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2013

Annual Report

FOR THE TOWN OF

Landaff, N.H.



Year Ending December 31, 2013



Town of Landaff, New Hampshire

ANNUAL REPORT

of the Town Officers

Year Ended December 31, 2013

TABLE OF CONTENTS

Town Officers.....	2
2013 Town Meeting Minutes.....	3
Auditor's Report	6
Town Meeting Warrant (2014).....	7
Brief Description of Requesting Agencies	9
2013 Revenue (Budget vs Actual) and 2014 Projected Revenue	11
2013 Expenses (Budget vs Actual) and 2014 Projected Expenses	12
Schedule of Town Property	17
Summary Inventory of Assessed Valuation.....	17
Statement of Appropriations and Taxes Assessed	17
Balance Sheet	18
Town Clerk's Report	19
Tax Collector's Report	20
Treasurer's Report	21
Cemetery Trustees Report	24
Landaff Conservation Fund	24
Town Histories	24
Trust Funds	25
Fire Department Treasurer's Report.....	27
Landaff Volunteer Fire Department – 2013 Activity Report.....	29
Conservation Commission.....	30
NH State Police Report.....	31
Vital Statistics.....	32
Annual School Report	33
Important Phone Numbers.....	IBC

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TOWN OFFICERS

Board of Selectmen

Michael M. Ransmeier (2014)
Valerie Kimber-Roy (2015)
Errol S. Peters (2016)

Treasurer

Heidi Sagar (2014)

Town Clerk

Gayle M. Clement (2016)

Tax Collector

Mark L. Secord (Appointed)

Administrative Assistant

Karen M. Demers

Moderator

Florence Webb (2014)

Deputy Tax Collector

Gayle M. Clement (Appointed)

Fire Chief

Harold McGovern

Road Agent

Wayne Mardin

Overseer of Public

Board of Selectmen

Welfare Health Officers

Board of Selectmen

Trustees of Trust Funds

Melissa Peters (2014)
Kelly Jesseman (2015)
Kimberly Lavoie (2016)

Supervisors of the Checklist

M. Frankie Blodgett (2014)
Richard Bronson (2016)
Brenda Dodge (2018)

Planning Board

Patrick Webb, Chairman (2015)
Valerie Kimber-Roy, Ex-officio
Brenda Dodge (2014)
Harold McGovern (2015)
Deborah Erb (2016)
Nancy Cooper - Alternate
Debbie Brown - Alternate

Cemetery Trustees

Thomas Clement (2014)
Mary Dodge (2015)
Thomas Smith (2016)

Planning Board Secretary

Heather Westover

Board of Adjustment

Benjamin Peters (2014)
Heidi Sagar (2015)
Rita Poland (2015)
James Lapierre (2016)
David Clement (2016)

Conservation Commission

Susan O'Hearn (2014)
Richard Bronson (2014)
Richard Sagar (2015)
Marilyn Booth (2016)
Donald Wharton - Alternate (2012)

Surveyors of Wood, Bark & Timber - Fence Viewers - Pound Keepers
(Not Appointed in 2013)

TOWN OF LANDAFF

2013 Warrant Articles

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town's affairs:

You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 12th day of March 2013, and the polls to be open from 3:00 pm to 7:00 pm, and at 7:00 o'clock in the evening, to act upon the following Articles:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same:

Recommended motion: to see if the Town will vote to raise and appropriate the sum of \$404,979.08, which represents the operating budget. Said sum does not include special or individual articles addressed herein, which, if all passed, total \$66,230.00. The Selectmen recommend this appropriation. A motion was made by Tomas Smith and 2nd by Susan O'Hearn. **ARTICLE 2 PASSED**

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$1,375.00 for North Country Home Health & Hospice Agency. (By Request) A motion was made by Betsy Babcock and 2nd by Shirley Peterson. **ARTICLE 3 PASSED**

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$482.00 for White Mountain Mental Health Agency. (By Request) A motion was made by Judith Boulet and 2nd by Shirley Peterson. **ARTICLE 4 PASSED**

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$200.00 for the American Red Cross. (By Request) A motion was made by Ray Lobdell and 2nd Shirley Peterson. **ARTICLE 5 PASSED**

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$1,300.00 for the Lisbon Public Library. (By Request) A motion was made by Betsy Babcock and 2nd by Mary Beaudin. **ARTICLE 6 PASSED**

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$350.00 for the Grafton County Senior Citizens Council. (By Request) A motion was made by Shirley Peterson and 2nd by Patrick Webb. **ARTICLE 7 PASSED**

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$5,188.00 for Woodsville Ambulance Service. (By Request) A motion was made by Donald Beaudin and 2nd by Tomas Smith. **ARTICLE 8 PASSED**

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$4,980.00 for Lisbon Life Squad. (By Request) A motion was made by Ray Lobdell and 2nd by Tomas Smith **ARTICLE 9 PASSED**

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$500.00 for CASA (Court Appointed Special Advocates). (By Request) A motion was made by Shirley Peterson and 2nd by Heidi Sagar. **ARTICLE 10 PASSED**

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$180.00 for the Support Center at Burch House. (By Request) A motion was made by Donald Beaudin and 2nd by Susan O'Hearn. **ARTICLE 11 PASSED**

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$800.00 for the Ammonoosuc Community Health Services, Inc. (By Request) A motion was made by Deborah Brown and 2nd by Susan O'Hearn. **ARTICLE 12 PASSED**

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$175.00 for Lisbon Main Street, Inc. (By Request) A motion was made by Mary Beaudin and 2nd by Rebecca McGovern. **ARTICLE 13 PASSED**

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$700.00 for the Tri-County CAP. (By Request)

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of up to \$5,000.00 to be added to the Landaff Culvert Repair Capital Reserve Fund. (Recommended by the Selectmen) A motion was made by Dorothy Wiggins and 2nd by Angeline Bronson. **ARTICLE 14 PASSED**

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be added to the Highway Department Equipment Capital Reserve Fund. (Recommend by the Selectmen) A motion was made by Louis Mardin and 2nd by Thomas Smith. **ARTICLE 16 PASSED**

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 for the purpose of leveling and cleaning up the building site on the lot beside the existing fire station and to installing a cistern water system for use in fire protection of the Town. (Recommended by the Selectmen) A motion was made by Marilyn Booth and 2nd by Heather Westover. **ARTICLE 17 PASSED**

ARTICLE 18. To see if the voters will instruct the Selectmen to continue to oppose, on the Town's behalf, the Northern Pass electrical power line project. (Recommended by the Selectmen) A motion was made by Susan O'Hearn and 2nd by Mary Beaudin. **ARTICLE 18 PASSED**

ARTICLE 19. To see if the Town will vote to adopt the provisions of RSA 36-A:4-a to authorize the Conservation Committee to expend funds to purchase land outside the boundaries of our municipality, subject to the approval of the local governing body. (Recommended by the Selectmen) A motion was made by Marilyn Booth and 2nd by Susan O'Hearn. **ARTICLE 19 PASSED**

ARTICLE 20. To see if the Town will vote to adopt the provisions of RSA 36-A:4-b to authorize the Conservation Commission to expend funds for contributions to “qualified organizations” for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property. (Recommended by the Selectmen) A motion was made by Susan O’Hearn and 2nd by Mary Beaudin. **ARTICLE 20 PASSED**

ARTICLE 21. To see if the Town will appropriate the sum of \$5,000.00 from the Landaff Conservation Fund to support the establishment of the Cooley-Jericho Community Forest in conjunction with the neighboring communities, and to direct the Board of Selectmen to appoint one or more representatives (as agreed upon) to such governing body as may be formed for the purpose of holding and managing that Community Forest. These funds are not to be expended until such time as the goal to fund the purchase of the subject real estate is reached with the amount of this contribution included. (Recommended by the Selectmen) A motion was made by Rebecca McGovern and 2nd by Susan O’Hearn. **ARTICLE 21 PASSED**

ARTICLE 22. To transact any other business that may legally come before the meeting. Susan O’Hearn announced that Dorothy Wiggins is the alternate on the Conservation Commission. The Board of Selectman recognized Richard Bronson for all that he has done and does for the Town. The Board of Selectman then recognized Administrative Assistant Karen Bean for all of the work she has done for the Town this year.

There being no further business Moderator Florence Webb adjourned the meeting at 7:45 PM.

**Respectfully submitted,
Gayle M. Clement, Town Clerk**

***Town of Landaff
Office of the Board of Selectmen
12 Centerhill Road
Landaff, New Hampshire 03585
Phone: 603-838-6220 - Fax: 603-838-5225
Email: selectmen@landaffnh.org***

February 6th, 2013

Dear Landaff Property Owners:

As with the previous year, there have been some major changes in the Statements on Auditing Standards (SAS), effective for audits ending December 15, 2006. Our audit fieldwork for the 2013 audit was substantially completed as of February 5th, 2013. As in previous years, due to the SAS changes, we will not be receiving our opinion letter and audit report until after the Selectmen have reviewed the draft financial statements and approved them.

We currently have on file at the town offices, copies of all audit reports through the period ending, December 31, 2012. We expect to receive our audit report for 2013, sometime in the early summer of 2014. The opinion letter and audit report, in its entirety, will be available at the Town Hall business office for your review at that time.

Sincerely,

***Town of Landaff
Board of Selectmen***

TOWN OF LANDAFF 2014 Warrant Articles

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town's affairs:

You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 11th day of March 2014, and the polls to be open from 11:00 am to 7:00 pm, and at 7:00 o'clock in the evening, to act upon the following Articles:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same:

Recommended motion: to see if the Town will vote to raise and appropriate the sum of \$ 416,351.00, which represents the operating budget. Said sum does not include special or individual articles addressed herein, which, if all passed, total \$ 242,727.00. The Selectmen recommend this appropriation.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$200.00 for the American Red Cross. (By Request)

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$1,300.00 for the Lisbon Public Library. (By Request)

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$500.00 for CASA (Court Appointed Special Advocates). (By Request)

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$482.00 for the North Country Council. (By Request)

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$5,188.00 for the Woodsville Ambulance Service. (By Request)

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$6,121.00 for the Lisbon Life Squad. (By Request)

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$800.00 for Ammonoosuc Community Health Services, Inc. (By Request)

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$180.00 for the Support Center at Burch House. (By Request)

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$350.00 for the Grafton County Senior Citizens Council. (By Request)

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$700.00 for the Tri-County Community Action Program. (By Request)

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$2,500.00 for the Town of Landaff 250th Celebration. (By Request)

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$481.00 for the White Mountain Mental Health. (By Request)

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$1,375.00 for the North Country Home Health & Hospice Agency. (By Request)

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$250.00 for Above The Notch Humane Society. (By Request)

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$300.00 for Lisbon Main Street, Inc. (By Request)

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of up to \$5,000.00 to be added to the Landaff Culvert Repair Capital Reserve Fund. (Recommended by the Selectmen)

ARTICLE 19. To see if the Town will vote to make the position of Town Treasurer an appointed by the Select Board position. (Recommended by the Selectmen)

ARTICLE 20. To see if the Town will appropriate the sum of \$167,000 for the purchase of a new Highway Truck, with \$15,000 to come from the trade of the old truck, \$100,000 to come from the Highway Department Equipment Capital Reserve, \$30,000 to come from unassigned fund balance, and \$22,000 to come from taxation. (Recommended by the Selectmen)

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be added to the Highway Department Equipment Capital Reserve Fund on the condition that Article 20 is not passed. (Recommended by the Selectmen)

ARTICLE 22. To see if the Town will vote to appropriate the sum of \$20,000, from surplus, to be expended on a match for any State or Federal grant funds that the Town may receive for the purpose of installing a cistern water system on the lot beside the existing fire station, the total Town expenditure for the project, including any grant and appropriated funds, not to exceed \$50,000. (Recommended by the Selectmen)

ARTICLE 23. To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Fire Department Capital Reserve Fund. (Not recommended by the Selectmen)

ARTICLE 24. To transact any other business that may legally come before the meeting.

Given under our hands and seal, this 26th day of February, in the year of Our Lord, Two Thousand and Fourteen, by the following Selectmen of the Town of Landaff:

Michael M. Ransmeier

Valerie Kimber-Roy

Errol S. Peters

REQUESTING AGENCIES

AMERICAN RED CROSS

The Granite Chapter (Littleton Area Disaster Action Team) is prepared to respond to disasters, day or night, in Landaff and surrounding towns. Chapter staff and volunteers provide support and relief after a disaster; emergency preparedness training; courses in health and safety; blood drives; volunteer and youth leadership opportunities; and aid to military families.

Request for 2014: \$200.00.

CASA – COURT APPOINTED SPECIAL ADVOCATES

CASA of NH is a statewide, private non-profit organization created to provide advocacy for the state's abused and neglected children. The organization recruits, trains and supervises volunteers from communities throughout the state who are, then, appointed to cases by New Hampshire's District and family Court Judges. In 2013, CASA volunteers traveled 30,685 miles and spent 2,544 hours speaking on behalf of those who cannot speak for themselves.

Request for 2014: \$500.00.

AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.

ACHS provides high quality healthcare to patients regardless of insurance. Their sliding fee scale for payment of services provides a vehicle for patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or hospitalization because they could not afford to go to the doctor prior to the emergent episode. ACHS has provided health care services for 120 Landaff patients.

Request for 2014: \$800.00

THE SUPPORT CENTER AT BURCH HOUSE

A private, non-profit agency, Burch House provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. In addition to shelter services, the Center also provides: crisis counseling; legal advocacy; support groups; school prevention programs; food pantry; and transportation.

Request for 2014: \$180.00.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Grafton County Senior Citizens Council, Inc. is a private, nonprofit organization that provides programs and services to support the health and well being of our older citizens. The programs enable elderly individuals to remain independent in their own homes and communities for as long as possible. During 2013, older residents of Landaff were served by either the Littleton or the Horse Meadow senior services.

- 34 balanced meals at one or both of the facilities
- 114 hot, nourishing meals were delivered to resident's homes.
- Landaff residents were provided with 88 rides by GCSCC last year.
- The cost to provide services to Landaff residents in 2013 was \$2,868.46.

Request for 2014: \$350.00.

TRI-COUNTY COMMUNITY ACTION

This agency is a private, nonprofit organization that provides assistance with fuel, housing needs, homeless programs, FEMA, and USDA surplus food.

In 2013, the Tri-County Community Action program provided a total of \$18,133.00 in services to Landaff residents, including: fuel assistance; weatherization program assistance; food pantry; state electrical assistance; and referrals for legal aid, clothing, health, budgeting, etc.

Request for 2014: \$700.00.

WHITE MOUNTAIN MENTAL HEALTH

The agency offers assistance to individuals with debilitating mental illnesses or situational crises. Our services allow individuals with disabilities to function as productive citizens. Assistance is given to the mentally ill through housing, jobs and all the functions of daily living. During 2013, White Mountain Mental Health provided a total of \$2,760.00 in services to residents of Landaff.

Request for 2014: \$481.44.

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY, INC.

Although many of North Country Home Health & Hospice's services are paid for through Medicare, Medicaid, and the State grant programs, the reimbursement under these programs continues to fall significantly short of actual expenses. Severe shortages in nurses, home care aides and other professionals continue to plague the home care field. Hard economic times are resulting in an increase in the number of uninsured and underinsured residents in need of home health and hospice care. In order to be able to continue to provide quality care so urgently needed by our community, assistance in funding is vital to our clients. Home care is critical to the growing health care needs of this country. It provides care for the sick, disabled and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible and the highest degree of human dignity. We assist people recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends.

Request for 2014: \$1,375.00.

ABOVE THE NOTCH HUMANE SOCIETY

It is the mission of Above the Notch Humane Society to rescue and find homes for abused, abandoned, surrendered and lost dogs in the North Country. Their commitment includes low cost spay, neuter and vaccination clinics, dog training, and rescuing dogs that might otherwise be put down.

Request for 2014: \$250.00

LISBON MAIN STREET, INC.

An organization that is mostly made up of volunteers, Lisbon Main Street, Inc. is working to ensure the vitality of Lisbon's downtown by preserving, enhancing and promoting its unique economic, social, cultural and architectural heritage.

Request for 2014: \$300.00

Town of Landaff
REVENUES
2013 Actual/Projected and
2014 Projected

				2013 Actual	2013 Projected	2014 Projected
Ordinary Income/Expense						
	Income					
		3015 - Abatements/Refunds		-1,538.77	0.00	0.00
		3100 - OTHER TAXES				
		3120 - Land Use Change Taxes		0.00	9,220.00	0.00
		3121 - Land Use Change Tax Interest		564.84	0.00	0.00
		3184 - Excavation Taxes		80.00	50.00	50.00
		3185 - Timber Yield Taxes		6,523.60	9,000.00	6,000.00
		3186 - Yield Tax Interest		0.00	100.00	0.00
		3195 - Payment in Lieu of Taxes		10,591.00	10,000.00	10,000.00
		Total 3100 - OTHER TAXES		17,759.44	28,370.00	16,050.00
		3200 - LICENSES, PERMITS & FEES				
		3210 - Business Licenses (UCC's)		105.00	150.00	100.00
		3220 - Motor Vehicle Registrations				
		3290 - Titles-Motor Vehicle		0.00	200.00	0.00
		3220 - Motor Vehicle Registrations - Other		75,859.41	60,000.00	70,000.00
		Total 3220 - Motor Vehicle Registrations		75,964.41	60,350.00	70,100.00
		3230 - Planning/Zoning Fees		410.00	250.00	250.00
		3235 - Building Inspection		50.00	0.00	0.00
		3240-Subdivision Fees		0.00	0.00	100.00
		3245 - Miscellaneous Fees		475.00	250.00	300.00
		3260 - Dog Licenses and Fees		668.00	750.00	650.00
		Total 3200 - LICENSES, PERMITS & FEES		1,603.00	1,250.00	1,300.00
		3300 - FROM STATE				
		3352 - Rooms & Meals Tax Distribution		18,559.93	18,557.66	18,000.00
		3353 - Highway Block Grant		29,376.46	26,616.50	31,323.80
		Total 3300 - FROM STATE		47,936.39	45,174.16	49,323.80
		3500 - MISCELLANEOUS REVENUES				
		3401 - Income from Departments		0.00	500.00	500.00
		3409 - Other Charges		680.47	50.00	500.00
		3500 Landaff 250th Anniversary				2,000.00
		3501 - Sale of Town Property		75.00	1,100.00	15,100.00
		3502 - Interest on Investments		159.10	1,200.00	700.00
		3503 - Recycling Revenue - Town of Lisbon		20,450.04	18,880.00	20,450.04
		3505 - Town Hall Rental		25.00	250.00	250.00
		3510 - Other Revenue - Other		10.00	0.00	
		3509 - Miscellaneous Revenues - Other		0.00	0.00	11,000.00
		TOTAL MISCELLANEOUS REVENUES		21,399.61	21,980.00	50,500.04
		3900 - INTERFUND TRANSFERS				
		3915 - From Capital Reserve Fund		5,000.00	5,000.00	100,000.00
		3930 - From Surplus - to Reduce Taxes		40,000.00	30,000.00	30,000.00
		3930 - From Surplus - Cistern Project WA# 22				15,000.00
		Total 3900 - INTERFUND TRANSFERS		45,000.00	35,000.00	145,000.00
	TOTALS	NOT Inclusive of Property Taxes		208,124.08	192,124.16	332,273.84

[illegible]

ACTUAL EXPENSE BUDGET
January 1 - December 31, 2013 And
2014 PROPOSED BUDGET

		2013 Op. Budget	2013 WA	Op. Actual	WA - Actual	2014 Op. Budget	2014 WA
	Treasurer	2,000.00		1,332.50		2,500.00	
	4156 - Payroll Taxes-all depts.	8,500.00		6,312.44		6,500.00	
	Total 4131 - Payroll	31,500.00		21,960.19		27,000.00	
	4140 - Election, Registr. & Vlt Stat.						
	Advertising	400.00		93.50		400.00	
	Election Personnel	300.00		214.98		600.00	
	Town Clerk Assistant	250.00		334.75		300.00	
	Dues/Subscriptions	150.00		50.00		150.00	
	Fees To Other Governments	750.00		607.96		750.00	
	Moderator	100.00		0.00		100.00	
	Office Equip Maint/Repair	500.00		500.00		500.00	
	Staff Education / Mileage	1,200.00		1,545.68		1,200.00	
	Office Supplies	800.00		784.40		600.00	
	Postage	1,000.00		876.03		1,000.00	
	Printing	250.00		1,715.88		1,800.00	
	Tax Software/Maintenance	3,750.00		4,743.85		5,500.00	
	Other (tax lien research)			320.00			
	Total 4140 - Election, Registr & Vlt Stat.	9,450.00		11,787.03		12,900.00	
	4152 - Assessing and Software						
	Assessor	6,000.00		5,990.00		6,000.00	
	Dues	40.00		40.00		40.00	
	4152 - Assessing - Other - Includes B. Barnum	1,500.00		1,307.50		1,500.00	
	Total 4152 - Assessing	7,540.00		7,337.50		7,540.00	
	4191 - Planning & Zoning						
	Advertising	250.00		146.00		250.00	
	Building Code Officer			500.00		600.00	
	Dues/Fees	200.00		0.00		200.00	
	Mapping	5,330.00		0.00		5,330.00	
	Postage	150.00		273.48		150.00	
	Secretary	500.00		532.59		500.00	
	4191 - Planning & Zoning - Other	100.00		133.12		100.00	
	Total 4191 - Planning & Zoning	6,530.00		1,585.19		7,130.00	

ACTUAL EXPENSE BUDGET
January 1 - December 31, 2013 And
2014 PROPOSED BUDGET

[illegible]

ACTUAL EXPENSE BUDGET
January 1 - December 31, 2013 And
2014 PROPOSED BUDGET

		2013 Op. Budget	2013 WA	Op. Actual	WA - Actual	2014 Op. Budget	2014 WA
	Equipment Supplies/Other	8,000.00		10,691.17		8,000.00	
	Gasoline	2,800.00		3,054.08		2,800.00	
	Oxygen & Other	300.00		330.15		300.00	
	Equipment - Other	0.00		0.00		2,000.00	
	Sub-Total - Equipment - Highway Dept.	36,175.00		42,073.39		38,100.00	
	Highway Miscellaneous & Vehicle Inspections	1,000.00		1,034.38		1,000.00	
	Office Supplies	200.00		27.38		200.00	
	Other Highway - Inc. Building Remodel Supplies	1,200.00		2,210.02		1,200.00	
	Road Repairs						
	Blacktop	60,225.00		52,060.18		53,225.00	
	Cold Patch	4,500.00		2,816.04		4,500.00	
	Crushed Stone	6,000.00		2,566.07		6,000.00	
	Culverts	2,500.00		4,962.65		2,500.00	
	Gravel / Road Fabric	1,500.00		5,259.52		1,500.00	
	Hydrochloride	0.00		0.00		7,000.00	
	Salt	1,100.00		1,036.00		1,100.00	
	Sand	12,000.00		9,498.26		12,000.00	
	Sub-Total - Road Repairs	87,825.00	0.00	78,198.72	0.00	87,825.00	0.00
	Small Tools	600.00		236.14		600.00	
	Supplies - Other	0.00		169.17			
	Truck Purchase						
	Total 4312 - Highway	127,075.00	0.00	123,949.20	0.00	129,000.00	167,000.00
	4315 - SAFETY & SANITATION						
	4316 - Street Lights - PSNH	800.00		892.19		800.00	
	4324 - Solid Waste Disposal - Lisbon	39,578.24		39,578.24		34,984.00	
	4330 - Emergency Management	100.00		2,400.00		300.00	
	4414 - Pest Control - WA# 16	100.00		0.00		100.00	250.00
	Total 4315 - Safety & Sanitation	40,578.24	0.00	42,870.43	0.00	36,184.00	250.00
	4415 - Health Agencies						
	Burch House - WA# 10		180.00		180.00		180.00
	Am. Red Cross - WA#3		200.00		200.00		200.00
	CASA - WA# 5		500.00		500.00		500.00
	G. County Senior Citizens - WA# 11		350.00		350.00		350.00
	NC Home Health & Hospice - WA# 15		1,375.00		1,375.00		1,375.00
	WMT Mental Health - WA# 14		482.00		482.00		481.44

ACTUAL EXPENSE BUDGET
January 1 - December 31, 2013 And
2014 PROPOSED BUDGET

		2013 Op. Budget	2013 WA	Op. Actual	WA - Actual	2014 Op. Budget	2014 WA
	Ammonoosuc Community Health Services WA# 9		800.00		800.00		800.00
	Total 4415 - Health Agencies		3,887.00		3,887.00		3,885.44
	4442 - Welfare						
	Dues/Fees	30.00		30.00		30.00	
	Food	1,000.00		49.13		1,000.00	
	Rental Assistance	2,500.00		305.00		2,500.00	
	Tri County Cap - WA# 12		700.00		700.00		700.00
	Heating / Fuel Assistance	2,000.00		139.90		2,000.00	
	Prescription Assistance	500.00				500.00	
	4442 - Welfare - Assist w/ Utilities & Other	1,000.00				1,000.00	
	Total 4442 - Welfare	7,030.00	700.00	524.03	700.00	7,030.00	700.00
	4500 - Culture and Recreation						
	Main Street Lisbon WA # 17		175.00		175.00		300.00
	4550 - Lisbon Public Library - WA#4		1,300.00		1,300.00		1,300.00
	4583 - Patriotic	125.00		131.25			150.00
	4500 - Culture and Recreation - Other WA# 13					2,000.00	2,500.00
	Total 4500 - Culture and Recreation	125.00	1,475.00	131.25	1,475.00	2,150.00	4,100.00
	4600 - CONSERVATION						
	4611 - Grafton Cty. Conservation Admin	650.00		587.84		775.00	
	4619 - Other Conservation		5,000.00		5,000.00		
	Total 4600 - CONSERVATION	650.00	5,000.00	587.84	5,000.00	775.00	
	4915 - Capital Reserve Funds						
	Culvert Repair Cap Reserve - WA# 18		5,000.00		5,000.00		5,000.00
	Fire Capital Reserve - Felton Bequest / WA # 23		0.00		0.00	10,000.00	10,000.00
	Highway Cap Reserve - WA# 21		20,000.00		20,000.00		20,000.00
	Total 4915 - Capital Reserve Funds	0.00	25,000.00	0.00	25,000.00	10,000.00	35,000.00
	TOTAL ACTUAL BUDGET EXPENSES THROUGH Dec. 31, 2013	404,979.08	66,230.00	385,019.89	46,230.00	416,351.03	242,727.30

SCHEDULE OF TOWN PROPERTY

Town Hall / Lands and Buildings	\$ 527,600.00
Furniture & Equipment	50,000.00
Fire Department, Land & Buildings	102,500.00
Equipment	55,000.00
Highway Department, Land and Buildings	104,000.00
Equipment	140,000.00
Sewer Plant and Facilities	23,200.00
Schools, Lands and Buildings	284,100.00
Equipment	45,000.00
Recreation Area	<u>63,790.00</u>
Total	<u>\$1,404,190.00</u>

SUMMARY OF INVENTORY OF ASSESSED VALUATION

Land	\$16,847,382.00
Buildings	32,177,310.00
Utilities	<u>2,003,200.00</u>
Total Gross Before Exemptions	51,027,892.00
Total Elderly Exemptions	<u>-20,000.00</u>
Net Valuation	<u>\$51,007,892.00</u>

STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED PER \$1,000.00

Town, School and County	\$51,007,892.00 @ \$16.73/M	<u>\$ 853,362.03</u>
Town	\$ 5.74	
School	9.51	
County	<u>1.48</u>	
	\$16.73	
State Ed. Tax	<u>\$ 2.44</u>	<u>\$119,571.49</u>
Total Tax Rate	\$19.17	

TOWN OF LANDAFF
TOTAL GOVERNMENTAL FUNDS
BALANCE SHEET
As of December 31, 2013

ASSETS

Cash and cash equivalents	\$424,133.00	
Investments	315,646.00	
Receivables, net of allowance for uncollectible:		
Taxes	179,321.00	
Intergovernmental	20,450.00	
Prepaid items	<u>375.00</u>	
Total Assets		\$939,925.00

**LIABILITIES, DEFERRED INFLOWS OF RESOURCES,
and FUND BALANCES**

Liabilities:		
Accounts payable	22,478.00	
Intergovernmental payables	246,598.00	
Accrued payroll	<u>4,095.00</u>	
Total Liabilities	\$273,171.00	
Deferred Inflows of Resources		
Unavailable revenue – property taxes	\$2,673.00	
Fund Balances:		
Restricted	180,019.00	
Committed	216,595.00	
Unassigned	<u>267,467.00</u>	
Total Fund Balances	<u>\$664,081.00</u>	
Total Liabilities and Fund Balances		\$939,925.00

TOWN CLERK'S REPORT
January 1, 2013 to December 31, 2013

DEBITS

Monies Received:

Automobile Registrations	\$75,955.41
Handling Fees – mail in auto registrations	29.00
Uniform Commercial Code Fees	105.00
Vital Statistics Fees	240.00
Dog License Fees: Town	497.50
Dog License Fees: State	53.00
Dog License Fees: Neutering Fund	172.00
Dog Penalties	67.00
Overpayments	56.00
Voter Checklist	150.00
Town History Book	15.00
Redeposit bad check	400.00
Bad check fee	35.00

Total Debits	<u>\$77,749.91</u>
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CREDITS

Remittance to Treasurer:

Automobile Registrations	\$75,955.41
Handling Fees – mail in auto registrations	29.00
Uniform Commercial Code Fees	105.00
Vital Statistics Fees	240.00
Dog License Fees: Town	497.50
Dog License Fees: State	53.00
Dog License Fees: Neutering Fund	172.00
Dog License Penalties	67.00
Voter checklist	150.00
Town History Book	15.00
Overpayments	56.00
Redeposit bad check	400.00
Bad check fee	35.00

Total Credits	<u>\$77,749.91</u>
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Respectfully submitted,
Gayle M. Clement
Town Clerk

Town Clerk Hours – Tuesday 9-11am, 5-7pm

TAX COLLECTOR'S REPORT

For January 1, 2013 to December 31, 2013

CREDITS:	2013	2012	2011+
Remitted to Treasurer:			
Property Taxes	\$816,277.18	\$364,337.86	\$ 0.00
Land Use Change Taxes	0.00	255.83	463.42
Yield Taxes	4,827.95	0.00	0.00
Interest (including lien conversion)	819.62	4,877.33	536.58
Penalties	0.00	0.00	0.00
Prior Year Overpayments	(2,672.98)	0.00	0.00
Conversion to Lien (principal only)	0.00	20,062.44	0.00
Abatements Made:			
Property Taxes	0.00	117.54	0.00
Uncollected Taxes:			
Property Taxes	151,518.62	1,274.85	562.14
Land Use Change Taxes	0.00	0.00	3,169.27
Yield Taxes	<u>1,775.65</u>	<u>0.00</u>	<u>619.66</u>
TOTAL CREDITS:	\$972,546.04	\$390,925.85	\$5,351.07
DEBITS:			
Uncollected Taxes (Beg. Of Year):			
Property Taxes	\$967,795.80	\$385,253.29	\$ 562.14
Land Use Change	0.00	255.83	3,632.69
Yield Taxes	6,603.60	0.00	619.66
Credits	0.00	0.00	0.00
Taxes Committed This Year:			
Property Taxes	(2,672.98)	539.40	536.58
Land Use Change Taxes	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
Excavation Tax (\$.02/yd)	0.00	0.00	0.00
Overpayment:			
Property Taxes	0.00	0.00	0.00
Interest – Late Tax	819.62	4,877.33	0.00
Penalties	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEBITS:	\$972,546.04	\$390,925.85	\$5,351.07

Respectfully submitted,
Mark L. Secord, Tax Collector

TREASURER'S REPORT

January 1, 2013 – December 31, 2013

Balance January 1, 2013:

Checking Account	\$160,307.50
Petty Cash	200.00
Town Histories Account	1,807.84
Conservation Fund	<u>14,905.04</u>

\$ 177,220.38

Gayle Clement, Town Clerk:

Dog Licenses - Retained	497.50
Dog Licenses - State	53.00
Neutering Fund	172.00
Penalties	67.00
Motor Vehicle Permits	75,955.41
Uniform Commercial Code	105.00
Vital Statistics & Genealogy	240.00
Handling Fees	29.00
Checklists	150.00
Overpayments	56.00
Check Redeposit	400.00
Bank Fee Reimbursements	<u>10.00</u>

Total Town Clerk

77,734.91

Joseph Wiggett, Tax Collector:

2012 Property Tax	357,151.18
Property Tax Interest/Penalties	3,296.27
2012 Land Use Change Tax	255.83
Land Use Change Tax Interest/Penalties	28.26
Tax Liens Redeemed	26.78
Tax Liens Interest/Penalties	122.48
Overpayments	92.58
Returned Checks	-539.40

Mark Secord, Tax Collector

2013 Property Tax	811,825.11
2012 Property Tax	27,465.94
Property Tax Interest/Penalties	2,168.19
2011 Land Use Change Tax	463.42
Land Use Change Tax Interest/Penalties	536.58
2013 Yield Tax	3,121.05
Excavation Tax	80.00
Tax Liens Redeemed	21,503.95
Tax Liens Interest/Penalties	3,855.39
Handling Fees	345.00

Overpayments	8,646.78	
Transfers to Tax Liens	<u>-21,755.04</u>	
Total Tax Collectors		1,218,690.35
Planning & Zoning:		
Building Permits:		
Irving Locke	20.00	
Annette Hicks	20.00	
Cash	20.00	
Dawn Schoff	20.00	
Brett Osborn	50.00	
Kevin Schofield	20.00	
Joseph Wiggett	20.00	
Unknown	50.00	
Matthew Drew	50.00	
Susan/Rich Anderson	20.00	
Gary Fifield	20.00	
Melissa Locke	50.00	
Current Use Applications	80.00	
Other	<u>20.00</u>	
Total Planning & Zoning		460.00
State of New Hampshire:		
Highway Block Grant	29,376.46	
Rooms & Meals Tax Distribution	<u>18,559.93</u>	
Total State of New Hampshire		47,936.39
U.S. Government:		
In Lieu of Taxes	<u>10,591.00</u>	
Total U.S. Government		10,591.00
Refunds:		
Staples - Rebate	8.00	
LGC Property Liability Insurance	64.22	
Landaff School District – Town Report	500.00	
Irving Fuel	1,542.83	
LGC Health Trust, LLC	1,372.61	
LGC Property Liability Trust, LLC	1,388.12	
Ferguson Enterprises	<u>926.85</u>	
Total Refunds		5,802.63
Rental of Town Property:		
Richard Bronson	<u>25.00</u>	
Total Rental of Town Property		25.00

Sale of Town Property:		
Town Histories	90.00	
Zoning Regulations, Lists & Photocopies	<u>0.30</u>	
Total Sale of Town Property		90.30
Miscellaneous Revenue:		
Woodsville Guaranty - NOW A/C Interest	136.59	
Passumpsic Savings Bank – MM Acct. Interest	20.51	
Town of Lisbon - Recycling Revenue	19,122.42	
Miscellaneous Fees (Pistol Permits)	60.00	
Other	<u>66.89</u>	
Total Miscellaneous Revenue		19,406.41
Non-Revenue Receipts:		
Woodsville Guaranty - Town Histories Interest	0.17	
Woodsville Guaranty - Interest on Conservation Fund	39.07	
Town of Lisbon - Cemetery	0.49	
Francis Felton Estate - Bequest for Cemetery	1,000.00	
Voided Checks and Checks Not Cashed	7,992.56	
For Landaff 250 th (pass-through)	128.14	
Change from Petty Cash	<u>7.05</u>	
Total Non-Revenue Receipts		<u>9,167.48</u>
Total Receipts		<u>1,389,904.47</u>
OTHER		
Transfer from NOW Account to MM	60,000.00	
Transfer from MM to NOW	50,000.00	
Transfer from Conservation Fund for Comm. Forest	<u>5,000.00</u>	
Total Other		<u>115,000.00</u>
Total Receipts (Includes Cash Balance January 1, 2013)		1,682,124.85
Less Selectmen's Orders (Incl. Retd. Checks):		<u>1,340,399.61</u>
Balance as of December 31, 2013		\$ 341,725.24

Reconciliation of the Treasurer's Report

Checking Account	\$316,560.62	
Passumpsic MM Account	10,020.51	
Petty Cash	200.00	
Conservation Fund	<u>14,944.11</u>	
		<u>\$341,725.24</u>

Respectfully submitted,
Heidi B. Sagar, Treasurer

CEMETERY TRUSTEES REPORT

January 1, 2013 - December 31, 2013

SAVINGS ACCOUNT:

Cash on Hand - January 1, 2013 \$6,953.97

RECEIPTS:

2013 Interest \$3.53

Total Receipts 3.53

SAVINGS ACCOUNT BALANCE - December 31, 2013 \$6,957.50

LANDAFF CONSERVATION FUND

January 1, 2013 to December 31, 2013

Cash on Hand – January 1, 2013 \$14,905.04

RECEIPTS:

Share of Land Use Change Tax \$5,000.00

2013 Interest 39.07

Total Receipts 5,039.07

EXPENDITURES:

To Town of Landaff – for Community Forest

Per 2013 Warrant Article 21 5,000.00

Total Expenditures 5,000.00

Cash on Hand – December 31, 2013 \$14,944.11

TOWN HISTORIES ACCOUNT

January 1, 2013 to December 31, 2013

Cash On Hand – January 1, 2013 \$1,807.84

RECEIPTS:

2013 Interest \$.17

Total Receipts .17

Balance Transfer to Town Operating Account 1,808.01

Balance – December 31, 2013 \$.00

REPORT OF THE TRUST FUNDS OF THE TOWN OF LANDAFF, NH on December 31, 2013

Date of Creation	Name and Purpose	How Invested	Beginning Balance	New Funds	Transfers In	Transfers Out	Withdrawals	Income Earned	Income Expended	Balance End of Year
School District Funds										
1997	Local School Fund	Northway	2,593.02					1.29		2,594.31
	Total School Funds		2,593.02	0.00	0.00	0.00	0.00	1.29	0.00	2,594.31
Cemetery Funds										
	Cemetery Princ.	Passumpsic	21,488.35					147.97		21,636.32
	Cemetery Int.	Passumpsic	4,407.76					4.37		4,412.13
	Total Cemetery Funds		25,896.11	0.00	0.00	0.00	0.00	152.34	0.00	26,048.45
Town Funds										
	Gale Chandler 1 Princ (2)	Passumpsic	82,125.42					305.09		82,430.51
	Gale-Chandler 1 Int.	Northway								0.00
	Gale Chandler 1 Int	Passumpsic	6,774.86					22.84		6,797.70
2010	Gale-Chandler 3	WGSB	57,725.41					203.37		57,928.78
	Total Gate-Chandler		146,625.69	0.00	0.00	0.00	0.00	531.30	0.00	147,156.99
	Blake Memorial Princ.	Passumpsic	5,949.22					40.98		5,990.20
1989	Blake Memorial Int.	Passumpsic	448.07					0.47		448.54
	Total Blake Mem.		6,397.29	0.00	0.00	0.00	0.00	41.45	0.00	6,438.74
	Total Town Funds		181,512.11	0.00	0.00	0.00	0.00	726.38	0.00	182,238.49

REPORT OF THE TRUST FUNDS OF THE TOWN OF LANDAFF, NH on December 31, 2013

Date of Creation	Name and Purpose	How Invested	Beginning Balance	New Funds	Transfers In	Transfers Out	Withdrawals	Income Earned	Income Expended	Balance End of Year
Capital Reserve Funds										
	Land & Buildings	Passumpsic	4,121.16					15.00		4,136.16
	Playground Equipment Fd.	Passumpsic	0.00							0.00
	Highway Dept. Equipment	Passumpsic	61,204.94					222.83		61,427.77
	Revaluation Fund	Passumpsic	83.09					0.12		83.21
	School Bldg. Maint.	Passumpsic	42,213.51					153.67		42,367.18
	Special Education	Passumpsic	21,509.39					78.30		21,587.69
	Special Education	Passumpsic	101,868.00					156.93		102,024.93
	Town Hall Future Needs	Passumpsic	761.73					0.72		762.45
2011	Cemetery Cap. Res. Fund	Union Bank	3,056.56					43.09		3,099.65
	Fire Dept. Equipment	Passumpsic	61,991.92					207.64		62,199.56
2013	Fire Dept. Equipment CD	Passumpsic	0.00		10,000.00			0.08		10,000.08
2012	Highway Equipment Capita	Passumpsic	20,000.16		20,000.00			31.52		40,031.68
2012	Operating Account	Passumpsic	59.93		10,000.00			2.82		10,062.75
2012	Culvert Repair	Passumpsic	5,000.03		5,000.00			6.62		10,006.65
Total Capital Reserves			321,870.42	0.00	0.00	0.00	0.00	919.34	0.00	367,789.76
Grand Total			503,382.53	0.00	45,000.00	0.00	0.00	1,645.72	0.00	550,028.25

LANDAFF VOLUNTEER FIRE DEPARTMENT

2013 Treasurer's Report

Income:

Town of Landaff Appropriation	\$13,000.00
Old Home Day Reimbursable from Landaff Volunteer Fire Association	306.34
Total Receipts for 2013	\$13,306.34

Checking Account, Cash on Hand, December 31, 2013	
(Woodsville Guaranty Bank)	\$ 3,241.48
Includes \$3.46 Interest earned in 2013	

Savings Account Balance, December 31, 2013 (Woodsville Guaranty Bank)	\$ 5,220.97
Includes \$4.10 Interest earned in 2013	

Expenditures for 2013

Payments to Vendors:

Amazon.com (gloves, tools, LED flares)	\$ 146.89
Appalachian Supply (tanker ball valve)	13.00
Bergeron Protective Clothing (boots, helmets, turnout jacket)	3,028.89
Bridge Weekly (Old Home Day ads) #	132.00
Chrissy Smith (Kid's Halloween party food)	133.87
Dead River Company (propane)	1,614.77
Don Beaudin (OHD sign rental, Lisbon) #	14.00
Embroidery by Everything Personal (OHD t-shirts) #	341.54
FairPoint Communications (telephone)	536.96
Gall's (Flares, tools, LED vehicle light)	280.58
George Stevens, Lisbon Fire Chief (funeral refreshments)	97.84
Grafton County Sheriff's Department (Dispatch Fees)	1,531.00
Half Price Banners.com (OHD Banner) #	52.00
Jack's Small Engines (Honda fuel pump kit)	25.02
Kelley-MacKenzie Napa Auto Parts	430.84
KnifeCenter.com (shovel)	38.20
Motorola (radio service contract, 2 years)	3,326.40
Needham Electric Supply (5 fluorescent fixtures for station)	500.75
New Hampshire State Retirement System (Life Insurance)	165.00
Ossipee Mountain Electronics (radio reprogramming)	222.50
Patrick J. Webb (supplies)	94.97
Patriot Surplus (tool bag)	16.94
Public Service of NH (electricity)	545.29
Queensboro Shirt Co. (Fleece logo wear)	180.55
Tac-2 Communications (Radio and Pager repairs, parts)	280.50
The Fire Store (Responder flashlights & chargers)	515.61
Town of Lisbon (OHD Dump Fees) #	37.80
T-P Toilets (OHD necessity) #	150.00
Tri-State Fire Protection (extinguisher service, SCBA Tank certification)	362.80

Twin State Mutual Aid Association (dues & training classes)	720.00
US Postal Service (stamps)	18.40
W.S. Darley Fire Equipment (Hydrant wrenches)	137.77
Woodsville Guaranty Savings Bank (checks)	17.00

Total	\$15,544.68
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denotes Old Home Day – OHD reimbursable to LVFD from LVFA

Respectfully submitted,
Patrick J. Webb, Secretary/Treasurer

LANDAFF VOLUNTEER FIRE DEPARTMENT

2013 Activity Report

The Department responded to 17 calls in 2013. Thankfully there were no serious fires or property loss in Landaff. The Department responded mutual aid to Lisbon and Lyman a total of seven times and assisted Bath and Woodsville.

Federal funding for the cistern project slated for 2013 was delayed due to the spending freeze in Washington. Our application is in the Concord office waiting next year's funding.

Long time member Doug Heath stepped down from the Department after many years of service. Our thanks go out to Doug for his help over the years. The Department staffing level continues to hold steady; however we are always seeking new volunteers. Anyone interested should contact any member of the Department.

Smoke and carbon monoxide detectors can be credited for saving lives and property. Early detection allows for occupants to escape and a quicker response time from the Fire Department. Please check the batteries a minimum of twice a year in all devices.

Old Home Day and the Fireman's Auction was another huge success. We thank everyone for the donated items and their generous bidding. A special thanks again goes out to Mike Carver who generously donated his time as auctioneer.

Respectfully submitted,
Harry McGovern, Fire Chief

2013 Roster

Harry McGovern, Chief
Jason Cartwright, Assistant Chief
Don Beaudin, Captain
Pat Webb, Secretary/Treasurer

Doug Erb	Jim LaPierre
Tim Yarosh.....	Heath Yarosh
Matt Cavicchio	Connor Quinn
Jameson Clement	Jake Blanchette
Andrew Bronson	Kevin Quinn

LANDAFF CONSERVATION COMMISSION 2013 ANNUAL REPORT

During 2013, the members of the Landaff Conservation Commission (LCC), Richard Bronson, Sue O'Hearn, Dorothy Wiggins, John Poland and Marilyn Booth met monthly to discuss various conservation related issues.

Members made our annual physical inspection of the two LCIP easement properties for compliance with the easement restrictions.

Landaff Conservation Commission members participated with Mt. Hope Grange with quarterly trash pick-ups along the Towns' roads.

LCC reviewed construction project applications and wetland permit applications to determine if there would be any impact on the Town from the Conservation Commission's standpoint.

LCC continue to monitor the information available on the Northern Pass DC Transmission Project.

LCC continues to study and educate ourselves regarding environmental issues by attending environmentally related seminars.

Thank you goes to the landscaping designed by Carol Wharton with physical work done by John Poland and Richard Bronson to the front of our Town Hall.

LCC also participates in the Cooley-Jericho Forest management committee including mapping animal tracking completed this winter.

Respectfully submitted,
Susan O'Hearn,
Chairperson

The Conservation Commission meets the last Thursday of each month at 7:00 PM at the Town Hall. Everyone is welcome to attend the meetings.

REPORT OF THE STATE POLICE 2013

I would like to take this opportunity to communicate to the residents of Landaff a report of activity of the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires based upon the current trends and expectations of the residents as they look forward to the future.

Currently the State Police respond to calls as requested as part of our regular patrol duties. During 2013, the State Police responded to and investigated the following calls for service in the Town of Landaff:

Motor Vehicle Accidents	6	Burglary	1
Theft	3	Security Check	1
Untimely Death	1	Motor Vehicle Related	1
Welfare Check	2	Suspicious Vehicle	1
Burglar Alarm	9	Pistol Permits	15
Assist Motorist	1	911 Hang-up	32
Paperwork Service	1	Assault	1
Domestic Disturbance	1	Fish & Game Issue	1
Fire	1	Suspicious Person	1
Roadway Obstruction	3	Assault	1
Miscellaneous	2		

Total Calls: 85

In closing, it has been our pleasure to serve the residents of Landaff during the past year and we look forward to assisting you with your law enforcement requests in 2014.

Respectfully,



Lt. Todd Landry
Commander-Troop F

BIRTHS REGISTERED IN THE TOWN OF LANDAFF, NH **For the Year Ending December 31, 2013**

DATE & PLACE OF BIRTH	NAME OF CHILD	NAME & SURNAME OF FATHER	NAME OF MOTHER
July 15, 2013 Lebanon, NH	Hayden James CRUGER	Eric Cruger	Samantha Gregory
July 16, 2013 Littleton, NH	Lucian Michael MOONEY	Jason Mooney	Crystal Gilman
August 15, 2013 Littleton, NH	Emmett Scott SANTY	Scott Santy	Crystal Santy
August 21, 2013 Lebanon, NH	Thora Maeve CAMPBELL	Andrew Campbell	Sara Campbell
September 13, 2013 Littleton, NH	Jackson Scott STEWART	Ryan Stewart	Kimberly Tobin

MARRIAGES REGISTERED IN THE TOWN OF LANDAFF, NH **For the Year Ending December 31, 2013**

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF Person A and Person B	RESIDENCE AT TIME OF MARRIAGE
October 5, 2013 Lyman, NH	Natti, Samuel W. Taatjes, Nicole F.	Landaff, NH Landaff, NH

DEATHS REGISTERED IN THE TOWN OF LANDAFF, NH **For the Year Ending December 31, 2013**

DATE & PLACE OF DEATH	NAME OF THE DECEASED	NAME OF FATHER NAME OF MOTHER
January 10, 2013 Landaff, NH	Gubellini, Eric	Gubellini, Carlo Dionne, Anita
June 13, 2013 Littleton, NH	Meehan, Sarah	Green, Joseph Emery, Olive
June 25, 2013 Woodsville, NH	Felton, Francis	Felton, Carl Colbert, Mabelle
September 19, 2013 Lebanon, NH	Heath, Norman	Heath, Harrison McKenzie, Elizabeth
December 9, 2013 Landaff, NH	Santy Jr., Robert	Santy Sr., Robert Coyer, Edith

ANNUAL REPORT

of the

LANDAFF SCHOOL DISTRICT

2012-2013

SCHOOL BOARD

Mrs. Marilyn Booth..... Term Expires 2016
Mr. Jason Cartwright Term Expires 2015
Mrs. Chrisara Smith Term Expires 2014

DISTRICT OFFICERS

Mr. Michael Ransmeier, Esq..... Moderator
Mrs. Tammy Heath Treasurer
Mrs. J. Denise Cartwright Clerk

SCHOOL ADMINISTRATIVE UNIT #35

Mr. Pierre Couture..... Superintendent
Mrs. Sandra Stone Business Manager

BLUE SCHOOL STAFF

Mrs. Claire Cochrane Head Teacher/Music/Art
Ms. Caitlin Macon Teacher/Special Education
Mrs. Denise Cartwright School Nurse
Mrs. Patricia Davis Paraprofessional
Mrs. Jennifer Cartwright Guidance Counselor
Mrs. Janet Chickering French
Mr. Christopher Ness Physical Education / Health
Mrs. Susan Picknell Librarian

STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Monday, March 10, 2014 at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1: To hear the reports of Agents, Committees, or Officers heretofore chosen and pass any vote relating thereto.

Recommended by the Landaff School Board

ARTICLE 2: To see if the District will vote to raise and appropriate the sum of Seven Hundred Fifty Two Thousand, Seven Hundred Thirty-Seven Dollars (\$752,737.00) for the support of schools, for the payment of salaries for School District Officials and Agents, and for the payment of statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

Recommended by the Landaff School Board

ARTICLE 3: To see if the District will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000.00) and to transfer said sum to its capital reserve fund, established March 14, 1988, to meet the expenses of educating educationally handicapped children, under the provisions of RSA 35:1-b, such sum to be funded from the June 30, 2014 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation.

Recommended by the Landaff School Board

ARTICLE 4: To see if the District will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000.00) to be added to the School Building Maintenance Expendable Trust Fund established March 7, 2005, such sum to be funded from the June 30, 2014 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation.

Recommended by the Landaff School Board

ARTICLE 5: To see if the District will vote to authorize the Landaff School Board to enter into a three (3) year agreement (renewal) with the Lisbon Regional School Board to send Grades 4-12 students on a tuition basis to the regional school. The projected expense for these students is Four Hundred Thousand, Eight Hundred Sixty Dollars (\$400,860.00) for the 2014-2015 School Year. This amount is included in Warrant Article 2.

Recommended by the Landaff School Board

ARTICLE 6: To transact any other business that may legally come before this meeting.

LANDAFF SCHOOL BOARD

Marilyn Booth, Chairperson
Jason Cartwright
Chrisara Smith

**LANDAFF SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

ELECTION OF OFFICIALS

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Tuesday, March 11, 2014 at 11:00 A.M. TO 7:00 P.M. o'clock in the evening to vote for District Officials:

ARTICLE 1: To choose all necessary Officers for the School District for the ensuing year.

LANDAFF SCHOOL BOARD

Marilyn Booth, Chairperson
Jason Cartwright
Chrisara Smith

**LANDAFF SCHOOL DISTRICT
PROPOSED BUDGET: 2014-2015**

	Expenditures 2012-2013	Adopted Budget 2013-2014	Proposed Budget 2014-2015
1100. REGULAR EDUCATION			
1100.110 Salaries & Benefits	\$105,097.44	\$109,941.00	\$119,308.70
.430 Repairs to Equipment	224.28	500.00	500.00
.561 Tuition	486,883.94	557,248.00	452,252.00
.590 Technology	202.83	250.00	1,000.00
.610 Teaching Supplies	3,111.73	3,450.00	3,450.00
.640 Textbooks	273.51	600.00	600.00
.641 Library/Audio-Visual	587.26	400.00	400.00
.730 New Equipment	679.54	300.00	300.00
.739 Replacement of Equipment	697.96	700.00	700.00
TOTAL REGULAR EDUCATION	<u>597,758.49</u>	<u>673,389.00</u>	<u>578,510.70</u>
1200. SPECIAL EDUCATION			
1200.110 Salaries & Benefits	22,661.22	22,727.80	22,190.40
.311 Purchased Services	0.00	1,000.00	1,000.00
.560 Tuition	13,157.00	0.00	0.00
.610 Teaching Supplies	214.63	200.00	250.00
.640 Textbooks	78.11	100.00	100.00
TOTAL SPECIAL EDUCATION	<u>36,110.96</u>	<u>24,027.80</u>	<u>23,540.40</u>
1400. STUDENT ACTIVITIES			
1440.690 Student Activities	0.00	400.00	400.00
TOTAL STUDENT ACTIVITIES	<u>0.00</u>	<u>400.00</u>	<u>400.00</u>

2120. GUIDANCE DEPARTMENT			
2120.110 Salaries & Benefits	1,400.90	1,824.00	1,971.00
TOTAL GUIDANCE DEPARTMENT	<u>1,400.90</u>	<u>1,824.00</u>	<u>1,971.00</u>
2130. HEALTH SERVICES			
2130.110 Salaries & Benefits	936.51	910.00	930.00
.610 Health Supplies	57.30	200.00	200.00
TOTAL HEALTH SERVICES	<u>993.81</u>	<u>1,110.00</u>	<u>1,130.00</u>
2140. PSYCHOLOGICAL SERVICES			
2140.309 Psychological Services	3,462.50	1,204.00	3,243.00
TOTAL PSYCHOLOGICAL SERVICES	<u>3,462.50</u>	<u>1,204.00</u>	<u>3,243.00</u>
2150. SPEECH SERVICES			
2150.308 Speech Services	9,764.21	15,000.00	11,606.00
TOTAL SPEECH SERVICES	<u>9,764.21</u>	<u>15,000.00</u>	<u>11,606.00</u>
2160. OCCUPATIONAL/PHYSICAL THERAPY SERVICES			
2160.313 Physical Therapist	0.00	0.00	0.00
2160.314 Occupational Therapist	1,055.94	2,560.00	1,229.00
TOTAL OCCUP/PHYSICAL THERAPY SERVICES	<u>1,055.94</u>	<u>2,560.00</u>	<u>1,229.00</u>
2210. IMPROVEMENT OF INSTRUCTION			
2210.320 Staff Development	897.86	1,125.00	1,125.00
TOTAL IMPROVEMENT OF INSTRUCTION	<u>897.86</u>	<u>1,125.00</u>	<u>1,125.00</u>
2310. SCHOOL BOARD SERVICES			
2310.110 Stipends	807.39	808.00	808.00
2312.110 School Board Clerk	640.48	646.00	646.00
2313.110 Treasurer	134.56	135.00	135.00
2314.110 Moderator	26.91	27.00	27.00

2315.390	Legal Expenses	1,156.70	100.00	100.00
2317.390	Audit	6,377.00	6,000.00	6,000.00
2319.390	Other Expenses	4,841.55	3,267.00	3,267.00
.521	Insurances	3,453.33	3,481.00	3,622.00
TOTAL	SCHOOL BOARD SERVICES	17,437.92	14,464.00	14,605.00
2320.	SAU #35 SERVICES			
2320.351	SAU #35 Services	23,013.00	24,163.00	26,821.00
TOTAL	SAU #35 SERVICES	23,013.00	24,163.00	26,821.00
2600.	OPERATION/MAINTENANCE OF PLANT			
2600.110	Salary - Custodian	1,230.00	1,686.00	1,560.00
.433	Contracted Services	3,675.00	4,459.00	4,459.00
.490	Repair Building	16,277.71	4,500.00	4,500.00
.610	Supplies	1,306.34	2,000.00	2,000.00
.622	Utilities	5,365.17	5,228.00	6,173.00
.624	Fuel	2,832.78	2,826.00	2,880.00
.733	New Equipment	0.00	100.00	100.00
.739	Replacement of Equipment	0.00	100.00	100.00
TOTAL	OPERATION/MAINTENANCE OF PLANT	30,687.00	20,899.00	21,772.00
2721.	TRANSPORTATION SERVICES			
2721.515	Contracted Transportation	37,035.53	38,251.00	39,083.53
2722.515	Special Education Transportation	230.61	0.00	0.00
2750.519	Other Transportation	2,700.00	2,700.00	2,700.00
TOTAL	TRANSPORTATION SERVICES	39,966.14	40,951.00	41,783.53
5251.	EXPENDABLE TRUST FUND			
.880	Transfer	0.00	10,000.00	0.00
TOTAL	EXPENDABLE TRUST FUND	0.00	10,000.00	0.00

5200. CAPITAL RESERVE			
5250.880 Transfer			
TOTAL CAPITAL RESERVE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
GENERAL FUND TOTALS	762,547.73	831,116.80	727,736.63
FEDERAL FUND TOTALS	23,027.89	25,000.00	25,000.00
LUNCH FUND (Fresh Fruit & Vegetable Program)	<u>962.40</u>	<u>0.00</u>	<u>0.00</u>
GRAND TOTALS	\$786,538.02	\$856,116.80	\$752,736.63

SCHOOL ADMINISTRATIVE UNIT #35
2012-2013 SALARIES: DISTRICT SHARES

Bethlehem.....	16.94%
Lafayette.....	17.07%
Landaff.....	3.27%
Lisbon.....	26.56%
Profile.....	<u>36.17%</u>
	100.00%

	Superintendent	Business Manager
Bethlehem	\$16,576.77	\$10,818.52
Lafayette	\$16,699.08	\$10,898.35
Landaff	\$ 3,195.78	\$ 2,085.67
Lisbon	\$25,990.92	\$16,962.49
Profile	<u>\$35,387.45</u>	<u>\$23,094.97</u>
	\$97,850.00	\$63,860.00

LANDAFF SCHOOL DISTRICT ANNUAL REPORT OF DISTRICT TREASURER

Cash on Hand July 1, 2012		\$ 4,437.45
Received from Selectmen:		
Current Appropriation	612,135.00	
Revenue from State Sources:		
State Education Grant	164,643.00	
Revenue from Federal Sources:		
Medicaid	7,328.61	
National Forest Reserve	2,963.32	
IDEA	6,379.18	
Title IIA	726.33	
Preschool	492.22	
Rural Achievement Grant	33,494.86	
School Lunch Fruit & Vegetable Program	743.58	
Received from Other Sources:		
Interest	87.08	
Refunds	13,334.49	
Other Revenue	1.92	
 TOTAL RECEIPTS		 \$842,329.59
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		846,767.04
LESS SCHOOL BOARD ORDERS PAID		801,821.41
CASH ON HAND, JUNE 30, 2013		\$ 44,945.63
 ACCOUNTS RECEIVABLE		 1,253.23
LESS ENCUMBRANCE RESERVES		5,766.48
ACCRUED BALANCE JUNE 30, 2013		\$ 40,432.38

**LANDAFF SCHOOL DISTRICT
SCHOOL BOARD ESTIMATE
2013-2015**

School Board's statement of amounts required to support public schools and meet other statutory obligations of the District for the fiscal year beginning July 1, 2013

	School Board 2013-2014 <u>Approved Budget</u>	School Board 2014-2015 <u>Proposed Budget</u>
Unencumbered Balance, June 30	40,431.	50,000.
Revenue from State Sources:		
State Education Grant	177,814.	177,814.
Revenue from Federal Sources:		
Medicaid	5,000.	5,000.
National Forest Reserve	2,910.	2,910.
Revenue from Local Sources		
Interest/Other Revenue	64.	64.
TOTAL REVENUE AND CREDITS	<u>226,219.</u>	<u>235,788.</u>
ASSESSMENT TO BE RAISED	<u>604,898.</u>	<u>491,949.</u>
TOTAL APPROPRIATION	831,117.	727,737.
GROSS BUDGET (Federal Grants)	25,000.	25,000.
TOTAL BUDGET	856,117.	752,737.

**LANDAFF SCHOOL DISTRICT
SPECIAL EDUCATION PROGRAMS
TWO YEAR ACCOUNTING PER RSA 32:11-a**

	Expenditures 2011-2012	Expenditures 2012-2013
SPECIAL EDUCATION		
Salaries & Benefits	\$20,887.23	\$22,661.22
Contracted Services	670.88	0.00
Speech Services	14,820.71	9,764.21
Psychological Services	2,379.41	3,461.50
Physical Therapist	0.00	0.00
Occupational Therapist	4,062.94	1,055.94
Transportation	0.00	230.61
Tuition	39,684.48	13,157.00
Teaching Supplies	64.19	214.63
Textbooks	38.60	78.11
Library/Audio Visual	0.00	0.00
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	82,608.44	50,623.22
	Revenue 2011-2012	Revenue 2012-2013
SPECIAL EDUCATION		
Catastrophic Aid	0.00	0.00
Medicaid	1,678.63	7,328.61
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>\$ 1,678.63</u>	<u>\$ 7,328.61</u>
ACTUAL DISTRICT COST	\$80,929.81	\$43,294.61

**LANDAFF SCHOOL DISTRICT
SPECIAL EDUCATION CAPITAL RESERVE FUND**

Beginning Balance July 1, 2012	\$123,262.79
Contribution	0.00
Interest Earned	<u>262.83</u>
Balance December 31, 2013	\$123,525.62

**LANDAFF SCHOOL DISTRICT
SCHOOL FACILITY EXPENDABLE TRUST FUND**

Beginning Balance July 1, 2012	\$42,159.74
Contribution	0.00
Interest Earned	<u>137.57</u>
Balance December 31, 2013	\$42,297.31

**LANDAFF SCHOOL DISTRICT
PLAYGROUND EXPENDABLE TRUST FUND**

Beginning Balance July 1, 2012	\$1.92
Withdrawal	(1.92)
Balance December 31, 2013	\$0.00

**LANDAFF SCHOOL DISTRICT
ANALYSIS OF
EXPENDITURES 2012-2013**

01-1100-110 Regular Education

110	Salaries		
	Teacher	\$ 50,691.44	
	Teacher	15,036.00	
	Art	0.00	
	Health Program/Physical Education	2,644.00	
	Library	3,303.40	
	Music	<u>1,866.00</u>	73,540.84

01-1100-120 Substitutes

Substitutes	<u>890.00</u>	890.00
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01-1100-200 Employee Benefits

FICA	6,303.98	
Health Insurance	13,998.92	
Dental Insurance	973.44	
Life Insurance	134.40	
Professional Retirement	9,050.90	
Unemployment Compensation	204.96	
Workers Compensation	<u>0.00</u>	30,666.60

01-1100-433 Contracted Services

Ross Business Center	50.00	
Valley Communications Systems	<u>174.28</u>	224.28

01-1100-561 Tuition

Tilton School	13,157.00	
Lisbon Regional School District	<u>473,726.94</u>	486,883.94

01-1100-590 Technology

Best Buy	54.33	
SAU 35	<u>148.50</u>	202.83

01-1100-610 Teaching Supplies

Blick Art Materials	69.61	
Cecily Yarosh	167.32	
Claire Cochrane	593.43	
ETA	62.60	
Kaplin Early Learning	190.66	
Caitlin Macon	35.88	
NASCO	430.65	
Quill Corporation	678.51	
Ross Business Center	159.90	
School Specialty	424.22	

Sunburst Digital	99.95	
IXL Learning	<u>199.00</u>	3,111.73
01-1100-640 Textbooks		
Everyday Mathematics	251.17	
Village Book Store	<u>22.34</u>	273.51
01-1100-641 Library/Audio Visual		
Claire Cochrane	116.02	
DEMCO	34.24	
Junior Library Guild	171.00	
Woodsville Bookstore	<u>266.00</u>	587.26
01-1100-730 New Equipment		
Claire Cochrane	98.00	
Constructive Playthings	530.93	
Quill Corp	46.79	
School Specialties	<u>3.82</u>	679.54
01-1100-739 Replace Equipment		
Best Buy	417.98	
SAU 35	<u>279.98</u>	697.96
01-1200-110 Special Education		
Teacher	<u>1,249.92</u>	1,249.92
01-1200-114 Special Education		
Teacher Aide	<u>13,311.59</u>	13,311.59
01-1200-200 Employee Benefits		
FICA	980.52	
Health Insurance	6,977.95	
Professional Retirement	<u>141.24</u>	8,099.71
01-1200-561 Tuition		
Lisbon Regional School District	<u>13,157.00</u>	13,157.00
01-1200-610 Teaching Supplies		
Claire Cochrane	31.61	
Kaplan Early Learning	127.29	
School Specialty	20.73	
Wilson Language Learning	<u>35.00</u>	214.63
01-1200-640 Textbooks		
Social Thinking	<u>78.11</u>	78.11
01-2120-110 Guidance		
Counselor	<u>1,301.24</u>	1,301.24
01-2120-220 Employee Benefits		
FICA	<u>99.66</u>	99.66

01-2130-310 Health Services Nurse		
School Nurse	<u>869.80</u>	869.80
01-2130-220 Employee Benefits		
FICA	<u>66.71</u>	66.71
01-2160-610 Health Supplies		
School Health Supply	<u>57.30</u>	57.30
01-2140-309 Psychologist Services		
School Administrative Unit #35	<u>3,461.50</u>	3,461.50
01-2150-308 Speech Services		
School Administrative Unit #35	<u>9,764.21</u>	9,764.21
01-2160-314 Occupational Therapy		
School Administrative Unit #35	<u>1,055.94</u>	1,055.94
01-2213-320 Staff Development		
Claire Cochrane	25.92	
CMI Education Institute	176.94	
NHAHPERD	40.00	
NHSAA	140.00	
SERESC	115.00	
Rommy Fuller, Ed.S	<u>400.00</u>	897.86
01-2310-380 School Board Services		
Marilyn Booth	250.00	
Jason Cartwright	250.00	
Thomas Smith	<u>250.00</u>	750.00
01-2310-220 School Board FICA		
FICA	<u>57.39</u>	57.39
01-2312-110 Clerk		
Denise Cartwright	<u>595.00</u>	595.00
01-2312-220 Clerk FICA	<u>45.48</u>	48.48
01-2313-110 Treasurer		
Tammy Heath	<u>125.00</u>	125.00
01-2310-220 Treasurer FICA		
FICA	<u>9.56</u>	9.56
01-2314-380 Moderator		
Michael Ransmeier	<u>25.00</u>	25.00
01-2314-220 Moderator FICA	<u>1.91</u>	1.91

01-2315-390 Legal Expenses		
Jay C. Boynton	<u>1,156.70</u>	1,156.70
01-2315-390 Auditor		
Ron Beaulieu & Co.	<u>6,377.00</u>	6,377.00
01-2319-390 Other Expenses		
Caledonian Record	968.50	
Patricia Davis	100.00	
Multi-State Billing	835.54	
NH School Boards Association	1,142.16	
No Country Educational Services	217.35	
Susan Picknell	100.00	
Salmon Press	978.00	
Town of Landaff	<u>500.00</u>	4,841.55
01-2319-521 Insurances		
Primex	<u>3,453.33</u>	3,453.33
01-2320-351 SAU #35 Services		
School Administrative Unit #35	<u>23,013.00</u>	23,013.00
01-2600-310 Custodial Salary		
Custodian	<u>1,230.00</u>	1,230.00
01-2600-433 Contracted Services		
Thomas Blowey	1,620.00	
French's Snow Plowing	350.00	
Timberwolf Rubbish Removal	725.00	
Trahan Cleaning Service	<u>980.00</u>	3,675.00
01-2600-490 Repairs to Building		
Ronald Howard	6,700.00	
Integrated Water Systems	925.00	
Littleton Electrical Solutions	3,768.37	
Mayo Floor Covering	2,536.88	
Terry Paye Plumbing	1,947.27	
Royal Electrical	78.69	
Stiles Fuel Company	175.50	
Vermont Fire Extinguisher	30.00	
Zizza Lock & Security	<u>116.00</u>	16,277.71
01-2600-610 Custodial Supplies		
Claire Cochrane	61.73	
NASCO	37.14	
Quill Corporation	1,059.27	
Vermont Fire Extinguisher	22.95	
WB Mason Company, Inc.	<u>125.25</u>	1,306.34

01-2600-622 Utilities		
Broadview Networks	583.66	
FairPoint Communications	527.88	
Public Service	<u>4,253.63</u>	5,365.17
01-2540-653 Fuel		
Stiles Fuel	<u>2,832.78</u>	2,832.78
01-2621-515 Transportation		
WW Berry Transportation	<u>37,035.53</u>	37,035.53
01-2621-515 Special Education Transportation		
School Administrative Unit 35	<u>230.61</u>	230.61
01-2750-519 Other Transportation		
Lunch Transportation	<u>2,700.00</u>	2,700.00
02-1102-110 Rural Grant Salaries		
Janet Chickering	1,822.00	
Teacher Salary	<u>12,500.00</u>	14,322.00
02-1102-220 Rural Grant Employee Benefits		
FICA	<u>139.44</u>	139.44
02-1102-519 Rural Grant Field Trips		
McAuliffe Discovery Center	90.00	
Premier Coach	<u>1,135.00</u>	1,225.00
02-1102-610 Rural Supplies		
Claire Cochrane	<u>50.03</u>	50.03
02-1200-610 IDEA Supplies		
Dreambox Learning	80.00	
Innovative Learning Concepts	1,252.65	
Sunburst Digital	899.95	
Starfall Education	<u>70.00</u>	2,302.60
02-1200-734 Preschool/IDEA New Equipment		
Rachel Booth - Computer	<u>1,333.36</u>	1,333.36
02-1430-110 IDEA Summer Salaries		
Teacher	<u>1,595.58</u>	1,595.58
02-1102-220 IDEA Summer Employee Benefits		
FICA	119.14	
Professional Retirement	<u>180.00</u>	299.14
02-2002-330 Title IIA Professional Services		
Diana Leddy	<u>600.00</u>	600.00

02-2002-640 Title IIA Books		
Diana Leddy	<u>100.00</u>	100.00
02-2300-110 IDEA Salary		
Teacher	<u>870.00</u>	870.00
02-2300-200 Employee Benefits		
FICA	66.10	
Professional Retirement	<u>98.31</u>	164.41
02-2300-810 Title IIA Indirect Costs		
School Administrative Unit #35	<u>26.35</u>	<u>26.35</u>
GRAND TOTALS		\$785,575.62

LANDAFF SCHOOL BOARD REPORT

We have a strong and dedicated staff at Blue School. Claire Cochrane continues with us as head teacher, building administrator, and the art and music specialist. Caitlin Macon is the Special Educator and co-teacher with an emphasis on technology. Pat Davis has been serving as a one on one inclusionary assistant. Other support staff is Susan Picknell as librarian, Chris Ness is teaching both Physical Education and Health, Denise Cartwright is the school nurse, and Jennifer Cartwright is the guidance counselor. French (funded by a grant) continues as part of the curriculum this year with Janet Chickering. We continue to avail services for speech and language, occupational therapy, and a school psychologist from SAU 35. We are in total compliance with the State of New Hampshire's regulations for school approval. Blue School third graders have met AYP (Annual Yearly Progress) as required by No Child Left Behind. The pedagogy at Blue School is working with the new Common Core National Standards in preparation for the National Common Core Assessment in 2015.

As a Board, we work hard to ensure that spending is kept to a minimum with a continuous eye toward a safe and attractive learning environment, meeting state standards for school approval, and simply doing what is best for the children of Landaff. **Most budget areas have seen slight decreases or have been budgeted flat to the prior year. The budget is proposed at a decrease of approximately (\$103,000.00) or (12.4%). This is largely due to decreased tuition to Lisbon based on the number of students attending school. We have two students transferring from 3rd grade to 4th grade in the fall of 2014 with six graduating from high school this June. Our anticipated beginning balance (surplus) is \$50,000.** As always, the wildcard is the number of students that move in/out of town requiring tuition payments to Lisbon and special education requirements. Expenses continue to be scrutinized at both the SAU level and the Blue School level.

We replaced the floor and carpeting in the back half of the white building. New window blinds were donated and installed in the windows in the back of the white building. These improvements have made the white building a safe, inviting space for educational programming in addition to an attractive, well used library.

We qualified for the "Fresh Fruit and Vegetable Grant" this year. The positive results experienced from this program over the last two years have continued. Marilyn Booth is coordinating the purchase and delivery of fresh fruit and vegetables twice a week to the Blue School.

The board is vigilant in tracking the progress of our students as they go on to Lisbon from Blue School. Congratulatory letters are sent to the students from Landaff that have achieved the Honor Roll List. We meet with the Lisbon School Board twice a year to review programming. Mrs. Cochrane also meets with the receiving teachers at Lisbon to ensure that Blue School students are well-prepared to take on the rigors of fourth grade.

We would like to extend a thank you to the volunteers who have been helping with the needs of the Blue School including copying, maintenance, musical performance support, and mentoring investigations projects; a true community school. We are always looking for new volunteers and support so contact us if you are interested. There are many opportunities and we can match your desire to a volunteer activity.

The Landaff School Board believes that the children at the Blue School are getting an excellent and well-rounded education; a solid foundation for the students' continued success as proven by the numbers of students on the Honor, High Honor and Principal's List at Lisbon. The Blue School staff, SAU 35 office, parents and community members all share important roles in the continued success of Landaff students.

We thank you for your support and involvement.

Respectfully submitted

Landaff School Board		
Marilyn Booth, Chair	Jason Cartwright	Chrisara Smith

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I am pleased to be writing my first annual report as the Superintendent of Schools in SAU 35. I would like to thank Paul MacMillan, our previous Superintendent who served SAU 35 for four years. Mr. MacMillan did a great job providing leadership as the SAU transitioned to a Supervisory Unit without the departed Littleton School District. He left the school district in terrific shape, with strong instructional programs and strong teachers and Principals in each building.

It is important for me to recognize a very special individual who is retiring from SAU 35 this year. Sandra Stone has worked in our business office for over forty years. She began her career at SAU 35 in 1973 as a bookkeeper. She soon added to this role taking on various accounting duties ultimately becoming the Administrative Assistant in the Business Department. Her dedication to accuracy and honesty earned her the nickname “*Dragon Lady*” throughout the SAU. Her assistance and devotion to her duties was noted by many superintendents and business administrators during her lengthy career. Sandra has been employed in the capacity of Business Manager since 2008. Sandra will be truly missed and we all wish her the best in her retirement.

The teachers and administrators are working to implement the new Common Core State Standards (CCSS). These curriculum standards were written by education and business leaders from across the country and approved by each state. They were written to strengthen and improve our schools to better prepare our students for college and the workforce. Currently nearly 40% of our graduates nationally are not prepared for college and require high school remedial classes prior to entering their desired field of study in college. The CCSS were developed to increase rigor, depth of knowledge and relevance as we strive to better prepare our students for the challenges that face them as they enter the global workplace. The CCSS addresses new curriculum standards for Math and Language Arts only. The CCSS introduces new literacy standards in all of the other subjects taught (Social Studies, Science etc.) The CCSS requires that reading and writing standards are met in all of the other subjects including Language Arts. The CCSS does not change the content standards for the Social Studies, Science etc. These courses will continue to follow New Hampshire’s College and Career readiness standards as they always have.

The administrators met during the summer to analyze the districts strengths and weaknesses. Using information from the analysis the administrators developed goals for the 2013-14 school year. Our goals for this year are to 1) improve communication, cooperation and collaboration throughout the SAU, 2) to complete course competencies for all courses in the SAU for the spring of 2015, 3) to complete the new teacher evaluation plan by June 2014, which will include 20% of the evaluation being based on student growth, 4) to implement the new professional development plan during the 2013-2014 school year.

These goals give our administrators and teachers a focus as we move forward to improve student learning. By improving communication, cooperation and collaboration we can work together, sharing knowledge and resources to improve curriculum, teaching strategies and develop course competencies. Course competencies will be required by the New Hampshire Department of Education in 2014. Course competencies are statements which define what our students can do with the information they learned during the course. The development of course competencies will lead to the future implementation of competency based report cards. The development of an SAU wide teacher evaluation plan will include evaluating teachers with an emphasis on student achievement and academic growth. Teachers and administrators will set learning goals for students and teachers will be evaluated based on how their students meet these goals. Professional development activities will be developed to support the teachers as they strive to meet the learning goals. As you can see our schools will be undergoing many changes in the near future. The changes being made are designed to improve teaching and ultimately improve learning. What is most important to us are our students and providing them with an education that will prepare them for college, careers and the challenges they will face in the future. Thank you for supporting our schools, if you have any questions please call me at 444-3925.

Sincerely,

Pierre Couture
Superintendent of Schools

**LANDAFF SCHOOL DISTRICT
STUDENT ENROLLMENT
2012-2013**

Kindergarten

Haley Cavanaugh

(1 student)

Grade 1

Allison Burns

Caleb Burns

Michael Becker

Clover Blake

(8 students)

Aiden Hamlett

Robert McNelly

Elise Tyler

Hazel Yarosh

Grade 2

Jacob Boynton

Brian Cavanaugh

(3students)

Cole Dion

Grade 3

Janessa Boynton

William Clark

Sophie Galbraith

(6 students)

Kiley Hill

Abigail Mahoney

Kira Joseph

Grade 4

John Boynton, Jr.

Raina Breen

Aiden Jesseman

(6 students)

Kaleb Mardin

Isis McGuire

Travis Peters

Grade 5

Jared Jesseman

Sydney Lavoie

(3 students)

Siobhan Smith

Grade 6

Natalie Cartwright

Selena Dube

Aisling Joseph

(5 students)

Tyler Kathan

Gary Secher

Grade 7

Nathaniel Bronson

Trevor Fenoff

Madison Lavoie

(5 students)

Reilly McGuire

Shawna Schofield

Grade 8

Hannah Cartwright
Sierra Dauphine
Makayla Millette

(5 students)
Ayla Maria Presley
Laura Superchi

Grade 9

Brandon Blowey

(2 students)
Rebecca Peters

Grade 10

Abigail Bronson
Lindsey Heath

(3 students)
Courtney McKay

Grade 11

Dylan Blowey
Sydney Clement
Damian Chase-Emerson

(6 students)
Kayla Fifield
Destiny Presley
Cameron Smith

Grade 12

Angela Chamberlain
Kylie Chase
Michael Heath

(6 students)
Maria Ianno
Audra Spaulding
Kristi Talatinian

**PUBLIC NOTICE
REFERRAL OF CHILDREN
WITH EDUCATIONAL DISABILITIES
TO SCHOOL DISTRICTS IN SAU #35**

The Individuals with Disabilities Education Act (IDEA) provides for the free and appropriate public education of all students with educational disabilities from ages 3 to 21 and the identification of all children with educational disabilities from birth through 21. Children in private schools, public schools or currently not enrolled in school are equally eligible for these services.

It is our intent to identify, evaluate and successfully educate all eligible children with disabilities in our districts. We encourage parents, neighbors, and agencies to refer to us any child whom you feel may have an educational disability. You may contact your local building principal or the SAU #35 Superintendent, 260 Cottage Street ~ Suite C, Littleton, NH 03561 (603) 444-3925 to initiate the process.

COMPLIANCE STATEMENT

It is the policy of Landaff School District not to discriminate on the basis of race, sex, color, religion, handicap or national origin in the educational programs and activities which it operates in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 and section 504 of the Rehabilitation Act of 1973. Any inquiries concerning these statutes should be directed to the Office of the Superintendent of Schools, White Mountains School Administrative Unit #35, 260 Cottage Street ~ Suite C, Littleton, NH 03561, (603) 444-3925.

Sexual harassment of any employee or student by any other employee or student, or by anyone a student or employee may interact with in order to fulfill job or school responsibilities, is not only illegal as a form of sex discrimination as defined by Title VII of the 1964 Civil Rights Act, and Title IX of the Educational Amendments of 1972 but also is a violation of this School Administrative Unit's policy and will not be tolerated.

**LANDAFF SCHOOL DISTRICT
PROPOSED SCHOOL CALENDAR
2014-2015**

**August 25, 2014
SCHOOL OPENS**

August 29, 2014
No School

September 1, 2014
Labor Day

October 10, 2014
North Country Staff Development Day

October 13, 2014
Columbus Day

November 11, 2014
Veterans' Day

November 27-28, 2014
Thanksgiving Recess

December 22, 2014-January 2, 2015
Holiday Recess

January 19, 2015
Martin Luther King/Civil Rights Day

February 23-February 27, 2015
Winter Recess

March 20, 2015
Staff Development Day

April 20-24, 2015
Spring Recess

May 25, 2015
Memorial Day

**June 12, 2015
SCHOOL CLOSES**

THIS CALENDAR IS SUBJECT TO CHANGE.

Landaff Town Directory

Government - Telephone Numbers:

Selectmen's Office (voicemail option #2)	838-6220
Town Clerk's Office (voicemail option #1)	838-6220
Tax Collector's Office (voicemail option #3)	838-6220
Road Agent / Town Garage	838-5221
Building Code Enforcement Officer	838-2208
Recycling Center - Lisbon	838-5131
The Blue School - Landaff	838-6416
Lisbon Elementary School	838-6672
Lisbon High School	838-5506
Library - Lisbon	838-6615
Emergency Services (Fire and Police)	CALL 911

Government Business Hours:

Selectmen's Office

Tuesday, Wednesday & Thursday9:00 am to 2:00 pm

Selectmen's Meeting

Weekly / Every Wednesday from 7:00 pm to Close of Business

Town Clerk's Office

Tuesday9:00 am to 11:00 am
5:00 pm to 7:00 pm

Tax Collector's Office

Tuesday5:00 pm to 7:00 pm

Recycling Center - Lisbon

Wednesday1:00 pm to 5:00 pm
Saturday8:00 am to 3:00 pm
Sunday8:00 am to 12:00 pm

Library - Lisbon

Monday11:00 am to 5:00 pm
Tuesday & Thursday2:00 pm to 6:00 pm
Wednesday & Friday11:00 am to 5:00 pm
Saturday10:00 am to 2:00 pm

Landaff Town Website..... www.landaffnh.org

