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ANNUAL REPORTS
OF THE TOWN OF

ALLENSTOWN, NEW HAMPSHIRE



*For the Year Ending
December 31, 1996*

DEDICATION

SELECTMEN DANIEL MURRAY SR.

1930 - 1996



Dan Murray regularly visited relatives in Allenstown as a child and young adult. His love for community, and historic preservation grew from these experiences as well as a strong sense of stewardship. In the early seventies Dan and his family moved to Allenstown. Following his retirement, Dan donated many volunteer hours to the Town of Allenstown, The Allenstown Historical Society, The New Hampshire Historical Society, The Old Allenstown Meeting House, St. John The Baptist, and a variety of other organizations.

DEDICATION

**POLICE CHIEF NORMAN CONNORS
RETIRED 1996**



Norman (Jazzy) Connors served the community of Allenstown for twenty seven years. Jazzy coached and sponsored the Suncook Little League as well as Youth Hockey he also served as a member of the Allenstown Budget Committee. He was appointed a special Police Officer until his promotion to Deputy Chief and Full Time Police Officer. As Chief he encouraged comradery and a humanitarian spirit within his department and the community. Thank you for your many years of service Jazzy!

Allenstown, New Hampshire



Annual Reports

of the Selectmen and Treasurer together with reports of the Administrative Assistant, Road Agent, Fire Chief, Police Chief and other Officers of the Town of Allenstown, New Hampshire for the fiscal year ending:

December 31, 1996

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PHONE NUMBER & HOURS LISTING

EMERGENCY PHONE NUMBERS:

Police:	911	Fire:	911
Ambulance:	911	(These numbers are TDD accessible)	
Fire Station:	485-9202	Highway Dept.:	485-5460
Police Station:	485-9500/9588	Library:	485-7651
Tax Collector:	485-7321	Town Clerk:	485-3111
Town Hall:	485-4276	Sewer Commission:	485-5600
Welfare Dept.:	485-7321		

Pembroke Water Works: 485-3362 (Emergency nights, Sun. & Hol. 228-2594)

School Department:	Allenstown Elem. School:	485-9574
	Armand Dupont School:	485-4474
	Pembroke Academy:	485-7881
	Supt. of Schools:	485-5187

HOURS: (Hours are subject to change - telephone for updates.)

SELECTMEN'S OFFICE:

Monday-Wednesday-Friday: 8:00am - 4:00pm
Tuesday - Thursday 8:00am - 12:00pm

TOWN CLERK'S OFFICE

Monday - Friday: 8:30am - 5:00pm

TAX COLLECTOR'S OFFICE

Monday - Friday: 8:30am - 12:30pm
3rd Monday of Month: 6:00pm - 8:00pm

ALLENSTOWN LANDFILL

Tuesday: 7:00am - 10:00am
Thursday: 7:00am - 10:00am
Saturday: 8:00am - 5:00pm

WELFARE OFFICE

Monday - Friday: 1:00pm - 4:00pm
(by appointment only)

PUBLIC LIBRARY

Monday: 1:00pm - 5:00pm
7:00pm - 9:00pm
Tuesday: 10:00am - 12:00pm
1:00pm - 5:00pm
7:00pm - 9:00pm
Wednesday: **CLOSED**
Thursday: 10:00am - 12:00pm
1:00pm - 5:00pm
Friday: 1:00pm - 9:00pm

TOWN OFFICERS

SELECTMEN:

Victor Martin, Jr.
Donald Coulsey (Interim)
Peter Viar

2 Lubern Avenue
Riverside Park
23 Main Street

485-7530 - 1997
485-7107 - 1998
485-5504 - 1999

ADMINISTRATIVE ASSISTANT

Carol Martel

MODERATOR

Sharon Ahearn (Resigned)

TOWN CLERK

Edward Cyr

TREASURER

Estelle Godbout

TAX COLLECTOR

Marie Santolucito (Resigned)
Donna Meadows (Interim)

ROAD AGENT

James Boisvert

FIRE CHIEF

Richard Verville

POLICE CHIEF

Jim McGonigle

HEALTH OFFICER

Donna Meadows

WELFARE OFFICER

Donna Meadows

BUILDING INSPECTOR OFFICER

Lissa Dorfman

FOREST FIRE WARDEN

Richard Verville

ANIMAL CONTROL

Steve Couture (Resigned)
Paul Beauchesne (Interim)

LIBRARY TRUSTEES

Rose Bergeron - 1996
Vivien Doane - 1997
M. Vicki Kneeland - 1998

TRUSTEE/TRUST FUNDS

Gabriel Daneault

CIVIL DEF. DIRECTOR

Roger Letendre

SEWER COMMISSIONERS

Robert O. Girard, Sr. - 1996
Donald A. Chaput - 1997
Albert C. Hamel - 1998

PARKS & RECREATION DIRECTOR

James Boisvert

SUPERVISORS/CHECKLIST

Louise Letendre - 1998
Lorette Houle - 2000
Guy Duhaime - 2002

REPRESENTATIVES/GENERAL COURT

Gabriel Daneault
34 Al's Avenue, Allenstown
485-3995

Gerard Lavoie
4 Whitten St., Allenstown
485-8343

Thomas Colburn
423 Cross Country Rd., Pembroke
226-0963

Kathleen Colburn
423 Cross Country Rd., Pembroke
226-0963

PLANNING BOARD MEMBERS

				TERM
SELECTMEN:	Peter A. Viar	23 Main Street	485-5504	1999
CHAIRMAN:	Richard Dymont	130 Monroe Avenue	485-8168	1997
CO-CHAIR:	Robert O. Girard, Sr.	2 Ray Court	485-9102	1996
	Colin T. Egan	7 Howe Street	485-7215	1998
	Michael Godbois	35 School Street		1998
	Mark LaBrecque	6 Dawn Drive	485-7023	2000

PLANNING BOARD ALTERNATES

	Donald Berube	River Road	485-9707	1997
	Martha Godbois	35 School Street		1999
	Vacant			2000

PLANNING BOARD SECRETARY

	Carol Angowski (Resigned)	61 River Road	485-5651	
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ZONING BOARD MEMBERS

SECRETARY:	Carol Angowski (Resigned)	61 River Road	485-5651	1997
	James Jackson	Chester Turnpike	485-4763	1997
CHAIRMAN:	Doris Levesque	6 Roland Drive	485-4043	1997
	Fernald Rockwell	11 Granite Street	485-7109	1998
	Jerry Valliere	5 Summers Avenue	485-3212	1999

ZONING BOARD ALTERNATES

	James Rodgers	46 Main Street	485-8851	1997
	Martha Godbois	35 School Street		1998
	Arthur Lawson	43 River Road	485-5921	1999

TOWN OF ALLENSTOWN
STATE OF NEW HAMPSHIRE
1997 TOWN WARRANT

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN THE TOWN AFFAIRS:

You are hereby notified to meet at St. Jean the Baptist Parish Hall in said Allenstown on Tuesday, the eleventh of March next, at eight o'clock in the forenoon to act upon the following subjects:

ARTICLES INCLUDED ON THE BALLOT:

ARTICLE #1: To Choose all necessary Town Officers for the ensuing year.

ARTICLE #2 Are you in favor of the Adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance As Follows: (This Article is Recommended by the Board of Selectmen)

NUMBER 1.

A. ADOPTING A NEW ZONING ARTICLE
XVII GOVERNING MANUFACTURED HOUSING WHICH:

1. Creates a new definition of manufactured housing;
2. Requires all manufactured housing to have a permit;
3. Establishes a limit to the number of manufactured housing permits to be issued;

-
4. Requires all manufactured housing parks to have permits.
 5. Establishes an administrative fee for manufactured housing parks permits ranging from \$100. to \$1000;
 6. Establishes requirements for manufactured housing park permit applications;
 7. Establishes minimum requirements for manufactured housing parks, including set-backs, minimum park sizes, conditions and services;
 8. Establishes minimum standards for manufactured housing, including size, height, construction, and lot size;
 9. Provides for amortization of non-conforming uses.

B. REPEALING THE MOBILE HOME MORATORIUM ORDINANCE.

C. REPEALING SECTION 603 OF ARTICLE VI OF THE ZONING ORDINANCE ALLOWING THE PLACEMENT OF MOBILE HOMES IN THE OPEN SPACE AND FARMING ZONE.

D. REPEALING SECTION 1113 OF ARTICLE XI OF THE ZONING ORDINANCE GOVERNING THE REQUIREMENTS OF A MANUFACTURED HOUSING MOBILE HOME PARK.

ARTICLE #3 To see if the Town will vote to change the tax collector's position from an elected position to an appointed position. (This Article is Recommended by the Board of Selectmen)

ARTICLE #4 (By Petition) To see if the Town will vote to adopt the provisions of RSA 40:13 to allow official Ballot voting on all issues before the Town of Allentown.

ARTICLE #5 To see if the Town will vote to modify the elderly exemptions from property tax in the Town of Allenstown, NH, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years five thousand dollars (\$5000.) for a person 75 years up to 80 years, ten thousand dollars (\$10,000.), for a person 80 years of age or older, twenty thousand dollars (\$20,000.). To qualify the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition the taxpayer must have a net income of not more than thirteen thousand four hundred dollars (\$13,400.) or if married, a combined net income of less than twenty thousand four hundred dollars (\$20,400.) and own assets not in excess of thirty five thousand dollars (\$35,000.) excluding the value of the person's residence. (This Article is Recommended by the Board of Selectmen and the Budget Committee).

ARTICLES TO BE DISCUSSED AT BUSINESS MEETING:

ARTICLE #6 To see if the Town of Allenstown will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the Town for any public purpose, pursuant to RSA 31:95-e The Selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of any such personal property.

ARTICLE #7 To see if the Town of Allenstown will vote to authorize the Board of Selectmen to accept, on behalf of the town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

ARTICLE #8 To see if the Town of Allenstown will vote to authorize the Board of Selectmen to purchase capitol equipment from state, federal surplus and private programs, when such equipment becomes available and such purchases is in the best interest of the Town of Allenstown. Said capitol equipment purchases is in the best interest of the Town of Allenstown. Said capitol equipment purchase is to be made from current appropriations.

ARTICLE #9 (By Petition) To see if the Town of Allenstown will vote to give a one percent discount on all 1997 property taxes paid within fifteen days after mailing of tax bills.

ARTICLE #10 To see if the Town will vote to discontinue the Town wide revaluation capitol reserve fund and to authorize the selectmen to withdraw said funds with accumulated principle and interest to date of withdrawal, and to transfer said monies to the towns general fund to offset the cost of the Town wide revaluation that is currently underway.(This Article is Recommended by the Board of Selectmen)

ARTICLE #11 (By Petition) To see if the Town of Allenstown will vote to raise and appropriate the sum of nine hundred fifty thousand and nine hundred eighty dollars (\$950,980.00) for the design and construction of a Public Safety Building, for the use by the Allenstown Fire, Rescue, and Police Departments, and authorize the issuance of not more than \$907,980.00 of Bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon: furthermore, to authorize the withdrawal of \$43,000. from the Public Building Capitol Reserve Fund created for this purpose. (2/3 ballot vote required).(This Article is Recommended by the Board of Selectmen and the Budget Committee).

ARTICLE #12 To see if the Town of Allenstown will vote to designate the Board of Selectmen as agents to expend from the Public Building Capitol Reserve Fund.(This Article is Recommended by the Board of Selectmen)

ARTICLE #13 (By Petition) To see if the Town of Allenstown will vote to appropriate the sum of seventy thousand (\$70,000.) for the purpose of purchasing land and legal fees associated with such purchase of land for use by the proposed Public Safety Complex. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until land is purchased for the proposed Public Safety Complex or within 5 years, whichever is less.(This Article is Not Recommended by the Board Of Selectmen and is Recommended by the Budget Committee).

ARTICLE #14 (By Petition) To see if the Town of Allenstown will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000.) for the demolition of the present Fire Station located at 5 Ferry street. This will be a non-lapsing account per RSA 32:3 VI and will not lapse until the new Public Safety Complex is built or within 5 years, whichever is less. (This Article is Recommended by the Board of Selectmen and the Budget Committee).

Article #15 To see if the Town of Allenstown will vote to authorize the Selectmen to expend the sum of eighty-four thousand eight hundred and sixty-seven dollars (\$84,867.00) from the fire department capitol reserve fund for the purpose of refurbishing the 1981 American LaFrance pumper known as Engine 1, this includes all lighting and communications equipment.
(This Article is Recommended by the Board of Selectmen and the Budget Committee).

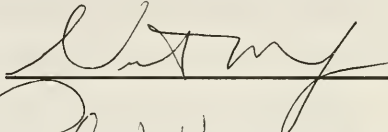
ARTICLE #16 To see if the Town of Allenstown will vote to designate the Board of Selectmen as agents to expend monies from Hazardous Material Clean-up Trust Fund.
(This Article is Recommended by the Board of Selectmen)

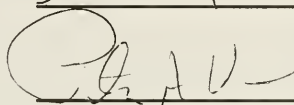
ARTICLE #17 To see if the Town will vote to raise and appropriate the sum of twenty eight thousand one hundred thirty six dollars (\$28,136). To purchase a new police cruiser, and to further authorize the selectmen to withdraw from the police department capitol reserve fund the sum of twenty two thousand dollars (\$22,000). The balance of six thousand one hundred thirty six dollars (\$6,136) is to be raised through general taxation.
(This Article is Recommended by the Selectmen and the Budget Committee).


- ARTICLE #18** To see if the Town will vote to raise and appropriate the sum of four thousand one hundred and twenty dollars (\$4,120.00) for the purchase of two (2) radar units. The current units are 11 and twelve years old respectively. The police department has applied to the Department of Highway Safety for a matching grant of two thousand and sixty dollars (\$2,060). (This Article is Recommended by the Selectmen and the Budget Committee).
- ARTICLE #19** To see if the Town of Allenstown will vote to raise and appropriate the sum of Five Thousand (\$5,000.) to be specifically earmarked for the DARE program. This will be created as a Special Warrant Article per RSA 32:3-VI. (This Article is Recommended by the Board of Selectmen and the Budget Committee).
- ARTICLE #20** To see if the Town will vote to raise and appropriate the sum of six thousand two hundred fifty dollars (\$6,250.) for the purchase of an ACCU-VOTE ES-2000 optical scan vote tabulating system. (This Article is Recommended by the Board of Selectmen and Not Recommended by the Budget Committee).
- ARTICLE #21** To see if the Town will vote to establish a conservation commission under the provisions of RSA 36-A. For the promotion and development of the natural resources of the Town of Allenstown. (This Article Recommended by the Board of Selectmen).
- ARTICLE #22** To see if the Town of Allenstown will vote to accept budget as submitted by the Budget Committee and to raise and appropriate the sums therein or pass on any vote in relation thereto.
- ARTICLE #23** To hear reports of auditors, agents and committees or of officers here before chosen, to pass any vote in relation thereto.
- ARTICLE #24** To transact any other business that may legally become before said meeting.

THE POLLS WILL BE OPEN UNTIL SEVEN O'CLOCK IN THE P.M.

The business meeting and reading of the Warrant will be held at St. Jean the Baptist Parish Hall in said Allenstown at 10:00 a.m., Saturday, March 15, 1997. given under our hands and sealed this Seventeenth day of February, 1997.



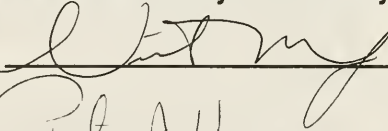


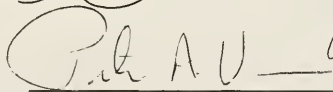


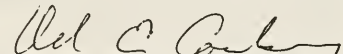
Board of Selectmen

A true copy of Warrant-ATTEST

We certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purposes within mentioned, posting an attested copy at the Municipal Warrant at the place of meeting within named, and a list attested copy at the Municipal Building being a public place in said Town, on the Seventeenth day of February, 1997.







Board of Selectmen

Special accommodations for individuals with disability are available upon request-(American with Disabilities Act of 1990)

TDD ACCESS: Relay NH 1-800-735-2964

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P. O. BOX 1122
CONCORD, NH 03302-1122
(603) 271-3397



CITY/TOWN ALLENSTOWN

SUMMARY INVENTORY OF VALUATION

TAX YEAR OF 1996 IN MERRIMACK COUNTY

CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. RSA 21-J:34

[Handwritten signatures]
.....
.....
.....
(Please Sign in Ink)

..... Selectmen of ALLENSTOWN

..... Date August 12, 1996

REPORTS REQUIRED: RSA 21-J:34, as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon blanks prescribed for that purpose.

Return this completed Summary Inventory form to the Dept. of Revenue Administration, P.O.Box 1122, Concord, NH 03302-1122 by September 1st.

You may duplicate Page 5 for each district whose valuation differs from the Town/City valuation; please note the name of the district at the top of each Page 5 provided. Thank you.

PENALTY: FAILURE TO FILE BY SEPTEMBER 1st MAY RESULT IN \$5.00 PER DAY PENALTY FOR EACH DAY'S DELAY. (RSA 21-J:36)

NOTE: PLEASE REMEMBER TO COMPLETE INFORMATION ON PAGE 3 AND 4 (ALSO PAGE 5, IF APPLICABLE) OF THIS REPORT.

Revised 1996

LAND BUILDINGS	(Items 1A,B,C,&D)-List all improved and unimproved land (include wells, septic & paving) (Items 2A,B,&C)-List all buildings	A C R E S	19 ASSESSED VALUATION	For Use By Dept. of Revenue (Prior Year Valuation)
1. VALUE OF LAND ONLY - Exclude Amounts Listed in Items 3,4,5,& 6 A. Current Use (At Current Use Values) (RSA 79-A)		2760	\$ 215,885	214,960.
B. Conservation Restriction Assessment (At Current Use Values) (RSA 79-b)			\$	
C. Residential		2273.4	\$ 31,726,941	32,209,441.
D. Commercial/Industrial		561.4	\$ 9,202,510	9,165,972
E. Total of Taxable Land (A,B,C & D)			\$ 41,145,336	41,590,373.
F. Tax Exempt & Non Taxable (\$ 6,413,950.00)			XXXXXXXXXX	XXXXXXXXXX
2. VALUE OF BUILDINGS ONLY-Exclude Amounts Listed on Items 3,4,5 & 6 A. Residential			\$ 66,381,000	66,312,100.
B. Manufactured Housing as defined in RSA 674:31			\$ 14,728,605	14,390,355.
C. Commercial/Industrial			\$ 9,214,390	8,972,788.
D. Total of Taxable Buildings (A,B & C)			\$ 90,323,995	89,675,243.
E. Tax Exempt & Non Taxable (\$ 8,225,850)			XXXXXXXXXX	XXXXXXXXXX
3. PUBLIC WATER UTILITY- Privately owned water co. serving public (RSA 72:11 & 72:12)			\$	
4. PUBLIC UTILITIES-Value of all property used in production, transmission, and distribution Gas-----			\$ 1,099,303	1,251,681.
5. including production machinery, land, landrights, easements, etc. Furnish breakdown by individual Electric-----			\$ 5,174,019	4,997,435
6. company in space provided on page 4. (RSA 72:12) Oil Pipeline --			\$	
7. Mature Wood and Timber (RSA 79:5)			\$	
8. VALUATION BEFORE EXEMPTIONS (Total of 1E,2D,3,4,5,6 & 7)			\$137,742,653	137,514,732
9. Blind Exemption RSA 72:37 (Number 4) \$ 15,000			\$	60,000.
10. Elderly Exemption RSA 72:39, 72:43-f & 72:43-h (Number 127) \$ 10,000 15,000 20,000			\$ 1,830,000	1,845,000.
11. Physically Handicapped Exemp. (Number) \$ RSA 72:37-a			\$	
12. Totally & Permanently Disabled Exemp. (Number) \$ RSA 72:37-b			\$	
13. Solar/Windpower Exemp. (Number) \$ RSA 72:62 & 72:66			\$	
14. School Dining/Dormitory/Kitchen Exemp. (Number) \$ RSA 72:23			\$	
15. Water/Air Pollution Control Exemp. (Number) \$ RSA 72:12-a			\$	
16. Wood Heating Energy System Exemp. (Number) \$ RSA 72:69			\$	
17. TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Items 9 to 16)			\$ 1,890,000	
18. NET VALUATION ON WHICH THE TAX RATE IS COMPUTED (Item 8 minus 17)			\$135,852,653	

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES The amounts listed in this section should not be included in assessed valuation column on page 2.	MUNICIPALITY	PER RSA 362-A:6, III Amount Apportioned To SCHOOL
19. State and Federal Forest Land, Recreation, and/or Flood Control Land From MS-4, acct. 3356 & 3357	\$ 13,642	XXXXXXXXXX
20. Other From MS-4, acct. 3186:	\$	\$
21. Other From MS-4, acct. 3186:	\$	\$
22. Other From MS-4, acct. 3186:	\$	\$

TAX CREDITS	Limits	Number	ESTIMATED TAX CREDITS
23. Paraplegic, double amputees owning specially adapted homesteads with V. A. assistance	Unlimited		EXEMPT
24. Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty.	X 700/\$1,400	10	\$ 14,000
25. Other war service credits	X 50/\$100	263	\$ 26,500
26. Other credits (wood, solar, etc)	XXXXXX		\$
27. TOTAL NUMBER AND AMOUNT	XXXXXX	273	\$40,500

TYPES OF ELDERLY EXEMPTIONS BEING GRANTED			
Check One	Year Adopted	Check One	Year Adopted
	Standard Elderly Exemption 19____		Expanded Elderly Exemptions 19____
XX	Adjusted Elderly Exemption 19 <u>89</u>		Optional Adjusted Elderly Exemptions 19____

ELDERLY EXEMPTION COUNT							
Number of Individuals With <u>Initial</u> <u>Application</u> for Elderly Exemption for Current Year	0	At \$5,000	Total Number of Individuals Granted an Elderly Exemption for Current Year	0	At \$5,000 =	\$	
	56	At \$10,000		56	At \$10,000 =	\$ 560,000	
	30	At \$15,000		30	At \$15,000 =	\$ 450,000	
	41	At \$20,000		41	At \$20,000 =	\$ 820,000	
	—	At \$			At \$	= \$ —	
		At \$			At \$	= \$	
		At \$			At \$	= \$	
						= \$	
					TOTAL		\$ 1,830,000
	(Item 10, Page 2 may not exceed this amount)						

Name of Municipality: ALLENSTOWN

UTILITY SUMMARY: ELECTRIC GAS & PIPELINE COMPANY			
Insert valuation of plant used in production, distribution and transmission. The total in each column should agree with the totals listed under the corresponding items on Page 2 of this report. (RSA 72:8)			
NAME OF COMPANY	GAS Item 4, Page 2	ELECTRIC Item 5, Page 2	OIL PIPELINE Item 6, Page 2
Concord Electric		27,057	
NH Electric Co-op		421,562	
Public Serviv Co.		4,725,400	
EnergyNorth	709,453		
Tenneco	389,850		
TOTAL	1,009,303	5,174,019	

CURRENT USE REPORT (Number of Acres)				CONSERVATION RESTRICTION ASSESSMENT REPORT (Number of Acres)		
Section A Granted in Prior Years	Section B Granted for Current Year	Section C Totals of Sections A & B		Section D Granted in Prior Years	Section E Granted for Current Year	Section F Totals of Sections D & E
149.19		149.19	FARM LAND			
1518.20	20.73	1518.20	FOREST LAND			
289.91		289.91	UNPRODUCTIVE LAND			
786.85	25.80	812.65	WET LAND			
			DISCRETIONARY EASEMENTS			

Total Number of Acres Exempted under Current Use 2760

Total Number of Acres Taken Out of Current Use During Year _____

Total Number of Acres Exempted under Conservation Restriction Easement _____

Total Number of Acres Receiving the 20% Recreational Assessment _____

Total Number of Owners Granted Current Use Assessment _____

Total Number of Owners Granted Conservation Restriction Assessment _____

**TOWN OF ALLENSTOWN
MINUTES OF TOWN MEETING
MARCH 16, 1996**

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, NH, IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN THE TOWN AFFAIRS:

The Moderator, Gene Vallee, called the meeting to order at 10:10 am on March 16, 1996. There were 147 registered voters in attendance.

The Moderator advised that he had a Petition signed by the appropriate number of voters to vote by secret ballot for Articles 19, 20, 22, 24, 25, 28, 29, and 26. There were five petitioners present, namely Linda Conley, John Zachodney, Marilyn Blake Boucher, Alan Turcotte, and Robert Marier.

Everyone joined in reciting the Pledge of Allegiance.

ARTICLE 1: To choose all necessary Town Officers for the ensuing years.

This Article was taken care of on Tuesday, March 12, 1996. The results were read by the Moderator, Gene Vallee.

ARTICLE 2: To see if the Town of Allenstown will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the Town for any public purpose, pursuant to RSA 31:95-e. The Selectmen must hold a public hearing before accepting such a gift, and the acceptance shall not bind the town to raise, appropriate or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.

A motion was made by Doris Levesque and seconded by Art Houle to accept Article 2 as read. Voted and passed.

ARTICLE 3: To see if the Town of Allenstown will vote to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 32:19.

A motion was made by Steve Fowler and seconded by Ben Fontaine to accept Article 3 as read. Voted and passed.

ARTICLE 4:

To see if the Town of Allenstown will vote to authorize the Board of Selectmen to purchase capitol equipment from the state, federal surplus and private programs, when such equipment becomes available and such purchase is in the best interest of the Town of Allenstown. Said capitol equipment purchase is to be made from current appropriations.

A motion was made by Doris Levesque and seconded by Roland Martel to accept Article 4 as read. Voted and passed.

ARTICLE 5:

To see if the Town of Allenstown will vote to raise and appropriate the sum of One Hundred Ninety Thousand Dollars and 00/100 (\$190,000) for the reconstruction of Granite Street, and to authorize the issuance of not more than One Hundred Ninety Thousand and 00/100 (\$190,000) of bonds or notes in accordance with provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (2/3 Ballot Vote required). (This Article is recommended by the Board of Selectmen and Budget Committee).

A motion was made by Steve Fowler and seconded by Doris Levesque to accept Article 5 as read. Mark Simpson stated that he opposed approving this article. He believed there would be an increased amount of traffic on granite street which would effect the safety of children going to and from school. Dennis Fowler asked whether the sewer department was planning to spend money to upgrade. Doris Levesque inquired about the Community Development Block grant. Jim Boisvert stated that he contacted both sewer and water departments and that neither had plans in the next ten years for any project on granite street. The Moderator stated the polls had to remain open for one hour until; 11:30 a.m. There were 136 votes cast by secret ballot, 58 "yes" votes and 78"no" votes. Article 5 defeated.

had plans in the next ten years for any project on granite street. The Moderator stated the polls had to remain open for one hour until; 11:30 a.m. There were 136 votes cast by secret ballot, 58 "yes" votes and 78"no" votes. Article 5 defeated.

ARTICLE 6:

(By Petition) To see if the Town of Allenstown will vote to raise and appropriate the sum of Twenty Thousand Three Hundred Eighty Dollars (\$20,380.) for the purchase of one 1996 Ford LTD police cruiser complete with all communication, audio and visual equipment installed, for the use by the Allenstown Police department. (This article is not recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Doris Levesque and seconded by Art Houle to accept Article 6 as read. Doris Levesque asked whether we were increasing the number of vehicles or replacing one no longer used. Chief Connor stated that we now have three vehicles, a 1989 with 70,000 miles which is used for court and back-up, a 1993, unit 2, with 62,170 miles, a 1993, unit 3, with 49,000 miles. He stated that if we don't buy a vehicle this year we will need to buy two next year. He stated that a fourth vehicle a 1991, had close to 100,000 miles, that if it did not pass inspection and that we would need to spend money to get it on the road. Mike Collier stated that the increase on the tax rate would be \$.15. John Zachodney asked whether we are trading one vehicle and replacing one vehicle and the answer was yes. A motion was made by Art Houle and seconded by Don coulsey to amend Article 6 to take out of use the 1991 cruiser and preferably go to state auction to get the most value.

ARTICLE 7:

To see if the Town of Allenstown will vote to raise and appropriate the sum of Forty-one Thousand dollars (\$41,000.) to be placed in the Public Building Capitol reserve Fund to be used for a feasibility and design study relating to a new Public Safety building. (This Article is recommended by the Board of selectmen and the Budget Committee).

A motion was made by Art Houle and seconded by Steve Fowler to accept Article 7 as read. There were 74 "yes" votes and 58 "no" votes. Article 7 passed.

ARTICLE 8:

To see if the Town of Allenstown will vote to create an expendable general trust fund under provision of RSA 31:19-a, to be known as the Town Hall Photocopier Maintenance Fund.

A motion was made by Roland Martel and seconded by Dennis

Fowler to accept Article 8 as read. Attorney Biron Bedard stated that Articles 8 or 9 needs to be amended to make the name uniform. A motion was made by Mike Collier and seconded by Roland Martel to amend Article 8 to delete the word "Maintenance". Amendment passed. John Zachodney stated that in the long run it might be cheaper to rent or lease a photocopier rather than owning one. Mike Collier stated that the current photocopier is at least ten years old and that we don't have a high volume of photocopying in a year's time and that leasing would be more costly. He stated that funds would be put into an account and left there until the photocopier dies. Joe Crowley asked about the existing \$11,00. equipment capitol reserve fun d. Voted and passed as amended.

ARTICLE 9: To see if the Town of Allentown will vote to raise and appropriate the sum of Six Thousand Dollars (\$6000.) to be placed in the Town Hall Photocopier Fund, and to designate the Board of Selectmen as agents to expend. (This Article is recommended by the Board of Selectmen and the Budget Committee

A motion was made by Al Dohrn and seconded by John Zachodney to amend Article 9 to state that we have a photocopier leased and not purchased. Amendment withdrawn by Al Dohrn and John Zachodney. Art Houle stated that if we buy a lower priced photocopier it will cost more for routine maintenance such as toner cartridges. Voted and passed.

ARTICLE 10: To see if the Town of Allentown will vote to raise and appropriate the sum of Thirteen Thousand Dollars (\$13,000) for the purpose of constructing a carport to be used to cover the police cruisers. (This Article is Recommended by the Board of Selectmen and Not recommended by the Budget Committee).

A motion was made by Elizabeth Grosspeter and seconded by Art Houle to accept article 10 as read. Chief Connor stated that this is needed for emergency calls so that time is not wasted clearing off the cruisers. Dan Murray stated that the back of the station would be used as one side and that there would be two other sides. Mike Collier stated that the general consensus was that we have not needed one for 70 years and it was not felt it was needed now. It was also stated that in the future the police Department could be leaving it's present location. Voted and defeated.

ARTICLE 11: To see if the Town of Allentown will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to demolish a Town owned home located at 47-51 Ferry Street. (This Article is

Recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Steve Fowler and seconded by Roland Martel to accept Article 11 as read. Dan Murray stated we can not sell this home at this time, that kids break into it and there is a liability issue. Carol Hill asked whether we had gained another house on Ferry Street and was answered yes. Biron Bedard stated that a claim could be made against the town if someone was injured. Voted and passed.

ARTICLE 12: To see if the Town of Allentown will vote to raise and appropriate the sum of Thirty-Two Thousand Five Hundred Dollars (\$32,500) to complete the Town's matching portion to replace the Bridge at Boat Meadow Brook. (This Article is Recommended by the Board of Selectmen and the Budget Committee).

A Motion was made by Dennis Fowler and seconded by Carol Hill to accept Article 12 as passed. The location of Boat Meadow Brook was questioned and it was stated that it was just past the old cemetery on River Road. Voted and passed.

ARTICLE 13: To see if the Town of Allentown will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be specifically earmarked for the creation of a DARE program. This will be created as a Special Warrant Article per RSA 32:3 - VI. This Article is Recommended by the Board of Selectmen and the Budget Committee.

A motion was made by Doris Levesque and seconded by Melaine Boisvert to accept Article 13 as read. Mike Collier spoke in favor of accepting this article. He stated the majority of money would be to cover the officer's time while he is at school. He would spend one full day a week at school plus a 1/2 day to prepare, for a total of 12 hours a week. He stated there are also some grants that we are going after. Voted and passed.

ARTICLE 14: To see if the Town of Allentown will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for future repairs associated with the Allentown Sewer Treatment Plant, and to further designate the Allentown Sewer Commissioners as agents to expend.

The Moderator read a letter dated March 16, 1996 and signed

by Don Chaput, Chairman of Sewer Commission, requesting that the Town of Allentown voters permit the Superintendent of the Sewage Treatment Plant, Mr. Dana Clements, to speak on Articles 14, 15, 16, and 17. A motion was made by Melaine Boisvert and seconded by Steve Fowler to let Dana Clements speak. A motion was made by Art Houle and seconded by Richard Morin to accept Article 14 as read. Mr. Clements stated that the plant was approximately twenty years old and that major repairs and/or replacement may be required in the near future. He recommended that a capital reserve fund be set up as well as an emergency maintenance fund. Voted and passed.

ARTICLE 15: To see if the Town of Allentown will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be placed in the Sewer Fund Capital Reserve Fund. (This Article is Recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Roland Martel and seconded by Liz Provencal to accept Article as 15 as read. A motion to amend was made by Mike Collier and seconded by Chappy Chaput to cross out the words "Sewer Fund" and replace the words "Allentown Sewer Treatment Plant". Amendment passed. Article voted and passed as amended.

ARTICLE 16: To see if the Town of Allentown will vote to create an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Sewer Department Emergency Maintenance Fund, for the purpose of maintaining and repairing any unexpected problems associated with the Sewer Department, and to further designate the Allentown Sewer Commissioners as agents to expend.

A motion was made by Dennis Fowler and seconded by Steve Fowler to accept Article 16 as read. Mike Collier stated that Articles 14 and 15 were for long-term and Articles 16 and 17 were for short-term. He suggested that money be set aside each year and that repairs could be made immediately when needed. Voted and passed.

ARTICLE 17: To see if the Town of Allentown will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be placed in the Sewer Department Emergency Maintenance Fund. (This Article is Recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Doris Levesque and seconded by Roger

Menard to accept Article 17 as read. Voted and passed.

ARTICLE 18: To see if the Town of Allenstown will vote to raise and appropriate the sum of One Thousand (\$1,000) for the purpose of setting up an Economic Development Committee. (This Article is Recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Roland Martel and seconded by Melaine Boisvert to accept Article 18 as read. Voted and passed.

ARTICLE 19: To see if the Town of Allenstown will vote to authorize the Selectmen to expend no more than Sixty-Three Thousand Nine Hundred Thirty One Dollars (\$63,931) from the Highway Department Capital Reserve Fund to purchase a new 1996 Ford L8000 and all plow and sander equipment. (This Article is recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Ernie Petrin and seconded by Steve Fowler to address all the secret ballot articles now. Voted and passed. A motion was made by Steve Fowler and seconded by Roger Menard to accept Article 19 as read. Jim Boisvert stated that this was replacing the 1982 Ford F600 for which we were getting \$3,200 as a trade-in. Brad Whitfield asked how much money we had in this capital reserve fund presently and the answer was \$21,775. Carol Hill asked whether this Article had to be voted on by secret ballot. The petitioners for the secret ballot were asked if they wished to withdraw their petition and three petitioners desired not to withdraw. It was decided to go by show of hands since there were not five petitioners who desired secret ballot. There were 117 "yes" votes and "3" "no" votes. Article 19 passed.

ARTICLE 20: To see if the Town of Allenstown will vote to authorize the Selectmen to expend One Hundred Sixty Thousand Dollars (\$160,000) from the Fire Department Capital Reserve Fund to purchase a new fire truck for the sale price of Two Hundred Sixty-Nine Thousand Dollars (\$269,000) and to enter into a lease purchase agreement for the remaining One Hundred and Nine Thousand Dollars (\$109,000) at a payment of Forty Thousand Three Hundred Sixty-Eight Dollars (\$40,368) per year for a period of three (3) years. Money for payment to come from lowering the amount which is put into the Fire Department Capital Reserve Account by Forty Thousand Three Hundred Sixty Eight Dollars (\$40,368) per year for three (3) years and depositing the difference into the Capital Reserve account. (This Article is Recommended by the Board of Selectmen and Not Recommended by the Budget Committee).

A motion was made by Richard Morin and seconded by Doris Levesque to accept Article 20 as read. Chief Richard Verville stated that this would reduce the fire apparatus to six vehicles. This equipment would replace the 1974 pumper and one or two other trucks. Art Houle asked if we were in the process of repairing the present building not to put a new piece of equipment in jeopardy. Everett Chaput stated that the truck would fit in the present building with minor repairs in the amount of \$1,200. Leandre Desrochers asked exactly what we would be replacing. The Chief stated the 1974 pumper and the existing rescue truck. It was also stated that the rescue truck is overloaded weight-wise with equipment and there were some rust problems. Don Peloquin stated that we run the engine at all medical calls and that this doesn't make sense. Mike Collier spoke about why the Budget Committee decided not to recommend the purchase. Everett Chaput spoke about the future plan presented by the Fire Department. Leandre Desrochers stated he felt we did not need additional ambulance services in town and that Tri-Town Ambulance was doing a great job. The petitioners for the secret ballot were asked if they wished to withdraw and go by voice vote. Two petitioners voted to withdraw their petition and three petitioners desired not to withdraw. It was decided to go by show of hands since there were not five petitioners who desired secret ballot. By show of hands Article 20 defeated.

ARTICLE 21:

To see if the Town of Allenstown will vote to raise and appropriate the sum of Eight Thousand One Hundred Forty Five Dollars (\$8,145) for the purpose of purchasing a waste oil furnace to be used at the Allenstown Fire Station. (This Article is Recommended by the Board of Selectmen and the Budget Committee).

A motion was made by Dennis Fowler and seconded by Doris Levesque to accept Article 21 as read. Everett Chaput stated that the current heating cost is \$2,500 per year and that it would take seven years before we see any savings, thus this is not money well spent. Article 21 defeated.

ARTICLE 22:

(By Petition) We the undersigned qualified voters in the Town of Allenstown, NH do hereby petition the following: That the Office of Road Agent be reduced from a three year term to a one year term and that said Office of Road Agent be placed on the 1997 Town of Allenstown ballot and every year thereafter.

A motion was made by Doris Levesque and seconded by Ernie Petrin to table Article 22. Article 22 tabled.

ARTICLE 23: (By Petition) We the undersigned qualified voters in the Town of Allenstown, NH do hereby petition the following: That the Office of Civil Defense Director be an elected office voted upon annually and that said Office of Civil Defense Director be placed on the Town of Allenstown ballot in 1997 and every year thereafter.

Attorney Bedard stated that the Emergency Management Director said the Office of Civil Defense Director can only be appointed and cannot be elected under RSA 107-C.

ARTICLE 24: (By Petition) We the undersigned voters in the Town of Allenstown, NH do hereby petition the following: that the Office of Welfare Officer be changed from an appointed position to an elected position of a one year term and that said office of Welfare Officer be placed on the 1997 Town of Allenstown ballot and every year thereafter.

A motion was made by Elizabeth Provencal and seconded by Melaine Boisvert to table Article 24. Article 24 tabled.

ARTICLE 25: (By Petition) We the undersigned qualified voters in the Town of Allenstown, NH do hereby petition the following: that the Office of Welfare Officer be changed to part-time position with a salary no greater than Eight Dollars (\$8.00) per hour and also eliminating all full-time employee benefits from this position. (Without Recommendation from the Board of Selectman and Not recommended by the Budget Committee).

A motion was made by Roger Menard and Seconded by Elizabeth Provencal to table Article 25. Article 25 tabled.

ARTICLE 26: (By Petition) #100 To see if the Town of Allenstown will vote to reduce the working hours of the Full-Time Firefighters from 45 hours a week to 40 hours a week to conform with the other Town employees. They will have a 20 minute lunch break paid for the 8 hour day. Their hourly rate will remain the same. (Without Recommendation from the Board of Selectmen and Recommended by the Budget Committee).

A motion was made by Doris Levesque and seconded by Arthur Lawson to accept Article 26 as read. Someone stated that state law requires a half hour lunch. Attorney Brian Bedard stated that firefighters are exempted from this law. He stated that we do not have the ability to determine working hours for the firefighters and that the fire chief has the ability under RSA 145:2. Doris Levesque and Arthur Lawson withdrew their

motion. A motion was made by Roger and seconded by Ron Daviault to table Article 26. Article 26 tabled.

ARTICLE 27: (By Petition) #200 To see if the Town of Allenstown will vote to raise Part-time Police Officers from \$8.18 per hour to \$8.50 per hour and to reduce replacement firefighters from \$9.00 per hour to \$8.50 per hour to be equal to the Police Department. (With recommendation from the Board of Selectmen)

A motion was made by Al Hill and seconded by Don Peloquin to table Article 27. Article 27 Tabled.

ARTICLE 28: (By Petition) #300 To see if the Town of Allenstown will vote to freeze all wages of the Town employees to the 1995 level. In 1994 and 1995 raises averaged 8% to 10% a year while the national average was only 2.5 % for the years 1994 and 1995. (With the exception of Warrant Article #200).

A motion was made by Carol Hill and seconded by Steve Fowler to table Article 28. Article 28 tabled.

ARTICLE 29: (By Petition) #400 To see if the Town of Allenstown will vote to have all future pay raises for Town Employees voted on by warrant article.

A motion was made by Albert Hill and seconded by Art Houle to table Article 29. Article 29 tabled.

ARTICLE 30: To see if the Town of Allenstown will vote to accept budget as submitted by the Budget Committee and to raise and appropriate the sums therein or pass any vote in relation thereto.

A motion was made by Ernie Petrin and seconded by Art Houle to accept the budget in the amount of \$2,898,246.00. Voted and passed.

ARTICLE 31: To hear reports of auditors, agents and committee or of officers here before chosen, to pass any vote in relation thereto.

Vicki Kneeland thanked everyone for their support of the library. Mike Collier stated that the first Budget Committee meeting was being held on the third Thursday of April.

ARTICLE 32: To transact any other business that may legally become before said meeting.

Linda Conley of Chester Turnpike spoke about safety issues on her street since a road was opened up from Holiday Acres onto Chester Turnpike. There was a general discussion about an easement and the right of way of the park owner and how the easement is written. It was stated that there was nothing we could do at town meeting about this situation.

Carol Hill asked for a standing ovation for Chief Norm Connor for his many years of service to the town. Chief Connor spoke about his service of 27 years.

A motion was made by Pam Stacey and seconded by Greg Samuels to bring Article 27 back up. Motion defeated.

A motion was made by Ernie Petrin and Seconded by Ron Daviault to adjourn. Voted and passed.

Meeting adjourned at 1:16 p.m.

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division
Concord, NH 03302-1122
1996 Tax Rate Computation

Town of Allenstown		Tax Rates	
Appropriations	2,898,246.		
Less: Revenues	1,525,080.		
Less: Shared Revenues	54,238.		54238.
Add: Overlay	80,525.		
War Credits	40,500.		
Net Town		1,439,983.	
Special Adjustment		--0--	
Approved Town/City Tax Effort		1,439,953.	
Municipal Tax Rate			10.60
School Portion			
Due to Local School	2,619,456.		
Due to Regional School	--0--		
Less: Shared Revenues	91,065.		
Net School Appropriation		2,528,391.	
Special Adjustment		--0--	
Approved School(s) Tax Effort		2,528,391.	
School(s) Tax Rate			18.61
County Portion			
Due to County	192,096.		
Less: Shared Revenues	8,783.		
Net County Appropriation		183,313.	
Special Adjustment		--0--	
Approved County Tax Effort		183,313.	
County Tax Rate			1.35
Combined Tax Rate			30.56
Total Property Taxes Assessed		4,151,657.	

Commitment Analysis

Total Property taxes Assessed	4,151,657.
Less: War Service Credits	(40,500).
Add: Village District Commitment(s)	--0--
Total Property tax Commitment	4,111,157

Proof of Rate

Net Assessed Valuation	Tax Rate	Assessment
135,852,653	30.56	4,151,657

1996 Bond Requirement

Treasurer:	95,000	Tax Collector:	86,000
Town Clerk:	32,000	Trustee of Trust Funds	44,000

TOWN OF ALLENSTOWN
 General Fund
 Statement of Estimated and Actual Revenues
 For the Fiscal Year Ended December 31, 1996

	Estimated	Actual	Over (Under) Budget
REVENUES			
Taxes			
Property	\$4,002,556	\$3,766,398	(\$236,158)
Interest and Penalties on Taxes	187,434	146,746	(\$40,688)
Total Taxes	4,189,990	3,913,144	(276,846)
Licenses and Permits			
Business Licenses, Permits and Fees	30	37	\$7
Motor Vehicle Permit Fees	230,000	321,874	\$91,874
Building Permits	7,000	5,855	(\$1,145)
Other Licenses, Permits and Fees	2,144	2,547	\$403
Total Licenses and Permits	239,174	330,313	91,139
Intergovernmental Revenues			
State			
Shared Revenue	87,084	87,084	\$0
Business Profits Tax	154,087	154,087	\$0
Highway Block Grant	58,731	58,731	\$0
Water Pollution Grants	52,775	28,076	(\$24,699)
State & Federal Forest Land Reimbursement	13,642	13,642	\$0
Other Reimbursements	260,000	78,056	(\$181,944)
Federal			
Other Governments			
(FEMA)- Grants		8,903	\$8,903
Total Intergovernmental Revenues	626,319	428,579	(197,740)
Charges for Services			
Income From Departments	30,000	54,702	\$24,702
Other	2,500		(\$2,500)
Total Charges for Services	32,500	54,702	22,202
Miscellaneous Revenues			
Sale of Municipal Property		4,731	\$4,731
Interest on Investments	18,000	34,280	\$16,280
Fines and Forfeits		12	\$12
Insurance Dividends and Reimbursements		50,246	\$50,246
Total Miscellaneous Revenues	18,000	89,269	71,269

Other Financing Sources			
Operating Transfers in			
Interfund Transfers			
Special Revenue Funds	36,200	11,153	(\$25,047)
Capital Reserve Funds	63,931	63,931	\$0

Total Operating Transfers In	100,131	75,084	(25,047)

Total Revenues and Other Financing Sources	5,206,114	4,891,091	(315,023)
		=====	
Unreserved Fund Balance Used to Reduce Tax Rate	150,000		

Total Revenues, Other Financing Sources, and Use of Fund Balance	5,356,114		
	=====		

THE ABOVE FINANCIAL STATEMENTS HAVE BEEN PREPARED BY THE TOWN
ACCOUNTANT AND ARE UNAUDITED AT THIS TIME.

TOWN OF ALLENSTOWN
 General Fund
 Statement of Appropriations and Expenditures
 For the Fiscal Year Ended December 31, 1996

	Appropriation 1996	Expenditures Net of Refunds	(Over) Under Budget
Current			
General Government			
Executive	\$83,517	\$75,257	\$8,260
Election, Registration and Vital Statistics	15,245	15,792	(\$547)
Financial Administration	48,775	44,322	\$4,453
Revaluation of Property	5,000	79,549	(\$74,549)
Legal Expenses	75,000	56,611	\$18,389
Employee Benefits	183,240	156,974	\$26,266
Planning and Zoning	2,775	1,576	\$1,199
General Government Buildings	25,865	22,650	\$3,215
Cemeteries	100		\$100
Insurance, not otherwise allocated	51,700	48,237	\$3,463
Advertising and Regional Associations	4,241	4,241	\$0
Other	1,000		\$1,000
Total General Government	496,458	505,209	(\$8,751)
Public Safety			
Police Department	293,092	293,491	(\$399)
Ambulance	20,074	20,074	\$0
Fire Department	169,937	164,528	\$5,409
Building Inspection	6,520	5,823	\$697
Emergency Management	3,500	1,550	\$1,950
Total Public Safety	493,123	485,466	7,657
Highways and Streets			
Highways and Streets	281,887	274,249	\$7,638
Bridges	260,000		\$260,000
Street Lighting	29,700	28,983	\$717
Total Highways and Streets	571,587	303,232	268,355
Sanitation			
Solid Waste Collection	121,800	125,540	(\$3,740)
Health			
Administration	1,650	1,410	\$240
Animal Control	9,840	9,807	\$33
Health Agencies and Hospitals	23,525	23,525	\$0
Total Health	35,015	34,742	273

Welfare			
Direct Assistance	91,900	77,522	\$14,378

Culture and Recreation			
Parks and Recreation	8,200	7,939	\$261
Patriotic Purposes	550	11	\$539
Other Culture and Recreation	1,500	1,500	\$0

Total Culture and Recreation	10,250	9,450	800

Economic Development			
Administration	1,000	1,005	(\$5)

Debt Service			
Principal of Long-Term Debt	90,000	90,000	\$0
Interest Expense - Long-Term Debt	47,605	47,605	\$0
Interest Expense - Tax Anticipation Notes	40,000	21,867	\$18,133

Total Debt Service	177,605	159,472	18,133

Capital Outlay			
Granite Street Reconstruction	183,000		\$183,000
Police Cruiser	20,380	20,380	\$0
Highway Packer	16,013	16,013	\$0
Highway Truck	63,931	63,931	\$0
Ferry Street House Demolition	15,000	15,000	\$0
Boat Meadow Brook Bridge	32,500	32,500	\$0
Dare Program	10,000	10,000	\$0

Total Capital Outlay	340,824	157,824	183,000

Intergovernmental			
School District Assessments	2,619,456	2,619,456	\$0
County Tax Assessments	192,096	192,096	\$0

Total Intergovernmental	2,811,552	2,811,552	0

OTHER FINANCING USES			
Operating Transfers Out			
Interfund Transfers			
Special Revenue Funds	33,000	31,910	\$1,090
Capital Reserve Funds	172,000	172,000	\$0

Total Operating Transfers Out	205,000	203,910	1,090

Total Appropriations, Expenditures and Other Financing Uses	5,356,114	4,874,924	481,190
=====			

THE ABOVE FINANCIAL STATEMENTS HAVE BEEN PREPARED BY THE TOWN ACCOUNTANT AND ARE UNAUDITED AT THIS TIME.

TOWN OF ALLENSTOWN
 General Fund
 Statement of Changes in Unreserved - Undesignated Fund Balance
 For the Fiscal Year Ended December 31, 1996

Unreserved - Undesignated Fund Balance - January 1		\$540,869
Deduction		
Unreserved Fund Balance Used To Reduce 1996 Tax Rate	\$150,000	

Total Deductions		150,000

		390,869
Addition(s)		
1996 Budget Summary		
Revenue (Deficit) (Exhibit A-1)	(\$315,023)	
Unexpended Balance of Appropriations (Exhibit A-2)	481,191	

1996 Budget Surplus	166,168	

Total Additions		166,168

Unreserved - Undesignated Fund Balance - December 31		\$557,037
		=====

THE ABOVE FINANCIAL STATEMENTS HAVE BEEN PREPARED BY THE TOWN
 ACCOUNTANT AND ARE UNAUDITED AT THIS TIME.

TOWN OF ALLENSTOWN SCHEDULE OF LONG-TERM DEBT

December 31, 1996-2001

\$1,615,000 @ 5.10%
SEWER BOND
1971

\$700,000 @ variable
General Obligation
1992

Totals

Fiscal Year Ended 12/31	Principal	Interest	Principal	Interest	Principal	Interest
1997	50,000.	11,475.	40,000.	31,460.	90,000.	42,935.
1998	50,000.	8,925.	40,000.	29,340.	90,000.	42,935.
1999	50,000.	6,375.	40,000.	27,220.	90,000.	33,595.
2000	50,000.	3,825.	35,000.	25,060.	85,000.	28,885.
2001	50,000.	1,275.	35,000.	23,135.	85,000.	24,410.
2002			35,000.	21,175.	35,000.	21,175.
2003			35,000.	19,180.	35,000.	19,180.
2004			35,000.	17,150.	35,000.	17,150.
2005			35,000.	15,050.	35,000.	15,050.
2006			35,000.	12,950.	35,000.	12,950.
2007			35,000.	10,815.	35,000.	10,815.
2008			35,000.	8,680.	35,000.	8,680.
2009			35,000.	6,510.	35,000.	6,510.
2010			35,000.	4,340.	35,000.	4,340.
2011			35,000.	2,170.	35,000.	2,170.
TOTALS	250,000.	31,875.	540,000.	254,235.	790,000.	286,110.

Schedule of Long Term Debt - Cont.

Totals Fiscal Year Ended December 31,	ENTERPRISE FUND	DEBT SERVICE	Totals
	Principal	Interest	
1997	50,000.	11,475.	61,475.
1998	50,000.	8,925	58,925.
1999	50,000.	6,375.	56,375.
2000	50,000.	3,825.	53,825.
2001	50,000.	1,275.	51,275.
TOTALS	250,000.	31,875.	281,875.

Totals Fiscal Year Ended December 31,	GENERAL	FUND	Totals
	Principal	Interest	
1997	40,000.	31,460.	71,460.
1998	40,000.	29,340.	69,340.
1999	40,000.	27,220.	67,220.
2000	35,000.	25,060.	60,060.
2001	35,000.	23,135.	58,135.
2002-2011	350,000.	118,020.	468,020.
TOTALS	540,000.	254,235.	794,235.

MUNICIPAL EMPLOYEES SALARIES

Pauline Adinolfo	315.00	David Jodoin	23732.11
Jeff Amyot	16276.72	Larry Krupnik	20340.74
Carol Angowski	30.00	Bernadette Lafond	250.00
Roger Baron	4011.87	Robert Martin	26769.39
Rene "Charlie" Beauchesne	1669.68	Denise D. Lafrazia	4507.75
Paul Beauchesne	14470.88	Valerie Lajoie	1339.92
Travis Belleville	640.13	Aaron Lambert	947.60
Marilyn Blake-Boucher	90.00	Eric Lambert	1006.96
Stanley Bodner	588.00	Joseph Lamy	60.00
James Boisvert	32238.03	Lorraine Lamy	135.00
Marc Boisvert	23144.51	Tim Lavoie	18.13
Norm Boisvert	30.00	Priscilla Lemaire	30.00
Everett Chaput	32089.47	Jennifer Letendre	50.00
Lisa Chaput	3906.88	Louise Letendre	840.00
Michael Chaput	17358.72	Anthony Manning	1702.80
Robert F. Christofaro	1771.50	Carol Martel	6517.78
Pauline Chroniak	3070.15	Joanne Martel	844.11
Norman Connor	11057.35	Victor A. Martin, Jr.	1949.94
Donald Coulsey	850.02	Stacey L. Martin	1954.20
Richard Courtemanche	926.85	James J. MCGonigle	25880.00
Steve Couture	6824.28	Robert Montmarquet	2518.22
David M. Currier	3234.84	Shaun W. Mulholland	28419.43
Edward Cyr	8423.96	Donna Meadows	22502.97
Diane Demers	676.90	Ronald Montplaisir, Jr	30912.63
Pauline Demers	303.36	Richard Morin	2039.52
Jeanne Descoteaux	55.00	Daniel Murray	850.02
Simone Desrosiers	60.00	Edith Murray	60.00
Lissa Dorfman	11264.22	Bruce R. Nadeau	19869.28
Todd Dubois	34.80	Donald Noel	17456.18
Guy Duhaime	345.00	Sebastian M. Ortisi	422.14
Peter Dyrkacz	24316.00	Phyllis Parker	180.00
Scott M. Eaton	3329.73	Donald Peloquin	1187.75
Paul Gagne	30.00	James Perier	72.30
Robbie C. Gagnon	904.35	Andrew J. Petrin	535.74
Jeremy Gauthier	768.92	Ernest Petrin	503.75
Robert O. Girard, Sr	1212.50	Georgette Plourde	10712.52
Henriette Girard	6768.67	Rudolphe Plourde	6821.18
Estelle Godbout	4011.87	Edna Proulx	2713.23
Kris Tina Gray	13159.10	Norbert Raymond	120.00
Robert Green	22406.44	Elizabeth Richard	3015.40
Frank E. Jones	1915.43	Maria Santolucito	10148.50
Aline Guertin	30.00	Russell Scrocca	2100.09
Evelyn Guilbeault	30.00	Raymond Sevigny	2544.04
Albert Hamel	862.50	Daniel Silva	2756.45
Normand Hamel	24666.54	Paul St.Germain	2665.41
Martin J. Harless	99.25	Anita Stokes	240.00
Leon Henderson	1884.25	Eugene Vallee, Jr.	550.00
Craig W. Holder	2498.19	Eugene Vallee, Sr.	30.00
Lorette Houle	1593.13	Richard Verville	7302.76
Aurea Viar	120.00	Peter Viar	1343.58
		Donald Viera	90.00

SCHEDULE OF TOWN PROPERTY As of December 1996

DESCRIPTION	VALUE	DESCRIPTION	VALUE
163 Granite St. - Hwy. Dept. (land only)	35,900	Off Granite Street - (land Only)	900
165 Granite St. - Hwy. Dept. (land/bldgs.)	132,350	218 Pinewood Road - (land only)	20,400
Rear Route 28 (bird sanctuary)	5,400	220 Pinewood Road - (land only)	21,900
Deerfield Road - (land only)	6,400	16 School Street - Town Hall (land/bldgs.)	225,600
Deerfield Road - (land only)	28,300	Library & School Sts. - (land only)	18,000
2 Albin Avenue - (land only)	23,400	238 Deerfield Road - (mobile Home)	27,000
Pauper Road - (land only)	24,700	Ferry St - (RR Land)	28,800
Pauper Road - (land only)	14,400	Webster Street	2,900
Rear Granite St. - (land only)	5,800	Ferry Street - (sewer plant land/bldgs.)	1,874,900
Rear River Road - (land only)	11,950	35 Ferry Street - (land only)	30,050
Off River Road - (land only)	27,600	Ferry Street - (land only)	22,500
Dowst Road - (land only)	18,600	33 Woodlawn Drive - (mobile home)	15,300
River/Pinewood Rds. - (sewer pump station)	57,100	29 Woodlawn Drive - (mobile home)	20,900
Rear Granite Street - (land only)	3,350	Reynolds Avenue - (Tennis courts)	30,100
Rear Podunk Road - (land only)	9,000	Ferry Street - (fire station parking lot)	20,600
Rear Granite Street - (land only)	6,900	5 Ferry Street - (fire station land/bldg.)	338,800
Off Granite Street - (land only)	900	Notre Dame Avenue - (land only)	2,900
218 Pinewood Road - (land only)	20,400	Turnpike Street - (land/bldg.)	35,400
220 Pinewood Road - (land only)	21,900	1 Marilyn Drive - (mobile home)	26,450
16 School Street - Town Hall (land/bldg.)	225,600	59 Main Street - Library (land/bldg.)	142,400
Library & School Sts. - (land only)	18,000	78 Riverside Drive - (land only)	17,500
238 Deerfield Road - (mobile home)	27,500	33 Marilyn Avenue - (mobile home)	27,950
Ferry St. - (RR land)	28,800		

DETAILED STATEMENT OF EXPENDITURES

January 01, 1996 - December 31, 1996

EXECUTIVE

Selectmen's Salary	5416
Admin. Asst. Salary	27655
Selectmen's Secretary Salary	15100
Trustee of Trust Fund	100
Admin. Asst. Expenses	368
Moderator/Asst. Moderator Salary	1000
Town Report Expense	3480
Sewer Comm. Salaries	2725
Telephone/Modem Expense	2992
Office Repairs	811
Advertising	1837
Dues & Subscriptions	3094
Mileage	14
Supplies	3569
Postage	3317
Gasoline	393
Miscellaneous Expense	75
Computer Operations	2500
Computer Equipment	812
TOTAL	75258

ELECTIONS/REGISTRATIONS

Town Clerk Salary	8424
Dues & Subscriptions	260
Clerk Office Supplies	385
Supervisors of Checklist	1675
Supervisors Supplies	72
Ballot Clerks	1735
Clerk Printing	31
Election Printing	266
Election Supplies	674
Other Election Employees	225
Police Detail	1022
Computer Maintainance Agreement	7 4 5
Clerk Postage	1 0 4
Booths	92

Advertising	82
TOTAL	15792

FINANCIAL

Accountant/Bookkeeper	4396
ADP Payroll Processing	6655
Audit	7850
Assessing	5570
Deputy Tax Collector Salary	250
Tax Collector Salary	12389
Tax Lien Releases	930
Tax Coll. Telephone Expense	339
Tax Coll. Dues & Subscriptions	357
Tax. Coll. Office Supplies	384
Tax Coll. Postage	2215
Treasurer Salary	2599
Deputy Treasurer Salary	250
Treasurer's Expense	20
Tax Collector Office Supplies	117
TOTAL	44324

REVALUATION

LEGAL	
Services	54311
Lien Research	2300
TOTAL	56611

PERSONNEL

Group Health Insurance	49847
Dental	4583
Group Life Insurance	8051

Social Security	26093
Medicare	7860
Employee Retirement	4895
PD Retirement - Town Share	4212
FD Retirement - Town Share	3096
Unemployment Compensation	1464
Workers' Compensation	46873

TOTAL 156974

PLANNING/ZONING BOARDS

Planning Board Recording/Transcription	750
Planning Board Advertising	66
Planning Board Supplies	33
Zoning Board Recording/Transcription	214
Zoning Board Advertising	181
Zoning Board Supplies	25
Zoning Board Postage	307

TOTAL 1576

GENERAL GOVT. BUILDINGS

Custodian Salary	6176
Security System	240
Electricity	5638
Heat & Oil	3785
Water	174
Sewer	371
Repairs & Maintenance	5696
Custodial Supplies	570

TOTAL 22650

INSURANCE

Property & Liability	46389
Public Officials Bond	1848

TOTAL 48237

POLICE DEPARTMENT

Part-time Salaries	16111
Overtime	2675
Legal Expense - County Attorney	1000
Telephone	9253
Police Secretaries	10942
Computer Expense	737
Office Repair & Equipment	1309
Training	2092
Dues & Subscriptions	1439
Supplies	3163
Miscellaneous Expense	383
Postage	232
Gasoline	6041
Vehicle Repairs	5168
Uniforms	4307
Full-time Salary	181334
Maint./Repair Radios	3638
Crossing Guards Salary	8394
Dispatch	26863
Special Details	7705
Custodial Services	705

TOTAL 293491

AMBULANCE SERVICE 20074

FIRE DEPARTMENT

Fire Chief Salary	1900
Part-time Salaries	40814
Telephone/Pagers	1002
Dispatch	9161
Office Equipment & Repair	461
Office Supplies	503
Dues & Publications	1195
Postage	102
Gasoline/Diesel	2086
Custodial Supplies	355
Food	318
Uniforms/Personal Protection	5132
Other Equipment	2576
Full-time Salaries	53709

FIRE DEPARTMENT - Continued

Coverage	5400
Tools & Minor Equipment	1655
Hose & Fittings	3096
EMS Supplies	1895
Chemicals	663
Training/Public Education	3997
Fire Signal Service	1128
Radio Purchase	1530
Radio Repairs	597
Repair Parts	1863
Vehicle Repairs	12784
Professional/Technical Services	591
Electric	3585
Heat & Oil	1995
Water	132
Sewer	121
Building Maint. & Repair	1098
TOTAL	161444

BUILDING INSPECTOR

Building Inspector Salary	4900
Membership/Dues	229
Postage	21
Fuel	156
Supplies	100
Books & Periodicals	77
Complaint Investigation	220
Telephone/Fax	2
Supplies	218
TOTAL	5923

CIVIL DEFENSE EXPENSE 1550**FORESTRY**

Part-time Salaries	1097
Supplies	1987
TOTAL	3084

HIGHWAY DEPARTMENT

Telephone/Pagers	1583
Electricity	3685
Heat & Oil	330
Town Shed Repair	1266
General Supplies	781
Gasoline	6898
Diesel Fuel	4697
Vehicle Repairs	14301
Signs	189
Uniforms/Safety Equipment	2289
Food	35
Full-time Salaries	147645
Overtime	11769
Equipment Rentals & Leases	214
Dues & Memberships	144
Paving Supplies	384
Sand & Gravel	3518
Cold Patch	718
Salt	11461
Capital Improvements	46374
Trees	1001
Surface Water	849
Municipal Hydrants	14118
Street Lights	28983
Dump Maintenance	3410
Garbage Disposal	122130
TOTAL	428772

HEALTH DEPARTMENT

Health Officer Salary	1300
Miscellaneous Supplies	110
TOTAL	1410

ANIMAL CONTROL

Animal Control Officer Salary	8770
Miscellaneous Supplies	1037
TOTAL	9807

CONCORD REGIONAL VNA	10815
COMMUNITY ACTION	12710

WELFARE DEPARTMENT

Welfare Officer Salary	21300
Admin. Exppense	10
Telephone/Fax/Pager	724
Clothes Closet Electricity	104
Clothes Closet Heat	443
Rent	34853
Dues & Publications	246
Supplies	209
Postage	213
Miscellaneous	648
Food	2050
Electricity	9382
Heat	3271
Medical	4069
TOTAL	77522

PARKS & RECREATION

Programs	7903
Supplies & Upkeep	36
TOTAL	7939

LIBRARY 31910

PATRIOTIC PURPOSES

Flags	11
Old Home Day	1500
TOTAL	1511

ECONOMIC DEVELOPMENT 1005

LONG-TERM NOTES 50000

JUDGMENT BOND 40000

INTEREST ON NOTES 14025

Judgment Bond	33580
Tax Anticipation Notes	21867

TOTAL 55447

CAPITAL RESERVE ACCOUNTS

Recreation	1000
Highway Garage	1000
Highway Department	50000
Police Department	12000
Fire Department	10000
Photocopier	6000
Sewer Emergency	15000
Sewer Fund	15000
Public Building	41000
Revaluation	20000
Recycling	1000
TOTAL	172000

CAPITAL OUTLAY

Police Cruiser	20380
Highway Truck	63931
Ferry Street Demolition	15000
Dare Program	10000
Boat Meadow Brook Bridge	32500
L\P Packer Payment	16013
TOTAL	157824

MERRIMACK COUNTY TAX 192096

SCHOOL DIST. ASSESSMENT 2619456

TOWN CLERK'S REPORT FOR THE YEAR 1995

FEES

Auto Permits for 1996	\$322,222.00
Marriage Licenses (net)	1,406.00
Dog Licenses (net)	3,381.50
Miscellaneous	494.24
TOTAL FEES COLLECTED	\$327,503.74

VITAL STATISTICS FOR 1995

Marriages	38
Deaths	30
Births	38
TOTAL VITALS	106

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the
Board of Selectmen
Town of Allentown
Allentown, New Hampshire

The audit of the Tax Collector's records for the period January 1, 1996 through September 23, 1996 was more extensive than a standard recommittal due to some necessary and additional procedures we had to perform.

1. The examination and testing of the Tax Collector's Report (MS-61) determined the following inconsistencies:
 - a. Debit and Credit amounts did not balance.
 - b. Beginning balance did not agree with prior-year ending balance (sewer rents).
 - c. Back-up information varied from amounts on the report (warrants - taxes committed, abatements, liens executed, 1994 unredeemed list).
 - d. The Tax Collector's trial balance was not consistent with the Tax Collector's report. Many unusual amounts had to be investigated further (credit memos, tax, penalty and interest amounts, overpayments).
2. A majority of the abatements were not supported by documentation. Currently, a list of abatements prepared by the Selectmen's secretary is signed by a majority of the Board of Selectmen and remitted to the Tax Collector. No copy is made for the Board of Selectmen's file. We recommend that the original copies of properly authorized abatements be retained by the Selectmen. Copies of the signed abatements should be given to the Tax Collector.
3. All cash receipts shown in the Tax Collector's day book were traced to the Town Treasurer's records, the general ledger, and bank deposit slips. As a result, a deposit of \$11,249.77 shown in the day book, was not found in the other records. Further testing revealed these transactions to be duplicated within the system. We recommend a monthly reconciliation between the Tax Collector, Bookkeeper and Town Treasurer.
4. There were instances where cash receipts were applied to the incorrect levy for uncollected/unredeemed taxes. Cash receipts after September 23, 1996 were, therefore, traced to the uncollected and unredeemed listings. No exceptions were noted. Through further testing, it would appear that the uncollected lists in total are correct in all material respects at September 23, 1996.

These additional procedures were necessary in order for us to render an opinion on the Tax Collector's records for that period.

September 23, 1996

*Plodzik & Sanderson
Professional Association*

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the
Board of Selectmen
Town of Allentown
Allentown, New Hampshire

We have audited the accompanying summary statements of tax warrants and tax lien accounts for the period January 1, 1996 through September 23, 1996. These financial statements are the responsibility of the Tax Collector. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the summary of tax warrants and the summary tax liens accounts during the period then ended.

September 23, 1996

*Plodzik & Sanderson
Professional Association*

SCHEDULE A
 TOWN OF ALLENSTOWN, NEW HAMPSHIRE
 Maria Santolucito - Tax Collector
 Summary of Tax Warrants
 For the Period January 1, 1996 through September 23, 1996

- Dr. -	Levies of		
	1996	1995	1994
<u>Uncollected Taxes - January 1, 1996</u>			
Property Taxes	\$	\$ 676,772.91	\$
Land Use Change		4,695.00	
Yield Taxes		1,253.23	
Utilities		16,695.54	2,053.07
 <u>Taxes Committed During Period</u>			
Property Taxes	2,126,705.75		
Utilities	105,620.08	46,766.00	
Added Taxes			1,248.00
 <u>Interest Collected on Delinquent Taxes</u>			
Land Use Change Interest		778.76	
Sewer Interest	33.60	843.19	155.68
Yield Interest		52.74	
Interest Collected on Delinquent Taxes	1,125.80	65,178.58	_____
 <u>Total Debits</u>	<u>\$ 2,233,485.23</u>	<u>\$ 813,035.95</u>	<u>\$ 3,456.75</u>
- Cr. -			
 <u>Remitted to Treasurer</u>			
Property Taxes	\$ 1,784,672.47	\$ 663,540.20	\$
Land Use Change		4,695.00	
Yield Taxes		1,253.23	
Utilities	94,706.08	60,976.31	2,053.07
Interest and Penalties	1,125.80	65,178.58	
Land Use Change Interest		778.76	
Sewer Interest	33.60	843.19	155.68
Yield Interest		52.74	
Added Taxes			603.35
 <u>Abatements Made</u>			
Property Taxes	2,094.31	12,952.28	
Utilities	1,134.40	14.80	
 <u>Uncollected Taxes - End of Year</u>			
Property Taxes	339,946.17		
Utilities	9,584.55	2,750.86	
Added Taxes			644.65
 <u>Excess Debits</u>	187.85	_____	_____
 <u>Total Credits</u>	<u>\$ 2,233,485.23</u>	<u>\$ 813,035.95</u>	<u>\$ 3,456.75</u>

SCHEDULE B
 TOWN OF ALLENSTOWN, NEW HAMPSHIRE
 Maria Santolucito - Tax Collector
 Summary of Tax Lien Accounts
 For the Period January 1, 1996 through September 23, 1996

- Dr. -	Levies of			
	1995	1994	1993	1992 & Prior
<u>Unredeemed Liens Balance</u> <u>at January 1, 1996</u>	\$	\$ 300,683.56	\$ 165,174.50	\$ 45,394.46
<u>Liens Executed During</u> <u>January 1, 1996 -</u> <u>September 23, 1996</u>	354,926.60			
<u>Interest and Costs Collected</u> <u>after Lien Execution</u>	9,561.78	19,299.23	36,647.76	1,827.46
<u>Total Debits</u>	\$ 364,488.38	\$ 319,982.79	\$ 201,822.26	\$ 47,221.92
- Cr. -				
<u>Remitted To Treasurer</u>				
Redemptions	\$ 4,830.71	\$ 102,017.26	\$ 123,356.47	\$ 3,564.99
Interest/Costs after Lien Execution	9,561.78	19,299.23	36,647.76	1,827.46
<u>Abatement of Unredeemed Taxes</u>	713.68	17,568.79	4,492.58	
<u>Unredeemed Liens Balance</u> <u>at September 23, 1996</u>	349,382.21	181,097.51	37,325.45	41,829.47
<u>Total Credits</u>	\$ 364,488.38	\$ 319,982.79	\$ 201,822.26	\$ 47,221.92

TAX COLLECTOR'S REPORT FOR THE YEAR 1996

	*****ON LEVIES OF*****		
	1996	1995	PRIOR
UNCOLLECTED TAXES BEGINNING OF YEAR: Property Taxes	339,946.17		
Resident Taxes			
Land Use Change			
Yield Taxes		2,750.86	
Utilities			
Lien Costs			
TAXES COMMITTED THIS YEAR: Property Taxes	1,993,581.69		
Resident Taxes			
Land Use Change			
Yield Taxes	120,151.56		
Utilities			
Added Taxes			
OVERPAYMENT: Property Taxes	2,756.15		
Resident Taxes			
Land Use Change			
Yield Taxes			
Utilities Interest			
Interest Collected on Delinquent Tax	4,016.89		
Sewer Interest	51.10	10.68	
TOTAL DEBITS	2,460,503.56	2,761.54	

TAX COLLECTOR'S REPORT FOR THE YEAR 1996

	*****ON LEVIES OF***** 1996	1995	PRIOR
REMITTED TO TREASURER DURING FY: Property Taxes	1,615,838.42		
Resident Taxes			
Land Use Change			
Yield Taxes			
Utilities	52,599.03	161.60	
Interest	4,016.89		
Penalties			
Utilities Interest			
Lien Costs			
Discounts Allowed			
Sewer Interest	51.10	10.68	
ABATEMENTS MADE: Property Taxes	70,544.28		
Resident Taxes			
Land Use Change			
Yield Taxes			
Utilities		2,589.26	
Current Levy Deeded	1,746.50		
UNCOLLECTED TAXES END OF YEAR: Property Taxes	648,154.81		
Resident Taxes			
Land Use Change			
Yield Taxes			
Utilities	7,552.53		
TOTAL CREDITS	2,460,503.56	2,761.54	

TAX COLLECTOR'S REPORT FOR THE YEAR 1996

DEBITS	1995	1994	1993	PRIOR
Unredeemed Liens Balance at Beginning of Fiscal Year	349,382.21	181,097.51	37,325.45	41,829.47
Liens Executed During Fiscal Year				
Interests & Costs Collected After Lien Execution	1,994.78	5,347.30	854.49	61.85
Refunds				
Adjustments				
Penalties				
TOTAL DEBITS	351,376.99	186,444.81	38,179.94	41,891.32

CREDITS	1995	1994	1993	PRIOR
REMITTANCE TO TREASURER: Redemptions	47,717.05	21,100.10	4,200.06	801.89
Interest & Costs after Lien Execution	1,994.78	5,347.30	854.49	61.85
Penalties				
Abatements of Unredeemed Liens				
Liens Deeded to Municipalities	2,065.56	1,930.17	1,480.87	
Unredeemed Liens Balance End of Year	299,599.60	158,067.24	31,644.52	41,027.58
TOTAL CREDITS	351,376.99	186,444.81	38,179.94	41,891.32

TOWN TREASURER'S REPORT

Summary of Receipts - Cash Basis
January 01, 1995 - December 31, 1995

TAX COLLECTOR:

1996 Property Taxes	3,318,072.64	
1996 Liens	52,182.19	
1995 Property Taxes	436,846.96	
1995 Liens	124,371.32	
1994 Tax Liens	128,603.19	
1993 Prior Years Liens	4,628.16	
Interest & Fees	94,993.16	
Yield & Current Use	6,427.90	
1995 Tax Lien	495,015.25	
Tax Lien Costs	1,341.00	
TOTAL		5,140,874.91

TOWN CLERK:

Motor Vehicle Permits	322,203.00	
Dog Licenses	3,274.50	
Dog Fines & Abatements	131.00	
Marriage Licenses	1,406.00	
Vital Statistics	231.00	
Book Reisgration	140.24	
Miscellaneous	99.00	
TOTAL		327,484.74

Treasurer's Report - Continued

STATE OF NEW HAMPSHIRE:

Revenue Sharing	203,264.44	
Rooms & Meals Tax	37,906.25	
Highway Block Grant	58,730.58	
Forest Fires	1,035.74	
State Aid	52,775.00	
Storm Losses	13,453.00	
Witness Fees	650.49	
Forest Land	13,642.15	
Police Detail	570.00	
Miscellaneous	200.00	
TOTAL		458,578.54

SUNCOOK WASTEWATER PLANT:

Blue Cross/Blue Shield Payments	11,271.70	
Rent	1,200.00	
Life & Disability Insurance	2,563.56	
Fuel Usage	1,546.01	
Commissioners Salaries	3,036.66	
Mail Permit	56.64	
TOTAL		22,624.42

Treasurer's Report - Continued

TOWN OFFICE:

Tax Payments	6,357.00	
Building/Electric/Plumbing Permits	13,301.10	
Insurance Reimbursements	4,560.96	
Timber Sales	8,061.60	
Welfare Reimbursements	6,156.38	
BFI & Waste Management	28,718.67	
Police Department	11,536.67	
Forest Fire Reimbursement	811.25	
Mobile Home Sales	433.25	
Copies: Tax Listings, Zoning Books, etc.	792.91	
NH Compensation	49,233.29	
Fees & Charges	300.61	
Miscellaneous	3,398.07	
Recovery	128.00	
TOTAL		133,789.76

REFUNDS

CFX Bank Interest	8,267.33	
School Districts	44,905.00	
Capital Reserve	73,849.28	
Concord Savings Loan	750,000.00	
Wire Transfer	1,821,000.00	
TOTAL		7,806,699.95

Estelle Godbout
Treasurer

Report of The Trust Funds of the City or Town of

Please duplicate these two pages of you need additional lines.

DATE OF CREATION	NAME OF TRUST FUND <small>List first those trusts invested in a common trust fund</small>	PURPOSE OF TRUST FUND	HOW INVESTED <small>Whether bank, deposits, stocks, bonds, etc. (If Common trust, so state)</small>	%	PRINCIPAL						
					Balance Beginning Year		New Funds Created		Cash Gains or (Losses) on Securities		
	Capital Reserve										
	Town of Allenstown										
12/31/64		Town Equip.	Bank of NH		4733	00					
10/16/87		Cistern	CFX Bank		6037	15					
7/29/88		Fire Dept.	Bank of NH		222006	00	10000	00			
12/28/90		Haz-Mat	Bank of NH		1800	00					
8/02/90		Police	CFX Bank		7840	00	12000	00			
7/26/90		High. Dept.	CFX Bank		67498	00	50000	00			
5/08/91		Recreation	Bank of NH		31000	00	1000	00			
7/25/91		Recycling	Bank of NH		6908	29	1000	00		501	74
12/31/93		Public Bldg.	CFX Bank		3000	00	41000	00			
12/31/93		High. Garage	CFX Bank		3000	00	1000	00			
12/31/94		School Fac.	CFX Bank		5000	00					
12/31/95		Revaluation	CFX Bank		20000	00	20000	00			
12/31/96		Copier	CFX Bank		0	00	6000	00			
12/31/96	Allen. Sewer	Sewer	CFX Bank		0	00	15000	00			
12/31/96		Sewer Emerg.	CFX Bank		0	00	15000	00			
	TOTALS				378822	44	172000	00		501	74

on December 31, 19⁹⁶

(June 30, 19____)

PRINCIPAL				INCOME											
Withdrawals		Balance End Year		Balance Beginning Year		INCOME DURING YEAR				Expended During Year		Balance End Year		Grand Total of Principal & Income at End of Year	
						Percent	Amount								
		4733	00	6287	35			277	37			6564	72	11297	72
		6037	15	1391	11			199	72			1590	83	7627	98
		232006	00	-64632	23			3962	55			-60669	68	171336	32
		1800	00	156	80			49	25			206	05	2006	05
		19840	00	3092	30			53	18			3145	48	22985	48
63786	00	53712	00	-45722	36			673	16			-45049	20	8662	80
		32000	00	2983	98			855	88			3839	86	35839	86
		8410	03	-446	17			170	78			-275	39	8134	64
		44000	00	-16	56			98	21			81	65	44081	65
		4000	00	-16	56			80	78			64	22	4064	22
		5000	00	83	32			124	74			208	06	5208	06
		40000	00	0	00			544	42			544	42	40544	42
4830	00	1170	00	0	00			21	71			21	71	1191	71
		15000	00	0	00							0	00	15000	00
		15000	00	0	00							0	00	15000	00
68616	00	482708	18	96839	02			7111	75			-89727	27	392980	91

Report of The Common Trust Fund Investments of the City or Town of _____

Please duplicate these two pages if you need additional lines.

HOW INVESTED		PRINCIPAL			
NO. OF SHARES OR OTHER UNITS	DESCRIPTION OF INVESTMENT (Names of Banks, Stocks, Bonds, etc.) <small>Please indicate by an astrick (*) any delisted securities being held pursuant to RSA 31:25-a and type an explanation for the retention on the bottom of this form (RSA 31:25-c)</small>	Balance Beginning Year	ADDITIONS		
			Purchases	Cash Capital Gains	
	Bank of NH	1375	00		

- Fees and expenses, if any, paid for Professional Banking Assistance: (RSA 31:38-a,IV)
- 1. Name of Bank: _____
 - 2. Fees Paid: \$ _____
 - 3. Expenses Paid: \$ _____
 - 4. Were these fees and expenses paid for totally from income? Yes ___ No ___

on December 31, 19⁹⁶

(June 30, 19_____)

PRINCIPAL				INCOME											
Proceeds From Sales		Gains or (Losses) From Sales		Balance End Year		Balance Beginning Year		Income During Year		Expended During Year		Balance End Year		Grand Total of Principal & Income at End of Year	
				1375	00	3986	74	134	98			4121	72	5496	72

Fees and expenses, if any, paid for Professional Brokerage Assistance: (RSA 31:38-a,IV)

- 1. Name of Brokerage Firm: _____
- 2. Fees Paid: \$ _____
- 3. Expenses Paid: \$ _____
- 4. Were these fees and expenses paid for totally from income? Yes ____ No ____

Report of The Trust Funds of the City or Town of _____

Please duplicate these two pages of you need additional lines.

DATE OF CREATION	NAME OF TRUST FUND <small>List first those trusts invested in a common trust fund</small>	PURPOSE OF TRUST FUND	HOW INVESTED <small>Whether bank, deposits, stocks, bonds, etc (If Common trust, so state)</small>	%	PRINCIPAL		
					Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities
5/2/23	Evans Cemetery	Cemetery	Bank of NH		275 00		
6/14/34	Catherine Bates	Cemetery	Bank of NH		100 00		
6/14/34	Peter Donahue	Cemetery	Bank of NH		50 00		
0/17/41	June Harris	Cemetery	Bank of NH		100 00		
5/10/46	John Hill	Cemetery	Bank of NH		200 00		
12/13/54	Louise M. Evans	Cemetery	Bank of NH		150 00		
2/10/58	Emanuel LeBrecque	Cemetery	Bank of NH		100 00		
8/1/78	Albert J. Michaud	Cemetery	Bank of NH		400 00		
	TOTALS				1375 00		

Allenstown

on December 31, 19⁹⁶

(June 30, 19____)

PRINCIPAL				INCOME									
Withdrawals	Balance End Year			Balance Beginning Year			INCOME DURING YEAR		Expended During Year	Balance End Year		Grand Total of Principal & Income at End of Year	
						Percent	Amount						
	275	00		763	45	19	26	65		789	10	1064	10
	100	00		660	16	14	18	90		679	06	779	06
	50	00		195	23	5	6	75		201	98	251	98
	100	00		324	58	8	10	80		335	38	435	38
	200	00		1119	47	25	33	73		1153	20	1353	20
	150	00		326	73	8	10	80		337	53	487	53
	100	00		113	83	4	5	40		119	23	219	23
	400	00		483	29	17	22	95		506	24	906	24
	1375	00		3986	74	100	134	98		4121	72	5496	72

TOWN OF ALLENSTOWN
ADMINISTRATIVE REPORT 1996

The Municipal Office underwent many changes during 1996. Beginning with the loss of Selectmen Daniel Murray and culminating with staffing changes during the summer and the fall of the year. One can only imagine the voids during this time period!

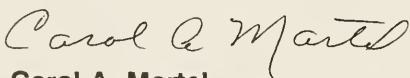
David Jodoin became part-time accountant in June, Donna Meadows Tax Collector in September, Lorette Houle joined our staff as Assessing Secretary in October, and I assumed the Administrative Assistant 's position in September.

Adjusting to hourly changes and new positions was challenging for everyone. Staff members worked together to accomplish goals effectively. The final outcome has been a more efficient environment and heightened employee morale.

There have been several changes in operational hours during the 1996 season. During the upcoming year we will investigate technical and communications updates. To offer better services, at lower cost to the community.

In 1997 we can look forward to the completion of the Master Plan and Capitol Improvement Plan. This will assist with community and economic development as well as grant applications.

In closing, I would like to commend the Municipal Office staff for their performance and dedication. Thank you for a job well done!



Carol A. Martel
Administrative Assistant

Allenstown Highway Department

To the Citizens of Allenstown:

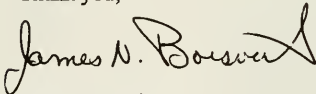
Let us not forget that 1996 was a year of record snow fall. Thanks to the dedication and professionalism of the Highway Department personnel, the task at hand was done in a very efficient manner. I would like to personally thank them for their continued support.

1996 capital improvement projects consisted of repaving the last portion of Deerfield Road and the reconstruction of Turnpike Road near the Key-Loc location. Construction of the River Road bridge will be done by no later than May 31, 1997. Engineering and design studies along with all pertinent permits have been secured.

Although we recycle many different items, the recycling program still has a long way to go. New ideas are needed to restructure the program in a more efficient and effective manner. Kindly contact the highway department if you would like to participate in these efforts.

1997 will undoubtedly be a very trying year due to budgetary constraints. Needless to say, patience will be tested. I am confident that the town departments and department heads will work together to minimize the financial impact to the townspeople and continue "business as usual".

Thank you,



James N. Boisvert
Road Agent

Allenstown Parks and Recreation

To the Citizens of Allenstown:

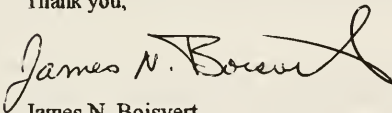
Many projects and programs were completed during 1996. Our summer recreation program was participated in by over 50 students. Thanks to all the staff for a job well done.

Tennis and basketball courts continued to be maintained. No major repairs were needed due to our ongoing preventive maintenance program. Courts are open at our Ferry Street location. They are located behind the fire station. The boat landing, located at the bottom of Ferry Street, is also available for use and convenience.

Let me take this opportunity to thank the many individuals who volunteer countless hours to ensure that the Little League, football, soccer, basketball and cheerleading programs run smoothly. It is with their help and dedication that the programs are successful.

It is the intent of the Parks and Recreation Department to continue to grow for the betterment of the community. We will look to share ideas with the Allenstown Community Development Committee in 1997 to accomplish these goals.

Thank you,



James N. Boisvert
Parks and Recreation

*THANKS NORMAN FOR MANY
YEARS OF OUTSTANDING
SERVICES TO THE
TOWN OF ALLENSTOWN*



ANIMAL CONTROL OFFICER'S REPORT

To the Citizens of Allenstown:

As your new Animal Control Officer, I look forward to serving you to the best of my abilities. Since I was appointed in November, I can say that more than 90 percent of the animal owners seem to be very responsible. I must remind everyone that their dogs must be licensed by May 1st at the latest, every year. Dogs and cats must have rabies shots after 3 month of age.

There have been some concerns over loose dogs. It is illegal to allow your dog to roam at large without being on a leash or under your direct control. You cannot allow your dog to was on someone else's property. These seem to be the largest number of complaints.

I am using a new statistical program for animal complaints, which places all calls into one of four categories. These are as follows:

1. ACO/OTHER: These complaints are for questions, reporting lost feline and dogs.
2. Animal ABATEMENT/CIVIL FINE: This column is for the amount of civil fines imposed. These can be issued for any of the violations under RSA 466:31 II and for violating RSA 466:1 (Dog licensed).
3. Animal COMPLAINT/WARNING: This column is the same as above but no fine imposed.
4. Animal COMPLAINT: This column is for general complaints for any violations, dog at large, barking complaints, etc.

The Statistics for 1996 are as follows:

Abatement/Civil Fine	6
ACO/other	24
Animal Complaint/Warning	13
Animal Complaints	171

I am also going to use a computer program, that has every licensed dog in it with the owner's name and address and the description of the dog. There are over 400 licensed dogs in Allenstown. This will cut down on the cost of placing the dog in the pound and placing a family pet in the SPCA, thus saving the Town 1and the animal owner time and money.

A special Thanks to Officer Robert Montmarquet for his assistance in programming the computer.

Officer Paul Beauchesne
Animal Control Officer

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION

MS-7

81 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397



BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE TOWN

OF Allenstown N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 97 to December 31, 97 or
for Fiscal Year From _____ to _____

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

Budget Committee: (Please sign in ink.)

Date February 5, 1997

<u>Sandra McKeeney</u>	<u>Debra E. Fontaine Jr.</u>
<u>Margo Warner</u>	<u>Debra Donahue</u>
<u>Robin Lellett</u>	<u>Doug Samuel</u>
<u>Colinella Mertes</u>	<u>Fernand Bokwell Jr.</u>
<u>Jessie Mair</u>	<u>Debra L. Soussier</u>
	<u>Louise P. Cloutier</u>

(Revised 1996)

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Varr. Art. #	Appropriations Prior Year As Approved By DMA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	GENERAL GOVERNMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive		83,517	75,257	67,886		68,186	
4140-4149	Election, Registration & Vital Statistics		15,245	15,792	13,530		13,530	
4150-4151	Financial Administration		48,775	41,372	44,299		42,699	1,600
4152	Revaluation of Property		5,000	79,549	40,000		40,000	
4153	Legal Expense		75,000	56,611	65,000		50,000	25,000
4155-4159	Personnel Administration		183,240	156,974	155,034		155,034	
4191-4193	Planning & Zoning		2,775	1,576	3,775		3,775	
4194	General Government Buildings		25,865	22,650	25,865		25,865	
4195	Cemeteries		100	0	100		100	
4196	Insurance		51,700	48,237	51,900		51,900	
4197	Advertising & Regional Assoc.		4,241	4,241	4,380		4,380	
4199	Other General Government		1,000	0	500		500	
	PUBLIC SAFETY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police		293,092	293,491	333,936		319,993	13,943
4215-4219	Ambulance		20,074	20,074	20,074		20,074	
4220-4229	Fire		169,937	164,528	174,104		172,904	1,200
4240-4249	Building Inspection		6,520	5,823	6,520		6,520	
4290-4298	Emergency Management		3,500	1,550	3,500		3,500	
4299	Other Public Safety (including Communications)							
	HIGHWAYS AND STREETS		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311-4312	Administration & Highways & Streets		281,887	274,249	281,633		281,133	500
4313	Bridges		260,000	0	165,000		165,000	
4316-4319	Street Lighting & Other		29,700	28,983	31,185		31,185	

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By BRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	SANITATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321-4323	Administration & Solid Waste Collection		121,800	125,540	121,253		121,253	
4324-4325	Solid Waste Disposal & Cleanup							
4326-4329	Sewage Collection & Disposal & Other		353,684	353,684	353,684		353,684	
	WATER DISTRIBUTION & TREATMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331-4332	Administration & Water Services							
4335-4339	Water Treatment, Conservation & Other							
	ELECTRIC		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Administration & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4355-4359	Other Electric Costs							
	HEALTH							
4411-4414	Administration & Pest Control		9,840	11,217	11,150		10,950	200
4415-4419	Health Agencies & Hospitals & Other		25,175	23,525	23,525		23,525	
	WELFARE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assistance		91,900	77,522	84,800		84,300	500
4444	Intergov. Welfare Payments							
4445-4449	Vendor Payments & Other							
	CULTURE & RECREATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation		8,200	7,939	7,200		7,200	
4550-4559	Library		33,000	31,910	38,935		37,904	1,031

Acct No.	PURPOSE OF APPROPRIATIONS	Varr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4583	Patriotic Purposes		2,050	1,511	4,050		4,050	
	CONSERVATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX
4611-4612	Administration & Purchases of Natural Resources							
4619	Other Conservation							
4631-2	REDEVELOPMENT & HOUSING							
4651-9	ECONOMIC DEVELOPMENT		1,000	1,005	1,000		1,000	
	DEBT SERVICE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes		90,000	90,000	90,000		90,000	
4712	Interest-Long Term Bonds & Notes		47,605	47,605	42,935		42,935	
4723	Interest on TANS		40,000	21,867	40,000		40,000	
4790-4799	Other Debt Service							
	CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX
4901	Land & Improvements		183,000	0				
4902	Machinery, Vehicles & Equipment		100,324	100,324	16,014		16,014	
4903	Buildings		15,000	15,000				
4909	Improv. Other Than Buildings		42,500	42,500				
	OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sever-							
	Water-							
	Electric-							

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4915	To Capital Reserve Fund		172,000	172,000	93,000		93,000	
4916	To Expendable Trust Funds (except Health Maint. Trust Fund)							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds		2,898,246	2,414,106	2,415,767		2,382,093	
SUBTOTAL 1								

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed below.

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	Radar Units	18			4,120		4,120	
	Voting System	20			6,250		6,250	
	Fire Truck Refurb.	15			84,867		84,867	
	Police Cruiser	17			28,136		28,136	
SUBTOTAL 2 Recommended							123,373	123,373

Special warrant articles are defined in RSA 32:31, as 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a special article or as nonlapsing or nontransferable article.

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	Safety Complex	11			950,980		950,980	
	Land Purchase	13			70,000		70,000	
	Demolition	14			20,000		20,000	
	Dare	19			5,000		5,000	
SUBTOTAL 3 Recommended							1,045,980	1,045,980

Year _____

Acct. No.	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE For Ensuing Fiscal Year
	TAXES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Yield Taxes				
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		187,434	137,931	125,000
	Inventory Penalties				
	LICENSES, PERMITS & FEES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		30	37	30
3220	Motor Vehicle Permit Fees		230,000	321,874	250,000
3230	Building Permits		7,000	5,855	5,000
3290	Other Licenses, Permits & Fees		2,145	2,547	2,000
3311-3319	FROM FEDERAL GOVERNMENT				
	FROM STATE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		87,084	87,084	89,060
3352	Meals & Rooms Tax Distribution				
3353	Highway Block Grant		58,731	58,731	58,000
3354	Water Pollution Grant		52,775	28,076	28,000
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		13,642	13,642	13,000
3357	Flood Control Reimbursement				1,732
3359	Other (Including Railroad Tax)		260,000	78,056	132,000
3379	FROM OTHER GOVERNMENTS		328,985	337,888	353,684
	CHARGES FOR SERVICES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		30,000	54,702	30,000
3409	Other Charges		2,500	0	
	MISCELLANEOUS REVENUES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property			4,731	40,000
3502	Interest on Investments		18,000	34,280	20,000
3503-3509	Other			50,248	
	INTERFUND OPERATING TRANSFERS IN		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	Special Revenue Funds				

Year 1997

Budget of the Town of ALLENSTOWN

MS-7

3912 Special Revenue Funds					
Acct. No.	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE For Ensuing Fiscal Year
3913 Capital Projects Fund					
3914 Enterprise Fund					
	Sever - (Offset)		36,200	11,153	12,700
	Water - (Offset)				
	Electric - (Offset)				
3915 Capital Reserve Fund					
3916 Trust & Agency Funds					
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934 Proc.from Long Term Bonds & Notes					
Amounts Voted From "Surplus"					
"Surplus" Used in Prior Year to Reduce Taxes			XXXXXXXXXX	150,000	XXXXXXXXXX
TOTAL REVENUES			1,378,457	1,440,766	2,218,053

BUDGET SUMMARY

SELECTMEN

BUDGET COMMITTEE

SUBTOTAL 1 Recommended (from page 4)	2,415,767	2,382,093
SUBTOTAL 2 "Individual" warrant articles (from page 4)	123,373	123,373
SUBTOTAL 3 Special warrant articles as defined by law (from page 4)	1,045,980	1,045,980
TOTAL Appropriations Recommended	3,585,120	3,551,446
Less: Amount of Estimated Revenues (Exclusive of Property Taxes) (from above)	2,218,053	2,218,053
Amount of Taxes To Be Raised	1,367,067	1,333,393

HELP! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. No.	W.A. No.	Amount	Acct.No.	W.A. No.	Amount

ALLENSTOWN FIRE & RESCUE

To the Citizens of Allenstown:

Allenstown Fire/Rescue has just completed it's busiest year ever, 1996 ended with 576 calls for assistance, which is a 21% increase over 1995.

Some of the things taking place within Department are as follows:

A committee has been formed and is working with the Pembroke Fire Department on a joint agreement to make the fire department operations more efficient and to stop unnecessarily duplicating apparatus purchases while working toward fleet reduction without limiting either departments response.

A building committee was formed almost two years ago and is still meeting regularly. This committee consists of members of both the fire and police departments as well as citizens of Allenstown. They are actively seeking the construction of a much needed public safety complex. If you are interested in joining this committee please contact the fire station at 485-9202.

The members of the fire department have been very busy with calls and countless hours of training and work details every Tuesday night. I would like to thank them for their support and dedication as well as their generous donations of holiday food baskets which were passed out at Thanksgiving.

Once again Allenstown Fire/Rescue is looking for new members. If you have the time and desire to serve your community as an active member of the fire department it can be a very rewarding experience. For more information call 485-9202.

In closing I would like to thank the citizens of Allenstown for their continuing support and hope it continues well into the future.

Richard Verville
Chief of Department

Situation Type Summary

96 RUN DATA

Prepared 2/13/97

Page 1

Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
11 Structure Fire	203,100	33	1	0	0	0
12 Outside of Structure Fire	200	3	0	0	0	0
13 Vehicle Fire	1,551	5	0	0	0	0
14 Trees, Brush, Grass Fire	311	7	0	0	0	0
15 Refuse Fire	10	2	0	0	0	0
16 Explosion, No After-fire		1	0	0	0	0
19 Fire, Explosion Not Class		1	0	0	0	0
22 Air, Gas Rupture		3	0	0	0	0
32 Emergency Medical Call		255	0	0	0	0
33 Lock-in		1	0	0	0	0
35 Extrication		21	0	0	0	0
39 Rescue, EMS Call Not Class		8	0	0	0	0
41 Spill, Leak w/ No Ign		7	0	0	0	0
44 Power Line Down		46	0	0	0	0
45 Arcing, Shorted Electrical		7	0	0	0	0
49 Haz Condition, Not Class		14	0	0	0	0
50 Service Call; Insuff Info		1	0	0	0	0
51 Lock-out		4	0	0	0	0
52 Water Evacuation		23	0	0	0	0
53 Smoke, Odor Removal		3	0	0	0	0
55 Assist Police		1	0	0	0	0
56 Unauthorized Burning		10	0	0	0	0
57 Cover Assign., Standby at		9	0	0	0	0
59 Service Call, Not Class		12	0	0	0	0
60 Good Intent Insuf Info		1	0	0	0	0
61 Smoke Scare		16	0	0	0	0
63 Controlled Burning		7	0	0	0	0
64 Vicinity Alarm		5	0	0	0	0
65 Steam, Other Gas Mistaken		1	0	0	0	0
69 Good Intent Call Not Class		9	0	0	0	0
71 Malicious False call		9	0	0	0	0
73 System Malfunction		22	0	0	0	0
74 Uninfentional		18	0	0	0	0
79 False Call Not Classified		3	0	0	0	0
99 Type of Incident Not Class		8	0	0	0	0

Situation Type Summary

96 RUN DATA

Prepared 2/13/97

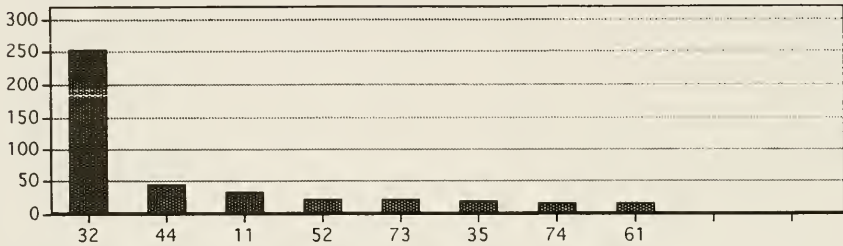
Page 2

Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ Injury	F.S. Death	Civ Death
Total for all incidents	205,172	576	1	0	0	0

Situation Type Graphs

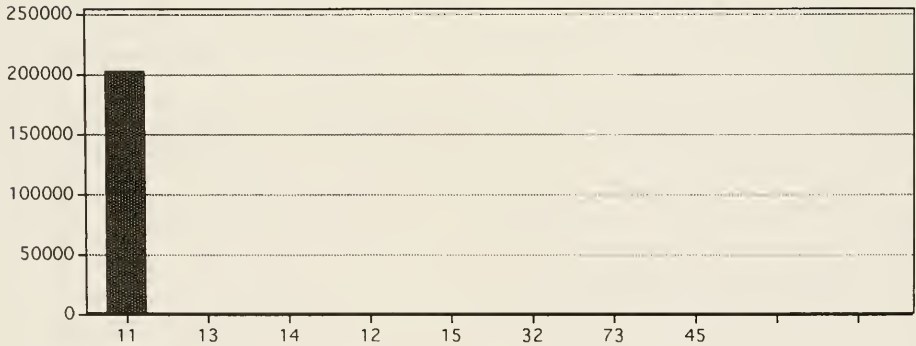
96 RUN DATA

Number of Incidents by Situation Type



Code:	Description	Code	Description
32	Emergency Medical Call	35	Extrication
44	Power Line Down	74	Unintentional
11	Structure Fire	61	Smoke Scare
52	Water Evacuation		
73	System Malfunction		

Dollar Loss by Situation Type



Code:	Description	Code	Description
11	Structure Fire	32	Emergency Medical Call
13	Vehicle Fire	73	System Malfunction
14	Trees, Brush, Grass Fire	45	Arcing, Shorted Electrical
12	Outside of Structure Fire		
15	Refuse Fire		

ALLENSTOWN FIRE & RESCUE FIRE ALARM BOX LOCATION

<u>BOX#</u>	<u>STREET ADDRESS</u>	
32	Master Box	Thomas Hodgson Mill, 25 Canal Street.
34	Street Box	Main Street at Canal Street.
36	Street Box	Whitten Street by #13 Whitten Street.
38	Street Box	Ferry Street by #45 Ferry Street.
41	Master Box	Pembroke Plaza, 48 Allenstown Road.
42	Street Box	Granite Street at Notre Dame Avenue.
44	Street Box	Notre Dame Avenue at Bailey Avenue.
45	Street Box	Main Street at Granite Street.
51	Street Box	Main Street at School Street.
53	Street Box	School Street at Valley Street.
58	Street Box	Cross Street at Willow Street.
65	Street Box	Allenstown Road by 43 Allenstown Road.
67	Master Box	Key-Loc Corporation, 3 Chester Turnpike.
75	Street Box	Heritage Drive at Meadow Lane.
79	Street Box	River Road by 43 River Road.
84	Street Box	Turnpike Street at School Street.
85	Master Box	Suncook Woven Label, 10 Bartlett Street.
222		Station Call.
272	Kel-tron	DJC Design Studio, 288 Pinewood Road.
314	Master Box	Allenstown Fire Station, 5 Ferry Street.
345	Master Box	Riverside Terrace Apt., 90-98 Main Street.
364	Master Box	Allenstown Library, 59 Main Street.
383	Master Box	Suncook Wastewater Treatment Plant, 35 Canal Street.
415	Master Box	CFX Bank, 40 Allenstown Road.
452	Master Box	Allenstown Elementary School, 30 Main Street.
512	Master Box	Armand R. Dupont School, 10 1/2 School Street.
516	Master Box	St. John Parish Hall, 10 School Street.
534	Master Box	Allenstown Municipal Bldg., 16 School Street.
536	Street Box	Library Street. Suncook Pond Dev. by apt #27
538	Street Box	Library Street. Suncook Pond Dev. at Community Bldg.
541	Master Box	Sunrise Hill Apt. Young Drive.
614	Master Box	Allenstown Highway Garage, 157 Granite Street.
651	Master Box	Bank of New Hampshire, 47 Allenstown Road.
653	Master Box	Gosselin Bldg., 43 Allenstown Road.
654	Master Box	Living Water Assembly of God, 112 Granite Street.
655	Master Box	Granite View Apt., 119 Granite Street.
751	Master Box	Fine Haven Boys Center, 133 River Road.
811	Master Box	Swiftwater Condos., Swiftwater Drive.
821	Master Box	Presidents Prof. Park, 50 Pinewood Road.
844	Master Box	Campers Showcase, 77 Turnpike Street.
852	Master Box	Turcotte Bldg., 2 Bartlett Street.
864	Master Box	Suncook Business Park, 65 Pinewood Road.



STATE OF NEW HAMPSHIRE
 DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 DIVISION of FORESTS and LANDS
 172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

ROBB R. THOMSON
 Commissioner

603-271-2214
 FAX: 603-271-2629

JOHN E. SARGENT
 Director

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments.

1996 FIRE STATISTICS
 (Cost Shared)

<u>FIRES REPORTED BY COUNTY</u>		<u>CAUSES OF FIRES REPORTED</u>	
Belknap	06	Smoking	05
Carroll	07	Debris Burning	34
Cheshire	13	Campfire	16
Coos	10	Power Line	04
Grafton	12	Railroad	02
Hillsborough	19	Equipment Use	01
Merrimack	14	Lightning	02
Rockingham	15	Children	22
Strafford	05	OHRV	01
Sullivan	06	Miscellaneous	20
TOTAL FIRES	107		

“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”

John O. Ricard
 Forest Ranger



Richard W. Chiville
 Forest Fire Warden

Forest Protection (603) 271-2217
 Forest Management (603) 271-3456

Land Management (603) 271-3456
 Information & Planning (603) 271-3457

TDD ACCESS: RELAY NH 1-800-735-2964 recycled paper

DIVISION OF FORESTS AND LANDS 603-271-2214

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road
P.O. Box 7206
Concord, New Hampshire 03301
Telephone: 225-8988
FAX: 228-0983

1996 ANNUAL REPORT TO BOARD OF DIRECTORS

The following report is prepared to provide the Board of Directors with a summary of the operations and activities performed by the Compact during the year 1996.

Fire and EMS dispatching service for the 18 member communities continues to be provided by the City of Concord Fire Department through a contractual dispatch service agreement. The number of incidents handled by Fire Alarm in 1996 rose to 11,112 reflecting an increase of 6.2% over 1995.

The 644 square miles served by the Compact includes a resident population of 94,205. The net equalized property valuation being protected is approximately 4 billion dollars exclusive of tax exempt properties.

The following members served the Compact in the positions indicated in 1996:

President: Chief H. Dana Abbott, Bow
Vice President: Chief Paul Welcome, Webster
Secretary: Chief Peter Russell, Hopkinton
Treasurer: Firefighter John R. Burton III, Bow
Chief Coordinator: Richard E. Wright, Loudon

Executive Committee: Chief H. Dana Abbott, Pres., Bow
Chief Paul Welcome, V. Pres., Webster
Chief John Swindlehurst, Jr., Past Pres., Dunbarton
Chief Roiand Bartlett, Boscawen
Chief Richard Brown, Warner
Chief Charles Bailey, Northwood

Dispatch Committee Chair: Deputy Chief Harold Paulsen, Pembroke

Training Committee Chair: Captain Richard Pistey, Bow

Haz-Mat Committee Chair: Deputy Chief Nicholas Cricenti, Bow

The Compact operated within its 1996 budget appropriation of \$ 385,264. In October, the Board of Directors approved a 1997 budget of \$ 414,771. The 1997 budget is comprised of \$ 269,647 contractual dispatch costs, \$ 145,124 for Compact operations which includes a lease/purchase plan for the computer aided dispatch system, and \$ 22,500 for the regional hazardous materials program.

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road
P.O. Box 7206
Concord, New Hampshire 03301
Telephone: 225-8988
FAX: 228-0983

Page 2 (1996 Annual Report)

The Training Committee established a mutual aid drill schedule and assisted with planning and implementation of the drills. These drills involved all Compact departments and provided opportunities to participate in a variety of evolutions including fire suppression, water supply, hazardous materials, LP gas fires, rescue, lost persons search procedures, and emergency medical operations.

The Dispatch Committee implemented the Lifeline computer aided dispatch system at Fire Alarm on February 21, 1996. This system is being acquired through a 5-year lease/purchase agreement with Unisys Corporation with hardware/software maintenance covered under a separate maintenance contract. Data entry has involved a tremendous amount of time but we are starting to see the results of the resource information available through the system in dispatching functions and the development of reports documenting incident type and frequency. These reports will be expanded in 1997 and will allow each department to more closely review the data entered in the system.

The Dispatch Chairman and the Chief Coordinator, with the Executive Committee have participated as a study committee with Lakes Region Mutual Aid representatives over the last eighteen months to determine the feasibility of combining dispatch services for our two mutual aid systems. Although both systems can see advantages and the opportunity to improve services with greater personnel redundancy, the cost of providing additional communications links, and increased operating costs, show that it would not be in the best interests of either system to combine dispatch services at this time.

We continue to work to control ever rising costs of providing mandated emergency services to our communities. There is no doubt that the cost of service delivery in local communities would be much higher if they did not participate in regional systems such as the Compact.

The Regional Hazardous Materials Team has been operating over the past year and is available to any community who needs assistance beyond their local capabilities. The team continues to meet and train on a weekly basis and participated in several multi-department exercises as well as responding to emergency incidents. The team has been functioning at Level "B" but now has the capability to respond to Level "A" incidents. The Local Emergency Planning Committee is nearing completion of the Regional Plan documentation.

The \$ 22,500 appropriation in the 1997 budget is the third year of funding to obtain the basic equipment and supplies for team operation. The participation and financial assistance provided by the business community and assistance of the NH Office of Emergency Management through grants and planning aid has been of vital importance in providing this service to the public at the least possible cost.

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road
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Concord, New Hampshire 03301
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Page 3 (1996 Annual Report)

A lap top computer was purchased with matching funds and will be carried in the Compact Command vehicle. This unit carries the Cameo hazardous materials program, and will have other data installed for use in other emergency activities.

After renting office space at 2 Industrial Park Drive in Concord for five years, McCarthy Enterprises chose not to renew our rental agreement due to building changes being made by them. We located new office space at 105 Loudon Road in a newly renovated building owned by Consumer Credit Counseling Service. We moved the office to that location on January 26, 1996 at basically the same cost with slightly larger space.

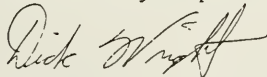
The Central Purchase program was again made available and used by several departments in the system in order to take advantage of quantity pricing.

The Chief Coordinator responded to 86 mutual aid incidents, attends all Board of Directors meetings, and most committee meetings. He also actively participates in many state and area organizations that have an impact on the Compact, and testifies on fire related issues on behalf of the Compact.

In 1997 we will continue to assist our local departments in providing public safety services at the lowest possible cost by pooling our collective resources.

We encourage all departments to send representatives to all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.



Dick Wright, Chief Coordinator
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs
Boards of Selectmen

01/09/97

ALLENSTOWN POLICE DEPARTMENT

To the Citizens of Allenstown:

We are pleased to present for your information the 1996 annual report of you Police Department. As can be seen the statistical breakdown of calls, we continue to see an increase in our activity. What the statistics do not show, and in fact can not show, is the number of person hours needed to provide this level of service. Allenstown is, contrary to the opinion of some, not a sleepy little bedroom community.

This has been a year of many changes and challenges. The first challenge for me as your new Chief of Police is in trying to fill the shoes of retired Chief Norman Connor. Anyone who has served 27 years in law enforcement, in any community, becomes an institution. I am grateful for the ground work that was laid by Chief Connor, which gives me the foundation upon which to build a department that all of the fine residents of Allenstown will be proud to call "our" Police Department.

I am also grateful for the support and encouragement I have received from many, many residents; the Board of Selectman, who have not only been supportive, but have allowed me to manage this department as a professional without even the hint of interference.

Allow me a moment to express my heartfelt gratitude to the men and women of your police department, who have not only worked for me, but with me, to provide the best service to you that we can, given our limited resources. They are truly a fine group of employees. Every leader in any organization, is only as effective, as the people he leads allows him to be. Whatever successes we are achieving, and I believe there are many, is directly attributable to their professional attitude and genuine willingness to serve and protect all of us.

The most visible change to many of you is the construction taking place at the police station. Through the efforts of countless volunteers and with donations from numerous individuals and businesses, we have been renovating the current police station in order to make better use of the limited available space. It is estimated that upon completion we will have made about \$30,000.00 worth of improvements at a cost of less than \$5,000.00 to the taxpayers. We have greatly appreciated your support and understanding during this process.

In closing let me state that every police agency is only as effective as the citizens it serves wants, and allows, it to be. We are an important part of this community and encourage all of you to be a partner with us in our efforts to make the quality of life in Allenstown be what we all want it to be.

Jim McGonigle
Chief of Police

The following is a statistical breakdown of calls handled by the Allenstown Police Department for 1996, 1995, and 1994.

	1996	1995	1994
ACCIDENTS INVESTIGATED	119	90	78
ACCIDENTS (FATALITIES)	0	0	0
ASSAULTS	34	28	65
DOMESTIC ASSAULTS *	24	-	-
ALARMS ANSWERED	90	88	103
ASSIST OTHER AGENCIES	315	254	268
ASSIST FIRE DEPARTMENT	81	70	99
ARRESTS: CRIMINAL	96	73	115
ARRESTS: DWI	26	9	16
ARRESTS: PROTECTIVE CUSTODY	23	10	21
ARRESTS: VIOLATION OF DVO *	8	--	--
BURGLARY INVESTIGATIONS	25	24	27
FELONY ARREST	4	11	11
CRIMINAL MISCHIEF	115	88	89
CRIMINAL THREATENING	19	11	24
THEFTS	92	71	67
DOMESTIC ISSUES	344	179	209
DRUG INVESTIGATIONS	12	6	31
JUVENILE COMPLAINTS	211	173	250
MEDICAL EMERGENCIES	133	112	121
SEXUAL ASSAULTS/ABUSE	12	11	39
SUICIDES & ATTEMPTS	14	8	13
MISSING PERSON(S)	30	42	26
RECOVERED PROPERTY	28	32	14
UNSECURED PROPERTY	28	25	14
CRIMINAL TRESPASS	16	13	16

Statistical Breakdown - Cont.

	1996	1995	1994
MOTOR VEHICLE STOPS/WARNINGS	517	628	482
SUMMONS' ISSUED	141	101	145
MISC. ACTIVITY and CALLS FOR SERVICE	4608	4474	4381

* = New Statistical category since 5/1/96

ALLENSTOWN POLICE DEPARTMENT

MISSION STATEMENT

IN COOPERATION WITH THE PEOPLE OF ALLENSTOWN AND IN PARTNERSHIP WITH OTHER PUBLIC AND PRIVATE AGENCIES, TO ASSUME A LEADERSHIP ROLE THROUGH A PROBLEM-SOLVING APPROACH TO PREVENTING CRIME AND DISORDER, REDUCING CITIZEN FEAR OF CRIME, PROVIDING FOR THE SAFE AND EFFICIENT FLOW OF TRAFFIC, PROVIDING A VARIETY OF NON-CRIMINAL ACTIVITIES, AND IMPROVING THE QUALITY OF LIFE AS WE WORK TOGETHER TO MAKE ALLENSTOWN TRULY NEW HAMPSHIRE'S OUTSTANDING "ALL-AMERICA TOWN."

VALUES STATEMENT

THE ALLENSTOWN POLICE DEPARTMENT IS COMMITTED TO FULFILLING ITS MISSION BY UPHOLDING THE FOLLOWING VALUES:

INTEGRITY

WE WILL ADHERE TO THE HIGHEST ETHICAL STANDARDS AND ACCEPT RESPONSIBILITY FOR OUR DECISIONS AND ACTIONS.

RESPECT

WE WILL TREAT ALL EMPLOYEES, OFFENDERS AND THE PUBLIC WITH FAIRNESS, HONESTY, CONSIDERATION AND RESPECT WHILE RECOGNIZING INDIVIDUAL DIVERSITY.

PROFESSIONALISM

WE WILL BE FIRM, FAIR AND CONSISTENT IN THE PERFORMANCE OF OUR DUTIES AND RESPONSIBILITIES. AS POSITIVE ROLE MODELS, WE WILL TAKE PRIDE IN MAINTAINING THE QUALITY OF OUR SERVICES THROUGH OUR PERFORMANCE, APPEARANCE AND CONTINUED EDUCATION AND TRAINING. WE WILL INSTILL TRUST AND TEAMWORK BY PROVIDING SUPPORT TO FELLOW EMPLOYEES AND PROMOTING COOPERATION AND EFFECTIVE COMMUNICATION

VISION

IT IS OUR VISION THAT THE ALLENSTOWN POLICE DEPARTMENT WILL CONTINUE TO BE A CORNERSTONE OF PROGRESS AND A MODEL POLICE DEPARTMENT IN SERVICE TO OUR CITIZENS, CARING FOR OUR EMPLOYEES, AND CONSTANT IMPROVEMENT TO THE QUALITY OF THE SERVICES THAT WE RENDER.

BUILDING DEPARTMENT REPORT

Total Building - Construction Permits	49
Electrical Permits	43
Plumbing Permits	13
Alteration Permits	28

BREAKDOWN

New Houses	07
Manufactured Housing	
Double-Wide	07
Single-Wide	12
Modular Homes	02
Additions	09
Conversions	12
Zoning Investigations	16
Building Code Investigations	05
District Court Hearings	03
Department Head Meetings	10

Projected Revenue	5000.00
Actual Revenue	6,353.37
Construction Valuation	1,076,288.00
Estimated Property Valuation	1,571,380.48
Projected Tax Revenue from Building Permits:	\$49,247.06

Lissa Dorfman
Building Inspector

WELFARE DEPARTMENT REPORT

I am happy to report to the taxpayers in Allenstown that the 1997 budget proposal will reflect another major decrease from 1996.

The needs of the elderly, families and children were met without interruption. The work program was a success and due to recipients obtaining employment (of all types) participant numbers decreased.

The CSFP (elderly food program) is a great help to our elderly. I would like to thank Lissa Dorfman for helping me distribute the boxes on her own time every other month. The food pantry and clothes closet have helped our residents through rough times and are, indeed, an asset to our Town. The SHARE Program will also continue and although it is not a Town-sponsored program, it is a great benefit to help families make ends meet.

Our X-mas program was another monumental feat thanks to Suncook Trim, CFX Bank, Gosselin's Pharmacy, Dunkin' Donuts, Chantilly's business contributions and personal donations. Thanks to all who made 175 children experience the joy of the season.

The Town assisted 92 married and single persons, 13 elderly, and 120 children in 1996. The department turned in \$14,573.96.

Donna Meadows
Welfare Officer

	1995	1996
Rent	\$36,665.21	\$34,852.81
Food	3,198.38	2,050.45
Electricity	9,874.66	9,382.10
Telephone	-0-	-0-
Heat	3,920.09	3,271.32
Medical	4,903.90	4,069.36
Clothing	-0-	-0-
Miscellaneous	199.18	648.00
Total Expenditures	\$58,535.24	\$54,274.04

ALLENSTOWN HEALTH DEPARTMENT

To Allenstown Residents:

1996 was a busy year in the Health Department. Numerous calls were made to my office which lead to 75 investigations. Of the 75 call, 6 violation letters were served. For the most part everyone cooperated. I would like to thank the Board of Selectmen for supporting the decisions that were made by the Health Department. I have also worked very closely with the State Liaison whom overlooks all the Health Officers in the State of New Hampshire.

Anyone who has any questions or concerns about health issues please feel free to contact me. Allenstown is a great place to live and should be clean.

Sincerely,

Donna Meadows
Health Officer

ALLENSTOWN PUBLIC LIBRARY

Here we are again in a New Year. It is Monday, January 13, 1997. The weather today is very seasonal - cold, windy a bit, but bright and sunny.

All in all we had a good year. We had new patrons, new books by favorite authors and progress was made in the lower level.

However, the month of December spelled disaster. From the terrible rain and wind storm, we had water everywhere in the lower level - not just an inch or so but more like five and six inches all over. Thank God for the Fire Department! They responded promptly like they always do. The carpets were soaked, the floors covered with water - indeed a terrible disaster.

Not too long ago we had the floor coated with a sealer, some walls repaired, drains adjusted, but with a "storm of the century" it was to no avail. Thanks to insurance coverage, Federal monies (grants) and State and local help, we hope it will be done thoroughly, scientifically and correctly. Hurrah, we will be in dry business again for many years to come.

We want to extend our sincere thanks to all departments. They are always so kind and helpful when the need arises. We often call the Town Hall for small emergencies and Rudy Plourde is always willing to lend a helping hand.

The staff is the same. Bettye Richard, Pauline Chroniak and, myself. Pauline Demers is called when we need an extra person. The trustees are Rose Bergeron, Chairperson, Vivien Doane and Vicki Kneeland. We are very fortunate to have such a great team. They are always willing to listen and help solve our problems. Thank girls! You make an excellent team.

We hope that by next spring the library will boast a well deserved paint job and an extra dry lower level to be enjoyed by all.

To all our patrons we extend our Best Wishes for the coming year which are Peace, Joy, Health and Happy Reading.

Respectfully submitted,

Georgette Plourde
Librarian

Books are windows of knowledge, companions for the lonely, adventures for the young, information for scholars, friends to everyone. They make our dreams, our feelings and our knowledge permanent and they make it available to anyone. How about reading one today?

ALLENSTOWN PUBLIC LIBRARY
1996 FINANCIAL REPORT

INCOME:

Town Appropriations	\$31,910.39
---------------------	-------------

EXPENDITURES:

Books	\$ 5,201.92
Videos	150.00
Magazines	1,517.26
Gas	1,800.01
Electricity	723.22
Sewer & Water	110.28
Telephone	528.64
Salaries	16,135.39
Bldg. Maintenance & Equipment	2,785.55
Supplies	359.93
Miscellaneous & Dues	373.04
Contracted Services	1,000.00
TOTAL	\$30,658.24

Pauline Chroniak
Treasurer

**ALLENSTOWN REVITALIZATION ASSOCIATION
P.O. BOX 539
ALLENSTOWN, NEW HAMPSHIRE 03275**

The Allenstown Revitalization Association was established in 1996, formerly the Allenstown Community Development Committee. The name change came about when Articles were filed (RSA 292) with the Secretary of State. There was another organization with a similar name and we were required to rename our organization to prevent potential confusion! Our primary statement of purpose remains the same, to improve the economic, social, cultural and educational elements within the community of Allenstown. Our organization serves as an umbrella to launch many avenues of development. Committees serving under our umbrella are as follows: ARA RECREATION COMMITTEE, ARA BEAUTIFICATION COMMITTEE, ARA TRAILS COMMITTEE, AND ARA ECONOMIC DEVELOPMENT COMMITTEE.

The year has been one of indomitable community spirit. Approximately two hundred volunteers have assisted with community research, beautification, recreational activities, trails restoration, and economic development. Events sponsored in 1996 were the creation of BLUEBERRY EXPRESS PARK, Allenstown Lawn Party, Bewitched Forest, Christmas Tree Lighting and Caroling, Nutcracker (children's trip) and the New Hampshire Rural Development Pilot Program and Community Report.

In 1997 we will continue to support these activities as well as introducing new events and economic development programs. Currently, new activities are being explored or planned, Children's Dance, Easter Egg Hunt, Trails Day, Community Garden, Concerts, Antique Flea Market, Town Wide Yard Sale, Civic Profile, Adult Dances, Community Beach, Business Development and Informational Brochures, and Web Page.

All the above activities came about through the efforts and undaunted spirit of volunteerism and community stewardship. To continue this cycle your help is needed! Join us in our effort- it's well worth the time invested!

Carol A. Martel, Director

Allenstown Revitalization Association
Treasurer's Report
February 1, 1996 - December 31, 1996

Funding:

Town of Allenstown	\$ 1,000.00	
Total		\$ 1,000.00

Expenditures:

Postage	\$ 216.90	
Economic Dev. - Business Breakfast	\$ 39.00	
NHRDC - Site Visit	\$ 497.48	
State of NH - Filing Fee	\$ 25.00	
Start up Monies for various events *	<u>\$ 121.62</u>	
Total		<u>(\$ 1,000.00)</u>
Remaining Funds		\$ -0-

* Monies used as advances for Lawn Party (10/5/96) and Bewitched Forest (10/26/96) which enabled ARA groups to raise additional monies. Costs included paper supplies and printing of tickets.

Mark Labrecque
Treasurer

ALLENSTOWN BEAUTIFICATION COMMITTEE
16 SCHOOL STREET
ALLENSTOWN, N.H.
03275

A crown of victory and success is what the members of the Allenstown Beautification Committee and the people of Allenstown can boast about as 1996 came to a close. Accomplishments were overwhelming as volunteers came together in a spirit of unity with the main purpose of healing a divided community. The Committee has proven that when political foes can put their differences aside and work together for the common good that miracles do and will happen!

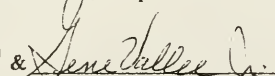
Some of our accomplishments for 1996 are as follows;

1. Allenstown's first municipal park came into being in front of Town Hall.
(All flowers, materials and labor were all donated)
2. Through a name the park contest held at our elementary schools with the winner receiving a \$50.00 Savings Bond, donated by Hair Today Salon, a name for the Park was chosen. The name chosen is; "Blueberry Express Park", and congratulations to Marcus Wintle for choosing such an appropriate name for our Park.
3. A new sign was erected in front of Town Hall bearing the name of the Park on it and it shall receive it's finishing touches this year when lights are installed and glass doors are put on over the public announcement section of it.
4. Two park benches have been donated to date also. One from the fine people of C.F.X. Bank, and the other from the Allenstown Fire Dept. Association.
5. Through a raffle and private donations a Gazebo is now under construction and will be placed in the Park. This Gazebo which will add much grace to the park shall hopefully be installed by the end of May in time for Memorial Day!
6. A yearly Lawn Party was instituted with tremendous results.

These are but a few of our accomplishments for 1996 and we look forward to 1997 with high expectations. We can only see more accomplishments in the making such as a Community Garden, Band Concerts under the stars for young and old alike to enjoy just to name a few. A financial report is included with this letter for everyone's benefit and as you shall see that all monies received were through solicitation or donations. And again this year that is how we plan to operate and all help wheter financial, material or labor will be greatly appreciated and be assured it shall be used to continue to enhance your community!
A big thank you to all the volunteers, businesses, and private contributors of 1996, you are all a credit to this community.

Sincerely:


Donna Meadows


Gene Vallee, Jr.

Co- Chairpeople

Members of the Allenstown Beautification Committee; Lissa Dorfman, Lorette Houle, Arthur Houle, Rodney Towle, Don Vierra, Henriette Girard, Rudy Plourde, Newvie Goodwin, and Lori Atella

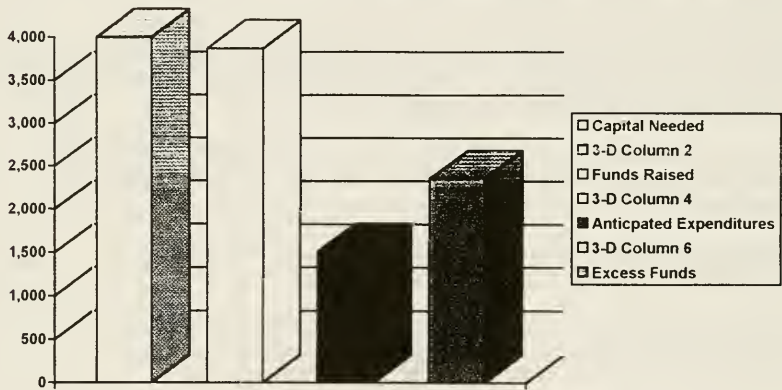
Capital Needed \$4,000

Funds Raised \$3,871

Anticipated Expenditures \$1,511

Excess Funds \$2,360

Gazebo Funding to Date



ALLENSTOWN RECREATION COMMITTEE

The Recreation Committee of ARA assembled in late Spring of 1996 chaired by Lorraine Fontaine.

October 26, 1996 - The "Bewitched Forest" - Bear Brook State Park

The Bewitched Forest was a huge success both for the committee and the attendees. Over 700 people attended. Our concessions were completely sold out. Sixty five pounds of popcorn was supplied. The weather was great and hats off to all business owners, firemen, policemen and Tri-Town for helping us make it such a huge success.

December 22, 1996 - Nutcracker Ballet

With the money made from the above fund raiser it was voted to take the fourth grade class at our expense to the Sunday Matinee of the "Nutcracker."

Twenty-eight children responded to our invitation. The children loved it and their behavior was exemplary. You would have been proud of them. I know we were.

December 4, 1996 - Christmas Caroling - Lighting of the Christmas Trees at Blueberry Express Park

The Beautification and Recreation committee teamed together for the tree lighting and Christmas caroling. The Beautification Committee was in charge of decorating the trees. They were ably assisted by the Girl Scouts. The Recreation Committee were in charge of the caroling and home baked cookies which were given out to all senior citizens. Over 200 residents attended with their children. We caroled at Suncook Pond, Sunrise Hill and the Convalescent Home on Cross Street. The evening ended with hot chocolate and cookies served by the Boy Scouts. What a great evening!!!

January 25, 1997 - Senior Citizens Luncheon - Allenstown Elementary School

A senior citizens potluck luncheon was held on Saturday, January 25th. Mother Nature provided us with a wonderful ice storm. Over 60 senior citizens were expected, 35 brave souls attended. A paralegal from the Attorney General's Office of Consumer Protection addressed the group, and distributed handouts. Information and fun were had by all.

Recreation Committee (cont'd)

February 21, 1997 - 6th, 7th and 8th Grade Dance - Armand R. Dupont School

The above are just a few things that we did with the community this year. The community was so good to us. It was great fun - a lot of work and such a learning experience for all of us. We have so much more to do and accomplish. We are always looking for fresh ideas and new members. Come join us. and as the U.S. Marines always say "WE NEED JUST A FEW GOOD CITIZENS.'

Members of the Allenstown Recreation Committee: Dawn Labrecque, Rachel Paradie, Lorette Houle, Newvie Goodwin, Chris Conlogue, Ann Viar, Trish Kulacz, Mark Durgin, Sandy McKenney, Carole Angowski, Priscilla Lemire, Claudette Verville, Lore Bean, Pat McCamy, Lore Attila, and Lorraine Fontaine.

Lorraine Fontaine
Chairman

ARA TRAILS COMMITTEE

We have been busy learning about trails maintenance and the trail system throughout Bear Brook State Park. Our biggest project and delight was to clean up and restore the Clark Cemetery.

Our plan is to make our trail system a pleasant experience for everyone. We also want to make people aware of how the Civilian Conservation Corp Camp and Forestry Department used the Park.

With spring upon us, we are planning a Trails Day (weekend) in May. We are seeking volunteers to help prepare the trails for a fun- filled summer of Hiking and Mountain Biking. We hope to see you there!

Armand & Claudette Verville

PEMBROKE & ALLENSTOWN OLD HOME DAY

Slogan: Hands Across the Water
Theme: Holidays Through the Year

On August 24, 1996, the organizational efforts of all members of the Pembroke and Allenstown Old Home Day Committee, the generosity of local businesses, non-profit organizations, and private individuals, the cooperation of both town governments, highway, police, fire and rescue departments, and the volunteer help of many citizens made another Old Home Day celebration a success.

All of you who watched the parade, visited Memorial Field to Experience various kinds of entertainment, viewed the Miss Old Home Day Pageant. shopped the flea market and craft area, consumed the many varieties of foods, rode the horse-drawn wagon horses and ponies and finally witnessed the spectacular fireworks would probably agree.

As in any community organization its' continuance is dependent on all the above mentioned organization, peopel and their on-going participation.

This year our committee has specific needs relative to individuals for specific chairpersons. At present we need a committee chairperson, concession chairperson and fund development chairperson as well as various helpers.

It is my sincere hope that a few of you will step forward and assist us. The remaining committee is seasoned, hard-working and diligent. We all realize the importance of each oth ^Ers positions and recognize the need for replacement people. Please consider a tenure on the Pembroke and Allenstown Old Home Day Committee and help us continue the Old Home Day tradition.

If you are interested in participating for just a few hours or to take on a committee position please call lme anytime at 224-7324.

Thank you for eveyone for all you continued support financially and physically.

Stephen Fowler
Acting Chairperson

P.S. We will miss Roger Stone, a long time dedicated Old Home Day member.

TREASURER'S REPORT
OLD HOME DAY COMMITTEE
PEMBROKE & ALLENSTOWN
For the Year Ended 1996

INCOME:

Business Donations	4,895.00
Town of Allenstown	1,500.00
Town of Pembroke	1,000.00
Concessions	965.00
Crafts (40 Spaces @ \$15)	600.00
Raffle Sales	1,031.00
Non-Profit Donations	699.50
OHD Ticket Sales - Rides	1,461.20
Interest of 1996	55.42
Total 1996 Income	12,707.12

EXPENSES:

Fireworks	3,000.00
Parade	2,670.50
Program	2,235.00
Other Entertainment	1,550.00
Insurance	714.00
Parking	500.00
Sanitation Rentals	265.00
Postage	166.20
Pageant	92.50
Picnic Table Donation	50.00
Pony Rides	600.00
Miscellaneous	538.68
Total 1996 Expenses	12,471.78
NET INCOME FOR 1996	\$ 235.34

PEMBROKE & ALLENSTOWN OLD HOME DAY

COMMITTEE MEMBERS

Steven Fowler - Acting Chairman (P)
Ron Lafond - Treasurer (A)
Jennifer Raiche - Secretary Photographer (A)
Rita Breton - Concessions (A)
Patricia Fowler - Parade (P)
Janet Silva - Parade (A)
Lisa Desrochers - Program (P)
Sue Young - Program (A)
Michelle Rollo - Youth (A)
Claudette Bellerose - Craft & Flea Market (P)
Nancy Despres - Fund Development (P)
Henriette Girard - Fund Development (A)
Barbara Lewis - Fund Development (P)
Celeste Borgman - Pembroke Representative
Jane Gendron - Allenstown Representative
Maurice Stone - Publicity & Safety (P)
Roger Stone - Lions Club Representative (P)
Glen Booth - Lions Club Representative (P)

Friends of Bear Brook State Park
1996 Allenstown Summerfest

Dear Residents of Allenstown,

The Friends of Bear Brook State Park would like to take this time to thank all of the families and volunteers that make the Allenstown Summerfest such a wonderful event. The purpose of the Allenstown Summerfest is to create a family orientated, fun filled, inexpensive day for all to enjoy. The Friends group is very proud to say that we have accomplished this task. Each year the Allenstown Summerfest provides not only entertainment but invaluable lessons of safety to hundreds of families, as well as providing a day to enjoy the beautiful state park in our community at no cost.

We would like to take this time to also thank the citizens of Allenstown and the surrounding communities for supporting our decision to postpone last years Summerfest by one week do to the death of our Selectman Dan Murray. The decision to respect Mr. Murray and his family was the right decision however we regret any inconvenience this decision may have caused.

The 1997 Allenstown Summerfest is shaping up to be the best year yet and we look forward to seeing all of you at Bear Brook State Park on June 7, 1997.

Committee Members

Dennis Silva
Janet Silva
Louise Cloutier
Robert Cloutier
Kathy Rood
Sharon Poulin*
Dawn Asaro
Michael Asaro

Susan Young
Lori Gagne
Richard Gagne
Donna Silva
Daniel Silva
Terri Heywood

The Friends of Bear Brook would like to express our deep sorrow at the loss of our good friend, volunteer, and three time baking contest blue ribbon winner Sharon M. Poulin. She is missed by all.

The Friends of Bear Brook State Park
Cash on hand report

Cash on hand January 1, 1996	\$348.38
Revenues received:	
Business donations	\$1555.22
Town of Allentown	\$1000.00
Non Profit Concession Donations	\$ 68.00
Business Concession Donations	\$ 120.00
Raffle Money	\$ 171.00
Chicken Dinner	\$ 412.10
 TOTAL REVENUES	 \$ 3674.70
 Expenditures for 1996	
Baking Contest	\$ 42.68
Entertainment	\$ 1225.00
Attractions	\$ 585.00
Office Supplies	\$ 130.62
Police	\$ 138.24
Prizes and Trophies	\$ 282.65
Bank Charges	\$ 22.59
Chicken Dinner	\$ 744.17
50/50 Raffle	\$ 85.50
Donation to Lawn Party	\$ 150.00
Misc.	\$ 148.10
 TOTAL EXPENDITURES	 \$ 3554.55
 Cash on hand January 1, 1997	 \$ 120.15

Fishing Contest

Attendance	Trophies	Prize (Dollar Amounts)
1994 - 111 children	8	\$250.00
1995 - 210 children	8	\$250.00
1996 - 148 children	8	\$250.00

Baking Contest

Entrees	Ribbons	Prize Dollar Amount
1994 - 12	9	\$250.00
1995 - 28	9	\$300.00
1996 - 22	9	\$275.00

Family Games

Time Running	Ribbons	Prizes Given
1994 - 4 hours	200	\$300.00
1995 - 6 hours	500	\$450.00
1996 - 6 hours	427	\$450.00

Classic Cars

Attended	Ribbons
1994 - 8 cars	8
1995 - 21 cars	21
1996 - 13 cars	13

Smoke House

Year	Hours Open	Aprox. # Attendance
1994	5 hours	300
1995	9 hours	600
1996	9 hours	400

Reference:
Lt. Steve McCusker
Dover Fire Department

Dover Seat Belt Convincer

Year	Hours Open	Aprox. # Attendance
1994	4 Hours	
1995	8 Hours	

Reference:
Dover Police

State Police - Free Finger Printing

Year	Aprox. # of Children Finger Printed
1994	300
1995	600

Reference:
Bruce Mathews

Chicken Dinner

Year	Aprox. # dinners
1994	325 - Served by Fire Department
1995	375 - Served by Fire Department
1996	111 - Served by Friends of Bear Brook

Reference: 1994 - 95 Allenstown Fire Dept. 1996 - Michael Assaro



Tri-Town Volunteer Emergency Ambulance Service, Inc.

Post Office Box 219 - 17 Central Street
Pembroke, New Hampshire 03275-0219
Emergency: 485-7010 or 624-2323 - Bus.: 485-4411
Serving - Allenstown - Hooksett - Pembroke

Dear Allenstown Residents:

1996 proved to be an extremely busy year for Tri-Town Ambulance. We answered a record 1289 calls for emergency medical service, of which 295 were in the Town of Allenstown. This past year, with our Cost Recovery Project in full swing, we were able to update our medical equipment and purchase well needed advanced life support supplies. Of which, we purchased and are now using a 12-lead EKG monitor. This monitor, in the trained hands of our Paramedics, will supply vital information to area hospitals to speed up the diagnosis and treatment of heart attack victims. Also with available funds, we were able to add-on a full-time Paramedic to work with our volunteers on the weekends to help complement the full-time staff we currently employ during the weekday business hours.

As you may already know, Tri-Town Ambulance has a dedicated group of volunteers and employed members that will continue to strive to provide the best emergency medical care to the community. With the continued support of the residents, businesses, Town Selectmen, and the Allenstown Police & Fire Departments; Tri-Town Volunteer Ambulance shall continue to be one of the leading providers of emergency medical care in the State of New Hampshire.

We would like to thank the Allenstown Selectman for their participation on our Executive Board, the Allenstown Police & Fire Departments for their help and assistance "in the time of need", and all of the residents who sent in letters and donations. As we celebrate our 25th anniversary, Tri-Town Ambulance is living proof that community support does make a difference.

Sincerely,
The Tri-Town Volunteers

1996 Statistics

Call Breakdown			
Allenstown	Hooksett	Pembroke	Total
295	616	378	1289
Patients Transported			
Allenstown	Hooksett	Pembroke	Total
209	461	268	938

CONCORD REGIONAL VISITING NURSE ASSOCIATION

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Allentown: Home Care, Hospice and Primary Care.

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expanded its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 158 terminally ill residents.

Primary Care and Preventive Services expanded from a health promotion and prevention focus to Family Health Center focus. The focus provides healthcare in a whole-life approach that means treating the individual from birth to senior adulthood. The Family Health Center services include family-centered medical care, preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, Family Planning and Women's Health, obstetrical care, health education, nutritional counseling, HIV/AIDS counseling and testing, Mental Health Services and Sexually Transmitted Disease testing and treatment.

The Family Health Center offers 24 hours/day, 7 days/week service including physician care, hospital admitting privileges, and other care generally offered through a medical office setting. It is a joint initiative between Concord Hospital and Concord Regional Visiting Nurse Association and it is an educational site for the NH/Dartmouth Family Practice Residency Program. Primary care physicians (from Concord Hospital's new Family Practice Residency Program), graduate education medical students (residents), registered nurse practitioners, registered nurses, social workers and other staff provided primary care to more than 7,800 clients in FY 96.

Health Promotion services focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, prenatal, family planning, sexually transmitted disease, adult screening, immunizations, and HIV (AIDS) testing and counseling. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

CRVNA - Continued

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Allenstown may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call for hospice and home care patients; (224-4093) 4:30pm - 7:30am daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1995 through September 30, 1996:

	No of Clients	Visits
Home Care/Hospice	90	3,815
Health Promotion/ Family Health Center	226	442
	<hr/>	<hr/>
Total	316	4,257

- 12 Senior Health Clinics
- 23 Health Education Sessions
- 3 Immunization Clinics
- 1 Flu Clinic
- 14 Adult Bereavement Support Groups
- 2 Children Bereavement Support Groups
- 2 Hospice Volunteer Training Groups

Community Action Program Belknap—Merrimack Counties, Inc.



Clyde E. Terry, Pres.
Thomas Wentworth, V.P.
Shelia Marr, Sec. Clerk
Dorothy Hunt, Treas.

P.O. Box 1016 • 2 Industrial Park Dr. • Concord, N.H. 03302
Ralph Littlefield, Executive Director
(603) 225-3285
FAX (603) 228-1898



November 12, 1996

Mr. David Jodoin
Town Administrator
Town of Allenstown
16 School Street
Allenstown, New Hampshire 03275

Dear Mr. Jodoin:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Allenstown. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our program, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of our programs with figures as to how many people from Allenstown participated in these programs.

CONCORD		FRANKLIN		KEARSARGE VALLEY		LACONIA		MEREDITH		SUNCOOK	
Center	225-6880	Center	934-3444	Center	456-2207	Center	524-5512	Center	779-4096	Center	485-7824
Head Start	224-6492	Head Start	934-2161	Head Start	456-2208	Head Start	524-7050	Elderly	279-5631	Elderly	485-4254
Elderly	225-9092	Elderly	934-4151	Elderly	456-9200	Parent-Child Center	528-5334				
Elderly	225-9512	Family Planning	934-4905	Elderly	456-3398	Elderly	524-7689	ALTON			
Concord Area Transit	225-1989	STD/HIV Clinics	934-4905	Kearsarge Housing	456-3398	Family Planning	524-5453			Elderly	875-7102
WIC/CSPF	225-2050	Riverside Housing	934-5340			Prenatal	524-5453	Prospect View Housing	875-3111	Head Start	435-6618
		Community Child Care	934-2151	PLYMOUTH		STD/HIV Clinics	524-5453	TILTON/NORTHFIELD			
				Family Planning	536-3594			Head Start	296-3435		
				STD/HIV Clinics	536-3594						

Mr. David Jodoin
Town Administrator
Town of Allenstown
November 12, 1996
Page Two

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$263,897.76 worth of service dollars provided to the Town of Allenstown, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$12,710.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,



Diane Chaffee, Area Director
Suncook Area Center

CA:enr/elain882
Enclosures

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

1997 SUNCOOK AREA CENTER
OPERATING BUDGET

PERSONNEL:

Area Center Director	\$ 18,447
Outreach Worker	15,690
Payroll Taxes/Fringe Benefits	<u>13,981</u>
	\$ 48,118

OTHER COSTS:

Program Travel 10,000 miles x .26	2,600
Volunteer Miles 500 x .26	130
Rent	4,740
Electricity	925
Telephone	2,100
Postage	275
Office/Copier Supplies	510
Advertising	50
Staff Development/Training	250
Publications	135
Liability and Fire Insurance	<u>350</u>
	<u>12,065</u>

TOTAL BUDGET:

\$ 60,183

Federal Share:	37%	-	\$ 22,153
All Town Share:	<u>63%</u>	-	<u>38,030</u>
Total:	100%	-	\$ 60,183

SUMMARY OF SERVICES FOR 1996
 PROVIDED TO
 ALLENSTOWN RESIDENTS
 BY THE SUNCOOK AREA CENTER
 BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	TOTAL VALUE
<p>COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy (12 months after the birth of their baby) and low income elderly households. Food is distributed from our Concord warehouse. Value \$22.21 per unit. *(No individual may not be enrolled in both the WIC Program and CSFP, but a family may have members on both programs.)</p>	PACKAGES--946	PERSONS--72	\$21,010.66
<p>CONGREGATE MEALS--All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and special events. Value \$5.33 per meal.</p>	MEALS--3509	PERSONS--75	\$18,702.97
<p>EMERGENCY FOOD PANTRIES provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.</p>	MEALS--4746	PERSONS--226	\$14,238.00
<p>FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 95-96 program was \$334.00</p>	APPLICATIONS--124	PERSONS--303	\$36,356.82
<p>HEAD START is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$5783 per child.</p>	CHILDREN--2		\$11,566.00

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	TOTAL VALUE
MEALS-ON WHEELS- provides the delivery of nutritionally balance hot meals to homebound elderly or adult residents five days per week. Value \$5.91 per meal.	MEALS--7489	PERSONS--35	\$44,259.99
CAT TRANSPORTATION provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers , and congregate meal sites. Value \$6.36 per ride.	RIDES--637	PERSONS--21	\$4,051.32
WEATHERIZATION improves the energy efficieacy of income ellgible households. Supplemental program also includes furnace replacement, ater heater replacement and roof repair. Value includes average material and labor costs of \$1363.21	HOMES--14	PERSONS--34	\$29,289.46
WOMEN, INFANTS AND CHILDREN provide specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants recieve medical/nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.	VOUCHERS--1337	PERSONS--112	\$51,474.50
SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes milage, weekly stipend (\$4.56 per unit). Value to visitees is comparable to similar private sector services (\$4.56 per unit/hour).	VISITEE--9 VOLUNTEER--5	HOURS--1103 HOURS--4362	\$5,029.68 \$19,890.72
NEIGHBOR HELPING NEIGHBOR FUND provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.	GRANTS--6	PERSONS--18	\$1,352.03

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	TOTAL VALUE
SENIOR COMMUNITY SERVICE EMPLOYMENT			
PROGRAM provides income eligible seniors with meaningful training and employment experiences within community based non-profit agencies. Seniors are paid minimum wage for twenty hours of work weekly until appropriate unsubsidized employment is found.			
Value \$5.60 per unit/hour.	HOURS--1040	PERSONS--1	\$5,824.00

USDA COMMODITY SURPLUS FOODS are now distributed directly to local food pantries and soup kitchens on a quarterly basis.

Orange Juice \$10.12 per case	4		\$40.48
Macaroni \$7.43	9		\$66.87
Raisins \$16.65	4		\$66.60
Dates \$19.28	2		\$38.56
Apple Juice \$9.57	4		\$38.28
Applesauce \$8.90	3		\$26.70
Corn \$7.11	10		\$71.10
Fruit Cocktail \$16.32	3		\$48.96
Peanut Butter \$39.42	3		\$118.26
Peas \$7.39	8		\$59.12
Tomato Sauce \$6.98	8		\$55.84
Spaghetti \$7.10	8		\$56.80
Tomatoes \$9.08	3		\$27.24
Pears \$15.30	6		\$91.80
Rice \$9.00	5		\$45.00
			=====
GRAND TOTAL >>	>>	GRAND TOTAL	\$263,897.76

INFORMATION AND REFERRAL--CAP
 provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns and the City of Concord in Merrimack and Hillsborough Counties. The Town of Allenstown is a member in good standing of the Commission.

Our mission is to improve, through education, training and planning assistance, the abilities of the municipalities of the region to prepare and implement municipal plans; to prepare a plan of effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

Member communities receive a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations and planning documents; models; data and access to data sources; review and comment on planning documents; development review and education programs. Membership also entitles a community to below market cost planning services such as master planning assistance, GIS mapping and grant preparation. During 1995, our services in Allenstown included:

completing the computerization of the town tax maps, providing census information; providing information about GRANIT GIS files; and providing traffic counts on the requested roads.

The regional planning activities also directly benefit every community in the region. During 1995 our accomplishments included:

- Adopting the Affordable Housing Assessment

- Adopting the Regional Transportation Improvement Program, the capital improvement plan for transportation in the region

- Preparing a regional planning commission Representative Handbook

- Helping communities in the Central Region access special federal transportation funds

- Supporting the efforts of community representatives engaged in planning for the Contoocook, Merrimack and Soucook Rivers

- Presenting education programs at our quarterly Commission meetings (topics: radon, Canterbury Shaker Village, and innovative septic systems)

ALLENSTOWN SEWER COMMISSION
SUNCOOK WASTEWATER TREATMENT FACILITY

To the citizens of Allenstown:

As I had reported last year, the State of New Hampshire imposed new regulations concerning the use of biosolids. Those regulations became law in March of 1996. Some of you may have experienced first hand the effect these regulations had on the treatment facility. We apologize for any inconvenience this transition may have created. Compliance with the new rules has been an expensive ordeal and it is not over yet. The federal government may be promulgating round two of the 40 CFR 503 regulations as well as the State rewriting it's own regulations. If history repeats itself this can only make compliance more difficult. If anyone questions why the rate has gone up, these rulings are the main reason. We have no choice but to comply as the cost of noncompliance would be greater by far. The Sewer Commission has responded decisively and expeditiously to these rulings in a cost effective manner. By doing this they have avoided having to employ very expensive short term disposal alternatives. The Sewer Commission strives to develop cost effectiveness with all of it's operations continually.

The intermunicipal flowmeters have been operating for almost a year now. These meters measure the flows originating from Allenstown and Pembroke. Flow records are indicating that we are approaching 80% of design capacity. Much of this water is originating from non sanitary sources. Both commissions intend to make an effort to eliminate this excess water so they may preserve the capacity of the Treatment facility for it's intended purpose.

Once again we would like to remind all residents to contact the sewer department prior to commencing any work on sewer lines. If you have any questions please feel free to contact us at 485-5600 or 485-2027, we will be happy to assist you in any way we can.

*Respectfully submitted,
Dana Clement, Superintendent*

ALLENSTOWN SEWER COMMISSION

PERSONNEL

Donald Chaput, Chairman

Steven Gibbs, Chief Operator

Albert (Zip) Hamel, Commissioner

Ernest Beauchesne, Chief Mechanic

Robert Girard, Commissioner

David Herron, Laborer

Elizabeth StGermain, Office Manager

Allenstown Sewer Commission
Annual Budget Statement

For the Year Ended 12/31/96

Description	1996 Amount	1996 Budget	1997 Budget
REVENUE			
Sewer Fees	\$216,069.93	\$188,100.00	\$219,000.00
Sewer Fee Interest	262.23	1,200.00	300.00
Sewer Fees Pembroke	312,352.10	204,451.92	221,692.17
INCOME			
Misc. Income	648.82	500.00	100.00
Interest Income	1,312.68	1,000.00	1,000.00
Ordinance Sales	30.00	30.00	30.00
Inspection Fees	665.00	500.00	500.00
Refunds Received	1,214.76		
Permit Fees		7,500.00	5,000.00
TOAL REVENUE AND INCOME	\$532,556.52	\$403,281.92	\$447,622.17
ALLENSTOWN			
Utilities	\$6,140.02	\$5,000.00	\$6,150.00
Insurance	318.00	350.00	350.00
Miscellaneous Administration	755.50	1,025.00	995.00
Office	476.80	850.00	650.00
Professional Fees	1,214.23	500.00	700.00
Postage	848.68	750.00	950.00
Replacement Deposits	30,000.00	30,000.00	35,000.00
Equipment	331.95	750.00	750.00
Maintenance	1,117.36	2,000.00	2,000.00
Miscellaneous Operations	210.43	440.00	440.00
Sewers	495.00	750.00	1,000.00
Contractors	1,965.00	12,000.00	10,000.00
Commissioners Stipend	2,906.55	2,906.55	2,906.55
Labor	4,587.49	4,000.00	4,000.00
ALLENSTOWN EXPENSES	\$51,387.01	\$61,321.55	\$65,891.55
SUNCOOK WASTEWATER FACILITY			
Capital Purchases	\$200,871.75		
Utilities	67,396.08	\$65,398.00	\$69,500.00
Telephone	2,951.48	3,000.00	3,000.00
Dig Safe	188.00	240.00	150.00
Insurance	8,762.56	9,725.20	9,150.00
Misc. Administration	1,901.79	3,425.00	2,750.00
Office	2,622.87	2,200.00	3,400.00
Professional Fees		1,200.00	2,600.00
Buildings and Grounds	1,209.28		1,000.00
Chemicals	17,026.00	11,750.00	18,250.00
Equipment	25,213.23	5,000.00	6,750.00
Laboratory	14,036.87	9,360.00	18,850.00
Maintenance	12,010.52	16,500.00	12,500.00
Misc. Operations	7,309.57	7,600.00	8,550.00
Sludge Disposal	20,927.24	34,216.00	30,000.00
Contractors	115.00	2,000.00	2,000.00
Vehicles	3,651.18	2,500.00	2,900.00
Payroll	123,560.77	124,332.50	146,255.97
Taxes	23,435.10	23,916.30	10,363.37
SUNCOOK WASTEWATER FACILITY EXPENSES	\$533,189.29	\$322,363.00	\$347,969.34
TOTAL DEPARTMENT EXPENSES	\$584,566.30	\$383,684.55	\$413,860.89

SCHOOL DISTRICT OF ALLENSTOWN

School Board

MELAINE BOISVERT	Term Expires 1997
KAREN DUPONT	Term Expires 1998
EVELYN GUILBEAULT	Term Expires 1999

Superintendent of Schools

THOMAS HALEY

Asst. Superintendent of Schools

DAVID DZIURA

Business Administrator

SUZANNE MONAT

Principal

FREDERICK DUNLOP

Treasurer

ALICE PHELPS

School Nurse

MARILYN BRISON

Moderator

SHARON AHEARN

Truant Officer

NORMAN CONNOR

Enumerator

P.T.A.

District Clerk

HENRIETTE GIRARD

Auditor

BRENT W. WASHBURN, C.P.A.

**MINUTES OF THE ALLENSTOWN SCHOOL DISTRICT MEETING
MARCH 13, 1996**

The Allenstown School District Annual Meeting was held on Wednesday, March 13, 1996 at the Allenstown Elementary School. In attendance were officers of the Allenstown School District, members of the School Administrative Office, Allenstown School Board members, faculty and staff and one hundred twenty-three qualified voters.

The school district moderator, Sharon Ahearn, called the meeting to order at 7:05 P.M. Non-residents were asked to sit on the side non-voting section.

A moment of silence was observed for Lorraine Demers, a resident of Allenstown who passed away today.

Mr. Guy Duhaime was appointed Supervisor of the Checklist by Lorette Houle and Louise Letendre.

Article 1: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Fred Dunlop, principal of Allenstown schools, praised the parents of the children for their involvement with the school and their children's activities. He praised the APPLE group for funds allocated to allow field trips this year. Also, for the sum of \$13,000 which will allow the gym floor to be repaired and retiled and for matching funds with the athletes for a water cooler. He also praised the staffs from both school and thanked Rose Galligan and Terry Kenny for their work as Assistant Principals. His major concern is for the curriculum development to continue and a consultant has been hired at no cost to the town.

Article 2: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE SCHOOL DISTRICT.

A motion was made by Roger Menard and seconded by Arthur Houle to accept article as read. No discussion. Article passed.

Article 3: TO SEE IF THE DISTRICT WILL VOTE TO APPROVE THE COST ITEMS AS SET FORTH IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN THE ALLENSTOWN SCHOOL BOARD AND THE ALLENSTOWN TEACHERS' ASSOCIATION FOR THE 1996/97 FISCAL YEAR, SAID ITEMS INCREASING THE COST FOR TEACHERS' SALARIES AND BENEFITS BY \$39,000 OVER THE 1996/96 FISCAL YEAR, AND TO RAISE AND APPROPRIATE THE SUM OF \$39,000 TO FUND THESE COST ITEMS. (SCHOOL BOARD RECOMMENDS APPROVAL BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Discussion followed by Allen Remillard. An amendment to the article to appropriate zero money, motion made by Mr. Remillard and seconded by Eugene Vallee, Jr. was defeated by

a show of hands. The original motion made by Roger Menard and seconded by Dennis Fowler passed.

Article 4: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$5,000, FROM SURPLUS TO SUPPORT THE EFFORTS OF THE CLAREMONT LAWSUIT COALITION AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000 FROM THE JUNE 30, 1996 FUND BALANCE FOR THIS PURPOSE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

A motion was made by Dennis Fowler and seconded by Doris Levesque to accept this article as read. Discussion followed by Gene Vallee, Jr., Allen Remillard, Roger Blazon. Mr. Blazon made an amendment to table Article #4 until we get to Article #6. Seconded by Gene Vallee. Amendment was defeated. Article #4 voted and passed.

Article 5: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$5,000, FROM SURPLUS, TO BE ADDED TO THE SCHOOL BUILDING MAINTENANCE TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000 FROM THE JUNE 30, 1996 FUND BALANCE FOR THIS PURPOSE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

A motion was made by Doris Levesque and seconded by Arthur Houle. No discussion. Article passed.

Article 6: TO SEE IF THE DISTRICT WILL RAISE AND APPROPRIATE THE SUM OF UP TO \$10,000, FROM SURPLUS, TO BE ADDED TO THE SPECIAL EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$10,000 FROM THE JUNE 30, 1996 FUND BALANCE FOR THIS PURPOSE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

A motion was made by Ben Fontaine and seconded by Doris Levesque. Discussion followed. How much money is in the fund now? Answer - \$1.00. If there is no surplus money at the end of June, will it be funded? Answer - no. Mike Collier spoke on surplus money available giving examples. Whatever is available will go to fund Article #4, then Article #5, and lastly Article #6. Dennis Fowler moved for the question. Motion passed.

Article 7: TO SEE WHAT SUM THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES AND BENEFITS FOR SCHOOL DISTRICT OFFICIALS AND AGENTS AND FOR THE PAYMENT OF STATUTORY OBLIGATIONS OF THE DISTRICT.

A motion was made by Melaine Boisvert and seconded by Dennis Fowler to add \$64,880 to help bring back some of the programs lost last year otherwise we may lose our Foundation Aid. This would still allow the tax rate to drop by \$.63 cents. Discussion followed by Ed

Duchesne. He asked if that is the case, which position would be funded? Answer: The reading specialist. Several other people asked questions. Carol Hill, Mr. Crowley, Roger Blazon. Mr. Remillard made an amendment to the motion to add \$35,000 to add a full-time principal to the Allentown Elementary School and seconded by Sue Remillard. Discussion followed by Sue Copiello, Anita Stokes, Lisa Meffert, Tammy Saindon, Don Berube, Fernald Rockwell and Sue Remillard. Miss Kenny was asked to speak on her duties as teacher and Assistant Principal. She said it was not an ideal situation but it was working. The vote on the amendment to add \$35,000 was defeated. An amendment made by Roger Blazon and seconded by Don Hebert to spend \$4,183,206.00, the same as last year's budget, was voted on and defeated. On motion by Dennis Fowler and seconded by Roger Menard to move for the question and vote on \$4,306,231.00, the motion passed.

Article 8: BY PETITION, TO SEE IF THE DISTRICT WILL VOTE, IN ACCORDANCE WITH RSA 671:4, TO INCREASE THE MEMBERSHIP OF THE ALLENSTOWN SCHOOL BOARD FROM 3 (THREE) TO 5 (FIVE) MEMBERS. SAID INCREASE IN MEMBERSHIP TO BE EFFECTIVE AT THE MARCH, 1997 ELECTION, 2 (TWO) MEMBERS SHALL BE ELECTED TO THE SCHOOL BOARD FOR 3 (THREE) YEARS, AND 1 (ONE) MEMBER SHALL BE ELECTED TO THE SCHOOL BOARD FOR 2 (TWO) YEARS.

A motion was made by Dennis Fowler and seconded by Eugene Vallee, Jr. to discuss the article. Karen Dupont spoke against the petition and Evelyn Guilbeault and Henriette Girard spoke in favor of the petition. Moderator Sharon Ahearn acknowledge 5 residents who signed for a secret ballot. If you vote yes, there will be 5 members; if you vote no, there will be 3 members. Secret ballot vote followed. The results were 62 yes and 57 no. Petition passed.

Article 9: BY PETITION, TO SEE IF THE DISTRICT WILL VOTE TO HOLD THE YEARLY SCHOOL DISTRICT MEETING ON THE SATURDAY FOLLOWING THE ANNUAL TOWN MEETING BEGINNING WITH THE 1997 ANNUAL SCHOOL DISTRICT MEETING AND EVERY YEAR THEREAFTER.

A motion was made by Mr. Remillard and seconded by Mr. Murray to discuss the petition. Eugene Vallee, Jr. spoke in favor of Article #9. Roger Menard spoke against the Article. An amendment to change the petition to read the Saturday before Town meeting was made by Carol Hill. As the School Board has the right to change the date and time of the meeting, this article can only be taken under advisement. On motion of Roger Menard and seconded by Ernie Petrin, a vote was taken and passed for either before or after Town Meeting.

Article 10: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.

There was no action taken under this article.

Article 11: TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Mr. Coulsey recommended an SAU report on the \$10,000 allocated for Management Services, which is \$10,000 more than last year. Mike Collier stated the tax rate would be \$19.51, a decrease of \$.67 cents for next year.

Ernie Petrin wanted Articles 4, 5, 6 to read Articles 6, 4, 5. This can only be an advisory motion and it was defeated.

Motion to adjourn was made by Roger Menard and seconded by Ed Duchesne. The meeting was adjourned at 9:10 P.M.

Respectfully submitted by,
Henriette V. Girard
School District Clerk

SUPERINTENDENT OF SCHOOLS REPORT

If your experience is similar to most peoples' nationwide, you attended school in a community in which the superintendent's office was an integral and accepted part of the local public school system. Here in New Hampshire, however, a somewhat different model - the school administrative unit, or SAU - was established some years ago in an effort to maximize efficiency and reduce costs.

While large school systems in our state, like Concord, generally support their own superintendent's office and some smaller communities, like Bow and Hopkinton, have also chosen to fund exclusive central office services, about sixty percent of New Hampshire's superintendents still represent multiple school districts. This multi-district structure often makes it difficult for residents to think of the superintendent as a part of their school system and to recognize the services and responsibilities of the central office. Given this background, I felt that it would be helpful to share some information about SAU #53 with you in an effort to promote a better understanding of who we are and what we do.

Along with Allenstown, SAU #53 serves the independent school districts of Chichester, Deerfield, Epsom and Pembroke, each of which has completely separate budgets, instructional programs and priorities, employee contracts, policies and goals. Currently we oversee budgets and various grants totalling over \$25,000,000 per year and a work force of over 500 faculty and support personnel. The nine school buildings in SAU #53 enroll about 3600 students.

There are currently 69 SAU's in New Hampshire ranging in size from one to eight districts and from 600 to 15,000 students. Of these, SAU #53 is the 6th largest in terms of member districts (top 10%) and 17th largest in student population (top 25%). It might be noted that many SAU's that are larger than ours are single district central offices which may deal with more students and personnel but generally with only one budget, one set of policies and procedures, one set of goals and expectations and one teacher contract.

By statute, the operating expenses of a multi-district SAU are shared among its members based upon a state-mandated formula which considers each district's enrollment and property valuation. Our budget is developed yearly by the combined school boards of the SAU and acted upon following several public meetings and a formal public hearing.

SAU #53 strives to provide services in a fiscally responsible manner. During all but one of the last six years our operating budget has risen less than 3% annually, and for 1997/98 it has decreased slightly. In several studies of comparable SAU's by the University of New Hampshire's Center for Educational Field Services, SAU #53 has consistently had the lowest costs of all districts surveyed. The most recent study of SAU costs conducted by the New Hampshire Department of Education placed us well into the bottom third of all multi-district SAU's state-wide.

Some of SAU #53's responsibilities to the Allenstown School District include:

- . fiscal and business management
- . labor negotiations and grievances
- . grant writing and management
- . special education oversight
- . legal matters, policy development
- . student discipline hearings and appeals
- . oversight of day-to-day school operations
- . personnel management, benefit administration
- . state and federal compliance and reporting
- . oversight of curriculum, long-range planning
- . employee certification and staff development
- . school board meetings, directives and decisions
- . facilities planning, construction, and maintenance
- . consultation with principals and teachers

I hope that this overview has provided you with a better understanding of SAU #53. Our office, located adjacent to Pembroke Academy in Pembroke, is staffed largely by people who reside in the communities we serve. Our goal is to provide accurate, helpful and cost-effective services which support our schools and communities and help them to offer the best possible educational opportunities for children. Please don't hesitate to contact us if we can be of assistance in addressing any question or concern.

Respectfully submitted,
Thomas Haley
Superintendent of Schools

ALLENSTOWN SCHOOL DISTRICT
PRINCIPAL'S REPORT 1996

Dear Citizens of Allenstown:

The 1996/97 school year has been one of both high and low points. In that vein I would like to take this opportunity to share with you a number of developments that have significance, both current and potential, for the students and citizens of Allenstown.

One of the most exciting event was the public announcement that we were one of only 16 school districts in the State be awarded Goals "2000" grant money. Over the next two years we will receive \$108,000 for the enhancement of computer technology at both the lower and upper elementary schools. Congratulations go to Mrs. Kathy Scott who spent many hours writing a winning application. Her efforts will provide long range educational opportunities for our students that otherwise would not probably have been possible.

The DARE program is up and running and we are appreciative of the efforts put forth by Officer Shaun Mulholland of the Allenstown Police Department. His presence in the school is a very positive message to the students that the community cares about their futures.

The 3rd and 6th grade state achievement tests results were mixed and will require time and study to determine their value and validity. The 3rd grade showed significant improvement while the 6th grade results were disappointing. As I have shared with the staff and Board, one year of high or low results cannot be used to make valid assumptions as to instructional effectiveness. The high level of student transiency in Allenstown makes establishing a baseline for improvement comparisons a very difficult task. In order to honestly assess our curriculum and instructional strengths and weaknesses we wrote and received grant money to hire a very qualified consultant to assist us in what is a highly complex but important undertaking.

On the down side, those of you who have followed the Claremont lawsuit know that, not unexpectedly, we were ruled against by the presiding judge and an appeal is underway. The outcome of this effort will have major implications for every taxpayer and student in Allenstown. As you may be aware we are still attempting to replace educational services lost 2 years ago by budget fluctuations that were not under the district's control. With significant increases in students numbers, especially at the high school level, we will inevitably be faced with future budget shortfalls if relief does not come from the Claremont lawsuit efforts.

In closing I want to thank each of you for your support of the schools and the children of Allenstown.

Sincerely,
Frederick H. Dunlop, Principal
Allenstown School District

S.A.U. #53 TECHNOLOGY REPORT

The SAU Central Office has continued its efforts to help enhance technology in the Allenstown District for both educational and administrative purposes. School offices at both Allenstown Elementary School and Armand R. Dupont have been equipped with dial-out modems which provide access to the central office accounting system and allow direct input of purchase orders. Account information can now also be obtained on-line. We are also in the process of utilizing the office modems to provide e-mail between schools as well as with the central office, the other schools in the S.A.U. and outside e-mail accounts. This has been accomplished at no cost to the district through our obtaining free internet and e-mail accounts. Allenstown staff have been provided with on-going training and support necessary to help maximize the system's resources

This past year I have devoted the vast majority of my time to address technology issues and improvement in the schools. My activities routinely include performing system management, maintenance and troubleshooting, providing teacher and staff assistance, and attending and conducting various planning and training sessions.

The most exciting and far reaching involvement I have had with technology in the Allenstown District has been my part in obtaining a Goals 2000 Grant. This award, which totals \$107,901, is a great technology accomplishment for your district. It dovetails with and supports the school board's goal of developing a comprehensive technology plan this year. Katherine Scott, a teacher at Armand R. Dupont School who has done a great deal to further technology use in the Allenstown District, worked cooperatively with me to complete and submit the Goals 2000 Grant application during the summer of 1996. The award, covering school years 1996/97 and 1997/98, was one of sixteen funded state-wide. Our proposal sought to develop a technology infrastructure in the Allenstown schools, to train and inform students, staff, parents and the community and to actually purchase computer hardware and software.

We are in the process of obtaining bids and scheduling installation of the Goals 2000 computer network at Armand R. Dupont School. By the end of this year, half the funds will be dispersed and Armand R. Dupont will have network wiring to each room in the building and sixteen new computers. All existing computers capable of running on the network will be appropriately upgraded and will also be connected to the network. All classrooms with network computers will have dial-out capabilities and will be able to connect to the internet. Next year, a similar network and additional computers will be added to Allenstown Elementary School through the second year of grant funding.

I have also been involved in assisting Allenstown students by the services I have provided to Pembroke Academy. A number of system improvements have been addressed within the Pembroke Academy library and administrative networks and a technology improvement plan has been developed. I have also been very involved in obtaining, repairing and integrating donated computers for student use and have served as a liaison between the Friends of Pembroke and the Pembroke Technology Task Force, two volunteers groups seeking to enhance the availability of technology for Pembroke Academy students. Finally, I coordinated a teacher computer purchase plan designed to assist staff in becoming more familiar with the educational capabilities of technology.

Respectfully submitted,
Mary Rubega
Technology Coordinator

SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

1997-98

Estimated Revenues

Account Number	Description		
770	Unreserved Fund Balance, June 30, 1996.....	\$	5,000.00
4000	REVENUE FROM FEDERAL SOURCES		
4410	Elementary & Secondary Education		
	Title I - Pine Haven.....		-0-
4450	Adult Education.....		4,025.00
4470	Handicapped Foundation (P.L. 94-142).....		159,153.00
	Other 89:313.....		-0-
	Pre-School Incentive.....		9,095.00
1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE		
	Tuition/Transportation		599,991.00
	TOTAL REVENUES.....	\$	<u>777,264.00</u>

Estimated Expenditures

Function	Object	Purpose of Expenditure		
1000		INSTRUCTION		
	1200	ALL Special Programs.....	\$	40,626.00
2000		SUPPORT SERVICES		
	2110	ALL Attendance and Social Work.....		2,000.00
	2190	ALL Other Pupil Services.....		623,849.00
2200		INSTRUCTIONAL STAFF SERVICES		
	2210	ALL Improvement of Instruction.....		2,251.00
2300		GENERAL ADMINISTRATION SERVICES		
	2310	ALL School Administrative Unit Board.....		7,276.00
	2320	ALL Office of the Superintendent.....		206,395.00
	2330	ALL Special Area Administrative Services.....		102,918.00
	2390	ALL Other General Administration Services.....		57,493.00
2500		BUSINESS SERVICES		
	2520	ALL Fiscal.....		89,619.00
	2540	ALL Operation & Maintenance of Plant.....		23,247.00
	2550	ALL Pupil Transportation.....		-0-
	2590	ALL Other Business Services.....		1,115.00
2600		MANAGERIAL SERVICES.....		85,919.00
2900		OTHER SUPPORT SERVICES.....		133,495.00
		TOTAL EXPENDITURES.....	\$	<u>1,376,203.00</u>
		LESS ESTIMATED REVENUES.....		777,264.00
		AMOUNT TO BE SHARED BY DISTRICTS.....	\$	<u>598,939.00</u>

DEPARTMENT OF REVENUE ADMINISTRATION

Concord, NH 03302-0457

To: Allenstown

Your report of appropriations voted and property taxes to be raised for the 1995-96 school year has been approved on the following basis:

TOTAL APPROPRIATIONS	\$ 4,306,231.00
Revenues and Credits:	
Unreserved Fund Balance	118,534.00
Revenue From State Source:	
Foundation Aid	1,293,508.00
School Building Aid	37,500.00
Catastrophic Aid	10,882.00
Child Nutrition	8,352.00
Revenue From Federal Sources:	
Child Nutrition Program	47,867.00
Grants	39,000.00
Local Revenue Not Taxes:	
Mis. Revenue	23,200.00
Earnings on Investment	4,082.00
Transportation	13,069.00
School Lunch Sales	90,781.00
TOTAL SCHOOL REVENUES & CREDITS	1,686,775.00
DISTRICT ASSESSMENT	2,619,456.00
TOTAL APPROPRIATION	4,306,231.00

Andrea M. Reid, Director

REPORT OF THE SCHOOL DISTRICT TREASURER
For the Fiscal Year July 1, 1995 to June 30, 1996

Cash on Hand July 1, 1995		\$ 97,816.49
Received from Selectmen	\$2,870,606.00	
Revenue from State Sources	1,230,528.56	
Revenue from Tuitions	57,083.46	
Received from Other Sources	<u>265,047.20</u>	
TOTAL RECEIPTS		<u>4,423,265.22</u>
Total Amount Available for Fiscal Year		\$4,521,081.71
Less for School Board Orders Paid		<u>4,412,577.94</u>
BALANCE ON HAND JUNE 30, 1996		\$ 108,503.77

M. ALICE PHELPS
District Treasurer

STATISTICAL REPORT

Half day in Session.....	360
Total Enrollment.....	698
Percent of Attendance.....	95.5
Average Daily Attendance.....	583.1

SUPERINTENDENT'S SALARY
1995-96

Allenstown	\$10,559
Chichester	6,651
Deerfield	12,479
Epsom	11,381
Pembroke	<u>27,494</u>
	\$68,564

ASSISTANT SUPERINTENDENT'S
SALARY 1995-96

Allenstown	\$ 8,570
Chichester	5,398
Deerfield	10,128
Epsom	9,238
Pembroke	<u>22,316</u>
	\$55,650

BUSINESS ADMINISTRATOR'S
SALARY 1995-96

Allenstown	\$ 7,680
Chichester	4,837
Deerfield	9,076
Epsom	8,278
Pembroke	<u>19,998</u>
	\$49,869

ALLENSTOWN TEACHER ROSTER
1995-96

Elementary	BOEHM, KATHLEEN	26,701.00
Elementary	BRIGGS, SUZANNE	36,267.00
Elementary	CARLISLE, LINDA	27,662.00
Elementary	ELLSWORTH, CHERYL	22,766.00
Elementary	GAGNE, JACQUELINE	28,492.00
Elementary	GRAHAM, PENELOPE	36,267.00
Elementary	HULL, CHERYL	33,269.00
Physical Ed.	IRZYK, PHYLLIS	14,288.00
Elementary	KEANE, DEBRA	32,124.00
Elementary	KENNEY, JANICE	36,267.00
Elementary	KENNY, THERESA	30,227.00
Elementary	LUND, BARBARA	33,269.00
Elementary	PEARSON, ELIZABETH	24,293.00
Elementary	ROBINSON, DIANE	L.O.A.
Elementary	WHEELER, CARIN	27,662.00
Elementary	ZIBEL, GAY	31,624.00
Elementary	ZIMMEL, LINDA	25,923.00
Learning Disability	BOYLE, MARIA	34,267.00
Speech Therapist	DAY, JUNE	34,767.00
Sp. Ed. Coordinator	GRIP, CAROL	13,374.00
Speech Therapist	SULLIVAN, KAREN	17,648.00
Guidance Counselor	ROY, LORI	24,949.00
Nurse	BRISON, MARILYN	15,017.00

Elementary	DANIELI, EDYTHE	33,769.00
Language Arts	DUCHESNE, CLAIRE	33,269.00
Elementary	GALLIGAN, ROSE	34,769.00
Elementary	GREGORAKAKIS, RUTH	36,267.00
Elementary	HARDT, LAURIE	25,923.00
Reading Specialist	McCORMICK, SHARON	35,295.00
Math/Science	NUGENT, CYNTHIA	33,769.00
Elementary	O'CONNELL, DEBRA	33,769.00
Math 7/8	ONG, DONNA	28,575.00
Science	PARADISE, ALAN	33,269.00
Elementary	PROULX, LINDA	33,769.00
Elementary	THUL, JANE	34,767.00
Elementary	WILUSZ, COLLEEN	36,795.00
Sp. Ed. Coordinator	GRIP, CAROL	13,374.00
Resource Room	LAPLANTE, PATRICIA	35,295.00
Special Education	SCHUTTINGER, JOHN	11,345.00
Resource Room	SCOTT, KATHERINE	36,853.00
Speech Therapist	SULLIVAN, KAREN	17,647.00
Guidance Counselor	VINCENT, LINDA	24,949.00
Nurse	BRISON, MARILYN	10,012.00
Principal	DUNLOP, FRED	54,200.00

ALLENSTOWN SCHOOL DISTRICT
ARMAND R. DUPONT SCHOOL
CLASS OF 1996

Stephanie M. Ash
Amber S. Bartlett
Robert Joseph Bean
Deanna A. Beattie
Jonathan Richard Beatty
Alison Renee Boulais
Tina Lynne Boulet
Emily Ann Burbank
Brandon Gary Callison
Kristopher Lucky Casey
Leonard Donald Chaput
Michelle Christine Chisholm
Koren Leah Cloutier
Olivia Davenport
Sara Lynn Dlubac
Julie Louise Drouin
Krista Ruth Dupont
Elvin Ray Ealy
Carrie Ann Fauteux
Mark A. Fraser, Jr.
Charles William Gandy
Tracy Lynn Godbois
Matthew A. Gourlay
Brooks John Hayward
Melissa Ann Hebert
John S. Hoffman, III
Billy Johnson
Jennifer Crystal LaFleur
Brandon M. Lavoie

Jeffrey Richard Lawler
Marc David LeBlanc
Jessica Lynn Letendre
Jody Ann Letendre
Stephanie Ann Lord
Jamie McDonald
JesseRay P. McGrath
Darcina-Rae Madore
Christian A. Martel
Tammy Memmolo
Jill L. Michaud
Ron A. O'Brien
Alice Jean Oliver
Jennifer Lynn Ortisi
Amanda Erin Parmelee
Amy Elizabeth Phelps
Mark Alan Quessey
Derek Robert Rondeau
Robyn J. Silver
Josh Eli Smith
Done Syha
Benjamin David Talford
Jeremy Michael Tennis
Robert T. Tigges, Jr.
David Paul Watson
Amy L. Webber
Kristin Jo Wintle
Matthew James Woodbury
Christina Marie Young

**ANNUAL SCHOOL HEALTH
SERVICE REPORT
1995-96**

Report of Local Medical Services	Number of Pupils
Pupils Examined	655
Teachers Flu Shots	34
Ummunizations	
DBT	0
TB	0
MMR	16

Report of School Nurse-Teacher	
Vision Tests	656
Hearing Tests	723
Inspections	670
Heights	656
Weights	656
First Aid	4,717

Vaccinations & Communicable Diseases

Communicable Diseases	
Chicken Pox	4
Pediculosis	13
Impetigo	10
Scabies	1
Scarlet Fever	2

Defects Found by School Nurse-Teacher

	Number Cases	Treated by Physician
Vision	13	13
Hearing	31	31
Scalp	13	13

Clinic and Special Referrals

	Number Examined	Number Children Treated
Dental Cleaning & Fluoride	49	---
Preschool	62	---
Parent Contacts	470	

Examining Physician - Dr. Alan Stein

Marilyn R. Brison, R.N.
School Nurse-Teacher
June 19, 1996

BRENT W. WASHBURN, CPA
Route 9, Box 228
Concord, New Hampshire 03301
Telephone (603) 224-6133

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

The School Board
Allenstown School District
Allenstown, New Hampshire 03275

I have audited the general purpose financial statements of the Allenstown School District as of and for the year ended June 30, 1996, and have issued my report thereon dated December 18, 1996.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatements.

The management of Allenstown School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing my audit of the general purpose financial statements of Allenstown School District, for the year ended June 30, 1996, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine my placed in operation, and I assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such an opinion.

I noted certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control structure that, in my judgement, could adversely affect the entity's ability to record, process summarize and report financial data consistent with the assertions of management in the general purpose financial statements.

The reportable conditions noted are as follows:

1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: Implementation of a new computer system with fixed asset reporting capability is being studied. A complete physical inventory of all assets is being planned.

2. School Lunch Sales

Criteria: The school lunch sale represents a significant portion of the food service revenue. Accurate revenue data is essential to prepare reliable financial statements.

Condition: The food lunch director controls all aspects of the food service activities, including collection and depositing of money, issuing of lunch tickets, statics of meals served, reporting to State, etc.

Cause: The separation of duties is not practicable in this area, and the district has not invested in control mechanisms at the point of sale.

Recommendation: The district investigate the feasibility of control procedures that would reconcile the revenue received with the lunch tickets issued. The scope of the audit testing will be limited to reconciling recorded receipts with the bank statement. The audit option is being modified due to the scope limitation on testing food service revenue.

Management Response: The food service directors have been advised to train their assistant in all activities involving money. Their assistants would perform these activities and both employees would audit each other's tabulations periodically.

3. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements was consistently over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$866,053.

Cause: The need for manageable request from the town for the money appropriated results in large deposits.

Recommendation: The cash flow be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School Board should try to negotiate an arrangement with the banking institution, thereby the amount above the insurance would be collateralized with bank assets.

Management Response: Several collateralization agreements have been presented to the school district's attorneys, however we have not yet found one that they will approve to secure district funds. The treasurer is monitoring cash needs and moving funds between accounts to meet obligations, but still keep balances as low as possible.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weakness as defined above. However, I believe none of the reportable conditions described above is a material weakness.

I also have discussion about other matters involving procedures associated with internal control structure and its operation that have not been reported to management, but they were designed to assist management in making decisions on improvements to the system of internal control. It was noted that the internal control system showed an improvement over the previous years.

This report is intended for the information of management, the School Board, the cognizant audit agency, and other federal audit agencies. This restriction of not intended to limit the distribution of this report, which is a matter of public record.

I extend my thanks to the officials and employees of the Allenstown School District for their assistance during the course of my audit.

Brent W. Washburn
December 18, 1996

ALLENSTOWN SCHOOL DISTRICT WARRANT
THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the St. John Baptist Parish Hall in said District on the 11th day of March, 1997 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose members of the School Board for the ensuing three years.
4. To choose a member of the School Board for the ensuing two years.
5. To choose a Treasurer for the ensuing year.
6. BY PETITION, pursuant to RSA 40:14 shall we adopt the provisions of RSA 40:13 to allow voting by official ballot on all issues before the school district in the town of Allenstown.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Allenstown this 19th day of February, 1997.

Melaine Boisvert
Karen Dupont
Evelyn Guilbeault
ALLENSTOWN SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District on the 22nd day of March, 1997 at 9:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to raise and appropriate the sum of \$74,973 as a deficit appropriation for under-budgeted high school tuition, special education and health insurance premium costs for the 1996/97 fiscal year, to be paid to the District prior to June 30, 1997. (School Board recommends approval. Budget Committee recommends approval.)

4. To see if the District will vote to extend the F.I.C.A. exclusion limit, in accordance with the Social Security Independence and Program Act of 1994, to exempt School District election workers earning less than \$1,000 annually from F.I.C.A. withholding obligations. (School Board recommends approval. Budget Committee recommends approval.)

5. To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Teachers' Association for the 1997/98 and 1998/99 fiscal years which calls for the following increases in salaries and benefits:

Year 1997-98	\$27,277
Year 1998-99	\$71,917

and further to raise and appropriate the sum of \$27,277 for the 1997/98 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Allenstown School Board and the Allenstown Education Association. (School Board recommends approval. Budget Committee recommends approval.)

6. To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Para-professional Association for the 1997/98 and 1998/99 fiscal years which calls for the following increases in salaries and benefits:

Year 1997-98	\$ 9,854 (Fund I)	\$ 924 (Fund IV)
Year 1998-99	\$11,940 (Fund I)	\$1,188 (Fund IV)

and further to raise and appropriate the sum of \$10,778 for the 1997/98 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the

Allenstown School Board and the Allenstown Para-professional Association. (School Board recommends approval. Budget Committee recommends approval.)

7. To see if the District will vote to raise and appropriate the sum of up to \$5,000 from surplus, to support the efforts of the Claremont Lawsuit Coalition and to authorize the use/transfer of up to \$5,000 from the June 30, 1997 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

8. To see if the District will vote to raise and appropriate the sum of up to \$5,000 from surplus, to be added to the School Building Maintenance Trust Fund previously established, and to authorize the use/transfer of up to \$5,000 from the June 30, 1997 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

9. To see if the District will vote to raise and appropriate the sum of up to \$10,000 from surplus, to be added to the Special Education Trust Fund previously established, and to authorize the use/transfer of up to \$10,000 from the June 30, 1997 fund balance for this purpose. . (School Board recommends approval. Budget Committee recommends approval.)

10. To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c, to be known as the high school tuition fund, for the purpose of paying high school tuition costs for District students. Furthermore, to name the school board as agents to expend and to raise and appropriate the sum of up to \$5,000 from surplus towards this effort. (School Board recommends approval. Budget Committee recommends approval.)

11. BY PETITION, to see if the district will raise and appropriate the sum of \$25,000 for the 1997/98 fiscal year, such sum to be used in providing bus transportation of the district's high school students to Pembroke Academy. (School Board does not recommend approval. Budget Committee does not recommend approval.)

12. To see what sum the District will vote to raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District.

13. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

14. To transact other business that may legally come before said meeting.

Given under our hands and seal this 28th day of February, 1997.

Melaine Boisvert
Karen Dupont
Evelyn Guilbeault
ALLENSTOWN SCHOOL BOARD

**ALLENSTOWN SCHOOL DISTRICT
1996/97 BUDGET**

Purpose of Appropriation	Expenditures 1995/96	Approved	School	Budget Committee	
		Budget 1996/97	Board's Budget 1997/98	Recommended 1997/98	Not Recommended 1997/98
INSTRUCTION					
Regular Program	1,961,322	2,119,759	2,455,151	2,428,889	26,262
Special Program	596,241	591,210	730,701	730,701	
Other Instructional Programs	13,875	13,858	14,260	14,260	
Adult/Continuing Education	700	700	700	700	
SUPPORT SERVICES					
Pupil Services					
Attendance & Social Work	170	170	553	553	
Guidance	97,643	98,247	116,477	104,891	11,586
Health	26,832	27,961	28,670	28,670	
Other Pupil Services	590	1,089	850	850	
Instructional Staff Services					
Improvement of Instruction	12,128	18,695	19,336	19,336	
Educational Media	16,048	34,279	22,921	22,921	
General Administration					
Contingency	827	1,000	1,000	1,000	
All Other Objects	(20,737)	14,025	14,007	14,007	
S.A.U. Management Serv.	90,473	90,110	92,836	92,836	
Other Gen. Adm. Services	191	2,115	2,115	2,115	
School Administrative Services	133,457	145,935	148,568	148,568	
Business Services					
Operation/Maint. of Plant	205,833	205,942	214,542	214,542	
Pupil Transportation	126,588	131,884	134,854	134,854	
Other Support Services	330,989	411,686	423,462	423,462	
Facilities Acquisitions & Const.	29,835	3	2	2	
OTHER OUTLAYS					
Debt Service					
Principal	125,000	125,000	125,000	125,000	
Interest	75,438	66,563	57,688	57,688	
Fund Transfers					
To Federal Projects Fund	30,715	39,000	92,612	92,612	
To Food Service Fund	116,428	147,000	127,041	127,041	
To Expendable Trust Fund		20,000	25,002	25,002	
Deficit Appropriation			74,973	74,973	
TOTAL APPROPRIATIONS	3,970,586	4,306,231	4,923,321	4,885,473	37,848

**ALLENSTOWN SCHOOL DISTRICT
ESTIMATED REVENUES**

REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES	REVISED REVENUES 1996/97	SCHOOL BOARD'S BUDGET 1997/98	BUDGET COMMITTEE BUDGET 1997/98
Foundation Aid	1,293,508	1,564,358	1,564,358
School Building Aid	37,500	37,500	37,500
Catastrophic Aid	10,882	4,415	4,415
Child Nutrition	8,352	3,126	3,126
ECIA - I & II	39,000	39,000	39,000
Child Nutrition Program	47,867	57,882	57,882
Other Federal Sources		53,612	53,612
Earned on Investments	4,082	3,057	3,057
Pupil Activities - Transportation	13,069	10,345	10,345
Misc. Revenues - Local	23,200	20,500	20,500
Lunch Sales	90,781	66,031	66,031
Appropriations Voted From "Surplus"	20,000	25,000	25,000
"Surplus" Used in Prior Year to Reduce Taxes	98,534		
Total School Revenues & Credits	<u>1,686,775</u>	<u>1,884,826</u>	<u>1,884,826</u>
District Assessment	<u>2,619,456</u>	<u>3,038,495</u>	<u>3,000,647</u>
Total Revenues & District Assessments	<u><u>4,306,231</u></u>	<u><u>4,923,321</u></u>	<u><u>4,885,473</u></u>

ALLENSTOWN MARRIAGES - 1996

Date of Marriage	Name of Groom	Residence	Name of Bride	Residence
03/02/96	Arthur Bedard	Allenstown	Danielle Harvey	Allenstown
04/05/96	Michael Stanley	Allenstown	Cindy Emerson	Allenstown
04/27/96	Gary Martin	Allenstown	Kimberly Newell	Allenstown
05/04/96	Paul Roy	Allenstown	Diane Michaud	Goffstown
05/25/96	Simon Fraser	Allenstown	Michelle Clark	Allenstown
05/25/96	Marc Naro	Allenstown	Shelagh Nadeau	Allenstown
05/25/96	James Swanson, Sr	Allenstown	Pauline Green	Allenstown
05/31/96	Derek Halvorsen	Allenstown	Susan Clement	Allenstown
06/01/96	John Tully	New Jersey	Linda Belanger	Allenstown
06/09/96	Jose Rodas	Rhode Island	Maria Poulos	Rhode Island
06/15/96	David Biron	Allenstown	Christine Pratt	Manchester
06/22/96	Alan McCready	Allenstown	Mon Drew-Blake	Allenstown
06/22/96	Francisco Perez	Allenstown	Jose Duong	Allenstown
06/29/96	Keith Trisciani	Allenstown	Michele Rooney	Allenstown
07/12/96	Javier Reyes	Allenstown	Victoria Stratton	Allenstown
07/20/96	Glen Peace	Allenstown	Cynthia Lemieux	Allenstown
07/20/96	Chad Reed	Allenstown	Elizabeth Lefebvre	Allenstown
07/27/96	John Clement	Allenstown	Kimberly Mullen	Allenstown
07/27/96	Joseph Doucet	Allenstown	Karen Proulx	Allenstown
08/03/96	Thomas Ciglar	Allenstown	Anna Dorsch	Allenstown
08/03/96	Andrew Demers	Allenstown	Michele Despres	Pembroke
08/10/96	Timothy Jacques	Allenstown	Nancy Gilman	Allenstown
08/17/96	Randy Soucy	Allenstown	Monia Martin	Allenstown
08/17/96	Brian Tremblay	Allenstown	Deborah Lee	Allenstown
08/24/96	Allan Gendron	Allenstown	Kathleen Hybsch	Allenstown
09/21/96	Thomas Hebert	Allenstown	Darci Ford	Allenstown
09/27/96	Keith Forcier	Allenstown	Rachel Tibbetts	Allenstown
09/28/96	David Beaucher	Allenstown	Shannon Casey	Allenstown
10/13/96	Richard Brown	Allenstown	Maria Duval	Allenstown
10/20/96	Jeffrey Berg	Salem, MA	Karen Kriedberg	Salem, MA
10/26/96	John Livingston	Allenstown	Wendy Vaillancourt	Allenstown
11/16/96	Kenneth Rivet	Allenstown	J. Danielle Guthrie	Allenstown
11/07/96	James Davis	Allenstown	Sandra Barlow	Derry
11/17/96	Michael St.Gelais	Allenstown	Brenda Desjardins	Allenstown
12/14/96	Edmund Glover	Allenstown	Beverly Thresher	Allenstown
12/20/96	Dana Boardman	Allenstown	Tania Davis	Allenstown
12/24/96	James Wessells III	Allenstown	Debra Laliberte	Allenstown
12/31/96	Dave Lemay	Allenstown	Denise Belleville	Allenstown

ALLENSTOWN BIRTHS - 1996

Date of Birth	Place of Birth	Name of Child	Name of Father	Name of Mother
01/02/96	Manchester	Allison Brickley	Oliver Brickley	Kim Purington
01/17/96	Concord	Seth Bronson	Bruce Bronson	Lee Ann Guerette
02/24/96	Manchester	Bradley Ferry	Gregory Ferry	Julie Morgan
02/27/96	Concord	Taylor Ong	Peter Ong	Donna Bergevin
02/27/96	Concord	Corey Leduc	Rene Leduc	Geana Baum
03/05/96	Manchester	Chase Cotnoir	Luc Cotnoir	Carol Cooper
03/12/96	Manchester	Tyler Paquet	Anthony Paquet	Linda Couture
03/21/96	Concord	Rachel Klocek	Rick Klocek	Lynda Bowman
04/06/96	Manchester	MacKenzie Duval	Gregory Duval	Kimberly Robbin
04/19/96	Manchester	Travis Clement	Rick Clement	Annette Rivet
04/30/96	Nashua	Samantha Sullivan	Stephen Sullivan, Sr.	Pamela Gaudet
05/08/96	Concord	Thomas Douillette	Roger Douillette, Sr	Virginia Cumming
05/08/96	Manchester	Courtney Mencyzywor	Robert Mencyzywor	Laurie Laurendear
05/12/96	Concord	Amber Letourneau	Kim Letourneau	Denise Dionne
05/21/96	Manchester	Cody Cormier	Troy Cormier	Joanne Roberge
05/22/96	Concord	Leah Millington	Kevin Millington	Nancy Webber
06/03/96	Manchester	Katelyn Hannigan	William Hannigan	Brenda Houle
06/26/96	Lebanon	Samuel Simpson	Lee Simpson	Ann Oberlies
06/29/96	Concord	Bradley Sargent	Edward Sargent, Jr.	Elizabeth Chase
07/02/96	Concord	Megan Houle	Ronald Houle	Sarah Werninger
07/27/96	Manchester	Ashley Clough	Steven Clough	Jessica Finnell
07/29/96	Manchester	Samantha Joy	Jamie Joy	Amy Woods
08/15/96	Manchester	Tabatha Neeper-Perkins	Garret Neeper	Jennifer Perkins
08/28/96	Lebanon	Jacob Fanny	Mark Fanny	Donna Drew
08/28/96	Concord	Coleby Lafleur	Roger Lafleur	KimberlyZachodny
08/28/96	Concord	Morgan Martel	Scott Martel	Dawn Lane
08/30/96	Manchester	Joy Fischer	Stephen Fischer	Susan Poisson
08/31/96	Manchester	Holley Carle	Michael Carle	Melissa Gagne
09/05/96	Concord	Briana Walsh	Patrick Walsh	Karen Mozier
09/13/96	Concord	Jadon Lavoie	Dennis Lavoie	Melanie Carrier
08/31/95	Manchester	Aaron Bailey	Alan Bailey	Donna Champagne
09/16/96	Manchester	Kaitlyn St.Gelais	Michael St.Gelais	Brenda Desjardins
10/06/96	Manchester	Noah Cheney	Paul Cheney	Angela Lawrence
10/06/96	Concord	Shania Oliver	Jeffrey Oliver	Catherine Clark
10/16/96	Concord	Charles Hucks	Robert Hucks	Sandra White
11/07/96	Concord	Cody Harsh	Steven Harsh	Dawn Cote
11/26/96	Manchester	Kaylee Montminy	Michael Montminy	Ellen Cardow
11/24/96	Manchester	Mackenzie McNamara	Jeffrey McNamara	DeanneMacArthur

ALLENSTOWN DEATHS - 1996

Date of Death	Place of Death	Name of Deceased	Name of Father	Name of Mother
12/16/95	Concord	Wayne Booth	Donovan Booth	Doris White
12/28/95	Epsom	Maurice Breton	Akila Breton	Sylvina Tougas
01/04/96	Concord	Robert Lamy	Josephat Lamy	Melina Lemay
01/04/96	Concord	Andre Lemaire	Joseph Lemaire	Solange Fremeau
01/05/96	Concord	Ada Goldstein	Elmer Gould	Frances Frieze
01/25/96	Allenstown	Rene Allaire	Ernest Allaire	Laura Beaulac
01/26/96	Concord	Roger Edourd Neveu	Alfred Neveau	Florestine Chandon
02/16/96	Manchester	Linda Johnson	Fred Russell	Gertrude Smith
02/23/96	Concord	Barbara P. Howe	Alfred Keyes	Blanche Goulding
03/13/96	Concord	Lorraine L. Demers	Alfred Cormier	Blanche Poulin
03/16/96	Concord	James J. Kelley	Thomas Kelley	Velma Talbot
05/23/96	Concord	William Vanderhagen	Felix Vanderhagen	Mary Rogier
06/01/96	Concord	Emma Dohm	William Maley	Ellen Todd
06/03/96	Concord	Peter Cassell, Jr.	Peter Cassell, Sr.	Edith Tuttle
06/05/96	Allenstown	Daniel Murray	Harold Murray	Marguerite Curley
06/10/96	Manchester	Alice Bellerose	Ferdinand Felix	Emma Mongeau
06/24/96	Allenstown	Gerald Lafond	Alphonse Lafond	Corinne Paquette
06/28/96	Allenstown	Evelyn Beatty	John Hamis	Evelyn Anderson
08/29/96	Concord	Arthur Proulx	Albert Proulx	Diane Gill
09/07/96	Concord	Roy Whitehouse	Melvin Whitehouse	Marjorie Bond
09/19/96	Lebanon	Todd Young	Robert Young	Lorraine Villemure
09/28/96	Concord	Blanche Pelletier	Alfred Perron	Florida Begin
09/30/96	Bedford	Blanche Girard	Joseph Wilcott	Rose Anna Mercier
10/06/96	Concord	Monte Rehlander	Donald Rehlander	Pamela Frederickson
10/10/96	Manchester	Albertine Bilodeau	Joseph Lemieux	Marie Gagne
10/14/96	Allenstown	Richard Bean	Leo Bean	Eva Saucier
10/29/96	Manchester	Donis Williams	Charles Meekins	Rilla Myers
10/31/96	Concord	Donald Baillargeon	William Baillargeon	Eva Lamontagne
11/16/96	Allenstown	Lillian Belanger	Emanuel Gagnon	Blanche Cote
12/03/96	Manchester	Charlotte Chestnut	Horatio Lattime	Beatrice Fowler

