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2005

# TOWN OF PEMBROKE ANNUAL REPORT 2005



**Pembroke Safety Center**

## DEPARTMENT ADDRESSES & PHONE NUMBERS

<u>DEPARTMENT</u>	<u>ADDRESS</u>	<u>PHONE NUMBER</u>
<b>TOWN HALL</b>	311 Pembroke Street	485-4747
Board of Selectmen		Ext. 201
Tax Collector		Ext. 208
Town Clerk		Ext. 206
Town Administration		Ext. 201
Planning and Land Use Department		Ext. 213
Zoning Department		Ext. 214
Code Enforcement/Building Inspector		Ext. 214
Assessing Department		Ext. 213
Welfare Assistance		Ext. 204
 <b>FIRE DEPARTMENT</b>	 247 Pembroke Street	 Emergency: 911 Business: 485-3621
 <b>POLICE DEPARTMENT</b>	 247 Pembroke Street	 Emergency: 911 Business: 485-9173
 <b>PUBLIC WORKS DEPARTMENT</b>	 8 Exchange Street	 485-4422
 <b>SEWER DEPARTMENT</b>	 4A Union Street	 Emergency: 300-8628 Business: 485-8658
 <b>SCHOOL DISTRICT</b>		
SAU #53	267 Pembroke Street	485-5187
Pembroke Academy	209 Academy Road	485-7881
Three Rivers School	243 Academy Road	485-9539
Hill School	300 Belanger Drive	485-9000
Village School	30 High Street	485-1807
 <b>TOWN LIBRARY</b>	 313 Pembroke Street	 485-7851
 <b>WATER WORKS</b>	 212 Main Street	 485-3362

### TOWN HALL HOURS OF OPERATION

Monday, Tuesday, Thursday and Friday 8:00 a.m. – 4:00 p.m.

#### Wednesday Hours

Town Clerk, Tax Collector and Town Secretary 8:00 a.m. – 4:00 p.m.

All other Town Hall Offices 12:00 p.m. – 4:00 p.m.

#### Evening Hours

Town Clerk Only

Wednesday 5:00 p.m. - 7:00 p.m.

# ANNUAL REPORT

OF THE

Board of Selectmen and School Board

OF THE

## Town of Pembroke

TOGETHER WITH THE REPORTS OF THE

Treasurer, Trustees, Officers and  
Boards, Committees and Commissions  
of the Town

FOR THE

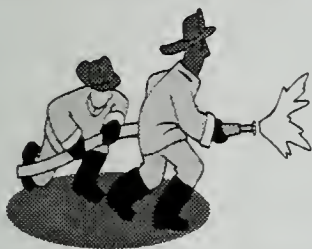
YEAR ENDING DECEMBER 31, 2005



## DEDICATION

In appreciation of all the employees of the Town of Pembroke the Board of Selectmen dedicates the 2005 Town Report to them.

The Town of Pembroke has been well served by the small group of men and women who work diligently to maintain our community as the safe, clean and well-



### Fire

organized place where we all enjoy living. We are fortunate to have such dedicated individuals that routinely give of their personal time to insure the needs of the Town are met.



### Police



### Administration

Whether on duty for our safety, staying late to meet with the many committees, or coming in very early to treat the snowy or icy streets, the employees of Pembroke are there for the community. As is often the case in our busy lives, we tend to take these things for granted, and expect to be well taken



### Library

care of because we always have been.

That feeling of security and well-being we enjoy in our lives is thanks to those Town employees; Police, Fire, Public Works, Town Administration, Library, Sewer, and Water, who tirelessly attend to the daily responsibilities of their jobs with enthusiasm and commitment. So the next time you have a reason to contact any of the Town departments, don't just see it as an opportunity to complain. Although Town staff is always available to listen to your complaints and will do what they can to remedy the situation, everyone likes to feel that their service to the Town is appreciated. The dedication of this Town Report is just a small gesture to show our appreciation to all Town workers.



### Department of Public Works



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# 2005 Pembroke Annual Report

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## **TOWN OFFICIALS**

### **Board of Selectmen**

Daniel Crean, Chair (2007); Larry Preston, Vice Chair (2008);  
Brian B. Tufts, (2008); Larry Young Sr.(2007);  
Cynthia A. Lewis (2006);

### **Town Treasurer**

John B. Goff (2006)

### **Deputy Treasurer**

Vacant

### **Town Clerk**

James F. Goff (2006)

### **Town Moderator**

Thomas E. Petit (2006)

### **Assistant Town Moderator**

Charles Mitchell

### **Supervisors of the Checklist**

Patricia Crafts, Chair (2008);  
Roland Young, Jr. (2006); Chelsey D. Goff (2010)

### **Library Trustees**

Marie Brezosky, Chair (2007); Cynthia Menard (2007);  
Marie Connor (2006); Theresa Caplette, (2008);  
Marie Labrie, Alt. (2005); Patricia Fowler, (2008)  
Rosemary Nunnally, Alt. (2006); Frank Davis, Alt. (2006)

### **Trustees of Trust Funds**

Gerard E. Fleury, Chair (2008);  
Normand Provencher (2007); Jan Edmonds (2007)

### **Sewer Commission**

Harold Thompson, Chair (2009);  
Paulette Malo (2008); Jules Pellerin (2006)

### **Water Commission**

Helen Petit, Chair, (2006);  
Maurice Lavoie, (2009); Kevin Brasley (2010);  
Chris Culberson (2008); Edward Lavallee (2007)

## TOWN DEPARTMENTS AND OFFICES

### **Town Administration Department**

Troy R. Brown, Town Administrator  
Geoff Ruggles, Finance Director  
Muriel Previe, Welfare Director  
Linda A. Williams, Municipal Secretary  
Pat Cheney, Accounts Clerk

### **Emergency Management**

Larry W. Young, Sr., Director

### **Fire Department**

Harold Paulsen, Fire Chief  
John Theuner, Assistant Fire Chief  
Paul Gagnon, Deputy Fire Chief  
Erik Paulsen, Captain  
Robert Farley, Captain  
Terrance Judge, Lieutenant  
Brian Lemoine, Lieutenant  
Charles Schmidt, Lieutenant  
Jeff Cyr, Lieutenant

### **Health Department**

Dr. Vincent E. Greco, Health Officer

### **Tax Collection**

Nancy B. Clifford, CTC, Tax Collector  
Peggy Yeaton, Deputy Tax Collector

### **Planning and Land Use Department**

Laura Scott, Director  
Everett Stone, Code Enforcement Officer  
Elaine Wesson, Planning and Land Use Clerk

### **Police Department**

Wayne A. Cheney, Chief of Police  
Scott Lane, Lieutenant  
Michael Crockwell, Sergeant  
Dwayne Gilman, Sergeant-Detective  
Glenn S. Northrup, Sergeant

### **Department of Public Works**

Walter E. Norris, Director  
Emile Lacerte, Foreman  
Reno Nadeau, Foreman

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## BOARDS, COMMITTEES AND COMMISSIONS

### **Budget Committee**

David Freeman-Woolpert, Chair - 2006; Tina Courtemanche, Vice Chair - 2007; Regina Baxter - 2006; Charles Connor - 2007; Joe Crowley - 2006; Vincent Greco - 2007; Mark LePage - 2007; Barbara Natalizio - 2007; Ken Plourde - 2007; Daniel D. Crean, Board of Selectmen Representative; Brian B. Tufts, Board of Selectmen Representative Alt.; Gerard Fleury, School Board Representative; Pat Crafts, Recording Clerk

### **Cable TV Advisory Committee**

Gerald Belanger - 2008; Alan Topliff - 2006; Kenard "Butch" Ayles - 2007; Robert Baxter - 2006; Daniel Crean, Board of Selectmen Representative; Gerry Fleury, School Board Representative; Pam Stauffacher, Library Representative

### **Capital Improvement Program Committee**

William Stanyan - 2006; Rosemarie Michaud - 2008; Tina Courtemanche, Vice Chair and Budget Committee Representative; Kevin Foss - 2007; Bill Faith, Alt. - 2007 Daniel D. Crean, Board of Selectmen Representative

### **Cemetery Commission**

Gerald Belanger, Chair - 2006; James Garvin, - 2007; David Richards - 2007; Robert Richards - 2007; Nancy Foster - 2008

### **Conservation Commission**

Kevin Gagne, Chair - 2006; Ammy Heiser, - 2008; Stetson Heiser - 2008; Barbara Pinet - 2006; Janet Anderson - 2007; Carol Bertsimas - 2007; Ayn Whytemare - 2008

### **Economic Development Committee**

Dana Carlucci, Chair - 2007; Jocelyn Carlucci, Co-Chair - 2006; Robert A. Baxter, - 2006; Michael Loso - 2006; Jacques Despres - 2006; John Payne - 2008; Floyd Smith, Associate Member; Paul Andrews - Planning Board Representative; Regina Baxter, Budget Committee Representative; Larry J. Preston, Board of Selectman Representative

### **Facilities and Grounds Committee**

Dana Carlucci - 2008; Tom Hebert - 2007; Larry W. Young, Sr., Board of Selectmen Representative

### **Planning Board**

Normand Provencher, Chair - 2006; Robert E. Bourque, Vice Chair - 2008; Roland Lemoine - 2006; Cindy Lewis, Board of Selectmen Alt.; Paul Andrews - 2008; Patricia Fair, 2007; Bill Faith, Alt. - 2008; Brian B. Tufts, Board of Selectman Representative; Susan Gifford, Recording Secretary

### **Recreation Commission**

Rose Galligan, Chair - 2008; David Seavey - 2007; Michelle Carvalho - 2006; Susan Seidner - 2006; David Sheldon - 2008; Karen Meisenheimer, Alt. - 2006

### **Roads Committee**

Maurice Lavoie, Chair - 2007; Henry Malo - 2007; Luc D. Girard - 2006; Burton Curley - 2006, Paulette Malo - 2006; Oscar Plourde, Alt. - 2005; Maurice Bellerose, Alt. - 2008; Roland Lemoine, Planning Board Representative; Walter Norris, Dept. of Public Works Representative; Cindy Lewis, Board of Selectmen Representative

### **Zoning Board of Adjustment**

William Bonney, Chair - 2007; Bruce Kudrick, Vice-Chair - 2007; Dana Carlucci - 2008; Thomas Hebert - 2006, David Sheldon, Alt. - 2008; Thomas LoPizzo - 2008; Susan Gifford, Secretary

## BOARD OF SELECTMEN



**Front L to R: Larry J. Preston; Larry W. Young, Sr.  
Back L to R: Brian B. Tufts; Daniel D. Crean, Chair; Cynthia A. Lewis**

2005 was another busy and productive year for the Board of Selectmen. As we look back at the many challenges we faced, we can see that a lot was accomplished yet continued work on many initiatives still remain unfinished. The Selectmen's primary responsibility is to manage Town Government by establishing policies and budgets that will deliver quality public service to Pembroke residents at an affordable cost. To insure that this responsibility is met, the Selectmen scheduled and attended numerous meetings throughout the year to seek public input and take action on issues that will stabilize the Town's financial future and protect the community's rural and historic character.

The Town underwent several personnel changes in year 2005. The Selectmen successfully recruited a new Finance Director, Director of Planning and Community Development and Code Enforcement Officer, along with new police officers and Public Works employees. Geoff Ruggles was employed as the Town's new Finance Director in July. Geoff came with over 12 years of municipal experience as Finance Director of the Town of Gilford, NH. Geoff is responsible for all aspects of the financial management of Town funds, including monthly financial reports, payroll, and accounts payable and assisting with the preparation of the annual budget and financial audit. He works closely with the Town Administrator and Department Heads and provides technical assistance to Boards and Committees. Laura Scott was hired as Director of Planning and Community Development in September 2005. Laura has over four years experience working primarily with the Central New Hampshire Regional Planning Commission and Strafford Regional Planning Commission. She has assisted many communities in developing Master Plans, Forest and Open Space Plans and Capital Improvement Plans. Everett Stone was hired in September as Code Enforcement Officer. He has over 38 years of construction / municipal experience and currently serves on the Board of Directors for the New Hampshire Building Officials Association. He is responsible for inspecting structures for compliance with local building, electrical and plumbing codes and initiates enforcement action to insure compliance with all local building codes and ordinances.

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## BOARD OF SELECTMEN

After many years of planning and constructing, the Town formerly celebrated the opening of the new Public Safety Center in May 2005. This facility will provide our public safety officials and employees with a modern, safe, efficient and effective facility that will meet the needs of the Town for many years to come. Speaking of buildings, the Selectmen created a Buildings and Grounds Committee this year to oversee the maintenance and construction of municipal facilities. The Committee assisted the Selectmen with improvements at the Old Police Station and developing a lease agreement for the Sewer Commission. In addition, the Buildings and Grounds Committee assisted with finalizing a contract with Hutter Construction to complete the long overdue heating and ventilation improvements at the Highway Garage. Finally, unexpected repairs were performed to the east face of the Clock Tower. Old paint and wood was removed and replaced and cracks and voids were filled with an epoxy resin to prevent future damage from ice, snow and water.

The Public Works Department reconstructed and paved approximately 7.6 miles of roadway in 2005 for just over \$400,000.00. The most noticeable project was the major repair to Bachelder Road culvert and reconstruction of Bachelder Road. The Public Works Director and Roads Committee developed the 2005 paving plan with input from the Board of Selectmen and completed it within budget and on time. The future goal is to develop a long-term roadway improvement and pavement maintenance plan to more effectively address roads in need of maintenance and / or reconstruction and to improve coordination with neighboring communities, NHDOT and Water and Sewer Departments. Public input on ways for the Town to more efficiently maintain the Towns streets and roads is always welcome and encouraged.

Fiscal management of the 2005 operating budget and development of the proposed 2006 budget dominated the year. The change in personnel required the Town to compensate employees for unused leave and for accrued compensatory hours and the town had to contract with outside agencies to provide interim services until new staff were successfully recruited. In addition, Fire Engine #2 experienced major mechanical pump failure and was estimated to cost approximately \$20k to repair. Fortunately, the Town's insurance policy covered over 50% of the cost to repair the pump and the firemen performed some of the labor. However, all these unexpected cost resulted in redirecting approximately \$50k of roadway improvement funding to cover all the unanticipated cost items in other departments.

Work began shortly after Town Meeting in looking at different ways the Town could save money or make better use of existing funding. One significant change was the selection of a new law firm to represent Pembroke. Mitchell and Bates Professional Association from Laconia, NH were selected by the Board and have proven to be responsive to Towns needs and more cost effective. The 2006 budget reflects a \$5,000.00 decrease in the legal budget and the Board may consider entering into an annual contract for a fixed amount in 2006/07 for additional savings. In addition, the Selectmen completed a comprehensive review of its health, property and liability and worker's compensation insurance programs. After receiving input from municipal employees and considerable discussions, it was decided that it was more cost effective to enter into a multi-year agreement with the Local Government Center.

Finally, the Board of Selectmen would like to thank all the Town employees for their dedication to work and community. The Selectmen decided to dedicate the 2005 Town report to the Town's most important asset; **ITS EMPLOYEES**. The Town employees have made and continue to make the Town of Pembroke a safe and clean community for all to enjoy and appreciate. Many thanks go to all the volunteer board members and other volunteers who contribute so much to the Town of Pembroke. Many Town boards, commissions and offices are always seeking volunteers. Interested citizens are welcome to attend a Selectmen's meeting or contact the Town Administrator to see how you can get involved and make a difference.

**MINUTES OF THE ANNUAL TOWN MEETING  
TOWN OF PEMBROKE, NH  
MARCH 8, 2005**

The meeting was opened by Moderator Thomas E. Petit at 11:00 a.m.

A motion was made to act on Articles #1 through #3 today and to act on the remaining articles at the deliberative session on March 12, 2005 at the Pembroke Academy Auditorium.

**MOVED: Roland Young, Jr**

**SECONDED: Chester Martel**

**VOTE: YES**

**MOTION PASSED**

**ARTICLE #1:** To choose all necessary officers for the year ensuing.

\*Denotes elected

Town Clerk for one year:

Vote for not more than ONE

James F. Goff                    366\*

Water Commissioner for five years:

Vote for not more than ONE

Kevin W. Brasley                332\*

Town Treasurer for one year:

Vote for not more than ONE

John B. Goff                    337\*

Checklist Supervisor for five years:

Vote for not more than ONE

Chelsey D. Goff                341\*

Selectman for three years:

Vote for not more than TWO

Larry J. Preston                290\*

Brian B. Tufts                 311\*

Trust Fund Trustee for three years:

Vote for not more than ONE

Gerard Fleury                 338\*

Selectman for one year:

Vote for not more than ONE

Cindy Lewis                    265\*

Fred Kline (write-in)         95

Library Trustee for three years:

Vote for not more than TWO

Theresa M. Caplette            324\*

Pat Fowler (write-in)         19\*

Sewer Commissioner for three years:

Vote for not more than ONE

Paulette Malo                 326\*

**4759 registered voters on the Pembroke Checklist**

**390 ballots cast**

**ARTICLE #2:** (by petition) "To see if the Town will vote to adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Pembroke on the second Tuesday of March."(3/5 Majority vote required)

**YES 108**

**NO 258**

**ARTICLE #2 FAILED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #3:** Are you in favor of adopting the following amendments to the Town of Pembroke Zoning Ordinance as recommended by the Pembroke Planning Board?

- \* New language is shown in bold and italic text; Example: *new*
- \* Changes are shown with a single line strikethrough; Example: ~~delete~~
- \* Current language is shown in normal text; Example: current language

**Amendment # 1:** Are you in favor of adding a new section to Article V, Dimensional and Density Regulations, section 143-21 to read as follows?

*Section K - No structure shall be located closer than twenty (20) feet measured horizontally from any wetland.*

YES 269                      NO 85    **AMENDMENT #1 PASSED**

**Amendment # 2 -** Are you in favor of adding the *Suncook Business District (SB)* to Article III, Establishment of Zoning Districts, section 143-10?

YES 261                      NO 80    **AMENDMENT #2 PASSED**

**Amendment # 3 -** Are you in favor of adding the *Suncook Business District (SB)* to the zoning and overlay districts in Article IV, Use Regulations, section 143-19?

YES 247                      NO 82    **AMENDMENT #3 PASSED**

**Amendment # 4:** Are you in favor of amending Article XIV, Zoning Board of Adjustment, Variances, and Special Exceptions, section 143-114 to read as follows?

- A. *The variance will not be contrary to the public interest.*
- B. *Special conditions exist such that literal enforcement of the ordinance results in unnecessary hardship.*
  1. *To establish an unnecessary hardship for a use variance, an applicant must prove that:*
    - a. *The zoning restriction as applied interferes with a landowner's reasonable use of the property, considering the unique setting of the property in its environment.*
    - b. *No fair and substantial relationship exists between the general purpose of the zoning ordinance and the specific restriction on the property.*
    - c. *The variance would not injure the public or private rights of others.*
  2. *To establish an unnecessary hardship for a area variance, an applicant must prove that:*
    - a. *An area variance is needed to enable the applicant's proposed use of the property given the special conditions of the property.*
    - b. *The benefits sought by the applicant cannot be achieved by some other method reasonably feasible for the applicant to pursue, other than an area variance.*
- C. *The variance is consistent with the spirit of the ordinance.*

## MINUTES OF THE ANNUAL TOWN MEETING

*D. Substantial justice is done.*

*E. The value of the surrounding property will not be diminished.*

YES 256

NO 83

AMENDMENT #4 PASSED

**Amendment # 5** - Are you in favor of adding a new section to Article IX entitled "Overlay Districts" of the Pembroke Zoning Ordinance to read as follows?

Section - 143-71.1 Suncook Business Overlay District

- A. Purpose: The purpose of this District is to restrict residential dwellings from the first floor of buildings in the Suncook Business District.*
- B. Boundaries of the District: The boundaries of the district shall be:*
- *Both sides of Main Street south of Union Street and Central Street, and north of Front Street and Glass Street.*
  - *Easterly side of Main Street south of Glass Street, and north of Mills Falls.*
  - *Both sides of Glass Street west of Crescent Street and east of Main Street.*
  - *Both sides of Union Street east of Prospect Street and west of Main Street*
  - *Properties at the intersections of Front Street and Main Street; and Central Street and Main Street*

YES 246

NO 88

AMENDMENT #5 PASSED

**Amendment # 6** - Are you in favor of amending Article IV, Multiple uses in the B2, C1, and LO Districts, section 143-17 to read as follows?

143-17. Multiple uses in the *B1*, B2, C1, and LO Districts.

Within the *B1*, B2, C1, and LO Districts only, multiple uses shall be allowed on a single lot provided that the uses are permitted by right. Uses permitted by special exception shall only be permitted as multiple uses in these districts by special exception.

YES 226

NO 95

AMENDMENT #6 PASSED

**Amendment # 7** - Are you in favor of amending Article VIII, Signs, section 143-63N to read as follows?

- N. Political signs: A sign designed to influence the actions of voters for the passage or defeat of a measure, or for the election of a candidate to a public office at a national, state or other local election.

(1) Such signs are permitted if they are stationary, unlighted, and temporary;

(2) Such signs shall be displayed ~~no earlier than forty five (45) days prior to a voting day, and shall be removed within five (5) days after a voting day;~~ *per RSA 664: 17 which reads as follows: No political advertising shall be placed on or affixed to any public property including highway rights-of-way or private property without the owner's consent. The earliest date on which political advertising may be placed or affixed shall be the last Friday in July prior to a state primary. All political advertising shall be removed by the candidate no later than the second Friday following the election unless the election is a primary and the advertising concerns a candidate who is the winner in the primary. No person shall remove, deface, or knowingly destroy any political advertising which is placed on or affixed to any private property except the owner of the property or a law enforcement officer removing*



**MINUTES OF THE ANNUAL TOWN MEETING**

*improper advertising; provided, however, that, before a law enforcement officer removes any advertisement, he shall notify the candidate that it is improper, and allow the candidate 24 hours to remove the advertisement himself. Sizes shall be consistent with the Dimensional Table of Signs in section 143-62*

~~(3) Such signs may not exceed four (4) square feet; and~~

(4) A maximum of two (2) such signs per lot is allowed.

**YES 271**

**NO 84**

**AMENDMENT #7 PASSED**

**Amendment # 8 -** Are you in favor of amending Article VIII - Signs, section 143-62 to read as follows?

	R1	R3	HB	B1	B2	C1	LO	
POLITICAL	P	P	P	P	P	P	P	§ 143-63(N)
	<del>4</del>	<del>4</del>	<del>4</del>	<del>4</del>	<del>4</del>	<del>4</del>	<del>4</del>	
	<b>12</b>	<b>12</b>	<b>12</b>	<b>80</b>	<b>80</b>	<b>100</b>	<b>12</b>	
	(T)	(T)	(T)	(T)	(T)	(T)	(T)	

**YES 190**

**NO 103**

**AMENDMENT #8 PASSED**

**Amendment # 9 -** Are you in favor of amending Article VIII - Signs section 143-59D to read as follows?

D. Removal of signs: Any sign which has been ordered removed by the Code Enforcement Officer, or which is abandoned or discontinued, shall be removed by the person, firm or corporation responsible for the sign within fourteen (14) days of written notice to remove the same. *The Code Enforcement Officer may cause the removal of any sign placed on public property or that constitutes a safety hazard.*

**YES 301**

**NO 58**

**AMENDMENT #9 PASSED**

**Amendment # 10 -** Are you in favor of adding a new section to Article VIII- Signs, section 143-59 to read as follows?

- (8) *Exception to permits: The following signs shall be exempt from the permitting requirements;*
  - A. *All temporary SALE/RENT/LEASE covered by section 143-63 (F)*
  - B. *All political signs covered by section 143-63(N)*
  - C. *All temporary signs advertising yard sales. These signs shall not exceed 6 square feet in size and must be removed five (5) days after sale.*
  - D. *Signs less than 2 square feet in size identifying a personal residency by name and street address.*
  - E. *Hunting, no trespassing, and other such signs less than two (2) square feet in size.*

**YES 290**

**NO 52**

**AMENDMENT #10 PASSED**

## MINUTES OF THE ANNUAL TOWN MEETING

**Amendment # 11** - Are you in favor of adding a new section to Article 1 - General Provisions, section 143-2 to read as follows?

*The Planning Board is authorized to require preliminary subdivision review. The subdivision regulations regarding the requirements of such review are to be prepared and adopted by the Planning Board.*

YES 267      NO 65

AMENDMENT #11 PASSED

### MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PEMBROKE, NH DELIBERATIVE SESSION MARCH 12, 2005

Moderator Thomas E. Petit opens the meeting at 10:00 a.m. and then reads the results of the ballot vote taken on March 8, 2005.

**There was a motion made to dispense with the reading of the warrant and proceed with the meeting.**

**MOVED: Daniel Crean**

**SECONDED: Brian Tufts**

**VOTE: YES**

**MOTION PASSED**

Brian Tufts read the dedication for the 2004 Annual Town Report "The Pembroke Board of Selectmen wish to dedicate the 2004 annual town report to all Pembroke citizens who have served as volunteer members, past and present, on various Town boards, commissions and committees. Their knowledge, skills and experience make the Town of Pembroke the great place it is today. Without their dedication and commitment, it would impossible to provide public services efficiently and economically. Those listed below, and many others in years past, have dedicated themselves to preserving, protecting and improving the quality of life for all town residents; they see a problem as a challenge and give of themselves to find an answer. Thanks to all of you who volunteer your time to make it possible for everyone to "Prosper in Pembroke".

Police Chief Wayne Cheney announced that there will be a grand opening of the Pembroke Safety Center on May 14<sup>th</sup> at 10:00 a.m.

Ron Clouser of the Pembroke Historical Society thanked Jon Menard for all of the hard work he provided the Historical Society in restoring the exterior of the Old School House as part of his Eagle Scout project.

**ARTICLE #4:** To see if the Town will vote to adopt the provisions of NH RSA 162-K MUNICIPAL ECONOMIC DEVELOPMENT AND REVITALIZATION DISTRICTS. By adopting the statute, the Town would thereafter have all the authority, powers, duties and responsibilities set forth in chapter 162-K, including the power for the Town Meeting to establish development programs and tax increment financing plans, including adoption of Article 5 at this year's 2005 Annual Town Meeting.

**MOVED: Daniel Crean**

**SECONDED: Larry Young**

## MINUTES OF THE ANNUAL TOWN MEETING

Selectman Daniel Crean explains the Tax Increment Finance (TIF) process.

Ron Clouser asks what it will cost the taxpayers.

Dan Crean explained that 50 percent of the additional tax revenues would go back into the district and the other 50 percent of the additional tax revenues would be put into the town's general fund.

Chuck Button asked what Associated Grocers impact will be.

Dan Crean stated that the town would not know for sure until the building is further along and that it would have no impact in 2005.

Gregg Chadwick asked how the Town will be protected if this district does not develop as expected.

Dan Crean stated that no money will be spent unless we have contracts from developers.

**There was a motion made to vote on the Article.**

**MOVED: Robert Pope**

**SECONDED: William Stanyan**

**VOTE: YES**

**MOTION PASSED**

**VOTE ON ARTICLE #4: YES**

**ARTICLE #4 PASSED**

**ARTICLE #5:** To see if the Town will vote to:

- (a) Pursuant to RSA 162-K:5 to create a Development District be known as the Soucook River Tax Increment Financing District which shall contain nine (9) properties shown on the Pembroke Tax map as Map 634, Lot 41, Map 634, Lot 43-2, Map 634, Lot 47, Map 634, Lot 48-3, Map 634, Lot 48-1, Map 634, Lot 48-2, Map 634, Lot 48, Map 632, Lot 5 and Map 563, Lot 6; and
- (b) Pursuant to RSA 162-K:6 and 162-K:9, to establish the Development Program and Tax Increment Financing Plan as proposed by the Board of Selectmen; and
- (c) Raise and appropriate the sum of \$75,000.00, for the purpose of paying engineering and consultant fees for the continued design and development of the Soucook River Tax Increment Financing District; said appropriation shall be offset by incremental tax revenue collected in 2005 in accordance with said Tax Increment Financing Plan.

**(Recommended by Board of Selectmen)**

**(Recommended by Budget Committee)**

**MOVED: Dan Crean**

**SECONDED: Larry Young**

Dan Crean explains that:

- (a) outlines the district
- (b) adopts the plan
- (c) appropriates money for engineering

Penti Aalto asks if there are any plans for the preservation of the waterfront on the Soucook River.

Dan Crean explains that the town can negotiate with the owners for access to the shore.

## MINUTES OF THE ANNUAL TOWN MEETING

There was a motion made to vote on the Article.

**MOVED: Larry Young**

**SECONDED: Brian Tufts**

**VOTE: YES**

**MOTION PASSED**

**VOTE ON ARTICLE #5: YES**

**ARTICLE #5 PASSED**

**ARTICLE #6:** To see if the Town will vote to authorize the Board of Selectmen to sell land and building located at 4 Union Street, known as the former Police Station on such terms and conditions as the Board of Selectmen deem appropriate.

There was a motion made to table any action on Article #6 until action is taken on Article #7.

**MOVED: Larry Preston**

**SECONDED: Larry Young**

**VOTE: YES**

**ARTICLE #6 TABLED UNTIL ACTION IS  
TAKEN ON ARTICLE #7**

**ARTICLE #7:** To see if the Town will vote to raise and appropriate \$25,000.00 for estimated maintenance, renovation and other related costs for continued ownership and future leasing of land and building located at 4 Union Street, known as the former Police Station and to authorize the Board of Selectmen to negotiate short and or long term lease agreements (more than one year) for use of said land and building.

**(Recommended by Board of Selectmen if article 6 is not approved)**

**(Recommended by Budget Committee)**

**MOVED: Larry Preston**

**SECONDED: Larry Young**

Ron Clouser asked how the town will get the \$25,000 back and what will the annual maintenance costs for the building be.

Dana Carlucci explained that it will cost about \$5,500.00 a year for heat and electricity. The Sewer Commission is intending to lease the first floor for \$7,200.00 which will leave the second and third floor for lease/rent. They can expect the income for those two floors to be between \$18,000.00 and \$30,000.00 per year.

There was a motion made to vote on the article.

**MOVED: Sharon Caldwell**

**SECONDED: Robert Pope**

**VOTE: YES**

**MOTION PASSED**

**VOTE ON ARTICLE #7: YES**

**ARTICLE #7 PASSED**

## MINUTES OF THE ANNUAL TOWN MEETING

There was a motion made "that RSA 40:10 be applied to the vote on Article #7 in order to protect this vote, if reconsidered, for a period of at least 7 days."

**MOVED: Dana Carlucci**

**SECONDED: Larry Preston**

**VOTE ON MOTION: YES**

**MOTION PASSED**

### ACTION ON ARTICLE #6

There was a motion made to table Article #6 indefinitely.

**MOVED: Daniel Crean**

**SECONDED: Brian Tufts**

**VOTE ON MOTION: YES**

**ARTICLE #6 TABLED INDEFINITELY**

**ARTICLE #8:** To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds previously established.

Town Equipment Capital Reserve Fund	\$200,000.00
Police Cruiser Capital Reserve Fund	\$ 37,000.00
Municipal Facilities Capital Reserve Fund	\$ 5,000.00
Recreation Facilities Capital Reserve Fund	\$ 4,000.00
Police Small Equipment Capital Reserve Fund	<u>\$ 1,000.00</u>
<i>Total</i>	<i>\$247,000.00</i>

**(Recommended by Board of Selectmen)**

**(Recommended by Budget Committee)**

**MOVED: Robert Pope**

**SECONDED: Roland Lemoine**

### THERE WAS A MOTION MADE TO TABLE ARTICLE #8

**MOVED: Ron Clouser**

**SECONDED: Chuck Button**

**VOTE: NO**

**MOTION FAILED**

Ron Clouser spoke in opposition to Article #8.

**VOTE: YES**

**ARTICLE #8 PASSED**

**ARTICLE #9:** To see if the Town will vote to raise and appropriate a sum not to exceed \$378,000.00 to purchase a fire pumper/attack truck with equipment and to authorize the withdrawal of a sum not to exceed \$231,300.00 from the Fire Equipment Capital Reserve Fund created for this purpose, with an amount not to exceed \$146,700.00 raised from general taxation.

**(Recommended by Board of Selectmen)**

**(Recommended by Budget Committee)**

**MOVED: Roland Lemoine**

**SECONDED: Brian Lemoine**

## MINUTES OF THE ANNUAL TOWN MEETING

Fire Chief, Harold Paulsen stated that this article is to fund replacement of a 1980 truck, which was scheduled to be replaced in the year 2000. This was put off to save the town money. The order for the truck will be placed now but it will take about a year and a half to build.

Ron Clouser stated "we're buying something we don't have enough money to buy, why don't we wait until we have enough money to buy something, basically what's happening is \$146,000 that we're paying taxes on and they didn't have proper planning, they should be held accountable, when we have enough money to buy something they should be allowed to buy it, that's what I do at home. We can't buy everything on credit".

Gerard Fleury explained that the process is to set money aside in advance. Unless you place the order now and commit the funds now, there is no way to take delivery on a vehicle that will take better than a year to build. The planning for the purchase of this vehicle has been made.

Rob Farley stated that he takes exception to Mr. Clouser's comments about lack of planning. The fire department and other departments have put in requests for contributions to the CIP for many years and have been turned down.

**VOTE: YES**

**ARTICLE #9 PASSED**

**ARTICLE #10:** To see if the Town will vote to raise and appropriate a sum not to exceed \$133,615.00 to purchase a ten wheel dump truck with equipment and to authorize the withdrawal of a sum not to exceed \$133,615.00 from the Town Equipment Capital Reserve Fund created for this purpose, with no amount raised from current taxation.

**(Recommended by Board of Selectmen)**

**(Recommended by Budget Committee)**

**MOVED: Roland Lemoine**

**SECONDED: Rob Farley**

Walter Norris, Public Work's Director, explained that this is to replace a 1980 six wheel dump truck which can handle 6 yards of sand/salt. The 10 wheeler will handle 15yards of sand/salt which means it will be more efficient to operate. The town now rents a 10 wheeler for snow removal of the downtown area.

**There was a motion made to vote on the article.**

**MOVED: Roland Lemoine**

**SECONDED: Robert Pope**

**VOTE: YES**

**MOTION PASSED**

**VOTE ON ARTICLE #10: YES**

**ARTICLE #10 PASSED**

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## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #11:** To see if the Town will vote to raise and appropriate a sum not to exceed \$65,176.00 to purchase a dump / plow truck with equipment and to authorize the withdrawal of a sum not to exceed \$65,176.00 from the Town Equipment Capital Reserve Fund created for this purpose, with no amount raised from current taxation.

(Recommended by Board of Selectmen)  
(Recommended by Budget Committee)

**MOVED: Roland Lemoine**

**SECONDED: William Stanyan**

**VOTE: YES**

**ARTICLE #11 PASSED**

**ARTICLE #12:** To see if the Town will vote to raise and appropriate a sum of \$50,920.00 to purchase and equip two police cruisers and to authorize the withdrawal of a sum not to exceed \$50,920.00 from the Police Cruiser Capital Reserve Fund created for this purpose, with no amount raised from current taxation.

(Recommended by Board of Selectmen)  
(Recommended by Budget Committee)

**MOVED: Roland Lemoine**

**SECONDED: Robert Pope**

Ron Clouser stated that last year we bought 2 police cruisers for \$40,000 and this year its \$50,920, why is there a vast difference in price.

Town Administrator, Troy Brown stated that last year the town purchased one cruiser and this year the town will purchase a Crown Victoria and a Ford Explorer.

Police Chief Wayne Cheney explained that last year they purchased one cruiser for \$26,000 fully equipped and this year they intend to purchase the cruiser and Explorer. The town does have a replacement schedule for the police vehicles and the old ones are sometimes traded in and sometimes they are passed down to other departments.

Ron Clouser asks "What happened to the \$14,000, we found out two years ago that the town had in excess of over a million dollars over and above and by statute they can in fact, the selectmen can keep so much above, what is the balance of that? What are the total funds the town has over and above what was needed to run the town."

Finance director, Dawn Ouellette, explained that the unexpended appropriations for 2004 to be about \$3,600.00, she doesn't have an exact figure because the auditors have not finished the town's audit for 2004. She also explained that what Mr. Clouser might be referring to is the town's fund balance. The New Hampshire Department of Revenue Administration requires that the town carry between 5.0% and 12.0% of the operating budget as a fund balance. The Town of Pembroke's fund balance is about 5.3% which is on the low side of what is required by the state.

Budget Committee member, Charles Connor gave a brief explanation of what a fund balance is and why it is required by the state.

**VOTE: YES**

**ARTICLE #12 PASSED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #13:** To see if the Town will vote to raise and appropriate a sum not to exceed \$7,300.00 to purchase replacement bleachers and to authorize the withdrawal of a sum not to exceed \$7,300.00 from the Recreation Facilities Capital Reserve Fund created for this purpose, with no amount raised from current taxation.

(Recommended by Board of Selectmen)  
(Recommended by Budget Committee)

**MOVED: Robert Pope**

**SECONDED: George Rainville**

**VOTE: YES**

**ARTICLE #13 PASSED**

**ARTICLE #14:** To see if the Town will vote to raise and appropriate a sum not to exceed \$3,250.00 to purchase one (1) SCBA Replacement Bottle, and five (5) Emergency Alerting Pagers and to authorize the withdrawal of a sum not to exceed \$3,250.00 from the Fire Small Equipment Capital Reserve Fund created for this purpose, with no amount raised from current taxation.

(Recommended by Board of Selectmen)  
(Recommended by Budget Committee)

**MOVED: Harold Paulsen**

**SECONDED: William Stanyan**

**VOTE: YES**

**ARTICLE #14 PASSED**

**ARTICLE #15:** To see if the Town will vote to raise and appropriate a sum not to exceed \$2,500.00 to purchase police body armor/vests and to authorize the withdrawal of a sum not to exceed \$2,500.00 from the Police Small Equipment Capital Reserve Fund created for this purpose, with no amount raised from current taxation.

(Recommended by Board of Selectmen)  
(Recommended by Budget Committee)

**MOVED: Roland Lemoine**

**SECONDED: Robert Pope**

**VOTE: YES**

**ARTICLE #15 PASSED**

**ARTICLE #16:** To see if the Town will vote to raise and appropriate the sum of \$169,360.00 to fund building improvements to the Highway Garage, and to authorize the use of the December 31, 2004 fund balance in that amount for this purpose.

(Recommended by Board of Selectmen)  
(Recommended by Budget Committee)

**MOVED: Brian Tufts**

**SECONDED: Larry Young**



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## MINUTES OF THE ANNUAL TOWN MEETING

Walter Norris, Public Works Director, explained that this money will correct an insulation problem that caused moisture and rust in the metal beams. It will also put back some of the features in the original design that were dropped because the bids came in over what was originally appropriated.

**VOTE: YES**

**ARTICLE #16 PASSED**

**ARTICLE #17:** To see if the Town will vote to raise and appropriate a sum not to exceed \$25,000.00 to be used for Cemetery Improvements; said funds to be transferred from perpetual care Trust Funds held by the Town, if approval is obtained from the Probate Court. If approval is not obtained, this article shall be deemed void.

(Recommended by Board of Selectmen)  
(Recommended by Budget Committee)

**MOVED: Brian Tufts**

**SECONDED: Stephen Elliott**

**VOTE: YES**

**ARTICLE #17 PASSED**

**ARTICLE #18:** To see if the Town will vote to raise and appropriate \$50,000.00 for the purpose of funding improvements to the intersection of Route 3 and Pembroke Hill Road. This appropriation shall be non-lapsing and may be encumbered by the Selectmen for up to four years.

(Recommended by Board of Selectmen)  
(Recommended by Budget Committee)

**MOVED: Daniel Crean**

**SECONDED: Brian Tufts**

Joe Crowley, William Faith and Sara Smith speak in opposition to this article.

Charles Connor explains that the selectmen do not have to spend the money but it will be available for up to four years.

**VOTE: YES**

**ARTICLE #18 PASSED**

**ARTICLE #19:** (by petition) "To see if the Town will vote to raise and appropriate \$75,000.00 for the purpose of funding the town's share of the total \$150,000.00 project cost to reconstruct and install traffic signal lights at the intersection of Pembroke Hill Road and Route 3."

(Not recommended by Board of Selectmen as written)  
(Not recommended by Budget Committee)

**There was a motion made to table this article.**

**MOVED: Brian Tufts**

**SECONDED: Joe Crowley**

**VOTE: YES**

**ARTICLE #19 TABLED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #20:** To see if the Town will vote to authorize the Board of Selectmen to sell town land created by the Church Road Realignment Project to abutting property owners on such terms and conditions as the Board of Selectmen deem appropriate for an amount not less than, but not limited to, town expenses incurred to transfer said land.

**MOVED: Daniel Crean**

**SECONDED: Brian Tufts**

**VOTE: YES**

**ARTICLE #20 PASSED**

**ARTICLE #21:** To see if the Town will vote to raise and appropriate the amount of \$6,100,806.00 for the 2005 operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

**(Recommended by Board of Selectmen)**

**(Recommended by Budget Committee)**

**MOVED: Charles Connor**

**SECONDED: Gerard Fleury**

Tina Courtemanche, Vice-Chair of the Budget Committee, explained that both the School and the Town came in with very conservative budgets, and the Budget Committee did not make one cut to the proposed budgets. The school came in with a 1.6 percent increase and the town came in with a 1 percent decrease.

Richard Caplette stated that his tax bill went up 70 percent after the assessment, he can't understand how the old people can afford to live in Pembroke and that he won't be able to if taxes keep going the way they are.

Denise Reed stated that her taxes doubled and that she can barely afford to live in Pembroke because of the taxes.

Sally Hyland stated that there is no money in the budget for Household Hazardous Waste Collection. She understood that the Board of Selectmen intended to put money in next years budget for it. She would like to make sure that this is done because it will be 4 years without Household Hazardous Waste Collection in the Town.

**VOTE: YES**

**ARTICLE #21 ADOPTED**

**ARTICLE #22:** To see if the Town will vote to amend Chapter 138, Article I of the Code of the Town of Pembroke, entitled Exemption for the Blind, to change the amount of the exemption from \$15,000.00 to \$30,000.00, to read as follows:

### ARTICLE I

#### Exemption for the Blind

#### § 138-1. Adoption of statutory provisions.

The Town adopts the provisions of RSA 72:37 for exemption for the blind from property tax. This statute provides that every inhabitant who is legally blind shall be exempt each year from the property tax on a residence to the value of \$30,000.00.

**MOVED: Ron Clouser**

**SECONDED: Nancy Clifford**

Kathy Cruson asked what the requirements are to determine legally blind.

Town Administrator, Troy Brown stated that the requirements are set by state law.

**VOTE: YES**

**ARTICLE #22 ADOPTED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #23:** To see if the Town will vote to amend Chapter 138, Article IV, of the Code of the Town of Pembroke, entitled Elderly Exemptions, to change the amount of the exemptions from \$15,000.00, \$30,000.00, and \$60,000.00 to \$35,000.00, \$65,000.00, and \$125,000.00 respectively, to read as follows: (majority vote required)

### ARTICLE IV

#### Elderly Exemptions

#### § 138- 4. Adoption of adjusted elderly exemptions.

The town adopts optional adjusted elderly exemptions from property tax. The optional exemptions, based on assessed value, for qualified taxpayers shall be as follows: for a person 65 years of age up to 75 years, \$35,000.00; for a person 75 years of age up to 80 years, \$65,000.00; for a person 80 years of age or older, \$125,000.00. To qualify, the person must have been a New Hampshire resident for at least five years, own the real estate individually or jointly; or, if the real estate is owned by such person's spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than \$18,400.00 or, if married, a combined net income of less than \$26,400.00 and own net assets not in excess of \$35,000.00, excluding the value of the person's residence.

**MOVED: Ron Clouser**

**SECONDED: William Stanyan**

**VOTE: YES**

**ARTICLE #23 PASSED**

**ARTICLE #24:** To see if the Town will vote to amend the Pembroke Town Code, Chapter 138, Article VII, entitled Disability Exemption, to change the amount of the exemption from \$50,000.00 to \$105,000.00 to read as follows:

### ARTICLE VII

#### Exemption for the Disabled

#### § 138-7. Adoption of disability exemptions.

The Town adopts an exemption for the disabled under the provisions of NH RSA 72:37-b. The exemption from assessed value for qualified taxpayers shall be \$105,000. To qualify, the person must be eligible under Title II or Title XVI of the Federal Social Security Act, must occupy the property as his principle place of abode, must own the property individually or jointly, or if owned by a spouse, they must have been married for at least 5 consecutive years, had in the calendar year preceding April 1 a net income from all sources of not more than \$13,400.00 if single and \$20,400.00 if married, own net assets not in excess of \$35,000.00, excluding the value of the persons actual residence and up to 2 acres or the minimum single family residential lot size specified in the Town zoning ordinance.

**MOVED: William Stanyan**

**SECONDED: Ron Clouser**

**VOTE: YES**

**ARTICLE #24 ADOPTED**

**ARTICLE #25:** (by petition) "To see if the Town will vote to adopt the provisions of RSA 72:28 V and VI for an optional veterans exemption and an expanded qualifying war service for veterans seeking the exemption and to set the optional veterans exemption at \$500.00 rather than \$100.00" and to amend the Pembroke Town Code Chapter 138, Article VI, entitled Optional Veteran's Exemption, to read as follows:

## MINUTES OF THE ANNUAL TOWN MEETING

### ARTICLE VI

#### Optional Veteran's Exemption

#### § 138-6. Adoption of statutory provisions.

The Town adopts the provisions of RSA 72:28, V and VI, for an optional veteran's exemption and an expanded qualifying war service for veterans seeking the exemption. The optional veteran's exemption is \$500.00 rather than \$100.00

**MOVED: Ron Clouser**

**SECONDED: Joe Crowley**

**VOTE: YES**

**ARTICLE #25 ADOPTED**

**ARTICLE #26:** (by petition) "To see if the Town will vote to adopt the provisions of RSA 72:35 I-a, the optional Tax Credit for service connected total disability for veterans seeking the exemption. The optional total disability exemption is \$2,000.00 rather than \$1,400.00"

**MOVED: Ron Clouser**

**SECONDED: William Stanyan**

**VOTE: YES**

**ARTICLE #26 ADOPTED**

**ARTICLE #27:** To transact any other business that may legally come before said meeting.

Roland Lemoine asked if it were a possibility to have the Town Meeting on the Saturday before the election and the school district meeting on the Saturday after the election next year and then swap it around each year after that.

Dan Crean stated that by law the deliberative session of Town Meeting can not be before the town election which is held on the first Tuesday in March each year.

There was a motion made to adjourn.

**MOVED: William Stanyan**

**SECONDED: Ron Clouser**

**VOTE: YES**

**MEETING ADJOURNED AT 12:51 p.m.**

Respectfully submitted:

James F. Goff

Town Clerk

Pembroke, NH



## ❧ ELECTED OFFICIALS ❧

### SWEARING IN FOR 2005 ELECTED OFFICIALS

**L-R - Larry Preston, Selectman; Kevin Brasley, Water Commissioner;  
Paulette Malo, Sewer Commissioner; Cindy Lewis, Selectman;  
Gerard Fleury, Trust Fund Trustee; Jim Goff, Town Clerk.**



**Not shown above – Brian Tufts, Selectman; John Goff, Treasurer;  
Chelsey Goff, Checklist Supervisor; Theresa Caplette, Library Trustee;  
Patricia Fowler, Library Trustee.**

*"Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has."*

*Margaret Mead*

**TOWN OF PEMBROKE****2005 REVENUES**

(preliminary unaudited)

Account Code	Description	Anticipated	Actual	Over/(Under) Collected
<b><u>TAXES</u></b>				
3110	Property Tax	\$ 2,917,494	\$ 2,929,253	\$ 11,759
3120	Land Use Change Tax			-
3185	Timber Tax	22,500	42,530	20,030
3186	Payment in Lieu of Taxes	34,852	34,852	-
3187	Excavation Tax	10,000	9,531	(469)
3190	Interest & Penalties on Delinquent Taxes	65,000	50,992	(14,008)
		<b>\$ 3,049,846</b>	<b>\$ 3,067,158</b>	<b>\$ 17,312</b>
<b><u>LICENSES, PERMITS &amp; FEES</u></b>				
3210	Business Licenses & Permits	2,550	2,792	242
3220	Motor Vehicle Permit Fees	1,090,000	1,094,898	4,898
3230	Building Permits	155,000	128,199	(26,801)
3290	Other Licenses, Permits & Fees	26,665	29,942	3,277
		<b>\$ 1,274,215</b>	<b>\$ 1,255,831</b>	<b>\$ (18,384)</b>
3311-3319	<b><u>FROM FEDERAL GOVERNMENT</u></b>		<b>\$ 6,570</b>	<b>\$ 6,570</b>
	<b><u>FROM STATE</u></b>			
3351	Shared Revenues	48,169	44,308	(3,861)
3352	Meals & Rooms Tax Distribution	262,389	262,389	-
3353	Highway Block Grant	144,413	144,413	-
3354	Water Pollution Grant	53,031	53,031	-
3359	Other		19,384	19,384
		<b>\$ 508,002</b>	<b>\$ 523,525</b>	<b>\$ 15,523</b>
<b><u>CHARGES FOR SERVICES</u></b>				
3401-3406	Income from Departments			
	General	1,250	2,016	766
	Planning & Land Use	28,880	46,486	17,606
	Public Works	141,150	102,116	(39,034)
	Police	19,030	17,425	(1,605)
		<b>\$ 190,310</b>	<b>\$ 168,043</b>	<b>\$ (22,267)</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
3501	Sale of Municipal Property	2,500	1,530	(970)
3502	Interest on Investments	60,000	92,793	32,793
3503-3509	Other	3,000	5,394	2,394
		<b>\$ 65,500</b>	<b>\$ 99,717</b>	<b>\$ 34,217</b>
<b><u>INTERFUND OPERATING TRANSFERS IN</u></b>				
3912	From Special Revenue Funds	75,000		(75,000)
3913	From Capital Projects Funds	3,723	-	(3,723)
3914	From Enterprise Funds			-
	Sewer - (Offset)	799,219	799,219	-
	Water - (Offset)	686,034	686,034	-
3915	From Capital Reserve Funds	494,061	466,473	(27,588)
3916	From Trust & Agency Funds	300	-	(300)
		<b>\$ 2,058,337</b>	<b>\$ 1,951,726</b>	<b>\$ (106,611)</b>
<b><u>OTHER FINANCING SOURCES</u></b>				
3934	Proc. from Long Term Bonds & Notes	-	-	-
	Amounts VOTED From F/B ("Surplus")	169,360	169,360	-
	Fund Balance ("Surplus") to Reduce Taxes	23,000	48,000	25,000
		<b>\$ 192,360</b>	<b>\$ 217,360</b>	<b>\$ 25,000</b>
		<b>\$ 7,338,570</b>	<b>\$ 7,289,930</b>	<b>\$ (48,640)</b>

**TOWN OF PEMBROKE****2005 EXPENDITURES**

(preliminary unaudited)

<b>Account Code</b>	<b>Description</b>	<b>Appropriation</b>	<b>Expended/ Encumbered</b>	<b>Remaining</b>
<b><u>GENERAL GOVERNMENT</u></b>				
4130-4139	Executive	\$ 275,134	\$ 291,762	\$ (16,628)
4140-4149	Election, Reg. & Vital Statistics	113,745	111,374	2,371
4150-4151	Financial Administration	81,353	74,839	6,514
4152	Revaluation of Property	60,500	61,975	(1,475)
4153	Legal Expense	40,000	31,854	8,146
4191-4193	Planning & Zoning	210,148	205,656	4,492
4194	General Government Buildings	89,510	98,961	(9,451)
4195	Cemeteries	25,645	24,332	1,313
4196	Insurance	74,600	75,669	(1,069)
		<b>\$ 970,635</b>	<b>\$ 976,422</b>	<b>\$ (5,787)</b>
<b><u>PUBLIC SAFETY</u></b>				
4210-4214	Police	877,981	856,688	21,293
4215-4219	Ambulance	35,067	38,575	(3,508)
4220-4229	Fire	210,328	207,026	3,302
4290-4298	Emergency Management	452	383	69
4299	Other			-
		<b>\$ 1,123,828</b>	<b>\$ 1,102,672</b>	<b>\$ 21,156</b>
<b><u>HIGHWAYS &amp; STREETS</u></b>				
4311	Administration	287,420	272,747	14,673
4312	Highways & Streets	363,577	390,513	(26,936)
4313	Bridges			-
4316	Street Lighting	23,000	25,442	(2,442)
4319	Other	68,365	65,165	3,200
		<b>\$ 742,362</b>	<b>\$ 753,866</b>	<b>\$ (11,504)</b>
<b><u>SANITATION</u></b>				
4321	Administration			-
4323	Solid Waste Collection	101,198	102,755	(1,557)
4324	Solid Waste Disposal	271,400	256,723	14,677
		<b>\$ 372,598</b>	<b>\$ 359,478</b>	<b>\$ 13,120</b>
<b><u>HEALTH/WELFARE</u></b>				
4411	Administration	13,024	13,354	(330)
4415-4419	Health Agencies & Hosp. & Other			-
4441-4442	Administration & Direct Assist.	72,144	74,983	(2,839)
		<b>\$ 85,168</b>	<b>\$ 88,338</b>	<b>\$ (3,170)</b>

Continued

**TOWN OF PEMBROKE****2005 EXPENDITURES**

(preliminary unaudited)

<u>Account Code</u>	<u>Description</u>	<u>Appropriation</u>	<u>Expended/ Encumbered</u>	<u>Remaining</u>
<b><u>CULTURE &amp; RECREATION</u></b>				
4520-4529	Parks & Recreation	33,700	33,700	-
4550-4559	Library	136,465	136,465	-
4589	Other Culture & Recreation	4,650	3,897	753
		<b>\$ 174,815</b>	<b>\$ 174,062</b>	<b>\$ 753</b>
<b>4651-4659</b>	<b><u>ECONOMIC DEVELOPMENT</u></b>	<b>\$ 11,137</b>	<b>\$ 8,720</b>	<b>\$ 2,417</b>
<b><u>DEBT SERVICE</u></b>				
4711	Princ.- Long Term Bonds & Notes	415,397	415,397	-
4721	Interest-Long Term Bonds & Notes	144,812	144,811	1
4723	Int. on Tax Anticipation Notes			-
		<b>\$ 560,209</b>	<b>\$ 560,208</b>	<b>\$ 1</b>
<b><u>CAPITAL OUTLAY</u></b>				
4901	Land			-
4902	Machinery, Vehicles & Equipment	644,911	636,267	8,644
4903	Buildings	194,361	140,185	54,176
4909	Other Improvements -			
	Vehicle Repair	55,375	57,583	(2,208)
	Road Maintenance	520,000	484,767	35,233
	Technology	37,974	44,049	(6,075)
	Other	32,300	32,115	185
		<b>\$ 1,484,921</b>	<b>\$ 1,394,966</b>	<b>\$ 89,955</b>
<b><u>OPERATING TRANSFERS OUT</u></b>				
4912	To Special Revenue Fund	75,000	-	75,000
4913	To Capital Projects Fund	1		1
4914	To Enterprise Fund			-
	Sewer-	799,219	799,219	-
	Water-	686,034	686,034	-
4915	To Capital Reserve Fund	247,000	247,000	-
4919	To Agency Funds			-
		<b>\$ 1,807,254</b>	<b>\$ 1,732,253</b>	<b>\$ 75,001</b>
		<b>\$ 7,332,927</b>	<b>\$ 7,150,984</b>	<b>\$ 181,943</b>



## SUMMARY INVENTORY OF PROPERTY

### Net Assessed Valuation Comparison

2002 – 2005

Town of Pembroke

New Hampshire

	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>
<b><u>LAND</u></b>				
Current Use	\$ 936,450	\$ 938,417	\$ 1,179,707	\$ 1,065,690
Conservation Restriction				
Assess	950	950	1,151	1,151
Discretionary Easement	46,788	46,788	69,845	69,845
Residential	66,220,000	67,683,300	140,294,200	147,000,000
Commercial/Industrial	11,951,450	11,960,000	22,291,700	22,043,800
Land Total	<u>79,155,638</u>	<u>80,629,455</u>	<u>163,836,603</u>	<u>170,180,486</u>
<b><u>BUILDINGS</u></b>				
Residential	134,862,900	141,007,150	299,976,100	310,767,200
Manufactured Housing	1,452,600	1,452,600	2,405,100	2,263,500
Commercial/Industrial	33,942,770	35,854,170	42,702,200	44,510,700
Buildings Total	<u>170,258,270</u>	<u>178,313,920</u>	<u>345,083,400</u>	<u>357,541,400</u>
<b><u>PUBLIC UTILITIES</u></b>				
Gas			4,352,900	4,407,500
Electric			7,622,900	9,932,000
Utilities Total	<u>77,474,500</u>	<u>5,522,900</u>	<u>11,975,800</u>	<u>14,339,500</u>
Gross Valuation	257,161,308	264,466,275	520,895,803	542,061,386
Less Exemptions	1,459,850	1,289,250	1,340,000	2,127,500
<b>Net Valuation</b>	<b><u>\$255,701,458</u></b>	<b><u>\$263,177,025</u></b>	<b><u>\$519,555,803</u></b>	<b><u>\$539,933,886</u></b>
<b>Net Increase</b>	<b><u>\$ 10,668,437</u></b>	<b><u>\$ 7,475,567</u></b>	<b><u>\$256,378,778</u></b>	<b><u>\$ 20,378,083</u></b>

## 2005 TAX RATE CALCULATION

Total Taxable Assessment	\$ 539,933.886	
State Ed. Taxable Assessment	525,594.386	
<b><u>TOWN PORTION</u></b>		
Total Appropriations	\$ 7,307.927	
less: Town Revenues	(4,293.731)	
Fund Balance	(217.360)	
State Shared Revenue	(33.052)	
add: Overlay	153.710	
War Service Credits	178,000	<b>Town Rate</b>
Net Appropriation (raised by tax)	\$ 3,095.494	<b>\$5.74</b>
<b><u>SCHOOL PORTION</u></b>		
Total Appropriations	\$ 19,485,075	
less: School Revenues	(6,713,540)	
Adequate Education Grant	(4,292,222)	<b>Local</b>
State Ed. Taxes	(1,404.853)	<b>School Rate</b>
Net Appropriation (raised by tax)	\$ 7,074,460	<b>\$13.10</b>
<b><u>STATE EDUCATION TAXES</u></b>		
Equalized Valuation	\$ 494,666,577	<b>State</b>
x State Ed. Tax Rate	\$2.84	<b>School Rate</b>
State Ed. Taxes to be raised	\$ 1,404.853	<b>\$2.67</b>
<b><u>COUNTY PORTION</u></b>		
Due to County	\$ 1,152.940	
less: State Shared Revenue	(7,395)	<b>County Rate</b>
Net Appropriation (raised by tax)	\$ 1,145.545	<b>\$2.12</b>
<b>County Tax Rate</b>		<b>Total</b>
		<b>Tax Rate</b>
		<b>\$23.63</b>
Total Property Taxes Assessed	\$ 539,933.886 x	\$23.63
less: War Service Credits		\$ 12,758,638
Total Property Taxes Committed		(178,000)
		<u>\$ 12,580,638</u>

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**STATE AID GRANT REVENUE****Revolving Loan Fund  
Route 3/106 Sewer Extension**

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$ 41,640	\$ 9,763	\$ 51,403
2007	41,640	8,136	49,776
2008	41,640	6,508	48,148
2009	41,640	4,881	46,521
2010	41,640	3,254	44,894
2011	41,640	1,627	43,267
	<hr/>	<hr/>	<hr/>
<b>Totals</b>	<b>\$ 249,840</b>	<b>\$ 34,169</b>	<b>\$ 284,009</b>

## LONG TERM INDEBTEDNESS

Year	Rte 3/106 Extension			Refinanced Bond		
	Principal	Interest	Total	Principal	Interest	Total
2006	210,396.50	49,327.46	259,723.96	200,000.00	80,600.00	280,600.00
2007	210,396.50	41,106.22	251,502.72	200,000.00	74,100.00	274,100.00
2008	210,396.50	32,884.97	243,281.47	150,000.00	67,600.00	217,600.00
2009	210,396.50	24,663.73	235,060.23	150,000.00	62,725.00	212,725.00
2010	210,396.50	16,442.49	226,838.99	100,000.00	57,850.00	157,850.00
2011	210,396.55	8,221.25	218,617.80	100,000.00	54,600.00	154,600.00
2012				100,000.00	51,100.00	151,100.00
2013				100,000.00	47,350.00	147,350.00
2014				100,000.00	43,350.00	143,350.00
2015				100,000.00	39,350.00	139,350.00
2016				100,000.00	35,350.00	135,350.00
2017				100,000.00	31,200.00	131,200.00
2018				100,000.00	26,950.00	126,950.00
2019				100,000.00	22,600.00	122,600.00
2020				100,000.00	18,150.00	118,150.00
2021				100,000.00	13,650.00	113,650.00
2022				100,000.00	9,150.00	109,150.00
2023				100,000.00	4,600.00	104,600.00
<b>Totals</b>	1,683,172.05	295,964.77	1,979,136.82	2,560,000.00	923,087.50	3,483,087.50

**LONG-TERM INDEBTEDNESS**

<b>Year</b>	<b>All Debt</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2006	410,396.50	129,927.46	540,323.96
2007	410,396.50	115,206.22	525,602.72
2008	360,396.50	100,484.97	460,881.47
2009	360,396.50	87,388.73	447,785.23
2010	310,396.50	74,292.49	384,688.99
2011	310,396.55	62,821.25	373,217.80
2012	100,000.00	51,100.00	151,100.00
2013	100,000.00	47,350.00	147,350.00
2014	100,000.00	43,350.00	143,350.00
2015	100,000.00	39,350.00	139,350.00
2016	100,000.00	35,350.00	135,350.00
2017	100,000.00	31,200.00	131,200.00
2018	100,000.00	26,950.00	126,950.00
2019	100,000.00	22,600.00	122,600.00
2020	100,000.00	18,150.00	118,150.00
2021	100,000.00	13,650.00	113,650.00
2022	100,000.00	9,150.00	109,150.00
2023	100,000.00	4,600.00	104,600.00
<b>Totals</b>	<b>4,243,172.05</b>	<b>1,219,052.27</b>	<b>5,462,224.32</b>

## 2005 TOWN OWNED PROPERTIES

Owner	Map/Lot/Unit	Address	Area Acres	Total Assessment
Pembroke, Town Of	VE 1	172 Main St.	0.12	39.900
Pembroke Water Works	VE 62	212 Main St.	0.25	291.200
Pembroke, Town Of	VE 165	Central St.	0.74	46.300
Pembroke, Town Of	VE 195	Glass St.	1.50	63.200
Pembroke, Town Of	VW 58 1	Lindy St. - Off	0.07	3.700
Pembroke, Town Of	VW 113 L	116 Main St.	0.00	24.900
Pembroke, Town Of	VW 117	4 Union St.	0.26	233.300
Pembroke, Town Of	VW 118	6 Union St.	0.11	39.400
Pembroke, Town Of	VW 129 1	5 Colonial Dr	0.14	20.700
Pembroke, Town Of	VW 175	High St.	0.05	3.500
Pembroke, Town Of	VW 184	Exchange St.	2.51	78.300
Pembroke, Town Of	VW 186	Exchange St.	0.25	5.300
Pembroke, Town Of	VW 188	45 Pleasant St.	30.00	415.400
Pembroke Sewer Comm.	VW 188 2-P	Memorial Field	0.00	27.600
Pembroke, Town Of	VW 189	8 Exchange St.	4.35	639.000
Pembroke, Town Of	VW 190	Pleasant St.	0.09	3.800
Pembroke, Town Of	VW 203	28 Pleasant St.	0.09	18.900
Pembroke, Town Of	VW 227	1 Bridge St. Ext	0.20	22.700
Pembroke, Town Of	VW 228	2 Exchange St.	0.40	117.500
Pembroke, Town Of	256 10 2	865 Dover Rd.	0.41	56.700
Pembroke, Town Of	256 24 814	Ricker Rd.	1.44	75.800
Pembroke, Town Of	258 3 3	627 Robinson Rd.	1.15	6.700
French Cemetery	258 CM 9	Cemetery - French	0.09	42.100
Richardson Cemetery	260 CM 8	Cemetery-Richardson	0.06	19.900
Pembroke, Town Of	262 1 1	358 Pembroke Hill Rd.	0.06	19.900
Pembroke, Town Of	262 23 1	438 Cross Country Rd.	17.50	137.800
Pembroke, Town Of	262 27	543 Cross Country Rd.	14.00	1.370
Pembroke Hill Cemetery	262 CM 4	Cemetery-Pembroke Hill	0.49	29.400
Pembroke, Town Of	264 32 1	244 Academy Rd.	7.28	103.300
Pembroke, Town Of	264 79 1	346 Pembroke Hill Rd.	0.32	27.300
Pembroke, Town Of	266 7 34	Mason Ave.	10.66	11.100
Pembroke, Town Of	266 24	Broadway	1.36	56.500
Pembroke, Town Of - Safety Center	266 40	247 Pembroke St.	1.82	1,178.700
Evergreen Cemetery	266 CM 2	Cemetery - Evergreen	9.58	114.000
Pembroke, Town Of	266 171	171-17 Buck St.	0.24	5.600
Pembroke, Town Of	559 11 825	No Pembroke Rd.	0.30	31.300
Pembroke, Town Of	559 13	Soucook River	4.00	104.100
Pembroke Sewer Comm.	561 17 1-P	147 Sheep Davis Rd.	0.00	9.000
Pembroke, Town Of	561 34	402-40 Borough Rd.	9.00	122.500
Abbott Cemetery	561 CM 7	Cemetery - Abbott	0.13	22.500
Pembroke, Town Of	563 22 1-1	502-51 Third Range Rd.	26.62	17.900
Pembroke Water Works	563 39	226 Brickett Hill Rd.	0.92	357.900
Pembroke, Town Of	563 70	475 Pembroke St.	1.53	7.600
Pembroke, Town Of	563 94	305-32 Brickett Hill Rd.	28.48	196.700
Pembroke, Town Of	565 59	59 White Sands Rd.	1.28	70.900
Pembroke, Town Of	565 81 A	Bow Lane	0.65	32.300
Pembroke, Town Of	565 81 B	White Sands Rd.	31.64	197.700
Pembroke, Town Of	565 81 C	444 Pembroke St.	34.30	203.300
Pembroke, Town Of	565 81 19	410 Nadine Rd.	0.55	32.000

## 2005 TOWN OWNED PROPERTIES

Owner	Map/Lot/Unit	Address	Area Acres	Total Assessment
Pembroke Sewer Comm.	565 81 B-P	55 White Sands Rd.	0.00	6,100
Pembroke, Town Of	565 95	27 Whittemore Rd.	5.02	50,400
Pembroke St. Cemetery	565 CM 3	Cemetery-Pembroke St.	2.38	67,400
Pembroke, Town Of	565 256	311 Pembroke St.	2.99	1,104,100
Historical Society	565 256 B	313 Pembroke St.	0.00	43,500
Pembroke, Town Of	565 257 6-1	Church Rd.	0.43	5,700
Pembroke, Town Of	567 1 1	Merrimack River Bank	2.95	8,700
Pembroke Water Works	632 3	635-65 Pembroke St.	12.00	267,000
Pembroke, Town Of	632 8 1-P	702 Keith Ave.	0.00	31,300
Pembroke Water Works	632 18 12	142 Sheep Davis Rd.	14.94	232,900
Pembroke, Town Of	634 46	572 Pembroke St.	0.11	88,800
Pembroke Sewer Comm.	634 46 P	572 Pembroke St.	0.00	31,600
Buck Street Cemetery	868 CM 1	Cemetery - Buck St.	2.50	95,500
Pembroke, Town Of	870 34 662	Thompson Rd.	0.13	40,700
Old North Pembroke Cemetery	935 CM 5	Cemetery-Old N Pembroke	.46	28,900
New North Pembroke Cemetery	937 CM 6	Cemetery-New N Pembroke	0.53	27,100
Pembroke, Town Of	939 67	501-62 Kimball Rd.	33.10	545,200
				<u>\$8,061,370</u>

Record Count: 66

Parcel Count: 66

### 2005 TOWN WAGE SCHEDULE

#### Hourly

#### Steps

		<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<i>G</i>	<i>H</i>	<i>I</i>
<b>Grades</b>	<b>5</b>	\$10.05	\$10.35	\$10.66	\$10.98	\$11.31	\$11.65	\$12.00	\$12.36	\$12.73
	<b>6</b>	\$10.66	\$10.98	\$11.31	\$11.65	\$12.00	\$12.36	\$12.73	\$13.11	\$13.50
	<b>7</b>	\$11.31	\$11.65	\$12.00	\$12.36	\$12.73	\$13.11	\$13.50	\$13.91	\$14.33
	<b>8</b>	\$12.00	\$12.36	\$12.73	\$13.11	\$13.50	\$13.91	\$14.33	\$14.76	\$15.20
	<b>9</b>	\$12.73	\$13.11	\$13.50	\$13.91	\$14.33	\$14.76	\$15.20	\$15.66	\$16.13
	<b>10</b>	\$13.50	\$13.91	\$14.33	\$14.76	\$15.20	\$15.66	\$16.13	\$16.61	\$17.11
	<b>11</b>	\$14.32	\$14.75	\$15.19	\$15.65	\$16.12	\$16.60	\$17.10	\$17.61	\$18.14
	<b>12</b>	\$15.20	\$15.66	\$16.13	\$16.61	\$17.11	\$17.62	\$18.15	\$18.69	\$19.25
	<b>13</b>	\$16.12	\$16.60	\$17.10	\$17.61	\$18.14	\$18.68	\$19.24	\$19.82	\$20.41
	<b>14</b>	\$17.10	\$17.61	\$18.14	\$18.68	\$19.24	\$19.82	\$20.41	\$21.02	\$21.65
	<b>15</b>	\$18.15	\$18.69	\$19.25	\$19.83	\$20.42	\$21.03	\$21.66	\$22.31	\$22.98
<b>16</b>	\$19.25	\$19.83	\$20.42	\$21.03	\$21.66	\$22.31	\$22.98	\$23.67	\$24.38	

#### Salary

#### Steps

		<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<i>G</i>	<i>H</i>	<i>I</i>
<b>Grades</b>	<b>13</b>	\$33,487	\$34,492	\$35,527	\$36,593	\$37,691	\$38,822	\$39,987	\$41,187	\$42,423
	<b>14</b>	\$35,526	\$36,592	\$37,690	\$38,821	\$39,986	\$41,186	\$42,422	\$43,695	\$45,006
	<b>15</b>	\$37,690	\$38,821	\$39,986	\$41,186	\$42,422	\$43,695	\$45,006	\$46,356	\$47,747
	<b>16</b>	\$39,985	\$41,185	\$42,421	\$43,694	\$45,005	\$46,355	\$47,746	\$49,178	\$50,653
	<b>17</b>	\$42,420	\$43,693	\$45,004	\$46,354	\$47,745	\$49,177	\$50,652	\$52,172	\$53,737
	<b>18</b>	\$45,004	\$46,354	\$47,745	\$49,177	\$50,652	\$52,172	\$53,737	\$55,349	\$57,009
	<b>19</b>	\$47,744	\$49,176	\$50,651	\$52,171	\$53,736	\$55,348	\$57,008	\$58,718	\$60,480
	<b>20</b>	\$50,652	\$52,172	\$53,737	\$55,349	\$57,009	\$58,719	\$60,481	\$62,295	\$64,164
	<b>21</b>	\$53,737	\$55,349	\$57,009	\$58,719	\$60,481	\$62,295	\$64,164	\$66,089	\$68,072
	<b>22</b>	\$57,009	\$58,719	\$60,481	\$62,295	\$64,164	\$66,089	\$68,072	\$70,114	\$72,217
	<b>23</b>	\$60,481	\$62,295	\$64,164	\$66,089	\$68,072	\$70,114	\$72,217	\$74,384	\$76,616



## 2005 TOWN WAGE SCHEDULE

### Department

Position	Grade
----------	-------

### Town Administration

Town Administrator	21
Municipal Secretary	9
Recording Secretary	6
Finance Director	19
Account Clerk	9
Welfare Administrator	11

### Planning & Land Use Department

Director of Planning & Development	18
Planning & Land Use Clerk	11
Code Enforcement Officer	16

### Tax Collection

Tax Collector	13
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### Town Clerk

Town Clerk	13
Collections Clerk/Deputy	10

### Police Department

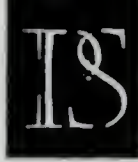
Chief of Police	20
Lieutenant	18
Sergeant	16
Detective - Sergeant	16
Police Officer - Certified	13
Police Administrative Secretary	11
Police Secretary	10

### Public Works

Public Works Director	20
Secretary	9
Superintendent	15
Foreman	13
Driver/Operator	9
Laborer	6
Fleet Mechanic	12
Custodian	5

### Sewer Department

Secretary	12
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# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

## *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Pembroke  
Pembroke, New Hampshire

We have audited the accompanying financial statements of the Town of Pembroke, as of and for the year ended December 31, 2004 as shown on pages 3 through 7. These financial statements are the responsibility of the Town of Pembroke's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has chosen not to implement Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary, if applicable and fiduciary fund types, nor are major and non-major funds separately identified and classified. The financial statements presented report expendable and nonexpendable trust funds, some of which should be reported as special revenue and permanent funds under the new reporting model. The financial statements also present a general long-term debt account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Pembroke as of December 31, 2004, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

***Town of Pembroke  
Independent Auditor's Report***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pembroke basic financial statements. The combining and individual fund statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Town of Pembroke do not fairly present financial position, results of operations, and cash flows in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund statements.

*Plodzik & Sanderson  
Professional Association*

April 1, 2005

**EXHIBIT A**  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
**Combined Balance Sheet**  
**All Fund Types and Account Group**  
**December 31, 2004**

	Governmental Fund Types		
	General	Special Revenue	Capital Projects
<b>ASSETS AND OTHER DEBITS</b>			
Assets:			
Cash and cash equivalents	\$ 5,247,902	\$ 645,183	\$ 237,581
Investments		46,196	
Receivables, net of allowances for uncollectible:			
Taxes	563,846	1,480	
Accounts	26,128	129,123	
Special assessments		8,857	
Intergovernmental	19,959		
Interfund receivable	9,641	50,790	
Inventory			
Prepaid items	5,438		
Fixed assets			
Accumulated depreciation			
Other debits:			
Amount to be provided for retirement of general long-term debt			
Total assets and other debits	<u>\$ 5,872,914</u>	<u>\$ 881,629</u>	<u>\$ 237,581</u>
<b>LIABILITIES AND EQUITY</b>			
Liabilities:			
Accounts payable	\$ 118,656	\$ 112,306	\$ 77
Accrued payroll and benefits	2,390		
Accrued interest payable			
Contracts payable	116,111		
Retainage payable	24,093		
Intergovernmental payable	3,825,896		
Interfund payable	63,613	7,499	
Escrow and performance deposits			
Deferred tax revenue	2,877		
Other deferred revenue	1,841	34,747	
General obligation debt payable - current			
General obligation debt payable			
Compensated absences payable			
Accrued landfill closure and postclosure care costs			
Total liabilities	<u>4,155,477</u>	<u>154,552</u>	<u>77</u>
Equity:			
Contributed capital			
Retained earnings:			
Reserved			
Unreserved			
Fund balances:			
Reserved for encumbrances	38,412		134,771
Reserved for endowments			
Reserved for special purposes			201,939
Unreserved:			
Designated for special purposes		727,077	
Undesignated (deficit)	1,679,025		(99,206)
Total equity	<u>1,717,437</u>	<u>727,077</u>	<u>237,504</u>
Total liabilities and equity	<u>\$ 5,872,914</u>	<u>\$ 881,629</u>	<u>\$ 237,581</u>

<u>Proprietary Fund Type Enterprise</u>	<u>Fiduciary Fund Types Trust and Agency</u>	<u>Account Group General Long-Term Debt</u>	<u>Total (Memorandum Only)</u>
\$ 283,266	\$ 1,636,375	\$	\$ 8,050,307
23,665	552,876		622,737
			565,326
70,292			225,543
			8,857
			19,959
12,714	109		73,254
25,805			25,805
6,477			11,915
3,274,545			3,274,545
(1,565,848)			(1,565,848)
		4,283,598	4,283,598
<u>\$ 2,130,916</u>	<u>\$ 2,189,360</u>	<u>\$ 4,283,598</u>	<u>\$ 15,595,998</u>
\$ 10,125	\$	\$	\$ 241,164
			2,390
2,245			2,245
			116,111
			24,093
	365,715		4,191,611
	2,142		73,254
1,000	53,599		54,599
			2,877
			36,588
32,500			32,500
80,000		3,777,775	3,857,775
		95,823	95,823
		410,000	410,000
<u>125,870</u>	<u>421,456</u>	<u>4,283,598</u>	<u>9,141,030</u>
385,258			385,258
121,162			121,162
1,498,626			1,498,626
			173,183
	631,295		631,295
	1,136,609		1,338,548
			727,077
			1,579,819
<u>2,005,046</u>	<u>1,767,904</u>		<u>6,454,968</u>
<u>\$ 2,130,916</u>	<u>\$ 2,189,360</u>	<u>\$ 4,283,598</u>	<u>\$ 15,595,998</u>

The notes to financial statements are an integral part of this statement.

**EXHIBIT B**  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balances**  
**All Governmental Fund Types and Expendable Trust Funds**  
**For the Fiscal Year Ended December 31, 2004**

	Governmental Fund Types			Fiduciary Fund Type	Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Expendable Trust	
<b>Revenues:</b>					
Taxes	\$ 3,047,327	\$ 137,930	\$	\$	\$ 3,185,257
Licenses and permits	1,143,275				1,143,275
Intergovernmental	508,399	54,658			563,057
Charges for services	237,557	651,861			889,418
Miscellaneous	90,091	36,135	14	12,832	139,072
<b>Total revenues</b>	<u>5,026,649</u>	<u>880,584</u>	<u>14</u>	<u>12,832</u>	<u>5,920,079</u>
<b>Expenditures:</b>					
<b>Current:</b>					
General government	1,109,254				1,109,254
Public safety	1,095,477	25,504			1,120,981
Highways and streets	694,098				694,098
Sanitation	367,981	504,742			872,723
Health	13,252				13,252
Welfare	65,395				65,395
Culture and recreation	3,750	175,579			179,329
Conservation		589			589
Economic development	3,886				3,886
Debt service	350,550	276,166			626,716
Capital outlay	1,048,179		970,972		2,019,151
<b>Total expenditures</b>	<u>4,751,822</u>	<u>982,580</u>	<u>970,972</u>		<u>6,705,374</u>
Excess (deficiency) of revenues over (under) expenditures	<u>274,827</u>	<u>(101,996)</u>	<u>(970,958)</u>	<u>12,832</u>	<u>(785,295)</u>
<b>Other financing sources (uses):</b>					
Interfund transfers in	156,397	332,592		319,300	808,289
Interfund transfers out	(571,892)	(80,000)	(12,348)	(144,049)	(808,289)
<b>Total other financing sources and uses</b>	<u>(415,495)</u>	<u>252,592</u>	<u>(12,348)</u>	<u>175,251</u>	
<b>Net change in fund balances</b>	<u>(140,668)</u>	<u>150,596</u>	<u>(983,306)</u>	<u>188,083</u>	<u>(785,295)</u>
Fund balances, beginning, as restated - see Note 3-K	1,858,105	576,481	1,220,810	904,837	4,560,233
Fund balances, ending	<u>\$ 1,717,437</u>	<u>\$ 727,077</u>	<u>\$ 237,504</u>	<u>\$ 1,092,920</u>	<u>\$ 3,774,938</u>

The notes to financial statements are an integral part of this statement.

**EXHIBIT C**  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual (Budgetary Basis)**  
**General and Special Revenue Funds**  
**For the Fiscal Year Ended December 31, 2004**

	General Fund		Variance Positive (Negative)
	Budget	Actual	
Revenues:			
Taxes	\$ 2,958,113	\$ 3,047,327	\$ 89,214
Licenses and permits	1,071,215	1,143,275	72,060
Intergovernmental	484,001	487,296	3,295
Charges for services	181,010	237,557	56,547
Miscellaneous	28,490	90,091	61,601
Total revenues	<u>4,722,829</u>	<u>5,005,546</u>	<u>282,717</u>
Expenditures:			
Current:			
General government	961,126	968,867	(7,741)
Public safety	1,077,334	1,069,342	7,992
Highways and streets	685,058	643,038	42,020
Sanitation	367,736	367,981	(245)
Health	13,258	13,252	6
Welfare	72,377	65,395	6,982
Culture and recreation	4,650	3,750	900
Economic development	9,884	6,886	2,998
Debt service	350,550	350,550	
Capital outlay	976,924	840,628	136,296
Total expenditures	<u>4,518,897</u>	<u>4,329,689</u>	<u>189,208</u>
Excess (deficiency) of revenues over (under) expenditures	<u>203,932</u>	<u>675,857</u>	<u>471,925</u>
Other financing sources (uses):			
Interfund transfers in	182,961	156,397	(26,564)
Interfund transfers out	(571,893)	(571,892)	1
Total other financing sources and uses	<u>(388,932)</u>	<u>(415,495)</u>	<u>(26,563)</u>
Net change in fund balances	(185,000)	260,362	445,362
Unreserved fund balances, beginning, as restated - see Note 3-K	<u>1,418,663</u>	<u>1,418,663</u>	
Unreserved fund balances, ending	<u>\$ 1,233,663</u>	<u>\$ 1,679,025</u>	<u>\$ 445,362</u>

Annually Budgeted Special Revenue Funds			Total (Memorandum Only)		
Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
\$	\$	\$	\$ 2,958,113	\$ 3,047,327	\$ 89,214
			1,071,215	1,143,275	72,060
54,658	54,658		538,659	541,954	3,295
783,216	623,126	(160,090)	964,226	860,683	(103,543)
750	29,723	28,973	29,240	119,814	90,574
<u>838,624</u>	<u>707,507</u>	<u>(131,117)</u>	<u>5,561,453</u>	<u>5,713,053</u>	<u>151,600</u>
			961,126	968,867	(7,741)
			1,077,334	1,069,342	7,992
			685,058	643,038	42,020
558,517	504,742	53,775	926,253	872,723	53,530
			13,258	13,252	6
			72,377	65,395	6,982
162,100	175,579	(13,479)	166,750	179,329	(12,579)
			9,884	6,886	2,998
175,107	276,166	(101,059)	525,657	626,716	(101,059)
			976,924	840,628	136,296
<u>895,724</u>	<u>956,487</u>	<u>(60,763)</u>	<u>5,414,621</u>	<u>5,286,176</u>	<u>128,445</u>
<u>(57,100)</u>	<u>(248,980)</u>	<u>(191,880)</u>	<u>146,832</u>	<u>426,877</u>	<u>280,045</u>
			345,061	488,989	143,928
162,100	332,592	170,492	(676,893)	(651,892)	25,001
(105,000)	(80,000)	25,000	(331,832)	(162,903)	168,929
<u>57,100</u>	<u>252,592</u>	<u>195,492</u>			
	3,612	3,612	(185,000)	263,974	448,974
314,148	314,148		1,732,811	1,732,811	
<u>\$ 314,148</u>	<u>\$ 317,760</u>	<u>\$ 3,612</u>	<u>\$ 1,547,811</u>	<u>\$ 1,996,785</u>	<u>\$ 448,974</u>

The notes to financial statements are an integral part of this statement.



**EXHIBIT D**  
**TOWN OF PEMBROKE, NEW HAMPSHIRE**  
**Combined Statement of Revenues, Expenses**  
**and Changes in Retained Earnings/Fund Balances**  
**All Proprietary Fund Types and Nonexpendable Trust Funds**  
**For the Fiscal Year Ended December 31, 2004**

	<u>Proprietary Fund Type Enterprise</u>	<u>Fiduciary Fund Type Nonexpendable Trust</u>	<u>Total (Memorandum Only)</u>
<b>Operating revenues:</b>			
<b>Charges for sales and services:</b>			
User charges	\$ 523,234	\$	\$ 523,234
Miscellaneous	50,654		50,654
New funds		25,000	25,000
Interest and dividends		18,283	18,283
Net increase in fair value of investments		62,218	62,218
<b>Total operating revenues</b>	<u>573,888</u>	<u>105,501</u>	<u>679,389</u>
<b>Operating expenses:</b>			
Cost of sales and services	439,929		439,929
Depreciation	80,399		80,399
Trust income distributions		22,035	22,035
<b>Total operating expenses</b>	<u>520,328</u>	<u>22,035</u>	<u>542,363</u>
<b>Operating income</b>	<u>53,560</u>	<u>83,466</u>	<u>137,026</u>
<b>Nonoperating revenues (expenses):</b>			
Interest revenue	2,820		2,820
Interest expense	(3,489)		(3,489)
<b>Total nonoperating revenues (expenses)</b>	<u>(669)</u>		<u>(669)</u>
<b>Net income</b>	52,891	83,466	136,357
Retained earnings/fund balances, beginning	<u>1,566,897</u>	<u>591,518</u>	<u>2,158,415</u>
Retained earnings/fund balances, ending	<u>\$ 1,619,788</u>	<u>\$ 674,984</u>	<u>\$ 2,294,772</u>

The notes to financial statements are an integral part of this statement.



# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

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## ***INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS***

To the Members of the Board of Selectmen  
Town of Pembroke  
Pembroke, New Hampshire

In planning and performing our audit of the Town of Pembroke for the year ended December 31, 2004, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinions on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities caused by error or fraud, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our review, the following conditions were noted that were not considered to be material weaknesses as defined above:

### ***Sewer Department Fund***

As we have noted in the past two years, the accounting for the sewer department fund is not maintained under the Town's finance department with the other funds of the Town, but is maintained separately by the sewer commissioners. We recommend that the records of the sewer department be maintained by the finance department under the direction of the Town's finance director.

### ***Town Clerk's Deposits of Motor Vehicle Permit Fees***

RSA 261:165 states that the clerk shall pay all vehicle permit fees collected to the treasurer at least on a weekly basis if the amount is \$500 or more; and that failure to do so shall be cause for the immediate removal of the clerk from office. We noted inconsistencies in the depositing of permit fees, and our testing revealed many cases of late deposits with the late periods ranging up to twenty-nine days. We recommend that the town clerk make preparing and remitting the deposits of fees collected a major priority, and not allow them to be late.

***Town of Pembroke  
Independent Auditor's Communication of Reportable Conditions and Other Matters***

***Staffing of Finance Department***

Along with the recommendation that all departmental recordkeeping be centralized; and the failure of the Town to complete the additional requirements required by GASB Statement No. 34, which resulted in the adverse opinion on the financial statements this year, we again recommend that the Town evaluate the staffing needs within the finance department.

***New Reporting Standard***

During June of 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This statement drastically changes the way in which financial statements are prepared and requires additional information to be reported in order for the financial statements to be in compliance with accounting principles generally accepted in the United States of America. Statement No. 34 took effect for the Town of Pembroke for the fiscal year ended December 31, 2004.

The Town has not implemented GASB Statement No. 34, but has presented the financial statements following the format that was in effect prior to GASB Statement No. 34. While we have conducted our audit following generally accepted auditing standards as we have in past years, we have issued an adverse opinion this year because the financial statements are not presented following the model established by Statement No. 34. As described more fully in our audit opinion, the financial statements are missing several required statements and supplementary information, and the format presented does not follow Statement No. 34. The opinion does not mean to imply that the figures presented are incorrect, but that they are not presented in accordance with generally accepted accounting principles.

We recommend that the Town of Pembroke take action to implement GASB Statement No. 34 as required by accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of management, the board of selectmen, and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

April 1, 2005

*Plodyk & Sanderson  
Professional Association*

# Prosper In Pembroke

Public Meeting Held September 2, 1806

*“The Town voted to meet Concord at the middle of Soucook River and build their part of the bridge, and also the road laid out by a committee of the court, and authorized the selectmen to assess such sum as may be necessary for this purpose.”*

*Excerpt from “History of Pembroke, N.H., 1730-1985*



**TAX COLLECTOR'S REPORT**  
**FISCAL YEAR ENDING DECEMBER 31, 2005**

	<u>2005</u>	<u>2004</u>
<b><u>Uncollected Taxes Beginning Of Year</u></b>		
Property	\$ -	\$ 457,544.44
Land Use Change	-	1,480.00
Yield	-	5,248.12
<b><u>Taxes Committed This Year</u></b>		
Property	12,563,405.70	-
Land Use Change	239,000.00	-
Yield	42,529.53	-
Earth Excavation @ \$.02/yd	9,531.28	-
<b><u>Overpayment</u></b>		
Property	44,121.00	18,045.27
Land Use Change	-	6,760.00
Yield Taxes	682.56	4,500.00
<b><u>Interest</u></b>		
Interest	<u>7,991.52</u>	<u>20,619.01</u>
<b>TOTAL DEBITS</b>	<b><u>\$12,907,261.59</u></b>	<b><u>\$ 514,196.84</u></b>

**TAX COLLECTOR'S REPORT  
FISCAL YEAR ENDING DECEMBER 31, 2005**

	<u>2005</u>	<u>2004</u>
<b><u>Remitted to Treasurer</u></b>		
Property	\$11,930,055.46	\$ 480,939.60
Land Use Change	230,200.00	1,480.00
Yield	37,662.95	9,748.12
Earth Excavation @ \$.02/yd.	9,531.28	-
Interest	7,991.52	20,619.01
04 Pre/Over payments applied to 05	27918.95	-24,989.63
<b><u>Abatements</u></b>		
Property	7,282.70	19,639.74
Yield	682.56	-
Land Use Change		6,760.00
<b><u>Uncollected Revenue - End of Year</u></b>		
Property	642,269.59	-
Yield	4,866.58	-
Land Use Change	<u>8,800.00</u>	<u>-</u>
<b>TOTAL CREDITS</b>	<b><u>\$12,907,261.59</u></b>	<b><u>\$ 514,196.84</u></b>

**SUMMARY OF TAX LIEN ACCOUNTS  
FISCAL YEAR ENDING DECEMBER 31, 2005**

	<u>2004</u>	<u>2003</u>	<u>2002</u>	<u>Prior</u>
Unredeemed Taxes at Beginning of Year	\$ -	\$ 71,675.31	\$ 52,286.34	\$ 9,215.57
Liens Executed During Year	165,374.19	-	-	-
Interest & Cost Collected After Lien Execution	5,393.78	5,073.13	19,252.45	-
Overpayments	<u>2,912.32</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL DEBITS</b>	<b><u>\$173,680.29</u></b>	<b><u>\$ 76,748.44</u></b>	<b><u>\$ 71,538.79</u></b>	<b><u>\$ 9,215.57</u></b>
Remittance to Treasurer: Redemptions	\$101,173.70	\$ 20,217.80	\$ 50,699.91	\$ -
Interest and Costs After Lien Execution	5,393.78	5,073.13	19,252.45	-
Abatements of Unredeemed Taxes	3,975.58	1,116.92	429.12	-
Liens Deeded to Town	-	-	-	-
Unredeemed Liens Balance End of Year	<u>63,137.23</u>	<u>50,340.59</u>	<u>1,157.31</u>	<u>9,215.57</u>
<b>TOTAL CREDITS</b>	<b><u>\$173,680.29</u></b>	<b><u>\$ 76,748.44</u></b>	<b><u>\$ 71,538.79</u></b>	<b><u>\$ 9,215.57</u></b>

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## TOWN CLERK REPORT

January 1, 2005 to December 31, 2005

Motor Vehicle Registrations .....	\$1,095,236.00
Dog Licenses .....	4,806.50
Dog Fines .....	185.00
Articles of Agreement .....	5.00
UCC Searches .....	20.00
UCC State Fees .....	2,625.00
Election Filing Fees.....	8.00
P & W .....	140.00
Tax Lien .....	35.00
Marriage License.....	2,070.00
Title Application Fees .....	3,614.00
Vital Record Fees .....	1,888.00
Hawkers & Peddlers License .....	450.00
Municipal Agent Fees .....	21,457.50
Wetlands Filing Fees.....	<u>53.16</u>
 <b>TOTAL TOWN CLERK DEPOSITS</b>	 <b><u>\$1,132,593.16</u></b>



## PEMBROKE RESIDENT MARRIAGE REPORT – 2005

<u>Groom</u>	<u>Residence</u>	<u>Bride</u>	<u>Residence</u>	<u>Place</u>	<u>Date</u>
Lorenzen, Neal H.	Pembroke	Barnes, Susan C.	Madison	Jackson	Jan 08
K C, Kiran	Pembroke	Saltmarsh, Reagan M.	Pembroke	Hooksett	Jan 15
Goff, Jonathan A.	Pembroke	Caron, Nicole R.	Concord	Concord	Feb 13
Phillips, John M.	Pembroke	Plourde, Teresa V.	Concord	Concord	Feb 14
Case, James C.	Pembroke	Philibotte, Jennifer I.	Boscawen	Hooksett	Feb 22
Leary, Christian J.	Pembroke	Watson, Heather B.	Allenstown	Concord	Feb 26
Shaw, Joel T.	Pembroke	Boudreau, Andrea J.	Allenstown	Dixville	Mar 12
Morin, Keith R.	Pembroke	Parker, Melissa A.	Pembroke	Concord	Mar 13
Mullen, James R.	Goffstown	Patnode, Cheryl A.	Pembroke	Manchester	Mar 17
Fredyma, Joshua	Pembroke	Christian, Dia D.	Pembroke	Pembroke	Mar 19
Carle, Charles H.	Salem	Russell, Constance M.	Pembroke	Concord	Mar 25
Normandy, Gary F.	Pembroke	Pawloski, Roberta	Pembroke	Bedford	Apr 16
Martel, David A.	Pembroke	Elliott, Renee R.	Pembroke	Manchester	Apr 23
Hayward, Brooks J.	Allenstown	Nedeau, Christine M.	Pembroke	Pembroke	Apr 28
Costigan, Brian R.	Pembroke	McCracken, Heather L.	Pembroke	Nashua	Apr 30
Fowler, Matthew S.	Pembroke	Champney, Lydia M.	Pembroke	Pembroke	May 07
Carroll, Jarrett R.	Pembroke	McCarthy, Nicole	Concord	Portsmouth	May 07
Baker, Lando T.	Pembroke	Remillard, Melinda A.	Pembroke	Henniker	May 08
Noyes, Christopher A.	Pembroke	Savickas, Jacqueline T.	Pembroke	Manchester	May 14
Lee, Scott B.	Manchester	Goodnow, Bridget M.	Pembroke	Pembroke	May 21
Nemeth, Julius J.	Pembroke	Ash, Melissa M.	Pembroke	Newport	May 21
Boisvert, Scott J.	Pembroke	Shumway, Shyla L.	Pembroke	Concord	May 28
Cheney, Lee M.	Pembroke	Sheldon, Stephanie B.	Pembroke	Concord	Jun 04
Ellis, Nicholas J.	Pembroke	Streeter, Ashley A.	Pembroke	Meredith	Jun 10
Nadeau, Dennis O.	Pembroke	Ryan, Kim J.	Pembroke	Pembroke	Jun 11
Cournoyer, Philip D.	Pembroke	Potter, Becky M.	Pembroke	Concord	Jun 11
Young, Roland H.	Pembroke	Lagoy, Suzanne E.	Lee	Bedford	Jun 25

## PEMBROKE RESIDENT MARRIAGE REPORT – 2005

<u>Groom</u>	<u>Residence</u>	<u>Bride</u>	<u>Residence</u>	<u>Place</u>	<u>Date</u>
Pettingill, Louis E.	Pembroke	Bishop, Ramona J.	Pembroke	Pembroke	Jul 16
Pace, Francis C.	Pembroke	Kyle, Nancy C.	Pembroke	Chichester	Jul 24
Carter, Brett R.	Pembroke	Royer, Tracy M.	Pembroke	Candia	Jul 24
Whittier, Justin C.	Pembroke	Whiting, Sarina L.	Pembroke	Dunbarton	Jul 28
Dutile, David R.	Pembroke	Klucky, Kathleen	Pembroke	Durham	Jul 30
Lara, Joseph F.	Pembroke	Jeski, Rhonda J.	Pembroke	Pembroke	Aug 14
Dragon, Douglas E.	Pembroke	Sopel, Rebecca A.	Pembroke	Bow	Aug 17
Hennessey, Thomas J.	Pembroke	Jutras, Lisa-Marie	Pembroke	Lincoln	Aug 27
Hutchins, Peter J.	Pembroke	Martin, Katherine E.	Pembroke	Concord	Aug 28
Phillips, Christopher A.	Pembroke	Pennock, Michelle D.	Litchefield	Hudson	Sep 10
Fitzgerald, Kyle J.	Pembroke	Blais, Andrea L.	Pembroke	Chichester	Sep 10
Lavalley, Christopher R.	Pembroke	Nerdahl, Danielle C.	Barnstead	Barnstead	Sep 10
Gagnon, Richard L.	Pembroke	Levesque, Helen M.	Pembroke	Pembroke	Sep 24
Saunders, Brian B.	Pembroke	Guyette, Nicole R.	Pembroke	Pembroke	Sep 30
Field, Timothy A.	Pembroke	Edwards, Christine M.	Pembroke	Goffstown	Oct 15
Auger, Daniel A.	Pembroke	Owen, Linda M.	Pembroke	Allenstown	Oct 15
Maccarone, Joseph L.	Pembroke	Johnson, Laura D.	Pembroke	Plymouth	Oct 22
Willis, Daniel K.	Pembroke	Conoscienti, Jenny L.	Hooksett	Manchester	Oct 29
Morton, Joshua B.	Pembroke	Gosselin, Nicole L.	Pembroke	Allenstown	Nov 05
Robinson, John A.	Pembroke	Page, Jodi L.	Concord	Concord	Nov 12
Gagnon, Timothy A.	Pembroke	Chartier, Rebecca L.	Pembroke	Concord	Nov 12
Bocci, John M.	Pembroke	Laliberte, Lisa A.	Pembroke	Manchester	Nov 17
Moran, Joe M.	Pembroke	Laroche, Tammy L.	Pembroke	Concord	Dec 09
Ferreira, Michael J.	Pembroke	Perkins, Wendy C.	Concord	Deering	Dec 31

## PEMBROKE RESIDENT BIRTH REPORT – 2005

<u>Child's Name</u>	<u>DOB</u>	<u>Place</u>	<u>Father</u>	<u>Mother</u>
Griffin, Brendan Michael	Jan 05	Conc NH	Griffin, Charles	Griffin, Jennifer
Dean, Grace Colleen	Jan 07	Conc NH	Dean, Jason	Dean, Kerri
Keller, Allyson Rose	Jan 18	Conc NH	Keller, Robert	Keller, Penny
Gullo, Amelia Lucy	Jan 21	Conc NH	Gullo, Robert	Ramirez-Gullo, Ritza
Magdziarz, Sarah Elizabeth	Jan 28	Manc NH	Magdziarz, Matthew	Magdziarz, Kimberly
Zimont, Adriana Renee	Feb 11	Manc NH	Zimont, Christopher	Zimont, Jamie
Descoteaux, Jullian Elizabeth	Feb 15	Conc NH	Descoteaux, Denis	Mahon, Colleen
Mayville, Tristan Robert	Feb 17	Conc NH	Mayville, Loren	Mayville, Rebecca
Hemeon, Colin Charles	Feb 25	Conc NH	Hemeon, Charles	Hyland, Sara
Fowler, Paige Storm	Mar 08	Conc NH	Fowler, Matthew	Champney, Lydia
Fowler, Matthew Scott	Mar 10	Manc NH	Fowler, Scott	Fowler, Carla
Hoxie, Ashley Grace	Mar 16	Manc NH	Hoxie, Jonathan	Hoxie, Jennifer
Oroureke, Cameron James	Mar 18	Conc NH	Oroureke, James	Oroureke, Linda
Parsons, Emma Nicole	Mar 30	Manc NH	Parsons, Timothy	Parsons, Jodi
Ouellette, Natalie Amanda	Apr 06	Conc NH	Ouellette, Christopher	Ouellette, Amy
Townsend, Tucker Michael	Apr 07	Conc NH	Townsend, Michael	Townsend, Erin
Hopkins, Emma Grace	Apr 11	Conc NH	Hopkins, Mark	Hopkins, Karen
Waroszewski, Zander James	Apr 12	Conc NH	Waroszewski, Tadeusz	Laliberte, Kim
Royal, Cameron Edward`	Apr 12	Manc NH	Royal, Dana	Royal, Tanya
Miller, Scarlett Kay	Apr 13	Conc NH	Miller, Timothy	Miller, Lori
Watts, Jasmyn Grace	Apr 15	Conc NH	Watts, Christopher	Watts, Kristi
Rose, Ava Kathryn	Apr 16	Conc NH	Rose, Jonathan	Rose, Sammantha
Bailey, Cameron Steven	Apr 19	Manc NH	Bailey, Steven	Bailey, Colette
Clay, Ashton Connor	Apr 20	Conc NH	Clay, James	Fratius, Jessica
Simmons, Grace Anne	Apr 27	Conc NH	Simmons, Mark	Doll Simmons, Tracey
Brown, Owen Michael	Apr 30	Conc NH	Brown, Michael	Brown, Roxanne
Baril, Levi Jae	May 02	Conc NH	Baril, David	Salem, Sarah
Stokes, Harold Valor	May 06	Conc NH	Stokes, Timothy	Durkis-Stokes, Jessica
Cormier, Ashley Joy	May 16	Conc NH	Cormier, Robert	Cormier, Louann
Lachance, Adien Neil	May 24	Manc NH	Lachance, Keith	Gonsalves, Cameo
Lachance, Grace Leigh	May 26	Conc NH	Lachance, Brandon	Perkins, Sara
Wirtz, Jacob Steven	May 31	Conc NH	Wirtz, Steven	Wirtz, Jennifer
Chase, Kyla Lauren Margaret	Jun 03	Conc NH	Chase, Ryan	Chase, Bethany
Arica, Aaron Dave	Jun 08	Conc NH	Arica Camino Teodoro	Arica, Lisa
Linder, Matthias James	Jun 09	Conc NH	Linder, Brad	Linder, Rachel
Beaudoin, Grace Anne	Jun 12	Conc NH	Beaudoin, Buck	Beaudoin, Christie
Brenner, Aidan John	Jun 15	Manc NH	Brenner, Andrew	Brenner, Jaime
Hogan, Madison Starr	Jun 15	Conc NH	Hogan, Matthew	Hogan, Sandy
Aubrey, Carter John	Jun 19	Manc NH	Aubrey, Marc	Aubrey, Kelly
Craig, Tyler Barton	Jun 23	Manc NH	Craig, Daniel	Barton, Jillian
Stauffacher, Anevay Grace L	Jul 01	Conc NH	Stauffacher, Paul	Stauffacher, Kimberly
Malamut, Madison Sayra	Jul 15	Conc NH	Malamut, Bryan	Robbio-Malamut, Lynne
Compton, Maximus Jeronimo	Jul 27	Conc NH	Compton, Matthew	Compton, Carolina
Horn, Michael Theodore	Jul 28	Conc NH	Horn, Michael	Horn, Angie
Greene, Payton Reese	Aug 03	Conc NH	Greene, John	Greene, Heather

## PEMBROKE RESIDENT BIRTH REPORT – 2005

<u>Child's Name</u>	<u>DOB</u>	<u>Place</u>	<u>Father</u>	<u>Mother</u>
Pearson, Landon Walter	Aug 08	Conc NH	Pearson, Dave	St Cyr, Nichole
Donovan, Aaron Whittemore	Sep 05	Pemb NH	Donovan, Frederic	Whytemare-Donovan, Ayn
Renna, Taylor Lynn	Sep 06	Conc NH	Renna, James	Renna, Jennifer
Bissonnette, Noah Franz	Sep 07	Conc NH	Bissonnette, Brian	Bissonnette, Jennessa
Culberson, Chloe Ann	Sep 15	Conc NH	Culberson, Christopher	Culberson, Janna
Roach, Matthew Walter	Sep 15	Manc NH	Roach, Colin	Roach, Jennifer
Wood, Carly Margaret	Sep 19	Manc NH	Wood, Gregory	Wood, Marti
Hoffman, Camryn Dakota	Oct 01	Conc NH	Hoffman, Ry	Hoffman, Beth
Laplante, Ava Anne	Oct 04	Conc NH	Laplante, Jonathan	Obrien, Brandy
Gadbois, Ava Rae	Oct 05	Conc NH	Gadbois, Alexander	Gadbois, Kristin
Drye, Sophia Nicole	Oct 06	Manc NH	Drye, Alton	Drye, Oksana
Stone, Brooklyn Maria	Oct 15	Conc NH	Stone, Robert	Stone, Margaret
Guyette, Mackenzie Rose	Oct 26	Leb NH	Guyette, Dustin	Daneault, Nikki
Bouffard, Alexandria Marie	Nov 01	Conc NH	Bouffard, Jason	Lugo, Shayla
Murphy, Jackson Ryan	Nov 04	Manc NH	Murphy, Terrence	Murphy, Jennifer
Hart, Joshua Ryan	Nov 09	Conc NH	Hart, Charles	Hart, Kelly
Davis, Emilia Charlotte	Nov 15	Conc NH	Davis, Sean	Davis, Alyssa
Valley, Ty Monique	Nov 25	Conc NH	Valley, Rick	Valley, Paris
Dunn, Matthew Josphe	Dec 03	Conc NH	Dunn, Shaun	Dunn, Vigdis
Mcdowell, Madison Ashley	Dec 05	Conc NH	Mcdowell, Davin	Daneault, Ashley
Vazques Lily Alexandra	Dec 13	Manc NH	Vazquez, Alejandro	Vazquez, Mary
Bowman, Jack Reed	Dec 15	Conc NH	Bowman, Samuel	Bowman, Shawna
Belanger, Jacqueline Kelly	Dec 19	Nash NH	Belanger, Christopher	Bushee, Andrea
Lopresti, Glenn Alfred	Dec 19	Conc NH	Lopresti, Geoffery	Pelletier, Danielle
Lamy, Brinley Jacqueline	Dec 21	Conc NH	Lamy, Thomas	Lamy, Stacey

*Make a memory with your children,  
 Spend some time to show you care;  
 Toys and trinkets can't replace those  
 Precious moments that you share.  
 Money doesn't buy real pleasure,  
 It doesn't matter where you live;  
 Children need your own attention,  
 Something only you can give.  
 Childhood's days pass all too quickly,  
 Happy memories all too few;  
 Plan to do that special something,  
 Take the time to go or do.  
 Make a memory with your children,  
 Take the time in busy days;  
 Have some fun while they are growing,  
 Show your love in gentle ways.*

-Elaine Hardt

## PEMBROKE RESIDENT DEATH REPORT – 2005

<u>Name</u>	<u>DOD</u>	<u>Place</u>	<u>Father</u>	<u>Mother</u>
Santacruce, Patsy	Jan 04	Manchester	Santacruce, Nicholas	Antonucci, Beatrice
Young, Marjorie	Jan 07	Boscawen	Parris, James	Dodge, Effie
Wallin, Ada	Jan 10	Concord	Goode, Ellis	Duer, Jesse
Bobblis, Catherine	Jan 18	Pembroke	Kelley, John	Reagan, Margaret
Rogers, Helen	Jan 25	Concord	Freeman, Frank	Schlott, Clara
Bergevin, Maurice	Jan 25	Pembroke	Bergevin, Antonio	Rivard, Alice
Hrycuna, Andrew	Feb 03	Pembroke	Hrycuna, Andrew	Taylor, Patricia
Forcier, Stella	Feb 09	Concord	St Germain, Ephrem	Burke, Jane
French, Gerald	Feb 13	Epsom	French, Byron	Everett, Alice
Townsend, Barbara	Feb 19	Concord	Libby, Albert	Anderson, Marion
Blais, Oscar	Feb 19	Epsom	Blais, Aime	Harbour, Marie
Burgess, John	Feb 21	Concord	Bourgeois, Edmond	Lepage, Roseanne
Murphy, Pauline	Feb 24	Concord	Aiken, Fernald	Degreenia, Hazel
Simmons, Robert	Mar 25	Concord	Simmons, John	Unknown, Genevieve
Anderson, Robert	Mar 30	Concord	Anderson, Frank	Horne, Ella
Downer, Steven	Apr 13	Manchester	Downer, William	Unknown
Schroth, Nathalie	Jul 16	Concord	Montminy, Alfred	Levasseur, Azilda
Jolin, Donald	Jul 18	Concord	Jolin, Louis	Tardiff, Theresa
Wojdyla, John	Jul 20	Manchester	Wojdyla, Michael	Driedric, Theophila
Farley, Caroline	Aug 03	Pembroke	Ferris, John	McWhirter, Eileen
Oudens, John	Aug 30	Concord	Oudens, John	Wagner, Louise
Henderson, Evelyn	Sep 06	Lebanon	Raynor, Charles	Thompson, Josephine
Goodnow, Patricia	Sep 22	Pembroke	Judge, John	Galvin, Ruth
Chaput, Michael	Oct 06	Concord	Chaput, Arthur	Durant, Anita
Sargent, Thomas	Oct 29	Manchester	Sargent, Thomas	Blodgett, Carolyn
Moore, Collette	Nov 13	Pembroke	Savoie, Robert	Deshaies, Germaine
Roy, Ernest	Nov 20	Concord	Roy, Napoleon	Boutin, Delia
Horn, Michael	Dec 07	Concord	Horn, Juergen	Furus, Ingridt
Johnston, Dorothy	Dec 24	Concord	Gould, Frank	Unknown, Jenny
Bachelor, Barbara	Dec 29	Pembroke	Tyler, Roger	Allen, Elizabeth

## PEMBROKE FIRE DEPARTMENT

Your Fire Department responded to 412 calls or requests for our services in 2005.

The types of calls that we responded to are as follows:

10 Fires in Buildings with only 2 serious fires resulting in property loss.

16 Other types of fires.

21 Mutual Aid Calls to Other Fire Departments.

99 Calls for Emergency Medical Service.

36 Calls for Hazardous Conditions.

58 Service Calls – Helping the Public.

59 Good Intent Calls – Possible problem but no problem found.

96 False Calls – Notification of a problem with no problem found.

12 Severe Weather calls.

5 Miscellaneous types of calls.

Your Fire Department is a member of the Capital Area Mutual Aid Fire Compact where each department gives and receives mutual aid assistance automatically and upon request.

Pembroke responded to 21 emergency incidents outside of Pembroke. We received aid from 50 other fire departments during the year.

There were no deaths or serious injuries from fire during the year. We did experience an estimated \$95,000 in property loss due to fire.

Training is one our highest priorities. Your fire fighters train weekly throughout most of the year. These are un-paid hours and it is their contribution to the community in their efforts to maintain the highest level of training and education.

Your fire fighters also contributed many hours of their time to community support such as maintaining the flags on Pembroke Street, assisting in putting up and taking down banners in Suncook Village, putting lights on the Christmas Tree, assisting Pembroke Academy in graduation and football events. They also donated their time in maintaining and upgrading our equipment and facilities.

Please thank your fire fighters listed following this report

Respectfully,

Harold Paulsen  
Fire Chief

**PEMBROKE FIRE DEPARTMENT**

<b>FIRE FIGHTER</b>	<b>POSITION</b>
Stacy A. Amyot	Firefighter
Rick Bilodeau	Engineer
Jeff A. Bokum	Firefighter
William O. Clark	Public Education Officer
Jeffrey B. Cyr	Lieutenant
Joe Eagle	Firefighter
James Edmunds	Firefighter
Steven Elliott	Engineer
Andrew W. Engwer	Firefighter
Robert B. Farley	Captain
Adam Freeman	Probationary Firefighter
Paul M. Gagnon	Deputy Fire Chief
Joshua A. Ginn	Firefighter
Corey Girard	Probationary Firefighter
Timothy Hill	Probationary Firefighter
Terrance Judge	Lieutenant
Robert Justason	Firefighter
Scott Lane	Firefighter
Brian A. Lemoine	Lieutenant
Tyrel J. Lemoine	Probationary Firefighter
Denis R. Levasseur	Firefighter
Geoffrey Lopresti	Firefighter
Stephen E. Ludwick	Engineer
Patrick Maccini	Firefighter
Chester R. Martel	Engineer
Scott Merrill	Firefighter
Erik S. Paulsen	Captain
Harold E. Paulsen	Fire Chief
Casey H. Pearl	Firefighter
Michael A. Perron	Quartermaster
Steven M. Perron	Firefighter
Colin P. Roach	Probationary Firefighter
Bradley J. Robertson	Engineer
David J. Sartorelli	Firefighter
Charles A. Schmidt	Lieutenant
Ben Z. Selleck	Firefighter
Rosemary Simpson	Firefighter
Aaron L. Smart	Probationary Firefighter
Dan G. Stauffacher	Chaplain
Eric Stromvall	Firefighter
John C. Theuner	Assistant Fire Chief
Katrina Walker	Firefighter

# Pembroke Safety Center Open House May 14, 2005



Selectman Daniel D. Crean welcomed everyone and thanked those whose hard work and dedication made the Safety Center a reality.



Presentation from the Allenstown Fire Department. L-R Police Chief Wayne Cheney, Allenstown Deputy Fire Chief Rob Martin, Fire Chief Harold Paulsen



Boy Scout Troup #270 raised the colors.



Lt. Scott Lane Evidence Room tour guide.



Gerry Fleury and Annette Alley check out the security cameras.





Everyone enjoyed the tour and snacks.  
Sgt. Mike Crockwell visits with residents.



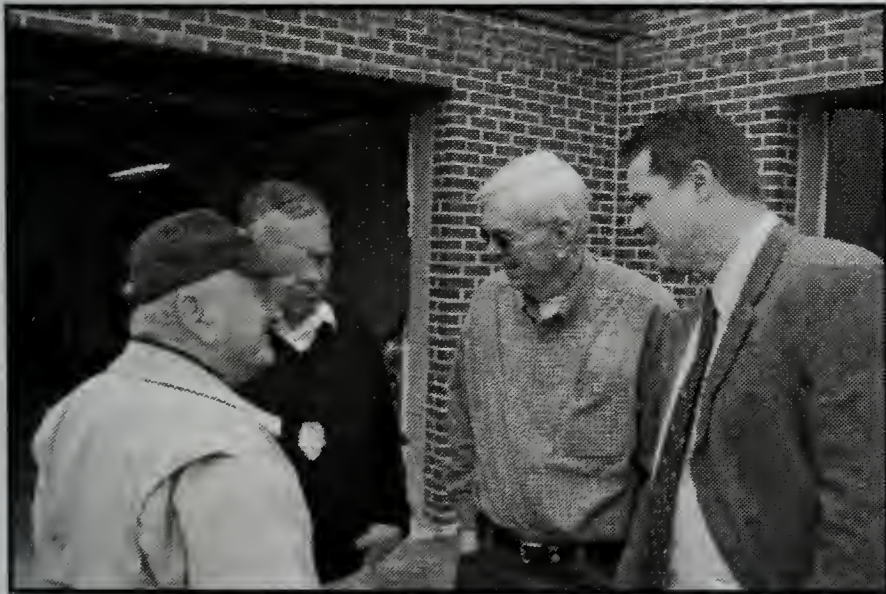
Hot dog ! Short Order Cook Dale Cheney  
and assistant feed the hungry crowd.



Det. Sgt Dwayne Gilman explains  
fingerprinting techniques.



Too Cute to be on the loose!  
Katie Paulsen checks out the cells



Great time to greet old friends and make new ones  
L-R Floyd Smith, Butch Ayles, Gerry Belanger,  
Town Administrator Troy Brown



Future firefighter testing the equipment

**Everyone had a wonderful day touring this great facility!**

## PEMBROKE POLICE DEPARTMENT

Every year the Police Department must adjust and adapt to local and national influences. Whether it is the continued threat of terrorism, economic impact to our public safety budgets, or loss of personnel, the members of the Pembroke Police Department remain committed and attentive to the responsibilities entrusted upon us. I think it is important for residents to know that your police department truly seeks each year to be a responsive component of this community. Every year we set new goals to provide the citizens of Pembroke with reasonable and efficient police services. We continue to reevaluate programs, making adjustments as needed to ensure that traditional policing initiatives are not sacrificed. We are very proud of the achievements that have taken place this year.

As you look at the activity statistics for 2005 you will notice a slight reduction in overall reported crime. The reductions may be partially due to a reduced number of available officers. There were several changes in personnel at the Police Department this past year. In April, the department said good-bye to Officer Scott Lewis after 4 years of service. He took a position with the Warner Police Department. Officer Pamela Allgeyer retired in August after 26 years of service. She joined the Department in 1979 and in 1985, she accepted a full time position with us. At the time Officer Allgeyer was one of very few full time female police officers in the state. She was well known for her love of animals. Many residents and friends came to wish Officer Allgeyer farewell at a reception held at the Safety Center. We wish Pam the very best of luck in her future endeavors. After 3 years of service, Officer Raechel Moulton is working with the Belmont Police Department. Officer Moulton was the D.A.R.E. teacher for the Three Rivers School during her tenure with the department and did an excellent job. We thank all of them for their service. New hires include Officer Steven Denoncourt and Officer Gary Allen. Officer Denoncourt, who is a transfer from the Newport News Police Department in Virginia comes to us with 4 years experience in law enforcement and 8 years in the U.S. Navy where he was a member of the Navy Seals. Officer Allen, who holds a bachelor's degree in criminal justice, was sworn in as our newest member of the department in November. Officer Allen enters the 139th New Hampshire Police Academy scheduled in January 2006. Both Officers are a valuable addition to the department.

In an effort to be more proactive, new programs were added during 2005. With our new Police Bicycle Patrol program, created in part, by utilizing existing funds from drug forfeitures, we can address several problematic areas, particularly in the Village District. This program increases contact with those we serve. Officer Dawn Shea became our first member of the Police Bicycle program after successfully completing the Police Mountain Bike Patrol training held at NH Police Standards and Training. One of our future goals will be to expand the program. The department also joined forces with the national organization, "A Child is Missing Alert Program". This program aids the department in the search and early recovery of missing children, the elderly, often with Alzheimer's, and the disabled. Every 40 seconds a child is reported missing in the United States. When the Police Department contacts this organization, a pre-recorded message can be sent to thousands of households and businesses within Pembroke in just sixty seconds. This increases the chance that a citizen may spot the missing person and will know to contact the police. A Child Is Missing Alert Program may be of use before an Amber Alert activates. A Child Is Missing activation time is approximately 15 minutes after police request assistance to help in the search for any vulnerable individual. The Amber Alert could take two hours to activate if, and only if the case fits the criteria. The Child Is Missing Alert program is free to all law enforcement and the communities they serve.

## PEMBROKE POLICE DEPARTMENT

In May, the Pembroke Police conducted its first citizen's survey, in conjunction with Hesser College in Manchester. The survey prepared by criminal justice student Alan Cote, was a part of his senior internship project. The survey was conducted to help us understand citizen's perceptions of crime and safety in the town. The results of the survey gave our department a better understanding of the needs and perceptions of the community. Residents indicated that a major concern is identity theft. In December, the department hosted an Identity Theft Prevention Class at the Safety Center. Once again, Alan Cote, the Loss Prevention and Security Manager for Associated Grocers of New England assisted our Department by instructing the class. Many thanks go out to Alan for all his hard work and dedication to the community.

On May 14th the Pembroke Safety Center held its official grand opening ceremony. Some of the festivities that day included opening and closing remarks by members of the Pembroke Board of Selectmen and Town Administrator, singing of the National Anthem by former Pembroke Police Officer Michele Moir and the Raising of Colors by the Pembroke Boy Scouts of Troop 270. After the ceremony, the public was welcome to tour the new facility. Members and families of the Police and Fire Departments volunteered their time providing tours and serving refreshments. Thank you to the residents of Pembroke for helping to make the open house a memorable event and a great success.

Since 1995 the Pembroke Police Department has sponsored an annual Red Cross Community Blood Drive as an outreach service to the community. Our goal at the August Blood Drive held at Pembroke Academy was to collect 65 units of blood. We are pleased to report that 89 units were collected. The annual blood drive is volunteerism at its best and we thank all who have helped over the years. A special thanks goes to Marie Brezosky, the Volunteer Chairperson for Blood Services for the Concord Chapter American Red Cross, for her planning and coordinating efforts that make this annual event run so efficiently. Most of all we thank those who took the time to donate blood. We look forward to seeing you all again at our summer blood drive in 2006.

In 2005, our department was awarded several state and federal grants, which allowed us to expand our capacity for services above the constraints of our operating budget. In the Police Departments Annual Reports over the last five years, you will see that our philosophy of actively seeking out and applying for grants has paid handsome dividends. Although it is very time consuming and difficult to obtain and manage it has been well worth the effort. This department now has obtained some of the finest and latest technological law enforcement equipment available and all at no or little cost to the taxpayers of Pembroke. Grants received in 2005 include Federal Highway Safety Funds through the NH Highway Safety Agency for conducting sobriety checkpoints. We received funding through the NH Attorney General's Office to help combat under aged drinking. Another grant received from the NH Fish and Game Department to conduct ATV (All Terrain Vehicle) enforcement patrols. In October, we received funding through NH Homeland Security II for the purchase of a new digital portable radio. In December, Lt. Scott Lane, who is an excellent grant writer, was informed that his Well-Dollars Health and Safety Grant application was selected and the Department received a grant in the amount \$2,000.00. This funding is for the purchase of an elliptical stepper for the weight/fitness room at the Safety Center.

## PEMBROKE POLICE DEPARTMENT

On December 24th we received a wonderful Christmas gift with the safe return of Officer Joshua Stone who completed a year tour in Iraq. In December of 2004, Officer Stone was called to active military duty where he serves as a Sergeant with the 1159th Medical Company (Air Ambulance). This was Officer Stone's second tour of duty in Iraq. He had previously served as Sergeant in the U.S. Marines for over four years as an Air Support Operations Operator and took part in Operation Iraqi Freedom in 2003. We are very proud of Joshua and grateful for the sacrifices that he and his family have made.

I would like to thank all the members of the Pembroke Police Department who helped maintain our department's mission, even through personnel shortages, for the past several years. Your courage, dedication and professionalism are beyond words. For the past seven years as Chief of Police I truly have been fortunate to have had the opportunity to work with such a dedicated and honorable group of men and women who make up the Pembroke Police Department. From the time Chief Perry Eaton handed me my first badge in 1979, I have worn the Pembroke Police badge, like others before me, with great pride. I would like to thank the residents of Pembroke who have shown, in so many ways, their support to this department. We benefit greatly from the support of the people we serve day to day.

It has been an honor to serve as Chief of Police in such a wonderful town. I am very appreciative to the other town department heads, boards and employees for their assistance over the years. The sense of teamwork within the town contributes greatly to the high level of service provided to the residents of Pembroke.

Finally, I would like to thank my family for all their love, understanding and support. The daily stresses and unending disturbing images an officer endures can have adverse effects no matter how tough he or she thinks they are. My family has always been there to comfort me, and most of all, to listen when I needed to talk to someone. There have been many late dinners and missed special family events, but through it all my family has understood the duties of my profession. I am fortunate to have a caring wife, who for the last 26 years has always given me a hug before leaving for work to reassure herself that I am wearing my bulletproof vest.

Respectfully submitted,

Chief Wayne A. Cheney  
Chief of Police

## PEMBROKE POLICE DEPARTMENT

### TABLE OF ORGANIZATION

(FULL TIME PERSONNEL / YEAR APPOINTED)

#### ADMINISTRATION

Chief Wayne A. Cheney	1979	Chief of Police, Firearms Instructor
Lt. Scott J. Lane	1985	Lieutenant, Firearms Instructor

#### PATROL DIVISION

Sergeant Glenn S. Northrup	1989	Shift Supervisor
Sergeant Michael F. Crockwell	1990	Shift Supervisor, Firearms Instructor, Field Training Officer
Officer Dawn Shea	2002	Patrol Officer- Field Training Officer
Officer Ian Nickerson	2003	Patrol Officer, Firearms Instructor, Drug Recognition Expert (DRE)
Officer Joshua Stone	2003	Patrol Officer
Officer Steven Denoncourt	2005	Patrol Officer
Officer Gary F. Allen	2005	Patrol Officer

#### CRIMINAL DIVISION

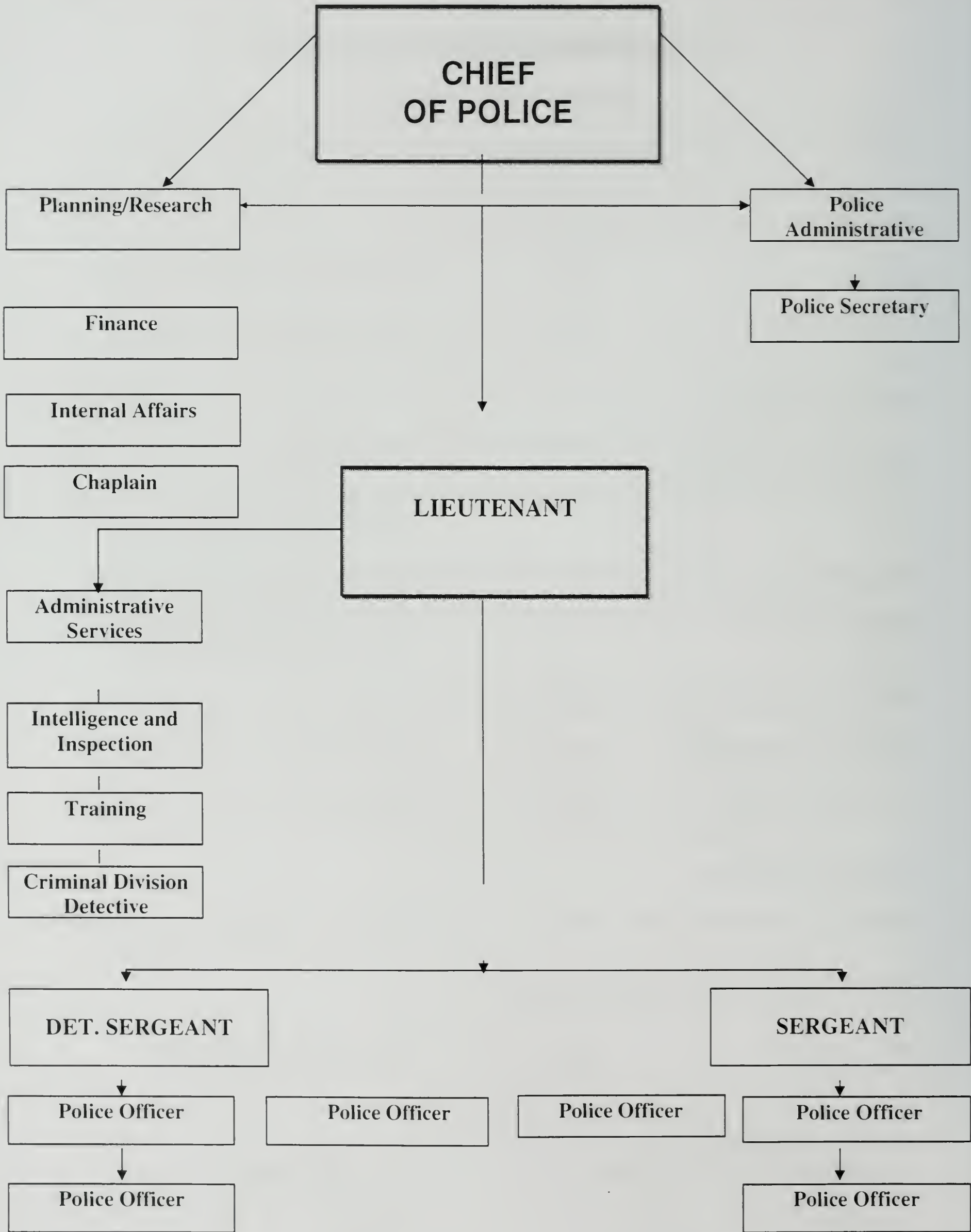
Detective Sgt. Dwayne R. Gilman	1992	Detective / Supervisor.
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#### ADMINISTRATIVE SERVICE DIVISION

Mary Ann Ricciotti	1993	Dept. Administrative Secretary
Annette Alley	1997	Dept. Secretary/ Receptionist

#### SUPPORT SERVICES

Reverend/Lieutenant Dan Stauffacher		Department Chaplain
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## PEMBROKE POLICE DEPARTMENT

### 2005 Career Development

#### **Lt. Scott J. Lane**

Staffing shortages influenced the departments training program again in 2005. As a result, your officers spent much of their time providing basic services to the town's residents and little time in training. Training is an important component of the operation of a professional police department. Well-trained officers are more efficient, provide better services to the towns residents, and reduce liability to the town. The department completed 370 hours of in service training in 2005. Some of the courses completed listed below. As our staffing levels reach full capacity in 2006, we will increase the training we provide your officers.

OHRV Rider Training Course

Juvenile Update

Alcohol Law Update

Dynamics of Communications

Preventing School Violence

Shotgun Instructor

Command Training Institute

Handling Explosive Device Calls

DWI Apprehension

Anti-Terrorism

Basic Drug Investigation

Firearms Instructor

Bike Patrol School

Drug Recognition Expert

### CRIMINAL DIVISION

#### **Lt. Scott J. Lane**

#### **Det./Sgt. Dwayne Gilman**

The Criminal Division investigated 3 drug manufacturing cases in 2005 all of which involving the cultivation of marijuana. Five arrests were made. Concerned citizens who provided valuable tips that lead to the seizures brought two of these cases to our attention. In years past "home grown" marijuana was of little value and not very potent. However, in recent years the practice has become more scientific. Hydroponics growing systems produce larger yields of marijuana and a product that has a higher level of THC, the active ingredient in marijuana.

Robberies are rare in Pembroke and bank robberies even rarer. The T/B Bank North Bank on Glass Street was robbed in March. A fast response by our officers' lead to the arrest of two suspects within an hour of the call and before the FBI arrived on the scene. Once again, the help of a citizen added in this quick apprehension.

The fall of 2004 and the early winter of 2005 presented the department with one of its most challenging and disturbing cases when a number of local teenage girls became the victim of a serial stalker. After diligent police work, a determined victim and once again the help of an alert citizen, the case was broke. A 45-year-old Pembroke man arrested and subsequently sentenced to jail.

## PEMBROKE POLICE DEPARTMENT

### 2005 BURGLARY SUMMARY & STATISTICS

Burglary Residential & Commercial Arrest:	Total	30 03
Bank Robbery Arrest	Total	01 02
Motor Vehicle Thefts Arrest	Total	05 01
Thefts from Motor vehicle Arrest	Total	15 01
Larceny Arrest	Total	01 02
Issuing Bad Checks Investigations Arrest	Total	16 03
Drug Offenses Arrest	Total	46 26

The highest activity months for thefts was April, May, June, and August with the highest being 18 offenses in one month. We averaged 9 theft cases per month.

Thefts from unlocked cars made up the majority of the thefts from vehicles. Force was used in very few of these cases. In most cases, a locked car was not entered. Keeping your car locked and personal valuables out of your vehicle are the best defenses against this type of theft.

Daytime residential and nighttime commercial burglaries continue to be a problem. Forced entry into the residence through a window or door was the most common method entry. We saw an increase in the theft of firearms I burglaries this past year. Some of our surrounding towns experienced similar theft. Working together, we were able to arrest two subjects responsible for several burglaries in Pembroke and our surrounding towns.

The department received help from citizens in a number of our successful investigations this year. This sort of help is vital to our success and the safety of our community. If you see some thing looks wrong you need to call, no matter how trivial it may seem.



## PEMBROKE POLICE DEPARTMENT

### CALLS FOR SERVICE AND RELATED OFFENSES

	<u>2005</u>	<u>2004</u>
Dispatch Calls Received	9,228	11,167
911 Calls	166	180
Citizen Assists	561	562
Motorist Assists	207	241
Assist other Police/Fire/Ambulance	507	550
Building / House Checks	293	480
Juvenile Involved Calls	232	244
Alarm Calls	359	369
Domestic Disturbance / Related Calls	101	133
Animal Complaints	237	295
Motor Vehicle Stops	1,653	2,596
Defective Equipment Tags	229	335
Parking Tickets	553	960
Motor Vehicle Warnings	605	1,188
Motor Vehicle Summons	520	750
Motor Vehicle Collisions	147	181
Juvenile Missing/Runaway	51	38
Driving While Intoxicated	18	21
Liquor Law Violations	21	25
Sexual Assault /Related	15	12
Simple Assault	67	58
Aggravated Assault	3	8
Intimidation/Harassment/Stalking/Criminal Threatening	52	57
Criminal Mischief / Vandalism	83	103
Criminal Trespass	11	17
Drug Possession/Use/Sale	50	39
False Pretenses/Fraud/Attempt to Commit Fraud/Theft of Services	49	35
Forgery/Theft by Deception	18	21
Armed Robbery	1	0

### ACTIVITY STATISTICS

	<u>2005</u>	<u>2004</u>
Total Offenses Committed	845	981
Total Crime Related Incidents	522	626
Total Felonies	119	105
Total Non Crime Incidents	56	114
Arrests (on view)	135	153
Arrests (Based on Incident/Warrants)	159	169
Summons Arrests	9	15
Protective Custody	23	43
Juvenile Arrest	50	104

## PLANNING AND LAND USE DEPARTMENT

### CODE ENFORCEMENT

In September of 2005, I (Everett Stone) was appointed as the Code Enforcement Officer for the Town of Pembroke. I have been a Building and Fire Inspector for over eighteen years.

2005 saw a slowing in the number of new dwelling units permitted in the Town to a yearly total of 28 new units. New dwellings were built in all residential districts, with most being constructed within the R1 district located along the Pembroke Street corridor. Almost all new dwellings were in the form of single family buildings of around 2000 square feet each. I believe that the number would have been higher if there were more lots available for construction. Total construction value for all new residential dwelling units was about \$3,000,000. Within the B district (Suncook Village) we saw a continued upgrading of our existing housing, with the complete rebuilding of some multi-family buildings. There is still a lot of work to do within this district to make it the village that it could be.

Commercial building projects saw the start of the 350,000 sq. ft. Associated Grocers of New England Distribution Center, plus additions to existing businesses. Total value of new commercial construction was about \$34,030,000.

During 2005 the Town enforced the State Building Code, the State Fire Code, and 2003 International Residential Code for all new one and two family construction. We also enforce the 2003 International Property Maintenance Code. This code covers minimum maintenance requirements for existing buildings.

If you should have any questions on building codes or other zoning enforcement issues please feel free to contact this office.

Type of Permit	Number	Construction Value	Permit Cost
<i>Commercial</i>	58	\$34,030,144	\$ 76,722
<i>New dwelling units</i>	28	\$ 3,356,000	\$ 17,351
<i>Residential</i>	428	\$ 6,427,256	\$ 43,435
<i>Signs</i>	13		\$ 745

**Total Permits Issued 499**      **Total Value \$40,457,400**      **Total Permit Fee \$120,902**

<i>Licenses</i>	Type	Number	License Fee
	Campground	2	\$ 2,180
	Day Care	6	\$ 2,064
	Gravel Excavation	0	
	Kennel	1	\$ 205
	Manufactured Housing Parks	6	\$ 825
	<b>Total Fees</b>		<b>\$ 5,274</b>

Respectfully Submitted,

Everett Stone  
Code Enforcement Officer

## PLANNING AND LAND USE DEPARTMENT

### ZONING BOARD OF ADJUSTMENT REPORT

The Zoning Board of Adjustment currently consists of five regular members and two alternates (three alternates are permitted), who serve as volunteers to interpret the Zoning Ordinance. The Zoning Board of Adjustment has the power to grant Variances, Special Exceptions, Equitable Waivers, and hear Appeals from Administrative Decisions.

A variance is the establishment of a use which is otherwise prohibited by the zoning ordinance. Variances are relief from regulations which, if strictly applied, would deny a property owner all beneficial use of his land and thus possibly amount to a confiscation.

A special exception is a use of land or buildings that is permitted by special exception and subject to specific conditions that are set forth in the Ordinance. All special exceptions must be made in harmony with the general purpose and intent of the zoning ordinance and be made in accordance with the general or specific rules contained in the ordinance.

An Equitable Waiver of Dimensional Requirement is a tool which the ZBA uses when a lot or other division of land, or structure thereupon, is discovered to be in violation of a physical layout or dimensional requirement. The Zoning Board of Adjustment shall, upon application by and with the burden of proof on the property owner, grant an equitable waiver from the dimensional requirements, if and only if the board makes all the findings outlined in RSA 674:33-a.

The Board also has the power to hear and decide Appeals if it is alleged that there is an error in any order, requirement, decision or determination made by an Administrative Official in the enforcement of the Zoning Ordinance. An appeal from an administrative decision (AAD) must be made within 30 days of ones awareness of the decision.

Number of hearings by year:	2000	13	2001	19
	2002	37	2003	25
	2004	23	2005	18

The 2005 ZBA hearings can be broken down as follows:

	Number	Granted	Denied	Withdrawn
Variance	10	8	2	
Equitable Waiver	0			
Special Exception	8	5	3	
AAD	0			
Motion to Rehear	0			

I would like to thank all my fellow board members for the faithful attendance and attention to detail when making our decisions.

Respectfully Submitted,  
William R. Bonney, Chairman

## DEPARTMENT OF PUBLIC WORKS

The Department of Public Works has been given tasks to manage the Town's roads, sidewalk, storm sewer, solid waste, cemeteries, municipal buildings, fleet, and engineering. To accomplish all these tasks the department employs 13 full time and 1 part time employees with 15 pieces of major equipment that has been organized into the following divisions:

**Administrative Division:** This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department. This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1,514	Each
2. Inquiries/Transfer Station	100	Each
3. Inquiries/Rubbish Route	61	Each
4. Inquiries/Road Conditions	21	Each
5. Payment Vouchers Processed	717	Each

**Engineering Division:** The Engineering division is charged with designing Town roads and infrastructure improvements and repairs, development plan reviews, construction inspection and assisting other Town departments to help resolve engineering problems they may encounter. This division works very closely with the Roads Commission, Director of Planning and the Planning Board in reviewing all proposed developments and site plans as well as performing all construction inspections to insure quality roads and infrastructures are being built to the Town's standard.

In 2005, 13 subdivision plans and 10 site plans were reviewed for the Planning Board. Due to new developments in town the Engineering Division inspected the construction of 18 roads which are as follows:

Alexander Drive	New Road
Ashley Drive	New Road
Chickering Meadows	8 Private Roads
Cooperative Way	New Road
Dearborn Road	Reconstruction of existing road
Fairway Drive	New Road
Haleighs Court	New Road
Meeting House Meadows	2 Private Roads
Rosedale Lane	Reconstruction of existing road
Smith Avenue	Reconstruction of existing road

## DEPARTMENT OF PUBLIC WORKS

With input from the Town's Roads Committee the Engineering Division paved 7.6 miles of existing town roads for a total cost of \$424,000.00. These roads are as follows:

Bachelor Road	3,800 Linear Feet
No. Pembroke Road	10,600 Linear Feet
Robinson Road	2,500 Linear Feet
Borough Road	11,100 Linear Feet
Belfry Court	850 Linear Feet
Church Road	1,900 Linear Feet
Cross Road	2,500 Linear Feet
Eley Lane	2,000 Linear Feet
Buck Street	5,100 Linear Feet
<b>Total Length</b>	<b>40,350 Linear Feet or 7.6 Miles</b>

In the past development reviews, project design, construction administration and construction inspections were performed by an outside engineering consulting firm which was paid at a rate ranging from \$70.00 to \$95.00 per hour. The Town now gets to keep these fees because the Director of Public Works is now performing these tasks. This Town income is used to help off-set the cost of Public Works employees salaries.

**Highway Division:** The Highway Division which is headed by Emile Lacerte is responsible for the maintenance and repair of approximately 78 miles of road, 11 miles of sidewalk, storm sewers which include 409 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 25.5 miles of Town roads, clean 383 catch basins, paint 8 miles of roadway center lines, grade the Town's gravel roads and cut down 64 large trees.

There were 22 snow/ice storm events that occurred during 2005 which required 2,376 man hours, 2,634 tons of sand, 1,457 tons of salt. Snow removal from downtown and the municipal parking lots required 228 man hours. Shoveling snow from around the 171 town fire hydrants required 36 man hours and plowing about 7 miles of sidewalks each storm expended 48 man hours. This year's winter maintenance operation was a real challenge due to the unprecedented number of snow/ice storm events which put a high demand on the Public Works personnel and a huge strain on the sand and salt budget.

## DEPARTMENT OF PUBLIC WORKS

Other tasks performed by this division consisted of the following:

1. Road side ditching	7,075	Linear Feet
2. Cold patching pot holes	23.75	Tons
3. Hot topping pavement repairs	23.50	Tons
4. Road wash out repairs	8,456	Linear Feet
5. Sweeping Sidewalks	14	Miles
6. Storm sewer pipe cleaning	39.20	Man Hours
7. Road side mowing	55	Miles
8. Road side brush cutting	6	Miles
9. Sign Maintenance & Replacements	22	Each
10. Complaints	25	Each
11. Inquiries	16	Each
12. Assist Solid Waste Division	496.25	Man Hours
13. Assist Fleet Division	18.5	Man Hours
14. Assist Parks & Recreation Division	20	Man Hours
15. Assist Cemetery Division	9	Man Hours
16. Assist Sewer Department	5	Man Hours

The Highway Division also assisted community groups in setting up and clean up for Old Home Day as well as Christmas in the Village.

**Solid Waste Division:** This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste from individual homes throughout the Town on a weekly basis and the operation of the Transfer Station. Residents who wish to can bring their trash for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Local businesses may also use the facility on Tuesdays only. Besides residential trash the Transfer Station accepts appliances, demolition materials, tires and recyclables such as aluminum cans, paper and cardboard, waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries and propane gas cylinders. Fees are charged for some items such as appliances, gas cylinders and tires. This division also performed curbside pickup of leaves from residents during spring and fall cleanup. For 2005 a total of 4,859 tons of solid waste was generated from Pembroke and disposed of at the incinerator in Penacook, NH.

The following is a tabulation of solid waste that was collected and disposed of in 2005:

### 1. Curbside Pickup

a.	Rubbish	2,615.39	Tons
b.	Leaves	2,385	Cubic Yards
c.	Brush chipped from Spring cleanup	68	Cubic Yards
d.	Refuse Tags Issued	772	Each
e.	Christmas Trees	127	Each
f.	Inquiries	225	Each
g.	Complaints	24	Each

## DEPARTMENT OF PUBLIC WORKS

### 2. Transfer Station Activity

a.	Rubbish	554.5	Tons
b.	Non-Burnables	444.47	Tons
c.	Burnables	236.35	Tons
d.	Concrete	39	Tons
e.	Mixed Paper	24.91	Tons
f.	Scrap Metal	144.90	Tons
g.	Aluminum Cans	760	Lbs.
h.	Refrigerator/Freezer	83	Each
i.	Air Conditioners	93	Each
j.	Brush	963	Cubic Yards
k.	Leaves	1,156	Cubic Yards
l.	Propane Tanks	60	Each
m.	Waste Oil	1,600	Gallons
n.	Waste Antifreeze	100	Gallons
o.	Batteries	158	Each
p.	Tires	285	Each
q.	Inquiries	64	Each
r.	Complaints	25	Each
s.	Hazardous Waste Refused	69	Each
t.	Commercial/Yearly Permit	1	Each
u.	Commercial/Intermittent Permit	5	Each
v.	School	24	Cubic Yards
w.	Resident visits to the Transfer Station	21,511	Each

**Public Properties Division:** Foreman Reno Nadeau operates this division which is responsible for the daily maintenance and repairs to all town buildings which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Old Police Station.

**Cemetery Division:** This division headed by Foreman Emile Lacerte is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2005 there were 10 full burials and 7 cremation burials performed.

**Fleet Division:** This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of all town vehicles which consist of 36 major vehicles and 16 minor pieces of equipment.

## DEPARTMENT OF PUBLIC WORKS

For the year of 2005 this division performed 64 safety inspections and 189 routine maintenance tasks on the town's fleet. In addition, there were 372 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

Department	Total # Vehicles	# of Preventative Maintenance	# of Repairs	Total Hours of Work	% of Repairs
Highway	307	70	243	1200.5	65.1%
Solid Waste	51	17	34	228	12.4%
Fleet	3	2	1	8.5	0.5%
Police	112	64	52	130.5	7.1%
Fire	60	28	32	174	9.4%
Sewer	9	6	3	19.25	1.0%
Code Enforcement	6	1	5	68	3.7%
Parks & Recreation	3	1	2	15.5	0.8%
<b>Totals</b>	<b>551</b>	<b>189</b>	<b>372</b>	<b>1844.25 Hours</b>	<b>100%</b>
<b>Fleet Division Administration</b>				111	
<b>Total Hours</b>				<b>1955.25</b>	

A computer controlled maintenance program called Fleetwise VB is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

Respectfully Submitted,

Walter E. Norris  
Director of Public Works



**Public Works employees plant trees in Suncook Village**



## TOWN OF PEMBROKE

### GENERAL ASSISTANCE

January 1, 2005 - December 31, 2005

Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term "residence" shall have the same definition as in RSA 21:6-a.

Total applications for general assistance in 2005:	123
S 24 did not follow thru with the application process	
S 7 were denied for various reasons	

Total of families received general assistance in 2005: 92

<u>Assistance Given</u>	<u>Amount</u>
Rent	\$25,334.51
Shelter/Motel	3,695.00
Electric	1,380.00
Gas/Oil	916.60
Prescriptions	3,306.36
Food/Maintenance	469.50
Gasoline	<u>269.70</u>
<b>Total General Assistance</b>	<b>\$35,371.67</b>
* <b>Total Contribution to CAP</b>	<u>18,383.00</u>
<b>TOTAL</b>	<b>\$53,754.67</b>

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, State of N. H. Emergency Assistance Program for families receiving Temporary Assistance to Needy Families (TANF), the Prescription Assistance Programs, The Allentown and Pembroke Interfaith Food Pantry just to name a few.

\* The Community Action Program (CAP) bills the Town a percentage of the costs incurred by that agency by clients who are Town residents

## PEMBROKE TOWN LIBRARY

2005 has been a wonderful year for the Pembroke Town Library and we ended the year with a special honor. We have been selected by the New Hampshire Library Trustees Association to be named as "Library of the Year" for the State of New Hampshire. The NHLTA notified us of this award in December and needless to say the trustees and staff are very proud. This is an honor, not only for our library but for the town as well.

The library is a busy place. We now have over 3,500 patrons, as well as a significant number of visitors from other towns. In addition to our collection of fiction, nonfiction and research books, we have DVDs and VCR tapes that may be borrowed. We have a selection of audios for those who prefer to listen to "talking books" and many choices of large print books. Of course, if you can't find a particular book, we are quite willing to try to obtain it for you through the Interlibrary Loan Program. There are over 65 magazines to choose from, along with daily newspapers. The children's collection has many new titles along with those old favorites that parents and grandparents will remember.

We have six computers available for public use. The library is also a convenient place to make copies or send a fax. Looking for something a little more relaxing? We always have a jigsaw puzzle going for anyone who wants to spend a minute or an hour.

The New Hampshire Room has many interesting books about our State and our town. In addition, there is quite a collection of old town reports available for browsing and a large number of Pembroke Academy yearbooks from past years. Scrapbooks with newspaper clippings from years gone by make for fascinating reading. A new addition to the NH Room is a beautiful quilt donated by a former Pembroke resident. This quilt had actually been started in 1886 and was not completed until a few years ago.

The Pine Grove meeting room is well used and will accommodate up to 60 people. A screen and projector system is available as well as kitchenette facilities. Several town groups enjoy the use of this room on a regular basis.

Ongoing library activities include a monthly book discussion group, a knitting club that meets twice a month and a writers group meeting monthly on Saturday mornings. Anyone is welcome to join any of these groups. The library has free passes to Shaker Village, Currier Museum, McAuliffe Planetarium, Kearsarge Indian Museum and the Museum of NH History. Library staff, along with the children, take part each year in Christmas in the Village and Old Home Day activities.

Children's Story hour is every Tuesday at 10:30. This is a fun time for the preschoolers; and following the weekly story there is time for each child to enjoy making a craft. Our children's summer reading program is always popular and ends with an awards ceremony and party for the youngsters. We have recently partnered with the Hill and Village Schools to start a family reading program. The schools will keep a record of the amount of reading time; and for each milestone, a footprint is to be painted on the sidewalk from the school to the library.

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## PEMBROKE TOWN LIBRARY

Our volunteers continue to support the Pembroke Town Library with their many hours of work throughout the year, especially at our annual book sale time.

At the end of November the Trustees accepted, with regret, the resignation of Library Director Pamela Stauffacher. Our new Director, Cynthia Stosse, comes to us from the Lane Memorial Library in Hampton NH. Cindy has an extensive background in public library work. We welcome her to the Pembroke Town Library.

We would like to thank the residents of Pembroke for their ongoing support, our staff and volunteers for their dedication and our custodian, Roger Duquette, who always keeps us looking good.

Respectfully submitted,

Marie A. Brezosky, Chairperson  
Pembroke Town Library Board of Trustees

To visit our Website, go to [www.pembroke-nh.com](http://www.pembroke-nh.com) and click on the library link.

## CEMETERY COMMISSION

In May, Mr. Kenneth Fowler retired from our committee. Selectman Larry Preston presented a plaque to Ken for his many years of faithful service to the Town of Pembroke. He is truly missed.

At the 2005 Town Meeting, the Cemetery Commission and the Board of Selectmen submitted a warrant article to utilize some of the accumulated interest money earned from the perpetual care trust fund. This money was to be used to replace the front wall or fence at Evergreen Cemetery, located on Buck Street.

With help received from Gerard Fleury, Chairman of the Trustees of Trust Funds, and Troy Brown, Town Administrator, *cy pres* documents were prepared for the use of the town attorney in presenting our request at probate court. The attorney has petitioned probate court for a hearing to present our case. We cannot thank Gerard Fleury and Troy Brown enough for their time and effort.

The Commission placed flags on all veterans' graves around the first of May and removed them after Veterans' Day.

The Commission is grateful for the collegial cooperation of Walter Norris, Pembroke's Public Works Director and Superintendent of Cemeteries, and of Emile Lacerte, Foreman of the Public Works Department, in the maintenance and improvement of the town's cemeteries.

Respectfully submitted,

Gerald Belanger, Chairman

Nancy Foster

James Garvin, Secretary

David Richards

Robert Richards

Walter Norris, Director of Public Works and  
Superintendent of Cemeteries

Emile Lacerte, Foreman, Public Works Department

## PEMBROKE CONSERVATION COMMISSION

The Conservation Commission has struggled over the past few years. We have all new members with little experience among us. Budget and time restraints restricted the Town administration from being able to offer any expertise, we now have a focus and a goal. During the past year Janet Anderson, Barbara Pinet, Stetson and Ammy Heiser attended the N.H. Annual Meeting of Conservation Commissions where they obtained valuable resources. This has helped us with our work to aggressively come up with criteria for land acquisitions, either by donation, purchase or land set aside for conservation easements.

In 2005, with help from Laura Scott, Town Planner, all of our files have been organized. We have installed signs and performed annual monitoring of several conservation properties. We are working towards taking a more active role to fulfill our mission. It is a very exciting time for us right now and we always welcome anyone who is interested in conservation to join us on the second Monday of each month, 7:00 P.M. at the Town Hall.

Some of our goals in 2006 are to continue the search for members to help us with: Review and report to the Planning Board on wetlands impacts caused by development, posting and monitoring of conservation properties, finalize and adopt land protection criteria, continue on-going education for Conservation Commission members, and identify and acquire prime conservation lands.

Respectfully submitted,

Kevin Gagne, Chairman



## PEMBROKE ECONOMIC DEVELOPMENT COMMITTEE

The Pembroke Economic Development Committee (PEDC) continues to have a dedicated group of volunteers and the support of other town boards and committees. The goal of the PEDC is to promote and retain business development, while maintaining a sense of “community” within the Town.

With the Soucook River Commercial District (SRCD) underway and considering our limited sewer capacity, the PEDC has redirected their efforts and focused on improving the property values in the Business District (B1 and B2 area - Suncook Village). Streetscape improvements such as trees and banners have been accomplished. The reconstruction of the Main Street bridge, has brought with it an increased enthusiasm and interest in this urban area resulting in property improvements.

The PEDC, with support from the Meet Me In Suncook Committee, re-applied for a Plan NH charette focused on Suncook Village. Only a few applications are chosen per year. These brainstorming sessions will bring together New Hampshire’s finest planners, architects, landscape designers, and economic experts – a panel of consultants that no small town would ever be able to afford to employ under normal budgetary constraints. These sessions are inspiring and they typically bring an enhanced feeling of community coherence and invigoration. The tangible results are drawings and notes, which are presented to the community in the form of a printed booklet or report that typically serves as a guidebook for community planners and volunteer groups for years after the charette.

The PEDC has been discussing ways to promote the Amoskeag Rowing Club’s annual crew races which takes place at Memorial Field in October. This event continues to provide a boost to area businesses.

The results of the March 8, 2005 zoning changes are as follows:

- Amendment #5 meant to expand and solidify first floor business use in the B2 area passed. Complimentary businesses in this area should be a benefit to the existing businesses and provide a solid business hub.
- Amendment #6 meant to provide alternative uses in our predominantly large turn-of-the-century buildings in the B1 area passed. This will allow offices and other business uses in the B1 area which will lend the B2 area patronage.

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## PEMBROKE ECONOMIC DEVELOPMENT COMMITTEE

The March 12 town meeting brought more changes to assist business development.

- Article 5 which set up a tax increment finance district in our Soucook River Commercial District (SRDC) passed. This showed a commitment by Pembroke to support business development in this area by funding infrastructure improvements with a percentage of tax money collected through expansion of business in this district.
- Article 7 which retains town ownership of the former police department building at 4 Union Street passed. Renovation of the lower level is complete and the Pembroke Sewer Department now occupies that space. Improvements to make the building more energy efficient have been accomplished. Work has begun on the first floor community space to accommodate much needed meeting area for town committees and organizations. The remainder of the first floor, along with the entire second floor is marketed by a local realtor for lease. The intent is to house a business or businesses that will support and compliment the Suncook Village area.

PEDC is also working on upgrading the business directory. Any business wishing to be added to the directory or needing to change its existing information, please call Laura Scott, Town Planner, 485-4747.

We encourage all area businesses and members of the public to contact us at any time. We welcome suggestions and are here to serve the community. We are also looking for committee members. Meetings are held every third Thursday of the month at Town Hall beginning at 7 p.m.

Respectfully submitted,  
Dana J. Carlucci/Jocelyn D. Carlucci  
Co-Chairpersons

## *The Bridges of Suncook Village*



*"I have not been by that bridge for a month without yearning to cross it. I have fairly ached to cross it, and have thought I would give anything in reason or out of reason for the privilege, but the entrances were pitilessly closed, and I had to move on and sigh and suffer in silence. But today all obstructions were gone, I was free to cross as often as I wanted to. But I didn't want to. As soon as the obstructions were gone the desire went also. Verily, there is a large amount of human nature in people."*

Mark Twain

**Double Decker Bridge  
1931**

will become the new

*"Suncook Connection Bridge"*

upon completion of  
construction in 2007



**Main Street Bridge  
2005**

Construction was completed in  
December 2005



**Stone Arch Bridge  
1871  
Former Railroad Bridge**



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## PLANNING BOARD

In 2005, the Planning Board had a busy year reviewing development applications, replacing Board members, and dealing with Town staff changes.

Some accomplishments and achievements in 2005 include:

- Reviewing and considering 10 applications for non-residential development and 13 applications for the subdivision of land.
- Adopting a Policy for the Issuance of Building Permits on Class VI Roads.
- Adopting new Planning Board application fees.
- Proposing changes to the Zoning Ordinance for the 2005 and 2006 Town Meetings.
- Reviewing the recently adopted Master Plan in order to begin implementing the recommendations.
- Holding a joint Planning Board, Zoning Board of Adjustment, and Board of Selectmen meeting to continue member education and training on state laws.
- Attendance at NH Local Government Center Law Lectures by a Board member
- Organizing the land use resource library at Town Hall
- Welcoming Bill Faith to the Board

The Planning Board meets at 7:00 p.m. at the Town Hall on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month. Meetings are open to the public and all are welcome to attend.

Respectfully Submitted,

Norm Provencher  
Planning Board Chair

## RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; fitness course; playground; picnic area; pavilion; horseshoes; and a boat launch area.

Each year the commission sponsors a summer recreational program, summer swim lessons, biddy basketball (boys and girls - grades 3 - 6) youth field hockey clinic, and tennis lessons. The Commission supports: a soccer league for children (grades kindergarten - 6), Little League Baseball and Softball, summer recreational basketball grades (7 - 12), annual fishing derby sponsored by the Rod and Gun Club, D.A.R.E. golf tournament, Almost Home Day Road Race, Amoskeag Rowing Club's N.H. Regatta Championship, Old Home Day activities, and various groups or individuals from Pembroke who use the park facilities for gatherings.

Kim Clark directed our summer recreation program for children in grades 2 - 7. More than eighty children registered at a cost of seventy-five dollars for the five week program plus the cost of field trips. Scholarships were made available for families with financial difficulties. Kim was assisted by Julie Thompson, a graduate of Cedarville University, and six teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. The trips were related to weekly themes. Children in grades 7 - 8 attended the summer camp offered by the Suncook Boys and Girls Club.

Jeff Selesnick, from Wheaton College, conducted tennis lessons for adults and children at Pembroke Academy's tennis courts. Close to thirty people signed up paid a modest fee for the eight lessons.

Southern New Hampshire University hosted our swim program. Sue Danault directed the program for the eighth year. The program is offered at a cost of \$25 for the eight lessons. Twenty-five children registered for the lessons. The commission would like to thank Ray Prouty at the university for his continued support of this worthwhile program.

The program for senior citizens, called M & M's, (motivated and moving), is coordinated by the team of Helen Fryer, Evelyn Morrison, Barbara Payne, and Marilyn Ross. Residents, age 55 and older, have the opportunities to attend many events and programs with speakers, potluck luncheons, and special trips throughout the year. Lorraine Racette coordinated the "Lunch-Out" Group. The commission commends those individuals for their willingness in planning programs and informing residents by sending out newsletters to promote participation in the various activities offered.

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## RECREATION COMMISSION

Old Home Day Committee and The Goldwing Association used the park for their annual event. All events were very successful and we would like to thank the two groups for their excellent cleanup and the contributions they made to the recreation department. Unfortunately, rain and flooding conditions canceled the Amoskeag Rowing Club's New Hampshire Championship Regatta. We look forward to working with the rowing club next year as they plan their annual event.

Last year we purchased another set of Alum-A-Stand bleachers that were placed at the point field and re-roofed the dugouts. We would like to thank volunteers from little league who worked on both projects. We also purchased two doggie-bag dispensers that were placed at the entrances of the park. Josh Smith earned his Eagle Scout Award by landscaping around the pavilion. We would like to thank Harry Lewis, Lewis Farms, who donated materials and Gold Star Nursery in Canterbury who provided materials at cost to help with this project. Congratulations Josh on a job well done!

Next year we plan to address fencing needs and repairs, resurface tennis courts, reconstruct the basketball court, purchase new standards for the court, and repair fireplaces at the point.

Every year Walter Norris and the Highway Department assist the summer work crew on various projects. We can not thank the department enough for all their support last year. In closing, we thank the many leagues and residents who used the park this past year and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,

Rose Galligan , Chairperson  
Michele Carvalho, Secretary  
David Seavey  
Sue Seidner  
Dave Sheldon

## ROADS COMMITTEE

In 2005 the Roads Commission recommended that the road budget be spent on shim and overlay of several roads in Town. We all agreed that until a new plan was adopted for road reconstruction this would be the best use of the funds. Several roads were overlaid such as; Buck Street (Wilkins Ave. to Dearborn Rd.), Thompson Road, Bachelder Road, North Pembroke Road (Rte. 28 to Bachelder Rd and Cross Country to Borough Rd.), Eley Lane, Borough Rd (Clough Mill Rd. to No. Pembroke Rd.). Wearing course was done on the following roads; Cross Road, Robinson Road, Borough Road, Church Road (Meeting House Road easterly).

In 2006 we will be working on updating the Street Design Standards of the Town for recommendation to the Planning Board. The proposed budget for 2006 is \$450,000.00 for reconstruction and shim/overlay of the Town roads. The proposed projects with these funds are; reconstruction of North Pembroke Road and a section of Fourth Range Road off of Church Road; shim and overlay of Donna Drive and paving the intersection of Whittemore Road and Woodlawn Ridge Road.

We will be working with the Public Works Director, Walter Norris on the recommendations to the Board of Selectmen for these 2006 road projects.

Respectfully submitted,

Pembroke Roads Committee



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## REPORT OF THE SUPERVISORS OF THE CHECKLIST

The Supervisors held all required and published sessions for corrections, additions, and party changes. Additional work sessions were held as needed for verification of checklist entries and other preparation for posting of the checklist. The Supervisors were present at the following:

School District Meeting - March 5, 2005  
Town Election Day - March 8, 2006  
Town Deliberative Session - March 12, 2005

At the March election, Chelsea Goff was elected as a Supervisor of the Checklist.

In 2002 the Federal Government passed the Help America Vote Act of 2002 (HAVA). Under HAVA, the year 2006 will be a significant transition year for local election officials and changes required by federal law. Supervisors in towns and cities are now currently preparing their checklists to be converted to the new statewide registration system by the fall of 2006. In December, 2005, a two day training session on the new State Election System, sponsored by the Secretary of State, was attended by Patricia Crafts.

Qualified residents may register to vote at the Town Clerk's Office in the Town Hall during regular business hours, at required Supervisor sessions, and at the polls on voting days. Each person desiring to register to vote must fill out a standard Voter Registration Form. A Supervisor of the Checklist or the Town Clerk must determine whether the applicant is legally qualified to vote in the community. To qualify, a person must be at least eighteen years of age, a citizen of the United States (either born in the U.S. or naturalized), and must have a domicile in the community in which he/she seeks to register.

We wish to thank Jim Goff, Town Clerk and his staff for their continued support

Respectfully submitted,

Patricia Y. Crafts  
Chelsea Goff  
Roland Young

## PEMBROKE AND ALLENSTOWN OLD HOME DAY

**SLOGAN:** Hands Across the Water

**THEME:** Old Home on the Range

Old Home Day 2005 successfully fulfilled the original intended purpose per its By-Laws "to create, promote, and encourage a day of social gathering for residents of both communities, Pembroke and Allenstown."

Smiles and laughter were abundant as spectators watched creative parade floats carrying excited riders of all ages, reflecting our "Old Home on the Range" theme. This year's theme brought about a new "Most Wanted" scavenger hunt. Many people enjoyed this detective-like activity in which participants scouted out and became acquainted with OHD committee members.

Food selection was vast and delicious. Our commercial and non-profit vendors certainly took pride in their culinary products. Among the wide range of attractions were musicians; arts and crafts; cloggers; children's games; helicopter, pony, and hay rides; balloon artists; a co-ed softball game; a boy scout camporee; karate demonstrations; and face painting.

This day was made financially possible by generous donations from merchants, private individuals, non-profit organizations, and the towns of Allenstown and Pembroke. This year's spectacular fireworks display was fully sponsored by Associated Grocers of New England. A huge thanks to all of you!

To our highway, police, and fire departments and selectmen of both towns, Tri-Town Ambulance, property owners, and citizens, whose cooperative efforts assured the success and safety of this day from beginning to end, thank you!

Finally, to the committee and volunteers, there are not words to express my appreciation and gratitude for the countless hours of dedication and hard work that everyone contributes so freely to the annual OHD event. It is an honor and a pleasure to be associated with all of you. Thank you!

As OHD 2006 approaches, we are still in need of additional personnel. You can become one of the "Most Wanted." With a few days, hours, or minutes of your time, you may assist in developing ideas and suggestions for this celebration. Please contact Steve or Pat Fowler at 224-7324 to help ensure the continuation of this fun-filled event.

In conclusion, thanks to all for your participation in whatever form it may have been. See you at Old Home Day, August 26, 2006.

Stephen Fowler, Chairperson  
Pembroke and Allenstown Old Home Day Committee

**PEMBROKE AND ALLENSTOWN OLD HOME DAY****2005 Income Statement**

<b>INCOME:</b>	<b>ACTUAL</b>
BUSINESS DONATIONS	\$ 9,283
TOWN OF ALLENSTOWN	2,000
TOWN OF PEMBROKE	2,500
CONCESSIONS	1,315
CRAFTS	495
RAFFLE SALES	885
RIDES	241
NON-PROFIT DONATIONS	495
INTEREST	8
PONY RIDES	160
CHILDREN'S GAMES	259
50-50	183
HELICOPTER RIDES	0
MISCELLANEOUS	<u>16</u>
<b>TOTAL INCOME</b>	<u><u>\$ 17,840</u></u>
<b>EXPENSE:</b>	
FIREWORKS	\$ 5,500
PARADE	2,756
PROGRAM	1,975
INSURANCE	432
PARKING	150
SANITATION RENTALS	652
POSTAGE	160
POLICE	1,268
CHILDREN'S GAMES	122
MISCELLANEOUS	<u>1,704</u>
<b>TOTAL EXPENSE</b>	<u><u>\$ 14,719</u></u>
<b>NET INCOME</b>	<u><u>\$ 3,121</u></u>

## PEMBROKE SEWER COMMISSION

The Sewer Commission has moved to the lower level of the Perry Eaton Building. Please change the mailing address for your sewer payments to: 4 Union St. #A, Pembroke, NH 03275, so that your payments will be received in a timely manner.

In 2005 the Commission jetted and camera Deerpath Lane and a section of Pembroke St. Repairs were done to the main line as well as one of the manholes. The plan for the coming year is to jet and camera Donna Dr. and to perform smoke testing of all the sewer mains in the Town of Pembroke. We are looking for infiltration and inflow. Residents will be notified just prior to these tests starting. As you know the Treatment Plant is at capacity and the Town of Allenstown will not ask for a Bond until Town Meeting 2007 to increase the capacity of the Plant.

### What is I&I?

**Infiltration** is defined as groundwater that enters a wastewater system through defects in pipes and manhole structures, open joints between pipe section, and defective service connections either at the service/main interface or within the lateral itself.

**Inflow** is precipitation that enters the wastewater collection system through directly connected sources. Examples of these sources include catch basins, sump pumps, foundation and driveway drains, roof leaders, and down spouts. Prior to the treatment facility this was an accepted practice to connect these inflows sources directly into the sewer collection system. However, **this is no longer legal or acceptable. This is also a large expense for the Town of Pembroke** to treat clean water from these sources and inflow uses plant capacity.

The Pembroke Sewer Commission implemented a program in 1998, which consist of main inspections with the use of a camera and inspections of manholes. When a problem is located the Commission has and will do everything possible to repair the area of infiltration or if necessary replace the problem area. There are alternate solutions for removing this water. If you are experiencing problems with roots in your lines, please have the line replaced. If roots are getting in, so is the groundwater. Should we find a **property discharging with the above types of connections** while doing main line smoke inspections, the **property owner will be notified and asked to correct the problem or fines may be imposed**. We will try to calculate the amount of water entering our system and once they are corrected we will be able to ask for this amount of increase from New Hampshire DES. **If everyone does their part we can gain some capacity for the Town's benefit.**

The Commission employs one employee to handle all office and field duties for the Commission such as; meter readings, sewer billing/ collection, dig safe markings, residential/commercial sewer connection and repair inspections, emergency response for sewer problems, jet clean and camera sewer lines if needed, and more. Therefore, there are times when you call the office that you might need to leave a message for her to get back to you. The office of the Sewer Commission is open from 8:00 a.m. to 4:00 p.m. Monday - Friday. Collection of sewer payments may be made in person on Tuesday, Wednesday or Thursday 9:00a.m.to 3:00p.m. Please feel free to call us at 485-8658 should you have any questions on your sewer bill or sewer problems

The Commission meets every third Monday of the month at 7:00 p.m. at our office.

Respectfully submitted,  
Pembroke Sewer Commissioners



**PEMBROKE SEWER COMMISSION  
2006 Budget**

	<u>Jan 1 - Dec 1, 05</u>	<u>Budget 05</u>	<u>Budget 06</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>050-Revenue</b>			
051-Sewer Rent Fees	394,034.79	580,000.00	580,000.00
052-Late Penalty	4,970.00	2,000.00	2,500.00
053-Hook-Up Fees	84,000.00	30,000.00	10,000.00
054-Bet. Assmnt.	47,389.90	44,456.00	44,435.00
056-Jetter Rental	0.00	100.00	100.00
058-Returned Check Fees	75.00		
059-Administation Fees	810.00	100.00	100.00
<b>Total 050-Revenue</b>	<u>531,279.69</u>	<u>656,656.00</u>	<u>637,135.00</u>
<b>060-Income</b>			
061-Interest/operating	707.38	150.00	200.00
063T interest pool acc.	1,032.41	100.00	600.00
064-Transfer Prepaid Betterment	6,560.14	6,560.14	6,581.14
065-Misc. Income	34.76		
<b>Total 060-Income</b>	<u>8,334.69</u>	<u>6,810.14</u>	<u>7,381.14</u>
<b>Transfer From Reserve</b>	<u>0.00</u>	<u>137,725.00</u>	<u>40,000.00</u>
<b>Total Income</b>	<u>539,614.38</u>	<u>801,191.14</u>	<u>684,516.14</u>
<b>Expense</b>			
051A- Abatements-Sewer Receipts	355.77		
052A-Abatement-Late Penalty	20.00		
054A-Abatement Betterment	266.66		
	<u>642.43</u>		
<b>PSC Expenses</b>			
<b>100-Pump Station 1</b>			
101-Electric	951.40	500.00	1,100.00
102-Telephone	345.17	450.00	450.00
104-Alarm	390.00	380.00	380.00
105-Fuel	0.00	0.00	0.00
106-Labor	875.00	1,500.00	1,500.00
110-Equipment	0.00	100.00	100.00
115-Contractors	2,365.77	3,300.00	3,300.00
<b>150-Maintenance</b>			
151-Materials	94.35	150.00	150.00
152-Repairs	0.00	500.00	500.00
153-Supplies	100.00	100.00	100.00
<b>Total 150-Maintenance</b>	<u>194.35</u>	<u>750.00</u>	<u>750.00</u>
154-Maintenance-other	0.00	400.00	400.00
<b>Total 100-Pump Station 1</b>	<u>5,121.69</u>	<u>7,380.00</u>	<u>7,980.00</u>

**PEMBROKE SEWER COMMISSION  
2006 Budget**

	<u>Jan 1 - Dec 1, 05</u>	<u>Budget 05</u>	<u>Budget 06</u>
<b>200-Pump Station 2</b>			
201-Electric	3,618.50	3,600.00	3,900.00
202-Telephone	382.71	425.00	425.00
204-Alarm	390.00	380.00	380.00
205-Fuel	116.34	100.00	100.00
206-Labor	4,165.00	5,000.00	5,000.00
210-Equipment	3,119.50	500.00	500.00
215-Contractors	2,365.77	3,300.00	3,300.00
<b>250-Maintenance</b>			
251-Materials	365.40	1,000.00	1,000.00
252-Repairs	2,276.85	2,500.00	2,500.00
253-Supplies	0.00	500.00	500.00
254-Maintenance Other	0.00	1,500.00	1,500.00
<b>Total 250-Maintenance</b>	<u>2,642.25</u>	<u>5,500.00</u>	<u>5,500.00</u>
<b>Total 200-Pump Station 2</b>	<u>16,800.07</u>	<u>18,805.00</u>	<u>19,105.00</u>
<b>300-Pump Station 3</b>			
301-Electric	2,104.71	2,300.00	2,500.00
302-Telephone	386.06	425.00	425.00
304-Alarm	390.00	380.00	380.00
305-Fuel	881.56	1,400.00	1,400.00
306-Labor	280.00	1,200.00	1,200.00
310-Equipment	550.00	500.00	500.00
315-Contractors	2,365.77	3,300.00	3,300.00
<b>350-Maintenance</b>			
351-Materials	0.00	150.00	150.00
352-Repairs	125.00	1,500.00	1,500.00
353-Supplies	0.00	100.00	100.00
<b>Total 350-Maintenance</b>	<u>125.00</u>	<u>1,750.00</u>	<u>1,750.00</u>
<b>Total 300-Pump Station 3</b>	<u>7,083.10</u>	<u>11,255.00</u>	<u>11,455.00</u>
<b>400-Pump Station 4</b>			
401-Electric	1,981.40	2,100.00	2,200.00
402-Telephone	349.18	400.00	400.00
404-Alarm	390.00	380.00	380.00
405-Fuel	690.84	1,000.00	1,000.00
406-Labor	315.00	500.00	500.00
410-Equipment	550.00	300.00	300.00
415-Contractors	2,365.77	3,300.00	3,300.00
<b>450-Maintenance</b>			
451-Materials	0.00	250.00	250.00
452-Repairs	125.00	500.00	500.00
453-Supplies	0.00	250.00	250.00
<b>Total 450-Maintenance</b>	<u>125.00</u>	<u>1,000.00</u>	<u>1,000.00</u>

**PEMBROKE SEWER COMMISSION**  
**2006 Budget**

	Jan 1 - Dec 1, 05	Budget 05	Budget 06
<b>Total 400-Pump Station 4</b>	6,767.19	8,980.00	9,080.00
<b>500- Pump Station 5</b>			
501-Electric	2,738.15	2,700.00	3,000.00
502-Telephone	385.84	480.00	480.00
504-Alarm	390.00	380.00	380.00
505-Fuel	751.35	1,100.00	1,100.00
506-Labor	630.00	1,000.00	1,000.00
510-Equipment	550.00	300.00	300.00
515-Contractors	2,365.77	3,300.00	3,300.00
<b>550-Maintenance</b>			
551-Materials	18.50	200.00	200.00
552-Repairs	155.00	500.00	500.00
553-Supplies	0.00	200.00	200.00
<b>Total 550-Maintenance</b>	173.50	900.00	900.00
<b>Total 500- Pump Station 5</b>	7,984.61	10,160.00	10,460.00
<b>600-Collection System</b>			
615-Contractors	7,875.00	15,000.00	15,000.00
<b>650-Maintenance</b>			
652-Repairs	3,300.00	5,000.00	5,000.00
653-Supplies	214.04	300.00	300.00
654-Maintenance-other	60.00	1,000.00	1,000.00
<b>Total 650-Maintenance</b>	3,574.04	6,300.00	6,300.00
655-Collection System Equip.	9,000.00	9,500.00	13,000.00
657-Jetter Repair/Maintenance	0.00	400.00	2,000.00
658-odor control	0.00	300.00	300.00
<b>Total 600-Collection System</b>	20,449.04	31,500.00	36,600.00
<b>700-Administration</b>			
701-Bank/Lien Fees	49.74	50.00	75.00
702-Audit	1,875.00	2,000.00	2,000.00
703-Property Insurance	0.00	3,000.00	3,000.00
704-Stipend,Commissioners	1,616.00	3,500.00	3,300.00
705-Wages	25,168.10	36,083.79	38,383.00
705A-Life & Disability Ins.	375.59	576.94	591.00
705B-FICA & Medic	1,900.67	2,697.62	3,221.00
706-BC/BS, Dental	7,951.19	10,500.00	12,038.00
707-Retirement	1,377.55	2,240.96	2,241.00
708-Tools	11.50	100.00	100.00
709-Vehicle expense	371.82	400.00	500.00
720-Postage	992.49	1,300.00	1,300.00
721-Office Rent	8,650.59	9,800.00	7,000.00
722-Contractors	1,167.11	1,200.00	1,200.00
724-Uniforms	0.00	0.00	0.00
725-Town Report	0.00	100.00	100.00
<b>Total 700-Administration</b>	51,507.35	73,549.31	75,049.00

**PEMBROKE SEWER COMMISSION**  
**2006 Budget**

	<u>Jan 1 - Dec 1,</u> <u>05</u>	<u>Budget 05</u>	<u>Budget 06</u>
<b>710-Office</b>			
711-Telephone	928.45	1,100.00	1,900.00
712-Supplies	527.50	500.00	550.00
713-Sewer Bills	0.00	350.00	350.00
714-Dig Safe	95.25	150.00	150.00
715-Office Equipment			
716-Repairs	190.00	500.00	500.00
717-New	355.19	1,000.00	500.00
718-Heat Garage			1,000.00
719-New office cost	8,771.67		
<b>Total 710-Office</b>	<u>10,868.06</u>	<u>3,600.00</u>	<u>4,950.00</u>
<b>730-Professional Fees</b>			
731-Engineering	1,979.71	10,000.00	10,000.00
732-Legal	2,167.50	10,000.00	5,000.00
733-Accountants	0.00	1,500.00	500.00
734-Workshops			100.00
<b>Total 730-Professional Fees</b>	<u>4,147.21</u>	<u>21,500.00</u>	<u>15,600.00</u>
<b>760-Bond Payments</b>			
762- Betterment Payment	51,016.14	51,016.14	51,016.14
<b>Total 760-Bond Payments</b>	<u>51,016.14</u>	<u>51,016.14</u>	<u>51,016.14</u>
<b>800-Treatment Facility</b>			
801-Capital Expense Plant	0.00	137,725.00	0.00
802-Operating Expense	269,365.23	393,749.00	393,000.00
<b>Total 800-Treatment Facility</b>	<u>269,365.23</u>	<u>531,474.00</u>	<u>393,000.00</u>
803-Capital Pembroke			40,000.00
<b>Total 803-Capital Pembroke</b>			40,000.00
<b>Total PSC Expenses</b>	451,109.69	769,219.45	674,295.14
<b>Uncategorized Expenses</b>	0.00	0.55	0.86
<b>Total Expense</b>	<u>451,752.12</u>	<u>769,220.00</u>	<u>674,296.00</u>
<b>Net Ordinary Income</b>	87,862.26	31,971.14	10,220.14
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Transfer To Trustees	98,000.00	30,000.00	10,000.00

## SOUCOOK RIVER TAX INCREMENT FINANCING (TIF) DISTRICT

The Town of Pembroke voted to create the Soucook River Tax Increment Financing District under the provisions of RSA 162-K at Town Meeting in 2005. The purpose of the TIF District was to increase the Town's commercial tax base and create employment opportunities for area residents. Capital Regional Development Council provided professional services to the Town in developing and establishing the Soucook River Tax Increment Financing District. The most notable was the construction of AG New England's warehouse and distribution facility which is planned to be open and fully operating in 2006. The Suncook Wastewater Treatment Facility reached capacity in 2004 and NHDES imposed a wastewater connection moratorium for the Town of Allentown and Town of Pembroke and it is estimated that it may take 3 to 5 years before the Suncook Wastewater Treatment Facility will be upgraded. Preliminary site plans for retail and office development have been submitted to the Planning Board and both projects, Pembroke 600 and Pembroke Crossing, secured sewer capacity prior to the wastewater connection moratorium and may proceed forward with proposed development plans with or without TIF improvements. Due to the lack of sewer capacity and uncertainty of future development, the Board of Selectmen decided that it was premature to construct the proposed "Loop Road". Instead, the Selectmen are recommending that the TIF plan be amended to provide additional property tax relief and use less "captured assessed value" for continued engineering and planning services.

### *TIF FINANCIAL SUMMARY* *For the year ended December 31, 2005*

#### INCREMENT CALCULATION:

April 1, 2004 assessment	\$6,333,912.00
April 1, 2005 assessment	<u>\$7,248,654.00</u>
<b>Total assessment increase</b>	<b>\$ 914,742.00</b>
 TIF captured assessed value	 \$ 457,371.00

#### PROJECT REVENUES:

2004 tax increment	\$10,808.00
<b>Total Revenues</b>	<b><u>\$10,808.00</u></b>

#### PROJECT COSTS:

CRDC contract expense	\$11,113.00
<b>Total Costs</b>	<b><u>\$11,113.00</u></b>

**FUND BALANCE:** (\$305.00)

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## TRUSTEES OF TRUST FUNDS

### ANNUAL REPORT FOR CALENDAR YEAR 2005

The Trustees would like to take this opportunity to summarize the key changes in the Trust Funds for 2005.

It is not the practice of the Trustees to include copies of the MS-9 form which is submitted to that State annually in the Town Report. Trust laws require that information contained on the MS-10 be included, however, and that information can be found in schedule form to comply with a statutory requirement that commingled funds such as Cemetery Trusts and Scholarship Funds be itemized. We will continue to provide the "Schedule of Trust Balances" and "Statement of Change in Trust Assets" which follow and effectively report both the balance and summary activity in the funds for the past year. The official MS-9 and MS-10 forms continue to be prepared and filed with the State Department of Revenue Administration and the Office of the Attorney General, Division of Charitable Trusts. Copies of those submissions are available upon request from the Trustees.

In 2005, the Trustees completed a consolidation of all trust accounts with a single financial institution. That process began in 2004 and the Trustees chose Citizens Bank to provide custodian and reporting services. While certain trusts will incur higher management fees as a result of this migration, the trustees believe that the funds in general will be better tracked, and detailed transactions which are time consuming and often complex will now be handled by financial professionals who are better suited to perform such tasks. For the present time however, management decision with respect to the funds remain with the trustees.

There were no new trusts established in 2005 and none discontinued but a usual assortment of financial activities occurred in the scholarship trusts which largely consist of common stocks and mutual funds. The trusts received a free distribution of Acco Brand common stock as a result of holdings in Fortune Brands. Fortune Brands also changed its name to American Brands in 2005 although that name change did not affect the value of the holdings. Also, shares of SBC Communications became AT&T as a result of a merger, and existing shares of AT&T were also converted to "New AT&T" in 2005.

Respectfully submitted:

Gerard Fleury - Trustee  
Janice Edmonds - Trustee  
Normand Provencher - Trustee

**PERPETUAL CARE CEMETERY TRUST FUNDS**

Yr. Created	Name	Amount	Yr. Created	Name	Amount	Yr. Created	Name	Amount
1888	E.N. Upham	100.00	1929	Frank L. Aldrich	300.00	1947	Burton G. Goward	100.00
1889	Sarah P. Knox	500.00	1930	Edwin Dearborn	150.00	1949	Charles Baker	150.00
1894	Deborah P. Knox	50.00	1930	True W. Fowler	100.00	1949	Frederick B. Eaton	200.00
1903	Mary Kimball	300.00	1930	Jacob Woods	500.00	1950	Freeman G. Hewey	100.00
1907	Vesta Abbott	500.00	1931	Freeman W. Haynes	200.00	1950	Mabel G. Morrison	200.00
1907	Abbie K. McFarland	200.00	1932	David S. Batchelder	100.00	1951	Fred M. Pettengill	150.00
1907	Sarah F. Blanchard	100.00	1933	Samuel Moore	300.00	1951	George B. Lake	200.00
1910	Ellen R. Hayes	100.00	1933	William H. Thompson	100.00	1952	Charles H. Ruggles	150.00
1911	John G. Bartlett	100.00	1934	Crosby Knox	100.00	1953	Herbert Glidden	200.00
1917	Pluma E. Richardson	50.00	1934	Charles V. Fisher	50.00	1953	Hallett Patten	200.00
1918	Mary E. Adams	50.00	1934	C.C. French	100.00	1953	Charles E. Cushing	200.00
1919	Annie B. Thompson	250.00	1934	William Haseltine	150.00	1954	John Marden	200.00
1921	Willaim M. Fife	100.00	1934	Jeremiah Wilkins	100.00	1954	Walter Libbey	100.00
1921	Mary E. Osgood	200.00	1934	F.S. Whitehouse	250.00	1954	Myra Georgi	200.00
1921	George West	100.00	1935	Solomon Whitehouse	150.00	1954	Edward Kimball	150.00
1921	Ellen D. Kimball	50.00	1935	Hall Wilkins	100.00	1956	Samuel Webster	200.00
1923	David D. Richardson	600.00	1936	George Miller	100.00	1956	Maude L. Locke	200.00
1924	John F. Clifford	100.00	1936	Stephen Bates	200.00	1956	Levi & Olive Burroughs	50.00
1924	Willis H. Noyes	250.00	1936	Charles N. Quimby	100.00	1957	John C. Bradbury	200.00
1925	Winthrop Fowler	100.00	1937	Benjamin Fowler	100.00	1958	E.W. Forrest	200.00
1927	Mary W. Morrison	200.00	1937	William Johnston	100.00	1958	Fred W. Saltmarsh	300.00
1927	Jonathan Payson	100.00	1938	Thomas Holt	100.00	1958	L.E. Warren	600.00
1927	Timothy Drew	100.00	1939	Rowell & Worchester	100.00	1958	Kenneth M. Woodbury	400.00
1928	Adin G. Fowler	100.00	1939	Horace Batchelder	100.00	1958	Jeremiah Morgan	500.00
1928	T.L. & Henry Fowler	200.00	1939	Jeremiah Wilkins	100.00	1958	Arthur Gage	100.00
1928	Nancy S. Colby	100.00	1940	Martin C. Cochran	250.00	1959	Gustav Ober	200.00
1928	Philip Holt	100.00	1941	George O. Harris	100.00	1959	Josiah Brown	100.00
1928	Annie C. Drake	100.00	1942	Julia E. Cass	100.00	1959	Lewis Cass	400.00
1928	George Morgan	100.00	1942	Charles A. Gile	100.00	1959	Carton W. Bennett	200.00
1928	Annette K. Knox	200.00	1944	Minot R. Fife	100.00	1960	Edith West	200.00
1928	Samuel D. Robinson	100.00	1945	James E. Adams	300.00	1961	Charles N. Nixon	200.00
1928	Parker Bailey	50.00	1945	Walter Hayward	300.00	1961	Gedeon Vigno	100.00
1928	James Stevens	100.00	1946	Thomas Brasley	100.00	1961	John Sullivan	250.00
1929	Daniel T. Merrill	100.00	1946	Annie M. Edgerly	100.00	1961	Henry T. Simpson	200.00
1929	George W. Sargent	150.00	1946	Albert Mason	50.00	1964	Edwin M. Annis	200.00
		5,600.00			5,250.00			7,300.00

**PERPETUAL CARE CEMETERY TRUST FUNDS**

Yr. Created	Name	Amount	Yr. Created	Name	Amount	Yr. Created	Name	Amount
1964	Rufus George	200.00	1968	Burt D. Robinson	400.00	1974	Ashley H. Knowlton	100.00
1964	Evans Clark George H.	300.00	1970	Forrest Huggins	200.00	1974	Hasselind & Tilden	200.00
1964	Batchelder	250.00	1970	E. George Bayer	200.00	1947	Russ & Nevley Hilliard	200.00
1964	Gilman Bradbury Frederick & Jean	200.00	1971	Moses Martin	200.00	1975	Enoch Nerbonne	200.00
1967	Talk	200.00	1971	John Rand	200.00	1977	*	1000.00
1967	Jenness Dearborn	200.00	1971	Mark Milton	100.00	1978	*	1200.00
1968	Batchelder & Lamb	200.00	1972	Eleazer Baker	200.00	1979	*	200.00
1968	Agar & Rogge	200.00	1972	Maynard Knowlton	80.00	1980	*	150.00
1968	Gilbert Astles	200.00	1974	Harry & Erwin Chase	200.00	1981	*	6940.00
1968	William Miller	200.00	1974	Mary A. Wyker Everett & Grace	200.00	1982	*	1600.00
1968	Tim & Viola Fowler	200.00	1974	Farnum	200.00	1983	*	700.00
1968	George Lea	200.00	1974	Harrison Morgan	100.00	1985	Catherine Simpson	500.00
		2,550.00			2,280.00	1986	*	300.00
								13,290.00
								36,270.00

TOTAL CEMETERY FUNDS

\*Trust records document the increase in trust principal but not the identity of the Lot Owner.

**SCHOLARSHIP TRUST FUNDS - (Unexpendible Portion - Book Value)**

	Previous Balance	New Funds	Ending Balance
1968	Scholarship Trust		
	211,996.35	4,804.02	216,800.37
1985	Leon Anderson	0.00	1,467.36
1985	Richard Kallgren	0.00	1,781.75
1985	Dennis Clement	0.00	59.12
1985	James Waterson	0.00	1,894.96
1985	Freeman Fund	0.00	10,350.06
2004	Lester Leblanc	0.00	25,000.00
		4,804.02	257,353.62



## TRUSTEES OF TRUST FUNDS

### TRUST FUND REPORT OF THE TOWN OF PEMBROKE PERIOD ENDING DECEMBER 31, 2005 SCHEDULE OF TRUST BALANCES -SCHOOL

Scholarship Fund - Unexpendible Balance	\$257,353.62
Scholarship Fund - Available for Distribution (A)	12,148.10
Literacy Trust - Unexpendible Balance	17,164.70
Literacy Trust - Available for Distribution (B)	4,080.94
Capital Repairs - Available for Distribution (C)	81,987.09
Major Equipment Fund - Available for Distribution (D)	50,110.60
Special Education Fund - Available for Distribution (D)	260,451.74
District Roadway Fund (C)	95,360.03
Instructional Materials (D)	25,885.94
<b>TOTAL UNEXPENDIBLE FUNDS</b>	<b>274,518.32</b>
<b>TOTAL AVAILABLE FOR DISTRIBUTION</b>	<b><u>530,024.44</u></b>
<b>TOTAL TRUST FUNDS</b>	<b>\$804,542.76</b>

Distribution legend:

(A) Academy Scholarship Awards Committee are Agents to Expend.

(B) Elementary School Principals are Agents to Expend.

(C) Warrant Article at School District Meeting Required for Expenditure.

(D) School Board are Agents to Expend.

## TRUSTEES OF TRUST FUNDS

### TRUST FUND REPORT OF THE TOWN OF PEMBROKE FOR PERIOD ENDING DECEMBER 31, 2005 CHANGE IN TRUST FUND ASSETS - SCHOOL

<b>Assets at December 31, 2004</b>	<b>\$650,028.29</b>
 <b>Contributions to the Trusts:</b>	
Special Education Capital Reserve	50,000.00
School Buildings Capital Reserve	50,000.00
School Equipment Capital Reserve	25,000.00
School Roadway Capital Reserve	<u>25,000.00</u>
	<b>\$150,000.00</b>
 <b>Earnings on Trust Investments:</b>	
Common Stock Dividend Income - Scholarships	18,823.19
Capital Gain on Mutual Fund Shares - Scholarships	10,155.92
Interest Income on Invested Cash - Scholarships	231.19
Interest & Dividends - Literacy Trust	658.07
Capital Gain on Mutual Fund Shares - Literacy	865.74
Interest Income on Special Education Capital Reserve	1,778.79
Interest Income on Building Capital Reserve	819.71
Interest Income on School District Major Equipment Fund	612.81
Interest Income on School District Roadway Fund	1,567.15
Interest Income on School Instructional Materials	<u>559.67</u>
	<b>\$ 36,072.24</b>
 <b>Withdrawals from Trust Funds:</b>	
Scholarship Funds Awarded	18,500.00
Building Capital Reserve Funding	6,095.00
Major Equipment Capital Reserve	4,026.30
Account Fees on Literacy Trusts	311.04
Account Fees & Expenses on Scholarships	<u>2,625.43</u>
	<b>\$ 31,557.77</b>
 <b>Assets at December 31, 2005</b>	 <b>\$804,542.76</b>

## TRUSTEES OF TRUST FUNDS

### TRUST FUND REPORT OF THE TOWN OF PEMBROKE

DECEMBER 31, 2005

#### SCHEDULE OF TRUST BALANCES – MUNICIPAL

Cemetery Trusts - Unexpendible Balance	\$36,270.00
Cemetery Trust - Available for Distribution (C or D)	28,967.30
Library Book Fund - Unexpendible Balance	4,666.62
Library Book Fund - Available for Distribution (E)	1,670.59
Cemetery Improvements - Available for Distribution (C)	18,251.39
Town Equipment Fund - Available for Distribution (C)	261,116.23
Police Cruiser Replacement - Available for Distribution (C)	27,635.46
Police Small Equipment Fund - Available for Distribution (C)	6,683.93
Fire Major Equipment Fund - Available for Distribution (C)	237,394.69
Fire Small Equipment Fund - Available for Distribution (C)	47,250.77
Recreation Capital Reserve - Available for Distribution (C)	1,311.08
Sidewalk Building & Repair Fund - Available for Distribution (C)	998.96
Water Works Capital Reserve I - Available for Distribution (A)	152,913.69
Water Works Capital Reserve II - Available for Distribution (A)	118,636.18
Sewer Commission - Capital Improvements (B)	339,261.13
Sewer Commission - Repair & Replacement (B)	299,331.11
Town Hall Cupola Fund - Available for Distribution (D)	559.23
Town Clock Fund - Available for Distribution (D)	4.47
Sewer & Water Capital Reserve - Available for Distribution (D)	62,276.83
Municipal Facilities Capital Reserve (D)	46,044.51
<b>TOTAL UNEXPENDIBLE FUNDS</b>	40,936.62
<b>PRESENT ACCOUNT BALANCE</b>	<u>1,650,307.55</u>
<b>TOTAL TRUST FUNDS</b>	<b>\$1,691,244.17</b>

Distribution legend:

- (A) Water Commissioners are Agents to Expend.
- (B) Sewer Commissioners are Agents to Expend.
- (C) Warrant Article at Town Meeting Required for Expenditure.
- (D) Selectmen are Agents to Expend.
- (E) Library Trustees are Agents to Expend.

## TRUSTEES OF TRUST FUNDS

### TRUST FUND REPORT OF THE TOWN OF PEMBROKE NEW HAMPSHIRE ON DECEMBER 31, 2005 CHANGE IN TRUST FUND ASSETS – MUNICIPAL

<b>Assets at December 31, 2003</b>	<b>\$1,413,121.07</b>
 <b>Contributions to the Trusts:</b>	
Water Works Capital Improvements	72,600.00
Water Works Well Fund	37,000.00
Town Clock Fund	0.00
Sewer Commission Capital Improvements	108,000.00
Town Equipment Fund	200,000.00
Police Cruiser Replacement Fund	37,000.00
Police Small Equipment Capital Reserve	1,000.00
Recreation Capital Reserve	4,000.00
Municipal Facilities Capital Reserve	<u>5,000.00</u>
	<b>\$464,600.00</b>
 <b>Earnings on Trust Investments:</b>	
Cemetery Trust - Perpetual Care	1,410.49
Cemetery Improvements	394.63
Library Book Fund	137.04
Town Equipment Fund	3,362.01
Fire Major Equipment Fund	5,132.70
Fire Small Equipment Fund	1,041.39
Water & Sewer Capital Improvement	1,346.51
Water Works Capital Improvements	2,871.70
Water Works Equip. & Buildings	2,553.59
Town Hall Cupola Fund	12.09
Municipal Facilities Capital Reserve	892.30
General Purpose Sidewalk Fund	21.59
Town Clock Fund	47.88
Recreation Fund	93.96
Police Cruiser Fund	327.38
Police Small Equipment Fund	175.91
Sewer Commission Capital Improvement	6,024.52
Sewer Commission Repairs & Replacement	<u>6,471.72</u>
	<b>\$ 32,317.41</b>
 <b>Withdrawals from Trust Funds:</b>	
Fire Small Equipment	950.00
Police Cruiser Fund	23,703.00
Police Small Equipment Fund	2,499.75
Town Equipment Fund	88,583.00
Recreation Fund	7,114.56
Water Works Capital Improvement	43,720.00
Water Works Fund II	49,930.00
Town Clock Repairs	<u>2,294.00</u>
	<b>\$ 218,794.31</b>
<b>Assets at December 31, 2005</b>	<b>\$1,691,244.17</b>

## PEMBROKE WATER WORKS

The Pembroke Water Works' had a very busy construction season again this year. Projects that continued from last year include;

Chickering Meadows on Dearborn Road, which continued through the winter and summer with their phase II part of the project. As new units were completed the water services were turned on and meters were installed.

Taylor Group on Church Road is another project that had the water works busy through the winter as well. As new units were completed the water services were turned on and meters were installed.

The Main Street bridge project was a big project that had a major affect and improvement to the Pembroke Water Works. The water main needed to be turned off while the bridge was being replaced. New 10" ductile iron pipe replaced the old cast iron pipe and was continued as 10" pipe to the top of the hill that replaced 400' of old 6" cast iron pipe. The Pembroke Water Works replaced all of the services along this area as well. This improvement was at no cost to the rate payers.

The Associated Grocers building is another big project that required the installation of over 6000 feet of private water main. A total of 7 new fire hydrants and several new gate valves were added as well. The Water Works was able to have additional valves installed on Pembroke Street which was needed for the operation of the water system. The additional valves were at no cost to the rate payers as well.

Thirty Six (36) water permits were applied for in 2005, Seven (7) single family homes in Pembroke and One (1) in Allentown. There were twenty (20) condominiums built in Chickering Meadows and Seven (7) adult community units built in the Taylor Group development. Two commercial permits were applied for as well One (1) off Riverwood Drive and of course the Associated Grocers building off Pembroke Street.

The Superintendent and crew worked throughout the year repairing sixteen (16) water main breaks or leaks and forty-eight (48) service line repairs. We responded to over one hundred (100) service calls and installed five (5) new service lines. The guys also replaced three fire hydrants and repaired more than fifteen fire hydrants. The crew also responded to more than 500 Dig-Safe calls as well.

The Seventh Annual Water Quality Report was mailed to the water users in June. The Water Works is required to test for seventy-seven contaminants. Nine contaminants were detected. The test results showed that the Water Works is within state and federal standards.

This year the Pembroke Water Works continued to install radio remote meters for reading. The employees installed or replaced over 135 water meters in 2005.

The Pembroke Water Works water rates are one of the lowest water rates in the State and the Commissioners strive to control costs where ever possible.

Respectfully submitted,

Helen Petit, Chairman  
Board of Water Commissioners

## PEMBROKE WATER WORKS

### Detailed Balance Sheet 2005 (Pre Audit)

Account	Balance
<b>ASSETS</b>	
Current Asset	
Cash	
100 - Checking	(1,230.51)
102 - Contingency	17,898.97
103 - Payroll	8,405.81
104 - Petty Cash	185.00
105 - Reserve Savings	152,913.69
106 - Escrow Account	1,567.82
107 - Capital Improvement Funds	118,636.18
108 - Contingency Investment	24,319.48
	322,696.44
Total Cash	322,696.44
Account Receivable	
110 - Accounts Receivable	75,000.20
111 - Other Accounts	5,948.11
	80,948.31
Total Account Receivable	80,948.31
Inventory	
120 - Inventory	24,183.23
	24,183.23
Total Inventory	24,183.23
	427,827.98
Total Current Asset	427,827.98
Other Current Asset	
130 - Prepaid Insurance	9,755.87
131 - Prepaid Expenses	3,656.81
	13,412.68
Total Other Current Assets	13,412.68

## PEMBROKE WATER WORKS

### Detailed Balance Sheet 2005 (Pre Audit)

#### Fixed Assets

140 - Land - Water Supply	30,685.00
141 - Land Water – Storage	200.00
142 - Land - Other	1,050.00
143 - Capital Contributions	171,565.00
150 - Structure – Water Supply	478,877.30
151 - Structure – Pump Station	147,205.63
152 - Structure – Water Tank	524,981.10
153 - Structure – Shop	48,396.09
154 - Equipment - Pump Station	306,314.19
155 - Equipment - Mains	1,043,564.54
156 - Equipment - Services	121,079.67
157 - Equipment - Hydrant	70,857.49
158 - Equipment - Meters	175,282.17
159 - Equipmnet - Shop	39,241.65
160 - Equipment - Garage	144,148.97
161 - Equipmnet - Office	22,078.86
162 - Exploration	29,864.50

Total Fixed Assets	3,355,392.16
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Total Fixed Asset	3,355,392.16
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#### Other Asset

#### Accumulated Depreciation

170 - Depreciation - Water	-129163.64
171 - Depreciation - Pump Station	-94301.92
172 - Depreciation - Water Tank	-183427.69
173 - Depreciation - Shop	-28251.7
174 - Depreciation - Pump Station	-240920.14
175 - Depreciation - Mains	-501696.3
176 - Depreciation - Services	-115412.77
177 - Depreciation - Hydrants	-44493.69
178 - Depreciation - Meters	-136117.23
179 - Depreciation - Shop	-36629.59
180 - Depreciation - Garage	-80409.34
181 - Depreciation - Office	-19115.61
182 - Depreciation - Exploration	-29864.5
183 - Depreciation - New	-6391.67

Total Accumulated Depreciation	-1646195.79
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Total Other Asset	-1646195.79
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Total Assets	2,150,437.03
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## PEMBROKE WATER WORKS

### Detailed Balance Sheet 2005 (Pre Audit)

#### LIABILITIES

##### Current Liability

##### Accounts Payable

200 - Accounts Payable

9856.57

Total Accounts Payable

9856.57

##### Total Current Liability

9856.57

##### Other Current Liability

281 - Customer Escrow Payable

1,000.00

Total Other Current Liability

1,000.00

##### Long Term Liability

251 - Bonds Payable-Long-Term

80,000.00

Total Long Term Liability

80,000.00

Total Liabilities

90,856.57

#### CAPITAL/EQUITY

##### Capital/Equity

300- Municipal Investment

385258.09

310 - Capital

Reserve

121161.99

320 - Retained Earnings

1498626.1

330 - Profit and

Loss

54534.28

Total Capital/Equity

2059580.46

Total Capital/Equity

2059580.46

Total Liabilities Plus Capital/Equity

2,150,437.03



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**PEMBROKE SCHOOL DISTRICT**  
**For the Year Ending June 2005**

**Moderator**  
THOMAS E. PETIT

**District Clerk**  
CYNTHIA MENARD

**Treasurer**  
JULIE LUSTIG

**School Board**

RYLAND WEISIGER	Term Expires 2006
GERARD FLEURY	Term Expires 2007
THOMAS SERAFIN	Term Expires 2007
CLINTON HANSON	Term Expires 2008
RICHARD MITCHELL	Term Expires 2008

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Superintendent of Schools**  
THOMAS HALEY

**Assistant Superintendent of Schools**  
DAVID DZIURA

**Business Administrator**  
PETER AUBREY

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## PEMBROKE SCHOOL DISTRICT MEETING

### PEMBROKE ACADEMY AUDITORIUM

Saturday, March 5, 2005

#### ABSTRACT OF MINUTES

Moderator Thomas Petit called the meeting to order at 10:00 A.M. Moderator Petit instructed the voters present on the paper handouts provided at the entrance of the auditorium, made announcements and reviewed protocol for the meeting. Supervisors and assistants of the voters' checklist present were Roland Young, Pat Crafts and Janice Edmonds. Registered voters were checked in at the door and received a voter card. Moderator Petit introduced the members of the budget committee present; David-Freeman-Wolpert, Justine Courtemanche, Mark LePage, Joe Crawley and Selectman, Brian Tufts. Moderator Petit introduced members of the school board; Clint Hanson, Gerry Fleury, Ry Weisiger, Tom Serafin, Terri McCarthy and Superintendent Tom Haley and the SAU #53 Business Administrator Peter Aubrey. Following the Pledge of Allegiance, the reading of the warrant was the first order of business.

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Clint Hanson, Chairman of the School Board presented retiring school board member Terri McCarthy with the gift of a clock for nine years of dedicated service.

**Article 2:** TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE SCHOOL DISTRICT.

Motion to accept made by Brian Tufts. Seconded by Ry Weisiger.

**Article #2 was adopted by a card showing vote.**

**Article 3:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000, FROM SURPLUS, TO BE ADDED TO THE SCHOOL BUILDING CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$50,000 FROM THE JUNE 30, 2005 FUND BALANCE FOR THIS PURPOSE.

Motion to accept made by Clint Hanson. Seconded by Terri McCarthy.

**Article #3 was adopted by a card showing vote.**

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## PEMBROKE SCHOOL DISTRICT MEETING

**Article 4:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000, FROM SURPLUS, TO BE ADDED TO THE SPECIAL EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$50,000 FROM THE JUNE 20, 2005 FUND BALANCE FOR THIS PURPOSE.

Motion to accept made by Clint Hanson, seconded by Therese McCarthy.

**Article #4 was adopted by a card showing vote.**

**Article 5:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$25,000, FROM SURPLUS, TO BE ADDED TO THE EQUIPMENT TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$25,000, FROM THE JUNE 30, 2005 FUND BALANCE FOR THIS PURPOSE.

Motion to accept made by Therese McCarthy. Seconded by Clint Hanson.

**Article #5 was adopted by a card showing vote.**

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$25,000, FROM SURPLUS, TO BE ADDED TO THE ROADWAY TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$25,000, FROM THE JUNE 30, 2005 FUND BALANCE FOR THIS PURPOSE.

Motion to accept made by Clint Hanson. Seconded by Ry Weisiger.

**Article #6 was adopted by a card showing vote.**

**Article 7:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$22,700 FOR THE PURPOSES OF REPLACING WORN STAIR TREADS AT VILLAGE SCHOOL AND THREE RIVERS SCHOOL AND REPLACING THE DOMESTIC HOT WATER BOILER AND TANK AT PEMBROKE ACADEMY. FURTHER, TO AUTHORIZE THE WITHDRAWAL OF \$22,700 FROM THE SCHOOL CAPITAL RESERVE FUND FOR THESE PURPOSES.

Motion to accept made by Clint Hanson. Seconded by Bill Nunnally, Sr.

Marie Ayles asked how much is in the trust fund now. Gerry Fleury stated to refer to page 85 of the town report and the amount listed is \$37,262.

**Article #7 was adopted by a card showing vote.**

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## PEMBROKE SCHOOL DISTRICT MEETING

**Article 8:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$30,000 FOR THE PURPOSE OF REPAIRING CATACH BASINS ALONG BELANGER DRIVE AT HILL SCHOOL. FURTHER, TO AUTHORIZE THE WITHDRAWAL OF \$30,000 FROM THE ROADWAY TRUST FUND FOR THIS PURPOSE

Motion to accept made by Clint Hanson. Seconded by Therese McCarthy.

**Article #8 was adopted by a card showing vote.**

**Article 9:** BY PETITION: SHALL WE ADOPT THE PROVISIONS OF RSA 40:13 (KNOWN AS SB-2) TO ALLOW OFFICIAL BALLOT VOTING ON ALL ISSUES BEFORE THE PEMBROKE SCHOOL DISTRICT ON THE SECOND TUESDAY OF MARCH.

(This petition article has been placed on the meeting warrant for discussion purposes only. Voting on this petition article will be by ballot at the March 8, 2005 elections.)

David Freeman-Wolpert, chairman of the Budget Committee stated comments about the importance of representation and discussion at the yearly town and school budget hearings and meetings. David asked for the community to vote against this article by ballot on Tuesday, March 8<sup>th</sup>.

**Article 10:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE BUDGET COMMITTEE'S RECOMMENDED AMOUNT OF \$19,282,375 FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES FOR THE SCHOOL DISTRICT OFFICIALS AND AGENTS, AND FOR THE PAYMENT FOR THE STATUTORY OBLIGATIONS OF THE DISTRICT. THE SCHOOL BOARD RECOMMENDS \$19,282,375. THIS ARTICLE DOES NOT INCLUDE APPROPRIATIONS VOTED IN OTHER WARRANT ARTICLES.

Motion to accept made by Ry Weisiger. Seconded by Gerry Fleury.

David Freeman-Wolpert discussed the change in format of Article #10, the budget meetings held and the public meetings prior to today's meeting. Mr. Wolpert referred to the handout he prepared on the summary of tax rate form and explained the impact to the taxes. Mr. Wolpert explained the dollar tax rate per \$1,000 property value history back through 1999, the new assessment value effects and the business effect in the town. The estimated tax impact is 2.3%. As long as Mr. Wolpert has been on the budget committee they have never, ever approved both budgets as presented to the budget committee. This is the first year of doing so. The budget committee feels they are reasonable budgets. There are some new programs, new staff and increases and you will hear about those from a school budget representative. We feel it is in the best interest in the town to approve this budget. I will now turn it over to Gerry Fleury who is the school board representative on the budget committee, he attended every one of our budget meetings and he acts as their eyes and ears in speaking to the budget and we had plenty of representation from the superintendent and each one of the principals

## PEMBROKE SCHOOL DISTRICT MEETING

Gerry Fleury discussed the school budget details and referred to the pink packet, pages 12 for the budget overview and page 13 initiatives made available for the taxpayers. Gerry discussed the areas of increase including special education and explained that if we have individuals that have special needs we have an obligation to do whatever it takes to provide the best education possible for those individuals. Mr. Fleury further discussed the dollar figure attached to provide these services. Mr. Fleury also discussed the multi-year contract approved in the collective bargaining process last year with the teachers and as a result of that multi-year teacher contract rather than have to approve contract one year at a time, we now have to look at the funding components of it. So in the coming year in order to fund our obligation under that contract agreement the amount comes to \$315,651. We have had certain insurance benefit increases, naturally FICA because it is linked through salary, insurances that we have to pay for unemployment and workmen's compensation. The premiums on those have gone up and in total that comes to \$251,289.00. We have some maintenance projects for the four facilities amounting to \$102,805 that are included in this budget. WE also have non-contract salary increases that are not covered by the union wage in the amount of \$94,281 and as you are all aware of the utility charges that have increased in the amount of \$66,247.

Mr. Fleury also explained in detail the grade 5 teacher, the summer remedial program, nurse assistant, pushing your limits program, at risk tuition, and alternate diploma program.

Mike Reardon, Headmaster at Pembroke Academy, explained the reason for the At Risk Tuition Program for two students full-time at the Academy. Mr. Reardon also explained the NWEA (Northwest Education Association) student testing program.

There were no other comments and/or questions.

**Article #10 was adopted by a card showing vote for the amount of \$19,282,375.**

**Article 11:** TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.

This article was passed over as there was no action needed.

**Article 12:** TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Peter Mehegan announced the upcoming play the Sound of Music to be performed by the Pembroke Academy students on March 31<sup>st</sup>, April 1<sup>st</sup> and April 2<sup>nd</sup> at 7:00 P.M.

Bill Nunnally, Sr. made a motion to adjourn the meeting. The voters present seconded. There being no other business to transact, the school district meeting was adjourned at 10:45 A.M.

Respectfully submitted by,  
Cynthia E. Menard  
School District Clerk

**PEMBROKE SCHOOL DISTRICT****TUESDAY, MARCH 8, 2005**

Moderator Thomas Petit opened the polls at the Pembroke Village School on High Street at 11:00 A.M. Pembroke Police Chief Wayne Cheney was present. The warrant was read and a motion to accept was made by Charlie Mitchell and seconded by Roland Young. The polls were declared open until 7:00 P.M. for the purpose of conducting business in the warrant. Supervisors of the checklist present were: Roland Young, Pat Crafts and Janice Edmonds. Assistants at the polls were: Charlie Mitchell, Marie Brezosky, Bonnie Clark, Chet Martel, and Larry Young, Sr.

**1. TO CHOOSE A MODERATOR FOR THE ENSUING YEAR**

Thomas E. Petit - 365 (elected)

**2. TO CHOOSE A CLERK FOR THE ENSUING YEAR**

Cynthia E. Menard - 360 (elected)

**3. TO CHOOSE TWO MEMBERS OF THE SCHOOL BOARD FOR THE ENSUING THREE YEARS**

Clinton A. Hanson, Jr. – 272 (elected)

Richard Mitchell – 315 (elected)

**4. TO CHOOSE A TREASURER FOR THE ENSUING YEAR**

Sharon Hill - 336 (elected)

**5. BY PETITION: Shall we adopt the provisions of RSA 40-13 (known as SB-2) to allow official ballot voting on all issues before the Pembroke School District on the second Tuesday of March.**

YES – 108

**NO – 246**

The polls were closed at 7:00 P.M. Tellers to count are listed above.

Respectfully submitted,  
Cynthia E. Menard  
School District Clerk

**PEMBROKE SCHOOL DISTRICT**

**STATEMENT OF EXPENDITURES**

For the Year Ending June, 2005

**INSTRUCTION**

Regular Education Programs	\$ 6,985,083.30	
Special Education Programs	2,285,896.67	
Vocational Programs	776,311.56	
Other Instructional Programs	<u>349,637.45</u>	
		\$ 10,396,928.98

**SUPPORT SERVICES**

Student Services	2,215,679.62	
Instructional Staff	221,557.39	
General Administration	419,012.94	
School Administration	964,270.75	
Operation/Maintenance of Plant	1,394,331.94	
Student Transportation	433,681.55	
Central	<u>10,474.36</u>	
		5,659,008.55

**DISTRICT WIDE EXPENDITURES**

Facilities Acquisition & Construction	<u>63,144.74</u>	
		63,144.74

**OTHER FINANCING USES**

Debt Service – Principal	924,992.68	
Debt Service – Interest	<u>310,762.45</u>	
		1,235,755.13

**FUND TRANSFERS**

Trust/Agency Funds	<u>125,000.00</u>	
		125,000.00

**SPECIAL REVENUE EXPENDITURES-INSTRUCTION**

Regular Education Programs	281,320.13	
Vocational Programs	<u>19,547.64</u>	
		300,867.77

**SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES**

Student Services	322.88	
Instructional Staff	32,380.94	
General Administration	13,385.58	
Operation/Maintenance of Plant	<u>210.35</u>	
		46,299.75

**FOOD SERVICE FUND**

Food Service	<u>525,510.71</u>	
		525,510.71

**CAPITAL PROJECTS**

Building Acquisition/Construction	<u>872.51</u>	
		872.51

**TRUST FUNDS**

Building Renovation	<u>36,296.94</u>	
		36,296.94

**OTHER EXPENDABLE FUNDS**

Facilities Maintenance/Repair	29,252.30	
		<u>29,252.30</u>

**TOTAL EXPENDITURES**

\$ 18,418,937.38

**PEMBROKE SCHOOL DISTRICT****STATEMENT OF REVENUES**

For the Year June 30, 2005

**REVENUES FROM LOCAL SOURCES**

Current Appropriation \$ 6,568,246.00

**TUITION***TUITION FROM INDIVIDUALS*

Regular School Day 4,069.65

*TUITION FROM OTHER LEAS WITHIN NH*

Regular School Day 4,299,474.89

Special Education 540,453.28

Vocational 7,640.32

**OTHER LOCAL REVENUES**

Earnings on Investments 18,089.55

Food Service 394,743.72

Rentals 43,854.64

Other Local Revenue 25,035.53

**TOTAL LOCAL REVENUES**

11,901,607.58

**REVENUE FROM STATE SOURCES**

Adequacy Aid (Grant) 3,913,995.00

Adequacy Aid (State Tax) 1,357,650.00

School Building Aid 393,013.90

Catastrophic Aid 112,026.76

Vocational Education (Tuition) 3,656.58

Vocational Education (Transportation) 8,560.86

Child Nutrition 6,093.17

Public Inter Agencies 19,547.64

**TOTAL STATE REVENUE**

5,814,543.91

**REVENUE FROM FEDERAL SOURCES**

Elementary/Secondary – Title I 54,319.64

Elementary/Secondary - Other 275,805.66

Child Nutrition Program 116,600.95

Medicaid Distributions 152,851.70

**TOTAL FEDERAL REVENUE**

599,577.95

**OTHER FINANCING SOURCES**

Transfer from General Fund 125,000.00

Transfer from Capital Projects Funds 872.51

Transfer from Capital Reserve Fund 33,892.44

Transfer from Other Expendable Trust Funds 29,252.30

**TOTAL OTHER FINANCING SOURCES**

189,017.25

**TOTAL REVENUES**

18,504,746.69



**Brent W. Washburn, CPS, Prof. Assoc.**

64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 18, 2005

The School Board  
Pembroke School District  
Pembroke, New Hampshire

I have audited the financial statements of Pembroke School District as of and for the year ended June 30, 2005, and have issued my report thereon dated December 18, 2005. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Pembroke School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Pembroke School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

This report is intended for the information and use of the audit committee, management, others within the organization, School Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

I extend my thanks to the officials and employees of the Pembroke School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

## PEMBROKE SCHOOL DISTRICT

### BOND PAYMENT SCHEDULE

		Principal	Interest
<b>Issue #1</b>	Original February, 1985 Hill School Addition	(\$1,845,000)	
	Refunding February, 1987	(\$1,750,000)	
	2004/05 (Final)	90,000	\$ 5,586
<b>Issue #2</b>	July, 1991 Upper Elementary School	(\$3,950,000)	
	2005/06	260,000	26,910
	2006/07 (Final)	260,000	8,970
<b>Issue #3</b>	July, 1999 Pembroke Academy	(\$8,445,000)	
	2005/06	575,000	236,019
	2006/07	575,000	211,582
	2007/08	575,000	187,144
	2008/09	575,000	162,707
	2009/10	575,000	138,269
	2010/11	575,000	113,832
	2011/12	575,000	89,394
	2012/13	575,000	64,957
	2013/14	575,000	40,519
	2014/15 (Final)	395,000	19,907

## PEMBROKE SCHOOL DISTRICT

### STATISTICAL REPORT FOR PEMBROKE 2004/05

	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	360	360	
Enrollment	870	1114	1984
Percent of Attendance	95.3	96.1	93.9
Average Daily Attendance	793.0	927.3	1720.3

### SUPERINTENDENT'S SALARY

2004/05

Allenstown	\$15,013
Chichester	10,634
Deerfield	20,122
Epsom	17,307
Pembroke	<u>41,183</u>
	\$104,259

### ASSISTANT SUPERINTENDENT'S SALARY 2004/05

Allenstown	\$12,442
Chichester	8,813
Deerfield	16,676
Epsom	14,343
Pembroke	<u>34,130</u>
	\$86,404

### BUSINESS ADMINISTRATOR'S SALARY 2004/05

Allenstown	\$ 9,518
Chichester	6,742
Deerfield	12,757
Epsom	10,973
Pembroke	<u>26,110</u>
	\$66,100

### REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2004 to June 30, 2005

<b>CASH ON HAND JULY 1, 2004</b>		\$ 145,013.76
Received from Selectmen	\$7,925,896.00	
Revenue from State Sources	4,884,184.92	
Received from Tuitions (includes transportation)	4,863,855.58	
Received from all Other Sources	<u>541,783.65</u>	
<b>TOTAL RECEIPTS</b>		<u>18,215,720.15</u>
Total Amount Available for Fiscal Year		\$18,360,733.91
Less School Board Orders Paid		<u>18,105,856.01</u>
<b>BALANCE ON HAND JUNE 30, 2004</b>		\$ 254,877.90

As Summarized from the Records  
Of the District Treasurer

## PEMBROKE SCHOOL DISTRICT

### TEACHER'S SALARY SCHEDULE 2005/06

STEP	BA	BA+15	MA	MA+16
1	28,700	29,850	33,300	34,450
2	30,000	31,150	34,600	35,750
3	31,300	32,450	35,900	37,050
4	32,600	33,750	37,200	38,350
5	33,900	35,050	38,500	39,650
6	35,200	36,350	39,800	40,950
7	36,500	37,650	41,100	42,250
8	37,800	38,950	42,400	43,550
9	39,100	40,250	43,700	44,850
10	40,400	41,550	45,000	46,150
11	41,700	42,850	46,300	47,450
12	43,000	44,150	47,600	48,750
13	44,300	45,450	48,900	50,050
14	45,600	46,750	50,200	51,350

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### SCHOOL EMPLOYEE SALARY RANGES

Secretaries	\$11.00/hr.-\$14.76/hr.
Teacher Aides	\$ 9.50/hr.-\$14.76/hr.
Custodians	\$ 8.24/hr.-\$14.96/hr.
Lunch Program	\$ 8.00/hr.-\$11.50/hr.

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### SCHOOL OFFICERS SALARIES

#### SCHOOL BOARD MEMBERS

Clint Hanson, Chairman	\$371.00
Gerard Fleury	371.00
Theresa McCarthy	371.00
Tom Serafin	371.00
Ryland Weisiger	371.00

#### DISTRICT CLERK

Cynthia Menard	\$25/Meeting
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#### MODERATOR

Tom Petit	\$65/Meeting
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#### DISTRICT TREASURER

Julie Lustig	\$2,850.00
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#### DIRECTOR OF MAINTENANCE

Jonathan Burnham	\$34,804.00
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## PEMBROKE SCHOOL DISTRICT

### SUMMARY REPORT SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	FY 2003/04	FY 2004/05
Actual Expenditures	\$3,819,750	\$4,388,559
Actual Revenues		
◆ Catastrophic Aid	\$ 50,715	\$ 112,027
◆ Medicaid	122,095	152,852
◆ Federal Grant	227,364	297,519
◆ Tuition	<u>280,681</u>	<u>540,453</u>
Total Offsetting Revenues	\$ 680,855	\$1,102,851

Notes:

- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
- Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## PEMBROKE SCHOOL DISTRICT

### SUPERINTENDENT'S REPORT

During the past ten years, two very influential books on educating high school students have attracted a significant following throughout the United States. These books, *Breaking Ranks: Changing an American Institution* (1996) and *Breaking Ranks II: Strategies for Leading High School Reform* (2004), have offered a blueprint for re-design intended to create schools that successfully prepare students for the radically different world they will encounter during the twenty-first century. Rather than review and critique the status-quo, these documents offer detailed action plans and specific strategies which have proven to be "best practices" in assisting students to achieve high educational standards.

The basic recommendations of the *Breaking Ranks* study are that high schools must form collaborative philosophical and practical working relationships among educators, parents and the greater community to identify and reach consensus on what is truly important for every student to know and be able to do, that a school culture must be created where every student is known and feels connected, invested, and valued, and that educational standards should be based upon the expectations and demands of the real world.

For example, many of us recall classrooms where the teacher, stationed in front of the room, delivered information to a largely passive group of students seated in neat rows. At each lesson's conclusion, we were given tests which emphasized our ability to retain and repeat that information. Now greater emphasis is placed on students' completion of projects which involve both individual and group work and offer real-world learning challenges. The intention is that students become active participants and share in the responsibility for their own learning as they try new ideas and approaches to solve a problem, combine their strengths with those of their peers, and clearly demonstrate their engagement in and mastery of the assignment.

Pembroke Academy has used *Breaking Ranks* as its guiding document for the past several years. Pembroke Academy's faculty and administration have worked diligently to create a curriculum that is student-centered and focused on providing an in-depth understanding of essential concepts and skills and to ensure a climate dedicated to each student's growth and success. These efforts have resulted in steadily improving test scores and, more importantly, in the graduation of young women and men who exemplify the best attributes of the community and will become successful, contributing citizens.

*Breaking Ranks*, while by no means a guarantee of success, has offered Pembroke Academy a detailed, thoughtful and sustainable plan for educating Allenstown's high school students. I invite you to learn more about the tenets of the *Breaking Ranks* strategies, which have been endorsed by leading educational organizations including the National Association of Secondary School Principals, the New Hampshire Association of School Principals and the New Hampshire Department of Education, and to contact Pembroke Academy to see these strategies put into action.

Respectfully Submitted,  
Thomas Haley  
Superintendent of Schools

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY HEADMASTER'S REPORT

Pembroke Academy continues to make significant progress in key academic areas. For example, last year's sophomores (the Class of 2007) recorded a solid performance on the state and federally-mandated New Hampshire Educational Improvement and Assessment Program (NHEIAP) exams, scoring above the state-wide average in both reading and mathematics. More importantly, these scores maintained a steady five-year progression in PA's achievement on these tests. NHEIAP results are a central indicator of whether a school attains Adequate Yearly Progress (AYP) under the federal No Child Left Behind (NCLB) legislation, which requires that schools meet not only school-wide standards of achievement but also that sub-groups of students as defined by, say, race, socio-economic status or special education coding also attain specific standards. Indeed, PA had been cited for our scores in two of these sub-groups two years ago; however, utilizing an aggressive and focused program of delivery of remediation services to students identified as at-risk of not attaining prescribed standards, we were able last year to attain AYP with all our school's sub-groupings along with our strong school-wide scores.

I'm also pleased to report on the growth of Pembroke Academy's Advanced Placement program. Advanced Placement is a nationally recognized program through which high school students take courses that essentially replicate the academic content and rigor of an introductory college course. Every AP course culminates in a standardized—and quite challenging—exam, which is graded by the College Board, the same folks responsible for the SAT's most high school students take. Students achieving at a certain level on these tests receive "advanced placement" status from most colleges; that is, students are allowed to either skip an introductory college course and/or are awarded college credits toward their degree, either of which can result in a sizeable financial savings. Over the last few years, PA's Advanced Placement offerings have increased steadily; we now offer courses in biology, calculus, English, US history, French, art and Spanish and hope to add computer technology next year. Even more encouraging is the fact that enrollment in our AP offerings more than tripled this year as a direct result of presentations offered by our AP staff. Their message was a simple one: any student with the basic skills like prerequisite courses, an adequate reading level and, most importantly, the *desire* to do this level of work could succeed in at least one Advanced Placement course. As of this writing, we have approximately 20% of our combined junior and senior classes involved in AP classes, a percentage we hope to see steadily increase.

The Pembroke community also received a notable honor recently when Gregg Brighenti, one of our assistant principals, was recognized by the New Hampshire Association of Secondary School Principals as its 2005-06 Assistant Principal of the Year. Gregg was elected for his exemplary record as an advocate for students; for possessing an educational vision that has inaugurated projects like the PA Wall of Fame; and for his indefatigable work ethic, whose countless hours of commitment to Pembroke Academy have made our school a better place for all of our students. Gregg will be traveling to Washington, D.C. in April to participate in the national recognition for each state's recipients.

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY HEADMASTER'S REPORT

In much the same congratulatory vein, Pembroke Academy is one of four New Hampshire high school finalists for recognition for the New Hampshire Excellence in Education Awards (the "ED"ies), a program sponsored by a consortium of community groups. PA applied for recognition based upon our Freshman Initiative, which includes the *Pushing Your Limits* summertime transition program, our freshman academic teams, *Gateway English* course and *START* advisory program (in which all students participate). The Freshman Initiative, however, is merely emblematic of the teamwork and dedication common throughout our faculty as we seek programs and approaches that will ensure the success of each of our students. We hope these qualities will be evident to the "ED"ies visiting team on their site visit to PA on March 9.

Finally, Pembroke Academy was pleased to add the following certified personnel for the 2005/06 school year:

- Deborah Belanger replaced Tim Godbois in mathematics.
- Mark McLaughlin is a new science teacher (and our new AP Biology teacher).
- Jamie Carbone replaced Liz Muller in science; Liz is on maternity leave.
- James Doneski replaced English teacher Dave Space, who retired after 26 years service to PA.
- James Sodaitis replaced Jessica Heitfield in mathematics.
- Maggie Knoll replaced Ken Pfitzenmayer in Special Education.
- Chris Ulrich replaced Chris Gleason in social studies; Chris is on child-rearing leave.
- Kristen Lanctot replaced Denise Gridley in Spanish; Denise is on maternity leave.
- Travis McKellar replaced Jessica Brungot in Special Education; Jessica in turn replaced Karen Guercia as our Special Education Director with Karen moving to the Central Office as Assistant Director of Special Services.
- Lisa Witte is our new Assistant Principal, replacing Margaret Callahan. Margaret is serving as an assistant principal at Exeter High School.

The challenge of educating our community's children will always be a formidable one and one to which your teachers and administrators are deeply committed. Working together—school, parents and community—we cannot fail.

Respectfully submitted,  
Michael Reardon, Headmaster



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## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL PRINCIPAL'S REPORT

As always it has been a busy year for everyone at Three Rivers School. Our staff has been slowly changing over the last few years and this year saw the biggest changes yet. Last winter we hired Manuela Bittner-Shuey as a special education case manager, as this population of students continues to grow. Two veteran teachers retired last spring as we said goodbye to Maureen McGarrigle and Nancy Vaughn. At the end of the summer we welcomed three new professional staff member; Theresa LePage as our 5<sup>th</sup> grade social studies teacher, Jessica Postorino as the 7<sup>th</sup> grade as our Language Arts teacher and Alyza Morris as our 8<sup>th</sup> grade Language Arts teacher. We also added several outstanding paraprofessional members to our staff who are making positive contributions every day with students.

In February Three Rivers School was selected for the second time by the Concord Chamber of Commerce to participate in Junior Achievement's Personal Economics Program. Five volunteers from local businesses visited TRS once a week during the spring to teach a series of eight classes to our 7<sup>th</sup> grade students on budgeting and career planning. The program was very well received by staff and students and certainly enhanced our 7<sup>th</sup> grade social studies curriculum. During the winter months we also livened things up with our annual Jump Rope for Heart fundraiser and our 7<sup>th</sup> grade students' first annual musical theater production.

Last April, our 6<sup>th</sup> grade students and teachers spent their annual four days in Maine at the Ferry Beach Environmental Camp. They studied both marine and forest environments and enjoyed getting to know their teachers outside of school. April also saw our 8<sup>th</sup> grade students and teachers traveled to Washington, D.C. and Gettysburg, Pennsylvania for five hectic days. All thoroughly enjoyed the trip as an invaluable lesson connecting their classroom learning to the real world as well as lessons in responsibility for working cooperatively with the group. In addition to their historical visits, the group took in a baseball game at Camden Yards in Baltimore to cheer on the Red Sox. While the 8<sup>th</sup> grade was away, we also held our third annual career fair, in which our students were able to learn information about various careers and ask questions about those jobs that interested them. Some of our 7<sup>th</sup> grade students went out into the community to job shadow volunteers in local companies. Whether it was in school or out in the community, students all reported that they had gained a lot of insight into the world of work.

Three Rivers School has again received the Blue Ribbon School Achievement Award for the 2004-2005 school year. To qualify for this award, schools must show volunteer hours totaling in excess of four times the school student population. This means we had to exceed 1500 volunteer hours, and due to the dedication of our parents, this was handily accomplished. In addition to helping out with our book fairs, fund raising events, the Pat's Peak ski program, and many field trips, our PALS volunteers generously spent even more time putting the application together for this award. Thanks and congratulations to the many people who willingly donate their time to help our schools and our students. There are many programs what would not happen if it were not for our volunteers!

## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL PRINCIPAL'S REPORT

This fall the enrollment at Three Rivers had remained steady at around 385 students. Our students have been involved with a wide variety of field trips and projects so far this year. We have also welcomed several outside speakers who have presented diverse information ranging from the

dangers of smoking to stories about ancient Egypt. Our annual Fall Relays at the Pembroke Academy track gave us the opportunity to show our school spirit, especially as they were held on a beautiful October day. To celebrate the end of the first quarter we held our second annual "Bring a Parent to Breakfast" day and again hosted over 200 people.

Our very active student council, headed by 5<sup>th</sup> grade teacher, Deirdre Martin, has provided outstanding leadership within the school. They focus on maintaining school spirit with fun activities for students during the school year and charitable fund raising to benefit the larger community. Spirit Days throughout the year and our Holiday Door Decorating Contest are all eagerly anticipated by students and staff. Our Fall Food Drive, which collected over 1000 items of food for local distribution, ended with an assembly and games in the gym to congratulate our homeroom winners. Our Pennies for Patients charitable collection was so successful that we were honored with an ice cream sundae party for the entire school last spring. This group has had an ongoing project to beautify our school grounds by planting flowers and sprucing up our gardens each year.

This past summer a group of nine staff members met for five days near North Conway with staff from the New Hampshire Department of Education and other teachers from across the state to plan out new ways to improve instruction and to raise student achievement. We developed a literacy plan that has addressed all aspects of reading and writing at our four grade levels. Our literacy coach, who teaches in Gilford, spent a day with us this fall to work with our entire staff on ways to increase student literacy at each grade level and in all classes. It is gratifying to work with a staff that is truly dedicated to continually enhance what we do. Three Rivers is a very dynamic school that continues to strive to provide the best programs for all of our students. It is a privilege to work with this energetic staff in this supportive community.

Respectfully submitted,  
Deborah Bulkley, Principal  
Three Rivers School

## PEMBROKE SCHOOL DISTRICT

### HILL/VILLAGE SCHOOLS 2004 PRINCIPAL'S REPORT

The 2004/2005 school year started on a very positive note. At the special district meeting in September a new three year master agreement was approved by the voters. It is always good to have contractual issues settled in a timely manner. While the whole process of negotiations and contractual issues are an important and necessary part of our educational world, they are like flu shots - a good thing to have done and over with as quickly as possible.

At Hill and Village we opened the school year with a full time music program for the first time in several years. Mrs. Sarah Grasso attended college in Rhode Island and had subsequently moved to New Hampshire. We welcome her warmly to our staff. It is wonderful to have music at all levels again.

Thanks to a group of dedicated volunteers a new playground was constructed at the Village School in the spring. The money was raised through the annual Hill/Village Road Race and a generous donation from PALS. The new structure was incorporated into the existing equipment at Village. The original playground had also been constructed by volunteers the year that the Village was renovated. The playground at Hill School was also a community effort. We have been very fortunate in the response that we have gotten from our community any time that we have expressed a need.

At the end of the school year we had to say good-bye to Sue Cassidy, a long time teacher at both Hill and Village. Mrs. Cassidy taught in the Pembroke district for twenty years. We will certainly miss her and want to thank her for her years of dedication and service to our children. We also wish her a long and joyful retirement; she deserves the best.

At both schools we continue to focus on early literacy skills. At the Village a system of assessments and early interventions has been established for the K – 1 students. Instruction for children who are struggling is targeted to specific areas of weakness. There are frequent checks to insure that progress is being made or to investigate why if there continues to be an issue. Our hope is to prevent children from getting seriously behind if at all possible. For some children progress may be slower than their peers but if they are making progress, that is the important part. We also need to strike a happy medium between helping a child utilize their full potential but not to put so much pressure on them as to create an unhealthy situation.

At the Hill School we have restructured our schedule to insure that there are blocks of time that are considered “protected” for language arts instruction. Each grade level has a ninety-minute block for language arts. During that time support staff will go into classrooms to assist teachers with instruction. At a different time during the day there is another 45-minute block in which children with specific needs are pulled out to work one on one or in small groups. Overall our children are still performing well on standardized tests such as the MAP (Measures of Academic Progress). However we see a need to improve the quality of writing – stories, reports, expanded answers to questions and in higher level thinking skills.

As in the past we would like to thank everyone in the community for their support. We thank the School Board and the Superintendent and his staff for their ongoing support and assistance. They are a constant source of strength for us. As I have said before I also want to thank everyone who works in the offices, the custodial department, food service and transportation. Without those people we couldn't function as a school. I also thank the teachers who continue to meet the ever growing challenges that they are faced with every day.

Respectfully Submitted  
Susanne Whitbeck, Principal

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR PEMBROKE ACADEMY

Nursing Assessment/Illness	4052
Nursing Assessment/Injury	1738
Medications: scheduled & prin	3344
Health/Pregnancy/Well-baby Counseling	290
Faculty Health Office Visits	56
Total Visits to Health Office	9480
Health Records Reviewed & Tetanus Imm.	420
Tetanus Clinic @ P.A., Fall, 2003	62
Free/Reduced Meal Program	99
Parental Conferences/Communications/Calls (Includes immunization update calls & letters)	1620
Professional Committee Participation:	132
Crisis Team, IEP mtgs., SRT., Discipline, Procedures, Conferences, Staff Development/ Inservices., School Nurse Association (District, NH and National) Athletics/Medical/Interagency/Community, Make-A-Wish	
Professional Workshops Attended (inc. w/e & pm)	9
Classroom/Staff Presentations	4
Sports Physicals in School Health Office	50

<u>Screenings</u>	<u>No.</u>	<u>Rechecked</u>	<u>Referred</u>
Vision	402	22	20
Hearing	368	3	3
Height	687		
Weight	687	6	0
Blood Pressure	78	1	0
Dental	4		4
Sports Physicals	50	2	2
Cardiac/Respiratory	2/5	2/3	2
Appendicitis	2		2
<b>Communicable Diseases</b>			
Pediculosis (Head Lice)		0	
Conjunctivitis		11+	
Strep Throat		12	
Chicken Pox/Shingles		1	
Mononucleosis		7	
Ringworm/Staph		0/1	
Bacterial Pneumonia		01	

Respectfully submitted,

JoAnn V. Lytle, R.N., BSN, BSEd  
School Nurse-Health Educator

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR THREE RIVERS SCHOOL

Nursing Assessment/Procedures	4755
Medications: Doses Given	1709
Staff Assessment	177
Home Visits	0
Total Visits to Health Office	6641
Free/Reduced Meal Program	55
Special Education/IEP, 504, Student Assistance Team, Unified Arts Team, Building Team and Staff Meetings	50
Professional Committee Participation: Rand Trust, School Nurse Assoc., School Nurses	9
Classroom Teaching/Presentations	60
Continuing Education/CPR/First Aid Certification	5
Inter-Agency Collaboration; Meetings with MD's, Parents, Dentists, Psychologists, Teachers; Transportation of Sick Students; Calling for Ambulance, Telephone Calls, Staff Education, Writing Student Reports/letters, etc.	+++

<u>Screenings</u>	<u>No.</u>	<u>Rechecked</u>	<u>Referred</u>	<u>Treated (known)</u>
Vision	372	49	30	14
Hearing	372	6	1	0
Height	372			
Weight	372			
Scoliosis	372	38	5	3
Pediculosis	413	60	6	6
Dental Clinic				
MMR Clinic	0			
 <b>Communicable Diseases</b>				
Strep Throat	7		Chicken Pox	0
Conjunctivitis	6		Mononucleosis	0
Fifth's Disease	2		Shingles	2
Pitorriasis Rosa	1		Scarlet Fever	0
Scabies	0			

Respectfully submitted,  
Beth Corcoran, R.N., BSN  
School Nurse-Health Teacher

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ANNUAL REPORT OF SCHOOL HEALTH SERVICES FOR PEMBROKE HILL SCHOOL

SCREENINGS	SCREENING	REFERRED
Vision	300	16
Hearing	300	4
Blood Pressure Check	15	
Height & Weight	300	
Nursing Assessment/Treatment for Illness/Injury and or health counseling:		3867+
Medications Administered		1562
TLC – student visits		42+

Services were provided to the TLC pre-school program. I had many parent conferences in person and by phone, and conferences with health care providers. I participated in IEP meetings, special education team meetings, Emergency Planning Team and the Wellness Committee. I coordinated Healthy Snack Month, March Into May - and exercise incentive program for staff, and Thanksgiving and Christmas projects with the town Welfare Department.

Respectfully Submitted,  
Mary Rosenthal, School Nurse

### SCHOOL HEALTH SERVICES FOR PEMBROKE VILLAGE SCHOOL

SCREENINGS	SCREENING	RECHECK	REFERRED
Vision	185	10	1
Hearing	188	22	3
Impedance	188	32	5
Blood Pressure	6	4	0
Height & Weight	182	31	2
Dental	22		5
Nursing Assessment/Treatment for Illness/Injury and or health counseling:			2234
Medications Administered			157
Home Visits			0

I participated in I.E.P. meetings, Special Education meetings, SRT and Child Find. I participated in the Pembroke nurses monthly meeting to discuss health issues and policies. I had many phone conversations and personal conferences with parents and healthcare providers regarding health issues and health maintenance.

Respectfully Submitted,  
Kathleen Mayer, School Nurse

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY 2005 GRADUATES

#### Allenstown

Vanessa Agoubi  
Lindsey Bean  
Theodore Begin  
Jena Bergevin  
Kyle Blanchard  
Jeremy Breton  
Bojana Catovic  
Andrew Conley  
Craig Dostie  
Ross Dupont  
Bobby-Ann Estes  
Sarah Fleming  
Scott Fleming  
Randal Gilbert  
Caton Hayward  
Crystal Hollis  
Kayla Ingham  
Joshua Kelly  
Kiera Lassiter  
Kaitlin Lemay  
Dakota MacIsaac  
Sarah Martel  
Melissa May  
Heather Oliver  
Melissa Palys  
Brandy Phillips  
Dana Plourde  
David Prescott  
Niccole Rennie  
Brian Rondeau  
Kenneth Sikes  
Lynnette Spofford  
Christopher St. Onge  
Darcie Stoddard  
Allisa Swanson  
Marc Temple  
Ashley Vaillancourt  
Elizabeth Viar  
Heather Watson  
Katie Williams  
Melissa Winship  
Michael Witham

#### Allenstown (cont.)

Jena Yeoman  
Travis Young

#### Chichester

Kaeleigh Barker  
Crystal Cleasby  
Benjamin Clockedile  
Ryenne Cushman  
David Darling  
Melissa Drouin  
Jennifer Edmonds  
Ashley Gagne  
Avery Hageman  
Kimberly Hodgdon  
Jessica Jones  
Amber Kamieniecki  
Courtland Lesieur  
Jillian Martell  
Haley Meher  
Kara Merrill  
Samuel Moore  
Krystal Ordway  
Benjamin Ruoff  
Abby Shamel  
Heather Tepper  
Gregory Wainwright

#### Deerfield

Ryan Bailey  
Ryan Balukas  
Erik Davitt  
Seth Johnson  
Jonathan Lamontagne  
Benjamin Perkins  
Matthew Post

#### Epsom

Matthew Allen  
Joshua Ankiewicz  
Meghan Aube  
Brittanie Aubrey  
Abigail Benner

#### Epsom (cont.)

Katherine Bragdon  
Marc Brodeur  
Zachary Brown  
Stephen Campbell  
Brittany Caza  
Rebecca Chartier  
Jacob Chinn  
Sean Coffey  
Daniel Dalton  
Melissa Dempsey  
Audrey Draper  
Londa Draper  
Erin Dubreuil  
Nicholas Fitts  
Chelsea Ford  
James Hering  
Erin Holzmacher  
Ryan Keeler  
Thomas Kiley  
Nicholas Krycki  
James Lacasse, IV  
Heather Lapalme  
Amber Murray  
Alicia Owen  
Elizabeth Patria  
Brett Perry  
Melissa Pickard  
Katelyn Plourde  
Ronald Porter  
Laura Prescott  
Brittney Quimby  
Elizabeth Rawls  
Timothy Riel  
Heather Roberge  
Marc Rocheville  
Michael Rudolph  
Antoni Thel  
Joshua Valley  
Steven Yeaton

#### Hooksett

Mihai Serban

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY 2005 GRADUATES

#### Out-of-District

David Holmes

#### Pembroke

Ashley Alberts  
 Jessica Allaire  
 Kristina Amyot  
 Janelle Barthelmes  
 Jeremy Billings  
 Whitney Blatsos  
 Michael Boisvert  
 Jerome Bouchard  
 Eric Brezosky  
 Michael Bryant  
 Curtis Button  
 Kelsi Cahow  
 Katie Cesana  
 Zachory Collier  
 Jason Corbeil  
 Robert Cormier  
 Cortney Cox  
 David Crooks, Jr.  
 Brett Davis  
 Rebecca Deangelis  
 Matale DiBietto  
 Christine Doyle  
 Joshua Dubois  
 Tyler Dubuque  
 Tyler Duval  
 Andrea Edes  
 Forrest Ellis  
 Ronald Evans, III  
 Jessica Farley  
 Greg Fischer

#### Pembroke (cont'd.)

Todd Folsom  
 Sarah French  
 Timothy Gagnon  
 Jacob Gallagher  
 Ryan Gallant  
 Melissa Girard  
 Adam Goulart  
 Kaila Gray  
 Duncan Green  
 Mary Grimes  
 Megan Hebert  
 Theresa Hildreth  
 Amanda Hill  
 Bonnie Howard  
 Joshua Johnson  
 Naomi Johnston  
 Christopher Joyce  
 Avree Kelloway  
 Matthew Kowalik  
 Joseph LaValley  
 Michael Lacerte  
 Kim Laliberte  
 Joshua Lane  
 Casey Lanigan  
 Meghann Lawlor  
 Sean Leary  
 Naiomi Letendre  
 Kati Leverson  
 Meaghan Littlefield  
 Robert Lomartire  
 Jessica Lorenzen  
 Jonathan Menard  
 Brandon Merrill  
 Ashley Middleton

#### Pembroke (cont'd.)

Michelle Miner  
 Bonnie Murphy  
 Stephanie Murray  
 Ashley Noto  
 Brandy O'Brien  
 Jonathan O'Brien  
 Jenni O'Neill  
 Nicholas Paradis  
 Benjamin Parker  
 Diane Perkins  
 Jeffrey Perrault  
 Blaine Phair  
 Nathan Potter  
 Ryan Pouliot  
 Laura Pritchard  
 Joseph Prive  
 Jaimie-Lee Reynolds  
 Curtis Richards  
 Jacob Robertson  
 Tanya Robie  
 Kaitlyn Schmidt  
 Stacy Seidner  
 Tyler Stanyan  
 Amanda Stromvall  
 John Swank  
 Kyle Tiddes  
 Kathy Tilton  
 Timothy Vincent  
 Elizabeth Vinson  
 June Wasowski  
 Christopher Welch  
 Ashley Youmatz  
 David Younie, III



**PEMBROKE SCHOOL DISTRICT****THREE RIVERS SCHOOL 2005 GRADUATES**

Ariel Abbott	Jennifer Darby	Nathanial Moody
Casey Adams	Christian Davis	Nicole Moore
Nicholas Alley	Kyle DiGiore	Max Moran
John Andrews	Daniel Donnelly	Bryan Morissette
Gene Archambault, Jr.	Taylor Farris	Nicholas Mudgett
Maddisun Barrows	Savannah Fitzpatrick	Lianne Mulcahy
Kyle Barthelmes	John Gailunas	James Murray
Michael Blais	Sean Gallant	Amanda Nagle
Caleb Bonanno	Hilary Goulart	John Natalizio
Janelle Bouchard	Emily Graziano	Meaghan Nunnally
Zachary Brackett	Dustin Green	Samantha O'Brien
Allison Brehm	Jonathan Grenier	Bradley Olivier
Shauna Brewer	Erika Guillemette	Joshua Parent
Rebecca Britenriker	Devon Hamel	Megan Pellerin
Lee-Ann Bryant	Allison Hamilton	Timothy Phair
Brandon Campbell	Joshua Hardy	Nicolas Pixos
Kyle Champagne	Kelley Irons	Jennifer Poulin
Kurtis Chesley	Timothy Johnson	Lea Provencher
Lindsay Christie	Kristen Jordan	Todd Reno
Ryan Clark	Sandra Joyce	Christina Ricci
Tyler Clark	Lori Keene	Elizabeth Riccittelli
Kyle Cooper	Melanie Kennedy	Jessica Riccittelli
Christine Coppinger	Joshua Lemoine	Nathan Sarazin
Chyloe Corliss	Stephanie Levesque	Joshua Sarette
Ryan Cormier	James Mahon	Caitlin Scavotto
Alissa Cote	Alan Malik	Kelsea Scerra
Ethan Cote	Daniel Martinez	Samantha Serfass
Lauren Cotnoir	Kasandra McGarr	Whitney Serrecchia
Breanna Crooks	Kyle McGarr	Nicholas Vazquez
Cunan, Tyler	Zachary Mitchell	Kelly Wallace
Currier, Keegan		Tyler Wickens



**2006**

**TOWN MEETING  
WARRANT**

**AND**

**PROPOSED  
TOWN BUDGET**

**2006 TOWN MEETING WARRANT  
TOWN OF PEMBROKE, NH**

To the Inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in Town Affairs. Voters are hereby notified to meet at the Pembroke Village School in Pembroke on Tuesday, March 14, 2006 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy in Pembroke on Saturday, March 18, 2006, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2006 budget and all other matters to come before the meeting.

**MARCH 14, 2006 - FIRST SESSION OF ANNUAL TOWN MEETING  
(Official Ballot Voting)**

**ARTICLE 1** - To choose all necessary officers for the ensuing year.

<i>OFFICE</i>	<i>TERM</i>
Town Clerk	1 yr
Treasurer	1 yr
Moderator	2 yrs
Selectman	3 yrs
Sewer	3 yrs
Commissioner	
Water	5 yrs
Commissioner	
Library Trustee	3 yrs
Trust Fund Trustee	3 yrs
Checklist	6 yrs
Supervisor	

**ARTICLE 2 – AMEND ZONING ORDINANCE**

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?

**Amendment #1**

Are you in favor of the adoption of Amendment # 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To revise §143-21 Table of Dimensional and Density Regulations, Note 3 to make it clear that the frontage of a buildable lot is to be measured along a Town Class V street, and to delete the incorrect reference to an official map of the town.

**Amendment #2**

Are you in favor of the adoption of Amendment # 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To revise and clarify the following definitions located in section §143-8 Definitions:

- Dwelling, Multifamily
- Dwelling, Two-Family
- Dwelling Unit
- Street

To adopt the following definitions:

- Dwelling, Single-Family Detached
- Class VI Roads

**Amendment #3**

Are you in favor of the adoption of Amendment # 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To replace the existing language in §143-103(C) (Lot of Record) so that building permits may be issued only for lots with the necessary frontage along a Town Class V road.

**Amendment #4**

Are you in favor of the adoption of Amendment # 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend Article XVII, Town of Pembroke Growth Management Ordinance, in order to:

- Expand the Authority and Purpose Section
- To clarify that this Ordinance is only for residential development and building permits; that one building permit is required for each dwelling unit; and to provide an exemption for qualified elderly affordable housing.
- To replace the lottery system for building permit distribution with a first-come first-served basis and to clarify the transferability and time limits on the building permits.
- To give the authority over administrative procedures to the Planning Board
- To allow developments to be approved for up to 20 lots or units and to require the phasing of developments larger than 5 total lots/dwelling units
- To require subdivisions within 500 feet of municipal water infrastructure to make provisions to connect to the system

**Amendment #5**

Are you in favor of the adoption of Amendment # 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-68 Aquifer Conservation (AC) District, in order to:

- Update the Aquifer Conservation District Map using the 1996 US Geological Survey map
- Allow the Planning Board to dispute the District boundary in cases of incorrectly designated zones
- To prohibit “Commercial and Industrial vehicle maintenance as a principal use”
- To delete the current AC District requirement that “No more than 50% of any lot shall be rendered impervious by buildings and pavement”

**MARCH 18, 2006 – SECOND SESSION OF ANNUAL TOWN MEETING  
(Deliberative)**

**ARTICLE 3-** To see if the Town will vote pursuant to RSA 162-K:9, IV to modify the Soucook River Tax Increment Financing District Plan approved at the 2005 Annual Meeting to temporarily reduce the allocation of incremental tax valuation allocated for TIF purposes from 50% of incremental assessed valuation to 10% of incremental assessed valuation. The reduced allocation for TIF purposes shall remain in effect until further amendment by the Town Meeting.

**Text of Amendment to TIF Plan**

Pursuant to Section XII, the Soucook River TIF District Plan is amended by inserting the following new subsection C into Section XI, Uses of Incremental Revenues:

**C. TEMPORARY ALTERATION IN TAX INCREMENT ALLOCATION**

As a result of the temporary moratorium on sewer connections and current uncertainty of development plans for owners of some property within the boundaries of the District, the captured assessed value and use of incremental revenues shall be temporarily altered as follows:

Commencing with the tax year beginning on April 1, 2006, and continuing until further amendment of the TIF plan by the Pembroke Town Meeting, the percentage of valuation designated as captured assessed value shall be decreased from 50% of the increased assessed valuation over the District’s initial valuation to 10% of such increased assessed valuation. The incremental revenues derived from such captured assessed value shall be used to defray costs for planning, engineering, and administrative services such as surveys, economic development studies, plans and current cost estimates for improvements in the District, and related services.

**ARTICLE 4** - To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to pay costs and administrative expenses incurred in connection with the Soucook River Tax Increment Financing District Plan. The amount appropriated by this article is intended to be funded solely by tax increment revenues derived from captured assessed value in the TIF district and, to the extent that such revenues do not equal or exceed the amount appropriated, the appropriation shall be reduced to that amount so that no moneys from general taxation are required for this appropriation.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 5** - To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the construction, renovation or maintenance of town bridges, to be known as the Bridge Repair and Replacement Capital Reserve Fund and to raise and appropriate the sum of \$30,000.00 to be placed in this fund and appoint the Board of Selectmen as agents to expend from this fund.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 6** – To see if the Town will vote to establish a Public Safety Services Revolving Fund pursuant to RSA 31:95-h. The money received from fees and charges for public safety services, including but not limited to public safety services in connection with special events, highway construction and other construction projects, shall be allowed to accumulate from year to year and shall not become part of the Town's general fund unreserved fund balance. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Board of Selectmen.

**ARTICLE 7** – To see if the Town will vote to rescind the provisions of RSA 31:95-c and abolish the Special Police Detail Fund created in 2002 that restricts revenues from Police Department special details for the purpose of funding 100% of personnel, vehicle and administrative costs associated with special details and transfer the balance remaining in said fund to the new Public Safety Services Revolving Fund created in article 6.

**ARTICLE 8** – To see if the Town will vote to expand the purpose of the Fire Department Small Equipment Capital Reserve Fund created in 1997 to allow for the repair and replacement of small equipment and vote to appoint the Board of Selectmen as agents to expend from this fund. (RSA 35:16 requires 2/3 vote)

**ARTICLE 9** – To see if the Town will vote to expand the purpose of the Police Small Equipment Capital Reserve Fund created in 2003 to allow for the purchase of small equipment and vote to appoint the Board of Selectmen as agents to expend from the Police Small Equipment Capital Reserve Fund. (RSA 35:16 requires 2/3 vote)

**ARTICLE 10**– To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds previously established.

Town Equipment Capital Reserve Fund	\$200,000.00
Fire Equipment Capital Reserve Fund	\$150,000.00
Recreation Facilities Capital Reserve Fund	\$ 50,000.00
Police Cruiser Capital Reserve Fund	\$ 37,000.00
Sidewalk Capital Reserve Fund	\$ 30,000.00
Municipal Facilities Capital Reserve Fund	\$ 10,000.00
Police Small Equipment Capital Reserve Fund	<u>\$ 2,000.00</u>
<i>Total</i>	<i>\$479,000.00</i>

**Recommended by Board of Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 11** - To see if the Town will vote to raise and appropriate a sum not to exceed \$130,000.00 to purchase a front end loader and to authorize the withdrawal of a sum not to exceed \$105,000.00 from the Town Equipment Capital Reserve Fund created for this purpose, with the balance to be raised by taxes.

**Recommended by Board of Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 12**- To see if the Town will vote to raise and appropriate a sum not to exceed \$110,622.00 to purchase a 6 wheel dump truck with equipment and to authorize the withdrawal of a sum not to exceed \$110,622.00 from the Town Equipment Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 13** - To see if the Town will vote to raise and appropriate a sum of \$25,016.00 to purchase and equip a police cruiser and to authorize the withdrawal of a sum not to exceed \$25,016.00 from the Police Cruiser Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**  
**Recommended by Budget Committee**

**ARTICLE 14** – To see if the Town will vote to raise and appropriate a sum of \$28,250 to reconstruct the Memorial Field basketball court and install new equipment and to authorize the withdrawal of a sum not to exceed \$28,250.00 from the Recreation Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**  
**Recommended by Budget Committee**



**ARTICLE 15** – To see if the Town will vote to raise and appropriate a sum of \$4,791 to re-surface the Tennis Courts located at Pembroke Academy and to authorize the withdrawal of a sum not to exceed \$4,791.00 from the Recreation Capital Reserve Fund created for this purpose.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 16** - To see if the Town will vote to appropriate a sum not to exceed \$25,000.00 to be used for Cemetery Improvements; said funds to be transferred from perpetual care Trust Funds held by the Town, if approval is obtained from the Probate Court. Pursuant to RSA 32:7, VI this appropriation shall not lapse until December 31, 2008.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 17** - To see if the Town will vote to raise and appropriate the amount of \$6,351,099.00 for the 2006 operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

**Recommended by Board of Selectmen**

**Recommended by Budget Committee**

**ARTICLE 18** - To see if the Town will vote to amend the Veterans Tax Credit in accordance with RSA 72:28 from the current maximum allowable amount of \$500.00 per year to \$250.00 per year.

**ARTICLE 19** – To see if the Town will vote to authorize the Board of Selectmen to acquire or sell land, buildings or both in accordance with RSA 41:14-a and that said authority shall continue in effect indefinitely until rescinded.

**ARTICLE 20** – To see if the Town will vote to authorize the Board of Selectmen to accept a parcel of land (0.10 acre) owned by Harold and Nancy Loso Trustees as a gift to the Town subject to abatement of taxes, fees, penalties and interests. Said parcel is located on Simpson Avenue and recorded in the Town tax map as map VW, lot 168-1.

**ARTICLE 21**– To see if the Town will vote to request the Board of Selectmen to report individual annual wages earned by Town employees and provide a cost summary of employee benefits in future Annual Town Reports.

**ARTICLE 22**- To transact any other business that may legally come before said meeting.

Given under our hands and seal this 17<sup>th</sup> day of February 2006.

Board of Selectmen  
Town of Pembroke, NH

TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE

Posting Certification

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Pembroke Village School, and Pembroke Academy on the 17<sup>th</sup> day of February, 2006.

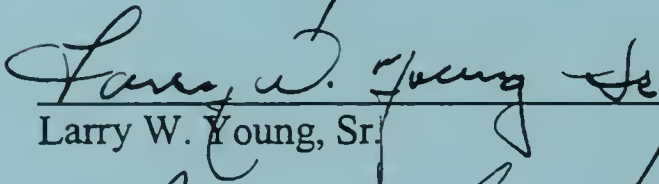


\_\_\_\_\_  
Daniel D. Crean, Chairman

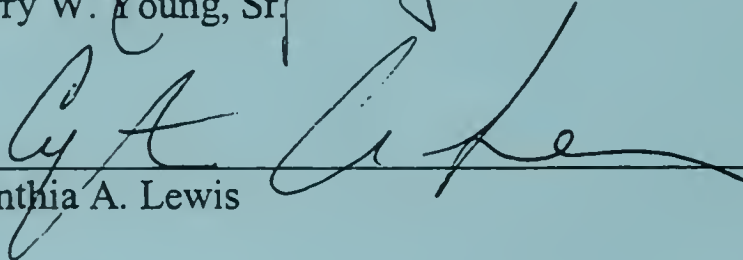
\_\_\_\_\_  
Larry J. Preston, Vice Chairman



\_\_\_\_\_  
Brian B. Tufts



\_\_\_\_\_  
Larry W. Young, Sr.



\_\_\_\_\_  
Cynthia A. Lewis

Board of Selectmen  
Town of Pembroke, NH

# BUDGET OF THE TOWN/CITY

OF: The Town of Pembroke

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2006 to December 31, 2006

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:


Please read RSA 32:5 applicable to all municipalities.

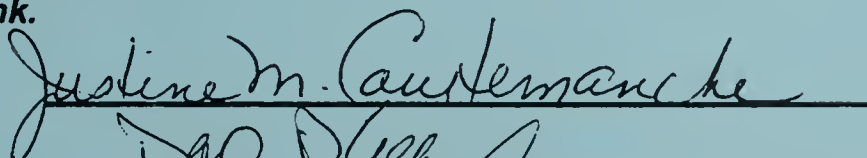
1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) 2/17/06.

### BUDGET COMMITTEE

*Please sign in ink.*

  
 \_\_\_\_\_  
 Joseph M. Crowley  
 Charles L. Connor  
 Barbara Natatizic  
 David Freeman-Woolf

  
 \_\_\_\_\_  
 Justine M. Cautemanche  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 COMMUNITY SERVICES DIVISION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	XXXXXXX		Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
<b>GENERAL GOVERNMENT</b>									
4130-4139	Executive		275,134	XXXXXXX	291,762	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4140-4149	Election, Reg. & Vital Statistics		113,745	XXXXXXX	111,374	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4150-4151	Financial Administration		81,353	XXXXXXX	74,839	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4152	Revaluation of Property		60,500	XXXXXXX	61,975	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4153	Legal Expense		40,000	XXXXXXX	31,854	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4155-4159	Personnel Administration			XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4191-4193	Planning & Zoning		210,148	XXXXXXX	205,656	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4194	General Government Buildings		89,510	XXXXXXX	98,961	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4195	Cemeteries		25,645	XXXXXXX	24,332	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4196	Insurance		74,600	XXXXXXX	75,669	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4197	Advertising & Regional Assoc.			XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4199	Other General Government			XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
<b>PUBLIC SAFETY</b>									
4210-4214	Police		877,981	XXXXXXX	856,688	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4215-4219	Ambulance		35,067	XXXXXXX	38,575	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4220-4229	Fire		210,328	XXXXXXX	207,026	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4240-4249	Building Inspection			XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4290-4298	Emergency Management		452	XXXXXXX	383	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4299	Other (Including Communications)			XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
<b>AIRPORT/AVIATION CENTER</b>									
4301-4309	Airport Operations			XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
<b>HIGHWAYS &amp; STREETS</b>									
4311	Administration		287,420	XXXXXXX	272,747	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4312	Highways & Streets		363,577	XXXXXXX	390,513	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4313	Bridges			XXXXXXX		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA			Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
<b>HIGHWAYS &amp; STREETS cont.</b>									
4316	Street Lighting		23,000		25,442	24,900		24,900	
4319	Other		68,365		65,165	69,958		69,958	
<b>SANITATION</b>									
4321	Administration								
4323	Solid Waste Collection		372,598		359,478	445,697		445,697	
4324	Solid Waste Disposal								
4325	Solid Waste Clean-up								
4326-4329	Sewage Coll. & Disposal & Other								
<b>WATER DISTRIBUTION &amp; TREATMENT</b>									
4331	Administration								
4332	Water Services								
4335-4339	Water Treatment, Conserv. & Other								
<b>ELECTRIC</b>									
4351-4352	Admin. and Generation								
4353	Purchase Costs								
4354	Electric Equipment Maintenance								
4359	Other Electric Costs								
<b>HEALTH/WELFARE</b>									
4411	Administration		13,024		13,354	14,353		14,353	
4414	Pest Control								
4415-4419	Health Agencies & Hosp. & Other								
4441-4442	Administration & Direct Assist.		72,144		74,983	75,804		75,804	
4444	Intergovernmental Welfare Pymnts								
4445-4449	Vendor Payments & Other								

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA	XXXXXX		XXXXXX	Ensuing Fiscal Year (RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED
<b>CULTURE &amp; RECREATION</b>									
4520-4529	Parks & Recreation		33,700	XXXXXX	33,700	XXXXXX	XXXXXX	XXXXXX	XXXXXX
4550-4559	Library		136,465	XXXXXX	136,465	XXXXXX	15,678	XXXXXX	15,678
4583	Patriotic Purposes			XXXXXX		XXXXXX		XXXXXX	
4589	Other Culture & Recreation		4,650	XXXXXX	3,897	XXXXXX	4,650	XXXXXX	4,650
<b>CONSERVATION</b>									
4611-4612	Admin. & Purch. of Nat. Resources			XXXXXX		XXXXXX		XXXXXX	
4619	Other Conservation			XXXXXX		XXXXXX		XXXXXX	800
4631-4632	REDEVELOPMNT & HOUSING			XXXXXX		XXXXXX		XXXXXX	
4651-4659	ECONOMIC DEVELOPMENT		11,137	XXXXXX	8,720	XXXXXX	11,138	XXXXXX	11,138
<b>DEBT SERVICE</b>									
4711	Princ.- Long Term Bonds & Notes		415,397	XXXXXX	415,397	XXXXXX	410,397	XXXXXX	410,397
4721	Interest-Long Term Bonds & Notes		144,812	XXXXXX	144,811	XXXXXX	129,928	XXXXXX	129,928
4723	Int. on Tax Anticipation Notes			XXXXXX		XXXXXX		XXXXXX	
4790-4799	Other Debt Service			XXXXXX	-	XXXXXX		XXXXXX	
<b>CAPITAL OUTLAY</b>									
4901	Land			XXXXXX		XXXXXX		XXXXXX	
4902	Machinery, Vehicles & Equipment		11,451	XXXXXX	8,179	XXXXXX	45,177	XXXXXX	45,177
4903	Buildings		194,361	XXXXXX	140,185	XXXXXX	7,000	XXXXXX	7,000
4909	Improvements Other Than Bldgs.		563,349	XXXXXX	536,406	XXXXXX	542,750	XXXXXX	542,750
<b>OPERATING TRANSFERS OUT</b>									
4912	To Special Revenue Fund			XXXXXX		XXXXXX		XXXXXX	
4913	To Capital Projects Fund		1	XXXXXX		XXXXXX		XXXXXX	
4914	To Enterprise Fund			XXXXXX		XXXXXX		XXXXXX	
	Sewer-		799,219	XXXXXX	799,219	XXXXXX	684,296	XXXXXX	684,296
	Water-		686,034	XXXXXX	686,034	XXXXXX	770,315	XXXXXX	770,315



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
	Traffic Light Rt3/Pembroke Hill		50,000					
4915	Highway Equip CRF		200,000		200,000		200,000	
4915	Police Cruisers CRF		37,000		37,000		37,000	
4915	Municipal Facilities CRF		5,000		10,000		10,000	
4915	Recreation Facilities CRF		4,000		50,000		50,000	
4915	Police Small Equip CRF		1,000		2,000		2,000	
4915	Fire Major Equip CRF		25,000		150,000		150,000	
4915	Sidewalk CRF				30,000		30,000	
4915	Bridge CRF				30,000		30,000	
4909	Cemetery Improvements		25,000		25,000		25,000	
4912	Tax Increment Finance District		75,000		20,000		20,000	
	<b>SUBTOTAL 2 RECOMMENDED</b>		<b>XXXXXXX</b>	<b>XXXXXXX</b>	<b>554,000</b>	<b>XXXXXXX</b>	<b>554,000</b>	<b>XXXXXXX</b>

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
4902	Large Dump Truck Purchase		133,615	123,339	110,622		110,622	
4902	Dump Truck Purchase		65,176	50,507				
4902	Front End Loader				130,000		130,000	
4902	Fire equipment Purchase		3,250	2,962				
4902	Police Cruiser Purchase		50,920	50,763	25,016		25,016	
4902	Police Small Equip/Ballistic vests		2,500	2,500				
4902	Fire Truck Purchase		378,000	378,000				
4903	Highway Garage Repairs		169,360	115,745				
4909	Recreation Bleachers		7,300	7,115				
4909	Rec. Basketball Court				28,250		28,250	
4909	Rec. Tennis Court				4,791		4,791	
	Union Street Maint.		25,000	23,518				
	<b>SUBTOTAL 3 RECOMMENDED</b>		<b>XXXXXXX</b>	<b>XXXXXXX</b>	<b>298,679</b>	<b>XXXXXXX</b>	<b>298,679</b>	<b>XXXXXXX</b>



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes		22,500	42,530	22,500
3186	Payment in Lieu of Taxes		34,852	34,852	12,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		65,000	50,992	55,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		10,000	9,531	10,000
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		2,550	2,792	1,750
3220	Motor Vehicle Permit Fees		1,090,000	1,094,898	1,125,000
3230	Building Permits		155,000	128,199	75,000
3290	Other Licenses, Permits & Fees		26,665	29,942	24,500
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>			6,570	
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		48,169	44,308	44,308
3352	Meals & Rooms Tax Distribution		262,389	262,389	262,389
3353	Highway Block Grant		144,413	144,413	144,413
3354	Water Pollution Grant		53,031	53,031	51,403
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		13,998	19,384	16,000
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		190,310	168,043	147,200
3409	Other Charges		51,017	51,017	51,017
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property		2,500	1,530	32,000
3502	Interest on Investments		60,000	92,793	71,500
3503-3509	Other		3,000	5,394	3,000
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		75,000	10,817	20,000
3913	From Capital Projects Funds		3,723	-	-

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)		799,219	684,296	684,296
	Water - (Offset)		686,034	768,569	770,31
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		494,061	466,473	273,67
3916	From Trust & Agency Funds		25,300	-	25,00
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes		-	-	
	Amounts VOTED From F/B ("Surplus")		169,360	169,360	
	Fund Balance ("Surplus") to Reduce Taxes		48,000	48,000	250,00
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>4,536,091</b>	<b>4,390,123</b>	<b>4,172,270</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	6,295,167	6,351,099	6,351,099
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)		554,000	554,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)		298,679	298,679
<b>TOTAL Appropriations Recommended</b>	<b>6,295,167</b>	<b>7,203,778</b>	<b>7,203,778</b>
Less: Amount of Estimated Revenues & Credits (from above)	4,536,091	4,172,270	4,172,270
<b>Estimated Amount of Taxes to be Raised</b>	<b>1,759,076</b>	<b>3,031,508</b>	<b>3,031,508</b>

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

**2006**

**SCHOOL DISTRICT  
WARRANT**

**AND**

**PROPOSED  
SCHOOL BUDGET**

PEMBROKE SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Pembroke Village School in said District on the 14th day of March, 2006 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Pembroke this 31st day of January, 2006.

Clint Hanson, Chair  
Gerard Fleury  
Richard Mitchell  
Thomas Serafin  
Ryland Weisiger  
Pembroke School Board

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 11th day of March, 2006 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the district will vote to raise and appropriate the sum of up to \$50,000, from surplus, to be added to the School Building Capital Reserve Fund previously established, and to authorize the use/transfer of up to \$50,000 from the June 30, 2006 fund balance for this purpose.

*School Board recommends approval*  
*Budget Committee recommends approval*

4. To see if the District will vote to raise and appropriate the sum of up to \$50,000, from surplus, to be added to the Special Education Trust Fund previously established, and to authorize the use/transfer of up to \$50,000 from the June 30, 2006 fund balance for this purpose.

*School Board recommends approval*  
*Budget Committee recommends approval*

5. To see if the District will vote to raise and appropriate the sum of up to \$50,000, from surplus, to be added to the Roadway Trust Fund previously established, and to authorize the use/transfer of up to \$50,000 from the June 30, 2006 fund balance for this purpose.

*School Board recommends approval*  
*Budget Committee recommends approval*

6. To see if the District will vote to raise and appropriate the sum of up to \$25,000, from surplus, to be added to the Equipment Trust Fund previously established, and to authorize the use/transfer of up to \$25,000 from the June 30, 2006 fund balance for this purpose.

*School Board recommends approval*  
*Budget Committee recommends approval*

7. To see if the District will vote to raise and appropriate the sum of up to \$25,000, from surplus, to be added to the Instructional Materials Trust Fund previously established, and to authorize the use/transfer of up to \$25,000 from the June 30, 2006 fund balance for this purpose.

*School Board recommends approval*  
*Budget Committee recommends approval*

8. To see if the District will vote to raise and appropriate the sum of \$85,000 for the purposes of roof repair/replacement at Pembroke Academy. Further, to authorize the withdrawal of \$85,000 from the School Building Capital Reserve Fund for these purposes.

*School Board recommends approval*  
*Budget Committee recommends approval*

9. To see if the District will vote to raise and appropriate the budget committee's recommended amount of \$20,330,863 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. The school board recommends \$20,330,863. This article does not include appropriations voted in other warrant articles.

*School Board recommends approval of \$20,330,863*  
*Budget Committee recommends approval of \$20,330,863*

10. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

11. To transact other business that may legally come before said meeting.

Given under our hands and seal this 31<sup>st</sup> day of January, 2006.

Clinton Hanson, Chair  
Gerard Fleury  
Richard Mitchell  
Thomas Serafin  
Ryland Weisiger  
Pembroke School Board

**PEMBROKE SCHOOL DISTRICT  
2006/07 BUDGET  
MS-27 SUMMARY**

<b>Purpose of Appropriation</b>	<b>Expenditures 2004/05</b>	<b>Approved Budget 2005/06</b>	<b>School Board's Budget 2006/07</b>	<b>Budget Committee Recommended 2006/07</b>	<b>Not Recommended 2006/07</b>
<b>INSTRUCTION</b>					
Regular Programs	5,578,859	5,581,786	5,814,541	5,814,541	
Special Programs	2,966,559	3,346,596	3,595,005	3,595,005	
Vocational Programs	633,688	663,615	678,821	678,821	
Other Instructional Programs	275,185	301,368	302,271	302,271	
<b>SUPPORT SERVICES</b>					
Student Support Services	774,370	842,492	901,132	901,132	
Instructional Staff Services	238,084	230,942	272,257	272,257	
General Administration					
Other School Board	52,924	40,100	35,743	35,743	
Executive Administration					
S.A.U. Management Serv.	365,231	385,986	400,528	400,528	
School Administration Service	738,744	779,976	757,664	757,664	
Operation/Maint. of Plant	1,226,757	1,400,672	1,422,568	1,422,568	
Student Transportation	433,682	521,697	634,258	634,258	
Other Support Services	3,119,022	3,534,387	3,895,968	3,895,968	
Non-Instructional Services	525,511	542,652	526,054	526,054	
Facilities Acq & Const.	29,252	42,175	38,499	38,499	
<b>OTHER OUTLAYS</b>					
Debt Serv.-Principal	924,993	835,000	835,000	835,000	
Debt Serv.-Interest	310,762	262,929	220,552	220,552	
To Food Service	-	1	1	1	
Supplemental	-	1	1	1	
<b>APPROPRIATIONS RECOMMENDED</b>	18,193,623	19,312,375	20,330,863	20,330,863	
<b>WARRANT ARTICLES</b>	158,892	172,700	285,000	285,000	
<b>TOTAL APPROPRIATIONS</b>	18,352,515	19,485,075	20,615,863	20,615,863	

**PEMBROKE SCHOOL DISTRICT  
ESTIMATED REVENUES  
MS-27 SUMMARY**

<b>REVENUES &amp; CREDITS AVAILABLE TO REDUCE SCHOOL TAXES</b>	<b>ACTUAL REVENUE 2004/05</b>	<b>REVISED REVENUE 2005/06</b>	<b>ESTIMATED REVENUE 2006/07</b>
<b>REVENUE FROM LOCAL SOURCES</b>			
Tuition	4,851,638	4,890,480	5,156,875
Earnings on Investments	11,627	9,250	9,100
Food Service Sales	394,744	425,202	402,754
Community Services Activities	43,855	33,000	33,300
Other Local Sources	25,036	500	500
<b>REVENUE FROM STATE SOURCES</b>			
School Building Aid	393,014	357,679	336,733
Catastrophic Aid	112,027	147,543	162,547
Vocational Aid	12,217	15,000	15,000
Child Nutrition	6,093	6,300	6,100
<b>REVENUE FROM FEDERAL SOURCES</b>			
Federal Program Grants	349,673	97,024	204,695
Child Nutrition Program	116,601	110,600	116,800
Medicaid Distribution	152,852	150,000	150,000
<b>OTHER FINANCING SOURCES</b>			
Transfer from Capital Project Funds	872		
Transfer from Capital Reserve Fund	33,892	22,700	85,000
Transfer from Expendable Trust Fund	29,252	142,175	38,499
Appropriations Voted From Fund Balance	125,000	150,000	200,000
Fund Balance to Reduce Taxes	154,846	156,087	-
<b>Total School Revenues &amp; Credits</b>	<b>6,813,239</b>	<b>6,713,540</b>	<b>6,917,903</b>
	<b>Current Year Adopted Budget</b>	<b>School Board's Recommended Budget</b>	<b>Budget Committee Recommended Budget</b>
<b>Amount of Estimated Revenues &amp; Credits</b>	6,713,540	6,917,903	6,917,903
<b>Amount of Cost of Adequate Education</b>	5,697,075	5,615,366	5,615,366
<b>Estimated Amount of Local Taxes to be Raised for Education</b>	7,074,460	8,082,594	8,082,594
<b>Appropriations Recommended</b>	<b>19,485,075</b>	<b>20,615,863</b>	<b>20,615,863</b>



# PEMBROKE INFORMATION

December 31, 2005

WWW.PEMBROKE-NH.COM

**Settled:** 1728

**Incorporated:** 1759

**Population:** 7,420 (Source: NH Office of State Planning)

**Area:** 14,493 acres or 22.64 square miles

**Road Mileage:** 75.50 miles of road

**Annual Town and School Elections:** Held second Tuesday in March

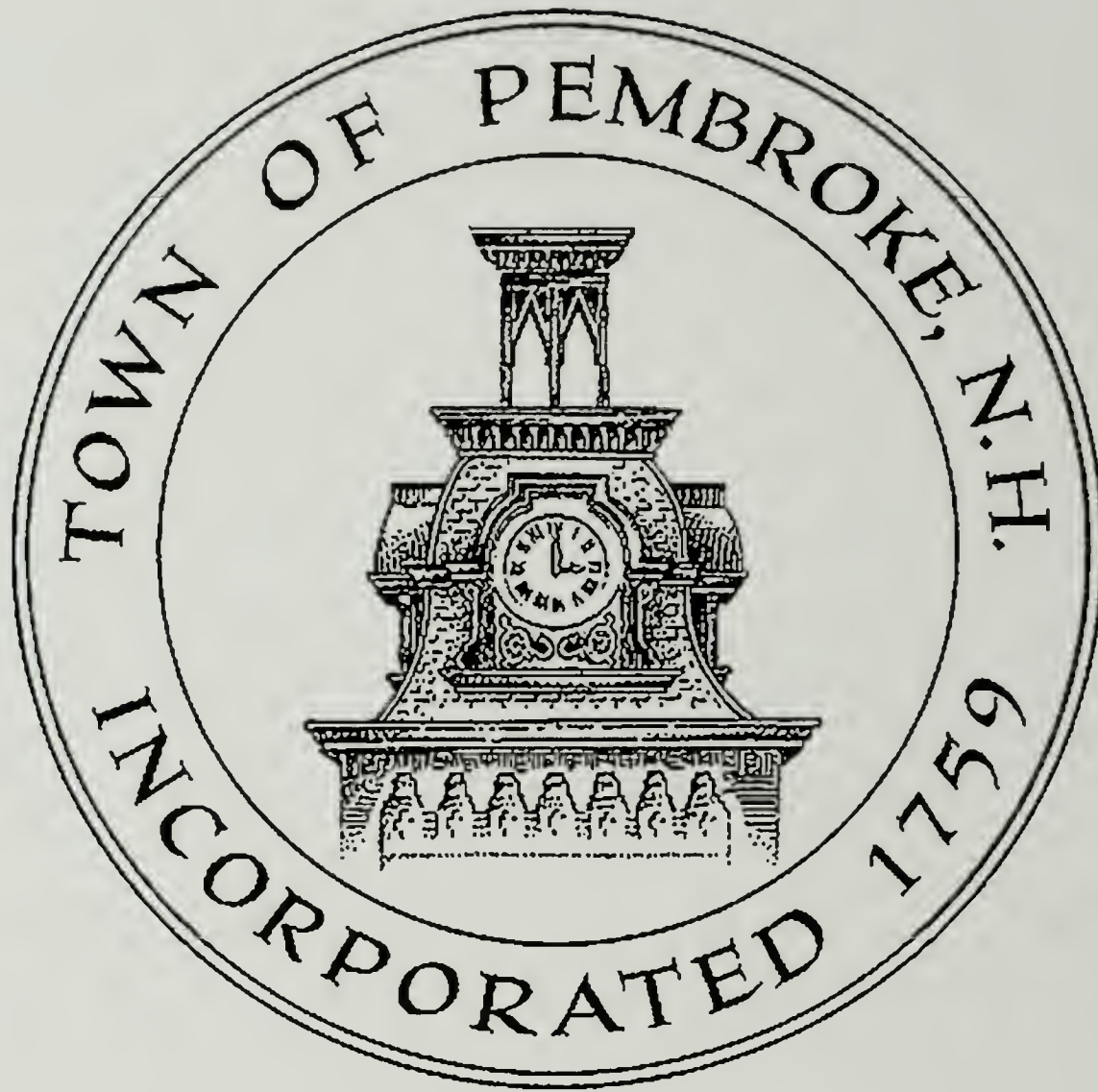
**Annual School District Meeting:** Held in March at a date and time chosen by the School Board

**State Senator, 15th Senatorial District:** Senator Sylvia Larsen

**Representative to the NH General Court, District 7:** Representative Deanna Rush; Representative William Field; Representative Vincent Greco

**United States Senators:** Senator Judd Gregg; Senator John E. Sununu

**United States Representative:** Representative Charlie Bass



PEMBROKE TOWN HALL

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