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2009

# TOWN OF PEMBROKE ANNUAL REPORT 2009

## SEMIQUINCENTENNIAL CELEBRATION 1759-2009



*Photo by Raychel Rapazza*

Old Home Day – First Place Award

## DEPARTMENT ADDRESSES & PHONE NUMBERS

<u>DEPARTMENT</u>	<u>ADDRESS</u>	<u>PHONE NUMBER</u>
<b>TOWN HALL</b>	311 Pembroke Street	485-4747
Board of Selectmen		Ext. 201
Tax Collector		Ext. 208
Town Clerk		Ext. 206
Town Administration		Ext. 201
Planning and Land Use Department		Ext. 213
Zoning Department		Ext. 214
Code Enforcement/Building Inspector		Ext. 214
Assessing Department		Ext. 213
Welfare Assistance		Ext. 204
<b>FIRE DEPARTMENT</b>	247 Pembroke Street	Emergency: 911 Business: 485-3621
<b>POLICE DEPARTMENT</b>	247 Pembroke Street	Emergency: 911 Business: 485-9173
<b>PUBLIC WORKS DEPARTMENT</b>	8 Exchange Street	485-4422
<b>SEWER DEPARTMENT</b>	4A Union Street	Emergency: 300-8628 Business: 485-8658
<b>SCHOOL DISTRICT</b>		
SAU #53	267 Pembroke Street	485-5187
Pembroke Academy	209 Academy Road	485-7881
Three Rivers School	243 Academy Road	485-9539
Hill School	300 Belanger Drive	485-9000
Village School	30 High Street	485-1807
<b>TOWN LIBRARY</b>	313 Pembroke Street	485-7851
<b>WATER WORKS</b>	346 Pembroke Street	485-3362

### TOWN HALL HOURS OF OPERATION

Monday - Friday 8:00 a.m. – 4:00 p.m.

#### Evening Hours

Town Clerk Only  
Wednesday 5:00 p.m. - 7:00 p.m.

# ANNUAL REPORT

OF THE

Board of Selectmen and School Board

OF THE

## Town of Pembroke

TOGETHER WITH THE REPORTS OF THE

Treasurer, Trustees, Officers and  
Boards, Committees and Commissions  
of the Town

FOR THE

YEAR ENDING DECEMBER 31, 2009



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## **TOWN OFFICIALS**

### **Board of Selectmen**

Fred Kline, Chair (2012); Larry J. Preston, Vice Chair (2011);  
Cynthia A. Lewis (2010); David A. Sheldon, Jr. (2010)  
Justine "Tina" Courtemanche (2011)

### **Town Treasurer**

Charles L. Connor (2010)

### **Deputy Treasurer**

Peggy Topliff

### **Town Clerk**

James F. Goff (2010)

### **Town Moderator**

Thomas E. Petit (2010)

### **Assistant Town Moderator**

Charles Mitchell

### **Supervisors of the Checklist**

Patricia Crafts, Chair (2014);  
Roland Young, Jr. (2012); Chelsey D. Goff (2010)

### **Library Trustees**

Cynthia Menard (2010); Theresa Caplette (2011);  
Patricia Fowler, (2011); Peggy Topliff (2010);  
Joyce Heinrich (2012); Rosemary Nunnally, Alt. (2010)  
Marie Brezosky, Alt. (2010)

### **Trustees of Trust Funds**

Gerard E. Fleury, Chair (2011);  
Normand Provencher (2012); Jan Edmonds (2010)

### **Sewer Commission**

Harold Thompson, Chair (2010);  
Paulette Malo (2011); Jules Pellerin (2012)

### **Water Commission**

Edward Lavallee, Chair (2012);  
Maurice Lavoie, (2014); Kevin Brasley (2010);  
Chris Culberson (2013); Louise Petit Roberts (2011)

## **TOWN DEPARTMENTS AND OFFICES**

### **Town Administration Department**

David M. Jodoin, Town Administrator  
Muriel Previe, Welfare Director  
Linda A. Williams, Municipal Secretary  
Nataliya Gapanova, Accountant  
Christine G. Addington, Accounts Clerk

### **Emergency Management**

Chief Scott J. Lane, Director  
Larry W. Young, Sr., Deputy Director

### **Fire Department**

Harold Paulsen, Fire Chief  
John C. Theuner, Assistant Fire Chief  
Paul M. Gagnon, Deputy Fire Chief  
Erik S. Paulsen, Captain  
Robert B. Farley, Captain  
Brian A. Lemoine, Lieutenant  
Charles R. Schmidt, Lieutenant  
Jeff B. Cyr, Lieutenant  
Chester R. Martel, Lieutenant

### **Health Department**

Dr. Vincent E. Greco, Health Officer

### **Tax Collection**

Nancy B. Clifford, CTC, Tax Collector  
Linda A. Williams, Deputy Tax Collector

### **Planning and Land Use Department**

Everett Hodge, Code Enforcement Officer  
Elaine Wesson, Planning and Land Use Clerk

### **Police Department**

Scott J. Lane, Chief of Police  
Dwayne Gilman, Lieutenant  
Michael Crockwell, Sergeant  
Dawn Shea, Detective

### **Department of Public Works**

James Boisvert, Director  
Reno Nadeau, Foreman  
Victor Ranfos, Foreman

## **BOARDS, COMMITTEES AND COMMISSIONS**

### **BUDGET COMMITTEE**

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Mark LePage, Chair; Michael Connor; Raymond Foss; Bruce Kurinskas;  
Stacey Sheldon ; Brian Seaworth; Marie Chouinard; Daniel D. Crean  
Gerard Fleury, CIP Representative; Tina Courtemanche, Board of Selectmen Representative;  
David Sheldon, Board of Selectmen, Alt.; Tom Serafin, School Board Representative;  
Alane Rapazza, Recording Clerk

### **CAPITAL IMPROVEMENT PROGRAM COMMITTEE**

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Rosemarie Michaud – 2011; Bryan Christensen – 2012; Dianne Schuett – 2010;  
Tina Courtemanche, Board of Selectmen Representative  
David Sheldon, Board of Selectmen Alt.;  
Brian Seaworth, Planning Board Representative;  
Gerry Fleury, Budget Committee Representative;  
Fred Kline, School Board Representative;

### **CEMETERY COMMISSION**

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David Richards, Chair – 2012; James Garvin, - 2010; Marilyn Ross– 2010

### **CONSERVATION COMMISSION**

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Ammy Heiser, Chair - 2011; Stetson Heiser – 2011; Carol Bertsimas, Vice Chair – 2010;  
Lea Anne Atwell – 2009; Ayn Whytemare – 2011; David Baril – 2010; Brian Mrazik - 2012  
Jeffrey White, Planning Board Representative;  
Fred Kline, Board of Selectmen Representative.

### **PLANNING BOARD**

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Robert E. Bourque, Chair – 2012; Alan Topliff, Vice Chair-2010;  
Kevin Krebs- 2011; Kathy Cruson. – 2012; Brian Seaworth, 2011;  
Larry Young, Sr., Alt. – 2012; Ron Nowe, Alt. - 2011  
Cynthia Lewis, Board of Selectman Representative;  
Jocelyn Carlucci, Recording Secretary

## **BOARDS, COMMITTEES AND COMMISSIONS**

### **RECREATION COMMISSION**

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Rose Galligan, Chair - 2011; Michelle Carvalho – 2012;  
Susan Seidner – 2010; ; Karen Meisenheimer – 2012; Cliff Benson – 2010  
Tina Courtemanche, Board of Selectmen Representative

### **ROADS COMMITTEE**

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Oscar Plourde, Chairman – 2011; Floyd Smith, Vice Chair-2010; Burton Curley – 2012  
Henry Malo, Alt. – 2010; Paulette Malo, Alt. - 2010;  
Brian Seaworth, Planning Board Representative;  
James Boisvert, Dept. of Public Works Representative;  
David Sheldon, Board of Selectmen Representative

### **ZONING BOARD OF ADJUSTMENT**

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William Bonney, Chair - 2010; Bruce Kudrick, Vice-Chair - 2010; Dana Carlucci – 2011;  
Thomas Hebert – 2012; Thomas LoPizzo – 2011; Mick Pinard, Alt.-2011;  
Paul Paradis, Alt.-2010; Mark Simard , Alt. – 2012; Susan Gifford, Recording Secretary

### **SOLID WASTE COMMITTEE**

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Sally Hyland; Gerard Fleury;  
Cynthia Lewis, Board of Selectmen Representative;  
Chris Culberson, Pembroke Water Works Superintendent;  
Jim Boisvert, Public Works Director; Reno Nadeau, Public Works Foreman;  
David Jodoin, Town Administrator

## BOARD OF SELECTMEN'S REPORT



### Board of Selectmen

*L-R:* Larry J. Preston, Cynthia A. Lewis, Justine "Tina" Courtemanche, Fred Kline  
David Sheldon (Unavailable for photo)



The Board was saddened at the passing of John B. Goff on May 12.



*45 years of continuous service to the  
Town of Pembroke*

*Town Clerk  
1963 to 1988*

*Selectman  
1989 to 2004*

*Town Treasurer  
2004 to 2010*

*State Representative  
1968 to 1970  
and  
1972 to 1974*

John's dedication to our community will be missed.

## BOARD OF SELECTMEN'S REPORT

2009 will be remembered for the 250<sup>th</sup> celebration of Pembroke's incorporation. We held numerous events and wrapped up with a Grande Ball in November.

Mother nature seemed to take it easy on us compared to 2008. With no tornados, ice storms, or horrific flooding, it left us to focus on the economy. Some of us were hit personally, and for others it continues to be a great concern. For the Town we had challenges as some businesses closed, and then we lost some previously funded revenues from the State. Your Selectmen, Town Administrator, and the entire staff worked hard to minimize the tax impact.

The Board worked with our new Town Administrator who brought stability to the areas of finance and town management. David Jodoin started just prior to 2009 and hit the ground running assisting the Selectmen to catch-up after employee turnover.

Pembroke, NH continues to be a strong community and we look forward to a bright future.

Respectfully submitted,

Fred Kline  
Chairman

**MINUTES OF THE ANNUAL TOWN MEETING**

**TOWN OF PEMBROKE, NH  
MARCH 10, 2009**

The meeting was opened by Moderator Thomas E. Petit at 11:00 a.m.

A motion was made to act on Articles #1 and #2 and to act on the remaining articles at the deliberative session on March 14, 2009 at the Pembroke Academy Auditorium.

**MOVED: Chester Martel**

**SECONDED: Roland Young, Jr.**

**VOTE: YES**

**MOTION PASSED**

**ARTICLE #1:** To choose all necessary officers for the ensuing year.

\*Denotes elected

Town Clerk for one year:  
Vote for not more than one

Water Commissioner for five years:  
Vote for not more than one

**James F. Goff      \*251  
                         \*240**

**Maurice L. Lavoie**

Treasurer for one year:  
Vote for not more than one  
John B. Goff              \*236

Trust Fund Trustee three years:  
Vote for not more than one  
Normand H. Provencher              \*233

Selectman for three years:  
Vote for not more than one  
Fred Kline                      \*236

Library Trustee for three years:  
Vote for not more than one  
Joyce Heinrich                      \*225

Sewer Commissioner for three years:  
Vote for not more than one  
Jules A. Pellerin              \*235

5353 names on checklist  
262 ballots cast

**ARTICLE #2: AMEND ZONING ORDINANCE**

**Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?**

## MINUTES OF THE ANNUAL TOWN MEETING

**Amendment 1. § 143-8. Definitions.** To amend the Zoning Ordinance to add definitions of buildable area, non-buildable area, submerged areas, and maximum height, and to remove Note 11 of § 143-21. Table of Dimensional and Density Regulations regarding height restrictions, as its provisions are contained in the new maximum height definition.

Buildable Area – That area of a lot that excludes all soils identified as poorly and very poorly drained, all wetlands, floodplains, submerged areas, land set aside for open space or conservation purposes, slopes 15% or greater, and dedicated easements or rights-of-way. Setbacks and wetland buffers may be included when calculating buildable area. However, no construction is allowed in the setbacks and wetland buffers.

**Non-Buildable Area – That area of a lot including all soils identified as poorly and very poorly drained, all wetlands, floodplains, submerged areas, land set aside for open space or conservation purposes, slopes 15% or greater, and dedicated easements or rights-of-way.**

Contiguous Buildable Area – A contiguous area which consists of buildable area on a single lot, unfragmented by non-buildable area.

Maximum Height – Maximum height of buildings shall be measured from the finished grade to the highest point of the roof and shall not exceed 50' in height. Occupied space shall not exceed 35' in height from the finished grade on each side of the building to the top of the highest window on each side of the building. This definition shall not apply to chimneys, elevator bulkheads, skylights, ventilators, cooling towers, electronic equipment, elevator shafts, and other necessary appurtenances usually carried above the roof, nor to domes, towers, stacks or spires, if not used for human occupancy and which occupy not more than 20% of the ground floor area of the building; nor to ornamental towers, observation towers, radio broadcasting towers, television and radio antennae, and other like structures, which do not occupy more than 20% of the lot area, provided the excepted appurtenances are not located within the flight paths of an airport as defined by F.A.A regulations.

Submerged Areas – Areas which are covered or inundated by water.

YES 170

NO 61

AMENDMENT #1 ADOPTED

**Amendment 2. § 143-21. Table of Dimensional and Density Regulations.** To amend Reference Heading A to delete “in Useable Land”, to delete Note 1 relating to the use of useable land, to amend the provisions of Note 5 so that setback requirements also apply to accessory buildings, to add new minimum contiguous buildable area requirements, and to add provisions for siting buildings and septic systems within the minimum contiguous buildable area and Code Enforcement Officer responsibilities.

MINUTES OF THE ANNUAL TOWN MEETING

REFERENCE HEADINGS:

A = Minimum Lot Area ~~in Useable Land~~ (square feet)

~~1) The minimum lot size shall be met by the use of useable land.~~

5) Within the R1, B1, and B2 districts only, a dwelling or accessory building need not be set back a distance greater than the average set-backs of dwellings or accessory buildings on the lots adjacent to either side.

12) In addition to the required minimum lot size there shall be a minimum contiguous buildable area on each lot which shall equal or exceed seventy percent (70%) of the minimum lot size for that zoning district.

13) Any buildings and any septic systems must be sited within the 70% minimum contiguous buildable area but not within any setback or buffer. The Code Enforcement Officer will be responsible for reviewing and accepting new septic system plans prior to the plans being submitted for State approval. The accepted plans shall be stamped and signed by the Code Enforcement Officer.

YES 160

NO 71

AMENDMENT #2 ADOPTED

**Amendment 3. §143-72. Wetlands Protection (WP) District.** To amend the wetland buffer requirements to prohibit roadways and construction work zones within the buffer, and to remove requirements for wetlands buffer markers.

D. Other requirements: [Amended 3-13-2007 by Amendment No. 2]

2) No structure, roadway, or construction work zone shall be located closer than 20 feet measured horizontally from any wetland.

3) Wetlands buffer markers shall be placed every 25 feet along the perimeter of a delineated twenty foot wetland buffer.

YES 159

NO 76

AMENDMENT #3 ADOPTED

**Amendment 4. §143-81. Special requirements; CRD-2 Rural Open Space Development.** To amend the Zoning Ordinance to add the lot area, frontage, and setbacks for the Limited Office (LO) and Medium Density-Residential (R1) Districts by inserting provisions for when town water and sewer are available.

B. Minimum areas and yard requirements for Rural Open Space Developments shall be the following:

## MINUTES OF THE ANNUAL TOWN MEETING

(3) R1 and LO Districts with town water and sewer:

Lot Area	25,000 Square Feet
Frontage	100'

**Side Yard Set-back** **15'**

Rear Yard Set-back	50'
Front Yard Set-back	25'

YES 174                  NO 58                                  AMENDMENT #4 ADOPTED

**Amendment 5. Article XVII, Growth Management Ordinance.** To readopt the existing Article XVII Growth Management Ordinance to extend the termination date for one year through March 31, 2010 by amending §143-139. Effective Dates and to modify the effective date and time to 12:00 AM April 1, 2009.

**§143-139. Effective dates.**

This article becomes effective ~~upon adoption~~ at 12:00 AM April 1, 2009 and shall remain in effect until 11:59 PM March 31, ~~2009~~ 2010. However, the Planning Board shall annually review the need for the article and send a status report on growth and the progress Pembroke has made toward improving its capital facilities to the Board of Selectmen by January 1 of each year the article is in effect. If the Board of Selectmen finds that the capital facilities needs have been resolved, then it shall make a recommendation for repeal of this article.

YES 185                  NO 49                                  AMENDMENT #5 ADOPTED

## MINUTES OF THE ANNUAL TOWN MEETING

### TOWN OF PEMBROKE, NH DELIBERATIVE SESSION MARCH 14, 2009

Moderator Thomas E. Petit opens the meeting at 10:00 a.m and then reads the results of the ballot vote taken on March 10, 2009.

Boy Scout Troop 270 led the voters in the Pledge of Allegiance.

**There was a motion made to not read the warrant in full before the meeting and read each article as it comes up for action.**

**MOVED: Daniel Crean**

**SECONDED: Nancy Kurinskas**

VOTE: YES

MOTION PASSED

Selectman Fred Kline introduces the family of Steven Elliott and presents them with the dedication of the 2008 Pembroke Town Report.

He then reads the dedication:

#### “DEDICATION

The Board of Selectmen hereby dedicates the 2008 Town report in memory of Steven G. Elliot of the Pembroke Fire Department. May he rest in Peace.

Steven G. Elliott  
1952-2008

Shortly after moving to the Town of Pembroke Steve joined the Fire Department where he rose to the rank of Engineer. Steve became the unofficial caretaker of installing and taking down the flags that fly proudly along Pembroke Street as part of the program sponsored by the Pembroke Women’s Club. Steve was also the Treasurer of the Firefighters Association as well as a Scout leader for 5 years. An avid family man who loved to read will be missed by all who came in contact with him.”

Fred Kline then speaks about Pembroke’s Semi-quincentennial Celebration and reads a proclamation from the Governor of the State of New Hampshire.

**ARTICLE #3: (By Petition)** To see if the Town of Pembroke will vote to raise and appropriate the sum of \$200 per year for the repair and replacement of unserviceable flags and accessories that are hung on the poles on Route 3 in Pembroke as part of the Pembroke Women’s Club Proudly Our Colors Fly Project.

**MOVED: Robert Farley**

**SECONDED: Vincent E. Greco**

## MINUTES OF THE ANNUAL TOWN MEETING

There was a motion made to drop “per year” from Article #3.

**MOVED:** Virginia Landry                      **SECONDED:** Marie Ayles

**VOTE: YES**    **MOTION PASSED**

**VOTE ON ARTICLE #3 AS AMENDED: YES**                      **ARTICLE #3 ADOPTED  
AS AMENDED**

**ARTICLE #4:** To see if the Town will vote to raise and appropriate the sum of \$20,000 from the Soucook River Tax Increment District Fund to pay costs and administrative expenses incurred in connection with the Soucook River Tax Increment District Plan and to authorize the withdrawal of \$20,000 from the Soucook River Tax Increment District Fund for that purpose.

**Recommended By Board of Selectmen  
Recommended By Budget Committee**

**MOVED:** William Stanyan                      **SECONDED:** Daniel Crean

**VOTE: YES**    **ARTICLE #4 ADOPTED**

**ARTICLE #5:** To see if the Town will vote to discontinue the following Capital Reserve Funds in accordance with the recommendations made by the State of New Hampshire Department of Revenue Administration. Said Funds no longer carry a balance.

1993 Cemetery Improvement Fund  
1993 Library Building Capital Reserve Fund  
1995 Retaining Wall Fund (Union Street)  
2001 Computer System Capital Reserve Fund  
2003 Property Revaluation Capital Reserve Fund

**MOVED:** Robert Farley                      **SECONDED:** Richard Courtemanche

**VOTE: YES**    **ARTICLE #5 ADOPTED**

**ARTICLE #6:** To see if the Town will vote to appoint the Selectmen as agents to expend from the Revaluation Update Capital Reserve Fund previously established in 2008.

**MOVED:** William Stanyan                      **SECONDED:** Paula Kudrick

**VOTE: YES**    **ARTICLE #6 ADOPTED**

**MINUTES OF THE ANNUAL TOWN MEETING**

**ARTICLE #7:** To see if the Town will vote to raise and appropriate the sums set forth below to be placed in the Capital Reserve Funds previously established.

Town Equipment Capital Reserve Fund	\$150,000
Police Cruiser Capital Reserve Fund	\$30,000
Police Small Equipment Capital Reserve Fund	\$15,000
Municipal Facilities Capital Reserve Fund	\$100,000
Fire Major Equipment Capital Reserve Fund	\$125,000
Fire Small Equipment Capital Reserve Fund	\$15,000
Library Reference Media Capital Reserve Fund	\$3,500
Revaluation Update Capital Reserve Fund	\$140,000

**Recommended By Board of Selectmen  
Recommended By Budget Committee**

**MOVED: Robert Farley                      SECONDED: Vincent E. Greco**

**There was a motion made to “Remove Police Cruiser Reserve fund”**

**MOVED: Todd Terrien                      SECONDED: Peter Bullock**

**VOTE: NO                                      MOTION FAILED**

**There was a motion made to “Drop library Reference Media Capital reserve fund to 0”**

**MOVED: Todd Terrien                      SECONDED: Brian Seaworth**

**VOTE: NO                                      MOTION FAILED**

**VOTE ON ARTICLE #7 AS WRITTEN: YES                      ARTICLE #7 ADOPTED**

**ARTICLE #8: Chapter 133: SOLID WASTE MANAGEMENT**

**§ 133-1. Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

ACCEPTABLE WASTE – Household garbage, trash, rubbish and refuse originating within the boundaries of the Town, normally collected or disposed of as a result of residential pickups or deliveries.

AUTOMATED COLLECTION – shall mean a method of collecting refuse and recycling through the use of mechanical collection equipment and special containers issued for the storage and collection of rubbish and recyclables.

## MINUTES OF THE ANNUAL TOWN MEETING

AUTOMATED COLLECTION CART – shall mean a specially designed container with wheels, approved by the department of public works to be used for the storage of acceptable refuse or recyclables in the automated collection operation.

COMMERCIAL – Commercial entities doing business in the Town of Pembroke, including but not limited to contractors, multifamily dwellings of more than five (5) units, manufactured housing parks and commercial establishments of any size such as residential boarding and lodging homes, convalescent and nursing homes, private schools, motels, inns, restaurants, lounges, retail sales, service businesses, professional offices, manufacturing or automotive-related business.

CURB LINE – shall mean the area directly behind or adjacent to the curb; in the absence of a curb, the area adjacent to the edge of pavement or road.

CURBSIDE COLLECTION – shall mean the pickup of acceptable trash and recyclables at certain residences in the Town.

CUSTOMER – shall mean any resident who receives solid waste &/or recycling service from the Town.

DESIGNATED COLLECTION POINT – shall mean the place where the automated cart shall be placed for service, as determined by the Department of Public Works.

DIRECTOR – shall mean the Director of Public Works or his or her duly authorized representative.

DWELLING UNIT – shall mean any building or portion thereof that contains living facilities (which provide for sleeping, eating, cooking, and sanitation) for not more than one (1) household.

EXTRA REFUSE – shall mean any refuse placed on, around or in a five-foot radius of the automated collection cart in excess capacity of the automated cart.

HAZARDOUS WASTE – shall mean hazardous waste as defined in RSA 147-A:2, as amended, and the following:

- A. Waste containing explosive, toxic or pathological substances;
- B. Waste defined or classified as hazardous waste at any time under federal, state or local law, or any regulation thereunder, or waste defined by any applicable federal, state or local law as low-level or high-level radioactive waste;
- C. Waste prohibited for incineration by any local, state or federal agency with jurisdiction over the waste plant or facility because of its toxic nature;

## MINUTES OF THE ANNUAL TOWN MEETING

- D. Waste (other than acceptable waste of the character referred to in Subsection A of the definition of “acceptable waste”), the processing of which would result in hazardous waste under Subsections A, B or C of this definition; or
- E. Containers which hold or which previously have held waste described under Subsections A, B or C above.
- F. If any governmental entity having jurisdiction shall determine that any substances, which are not as of the date of this chapter considered harmful or of a toxic nature or dangerous, are harmful, toxic or dangerous, such substances shall thereafter be deemed “hazardous waste.”

INFECTIOUS WASTE – shall mean waste that has the potential to cause an infectious disease via exposure to a pathogenic organism of sufficient virulence and dosage, through a portal of entry in a susceptible host.

MULTI-FAMILY RESIDENTIAL PROPERTY – shall mean more than one (1) but not more than five (5) dwelling units in a building.

NON-RESIDENTIAL UNIT – shall mean any establishment except those defined under residential property.

OTHER SOLID WASTE – Residential white metal goods, household appliances, recyclables, including electronic waste, tires, street sweeping, brush, tree stumps (no tree stumps will be accepted from commercial haulers), tree limbs and brush under five (5) inches in diameter and residential demolition debris that is no more than four (4) feet in length. The above noted items are not accepted at curbside, but are accepted at the Transfer Station.

OVERLOADED – shall mean that the automated cart is so full of refuse that its lid is not completely closed, thereby exceeding the automated cart’s rated capacity.

PERSON – Any natural person, partnership, corporation, association or other legal entity.

RECYCLABLE – shall mean any acceptable material that is collected and handled by the Town for remanufacture into new products. The Director of Public Works shall determine which materials are acceptable in the curbside collection program.

RECYCLING (RESOURCE RECOVERY) PROGRAM – The acceptance, processing and marketing of recyclable materials such as glass, aluminum cans and newspaper.

REGIONAL WASTE PLANT and/or CO-OP – The Concord Regional Solid Waste/Resource Recovery Cooperative (Concord CO-OP).

RESIDENTIAL PROPERTY – shall mean a single-family or multi-family housing building that consists of five (5) or fewer dwelling units, including apartments in commercial buildings.

## MINUTES OF THE ANNUAL TOWN MEETING

SOLID WASTE – Shall have the meaning prescribed by the Division of Solid Waste Management of the New Hampshire Department of Environmental Services as set forth in New Hampshire Administrative Rules, Env-Sw 103.46.

SOLID WASTE FACILITY – The facility maintained by the Town within the borders of the Town to collect other solid waste and acceptable waste and recyclables.

TRASH – Waste, refuse, rubbish or garbage, including any acceptable material that does not meet the definition of “recyclable.”

TOWN – The Town of Pembroke, New Hampshire

UNACCEPTABLE WASTE - Waste that is unacceptable at curbside, at the waste plant or at the solid waste facility such as:

- A. Pathological and biological waste, oil sludge, cesspool or other human waste, human remains, street sweepings, large items of machinery and equipment such as automobile and vehicular parts, trailers, agricultural equipment, marine vessels or similar items, farm and other large machinery, wire and cable from industrial sources and, plastics from industrial sources, foundry sands, tree stumps (see “other solid waste”), liquid wastes and slurries, explosives (including ammunition and firearms), and radioactive materials.
- B. Any item of waste exceeding six (6) feet six (6) inches in any one (1) of its dimensions or being in whole or in part a solid mass, the solid portion of which has dimensions such that sphere with a diameter of eight (8) inches could be contained within such solid portion.
- C. Animal remains, dirt, concrete and other non-burnable construction material and demolition debris over 4 feet in length (see “other solid waste”) and chemicals from industrial and commercial sources such as cleaning fluids, petroleum products, paints, acids, caustics, pesticides, poisons, drugs or other materials the processing of which the Town or operator of the waste plant reasonably believes would pose a threat to health or safety or the processing of which may cause damage to the waste plant.
- D. Any waste which, if processed, would violate or cause the violation of any judicial decision, order or action of any federal, state or local government or any agency thereof or applicable law.
- E. Hazardous waste as defined in Section 133-1 herein.

YARD WASTE – shall mean organic material, including leaves, grass clippings and pine needles, which are banned by the NH Department of Environmental Services, its successor agency, or the appropriate regulatory authority from disposal in landfills and incinerators.

## MINUTES OF THE ANNUAL TOWN MEETING

### § 133-2. Regulated activity.

- A. All acceptable waste or other waste originating or collected within the municipal boundaries of the Town shall be delivered to and deposited for disposal at the regional waste plant as designated by the Board of Selectmen or the solid waste facility, as the case may be.
- B. The Board of Selectmen is authorized to explore the feasibility of constructing a joint facility or entering into a contract to use an existing facility with any surrounding Town if costs are to be allocated on a percentage of use basis.
- C. The Board of Selectmen is authorized to develop and implement a resource recovery program.
- D. No person shall deliver or cause the delivery of any solid waste originating outside the municipal boundaries of the Town to the solid waste facility. No person shall deliver or cause the delivery of any unacceptable waste or hazardous waste originating in Pembroke to the regional waste plant or solid waste facility. No person shall cause or allow solid waste originating outside the Town which is delivered to the regional waste plant to be credited against the quantity of acceptable waste received or accepted at the regional waste plant for the account of the Town. No person shall deliver or cause the delivery of acceptable waste originating within the Town to the regional waste plant in any vehicle with a gross vehicle weight of less than twenty seven thousand five hundred (27,500) pounds.
- E. All items defined as “unacceptable waste” or “hazardous waste” shall be the responsibility of the owner or waste generator and shall be disposed at the owner’s or waste generator’s expense, in accordance with federal, state and local ordinances.
- F. The Town shall not bear the cost for pickup or transportation of any commercial acceptable solid waste generated in the Town of Pembroke. The tipping fee for all commercial acceptable solid waste generated in the Town of Pembroke, and delivered to the regional waste plant, shall be paid by the hauler.
- G. Residential acceptable solid waste from dwelling units that receive collection service from the Town, shall be picked up and transported to the regional waste plant by the Town subject to the following conditions, until the Town implements an automated collection program.
  - (1) Containers shall be no larger than thirty-five (35) gals. and the combined weight of container and waste shall not exceed forty (40) lbs. in total weight.

## MINUTES OF THE ANNUAL TOWN MEETING

- (2) Solid waste shall be bagged whether or not it is placed in a container. Loose household solid waste in barrels shall not be acceptable.
- (3) Properties consisting of mixed use residential and commercial units shall be limited to a maximum total of four (4) containers of waste per residential unit, per weekly pickup. All waste from use of the commercial units shall be picked up in accordance with letter F. of this section. [Added 3-13-2001 by ATM Art. 15]
- (4) Containers must be at curbside not later than 6:45 am on collection day, and no earlier than the previous evening.
- (5) When an automated collection program is implemented, customers shall be required to utilize one collection cart for trash and one collection cart for recyclables per dwelling unit, in order to receive collection service by the Town.
- (6) When the Town provides a curbside recycling collection, all customers shall be required to divert acceptable recyclables from the trash and participate in the recycling collection service.

### § 133-2.1. Automated Collection.

- (A) The purpose of this section is to establish minimum standards for the storage, collection, transportation and disposal of solid waste and recycling, utilizing an automated collection system to promote the health, safety, and welfare of the Town's residents, employees and environment, and to minimize the amount of trash generated in the Town.
- (B) The Director of Public Works (hereinafter the "Director") shall have the direct responsibility for the administration of this section subject to the direction and control of the Town Administrator and the Board of Selectmen.
- (C) General Requirements.
  - (1) Two automated collection carts and instructions for use will be available to residents who receive collection services from the Department of Public Works, prior to the onset of the new collection program.
  - (2) It shall be the customer's responsibility to assure that automated collection carts are placed in the appropriate location designated by the Town, by 6:45 am on collection day.

## MINUTES OF THE ANNUAL TOWN MEETING

- (3) The Town shall not be responsible for collection if there is a violation of any part of this section, or circumstances that are beyond the control of the Town. Circumstances or violations include, but are not limited to, automated cart overload, unacceptable materials, improperly loaded automated cart, blocked access, automated cart inaccessibility, or dangerous situations.
- (4) The only automated collection carts used in the program shall be those approved by the Town, and imprinted with the Town seal. No other type of automated cart is allowed. Carts shall be placed at the Town-designated collection point on the scheduled collection day by 6:45 a.m. Such location shall be easily accessible to the container with the lids completely closed at least five feet from any obstruction, and with the handle of each cart facing the house. It shall be the duty of each customer to remove the automated cart from the curb line by the end of the collection day. It is prohibited to overload automated carts in a manner that is likely to cause damage to the collection vehicle, the automated cart or to create a litter condition or to impede collection.
- (5) Automated collection within the Town is mandatory in those areas designated by the Director of Public Works.
- (6) Any manure, offal or other noxious material that, in the discretion of the Director, has not been securely wrapped and placed in an automated cart, shall not be collected. All refuse shall be drained of any free liquids prior to placement in any automated container. Trash shall be placed in bags first, then inside the cart. Recyclables shall be placed in the cart loose. It shall be the responsibility of the resident to keep automated carts clean.
- (7) It shall be a violation hereof to place or deposit any refuse whatsoever in or around an automated cart owned or provided for the use of another customer without that customer's approval.
- (8) The Town shall reserve the right to inspect any or all refuse, prior to and/or during collection and disposal, for compliance with local, state, or federal laws or regulations, and to reject if non-compliant.

### (D) Carts

- (1) All automated carts will be assigned to a street address and have an imprinted number for identification purposes. One cart shall be used for trash and one cart for mixed recyclables.
- (2) The automated carts approved by the Town shall not be filled to exceed the manufacturer's recommended limit (two hundred (200) pounds total weight for a 90-95 gallon container and one hundred fifty (150) pounds for a sixty-five-gallon container) and all rubbish must fit inside the automated collection container. The cover of any automated cart must be kept closed at all times except when the automated cart is being filled, emptied or cleaned. Animal wastes and ashes shall be wrapped separately from other refuse in a manner to prevent spillage prior to placement in an automated trash container.

## MINUTES OF THE ANNUAL TOWN MEETING

- (3) Currently served dwelling units are limited to a maximum of two automated collection carts, one for trash and one for recyclables. If a customer requires more than the determined number of automated collection carts, or does not have the room to properly place automated carts at curbside for collection, the director may require the owner to purchase and maintain additional town-approved carts or to obtain private collection service.
  - (4) Any customer in possession of an approved automated collection cart shall pay the cost of repair or replacement of any damaged container, if it is the determination of the Director that such damage is the result of negligence of, or abuse by, the customer. The charge shall be the actual cost of repair or replacement as determined by the Town. If a cart is rendered unusable through the fault of the Town, then a replacement cart will be provided at no cost to the customer.
  - (5) Automated carts shall only be used for storage and placement for the collection of trash and recyclables by the Town.
  - (6) In order to maintain an orderly and aesthetic appearance within the Town, and to prevent unauthorized encroachment on any street, public property or private property, automated containers shall be stored on private property except on collection days. Failure by the customer to comply with a Town notification citing improper storage for automated carts shall be a violation of this section.
  - (7) Automated collection carts are not to be left curbside, street side or roadside overnight after the day of collection.
- (E) Rubbish collection service.
- (1) To be eligible to receive collection service, the customer shall currently be receiving service as of the effective date of this section, in accordance with the existing collection policy. Adding new customers shall be subject to approval by the Town.
  - (2) Standard curbside collection service shall consist of once a week co-collection of acceptable trash and recyclables, in accordance with Town policies.
- (F) Points of collection. Automated containers shall be placed:
- (1) Within two (2) feet of the curb line or where directed by the Town.
  - (2) At least five (5) feet away from all objects such as fences, mailboxes, and utility poles, and clear of overhanging vegetation, utility wires, etc. to allow for the unimpeded operation of collection vehicles.
  - (3) So that the automated container handle is facing the dwelling unit.
  - (4) At least five (5) feet from the other cart.

## MINUTES OF THE ANNUAL TOWN MEETING

- (5) At least (10) feet away from parked vehicles.
  - (6) Residents are responsible for ensuring the accessibility of all containers.
  - (7) The Director of Public Works shall have the authority to designate placement of carts.
- (G) Prohibited material. All materials prohibited under other ordinances, and:
- (1) Unacceptable Waste as defined in Section 133-1 herein.
  - (2) No toxic, extremely hazardous, dangerous/hazardous or liquid waste as defined now or hereafter, shall be deposited curbside or in any automated collection cart intended for disposal.
  - (3) Household hazardous waste or small quantity generator waste shall not be deposited curbside or in any automated collection cart.
  - (4) No infectious waste shall be placed curbside or in any automated cart for collection.
  - (5) No rocks, concrete, asphalt, dirt, construction debris or other similar material shall be placed in automated carts.
  - (6) No hot ashes or any other material capable of causing ignition or spontaneous combustion shall be placed in any automated collection cart.
  - (7) No motor oil or other automotive fluids shall be deposited in any automated cart.
  - (8) The Town reserves the right to prohibit, or to place disposal restrictions upon any waste that may adversely affect disposal. This shall also extend to any item that may pose a risk to the health or safety of Town employees. Disposal restrictions that may be implemented shall include, but are not limited to, item size restrictions, quantity restrictions, recycling regulations, special preparation requirements, and rubbish source documentation requirements.
  - (9) Failure of a customer to comply with disposal restrictions will be deemed a violation and may, at the discretion of the director, result in revocation of collection services.
- (H) Enforcement: This section shall be enforced by either the Health Officer or the Code Enforcement Department or their duly authorized agents, after initial notification to the violator by the Department of Public Works.
- (I) Violation: Any customer found to have violated any of the provisions of this section may have their service terminated, at the discretion of the director. If service is terminated, the customer shall be entitled to a hearing before the Board of Selectmen, according to the process outlined in section 133-4.C. of this chapter.

## MINUTES OF THE ANNUAL TOWN MEETING

### § 133-3. Solid waste facility.

#### A. Operating hours.

- (1) The solid waste facility will be open for residential users Tuesday and Saturday, 7:30 a.m. to 3:30 p.m.
- (2) The solid waste facility shall be closed on all holidays that are observed by the Town and on Old Home Day.
- (3) The Director of Public Works or his authorized representative shall have the authority to open the solid waste facility at other times.

#### B. Authorized solid waste facility use shall be by residents of the Town of Pembroke who properly display a current solid waste facility permit sticker.

#### C. Recycling (Resource Recovery) program. Materials for recycling shall be placed in the recycling bins under the supervision of the attendant. Recycled materials shall be dry and free of food waste and other contaminants. When the Town implements a curbside recycling program, users of the Transfer Station must recycle all recyclable materials being delivered to the Transfer Station.

#### D. Scavenging/solid waste facility. Scavenging/picking at the solid waste facility is strictly prohibited.

#### E. Violations of regulations. The Director of Public Works or his/her authorized representative shall be in charge of the solid waste facility operation and will ensure that all procedures and regulations are obeyed. Penalties for any violation shall be as follows:

- (1) First violation will result in a thirty-day suspension of permit from the day of the violation.
- (2) Second violation will result in a one-year suspension of permit from the day of the violation.

#### F. Permits. All facility users must obtain and display a valid Town facility permit for admittance to the solid waste facility. Permits must be obtained at the Pembroke Public Works Department, 8 Exchange Street.

#### G. Facility fee schedule.

##### (1) Permit fees.

- (a) Residents: no charge for annual renewal of permit.

## MINUTES OF THE ANNUAL TOWN MEETING

### (2) Tipping fees.

- (a) Fees charged are the most current voted on by the Board of Selectmen, after holding a public hearing. The Pembroke Public Works Department shall have available a current fee schedule for users.

H. Future permits and fees. The Board of Selectmen may, from time to time, set fees and rates for the use of the solid waste facility. Per RSA 41:9-a, the Board of Selectmen shall hold a public hearing prior to setting fees and rates.

§ 133-4.Solid Waste Plant and Regional Waste Plant The provisions of this section shall apply to private haulers collecting solid waste and / or recycling in the Town, not to residents bringing their own trash and recycling to the Transfer Station.

### A. Licensing.

- (1) No person shall collect, transport or deliver solid waste or recycling originating within the Town without first obtaining a license from the Board of Selectmen, or its designee.
- (2) Any person required by this section to obtain a license shall make application to the Board of Selectmen, or its designee, providing the information required. Each application shall be accompanied by a nonrefundable application fee as voted on by the Board of Selectmen.
- (3) The application shall contain all information required by the Board of Selectmen, including but not limited to a description of the activities engaged in, e.g., collection, transportation or delivery of acceptable waste; list of commercial customers and size and location of containers, pickup route, designated day and time of pickup, type and amount of waste handled; certificate of insurance with limits of coverage as determined by the Board of Selectmen, or its designee; a description of the facilities operated and used; and a equipment inventory, including a description of the make, model and year of each vehicle used for the collection or transportation of solid waste.
- (4) The Board of Selectmen or its designee shall act to grant or deny a license application within fifteen days of the submission of a complete application.
- (5) Licenses shall be renewed annually, and all information provided in the initial application shall be revised upon application for license renewal. If the Board of Selectmen or its designee shall determine the application is incomplete, they shall notify the applicant, in writing, of the specific information necessary to complete it. The Board of Selectmen, or its designee, shall be informed immediately, in writing, of any changes in or additions to the information required on the application.

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## MINUTES OF THE ANNUAL TOWN MEETING

- (6) Licenses issued hereunder shall not be transferable.
- (7) All licenses shall expire one (1) year from the date of issue unless otherwise stated on the license or revoked or suspended sooner in accordance with the provision of this chapter.
- (8) The annual license fee shall be designated by the Board of Selectmen for each applicant licensed. In the event that the Board of Selectmen, or its designee, deny a license application, they shall notify the applicant, in writing, and shall state the reasons for the denial. Upon such notice, the applicant may request a hearing in accordance with the procedures in § 133-4C hereof.
- (9) Operating times are the same as provided in the Pembroke Noise Ordinance, as adopted at the March 15, 2008 Town Meeting.

### (B) Suspension and revocation.

- (1) Any license issued under this chapter may be suspended or revoked by order of the Board of Selectmen after the Board of Selectmen shall have notified the licensee, in writing, of the intent to suspend or revoke, the reasons therefore [sic] and the licensee has had an opportunity for a hearing in accordance with the procedures in § 133-4C hereof.
- (2) A license may be suspended or revoked for the following causes:
  - (a) Violation of this chapter;
  - (b) Violation of any provision of any state or local law or regulation relating to this chapter, including but not limited to RSA 149-M or any environmental law;
  - (c) Violation of any license condition; or
  - (d) Falsehoods, misrepresentations or omissions in the license application.

### (C) Hearings.

- (1) Any person denied a license or whose license is proposed to be suspended or revoked pursuant to § 133-4B shall be entitled to a hearing before the Board of Selectmen, if such request is made, in writing, within fifteen (15) days of the licensee's receipt of the notice of denial or proposed suspension or revocation.
- (2) A hearing authorized by this chapter shall be held within thirty (30) days after receipt by the Board of Selectmen of the written request for a hearing.

## MINUTES OF THE ANNUAL TOWN MEETING

- (3) The licensee or applicant shall be notified, in writing, as to the time and place of the hearing at least ten (10) days prior to the hearing date. The applicant or licensee has the right to be represented by counsel, to offer evidence and to cross-examine witnesses.
- (4) A determination shall be made by the Board of Selectmen within twenty (20) days after the conclusion of the hearing and a notice of the decision shall be served upon the applicant or licensee by certified mail, return receipt requested.
- (5) A final determination relative to the denial, suspension or revocation of a license and the period of suspension or revocation shall take effect as provided in the notice but no later than ten (10) days after the date notice of such final determination has been mailed by certified mail, return receipt requested, to the licensee or applicant. Such final determination shall be conclusive. Notice of the final determination shall set forth reasons for denial, suspension or revocation and the effective dates thereof, together with a statement that such decision may be appealed as provided by the laws of the State of New Hampshire.
- (6) Any claim arising out of or relating to a final determination shall be reviewable as provided by the laws of the State of New Hampshire.

### § 133-5. Administration.

This chapter shall be administered by the Board of Selectmen, whose powers and duties are as follows:

- A. To adopt reasonable rules, regulations, fees and fines as needed to enforce this chapter, including, without limitation, rules and regulations governing the delivery of acceptable waste to the municipal solid waste facility, as well as other facilities the Town has an agreement or contract with to provide such services;
- B. To consider all license applications and to grant or deny each application within fifteen (15) days after receipt of a completed application at the town offices or within such other time as the Board of Selectmen and the applicant shall agree is reasonable;
- C. To review any alleged violations of this chapter, and to impose appropriate penalties as required by this chapter; and
- D. To institute necessary proceedings, either legal or equitable, to enforce this chapter.

## MINUTES OF THE ANNUAL TOWN MEETING

### § 133-6. Enforcement and penalties.

- A. Any person who violates this chapter shall be guilty of a violation for each incident or occasion of violation.
- B. Any person who violates this chapter shall be subject to a fine, payable to the Town, of not more than one thousand dollars (\$1,000.) for each violation.

### § 133-7. Conflict and severability.

- A. The provisions of this chapter shall supersede all other local laws, ordinances, resolutions, rules or regulations contrary hereto or in conflict herewith.
- B. The provisions of this chapter shall be severable, and if any phrase, clause or sentence or provision or the application thereof to any person or circumstance shall be held invalid, the remainder of this chapter and the application thereof shall not be affected thereby.

### § 133-8. Amendment of provisions.

The Board of Selectmen, after a public hearing, may amend this chapter as it relates to the municipal solid waste facility and or collection or whenever the agreement between the Town and the COOP or the COOP and the operator of the waste plant requires it.

**There was a motion made to not read the entire article before action is taken.**

**MOVED: Larry Preston**

**SECONDED: Chester Martel**

**VOTE: YES**

**MOTION PASSED**

Gerard Fleury made a presentation on the Solid Waste Ordinance and how recycling would be done.

**MOVED: Gerard Fleury**

**SECONDED: David Sheldon**

Tim Sweeney asked if Wheelabrator accepts recyclables.

Sally Hyland stated that the Concord Co-op has plans for recycling in the permitting process and should be ready to accept our recyclables in the year 2010. She also stated that there are other facilities that accept recyclables now.

**MINUTES OF THE ANNUAL TOWN MEETING**

There was a motion made to change Article #8 Chapter 133: SOLID WASTE MANAGEMENT § 133-1. Definitions. ACCEPTABLE WASTE by adding "Animal remains generated as a result of normal hunting and fishing activities" at the end.

AND

To change Article #8 Chapter 133: SOLID WASTE MANAGEMENT § 133-1. Definitions UNACCEPTABLE WASTE C. by striking "Animal remains"

MOVED: John Bates                      SECONDED: Jane Bates

VOTE: TO CLOSE FOR A VOICE VOTE

Moderator Petit then asked for a vote by holding up the voter cards.

YES: 100 NO: 114                      MOTION FAILED

There was a motion made to amend Article #8 to remove from § 133-2 G by striking (5) and (6)

MOVED: Brian Seaworth              SECONDED: Kathy Cruson

VOTE: NO                                      MOTION FAILED

There was a motion made to vote on the article as written.

MOVED: Helen Fryer                      SECONDED: Vincent E. Greco

VOTE: YES                                      MOTION PASSED

VOTE ON ARTICLE #8 AS WRITTEN: YES    ARTICLE #8 ADOPTED

ARTICLE #9: To see if the Town will vote to raise and appropriate a sum not to exceed \$260,000 for the purchase of a split body automated collection vehicle and to authorize the withdrawal of a sum not to exceed \$260,000 from the Town Equipment Capital Reserve Fund.

Recommended By Board of Selectmen  
Recommended By Budget Committee

MOVED: Larry Preston                  SECONDED: Sally Hyland

Mark Dumas asked about problems with people not separating the trash and recyclables.

Sally Hyland stated that the truck will have cameras that the operator will use to monitor what is being dumped in the truck, if he sees any abuse he will use the identification numbers on the barrels to identify which owner the trash came from.

## MINUTES OF THE ANNUAL TOWN MEETING

Dianna Maffucci stated that she “likes the idea of tabling this for now” but does not make a motion to do so. She then states that she lives in a development that pays for their own trash pickup and does not like the idea of her taxes going up to pay for containers for the residents that have their trash picked up by the Town.

Lisa Gilbert asked about the maintenance costs for the new vehicle.

Sally Hyland stated that there is a 5 year warranty on the truck.

**VOTE: YES**

**ARTICLE #9 ADOPTED**

**ARTICLE #10:** To see if the Town will vote to raise and appropriate the sum not to exceed \$252,000 for the purchase of the necessary collection carts needed to operate automated collection. The costs of the containers will be funded through the collection of user fees and these fees will be deposited as revenue to the Town and will be returned to fund balance once the containers are sold. This article is necessary in conjunction with article #9.

**Recommended By Board of Selectmen  
Not Recommended By Budget Committee**

Budget Committee Chair David Freeman-Woolpert stated that the Budget Committee did not recommend this article because they felt that the purchase of containers should be spread out to all the taxpayers.

**MOVED: William Stanyan**

**SECONDED: Alane Rapazza**

Carole Lewis asked if the resident does not purchase the containers, can they still bring their trash to the dump.

Fred Kline stated that the residents will still be able to use the transfer station, they just won't have curbside pickup.

**There was a motion made to amend Article #10 by deleting the sentence “The costs of the containers will be funded through the collection of user fees and these fees will be deposited as revenue to the Town and returned to fund balance once the containers are sold.”**

**MOVED: Pentti Aalto**

**SECONDED: Leon Pirak**

**VOTE ON AMENDMENT: NO AMENDMENT TO ARTICLE #10 FAILED**

**VOTE ON ARTICLE #10 AS WRITTEN: YES  
ADOPTED**

**ARTICLE #10**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #11:** To see if the Town will vote to raise and appropriate the sum not to exceed \$100,000 to refurbish the 1998 Peterbuilt packer (garbage truck) and to authorize the withdrawal of a sum not to exceed \$100,000 from the Town Equipment Capital Reserve Fund. This article is contingent upon the total amount of the appropriation for the Town Equipment Capital Reserve Fund in article #7 passing.

**Recommended By Board of Selectmen**  
**Recommended By Budget Committee**

**MOVED:** Peter Mehegan

**SECONDED:** Richard Courtemanche

Linda Spiller asked what the purchase price for a new packer would be.

Public Works Director James Boisvert stated that it would be about \$197,000.

Jeff White asked what the maintenance costs would be on the refurbished packer.

James Boisvert stated that there would be a 5 year warranty on the packer.

**VOTE: YES**

**ARTICLE #11 ADOPTED**

**ARTICLE #12:** To see if the Town will vote to raise and appropriate the sum of \$289,700 for the purpose of rehabilitating up to 100 manholes and the replacement of up to 180 manhole covers with waterproof covers to upgrade the wastewater infrastructure to conform to current Department of Environmental Services standards. These funds have been applied for and approved and the grant will reimburse the Town 100% of the cost and there will be no impact on your taxes.

**Recommended By Board of Selectmen**  
**Recommended By Budget Committee**

**MOVED:** Vincent Greco

**SECONDED:** Diane Schuett

**VOTE: YES**

**ARTICLE #12 ADOPTED**

**ARTICLE #13:** To see if the Town will vote to raise and appropriate the sum of \$150,000 for the renovations of North Pembroke Road that were incurred during the flood of 2007. These funds have been applied for and approved and the grant will reimburse the Town 100% of the cost and there will be no impact on your taxes.

**Recommended By Board of Selectmen**

**Recommended By Budget Committee**

## MINUTES OF THE ANNUAL TOWN MEETING

**MOVED:** Robert Farley

**SECONDED:** Diane Schuett

**VOTE:** YES

**ARTICLE #13 ADOPTED**

**ARTICLE #14:** To see if the Town will vote to raise and appropriate the sum not to exceed \$25,855 to purchase and equip one (1) Police vehicle and to authorize the withdrawal of a sum not to exceed \$25,855 from the Police Cruiser Capital Reserve Fund created for this purpose.

**Recommended By Board of Selectmen**

**Recommended By Budget Committee**

**MOVED:** Marie Ayles

**SECONDED:** Robert Farley

**VOTE:** YES

**ARTICLE #14 ADOPTED**

**ARTICLE #15:** To see if the Town will vote to raise and appropriate the amount of \$7,299,184 for the 2009 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended By Board of Selectmen**

**Recommended By Budget Committee**

**MOVED:** David Freeman-Woolpert

**SECONDED:** Mark Lepage

Daniel Crean asked what the increase in the operating budget is.

Town Administrator David Jodoin explained that the comparison between last year's budget without the warrant articles and this year's without the warrant articles is an increase of \$410,142. Taking into consideration that we are mandated by the state to do a revaluation that will cost about \$140,00 then subtract out the other large items being water and sewer, the increase on the town side is roughly \$60,000. That has to do with additional costs that are being incurred right now for the costs for paving.

There was a motion made to "Reduce the amount in article 15 by \$45,000"

**MOVED:** Jeff White

**SECONDED:** Todd Terrien

**VOTE:** NO

**AMENDMENT FAILED**

**VOTE ON ARTICLE #15 AS WRITTEN:** YES

**ARTICLE #15 ADOPTED**

Moderator Petit explained that Article #18 is next on the warrant as there is no Article #16 or Article #17.

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #18:** To transact any other business that may legally come before said meeting.

Joe Crowley asked why there is no CPA report in this year's Town Report.

David Jodoin explained that in light of the way things are going in the world of finance, the auditors are required to do more work and it is taking longer for the audit. Because of the change in personnel with the town, information was not getting back and forth between the town and the auditing firm in a timely fashion. He stated that he had talked with the auditors earlier in the week and they should be finalizing the report shortly and it will be available at the Town Hall and the Library. The town will be able to put the 2007 auditor's report and hopefully the 2008 auditor's report in the 2009 Town Report.

There was a motion made to adjourn.

**MOVED: Vincent Greco**

**SECONDED: Brian Seaworth**

**VOTE: YES**

**2009 TOWN MEETING ADJOURNED AT 1:17 p.m.**

Respectfully submitted

James F. Goff  
Town Clerk  
Town of Pembroke, NH

TOWN SEAL

## Treasurer's Report

2009 Treasurer's report  
(Cash Basis - Preliminary unaudited)**Operating Account**

Beginning Balance 1/1/09		\$ 5,539,657
Deposits	\$ 18,318,640	
Other Bank Credits		
Disbursements	\$ (17,899,212)	
Ending Balance 12/31/2009		\$ 5,959,085

**Escrow Account**

Beginning Balance 1/1/09		\$ 20,366
Deposits	\$ 28,230	
Other Bank Credits		
Disbursements	\$ (23,724)	
Ending Balance 12/31/2009		\$ 24,872

**Conservation Account**

Beginning Balance 1/1/09		\$ 727,430
Deposits	\$ 2,827	
Other Bank Credits	\$ 95,709	
Disbursements		
Ending Balance 12/31/2009		\$ 825,966

## 2009 BALANCE SHEET

(Unaudited)

Account	Balance
<b><u>ASSETS</u></b>	
Cash	\$ 5,887,314
Taxes Receivable (net of uncollectables)	1,511,209
Accounts Receivable	1,572
Due from Other Governments	75,243
Due from Other Funds	23,339
Prepaid Expenses	14,460
<b>Total Assets</b>	<b>\$ 7,513,138</b>
<b><u>LIABILITIES</u></b>	
Accounts Payable	821
Due to Others	5,945
Due to School District	4,284,929
Due to Other Funds	414,352
<b>Total Liabilities</b>	<b>\$ 4,706,047</b>
<b><u>EQUITY</u></b>	
Reserved for Encumbrances	627,445
Unreserved Fund Balance	2,179,646
<b>Total Equity</b>	<b>\$ 2,807,091</b>
<b><u>TOTAL LIABILITIES AND EQUITY</u></b>	<b>7,513,138</b>

## STATEMENT OF EXPENDITURES

(Unaudited)

Account Code	Description	Expended/		
		Appropriation	Encumbered	Remaining
<b><u>GENERAL GOVERNMENT</u></b>				
4130-				
4139	Executive	\$ 303,526	\$ 290,420	\$ 13,106
4140-				
4149	Election,Reg.& Vital Statistics	141,392	137,601	3,791
4150-				
4151	Financial Administration	120,155	118,852	1,303
4152	Revaluation of Property	220,500	156,378	64,122
4153	Legal Expense	25,000	19,660	5,340
4155-				
4159	Personnel Administration			-
4191-				
4193	Planning & Zoning	251,820	215,678	36,142
4194	General Government Buildings	157,741	151,290	6,451
4195	Cemeteries	18,500	14,325	4,175
4196	Insurance	108,475	94,435	14,040
		<b>\$ 1,347,109</b>	<b>\$ 1,198,639</b>	<b>\$ 148,470</b>
<b><u>PUBLIC SAFETY</u></b>				
4210-				
4214	Police	1,184,106	1,126,263	57,843
4215-				
4219	Ambulance	51,295	50,308	987
4220-				
4229	Fire	219,129	189,958	29,171
4290-				
4298	Emergency Management	4,298	3,629	669
4299	Other	26,208	26,832	(624)
		<b>\$ 1,485,036</b>	<b>\$ 1,396,990</b>	<b>\$ 88,046</b>
<b><u>HIGHWAYS &amp; STREETS</u></b>				
4311	Administration	173,570	165,971	7,599
4312	Highways & Streets	568,170	494,127	74,043
4313	Bridges			-
4316	Street Lighting	32,000	34,881	(2,881)
4319	Other	67,843	64,971	2,872
		<b>\$ 841,583</b>	<b>\$ 759,950</b>	<b>\$ 81,633</b>
<b><u>SANITATION</u></b>				
4321	Administration	231,446	194,355	37,091
4323	Solid waste Collection	280,620	281,957	(1,337)
4324	Solid Waste Disposal			-
		<b>\$ 512,066</b>	<b>\$ 476,312</b>	<b>\$ 35,754</b>
<b><u>HEALTH/WELFARE</u></b>				

## STATEMENT OF EXPENDITURES

4411	Administration	3,843	3,178	665
4415-				
4419	Health Agencies & Hosp. & Other	30,697	30,697	-
4441-				
4442	Administration & Direct Assist.	80,482	49,560	30,922
		<b>\$ 115,022</b>	<b>\$ 83,435</b>	<b>\$ 31,587</b>
<b><u>CULTURE &amp; RECREATION</u></b>				
4520-				
4529	Parks & Recreation	29,701	27,503	2,198
4550-				
4559	Library	194,486	194,486	-
4589	Other Culture & Recreation	6,450	12,755	(6,305)
		<b>\$ 230,637</b>	<b>\$ 234,744</b>	<b>\$ (4,107)</b>
<b><u>CONSERVATION</u></b>				
4651-				
4659		<b>\$ 1,150</b>	<b>\$ 1,129</b>	<b>\$ 21</b>
<b><u>ECONOMIC DEVELOPMENT</u></b>				
4651-				
4659		<b>\$ 7,738</b>	<b>\$ 136</b>	<b>\$ 7,602</b>
<b><u>DEBT SERVICE</u></b>				
4711	Princ.- Long Term Bonds & Notes	360,397	360,397	-
4721	Interest-Long Term Bonds & Notes	87,389	87,389	-
4723	Int. on Tax Anticipation Notes	1		1
		<b>\$ 447,787</b>	<b>\$ 447,786</b>	<b>\$ 1</b>
<b><u>CAPITAL OUTLAY</u></b>				
4901	Land			-
4902	Machinery, Vehicles & Equipment	648,855	616,210	32,645
4903	Buildings			-
4909	Other Improvements -			-
	CDBG Grant	289,700	289,700	-
	Road Maintenance	600,000	477,762	122,238
	Sidewalk Construction	30,000	23,010	6,990
	North Pembroke Road - FEMA	150,000	150,000	-
		<b>\$ 1,718,555</b>	<b>\$ 1,556,682</b>	<b>\$ 161,873</b>
<b><u>OPERATING TRANSFERS OUT</u></b>				
4912	To Special Revenue Fund	20,000	-	20,000
4913	To Capital Projects Fund	-		-
4914	To Enterprise Fund			-
	Sewer-	835,689	835,689	-
	Water-	834,567	834,567	-
4915	To Capital Reserve Fund	578,500	578,500	-
4919	To Agency Funds			-
		<b>\$ 2,268,756</b>	<b>\$ 2,248,756</b>	<b>\$ 20,000</b>
		<b>\$ 8,975,439</b>	<b>\$ 8,404,559</b>	<b>\$ 570,880</b>

## 2009 Revenues

(Unaudited)

Account Code	Description	Budgeted	Actual	Over/(Under) Collected
<b><u>TAXES</u></b>				
3110	Net Property Tax	\$ 3,504,241	\$ 3,526,917	\$ 22,676
3120	Land Use Change Tax			-
3185	Timber Tax	7,400	11,874	4,474
3186	Payment in Lieu of Taxes	12,000	12,360	360
3187	Excavation Tax	6,000	6,068	68
3190	Interest & Penalties on Taxes	124,000	147,858	23,858
		<b>\$ 3,653,641</b>	<b>\$ 3,705,077</b>	<b>\$ 51,436</b>
<b><u>LICENSES, PERMITS &amp; FEES</u></b>				
3210	Business Licenses & Permits	1,316	1,659	343
3220	Motor Vehicle Permit Fees	1,111,873	1,054,700	(57,173)
3230	Building Permits	36,000	53,358	17,358
3290	Other Licenses, Permits & Fees	32,284	36,661	4,377
		<b>\$ 1,181,473</b>	<b>\$ 1,146,378</b>	<b>\$ (35,095)</b>
3311-3319	<b><u>FROM FEDERAL GOVERNMENT</u></b>	<b>\$ 477,485</b>	<b>\$ 531,912</b>	<b>\$ 54,427</b>
<b><u>FROM STATE</u></b>				
3351	Shared Revenues			-
3352	Meals & Rooms Tax Distribution	326,080	326,080	-
3353	Highway Block Grant	148,568	148,568	-
3354	Water Pollution Grant	46,521	46,521	-
3359	Other			-
		<b>\$ 521,169</b>	<b>\$ 521,169</b>	<b>\$ -</b>
<b><u>CHARGES FOR SERVICES</u></b>				
3401-3406	<b><u>Income from Departments</u></b>			
	General	1,500	2,452	952
	Recreation	1,150	1,075	(75)
	Planning & Land Use	15,000	19,849	4,849
	Cemeteries	5,000	3,300	(1,700)
	Public Works	96,650	103,809	7,159
	Police	22,962	18,768	(4,194)
	Fire	500	511	11
	Emergency Management			-
		<b>\$ 142,762</b>	<b>\$ 149,764</b>	<b>\$ 7,002</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
3501	Sale of Municipal Property			-
3502	Interest on Investments	33,000	41,738	8,738
3503	Facilities Rental	15,000	16,865	1,865
3509	Other	307,798	98,402	(209,396)
		<b>\$ 355,798</b>	<b>\$ 157,005</b>	<b>\$ (198,793)</b>
<b><u>OPERATING TRANSFERS IN</u></b>				
3912	From Special Revenue Funds	20,000	52,057	32,057
3913	From Capital Projects Funds			-
3914	From Enterprise Funds			-
	Sewer - (Offset)	835,689	835,689	-
	Water - (Offset)	834,567	834,567	-
3915	From Capital Reserve Funds	533,855	214,496	(319,359)
3916	From Trust & Agency Funds			-
		<b>\$ 2,224,111</b>	<b>\$ 1,936,809</b>	<b>\$ (287,302)</b>
<b><u>OTHER FINANCING SOURCES</u></b>				
3934	Proc. from Long Term Bonds & Notes	-	-	-
	Amounts VOTED From Fund Bal.	-	-	-
	Fund Balance to Reduce Taxes	419,000	419,000	-
		<b>\$ 419,000</b>	<b>\$ 419,000</b>	<b>\$ -</b>
		<b>\$ 8,975,439</b>	<b>\$ 8,567,114</b>	<b>\$ (408,325)</b>

MS-61

### TAX COLLECTOR'S REPORT

For the Municipality of Pembroke Year Ending December 2009

**DEBITS**

UNCOLLECTED TAXES- BEG. OF YEAR*		Levy for Year of this Report	2008	PRIOR LEVIES (PLEASE SPECIFY YEARS)	
Property Taxes	#3110	xxxxxx	911,386.09		
Resident Taxes	#3180	xxxxxx			
Land Use Change	#3120	xxxxxx			
Yield Taxes	#3185	xxxxxx	14.31		
Excavation Tax @ \$.02/yd	#3187	xxxxxx			
Utility Charges	#3189	xxxxxx			
Property Tax Credit Balance**		(4473.07)			

**TAXES COMMITTED THIS YEAR**

Property Taxes	#3110	15,162,566.00	
Resident Taxes	#3180		
Land Use Change	#3120	35,000.00	
Yield Taxes	#3185	11,873.71	
Excavation Tax @ \$.02/yd	#3187	6,068.18	
Utility Charges	#3189		

**FOR DRA USE ONLY**

**OVERPAYMENT REFUNDS**

Property Taxes	#3110	36,419.83	3,101.00		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Interest - Late Tax	#3190	10,801.12	39,278.59		
Resident Tax Penalty	#3190				
<b>TOTAL DEBITS</b>		<b>\$ 15,258,255.77</b>	<b>\$ 953,779.99</b>	<b>\$</b>	<b>\$</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

\*\*The amount is already included in the warrant & therefore in line #3110 as positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

MS-61

**TAX COLLECTOR'S REPORT**

For the Municipality of Pembroke Year Ending December 2009

REMITTED TO TREASURER	Levy for this Year	CREDITS		
		PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2008		
Property Taxes	14,190,817.99	363,373.55		
Resident Taxes				
Land Use Change	35,000.00			
Yield Taxes	11,761.63	14.31		
Interest (Include Lien conversion)	10,801.12	39,278.59		
Penalties				
Excavation Tax @ \$.02/yd	4,448.18			
Utility Charges				
Conversion to Lien (principal only)		550,367.54		
<b>DISCOUNTS ALLOWED</b>				

ABATEMENTS MADE				
Property Taxes	12,286.00	746.00		
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
<b>CURRENT LEVY DEEDED</b>				

UNCOLLECTED TAXES - END OF YEAR #1080				
Property Taxes	995,881.84			
Resident Taxes				
Land Use Change				
Yield Taxes	112.08			
Excavation Tax @ \$.02/yd	1,620.00			
Utility Charges				
Property Tax Credit Balance*	( 4473.07 )	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>TOTAL CREDITS</b>	<b>\$ 15258255.77</b>	<b>\$ 953,779.99</b>	<b>\$</b>	<b>\$</b>

\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a  
(Be sure to include a positive amount in the Property Taxes actually remitted to the treasurer)

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**TAX COLLECTOR'S REPORT**

For the Municipality of Pembroke Year Ending December 2009

**DEBITS**

	Last Year's Levy	PRIOR LEVIES		
	2008	2007	2006	Prior
Unredeemed Liens Balance at Beg. of Fiscal Year		327,219.81	187,925.33	18,630.19
Liens Executed During Fiscal Year	579,037.03			
Interest & Costs Collected (AFTER LIEN EXECUTION)	15,903.06	16,756.30	35,031.43	225.43
<b>TOTAL DEBITS</b>	<b>\$ 594,940.09</b>	<b>\$ 373,976.11</b>	<b>\$ 222,956.76</b>	<b>\$ 18,855.62</b>

**CREDITS**

REMITTED TO TREASURER:		Last Year's Levy	PRIOR LEVIES		
		2008	2007	(PLEASE SPECIFY YEARS)	
				2006	Prior
Redemptions		247,412.85	93,969.31	182,375.49	90.85
Interest & Costs Collected (After Lien Execution)	#3190	15,903.06	46,756.30	35,031.43	225.43
Abatements of Unredeemed Liens		7,486.09	567.46	568.26	1,746.48
Liens Deeded to Municipality					
Unredeemed Liens Balance End of Year	#1110	324,138.09	232,683.04	4,981.58	16,792.86
<b>TOTAL CREDITS</b>		<b>\$ 594,940.09</b>	<b>\$ 373,976.11</b>	<b>\$ 222,956.76</b>	<b>\$ 18,855.62</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? Yes

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE Mary B. Kurshak DATE 1-4-2010

MS-61  
Rev. 08/09

## 2009 TAX RATE CALCULATIONS

### TOWN PORTION

Appropriations	8,975,439
Less: Revenues	5,471,198
Less: Shared Revenues	0
Add: Overlay	50,147
Add: War Service Credits	178,250

Net Town Appropriations 3,732,638

Approved Town Tax Effort 3,732,638 **TOWN RATE**  
**6.03**

### SCHOOL PORTION

Net Local School Budget	15,461,322
Less: Adequate Education Grant	(5,526,393)
Less: State Education Taxes	(1,393,997)

Approved School Tax Effort 8,540,932

**LOCAL**  
**SCHOOL RATE**  
**13.80**

**STATE EDUCATION TAXES** 2.14

Equalized Valuation (no utilities)  
x 652,926,123

Divided by Local Assessed Valuation (no utilities)  
583,866,785

1,393,997

**STATE**  
**SCHOOL RATE**  
**2.39**

### COUNTY PORTION

Due to County	1,597,595
Less: Shared Revenues	0

Approved County Tax Effort 1,597,595

**COUNTY RATE**  
**2.58**

**TOTAL RATE**  
**24.80**

Total Property Taxes Assessed	15,265,162
Less: War Service Credits	(178,250)
<b>Total Property Tax Commitment</b>	<b>15,086,912</b>

**STATE AID GRANT REVENUE**

**Revolving Loan Fund  
Route 3/106 Sewer Extension**

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	41,640	3,254	44,894
2011	<u>41,640</u>	<u>1,627</u>	<u>43,267</u>
<b>Totals</b>	<b>\$ 83,280</b>	<b>\$ 4,881</b>	<b>\$ 88,161</b>

## LONG – TERM DEBT

Year	Rte 3/106 Extension			Refunded (Safety Center)		
	Principal	Interest	Total	Principal	Interest	Total
	Due 09/01			Due 1/15; 7/15		
2010	210,396.50	16,442.49	226,838.99	100,000.00	57,850.00	157,850.00
2011	210,396.55	8,221.25	218,617.80	100,000.00	54,600.00	154,600.00
2012				100,000.00	51,100.00	151,100.00
2013				100,000.00	47,350.00	147,350.00
2014				100,000.00	43,350.00	143,350.00
2015				100,000.00	39,350.00	139,350.00
2016				100,000.00	35,350.00	135,350.00
2017				100,000.00	31,200.00	131,200.00
2018				100,000.00	26,950.00	126,950.00
2019				100,000.00	22,600.00	122,600.00
2020				100,000.00	18,150.00	118,150.00
2021				100,000.00	13,650.00	113,650.00
2022				100,000.00	9,150.00	109,150.00
2023				100,000.00	4,600.00	104,600.00
Totals	420,793.05	24,663.74	445,456.79	1,400,000.00	455,250.00	1,855,250.00

**LONG – TERM DEBT**

<b>All Debt</b>			
<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Year</b>
310,396.50	74,292.49	384,688.99	2010
310,396.55	62,821.25	373,217.80	2011
100,000.00	51,100.00	151,100.00	2012
100,000.00	47,350.00	147,350.00	2013
100,000.00	43,350.00	143,350.00	2014
100,000.00	39,350.00	139,350.00	2015
100,000.00	35,350.00	135,350.00	2016
100,000.00	31,200.00	131,200.00	2017
100,000.00	26,950.00	126,950.00	2018
100,000.00	22,600.00	122,600.00	2019
100,000.00	18,150.00	118,150.00	2020
100,000.00	13,650.00	113,650.00	2021
100,000.00	9,150.00	109,150.00	2022
100,000.00	4,600.00	104,600.00	2023
1,820,793.05	479,913.74	2,300,706.79	Totals

## SUMMARY INVENTORY OF PROPERTY

### Net Assessed Valuation Comparison 2006 - 2009 Town of Pembroke, NH

	2006	2007	2008	2009
<b>LAND</b>				
Current Use	1,022,316	1,060,328	1,033,658	1,093,870
Conservation Restriction Assess	1,126	1,126	1,126	1,124
Discretionary Easement	60,806	60,806	60,806	65,078
Residential	147,898,200	148,421,700	148,992,600	160,400,300
Commercial/Industrial	23,350,186	23,863,964	24,396,004	26,933,393
Land Total	172,332,634	173,407,924	174,484,194	188,493,765
<b>BUILDINGS</b>				
Residential	324,778,700	330,316,300	333,282,400	323,236,300
Manufactured Housing	2,287,700	2,384,800	2,346,400	2,054,700
Commercial/Industrial	63,714,630	65,821,420	65,751,780	71,729,520
Buildings Total	390,781,030	398,522,520	401,380,580	397,020,520
<b>PUBLIC UTILITIES</b>				
Gas	4,093,600	4,639,200	4,782,100	8,233,400
Electric	10,890,600	12,900,900	16,965,400	26,807,400
Utilities Total	14,984,200	17,540,100	21,747,500	35,040,800
Gross Valuation	578,097,864	589,470,544	597,612,274	620,555,085
Less Exemptions	1,975,000	1,970,000	1,627,600	1,640,000
<b>Net Valuation</b>	<b>576,122,864</b>	<b>587,500,544</b>	<b>595,984,674</b>	<b>618,915,085</b>
<b>Net Increase</b>	<b>36,188,978</b>	<b>11,377,680</b>	<b>8,484,130</b>	<b>22,930,411</b>

TOWN OWNED PROPERTY

PEMBROKE WATER WORKS	632	3	635-655	PEMBROKE ST	12.00	\$213,300	\$45,400	\$259,700
PEMBROKE SEWER								
COMMISSION	632	8	1-P	702 KEITH AVE	0.00	\$0	\$81,200	\$84,400
PEMBROKE WATER WORKS	632	18	12	142 SHEEP DAVIS RD	14.94	\$215,000	\$0	\$223,300
PEMBROKE, TOWN OF	634	46		572 PEMBROKE ST	0.11	\$99,900	\$37,500	\$140,800
PEMBROKE SEWER								
COMMISSION	634	46	P	572 PEMBROKE ST	0.00	\$0	\$28,800	\$32,800
BUCK STREET CEMETERY	868	CM	1	CEMETERY - BUCK ST	2.50	\$85,200	\$0	\$85,200
PEMBROKE, TOWN OF	870	34		662 THOMPSON RD	0.13	\$46,300	\$0	\$46,400
OLD NORTH PEMBROKE								
CEMETERY	935	CM	5	CEMETERY-OLD NO	0.46	\$31,400	\$0	\$31,400
				PEMB				
				MATHEW REED AVE -				
PEMBROKE, TOWN OF	937	7	14	OFF	30.28	\$4,179	\$0	\$4,179
NEW NORTH PEMBROKE								
CEMETERY	937	CM	6	CEMETERY-NEW NO	0.53	\$28,700	\$0	\$28,700
				PEMB				
PEMBROKE, TOWN OF	939	67	501-623	KIMBALL RD	133.10	\$78,900	\$0	\$78,900

TOWN OWNED PROPERTY

PEMBROKE, TOWN OF - SAFETY CENTER	266	40		247	PEMBROKE ST CEMETERY - EVERGREEN	1.82	\$111,400	\$1,672,400	\$1,831,900
EVERGREEN CEMETERY	266	CM	2			9.58	\$111,600	\$0	\$111,600
PEMBROKE, TOWN OF	266	117		109	WILKINS AVE	0.24	\$31,900	\$0	\$31,900
PEMBROKE, TOWN OF	266	171		171-					
PEMBROKE, TOWN OF	559	11		173	BUCK ST	0.24	\$5,800	\$0	\$5,800
PEMBROKE, TOWN OF	559	13		825	NO PEMBROKE RD	0.30	\$32,700	\$0	\$32,700
PEMBROKE SEWER COMMISSION	561	17	1-P	147	SOUCCOOK RIVER	4.00	\$76,300	\$0	\$76,300
PEMBROKE, TOWN OF	561	34		402-	SHEEP DAVIS RD	0.00	\$0	-\$1,300	\$7,500
ABBOTT CEMETERY	561	CM	7	408	BOROUGH RD	9.00	\$128,500	\$0	\$128,500
PEMBROKE, TOWN OF	563	22	1-1	502-	CEMETERY - ABBOTT	0.13	\$28,300	\$0	\$28,300
PEMBROKE WATER WORKS	563	39		516	THIRD RANGE RD	26.62	\$16,000	\$0	\$16,000
PEMBROKE, TOWN OF	563	70		226	BRICKETT HILL RD	0.92	\$76,600	\$0	\$1,208,600
PEMBROKE, TOWN OF	563	94		475	PEMBROKE ST	1.53	\$7,400	\$0	\$7,400
PEMBROKE, TOWN OF	563	51		305-					
PEMBROKE, TOWN OF	565	59		325	BRICKETT HILL RD	28.48	\$116,100	\$0	\$116,100
PEMBROKE, TOWN OF	565	81		346	PEMBROKE ST	1.66	\$100,200	\$79,800	\$189,500
PEMBROKE, TOWN OF	565	81	A	59	WHITE SANDS RD	1.28	\$73,200	\$0	\$73,200
PEMBROKE, TOWN OF	565	81	B		BOW LANE	0.65	\$7,400	\$0	\$7,400
PEMBROKE, TOWN OF	565	81	C		WHITE SANDS RD	31.64	\$123,800	\$0	\$123,800
PEMBROKE, TOWN OF	565	81	19	444	PEMBROKE ST	34.30	\$69,800	\$0	\$69,800
PEMBROKE SEWER COMMISSION	565	81	B-P	410	NADINE RD	0.55	\$34,700	\$0	\$34,700
PEMBROKE, TOWN OF	565	95		55	WHITE SANDS RD	0.00	\$0	\$53,200	\$55,400
PEMBROKE STREET CEMETERY	565	CM	3	27	WHITTEMORE RD	5.02	\$64,100	\$0	\$64,100
PEMBROKE, TOWN OF	565	256		311	PEMBROKE ST	2.38	\$47,300	\$0	\$47,300
PEMBROKE HISTORICAL SOCIETY	565	257	6-1		PEMBROKE ST	2.99	\$120,500	\$1,523,300	\$1,715,700
PEMBROKE, TOWN OF	567	1	1	311B	PEMBROKE ST	0.00	\$0	\$46,100	\$46,100
PEMBROKE, TOWN OF	567	1			CHURCH RD	0.43	\$6,200	\$0	\$6,200
PEMBROKE, TOWN OF	567	1			MERRIMACK RIVER BANK	2.95	\$8,000	\$0	\$8,000

TOWN OWNED PROPERTY

OWNER NAME	MAP	LOT	UNIT	ST #	ST NAME	ACRES	LAND VALUE	BLDG VALUE	TOTAL VALUE
PEMBROKE, TOWN OF PEMBROKE WATER WORKS	VE	1		172	MAIN ST	0.12	\$45,800	\$0	\$45,800
PEMBROKE, TOWN OF	VE	62		212	MAIN ST	0.25	\$64,300	\$139,800	\$206,100
PEMBROKE, TOWN OF	VE	165			CENTRAL ST	0.74	\$45,200	\$0	\$45,200
PEMBROKE, TOWN OF	VE	195			GLASS ST	1.50	\$36,400	\$0	\$36,400
PEMBROKE, TOWN OF	VW	58	1		LINDY ST - OFF	0.07	\$4,300	\$0	\$4,300
PEMBROKE, TOWN OF	VW	113	L	116	MAIN ST	0.00	\$0	\$26,400	\$26,400
PEMBROKE, TOWN OF	VW	117		4	UNION ST	0.26	\$61,700	\$133,200	\$194,900
PEMBROKE, TOWN OF	VW	118		6	UNION ST	0.11	\$50,400	\$0	\$50,400
PEMBROKE, TOWN OF	VW	129	1	5	COLONIAL DR	0.14	\$23,500	\$0	\$23,500
PEMBROKE, TOWN OF	VW	168	1		SIMPSON AVE	0.10	\$5,000	\$0	\$5,000
PEMBROKE, TOWN OF	VW	175			HIGH ST	0.05	\$4,200	\$0	\$4,200
PEMBROKE, TOWN OF	VW	184			EXCHANGE ST	2.51	\$78,200	\$0	\$78,200
PEMBROKE, TOWN OF	VW	186			EXCHANGE ST	0.25	\$5,800	\$0	\$5,800
PEMBROKE, TOWN OF	VW	188		45	PLEASANT ST	30.00	\$268,000	\$0	\$371,800
PEMBROKE SEWER									
COMMISSION	VW	188	2-P		MEMORIAL FIELD	0.00	\$0	\$42,200	\$43,200
PEMBROKE, TOWN OF	VW	189		8	EXCHANGE ST	4.35	\$100,500	\$345,700	\$480,700
PEMBROKE, TOWN OF	VW	190			PLEASANT ST	0.09	\$5,900	\$0	\$5,900
PEMBROKE, TOWN OF	VW	203		28	PLEASANT ST	0.09	\$24,400	\$0	\$24,400
PEMBROKE, TOWN OF	VW	227		1	BRIDGE ST EXT	0.20	\$28,100	\$0	\$28,100
PEMBROKE, TOWN OF	VW	228		2	EXCHANGE ST	0.40	\$70,900	\$56,500	\$127,400
PEMBROKE, TOWN OF	256	10	2	865	DOVER RD	0.41	\$49,400	\$0	\$49,400
PEMBROKE, TOWN OF	256	24		814	RICKER RD	1.44	\$58,300	\$0	\$58,300
PEMBROKE, TOWN OF	258	3	3	627	ROBINSON RD	1.15	\$7,800	\$0	\$7,800
FRENCH CEMETERY	258	CM	9		CEMETERY - FRENCH CEMETERY-	0.09	\$48,900	\$0	\$48,900
RICHARDSON									
CEMETERY	260	CM	8		RICHARDSON	0.06	\$23,500	\$0	\$23,500
PEMBROKE, TOWN OF	262	1	1	358	PEMBROKE HILL RD	0.06	\$25,800	\$0	\$25,800
PEMBROKE, TOWN OF	262	23	1	438	CROSS COUNTRY RD	17.50	\$115,400	\$0	\$115,400
PEMBROKE, TOWN OF	262	27		543	CROSS COUNTRY RD	14.00	\$1,370	\$0	\$1,370
PEMBROKE HILL									
CEMETERY	262	CM	4		CEMETERY-				
PEMBROKE, TOWN OF	264	32	1	244	PEMBROKE HL	0.49	\$31,600	\$0	\$31,600
PEMBROKE, TOWN OF	264	79	1	346	ACADEMY RD	7.28	\$36,300	\$0	\$36,300
PEMBROKE, TOWN OF	266	7		34-36	PEMBROKE HILL RD	0.32	\$46,100	\$0	\$46,100
PEMBROKE, TOWN OF	266	24			MASON AVE	10.66	\$12,100	\$0	\$12,100
PEMBROKE, TOWN OF	266	24			BROADWAY	1.36	\$54,700	\$0	\$54,700

2009 TOWN WAGE SCHEDULE							
Hourly		Minimum	Maximum		Salary	Minimum	Maximum
<u>Grade 5</u>		\$10.78	\$14.27		<u>Grade 13</u>	\$35,886	\$47,464
	Custodian						
	Library Clerk				Town Clerk		
<u>Grade 6</u>		\$11.42	\$15.15				
	Recording Secretary				<u>Grade 14</u>	\$38,071	\$50,353
	Laborer/Maintenance						
<u>Grade 7</u>		\$12.13	\$16.08		<u>Grade 15</u>	\$40,390	\$53,419
					Library Director		
<u>Grade 8</u>		\$12.87	\$17.08		<u>Grade 16</u>	\$42,850	\$56,675
	Probationary Firefighter				Police Sergeant		
<u>Grade 9</u>		\$13.64	\$18.10		Fire Captain		
	Assist. Library Director						
	Municipal Secretary				<u>Grade 17</u>	\$45,460	\$60,126
	Account Clerk						
	Secretary				<u>Grade 18</u>	\$48,228	\$63,788
	Truck Driver/Equip. Operator				Planning & Land Use Director		
<u>Grade 10</u>		\$14.47	\$19.19		Police Lieutenant		
	Collections Clerk				Deputy Fire Chief		
					<u>Grade 19</u>	\$51,165	\$67,672
<u>Grade 11</u>		\$15.35	\$20.36		Finance Director		
	Welfare Administrator				Assistant Fire Chief		
	Planning & Land Use Clerk				<u>Grade 20</u>	\$54,280	\$71,792
	Police Administrative Secretary				Police Chief		
	Fire Fighter				Fire Chief		
<u>Grade 12</u>		\$16.30	\$21.60		Public Works Director		
	Fleet Mechanic				<u>Grade 21</u>	\$57,586	\$76,164
	Sewer Administrator				Town Administrator		
	Police Officer				<u>Grade 22</u>	\$61,093	\$80,802
<u>Grade 13</u>		\$17.29	\$22.91				
	Police Officer - Certified				<u>Grade 23</u>	\$64,814	\$85,723
	SW/Highway Foreman						
	Tax Collector						
	Fire Engineer						
<u>Grade 14</u>		\$18.33	\$24.28				
	Accountant						
	Fire Lieutenant						
<u>Grade 15</u>		\$19.46	\$25.78				
	Highway Superintendent						
<u>Grade 16</u>		\$20.63	\$27.33				
	Code Enforcement Officer						
	Police Sergeant/Detective						

**Town of Pembroke**  
**2009 Wages and Benefits**

Name	Base Pay	Overtime	Other	Gross		NH			
				Wages	Social Security	Medicare	Retirement	Life	Disability
Addington, Christine	\$26,908.30			\$26,908.30	\$1,668.31	\$390.17	\$2,466.00	\$11.52	\$280.80
Adinolfo, Jonathan	\$17,756.00	\$108.00	\$189.00	\$18,053.00		\$261.77	\$6,608.50	\$23.04	\$606.84
Allen, Gary	\$42,927.64	\$6,736.52	\$1,865.07	\$51,529.23		\$747.17		\$23.04	\$555.36
Alley, Annette	\$37,406.80	\$193.35		\$37,600.15	\$2,331.21	\$545.20		\$23.04	\$490.68
Alley, Eric	\$32,111.85	\$2,041.87		\$34,153.72	\$2,117.53	\$495.23	\$3,061.49	\$23.04	\$673.92
Amell, Darrell	\$44,904.08	\$3,556.36		\$48,460.44	\$3,004.55	\$702.68	\$4,342.23	\$23.04	
Amyot, Stacy	\$823.86			\$823.86	\$51.08	\$11.95			
Anocibar, Alan	\$687.75			\$687.75	\$42.64	\$9.97			
Arey, Harold	\$1,147.74			\$1,147.74	\$71.16	\$16.64			
Austin, Briana	\$473.20			\$473.20	\$29.34	\$6.86			
Barker, Carl	\$12,443.05			\$12,443.05	\$771.47	\$180.42			
Batchelder, James	\$724.50			\$724.50	\$44.92	\$10.51			
Bergeron, Angela	\$41,011.52	\$3,464.49	\$3,267.00	\$47,743.01		\$692.27	\$6,135.79	\$23.04	\$596.52
Bilodeau, Gordon	\$15,099.82			\$15,099.82	\$936.19	\$218.95			
Bilodeau, Richard	\$1,927.85			\$1,927.85	\$119.53	\$27.95			
Boisvert, James	\$62,773.12			\$62,773.12	\$3,891.93	\$910.21	\$5,632.89	\$23.04	\$938.76
Brezosky, Marie	\$80.00			\$80.00	\$4.96	\$1.16			
Brown, Michael	\$1,583.72			\$1,583.72	\$98.19	\$22.96			
Carlucci, Jocelyn	\$3,385.28			\$3,385.28	\$209.89	\$49.09			
Chevrette, Mark	\$27,675.20	\$3,089.91		\$30,765.11	\$1,907.44	\$446.09	\$2,760.26	\$23.04	\$423.72
Clark, Bonnie	\$80.00			\$80.00	\$4.96	\$1.16			
Connor, Charles	\$1,750.00			\$1,750.00	\$108.50	\$25.38			
Courtemanche, Justine	\$1,450.00			\$1,450.00	\$89.90	\$21.03			
Crafts, Patricia	\$120.00			\$120.00	\$7.44	\$1.74			
Crockwell, Michael	\$54,112.90	\$4,912.63	\$3,013.74	\$62,039.27		\$899.57	\$7,939.24	\$23.04	\$800.28
Cunha, Christopher	\$40,074.48	\$6,225.45	\$2,690.28	\$48,990.21		\$710.36	\$6,290.27	\$23.04	\$568.80
Cyr, Jeffrey	\$4,571.34			\$4,571.34	\$283.42	\$66.28			
David, Logan	\$761.25			\$761.25	\$47.20	\$11.04			
Edmunds, James	\$111.47			\$111.47	\$6.91	\$1.62			

**Town of Pembroke**  
2009 Wages and Benefits

Name	Base Pay	Overtime	Other	Gross		Social			NH		
				Wages	Security	Medicare	Retirement	Life	Disability		
Engwer, Andrew	\$654.58			\$654.58	\$40.58	\$9.49					
Fanny, Robert	\$29,318.40	\$696.76	\$1,459.38	\$31,474.54	\$1,951.42	\$456.38	\$2,823.11	\$23.04	\$444.24		
Farley, Robert	\$4,390.16			\$4,390.16	\$272.19	\$63.66					
French, Christopher	\$289.75			\$289.75	\$17.96	\$4.20					
Gagnon, Paul	\$5,554.28			\$5,554.28	\$344.37	\$80.54					
Galligan, Rose	\$5,690.09			\$5,690.09	\$352.79	\$82.51					
Gaponova, Nataliya	\$39,948.47	\$642.28	\$4,305.18	\$44,895.93	\$2,783.55	\$650.99	\$4,022.66	\$23.04	\$678.60		
Gaskell, Gary	\$48,600.16	\$7,864.20	\$2,552.69	\$59,017.05		\$855.75	\$7,569.95	\$23.04	\$709.44		
Gifford, Susan	\$1,789.56			\$1,789.56	\$110.95	\$25.95					
Gilman, Dwayne	\$58,548.75		\$2,625.42	\$61,174.17		\$887.03	\$7,863.47	\$23.04	\$881.76		
Ginn, Joshua	\$1,699.05			\$1,699.05	\$105.34	\$24.64					
Girard, Corey	\$2,829.58			\$2,829.58	\$175.43	\$41.03					
Goff, Chelsea	\$120.00			\$120.00	\$7.44	\$1.74					
Goff, James	\$48,533.93			\$48,533.93	\$3,009.10	\$703.74	\$4,355.81	\$23.04	\$711.96		
Goff, John	\$1,250.00			\$1,250.00	\$77.50	\$18.13					
Grandmaison, Mary	\$3,790.98			\$3,790.98	\$235.04	\$54.97					
Gray, Marie	\$5,792.66			\$5,792.66	\$359.14	\$83.99					
Greco, Vincent	\$1,340.00			\$1,340.00	\$83.08	\$19.43					
Hanson, Karl	\$22,896.88	\$3,268.35	\$1,664.83	\$27,830.06		\$403.54	\$3,744.35	\$23.04	\$568.80		
Hill, Rosemary	\$881.46			\$881.46	\$54.65	\$12.78					
Hodge, Everett	\$48,022.08		\$1,081.08	\$49,103.16	\$3,044.40	\$712.00	\$4,406.14	\$23.04	\$720.24		
Hurley, Jason	\$618.55			\$618.55	\$38.35	\$8.97					
Jodoin, David	\$74,376.06			\$75,835.44	\$4,701.80	\$1,099.61	\$6,801.29	\$23.04	\$1,127.52		
Kelley, Sarah	\$834.40			\$834.40	\$51.73	\$12.10					
Kline, Fred	\$1,650.00			\$1,650.00	\$102.30	\$23.93					
Kurinskas, Nancy	\$48,423.13	\$223.41		\$48,646.54	\$3,016.09	\$705.37	\$4,366.12	\$23.04	\$717.72		
L'Heureux, Alyssa	\$627.38			\$627.38	\$38.90	\$9.10					
Lane, Scott	\$72,938.32		\$3,924.87	\$76,863.19		\$40.04	\$9,880.72	\$23.04	\$1,079.52		
Lemoine, Brian	\$2,761.18			\$2,761.18	\$171.19	\$40.04					
Lemoine, Tyrel	\$2,201.97			\$2,201.97	\$136.52	\$31.93					

# Town of Pembroke

## 2009 Wages and Benefits

Name	Base Pay	Overtime	Other	Gross		NH				
				Wages	Social Security	Medicare	Retirement	Life	Disability	
Leroux, Denis	\$15,912.36			\$15,912.36	\$986.57	\$230.73				
Levasseur, Jessica	\$493.50			\$493.50	\$30.60	\$7.16				
Lewis, Cynthia	\$1,450.00			\$1,450.00	\$89.90	\$21.03				
Lewis, Kenneth	\$630.00			\$630.00	\$39.06	\$9.14				
Ludwick, Stephen	\$674.18			\$674.18	\$41.80	\$9.78				
Maccini, Patrick	\$35.59			\$35.59	\$2.21	\$0.52				
Madden, Lawrence	\$30,072.40	\$2,461.32		\$32,533.72	\$2,017.09	\$471.74	\$2,915.90	\$23.04	\$460.08	
Malo, Henry	\$29,900.58	\$47.92		\$29,948.50	\$1,856.81	\$434.25	\$2,139.66	\$23.04	\$507.84	
Malo, Paulette	\$46,167.42			\$46,167.42	\$2,862.38	\$669.43	\$4,143.78	\$23.04	\$678.84	
Marden, Bruce	\$29,996.11	\$2,114.81		\$32,110.92	\$1,990.88	\$465.61	\$2,877.07	\$23.04	\$459.60	
Martel, Chester	\$4,377.58			\$4,377.58	\$271.41	\$63.47				
Mate, Amanda	\$37,729.28			\$37,729.28	\$2,339.22	\$547.07	\$3,384.74	\$23.04	\$564.72	
McQueen, Danielle	\$711.20			\$711.20	\$44.09	\$10.31				
Mendoza, Adam	\$30,947.14	\$2,529.75		\$33,476.89	\$2,075.57	\$485.41	\$3,000.95	\$23.04	\$458.64	
Merrill, Scott	\$197.67			\$197.67	\$12.26	\$2.87				
Mitchell, Charles	\$100.00			\$100.00	\$6.20	\$1.45				
Mullen, Erin	\$11,237.16			\$11,237.16	\$696.70	\$162.94				
Nadeau, James	\$2,255.40			\$2,255.40	\$139.83	\$32.70				
Nadeau, Reno	\$47,522.98	\$2,819.22		\$50,342.20	\$3,121.22	\$729.96	\$4,512.97	\$23.04	\$714.84	
Nickerson, Ian	\$46,297.44	\$6,958.78	\$1,560.73	\$54,816.95		\$794.85	\$7,023.13	\$23.04	\$673.68	
Northrup, Glenn	\$19,021.46	\$3,337.01	\$620.00	\$22,978.47		\$333.19	\$2,720.66	\$5.76	\$186.81	
Ostolaza, Jesus	\$5,670.40	\$119.61		\$5,790.01		\$83.96	\$685.53	\$3.84	\$90.80	
Palmer, Kristen	\$677.60			\$677.60	\$42.01	\$9.83				
Parry, Dorothy	\$1,636.80			\$1,636.80	\$101.48	\$23.73				
Paulsen, Erik	\$6,355.16			\$6,355.16	\$394.02	\$92.15				
Paulsen, Harold	\$10,446.70			\$10,446.70	\$647.70	\$151.48				
Pearl, Casey	\$264.25			\$264.25	\$16.38	\$3.83				
Pellerin, Jules	\$1,000.00			\$1,000.00	\$62.00	\$14.50				
Perron, Michael	\$2,457.76			\$2,457.76	\$152.38	\$35.64				
Perron, Steven	\$24,894.68	\$735.67		\$25,630.35	\$1,589.08	\$371.64	\$2,278.49	\$23.04	\$450.24	

# Town of Pembroke

## 2009 Wages and Benefits

Name	Base Pay	Overtime	Other	Gross Wages	Social Security	Medicare	NH		
							Retirement	Life	Disability
Perry, Jackson	\$477.44			\$477.44	\$29.60	\$6.92			
Petit, Thomas	\$140.00			\$140.00	\$8.68	\$2.03			
Pinard, Emma	\$598.50			\$598.50	\$37.11	\$8.68			
Pinard, Hannah	\$702.19			\$702.19	\$43.54	\$10.18			
Plourde, Robin	\$2,793.81			\$2,793.81	\$173.22	\$40.51			
Plumb, Jason	\$964.66			\$964.66	\$59.81	\$13.99			
Preston, Larry	\$1,450.00			\$1,450.00	\$89.90	\$21.03			
Previe, Muriel	\$23,946.04			\$23,946.04	\$1,484.65	\$347.22			
Ranfos, Victor	\$40,946.35	\$4,323.63	\$1,459.38	\$46,729.36	\$2,897.22	\$677.58	\$4,190.01	\$23.04	\$605.64
Rapazza, Alane	\$4,634.61			\$4,634.61	\$287.35	\$67.20			
Ricciotti, Maryanne	\$34,450.30	\$252.51	\$4,337.93	\$39,040.74	\$2,420.53	\$566.09	\$3,503.42	\$23.04	\$604.08
Robertson, Bradley	\$3,406.53			\$3,406.53	\$211.20	\$49.39			
Robichaud, Matthew	\$627.61			\$627.61	\$38.91	\$9.10			
Robinson, Richard	\$2,031.51			\$2,031.51	\$125.95	\$29.46			
Sartorelli, David	\$778.37			\$778.37	\$48.26	\$11.29			
Schmidt, Charles	\$2,955.82			\$2,955.82	\$183.26	\$42.86			
Shea, Dawn	\$52,017.04	\$4,588.26	\$2,230.89	\$58,836.19	\$853.12	\$853.12	\$7,568.55	\$23.04	\$774.72
Sheldon, David	\$1,450.00			\$1,450.00	\$89.90	\$21.03			
Smart, Aaron	\$1,076.34			\$1,076.34	\$66.73	\$15.61			
Soares, Christine	\$9,114.00			\$9,114.00	\$565.07	\$132.15			
Stosse, Cynthia	\$46,853.04			\$46,853.04	\$2,904.89	\$679.37	\$4,204.80	\$23.04	\$657.96
Stromvall, Eric	\$2,130.13			\$2,130.13	\$132.07	\$30.89			
Theuner, John	\$6,279.37			\$6,279.37	\$389.32	\$91.05			
Thompson, Harold	\$1,300.00			\$1,300.00	\$80.60	\$18.85			
Tiddes, Heather	\$24,364.89			\$24,364.89	\$1,510.62	\$353.29			
Tuite, Brody	\$1,011.23			\$1,011.23	\$62.70	\$14.66			
Walker, Katrina	\$1,875.93			\$1,875.93	\$116.31	\$27.20			
Wesson, Elaine	\$43,313.97			\$43,313.97	\$2,685.47	\$628.05	\$3,887.77	\$23.04	\$638.76
Williams, Linda	\$35,015.71			\$35,015.71	\$2,170.97	\$507.73	\$3,140.90	\$23.04	\$536.28
Woodbury, Jonathan	\$310.64			\$310.64	\$19.26	\$4.50			

**Town of Pembroke**  
**2009 Wages and Benefits**

Name	Base Pay	Overtime	Other	Gross Wages	Social Security	Medicare	NH		
							Retirement	Life	Disability
Xenakis, Valerie	\$9,900.00	\$272.26	\$99.00	\$10,271.26		\$148.93	\$1,403.04	\$7.68	\$171.60
Yeaton, Peggy	\$35,897.20		\$540.54	\$36,437.74	\$2,259.14	\$528.35	\$3,268.20	\$23.04	\$544.44
Young Jr., Roland	\$120.00			\$120.00	\$7.44	\$1.74			
Young, Sr., Larry	\$480.00			\$480.00	\$29.76	\$6.96			
				\$1,928,331.28					
Total Medical Benefits	\$329,201.23								
Total Dental Benefits	\$32,879.86								

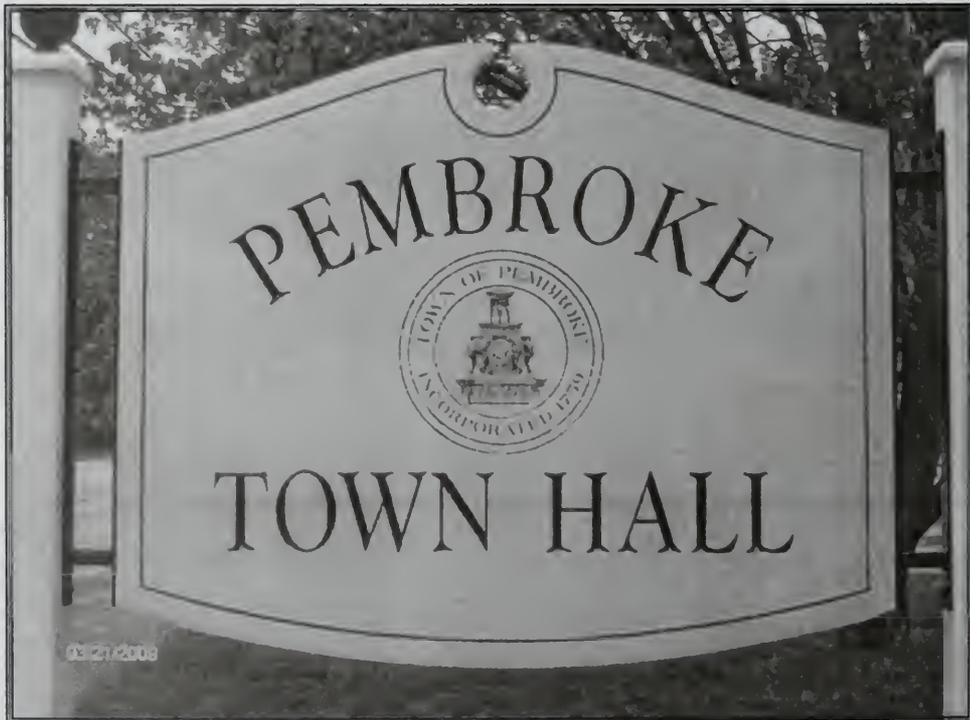
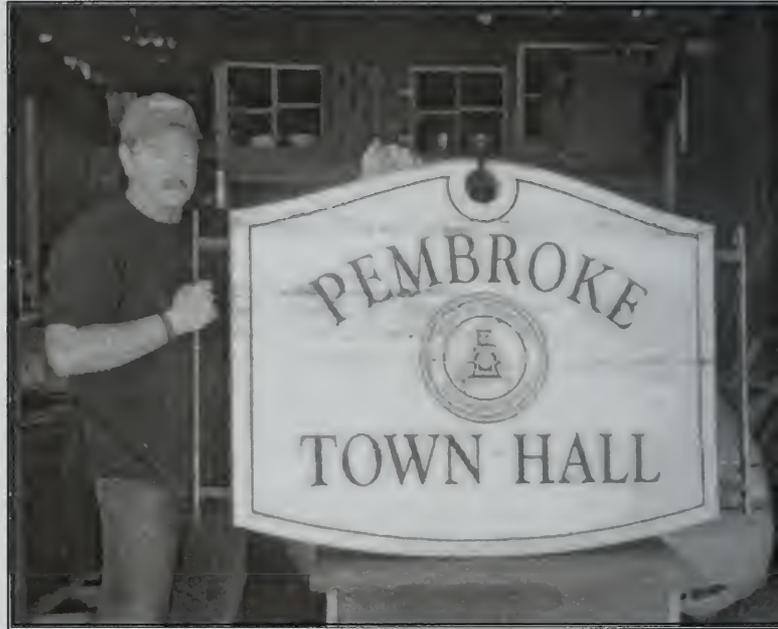
## TOWN HALL SIGN GETS A FACELIFT



**BEFORE...**

### DURING...

Gordon Bilodeau, Handyman Extraordinaire, works on the sign renovations.



**AFTER!!!** Looks brand new! Thanks Gordon!



**PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

**INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Pembroke  
Pembroke, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Pembroke as of and for the fiscal year ended December 31, 2007, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Pembroke's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation of the governmental activities, nor the depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net assets and expenses of the governmental activities. The amount by which this departure affects the assets, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Pembroke as of December 31, 2007, and the changes in financial position thereof for the year then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, each major fund and the aggregate remaining fund information of the Town of Pembroke as of December 31, 2007, and the respective changes in financial position thereof and cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 2, as of January 1, 2007, the Town has implemented a new financial reporting model, as required by the provisions of the Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*.

The budgetary comparison information is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Town of Pembroke has not presented a management's discussion and analysis that accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

*Town of Pembroke  
Independent Auditor's Report*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pembroke's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Plodzik & Sanderson  
Professional Association*

July 21, 2009

**EXHIBIT C-1**  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
*Balance Sheet*  
**Governmental Funds**  
**December 31, 2007**

	General	Conservation Commission	Expendable Trust	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 4,040,710	\$ 663,660	\$ 1,377,546	\$ 492,723	\$ 6,574,639
Investments	-	-	-	81,831	81,831
Receivables, net of allowance for uncollectible:					
Taxes	993,857	82,000	-	-	1,075,857
Accounts	9,624	-	-	203,270	212,894
Interfund receivable	-	62,196	-	58,288	120,484
Prepaid items	8,276	-	-	-	8,276
Total assets	<u>\$ 5,052,467</u>	<u>\$ 807,856</u>	<u>\$ 1,377,546</u>	<u>\$ 836,112</u>	<u>\$ 8,073,981</u>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 13,904	\$ -	\$ -	\$ 23,610	\$ 37,514
Intergovernmental payable	2,413,009	-	-	-	2,413,009
Interfund payable	120,484	-	-	-	120,484
Retainage payable	9,396	-	-	-	9,396
Deferred revenue	1,529	-	-	23,619	25,148
Total liabilities	<u>2,558,322</u>	<u>-</u>	<u>-</u>	<u>47,229</u>	<u>2,605,551</u>
<b>Fund balances:</b>					
Reserved for encumbrances	100,038	-	-	-	100,038
Reserved for special purposes	-	-	-	262,361	262,361
Unreserved, undesignated, reported in:					
General fund	2,394,107	-	-	-	2,394,107
Debt service fund	-	-	-	526,522	526,522
Special revenue funds	-	807,856	1,377,546	-	2,185,402
Total fund balances	<u>2,494,145</u>	<u>807,856</u>	<u>1,377,546</u>	<u>788,883</u>	<u>5,468,430</u>
Total liabilities and fund balances	<u>\$ 5,052,467</u>	<u>\$ 807,856</u>	<u>\$ 1,377,546</u>	<u>\$ 836,112</u>	<u>\$ 8,073,981</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT C-3**  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
*Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Governmental Funds*  
*For the Fiscal Year Ended December 31, 2007*

	General	Conservation Commission	Expendable Trust	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>					
Taxes	\$ 3,460,232	\$ 127,700	\$ -	\$ 50,318	\$ 3,638,250
Licenses and permits	1,228,746	-	-	-	1,228,746
Intergovernmental	673,797	-	-	-	673,797
Charges for services	173,015	-	-	669,995	843,010
Miscellaneous	257,585	1,273	19,194	42,804	320,856
Total revenues	<u>5,793,375</u>	<u>128,973</u>	<u>19,194</u>	<u>763,117</u>	<u>6,704,659</u>
<b>Expenditures:</b>					
<b>Current:</b>					
General government	1,115,185	-	-	-	1,115,185
Public safety	1,246,102	-	-	33,797	1,279,899
Highways and streets	744,011	-	-	-	744,011
Sanitation	488,162	-	-	562,738	1,050,900
Health	2,747	-	-	-	2,747
Welfare	105,514	-	-	-	105,514
Culture and recreation	39,474	-	-	178,211	217,685
Conservation	1,175	2,004	-	-	3,179
Economic development	1,282	-	-	-	1,282
<b>Debt service:</b>					
Principal	410,397	-	-	-	410,397
Interest	115,206	-	-	-	115,206
Capital outlay	980,605	-	-	42,580	1,023,185
Total expenditures	<u>5,249,860</u>	<u>2,004</u>	<u>-</u>	<u>817,326</u>	<u>6,069,190</u>
Excess (deficiency) of revenues over (under) expenditures	<u>543,515</u>	<u>126,969</u>	<u>19,194</u>	<u>(54,209)</u>	<u>635,469</u>
<b>Other financing sources (uses):</b>					
Transfers in	203,648	-	453,000	161,909	818,557
Transfers out	(614,909)	-	(152,632)	(51,016)	(818,557)
Total other financing sources and uses	<u>(411,261)</u>	<u>-</u>	<u>300,368</u>	<u>110,893</u>	<u>-</u>
Net change in fund balances	132,254	126,969	319,562	56,684	635,469
Fund balances, beginning, as restated (see Note 2-B)	2,361,891	680,887	1,057,984	732,199	4,832,961
Fund balances, ending	<u>\$ 2,494,145</u>	<u>\$ 807,856</u>	<u>\$ 1,377,546</u>	<u>\$ 788,883</u>	<u>\$ 5,468,430</u>

The notes to the basic financial statements are an integral part of this statement.

**EXHIBIT F**  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
*Schedule of Revenues, Expenditures and Changes in Fund Balance*  
*Budget and Actual (Non-GAAP Budgetary Basis)*  
**General Fund**  
*For the Fiscal Year Ended December 31, 2007*

	Original and Final Budget	Actual	Variance Positive (Negative)
<b>Revenues:</b>			
Taxes	\$ 3,315,396	\$ 3,460,232	\$ 144,836
Licenses and permits	1,250,750	1,228,746	(22,004)
Intergovernmental	601,862	640,538	38,676
Charges for services	199,700	173,015	(26,685)
Miscellaneous	148,000	257,585	109,585
Total revenues	<u>5,515,708</u>	<u>5,760,116</u>	<u>244,408</u>
<b>Expenditures:</b>			
<b>Current:</b>			
General government	1,125,664	1,115,185	10,479
Public safety	1,310,541	1,209,593	100,948
Highways and streets	807,130	744,011	63,119
Sanitation	500,409	488,162	12,247
Health	3,574	2,747	827
Welfare	94,942	105,514	(10,572)
Culture and recreation	43,633	39,474	4,159
Conservation	1,050	1,175	(125)
Economic development	7,200	(213)	7,413
<b>Debt service:</b>			
Principal	410,397	410,397	-
Interest	115,206	115,206	-
Capital outlay	850,736	872,370	(21,634)
Total expenditures	<u>5,270,482</u>	<u>5,103,621</u>	<u>166,861</u>
Excess of revenues over expenditures	<u>245,226</u>	<u>656,495</u>	<u>411,269</u>
<b>Other financing sources (uses):</b>			
Transfers in	155,443	203,648	48,205
Transfers out	(610,669)	(614,909)	(4,240)
Total other financing sources and uses	<u>(455,226)</u>	<u>(411,261)</u>	<u>43,965</u>
Net change in fund balance	<u>\$ (210,000)</u>	<u>245,234</u>	<u>\$ 455,234</u>
Unreserved fund balance, beginning, as restated (see Note 2-B)		<u>2,148,873</u>	
Unreserved fund balance, ending		<u>\$ 2,394,107</u>	

The notes to the required supplementary information are an integral part of this schedule.



## PLODZIK & SANDERSON

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### *INDEPENDENT AUDITOR'S COMMUNICATION OF CONTROL DEFICIENCIES AND OTHER MATTERS*

To the Members of the Board of Selectmen  
Town of Pembroke  
Pembroke, New Hampshire

In planning and reporting our audit of the financial statements of the Town of Pembroke as of and for the fiscal year ended December 31, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Pembroke's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town's financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town's internal control. We did not identify any deficiencies that we consider to be material weaknesses.

We did discuss certain matters with management that we do not consider to be significant deficiencies.

One such area was the importance of retaining payroll related documentation to ensure compliance with IRS regulations.

Also, due to the limited resources (time, personnel) available in the Town, management has requested that our firm prepare the financial statements and footnote disclosures for them to review and approve. This does not violate professional independence standards as the Town Administrator takes responsibility for the statements and is the most cost effective option for the Town. We recommend that management annually evaluate whether it is cost effective to allocate resources to prepare the financial statements and disclosures.

This communication is intended solely for the information and use of management, the board of selectmen, others within the organization, and state and federal agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*Plodzik & Sanderson  
Professional Association*

July 21, 2009

## TOWN CLERK REPORT

January 1, 2009 to December 31, 2009

Motor Vehicle Registrations.....9378.....	\$1,054,848.50
Title Application Filing Fees.....1,440 @ \$2.00 ea.....	\$2,880.00
Municipal Agent Fees.....	\$25,938.00
Dog Licenses.....1,457.....	\$9,513.50
Dog Fines.....	\$795.00
Marriage Licenses.....45 @ \$45.00 ea.....	\$2,025.00
Civil Union Licenses.....1 @ \$45.00 ea.....	\$45.00
Vital Record Fees.....150 @ \$12.00 ea & 53 @ \$8.00 ea.....	\$2,224.00
UCC State Fees.....	1,618.50
UCC local search.....	\$10.00
Tax Lien Filing Fees.....2 @ \$15.00 ea.....	\$30.00
Election Filing Fees.....5 @ \$1.00 ea.....	\$5.00
Articles of Agreement.....1 @ \$5.00 ea.....	\$5.00
Pole & Wire Permits.....2 @ \$10.00 ea.....	\$20.00
Wetlands Application Filing Fees...3 @ \$10.00 + mailing.....	\$51.05
<b>TOTAL TOWN CLERK DEPOSITS – 2009.....</b>	<b>\$1,100,008.55</b>

## PEMBROKE RESIDENT BIRTH REPORT - 2009

<u>Child's Name</u>	<u>DOB</u>	<u>Birth</u>	<u>Father/Partner</u>	<u>Mother/Partner</u>
Lambert, Rylee Carolyn	01/01	Concord	Lambert, Corey	Moran, Kaitlyn
Alberico, Ava Grace	01/09	Concord	Alberico, Darrell	Palleschi, Kelly
Sweatt, Levi David	01/22	Concord	Sweatt, Jason	Sweatt, Cassandra
Langlois, Mariah Lexis	02/01	Manchester	Langlois, Daniel	Warren, Katrina
Leach, Gavin Theodore Allen	02/05	Concord	Leach, Christopher	Russell, Melissa
Lawrence, Norah Dorothy	02/07	Concord	Lawrence, Chad	Lawrence, Sarah
Arica, Alec Maximus	02/08	Concord	Arica, Teodoro	Arica, Lisa
Williamson, Lucas David	02/18	Concord	Williamson, Steven	Morin, Amanda
Williamson, Winter Lynn	02/18	Concord	Williamson, Steven	Morin, Amanda
Miller, Douglas Tripp	02/24	Concord	Miller, Timothy	Miller, Lori
Todt, Zoey Patricia	02/25	Concord	Todt, Mark	Lareau, Stacy
Shoemaker, Michaela Rose	03/02	Concord	Shoemaker, Eric	Shoemaker, Kathryn
Turgeon, Kadence Alexis	03/02	Concord	Turgeon, Arthur	Turgeon, Katie-lin
Fortin, Audrey May	03/04	Concord	Fortin, Ryan	Fortin, Crystal
Vincent, Trevor Jordan	03/07	Concord	Vincent, Kenneth	Jordan, Kristen
Simpson, Marianna Patricia	03/10	Concord	Simpson, Omar	Berman, Casey
Mcdermott, Dylan James	03/15	Lebanon	Mcdermott, Kevin	Andrade, Jessica
Hutchinson, Melinda Danielle	03/18	Concord	Hutchinson, Daniel	Hutchinson, Theresa
Hildreth, Joshua Taylor	04/06	Concord	Hildreth, Bryan	Hildreth, Jennifer
Maccarone, Eric Joseph	04/07	Concord	Maccarone, Joseph	Maccarone, Laura
Maccarone, Joshua Craig	04/07	Concord	Maccarone, Joseph	Maccarone, Laura
Stevens, Harley Frederick	04/13	Manchester		Cennami, Jamie
Greenwood, Averie Mae	04/16	Lebanon	Greenwood, Craig	Greenwood, Katrin
Amrol, Farley Evelyn	04/17	Concord	Amrol, James	Amrol, Katie
Dudley, Ethan Daniel	04/20	Concord	Dudley, Corey	Gelinas, Samantha
Elliott, Kaycee Lyn	04/22	Manchester	Elliott, Edwin	Huntoon, Stacie
Weatherbee, Raymond Clarence	04/29	Concord	Weatherbee, Raymond	Barker, Casey
Mcfarland, Kaienna Ivy	05/03	Concord	Mcfarland, Eric	Evans, Amy
Butler, Catherine Mae	05/13	Concord	Butler, David	Butler, Loretta
Chakraborty, Arya Deb	05/18	Concord	Chakraborty, Debanond	Chakraborty, Susmita
Bundy, Carter John	05/28	Concord	Bundy, Benjamin	Bundy, Jennifer
Craigue, Alexander Michael	06/06	Lebanon	Craigue, Michael	Sargent, Erin
Royer, Lily Lynn	06/08	Concord	Royer, Jamie	Royer, Christine
Laforge, Evan Peter	07/11	Concord	Laforge, Adam	Laforge, Lois
Buxton, Carter John	07/11	Manchester	Buxton, Shawn	Buxton, Heidi
Bartlett, Connor Wayne	07/15	Concord	Bartlett, Brett	Bartlett, Colleen
Gross, Gavin Irving	07/21	Concord	Gross, David	Riches-Gross, Gretchen
Rodriguez, Brooklyn Julianna	07/26	Pembroke	Rodriguez, Jose	Carter-Rodriguez, Abigail
Menard, Olivia Grace	07/29	Concord	Menard, Jason	Dominic, Katherine
Demers, Cole Alexander	08/01	Concord	Demers, Brandon	Demers, Melissa
Servitelli, Gianna Marie	08/10	Concord	Servitelli, Thomas	Servitelli, Donna
Barmby, Ashley Jordan	08/16	Nashua	Barmby, Mark	Barmby, Melissa
Gelinas, Gavin Michael	08/21	Concord	Gelinas, Ryan	Gelinas, Kristin

## PEMBROKE RESIDENT BIRTH REPORT - 2009

<u>Child's Name</u>	<u>DOB</u>	<u>Birth</u>	<u>Father/Partner</u>	<u>Mother/Partner</u>
Lesmerises, Vanessa Teana	08/23	Concord	Lesmerises, Christopher	Lemerises, Jaime
Passmore, Bridgett Dion	08/25	Concord	Passmore, Timothy	Miller, Ashley
Passmore, Zoey Lynn	08/25	Concord	Passmore, Timothy	Miller, Ashley
Abelli, Corinne Marie	08/31	Concord	Abelli, Richard	Abelli, Tanya
Albee, Cooper Hall	09/04	Concord	Albee, Andrew	Albee, Jennifer
Desmarais, Madelynn Kriss	09/08	Manchester	Desmarais, Jeffrey	Desmarais, Julie
Gioseffi, Isacc Anthony Kimberley	09/14	Concord	Gioseffi, Anthony	Bochinski Gioseffi,
Laliberte, Benjamin Kenneth	09/15	Concord	Laliberte, Bryan	Laliberte, Tinamarie
Blanco, Aiden Christopher James	09/22	Manchester	Blanco, James	Blanco, Sara
Carr, Jacoby River	09/22	Concord	Carr, Samuel	Carr, Erika
Keeley, Journey Nicole	09/23	Concord		Keeley, Carrie
Bourassa, Callum Alexander Elizabeth	09/26	Concord	Bourassa, Jason	Doppler-Bourassa,
Chapa, Araceli Rae	10/01	Concord	Chapa, Jose	Bailey, Amber
Douillette, Haven Faith	10/05	Concord	Douillette, Derek	Brewer, Shauna
Gaponov, Tania Leah	10/08	Concord	Gaponov, Yuriy	Gaponova, Nataliya
Callahan, Ella Faith	10/12	Concord	Callahan, Michael	Callahan, Julie
Porter, Abigail Claire	10/15	Lebanon	Porter, William	Porter, Jodi
Dwyer, Eliza Ruth	10/16	Concord	Dwyer, Robert	Dwyer, Lauren
Scott, Keyara Leigh	10/16	Concord		Scott, Brandi
Farrell, Iverson Scott	10/22	Lebanon	Farrell, Jason	Mcdonald, Stephanie
Shuman, Ella Grace	10/23	Manchester	Shuman, Charles	Campbell, Colleen
Lecain, William Charles	10/23	Concord	Lecain, Nicholas	Lecain, Elyse
Bergeron, Caitrin Mae	11/16	Manchester	Bergeron, Michael	Bergeron, Siobhan
Dalgety, Elijah John	11/17	Manchester	Dalgety, John	Dalgety, Jillian
Turmelle, Henry Manzelli	11/18	Lebanon	Turmelle, Chad	Manzelli, Amy
Gleaton, Peter Jesse	11/22	Lebanon	Gleaton, Brian	Gleaton, Christine
Mutrie, Abigail Frances	11/23	Manchester	Mutrie, Matthew	Mutrie, Joanne
Bussiere, Audrey Elizabeth	12/05	Concord	Bussiere, Richard	Bussiere, Jessica
Watts, Mason Costigan	12/07	Concord	Watts, Keith	Watts, Laurie
Jeski, Kennedy Paige Ann	12/08	Concord	Jeski, Donald	Jeski, Shannon
Wood, John Chase	12/09	Concord	Wood, John	Wood, Deanna
Desrosiers, Saydi Emily	12/19	Manchester	Desrosiers, Shawn	Desrosiers, Keyra
Ragusa, Maven Kristofer	12/20	Concord	Ragusa, Zeth	Ragusa, Chelsea

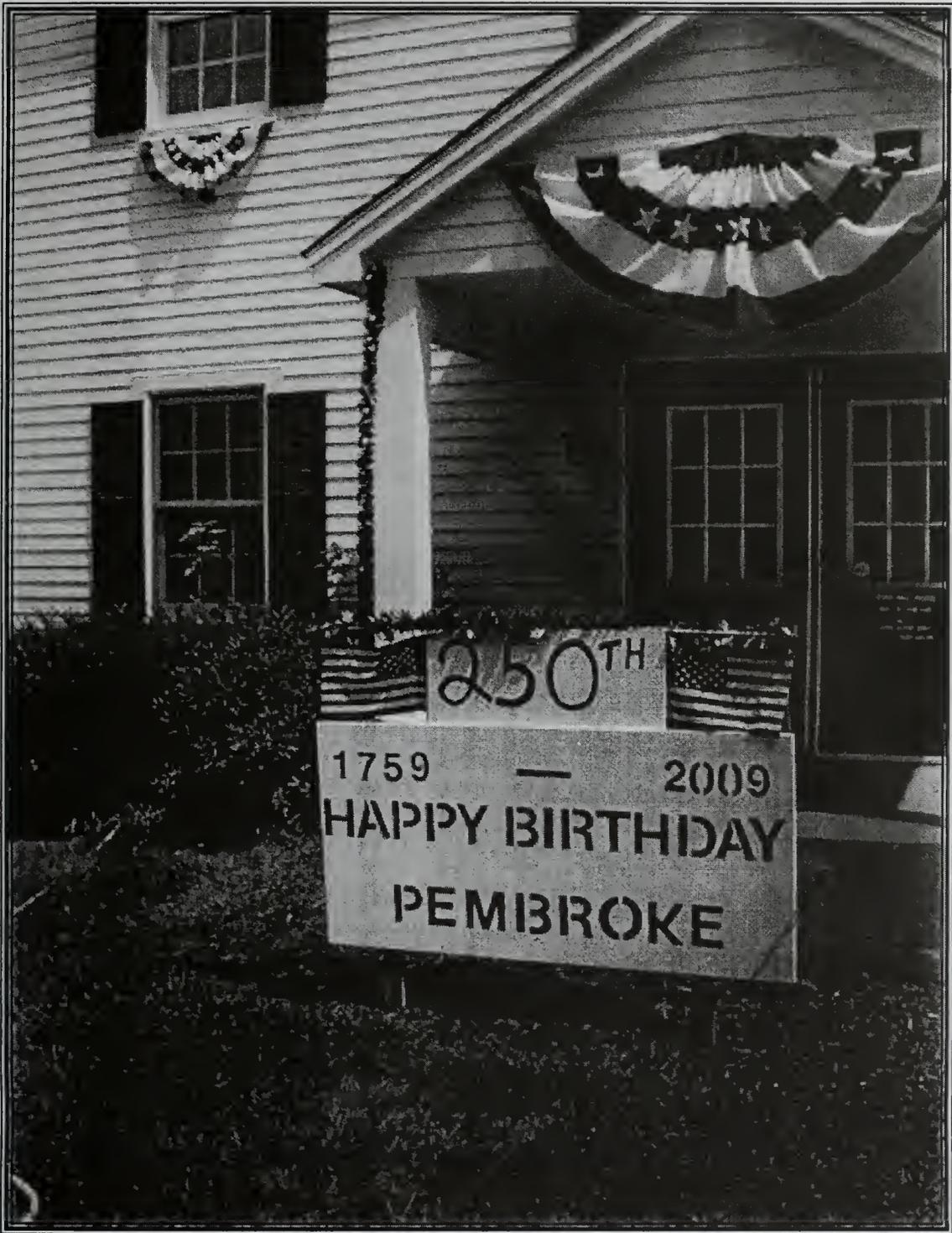
## PEMBROKE RESIDENT MARRIAGE/CIVIL UNION REPORT 2009

Groom/Person A	Residence	Bride/Person B	Residence	Place	Date
Lavallee, Steven M.	Pembroke	Miller, Diane L.	Pembroke	Gilford	01/03
Corson, Paul M.	Pembroke	Silver, Alicia J.	Pembroke	Pembroke	01/05
Butler, David S.	Pembroke	Coulombe, Loretta L.	Pembroke	Concord	02/06
Berube, Wyatt R.	Pembroke	Lavoie, Nancy L.	Pembroke	Pembroke	02/14
Robinton, Stephen J.	Pembroke	Jordan, Tina L.	Hooksett	Manchester	03/14
Connor, Justin A.	Pembroke	Montoya, Claudia A.	Greenbelt,MD	Manchester	04/03
Goldthwaite, Timothy S.	Pembroke	Sysyn, Vickie L.	Pembroke	Manchester	04/04
Cote, Shawn N.	Pembroke	Boelzner, Melissa A.	Pembroke	Sanbornton	05/16
Latham, Cory J.	Pembroke	Clemens, Johanna H.	Pembroke	Bedford	05/16
Parker, Robert B.	Pembroke	Boucher, Nancy E.	Pembroke	Manchester	05/30
Fleury, William P.	Pembroke	Larrabee, Samantha J.	Raymond	Raymond	06/06
Spencer, Kenneth E.	Pembroke	Carter, Allison E.	Hooksett	New Castle	06/07
Jones, Eric D.	Pembroke	Hayducky, Andrea M.	Pembroke	Dover	06/11
Boisvert, Philip N.	Pembroke	Beauchesne, Amanda L.	Pembroke	Allenstown	06/27
Donnelly, Michael R.	Pembroke	Stacy, Marand H.	Pembroke	Walpole	07/02
Denis, Eric J.	Pembroke	Weir, Tacey L.	Chichester	Barnstead	07/11
Davenport, Cody S.	Pembroke	Gilman, Brittany P.	Pembroke	Concord	07/11
Noyes, Christopher A.	Pembroke	Mongeon, Laura E.	Pembroke	Dover	07/12
Roll, Kevin A.	Pembroke	Linhaer, Lesley A.	Pembroke	Moultonborough	07/31
Frain, Jefferson A.	Pembroke	Myers, Melinda A.	Pembroke	Manchester	08/01
Huertas, Antonio L.	Pembroke	Castro Garcia, Wendy L.	Pembroke	Hampstead	08/01
Musen, Samuel A.	Newton, MA	Reynolds, Jaimie-Lee	Pembroke	Concord	08/01
Keane, Dennis M.	Pembroke	Mccormack, April M.	Pembroke	Milford	08/01
Laplante, Jonathan R.	Pembroke	O'Brien, Brandy S.	Pembroke	Peterborough	08/06
Barker, Robert H.	Pembroke	Grondin, Donna M.	Londonderry	Londonderry	08/07
Boucher, Bryan J.	Pembroke	Gooch, Emily R.	Northwood	Concord	08/12
Bolin, Kenneth J.	Pembroke	Welch, Eric R.	Pembroke	Pembroke	08/15
Boisvert, Marc E.	Pembroke	Avery, Roberta J.	Epsom	Laconia	08/16
Robarge, Richard S.	Derry	Hartigan, Katherine L.	Pembroke	Hudson	08/22
Payne, Douglas C.	Pembroke	Campbell, Jennifer L.	Pembroke	Weare	08/22
Wood, John C.	So Sutton	Salmon, Deanna M.	Pembroke	Allenstown	08/27
Beevers, Jonathan K.	Pembroke	Lambert, Ariel N.	Pembroke	Concord	08/28
Markham, Matthew T.	Pembroke	O'Connor, Caitlin C.	Pembroke	Pelham	09/04
Pritchard, Ronald E.	Pembroke	Leclerc, Patricia A.	Pembroke	Pembroke	09/12
Bourque, Justin G.	Pembroke	Brecknock, Audrey E.	Pembroke	Manchester	09/12
Averill, Douglas B.	Pembroke	Belanger, Brenda J.	Pembroke	Epsom	09/19
Fish, Brendan A.	Pembroke	Smith, Tiffany A.	Pembroke	Pembroke	09/19
Betournay, Scott H.	Pembroke	Roberts, Jennifer L.	Pembroke	Sandwich	09/19
Ernst, Zachary L.	Pembroke	Wainwright, Rachel A.	Pembroke	Moultonborough	09/19
Wainright, William	Pembroke	Lamontagne, Tressa M.	Pembroke	Bridgewater	09/25
Roux, Michael J.	Pembroke	Snedeker, Amber M.	Pembroke	Chichester	10/03
Briggs, Kevin S.	Pembroke	Sullivan, Cathleen A.	Pembroke	Goffstown	10/17

<b>Groom/Person A</b>	<b>Residence</b>	<b>Bride/Person B</b>	<b>Residence</b>	<b>Place</b>	<b>Date</b>
Rayno, Derek A.	Pembroke	Gray, Lisa L.	Pembroke	Concord	10/17
Bryson, Danny R.	Pembroke	Lonigro, Lisa M.	Pembroke	Pembroke	10/17
Horne, Travis L.	Pembroke	Mucher, Kerry A.	Pembroke	Pembroke	10/24
Talford, Benjamin D.	Pembroke	Lombard, Shannon C.	Pembroke	Hooksett	10/31
Garrison, Luke A.	Pembroke	McNall, Cheryl E.	Pembroke	Bartlett	11/07
Bagley, Joshua A.	Pembroke	Farrenkopf, Sara J.	Pembroke	Pembroke	11/14
Barker, Joshua P.	Pembroke	Shostle, Joanna L.	Concord	Allenstown	11/14
Marzoli, Kevin J.	Reading, PA	Duclos, Lisa K.	Pembroke	Warner	11/20
Edward, Larry I.	Pembroke	Harrington, Megan E.	N. Reading, MA	Salem	11/30
Sabean, Steven R.	Pembroke	Walker, Barbara M.	Manchester	Loudon	12/05
Wells, Jason A.	Pembroke	Eschbach, Courtney H.	Pembroke	Manchester	12/05
Hicks, Thomas M.	Plattsmouth, NE	Sheldon, Stacey A.	Pembroke	Allenstown	12/19
Lemmon, Shawn M.	Pembroke	Akey, Stephanie A.	Pembroke	Manchester	12/19

## PEMBROKE RESIDENT DEATH REPORT – 2009

<u>Name</u>	<u>Date</u>	<u>Place</u>	<u>Father's name</u>	<u>Mother's name</u>
Salmon, Stuart	01/03	Concord	Boulet, Arthur	Salmon, Katherine
Welch, William	01/03	Concord	Welch, Timothy	Plunkett, Elizabeth
Edmunds, Amanda	01/12	Concord	Edmunds, Albert	Roy, Frances
Nolin, Sr., John	01/15	Concord	Nolin, Anselm	Valliere, Marie
Martel, Shirley	01/25	Concord	Ouellette, Henry	Lamontagne, Amanda
Raymond, Joseph	01/30	Manchester	Raymond, Edward	Charron, Rose
Rule, Frank	02/06	Concord	Rule, Glenn	Dukes, Alma
Basden, Roland	02/16	Manchester	Basden, Norman	Martin, Pauline
Phipps, Donald	03/02	Concord	Phipps, Harold	Seavey, Millicent
King, Rita	03/06	Concord	Hollowell, Arthur	Hickerson, Winifred
Foster, Gerald	03/21	Pembroke	Foster, Clarence	Pease, Edith
Kneeland, Dylan	04/04	Pembroke	Kneeland, Corey	Kurylak, Deborah
Grandmaison, Penni	04/05	Concord	Lang, Sr., George	Labrecque, Joyce
Allard, Dolores	04/08	Pembroke	Dube, George	Diamantopolos, Anita
Hamilton, Amy	04/08	Salisbury	Britton, Albert	Sterling, Eleanor
Connor, Marilyn	04/30	Concord	Barnes, Frederick	Austin, Florence
Colgan, Thelma	05/08	Boscawen	Hult, Otto	Johnson, Hannah
Counter, Marie Alma	05/12	Concord	Mitchell, Wilfrid	Labrecque, Lydia
Goff, John B.	05/12	Pembroke	Goff, John S.	Bryson, Mary
Blais, Anita	05/15	Concord	Blais, Aime	Arbour, Olympe
Scott, Elizabeth	05/16	Lebanon	Scott, Ralph	Plourde, Claire
Brasley, Gerard	05/30	Concord	Brasley, Philip	Gagnon, Blanche
Poirier, Cecile	06/06	Bedford	Marcoux, Alferd	St. Pierre, Emily
Shepley, Norma	06/13	Concord	White, Fredrick	Dufresne, Loretta
Kalloch, Jacqueline	07/04	Concord	Lavoie, Leo	Fontaine, Estelle
Bullock, Mary	07/14	Concord	Brown, William	Houghton, Abbie
Chase, Jr., Harry	08/22	Concord	Chase, Sr., Harry	Tilton, Helen
Letendre, Jr., Rene	08/24	Pembroke	Letendre, Sr., Rene	Fontaine, Anna
McHugh, Bruce	08/26	Concord	McHugh, Raymond	Macinnis, Mary
Stepanon, Joseph	08/31	Concord	Stepanon, Hipolit	Poskus, Demicila
Shepley, Leonard	09/02	Pembroke	Shepley, Leonard	Davis, Cordelia
Skafidas, Christopher	09/10	Pembroke	Skafidas, Nicolas	Pickard, Jeanne
Sala, Margherita	09/13	Pembroke	Regis, Frank	Unknown, Felicita
Gray, Merrick	09/17	Concord	Gray, Burnie	Persons, Priscilla
Johnson, Russell	09/24	Pembroke	Johnson, Carl	Francis, Phyllis
James, Patricia	09/25	Concord	Kopka, Walter	Hart, Priscilla
Papa, Thomas	10/04	Lebanon	Papa, Anthony	McGonigal, Genivieve
Brown, Wesley	11/08	Concord	Brown, Emerson	Berry, Edith
Gagnon, Evelyn	11/16	Concord		Preston, Theda
Gleaton, Peter	11/24	Lebanon	Gleaton, Brian	Leblanc, Christine
Elliott, Frank	11/30	Concord	Elliott, Charles	Bodwell, Edith
Hodgen, Alan	12/11	Concord	Hodgen, Wesley	Hall, Natalie
Griffin, Jr., Levi	12/28	Concord	Griffin, Sr., Levi	Gariepy, Rachael



### Semiquincentennial Spirit

A very special thank you to Melvin Blais of High Street for the "Happy 250th Birthday" sign . Mr. Blais made the sign himself and had it displayed in his yard. He loaned his beautiful sign to the Town Hall so it could be displayed during Old Home Day.

## PEMBROKE FIRE DEPARTMENT

2009 was a relatively 'normal' year for your fire department. We answered 307 calls for assistance – down slightly from 310 in 2008. Most calls were of a quite minor nature and there were no major fires.

Our firefighters continue their year round training each week. I again point out that this training is done without pay to the firefighters.

Compared to other towns in the area we are very fortunate to have a strong volunteer roster with 37 firefighters at the present time. We continue to have new applicants approaching us for membership.

I again thank the members of the Pembroke Fire Department for their professional services to the Town in 2009:

Stacy A. Amyot, Firefighter  
Ben Arey, Firefighter  
Richard Bilodeau, Engineer  
Michael Brown, Firefighter  
William O. Clark, Public Education Officer  
Jeffrey B. Cyr, Lieutenant  
Joe Eagle, Firefighter  
Andrew W. Engwer, Firefighter  
Robert B. Farley, Captain  
Christopher French, Firefighter  
Paul M. Gagnon, Deputy Chief  
Joshua A. Ginn, Firefighter  
Corey R. Girard, Firefighter  
Heather Hill, Applicant  
Brian A. Lemoine, Lieutenant  
Tyrel J. Lemoine, Firefighter  
Stephen E. Ludwick, Engineer  
Patrick Maccini, Firefighter  
Chester R. Martel, Lieutenant

Mark McAlpine, Applicant  
Scott Merrill, Firefighter  
Erik S. Paulsen, Captain  
Casey H. Pearl, Firefighter  
Michael A. Perron, Quartermaster  
Steven M. Perron, Firefighter  
Jason Plumb, Firefighter  
Bradley J. Robertson, Engineer  
Matthew Robichaud, Firefighter  
David Sartorelli, Engineer  
Charles R. Schmidt, Lieutenant  
Rosemary Simpson, Firefighter  
Aaron L. Smart, Firefighter  
Dan G. Stauffacher, Chaplain  
Eric Stromvall, Engineer  
John C. Theuner, Assistant Chief  
Brody Tuite, Firefighter  
Katrina Walker, Firefighter  
John Woodbury, Firefighter

Respectfully submitted,

Harold Paulsen  
Fire Chief

## POLICE DEPARTMENT ANNUAL REPORT

It is my pleasure and privilege to present the departments 2009 Annual Report. I sometimes am asked about the trends in crime and how they affect the community of Pembroke. It's not always a simple question to answer. But, in 2009 two trends emerged that are disturbing. The town experienced a rash of night time residential burglaries in the early spring and late summer. Night time residential burglaries are rare. Most burglars' strive to avoid contact with people. Someone who is willing to enter a home at night and risk encountering a home owner creates a very dangerous situation. The likelihood of someone being injured in this sort of a confrontation is great. If you think someone is in your home call 911 immediately.

2009 will be marked as the year that youth street gangs arrived in town. For a number of years we have been watching this type of criminal activity slowly creep towards us from the south infiltrating; Nashua, Manchester, and Concord. This year they arrived here. One group has been identified as operating within Pembroke and Allenstown. They have been linked to thefts, drug sales, weapon violations, and assaults. Street gangs bring a culture of violence and disrespect to a community. The department has a zero tolerance to this sort of criminal activity and will pursue those individuals associated with it vigorously.

Change is perpetual in a police department. This year was no exception. The department welcomed back Off. Karl Hanson to our ranks after a one year deployment to Iraq with his Army Reserve unit. We are very proud of Off. Hanson's service to our country. His personal sacrifice in defending our freedoms is greatly appreciated. In February we bid a fond farewell to Sgt. Glenn Northrup who retired after a 20 year career with the department. His kind smile and friendly demeanor will be missed by all who had the pleasure of working with him, or being served by him.

We added two new faces to the department's ranks this year. Off. Jon Adinolfo came to us after spending 5 years as a correctional officer at the State Prison on Concord. While there he rose to the rank of Corporal. He is a certified firearms instructor and is certified in several defensive tactics disciplines. Off. Adinolfo grew up in Allenstown and graduated from Pembroke Academy in 1998. He was awarded an Associate's Degree in Criminal Justice from the NH Technical Institute in Concord in 2003.

Off. Valarie Xenakis joined us in September. Ms. Xenakis is a 2009 graduate of Stonehill College in Easton, MA where she earned a Bachelors of Arts degree in Criminology. While at Stonehill she was a 4 year member of the women's Lacrosse team. Ms. Xenakis has lived in Warner, NH for the last 10 years.

I am exceptionally proud of the men and women who unselfishly serve to keep Pembroke a safe place to live and work. We would not be able to accomplish all we do without the continued support of the Town Administrator, The Board of Selectmen, The Budget Committee, and most importantly, the good people of Pembroke. The department is here to serve you. If you have questions or concerns please do not hesitate to contact me at 485-9173 or via e-mail at [slane@pembroke-nh.com](mailto:slane@pembroke-nh.com).

Respectfully,  
Scott J. Lane, Chief of Police

## POLICE DEPARTMENT ANNUAL REPORT

### TABLE OF ORGANIZATION

#### CHIEF OF POLICE

Scott J. Lane  
Serving since 1985

#### LIEUTENANT

Dwayne R. Gilman  
Serving since 1992

#### PATROL DIVISION

	<b>SERVING SINCE</b>	
Sgt. Michael Crockwell	1990	School Resource Officer
Sgt. Gary Gaskell	2007	Patrol Supervisor
Off. Ian Nickerson	2003	Firearms Instructor, Drug Recognition Expert
Off. Gary Allen	2005	Accident Reconstructionist, Drug Recognition Expert
Off. Karl Hanson	2007	Patrol Officer
Off. Christopher Cunha	2007	Patrol Officer, SOU Operator
Off. Angela Bergeron	2008	Patrol Officer, D.A.R.E. Officer
Off. Jon Adinolfo	2009	Patrol Officer
Off. Valarie Xenakis	2009	Patrol Officer

#### CRIMINAL DIVISION

Sgt./Det. Dawn Shea	2002	Defensive Tactics Coordinator, Field Training Officer
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#### ADMINISTRATIVE DIVISION

Mary Ann Ricciotti	1993	Administrative Assistant
Annette Alley	1997	Receptionist

#### SUPPORT SERVICES

Rev/Lt. Dan Stauffacher	1995	Chaplain
Dennis Leroux	2004	Building Maintenance
Rick Bilodeau	1985	Radio Repair

## POLICE DEPARTMENT ANNUAL REPORT

### CAREER DEVELOPMENT

Career development continues to be one of the most important functions of the police department. The commitment a police department makes to its training program is a direct reflection on how the agency values the growth and development of its employees. It is an important consideration for police officer candidates who want to work for an agency that values them. Additionally, well trained officers reduce liability as the likelihood of poor performance is reduced. Proper training allows the officer to perform more efficiently and helps them bring the best possible services to the residents of the town.

Officers completed over 600 hours of training in 2009. A sample of some of the training received is listed below.

Statement Analysis

CPR Training

Workplace Sexual Harassment

Domestic Violence Lethality Assessment

Resilience Training for Police Officers

Introduction to IDPA handgun shooting

Emergency Operations Center Management

Stevens Advance Car Control

Leadership Institute II

Hostage Negotiations

Sleep Smarts

DWI Refresher

Police Prosecutor School

Alzheimer's Behavior for Police

Performance Evaluations

Microsoft Excel

Leadership Institute I

Tazer Instructor

## POLICE DEPARTMENT ANNUAL REPORT

### CRIMINAL DIVISION

Whether the numbers are low or high, the statistics reflect the economy. As you can see during 2009, there were 16 Burglaries reported and investigated. There were three attempted burglaries. Attempted meaning something or someone, possibly a neighbor or the homeowner, scared them off. Both considered violations of a person's privacy by being on the property removing or attempting to remove something.

A direct reflection of the economy is the number of Thefts by Unauthorized Taking. This means exactly that. Someone has taken the property of another and had no right to do so. The total is based on thefts from cars, homes and any other locations someone might have access to. Quite often, items are pawned and or sold for cash in exchange for a quantity and type of drug.

At this time, Prescription Drugs are in demand. Some thefts support a habit or to facilitate someone else's habit. Thieves will take Prescription Drugs from homes and cars whether they have access or not. The numbers below are a direct reflection of our community of young adults and the issues with drugs.

In 2009, the Criminal Division made a conscious effort to identify and monitor recent gang activity now upon our community. The definition of a gang is, *"A group of three or more people who may have a common identifying sign, symbol or name and who individually or collectively engage in criminal activity."* The Pembroke Police has identified a local gang within its community as well as other communities. In other words, "they are here" and the Pembroke Police will dedicate time and resources to stay ahead of this type of activity and to continue to monitor these groups.

Respectfully Submitted,  
Lieutenant Dwayne Gilman

## POLICE DEPARTMENT ANNUAL REPORT

<b>Property Crime</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
Burglary / Residential and Commercial	16	14	22	19
Attempted Burglary	3	1	7	2
Robbery	2	0	1	2
Theft from a Building	11	12	8	14
Forgery (check)	3	1	7	3
Issuing Bad Check	12	13	18	22
Theft by Unauthorized Taking/Larceny	57	42	4	21
<b>Motor Vehicle Related</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
Theft from a Motor Vehicle	42	37	15	23
Theft of a Motor Vehicle	3	9	7	6

## POLICE DEPARTMENT ANNUAL REPORT

<u>CALLS FOR SERVICE</u>	<b>2009</b>	2008	2007	2006	2005	2004
Dispatch Calls Received	<b>11,303</b>	10,960	9,703	12,630	9,228	11,167
Station Calls Received & walk in complaints	<b>11,365</b>	11,922	9,845	xx	xx	xx
911 Calls	<b>99</b>	84	109	137	166	180
Citizen Assist	<b>646</b>	624	477	782	561	562
Assist other agency	<b>627</b>	502	555	894	507	550
Building/House Check	<b>661</b>	549	579	323	293	480
Juvenile Involved	<b>272</b>	197	232	304	232	244
Alarm Calls	<b>316</b>	313	335	300	359	369
Domestic Disturbance/Related Calls	<b>106</b>	81	89	112	101	133
Animal Complaints	<b>299</b>	274	239	261	237	295
Motor Vehicle Stops	<b>1,548</b>	1,965	2,137	2,506	1,653	2,596
Defective Equipment Tags	<b>327</b>	148	393	364	229	335
Parking Tickets	<b>389</b>	543	622	716	553	960
Motor Vehicle Warnings	<b>866</b>	1,568	1,276	969	605	1,188
Motor Vehicle Summons	<b>205</b>	395	481	651	520	750
Motor Vehicle Collisions	<b>159</b>	136	176	140	147	181
Juvenile Missing/Runaway	<b>17</b>	12	36	12	51	38
Driving While Intoxicated	<b>26</b>	32	30	28	18	21
Liquor Law Violations	<b>15</b>	22	34	37	21	25
Simple Assault	<b>61</b>	52	60	61	67	58
Sexual Assault/Related	<b>19</b>	14	7	10	15	12
Aggravated Assault	<b>12</b>	3	5	1	3	8
Harassment/Stalking/Criminal	<b>34</b>	38	40	31	52	57
Criminal Mischief/Vandalism	<b>142</b>	120	121	141	83	103
Criminal Trespass	<b>12</b>	16	21	16	11	17
Drug Possession/Use/Sale	<b>53</b>	38	61	55	50	39
Fraud//Theft of Services	<b>19</b>	12	38	40	49	35
Forgery/Theft by deception	<b>6</b>	2	7	5	18	21
Armed Robbery	<b>2</b>	0	1	2	1	0
 <u>ACTIVITY STATISTICS</u>						
Total Offenses Committed	<b>947</b>	975	966	1079	845	981
Total Crime Related Incidents	<b>594</b>	962	602	777	522	626
Total Felonies	<b>109</b>	94	97	96	119	105
Total Non Crime Incidents	<b>54</b>	73	49	61	56	114
On view Arrests	<b>133</b>	236	169	199	135	153
Arrest on Warrants	<b>125</b>	127	139	217	159	169
Summons Arrests	<b>30</b>	16	23	52	9	15
Protective Custody	<b>32</b>	32	29	28	23	43
Juvenile Arrests	<b>67</b>	78	82	121	50	104

## DEPARTMENT OF PUBLIC WORKS

### Yearly Report

### 2009

The Department of Public Works has been given tasks to manage the Town's roads, sidewalk, storm sewer, solid waste, cemeteries, municipal buildings and fleet. To accomplish all these tasks the department employs 12 full time and 4 part time employees with 17 pieces of major equipment that has been organized into the following divisions:

**Administrative Division:** This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department. This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1,311	Each
2. Inquiries/Transfer Station	378	Each
3. Inquiries/Rubbish Route	233	Each
4. Inquiries/Road Conditions	56	Each
5. Payment Vouchers Processed	870	Each

**Highway Division:** The Highway Division which is responsible for the maintenance and repair of approximately 82 miles of road, 11 miles of sidewalk, storm sewers which include 607 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 24.79 miles of Town roads, clean 546 catch basins, paint 75,933 LF of roadway centerlines, grade 11.5 miles of gravel roads and cut down 4 large trees.

There were 25 snow/ice storm events that occurred during 2009 which required 1,092.50 man-hours, 612.43 tons of sand, 951.68 tons of salt. Snow removal from downtown and the municipal parking lots required 174 man-hours. Shoveling snow from around the 176 town fire hydrants required 151 man-hours and plowing about 7 miles of sidewalks each storm expended 118 man-hours.

Additionally there were a few tasks recommended to us from the Board of Selectmen and the Roads Committee: a finish coat of hot top was installed on Glass Street, Fourth Range Road from Church Road to Dudley Hill Road, Fifth Range Road from Dudley Hill Road to the end of Fifth Range, North Pembroke Road from Route 28 to the Epsom town line, Cross Country Road from Seventh Range Road to North Pembroke Road, Borough Road from Robinson Road to the Chichester town line, and Plausawa Hill Road. Sherwood Meadows was shimmed and an

## DEPARTMENT OF PUBLIC WORKS

overlay of hot top was put down. North Pembroke Road from the Concord town line to Borough Road was totally reclaimed; new culvert pipes, new swales, and new ditches were installed as well as 3" of binder and 2" of finish hot top. Suburban Paving, Inc. completed the shimming and paving. The sidewalks in Town that also received a shim and overlay were Pembroke Street from Academy Road to Pembroke Hill Road. CLD Paving completed the sidewalk work. Fiorentino Asphalt Maintenance sealed cracks on the following roads: Donna Drive, Nadine Road, part of Pembroke Hill Road, part of Fourth Range Road, Brickett Hill Road, Borough Road and North Pembroke Road from Borough Road to the Epsom town line.

Other tasks performed by this division consisted of the following:

1. Road side ditching	2,595	Linear Feet
2. Cold patching pot holes	6.03	Tons
3. Hot topping pavement repairs	7,150.8	Tons
4. Road wash out repairs	235	Linear Feet
5. Sweeping Sidewalks	16.5	Miles
6. Storm sewer pipe cleaning	50.5	Man Hours
7. Road side mowing	95	Miles
8. Road side brush cutting	80	Cubic Yards
9. Sign Maintenance & Replacements	33	Each
10. Complaints	15	Each
11. Inquiries	42	Each
12. Assist Solid Waste Division	1,536.5	Man Hours
13. Assist Fleet Division	793.5	Man Hours
14. Assist Parks & Recreation Division	45.5	Man Hours
15. Assist Cemetery Division	47	Man Hours

The Highway Division also assisted community groups in setting up and clean up for Old Home Day as well as Christmas in the Village.

**Solid Waste Division:** This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste from individual homes through out the Town on a weekly basis and the operation of the Transfer Station. Residents who wish to can bring their trash for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Besides residential trash the Transfer Station accepts appliances, demolition materials, tires and recyclables such as #1 PETE Plastic Bottles (i.e. soda bottles, no caps), #2 HDPE Plastic Bottles (i.e. milk jugs, laundry detergent bottles, no caps), Tin Cans (i.e. food/pet food cans), Glass (i.e. jars, bottles, of any color) aluminum cans, mixed paper (i.e. cardboard, egg cartons, junk mail, newspapers, magazines, etc.) waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries, ink jet cartridges, textiles, and propane gas cylinders. Fees are charged for some items such as appliances, gas cylinders and tires. For 2009, a total of 4,387.36 tons of solid waste was generated from Pembroke and disposed of at the incinerator in Penacook, NH. By recycling 5,220 lbs. of aluminum cans, we conserved enough energy to run a television for 531,187 hours! By recycling 94.25 tons of paper, we saved 1,602 trees! By recycling 110 tons of scrap metal, we conserved 110,054 pounds of

## DEPARTMENT OF PUBLIC WORKS

coal! This division also performed curbside pickup of leaves from residents during spring cleanup.

The following is a tabulation of solid waste that was collected and disposed of in 2009:

### 1. Curbside Pickup

a.	Rubbish	2,272.12	Tons
b.	Leaves	521	Bags
c.	Brush chipped from Spring cleanup	176	Cubic Yards
d.	Refuse Tags Issued	103	Each
e.	Christmas Trees	72	Each
f.	Inquiries	187	Each
g.	Complaints	27	Each

### 2. Transfer Station Activity

a.	Rubbish	417.99	Tons
b.	Non-Burnables	344.54	Tons
c.	Burnables	185.24	Tons
d.	Mixed Paper	94.25	Tons
e.	Commingled	40.62	Tons
f.	Scrap Metal	110.04	Tons
g.	Aluminum Cans	5,560	Lbs.
h.	Refrigerator/Freezer	56	Each
i.	Air Conditioners	55	Each
j.	Brush	2,166	Cubic Yards
k.	Christmas Trees	147	Each
l.	Leaves	3,220	Cubic Yards
m.	Propane Tanks	52	Each
n.	Waste Oil	1,000	Gallons
o.	Waste Antifreeze	130	Gallons
p.	Batteries	232	Each
q.	Tires	174	Each
r.	Complaints	69	Each
s.	Inquiries	171	Each
t.	Hazardous Waste Refused	55	Each
u.	Video Displays	320	Each
v.	C&D Debris	318	Loads
w.	School	13	Cubic Yards
x.	Resident visits to the Transfer Station	29,854	Each

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**DEPARTMENT OF PUBLIC WORKS**

## 3. Electronics Recycling

a.	Computer Monitors	123	Each
b.	Televisions	205	Each
c.	Printers	76	Each
d.	Fax Machines	10	Each
e.	Stereo Equipment	226	Each
f.	VCRs	51	Each
g.	DVD Players	57	Each
h.	Copiers	6	Each
i.	Scanners	17	Each
j.	Radios	10	Each
k.	PCs	92	Each
l.	Microwaves	86	Each
m.	Fluorescent Tubes	2,756	LF
n.	4' x 2' x 1' Box of CFLs	1	Box
o.	PC Gaylords	2	Each
p.	Typewriters	6	Each
q.	Gaylords Picked Up	76	Each

**Public Properties Division:** Foreman Reno Nadeau operates this division, which is responsible for the daily maintenance and repairs to all town buildings, which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Perry Eaton Building.

**Cemetery Division:** This division, headed by VJ Ranfos, is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2009, there were 2 full burials, and 7 cemetery plots sold.

**Fleet Division:** This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of all town vehicles which consist of 38 major vehicles and 16 minor pieces of equipment.

For the year of 2009, this division performed 76 safety inspections and 189 routine maintenance tasks on the town's fleet. In addition, there were 326 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

## DEPARTMENT OF PUBLIC WORKS

Department	Total # Vehicles	# of Preventative Maintenance	# of Repairs	Total Hours of Work	% of Repairs
Highway	310	87	223	1,448	74.1%
Solid Waste	51	17	34	237	12.1%
Fleet	4	3	1	9	0.5%
Police	84	56	28	101	5.2%
Fire	57	24	33	92	4.7%
Sewer	2	1	1	2	0.1%
Code Enforcement	2	1	1	16	0.8%
Parks & Recreation	5	0	5	49	2.5%
<b>Totals</b>	<b>515</b>	<b>189</b>	<b>326</b>	<b>1,954.00 Hours</b>	<b>100%</b>
<b>Fleet Division Administration</b>				126	
			<b>Total Hours</b>	<b>2,080.00</b>	

A computer controlled maintenance program called Fleetwise VB is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

In closing, I would like to commend the employees of the Department of Public Works for their dedication, hard work and determination to follow proper safety measures. I would also like to thank Sally Hyland and the Solid Waste Committee as well as the administrative personnel at Public Works and Linda Williams at Town Hall for their efforts and patience with the Single Stream Recycling Program that will take effect in early April of 2010.

Respectfully Submitted,

James Boisvert  
Director of Public Works

## PEMBROKE TOWN LIBRARY

*The richest person in the world - in fact all the riches in the world - couldn't provide you with anything like the endless, incredible treasures available at your local library.*

*~Malcom Forbes*

It has become increasingly evident that the library is no longer a luxury for the town, but a necessity. In these economic times, the people of Pembroke have turned to the library for many things – books, entertainment, internet connections and reference materials. It is a sign of the times; most probably, a sign of the future; no doubt.

This was a record setting year! The circulation doubled from 5 years ago to over 40,000 items circulated! Using the Value of Library Service Calculator, that saved the people of Pembroke over \$600,000 had these items been purchased instead of borrowed.

More computers were added to bring the total public computers up to 9 and usage up 10%. Anyone coming into the library can see that the computers are used all day and so many times, for job searching. Also, many patrons no longer have internet at home and come to the library for information and social contacts. The usage this year has saved an estimated \$96,000 for the people of Pembroke.

The library added downloadable audio books from a generous donation. You can come into the library for a detailed instruction manual or go to the website <http://nh.lib.overdrive.com> to download the free software and using your library card, have access to over 3,000 titles. A new computer system was installed that will allow library patrons to search the catalog and request books from home in 2010. A new website has been up and running with current information concerning the library at [www.pembroke-nh.com/library.asp](http://www.pembroke-nh.com/library.asp). It can also be accessed through the town website through the departments menu.

Mary Louise Grandmaison, after 25 years at the library, retired. Her absence has left a void, but spending more time with family and her great-granddaughter made the choice easier for her. Though she can never be replaced, we were fortunate to have Marie Gray ready for the challenge.

The programs offered at the library this year were very well attended. The summer reading programs had record attendance with so many of our children reading, reading, reading! Programs offered through the New Hampshire Humanities Council gave the adults a chance to experience history being brought to life. The monthly book discussion group has grown to a point that we will have to change locations to fit everyone!

The library is still offering the tote bags that commemorate the 250<sup>th</sup> anniversary of the town. Our semi annual book sales are being planned as well as the yard sale. Many programs, events and opportunities will be offered in 2010.

## PEMBROKE TOWN LIBRARY

The Friends of the Library continued to offer many wonderful programs for both children and adults. Their efforts make it possible for the library to purchase additional books as well as offer more programs. Though the group began 2009 as a small, energetic group, this year has brought additional members equally enthusiastic and willing to help build the library.

Volunteers are a necessity for any library. The volunteers of the Pembroke Town Library are invaluable. A reception was held to thank each for their hours of work, but that cannot begin to let them know what a wonderful asset they are to the library. Without them, many services could not be offered.

The year to come, 2010, will be another year of growing and serving. If you haven't been to the library lately, stop in. If you are one of our regular patrons, thank you.

Respectfully submitted,

Patricia Fowler, Chairperson of the Trustees  
Cynthia Stosse, Director

Library Board of Trustees  
Patricia Fowler, Chairperson  
Peggy Topliff, Vice-Chair  
Joyce Heinrich, Treasurer  
Cindy Menard  
Terry Caplette

Marie Brezosky, Alternate  
Rosemary Nunnally, Alternate

## PLANNING AND LAND USE DEPARTMENT

### CODE ENFORCEMENT

Community Action started construction of the 40 unit elderly housing project. JBI Helicopter constructed a 9840 square foot addition and renovated existing office space. Grace Capital Church constructed a 8700 square foot addition and renovated existing office space. Strong Foundations finished their 6000 square foot classroom addition. There have been numerous additions and upgrades to existing properties this year.

The Town of Pembroke is currently using the 2006 International Building Code, 2006 International Mechanical Code, 2006 International Plumbing Code, and 2008 National Electrical Code. This year is a code cycle change for building and plumbing codes and I will be changing to the new 2009 codes.

I also process applications for the Zoning Board of Adjustment, attend their meetings, and enforce the Zoning Regulations as they apply to new and existing structures.

For assistance with building permits, zoning questions, fire and rental inspections, and stove inspections, please don't hesitate to contact my office. I am in the office from 8am to 9am and 12pm to 4pm. I schedule inspections from 9am to 12pm M-F.

Below is the permit activity for 2009:

### 2009 Statistics

<u>Type of permit</u>	<u>Number</u>	<u>Construction Value</u>	<u>Permit Cost</u>
Commercial	68	\$4,145,875.00	\$23,445.00
New Dwellings Units	49	\$4,161,000.00	\$16,411.90
Signs	15	\$36,237.00	\$475.00
Fire inspections	32	0	0
Residential	340	\$2,447,558.00	\$18,385.68
Totals	504	\$10,790,670.00	\$58,717.58

Respectfully Submitted,

Everett Hodge  
Code Enforcement Officer

**PLANNING AND LAND USE DEPARTMENT**  
**ZONING BOARD OF ADJUSTMENT REPORT**

The Zoning Board of Adjustment holds public hearings to gather all information regarding each case from applicants and all other interested parties and is charged with granting or denying Variances, Special Exceptions, and Equitable Waivers. In addition the Zoning Board hears Appeals from Administrative Decisions of the Code Enforcement Officer.

The 2009 Zoning Board of Adjustment hearings are broken down as follows:

Variances.....	12	Granted	12 / 0	Denied
Special Exception.....	7	Granted	5 / 2	Denied
Equitable Wavier.....	2	Granted	2 / 0	Denied
Administrative Decision	2	Granted	1 / 1	Denied
Total	23	Granted	20 / 3	Denied

The Zoning Board of Adjustment is comprised of five regular members, and up to three alternates.

I would like to take this opportunity to thank all of the Zoning Board members for their hard work throughout the year and dealing with the issues of each case in a fair, decisive manner.

Respectfully submitted,

William R. Bonney, Chairman  
Zoning Board of Adjustment

## PLANNING BOARD

In 2009, the Planning Board had a busy year with recurring and new tasks. Members reviewed development applications, worked with a consultant to develop a new Open Space Development ordinance, drafted revisions to the Board's application forms, and prepared for the 2010 Town Meeting.

Some statistics for 2009 include:

- 5 applications were submitted for subdivision or lot line adjustment approval
  - o 2 were major subdivisions with the potential for 7 new lots
  - o 3 were lot line adjustments
- 6 applications were submitted for voluntary merger
- 7 applications were submitted for site plan approval
  - o 2 were major site plans
  - o 3 were minor site plans
  - o 2 were site plan amendments
- 17 applications were submitted for special use permit approval
  - o 13 were for the Aquifer Conservation (AC) District
  - o 3 were for the Wetlands Protection (WP) District
  - o 1 was for a shared driveway
- 1 application was submitted for excavation expansion approval
- 2 approved applications expired due to project inactivity
- 0 completed applications were denied by the Board
- Total of \$14,071 in application fees were collected

For applications approved in 2009 from previous years:

- o 1 major site plan and 1 minor site plan were approved
- o 1 lot line adjustment and 1 minor subdivision were approved, creating 1 new lot

Other accomplishments of the Board in 2009 include:

- Rewriting existing application forms and developing new forms to better assist applicants with their projects before the Board.
- Attending the Roads Committee, Conservation Commission, and Central NH Regional Planning Commission meetings as Planning Board representatives.
- Developing 9 Zoning Ordinance amendment articles for the 2010 Town Meeting.
- Welcoming new members Jeffrey White, Ron Nowe, and Larry Young, Sr. and saying goodbye to members Todd Terrien, Mark Zydel, and Jeffrey White.

There are seven (7) full member and five (5) alternate member positions on the Planning Board. Currently, there are four alternate positions open. We invite you to come to one of our meetings to see if you would like to join.

The Planning Board meets at 7:00 PM at the Town Hall on the second and fourth Tuesdays of the month. Meetings are open to the public and all are welcome to attend.

Respectfully Submitted,  
Robert E. Bourque  
Planning Board Chair

## GENERAL ASSISTANCE

Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term "residence" shall have the same definition as in RSA 21:6-a.

### Total applications for general assistance in 2009

21 did not follow thru with the application process  
 12 were denied for various reasons  
 62 were referee to more appropriate resources and agencies.

### Total general assistance given:

Rent	\$ 16,836.60
Shelter/Motel	785.00
Electric	451.12
Gas/Oil	1,135.90
Prescriptions	3,064.89
Food/Maintenance	199.16
Gasoline	430.00
Transportation	0.00
Burial	<u>500.00</u>
TOTAL	<u>\$ 23,402.67</u>

The Town pays the Community Action Program (CAP) for a percentage of the costs incurred by that agency by citizens who are Town residents. The assessment for 2009 was \$19,882.00 which also comes out of General Assistance Funds.

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, State of N. H. Emergency Assistance Program for families receiving Temporary Assistance to Needy Families (TANF), the Prescription Assistance Programs, The Allentown and Pembroke Interfaith Food Pantry just to name a few.

Respectfully submitted,

Muriel Previe  
 Welfare Director

## EMERGENCY MANAGEMENT DEPARTMENT

The Town of Pembroke Emergency Management Department (EMD) is tasked with preparing, protecting, responding, and recovering from any national or manmade disaster that may occur within the town of Pembroke. This is a team active committed to jointly by the Police, Fire, Public Works, Sewer, Water Department's, the Office of the Board of Selectmen, and the Pembroke School District.

The Pembroke EMD Emergency Operations Center (EOC) has been developed at the Safety Center over the last two years. With the EOC operational any emergency in town can be managed by department heads in one location. This Unified Command allows for equal access to critical information that department heads need to make sound decision during a crisis. This approach also eliminates duplication of efforts in responding to calls for service during the emergency. It allows for more efficient management of resources and supplies.

In the coming year it is the goal of the EMD to continue to assure that all town employees have received the minimal training needed to be efficient at meeting our mandate to prepare, protect, respond, and recover from any disaster that may befall Pembroke. We also will continue our effort to provide emergency generator power at the towns critical facilities. This will be accomplished through the Office of Homeland Security Emergency Management Performance Grant (EMPG) Program that awards 50% matching funds for this purpose.

A great many lessons have been learned from disasters in other parts of the country in recent years. The State and Federal Government will provide a great deal of support should a large scale disaster occur in Pembroke. It does, however, take some time to get those resources mobilized, typically up to 72 hours. It is important that we each make an effort to become more self-sufficient and self reliant in those initial days following this sort of event. If you have specific questions concerning disaster preparation please do not hesitate to contact me at 485-5215 or via e-mail at [slane@pembroke-nh.com](mailto:slane@pembroke-nh.com).

Respectfully,

Scott J. Lane, Emergency Management Director

Larry Young, Deputy Emergency Management Director

## RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; fitness course; playground; picnic area; pavilion; horseshoes; and a boat launch area.

Each year the commission sponsors a summer recreational program, summer swim lessons, biddy basketball ( boys and girls - grades 3 - 6), men's recreational basketball league, archery lessons, tennis lessons, and Manchester Monarch's hockey night. The Commission supports: a soccer league for children (grades kindergarten - 6), Little League Baseball and Softball, Men's softball league, coed softball league, annual fishing derby sponsored by the Rod and Gun Club, Amoskeag Rowing Club's NH Regatta Championship, Old Home Day activities, and various groups or individuals from Pembroke who use the park facilities for gatherings.

Robin Plourde directed our summer recreation program for children in grades 2 - 6. Over eighty children registered for the five week program. The cost was one hundred forty-five dollars plus the cost of field trips. Scholarships were made available for families with financial difficulties. Robin was assisted by Dottie Parry and teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. Children in grades 7 - 8 were encouraged to attend the summer camp offered by the Suncook Boys and Girls Club.

Ericka Johnson conducted tennis lessons for adults and children at Pembroke Academy's tennis courts. Eighteen people signed up and paid a modest fee for the eight lessons.

The program for senior citizens, called M & M's, (motivated and moving), is coordinated by the team of Helen Fryer, Barbara Payne, Marilyn Ross, Janet Anderson, Reggie Baxter, Joyce Demirjian, Jan Edmonds, Ralph and Betty Kemper, and Fran Schapperly. Residents, age 55 and older, have the opportunities to attend many events and programs with speakers, potluck luncheons, and special trips throughout the year. Lorraine Racette coordinates the "Lunch-Out" Group. The commission commends those individuals for their willingness in planning programs and informing residents by sending out newsletters to promote participation in the various activities offered. New members and new ideas are always welcomed.

Old Home Day Committee had another successful day for their annual event. We would like to thank the Old Home Day Committee for the electrical work they provided at the field. The Amoskeag Rowing Club used the facility for their annual New England Regatta Championship. The event went very well. People attended from all over New England. The Pembroke Recreation Commission sincerely appreciates the great care both groups took in the using the park and their outstanding cleanup after their events.

## RECREATION COMMISSION

To close, we can not thank Jim Boisvert and the highway department enough for all their support last year and Dan Boudette from Specialized Turf Services for his advice and amenities he has provided to the town. We also want to thank the many leagues and residents who used the park and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,

Rose Galligan , Chairperson  
Michele Carvalho, Secretary  
Sue Seidner  
Karen Misenheimer  
Cliff Benson

## **2009 REPORT of the PEMBROKE SOLID WASTE and RECYCLING COMMITTEE**

Voters at the 2009 town meeting approved the automated curbside collection of trash and recycling. The program requires the purchase of a new dual compartment automated collection vehicle, refurbishing the old packer truck for use as a backup, and purchasing special wheeled carts. Voters decided that each household would pay for their two carts – one for trash and one for recycling.

The Solid Waste and Recycling Committee worked with the Public Works Department and the Board of Selectmen to identify vendors for the truck and the carts. The Town's cash flow and the lead-time required for the truck pushed the startup of the program to Spring 2010, after the worst of the winter weather is over.

Toter Inc. is the company that was chosen to provide the carts, which will have a granite finish in grey, with black covers for trash and green covers for recyclables. Carts will be individually numbered and delivered to residents just before the new program starts. Samples were placed on display at Town Hall, schools and the Library. A discounted price was offered for early buyers, and the regular cost went into effect in February. Residents must purchase the two carts in order to continue to receive pickup by the Department of Public Works. Residents who bring their trash directly to the Transfer Station must recycle as well.

As expected, the tipping fee for trash disposal increased in December 2009 by 35% to \$62.10 per ton. The recycling tipping fee will be about one third of that cost. So, the more residents recycle, the more we will save on trash costs.

Respectfully Submitted,

Sally Hyland, Chairperson

## SOUCOOK RIVER TAX INCREMENT FINANCING DISTRICT 2009 ANNUAL REPORT

The Soucook River Tax Increment Financing District (TIF) encompasses nine (9) properties consisting of approximately 250 acres located around the intersection of Route 3 and Route 106. The purpose of the Tax Increment Financing District is to create employment opportunities for Pembroke residents and stimulate commercial growth to increase Pembroke's commercial tax base and stabilize local property taxes.

The Tax Increment Financing Plan is administered by the Town Administrator and implemented by the Board of Selectmen / Town Meeting. In 2006, the Board of Selectmen established an Advisory Board to assist with planning, construction and implementation of the TIF Plan. The Advisory Board is comprised of five (5) members, of which, a majority of the members are property owners or occupants of property located within or adjacent to the TIF District.

### *TIF FINANCIAL SUMMARY*

*For the year ended December 31, 2009*

#### **INCREMENT CALCULATION:**

April 1, 2004 assessment	\$ 6,333,912.00
April 1, 2009 assessment	<u>29,805,329.00</u>
<i>Total assessment increase</i>	<i>\$23,471,417.00</i>

TIF captured assessed value	2,347,142.00
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<b>BEGINNING FUND BALANCE:</b>	<b>107,887.00</b>
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#### **PROJECT REVENUES:**

2008 Audit restatement	50,318.00
2008 tax increment	<u>58,209.00</u>
<i>Total Revenues</i>	<i>\$ 108,527.00</i>

#### **PROJECT COSTS:**

Expense	<u>0.00</u>
<i>Total Costs</i>	<i>\$ 0.00</i>

<b>ENDING FUND BALANCE:</b>	<b>\$ 216,414.00</b>
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**PEMBROKE AND ALLENSTOWN  
OLD HOME DAY  
Income Statement for 2009**

**INCOME:**

BUSINESS DONATIONS	9,913
TOWN OF ALLENSTOWN	2,000
TOWN OF PEMBROKE	2,000
CONCESSIONS	1,600
CRAFTS	650
RAFFLE SALES	1,196
RIDES	2,750
INTEREST	3
PONY RIDES	80
MISCELLANEOUS	191
CHILDREN'S GAMES	588
50-50	205

TOTAL INCOME	21,176
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**EXPENSE:**

FIREWORKS	6,500
PARADE	2,283
ENTERTAINMENT	4,072
INSURANCE	1,201
PARKING	549
SANITATION RENTALS	520
POSTAGE	134
CAPITAL IMPROVEMENTS	0
CHILDREN'S GAMES	380
MISCELLANEOUS	523
BLAST PARTY RENTALS	2,500

TOTAL EXPENSE	18,662
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<b>NET INCOME</b>	<u><u>2,514.00</u></u>
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## PEMBROKE AND ALLENSTOWN OLD HOME DAY

**SLOGAN: HANDS ACROSS THE WATER**

**THEME: A PAGE OUT OF HISTORY**

As the Pembroke and Allenstown Old Home Day Committee (OHD) orchestrated the August 22, 2009 celebration another group of devoted volunteers were feverishly planning and carrying out Pembroke's Semiquincentennial (250<sup>th</sup>) Anniversary. In cooperation, the OHD and Semi-Q committees succeeded to compliment but not overshadow each others efforts. Members of both groups stayed in touch making all events smooth and non-conflicting. "Perseverance in the Rain" should have been our theme this year!

A rainy Friday night baseball game created opening excitement for OHD festivities. In conjunction with OHD, Pembroke's Semi-Q helped spur additional attractions: a historical bus tour of Pembroke, an open house and historical display at the Pembroke Grange and Historical Society, a 250<sup>th</sup> birthday cake parade float, a pancake breakfast at the Masonic Lodge, the restoration of Pembroke's Town Hearse, and the largest display of fireworks to date sponsored by OHD and Associated Grocers of New England.

Thanks to the many determined and enthusiastic participants, the OHD parade, in spite of the threat of inclement weather causing the cancellation of two major bands and pre-parade entertainment, proved to be one of OHD's biggest parades ever. The Honorable Governor John Lynch joined marchers, veterans, town officials, representatives and scouts. Original and creative floats were exceptional in adhering to the theme "A Page Out Of History". Antique and classic cars, hot rods, trucks, tractors, and military vehicles came out of storage. Pembroke's Town Hearse was horse-drawn for the first time in years.

Stage events became a challenge with the fickle weather but with perseverance the "show" went on. Families, friends and neighbors mingled. Children's activities, clowns, rides, petting zoo, demonstrations, music, painted faces, and delicious food filled the grounds at Pembroke's Memorial Field. This year's OHD program was dedicated in memory of John B. Goff for his many years of unselfish community service and numerous years as an OHD member.

To all those who contributed ideas, time, money, prizes and so much more...A HUGE thank you! As always I cannot express enough gratitude to each OHD committee member. It is an honor to be part of this hard-working group.

Our friendly OHD Committee meets the last Monday of the month at 6:30pm from February to September at Pembroke Town Hall. New members and ideas are always welcomed. Many hands make lighter work! Interested individuals should contact Steve @ 224-7324. Please mark Saturday August 28, 2010 on your calendars for the next Pembroke and Allenstown Old Home Day celebration!

Respectfully submitted,

Stephen L. Fowler, Chairperson

**SENATE PRESIDENT SYLVIA B. LARSEN****District 15**

As your State Senator, I am honored to serve you and wanted to report from the New Hampshire Senate on important state issues affecting you, as residents of Pembroke.

Despite a difficult year for NH families and for the state economy, we passed a balanced and responsible state budget for the next two years that preserves critical human services and provides more state funding for public education. And we've worked to take the lead in several other important initiatives as well. This year, New Hampshire saw its status as a business-friendly state rise to seventh best in the nation. This news and a prediction of an improving economy will hopefully be reflected in new job growth and renewed business. Aimed at retaining our leadership as healthiest state in the nation, we recently launched HealthFirst, offering more affordable health and wellness insurance for small businesses. We worked to preserve our top-level ranking in education, guaranteeing all NH youngsters have access to a public kindergarten program and reducing the dropout rate. Protecting our clean air here in the Granite state, we continue to participate in the Regional Greenhouse Gas Initiative that also helps provide funds to businesses to upgrade energy systems and improve energy conservation. And as one of the most livable states in the Union, we sought to help our neighbors by modernizing our unemployment system which qualified us for over \$30 million additional federal dollars just when we needed it most. So while times are tough, the Legislature's focus on laying the groundwork for our state's future growth and stability means we will remain a leader in New England and the nation as we turn the corner on this terrible recession

As a member of the Senate Finance Committee I am proud that we passed a fiscally responsible state budget for the FY 2009-2010 biennium that meets the needs of our most vulnerable citizens. The budget included the following assistance to the residents of Pembroke:

FY 2009 State Aid to Pembroke

Type of Aid	Amount
Special Education	\$ 318,926
School Building Aid	\$ 308,232
School Breakfast	\$ 1,390
Driver Education	\$ 14,700
Tuition & Transportation	\$ 25,200
Adequate Education Grants	\$6,178,392
Retirement Contribution – Teachers	\$ 268,803
Water Pollution Control Grants	\$ 163,293
Meals & Rooms Distribution	\$ 309,637
Revenue Sharing	\$ 88,616
Retirement Contribution – Police & Fire	\$ 39,158
Highway Block Grant	\$ 142,725
TOTAL	\$7,753,794

As a long time advocate of improving opportunities for affordable housing, I continue to support legislative efforts aimed at increasing workforce housing. I also will continue to work on long time policy priorities such as improving access to affordable prescription drugs and improving education and opportunities for college savings for New Hampshire families.

I look forward to working with State Representatives from the Pembroke area on this and a wide range of opportunities to support a healthy business climate in our state

If you wish to contact me about these or any other matters I might help you with, please call me at (603) 77271-2111, or email me at [sylvia.larsen@leg.state.nh.us](mailto:sylvia.larsen@leg.state.nh.us).

## SEWER COMMISSION REPORT

In 2008 the Town received a Community Development Block Grant to repair 100 manholes and replace 180 manhole covers to help reduce the I/I (inflow/infiltration) this project was completed in 2009. The Town of Allentown has approved the Bond for a small expansion to be completed in 2010. The Sewer Commission will continue to jet clean and camera the Town's lines as we have been doing for the past several years, and fixing any of the problems that are found to help reduce the I/I.

The Commission would like to thank all of the Pembroke Users for helping to reduce the problem of I/I by removing sump pumps that are connected to the sewer lines and/or replacing their old sewer laterals with new water tight pipes.

The Sewer Department is located at 4 Union St.(Old Police Station) The office of the Sewer Commission is open from 8:00 a.m. to 4:00 p.m. Monday - Friday. Collection of sewer payments may be made in person on Tuesday, Wednesday or Thursday 9:00a.m. to 3:00p.m. Please feel free to call us at 485-8658 should you have any questions on your sewer bill, sewer problems or sewer hookups.

The Commission meets every third Monday of the month at 7:00 p.m. at 4 Union St., the public is always welcome. Just a friendly reminder that your sewer and water account numbers are the same, if you are using a payment service to send out the checks please double check that they are being sent to the proper department and address.

Respectfully submitted,

Harold Thompson, Chairman  
Jules Pellerin  
Paulette Malo

## PEMBROKE SEWER COMMISSION

	<u>12/31/09</u>	<u>Budget 2009</u>	<u>Budget 2010</u>
Ordinary Income/Expense			
Income			
050-Revenue			
051-Sewer Rent Fees	616,346.24	655,000.00	695,000.00
052-Late Penalty	6,700.00	3,000.00	3,000.00
053-Hook-Up Fees	10,000.00	10,000.00	0.00
054-Bet. Assmnt.	41,608.96	41,341.96	39,531.06
055-Carry Over, Prior Year	5,000.00	50,000.00	40,000.00
056-Jetter Rental	0.00	0.00	0.00
058-Returned Check Fees	125.00		0.00
059-Administration Fees	470.00	200.00	200.00
Total 050-Revenue	<u>680,250.20</u>	<u>759,541.96</u>	<u>777,731.06</u>
060-Income			
061-Interest/operating	80.51	50.00	0.00
063T interest pool acc.	79.82	1,000.00	0.00
064-Transfer Prepaid Betterment	9,407.18	9,674.18	11,485.08
065-Misc. Income	6,981.95		
Total 060-Income	<u>16,549.46</u>	<u>10,724.18</u>	<u>11,485.08</u>
Transfer From Reserve	<u>83,243.00</u>	<u>66,000.00</u>	<u>250,000.00</u>
Total Income	<b>780,042.66</b>	<b>836,266.14</b>	<b>1,039,216.14</b>
Expense			
051A- Abatements-Sewer Receipts	443.63	0.00	0.00
052A-Abatement-Late Penalty	20.00	0.00	0.00
054A-Abatement Betterment	0.00	0.00	0.00
	<u>463.63</u>	<u>0.00</u>	<u>0.00</u>
PSC Expenses			
100-Pump Station 1			
101-Electric	370.19	700.00	700.00
102-Telephone	413.11	450.00	450.00
104-Alarm	600.00	550.00	600.00
105-Fuel	0.00	0.00	0.00
106-Labor	150.00	800.00	800.00
110-Equipment	17.99	100.00	100.00
115-Contractors	788.59	790.00	600.00
150-Maintenance			
151-Materials	0.00	150.00	150.00
152-Repairs	83.52	500.00	500.00
153-Supplies	21.98	100.00	100.00
154-Maintenance-other	0.00	160.00	0.00
Total 150-Maintenance	<u>105.50</u>	<u>910.00</u>	<u>750.00</u>
Total 100-Pump Station 1	<b>2,445.38</b>	<b>4,300.00</b>	<b>4,000.00</b>

## PEMBROKE SEWER COMMISSION

### 200-Pump Station 2

201-Electric	5,120.45	4,900.00	4,900.00
202-Telephone	373.31	425.00	425.00
203-Water	50.00	120.00	120.00
204-Alarm	600.00	550.00	650.00
205-Fuel	6.30	450.00	450.00
206-Labor	1,050.00	3,200.00	3,200.00
210-Equipment	11,308.27	600.00	1,000.00
215-Contractors	788.59	790.00	600.00
250-Maintenance			
251-Materials	0.00	1,000.00	1,000.00
252-Repairs	5,830.65	2,500.00	5,000.00
253-Supplies	2.92	500.00	500.00
254-Maintenance Other	1,300.00	1,500.00	1,500.00
<b>Total 250-Maintenance</b>	<b>7,133.57</b>	<b>5,500.00</b>	<b>8,000.00</b>

<b>Total 200-Pump Station 2</b>	<b>26,430.49</b>	<b>16,535.00</b>	<b>19,345.00</b>
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### 300-Pump Station 3

301-Electric	3,254.22	2,700.00	3,300.00
302-Telephone	373.73	400.00	400.00
303-Water	50.00	120.00	120.00
304-Alarm	600.00	550.00	650.00
305-Fuel	1,468.82	1,400.00	2,000.00
306-Labor	37.50	800.00	800.00
310-Equipment	83.23	600.00	600.00
315-Contractors	788.59	790.00	600.00
350-Maintenance			
351-Materials	0.00	150.00	150.00
352-Repairs	50.34	1,500.00	1,500.00
353-Supplies	6.91	300.00	300.00
354-Maintenance-other	550.00	400.00	400.00
<b>Total 350-Maintenance</b>	<b>607.25</b>	<b>2,350.00</b>	<b>2,350.00</b>

<b>Total 300-Pump Station 3</b>	<b>7,263.34</b>	<b>9,710.00</b>	<b>10,820.00</b>
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### 400-Pump Station 4

401-Electric	2,731.95	2,400.00	2,800.00
402-Telephone	373.00	400.00	400.00
403-Water	100.00	120.00	120.00
404-Alarm	600.00	550.00	650.00
405-Fuel	827.73	1,100.00	1,000.00
406-Labor	1,156.25	800.00	1,000.00
410-Equipment	83.23	600.00	600.00
415-Contractors	788.59	790.00	600.00
450-Maintenance			
451-Materials	0.00	200.00	200.00
452-Repairs	8.69	500.00	1,000.00
453-Supplies	23.60	250.00	300.00
454-Maintenance-other	550.00		400.00
<b>Total 450-Maintenance</b>	<b>582.29</b>	<b>950.00</b>	<b>1,900.00</b>

## PEMBROKE SEWER COMMISSION

Total 400-Pump Station 4	7,243.04	7,710.00	9,070.00
500- Pump Station 5			
501-Electric	2,930.66	3,000.00	3,000.00
502-Telephone	196.09	425.00	425.00
503-Water	100.00	120.00	120.00
504-Alarm	600.00	550.00	650.00
505-Fuel	1,777.17	1,300.00	1,500.00
506-Labor	0.00	800.00	600.00
510-Equipment	83.24	600.00	600.00
515-Contractors	788.59	790.00	600.00
550-Maintenance			
551-Materials	0.00	200.00	200.00
552-Repairs	0.00	500.00	500.00
553-Supplies	2.92	200.00	200.00
554-Maintenance-other	589.46	500.00	400.00
Total 550-Maintenance	592.38	1,400.00	1,300.00
Total 500- Pump Station 5	7,068.13	8,985.00	8,795.00
600-Collection System			
605-Wages	29,948.50	33,176.00	36,200.00
605OT-Wages Overtime			1,024.00
605B-FICA & Medic	2,291.12	2,532.00	3,020.00
606-BC/BS, Dental			
607-Retirement	2,030.17	2,985.00	3,471.00
615-Contractors	28,250.00	25,000.00	15,000.00
650-Maintenance			
651-Material	802.70	3,000.00	14,000.00
652-Repairs	5,974.62	5,000.00	10,000.00
653-Supplies	168.36	450.00	450.00
654-Maintenance-other	240.00	1,000.00	1,000.00
Total 650-Maintenance	7,185.68	9,450.00	25,450.00
655-Collection System Equip.	16,124.48	15,000.00	18,000.00
657-Jetter Repair/Maintenance	1,384.91	600.00	1,000.00
658-odor control	0.00	300.00	300.00
659-Safety Equipment	119.40	4,000.00	4,000.00
Total 600-Collection System	87,334.26	93,043.00	107,465.00
700-Administration			
701-Bank/Lien Fees	112.30	100.00	500.00
702-Audit	3,000.00	3,600.00	3,600.00
703-Workers Comp	0.00	3,340.00	4,500.00
703A-Property Insurance	1,563.12		1,700.00
704-Stipend,Commissioners	3,300.00	3,300.00	3,300.00
705-Wages	45,167.42	45,036.00	48,100.00
705OT-Wages Overtime			1,364.00
705A-Life & Disability Ins.	993.15	1,238.00	1,650.00
705B-FICA & Medic	3,555.35	3,550.00	4,026.00
706-BC/BS, Dental	12,141.84	13,975.00	15,694.00

## PEMBROKE SEWER COMMISSION

707-Retirement	4,253.27	4,250.00	4,720.00
708-Tools	193.45	150.00	200.00
709-Vehicle expense	2,317.21	3,000.00	3,000.00
720-Postage	1,466.01	1,500.00	2,500.00
721-Office Rent	7,200.00	7,600.00	7,400.00
722-Contractors	1,475.32	2,000.00	2,000.00
724-Uniforms/safety	254.40	500.00	500.00
725-Town Report	0.00	100.00	100.00
726-Training/Licenses	70.00	1,000.00	1,000.00
<b>Total 700-Administration</b>	<b>87,062.84</b>	<b>94,239.00</b>	<b>105,854.00</b>
<b>710-Office</b>			
711-Telephone	2,183.94	2,200.00	2,500.00
712-Supplies	628.66	600.00	650.00
713-Sewer Bills	180.00	400.00	600.00
714-Dig Safe	0.00	250.00	250.00
715-Office Equipment			
716-Repairs	424.98	500.00	500.00
717-New	71.96	2,000.00	2,000.00
718-Heat Garage	0.00	1,000.00	500.00
<b>Total 710-Office</b>	<b>3,489.54</b>	<b>6,950.00</b>	<b>7,000.00</b>
<b>730-Professional Fees</b>			
731-Engineering	22,455.96	20,000.00	30,000.00
732-Legal	210.00	5,000.00	5,000.00
733-Accountants	0.00	1.00	1.00
734-Subscription/Dues	240.00	200.00	300.00
<b>Total 730-Professional Fees</b>	<b>22,905.96</b>	<b>25,201.00</b>	<b>35,301.00</b>
<b>760-Bond Payments</b>			
762- Betterment Payment	51,016.14	51,016.14	51,016.14
<b>Total 760-Bond Payments</b>	<b>51,016.14</b>	<b>51,016.14</b>	<b>51,016.14</b>
<b>800-Treatment Facility</b>			
801-Capital Expense Plant	0.00	0.00	0.00
802-Operating Expense	474,802.46	518,000.00	430,000.00
<b>Total 800-Treatment Facility</b>	<b>474,802.46</b>	<b>518,000.00</b>	<b>430,000.00</b>
803-Capital Pembroke	0.00	0.00	
804-Repair/Replace Pembroke	0.00	0.00	250,000.00
<b>Total 803-Capital/Repair Pembroke</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>
<b>Total PSC Expenses</b>	<b>777,525.21</b>	<b>835,689.14</b>	<b>1,038,666.14</b>
<b>Uncategorized Expenses</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Expense</b>	<b>777,988.84</b>	<b>835,689.14</b>	<b>1,038,666.14</b>

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**PEMBROKE SEWER COMMISSION**

Net Ordinary Income	2,053.82	577.00	550.00
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Transfer To Trustees 2009 Budget	<u>0.00</u>	<u>          </u>	<u>          </u>
Transfer To Trustees 2008 Budget	<u>0.00</u>	<u>0.00</u>	<u>          </u>
Transfer To Trustees 2007 Budget	<u>0.00</u>	<u>0.00</u>	<u>          </u>
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Income	<u><b>2,053.82</b></u>	<u><b>577.00</b></u>	<u><b>550.00</b></u>
Expense No Improvements	777,988.84	835,689.14	<b>788,666.14</b>
Expense Without Plant/No Improvement	303,186.38	317,689.14	358,666.14

## **TRUSTEES OF TRUST FUNDS ANNUAL REPORT FOR CALENDAR YEAR 2009**

The Trustees would like to take this opportunity to summarize the key changes in the Trust Funds for 2009.

The scholarship and literacy funds which primarily consist of income generating equity investments saw their market values recover after a significant drop in values in 2008. Two of the portfolio holdings ceased to pay a dividend and were sold in accordance with our investment policy. While the sale of those securities resulted in a loss compared to their book value, the portfolio as a whole continues to have a market value greater than its acquisition cost. The Trustees believe that this demonstrates an investment policy which works even in bad economic times and justifies continuation of the past practices which have proven successful.

The Trustees prepare a separate "Schedule of Trust Balances" and "Statement of Change in Trust Assets" for School Warrant Items and Town Warrant Items for the Town Report each year. As a result, we do not publish versions of the MS-9 and MS-10 forms which are more difficult to read and contain essentially the same data. Those forms are prepared and submitted annually to the State Department of Revenue Administration and the Office of the Attorney General, Division of Charitable Trusts. Trust laws dictate however, that certain information regarding commingled funds such as Cemetery Trusts and Scholarship Funds contained on Form MS-10 be published annually so that required information can be found on adjacent pages in this report.

Minutes of Trustee Meetings and copies of the Investment Policy which is ratified annually are provided to Town Auditors and are also available from the Trustees upon request.

Respectfully submitted:

Gerard Fleury - Trustee  
Janice Edmonds - Trustee  
Normand Provencher - Trustee

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE,  
NEW HAMPSHIRE ON DECEMBER 31, 2009  
CHANGE IN TRUST FUND ASSETS - MUNICIPAL**

<b>Assets at December 31, 2008</b>	<b>\$2,019,330.65</b>
<b>Contributions to the Trusts:</b>	
Water Works Capital Improvements	64,255.00
Water Works Well Fund	40,000.00
Sewer Capital Improvements	0.00
Fire Equipment Capital Reserve	125,000.00
Fire Small Equipment Fund	15,000.00
Sidewalk Capital Reserve Fund	0.00
Town Equipment Fund	150,000.00
Police Cruiser Replacement Fund	30,000.00
Police Small Equipment Capital Reserve	15,000.00
Municipal Facilities Capital Reserve	100,000.00
Library Media Capital Reserve	3,500.00
Revaluation Capital Reserve	140,000.00
Bridge Repair & Replacement	<u>0.00</u>
	<b>\$682,755.00</b>
<b>Earnings on Trust Investments:</b>	
Cemetery Trust - Perpetual Care	262.66
Cemetery Improvements	76.56
Library Book Fund	26.57
Library Media Fund	14.27
Town Equipment Fund	1,195.34
Fire Major Equipment Fund	1,377.99
Fire Small Equipment Fund	239.35
Water & Sewer Capital Improvement	261.24
Water Works Capital Improvements	489.44
Water Works Equip. & Buildings	519.92
Town Hall Cupola Fund	2.35
Municipal Facilities Capital Reserve	402.65
General Purpose Sidewalk Fund	168.04
Town Clock Fund	0.00
Recreation Fund	279.93
Police Cruiser Fund	41.77
Police Small Equipment Fund	77.35
Sewer Commission Capital Improvement	802.06
Sewer Commission Repairs & Replacement	942.05
Bridge Repair	365.13
Revaluation Fund	47.37
250th Anniversary Fund	<u>10.12</u>
	<b>\$7,602.16</b>

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**TRUST FUND REPORT OF THE TOWN OF PEMBROKE  
NEW HAMPSHIRE ON DECEMBER 31, 2009  
CHANGE IN TRUST FUND ASSETS - MUNICIPAL**

**Withdrawals from Trust Funds:**

Cemetery Perpetual Care	0.00
Police Cruiser Fund	25,855.00
Police Small Equipment Fund	8,749.64
Fire Small Equipment	821.03
Town Equipment	95,776.40
Revaluation Fund	84,115.00
Sewer Capital Improvement	66,000.00
Sewer Repair & Replacement Fund	17,243.00
Water Works Capital Improvement	136,000.00
Water Works Well Fund	<u>27,500.00</u>
	\$462,060.07

**Assets at December 31, 2009****\$2,247,627.74**

**TRUST FUND REPORT,  
DECEMBER 31, 2009  
SCHEDULE OF TRUST BALANCES - MUNICIPAL**

Cemetery Trusts - Unexpendible Balance	\$36,270.00
Cemetery Trust - Available for Distribution (C or D)	29,565.47
Library Book Fund - Unexpendible Balance	4,666.62
Library Book Fund - Available for Distribution (E)	1,996.28
Library Media Fund - Available for Distribution (E)	7,015.61
Cemetery Improvements - Available for Distribution (C)	19,189.35
Town Equipment Fund - Available for Distribution (C)	354,527.16
Police Cruiser Replacement - Available for Distribution (C)	30,507.94
Police Small Equipment Fund - Available for Distribution (D)	25,440.43
Fire Major Equipment Fund - Available for Distribution (C)	468,080.11
Fire Small Equipment Fund - Available for Distribution (D)	73,902.95
Recreation Capital Reserve - Available for Distribution (C)	70,164.50
Sidewalk Building & Repair Fund - Available for Distribution (C)	42,118.89
Water Works Capital Reserve I - Available for Distribution (A)	95,169.14
Water Works Capital Reserve II- Available for Distribution (A)	168,502.70
Sewer Commission - Capital Improvements (B)	161,641.87
Sewer Commission - Repair & Replacement (B)	233,730.69
Town Hall Cupola Fund - Available for Distribution (D)	587.98
Town Clock Fund - Available for Distribution (D)	4.73
Sewer & Water Capital Reserve - Available for Distribution (D)	65,477.26
Municipal Facilities Capital Reserve (D)	199,070.05
Property Revaluation Fund (D)	65,936.21
Bridge Repair & Replacement - Available for Distribution (D)	91,522.01
250th Anniversary Fund (D)	2,539.79
<b>TOTAL UNEXPENDIBLE FUNDS</b>	<b>40,936.62</b>
<b>PRESENT ACCOUNT BALANCE</b>	<b><u>2,206,691.12</u></b>
<b>TOTAL TRUST FUNDS</b>	<b>\$2,247,627.74</b>

## Distribution legend:

- (A) Water Commissioners are Agents to Expend.
- (B) Sewer Commissioners are Agents to Expend.
- (C) Warrant Article at Town Meeting Required for Expenditure.
- (D) Selectmen are Agents to Expend.
- (E) Library Trustees are Agents to Expend.

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE  
FOR PERIOD ENDING DECEMBER 31, 2009  
CHANGE IN TRUST FUND ASSETS - SCHOOL**

<b>Assets at December 31, 2008</b>	<b>\$888,312.10</b>
<b>Contributions to the Trusts:</b>	
Educational Opportunities Fund	3,048.75
Instructional Materials Capital Reserve	20,000.00
Special Education Capital Reserve	50,000.00
School Buildings Capital Reserve	<u>50,000.00</u>
	123,048.75
<b>Earnings on Trust Investments:</b>	
Dividend Income - Scholarships	20,334.45
Interest Income - Scholarships	74.59
Capital Gains - Scholarships	-19,193.93
Interest - Literacy Trust	6.28
Dividends - Literacy Trust	883.79
Capital Gain on Mutual Fund Shares - Literacy	0.00
Interest Income on Educational Opportunities Fund	10.51
Interest Income on Special Education Capital Reserve	1,038.54
Interest Income on Building Capital Reserve	368.33
Interest Income on School District Major Equipment Fund	358.18
Interest Income on School Instructional Materials	<u>163.99</u>
	4,044.73
<b>Withdrawals from Trust Funds:</b>	
Scholarship Funds Awarded	20,500.00
Literacy Trust Fund	1,100.00
Building Capital Reserve Funding	67,546.58
Equipment Capital Reserve	3,840.00
Account Fees on Literacy Trusts	82.11
Account Fees & Expenses on Scholarships	<u>1,880.39</u>
	94,949.08
<b>Assets at December 31, 2009</b>	<b>\$920,456.50</b>

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE  
PERIOD ENDING DECEMBER 31, 2009  
SCHEDULE OF TRUST BALANCES -SCHOOL**

Scholarship Fund - Unexpendible Balance	\$317,284.88
Scholarship Fund - Available for Distribution (A)	15,692.38
Literacy Trust - Unexpendible Balance	18,778.57
Literacy Trust - Available for Distribution (B)	342.98
Capital Repairs - Available for Distribution (C)	113,431.18
Major Equipment Fund - Available for Distribution (D)	87,319.83
Special Education Fund - Available for Distribution (D)	305,403.88
Instructional Materials (D)	59,143.54
Educational Opportunities Fund (E)	3,059.26
<b>TOTAL UNEXPENDIBLE FUNDS</b>	<b>336,063.45</b>
<b>TOTAL AVAILABLE FOR DISTRIBUTION</b>	<b><u>584,393.05</u></b>
<b>TOTAL TRUST FUNDS</b>	<b>\$920,456.50</b>

## Distribution legend:

- (A) Academy Scholarship Awards Committee are Agents to Expend.
- (B) Elementary School Principals are Agents to Expend.
- (C) Warrant Article at School District Meeting Required for Expenditure.
- (D) School Board are Agents to Expend.

PERPETUAL CARE CEMETERY TRUST FUNDS

Yr. Created	Name	Amount	Yr. Created	Name	Amount	Name	Amount	Yr. Created	Name	Amount
1888	E.N. Upham	100.00	1929	<b>Frank L. Aldrich</b>	300.00	Burton G. Goward	100.00	1947		
1889	Sarah P. Knox	500.00	1930	Edwin Dearborn	150.00	Charles Baker	150.00	1949		
1894	Deborah P. Knox	50.00	1930	True W. Fowler	100.00	Frederick B. Eaton	200.00	1949		
1903	Mary Kimball	300.00	1930	Jacob Woods	500.00	Freeman G. Hewey	100.00	1950		
1907	Vesta Abbott	500.00	1931	Freeman W. Haynes	200.00	Mabel G. Morrison	200.00	1950		
1907	Abbie K. McFarland	200.00	1932	David S. Batchelder	100.00	Fred M. Pettengill	150.00	1951		
1907	Sarah F. Blanchard	100.00	1933	Samuel Moore	300.00	George B. Lake	200.00	1951		
1910	Ellen R. Hayes	100.00	1933	William H. Thompson	100.00	<b>Charles H. Ruggles</b>	150.00	1952		
1911	John G. Bartlett	100.00	1934	Crosby Knox	100.00	Herbert Glidden	200.00	1953		
1917	<b>Pluma E. Richardson</b>	50.00	1934	Charles V. Fisher	50.00	Hallett Patten	200.00	1953		
1918	Mary E. Adams	50.00	1934	C.C. French	100.00	<b>Charles E. Cushing</b>	200.00	1953		
1919	Annie B. Thompson	250.00	1934	William Haseltine	150.00	<b>John Marden</b>	200.00	1954		
1921	William M. Fife	100.00	1934	Jeremiah Wilkins	100.00	Walter Libbey	200.00	1954		
1921	<b>Mary E. Osgood</b>	200.00	1934	F.S. Whitehouse	250.00	<b>Myra Georgi</b>	200.00	1954		
1921	George West	100.00	1935	Solomon Whitehouse	150.00	Edward Kimball	150.00	1954		
1921	Ellen D. Kimball	50.00	1935	Hall Wilkins	100.00	Samuel Webster	200.00	1956		
1923	David D. Richardson	600.00	1936	<b>George Miller</b>	100.00	Maude L. Locke	200.00	1956		
1924	John F. Clifford	100.00	1936	Stephen Bates	100.00	<b>Levi &amp; Olive Burroughs</b>	50.00	1956		
1924	Willis H. Noyes	250.00	1936	Charles N. Quimby	200.00	<b>John C. Bradbury</b>	200.00	1957		
1925	Winthrop Fowler	100.00	1937	Benjamin Fowler	100.00	E.W. Forrest	200.00	1958		
1927	Mary W. Morrison	200.00	1937	<b>William Johnston</b>	100.00	Fred W. Saltmarsh	300.00	1958		
1927	Jonathan Payson	100.00	1938	Thomas Holt	100.00	L.E. Warren	600.00	1958		
1927	Timothy Drew	100.00	1939	Rowell & Worcester	100.00	Kenneth M. Woodbury	400.00	1958		
1928	Adin G. Fowler	100.00	1939	Horace Batchelder	100.00	Jeremiah Morgan	500.00	1958		
1928	T.L. & Henry Fowler	200.00	1939	Jeremiah Wilkins	100.00	Arthur Gage	100.00	1958		
1928	Nancy S. Colby	100.00	1940	<b>Martin C. Cochran</b>	250.00	<b>Gustav Ober</b>	200.00	1959		
1928	Philip Holt	100.00	1941	George O. Harris	100.00	Josiah Brown	200.00	1959		
1928	<b>Annie C. Drake</b>	100.00	1942	<b>Julia E. Cass</b>	100.00	<b>Lewis Cass</b>	400.00	1959		
1928	George Morgan	100.00	1942	Charles A. Gile	100.00	Carton W. Bennett	200.00	1959		
1928	Annette K. Knox	200.00	1944	Minot R. Fife	100.00	Edith West	200.00	1960		
1928	Samuel D. Robinson	100.00	1945	James E. Adams	300.00	Charles N. Nixon	200.00	1961		
1928	Parker Bailey	50.00	1945	Walter Hayward	300.00	Gedeon Vigno	100.00	1961		
1928	James Stevens	100.00	1946	<b>Thomas Brasley</b>	100.00	John Sullivan	250.00	1961		
1929	<b>Daniel T. Merrill</b>	100.00	1946	Annie M. Edgerly	100.00	Henry T. Simpson	200.00	1961		
1929	<b>George W. Sargent</b>	150.00	1946	<b>Albert Mason</b>	50.00	Edwin M. Annis	200.00	1964		
		5,600.00					5,250.00			7,300.00

PERPETUAL CARE CEMETERY TRUST

FUNDS		Yr.		Name		Yr.		Name		Amount	
Created	Yr.	Name	Amount	Created	Yr.	Name	Amount	Created	Yr.	Name	Amount
1964	1964	Rufus George	200.00	1968	1968	Burt D. Robinson	400.00	1974	1974	Ashley H. Knowlton	100.00
1964	1964	<b>Evans Clark</b>	300.00	1970	1970	<b>Forrest Huggins</b>	200.00	1974	1974	Hasselind & Tilden	200.00
1964	1964	<b>George H. Batchelder</b>	250.00	1970	1970	E. George Bayer	200.00	1947	1947	Russ & Nevley Hilliard	200.00
1964	1964	Gilman Bradbury	200.00	1971	1971	Moses Martin	200.00	1975	1975	<b>Enoch Nerbonne</b>	200.00
1967	1967	Frederick & Jean Talk	200.00	1971	1971	John Rand	200.00	1977	1977	<b>George Cofran</b>	300.00
1967	1967	Jenness Dearborn	200.00	1971	1971	Mark Milton	100.00	1977	1977	<b>Norman &amp; Abby Smith</b>	200.00
1968	1968	Batchelder & Lamb	200.00	1972	1972	<b>Eleazer Baker</b>	200.00	1977	1977	<b>Locke &amp; Clough</b>	500.00
1968	1968	Agar & Rogge	200.00	1972	1972	Maynard Knowlton	80.00	1978	1978	<b>Duffet Lot</b>	1000.00
1968	1968	<b>Gilbert Astles</b>	200.00	1974	1974	Harry & Erwin Chase	200.00	1978	1978	Bates Lot	200.00
1968	1968	William Miller	200.00	1974	1974	<b>Mary A. Wyker</b>	200.00	1979	1979	Willard & Ruth Hill	200.00
1968	1968	Tim & Viola Fowler	200.00	1974	1974	<b>Everett &amp; Grace Farnum</b>	200.00	1980	1980	*	150.00
1968	1968	<b>George Lea</b>	200.00	1974	1974	Harrison Morgan	100.00	1981	1981	<b>Evergreen Perp Care</b>	6940.00
			2,550.00				2,280.00	1982	1982	*	1600.00
								1983	1983	*	700.00
								1985	1985	<b>Catherine Simpson</b>	500.00
								1986	1986	*	300.00
											13,290.00
											36,270.00

Evergreen Cemetery Lots

\* Trust records document the increase in trust principal but not the identity of the Lot Owner.

TOTAL CEMETERY FUNDS

SCHOLARSHIP TRUST FUNDS - (Unexpendible Portion - Book Value)

Yr.	Previous Bal	Losses	Ending Bal.
1968	279,887.86	-15,965.78	263,922.08
1985	1,946.29	-111.02	1,835.27
1985	2,363.29	-134.81	2,228.48
1985	78.42	-4.47	73.95
1985	2,513.45	-143.38	2,370.07
1985	13,728.20	-783.10	12,945.10
2002	1,301.58	-74.25	1,227.33
2004	33,159.70	-1,891.55	31,268.15
2007	1,500.01	-85.57	1,414.44
	336,478.80	-19,193.93	317,284.87

## CONSERVATION COMMISSION

The Conservation Commission is continuing in the stewardship of the town's 330+ acres of Conservation Lands. We are actively seeking new Pembroke lands, which are considered a priority for protection based on the Natural Resources contained within. This spring the CC submitted an application to the US Government Farm and Ranch Protection Program to help purchase the Hillman Farm on 553 Buck St. This parcel has been leased and farmed by the Grimes Family for 50+ years and is their prime cornfield for their dairy cattle. The USDA granted approval for this parcel based on the soil quality, historical significance, and the threat of development. The Government will contribute matching funds to place this parcel in permanent protection and insure it continues to be farmed. The remainder of the cost will be paid with Pembroke Conservation Funds. We are still in the process of negotiations and paperwork with the Natural Resource Conservation Services (NRCS) as well as the landowners and the selectmen. We are hopeful that we will succeed in this endeavor. If we do succeed, the Grimes family will continue to farm it and the people of Pembroke will benefit from the open space. The Conservation Commission is presently working with Central New Hampshire Regional Planning Commission (CNHRPC) to set up an Open Space Committee made up of a diverse group of Pembroke citizens to create a green infrastructure within the town by identifying high value natural resources and map their location within the town to prioritize land parcels for protection and possible acquisition. Our first meeting was in January and we will continue to meet for the next few months.

The Commission meets the second Monday of each month for its monthly meeting at the Town Hall at 7pm. Our agenda is full of various tasks ranging from potential purchases for review, Planning Board Applications, Dept of Environmental Services (DES) concerns as well as public issues presented and the monitoring of our Town Conservation lands. It is difficult to achieve all of the conservation goals we desire for our town. More volunteers are needed to really make a difference. If anyone has time, ideas, and the desire to be involved, we would like you to come to a meeting and share your ideas.

We now have a facebook page, Pembroke, NH Conservation Commission. Please visit it and become a fan. We will be adding more photos and conservation updates and activities of interest. Our next scheduled date to remember is our 2<sup>nd</sup> annual monitoring day on Sunday, April 11<sup>th</sup> with a rain date of April 18<sup>th</sup>. All are welcome.

I want to thank all of you who attended our Public Hearing in favor of the purchase of the Hillman property. It is great to see so many people give up their evening to support our town. Many who could not attend sent letters of encouragement. A final public hearing will be needed to complete the purchase. We will be sure to post it. Thanks again.

Respectfully Submitted,

Ammy Heiser, Chairperson

## REPORT OF THE SUPERVISORS OF THE CHECKLIST

The Supervisors held all required and published sessions for voters to register and make corrections, additions, deletions, and party changes. Additional work sessions were held as needed for verification of checklist entries and other preparations for posting of the checklist. The Supervisors were present at the following:

School District Meeting - March 7, 2009  
Town Election Day - March 10, 2009  
Town Deliberative Session - March 14, 2009  
School District Meeting - September 30, 2009

Throughout the year the Supervisors have attended training sessions pertaining to maintaining the Statewide Voter Registration data base and continued to update and verify voter information to keep the checklist current and accurate.

Qualified resident may register to vote at the Town Clerk's Office in the Town Hall during regular business hour, at required Supervisors of the Checklist sessions, and at the polls on voting days. Each person desiring to register to vote must fill out and sign a standard Voter Registration Form. The Checklist Supervisors must determine whether the applicant is legally qualified to vote in the community. To qualify, a person must provide evidence that he/she is at least eighteen years of age, a citizen of the United States (either born in the U.S. or naturalized), and is domiciled in the community in which he/she seeks to register.

We wish to thank Jim Goff, Town Clerk, Linda Williams, Municipal Secretary, and other Town Staff for their continued help and support.

Respectfully submitted:

Checklist Supervisors  
Patricia Y. Crafts  
Chelsea Goff  
Roland Young

# Semiquincentennial Ball

Saturday Evening November 7th, 2009  
6-11 PM



The Town of Pembroke  
seats are still available  
final event in the celebration  
Pembroke. Don't miss  
event and also kick off

Contact Linda Williams  
603-882-201 or lwilliams@pe

WELCOME

TOWN OF PEMBROKE  
New Hampshire  
SEMI-QUINCENTENNIAL  
BALL

November 7th, 2009

Town of Pembroke Semiquincentennial Ball

Saturday November 7, 2009  
6:00 PM Welcome Hour  
Dinner 7:00 PM  
Dinner and Dancing to the Bedford Big Band  
Cash Bar

Come and celebrate the 250<sup>th</sup> anniversary of the incorporation of the Town of Pembroke.  
This event will be the culmination of a year of celebration.  
Please come to dine, socialize with friends, and dance the night away! All are welcome.  
\$50.00

will provide

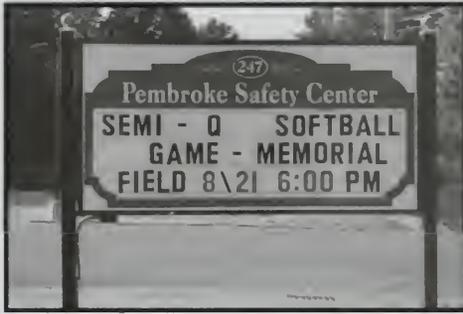
Mementos  
of the  
Semiquincentennial  
Celebration

## SEMIQUINCENTENNIAL COMMITTEE

### *Pembroke Celebrates 250 years!*

During 2009, Pembroke held many events celebrating the 250<sup>th</sup> anniversary of the Incorporation of the Town of Pembroke. Some of them included: Pancake Breakfast before Town Meeting, Historical Tours, The Plausawa Valley Country Club Golf Tournament and the Grande Semiquincentennial Ball in November.

We'll let the pictures do the talking.



**Breakfast before Town Meeting at Pembroke Academy**

### **Semi-Q Softball Team**

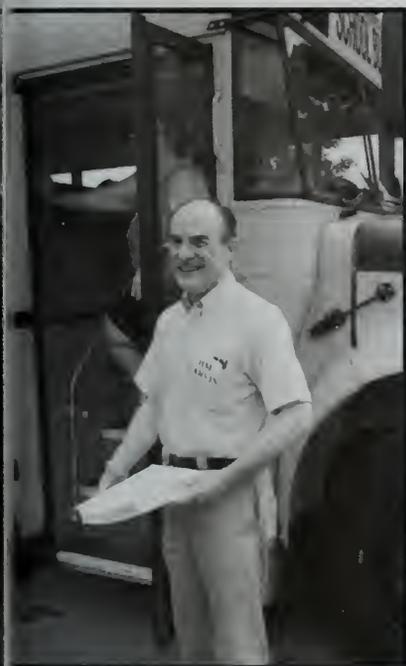


Happy Birthday Pembroke!

Respectfully Submitted  
Fred Kline, Chairman



Golf Tournament and Dinner at Plausawa Country Club



Historic Bus Tours of Pembroke were well attended and received great reviews from everyone.



The culmination of a year of celebration was on November 7, 2009 with the Semiquincentennial Ball and dinner at the Grappone Center Ballroom.



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301

❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Pembroke is a member in good standing of the Commission. Pembroke's representative on the Commission is Kathy Cruson.

The Commission's mission is to comply with State statute by preparing and adopting regional plans and a regional housing needs assessment and by evaluating developments of regional impact, to provide data, information, training, and high-quality, cost-effective services to our member communities, to advocate for our member communities and assist and encourage them in intermunicipal endeavors, and to coordinate our efforts with the other regional planning commissions in New Hampshire.

In 2009 the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including workforce housing ordinance creation, grant writing assistance, variance criteria education, reviewing the process to adopt new flood maps, and planning board process training. In addition, CNHRPC staff continued to perform the service of Interim Town Planner for the Planning Board, including the coordination of the development activities in Pembroke, under a circuit rider planner agreement with the Town.
- Completed the draft Central New Hampshire 2009 Housing Needs Assessment.
- Conducted over 200 traffic counts throughout the region and analyzed accident and other NHDOT data.
- Completed the update of the 2011-2020 Regional Transportation Improvement Program (TIP) and initiated the update of the Regional Coordinated Transportation Plan. A copy of the TIP can be found at [www.cnhrpc.org/transportation/documents.html](http://www.cnhrpc.org/transportation/documents.html).
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). Key activities of the TAC included providing technical advice to the CNHRPC regarding transportation plans, programs, and projects; evaluating and ranking applications for the Transportation Enhancement (TE) and Congestion Mitigation and Air Quality (CMAQ) programs; and evaluating and ranking projects within the Regional Transportation Improvement Program (TIP).
- Undertook transportation and land use planning activities within the communities affected by the I-93 Salem to Manchester expansion project as identified by the I-93 Community Transportation Assistance Program (CTAP). Pembroke is one of five CNHRPC communities within the study area. In 2009, staff initiated the development of an open space planning process in Pembroke through CTAP funding.

## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

- Provided assistance to thirteen communities (including Pembroke) with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects. In 2010, the CNHRPC will continue to assist communities that have received SRTS grants and communities interested in developing new programs.
- Convened a Currier and Ives Scenic Byway Committee with representatives from Salisbury, Webster, Hopkinton, and Henniker to create a Scenic Byway Corridor Management Plan.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.
- Worked closely with the Contoocook and North Branch Rivers Local Advisory Committee (CNBRLAC), and the Southwest Regional Planning Commission to begin an update to the 1994 Contoocook and North Branch Rivers Management Plan.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC), specifically working to undertake the Upper Merrimack Buffer Protection Study.
- Continued to host and provide staff support to the alternative transportation service "PATH" - Program for Alternative Transportation and Health - which encourages and provides incentives for people to rideshare, bicycle, walk, or take transit to work. More information on PATH can be found at [www.path-nh.org](http://www.path-nh.org).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

## PEMBROKE WATER WORKS

### 2009 ANNUAL REPORT

The year of 2009 has been a year of change for the Pembroke Water Works. In March of 2009, the Pembroke Water Works purchased the former Arnold (Ben) Peaslee Homestead located at 346 Pembroke Street. With the acquisition of this property the PWW will utilize the main house for our business office and shop area and the barn to store all trucks and equipment which we were unable to do in the past. In May of 2009 Raymond Martin retired from the PWW after 22 years of service.

As part of the Town of Pembroke's efforts to repave roads, the PWW decided to replace the problematic portion of the 2" water main located within Sherwood Meadows prior to road paving being completed. 1200 lineal feet of 2" galvanized pipe was replaced with 6"- C 900 PVC water main with 2 new fire hydrants and the replacement of 19 services to the curb stop located at the property line.

As most water consumers are aware, we experienced our share of difficulties with water quality in the months of September, October and November when our routine monthly water samples tested positive for background bacteria in the Allenstown portion of the distribution system. With much help from Granite State Rural Water and the staff of the Pembroke Water Works we identified the area of concern and corrected the situation through chlorination of the Parker Bailey Water Storage Tank.

As part of our current Radio Read Meter upgrade, 208 Orion Radio Read Meters were installed. This brings the total completed to date to approximately 45% of our complete distribution system as part of our ongoing Capital Improvement Program. If you are currently a water consumer of the Pembroke Water Works and do not have a new Orion meter installed at the present time, please call our business office to schedule an appointment. There is no cost for this upgrade.

The Pembroke Water Works Continues to take pride in the level of service that we provide to our water consumers. We welcome your comments and can be reached at 346 Pembroke Street, PO Box 234, Pembroke, NH 02375 or by calling the office at 485-3362. You may also email us at [pembrokewaterworks@comcast.net](mailto:pembrokewaterworks@comcast.net).

Respectfully submitted,

Kevin W. Brasely  
Board of Water Commissioners  
Chairman

## PEMBROKE WATER WORKS

### Detailed Balance Sheet 2009 (Pre Audit)

Account	Balance
<b>ASSETS</b>	
Current Asset	
Cash	
100 - Checking TD Bank	12,647.18
101 - Checking Merrimack Bank	54,127.36
102 - Contingency	12,057.38
103 - Payroll	5,500.55
104 - Petty Cash	185.00
105 - Reserve Savings	95,169.14
106 - Escrow Account	1,580.30
107 - Capital Improvement Funds	168,502.70
108 - Contingency Investment	28,272.74
109 - Contingency Merrimack Bank	5,994.90
Total Cash	<b>384,037.25</b>
Account Receivable	
110 - Accounts Receivable	92,340.93
111 - Other Accounts	746.79
Total Account Receivable	<b>93,087.72</b>
Inventory	
120 - Inventory	34,106.71
Total Inventory	<b>34,106.71</b>
Total Current Asset	<b>511,231.68</b>
Other Current Asset	
130 - Prepaid Insurance	19,285.4
131 - Prepaid Expenses	0
Total Other Current Assets	<b>19,285.4</b>
Fixed Assets	
140 - Land - Water Supply	30,685.00
141 - Land Water - Storage	200.00
142 - Land - Other	55,957.73
143 - Capital Contributions	438,702.50
150 - Structure - Water Supply	526,651.22
151 - Structure - Pump Station	165,972.09
152 - Structure - Water Tank	524,981.10
153 - Structure - Shop	270,191.17
154 - Equipment - Pump Station	382,936.54
155 - Equipment - Mains	1,171,167.83
156 - Equipment - Services	131,743.90
157 - Equipment - Hydrant	79,223.81
158 - Equipment - Meters	305,050.54
159 - Equipmnet - Shop	51,063.12
160 - Equipment - Garage	185,176.97
161 - Equipmnet - Office	36,337.55
162 - Exploration	29,864.50
Total Fixed Assets	<b>4,385,905.57</b>
Total Fixed Asset	<b>4,385,905.57</b>

## PEMBROKE WATER WORKS

Other Asset	
Accumulated Depreciation	
170 - Depreciation - Water	-176658.85
171 - Depreciation - Pump Station	-117364.71
172 - Depreciation - Water Tank	-229047.83
173 - Depreciation - Shop	-35149.01
174 - Depreciation - Pump Station	-296929.69
175 - Depreciation - Mains	-569056.99
176 - Depreciation - Services	-117348.77
177 - Depreciation - Hydrants	-52724.65
178 - Depreciation - Meters	-196804.78
179 - Depreciation - Shop	-46552.89
180 - Depreciation - Garage	-172213.38
181 - Depreciation - Office	-24759.7
182 - Depreciation - Exploration	-29864.5
183 - Depreciation - New	-35549.33
Total Accumulated Depreciation	<b>-2100025.08</b>
<hr/>	
Total Other Asset	<b>-2100025.08</b>
<hr/>	
Total Assets	<b>2,816,397.57</b>
<hr/>	
<b>LIABILITIES</b>	
Current Liability	
Accounts Payable	
200 - Accounts Payable	1,379.30
210 - Salaries Payable	-0.05
Total Accounts Payable	<b>1379.25</b>
<hr/>	
Total Current Liability	<b>1379.25</b>
Other Current Liability	
281 - Customer Escrow Payable	1,000.00
Total Other Current Liability	<b>1,000.00</b>
Long Term Liability	
251 - Mortgage Payable	212,082.08
Total Long Term Liability	<b>212,082.08</b>
<hr/>	
Total Liabilities	<b>214,461.33</b>
<hr/>	
<b>CAPITAL/EQUITY</b>	
Capital/Equity	
300- Municipal Investment	652,395.59
310 - Capital Reserve	143,282.37
320 - Retained Earnings	1,714,689.53
330 - Profit and Loss	91,568.75
Total Capital/Equity	<b>2601936.24</b>
<hr/>	
Total Capital/Equity	<b>2601936.24</b>
<hr/>	
Total Liabilities Plus Capital/Equity	<b>2,816,397.57</b>
<hr/>	

**PEMBROKE SCHOOL DISTRICT**  
**For the Year Ending June 2009**

**Moderator**  
THOMAS E. PETIT

**District Clerk**  
CYNTHIA MENARD

**Treasurer**  
PEGGY TOPLIFF

**School Board**

TAMMY BOUCHER	Term Expires 2010
THOMAS SERAFIN	Term Expires 2010
CLINTON HANSON	Term Expires 2011
RICHARD MITCHELL	Term Expires 2011
FRED KLINE	Term Expires 2012

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Superintendent of Schools**  
PETER WARBURTON

**Assistant Superintendent of Schools**  
GAIL PALUDI

**Business Administrator**  
PETER AUBREY

## PEMBROKE SCHOOL DISTRICT

TUESDAY, MARCH 10, 2009

The polls opened at 11:00 A.M. in the forenoon at the Pembroke Village School on High Street with Moderator Thomas Petit presiding and Assistant Moderator Charles Mitchell. Moderator Petit read the School District Warrant, a motion to accept by Chet Martel, and seconded by Roland Young Jr. The polls were declared open until 7:00 P.M. for the purpose of conducting business in the warrant. Supervisors of the checklist present were; Chelsey Goff and Pat Crafts. Also assisting at the polls were; Larry Young Sr., Bonnie Clark, and Marie Brezosky. Town Clerk James F. Goff and Pembroke Police Chief Scott J. Lane were also present.

1. TO CHOOSE A MODERATOR FOR THE ENSUING YEAR.

Thomas E. Petit - 245 (elected)

2. TO CHOOSE A CLERK FOR THE ENSUING YEAR.

Cynthia E. Menard - 246 (elected)

3. TO CHOOSE ONE MEMBER OF THE SCHOOL BOARD FOR THE ENSUING THREE YEARS.

Fred Kline - 218 (elected)

4. TO CHOOSE A TREASURER FOR THE ENSUING YEAR.

Peggy Topliff - 241 (elected)

All other School District business to be conducted at the regular School District meeting as otherwise posted.

The polls were declared closed at 7:00 P.M. The total votes cast were 262.  
Tellers to count as listed above.

Respectfully submitted,  
Cynthia E. Menard  
School District Clerk

## PEMBROKE SCHOOL DISTRICT MEETING

### PEMBROKE ACADEMY AUDITORIUM

Saturday, March 7, 2009

#### ABSTRACT OF MINUTES

The meeting was called to order at 10:00 A. M. by Moderator Thomas Petit. Supervisors of the checklist present were Pat Crafts and assistant Marie Brezosky. Registered voters were checked in at the door and received an orange voter card. Moderator Petit instructed the voters on the printed information available for today's meeting, made announcements and explained protocol for today's meeting. Moderator Petit introduced members of the school board; Clint Hanson, Tom Serafin, Ryland Weisiger, Richard Mitchell, and Tammy Boucher. Superintendent Peter Warburton and Business Administrator Peter Aubrey also present. Budget Committee members introduced were; Charlie Connor, Bruce Kuriniskas, Mike Connor, Stacey Sheldon, Gerry Fleury, Raymond Foss, Mark Lepage, Vice Chairman, David Freeman-Woolpert, Chairman and Fred Kline as the representative from the Board of Selectman to the budget committee. Following the Pledge of Allegiance, the reading of the warrant was the first order of business.

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Clint Hanson, Chair of the Pembroke School Board spoke "in recognition of retiring, for the second time school board member Ry Weisiger. It has been my honor and privilege to work with Ry virtually all of the time he has served on the Pembroke School Board between his terms, eighteen plus years. He deserves all of our thanks because he has been a major contributor to the success of this district and we will miss him as we go forward. I am sure Kathy, his wife will be pleased that he will be home more frequently. I would like to present to Ry a plaque honoring his service." "Presented upon the occasion of Retirement to Ryland Weisiger in recognition of six years of dedicated service to the Pembroke School District and its students, March 2009." "In addition to the plaque we have given him some gift certificates specifically so that he can make amends with Kathy as he goes forward."

"I would like to introduce Tammy Boucher, school board member to bring you up to date on some of the positive happenings in the school district over the past year".

"Good morning, it is that time of year when we ask you to think about numbers, I am going to give you some numbers that makes me very happy to be a member of the Pembroke school board and why I am very proud of our school and the success it has achieved. PA this year saw an 11% increase in reading and writing with students in the top two categories in the state. This is compared to 5% of students in the rest of the state of NH. PA also saw an 8% increase in the top two categories of students scoring in math. This is compared to 4% in the rest of the students in the state of NH. In fact students scored above average in every category of reading, writing, and math. Students performed better in every

## PEMBROKE SCHOOL DISTRICT MEETING

category compared from last year. The 2008 SAT scores improved dramatically; 17 points in reading, 7 in math, and 3 in writing. PA had 10 juniors and 2 sophomores score above 90% overall in the National Scholar Merit Rating. PA recorded its lowest drop out rate in recent memory, 2.4%; this is down from 3.4% last year. We have had a steady decline in the drop out rate since 1995 when the rate was 8.5%. And of course I need to mention that the PA boys basketball team is rated #1 in Class I. Efforts continue to be improved at Three Rivers School where the NWEA measures academic progress showed improvement in every subject in all four grade levels. MECAP scales were higher at Three Rivers School in reading, mathematics and writing, and 87% of current students received outstanding behavior recognition for both the first and second quarters of this year. Not only are they smart, they are well behaved as well. Over 50% of students are involved in extra-curricular activities at least once each year and at Village and Hill schools one just needs to look at the number of changes to see the dramatic improvement. There were upgraded kitchens at both schools that were funded through school lunch revenue, new windows in the Village school gym and in the 1957 academic wing which makes a big difference if you haven't had a chance to see them. There are new computers and a fully functioning computer lab at Village school. And rather than having computers simply be used as an available resource, there is direct instruction on the computer lab and at the Library Media Center is taking place at both Hill and Village schools. On the topic of computers, grant writing has brought the addition of computer parts for lap top computers, so that the high school has a ratio of better than one computer for every two students. As we all know however, schools are defined by more than just numbers, it's what goes on inside the walls, the learning that makes the difference. Pembroke Hill and Village schools are proud to have their own teacher Grace Forest, recognized for her strong teaching this year with the school districts *Peer Recognition Award*. Among her many accomplishments it is her work with the students to raise hundreds of dollars annually got the *Hugs Across America Program* which brings comfort to children in crisis through teddy bears. Students also achieved recognition for their achievements and the list of these student achievements goes on and on but I will not. Let me leave you by saying that we are all well aware that the success of the schools has been achieved through a real team effort and we recognize that you are an important part of that team. From a parent that took time to get a grant from their employer to help pay for students to attend field trips to all of you who have taken time out of your busy day to be here with us today, we appreciate your ongoing participation, commitment and support, thank you for all you do for the Pembroke schools."

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 2:** TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE OF BEHALF OF THE SCHOOL DISTRICT.

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article # 2 ADOPTED**

**Article 3:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000 (FROM SURPLUS) TO BE ADDED TO THE SPECIAL EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2009 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2009.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to Accept: Clint Hanson**

**Seconded by Ryland Weisiger**

**Vote: YES**

**Article # 3 ADOPTED**

**Article 4:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000 (FROM SURPLUS) TO BE ADDED TO THE SCHOOL BUILDING CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2009 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2009.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article #4 ADOPTED**

**One Vote in Opposition Noted.**

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 5:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$20,000 (FROM SURPLUS) TO BE ADDED TO THE INSTRUCTIONAL MATERIALS EXPENDABLE TRUST FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2009 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2009.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article #5 ADOPTED**

**One Vote in Opposition noted.**

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO RASIE AND APPROPRIATE THE SUM OF \$51,500 FOR THE PURPOSES OF REPLACING CARPET AND TOILET PARTITIONS AT THE HILL/VILLAGE SCHOOLS, REPLACING CARPET, REFINISHING THE GYM FLOOR AND REPLACING EXTERIOR WINDOWSILLS AT THE THREE RIVERS SCHOOL, REPLACING THE LIBRARY CARPET AND TOILET PARTITIONS AT PEMBROKE ACADEMY. FURTHER TO AUTHORIZE THE WITHDRAWAL OF \$51,500 FROM THE SCHOOL BUILDING CAPITAL RESERVE FUND FOR THESE PURPOSES.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Ryland Weisiger**

**Vote: YES**

**Article #6 ADOPTED**

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 7:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE BUDGET COMMITTEE'S RECOMMENDED AMOUNT OF \$23,588,989 FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES FOR THE SCHOOL DISTRICT OFFICIALS AND AGENTS, AND FOR THE PAYMENT FOR THE STATUTORY OBLIGATIONS OF THE DISTRICT. THE SCHOOL BOARD RECOMMENDS \$23,772,629. THIS ARTICLE DOES NOT INCLUDE APPROPRIATIONS VOTED IN OTHER WARRANT ARTICLES.

*School Board recommends approval of \$23,772,629  
Budget Committee recommends approval of \$23,588,989*

Moderator Petit introduced David Freeman-Woolpert, Chair of the Budget Committee to bring the voters through the budget process over the past year. David "commended those present for attending both the public hearing and the school district meeting today. David also pointed out that a member of the budget committee was a student at PA under the current principal, Stacey Sheldon. Stacey didn't just sit there; she asked hard questions of her former principal and everyone else that presented, it has been a pleasure to have her serve on the committee. I would also like to recognize Tina Courtemanche, selectman that has been present at almost every one of our budget committee meetings, I want to thank her for her involvement." David brought the voters attention to the hand outs made available with the tax rate history and summary of tax rate for the Pembroke voters. Appropriations, revenue both local and state were discussed. David stated that the "budget committee did not feel that the original proposed numbers were enough of a drop to accommodate the severe economic conditions faced by the residents and tax payers in this town." We believe that it is prudent for us to ask, to recommend that you vote for the amount because it will keep programs in place and you have heard earlier the terrific results that our superintendent, staff, principals, and students have accomplished. We believe that that should be continued by keeping the programs in place going. The only difference between the budget committee's recommended amount and the school districts recommended amount is two new initiatives. One is for hiring an extra math teacher and the other is for starting up a new program that the school board will describe called an Alternative School Program. Let's look back at the summary of tax rate page, at the revenue and the net amount to be raised by taxes. That is what we are concerned about. Looking at local school revenue including state adequate education grants to Pembroke, look at the difference at what we got in 2008/2009, 4.8 million. We are expecting, according to the state legislation right now, for the next year 5.5 million, that's 7 hundred thousand dollars more. The fact that we have a substantial decrease in special education needs and the substantial increase in revenue is why the school board and we believe that we will have a cut in the tax rate."

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## PEMBROKE SCHOOL DISTRICT MEETING

**I move that the district vote to raise and appropriate the budget committee's recommended amount of \$23,588,989.**

**Motion to accept: David Freeman Woolpert**

**Seconded: Mark Lepage**

Clint Hanson spoke on behalf of the school board and the reason they did not agree with cutting the two initiatives. Clint asked Pembroke Academy's headmaster, Dr. Reardon, to explain the initiatives. Dr. Reardon discussed the factors involved; "Algebra relies on three separate courses, most high schools only have two, the second is we have had a teacher with dual certification in science and math that we have been able to employ for two sections of math and the third is that we continue to have an increasing number of students come into the academy that are unprepared to take algebra. Algebra as many of you know is a requirement for getting a diploma in the state of NH. While we have different levels of algebra and different ways of getting there, preparing a greater number of kids to get to that point again is taxing our resources so it became evident to us through the course of the year that without this new math teacher we would not be able to maintain the high level of standard and the high productivity of our kids in math that we have over the past two years. Our state testing scores have gone up and up and a lot of the reason for that is the way the math program is structured. This one is about maintaining student achievement."

"The second one is really about student survival. We are talking about support services for kids who are at risk for not getting through high school. The most high profile part of that is for funds to maintain freshman year at risk teens. This would not require personal, we would use existing personal but what we are asking for is two fairly expensive things; transportation to off site facilities and fees to use those facilities which would probably cost about \$30,000. Without stereotyping, we want to get these at risk kids out of the building probably one day a week to work on long term community service projects, to work on community building, sense of self, sense of success and purpose, to try to get them through their freshman year with success which means getting most of the credits. When kids come up to the high school if they have a less than successful freshman year, that's where they are getting into trouble and long term not getting through high school. It is a very difficult transition for a lot of 14 year olds, there is a lot more freedom on one hand and much higher academic expectations on the other. The other part of what we are asking for is a half-time behavioral therapist who would work with these kids as part of the team on their behavior, do some family outreach, etc as an ongoing resource for these young men and women. We are also asking for a \$25,000 increase in our alternative tuition line, we use that in a variety of ways for example; second start in Concord, the diploma academy in Concord. Kids who struggle need alternative ways to be successful, our job as a school, a community as a nation is to do everything we can to help them become successful. The last items are a minivan lease at approximately \$10,000 and an Aide to drive it at \$20,000. We use it to get kids out on internships in the

## PEMBROKE SCHOOL DISTRICT MEETING

community to get credit. We are trying to get that drop out rate of 2.4% down to zero by using these alternative resources, thanks.”

Moderator asked for questions or comments relative to Article #7.

Kathy Cruzon asked “about revenues and states that she completely supports Mike Reardon’s efforts in this area. Kathy asked about the statement made by the governor regarding catastrophic aid?”

Peter Warburton, Superintendent “thanked Kathy and explained the federal programs in place and the information available. Transportation costs for special education kids have been extended. We have not heard anything at this point about the possibility of the loss of catastrophic aid. We will continue to watch it along with the stimulus state package which at this point has three areas of money; the Stabilization fund, the Title One funds/special education funds, and taxes/bonds.”

David Freeman-Woolpert stated “that the budget committee was concerned with the possibility of changes in legislation. We had to go with the best information available at the time. We know there are still some issues in legislation that won’t be decided until June. There is no way as a budget committee we can know what those changes may be.”

Penti Alto asked “about mathematics and the troubled students in the community, making the most productive use of ourselves in these difficult times. We probably should not be cutting these services and I am sorry to see that cut.”

Larry Preston stated “that we keep talking about cuts. Is the new math teacher a cut from the current staff or a new position?”

Clint stated, “No it is not a cut from the current position. What’s happening is the demand for specific courses are requiring that the teacher dual certified in science and math is needed to teach science courses so that left some sections of math uncovered.”

Larry Preston stated, “Despite all the new numbers and success reported the school board is still recommending adding a new math teacher.”

Clint Hanson stated, “Correct and that is to address the issues that Dr. Reardon stated.”

Rosemary Michaud stated “if the total difference between what the school board wants and the budget committee recommends is \$183,000, how much is the salary of the new math teacher and whatever that number is, does the rest go to the initiative?”

## PEMBROKE SCHOOL DISTRICT MEETING

Clint stated "\$63,000."

Rosemary asked "if this is just the beginning and will you be asking for funding more next year?" "Shouldn't we be looking at the elementary level and see what we can do there verses putting a band aid on it when they get to high school. To me that's what we need to do. I am against adding another teacher and the off-site trips are kind of like field trips. I think taxpayers need a break; we don't know what the stimulus package will bring."

Dr. Mike Reardon stated "that they have submitted a three year and the amounts would double in the following year. Depending on how effective or in-effective then a decision will be made on what the future will be."

Rosemarie Michaud stated "I do appreciate all the work you do in getting funding by I do not think this is the year to be adding."

Dr. Reardon stated "We do not have a curriculum director in SAU 53 to coordinate all the five sending schools. We are working with all the sending schools, bringing in consultants, holding monthly triad meetings in each discipline that are represented from all the towns. This is to try and do the very important work of collaboration because otherwise everyone is working in isolation. A lot of this is what we can do in our specific school but the overall is what we can accomplish with the other schools. Putting kids in a different venue, community service, a jobsite, that is community building where they have a different outlook, some control in learning things about themselves and how they interact with people and accomplish tasks in a very different way. Asking for this money is not fluff, it is really important for those types of students to have a different venue on a regular basis to have a sense of self worth and carry that over into their academic environment."

Tom Serafin stated "relating to state mandates, all students must have algebra and chemistry for graduation, and the governor has proposed educating all children until the age of 18. One final initial point of reference, while the board is asking for \$183,000, the Pembroke share is 40%, and the rest is offset by the sending schools."

Jay Potter stated "My daughter was a part of the math program here and it works. The program is a good one."

Steve Boucher stated "he works with companies to become successful, better off to commit now than later."

## PEMBROKE SCHOOL DISTRICT MEETING

David Beauchaine stated "I oppose the budget in total. I was born here, I grew up here, and I have never not supported the school budget but this budget is unconscionable and weak, your efforts and speaking about your success is appropriate but what about the negative aspects. There is a message of glorification. Hearing about teachers that receive recognition and success is good but hardly ever do we hear about what has not worked and what kids have not succeeded and why. The school budget as far as the tax rate is double everything else. People are loosing land, homes, and jobs and having a harder and harder time paying their taxes. The school budget focus's hyper wise on the needs of a narrow sector of population which is the kids and that's appropriate but fails apparently to look at the larger picture of citizens and how it affects us.

In comparison to the tax rate in other towns, you have not worked hard enough and from my perspective you have failed. Essentially the school budget is in a very real way an imposition of the people's ability to pay and so we have to always be conscious of the needs not merely of the school kids but of the whole group. Right now your foot is on the throat of quite a number of citizens and your pushing down."

Peter Mehegan stated "I have been a teacher for 22 years. I have had students that have been disrespectful and work with the student to find out why. I had a female student that had been kicked out of her house, slept in three different places for the past three nights, her Dad cheated on his girlfriend, my Mom found out and called the police, I hate my mother's guts and I punched her in the mouth, my Dad cried all night and said he was going to kill himself, my Grandmother found out and took me down to Nashua, I got up at 3 am this morning to make it to school from Nashua. My job is to teach this girl French. I told her you can not talk to me that way in the classroom. I told her to sit in the hall and I would speak a little louder so she could take notes. That girl went on to graduate but that is the kind of freshman we are talking about coming into this school. This is something you and I can not control but we can offer them a service that gives them stability and we offer that here. I am proud to be working here and have great respect for my colleagues. I can not imagine not offering these programs."

**Peter Mehegan made a motion to amend the budget by an increase of \$183,640 to bring the total amount up to \$23,772,629**

**Seconded by Penti Alto.**

Moderator asked for question or comments on the amendment.

Penti Alto stated "we have people going through some very difficult times but if we don't give the attention to the kids they are in risk of failing."

## PEMBROKE SCHOOL DISTRICT MEETING

Dan Crean stated "Does the municipal revenue perspective increase factor into the potential reduction in taxes?"

David Freeman-Woolpert stated "things have not been factored in since the last meeting four weeks ago; we have to go with the existing legislation."

Gerry Fleury stated "I need to preface some of my remarks. As a member of the budget committee I had the dubious distinction of calculating the \$183,000 cut. I spent 15 years on the school board and have seen many relative encouraging and positive numbers. I am going to remind you that the government is near broke and this money only comes down the pike once. The problem is if you put these programs together and you can't afford to support them, a year from now you are going to be cutting them. It is not like building a bridge and once it is there it stays. You are hiring a person for one year. It wasn't an easy decision for the budget committee to cut \$183,000 dollars from the requested school budget. I think the responsible thing to do is to defeat this amendment and pass the budget as originally submitted."

**Vote on Amendment to increase by \$183,640 for the total amount to be \$23,772,629.**

**Vote: NO      Amendment FAILED**

**Moderator Petit asked for a vote on original amount for Article #7 in the amount of \$23,588,989.**

**Motion made by David Freeman-Woolpert  
Seconded by Mark Lepage.**

**Vote: YES                                      Article #7 ADOPTED**

**Article 8:      TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.**

There was no business to conduct under this article.

**Article 9:      TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

Moderator Petit thanked the members of the budget committee, the school board and the voters and announced the dates and times of the town meeting and voting at the polls in the coming week for school and town officials.

## PEMBROKE SCHOOL DISTRICT MEETING

**Motion to adjourn: David Freeman-Wolpert**

**Seconded: Mark Lepage**

The Pembroke School District Meeting on Saturday, March 7, 2009 was adjourned at 11:10 A.M.

Respectfully submitted,  
Cynthia E. Menard  
School District Clerk

*Brent W. Washburn, CPA, Prof. Assoc.*  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400  
603-224-6133

Independent Auditors Report

The Pembroke School Board  
Pembroke School District  
Pembroke, New Hampshire

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Pembroke School District as of and for the year ended June 30, 2009, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Pembroke School District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statements presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Pembroke School District as of June 30, 2009, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting generally principles accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report date December 28, 2009 on my consideration of the Pembroke School District's internal control over financial reporting and on my test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

The management's discussion and analysis and budgetary comparison information and other required supplementary information on pages 3 through 4 and page 24 and 25, respectively are not required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Pembroke School District's basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance are presented for purpose of additional analysis and are not a required part of the basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

December 28, 2009

## PEMBROKE SCHOOL DISTRICT

### STATEMENT OF EXPENDITURES

For the Year Ending June, 2009

#### INSTRUCTION

Regular Education Programs	\$	8,581,004.27	
Special Education Programs		4,625,226.15	
Vocational Programs		964,100.05	
Other Instructional Programs		478,721.82	
			\$ 14,649,052.29

#### SUPPORT SERVICES

Student Services		1,427,332.23	
Instructional Staff		363,670.18	
General Administration		515,543.14	
School Administration		1,353,198.62	
Operation/Maintenance of Plant		1,610,944.82	
Student Transportation		624,756.29	
Central		0.00	
			5,895,445.28

#### DISTRICT WIDE EXPENDITURES

Facilities Acquisition & Construction		329,428.36	
			329,428.36

#### OTHER FINANCING USES

Debt Service - Principal		575,000.00	
Debt Service - Interest		162,706.63	
			737,706.63

#### FUND TRANSFERS

Trust/Agency Funds		150,000.00	
			150,000.00

#### SPECIAL REVENUE EXPENDITURES-INSTRUCTION

Regular Education Programs		377,377.38	
Special Programs		0.00	
			377,377.38

#### SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES

Student Services		30,919.21	
Instructional Staff		8,846.98	
General Administration		7,626.95	
School Administration		1,272.35	
			48,665.49

#### FOOD SERVICE FUND

Food Service Operation		645,872.37	
			645,872.37

#### TOTAL EXPENDITURES

\$ 22,833,547.80

## PEMBROKE SCHOOL DISTRICT

### STATEMENT OF REVENUES

For the Year June 30, 2009

#### REVENUES FROM LOCAL SOURCES

Current Appropriation \$ 8,777,447.00

#### TUITION

##### *TUITION FROM INDIVIDUALS*

Regular Day School 12,585.30

8,130.71

Adult Education 10,265.00

##### *TUITION FROM OTHER LEAS WITHIN NH*

Regular Day School 4,679,510.01

Special Education 653,128.00

#### OTHER LOCAL REVENUES

Earnings on Investments 6,118.36

Food Service 452,413.24

Community Service Activities 4,112.00

Rentals 32,753.89

Other Local Revenue 141,444.59

#### TOTAL LOCAL REVENUES

14,777,908.10

#### REVENUE FROM STATE SOURCES

Equitable Education Aid 4,805,559.00

Statewide Enhanced Education Tax 1,398,041.00

School Building Aid 337,083.97

Catastrophic Aid 561,315.15

Vocational Education (Transportation) 8,109.12

Child Nutrition 6,694.74

#### TOTAL STATE REVENUE

7,116,802.98

#### REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I 23,873.47

Elementary/Secondary - Other 389,884.25

Adult Education 42.44

Child Nutrition Program 180,354.60

Medicaid Distributions 222,208.05

#### TOTAL FEDERAL REVENUE

816,362.81

#### OTHER FINANCING SOURCES

Transfer from Capital Reserve Fund 67,546.58

Transfer from Other Expendable Trust Funds 0.00

#### TOTAL OTHER FINANCING SOURCES

67,546.58

#### TOTAL REVENUES

22,778,620.47

**PEMBROKE SCHOOL DISTRICT****BOND PAYMENT SCHEDULE**

		<b>Principal</b>	<b>Interest</b>
<b>Issue #3</b>	July, 1999 Pembroke Academy	(\$8,445,000)	
	2008/09	575,000	162,707
	2009/10	575,000	138,269
	2010/11	575,000	113,832
	2011/12	575,000	89,394
	2012/13	575,000	64,957
	2013/14	575,000	40,519
	2014/15 (Final)	395,000	19,907

**PEMBROKE SCHOOL DISTRICT  
STATISTICAL REPORT FOR PEMBROKE**

	<u>2008/09</u>		
	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	356	356	356
Enrollment	802	1017	1819
Percent of Attendance	96.1	93.9	95.0
Average Daily Attendance	735.5	866.1	1601.6

**SUPERINTENDENT'S SALARY**

	<u>2008/09</u>
Allenstown	\$14,950
Chichester	11,040
Deerfield	22,310
Epsom	18,975
Pembroke	<u>47,725</u>
	\$115,000

**ASSISTANT SUPERINTENDENT'S  
SALARY 2008/09**

Allenstown	\$11,492
Chichester	8,486
Deerfield	17,150
Epsom	14,586
Pembroke	<u>36,686</u>
	\$88,400

**BUSINESS ADMINISTRATOR'S  
SALARY 2008/09**

Allenstown	\$10,587
Chichester	7,818
Deerfield	15,798
Epsom	13,437
Pembroke	<u>33,796</u>
	\$81,436

**REPORT OF SCHOOL DISTRICT TREASURER**

For the Fiscal Year July 1, 2008 to June 30, 2009

<b>CASH ON HAND JULY 1, 2007</b>		\$ 242,116.24
Received from Selectmen	10,325,488.00	
Revenue from State Sources	6,340,394.61	
Received from all Other Sources	<u>7,046,873.58</u>	
<b>TOTAL RECEIPTS</b>		<u>23,712,756.19</u>
Total Amount Available for Fiscal Year		\$23,954,872.43
Less School Board Orders Paid		<u>23,073,729.13</u>
<b>BALANCE ON HAND JUNE 30, 2008</b>		\$ 881,143.30

Peggy Topliff  
District Treasurer

**TEACHER'S SALARY SCHEDULE**

2009/10

STEP	BA	BA+15	MA	MA+16
1	31,000	32,225	35,900	37,125
2	32,600	33,825	37,500	38,725
3	34,200	35,425	39,100	40,325
4	35,800	37,025	40,700	41,925
5	37,400	38,625	42,300	43,525
6	39,000	40,225	43,900	45,125
7	40,600	41,825	45,500	46,725
8	42,200	43,425	47,100	48,325
9	43,800	45,025	48,700	49,925
10	45,400	46,625	50,300	51,525
11	47,000	48,225	51,900	53,125
12	48,600	49,825	53,500	54,725
13	50,200	51,425	55,100	56,325
14	51,800	53,025	56,700	57,925

**SCHOOL EMPLOYEE SALARY RANGES**

Secretaries	\$12.75/hr.-\$17.32/hr.
Teacher Aides	\$11.01/hr.-\$12.79/hr.
Custodians	\$11.33/hr.-\$17.50/hr.
Lunch Program	\$ 8.50/hr.-\$11.98/hr.

**SCHOOL OFFICERS SALARIES****SCHOOL BOARD MEMBERS**

Clint Hanson, Chairman	\$352.00
Tammy Boucher	352.00
Fred Kline	352.00
Richard Mitchell	352.00
Tom Serafin	352.00

**DISTRICT CLERK**

Cynthia Menard	\$25/Meeting
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**MODERATOR**

Tom Petit	\$65/Meeting
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**DISTRICT TREASURER**

Peggy Topliff	\$ 3,100.00
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**DIRECTOR OF MAINTENANCE**

Jonathan Burnham	\$53,982.00
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## PEMBROKE SCHOOL DISTRICT

### SUMMARY REPORT SPECIAL EDUCATION EXPENDITURES/REVENUES

**In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.**

	FY 2007/08	FY 2008/09	FY 2007/08
Actual Expenditures	\$5,906,360	\$4,529,839	\$5,906,360
Actual Revenues			
◆ Catastrophic Aid	\$ 318,926	\$ 561,315	\$ 318,926
◆ Medicaid	246,550	222,208	246,550
◆ Federal Grant	334,974	332,756	334,974
◆ Tuition	<u>603,218</u>	<u>653,128</u>	<u>603,218</u>
Total Offsetting Revenues	\$1,503,668	\$1,769,407	\$1,503,668

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## REPORT OF THE SUPERINTENDENT

In a recent and very interesting article from the *Knowledge Works Foundation* entitled: *2020 Forecast: Rethinking the Future of Learning*, the report highlights five components of education in the future, and there are two that I thought I would share with you:

### **Opportunities for Creating the Future of Learning**

The 2020 Forecast highlights the need for schools and centers of learning to be life affirming organizations-for learners, their families, educators and the broader community. It emphasizes the important need for learning to be an ‘ongoing process,’ whereby all parties become engaged citizens of a global learning society. And, perhaps the most important part of this component illuminates the vital need for everyone concerned about learning-not only the education insiders, but also the powerful innovators on the periphery-to get involved in actively creating the future of learning.

Our ability to meet the social, economic, health and climate challenges of the next several decades depends on our heeding these messages in the future.

### **Creating and Sustaining Resilient School Communities**

As the future unfolds, schools will emerge as critical sites for promoting environmental vitality, academic growth, student well-being and connections across their communities. Schools will become focal points for interventions, focused not only on educating resilient students, but also promoting resilience within the communities.

Creating resilient school communities will require educators, families and other citizens to develop new capacities, and to catalyze an action plan to accomplish this resiliency.

Learning community members will need to encourage distributed innovation and promote creativity far beyond the boundaries of the school.

By embracing this cooperative prototyping of new models of learning and collaborative approaches to leadership, communities can challenge institutional hierarchies outside the edge of the typical formal systems we have come to know and use for so long. All this, the article points out, to the benefit of our students.

As stated in my report last year, the staff of SAU #53 continues to collaborate and commit to creating and sustaining these collaborative efforts within each district’s professional learning community, to continue the focus on student achievement in the 21st century, and to promote positive community perceptions and fiscal responsibility.

Please join us in these efforts. We seek and appreciate your input as we move in a positive direction in SAU #53.

## REPORT OF THE SUPERINTENDENT

And finally, at the October 2009 meeting of the SAU #53 Executive Board, members asked to move the draft SAU #53 budget forward to the full SAU #53 Board. This budget included a change in position for Ms. Patty Willis, SAU #53 Director of Special Education, into her new role as Assistant Superintendent. Ms. Willis will continue her duties as the head of Special Education Services in SAU #53, and will now oversee Home Education as well as education for our Homeless population. She will begin her new role on July 1, 2010. Ms. Willis brings a wealth of knowledge and educational experience to the five districts of SAU #53.

She has served the past 10 years as the Director of Special Education for the SAU #53. Prior to that, Ms. Willis served as the Special Education Coordinator at Raymond High School in Raymond, NH.

Ms. Willis has also served as President of the New Hampshire Association of Special Education Administrators (NHASEA) from 2007 to 2009.

Ms. Willis holds a Bachelor's Degree from the University of New Hampshire, a Master's Degree in Learning Disabilities from Rivier College, and will receive her Certificate of Advanced Graduate Studies in Educational Leadership from Plymouth State University this spring.

Please join me in welcoming Assistant Superintendent Ms. Patty Willis to her new position and extending best wishes for every success in her new role in SAU #53.

Respectfully Submitted,

Peter Warburton  
Superintendent of Schools

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## PEMBROKE ACADEMY HEADMASTER'S REPORT

Each year Pembroke Academy seeks to identify tools, approaches, programs and alternatives to support our quest to have *each* of our students graduate from high school with a plan for his or her future. That goal of having every PA student positioned for success—if we can define success in terms of a diploma (and the knowledge, skills and attributes that a diploma represents), and having an actual life plan through which he or she will begin to apply and build upon those skills—seems elementary and perhaps obvious to what any high school should be about; however, for a raft of reasons realizing that goal becomes each year more challenging. I'd like to report this year on some of Pembroke Academy's on-going efforts to meet that challenge.

Two particular initiatives merit mention here. As many of you are aware, PA makes a substantial effort to ease the transition of incoming freshmen through our summertime *Pushing Your Limits* program and then, during the school year, placing each freshman in a "team," which allows for continuity, collaboration and communication in both instruction and student support. In spite of these efforts, we still have fifteen or so freshmen each year who have an extremely difficult time negotiating the greater academic demands and relative freedom of high school; consequently, they emerge from their first year of high school with relatively few credits, a situation that, left unaddressed, can lead to high school dropouts down the road. Rather than hoping that kids would miraculously turn themselves around in their second year, we instituted our 9.5 program, which brought these struggling scholars together in both their first block English and fourth block social studies classes, both of which are supported by our counseling staff. 9.5's animating idea is to create a stable, supportive community for these kids within which many of the issues that interfered with their success can be identified, addresses and mitigated. And I would be remiss here if I did not mention the work of English teacher Carrie Thompson and social studies teacher Matt Benard, whose patience, creativity and commitment have turned around the high school experience of many of 9.5's first cohort.

A similar effort on a somewhat smaller scale occurs daily in our new bakery program, which through the leadership and indefatigable work ethic of teacher Maggie Knoll, instructs a small group of emotionally handicapped students in applied English and math skills (not to mention producing terrific breads and pastries, which has become something of a cottage industry here at PA this year). Again, the sense of community, shared effort in a product-orientated task, and on-going intensive academic and personal support have made a world of difference for the kids served by this program.

The goal of ensuring that every student receives the academic and personal support he or she requires to succeed is further reflected in PA's *Response to Intervention (RTI)* initiative in reading and math. And, yes, this means that not all students arrive at high school prepared to do high school work. Consequently, Curriculum Director Julie Heon has set up an extensive system of small classes and tutoring sessions for students identified as having pronounced deficiencies in reading and/or math. Efforts like *RTI* are again fundamental to realizing the goal of success for each of our students.

## PEMBROKE ACADEMY HEADMASTER'S REPORT

Most importantly, perhaps, I'm proud to report to the Pembroke Academy community that these on-going efforts have resulted in our drop-out rate falling to 2.2% for the 2008-'09 year, an all-time low for PA (We were over 8% ten years ago). In an effort to reduce that number to zero, we are this year undertaking an extensive study of the feasibility and options for creating an off-site alternative high school.

This goal of *educating*—in a meaningful sense of that term—every student entrusted to our schools is both vital and attainable. One need only look at the number of college graduates being produced by emerging economic powerhouses like China and India to understand the implications of not truly educating all of our children.

Finally, I'd like to note changes in our teaching staff—all in mathematics--for the 2009-'10 academic year:

- **Terin Voisine** has replaced Virginia Nichols;
- **Tracy Bricchi** took over for Jackie Zeaman, who retired after more than twenty years service to Pembroke Academy;
- and **Kevin Keith** filled a new math position.

Respectfully Submitted,

Michael Reardon, Headmaster

## PEMBROKE SCHOOL DISTRICT

### The Pembroke Hill / Village Schools' Principal's Report

Pembroke Hill and Pembroke Village Schools have had another wonderful first semester. Our NECAP testing went well, and we are hopeful that we will have a third year of good test scores in a row.

I am very proud of the work our staff is doing with Response to Intervention this year, we are consistently moving forward with this progressive movement. Response to Intervention finds schools utilizing a variety of processes to help identify students who are struggling, and using data driven approaches for remediation. In the past, students had to be identified and coded as Special Education to receive even a limited amount of support services. Through Response to Intervention, all students are rank ordered, based on assessments, at several points throughout the year. Students who need support are referred to Student Support team for discussion, goals are set, services are administered, and in many cases, students issues are dealt with and students are quickly discharged from services, without the lengthy, costly requirements of Special Education. We are currently assessing all students for academics, and we are currently exploring use of the Response to Intervention process to address student behavior issues as well.

We now have a wonderfully updated computer lab at Hill School and a brand new computer lab for the first time at Village School. Having modern computer labs in both of our schools provides us a wonderful opportunity to prepare a generation who will use computers for more things than we can even imagine, to do just that. By giving students the opportunity, we give them the skills to surpass even our own ability with technology at times. Just last month a fourth grader fixed a computer in ten seconds that adults had struggled with for twenty minutes.

We also have a new certified Librarian this year, and for the first time, we have a library curriculum in both schools that includes direct instruction in media and research.

This year the New Hampshire Art teacher of the year was our own Katie O'Gorman-Rhodebeck. One has only to look at the amazing work that Katie draws out of our children to understand how she earned this prestigious recognition. From art shows, to auctions, to theater set designs, she puts so much energy into so many activities that go beyond the scope of her job description; it is no wonder our students produce such amazing work in Art.

Given that math is a focus for the district this year, this fall we have had a professional development opportunity with Professor Mahesh Sharma at Hill School which teachers were very impressed with. He will return again in the spring, this time at Village School, and he will be the guest of honor at our Math Family fun Night in April.

Thanks to a handful of teachers, our live student performance of Mother Goose Incorporated last spring was a huge success. Work has already begun on this year's production of Alice in Wonderland, and the bar gets higher each year, so again, we expect big things. Art shows, two barbeques, a student circus, our annual road race, and six Family Fun Nights centered around literacy and math continue to draw great participations from our families. Holiday concerts at both Village and Hill Schools were a huge hit this year as well.

## PEMBROKE SCHOOL DISTRICT MEETING

Several members of our staff have created a Green committee, which is investigating how we can reduce, reuse, recycle, and educate ourselves and our school community in becoming more environmentally responsible at school and at home, so please help us encourage students to begin thinking along these lines. As is already the case with technology, I believe we will soon be able to look to our children to become the leaders in this important movement.

Safety continues to be an area of focus. A plan for creating Security Vestibules at Village School is a major initiative as we move forward this year. And in conjunction with the several town officials and parents, we have applied for the federal Safe Routes to Schools Grant, which would fund research and improvement related to students' commute to and from school, and ways to encourage safe, healthy travel. We look forward to a safe, healthy, and productive year in 2010.

Respectfully Submitted,

Ryan Quinn, Principal  
Pembroke Hill and Village Schools

## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL PRINCIPAL'S REPORT

As always it has been a busy year for everyone at Three Rivers School. After two retirements we welcomed new professional staff members Jay Lewis, our 8<sup>th</sup> grade science teacher and Jeff Durell, our 7<sup>th</sup> grade team social studies teacher. Technology has taken on an integral role in educating our students so Theresa Schneiderheinze has shifted out of the daily classroom to work with both teachers and students as our Technology Integration Specialist. She is teaching staff and students how to get the most out of the latest available technology.

To recap the year, last February Three Rivers School held our Winterfest competition where students vied for supremacy by grade-level teams in a series of athletic events. Our sixth and eights grade teams prevailed in the very close competition. During the winter months we also livened things up with our Jump Rope for Heart fundraiser and our 7<sup>th</sup> grade theater class entertained all with their musical production.

In the spring, our 6<sup>th</sup> grade students and teachers spent four exciting days on the coast of Maine at the Ferry Beach Environmental Camp. They studied both marine and forest environments with the camp naturalists. April saw our 8<sup>th</sup> grade students and teachers travel to Washington, D.C. and Gettysburg, Pennsylvania for five hectic days. The trip was an invaluable opportunity connecting classroom learning to the real world as well as provided lessons in responsibility for working cooperatively as a group. For the first time the trip included a stop in New York City to see the Statue of Liberty and to tour Ellis Island. In April we also held our TRS career fair, in which our students learned about different careers and questioned a wide range of presenters. Students all reported that they had gained a lot of insight into the world of work.

We wound up the school year with a flurry of activities including the May Road Race and our June Field Day, both of which had our students enjoying the nice weather outside. Field trips included grade level visits to Canobie Lake Park and Boston's Museum of Science while the 6<sup>th</sup> grade students participated in the Book Buddies project with Village School first graders. Many students enjoyed our ice cream sundae parties and the honors breakfast celebrating outstanding effort and excellent behavior for the year.

In June it was announced that Three Rivers School again received the Blue Ribbon School Achievement Award for the 2008-2009 school year. To qualify for this award, schools must show volunteer hours totaling in excess of four times the school student population. This meant we exceeded 1400 volunteer hours due to the dedication of our parents and community friends. Thanks and congratulations to the people who willingly donated their time to help our schools and our students. There are many programs that would not happen if it were not for our volunteers!

This fall, enrollment at Three Rivers remained steady at 365 students. We moved students right into testing mode with assessments in reading and mathematics skills as a warm-up for the state NECAP tests in October. During a break from the testing, we held our annual Fall Relays at the Pembroke Academy track. This gave us the opportunity to show our school spirit while students competed by homeroom groups in a series of relay races. To celebrate the end of

## PEMBROKE SCHOOL DISTRICT MEETING

the first quarter, many students enjoyed our “Bring a Parent to Breakfast” day, which hosted nearly 200 people all feasting on a sumptuous meal cooked up by the food service staff.

Our very active student council, led by teachers Deirdre Martin and Jessica Demers, provided outstanding leadership within the school this year. Student leaders focused on maintaining school spirit with fun activities and charitable fund raising to benefit the larger community. Spirit Days throughout the year and our Holiday Door Decorating Contest were eagerly anticipated by students and staff. Our Fall Food Drive collected hundreds of items of food for local distribution. Our Mitten Tree featured a holiday tree “decorated” with dozens of hats, scarves, and pairs of gloves and mittens to be given to local children.

It has also been a year of amazing changes and growth in our use of technology. We added new student response systems, an interactive white board, web-based testing and remedial programs, and two classroom lap top carts. Students eagerly adapted to using these tools for learning and teachers have attended various trainings to keep up with the students. Three Rivers School continues to change to meet the needs of our students as we strive to provide the best programs for all. It is a privilege to work with this enthusiastic staff and our energetic students.

Respectfully submitted,  
Deborah Bulkley, Principal  
Three Rivers School

**PEMBROKE ANNUAL REPORT OF  
SCHOOL HEALTH SERVICES FOR  
PEMBROKE ACADEMY**

Nursing Assessment/Illness and Injury Visits	10260
Medications Visits/Diabetic testing: scheduled & prn.	4442
Health Counseling/Self-injury/Pregnancy Visits	28
Faculty Health Office Visits	78
Total Visits to Health Office	10366
Health Records Reviewed & Tetanus Imm.	489
Tetanus Clinic @ P.A., Fall, 2003	9
Parental Conferences/Communications/Calls (Includes immunization update calls & letters)	1446
Professional Committee Participation:	148
Crisis Team, IEP mtgs., SRT,, Discipline, Procedures, Conferences, Staff Development/ In-services,, School Nurse Association (District, NH and National) Athletics/Medical/Interagency/Community, Make-A-Wish Classroom/Staff Presentations	2
Sports Physicals in School Health Office	0
Home Visits	1

<u>Screenings</u>	<u>No.</u>	<u>Rechecked</u>	<u>Referred</u>
Vision	424	23	20
Hearing	367	5	2
Height	648	0	0
Weight	648	1	0
Blood Pressure	14	2	3
Dental	1	1	1
Sports Physicals	0	0	0
Cardiac/Respiratory	5/15	2/5	5/15
Appendicitis	0	0	0
<b>Communicable Diseases</b>			
Pediculosis (Head Lice)	5	Chicken Pox/Shingles	2
Conjunctivitis	8	Mononucleosis	7
Strep Throat	6	Ringworm/Staph	0/1
Scarlet Fever	1	Meningitis (viral)	0
Lyme/Tick	1	Bacterial Pneumonia	1

Respectfully submitted,  
JoAnn V. Lytle, R.N., BSN, BSEd  
School Nurse-Health Educator

**PEMBROKE ANNUAL REPORT OF  
SCHOOL HEALTH SERVICES FOR  
THREE RIVERS SCHOOL**

Injury Event	775
Illness Event	2593
Other Health (Nutrition issues, health questions, health assessments)	861
Staff Assessment	1949
Home Visits: included in "other health" visits	1
Total Visits	4423
Medications: doses given-also includes bacitracin, caladryl and cough drops	2703
Treatments: (blood glucose/ketone/nutritional/toilet monitoring, etc)	1551
Total Administration visits	4254
Classroom Teaching/Presentations	40
Screenings: (height, weight, vision, hearing, spinal, pediculosis)	1408
Management (IEP/504/Student meetings; significant telephone calls)	340

Free/Reduced Meal Program: (RN's no longer oversee student eligibility)

Other Nursing Involvement:

T.R.S.: Classroom Teaching/Presentations to students and staff, Unified Arts Team, Building Team, Staff Meetings and chaperone on the Washington, D.C. trip

Professional Committee Participation: President – Rand Trust, N.H. School Nurse Association, Pembroke School Nurses, T.R.S. Homeless Liaison

Continuing Education/CPR/First Aid Certification

Inter-Agency Collaboration – meetings with M.D.'s, parents, dentists, psychologists, teachers; transportation of sick students; calling for ambulance; telephone calls; staff education; writing student reports/letters; processing of health, medication, immunization and sport forms; etc.

Respectfully submitted,  
Beth Corcoran, R.N., BSN  
School Nurse-Health Teacher

**PEMBROKE ANNUAL REPORT OF  
SCHOOL HEALTH SERVICES FOR  
PEMBROKE HILL SCHOOL**

<b>Health Screenings</b>	<b>Screening</b>	<b>Referral</b>	<b>Rechecks</b>
Vision	316	17	18
Hearing	319	5	14
Blood Pressure	18	1	2
Height & Weight	311	41	
Nursing Assessment/Treatment for Illness/Injury and or health counseling			2961
Medications Administered			691
TLC – 26 students, student health office visits			40
<b>Educational Activities:</b>			
Classroom presentations - Proper hand washing/Cough etiquette			14
Basic hygiene discussion			2
Staff presentations, Universal precautions			2
Web page			1
Bulletin boards			10

Services were provided to the TLC pre-school program.

I had many parent conferences in person and by phone and conferences with health care providers. I participated in 504, IEP intervention meetings, special education team meetings and SST/RTI meetings.

I coordinated Healthy Snack Month in November, the Weekend Snack Program, and Thanksgiving, Christmas and spring projects with the Pembroke Welfare Department. This year I sent Health Report Cards to all students' parents detailing screening results. I also sent home our Family Resource Packet to 41 families who children's BMI were ONL.

Respectfully Submitted,  
Jean T. Picard, School Nurse  
Pembroke Hill School

## SCHOOL HEALTH SERVICES FOR PEMBROKE VILLAGE SCHOOL

SCREENINGS	SCREENING	RECHECK	REFERRED
Vision	161	9	4
Hearing	161	2	2
Blood Pressure	22	0	0
Height & Weight	161	4	20
Dental	2		2
Nursing Assessment/Treatment for Illness/Injury and or health counseling:			2048
Medications Administered			612
Home Visits			0

I participated in I.E.P. meetings, Special Education meetings, SRT and Child Find. I participated in the Pembroke nurses monthly meeting to discuss health issues and policies and in the Wellness and Emergency/Safety groups. I had many phone conversations and personal conferences with parents and healthcare providers regarding health issues and health maintenance.

Respectfully Submitted,  
Kathleen Mayer, School Nurse  
Pembroke Village School

## PEMBROKE ACADEMY 2009 GRADUATES

### Allenstown

Casey N. Adams  
 Bethany E. Apt  
 Eric A. Bailey  
 William M. Barnett  
 Paul Bolstridge  
 Kelsey A. Brasley  
 Kevin Carbonneau  
 Tyler M. Charest  
 Rebecca A. Clark  
 Ariel Colby  
 Breanna M. Crooks  
 Jessica F. Daigle  
 Nathan Derkacz  
 Scott Descheneau  
 Kristijan Dulabic  
 Michael Fragola  
 Tyler A. Fritz  
 Alyssa S. Gilbert  
 Caitlin Grover  
 Dustin D. Green  
 April G. Hanley  
 Michael Holloway  
 Neil A. Innarelli  
 Kayleigh A. Irzyk  
 Christopher Lassiter  
 Stacie Lavoie  
 Christopher Lee  
 Alexis N. Lennox  
 Patrick L'Heureux  
 Jaimie L. Lord  
 Kathleen M. O'Connor  
 Kyle Oliver  
 Ashley M. Pelissier  
 Taylor R. Perry  
 Jessica Poisson  
 Nicholas T. Porter  
 Thomas Raymond  
 Amanda R. Rich  
 Ashley Roney  
 Bridget R. Sargent  
 Brittany Shaffer  
 Kaleigh Shaffer  
 Brenda Shively

### Allenstown (cont.)

Heather Simard  
 Thomas Steele  
 Dakota Stuart

### Chichester

Allison Briggs  
 Lee-Ann M. Bryant  
 Amanda Cavanaugh  
 Amber M. Cwikla  
 Meagan E. Drew  
 Sarah M. Fortier  
 Cody R. Gut  
 Marisa L. Guy  
 Chelsea Hussey  
 Nicole M. Kenneally  
 Alyssa Lambert  
 Joshua R. LaPlante  
 Jay Larochele  
 Katherine V. Ledoux  
 Ryder Leduc  
 Ian J. Marsh  
 Nicole M. Mason  
 Hannah McTigue  
 Jordan Meher  
 Scott Murphy  
 John T. Nardini  
 Daniel A. Philbrook  
 Brandon Ricker  
 Samantha L. Serfass  
 Julie Skeen  
 Levi S. Wolfe

### Deerfield

Chris J. Hanson  
 Moriah N. Richards

### Epsom

Christopher M. Allen  
 Stephanie M. Allen  
 Maurice J. Bard  
 Jacob R. Belanger  
 Stephen P. Boddie  
 Amanda Bradley  
 Kyle J. Carty

### Epsom (cont.)

Jonathan M. Coimbra  
 Lindsay E. Crete  
 Rebecca A. Cummings  
 Rebecca N. Cushing  
 Brianna N. Demers  
 Zachary R. Gagnon  
 Sean P. Gallant  
 Ashley Gelinis  
 Jessica L. Genest  
 Cory P. Girard  
 Justin Gosselin  
 Stephanie A. Gosselin  
 Mollie M. Griggs  
 Randall A. Hamilton  
 Jerry R. Jarnagin  
 Stephanie A. Jones  
 Eric Brandon Keeler  
 James S. Kilian  
 Daniel J. Kroll  
 Matti A. Lesieur  
 Clayton Lindberg  
 Sabrina Mandigo  
 Marco J. Martino  
 Patrick S. McCormack  
 Kyle P. McFarland  
 Megan E. Merrill  
 Kaitlyn J. Moulton  
 Brooke E. Murray  
 Sean Newcomb  
 Scott K. Owen  
 Corey M. Pinsonneault  
 Marc R. Racine  
 Brittany L. Roberts  
 Dana J. Silcock  
 Stephanie Smith  
 Katelyn Snell  
 Robert D. Tisbert  
 Abigail M. Toutain  
 Douglas A. Turnbull  
 Luke M. Underwood  
 Sara J. Underwood  
 Joseph Wheeler  
 Heather R. Winslow

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**PEMBROKE ACADEMY 2009 GRADUATES**
**Hooksett**

Johnathan F. Bowler  
Dalton K. Carmody  
Richard King

**Pembroke**

Ariel A. Abbott  
Nicholas W. Alley  
John W. Andrews  
Gene R. Archambault  
Maddisun E. Barrows  
Kyle Barthelmes  
Kescia L. Beaudoin  
Trevor R. Bissonnette  
Michael P. Blais  
Caleb M. Bonanno  
Janelle M. Bouchard  
Zachary N. Brackett  
Allison M. Brehm  
Shauna Brewer  
Rebecca E. Britenriker  
Brandon J. Campbell  
Alyssa A. Caruso  
Kristen Cassidy  
Kurtis Chesley  
Ashley Chevette  
James F. Christie  
Lindsay H. Christie  
Ryan W. Clark  
Shannon M. Coffey  
Kyle M. Cooper  
Christine E. Coppinger  
Ethan L. Cote  
Lauren S. Cotnoir

**Pembroke (cont'd.)**

Christopher R. Couchon  
Keegan R. Currier  
Jennifer A. Darby  
Christian J. Davis  
Ryan DiGiore  
Daniel R. Donnelly  
Taylor J. Farris  
Savannah E. Fitzpatrick  
Nicole Ford  
John P. Gailunas  
Hilary L. Goulart  
Emily J. Graziano  
Jonathan M. Grenier  
Alexandra Hall  
Devon E. Hamel  
Allison J. Hamilton  
Joshua T. Hardy  
Trevor D. Hooper  
Rebecca M. Hutchinson  
Alyssa Jameson  
Timothy Johnson  
Kristin A. Jordan  
Sandra Joyce  
Sarah Kruczynski  
Paul A. Laflamme  
Lacey F. Lane  
Joshua B. Lemoine  
Steph Leveque  
Tyler E. Lewis  
Josh Lister  
James Lucier  
Alan M. Malik

**Pembroke (cont'd.)**

Daniel J. Martinez  
Kasandra N. McGarr  
Kyle G. McGarr  
Zachary Mitchell  
Nicole K. Moore  
Max P. Moran  
Amanda S. Moreira  
Bryan P. Morissette  
Jessica A. Morissette  
Nicholas B. Mudgett  
Lianne M. Mulcahy  
James P. Murray  
John M. Natalizio  
Lunn M. Noonan  
Meaghan R. Nunnally  
Joshua E. Parent  
Garrett Paulino  
Megan L. Pellerin  
Timothy L. Phair  
Joseph Phillips  
Tiabi Potvin  
Jennifer C. Poulin  
Lea M. Provencher  
Nicole Racine  
Christina M. Ricci  
Elizabeth A. Riccitelli  
Caitlin M. Scavotto  
Nicholas R. Vazquez  
Vincent Verrecchia-Lachance  
Kelly A. Wallace  
Raymond Weatherbee  
Tyler W. Wickens  
Amanda Wyskiel

## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL 2009 GRADUATES

Abbott, Draven A.	Gates, Autrey H.	Noel, Brittany M.
Abbott, Elizabeth G.	Gates, Ginger E.	O'Neill, Robert D.
Austin, Zachary V.	Giddis, Courtney M.	Orton, Sarah J.
Bauer, Isabella H.	Gil, Devaun E.	Paradis, Benjamin E.
Blain, Emily R.	Gobin IV, Robert E.	Peake, Jessica A.
Boisvert, Joseph R.	Grenier, Gianna M.	Pellerin, Amanda L.
Bonenfant, Jessica E.	Gwinn, Allan B.	Pellerin, Andrew D.
Bonin, Michele T.	Hanson, Katelyn M.	Pelletier, Kimberlee A.
Boulanger, Elijah	Helstrom, Brittany P.	Pike, Bridgette A.
Brehm, Melanie J.	Hutchinson, Letah K.	Remick, Sabrina J.
Byrne, Lindsay M.	Jacques, Danielle L.	Saturley, Brandon L.
Cairo, Britney F.	Johnson, Andrea M.	Scavotton, Sean M.
Caraway, Joseph M.	Joyce, Caitlin E.	Scerra, Hannah R.
Carr, Alyssa M.	Kelley, Kevin A.	Segedy, Dakota J.
Chown, Colby S.	Labbay, Nicholas L.	Smas, Kayla L.
Cote, Madison P.	Lamy, Alexandre R.	Smith, Melissa M.
Daniels, Allyson	Leveque, Sara E.	Soriano, Madeline M.
Dauphinee, Kiersten M.	Lorden, Erin N.	Stanich, Alexis P.
DeAngelis, Rena M.	Lustig, Benjamin C.	Stevens, Justin M.
Dimitroff, Katelyn E.	Mabie, Zachary A.	Stewart, Madison A.
Dwyer, Devin J.	Macdaid, Wayde B.	Stromvall, Natasha A.
Eggers, Kimberly S.	Madore, Andrew J.	Suarez, Nikkishah C.
Ferguson, Thomas Z.	Mapes, Garyn H.	Sweeney, Zachary R.
Filiau, Chantal G.	Martineau, Nathan T.	Tremblay, Nathan M.
Flanagan, Colin S.	McCoo, Marissa N.	Valley, Donna B.
Fleury, Bryana L.	McNeil, Kayla M.	Verville, Laura M.
Ford, Christopher J.	Merchant, Cody A.	Weech, Alexander B.
Foss, Tyler J.	Monastyrskaya, Violetta V.	Young, Justin A.
Gard, Brittany R.	Nason, Nicole K.	
Garrett, Timothy J.		

**2010**

**TOWN MEETING  
WARRANT**

**AND**

**PROPOSED  
TOWN BUDGET**



**2010 TOWN MEETING WARRANT  
TOWN OF PEMBROKE, NH**

To the Inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in town affairs. Voters are hereby notified to meet at the Pembroke Village School at 30 High Street in Pembroke, NH on Tuesday, March 9, 2010 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy at 209 Academy Street in Pembroke, NH on Saturday, March 13, 2010, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2010 budget and all other matters to come before the meeting.

**MARCH 9, 2010 - FIRST SESSION OF ANNUAL TOWN MEETING  
(Official Ballot Voting)**

**ARTICLE 1** - To choose all necessary officers for the ensuing year.

<i>OFFICE</i>	<i>TERM</i>
Town Clerk	1 yr
Moderator	2 yrs
Treasurer	1 yr
Selectman	3 yrs
Selectman	3 yrs
Sewer Commissioner	3 yrs
Water Commissioner	5 yrs
Library Trustee	3 yrs
Library Trustee	3 yrs
Trust Fund Trustee	3 yrs
Checklist Supervisor	6 years

**ARTICLE 2 – AMEND ZONING ORDINANCE**

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?

**Amendment 1. §143-8. Definitions.** To replace the existing Zoning Ordinance definitions with the list of definitions available for review in a separate document.

**Amendment 2. §143-19. Table of Use Regulations.** To amend the Zoning Ordinance to permit commercial greenhouses in the Commercial/Light Industrial District under the Agricultural category and to prohibit junkyards under the Retail and Service category.

*Agricultural. 2. Commercial Greenhouse. Amend from a S in the C1 to a P.*

*Retail and Service. 28. Junkyards. Not permitted in R1, R3, B1, B2, C1 or LO,*

**Amendment 3. §143-21. Table of Dimensional and Density Regulations.** To amend the

Zoning Ordinance to add regulations for residential uses for the Limited Office District and to add provisions for waiving local setback requirements for failed septic systems.

*Note 7. In the C1 district, the existing residential uses shall be subject to the regulations for that particular type of dwelling as defined in the R1 district.  
In the LO district, the existing and new residential uses shall be subject to the regulations for that particular type of dwelling as defined in the R1 district.*

*Note 15. The requirement for meeting the required Town setbacks will be waived for failed systems on existing lots of record. State required setbacks can be used for failed systems only.*

**Amendment 4. §143-68. Aquifer Conservation (AC) District.** To amend the Zoning Ordinance to require Pembroke Water Works to review special use permits within the Aquifer Conservation District.

*E. Special use permit: Any use permitted in the underlying district, except these which are expressly prohibited in section D, above, shall be reviewed by the Planning Board, and the Health Officer, and Pembroke Water Works, and shall conform to the provisions of this section. Special use permits may be granted by the Planning Board subject to the following additional limitations:*

**Amendment 5. Article X. Open Space Subdivision Provisions.** To replace the existing Open Space Subdivision Provisions with a new Open Space Development Ordinance, available for review in a separate document, and to modify §143-19. Table of Use Regulations to permit Open Space Development in the Limited Office, Medium Density-Residential, and Rural/Agricultural-Residential Districts under the Residential category.

*Residential. 5. Rural Open Space Development. P in the R1, R3, and LO, S in the R1 and R3.*

**Amendment 6. Article XVIII. Special Use Permits.** To add a new Article to the Zoning Ordinance, available for review in a separate document, setting forth the procedures and requirements for issuance of special use permits by the Planning Board.

### **MARCH 13, 2010 – SECOND SESSION OF ANNUAL TOWN MEETING (Deliberative)**

**ARTICLE 3** – To see if the Town will vote to amend the Noise Ordinance as approved at the March 15, 2008 Town Meeting to include the following section:

*J. The Chief of Police or Code Enforcement Officer may issue a written waiver to extend the hours of operation for a construction project, for a short period of time, when deemed necessary to protect the public health and safety or due to impending weather conditions.*

**ARTICLE 4** – To see if the Town will vote to discontinue the following Capital Reserve Fund in accordance with the recommendations made by the State of New Hampshire Department of Revenue Administration. Said Fund no longer carries a balance.

2001 Solid Waste Maint/Closure Capital Reserve Fund

**ARTICLE 5** – To see if the Town will vote to raise and appropriate the sums set forth below to be placed in the Capital Reserve Funds previously established.

Town Equipment Capital Reserve Fund	\$ 75,000
Police Cruiser Capital Reserve Fund	\$ 30,000
Police Small Equipment Capital Reserve Fund	\$ 13,500
Municipal Facilities Capital Reserve Fund	\$ 10,000
Fire Major Equipment Capital Reserve Fund	\$170,000
Fire Small Equipment Capital Reserve Fund	\$ 40,000
Revaluation Update Capital Reserve Fund	\$ 32,500
	-----
	\$371,000

**Recommended By the Board of Selectmen**  
**Recommended By the Budget Committee**

**ARTICLE 6** – To see if the Town will vote to raise and appropriate the sum not to exceed \$35,299 to purchase and equip one (1) Police vehicle and to authorize the withdrawal of a sum not to exceed \$35,299 from the Police Cruiser Capital Reserve Fund created for this purpose.

**Recommended By the Board of Selectmen**  
**Recommended By the Budget Committee**

**ARTICLE 7** – To see if the Town will vote to raise and appropriate the sum not to exceed \$5,000 to perform a survey of all cemeteries in Town and to authorize the withdrawal of a sum not to exceed \$5,000 from the Cemetery Improvements Capital Reserve Fund created for this purpose.

**Recommended By the Board of Selectmen**  
**Recommended By the Budget Committee**

**ARTICLE 8 – (By Petition)** To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President.

*Resolved: The Citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage".*

**ARTICLE 9** - To see if the Town will vote to raise and appropriate the Budget Committee's

recommended amount of \$7,468,645 for the 2010 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately. The Board of Selectmen recommend raising and appropriating the sum of \$7,545,665 as the 2010 municipal operating budget.

**Budget Committee recommends \$7,468,645**

**Board of Selectmen Recommends \$7,545,665**

**ARTICLE 10** - To transact any other business that may legally come before said meeting.

Given under our hands and seal this \_\_\_\_ day of **February** 2010.

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Fredrick L. Kline, Chairman

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David A. Sheldon, Jr., Vice Chairman

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Cynthia A. Lewis

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Larry J. Preston

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Justine M. Courtemanche

Board of Selectmen  
Town of Pembroke, NH

**TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE**

**Posting Certification**

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Pembroke Village School, and Pembroke Academy on the \_\_\_\_ day of February, 2010.

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Fredrick L. Kline, Chairman

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David A. Sheldon, Jr., Vice Chairman

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Cynthia A. Lewis

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Larry J. Preston

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Justine M. Courtemanche

Board of Selectmen  
Town of Pembroke, NH

# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF:Pembroke

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2010 to December 31, 2010

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

### BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

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**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud.		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS		
		Warr. Art.#	Appropriations Prior Year As Approved by DRA		(RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED	
<b>GENERAL GOVERNMENT</b>									
4130-4139	Executive		303,526	283,673	298,588	298,588	298,588	298,588	XXXXXX
4140-4149	Election, Reg. & Vital Statistics		141,392	137,601	143,130	143,130	143,130	143,130	XXXXXX
4150-4151	Financial Administration		120,155	110,817	116,800	116,800	116,800	116,800	XXXXXX
4152	Revaluation of Property		220,500	156,378	45,000	45,000	45,000	45,000	XXXXXX
4153	Legal Expense		25,000	19,660	25,000	25,000	20,000	20,000	XXXXXX
4155-4159	Personnel Administration								XXXXXX
4191-4193	Planning & Zoning		251,820	215,678	256,446	256,446	256,446	256,446	XXXXXX
4194	General Government Buildings		157,741	150,004	149,098	149,098	149,098	149,098	XXXXXX
4195	Cemeteries		18,500	14,325	19,950	19,950	19,950	19,950	XXXXXX
4196	Insurance		108,475	94,435	113,335	113,335	113,335	113,335	XXXXXX
4197	Advertising & Regional Assoc.								XXXXXX
4199	Other General Government								XXXXXX
<b>PUBLIC SAFETY</b>									
4210-4214	Police		1,184,106	1,126,263	1,155,219	1,155,219	1,155,219	1,155,219	XXXXXX
4215-4219	Ambulance		51,295	50,308	86,847	86,847	86,847	86,847	XXXXXX
4220-4229	Fire		219,129	189,958	221,632	221,632	221,632	221,632	XXXXXX
4240-4249	Building Inspection								XXXXXX
4290-4298	Emergency Management		4,298	1,629	4,881	4,881	4,881	4,881	XXXXXX
4299	Other (Including Communications)		26,208	26,832	27,144	27,144	27,144	27,144	XXXXXX
<b>AIRPORT/AVIATION CENTER</b>									
4301-4309	Airport Operations								XXXXXX
<b>HIGHWAYS &amp; STREETS</b>									
4311	Administration		173,570	165,971					XXXXXX
4312	Highways & Streets		568,170	494,127	941,543	941,543	941,543	941,543	XXXXXX
4313	Bridges								XXXXXX

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations		Actual Expenditures		SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
			Prior Year As Approved by DRA	Prior Year As Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED	
<b>HIGHWAYS &amp; STREETS cont.</b>										
4316	Street Lighting		32,000	34,881	32,000				32,000	
4319	Other		67,843	64,971						
<b>SANITATION</b>										
4321	Administration									
4323	Solid Waste Collection		512,066	476,312	356,582				356,582	
4324	Solid Waste Disposal									
4325	Solid Waste Clean-up									
4326-4329	Sewage Coll. & Disposal & Other									
<b>WATER DISTRIBUTION &amp; TREATMENT</b>										
4331	Administration									
4332	Water Services									
4335-4339	Water Treatment, Conserv.& Other									
<b>ELECTRIC</b>										
4351-4352	Admin. and Generation									
4353	Purchase Costs									
4354	Electric Equipment Maintenance									
4359	Other Electric Costs									
<b>HEALTH/WELFARE</b>										
4411	Administration		3,843	3,178	3,843				3,843	
4414	Pest Control									
4415-4419	Health Agencies & Hosp. & Other		30,697	30,697	30,697				30,697	
4441-4442	Administration & Direct Assist.		80,482	49,560	81,634				81,634	
4444	Intergovernmental Welfare Payemnts									
4445-4449	Vendor Payments & Other									

1                    2                    3                    4                    5                    6                    7                    8                    9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3-V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEES APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
CULTURE & RECREATION					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation		29,701	27,503	28,998		28,998	
4550-4559	Library		194,486	194,486	197,055		192,735	4,320
4583	Patriotic Purposes		200	200	200		200	
4589	Other Culture & Recreation		6,250	12,555	6,157		6,157	
CONSERVATION					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resources		1,150	1,129	1,175		1,175	
4619	Other Conservation							
4631-4632	REDEVELOPMENT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT		7,738	136	7,738		7,738	
DEBT SERVICE					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes		360,397	360,397	310,397		310,397	
4721	Interest-Long Term Bonds & Notes		87,389	87,389	74,293		74,293	
4723	Int. on Tax Anticipation Notes		1		1		1	
4790-4799	Other Debt Service							
CAPITAL OUTLAY					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land							
4902	Machinery, Vehicles & Equipment		648,855	132,705	177,910		177,910	
4903	Buildings				95,552		95,552	
4909	Improvements Other Than Bldgs.		1,069,700	818,350	671,000		603,300	67,700
OPERATING TRANSFERS OUT					XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund		20,000					
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-		835,689	835,689	1,038,666		1,038,666	
	Water-		834,567	834,567	827,154		827,154	

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
<b>OPERATING TRANSFERS OUT cont.</b>								
	Electric-							
	Airport-							
4915	To Capital Reserve Fund *		578,500	578,500				
4916	To Exp.Tr.Fund-except #4917 *							
4917	To Health Maint. Trust Funds *							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
<b>OPERATING BUDGET TOTAL</b>			<b>8,975,439</b>	<b>7,780,864</b>	<b>7,545,665</b>	<b>-</b>	<b>7,468,645</b>	<b>77,020</b>

\* Use special warrant article section on next page.

\*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3.VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1                    2                    3                    4                    5                    6                    7                    8                    9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year As Approved by DRA		(RECOMMENDED) Ensuing Fiscal Year	(NOT RECOMMENDED) Ensuing Fiscal Year	(RECOMMENDED) Ensuing Fiscal Year	(NOT RECOMMENDED) Ensuing Fiscal Year
4915	Pembroke Women's Club		200	200	200				
4915	Town Equipment CRF		150,000	150,000	150,000	75,000		75,000	
4915	Police Cruiser CRF		30,000	30,000	30,000	30,000		30,000	
4915	Municipal Facilities CRF		100,000	100,000	100,000	10,000		10,000	
4915	Police Small Equip. CRF		15,000	15,000	15,000	13,500		13,500	
4915	Fire Major Equip. CRF		125,000	125,000	125,000	170,000		170,000	
4915	Fire Small Equip. CRF		15,000	15,000	15,000	40,000		40,000	
4915	Library Reference Media CRF		3,500	3,500	3,500				
4915	Revaluation Update CRF		140,000	140,000	140,000	32,500		32,500	
	<b>SPECIAL ARTICLES RECOMMENDED</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>

\*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1                    2                    3                    4                    5                    6                    7                    8                    9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	Prior Year As Approved by DRA		(RECOMMENDED) Ensuing Fiscal Year	(NOT RECOMMENDED) Ensuing Fiscal Year	(RECOMMENDED) Ensuing Fiscal Year	(NOT RECOMMENDED) Ensuing Fiscal Year
4902	Recycling Truck/Automizer		260,000	260,000					
4902	Recycling Carts		252,000	252,000					
4902	Rebuild Peterbilt		100,000	100,000	95,823				
4902	CDBG Grant		289,700	289,700	289,700				
4902	FEMA North Pembroke Road		150,000	150,000	150,000				
4902	Police Cruiser		25,855	25,855	25,855	35,299		35,299	
4902	Tax Increment Finance District		20,000	20,000					
4909	Cemetery Survey					5,000		5,000	
	<b>INDIVIDUAL ARTICLES RECOMMENDED</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		11,874	5,000	5,000
3186	Payment in Lieu of Taxes		12,360	12,731	12,731
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		147,858	125,000	125,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		6,068	6,000	6,000
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		1,658	50	50
3220	Motor Vehicle Permit Fees		1,054,701	1,054,000	1,054,000
3230	Building Permits		53,358	35,000	35,000
3290	Other Licenses, Permits & Fees		36,661	30,000	30,000
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		150,000	32,226	32,226
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		326,080	326,080	326,080
3353	Highway Block Grant		148,567	157,188	157,188
3354	Water Pollution Grant		46,521	48,148	48,148
3355	Housing & Community Development		289,700		
3355	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		92,212	3,000	3,000
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		150,113	140,000	140,000
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property				
3502	Interest on Investments		41,739	30,000	30,000
3503-3509	Other		115,266		
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		52,057		
3913	From Capital Projects Funds				



**2010**

**SCHOOL DISTRICT  
WARRANT**

**AND**

**PROPOSED  
SCHOOL BUDGET**



PEMBROKE SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Pembroke Village School in said District on the  
9th day of March, 2010 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two member(s) of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting  
as otherwise posted.

Given under our hands at said Pembroke this 9th day of February, 2010.

Clint Hanson, Chair  
Tammy Boucher  
Richard Mitchell  
Thomas Serafin  
Fred Kline  
PEMBROKE SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 6<sup>th</sup> day of March, 2010 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to raise and appropriate the sum of \$58,000 for the purposes of relocating the office and vestibule at Village School in the amount of \$32,500, replacing flooring in a classroom at Hill/Village School in the amount of \$7,000, replacing flooring in a classroom at Three Rivers School in the amount of \$7,000, replacing flooring in the main office of Pembroke Academy in the amount of \$2,500 and toilet partitions at Pembroke Academy in the amount of \$9,000. Further to authorize the withdrawal of \$58,000 from the School Building Capital Reserve Fund for these purposes.

*School Board recommends approval*  
*Budget Committee recommends approval*

4. To see if the District will vote to raise and appropriate the sum of up to \$125,000 (from surplus) to be added to the Capital Reserve Building Fund previously established, with such amount to be funded from the June 30, 2010 unreserved fund balance available for transfer on July 1, 2010.

*School Board recommends approval*  
*Budget Committee recommends approval*

5. To see if the District will vote to raise and appropriate the sum of up to \$75,000 (from surplus) to be added to the Equipment Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2010 unreserved fund balance available for transfer on July 1, 2010.

*School Board recommends approval*  
*Budget Committee recommends approval*

6. To see if the District will vote to raise and appropriate the sum of up to \$25,000 (from surplus) to be added to the Instructional Materials Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2010 unreserved fund balance available for transfer on July 1, 2010.

*School Board recommends approval*  
*Budget Committee recommends approval*

7. To see if the District will vote to raise and appropriate the sum of up to \$25,000 (from surplus) to be added to the Special Education Expendable Trust Fund previously established, with such amount to be funded from the June 30, 2010 unreserved fund balance available for transfer on July 1, 2010.

*School Board recommends approval  
Budget Committee recommends approval*

8. To see if the voters of the Pembroke School District direct the Pembroke School Board to support any and all efforts of the New Hampshire School Boards Association to seek legislative repeal of RSA 273-A:12, Section VII, the provision in statute commonly referred to as the statutory "Evergreen Clause", to restore local control in the collective bargaining and school district budget processes. (This is an advisory warrant article)

*School Board recommends approval*

9. To see if the District will vote to raise and appropriate the budget committee's recommended amount of \$23,492,412 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The school board recommends \$23,817,412. This article does not include appropriations voted in other warrant articles.

*School Board recommends approval of \$23,817,412  
Budget Committee recommends approval of \$23,492,412*

10. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

11. To transact other business that may legally come before said meeting.

Given under our hands and seal this 9th day of February, 2010.

Clinton Hanson, Chair  
Tammy Boucher  
Richard Mitchell  
Thomas Serafin  
Fred Kline  
PEMBROKE SCHOOL BOARD

# SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: PEMBROKE, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2010 to June 30, 2011

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

### BUDGET COMMITTEE

*Please sign in ink.*

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**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/08 to 6/30/09	Appropriations Current Year as Approved by DRA	School Board's Appropriations		Budget Committee's Approp.	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	INSTRUCTION (1000-1999)		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs		6,595,741	6,579,289	6,376,123		6,268,623	107,500
1200-1299	Special Programs		3,946,790	4,370,712	4,120,609		4,070,609	50,000
1300-1399	Vocational Programs		723,049	772,622	754,088		724,088	30,000
1400-1499	Other Programs		368,919	383,133	415,103		385,103	30,000
1500-1599	Non-Public Programs							
1600-1899	Adult & Community Programs							
	SUPPORT SERVICES (2000-2999)		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2000-2199	Student Support Services		1,007,583	1,039,465	1,104,220		1,078,220	26,000
2200-2299	Instructional Staff Services		302,056	328,994	354,968		354,968	
	General Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310 840	School Board Contingency							
2310-2319	Other School Board		30,110	35,032	32,151		32,151	
	Executive Administration		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320-310	SAU Management Services		480,915	517,754	523,752		523,752	
2320-2399	All Other Administration		7,627	-	-			
2400-2499	School Administration Service		996,348	1,032,935	1,037,519		1,027,519	10,000
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant		1,368,906	1,339,611	1,316,340		1,282,340	34,000
2700-2799	Student Transportation		624,756	731,725	697,022		659,522	37,500
2800-2999	Support Service Central & Other		4,517,740	4,776,164	5,402,451		5,402,451	
3000-3999	NON-INSTRUCTIONAL SERVICES		645,872	707,024	679,974		679,974	
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION		261,882	3,861,258	314,259		314,259	

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/08 to 6/30/09	Appropriations Current Year As Approved by DRA	School Board's Appropriations		Budget Committee's Approp.	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

OTHER OUTLAYS (5000-5999)								
5110	Debt Service - Principal		575,000	575,000	XXXXXX	XXXXXX	XXXXXX	XXXXXX
5120	Debt Service - Interest		162,707	138,270	XXXXXX	XXXXXX	XXXXXX	XXXXXX

FUND TRANSFERS								
5220-5221	To Food Service		-	1	XXXXXX	XXXXXX	XXXXXX	XXXXXX
5222-5229	To Other Special Revenue							
5230-5239	To Capital Projects							
5251	To Capital Reserves (page 4)							
5252	To Expendable Trust (page 4)							
5253	To Non-Expendable Trusts							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	Operating Budget Total		22,616,001	27,188,989		23,817,412	23,492,412	325,000



1 2 3 4 5 6

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>REVENUE FROM LOCAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
1300-1349	Tuition		5,355,488	5,835,760	5,912,735
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		6,118	6,230	6,050
1600-1699	Food Service Sales		452,413	521,094	492,624
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		174,198	33,200	33,200
<b>REVENUE FROM STATE SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	School Building Aid		337,084	358,632	358,632
3210	Kindergarten Aid				
3210	Catastrophic Aid		561,315	519,277	375,815
3240-3249	Vocational Aid		8,109	8,000	8,000
3250	Adult Education				
3260	Child Nutrition		6,695	8,000	6,700
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4100-4539	Federal Program Grants		410,562	290,000	104,864
4540	Vocational Education				
4580	Adult Education				
4560	Child Nutrition		180,355	178,700	180,300
4570	Disabilities Programs				
4580	Medicaid Distribution		222,208	200,000	200,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5110-5139	Sale of Bonds or Notes			3,600,000	
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds		67,547	51,500	58,000

1 2 3 4 5 6

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>OTHER FINANCING SOURCES CONT.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5252	Transfer from Expendable Trust Funds		415,400	12,500	54,400
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		150,000	120,000	250,000
	Fund Balance to Reduce Taxes		176,238	157,574	
	<b>Total Estimated Revenue &amp; Credits</b>		<b>8,523,730</b>	<b>11,899,167</b>	<b>8,041,320</b>

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	27,308,989	23,817,412	23,492,412
Special Warrant Articles Recommended (from page 4)	51,500	308,000	308,000
Individual Warrant Articles Recommended (from page 4)	-	-	-
<b>TOTAL Appropriations Recommended</b>	<b>27,360,489</b>	<b>24,125,412</b>	<b>23,800,412</b>
Less: Amount of Estimated Revenues & Credits (from above)	11,899,167	8,041,320	8,041,320
Less: Amount of Statewide Enhanced Education Tax/Grant	6,920,390	6,900,734	6,900,734
<b>Estimated Amount of Local Taxes to be Raised For Education</b>	<b>8,540,932</b>	<b>9,183,358</b>	<b>8,858,358</b>

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$2,280,358  
(See Supplemental Schedule With 10% Calculation)

## INSTRUCTIONS FOR COMPLETING FORM MS-27

<p><b>Pages 2 - 3</b> <b>Operating Budget</b></p>	<p>Use these pages for the proposed operating budget. In column 4, enter the actual expenditures for the most recently completed fiscal year [RSA 32:5, IV (b)] and enter the year in the space provided. In column 5, enter the appropriations as voted last year (include special meetings). In column 6, enter the school board's recommended budget. In column 7, enter those appropriations not recommended. Column 8 is for the budget committee's recommended budget and column 9 is for the budget committee's not recommended appropriations.</p>
<p><b>RSA 32 requires all appropriations be posted.</b></p>	<p>The operating budget and all special and individual warrant articles must be posted.</p>
<p><b>Page 4</b> <b>Special Warrant Articles</b></p>	<p>Special warrant articles are defined in RSA 32:3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a nonlapsing or nontransferable article. Be sure to list account numbers and warrant article numbers.</p>
<p><b>Page 4</b> <b>Individual Warrant Articles</b></p>	<p>"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature. Be sure to list account numbers and warrant article numbers.</p>
<p><b>Pages 5 - 6</b> <b>Estimated Revenues &amp; Credits</b></p>	<p>In the first column, enter the actual revenue for the most recently completed fiscal year. In the second column, enter the revenue and credits as revised and approved by the DRA in setting the last school assessment (tax rate papers). In the third column, enter the school board's estimated revenues and credits for the coming year. Be sure to complete the "Budget Summary" section and your maximum allowable increase under RSA 32:18.</p>
<p><b>10% Limitations RSA 32:18</b></p>	<p>Complete the supplemental schedule for calculating the 10% limitation and show the maximum allowable increase on page 6.</p>
<p><b>Signatures &amp; Distribution</b></p>	<p>Post certified copies of the budget with the warrant for the meeting (RSA 197:5-a) and if required per RSA 32:5, VII, print the budget in an annual report. Send a copy to the DRA at the address below within 20 days after the meeting. Keep a copy for your records and send a courtesy copy to each municipality in your regional school, if applicable.</p>
<p><b>Default Budget RSA 32:5, VII (b)</b></p>	<p>If you have adopted SB2, you will also need to complete and post a default budget form showing how the default budget was calculated. This task may be delegated to the budget committee if so voted under RSA 40:14-b.</p>

This form is available on our website: [www.nh.gov/revenue/forms/msforms.htm](http://www.nh.gov/revenue/forms/msforms.htm)

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(for Calculation 10% Maximum Increase)

(RSA 32:18, 19, & 32:21)

Rev 09/02

**VERSION #1: Use if you have no Collective Bargaining Cost Items or RSA 32:21 Water Costs**

LOCAL GOVERNMENT UNIT : PEMBROKE SCHOOL DISTRICT FISCAL YEAR END 6/30/11

	RECOMMENDED AMT
1. Total <b>RECOMMENDED</b> by Budget Committee (See Posted Budget MS7, 27, or 37)	23,492,412
LESS EXCLUSIONS:	
2. Principal: Long - Term Bonds & Notes	575,000
3. Interest: Long-Term Bonds & Notes	113,832
4. Capital Outlays Funded From Long-Term Bonds and Notes per RSA 33:8 & 33:7-b	
5. Mandatory Assessments	-
6. Total exclusions (Sum of rows 2 - 5)	688,832
7. Amount recommended less recommended exclusions amounts (line 1 less line 6)	22,803,580
8. Line 7 times 10%	2,280,358
9. Maximum Allowable Appropriations (lines 1 + 8)	25,772,770

Line 8 is the maximum allowable increase to budget committee's recommended budget.  
Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

**Please attach a copy of this completed supplemental schedule to the back of the budget form.**



# PEMBROKE INFORMATION

WWW.PEMBROKE-NH.COM

**Settled:** 1728

**Incorporated:** 1759

**Population:** 7,569

**Area:** 14,493 acres or 22.64 square miles

**Road Mileage:** 77.50 miles of road

**Annual Town and School Elections:** Held second Tuesday in March

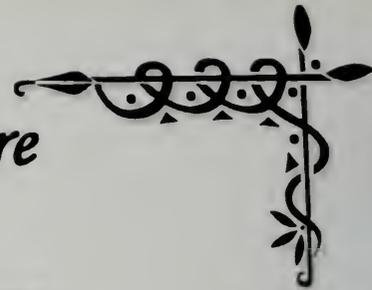
**Annual School District Meeting:** Held in March at a date and time chosen by the School Board

**State Senator, 15th Senatorial District:** Senator Sylvia Larsen

**Representative to the NH General Court, District 7:** Representative Frank Davis; Representative Sara "Sally" Kelly; Representative Dianne E. Schuett.

**United States Senators:** Senator Judd Gregg; Senator; Senator Jeanne Shaheen

**United States Representative:** Representative Paul Hodes



*State of New Hampshire*  
*By His Excellency*  
*John H. Lynch, Governor*

*A Proclamation*

**TOWN OF PEMBROKE DAY**  
**NOVEMBER 1, 2009**

**WHEREAS, The Town of Pembroke** is celebrating its 250<sup>th</sup> anniversary of incorporation and will host a variety of "Semi-Quincentennial" events throughout the year; and

**WHEREAS, The Town of Pembroke** was formally named, described and incorporated on November 1, 1759 by Governor Benning Wentworth; and

**WHEREAS, During the Industrial Revolution** many large mills were built along the Suncook River in Pembroke. This area became known as Suncook and presently includes a wide variety of businesses located in the historic buildings; and

**WHEREAS, The Town of Pembroke** is bordered by the Soucook River, Merrimack River and Suncook River. All three have contributed to Pembroke's history and geology; and

**WHEREAS, In 1818, Dr. Abel Blanchard** left his property to the **Town of Pembroke** to create a public school. Pembroke Academy was formally incorporated on June 25, 1818 and continues to be a vital institution in the community; and

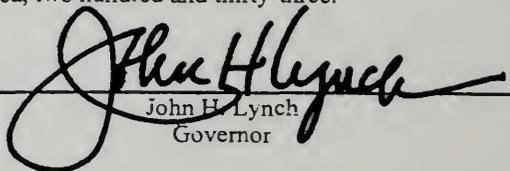
**WHEREAS, The Town of Pembroke** has consistently provided a high quality of life and services to all citizens through economic opportunity, high regard for the environment, a history as rich as its industrial roots and schools that produce intelligent and capable young minds; and

**WHEREAS, The Town of Pembroke** has greatly contributed to the development of New Hampshire;

**NOW, THEREFORE, I, JOHN H. LYNCH, GOVERNOR** of the State of New Hampshire, do hereby proclaim **November 1, 2009** as **TOWN OF PEMBROKE DAY** in recognition of the Town's 250<sup>th</sup> anniversary and urge citizens to join in celebrating Pembroke's history and participate in all "Semi-Quincentennial" events throughout the year.



Given at the Executive Chamber in Concord, this 3<sup>rd</sup> day of March, in the year of Our Lord two thousand and nine, and the independence of the United States of America, two hundred and thirty-three.

  
John H. Lynch  
Governor

