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LITTLETON PUBLIC LIBRARY

# LITTLETON

NEW HAMPSHIRE

## ANNUAL REPORT

# 1961



ANNUAL REPORT  
of the Town of  
**LITTLETON, N. H.**

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WATER AND LIGHT DEPT.

for the

FISCAL YEAR ENDED DECEMBER 31, 1961

and

UNION SCHOOL DISTRICT

for the

FISCAL YEAR ENDED JUNE 30, 1961

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Volume XIII — Part 4

**COVER PICTURE**

Littleton Public Library

Photo by Lawrence Presby

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## TOWN OFFICERS

<b>Moderator</b>	Elmer H. Southard
<b>Town Clerk</b>	Clifford G. Santy
<b>Treasurer</b>	Lawrence M. Colby
<b>Selectmen:</b>	
Expires March 1962	George H. Richardson
Expires March 1963	H. Hubert Merrill
Expires March 1964	Theodore R. Gardner
<b>Assistant to Selectmen</b>	Robert L. Baker
<b>Tax Collector</b>	Robert L. Baker
<b>Supt. of Public Works</b>	Perry A. Goodell
<b>Health Officer</b>	Dr. A. L. Warden
<b>Water and Light Commissioners:</b>	
Expires March 1962	Vonley M. Ruggles
Expires March 1963	J. William Houle
Expires March 1964	Clarence W. Allard
<b>Park Commissioners:</b>	
John H. Streeter	Arthur Tunney
Sidney Brinn	
<b>Overseer of the Poor</b>	George H. Richardson
<b>Chief of Police</b>	Stanley L. McIntyre
Sgt. William D. Cere	Allvin L. Leonard
Victor Miller	
<b>Trustees of Trust Funds:</b>	
Expires March 1962	Arthur L. Strain
Expires March 1963	George A. Edson
Expires March 1964	Lawrence M. Colby
<b>Budget Committee:</b>	
Arthur Simmonds	Raymond Whicher
Clyde Berry	Elmer H. Southard
Clinton Kelley	Roland A. Dorr
Douglas Brown	Elton E. Bigelow
<b>Planning Board:</b>	
Clinton Kelley	Clarence W. Allard
James Gannon	Roger Lord
<b>Representatives to the General Court:</b>	
Eda C. Martin	L. Fay Burrill
Robert C. Hill	
<b>Supervisors of the Checklist:</b>	
William J. Brousseau	Stephen L. Eaton
Fred Kelley	

## LITTLETON WARRANT

### The State of New Hampshire

To the inhabitants of the Town of Littleton, in said State, qualified to vote in Town and State affairs:

You are hereby notified to meet at the Town Hall and Police Court Room in the Town Building on the 13th day of March, next, being the second Tuesday of March, at eight o'clock in the forenoon to act upon the following:

Article 1. To choose a Town Clerk, one Selectman for the term of three years, one Park Commissioner for three years, a Town Treasurer, three members of the Board of Trustees of the Public Library for three years, one member of the Board of Trustees of the Public Library for one year, and one Trustee of Trust Funds.

Article 2. To see if the Town will vote to adopt the provisions of Chapter 287 of the Revised Statutes Annotated, 1955, relative to playing Beano in the Town of Littleton, and that the following question be placed upon the ballot to be used at said meeting—"Shall the provisions of Chapter 287 of the Revised Statutes Annotated, 1955, relative to playing the games of Beano be adopted in this Town?"

Article 3. To raise and appropriate such sums of money as may be necessary for Town Officers' Salaries, General Expenses, Elections, Municipal Court, Town Building, Police Department, Forest Fires, Sewers, Streets and Highways, Street Lights, Vital Statistics, Sidewalks, Town Garage, Superintendent of Public Works, Health Officer, Hospital, District Nurse, Public Dump, Welfare, Old Age Assistance, Parks and Playgrounds, Community Center, Social Security, Blister Rust, Fire Department, Damage by Dogs, Garbage Disposal, Special Highway Account, County Tax, Public Library, Cemeteries, National Holidays, Advertising, Region Association, Planning Board, Recreation, Debt Retirement, Interest on Indebtedness and other necessary expenses.

Article 4. To see if the Town will authorize the Board of Selectmen to borrow monies, from time to time, for current indebtedness of the Town for the ensuing year, in anticipation of taxes to be collected for the year 1962 and to be paid therefrom.

Article 5. To see if the Town will vote to adopt the provisions of Chapter 37 of the New Hampshire Revised Statutes Annotated, as amended, relating to the town manager plan; the following question to be printed on the official ballot, namely: "Do you favor adoption of the town manager plan as provided in chapter 37 of the Revised Statutes Annotated?" (This Article inserted upon written application of voters.)

Article 6. If the foregoing Article is adopted, to see if the Town will vote to raise and appropriate a sum not to exceed Ten Thousand Dollars (\$10,-



000.00) to defray the expense of said plan. (This Article inserted upon written application of voters.)

Article 7. To see if the Town will vote to construct an outdoor swimming pool at a site to be selected at Remich Park, and authorize a Committee to be established made up of the Selectmen, the Park Commissioners and three voters appointed by the Park Commissioners, the Committee to decide on all details relative to site and construction specifications, and the completed project turned over to the Park Commission for operation and supervision. (This Article inserted upon written application of voters.)

Article 8. If the foregoing Article is adopted, to see if the Town will authorize the Board of Selectmen to borrow on the credit of the Town a sum not to exceed Seventy-five Thousand Dollars \$(75,000.00) for the construction of an outdoor swimming pool, the loan to be repaid over a period of ten (10) years, and for this purpose to authorize the issue of serial notes of the Town under and in accordance with the provisions of the Municipal Finance Act. (This Article inserted upon written application of voters.)

Article 9. To see if the Town will vote to raise and appropriate a sum not to exceed Five Thousand Five Hundred Dollars (\$5,500.00) to purchase and install a complete electric drive unit at the Mt. Eustis ski tow.

Article 10. To see if the Town will vote to adopt the State Retirement System for the employees and officers of the Town, by electing to have its officers and employees become eligible to participate in the State Employees' Retirement System pursuant to the provisions of Revised Statutes Annotated 100:29.

Article 11. If the foregoing Article is adopted, to see if the Town will vote to raise and appropriate a sum not to exceed Three Thousand Four Hundred Dollars (\$3,400.00) to defray the necessary funds for the Town's contribution to said Retirement System.

Article 12. To see if the Town will vote to authorize the Selectmen to file in behalf of the Town an application (in form and manner required by the United States and in conformity with P. L. 560, 83rd Congress) and to do whatever else may be required for an advance, in the amount of Fifty-two Thousand Dollars (\$52,000.00), to be made by the United States to the Town to aid in defraying the cost of final report and plan preparation for sewerage and sewage treatment facilities for the Town.

Article 13. To see if the Town will vote to authorize the Selectmen to replace the present plank deck on the Beacon Street Bridge (the shoe shop bridge) with a steel and hot-top decking at a cost not to exceed Sixteen Thousand Three Hundred Dollars (\$16,300.00), to be paid by transfer of funds from surplus as approved by the State Tax Commission.

Article 14. To see if the Town will vote to authorize the Selectmen to repaint the Bridge Street Bridge at a cost not to exceed Five Thousand Dollars (\$5,000.00), to be paid by transfer of funds from surplus as approved by the State Tax Commission.

Article 15. To see if the Town will vote to authorize the Selectmen to make certain necessary repairs to a portion of Maple Street including the installation of a storm drain, hot-top pavement and granite curb in that portion of Maple Street extending from Main Street to Knight Avenue; and further to see if the Town will purchase a small strip of land on the westerly side of Maple Street lying northerly of Knight Avenue for the purpose of widening said street, at a cost not to exceed Six Thousand Five Hundred Dollars (\$6,500.00), to be paid by transfer of funds from surplus as approved by the State Tax Commission.

Article 16. To see if the Town will vote to raise and appropriate an additional sum not to exceed Five Thousand Dollars (\$5,000.00) (in addition to the sum of Five Thousand Dollars (\$5,000.00) raised and appropriated under Article 11 of the Town Warrant for 1961) the total sum not to exceed Ten Thousand Dollars (\$10,000.00) to be used to acquire the Viette land situate westerly of the Littleton Sand & Gravel Company property, to be used for the relocation of the Town Dump and also a right-of-way from a public highway to said Viette land.

Article 17. To see if the Town will vote to rescind the adoption, at the 1961 Town Meeting, of Article 5 in the warrant for said meeting relating to the sale and conveyance to the Schoff Lumber Company of a certain tract of land containing about seven or eight acres extending from the Town Dump property to the westerly line of Bridge Street.

Article 18. To see if the Town will vote to sell and convey to the Schoff Lumber Company for the sum of Three Thousand Dollars (\$3,000.00) two (2) certain tracts of land located on both sides of the dump road, so-called, which extends northwesterly from Bridge Street to the Town Dump, said parcels of land being bounded and described as follows:

BEGINNING at a stake on the westerly side of Bridge Street and twenty-five (25) feet southerly from the travelled center of the road leading to the Town Dump; thence northwesterly, running twenty-five (25) feet southerly from and parallel with the travelled center of said road a distance of one thousand four hundred and thirty-three (1,433) feet to a stake located south 4°-30' East from a large elm tree marked; thence south 4°-30' East five hundred and seventeen (517) feet along the easterly line of the dump land to a stake in the northerly line of the right-of-way of The Boston and Maine Railroad; thence easterly along said right-of-way to the westerly side of Bridge Street; thence northeasterly one hundred and sixty-eight (168) feet along said street to the point of beginning.

ALSO BEGINNING at a stake in the westerly line of land of Stinchfield and twenty-five (25) feet northerly from the travelled center of the Dump Road; thence northwesterly running twenty-five (25) feet northerly from and parallel with said center line a distance of one thousand two hundred and forty-seven (1,247) feet to a stake near a large elm tree marked; thence north 4°-30' West to the southerly bank of the Ammonoosuc River; thence easterly along said bank to the northwesterly corner of land of Stinchfield; thence south 25° West one hundred and sixty-one (161) feet along said land to the point of beginning;



the aforesaid description excluding a fifty (50) foot strip over which the Town Dump Road now runs; the Town to except and reserve in said conveyance

- (1) the option to the Town of the first refusal of said tracts of land in the event of the sale of either or both of them by Schoff Lumber Company;
- (2) any lease of all or any portion of said parcels of land to be subject to the approval of the Board of Selectmen; and
- (3) any and all water, sewer and utility lines now existing, if any; also all future rights-of-way for water and sewerage lines and the right to erect structures, together with reasonable rights-of-way to enter and install, operate and maintain said lines and structures, which the Board of Selectmen may deem necessary or advisable at the time of and in the event of the construction and installation of a sewerage treatment plant by the Town in any adjoining or nearby areas.

Article 19. To see if the Town will vote to sell and convey to Kenneth E. Curran, Inc., for the sum of Fifteen Hundred Dollars (\$1,500.00) a tract of land on the westerly side of Bridge Street, bounded and described as follows:

BEGINNING at an iron pin in the westerly line of said Bridge Street and two hundred nineteen (219) feet southerly from the southerly end of the bridge crossing the Ammonoosuc River, and on the southerly side of a certain road known as the Dump Road leading from said Bridge Street to the Littleton town dump; thence North 66°-30' West seven hundred twelve (712) feet along the southerly side of said road to an iron pin; thence South 22° West two hundred sixty-five (265) feet, more or less, to a point in the northerly line of the right-of-way of The Boston and Maine Railroad; thence easterly along said Railroad right-of-way to an iron pin in the westerly line of said Bridge Street; thence North 22° East one hundred seventy-seven (177) feet along the westerly line of said Bridge Street to the point of beginning; being a portion of the Town Lot, so-called; subject to a right-of-way to be used in common by the said Kenneth E. Curran, Inc., and others beginning at a point on the southerly side of said Dump Road, North 66°-30' West five hundred twelve and five-tenths (512.5) feet from an iron pin at the northeasterly corner of the parcel of land above described; thence South 80° West to a point in the westerly line of said land above described; the aforesaid line being the center of said right-of-way and the latter being thirty-three (33) feet in width.

RESERVING to the Town a right-of-way for sewer purposes and RESERVING to the Town the first refusal of said parcel of land should Kenneth E. Curran, Inc., ever decide to sell said parcel.

(This Article inserted upon written application of voters.)

Article 20. To choose any other necessary Town Officers for the ensuing year, and to choose and elect any agents or Committees which may be necessary to carry into effect any vote that may be passed under the warrant.

Article 21. To hear the report of Agents, Auditors, Committees, including the Planning Board, or Officers chosen, and pass any vote relating thereto.

Given under our hands and seals this 26th day of February, 1962.

GEORGE H. RICHARDSON  
H. HUBERT MERRILL  
THEODORE R. GARDNER  
Selectmen of Littleton, N.H.

A true copy. Attest:

GEORGE H. RICHARDSON  
H. HUBERT MERRILL  
THEODORE R. GARDNER  
Board of Selectmen

## TOWN OF LITTLETON

	Budget 1961	Expended 1961	Proposed 1962
<b>ACCOUNTS</b>			
<b>Town Officers' Salaries</b>			
Selectmen	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
Town Clerk	1,620.00	1,599.55	1,620.00
Treasurer	500.00	500.00	500.00
Assistant to Selectmen	4,420.00	4,370.00	4,420.00
Welfare Investigator	600.00	600.00	600.00
Clerical	3,640.00	3,590.00	3,640.00
Total	13,180.00	13,059.55	13,180.00
<b>General Expense</b>			
Selectmen Expenses	800.00	800.00	800.00
Town Clerk Permits	1,700.00	1,574.89	1,700.00
Supplies	1,000.00	950.22	1,000.00
Telephone	450.00	457.05	450.00
Legal Expenses	1,300.00	719.64	1,200.00
Insurance	300.00	127.67	200.00
Assessment Records	700.00	880.00	900.00
Town Reports & Printing	4,000.00	3,970.50	4,000.00
Total	10,250.00	9,470.97	10,250.00
<b>Elections:</b>			
Supervisor	450.00	450.00	450.00
Ballot Clerk	125.00	122.00	375.00
Printing	75.00	71.54	250.00
Moderator	15.00	15.00	45.00
Other Expense	20.00	12.40	35.00
Total	685.00	670.94	1,155.00
<b>Town Building</b>			
Fuel	2,600.00	2,525.80	2,600.00
Maintenance & Repairs	2,500.00	5,639.46	2,500.00
Water & Light	900.00	898.40	900.00
Insurance	1,900.00	1,899.61	1,900.00
Other Expense	100.00	125.06	
Supplies	500.00	617.24	600.00
	8,500.00	11,799.07	8,500.00
Credit	3,736.80		
Total	12,236.80		
<b>Municipal Court</b>			
Judge	800.00		800.00
Clerk	300.00	300.00	300.00
Special Judge		1,200.00	400.00
Total	1,100.00	1,500.00	1,500.00

<b>Civil Defense</b>	500.00	1,033.40	1,000.00
Carried to 1962	1,538.94		
<b>Total</b>	<u>2,038.94</u>		
<b>Dredging River</b>	700.00		
Carried to 1962	1,386.25		
<b>Total</b>	<u>2,086.25</u>		
<b>Police Department</b>			
Salaries	16,774.00	16,400.55	17,000.00
Special Officers	5,506.00	5,800.13	5,750.00
Retirement	1,000.00	945.72	1,000.00
Uniforms	400.00	752.79	400.00
Cruiser	1,500.00	2,393.64	1,500.00
Telephone	420.00	445.11	450.00
Supplies	400.00	258.52	300.00
Expenses	700.00	171.37	200.00
Insurance	800.00	879.65	900.00
	<u>27,500.00</u>		
Credits	556.60		
<b>Total</b>	<u>28,056.60</u>	<u>28,047.48</u>	<u>27,500.00</u>
<b>Blister Rust</b>	200.00	200.00	200.00
Credit	2.50		
<b>Total</b>	<u>202.50</u>		
<b>Forest Fires</b>	300.00	404.60	300.00
Credit	95.91		
<b>Total</b>	<u>395.91</u>		
<b>Planning Board</b>	250.00		
<b>Fire Department</b>			
Regular Men	16,686.00	18,276.00	19,000.00
Retirement	1,250.00	1,203.21	1,250.00
Call Men	2,500.00	3,684.51	3,000.00
Hose	1,750.00	1,942.42	1,350.00
Equipment Maintenance	500.00	495.41	500.00
Truck Maintenance	1,250.00	2,447.89	1,950.00
Telephone	250.00	258.90	250.00
Water & Light	300.00	313.00	300.00
Laundry	200.00	178.68	200.00
Insurance	1,300.00	1,391.75	1,500.00
Uniforms	300.00	108.37	200.00
Fire Alarm	1,000.00	982.79	500.00
	<u>29,286.00</u>		
<b>Total</b>	<u>31,400.40</u>	<u>31,283.03</u>	<u>30,000.00</u>
<b>Damage by Dogs</b>	300.00	61.00	300.00

<b>Garbage Collection</b>	2,700.00	2,700.00	2,700.00
<b>Health Officer</b>	300.00	163.00	300.00
<b>Hospital</b>	7,000.00	7,000.00	7,000.00
<b>Dist. Nurse Association</b>	4,800.00	4,800.00	5,000.00
<b>Special Highway Account</b>	5,000.00		
<b>Public Dump</b>			
Labor	2,180.00	2,030.00	2,180.00
Expense	320.00	264.63	500.00
Total	2,500.00	2,294.63	2,680.00
<b>Town Garage</b>			
Fuel	1,000.00	995.92	1,000.00
Labor & Repairs	100.00	82.56	100.00
Material & Supplies	500.00	201.74	400.00
Insurance	320.00	310.48	380.00
Water & Light	500.00	582.54	600.00
Telephone	275.00	284.45	280.00
Total	2,695.00	2,457.69	2,760.00
<b>Sewers</b>			
Labor	2,625.00	2,569.54	2,625.00
Equipment Hire	750.00	704.55	750.00
Equipment Maintenance	500.00	321.23	500.00
Pipes & Fittings	4,500.00	6,333.96	4,500.00
Insurance	400.00	400.00	400.00
	8,775.00		
Credits	1,857.76		
Total	10,632.76	10,329.28	8,775.00
<b>Town Road Aid IV</b>	3,180.00	6,360.00	3,200.00
Credit	3,180.00		
Total	6,360.00		
<b>Town Road Aid V</b>	1,193.76	4,988.06	1,188.73
Credit	3,794.30		
Total	4,988.06		



**Streets & Highways**

Labor	52,500.00	50,926.22	51,500.00
Salt & Chloride	17,600.00	15,308.63	16,600.00
Equipment Maintenance	9,000.00	11,059.02	9,000.00
Material & Supplies	7,000.00	11,537.31	7,000.00
Gas & Oil	7,300.00	5,525.59	5,500.00
Equipment hire	2,000.00	532.48	1,000.00
Sand Gravel & Patch	9,000.00	7,289.89	9,000.00
Insurance	2,600.00	3,306.65	3,310.00
Tools	300.00	245.02	300.00
Asphalt	8,000.00	6,788.49	8,000.00
	<hr/>	<hr/>	<hr/>
	115,300.00	113,687.25	111,810.06
<b>New Equipment</b>	11,200.00	9,850.00	25,000.00
	<hr/>	<hr/>	<hr/>
	126,500.00	123,537.25	136,210.00
		Estimated	
Credits	5,427.65	Credit 1962	5,000.00
	<hr/>	<hr/>	<hr/>
Total Amount Available	131,927.65	123,537.25	131,210.00
<b>Street Lights</b>	22,000.00	19,222.84	22,000.00
Parking Lights	350.00	283.90	
Traffic Lights	50.00	56.04	100.00
	<hr/>	<hr/>	<hr/>
Total	22,400.00	19,562.78	22,100.00
<b>Sidewalks</b>			
Labor	3,500.00	2,984.16	3,300.00
Concrete & Asphalt	1,000.00	1,356.00	1,000.00
Equipment Maintenance	200.00	138.23	200.00
Insurance	300.00	300.00	300.00
	<hr/>	<hr/>	<hr/>
	5,000.00		
Credits	12.50		
	<hr/>	<hr/>	<hr/>
Total	5,012.50	4,778.39	4,800.00
<b>Supt. of Public Works</b>	6,750.00	6,750.00	6,750.00
Expense	500.00	500.00	500.00
	<hr/>	<hr/>	<hr/>
Total	7,250.00	7,250.00	7,250.00
<b>Vital Statistics</b>	500.00	511.50	500.00

<b>Welfare</b>			
Food	3,000.00	2,574.21	3,000.00
Hospital	5,400.00	6,334.99	6,000.00
Board & Care	1,000.00	836.20	1,000.00
Fuel	500.00	296.40	350.00
Clothing	400.00	131.29	200.00
Electricity	100.00	17.42	50.00
Rent	500.00	108.00	150.00
Transportation	100.00	276.23	300.00
	<u>11,000.00</u>		
Credits	483.45		
Total	<u>11,483.45</u>	<u>10,574.74</u>	<u>11,000.00</u>
<b>Old Age Assistance</b>	17,000.00	16,959.29	17,000.00
Credit	224.68		
Total	<u>17,224.68</u>		
<b>National Holidays</b>	500.00	239.91	500.00
<b>Advertising</b>	5,000.00	5,000.00	5,000.00
<b>Region Association</b>	1,200.00	1,200.00	1,200.00
<b>Community Center</b>			
Community House	7,600.00	7,600.00	9,300.00
Teen Town	400.00	400.00	
Total	<u>8,000.00</u>	<u>8,000.00</u>	<u>9,300.00</u>
<b>Recreation</b>			
Swim Program	2,000.00	2,000.00	2,000.00
Little League	500.00	500.00	700.00
Total	<u>2,500.00</u>	<u>2,500.00</u>	<u>2,700.00</u>
<b>Dutch Elm</b>	1,300.00	2,180.76	2,000.00
Carried 1961	1,218.91		
	<u>2,518.91</u>		
Credit	52.96		
Total	<u>2,571.87</u>		
<b>Cemeteries</b>	4,500.00	4,500.00	4,500.00
<b>Public Library</b>	12,000.00	12,000.00	13,000.00
<b>Hydrants</b>	2,760.00	2,698.32	2,760.00
<b>Social Security</b>	3,000.00	9,892.33	3,000.00
Credits	8,315.36		
Total	<u>11,315.36</u>		

**Parks & Playground**

Labor	6,740.00	6,259.63	6,075.00
Repairs	2,100.00	1,752.84	2,800.00
Insurance	1,200.00	947.84	1,200.00
Bands Concerts	800.00	1,200.00	800.00
Water & Light Telephone	660.00	524.05	660.00
Material & Supplies	850.00	782.57	635.00
Equipment Maintenance	800.00	265.89	450.00
Fuel	700.00	368.00	500.00
<b>Total</b>	<b>14,100.00</b>	<b>12,100.82</b>	<b>13,120.00</b>

**Interest on indebtedness**

Highland Ave. Sewer	79.63	79.63	
New Equipment Serial Note	162.50	162.50	
Cottage St. Extension	205.40	195.00	130.00
Street Sweeper	420.00	420.00	280.00
Dodge Pumper	304.00	304.00	224.00
Union Street Sewer	1,560.00	1,560.00	1,365.00
Public Improvement	4,725.00	4,725.00	4,200.00
Union Street	7,992.00	7,714.50	7,159.50
Term Loans	5,000.00	1,786.11	3,000.00
<b>Total</b>	<b>20,448.53</b>	<b>16,946.74</b>	<b>16,358.50</b>

**Debt Retirement**

Mt. Eustis	4,000.00	4,000.00	
Highland Ave. Sewer	2,450.00	2,450.00	
New Equipment	5,000.00	5,000.00	
Auburn St. Sewer	5,000.00	11,360.00	
Cottage Street Extension	2,000.00	2,000.00	2,000.00
Street Sweeper	3,500.00	3,500.00	3,500.00
Dodge Pumper	2,000.00	2,000.00	2,000.00
Union Street Sewer	6,000.00	6,000.00	6,000.00
Public Improvement	15,000.00	15,000.00	15,000.00
Union Street	8,640.00	8,640.00	8,600.00
	53,590.00	59,950.00	37,100.00
<b>Credit</b>	<b>6,360.00</b>		

<b>Total</b>	<b>59,950.00</b>		
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**Appropriation**

Carried forward and Credits 1961	45,608.97		
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<b>TOTALS</b>	<b>489,802.26</b>	<b>458,464.88</b>	<b>431,887.23</b>
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County Tax	83,364.25	83,364.25	90,000.00
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**DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION**

**Concord, New Hampshire**

**SUMMARY OF FINDINGS AND  
RECOMMENDATIONS**

January 25, 1962

Board of Selectmen  
Littleton, New Hampshire

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Town of Littleton for the fiscal year ended December 31, 1961, which was made by this Division in accordance with the vote of the Town. Exhibits as hereafter listed are included as part of the report.

**Scope of Audit**

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Trustees of Trust Funds, Library, Municipal Court and Planning Board.

**Financial Statements**

**Comparative Balance Sheets: December 31, 1960-December 31, 1961:  
(Exhibit A-1)**

Comparative Balance Sheets as of December 31, 1960 and December 31, 1961, are presented in Exhibit A-1. As indicated therein, the Net Debt decreased by \$32,716.87 in 1961.

**Analysis of Change in Financial Condition: (Exhibit A-2)**

An analysis of the change in financial condition of the Town during the year is made in Exhibit A-2, with the factors which caused the change indicated therein. These were as follows:

**Decrease in Net Debt**

Notes and Bonds Paid	\$50,950.00
Net Budget Surplus	26,770.52
Tax Collector's Excess Credits (Net)	144.04
	\$77,864.56

**Increase in Net Debt**

Decrease in Accounts Receivable	\$ 139.62	
Decrease in Cash in Hands of Town Clerk	4,008.07	
Surplus Used to Reduce Tax Rate	41,000.00	
		45,147.69
Net Decrease		\$32,716.87

**Comparative Statements of Appropriations and Expenditures—Estimated and Actual Revenues: (Exhibits A-3 and A-4)**

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1961, are presented in Exhibits A-3 and A-4. As indicated by the budget summary (Exhibit A-4), a revenue surplus of \$7,601.78, plus a net unexpended balance of appropriations of \$19,168.74, resulted in a net budget surplus of \$26,770.52.

**Summary Statement of Receipts and Expenditures: (Exhibit B-1)**

A summary statement of receipts and expenditures for the fiscal year ended December 31, 1961, made up in accordance with the uniform classification of accounts, is included in Exhibit B-1. Proof of the Treasurer's balance as of December 31, 1961, is indicated in Exhibit B-2.

**Parking Meter Reserve Fund: (Exhibit B-4)**

A summarized statement of the activity in the Parking Meter Account during 1961 is presented in Exhibit B-4.

**Statement of Long Term Indebtedness: (Exhibit I)**

A statement of outstanding Long Term indebtedness as of December 31, 1961, showing annual debt service requirements, is contained in Exhibit I.

**Audit Procedure**

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report, are therefore subject to any changes which may be necessitated by the return of verification notices.



### General Comments

**Current Surplus:**

The current surplus (excess of total assets over current liabilities) decreased from \$71,274.99 to \$53,041.86 during 1961, as shown herewith

	Dec. 31, '60	Dec. 31, '61
Total Assets	\$217,175.15	\$238,641.82
Current Liabilities	145,900.16	185,599.96
	\$ 71,274.99	\$ 53,041.86

**Conclusion:**

The provisions of Chapter 184, of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the Town.

We extend our thanks to the officials of the Town of Littleton for their assistance during the course of the audit.

Yours very truly,

HAROLD G. FOWLER

Director

Division of Municipal Accounting  
State Tax Commission

Joseph W. Boudreau, Auditor  
Laurence M. Bean, Accountant

**DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION**

**Concord, New Hampshire**

**January 25, 1962**

**Certificate of Audit**

This is to certify that we have examined and audited the accounts and records of the Town of Littleton for the fiscal year ended December 31, 1961. In our opinion, the Exhibits included herewith reflect the true financial condition of the Town as of December 31, 1961, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,

**HAROLD G. FOWLER**

Director

Division of Municipal Accounting

State Tax Commission

Joseph W. Boudreau, Auditor

Laurence M. Bean, Accountant

**TOWN OF LITTLETON****INDEX****Exhibits:****Financial Information:**

A-1—Comparative Balance Sheets—As of December 31, 1960 and December 31, 1961

A-2—Analysis of Change in Financial Condition

A-3—Comparative Statement of Appropriations and Expenditures

A-4—Statement of Estimated and Actual Revenues and Budget Summary

**Treasurer:**

B-1—Classified Statement of Receipts and Expenditures

B-2—Summary of Receipts, Expenditures and Proof of Balance

B-3—Summary of Payroll Account and Proof of Balance

B-4—Summary of Parking Meter Reserve Fund

**Tax Collector:**

C-1—Summary of Warrants

C-2—Summary of Tax Sale Accounts

C-3—State Head Taxes—Summary of Warrants

**Town Clerk:**

D—Statement of Town Clerk's Accounts

**Trust Funds:**

E—Summary of Trust Fund Principal, Income and Investments

**Municipal Court:**

F—Clerk of Municipal Court—Statement of Account and Proof of Balance

**Library:**

G—Statement of Receipts, Expenditures and Proof of Balance

**Planning Board:**

H—Statement of Account

**Indebtedness:**

I—Statement of Long Term Indebtedness, Showing Annual Maturities of Principal and Interest

**Surety Bonds:**

J—Town Officers' Surety Bonds

**EXHIBIT A-1**  
**TOWN OF LITTLETON**  
**COMPARATIVE BALANCE SHEETS**  
**As of December 31, 1960 and December 31, 1961**

Assets	December 31, 1960	December 31, 1961
<b>Cash:</b>		
Treasurer	\$180,432.37	\$204,047.87
Payroll Account	200.00	200.00
Petty Cash & Change		
Funds	100.00	100.00
Town Clerk	4,008.07	
	<hr/>	<hr/>
	\$184,740.44	\$204,347.87
<b>Accounts Due Town:</b>		
Railroad Tax	\$ 139.62	
Bounties	86.00	154.50
	<hr/>	
	225.62	
<b>Unredeemed Taxes:</b>		
Levy of 1960		\$ 1,374.31
Levy of 1959	448.00	291.90
Levy of 1958	15.26	
Levy of 1957	104.30	104.30
	<hr/>	<hr/>
	567.56	1,770.51
<b>Uncollected Taxes:</b>		
Levy of 1961	\$	\$ 29,535.02
Levy of 1960	29,098.50	484.29
Levy of 1959	43.03	14.63
	<hr/>	<hr/>
	29,141.53	30,033.94
<b>Uncollected State Head Taxes:</b>		
Levy of 1961		2,335.00
Levy of 1960	2,500.00	
	<hr/>	<hr/>
Total Assets	\$217,175.15	\$238,641.82
Net Debt	359,275.01	326,558.14
	<hr/>	<hr/>
Grand Total	\$576,450.16	\$565,199.96

Liabilities	December 31, 1960	December 31, 1961
<b>Unexpended Balances of Appropriations:</b>		
Civilian Defense	\$ 1,538.94	\$ 1,003.54
Dredging River	1,386.25	2,086.25
Town Hall	3,736.80	
Bridge Street Bridge	897.65	897.65
Engineering—		
Union Street	9,000.00	9,000.00
Union Street Sewer	4,629.91	4,629.91
Dutch Elm Disease	1,218.91	421.11
Planning & Zoning	250.00	250.00
Auburn Street Sewer	4,941.20	
Special Highway Account	5,000.00	5,000.00
Principal of Debt	6,360.00	
New Dump		5,000.00
	<hr/>	<hr/>
	\$ 38,959.66	\$ 28,288.46
<b>Parking Meter Reserve Fund</b>	37,814.65	40,582.23
<b>Due State:</b>		
Head Taxes and Penalties Collected—		
Not Remitted	\$ 862.50	\$ 1,249.50
Head Taxes— Uncollected	2,500.00	2,335.00
Bond & Debt Retirement Tax—		
Collected—Not Remitted	202.09	490.14
Bond & Debt Retirement Tax—		
Uncollected	623.17	2.63
	<hr/>	<hr/>
	4,187.76	4,077.27
<b>Due School District:</b>		
Current Appropriation	64,938.09	112,652.00
Notes Outstanding	430,550.00	379,600.00
	<hr/>	<hr/>
Total Liabilities	\$576,450.16	\$565,199.96
	<hr/>	<hr/>
Grand Total	\$576,450.16	\$565,199.96



**EXHIBIT A-2**  
**TOWN OF LITTLETON**  
**ANALYSIS OF CHANGE IN FINANCIAL CONDITION**  
**Fiscal Year Ended December 31, 1961**

Net Debt—December 31, 1960	\$359,275.01	
Net Debt—December 31, 1961	326,558.14	
Decrease in Net Debt		\$ 32,716.87

**ANALYSIS OF CHANGE**

**Decreases in Net Debt:**

Notes and Bonds Retired	\$ 50,950.00	
Net Budget Surplus	26,770.52	
Tax Collector's Excess Credits (Net)	144.04	
		\$ 77,864.56

**Increases in Net Debt:**

Decrease in Accounts Receivable	\$ 139.62	
Decrease in Cash in Hands of Town Clerk	4,008.07	
Surplus Used to Reduce Taxes	41,000.00	
		45,147.69
		\$ 32,716.87

Net Decrease



## EXHIBIT A-3 TOWN OF LITTLETON

### COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES Fiscal Year Ended December 31, 1961

	Carried From 1960	Appropri- ations 1961	Receipts & Reim- bursements	Total Amount Available	Expend- itures 1961	Unex- pended	Balances Over- drafts	Carried to 1962 Liabilities
Town Officers' Salaries	\$	\$ 13,180.00	\$	\$ 13,180.00	\$ 13,059.55	\$ 120.45	\$	
Town Officers' Expenses		10,250.00	19.44	10,269.44	9,896.47	372.97		
Election and Registration		685.00		685.00	670.94	14.06		
Municipal Court		1,100.00		1,100.00	1,500.00		400.00	
Town Hall and Other Town Buildings	3,736.80	8,500.00		12,236.80	11,799.07	437.73		
Police Department		27,500.00	556.60	28,056.60	28,047.48	9.12		
Parking Meters—Operation and Maintenance	37,814.65							40,582.23
Fire Department—Including Forest Fires		29,586.00	11,441.37	49,256.02	8,673.79	108.78		
Blister Rust		200.00	2,210.31	31,796.31	31,687.53			
Dutch Elm Disease	1,218.91	1,300.00	2.50	202.50	200.00	2.50		421.11
Planning and Zoning	250.00		52.96	2,571.87	2,150.76			250.00
Civilian Defense	1,538.94			250.00				1,003.54
Health Department		500.00		2,038.94	1,035.40			
Hospital		300.00		300.00	163.00			
District Nurse Association		7,000.00		7,000.00	7,000.00			
Vital Statistics		4,800.00		4,800.00	4,800.00			
Town Dump		500.00		500.00	511.40			
Town Road Aid		2,500.00		2,500.00	2,294.63			205.37
Town Maintenance		1,193.76	5,221.13	6,414.89	4,988.06			1,426.83
Town Garage		126,500.00	5,427.65	131,927.65	123,537.25			8,390.40
Street Lighting		2,695.00	11.60	2,706.60	2,457.69			248.91
		22,400.00		22,400.00	19,562.78			2,837.22

Superintendent of Public Works—					
½ Salary	3,625.00	3,625.00			
Libraries	12,000.00	12,000.00			
Old Age Assistance	17,000.00	17,224.68	224.68		265.39
Town Poor	11,000.00	11,483.45	483.45		908.71
Memorial Day	500.00	500.00			260.09
Parks and Playgrounds—Including					
Band Concerts	14,100.00	14,100.00			1,999.18
Recreation Commission	2,500.00	2,500.00			
Community Center	8,000.00	8,000.00			
Mt. Eustis	4,000.00	4,000.00			
Community TV	4,195.80	4,195.80			
Cemeteries	4,500.00	4,500.00			
Damages and Legal	300.00	300.00			239.00
Advertising and Regional Associations	6,200.00	6,200.00			
Social Security and Retirement	3,000.00	11,315.36	8,315.36		1,423.03
New Dump (Art. #11)	5,000.00	5,000.00			
Indebtedness—Principal	34,140.00	34,140.00	6,360.00		
Indebtedness—Class V Highway—Principal	3,180.00	6,360.00	3,180.00		
Indebtedness—Interest	18,603.50	18,603.50			
Temporary Loans		300,000.00	300,000.00		
					5,000.00
					3,501.79
					300,000.00

## EXHIBIT A-3 (Continued) TOWN OF LITTLETON

### COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES Fiscal Year Ended December 31, 1961

	Carried From 1960	Appropri- ations 1961	Receipts & Reim- bursements	Total Amount Available	Expend- itures 1961	Balances Unex- pended	Over- drafts	Carried to 1962 Liabilities
County Tax		83,364.25		83,364.25	83,364.25			
School Tax—1960-61 Appropriation	64,938.09			64,938.09	64,938.09			
School Tax—1961-62 Appropriation		422,562.00		422,652.00	310,000.00	4,495.19		112,652.00
Overlay		7,427.48		7,427.48	2,932.29			
Dredging River	1,386.25	700.00		897.65				2,086.25
Bridge Street Bridge	897.65			9,000.00				897.65
Engineering—Union Street	9,000.00			4,629.91				9,000.00
Storm Drain—Elm Street (Art. #6)		4,000.00		4,000.00	3,997.80	2.20		4,629.91
<b>Special Assessment Accounts:</b>								
Hydrants		2,760.00		2,760.00	2,698.32	61.68		
Sewer Maintenance		8,775.00	1,857.76	10,632.76	10,329.28	303.48		
Superintendent's Salary ½		3,625.00		3,625.00	3,625.00			
Sidewalks		5,000.00	12.50	5,012.50	4,778.39	234.11		
Garbage Collection		2,700.00		2,700.00	2,700.00			
Payment on Debt		15,450.00	— *	10,450.00	10,450.00			
Interest on Debt		1,845.03		1,845.03	1,845.03			
Auburn Street Sewer	4,941.20		11,360.00	16,301.20	24,726.25		8,425.05	
Special Highway Account	5,000.00			5,000.00				5,000.00
Blue Cross-Blue Shield			3,062.90	3,062.90	3,062.90			
Withholding Taxes			10,283.70	10,283.70	10,283.70			
Police Retirement			1,071.57	1,071.57	1,071.57			
Firemen's Retirement			1,074.08	1,074.08	1,074.08			
Employees' Insurance			692.67	692.67	692.67			
Bonds			1,569.78	1,569.78	1,569.78			
	<b>\$141,712.40</b>	<b>\$970,832.82</b>	<b>\$356,772.01</b>	<b>\$1,469,317.23</b>	<b>\$1,268,625.80</b>	<b>\$28,005.19</b>	<b>\$8,836.45</b>	<b>\$181,522.69</b>

\* Transferred per Selectmen



**EXHIBIT A-4**  
**TOWN OF LITTLETON**

**STATEMENT OF ESTIMATED AND ACTUAL REVENUES  
AND BUDGET SUMMARY**

**Fiscal Year Ended December 31, 1961**

<b>Revenues</b>				
	<b>Estimated</b>	<b>Actual</b>	<b>Excess</b>	<b>Deficit</b>
Interest & Dividends Tax	\$12,935.82	\$12,935.82	\$	\$
Railroad Tax	240.00	240.65	.65	
Savings Bank Tax	200.00	204.58	4.58	
Revenue from Yield				
Tax Sources	500.00	893.89	393.89	
Interest on Taxes	500.00	710.41	210.41	
Business Licenses, Permits and Filing Fees	300.00	172.00		128.00
Dog Licenses	800.00	855.20	55.20	
Motor Vehicle Permit Fees	32,000.00	36,921.13	4,921.13	
Rent of Town Property and Equipment	600.00	785.00	185.00	
Fines and Forfeits, Municipal Court	700.00	1,563.50	863.50	
Cash Surplus	41,000.00	41,000.00		
Commission on Head Taxes	1,700.00	1,423.50		276.50
Reimbursement a/c Union St. Sewer Land Damage		956.00	956.00	
Sale of Town Histories		12.00	12.00	
Taxes Committed in Excess of Budgetary Requirements		177.40	177.40	
Added Taxes		226.52	226.52	
	<hr/>	<hr/>	<hr/>	<hr/>
	\$91,475.82	\$ 99,077.60	\$8,006.28	\$ 404.50

**Budget Summary**

Actual Revenues	\$ 99,077.60	
Estimated Revenues	91,475.82	
	<hr/>	
Revenue Surplus		\$ 7,601.78
Unexpended Balances of Appropriations	\$ 28,005.19	
Overdrafts of Appropriations	8,836.45	
	<hr/>	
Net Unexpended Balance of Appropriations		19,168.74
		<hr/>
Net Budget Surplus		\$ 26,770.52

**EXHIBIT B-1**  
**TOWN OF LITTLETON**

**CLASSIFIED STATEMENT OF RECEIPTS AND EXPENDITURES**

Fiscal Year Ended December 31, 1961

**Receipts**

**Current Revenue:**

**From Local Sources:**

**Current Year's Levy:**

Property Taxes	\$845,492.31
Poll Taxes	3,398.00
National Bank Stock Taxes	644.00
Yield Taxes	1,058.96
State Head Taxes	11,275.00
	\$861,868.27

**Prior Years' Levies:**

Property Taxes	24,006.88
Poll Taxes	558.00
Yield Taxes	1,881.90
State Head Taxes	1,935.00
Interest	710.41
Penalties on State Head Taxes	230.50
Tax Sales Redeemed	1,403.65
	\$892,594.61

**From State of New Hampshire:**

Interest and Dividends Tax	\$ 12,935.82
Railroad Tax	240.65
Savings Bank Tax	204.58
Road Toll Refunds	1,318.87
Town Road Aid	5,221.13
Reimbursement a/c Old Age Assistance	224.68
Reimbursement a/c Forest Fires	95.91
Reimbursement a/c Highway Department	743.78
Reimbursement a/c Union Street Sewer	
Land Damage	956.00
Reimbursement a/c Blister Rust	2.50
Reimbursement a/c Police	1.35
Reimbursement a/c Bounties	86.00
Class V Highways (Long Term Notes)	3,180.00
	25,211.27

**From Local Sources, Except Taxes:**

Dog Licenses	\$ 855.20
Business Licenses, Permits and Filing Fees	172.00
Income from Parking Meters	11,441.37
Rent of Town Property	785.00

## EXHIBIT B-1 (Continued)

## TOWN OF LITTLETON

## CLASSIFIED STATEMENT OF RECEIPTS AND EXPENDITURES

Fiscal Year Ended December 31, 1961

## Receipts (Continued)

## Current Revenue: (Continued)

## From Local Sources, Except Taxes: (Continued)

Fines and Forfeits—Municipal Court	\$ 1,563.50	
Motor Vehicle Permit Fees	36,921.13	
		<u>\$ 51,738.20</u>

## Receipts Other Than Current Revenue:

Temporary Loans	\$300,000.00
Payroll Deductions	26,039.46
Employees' Blue Cross Contributions	30.60
Sale of Town Histories	12.00

## Appropriation Credits:

Town Officers' Expenses	\$ 19.44	
Police Department	555.25	
Fire Department	2,114.40	
Town Garage	11.60	
Sewer Maintenance	1,857.76	
Highway Department	3,365.00	
Sidewalks	12.50	
Welfare Department	483.45	
Dutch Elm Disease	52.96	
		<u>8,472.36</u>

334,554.42

Total Receipts	\$1,304,098.50
Balance—January 1, 1961	180,432.37
	<u>\$1,484,530.87</u>

Grand Total

\$1,484,530.87

**EXHIBIT B-1 (Continued)**  
**TOWN OF LITTLETON**

**CLASSIFIED STATEMENT OF RECEIPTS AND EXPENDITURES**

Fiscal Year Ended December 31, 1961

**Expenditures**

**General Government:**

Town Officers' Salaries	\$ 13,059.55
Town Officers' Expenses	9,896.47
Election and Registration	670.94
Municipal Court	1,500.00
Town Hall and Other Town Buildings	11,799.07
	<hr/>

\$ 36,926.03

**Protection of Persons and Property:**

Police Department	\$ 28,047.48
Parking Meters—Operation and Maintenance	8,673.79
Fire Department—Including Forest Fires	31,687.53
Hydrant Rental	2,698.32
Blister Rust	200.00
Dutch Elm Disease	2,150.76
Civil Defense	1,035.40
Bounties	154.50
	<hr/>

74,647.78

**Health:**

Health Department	\$ 163.00
Hospital	7,000.00
District Nurse Association	4,800.00
Sewer Maintenance	10,329.28
Vital Statistics	511.40
Town Dump	2,294.63
Garbage Removal	2,700.00
	<hr/>

27,798.31

**Highways and Bridges:**

Town Road Aid	\$ 4,988.06
Town Maintenance	123,537.25
Town Garage	2,457.69
Street Lights	19,562.78
Superintendent of Public Works—Salary	7,250.00
	<hr/>

157,795.78

**Libraries**

12,000.00

**Public Welfare:**

Old Age Assistance	\$ 16,959.29
Town Poor	10,574.74
	<hr/>

27,534.03

**EXHIBIT B-1 (Continued)**  
**TOWN OF LITTLETON**

**CLASSIFIED STATEMENT OF RECEIPTS AND EXPENDITURES**

**Fiscal Year Ended December 31, 1961**

**Patriotic Purposes:**

**Expenditures (Continued)**

Memorial Day		\$ 239.91
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**Recreation:**

Parks and Playgrounds, including		
Band Concerts	\$ 12,100.82	
Recreation Commission	2,500.00	
Community Center	8,000.00	
Mt. Eustis	4,000.00	
Community TV	4,195.80	
		30,796.62

**Public Service Enterprises:**

Cemeteries		4,500.00
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**Unclassified:**

Damages and Legal	\$ 61.00	
Advertising and Regional Associations	6,200.00	
Taxes Bought by Town	2,606.60	

**Miscellaneous:**

Social Security	\$9,892.33	
Blue Cross-Blue Shield	3,062.90	
Firemen's Retirement	1,074.08	
Police Retirement	1,071.57	
Withholding Taxes	10,283.70	
Employees' Insurance	692.67	
Bonds	1,569.78	

	27,647.03	
Tax Refunds—Overlay	196.30	
		36,710.93

**Interest:**

Paid on Temporary Loans	\$ 1,786.11	
Paid on Long Term Indebtedness	15,160.63	
		16,946.74

**Indebtedness:**

Temporary Loans	\$300,000.00	
Notes and Bonds	50,950.00	
		350,950.00

**EXHIBIT B-1 (Continued)**  
**TOWN OF LITTLETON**

**CLASSIFIED STATEMENT OF RECEIPTS AND EXPENDITURES**  
**Fiscal Year Ended December 31, 1961**

**Expenditures (Continued)**

**Outlay for New Construction, Equipment  
and Improvements:**

Storm Drain—Elm Street (Art. #6)	\$ 3,997.80	
Sidewalks	4,778.39	
Auburn Street Sewer	24,726.25	
		\$ 33,502.44

**Payments to Other Governmental Divisions:**

**State Head Taxes and Penalties:**

1960 Account	\$ 2,559.50	
1961 Account	9,070.50	
		\$ 11,630.00

Bond and Debt Retirement	202.09	
County Tax	83,364.25	

**School District:**

1960-1961 Appropriation	\$ 64,938.09	
1961-1962 Apropriation	310,000.00	
		374,938.09

470,134.43

Total Expenditures	\$1,280,483.00
Balance—December 31, 1961	204,047.87

Grand Total	\$1,484,530.87
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**EXHIBIT B-2**  
**TOWN OF LITTLETON**

**SUMMARY OF RECEIPTS, EXPENDITURES AND  
PROOF OF BALANCE**

**Fiscal Year Ended December 31, 1961**

Balance—January 1, 1961	\$ 180,432.37	
Receipts During Year	1,304,098.50	
Expenditures During Year	\$1,484,530.87	
	1,280,483.00	
Balance—December 31, 1961		\$204,047.87
<b>Proof of Balance</b>		
Balance in the Littleton National Bank—		
Per Statement January 4, 1962	\$224,325.72	
Less: Outstanding Checks	20,277.85	
Reconciled Balance—December 31, 1961		\$204,047.87

**EXHIBIT B-3**  
**TOWN OF LITTLETON**

**SUMMARY OF PAYROLL ACCOUNT AND  
PROOF OF BALANCE**

**Fiscal Year Ended December 31, 1961**

Balance—January 1, 1961	\$	200.00	
<b>Transfers to Payroll During Year:</b>			
General Fund		128,021.75	
Payrolls During Year		\$128,221.75	
		128,021.75	
Balance—December 31, 1961	\$		200.00
<b>Proof of Balance</b>			
Balance in the Littleton National Bank—			
Per Statement December 29, 1961		\$2,828.41	
Add: Deposit Not Credited			
January 2, 1962		2,620.09	
Less: Outstanding Checks	\$	5,448.50	
		5,248.50	
Reconciled Balance—December 31, 1961	\$		200.00

**EXHIBIT B-4**  
**TOWN OF LITTLETON**

**SUMMARY OF PARKING METER RESERVE FUND**

**Fiscal Year Ended December 31, 1961**

Balance—January 1, 1961	\$	37,814.65	
<b>Receipts During Year:</b>			
Parking Meter Collections		11,441.37	
		\$ 49,256.02	
<b>Expenditures During Year:</b>			
Operations and Maintenance		8,673.79	
Balance—December 31, 1961	\$		40,582.23

**EXHIBIT C-1**  
**TOWN OF LITTLETON**

**Robert Baker—Tax Collector**

**SUMMARY OF WARRANTS**

**Period April 11 to December 31, 1961**

DR.	1961	Levies of: 1960	1959
<b>Uncollected Taxes—</b>			
<b>April 11, 1961:</b>			
Property Taxes	\$	\$8,902.02	\$ 43.03
Poll Taxes		236.00	
Yield Taxes		134.89	
<b>Taxes Committed to Collector:</b>			
Property Taxes	874,672.40		
Poll Taxes	4,218.00		
National Bank Stock Taxes	644.00		
Yield Taxes	1,081.04		
<b>Added Taxes:</b>			
Property Taxes	141.64		
Poll Taxes	22.00	48.00	2.00
Interest Collected	14.21	506.05	2.20
	\$880,793.29	\$9,826.96	\$ 47.23
 <b>CR.</b>			
<b>Remittances to Treasurer:</b>			
Property Taxes	\$845,492.31	\$8,326.38	\$ 22.80
Poll Taxes	3,398.00	78.00	2.00
National Bank Stock Taxes	644.00		
Yield Taxes	1,058.96	134.89	
Interest	14.21	506.05	2.20
<b>Abatements:</b>			
Property Taxes	656.25	101.35	5.60
Poll Taxes	124.00	206.00	
Yield Taxes	8.37		
<b>Uncollected Taxes—December 31, 1961:</b>			
Property Taxes	28,801.31	484.29	14.63
Poll Taxes	720.00		
Yield Taxes	13.71		
	\$880,931.12	\$9,836.96	\$ 47.23
Less: Excess Credits—Property Taxes	135.83		
Excess Credits—Poll Taxes	2.00	10.00	
	\$880,793.29	\$9,826.96	\$ 47.23

**EXHIBIT C-2**  
**TOWN OF LITTLETON**

**Robert Baker—Tax Collector**

**SUMMARY OF TAX SALE ACCOUNTS**

**Period April 11 to December 31, 1961**

<b>DR.</b>	<b>1960</b>	<b>Levies of:</b> <b>1959</b>	<b>1957</b>
Unredeemed Taxes—April 11, 1961	\$	\$ 428.00	\$ 104.30
Tax Sale—July 26, 1961	2,606.60		
Interest and Costs after Sale	15.57	10.13	
	\$2,622.17	\$ 438.13	\$ 104.30
<b>CR.</b>			
<b>Remittances to Treasurer:</b>			
Redemptions	\$1,232.29	\$ 136.10	\$
Interest and Costs	15.57	10.13	
Unredeemed Taxes—December 31, 1961	1,374.31	291.90	104.30
	\$2,622.17	\$ 438.13	\$ 104.30

**EXHIBIT C-3**  
**TOWN OF LITTLETON**

**Robert Baker, Tax Collector**

**STATE HEAD TAXES—SUMMARY OF WARRANTS**

**Period April 11 to December 31, 1961**

<b>DR.</b>	<b>Levies of:</b>		
	1961	1960	1959
Uncollected Head Taxes—			
April 11, 1961	\$	\$ 815.00	\$
Head Taxes Committed to Collector	13,855.00		
Added Head Taxes	80.00	155.00	5.00
Penalties Collected	44.50	23.50	.50
	\$ 13,979.50	\$ 993.50	\$ 5.50
<b>CR.</b>			
<b>Remittances to Treasurer:</b>			
Head Taxes	\$ 11,275.00	\$ 280.00	\$ 5.00
Penalties	44.50	23.50	.50
Abatements Allowed	325.00	690.00	
Uncollected Head Taxes—			
December 31, 1961	2,335.00		
	\$ 13,979.50	\$ 993.50	\$ 5.50

**EXHIBIT D**  
**TOWN OF LITTLETON**

**STATEMENT OF TOWN CLERK'S ACCOUNTS**

Fiscal Year Ended December 31, 1961

**DR.**

**Cash on Hand—January 1, 1961:**

Motor Vehicle Permits	\$ 3,698.87	
Dog Licenses	309.20	
		\$ 4,008.07

**Motor Vehicle Permits Issued:**

1960 Nos. 191020, 191022, 191023, 191024, 191027-191113	\$596.96	
Less Credit 1960 Nos. 188817, 189149, 189948	121.33	
Corrected in 1961		
	\$ 475.63	
1961 Nos. 191701-194439	30,477.01	
1962 Nos. 183401-183556	2,269.62	
		33,222.26

**Dog Licenses Issued:**

252 @ \$2.00	\$ 504.00	
11 @ \$5.00	55.00	
2 @ \$20.00	40.00	
	\$ 599.00	
Less: Fees Retained—265 @ \$.20	53.00	
		546.00
		\$ 37,776.33

**CR.**

**Remittances to Treasurer:**

Motor Vehicle Permits	\$ 36,921.13	
Dog Licenses	855.20	
		\$ 37,776.33



**EXHIBIT E**  
**TOWN OF LITTLETON**  
**SUMMARY OF TRUST FUND PRINCIPAL, INCOME AND INVESTMENTS**  
 Fiscal Year Ended December 31, 1961

	PRINCIPAL		INCOME				Balance of Prin. & Inc. Dec. 31, '61
	Balance Jan. 1, '61	New Funds Created	Balance Dec. 31, '61	Income During Yr.	Expended During Yr.	Balance Dec. 31, '61	
Cemetery Funds	\$37,788.64	\$ 3,150.00	\$40,938.64	\$ 684.29	\$1,613.22	\$2,297.51	\$40,938.64
Library Funds	26,726.06		26,726.06		1,079.72	1,079.72	26,726.06
Park Funds	12,000.00		12,000.00	638.16	510.54		13,148.70
Domestic Science Fund	412.73		412.73	60.81	19.12		492.66
Swimming Pool Fund	842.00		842.00	108.66	38.38		989.04
	<b>\$77,769.43</b>	<b>\$ 3,150.00</b>	<b>\$80,919.43</b>	<b>\$1,491.92</b>	<b>\$3,260.98</b>	<b>\$3,377.23</b>	<b>\$82,295.10</b>

**Investments:**

Littleton Savings Bank    \$82,295.10

**EXHIBIT F**  
**TOWN OF LITTLETON**

**CLERK OF MUNICIPAL COURT—**  
**STATEMENT OF ACCOUNT AND PROOF OF BALANCE**

**Fiscal Year Ended December 31, 1961**

Balance—January 1, 1961	\$	636.87
<b>Receipts:</b>		
Fines	\$	2,440.00
Restitution		5.00
		2,445.00
		\$ 3,081.87
<b>Expenditures:</b>		
Commissioner of Motor Vehicles	\$	1,102.50
Town of Littleton		1,313.50
Department of Employment Security		12.00
Public Utilities		18.00
Fish and Game Department		119.75
Supplies		42.65
Restitution		5.00
Bank Service Charges		3.14
		2,616.54
Balance—December 31, 1961	\$	465.33

**Proof of Balance**

Balance in the Littleton National Bank—		
Per Statement December 12, 1961	\$	364.57
Add: Deposit Not Credited,		
December 29, 1961		242.00
		606.57
Less: Outstanding Checks		215.00
		391.57
Add: Cash to Balance		73.76
		465.33
Reconciled Balance—December 31, 1961	\$	465.33

**EXHIBIT G**  
**TOWN OF LITTLETON**

**LITTLETON PUBLIC LIBRARY**  
**STATEMENT OF RECEIPTS, EXPENDITURES AND**  
**PROOF OF BALANCE**

Fiscal Year Ended December 31, 1961

**Balance—January 1, 1961:**

Checking Account	\$ 162.74	
Petty Cash Fund	16.03	
	<hr/>	
		\$ 178.77

**Receipts:**

Town Appropriation	\$ 12,000.00	
Income from Endowment Funds	1,045.61	
Gifts	118.57	
State Library Rent	420.00	
Ruth Lewis Memorial Fund	25.00	
Howard Scott Church Rent	147.00	
Fines and Sales of Discarded Books	415.36	
	<hr/>	
		14,171.54
		<hr/>
		\$ 14,350.31

**Expenditures:**

**Books:**

Books and Magazines	\$ 2,565.46	
Periodicals and Papers	196.62	
Hi-Fi Records	46.34	
	<hr/>	
		\$ 2,808.42

**Buildings and Grounds:**

Janitor	\$ 1,035.00	
Fuel Oil	1,064.50	
Electricity	118.08	
Telephone	122.15	
Insurance	300.00	
Household Supplies	49.75	
Repairs	166.85	
Rubbish Removal	41.25	
Water Rent	31.00	
	<hr/>	
		2,928.58

**Library Supplies:**

Postage and Express	\$ 68.54	
Desk and Catalogue Supplies	168.85	
New Hampshire Library Assn. Dues	5.00	

**EXHIBIT G (Continued)**  
**TOWN OF LITTLETON**

**LITTLETON PUBLIC LIBRARY**  
**STATEMENT OF RECEIPTS, EXPENDITURES AND**  
**PROOF OF BALANCE**

Fiscal Year Ended December 31, 1961

**Expenditures: (Continued)**

Bank Service Charges	4.09	
Convention Expense	150.70	
New Librarian Expense	10.80	
National Library Week	5.00	
		412.98

**Salaries:**

Librarian and Assistants	\$ 5,932.68	
Federal Withholding Tax	994.95	
Social Security	238.29	
		\$ 7,165.92

Painting Reading Room, Lobby and Auditorium	892.06	
Equipment	120.10	

Balance—December 31, 1961		\$ 14,328.06
		22.25
		\$ 14,350.31

**Proof of Balance**

Balance in the Littleton National Bank—		
Per Statement December 28, 1961	\$ 987.69	
Less: Outstanding Checks	979.64	
Net Bank Balance		\$ 8.05
Add: Balance in Petty Cash—		
December 31, 1961		14.20
Reconciled Balance—December 31, 1961		\$ 22.25

**Summary of Library Fire Insurance Fund**

Balance—January 1, 1961	\$ 543.61	
Add:		
Interest	11.86	
Transfer from General Fund	300.00	
Balance—December 31, 1961		\$ 855.47
Balance in The Littleton Savings Bank, Book #32168 July 20, 1961		\$ 855.47

**EXHIBIT H**  
**TOWN OF LITTLETON**

**PLANNING BOARD—STATEMENT OF ACCOUNT**

**Fiscal Year Ended December 31, 1961**

Balance—January 1, 1961	\$	309.52	
Receipts During Year		0	
		<hr style="width: 50%; margin-left: auto; margin-right: 0;"/>	
Expenditures During Year	\$	309.52	
		0	
		<hr style="width: 50%; margin-left: auto; margin-right: 0;"/>	
Balance—December 31, 1961	\$		309.52
<b>Proof of Balance</b>			
Balance in The Littleton National Bank—			
Per Statement December 31, 1961	\$		309.52

# TOWN OF LITTLETON EXHIBIT I

## STATEMENT OF LONG TERM INDEBTEDNESS, SHOWING ANNUAL MATURITIES OF PRINCIPAL AND INTEREST

Fiscal Year Ended December 31, 1961

Amount of Issue Date of Issue	Public Improvement Serial Notes 3½%		Cottage St. Extension Sewer—Serial Notes 3¼%		Union Street Sewer Serial Notes 3¼%		New Pumper Serial Notes 4%	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
	\$180,000.00		\$10,320.00		\$60,000.00		\$9,600.00	
Principal Payable Date	April 16, May 21, June 14, and July 31, 1957	\$ 4,200.00	October 7, 1958	\$1,365.00	November 3, 1958		June 16, 1959	\$224.00
Interest Payable Dates Payable at	December 15th December 15th Littleton Sav. Bank	3,675.00 3,150.00 2,625.00	December 10th December 10th Littleton Sav. Bank	65.00 780.00 585.00	December 15th December 15th N. H. Savings Bank		December 15th December 15th Littleton Sav. Bank	144.00 64.00
<b>Maturities—</b>								
<b>Fiscal Year Ending:</b>	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>
December 31, 1962	\$ 15,000.00	\$ 4,200.00	\$2,000.00	\$130.00	\$ 6,000.00	\$1,365.00	\$2,000.00	\$224.00
December 31, 1963	15,000.00	3,675.00	2,000.00	65.00	6,000.00	1,170.00	2,000.00	144.00
December 31, 1964	15,000.00	3,150.00			6,000.00	975.00	1,600.00	64.00
December 31, 1965	15,000.00	2,625.00			6,000.00	780.00		
December 31, 1966	15,000.00	2,100.00			6,000.00	585.00		
December 31, 1967	15,000.00	1,575.00			6,000.00	390.00		
December 31, 1968	15,000.00	1,050.00			6,000.00	195.00		
December 31, 1969	15,000.00	525.00						
December 31, 1970								
December 31, 1971								
December 31, 1972								
December 31, 1973								
December 31, 1974								
December 31, 1975								
December 31, 1976								
December 31, 1977								
December 31, 1978								
December 31, 1979								
	<b>\$120,000.00</b>	<b>\$18,900.00</b>	<b>\$4,000.00</b>	<b>\$195.00</b>	<b>\$42,000.00</b>	<b>\$5,460.00</b>	<b>\$5,600.00</b>	<b>\$432.00</b>



# TOWN OF LITTLETON EXHIBIT I (Continued)

## STATEMENT OF LONG TERM INDEBTEDNESS, SHOWING ANNUAL MATURITIES OF PRINCIPAL AND INTEREST

Fiscal Year Ended December 31, 1961

Amount of Issue Date of Issue Principal Payable Date Interest Payable Dates Payable at Maturities—	Union Street Project Serial Notes 3.7%		Street Sweeper Serial Notes 4%		Total Principal	Total Interest
	Principal	Interest	Principal	Interest		
December 31, 1962	\$ 15,000.00	\$ 7,437.00	\$3,500.00	\$280.00	\$ 43,500.00	\$13,636.00
December 31, 1963	15,000.00	6,882.00	3,500.00	140.00	43,500.00	12,076.00
December 31, 1964	15,000.00	6,327.00			37,600.00	10,516.00
December 31, 1965	15,000.00	5,772.00			36,000.00	9,177.00
December 31, 1966	11,000.00	5,217.00			32,000.00	7,902.00
December 31, 1967	10,000.00	4,810.00			31,000.00	6,775.00
December 31, 1968	10,000.00	4,440.00			31,000.00	5,685.00
December 31, 1969	10,000.00	4,070.00			25,000.00	4,595.00
December 31, 1970	10,000.00	3,700.00			10,000.00	3,700.00
December 31, 1971	10,000.00	3,330.00			10,000.00	3,330.00
December 31, 1972	10,000.00	2,960.00			10,000.00	2,960.00
December 31, 1973	10,000.00	2,590.00			10,000.00	2,590.00
December 31, 1974	10,000.00	2,220.00			10,000.00	2,220.00
December 31, 1975	10,000.00	1,850.00			10,000.00	1,850.00
December 31, 1976	10,000.00	1,480.00			10,000.00	1,480.00
December 31, 1977	10,000.00	1,110.00			10,000.00	1,110.00
December 31, 1948	10,000.00	740.00			10,000.00	740.00
December 31, 1979	10,000.00	370.00			10,000.00	370.00
	\$201,000.00	\$65,305.00	\$7,000.00	\$420.00	\$379,600.00	\$90,712.00

**EXHIBIT J**  
**TOWN OF LITTLETON**

**TOWN OFFICERS' SURETY BONDS**

1961

	Number	Amount	Term Beginning
<b>Town Clerk</b>			
Clifford G. Santy Peerless Insurance Co.	F27-97-55	\$ 8,000.00	Mar. 14, 1961
<b>Town Treasurer:</b>			
Lawrence M. Colby Peerless Insurance Co.	F27-98-82	\$25,000.00	Mar. 14, 1961
<b>Tax Collector:</b>			
Robert L. Baker Hartford Accident and Indemnity Co.	3491622	\$30,000.00	April 1 ,1961
<b>Chief of Police:</b>			
Stanley L. McIntyre American Casualty Co.	343093	\$ 2,000.00	April 1, 1961
<b>Trustees of Trust Funds:</b>			
Lawrence Colby Peerless Insurance Co.	F-27-97-93	\$12,000.00	Mar. 14, 1961
Arthur L. Strain Peerless Insurance Co.	F-151-581	\$12,000.00	Mar. 8, 1960
George A. Edson, II Peerless Insurance Co.	F24-32-54	\$12,000.00	Mar. 8, 1960

## UNPAID PROPERTY TAXES

1961

## Urban

Blodgett, Gladys, Estate	\$ 40.65
Brooks, Albert	109.35
Brown, Alfred E. and Doris M.	174.92
Bryant, Rose	23.16
Cady, O. E.	115.64
Champagne, Alex and Shirley	37.81
Chandler, Donald	151.39
Clark, Homer	104.04
Corliss, Alvin and Eudora	57.92
Dovholuk, Paul	394.41
Ennis, Matthew and Florence	44.30
Eoute, Ralph	734.58
Farr, Eugene	143.30
Farr, Eugene	32.40
Farr, Eugene	8.85
Giberson, Claude	310.55
Grafton Building & Supply Co.	445.03
Haley, Samuel, Estate	84.80
Harris, Ralph	236.35
Hartford, Robert and Ardella	467.19
Holmes, Lawrence	162.96
Mannos, Paul and Edyth	328.43
Maynes, Arthur M. and Lena A.	431.86
McCabe, Henry and Julia	159.40
Paula, Arthur and Marion	58.74
Persons, Amelia, Estate	298.38
Richardson, Ellsworth	.60
Richardson, Ellsworth	11.99
Tilton, Earl	169.03
Tilton, Earl and Harriett	9.03
Tourangeau, Alfred and Marguerite	307.80
Viette, Katherine	397.52
Wentworth, Harry	85.80
Whitcomb, Murray	33.19
White, Raymond	219.12
Wilson, Mark, Jr.	78.73
Woodbury, Wallace	87.16

## Trailers

Larrivee, Paul	48.50
Saunders, Juliette	61.91
Smith, Ernest	70.67
Philie, Fenela	64.93

Fullam, Lloyd	117.78
Ash, Walter E.	46.51
Berry, Doris I.	48.00
Burgess, Verna	69.46
Colicchio, Tony	24.76
Nault, Marion	38.08

### Rural

Adams, Carson	\$ 61.61
Buck, Patricia H.	1.36
Choquette, Abe, Jr., Estate	1.20
Colocchio, Tony and Myrna	40.90
Corey, Irwin	15.27
Corliss, Lawrence and Marjorie	31.06
Dovholuk, Paul	17.49
Johnson, Harry and Glenna	68.38
Kimball, Mary	3.05
Kinne, George, Estate	37.85
Kinne, George, Estate	8.48
Langtang, Alfred	14.43
Larrivee, Arsene	93.83
Larrivee, Paul and Marie	4.41
Larrivee, Paul and Marie	7.80
Littleton Sand & Gravel	223.44
Moore, Katherine L.	167.95
Moore, Katherine L.	.68
Moore, Katherine L.	62.27
Moore, Katherine L.	.68
Moore, Morris and Katherine	95.19
Moore, Morris and Katherine	32.42
Richardson, J. E., Estate	5.95
Rowell, Elwin O.	34.61
Rowell, Elwin O.	2.90
Sanborn, Earl	17.98
Sanborn, Leland and Muriel	49.04
Stallings, Arlene	8.33
Thompson, Richard and Albertine	5.61
Thompson, Richard and Albertine	2.04
Thompson, Richard and Albertine	52.44
Thompson, Richard and Albertine	9.34
Thompson, Richard and Albertine	1.20
Thompson, Roger F.	1.36
Tilton, Earl and Harriett	8.67
Trombley, Arthur B.	.68
Trombley, Arthur B.	27.33
Viette, James	4.93
Viggué, Cleveland	16.81

Woods, Fred and Madeline	29.02
Young, Rufus, Sr.	13.91

### Stock in Trade

Foster, Leon	\$ 78.52
Gift Mart	125.81
Grafton Building & Supply	637.70
Littleton Sand & Gravel	848.25
Maynes, Murray A.	5.89
Top Furniture, Inc.	431.86

### Boats

Colocchio, Tony	2.61
Johnson, Harry	2.61

## INVENTORY OF VALUATIONS

1961

Land and Buildings	\$ 9,544,203.00
Mill Buildings, Land and Machinery	530,147.00
Electric Plants	20,505,256.00
Stock in Trade	1,433,852.00
House Trailers Used as Dwellings	88,637.00
Boats and Launches	6,300.00
Horses (39)	3,125.00
Cows (299)	21,165.00
Other Neat Stock (32)	1,555.00
Sheep and Goats (24)	240.00
Fowls (3255)	2,938.00
Gasoline Pumps and Tanks	7,653.00
Wood, Lumber, Logs	996.00
Mature Wood and Timber	5,242.00
Portable Mills and Road Machinery	53,500.00
	<hr/>
Total Gross Valuation before Exemptions allowed	\$32,204,809.00
Less Veterans' Exemptions and Exemptions to Blind	265,257.00
	<hr/>
New Valuation on which tax rate is computed	\$31,939,552.00

## LITTLETON PUBLIC LIBRARY

Annual Report for the year ending December 31, 1961

## TRUSTEES

Frances S. Holly	Term expires 1962
Norman H. Kinne	Term expires 1962
Theodora T. Tilton	Term expires 1962
Jean C. Bowker	Term expires 1963
Dorothy M. Longchamps	Term expires 1963
*Elsie R. Riley	Term expires 1963
Alexander J. Corey	Term expires 1964
Clarence I. Wiley	Term expires 1964
Thomas F. Kelley	Term expires 1964
*Resigned to become Librarian	
Bevalie Nute appointed	

## OFFICERS

President	Alexander J. Corey
Vice-President	Frances S. Holly
Secretary	Jean C. Bowker
Treasurer	Clarence I. Wiley
Librarian	Elsie R. Riley
Library Assistants	Nita P. Howard
	Patricia M. Gardner

## HOURS OPEN

Winter schedule (school year)

Monday through Friday 2-5:30 p.m., 7-8:30 p.m.

Saturday 2-5:30 p.m.

Summer schedule

Daily except Sundays and holidays 10:00 a.m.-12 noon, 2:00-5:30 p.m.

Also Monday, Wednesday, Friday evenings 7-8:30 p.m.



## LIBRARIAN'S REPORT

1961

1961, a second year with a more effective budget, the library trustees have continued to push ahead with a program of improvement started in 1960 which includes redecorating activities, strengthening the book collection, and increasing salaries for the staff.

The trustees were so pleased with the redecorated children's room and browsing room with its new furniture at the close of 1960 that they decided to hold an Open House to let you all see for yourselves Who could know that the evening of February 3 would be that sub-zero!

Also who was to know that, after having the library in the capable hands of Mary Ames since November 1941, we would so suddenly lose her in March 1961 when she became Mrs. Carl E. Lorenz. This report must convey the sincere appreciation of the library trustees and the many messages of gratitude of the library patrons for her long and dedicated library service in Littleton. It is needless to say that the librarian who follows her is most grateful for and aware of her excellent work.

During the school year 1960-1961 there were 20 collections of books at the elementary school which were changed on a schedule which varied with different teachers from 3 to 4 weeks to 3 times a year. This system started when Mrs. Riley was extra help. This school year found us without the extra person to do school collections, which take time, for each one is on a specific reading level as it is requested. There are 21 collections this year, changed whenever a teacher notifies Mr. Phillips. The St. Rose of Lima school has occasional collections. The need is perhaps not as great since the school is closer to the library.

Mrs. Mark Buxton attended the three week summer session at the University of New Hampshire for library training. October 20 Mrs. Buxton left the library to accept a teaching position in the Bethlehem school. Mrs. Patricia M. Gardner came to us immediately.

National Library Week, April 15-22, the library featured a Civil War Exhibit made up of memorabilia loaned by many people in the area. Two store windows were fittingly painted by high school students; displays were arranged in two other store windows in the business section; posters were made at the elementary school and placed in all parts of town. A Junior Friends of the Library group was formed by the librarian and has been used many times since to assist with film and story hour programs, with service to shut-ins, or just to learn more about using the library.

Story hour, films and lots of new books were the highlights of Book

Week. Lists of the new books were sent to all grade and junior high classrooms in Littleton.

Since summer the Reference Room has been painted as has most of the lobby including the stair well. The stack room and the office have also been painted. The office now has drapes inspired by an attempt to make the room warmer. However, they also add much to the appearance of the room.

A rack has been constructed to house a growing collection of phonograph records.

Littleton newspapers formerly housed in the Town Building have very recently been moved to the library basement where suitable storage cabinets have been built for them. Soon we hope to have these papers cleaned, arranged and ready for serious use of library patrons.

The Church of the Latter Day Saints continues to meet at the library both Wednesday evenings and Sunday mornings. Mrs. Nora Learson of the N. H. State Employment Security Department staff has used a room at the library frequently for testing. Other meetings are occasional, including a neighborhood library meeting and the first cooperative book buying meeting of our grup.

The librarian has attended several neighborhood meetings, the N. H. Library Association meeting at Conway and the National Library Week luncheon at Concord.

A group of libraries—Littleton, Sugar Hill, Lisbon, Bath, Franconia and Lincoln—were made a Shieling Group which means that among these libraries \$1,000 worth of books are being selected gradually and circulated among the member libraries. These books will eventually be divided among the libraries. Privilege of purchasing through the N. H. State Library was also given to these libraries. This central purchasing gives each library a much greater discount, especially the small libraries. Librarians and book committees attend these meetings every two months when they enjoy seeing many new books for adults, young people and children, both fiction and non-fiction. This group met three times in 1961. An added value of these meetings is that librarians and trustees get together and chat about library matters. We are no longer working all alone. We may in time discover how to work together for better library service in the North Country.

Miss Patricia Stillings worked with us in September on a special project to make the cards in the card catalog show the change in arrangement of books in the children's room. This was a tedious, time-consuming task, which required accuracy and much patience. We were fortunate to have Miss Stillings do this work.

In 1960 the book selection emphasis was placed on the children's

and young people's collection. This year that room took a normal pace and the emphasis was placed on adult non-fiction so that we could better satisfy the needs and cravings of adults with all sorts of up-to-date books and so that we could better supplement the growing and changing needs of the junior and senior high school. These books plus the many new reference books added in 1961 (1960 State Aid and others) make high school reference much more satisfactory. We need to continue this emphasis in 1962.

Three and a half months as acting librarian followed by six months as your librarian has been a terrific refresher course in librarianship after 10 years out of the profession with the family. It is only fair to state that the N. H. State Library Extension Librarian, Ralph Riley, downstairs in this library, has talked over many a problem. We have used many bookmobile books with our own. The reference service and support of the N. H. State Library are certainly among New Hampshire's valuable blessings.

May I express my appreciation to the trustees, Mrs. Nita Howard, Mrs. Patricia Gardner, Mr. Norman Kinne, the Littleton public, and all who have made this challenging library progress.

Sincerely,

ELSIE R. RILEY

## STATISTICAL SUMMARY

Population of Littleton	
Township	5,003
Town limits	3,355
Terms of use	
Free to residents and visitors of Littleton and vicinity	
Days open January 1-December 31, 1961	303
Hours open per week	
Winter	28½
Summer	37½
Circulation	
Books and magazines lent	43,374
Adult fiction	10,980
Adult non-fiction	7,045
Juvenile books	22,105
Magazines	2,383
Phonograph records	673
Inter-library loan	
Borrowed from N. H. State Library	
Books	237
Films	11
Phonograph records (language)	4
Borrowed from N. H. State Bookmobile	749
Loaned to State Library	10
Loaned to other libraries	100
Registration	
New Registrations 1961:	
Littleton adults	155
Littleton juveniles	114
Non-resident adults	132
Non-resident juveniles	32
Expired and weeded registrations	547
Reregistration begun November 1, 1961; in 2 months:	474
Total active registration, December 31, 1961	2,764
Littleton adults	1,148
Littleton juveniles	917
Non-resident adults	577
Non-resident juveniles	122
Circulation per registered borrower	15.7 books
Percentage of town population registered	41%
Circulation per capita town population	8.7 books

Subscriptions to 58 magazines (15 gifts)

Subscriptions to 4 newspapers (1 gift)

Phonograph records 113

Pamphlet, map and picture files

**Books**

January 1, 1961	14,216
Discarded, 1961	461
Added, 1961	714
	<hr/>
	14,469

**Books added, 1961**

	Purchase	Gift
Library tools and reference	11	25 (State aid)
Adult fiction	214	14
Adult non-fiction	187	31
Juvenile books	230	2
	<hr/>	<hr/>
	642	72

## TREASURER'S REPORT

Year Ending December 31, 1961

### Income

Cash on Deposit	\$ 162.74
Petty Cash Balance	16.03
Town Appropriation	12,000.00
Income from Endowment Funds	1,045.61
Gifts	118.57
Gift—Ruth Lewis Memorial Fund	25.00
State Library Rent	420.00
L.D.S. Church Rent	147.00
Fines and Sales of Discarded Books	415.36
	\$ 14,350.31

### DISBURSEMENTS

#### Books:

Books	\$ 2,565.46
Magazines and Papers	196.62
Hi Fi Records	51.89
	\$ 2,813.97

#### Buildings and Grounds:

Janitor	\$ 1,035.00
Fuel Oil	1,064.50
Electricity	118.08
Telephone	122.15
Insurance	300.00
Household Supplies	54.75
Repairs	146.30
Rubbish Removal	41.25
Water Rent	31.00
	\$ 2,913.03

#### Library Supplies:

Postage and Express	\$ 99.64
Desk and Catalogue Supplies	147.75
N. H. Library Association	5.00
Bank Service Charges	4.09
Convention Expenses	150.70
New Librarian Expense	10.80
National Library Week	5.00
	\$ 422.98

**Salaries:**

Librarian	\$ 3,658.98	
Assistant Librarians	2,162.45	
Extra Help	111.25	
Federal Withholding Tax	994.95	
F.I.C.A.-Social Security	238.29	
		<hr/>
		\$ 7,165.92

**Equipment:**

Clock (electric)	\$ 8.20	
New Reading Room Chairs	111.90	
Painting Reading Room, Check out Lobby and Ceiling in Auditorium	892.06	
		<hr/>
		\$ 1,012.16
		<hr/>
		\$ 14,328.06
Cash on Deposit	\$ 8.05	
Petty Cash Balance	14.20	
		<hr/>
		\$ 14,350.31

**Reserve Funds:**

Fire Insurance Fund Balance December 31, 1961	\$ 855.47
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CLARENCE I. WILEY

Treasurer



ANNUAL REPORT OF LITTLETON  
DEPARTMENT OF PUBLIC WORKS  
AND HIGHWAYS

**T.R.A. Work**

The Town Road Aid V money, this year, was spent on Mann's Hill, from Palmer Brook to the top of the hill near Arthur Tunney's. Although there was not much excavation involved, this was a rather expensive piece of road to rebuild, due to the drainage. Besides the drainage, this project involved some widening, and a good application of gravel and a bituminous surface. It was also necessary to penetrate the shoulders and ditches with a good application of asphalt in order to prevent any serious washing. The road surface was also sealed this last fall.

**Sidewalks**

During this past summer the Town crew laid hot asphaltic concrete surfaces on the following sidewalks: Washington St., Redington St., Bryan St., Elm St., Church St., Maple St., Jackson St., School St., and Clay St. There is still more to be done on sidewalk surfacing which we hope to do during the coming season.

**Streets and Highways**

This past season the Town Highway Department did considerable asphalt resurfacing on Town streets and roads. We used a blade mix on several of these streets with rewarding results. More of this type of resurfacing is needed, and it is hoped that the Department can continue it this coming year.

**Sewer Projects**

There was little new sewer work done this past year by the Town crew. Our program of flushing and cleaning of existing sewer lines was continued, along with adding additional manholes where needed to aid in the maintenance of sewer lines.

During this past season, the so-called Auburn Street Sewer was put out for bids and the contract was awarded to K. E. Curran, Inc., of Littleton. This project involved the construction of a new sewer line starting at Patriots Drive on W. Main Street, down W. Main St. to Auburn St., and up Auburn St. to the house owned by Judge.

The Town crew installed a new 24" R.C.P. on Elm St. to accommodate the brook which flows there. Upon completion of this, a new granite curb was installed and a new asphaltic sidewalk placed.

PERRY A. GOODELL

Supt. Public Works

## EQUIPMENT PLACEMENT SCHEDULE

	<b>First Suggested Replacement Year</b>	<b>Second Suggested Replacement Year</b>	<b>Estimated First Replacement Cost</b>
1956 Hough Loader	1967	1973	\$20,000
1949 Hough Backhoe	1962	1968	15,000
1955 Adams Grader	1963	1971	18,000
1960 #2 80 Chevrolet	1964	1968	6,000
1960 #4 80 Chevrolet	1964	1968	6,000
1961 #3 5000 GMC	1965	1969	6,000
1961 #5 5000 GMC	1965	1969	6,000
1958 #6 550 GMC	1962	1966	6,000
1959 Studebaker 4 w/d	1963	1967	6,000
1959 GMC Pickup	1962	1964	1,200

## FIRE DEPARTMENT

### List of Officers

Chief .....	Davis M. Sanville
Assistant Chief .....	Maurice E. Stearns
Captain .....	Douglas R. Kimball
Captain and Secretary .....	James M. Alt
Treasurer .....	Roland A. Dorr

### Regular Firemen

Chief—Davis M. Sanville	Richard C. MacKay
Captain—Douglas R. Kimball	Edward P. Boynton
Henry E. Sherburne	

### Call Men

Maurice E. Stearns	Edson P. Bagley
Lawrence W. Enderson	Everett L. Chase
Raymond J. Bushway	Anthony O. Sarausky
George A. Pageau	Horace F. Kinne, Jr.
James M. Alt	Patrick H. Cullen
Robert P. Leach	Arthur E. Collins
Roger M. Hampson	Philip R. Chandler
Karl W. White	William S. Nichols
Roland A. Dorr	John L. Hayden
Robert A. Stearns	David E. Harris
Ira E. Allen	Louis D. Toney
William W. Wright	Cortland R. Quimby
Milton A. Bourassa, Jr.	

There were 84 calls last year.

Bell Alarms—4	Flushing Gas off Street—2
Auto Fires—5	Lightning—1
Grass Fires—15	Combustion—2
Chimney Fires—10	Cigarettes—2
Oil Burner Fires—6	Ammonia Leak in Ice Plant—1
Sawdust in Air Duct—1	Cutting Torch—1
Short Circuit Fires—14	Sprinkler System Alarm—1
Gas Fires—3	Emergency—1
Out of Town—3	Clothes Dryer—1
Gas Pump—1	False Alarms by telephone—3
Dump Fires—6	Sawdust Pile—1

## SCHEDULE OF PROPERTY

December 31, 1960

### Land and Buildings

Storage Building and Yard, Washington Street  
 Steel Truss and Cement Block Garage and Land, West Main Street  
 Wood Frame Storage Garage

### Equipment

1961 Dodge Cruiser  
 1958 GMC Dump Truck  
 1959 Studebaker 4/WD Dump Truck  
 1960 Chevrolet Dump Truck  
 1960 Chevrolet Dump Truck  
 1961 GMC Dump Truck  
 1961 GMC Dump Truck  
 1959 GMC Pickup Truck  
 1947 Nelson Snow Loader  
 1949 Hough Tractor Loader with backhoe  
 1955 Adams Motor Grader  
 1956 Hough Tractor Loader  
 1951 Terratrak Sidewalk Plow  
 1956 Oliver Sidewalk Plow  
 1957 Oliver Sidewalk Plow  
 1961 Brush King Bush Saw  
 Good Roads Sand Spreader  
 6 Ross Snow Plows  
 1931 American LaFrance Pumper  
 1947 Chevrolet Ladder Truck  
 1949 Ford Tank Truck  
 1953 Studebaker Tank Truck  
 1956 GMC-Maxim Pumper  
 1958 Dodge Maxim Pumper  
 2 Portable Forest Fire Pumps  
 Homelite Electric Generator  
 7000 feet 2½" Hose  
 3000 feet 1½" Hose  
 4 Circuit Fire Alarm Switchboard  
 2—2" Rex Portable Pumps

**DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION**

**Concord, New Hampshire**

**February 15, 1962**

**CERTIFICATE OF AUDIT**

This is to certify that we have examined and audited the accounts and records of the Littleton Water and Light Department for the fiscal year ended December 31, 1961.

Submitted herewith is the report in the form of Exhibits which, to the best of our knowledge and belief, reflect the true financial condition of the Water and Light Department as of December 31, 1961, and the results of operations for the year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER

Director

Division of Municipal Accounting  
State Tax Commission

Joseph W. Boudreau, Auditor

O. Maurice Oleson, Auditor

LITTLETON WATER AND LIGHT DEPARTMENT

I N D E X

**Exhibits:**

A—Comparative Combined Balance Sheets—As of December 31, 1960 and December 31, 1961

B—Combined Statement of Surplus

C—Comparative Balance Sheets—Light Department—As of December 31, 1960 and December 31, 1961

D—Statement of Departmental Profit and Loss—Light Department

E—Comparative Balance Sheets—Water Department—As of December 31, 1960 and December 31, 1961

F—Statement of Profit and Loss—Water Department

G—Statement of Fund Balances

H—Statement of Employees' Surety Bonds

**EXHIBIT A**

**LITTLETON WATER AND LIGHT DEPARTMENT**

Comparative Combined Balance Sheets

As of December 31, 1960 and December 31, 1961

Assets	December 31, 1960			December 31, 1961		
	Light	Water	Combined	Light	Water	Combined
	Department	Department		Department	Department	
<b>Current Assets:</b>						
Cash	\$ 123,178.73	\$ 34,452.27	\$ 157,631.00	\$ 187,752.39	\$ (2,702.73)	\$ 185,049.66
Accounts Receivable, etc.	20,490.96	4,822.49	25,413.45	28,035.44	3,977.59	32,013.03
Inventory—Materials and Supplies	39,259.76	23,329.77	62,589.53	43,281.17	21,470.54	64,751.71
Total Current Assets	\$ 182,929.45	\$ 62,704.53	\$ 245,633.98	\$ 259,069.00	\$ 22,745.40	\$ 281,814.40
Electric Dept. Investment in Water Dept.	\$ 219,866.42		\$ 219,866.42	\$ 258,242.40		\$ 258,242.40
<b>Fixed Assets:</b>						
Land and Structures	\$ 12,750.00	\$ 216,585.21	\$ 229,335.21	\$ 12,750.00	\$ 216,585.21	\$ 229,335.21
Equipment	616,121.42	492,153.24	1,108,274.66	622,734.12	536,543.47	1,159,277.59
Less: Allowance for Depreciation	\$ 628,871.42	\$ 708,738.45	\$ 1,337,609.87	\$ 635,484.12	\$ 753,128.68	\$ 1,388,612.80
Net Fixed Assets	\$ 247,405.82	\$ 168,129.10	\$ 415,534.92	\$ 265,965.36	\$ 172,945.25	\$ 438,910.61
Total Assets	\$ 381,465.60	\$ 540,609.35	\$ 922,074.95	\$ 369,518.76	\$ 580,183.43	\$ 949,702.19
	\$ 784,261.47	\$ 603,313.88	\$ 1,387,575.35	\$ 886,830.16	\$ 602,928.83	\$ 1,489,758.99
<b>Liabilities and Municipal Investment</b>						
<b>Current Liabilities:</b>						
Customers' Deposits	\$ 6,711.97		\$ 6,711.97	\$ 6,630.33		\$ 6,630.33
<b>Municipal Investment:</b>						
Surplus	777,549.50	383,447.46	1,160,996.96	880,199.83	344,686.43	1,224,886.26
Electric Dept. Investment in Water Dept.		219,866.42	219,866.42		258,242.40	258,242.40
Total Liabilities and Surplus	\$ 784,261.47	\$ 603,313.88	\$ 1,387,575.35	\$ 886,830.16	\$ 602,928.83	\$ 1,489,758.99



**EXHIBIT B**  
**LITTLETON WATER AND LIGHT DEPARTMENT**

**Combined Statement of Surplus**  
**Fiscal Year Ended December 31, 1961**

	<b>Light Department</b>	<b>Water Department</b>	<b>Combined</b>
Balance—January 1, 1961	\$ 777,549.50	\$ 383,447.46	\$ 1,160,996.96
<b>Increase in Surplus:</b>			
Net Profit for Year	64,274.35		64,274.35
	\$ 841,823.85	\$ 383,447.46	\$ 1,225,271.31
<b>Decrease in Surplus:</b>			
Inventory Adjustments (Net) <sup>a</sup>		24.20	24.20
Net Loss for Year		360.85	360.85
	\$ 841,823.85	\$ 383,862.41	\$ 1,224,886.26
<b>Adjustment to Surplus:</b>			
To set up the amount in- vested by the Electric Dept. in the Water Dept. during year	38,375.98	( 38,375.98)	
Surplus—Dec. 31, 1961	\$ 880,199.83	\$ 344,686.43	\$ 1,224,886.26



# EXHIBIT C LITTLETON WATER AND LIGHT DEPARTMENT

## COMPARATIVE BALANCE SHEETS—LIGHT DEPARTMENT

As of December 31, 1960 and December 31, 1961

	December 31, 1960	December 31, 1961
<b>Assets</b>		
<b>Current Assets:</b>		
Cash on Hand and in Bank	(\$ 16,124.79)	\$ 12,572.48
Replacement Fund	132,591.55	168,549.58
Accounts Receivable—Customers	18,334.69	26,323.52
Other Miscellaneous Receivables	2,156.27	1,711.92
Customers' Deposits—Savings Account (Contra)	6,711.97	6,630.33
Inventory—Materials and Supplies	39,259.76	43,281.17
	\$182,929.45	\$259,069.00
<b>Fixed Assets:</b>		
<b>Land</b>		
Hydro Power	\$ 10,000.00	\$ 10,000.00
Distribution System Land and Rights	2,750.00	2,750.00
	\$ 12,750.00	\$ 12,750.00
<b>Hydro Generating Equipment:</b>		
Reservoirs Dam and Waterway	\$ 57,110.91	\$ 57,110.91
Wheels, Turbines and Generators	35,000.00	35,000.00
Accessory Electrical Equipment	34,452.46	34,473.00
	126,563.37	126,583.91

**Transmission and Distribution System:**

Sub-Station Equipment	\$118,203.32	\$118,203.32
Transmission Poles, Towers and Fixtures	205,302.19	207,185.20
Dangerous Conduits	1,700.00	1,700.00
Line Transformer Installations	58,395.56	59,674.83
Customers' Meters	21,460.34	22,399.24
Customers' Meter Installations	2,783.20	3,004.75

407,844.61

412,167.34

**Utilization Equipment:**

Street Lighting Equipment	60,838.32	61,381.43
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**General Equipment:**

Office Transportation, Miscellaneous Equipment and General Tools	20,875.12	22,035.23
Miscellaneous Tangible Property		566.21

\$628,871.42  
247,405.82

\$635,484.12  
265,965.36

Total Fixed Assets  
Less: Reserve for Depreciation

381,465.60  
219,866.42

369,518.76  
258,242.40

\$784,261.47

\$886,830.16

Net Fixed Assets  
Electric Dept.—Investment in Water Dept.

**Liabilities**

Current Liabilities:	\$ 6,711.97	\$ 6,630.33
Accounts Payable:		
Customers' Deposits (Contra)		

\$ 6,711.97

\$ 6,630.33

**Municipal Investment:**

777,549.50

880,199.83

\$784,261.47

\$886,830.16

Total Liabilities and Surplus

**EXHIBIT D**  
**LITTLETON WATER AND LIGHT DEPARTMENT**

**Statement of Departmental Profit and Loss—Light Department**  
**Fiscal Year Ended December 31, 1961**

**Operating Revenue:**

Sale of Current	\$291,060.40
-----------------	--------------

**Operating Costs:**

Power Purchased	\$136,109.01
Labor	35,794.02
Materials and Supplies	9,573.42
Depreciation	23,081.62

	204,558.07
--	------------

Gross Profit from Operations	\$ 86,502.33
------------------------------	--------------

**General Expenses: (Pro-Rated Share)**

Office Salaries	\$ 10,158.83
Superintendent's Salary	5,262.50
Auto Expense	4,409.31
Office Expense	328.11
Insurance	2,748.32
Telephone	1,222.11
Donations	487.26
Postage	458.25
Social Security Contributions	1,498.97
Commissioners	337.50
Office Rent	150.00
N.H.-Vt. Hospitalization	1,677.55

	28,838.71
--	-----------

	57,663.62
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**Other Income:**

Interest Income	5,958.03
Miscellaneous Sales and Purchases	652.70

Net Profit for Year—To Surplus	\$ 64,274.35
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**EXHIBIT E**  
**LITTLETON WATER AND LIGHT DEPARTMENT**  
**COMPARATIVE BALANCE SHEETS—WATER DEPARTMENT**

As of December 31, 1960 and December 31, 1961

	December 31, 1960	December 31, 1961
<b>Assets</b>		
<b>Current Assets:</b>		
Cash	\$ 34,452.27	(\$ 2,702.73)
Accounts Receivable	4,922.49	3,977.59
Inventory—Materials and Supplies	<u>23,329.77</u>	<u>21,470.54</u>
	\$ 62,704.53	\$ 22,745.40
<b>Fixed Assets:</b>		
<b>Land and Structures:</b>		
Water Supply Land	\$ 54,837.87	\$ 54,837.87
Water Supply Structures	2,463.45	2,463.45
Water Storage Structures	20,596.99	20,596.99
Gale River—Source of Supply	<u>138,686.90</u>	<u>138,686.90</u>
	\$216,585.21	\$216,585.21



<b>Equipment:</b>				
Purification Equipment	\$ 330.00			
Transmission Mains	409,740.82			
Water Storage Equipment	43,938.15			
Hydrants	12,147.94			
Meters	3,376.75			
Other Equipment	22,619.58			
		<u>492,153.24</u>		<u>536,543.47</u>
Total Fixed Assets		\$708,738.45		\$753,128.68
Less: Reserve for Depreciation		<u>168,129.10</u>		<u>172,945.25</u>
Net Fixed Assets		540,609.35		580,183.43
<b>TOTAL ASSETS</b>		<u>\$603,313.88</u>		<u>\$602,928.83</u>
<b>Municipal Investment</b>				
Electric Dept. Investment in Water		\$219,866.42		\$258,342.40
Surplus		<u>383,447.46</u>		<u>344,686.43</u>
Total Municipal Investment and Surplus		\$603,313.88		\$602,928.83

**EXHIBIT F**  
**LITTLETON WATER AND LIGHT DEPARTMENT**

**Statement of Departmental Profit and Loss—Water Department**  
**Fiscal Year Ended December 31, 1961**

**Operating Revenue:**

Water Rent	\$ 34,455.17
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**Operating Costs:**

Labor	5,915.98
Materials, Supplies, Etc.	11,279.90
Depreciation	7,889.32
	25,085.20

Gross Profit from Operations	\$ 9,369.97
------------------------------	-------------

**General Expenses: (Pro-Rated Share)**

Office Salaries	3,386.28
Superintendent's Salary	1,787.50
Auto Expense	1,469.77
Office Expense	109.37
Insurance	175.42
Taxes	1,822.06
Telephone	135.79
Donations	54.14
Postage	152.75
Social Security Contributions	499.66
Commissioners	112.50
Office Rent	50.00
N.H.-Vt. Hospitalization Service	559.18
	10,314.42
	( 944.45)

**Other income:**

Miscellaneous Sales and Purchases	583.60
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Net Loss for Year—To Surplus	\$ 360.85
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**EXHIBIT G**  
**LITTLETON WATER AND LIGHT DEPARTMENT**

**Statement of Fund Balances**

**As of December 31, 1961**

**General Fund**

Balance in the Littleton Natl. Bank—		
Per Statment Dec. 29, 1961	\$ 14,137.48	
Add: Undeposited Cash	549.67	
	\$ 14,687.15	
Less: Outstanding Checks	4,827.40	
	\$ 9,859.75	
Reconciled Balance—Dec. 31, 1961		\$ 9,859.75

**Petty Cash Fund**

Cash:—Per Count		\$ 10.00
		\$ 10.00

**Replacement Fund**

Balance of Fund—January 1, 1961		\$132,591.55
<b>Debits to Fund During Year:</b>		
Interest Received During Year	\$ 5,958.03	
Transfers from General Fund	30,000.00	
	35,958.03	
Balance on Deposit—Littleton Savings Bank—Dec. 31, 1961 #43786		\$168,549.58

**Customers' Deposit Fund**

Balance of Fund—Jan. 1, '961	\$ 6,711.97	
Debits to Fund During Year	2,518.65	
	\$ 9,230.62	
Credits to Fund During Year	2,600.29	
	\$ 6,630.33	
Balance on Deposit—Littleton Savings Bank Dec. 31, 1961—#31184		\$ 6,630.33

**EXHIBIT H**  
**LITTLETON WATER AND LIGHT DEPARTMENT**

**Statement of Employees' Surety Bond**

**December 31, 1961**

	<b>Number</b>	<b>Amount</b>	<b>Term Beginning</b>
<b>All Employees:</b>			
Peerless Insurance Co.	F-27-96-81	\$10,000.00	Mar. 16, 1961
<b>Treasurer:</b>			
Peerless Insurance Co.	F-27-96-81	\$40,000.00	Apr. 1, 1961

## LITTLETON HOSPITAL ASSOCIATION

### STATEMENT OF INCOME AND EXPENSE FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 1961

NET GAIN—Total Forward	\$ 3,791.81
<b>Other Revenue:</b>	
Town appropriations	\$ 9,600.00
General contributions	602.82
Special nurses' meals	469.90
Cash discount	703.53
Woman's board—supplies and services	1,500.00
Nurses' home—rooms and meals	2,863.35
Revenue from telephone service	357.90
Other income	242.63
	16,340.13
Total Other Revenue	16,340.13
	\$20,131.94
<b>Other Expense:</b>	
Interest	147.78
Depreciation	4,400.00
Free bed income applied to uncollectible accounts	2,069.70
Expansion fund expense	1,427.40
Other expense	198.00
Provision for alterations—hospital	14,000.00
Provision for alterations—nurses' home	1,500.00
	23,742.88
Total Other Expense	23,742.88
Loss before Other Income	( 3,610.94)
Income from Investments	5,158.12
	1,547.18
Gain for Year Ended September 30, 1961	\$ 1,547.18

#### AUDITOR'S OPINION

Subject to the foregoing comments and qualifications, I certify that in my opinion, the attached balance sheet and statement of income and expense present a true and accurate statement of the financial condition of the Littleton Hospital Association as of September 30, 1961, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Respectfully submitted,

DONALD J. HENDERSON  
Certified Public Accountant

## LITTLETON HOSPITAL ASSOCIATION

### STATEMENT OF INCOME AND EXPENSE FOR THE TWELVE MONTHS ENDED SEPTEMBER 30, 1961

#### Income:

##### Gross Earnings from Services:

Routine services		\$181,168.19
Special Services:		
Operating room	22,192.28	
Delivery room	3,130.00	
Anesthesiology	3,114.15	
Radiology	32,415.00	
Laboratory	30,574.13	
Basal metabolism	144.00	
Electrocardiology	3,692.50	
Medical and surgical supplies	934.38	
Pharmacy	13,604.69	
Oxygen	1,802.60	
Intravenous therapy	2,594.19	
		114,197.92
		295,366.11

##### Deductions from Gross Earnings:

Employees' courtesy discounts	530.79	
Blue Cross adjustment	101.84	
State Welfare adjustment	2,312.76	
Medicare adjustment	1.12	
Provision for uncollectible accounts	8,904.73	
		11,851.24

##### Net Earnings from Services

\$283,514.87

#### Expenses:

##### General services:

Administration	\$ 25,439.02	
Dietary	35,655.94	
Housekeeping	11,058.49	
Laundry	5,939.55	
Linen service	1,676.88	
Operation of plant	9,529.54	
Repairs and maintenance	7,123.52	
Nursing service	77,491.26	
Medical and surgical supplies	9,250.20	
Medical records	4,349.25	
		187,513.65

##### Special services:

Operating room	19,534.83	
Delivery room	2,125.00	

Anesthesiology	2,625.82	
Radiology	21,398.40	
Laboratory	27,565.64	
Pharmacy	12,574.57	
Basal metabolism	131.64	
Electrocardiology	1,848.46	
Oxygen therapy	1,967.13	
Intravenous therapy	2,437.92	
	<hr/>	
	92,209.41	
Total Expenses		\$279,723.06
Net Gain		\$ 3,791.81



## LITTLETON COMMUNITY NURSE REPORT

1961

Adult Bedside Care	570
Infant and Pre-school	43
T.B. Contacts	4
Social Service Equipment	65
Social Welfare	168
	<hr/>
Total Home Visits	850
Clinics—14	
Pediatric Diagnostic	10
T.B.	2
Orthopedic	2
	<hr/>
	14
Blood Banks	4

Of the above clinics, excluding the Blood Banks, 141 patients were seen.

Littleton patients seen at the Pediatric clinic were 7; at the Orthopedic clinic were 50, some of them school children.

29 patients had use of our equipment consisting of:

- 5 Beds to 9 patients
- 5 Wheelchairs to 10 patients
- 2 Walkers to 5 patients
- 3 Commode chairs to 4 patients.

During the summer months, all the equipment was in use, and there was a waiting list for each item.

Donations of money were received from two of the patients who used a bed and a walker, but there is no charge for use of any item.

The Christmas Committee of the Association was of tremendous value in the time and effort they put in to insure the size and quality of the clothing they purchased was just right.

The individuals, clubs, and members who donated money, as well as transportation, and the stores who put up the individual boxes for over 50 families in our community, are all to be commended for the very fine assistance at Christmas. Without their help the work could not be carried out.

There were no public clinics held this year, but in the spring we hope to have a series of Diphtheria, Tetanus, and Whooping Cough preventive shots, as well as Polio and Vaccinations, for all pre-school youngsters. The time and place will be announced as soon as it is known.

Respectfully submitted,

JANE L. RENAUD, R.N.

## LITTLETON COMMUNITY NURSE ASSOCIATION

The annual meeting of the Littleton Community Nurse Association was held January 12, 1962 in the Community House.

The following officers were elected for 1962:

President .....	Mrs. Vonley M. Ruggles
Vice President .....	Mrs. Frances Dunham
Secretary .....	Mrs. Richard P. Whiting
Treasurer .....	Mrs. Arthur B. Knight, Jr.
Publicity .....	Mrs. Winton Eastman

Directors for 1962:

Mrs. James MacLeod	Mrs. Harold Cooney
Mrs. Charles Copenhaver	Mrs. James Bogle
Mrs. Stephen Eaton	Mrs. Fred Callender
Mrs. Hector Polson	Mrs. Lawrence Colby
Mrs. John M. Mathes	

### Treasurer's Report

Jan. 1, 1961 to Jan. 1, 1962

	Checking Account Littleton National Bank	Account #37051 Littleton Savings Bank	Account #48668 Littleton Savings Bank	Total
Balance Jan. 1, 1961	\$ 14.34	\$ 190.85	\$ 5,679.93	\$ 5,885.12
Receipts:				
Town of Littleton	4,800.00			4,800.00
Fees	204.25			204.25
Gifts	105.53			105.53
Interest		7.68	229.44	237.12
State of N. H.	226.00			226.00
Travelers Ins.	24.04			24.04
Total Available	\$ 5,374.16	\$ 198.53	\$ 5,909.37	\$11,482.06
Less: Disbursements	5,000.13			5,000.13
Balance, Jan. 1, 1962	\$ 374.03	\$ 198.53	\$ 5,909.37	\$ 6,481.93

Respectfully submitted,

MRS. RICHARD P. WHITING,  
Secretary

MRS. ARTHUR B. KNIGHT,  
Treasurer

**LITTLETON PARK COMMISSIONERS REPORT  
FOR BUDGET YEAR OF 1961**

**Receipts:**

Appropriated for Parks and Playgrounds	\$ 14,100.00
Appropriated for Swimming Program	2,000.00
Red Cross donation for Swimming Program	100.00
Outing Club donation for Swimming Program	35.00
Lions Club donation for Swimming Program	35.00
	<hr/>
Total	\$ 16,270.00

**Expenditures:**

## Winter Recreation:

Arthur Tunney, Remich Rink	\$ 1,260.00
Bernard Burlock, Mt. Eustis Ski Tow	875.00
Philip Brinn, Remich Park Ski Tow	172.00
Henry King, Remich Park Ski Tow	20.00
Donald Ross, Aphthorp Rink	138.75
Daniel Nute, Ski Patrol	20.00
	<hr/>
Total	\$ 2,485.75

## Summer Recreation and Swimming Program:

Richard Bouley, Director	\$ 637.00
Thelma Green, Assistant Director	360.00
Niona Ross, Assistant Director	490.00
Louise Ross, Substitute Director	65.00
Susan Strong, Playground Aid	167.00
Twelve Swimming Instructors	772.00
Douglas Brown, Transportation	1,000.00
St. Rose of Lima Parish, Transportation	400.00

## Band Concerts:

Littleton School District, 1960 deficit	400.00
Littleton School District	400.00
George McLure	400.00
	<hr/>
Total	\$ 5,091.00

## Maintenance and Improvements:

Insurance, Clinton Kelley	\$ 92.40
Insurance, Hunkins and Eaton	132.23
Insurance, Workmen's Compensation and Liability	723.21
Water, Lights and Telephone	524.05
N. H. Asphalt, Hot Top	440.00
Ruggles Fuel, Fuel	368.00
Depot Store, Supplies	326.46

Commissioners' Salaries (\$100.00 each)	300.00
Mt. Eustis, Repairs	173.70
Clark and Harris, Athletic Supplies	143.33
Grafton and Schoff Lumber Companies	130.00
Littleton Hardware, Supplies	124.87
W. J. Lynch, Paint	117.60
Toney's Service Station, Repair Mower	92.61
Highway Account, Gas and Oil	52.10
Littleton Fire Dept., Extinguishers	58.00
Fill and Loam	82.00
Arthur Tunney, Snow Removal, 1960 deficit	100.00
Arthur Tunney, Snow Removal	175.00
Floyd Guilmette, Remich Caretaker	1,340.00
Donald Ross, Common Caretaker	382.50
Sidney Brinn, Truck, Driver and Labor	203.17
Roy Ainsworth, Mowing	52.00
John H. Streeter, Painting	50.00
State of N. H., Ski Tow Permits	20.00
Miscellaneous—Electrical, plumbing and small repairs, Halloween party, prizes for the show at park, new flag, and other small expenses	470.84
<b>Total</b>	<b>\$ 6,694.07</b>
Total Expenditures	\$ 14,270.82
Excess Appropriation	1,999.18
<b>Total</b>	<b>\$ 16,270.00</b>

**Improvements Made:**

A new 16' x 20' athletic room was constructed under the grand stand and a 12' x 52' outdoor hot top basketball court was made at Remich Park.

Land was surveyed and leveled adjacent to Park Avenue for a single tennis court.

Buildings at Remich Park and Aphorp Common were painted inside and outside.

The warming hut at the Mt. Eustis Ski Tow was finished off inside.

Since the start of the 1962 year a reconditioned motor donated by Nichol Craigie has been installed at the Mt. Eustis Ski Tow.

ARTHUR TUNNEY

SIDNEY C. BRINN

JOHN H. STREETER

Park Commissioners

## UNION SCHOOL DISTRICT

Report of School District Officers for the School Year July 1, 1960 to June 30, 1961; Budget and Estimated Receipts for the School Year 1961-1962; Recommendations for the School Year 1962-1963.

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### School Board

Conradene B. Cooper, Chairman	Term Expires 1962
Richard L. Hill	Term Expires 1962
Joseph C. Duranty (Resigned)	
Laurence F. Gardner (Appointed)	Term Expires 1962
Charles H. Melnick	Term Expires 1963
Robert L. Topping	Term Expires 1963

### Superintendent of Schools

Leslie S. Cummings

#### Moderator

Francis G. Moulton

#### Treasurer

Marion C. Howland

#### Clerk

Clifford G. Santy

#### Attendance Officer

Wendell E. Richardson

#### School Nurse

Lavone W. Labonte

#### School Physicians

Frank G. Dudley  
W. G. M. Hume

#### Supervisory Union Clerk

Marion C. Howland

## REPORT OF THE BOARD OF EDUCATION

To the Citizens of Littleton:

The school board of Littleton School District presents herewith its annual report. Included in this report will be found the audit of finances for the year 1960-1961 by the Division of Municipal Accounting of the State Tax Commission; budgets and estimated receipts and expenditures for this year and next year; and written reports by the superintendent of schools, the principal of the high school and the school nurse.

The budget for the coming year is only slightly higher than that of the present year. Savings occur this year because of the reduction of \$5,000.00 in the principal payments on the elementary school addition; the repeal of foster children's law, and a reduction of approximately \$3,000.00 in requests for new equipment. An increase in anticipated receipts, however, offsets the small increase in the budget and results in a decrease of approximately \$3,000.00 in the amount to be raised by taxes by the town.

We sincerely hope that you will give serious consideration to the need for the addition at the high school. The program of the school can be seriously affected if the facilities are not made available this coming year. We recommend strongly that you attend the annual school district meeting and support the program.

Respectfully submitted,

CONRADENE B. COOPER, Chairman

RICHARD L. HILL

CHARLES H. MELNICK

ROBERT L. TOPPING

LAURENCE F. GARDNER



## WARRANT FOR SCHOOL MEETING

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To the inhabitants of the Union School District, in the town of Littleton, qualified to vote in district affairs:

You are hereby notified to meet at the high school, in said Littleton, on Saturday, March 17, 1962 at 5:00 o'clock in the afternoon to act on the following articles. (Discussion of warrant at 8:00 P. M.)

Article 1. To choose a moderator, a clerk, one member of the Board of Education for a term of two years, two members of the Board of Education for three years, and a treasurer.

Article 2. To see if the district will vote to petition the State Tax Commission to have an audit made by the Municipal Accounting Division.

Article 3. To hear the reports of officers, auditors or committees of the district and pass any vote relating thereto.

Article 4. To see if the district will vote to build and equip a six room addition to the present high school building, and to make necessary alterations to the cafeteria area.

Article 5. If Article 4 is voted in the affirmative, to see if the district will raise and appropriate a sum not to exceed one hundred and sixty-five thousand dollars (\$165,000.00) for the purpose of building and equipping a six-room addition to the present high school building and to make necessary alterations to the cafeteria area, and authorize the expenditure of the same under the direction of the School Board, and authorize the School Board to borrow on the credit of the district a sum not to exceed one hundred and six-five thousand dollars (\$165,000.00) for said purposes, and for said purposes authorize the issue of serial notes and/or bonds of the district under and in accordance with the provisions of the Municipal Finance Act, R.S.A., Ch. 33, Sec. 8, or any other enabling authority.

Article 6. If Articles 4 and 5 are voted in the affirmative, to see if the district will raise and appropriate a sum not to exceed three thousand three hundred dollars (\$3,300.00) for the payment of the first semi-annual interest payment on said notes and/or bonds.

Article 7. To see what sum of money the district will raise and appropriate for the support of schools, for the salaries of school officials and agents, and for the payment of statutory obligations of the district, and to authorize the application against said appropriation of such sums as are estimated to be received from state equalization fund together with other income; the school board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the town.

Article 8. To transact any other business that may legally come before said meeting.

Given under our hands and seals this sixteenth day of February, 1962.

CONRADENE B. COOPER  
ROBERT L. TOPPING  
CHARLES H. MELNICK  
RICHARD L. HILL  
LAURENCE F. GARDNER  
School Board of Littleton



## LITTLETON SCHOOL DISTRICT

	1961- 1962	Proposed 1962-63
<b>Administration:</b>		
1. Salaries of District officers	\$ 50.00	\$ 50.00
2. Supt's Salary (local share)	5,279.40	5,782.20
3. Per Capita Tax	2,032.00	2,130.00
4. Salaries of Adm. Personnel		
Clerk	3,352.00	3,519.60
Attendance Officer	75.00	75.00
Census	300.00	300.00
	<hr/>	<hr/>
	3,727.00	3,894.60
5. Supplies and Other Expenses		
Telephone	900.00	1,000.00
Supt's travel in the Union	502.80	502.80
Postage, stationery, printing	450.00	450.00
Supervisory Union Expense	1,596.39	1,776.56
NHSBA dues	25.00	40.00
NEACSS dues	25.00	25.00
Evaluation of H.S. by NEACSS	500.00	
School meeting expenses	85.00	85.00
Audit	95.00	95.00
Miscellaneous	120.81	125.64
	<hr/>	<hr/>
	4,300.00	4,100.00
<b>Instruction:</b>		
6. Teachers' Salaries	260,775.00	260,775.00
Necessary for adjustments		10,000.00
	<hr/>	<hr/>
	260,775.00	270,775.00
7. Books and Other Instructional Aids	6,636.00	6,626.00
8. Scholars' Supplies		
Paper, pencils, etc.	2,600.00	2,600.00
Mechanic Arts	1,400.00	1,300.00
Home Economics	500.00	500.00
Sciences	550.00	500.00
Workbooks, etc.	2,700.00	2,700.00
Driver Education	150.00	150.00
Music	300.00	300.00
Gas (cylinders)	50.00	50.00
	<hr/>	<hr/>
	8,250.00	8,100.00
9. Salaries of Clerical Assistants	5,000.00	5,000.00
10. Other Instructional Expense		
Diplomas	125.00	125.00
Commencement	150.00	150.00

Reference Books—High and Elem.	2,250.00	2,500.00
Tests and Testing	1,200.00	1,000.00
Filmstrips	800.00	800.00
Periodicals	400.00	400.00
Professional Books	75.00	75.00
Conferences	500.00	500.00
Summer school reimbursements	500.00	800.00
Printing	100.00	300.00
Miscellaneous	25.00	50.00
	<hr/>	<hr/>
	6,125.00	6,700.00
<b>Operation of School Plant:</b>		
11. Salaries of Janitors	12,300.00	12,300.00
12. Fuel		
Elementary School	5,200.00	5,200.00
High School	4,200.00	4,200.00
	<hr/>	<hr/>
	9,400.00	9,400.00
13. Water, Light and Other Expenses		
Water	75.00	75.00
Lights	8,500.00	7,000.00
Janitors' supplies	2,000.00	2,500.00
	<hr/>	<hr/>
	10,575.00	9,575.00
<b>Maintenance of School Plant:</b>		
14. Repairs and Replacements	5,000.00	5,000.00
<b>Auxiliary Activities:</b>		
15. Health Supervision		
School doctors	700.00	700.00
School nurse	3,800.00	4,000.00
Supplies and travel	250.00	250.00
Technician services	200.00	180.00
	<hr/>	<hr/>
	4,950.00	5,130.00
16. Transportation		
1961-1962 (180 days)	14,600.00	
Actual cost 1961-62	\$14,965.20	
1962-1963 (183 days)		15,214.62
17. Tuition		
Foster children and deaf	2,200.00	457.00
18. Special Fund Activities		
Athletics		
Basketball	976.00	1,289.00
Football	1,284.00	1,319.50
Girls' Field Hockey-Softball Play Day		195.00
Baseball	560.00	647.50
Skiing	1,233.00	1,138.00
Physical Education—Boys and Girls	425.00	407.00

Band—Concerts and music	2,825.00	1,325.00
Band—Jackets		2,400.00
School lunch program	7,000.00	6,000.00
	<hr/>	<hr/>
	14,303.00	14,721.00

**Fixed Charges:**

19. Retirement and Social Security		
7.01% of Teachers' salaries	17,957.77	18,981.13
6.94% of Custodians	792.12	853.62
6.94% of Clerks	322.00	347.00
3½% of Lunch Workers	180.00	455.00
Local share of Supt. and Clerk	490.57	525.78
	<hr/>	<hr/>
	19,742.46	21,162.53

## 20. Insurance

Elementary School and contents	237.00	533.79
High School	734.00	638.78
Sprinkler coverage	85.60	85.60
Liability and Workmen's Comp.	807.00	916.00
Driver car	141.00	149.00
Treasurer's bond	20.00	20.00
A. A. equipment	82.50	82.50
	<hr/>	<hr/>
	2,107.10	2,425.67

**Capital Outlay:**

23. New Equipment		
Elementary School	3,721.00	2,694.00
High School	5,980.00	4,750.00
Band	1,000.00	
Miscellaneous	250.00	250.00
	<hr/>	<hr/>
	10,951.00	7,694.00

**Debt and Interest:**

25. Principal of Debt		
Elementary School	16,000.00	16,000.00
High School	21,000.00	21,000.00
Elementary School Addition	15,000.00	10,000.00
	<hr/>	<hr/>
	52,000.00	47,000.00
26. Interest on Debt		
Elementary School	2,662.50	2,362.50
High School	5,670.00	5,250.00
Elementary School Addition	5,768.75	5,362.50
	<hr/>	<hr/>
	14,101.25	12,975.00
	<hr/>	<hr/>
	\$474,404.21	\$476,212.62

### Anticipated Receipts

	1961- 1962	1962- 1963
Federal Aid:		
Guidance (Title V, NDEA)	\$ 1,200.00	\$ 1,200.00
Equipment (Title III, NDEA)	1,044.00	1,000.00
Home Economics	400.00	500.00
State Aid:		
Building Aid	15,600.00	14,100.00
Additional Aid 5% (Estimate on H.S. only)		1,050.00
Tuition	28,000.00	32,000.00
Special Activities:		
Athletics and Band	2,300.00	2,300.00
Miscellaneous	400.00	600.00
Balance June 30	2,808.21	4,000.00
	51,752.21	56,750.00
Assessment	422,652.00	419,462.62
	\$474,404.21	\$476,212.62

DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION

Concord, New Hampshire

SUMMARY OF FINDINGS AND  
RECOMMENDATIONS

December 20, 1961

The School Board  
Littleton Union School District  
Littleton, New Hampshire

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Littleton Union School District for the fiscal year ended June 30, 1961, which was made by this Division in accordance with the vote of the District. Exhibits as hereafter listed are included as part of the report.

**SCOPE OF AUDIT**

Included in the examination and audit were the accounts and records of the School Board and the School District Treasurer.

**FINANCIAL STATEMENTS**

**Comparative Balance Sheets: (Exhibit A-1)**

Comparative Balance Sheets as of June 30, 1960 and June 30, 1961 are presented in Exhibit A-1. As indicated therein, the Net Debt decreased by \$45,893.71 during the fiscal year ended June 30, 1961.

**Analysis of Change in Financial Condition: (Exhibit A-2)**

An analysis of change in financial condition of the School District during the fiscal year is made in Exhibit A-2, with the factors which caused the change indicated therein.

**Comparative Statements of Appropriations and Expenditures—Estimated and Actual Revenues: (Exhibits A-3 and A-4)**

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended June 30, 1961, are presented in Exhibits A-3 and A-4. As indicated by the Budget Summary (Exhibit A-4), a revenue surplus of \$3,581.47, plus a net unexpended balance of appropriations of \$761.22, resulted in a net budget surplus of \$4,342.69.

**Statement of Receipts and Expenditures: (Exhibit B-1)**

A summary statement of receipts and expenditures for the fiscal year ended June 30, 1961, made up in accordance with the uniform

classification of accounts, is included in Exhibit B-1. Proof of the Treasurer's balance as of June 30, 1961, is indicated in Exhibit B-2.

**Building Fund Account: (Exhibit B-3)**

A summarized statement showing the activity in the Building Fund account during the fiscal year ended June 30, 1961, is presented in Exhibit B-3.

**Statement of Bonded Debt: (Exhibit C)**

A statement of the outstanding bonded indebtedness of the School District as of June 30, 1961, showing annual debt service requirements, is contained in Exhibit C.

**GENERAL COMMENTS**

**Current Surplus:**

The current surplus (excess of total assets over current liabilities) decreased from \$8,914.50 to \$2,808.21, during the fiscal year as shown by the following statement:

	June 30, 1960	June 30, 1961
Total Assets	\$13,475.47	\$3,594.60
Current Liabilities	4,560.97	786.39
Current Surplus	<u>\$8,914.50</u>	<u>\$2,808.21</u>

**Conclusion:**

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the School District.

We extend our thanks to the officials of the Littleton Union School District for their assistance during the course of the audit.

Yours very truly,

HAROLD G. FOWLER, Director  
Division of Municipal Accounting  
State Tax Commission

JOSEPH W. BOUDREAU, Auditor  
LAURENCE M. BEAN, Accountant

**DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION**

**Concord, New Hampshire**

**December 20, 1961**

**Certificate of Audit**

This is to certify that we have examined and audited the accounts and records of the Littleton Union School District for the fiscal year ended June 30, 1961 and found them to be in good order. In our opinion, the Exhibits presented herewith, reflect the true financial condition of the School District as of June 30, 1961, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,

**HAROLD G. FOWLER, Director**  
Division of Municipal Accounting  
State Tax Commission

**JOSEPH W. BOUDREAU, Auditor**  
**LAURENCE M. BEAN, Accountant**

**EXHIBIT A-1**  
**LITTLETON SCHOOL DISTRICT**

**Comparative Balance Sheets**

As of June 30, 1960 and June 30, 1961

Assets	June 30, 1960	June 30, 1961
<b>Cash on Hand:</b>		
General Fund	\$4,900.02	\$ 599.21
Building Fund	4,560.97	515.39
	<u>                    </u>	<u>                    </u>
	\$ 9,460.99	\$ 1,114.60
<b>Accounts Due District:</b>		
	\$ 750.00	\$ 380.00
<b>From Federal Agency:</b>		
Title III	697.50	
Title V	2,566.98	2,100.00
	<u>                    </u>	<u>                    </u>
	4,014.48	2,480.00
Total Assets	<u>\$ 13,475.47</u>	<u>\$ 3,594.60</u>
Net Debt	664,085.50	618,191.79
Total Assets & Net Debt	<u>\$677,560.97</u>	<u>\$621,786.39</u>
 <b>Liabilities</b>		
<b>Accounts Owed by District:</b>		
Repairs & Replacements		\$ 40.00
Health Supervision		231.00
		<u>                    </u>
Building Fund	\$ 4,560.97	\$ 271.00
Notes & Bonds	673,000.00	515.39
	<u>                    </u>	<u>                    </u>
Total Liabilities	\$677,560.97	\$621,786.39



**EXHIBIT A-2**  
**LITTLETON UNION SCHOOL DISTRICT**

**Analysis of Change in Financial Condition**

**Fiscal Year Ended June 30, 1961**

Net Debt—June 30, 1960	\$664,085.50	
Net Debt—June 30, 1961	618,191.79	
Decrease in Net Debt		\$45,893.71

**Factors Affecting Change in Financial Condition**

**Decreases:**

Bonds Retired	\$52,000.00	
Net Budget Surplus	4,342.69	
		\$ 56,342.69

**Increases:**

Decrease in Accounts Receivable	\$ 1,534.48	
Balance Used to Reduce School Tax	8,914.50	
		10,448.98

Net Decrease		\$45,893.71
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**EXHIBIT A-3**  
**LITTLETON UNION SCHOOL DISTRICT**  
**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES**

Fiscal Year Ended June 30, 1961

	Appropriations	Receipts and Reimbursements	Total Amount Available	Expenditures	Unexpended	Balances Overdrafts	Carried to 1961-62 Liabilities
<b>Administration:</b>							
Salaries of District Officers	\$ 50.00		\$ 50.00	\$ 50.00			
Superintendent's Salary (Local Share)	5,111.80		5,111.80	5,111.80			
Tax for State Wide Supervision	1,906.00		1,906.00	1,906.00			
Salaries of Other Administrative Personnel	3,643.20		3,643.20	3,568.20	\$ 75.00		
Supplies and Expenses	3,700.00	\$ 74.15	3,774.15	4,370.92		\$ 596.77	
<b>Instruction:</b>							
Teachers' & Principals' Salaries	242,236.00		242,236.00	243,000.31		764.31	
Books & Other Instructional Aids	5,500.00	477.63	5,977.63	5,242.19	735.44		
Scholars' Supplies	7,000.00	698.13	7,698.13	8,406.59		708.46	
Salaries of Clerical Assistants	4,800.00		4,800.00	5,055.00		255.00	
Supplies & Other Expense	4,800.00		4,800.00	5,655.42		855.42	
<b>Operation of School Plant:</b>							
Salaries of Custodians	12,000.00		12,000.00	12,000.00			
Fuel	9,400.00		9,400.00	9,344.71	55.29		
Water, Light, Supplies and Expenses	10,475.00		10,475.00	8,202.00	2,273.00		
<b>Maintenance of School Plant:</b>							
Repairs and Replacements	3,400.00	50.00	3,450.00	5,224.75		1,814.75	\$ 40.00



**EXHIBIT A-4**  
**LITTLETON UNION SCHOOL DISTRICT**

**Statement of Estimated and Actual Revenues  
and Budget Summary**

**Fiscal Year Ended June 30, 1961**

	<b>Revenues</b>		
	<b>Estimated</b>	<b>Actual</b>	<b>Excess</b>
Federal Aid	\$ 3,655.00	\$ 5,306.54	\$1,651.54
State Aid—Building	14,040.00	14,542.24	502.24
Tuition	34,000.00	34,574.45	574.45
Special Activities	1,500.00	1,953.24	453.24
Balance Used to Reduce Taxes	8,914.50	8,914.50	
<b>Miscellaneous:</b>	200.00		400.00
Driver Training Refund		380.00	
Rent of Auditorium & Cafeteria		220.00	
	<u>\$62,309.50</u>	<u>\$65,890.97</u>	<u>\$3,581.47</u>

**Budget Summary**

Actual Revenues	\$65,890.97	
Estimated Revenues	62,309.50	
	<u>                    </u>	
Net Revenue Surplus		\$ 3,581.47
Unexpended Balances of Appropriations	\$ 8,124.15	
Overdrafts of Appropriations	7,362.93	
	<u>                    </u>	
Net Unexpended Balance of Appropriations		761.22
		<u>                    </u>
Net Budget Surplus		\$4,342.69

**EXHIBIT B-1**  
**LITTLETON UNION SCHOOL DISTRICT**

**Classified Statement of Receipts and Expenditures**

**Fiscal Year Ended June 30, 1961**

**Receipts**

**Federal Aid:**

Smith-Hughes & George-Barden Acts	\$ 707.00	
National School Lunch	6,175.37	
National Defense Education Act	4,599.54	
		<u>\$ 11,481.91</u>

**State Aid:**

Building Aid	\$14,542.24	
Driver Training	380.00	
		<u>14,922.24</u>

**Local Taxation:**

Current Appropriation	379,938.09
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**Other Sources:**

Tuition	\$34,574.45	
Special Activities	1,953.24	
		<u>36,527.69</u>

**Appropriation Credits:**

Administrative Supplies & Expenses	\$ 74.15	
Books & Other Instructional Aids	477.63	
Scholars' Supplies	698.13	
Repairs & Replacements	50.00	
Special Activities—School Band	933.67	
School Lunch (Withholding Tax)	1,253.30	
Retirement & Social Security	394.97	
		<u>3,881.85</u>

**Other Receipts:**

Rent	220.00	
		<u>220.00</u>

Total Receipts From All Sources	\$446,971.78
Balance—July 1, 1960	4,900.02

Grand Total	<u>\$451,871.80</u>
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**EXHIBIT B-1 (Continued)**  
**LITTLETON UNION SCHOOL DISTRICT**

**Classified Statement of Receipts and Expenditures**

**Fiscal Year Ended June 30, 1961**

**Expenditures**

**Administration:**

Salaries of District Officers	\$ 50.00	
*Superintendent's Salary (Local Share)	5,111.80	
Tax for State Wide Supervision	1,906.00	
Salaries of Other Administrative Personnel	3,568.20	
Supplies & Expenses	4,370.92	
		\$ 15,006.92

**Instruction:**

Teachers' & Principals' Salaries	\$243,000.31	
Books & Other Instructional Aids	5,242.19	
Scholars' Supplies	8,406.59	
Salaries of Clerical Assistants	5,055.00	
Supplies & Other Expenses	5,655.42	
		267,359.51

**Operation of School Plant:**

Salaries of Custodians	\$ 12,000.00	
Fuel	9,344.71	
Water, Light, Supplies & Expenses	8,202.00	
		29,546.71

**Maintenance of School Plant:**

Repairs & Replacements	5,224.75	
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**Auxiliary Activities:**

Health Supervision	\$ 4,372.78	
Transportation	11,924.00	
Tuition	1,409.50	
Special Activities	8,472.04	
School Lunch	9,823.64	
		36,001.96

**Fixed Charges:**

Retirement & Social Security Insurance, Treasurer's Bond & Expenses	\$ 18,593.08	
	2,732.33	
		21,325.41

**Capital Outlay:**

New Equipment	9,498.58
---------------	----------

**Debt & Interest:**

Principal of Debt	\$ 52,000.00
Interest on Debt	15,308.75
	<u>                    </u>
	\$ 67,308.75

Total Expenditures	\$451,272.59
Balance—June 30, 1961	599.21
	<u>                    </u>
Grand Total	<u>\$451,871.80</u>

\* Superintendent's Salary: Littleton \$5,111.80, Bethlehem \$713.70, Dalton \$274.50, State of New Hampshire \$2,500.00. Total \$8,600.00.



**EXHIBIT B-2**  
**LITTLETON UNION SCHOOL DISTRICT**

**Summary of Receipts, Expenditures and Proof of Balance**

**Fiscal Year Ended June 30, 1961**

Balance—July 1, 1960	\$ 4,900.02	
Receipts During Year	446,971.78	
Expenditures During Year	\$451,871.80	
	451,272.59	
Balance—June 30, 1961		\$ 599.21

**Proof of Balance**

Balance in the Littleton National Bank—		
Per Statement June 30, 1961	\$ 51,229.17	
Less: Outstanding Checks	50,629.96	
Reconciled Balance—June 30, 1961		\$ 599.21

**EXHIBIT B-3**  
**LITTLETON UNION SCHOOL DISTRICT**

**Summary of Building Fund Account**

**Fiscal Year Ended June 30, 1961**

Balance—July 1, 1960	\$4,560.97	
<b>Receipts:</b>		
Rebate on Plastering	191.29	
	<u>191.29</u>	
	\$4,752.26	
<b>Expenditures:</b>		
Construction Fees	\$3,000.00	
Architect Fees	686.25	
Equipment	348.74	
Plastering	191.29	
Miscellaneous	10.59	
	<u>4,236.87</u>	
Balance—June 30, 1961		<u>\$ 515.39</u>
<b>Proof of Balance</b>		
Balance in the Littleton National Bank—		
Per Statement July 24, 1961		<u>\$ 515.39</u>

# EXHIBIT C LITTLETON UNION SCHOOL DISTRICT

## STATEMENT OF BONDED INDEBTEDNESS, SHOWING ANNUAL MATURITIES OF PRINCIPAL AND INTEREST

As of June 30, 1961

Amount of Issue Date of Issue Principal Maturity Date Interest Due Dates Payable At	New School Building Bonds 1 7/8 %		High School Building Bonds 2 %		Elementary School Addition Bonds 3 1/4 %		Total Principal	Total Interest
	Principal	Interest	Principal	Interest	Principal	Interest		
\$318,000.00	\$ 2,662.50	\$ 21,000.00	\$423,580.00	\$ 5,670.00	\$ 15,000.00	\$ 5,768.75	\$ 52,000.00	\$ 14,101.25
May 1, 1950	16,000.00	16,000.00	November 1, 1954	5,250.00	10,000.00	October 1, 1958	47,000.00	12,975.00
January 1st	16,000.00	2,062.50	November 1st	4,830.00	10,000.00	October 1st	47,000.00	11,930.00
January 1st & July 1st	16,000.00	1,762.50	May 1st & November 1st	4,410.00	10,000.00	April 1st & October 1st	47,000.00	10,885.00
First Nat. Bank of Boston	16,000.00	1,462.50	First Nat. Bank of Boston	3,990.00	10,000.00	First Nat. Bank of Boston	47,000.00	9,840.00
	16,000.00	1,162.50		3,570.00	10,000.00		47,000.00	8,795.00
	16,000.00	862.50		3,150.00	10,000.00		47,000.00	7,750.00
	16,000.00	562.50		2,730.00	10,000.00		47,000.00	6,705.00
	14,000.00	262.50		2,310.00	10,000.00		45,000.00	5,660.00
				1,890.00	10,000.00		31,000.00	4,652.50
				1,470.00	10,000.00		31,000.00	3,907.50
				1,050.00	10,000.00		31,000.00	3,162.50
				630.00	10,000.00		31,000.00	2,417.50
				210.00	21,000.00		31,000.00	1,672.50
							10,000.00	1,137.50
							10,000.00	812.50
							10,000.00	497.50
							10,000.00	162.50
							\$185,000.00	\$52,741.25
							\$621,000.00	\$107,063.75

## SUPERINTENDENT'S REPORT

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To the School Board and Citizens of Littleton:

It is with pleasure that I submit my annual report relative to your schools.

There were eight changes in the teaching staff and two additions to the staff this past year as compared with eleven changes and two additions the previous year.

Mr. Richard Bushman of Southboro, Mass., a graduate of Boston University, was elected to teach junior high science, to replace James Darling who resigned to accept a similar position in New York.

Mr. Gerald Davis of Peterborough, a graduate of Keene Teachers College, with one year's experience, was elected to teach junior high English, to replace Mrs. Shirley Aldrich who resigned to accept a similar position in New York.

Mrs. Harriet E. McLaren of West Barnet, Vermont, a graduate of the University of Vermont, with a master's degree from Middlebury College, and with prior experience in Northhampton, Mass., was elected to teach French, replacing Mr. Paul Lorenzi who resigned for further study.

Mr. Richard Hayes of Dixfield, Maine, a graduate of the University of Maine, with advanced work at the University of Vermont, and with eight years' experience in Maine, was elected to teach high school mathematics, replacing Mr. Kenneth MacPherson who resigned to accept a scholarship grant for further study.

Mrs. Dorothy Colpitts, a graduate of Keene Teachers College, with experience in Laconia and Clinton, Mass., was elected to teach sixth grade, replacing Mrs. Faith Pilgrim.

Miss Barbara Burroughs of Wells River, Vt., a graduate of the University of Vermont, was elected to teach the sixth grade. Miss Burroughs had a year's experience in Vermont.

Miss Helen Tibbetts of Melrose, Mass., a graduate of Perry Normal School and University of Maine, was elected to teach kindergarten, replacing Mrs. Frances Simonds who resigned to accept a similar position in New York state.

Mrs. Vivian Riach of Littleton, a graduate of Lyndon Teachers College, was elected to teach kindergarten, replacing Mrs. Kenneth MacPherson who resigned to leave with her husband.

Mr. Ronald Kunst of East Hampstead, a graduate of Plymouth Teachers College, was elected physical education instructor at the

elementary school to replace Mr. William Busching who resigned to accept a teaching-coaching position in Dover High School.

Mrs. Elizabeth Howard, a graduate of Plymouth Teachers College, with four years' teaching experience, was elected part-time librarian at the elementary school.

Property improvements and repairs to buildings included:

Parking areas at both schools resurfaced.

Drive on east side of elementary school resurfaced.

Plumbing and heating fixtures checked and adjusted, including oil burners.

Ceiling in lower corridor of high school repaired.

Room 1 and lower corridor in high school painted.

All outside doors of high school painted.

Bulletin board in Room 11 of the high school repaired.

Bulletin board installed in girls' locker room.

Railing in boys' locker room in high school repaired.

Table tops in high school library sanded and refinished.

Counter tops in biology laboratory painted.

Additional shelving provided for high school library.

Gymnasium floors in both buildings refinished with gym floor finish.

New teeter boards provided for elementary school playground.

During the past year twenty-one teachers have engaged in advanced study in their major fields in either summer school or extension courses. A group of elementary teachers participated in an extension course this past summer in "Modern Mathematics in the Elementary School." Following this course serious consideration has been given to the elementary mathematics program in the school and a study is being made of textbooks now available in the field before any text adoption is made.

The elementary school library has become an integral part of the school and its program under the able direction of Mrs. Elizabeth Howard is most effective. Each class has been assigned a period per week for library work. Stories are read to kindergarten pupils by the librarian. Children are given assistance in choosing books adapted to their interests and ability. The librarian occasionally discusses certain books with groups of children and thereby creates an interest on the part of pupils to read further. Help is given to groups of pupils in research and reference work. Books are being catalogued as they are received and as time permits and repairs are made to all books that need such repairs because of use.

A comprehensive evaluation of the high school was made this year by a committee from the New England Association of Colleges and Secondary Schools, following a self evaluation which was made by the staff this past year. The school was commended in many areas and recommendations were made in other areas. A study will be made of the report to determine the recommendations that should be carried out immediately, those that should be carried out in the



near future, and those that should be carried out after long range planning, as well as those that are judged to be invalid

It is not possible to determine the effect of the school lunch program on the health of the children in our schools, but when we consider that during the school year approximately 140,000 balanced meals are served from our school lunch kitchens to these children, I feel the results can be far reaching. An average of 775 meals are served each day in the two schools. A program of this size requires much planning and considerable time in its administration, and the operators are to be commended for a job well done.

Your school buildings have been made available, more and more each year, to many civic groups in the community for recreational and fund-raising activities. During this past year organizations using the facilities include: Woman's Hospital Board, Rotary Club, Lions Club, Industrial Management Club, Boy Scouts, YMCA groups, 4-H Club, Littleton Ski Club, Civil Defense and town basketball team to mention a few.

I sincerely hope the district will give serious consideration this year to the need for additional space in our high school. Under present conditions every room is being used every period of the day. The program is presently being affected. The school library that received a good rating last year by the State Department of Education must now be used as a study hall. The auto mechanics and metal working areas of the shop must be used for class work that should be carried on in a classroom where conditions of light and ventilation are more suitable. One teacher has no room in which to hold classes and must move from room to room each period as a room becomes available, carrying all materials needed for that period with him. Such a condition is not conducive to holding good teachers on the job. The situation will be much worse this fall with increased numbers entering in September. A survey made this past week shows that the elimination of tuition pupils would do little to correct the situation because it was brought out that the number of such pupils in each section in the school ranges from one pupil to ten pupils, with a number of sections having only four and five pupils. We have now reached the point where no more can be done than is now being done and with an increase in numbers of pupils we could be faced with the problem of doing the job less effectively. I sincerely hope the district will accept the recommendations of the school board and provide for the additional facilities requested.

In closing I wish to thank the school board, principals, teaching staff and all other school district personnel, as well as the citizens of Littleton for their continued cooperation and support.

Respectfully submitted,

LESLIE S. CUMMINGS

## STATISTICS FOR THE SCHOOL YEAR

1960-1961

	Boys	Girls	Total	Average Member- ship	Average Attend- ance	Percent Attend- ance
High School						
Grades 9-12	196	173	369	340.4	319.4	93.8
Grades 7-8	106	83	189	176.5	169.4	96.0
Elementary School						
Grades 1-6	278	240	518	483.6	449.1	92.9
Kindergarten	45	46	91	86.2	77.2	86.2
	625	542	1,167	1,086.7	1,015.1	93.4

## TEACHERS 1961-1962

Arthur J. Kenney, Principal	High School
Louis G. Bougie	Guidance
Richard Bouley	Jr. High Social Studies
Richard L. Bushman	Jr. High Science
Richard D. Daley	Science
Gerald A. Davis	Jr. High English
Mrs. Marion W. Hall	Home Economics
Mrs. Anna C. Hayden	English
Richard J. Hayes	Mathematics
Miss Isabel A. Hunt	Business Education
Mrs. Alice K. Hyde	Latin- Social Studies
Harold F. Kyte	Science
Richard C. Leone	Mechanic Arts, Driver Education
Mrs. Marion C. Lewis	Grade 7
Mrs. Harriet E. McLaren	French
C. George McLure	Band
Mrs. Patricia L. McLure	Band
Peter J. McShane	Social Studies, Fac. Mgr. Athletics
Richard E. Millen	Jr. High Math., Asst. Coach
Miss Dorothy E. Morrison	Business Education
Miss Louise I. Nutt	Girls' Physical Education, Coach
Mrs. Marian F. Proctor	Home Economics
Mrs. Catherine E. Rhoades	English, Developmental Reading
Anthony O. Sarausky	General Science, Coach
John W. Smith	Boys' Physical Education, Coach
Roland S. Smith	Mechanic Arts
G. Edward Twomey	English
Basil Walker	Librarian
James M. Winer	English
Walter G. Phillips, Principal	Elementary School
Miss Barbara Burroughs	Grade 6
Mrs. Dorothy Colpitts	Grade 6
Theodore J. Pfeuffer, Jr.	Grade 6
Mrs. Lila E. Nutbrown	Grade 5
Mrs. Edith Stevenson	Grade 5
Miss Winifred Trask	Grade 5
Mrs. Ruth S. Colby	Grade 4
Mrs. Mildred C. Lakeway	Grade 4
Mrs. Martha B. Wood	Grade 4
Mrs. Charlotte L. Keysar	Grade 3



Mrs. Marion A. Pfeuffer	Grade 3
Mrs. Louise C. Ross	Grade 3
Mrs. Jean B. Stocks	Grade 2
Mrs. MaeBelle O. Sylvestre	Grade 2
Mrs. Eleanor Thompson	Grade 2
Miss Marion E. Lehan	Grade 1
Mrs. Elizabeth B. Parker	Grade 1
Mrs. Beatrice E. Tunney	Grade 1
Mrs. Vivian Riach	Kindergarten
Miss Helen D. Tibbetts	Kindergarten
Mrs. Helen N. Selby	Special Reading
Ronald C. Kunst	Physical Education
Mrs. Deveda L. Cushing	Music Supervisor
Mrs. Lavone W. LaBonte	School Nurse
Mrs. Bevalie C. Nute	Special Class
Mrs. Elizabeth M. Howard	Elementary School Librarian

#### School Lunch Workers

Mrs. Kathleen S. Brown	Mrs. Ruby M. Kinne
Mrs. Jean S. Kimball	Mrs. Blanche M. LaMott
Mrs. Marianne Harriman	Mrs. Bertha P. Harriman
Mrs. Christine E. Duranty	Mrs. Priscilla C. Knapp

#### Custodians

Odias Lefebvre	Wendell E. Richardson
Robert Cady	

## PRINCIPAL'S REPORT

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To Mr. Leslie S. Cummings

Superintendent of Schools:

I hereby submit my twelfth annual report as principal of Littleton High School, for the year beginning September 1961 to date.

### REGISTRATION

The total registration for the senior high school (grades 9-12) is 370. The junior high school registration is 172. This represents an increase of 3 in the high school and a decrease of 18 in the junior high school. Twenty have withdrawn from the high school to date and 3 from the junior high school.

### ENROLLMENT

#### 1960-1961

	Withdrawn	Total
Seniors	73	5
Juniors	88	10
Sophomores	94	5
Freshmen	107	7
Post Graduates	5	1
	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>
	367	28
8th Grade	94	4
7th grade	96	3
	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>
	557	35
		<hr style="width: 50%; margin: 0 auto;"/>
		522

#### 1961-1962

Seniors	74	4	70
Juniors	80	5	75
Sophomores	99	5	94
Freshmen	115	5	110
Post Graduates	2	1	1
	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>
	370	20	350
8th grade	87	0	87
7th grade	85	3	82
	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>	<hr style="width: 50%; margin: 0 auto;"/>
	542	23	519

There are 59 tuition pupils in grades 9-12 and 20 in grades 7-8, total 79, distributed as follows:

	High School	Jr. High
Franconia	32	12
Twin Mt. (Carroll)	1	
Lisbon Town No. 2	3	
Lisbon District No. 3	12	7
Bethlehem	3	
Easton		1
Lunenburg, Vt.	5	
Waterford, Vt.	3	

The graduation exercises of the Class of 1961 were conducted in the high school auditorium on June 15. Sixty-six seniors received the diploma of the school.

The program follows:

Processional March	L. H. S. Band
"Pomp and Circumstance"	Elgar
Invocation	Rev. Frank A. Pelkonen
Address of Welcome	Charles K. Simonds
Selection	Choir
"Non Nobis, Domine"—Quilter	
Address	Judith Sawyer
Selection	L. H. S. Band
"Song of Jupiter"—Handel	
Address	Selden Hannah
Piano Duet	Linda Reid and Karen Tunney
Commencement Address	The Hon. Sinclair Weeks
Selection	Former U. S. Secretary of Commerce Glee Club
"Climb Ev'ry Mountain"—Rodgers	
Presentation of Diplomas	Mr. Joseph C. Duranty Chairman, Littleton School Board
Class Ode	Senior Class
Benediction	Rev. Frank A. Pelkonen
Recessional March	L. H. S. Band

**Class Flower**

Carnation

**Class Colors**

Maroon and White

**Class Motto**

"Today's audience, tomorrow's performers"

**Class Advisors**

Mr. McShane

Mr. Sarausky

Mr. Walker

Mr. Winer

**Class Marshals**

Rose Marie Normand

Robert Boisseau

## Class Officers

President	.....	Charles K. Simonds
Vice President		Judith C. Wheeler
Secretary		Susan D. Hartshorn
Treasurer		Susan Edson

The following awards were presented at Class Day exercises in the high school auditorium on June 14:

American Legion—Joseph DeSimone  
 American Legion Auxiliary—Judith Sawyer  
 D.A.R. Good Citizenship Award—Judith Sawyer  
 Hoskins Memorial Award—Robert Sullivan  
 The Frank H. Glazier Award—Priscilla Ennis  
 Ammonoosuc Branch University Women Scholarship—\$100.00—  
 Judith Sawyer  
 The Eagles Club Scholarship—\$100.00—Gregory Ball  
 The Emblem Club Scholarship—\$100.00—Judith Sawyer  
 The Frederic Parker Award—Maria Gaweł  
 The Harold J. Cooney Award—Donald Roper  
 Veterans of Foreign Wars Band Scholarship Award—\$200.00—  
 Linda Reid, Judith Sawyer  
 Granite State Scholarship at University of N. H.—Judith Sawyer  
 Procter and Gamble Trophy—Pauline Rousseau

## Student Council Awards:

English—Janet Burrill  
 Mathematics—Selden Hannah  
 Science—Selden Hannah  
 Foreign Language—Judith Sawyer  
 Home Economics—Sheila Hall  
 Industrial Arts—John Foster  
 Business Education—Mary Lou Fisher  
 President Student Council—Marcia Buxton

## The George H. Tilton Awards:

1. Leadership—Selden Hannah
2. Senior Talents—John Foster
3. Senior Improvement—Tedde Heath
4. Freshman Promise—Pamela Colby
5. Sophomore Improvement—William Lehan
6. Tilton Essay, first prize—Nancy Rhoades
7. Tilton Essay, second prize—Margaret Glover
8. Highest Senior Scholarship—Selden Hannah
9. Second Senior Scholarship—Judith Sawyer
10. First Underclass Scholarship, grade 11—Martha Estle
11. Second Underclass Scholarship, grade 10—Linnea Poulsen
12. United States History Scholarship—Nancy Bigelow
13. English XI Scholarship—Martha Estle
14. Best senior boy athlete—Thomas Walker
15. Best senior girl athlete—Bette Dubey

## Class Roll

Roberta T. Ahlgren	Tedde H. Heath
Robert R. Ainsworth	Charles D. Hennessey
Hugh A. Andrews	Brian D. Herbert
Gregory N. Ball	Jon W. Hunt
Robert A. F. Barr	Sharon L. Kelly
Roger W. Bedor	William C. King
Robert A. Boisseau	Cecile M. Laveau
Claude L. Brusseau, Jr.	Deanna R. Lewis
Karen A. Burgess	Donna G. Lewis
Janet E. Burrill	David E. Lynch
Marcia A. Buxton	George H. Merrill
Roger A. Carlson	Thomas A. McGee
Angela R. Champagne	Robert L. Morneau
Charlene C. Collins	Patricia L. Morrow
Bernice E. Cooley	Rose-Marie E. Normand
Joseph DeSimone	Eileen T. M. O'Neil
Donald L. Dezan	Richard E. Poore
Florence J. Dodge	Ralph E. Porfido
Bette A. Dubey	Joyce E. Quimby
Paul L. Dunham	Linda L. Reid
Susan Edson	Donald H. Roper
Sandra J. Emery	Arnold J. Rousseau
Priscilla A. Ennis	Judith M. Sawyer
Mary Lou Fisher	Charles K. Simonds
Dennis A. M. Ford	Mark A. Southard
Henry F. Forrester	Cynthia J. Sweet
John L. Foster	Janet B. Trabucco
Maria B. Gawel	Everett A. Trahan
Nancy R. Hall	Karen A. Tunney
Sheila F. Hall	Charles T. Walker
Selden L. Hannah	Judith C. Wheeler
Linda M. Harris	Bryan P. Whitcomb
Susan D. Hartshorn	Harry H. Willey, III

## Survey of Graduates—Class of June 1961

A survey conducted six months after graduation showed the following number of students furthering their education:

University of New Hampshire	7
Keene Teachers College	2
Plymouth Teachers College	1
Dartmouth College	1
St. Anselm's College	1
Rensselaer Polytechnic Institute	1
Acadia University	1
Lyndon Teachers College	1

New Hampshire Technical Institute	1
Thompson School—University of N. H.	1
Endicott Junior College	1
Vermont College	1
Katherine Gibbs School	1
N. E. Baptist Hospital School of Nursing	1
Elliot Community Hospital School of Nursing	1
Lenox Hill Hospital School of Nursing	1
Hanson's Barber School	1
Windham College	1
	—
	10

	Boys	Girls	Total	Percent of Class
Graduates attending 4 year colleges	8	7	15	23
Graduates continuing education in junior college, business school, nursing school, technical institutes, 2 year agricultural school, etc.	3	7	10	15
Graduates returning as post graduates	1		1	
	—	—	—	—
	12	14	26	38
Number employed	16	17	33	50
Number in Armed Forces	5		5	7
Number now housewives		2	2	
Total not continuing education				
	—	—	—	—
	21	19	40	61
Total number of graduates	33	33	66	

#### Testing Program

Grade 7—SCAT—School and College Ability Test measuring verbal and quantitative ability.

Grade 8—STEP—Sequential Tests of Educational Progress measuring achievement in mathematics, science, social studies, reading.

Grade 9—SCAT-STEP. Diagnostic Reading Test

Grade 10—SCAT—Cooperative Reading Test

Grade 11—STEP—Diagnostic Reading Test

Juniors were given the opportunity to take the National Merit Scholarship qualifying Test in the spring and both juniors and seniors were given the opportunity to take the PSAT (Preliminary Scholastic Aptitude Test) of the College Entrance Examination Board.

Other tests available were the Kuder Preference Records, personal and vocational, the Minnesota Counseling Inventory, the Wechsler Intelligence Scale for Children and the Wechsler Adult Intelligence Scale.



## CURRICULUM

The school offers a reasonably well rounded curriculum considering the problem of space. It will become increasingly difficult to maintain the present level of program unless more space is provided. Improving and expanding curriculum offerings will not be possible until this problem is solved.

## ACCREDITATION

Littleton High School is accredited by the State Department of Education and the New England Association of Colleges and Secondary Schools.

The administration and the staff spent over a year studying all phases of the school program, drawing up a philosophy of education for the school, and the objectives of the program. A committee of the NEACSS spent three days going over faculty reports and recommendations for improving the school and added their observations and recommendations. A written report of the Visiting Committee has been received and copies have been made available for further study and action.

## NATIONAL HONOR SOCIETY

The purpose of the Littleton Chapter of the National Honor Society of Secondary Schools is to create enthusiasm for scholarship, to stimulate a desire to render service, and to promote worthy leadership and character. Members include:

Bonnie Beere	Sandra Corey
Nancy Bigelow	Ronald Emery
Susan Colby	Maxine Ennis
Martha Estle	Pauline Rousseau
Patricia Finn	Rodney Jesseman
Verna Kinne	Linnea Poulsen
Toni-Jo Sarausky	Everett St. Francis
William Smith	

### Chapter officers for 1961-1962:

President .....	William Smith
Vice President .....	Nancy Bigelow
Secretary .....	Susan Colby
Treasurer .....	Martha Estle

## THE SCHOOL LIBRARY

The high school library continues to expand in the size and comprehensiveness of its collection, and in its consequent usefulness to the students and faculty. Additional shelf accommodation has had to be provided and still more will be needed. The library now ranks in sixth place among the school libraries of the state, being surpassed only by those of the very large schools and by that of Hanover High School.

**CONCLUSION**

The greatest need for the school is additional space. Enrollments are increasing and the program of the school is being affected. This will continue to get worse unless something is done now. Littleton prides itself on being the business center of the White Mts. It can and should be the educational center as well—the decision is up to the community.

In conclusion I would like to thank the school board, Mrs. Howland, Mrs. Beere, the people of our community, and you, for the help and cooperation you have given me.

Respectfully submitted,

ARTHUR J. KENNEY,

Principal



## SCHOOL HEALTH SERVICES

To Superintendent Cummings and Members of the Littleton School Board:

### Health Services Report of the School Year 1960-1961

#### School Physicians' Work (physical examinations)

Dr. Frank G. Dudley	
Athletic Teams	128
Grade 8	111
Dr. W. G. M. Hume	
Grades 1 and 4	279
Defects noted and reported:	
Systolic heart murmurs	7
Orthopedic	3
Eyes	1
Testes hydrocele	1

#### Polio vaccinations by Dr. Hume:

472 vaccinated at school clinics. This was to offer 4th inoculations to Elementary, St. Rose and Grade 7 junior high school students sponsored by the State Health Department and directed by Loretta B. Russell, R.N., state nurse. Grade 8 and high school students received these inoculations in Spring of 1960. 4 smallpox vaccination and 3 immunizations for diphtheria, whooping and tetanus were received at town clinic.

#### Urine analysis—Dr. Hume

376 tested—10 reported albumen

#### Dental work by Dr. Stanley Currier and Dr. Millard Clark:

No. of pupils treated	56
No. of pupils completed	53
No receiving free care	56
Total number of fillings	83
Total number of cleanings	31
Total number of x-rays	5
Temporary teeth extracted	10
Permanent teeth extracted	11
Total number of visits	18

Clinics were again financed by funds raised by PTA for public school students, and 4th Degree Knights of Columbus for parochial school students. Each year we take care of an increasing number of pupils but there are still pupils who are not cared for due to lack of funds.

#### Clinic Work:

Two polio clinics were sponsored by the N. H. State Health Department previously mentioned.

Tuberculosis Control Program: Mrs. Loretta B. Russell, R. N., state health nurse, on Miss Ellen Clough's retirement, took over the program. The Heaf Intradermal test was used to replace the Patch test previously made.

Pupils and personnel tested	344
Pupil reactors	6
Adult reactors	8
Chest x-rays	17
No active TB reported	

Pediatric Diagnostic Clinic conducted by the State Health Department:

- 7 pupils referred—7 pupils treated
- 1 referral to dermatologist in Hanover
- 1 referral to Hanover for further study
- 1 referred to Hanover for orthopedic study
- 1 being followed in Hanover for epilepsy
- 1 being followed in Hanover for arterio-venous fistula

These are financed by Crippled Children's Services.

Orthopedic Clinics: November, 1960—May, 1961.

16 pupils referred—16 pupils treated. 8 pupils were given exercises and checked by Miss Isabell Smith, physio-therapist.

Mental Child Health Guidance:

- 5 pupils referred—5 treated
- Due to illness on the staff clinic was held only three times this school year. We are working toward acquiring a psychologist for the North Country area whose services could be more readily utilized.

School Nurse-Teacher's Work:

- Vision test 1,445, Defects 56, Corrections 48
- The Littleton Lions Club financed 5 examinations and 3 pair of glasses plus half the cost of a 4th pair. The Littleton Red Cross Chapter financed 1 examination and 1 pair of glasses.
- Hearing Tests:
  - Tested 806, Defects 8, Treated 3

Inspections:

- Heads 1,029, Treated 1
- Teeth 1,445, Corrected 56 (School clinic)
- Impetigo 8, Corrected 8
- Heights and Weights 1,445
- Home Visits 104

Epidemics of chicken pox, measles, German measles, virus rash and some whooping cough have been prevalent since January 1961.

The cooperation of Mr. Cummings, school board members, principals, teachers, parents, PTA members, dentists, Lions Club, Knights of Columbus, Miss Helen Pearce, Dr. Dudley, Dr. Hume and Dr. John Hall has been greatly appreciated.

Respectfully submitted,

LAVONE W. LaBONTE, R.N.

School Nurse-Teacher

**SCHOOL CALENDAR**  
**Littleton Public Schools 1962-1963**

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Schools open—Wednesday, September 5

\*NHEA Meeting, Friday, October 26

\*Thanksgiving Recess—Thursday, Friday, November 22-23

Schools close—Christmas Recess—Friday, December 21

Schools reopen—Wednesday, January 2

Schools close—Winter Recess—Friday, February 15

Schools reopen—Monday, February 25

\*Good Friday—April 12

Schools close—Spring Vacation—Friday, April 19

Schools reopen—Monday, April 29

\*Memorial Day—Thursday, May 30

Schools close for the year—Wednesday, June 19

\*Schools closed

**Births Registered in the Town of Littleton, N. N., for the Year Ending December 31, 1961**

Date of Birth and Name of Child (if any)	Sex	No. of Child Living	Name of Father	Name of Mother	Birthplace of Father	Birthplace of Mother
<b>January</b>						
4 William Joseph	M	1	Milo Charles Fox	Janet Carol St. Lawrence	Nashua	Dorchester, Mass.
6 Lee Ellen	F	1	William Richard Busching	Ellen Jackson Hatfield	Littleton	Dover-Foxcroft, Me.
7 Michael William	M	2	Roger Lee Clark	Carolyn Lou Neuman	Littleton	Beaver Dam, Wisc.
8 Vicki Ann	F	2	Jed Butler Holmes	Elaine Isabel Benoit	Grovelton	Dalton
9 Gregory Boyd	M	1	Dennis Burton Shinn	Sherry Elaine Boyd	Keene	Littleton
12 Dona Kim	F	4	Ronald Carl Marsh	Veronica Margaret Pageau	Whitefield	Whitefield
19 Randall Scott	M	1	Ronald Theron Aldrich	Lorna Faye Sherman	Lyman	Littleton
22 Denise Ann	F	3	Larry John Mackie	Florence May Aldrich	Landaff	Columbia
24 Jeffrey Ray	M	3	James Perley Jesseman	Shelia Mae Aldrich	Sugar Hill	Lisbon
25 Patti Lynn	F	3	James Edmond Darling	Janice Marie Corrette	Laconia	Lebanon
26 Mary Barbara	F	5	Robert Preston Cardinal	Gordie Luella Ingalls	Littleton	Littleton
27 Daniel Paul	M	3	Joseph H. L. R. Meunier	Mary Elizabeth Lehan	Grovelton	Littleton
29 Debra Jean	F	2	James Patrick Gunnip	Louise Beverly Chase	Stanford, Conn.	Littleton
30 Brian Keith	M	2	Ralph James Clough	Bernice Mae Lyndes	Bradford	Lisbon
<b>February</b>						
1 Donna Mae	F	4	Donald Dean Wright	Joyce Mae Ramsay	Kirby, Vt.	Littleton
5 Daphne Jean	F	1	Airred William Murch	Patricia Elaine Walker	Whitefield	Concord
8 Rachel Jean	F	3	Ralph Winfield Holmes	Barbara Ann Haley	Corham	Lancaster
8 Maurice Warren	M	2	Warren Ira Caswell	Madeline Gladys Holmes	Bath	Stanford, Conn.
10 Kyle Howard	M	4	Wayne Page Golden	Mildred Merle Haley	Littleton	Littleton
10 Philip Robert, Jr.	M	1	Philip Robert Foore	Evelyn Carbee	Littleton	Littleton
16 Kathy Jane	F	3	George Clifford Burnoe	Alyona Jane Mason	Canton	Lyndon Center, Vt.
16 Ronald Mark	M	3	Theodore Asa King	Joan Sylvia Stevens	Wancock, Vt.	Northumberland
17 Michael Raymond	M	4	Arthur Edward Blodgett	Dorothy Ellen Smith	Woodsville	Woodsville
18 Roberta Rose	F	2	William Patrick Duganay, Jr.	Diantha Jane Wilson	Brookfield	Brookfield
19 Timothy Allen	M	3	George Edward Corliss	Sonja Anna M. Halvorsen	Eastham	Brooklyn, N. Y.
23 Tracey Ann	F	2	Myron Richardson Lewis	Janet Dunbar Thickett	Littleton	Wolfboro, N. Y.
20 Suzanne Denise	F	4	Louis Gerard Bouge	Margaret Frances Brummett	New York, N. Y.	McComas, W. Va.
21 Alvin Earl, Jr.	M	2	Alvin Earl Shepard	Glenda Lorraine Nelson	Hanover	Littleton





## Births (continued)

Date of Birth and Name of Child (if any)	Sex	No. of Child	Name of Father	Name of Mother	Birthplace of Father	Birthplace of Mother
29 Francis William, Jr.	M	1	Francis William Bruni	Sally Ann Lehan	Cascade Connecticut	Littleton Concord, Vt.
May 29 Douglas Scott	M	1	Donald David Knowlton	Claudia Ann Gallagher	Rensselaer, N. Y.	Albany, N. Y., Vt.
1 Timothy Stephen	M	2	Wilbur Green	Dolores Edith Carnet	Bethlehem	Dorchester
4 Brenda Lee	F	3	Harvey Lewis Burlock	Emily Louise Barnet	Lincoln	Landaff
4 Sandra May	F	3	Ernest Joseph Rannacher	Ona Pearl Willey	Littleton	Littleton
8 Maureen Gail	F	1	Patrick Henry Cullen	Beverly Ann Lynde	Whitefield	Lincoln
9 Cleo Reuben	M	1	Reginald Thomas Roy	Patricia M. Champagne	Lisbon	Bethlehem
9 Timothy Allen	M	3	Lawrence Ernest Guilmette	Joan Frances Lynch	Whitefield	Littleton
10 Joyce Beth	F	4	Lawrence Everett Towie	Elizabeth Natalie Ebel	Whitefield	Littleton
13 Scott David	M	3	Cleason Charles Spencer	Jane Elizabeth Leighton	Lyndonville, Vt.	Burke, Vt.
14 Sarah May	F	4	Dale Leonard Mitchell	Eleanor EYvonne Bean	Littleton	Middletown, Conn.
18 Melodie Ann	F	1	Merlyn Sheldon Welch	Florence Gertrude Ball	Swiftwater	Littleton
19 Merlene Sue	F	3	Keith Cedric Dillingham	Evelyn Marguerite Pinard	Newburg, Me.	Littleton
20 Linda Jayne	F	3	Joseph Paul Larrivée	Marie Ash	Littleton	Littleton
25 Paula Marie	F	3	Lawrence Richard Boswell	Barbara Agnes Gilbert	Dalton	Randolph, Mass.
27 Larry Alan	M	1	Larry Eugene Vigue	JoAnn Rena Taupier	Freedom, Me.	Littleton
27 Jeffrey Scott	M	1	Elmo Willie Lamont	Marion Gertrude Corey	Colcord, Okla.	Littleton
29 Christopher Edward	M	5	Benion Robert Lyons, Jr.	Patricia Elizabeth Sidney	Littleton	Littleton
30 Bradford Dunstan	M	3	Jeffery Stuart Atwater	Judith Gail Peterson	Springfield, Mass.	Newark, N. J.
31 Diana Lynn	F	2	William Wallace Lord	Lorrel Seraphine Tetreault	Woodsville	Kingston, N. Y.
June 31 Jeanette May	F	3	Richard Arthur Thompson	Albertine Emma Bowen	Littleton	Marshfield
2 Brett Alan	M	3	Alan Keith Jackson	Maxine Rose Mossey	Bethlehem	Lisbon
3 Arthur Robert	M	3	Richard Paul Goodboub	Brenda Jane Shickney	Littleton	Lancaster
3 Kristen Joy	F	1	William Garland Ashburn	Joyce Eileen Manke	Tallahassee, Fla.	Bowdie, S. D.
4 Michael Lewis	M	2	Roger William Fisher	Dorothy Alice Tingley	Elmira, N. Y.	Millinocket, Me.
6 Bryce William	M	2	William Leo Jordan	Eleanor Jean Willson	N. Stratford	St. Johnsbury, Vt.
13 Laura Lucile	F	3	Lawrence Edward Gillman	Heleen Marguerite Kallum	Woodstock	Lincoln





## Births (continued)

Date of Birth and Name of Child (if any)	Sex	Living	No. of Child	Name of Father	Name of Mother	Birthplace of Father	Birthplace of Mother
19 Francine Marie	F	L	2	Jean Paul Royer	Suzanne Marie Dumont	Canada	Canada
22 Ernest Carl	M	L	2	Latson Benjamin O'Neal	Beverly Nancy Lee	Littleton	Littleton
26 Jodi Brenda	F	L	4	Richard Morris Bronson	Jean Louise Hawes	Lansett	France
28 Robert Henry	M	L	2	William George Strickland	Alcha Annette Rogers	Lincoln	Campden
29 Penny Marie	F	L	2	David Edmund Sylvester	Elizabeth Ann Smith	Littleton	Lincoln
29 Jaqueline Ann	F	L	1	James Griffin Harris	Mary Jean Carter	Littleton	St. Albans, Vt.
29 Scott Walter	M	L	4	Charley Edward Brooks	Marcia Faye Reinhard	Littleton	Waterbury, Conn.
31 Kim Holly	F	L	1	Wayne Gordon Apostolas	Sally Victoria Parker	W. Stewartstown	Portland, Me.
September							
2 Eric Alan	M	L	5	Horace Leo Emmons	Beverley Ann Johnson	Littleton	Burlington, Vt.
3 Victoria Lee	F	L	10	Arkade Dusik	Jean Beatrice Soloway	Berlin	Windsor, Vt.
5 David Wayne	M	L	1	Wayne Wendell Tetley	Doris Marie Bossie	Littleton	Berlin
8 Brenda Jean	F	L	3	John Bruce Ross	Barbara Jane Richardson	Littleton	Lebanon
10 Laurie Jane	F	L	4	Marcel Joseph Paquette	Anna Frances McKenna	Bury, P. Q.	Whitefield
12 Carol Ann	F	L	2	Merton Lemuel Blake	Helen Rae Hatley	Haverhill	Littleton
14 Catherine Anne	F	L	7	Bernard Roy Bouchard	Bevalie Catherine Bonardi	Concord, Vt.	Littleton
16 Carmen Marie	F	L	3	Eugene D. Sargent, Jr.	Theresa Mae Champagne	Woodsville	Littleton
16 Jennifer Ruth	F	L	4	Malcolm Ernest MacKay	Deanna Horne	N. Woodstock	Littleton
25 David Merrill	M	L	2	David Allen Carbonneau	Jacqueline Merrill	Lisbon	Plymouth
26 Anne Louise	F	L	1	Forrest Everett Colpitts	Pauline Hazel Carbonneau	Woodsville	Littleton
28 Laurie Jean	F	L	2	David Paul Tardiff	Marion Bernice Wells	Littleton	Dalton
October							
3 Tracy Lee	F	L	4	Calvin Bruce Gross	Mary Lowene Ingerson	Richford, Vt.	Jefferson
7 Sylvia Sharon	F	L	2	Rennie Leon Pennock	Sharon Sylvia Anderson	Berlin	Berlin
8 Susan Ruth	F	L	3	Robert Aldrich Stearns	Marilyn Ruth Daine	Littleton	Medfield, Mass.
9 Richard Rene	M	L	2	Roland Leon Begin	Laverne Marie Bolduc	Lancaster	Lancaster
10 Herbert Joseph	M	L	4	Joseph Herbert Lahout	Loretta Joseph	Littleton	Greenbury, Penn.
11 Robert Alan	M	L	2	James Leslie Colpitts	Joelanna W. Wyman	Lincoln	Hanover
12 Jill Ann	F	L	1	Richard Daley	Jean Ann Duranty	Lancaster	Littleton
14 David Michael	M	L	2	Elmer John Cryans	Alice Rose Therrien	Groton, Canada	Windsor, Vt.



### Births (continued)

Date of Birth and Name of Child (if any)	No. of Child		Name of Father	Name of Mother	Birthplace of Father	Birthplace of Mother
	Sex	Living				
19 Mary Ellen	F	1	4 Arthur Wakefield McCormack	Ida May Colby	Center Harbor, N.H.	Mass.
23 Richard Alan	M	1	2 Kenneth Harley Hook	Beverly Ann Lanning	Hardand, Vt.	Franklin, N.H.
24 Pamela May	F	1	4 Hollis Gordon	Dora Semon Grenier	Woodstock, N.H.	Woodsville, N.H.
24 Baby Girl Lynch	F	1	William Lynch	Mabelle June Bonhomme	Lincoln, N.H.	Cornwall, N.H.
24 Leroy Alan	M	1	Wayne Lyle Willey	Nancy Ann Celley	Newport, Vt.	Farming, N.H.
24 Stanley Joseph	M	1	3 Robert Joseph Drapeau	Nancy Louise Brooks	Littleton, N.H.	Lincoln, N.H.
27 Carlene Lynn	F	1	6 Robert David Pageau	Marguerite Jean Sidney	Littleton, N.H.	Littleton, N.H.
28 Tracy Scott	M	1	3 Roger Elmer Sherman	Shirley Gladys Holbrook	Littleton, N.H.	Woodsville, N.H.
30 Jana Lea	F	1	2 Jon Clark Purrell	Gayle Ann Colby	Manchester, N.H.	Concord, Vt.

I hereby certify that the above return is correct according to the best of my knowledge and belief.  
 CLIFFORD G. SANTY, Town Clerk



## Marriages Registered in the Town of Littleton, N. H., for the Year Ending December 31, 1961

Date of Marriage and Place of Marriage	Name and Surname of Groom and Bride	Residence of each at time of Marriage	Name of Parents	Name, Residence and official station of person by whom married
<b>January</b> 4 Littleton	Reginald Thomas Roy Patricia Marjorie Champagne	Whitefield Littleton	Cleo Thomas Roy Dorothy Violet Plotte Frederick Reuben Champagne Jennie Mary Mackay	Rev. Hubert F. Mann Roman Catholic Priest Littleton
7 Littleton	Earl Nichols Fitchett, Jr. Doris Anne Wiggett	Littleton Littleton	Earl Nichols Fitchett Ethel Mae Colbeth Doris Eleanor Stinchfield	Clifford G. Santy Justice of the Peace Littleton
28 Littleton	Roger Scott Farquharson Cynthia Jane Sweet	Littleton Littleton	Burnside Robert Farquharson Verna Marion Sargent Perry Harold Sweet Edna Mae Strain	Clifford G. Santy Justice of the Peace Littleton
<b>February</b> 4 Woodsville	Russel Stewart Ingerson Marlyn Phyllis Randall	Haverhill Littleton	George Lawrence Ingerson Berlice June Wheeler Clarence W. Randall Phyllis Helen Gullimette	Rev. George A. Magoon Priest of the Protestant Episcopal Church, USA Woodsville
4 St. Johnsbury, Vt.	James Griffin Harris, Jr. Mary Jean Carter	Littleton St. Johnsbury C., Vt.	James Griffin Harris Velma Fogg George A. Carter Alice Lafferty	William D. Fox Catholic Priest St. Johnsbury, Vt.
11 Littleton	Lloyd Bennett Fullam Mary Ann Whalen	Littleton Littleton	Kenneth Bullard Fullam Francis Ann Bennett Joseph Leo Whalen	Rev. Hubert F. Mann Roman Catholic Priest Littleton
17 Littleton	Clyde Edward Pyer Sylvia Louise Varney	Littleton Lisbon	Lauristine Elinor Ray Edward M. Pyer Florence B. Lyons Albert Roy Forbes	Ernest R. Drake Methodist Minister Littleton
25 Littleton	John Lewis Bisson Susan June Bessette	St. Albans, Vt. St. Albans, Vt.	Alice Parks Stevens Maurice Anthony Bisson Mae Evelyn Lewis Clayton Clifford Bessette Arcella Hope Shepard	Clifford G. Santy Justice of the Peace Littleton

<b>March</b>					
1	Colebrook	Carl Everett Lorenz Mary Ames Robert Bruce Parker Joyce Margaret Currier Daniel Francis Begbie Gloria Ann Ruff	Plymouth Meet. Pa. Littleton Littleton Concord St. Johnsbury, Vt. St. Johnsbury, Vt.	Carl G. Lorenz Ella F. Thomas Charles E. Ames Elizabeth Bailey Donald Fred Parker Wildie Stillings Parker Charles Lyne Thibouton Nellie Laura Eastman Royce Byron Marcotte Ethel Mae Buck Charles Watkins Ruff Ruby Elmora Holloway	Heleen D. Lyman Congregational Minister Colebrook Clifford G. Sanly Justice of the Peace Littleton Clifford G. Sanly Justice of the Peace Littleton Ernest R. Drake Methodist Minister Littleton Rev. Hubert F. Mann Roman Catholic Priest Littleton Ernest R. Drake Methodist Minister Littleton Forrest Musser Clergyman Wakefield, Mass. Elwood Bray Clergyman Littleton Elwood Bray Clergyman Littleton Rev. Hubert F. Mann Roman Catholic Priest Littleton
<b>April</b>					
1	Littleton	David Delano Ericson Sylvia Ann Remick Martin John Sidney Susan Frances Smith Robert Frank Revoir Thelma May Gilbert Alfred B. Lane Carolyn M. Musser	Concord Littleton Littleton Berlin Littleton Littleton Littleton Wakefield, Mass.	Frederick G. Ericson Helen May Hurd Philbert Remick Doris Butcher Alfred Henry Sidney Hazel Minerva Wetherbee Bliss McGlashin Smith Cathleen Martha McCarthy Frank M. Revoir Emily C. Coates Charles W. King Beatrice E. Fellows John T. Lane Sadie M. Burgess Forrest Musser Mary E. Hostetler Grover Cleveland Stillings Ida Rae Chapman Woodrow Wilson Randall Marjorie Jackman Stevenson Charles Arthur Baker Irene Pearl Lucia Wendall Edisworth Richardson Barbara Frances MacLeod	
3	Littleton	Edmund Roy Stillings Judith Randall Robert Charles Baker	Littleton Littleton Littleton		
8	Littleton	Patricia Anne Richardson Richard Joseph Boynton Dolores Elaine Champagne	Littleton Littleton Littleton		
8	Wakefield, Mass.				
9	Littleton				
15	Littleton				
15	Littleton				



## Marriages (continued)

Date of Marriage and Place of Marriage	Name and Surname of Groom and Bride	Residence of each at time of Marriage	Name of Parents	Name, Residence and official station of person by whom married
28 Littleton	Stuart Paul Carbonneau Wilma Ann Lefebvre	Littleton Littleton	Oswald Frederick Carbonneau Mildred Ruth Müller George Odias Amie Lefebvre Cora Jane Wetherbee	Rev. Hubert F. Mann Roman Catholic Priest Littleton
May 2 Littleton	Harold Arnon Way Ann Barbara Cullen	Lancaster Littleton	Frank K. Way Myra G. Austin Joseph C. Cullen Kelen M. O'Leary	Rev. Hubert F. Mann Roman Catholic Priest Littleton
6 Littleton	Ira Bruce Elliott June Marilyn Charland	Littleton Bethlehem	Benjamin Leslie Elliott Eileen Georganna Cheney Frank Ernest Charland	Rev. Patrick F. Irwin Roman Catholic Priest Littleton
6 Littleton	Kenneth Robert Lavoie Roberta Ann Stearns	Littleton Littleton	Ethel May McLeod Alphonse Lavoie Hedegard Dale Maurice Edgar Stearns	Wilbur Green Congregational- Christian Minister Littleton
13 Littleton	Dean Allen Parks Patricia Ann Comeau	E. Concord, Vt. Littleton	Doris Adaline Aldrich Myron Foster Parks Bertha Louise Bishop Joseph Frank Comeau	Ernest R. Drake Methodist Minister Littleton
20 Littleton	Arthur Cooper Howe Diana Frances Hanley	Carroll Littleton	Ernest R. Ray Howe Eunice Irene Cooper Kathley Leslie Hanley	Ernest R. Drake Methodist Minister Littleton
22 Whitefield	Lynn Francis Leisting Velma Marie Mayne	Whitefield Littleton	Maudie Frances Perkins Louis Leisting Laurie Anna Sansoucie Howard Lloyd Mayne	Rev. Leonard Spillane Roman Catholic Priest Whitefield
26 Lisbon	Raymond Adrian White, Jr. Margaret Mary Dupois	Littleton Lisbon	Dorothy Ann Sackett Raymond A. White, Sr. Ella Elliott Robert Dupois Margaret Guimette	Norman C. Fox Justice of the Peace Lisbon

27	Littleton	Lawrence Charles Bolduc Judith Ann Bassett	Littleton Littleton	Charles Francis Bolduc Pauline P. Villeneuve Harry Elton Bassett Elsie May Sileys	Littleton Catholic Priest
27	St. Johnsbury, Vt.	William Charles Coates Ann Elizabeth Pinckney	Lisbon Littleton	Charles Lester Coates Vivian B. Morse Elvin Richard Pinckney Bernice Elaine Carbee	Methodist Minister St. Johnsbury, Vt.
<b>June</b>					
2	Sugar Hill	Ellwood Bruce Cassel Mary Adelaide Hathaway	State College, Pa. Littleton	Harry Ellsworth Cassel Laura Angelina Schwindt Halsey Alexander Hathaway Sara Cornelia Rand	Methodist Minister Littleton
2	Littleton	Henry Phillip Bolduc Marian Clara Patten	Littleton Littleton	Theophil P. Bolduc Bertha Emma Parker George Herbert Sidney Hazel Evelyn Flinders	Methodist Minister Littleton
3	Littleton	Robert Lee Dreyer Mahala Mae Hartigan	Chicago, Ill. Littleton	Edward Jachimek Olga Harriet Janislowski Harry Ellsworth Hartigan Laura Marguerite Horne	Methodist Minister Littleton
3	Littleton	Milton James Bourassa Beth Olivia Jackson	Littleton Bethlehem	Milton Joseph Bourassa Gladys Mildred Burt Elmer Russell Jackson Lillie Bell Ross	Methodist Minister Littleton Clergyman
10	Lisbon	Reginald Lawrence Oakes Irene Grace Belmore	Southampton, Conn. Littleton	Cecil Reginald Oakes Claire Flora Saindon Walter Edward Ash Muriel Gould	Justice of the Peace Lisbon
16	Berlin	Walter George Wheeler Sheiba Jeanne Beaton	Littleton Littleton	Watson Leonard Wheeler Catherine Marie Sequin John Lyman Riff Arleta Katherine Gonver	Justice of the Peace Berlin
18	Lisbon	Maurice Wayne Landry Robin Ball	Littleton Littleton	Fred Landry Eleanor M. Isham Norwood Almon Ball Natalie Clare Bodwell	Justice of the Peace Lisbon
24	Littleton	Richard Lawrence Lowell Lorena Jean Sargent	St. Johnsbury, Vt. Whitefield	Perry Henry Lowell Eva M. Fontaine Eugene Daverson Sargent Cora May Hillsgrove	Methodist Minister Littleton



## Marriages (continued)

Date of Marriage and Place of Marriage	Name and Surname of Groom and Bride	Residence of each at time of Marriage	Name of Parents	Name, Residence and official station of person by whom married
24 Littleton	Herbert Donald Lloyd Fay Edson	North Conway Littleton	Donald Herbert Lloyd Elien Bearice Cross George Alden Edson, II Elizabeth Gray Jackson	Elwood Bray Clergyman Littleton
30 Lisbon	Steven Lee Rothney Joanne Barbara Corey	Lisbon Littleton	Gordon W. Rothney Eleanor Bernatchy Harry G. Corey Georgianna Dian	George A. Magoon Episcopal Priest Haverhill
July 1 St. Johnsbury, Vt.	Norman Lyle Skinner Freda Irene Andrews	Littleton St. Johnsbury, Vt.	Lynn Stiles Skinner Dora Jeanette Blake Frederick Andrews Blanche Ralston	Frederick G. Hinett Methodist Minister St. Johnsbury, Vt.
5 Littleton	Willie Edmond Dodge Jean Louise Dymond	Littleton Littleton	Roy F. Dodge Gertrude Howard Albert Lindsay MacDonald	Clifford G. Sanly Justice of the Peace Littleton
18 Whitefield	Dennis Edward Abbott Muriel Lorraine Matt	Littleton Augusta, Me.	Amelia Agnes Verrien Jesse Linwood Abbott Carol Mae Abbott Leo Wilfred Allart	Harry Weistrop Justice of the Peace Whitefield
22 Penacook	Henry Horace Dyke Ruth Evelyn Kelley	Littleton Littleton	Jeanette Carmen Gagne Florence H. Dyke Margaret Griffin Russell Hamen Stevens Iva Ruth Whitcomb	W. Ralph Bruce Methodist Minister Penacook
August 2 Littleton	Jimmie Dwain Troutt Janice J. Pageau	Knoxville, Tenn. Littleton	James Walter Troutt Ethel Mae Kinley Condon Joseph Pageau Condon Joseph Leeman	Rev. Patrick F. Irwin Roman Catholic Priest Littleton
11 Salem	Lawrence Wallace Latulip Elmira M. Nason	Littleton Monroe	John J. Latulip Irene A. George Howard E. M'Key Electa E. Hunt	Bernard A. Spinney Justice of the Peace Salem

12	Littleton	Charles Edgar Bare Patricia Marie Houle Robert Lewis Jones Helen Isabel Tefft	Lawrenceville, Ill. Littleton Quincy, Fla. St. Petersburg, Fla.	Kenneth Wilford Bare Florence Juanita Waters Joseph William Houle Francis Olive Bergeron David Everett Jones Ethel Grace Edton Carroll Cyrus Tefft Naomi Blodgett	Rev. Hubert F. Mann Roman Catholic Priest Littleton Clinton H. Blake, Jr. Clergyman Sugar Hill
<b>September</b>					
9	Littleton	Herbert George Whipple, Jr. Jacqueline Olive Simonds	Lisbon Littleton	Herbert George Whipple, Sr. Olive Mason Adams Harry Hilliard Simonds Thora Nellie Revoir	Ernest E. Drake Methodist Minister Littleton
9	Bethlehem	Donald Jennings Winn Maureen Teresa O'Keefe	Littleton Littleton	Frank Haines Winn Verne Jennings Gerard O'Keefe Elizabeth Hughes	Patrick F. Irwin Roman Catholic Priest Littleton
9	Littleton	Raoul Jules Fournier Claire Louise Wood	Haverhill Littleton	Joseph Alice Fournier Florida Eda Gagner Vernon Alexander Wood Doris May Champagne	Patrick F. Irwin Roman Catholic Priest Littleton
9	Littleton	Robert Charles Clark Deanna Estella Nichols	Henniker Henniker	Fred A. Clark Lelta Mary Shove Unknown	James P. Watson Roman Catholic Priest Littleton
13	Littleton	Robert Ellsworth Kidnocker Nancy Jean Houghton	Chillicothe, O. Boston, Mass.	Elizabeth Elaine Nichols Robert Ellsworth Kidnocker Thelma Gurnel Rinehart Cedric James Liberty	Clifford G. Sanly Justice of the Peace Littleton
16	Littleton	Wayland Clyde Nutting Maureen Alice Barnett	Littleton Whitefield	Beatrice Lorraine Williams Clyde Arthur Nutting Abbey Myrtle Jackman Chester Archibald Barnett	Clifford G. Sanly Justice of the Peace Littleton
17	Waterford, Vt.	George H. Kinne, Jr. Myrna Jean Noyes	Littleton Lisbon	Alice Mable Rexford George H. Kinne Virginia Buckman Howard G. Noyes Margaret Allen	William C. Bissett Congregational E. St. Johnsbury, Vt.
23	Littleton	Donald Richard Brown Priscilla Lane Parr	Centerville, Mass. Littleton	James Brown Esther Ingrid Raitto John Wilder Parr, III Alma Winifred Wells	Carl F. Schultz, Jr. Minister of the United Church of Christ Plymouth

## Marriages (continued)

Date of Marriage and Place of Marriage	Name and Surname of Groom and Bride	Residence of each at time of Marriage	Name of Parents	Name, Residence and official station of person by whom married
23 Littleton	George Victor Larose	Littleton	Paul Leo Larose	James P. Watson Roman Catholic Priest
30 Littleton	Carol Ann Derosia	Littleton	Louis B. Derosia	Littleton
30 Littleton	Howard Joseph Bixby, Jr.	Littleton	Earline M. Ramsay	Patrick F. Irwin Roman Catholic Priest
30 Littleton	Annabelle Judd	Littleton	Howard Joseph Bixby, Sr. Mildred A. Thompson	Littleton
30 Littleton	William Emmitt Pye	Savannah, Ga.	Roy F. Judd	Ernest R. Drake Methodist Minister
October 14 Gorham	Louise Tibbetts Manseau	Littleton	Lizzebelle Powers	Littleton
19 Concord	Robert Henry Gadbois	Littleton	William Solomon Pye	Rev. Leo G. McCarthy Roman Catholic Priest
21 Littleton	Frances Josephine Sheridan	Berlin	Laura Mae Pye	Berlin-Cascade
21 Littleton	Donald Ralph Collins	Manchester	Charles Cetus Tibbetts	Concord
21 Littleton	Barbara Pearl Duran	Littleton	Lula E. Carpenter	Concord
21 Littleton	Donald Roy Dodge	Lisbon	Ephraim A. Gadbois	Methodist Minister
21 Littleton	Sandra Jean Benoit	Littleton	Rose M. Beaudoin	Methodist Minister
21 Littleton	George Edward Good	Baltimore, Md.	Frank J. Sheridan	Methodist Minister
November 2 St. Johnsbury, Vt.	Anita Mary Dorr	Littleton	Mary M. Dolan	Methodist Minister
November 2 St. Johnsbury, Vt.	George Hooper	Littleton	Ralph Collins	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Lulu Canney	Methodist Minister
November 2 St. Johnsbury, Vt.	George Hooper	Littleton	Hollis Ingalls	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Roy Fred Dodge	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Goldie Styles	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Gertrude Alice Howland	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Alden Norman Benoit	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Pauline Ruth Sherman	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Russell Lee Good	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Evelyn Miller	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Roland Arthur Dorr	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Pauline Anita Plant	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Robert Hooper	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Eva Jeffrey	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Warren Gadwah	Methodist Minister
November 2 St. Johnsbury, Vt.	Sandra Gadwah	Littleton	Georgia Martin	Methodist Minister

5	Keene	Harold R. Garvin	Hillsboro	John Kennedy Garvin	Hugh Q. Morton
		Dorothy M. Dunstan	Littleton	Dessie Trimble	Baptist Minister
11	Littleton	Howard Ola Burgess	Littleton	George W. Winyard	Keene
		Janet Alma Gould	Littleton	Cedric H. Burgess	Rev. Patrick F. Irwin
18	Littleton	Hollis Anthony Burgess, Jr.	Littleton	Verna L. Haley	Roman Catholic Priest
		Sandra Marion Ramsay	Glenciff	Marion A. Morris	Littleton
18	Littleton	Ernest Aurele Cusson	Lincoln	Hollis A. Burgess, Sr.	Rev. Ralph K. White
		Roberta Irene Banard	Littleton	Marguerite Carpenter	Minister of the Gospel
21	Littleton	Anthony A. Huntington, Jr.	Littleton	Earl E. Ramsay	Warren
		Gail Ann Levasseur	St. Johnsbury, Vt.	Eunice M. Moses	Clifford G. Santy
25	Littleton	Fred Cassie Hart, Jr.	Littleton	Aurele Alphonse Cusson	Justice of the Peace
		Linda Mary Harris	Littleton	Vivian Doubis	Littleton
<b>December</b>		Roy George Parkhurst, Jr.	Lancaster, N.H.	Robert Treat Banard	Clifford G. Santy
10	Littleton	Priscilla Gertrude Goss	Littleton	Clementina Ann Nicolli	Justice of the Peace
23	Littleton	Robert Thomas Cleveland	Warehouse Pt., Ct.	Anthony A. Huntington, Sr.	Littleton
		Maryann Lee	Littleton	Norma Jean Morrison	Littleton
				Richard A. Levasseur	Wilbur Green
				Hazel C. Burbank	Minister of the United
				Fred Cassie Hart	Church of Christ
				Hazel Carolyn Farr	Littleton
				Paul Gibson Harris	Wilbur Green
				Billie Mary Penneck	Congregational
				Roy George Parkhurst	Littleton
				Frances Brummitt	Rev. Mack C. Owens
				Walter Arthur Goss	Free Will Baptist
				Claire Nichols	Littleton
				Herman A. Cleveland	
				Glady's Lafoe	
				Ernest Carl Lee	
				Grace E. Olcott	

I hereby certify that the above return is correct according to the best of my knowledge and belief.

CLIFFORD G. SANTY, Town Clerk

Deaths Registered in the Town of Littleton, N. H., for the Year Ending December 31, 1961

Date of Death Name and Surname of Deceased	Years	Months	Days	Place of Birth	Name of Father	Maiden Name of Mother
January						
2 Albert W. Hubbard	67			Lyman	Albert W. Hubbard, Sr.	Jennie N. Hanno
6 Joseph Alex Lavigne	29			Berlin	Alex J. Lavigne	Rose Galluzzo
12 Baby Girl Elliott	70			Littleton	Larry Edward Elliott	Rena Ann Charland
15 William J. Reardon, Sr.	53			Lawrence, Mass.	Dennis Reardon	Hannaford
16 Gertrude Helen Lutz	41			Boston, Mass.	John W. Beaven	Florence Martin
20 Martin W. Elias	41			New York City, N. Y.	John Elias	Anna Sukup
24 Susan Marie Black	84			Woodsville	Robert C. Black	Dorothy J. Maxwell
27 Elmer Philip Kerwin	84		8	Dalton	Joseph Kerwin	Annette ?
30 Arthur Frank Carbonneau	60			Littleton	Frank Carbonneau	Phoebe Ring
30 Lois Bertha Phillips	85			Littleton	Lemuel M. Phillips	Priscilla S. Simpson
30 Mildred C. Judge	66			Lancaster	Charles Young	Lizzie Carbee
February						
2 Charlotte L. Stimpson	57		6	1 Stoneham, Mass.	George L. Tabbutt	Edith Looke
3 Alfred Henry Sidney	58			Littleton	Martin L. Sidney	Elizabeth Mayhew
3 Malcolm John Mackay	68		6	LaKe Meganic, P. Q.	Roderick Mackay	Mary Mackay
17 Jennie M. Corey	87			Ireland	Peter Maher	Mary Maher (maiden unknown)
18 Riley Tilton Young	71			Littleton	Millard F. Young	Carrie Tilton
24 Zella Mary Cover	85			Trois Pistole, P. Q.	Thomas Dion	Isabelle Lemire
25 Arnie Labrecque	69			Jefferson	Joseph Labrecque	Elise Lavallee
26 Alonzo Benjamin Hill	72			Lowell, Mass.	Charles J. Hill	Laura Raymond
March						
9 Francis A. Parent	32			Portland, Me.	Alfred Parent	Agnes Beaulien
16 Alfred A. Paquette	81			Stanhope, Vt.	Leon Paquette	Caroline Charland
23 Theodule Marceau	69			Canada	Not given	Not given
31 Scott Edward Russel	74			Whitefield	Elmer E. Russel	Martha E. Northey
April						
9 Joseph Peter Drouin	77			St. Joseph, P. Q.	Pierre Drouin	Marie Gagnon
14 Charles Robert Leader	55			Marlborough, Mass.	Henry Leader	Agnes Saunders
17 Benita Spreadbury		1 1/2		Littleton	Lawrence Spreadbury	Thelma Mooney
15 Bonita Spreadbury		1 1/2		Littleton	Lawrence Spreadbury	Thelma Mooney
15 Myrtle Eubette Calkins	79			Maggog, P. Q.	William H. Beerworth	Maria Bates
19 Minnie Ella Richardson	88		11	24 St. John, N. B.	George H. Taylor	Lavinia Foster



20	Infant Boy Lavoice	69	5 hrs.	Littleton Littleton	William J. Lavoice, Jr. Henry Byron	Emily Jane Baldwin Lizzie Farrar
<b>May</b>						
7	Andrew Wilson	97		England	Not available	
8	Charles Knowlton	80		Gaylord, Mich.	Freeman C. Knowlton	Lydia B. Howard
17	Hugo R. F. Wegener	80		New York, N. Y.	Hugo Wegener	Carline Heigel
18	Laura Mathews Everham	92		Lanoka, N. J.	Taylor Mathews	Cornelia Britton
<b>June</b>						
2	Raymond William Goss	62		East Prussia, Germany	Joseph Goss	Mary Belonis
9	Addie Sophia Harriman	64		Dalton	Foster Harriman	Clara B. Rugles
15	Ralph Henry Beane	62	1	Hereford, Can.	Leslie E. Beane	Clara Carbee
20	Lillian MacGregor Fearnum	63	25	Pawtucket, R. I.	Harry Main	Henrietta Tweedley
24	Alice Virginia Boynton	74	8	Fabyans	Philip Lehoux	Leda Gilbert
<b>July</b>						
22	Eugene D. Pingree	72		Derry	John Pingree	Ida Stowell
24	Willie James O'Neil	70		Morrisville, Vt.	Frank O'Neil	Elizabeth Cleveland
28	Mary Jane Lyster	98	14	St. Sylvester, P. Q.	Robert Sultor	Mary McKeage
30	Florence G. Jackson	73		Raymond	James P. Griffin	Josephine Locke
<b>August</b>						
3	Edward J. Devaney	70		Ireland	John Devaney	Mary Devaney (maiden unk'n)
4	Charles E. Welsh	73		Windsor, P. Q.	B. F. Welsh	Clara Boyce
4	Joseph Hermidas Maybaw	79		Montgomery, Vt.	Francis Maybaw	Virginia Girard
7	Alta May Barnett	72		Strafford	Unknown by family	Unknown by family
12	Irma Blum	67		Germany	Salsamen Blum	Almeta Winfleimer
16	Ida C. Downing	77		Monroe, Mich.	Zang	Unknown by family
21	Ausborne Hopkins Chisholm	69		Malden, Mass.	William F. Chisholm	Nellie Hopkins
26	Dorothy E. Presley	51		Peacham, Vt.	Clyde McLachlin	Francise Mary Clement
27	Dora F. Vineburgh	81		Germany	Benjamin Feinberg	Unknown
27	Velma Rancour	81		Lunenburg, Vt.	Stephen Smith	Ada Gee
28	Robert Henry Strickland	53	11 hrs.	Littleton	William Strickland	Aletha Rodgers
<b>September</b>						
7	Mary Dods Phillips	72		Anna, Ill.	A. Judson Phillips	Imelda Dods
11	Bessie E. Roberts	77		Lisbon	William Messer	Carrie Young
11	Emma Jane Sanborn	67	1	Lancaster	Eugene Brooks	Mary Jane Gontreau
14	John Robert Little	71		Littleton	John Little	Elizabeth Veigue
15	William Burt Newell	85		Saranac, N. Y.	Sylvanus Newell	Ann Jane Hoag
26	George Clarence Morse	71		Kansas	George Morse	Annie Ordway
27	Charles Warren Woods	72	9	Whitefield	Clifford Woods	Ella Eastman
<b>October</b>						
1	Maude Q. Chaplin	83		Bridgton, Me.	William Quincy	Jennie Quincy
4	Mabel Currier Hildebrand	81		Littleton	Hiram E. Currier	Alzina Taylor
15	Marie L. Brochu	71	7	Sherbrooke, P. Q.	Unknown	Dilna Gagnon

## Deaths (continued)

Date of Death Name and Surname of Deceased	Years	Months	Days	Place of Birth	Name of Father	Maiden Name of Mother
17 Myrtie N. Farmer	72			Massarappi, P. Q.	William Henry Nason	Alma Moulton Nason
17 Florence M. O'Brien	71			Lebanon	Walter Hoffman	Elizabeth Columbia
23 Sophia Sylvestre	94			Haverhill	Claude LaLibertie	Marie Santy
November						
11 Walter Roy MacCormack	84			Onesida, Ill.	Andrew MacCormack	Ella Brown
11 Frank Eugene Guyer	54			Littleton	Joseph Guyer	Agnes Cover
18 Yvonne Mary Theriault	61			Lincoln	Thomas Lessard	Melvina Sansfacon
26 Elizabeth Harriet Robie	80			Bethlehem	William McCrea	Margaret Corrigan
29 Charles E. Gardner	67			Lancaster	Charles A. Gardner	Dellia Gardner (maiden unk'd.)
December						
2 Alice G. Jordan Gee	78			Columbia, N. H.	William R. Jordan	Sarah Sweet
4 Georgette R. Houston	89			Denver, Colo.	Benjamin W. Rogers	Mary T. Tritch
8 Frank Simon Hemenway	77			Bethel, Vt.	Herbert Hemenway	Lidia Lumra
9 Victor S. Gowen	64			Wellingtone, Me.	Fred Gowen	Julia Gowen (Maiden unk.)
9 William John Cascadden	81			St. Margaret, P. Q.	James Cascadden	Rebecca Calvin
11 Myrtie P. Burnham	82			Littleton, N. H.	Scott Powers	Sarah Quimby
14 John Mathew Roberts, Jr.	40			Fall River, Mass.	John Mathew Roberts	Ann May Donnelly
24 Baby Girl Lynch				Littleton, N. H.	William Lynch	Mabelle June Bonhomme
25 Baby Boy Drapeau		18 hrs.		Littleton, N. H.	Robert Drapeau	Nancy Brooks

I hereby certify that the above return is correct according to the best of my knowledge and belief.

CLIFFORD G. SANTY, Town Clerk



# Deaths Registered in Littleton, but Occurring Elsewhere for the Year Ending December 31, 1961

Date of Death Name and Surname of Deceased	Years	Months	Days	Place of Birth	Name of Father	Maiden Name of Mother
4 David W. Elliott	86			Littleton, N. H.	William Elliott	Amelia Brown
7 Theodore G. Little	73			Salamanca, N. Y.	James Little	Anna Miller
22 Jodiene Marie Sweeney	49	9	22	Littleton, N. H.	Dean A. Sweeney	Sharon Gilman
25 Ernest E. Rainville	49			Littleton, N. H.	Napoleon Rainville	Etta Mae Howland
<b>February</b>						
1 Bert Weld	85			Canada or Dorchester, N.H.	Eurastus Weld	Oliver Farrington
16 William J. Lavace	69			Cappacouse P.Q., Canada	Henry Lavace	Mary Luque
23 Herbert E. Aldrich	92			Dalton, N.H.	Harvey Aldrich	Celia Ann Goring
<b>May</b>						
13 Ellen J. Lovett	82			County Kerry, Ireland	John Murphy	Not available
16 Maude G. Hartshorn	81			Littleton, N.H.	Albert W. George	Nettie L. Rowe
21 Annabelle Macaulay	90			Quebec (Canada)	Murdoch Macdonald	Ann Buchanan
29 Blanche LeClerc	87			West Barthurst, N.E.	Pierre Cormier	Elizabeth Cormier
<b>July</b>						
6 Ina S. Bartholomew	86			Littleton, N.H.	Otis O. Streeter	Idella Watson
31 Clive Terrien Veazie	48			Littleton, N.H.	George A. Veazie	Maude R. Veazie
<b>August</b>						
5 Felix J. Lavigne	68			Biddeford, Maine	Charles Lavigne	Marie Blouin
22 Lawrence Fisher	63			Harrigate, England	John Robert Fisher	Margaret Rhenmison
<b>September</b>						
21 A. Eugene Snow	83			Whitefield	A. F. Snow	Isabelle Ford
23 Eda Mae Jesseman Aldrich	84			Lisbon, N.H.	Joel Jesseman	Martha Burbank
26 Adeline M. Whipple	86			Landaff, N.H.	Benjamin K. Webster	Mary Aldrich
<b>October</b>						
6 Margaret E. Gardner	59			Bethlehem, N.H.	John McDonald	Mary Dorcety
8 Arthur Leroy Leighton	64			Littleton, N.H.	Fred A. Leighton	Ida E. Leighton
14 John B. Couture	55			Frampton, Que.	William Couture	Annie O'Grady
<b>November</b>						
1 Roger W. Allison	57			Littleton, N.H.	George H. Allison	Josephine Callahan
13 Hattie Elizabeth Meacham	66			Bethlehem, N.H.	William I. Richardson	Minnie E. Taylor
16 Daniel Milton Ellingwood	52			Littleton, N.H.	Earl J. Ellingwood	Mildred Perkins
17 Mary Annie Shea	88			Canada	Jerome Placey	Elizabeth Crimmings
19 Clyde Edward Pyer	49			Natick, Mass.	Edward M. Pyer	Florence Lyons
<b>December</b>						
17 Hattie P. Little	86			Concord, Vermont	Jackson Perry	Sarah Gordon
22 Cora L. Marcotte	31			Woodsville, N.H.	Harvey Locke, Jr.	Katherine Somers
29 Minnie Frances Eaton	85			Lakehurst, N.J.	Quimby	Unknown

I hereby certify that the above return is correct according to the best of my knowledge and belief.

CLIFFORD G. SANTY, Town Clerk

## PREVENTION IS YOUR BUSINESS

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Carelessness, HUMAN CARELESSNESS, causes 9 out of 10 forest fires. Each year 200,000 fires burn over 30 million acres in the United States. This represents 5 percent of our nation's woodlands being wasted each year. Every fire takes its toll. Floods follow; stream flow is affected; timber, buildings, grazing and wildlife are destroyed—all because MANY are CARELESS with fire in and near woodland. This can be remedied. YOU can put an end to this shameful waste! PREVENTION is YOUR business!

YOU, whether YOU be a farmer, homemaker, business or professional man or woman, municipal, state or federal official, clerk or woodsman can play an important part in the continuing and vital prevention program.

First—by setting a good example YOURSELF—being sensible and complying with the necessary laws and regulations governing the use of fire in and near woodlands.

Second—by using YOUR individual influence in your community and valued council with others in insisting and encouraging them to do likewise.

The following simple rules may be used as a guide both for YOU and for them.

1. Before burning, secure a permit from your local forest fire warden—the law requires it.
2. Be sure to properly supervise your burning—don't leave it.
3. Make certain your fire, camp or debris, is DEAD OUT before leaving it.
4. Don't throw down lighted matches, cigars and cigarettes or from moving vehicles—make sure they are out—use your ash tray.
5. Don't burn at home—use your town dump and save yourself much possible difficulty, both personal and financial.

Number of local fires—0

Number of acres burned—0

Number of permits issued—29

District Chief  
Gerald Gross

Forest Fire Warden  
Dave Sanville

## SIXTH ANNUAL REPORT OF LITTLETON PLANNING BOARD

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February 15, 1962

Citizens of Littleton:

This was your Planning Board's sixth year. The terms of two of our original members, Reginald M. Colby and Arthur T. Simmonds expired in 1961. Because of pressure of other duties, they felt it best not to continue. While on the Board their dedicated services and the experience they brought to the Board contributed in large measure to the achievement of many of our goals or starting us on the way toward new studies.

No appointments were made by the selectmen. The Board consisting of the following members elected the officers named:

Clinton H. Kelley, Chairman	Term expires 1963
James J. Gannon, Sec.-Treas.	Term expires 1964
Clarence W. Allard	Term expires 1962
Roger J. S. Lord	Term expires 1965
George H. Richardson (Chairman of the Board of Selectmen)	Ex Officio Member
2 vacancies	Term expires 1966

Your Planning Board has continued its study of, research and interest in Littleton needs and improvements with emphasis on what can be done now, but with sights also set on long term needs. Your Board is optimistic as to Littleton's future. Our basic economy is sound. We are located fortunately in an excellent spot for area leadership. Our tax set up is unusual. In relation to the services rendered, our citizens enjoy a much lower tax rate than most communities.

In our previous annual reports we have referred frequently, and in some detail, to the need for community planning and the benefits to be derived therefrom. We will not repeat except to reiterate that the march of time and science goes on and the needs become more urgent. This is especially true in regard to the problems stemming from the use of the auto and changing transportation patterns. Probably it is natural to be a bit impatient. However, we must confess to a wistful feeling when we view the status of some of the problems of late in the light of the actual accomplishment. In this respect parking and traffic relief stand out.

We quote a significant paragraph from our report in the Littleton town report of 1960: "The solution? We began with the sometimes minimized fact that a healthy, economically sound central business and service core is of vital importance to all the citizens of most communities of any size, and Littleton certainly is no exception. In

the last twenty years community after community has paid a heavy price for neglecting the steps necessary to keep the central area healthy. Congested traffic and lack of parking forces people to search for services and goods in ever widening distances. This often leads to a steady decline in central property values and loss in taxes with an increased expense to the community to provide public services and facilities to the resultant scattered business areas."

Following this we said, as a result of our studies and engineering advice, that we were making certain specific suggestions which in abbreviated outline were:

1. Increase the size of the Pleasant St. parking lot to tie in with the Eames theatre area.
2. Make dead end Mill St. a throughway.
3. Purchase property in several Mill St. areas for more off street parking.
4. Utilize the land at the rear of the Library and consider possibilities of part of rear of the Porfido property.
5. With extra off street parking go to parallel parking both sides of Main St.
6. Cooperation with the New England Telephone Co. to relieve the parking problems at their Pleasant St. building.
7. That off street parking generally be free.

During the past year the area back of the Library was prepared and paved. The telephone company has been investigating possibilities.

The worst part of trying to solve the parking and traffic problem is to accomplish enough quickly enough to keep up with the need. Acquiring a bit this year and another bit next year, by town meeting action, by its very nature usually is a painfully slow method of satisfying the need. We have searched for an easier and quicker method. It was found that some communities in other states had successfully alleviated similar problems by way of a parking authority. The principle is that a parking commission could handle and administer the meter funds, have the power to borrow with meter income as security and, subject to the approval of the selectmen, to purchase property for parking and traffic relief.

However, there was no New Hampshire law permitting this method. Since it would take time to study and conclude whether this might be a feasible solution and so that this method might be available to us if the town wished, our chairman had a bill prepared with the advice of the town counsel and was able to have it entered into the closing days of the last legislative session. It was purely permissive legislation, binding in no way on Littleton unless so voted by



the Littleton voters at a town meeting. Peculiarly, some quite unexpected opposition developed from a few Littleton citizens, but the legislature finally approved the act. We hope the method may have merit towards solving our problem. Study is continuing.

Statistics in familiar fields are sometimes very revealing!! Do you realize that in the Littleton Main St. shopping district from the town building area, Cottage St. bridge, the Telephone Building on Pleasant St. to the Congregational Church there are: 38 operating stores; 7 empty stores; 5 lodges; 4 churches; 3 restaurants; 8 service shops from shoe repair to woodworking; 13 public services such as town offices, library, Community house, U. S. Post Office, social security district office, etc.; 10 doctors; 4 law firms; 2 bakeries; 8 businesses such as banks, publishing, insulation, stamp company, etc.; 9 beauty and barber shops; 15 offices such as real estate, insurance, New England Power district offices, accountants, finance companies, etc.; 2 hotels; 1 motel; 4 garages and filling stations; 1 undertaker; a taxi; a theatre; 6 residences; and a large number of apartments and rooms in the various blocks?

For the convenience of people utilizing the above services there are slightly over 540 private and public parking spaces including the parking meters on Main St. and the parking lots. Another 60 or more are expected to be added at the new A.&P. site. A total of slightly over 600 for the whole Main St. shopping area! The new Lisbon Road shopping center provided some over 100 parking spaces for 5 units! Any wonder Littleton Main St. shopping area has a parking problem? We feel that empty stores are a poor way to cure a parking problem.

Expecting the state program for elimination of pollution from the river to affect us in the near future, your Board recommended and Littleton employed in 1958 the services of the engineering firm of Camp, Dresser & McKee. They made the preliminary surveys and recommendations for long range planning of our sewage disposal problems with the aim of coinciding with the state requirements. It is our understanding that an article in this year's warrant will ask the voters to authorize the firm to take the next engineering steps toward developing the final layout. In connection with the sewage treatment plant which we expect will be erected eventually, your planning board has been studying recent improvements made in this type of operation. In the rectifying of the sewage considerable amounts of sludge accumulate. This presents a problem as it can be obnoxious and offensive to the sense of smell, furthermore it must be removed periodically from the point of accumulation. We have been in contact with a company which has a process of sludge oxidation which a member of the firm of consulting engineers employed by the town termed "ingenious." Whether or not this method is suitable for our town has yet to be determined, but its use would eliminate one of the obnoxious features incidental to sewage treatment and result in a more economical installation and operation of a modern plant.

It occurs to the Board that this is a good time to make a few comments on the indebtedness of Littleton. At present we owe approximately \$1,200,000 on our outstanding notes and bonds. It will take until 1970 at the present rate for us to reduce this to about \$200,000, provided we do not burden ourselves with additional long term debt for capital improvements. However, we do not expect the town will be so fortunate as avoid spending some rather large sums in those next eight years. We are likely to be faced before 1970 with the expenditure of an estimated \$1,000,000 to comply with the state program by constructing a sewage disposal plant and ending our pollution of the Ammonoosuc River. The State and federal participations at the present time would be some 40% to 50%, leaving between \$500,000 to \$600,000 for the town to pay, plus, of course, interest over a period of years, further increasing the actual cost to the town.

It would seem advisable and practical in view of the prospect of having to pay such a large sum as this, that every effort should be made to spend the taxpayers' money with care and be very cautious as to new commitments.

Our low tax rate is a valuable asset to the town. We have one of the lowest tax rates in the state. This low rate should be carefully safeguarded. This can be done by refraining from committing ourselves to unnecessary projects or projects benefiting too few citizens.

Your Board has gladly provided the citizens' committee studying swimming facilities with whatever information the board had available.

Your Board has not continued further on subdivision regulations and street layouts, because of lack of zoning regulations. We are waiting for the consummation of a workable zoning ordinance which was tackled by the citizens' zoning committee a year ago.

We thank all those who in various ways have been helpful. We invite information, suggestions and help from anyone. Friendly co-operation seems to make big problems so much easier to solve!

Respectfully submitted,

CLINTON H. KELLEY, Chairman

JAMES J. GANNON, Sec.-Treas.

CLARENCE W. ALLARD

ROGER J. S. LORD

GEORGE H. RICHARDSON





