UNH FACULTY SENATE MOTION # XXV-M24 to make online Add/Drop process permanent

Faculty Senate

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UNH FACULTY SENATE  
MOTION # XXV-M24  
to make online Add/Drop process permanent

1. **Motion presenter:** Joseph Dwyer, on behalf of the Academic Affairs Committee

2. **Dates of Faculty Senate Discussion:** 05/03/21, 05/10/21

3. **Rationale:** The Registrar’s Office has successfully implemented a fully online process where students use their Registration Access Code (RAC) to make changes to their schedules for the ADD/DROP process. The Registrar’s Office seeks to make the online ADD/DROP process permanent.

4. **Motion:** The Faculty Senate approves making permanent the fully online ADD/DROP process, which includes retaining the requirement that students request and receive permission to add from instructors during the last three days of the add period. In addition, the Senate recommends incorporating a process by which the Registrar’s Office notifies instructors of students who have added and dropped their courses both at the end of the add period and again at the end of the drop period.

5. **Senate Action:** The motion was put to a vote on May 3. The motion passed with 52 in favor, none opposed and no abstentions. 10 opposed, and 4 abstentions.

6. **Senate chair’s signature:** ______________________________  
   Erin Hiley Sharp

Forwarded to the following on August 24, 2021:

President James Dean  
Wayne Jones, Provost  
Kate Ziemer, Senior Vice Provost for Academic Affairs  
Andy Colby, Registrar  
All deans and associate deans  
All department chairs