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2020-2021 FACULTY SENATE XXVI - October 18, 2021 Minutes Summary

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UNIVERSITY OF NEW HAMPSHIRE
2020-2021 FACULTY SENATE XXVI

The fundamental function of the approved minutes of the Faculty Senate is to accurately document actions taken by that body. Additionally, the minutes traditionally seek to provide context by capturing some statements of Senators, faculty in attendance, and guests. The minutes do not verify the veracity, authenticity, and/or accuracy of those statements.

Meeting called to order at 3:10 PM on October 18, 2021, via ZOOM MINUTES SUMMARY

I. Roll - The following senators were absent: Harvey, Kirsch, Knowles, and Salvio. The following senators were excused: Kazura, Siggelakis, and Ramadanovic. The following were guests: Wayne Jones, Kate Ziemer, Kimberly DeRego, Pelema Ellis, and Andy Colby

II. Call to Order - The chair, Kevin Healey shared meeting guidelines. He also reminded senators about the use of the Chat feature. He said that while it is not usually possible for the chair to answer questions or comments made in the chat, Harriet Fertik from the Agenda Committee has volunteered to keep an eye on the chat to the extent that she can. In any case, please note that senators who want to contribute questions or substantive points to the discussion should use the raise hand feature instead of the chat to ensure that everyone in the meeting hears all questions or comments so that senators can make an informed decision when it comes to vote or make a motion. As well, in chat, as with all Senate business, please demonstrate respect for every person, in language and message

The chair introduced Susan Drisko Zago, a new senator from Franklin Pierce School of Law who was elected to replace Senator Jen Davis who has left the university.

III. Remarks by and questions to the provost - Provost Wayne Jones shared some updates as follows:

- We are past R+30 now. Projected revenue is nearly flat with budget, and it is about where we had hoped it would be. Wayne said that he is now working on Phase II hiring requests.
- Covid management is going ok. There is work being done to annotate the Covid dashboard to indicate that no testing is done on Saturdays or Sundays.
- The announcement about the new vaccine mandate was made on Friday. Wayne explained that about one month ago the Biden administration requirement that large employers and any organizations accepting a federal contract would need to have a vaccine mandate in place. Initially, the requirement was for a vaccine mandate or testing. Last week UNH was notified by NASA, one of UNH's largest funding agencies, that the \$109 million in federal funding we receive from them required us to sign a change to the contract accepting the new vaccine mandate language. At the same time, UNH has another approximately \$190 million in NASA grants pending. Further, we know that the requirement will be coming down from other funding agencies as well. UNH has signed the contract change with NASA. We knew we were going to have to sign. It's the right thing to do. At the same time, we have been trying to do this while staying in communication with the board of trustees, the Governor's office, the legislature, and other entities in the state.

The language within the new NASA contract language removed the testing aspect. It requires a vaccine mandate or a waiver for medical or religious reasons and this is required for all employees. It isn't clear whether that requirement covers the entire campus and how it affects other visitors to campus, or students or

customers, of the entity. So, all of those details need to be worked through. An implementation team is being put in place that includes Matt MacManes, the Senate vice chair. There will be an update to the campus community again later in the week as more information is available.

Wayne said that UNH is certain that this is going to get challenged in court. There are state attorney generals across the country that are planning to challenge it. Nonetheless, it is the right thing to do for us and it's the only thing we can do to protect the research that's going on among our faculty. The administration is keeping the Board of Trustees, the legislature, campus constituencies, union constituencies, and the Faculty Senate informed as we go each step of the way.

- Wayne thanked the senators and faculty for their work with the early alerts warning system. He said that 62% of all undergraduate classes at UNH participated in the early warning system. This process helps students know if they should be doubling down and getting tutoring support. The 62% participation follows a pilot and that is a great result. We went from a pilot to just first-year students to 62% of all undergraduate courses. That is a great result. Wayne said that he looks forward to good retention results that will continue the increase in retention rates three years in a row.

Wayne offered to take questions.

A CEPS senator pointed out that there is an interesting article in Boston.com today about UVM and news that their enrollment is going up across the board. She wondered what magic fairy dust UVM has compared to what we've been doing and what thoughts the provost had on that. **Wayne responded** that UNH enrollment was also up across the board this year compared to both last year and compared to 2019. As well, our net tuition revenue went up. It is a competitive environment. Many colleges, small four-year colleges, in particular, saw enrollment hits pretty hard over the last couple of years. However, flagship universities are holding their own. He said that he thinks it is really important that we continue to invest in our admissions efforts and our marketing efforts. He said that he wanted to share a special thank you to the faculty and staff that are working on visiting student days. Those are enormously important for us

A COLA senator asked whether covid testing would be waived once a vaccine requirement is in place. Wayne said no, testing will not be waived. Our testing program will continue to run. We have a strong pattern that is working for us. Unvaccinated students are testing twice a week; unvaccinated faculty and staff are testing once a week. That will continue independent of the vaccine mandate. In addition, extra testing is available if anyone wants to test more frequently than they are required to do

A COLSA senator asked about the Open House. He learned from a prospective student that he has been corresponding with that she couldn't get a seat at the Open House. He wondered if that was true. **Kim DeRego from Enrollment Management** responded that the Open House events have been under pretty strict capacity limits due to Covid restrictions, and they are limited to 1600 people coming to campus. In response, two events are being held this year instead of one. As you may know, we're doing two events instead of one this year to reduce capacity. More than 1600 did come to the first event and the registration is full for this next Open House. There was a higher turnout rate at the first event than UNH historically sees. There is some pent-up demand from people who want to come to campus. Admissions is running several campus tours every day, including on Saturdays. There are many opportunities for students to come to visit.

The Senate chair, Kevin Healey, said that he was a little surprised that people are not asking about the vaccine mandate and how we're dealing with it. Maybe that's because we don't yet realize the implications of what's coming at us. He said that he is feeling nervous about this, although he doesn't exactly why. Kevin asked Wayne how people can go to ask questions about the implementation of this and all the issues that

it's going to raise for us across the system. **Wayne responded** that there are more unknowns than there are answers right now. Fortunately, UNH is in a strong position because of the high vaccination rate we have on campus with 95% of faculty and 89% of students already vaccinated. It is a small percentage that we will need to work with, probably around 400 who have not reported that they are vaccinated. Wayne said we will need to communicate with them and develop a protocol for those who want to request a waiver. As well, there will be discussions about what happens if these people don't get vaccinated or get a waiver. At the same time, there is the issue running of whether and how the guidance is going to change over the next several weeks as the language that was originally written for kind of corporate employers gets applied to and interpreted for higher education. Wayne said that we want to communicate with faculty regularly. Therefore, there will be another message later this week and again as more information becomes available. Questions can be sent directly to Wayne by email, and he will respond as fast as he can. Hopefully, there will soon be a central place for information about this.

A COLA senator asked whether the vaccine requirement will require that individuals were vaccinated within a particular period, i.e., 6 or 8 months. Also, is there a plan for a booster clinic on campus? **Wayne answered** that the way the language is written – the general counsel's office and the IRT are looking at it carefully – the only deadline is that you must have your first complete sequence of vaccinations by December 8th. They have no way of interpreting whether that's done. They have no way of determining compliance and they haven't told us how we're supposed to tell them that we've complied. However, we are working through these questions. It is just about the first full course of the vaccine.

In response to the question about the booster, individuals can get the booster now if they are in an eligible group, at Rite Aid or other pharmacies. A request has been made for the state vaccine mobile van to come to campus to focus on boosters. Hopefully, Police Chief Dean will be able to put out an announcement about a booster ban on campus in the next three weeks or so.

A CEPS senator asked Wayne to say a few words about the email that went out about administered changes and solutions. He asked what particular steps are being taken? There's a very useful website but in terms of making changes behind the scenes to alleviate some of the bottlenecks and things, what is being done? **Wayne responded** that the senior leadership team has been meeting on this weekly now for well over a month. He thinks that there is more work to do to make the website more helpful and having a single place where we can go to get that information is critical. Behind the scenes, several other things are going on. The most successful progress has been made with procurement and UShop with the introduction of the new Chief Procurement Officer

Some other threads are running simultaneously. HR has been charged with doing a full process map on the seven or eight different types of hires. The first one they have done involved a complete map from department initiation or approval of a search through to onboarding. And then they brought it to all the deans to kind of walkthrough, poke holes at it, try and find problems with it. And then HR went back to try to clean it up. This will be repeated for every single one of their processes.

Wayne shared that, on the financial side, two or three more people have been hired into the STAR organization to provide a better kind of "person support." Louise Griffin has been on top of that. The work in the finance office has focused on the dashboards and the idea that we start to have a better financial view into not just the university as a whole but also to go one level lower to look at colleges and then one level lower for departments to be able to see how they're doing relative to budget and for them to see their budget.

Wayne said that he is continuing to meet with folks one-on-one. This has resulted in a lot of good constructive criticism and feedback, and we are trying to keep all of that information flowing to find problems and fix problems as fast as we can. Wayne closed out his comments saying that we are not there yet, but he believes that we are making progress and the website will continue to be updated. He reminded all that they see something, say something so that we can get these processes fixed as fast as possible.

IV. Presentation by Kim DeRego, Associate Vice Provost for Enrollment Management with Pelema Ellis, Vice Provost, Enrollment Management - Pelema reminded the group that Kim's role is a combination of her previous role at UNH Manchester and the former role that Director of Admissions Rob McGann held.

Kim explained that her presentation will be focused on the Durham Fall 2021 entering class. She also offered thanks to the faculty members who have come to or plan to come to the next open house.

See Appendix IV.1 for the slides. Kim explained that she and Pelema will be meeting separately with the Academic Affairs Committee to discuss test optional admissions data. Some of the highlights from the presentation were:

- There was an increase in applications and an increased in enrolled students.
- With Covid, the percentage of test optional students went from 24.88% of applicants for Fall 2020 to 71.2% of applicants for Fall 2021.
- There was a slight uptick in the average GPA of first-year students.
- There was an increase in out-of-state students and a decrease in in-state students. This trend of students wanting to get out of their hometown was seen in higher education throughout New England. Student mobility was up.
- International transfer student numbers. In the past, students who transferred from Navitas into the university were counted as transfer students. Now that we have moved away from the Navitas partnership, these students are no longer there.
- The trend continues that the number of females vs. male applications is about the same as they have been. This year, 58.3 % of applications were female and 41.7% were male. There are other gender categories available on the Common App. However, there have been fewer than 20 students since 2017 that have picked those other categories.
- There was a slight dip in the number of first-generation and multicultural students who applied, and this is a trend was seen across the higher education industry. There have been articles written about the concern that the world should have about this trend in college admissions during Covid. The admission team has been doing a lot of work to reach out through school partners, NGOs, and community-based organizations to reach out to first-generation students.
- Students admitted to the first choice major went up this year for the first time in a couple of years.
- Students coming in as undeclared, approximately 25%, is in line with what it has been.

Kim offered to take questions.

A COLSA senator asked if the university collects data on first-year admitted students that live on-campus versus living off-campus and commuting. He said that he is seeing a lot more students over the past two years commuting from long distances because they can't afford housing in the area. It might point to some problems with the portability in terms of housing on campus and housing and surrounding communities. Provost Jones responded that the university does track that data. Although it has ticked down a little bit, it is not much of a change. Well over 95% of our first-year students still live on campus. At the sophomore level, about 70% live on campus. He said that discussions are going on right now about how we can use our on-campus housing as an opportunity to keep students closer and safer. This year we missed the on-campus housing budget number because 30 to 40 students dropped their housing contract when the masking requirement in the dorms was turned on. Because this was a “change in condition” the university had to let them out of their contract.

A COLA senator asked about the number of international students being admitted with only 20 international students in the incoming class of approximately 2700. It doesn't appear that this is Covid related because in 2018 there were only 14 international students. He said that he understands that it is a financial challenge for international students to pay UNH tuition as it would be considered very high for students of many countries. However, is there more that the university can do to attract more people directly from outside? Also, we do have a number of students who identify as international because they are second-generation students with their parents already here. What is being done about outreach to other countries and publicizing UNH in other parts of the world? There are many countries where people would pay to come here if they were aware of the possibilities and if the university showed an active interest in inviting students from those places.

Pelema responded that Kim has had a great amount of experience and history in international admissions work. But he admitted that international students have historically not been a really large group here at UNH despite a lot of good effort across the board. UNH does rely on the traditional agency approach where we work with agents in different countries to try to facilitate a really good pipeline to UNH. There was an exploration of different partnerships over the last couple of years and we have kind of settled on the fact that at the undergraduate level there might be some opportunities within a specific college or two. However, at least for the short term and maybe the next couple of years, we see some more opportunity in some of our domestic markets. 90% of students come from within three states and the numbers fall off the cliff after that. It doesn't mean that international at the undergraduate level won't be something that we will spend more time on and make some investments in the long-term. However, for at least the short-term, we want to start to see some growth in some of these domestic markets closer to us where we have some more opportunities. After that, we can start to build more on an effort towards international markets. This would be a hybrid approach. The Agency work does help us go forward, but it's more of prioritization in terms of the next 24 months to kind of get our undergraduate enrollment a little more stable. And then we will want to be much more aggressive long-term and an undergraduate. There is only so much bandwidth over the next 24 months.

Kim offered some additional history about international enrollment saying that this is an area where we have sort of been in the wrong place at the wrong time rather than the right place at the right time. For many years, the university relied on Navitas for international recruitment, and this did bring some great students into the university but there were also some challenges as far as integration. An increased effort to recruit international students took place right when the Trump administration came into governance. And that was – aside from Covid – probably the worst time we could have launched an international recruitment initiative. In any case, there has been some effort and some recruitment travel does happen. Several agency partnerships that were created did result in quite significant growth in graduate and professional graduate students on both campuses, Manchester and Durham.

Kim reiterated what Pelema said about the domestic markets. She said that they did a really deep dive into the recruitment that we are doing even locally. There are over 300 schools just in the Mid-Atlantic and New England region that send us five applicants a year that we don't have staff to visit at the moment. So, when it comes down to redeploying the resources that we have, that is really where we are focused. However, as we come out of Covid, we will be in a position to do more international work.

The chair thanked Kim and Pelema for their presentation and encouraged senators to send additional questions directly to them. He asked that if anything comes out of the follow-up questions, please forward these to the Agenda Committee.

V. Remarks by and questions to the chair - Chair Kevin Healey shared the following items:

- November 8 is scheduled for senator caucus meetings with their deans. The Deans were notified a few weeks ago. The meetings will be held during the usual Senate meeting time, 3:10 to 5:00 PM. These meetings are an opportunity for senators to meet with their dean as a group to communicate on issues of shared governance that pertain to the college and university. This is also an opportunity for senators to share information about the work of the Senate. The Agenda Committee will be discussing some suggested agenda items for these meetings. However, senators and deans will also be encouraged to compile an agenda in advance to ensure that the meeting is productive. It would be ideal if someone is nominated to take notes, which then can be sent to the Agenda Committee. Having a record will help the Agenda Committee think about future strategic goals. Senators from Manchester, Law and the Library are welcome to schedule time with their deans on a more informal basis.

- The Faculty Senate passed three motions in spring and summer 2020 in connection with meeting via electronic means. The June 29, 2020 motion states that "The Faculty Senate shall continue to meet extraordinarily via electronic means using such software as the Agenda Committee shall deem most suitable, provided such software is available to all members of the Faculty Senate, until such time as the Senate shall vote to resume face-to-face meetings."

Given that the university and the world are still managing through the pandemic, the Agenda Committee has made the decision that the Senate will continue to meet via Zoom through the Spring 2022 semester. As indicated in the June 2020 motion, any decision to resume face-to-face meetings will require a vote of the Senate. There were no comments about this. Kevin asked for any comments or questions about this to be sent to him.

- The Agenda Committee has appointed Vidya Sundar, a member of the Senate Agenda Committee to the GSC-UNH Merger Committee on Governance, IPEDS, Structure, and Accreditation. This faculty representation is in addition to the Manchester faculty members serving on this committee.

- UCAPC UPDATE: There are 3 permanent committees of the Faculty Senate: 1) Discovery Committee 2) Professional Standards Committee 3) UCAPC = University Curriculum & Academic Policies Committee. Membership for these committees is handled by an election at the college level run by the Faculty Senate office.

UCAPC has not met for several years. Curriculum proposals for new majors and minors and other curricular changes currently come directly to the SVPAA for approval. SVPAA Kate Ziemer shared with the Agenda Committee a vision for a new shared governance model for undergraduate curriculum changes that would parallel how the Graduate Council operates. The Agenda Committee identified that the mission of this proposed council is similar to the mission of UCAPC, and it was agreed that UCAPC would trial the process with two proposals that have been submitted to Kate. UCAPC will report back to the Agenda

Committee about the trial. Any permanent change to the role of UCAPC and its membership will need to be approved by the Faculty Senate.

Dan Innis and Carmela Amato Weirda were elected chair and vice chair respectively of this year's UCAPC. The official charge to UCAPC given at an October 13 meeting reads as follows:

Agenda Committee charge to the University Curriculum & Academic Policies Committee (UCAPC) October 13, 2021: SVPAA Kate Ziemer has proposed a new shared governance structure to enable proactive curricular innovations at the undergraduate level across colleges and disciplines. Because the faculty responsibilities in this proposed governance structure are similar to the responsibilities of UCAPC, the Faculty Senate Agenda Committee has recommended that UCAPC trial the review process proposed by the SVPAA as a first step before any changes are made to the UCAPC charter. Therefore, the Senate Agenda Committee is charging UCAPC to trial the review process by SVPAA Kate Ziemer for two undergraduate curricular proposals. As part of this trial, UCAPC shall invite the associate deans and the Registrar to participate. The Agenda Committee is requesting a debrief and a report from the UCAPC at the end of the trial period to assist in determining any permanent changes to faculty governance processes for undergraduate curriculum changes.

A question was asked about why the activity of UCAPC has become dormant over the years. Jim Connell shared that UCAPC is used to deal with specific conflicts, and it is also used to deal with new policies about schools and specific cross-college programs where there was a conflict between the colleges. To some extent, we just haven't had any things along those lines for the past few years.

A UNH Manchester senator pointed out that this may change because of the UNH-GSC merger. He said that it would be useful for the Agenda Committee or the chairs of UCAPC to think about how we will want to handle what is likely to be a giant boatload of complicated curricular changes that will come about as we bring Granite and UNH together. He asked that this be considered sooner than later.

A COLSA senator said that he was contacted during the COLSA UCAPC election in the spring by several faculty about the rule that UCAPC members must be tenure-track faculty. Given the representation that we have for CCLEAR faculty running undergraduate academic programs, it might be wise to revisit that standard because non-tenure-track faculty members do run a lot of the undergraduate programs on campus.

The chair responded that this would be an appropriate part of the discussions when we move from the pilot to a more permanent change as we will be considering updates to the UCAPC charter at that time. Jim Connell shared some history on this saying that UCAPC has tenured (not just tenure-track) faculty to assure that its members have independence given the level of conflict that they have had historically at times with the administration.

- Update on Barnes & Noble First Day Complete. There was a presentation and Q&A at the 9/27 Faculty Senate meeting, and many questions and comments were submitted during and after the meeting. In response to the feedback, UNH will not move to the First Day Complete program at this time. The Agenda Committee is working with Kate Ziemer to identify who at UNH has more information about the program and to determine what due diligence has already been done. Once this information is gathered, the Agenda Committee will charge a committee to review the information and recommend the next steps. In the meantime, the pilot "By Course" program will continue but it will not be open to any new faculty.

VI. Approval of the minutes from September 27, 2021 – Corrections were offered in sections I, III, VI, and VIII. The minutes were approved by unanimous consent.

VII. Updates from Committee Chairs

- Ivo Nedyalkov from the Research and Public Service Committee shared that the committee is working on a motion related to the UNH land, water, and life acknowledgment statement. As well, the committee is considering the addition of some actionable items in connection with the statement, perhaps around having the statement be included in graduation ceremonies. Any suggestions, thoughts, or concerns should be sent to Ivo.

Another big item for the committee is the monitoring of the R1 status. Ivo shared that he and Gregg Moore from the committee have met with Provost Jones, and we are in the works of trying to support this issue. Senators should contact Ivo with any thoughts and ideas on this topic. In particular, the committee is looking for information about what impedes the work that faculty are doing to help retain R1 status. He said that the provost is very welcoming to suggestions.

VIII. Discussion and vote on Motion to approve Academic Calendar for 2025-2026. - Andrew Seal, the chair of the Academic Affairs Committee explained that the motion to approve the 2025-26 Academic Calendar was presented at the last meeting of the Senate and there was discussion about J-Term 2026 where January falls awkwardly in relation to both winter break and beginning of spring term, making that January term condensed. The first attempt to come up with a workaround for this was to plug in three Saturdays to reach the historic norm of 14 in-person days for the January term. Since the Senate discussion about this, the committee has looked into how the January term works on the ground, what the precedents are, and what the federal and university requirements are in place regarding contact hours, credit hours, and things of that nature. The committee, working with the Registrar's Office discovered that it is possible for us to condense the number of in-person days down to 11 and to simply eliminate the three proposed Saturday days. However, it is important to communicate to instructors of j term at that time that the term is being condensed to those 11 days. Andrew explained that one of the interesting features of J- Term is that students can only take one course and there are very few exceptions to this. Therefore, instructors can make very flexible meeting times and can get as much in during those 11 days as they need to. Therefore, the committee feels that this is a really good option to avoid the problem that we faced in the previous proposal to hold Saturday classes. Andrew showed this option as follows:

January Term 2026

Instructors are advised that this schedule contains only eleven designated schooldays; the historical norm has been fourteen. Instructors must ensure that sufficient contact hours are built into their class schedule.

Monday, Dec. 29

Thursday, Jan. 1

Friday, Jan. 2

Saturday, Jan. 3

Saturday, Jan. 10

Saturday, Jan. 17

Monday, Jan. 19

On-line classes & trips begin

New Year's Day, University holiday

On-campus classes begin

Classes meet (additional class day)

Classes meet (additional class day)

J-Term classes end (additional class day)

Martin Luther King, Jr. Day, University holiday

A COLSA senator moved to amend the motion by substitution to include this new schedule for J-Term 2026. The motion was seconded. The discussion was opened on the motion to amend by substitution.

A question was asked about whether there are any concerns about regulations or other issues with this proposal. Andy Colby, the Registrar, said that we do have to think about contact hours, "butts in seats" and

work hours to get the credit hours in. Typically, J- term is scheduled to have 14 class days, as an attempt to represent the 14 weeks of fall or spring semester and a comparable number of hours in seats, as well as hours of work to be done outside of the classroom. In a structure like this proposal, we are saying that it is less than 14 days. The idea is to make up that time with longer class times, essentially and that still gets out the same number of hours within that timeframe to authenticate and justify the credit of the class, whether it's 4,3, or 2, total credits for those classes. The thought process is that to avoid the Saturday or Sunday class days, they would be building it into the Monday through Friday days.

A CEPS senator said that he wanted to thank the committee for taking his comments at the last meeting seriously and for discussing them in detail. He also offered a friendly amendment with the addition of the phrase (typically 42 contact hours for a 4-credit class) so that this sentence reads as follows: **Instructors must ensure that sufficient contact hours (typically 42 contact hours for a 4-credit class) are built into their class schedule.** The change was accepted as a friendly amendment.

A question was asked about whether 42 was the correct number. Andy Colby said that UNH goes by the formula for 3 contact hours a week per credit of the class, although there are different contact hours in different colleges, typically it is advised that there be three contact hours a week for a 4-credit class. Therefore, 14×3 is equal to 42 hours. There are differences in opinion in some areas given the lab associations with classes. But this is the standard number that the university has kept for its overall number for contact hours.

A Paul College senator asked if the idea of this amendment is that the schedule that the students see will reflect the time added to each class day? Or is it up to the instructor to inform the students on the first day or week of classes that there will be extra hours amounting to the three additional days? He said that he thinks it is better to be right upfront with students and say that extra time on particular days or double sessions on three days is scheduled. This is better than putting that on the instructor to communicate. The instructor can always have the prerogative to schedule 3 asynchronous equivalent sessions. What is the intent and how would be implemented? The Senate chair asked Andy Colby how this would show on the public-facing courses.unh.edu page. Andy Colby, the Registrar, responded is that it is his opinion that the additional time should be listed so that students can see it when they register. This would be handled by the instructor developing the course. There are not a tremendous number of face-to-face classes during J-Term relative to the space available to instructors. So, there more flexibility for scheduling classroom times in non-standard time blocks.

Andrew Seal said that it is his understanding that instructors already have a lot of discretion and have a lot of responsibility as well to communicate to the students what the class schedule will be. This would be relatively difficult to coordinate centrally. However, instructors are already doing that every semester, even when there is not a problem like this. Therefore, this won't be a real change in terms of the way that they are communicating with students.

The Paul senator pointed out that if faculty communicate this – as compared to it being scheduled from the start and listed on the course registration – the students will see this as additional work. The instructor always has the prerogative to say, we're going to meet the normal time and there's going to be extra work outside of class with asynchronous content or what have you.

A CEPS senator offered that we should be careful to word the contact hours per credit correctly. He also asked if the motion as currently worded will ensure that we are addressing the issues faced earlier with Saturdays. Namely, is there any chance that an instructor may not necessarily observe certain holidays that the student may be observing? So, is there a guarantee that this won't happen if the motion is presented as it is worded now? Andrew Seal said that this is the same kind of scenario that we could face in a regular January term. If an instructor requested his or her students that their students meet on a Saturday that would

involve negotiation between the students and the instructor. He said we are not providing a guide to encourage or to sponsor that kind of move. But I'm not sure that there's a way that we can stop that.

The chair asked for a vote on the motion saying that it does not appear that any additional language or edits are needed. There were no objections to moving to a vote. **The motion to amend by substitution was put to a vote. The motion passed with 60 in favor; none opposed and no abstention.**

The motion as amended was presented for discussion:

**Academic Affairs Committee Motion
to approve the 5-Year Academic Calendar, AY 2025-26**

Rationale: In order to maintain an approved five-year Academic Calendar, the AY 25/26 must be reviewed and included as the last year of the five-year Academic calendar.

Motion: The Faculty Senate approves the proposed 2025/26 Academic Calendar as provided by the Office of the Registrar (see Appendix.) 2025/26 will be added to the five-year calendar, which includes the start and end dates for each of 4 regular terms throughout the calendar years starting from AY 2021/22 through AY 2026/27.

Appendix

Fall 2025

Monday, Aug 25	Classes begin
Monday, Sept. 1	Labor Day, University Holiday
Monday, Oct. 13	Mid-semester, Fall break day no classes
Tuesday, Nov. 4	Election Day - no exams scheduled
Tuesday, Nov. 11	Veterans Day, University holiday
Wednesday, Nov 26	No Classes (University offices open)
Thurs-Fri, Nov. 27-28	Thanksgiving holidays
Monday, Dec. 1	Classes resume
Monday, Dec 8 (70 days)	Last day of class
Tuesday, Dec. 9	Reading day; 6:00 p.m. final exams begin
Tuesday, Dec. 16	Final exams end

January Term 2026

Instructors are advised that this schedule contains only eleven designated schooldays; the historical norm has been fourteen. Instructors must ensure that sufficient contact hours (typically 42 contact hours for a 4-credit class) are built into their class schedule.

Monday, Dec. 29	On-line classes & trips begin
Thursday, Jan. 1	New Year's Day, University holiday
Friday, Jan. 2	On-campus classes begin
Saturday, Jan. 3	Classes meet (additional class day)
Saturday, Jan. 10	Classes meet (additional class day)
Saturday, Jan. 17	J-Term classes end (additional class day)
Monday, Jan. 19	Martin Luther King, Jr. Day, University holiday

Spring Term 2026

Tuesday, Jan. 20	Classes begin
Friday, Mar. 6	Mid-semester
Mon-Fri, Mar. 16-20	Spring recess
Monday, Mar. 23	Classes resume
Monday, May 4	Last day of classes
Tuesday, May 5	Reading day or Curtailed Op day
Wednesday, May 6	Reading day
Thursday, May 7	Final Exams begin
Wednesday, May 13	Final Exams end
Saturday, May 16	Commencement

Summer Session 2026

Monday, May 18 – Friday, Aug. 7	Classes in session
Monday, May 25	Memorial Day, University holiday

A CHHS senator said that he continues to have concerns that were raised at the last meeting. There is a significant issue regarding scheduling in the online terms. It is an issue across his department, and he thinks it is something we really need to be grappling with. He said that he doesn't want to subvert this motion, but he hopes that the issue receives a subcommittee investigation because it will continue to be an issue in the future. For example, in 2025, there is one week between the regular term and E Term 1. But in 2026 there are two weeks. That is a significant issue in terms of teaching. It is not a collective bargaining issue because it affects all faculty equally. The chair agreed that this is a long-term issue that we need to be paying attention to. The senator asked if it were possible to amend this motion to set up a committee or would a separate motion on this be a better way to handle it. The chair suggested that this could be introduced as a motion under the new business section of the meeting.

The motion, as amended, was put to a vote. The motion passed with 56 in favor, 1 opposed, and 1 abstention.

IX. Discussion and vote on the Academic Affairs Committee motion on the E-UNH calendar for 2025-26 - The motion to approve the 5-year E-UNH Calendar, 2025-26 was previously presented at the September 27 meeting and presented again by Andrew Seal as chair of the Academic Affairs Committee as follows:

Academic Affairs Committee Motion to approve the 5-year E-UNH Calendar, 2025-26

Rationale: In order to maintain an approved five-year UNH E-term Calendar, the A Y 2025-26 must be reviewed and included as the last year of the five-year UNH E-term calendar.

Motion: The Faculty Senate approves the proposed 2025/26 UNH E-term calendars provided by the Office of the Registrar (see Appendix.) 2025/26 will be added to the five-year calendar, which includes the start and end dates for each of 5 terms throughout the calendar years starting from A Y 2021/2022 through A Y 2026/27.

Appendix

E-Term 1:	August 18 – October 10 (8 weeks)
E-Term 2:	October 20 – December 12 (8 weeks)
E-Term 3:	January 12 – March 6 (8 weeks)
E-Term 4:	March 16 – May 8 (8 weeks)
E-Term 5:	May 18 – July 10 (8 weeks)

Andrew reminded the senators that the E-Terms fail to synchronize perfectly with the normal academic term. This is a problem that is recognized but it is very difficult to make this scheduling work perfectly. However, the Registrar's office has shifted the start date backward by one week to improve the situation as best as they could. Each E-term must be 8 weeks in length and E Term 2 must terminate during the fall term and E term 4 must terminate during the spring term.

A question was asked what E-UNH is and whether it is a new program? Andrew Seal explained that E-terms are not too old but have been used previously mainly by a few colleges. Therefore, it affects only people in the colleges where it is used. A COLA senator said that she also was confused as she has never heard of an E-term before, and she wanted to know what the "E" stands for and how this is affecting academic business in general. Andrew explained that the E-UNH terms are for some masters and professional programs although he isn't sure how many courses run on E-terms. He assumes that the E stands for electronic and most of these courses are delivered electronically. The Registrar, Andy Colby, added that E-Terms have been around for quite a few years and have been used by professionally-oriented graduate programs. They are predominantly online, synchronous, or asynchronous. Paul College, College of Health and Human Services, and UNH Manchester have some of these courses. There are only a very few undergrad level classes that are taught in E-terms, and these are courses that must be cross-listed with 700, 800 master's courses there are also taught during each term at this point. These E-Term courses are separate from the regular fall semester and regular spring semester in the programs that use them. But they are officially part of that fall and spring semester for reporting compliances and other things.

A COLA senator recalled that a few years the university discussed the possibility of breaking the semesters into four or five. Nothing came out of that initiative, but he suspects that is where some of the confusion about E-UNH terms is coming from.

Harriet Fertik of the Agenda Committee pointed out that some senators offered examples of E-Term classes in the chat.

There was no further discussion. **The motion was put to a vote. The motion passed with 53 in favor, 2 opposed, and 2 abstentions.**

Andrew Seal asked that the AAC motions on 2026-2027 calendars be postponed until the next meeting. There was no objection.

X. Discuss and vote on Charles Vannette's motion to extend the suspension of all rules related to online courses - Charles explained that he is chair of the Academic Program Committee. He explained that the APC had discussed the online delivery option during Covid and realized that the motion that was passed last year in January 2021 was no longer valid because it hinged on the color code system of the red, yellow, green, which is no longer in use. Charles' report at the last Senate meeting stated that we were back to pre- COVID delivery requirements or options as far as discovery labs, honors, inquiry labs, inquiry 444s, and most writing-intensive courses were concerned. However, at that same meeting, it became clear that some

departments had already scheduled online courses for the spring semester that fall into these categories. It is also clear again today when the course search went live that there are a handful of Dlab courses that are not normally approved for online instruction, but which have nevertheless been proposed for online instruction and staffing has been found for them. It is unclear how many of the writing-intensive courses for the spring semester are being offered online.

Charles explained that because of the concern that these departments and colleges have and a concern that these courses won't comply with the rules, he is presenting a motion to extend the online instruction option through the end of the spring semester. Charles said that he is submitting this motion as an individual, not from the Academic Program Committee, although the members of that committee are aware of it. He said that his motion only extends the lifting of the restrictions through the spring semester.

Charles said that since summer semester courses have not been finalized, he suggests that the Faculty Senate contact department chairs and that senators contact their department to remind everybody that until Faculty Senate says otherwise the pre-Covid delivery restriction conditions apply for this small subset of summer courses.

Charles presented this motion:

Motion Presenter: Charles Vannette

Rationale: UNH no longer follows the color-coded system for Covid-19 status, upon which Senate Motion XXV-M18 relies. However, the Covid-19 pandemic continues, and a small number of courses not normally approved for online instruction have been scheduled for Spring 2022. Departments have already searched out staffing for these scheduled courses, and the Spring 2022 schedule has already been published online. Furthermore, the Senate does not yet have reports from Discovery, Honors, or the Writing Program regarding the permanent lifting of all online teaching restrictions outlined in Senate Motion XXV-M18. Therefore, there is a pressing, practical need to extend the provisions of Senate Motion XXV-M18 through the end of Spring Semester 2022.

Motion:

The Faculty Senate extends the suspension of all rules related to online courses for Inquiry 444s, Inquiry Labs, Discovery Labs, Honors courses, and Writing Intensive Courses through spring semester 2022. We encourage faculty to plan for a resumption of pre-Covid modality protocols for summer of 2022.

The motion was seconded.

A UNH Manchester senator asked Andy Colby if there is a list available of the Writing Intensive courses that have been approved for fully online delivery and where faculty can find that list. He also asked about the reports from the Writing Committee, The Discovery Committee, and others about making this recommendation permanent and where we are with that process. Andy Colby answered the question about the Writing Intensive courses saying that he will find out from the Associate Registrar of scheduling because she keeps track in-house of courses that have been given those approvals. He doesn't know if the Writing Committee has this information or not. Charles responded to the question about reports, saying that Honors and Writing are ready to report. The Discovery Committee is planning to discuss this at their next meeting. As soon as all of the reports are ready, they will be presented to the Senate.

Harriet Fertik from the Agenda Committee said that she appreciates the thinking here about the reality of people planning for the spring semester. She said she was interested in thinking beyond the spring about encouraging faculty to plan for a resumption of pre- COVID modality protocols or depending on what comes out of your report, sort of to think about that going forward. She asked what thoughts or suggestions the committee has about formalizing communication on this and other issues we have sometimes for getting news out from the Senate. She asked if Charles had any thoughts about how we would want to communicate that information beyond hoping senators can share it and that people will look through their email. Charles said that it is an issue, and some senators are better at communicating with their department than others are. He said that he sees the Agenda Committee as the primary radius committee in Senate and that is the committee that departments listen to. His preference would be for a direct mail to go out to all of the department chairs or program chairs or whatever the sort of organizational body is in programs and departments and that the email comes from the Agenda Committee or Senate leadership.

Matt MacManes, the Senate vice chair asked what the deadline is for departments to make decisions about summer in terms of course modality. Andy explained that the first submission from departments to the Registrar – the first round - is due on November 29.

Matt offered a friendly amendment to prolong the suspension of the online restrictions until the summer of 2022. Charles said that the APC has spent a lot of time talking about this and, as a committee, they are not in favor of extending it through the summer, given that this feels like an overstep of the committee's charge since the university is in regular delivery conditions. He suggested another meeting before to propose a separate motion for summer.

The chair pointed out that although Charles is not comfortable accepting the extension to summer as a friendly amendment, it does not preclude a motion to amend. Matt made a **motion to extend the suspension of rules through Summer 2022**. The motion was seconded. It was pointed out that the amendment would also include removing the last sentence **“We encourage faculty to plan for a resumption of pre-Covid modality protocols for summer of 2022.”** since it is not pertinent.

A discussion was opened about the amendment. Catherine Peebles, director of the Honors Program, shared that the program is very interested in the timeline here because we are there are plans to offer a couple of honors classes online for the second time ever this coming summer. She said that it does a great deal of good for Honors students, both in terms of accessibility, flexibility, and equity. Therefore, the Honors Program is very much in favor of extending this motion through Summer 2022 and also in favor of lifting the rules permanently for Honors Courses. She said that there will not be a lot of online courses, but the program does want to add it to the palette now that we've tried it and found it to be successful.

The motion to amend to extend the suspension of rules through Summer 2022 was put to a vote. The motion to amend passed with 44 in favor, 3 opposed; and 2 abstentions.

The motion, as amended, will layover until the November 1 meeting when it will be put to a vote.

XI. Adjournment - The meeting was adjourned at approximately 5:05 PM.

Some useful UNH acronyms

AAC	Academic Affairs Committee (Faculty Senate standing committee)
AC	Agenda Committee of the Faculty Senate
ASAC	Academic Standards & Advising Committee
APC	Academic Program Committee (Faculty Senate standing committee)
AT	Academic Technology
BAC	Budget Advisory Committee
CaPS	Career and Professional Services
C&PA	Communications & Public Affairs
CCLEAR	Clinical, Contract, Lecturer, Extension, Alternative Security, Research faculty
CEITL	Center for Excellence & Innovation in Teaching & Learning
CERP	Covid Early Retirement Program
CFAR	Center for Academic Resources
CORPAD	University Committee on Real Property Acquisition and Disposal
CPC	Campus Planning Committee (Faculty Senate standing committee)
DRC	Discovery Review Committee
ET&S	Enterprise Technology & Services
FAC	Finance & Administration Committee (Faculty Senate standing committee)
FAR	Financial & Administration Restructure Project
FAR	Faculty Activity Reporting
FOC	Financial Operations Center
IRA	Institutional Research and Assessment
IT	Information Technology
ITC	Information Technology Committee (Faculty Senate standing committee)
JSMB	Joint Strategic Management Board (Navitas review)
KRONOS	USNH Time Management System (now under the name UKG Dimensions)
LC	Library Committee (Faculty Senate standing committee)
OISS	Office for International Students & Scholars
OS	Operating Staff
PACS	Psychological and Counseling Services
PAT	Professional and Technical Staff
PSC	Professional Standards Committee (FS permanent committee)
RPSC	Research & Public Service Committee (Faculty Senate standing committee)
SAARC	Space Allocation, Adaption and Renewal Committee
SAC	Student Affairs Committee (Faculty Senate standing committee)
SAS	Student Accessibility Services
SHARPP	Sexual Harassment and Rape Prevention Program
SSSC	Student Success Steering Committee
STAR	Support Team for the Administration of Research
SVPAA	Senior Vice Provost for Academic Affairs
UCAPC	University Curriculum & Academic Policies Committee (FS permanent committee)
UKG	USNH Time Management System (formerly named KRONOS)
USHOP	Central purchasing system put in place by USNH Procurement.
VPFA	Vice President for Finance and Administration



UNH Fall 2021 Cohort: Students Entering Durham Bachelor Programs

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UNH Entering Class Trends (Durham): First Year Bachelor Students Admissions Stats

Year	Apps	Admits	% Test optional	Admit%	Enrolled	% Test Optional	Yield%
Fall 2021	20,073	17,416	71.2%	86.8%	2,773	67.1%	15.9%
Fall 2020	18,715	15,879	24.8%	84.8%	2,608	26.4%	16.4%
Fall 2019	17,959	15,102	NA	84.1%	2,709	NA	17.9%
Fall 2018	18,324	15,298	NA	83.5%	2,996	NA	19.6%
Fall 2017	18,142	15,050	NA	83.0%	2,967	NA	19.7%
Fall 2016	18,813	15,101	NA	80.3%	2,826	NA	18.7%
Fall 2015	17,873	14,788	NA	82.7%	3,120	NA	21.1%
Fall 2014	17,262	14,430	NA	83.6%	3,132	NA	21.7%
Fall 2013	16,365	13,549	NA	82.8%	2,751	NA	20.3%
Fall 2012	15,855	13,003	NA	82.0%	2,849	NA	21.9%

Source: WebI (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): Transfer Bachelor Students Admissions Stats

Year	Apps	Admits	Admit%	Enrolled	Yield%
Fall 2021	953	847	88.9%	398	47.0%
Fall 2020	974	864	88.7%	424	49.1%
Fall 2019	983	793	80.7%	447	56.4%
Fall 2018	1,130	876	77.5%	456	52.1%
Fall 2017	1,160	976	84.1%	526	53.9%
Fall 2016	1,270	1,031	81.2%	569	55.2%
Fall 2015	1,122	891	79.4%	492	55.2%
Fall 2014	1,129	903	80.0%	481	53.3%
Fall 2013	1,186	943	79.5%	503	53.3%
Fall 2012	1,150	896	77.9%	495	55.2%

Source: Webl (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): Average HS GPA

Year	First-Year Students	Transfer Students
Fall 2021	3.59	3.26
Fall 2020	3.57	3.24
Fall 2019	3.53	3.25
Fall 2018	3.50	3.17
Fall 2017	3.47	n/a
Fall 2016	3.47	n/a
Fall 2015	3.41	n/a
Fall 2014	3.40	n/a
Fall 2013	3.38	n/a
Fall 2012	3.36	n/a

Source: Webl (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): By residency

Year	First-Year Students				
	New Hampshire	Other State	International	Number of States Represented	Number of Countries Represented
Fall 2021	1,040	1,713	20	35	11
Fall 2020	1,133	1,457	18	38	9
Fall 2019	1,079	1,607	23	34	16
Fall 2018	1,226	1,756	14	36	10
Fall 2017	1,214	1,716	37	37	20
Fall 2016	1,146	1,652	28	35	16
Fall 2015	1,185	1,907	28	34	21
Fall 2014	1,247	1,855	30	35	14
Fall 2013	1,166	1,571	14	39	11
Fall 2012	1,235	1,593	21	33	16

Source: WebI (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): By residency

Year	Transfer Students				
	NH Resident	Other State	International	Number of States Represented	Number of Countries Represented
Fall 2021	294	167	5	19	3
Fall 2020	299	107	39	19	14
Fall 2019	284	100	58	21	8
Fall 2018	259	116	89	16	16
Fall 2017	326	139	91	20	12
Fall 2016	259	157	106	16	18
Fall 2015	326	127	50	20	12
Fall 2014	333	115	51	21	12
Fall 2013	353	138	40	20	9
Fall 2012	375	137	15	20	9

Source: WebI (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): Gender as captured by Common App

Year	First-Year Students		Transfer Students	
	Female	Male	Female	Male
Fall 2021	58.3%	41.7%	52.5%	46.7%
Fall 2020	58.4%	41.6%	50.3%	49.4%
Fall 2019	58.1%	41.9%	48.1%	51.9%
Fall 2018	56.0%	44.0%	50.5%	49.5%
Fall 2017	57.3%	42.7%	49.4%	50.6%
Fall 2016	57.5%	42.5%	49.3%	50.7%
Fall 2015	54.8%	45.2%	43.2%	56.8%
Fall 2014	57.5%	42.5%	45.7%	54.3%
Fall 2013	55.0%	45.0%	47.8%	52.2%
Fall 2012	56.7%	43.3%	49.5%	50.5%

Source: WebI (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): First Generation

Year	First-Year Students	Transfer Students
Fall 2021	18.5%	29.9%
Fall 2020	23.1%	25.1%
Fall 2019	23.2%	27.1%
Fall 2018	24.2%	24.7%
Fall 2017	27.3%	21.9%
Fall 2016	28.3%	22.8%
Fall 2015	26.9%	27.0%
Fall 2014	26.2%	19.6%
Fall 2013	28.8%	20.6%
Fall 2012	29.4%	24.2%

Source: WebI (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): Multicultural Students

Year	First-Year Students	Transfer Students
Fall 2021	9.4%	12.6%
Fall 2020	10.1%	13.7%
Fall 2019	10.7%	10.3%
Fall 2018	10.3%	8.5%
Fall 2017	9.3%	8.0%
Fall 2016	10.1%	8.5%
Fall 2015	9.7%	8.3%
Fall 2014	9.3%	7.9%
Fall 2013	8.6%	6.9%
Fall 2012	8.2%	6.6%

Source: Webl (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): Admitted to First Choice Major

Year	First-Year Students	Transfer Students
Fall 2021	88.4%	85.2%
Fall 2020	85.9%	85.2%
Fall 2019	87.5%	80.9%
Fall 2018	85.4%	80.5%
Fall 2017	86.7%	80.5%
Fall 2016	88.1%	84.1%
Fall 2015	87.3%	82.8%
Fall 2014	88.0%	83.7%
Fall 2013	88.4%	86.4%
Fall 2012	89.4%	83.0%

Source: Webl (UNH database)
NOTE: Reflects Bachelor students only

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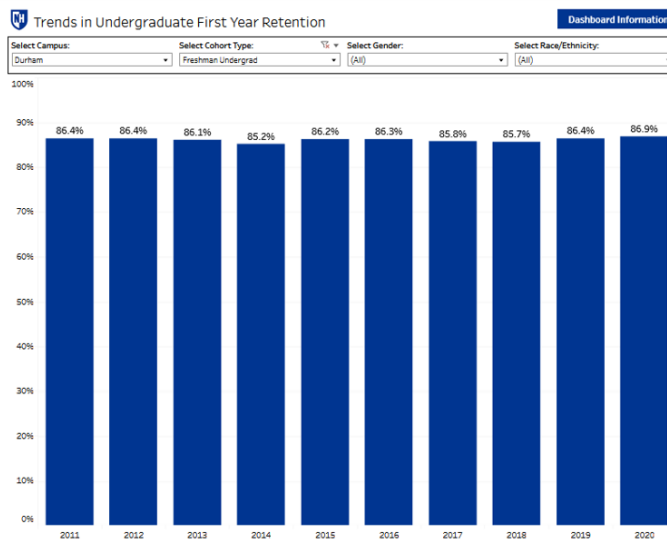
UNH Entering Class Trends (Durham): Undeclared Major

Year	First-Year Students	Transfer Students
Fall 2021	25.1%	17.1%
Fall 2020	28.0%	15.3%
Fall 2019	25.5%	20.0%
Fall 2018	25.9%	18.8%
Fall 2017	28.2%	20.1%
Fall 2016	26.9%	20.2%
Fall 2015	30.1%	18.5%
Fall 2014	29.2%	17.7%
Fall 2013	30.6%	20.0%
Fall 2012	25.8%	21.4%

Source: WebI (UNH database)
NOTE: Reflects Bachelor students only

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UNH Entering Class Trends (Durham): Undeclared Major



Source: Institutional Research Tableau dashboard
(https://public.tableau.com/app/profile/unhira/viz/RetentionandGraduation_15701119203810/RetentionTrendsDashboard)

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