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**ANNUAL REPORT 1975**  
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Lancaster, New Hampshire

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**ANNUAL REPORT**  
**1975**

Lancaster,  
New Hampshire

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# Directory of Officials

## ELECTED OFFICIALS

|                                       | Term Expires   |                   |
|---------------------------------------|----------------|-------------------|
| <b>Selectmen</b>                      |                |                   |
| Richard Martin                        | 1976           |                   |
| Earle K. Amadon                       | 1977           |                   |
| Norman Cross                          | 1978           |                   |
| <b>Moderator</b>                      |                |                   |
| Robert D. Calamari                    | 1976           |                   |
| <b>Town Clerk and Treasurer</b>       |                |                   |
| Dorothy H. Willson                    | 1978           |                   |
| <b>Supervisors of Check List</b>      |                |                   |
| Wilbur M. Schurman                    | 1976           |                   |
| Agnes Moody                           | 1978           |                   |
| Robert C. Rich                        | 1980           |                   |
| <b>Trustees of Trust Funds</b>        |                |                   |
| Laurance Bryan                        | 1976           |                   |
| Daniel J. Truland                     | 1977           |                   |
| Dennis Merrow                         | 1978           |                   |
| <b>Library Trustees</b>               |                |                   |
| Grace M. Lee                          | 1976           |                   |
| James B. Fitch, Treasurer             | 1977           |                   |
| Harold Mountain, Resigned             | 1978           |                   |
| <b>Col. Town Investment Committee</b> |                |                   |
| Robert V. Johnson                     | O. Leo Connary | Hugh Galbraith    |
| James Fitch                           | John Olson     | Raymond W. McCaig |
| Raymond Carr                          |                |                   |
| <b>Col. Town Spending Committee</b>   |                |                   |
| Elwin Falkenham                       | 1976           |                   |
| Richard Samson                        | 1976           |                   |
| Ellen Moody                           | 1976           |                   |
| Charlotte Quay                        | 1977           |                   |
| Rodney Marshall                       | 1977           |                   |
| James Hampton                         | 1977           |                   |
| Clifford A. Rowe                      | 1978           |                   |
| Grace M. Lee                          | 1978           |                   |
| Howard R. Piche                       | 1978           |                   |

**Emmons Smith Fund Committee**

|               |      |
|---------------|------|
| Jean Foss     | 1976 |
| Mary B. Smith | 1977 |
| Elmer Henson  | 1978 |

**Budget Committee**

|                    |      |
|--------------------|------|
| Atty. John Gormley | 1976 |
| Howard R. Piche    | 1976 |
| Randall C. Carr    | 1976 |
| Clifford A. Rowe   | 1977 |
| Maynard G. White   | 1977 |
| Robert W. Christie | 1977 |
| Lee Eastman        | 1978 |
| Everett W. Rexford | 1978 |
| Janet M. Ouellet   | 1978 |

**Representative of Budget Committee**

Richard Martin

**APPOINTED**

|   |                            |
|---|----------------------------|
| Town Manager                              | Overseer of Public Welfare |
| Tax Collector-Building Inspector          | Donald E. Crane            |
| Town Acct., Admin. Asst., Water Collector | Donna P. Young             |
| Town Counsel                              | John E. Gormley            |
| Health Officer                            | Elwin R. Falkenham, M.D.   |
| Public Health Nurse                       | Sandra Placey              |

**Zoning Board of Appeal****Term Expires**

|                     |      |
|---------------------|------|
| Rodney Marshall     | 1976 |
| J. Edward Perreault | 1977 |
| Charles Fitch       | 1978 |
| Ethel McCarten      | 1979 |
| Henry Gardner       | 1980 |

**Planning Board**

|                           |      |
|---------------------------|------|
| Richard Martin            | 1976 |
| William Ingram            | 1976 |
| Norman Bell               | 1977 |
| Willard Bean              | 1978 |
| George Smith              | 1979 |
| Edna Whyte, Ferne Johnson | 1978 |

**Cemetery Committee**

Hugh J. Galbraith, Minnie Currier, Dorothy H. Johnson

**Fire Chief**

Roger N. Emery

**Town History Committee**

|                   |                   |
|-------------------|-------------------|
| Hugh J. Galbraith | Cecile Costine    |
| Faith Kent        | Glenn S. Sheridan |
| Edna E. Whyte     | Thelma Murphy     |
| Raymond Carr      |                   |

**Conservation Commission**

|                  | <b>Term Expires</b> |
|------------------|---------------------|
| Ellen Denison    | 1976                |
| Howard K. Bartow | 1977                |
| Richard Whipple  | 1977                |
| Marshall Patmos  | 1978                |

**Librarians**

Barbara Miller, Elizabeth Currie

**Chief of Police**

Allvin L. Leonard

**Water Dept. Foreman**

Roger N. Emery

**Highway Foreman**

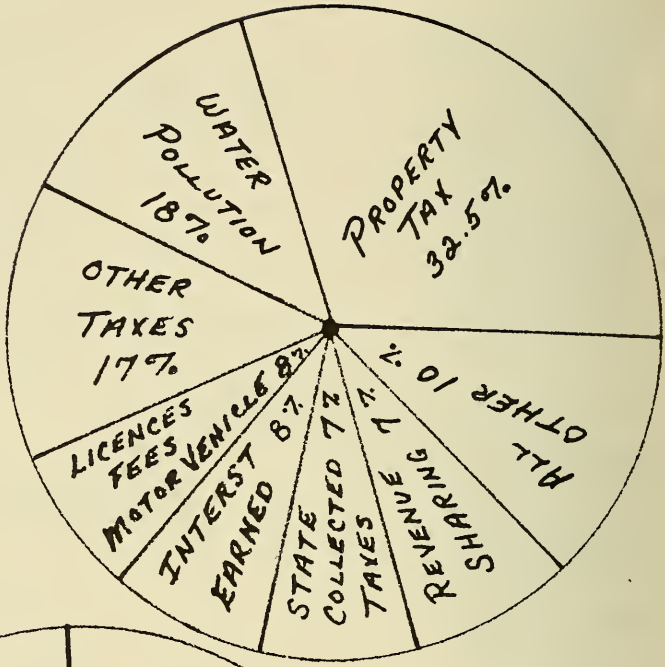
Edgar T. Libby

**Ambulance Corps Director**

Daniel J. Truland

# TOWN BUDGET

WHERE  
IT  
COMES  
FROM



WHERE  
IT  
WENT





# Report to the Citizens

The annual report of the activities of your municipal government are presented in the report including the financial condition of the town.

A new ambulance was added to the service and offers improved patient care. The ambulance volunteers do an outstanding service to the community and now have good equipment to better carry out that service.

A ladder truck was purchased for the fire department. A dedicated group of volunteers always anxious to improve their service can now better control all types of fires. A new radio warning system was added to the fire department so that the firemen respond to a call even quicker than before.

The tax map, required to be completed by 1980, was begun this year. The compact part of the community was completely researched and lots laid out on a work map. The map will be displayed for public inspection early in 1976.

The year ended with a budget surplus of \$8,860.00 which resulted from excess revenues and unexpended balances of appropriations. The current surplus (excess of assets over current liabilities) decreased \$35,041.00 to \$33,901.00. The decrease resulted because \$10,000.00 of surplus was used to reduce the tax rate.

I express my appreciation to the Board of Selectmen for their continued leadership, the department heads and employees for their dedicated service, the various committee members and the citizens for their cooperation.

DONALD E. CRANE  
Town Manager

## Lancaster Town Warrant

### THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Lancaster, in the County of Coos, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Lancaster on Tuesday, the second day of March next, at ten o'clock in the forenoon, to act upon the subjects hereinafter mentioned. The polls will be open at said meeting place on said date from ten o'clock in the forenoon until seven o'clock in the afternoon for the reception of your ballots for the election of Town officers and said polls will be open for such additional time after 7:00 p.m. as shall be determined by said meeting for the reception of your ballots on any matters to be voted on by written ballot at said meeting.

1. To choose all necessary Town officers for the ensuing year.
2. To see if the Town will vote to authorize the Selectmen and Town Treasurer to borrow a sum or sums of money not exceeding in the aggregate the amount of the tax commitment of the previous year (1975) in anticipation of the collection of taxes for the current municipal year, and to issue in the name and on the credit of the Town negotiable notes therefor, said notes to be paid in the current municipal year from taxes collected during the current municipal year.
3. To see if the Town will vote to authorize the Selectmen to administer or dispose of any real estate acquired by tax collector's deeds.

4. To see if the Town will vote to authorize withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 for use as setoffs against budget appropriations in the amount indicated and, further, to authorize the Selectmen to make pro rata deductions in the amounts as estimated entitlements are reduced or to take any other action hereon. The Selectmen and Budget Committee recommend appropriations as follows:

| Appropriation                            | Estimated Amount |
|--|------------------|
| New Equipment                            | \$23,500.00      |
| Fire Department (supplies and equipment) | 2,500.00         |
| Public Safety (Police)                   | 14,450.00        |
| Highway Maintenance                      | 10,000.00        |
|  | \$50,450.00      |

5. To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) for the purpose of financing part of the cost of constructing, or reconstructing, the Town swimming pool; and, for this purpose, to authorize the Selectmen to borrow, by the issue of serial notes of the Town in accordance with the provisions of Chapter 33 of New Hampshire Revised Statutes Annotated, being known as the Municipal Finance Act, and any amendment thereto, the sum of Twenty Thousand Dollars (\$20,000.00); and to authorize the Selectmen to determine the time and place of payment and the rate of interest on said notes and do whatever may be necessary and convenient in connection with the issuance thereof. (Recommended by the Budget Committee)

6. To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000.00) for the purpose of enlarging the Town garage so as to provide necessary space for Town vehicles and the storage of Town equipment; and, for this purpose, to authorize the Selectmen to borrow, by the issue of serial notes of the Town in accordance with the provisions of Chapter 33 of New Hampshire Revised Statutes Annotated, being known as the Municipal Finance Act, and any amendment thereto, the sum of Thirty Five Thousand Dollars (\$35,000.00); and to authorize the Selectmen to determine the time and place of payment and the rate of interest on said notes and do whatever may be necessary and convenient in connection with the issuance thereof. (Recommended by the Budget Committee)

7. To see if the Town will vote to appropriate and transfer from the Capital Reserve Fund the sum of Twenty Five Thousand Dollars (\$25,000.00) for the purpose of financing part of the cost of constructing, or reconstructing, the Town swimming pool. (Recommended by the Budget Committee)

8. To see if the Town will vote to appropriate the sum of Nineteen Thousand Dollars (\$19,000.00) from money raised under the Pollution Abatement Bond Issue, so-called, for the purpose of defraying the expense of engineering and design costs relative to the construction of a proper sewer line on Bridge Street in said Town. (Recommended by the Budget Committee)

9. To see if the Town will vote to authorize the Selectmen to apply for, contract for, and accept grants of federal or state aid, or both, for the purpose of reconstructing Town roads and bridges, or portions thereof,

hereafter destroyed or damaged by floods and to raise such sums of money as may be necessary for the Selectmen to carry out the purpose of this Article.

10. To see if the Town will vote to exclude all election officials and election workers from coverage under the Social Security Act, as provided for by the optional exclusionary provisions of RSA 101:2, II. (By petition to the Selectmen)

11. To see if the Town will vote to authorize the Selectmen to apply for, contract for, and accept grants of federal and state aid for the purpose of paying part of the cost of constructing, or reconstructing, the Town swimming pool, such grants, together with other money available for this purpose, to be expended therefor. (By petition to the Selectmen)

12. To see if the Town will vote to designate the East Whitefield Road from Route 3 to the Whitefield town line, Mt. Prospect Road from the East Whitefield Road to Reed Road, Wesson Road from Mt. Prospect Road to Route 2 and Gore Road from North Road to Garland Road as scenic under the provisions of RSA 253:17, 18, for the purposes of protecting and enhancing the scenic beauty of Lancaster. (By petition to the Selectmen)

13. To see if the Town of Lancaster will vote to adopt the following resolution:

Resolved that the New Hampshire Housing Commission be and is authorized to operate in the Town of Lancaster and, that said Commission is authorized to sponsor a project under Section 8 of the U. S. Housing Act of 1937, as amended for dwelling accommodations in said Town, namely, newly constructed housing consisting of not more than 20 dwelling units; that the total number of dwelling units authorized by this and all previous authorizations shall not exceed 20 dwelling units.

14. To see if the Town will vote to accept the budget as submitted by the Budget Committee.

15. To direct how money raised for the above purposes be expended.

16. To act upon any other business which may legally come before said meeting.

Given under our hands and seals this tenth day of February, 1976.

RICHARD MARTIN  
EARLE K. AMADON  
NORMAN H. CROSS

Selectmen of the Town of Lancaster

A true copy of Warrant - Attest:

RICHARD MARTIN  
EARLE K. AMADON  
NORMAN H. CROSS

Selectmen of the Town of Lancaster

# Town Budget

The proposed budget for the fiscal year 1976 follows. The budget is prepared by the Budget Committee from information furnished by the Board of Selectmen and other Town Officers. The Budget Committee held a public hearing for a general discussion of all recommended appropriations. Expression from the public is a determining factor as to the amount of appropriations, or a particular appropriation. Many long hours were spent by the Committee and Town Officials in preparation of the Budget. It is their feeling that the expression of the public is reflected in the Budget.

Included is the estimate of revenues and actual revenues, appropriations and expenditures of the previous year 1975.

| SECTION I<br>PURPOSE OF APPROPRIATION                 | APPROPRIATIONS<br>PREVIOUS<br>FISCAL YEAR | ACTUAL<br>EXPENDITURES<br>PREVIOUS<br>FISCAL YEAR | APPROPRIATIONS<br>ENSUING<br>FISCAL YEAR<br>1976<br>(1976-77) |
|---|---|---|---|
| <b>GENERAL GOVERNMENT:</b>                            |   |   |   |
| Town Officers' Salaries                               | 25,950 00                                 | 28,200 00   |   |
| Town Officers' Expenses                               | 11,050 00                                 | 12,450 00   |   |
| Election & Registration Expenses                      | 600 00                                    | 600 00  |   |
| Municipal & District Court Expenses                   | 11,600 00                                 | 12,500 00   |   |
| Town Hall & Other Town Buildings                      | 16,200 00                                 | 14,700 00   |   |
| Employees' Retirement & Social Security               | 12,350 00                                 | 14,300 00   |   |
| Contingency Fund                                      | 8,000 00                                  | 8,000 00  |   |
| Tax Map   | 6,000 00                                  | 5,000 00  |   |
| <b>PROTECTION OF PERSONS &amp; PROPERTY:</b>          |   |   |   |
| Police Department                                     | 62,450 00                                 | 69,600 00   |   |
| Fire Department                                       | 21,900 00                                 | 15,200 00   |   |
| Care of Trees   | 1,000 00                                  | 1,000 00  |   |
| Insurance   | 12,299 00                                 | 16,261 00   |   |
| Planning & Zoning                                     | 4,300 00                                  | 2,800 00  |   |
| Damages & Legal Expense                               | 2,400 00                                  | 2,500 00  |   |
| Civil Defense   |   |   |   |
| <b>HEALTH DEPT. (Incl. Hospitals &amp; Ambulance)</b> | 21,116 25                                 | 22,286 25   |   |
| Vital Statistics                                      | 350 00                                    | 350 00  |   |
| Sewer Maintenance                                     | 30,700 00                                 | 33,350 00   |   |
| Town Dump & Garbage Removal                           | 17,100 00                                 | 17,100 00   |   |
| <b>HIGHWAYS &amp; BRIDGES:</b>                        |   |   |   |
| Town Maintenance - Summer & Winter                    | 112,200 00                                | 121,600 00  |   |
| Street Lighting                                       | 18,600 00                                 | 19,000 00   |   |
| General Expenses of Highway Department                |   |   |   |
| Town Road Aid   | 892 74                                    | 892 70  |   |
| <b>LIBRARIES:</b>                                     | 13,905 80                                 | 15,535 14   |   |
| <b>PUBLIC WELFARE:</b>                                |   |   |   |
| Town Poor   | 2,500 00                                  | 2,500 00  |   |
| Old Age Assistance                                    | 12,500 00                                 | 11,500 00   |   |
| Aid to Permanently & Totally Disabled                 |   |   |   |
| <b>PATRIOTIC PURPOSES (Memorial Day, Etc.)</b>        | 250 00                                    | 400 00  |   |
| <b>RECREATION</b>                                     | 89,264 00                                 | 87,702 50   |   |
| <b>PUBLIC SERVICE ENTERPRISES:</b>                    |   |   |   |
| Municipal Water-Electric Utilities                    | 25,000 00                                 | 26,500 00   |   |
| Cemeteries  | 2,500 00                                  | 2,500 00  |   |
| Airports  | 1,000 00                                  | 1,000 00  |   |
| Advertising & Regional Associations                   | 6,000 00                                  | 8,200 00  |   |
| <b>DEBT SERVICE:</b>                                  |   |   |   |
| Principal & Long Term Notes & Bonds                   | 112,500 00                                | 110,000 00  |   |
| Interest - Long Term Notes & Bonds                    | 85,392 00                                 | 80,323 00   |   |
| Interest on Temporary Loans                           | 2,500 00                                  | 4,500 00  |   |

| <b>CAPITAL OUTLAY (List Below):</b> |                |           |                   |
|-------------------------------------|----------------|-----------|-------------------|
| New Equipment                       | 36,850         | 00        | 23,500 00         |
| Ambulance                           | 19,500         | 00        | 0                 |
| Ladder Truck                        | 18,000         | 00        | 0                 |
| Town Garage - Addition              | 0              |           | 25,000 00         |
| Engineer & Design Sewer Line        | 0              |           | 19,000 00         |
| Waterline Construction              | 3,000          | 00        | 5,000 00          |
| Swimming Pool Construction          | 0              |           | 20,000 00         |
| Payment to Capital Reserve Funds    | 5,500          | 00        | 36,500 00         |
| <b>TOTAL APPROPRIATIONS</b>         | <b>218,505</b> | <b>79</b> | <b>914,052 59</b> |

| SECTION II<br>SOURCES OF REVENUE                               | ESTIMATED REVENUE<br>PREVIOUS<br>FISCAL YEAR |    | ACTUAL REVENUE<br>PREVIOUS<br>FISCAL YEAR |    | ESTIMATED REVENUE<br>ENSUING<br>FISCAL YEAR<br>1976<br>(1976-77) |    |
|--|--|----|---|----|--|----|
|  |  |    |   |    |  |    |
| <b>FROM STATE:</b>   |  |    |   |    |  |    |
| Interest & Dividends Tax                                       | 20,469                                       | 00 | 20,469                                    | 38 | 20,400   | 00 |
| Railroad Tax   | 990  | 00 | 806                                       | 80 | 900  | 00 |
| Savings Bank Tax   | 5,997  | 00 | 5,997                                     | 30 | 6,000  | 00 |
| Meals & Rooms Tax  | 21,616                                       | 00 | 21,616                                    | 38 | 21,600   | 00 |
| State Aid - Water Pollution Projects                           | 128,250                                      | 00 | 128,250                                   | 00 | 125,100  | 00 |
| Highway Subsidy (Cl. IV & V)                                   | 19,192                                       | 00 | 19,192                                    | 12 | 19,100   | 12 |
| Reimbursement Forest Conservation Aid                          |  |    |   |    |  |    |
| Reimbursement A/C Flood Control Land                           | 928  | 00 | 996                                       | 00 | 1,000  | 00 |
| Reim. A/C Business Profits Tax (Town Portion)                  | 27,761                                       | 00 | 27,761                                    | 00 | 28,170   | 00 |
| N.H. Highway Safety Agency                                     | 7,000  | 00 | 6,925                                     | 39 | 0  |    |
| <b>FROM LOCAL SOURCES:</b>                                     |  |    |   |    |  |    |
| Dog Licenses   | 700  | 00 | 690                                       | 40 | 700  | 00 |
| Business Licenses, Permits & Filing Fees                       | 1,200  | 00 | 1,220                                     | 50 | 1,200  | 00 |
| Motor Vehicle Permit Fees                                      | 45,000                                       | 00 | 47,006                                    | 30 | 47,000   | 00 |
| Interest on Taxes & Deposits                                   | 54,475                                       | 00 | 55,220                                    | 06 | 32,000   | 00 |
| Income from Trust Funds  | 82,914                                       | 00 | 82,914                                    | 00 | 78,052   | 50 |
| Withdrawal Capital Reserve Funds                               | 37,700                                       | 00 | 29,369                                    | 52 | 0  |    |
| Parking Meter Income   | 3,550  | 00 | 3,903                                     | 62 | 3,550  | 00 |
| Fines & Forfeits - Municipal & District Court                  | 15,000                                       | 00 | 13,041                                    | 42 | 13,000   | 00 |
| National Bank Stock Taxes                                      | 1,962  | 00 | 1,928                                     | 80 | 1,900  | 00 |
| Resident Taxes Retained  | 17,320                                       | 00 | 15,960                                    | 00 | 17,000   | 00 |
| Normal Yield Taxes Assessed                                    | 1,287  | 00 | 833                                       | 82 | 1,000  | 00 |
| Rent of Town Property  | 2,700  | 00 | 3,227                                     | 00 | 2,700  | 00 |
| Sale of Town Property  | 100  | 00 | 0   |    | 0  |    |
| Income from Departments - Ambulance Fees                       | 8,500  | 00 | 10,500                                    | 89 | 10,270   | 00 |
| Transfer Sewer Construction Acct.                              | 0  |    | 0   |    | 19,000   | 00 |
| Income from Municipal Utilities - Sewer & Water                | 71,700                                       | 00 | 71,404                                    | 23 | 79,850   | 20 |
| Bond & Note Issues (Contra)                                    | 0  |    | 0   |    | 35,000   | 00 |
| <b>SURPLUS</b>   |  |    |   |    |  |    |
|  | 10,000                                       | 00 | 10,000                                    | 00 | 1,000  | 00 |
| <b>FROM FEDERAL SOURCES:</b>                                   |  |    |   |    |  |    |
| Revenue Sharing  | 52,000                                       | 00 | 50,202                                    | 00 | 50,450   | 00 |
| <b>* TOTAL REVENUES FROM ALL SOURCES EXCEPT PROPERTY TAXES</b> |  |    |   |    |  |    |
|  | 609,421                                      | 00 | 620,796                                   | 99 | 617,021  | 50 |
| <b>* AMOUNT TO BE RAISED BY PROPERTY TAXES</b>                 |  |    |   |    |  |    |
|  |  |    |   |    | 298,030  | 00 |
| <b>TOTAL REVENUES</b>  |  |    |   |    |  |    |
|  |  |    |   |    | 915,052  | 50 |

## Board of Selectmen and Town Manager

The Board of Selectmen are responsible for assessing property, warning of meetings, conducting certain hearings, laying out of highways, assessing damages and are empowered to make by-laws and various other duties. The Board appoints the Manager, supervises his performance and is responsible for determining policy. The Selectmen act as a group, not individually, in instructing the Manager.

The Town Manager is the administrative head of all departments of the Town and is responsible for the efficient administration thereof. He has general supervision of all town property and business affairs of the town and of the expenditures of monies appropriated by it for town purposes. He prepares and submits to the Selectmen the annual budget and submits such other reports as may be required. Keeps the selectmee advised as to the needs of the town and of the financial condition and such other duties as required by law or ordinance. The letting, making and performance of all contracts for work done for the Town, the purchase of all supplies for the Town and to administer the poor relief of the Town. He is collector of taxes and building inspector.

The Board of Selectmen held twenty-four regularly scheduled meetings and several special meetings, with the Manager present, to conduct necessary town business. These are open to the public and are held the first and third Mondays of each month.

The Board issued several permits to conduct raffles to qualified charitable organizations, issued Beano licenses to those organizations who qualified, issued licenses, prepared the Town warrant, attended meetings concerning solid waste disposal, met with officials concerning flood control and many others, held public hearings concerning the preparation of an application for community development funds.

Appointed members to various committees and boards and performed many and sundry other duties and responded to public requests, always with the community's best interest in mind.

# Board of Assessors

The Board of Selectmen-Assessors are charged with the responsibility of fairly and equitably assessing all taxable property at its full and true value. The assessors have accomplished that very difficult task well. The gross assessed valuation of taxable property reached \$24,690,452.00. Removed from the gross figure was \$817,795.00 for current use assessments and \$185,050.00 of valuation for elderly exemptions, making a net taxable valuation of \$24,505,402.00. The equalization survey shows the town is assessing at 70 percent of full value, therefore the elderly exemptions was \$3,500.00 rather than \$5,000.00.

This was the fourth year of current use assessments and the second year under a new law. The new law is more difficult to administer and includes more types of land that may qualify for current use assessment. Land to qualify still must meet the criteria established by the Current Use Board. The law also contains a provision for a land use change tax of 10 percent which becomes due if the land use changes to a non-qualifying use.

Applications for current use assessment must be made each year to be eligible or to continue eligibility.

The elderly exemptions are for those property owners who have reached the age of 70 and do not have a combined income of more than \$5,000.00 or a single person more than \$4,000.00, and do not have assets in excess of \$25,000.00. Applications are required and must be filed before April 16th of each year. Application forms are available at the Town Office.

The Board approved a total of 264 applications for veterans exemptions, 3 at \$700.00 for service connected disability, 261 at \$50.00 per application or less. The exemption is for taxes and the total taxes exempted was \$15,016.66.

The Board assessed all known boats located in Lancaster on April 1st and assessed the \$10.00 resident tax to all persons between the ages of 18 and 65.

The Board of Assessors held meetings to receive inventories of taxable property forms and answer all inquiries relating to them. Other meetings were arranged for particular situations involving assessments. The Board attended meetings conducted by the N.H. Department of Revenue Administration.

# Taxes, Revenues and Tax Rate

**Property Taxes:** The total 1175 property tax commitment was \$989,704.82. Add to that amount \$15,016.66 for approved Veterans Exemptions and \$9,120.92 of overlay for abatements and refunds, making the gross property taxes \$1,004,721.48. The school share was \$710,921.28, the Town \$229,701.57 and Lancaster share of County government \$39,961.05.

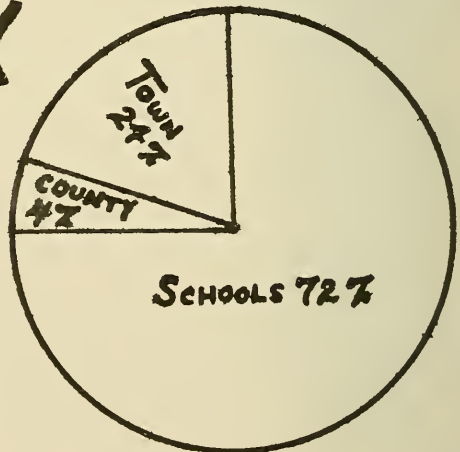
**Federal Revenue Sharing :** The Federal Revenue Sharing law that became effective in 1972 returned to the town in 1975 \$50,450.00. The formula used for determination of allocation is population, tax effort and per capita income. The formula begins at the state level, to the county and then the towns. The program continues through June 30, 1976 under the present law.

**Other Taxes:** The \$10.00 resident tax commitment was \$17,320.00. Interest and dividends tax returned \$20,469.00, rooms and meals tax \$21,616.00, Savings Bank tax \$5,997.00 and the Highway Subsidy (gas tax reimbursement) \$19,192.00. Only the resident tax is collected locally. A complete list appears under the summary of receipts locally.

**Revenues:** Motor vehicle permit fees continue to increase and is the largest single local revenue producing item, this year's yield was \$47,006.00. Others include district court returns \$13,041.00, interest on taxes \$8,775.78, interest earning from the bond issue money \$45,609.79, sewer rental fees \$29,823.00, license fees \$1,010.00 and rental of Town property and equipment \$3,227.00. These and others are found in the summary of receipts.

**Tax Rate:** The 1975 tax rate as approved by the New Hampshire Department of Revenue Administration was \$41.00 per \$1,000.00 of valuation, up \$1.70 from the 1974 rate. The rate for each entity is: Municipal \$10.40, School \$29.00, and County \$1.60, or the respective percentages of the rate, Town 25 percent, School 71 percent, and County 4 percent. The tax rate is determined by applying the total net amount of money necessary (property taxes), for the school, Town and County, to the net taxable valuation of the Town. The 1975 property taxes totaled \$1,004,721.48 and the net taxable valuation of the Town was \$24,505,402.00.

## THE TAX DOLLAR





# Budget Summary

A comparison of the Town's School's (Lancaster's share of the White Mountains Regional School District) and Coos County Budget summaries and share of property taxes is listed below.

| <b>School</b>                       | <b>1975</b>    | <b>1974</b>    |
|-------------------------------------|----------------|----------------|
| Total budget W.M.R.S.D.             | \$1,973,832.01 | \$1,849,401.18 |
| Lancaster Share                     | 915,850.16     | 851,523.72     |
| Less: Revenue                       | 79,114.90      | 81,970.27      |
| Less: Foundation Aid                | 53,643.59      | 59,578.30      |
| Less: Foster Children Aid           | 1,600.00       | 1,200.00       |
| Plus: Property Adjustment           | 772.62         | 772.62         |
|                                     | <hr/>          | <hr/>          |
|                                     | \$ 782,264.96  | \$ 709,547.77  |
| Less: Appli. Bus. Prof. Taxes       | 71,343.68      | 67,946.03      |
|                                     | <hr/>          | <hr/>          |
| Net Raised by Property Taxes        | \$ 710,921.80  | \$ 641,601.74  |
| Net Increase over 1974              |                | \$ 69,320.16   |
| <br>                                |                |                |
| <b>Town</b>                         |                |                |
| Total Appropriations                | \$ 868,505.79  | \$ 818,978.75  |
| Less: Revenues                      | 611,960.00     | 564,546.93     |
|                                     | <hr/>          | <hr/>          |
|                                     | \$ 256,545.79  | \$ 254,431.82  |
| Less: Appli. Bus. Prof. Taxes       | 26,844.22      | 25,565.80      |
|                                     | <hr/>          | <hr/>          |
| Net                                 | 229,701.57     | 228,866.02     |
| Plus: Veterans Exceptions & Overlay | 24,137.58      | 26,860.60      |
|                                     | <hr/>          | <hr/>          |
| Amount Raised by Prop. Taxes        | \$ 253,839.15  | \$ 255,726.62  |
| Net Decrease over 1974              | \$ 1,887.47    |                |
| <br>                                |                |                |
| <b>County</b>                       |                |                |
| Lancaster Share Coos Cty. Bud.      | \$ 45,020.15   | \$ 40,662.24   |
| Less: Appli. Bus. Prof. Taxes       | 5,050.10       | 4,818.17       |
|                                     | <hr/>          | <hr/>          |
| Amount Raised by Property Taxes     | \$ 39,961.05   | \$ 35,844.07   |
| Net Increase From 1974              | \$ 4,116.48    |                |

The amounts raised for veterans exemptions and for overlay are included in the amount of property taxes and reflected in the tax rate of the Town only. When these sums are proportionately charged to each, as they ought to be, the tax rates, the amount of property taxes and the percentage of the

total property taxes change, as illustrated below:

1975 Gross Property Taxes \$1,004,721.48

|   | School       | Town         | County      |
|---|--------------|--------------|-------------|
| Net Approp. after respective revenues are applied | \$782,264.96 | \$256,545.79 | \$45,020.15 |
| Less: Profits Taxes                               | 71,343.68    | 26,844.22    | 5,059.10    |
| Plus Veterans Exemptions                          | 10,812.00    | 3,604.00     | 600.66      |
| Plus: Overlay                                     | 6,567.06     | 2,189.02     | 364.84      |
| Net Property Taxes                                | \$728,300.34 | \$235,494.53 | \$40,826.55 |
| Tax Rates   | 29.70        | 9.60         | 1.70        |
| Percent of Property Taxes                         | 72.5 percent | 23.5 percent | 4 percent   |

### SUMMARY OF VALUATIONS

|                                 | 1975            | 1974            |
|---------------------------------|-----------------|-----------------|
| Lands                           | \$ 5,408,008.00 | \$ 5,408,008.00 |
| Buildings (inc. House Trailers) | 18,284,867.00   | 17,871,465.00   |
| Electric Plants                 | 805,597.00      | 742,852.00      |
| Pipe Lines                      | 410,200.00      | 410,200.00      |
| Machinery                       | 195,700.00      | 195,700.00      |
| Boats                           | 11,525.00       | 11,525.00       |
| Total Valuation                 | \$25,508,247.00 | \$23,963,265.00 |
| Less: Cur. Land Use Asses.      | 817,795.00      | 676,785.00      |
| Elderly Exemptions              | 185,050.00      | 208,425.00      |
| Blind Exemptions                | 0               | 10,000.00       |
| Net Taxable Valuations          | \$24,505,402.00 | \$23,744,840.00 |

*MILLIONS*

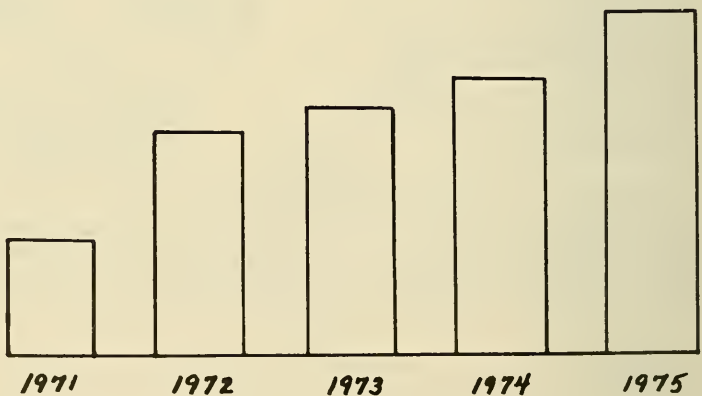
### *NET ASSESSED VALUATION*

25

20

15

10



## TRANSFERS AND CREDITS

Appropriations for projects that are not completed within the fiscal year for which it was approved, the unused balance may be forwarded into the next fiscal year to complete the project. Appropriations that are made in one fiscal year to go with a future appropriation for a particular project or item may also be forwarded. The following items were forwarded to 1975:

|                         |             |
|-------------------------|-------------|
| Police Dept.            | \$ 1,600.00 |
| Soils Survey            | 8,000.00    |
| New Equipment           | 1,300.00    |
| Perambulation Town Line | 500.00      |
| Town Officers Expense   | 950.00      |

Some departments earn credits during the year for performing services, sales of materials, work under State Programs, such as Town Road Aid, and reimbursements from other Town Departments. Listed below are the departments and credits received.

|                              |             |
|------------------------------|-------------|
| Town Maintenance             | \$11,728.00 |
| Retire. & Soc. Sec.          | 9,239.00    |
| Fire Department              | 752.00      |
| Police Department            | 3,600.00    |
| Hospitalization & Group Ins. | 2,464.00    |
| Welfare                      | 208.00      |
| Parks                        | 441.00      |

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# Notes Worth Noting

## SOME NEW LEGISLATIVE ACTS ADOPTED 1975

A new, comprehensive collective Bargaining Law for state, counties, and municipalities.

All town treasurers, clerks and tax collectors and their deputies shall furnish a bond from a reputable surety company in the form and amount required by the Department of Revenue Administration and the premium shall be paid by the Town.

All public and private schools shall give regular courses of instruction in the organization and operation of New Hampshire **municipal**, county and state government.

This law sets New Hampshire's Presidential Preference Primary on the 1st Tuesday in March or on any other Tuesday immediately preceding another State's primary if the other State's primary is scheduled for earlier than the 1st Tuesday in March.

An employer cannot require an employee to work more than five consecutive hours without granting a one-half hour lunch or eating period, except if it is feasible for the employee to eat during work and the employer permits it.

An Electricians' Board is established and staffed by the State Fire Marshal's office to examine and license electricians. The law requires virtually any electrical work, except, the plugging in and repair of small, portable appliances, to be done by a person licensed by this board. There are some exceptions.

This law establishes a staggered automobile registration system for private passenger vehicles and changes the registration fee of vehicles to reflect the weight of the vehicle.

Blind persons may apply for a \$5,000 property tax exemption provided the value of their property does not exceed \$30,000. The value limitation has been raised under this law from \$20,000 to \$30,000.

Persons who are eligible for benefits for the totally and permanently disabled under Social Security and who have owned their homestead for at least 10 years and who currently resides in same, may apply to the selectmen or city assessor, before April 15th for a tax lien on their property and thus for relief from payment of taxes.

Raises disabled veterans' widows' exemptions to \$700.00 per year.

Extends the termination date of the Korean Conflicts from July 27, 1953 to Jan. 31, 1955. By doing so, it adds a period of 19 months onto the span of the conflict for a number of purposes. In this case, the purpose is to allow property tax exemptions for persons serving in the military up to the later date of 31 January 55.

This bill generally amends the timber yield tax law. The bill provides that assessment of the timber tax shall be made within thirty days after receipt of a report of wood or timber cut, by the town selectmen as assessing officials, thereby removing the April 1 date for making such assessment for all timber cut the previous tax year. The bill further requires a bond or security to be posted by any owner who intends to cut growing wood or timber. Such a bond or security is mandatory. The appeal board fees are raised from fifteen to twenty-five dollars by this bill. The owner of timberland shall furnish the stumpage price paid when a notice is filed of intent to cut. The commissioner of revenue administration shall forward to the operator (owner) who is cutting a certificate to operate which shall be posted in the area of operation. Any adjustment of the estimate of cut shall be reported to the assessing officials, and assessing officials may require additional security or bond. The report of cut shall be filed with the assessing officials within sixty days after completion of the operation. The commissioner of revenue administration and the director, division of resources development and his agents, have full authority to enforce provisions of this chapter. This bill places greater responsibilities on timber cutters and assists the administration of the yield tax.

Municipalities who so desire to hold a public referendum on whether or not a property tax exemption for homes heated or cooled with solar energy shall be granted and the amount of the exemption. If a successful referendum is held, applicants would have to apply for the exemption by April 15th of each year.

Municipalities may place on the ballot at their next annual election the question of whether real estate tax exemptions for the elderly shall be increased to:

|                  |                     |
|------------------|---------------------|
| 65-75 years      | \$ 5,000 exemptions |
| 75-80 years      | 10,000 exemptions   |
| 80 or over years | 20,000 exemption    |

Persons employed by a supervisory union or by any school district within a supervisory union cannot serve as a school board member in any district of the supervisory union. This law does not effect the current term of any person now holding office, but would bar their running for office again.

In towns which adopt non-partisan ballots for electing town officers, the filing period for candidates shall be **no earlier than 45 days before and no later than 5:00 P.M.** of the 3rd Monday next preceeding election day, except,

if a town has adopted absentee voting provisions in town elections, the filing period shall be no earlier than 45 days before and no later than the 5th Monday next preceeding election day.

Political advertising cannot be placed on or affixed to any public property or to any private property without the owner's consent. Advertising cannot be placed more than 30 days prior to the election and must be removed within 10 days after election except that winners of primaries may leave advertising up.

All schools are required to be closed on the day on which New Hampshire celebrates Veterans Day and Memorial Day.

This law requires that school districts provide, at district expense elementary and secondary education to all residents under age 21. The limit has been raised by this law from age 18.

Creates a New Hampshire Housing Finance Agency to be operated by the five commissioners of the New Hampshire Housing Commission. The agency has the authority to stimulate private and public housing in New Hampshire.

The selectmen may appoint 5 alternate members of the board of Adjustment and up to 3 alternate members for planning boards. If a regular member is absent, the chairman shall designate an alternate who is present to act in the member's absence.

Tightens restrictions upon subdivision developers by preventing the altering of land unless the subdivision plan has been submitted and approved. The original law prohibited "construction of roads, clearing natural vegetation, placing artificial fill or doing any other act which would alter the natural state of land". These restrictions are still contained in the law, along with the new phrase "or otherwise altering the land." Perculation tests required by W.S.P.C.C. are still allowed.

The town meeting may vote on whether or not members of the planning board shall be elected rather than appointed by the selectmen.

The Water Supply and Pollution Control Commission to promulgate a plumbing code for the State and to enforce the same. The code must at least meet the standards of the BOCA Basic Plumbing Code (1975 edition) sponsored by the Building Officials and Code Administrators' International, Inc. Municipal legislative bodies may enact more stringent standards than those adopted by the WSPCC. This chapter shall also be enforced by the building inspection department or by any officer designated by the administrative authority of any city or town.

# Town Clerk's Report

After a year of decline in motor vehicle permit fees in 1974 due to the economy, the climb began again in 1975. The income from this source reached its highest peak, \$47,006.00.

A reminder: A new law effective April 1, 1976, establishes a staggered registration system for passenger vehicles. Registration after that date will expire the end of the month of the registrant's birthday.

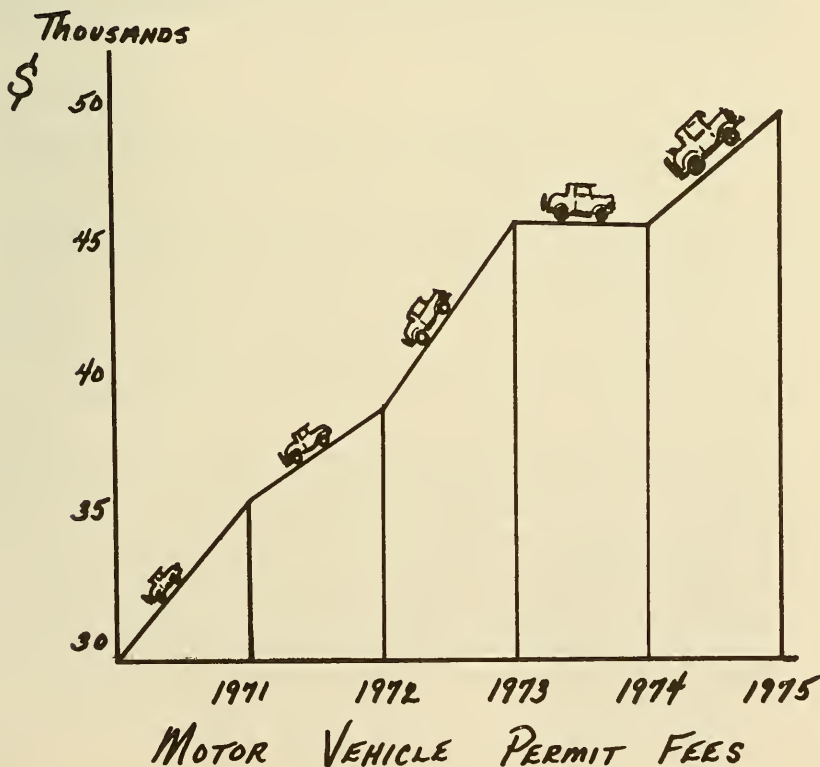
## OTHER INCOME:

|                        |          |
|------------------------|----------|
| 276 Dog Licenses       | \$693.00 |
| Candidates Filing Fees | 6.00     |

Remitted to Treasurer \$47,705.00

## VITAL STATISTICS RECORDED:

| 1975      |     | 1974      |     |
|-----------|-----|-----------|-----|
| Births    | 208 | Births    | 187 |
| Deaths    | 133 | Deaths    | 125 |
| Marriages | 31  | Marriages | 43  |



# Planning and Zoning

## REPORT AS CHAIRMAN OF THE LANCASTER PLANNING BOARD

The Lancaster Planning Board conducts regular meetings every second Tuesday of each month, which meetings are open to the public. In addition, the Planning Board, especially this past year, held many special meetings.

It was a very busy year for the Board. There were a large number of plans submitted and, in addition, the Board formulated a new Zoning Ordinance for the Town. Although the proposed Ordinance was defeated by vote of the Town, it was our feeling that many worthwhile ideas came forth and the participation of Lancaster's citizens was very much appreciated.

The Board also began work on a Flood Insurance Ordinance, which will be presented to the Town in the early months of 1976.

Chairman William A. Ingram expresses thanks to all of the members of the Board, and Sally Pratt, Secretary, for their help and work over the past year. It is his strong belief that the Board attempts to reflect the wishes of the Town's people at all times.

Respectfully submitted,  
William A. Ingram

**ZONING:** The Building Inspector issued 47 building permits for new residential and commercial structures and additions and alterations to existing structures. A summary of the permits issued and their estimated values follow.

| Permits Issued               | Estimated Costs  |
|------------------------------|------------------|
| 12 Single family units - new | \$215,000        |
| 16 Additions & Alterations   | 67,800           |
| 8 Garages, 1 & 2 Car         | 17,900           |
| 3 Commercial Structures      | 183,500          |
| 4 Commercial Additions       | 53,000           |
| 2 Agricultural Structures    | 6,000            |
| 1 Religious - Addition       | 5,000            |
| 1 Other                      | 7,000            |
| <b>TOTAL</b>                 | <b>\$555,200</b> |

The Zoning Board of Adjustment heard 12 appeals involving 6 special exceptions for uses that are permitted in a particular zone, but only by the Board. Four were for conversion to a different use, one for a lodge, and one for industrial use. All were approved. Appeals for variances included three for undersized lots, two to locate structure closer than ten feet from the nearest lot line, and one to replace a mobile home. A single case was brought to the Board, but not heard because it was outside the Board's authority. Due to a procedural error, two cases had to be heard a second time.



## North Country Council

Much staff time is spent working with individual municipalities on a variety of local planning problems. These include "shirt-sleeve" sessions with planning board members, conservation commission members, and other local groups. It often involves night meetings and a good deal of local research, either in the NCC office or in the community. Several factors determine the kind of local planning assistance provided. These include the needs, problems, and desires of local communities and available resources of NCC. In working in the area of "technical assistance" the NCC staff sometimes relies on help from other agencies such as the Soil Conservation Service and the North Country Resource Conservation & Development Project. A look at the group of typical projects underway in the past year gives you an example of what technical assistance involves.

Assisted the Town of Lancaster in the preparation of two HUD Community Development Pre-applications, a building code for the flood hazard area, and other necessary components for the flood insurance program.

These examples indicate the varied types of assistance provided to member towns. Also, the Council is available to answer requests that come in on a regular basis from member towns regarding planning legislation, federal funding, land use requirements, State regulations, and other considerations in community planning. The Council also performs work of benefit to all municipalities in the region, member and non-member alike. Meetings were held on flood insurance requirements, N.H. Water Supply & Pollution Control Commission regulations, and economic development, and many others.

## Elections and Registration

The 1975 Town Meeting opened at 10:00 a.m., with Moderator Robert D. Calamari presiding. The Moderator announced that the meeting was open for voting by written ballot for all town officers as required by law and voting will continue until 7:00 p.m. A motion was then made and subsequently adopted that all remaining articles in the warrant be considered and acted upon commencing at 7:00 p.m.

The evening session commenced at 7:00 p.m. and following an invocation by Rev. Babcock, the remaining articles in the warrant were considered and the results were:

### Officers Elected:

|                             |                    |
|-----------------------------|--------------------|
| Selectman (3 years)         | Norman H. Cross    |
| Town Clerk (3 years)        | Dorothy H. Willson |
| Town Treasurer (3 years)    | Dorothy H. Willson |
| Library Trustee             | Harold S. Mountain |
| Trustee of Trust Funds      | Dennis G. Mellow   |
| Emmons Smith Fund Committee | Elmer O. Henson    |
| Budget Committee (3)        | Lee E. Eastman     |
|                             | Janet M. Ouellet   |
|                             | Everett W. Rexford |

There being two vacancies on the Col. Town Spending Committee due to death and resignation, two unexpired terms were filled, one for one year, and one for two years, these in addition to electing three whose terms expired.

|                 |                          |
|-----------------|--------------------------|
| 1-year term     | Elwin R. Falkenham, M.D. |
| 2-year term     | Charlotte D. Quay        |
| 3-year term (3) | Grace M. Lee             |
|                 | Howard R. Piche          |
|                 | Clifford A. Rowe         |

The meeting then authorized the Board of Selectmen and Town Treasurer to borrow short term money in anticipation of property tax receipts. Early tax payments could eliminate this much or substantially reduce the cost to borrow this money.

The Board of Selectmen were authorized to dispose of any real estate acquired by Tax Collector Deeds.

The meeting approved withdrawal of \$52,000 from the Revenue Sharing to be used in the following categories and amounts:

|                         |          |
|-------------------------|----------|
| New Equipment           | \$29,650 |
| Water Department Study  | 7,000    |
| Public Safety - Police  | 14,350   |
| Town Hall - Furnishings | 1,000    |

There were four articles asking authority to withdraw funds from capital reserve funds, \$15,200 to go toward exchanging the Town's front end loader, \$4,500 toward the purchase of a new ambulance, \$20,000 as part of the cost of constructing a swimming pool and to transfer \$18,000 to purchase a used ladder truck; all were approved. Two of the articles, to withdraw the swimming pool funds, and for the ladder truck, were voted by written ballot and the results were: Pool - 262 yes, 125 no; ladder truck - 300 yes, 85 no.

An article to raise \$45,000 to issue of a note to construct an addition to the Town Garage to provide space for town vehicles and for storage of the two ambulances and equipment was voted down; and 2/3 majority was required and the ballots cast were: yes 215, no 171.

Another article requiring a 2/3 vote was \$30,000 to furnish and install five culvert pipes; 2 streets, 2 railroads, and 1 private drive, where Indian Brook crosses. This, in connection with the Indian Brook Channel Improvement Project, was voted down 174 to 212.

The \$35,000 requested to go with other monies, to construct a swimming pool, fell only 5 votes short of the required 2/3. A well-publicized and popular project may have been a victim of difficult times.

An \$8,000 request to buy radio warning equipment was approved by written ballot, 316 yes, 92 no.

An appropriation of \$1,000 to assist in the maintenance cost of the Whitefield Regional airport won favorable approval, as did an article to authorize the Board of Selectmen to apply for any grants that may become available to repair flood damaged roads and bridges.

The meeting voted 91 to 295 to continue absentee voting at Town Meeting. The short filing period of only 5 days was outweighed by having the opportunity to vote if away or physically unable to attend the meeting.

The Budget was approved as submitted by the Budget Committee after a \$1,500 appropriation was voted for use by the Chamber of Commerce for their publicity programs.

The meeting paid tribute to Dr. Dana H. Lee in appreciation of his 29 years as Town Moderator.

#### SPECIAL TOWN MEETING - July 22, 1975

A special Town Meeting held July 22, 1975, was open at 12:00 noon by Moderator Robert D. Calamari to vote on a proposed new zoning Ordinance prepared and presented by the Lancaster Planning Board. After a brief discussion on the subject, the polls opened for balloting, and remained open until 8:00 p.m.

There were 448 ballots cast and the results were: 58 yes, 390 no. The article was defeated.

## District Court

The Honorable Walter D. Hinkley is Justice of the Lancaster District Court, the Honorable Paul F. Donovan, Associate Justice, and Mr. George Carter, Clerk. The expenditures of \$11,590 made by the town was for the salaries of those officers. The following show the receipts of the Court and how the funds were distributed and expended.

#### RECEIPTS DURING YEAR

|             |             |
|-------------|-------------|
| Fines, etc. | \$27,679.93 |
|-------------|-------------|

#### DISBURSEMENTS

|                                 |             |
|---------------------------------|-------------|
| N.H. Division of Motor Vehicles | \$13,114.00 |
| N.H. Fish & Game Department     | 196.00      |
| Printing & Supplies, Postage    | 479.36      |
| Special Justice                 | 10.00       |
| Dues                            | 155.00      |
| Other                           | 93.50       |
| Witness fees                    | 480.00      |

\$14,527.86

Paid Town of Lancaster

\$13,041.47

## Police Department TO SERVE AND TO PROTECT

Your Police Department is sincerely grateful for your support over the past year. The special concern and sincere interest toward us, by the citizenry of Lancaster, lends to the accomplishments and efficiency of the Department.

One area in which your Police Department is again justly proud is in the reduction of auto accidents over last year. This was the second year in a row in which we have shown a decline in accidents, going from a high in 1973 of 109, to 97 in 1974, and 96 in 1975. Also shown this year was a reduction in one car accidents and accidents requiring medical and hospitalization. This year also marked the second year without a fatality.

Motor vehicle complaints processed through court decreased over last year by 44 cases, the biggest reduction coming under speeding. In this area last year we had 147 cases, with this year being 117 cases brought before the court. Also noted this year was an increase in the number of Driving While Intoxicated cases, going from 24 in '74 to 30 in '75. Other increases were shown in operating to endanger, failing to report an accident, stop sign and U-turn. Reduction came in yellow line, operating without license, operating unregistered motor vehicles.

Traffic violation enforcement is one of many routine tasks performed by your Police Department, but a time-consuming one. Last year 1125 hours were spent on traffic violations.

Again, as last year, the offenses of larceny by check and fraudulent checks were the major number of criminal complaints brought forth under the Criminal Code. The Department handled 103 bad check complaints being issued. Over all criminal court complaints increased from 89 to 142, with the increases being in disorderly conduct, petty larceny, assault, burglary, criminal mischief, and assault on a Police Officer.

In 1975, there were 20 major burglaries, and 39 larceny cases with again the largest amount being in the outlying areas of town. This year we experienced three daylight burglaries. These having taken place between 0800 hours and 1600 hours, two of these being in the compact area. This is a very unusual occurrence.

Of the 59 cases stated above, 19 court complaints were issued, clearing 39 cases and recovery of 70 percent of the items stolen.

Juvenile crimes this year increased from 16 to 23, of these 8 juveniles were brought before the Juvenile Court, including 2 stolen motor vehicles, 10 burglary, and 6 larceny cases.

One problem facing your Police Department, probably more than any other department in Town Government, is that of Public Relations. When most have any contact with the Department, it is of a negative nature, usually in the form of being informed that you have done something wrong.

If it was at all possible, we would like to have every one spend a few days with a member of the Department, during their routine duty hours so you could see firsthand what it is all about. If this was to happen, I doubt that we would have any more problems with Public Relations.

Members of the Police Department invite you to stop at the Station, talk to the patrolman on the street about their duties, and what is going on in the Department, and we are responsive to your needs and problems 24 hours a day, 365 days a year.

## CRIMINAL CASES - 142

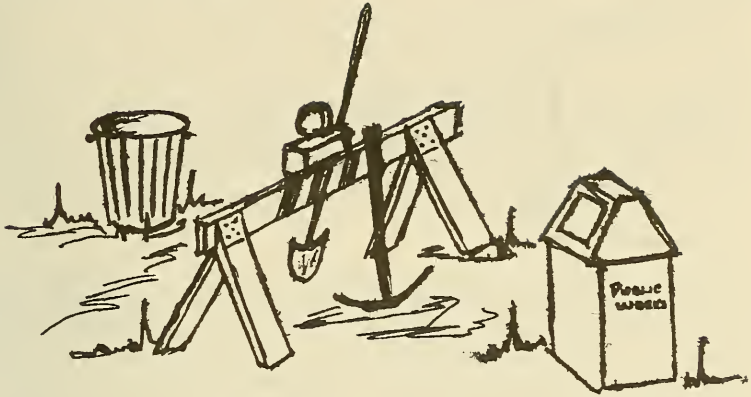
|  |    |
|--|----|
| Illegal possession of alcohol              | 5  |
| Disorderly conduct                         | 13 |
| Petty larceny                              | 10 |
| Grand larceny                              | 1  |
| Intoxication                               | 10 |
| Assault                                    | 11 |
| Fraudulent check                           | 36 |
| Larceny by check                           | 6  |
| Burglary                                   | 8  |
| Fugitive from justice                      | 1  |
| Littering                                  | 1  |
| Allowing dog to run at large               | 5  |
| Theft by unauthorized taking               | 3  |
| Concealment of merchandise                 | 2  |
| Malicious damage                           | 2  |
| Procuring for a minor                      | 2  |
| Receiving stolen property                  | 1  |
| Criminal mischief                          | 8  |
| Negligent mother                           | 1  |
| Non-support                                | 1  |
| Contributing to the delinquency of a minor | 2  |
| Resisting arrest                           | 2  |
| Assault on a police officer                | 2  |
| Sexual assault                             | 1  |
| Manufacturing a controlled drug            | 1  |
| Failure to answer a summons                | 1  |
| Indecent exposure                          | 1  |
| Disobeying a police officer                | 1  |
| Cruelty to animals                         | 1  |
| Malicious damage to Municipal property     | 1  |
| Failing to stop for a police officer       | 1  |
| Harrassment                                | 1  |
| Incest                                     | 1  |
| Juvenile Court Cases                       | 8  |

## MOTOR VEHICLE COURT CASES -251

|  |    |
|--|----|
| Operating snowmachine on public way    | 2  |
| Operating snowmachine after hours      | 2  |
| Operating to endanger                  | 3  |
| Failing to report accident             | 3  |
| Failing to yield                       | 3  |
| Passing on a yellow line               | 29 |
| Failing to stop at stop sign           | 4  |
| Operating without a license            | 9  |
| Operating after revocation             | 2  |
| Improper U turn                        | 4  |
| Allowing an improper person to operate | 1  |
| Operating after suspension             | 1  |
| Driving while intoxicated              | 30 |
| Speeding (radar)                       | 46 |
| Speeding                               | 71 |
| Unreasonable speed                     | 4  |

|   |             |                                    |     |
|---|-------------|------------------------------------|-----|
| Operating unregistered motor vehicle          |             | 4                                  |     |
| Operating with unsafe tires                   |             | 7                                  |     |
| Passing on right                              |             | 6                                  |     |
| Operating uninspected motor vehicle           |             | 17                                 |     |
| Leaving scene of accident                     |             | 3                                  |     |
| Failing to wear protective lenses             |             | 2                                  |     |
| Passing a school bus                          |             | 1                                  |     |
| Over height                                   |             | 1                                  |     |
| Over height bumper                            |             | 2                                  |     |
| Failing to use directionals                   |             | 1                                  |     |
| No protective headgear                        |             | 1                                  |     |
| Operating under the influence of drugs        |             | 1                                  |     |
| Unnecessary noise                             |             | 1                                  |     |
| ACCIDENTS                                     | -           | 96                                 |     |
| Property damage under \$300.00                |             | 61                                 |     |
| Property damage over \$300.00                 |             | 31                                 |     |
| Property damage listed as total               |             | 4                                  |     |
| Accident requiring medical attention          |             | 9                                  |     |
| Accident requiring hospitalization            |             | 2                                  |     |
| Accident involving pedestrian                 |             | 2                                  |     |
| Number of one car accidents                   |             | 34                                 |     |
| Number of two car accidents                   |             | 57                                 |     |
| Number of three car accidents                 |             | 1                                  |     |
| Number of accidents involving deer            |             | 2                                  |     |
| Accidents resulting in fatality               |             | 0                                  |     |
| Number of accidents resulting in court action |             | 19                                 |     |
| COMPLAINTS                                    | FILED - 845 | OTHER ACTIVITIES                   |     |
| Dog   | 32          | Motor vehicles checked             | 589 |
| Family  | 121         | Motor vehicles warnings            | 303 |
| Bad Checks                                    | 103         | D E Tags issued                    | 188 |
| Juvenile                                      | 28          | Emergency blood runs               | 42  |
| Burglary                                      | 20          | Assistance to sick and injured     | 68  |
| Larceny                                       | 39          | Assistance to motorists in trouble | 236 |
| Malicious damage                              | 21          | Door and window found open         | 259 |
| Bicycles                                      | 28          | Parking tickets given              | 216 |
| Motor Vehicle                                 | 31          | Assistance to other Departments    | 98  |
| Snowmobiles                                   | 14          | Breath tests given                 | 78  |
| Missing persons                               | 3           |                                    |     |
| Nuisance                                      | 396         |                                    |     |
| Prowlers                                      | 7           |                                    |     |
| Cat   | 2           |                                    |     |

# Public Works



## H I G H W A Y    D E P A R T M E N T

Reconstruction of the hill of Page Hill Road was completed this year by the department. The hill was widened and curves reduced for safer travel, better sight distance, and improved maintenance. The road surface now has new gravel and the drainage was renewed. This was an area difficult to maintain, particularly in the winter and spring. Financing of the project was through the Town Road Aid Program, which is a State aid program.

Approximately five miles of asphalt streets and roads were surface treated with asphalt. All other roads and streets were maintained as needed, including sweeping, asphalt patching, grading, and drainage.

The winter months plowing, salting and sanding of streets and roads kept the personnel busy. The roads and streets were kept well maintained for as safe travel as possible, considering the sometime hazardous conditions. Ironically, the heaviest snow storm of the winter, and with high winds, came on April 2 and it continued to snow for two days. Some sections of road became plugged with snow late in the evening, but were made passable the following day.

The department personnel's duties are many and varied. Among these is keeping the highway equipment maintained and repaired. They do most of the mechanical work and it is done in the town garage, which is also maintained by them.

## SOLID WASTE DISPOSAL

This was the second year of operation of the land fill. The waste is handled and compacted by a dozer loader each day. The cover material is hauled from the island, westerly of the Main St. bridge, which accomplishes two things: providing the material for the land fill, and making ice storage space. Soon it will be necessary to find an alternate site.

## SEWER DEPARTMENTS

The sewage treatment facilities operated successfully with only one minor problem which was corrected. Improved controls in the method of injecting chemicals was approved and will be installed soon. This will allow better and more accurate control over the use of chlorine. Experience of the plant operator has given better control of chemicals and utilities.

Several new services were connected to the system, both domestic and commercial.

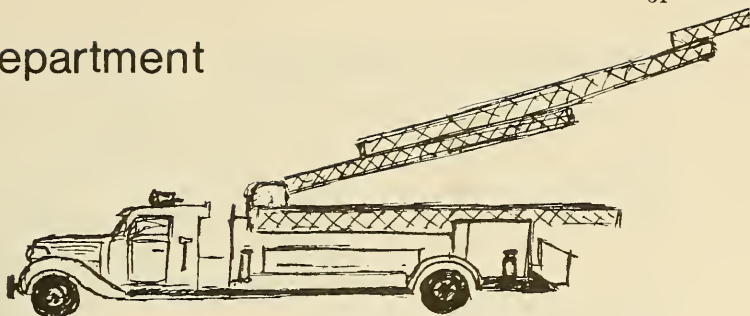
## WATER DEPARTMENT

A new water main was installed on Hill Street, which now offers better service and fire protection. There were four new services connected to the system: 3 domestic and 1 commercial. In addition, 6 service lines were replaced with copper lines for long life and improved service.

The system operated efficiently, considering its age, with little interruption to users. Minor problems still exist and will until such time as extensive changes are made in the system or a new source of supply is developed. As mentioned in the recent past, regulations adopted by the N.H. Water Supply and Pollution Control Commission will require full treatment of open water sources or develop underground sources, and open storage will require protection.



# Fire Department



Fire Service for Lancaster residents was greatly improved with the installation of a new Radio Alert System and the addition of an 85-foot aerial ladder truck. In addition to improving fire fighting capabilities, these items also reduced danger factors faced every day in the Fire Service.

Sections of defective fire alarm wire were replaced by Department members at a substantial savings. In every case possible, work is performed by Department members, which results in reduced expenditures for the Town.

Training firefighters is very important and the Department's program in this area is working very well. Chief Emery made the appointment of a Drill Officer to oversee all phases of training and to work with drill instructors. The Department has qualified instructors in various phases of firefighting which reduces the need to send a large number of men away to be trained.

The Department does not have a Fire Prevention Section as large departments have. Members have put on different prevention activities for the children and public in general this year and will continue to build up this arm of Fire Service.

The Department is very pleased to report what a grand success the first firefighters muster was in Lancaster. The pride of all participating departments was in evidence and resulted in the forming of The North Country Muster Association, in order to make this a yearly event.

The officers and firefighters extend their heartfelt thanks to Lancaster residents for their support and efforts in helping make the Fire Department grow better as each year passes.

The Department is pleased to report a 25 percent reduction in the number of alarms answered this year.

|                  |    |                      |   |
|------------------|----|----------------------|---|
| Disaster Drills  | 1  | Automobile Accidents | 2 |
| Grass Fires      | 2  | Electrical Fires     | 3 |
| Brush Fires      | 0  | Out of Town Asst.    | 2 |
| Forest Fires     | 0  | Fireplace            | 3 |
| Oil Burners      | 5  | Rescue               | 1 |
| Dwelling Fires   | 1  | System Malfunction   | 0 |
| Structural       | 2  | False Alarms         | 6 |
| Chimney Fires    | 15 | Others               | 7 |
| Automobile Fires | 2  |                      |   |

Commendation goes out to all officers and members of the Fire Department for their efficient service and protection and thanks for their never-ending dedication to the community.

# Municipal Cemeteries



The maintenance costs of Municipal Cemeteries and income is included in the statement below. Of the total \$2,500 was raised by taxation, the balance from other sources. The cemeteries include the Wilder, Main Street, Summer Street Cemetery and No. 10 on the Martin Meadow Pond Road.

**Fund Balance - December 31, 1974** \$24,394

## Receipts During Year:

|                         |          |
|-------------------------|----------|
| Income from Trust Funds | \$20,911 |
| Town Appropriation      | 2,388    |
| Perpetual Care          | 2,000    |
| Burials                 | 1,395    |
| Interest Income         | 955      |
| Care of Lots            | 749      |
| Sale of Lots            | 475      |
| Vault Rental            | 90       |

**Total Receipts** \$28,963

---

**Total Amount Available** \$53,357

## Expenditures During Year:

|                                     |          |
|-------------------------------------|----------|
| Salaries                            | \$18,201 |
| Payments to Trustees of Trust Funds | 1,900    |
| Road Construction                   | 6,305    |
| New Equipment                       | 2,100    |
| Social Security Taxes               | 969      |
| Equipment Rental                    | 938      |
| Supplies                            | 818      |
| Repairs                             | 495      |
| Flowers                             | 457      |
| Utilities                           | 220      |
| Insurance                           | 76       |

**Total Expenditures** \$32,479

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**Fund Balance - December 31, 1975** \$20,878

## Public Welfare

**TOWN WELFARE:** There were 12 families assisted by the local welfare, involving 14 adults and 16 children. Most cases are of short duration, assisted until accepted under a state aid program, other programs, or until employment can be found. Two local funds, administered by committees, have helped keep local welfare costs to a minimum. Information concerning these funds may be learned by contacting the Town Office.

The Medicaid Program helps reduce local costs, the program is designed to assist persons who do not have the means to provide for their medical care, or who can do so only at a great financial sacrifice. Through this program, pharmaceutical, laboratory, skilled nursing home care, and physicians' services are supplied in whole or in part. In determining eligibility for these services certain limitations have been established on the amount of annual income and assets that persons may have.

**STATE WELFARE ASSISTANCE:** These programs are administered by the State Department of Welfare and financed jointly by federal, State and local governments. This year the local share is less than past years. The expenditure is Lancaster's share of Lancaster persons over the age of 65 years, eligible to receive assistance under the program.

The Town is assisting in support of an average of 30 recipients of the Old Age Assistance program, 1 under the O.A.A. Aliens program, and 6 persons aided under the disability program.

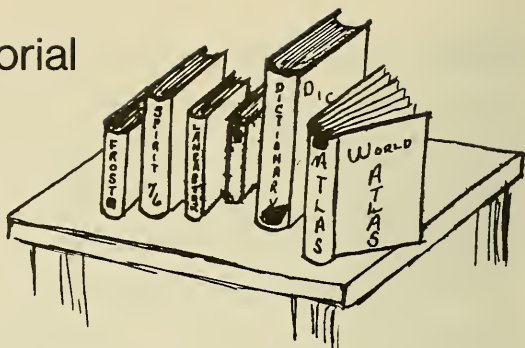
Information concerning these programs may be received by contacting the N.H. Dept. of Public Welfare, Berlin, N.H.

**FOOD STAMPS:** Lancaster residents must call the Woodsville office of the Public Welfare Office, telephone 747-2786, for an appointment to apply. If anyone thinks they may qualify for food stamps, they should telephone for an appointment so a determination can be made. Do not delay.

### PUBLIC WELFARE COSTS

|      |             |
|------|-------------|
| 1971 | \$13,535.71 |
| 1972 | 13,994.96   |
| 1973 | 14,800.37   |
| 1974 | 13,043.03   |
| 1975 | 12,180.89   |

# Weeks Memorial Library



## LIBRARIANS' REPORT

### ADULT AND JUVENILE DEPARTMENTS

The library still had some of its federal funds left to spend in 1975 - January to June 30, but the bulk of the monies had been well spent by the end of 1974.

These funds were used to purchase over \$16,000.00 worth of books and related materials such as cassettes and records. These, especially by rock groups and popular folk singers, circulate constantly and are very popular among our young patrons. Since cassettes and records are very expensive, we have not been able to continue purchasing new ones with our own funds.

We do continue to purchase large numbers of paperback books, since they are much less expensive than hard covers and are very popular. The library owns two large paperback racks and we try to keep them filled with new copies.

The art reproductions and sculpture purchased with the grant money are still circulating very well.

Laacaster library still serves the smaller town libraries near us. Even though we have had no state or federal monies, we feel that we should provide this service whenever possible.

The 3-M copy machine is much in use by the public and at the charge of 15 cents per copy, we feel that it is paying for itself. It is a service that the library has long wished to provide and we feel it is most appreciated by patrons.

No new repair or changes have been undertaken this year.

The most important progress in the children's department is the success of the weekly story hour under the guidance of the Friends of the Library group, formed last year to arrange programs for the children. Cooperation from parents and children is excellent and numbers are increasing, making it necessary for two persons to be in attendance. This project was carried on throughout the summer as well.

Film strips of an educational nature are also shown at the Elementary School for the benefit of children in the lower grades.

Large collections from this department are also in demand by teachers and librarians in the surrounding towns.

BARBARA MILLER,  
Librarian

ELIZABETH CURRIE,  
Children's Librarian

WEEKS MEMORIAL LIBRARY  
LANCASTER, NEW HAMPSHIRE

TREASURER'S REPORT

Year Ending December 31, 1975

Balance on Hand, Checking Account 1 / 1 / 75 \$ 1,275.20

R e c e i v e d f r o m :

|   |           |           |
|---|-----------|-----------|
| Fines   | \$ 101.10 |           |
| Col. F.L. Town Income Spending Committee          | 1,800.00  |           |
| Shurtleff Fund Interest                           | 25.28     |           |
| Shurtleff Bond Interest                           | 125.00    |           |
| Brackett Fund Interest                            | 5.47      |           |
| Linscott Fund Interest                            | 367.87    |           |
| Certificate of Deposit, L.N.B. Interest           | 5.21      |           |
| Trustees of Trust Funds - 1974 Earnings           | 982.04    |           |
| Trustees of Trust Funds - 1975 Earnings (partial) | 1,696.34  |           |
| Photocopier Income                                | 107.04    |           |
| Town of Lancaster - Appropriation                 | 13,000.00 | 18,215.35 |
|   |           | <hr/>     |
|   |           | 19,490.55 |

Disbursements:

|   |          |           |
|---|----------|-----------|
| Salaries                                | 7,206.44 |           |
| Substitute Salaries                     | 3,138.50 |           |
| Social Security                         | 604.88   |           |
| Lights, Sewer & Telephone               | 674.04   |           |
| Heat                                    | 741.03   |           |
| Insurance & Bond                        | 656.00   |           |
| Flowers, Post Box Rental, Travel & Dues | 126.83   |           |
| Maintenance and Service                 | 600.31   |           |
| Equipment - Vacuum Cleaner              | 399.90   |           |
| Books - Adult                           | 4,013.20 |           |
| Juvenile                                | 242.65   |           |
| Periodicals                             | 650.55   |           |
| Cassettes and Prints                    | 128.95   |           |
| Office, Janitor and A.V. Supplies       | 451.41   | 19,634.69 |
|   |          | <hr/>     |

Balance on Hand, Checking Account 12 31 75 \$ (144.14)

JAMES B. FITCH,  
Treasurer

## Public Health

As Lancaster Public Health enters its 58th year of service, we feel we can look back upon many accomplishments. Our service has grown in many and varied ways. We continue to provide coverage in Dalton, Jefferson, Whitefield and Lancaster, along with Medicare billing contracts in Groveton and Milan.

Some questions have arisen regarding the visit totals having dropped in some communities. There are two main reasons for this.

1. Increasing regulations by Medicare limit nursing visit coverage in some areas to short-term coverage rather than extended maintenance care.
2. Patients we have carried for long-term care previously have elected to try increased independent care, and many have led to very successful recoveries with resulting discharges from our services.

Questions have also arisen regarding mechanics of referral to the agency. Anyone may refer a case to the agency, including the patient himself, family, neighbors and friends. We are allowed, by our policies, to make one visit, but then need to have a licensed N.H. physician's referral to make further visits. During this primary visit, we are only allowed to give basic bedside nursing care--NO medications or treatments without a doctor's order.

The Public Health Nursing Committee organizes the agency program. The committee is composed of volunteer members from each community represented by the agency. The officers of the past year were

|                |                        |
|----------------|------------------------|
| Chairman:      | Mrs. Roland Kimball    |
| Vice Chairman: | Mrs. Keith Tenney      |
| Secretary:     | Mrs. Benjamin Blodgett |
| Treasurer:     | Mrs. George Smith      |

The committee offers its services as volunteers at clinics sponsored by the agency during the year, which is greatly appreciated.

## NURSING VISITS

A total of 2649 visits were made in 1975. These were divided as follows:

|                      | Dalton | Jefferson | Lancaster | Whitefield |
|----------------------|--------|-----------|-----------|------------|
| Antepartum           | --     | --        | 4         | 2          |
| Postpartum           | 5      | 7         | 48        | 31         |
| Premature High Risk  | --     | --        | 9         | 2          |
| Well Child Infant    | 5      | 7         | 50        | 31         |
| Family Planning      | 1      | --        | --        | --         |
| Gynecological        | --     | --        | 20        | 2          |
| Neurological         | --     | --        | 25        | 1          |
| Respiratory          | 1      | --        | 34        | --         |
| Orthopaedic          | 4      | 1         | 55        | 18         |
| CVA                  | --     | 23        | 286       | 3          |
| Cardiac              | 35     | 17        | 391       | 175        |
| Blood Dyscrasia      | --     | 3         | 182       | 39         |
| Cancer               | --     | 22        | 48        | 63         |
| Arthritis            | 16     | --        | 13        | 75         |
| Diabetes             | 43     | --        | 259       | --         |
| EENT                 | --     | 10        | 6         | 5          |
| Urological           | --     | --        | 61        | 2          |
| Gastro-Intestinal    | 19     | 21        | 64        | 3          |
| Allergies            | --     | --        | 3         | 1          |
| Periph. Vascular     | 1      | --        | 160       | 14         |
| Mental Health        | --     | --        | 76        | 2          |
| Mental Retardation   | --     | --        | 1         | --         |
| Communicable Disease | 2      | --        | 34        | 14         |
| Non-Orthopaedic      | 6      | --        | 9         | 8          |
| Drug-Alcohol         | --     | --        | 6         | --         |
| Adult Health         | 4      | 8         | 39        | 3          |
|                      | <hr/>  | <hr/>     | <hr/>     | <hr/>      |
|                      | 142    | 130       | 1883      | 494        |

Many clinics and classes were held throughout the year, including:

1. Series of prenatal classes. These were again well received in April and October. Those helping in different presentations at classes include Dr. Robert Lewis, M.D.; Mrs. Mary Daigneault, R.N.; and Caroline Huddleston, hospital dietician. These people were very well received and appreciated by the members of the classes and the staff.
2. Pre-School physical examinations including dental checks by Dr. Roy Brewster were done in May. Physicians in attendance included Drs. Falkenham, Lewis and Yunghans. 37 children were done and the clinic appeared to be quite successful.
3. Pre-School vision and hearing testing was done on 100 children in May and considered to be an excellent showing.

4. An adult screening clinic was done in April and included testing for diabetes, glaucoma, blood pressure, oral cancer and nutrition. 200 people attended and were apparently pleased with the clinic.

I have also participated as a member of the Site Council for the Meals on Wheels program during the last part of the year to aid in planning a more effective program for the complete area.

During the last part of the year, a disaster plan was organized in cooperation with the community and hospital and was initiated in December with apparently good results.

The members of the staff attended inservice meetings throughout the year, covering many interesting and varied topics, such as Cystic Fibrosis, Sudden Infant Death Syndrome and accounting procedures in the home health agency.

The question of the addition of home health aides have been brought to our attention and discussed by the committee. However, the program was not thought to be financially feasible at this time.

During the year, we received very capable assistance from Mrs. Susan Lewandowski to cover physical therapy recipients, due to our regular therapist, Mrs. Carol Haas, being on maternity leave.

We also received assistance from many organizations during the year, to whom I would like to give many thanks. These include the Emmons Smith Fund for much needed equipment, including a new nurses bag. White Mountain Community Services now has a satellite agency in Lancaster, which has proved to be very useful. The Crippled Children's Services, Department of Welfare, N.H. Heart Association, N.H. Department of Public Health and N.H. Department of Communicable Disease have been used extensively throughout the year.

We also received a large amount of equipment to our loan closet during the course of the year. We also received a large amount of clothing from different sources which was much appreciated by different families. I would like to mention a special thanks to two especially appreciated donors for their contributions--Clayton Hicks of Jefferson and B.D. Weeks memorial Hospital.

Some future plans of the agency include another series of diabetic classes, a pap smear and breast exam clinic, along with continued pre-school physical examinations and prenatal programs.



## CHILD HEALTH STATION

We were quite pleased this year that our immunizations given increased from 452 in 1974 to 826 this year. Local physicians served the clinics on a rotating basis. The different immunizations totals were as follows:

|           |     |
|-----------|-----|
| Tine test | 65  |
| DPT       | 196 |
| DT        | 45  |
| Polio     | 254 |
| Measles   | 79  |
| Mumps     | 102 |
| Rubella   | 85  |

The clinics continue to be held on the third Friday of the month and I will print the immunization schedule we use.

| AGE         | IMMUNIZATIONS                                 |
|-------------|---|
| 2 months    | DPT--Polio                                    |
| 4 months    | DPT--Polio                                    |
| 6 months    | DPT--Polio                                    |
| 12 months   | Measles, Mumps, Rubella<br>Tuberculin Testing |
| 18 months   | DPT--Polio Booster                            |
| 4 - 6 years | DPT--Polio Booster<br>Tuberculin Testing      |

This immunization program continues to be successful due to the very much appreciated sponsorship of the Mahaney-Brisson Post of the Lancaster American Legion and American Legion Auxiliary and immunizations continue to be provided by the State Department of Health.

I would like to give special thanks to the Medical Staff of Beatrice D. Weeks Memorial Hospital; Dr. James Ferguson, M.D. for serving on our Medical Advisory Committee; the Public Health Nursing Committee; Miss Eleanor Kenney, R.N.; Mrs. Stewart Foss, Secretary; Mrs. Jacquelyn Sawin, R.N.; Mrs. Mary Fitch, R.N.; Mrs. Carol Haas, R.P.T.; Mrs. Susan Lewandowski, R.P.T.; Mrs. Marcia Harmer, R.N.; Mrs. Diantha Rochefort, R.N.; Mrs. Julia Belmore, R.N. and members of our communities for their guidance and assistance during the past year.

SANDRA N. PLACEY, R.N.  
Public Health Nurse

## Debt Service

**Bond Issue:** The principal payment on the Sewer Bond Issue was \$110,000.00 and interest \$85,275.50, of which the State of N.H. paid \$128,350.00. A schedule of the bond follows.

**Long Term Note:** Payment on the Bunker Hill Street parking lot note was \$3,622.50, including \$122.50 interest. It was the final payment of the note and the final note. The only debt the town now has is the Bond issue previously mentioned.

**Temporary Loans and Interest:** The town paid \$5,029.12 in interest to borrow \$350,000.00 in anticipation of tax receipts. Early payment of taxes or early part payment could eliminate borrowing short term money, resulting in a savings to all.

**Long-Term Indebtedness  
Statement of Debt Service Requirements  
As of December 31, 1975**

|                          |  |
|--------------------------|--|
|                          | Sewer Bonds<br>4.5 percent               |
| Amount of Original Issue | \$2,170,000                              |
| Date of Original Issue   | March 1, 1972                            |
| Principal Payable Date   | March 1st                                |
| Interest Payable Dates   | March 1 and September 1                  |
| Payable At               | Boston Safe Deposit<br>and Trust Company |

| Maturities - Fiscal Year Ending: | Principal          | Interest         |
|----------------------------------|--------------------|------------------|
| December 31, 1976                | \$ 110,000         | \$ 80,325        |
| December 31, 1977                | 110,000            | 75,375           |
| December 31, 1978                | 110,000            | 70,425           |
| December 31, 1979                | 110,000            | 65,475           |
| December 31, 1980                | 110,000            | 60,525           |
| December 31, 1981                | 110,000            | 55,575           |
| December 31, 1982                | 110,000            | 50,625           |
| December 31, 1983                | 110,000            | 45,675           |
| December 31, 1984                | 110,000            | 40,725           |
| December 31, 1985                | 110,000            | 35,775           |
| December 31, 1986                | 110,000            | 30,825           |
| December 31, 1987                | 110,000            | 25,875           |
| December 31, 1988                | 110,000            | 20,925           |
| December 31, 1989                | 110,000            | 15,975           |
| December 31, 1990                | 100,000            | 11,250           |
| December 31, 1991                | 100,000            | 6,750            |
| December 31, 1992                | 100,000            | 2,250            |
| <b>Total</b>                     | <b>\$1,840,000</b> | <b>\$694,350</b> |

## Advertising - Promotional

**Information Booth:** At least one vehicle from every state in the U.S. stopped at the booth this year, reports Mrs. Glenn Sheridan, attendant and enthusiastic supporter of the community. It was surprising to note the number from California and as usual Michigan and Ohio, who seemed to appreciate New England. Several from Canada stopped from as far west as British Columbia and a lot of down-easterners from the Maritimes.

Information about the town is given each visitor, both the spoken word and the written word. Of course, folders are supplied upon request, of the state and other areas of interest. An average day at the booth is 160 people in approximately 55 vehicles.

The total number of vehicles for the season was 3764, 1140 of which came from Canada, and brought 11,191 people.

### WHITE MTS. REGION ASSOCIATION

The White Mountains Region Association changed its fiscal year from Sept. 1 - Aug 31, to July 1 - June 30, in order to conform to the State's fiscal year. Due to this change, the summary will cover activities for a ~~ten~~ three-month period (Sept. 1, 1974 to June 30, 1975), instead of the usual twelve-month period.

Your Association sponsored a very successful and meaningful marketing seminar for the vacation recreation industry of northern N.H. The two-day seminar addressed such topics as "What is Marketing," "Marketing Analysis," "Development of a Marketing Program," "Advertising Decisions," "Appearance of Establishment," "Brochure Design" and "Packaging Vacation Facilities."

The Region has a new magazine, "Outlook," published by your Association. The magazine, which is distributed free to all WMRA members, selectmen, schools, libraries and businessmen in the region, is designed to serve as an in-house chamber of commerce type publication for northern New Hampshire.

Regarding transportation matters, your Association became a participating agency in the experimental air land demonstration for the region. The project, funded by a grant from the N.E. Regional Commission and sponsored by the N.H. Office of Comprehensive Planning, includes daily round trip flights between the Whitefield Regional Airport and the Lebanon Airport, with connecting flights to Boston and New York. In addition, a bus / taxi system operates between Berlin and Whitefield. The Association entered into a \$10,000 contract with the N.H. Office of Comprehensive Planning in an effort to increase passenger usage through promotion and advertising of both air and ground system.

In other activities, the Association continues to publish the N.H. Accommodations and Dining Directory, the Where-to-Stay folder, and the White Mts. Map, the Fall Foliage Shunpike folder, and the Canoeing and Kayaking folder, as well as publishing the weekly bulletin of lodging inquiries. It also distributes other state and local brochures in an effort to bolster the north country's economy.

Your Association's executive director again attended the Springfield Exposition in an effort to boost the four-season vacation travel trade in the region. While there, he spoke on Hartford (Conn.) radio about the region and what it has to offer. In addition, he also attended the Boston Sportman's Show in an effort to attract visitors to our region.

The WMRA promotional brochures were distributed to the numerous information booths in the region as well as several State Highway rest areas.

In addition, numerous bulk orders of brochures were sent to travel clubs, Automobile Associations, and Travel Agencies throughout the country and Canada.

With respect to the N.H. Council of Region Associations, of which your executive director is secretary, it was disclosed at a meeting during the year that the State, beginning in the second year of the biennium, will fund each Association on the basis of the "local share." Specifically, the amount of State funds received will be determined by the amount and number of communities which appropriate. Under this system, it would appear this region would gain financially, but only if the north country communities continue to support its Association.

Your executive director was privileged to participate on an ad hoc committee set up to design and publish a brochure, Tourism / Recreation Equals Jobs and Taxes. An informational brochure of this type, which spells out the significance of this industry to the region and to the State, has been sorely needed.

Other activities of your executive director and the Association during this ten-month period include: Appropriated funds to assist in the publication of a Christmas Tree Vendor's List in an effort to assist the 1.7 million dollar industry in the northern three counties, attended numerous executive committees and full board meetings of the White Mts. Center for Music and the Arts for which your executive director serves as secretary. (Parenthetically, the Association distributes Festival folders around the region and through the mails in answer to numerous written inquiries), attended several meetings with personnel from VTN, the organization which has undertaken the Franconia Notch environmental impact project for the State. The Association answered 3,676 single inquiries, wrote 195 personal letters, sent 44 bulletins of lodging and real estate bulletins, sent 9,238 mimeographed letters and wrote 18 news releases and 1 newsletter.

# Ambulance Service

A new modular type ambulance vehicle was purchased and is in service for improved patient care and comfort. Part of the cost came from the State of N.H. and part was in reserve for that purpose.

A record number of patient calls were made this year, a summary appears below. These calls include emergency transfers, accident victims and non-emergency transfers.

We thank the dedicated volunteers of the Lancaster Ambulance Corps for their service to the community and for unselfishly giving many hours standing by prepared to answer any call. Members of the Corps gave many more hours of their time for further training and for refresher courses.

## Summary of calls:

254 Lancaster  
 21 Jefferson  
 25 Lunenburg  
 5 Guildhall

## Receipts and Disbursements:

### Receipts

|                        |            |             |
|------------------------|------------|-------------|
| Collection 74 charges  | \$7,778.65 |             |
| Collection prior years | 2,722.24   |             |
|                        |            | \$10,500.89 |

### Expenditures

|                          |            |             |
|--------------------------|------------|-------------|
| Payroll                  | \$4,791.83 |             |
| Vehicle Expense          | 1,955.77   |             |
| Training                 | 70.00      |             |
| Supplies & Equip. & Dues | 1,332.01   |             |
| Non-Cash                 | 300.00     |             |
| Depreciation             | 1,500.00   |             |
|                          |            | \$ 9,949.61 |

|         |  |           |
|---------|--|-----------|
| BALANCE |  | \$ 551.28 |
|---------|--|-----------|

|                                      |             |
|--------------------------------------|-------------|
| Capital Expenditures (new ambulance) | \$18,859.90 |
|--------------------------------------|-------------|

The towns of Jefferson, Lunenburg and Guildhall contribute to the maintenance and operation of the Ambulance Service, for serving their communities.

# Conservation Commission Report

Although there have been several membership changes during the last year, the Lancaster Conservation Commission has remained an active entity of the town.

The Kilkenny Railroad project continues to be a major effort for the Commission. Technical and legal aspects involved with the project have prolonged completion and has provided a more complicated procedure than originally anticipated when it was started a couple years ago. Hopefully, the coming year will find the project completed.

The Commission worked closely with the N.H. Department of Public Works and Highways in the preliminary planning stages of the Route 2 road improvement project. As a result of our efforts and concern, a scenic roadside area is now planned as an integral part of the project. The area will be similar to the one on top of Corrigan Hill.

Work continues on the refinement and expansion of the town resource map completed in 1974.

The Commission has also continued its assistance to the Planning Board in providing informational material. We also prepared and presented to the Board a preliminary color-coded soils map, part of the completed current soil survey being conducted by the Soil Conservation Service.

We worked with the North Country Council in the pre-application procedure for HUD funding for the town. A shade tree survey and restoration project was another joint venture with the Council.

As required by statute, the Commission continues to review and respond to all Dredge & Fill applications for proposed operations in Lancaster

The Lancaster Conservation Commission welcomes any suggestions or ideas in areas that we may be able to assist in our efforts to promote the sound use of our town's natural resources.

# Colonel Town Spending Committee

## Secretary's Report

The Col. Town Spending Committee is composed of nine members, three of whom are elected annually at the town meeting, to serve three years. The last March Town Meeting re-elected Howard R. Piche, Mrs. Grace M. Lee and Clifford A. Rowe. Mrs. Charlotte Quay was elected to complete the un-expired two-year term of Mrs. Nathalie Wheeler, deceased, and Dr. Elwin Falkenham was elected to complete the un-expired one-year term of Mrs. Joyce Hall, who resigned.

At the March meeting of the committee, following town meeting, the following officers were elected to serve one year: Howard R. Piche, chairman, Rodney Marshall, vice chairman, Mrs. Grace M. Lee, treasurer, Mrs. Charlotte Quay, secretary.

Chairman Piche appointed the following sub-committees: House Committee, Rodney Marshall, chairman, Mrs. Grace Lee and Mrs. Charlotte Quay; Field Committee, Richard J. Samson, chairman, Dr. Elwin Falkenham and Howard Piche; Camp Committee, Clifford Rowe, chairman, James Hampton and Ellen T. Moody.

Monthly meetings were held this past year. The annual budget was studied by the committee and approved. Details of the expenditures are listed in the Treasurer's Report. The committee has attempted this year, as in the past, to provide a wide variety of programs and activities suitable for all ages and tastes.

A log cabin for the caretakers was built at the Community Camp this past summer, and will be ready for occupancy for the 1976 summer season.

The people of Lancaster are urged to make use of the facilities of the Community House and Community Camp.

CHARLOTTE QUAY  
Secretary

# Colonel Town Recreation Program

1975 ANNUAL REPORT by Superintendent of Recreation

The Col. Town Recreation Program is operated from funds derived from the Colonel Francis L. Town Trust Fund. The trust fund makes it possible for Lancaster to enjoy facilities and programs comparable to communities with a much larger population base. Lancaster's outstanding recreation facilities are administered by the nine-member Col. Town Spending Committee.

The Spending Committee encourages maximum use of the recreation facilities. Groups and organizations are encouraged to use the facilities for their meetings and activities. The meeting rooms and other facilities are scheduled on a first come, first serve basis. A telephone call is all that is needed to make facilities available to your group (788-3321).

1975 was a good year for the Col. Town Recreation Program. Andrea and I would like to thank the members of the Spending Committee, the members of the Lancaster Citizens Pool Committee, all the volunteer coaches and officials who were responsible for the successes of the Lancaster athletic teams and the program participants for their cooperation.

The Col. Town Recreation Program tries to meet the recreational needs of all residents, regardless of age. A self-supporting Play School program is conducted during the indoor season for children ages 3-5. The tots also attend the summer playground program and can be found on warm afternoons during the summer with their mothers at the pool.

Children in the 6-8 year age group attend the summer playground program, enjoy swimming lessons and recreational swim periods, take part in summer track and field meets and become involved in soccer, peewee baseball, special events such as the Halloween party and ice skating.

Weekly recreation classes were offered to the boys and girls in grades 3-6 during the school year. Through the recreation classes we were able to provide instruction in many recreational activities from soccer or field hockey to gymnastics to gym hockey to mini-track meets to basketball to trampoline to cage ball or volleyball and to promote fitness through exercise. The 4-6 graders also participate in the boys' or girls' intramural basketball leagues, Little League baseball, youth soccer programs, track and field, swimming and special events.

Junior high athletic programs offered included the major sports for both boys and girls, afternoon free play hours art lessons and special events. High school students enjoy the facilities for free play more than the younger children, attend teen dances, participate on the Babe Ruth team, the summer soccer teams, swim team, indoor tournaments such as table tennis and table soccer and enjoy the skating rink facilities.

The Col. Town Senior Citizens, the "Jolly Seniors," meet the second and fourth Tuesday of each month. New members are always welcome. Some of their highlights of 1975 included a trip to the flower show in Boston, a visit to the Freedom Train in Manchester, their summer hobby show, a visit to Santa's Village and a trip to Sunapee State Park for the state-wide Octoberfest program. They also enjoy a crafts-reaction program once a month.



After three years of total sponsorship by Recreation for Senior Adults including the leadership, this fall the program changed with the Lancaster Rotary, purchasing craft kits and Andrea Leaver instructing the craft project.

The Col. Town Recreation Program is very proud of its adult theatre group, the Col. Town Players. Their next production will be "Barefoot in the Park" by Neil Simon on March 25 and 27 at the Town Hall. Next fall, they will produce "1776" on October 14-16. Anyone interested in any phase of theatre is urged to contact the Players. More are needed for stage and non-stage roles.

Oil painting and water color painting classes proved real popular in 1975. Classes were offered to beginners as well as advanced. The students have produced some excellent paintings under the leadership of Alfons Weidacher. Other adult activities offered include women's volleyball and exercises, adult dance classes, adult tennis association which conducted several successful tournaments and also instruction programs for adults and our youth, women's softball and men's soccer team. The men's softball league makes full use of the lighted softball field which has proved popular from both the playing and spectator views. In the winter, the men's basketball team uses the Community House gym for practices and games.

Our biggest project in 1975 was the construction of a log cabin at the Community Camp. All the lumber and logs were taken from the land. The labor for the cottage was supplied under the Tri-County Council Manpower program. A special thanks to World Radio Mission, Timberland Machines, Harlan Cantin, Carl Pebbles and the Town of Lancaster public works for their tremendous help that enabled us to complete the project. Less than \$6,000 went into the cottage that has a value of many times that if it was on the market. The new cottage should enable us to serve family and group picnicking groups better and opens the way for possible future expansion of activities.

#### NEW POOL IN 1976?

We thank the many individuals and groups who have participated in the Lancaster Citizens' Pool Fund Drive. With the \$5,000 appropriation in the 1976 Town budget, the pool fund will be over \$51,000. Pledges will swell the amount to nearly \$53,000 leaving some \$2,000 still to be raised through the fund drive. A special article in the town warrant asks the voters to appropriate \$20,000 at the present rate of \$5,000 each year to bring the total local share for the pool to \$75,000. This amount will be matched by BOR Land and Water Conservation Fund Program. We hope to be able to build the pool and bathhouse for \$150,000. Up-to-date information on current pool costs will be available at Town Meeting. The project bid openings are scheduled March 1 for construction, if voter approval (2/3) at Town Meeting, to begin following the summer swimming season.

#### BELT-TIGHTENING

The Col. Town Recreation program has been fortunate that the Col. Town Investment Committee has made slight gains in trust fund income during the world money crisis. However, increases in costs of all fixed charges, repairs and maintenance materials and supplies of all kinds has decreased our purchasing power. We have been carrying a \$6-8,000 balance into our

next budget year, but all surplus was exhausted in 1975. This has forced us to cut expenditures in the few areas that can be controlled. The only budget items increasing this year are in fixed costs that cannot be controlled to effect a decrease.

We will continue to offer a varied program designed to meet the recreational needs of all ages. Some of our program extras, such as trips other than league games in the North Country, will be eliminated, except when program participants pay a small fee to help defray the costs. Program fees will be attached to more of the adult activities as this group appears to be most likely able to pay a small fee. The swimming pool season rates have increased, but remain a bargain. Our policy that no Lancaster person be eliminated from any program offered for lack of funds, will be continued.

We are interested in having more organizations and business firms sponsor athletic teams. The sponsor supplies the uniforms and defrays part of the other team costs. We would like sponsors for the summer youth soccer teams. Often groups or business firms like to sponsor some of the end of season awards made. If interested in becoming a sponsor, contact a Spending Committee member or the Superintendent of Recreation.

Volunteers played an important role in the program last year. We encourage more people to become involved in your recreation activities as a volunteer. If interested, drop into the Community House and discuss volunteering with us.

Andrea and I would like to extend our appreciation to the recreation staff members and to the many volunteers who worked with us last year. They are responsible for the successes the program attained. We look forward to 1976 and hope that we can meet your leisure time needs more effectively.

Respectfully submitted,  
Louis F. Leaver,  
Superintendent of Recreation.



COL. TOWN SWIM TEAM captured their eighth consecutive North Country Recreation Departments meet at the Col. Town Pool to cap off a successful 1975 season.

# Colonel Town Income Spending Committee

TREASURER'S REPORT

YEAR ENDED December 31, 1975

## INCOME:

|                                    |          |              |
|------------------------------------|----------|--------------|
| Col. Town Trust Fund               |          | \$ 64,590.41 |
| House fees                         | 119.20   |              |
| Camp fees                          | 191.33   |              |
| Pool fees                          | 2,068.90 | 2,379.43     |
| <b>Special Activities:</b>         |          |              |
| Play school                        | 3,327.50 |              |
| Coke and candy                     | 695.20   |              |
| Game room                          | 88.89    |              |
| Col. Town Players                  | 2,138.30 |              |
| Dance classes                      | 741.00   | 6,990.89     |
| <b>Reimbursements:</b>             |          |              |
| Vocational Rehabilitation          | 757.00   |              |
| Blue Cross--Shield                 | 629.12   |              |
| Telephone--postage (Celtics)       | 60.00    |              |
| Babe Ruth Charter fees             | 150.00   |              |
| Softball league--lights            | 722.04   |              |
| N.H. Youth Soccer                  | 50.50    |              |
| Chlorine Carboys                   | 209.95   | 2,578.61     |
| <b>Other:</b>                      |          |              |
| VFW - for Little League            | 300.00   |              |
| Coaches Award night                | 24.00    |              |
| Ins. on slashed tire               | 36.45    |              |
| Tax refund                         | 19.56    | 380.01       |
| Town of Lancaster--support of pool |          | 1,500.00     |
| Income from all sources            |          | 78,419.35    |
| Transfers from Savings Account     |          | 10,500.00    |
| Checkbook Balance Jan. 1, 1975     |          | 21,256.14    |
|                                    |          | <hr/>        |
|                                    |          | \$110,175.49 |

## SAVINGS ACCOUNT

|                                 |             |                |
|---------------------------------|-------------|----------------|
| 1-1-75 Balance                  | \$ 6,525.48 |                |
| 1-27-75 Transfer from checkbook | 5,000.00    |                |
|                                 |             | <hr/>          |
|                                 | \$11,525.48 |                |
| Withdrawals                     | 10,500.00   |                |
|                                 |             | <hr/>          |
| Balance 1-1-76                  | \$ 1,374.92 | Interest added |

## EXPENDITURES

## APPROPRIATIONS:

|   |          |          |
|---|----------|----------|
| Lancaster pool fund   | 500.00   |          |
| Lancaster Girl Scouts   | 350.00   |          |
| Weeks Mem'l Library--Juvenile Dept.   | 1,800.00 | 2,650.00 |
| <b>Insurance</b>  |          |          |
| Workmen's Compensation  | 517.00   |          |
| Treasurer's Bond  | 20.00    |          |
| Little League & Babe Ruth Teams   | 170.45   |          |
| Multi-peril   | 2,918.00 |          |
| Bus and Van   | 450.00   | 4,075.45 |
| <b>Capital Expenditures</b>   |          |          |
| Weight lifting equipment  | 150.00   |          |
| BOR--Field project 1974   | 200.04   |          |
| New pool expense  | 158.70   |          |
| Trophy case   | 131.25   |          |
| Camp Project  | 5,803.99 | 6,443.28 |
| <b>House</b>  |          |          |
| Maintenance and repairs   | 1,197.84 |          |
| Supplies  | 1,078.23 |          |
| Office supplies   | 304.55   |          |
| Heat  | 3,194.50 |          |
| Lights  | 2,192.39 |          |
| Telephone   | 1,018.87 |          |
| Pay phone   | 97.36    | 9,083.74 |
| <b>Camp</b>   |          |          |
| Telephone   | 284.25   |          |
| Lights  | 236.18   |          |
| Supplies  | 117.09   |          |
| Repairs   | 288.12   | 925.64   |
| <b>Field</b>  |          |          |
| Repairs to vehicles   | 1,490.27 |          |
| Repairs to equipment  | 279.83   |          |
| Gasoline  | 1,482.57 |          |
| Playing fields (includes wire<br>for fence, tennis court fence,<br>repairs to lights, loam, lime,<br>fertilizers, grass seed, etc.) | 1,421.47 | 4,674.14 |

**Pool**

|                         |        |          |
|-------------------------|--------|----------|
| Maintenance and repairs | 346.41 |          |
| Telephone               | 171.21 |          |
| Heat                    | 329.84 |          |
| Lights                  | 497.54 |          |
| Supplies                | 462.16 | 1,807.16 |

**Rink**

|                      |        |        |
|----------------------|--------|--------|
| Lights               | 252.72 |        |
| Telephone            | 145.40 |        |
| Repairs and supplies | 117.77 |        |
| Heat                 | 165.78 |        |
| Fence                | 184.53 | 866.20 |

**Recreation**

|  |        |          |
|--|--------|----------|
| Baseball   | 844.20 |          |
| Basketball   | 103.95 |          |
| Hockey   | 43.10  |          |
| Soccer   | 517.50 |          |
| Trophies emblems, letters  | 792.49 |          |
| Art classes  | 56.35  |          |
| Playground   | 45.03  |          |
| Supplies   | 173.75 |          |
| Other - includes game room, trips,<br>film, first aid, tennis balls,<br>Halloween paint, outdoor games | 852.51 | 3,428.88 |

**Special Activities**

|                    |          |          |
|--------------------|----------|----------|
| Playschool         | 600.30   |          |
| Candy and coke     | 672.00   |          |
| Col. Town Players  | 1,393.00 |          |
| Softball lights    | 937.32   |          |
| Blue Cross--shield | 630.90   |          |
| Dance classes      | 417.50   |          |
| Sports equipment   | 461.72   |          |
| Miscellaneous      | 121.04   | 5,233.78 |

**Wages and salaries**

|                                 |           |
|---------------------------------|-----------|
| Take-home pay                   | 31,899.84 |
| Income tax withheld             | 4,054.38  |
| Retirement withheld             | 1,553.00  |
| Retirement assessment           | 550.29    |
| Blue Cross--shield              | 1,291.94  |
| Social Security withheld        | 2,217.23  |
| Col. Town Share Social Security | 2,217.23  |

**Miscellaneous**

|                           |          |          |
|---------------------------|----------|----------|
| Water rent                | 230.00   |          |
| Sewer                     | 195.00   |          |
| T.V. Cable                | 129.00   |          |
| Care of Col. Town lot     | 112.00   |          |
| Treasurer's pay           | 1,200.00 |          |
| Stamps                    | 40.00    |          |
| Conventions and fees      | 453.00   |          |
| Advt. bids for new pool   | 171.81   |          |
| Nathalie Wheeler Memorial | 50.00    |          |
| Policy manuals            | 61.59    |          |
| Small items               | 58.33    | 2,700.73 |

|                           |           |
|---------------------------|-----------|
| Total expenditures        | 85,672.91 |
| Transfer to Savings Acct. | 5,000.00  |
| Checkbook Balance         | 19,502.58 |

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110,175.40

Respectfully submitted,  
GRACE M. LEE, Treasurer

## Colonel Town Scholarship Fund

|   |          |
|---|----------|
| Balance on hand, January 1, 1975                  | \$ 52.20 |
| Payments on loans received                        | 270.00   |
| Interest received on account through Jan. 1, 1976 | 11.19    |
|   | <hr/>    |
|   | \$333.39 |
| Repayment to Col. Town Spending Committee         | 325.00   |
|   | <hr/>    |
| Balance on Jan. 26, 1976                          | \$ 8.39  |
| Loans paid off during year                        | 0        |
| Loans outstanding                                 | 14       |

ROBERT C. RICH, Treasurer



# Report of Audit

PLODZIK AND SANDERSON  
 Accountants and Auditors  
 Kearsarge Building  
 5 South State Street  
 Concord, N. H. 03301

January 17, 1976

## TOWN OF LANCASTER

### LETTER OF TRANSMITTAL

Board of Selectmen  
 Town of Lancaster  
 Lancaster, N. H. 03584

Gentlemen:

In accordance with your request, we have examined the books and records of the Town of Lancaster, New Hampshire for the fiscal year ended December 31, 1975, and have prepared the attached exhibits and schedules in conformity with the recommended format prescribed by the Municipal Services Division of the State of New Hampshire

### SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Weeks Memorial Library, Summer Street Cemetery, Trustees of Trust Funds, Col. F. L. Town Trust Fund, Col. F. L. Town Spending Committee, District Court and Bi-Centennial Committee Fund.

### FINANCIAL STATEMENTS

#### General Fund:

##### Comparative Balance Sheets:

Comparative balance sheets which disclose the financial condition of the general fund as of December 31, 1974 and December 31, 1975 are presented in Exhibit A-1. As indicated therein, the current surplus of the Town decreased by \$1,140 in 1975, from \$35,041 at December 31, 1974 to \$33,901 at December 31, 1975.

##### Analysis of Change in Current Financial Condition:

An analysis of the change in current financial condition of the Town is made in Exhibit A-2, with the factors which caused the change indicated therein. These were as follows



**Decrease in Current Surplus:**

|                                 |          |
|---------------------------------|----------|
| Surplus Used to Reduce Tax Rate | \$10,000 |
|---------------------------------|----------|

**Increase in Current Surplus:**

|                                  |       |
|----------------------------------|-------|
| Net Budget Surplus (Exhibit A-4) | 8,860 |
|----------------------------------|-------|

|  |                 |
|--|-----------------|
| <b>Net Decrease in Current Surplus</b> | <b>\$ 1,140</b> |
|--|-----------------|

**Comparative Statements of Appropriations and Expenditures - Estimated and Actual Revenues:**

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1975, are presented in Exhibits A-3 and A-4. As indicated by the budget summary (Exhibit A-4), a revenue surplus of \$4,762, plus a net unexpended balance of appropriations of \$4,098, resulted in a net budget surplus of \$8,860 for 1975.

**Capital Projects Fund:****Comparative Balance Sheets:**

Comparative balance sheets, which disclose the unexpended balances of appropriations and unappropriated surplus of the capital projects fund as of December 31, 1974 and December 31, 1975, are presented in Exhibit A-5.

**Enterprise Funds:****Water and Sewer Departments:****Comparative Balance Sheets:**

Comparative balance sheets of the water and sewer departments as of December 31, 1974 and December 31, 1975, are presented in Exhibits A-6 and A-7. As noted in our auditor's opinion, there are no fixed asset or contributions in aid of construction accounts maintained for these funds. Likewise, there is no record of inventory maintained. Therefore, we do not express an opinion on the financial statements of the Enterprise Funds as of December 31, 1975.

**Long-Term Indebtedness:****Comparative Balance Sheets:**

Comparative balance sheets disclosing the long-term indebtedness of the Town as of December 31, 1974 and December 31, 1975, are included in Exhibit A-8. As stated therein, the long-term debt of the Town decreased by \$113,500 in 1975, from \$1,953,500 at December 31, 1974, to \$1,840,000 at December 31, 1975.

**Statement of Debt Service Requirements:**

A statement showing annual debt service requirements of principal and interest is contained in Exhibit A-9.

**OTHER FUNDS AND OFFICIALS' ACCOUNTS**

The accompanying supplemental exhibits covering segregated funds and the accounts of those officials entrusted with the custody, receipt or expenditure of Town funds, are presented in accordance with the current requirements of the Municipal Services Division of the State of New Hampshire. Although not considered necessary for a fair presentation of the financial statements and results of operations, our examination of these accounts included the same tests and auditing procedures applied in the examination of the aforementioned financial statements. In our opinion, these exhibits are stated fairly in all material respects when considered in conjunction with the financial statements taken as a whole.

**RECOMMENDATIONS**

We recommend that the Town consider the implementation of a mechanical accounting system that would perform multiple accounting functions in a single operation, thereby eliminating duplicate record keeping and facilitate monthly and year-end reporting, so essential for municipal operations of this type.

We extend our thanks to the officials and the office staff of the Town of Lancaster for their assistance during the course of the audit.

Very truly yours,  
PLODZIK AND SANDERSON,  
Accountants and Auditors

General Fund  
Comparative Balance Sheets  
As of December 31, 1974 and December 31, 1975

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| <u>ASSETS</u>                          | <u>December 31, 1974</u> | <u>December 31, 1975</u> |
|--|--------------------------|--------------------------|
| <u>Cash:</u>                           |                          |                          |
| General Fund                           | \$295,043                | \$301,406                |
| Change & Petty Cash Funds              | 145                      | 145                      |
| 200th Anniversary Fund                 | 331                      | 351                      |
| With Fiscal Agent                      | <u>          </u>        | <u>113</u>               |
|  | \$295,519                | \$302,015                |
| <u>Capital Reserve Funds:</u>          |                          |                          |
| New Equipment - Highway                | \$ 19,133                | \$ 8,717                 |
| Fire Department                        | 19,807                   | 16,641                   |
| Ambulance                              | 9,293                    |                          |
| Swimming Pool                          | <u>15,264</u>            | <u>21,042</u>            |
|  | 63,497                   | 46,400                   |
| <u>Accounts Due Town:</u>              |                          |                          |
| <u>From State of New Hampshire:</u>    |                          |                          |
| Land & Water Conservation Program      | \$ 7,594                 | \$                       |
| Other                                  | 4                        | 8                        |
| <u>From Other Sources:</u>             |                          |                          |
| Accounts Receivable - General          | 7,066                    | 3,371                    |
| Loan to Sewer Department               | 1,000                    |                          |
| Due from Trustees of Trust Funds       | <u>4,000</u>             |                          |
|  | \$ 19,664                | \$ 3,379                 |
| <u>Less:</u> Reserve for Uncollectable | <u>          </u>        | <u>710</u>               |
|  | 19,664                   | 2,669                    |
| <u>Uncollected Taxes</u>               | 142,499                  | 155,104                  |
| <u>Unredeemed Taxes</u>                | <u>36,622</u>            | <u>62,906</u>            |
| TOTAL ASSETS                           | <u>\$557,801</u>         | <u>\$569,094</u>         |

| <u>LIABILITIES AND CURRENT SURPLUS</u>   | <u>December 31, 1974</u> | <u>December 31, 1975</u> |
|--|--------------------------|--------------------------|
| <u>Bills Outstanding</u>                 | \$                       | \$ 132                   |
| <u>Special Appropriations Forwarded</u>  | 23,609                   | 27,429                   |
| <u>Revenue Sharing Funds:</u>            |                          |                          |
| Appropriated                             | \$ 875                   | \$                       |
| Unappropriated                           | <u>13,935</u>            | <u>12,477</u>            |
|  | 14,810                   | 12,477                   |
| <u>Yield Tax Security Deposits</u>       | 600                      | 745                      |
| <u>Matured Interest Payable</u>          |                          | 113                      |
| <u>200th Anniversary Fund</u>            | 331                      | 351                      |
| <u>Due State of New Hampshire:</u>       |                          |                          |
| 2% Bond & Debt Retirement Taxes          | 365                      | 281                      |
| <u>School District Tax Payable</u>       | 419,548                  | 447,265                  |
| <u>Capital Reserve Funds</u>             | <u>63,497</u>            | <u>46,400</u>            |
| <br>                                     |                          |                          |
| Total Liabilities                        | \$522,760                | \$535,193                |
| Current Surplus                          | <u>35,041</u>            | <u>33,901</u>            |
| TOTAL LIABILITIES<br>AND CURRENT SURPLUS | <u>\$557,801</u>         | <u>\$569,094</u>         |

General Fund  
Classified Statement of Receipts and Expenditures  
Fiscal Year Ended December 31, 1975

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RECEIPTS

Current Revenue:

From Local Taxes:

Current Year:

|                           |           |           |
|---------------------------|-----------|-----------|
| Property Taxes            | \$841,960 |           |
| Resident Taxes            | 11,800    |           |
| National Bank Stock Taxes | 1,929     |           |
| Yield Taxes               | 834       |           |
|                           |           | \$856,523 |

Prior Years:

|                           |           |         |
|---------------------------|-----------|---------|
| Property Taxes            | \$134,184 |         |
| Resident Taxes            | 4,250     |         |
| National Bank Stock Taxes | 34        |         |
|                           |           | 138,468 |

Interest on Delinquent Taxes 8,776

Resident Tax Penalties 497

Tax Sales Redeemed 52,485

\$1,056,749

From State of New Hampshire:

|                                     |          |         |
|-------------------------------------|----------|---------|
| Town Road Aid                       | \$ 5,431 |         |
| Highway Subsidy                     | 19,192   |         |
| Interest and Dividends Tax          | 20,469   |         |
| Railroad Tax                        | 886      |         |
| Savings Bank Tax                    | 5,997    |         |
| Reimbursement a/c State & Federal   |          |         |
| Lands                               | 996      |         |
| Road Toll Refunds                   | 1,804    |         |
| Old Age Assistance Recovery         | 4        |         |
| Meals and Rooms Tax                 | 21,616   |         |
| Business Profits Tax                | 103,247  |         |
| State Aid For Water Pollution       |          |         |
| Projects                            | 128,350  |         |
| Education Vocational Rehabilitation |          |         |
| Program                             | 367      |         |
|                                     |          | 308,359 |

From Local Sources, Except Taxes:

|                           |           |
|---------------------------|-----------|
| Motor Vehicle Permit Fees | \$ 47,006 |
| Dog Licenses              | 690       |

General Fund  
Classified Statement of Receipts and Expenditures  
Fiscal Year Ended December 31, 1975

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RECEIPTS (Continued)Current Revenue: (Continued)From Local Sources, Except Taxes: (Continued)

|                                     |              |                   |
|-------------------------------------|--------------|-------------------|
| Business Licenses, Permits and Fees | \$ 1,011     |                   |
| District Court Receipts             | 13,041       |                   |
| Rent of Property and Equipment      | 3,227        |                   |
| Sewer Bond Interest                 | 45,610       |                   |
| Interest on Deposits                | 694          |                   |
| Parking Meter Income                | 3,984        |                   |
| Ambulance Fees                      | 10,501       |                   |
| Sub-Division Fees                   | 220          |                   |
| Income From Departments             | <u>1,599</u> |                   |
|                                     |              | <u>\$ 127,583</u> |

Total Current Revenue Receipts

\$1,492,691

Receipts Other Than Current Revenue:

|  |           |
|--|-----------|
| Proceeds of Tax Anticipation Notes     | \$350,000 |
| Insurance Reimbursement                | 3,600     |
| Gifts - Colonel F. L. Town Trust       | 200       |
| Withdrawals From Capital Reserve Funds | 29,370    |
| Refunds - Prior Year                   | 72        |

Grants From U.S.A.:

|   |              |        |
|---|--------------|--------|
| Revenue Sharing   | \$ 50,202    |        |
| Interest on Revenue Sharing Deposits                    | 340          |        |
| Land and Water Conservation Fund                        | 7,796        |        |
| Highway Safety Agency                                   | 6,925        |        |
| Governor's Commission on Crime<br>and Delinquency Grant | <u>1,604</u> |        |
|   |              | 66,867 |

|                               |       |
|-------------------------------|-------|
| Yield Tax Security Deposits   | 345   |
| Due From Capital Reserve Fund | 4,000 |
| Loan To Sewer Department      | 1,000 |
| Due Water Department          | 82    |

Appropriation Credits (Refunds):

|                                     |          |
|-------------------------------------|----------|
| Town Officer's Salaries             | \$ 1,820 |
| Town Office Administrative Expenses | 858      |
| Police Department                   | 2        |
| Fire Department                     | 752      |
| Insurance                           | 375      |
| Ambulance Service                   | 12       |
| Town Maintenance                    | 4,703    |
| Town Poor                           | 208      |

General Fund  
Classified Statement of Receipts and Expenditures  
Fiscal Year Ended December 31, 1975

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RECEIPTS (Continued)

Receipts Other Than Current Revenue: (Continued)

Appropriation Credits (Refunds): (Continued)

|                                    |    |              |                  |
|------------------------------------|----|--------------|------------------|
| Recreation                         | \$ | 441          |                  |
| Retirement and Social Security     |    |              |                  |
| Taxes                              |    | 9,325        |                  |
| Employee Hospitalization Insurance |    | <u>2,378</u> |                  |
|                                    |    |              | <u>\$ 20,874</u> |

|  |                           |
|--|---------------------------|
| <u>Total Receipts Other Than Current Revenue</u> | <u>\$ 476,410</u>         |
| Total Receipts From All Sources                  | \$1,969,101               |
| Balance - December 31, 1974                      | <u>295,043</u>            |
| GRAND TOTAL                                      | <u><u>\$2,264,144</u></u> |

EXPENDITURES

General Government:

|                                     |    |            |           |
|-------------------------------------|----|------------|-----------|
| Town Officers' Salaries             | \$ | 27,648     |           |
| Town Office Administrative Expenses |    | 14,378     |           |
| Election and Registration Expenses  |    | 528        |           |
| District Court Expenses             |    | 11,590     |           |
| Town Hall and Buildings Maintenance |    | 13,354     |           |
| Tax Mapping                         |    | <u>221</u> |           |
|                                     |    |            | \$ 67,719 |

Protection of Persons and Property:

|                         |    |          |         |
|-------------------------|----|----------|---------|
| Police Department       | \$ | 69,360   |         |
| Parking Meters          |    | 3,838    |         |
| Fire Department         |    | 23,805   |         |
| Care of Trees           |    | 438      |         |
| Planning and Zoning     |    | 3,097    |         |
| Insurance               |    | 9,667    |         |
| Conservation Commission |    | 750      |         |
| Bounties                |    | <u>4</u> |         |
|                         |    |          | 110,959 |

Health and Sanitation:

|                   |    |        |
|-------------------|----|--------|
| Health Department | \$ | 14,137 |
| Ambulance Service |    | 9,395  |

General Fund  
Classified Statement of Receipts and Expenditures  
Fiscal Year Ended December 31, 1975

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EXPENDITURES (Continued)

Health and Sanitation: (Continued)

|                  |               |           |
|------------------|---------------|-----------|
| Vital Statistics | \$ 291        |           |
| Town Dump        | <u>17,945</u> | \$ 41,768 |

Highways and Bridges:

|                  |               |         |
|------------------|---------------|---------|
| Town Road Aid    | \$ 893        |         |
| Town Maintenance | 133,670       |         |
| Street Lighting  | <u>18,902</u> | 153,465 |

Libraries

13,289

Public Welfare:

|                    |              |        |
|--------------------|--------------|--------|
| Old Age Assistance | \$ 9,587     |        |
| Town Poor          | <u>2,803</u> | 12,390 |

Patriotic Purposes

350

Recreation:

|                       |  |       |
|-----------------------|--|-------|
| Parks and Playgrounds |  | 5,638 |
|-----------------------|--|-------|

Public Service Enterprises:

|            |              |       |
|------------|--------------|-------|
| Cemeteries | \$ 2,500     |       |
| Airport    | <u>1,000</u> | 3,500 |

Unclassified:

|                                       |          |  |
|---------------------------------------|----------|--|
| Damages and Legal Expenses            | \$ 2,455 |  |
| Advertising and Regional Associations | 5,225    |  |
| Taxes Bought By Town                  | 79,205   |  |
| Retirement and Social Security Taxes  | 21,591   |  |
| Employee Hospitalization Insurance    | 5,077    |  |
| North Country Council                 | 2,000    |  |
| Historical Society                    | 500      |  |
| Yield Tax Security Deposits           | 200      |  |
| Private Tax Redemptions               | 186      |  |

Abatements and Refunds:

|                                    |        |  |
|------------------------------------|--------|--|
| Property Tax Overpayments Refunded | \$ 980 |  |
| Property and Resident Taxes        | 86     |  |



Classified Statement of Receipts and Expenditures  
Fiscal Year Ended December 31, 1975

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EXPENDITURES (Continued)

Unclassified: (Continued)

Abatements and Refunds: (Continued)

|                           |    |          |            |
|---------------------------|----|----------|------------|
| Motor Vehicle Permit Fees | \$ | 28       |            |
| Ambulance Fees            |    | 58       |            |
| Dog Licenses              |    | 15       |            |
|                           |    | \$ 1,167 | \$ 117,606 |

Debt Service:

Interest on Debt:

|                        |    |        |  |
|------------------------|----|--------|--|
| Tax Anticipation Notes | \$ | 5,028  |  |
| Long-Term Debt         |    | 85,398 |  |

Principal of Debt:

|                             |  |         |         |
|-----------------------------|--|---------|---------|
| Tax Anticipation Notes Paid |  | 350,000 |         |
| Bonds Paid                  |  | 110,000 |         |
| Long-Term Notes Paid        |  | 3,500   | 553,926 |

Capital Outlay:

|                                  |    |        |        |
|----------------------------------|----|--------|--------|
| New Equipment - Highway          | \$ | 39,019 |        |
| Ambulance                        |    | 17,350 |        |
| Fire Truck                       |    | 9,243  |        |
| Soil Survey                      |    | 2,600  |        |
| Payment To Capital Reserve Funds |    | 14,000 | 82,212 |

Payments To Other Governmental Divisions:

State of New Hampshire:

|                                 |    |     |        |
|---------------------------------|----|-----|--------|
| 2% Bond and Debt Retirement Tax | \$ | 342 |        |
| Governor's Crime Commission     |    |     |        |
| Grant Refunded                  |    | 6   | \$ 348 |

County Tax

45,020

School Tax:

|                    |           |         |         |
|--------------------|-----------|---------|---------|
| 1974-75 Assessment | \$419,548 |         |         |
| 1975-76 Assessment | 335,000   |         |         |
|                    |           | 754,548 | 799,916 |

Total Expenditures For All Purposes      \$1,962,738

Balance - December 31, 1975      301,406

GRAND TOTAL      \$2,264,144

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Capital Projects Fund  
 E.D.A. Sewer Construction Fund  
 Statement of Account and Fund Balance  
 Fiscal Year Ended December 31, 1975

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Fund Balance - December 31, 1974 \$513,135

Receipts During Year:

Interest Earned on Investments 23,353

Total Amount Available \$536,488

Expenditures During Year:

General Contract \$64,298  
 Engineering Fees 1,500  
 Town of Lancaster - General Fund 45,610

Total Expenditures 111,408

Fund Balance - December 31, 1975 \$425,080

Water Department  
Statement of Account and Fund Balance  
Fiscal Year Ended December 31, 1975

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Fund Balance - December 31, 1974 \$ 5,828

Receipts During Year:

|                       |           |
|-----------------------|-----------|
| Water Rents Collected | \$41,661  |
| Miscellaneous         | <u>55</u> |

Total Receipts 41,716

Total Amount Available \$47,544

Expenditures During Year:

|                                      |            |
|--------------------------------------|------------|
| Administration and Clerical Salaries | \$ 4,620   |
| Wages                                | 19,478     |
| Materials and Supplies               | 3,361      |
| Social Security and Retirement       | 1,350      |
| Chlorinator                          | 1,942      |
| New Construction                     | 785        |
| Truck Expense                        | 458        |
| Insurance                            | 809        |
| Printing and Supplies                | 417        |
| Telephone                            | 250        |
| Miscellaneous                        | <u>425</u> |

Total Expenditures 33,895

Fund Balance - December 31, 1975 \$13,649

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Sewer Department  
Statement of Account and Fund Balance  
Fiscal Year Ended December 31, 1975

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|   |              |               |
|---|--------------|---------------|
| <u>Fund Balance - December 31, 1974</u> |              | \$ 960        |
| <u>Receipts During Year:</u>            |              |               |
| Sewer Rents Collected                   | \$29,823     |               |
| Sewer Connections                       | 2,207        |               |
| Miscellaneous                           | <u>252</u>   |               |
| <u>Total Receipts</u>                   |              | <u>32,282</u> |
| <u>Total Amount Available</u>           |              | \$33,242      |
| <u>Expenditures During Year:</u>        |              |               |
| Wages                                   | \$ 8,143     |               |
| Utilities                               | 13,378       |               |
| Chemicals                               | 7,013        |               |
| Printing and Supplies                   | 623          |               |
| Social Security and Health Insurance    | 791          |               |
| Insurance                               | 80           |               |
| Maintenance                             | 545          |               |
| Alarm System                            | 440          |               |
| Town of Lancaster - General Fund        | <u>1,000</u> |               |
| <u>Total Expenditures</u>               |              | <u>32,013</u> |
| <u>Fund Balance - December 31, 1975</u> |              | \$1,229       |

## SUMMARY OF WARRANTS

— DR. —

|  | 1975               | Prior Yrs.       |
|--|--------------------|------------------|
| Uncollected Taxes - December 31, 1974  |                    |                  |
| Property Taxes                         | \$                 | \$136,431        |
| Resident Taxes                         |                    | 5,897            |
| National Bank Stock Taxes              |                    | 34               |
| Yield Taxes                            |                    | 137              |
| Taxes Committed to Collector:          |                    |                  |
| Property Taxes                         | 989,182            |                  |
| Resident Taxes                         | 17,320             |                  |
| National Bank Stock Taxes              | 1,963              |                  |
| Yield Taxes                            | 1,995              |                  |
| Added Taxes:                           |                    |                  |
| Property Taxes                         | 1,733              | 47               |
| Resident Taxes                         | 160                | 160              |
| Overpayments to be Refunded            | 50                 |                  |
| Overpayments Refunded                  | 980                |                  |
| Interest Collected on Delinquent Taxes | 34                 | 4,254            |
| Penalties on Resident Taxes            | 76                 | 421              |
| <b>TOTAL DEBITS</b>                    | <b>\$1,013,493</b> | <b>\$147,381</b> |

## SUMMARY OF WARRANTS

— CR. —

|  | 1975        | Prior Yrs. |
|--|-------------|------------|
| Remittances to Treasurer:              |             |            |
| Property Taxes                         | \$ 841,960  | \$134,184  |
| Resident Taxes                         | 11,800      | 4,250      |
| National Bank Stock Taxes              | 1,929       | 34         |
| Yield Taxes                            | 834         |            |
| Interest                               | 34          | 4,254      |
| Resident Tax Penalties                 | 76          | 421        |
| Abatements Allowed:                    |             |            |
| Property Taxes                         | 2,347       | 1,883      |
| Resident Taxes                         | 470         | 810        |
| National Bank Stock Taxes              | 34          |            |
| Yield Taxes                            | 450         |            |
| Uncollected Taxes - December 31, 1175: |             |            |
| Property Taxes                         | 147,638     | 411        |
| Resident Taxes                         | 5,210       | 997        |
| Yield Taxes                            | 711         |            |
| TOTAL CREDITS                          | \$1,013,493 | \$147,381  |

## SUMMARY OF TAX SALE ACCOUNTS

Fiscal Year Ended December 31, 1975

— DR. —

|                                      | 1974            | Prior Yrs.      |
|--------------------------------------|-----------------|-----------------|
| Unredeemed Taxes - December 31, 1974 | \$              | \$36,622        |
| Tax Sale of April 16, 1975           | 79,205          |                 |
| Int. & Costs Collected After Sale    | 964             | 3,524           |
| <b>TOTAL DEBITS</b>                  | <b>\$80,169</b> | <b>\$40,146</b> |

— CR. —

Remittances to Treasurer:

|                                      |                 |                 |
|--------------------------------------|-----------------|-----------------|
| Redemptions                          | \$30,201        | \$22,099        |
| Interest and Costs                   | 964             | 3,524           |
| Abatements Allowed                   |                 | 621             |
| Unredeemed Taxes - December 31, 1975 | 49,004          | 13,902          |
| <b>TOTAL CREDITS</b>                 | <b>\$80,169</b> | <b>\$40,146</b> |



LANCASTER'S UNDER 14 team captured state championship during the summer soccer season. Many of the same players captured the state junior high title later in the fall. Volunteer coach Cam Sinclair lead the boys to both championships.



THE VFW LITTLE LEAGUE added another championship to their collection during 1975. Coaches Charles Fitch and Butch Roberts were proud of their team that responded in the new uniforms purchased by the VFW.

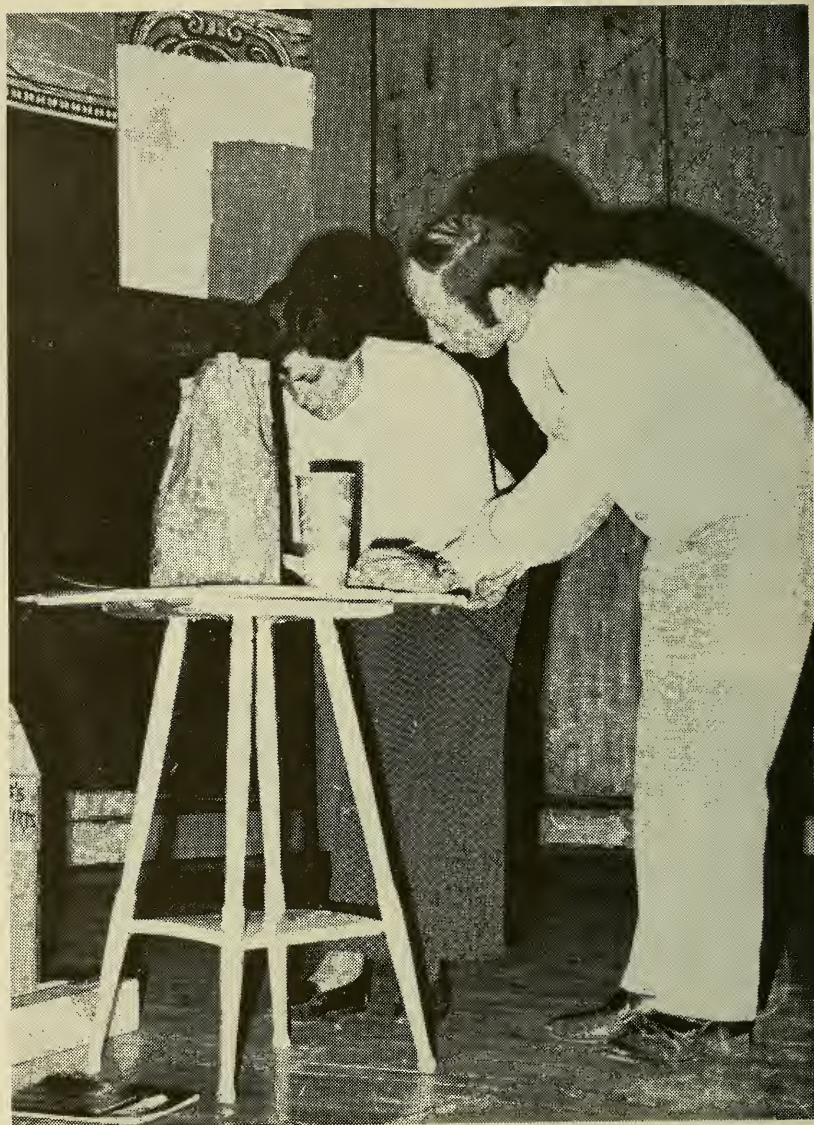




**VOLUNTEER CHEERLEADER COACH** Cindy Foss receives an award and deserved recognition for three years of service at soccer awards banquet.



**LOG CABIN CARETAKERS COTTAGE** for the Col. Town Community Camp was built during 1975 making full use of the trees growing on the property.



COL. TOWN PLAYERS stage manager Elizabeth Rowe (1) and Director Domenic Pallaria planning strategy for the successful production of "Kiss Me Kate."

# Town Telephone Directory

|   |                 |          |
|---|-----------------|----------|
| Town Office   | 788-2306        | 788-3391 |
| Town Manager  | Donald E. Crane | 788-3391 |
| Town Clerk and Treasurer,<br>Dorothy H. Wilson                    |                 | 788-2306 |
| Town Accountant and Water Collector<br>Donna P. Young             |                 | 788-3391 |
| Information on zoning and<br>building permits                     |                 | 788-3391 |
| Public Health Nursing Service                                     |                 | 788-2366 |
| Old Town Community Center   |                 | 788-3321 |
| School Department, Lancaster<br>Supervising Principal, W.M.R.S.D. |                 | 788-4924 |
| Supt. of School Office  |                 | 837-2553 |
| Weeks Memorial Hospital   |                 | 837-2553 |
| Weeks Memorial Library  |                 | 788-4911 |
|   |                 | 788-3352 |

## EMERGENCY NUMBERS

|                   |          |
|-------------------|----------|
| Police Department | 788-4402 |
| Fire Department   | 788-4830 |
| Civil Defense     | 788-3391 |
| Ambulance         | 788-4911 |

# Town of Lancaster

BOX 151

LANCASTER, N H 03584

Bulk Rate  
U.S. Postage  
PAID  
Lancaster, N.H.  
Permit No. 6

**FIRE TELEPHONE 788-4830**

## Fire Call Boxes

- 12 Main St., near Old Cemetery
- 13 Corner Main and Railroad Sts.
- 14 Corner Main and North Main Sts.
- 15 Corner North Main and Kilkenny Sts
- 16 Corner Causeway and Summer Sts.
- 21 Corner Main and Mechanic Sts. and all Rural Areas
- 22 Corner Pleasant and Portland Sts.
- 23 Corner Williams and Prospect Sts.
- 24 Prospect St., near Mary Elizabeth Inn
- 25 Corner Elm, Burnside and Winter Sts
- 26 Corner Elm and Water Sts.
- 27 Prospect Park
- 28 Portland St., near John Brooks
- 31 Corner Summer and Wolcott Sts
- 32 Corner Railroad and Depot S's., B&M Crossing
- 33 Corner High and Summer Sts.
- 34 Corner Summer and Middle Sts.
- 35 Corner Middle and Wesson Sts.
- 36 Corner Middle, Hill and Mechanic Sts.
- 37 North Road, (beyond Hospital)
- 41 Thompson Manufacturing Co.
- 42 Corner Main and Middle Sts., near Chesley's
- 43 Corner Main and Parks Sts.,
- 44 WEEKS MEMORIAL HOSPITAL
- 45 Elementary School Building
- 51 Bunker Hill St., by M.C.R.R. Crossing
- 52 Top of Bunker Hill St
- 55 Red Cross - CD Emergency First Aid
- 66 Assistance to Other Towns
  - 2 Chimney Fire
- 35 National Guard
- 7-7 6 45 A.M. — All schools closed entire day

### CIVILIAN DEFENSE SIGNALS

Alert Signal - Steady Blast, 3 minutes

Take Cover Signal - Short Blast, 3 minutes

All Clear - 30 second Blast - 2 minutes silence - repeated