SELECTMEN?**

This Amendment was approved by the Planning Board.

All new text is shown in bold print.

NO. 5

- A. Amending Zoning Article XI - Supplemental Regulations - Section 1105, Obstructions, to read as follows: No wall, fence or other structure, tree, shrub or other growth on the property shall so obstruct as to cause danger to traffic *on a public way*. No fence shall exceed eight feet in height in any zone. *Fences shall be constructed with materials approved by the Building Inspector. No plastic snow fencing or other construction fencing shall be permitted as permanent fencing.*
- B. Amending Zoning Article XI - Supplemental Regulations - Section 1106, Casual Sales, by changing the first sentence to read as follows: Casual sales, such as garage sales, *yard sales, tag sales and flea markets*, when otherwise prohibited by this Ordinance, may be authorized by the Selectmen for Saturdays and Sundays on such terms and conditions as they may impose in order to insure that such yard sales, tag sales and flea markets are not detrimental or injurious to the neighborhood.
- C. Amending Zoning Article XI - Supplemental Regulations - Section 1107, Junk, by changing it to read as follows: No land shall be used for the storage or accumulation of junk *as defined in RSA 236:112 (I), as amended.*

ARTICLE 7:

**ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 6 AS PROPOSED BY THE BOARD OF SELECTMEN?**

This Amendment was approved by the Planning Board.

All new text is shown in bold print.

NO. 6

- A. Amending Zoning Article XI - Supplemental Regulations - Section 1118, Uses Not Permitted, sub-section B to read: No more than one unregistered, inoperable or *uninspectable* motor vehicle shall be allowed in a residential zone.
- B. Amending Zoning Article XI - Supplemental Regulations - Section 1118, Uses Not Permitted, sub-section C to read: No more than two unregistered, inoperable or *uninspectable* motor vehicles shall be allowed on any lot in any other zone unless housed in a building or unless the lot is in current use as a licensed motor vehicle dealership.
- C. Amending Zoning Article XI - Supplemental Regulations - Section 1118, Uses Not Permitted, by adding sub-section D, which shall read as follows: *No person shall utilize a foundation as a dwelling or business.*
- D. Amending Zoning Article XI - Supplemental Regulations by creating *Section 1119, Town Building Code Regulations*, sub-section A, which shall read as follows: *A. Above-ground pools must have retractable steps or other safeguards so as to not permit small children into the pool unattended.*

ARTICLE 8: To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

ARTICLE 9: To see if the Town of Allentown will vote to authorize, indefinitely, until specific recession of such authority, the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

A motion was made by Ernie Petrin and seconded by Melaine Boisvert to vote to accept Article 9 as read. Motion passed.

ARTICLE 10: To see if the Town of Allentown will vote to raise and appropriate the sum not to exceed Six Hundred Thousand Dollars (\$600,000.00) for the design and construction of a Fire Station for the use by the Allentown Fire Department, and to authorize the issuance of not more than Five Hundred Eighty Four Thousand (\$584,000) Dollars of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the withdrawal of Sixteen Thousand Dollars (\$16,000) and any funds added this year, from the Public Safety Building Capital Reserve Fund created for this purpose. (2/3 Ballot vote required) (This Article is recommended by the Board of Selectmen and the Budget Committee)



A motion was made by Don Peloquin and seconded by Carol Hill to vote to accept Article 10 as read. Motion passed. Ernie Petrin introduced the members of the Public Safety Complex Committee. A motion was made by Dennis Fowler and seconded by Art Lawson to allow Rick Weik, Steve Campbell and David Whitcher to speak. Motion passed. Rick Weik stated that other sites were viewed, including Letendre Avenue and Chester Turnpike. Letendre Avenue was now unsuitable since one of the lots had been purchased and Chester Turnpike was unsuitable since water would have to be extended and it would be too expensive to develop. Mr. Weik stated the selectmen said not to exceed \$600,000 and it was decided a building could be built on the present site on Ferry Street for the least cost. Mr. Weik spoke explained the building plan and stated that it was of basic wood construction. Ernie Petrin stated that there would be the same response time since most of the firefighters live within a mile radius of the station. Mr. Ortisi asked about contamination. He was told that test borings were done in December and they went down fifteen feet and found an odor of gas, but no product, and that we would only go down four or five feet for the foundation and footings. Jim Boisvert asked about a catch basin and a general discussion ensued. Mr. Weik stated that the soil was tested for structural integrity and only one spot was found to be soft. It was stated that the estimated cost included tearing down the old building. Mr. Dusseault asked if all the vehicles were being housed now and whether the state has condemned the building. Mr. Petrin stated that some of the trucks were bumper to bumper in the building and there was only 1/8" space above some of the trucks. Mr. Petrin stated that an estimate for repairs to the present building would be in the area of \$400,000. Ed Cyr spoke in favor of passing this article and stated that the present fire station building had served its purpose.

Ernie Petrin spoke on the bond. Next year's tax rate would be increased by \$1.34 per thousand and reduced by capital reserve. He stated that we were getting a very favorable rate and that last year the rate was almost a full percentage point higher. The rate we were quoted was 4.4369% for a five year bond.

A motion to amend was made by Sandra McKenney and seconded by Edgar McKenney to add the following sentence at the end of Article 10 after the word "purpose". This will include the cost of demolishing the existing fire station. Amendment passed. Ernie Petrin stated that the work will be going out for bid and that the plan was to begin in June and end in October.

ARTICLE 11: Shall the Town of Allentown raise and appropriate as an operating budget, not including appropriations by special Warrant Articles, the amounts set forth on the Budget posted with the Warrants, for the purpose set therein, totaling \$ 2,096,056 ? Should this article be defeated the operating budget shall be \$ 2,008,005 ? which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

A motion was made by Dennis Fowler and seconded by Ben Fontaine to vote to accept Article 11 as read. Motion passed. A motion was made by Ben Fontaine and seconded by Roland Martel to change the amount of \$2,008,005 to \$2,008,805. Amendment passed.

A motion was made by Carol Angowski and seconded by Dennis Fowler to allow David Jodoin to speak. Motion passed. Carol Angowski asked why several line items were increased by more than \$10,000.00. David Jodoin discussed the increased. Ms. Angowski asked about the decrease in patriotic purposes and was told that the Summerfest needed to present their tax exempt status to the town before it could be funded.

THE FOLLOWING WARRANT ARTICLES ARE NOT PART OF THE OPERATING BUDGET.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to replace the current street lights with energy efficient lighting that will be more cost effective to the Town. (This article is recommended by the Board of Selectmen and the Budget Committee)

A motion was made by Dennis Fowler and seconded by Carol Hill to vote to accept Article 12 as read. Motion passed. There was a general discussion on whether there would be less light by passing this article and it was decided there would not be less light. Also, there would be no extra lights installed. After 2.8 years this project would pay for itself.

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Public Safety Facilities Capitol Reserve Fund previously established. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Ernie Petrin and seconded by Michael Ortisi to vote to accept Article 13 as read. Motion passed.

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Police Cruiser Capitol Reserve Fund previously established and to further authorize the Selectmen to act as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Ernie Petrin and seconded by Robin Pelletier to vote to accept Article 14 as read. Motion passed.

ARTICLE 15: To see if the Town will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing Police Computer equipment and

peripherals and to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in this fund and to designate the Board of Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Ben Fontaine and seconded by Colin Egan to vote to accept Article 15 as read. Motion passed. The question was asked whether we would be funding this fund. Peter Viar stated that it had to be voted on and set up before it could be funded.

ARTICLE 16: To see if the Town will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing Police Officer Personal Safety Equipment and to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be placed in this fund and to designate the Board of Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Ben Fontaine and seconded by Tammy Stanton to vote to accept Article 16 as read. Motion passed.

ARTICLE 17: To see if the Town will vote to change the title of the Town Equipment Capitol Reserve Fund, to the Town Computer Equipment Capitol Reserve Fund, and to further designate the Selectmen to act as agents to expend. (A 2/3 majority vote is required). (This article is recommended by the Board of Selectmen)

A motion was made by Ben Fontaine and seconded by Michael Ortisi to vote to accept Article 17 as read. Motion passed.

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5000) for the purposes of continuing with the DARE program. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Vicki Kneeland and seconded by Melaine Boisvert to vote to accept Article 18 as read. Motion passed. It was asked why we needed to vote on this every year. The answer was that we are required by law to keep a separate fund for this purpose.

ARTICLE 19: To see if the Town will vote to change the title of the Highway Equipment Capitol Reserve Fund to Highway Vehicle Replacement Fund and to further raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the this fund. (A 2/3 majority vote is required) (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Ben Fontaine and seconded by Carol Hill to vote to accept Article 19 as read. Motion passed. A motion was made by Melaine Boisvert and seconded by Ernie Petrin to amend Article 19 to read as follows:

ARTICLE 19. To see if the town will vote to:

a) Raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Highway Equipment Capitol Reserve Fund.

b) Change the title of the Highway Equipment Capitol Reserve Fund to the Highway Vehicle Replacement Fund. (A 2/3 majority vote is required.). Amendment passed.

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Highway Garage Capitol Reserve Fund previously established, and to further authorize the Selectmen to act as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Carol Hill and seconded by Sandra McKenney to vote to accept Article 20 as read. Motion passed.

ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to be added to the Recreation Capitol Reserve Fund previously established, and to further authorize the Selectmen to act as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Dennis Fowler and seconded by Albert Hill to vote to accept Article 21 as read. Motion passed.

ARTICLE 22: To see if the Town will vote to authorize the establishment of a recreation revolving fund pursuant to RSA 35-B:2, II. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general surplus. The treasurer of the town shall have custody of all monies in the fund, and shall pay out the same only upon order of recreation(or park) commission. Such funds shall be expended only for purposes authorized by RSA 35-B and no expenditure shall be made in such a way as to require the expenditure of, or create a liability upon, other town funds which have not been appropriated to that purpose.

A motion was made by James Boisvert and seconded by Art Houle to vote to accept Article 22 as read. Motion passed.

ARTICLE 23: To see if the Town will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for the purpose of Conservation Commission and to raise and appropriate the sum of One Thousand Dollars (\$1000) to be placed in this fund and to authorize the Selectmen to act as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Colin Egan and seconded by Roland Martel to vote to accept Article 23 as read. Motion passed.

ARTICLE 24: To see if the Town of Allenstown will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for future updates to the tax map, and to further raise and appropriate the sum of One Hundred Dollars (\$100) to be placed in this fund, and to designate the Allenstown Selectmen as agents to expend.(This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Ben Fontaine and seconded by Armand Verville to vote to accept Article 24 as read. Motion passed. The question was asked whether we were setting up these capitol reserve funds to ease the financial burden later on and the answer was yes.

ARTICLE 25: To see if the Town of Allenstown will vote to establish a Capitol Reserve Fund under the provision of RSA 35:1 for future updates to the Master Plan, and to raise and appropriate the sum of Eight Hundred Dollars (\$800) to be placed in this fund, and to further designate the Allenstown Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Carol Angowski and seconded by Ernie Petrin to vote to accept Article 25 as read. Motion passed.

ARTICLE 26: To see if the Town will vote to authorize the Conservation Commission to retain the unexpended balance of its annual appropriation, said funds to be placed in a Conservation Fund as authorized by RSA 36-A:5,1.

A motion was made by Armand Verville and seconded by Roland Martel to vote to accept Article 26 as read. Motion passed.

ARTICLE 27: To see if the Town will vote to establish a Capitol Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing Fire Fighter safety equipment and to raise and appropriate the sum of One Thousand Dollars (\$ 1,000) to be placed in this fund, and to further designate the Allenstown Board of Selectmen as agents to expend. (This article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Donald Peloquin and seconded by Dennis Fowler to vote to accept Article 27 as read. Motion passed.



ARTICLE 28: To see if the Town will vote to change the title of the Fire Department Equipment Fund, to Fire Vehicle Replacement and Refurbishing Fund. (This article needs a 2/3 majority vote). (This article is recommended by the Board of Selectmen).

A motion was made by Michael Ortisi and seconded by Richard Morin to vote to accept Article 28 as read. Motion passed. Carol Angowski asked what the current balance of the fund was and it was stated that it was approximately \$225,000.00.

ARTICLE 29: To see if the Town will vote to establish a Parks and Recreation Committee. A three member committee will be appointed by the Board of Selectmen. One member shall be appointed for a one year term, the second member for a two year term, and the third member for a three year term per RSA 35-B.

A motion was made by James Boisvert and seconded by Ernie Petrin to vote to accept Article 29 as read. Motion passed.

ARTICLE 30: (By Petition) Shall the provisions for voting by official ballot on all issues before the Town of Allenstown under RSA 40:13 be limited to the election of officers and certain other questions? (This article requires a 3/5 majority vote of those voting of the question).

A motion was made by Michael Ortisi and seconded by Melaine Boisvert to vote to accept Article 30 as read. Motion passed. It was explained that if you vote yes on this article it means that we will go back to the old way of conducting the town meeting. Dennis Fowler stated that we should consider trying it this way for another year to see how it works. Peter Viar stated that the selectmen will get as much information out to the townspeople as possible via the media so as not to incur a large mailing expense. The question was asked how much extra money was expended to conduct the meeting under SB2 this year and the answer was approximately \$8,000 to \$9,000. A lengthy discussion ensued on the pros and cons of SB2.

A motion was made by Albert Hill and seconded by Eugene Vallee to amend Article 30 by adding at the end the following: NOTE: RSA 40:13 is also known as Senate Bill 2. Motion to amend passed.

ARTICLE 31: (By Petition) To see if the Town will vote to modify the elderly exemptions from property tax in the Town of Allenstown, NH, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, Fifteen Thousand Dollars (\$15,000), for a person 75 years up to 80 years, Thirty Thousand Dollars (\$30,000), for a person 80 years of age or older, Sixty Thousand



Dollars (\$60,000). To qualify the person must have been a New Hampshire resident for at least five years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than Thirty Thousand Dollars (\$30,000) or if married, a combined net income of less than Forty-Three Thousand Dollars (\$43,000) and own assets not in excess of One Hundred Thousand Dollars (\$100,000) excluding the value of the person's residence.

A motion was made by Colin Egan and seconded by Gabriel Daneault to vote to accept Article 31 as read. Motion passed. There was a lengthy discussion on the tax impact of passing this article. A motion was made by Peter Viar and seconded by Asher Kneeland to amend 31 by changing \$15,000 to \$5,000, \$30,000 to \$10,000, \$60,000 to \$20,000, \$30,000 to \$24,400, \$40,000 to \$34,000 and \$100,000 to \$85,000. A petition was signed by three registered voters, James Boisvert, Melaine Boisvert and Sandra McKenney to vote by secret ballot. The results of the secret ballot voting were 66 votes cast, 56 "yes" votes and 10 "no" votes. Amendment to Article 31 passed.

Jesse Rogers asked for volunteers for the Pembroke/Allenstown Old Home Day Committee. David Jodoin stated that the bottom line amount for taxes will be approximately \$10.09 per thousand, a drop of \$.47, if everything passes.

A motion was made by Sandra McKenney and seconded by Carol Hill to recess the meeting until Tuesday March 10 at 8:00 A.M. Motion passed. Meeting recessed at 1:05 P.M.

THE POLLS WILL BE OPEN UNTIL SEVEN O'CLOCK IN THE P.M.

The SB2 Deliberative Session and reading of the Warrant will be held at the Allenstown Elementary School in said Allenstown at 10:00 A.M., Saturday February 7, 1998. Given under our hands and sealed this 23 day of January, 1998

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Board of Selectmen

A true copy of Warrant-ATTEST

We certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purposes within mentioned, posting an attested copy at the Municipal Warrant at the place of meeting within named, and a list attested copy at the Municipal Building being a public place in said Town, on the 23 day of January, 1998.

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Board of Selectmen

Special accommodations for individuals with disability are available upon request-  
(American With Disabilities Act of 1990)

TDD ACCESS: Relay NH 1-800-735-2964

ELECTIONS REPORT MARCH 10, 1998

TOWN CLERK (1 Year)  
EDWARD R. CYR 812

TOWN TREASURER (1 Year)  
ESTELLE E GODBOUT 783

SELECTMAN (3 Years)  
DONALD A COULSEY 481  
BENJAMIN E FONTAINE JR 377

MODERATOR (2 Years)  
GENE VALLEE JR 656

ROAD AGENT (3 Years)  
JAMES N BOISVERT 689  
JOHN J SCROCCA 179

SEWER COMMISSIONER (3Yrs)  
ALBERT HAMEL 355  
BETTY ST. GERMAIN 506

LIBRARY TRUSTEE (3 Years)  
M. VICKY KNEELAND 764

BUDGET COMMITTEE 4 (3 Years)  
ROLAND MARTEL 685  
SANDRA MCKENNEY 655  
JENNIFER MORIN 641  
DANIEL MURRAY 641

BUDGET COMMITTEE (2 Years)  
DAVID H EATON 704

BUDGET COMMITTEE (1 Year)  
GABRIEL DANEAULT 693

SUPERVISOR CHECK LIST (6 Years)  
LOUISE P LETENDRE 737

TRUSTEE OF TRUST FUNDS (3 YEARS)  
COLIN T EGAN 638

TRUSTEE OF TRUST FUNDS (2 Years)  
SANDRA MCKENNEY 706

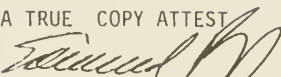
TRUSTEE OF TRUST FUNDS (1 Year)  
GABRIEL DANEAULT 706

ZONING RESULTS

AMENDMENT NO. 1	PASSED	YES	653	NO	128
AMENDMENT NO. 2	PASSED	YES	638	NO	141
AMENDMENT NO. 3	PASSED	YES	599	NO	180
AMENDMENT NO. 4	PASSED	YES	640	NO	137
AMENDMENT NO. 5	PASSED	YES	661	NO	156
AMENDMENT NO. 6	PASSED	YES	687	NO	131

WARRANT ARTICLES RESULTS

ARTICLE 9	PASSED	YES	671	NO	110
ARTICLE 10	DEFEATED Needed 2/3 (532)	YES	491	NO	307
ARTICLE 11	PASSED	YES	521	NO	253
ARTICLE 12	PASSED	YES	616	NO	192
ARTICLE 13	PASSED	YES	498	NO	290
ARTICLE 14	PASSED	YES	450	NO	333
ARTICLE 15	PASSED	YES	543	NO	250
ARTICLE 16	PASSED	YES	594	NO	191
ARTICLE 17	DEFEATED Needed 2/3 (520)	YES	483	NO	297
ARTICLE 18	PASSED	YES	610	NO	183
ARTICLE 19 a	PASSED	YES	498	NO	286
ARTICLE 19 b	DEFEATED Needed 2/3 (512)	YES	496	NO	272
ARTICLE 20	PASSED	YES	535	NO	255
ARTICLE 21	PASSED	YES	540	NO	250
ARTICLE 22	PASSED	YES	515	NO	266
ARTICLES 23	PASSED	YES	475	NO	299
ARTICLE 24	PASSED	YES	569	NO	215
ARTICLE 25	PASSED	YES	524	NO	261
ARTICLE 26	PASSED	YES	555	NO	251
ARTICLE 27	PASSED	YES	648	NO	179
ARTICLE 28	DEFEATED Needed 2/3 (553)	YES	548	NO	281
ARTICLE 29	PASSED	YES	596	NO	215
ARTICLE 30	DEFEATED Needed 3/5 (492)	YES	430	NO	390
ARTICLE 31	PASSED	YES	615	NO	215

A TRUE COPY ATTEST  
  
 EDWARD R. CYR TOWN CLERK  
 ALLENSTOWN, N. H.

DEPARTMENT OF REVENUE ADMINISTRATION  
Municipal Services Division  
Concord, NH 03302-0487  
1998 Tax Rate Calculation

Town/City of: ALLENSTOWN

		Tax Rates
Appropriations	2,202,956	
Less: Revenues	1,285,798	
Less: Shared Revenues	44,269	
Add: Overlay	100,300	
War Service Credits	39,500	
	-----	
Net Town Appropriation	1,012,689	
Special Adjustment	0	
	-----	
Approved Town/City Tax Effort	1,012,689	
Municipal Tax Rate		9.36
	-- School Portion --	
Due to Local School	2,745,963	
Due to Regional School	0	
Less: Shared Revenues	74,326	
	-----	
Net School Appropriation	2,671,637	
Special Adjustment	0	
	-----	
Approved School(s) Tax Effort	2,671,637	
School(s) Tax Rate		24.71
	-- County Portion --	
Due to County	252,632	
Less: Shared Revenues	7,168	
	-----	
Net County Appropriation	245,464	
Special Adjustment	0	
	-----	
Approved County Tax Effort	245,464	
County Tax Rate		2.27
		-----
Combined Tax Rate		36.34
Total Property Taxes Assessed	3,929,790	
Less: War Service Credits	(39,500)	
Add: Village District Commitment(s)	0	
	-----	
Total Property Tax Commitment	3,890,290	
	=====	
	-- Proof of Rate --	
Net Assessed Valuation	Tax Rate	Assessment
108,139,492	36.34	3,929,790

*Andrea M. Reid*  
11/2/98

TOWN OF ALLENSTOWN  
SCHEDULE OF LONG-TERM DEBT

December 31, 1998-2011

Fiscal Year Ended 12/31	\$1,615,000 @ 5.10% SEWER BOND 1971		\$700,000 @ VARIABLE General Obligation 1992		Totals	
	Principal	Interest	Principal	Interest	Principal	Interest
1999	50,000	6,375	40,000	27,220	90,000	33,595.
2000	50,000	3,825	35,000	25,060	85,000	28,885.
2001	50,000	1,275	35,000	23,135	85,000	24,410.
2002			35,000	21,175	35,000	21,175.
2003			35,000	19,180	35,000	19,180
2004			35,000	17,150	35,000	17,150.
2005			35,000	15,050	35,000	15,050.
2006			35,000	12,950	35,000	12,950.
2007			35,000	10,815	35,000	10,815.
2008			35,000	8,680	35,000	8,680.
2009			35,000	6,510	35,000	6,510.
2010			35,000	4,340	35,000	4,340.
2011			35,000	2,170	35,000	2,170.
<b>TOTALS</b>	<b>150,000</b>	<b>11,475.</b>	<b>460,000.</b>	<b>193,435.</b>	<b>610,000</b>	<b>204,910.</b>



Pauline Adinoifo	262.00
Jeff Amyot	10935.95
Paul Beauchesne	9720.47
Donald Bergevin	120.00
Richard Blake	13408.98
Stanley Bodner	616.87
James Boisvert	33992.14
Marc Boisvert	25420.48
Scott Bourque	76.60
Kathy Brasley	4154.88
Paul Brasley	1158.50
Susan Brown	644.00
Everett Chaput III	17939.76
Lisa Chaput	174.92
Michael Chaput	10025.80
Jennifer Chouinard	3370.26
Pauline Chroniak	3443.76
Donald Coulosey	1700.04
Julie Coulosey	1104.00
Richard Courtemanche	2990.05
Roger Courtemanche	53.75
David Currier	273.68
Edward Cyr	8687.46
Diane Demers	600.00
Pauline Demers	1269.36
Lissa Dorfman	12753.15
Brian Duchesne	2423.59
Guy Duhaime	474.00
Gloria Dupuis	192.00
Brian Durst	481.35
Peter Dyrkacz	31097.72
Scott Eaton	3075.95
Colin Egan	72.00
Stephen Fowler	19226.42
Jeremy Gauthier	4559.10
Robert Girard, Sr.	270.00
Henriette Girard	11108.16
Estelle Godbout	2916.67
Robert Green	27603.59
Aline Guertin	60.00
Normand Hamel	12091.00

Martin Harless, Sr.	1241.87
Anita Hebert	1148.00
Leon Henderson	2156.44
Arthur Houle	1700.04
Lorette Houle	8842.56
Mark Jacobs	366.09
David Jodoin	11548.68
Pamela Kichline	898.46
Walter Kolodziej	1435.50
Michael Lacasse	2826.64
Bernadette Lafond	250.00
Patrick Laforge	492.12
Valerie Lajoie	1529.23
Aaron Lambert	995.13
Eric Lambert	875.37
Joseph Lamy	160.00
Priscilla Lemaire	247.00
Louise Letendre	561.00
Anita Lombardo	9410.19
Anthony Manning	426.92
Joanne Martel	197.24
Robert Martin	27435.99
James Mcgonigle	43787.64
Jacqueline Mcgonigle	1562.65
Donna Meadows	26701.06
Ronald Montplaisir, Jr.	34306.90
Richard Morin	1934.85
Shaun Mulholland	30830.60
Edith Murray	72.00
Donald Noel	18638.02
Phyllis Parker	202.00
Donald Peloquin	1458.37
James Perier	2581.19
Jefferson Perry	17753.86
Ernest Petrin	1719.95
Georgette Plourde	11372.40
Edna Proulx	4189.66
Elizabeth Richard	2944.62
Russel Scrocca	29291.28
Raymond Sevigny	674.38
Scott Silkman	1226.66

Daniel Silva	12196.40
Paul St. Germain	1514.63
Anita Stokes	125.00
Daniel Storer	553.20
Robin Syrek	10712.16
Eugene Vallee, Jr.	675.00

Richard Verville	7740.11
Aurea Viar	262.00
Peter Viar	1999.92
Michael Walsh	148.38

# SCHEDULE OF TOWN PROPERTY

As of December 1998

DESCRIPTION	VALUE	DESCRIPTION	VALUE
163 Granite St-Hwy Dept. (land)	24,000	Webster Street	21,200
165 Granite St-Hwy Dept (land/bldg)	91,500	FerrySt-(Sewer plant land/bldgs)	1,614,600
Rear Route 28 (bird sanctuary)	3,400	35 Ferry Street (land only)	13,500
Deerfield Road (land only)	5,700	Ferry Street (land only)	13,500
Deerfield Road (land only)	14,700	Reynolds Avenue (Tennis Court)	30,600
2 Albin Avenue (land only)	24,700	Ferry Street (Fire Station Parking Lot)	22,200
Pauper Road (land only)	8,400	5 Ferry Street (land/building)	231,700
Pauper Road (land only)	2,600	Notre Dame Avenue (land only)	21,400
Rear Granite St. (land only)	3,800	Turnpike St (land/building)	24,300
Off River Road (land only)	30,600	59 Main St-Library (land/building)	79,800
River/Pinewood (sewer pump station)	25,900	78 Riverside Drive (land only)	16,800
Rear Granite Street (land only)	4,400	47-51 Ferry Street (land only)	13,700
Rear Podunk Road (land only)	12,500	Ferry Street (RR land)	30,300
Rear Granite (land only)	9,700	Off Granite Street (land only)	1,200
218 Pinewood Road (land only)	21,300	220 Pinewood Road (land only)	23,300
16 School St.-Town Hall (land/bldg)	198,400	Library & School Sts (land only)	14,800
16 Marilyn Drive (mobile home)	9,300	3 Neil Drive (mobile home)	12,900
43 Fullam Circle (mobile home)	15,700	12 Fullam Circle (mobile home)	14,600
30 Fullam Circle (mobile home)	13,600	3 Hillside Drive (mobile home)	10,000

EDWARD R. CYR, Town Clerk

Route 3, Allenstown, NH 03275

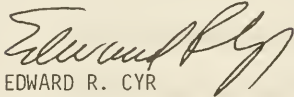
TOWN CLERK'S REPORT FOR THE YEAR 1998

AUTO PERMITS FOR 1998	\$385,569.00
MARRIAGE LICENSES (net)	1,368.00
DOG LICENSES (net)	4,711.50
MISCELLANEOUS	4,042.52
	<hr/>
TOTAL FEES COLLECTED	\$395,691.02

VITAL STATISTICS FOR 1998

MARRIAGES	48
DEATHS	36
BIRTHS	44
	<hr/>
TOTAL VITALS	128

Respectfully submitted,



EDWARD R. CYR  
TOWN CLERK

# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

## *INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS*

To the Members of the  
Board of Selectmen  
Town of Allentown  
Allentown, New Hampshire

In planning and performing our audit of the Town of Allentown for the year ended December 31, 1997, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

### ***TAX COLLECTOR/TAX ASSESSOR***

During the fiscal year ending December 31, 1997, the Town experienced employee turnover in the offices of the Administrative Assistant, Tax Assessing Clerk and Tax Collector. In addition, the Town was required to perform a complete revaluation of all taxable property under a court order, and during this revaluation, a computer update of the Tax Collector's system was made on the last half of the property tax billings.

The above situations resulted in many assessed values committed to the Tax Collector that were not in agreement with the values produced by the revaluation. We were advised that considerable time was expended by Town employees to correct these variances before the issuance of the tax billings of the last half of 1997.

*Town of Allentown  
Independent Auditor's Communication of Reportable Conditions and Other Matters*

The above situations contributed substantially to the following conditions noted below, which are considered to be material weaknesses.

1. Tax Collector's Summary of Warrants (MS-61) was inaccurate.
2. Property tax warrants and uncollected listings included Town-owned property.
3. Yield tax warrants were not reported on the Summary.
4. Additional audit time was expended in reconciling the Tax Collector's accounts, and variances continued to exist after audit adjustments were made as follows. The net total variance was deemed immaterial.

<u>Tax Type</u>	<u>Levy</u>	<u>Excess Debits (Credits)</u>
Property	1997	\$ 7,083.62
Yield	1997	763.71
Property	1996	(14,153.89)
Liens	1996	2,371.07
Liens	1995	4,691.80
Liens	Prior	<u>337.64</u>
<u>Net Total Variance</u>		<u>\$ 1,093.95</u>

5. Overpayment and abatement detail listings were not provided for the audit. Documentation to support the total reported amounts was not accurate. We discovered additional overpayments during general fund accounts payable testing and additional abatements from provided documentation. Overpayment and abatement slips were not sequentially numbered, and it was indeterminable if all amounts were accounted for.

We noted one abatement with the incorrect amount approved by the Selectmen.

6. The Tax Collector's receipts did not reconcile with the Treasurer. Interest reported on the Summary (MS-61) was obtained from the sum of monthly reports. Therefore, all receipts used on the adjusted Summary were obtained from the Treasurer's records.

Due to these conditions, the audit was not able to be completed in a timely manner. We strongly recommend better communication between the Tax Collector and the Tax Assessor to prevent these deficiencies from recurring.

We also recommend that the Tax Collector become familiar with all of the RSA's pertaining to the Tax Collector's duties and learn to correctly prepare the Summary of Warrants and Tax Liens (MS-61) which is required for the fiscal year.



*Town of Allenstown  
Independent Auditor's Communication of Reportable Conditions and Other Matters*

Other minor weaknesses or considerations came to our attention that were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to those individuals involved during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

December 8, 1998

*Plodzik & Sanderson  
Professional Association*

EXHIBIT A  
TOWN OF ALLENSTOWN, NEW HAMPSHIRE  
Combined Balance Sheet  
All Fund Types and Account Group  
December 31, 1997

ASSETS AND OTHER DEBITS	Governmental Fund Types		Proprietary Fund Type	Fiduciary Fund Type	Account Group	Total (Memorandum Only)
	General	Special Revenue	Enterprise	Trusts	General Long-Term Debt	
<u>Assets</u>						
Cash and Equivalents	\$ 361,130	\$ 1,044	\$ 52,125	\$ 296,373	\$	\$ 710,672
Investments	1,100,458	3,461	26,453	155,991		1,286,363
<u>Receivables (Net of Allowances For Uncollectibles)</u>						
Taxes	1,025,373					1,025,373
Accounts	33,451		73,994			107,445
Intergovernmental	6,166		104,051			110,217
Interfund Receivable	6,250					6,250
Elderly Tax Liens	35,501					35,501
Elderly Tax Liens Reserved Until Collected	(35,501)					(35,501)
Prepaid Items	60,604					60,604
Fixed Assets			3,200,511			3,200,511
Accumulated Depreciation			(1,918,916)			(1,918,916)
<u>Other Debits</u>						
Amount to be Provided for Retirement of General Long-Term Debt					715,057	715,057
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b><u>\$ 2,593,432</u></b>	<b><u>\$ 4,505</u></b>	<b><u>\$ 1,538,218</u></b>	<b><u>\$ 452,364</u></b>	<b><u>\$ 715,057</u></b>	<b><u>\$ 5,303,576</u></b>

The notes to financial statements are an integral part of this statement.

*EXHIBIT A (Continued)*  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Combined Balance Sheet*  
*All Fund Types and Account Group*  
*December 31, 1997*

<u>LIABILITIES, EQUITY AND OTHER CREDITS</u>	<u>Governmental Fund Types</u>		<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Account Group</u>	Total (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Enterprise</u>	<u>Trusts</u>	<u>General Long-Term Debt</u>	
<u>Liabilities</u>						
Accounts Payable	\$ 47,731	\$	\$	\$	\$	\$ 47,731
Accrued Payroll and Benefits	3,202					3,202
Retainage Payable	4,884					4,884
Intergovernmental Payable	1,486,225			46,290		1,532,515
Interfund Payable			6,250			6,250
Other Deferred Revenues			84,400			84,400
General Obligation Debt Payable					700,000	700,000
Capital Lease Payable					15,057	15,057
Total Liabilities	<u>1,542,042</u>	<u></u>	<u>90,650</u>	<u>46,290</u>	<u>715,057</u>	<u>2,394,039</u>
<u>Equity and Other Credits</u>						
Contributed Capital			1,307,269			1,307,269
<u>Retained Earnings</u>						
Unreserved			140,299			140,299
<u>Fund Balances</u>						
Reserved For Endowments				1,375		1,375
Reserved For Encumbrances	25,156					25,156
Reserved For Special Purposes				404,699		404,699
<u>Unreserved</u>						
Designated For Special Purposes		4,505				4,505
Undesignated	<u>1,026,234</u>					<u>1,026,234</u>
Total Equity and Other Credits	<u>1,051,390</u>	<u>4,505</u>	<u>1,447,568</u>	<u>406,074</u>		<u>2,909,537</u>
<b>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS</b>	<u>\$ 2,593,432</u>	<u>\$ 4,505</u>	<u>\$ 1,538,218</u>	<u>\$ 452,364</u>	<u>\$ 715,057</u>	<u>\$ 5,303,576</u>

The notes to financial statements are an integral part of this statement.

TOWN OF ALLENSTOWN  
 TREASURER'S REPORT  
 JANUARY 1, To DECEMBER 31, 1998

TAX COLLECTOR:

1998 Property Taxes	\$ 3,255,723.24	
1998 Liens	52,563.29	
1997 Property Taxes	381,451.76	
1997 Liens	96,044.60	
1986 & Prior Liens	135,550.99	
Interest & Fees	105,272.50	
Yield Taxes	13,366.73	
Costs	811.68	
Sewer Rents	3,356.10	
Credit Memos	28,154.42	
Other Charges	<u>3,575.00</u>	\$ 4,075,870.31

TOWN CLERK:

Motor Vehicle Registrations	\$ 370,444.00	
Boat Registrations	119.52	
Marriage Licenses	1,406.00	
Dog Licenses	4,669.12	
Vital Statistics & Misc.	<u>3,929.38</u>	\$ 380,568.02

TOWN OFFICE:

Police Dept.	\$ 71,497.10	
Fire Dept.	1,353.40	
Welfare	1,206.00	
Building Permits	17,605.31	
Landfill Use	17,424.55	
Charges & Refunds	3,303.60	
N.H. Compensation	27,849.77	
Timber Sales	1,943.52	
Christmas Donations	710.00	
Mortgage Payments	3,835.72	
Insurance Reimbursements	40,316.69	
Misc.-Copies, Pstg etc	2,255.37	
Witness Fees	1,172.39	
Interest on NOW Account	1,834.29	
Interim Deposits	<u>8,606.00</u>	\$ 200,913.71

STATE OF NEW HAMPSHIRE:

Forest Fire Reimbursement	\$ 131.50	
Highway Block Grant	67,178.65	
DARE	11,832.07	
River Road Project	1,673.50	
Forest Land	11,214.45	
State Aid For Waste Water Plant	48,404.00	
DRED	500.00	
Revenue Sharing	165,901.17	
Rooms & Meals	<u>71,648.82</u>	\$ 378,484.16

R  
 WIRE TRANSFERS

\$ 620,625.28  
\$ 5,656,461.48

*Estelle E. Jodouit*

## TRUSTEE OF TRUST FUNDS REPORT

In 1998 there was a lot of activity in the trust funds resulting in more interest income than in previous years. We earned \$22,624.97 in interest from the Capital Reserve Funds and another \$137.23 from the Cemetery Funds. This is money made that did not come from your property tax bill.

The first area that I would like to bring to your attention is the Cemetery Funds. The current caretakers of the old cemetery have never submitted a bill for their hard work in bringing the cemetery back to good condition and for the regular upkeep of the cemetery. I want to thank Gabriel (Gabby) Daneault and Robert (Bob) Levesque for their hard work and dedication. They've done a great job.

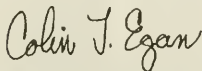
Most of the Capital Reserve Funds have been moved to the New Hampshire Public Deposit Investment Pool (NHPDIP). A majority of the towns in the State of New Hampshire are using the NHPDIP. We started using NHPDIP in 1997 and have continued to invest more money with them this year. NHPDIP is fully insured and does not have the \$100,000 cap restriction that FDIC puts on local banks. The NHPDIP provides service, 24 hours a day, 7 days a week, allowing us access to our accounts at anytime and at no cost to the town.

The total amount deposited in all funds was \$179,516.93. Last year eleven (11) new accounts were created. One of these was later converted to a new name. The Sewer Commissioners have created several new funds as a wise move to look to the future. One of the accounts that was created this year as Sewer Line Repair Fund was closed and renamed to Allenstown Sewer System Reconstruction/Equipment Fund. The money that was in the closed account was moved over to a new account and the numbers stayed the same. The new funds created during the year were:

<u>Name of Trust Fund</u>	<u>Funds</u>
Allenstown Sewer System Reconstruction/Equipment	\$32,657.81
High School Tuition	\$10,000.00
Police Safety Equipment	\$1,000.00
Computer Equipment	\$1,000.00
Conservation Commission	\$1,000.00
Tax Map	\$100.00
Master Plan	\$800.00
Fire Safety Equipment	\$1,000.00
Allenstown Sewer System Construction/Improvement	\$5,000.00
Suncook Wastewater Treatment Facility - Reconstruction and Equipment	\$20,000.00
Suncook Wastewater Treatment Facility - Construction and Improvement	\$10,000.00

In closing, I would like to thank all the departments for their cooperation and assistance. We want to always think in the future and remember "a penny saved is a penny earned". Allenstown is on the right track and if we continue saving for a rainy day, we will be in good shape to meet our future needs. Special thanks to David Jodoin for always making himself available for help when needed and to Peter Viar, Chairman of the Board of Selectmen, for his continued support in creating and maintaining the Capital Reserve Funds. Final thanks to the voters for their support in recognizing the need in planning for our future through the use of trust funds.

Respectfully submitted,



Colin T. Egan, Trustee Secretary  
Tel. 485-7215

## Report of The Trust Funds of the City or Town of

Allenstown, New Hampshire

on December 31, 1998

DATE OF CREATION	NAME OF TRUST FUND List first those trusts invested in a common trust fund	PURPOSE OF TRUST FUND	HOW INVESTED	PRINCIPAL						INCOME				Grant Total	
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) Securities	Withdrawals	Balance End Year	Balance Beginning Year	INCOME DURING YEAR		Expended During Year	Balance End Year		
										Percent	Amount				Percent
5/2/23	Evans Cemetery	Cemetery Funds	Bank of NH #20662480	275.00				275.00			19.95	26.55		841.74	1,116.74
6/14/24	Catherine Dates	Cemetery Funds	Bank of NH #20662480	100.00				100.00			14.17	19.44		717.72	817.72
6/14/34	Peter Donahue	Cemetery Funds	Bank of NH #20662480	50.00				50.00			4.59	6.30		215.15	265.15
10/17/41	John Harris	Cemetery Funds	Bank of NH #20662480	100.00				100.00			7.92	10.87		357.23	457.23
5/0/46	John Hill	Cemetery Funds	Bank of NH #20662480	200.00				200.00			24.63	33.80		1,221.33	1,421.33
12/13/54	Louise M. Evans	Cemetery Funds	Bank of NH #20662480	150.00				150.00			8.65	12.14		360.65	510.65
2/10/58	Emmanuel LeBreche	Cemetery Funds	Bank of NH #20662480	100.00				100.00			3.99	5.47		130.19	230.19
6/1/78	Albert Michaud	Cemetery Funds	Bank of NH #20662480	400.00				400.00			16.50	22.64		552.23	952.23
Total Cemetery				1,375.00				1,375.00	4,259.03	80.65		137.23		4,396.26	5,771.26
12/31/64	Town Equipment	Capital Reserve	Bank of NH #4700032	4,753.00				4,753.00	7,023.28	586.43		586.43		7,609.71	12,342.71
10/16/87	Clairn	Capital Reserve	NHPDIP 01-0463-0002	6,037.15				6,037.15	1,922.15	417.53		417.53		2,339.65	8,376.83
7/29/88	Fire Department Equipment	Capital Reserve	NHPDIP 01-0463-0013	282,006.00				282,006.00	-53,612.14	11,810.29		11,810.29		-41,801.85	240,204.15
7/26/90	Highway Depr. Equipment	Capital Reserve	NHPDIP 01-0463-0004	63,712.00	20,000.00			73,712.00	-44,687.57	987.50		987.50		-43,680.07	30,031.93
6/2/90	Police Cruiser	Capital Reserve	NHPDIP 01-0463-0003	17,840.00	20,000.00			37,840.00	3,323.03	1,087.03		1,087.03		4,410.06	42,250.06
12/26/90	Haz-Mat	Capital Reserve	Bank of NH #4700016	3,030.08	1,546.25			4,576.33	283.10	175.27		175.27		458.37	5,034.70
5/8/91	Recycling	Capital Reserve	Bank of NH #4700040	32,000.00	1,500.00			33,500.00	5,322.19	1,867.39		1,867.39		7,189.58	40,689.58
7/25/91	Recycling	Capital Reserve	Bank of NH #4700024	9,923.86	239.06			10,162.92	29.61	507.34		507.34		537.15	10,700.07
12/31/93	Public Safety Facilities	Capital Reserve	NHPDIP 01-0463-0005	36,061.25	25,000.00			42,691.31	2,005.24	1,166.85		1,166.85		3,172.09	45,863.40
12/31/93	Highway Garage	Capital Reserve	NHPDIP 01-0463-0006	6,000.00	1,000.00			7,000.00	243.28	325.13		325.13		7,668.41	8,668.41
12/31/94	School Building Maint.	Capital Reserve	NHPDIP 01-0463-0007	20,000.00	5,000.00			25,000.00	6,224.41	1,399.84		1,399.84		7,624.25	32,624.25
12/31/95	Revaluation	Capital Reserve	NHPDIP 01-0463-0008	0.00	0.00			0.00	0.51	0.51		0.51		0.51	0.51
12/31/96	Photocopy	Capital Reserve	NHPDIP 01-0463-0009	1,170.00	0.00			1,170.00	73.36	65.31		65.31		138.69	1,308.69
12/31/96	Sewer Maintenance	Capital Reserve	NHPDIP 01-0463-0010	15,000.00	0.00			15,000.00	645.12	820.71		820.71		1,465.83	16,465.83
12/31/96	Sewer Emergency	Capital Reserve	NHPDIP 01-0463-0011	0.00	0.00			0.00	356.27	18.09		18.09		353.32	353.32
12/10/97	Special Alarm	Capital Reserve	NHPDIP 01-0463-0012	20,000.00	10,000.00			30,000.00	65.75	1,100.97		1,100.97		1,166.72	31,166.72
7/1/98	Sewer Line Repair	Capital Reserve	NHPDIP 01-0463-0014	0.00	22,657.81			22,657.81	0.00	241.00		241.00		0.00	32,673.81
1/27/99	Allenstown Sewer S. Rcnstr/E	Capital Reserve	NHPDIP 01-0463-0014	0.00	32,673.81			32,673.81	0.00	48.33		48.33		0.00	10,046.33
1/25/98	High School Tuition	Capital Reserve	NHPDIP 01-0463-0015	0.00	10,000.00			10,000.00	0.00	0.00		0.00		0.00	10,000.00
1/9/99	Police Safety Equipment	Capital Reserve	NHPDIP 01-0463-0016	0.00	1,000.00			1,000.00	0.00	0.00		0.00		0.00	1,000.00
1/5/99	Computer Equipment	Capital Reserve	NHPDIP 01-0463-0017	0.00	1,000.00			1,000.00	0.00	0.00		0.00		0.00	1,000.00
1/5/99	Conservation Commission	Capital Reserve	NHPDIP 01-0463-0018	0.00	1,000.00			1,000.00	0.00	0.00		0.00		0.00	1,000.00
1/5/99	Tax Map	Capital Reserve	NHPDIP 01-0463-0019	0.00	100.00			100.00	0.00	0.00		0.00		0.00	100.00
1/5/99	Master Plan	Capital Reserve	NHPDIP 01-0463-0020	0.00	800.00			800.00	0.00	0.00		0.00		0.00	800.00
1/5/99	Fire Safety Equipment	Capital Reserve	NHPDIP 01-0463-0021	0.00	1,000.00			1,000.00	0.00	0.00		0.00		0.00	1,000.00
1/27/99	Allenstown Sewer S. Constr/fin.	Capital Reserve	NHPDIP 01-0463-0022	0.00	5,000.00			5,000.00	0.00	0.00		0.00		0.00	5,000.00
1/27/99	SWTF Rcnstr/Equip.	Capital Reserve	NHPDIP 01-0463-0023	0.00	20,000.00			20,000.00	0.00	0.00		0.00		0.00	20,000.00
1/27/99	SWTF Constr/Impr.	Capital Reserve	NHPDIP 01-0463-0024	0.00	10,000.00			10,000.00	0.00	0.00		0.00		0.00	10,000.00
Total Capital F.				517,513.34	179,516.93			697,030.27	-70,783.19	22,624.97	0.00	22,624.97		48,399.22	607,561.30
Total of All															613,332.55

Note: The Recycling fund will be credited with a check for \$3,956.56 when the check is returned from Advanced Recycling. Note: Some of the beginning year and end year numbers may differ from bank statements because of the time period in depositing them.



Nineteen ninety eight saw many Town projects coming to a completion, as well as several changes at Town Hall from personnel on through the restructuring of hours.

The Town wide revaluation was completed and when all was said and done, the State rated the Towns equalization ratio at 100%, as opposed to the previous year's 153%. What we have now are homes that are assessed at their current market value. The Town will continue to monitor the sale of homes in Town and adjust the values in 1999 accordingly, in order to keep the Town from having to do another revaluation for quite some time.

The second project that was completed also tied in with the revaluation, and that was the compilation of new Town Tax Maps. We are anxiously awaiting their delivery from the vendor as this is being written.

On the financial side of things, 1998 was the first year that the Town had enough cash on hand to eliminate the need to borrow from a bank to operate the Town and to pay the school. All this resulted in a savings to the taxpayers of some \$ 40,000 dollars. We will continue to monitor expenditures to insure that we have the cash resources on hand to meet the Town and Schools needs in 1999, hoping to eliminate the need to borrow in 1999.

One article that we will be presenting and endorsing is for the transfer of 1998 Fund Balance to the Public Safety Complex Capital Reserve Fund. In 1998 the Town switched insurance carriers and returned to the New Hampshire Municipal Association. With this came a report on our Town buildings. The report showed numerous areas and deficiencies that need to be repaired. In all probability our premiums reflect the poor shape that our buildings are in, and we need to start to address these issues from a liability perspective. Our goal is to start with the Fire station. By approving the transfer of funds, we will have a nice cushion to offset the cost of the total project, and this transfer will have no impact on your tax rate. If the Safety Complex bond issue passes, we will carefully monitor the project to insure that the Town is getting a project that will accomplish two things. The first being affordability, and the second being something that will last.

Once again we would like to thank all of our employees for a job well done in 1998, and also our thanks to Don Coulsey for his 5 years of service to the Town as a Selectmen.

Peter A. Viar  
Chairman, Board of Selectmen

Arthur G. Houle  
Selectmen

Allenstown Highway Department

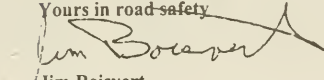
To the Citizens of Allenstown:

Nineteen ninety eight was a very busy and productive year for the Allenstown Highway Department.

Our capital improvement projects consisted of shim and overlay on the back section of River Road and Chester Turnpike. Road side trimming of trees and ditching was done throughout Bear Brook as well as Wednesday's lower route. The entire Keeler development projects in Bear Brook were also sealed for cracks. Progress on the landfill project has been made over the past year. Approximately one half of the clean up remains with an expected completion time of Summer, 1999. Many hours were spent on this project.

At this time I would like to thank Mr. Donald Cousley for his time and dedication to the Town of Allenstown, the Highway Department employees for a job well done, and you, the citizens of Allenstown, for your patience and understanding over the past year and especially during our month of rain and ice. Your continued support of the Highway Department is greatly appreciated. Thank you!

Yours in road safety



Jim Boisvert  
Allenstown Road Agent



February 21, 1999

## Welcome

Rick Haas, Monte Cossette and Claudette Verville were commissioned by the Board of Selectman to direct the growth and development of the recently restructured Allenstown Parks and Recreation Department. It is a responsibility we all take very seriously and look forward to the many challenges we will be faced with.

Up until October, the department was run by one very dedicated resident...Jim Boisvert. When Jim retired from the rec department, we wondered if we could fill his shoes. Only time will tell, we hope to make Jim proud. With the help from Volunteers such as yourself, we can achieve most anything we put our minds to. The key to our success is not money, but people willing to put in the time as volunteers to help make our town a much more attractive place to live and *play*!

We are a small group thus far, only six of us. We are making all of the decisions that effect *your* recreation department. The more volunteers we have, the better understanding we will have in going forward with the design and implementation of a Parks and Recreation Department that will fit the wants and needs of everyone in Allenstown.

Since we have been commissioned, we have done a lot of behind the scenes work. The School Board from Allenstown donated to us a portable modular that will become a rec center. Many businesses and private organizations have donated materials or money. We are in the process of working out the details for ice skating at Suncook Business Park on RT. 28. Mr. Gerry Lavoie is donating the use of a pond on this property. The Pine Haven Boys Center has donated a 325' by 650' parcel of land for us to use for ball fields. We will be using the Army Reserves to construct those ball fields. Our immediate project for this summer is to rehabilitate the Whitten Street Park. We will be having a clean up day on April 17 from 12:00 p.m. (rain date April 24), there will be fence mending, landscaping, the removal of the old and decrepit picnic tables and bbq pits, which will be replaced with new ones. The old swing set will be removed and replaced with one that will be something to be proud of. The possibility exists that we may even incorporate a skate board park there as well.

So, as you can see, The Parks and Recreation Department is in need of many volunteers. Once these programs get going, we are going to need lots of volunteers. With each new project comes maintenance and upkeep, grounds keeping, supervision, committees, committee heads, etc.. Without the volunteers, we can only do what six people can do.

*Wont you join today?? Please fill out a volunteer pledge form.*

**THANK YOU**



ALLENSTOWN FIRE RESCUE SERVICES  
5 Ferry Street Allenstown, NH 03275  
Phone: (603) 485-9202 Fax: (603) 268-0640

To the Citizens of Allenstown

Allenstown Fire Rescue was very busy in 1998 responding to 529 Emergency calls. This is a slight decrease from 1997's emergency calls.

We have seen some changes within the department in the last year. Everett Chaput has resigned from his full time position with Allenstown Fire. He accepted a full time position with the Town of Hudson Fire Rescue Department. He is remaining with Allenstown as a call Captain and we wish him well in his new full time job. The department has hired Daniel Silva as a full time Firefighter to fill the position. Dan has been with the Allenstown Fire Department for seven years as a volunteer. He has shown a great interest in working with the youth in Allenstown. Dan, with help from the Boy Scouts of America, has started an Explorer Program for teen's ages 14 to 20. This program is to introduce high school kids to rewarding careers in Fire and Rescue Services.

Due to delays at the state level, we are still working with enhanced 911 to complete the addressing in the town. After a meeting with the Board of Selectmen in November, the Director of 911 promised to have the project completed by the second quarter of 1999. When the addressing is complete, it will help all Emergency Services to easily find your residence. I encourage you to clearly mark your house visible from the street. Remember, we can't help you if we can't find you.

Allenstown Fire Rescue Service membership roster is at an all time low. With the number of volunteers dropping and the calls for service rising, we are faced with a serious response problem. Again, Allenstown Fire/Rescue is looking for new members. If you have the time and desire to serve your community as an active member of the fire department, it can be a very rewarding experience. For more information call 485-9202 or stop by on any Tuesday night from 6:30 - 9:00.

I would like to take the time to thank all the men and women Of the Allenstown Fire Rescue Services for all of the dedicated service they provide to the citizens of Allenstown. All of your hard work and many hours of service make a department I am truly proud to be a part of. I also thank The Allenstown Firefighters Association for their generous donation of a new computer to run a program for fire incident reporting and complete fire department tracking.

The public safety building committee has worked very hard again this year on the design of the very much-needed new fire station. Last year we had tremendous support for the new building, losing by only 40 votes. I have great confidence that this year we can make this project a reality. We are looking for people who are willing to volunteer their time and skills to assist in the construction of the station. The more help we receive the more money the town can save on the completion of this project.

In closing I would like to thank the Board of Selectmen and the people of Allenstown for their confidence and support over the years and I hope it will continue well into the future.

Yours in Fire Safety  
Richard Verville  
Chief of Department

## Allenstown Fire Rescue Youth Explorer Post 2050

Allenstown Fire Rescue is proud to announce a new youth program in our community. Allenstown Fire Rescue now offers an Exploring program, which is for young adult's ages 14 to 20. All Explorers along with the Adult Advisors are registered with the Boy Scouts of America learning for life program.

Since the start of the program in October 1998 we are proud to have at this time 13 active members. The goals of the program is to give the youth of our community the opportunity to learn about Firefighting and Emergency Medical Services at an early age. This program also gives our young adults the experience to help with a career choice early in life. It also helps them develop other skills such as, leadership responsibility, service to the community, out door environment protection, physical fitness and social development with others.

All trainings are closely supervised with Adult Advisors that donate their time, experience and guidance to create a safe and interesting learning environment. At this time the Explorers meet 3 times a month, first Wednesday is meeting night, second Wednesday training and the third Tuesday they get to train with Fire Department personnel. Some of our most recent trainings were, CPR certifications, safety, fire behavior, proper use of protective gear and familiarization with self-contained breathing apparatus.

Many field trips planned through out the year such as, visiting fire stations, 911 communications center, airport fire department, ambulance services and many other activities.

In June there is a firefighting camp at the New Hampshire Fire Academy. This camp is a week long program that teaches Explorers the basics of firefighting. At the Academy they will have classroom and hands on training.

The Explorers will be doing fundraisers through out the year. The money that they raise goes to safety equipment and activities. Donations are always welcomed.

We are always looking for new members, if you have an interest or any questions please call the Allenstown Fire Rescue at 485-9202 and ask to talk with an Explorer Advisor.

Thank you,

Dan Silva  
Explorer Advisor

**Allenstown Fire & Rescue  
901 Code Summary Report  
Type of Situation**

**All Applicable Records**

<b>Type of Situation</b>	<b>Count</b>	<b>Percent</b>
<b>** 1 Fire/Explosion</b>		
10 Fire/Explosion	3	0.5%
11 Structure Fire	43	7.3%
12 Outside of Structure Fire	1	0.1%
13 Vehicle Fire	7	1.1%
14 Trees, Brush, Grass Fire	10	1.7%
15 Refuse Fire	3	0.5%
16 Explosion, No After Fire	1	0.1%
19 Fire/Explosion Not Classified	1	0.1%
<b>Subtotals:</b>	<b>69</b>	<b>11.7%</b>
<b>** 2 Overpressure Rupture</b>		
21 Steam Rupture	1	0.1%
<b>Subtotals:</b>	<b>1</b>	<b>0.1%</b>
<b>** 3 Rescue Call</b>		
30 Rescue Call	13	2.2%
32 Emergency Medical Call	266	45.3%
34 Search	1	0.1%
35 Extrication	27	4.6%
<b>Subtotals:</b>	<b>307</b>	<b>52.3%</b>
<b>** 4 Hazardous Condition</b>		
40 Hazardous Condition	12	2.0%
41 Spill/Leak No Ignition	15	2.5%
44 Power Line Down	12	2.0%
45 Arcing/Shorted Elec. Equip.	3	0.5%
49 Hazardous Condition Standby	2	0.3%
<b>Subtotals:</b>	<b>44</b>	<b>7.5%</b>
<b>** 5 Service Call</b>		
50 Service Call	6	1.0%
51 Lock-out	3	0.5%
52 Water Evacuation	9	1.5%
53 Smoke/Odor Removal	1	0.1%
54 Animal Rescue	1	0.1%
55 Assist Police	3	0.5%
56 Unauthorized Burning	9	1.5%
57 Cover Assignment	17	2.9%
59 Service Call	5	0.8%



Allenstown Fire & Rescue  
901 Code Summary Report  
Type of Situation

All Applicable Records

Type of Situation	Count	Percent
<b>Subtotals:</b>	<b>54</b>	<b>9.2%</b>
<b>** 6 Good Intent Call</b>		
60 Good Intent Call	9	1.5%
61 Smoke Scare	21	3.5%
63 Controlled Burning	5	0.8%
64 Vicinity Alarm	40	6.8%
65 Steam, Other Gas For Smoke	4	0.6%
69 Good Intent Call	7	1.1%
<b>Subtotals:</b>	<b>86</b>	<b>14.6%</b>
<b>** 7 False Call</b>		
70 False Call	1	0.1%
71 Malicious/Mischievous False Ca	7	1.1%
73 System Malfunction	14	2.3%
74 Unintentional False Call	1	0.1%
<b>Subtotals:</b>	<b>23</b>	<b>3.9%</b>
<b>** 9 Other Situation</b>		
99 Situation Found Not Classified	2	0.3%
<b>Subtotals:</b>	<b>2</b>	<b>0.3%</b>

**Total Incident Count: 586**

## Break down of Emergency Medical Calls for 1998

Abdominal Pains	12
Back Pains	9
Burns	2
Chest Pains	57
Fractures /Dislocations	46
Respiratory Difficulty	47
Seizures	8
Substance Abuse	12
Other Medical	74
<b>Total</b>	<b>274</b>

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487 CONCORD, NH 03302-0487  
(603)271-3397



# BUDGET OF THE TOWN/CITY

OF: ALLENSTOWN

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1999 to December 31, 1999

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.

### BUDGET COMMITTEE

*Please sign in ink.*

David W. [Signature]

John D. [Signature]

David H. [Signature]

John J. [Signature]

John [Signature]

Margo Warner

DATE: 1/28/99

Andrea M. [Signature]

Roland [Signature]

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS WARR. Prior Year As Actual SELECTEN'S APPROPRIATIONS BUDGET COMMITTEE'S APPROPRIATIONS  
 (RSA 32:3,V) ART.# Approved by DRA Expenditures Prior Year ENSUING FISCAL YEAR ENSUING FISCAL YEAR  
 RECOMMENDED NOT RECOMMENDED RECOMMENDED NOT RECOMMENDED

GENERAL GOVERNMENT

4130-4139 Executive	66,919	48,951	56,375	56,845	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4140-4149 Election, Reg. & Vital Statistics	27,470	21,395	18,155	18,155	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4150-4151 Financial Administration	44,199	39,758	45,084	54,263	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4152 Revaluation of Property	5,000		5,000	5,000	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4153 Legal Expense	50,000	16,924	40,000	40,000	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4155-4159 Personnel Administration	175,129	151,636	208,662	208,662	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4191-4193 Planning & Zoning	4,400	958	4,400	4,400	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4194 Central Government Buildings	19,791	16,184	20,340	20,340	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4195 Cemeteries	100	25	100	100	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4196 Insurance	48,275	48,739	48,275	48,275	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4197 Advertising & Regional Assoc.					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4199 Other General Government	26,166	26,166	500	500	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

PUBLIC SAFETY

4210-4214 Police	331,441	331,441	354,853	356,824	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4215-4219 Ambulance	20,074	20,074	20,074	20,074	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4220-4229 Fire	162,106	155,090	164,919	166,553	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4240-4249 Building Inspection	13,535	13,640	18,020	17,900	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	120
4290-4298 Emergency Management	1,500	152	5,000	6,500	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4299 Other (Including Communications)					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

AIRPORT/AVIATION CENTER

4301-4309 Airport Operations					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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HIGHWAYS & STREETS

4311 Administration	274,412	240,988	333,041	333,156	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4312 Highways & Streets					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4313 Bridges					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

1 2 3 4 5 6 7 8 9

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	APPROPRIATIONS		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATION	
		MARR. PRIOR YEAR AS	ACTUAL EXPENDITURES	ENSURING FISCAL YEAR	RECOMMENDED	ENSURING FISCAL YEAR	RECOMMENDED
		APPROVED BY DRA	PRIOR YEAR	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

HIGHWAYS & STREETS cont.

4316	Street Lighting		32,774	25,424	32,744	25,000	7,744
4319	Other						

SANITATION

4321	Administration						
4323	Solid Waste Collection	110,878	110,878	106,925	106,925	106,925	
4324	Solid Waste Disposal	353,684	353,684	400,738	400,738	400,738	
4325	Solid Waste Clean-up						
4326-4329	Sewage Coll. & Disposal & Other						

WATER DISTRIBUTION & TREATMENT

4331	Administration						
4332	Water Services						
4335-4339	Water Treatment, Conserv. & Other						

ELECTRIC

4351-4352	Admin. and Generation						
4353	Purchase Costs						
4354	Electric Equipment Maintenance						
4359	Other Electric Costs						

HEALTH/WELFARE

4411	Administration	1,575	1,413	1,685	1,635	50
4414	Pest Control	5,000	1,241	5,000	5,000	
4415-4419	Health Agencies & Hosp. & Other	24,796	24,796	24,796	24,796	
4441-4442	Administration & Direct Assiat.	68,900	65,557	68,225	58,646	9,579
4444	Intergovernmental Welfare Pymnts					
4445-4449	Vendor Payments & Other					







SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Table with 9 columns: 1) PURPOSE OF APPROPRIATIONS (PSA 32:3, V), 2) WARR. ART. #, 3) APPROPRIATIONS PRIOR YEAR AS APPROVED BY DRA, 4) ACTUAL EXPENDITURES PRIOR YEAR, 5) SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR, 6) BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR, 7) NOT RECOMMENDED, 8) NOT RECOMMENDED, 9) NOT RECOMMENDED. Rows include FIRE STATION BOND, PUBLIC SAFETY COMPLEX, and SUBTOTAL 2 RECOMMENDED.

INDIVIDUAL WARRANT ARTICLES

Individual warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Table with 9 columns: 1) PURPOSE OF APPROPRIATIONS (RSA 32:3, V), 2) WARR. ART. #, 3) APPROPRIATIONS PRIOR YEAR AS APPROVED BY DRA, 4) ACTUAL EXPENDITURES PRIOR YEAR, 5) SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR, 6) BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR, 7) NOT RECOMMENDED, 8) NOT RECOMMENDED, 9) NOT RECOMMENDED. Rows include HIGHWAY TRUCK, GAPS GRANT, and SUBTOTAL 3 RECOMMENDED.

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR

TAXES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes			1,000
3180	Resident Taxes		10,000	5,354
3185	Timber Taxes			
3186	Payment in Lieu of Taxes			
3189	Other Taxes			
3190	Interest & Penalties on Delinquent Taxes		125,000	118,000
	Inventory Penalties			
	Excavation Tax (\$.02 cents per cu yd)			
	Excavation Activity Tax			

LICENSES, PERMITS & FEES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		25	54
3220	Motor Vehicle Permit Fees		350,000	375,800
3230	Building Permits		8,000	9,354
3290	Other Licenses, Permits & Fees		2,500	2,000
3311-3319	FROM FEDERAL GOVERNMENT			

FROM STATE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		100,000	100,000
3352	Meals & Rooms Tax Distribution		150,000	150,000
3353	Highway Block Grant		67,000	68,554
3354	Water Pollution Grant		50,000	52,576
3355	Housing & Community Development			
3356	State & Federal Forest Land Reimbursement		9,000	13,000
3357	Flood Control Reimbursement			
3359	Other (Including Railroad Tax)			
3379	FROM OTHER GOVERNMENTS			

CHARGES FOR SERVICES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		25,000	20,000
3409	Other Charges		20,000	5,000

MISCELLANEOUS REVENUES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property			
3502	Interest on Investments		30,000	36,000
3503-3509	Other			

INTERFUND OPERATING TRANSFERS IN		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds			
3913	From Capital Projects Funds			

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
INTERFUND OPERATING TRANSFERS IN cont.      XXXXXXXXXXXX      XXXXXXXXXXXX      XXXXXXXXXXXX					
3914	From Enterprise Funds				
	Sewer - (Offset)		353,684	353,684	400,738
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	7			39,650
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES      XXXXXXXXXXXX      XXXXXXXXXXXX      XXXXXXXXXXXX					
3934	Proc. from Long Term Bonds & Notes				750,000
	Amts VOTED From F/B ("Surplus")				250,000
	Fund Balance ("Surplus") to Reduce Taxes			225,000	50,000
TOTAL ESTIMATED REVENUE & CREDITS			1,300,209	1,534,376	2,390,503

~BUDGET SUMMARY~

	SCHOOL BOARD'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)		2,307,449
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)		1,000,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)		39,487
TOTAL Appropriations Recommended		3,346,936
Less: Amount of Estimated Revenues & Credits (from above, column 6)		2,390,503
Estimated Amount of Taxes to be Raised		956,433

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# NOTES

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# NOTES

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# NOTES

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# NOTES

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**ALLENSTOWN FIRE RESCUE  
FIRE ALARM BOX LOCATION**

BOX #	STREET ADDRESS
32	Thomas Hodgson Mill 25 Canal Street
34	Main Street at Canal. Street.
36	Whitten Street by #13 Whitten Street.
38	Ferry Street by #45 Ferry Street.
41	Pembroke Plaza, 48 Allenstown Road
42	Granite Street at Notre Dame Avenue.
44	Notre Dame Avenue at Bailey Avenue.
45	Main Street at Granite Street.
51	Main Street at School Street.
53	School Street at Valley Street.
58	Cross Street at Willow Street.
65	Allenstown Road by 43 Allenstown Road.
67	Concord Warehouse Storage, 3 Chester Turnpike.
75	Heritage Drive at Meadow Lane.
79	River Road by 43 River Road.
84	Turnpike Street at School Street.
85	Suncook Woven Label, 10 Bartlett Street.
222	<b>Station Call</b>
272	Old Centorr Bldg., 288 Pinewood Road.
314	Allenstown Fire Station, 5 Ferry Street.
345	Riverside Terrace Apt., 90-98 Main Street.
364	Allenstown Library, 59 Main Street.
383	Suncook Wastewater Treatment Plant, 35 Canal Street.
386	Apartment Building, 14-16 Ferry Street.
388	Apartment Building, 24-26 Ferry Street.
415	Bank of New Hampshire, 40 Allenstown Road.
419	Rite Aid Store, 46 Allenstown Road.
452	Allenstown Elementary School, 30 Main Street.
512	Armand R. Dupont School, 10 ½ School Street.
516	St. John Parish Hall, 10 School Street.
534	Allenstown Municipal Bldg., 16 School Street.
536	Library Street, Suncook Pond Dev. Br apt. # 27.
538	Library Street, Suncook Pond Dev. At Community Bldg.
541	Sunrise Hill Apt., Young Drive.
543	Sunrise Hill Elderly Apt. , Sunrise Lane.
610	We Care Retirement Home, 12 Cross Street.
614	Allenstown Highway Garage, 157 Granite Street.
622	Tender Years Day Care Center, 3 Chester Turnpike.
651	Old Bank of New Hampshire Bldg., 47 Allenstown Road
653	Gosselin Bldg., 43 Allenstown Road.
654	Time & Strike Auction Bldg., 112 Granite Street.
655	Granite View Apt., 119 Granite Street.
751	Pine Haven Boys Center, 133 River Road.
811	Swiftwater Condos., Swiftwater Drive.
821	Presidents Prof. Park, 50 Pinewood Road.
844	Aubuchon Hardware, 77 Turnpike Street.
852	Turcotte Bldg., 2 Bartlett Street
864	Suncook Business Park, 65 Pinewood Road.

## Report of Town Forest Fire Warden and State Forest Ranger

To aid your Forest Fire Warden, and State Forest Ranger, Contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Violations of RSA 227-L:17, the fire permit law and other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and / or a year in jail. Violators are also liable for all suppression costs.

There are 10 Forest Rangers who work for the State of New Hampshire Division of Forest and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. Early in 1998 we experienced an ice storm, which caused severe damage to forests of New Hampshire. This damage created a greater potential fire hazard as well as safety hazards to many areas of the state. Your local fire warden and forest rangers need your assistance in preventing wildfires in these hard hit areas and throughout the state. If you need assistance or information dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

### 1998 FIRE STATISTICS

( All Fires Reported Thru December 23, 1998 )

#### FIRE REPORTED BY COUNTY

Belknap	44	Carroll	89	Cheshire	67
Coos	18	Grafton	43	Hillsborough	232
Merrimack	108	Rockingham	121	Stafford	64
Sullivan	12				

#### CAUSES OF FIRES REPORTED

Smoking	59	Debris Burning	38	Campfire	29	Arson/Susp.	16
Power Line	14	Railroad	9	Equipment Use	24	Illegal	231
Lightning	16	Children	95	OHRV	6	Rekindle	43
Miscellaneous	53	Unknown	140	Fireworks	6	Disposal of Ashes	19

# CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road

P.O. Box 7206

Concord, New Hampshire 03301

Telephone: 225-8988

FAX: 228-0983

## 1998 ANNUAL REPORT TO BOARD OF DIRECTORS

This report is prepared for the Board of Directors as a summary of Compact activities during the year 1998.

With our eighteen member communities serving a resident population of 96,643 in an area of 644 square miles, our emergency call volume increased by 6.4% to 12,096 incidents. With the increased volume comes a need to increase staffing in the Dispatch Center. A part-time dispatcher was added in 1998, and a full-time Communications Supervisor position will be added in 1999. The Compact continues to receive emergency dispatch service through contract with the City of Concord Fire Department.

We were notified by Unisys Corp. in mid-1998 that they would no longer support our Computer Aided Dispatch system in its current format. The last half of the year has required us to implement plans to upgrade the system hardware and contract with a software supplier for continued maintenance. The conversion is in process as this report is written.

The Compact operated within its 1998 budget appropriation of \$ 388,658. The 1999 appropriation of \$ 430,902 that is funded by member assessment is comprised of dispatch service costs of \$ 280,354 and \$ 150,548 for Compact operations. The additional cost of \$ 77,000 for Computer Aided Dispatch upgrade is funded from Compact reserves.

Federal funding was again received in 1998 to aid in our Regional Hazardous Materials planning and in Emergency Management planning. We were also fortunate to receive a special grant from Unital Corporation for communications enhancements.

The following members served the Compact in 1998 in the following positions:

President:	Chief H. Dana Abbott, Bow
Vice President:	Chief Paul Welcome, Webster
Secretary:	Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon
Executive Committee:	Chief H. Dana Abbott, Pres., Bow
	Chief Paul Welcome, V. Pres., Webster
	Chief Peter Russell, Hopkinton
	Chief John Swindlehurst Jr., Past Pres., Dunbarton
	Chief Richard Brown, Warner
	Chief Charles Bailey, Northwood

# CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road

P.O. Box 7206

Concord, New Hampshire 03301

Telephone: 225-8988

FAX: 228-0983

## Page 2 (1998 Annual Report)

Dispatch Committee Chair:	Deputy Chief Harold Paulsen, Pembroke
Training Committee Chair:	Captain Richard Pistey, Bow
Haz-Mat Committee Chair:	Deputy Chief Nicholas Cricenti, Bow
Haz-Mat Team Chief:	Battalion Chief Andy Paskalis, Concord

When the Compact organized with a handful of towns thirty-three years ago, the need was to provide mutual aid in fire emergencies. Because the public has always known that Fire Departments would come to their aid in any type of emergency, we are now the key providers of emergency services not only to fires, but a myriad of other emergencies, including but not limited to emergency medical, hazardous materials, bomb threats, terrorism planning, ice storms, hurricanes, floods, technical rescue, searches, drownings, and others. These activities require great amounts of time to plan and train for responses. All the members of the Compact deserve recognition for their willingness to accept these responsibilities.

Emergency medical services planning continues on a regional basis. Ambulance mutual aid is common between communities, and when Advanced Life Support is not available at the local level, the Concord and Hopkinton Fire Departments have been extremely supportive in providing Paramedic intercept service as needed.

In July of 1998, the Capital Area Fire Compact and the Lakes Region Mutual Fire Aid Association accomplished a major step by entering into a Cooperative Hazardous Materials Response Team Agreement. Hazardous materials incidents require specialized equipment and are labor intensive. The merging of our mutual resources will make the team more efficient in the areas of administration, training, resources, and response. The combined area will encompass fifty-three communities in central New Hampshire with equipment housed at strategic geographical locations. Lakes Region will invest an equal amount of funding to the system as Capital Area has done over the last three years, thereby becoming an equal partner. This Central New Hampshire Haz-Mat Team is led by Chief Andy Paskalis, and is available to offer technical assistance for small spills, or to respond on larger incidents.



# CAPITAL AREA MUTUAL AID FIRE COMPACT

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FAX: 228-0983

## Page 3 (Annual Report)

The Compact Training Committee once again assisted departments in planning and hosting at least one mutual aid drill during the year. The opportunity was provided to train in most of the incident types listed earlier. Our thanks to Captain Dick Pistey and his committee.

The Compact arranged meetings to review available software programs designed to aid fire department management. A vendor was selected with an appropriate group purchase discount and a majority of our departments have installed and are now using the package. The result is improved local data management and a common means of exchanging information as well as resources.

The Chief Coordinator responded to 111 mutual aid incidents, and actively participated in several state and area organizations that impact the Compact. He is again serving as a member of the Legislative Committee of the New Hampshire Association of Fire Chiefs.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.



Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs  
Boards of Selectmen

01/29/99

# CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road

P.O. Box 7206

Concord, New Hampshire 03301

Telephone: 225-8988

FAX: 228-0983

## 1998 DISPATCH CENTER STATISTICS

TOWN	SQUARE	ESTIMATED	# OF INCIDENTS		PERCENT
	MILES	POPULATION	1997	1998	INCR/DECR
ALLENSTOWN	20.4	4,832	608	529	- 13.0%
BOSCAWEN	24.4	3,616	174	177	+ 1.7%
BOW	31.6	6,406	499	660	+ 32.3%
BRADFORD	35.6	1,420	257	261	+ 1.6%
CANTERBURY	44.8	1,800	185	146	- 21.1%
CHICHESTER	21.8	2,072	260	272	+ 4.6%
CONCORD	65.5	37,925	4879	5146	+ 5.5%
DUNBARTON	31.9	2,007	163	184	+ 12.9%
EPSOM	33.9	3,966	619	686	+ 10.8%
HENNIKER	44.3	4,122	468	582	+ 24.4%
HOPKINTON	44.4	5,014	699	877	+ 25.5%
LOUDON	46.4	4,504	416	448	+ 7.7%
NORTHWOOD	29.7	3,242	421	436	+ 3.6%
PEMBROKE	22.7	6,724	312	303	- 2.9%
PITTSFIELD	24.2	3,930	460	490	+ 6.5%
SALISBURY	39.6	1,125	87	81	- 6.9%
WARNER	55.1	2,460	258	321	+ 24.4%
WEBSTER	28.2	1,478	132	115	- 12.9%
HAZ-MAT TEAM	N/A	N/A	10	9	- 10.0%
PENACOOK RESC	N/A	N/A	425	373	- 12.2%
TOTALS	644.5	96,643	11,332	12,096	+ 6.7%

Radio transmissions for 1998 = 154,048.

Incoming telephone calls = 86,239



BUSINESS (603) 485-9500  
FAX (603) 485-9589

ALLENSTOWN POLICE DEPARTMENT  
16 SCHOOL STREET  
ALLENSTOWN, NH 03275-1917  
EMERGENCY  
911



JIM MCGONIGLE  
Chief of Police

January 20, 1999

To the Citizens of Allenstown.

We are once again please to submit for your information the 1998 annual report of your Police Department. We indicated in the 1997 report that we had experienced the busiest year in the department's history. We are now reporting to you that 1998 was even busier, with a total of 11,655 calls for service recorded, in comparison to a total of 7,475 in 1997. As always the calls for service do not reflect the length of time that some of these calls require.

One of our goals for the past year was to increase our computer capabilities and I am pleased to report that we accomplished that goal. With the support of the Board of Selectmen and the members of the Budget Committee we have gone from having one 286 computer, to now having five computers that are all Pentiums and are networked with each other. This upgrade has allowed our employees to complete multiple tasks simultaneously, which has resulted in an increase in efficiency and productivity. In the coming year we will be seeking grants that will enable us to place laptop computers in our marked police vehicles. If successful this will allow our officers to do their reports while on the road, thereby increasing visibility and citizen contact.

This year we were successful in obtaining Highway Safety Funding to acquire video cameras for our police vehicles. The cameras will serve a number of useful purposes: not the least of which, is providing level of protection to the department and the Town against false accusations of, alleged officer misconduct. In other departments in this State these cameras have already prevented civil suits against the community and its police department.

The most ambitious undertaking of this department is the application for Federal Grants under the Department of Justice Universal Law Enforcement Program. We have applied for funding to allow us to hire three new full time Police Officers. As of the writing of this report we are waiting to hear whether we have had our request for the grant approved. In the next few weeks we will be preparing a fact sheet about this proposal to be made available prior to your vote at Town Meeting. We trust that once you have the information you will see the soundness of this endeavor and will vote positively on the warrant article.

You will note in another report that we have achieved another of our goals, that of expanding our DARE program.

We continue to strive to provide you, our citizens, with the finest level of professional service that we can, given our communities available resources.

We would be remiss if we did not acknowledge our appreciation of the support we continue to receive from the Board of Selectmen; the Honorable Peter Viar, Chairman, the Honorable Arthur Houle, and former selectmen Donald Coulsey. We also greatly appreciate the fine support of the Budget Committee, chaired by the Honorable Roland Martel.

In closing I would like to thank all of you who have taken the time during the year to express your satisfaction with the service your officers have provided. In this provision we frequently hear from people who are not happy with something that we did or did not do. It is always a pleasure to be acknowledged for a job well done. The officers and employees appreciate your gracious comments and so do I.

Thank you all for your continuing support and we look forward to seeing you at the Town Meeting.

Sincerely,

Jim McGonigle  
Chief of Police

## Allenstown Police Department Statistical Report

The following is a statistical breakdown of calls handled by the Allenstown Police Department for the years indicated.

Call for Service by Category	1998	1997	1996	1995
Accidents Investigated	117	118	119	90
Accidents {Fatalities}	0	2	0	0
Assaults	39	38	34	28
Assaults {Domestic}	30	17	24	-
Alarms Answered	137	139	90	88
Assist Other Agencies	323	298	315	254
Assist Fire Department	53	67	81	70
Arrests: Criminal	282	203	96	73
Arrests: DWI	15	16	26	9
Arrests: Felony	4	4	4	11
Arrests: Protective Custody	20	22	23	10
Arrests: Violation of DVO	3	5	8	-
Burglary Investigations	39	19	25	24
Criminal Mischief	84	107	115	88
Criminal Threatening	22	17	19	11
Criminal Trespass	21	19	16	13
Thefts	111	92	92	71
Domestic Issues	477	409	344	179
Drug Investigations	24	7	12	6
Juvenile Complaints	283	247	211	173
Medical Emergencies	38	99	133	112
Missing Persons	13	28	30	42
Sexual Assaults/Abuse	14	7	12	11
Suicides & Attempts	7	6	14	8
Summons Issued	329	149	141	101
Motor Vehicle Stops/Warnings	940	460	517	628
Unsecured Property	23	25	28	25
Recovered Property	18	13	28	32
Misc. Activity / Calls for Service	11,665	7,475	4,826	4,381

# Allenstown Police Department

## Animal Control Program

### Statistical Report

January 19, 1999

To the Citizens of Allenstown,

This past year has been a challenging one for the Animal Control Program. The department is still functioning without an Animal Control Officer due to the continued budget restraints. This has placed the responsibility on all the police personnel to assist you as members of the community when an animal complaint arises. Whenever a situation occurs regarding an Animal Complaint, it is the Patrol Officer that responds to the call. This can often result in a delay in responding to your call, as the duty officer may be involved in a higher priority call for service elsewhere in the community. We would like to take this time to thank you all for your patience in this matter.

The following is a comparison of the past three years activity as of December 31, 1998.

Call for Service by Category	1998	1997	1996
Abatement/Civil Fines Issued	133	83	6
Summons to Court	7	2	0
Warnings Issued	39	45	13
ACO Other Complaints	434	293	195
Total Animal Calls	613	423	214

We have continued to enforce a "zero tolerance" policy in regards to dogs not being properly licensed or running at large. State law and Town Ordinances require that all dogs, over 3 months of age, be licensed or re-licensed prior to May 1st of each year. The same statute, RSA 466:1, mandates that, annually between June 1 and June 20, the Town Clerk shall submit to the local governing body a list of those owners of dogs who have not renewed their dog licenses. In 1997 we received a list in excess of 600 dogs that had not been re-licensed as required. This "zero tolerance" policy has reflected a change in the 1998 year and the listing was brought down to under 150 dogs that had not been re-licensed as required. We strongly encourage voluntary compliance with all laws and do not enjoy issuing fines to our citizens. This is one statute where we are mandated to take enforcement action.

We appreciate your understanding and your cooperation.

Jim McGonigle  
Chief of Police



## DARE REPORT 1998

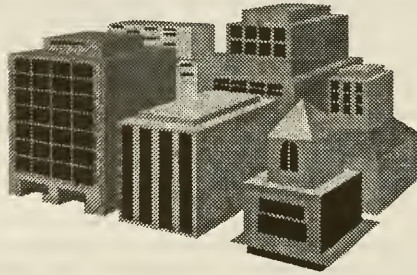
The DARE program has had another successful year. This is the third year of the four year grant that the police department received from the federal government to fund the program. The Visitation program was presented to all of the students in grades K through 4. The core program was presented to the fifth grade. The Middle School program was offered for the first time to the seventh grade. An additional grant for the Middle School program was applied for and accepted to fund this additional program. This new grant will provide funding at 75% for the next four years. A third grant was applied for and accepted to provide DARE to the Pine Haven Boys Center. The cost of this program is paid for by the federal government at 75% with the remaining 25% being paid for by the Pine Haven Boys Center. The Town of Allenstown provides no funding for this program.

The DARE program is a prevention program designed to prevent students from using drugs, alcohol and tobacco. The program also teaches violence prevention and conflict resolution. The DARE Middle School program concentrates on violence prevention. Traditionally police react to crime in the form of conducting investigations and making arrests. This tends to be more expensive and less productive than preventing crime through education. DARE is the prevention component of our efforts to control the spread of drugs and the increase in violence especially among juveniles.

The DARE program is a cooperative effort with the Allenstown School District which has been very cooperative with assisting us with presenting the DARE program. However DARE can not stand alone and expect to have a major effect on drug usage among juveniles. Parents must help by supporting their children and setting a good example. I want to thank the citizens of Allenstown for their support of the DARE program.

Ptl. Shaun Mulholland  
DARE Instructor

## 1998 BUILDING DEPARTMENT REPORT



The Building Department experienced a very busy 1998. The Rite-Aid building, the Allenstown Elementary School addition and the rehabilitation of the two multi-family houses on Ferry Street were some of the bigger, most noticeable projects in '98. Residential construction increased by 70%. Two hundred twenty-one (221) building permits were issued as follows:

New Houses	10	Manufactured Houses	38
Misc. Const.*	30	Electrical (permits)	56
Plumbing (permits)	42	Alteration	43
Multi-family	02	*includes additions, garages, fit-ups foundations only, etc.	

TOTAL REVENUE GENERATED: \$15,682.30

The Code Enforcement Division performed 18 zoning investigations, 14 building code violation investigations and assisted the Health Officer with four cases. Fourteen zoning appeals were forwarded to the Zoning Board of Adjustment; 2 violation summons (results: 2 convictions), and 15 warning notices were issued for noncompliance with the Town of Allenstown Zoning Ordinance. I would like to thank the Allenstown Police and Fire Departments for their assistance and support in 1998.

The Building and Code Enforcement Department is open 9 AM to 2 PM, Monday through Friday. (Hours subject to change).

***REMINDER:*** Please, ***always*** check with the Building Inspector to determine if a permit is needed for your proposed construction or land use.

Lissa Dorfman  
Building Inspector/Code Enforcement Officer



## 1998 HEALTH AND HUMAN SERVICES REPORT

The Health Division responded to 12 calls in 1998. Eight warning notices were served resulting in the correction of the violations.

~ ~ ~ ~ ~

The Welfare Department experienced a decrease in assistance due to the better economic conditions. Approximately \$6,500 will be returned to the general fund from the original \$45,000 budgeted amount.

The Christmas program was another paramount success thanks to area businesses, private donations, and Toys for Tots.

I would like to thank Lissa Dorfman, Building Inspector, for her assistance with several health cases and the Christmas program.

~ ~ ~ ~ ~

Anyone with questions about Health issues or complaints, please feel free to call 485-4276, 9:00 AM to 2:00 PM, Monday through Friday.

Welfare by appointment only.

Donna Meadows  
Health Officer/  
Welfare Director

Thursday, January 14, 1999. I'm now looking out the library window and I can detect snowflakes dancing in the wind. The weather is very cold and we are anticipating the first northeaster of the season. It has been preceded by slick roads and icy sidewalks for many days, making it difficult to get around. It's winter wonderland making its appearance. I'm sure that the children are anxious to have fun in the snow. If we don't like the snow or the cold weather we have to be patient and sooner than you think spring will come again with sunshine and flowers.

Our year at the library was a very good one. We had no disaster, no flood and no big problem. For all the above, we are grateful. The computer operation has been a little too slow but we are hopeful. The lower level is utilized more and more. All the biographies and autobiographies have been moved downstairs. We also have old book by favorite authors. The place is inviting, clean, and has a pleasant atmosphere. The school children love to be able to go down to explore. They come to us during their study periods and they certainly add a lot of vitality and energy to our midst. We love to work with them.

We extend our sincere thanks and appreciation <sup>to</sup> the Town Officials, Department Heads and Board Members who are considerate and helpful in times of need.

Our Trustees are Vicki Kneeland-Chairperson, Vivien Doane and Rose Bergeron. They make a great team. They are understanding, helpful and also fun to be with.

The staff remains the same. Bettye Richard, Pauline Chroniak, Pauline Demers and myself. We work well together and share the same interest in the library.

To all our patrons we wish a wonderful, healthy and prosperous year. Come to visit us and we will help you find a good book. It can be a good friend. I'll leave you with these thoughts.....

#### AWAKENING

*Never yet was a springtime  
Late though lingered the snow,  
That the sap stirred not at the whisper  
Of the southwind sweet and low,  
Never yet was a springtime  
When buds forgot to blow.*

by: Margaret Elizabeth Sangster

1838-1912

*Respectfully submitted,  
Georgette S. Bourde, Librarian*

## ALLENSTOWN BEAUTIFICATION COMMITTEE

Our committee has been through quite a turmoil this past year. We lost five of our members. Gene Vallee, Jr., our Chairman for the last three years, Rodney Towle, and Diane Demers, resigned for personal reasons and Rudolphe Plourde and Donald Viera passed away in 1998. Our sympathies are extended to both families.

Nevertheless, the Committee pressed on. We held our annual Lawn Party on September 19, 1998 on Town Hall grounds. With the help of the Police Department cooking up a storm, the Fire Department sponsoring face painting by two adorable clowns, and Troop 97, Boy and Cub Scouts, helped us to make our annual Lawn Party a success again, despite a disappointing low turnout. Our day started off with the Fire Department's pancake breakfast. An auction was held. Auctioned off were Gift Certificates donated from various local merchants and donated items from community members. We also provided two amusement rides this year which was a huge success and hopefully we will be able to add another ride for this upcoming year. There were also games, prize booths, raffles, refreshments, and a dunking booth. Entertainment was provided throughout the day. The Allenstown Cheerleaders; music provided by Two's Company and Back to Back; the Dysfunctional Band, and a local disc jockey, Michael Vachon. As usual, our bake sale was a huge success, thanks to our local bakers. Special thank you to Patta for her beautiful cakes again this year; Confections with Characters Bakery for their lion cake and Jacques Bakery for their tortes.

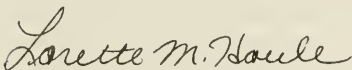
Thank you, to the Allenstown School students who participated in the flower planting at Town Hall this spring under the guidance of Ben Fontaine.

Gene Vallee, Jr., our past president donated the fourth bench, in the park. Thank you.

Our \$100 Club is still in force. If you'd like to make a donation, please get in touch with any of the Committee Members.

We are in continuous search for new members to join us and to provide us with new and fresh ideas. Anyone interested is urged to contact any Committee Members. Members are: Co-Chairmen, Arthur Houle and Joe Lamy, Treasurer, Donna Meadows, Lissa Dorfman, Roland Martel, Leslie Davis, Henriette Girard and Lorette Houle.

Respectfully submitted,



Lorette M. Houle  
Secretary

THE ALLENSTOWN REVITALIZATION ASSOCIATION  
RECREATION COMMITTEE

The Recreation Committee has had a wonderful 1998, that held a wide range of activities. At our senior meal we had the pleasure to serve 65 seniors who enjoyed the entertainment by the Suncook Happy Singers. The Easter Egg Hunt was visited by about 200 little Easter egg hunters, who also enjoyed the visit by the Easter bunny and his little animal friends. The mime theater with Robert Rivest had the crowd laughing. Our yard sale was well received by all the great donations made by the town's people. We had a deal for everyone. We presented our mini golf course at the Beautification's Lawn Party. It was a day of fun in the sun.

The Bewitched Forest sent the ghosts and goblins back out in Bear Brook State Park to scare all the visitors from the park. Pembroke Academy's drama class and the Boy Scouts and Girl Scouts sent their very best ghosts and goblins. The Nutcracker Ballet that is offered each year to the Allenstown fourth graders was attended by 27 students. This was performed by the N.H. School of Ballet at the Palace Theater in Manchester. The Christmas Caroling and Tree lighting brought out about 175 people who sang as they walked up and down the side streets. We had hot refreshments at the end to warm up.

Our committee has been very busy and have large plans for the new year. Starting with the third senior meal, Easter Egg Hunt and a community safety day where we will finger print and photograph children and placed in kits to give to parents. There will be no fee for this event.

We have a great group of people who are always there to lend a hand and want to send a big THANK YOU to all of them for their support and endless help. Thank you very much.....

ARA Recreation Committee  
Chair and Co.-chair  
Claudette Verville &  
Sandy McKenny



## Conservation Commission

The Commission as prescribed by the State of New Hampshire was authorized by a vote at the Town Meeting. There shall be 3 to 7 regular members to be appointed by the Selectmen. Other than a limit of only one member serving also on the Planning Board there are minimal conditions placed on who can serve. You must be a resident and be officially appointed. The first appointment expiration dates are staggered so that approximately one third of the members must be appointed each year. Alternates are done in a like manner and are not limited in number. Anyone interested can ask the Selectmen to appoint them. Prior contact with the Commission is encouraged to better understand what responsibilities come with being a regular or alternate member.

Last year's budget included \$970 for the Commissions operating expenses. There was \$200 earmarked for our dues to the NH Association of Conservation Commissions. Only \$15.89 in reimbursed expense was paid out by the Selectmen for our supplies. Additional copies of the NHACC handbook were photocopied in lieu of buying them from the Association and the Selectmen picked up that expense. Total paid out for the year from our accounts was \$215.89. Although authorized by a 1998 Town vote to retain the unexpended amount of \$754.11, in a Conservation Fund, the Commission did not vote to do so. Money so placed in this fund would be under direct Commission control. The Town Budget this year should contain the same as last year and be paid out by order of the Selectmen.

The events of the past year can be best described as growing pains. When I accepted the position of Chair I knew too little of RSA-36A to effectively follow it. In my learning I noticed a few inconsistencies between the wording of the statute and reality. At the January meeting I reported what I had found. Mainly that the Representatives from the Board of Selectman and Planning Board had to be appointed just like any other member. It was not right for the Selectmen to assign Representatives as voting members without the appointment specified by the statute. Having found the absence of the statutory requirements I stated I did not accept the Representatives as members of the Commission. Other valid members felt I was being unreasonable to insist on compliance with RSA-36A before I would allow them to vote. My position as Chairman came with a responsible to do just that. My appointment came with an oath to follow RSA-36A to the best of my abilities. My commitment to all the people of Allentown makes it necessary for me to say what I believe is true and not what some people want to hear. My stubbornness to give on this caused many of our meetings to be unproductive. The Selectmen had the Town attorney review the statute and his opinion was presented as justification for all they had done. I had called him to point out an incorrect statement in his letter. He conceded the misread of a "shall" where it really said "may" but no correction was forwarded to the Selectmen. I also disagreed that the Selectmen were authorized to vote on any of the RSA-36A provisions like the number of regular members. Council also suggested they vote to limit the number of alternates. Nowhere in the statute does it say if the Town is silent on a provision that the authority transfers to

Board. I found no reason to accept the Selectmen's action based on his opinion. In fact it only served to further the disrespect shown to the Chair of the Commission in the refusal to accept a ruling on Commission matters and ignorantly accept the Selectmen's authority. I felt it was an unwillingness of other members to truly rethink their opinion based on the statute and not on "the way they've always done it" that caused most of the problems. This Commission is a new thing for Allenstown and some changes in the old ways may go a long way to encourage more people to volunteer for it.

There have been some changes on the Commission roster. Claudette Verville has left the Conservation Commission and is now on the new Parks and Recreation Commission. I thank her for her service as the Secretary of the Commission during her limited term. Armand Verville has been reappointed as an alternate. James Rodger has also accepted membership as an alternate. Peter Viar and Gabriel Daneault, as a regular and an alternate respectively, also joined the Commission later in the year. Colin Egan is now serving as a regular member and is the only one also serving on the Planning Board. Currently I remain as Chair and have assumed the duties of Secretary and continue to be solely responsible for the production of this section of the Town Report.

Respectfully submitted for the Conservation Commission by



Mark A. Durgin , Chair

## PEMBROKE and ALLENSTOWN OLD HOME DAYS

Slogan: "Hands Across the Water"

Theme: "Good Old Summertime"

Another year has passed, and once again it is time to put pen to paper and let everyone know how the Pembroke and Allenstown Old Home Day Celebration went. I am pleased to say that once again our celebration was a huge success. With the support of the town governments, the highway, police, and fire departments of both towns, Tri-Town Ambulance, and countless volunteers the parade and the events at Memorial Field were held without incident. I would also like to thank those businesses, non-profit organizations, and citizens that provided prizes, financial support, and the use of equipment which allowed us to continue this tradition.

The calendar of events was much the same as last year, starting with the annual Pancake Breakfast at the Congregational Church, moving on to one of the finest parades in recent history, and then on to the events of the day at Memorial Field. Some of the events included the second annual Country Auction, entertainment, rides, the Bean Hole Supper, a teen dance, and culminated with a fantastic display of fireworks.

The Pembroke and Allenstown Old Home Day Committee consists of volunteers from both towns. There are members that have been involved for more than 15 years, and others that have joined just this past year. The membership is currently at about 25 members and we would like to see this grow. This year we are in need of a Programs Coordinator to oversee the entertainment and other events that take place during the day. We are also looking for volunteers to begin transitioning into other key roles so that our committee remains strong and the Old Home Day event can continue for years to come.

The monthly meetings of the Pembroke and Allenstown Old Home Day Committee take place on the last Monday of each month. If anyone is interested in joining our committee please feel free to contact me at 603-485-8843, email at [sheldond@amp.com](mailto:sheldond@amp.com), or leave a message at the Pembroke Town Hall.

I would like to conclude by once again thanking all that contributed to the success of the Pembroke and Allenstown Old Home Day. I would like to personally thank all of the committee members for all of their hard work, for without their dedication this day could not take place. I would also like to thank those teenagers of Pembroke and Allenstown that have joined our committee and helped to provide ideas that would be of interest to the young people of our community.

Respectfully Submitted,  
David A. Sheldon Jr.  
Chairperson

Committee Members

David Sheldon, Chairperson  
Steve Fowler, Co-Chairperson  
Pat Fowler, Parade  
Marilyn Duffy, Fund Development  
Claudette Bellerose, Craft & Flea Market  
Janet Silva, Parade  
Maurice Reagan, Public Safety  
David Sartorelli, Parking  
Jesse Rodger, Allenstown Rep.

Ron LaFond, Treasurer  
Jennifer Raiche, Secretary  
Keith Raiche, Photographer  
George Brentley, Concessions  
Jim Rodger, Auction  
Michelle Rollo, Youth Programs  
Bruce Kudrick, Fireworks  
Sandy Martin, Attractions  
Celeste Borgman, Pembroke Rep.

**Pembroke and Allenstown Old Home Day  
1998 Treasurer's Report**

**Income:**

Business Donations	5150
Town of Allenstown	1500
Town of Pembroke	1500
Concessions	860
Crafts	590
Raffle Sales	925
Non-Profit Donations	725
Ticket Sales (rides)	1687
Interest (1998)	49
Auction	492
Miscellaneous	73
Hayride	24

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<b>Total Income</b>	<b>\$13575</b>
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**Expense:**

Fireworks	3000
Parade	2767
Programs	2100
Other Entertainment	2646
Insurance	714
Parking	349
Sanitation Rentals	330
Postage	96
Pageant	0
Pony Rides	498
Advertising	144
Miscellaneous	291

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<b>Total Expense</b>	<b>\$12935</b>
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<b>Net Income for 1998</b>	<b>\$640</b>
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***Tri-Town Volunteer Emergency Ambulance Service, Inc.***

Post Office Box 219, 17 Central Street  
Pembroke, New Hampshire 03275-0219

*Emergency: 9-1-1*

*Bus.: 485-4411*

*Providing Emergency Medical Care to Allenstown, Hooksett, and Pembroke Since 1972*

Dear Allenstown Residents:

In 1998 we answered 1256 calls for emergency medical service, of which 302 were in the Town of Allenstown. The Cost Recovery Project continues to be successful we have been able to update our medical equipment and purchase well needed advanced life support supplies. Of which, we purchased and are now using a state of the art EKG monitor. This monitor, in the trained hands of our Paramedics, will supply vital information to area hospitals to speed up the diagnosis and treatment of heart attack victims. Additionally, we have purchased a second Intravenous Pump as we feel it is a necessary tool for the second ambulance. The most exciting purchase we made this year is the new Ambulance (502); this vehicle was researched fully by our membership and purchased in April 1998. We invite anyone to come and tour this vehicle it is one of the most advanced vehicles in it's class and will provide us with many years of service.

We proposed the Tri-Town Business Document to the town selectman in November 1998, which outlined the addition of a second Advanced Life Support Ambulance to be available during the weekdays from 8:00 a.m.– 7:00 p.m. We researched the feasibility in 1998 and conducted a three-month trial during the summer. We were very impressed with the results and optimistic about the increase in service to the towns. But, we feel the most exciting part of this is that we are providing this with no additional costs to the Town of Allenstown.

As you may already know, Tri-Town Ambulance has a dedicated group of volunteers and employed members that will continue to strive to provide the best emergency medical care to the community. With the continued support of the residents, businesses, Town Selectmen, and the Allenstown Fire Department; Tri-Town Volunteer Ambulance shall continue to be one of the leading providers of emergency medical care in the State of New Hampshire.

We would like to thank the Allenstown Selectman for their participation on our Executive Board, the Allenstown Fire Department for their help and assistance "in the time of need", and all of the residents who sent in letters and donations. Your support does make a difference for us.

Sincerely,

***The Tri-Town Volunteers***



## ANNUAL REPORT OF THE TOWN OF ALLENSTOWN

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Allenstown: Home Care, Hospice and Community Health Services.

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expanded its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 400 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, health education, nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Allenstown may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call for hospice and home care patients; (224-4093) 4:30pm - 7:30am daily.



Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1997 through September 30, 1998:

	<u>No of Clients</u>	<u>Visits</u>
Home Care/Hospice	73	3,450
Community Health Services		
- Dental	33	66
- Immunizations	55	55
- Child Health	15	15
- Senior Health	47	190
- Child Development	2	2
- Baby's Homecoming	12	12
- Parent Friend	<u>10</u>	<u>126</u>
Community Health Total	174	466
<b>Total Clients and Visits</b>	<b>247</b>	<b>3,916</b>

- 12 Senior Health/Blood Pressure Clinics
- 4 Immunization Clinics
- 3 Flu Clinic
- 3 Adult Bereavement Support Groups
- 1 Children Bereavement Support Groups
- 1 Hospice Volunteer Training Groups
- 1 Hospice Teleconference

# Community Action Program Belknap—Merrimack Counties, Inc.



P.O. Box 1016 • 2 Industrial Park Dr. • Concord, N.H. 03302  
Ralph Littlefield, Executive Director  
(603) 225-3295  
FAX (603) 228-1898



Clyde E. Terry, Pres.  
Thomas Wentworth, V.P.  
Shelia Marr, Sec.-Clerk  
Dorothy Hunt, Treas.

November 10, 1998

Ms. Henriette Girard  
Town Manager  
Town of Allenstown  
16 School Street  
Allenstown, New Hampshire 03275

Dear Ms. Girard:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Allenstown. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our program, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of our programs with figures as to how many people from Allenstown participated in these programs.

## CONCORD

225-3295  
Head Office 224-6490  
Exec. 225-9092  
Elderly 255-9012  
Concord 245-1989  
W. 225-2050

## FRANKLIN

Center 334-3444  
Head Office 934-2161  
Elderly 934-4151  
Family 934-4905  
STEP 934-4905  
Riverside Housing 334-5340  
Government 934-2161

## KEARSARGE VALLEY

White 456-2111  
Harris 456-2111  
Elderly 456-2111  
Kearsarge 456-2111

## PLYMOUTH

## LACONIA

Center 562-2111  
Harris 562-2111  
Elderly 562-2111  
Kearsarge 562-2111

## MEREDITH

Center 279-4096  
Harris 279-5611  
ALTON 975-7102  
Housing 875-3111

## SUNCOOK

Center 279-4096  
Harris 279-5611  
PITTSFIELD 975-7102  
Housing 875-3111

## TILTON/NORTHFIELD

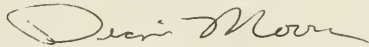
Center 279-4096  
Harris 279-5611

Ms. Henriette Girard  
Town Manager  
Town of Allenstown  
November 10, 1998  
Page Two

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$308,511.24 worth of service dollars provided to the Town of Allenstown, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$13,981.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,



Diane Moore, Area Director  
Suncook Area Center

DM:enr/elain882  
Enclosures

COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.

1999 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET

PERSONNEL:

Area Center Director	\$ 19,951
Outreach Worker	16,955
Part-Time Substitute Office Clerk	1,378
Payroll Taxes/Fringe Benefits	<u>13,738</u>

\$ 52,022

OTHER COSTS:

Program Travel 10,000 miles x .28	2,800
Rent	4,860
Electricity	1,200
Telephone	2,800
Postage	410
Office/Copier/Computer/Supplies	1,530
Advertising	50
Staff Development/Training	300
Publications	120
Liability/Malpractice/Contents/Bond Insurance	<u>375</u>

14,445

TOTAL BUDGET:

\$ 66,467

Federal Share:	37%	-	\$ 24,638
All Town Share:	<u>63%</u>	-	<u>41,829</u>
Total:	100%	-	\$ 66,467

SUMMARY OF SERVICES 1998  
 PROVIDED TO  
 ALLENSTOWN RESIDENTS  
 BY THE SUNCOOK AREA CENTER  
 BELKNAP MERRIMACK COMMUNITY ACTION PROGRAM

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSO	TOTAL VALUE
<b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b>			
is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy (12 months after the birth of their baby) and low income elderly households. Food is distributed from our Concord warehouse. Value \$21.55 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP, but a family may have members on both programs.)	PACKAGES--758	PERSONS--63	\$16,334.90
CONGREGATE MEALS--All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and special events. Value \$5.99 per meal.	MEALS--3041	PERSONS--57	\$18,215.59
EMERGENCY FOOD PANTRIES provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.	MEALS-12579	PERSONS--599	\$37,737.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 1997-98 program was \$359.00.	APPLICATIONS--148	PERSONS--365	\$44,819.34
HEAD START is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$6500 per child.	CHILDREN--4		\$26,000.00
CAT TRANSPORTATION provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$7.50 per ride.	RIDES--701	PERSONS--24	\$5,257.50

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSO	TOTAL VALUE
MEALS-ON WHEELS- provides the delivery of nutritionally balance hot meals to homebound elderly or adult residents five days per week. Value \$6.17 per meal.	MEALS--6553	PERSONS--43	\$40,300.95
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, ater heater replacement and roof repair. Value includes average material and labor costs of \$1218.50.	HOMES--11	PERSONS--25	\$22,290.86
WOMEN, INFANTS AND CHILDREN provide specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants recieve medical/nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.	VOUCHERS--1541	PERSONS-128	\$59,328.50
SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes milage, weekly stipend (\$4.56 per unit). Value to visitees is comparable to similar private sector services (\$4.56 per unit/hour).	VISITEE--10	HOURS--1099	\$5,011.44
	VOLUNTEER--5	HOURS--5061	\$23,078.16
NEIGHBOR HELPING NEIGHBOR FUND provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.	GRANTS--12	PERSONS--34	\$1,881.48
SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM provides income eligible seniors with meaningful training and employment experiences within community based non-profit agencies. Seniors are paid minimum wage for twenty hours of work weekly until appropriate unsubsidized employment is found. Value \$5.80 per unit/hour.	HOURS--1040	PERSONS--2	\$6,032.00



SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSO	TOTAL VALUE
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USDA COMMODITY SURPLUS FOODS are now distributed directly to local food pantries and soup kitchens on a quarterly basis.

Orange Juice \$10.98 per case	3		\$32.94
Macaroni \$8.71	2		\$17.42
Prunes \$18.31	3		\$54.93
Figs \$17.12	2		\$34.24
Apple Juice \$11.82	4		\$47.28
Tuna \$30.35	3		\$91.05
Corn Flakes \$15.39	2		\$30.78
Corn Cereal \$9.24	2		\$18.48
Peanut Butter \$38.19.	5		\$190.95
Beef \$45.47	5		\$227.35
Tomato Sauce \$5.90	5		\$29.50
Spaghetti \$7.03	8		\$56.24
Turkeys \$54.90	13		\$713.70
Pears \$16.07	2		\$32.14
Rice \$11.05	2		\$22.10
Canned Potatoes \$16.50	8		\$132.00
Navy Beans \$7.25	2		\$14.50
Vegetarian Beans \$6.68	5		\$33.40
Grapefruit Juice \$8.65	6		\$51.90
Instant Milk \$31.31	2		\$62.62
Salmon \$28.20	4		\$112.80
Green Beans \$7.22	4		\$28.88
Dehydrated Potatoes \$18.35	6		\$110.10
Grapefruit , fresh \$6.52	2		\$13.04
Oranges, fresh \$7.77	2		\$15.54
Pears, fresh \$15.13	2		\$30.26
Flour Mix \$9.69	2		\$19.38

GRAND TOTAL	>>	>>	GRAND TOTAL	=====	\$308,511.24
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INFORMATION AND REFERRAL--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

12 Cross Street ❖ Penacook, New Hampshire 03303

❖ phone: 603- 753-9374 ❖ fax: 753-9387 ❖ e-mail: cnhrpc@kear.tdsnet.com

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and the City of Concord. Although the Town of Allenstown is not presently a member, we encourage the town to rejoin and participate in the many activities and services the Commission provides.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; models; data and access to data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, GIS mapping, and grant preparation.

During 1998, the Regional Planning Commission:

- ❖ Continued to make substantial progress on on-going activities associated with the Regional Transportation Plan. Inclusion of a project in the regional Transportation Improvement Plan (TIP) is a requirement for Federal and/or State Highway assistance;
- ❖ Initiated a Natural Resources Planning program which includes assistance with river corridor planning and an environmental planning program focusing on identification of natural, cultural and historical resources of the community and region. As part of this effort, the Commission sponsored several workshops and conferences. Information will be used by the NH Heritage Commission;
- ❖ Participated in the review of several proposals classified as a "development of regional impact" and provided comments on the proposals;
- ❖ Coordinated with FEMA and the NH Office of Emergency Management regarding the requirements of the National Flood Insurance Program;
- ❖ Assisted community representatives with implementing management plans for the Contoocook and Merrimack Rivers;
- ❖ Presented and sponsored educational programs on economic development;
- ❖ Distributed informational newsbriefs and announcements on current planning topics;
- ❖ Distributed the zoning amendment calendar to assist Towns with the amendment process;
- ❖ Conducted about 100 traffic counts on state and local highways;
- ❖ Created a new informational brochure about CNHRPC and its services; and
- ❖ Enhanced its Geographic Information System program to better serve the needs of member Towns.

For additional information, please contact your town representative to the Commission, or CNHRPC staff.

UNH Cooperative Extension provides Merrimack County residents with research-based education and practical information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Because of our partnership with Merrimack County, the State of New Hampshire and the Federal Government, we go by the special name of UNH Cooperative Extension. In every Merrimack County community this partnership is at work, increasing economic development, enhancing the environment and developing human potential.

Merrimack County residents also benefit from statewide Extension programming. Among these many local and state efforts are monitoring water quality in our lakes and rivers, reducing the use of pesticides, parenting programs, 4-H and youth development programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities, developing a strong volunteer base through our local Advisory Council, Master Gardeners, Family Focus parenting volunteers and 4-H leaders, and providing research-based information to citizens.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. County staff have worked with many communities in a variety of ways. Community Profiles have been held in Henniker, Loudon and Pittsfield within the past two years. This community event helps community members create a vision about what they want their community to be like and then helps form action groups to work toward their goals. Follow up support is available from UNH Cooperative Extension staff. If this community process might be of interest to your community, contact the Merrimack County office for more information.

Other community efforts include after-school programs, teen assessment projects, land use management planning, wellness teams, town office visits, master gardeners, working with schools on maintenance of landscaped areas, and providing updated Extension publication notebooks to all town libraries. A family resource center and after-school project in Boscawen sees staff working with the community.

The staff in Merrimack County includes these Extension educators: Judith Bush, Debbie Cheever, Nancy Evans, Tim Fleury, Kathleen Jaworski, Debbie Luppold, John Porter, David Seavey, Marilyn Sullivan and three support staff. Educators reach approximately 1.5 out of every four families in the county.

Visit our office located at 315 Daniel Webster Highway, Boscawen (right next to the Merrimack County Nursing Home). We're open Monday-Friday, 8 AM until 4 PM. Call us at 225-5505 and 796-2151 or find us on the web at [HTTP://CEINFO.UNH.EDU](http://ceinfo.unh.edu).

**ALLENSTOWN SEWER COMMISSION  
SUNCOOK WASTEWATER TREATMENT FACILITY**

To the citizens of Allenstown

The Allenstown Sewer Commission had an extremely busy and productive year. To commence with, the sewer budget which was overspent last year was brought back into line. This seemingly simple statement required much effort by the Commission, along with assistance from the Budget Committee to accomplish, along with some difficult decisions. The Commissioners met with individuals from the DRA (Dept of Revenue) and the Municipal Association to address issues of concern with the budget and fund allocation. With their help we were able to set up the Capital Reserve Accounts with surplus money. The end result was a smooth running, compliant Treatment Facility, and no increase in the Sewer User Tax.

Due to unresolved liability issues regarding last year's decisions to shift the office of the Treatment Facility from the Town Hall to the facility itself, it was decided that the office should remain at the Town Hall. This decision was based on the cost which would have been incurred to upgrade the Treatment Facility to comply with our insurance carrier's requirements. Further the Sewer Commission, through negotiations with the Selectmen have reestablished payment of sewer users bills to the Town Tax Collector. We appreciate all the cooperation and assistance from the town personnel which enabled us to make this transition a smooth one.

Even in view of the tight money situation inherited by the Commission this year as mentioned above, the Commission has upgraded and replaced several sections of sewer lines and manholes along Ridge Rd and the corner of Notre Dame Ave.. The old sections of pipe had caused numerous problems and some cellar flooding. It is the Commission's plan, now that the budget is on course, to set up a program to determine what sections of sewer lines in town are in most need of repair and in turn initiate corrective measures on these lines, but still keeping within budgetary guidelines.

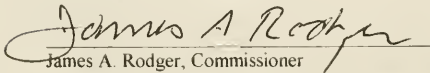
Finally, it must be noted that state and federal authorities are imposing new and stricter regulations each year on all Treatment Facilities as well as their disposal of biosolids (sludge disposal). This may well result in more equipment and testing to comply with their requirements. This fact accompanied by the realism that the Treatment Plant is approaching 23 years old and the resulting equipment is requiring more maintenance, will tend to place pressure on our budget. In hopes to demonstrate some of these obstacles, the Commission will setup several tours of the plant this summer. In any event, we the Commissioners will do all in our power to keep control of the budget and provide the sewer users with the lowest possible user fees!

Thank you for your support,

THE ALLENSTOWN SEWER COMMISSION



Robert O. Girard, Chairman



James A. Rodger, Commissioner



Elizabeth B. St. Germain, Commissioner

**ALLENSTOWN SEWER COMMISSION  
BUDGET STATEMENT**

REVENUE AND INCOME	1998	1998 BUDGET	1999 BUDGET
001ASC-Sewer Fees	237,304.10	230,683.11	237,000.00
002ASC-Sewer Fee Interest	592.73	1,100.00	
003ASC-Sewer Fees, Pembroke	212,062.21	245,240.40	226,286.42
052ASC-Misc. Income	3,990.83	630.00	1,500.00
056ASC-Interest Income	1,229.12	1,000.00	1,200.00
065ASC-Permit Fees	2,500.00	5,000.00	
<b>TOTAL REVENUE AND INCOME</b>	<b>\$457,678.99</b>	<b>\$483,653.51</b>	<b>465,986.42</b>
(Uncollected Accounts Receivable-1998)	(\$80,758.51)		
<b>ALLENSTOWN EXPENSES</b>			
Total 250ASC-UTILITIES	3,667.89	4,314.45	3,825.00
306ASC-Insurance, Property	732.59	350.00	450.00
310ASC-Misc. Administration	312.00	100.00	140.00
314ASC-Alarm System	320.00	470.00	320.00
316ASC-Bank Fees	40.60	50.00	50.00
324-328ASC-Office	104.68	3,427.17	1,850.00
340ASC-Postage	785.95	689.90	950.00
342ASC-Tax Collector			2,000.00
Total 350ASC-PROFESSIONAL FEES	3,047.21	490.25	5,316.66
Total 410-420ASC-Equipment	1,060.16	600.00	1,700.00
422ASC-Chemicals	403.59	37.34	450.00
424ASC-Fuel	58.97	28.68	100.00
428ASC-Freight	7.67	20.81	25.00
430ASC-Maintenance Supplies	27.84		50.00
440ASC-Sewers-Maint & Repairs	2,584.92	1,200.00	3,000.00
Allenstown Payroll	6,389.14	4,000.00	5,609.71
FICA	396.13	248.00	347.80
Medicare	92.64	58.00	81.34
Commissioners Stipend	2,700.00	2,906.52	
<b>TOTAL ALLENSTOWN EXPENSES</b>	<b>\$22,731.98</b>	<b>\$18,991.12</b>	<b>26,265.51</b>
<b>PLANT EXPENSES</b>			
Total 600PLT-UTILITIES	62,692.43	65,801.87	68,350.00
720PLT-Alarms System	320.00		320.00
721PLT-Advertising		76.83	200.00
722PLT-Answering Service	657.08	682.50	680.00
723PLT-Bank Fees		5.00	50.00
725PLT- Paging Service	304.76	766.84	350.00
724PLT-Fixtures		700.00	
726PLT-Postage	282.98	400.00	400.00
727PLT-Subscriptions	374.45	400.00	430.00
728PLT-Training	120.00	450.00	520.00
729PLT-Misc. Administration	104.95	50.00	155.00
736PLT-Office	1,132.87	1,700.00	1,500.00
Total 740PLT-PROFESSIONAL FEES	1,594.87	608.97	1,650.00
Total 750PLT-INSURANCE	16,522.43	9,587.80	14,950.18
760PLT-Telephone	2,037.67	2,500.00	2,500.00
761PLT-Dig Safe	358.00	150.00	400.00
Total 810PLT-Chemicals	29,168.51	26,310.20	32,460.00
Total 820PLT-EQUIPMENT	15,670.29	6,621.00	17,700.00
Total 830PLT-LABORATORY	8,715.99	8,385.00	9,700.00
840PLT-MAINTENANCE SUPPLIES	5,563.46	7,000.00	6,500.00
Total 850PLT-OTHER OPER. COSTS	4,872.21	5,676.20	5,800.00
860PLT-Sludge Disposal,	36,800.18	38,156.00	38,156.00
865PLT-Buildings and Grounds	17.50	550.00	500.00
870PLT-Contracts	8,861.50	4,115.00	5,100.00
Total 880PLT-VEHICLES	1,091.20	592.85	1,350.00
Plant Payroll	131,656.23	127,363.45	133,817.05
Pembroke Payroll	1,521.60	1,200.00	1,520.82
FICA	8,424.46	8,422.00	8,390.95
Medicare	1,970.27	1,635.37	1,962.40
NHRS	5,841.33	4,694.00	5,957.15
BCBS	9,841.92	10,092.00	10,196.48
<b>TOTAL PLANT EXPENSES</b>	<b>\$356,519.14</b>	<b>\$334,692.88</b>	<b>\$371,566.03</b>
<b>TOTAL DEPARTMENT OPERATING EXPENSE</b>	<b>\$379,251.12</b>	<b>\$353,684.00</b>	<b>\$397,831.54</b>
<b>BUDGET COMMITTEE RECOMMENDATION</b>		<b>\$353,684.00</b>	<b>\$400,738.00</b>
<b>SURPLUS/DEFICIT</b>	<b>\$78,427.87</b>	<b>\$129,969.51</b>	<b>\$68,154.88</b>
Disbursed from Capital Reserve (Ridge Rd.)	\$18,225.00		

**ACCOUNT BALANCES DECEMBER 31, 1998**

Petty Cash	\$100.64
Plant Checking	\$17,937.42
Sewer Fund	\$116,011.56
Allenstown Sewer Line Repair & Replacement	\$2,663.03
Ridge Rd. Escrow	\$2,013.64
<b>Cash on Hand December 31, 1998</b>	<b>\$138,726.29</b>



SCHOOL DISTRICT OF ALLENSTOWN

**School Board**

JOHN HAYWARD	Term Expires 1999
KIMBERLY CARBONNEAU	Term Expires 1999
EVELYN GUILBEAULT	Term Expires 1999
LOUIS CONLEY	Term Expires 2000
KAREN DUPONT	Term Expires 2001

**Superintendent of Schools**

THOMAS HALEY

**Asst. Superintendent of Schools**

DAVID DZIURA

**Business Administrator**

E. GENE COTE

**Principal**

FREDERICK DUNLOP

**Treasurer**

LORI BEAN

**School Nurse**

MARILYN BRISON

**Moderator**

EUGENE VALLEE, JR.

**Truant Officer**

MARGO WARNER

**Enumerator**

P.T.A.

**District Clerk**

HENRIETTE GIRARD

**Auditor**

BRENT W. WASHBURN, C.P.A.



**REPORT OF THE SCHOOL DISTRICT TREASURER**  
**For the Fiscal Year July 1, 1997 to June 30, 1998**

Cash on Hand July 1, 1997		\$ 90,062.38
Received from Selectmen	\$2,737,501.00	
Revenue from State Sources	1,931,266.65	
Received from Other Sources	162,819.96	
<b>TOTAL RECEIPTS</b>		<u>4,831,587.61</u>
Total Amount Available for Fiscal Year		4,921,649.99
Less for School Board Orders Paid		<u>4,932,855.63</u>
<b>BALANCE ON HAND JUNE 30, 1998</b>		(\$ 11,205.64)

LORI L. BEAN  
District Treasurer

**STATISTICAL REPORT**

Half day in Session .....	360
Total Enrollment .....	718
Percent of Attendance .....	95.2
Average Daily Attendance .....	582.8

**SUPERINTENDENT'S SALARY**  
**1997-98**

Allenstown	\$11,160
Chichester	6,840
Deerfield	12,671
Epsom	12,383
Pembroke	<u>28,943</u>
	\$71,997

**ASSISTANT SUPERINTENDENT'S**  
**SALARY 1997-98**

Allenstown	\$ 9,115
Chichester	5,587
Deerfield	10,351
Epsom	10,115
Pembroke	<u>23,642</u>
	\$58,810

**BUSINESS ADMINISTRATOR'S**  
**SALARY 1997-98**

Allenstown	\$ 7,962
Chichester	4,879
Deerfield	9,040
Epsom	8,835
Pembroke	<u>20,649</u>
	\$51,365

**MINUTES OF THE ALLENSTOWN SCHOOL DISTRICT MEETING  
JANUARY 31, 1998**

The Allenstown School District Deliberative Session was held on Saturday, January 31, 1998 at the Allenstown Elementary School. In attendance were officers of the Allenstown School District, members of the School Administrative Office, Allenstown School Board members, faculty and staff and fifty-one qualified voters.

The school district moderator Eugene Vallee, Jr. called the meeting to order at 9:10 A.M., followed with the Pledge of Allegiance.

The moderator introduced the people at the head table: Fred Dunlop, Principal; David Dziura, Assistant Superintendent of Schools; Ted Comstock, Pat McCamy, School Board Member; Lou Conley, School Board Member; John Hayward, School Board Member; Gene Valley, Jr., Moderator, and Henriette Girard, School District Clerk.

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

No discussion.

**Article 2:** SHALL THE SCHOOL DISTRICT ACCEPT THE PROVISIONS OF RSA 198-20-B PROVIDING THAT ANY SCHOOL DISTRICT AT AN ANNUAL MEETING MAY ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AUTHORITY, THE SCHOOL BOARD TO APPLY FOR, ACCEPT AND EXPEND, WITHOUT FURTHER ACTION BY THE SCHOOL DISTRICT, UNANTICIPATED MONEY FROM A STATE, FEDERAL OR OTHER GOVERNMENTAL UNIT OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE FISCAL YEAR.

No discussion.

The Moderator went back to Article #1 to allow Mr. Dunlop to give his annual school report. Mr. Dunlop wanted to publicly thank the Viar family for all their efforts in the Claremont suit. He announced that there would be substantial moneys from the State for the Kindergarten project. There will be some changes in the curriculum this year as well as major shift in the order of teaching. Mr. Dunlop is very pleased with the DARE program. He thanked Officers Shaun Mulholland and Officer Russell Scrocca for their enthusiasm with the program and their support of schools.

**Article 3:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES, FOR THE PURPOSES SET FORTH THERE, TOTALING \$5,045,485. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$4,998,328, WHICH IS THE SAME AS THE LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL

DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40113, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

Note: Warrant Article #3 (operating budget article) does not include warrant articles #4, #5, #6, #7 and #8.

Budget Request	- Revenues = Net Budget	Tax Impact
\$5,045,485	- \$2,389,315 = \$2,656,170	\$24.11

Default Budget	- Revenues = Net Budget	Tax Impact
\$4,998,328	- \$2,389,315 = \$2,609,013	\$23.68

School Board Recommends Approval  
Budget Committee Recommends Approval

Melaine Boisvert made a motion to allow non-resident people to speak on the budget, seconded by Ernie Petrin.

Mr. Dunlop, Mr. Dziura and Mr. Comstock answered some questions asked by Carol Angowski, Ernie Petrin and Debbie Temple regarding certain parts of the budget.

**Article 4:** TO SEE IF THE DISTRICT WILL VOTE TO APPROPRIATE UP TO THE SUM OF \$337,885, AND TO RAISE BY GENERAL TAXATION \$129,475 OF THAT FIGURE (WITH THE BALANCE TO BE RECEIVED FROM STATE BUILDING AID TO KINDERGARTEN), FOR THE PURPOSE OF CONSTRUCTING, FURNISHING AND EQUIPPING A NEW ADDITION TO ALLENSTOWN ELEMENTARY SCHOOL. THE ADDITION WILL CONTAIN TWO KINDERGARTEN CLASSROOMS AND ONE ADDITIONAL CLASSROOM TO ALLOW FOR THE REMOVAL OF THE MODULAR UNIT IN FRONT OF THE SCHOOL BUILDING. PROJECTED COST TO THE ALLENSTOWN SCHOOL DISTRICT IS:

YEAR	ESTIMATED AMOUNT	TAX IMPACT
IN 1998/99	\$129,475	\$1.18
IN 1999/00 AND ENSUING YEARS	0	0

SCHOOL BOARD RECOMMENDS APPROVAL  
BUDGET COMMITTEE RECOMMENDS APPROVAL

John Conley and John Hayward, members of the School Board answered questions on the new addition. Joe Crowley asked if the modular that will be removed could be sold. The answer was yes. Mrs. Gendron asked about storage in the new kindergarten area.

**Article 5:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$10,000 FROM SURPLUS, TO BE ADDED TO THE SPECIAL

EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$10,000 FROM THE JUNE 30, 1998 FUND BALANCE FOR THIS PURPOSE.

On a motion by Rick Dymant, seconded by Asher Kneeland, the words, if available, are to be added after the word surplus. Motion passed.

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$10,000 FROM SURPLUS, TO BE ADDED TO THE HIGH SCHOOL TUITION TRUST FUND PREVIOUSLY ESTABLISHED AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$10,000 FROM THE JUNE 30, 1998 FUND BALANCE FOR THIS PURPOSE.

A motion was made by Rick Dymant and seconded by Asher Kneeland, the words, if available, are to be added after the word surplus. Motion passed.

**Article 7:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$5,000 FROM SURPLUS, TO SUPPORT THE EFFORTS OF THE CLAREMONT LAWSUIT COALITION AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000 FROM THE JUNE 30, 1998 FUND BALANCE FOR THIS PURPOSE.

On a motion by Rick Dymant, seconded by Asher Kneeland, the words, if available, are to be added after the word surplus. Motion passed.

**Article 8:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$5,000 FROM SURPLUS, TO BE ADDED TO THE SCHOOL BUILDING MAINTENANCE TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000 FROM THE JUNE 30, 1998 FUND BALANCE FOR THIS PURPOSE.

On a motion made by Rick Dymant and seconded by Asher Kneeland, the words, if available, are to be added after the word surplus. Motion passed.

**Article 9:** BY PETITION, SHALL THE PROVISIONS FOR VOTING BY OFFICIAL BALLOT ON ALL ISSUES BEFORE THE ALLENSTOWN SCHOOL DISTRICT UNDER RSA 40:13 BE LIMITED TO ELECTION OF OFFICERS AND CERTAIN OTHER QUESTIONS.

NOTE: RSA 40:13 is also known as Senate Bill 2

Commenting on the petition were Peter Viar, Vivien Doane, Jana Rodger, Colin Egan, Tami Stanton, and Jennifer Morin.

**Article 10:** TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.

No discussion.

**Article 11: TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

There was a public announcement that on February 2, 1998, from 7-8, there will be representatives of the State speaking on the Claremont Lawsuit at the Elementary School.

Jesse Rodger, a youth in the Town, was allowed to speak on the Allenstown-Pembroke Old Home Day. There is a need for volunteers again this year. It will be held on August 27, 1998.

On the motion of Ernie Petrin, seconded by Arthur Houle, the meeting adjourned at 11:15 A.M.

Respectfully submitted by,  
Henriette V. Girard  
School District Clerk

The following is the result of the March 10, 1998 vote of the School District of Allenstown, New Hampshire:

SCHOOL BOARD (3 years)	
Karen P. Dupont	720 votes

SCHOOL MODERATOR (2 years)	
"Gene" Vallee, Jr.	625 votes

**ARTICLES:**

**Article 1: SHALL THE REPORTS OF AGENTS AND AUDITORS AND COMMITTEES OR OFFICERS CHOSEN BE ACCEPTED AND PLACED ON FILE?**

YES-----715	NO----- 54
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**Article 2: SHALL THE SCHOOL DISTRICT ACCEPT THE PROVISIONS OF RSA 198:20-B PROVIDING THAT ANY SCHOOL DISTRICT AT AN ANNUAL MEETING MAY ADOPT AN ARTICLE AUTHORIZING INDEFINITELY, UNTIL SPECIFIC RESCISSION OF SUCH AUTHORITY, THE SCHOOL BOARD TO APPLY FOR, ACCEPT AND EXPEND, WITHOUT FURTHER ACTION BY THE SCHOOL DISTRICT, UNANTICIPATED MONEY FROM A STATE, FEDERAL OR OTHER GOVERNMENTAL UNIT OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE FISCAL YEAR?**

YES-----588	NO-----168
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Article 3: SHALL THE SCHOOL DISTRICT RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$5,045,485? SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$4,998,238, WHICH IS THE SAME AS THE LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY?

NOTE: WARRANT ARTICLE #3 DOES NOT INCLUDE FUNDING FOR SEPARATE WARRANT ARTICLES 4, 5, 6, 7 AND 8.

BUDGET REQUEST	REVENUES = NET BUDGET	TAX IMPACT
\$5,045,485	\$2,389,315 = \$2,656,170	\$24.11
DEFAULT BUDGET	REVENUES = NET BUDGET	TAX IMPACT
\$4,998,328	\$2,389,315 = \$2,609,013	\$23.68

RECOMMENDED BY SCHOOL  
RECOMMENDED BY BUDGET COMMITTEE

YES-----575

NO -----229

Article 4: SHALL THE SCHOOL DISTRICT VOTE TO APPROPRIATE UP TO THE SUM OF \$337,885 AND TO RAISE BY GENERAL TAXATION \$129,475 OF THAT FIGURE (WITH THE BALANCE TO BE RECEIVED FROM STATE BUILDING AID TO KINDERGARTEN), FOR THE PURPOSE OF CONSTRUCTING, FURNISHING AND EQUIPPING A NEW ADDITION TO ALLENSTOWN ELEMENTARY SCHOOL? THE ADDITION WILL CONTAIN TWO KINDERGARTEN CLASSROOMS AND ONE ADDITIONAL CLASSROOM TO ALLOW FOR THE REMOVAL OF THE MODULAR UNIT IN FRONT OF THE SCHOOL BUILDING. PROJECTED COST TO THE ALLENSTOWN SCHOOL DISTRICT IS:

YEAR	ESTIMATED AMOUNT	TAX IMPACT
IN 1998/99	\$129,475	\$1.18
IN 1999/00 AND ENSUING YEARS	0	0

RECOMMENDED BY SCHOOL  
RECOMMENDED BY BUDGET COMMITTEE

YES-----615

NO -----197



Article 5: SHALL THE SCHOOL DISTRICT VOTE TO RAISE AND APPROPRIATE UP TO THE SUM OF UP TO \$10,000 FROM SURPLUS, IF AVAILABLE, TO BE ADDED TO THE SPECIAL EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$10,000 FROM THE JUNE 30, 1998 FUND BALANCE FOR THIS PURPOSE?

RECOMMENDED BY SCHOOL  
RECOMMENDED BY BUDGET COMMITTEE

YES-----588

NO -----222

Article 6: SHALL THE SCHOOL DISTRICT VOTE TO RAISE AND APPROPRIATE UP TO THE SUM OF UP TO \$10,000 FROM SURPLUS, IF AVAILABLE, TO BE ADDED TO THE HIGH SCHOOL TUITION TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$10,000 FROM THE JUNE 30, 1998 FUND BALANCE FOR THIS PURPOSE?

RECOMMENDED BY SCHOOL  
RECOMMENDED BY BUDGET COMMITTEE

YES-----604

NO -----206

Article 7: SHALL THE SCHOOL DISTRICT VOTE TO RAISE AND APPROPRIATE UP TO THE SUM OF UP TO \$5,000 FROM SURPLUS, IF AVAILABLE, TO SUPPORT THE EFFORTS OF THE CLAREMONT LAWSUIT COALITION AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000 FROM THE JUNE 30, 1998 FUND BALANCE FOR THIS PURPOSE?

RECOMMENDED BY SCHOOL  
RECOMMENDED BY BUDGET COMMITTEE

YES-----572

NO -----233

Article 8: SHALL THE SCHOOL DISTRICT VOTE TO RAISE AND APPROPRIATE UP TO THE SUM OF UP TO \$5,000 FROM SURPLUS, IF AVAILABLE, TO BE ADDED TO THE SCHOOL BUILDING MAINTENANCE TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000 FROM THE JUNE 30, 1998 FUND BALANCE FOR THIS PURPOSE?

RECOMMENDED BY SCHOOL  
RECOMMENDED BY BUDGET COMMITTEE

YES-----606

NO -----197

Article 9: (By Petition) SHALL THE PROVISIONS FOR VOTING BY OFFICIAL BALLOT ON ALL ISSUES BEFORE THE ALLENSTOWN SCHOOL DISTRICT UNDER RSA 40:13 BE LIMITED TO ELECTION OF OFFICERS AND CERTAIN OTHER QUESTIONS?

NOTE: RSA 40:13 IS ALSO KNOWN AS SENATE BILL 2

YES-----424

NO-----357

Article 10: SHALL THE SCHOOL DISTRICT CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT?

YES-----524

NO-----234

I certify that is a true copy attest.

Henriette V. Girard  
District Clerk

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District on the 30th day of January, 1999 at 9:00 o'clock in the morning to deliberate upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant, or as amended by vote of the first session, for the purposes set forth therein totaling \$5,411,410. Should this article be defeated, the operating budget shall be \$5,382,873, which is the same as the last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13. X and XVI to take up the issue of a revised operating budget only.

(Note: Warrant Article #2 (operating budget article) does not include individual warrant articles #3 and #4.)

School Board Recommends Approval  
Budget Committee Recommends Approval

3. To see if the District will vote to raise and appropriate the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 1999/00 fiscal year which calls for the following increase in salaries and benefits:

Fund I  
\$25,042

Fund IV  
\$2,958

and further to raise and appropriate the sum of \$28,000 for the 1999/00 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Allenstown School Board and the Allenstown Paraprofessional Association.

School Board recommends Approval  
Budget Committee recommends Approval

4. To see if the District will vote to raise and appropriate the sum of up to \$5,000 **from surplus**, to support the efforts of the Claremont Lawsuit Coalition and to authorize the use/transfer of up to \$5,000 from the June 30, 1999 fund balance for this purpose.

School Board recommends Approval  
Budget Committee recommends Approval

5. To choose Agents and Committees in relation to any subjects embraced in the Warrant.
6. To transact other business that may legally come before said meeting.

Given under our hands and seal this 19th day of January, 1999.

John Hayward Chair  
Kimberly Carbonneau  
Louis Conley  
Karen Dupont  
Evelyn Guilbeault  
ALLENSTOWN SCHOOL BOARD

ALLENSTOWN SCHOOL DISTRICT WARRANT  
THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the St. John Baptist Parish Hall in said District on the 9th day of  
March, 1999 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years and 1 member  
for the ensuing one year.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise  
posted

Given under our hands at said Allenstown this 19th day of January, 1999.

John Hayward Chair  
Kimberly Carbonneau  
Louis Conley  
Karen Dupont  
Evelyn Guilbeault  
ALLENSTOWN SCHOOL BOARD

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



# SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: ALLENSTOWN NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 1999 to June 30, 2000

### **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

- |  |
|--|
| <ol style="list-style-type: none"> <li>1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.</li> <li>2. Hold at least one public hearing on this budget.</li> <li>3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the above address.</li> </ol> |
|--|

### BUDGET COMMITTEE

*Please sign in ink.*

Roland Amato

Dorinda McKenney

[Signature]

Harold Warner

[Signature]

David H. Egan

DATE: 1/21/99

[Signature]

[Signature]

[Signature]

Colin J. Egan

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**



1	2	3	4	5	6		7		8		9	
					School Board's Appropriations		Budget Committee's Appropriations		Existing Fiscal Year		Not Recommended	
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 323, V)	Var. Art#	Expenditures for Year 7/1/97 to 6/30/98	Appropriations Prior Year As Approved by DRA	Existing Fiscal Year	Not Recommended	Existing Fiscal Year	Not Recommended	Existing Fiscal Year	Not Recommended	Existing Fiscal Year	Not Recommended
<b>INSTRUCTION (1000-1999)</b>												
1100-1199	Regular Programs		2491688	2570393	2787999	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	2787999	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1200-1299	Special Programs		685366	903637	978002	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	978002	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1300-1399	Vocational Programs		0	0	0	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	0	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1400-1499	Other Programs		12615	14361	14687	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	14687	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1600-1899	Adult/Community Programs		0	0	0	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	0	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>SUPPORT SERVICES (2000-2999)</b>												
2000-2199	Student Support Services		131084	131513	138529	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	138529	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2200-2299	Instructional Staff Services		43653	53099	82756	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	82756	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>General Administration</b>												
2310-840	School Board Contingency		195	1000	1000	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	1000	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2310-2319	Other School Board		16883	14307	15938	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	15938	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>Executive Administration</b>												
2320-310	SAU Management Services		92836	92636	104300	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	104300	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2320-2329	All Other Executive		0	0	0	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	0	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2400-2499	School Administration Service		147290	192835	192316	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	192316	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2500-2599	Business		0	0	0	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	0	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2600-2699	Operation & Maintenance of Plant		243471	234738	230191	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	230191	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2700-2799	Student Transportation		124676	141870	172430	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	172430	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2800-2999	Other Support Service		356527	392176	412515	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	412515	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>NON-INSTRUCTIONAL SERVICES</b>												
3000-3999	FACILITIES ACQUISITIONS		105938	129100	115802	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	115802	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>OTHER OUTLAYS (5000-5999)</b>												
5110	Debt Service - Principal		125000	125000	125000	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	125000	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
5120	Debt Service - Interest		57688	48813	39938	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	39938	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 323: V)	Warr. Art.#	Expenditures for Year 7/1/97 to 6/30/98	Appropriations Prior Year As Approved by DRA	School Board's Appropriations Existing Fiscal Year Recommended	Not Recommended	Budget Committee's Appropriations Existing Fiscal Year Recommended	Not Recommended
	<b>FUND/ TRANSFERS</b>		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
5220-5221	To Food Service		0	2	2		2	
5222-5229	To Other Special Revenue		0	0	0		0	
5230-5239	To Capital Projects		0	0	0		0	
5251	To Capital Reserve		0	0	0		0	
5252	To Expendable Trust (*see below)		25000	30001	1		1	
5253	To Non-Expendable Trusts		0	0	0		0	
5254	To Agency Funds		0	0	0		0	
5300-5399	Intergovernmental Agency Alloc.		0	0	0		0	
	SUPPLEMENTAL		0	2	2		2	
	DEFICIT		0	0	0		0	
	<b>SUBTOTAL I</b>		4727950	5413370	5411410		5411410	
	PLEASE PROVIDE FURTHER DETAIL.							
*	Amount of line 5252 which is for Health Maintenance Trust S_ 0 (see RSA 198:20-c, V)							
Help! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line for the ensuing year.								
Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount			



1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr Art. #	Actual Revenue Prior Year	Revised Revenue Current Year	Estimated Revenue Ensuing Fiscal Yr
<b>REVENUE FROM LOCAL SOURCES</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition		0	0	0
1400-1449	Transportation Fees		11463	11000	11000
1500-1599	Earnings on Investments		5262	3000	3000
1600-1699	Food Service Sales		54587	65000	58310
1700-1799	Student Activities		0	0	0
1800-1899	Community Services Activities		0	0	0
1900-1999	Other Local Sources		2035	500	500
<b>REVENUE FROM STATE SOURCES</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3110	Foundation Aid		1677692	1967850	2146274
3120	Shared Revenue		0	0	0
3210	School Building Aid		37500	37500	46376
3220	Kindergarten Aid		45750	54000	52500
3230	Catastrophic Aid		4655	6283	19144
3240-3249	Vocational Aid		0	0	0
3250	Adult Education		0	0	0
3260	Child Nutrition		2438	4100	3300
3270	Driver Education		0	0	0
3290-3299	Other State Sources (Kindergarten Bldg Aid)		0	208410	0
<b>REVENUE FROM FEDERAL SOURCES</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants		144756	39000	39000
4540	Vocational Education		0	0	0
4550	Adult Education		0	0	0
4560	Child Nutrition		53874	60000	57150
4570	Disabilities Programs		0	0	0
4580	Medicaid Distribution		38553	38074	39000
4590-4999	Other Federal Sources (except 4810)		0	0	0
4810	Federal Forest Service		0	0	0
<b>OTHER FINANCING SOURCES</b>					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110-5139	Sale of Bonds or Notes		0	0	0
5221	Transfer from Food Service-Spec.Rev.Fund		0	0	0
5222	Transfer from Other Special Revenue Funds		0	0	0

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE OR CREDIT	Warr Art. #	Actual Revenue Prior Year	Revised Revenue Current Year	Estimated Revenue Ensuing Fiscal Yr
<b>OTHER FINANCING SOURCES cont.</b>					
5230	Transfer from Capital Project Funds		0	0	0
5251	Transfer from Capital Reserve Funds		0	0	0
5252	Transfer from Expendable Trust Funds		0	0	0
5253	Transfer from Non-Expendable Trust Funds		0	0	0
5300-5699	Other Financing Sources		0	0	0
5140	THIS SECTION FOR CALCULATION OF RAN's (REIMBURSEMENT ANTICIPATION NOTES) PER RSA 198:20-D FOR CATASTROPHIC AID BORROWING RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN _____ Supplemental Appropriation (Contra) _____ 0 _____ 0 _____ 0 Voted From Fund Balance _____ 25000 _____ 30000 _____ 5000 Fund Balance to Reduce Taxes _____ 46916 _____ 142690 _____ 185000				
<b>TOTAL ESTIMATED REVENUES &amp; CREDITS</b>			2150481	2667407	2665554
<b>***BUDGET SUMMARY***</b>					
				SCHOOL	BUDGET
				BOARDS	COMMITTEE'S
				RECOMMENDED	RECOMMENDED
				BUDGET	BUDGET
<b>SUBTOTAL 1 Appropriations Recommended (from page 2)</b>				5411410	5411410
<b>SUBTOTAL 2 Special Warrant Articles Recommended (from page 3)</b>				0	0
<b>SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 3)</b>				33000	33000
<b>TOTAL Appropriations Recommended</b>				5444410	5444410
<b>Less: Amount of Estimated Revenues &amp; Credits (from above)</b>				2665554	2665554
<b>Estimated Amount of Taxes To Be Raised For School District Assessment</b>				2778856	2778856



**SCHOOL ADMINISTRATIVE UNIT #53 BUDGET**

1999-00

**Estimated Revenues**

<b>Account Number</b>	<b>Description</b>		
770	Unreserved Fund Balance, June 30, 1998.....	\$	20,000.00
4000	REVENUE FROM FEDERAL SOURCES		
4470	Handicapped Foundation (P.L. 94-142).....		249,977.00
1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE		
	Tuition/Transportation		460,683.00
	TOTAL REVENUES.....	\$	<u>730,660.00</u>

**Estimated Expenditures**

<b>Function</b>	<b>Object</b>	<b>Purpose of Expenditure</b>		
1000		INSTRUCTION		
1200	ALL	Special Programs.....	\$	30,180.00
2000		SUPPORT SERVICES		
2110	ALL	Attendance and Social Work.....		2,500.00
2190	ALL	Other Pupil Services.....		567,138.00
2200		INSTRUCTIONAL STAFF SERVICES		
2210	ALL	Improvement of Instruction.....		1,001.00
2300		GENERAL ADMINISTRATION SERVICES		
2310	ALL	School Administrative Unit Board.....		6,419.00
2320	ALL	Office of the Superintendent.....		210,889.00
2330	ALL	Special Area Administrative Services.....		105,421.00
2390	ALL	Other General Administration Services.....		59,447.00
2500		BUSINESS SERVICES		
2520	ALL	Fiscal.....		101,520.00
2540	ALL	Operation & Maintenance of Plant.....		22,709.00
2600		MANAGERIAL SERVICES.....		122,672.00
2900		OTHER SUPPORT SERVICES.....		144,594.00
		TOTAL EXPENDITURES.....	\$	<u>1,374,490.00</u>
		LESS ESTIMATED REVENUES.....		730,660.00
		AMOUNT TO BE SHARED BY DISTRICTS.....	\$	<u><u>643,830.00</u></u>



**BRENT W. WASHBURN, CPA**  
**Route 9, Box 228**  
**Concord, New Hampshire 03301**  
**Telephone (603) 224-6133**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS

The School Board  
Allenstown School District  
Allenstown, New Hampshire 03275

I have audited the general purpose financial statements of the Allenstown School District as of and for the year ended June 30, 1998, and have issued my report thereon dated December 5, 1998. I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. The attached Appendix is an integral part of this report..

In planning and performing my audit, I obtained understanding of the Allenstown School District's internal control and assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements. I also tested the Allenstown School District's compliance with laws, regulations, and other provisions of contracts and grants that could have a direct and material effect on the financial statements.

I identified no material weakness in internal control and no instances of non-compliance that required to be reported herein under Government Auditing Standards. I noted certain control weaknesses and immaterial instances of non-compliance that I included in the attached Appendix. However, my consideration of the Allenstown School District's internal control and my testing of its compliance with laws, regulations, and provisions of contracts and grants were not designed to and did not provide sufficient evidence to express an opinion on such matters and would not necessarily disclose all matters that might be material weaknesses. Accordingly, I do not express an opinion on Allenstown School District's internal control or on its compliance with laws, regulations, and provisions of contracts and grants.

This report is intended for the information of the Audit Committee, management, and federal awarding agencies, pass through entities, and regulatory and legislative bodies.

I extend my thanks to the officials and employees of the Allenstown School District for their assistance during the course of my audit.

Brent W. Washburn  
December 5, 1998

## Appendix on Internal Controls

This is an Appendix to the December 5, 1998 Allenstown School District report on internal controls and compliance based on an audit performed in accordance with Government Auditing Standards. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

### 1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: The school board has budgeted monies in the fiscal 1999/00 budget to establish a Fixed Asset Tracking System.

### 2. Unsecured Cash:

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements at times was over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$931,052.

Cause: The need for manageable request from the town for the money appropriated results in large deposits, and large tuition bills result in large deposit balances.

Recommendation: The cash should be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School District has joined the New Hampshire Public Deposit Investment Pool. The District has taken the practicable steps to reduce the risk of uninsured deposit. No further steps are considered necessary.

Management Response: The New Hampshire Public Deposit Investment Pool was joined in April 1998 to solve this problem. Discussions with School District Treasurer will continue in order to maximize the use of the Investment Pool as a cash flow tool.

### 3. Investment Policy

Criteria: RSA 197:23-a requires - "At least yearly the school board shall review and adopt an investment policy for the investment of public funds in conformance with the provisions of applicable statutes."

Condition: The minutes of the school board talked about the investments, but fell short of adopting a policy as required.

Cause: The policy was not brought forth for an official vote.

**Recommendation:** An official vote of school board be recorded in the minutes for the adoption of the investment policy.

**Management Response:** The school board will be reviewing a policy for adoption in the coming months

4. Capital Reserve Separation:

**Criteria:** RSA 35:9 requires that monies in each capital reserve fund shall be kept separate and not intermingled

**Condition:** It appears that the four capital reserve accounts are included in two accounts.

**Cause:** The town trustee has changed and the detail of the accounts has not been maintained.

**Recommendation:** The capital reserve funds be separated into their separate accounts.

**Management Response:** Currently working with town trustee to correct and properly separate reserve and trust accounts.

5. June 1998 Ford Service Request for Reimbursement

**Criteria:** The request for reimbursement is the document for receiving fund from the State and Federal food programs passed through the State.

**Condition:** The number of meals served for breakfast and the lunch programs were reported as each other. The reimbursement for lunches is greater than those for breakfast.

**Cause:** Human error in preparing the report.

**Recommendation:** The June 1998 report should be amended with the correct number of meals served by category.

**Management Response:** Problem has been discussed with Food Service Director and necessary corrections are being made.

6. Food Service Reimbursement Reports:

**Criteria:** The request for reimbursement is the document for receiving fund from the State and Federal food programs passed through the State.

**Condition:** The food director has included cost figures on the sheets. The cost figures on a monthly basis has reduced the reimbursement although the total cost of the program is such that a reduction would not have been required.

**Cause:** The reimbursement reports have an area to report costs, and the director did not ensure that the total costs were spread over the entire year

**Recommendation:** Check the requirements for reporting costs. This program may not be required to report them. If required, care should be made that the total costs of the program be spread over the period covered by the reports.

**Management Response:** Currently investigating correct reporting requirements through discussions with both the food service director and with the Department of Education, Division of Food Service.

DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03302-0457

To: Allenstown

Your report of appropriations voted and property taxes to be raised for the 1998-99 school year has been approved on the following basis:

TOTAL APPROPRIATIONS	\$	5,413,370.00
Revenues and Credits:		
Unreserved Fund Balance		172,690.00
Revenue From State Source:		
Foundation Aid		1,953,924.00
School Building Aid		37,500.00
Catastrophic Aid		6,283.00
Child Nutrition		4,100.00
Kindergarten		54,000.00
Kindergarten Building Aid		208,410.00
Revenue From Federal Sources:		
Child Nutrition Program		60,000.00
Grants		39,000.00
Medicaid		52,000.00
Local Revenue Not Taxes:		
Mis. Revenue		500.00
Earnings on Investment		3,000.00
Transportation		11,000.00
School Lunch Sales		65,000.00
TOTAL SCHOOL REVENUES & CREDITS		2,667,407.00
DISTRICT ASSESSMENT		2,745,963.00
TOTAL APPROPRIATION		<u>5,413,370.00</u>

Andrea M. Reid, Director

## ALLENSTOWN SCHOOL DISTRICT

### SUPERINTENDENT OF SCHOOLS REPORT

Much has been written and discussed concerning the causes and consequences of a growing population of angry and troubled youth. Recently, however, the focus of educational psychologists and sociologists has shifted from research on the behaviors and backgrounds of these "at risk" children and teenagers to the study of young people who, by all accounts, are leading happy, healthy and responsible lives. This research has identified key commonalities in the lives of well-adjusted children which warrant close consideration by each community, school and family. These attributes have come to be termed *resiliency factors*, traits which allow young people to withstand the problems and pressures of life at the threshold of the millennium and to recover successfully when pitfalls occur.

Below you will find two lists summarized from research conducted by the Search Institute of Minneapolis, Minnesota. The first itemizes and clarifies some of the major factors which help to establish and nurture resiliency in our young people. These factors enhance their ability to make healthy and reasoned decisions, to successfully recover from disappointment or even tragedy, and to maintain an overall sense of optimism about their lives and futures. The second list is designed to assist us in assessing our own parenting skills in conjunction with the factors which promote and sustain resiliency in our children.

#### Resiliency Factors in Youth

Family life should supply high levels of love and support and an understanding that the young person will meet high expectations. •The young person should receive regular support and guidance from non-parent adults. •The young person should experience caring neighbors who take responsibility for modeling and monitoring appropriate behavior. •The schools should provide clear rules and consequences, fairly and consistently enforced. •The young person's friends should model positive, responsible behavior. •The young person should seldom be out with "nothing special to do." •The young person should be engaged in community and school youth programs, activities, sports and clubs. •The young person should spend one or more hours per week in activities in a religious institution. •The young person should complete one or more hours of homework and study each school day. •The young person should care about and seek involvement in his or her school and community. •The young person should be interested and actively engaged in learning. •The young person should be truthful even when it is not easy. •The young person should seek to resolve conflict non-violently. •The young person should feel that he or she has some control over "things that happen to me." •The young person should feel that life holds purpose and promise.

#### Checklist for Parents

Do I think of my children as people who have a right to my respect? •Do I make them feel stupid, inadequate or bad? •Do I humiliate them in front of others? •Am I courteous to my children? •Am I consistent with my children? •Do I set realistic expectations for each child? Do I ask too little or too much? •Do I set limits on behavior and consistently enforce them? •Do I let my children experience adventure, risk, failure, frustration and discouragement so that they may learn to overcome adversity?



•Do I teach my child the meaning of the word consequence? • Is my home atmosphere often in a state of chaos or fear? •Do I discourage my child from talking about feelings of anger, sadness, or fear? •Am I openly affectionate with my children? Do I display appropriate affection in front of them? •Do I always try to solve their problems for them? Make excuses? Accept their excuses? •Do I model responsibility and good moral behavior for my children?

The Search Institute research sets an optimistic tone. It tells us that behaviors based upon common sense and common courtesy make a profound difference. The ripple effect of what we expect and accept from ourselves and our children reverberates into our communities and our schools, resulting either in a current which moves children positively forward or in rapids which may impede them.

Respectfully submitted,  
Thomas Haley  
Superintendent of Schools

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### PRINCIPAL'S REPORT 1998

Dear Citizens of Allentown:

Certainly the past year has been a mix of anticipation, frustration and success for both the community and school system. The Claremont Lawsuit towns, of which Allentown is a very involved participant, anxiously await some form of closure to this contentious issue that has tremendous implications for the total community.

The most notable bright spot has been the construction and opening of the new kindergarten wing at the lower elementary school. It is a wonderful facility that all can be proud of. The old modulars had long exceeded their life expectancy and have been removed. The resulting additional parking space is a welcomed benefit. The net overall benefit has been a larger and more efficient educational environment. Looking ahead, there is still a current and future need for additional space based on existing space shortages. Hopefully, a situation is reached in educational funding that will allow local needs to be addressed without additional disproportionate impact on the local taxpayers.

Curriculum review continues to be a central focus. Teams of teachers met during the school year and summer time to address curricular instructional changes that must be made in order to show improvement in State Assessment results. The staff and administration are committed to meeting the Board's assessment goals by the year 2001.

I want to thank the Allentown community, parents and local agencies that have been very supportive of the Allentown Schools.

Sincerely,  
Frederick H. Dunlop, Principal  
Allentown School District



**ALLENSTOWN TEACHER ROSTER**  
1997-98

Music	BLOOD, JUDY	17,650.00
Elementary	BOEHM, KATHLEEN	29,481.00
Reading Specialist	BORNSTEIN, ROBERTA	15,675.00
Elementary	BRIGGS, SUZANNE	37,799.00
Elementary	CARLISLE, LINDA	32,089.00
Art	DEROSIER, IRENE	13,386.00
Elementary	ELLSWORTH, CHERYL	25,177.00
Elementary	FERGUSON, ELIZABETH	25,924.00
Elementary	GERMOND, SUSAN	34,271.00
Elementary	GRAHAM, PENELOPE	37,799.00
Elementary	HARDT, LAURIE	28,630.00
Elementary	HULL, CHERYL	35,271.00
Physical Ed.	IRZYK, PHYLLIS	16,346.00
Elementary	KEANE, DEBRA	35,271.00
Elementary	KENNEY, JANICE	38,299.00
Elementary	KENNY, THERESA	33,946.00
Elementary	LUND, BARBARA	34,271.00
Elementary	McCORMICK, SHARON	37,358.00
Elementary	PEARSON, ELIZABETH	26,848.00
Elementary	THUL, JANE	36,299.00
Learning Disability	BOYLE, MARIA	35,299.00
Special Ed. Coord.	CRUSON, KATHY	18,818.00
Speech Therapist	DAY, JUNE	36,299.00
Resource Room	LaPLANTE, PATRICIA	36,358.00
Guidance Counselor	ROY, LORI	27,565.00
Nurse	BRISON, MARILYN	15,716.00
Principal	DUNLOP, FRED	27,100.00

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Elementary	CORSON, ERIN	22,229.00
Elementary	DANIELI, EDYTHE	35,771.00
Language Arts	DUCHESNE, CLAIRE	34,271.00
Elementary	GAGNE, JACQUELINE	32,014.00
Elementary	GALLIGAN, ROSE	36,771.00
Elementary	GREGORAKAKIS, RUTH	38,299.00
Physical Education	IRZYK, PHYLLIS	16,346.00
Math/Science	NUGENT, CYNTHIA	35,271.00
Elementary	O'CONNELL, DEBRA	35,271.00
Math 7/8	ONG, DONNA	32,691.00
Science	PARADISE, ALAN	35,271.00
Elementary	PROULX, LINDA	35,271.00
Elementary	WILUSZ, COLLEEN	38,358.00
Elementary	ZIBEL, GAY	34,271.00
Special Ed. Coord.	CRUSON, KATHY	18,819.00
Special Education	LOOMIS, GREGORY	17,106.00
Resource Room	SCOTT, KATHERINE	38,448.00
Speech Therapist	SULLIVAN, KAREN	38,448.00
Guidance Counselor	SCHULTZ, SUSAN	22,867.00
Nurse	BRISON, MARILYN	10,478.00
Principal	DUNLOP, FRED	27,100.00

## ALLENSTOWN ELEMENTARY SCHOOL

### NON-CERTIFIED ROSTER

1997-98

Teacher Aide	CURRIER, ROSE	9,426.48
Sp. Ed. Aide	BERNARD, BEVERLY	9,212.00
Sp. Ed. Aide	CUSHING, ERIC	5,590.43
Sp. Ed. Aide	HAYWARD, NANCY	7,941.38
Sp. Ed. Aide	HERRING, EILEEN	1,747.62
Sp. Ed. Aide	JOLICOEUR, SHELLEY	6,513.98
Sp. Ed. Aide	LABRECQUE, DAWN	8,376.68
Sp. Ed. Aide	LINDH. ZSUZSANNA	6,946.88
Sp. Ed. Aide	MIDDLETON. GAIL	2,489.76
Sp. Ed. Aide	MILLER, AMY	2,281.50
Sp. Ed. Aide	MOORE, MARY	2,154.41
Sp. Ed. Aide	ROLLINS, LINDA	9,435.53
Sp. Ed. Aide	ROLLO, MICHELLE	10,059.08
Sp. Ed. Aide	SHICKIN, JANET	10,364.97
Sp. Ed. Aide	TIGGES, KAREN	9,666.33
Sp. Ed. Aide	VIAR, ANN	873.60
Sp. Ed. Aide	YOUNG, SUSAN	2,646.00
Truant Officer	WARNER, MARGO	500.00
Library Aide	LAMBERT, PAULINE	8,601.12
Secretary	GENDRON, MARGUERITE	27,478.08
Secretary	LaROCHE, PAULINE	20,316.24
Custodian	BARON, ROGER	4,164.20
Custodian	MARTINEAU, RICHARD	21,506.40
Custodian	DUBE, FRANCOIS	7,540.20
Bus Driver	CLOUTIER, LOUISE	4,248.98
Bus Driver	DUBOIS, HEIDI	3,580.18
Bus Driver	SILVA, DONNA	3,456.32
Sp. Ed. Bus Driver	MALO, PAULETTE	1,154.40
Sp. Ed. Bus Driver	McQUEENEY, MARC	2,244.38
Sp. Ed. Bus Driver	HOULE, PATRICIA	2,803.95
Hot Lunch Director	GRANT, SYLVIA	16,086.00
Lunch Worker	BOUTIN-DYMENT, JENNIFER	6,363.96
Lunch Worker	GIRARD, ELIZABETH	5,520.56
Lunch Worker	GOODNOW, PATRICIA	6,939.54
Lunch Worker	PEPPER, GERALDINE	6,624.60

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ARMAND R. DUPONT SCHOOL

NON-CERTIFIED ROSTER

1997-98

Teacher Aide	DROUIN, CYNTHIA	8,499.60
Teacher Aide	KNEELAND, MARY	14,952.00
Sp. Ed. Aide	BARNETT, DONNA	8,176.68
Sp. Ed. Aide	BOHNER, BRENDA	8,237.58
Sp. Ed. Aide	CARON, KATHLEEN	7,588.43
Sp. Ed. Aide	CULBERSON, JANNA	8,438.22
Sp. Ed. Aide	DOW, TAMI	7,941.38
Sp. Ed. Aide	DRAPEAU, SCOTT	1,664.00
Sp. Ed. Aide	HILLS, JEANNE	9,218.16
Sp. Ed. Aide	JACKSON, KIMBERLY	7,941.38
Sp. Ed. Aide	LIPNICKAS, GLORIA	7,330.96
Sp. Ed. Aide	LORD, DOREEN	7,588.43
Sp. Ed. Aide	MELANSON, SHARON	3,749.46
Sp. Ed. Aide	MORAN, PAUL	11,047.34
Sp. Ed. Aide	PADOVA, RICHARD	10,250.44
Sp. Ed. Aide	SWANSON, THERESA	10,059.08
Library Aide	BEAN, LORI	9,465.96
Secretary	DOANE, VIVIEN	23,322.96
Secretary	DROUIN, CYNTHIA	627.20
Custodian	HERBERT, ARTHUR	9,970.20
Custodian	PIKE, NORMAN	19,689.84
Bus Driver	CLOUTIER, LOUISE	4,248.98
Bus Driver	DUBOIS, HEIDI	3,580.18
Bus Driver	SILVA, DONNA	3,456.32
Sp. Ed. Bus Driver	MALO, PAULETTE	1,154.40
Sp. Ed. Bus Driver	McQUEENEY, MARK	2,244.38
Sp. Ed. Bus Driver	HOULE, PATRICIA	2,803.95

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ALLENSTOWN SCHOOL DISTRICT  
ARMAND R. DUPONT SCHOOL  
CLASS OF 1998

Jeffrey Curtis Biron  
Courtne Virginia Bliss  
Philip Norman Boisvert  
Luke M. Bouley  
Brittany Lyn Bowie  
Jenna Lee Bradley  
Alexis Blythe Call  
Robin Kathleen Callison  
Stephanie Elizabeth Carr  
Joey Chartier  
Kevin Cheney  
Perry Warren Click, III  
Michelle Marie Collins  
Miriah Lee Colman  
Cody Scot Davenport  
Scott Donnelly  
Katie Anne Dymant  
Matthew A. Dymant  
Nicholas J. Ellis  
Kimberly Jean Fisher  
Tyler Robert Fowler  
Collin Stevens Gagne  
Johslyn Marie Gagnon  
Michael Porter Gendron  
Ryan A. Gilbert  
Jason W. Hartford  
Erik M. Hoffmann  
Rachael Houston  
Stacey Marie Hubbard  
Brent W. Jackson, Jr.

Melissa A. Jackson  
Michael A. Johnson, Jr.  
Kristen M. Jordan  
Keith Ryan Judge  
Amy Lynn Labrecque  
Jane Lyn Laliberte  
Christopher Gary Lanoie  
Brian A. Lavigne  
Barbara Llorens  
Elionel Llorens  
Courtney Michelle Lord  
Colleen Mary Lyons  
Andrew Scott McDonald  
Jennifer Rhiannon McGhee  
Matthew L. Mitchell  
Shane Mitchell  
John Walter Ortloff  
Richard Pepin, II  
Philip Matthew Petrin  
Nicole Francine Ray  
Ryan Blake Reilly  
Sarah Victoria Revels  
Travis J. Richard  
Brandy Lyn Rollins  
Daniel A. Roy  
Patrick L. Shiner  
Christopher Lee Simard  
Tammi Renee Tigges  
Ronald William Wheatly, Jr.  
Matthew Joshua Young

**ANNUAL SCHOOL HEALTH  
SERVICE REPORT  
1997-98**

Report of Local Medical Services	Number of Pupils
Pupils Examined	651
Teachers Flu Shots	23
Immunizations	
DT	24
TB	0
MMR	20
Report of School Nurse-Teacher	
Vision Tests	651
Hearing Tests	709
Inspections	1,300
Heights	646
Weights	646
First Aid	5,384
Medication	Daily - 75    Short Term - 42    Prn - 25
Vaccinations & Communicable Diseases	
Communicable Diseases	48
Chicken Pox	9
Pediculosis	22
Impetigo	3
Scabies	0
Scarlet Fever	1

**Defects Found by School Nurse-Teacher**

	Number Cases	Treated by Physician
Vision	17	13
Hearing	24	24
Scalp	22	22

**Clinic and Special Referrals**

	Number Examined	Number Children Treated
Dental Cleaning & Fluoride	0	---
Preschool	59	---
Parent Contacts	464	
Sport Physicals	12	

Examining Physician - Dr. Alan Stein

Marilyn R. Brisson, R.N.  
School Nurse-Teacher  
June 18, 1998

## ALLENSTOWN MARRIAGES 1998

Groom's name	Groom's Residence	Bride's name	Bride's Residence	Place of Marriage	Date of Marriage
Jamie L. Joy	Allenstown	Amy J Woods	Allenstown	Auburn	1/7/98
Abraham Blow	Allenstown	Barbara Barnes	Edmonton	Bow	1/31/98
James Chestnut	Allenstown	Dawn Suplee	Kinston	Pembroke	2/14/98
Roger Williams	Allenstown	Brenda Pion	Allenstown	Concord	2/14/98
Harvey Clay	Allenstown	Vesta Barton	Allenstown	Pembroke	2/20/98
Kashan Walayat	Greenville	Karen Lewis	Allenstown	Manchester	3/15/98
Richard Tether	Allenstown	Rachel Way	Allenstown	Portsmouth	3/28/98
Raymond Chouinard Jr.	Allenstown	Midheta Dubinovic	Manchester	Manchester	3/28/98
Jeffery Amyot	Allenstown	Beverly Whitehouse	Allenstown	Allenstown	4/11/98
Michael Deluco	Allenstown	Angela Crothers	Allenstown	Allenstown	4/12/98
Jean-Pierre Allard	Allenstown	Lucille Stringer	Loudon	Concord	4/25/98
Gary Bournival	Allenstown	Rose Halle	Allenstown	Hooksett	5/15/98
Gregory Moyer	Allenstown	Amy Downs	Allenstown	Hopkinton	5/23/98
John P. Plourde	Allenstown	Debbie Corriveau	Allenstown	Derry	5/30/98
Richard Boivin	Allenstown	Donna Spaulding	Allenstown	Portsmouth	6/6/98
Chad Pelletier	Allenstown	Nikki-Lee Halpin	Somersworth	Somersworth	6/6/98
Travis Cooper	Allenstown	Karin Nantel	Allenstown	Manchester	6/13/98
Mark McGrath	Allenstown	Kathleen Strange	Allenstown	Dunbarton	6/13/98
Cori Hersom	Allenstown	Theresa A. Vincent	Allenstown	Hampton	6/14/98
Steven Voydatch	Allenstown	Renee Heinly	Allenstown	Dunbarton	6/20/98
David Hufstader	Allenstown	Lisa Devoe	Pembroke	Canterbury	6/20/98
Roger Gamache	Allenstown	Theresa Marpes	Allenstown	Allenstown	6/20/98
Kirk Stephens	Allenstown	Maria Mayjes	Allenstown	Hooksett	6/21/98
Gary Chase	Florida	Allison Steigert	Maine	Allenstown	6/27/98
Wayne Sauerheber	Allenstown	Mary Josephson	Allenstown	Allenstown	6/27/98
Jeffery Garland	Allenstown	Denise Dubois	Allenstown	Manchester	7/18/98
Joseph Condi	Contoocook	Janine Fortin	Allenstown	Manchester	8/8/98
Michael Sampson	Allenstown	Violetta Porrazzo	Allenstown	Thorton	8/15/98
Joseph Prescott	Colorado	Paula Beauchain	Colorado	Allenstown	8/15/98
Arthur Scruton	Rochester	Cathleen Bailey	Allenstown	Rochester	8/15/98
Joseph Farland	Allenstown	Kerry Loder	Allenstown	Windham	8/28/98
David Chaput	Allenstown	Diane Fleming	Allenstown	Allenstown	8/28/98
Ronald Aubin	Allenstown	Lauren Saucier	Allenstown	Manchester	8/29/98
Emile Lacerte	Allenstown	Heidi Labbe	Allenstown	Suncook	8/29/98
Eric Jutras	Allenstown	Angela Borun	Allenstown	Manchester	9/4/98
William Bunker	Allenstown	Janalyn McCourty	Allenstown	Allenstown	9/6/98
Christopher Webster	Allenstown	Jessica St. Pierre	Allenstown	Alton	9/12/98
Christopher Ross	Allenstown	Angela Spinney	Allenstown	Allenstown	9/19/98
Ronald Richmond	Allenstown	Ann Trudel	Allenstown	Hillsboro	9/27/98
Jason Jutras	Derry	Darlene Sell	Auburn	Allenstown	10/2/98
Jason Letellier	Allenstown	Jennifer Hebert	Salisbury	Milan	10/3/98
Jose Bolieiro	Allenstown	Catherine Dziura	Gofftown	Goffstown	10/3/98
Paul Letourneau	Allenstown	Kristi Johnson	Allenstown	Concord	10/31/98
Timothy Higgins	Allenstown	Sylvie Vachon	Allenstown	Allenstown	12/12/98
David Royer	Allenstown	Castiglioni	Allenstown	Manchester	12/19/98
Michael Rutherford	Candia	Diane Dintino	Concord	Bow	12/27/98



## ALLENSTOWN DEATHS 1998

Date of Death	Place of Death	Name of Deceased	Name of Father	Name of Mother
1/5/98	Allenstown	Heidi L. Rodrique	Jackson Cutter	Sharon Moffett
1/15/98	Allenstown	Arthur J. Bettez	Arthur Bettez	Celia Watson
1/29/98	Manchester	Juliette R. Duhaime	Eugene Rainville	Josphene Letendre
1/30/98	Allenstown	Ida J. Beauchesne	George Fleury	Roseanna Desmarais
1/31/98	Manchester	Kevin M. Devine	Michael Devine	Alice McCoy
2/19/98	Manchester	Raymond W. Herron	Burton Herron	Flora Ryee
4/9/98	Allenstown	Hervey J. Bernard	Evariste Bernard	Albina Cabana
4/23/98	Manchester	Simone E. Girard	Amedee Fremeau	Odelie Letendre
5/26/98	Manchester	Roland R. Daneault	Hormidas Daneault	Hortense Courchesne
5/30/98	Concord	Rankin L. Wright	William Wright	Bertha Kelly
6/5/98	Manchester	Norman Roberge	Louis Roberge	Rose Neveu
6/25/98	Concord	Robert R. Howard	Cosmo Howard	Jessie Jackson
6/28/98	Manchester	Julia Chaput	Joseph Brisbois	Marie Michaud
6/29/98	Boscawen	Florida Allaire	Adelarde LaFlamme	Adie Bussiere
6/30/98	Concord	Bruyere Lasselle	Edouard Hamel	Bernadette Leduc
7/1/98	Allenstown	Fernande Y. Furus	Joseph Cossette	Rosalie Labrie
7/18/98	Manchester	Eva Lemay	Joseph Lemay	Arnezine Lamy
7/22/98	Concord	Muriel Steelman	Milton Fox	Florence Williams
7/24/98	Concord	Carmen Martel	Joseph Ricard	Yvonne Dupont
7/25/98	Allenstown	Lillian Hamel	Frank Houle	Cassie Benoit
7/28/98	Concord	Roland Gagnon	Oliver Gagnon	Laura Marcoux
7/31/98	Manchester	Roger Gamache	Oliva Gamache	Maria Laliberte
8/31/98	Manchester	Leo A. Provencal	Antonio Provencal	Yvonne Dulaine
9/2/98	Manchester	Margaret P. Riley	Thomas Griffiths	Mary McHugh
9/4/98	Concord	Jonathan A. Boston	Maurice Boston	Eleanore Maynard
9/8/98	Manchester	Raymond E. Gravel	Eugene Gravel	Mary Boudreau
9/9/98	Concord	Walter Johnson	Lester Johnson	Marguerite Heart
9/12/98	Allenstown	Rudolphe J. Plourde	Philippe Plourde	Delphine Boudreau
10/14/98	Bedford	Willaim L. Allaire	Edward Allaire	Alice Labrie
10/16/98	Allenstown	Ralph Mitchell	Harold Mitchell	Alice Lincoln
10/19/98	Allenstown	Dora P. Bergeron	Josephat Lavallee	Rebecca Deziel
11/08/98	Concord	Simone Raymond	Ernest Boisvert	Minnie Stokes
11/13/98	Manchester	Eleanore Leblanc	Joseph Theriault	Adilaide Dube
11/15/98	Manchester	Lora B. St. Germain	John Allard	Julia Brigham
11/25/98	Manchester	Paul G. Beaudet	Willie Beaudet	Eveline Beaulieu
12/14/98	Concord	Albert J. Mondoux	Emilio Mondoux	Georgianna Bosse

## ALLENSTOWN BIRTHS 1998

Date	Place of Birth	Name of Child	Name of Father	Name of Mother
1/3/98	Manchester	Isack Soto, Jr.	Isack Soto	Madeline Paquin
1/4/98	Manchester	Hannah Robinson-Tolsuk	Robert Tolsuk	Ivy Robinson
1/20/98	Manchester	Matthew David Beaucher	David Beaucher	Shannon Beaucher
1/24/98	Manchester	Mackenzie Lynn Beaudoin	Richard Beaudoin	Cassandra Beaudoin
1/30/98	Concord	Taylor Elizabeth Moyer	Walter Moyer	Kristine Moyer
2/3/98	Concord	Ian Michael Lansil	Karl Lansil	Katherine Lansil
3/10/98	Manchester	Juliette Simone-Marie Fagan	Willaim Fagan	Mary Fagan
3/30/98	Concord	Alexys Kennedy Lafleur	Roger Lafleur	Kimberly Lafleur
4/6/98	Concord	Sarah Jean Swanson	David Swanson	Theresa Swanson
4/20/98	Concord	Alexis Priscilla Kelley	Daniel Kelley	Nicole Kelley
4/23/98	Concord	Jakob Allyn Duval	Brian Duval	Maggie Duval
4/28/98	Manchester	Cheyenne Lee Gagne	Paul Gagne	Tammy Gagne
5/1/98	Concord	Kyra Paige Deluco	Michael Deluco	Angela Deluco
5/1/98	Concord	Sydney Camron Ring	Mark Ring	Monique Ring
5/5/98	Manchester	James Edward Fisher	Robert Fisher	Lisa Fisher
5/14/98	Manchester	Anthony Michael Ubhaus	Franklin Ubhaus	Sheila Ubhaus
5/26/98	Manchester	Webster MacKenzie	Christopher MacKenzie	Jessica St. Pierre
6/24/98	Manchester	Amanda Marie Higham	Lee Higham	Maureen Higham
6/27/98	Manchester	Scott Richard Tether	Richard Tether	Rachel Tether
7/1/98	Manchester	Caleb Michael Reed	Chad Reed	Elizabeth Reed
7/5/98	Concord	Hannah Faith Cunningham	Michael Cunningham	Heather Cunningham
7/9/98	Manchester	Taylor Jennifer Curtis	Jeffery Curtis	Jennifer Curtis
7/12/98	Manchester	Dakota Scott Martin	Gary Martin	Kimberly Martin
7/15/98	Concord	John Anthony Pregent	Richard Pregent	Sandra Pregent
7/22/98	Manchester	Ian Isaac Crocker	John Crocker	Brigitte Crocker
7/30/98	Manchester	Noah James Leblond	Paul Leblond	Deborah Leblond
8/10/98	Manchester	Joshua Breen	Christopher Breen	Amy McHugh
9/3/98	Manchester	Nicole Mary Horn	Juergen Horn	Julie Horn
9/19/98	Manchester	Meaghan Elizabeth Lee	Gene Lee	Jodi Lee
10/3/98	Concord	Jordan Joseph Cossette	Monte Cossette	Angela Cossette
10/10/98	Manchester	Amber Marie Barton	Eric Barton	Crystal Barton
10/19/98	Concord	Henry Scott Fleury	Kevin Fleury	Mary Fleury
10/19/98	Concord	Andrew John Gregoire	Raymond Gregoire	Joan Gregoire
10/22/98	Manchester	Ryan James Santiago	Theodore Santiago	Kristanne Santiago
10/23/98	Manchester	Victoria Sophia Bolieiro	Carlos Serodio Bolieiro	Mary Bolieiro
11/16/98	Concord	Brittney May Crowley	Robert Crowley	Kristal Crowley
12/1/98	Manchester	Luke Constantine Hill	Howard Hill	Regina Hill
12/5/98	Concord	Chase Anthony Duval	Mark Duval	Jodie Duval
12/8/98	Concord	Kevin Ernest Dunn	Kevin Dunn	Dawn Dunn
12/9/98	Manchester	Celine Jolie Eldridge	Michael Eldridge	Lucie Eldridge
12/12/98	Manchester	Emily Dora Martel	Arthur Martel	Shelley Martel
12/16/98	Manchester	Dylan Odilon Chouinard	Raymond Chouinard	Midheta Chouinard
12/28/98	Concord	Benjamin Russell Richards	John Richards	Ame Richards
12/31/98	Manchester	Jake Richard Cholette	James Cholette	Kathy Cholette

Volunteer Pledge Form  
**Allenstown Parks And  
 Recreation Department**



Circle the committee(s) you would like to participate in:

Rec Center	Playgrounds	Children activities	Adult activities
Senior Activities	Ball fields	Skateboarding	Ice Skating
Landscaping	Fund Raising	Trails	Hiking
Drama	Golf	Skiing	Winter Carnival

Participant Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

**Our mission is to provide quality recreation for the residents of Allenstown through the use of existing programs and facilities as well as organizing and constructing new ones. Our goal, over time, is to provide an atmosphere where all age groups will have activities to do that will provide family as well as individual enjoyment.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
**(if minor)**

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