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2003

# TOWN OF NEWPORT ANNUAL REPORT



2003

The publication of the annual report is made possible through the combined efforts of the Board of Selectmen, Town Manager, Department Heads, Town employees, and volunteer committees. Although we believe this report to be accurate, changes may occur and be made as necessary.

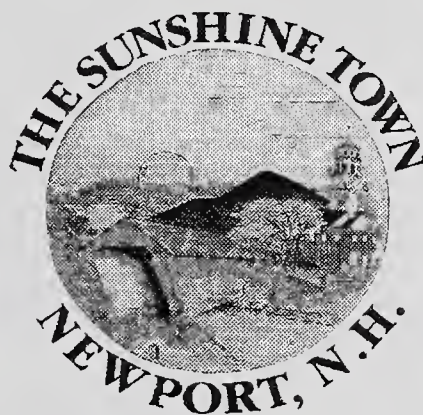
Lisa M. Pitkin, Editor

Printed on Recycled Paper  
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Paintings by  
Barbara Huff

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2003  
Annual Town Report  
of  
Newport, New Hampshire  
web site: [www.newportnh.net](http://www.newportnh.net)



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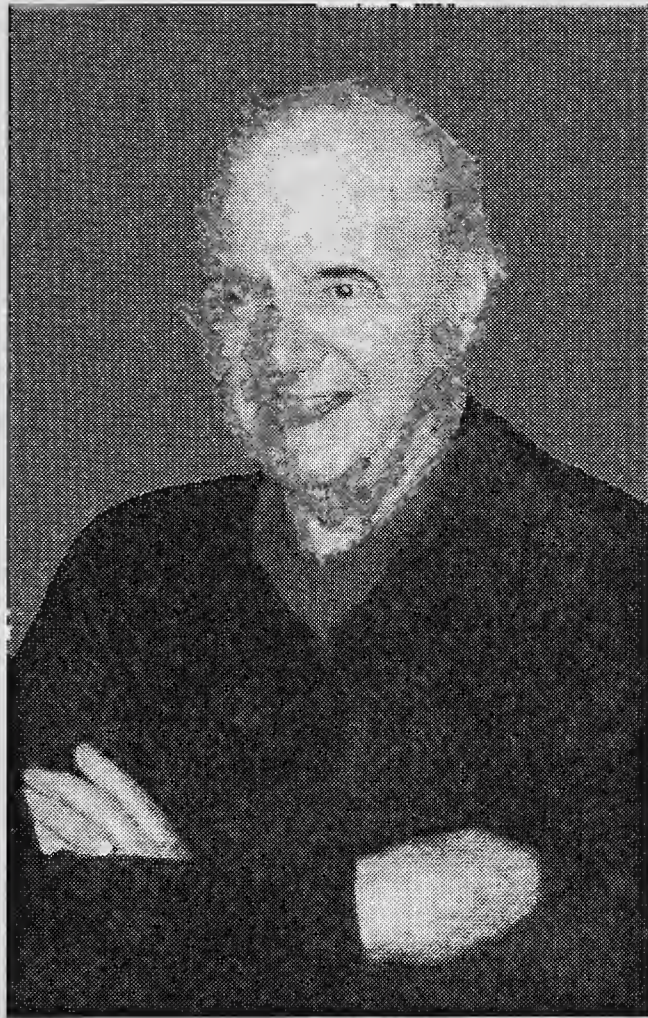
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**Jim Lantz**

## **IN DEDICATION TO JIM LANTZ**

Even if you've never met him, Jim Lantz has probably touched your life in some way. If you've walked down the handsome brick sidewalks on Newport's Main Street, it's in part thanks to him. If you've taken in a ski jumping meet at Newport High School, he made your afternoon possible. If you've come to be proud of Newport and the many beautification and improvement projects it's seen over the past decade, he helped make you proud. Mr. Lantz, a fixture in town since he moved here from Brattleboro, Vt., in 1970, has left his mark on Newport in countless ways. His civic involvement and community pride are second to none, and for that this year's annual report is being dedicated in his honor. He deserves more.

A World War II veteran, Mr. Lantz grew up in Keene and moved to Newport 34 years ago, taking over MJ Harrington @ Co. Jewelers from his sister, Phyllis Lantz Harrington, and her husband Michael J. Harrington. While Harrington's would become a solid anchor of the local business community - other stores were later opened in New London and Claremont - Mr. Lantz continued a philosophy he lived by in Brattleboro - give back to



the community that provides your livelihood and home. A consistent and long-time advocate for downtown improvement, Mr. Lantz long ago had a vision of downtown Newport as it once was, and could be again: Bustling storefronts, attractive street lights, sidewalks and roads, and a small-town feel only found in true communities. As his business grew, so too did his philanthropy. Mr. Lantz was one of the first downtown business owners to advocate for the downtown area's refurbishment, and put his money where his mouth was, paying for extensive improvements outside Harrington's. His example, and those shown by others, is one of the reasons Newport's downtown is packed with cars and shoppers, but nearly free of empty storefronts.

**"Jim is the real deal," says Newport Town Manager Dan O'Neill. "He not only cares about Newport, he's made a huge difference."**

Sidewalks and storefront improvements aside, Mr. Lantz has made his mark in other ways. He has been active in the Newport Nordic Club since the early 1970's and was instrumental in getting Newport's ski jump moved here from its previous home in Lake Placid, N.Y. When it came time to renovate the Newport District Court building, he ponied up \$25,000 of his own money. And he has made scores of other donations, not just of his money but of his time and business influence as well.

He has been named Citizen of the Year by the Chamber of Commerce, been awarded the Good Scouting Award by the Boy Scouts, and has sat on countless boards, commissions and groups, including the Kiwanis and the Solid Waste Project. He has long been an advocate of education and has supported programs that help prepare Newport's youth for the challenges of adulthood. Though he is not officially active on any of Newport's current boards, that doesn't mean he's not involved, his friends say.

**"I'm the beneficiary of a lot of political advice from Jim, whether I asked for it or not," jokes Sen. Bob Odell. "He just loves to talk and he's very smart. He sets an example of how you can be successful and still find the time and resources to participate." "It's not just what he does, but how he sets a standard for the people of Newport that make him so valuable."**

Away from the political and business arena, he's led a successful family life as well. Mr. Lantz has been married for 55 years to the love of his life, Louise, and together the couple has six sons and 13 grandchildren. Though his sons are spread out across the country, from Colorado to Connecticut to Newport, they still treasure their time with him. **He's "a great dad, a great friend, a great man," says his son Doug. "One of the best compliments I've received is when someone walks up and says, 'You're just like your dad.'"**

One of Doug's fondest, and most telling, memories of his father is attending the 1998 Masters golf tournament in August, Ga., with him. **"He positioned himself (at the seventh green) to watch approach shots and puts. I left him and wandered around. When I returned to see how he was doing, he wasn't even watching golf. He had his**

**own audience, making friends. Classic Dad."**

Today, Jim Lantz remains active in Newport, both through Harrington's where he still puts in long days, and through his tireless boosting efforts. And for those who look for his influence, it's easy to spot. Recently, he spoke at a Newport School Board meeting as an audience member, lamenting the cutting of an art teacher salary from the budget. "I'm one that supports the arts and always have. I think it's good business." Good business? On that, he's an authority, and Newport has benefited most of all.

**Written by,  
Ted Hayes, Editor  
Argus Champion**



# TOWN OF NEWPORT GENERAL INFORMATION

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Date of Incorporation ..... October 6, 1761

Total Land Area ..... 43.6 Square Miles

**Elevation Above Mean Sea Level**

Minimum (On Sugar River at Claremont/Newport Line) ..... 584 Feet

Maximum (On Unity/Newport Line) ..... 1,980 Feet

U.S. Congressional District ..... Second

**Representatives:** Charles Bass  
142 No. Main Street, Concord, NH 03301

**U.S. Senators** John Sununu  
Senate Russell Courtyard 4  
Washington, DC 20510  
Judd Gregg  
(E-mail address: mailbox@gregg.senate.gov)  
393 Russell Senate Office Building  
Washington, DC 20510

Senatorial District ..... Eighth

**State Senator** Bob Odell  
PO Box 23  
Lempster, NH 03605-0023

**State Representatives:** Gordon Flint, Sr.  
21 Lincoln Terrace, Newport, NH 03773  
Beverly Rodeschin  
336 Sunapee St., Newport, NH 03773  
Peter Franklin  
PO Box 411, Newport, NH 03773

District Court ..... Newport

Number of Registered Voters ..... 2,948

Population ..... 6,269

**2003 Tax Rate:**

Town	\$12.09
School	14.05
County	3.76
State	5.53

**Total** ..... \$35.43

# ELECTED TOWN OFFICIALS

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## BOARD OF SELECTMEN

### Term Expires

Gary E. Nichols, Chair .....	May, 2004
Elizabeth W. Maiola, Vice Chair .....	May, 2006
Michael Pettinicchio .....	May, 2004
Beverly T. Rodeschin .....	May, 2005
Virginia O. Irwin .....	May, 2005

## LIBRARY TRUSTEE

Nancy H. Black .....	May, 2006
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## MODERATOR

W. Howard Dunn .....	May, 2004
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## SUPERVISORS OF CHECKLIST

Heather Fraser .....	May, 2006
Martha E. Lovely .....	May, 2008
Ella M. Casey .....	May, 2004

## TOWN CLERK

Karlene W. Stoddard .....	May, 2005
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## TOWN TREASURER

Jonathan A. Howard .....	May, 2005
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## TRUSTEES OF TRUST FUND

Terri Spanos .....	May, 2006
Louise K. Hastings .....	May, 2004
Chad P. Howe, Sr. ....	May, 2005

# APPOINTED TOWN OFFICIALS

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<b>TOWN MANAGER</b> .....	<b>Daniel P. O'Neill</b>
<b>Executive Assistant</b> .....	<b>Lisa M. Pitkin</b>
<b>DIRECTOR OF PUBLIC WORKS</b> .....	<b>Larry A. Wiggins</b>
<b>Airport Manager</b> .....	<b>Dean Stetson</b>
<b>Cemetery Superintendent</b> .....	<b>Brian T. Richardson</b>
<b>Highway Superintendent</b> .....	<b>Fraser L. Michaud</b>
<b>Sewage Treatment Plant Superintendent</b> .....	<b>Arnold L. Greenleaf</b>
<b>Water &amp; Sewer Superintendent</b> .....	<b>Robert K. Naylor</b>
<b>EMS DIVISION CHIEF</b> .....	<b>Brian W. Tracey</b>
<b>CIVIL DEFENSE CO-DIRECTORS</b> .....	<b>David A. Hoyt</b> <b>Peter M. Lamb</b>
<b>FINANCE DIRECTOR</b> .....	<b>Paul J. Brown, C.P.A.</b>
<b>FIRE CHIEF/HEALTH OFFICER</b> .....	<b>Peter M. Lamb</b>
<b>PLANNING &amp; ZONING COORDINATOR</b> .....	<b>Julie M. Collins</b>
<b>POLICE CHIEF</b> .....	<b>David A. Hoyt</b>
<b>RECREATION &amp; PARKS DIRECTOR</b> .....	<b>P.J. Lovely, Jr.</b>
<b>TAX COLLECTOR</b> .....	<b>Daniel P. O'Neill</b>
<b>Senior Deputy Tax Collector</b> .....	<b>Elaine Van Dusen</b>

\*In the annual report of each Department, there is a full listing of all Town of Newport employees.



# APPOINTED COMMITTEE MEMBERS

Term Expires

## AIRPORT COMMISSION

Dean Stetson, Airport Manager	Ex-Officio
David Little, Chairman	May, 2005
Peter Anastos	May, 2004
Herbert Findeisen	May, 2004
Roy Barnes	May, 2005
Val Richards	May, 2006
Kent Gooding, Alternate	May, 2004
Elizabeth Maiola, BOS Rep	May, 2004
Larry Wiggins, Staff Rep	May, 2004

## BUDGET ADVISORY COMMITTEE

David Little, Chairman	May, 2006
Ella Casey	May, 2005
Dwight LaFountain	May, 2006
Betty Avery	May, 2005
Jodi Holmes	May, 2006
Ben Nelson	May, 2006
Michael Pettinicchio, BOS Rep.	May, 2004
Holly Harrison, School Board Rep.	May, 2004
Paul Brown, Town Staff Rep	May, 2004
Stephen Bartlett, School Staff Rep.	May, 2004

## CONSERVATION COMMISSION

Ken Merrow, Co-Chair	May, 2004
Seth Wilner, Co-Chair	May, 2005
Dick Wentzell	May, 2006
Norris Learnard	May, 2006
Brian Currier	May, 2006
PJ Lovely.	May, 2004
Steve McKenney.	May, 2004
Frank Quimby, Alternate	May, 2006

# APPOINTED COMMITTEE MEMBERS

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Term Expires

## ECONOMIC CORPORATION OF NEWPORT (ECON)

Sean Lyon, President ..... Mark Pitkin, Vice President  
David McCrillis, Secretary ..... Mary Lou Reed, Treasurer  
Bruce Worrad... ..... Ella Casey  
Kathy Hubert ..... Richard Bates  
Jeffery Cornish ..... Daniel O'Neill  
Stephen Ensign ..... Jane Dearden  
Betty Maiola, BOS Rep ..... 2004

## HERITAGE COMMISSION

Sharon Christie ..... May, 2004  
Roger Nelson ..... May, 2006  
Martha Cain ..... May, 2004  
Laura Kessler ..... May, 2006  
Clifford Richer ..... May, 2005  
Gary Nichols, BOS Rep ..... May, 2004

## JOINT LOSS MANAGEMENT (SAFETY) COMMITTEE

Steve Dube, Sr., Chair ..... Aaron Aldrich, Vice Chair  
Lisa Pitkin, Secretary ..... Wayne Conroy  
Ken Dennis ..... Tammy Flewelling  
Jim Gagner ..... PJ Lovely  
Dan O'Neill ..... Brian Hubbard  
Mike Denno ..... Terri Stone

# APPOINTED COMMITTEE MEMBERS

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Term Expires

## PLANNING BOARD

W. Howard Dunn, Chair	May, 2006
Gary Nichols, BOS Rep	May, 2004
David Burnham	May, 2006
Pauline Andrews	May, 2004
Frederick Jones	May, 2006
Erna McCormick	May, 2005
Michael Clark	May, 2005
Bill Deane, Alternate	May, 2005
David Kibbey, Alternate	May, 2006

## RECREATION ADVISORY COUNCIL

Betty Maiola, BOS Rep	May, 2004
Robert Scheele	May, 2004
Kimberly Rosendahl	May, 2006
Larry Flint	May, 2006
Jim Riley	May, 2006
Angela Maynes	May, 2005
Peter Lamb	May, 2004
Samantha Rosendahl, Student Rep	May, 2004



# APPOINTED COMMITTEE MEMBERS

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Term Expires

## SULLIVAN COUNTY REGIONAL REFUSE DISPOSAL DISTRICT

Virginia Irwin ..... May, 2005  
Dan O'Neill ..... May, 2006  
Beverly Rodeschin, Alternate ..... May, 2006

## WASTE DISPOSAL ADVISORY STUDY COMMITTEE

Guenter Hubert, Chairman ..... Virginia Irwin, Vice Chairman  
Mary Schissel ..... Andy Andrews  
Dan Lloyd ..... Wendell Berry  
Celestine Wiggins ..... Anne MacConnell  
Janet DeRose .....

## ZONING BOARD OF ADJUSTMENT

Anthony DiPadova, Chair ..... May, 2005  
Ben Nelson ..... May, 2005  
Nicki Sullivan ..... May, 2004  
Virginia Irwin, BOS Rep ..... May, 2004  
David Lain ..... May, 2006  
Jack Liberman, Alternate ..... May, 2004  
June Liberman, Alternate ..... May, 2006

# BOARD OF SELECTMEN

e-mail: [select@newportnh.net](mailto:select@newportnh.net)

web site: [www.newportnh.net](http://www.newportnh.net)

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Another year has passed for the Board of Selectmen and the Town has faired very well. One year ago the Pollards Mills Bridge was well on its way to completion. On July 1<sup>st</sup> the new bridge opened on time and below budget. So much so that the citizens at last years Town Meeting encumbered over \$200,000 towards the replacement of the Belknap Avenue bridge when the State can provide the matching funds in 2006 or 2007. We invested over \$300,000 in road resurfacing this year. Set aside money for continuation of the Main Street project. This coming summer with your support, we hope to rebuild a major portion of Cheney Street.

Acting as Water Commissioners we examined our long term cost and commitments to maintain good quality water. What became apparent was without increases in the rate structure the water and sewer funds would show deficits in the next two years. The increases were modest and spread over a three year time frame. Given the increases we should not have to make any rate adjustments for the next 10 years. One area in water management that the Board has worked on is the protection of Gilman Pond, our main water source; this has been ongoing over many years. With regret we have had to pursue a legal avenue with one abutting land owner, it should be resolved by the end of the year and our water supply properly protected. The new District Court was opened in March of last year, providing an excellent facility for our local court. This is not to say that with any remodel and change of use there has been problems, requiring changing the heat from propane and electric to all propane. This has been done and system is working well. Where the building was closed up for a number of years with limited use we are in the process of evaluating air quality and addressing any issues. This left the downstairs of the old court house vacant, the board solicited bids from interested parties that wished to lease the space. After examining two proposals it was decided it would go to a local family group for a restaurant. The Old Court House Restaurant was open in mid February. The Board listened to numerous citizens' desire for a fine restaurant in the downtown area and we feel this is an excellent one. It should be noted that there has been an ongoing discussion on the use of the building and how it interacts with the Newport Historical Museum upstairs. As time passes I feel this situation will be resolved to all parties' satisfaction.

At the writing of this report the Board is establishing a committee to examine the needs and necessary repairs to the interior of the Town Hall. With the exterior completed last year our attentions will turn to addressing the flooring, sound damping between floors, and 100 year old plaster walls and ceiling. All citizens should be aware that when the repairs start that the use of the Town Hall will be limited for an extended period of time.

The Board of Selectman wishes to thank all citizens that have served on committees, boards, volunteering service to the Town. Without all of you giving yourself Newport just wouldn't

be Newport.

In closing I wish to thank the other member of the Board of Selectman for their tireless service to Newport over the last year. Vice Chairman Elizabeth Maiola, Beverly Rodeschin, Virginia Irwin, and Michael Pettinicchio, who has served out the last year of Ben Nelson.

**Gary E. Nichols,  
Chairman**



# TOWN MANAGER'S 2003 ANNUAL TOWN REPORT

web site: [www.newportnh.net](http://www.newportnh.net)

## Town Manager

Daniel P. O'Neill  
manager@newportnh.net

## Executive Assistant

Lisa M. Pitkin  
lisapitkin@newportnh.net

2003 has been a busy year for the Town. I encourage you to read the detailed reports of each of the Departments. These reports describe the different projects and provide statistics to give you a better understanding of the nature of town work and the progress we have made.

I am very pleased to say that this years Annual Report has been dedicated to one of Newport's most well known and beloved citizens, Jim Lantz. Jim's contributions to Newport are almost too numerous to mention. He is extremely active in all aspects of our community. Whether town business, school business, or on the social or commercial business front, Jim has made his mark. Our community has truly benefited from Jim's decision to reside, raise his family, and operate his family business here.

Also in this years Annual Report, you will notice that the cover (both front and back) have photographs of paintings by local Newport artist, Barbara Huff. Barbara has created paintings of many Newport landmarks during her career. We are pleased to have a reproduction of her Town Hall painting on the cover of this Annual Report.

In the department reports, I would like you to pay particular attention to the Recreation Department. This year, Director PJ Lovely, has given us a close up view of the programs his department provides. I bring this to your attention because often when citizens think of government services they are thinking about police, fire, public works and the collection of taxes. However, one of the many important things that we do is to provide recreational opportunities for our citizens. PJ's report highlights the broad range of ages served and the types of programs that we provide. It is activities such as these that truly make a town a viable community that enriches all of our lives.

In closing, I would like to thank the Board of Selectmen and all of the appointed board and commission members who volunteer their valuable time to serving the citizens of Newport.

**Daniel P. O'Neill**  
**Town Manager**

## REPORT TO THE PEOPLE OF DISTRICT ONE

Raymond S. Burton  
338 River Road  
Bath, NH 03740  
Telephone 603-747-3662  
Car Phone 603-481-0863  
Email: [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

It is a pleasure to report to you now in my 25<sup>th</sup> year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan, and Belknap counties in New Hampshire. All together there are 249,000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listings and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire or order on line at [www.gencourt.state.nh.us/visitorcenter](http://www.gencourt.state.nh.us/visitorcenter). The entire directory is available at <http://www.state.nh.us/government/agencies.html>.

The 2003-04 NH County Directory of all of NH County officials is free and available by calling 603-224-9222. This is also on the web at [www.nhcounties.org](http://www.nhcounties.org). Also available at no cost from the Secretary of State Office at 271-3242 or at [elections@sos.state.nh.us](mailto:elections@sos.state.nh.us), or mail at Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

The NH Election Procedural Manual for 2004-2005

The NH Election Laws for 2004-2005

The NH Political calendar for 2004-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or [ray.burton4@gte.net](mailto:ray.burton4@gte.net).

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime.

**Ray Burton, Executive Councilor**

# CEMETERY & GROUNDS DEPARTMENT

## 2003 Annual Report

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### Superintendent

Brian T. Richardson

### Per Diem Laborers

Tim Temple  
Chris Aldrich  
John Cadogan  
Pam Glines

The Cemetery & Grounds Department had 52 burials during 2003.

In addition to burials, the department repaired, scraped, sanded and painted trash receptacles, park benches and picnic tables. The Winter Carnival sign was updated and placed on the Little Common. The department did Spring clean up, repaired all winter burial lots and made equipment repairs. We also put new bark mulch on the flower beds at the Ruger Lot, repaired irrigation lines, removed one of the Tulip Trees and planted two trees in front of the new Court House on Main Street. We suffered a vandalism incident which resulted in major damage to monuments in the Maple Street Cemetery. We also performed our fall clean up in all cemeteries, parks and ballfields.

**Brian Richardson,  
Cemetery & Grounds Superintendent**



# Economic Corporation Of Newport

The past year for ECON has been one of continuing to work on its existing projects with the Eagle Block taking up most of ECON's efforts. Kathy Hubert has been working with the contractors and future tenants. The primary tenant will be Jeff and Rose Follansbee. They will be opening the new restaurant. We asked the Follansbee's to provide us with a narrative of their plan for the **Eagle**.

Two years after our initial inspection of the Eagle Block as a prospective site for a restaurant we are well underway in offering a new restaurant choice in Newport, New Hampshire. As the re-construction progresses at the Eagle Block, our designers are working hand in hand with ECON's architects, engineers, and construction crews to provide a brand new full-service restaurant to be called the **Eagle Tavern and Grill**, scheduled to open on November 1, 2004. The "**Eagle**" will be owned and operated by Jeff and Rose Follansbee of Newbury current owners of the **North End Pub** in New London and **The Anchorage at Sunapee Harbor**.

The new restaurant will occupy the first and second stories of the revamped Eagle Block, with 140 seats to serve the town. The plans show the kitchen and restaurant on the first floor overlooking Main Street and the Sugar River and the Tavern on the second floor with similar views. Every effort has been made to create an attractive, vital area meeting-place driven by state of the art kitchen and beverage service facilities. Fully climate controlled, the **Eagle** will feature as many historical architectural features as possible in a comfortable, woody atmosphere, reminiscent of by-gone days of luxury with compatible modern accents and technology.

The Follansbee's will draw from their existing staffs to populate the restaurant, though as many as 40 new jobs will be created. "Fifteen full time jobs will be created, but it has always been our policy to offer many entry-level jobs to the youth of the community," said Jeff Follansbee, "many of the kids we hired 10 years ago in our other endeavors have been promoted through the ranks and are our managers today. Many more have gone on to successful careers in the hospitality and other industries, their professional lives enhanced by their experiences in our restaurants." The **Eagle** will be an excellent career opportunity for hospitality candidates, first time jobbers, and part-timers augmenting family incomes.

"The act of creating a restaurant is complex: first you need to create a comfortable, dramatic space, then you have to staff it with wonderful, service-oriented people, but the driving force in any restaurant is always the food, and our commitment is to serve great food at affordable prices eight days a week," said Rose Follansbee. The menu is no

secret – New England cuisine for New Englanders. Fresh steaks and seafood, overstuffed sandwiches and juicy burgers, homemade soups and tantalizing salads – top grade fresh products prepared in order and served with a smile.

We were recruited by Patryc Wiggins, representing ECON to be the anchor tenant for the Eagle Block. Our mutual goal has been to foster commerce in Newport's historic downtown through investment and hard work. Since that time, two new restaurants have opened up in the area, to complement the existing foodservice establishments. We welcome that competition and look forward to a healthy rivalry with all of our competitors, because it is the spirit of the American way. Competition will make us a better establishment, and Newport consumers will reap the benefits. We look forward to creating our own history in Newport in November and beyond.

As the Eagle Block rebuilds before your eyes, brick by brick, column by column, window by window, we are in awe, and proud to be partners in this enterprise. Every dollar budgeted to fund this historic event was fund-raised by ECON while financial and technical support also came from the Town of Newport. We wish to offer specific thanks to all those who contributed to the Eagle Block Project. With the help of those unnamed faces in the crowd, Newport has begun a new era. Thank you Newport!

**Sincerely,**

**ECON Board of Directors and  
Jeff and Rose Follansbee**

# **2003 Annual Report**

## **Fire Operations**

### **Deputy Chief Wayne Conroy**

**Capt. / EMT Christopher Marcotte (call)\***

**Lt./ EMT William Carley (career)\***

**Lt. / EMT/ Insp. Steven Dube (career)\***

**Lt. Michael Rastallis (call)**

**Fftr. / EMT Chris Amos (career)\***

**Fftr. Barry Sleath (call)**

**Fftr. David McCrillis (call)**

**Fftr. Joel Lussier (call)**

**Fftr. Sid Lorandean (call)**

**Fftr. Joe Moulton Sr. (call)**

**Fftr. Joe Moulton Jr. (call)**

**Fftr. Lisa Simoneau (call)**

**Fftr. /EMT Dustin Holmes (call)\***

**Lt./EMT Michael Sanderson (call)\***

**2<sup>nd</sup> Lt. / EMT James Blood (career)\***

**2<sup>nd</sup> Lt. / EMT Ken Carleton (call)\***

**Fftr. / EMT Jason Rook (career)\***

**Fftr. Dean Gregory (call)**

**Fftr. Barry Sleath (call)**

**Fftr. Rob Kuell (call)**

**Fftr. / EMT-I Kyle Ranney (call)\***

**Fftr. Jim Hoadley**

**Fftr. Christopher Conroy (call)**

**Fftr. Ryan Palmer (call)**

**Fftr. Mike Vandiver**

**\* Denotes on EMS Division as well**

## **EMS Division**

### **EMS Division Chief Brian Tracey EMT-P**

#### **Call Personnel**

**EMT -I Michael Dixon**

**EMT-I Gary Nichols**

**EMT-I Wenda White**

**EMT-I Jodie Gregory-Blood**

**EMT Barbara Daly**

**EMT Mike Hartwell**

**EMT Julie Pratt**

**EMT-I Keith Gregory**

**EMT-I Susan Gregory**

**EMT-P Benjamin Holobowicz**

**EMT Melissa Patten**

**EMT John Wilcox**

**EMT Kim Lavin**



Newport Fire / EMS, is a full service municipal Fire Service. The Department has three “Divisions”, Fire Operations, Emergency Medical Services (EMS), and Building and Life Safety. The career fighters work two 12-hour shifts or 24-hour day with four days off. The Chief works primary the day shift and responds when available after normal hours. The Fire Operations is staffed with four career firefighters/officers along with the Deputy Chief who works mostly days as the “operations officer” and currently twenty-one on call firefighters / officers. The EMS division is currently staffed by the EMS Division Chief who works four twelve hour days (M-TH) and is subject to call back and a cross trained firefighter being assigned to a rotating weekday shift along with twenty call Emergency Medical Technicians who respond when possible. The Building and Life Safety Division (Municipal Inspection), duties are handled mostly by Lt. Dube with assistance from Deputy Chief Conroy and Chief Lamb. (Clerical assistance is provided by TOPAZ staff, Mrs. Julie Collins and Mrs. Sandy Hale)

The EMS Division has handled 1,134 calls this year, which are 134 calls below last years call volume. This still brings the five-year average to well over 1100 calls a year. The average amount of time for an EMS Call averages a minimum of two hours for at least two technicians. During the past year, there were numerous times when we staffed and responded to three emergency ambulance calls at the same time. The EMS division provides Ambulance Service to Newport, Goshen, Croydon and part of Sunapee. The revenues generated by all the costs are put back into the Town’s “General Fund” that is use to off set the actual costs of taxpayer’s dollars.

Of the 1134 EMS calls, the monthly breakdown is as follows:

January 128	April 100	July 96	October 70
February 92	May 97	August 83	November 89
<u>March 103</u>	<u>June 103</u>	<u>September 68</u>	<u>December 103</u>

First Quarter 323    Second Quarter 300    Third Quarter 247    Fourth Quarter 262

With the increased call volumes and the wear and tear on the ambulances, we need to replace one of the older ambulances sooner than originally thought.

This also carries over to the Fire Operations side as well. We are researching for potential grants and funding areas that may assist us with the acquisition of replacement vehicles for the Department.

Fire Operations responded to over 414 calls 61 different types of calls during 2003. This represents an increase of 12 calls from the previous year. The data on the calls reveals that 67% of the calls for Fire Operations occurred during 2003 from 0600 to 1800 hours. Or simply put another way, 2/3 of our “fire operations” calls are during the normal working hours. The following represents Fire Operations calls.

**Incident Reports By Type Of Situation Found, Summary**  
Newport Fire Department

V5

Incident Date in 1/01/2003 to 12/31/2003

Print Date: 1/6/2004

Page 1 of 2

Type Of Situation Found	Total Incidents:
-- 100 Fire, other	1
-- 111 Building fire	21
-- 112 Fires in structures other than in a building	1
-- 114 Chimney or flue fire, confined to chimney or flue	4
-- 131 Passenger vehicle fire	2
-- 134 Water vehicle fire	1
-- 142 Brush, or brush and grass mixture fire	1
-- 151 Outside rubbish, trash or waste fire	2
-- 154 Dumpster or other outside trash receptacle fire	2
-- 162 Outside equipment fire	1
-- 300 Rescue, emergency medical call (EMS) call, other	4
-- 311 Medical assist, assist EMS crew	26
-- 321 EMS call, excluding vehicle accident with injury	29
-- 322 Vehicle accident with injuries	40
-- 323 Motor vehicle/pedestrian accident (MV Ped)	1
-- 331 Lock-in (if lock out , use 511 )	1
-- 350 Extrication, rescue, other	1
-- 351 Extrication of victim(s) from building/structure	1
-- 352 Extrication of victim(s) from vehicle	2
-- 381 Rescue or EMS standby	35
-- 411 Gasoline or other flammable liquid spill	8
-- 412 Gas leak (natural gas or LPG)	12
-- 413 Oil or other combustible liquid spill	5
-- 422 Chemical spill or leak	1
-- 424 Carbon monoxide incident	6
-- 440 Electrical wiring/equipment problem, other	3
-- 441 Heat from short circuit (wiring), defective/worn	1
-- 444 Power line down	13
-- 445 Arcing, shorted electrical equipment	15
-- 451 Biological Hazardous, confirmed or suspected	1
-- 461 Building or structure weakened or collapsed	1
-- 463 Vehicle accident, general cleanup	1
-- 500 Service Call, other	2
-- 510 Person in distress, other	1
-- 511 Lock-out	2
-- 521 Water evacuation	16
-- 522 Water or steam leak	4
-- 531 Smoke or odor removal	36
-- 542 Animal rescue	1
-- 550 Public service assistance, other	5
-- 551 Assist police or other governmental agency	2
-- 553 Public service	6
-- 561 Unauthorized burning	10
-- 571 Cover assignment, standby, moveup	11
-- 600 Good intent call, other	3
-- 611 Dispatched & canceled en route	6
-- 631 Authorized controlled burning	2
-- 652 Steam, vapor, fog or dust thought to be smoke	4

Incident Reports By Type Of Situation Found, Summary  
Newport Fire Department

V5

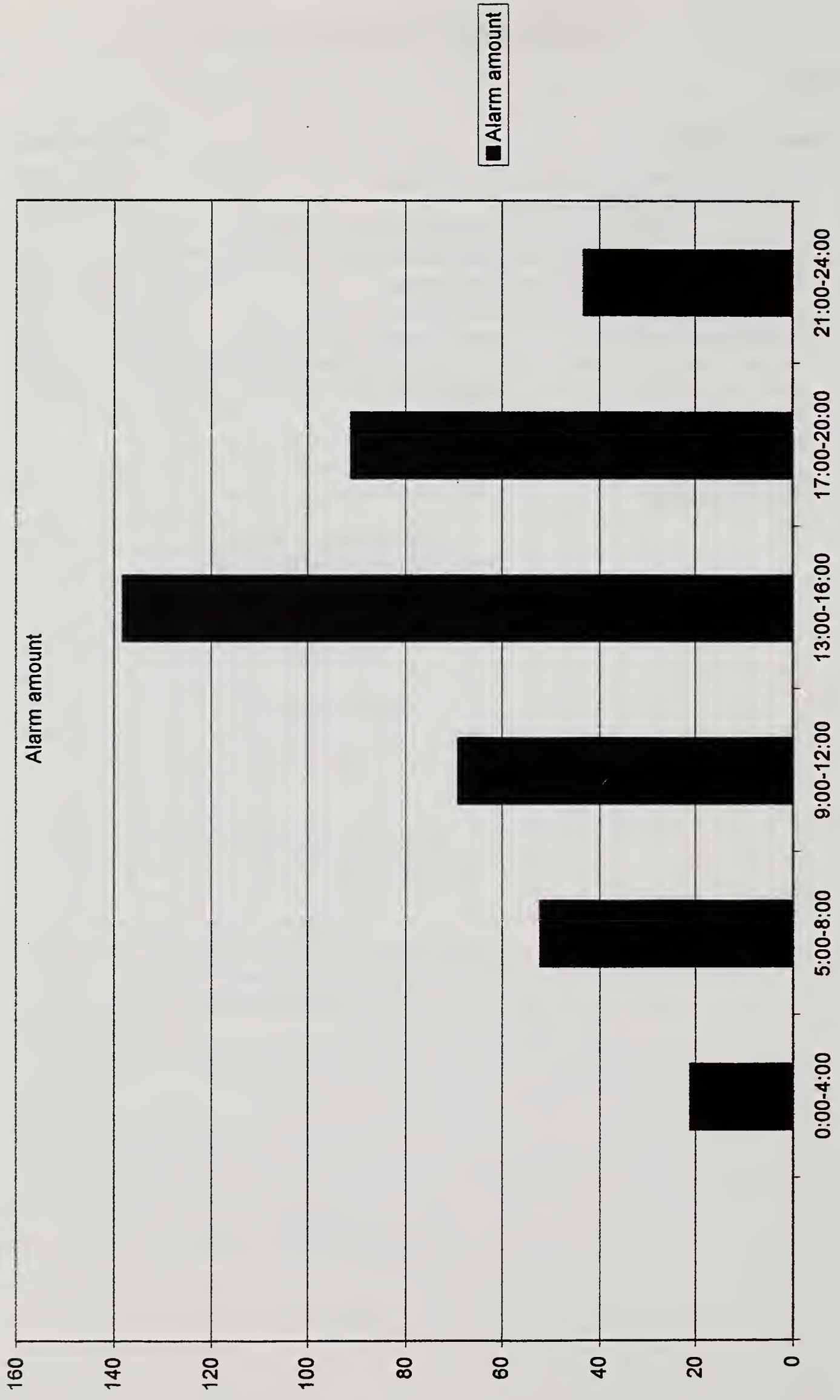
Incident Date in 1/01/2003 to 12/31/2003

Print Date: 1/6/2004

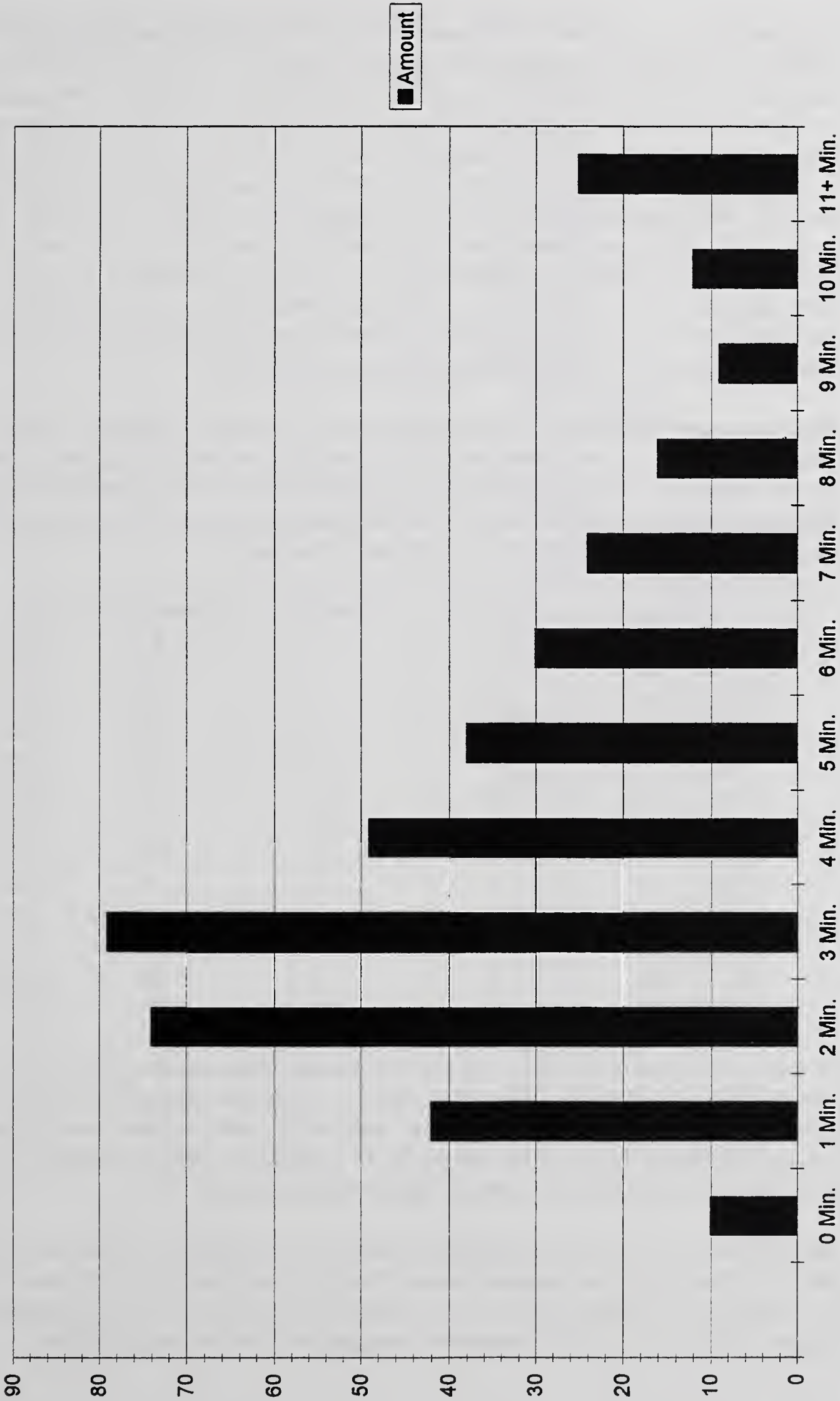
Page 2 of 2

Type Of Situation Found	Total Incidents:
-- 671 Hazmat release investigation w/ no hazmat	1
-- 700 False alarm or false call, other	1
-- 731 Sprinkler activation due to malfunction	1
-- 733 Smoke detector activation due to malfunction	12
-- 735 Alarm system sounded due to malfunction	6
-- 740 Unintentional transmission of alarm, other	1
-- 741 Sprinkler activation, no fire - unintentional	2
-- 743 Smoke detector activation, no fire - unintentional	13
-- 744 Detector activation, no fire - unintentional	7
-- 745 Alarm system sounded, no fire - unintentional	11
-- 813 Wind storm, tornado/hurricane assessment	2
-- 900 Special type of incident, other	2
-- 911 Citizen complaint	1
<b>Total Number of Incidents:</b>	<b>414</b>
<b>Total Number of Incident Types:</b>	<b>61</b>





### Response times Amount



The Building and Life Safety Division (formerly the Building Inspection part of TOPAZ) was quite active during the past year. In 2001, the Fire Department was assigned the duties of building inspection. At the Town meeting in 2002, approval was given for re organization of manpower within the Fire-EMS Department. Lt. Steve Dube was assigned as a municipal inspector two days a week. Deputy Chief Conroy and Chief Lamb also work with Inspector Dube to try to ensure that we can meet the public's expectations. The work includes plan reviews; permit reviews, the issuance of permits and inspections. This work is actually done out of the TOPAZ office with administrative assistance from Mrs. Hale clerk and Mrs. Collins, Planning and Zoning Coordinator. This year period there were over 355 permits and over 1200 inspections for building and fire code compliance. The revenue from these permits was up significantly from the previous years.

The fire personnel also issue the burning permits as outline by division Forest and lands of the State of New Hampshire. This year the residents and guests of Newport can no longer get burning permits for an outside incinerator or "barrel" burning due to new statewide requirements. The following represents the activities of the local permits issued by the Deputy Wardens of Newport.

	Brush	Cooking	Campfire	Commercial	Total
Jan.	14	1	3	0	18
Feb.	11	0	2	0	13
March	60	2	3	0	65
April	136	8	15	0	159
May	194	9	46	0	249
June	102	5	28	0	135
July	49	4	20	0	73
Aug.	87	2	31	0	120
Sept.	101	0	12	0	113
Oct.	80	1	4	0	85
Nov.	55	0	0	0	55
Dec.	<u>51</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>53</u>
Totals	940	32	166	0	1,138

As one can see from the above numbers the Deputy Wardens are quite busy in permitting fires within the Town of Newport. In addition, many of the above permits are seasonal in nature where one will call in each time they conduct an open fire, so that we are aware of the situation. In addition, during fire season we are in communications with the Croydon forest fire lookout tower.

The fire station is also a deer tagging station for the Department of Inland Wildlife and Fisheries during the hunting season. The past two years we were selected to have one of their biologists here to review the type of deer and to take physical samples. This year's activity levels deer tagging in Newport are as follows:



2003 DAILY DEER REGISTRATIONS AT NEWPORT FIRE STATION  
(STATION NUMBER 45)

DATE	MALES	FEMALES	TOTAL	SEASONS OPEN
SEPT. 15	0	4	4	ARCHERY
SEPT. 16	3	1	4	ARCHERY
SEPT. 17	0	1	1	ARCHERY
SEPT. 24	0	1	1	ARCHERY
SEPT. 25	1	0	1	ARCHERY
SEPT. 26	1	0	1	ARCHERY
OCT. 02	1	0	1	ARCHERY
OCT. 05	1	0	1	ARCHERY
OCT. 06	0	1	1	ARCHERY
OCT. 07	0	1	1	ARCHERY
OCT. 09	0	1	1	ARCHERY
OCT. 10	1	0	1	ARCHERY
OCT. 11	1	0	1	ARCHERY
OCT. 25	2	2	4	YOUTH WEEKEND
OCT. 26	2	2	4	YOUTH WEEKEND
OCT. 27	1	0	1	ARCHERY
OCT. 28	0	1	1	ARCHERY
OCT. 30	1	0	1	ARCHERY
OCT. 31	0	1	1	ARCHERY
NOV. 01	3	6	9	ARCHERY AND MUZZLELOADER
NOV. 02	2	0	2	ARCHERY AND MUZZLELOADER
NOV. 03	1	0	1	ARCHERY AND MUZZLELOADER
NOV. 04	1	0	1	ARCHERY AND MUZZLELOADER
NOV. 05	2	0	2	ARCHERY AND MUZZLELOADER
NOV. 07	0	1	1	ARCHERY AND MUZZLELOADER
NOV. 09	3	0	3	ARCHERY AND MUZZLELOADER
NOV. 10	2	0	2	ARCHERY AND MUZZLELOADER
NOV. 11	1	0	1	ARCHERY AND MUZZLELOADER
NOV. 12	10	4	14	ARCHERY AND FIREARMS
NOV. 13	1	0	1	ARCHERY AND FIREARMS
NOV. 14	4	0	4	ARCHERY AND FIREARMS
NOV. 15	5	1	6	ARCHERY AND FIREARMS
NOV. 16	5	0	5	ARCHERY AND FIREARMS
NOV. 18	1	0	1	ARCHERY AND FIREARMS
NOV. 19	1	0	1	ARCHERY AND FIREARMS
NOV. 20	1	0	1	ARCHERY AND FIREARMS
NOV. 21	3	0	3	ARCHERY AND FIREARMS
NOV. 22	4	0	4	ARCHERY AND FIREARMS
NOV. 23	2	0	2	ARCHERY AND FIREARMS
NOV. 25	1	0	1	ARCHERY AND FIREARMS
NOV. 26	1	0	1	ARCHERY AND FIREARMS
NOV. 27	2	0	2	ARCHERY AND FIREARMS
NOV. 28	3	0	3	ARCHERY AND FIREARMS
NOV. 29	2	0	2	ARCHERY AND FIREARMS
NOV. 30	1	0	1	ARCHERY AND FIREARMS
DEC. 03	2	0	2	ARCHERY AND FIREARMS
DEC. 04	1	0	1	ARCHERY AND FIREARMS
DEC. 05	1	0	1	ARCHERY AND FIREARMS
DEC. 06	1	0	1	ARCHERY AND FIREARMS
DEC. 07	1	0	1	ARCHERY AND FIREARMS
TOTAL	83	28	111	

**As indicated in the front section of this report is the names of the team members of Newport Fire-EMS. These people not only respond to emergencies to assist people in need, they also trained professionals who often take time away from their families to be better trained or maintained their certifications. The personnel of EMS division must be a certified emergency medical technician before becoming a member and in addition must maintain their certifications. The division was able to offer 35 hours of Continuing Education in house. In addition to a 24 hour in house EMT refresher. The members of the EMS division logged more than 900 total man-hours in training. Training included Cardiac care and AED's, HIPPA Privacy Act, use of laptop computers for data entry, head and trauma injuries to identify a few. Twenty-five fire operations members logged in over 1,164 in fire service training hours. This includes 420 hours in Department training, 270 hours in Rescue Topics, 200 man-hours in individual Company training hours, 84hours in physical fitness, 100 hours in specialized topics. The three inspectors (Lt. Dube, Deputy Conroy and Chief Lamb) received 90 hours in the Building and Life Safety disciplines. All in total personnel from Newport Fire-EMS logged in over 2,000 man-hours in training.**

**The Fire-EMS Department is proud of its heritage and its traditions. We are pleased that the Newport Firefighters Association and The Newport Ambulance Attendant's Association continue to serve the community and our citizens. As Chief, I wish to extend my sincere appreciation and admiration to the officers, members, and their families of all divisions of the Fire-EMS Department for their loyalty and dedication to serve. I would be remiss if I did not thank the training officers of both Divisions, Deputy Conroy and EMT-I Sue Gregory for all the work they have done in maintaining our skill levels. I would also like to thank those individuals of Fire and Police who show our community that we do play well together by starring the annual basketball challenge during Winter Carnival.**

**A special note of thanks to those individuals and organizations that have help us "behind the scenes" especially the Newport Service Organization and the Newport Charitable Trust Fund. Without the invaluable support that NSO provides, we would not have been able to purchase the much-needed equipment for our ambulances and our personnel. The Newport Charitable Trust Fund awarded us a grant to purchase a Thermal Imaging Camera (TIC) that has been used effectively at emergency scenes and an automated external defibrillator (AED). We also want to thank you, our customers and taxpayers for allowing us to serve, the other Department Heads and personnel within this community for their cooperation as this is what makes Newport not only a good place to work, but a great place to live.**

**Respectfully Submitted,**

**Peter M. Lamb EFO, CFO  
Chief of Department**



## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Land cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfi.org](http://www.nhdfi.org) or 271-2217 for wildland fire safety information.

### 2003 FIRE STATISTICS (All fires reported through November 3, 2003)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

#### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc.*	67

(\*Misc: powerlines, fireworks, etc.)

	<u>TOTAL FIRES</u>	<u>TOTAL ACRES</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149



# Highway Department

## 2003 Annual Report

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### Superintendent

Fraser L. Michaud

### Working Foreman

Larry A. Glidden

### Truck Driver/Equipment Operators

Stephen B. Carley

Richard N. Sturtevant

Ernest R. Boivin

Michael P. Connor

Brian M. Hubbard

2003 gave us over 30 treatable snow and/or ice storms. We spent most of the winter plowing, treating and widening roads and picking up snow. We used 2240 tons of road salt and 5190 tons of winter sand to treat Newport's roads. The crew was short-handed by two truck drivers for most of the winter. We would like to thank the other Town departments for all their assistance throughout the winter.

The Spring brought with it cold, wet weather. The department spent much of their time thawing frozen culverts and repairing damage that the harsh winter caused. Spring grading was not completed until July due to the wet weather we had. Grading on Chandlers Mill Road was ongoing throughout the entire season due to the increase in traffic caused by the Washington Street Project in Claremont.

The deck on Belknap Avenue Bridge was temporarily repaired and we installed concrete headers and guardrails at the large arched culvert on Blueberry Ridge Road.

The shim and overlay program was contracted out and included the following streets: Country Club Drive, Fairway Avenue, School Street, Grove Street, a section of Columbus Circle, Myrtle Street, Beech Street, Prospect Street, Whitney Avenue, Summit Road, Hale Street, Cottage Street, Pine Street and a section of Sargent Lane. The Highway Department grader shimmed sections of Bradford Road, East Mountain Road and School House Road.

The following work was done at the old District Court parking lot: The stone wall, catch basin and steps were rebuilt, granite and sidewalk was installed and the parking lot and driveway were repaved.

Electrical conduit was installed by the department at the Parlin Airport so they could install lighting at their flag pole.

As part of our annual scheduled work, streets were swept and crosswalks and parking lines were painted, potholes were patched, shoulder gravel was placed and culverts were replaced on various roads, roadsides were mowed, rip-rap was placed in some deep ditches, we responded to complaints of trash on the sides of roads, ditch lines were cleaned out, trees and brush were cut and trimmed along roadsides, many signs have been replaced due to vandalism and theft and traffic counts were taken on various streets throughout the season. Fall cleanup and grading was completed and winter sand was stockpiled in anticipation of winter.

The department took delivery on a new one-ton dump truck in July and a new plow truck in December.

We said goodbye to Wilbur Martin who retired after 26 years with the Highway Department. We also said a very sad goodbye to Larry Glidden who died following a short illness. He had worked for the Highway Department for 22 years.

**Fraser Michaud,  
Highway Superintendent**

## **Joint Loss Management Committee (Safety Committee)**

The Joint Loss Management Committee (JLMC) is committed to ensure the health and safety of Town employees in the workplace. The JLMC has been through some changes with members, coming and going, but rest assured we are still going in the same direction on promoting the health and safety of our fellow co-workers.

In the late fall of 2003 the JLMC sponsored a flu shot clinic, with 18 Town employees participating. We have offered health screening programs in the past. In the upcoming months we have plans on sponsoring a few more clinics and workshops to assist Town employees with wellness and fitness.

In late winter/early spring the JLMC sponsored a miles to fitness challenge. This was geared to get different town departments in a friendly competitive, and health environment, while keeping fit. We had about 30 town employees participate. It is sure going to be a fun time between the departments.

The JLMC is still very busy with the yearly inspections of town buildings, to ensure a safe working environment. Each Department, again this past year did a wonderful job at attempting to address, and make the necessary corrections to their buildings. We know it is not easy to make all the corrections, but we are all striving for the safety of our personnel. Thank you to all the Department supervisors for a job well done.

I would like to thank all the Committee members for their active role and involvement on this committee. With out you there would be no committee. Thank you.

It is our focus to help educate the employees on health and safety practices, which can be beneficial to them and their families for a better tomorrow. We seek to make the Town of Newport a safe and healthy place to live and work.

**Steven Dube, Sr.,  
Chairman**



## Lake Sunapee Region Visiting Nurse Association

One of the most important roles of the Board and staff of Lake Sunapee Region Visiting Nurse Association this year was to advocate for the people for whom we provide care. This advocacy took many forms. We communicated regularly with your Representatives and Senators in Washington, D.C. to let them know that the reductions in Medicare payments were adversely affecting access to care for the seniors in our communities. We let them know that the most frail elderly in our communities should not have to pay a co-payment for Medicare home health services when they already pay hospital and physician co-payments. We let them know that seniors should not have to choose between food or prescription drugs or health care.

At the state level, we let the Governor and the legislature know that chronically ill and disabled residents in New Hampshire should not be forced to be on a waiting list to receive home care. If we are to keep people at home rather than in an institution, home health care must be reimbursed adequately.

At Lake Sunapee Region VNA we examined our processes and staffing monthly to adapt to the current health care environment and still provide the quality of care and achieve the positive patient results you have come to expect of us. Six years ago average reimbursement for a Medicare patient was \$7900, today it is \$2400. Actions taken included reducing management staff and other operating expenses, and finding best practices to achieve increased clinical efficiency. Support from individuals, businesses, the Newport Service Organization and United Way was critical to our programs this year. We are grateful for that support and hope that the town will choose to reinstate town support for these services.

Our state of the art technology allowed us to dispatch our nursing resources when needed by our patients. Daily monitoring gave important assessment information to the professional staff enabling us to reduce unnecessary trips for emergent care and hospitalization by 60 percent, keeping patients and their families together at home where they want to be.

We continued to expand our pediatric program with our School Nurse Health Initiative. The goal of this program is to work with school nurses to keep children with chronic illnesses in school and learning, to educate the child and family about the illness and to link the family with community resources that will help that child and family cope.

Hospice developed a palliative care program this year for patients who are not yet ready or appropriate for Hospice care but who can benefit from the strong team approach and from the support services as they deal with a life-threatening illness.

We developed a package of services, Assisted Living at Home, that includes medication management, personal care support morning and evening, hair care, home massage and other services designed for the patient who does not need skilled care, but who needs supportive care in order to remain independent at home.

Our commitment to community service projects and charity care on behalf of residents in your town included home visits, screening clinics, immunization clinics, health fairs, support groups, community newsletters and other activities designed to promote wellness and prevent disease. For details, our Community Benefits report is available in our office.

This year 1366 residents of the Town of Newport utilized many of the services available through Lake Sunapee Region VNA. Our home care programs provided 6159 visits and our hospice program, 876 visits to adults and children in Newport. Our Long-Term Care provided 7149 hours of care and 115 residents were monitored through our telemedicine program.

Again, thank you for your support. The strength to our community lies in working together.

**Andrea Steel,  
President and CEO**



## Library Arts Center

### Board of Directors

Ted Niboli, President  
Anne Kathan, Co-Treasurer  
Patrice Brewer, Secretary  
Bea Jillette  
George Montgomery  
Richard Wilson  
Lori Barnes

Patricia Rude, Vice President  
Marie Flint, Co-Treasurer  
Andrew Brannigan  
Lauri McCrillis  
Georgia Scott  
Paul Baird



**Dick Gassett**

Whoo-0-Whoo, chug, chug, chug, chug-Whoo-0 Whoo! The whistle of the locomotive and the clatter of the rails greeted all the Newport school children who came to see the "Art of the Rails: Claremont to Concord, Then and Now" at the LAC. Dick Gassett told all about railroading and Marcella Bushway pointed to the picture of her dad, Dan Fortune, working on the railroad and shared her stories of the "old days." Dick Gassett, Ray Reid and over forty other contributors lent photos, art, artifacts and time to the show. Railroad and history buffs from all over came to hear Dick's slide talks during September. Some beautiful panels made for the LAC show are installed in the lobby of The NH Department of Transportation's new building in Concord.

The 2003 season began at Winter Carnival with the All in the Family. Feb. 8th - Mar. 8th. Thirty families participated with arts and crafts highlighting each member's talents. The photo contest and an afternoon of Karaoke put on by the Newport HS Drama Club completed the weekend. The Newport Middle High School exhibit opened on March 14<sup>th</sup> and ran through April 12th. We were treated to a performance of one act plays after the opening party. LAC Selections showed from April 25<sup>th</sup> through May 24th. Works by Joanne Balcom, Georgina Forbes, Gary Hamel, Christine Hawkins, Jennifer Hansen, Loretta Hubley, Desiree D'Ambrosio Shafman and Charlotte Thibault filled both galleries.



Donations for the LAC Annual Antiques, Art & Good Stuff Auction were displayed just prior to the gala event with Larry Wight as auctioneer on May 31. With the help of Patti Bublat, the LAC added a silent auction to the live auction so townspeople can come by and put in silent bids if they can't make the evening. Mary McGowen and Martha Andrea judged the many entries for the June 13-July 26 "Juried Regional Exhibit." "A New England Village in Prints and Poetry" followed from August 8th-29th, with etchings by Terry Downs and poetry by Edith Patridge. Thor Carlson's pastels and etchings, "Upper Valley Views", hung in the West Gallery on the same dates. Old New England, with Newporter Jane Orzechowski on fiddle, performed on August 14th.



**Mary Brock and family with Dan Grady**

Thanks to the Friends of the Richards Free Library, "Summer Performances for Kids" each Thursday in July brought over 150 at a time to the side lawn to see Kathy Lowe, Michael Zerphy, Bob Higgins, and Dan Grady's Marionettes. August 23rd was a beautiful, sunny day for the Apple Pie Craft Fair. There were more pies, but still not enough for the crowd. Tom Pirrozoli and the Sugar River String Band entertained. One of the crafters, Karla Elsaesser of Sunapee won first prize in the apple pie contest.

As described above, many people enjoyed and participated in "The Art of the Rails: Claremont to Concord, Then and Now," September 5th- October 4<sup>th</sup>, 2003. Dick Gassett and Ray Reid put in many hours and lent items from their collections for the exhibit. The Bedford Boomers spent hours constructing a working model installed in the gallery. Tom Sabo's railroad music enlivened the opening. Sponsorship from Sturm Ruger & Co, Inc. and grants from the NH State Council on the Arts and the Upper Valley Community Foundation helped pay for this special month long project.

The quilts in the Soo-Nipi Quilters Guild show from Oct. 10th- Nov. 1<sup>st</sup> were more beautiful than ever. The guest book had signers from as far away as New Zealand. We repeated " Dickens Through December" with crafts for sale in the gallery from Nov. 14th- Dec. 20th. Heidi Bartlett and Helen Skarin decorated both galleries. Fine crafts, holiday ornaments, cards, paintings and antiques price from sixty cents on up filled the galleries. The preview party was a Dickens Feast with chamber music by Beck & Woodward and The Four Corners Grill from New London's micro-brewery beer tasting. Throughout December, area organizations find the LAC a wonderful setting for their Holiday parties.

Other events and classes are ongoing. The Carriage House Studio, Painting with Ludmila, The Newport Camera Club and weekly "Arts After School" and "Arts Alive" for kids were active throughout the year. The LAC operates without tax support from the town. Memberships,



business donations, fund raisers, and grants, plus income from an endowment make up the budget. The high quality of visual arts programming has won the Arts Center grants and awards. The LAC is active in the NH Visual Arts Coalition and other established arts organizations. It is a well designed and beautiful space for a small town facility. The RFL and LAC are appreciative of efforts to renovate the buildings for handicapped access. Contributions to the Library Arts Center in memory of Tom St. Martin enabled the LAC to do some needed improvements in the gallery. The official dedication of the West Gallery in Memory of Tom St. Martin was Nov. 14, 2003.

So much is accomplished with the help of business sponsorships and paid memberships renewed each year. Exciting news was LaValley's Building Supply winning the NH Business Committee on the Arts Award for New Hampshire, and then going on to win a National award. The LaValleys are symbolic of the many businesses and individuals who donate to the LAC. We appreciate and thank them all.



**Anne Kathan & Pat Rude**

Behind the scenes are many volunteers who have come when called throughout the year. Volunteers of all ages are important to the LAC. Besides the hard working volunteer Board headed by Ted Niboli, special thanks to Evelyn Saggiotes for weekly clerical help, to Marty Cain and Nancy Parssinen for hanging, to Betsy Gibbs for teaching "Arts Alive," to Bobby Fraser for lugging sculpture stands around, and to all those too numerous to name who have helped out in 2003. Cooper McCrillis, age 5, is our youngest volunteer, following the example of his parents in giving to community endeavors. "What else can I do today?" he asks after watering the plants or helping with the chairs.

**Doris Nelson,  
Executive Director**



**New London Hospital**  
*Capable. Caring. Close.*

**To Our Patients, Neighbors and Friends:**

New London Hospital (NLH) began its new fiscal year on October 1, 2003 with a stable outlook, looking at a very different future than it finished with in 2002. The fiscal year which ended on September 30 finished with a loss from operations of \$2.7 million, significantly less than prior year losses. Total losses from operations for the second six months of the fiscal year were \$589,000 as compared to the \$2.1 million losses in the first half of the year. This is a major turnaround for NLH and reflects a lot of hard work on the part of physicians and staff who committed themselves to implementing the financial improvement plan approved by the Board of Trustees in December of 2002.

Part of that plan included earning the designation as a Critical Access Hospital, which meant improved reimbursement from Medicare, and an innovative collaborative management agreement with Dartmouth-Hitchcock Medical Center that brought a new President and CEO to the hospital. Some additional positive signs that NLH is looking at a very different future include:

- We successfully recruited three new primary care physicians and a nurse practitioner. All of our primary care provider positions are filled and most are accepting new patients.
- We completed the renovation and expansion of the Newport Health Center as part of the ongoing commitment by the Board of Trustees of New London Hospital to the Newport community. The center offers primary care, gynecology, podiatry, occupational health, laboratory, x-ray, mammography, physical therapy and sports medicine services. It offers evening hours, new patient care areas, and all physical therapy and rehab services in one location. Same day/next day appointments are available.
- NLH continued to provide community services, education and subsidized health services to the communities it serves. Our charity care alone for FY2003 in healthcare services for those who could not afford to pay was \$665,000.
- The hospital is committed to meeting local healthcare needs by supporting programs that have an impact on our overall community health. The Rock Dental Clinic, Kearsarge Lake Sunapee Area Smoke Free Coalition, and the Tiger Treatment Center at Newport Middle High School are all community-based outreach programs that have touched many lives in the Lake Sunapee region.



- The staff of the ambulance and emergency department worked together for weeks to analyze the efficiency and the expenses in emergency services and proposed new staffing models and schedules to reduce costs and maintain the same high level of patient care.
- Improvements in reimbursement from Anthem and Cigna were achieved by restructuring our contracts.
- Four of the five goals of the Financial Improvement Plan are on track and the fifth initiative, reducing operating losses in our long-term extended care Clough Center, is making progress.
- Due to extraordinary community support, NLH exceeded its Annual Fund goal by 27%, a vote of confidence from individuals, corporations, businesses, civic organizations, matching gift companies, foundations and estates. Hospital Days brought thousands of residents and visitors to the New London Green over three days, and raised over \$40,000 to renovate the Medical-Surgical unit of the hospital.

As New London Hospital enters its 87<sup>th</sup> year, we are very aware of its importance as a health resource to the community and we are committed to sustaining this resource. We know that we have many challenges to face in 2004 and we will continue the work that has seen positive results to ensure that New London Hospital will continue to provide quality patient care for years to come.

**Bruce P. King**  
**President and CEO**

**Timothy Wolfe, MD**  
**Medical Staff President**

**G. William Helm, Jr.**  
**Chairman of the Board**

# *Parlin Field*

Newport, New Hampshire



15 Sunapee Street

Newport NH 03773

(603)-863-1220

[www.newportnh.net/airport](http://www.newportnh.net/airport)

Dean Stetson-Airport Manager      bddmt@adelphia.net  
Maura Stetson-Executive Assistant

## *Newport Airport Commission*

David Little  
Betty Maiola  
Roy Barnes  
Herb Findeisen  
Dean Stetson  
Val Richards  
Kent Gooding  
Peter Anastos

Parlin Field is celebrating its 75<sup>th</sup> year as an airport. Newport has seen this facility change with the times. Starting as an East /West Grass strip, pilots traveling the countryside would land being greeted by locals curious of the flying contraptions and the adventuresome pilots who dared to defy earth's gravity. Early Newport pilots such as Frank Nason, and "Gillie" Gillingham also took flight from this field.

Newport provides aviation access to many people from points across New England and the country, but more importantly we provide an opportunity for our community to benefit from this access. The comments from family and friends who visit Newport on business and pleasure all commend The Town of Newport for supporting Parlin Field in the manner they have over the years.

Many other airports can not or are not able to do what we do here. Rarely allowed are civic events such as fireworks, fly-ins, and Indian Pow-Wows that bring our community together. Snowmobiling is prohibited on airport land elsewhere in the state. A "real



world” training area for forestry practices is welcomed for our Vocational Students. An aviation orientated contest for students was sponsored by the Lions Club and Parlin Field. Through these practices and others, the community shares in many ways the benefits our airport offers us all.

Maura and I are very fortunate to be ambassadors for the Town of Newport and its citizens as we greet those who have traveled to Newport to golf, ski, visit family and friends, look at real estate, and do business in the community. Many leave wishing they had a place like Parlin Field in their back yard.



**Local Boy Scouts during a meeting at Parlin Field**

A recent Airport System Update sponsored by the New Hampshire Division of Aeronautics documents a statistical view of the state of aviation and Parlin Fields place within the system. This information is a valuable planning tool to position our resource for the benefit and future of our community.

This *State Airport System Update* confirms the challenges the municipally owned airport has with inadequate funding for general maintenance and operations. There are so many fiscal burdens for a community; airports get little or no support. I feel that the people of Newport have been highly supportive of Parlin Field over the years. Many recognize that Parlin Field is one of many resources that make our town prosperous and inviting.

We have investigated Federal Funding for Parlin Field and it is highly unlikely that we would be eligible for Federal assistance under the current programs. There is also the question of whether the people of this community would want the caveats that come with



Federal Funding. Without Federal Funds, even airports that are run like businesses are not completely self supporting.

There are programs in the future that could possibly change this current status and this is the reason we are pursuing any changes to Parlin Field with FAA regulations in mind.

Another finding in the *State Airport System Update* is that airports need to consider themselves as businesses as opposed to utilities to become financially self supporting. Two years ago, the ability to lease land for hangars was approved at Town Meeting, this is one step closer to making Parlin Field more a business and less a utility. There are many more business plans we can explore to meet this goal for the benefit of the community.

To give you an idea where Parlin Field is in the state as a municipally owned airport, here are a few statistics from this report:

- ✈ The existing system of airports in New Hampshire is comprised of 25 public use airports that are both publicly and privately owned.
- ✈ 13 are municipally owned 10 of are privately owned and 2 are State owned.
- ✈ Parlin Field, although identified with a Federal NPIAS designation is currently not eligible for Federal Funding.
- ✈ Only 7 airports in NH have full-time salaried airport managers
- ✈ 17 Airports must be subsidized in order to cover their annual operating expenses.
- ✈ Statewide there is a shortage of hangars space
- ✈ It is recommended in this study that no more airports be integrated into the State Aviation System.

Parlin Field is offering more and more to the aviation community. We currently have 20 aircraft based at Parlin Field and our lighting project is scheduled for the spring. The New Hampshire Wing of the Civil Air Patrol are planning to base glider training operations at Parlin Field bringing cadets from all over New Hampshire and New England to Newport on an intermittent basis. Tee hangars could be a reality by the fall. Scenic airplane rides and aerial photography along with Pilot training are available at Parlin Field. The rewards for these offerings are increasing also. We have seen a 22% increase in fuel sales since last year. A 26% increase in logged operations since 2002 and a 100% increase from 2001. Tie down fees for aircraft have generated *more than* \$1000 since July of 2003. The former managers' residence has seen substantial renovation with The 'Lil Red Baron becoming a very popular Mexican Restaurant providing food and beverages to visitors from land and air.

We have some significant projects necessary at Parlin Field if we are to maintain our communities' investment in our airport, and move towards a business environment. By positioning ourselves to accommodate more based aircraft and to increase fuel sales and support the growth of aviation support businesses will only increase the airports value and provide additional revenue reducing community support.





**Sleds at the Little Red Baron Restaurant at Parlin Field**

It must be noted that there is a limit as to how much activity Parlin Field can accommodate. We have environmental and geographic barriers that will prevent too much growth. This is why it is so important that decisions be carefully made on how we utilize our limited space and how to make it the most beneficial to the Town of Newport. I do not believe the current business plans for Parlin Field will detract from our position as a small country airport nor detract from the quality of life we currently enjoy.

Advice given by Captain William F. Centner; an airport specialist from the U.S. Dept. of Commerce in Washington D.C., was that plans for Newport's Airport be made with a "eye to the future, rather than to adopt some makeshift program which would answer for the present." Sept. 13, 1928. Seventy six years later I see no reason why we should think differently.

According to the 2002 Town Report, Parlin field has an assessed value of \$422,000. The current hangar is 75 years old. This is almost twice the life expectancy of many metal structures. We as a community need to protect, maintain and improve this investment that will only become more valuable as a resource for many years to come.

**Dean Stetson,  
Airport Manager**



## Did You Know This About Parlin Field?

By Maura

- ✈ In 1943 Newport had an active Civil Air Patrol.
- ✈ During WWII the Defense Dept. considered Parlin Field vital to our home defense and placed armed guards around it to protect it.
- ✈ There is still a foundation for an anti-aircraft gun located near the North end of the runway.
- ✈ Only 26 years after the “1<sup>st</sup> flight” by the Wright Brothers, Newport had established an airport.
- ✈ During its early years Newport’s airport was on the *cutting edge of aviation*-bigger and better than Manchester, Keene, or Lebanon.
- ✈ Newport’s hangar is the oldest surviving and useable hangar in the state (75 years old).
- ✈ Newport was the 1<sup>st</sup> airport of its size (in the NE) to have a paved runway.
- ✈ John Polando-the aviator that broke Lindburg’s record of transatlantic flight-flew into Parlin Field.
- ✈ Frank Nason, Jr. was Newport’s first hometown aviator.
- ✈ Elaine Pillsbury, Despa Cuicuffitti, Roswell Cummings and Howard Davis were in the 1943 aeronautics class at Towle High School, taught by Mr. Murphy.
- ✈ As early as 1932 instruction was available at Parlin Field for young women interested in aviation.
- ✈ In 1933 the Lil’ Red Baron was a restaurant known as “The Airport Tea Room”.
- ✈ In the winter of 1933 Towle High School hosted a school of aviation for student pilots, mechanics, and Aircraft Salesmanship.
- ✈ During the winter months of the 50’s and early 60’s airlifts out of Parlin Field brought food to animals in Corbin Park.
- ✈ In a 15 mile air race during a 1951 fly-in at Parlin Field Francis Collins placed 2<sup>nd</sup> and Myron Cummings placed 3<sup>rd</sup>.
- ✈ Herb Findeisen has served 12 consecutive years as a Newport Airport Commissioner.
- ✈ During the summer of 1930 daily flights to Parlin Field brought copies of the New York Times. Mr T. I. Farmer distributed them to Kelly’s Drug Store and Maley’s Corner Pharmacy in Newport for sale.



**NEWPORT POLICE DEPARTMENT**  
**2003 ANNUAL REPORT**  
[npdadmin@sugar-river.net](mailto:npdadmin@sugar-river.net)

**Administration**

David A. Hoyt*	Chief of Police
Shady Blackwell III	Deputy Chief (resigned)
Terri A. Stone	Administrative Assistant

**Detective Bureau**

Denis J. O'Sullivan	Sergeant / Prosecutor
James C. Burroughs*	Sergeant / Detective
Alan J. Soucy	Sergeant / Detective (Nov. '03)

**Patrol Division**

James R. Brown	Lieutenant
Craig M. Robertson*	Sergeant
Richard G. Lee	Patrolman
William "Buddy" Russell*	Patrolman
Aaron B. Aldridge	Patrolman
Michael J. Batista*	Patrolman – K-9 handler
Justin R. Merrill	Patrolman
Christopher Batista	Patrolman
Heather A. Shea	School Resource Officer
Robert E. Ballou	Captain (Ret) P/T Records
Eric Daignault	Sergeant P/T
Aries	Department K-9

**Communications Division**

John F. Taylor	Communications Specialist
Susan M. Gregory	Communications Specialist
Cara E. Tibbits*	Communications Specialist
Kenneth L. Carleton	Communications Specialist
Amy L. Maslan	Communications Specialist P/T
Sylvia A. McElreavy	Communications Specialist P/T
James Blood	Communications Specialist P/T
Heather Wood	Communications Specialist P/T

\* Indicates Member of Special Operations Unit





**Former Police Station - Painting by Barbara Huff**

### **Community Policing**

The Harley Davidson motorcycle donated by Autoserv of Newport was put into operation for the warmer months. Although the program was new and the motorcycle was not used as much as expected, comments among staff and the public were very favorable and encouraging to continue with the patrol. Autoserve has already committed to donating another Harley Davidson for the summer of 2004, and I will be assigning one qualified officer to the vehicle to use it at all times. This will reduce mileage on a patrol cruiser and increase the benefits of a motorcycle patrol.

Officer Aaron Aldridge was assigned to bicycle patrol during the summer of 2003 and he logged an impressive several hundred miles on the streets of Newport. This program continues to be effective in both reducing wrongful activity and strengthening public relations.

The department's police canine unit had some difficulty this year finding a qualified handler. Our canine, Aries, was eventually assigned to Patrolman Michael Batista and the pair is currently undergoing training with the NH Working Dog Foundation to become certified in patrol work. Once the handler and canine



are certified in patrol work, they will begin training in drug detection. Training is conducted bi-monthly and is ongoing so that the team maintains constant certification.

For the past several years, the Newport Police Department has assigned a police officer to serve full-time as a school resource officer, serving all three Newport Schools. Officer Heather Shea is in her second year as Newport's SRO, and the program remains a prime example of the effectiveness of two community organization's working collaboratively toward the same goal.

### **The Newport Explorer Cadet Program**

The Newport Explorer Post #863, was chartered in 1998 through the Boy Scouts of America, Daniel Webster Council. This program offers young men and women, ages 15 to 20, the chance to experience law enforcement career opportunities. Our cadets are required to maintain a high academic standing at school, as well as actively participate in ongoing training, competitions, department functions, and local events. All uniforms and equipment used for this program are paid for through fundraising efforts of the cadets. This program remains very popular and successful, and we've had several past cadets go on to promising careers in law enforcement and other related fields.

### **Personnel Restructuring**

This past year, the department was faced with a significant personnel challenge with the resignation of Shady Blackwell III after seventeen years of dedicated service. Shady held the position of Deputy Chief and Department Prosecutor and was considered by some of the leading attorneys in the state as being the best police officer prosecutor they have faced. With his resignation came the opportunity to re-organize the personnel structure of the department and the Deputy Chief position was eliminated as a result.

Sgt. Denis J. O'Sullivan III assumed the role of department prosecutor, creating a vacancy in the detective bureau. This vacancy was subsequently filled by Alan Soucy, who was hired as a Detective Sergeant. Sgt. Soucy worked in Newport for several years before leaving to work for other area police departments, including a significant amount of time as Police Chief in Sunapee. We are most fortunate to have an officer of Sgt. Soucy's caliber rejoin our force.

Another long-time department employee, Terri Stone, was promoted to Administrative Assistant within the department, and is responsible for various administrative support functions for the administration, detective bureau, prosecution, as well as supervising the communications department.

### **Special Operations Unit**

The Newport Police Department is a member of the regional special operations unit comprised of officers from the five area towns within the county. The team, which is registered with the State of NH as the Western New Hampshire Special Operations Unit, is one of twelve in the state and it has jurisdiction state-wide. I serve in the capacity of Commander of the unit, as well as serve on the team's governing Board of Directors. The officers on the team are highly trained and can be called upon to handle high-risk situations. The team trains bi-monthly in all tactics, along with physical fitness activity. Newport Officers volunteer for half of their training time with the team. This unit was called upon several times over the course of the last year to assist in resolving potentially dangerous situations within our communities.



## Grants

Newport again received a federal grant to fund the youth attendant program which provides temporary shelter and adult supervision to minors who cannot be returned home and who need immediate, short-term care services until appropriate longer-term services can be arranged.

Grants were also received from the New Hampshire Highway Safety Agency to help fund additional radar and DWI enforcement in town. These grants fund the over-time expense of officers to provide up to 120 additional manhours for such patrols.

Another grant received from the federal government provides over \$40,000 annually to assist us in drug investigations and other drug-related matters. All members of the Newport Department continue to work diligently with all area departments on this wide-spread problem, which is shared by every community. These collaborative efforts include the sharing of information, along with inter-jurisdictional investigations which occur on a daily basis.

Newport, along with other departments within the county, was part of an alcohol compliance grant this past year which continues into 2004. The grant pays for officers to conduct alcohol compliance checks of all types within the entire county, including efforts to reduce the serious problem of underage drinking. The State Liquor Commission also offers numerous educational opportunities regarding underage drinking and provides assistance to stores and businesses on how to best ensure compliance with the laws on this matter.

## Communications

Kenneth Carleton joined the Department as a Communications Specialist this past year. Ken is a Lieutenant with the Newport Fire Department and he resides in Newport. The communications center dispatches for over fourteen agencies within five communities, handling over 20,000 calls annually.

Digital communications is growing fast and steady throughout the state and within the next few years, will be the only form of radio communications. While digital communications has some great advantages, it is still currently expensive to purchase and operate. I continue to look into grants to fund our purchase of digital equipment for our dispatch center. However, even if I am successful in attaining some partial funding of this needed equipment, I will inevitably need to bring forward to the town a request for the funding of a digital system within the next couple of years.

In closing, I would like to thank all agencies, businesses and citizens who have assisted and supported the police department over the past year. It remains not only our duty, but also our privilege to serve all of you.

**David A. Hoyt,  
Chief of Police**

2003 Statistical Snapshot  
(includes only top 3 percentiles for each)

<b><u>Who:</u></b>	<b>(2002)</b>
23% of crime victims were acquainted with offender	35%
16% were strangers	15%
12% were neighbors	14%
31% of victims were between 35-54 years of age	32%
18% between 11-17 years of age	32%
17% between 25-34 years of age	12%
30% of individuals arrested are between 18-24 years of age	31%
24% between 11-17 years of age	29%
23% between 35-54 years of age	19%
21% of drivers involved in motor vehicle accidents are between 50-60 years of age	21%
20% between 36-45 years of age	15%
18% between 26-35 years of age	17%
36% of drivers who commit traffic offenses are between 36-55 years of age	23%
20% between 26-35 years of age	30%
16% 55 years of age and older	15%

<b><u>What</u></b>	<b><u>(2002)</u></b>
\$144,686 was the value of property stolen	(\$161,779)
\$ 41,211 was the value of recovered property	(\$ 80,650)
\$644,935 was the value of lost, stolen, damaged or otherwise reported	(\$487,865)
35 mph is the average speed limit	(35)
52 mph is the average speed of vehicles	(52)
42% of all motor vehicles stopped for traffic violations were given warnings	(81%)
\$30,338 was total fines, non-court, collected by the state for m/v offenses	(\$27,105)
2% increase in calls for service over 2002	(3%)

<u>Where</u>	<u>(2002)</u>
48% of incidents (highest) happened in the residence	(48%)
20% happened on a road	(20%)
11% occurred in school	(10%)
25% of m/v accidents (highest) occur on John Stark Highway	(21%)
15% on Sunapee Street	(10%)
9% on South Main Street	(10%)
20% of incidents (highest) occur on Friday	(16% Friday)
9% (lowest) on Sunday	(12% Sunday)
23% occur between 3 pm - 4 pm	
10% occur in July (most)	(10% July)
7% (lowest) occur in February	( 7% Feb.)
22% (highest) of motor vehicles accidents happen on Friday	(18% Wed.)
9% (lowest) occur on Sunday	(11%)
51% occur between 12 pm – 5 pm	(53%)



**PUBLIC WORKS DEPARTMENT**

**2003 Annual Report**

e-mail: [pwdirector@newportnh.net](mailto:pwdirector@newportnh.net)

web site: [www.newportnh.net](http://www.newportnh.net)

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**Director of Public Works**

Larry A. Wiggins

**Highway Dept.**

**Water & Sewer Dept.**

**Cemetery & Grounds Dept.**

**Sewage Treatment Plant**

**Public Works Garage**

**Secretary**

Judy Schinck

**Chief Mechanic**

Edward Schinck

**Mechanic**

James Gagner

**Public Works Laborers**

Fred Faulkner

Kevin Evans

A brief synopsis of the major infrastructure projects for 2003 is as follows:

**SOUTH MAIN STREET SEWER RECONSTRUCTION PROJECT**

As of January 1, 2004, the South Main Street Sewer Reconstruction Project was almost complete. Approximately 30 feet of sewer main was constructed with a sleeve through Verizon's duct bank at the intersection of South Main Street and Route 11/103. This work required three days of work on a 24-hours-per-day basis by Town forces and Verizon to minimize the impact on traffic. The NHDOT placed a wearing course over the base pavement in the summer of 2003. Project completion will require processing final requisitions and requests for reimbursement through the NHDES State Revolving Loan Fund and State Aid Grant.

**PARKVIEW SEWER RECONSTRUCTION PROJECT**

Metcalf & Eddy was awarded the contract for engineering services on this project. This project will replace the ejector station on Parkview Avenue with a gravity sewer. The sewer will be connected via a pipe bridge across the Sugar River to the existing sewer line at Cross Street. Construction is scheduled for the summer of 2004. The project is eligible for up to 50% reimbursement of engineering and construction costs from Rural Development, State Revolving Loan and State Aid Grants.

**CHENEY STREET CONCEPTUAL ENGINEERING PROJECT**

To comply with the NHDES and the Rural Development procedures, the department developed a Request for Proposals (RFP) for engineering services on the Cheney Street Infrastructure Project. After RFP evaluations, Underwood Engineers of Portsmouth, NH was awarded the contract. Engineering is scheduled for completion in 2004 and project construction is scheduled for the summer of 2005. When the design is complete, Underwood Engineers will stake out/mark out the extent of project impacts, ie. toe of slopes, cuts, easements, etc. The residents will have

an opportunity to review these impacts and make any comments at a public hearing. The department submitted an application to Rural Development for a low interest loan/grant and has already secured a State Revolving Loan/State Aid Grant for the sewer portion of the project.

### **MISCELLANEOUS WATER & SEWER PROJECTS**

The National Water Main Cleaning Company was low bidder on the department's bid package for sealing sewers in the Maple Street and East Mountain areas. The project sealed 1775 feet of 6" vitrified clay pipe on Maple Street, Church Street and Laurel Street. Several of the areas originally planned to be sealed were not accessible due to the poor condition of the pipe and manholes.

The Town, Sturm-Ruger and the NHDES have tentatively agreed to revised local limits for Sturm-Ruger & Co. as part of the Town's Industrial Pretreatment Program. A proposed permit has been sent to Sturm-Ruger & Co. for their review and approval.

The department continued its work with Dorr Woolen Co. in regard to an application for a Groundwater Management Permit for the lagoons. Dorr Woolen Co. has also submitted a closure plan for the lagoons to the NHDES for their review and approval.

### **POLLARDS MILLS BRIDGE PROJECT**

After working through the winter, F.W. Whitcomb Construction, Inc. finished the Pollards Mills Bridge in late June, 2003. The NHDOT Bridge Aid Program reimbursed the Town for 80% of all eligible costs of the total cost of \$559,454.00

### **BELKNAP AVENUE BRIDGE PROJECT**

The department submitted an application for NHDOT Bridge Aid for reconstruction of the deck and sidewalk of the Belknap Avenue Bridge. The NHDOT responded with a preliminary estimate of \$450,000 for engineering and construction to rehabilitate the deck and sidewalk as well as some abutment repairs. The department prepared a Request for Proposals for engineering services to begin the required engineering selection process per the NHDOT program. The department is scheduling completion of engineering in 2005 with construction in 2006. Due to severe deterioration, the Highway Department replaced a significant portion of the concrete deck to maintain the deck's capacity until 2006.

### **2003 SHIM AND OVERLAY PROJECT**

In an effort to "*smooth out the bumps*" until other major road construction projects can be budgeted, 12 streets were shimmed/overlaid by United Construction in 2003. It should be noted that overlay projects of this type also significantly reduce winter maintenance costs by requiring less salt and less manhours for snow removal.



## MAIN STREET PROJECT

After a successful department Internet search for brick to match those used in previous Main Street Projects (local suppliers were not carrying this brick any longer), Kerry A. Stevens & Son, Inc. completed the sidewalk improvements between the Cooperative Extension Building and Hubert's Department Store. These improvements included underground conduit work, sidewalk brick paver installation and granite curbing. To provide underground electrical service to future Main Street lights on the west side of Main Street, A&P Electric installed an electrical service panel on the District Court Building on West Street. This project also required underground conduit to provide power from a pole on the north side of West Street.

Since the temporary light pole at the Eagle Block will be removed during the construction of the Eagle Block building, the department is developing plans in coordination with the Eagle Block and NHDOT to provide new lights at the Eagle Block and the north side of Arlington Sample. This project will require an electrical service to be established in the Eagle Block building. An underground conduit will be routed from the Eagle Block across the bridge to Arlington Sample for two lights as well as future lighting on the east side of Main Street.

## MISCELLANEOUS

The department assisted the Office of Planning & Zoning by completing a review of Phase I, Phase II and Phase III of the proposed 62-lot Sugar Brook Subdivision on Unity Road.

New employees at the Public Works Department (at year's end) are:  
Michael Connor (Highway Department)  
Brian Hubbard (Highway Department)

Wilbur Martin retired after 26 years with the Highway Department.

On behalf of the department, I would like to thank the Town for its support of the Highway Department's request for a new dump truck and a one-ton.

2003 was marked with sadness as the department lost a hard working, dedicated employee with the death of Larry Glidden. Larry succumbed to cancer in January, 2004. After 22 years with the Highway Department, he will be sorely missed but always remembered for his outstanding service to the Town.

**Larry A. Wiggins,  
Director of Public Works**

## Larry Glidden 1949 – 2004



The Town of Newport suffered a great loss with the death of 22 year employee Larry Glidden. Larry began his work with the Town of Newport as a Truck Driver / Equipment Operator in December, 1981. He was later promoted to Grader Operator in 1987 and was again promoted to Highway Foreman in January, 2000.

Larry was an extremely dedicated employee, always above and beyond the call of duty. If there was a job to do, but no money in the budget to do it, he was always the first to volunteer his time with no expectation for compensation. He (along with other Public Works employees) volunteered countless hours toward building the new offices at the Public Works Garage. Clocks and bulletin boards, handmade by Larry and donated to the Town, hang in each of these new offices. On a regular basis Larry was the first Highway Department employee here to open the place up in the morning and the last to leave making sure the place was locked up, without compensation for extra time.

*Caption from the Wicked Good Calendar - 1998:*

*“One early morning in May, Newport Highway Department began painting the downtown crosswalks. Here, Larry Glidden applies a classic hospital green to pavement that covers the section of Main Street which once, years ago, made way for a railroad track for the Claremont-Concord RR. It was several days before remaining Main Street sections, North and South were completed. It seems staying ahead of parking cars can be tricky.*

*Photo by Lucy Wells*



# Newport Recreation Department Annual Report 2003

## Recreation Director

PJ Lovely

## Recreation Supervisor

Scott Blewitt

## Secretary

Beth Rexford

## Afterschool Staff

Jason Fish

Vickie Austin

Anthony Lord

## Ice Hut

Heather Benware

Marshall Huneven

## Basketball Coordinator

Anthony Lord

## Senior Exercise

Lilyan Wright

## Cycling Instructors

Sue Wellman

Aimee Hamel

Roger Nadeau

Erin Lovely

PJ Lovely

Steve McKenney

## Swim Lessons

Byron Tatro

Jessica Rexford

Corey Parker

## Day Camp

Kathy Gardner, Director

Jennifer Johnston

Meghan Shomphe

Nicole Galloway

Angela Thomas

Anthony Lord

Vickie Austin

Jamie Shomphe

Josh Fisher

Michelle Ash

Caitlyn Hockenbury

Scott Blewitt

We are going to venture away from the traditional Annual Report methods and give you something a little different this year. Instead of giving you numbers and talking about how fantastic everything is (well it is fantastic), we are going to give you an upclose synopsis of some of our programs, live with interviews, pictures and everything. We also will compare the 2003 year with 1996 just to show you how far your Rec Center has come in this short amount of time.





**“Volunteer Of The Year” Greg Gardner and his 3rd & 4th grade basketball team.**

We will start off by announcing that none of our programs can be done without volunteer help and local support. Greg Gardner has been chosen as our 2003 “Volunteer of the Year.” He has coached T-ball and basketball for over 10 years combined. He has truly inspired and helped many youth. We sincerely thank him for his dedicated service and longevity. He was one of 140 volunteers who gave their time to assist in a program offered by the Rec Department this past year. These 140 volunteers accounted for 5323 man-hours donated to the Town and its children. Quick math tells you, at \$8.00 per hour, they donated over \$42,000 dollars worth of time. As far as local donations, local businesses donated over \$13,000 dollars in goods and services to the Recreation Department and its programs. In addition, the Rec Department raised over \$60,000 in revenue through program fees, rentals, and fitness. All said and done, there is tremendous support for the programs we offer by many, many citizens and businesses alike. We can't thank them enough.

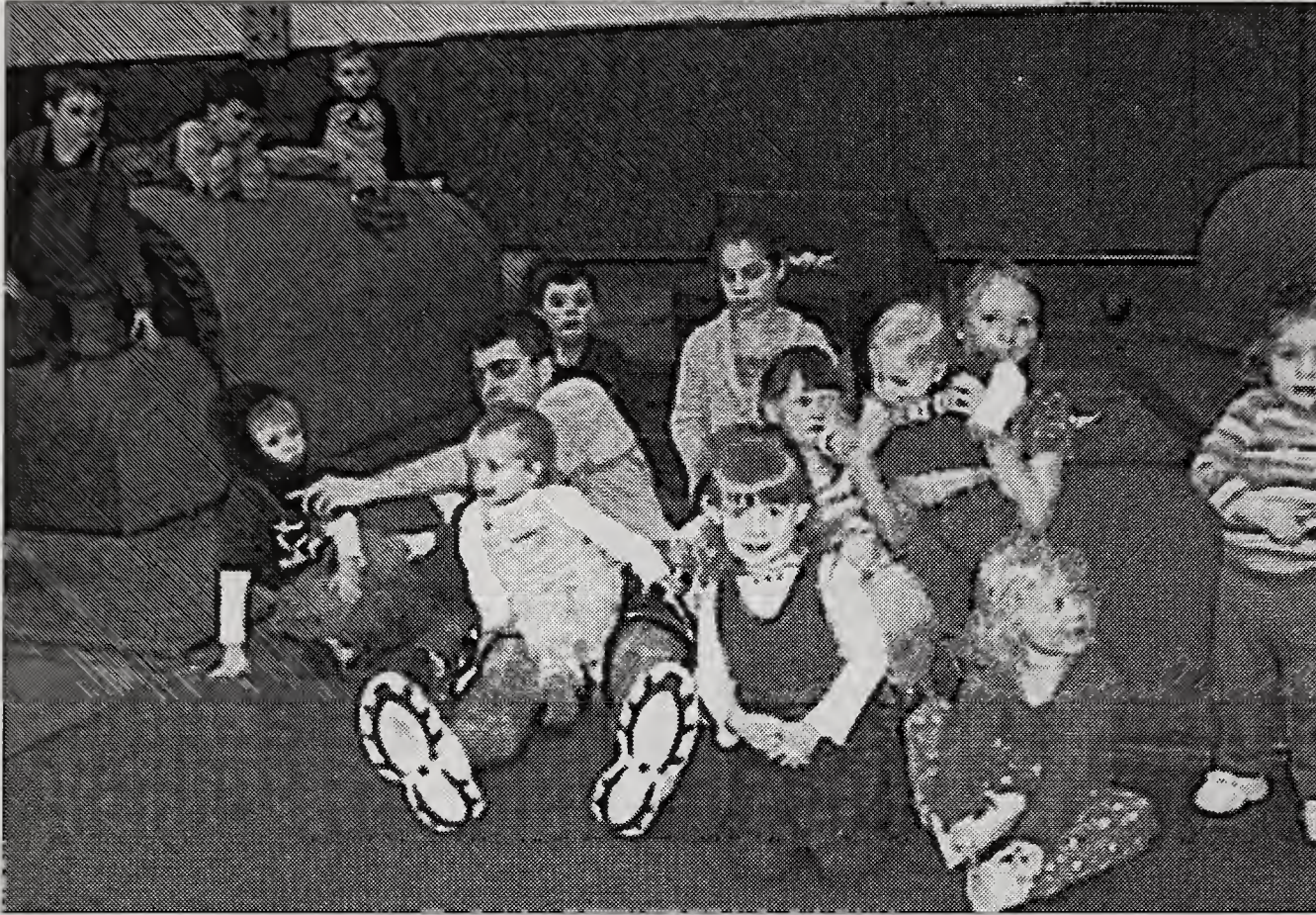


## FLASHBACK 1996-2003

	<b>1996</b>	<b>2003</b>
Budget	\$120,456	<b>\$192,688</b>
Volunteer Hours	2704	<b>5323</b>
Revenue	\$30,555	<b>\$61,316</b>
Programs	31	<b>59</b>
Soccer Participants	85	<b>225</b>
Day Campers	340	<b>440</b>
Basketball Participants	87	<b>140</b>

We have seen a dramatic increase in participation in programs over the last 8 years. A wonderful thing. One of the greatest parts about kids participating in a program, isn't so much what they are doing, it is what they are not doing when the programs are running. This day and age, keeping kids busy can have profound effects on their future and decisions they make. We are striving to offer something for all ages in all seasons. There are many choices these kids make everyday, we want them to choose a healthy lifestyle and have enough programs to accommodate that lifestyle.





**Kids playing at the Rec Center during the Kidzone Program.**

## **PROGRAM HIGHLIGHTS**

### **KIDZONE**

Kidzone has been around for awhile. It has been called different names “Mommy and me”, “Little people play hour”, and others. The gist is still the same. Moms and Dads bring their kids down to the gym to interact and play with others. It sounds simple, but much goes on during these sessions. Kids are learning how to get along with others, they share, or at least start to learn the concept. They also are learning movement and spatial awareness. Mothers get to mingle and share ideas on anything from child raising, and the latest Oprah show, to just socializing. These times are very important in both the child and parents life. A regular mother, Nadine Dow, said about the program “Its fantastic to see a Town back a program like this. In the winter months it is tough to keep the kids active, The Rec allows for the kids to remain active during the cold months.” She went on, “both my kids developed socializing skills they can take to school with them.” We relish these times with our kids. This interactive play session is good for spirit, mind, and body of both the child and the parent.





**Girls take a quick time out during the Recreation Department's trip to Surfcoaster during the Day Camp Program this year.**

## **DAY CAMP**

Day Camp is not just another program, it has turned into a legacy. It has transformed from a playground group at Meadow (horsey) Park where kids spend the day playing on the equipment, to a full-fledged program that operates for 8 weeks in the summer Monday through Friday. At the lead of this transformation has been Kathy Gardner, the Director for almost 10 years. She has been the force behind the Camp that is committed to providing a well-rounded experience for every child. Kids ages 6-12 enjoy our summer experience that has kept the same motto, "get wet, make stuff, and have fun." Day Camp now accommodates 55 kids per week, and usually has a waiting list. Local businesses support us by providing up to 30 scholarships for low income families that want their children to participate in the program. Each week, there is a special trip every kid looks forward to. Water Country to Hampton Beach, we travel the state to give the kids a heck of a good time. We even offer 10 additional slots for kids who just want to go on the trips. Friday is cookout day when Rec Supervisor, Scott Blewitt, takes out his chef's hat and makes traditional and non-traditional camp feasts. The Day Camp experience has changed over the years to a well-rounded program that gives the kids the



freedom to enjoy time away from school, but still offers undetected learning in a super fun environment.

## **SOCCER**

Newport Soccer has been around for many years. When I was young, I played for Nilton Santos back in the 70's. We played co-ed and really had a ball. Years later it came and went, with good years and bad until finally in 1994 it started to take hold. This is the first year we had a "soccer league". We played at Meadow Park and had 21 kids (mostly from Goshen) in a 3-5 grade league. They played each other a few times wearing pinnies, with duct-taped goals and referees who still had football on their minds. Local Dana Waterman stepped in to help add some structure and more soccer knowledge to the league. The league grew to 85 in 1996 and a few years later moved to the Softball fields at the High School. Now the Rec Center accommodates 225 athletes from Kindergarten to 8<sup>th</sup> Grade in leagues and traveling teams. We have more coaches now than players in that first year. The Town is still lacking many coaches with the soccer background. Luckily we have had folks like Nilton, Dana, and Frank McConnell to help mold the soccer program to give these athletes another outlet to thrive in. We thank the many other coaches who have given many hours to help with the soccer program. In Newport, Soccer Moms just don't transport, they coach!

## **SPECIAL EVENTS**

The Newport Recreation Department has been putting on special events for many years. The goal of these events is to be able to offer more to the public, gearing the events to families and of course, kids. Our aim is have at least 1 event per month throughout the year. We haven't quite got there, but are getting close.





**Justin Leonard has perfect form during the Winter Carnival Game Hen Bowling Competition. Leonard took 1st place.**

The Winter Carnival has resurrected itself back into a major event for the Town. The Rec coordinates anywhere from 6-8 activities during the carnival. This year we operated or helped with the following activities; Polar Bear Club, Skating Races and Skating Games, Midnight Skating, Skate-a-Thon, Game Hen Bowling, Glutton Bowl and The Battle of the Bands are the Rec Center. The 90<sup>th</sup> annual Winter Carnival is only 2 years away, and should be big event. Of course 10 years later is the Grand Daddy of them all, and we are already thinking about that one. Your ideas can become reality, just give us a call. The Winter Carnival is one of those times when you are proud to be a Newporter. Dawn Riley, a recent arrivee from Massachusetts, said "The carnival just makes you proud to be a Newport resident." We are proud you feel that way.



As of 2004 we will have two annual mountain bike races that utilize the Town Forest and bring many tourists and athletes to the area to enjoy our hospitality and special neck of the woods. Kids get in on the special events when we shower them with candy and love, at the Easter Egg Hunt, Halloween Party, and Christmas Party. They also get to relax with their families at "Movie Night" at Meadow Park, when the drive-in comes to town.



**Eggs fill the Common during the Annual Easter Egg Hunt.**

Upcoming events for 2004 will be the 1<sup>st</sup> Annual Fishing Derby. Should be a great family event with lots of great prizes, food, and fish. The Chili Cook Off will happen again in December to warm your insides, and keep traditions alive. The ice-skating rink will always be present for all to enjoy. Each year the rink seems to get bigger and better. We certainly thank the volunteers, especially Rick Thomas and Ed Karr for their part in making the rink a special memory for many, many kids and adults.

We would love to see the resurrection of the Sugar River Craft Race. We are in search of volunteers to help this awesome event come back to life. The past few years the river has been raging and been getting lots of recreational use. We hope to put on this event again and bring back some of good stuff that had been retired.

Your Rec has also been offering more special trips with the creation of a Revolving Recreation Account. Mohegan Sun, Blue Man Group, Champions on Ice, all have been well attended and we will continue to offer trips throughout the year.



## **ADULT VOLLEYBALL**

The adult volleyball league has also been around for years. We had to say goodbye to our long-time Referee and player Larry Bell, who was a mainstay behind the league for many years, and we thank him for his work and dedication to the program. The league has developed into 27 teams who get together, play hard, and enjoy a night out. This has been a great self sustaining program for years.



**Participants pedal up the hill during a recent Cycling Class offered by the Newport Recreation Department.**

## **INDOOR CYCLING**

You'd never know it, but indoor cycling has taken off in Newport. Some may not even know what it is, and it still has taken off. You basically bicycle to music led by a certified instructor, who takes you on an imaginary road on a stationary bike. The classes run for about 45-50 minutes and are designed for all fitness levels. A class can have a beginner next to a tour de France champion. There are 3 variables that change from ride to ride, leg speed (cadence), body position, and resistance. How hard you go is up to you. We have 9 classes per week, with baby sitting available during the day classes. Mom's are in heaven. Laura Paquin, (mom and cyclist) said " I love the convenience of the



babysitting with the cycling classes. I feel completely safe with having my children supervised by the staff at the Rec. I know of no other town that offers such a wide variety of services. I love the Rec and the staff." Wow! Talk about making you feel good. To get the program going took some initiative, but with the support of local organizations such as Skinner's Ski and Sport, the NSO (Newport Service Organization) and Newport Friends of Recreation the program got a great launch. This fitness initiative has been a blessing to many residents, who can't find the time or inspiration to work out, especially in those critical winter months, where hibernation and depression can take most of your energy. Sue Wellman, mom and cyclist turned instructor followed up "I changed from a skeptic to an addict in about 3 months of the cycling classes. It is very reassuring that my children are so well cared for while I am caring for myself in the class."

## SENIOR FITNESS

Not to be outdone, the Recreation Department Volunteer of the Year for 2000, Lilyan Wright, has put together a fantastic fitness program for the senior population. Lilyan, (lets just say in her low 80's) teaches 5 classes per week. On Mondays, Wednesdays and Fridays she teaches aerobic conditioning for the seniors, here at the Rec Department. She leads the class through stretching, strengthening, and toning, while inspiring the class with many "healthful hints" to age a little slower and wiser. She also teaches strength training on Tuesdays and Thursdays at the Senior Center in Newport. Both of her classes attract anywhere from 10-30 participants per class. As a volunteer, we are very lucky to have Lilyan. She has inspired many to live life to the fullest, and has inspired the younger generation to give back and help others. Our hats go off to Lilyan Wright.



Lilyan Wright (front row, far left) and her AM Exercise Class.



These are just some of the highlights of a fairly diverse program offered by the Recreation Department. Many activities are offered for all ages and abilities. We are again lucky to have the support of many folks in town. We thank the Town Departments for their assistance this year. Public Works is always there to help from bringing up the hut to the Common, to sweeping the rink after a snow dusting - we thank you for your support. We also thank the Fire Department for helping with the Chili Cook-Off and usage of hoses for flooding. The Water Department for fixing the fire hydrant when we break it. The Buildings Department for keeping our building together after the many uses we see daily. We thank all the other Departments for their support throughout the year. My hats go off to a core staff that has been together for 8 years. Beth Rexford, thank you for all you do, and Scott Blewitt thank you for leadership and work keeping the programs alive and prospering. I also thank my seasonal staff for making this Town better for its citizens and one great place to grow up.



**Rec Director PJ Lovely in the good ol days. Notice Volunteer of the Year - Greg Gardner in the upper right hand corner.**

**PJ Lovely,  
Recreation Director**



## **Newport Recreation Advisory Board**

The Newport Recreation Advisory Committee meets the last Monday of each month (September – May) at 7:00 pm and the Newport Recreation Center. At our monthly meetings we review policies, activities the Rec is offering, budget, and plan special events such as Fishing Derby, the Playground Meadow Park, and Winter Carnival activities, just to name a few. If you are interested in attending a meeting our Board welcomes you.

**Peter Lamb, Chairman**



# RICHARDS FREE LIBRARY

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## Library Trustees:

John Lunn, Chair  
Nancy Black, Treasurer  
Adam Nudd-Homeyer  
Elaine Frank  
Jeanette Scales

Nelson Aldrich, Vice Chair  
Marty Lovely, Secretary  
Margot Estabrook  
Barbara Kvetcovsky

## Library Staff:

Andrea Thorpe, Director  
Suzanne Orlando, Library Assistant  
Harriet Davis, Library Assistant  
Faydra Moul, Page  
Benjamin Cote, Page

Victoria Carl, Assistant Librarian  
Janice Brehio, Children's Librarian  
Cindy Williams, Library Assistant  
Mary Hogan, Page

This past year was a busy one at the library. People came to see us over 73,000 times during the course of the year. That averages to about 242 visits per day. Circulation rose 6 % which meant that people checked out about 183 items each day. Over the year, over 5,000 children and adults were involved in our 261 programs and over 4500 people used the computers. Our upstairs meeting rooms were used by 423 groups.

The increase in computer use can be attributed to the four new computers from the Bill and Melinda Gates Foundation. The increase in circulation and traffic to the many after school programs, the book discussions for home-schooled children and the two adult book discussions held each month. In addition we had visits from authors, Pam Flowers, Jim Morone, and Christie Sarles. We also hosted a poetry reading by the Tennessee Poet Laureate, Maggi Vaughn.

The library houses the offices of the Newport Enrichment Team (NET) and many of their after school activities take place at the library. For more information about after school program call the NET Director Samantha Clough at 863-0765

The library gave out two awards this year. The 47th annual Sarah Josepha Hale Award was presented to poet and biographer, Jay Parini. We honored Barbara Holden Yeomans with the



Sara Josepha Hale - Painting by Barbara Huff

fourth annual Pam Gay Award for Volunteerism.

Our staff was reorganized when Suzanne Orlando became a fulltime farmer and a part time librarian. Janice Brehio is now our children's librarian and Cindy Williams is back at the front desk.

At last year's Town Meeting the voters passed a \$300,000 bond for renovations to bring the library into compliance with safety codes and the ADA. The library trustees have since then raised an additional \$290,000 for the project. Fund raising will continue throughout this year and we hope to start the project in the fall. There is information about the project available at the library. Please call us to ask for details and watch the local papers for a library celebration in the spring.

It was a great year and we couldn't do it without our volunteers. Thank you to The Newport Garden Club, Jinny Parker, Dottie Collins, Mary Lou Howard, Dianne Rochford, Mary Brock and the Friends of the Library.

For more information about programs, services or hours call us at 863-3430 or check our website at [www.newport.lib.nh.us](http://www.newport.lib.nh.us).

**Andrea Thorpe, Library Director**



## TOWN ASSISTANCE PROGRAM

Community Alliance of Human Services administered the Town of Newport's Town Assistance Program during 2003 for the ninth consecutive year. The collaborative relationship we share with Town officials has been an integral part of the program's success and effectiveness.

In 2003, 243 applications were given out to individuals and families, and 103 applicants were found eligible for assistance. Of the 103 eligible applicants, 43 were new applicants to the program.

Town Assistance funds provide financial support to assist individuals and families in meeting their basic needs for shelter and housing, fuel, food, electricity, and medically necessary medication. In addition to providing financial assistance, we provided information and support to help people connect with other local, regional, state and federal resources.

Financial responsibility is an important aspect of the Town Assistance Program, and assistance recipients are required to pay back the Town when they are able to do so. In 2003, the Town received \$780.00 from people who received financial assistance through the program. Recipients can also work in the Community Assistance Service Program to repay the Town.

Collaboration with the many local organizations and businesses in Sullivan County is an essential aspect of the Town Assistance Program. Community Alliance maintains cooperative working relationships with the Newport Food Pantry, Partners In Health, Soutwestern Community Services, and the Claremont District Office of the NH Department of Health and Human Services. We also maintain positive relationships with local landlords, fuel providers, and retailers in the Newport area. In addition, Community Alliance offers free transportation to individuals needing to travel to Claremont to access resources and services. These relationships ensure that we are assisting individuals and families in a flexible, effective and helpful manner.

Community Alliance continued to participate actively in the New Hampshire Welfare Administrator's Association, which allows staff to remain knowledgeable about resources and information pertinent to the successful operation of the Town Assistance Program.

The Town Assistance office is located at the Community Alliance Administrative Office, 46 North Main Street. The office is open Monday-Friday from 8 am to 4:30 pm. We may be reached by phone at 863-9529.

The 2003 breakout of assistance expenditures is as follows:

<b>RENT:</b>	<b>\$27,282.48</b>	<b>FUEL:</b>	<b>\$1,890.69</b>
<b>ELECTRIC:</b>	<b>\$ 4,365.30</b>	<b>MEDICAL:</b>	<b>\$2,105.39</b>
<b>SHELTER:</b>	<b>\$ 3,520.20</b>	<b>FOOD:</b>	<b>\$ 146.40</b>

**Heather Queen,  
Administrative Services Coordinator**



# Town Office of Planning & Zoning

web site: [www.newportnh.net](http://www.newportnh.net) e-mail address: [topaz@newportnh.net](mailto:topaz@newportnh.net)

## Planning and Zoning Coordinator

Julie M. Collins

Municipal Inspector (Building, Fire, & Health).....Steven M. Dube, Sr.  
Deputy Code Enforcement Officer (Building, Fire, & Health).....Wayne Conroy  
TOPAZ Assistant.....Sandy Hale

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**Julie Collins, Planning and Zoning Coordinator**

As I write this annual report, the prominent theme that comes to mind for this past year is *updating*. Although we are still in the process of “Map and Lot” filing all of the historical data in TOPAZ, we are certainly enjoying the easy retrieval of daily data. I believe that our continued diligence in this area will prove to benefit all of our patrons now, and in the future.

In addition to updating our record-keeping system, we have also been working with the community to keep them informed. I have been attending REVITE every Tuesday morning and find that the group is always interested to hear what is going on in my department. Of course the benefit is that I too hear about the latest news (sometimes true, sometimes rumor) in the business community. I have heard a great deal of support for those individuals who subscribe to the local cable company and can access NCTV and can watch these meetings as well as the Planning and Zoning Board meetings at home or at work. Although I’m not very adept at video technology I do try to tape the Planning and Zoning meetings if only from a single view. If anyone in the community has the skill and/or the interest, a multi-view of these meetings would be wonderful.



The Planning Board has been attending to the arduous task of updating the Zoning Ordinance. As I am writing this report prior to the Special Meeting to be held on March 23, 2004, I do not know the result of the proposed amendments and adoption of the International Residential Building Code. I feel that the Planning Board dedicated an enormous amount of time and energy to the undertaking of proposing changes (some of which have been in the works for two or more years) to the voters. Although the voters see one paragraph or less to ponder at a town meeting, I assure you that the Planning Board has spent many hours perfecting the concept and language behind each and every amendment. I believe their desire is to consistently continue to work on making sure the Zoning Ordinance is keeping up with the community, but also to include updating both the Master Plan and our Subdivision Regulations.



**Steve Dube, Building Inspector**

## **BUILDING INSPECTIONS**

### **Permits**

A. Once again, our permit numbers were higher this year than last year. TOPAZ issued 366 building permits in the year 2003 (vs. 272 in 2002). This calculation includes building permits, electrical permits, plumbing permits, zoning permits, driveway permits, renewals and certificates of occupancies. The reported construction costs were approximately \$6,000,000.00. We also issued permits for nine new mobile homes. Of course, there were many permits issued for new garages, sheds and renovation projects. The Town received fees of approximately \$13,000.00 for these permits.

## **PLANNING BOARD**

### **Public Hearings**

A. The Planning Board held forty-one public hearings in 2003 (As opposed to twenty-eight in 2002). Six of the hearings involved property annexations or voluntary mergers. There were ten subdivisions approved. Of these seven were two-lot subdivisions; two were three-lot, and one was a major, eight-lot subdivision. The eight-lot subdivision was known as Phase II of the Sugar Brook Development as proposed by Tod Whipple of United Construction; it is located off of Unity Road. I would expect that we will see Phase III (involving some 40+/- lots) in



2004. There were also ten Site Plan Reviews in 2003. Some of the cases involved expansion of existing businesses, such as The Little Red Baron Restaurant, RDS Machine, Dartmouth Motor Sales, and Morrill Auto. John Stark Highway has seen some action in the approval of an Animal Shelter and the transformation of Don Gobin's garage to a retail fireworks business (Noise R Us).



**Sandy Hale and her new grandson.**

### **Other Activities**

I would like to express our gratitude to these entrepreneurs for their continued commitment and investment in the Newport community. 2003 has demonstrated to be a year of growth here in Newport, a trend I'm sure that all of us hope will continue. We welcome several new businesses to our Main Street Community; they include Scarlett Drug, Tremblay's Café, Smith Realty, Newport Fitness Center, Century 21, Trinkets and Treasures, Wild One Hair Salon, and Sugar Mountain Furniture. I find it exhilarating to drive down our beautiful Main Street in Newport and see a flurry of activity. It wasn't so long ago that most common street-scape was the repetition of "For Rent" signs in the windows. As I write this report, I'm also excited to see evidence of the fruition of plans for the Eagle Block renovation. Just this week, the installation of new windows took place. Although the construction crew has spent the winter cloistered inside, this was the first obvious exterior change that we've seen. Before we know it, a new restaurant will be open and we'll have several terrific choices for meals right here on Main Street!

## **ZONING BOARD OF ADJUSTMENT**

### **Public Hearings**

A. The ZBA held twenty-seven public hearings in 2003 (one less than last year). Thirteen of the hearings were appeals for variances from the terms of the zoning ordinance. Six of the appeals were requests having to do with dimensional requirements; two were requests for increased signage; and the other five were requests for uses not permitted in their particular zoning district. All of the appeals were approved with the exception of a request that involved

subdividing an already non-conforming lot (this appeal was denied).

B. There were thirteen requests for special exceptions to the terms of the zoning ordinance. Of these, one was for a home business; three were for permission to live in a camper while building a new home; one was for the reasonable expansion of a non-conforming structure; and the other eight were for permission for specific uses (allowed by special exception). All of the appeals were granted with the exception of one a commercial operation appeal that the ZBA felt lacked a sufficient business and site plan.

C. There was one appeal of Administrative Decision. This case was tabled.

### **Other Activities**

A. I am happy to report that we have fulfilled the requirements for a full five member Zoning Board of Adjustment, with Jack and June Liberman serving as alternate members. As always, we appreciate and applaud the efforts of the volunteers that serve on these boards, which are so vital to ensuring that our government process functions efficiently and responsively right here in our own hometown.

**Julie M. Collins,  
Planning & Zoning Coordinator**



## Upper Valley Lake Sunapee Regional Planning Commission

The Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) is a nonprofit, voluntary association of 30 communities in Vermont and New Hampshire. Our service area is based on clusters of communities united by a long history of employment, transportation, and education connections as well as by other issues of common concern. We serve Sullivan County and its Claremont-Newport socioeconomic center, the towns of the Lake Sunapee area, and the Upper Valley. Each year we strive to focus on activities that will best meet the needs of each of these three areas, while we balance the differing concerns of larger and smaller communities. Your community's membership in UVLSRPC provides you with a voice in both regional and statewide decision-making that affects the future of your community.

We provide the communities of the region with a mechanism to work together toward balanced growth, in part by developing and implementing a comprehensive regional plan. In 2002, we began an update of the UVLSRPC Regional Plan, incorporating and responding to what we have learned from 2002 Census data and the Upper Valley Housing Needs Analysis. Among other activities, we:

- Worked with area organizations and businesses to increase awareness of the serious housing shortage in the Upper Valley, and worked with communities to address the problem.
- Helped several communities obtain grant funds for a variety of projects, including planning for economic development, protection of watersheds, wildlife habitat, scenic resources and agricultural land, and building visitor facilities and bikepaths.
- Provided guidance to the Sullivan County Economic Development Council on organizational issues; explored a possible new partnership with the North Country Economic Development District for Grafton County communities; continued work on the East-Central Vermont Comprehensive Economic Development Strategy in partnership with Green Mountain Economic Development Corporation to ensure business growth meets the needs of our communities; and helped launch the Eastern Vermont Gateway Regional Marketing Organization to support tourism in the Upper Valley.
- Assisted 11 communities with updates of their master plans and 10 with local land use regulations.

- Utilized special-purpose grants to develop a plan for Hartford's Route 5 South corridor that balances resource protection and industrial development goals; for Hartland's Three Corners area that improves the safety of the pedestrian and bicycle circulation; and for the areas surrounding Hartland's Interstate 91 interchange to maintain scenic vistas while facilitating appropriate development.
- Continued our assistance to watershed organizations planning for the stewardship of the Connecticut River and its tributaries, including the Sugar River, Cold River, Mascoma River, and Lull's Brook.
- Organized four hazardous waste collections that gave 805 households a way to keep approximately 9,000 gallons of hazardous chemicals out of the region's groundwater.
- Began re-addressing in Claremont to improve emergency responses; completed hazard mitigation plans in Lebanon and Enfield, and arranged funding to complete six more in the coming year, as well as integrate those in the core Upper Valley communities.
- Participated in the review of several proposed developments with potential regional impacts including the expansion of the Mt. Sunapee ski area, a proposed new boat ramp on Lake Sunapee, the new visitors' center and Vermont Institute for Natural Science museum at Quechee Gorge, and several telecommunications towers in our Connecticut River valley communities.
- Collected traffic data in 20 communities, and mapped new roads in 14 communities to qualify for state aid for maintenance.
- Continued to work with public transit providers serving the area's residents, employees, and visitors to identify opportunities to improve service using currently available funds, and to prioritize needs for additional funding.
- Provided monthly circuit rider services to five communities to review subdivision and site plan applications for compliance with local regulations.
- Held 12 training sessions for local officials on land use regulations, natural resource protection, and the National Flood Insurance Program.
- Responded to day-to-day requests from local board members and staff for guidance on many issues, including: improvements for roads and intersections, unmaintained road policies, management of excavations, preservation of historic resources, future school enrollment projections, capital improvement programming and impact fees, interpretation of local land use regulations, hiring consultants, and planning and zoning board procedures.



- Continued to increase the ability of our geographic information system (GIS) to perform land use analysis and natural resource planning; provided GIS services to 21 communities and partner organizations.
- Maintained a library with the latest technical guidance, planning literature, and sample regulations; incorporated 2000 Census information into a new digital regional socioeconomic profile as it became available; and responded to numerous requests for information from local officials, businesses, and other area organizations.

We appreciate the high level of participation and support we receive from our communities, and look forward to continuing to serve the needs of the region in the coming years. We count on feedback from the Commissioners appointed by each community, and from local officials and residents, to ensure that our work program focuses on regional issues that are of the highest priority to you. Please feel free to contact us at (603) 448-1680 or [info@uvlsrpc.org](mailto:info@uvlsrpc.org) to share your thoughts.

**Tara E. Bamford,  
Executive Director**

## Waste Disposal Advisory Study Committee

Our committee is continuing its work which began in July of 2000. During this year we have constructed a map of the entire town, showing residential and multi-family stops as well as identifying commercial and industrial entities. This map offers us and any potential hauler tremendous insight on how to maximize the efficiency of a town-wide recyclable and trash collection program. This will enable us to craft a plan that, beginning with our residential and small multi-family homes, will offer a service overseen by the Town that streamlines the age-old process of collecting our trash and begins to modernize the town in which we live.

We are now gathering cost estimates for our program in response to last year's warrant article. We will present these to you, the voters, at this year's annual Town Meeting. We continue to believe it to be in the best interest of the community to implement a curbside recyclable and "Pay As You Throw" (PAYT) trash collection program. This program will offer homeowners a convenient program, with the added encouragement to recycle that only PAYT can offer.

The recommendation we are making this year is hiring a part-time Recycling / Solid Waste Coordinator whose responsibilities could include:

- 1) Develop an educational program to make residents and businesses aware of good recycling practices utilizing available resources, such as NCTV, local press and radio.
- 2) Continue the work with developing and help improve the Newport Schools recycling programs.
- 3) Work to develop bid proposals and contracts with private haulers or in the event that conditions exist to offer greater benefit to Newport, work toward a municipality operated recycling and trash collection program.
- 4) Oversee the program operation, and review the performance of haulers under contract.
- 5) Apply for grants and other funding as available.
- 6) Modify the program as conditions dictate.
- 7) Other duties as deemed appropriate.

There should also be a recycling advisory committee in place once the hiring is done and implementation of the program is beginning. This group would work with the coordinator to enhance the program while offering education and communication avenues for citizens to use, if and when questions arise.



We are recommending using the funds the committee currently has available, to fund the first year of this program. We have contacted the Newport schools and all three are very receptive and enthusiastic about implementing recycling programs within each school. We are offering them any and all resources we have at our disposal to help them develop successful programs that will endure and save taxpayers thousands of dollars every year.

**Guenter K. Hubert,  
Chairman**

## WASTE WATER TREATMENT FACILITY

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Plant Superintendent  
Arnold L. Greenleaf

Plant Operator  
Richard Boone

Our big project this year was to clean up the demolition work that we started in 2002 on the old primary basins and prepare the tanks and surrounding area for the installation of the new sludge dewatering bags. We then spent from mid July to late November pumping sludge out of the first lagoon. While it was an extremely successful project, we were only able to do about a quarter of what we really needed to do. The time that was involved to accomplish what we did, did not allow us to actually pump down the first lagoon as planned; we were only able to get the majority of the solids removed from the slopes of the lagoon. It will be the summer of 2004 before we will finally be able to get the lagoon drained and get down into it to fully remove the remainder of the sludge.

We continued again this year to make further improvements in upgrading various operational equipment in the plant; new bulbs in the UV system, replaced both 60 hp. blower motors with the new 95% high efficiency motors, rebuilt our John Deere tractor, rebuilt all of the unit heaters in the plant with new valves and vents, rebuilt the plant furnace and replaced the older large circulating pumps with new smaller high efficiency units, all rusted out pump supports were replaced with new stainless steel units and finally we were able to get our new 10 hp. submersible pump wired in so that we will be able to pump down lagoon #1 next summer. The facility is currently 17 years out from our last upgrade, when we were converted to a secondary treatment facility, so it will be essential that we continue to do substantial maintenance and upgrades on all equipment to keep the facility in top-notch operational condition.

Plant personnel spent time this summer at the landfill on Breakneck Road clearing brush and trash from the site. The wells and surface water sites were inspected and sampled twice for the year. The groundwater management permit was renewed for another 5-year period.

The Industrial Pretreatment Program (IPP) work is still ongoing. There must be an extra effort on everyone's part to eliminate the disposal of any expired or unused medications, petroleum based products and any other hazardous or toxic compounds into the sewer system that could impact the collection and treatment systems. There is a tremendous amount of fats, oils and greases being disposed of into the sewer system, unfortunately it is not breaking down and is ending up as large clumps in our wetwells or going through the plant and floating on the surface of the lagoons. This results in time being spent to skim it off the surface before it becomes a treatment problem. There is literature available at the plant and Town office that can provide information on how to properly dispose of fats, oils, greases, unused medications and hazardous waste rather than discarding it to the



sewer system. Should anyone need help or information in how to deal with the proper disposal of any of these types of products please do not hesitate to call us at the treatment plant. We will provide you with whatever assistance you may need so that they are not improperly disposed of into the sewer system.

Both plant operators attended numerous classes for lagoon operation, plant maintenance, safety and regulatory changes throughout the year to maintain our operator certification. We were also presented with a Certificate of Appreciation by NOAA for 25 years of participation in the cooperative weather observer program.

For those interested in weather data, our annual recorded precipitation here at the plant was 46.49". That was 8.85" more moisture for the year than we received in 2002 and 6.25" more than our 32 year average of 40.24".

As rainfall was up almost 9" for the year, we experienced a large increase in flow to the plant of over 57 million gallons for the year, over 157,000 gallons per day more than we had in 2002.

*2002 figures are in parentheses:*

<b>WASTEWATER</b>	<b>254,594,000</b>	<b>(196,925,000)</b>
<b>SEPTAGE</b>	<b>128,400</b>	<b>(157,750)</b>

I want to express my appreciation to the other Town Departments and members of the community for their continued support and assistance.

**Arnold L. Greenleaf,  
Plant Superintendent**

## WATER & SEWER DEPARTMENT

### 2003 Annual Report

e-mail: [waterandsewer@newportnh.net](mailto:waterandsewer@newportnh.net)

web site: [www.newportnh.net](http://www.newportnh.net)

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#### Superintendent

Robert K. Naylor

#### Charge Bookkeeper

Amy Spreadbury

#### Utilities Technicians

Michael Denno

Michael McGill

John Shull

In the winter of 2003, we experienced extended cold weather with many frozen service lines and broken water meters. In the spring and summer and we had ample rainfall and have recovered from our drought conditions of the past two years.

We have repainted all of our 223 fire hydrants. We would like to thank the residents that assist our efforts in maintaining our fire hydrants by shoveling snow and trimming grass around the hydrants.

New regulations and requirements of the Homeland Security Act have affected the Water & Sewer Department. We are in the process of reviewing our emergency plan and assessing our system security. It is now a Federal offense to tamper with a public water supply. We are asking everyone to help us by immediately reporting any incident of tampering with our water system.

At the Water Filtration Plant, we have installed a new digital video security system. We now continuously monitor all activity in and around our water treatment plant. We have also installed various motion detection systems in and around our other facilities.

The South Main Street Sewer Reconstruction Project was finally completed. The last section of connecting pipe was installed by the Water & Sewer Department in the Maple Street intersection.

In September, we had several sections of old sewer line inspected, cleaned and resealed by National Water Main Cleaning Company. This is an effort to help extend the life of some of our old sewer mains. Sealing the joints on these old sewer lines will reduce the infiltration of groundwater into the sewer system.

The Wastewater pumping stations required several repairs. These included repairs to the Guild Ejector Station compressor control system, repair of the Guild Ejector Station generator, replacement of a Sunapee Pump Station check valve, and a replacement of a pump at the Sunapee Pump Station.



Newport Water & Sewer Department personnel received professional development training in *Fire hydrant O&M, Pump Operation and Repair, Chemical Feed Pumps, Procedures For Sampling, Line Location & Locating, Identifying Sanitary Deficiencies, Troubleshooting Pump Systems, Valve Operation & Maintenance, Watershed Research, Cross Control Surveying, Water System Security, Excavation & Trenching Safety, and Fundamentals of Reading Blueprints.*

The Water Filtration Facility continues to consistently produce high quality water. Water Production in 2003 was 2% lower than in 2002.

Annual Water Production Gallons 2003 (2002)

Total Flow	195,895,920	(199,628,816)
Average Daily Flow	534,933	(586,290)
Max. Daily Flow	629,230	(707,700)

The Newport Water Department had no permit violations in 2003. The water produced by Newport Water Works meets or exceeds all Federal and State drinking water standards.

Operational Statistics

Test Meters For Accuracy	24	Meter Replacement	31
Frozen Meters	16	Water Turned On	16
Water Turned Off	19	Line Location	22
Manholes Located	15	Curbstop Repairs	32
Water Quality Calls	13	Road Repairs	28
Filters Cleaned	36	Hydrant Repairs	14
Manhole Repairs	21	New Water Services	6
New Sewer Services	2		

We look forward to the future and continued water and sewer system improvements. This year our projects will include replacement of the Parkview Sewer Ejector Station with a gravity sewer line and Cheney Street Infrastructure Improvement Project engineering, in addition to hydrant replacement, water and sewer system line replacement and repairs.

I would like to thank the Utility Technicians for their hard work and dedication toward improving and maintaining our water and wastewater systems. I would also like to thank our water and sewer customers for their input and suggestions. Please call us if you have any comments or suggestions. We always welcome suggestions and will do our best to answer any water or wastewater questions you may have.

**Robert K. Naylor,  
Water & Sewer Supt.**

# *Notes*

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# **TOWN WARRANT**

**MAY 11, 2004**

**2004 Town Warrant  
for the Newport Town Meeting of May 11, 2004  
State of New Hampshire**

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To the inhabitants of the Town of Newport in the County of Sullivan in said state, qualified to vote on Town affairs:

You are hereby notified and warned to meet at the Town Hall in said Town of Newport on the second Tuesday of May, 2004, at nine o'clock in the forenoon to act upon the following subjects: (Polls shall open for the reception of ballots on Articles 1-7 at 9:00 a.m. and shall not be closed earlier than 7:00 p.m. and the business part of the meeting shall start at 6:00 p.m.)

**ARTICLE 1** To elect two (2) Selectmen for three-year terms.

**ARTICLE 2** To elect one (1) Moderator for a two (2) year term.

**ARTICLE 3** To elect one (1) Supervisor of the Checklist for a six (6) year term.

**ARTICLE 4** To elect one (1) Trustee of Trust Funds for a three (3) year term.

**ARTICLE 5** To see if the Town will vote to amend the Zoning Ordinance by adding a new "Source Water Protection Ordinance" as proposed by the Planning Board in Amendment No. 1. The full text of the amendment is available for review at the Town Office. The following question will appear on the official ballot:

"Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town's Zoning Ordinance, as follows: Amendment No. 1 establishes a new Groundwater Protection District for the areas immediately surrounding the two water wells which the Town uses for a public water supply. Within that district, certain hazardous activities, such as landfills and junkyards, are prohibited, and other activities are required to meet certain management practices to prevent groundwater pollution. There are several exemptions, including private residences. This amendment is based on a model ordinance created by the NH Department of Environmental Services under state law. The Planning Board supports Amendment No. 1.

**ARTICLE 6** To see if the Town will vote to amend the Newport Zoning Ordinance concerning solid waste disposal facilities in Amendment No. 2 as proposed by the Planning Board. The full text of the amendment is available for review at the Town Office. The following question will appear on the official ballot:

"Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town's Zoning Ordinance, as follows: Amendment No. 2 changes the regulations pertaining to the Waste Disposal District (which consists of the current site of the NH/VT



Solid Waste Project's ash landfill) so that the only solid waste facilities allowed there are those owned or operated by a governmental entity. Under this amendment if the site ceases to be owned or operated by a governmental entity, its zoning will revert to RC - Rural Commercial. The Planning Board supports Amendment No. 2.

#### **ARTICLE 7**

To see if the Town will amend the Town of Newport Building Code as proposed by the Planning Board, to replace the existing Town code with the State Building Code, the State Fire Code and the International Residential Code, under Amendment No. 3 as proposed by the Planning Board. The full text of the amendment is available for review at the Town Office, as well as copies of the codes proposed be adopted by reference. The following question will appear on the official ballot:

“Are you in favor if the adoption of Amendment No. 3 as proposed by the Planning Board for the Town's Building Code, as follows: Amendment No. 3 simplifies and updates the Newport Building Code by repealing the building codes currently adopted in Newport (primarily the 1984 edition of the BOCA Code), and instead authorizes Town officials to enforce the State Fire Code and the State Building Code, enacted by the Legislature in 2002 - which includes the 2000 editions of the International Building Code, Plumbing Code, Mechanical Code, Energy Conservation Code, and National Electric Code (2002), as well as the NFPA 101 Life Safety Code. These codes are already in effect and enforceable by the State, however under this amendment the Town will also enforce these State codes, rather than outdated codes which are inconsistent. In addition, this amendment replaces the Town's existing code on one and two-family dwellings with the 2003 edition of the International Residential Code. Any building code interpretation may be appealed to the Zoning Board of Adjustment. The Planning Board supports Amendment No. 3.

#### **ARTICLE 8**

To see if the Town will vote, pursuant to RSA 31:5-b, to cure a procedural irregularity in its annual meeting of May 14, 2002 and ratify action taken where the Town passed Articles 11 and 12 of the warrant and appropriated \$350,000 to be used for costs associated with the South Main Street Sewer Project and costs associated with replacing the Parkview Sewer Ejector Station with a gravity flow station, said sums which were to come from the issuance of bonds and notes pursuant to the provisions of the Municipal Finance Act, RSA 33, as amended (the “Bond Issue”); the vote on the Bond Issue being procedurally defective due to the fact that the hearing held with respect to the Bond Issue on April 15, 2002 was held less than seven (7) days after notice of the hearing was published, in violation of the provisions of RSA 33:8-a(I); provided, however, that should this



article not pass, such vote will not rescind the original bond authorization. (Two-thirds ballot vote required.)

*Explanation:* The Town's Bond Counsel requested this warrant article to fix the irregularity discovered. The notice of hearing on the Bond Issue was published one day later than required by law.

**ARTICLE 9**

To see if the Town will vote, pursuant to RSA 31:5-b, to cure a procedural irregularity in its annual meeting of May 13, 2003 and to ratify action taken where the Town passed Articles 5 and 6 of the warrant and appropriated \$1,483,000 to be used for costs associated with the Cheney Street Project and costs associated with the renovation of the Richard's Free Library, said sums which were to come \$420,000 of a combination of funds raised through private donations, grants and other available funding mechanisms and \$1,063,000 from the issuance of bonds and notes pursuant to the provisions of the Municipal Finance Act, RSA 33, as amended (the "Bond Issue"); the vote on the Bond Issue being procedurally defective due to the fact that the hearing held with respect to the Bond Issue on April 21, 2003 was held less than seven (7) days after notice of the hearing was published, in violation of the provisions of RSA 33:8-a(I); provided, however, that should this article not pass, such vote will not rescind the original bond authorization. (Two-thirds ballot vote required.)

*Explanation:* The Town's Bond Counsel requested this warrant article to fix the irregularity discovered. The notice of hearing on the Bond Issue was published one day later than required by law.

**ARTICLE 10**

To see if the Town will authorize the Board of Selectmen to convey any real estate acquired by the Town by Tax Collector's deed; such conveyance shall be by deed following public auction or the property may be sold by advertised sealed bids or may be otherwise disposed of as justice may require as determined by the Board of Selectmen pursuant to RSA 80:80.

**ARTICLE 11**

To see if the Town will authorize the Board of Selectmen to dispose of its surplus equipment and/or vehicles no longer needed.

**ARTICLE 12**

To authorize the Town of Newport Emergency Services to go to the aid of another city, town, village, or fire district within or without the state, for the purpose of extinguishing a fire, rendering other emergency assistance, or performing any detail requested, in accordance with NH RSA 154: 24.

**ARTICLE 13**

To see if the Town will vote for the complete discontinuance, subject to the preservation of utility and highway turn-around easements, of the following sections of Pearl Street:



Section 1-

A 40 foot right-of-way (20 feet on either side of the center line of Pearl Street between a point approximately 784 feet west of the center line of North Main Street and the easterly boundary of Lot 155, Tax Map 45, (to be determined by a survey), which is approximately 600 feet west of the centerline of North Main Street.

Section 2 -

The section for which highway maintenance was discontinued by a vote on Article 8 at the 2001 Town Meeting and described as the 119 foot section of Pearl Street with a 33 foot width, running north starting at the right hand turn 737.5 feet from North Main Street (center line to center line) as referenced in the drawing titled "Pearl Street" prepared by the Public Works Dept. dated April 10, 2001.

**ARTICLE 14** To see if the Town will vote to change the purpose of the Earned Time Expendable Trust Fund to the Accumulated Time Expendable Trust Fund. This will allow the use of this trust fund for the payout of accumulated time for all employees, not just the Police Union. (Two-thirds vote required.)

**ARTICLE 15** To see if the Town will vote to approve and adopt the proposed budget, raise and appropriate the sums contained in the report and listed in the budget and take any action thereon. **(Recommended by the Board of Selectmen and Budget Advisory Committee.)**

**ARTICLE 16** To see if the Town will vote to raise and appropriate the sum of Two Hundred Fifty-Two Thousand (\$252,000) Dollars to continue the work voters approved in earlier town meetings on the following projects:

Cheney Street Project	\$240,000
Main Street Project	12,000

This is a non-lapsing article per RSA 32:7 VI and will not lapse until the completion of the projects or five years, whichever is sooner. **(Recommended by the Board of Selectmen and Budget Advisory Committee.)**

**ARTICLE 17** To see if the Town will vote to appropriate the sum of Fifty Thousand Three Hundred Seventy-Three (\$50,373) Dollars for Town Hall Renovations, said sum to be withdrawn from the Town Hall Improvements Fund. **(Recommended by the Board of Selectmen and Budget Advisory Committee.)**

**ARTICLE 18** To see if the Town will reaffirm the 1997 Town Meeting vote to withdraw from the Sullivan County Refuse Disposal District ("District") on June 1, 2007. This being the day the current contract with Wheelabrator ends. This article will be brought forward for reaffirmation each year until the contract ends.

- ARTICLE 19** To see whether or not the Town will ratify the long term lease of the Old District Court House (the Harry Spanos Court House) between the Town and the Court House Restaurant. (By petition)
- ARTICLE 20** To see if the Town will amend its previous vote at the 2002 Special Town Meeting that authorized the Board of Selectmen to sell or lease the Newport District Court building at 55 Main Street to now direct them to lease the building. (By petition)
- ARTICLE 21** To hear and/or accept reports of or appoint any committees, auditors or agents necessary to transact the business of the Town and to transact any other business which may legally come before said meeting.

Gary E. Nichols, Chairman  
Elizabeth W. Maiola, Vice Chairman  
Virginia O. Irwin, Selectman  
Michael T. Pettinicchio, Selectman  
Beverly T. Rodeschin, Selectman



**Budget for the Town of Newport, NH**  
**Purpose of Appropriations**

	Approved Budget 2003-04	<u>Recommended Appropriation 2004-05</u>	
		<u>Selectmen</u>	<u>Budget Advisory Committee</u>
<b>OPERATING BUDGET:</b>			
<b>General Government:</b>			
Executive	\$114,821	\$118,070	\$118,070
Election/Registration	65,789	66,678	66,678
Financial Administration	272,768	284,863	284,863
Legal	15,000	20,000	20,000
Personnel Administration	814,263	929,650	929,650
Town Office of Planning and Zoning	61,144	69,723	69,723
General Government Buildings	257,600	295,949	295,949
Cemeteries	111,351	103,620	103,620
Insurance	2,000	2,000	2,000
Advertising & Regional Associations	17,798	17,884	17,884
Other General Government	68,457	104,000	104,000
Total General Government	<u>1,800,991</u>	<u>2,012,437</u>	<u>2,012,437</u>
<b>Public Safety:</b>			
Police	746,929	759,251	759,251
Emergency Communications	197,763	198,361	198,361
Prosecution	75,725	70,946	70,946
Ambulance Department	273,182	301,675	301,675
Fire Department	303,583	327,939	327,939
Building Inspection	23,992	25,940	25,940
Emergency Management	6,350	4,290	4,290
Total Public Safety	<u>1,627,524</u>	<u>1,688,402</u>	<u>1,688,402</u>
<b>Highways and Streets:</b>			
Public Works Garage	181,403	187,949	187,949
Highways and Streets	508,347	515,509	515,509
Bridges	3,800	3,800	3,800
Street Lighting	50,000	52,000	52,000
Airport	79,626	83,100	83,100
Total Highways and Streets	<u>823,176</u>	<u>842,358</u>	<u>842,358</u>
<b>Sanitation:</b>			
Solid Waste Collection	60,000	40,000	40,000
Sewer Department	524,625	575,779	575,779
Total Sanitation	<u>584,625</u>	<u>615,779</u>	<u>615,779</u>
Water Department	<u>481,362</u>	<u>517,770</u>	<u>517,770</u>

**Budget for the Town of Newport, NH**  
**Purpose of Appropriations**

	Approved Budget 2003-04	Recommended Appropriation 2004-05	
		Selectmen	Budget Advisory Committee
<b>Health:</b>			
Health Administration	3,500	2,900	2,900
Health Agency	19,500	25,300	25,300
<b>Total Health</b>	<b>23,000</b>	<b>28,200</b>	<b>28,200</b>
<b>Welfare:</b>			
Welfare Administration	24,400	25,400	25,400
Welfare Direct Assistance	35,000	45,000	45,000
<b>Total Welfare</b>	<b>59,400</b>	<b>70,400</b>	<b>70,400</b>
<b>Culture and Recreation:</b>			
Recreation	192,688	198,512	198,512
Library	240,814	251,268	251,268
Patriotic Purposes	3,250	3,250	3,250
<b>Total Patriotic Purposes</b>	<b>436,752</b>	<b>453,030</b>	<b>453,030</b>
Conservation Administration	4,000	4,500	4,500
<b>Debt Service:</b>			
Principal LTD	45,400	45,400	45,400
Interest LTD	9,877	7,422	7,422
Tax Anticipation Interest	50	50	50
Lease Payments	124,919	111,977	111,977
Water Fund Debt	178,362	174,953	174,953
Sewer Fund Debt	276,659	253,729	253,729
<b>Debt Service</b>	<b>635,267</b>	<b>593,531</b>	<b>593,531</b>
<b>Capital Outlay:</b>			
General Fund Articles	1,421,009	73,748	73,748
Water Fund Articles	376,580	0	0
Sewer Fund Articles	357,000	0	0
Capital Projects Fund Articles	60,000	0	0
<b>Capital Outlay</b>	<b>2,214,589</b>	<b>73,748</b>	<b>73,748</b>
<b>Transfers:</b>			
Transfer to Airport Fund	25,000	25,000	25,000
	25,000	25,000	25,000
<b>TOTAL OPERATING BUDGET</b>	<b>8,715,686</b>	<b>6,925,155</b>	<b>6,925,155</b>



**Budget for the Town of Newport, NH  
Purpose of Appropriations**

	<u>Approved Budget 2003-04</u>	<u>Recommended Appropriation 2004-05</u>	
		<u>Selectmen</u>	<u>Budget Advisory Committee</u>
<b>INDIVIDUAL ARTICLES:</b>			
Highway Projects		252,000	252,000
Town Hall Renovations		50,373	50,373
<b>TOTAL INDIVIDUAL ARTICLES</b>	<u>0</u>	<u>302,373</u>	<u>302,373</u>
<b>TOTAL APPROPRIATIONS</b>	<u><u>\$8,715,686</u></u>	<u><u>\$7,227,528</u></u>	<u><u>\$7,227,528</u></u>

**TAX RATE IMPACT SUMMARY:**

Total Appropriations	\$8,715,686	\$7,227,528	\$7,227,528
Add:			
War Service Credits	41,600	41,600	41,700
Overlay	150,670	100,000	80,000
Less:			
Estimated Revenues	<u>6,109,028</u>	<u>4,441,030</u>	<u>4,466,030</u>
Estimated Property Taxes to be Raised	<u><u>\$2,798,928</u></u>	<u><u>\$2,928,098</u></u>	<u><u>\$2,883,198</u></u>

**Budget for the Town of Newport, NH**  
**Estimated Sources of Revenue**

	Approved Budget 2003-04	Estimated Revenue 2004-05	
		Selectmen	Budget Advisory Committee
<b>Taxes:</b>			
Land Use Change Taxes	5,000	5,000	5,000
Yield Taxes	20,000	30,000	30,000
Payment in Lieu of Taxes	31,941	34,000	34,000
Excavation Taxes		3,000	3,000
Penalties & Interest	90,000	90,000	90,000
<b>Total Taxes</b>	<b>146,941</b>	<b>162,000</b>	<b>162,000</b>
<b>Licenses and Permits:</b>			
Motor Vehicle Permits	880,000	930,000	930,000
Building Permits	9,000	12,000	12,000
Other Licenses and Permits	18,400	27,400	27,400
<b>Total Licenses and Permits</b>	<b>907,400</b>	<b>969,400</b>	<b>969,400</b>
<b>Intergovernmental Revenues</b>	<b>933,573</b>	<b>602,776</b>	<b>602,776</b>
<b>Charges for Service:</b>			
Income from Departments	454,000	468,000	468,000
Garbage/Refuse	40,000	40,000	40,000
Water Department	518,804	547,723	547,723
Sewer Department	728,784	762,508	762,508
Airport	54,626	58,100	83,100
Library	465,900	42,150	42,150
<b>Total Charges for Service</b>	<b>2,262,114</b>	<b>1,918,481</b>	<b>1,943,481</b>
<b>Miscellaneous:</b>			
Sale of Property	4,000	4,000	4,000
Interest on Investments	40,000	40,000	40,000
Rent of Property	28,000	35,000	35,000
Transfer from Trust Funds	20,000	18,000	18,000
Other Miscellaneous	60,000	59,000	59,000
Miscellaneous - Capital Projects Fund	51,000	48,000	48,000
<b>Total Miscellaneous</b>	<b>203,000</b>	<b>204,000</b>	<b>204,000</b>



**Budget for the Town of Newport, NH  
Estimated Sources of Revenue**

	Approved Budget 2003-04	Estimated Revenue 2004-05	
		Selectmen	Budget Advisory Committee
<b>Other Financing Sources:</b>			
Transfer from Capital Reserve - General	40,000	35,000	35,000
Transfer from General Fund - Airport	25,000	25,000	25,000
Transfer from Capital Projects Fund - General	40,000		
Proceeds of Long-Term Debt - General	300,000		
Proceeds of Long-Term Debt - Water	360,000		
Proceeds of Long-Term Debt - Sewer	357,000		
Use of Fund Balance - General Fund	295,000	310,000	310,000
Use of Fund Balance - Water Fund	157,500	145,000	145,000
Use of Fund Balance - Sewer Fund	72,500	67,000	67,000
Use of Fund Balance - Capital Projects Fund	9,000	2,373	2,373
<b>Total Other Financing Sources</b>	<b>1,656,000</b>	<b>584,373</b>	<b>584,373</b>
<b>TOTAL REVENUES</b>	<b>\$6,109,028</b>	<b>\$4,441,030</b>	<b>\$4,466,030</b>

# *Notes*

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**FINANCIAL REPORTS  
AND  
VITAL STATISTICS**

## **FINANCE DEPARTMENT 2003 Annual Report**

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**Finance Director**

Paul J. Brown, C.P.A.

**Charge Bookkeeper**

Amy G. Spreadbury

**Charge Bookkeeper**

Donna M. Lizotte

**Buildings Manager**

Kenneth J. Dennis

**Payroll Clerk**

Sandy L. Ouellette

**Maintenance/Custodian**

Sylvia K. McElreavy

Victor Stork

Cathy J. Welch

John Healy

**Accounting Clerk**

Tammy Flewelling

The Finance Department has focused on a few major projects this year. First was the Water and Sewer Rate Study, a comprehensive study of the projected revenues and expenses of the Funds for the next 10 years. The study showed that the rates, which had not been increased since 1990, would not support operations beyond 2006. Accordingly, the Board of Selectmen approved a new rate structure with 10% rate increases over the next 4 years. Also, the minimum bill usage was reduced to 3,000 gallons. These adjusted rates are projected to cover planned operations and capital improvements through 2013.

The other major project was planning the implementing the Governmental Accounting Standards Board (GASB) Statement 34, which makes substantial changes to the way we report our operations. The Statement's purpose is to improve the financial reports for the three groups of users: citizens, elected officials and creditors. The changes are widespread with a focus on the total cost of the governments operations, including the cost of depreciation of assets. Assets to be included are equipment, land and buildings as well as infrastructure, roads and bridges. The Town of Newport's implementation date is July 1, 2003. The audit for the year ended June 30, 2004 will look very different than the one printed in this book. Accordingly, the primary goal of 2004 is the completion of the GASB 34 implementation.

From a financial standpoint, the Town is in very strong position, with adequate cash balances, and moderate uncollected taxes. Current revenues and expenditures should be within budget. The budget for next year has decreased expenditures in excess of decreased revenues, resulting in a tax increase. The budget does adequately address operations, equipment, and infrastructure needs.

In conclusion, I would like to thank my staff for their hard work and dedication.

**Paul J. Brown, CPA,  
Finance Director**



**STATEMENT OF REVENUES**  
For the Year Ended June 30, 2003

	Budget	Actual	Over (Under) Budget \$	Budget %
<b>Taxes:</b>				
Property Taxes	\$2,389,354	\$2,472,710	\$83,356	3.49%
Land Use Change Taxes	3,000	21,060	18,060	602.00%
Yield Taxes	30,000	29,859	-141	-0.47%
Payment in Lieu of Taxes	36,558	31,375	-5,183	-14.18%
Excavation Tax	0	3,178	3,178	N/A
Penalties & Interest	80,000	103,942	23,942	29.93%
<b>Total Taxes</b>	<u>2,538,912</u>	<u>2,662,124</u>	<u>123,212</u>	<u>4.85%</u>
<b>Licenses and Permits:</b>				
Motor Vehicle Permits	820,000	927,701	107,701	13.13%
Building Permits	8,000	23,807	15,807	197.59%
Other Licenses and Permits	17,400	18,481	1,081	6.21%
<b>Total Licenses and Permits</b>	<u>845,400</u>	<u>969,989</u>	<u>124,589</u>	<u>14.74%</u>
<b>Intergovernmental Revenues</b>	<u>590,170</u>	<u>596,739</u>	<u>6,569</u>	<u>1.11%</u>
<b>Charges for Service:</b>				
Income from Departments	379,500	455,288	75,788	19.97%
Garbage/Refuse	40,000	19,380	-20,620	-51.55%
Water Department	514,393	524,446	10,053	1.95%
Sewer Department	725,570	688,374	-37,196	-5.13%
Airport	67,540	58,424	-9,116	-13.50%
<b>Total Charges for Service</b>	<u>1,727,003</u>	<u>1,745,912</u>	<u>18,909</u>	<u>1.09%</u>
<b>Miscellaneous:</b>				
Sale of Property	2,000	17,490	15,490	774.50%
Interest on Investments	50,000	34,595	-15,405	-30.81%
Rent of Property	24,000	34,089	10,089	42.04%
Insurance Reimbursements	20,000	15,839	-4,161	-20.81%
Transfer from Trust Funds	20,000	18,314	-1,686	-8.43%
Miscellaneous	87,800	44,050	-43,750	-49.83%
Miscellaneous - Capital Projects Fund	388,000	445,680	57,680	14.87%
<b>Total Miscellaneous</b>	<u>591,800</u>	<u>610,057</u>	<u>18,257</u>	<u>3.08%</u>
<b>Other Financing Sources:</b>				
Long-Term Debt - Sewer	350,000	87,374	-262,626	-75.04%
Transfers from Other Funds - Capital Projects	225,000	225,119	119	0.05%
<b>Total Other Financing Sources</b>	<u>575,000</u>	<u>312,493</u>	<u>-262,626</u>	<u>-45.67%</u>
<b>TOTAL REVENUES</b>	<u>6,868,285</u>	<u>\$6,897,314</u>	<u>\$28,910</u>	<u>0.42%</u>
<b>CREDITS:</b>				
General Fund Balance Used to Reduce Taxes	465,000			
Water Fund Balance Used to Offset Budget	<u>134,138</u>			
<b>TOTAL REVENUE AND CREDITS</b>	<u>\$7,467,423</u>			

**STATEMENT OF EXPENDITURES**  
For the Year Ended June 30, 2003

	Budget	Actual	Under (Over) Budget	
			\$	%
<b>General Government:</b>				
Executive	\$102,437	\$107,782	-\$5,345	-5.22%
Election/Registration	61,572	63,524	-1,952	-3.17%
Financial Administration	240,834	242,414	-1,580	-0.66%
Legal	12,000	19,572	-7,572	-63.10%
Personnel Administration	669,295	650,195	19,100	2.85%
Town Office of Planning and Zoning	53,160	56,053	-2,893	-5.44%
General Government Buildings	210,865	268,942	-58,077	-27.54%
Cemeteries	108,215	90,960	17,255	15.95%
Insurance	2,000	0	2,000	100.00%
Advertising & Regional Associations	5,700	4,525	1,175	20.61%
Other General Government	61,172	58,050	3,122	5.10%
<b>Total General Government</b>	<b>1,527,250</b>	<b>1,562,017</b>	<b>-34,767</b>	<b>-2.28%</b>
<b>Public Safety:</b>				
Police	662,930	686,314	-23,384	-3.53%
Emergency Communications	188,929	183,314	5,615	2.97%
Prosecution	71,343	69,989	1,354	1.90%
Ambulance	272,763	276,379	-3,616	-1.33%
Fire	312,544	330,278	-17,734	-5.67%
Building Inspection	19,022	18,139	883	4.64%
Emergency Management	6,450	4,698	1,752	27.16%
<b>Total Public Safety</b>	<b>1,533,981</b>	<b>1,569,111</b>	<b>-35,130</b>	<b>-2.29%</b>
<b>Highways and Streets:</b>				
Public Works Garage	178,018	176,786	1,232	0.69%
Highways and Streets	544,063	522,099	21,964	4.04%
Bridges	3,800	3,712	88	2.32%
Street Lighting	55,000	52,054	2,946	5.36%
Airport	67,540	63,683	3,857	5.71%
<b>Total Highways and Streets</b>	<b>848,421</b>	<b>818,334</b>	<b>30,087</b>	<b>3.55%</b>
<b>Sanitation:</b>				
Solid Waste Collection	50,000	30,000	20,000	40.00%
Sewer Department	515,582	504,844	10,738	2.08%
<b>Total Sanitation</b>	<b>565,582</b>	<b>534,844</b>	<b>30,738</b>	<b>5.43%</b>
<b>Water Department</b>	<b>462,618</b>	<b>441,254</b>	<b>21,364</b>	<b>4.62%</b>



**STATEMENT OF EXPENDITURES**  
For the Year Ended June 30, 2003

	Budget	Actual	Under (Over) Budget	
			\$	%
<b>Health:</b>				
Health Administration	3,900	2,408	1,492	38.26%
Health Agency	19,000	19,000	0	0.00%
<b>Total Health</b>	<b>22,900</b>	<b>21,408</b>	<b>1,492</b>	<b>6.52%</b>
<b>Welfare:</b>				
Welfare Administration	23,400	23,117	283	1.21%
Welfare Direct Assistance	40,000	26,811	13,189	32.97%
<b>Total Welfare</b>	<b>63,400</b>	<b>49,928</b>	<b>13,472</b>	<b>21.25%</b>
<b>Culture and Recreation:</b>				
Recreation	180,817	176,097	4,720	2.61%
Library	236,000	190,200	45,800	19.41%
Patriotic Purposes	3,250	3,066	184	5.66%
<b>Total Patriotic Purposes</b>	<b>420,067</b>	<b>369,363</b>	<b>50,704</b>	<b>12.07%</b>
Conservation Administration	5,000	3,689	1,311	26.22%
<b>Debt Service:</b>				
Principal LTD	45,400	45,400	0	0.00%
Interest LTD	12,358	12,358	0	0.00%
Tax Anticipation Interest	50	0	50	100.00%
Lease Payments	79,899	79,597	302	0.38%
Water Fund Debt	181,838	181,838	0	0.00%
Sewer Fund Debt	186,413	183,440	2,973	1.59%
<b>Debt Service</b>	<b>505,958</b>	<b>502,633</b>	<b>3,325</b>	<b>0.66%</b>
<b>Capital Outlay:</b>				
General Fund Articles	289,596	289,271	325	0.11%
Water Fund Articles	4,075	4,063	12	0.29%
Sewer Fund Articles	373,575	373,561	14	0.00%
Capital Projects Fund Articles	613,000	622,806	-9,806	-1.60%
<b>Capital Outlay</b>	<b>1,280,246</b>	<b>1,289,701</b>	<b>-9,455</b>	<b>-0.74%</b>
<b>Operating Transfers</b>				
Transfer to Airport Fund	20,000	20,000	0	0.00%
Transfer to District Court Capital Project	212,000	212,000	0	0.00%
<b>Operating Transfers</b>	<b>232,000</b>	<b>232,000</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$7,467,423</b>	<b>\$7,394,282</b>	<b>\$73,141</b>	<b>0.98%</b>

# AUDIT REPORT

The following has been extracted from the June 30, 2003 audit, performed by Plodzik & Sanderson. The complete audit report is available for review at the Town Office.

## TOWN OF NEWPORT, NEW HAMPSHIRE

### FINANCIAL STATEMENTS

JUNE 30, 2003

#### *INDEPENDENT AUDITOR'S REPORT*

#### *GENERAL PURPOSE FINANCIAL STATEMENTS*

#### *EXHIBIT*

- A Combined Balance Sheet - All Fund Types and Account Group
- B Combined Statement of Revenues, Expenditures and Changes in Fund Balances -  
All Governmental Fund Types and Expendable Trust Funds
- C Combined Statement of Revenues, Expenditures and Changes in Fund Balances -  
Budget and Actual (Budgetary Basis) - General and Special Revenue Funds
- D Combined Statement of Revenues, Expenses and Changes in  
Retained Earnings/Fund Balances -  
All Proprietary Fund Types and Nonexpendable Trust Funds
- E Combined Statement of Cash Flows -  
All Proprietary Fund Types and Nonexpendable Trust Funds

#### *NOTES TO FINANCIAL STATEMENTS*





## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the  
Board of Selectmen and Town Manager  
Town of Newport  
Newport, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Newport, New Hampshire as of and for the year ended June 30, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Town of Newport has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Newport as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Newport taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Newport. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Plodzik & Sanderson  
Professional Association*

October 10, 2003

**EXHIBIT A**  
**TOWN OF NEWPORT, NEW HAMPSHIRE**  
**Combined Balance Sheet**  
**All Fund Types and Account Group**  
**June 30, 2003**

<u>ASSETS AND OTHER DEBITS</u>	Governmental Fund Types		
	General	Special Revenue	Capital Projects
<u>Assets</u>			
Cash and Equivalents	\$ 3,344,784	\$ 86,826	\$ 14,355
Investments	303,000	54,591	
<u>Receivables (Net of Allowance For Uncollectible)</u>			
Taxes	1,258,919		
Accounts	118,247	20,442	30,500
Intergovernmental	54,230	35,951	236,432
Restricted Asset - Cash and Equivalents			
Interfund Receivable	336,981	20,000	5,520
Inventory		8,851	
Prepaid Items	77,574		
Fixed Assets			
Accumulated Depreciation			
Tax Deeded Property Subject to Resale	5,998		
<u>Other Debits</u>			
Amount to be Provided for Retirement of General Long-Term Debt	_____	_____	_____
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b><u>\$ 5,499,733</u></b>	<b><u>\$ 226,661</u></b>	<b><u>\$ 286,807</u></b>



<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Account Group</u>	<u>Total (Memorandum Only)</u>
<u>Enterprise</u>	<u>Trust</u>	<u>General Long-Term Debt</u>	
\$ 1,401,423	\$ 129,245 1,974,438	\$	\$ 4,976,633 2,332,029
			1,258,919
442,054			611,243
676,069			1,002,682
185,778			185,778
29,505			392,006
			8,851
			77,574
11,039,314			11,039,314
(3,321,679)			(3,321,679)
			5,998
		<u>636,588</u>	<u>636,588</u>
<u>\$ 10,452,464</u>	<u>\$ 2,103,683</u>	<u>\$ 636,588</u>	<u>\$ 19,205,936</u>

**EXHIBIT A (Continued)**  
**TOWN OF NEWPORT, NEW HAMPSHIRE**  
**Combined Balance Sheet**  
**All Fund Types and Account Group**  
**June 30, 2003**

<u>LIABILITIES AND EQUITY</u>	Governmental Fund Types		
	General	Special Revenue	Capital Projects
<u>Liabilities</u>			
Accounts Payable	\$ 292,680	\$	\$
Accrued Expense			
Accrued Payroll and Benefits	70,752	1,562	
Retainage Payable			14,355
Intergovernmental Payable	890		
Interfund Payable	49,052	61,357	174,103
State Revolving Fund Loan Payable			
Deferred Tax Revenue	3,720,221		
Other Deferred Revenue	22,508	52	
General Obligation Bonds/Notes Payable - Current			
General Obligation Bonds/Notes Payable			
Capital Leases Payable			
Compensated Absences Payable			
Total Liabilities	4,156,103	62,971	188,458
<u>Equity</u>			
Contributed Capital			
<u>Retained Earnings</u>			
Reserved			
Unreserved			
<u>Fund Balances</u>			
Reserved For Encumbrances	311,157	8,000	
Reserved For Endowments			
Reserved For Inventory		8,851	
Reserved For Special Purposes			98,349
Reserved For Tax Deeded Property	5,998		
<u>Unreserved</u>			
Designated For Special Purposes		146,839	
Undesignated	1,026,475		
Total Equity	1,343,630	163,690	98,349
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 5,499,733</b>	<b>\$ 226,661</b>	<b>\$ 286,807</b>



<u>Proprietary Fund Type Enterprise</u>	<u>Fiduciary Fund Type Trust</u>	<u>Account Group General Long-Term Debt</u>	<u>Total (Memorandum Only)</u>
\$ 48,355	\$	\$	\$ 292,680
18,181			48,355
89,180	102,619		72,314
412,385	18,314		32,536
			103,509
			392,006
			412,385
			3,720,221
			22,560
264,579			264,579
1,361,398		181,600	1,542,998
		267,788	267,788
		187,200	187,200
<u>2,194,078</u>	<u>120,933</u>	<u>636,588</u>	<u>7,359,131</u>
3,768,046			3,768,046
569,724			569,724
3,920,616			3,920,616
			319,157
	1,153,594		1,153,594
			8,851
	829,156		927,505
			5,998
			146,839
			1,026,475
<u>8,258,386</u>	<u>1,982,750</u>		<u>11,846,805</u>
<u>\$ 10,452,464</u>	<u>\$ 2,103,683</u>	<u>\$ 636,588</u>	<u>\$ 19,205,936</u>

The notes to financial statements are an integral part of this statement.

**EXHIBIT B**  
**TOWN OF NEWPORT, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balances**  
**All Governmental Fund Types and Expendable Trust Funds**  
**For the Fiscal Year Ended June 30, 2003**

	<u>Governmental</u> <u>Fund Types</u>			<u>Fiduciary</u> <u>Fund Type</u>	<u>Total</u> <u>(Memorandum</u> <u>Only)</u>
	<u>General</u>	<u>Special</u> <u>Revenue</u>	<u>Capital</u> <u>Projects</u>	<u>Expendable</u> <u>Trust</u>	
<b><u>Revenues</u></b>					
Taxes	\$ 2,662,124	\$	\$	\$	\$ 2,662,124
Licenses and Permits	969,989				969,989
Intergovernmental	625,783	75,100	384,396		1,085,279
Charges for Services	474,668	28,315			502,983
Miscellaneous	146,063	148,751	445,753	20,900	761,467
<b><u>Other Financing Sources</u></b>					
Proceeds of General Obligation Debt	209,483				209,483
Operating Transfers In	18,314	226,374	225,119	140,000	609,807
<b><u>Total Revenues and</u></b>					
<b><u>Other Financing Sources</u></b>	<b><u>5,106,424</u></b>	<b><u>478,540</u></b>	<b><u>1,055,268</u></b>	<b><u>160,900</u></b>	<b><u>6,801,132</u></b>
<b><u>Expenditures</u></b>					
<b><u>Current</u></b>					
General Government	1,546,084				1,546,084
Public Safety	1,542,446	81,213			1,623,659
Highways and Streets	680,314				680,314
Sanitation	20,000				20,000
Health	21,409				21,409
Welfare	49,929				49,929
Culture and Recreation	173,968	392,221		4,269	570,458
Conservation	1,690	4,447			6,137
Debt Service	137,355				137,355
Capital Outlay	628,306		959,158		1,587,464
<b><u>Other Financing Uses</u></b>					
Operating Transfers Out	534,200		13,119		547,319
<b><u>Total Expenditures and</u></b>					
<b><u>Other Financing Uses</u></b>	<b><u>5,335,701</u></b>	<b><u>477,881</u></b>	<b><u>972,277</u></b>	<b><u>4,269</u></b>	<b><u>6,790,128</u></b>
<b><u>Excess (Deficiency) of Revenues</u></b>					
<b><u>and Other Financing Sources</u></b>					
<b><u>Over (Under) Expenditures</u></b>					
<b><u>and Other Financing Uses</u></b>					
	(229,277)	659	82,991	156,631	11,004
<b><u>Fund Balances - July 1</u></b>	<b><u>1,572,907</u></b>	<b><u>163,031</u></b>	<b><u>15,358</u></b>	<b><u>672,525</u></b>	<b><u>2,423,821</u></b>
<b><u>Fund Balances - June 30</u></b>	<b><u>\$ 1,343,630</u></b>	<b><u>\$ 163,690</u></b>	<b><u>\$ 98,349</u></b>	<b><u>\$ 829,156</u></b>	<b><u>\$ 2,434,825</u></b>

The notes to financial statements are an integral part of this statement.



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**EXHIBIT C**  
**TOWN OF NEWPORT, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual (Budgetary Basis)**  
**General and Special Revenue Funds**  
**For the Fiscal Year Ended June 30, 2003**

	<u>General Fund</u>		Variance Favorable (Unfavorable)
	<u>Budget</u>	<u>Actual</u>	
<b><u>Revenues</u></b>			
Taxes	\$2,538,912	\$2,662,124	\$ 123,212
Licenses and Permits	845,400	969,989	124,589
Intergovernmental	590,170	596,739	6,569
Charges for Services	419,500	474,668	55,168
Miscellaneous	138,000	146,063	8,063
<b><u>Other Financing Sources</u></b>			
Operating Transfers In	<u>20,000</u>	<u>18,314</u>	<u>(1,686)</u>
<b><u>Total Revenues and Other Financing Sources</u></b>	<b><u>4,551,982</u></b>	<b><u>4,867,897</u></b>	<b><u>315,915</u></b>
<b><u>Expenditures</u></b>			
<b><u>Current</u></b>			
General Government	1,517,250	1,567,741	(50,491)
Public Safety	1,503,981	1,536,818	(32,837)
Highways and Streets	740,881	712,480	28,401
Sanitation	50,000	22,000	28,000
Health	22,900	21,409	1,491
Welfare	63,400	49,929	13,471
Culture and Recreation	179,067	174,168	4,899
Conservation	3,000	1,690	1,310
Debt Service	137,707	137,355	352
Capital Outlay	264,596	248,055	16,541
<b><u>Other Financing Uses</u></b>			
Operating Transfers Out	<u>534,200</u>	<u>534,200</u>	<u>          </u>
<b><u>Total Expenditures and Other Financing Uses</u></b>	<b><u>5,016,982</u></b>	<b><u>5,005,845</u></b>	<b><u>11,137</u></b>
<b><u>Excess (Deficiency) of Revenues and</u></b>			
<b><u>Other Financing Sources Over (Under)</u></b>			
<b><u>Expenditures and Other Financing Uses</u></b>	<b>(465,000)</b>	<b>(137,948)</b>	<b>327,052</b>
Decrease in Fund Balance Reserved for Inventory			
Decrease in Fund Balance Reserved for Special Purposes		212,000	212,000
Decrease in Fund Balance Reserved for Tax Deeded Property		4,583	4,583
<b><u>Unreserved Fund Balances - July 1</u></b>	<b><u>957,177</u></b>	<b><u>957,177</u></b>	<b><u>          </u></b>
<b><u>Unreserved Fund Balances - June 30</u></b>	<b><u>\$ 492,177</u></b>	<b><u>\$ 1,035,812</u></b>	<b><u>\$ 543,635</u></b>



Annually Budgeted Special Revenue Funds			Total (Memorandum Only)		
<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
\$	\$	\$	\$2,538,912	\$2,662,124	\$ 123,212
			845,400	969,989	124,589
	8,124	8,124	590,170	604,863	14,693
45,800	28,315	(17,485)	465,300	502,983	37,683
67,540	68,875	1,335	205,540	214,938	9,398
<u>190,200</u>	<u>221,326</u>	<u>31,126</u>	<u>210,200</u>	<u>239,640</u>	<u>29,440</u>
<u>303,540</u>	<u>326,640</u>	<u>23,100</u>	<u>4,855,522</u>	<u>5,194,537</u>	<u>339,015</u>
			1,517,250	1,567,741	(50,491)
			1,503,981	1,536,818	(32,837)
			740,881	712,480	28,401
			50,000	22,000	28,000
			22,900	21,409	1,491
			63,400	49,929	13,471
303,540	329,873	(26,333)	482,607	504,041	(21,434)
			3,000	1,690	1,310
			137,707	137,355	352
			264,596	248,055	16,541
			<u>534,200</u>	<u>534,200</u>	
<u>303,540</u>	<u>329,873</u>	<u>(26,333)</u>	<u>5,320,522</u>	<u>5,335,718</u>	<u>(15,196)</u>
	(3,233)	(3,233)	(465,000)	(141,181)	323,819
	4,185	4,185		4,185	4,185
				212,000	212,000
				4,583	4,583
<u>20,995</u>	<u>20,995</u>		<u>978,172</u>	<u>978,172</u>	
<u>\$ 20,995</u>	<u>\$ 21,947</u>	<u>\$ 952</u>	<u>\$ 513,172</u>	<u>\$ 1,057,759</u>	<u>\$ 544,587</u>

The notes to financial statements are an integral part of this statement.

**EXHIBIT D**  
**TOWN OF NEWPORT, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenses and Changes in Fund Balances**  
**All Proprietary Fund Types and Nonexpendable Trust Funds**  
**For the Fiscal Year Ended June 30, 2003**

	<u>Proprietary Fund Type Enterprise</u>	<u>Fiduciary Fund Type Nonexpendable Trust</u>	<u>Total (Memorandum Only)</u>
<b><u>Operating Revenues</u></b>			
Charges for Sales and Services	\$ 1,027,725	\$	\$ 1,027,725
New Funds		30,353	30,353
Interest and Dividends		39,758	39,758
Net Decrease in Fair Value of Investments		(474)	(474)
<b><u>Total Operating Revenues</u></b>	<b><u>1,027,725</u></b>	<b><u>69,637</u></b>	<b><u>1,097,362</u></b>
<b><u>Operating Expenses</u></b>			
Cost of Sales and Services	895,020		895,020
Depreciation	296,068		296,068
Transfers Out to Other Funds		32,488	32,488
<b><u>Total Operating Expenses</u></b>	<b><u>1,191,088</u></b>	<b><u>32,488</u></b>	<b><u>1,223,576</u></b>
<b><u>Operating Income (Loss)</u></b>	<b><u>(163,363)</u></b>	<b><u>37,149</u></b>	<b><u>(126,214)</u></b>
<b><u>Nonoperating Revenues (Expenses)</u></b>			
Intergovernmental	50,948		50,948
Interest Revenue	43,490		43,490
Interest Expense	(99,801)		(99,801)
<b><u>Total Nonoperating Revenues (Expenses)</u></b>	<b><u>(5,363)</u></b>		<b><u>(5,363)</u></b>
<b><u>Income (Loss) Before Operating Transfers</u></b>	<b><u>(168,726)</u></b>	<b><u>37,149</u></b>	<b><u>(131,577)</u></b>
<b><u>Operating Transfers</u></b>			
Transfers Out	(30,000)		(30,000)
<b><u>Net Income (Loss)</u></b>	<b><u>(198,726)</u></b>	<b><u>37,149</u></b>	<b><u>(161,577)</u></b>
<b><u>Add Depreciation on Contributed Assets Acquired with Capital Grants</u></b>			
	<b><u>138,134</u></b>		<b><u>138,134</u></b>
<b><u>Fund Balances - July 1</u></b> <b><u>(As Restated - See Note 3-J)</u></b>	<b><u>4,550,932</u></b>	<b><u>1,116,445</u></b>	<b><u>5,667,377</u></b>
<b><u>Fund Balances - June 30</u></b>	<b><u>\$4,490,340</u></b>	<b><u>\$1,153,594</u></b>	<b><u>\$ 5,643,934</u></b>

The notes to financial statements are an integral part of this statement.



**EXHIBIT E**  
**TOWN OF NEWPORT, NEW HAMPSHIRE**  
**Combined Statement of Cash Flows**  
**All Proprietary Fund Types and Nonexpendable Trust Funds**  
**For the Fiscal Year Ended June 30, 2003**

	Proprietary Fund Type <u>Enterprise</u>	Fiduciary Fund Type Nonexpendable <u>Trust</u>	Total (Memorandum Only)
<b><u>Cash Flows From Operating Activities</u></b>			
Cash Received from Customers and Users	\$ 936,980	\$	\$ 936,980
Cash Paid to Suppliers and Employees	(1,077,817)		(1,077,817)
Cash Received as New Funds		30,353	30,353
Cash Received as Interest and Dividends		39,758	39,758
Cash Paid to Other Funds		(30,964)	(30,964)
<b><u>Net Cash Provided (Used) by Operating Activities</u></b>	<b><u>(140,837)</u></b>	<b><u>39,147</u></b>	<b><u>(101,690)</u></b>
<b><u>Cash Flows From Capital and Related Financing Activities</u></b>			
Principal Payments - Bonds	(265,477)		(265,477)
State Revolving Fund Loan Receipts	410,787		410,787
Capital Contributions and Advances	143,326		143,326
Acquisition and Construction of Capital Assets	(479,551)		(479,551)
Interest Paid	(99,801)		(99,801)
Transfer to Capital Reserve Fund	(30,000)		(30,000)
<b><u>Net Cash Used by Capital and Related Financing Activities</u></b>	<b><u>(320,716)</u></b>		<b><u>(320,716)</u></b>
<b><u>Cash Flows From Investing Activities</u></b>			
Purchase of Investments		(210,873)	(210,873)
Interest Received	43,490		43,490
<b><u>Net Cash Provided (Used) by Investing Activities</u></b>	<b><u>43,490</u></b>	<b><u>(210,873)</u></b>	<b><u>(167,383)</u></b>
<b><u>Net Decrease in Cash</u></b>	<b><u>(418,063)</u></b>	<b><u>(171,726)</u></b>	<b><u>(589,789)</u></b>
<b><u>Cash - July 1 (As Restated - See Note 3-J)</u></b>	<b><u>2,005,264</u></b>	<b><u>209,373</u></b>	<b><u>2,214,637</u></b>
<b><u>Cash - June 30</u></b>	<b><u>\$ 1,587,201</u></b>	<b><u>\$ 37,647</u></b>	<b><u>\$ 1,624,848</u></b>

*Reconciliation of Operating Income (Loss) to  
Net Cash Provided (Used) by Operating Activities*

<b><u>Operating Income (Loss)</u></b>	<b><u>\$ (163,363)</u></b>	<b><u>\$ 37,149</u></b>	<b><u>\$ (126,214)</u></b>
<b><u>Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities</u></b>			
Net Decrease in Fair Value of Investments		474	474
Depreciation Expense	296,068		296,068
Increase in Accounts Receivable	(79,550)		(79,550)
Increase in Interfund Receivable	(9,639)		(9,639)
Increase in Accrued Expenses	5,921		5,921
Increase in Retainage Payable	18,181		18,181
Increase (Decrease) in Interfund Payable	(206,898)	1,524	(205,374)
Decrease in Deferred Revenue	(1,557)		(1,557)
<b><u>Total Adjustments</u></b>	<b><u>22,526</u></b>	<b><u>1,998</u></b>	<b><u>24,524</u></b>
<b><u>Net Cash Provided (Used) by Operating Activities</u></b>	<b><u>\$ (140,837)</u></b>	<b><u>\$ 39,147</u></b>	<b><u>\$ (101,690)</u></b>

The notes to financial statements are an integral part of this statement.

**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

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**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Town have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to the governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

**1-A Reporting Entity**

The Town of Newport, New Hampshire, is a municipal corporation governed by an elected Board of Selectmen and Town Manager. As required by U.S. generally accepted accounting principles, these financial statements present the Town of Newport (primary government). Component units are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on the foregoing criteria, no other organizations are included in the Town's financial reporting entity.

**1-B Basis of Presentation**

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures/expenses, as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Town:

***Governmental Fund Types***

**General Fund** - The General Fund is the general operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

**Capital Projects Funds** - Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities not included in Enterprise Funds, are accounted for in Capital Projects Funds.

***Proprietary Fund Types***

**Enterprise Funds** - These funds are established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

*Fiduciary Fund Types*

**Trust Funds** - These funds account for assets held or established under a formal trust agreement or Town Meeting vote, or assets held by the Town as a trustee for individuals, private organizations, or other units of government.

*Account Groups*

Account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with the measurement of results of operations. The Town uses the following account groups:

**General Fixed Assets Account Group** - General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the applicable fund. These acquisitions are required to be capitalized at historical cost in the General Fixed Assets Account Group. In accordance with the practice followed by many other municipal entities in the State, the Town does not maintain such a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by U.S. generally accepted accounting principles, is not included in this financial report.

**General Long-Term Debt Account Group** - This account group is established to account for all long-term debt of the Town.

1-C Measurement Focus/Basis of Accounting

Governmental and Expendable Trust Funds use the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable (flow of current financial resources measurement focus). Licenses and permits, fines and forfeits, and most miscellaneous revenues are recorded when received in cash. General taxes, intergovernmental revenues, charges for services, and investment earnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for prepayments, debt service, and other long-term obligations, which are recognized when due.

Proprietary and Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Using this basis of accounting, revenues are recognized when they are earned, and expenses are recognized when they are incurred (flow of economic resources measurement focus). In accounting for proprietary funds under this basis and measurement focus, the Town applies all GASB pronouncements as well as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements.

1-D Assets, Liabilities and Fund Equity

1-D-1 Cash, Cash Equivalents and Investments

**Cash and Cash Equivalents** - Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within three months of the date acquired by the Town.



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

New Hampshire statutes require that the Town treasurer have custody of all moneys belonging to the Town and pay out the same only upon orders of the Town Manager. The treasurer shall deposit all moneys in participation units in the public deposit investment pool established pursuant to N.H. RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

**Investments** - Whenever the treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the treasurer shall, with the approval of the Town Manager, invest the excess funds. New Hampshire law authorizes the Town to invest in the following types of obligations:

- Obligations of the United States Government,
- The public deposit investment pool established pursuant to RSA 383:22,
- Savings bank deposits, or
- Certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or moneys for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Investments are stated at fair value as of the balance sheet date which is based on quoted market prices.

**1-D-2 Receivables**

Tax revenue is recorded when a warrant for collection is committed to the Tax Collector. All taxes receivable are shown net of an allowance for uncollectible amounts.

As prescribed by law, the Tax Collector executes a lien on properties for all uncollected property taxes in the following year after taxes are due. The lien on these properties has priority over other liens and accrues interest at 18% per annum. If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

Various service charges (ambulance, police, water and sewer) are recorded as revenue for the period when service was provided. These receivables are also shown net of an allowance for uncollectible amounts, where applicable.

**1-D-3 Interfund Balances and Activity**

During the course of normal operations, the Town has transactions between funds, including expenditures and transfers of resources to provide services and fund capital outlay. The accompanying governmental, proprietary and fiduciary fund financial statements reflect such transactions as transfers. To the extent that certain transactions have not been paid or received as of June 30, balances of interfund amounts receivable or payable have been recorded.



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

**1-D-4 Inventory and Prepaid Items**

Inventory is valued at cost using the first-in, first-out method. The consumption method is used to account for inventory. Under the consumption method, inventory is recorded when expenditures are consumed rather than when purchased. Reported inventory in the governmental funds is equally offset by a fund balance reserve which indicates that the assets are not available for appropriation even though they are a component of reported assets.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

**1-D-5 Property, Plant and Equipment**

Property, plant and equipment acquired for Enterprise Funds are capitalized in the fund to which they belong. Property, plant and equipment are stated at historical cost. Where cost could not be determined from the available records, estimated historical cost was used to record the value of the assets. Assets acquired by gift or bequest are recorded at their fair market value at the date of transfer.

Depreciation of exhaustible fixed assets used by Enterprise Funds is charged as an expense against operations and accumulated depreciation is reported on the balance sheet. Depreciation has been provided over the estimated useful lives using the straight-line method.

The estimated useful lives for each major class of depreciable fixed assets are as follows:

	<u>Years</u>
Buildings	20 - 40
Vehicles and Equipment	5 - 40
Other Improvements	40

**1-D-6 Compensated Absences**

Employees may accumulate a limited amount of earned, but unused vested benefits which will be paid upon separation from the Town's service. In Governmental Fund Types, the cost of vested benefits paid or expected to be liquidated with expendable available financial resources is reported as an expenditure and fund liability of the fund. Amounts of vested or accumulated leave benefits that are not expected to be liquidated with expendable available financial resources are reported in the General Long-Term Debt Account Group. No expenditure is reported for these amounts.

**1-D-7 Deferred Revenue**

The government reports deferred revenue on its combined balance sheet. Deferred revenue arises when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenue also arises when resources are received by the government before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

**1-D-8 Accrued Liabilities and Long-Term Obligations**

All payables and accrued liabilities are reported in the financial statements.

In general, Governmental Fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of these funds. However, claims and judgements, and compensated absences that will be paid from Governmental Funds are reported as a liability in the fund financial statements only to the extent that they are "due for payment" during the current year.

The Town reports long-term debt of Governmental Funds at face value in the General Long-Term Debt Account Group. Certain other Governmental Fund obligations not expected to be financed with current available financial resources are also reported in the General Long-Term Debt Account Group. Long-term debt and other obligations financed by Enterprise Funds are reported as liabilities in the appropriate funds.

**1-D-9 Fund Equity**

Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or that do not represent available, spendable resources, and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund balance that is available for appropriation in future periods. Designations are management's intent to set aside these resources for specific purposes.

The following reserves are used by the Town:

**Reserved for Encumbrances** - is used to account for open purchase orders, contracts and other commitments at year-end for which goods and services have not been received.

**Reserved for Endowments** - represents the principal balance of the Town's Nonexpendable Trust Funds which must be held for investment purposes only.

**Reserved for Inventory** - represents inventory which under the consumption method, does not represent expendable available resources, even though it is a component of net current assets.

**Reserved for Special Purposes** - is used to account for the unencumbered balance of restricted funds. These consist of the uncommitted balances of the Capital Projects Funds, the Town's Expendable Trust Funds, and the income portion of the Town's Nonexpendable Trust Funds.

**Reserved for Tax Deeded Property** - represents properties for which the Town has acquired deeds through the tax lien process and expects to sell during the subsequent year.

The following designation is used by the Town:

**Designated for Special Purposes** - is used to account for the unencumbered balances of Special Revenue Funds.



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

1-D-10 Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles, requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

1-D-11 Memorandum Only - Total Columns

Total columns on the general purpose financial statements are captioned as "memorandum only" because they do not represent consolidated financial information and are presented only to facilitate financial analysis. The columns do not present information that reflects financial position, results of operations or cash flows in accordance with U.S. generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

**NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

2-A Budgetary Information

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town's operations. At its annual meeting, the Town adopts a budget for the current year for the General, Airport Operating, Richards Free Library, Water Department and Sewer Department Funds. Project-length financial plans were adopted for the Capital Projects Funds. Except as reconciled on the following page, budgets are adopted on a basis consistent with U.S. generally accepted accounting principles.

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30 and are carried forward to supplement appropriations of the subsequent year.

State statutes require balanced budgets, but provide for the use of beginning unreserved fund balance to achieve that end. In the fiscal year 2003, \$465,000 of the beginning General Fund fund balance was applied for this purpose.

2-B Budget/GAAP Reconciliation

Amounts recorded as budgetary revenues and expenditures in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General and Special Revenue Funds (Exhibit C) are presented on the basis budgeted by the Town. The amounts differ from those reported in conformity with U.S. generally accepted accounting principles in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds (Exhibit B) as follows:



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

	General Fund	Special Revenue Funds
<b><u>Revenues and Other Financing Sources</u></b>		
Per Exhibit C (Budgetary Basis)	\$4,867,897	\$ 326,640
<b><u>Adjustments</u></b>		
<u>Basis Difference</u>		
Retirement Contributions Paid by the State of New Hampshire	29,044	
Capital Leases	209,483	
<u>Entity Difference</u>		
<u>Unbudgeted Funds</u>		
Police Grants		67,312
Neighborhood Improvement		1,272
Library Arts Center		59,829
Conservation Commission		8,741
Ambulance Donations		6,221
CDBG Revolving Loan		4,884
Recreation Revolving		3,641
Per Exhibit B (GAAP Basis)	<b>\$5,106,424</b>	<b>\$ 478,540</b>
<b><u>Expenditures and Other Financing Uses</u></b>		
Per Exhibit C (Budgetary Basis)	\$5,005,845	\$ 329,873
<b><u>Adjustments</u></b>		
<u>Basis Difference</u>		
Encumbrances - June 30, 2002	425,207	
Encumbrances - June 30, 2003	(311,157)	(8,000)
Retirement Contributions Paid by the State of New Hampshire	29,044	
Capital Leases	209,483	
Budgetary Prepaid Items - June 30, 2002	(32,059)	
Budgetary Prepaid Items - June 30, 2003	9,338	
<u>Entity Difference</u>		
<u>Unbudgeted Funds</u>		
Police Grants		67,312
Library Arts Center		68,626
Conservation Commission		4,447
Ambulance Donations		13,901
Recreation Revolving		1,722
Per Exhibit B (GAAP Basis)	<b>\$5,335,701</b>	<b>\$ 477,881</b>

2-C **Excess of Expenditures Over Appropriations**

The Richards Free Library Fund had an excess of expenditures over appropriations in the amount of \$30,190 for the year ended June 30, 2003. Overexpenditures were primarily due to the receipt and expenditure of unanticipated funds.

**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

**2-D Bonds or Notes Authorized - Unissued**

Bonds and notes authorized and unissued as of June 30, 2003 were as follows:

<u>Per Town Meeting Vote of</u>	<u>Purpose</u>	<u>Unissued Amount</u>
May 9, 2000	Water/Sewer Projects/Road Reconstruction	\$ 6,500
May 8, 2001	South Main Street Sewer Project	348,000
May 14, 2002	South Main Street Sewer Project	110,000
May 14, 2002	Parkview Sewer Ejector Station	240,000
May 13, 2003	Cheney Street Project	763,000
May 13, 2003	Richards Free Library Renovations	<u>720,000</u>
<u>Total</u>		<u>\$ 2,187,500</u>

**NOTE 3 - DETAILED NOTES ON ALL FUNDS AND ACCOUNT GROUPS**

**3-A Cash, Cash Equivalents and Investments**

At year-end, the Town's carrying amount of deposits was \$5,162,411, and the bank balance was \$4,272,623. Of the bank balance, \$326,127 was insured or collateralized with securities held by the Town or its agent in the Town's name, and \$3,946,496 was uninsured and uncollateralized.

*Cash and Equivalents - Statement of Cash Flows*

Cash and equivalents reported in Exhibit E, Combined Statement of Cash Flows, consists of the following components:

<u>Demand Deposit and Savings Accounts</u>	
Enterprise Funds	\$ 1,587,201
Nonexpendable Trust Funds	<u>37,647</u>
<u>Total Cash and Equivalents, Exhibit E</u>	<u>\$ 1,624,848</u>

Investments made by the Town are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk into three categories as follows:

- Category 1* Includes investments that are insured or registered for which the securities are held by the Town or its agent in the Town's name.
- Category 2* Includes uninsured and unregistered investments for which the securities are held by the Town, broker, counter party's trust department or agent in the Town's name.
- Category 3* Includes uninsured and unregistered investments for which the securities are held by the broker, counter party, counter party's trust department or agent, but not in the Town's name.



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

	Category			Fair Value
	1	2	3	
Certificates of Deposit United States Government Obligations	\$ 500,000	\$ 455,241	\$	\$ 955,241
Corporate Bonds			487,078	487,078
Common Stocks			93,087	93,087
			9,186	9,186
	<u>\$ 500,000</u>	<u>\$ 455,241</u>	<u>\$ 589,351</u>	<u>\$ 1,544,592</u>
Mutual Funds New Hampshire Public Deposit Investment Pool				484,436
				<u>303,001</u>
<b><u>Total Investments</u></b>				<u>\$ 2,332,029</u>

**3-B Taxes Receivable**

The property tax year is from April 1 to March 31 and all property taxes are assessed on the inventory taken in April of that year. The net assessed valuation as of April 1, 2002, upon which the 2002 property tax levy was based is:

For the New Hampshire Education Tax	\$ 222,131,624
For All Other Taxes	\$ 227,572,224

The Town subscribes to the semi-annual method of tax collection as provided for by RSA 76:15-a. Under this method, tax bills are sent on or around June 1 and November 1 of each year, with interest accruing at a rate of 12% on bills outstanding for more than 30 days. The June 1 billing is considered an estimate only and is one half of the previous year's tax billing. The remaining balance of taxes due is billed in the fall after the New Hampshire Department of Revenue Administration has calculated and approved the Town's tax rate for the fiscal year.

In connection with the setting of the tax rate, Town Officials with the approval of the Department of Revenue Administration, establish and raise through taxation an amount for abatements and refunds of property taxes, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any tax allowances at year-end. The property taxes collected by the Town include taxes levied for the State of New Hampshire, Newport School District and Sullivan County, which are remitted as required by law. The taxes collected for these other entities are recorded in an Agency Fund. The ultimate responsibility for the collection of taxes rests with the Town.

**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

The tax rates and amounts assessed for the year were as follows:

	<u>Per \$1,000 of Assessed Valuation</u>	<u>Property Taxes Assessed</u>
Municipal Portion	\$ 11.12	\$ 2,528,084
<u>School Portion</u>		
State of New Hampshire	\$ 6.28	1,395,855
Local	\$ 10.78	2,453,745
County Portion	\$ 4.31	<u>981,971</u>
<u>Total Property Taxes Assessed</u>		<u>\$ 7,359,655</u>

During the current fiscal year, the Tax Collector executed a lien on March 26 for all uncollected 2002 property taxes.

Taxes receivable at June 30, 2003, are as follows:

<u>Property</u>	
Levy of 2003	\$ 974,278
<u>Unredeemed (under tax lien)</u>	
Levy of 2002	193,517
Levy of 2001	106,290
Levy of 2000	5,079
Timber	599
Less: Allowance for estimated uncollectible taxes	<u>(20,844)</u>
<u>Net Taxes Receivable</u>	<u>\$ 1,258,919</u>

3-C Other Receivables

Receivables at June 30, 2003, consisted of accounts (billings for water, sewer and other user charges), and intergovernmental receivables arising from grants.

Receivables are recorded on the Town's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectibility.

Amounts due at June 30, 2003 are as follows:

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Capital Projects Funds</u>	<u>Enterprise Funds</u>	<u>Total</u>
Accounts	\$ 302,158	\$ 20,442	\$ 30,500	\$ 442,054	\$ 795,154
Intergovernmental	60,723	35,951	236,432	676,069	1,009,175
Allowance for Uncollectible Amounts	<u>(190,404)</u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>(190,404)</u>
<u>Total Receivables</u>	<u>\$ 172,477</u>	<u>\$ 56,393</u>	<u>\$ 266,932</u>	<u>\$ 1,118,123</u>	<u>\$ 1,613,925</u>



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

**3-D Interfund Balances and Transfers**

Interfund balances at June 30, 2003 consist of overdrafts in the pooled cash and investments, budgetary transfers or short-term interfund loans which are expected to be repaid within one year.

Individual fund interfund receivable and payable balances at June 30, 2003 are as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 336,981	\$ 49,052
Special Revenue Funds	20,000	61,357
Capital Projects Funds	5,520	174,103
Enterprise Funds	29,505	89,180
Trust Funds	<u>          </u>	<u>18,314</u>
<b><u>Totals</u></b>	<b><u>\$ 392,006</u></b>	<b><u>\$ 392,006</u></b>

Interfund transfers for the year ended June 30, 2003 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 18,314	\$ 534,200
Special Revenue Funds	226,374	
Capital Projects Funds	225,119	13,119
Enterprise Funds		30,000
Trust Funds	<u>140,000</u>	<u>32,488</u>
<b><u>Totals</u></b>	<b><u>\$ 609,807</u></b>	<b><u>\$ 609,807</u></b>

**3-E Intergovernmental Payable**

Amounts due to other governments at June 30, 2003 consist of:

<u>General Fund</u>		
Dog licence fees due to the State of New Hampshire		\$ 890
<u>Trust Funds</u>		
<u>Expendable</u>		
Balance of funds belonging to the Newport School District		<u>102,619</u>
<b><u>Total</u></b>		<b><u>\$ 103,509</u></b>

**3-F Deferred Revenue**

*General Fund*

Deferred revenue at June 30, 2003 consists of property taxes not collected timely enough to be used to pay liabilities of the current year, and other revenue collected or levied in advance of the fiscal year to which it applies as follows:

Deferred Tax Revenue	\$ 3,720,221
Miscellaneous	<u>22,508</u>
<b><u>Total Deferred Revenue</u></b>	<b><u>\$ 3,742,729</u></b>

**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

**3-G State Revolving Fund Obligation**

The Town has drawdown \$412,385 for the Sewer Department Fund from the State Revolving Fund. These funds are used as short-term financing in anticipation of long-term debt issuance.

**3-H Long-Term Debt**

Changes in the Town's long-term obligations during the year ended June 30, 2003, consisted of the following:

	<u>Balances</u> <u>July 1, 2002</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balances</u> <u>June 30, 2003</u>
General Obligation Bonds	\$ 227,000	\$	\$ 45,400	\$ 181,600
Capital Leases	173,342	209,483	115,037	267,788
Compensated Absences	172,108	15,092		187,200
<u>Enterprise Funds</u>				
Water Department	1,022,654		140,477	882,177
Sewer Department	<u>850,000</u>	<u>23,500</u>	<u>129,700</u>	<u>743,800</u>
<b>Totals</b>	<b><u>\$ 2,445,104</u></b>	<b><u>\$ 248,075</u></b>	<b><u>\$ 430,614</u></b>	<b><u>\$ 2,262,565</u></b>

Long-term debt payable at June 30, 2003, is comprised of the following:

	<u>Original</u> <u>Amount</u>	<u>Issue</u> <u>Date</u>	<u>Maturity</u> <u>Date</u>	<u>Interest</u> <u>Rate</u> <u>%</u>	<u>Outstanding</u> <u>at</u> <u>June 30, 2003</u>
<u>General Long-Term Debt</u>					
<u>General Obligation Bonds Payable</u>					
Police Facility	\$ 454,000	1996	2007	5.45	<u>\$ 181,600</u>
<u>Capital Leases Payable</u>					
Loader	\$ 100,298	1999	2004	5.27	21,061
Excavator	\$ 68,294	2001	2005	5.49	36,729
Sidewalk Tractor	\$ 40,610	2001	2005	6.25	21,534
Police Vehicle	\$ 72,989	2002	2004	5.95	24,302
Fire Truck	\$ 209,483	2003	2007	4.09	<u>164,162</u>
					267,788
<u>Compensated Absences Payable</u>					
Vested Sick Leave					<u>187,200</u>
<u>Total General Long-Term Debt Account Group</u>					
					<u>636,588</u>
<u>Enterprise Funds</u>					
<u>Water Department</u>					
Water Treatment Plant	\$ 1,050,000	1992	2022	5.5	624,137
Water Tank Replacement	\$ 470,393	2001	2006	1.1875	<u>258,040</u>
<u>Total Water Department</u>					882,177
<u>Sewer Department</u>					
Sewer Treatment Facilities	\$ 2,522,000	1988	2008	6.85-7.55	725,000
Sewer Project	\$ 23,500	2003	2007	1.24	<u>18,800</u>
<u>Total Sewer Department</u>					743,800
<u>Total Enterprise Funds</u>					<u>1,625,977</u>
<u>Total General Long-Term Debt Account Group and Enterprise Funds</u>					
					<u>\$ 2,262,565</u>



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

The annual requirements to amortize all general obligation debt outstanding as of June 30, 2003, including interest payments, are as follows:

*Annual Requirements To Amortize General Obligation Bonds Payable*

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$ 45,400	\$ 9,897	\$ 55,297
2005	45,400	7,423	52,823
2006	45,400	4,949	50,349
2007	<u>45,400</u>	<u>2,474</u>	<u>47,874</u>
<u>Totals</u>	<u>\$ 181,600</u>	<u>\$ 24,743</u>	<u>\$ 206,343</u>

*Annual Requirements to Amortize Capital Leases Payable*

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$ 112,285	\$ 12,634	\$ 124,919
2005	70,134	6,863	76,997
2006	41,829	3,492	45,321
2007	<u>43,540</u>	<u>1,781</u>	<u>45,321</u>
<u>Totals</u>	<u>\$ 267,788</u>	<u>\$ 24,770</u>	<u>\$ 292,558</u>

*Annual Requirements To Amortize Enterprise Fund Bonds/Notes Payable*

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$ 264,579	\$ 87,502	\$ 352,081
2005	250,436	75,060	325,496
2006	230,746	62,821	293,567
2007	160,907	51,001	211,908
2008	156,207	39,952	196,159
2009-2013	301,034	106,470	407,504
2014-2018	181,035	52,155	233,190
2019-2022	<u>81,033</u>	<u>7,396</u>	<u>88,429</u>
<u>Totals</u>	<u>\$ 1,625,977</u>	<u>\$ 482,357</u>	<u>\$ 2,108,334</u>

All debt is general obligation debt of the Town, which is backed by its full faith and credit. Enterprise Fund debt will be funded through user fees. All other debt will be repaid from general governmental revenues.

All lease-purchase agreements contain non-appropriation funding clauses whereby, in the event no funds or insufficient funds are appropriated by the Town, the leases shall terminate without penalty or expense to the Town.

**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

**3-I Segment Information For Enterprise Funds**

The Town maintains two Enterprise Funds. The Water Department Fund accounts for the provision of water services and the Sewer Department Fund accounts for the basic sewage treatment facilities. Selected segment information for the year ended June 30, 2003, is as follows:

	<u>Water Department</u>	<u>Sewer Department</u>	<u>Total</u>
Operating Revenues	\$ 478,550	\$ 549,175	\$ 1,027,725
Depreciation	111,675	184,393	296,068
Operating Loss	(65,756)	(97,607)	(163,363)
Net Loss	(72,083)	(126,643)	(198,726)
Current Capital Contributions		8,600	8,600
Depreciation Reducing Capital Contributions	33,283	104,851	138,134
Property, Plant, and Equipment Additions	18,400	461,151	479,551
Net Working Capital	984,644	731,727	1,716,371
Total Assets	4,139,835	6,312,629	10,452,464
Bonds and Other Long-Term Liabilities			
Payable from Operating Revenues	882,177	743,800	1,625,977
Total Equity	3,197,400	5,060,986	8,258,386

**3-J Changes in Contributed Capital - Enterprise Funds**

	<u>Water Department</u>	<u>Sewer Department</u>	<u>Total</u>
Balance - July 1, 2002	\$ 1,100,738	\$ 2,796,842	\$ 3,897,580
Capital Contributed		8,600	8,600
Depreciation Applied to Contributed Capital	<u>(33,283)</u>	<u>(104,851)</u>	<u>(138,134)</u>
Balance - June 30, 2003	<u>\$ 1,067,455</u>	<u>\$ 2,700,591</u>	<u>\$ 3,768,046</u>

**3-K Restatement of Equity**

Fund equity at July 1, 2002 was restated to give retroactive effect to the following prior period adjustment:

	<u>Nonexpendable Trust Funds</u>
To recognize additional Nonexpendable Trust Funds held by Library Trustees	\$ 193,024
Fund balance, as previously stated	<u>482,550</u>
Fund balance, as restated	<u>\$ 675,574</u>



**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

**NOTE 4 - OTHER MATTERS**

**4-A Pensions**

*Plan Description and Provisions*

The Town of Newport participates in the New Hampshire Retirement System (The System) which consists of a cost-sharing, multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provisions for benefits and contributions are established and can be amended by the New Hampshire State Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH 03301.

*Description of Funding Policy*

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. All employees except police officers and firefighters are required to contribute 5% of earnable compensation. Police officers and firefighters are required to contribute 9.3% of gross earnings. For the fiscal year 2003, the Town contributed 5.33% for police officers, 6.61% for firefighters and 4.14% for other employees. The contribution requirements for the Town of Newport for the fiscal years 2001, 2002, and 2003 were \$92,515, \$103,248, and \$114,366, respectively, which were paid in full in each year.

The State of New Hampshire funds 35% of employer costs for firefighters and police officers employed by the Town. The State does not participate in funding the employer costs of other Town employees. GASB Statement No. 24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance* requires this amount to be reported as a revenue and expenditure in the Town's financial statements. This amount \$29,044 has been included on Exhibit B - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and Expendable Trust Funds and is reconciled to the budgetary expenditures in Note 2-B.

**4-B Contingent Liabilities**

*Litigation*

There are various claims and suits pending against the Town which arise in the normal course of the Town's activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the Town.

*Grants*

Amounts received or receivable from grantor agencies are subject to audit and adjustment by such grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

**TOWN OF NEWPORT, NEW HAMPSHIRE**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2003**

4-C New Reporting Standard

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This statement establishes new financial reporting requirements for all state and local governments. When implemented, it will require new information and restructure much of the information that governments have presented in the past. Comparability with reports issued in all prior years will be affected. The Town is required to implement this standard for the year ending June 30, 2004.





# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

## *INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS*

To the Members of the Board of Selectmen and Town Manager  
Town of Newport  
Newport, New Hampshire

In planning and performing our audit of the Town of Newport for the year ended June 30, 2003, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

October 10, 2003

*Plodzik & Sanderson  
Professional Association*

# TREASURER'S REPORT

## GENERAL FUND

Beginning Balance - July 1, 2002		\$2,988,673.09
Income:		
Tax Collector	\$8,034,266.59	
Town Clerk	964,502.63	
Selectmen	4,546,611.00	
Interest	34,594.56	
Total Income	<u>13,579,974.78</u>	
Disbursements		<u>(12,919,674.10)</u>
Ending Balance - June 30, 2003		<u>\$3,648,973.77</u>
Checking - Operating	\$1,066,756.90	
Checking - Payroll	2,231.06	
Savings - Pooled	2,276,985.38	
Savings - NHPDIP	<u>303,000.43</u>	
Cash on Hand - June 30, 2003		<u>\$3,648,973.77</u>

## POLICE FACILITY CAPITAL PROJECT FUND

Beginning Balance - July 1, 2002		\$16,615.92
Interest		72.87
Disbursements (Transferred to General Fund)		<u>(16,688.79)</u>
Cash on Hand - June 30, 2003		<u>\$0.00</u>

## CONSERVATION COMMISSION

Beginning Balance - July 1, 2002		\$11,744.64
Income:		
Receipts	8,616.12	
Interest	<u>112.60</u>	
Total Income		8,728.72
Disbursements		<u>(4,390.77)</u>
Cash on Hand - June 30, 2003		<u>\$16,082.59</u>
Checking	\$13,203.85	
Certificate of Deposit	<u>2,878.74</u>	
Cash on Hand - June 30, 2003		<u>\$16,082.59</u>

## CORBIN ROAD TREE FUND

Beginning Balance - July 1, 2002		\$975.31
Interest		<u>11.89</u>
Cash on Hand - June 30, 2003		<u>\$987.20</u>



**TRUMBULL/NELSON RETAINAGE - DISTRICT COURT**

Income:		
Project Retainage	13,027.68	
Interest	<u>27.69</u>	
Total Income		13,055.37
Disbursements (Transferred to General Fund)		<u>(13,055.37)</u>
Cash on Hand - June 30, 2003		<u><u>\$0.00</u></u>

**FRANK WHITCOMB RETAINAGE - POLLARD'S MILLS BRIDGE**

Income:		
Project Retainage	14,323.00	
Interest	<u>32.15</u>	
Total Income		14,355.15
Disbursements		<u>0.00</u>
Cash on Hand - June 30, 2003		<u><u>\$14,355.15</u></u>

**AMBULANCE FUND**

Beginning Balance - July 1, 2002		\$23,478.88
Income:		
Donations & Grants	\$9,823.94	
Interest	<u>221.38</u>	
Total Income		10,045.32
Disbursements (Transferred to General Fund)		<u>(14,220.00)</u>
Cash on Hand - June 30, 2003		<u><u>\$19,304.20</u></u>

**NEIGHBORHOOD IMPROVEMENT FUND**

Beginning Balance - July 1, 2002		\$55,068.98
Income:		
Loan Repayments	\$5,218.24	
Interest	<u>836.06</u>	
Interest		1,272.42
Disbursements (Transferred to General Fund)		<u>(1,750.36)</u>
Cash on Hand - June 30, 2003		<u><u>\$54,591.04</u></u>

**CDBG - REVOLVING LOAN FUND**

Beginning Balance - July 1, 2002		\$11,332.86
Receipts:		
Loan Repayments	\$13,799.71	
Interest	<u>218.10</u>	
Total Income		14,017.81
Cash on Hand - June 30, 2003		<u><u>\$25,350.67</u></u>

**AIRPORT:****OPERATING FUND**

Beginning Balance - July 1, 2002		\$35,594.44
Income:		
Charges for Service	\$30,640.62	
State of NH Grant	11,586.53	
Interest	86.98	
Transfer from Building Fund	6,982.90	
Total Income		49,297.03
Disbursements (Transferred to General Fund)		(80,866.02)
Cash on Hand - June 30, 2003		<u>\$4,025.45</u>

**BUILDING FUND**

Beginning Balance - July 1, 2002		\$6,982.90
Disbursements (Closed to Airport Operating Fund)		(6,982.90)
Cash on Hand - June 30, 2003		<u>\$0.00</u>

**WATER FUND:****OPERATING**

Beginning Balance - July 1, 2002		\$1,008,133.56
Income:		
User Fees	\$454,595.13	
Interest	14,410.08	
Total Income		469,005.21
Disbursements:		
Bond	181,837.45	
Operating Expenses	560,547.11	
Total Disbursements		(742,384.56)
Cash on Hand - June 30, 2003		<u>\$734,754.21</u>
Checking	\$15,809.01	
Investment	456,329.55	
Savings	11.44	
Savings - Pooled	262,604.21	
Cash on Hand - June 30, 2003		<u>\$734,754.21</u>

**ACCESS FEES**

Beginning Balance - July 1, 2002		\$87,243.35
Income:		
User fees	5,664.00	
Interest	\$3,439.30	
Total Income		9,103.30
Cash on Hand - June 30, 2003		<u>\$96,346.65</u>



**SEWER FUND:****OPERATING**

Beginning Balance - July 1, 2002		\$802,363.38
Income:		
User fees	\$507,982.23	
State Aid	533,807.29	
Interest	<u>10,720.29</u>	
Total Income		1,052,509.81
Disbursements		
Bond Payments	188,139.98	
Ordinary Expenses	<u>1,033,685.01</u>	
Total Disbursements		<u>(1,221,824.99)</u>
Cash on Hand - June 30, 2003		<u>\$633,048.20</u>
Checking	\$12,441.28	
Investment	304,219.32	
Savings - Pooled	<u>316,387.60</u>	
Cash on Hand - June 30, 2003		<u>\$633,048.20</u>

**ACCESS FEES**

Beginning Balance - July 1, 2002		\$107,486.40
Income:		
User fees	0.00	
Interest	<u>\$3,034.47</u>	
Total Income		<u>3,034.47</u>
Cash on Hand - June 30, 2003		<u>\$110,520.87</u>

**SCOTT CONSTRUCTION RETAINAGE - SOUTH MAIN STREET**

Income:		
Project Retainage	18,013.27	
Interest	<u>167.78</u>	
Total Income		18,181.05
Disbursements		<u>0.00</u>
Cash on Hand - June 30, 2003		<u>\$18,181.05</u>

Jonathon Howard, Town Treasurer

REPORT OF THE TRUSTEES OF TRUST FUNDS  
 JULY 1, 2002 to JUNE 30, 2003

EXPENDABLE TRUST FUNDS

Creation	Name	PRINCIPAL			INCOME			TOTAL Principal & Income		
		Beginning Balance	New Funds	Withdrawals	Ending Balance	Beginning Balance	Income		Withdrawals	Ending Balance
<i>CAPITAL RESERVE FUNDS</i>										
1972	Fire Department	0.00			0.00	1,657.45	41.92	1,699.37	1,699.37	
1974	Ambulance	0.00	20,000.00		20,000.00	0.00		0.00	20,000.00	
1984	Highway Department	0.00	40,000.00		40,000.00	2,206.32	60.87	2,267.19	42,267.19	
1984	Property Revaluation	0.00	10,000.00		10,000.00	0.00		0.00	10,000.00	
1989	Sewer Department	311,873.50	30,000.00		341,873.50	109,969.51	10,999.82	120,969.33	462,842.83	
1989	Police Department	20,000.00	10,000.00		30,000.00	2,258.27	563.27	2,821.54	32,821.54	
1990	Water Department	34,373.50			34,373.50	16,758.84	1,278.42	18,037.26	52,410.76	
1992	Town Office Computers	3,981.00			3,981.00	1,927.97	147.74	2,075.71	6,056.71	
1993	Recreation Department	10,000.00	5,000.00		15,000.00	2,496.27	316.37	2,812.64	17,812.64	
2003	Town Mapping	0.00	25,000.00		25,000.00	0.00		0.00	25,000.00	
<i>EXPENDABLE TRUST FUNDS</i>										
1995	Earned Time	25,000.00			25,000.00	8,499.94	837.57	9,337.51	34,337.51	
<b>TOTAL EXPENDABLE TRUST FUNDS</b>		<b>\$405,228.00</b>	<b>\$140,000.00</b>	<b>\$0.00</b>	<b>\$545,228.00</b>	<b>\$145,774.57</b>	<b>\$14,245.98</b>	<b>\$0.00</b>	<b>\$160,020.55</b>	<b>\$705,248.55</b>

NON-EXPENDABLE TRUST FUNDS

Creation	Name	PRINCIPAL			INCOME			TOTAL Principal & Income		
		Beginning Balance	New Funds	Gain/Loss	Ending Balance	Beginning Balance	Income		Withdrawals	Ending Balance
Various	Cemetery Perpetual Care	424,138.91	2,400.00	-414.50	426,124.41	16,790.38	18,313.71	-16,790.38	18,313.71	444,438.12
<b>TOTAL NON-EXPENDABLE TRUST FUND</b>		<b>424,138.91</b>	<b>2,400.00</b>	<b>-414.50</b>	<b>426,124.41</b>	<b>16,790.38</b>	<b>18,313.71</b>	<b>-16,790.38</b>	<b>18,313.71</b>	<b>444,438.12</b>



# Tax Department

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## Tax Collector

Daniel P. O'Neill

## Senior Deputy Tax Collector

Elaine Van Dusen, CDTC

## Deputy Tax Collector

Tammy Flewelling

## 2003 Spring Workshop

The annual Tax Collectors' Spring Workshop is held in Marlborough, N.H. on the first Saturday in April. This year, because of a snow storm it had to be canceled and, unfortunately, the rented facility was not available to reschedule there. This led to the Newport Tax Office being given the privilege of serving as host. The meeting was held on May 3, 2003, at the Old District Court House. Topics were, pending and proposed legislation, record retention, low and moderate income tax relief, certification update and soldiers' and sailors' civil relief act. The N.H. Tax Association paid all expenses and the meeting was well attended. It was a pleasure to hear recommendations from the other Tax Collectors on the building and the downtown area.

## Tax Payment Budgeting

We would like to take this opportunity to suggest some ways to make your tax payment plan work better. If you have a mortgage and do not have an escrow plan, it may be of benefit to consider one. With an escrow you make the tax payment with the mortgage payment on a monthly basis to the bank and when the tax bill is due you will have the funds already saved. Many, many of our taxpayers enjoy this plan because the funds are designated and they know they will not get any late charges at 12% interest. If you do not have a mortgage you are welcome to make partial payments directly to the Tax Department. If you compute your monthly amount and pay it in advance, it will be credited to your bill when it is mailed and you will have 30 days to pay any balance due, again you can avoid 12% interest.

If you have taxes that are past due or in tax lien you can also benefit by making timely partial payments. These payments will keep lowering the principal, thus lowering the interest. You do not need to have a large amount to make payments, every little bit helps. Feel free to call and discuss a payment plan with us.

## Water/Sewer Reminder

Please remember, if your water/sewer bills are liened they are transferred from the Water/Sewer Department to the Tax Department and all payments for the lien must be sent to the Tax Department. If the payments are sent to the Water/Sewer Department they will be applied to current bills unless you give written direction to apply them to the tax lien.

**Personal Note**

It was sad to read of the recent passing of two of the Town's former Tax Collectors, James E. Hannigan and Robert G. Horne. Mr. Hannigan was the Town Manager/Tax Collector who hired me in September 1976 and I have fond memories of my early years working with him. Both Tax Collectors had their own management style and worked very well with the tax staff. The Tax Department offers its condolences to their families and expresses appreciation for their years of serving the citizens of Newport.

The Newport Tax Department thanks you for your attention in paying your tax bills. We do appreciate your continuing good attitude and cooperation. We look forward to another year of serving you.

**Elaine Van Dusen,  
Senior Deputy Tax Collector**



**TAX COLLECTOR'S REPORT**  
**REPORT OF UNCOLLECTED TAXES**

	<u>2003</u>	<u>2002</u>	<u>Prior</u>
<b>Uncollected Taxes - July 1, 2002:</b>			
Property Taxes		\$1,143,989.51	
Yield Taxes			160.44
Elderly & Disability Liens			16,475.42
Excavation Taxes			
Land Use Change Taxes			1,460.00
<b>Taxes Committed to Collector:</b>			
Property Taxes	\$3,721,063.50	\$3,628,973.37	
Land Use Change Taxes		7,870.00	13,190.00
Yield Taxes	310.44	25,645.98	3,902.61
Elderly & Disability Liens		2,104.68	
Excavation Taxes		3,178.48	
Prepaid Property Taxes	2,253.60		
Overpayments	1,607.00	0.00	
Interest and Costs - All Taxes	30.39	35,833.25	1,911.11
<b>TOTAL DEBITS</b>	<b>\$3,725,264.93</b>	<b>\$4,847,595.27</b>	<b>\$37,099.58</b>
 <b>Remitted to Treasurer:</b>			
Property Taxes	\$1,819,625.07	\$4,763,112.32	
Land Use Change Taxes		7,570.00	13,850.00
Yield Taxes		25,046.62	4,063.05
Excavation Taxes		3,178.48	
Interest and Costs	30.39	35,833.25	1,911.11
Elderly & Disability Liens			7,414.87
Prepaid Property Taxes	2,253.60		
<b>Abatements:</b>			
Property Taxes	776.00	9,850.56	800.00
Land Use Change Taxes		300.00	
Yield Taxes		0.00	
<b>Uncollected Taxes - June 30, 2003:</b>			
Property Taxes	1,902,269.43		
Yield Taxes	310.44	599.36	
Land Use Change Taxes		0.00	
Elderly & Disability Liens		2,104.68	9,060.55
<b>TOTAL CREDITS</b>	<b>\$3,725,264.93</b>	<b>\$4,847,595.27</b>	<b>\$37,099.58</b>

# TAX COLLECTOR'S REPORT

## REPORT OF UNREDEEMED TAXES

	<u>2002</u>	<u>2001</u>	<u>Prior</u>
Unredeemed Taxes - July 1, 2002		\$214,085.44	\$129,761.56
Liens Executed	\$255,053.95	46,486.76	
Interest and Costs	4,117.74	27,502.57	41,018.18
<b>TOTAL DEBITS</b>	<b>\$259,171.69</b>	<b>\$288,074.77</b>	<b>\$170,779.74</b>
Remitted to Treasurer:			
Redemptions	\$78,754.91	\$152,670.82	\$118,048.85
Interest and Costs	4,117.74	27,502.57	41,018.18
Abatements			
Deeded to Town			0.00
Unredeemed Taxes - June 30, 2003	176,299.04	107,901.38	11,712.71
<b>TOTAL CREDITS</b>	<b>\$259,171.69</b>	<b>\$288,074.77</b>	<b>\$170,779.74</b>

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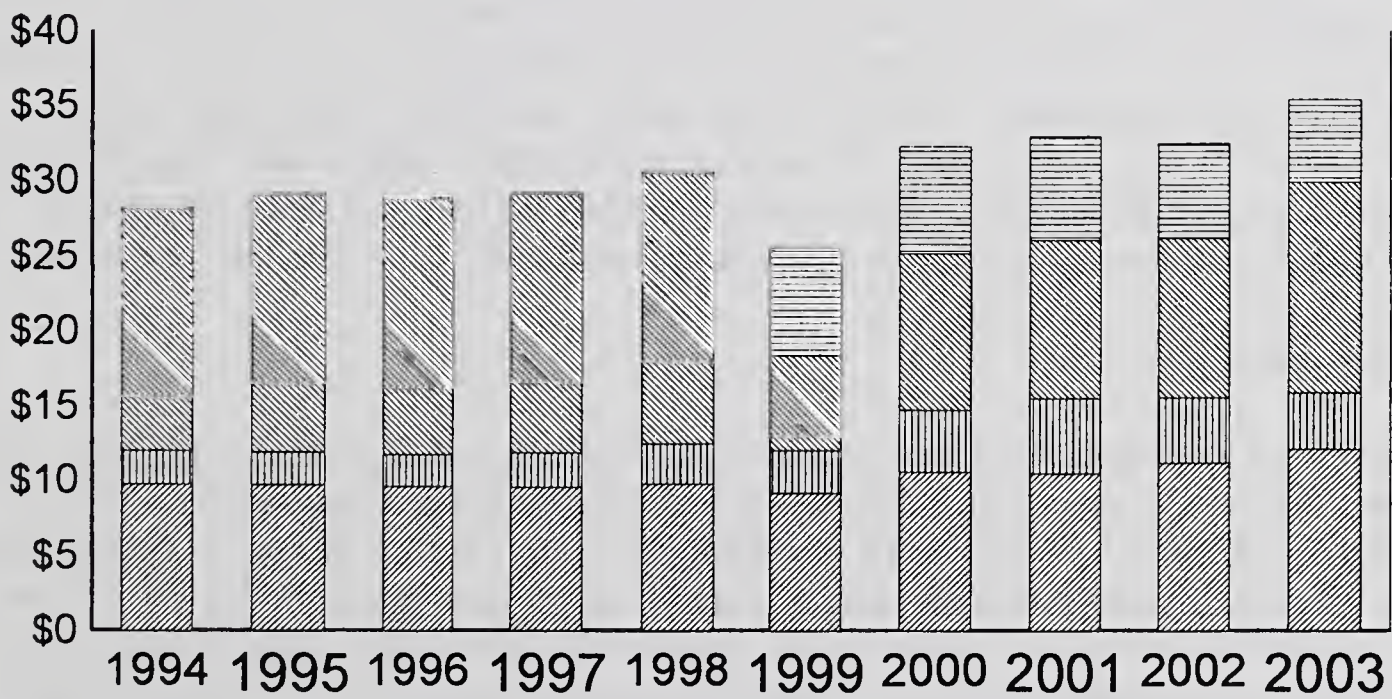
### PROPERTY TAX LIEN HISTORY

<u>Year of Tax Levy</u>	<u>Total Tax Committed *</u>	<u>% of Taxes Uncollected</u>	<u># of Liens</u>
1994	6,928,514	9%	343
1995	7,236,995	9%	334
1996	7,215,962	6%	290
1997	7,310,463	6%	258
1998	6,607,617	5%	202
1999	5,550,482	4%	189
2000	7,093,870	5%	219
2001	7,294,792	4%	190
2002	7,330,426	4%	187
2003	8,131,195	3%	168



## TEN YEAR TAX RATE COMPARISON 1994-2003

	<u>School Rate</u>	<u>% of Total Rate</u>	<u>State School Rate</u>	<u>% of Total Rate</u>	<u>Town Rate</u>	<u>% of Total Rate</u>	<u>County Rate</u>	<u>% of Total Rate</u>	<u>Total Rate</u>
1994	16.18	57.4%			9.72	34.5%	2.30	8.2%	28.20
1995	17.18	59.0%			9.70	33.3%	2.22	7.6%	29.10
1996	17.05	59.2%			9.57	33.2%	2.18	7.6%	28.80
1997	17.29	59.4%			9.55	32.8%	2.29	7.9%	29.13
1998	18.06	59.2%			9.77	32.0%	2.70	8.8%	30.53
1999	6.38	25.0%	7.17	28.1%	9.17	35.9%	2.81	11.0%	25.53
2000	10.45	32.4%	7.10	22.0%	10.58	32.8%	4.11	12.7%	32.24
2001	10.55	32.0%	6.89	20.9%	10.44	31.7%	5.06	15.4%	32.94
2002	10.69	32.9%	6.28	19.3%	11.20	34.5%	4.32	13.3%	32.49
2003	14.05	39.7%	5.53	15.6%	12.09	34.1%	3.76	10.6%	35.43



STATE   
  SCHOOL   
  COUNTY   
  TOWN

# Assessing Department

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Assessing Assistant

Kaara K. Gonyo

Assessor

George W. Hildum

## ASSESSING INFORMATION

The public computer has seen a lot of activity during this past year. The requests for reports and disks as well as assessing cards and maps have increased as the real estate market continues to be active. A few requests have been made to have a printer connected to the public terminal so that cards can be printed by the user instead of our department having to copy the card. This request has been forwarded to management and hopefully within the next several months a printer will be available.

## ASSESSING PROCEDURE

The fall newsletter informed you that with Senate Bill 54-FN-L the formal Certification Process has been downgraded to a "review and report" process. The same standards established during the creation of the Certification Process will be used as guidelines. The Department of Revenue will be responsible for reviewing Newport's records and will then report their findings. Newport is scheduled for review in 2006. In preparation for this review, we have continued to go through our records to verify information. We have reviewed all sketches on the property cards, we continue to annually review the Elderly Exemption applicants and have reviewed all of the other exemption and credit applications. We continue to update the tax maps when changes are brought to our attention and once again thank the public for their help with this maintenance.

## 2003 LAW REVIEW

There have been an average number of intents to cut timber forms filed with us this year. We have approximately 30 intents filed. These operations are due to be completed by March 31 with reports filed by April 15. House Bill 75, revised RSA 79:10, effective January 1, 2004, now an owner is allowed to commence their cutting operation upon posting the certificate furnished by the Department of Revenue or by posting in a waterproof covering the notice of intent to cut form signed by the local assessing officials or if verbally informed of approval the owner can post a copy of the intent form that they filed with the local officials noting on the intent the operation number, the date, time and name of the local official that has approved the intent to cut.

Senate Bill 45 changes exemption filing deadlines. Effective April 1, 2005 the filing dates for all exemptions or tax credits changes to April 15 *preceding* the setting of the tax rate. This repeals the optional August 1 filing deadline for the Elderly Exemption that Newport adopted and will also change the filing deadline for Veteran's Credit and the Blind Exemption from the following



March 1 after the tax rate has been set to April 15 of the year in question before the tax rate is set.

**General Information**

The Assessing Office hours are Monday - Friday from 8:00am to 5:00pm. The Assessor has office hours two days per month. If you have questions or would like to arrange an appointment to meet with the Assessor, please call the Assessing Office at 603-863-6407 and I will be happy to arrange an appointment for you.

Thank you for your support and assistance in helping us maintain the assessing records accurately. If you have any property related questions or concerns, we welcome the opportunity to work with you.

**Kaara K. Gonyo,  
Assessing Assistant**

**ASSESSOR'S REPORT**  
PRELIMINARY 2004 NET TAXABLE VALUATION

	2004 Preliminary Valuation *	% of Total Valuation
Current Use Property	<u>\$1,678,977</u>	0.724%
Residential:		
Property	35,509,000	15.318%
Buildings	<u>118,868,400</u>	51.279%
Total Residential	<u>154,377,400</u>	66.597%
Commercial/Industrial:		
Property	14,930,900	6.441%
Buildings	<u>56,448,200</u>	24.351%
Total Commercial/Industrial	<u>71,379,100</u>	30.792%
Utilities:		
Property	125,600	0.054%
Buildings	<u>5,512,500</u>	2.378%
Total Utilities	<u>5,638,100</u>	2.432%
Less: Blind/Elderly Exempt Property Included Above	<u>(1,266,700)</u>	-0.546%
<b>Net Taxable Valuation</b>	<b><u><u>\$231,806,877</u></u></b>	
Tax Exempt:		
Property	\$3,801,000	1.640%
Buildings	<u>25,513,000</u>	11.006%
Total Tax Exempt	<u><u>\$29,314,000</u></u>	12.646%

\* Adjustments anticipated prior to setting tax rate.

COMPARISON TO PRIOR YEAR VALUATION

	2003 Final Valuation	2004 Preliminary Valuation	Change
Current Use	\$1,680,373	\$1,678,977	-0.083%
Residential	154,327,000	154,377,400	0.033%
Commercial/Industrial	71,189,600	71,379,100	0.266%
Utilities	5,638,100	5,638,100	0.000%
Exemptions	<u>(1,316,900)</u>	<u>(1,266,700)</u>	-3.812%
Net Taxable Valuation	<u><u>\$231,518,173</u></u>	<u><u>\$231,806,877</u></u>	0.125%
Tax Exempt	<u><u>\$29,372,700</u></u>	<u><u>\$29,314,000</u></u>	-0.200%



## SCHEDULE OF TOWN PROPERTY

Location	Map/Lot	Purpose/Use	Valuation
TOWN			
8 Greenwood Road	0019-0021	Tax Deeded Property - Old Mill	4,900
Oak Street	0019-2012	Cemetery	24,500
567 Oak Street	0019-2165	Future Cemetery	58,000
Corbin Road	0020-0056	Vacant	22,500
8 Airport Road	0020-2364	Airport	422,000
8 Airport Road	0020-2364-TAX	Airport - Leased Bldg	35,100
Sugar River	0020-2471	Vacant	20,600
Sugar River	0025-0001	Vacant	10,400
Old Hurd	0025-2367	Vacant/Gravel Pit	15,500
Summer Street	0027-0131	Vacant/Conservation Easement	51,200
North Main Street	0027-0170	Vacant	8,800
365 North Main St	0027-0443	Vacant	9,500
268 North Main St	0027-1583	Vacant	41,700
North Main Street	0027-1753	Vacant	28,300
North Main Street	0027-1832	Vacant/Stp Easement	30,000
North Main Street	0027-2121-2	Stp Lagoons	325,400
2360 Summer Street	0027-2365	Water Tower	67,400
20 Putnam Road	0028-2468	Sewer Treatment Plant	4,075,600
Spruce Street	0029-0861	Vacant	400
Cheney Extension	0029-2470	Wilmarth Park	40,600
428 Sunapee Street	0031-2502	Pine Grove Cemetery	90,500
Sunapee Street	0031-2505	Cemetery	22,500
Sunapee Street	0032-2508	Vacant	5,700
Sugar River	0033-1113	Waste Treatment Lagoons	144,800
Sunapee Street	0034-2518	Pump House	1,300
Sugar River	0036-1523	Vacant	52,700
Sunapee Street	0036-1635-1	Pump House	26,000
Sugar River	0037-2410	Vacant	2,200
65 Belknap Street	0042-1268	Recreation Building	218,100
North Main Street	0043-0506	Town Common	85,900
40 Pine Street	0044-0084	Vacant	18,700
Pine Street	0044-0112	Vacant	19,500
Meadow Road	0045-0027	Vacant	2,500
Elm Street	0045-0121	Vacant	35,000
Mechanic Street Rear	0045-0202	Vacant	200
20 Main Street	0045-0258	Town Hall/Opera House	620,400
30 Main Street	0045-0258	Historical Museum	101,400
30 Main Street	0045-0258-TAX	Former District Court- Leased Bldg	157,600
11 Sunapee Street	0045-0258	Fire Station	501,600
15 Sunapee Street	0045-0258	Town Office	211,000
59 Sunapee Street	0045-0400	Vacant	45,900
47 Central Street	0045-0590	Vacant	7,600
55 Main Street	0045-1172	Future District Court	459,900

2 Arnold Campbell Dr	0045-1818	Police Station	23,000
59 Main Street	0045-1818-2	Police Station	543,000
Pearl Street	0045-2022-1	Vacant	1,200
15 Meadow Road	0045-2509	Ambulance Building	100,100
Meadow Road	0045-2510	Vacant/Floodplain	39,300
Mechanic St Rear	0045-2511	Vacant	1,400
Various	0046-1118	Right-Of-Way	54,600
Sunapee Street	0046-2348	Pumping Station Easement	9,500
Various	0048-0325	River Right-Of-Way	200
Maple Street	0048-2498	Cemetery	37,100
Chandlers Mills Rd	0052-2493	Vacant	2,300
Chandlers Mills Rd	0052-2494	Vacant	2,300
John Stark Highway	0054-1611	Tax Deeded Property - Land only	8,000
Breakneck Road	0063-1516	Vacant	51,700
449 South Main Street	0063-1735	Public Works Garage	656,700
140 Pollards Mill	0063-2388	Water Department	52,400
Old Goshen Road	0064-0527	Tax Deeded Property - Land only	7,200
Blaisdell Road	0064-0817	Vacant	400
Unity Road	0076-0544-1	Pump House	7,000
Unity Road-Unity	M13F3-457	Water Treatment Plant	941,880
Unity Road-Unity	M8J8-734	Clorination Building	74,640

#### SCHOOL DISTRICT

237 North Main Street	0028-2467	Newport Middle High School	4,647,800
North Main Street	0029-1553	Sugar River Tech Center	3,123,000
86 North Main Street	0043-1541	Towle Elementary School	1,399,700
15 School Street	0043-2513	Richards Elementary School	2,024,400

The Town underwent a complete property revaluation as of April 1, 1998. A listing of all properties in Town can be found in the 1999 Town Report. There is access to the property assessing system in the lobby of the Town Office for use by the general public.



## TOWN CLERK 2003 ANNUAL REPORT

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Karlene W. Stoddard, Town Clerk

Adelaide Kozlik, Deputy Town Clerk

It has been our pleasure to serve the residents of Newport this past year as it has in all past years. As in most years 2003 saw numerous changes.

In our continuing effort to keep up with the many new laws and changes that are passed each year, I attended the Town Clerk's annual convention. Addie attended the Spring workshop. Addie also attended her first year of certification for Town Clerks and Tax Collectors. This is a three year program. We both attended training for going on line with the State for Vital Records. This program is a lot more complicated, but brings many benefits to our customers. The supervisors and I attended two meetings on the changes coming up for Voting in New Hampshire.

### **REGISTRATIONS:**

In March of 2003, we went on a new software program, its much more complicated, more steps and they are still working out the "bugs".

In our continuing effort to serve the public we continue to be Municipal Agents. This extra duty allows us to do the state portion of new registrations (if the weight is under 8001 pounds), renewals (if not more than three months late) and transfers. This includes passenger, trailer and motorcycle plates.

The conservation "Moose" and the Veteran's plates are seen all over NH and people seem to like them. The price for these plates is an initial plate fee of \$8.00 plus the additional fee of \$30.00 per year for the conservation plate and a one time fee of \$25.00 for the veteran's plate. The Vanity Conservation plates are available at an additional fee of \$25.00 per year. The normal state registration and municipal permit fees will also be assessed. These plates may be obtained at renewal time or on a new vehicle registration.

The "15 year" law for titles is now fully in effect. A vehicle needs a title for 15 years, so if you are doing a new registration for one of these vehicles, be sure to bring in either a title signed over to you or an application for title, made out by a dealer or financial institution.

**REMINDER:** If doing a renewal please bring in your expiring, or expired, registration.

## **ELECTIONS & TOWN MEETINGS:**

2003 was one of the easier years as far as voting was concerned. We voted only at Town Meeting. For year 2004 we had the Presidential Primary on January 27th, the Special Meeting for Zoning Articles on March 23, and coming up the Town Meeting will be May 11, the State Primary Election on September 14, the General Election on November 2. The General Election is when we elect a new President, so please get out there and vote. Same day voter registration is always available.

**June 1, 2004**, is a date to remember, this is the last day to change your party before the September Primary.

Changes include a new software program for voter registration and a new "state generated" voter registration card. The card is much bigger but standard for the whole state. We will be seeing many changes in voting laws in the next few years. One big item will be a "state wide" checklist.

## **BOOK RESTORATION:**

In our continuing effort to restore older records we have restored one more of our older records.

## **VITAL RECORDS:**

Prices for certified copies remain the same as last year. The first copy is \$12.00, additional copies obtained at the same time are \$8.00. Marriage Licenses are \$45.00.

Laminating is available and is especially good on the pocket size birth certificates. There is an additional fee of \$1.00 for this service.

**New Service:** We went on line with the State for Vital Records. This allows us to do more vital records for our customers. We can do Births for 1988 - Present, Deaths 1990- Present and Marriages from 1989 - Present. This is for any of these events that occurred anywhere in the State of New Hampshire. Outside of these dates we can only do, as we always have, only those that occurred in Newport.

## **DOGS:**

All dogs should be registered by May 1 of each year. Reminder: As soon as you get a new dog it should be registered. A puppy over 4 months also needs to be registered. Prices are \$9.00 for a regular dog, \$6.50 for an altered dog or a puppy up to age 7 months and \$2.00 for the 1st dog of a person age 65 or older. Proof of rabies inoculation and neutering is required.



**TOWN CLERK DEPARTMENT COLLECTIONS**

	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>
<b>Town</b>					
Auto registrations	\$715,154.50	\$772,213.02	\$849,086.42	\$895,606.51	\$957,067.90
Dogs	3,619.00	3,565.50	3,273.00	3,406.50	3,149.50
Miscellaneous*	<u>45,744.93</u>	<u>46,126.15</u>	<u>32,681.60</u>	<u>31,684.30</u>	<u>25,488.91</u>
<b>Total</b>	<b>\$764,518.43</b>	<b>\$821,904.67</b>	<b>\$885,041.02</b>	<b>\$930,697.31</b>	<b>\$985,706.31</b>

	<b>2001</b>	<b>2002</b>	<b>2003</b>
<b>State</b>			
Auto registrations	\$219,038.45	\$253,200.00	\$255,545.70
Dogs	1,662.50	1,735.50	1,603.00
Miscellaneous*	<u>5,404.00</u>	<u>5,288.00</u>	<u>5,326.00</u>
<b>Total</b>	<b>\$226,104.95</b>	<b>\$260,223.50</b>	<b>\$262,474.70</b>

\*Miscellaneous includes UCC filings, Marriage Licenses, Vital Record copies, Filing fees and Transfer Station Cards.

As you can see the Town Clerk's office has, on a consistent basis, brought in more money. The difference from 1999-2003 is an additional \$221,187.88. \$241,913.40 is in registrations. The mil rates, which the registration fees are based on, have not increased for more than 20 years.

**Karlene W. Stoddard,  
Town Clerk**

RESIDENT BIRTH REPORT

01/01/2003 - 12/31/2003

--NEWPORT--

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
POISSON, BRYAN GERARD	07/11/2003	LEBANON, NH	POISSON, ROSS	POISSON, KRISTINA
BENEDETTI, STEPHEN DAWSON	07/18/2003	LEBANON, NH	BENEDETTI, OTIS	BENEDETTI, ALLISON
PENNY, SARA ELIZABETH	07/21/2003	LEBANON, NH	PENNY, ERICK	PENNY, STACEY
FOSTER, DYLAN JAMES	07/29/2003	CLAREMONT, NH	FOSTER, JEFFERY	FOSTER, TINA
BENTLEY, AIDAN KERRY	08/04/2003	LEBANON, NH	BENTLEY, SCOTT	BENTLEY, KIMBERLY
BENSON, ADIN LEIF	08/25/2003	LEBANON, NH	BENSON, JAMES	BENSON, BECKIE
AVERY, HAYLEY NICOLE	09/04/2003	LEBANON, NH	AVERY, NICK	AVERY, STACI
PALMER, HAYDEN THOMAS	09/16/2003	CLAREMONT, NH	PALMER, BRADLEY	PALMER, MARIA
PENNINGTON, KAYLIE ANN	09/19/2003	CLAREMONT, NH	PENNINGTON, PHILIP	PENNINGTON, CRYSTAL
COULTER-DULING, STELLA ELIZA	09/20/2003	LEBANON, NH	DULING, PAUL	COULTER, MARGARET
DEANE, BROOKE ALLYN	09/30/2003	CLAREMONT, NH	DEANE, WILLIAM	MOOTE, KATIJO
MERRILL, EZRA C	10/15/2003	CLAREMONT, NH	MERRILL, DAVID	MERRILL, ELIZABETH
RICHARDSON, JASMINE MARIE	11/08/2003	LEBANON, NH	RICHARDSON, KURT	RICHARDSON, STEPHANIE
OSGOOD, WYATT ROBERT	11/29/2003	CLAREMONT, NH	OSGOOD, BRADFORD	OSGOOD, BRANDY
SKARIN, RIELY PAULANE	12/04/2003	LEBANON, NH	SKARIN, MICHAEL	SKARIN, CHRISTINE
MERRITT, ROSALIA THERESE	12/15/2003	CLAREMONT, NH	MERRITT, GREGG	MERRITT, NICOLE

Total number of records 39

I hereby certify that the above are correct, according to the best of my knowledge and belief, Karlene Stoddard, Town Clerk



**RESIDENT BIRTH REPORT**  
**01/01/2003 - 12/31/2003**  
**--NEWPORT--**

<b>Child's Name</b>	<b>Date of Birth</b>	<b>Place of Birth</b>	<b>Father's Name</b>	<b>Mother's Name</b>
ORLOWSKI, JOSHUA GAVIN	01/08/2003	LEBANON, NH	ORLOWSKI, JASON	ORLOWSKI, DAWN
EDWARDS, LYDIA ELIZABETH	01/17/2003	LEBANON, NH	EDWARDS, BRIAN	EDWARDS, DEBORAH
EAVES, SETH EMERY	02/09/2003	LEBANON, NH	EAVES, JOSHUA	EAVES, ANGELA
EDWARDS, MARIUS JULIAN	02/18/2003	LEBANON, NH	EDWARDS, HEATH	BARRECA, AGATHA
WEST, MAURICE PHILLIP	02/25/2003	CLAREMONT, NH	WEST, NEIL	WEST, HEATHER
MILLER, MADISON EMILY	03/04/2003	CLAREMONT, NH	MILLER, JEFFREY	MILLER, JOANNE
DODGE, BRIANNA CAITLYN	03/05/2003	LEBANON, NH	DODGE, JEREMY	DODGE, DARLENE
FITZGERALD, ANASTASIA MARIE	03/16/2003	LEBANON, NH	FITZGERALD, JAMES	FITZGERALD, JENNIFER
BODNER, BRIANNA MARIE	03/16/2003	LEBANON, NH	BODNER, DARON	BODNER, TACEY
GOYETTE, ZACHARY	03/20/2003	CLAREMONT, NH	GOYETTE, RICHARD	GOYETTE, SHELLEY
HEMPHILL, MELISSA JOAN	03/24/2003	CONCORD, NH	HEMPHILL, GORDON	HEMPHILL, LAURIE
WILLEY, BRYCE CALEB	03/30/2003	CLAREMONT, NH	WILLEY, JEREMY	WILLEY, ANGELA
YOUNG, STEVE LOUIS	04/06/2003	CONCORD, NH	YOUNG, STEVE	YOUNG, ELYSE
SANBORN, COOPER WILLIAM	04/08/2003	LEBANON, NH	SANBORN, WILLIAM	SANBORN, KELLY
CRIST, HANNAH ELIZABETH	04/12/2003	LEBANON, NH	CRIST, JASON	CRIST, SARAH
HAMILTON, CHASE PATRICK	04/22/2003	CLAREMONT, NH	HAMILTON, BENJI	HAMILTON, MELANIE
MOODY, SEAN MICHAEL	05/04/2003	LEBANON, NH	MOODY, MICHAEL	MOODY, REBEKAH
HOGAN, NICHOLAS OWEN	05/10/2003	CLAREMONT, NH	HOGAN, MATTHEW	HOGAN, CATHERINE
BAKER, HAYDEN ELIJAH	05/14/2003	LEBANON, NH	BAKER, LANNIE	BAKER, AMANDA-JEAN
MERRILL, OWEN RYAN	06/10/2003	LEBANON, NH	MERRILL, JUSTIN	MERRILL, ELISE
CROTEAU, MATTHEW RAYMOND	06/14/2003	SPRINGFIELD, VT	CROTEAU, CHRISTOPHER	CROTEAU, TAMARA
HAMILTON, STEPHANIE MARIE	06/18/2003	CLAREMONT, NH	HAMILTON, RAYMOND	HAMILTON, VERONICA
THOMPSON, WILLIAM FINLEY	06/23/2003	LEBANON, NH	THOMPSON, WILLIAM	THOMPSON, KIM

## RESIDENT MARRIAGE REPORT

01/01/2003 - 12/31/2003

--NEWPORT--

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
HOWE, JOSHUAH R.	NEWPORT,NH	POCKETT, JESSICA M.	GOSHEN,NH	NEWPORT	NEWPORT	01/18/2003
AL-SHAWAFI, RAMZI T.	MANCHESTER,NH	BIGONEY, ELISA S.	NEWPORT,NH	MANCHESTER	MANCHESTER	01/21/2003
BENSON, JAMES G.	NEWPORT,NH	SANBORN, BECKIEJO	NEWPORT,NH	NEW LONDON	WILMOT	01/25/2003
SIMONEAU, PETER P.	NEWPORT,NH	AUSTIN, ROBIN H.	NEWPORT,NH	NEWPORT	NEWPORT	02/01/2003
ZHANG, ZENG L.	NEWPORT,NH	ZHANG, CHUN X.	NEWPORT,NH	NEWPORT	NEWPORT	02/06/2003
GAVELL, STEVEN T.	NEWPORT,NH	SMITH, THERESA M.	NEWPORT,NH	NEWPORT	NEWPORT	02/09/2003
FAULKNER, FREDERICK P.	NEWPORT,NH	PETRIN, ANNE	NEWPORT,NH	NEWPORT	GOSHEN	03/07/2003
CLAGGETT, JESSE R.	NEWPORT,NH	MESSAGE, ALISON S.	MECHELEN,UNKNOWN	NEWPORT	NEWPORT	03/22/2003
JANAS, GEORGE J.	NEWPORT,NH	KIBLIN, SHEILA R.	NEWPORT,NH	NEWPORT	NEWPORT	03/29/2003
VOLINSKY, JIM	NEWPORT,NH	ZABSKI, ANDREA	NEWPORT,NH	NEWPORT	HANOVER	04/06/2003
SEXTON, THEODORE F.	NEWPORT,NH	BULLIS, MARILYN L.	NEWPORT,NH	NEWPORT	NEWPORT	04/26/2003
TEWKSBUARY, MARK H.	NEWPORT,NH	VALCOURT, BRENDA F.	NEWPORT,NH	NEWPORT	CORNISH	04/26/2003
BEARD, TIMOTHY R.	NEWPORT,NH	MOULTON, MELINDA A.	NEWPORT,NH	NEWPORT	NEWPORT	05/04/2003
YOUNG, DANIEL T.	NEWPORT,NH	ODELL, REBECCA L.	NEWPORT,NH	NEWPORT	NEWPORT	05/11/2003
COUITT, CLAYTON G.	NEWPORT,NH	CURRIER, AMANDA M.	CROYDON,NH	CROYDON	CROYDON	05/17/2003
LIQUE, CHARLES E.	NEWPORT,NH	LAHAR, JENNIFER M.	NEWPORT,NH	CROYDON	NEWPORT	05/17/2003
KATHAN, EARL W.	NEWPORT,NH	LARMIE, RENA M.	NEWPORT,NH	NEWPORT	NEWPORT	05/22/2003
LEAVITT, WILLIAM E.	GUILD,NH	LUNDERVILLE, LINDA M.	GUILD,NH	SUNAPEE	SUNAPEE	05/31/2003
CHAPPELL, ERIC M.	NEWPORT,NH	PAQUIN, JOLENE G.	NEWPORT,NH	NEWPORT	SUNAPEE	06/14/2003
POLLARI, MICHAEL A.	NEWPORT,NH	PILLSBURY, MELISSA A.	NEWPORT,NH	NEWPORT	NEWPORT	06/28/2003
CARROLL, BERKESS C.	NEWPORT,NH	BANKS, DEBRA J.	NEWPORT,NH	NEWPORT	NEWPORT	07/02/2003
PERHAM, ROBERT G.	NEWPORT,NH	BONNETT ANDREASSON, AMEE L.	NEWPORT,NH	NEWPORT	CROYDON	07/05/2003
MENARD, JAMES A.	NEWPORT,NH	FLANDERS, SARAH M.	NEWPORT,NH	NEWPORT	NEWPORT	07/05/2003
SISSON, CHARLES E.	UNITY,NH	PAGE, JUDY J.	NEWPORT,NH	NEWPORT	NEWPORT	07/12/2003
SPAULDING, FREDERICK L.	NEWPORT,NH	MOUNTAIN, LINDA D.	NEWPORT,NH	NEWPORT	NEWPORT	07/19/2003
CORNISH, JEREMY A.	NEWPORT,NH	BURRILL, KRISTINA J.	NEWPORT,NH	NEWPORT	CROYDON	07/19/2003
HARTWELL, THOMAS L.	NEWPORT,NH	GOKEY, DESIREE S.	NEWPORT,NH	NEWPORT	NEWPORT	07/24/2003
SHAW EDWARD P	NEWPORT,NH	RIEMER, KAREN S.	NEWPORT,NH	NEWPORT	NEWPORT	07/26/2003



**RESIDENT MARRIAGE REPORT**

01/01/2003 - 12/31/2003

--NEWPORT--

<b>Groom's Name</b>	<b>Groom's Residence</b>	<b>Bride's Name</b>	<b>Bride's Residence</b>	<b>Town of Issuance</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
BOYLE, ROGER H.	CLAREMONT, NH	MARTIN, JENNIFER J.	NEWPORT, NH	CLAREMONT	CLAREMONT	08/02/2003
SCANLON, PATRICK M.	NEWPORT, NH	DICKINSON, TAMMY L.	NEWPORT, NH	NEWPORT	NEWPORT	08/02/2003
FRENCH, RICHARD F.	NEWPORT, NH	CHANDLER, BONNY S.	NEWPORT, NH	NEWPORT	ELKINS	08/02/2003
ASH, KIM T.	NEWPORT, NH	VIENS, JULIA E.	NEWPORT, NH	NEWPORT	CHARLESTOWN	08/16/2003
SIMINO, KEITH B.	NEWPORT, NH	BAKER, ROSEMARY	NEWPORT, NH	NEWPORT	NEWPORT	08/16/2003
AMOS, CHRISTOPHER L.	NEWPORT, NH	WOODS, CARLA J.	NEWPORT, NH	NEWPORT	NEWPORT	08/29/2003
MACINTYRE, RICKIE R.	GOSHEN, NH	PEIRCE, TARA M.	NEWPORT, NH	NEWPORT	NEWPORT	09/06/2003
POLLARI, KEVIN M.	NEWPORT, NH	MERRILL, JOANNE	NEWPORT, NH	NEWPORT	NEWPORT	09/06/2003
BELLIVEAU, BRIAN K.	NEWPORT, NH	BARNABY, NICOLE B.	NEWPORT, NH	NEWPORT	UNITY	09/06/2003
LOW, RICHARD W.	ENFIELD, NH	HOFT, ROBIN A.	NEWPORT, NH	NEWPORT	FREEDOM	09/12/2003
SIREK, STEPHEN J.	NEWPORT, NH	MAGOON, SERENA R.	NEWPORT, NH	CLAREMONT	ACWORTH	09/13/2003
EDWARDS, LYLE R.	NEWPORT, NH	ROBERTS, EVELYN P.	NEWPORT, NH	NEWPORT	CROYDON	09/02/2003
LAFOUNTAIN, GARY W.	NEWPORT, NH	BUSWELL, NORMA J.	NEWPORT, NH	NEWPORT	NEWPORT	09/27/2003
THORNTON, THOMAS E.	NEWPORT, NH	MURGATROY, CHRISTA I.	NEWPORT, NH	NEWPORT	NEWPORT	09/27/2003
POLSTON, BARRY G.	NEWPORT, NH	SANBORN, HEATHER A.	NEWPORT, NH	NEWPORT	NEWPORT	09/27/2003
GILSON, TRISTAN L.	GRANTHAM, NH	BARTON, JANET M.	NEWPORT, NH	GRANTHAM	NEWPORT	09/27/2003
GAGNE, LEONARD E.	NEWPORT, NH	CARROLL, KRISTEN L.	NEWPORT, NH	LEMPSTER	NEWPORT	10/03/2003
RADFORD, THOMAS A.	NEWPORT, NH	AMELL, NICOLE C.	NEWPORT, NH	NEWPORT	NEWPORT	10/11/2003
O'BRIAN, DENNIS E.	NEWPORT, NH	TAIT, TAMMY L.	NEWPORT, NH	NEWPORT	NEWPORT	10/18/2003
OUELLETTE, JIM C.	NEWPORT, NH	FELLOWS, CORINA A.	NEWPORT, NH	NEWPORT	NEWPORT	10/18/2003
FOWLER, ROGER E.	NEWPORT, NH	DUBEY, SANDRA C.	CLAREMONT, NH	NEWPORT	CROYDON	11/29/2003
DEVLIN, JAMES A.	NEWPORT, NH	THOMPSON, JUDITH R.	NEWPORT, NH	NEWPORT	GOSHEN	12/18/2003

Total number of records 50

I hereby certify that the above are correct, according to the best of knowledge and belief, Karlene Stoddard, Town Clerk

RESIDENT DEATH REPORT  
01/01/2003 - 12/31/2003  
--NEWPORT--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
POPE, RICHARD S.	01/01/2003	GUILD, NH	POPE, FREDERICK	MCLAUGHLIN, MARY
BROWN, FRANK W.	01/04/2003	NEW LONDON, NH	BROWN, FRANK	FOSTER, RACHEL
PATTEN, JEAN W.	01/08/2003	NEW LONDON, NH	WEBSTER, GEORGE	PECOR, THERESA
MARTIN, IRENE M.	01/09/2003	LEBANON, NH	HALE, ROLLIN	HARRIS, MILDRED
HEMINGWAY, JENNIE M.	01/15/2003	GOSHEN, NH	SEVERANCE, HOWARD	ROBINSON, MARY
SHULL, MARY C.	01/20/2003	LEBANON, NH	YELGA, FRANK	UNKNOWN, BETTY
BOOMHOWER, LAWRENCE F.	01/20/2003	LEBANON, NH	BOOMHOWER, MAURICE	THURBER, EVELYN
DECOURCY, ALICE C.	01/21/2003	NEW LONDON, NH	DYER, ALBUS	HUMPHREYS, ALICE
GILBERT, GENE W.	01/22/2003	NEW LONDON, NH	WHITE, ALONZO	STILLWELL, CYNTHIA
BELLAVANCE, GRACE H.	02/07/2003	LEBANON, NH	FLEMING, CHESTER	FLINT, MINNIE
BOWLAN, LILLIAN M.	02/23/2003	NEWPORT, NH	TREMBLAY, NAPOLEON	JOHNSON, ROSE
SEAY, JOHN J.	02/25/2003	LEBANON, NH	SEAY, EDWARD	CATE, CORA
KIRK, ROBERT W.	03/17/2003	NEWPORT, NH	KIRK, ALDIS	PLUFF, EVELYN
WITHAM, LORRAINE M.	03/22/2003	NEWPORT, NH	MAHONEY, JAMES	DRURY, NORA
ROBERTS, ELSIE M.	03/23/2003	NEWPORT, NH	PILLSBURY, ERNEST	MOULTON, FLORENCE
COLBY, DONALD W.	03/26/2003	NEW LONDON, NH	COLBY, THOMAS	WHEELER, EVELYN
CHAMBERLAIN, MARTIN P.	03/26/2003	CLAREMONT, NH	CHAMBERLAIN, WINFRED	MARTIN, ETHEL
FLETCHER, SHIRLEY M.	03/31/2003	NEWPORT, NH	CHILDS, GORDON	MOSSEY, E.
MALEY, THOMAS E.	04/06/2003	CLAREMONT, NH	MALEY, EDWARD	ALEXANDER, LYDIA
GOBIN, ALBERT A.	05/04/2003	NEWPORT, NH	GOBIN, FRANK	SMYTH, JACQUELINE
WIRKKALA, DAVID J.	05/09/2003	LEBANON, NH	WIRKKALA, JOHN	KOSKI, IRJA
ROSSITER, ROBERT E.	05/15/2003	NEWPORT, NH	ROSSITER, EDWARD	HURD, MARJORIE
LAMARE, RAYMOND E.	05/20/2003	NEWPORT, NH	LAMARE, RAYMOND	WALKER, ESTHER



RESIDENT DEATH REPORT  
01/01/2003 - 12/31/2003  
--NEWPORT--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
THIBEAULT, BETTY A.	05/22/2003	LEBANON, NH	GOSSSELIN, PAUL	DECATO, CATHERINE
BRITTON, FLORENCE K.	05/28/2003	NEWPORT, NH	KENDALL, JAMES	GLIDDEN, JOSIE
NOYES, DEAN R.	06/02/2003	NEW LONDON, NH	NOYES, RUSSELL	HEISLITZ, URSULA
GOUIN, ARMAND A.	06/02/2003	NEW LONDON, NH	GOUIN, LOUIS	CULLUM, MILDRED
BALDWIN, CHRISTIAN P.	06/07/2003	CLAREMONT, NH	BALDWIN, CHRISTIAN	BARRETT, PIERCE
ROBERTS, JOHN M.	06/09/2003	NEW LONDON, NH	ROBERTS, OSBORN	COLLINS, NORMA
WALDO, LENA F.	06/24/2003	NEWPORT, NH	CARTER, ARTHUR	SANDS, ESTER
CEDERSTRAND, LILA M.	06/25/2003	CLAREMONT, NH	BURR, AUSTIN	REED, MABEL
ROSS, EVERETT L.	06/25/2003	LEBANON, NH	ROSS, CARROLL	BANFILL, BERNICE
JAMROZ, JANICE M.	06/26/2003	NEWPORT, NH	PARTLOW, CHARLES	GOSLANT, DOROTHY
CHISHOLM, WILMA W.	07/10/2003	NEW LONDON, NH	QUARMBY, HARRY	SQUIRE, ALICE
GUERIN, MARTHA B.	07/13/2003	LEBANON, NH	BRUCE, GLENDON	HADLEY, EDNA
SWAIN, LELAND S.	07/15/2003	NEWPORT, NH	SWAIN, ARTHUR	CHAMBERLAIN, RUBY
VINCELETTE, ELLA M.	07/18/2003	NEWPORT, NH	GLEDURA, JOSEPH	KARAFKA, MARGARET
GREENWOOD, MARIE A.	07/19/2003	NEW LONDON, NH	BORNEMAN, NOLEN	TROAST, KATHERINE
DUNLAP, EDWARD G.	08/04/2003	NEWPORT, NH	DUNLAP, LEONARD	FIFIELD, BARBARA
CALHOUN, ANTOINETTE	08/26/2003	NEW LONDON, NH	CONFLEER, AIME	ROBERTS, CLEMENTENCE
POLHEMUS, BERNIECE T.	09/05/2003	NEW LONDON, NH	DUFFIELD, CHARLIE	UNKNOWN, THELMA
BOYD, BARBARA A.	09/05/2003	NEWPORT, NH	HANFORD, ROBERT	ONEIL, ANN
FADDEN, FRANCIS J.	09/11/2003	NEW LONDON, NH	FADDEN, CHARLES	ALDRIDGE, SUSIE
CLOUTIER, MARJORIE R.	09/25/2003	NEW LONDON, NH	THOMAS, WALTER	DAVIS, LIZZIE
LUCAS, NORMA G.	10/01/2003	NEWPORT, NH	MURCHIE, GATES	GANONG, MYRTLE
BABBITT, BERNADETTE F.	10/02/2003	NEW LONDON, NH	RICHARDS, ARTHUR	YANDOW, ELIZABETH

RESIDENT DEATH REPORT  
01/01/2003 - 12/31/2003  
--NEWPORT--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
ARMSTRONG, MARGARET L.	10/19/2003	NEW LONDON, NH	LOUISELLE, FRANK	ROLANDS, CLARISSA
PODZIEWSKI, STELLA J.	10/24/2003	NEWPORT, NH	SCHITZ, FRANK	UNKNOWN, PAULINE
PITKIN, FRANK M.	11/03/2003	NEWPORT, NH	BOOTH, MARVIN	PITKIN, MARION
HURD, BEATRICE E.	11/03/2003	UNITY, NH	KENDALL, JAMES	GLIDDEN, JOSIE
PAGE, LLOYD F.	11/08/2003	NEWPORT, NH	PAGE, LLOYD	ROBERTS, GERTRUDE
GAUTHIER, ALBERT J.	11/10/2003	NEW LONDON, NH	GAUTHIER, FRANK	COULOMBE, ELIZABETH
JOHNSON, ANNE V.	11/15/2003	LEBANON, NH	DUNNE, JAMES	FALLON, ANNE
LOPER, JOSEPH R.	11/15/2003	LEBANON, NH	LOPER, JOSEPH	GIRARD, FANNIE
FOWLER, RICHARD E.	11/26/2003	LEBANON, NH	FOWLER, ROY	THOMPSON, HELEN
DOOLAN, VALITIA V.	11/28/2003	NEW LONDON, NH	BRISCOE, WILLIAM	WALDER, JANE
JOHNSON, BEATRICE M.	11/30/2003	NEW LONDON, NH	NICHOLS, LUCIUS	HARRIS, BEATRICE
ANDERSON, GORDON E.	12/05/2003	NEW LONDON, NH	ANDERSON, EDWARD	ELSENBOS, GERTRUDE
KRUPSKY, HAZEL R.	12/14/2003	LEBANON, NH	JOHNSTON, ROY	SPAULDING, RUTH
CONROY, HELEN V.	12/18/2003	NEWPORT, NH	HERON, JOHN	QUINN, HELEN
MALEY, JAMES A.	12/18/2003	NEWPORT, NH	MALEY, EDWARD	ALEXANDER, LYDIA
DANIELS, JOSEPHINE B.	12/23/2003	NEWPORT, NH	FLEURY, EUGENE	VADNEY, GLADYS

Total number of records 62

I hereby certify that the above are correct, according to the best of my knowledge and belief, Karlene Stoddard, Town Clerk.



**2003 NEWPORT TOWN MEETING**  
**MAY 13, 2003**

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- Article 1. Elected Michael Pettinicchio Selectman for one year term.  
Article 2. Elected Elizabeth Maiola Selectman for a three year term.  
Article 3. Elected Nancy H Black Library Trustee for a three year term.  
Article 4. Elected Terri G Spanos Trustee of Trust Funds for a three year term.  
Article 5. Voted \$763,000 for Cheney Street Project.  
Article 6. Voted \$720,000 for renovation of the Richard's Free Library.  
Article 7. Voted to sell any real estate acquired by Tax Collector' deed.  
Article 8. Voted to dispose of any surplus equipment and vehicles no longer needed.  
Article 9. Voted \$18,024 for increases in salaries and benefits for Police, for year 2003-2004.  
Article 10. Voted \$21,759 for increases in salaries and benefits for Public Works Department for year 2003-2004.  
Article 11. Voted \$6,442,314 for operating budget.  
Article 12. Voted \$135,009 for a Dump truck with attachments and a 1-Ton dump truck for the Highway Department.  
Article 13. Voted \$200,000 for rescue truck for the Fire Department.  
Article 14. Voted \$100,000 for paving overlay project.  
Article 15. Voted \$200,000 for Belknap Street Bridge.  
Article 16. Voted \$16,580 for flow Metering Equipment and Treatment Plant Security System for Water Department.  
Article 17. Voted \$60,000 for Town Hall Renovations.  
Article 18. Voted \$20,000 for developing a town wide curbside pick up program.  
Article 19. Voted \$15,000 for installing a furnace in the old district court building.  
Article 20. Voted **not to pass** this article concerning sale of property on Corbin Road.  
Article 21. Voted to reaffirm vote to withdraw from the Sullivan County Refuse Disposal District.  
Article 22. Voted \$4,000 for support of West Central Behavioral Health.  
Article 23. Voted **not to appropriate** any money for stray dogs and cats.  
Article 24. Voted to instruct the Selectmen to appoint Peter Franklin to the Sullivan County Regional Refuse Disposal District.  
Article 25. Voted to pass a resolution concerning Health Care for New Hampshire.  
Article 26. Voted to accept reports of and appoint any committees necessary to transact the business of the Town.

**Karlene W. Stoddard,**  
**Town Clerk**

# *Notes*

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GOOD GOVERNMENT STARTS WITH YOU!

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## Application for Appointment to Town Committee

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If you are interested in serving on a Town board or committee, please fill out this form and return it to the Town Office, 15 Sunapee Street, Newport, NH 03773. If you have questions, call Lisa at the Town Manager's Office, 863-1877.

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Name

Home Telephone

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Address

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Town board/committee that you are interested in serving

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Remarks

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Filling out this form does not assure appointment.  
Appointments are made by the Board of Selectmen when there is a vacancy.

If you have special qualifications for a committee  
you are interested in, please list them.



Newport resident, Barbara Huff whose artwork is featured throughout the 2003 Annual Report, stands next to two of her paintings at the Library Arts Center. Barbara enjoys painting buildings and scenes that depict our community. Barbara was born in Lebanon, NH but has lived in Newport her whole life. She began painting in 1963 when she took an art class at Newport High School. Barbara and her late husband, Carlin D. Huff ran Dot's Pastries for 30 years and Barbie Jean's Appeal for 10 years.



# Paintings by Barbara Huff

## Description of back cover photographs.

***1871 Newport House  
with Observatory and  
Little Common***

This painting is owned  
by Carlton & Cheryl  
Barton.

***Newport Info Booth & Little  
Common***

Painted by palette knife in oil.  
Won "honorable mention" at  
Library Arts Center show in  
1974. Painting is owned by Mr.  
& Mrs. Paul Gosselin.

***Newport House  
Christmas 1931***

Painted from a picture  
in a play pamphlet  
1931 "Honeymoon  
Inn." This painting is  
owned by Carlton &  
Cheryl Barton.

***Hubert's Department Store***

Employees from the store  
bought the painting and  
presented to Kathy & Guenter  
Hubert for Christmas, 1996.

***Smith's Barn and Model T***

Painting is owned by  
Lawrence & Jacqueline  
Cote.









