The Town of Northwood and Coe-Brown Academy have worked together to involve the students in the town report process and to encourage pride in their community. The photography students at the academy are asked to submit their work for consideration for the cover of the annual report. After the artwork is received, an article is placed in a local newspaper encouraging residents to visit the town hall and view the artwork and submit their recommendation for which piece should grace the cover.

The winning piece for this year’s town report was submitted by

Colleen Kent and is entitled “Shadows.”

Congratulations Colleen!

We would also like to thank Coe-Brown Academy for their participation and Mr. Scott Chatfield, Coe-Brown Art Instructor, for submitting the pieces.
The Annual Report of the Officers of the Town of Northwood for the Year Ending December 31, 2002
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Town Officials

ELECTED TOWN OFFICIALS

Moderator
Robert B. Robertson Term Expires March 2004

Road Agent
James D. Wilson Term Expires March 2003

Town Clerk
Judy Pease Term Expires March 2003

Tax Collector
Judy Pease Term Expires March 2003

Town Treasurer
Joseph A. Knox Term Expires March 2005

Elected Boards and Committees

Board of Selectmen
Marion J. Knox, Chairman Term Expires March 2003
James A. Hadley Term Expires March 2004
Scott R. Bryer Term Expires March 2005

Budget Committee
Daniel McNally, Chairman Term Expires March 2003
Catherine A. Hillner, Vice Chairman, Resigned Term Expires March 2004
Virginia R. Dole, Vice Chairman Term Expires March 2005
Jean W. Lane Term Expires March 2004
Jacques Pauchey Term Expires March 2005
Tom Chase Term Expires March 2005
Betsy Colburn, Resigned Term Expires March 2005
John Tower, Resigned Term Expires March 2005
Richard Gendron Term Expires March 2003
Robert E. Bailey Term Expires March 2003
Robert Clark Term Expires March 2004
Robert Holden Term Expires March 2004
Shelley Bobowski, appointed Term Expires March 2003
Gary Smith, appointed Term Expires March 2003
Christine Tappan, appointed Term Expires March 2003
John Tower School Board Representative
John Jacobsmeyer Water District Representative
Marion J. Knox Selectmen Representative
Linda Smith, Board Administrator
Lisa Fellows-Weaver, Board Secretary

Cemetery Trustees
Andreas M. Turner, Chairman Term Expires March 2005
George E. Reese Term Expires March 2003
Douglas Reckard Term Expires March 2004

Library Trustees
Jane Martin, Chairman, Resigned Term Expires March 2003
Janet Clark, Chairman Term Expires March 2005
<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Ellen LaPine</td>
<td>March 2004</td>
</tr>
<tr>
<td>Norma Heroux, appointed</td>
<td>March 2003</td>
</tr>
</tbody>
</table>

**Planning Board**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expires</th>
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<tbody>
<tr>
<td>Patrick L. Bell, Chairman</td>
<td>March 2004</td>
</tr>
<tr>
<td>Robert Knowlton, Vice Chairman</td>
<td>March 2003</td>
</tr>
<tr>
<td>Eleanor “Polly” Pinkham</td>
<td>March 2003</td>
</tr>
<tr>
<td>Russell C. Eldridge</td>
<td>March 2004</td>
</tr>
<tr>
<td>Douglas J. Peterson</td>
<td>March 2005</td>
</tr>
<tr>
<td>Eric Reitter</td>
<td>March 2005</td>
</tr>
<tr>
<td>Gordon Moore, Alternate, resigned</td>
<td>March 2003</td>
</tr>
<tr>
<td>Elaine Planchet, Alternate, appointed, resigned</td>
<td>March 2003</td>
</tr>
<tr>
<td>Scott R. Bryer, Selectmen Representative</td>
<td>March 2003</td>
</tr>
<tr>
<td>Linda Smith, Board Administrator</td>
<td>March 2003</td>
</tr>
<tr>
<td>Lisa Fellows-Weaver, Board Secretary</td>
<td>March 2003</td>
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</tbody>
</table>

**Police Commission**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Cummings, chairman</td>
<td>March 2003</td>
</tr>
<tr>
<td>W. Edward Bryant, Jr.</td>
<td>March 2004</td>
</tr>
<tr>
<td>Eleanor “Polly” Pinkham</td>
<td>March 2005</td>
</tr>
</tbody>
</table>

**Supervisors of Checklist**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expires</th>
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<tbody>
<tr>
<td>Priscilla King, Chair</td>
<td>March 2004</td>
</tr>
<tr>
<td>Phyllis L. Reese</td>
<td>March 2006</td>
</tr>
<tr>
<td>Susan Robertson</td>
<td>March 2008</td>
</tr>
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</table>

**Trustees of Trust Funds**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expires</th>
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</thead>
<tbody>
<tr>
<td>Russell C. Eldridge</td>
<td>March 2003</td>
</tr>
<tr>
<td>Andreas M. Turner</td>
<td>March 2004</td>
</tr>
<tr>
<td>Joann W. Bailey, Chairman</td>
<td>March 2005</td>
</tr>
</tbody>
</table>

**APPOINTED BOARDS AND COMMITTEES**

**Animal Control Officer**

<table>
<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Donald Evans</td>
<td>March 2003</td>
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</tbody>
</table>

**Board of Adjustment**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bruce Farr, Chairman</td>
<td>March 2003</td>
</tr>
<tr>
<td>George Rogers, Vice-Chairman, deceased</td>
<td>March 2004</td>
</tr>
<tr>
<td>Thomas Lavigne, Vice Chairman</td>
<td>March 2005</td>
</tr>
<tr>
<td>Robert Bailey</td>
<td>March 2004</td>
</tr>
<tr>
<td>Roy Pender</td>
<td>March 2006</td>
</tr>
<tr>
<td>Jean W. Lane</td>
<td>March 2003</td>
</tr>
<tr>
<td>Everett Heald, Alternate, resigned</td>
<td>March 2004</td>
</tr>
<tr>
<td>Fred Walker, Alternate, resigned</td>
<td>March 2004</td>
</tr>
<tr>
<td>Ken D’Angelo, Alternate, resigned</td>
<td>March 2004</td>
</tr>
<tr>
<td>Joseph A. Knox, Alternate, appointed</td>
<td>March 2004</td>
</tr>
<tr>
<td>Nona Holmes, Alternate, appointed</td>
<td>March 2004</td>
</tr>
<tr>
<td>Donald Remi, Alternate, appointed</td>
<td>March 2004</td>
</tr>
</tbody>
</table>

**Cable Advisory Committee**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Expires</th>
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<tbody>
<tr>
<td>Lucy Edwards, Chairman</td>
<td>March 2003</td>
</tr>
<tr>
<td>Donna Bunker, Secretary</td>
<td>March 2003</td>
</tr>
<tr>
<td>Joseph A. Knox</td>
<td>March 2003</td>
</tr>
<tr>
<td>Ken Curley</td>
<td>March 2004</td>
</tr>
<tr>
<td>Buddy Woolbright, resigned</td>
<td>March 2004</td>
</tr>
</tbody>
</table>
Paul Davis, Coe-Brown Northwood Academy Representative

**Conservation Commission**
- James Ryan, Chairman  Term Expires March 2004
- Loren O'Neil  Term Expires March 2003
- Patty Fostier  Term Expires March 2003
- Charles Therriault  Term Expires March 2005
- Chipman Belyea, resigned  Term Expires March 2005
- Dave Estes, appointed  Term Expires March 2004
- Stephen Roy, appointed  Term Expires March 2005
- Linda Smith, Board Administrator
- Lisa Fellows-Weaver, Board Secretary

**Economic Development Committee**
- John Tower  Term Expires March 2003
- Lucy Edwards  Term Expires March 2005
- William Bushnell  Term Expires March 2003
- Donna Trapp  Term Expires March 2003
- Benjamin Bencal, deceased  Term Expires March 2004
- Peter Jones  Term Expires March 2003

**Emergency Management**
- Robert E. Young, Director  Term Expires March 2004
- Michael D'Alessandro  Term Expires March 2004
- Kevin Madison  Term Expires March 2004

**Highway Advisory Committee**
- Paul Belliveau  Term Expires March 2003
- David Bujno  Term Expires March 2003
- Douglas J. Peterson  Term Expires March 2004
- Douglas Sargent  Term Expires March 2004

**Recreation Commission**
- Debra Giolito  Term Expires March 2004

**Recycling Committee**
- Margaret Walker, Secretary, resigned  Term Expires March 2004
- William D. Tappan, Jr.  Term Expires March 2004
- Brett Andrus  Term Expires March 2004
- Lucy Edwards  Term Expires March 2005
- Benjamin Edwards  Term Expires March 2004
- Bruce Hodgdon  Term Expires March 2003
- Ken Curley  Term Expires March 2005
- Luanne Pigeon  Term Expires March 2004

**Rural District VNA**
- Charlotte Klaubert  Term Expires March 2003

**Town Facility Committee**
- Stephen Bailey  Term Expires March 2004
- Catherine McNally  Term Expires March 2004
- Joann Bailey  Term Expires March 2004
Town Departments and Officials

Office of the Selectmen and Administration
Stephen R. Fournier
Tammie Beaulieu
Marcia J. Severance
Susan Serino
David Hickey, P. E
Linda Smith
Lisa Fellows-Weaver

Administrative Assistant
Finance Administrator
Municipal Receptionist
Assessing Secretary, Recreation Director
Building Inspector, Code Enforcement Officer
Board Administrator
Board Secretary

Fire and Rescue Department
George E. Ashford, Chief of Department
Fred K. Bassett, Deputy Chief

Company 1
Captain Vincent Bane
Lieutenant Matthew Hotchkiss
Brett Andrus
P. Donald Arsenault
Donald Bassett
Scott Bryer
Stephen Conway
Michael Corson
Richard Drown
James Lindquist
Robert Lindquist, Jr.
Miguel Morales
Nicholas Morales
Earl Strout
David Wakeman

Company 2
Captain Michael Hoisington
Lieutenant Gregory Leblanc
Scott Anstey
Stephen Bailey
Robert Bennett
Christopher Brown
Benjamin Bynum
Brian Colburn
Richard Corning
Robert Fowler
Chris Gervais
Peter Lennon
Joseph Maxwell
Eric Stevens
R. Scott Wilson

EMS Company
Captain Kevin Madison
Lieutenant Betsy Colburn
Susan Allard
Bryan Bruce
Joseph Emond
Bill Kennedy
Sandra Priolo
Scott Severance
Christopher Tuttle

Support Company
Dee Ashford
Lori Bassett
Patti Blackburn
Alisa Caron
Allyson Herk

Explorers
Nick Bassett
J.C. Corson
Jesse Mainheit
Daryl Morales

2002 Northwood Town Report
Page 10
Forest Fire Warden
George E. Ashford

Deputy Forest Fire Warden
Fred Bassett
Kevin Madison
Steve Conway
Vincent Bane
Steve Bailey

Health Officer
P. Donald Arsenault

Highway Department
James D. Wilson
Charles Pease
James A. Wilson
Stewart Smith

Human Services Director
Rebecca Clark

Library
Donna Bunker, Librarian
Ellen Gibson, Library Assistant
Eunice Fraser, Library Assistant
Joyce Braungart, Substitute
Janet Hoitt, Substitute
Connie Madison, Substitute
Ashley Martin, Substitute
Tyler Martin, Substitute
Laurie Piper, Substitute
Mary Carolyn Sorensen, Substitute

Police Department
Michael D'Alessandro, Chief of Police
Sergeant Charles Hillner
Patrolman Glendon Drolet
Patrolman/Resource Officer Stephen Rowe
Part-time Patrolman Thomas Bibeau
Corporal J. David Crockett
Patrolman Adam Andrews
Part-time Patrolman Randy DiFruscio
Mary Lou Tuttle, Administrative Assistant

2002 Northwood Town Report
Page 11
Northwood Annual Town Meeting Minutes –
March 16, 2002

Moderator Robert Robertson rapped the meeting to order at 9:00 a.m. at Coe-Brown Northwood Academy in said Northwood. The local Girl Scout troop opened the meeting with the presentation of the flag and the salute. They then did a presentation on Old Glory. Following the flag ceremony, Selectman Scott Bryer made five formal presentations of plaques. Sarah Cummings received one for the cover of the 2001 Town Report. Sandra Priolo received one for 20 years as a Fire/Rescue EMT. Scott Martin received one for his participation on the Planning Board from 1989 through 2002. Winnie Young received one for her participation on the Conservation Committee from 1989 through 2002. A plaque was presented to Mrs. George Rogers for her husband’s years of service to the Town of Northwood. Selectman James Hadley then presented Steve Fournier, the newly hired Administrative Assistant.

Moderator Robertson then read the results of Tuesday’s election. He also stated that notices would be placed in the Concord Monitor, Fosters and Suncook Sun requesting letters from parties interested in participating on the Committee looking into the withdrawal the SAU. He then inquired whether the audience would allow Chief D’Allesandro and Officer Crockett from the Northwood Police Department to speak during the course of the meeting, where they were not Northwood residents and it was confirmed that they would be allowed to speak.

Ms. Jean Lane moved and Kevin Madison seconded the dispensing of the reading of the entire warrant prior to taking up Article #1. It was unanimously agreed to take up each article in turn rather than reading the entire warrant. The Moderator then announced that if a secret ballot was to be requested during the course of the meeting, according to statute the written request needed to be signed by 5 registered voters, prior to the voting, that the request could be withdrawn prior to the actual vote being taken, but that the entire warrant could not be addressed as one request. It would need to be taken up one article at a time. He stated to Mr. Faiella that the Secretary of State’s office had confirmed that each article needed to be taken up individually, and that the Moderator was not able to group the entire warrant with just one request.

ARTICLE #1: Selectman James Hadley moved and Selectman Bryer seconded to see if the municipality would vote to change the purpose of the Ambulance Capital Reserve Fund held by Trustees of the Trust Funds to the Fire/Rescue Department Vehicle Capital Reserve Fund. Selectman Bryer moved and Richard Corning seconded to amend this article by adding “30% of each year’s receipts to be designated for ambulance replacement.” Chief Ashford stated that he was behind the amendment, and Mr. Corning stated the Rescue Department was also in support of the amendment. After some discussion, the amendment was voted, with a show of cards, 134 in favor and 2 opposed.

The amended article was then discussed. Mr. Turner asked how the distribution of the 30% would be handled, and the Chief stated that all funds would go into one fund, but that a minimum of 30% would always remain as ambulance funds. Mrs. Bailey asked whether this 30% allocation applied to the $57,000 already being held in the fund, and Selectman Hadley stated he would need to check with the DRA. Virginia Dole expressed concern that the 30% would not be enough for an ambulance, but the Chief stated that the fund would not be allowed to run to zero, and that enough money was coming in to the fund each year to cover the purchase of an ambulance. The vote was taken by paper ballot because of the 2/3 vote requirement. The result was 135 in favor, 15 opposed, the article passed as amended. With a show of hands, the article was restricted to further reconsideration.

ARTICLE #2: Selectman Bryer moved and Mr. Rundgren seconded to see if the municipality would vote to raise and appropriate the sum of Fifty-eight Thousand Ten Dollars and Sixty-six Cents ($58,010.66) to be added to the Fire/Rescue Department Vehicle Capital Reserve Fund held by the Trustees of Trust Funds. This is the same amount received by the Town from
ambulance billings during the year 2001, which receipts have been deposited into the Special Ambulance Replacement Fund. This appropriation was to be funded by withdrawal from the Special Ambulance Replacement Fund (revenue balance). Marcia Tasker asked if an indication of the 30% voted in Article 1 needed to be referenced in this article, and Selectman Knox stated that it was not needed because this was just to authorize putting the $58,010.66 into the fund. With a show of cards, the article passed.

ARTICLE #3: Selectman Knox moved and Selectman Bryer seconded to see if the municipality would vote to raise and appropriate the sum of Three Hundred Dollars ($300.00), to be added to the Cemetery Improvement Expendable Trust Fund previously established, and to fund this appropriation by the withdrawal of that amount from the surplus remaining in the unexpended fund balance as of December 31, 2001. This amount was equivalent to the amount received by the town for the sale of cemetery lots in the year 2001. Once moved by Mr. Sargent, there was a unanimous vote with show of cards.

ARTICLE #4: Selectman Knox moved and Mr. Sargent seconded to see if the municipality would vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, to be known as the Lagoon Maintenance and Repair Fund, for the purpose of maintaining and repairing the septage lagoon, naming the Board of Selectmen as agents to expend from this fund. Selectman Knox explained that this would be a new fund held by the trustee of trust funds. With a show of cards, the article passed.

ARTICLE #5: Selectman Knox moved and Mr. Sargent seconded to see if the municipality would vote to raise and appropriate the sum of Fifteen Thousand Sixty-five Dollars and Eighty-seven Cents ($15,065.87) to be placed in the newly created Lagoon Maintenance and Repair Fund, and to fund this appropriation by the withdrawal of Fifteen Thousand Sixty-five Dollars and Eighty-seven Cents ($15,065.87) from the Lagoon Fee Fund, held by the Treasurer. Mary Faia asked if at present the fund could be used for other things and Selectman Knox said it could only be used for lagoon repairs. The article carried.

ARTICLE #6: Mr. Sargent moved and Selectman Knox seconded to postpone indefinitely Article 6 which was to see if the municipality would vote to raise and appropriate the sum of Four Thousand Dollars ($4,000) for the purpose of testing, and treating the lagoon and monitoring wells at the septage lagoon located at the disposal area, and to fund this appropriation by authorizing the withdrawal for this purpose of Four Thousand Dollars ($4,000.00) from the Lagoon Fee Fund, established under RSA 31:95-c in 1990. As this article was no longer necessary because of action taken on the previous articles, by unanimous vote the motion carried.

ARTICLE #7: Selectman Knox moved and Janet Clark seconded to see if the Town would vote to adopt the provisions of RSA 202-A:4-d authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that acceptance of personal property by the Library Trustees would not be deemed to bind the Town or the Library Trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such property. Ms. Clark explained that this would be for the purpose of accepting small items, etc. By unanimous vote the article passed.

ARTICLE #8: Selectman Bryer moved and Mr. Sargent seconded to see if the municipality would vote to raise and appropriate the sum of Ten Thousand Five Hundred and Ninety-five Dollars ($10,595.00) for the third year’s payment for the five year lease/purchase agreement for the new Highway backhoe/loader purchased in 2000. There was no discussion, and the article passed unanimously.

ARTICLE #9: Selectman Bryer moved and Lucy Edwards seconded to see if the municipality would vote to raise and appropriate the sum of Twenty-one Thousand Four Hundred Thirty-two Dollars and Eighteen Cents ($21,432.18), received as cable TV franchise fees in year 2002.
2001, to be deposited in the previously established Cable Expendable Trust Fund under the provisions of RSA 31:19-a, and to fund this appropriation by authorizing the transfer of that amount from the expended fund balance as of December 31, 2001. Mr. Sargent pointed out a typographical error in the above article, and that the word “expended” and should be changed to “unexpended”. This change was made. Mr. Turner pointed out that there was currently around $20,000 in this fund. The vote was taken and the article passed unanimously. Selectman Knox stated that the meeting was being videotaped and that it would be broadcast at a later date on the Northwood information channel, Channel 25.

**ARTICLE #10:** Selectman Knox moved and Mr. Sargent seconded to see if the municipality would vote, as provided under RSA 231-63, to require the Road Agent, in addition to his usual duties to have charge, under the direction of the Selectmen, of supervision of the Transfer Station/Recycling Center, grounds maintenance of all town-owned buildings and beaches. Much discussion followed as to the transfer station and its operation, and the fact that the new building was set up to be run mainly by volunteers, and that one valuable volunteer was no longer working the building and that there was a need for more volunteers. Road Agent Wilson stated that he currently does work for the transfer station and that this would just formalize that operation. Selectman Knox referred to Article 13 and the addition of another person under this department to assist with this added responsibility. Mr. Witham stated that he was very much against adding an employee with benefits and that he would recommend going to contracted services. Mr. Ellis Ring inquired whether the Town would be maintaining the sidewalks recently installed and Selectman Hadley responded that these were State right-of-ways and that because Coe-Brown was not currently using the parking lot at the church for its students, this was not an issue. After more discussion the question was called, and with a show of cards, the articles carried, 79 in favor and 70 opposed.

Mr. Hadley moved and Mr. Sargent seconded to restrict reconsideration of Article 10, and it was amended to be all articles up through Article 10. This motion carried.

**ARTICLE #11:** Selectman Hadley moved and Selectman Knox seconded to see if the municipality would vote to raise and appropriate the sum of **Thirty-seven Thousand Two Hundred Seventy-five Dollars ($37,275.00)** for the purpose of beginning an assessing plan to bring the town into compliance with the new standards required for property appraisal, to permit State certification in 2005. Selectman Bryer moved to amend this article and Selectman Knox seconded, by adding at the end of the article the following: “This would be a non-lapsing appropriation under RSA 32:7-V, and would not lapse until December 31, 2003.” Mr. Hadley stated that the amendment was based on the fact that DRA has not established policy and the selectmen did not want to make a commitment to spend these funds until they were certain what the State will require. Mr. Madison inquired if this was a State mandate, and if so what they would be funding. Mr. Hadley stated that it was ongoing and that the State was allowed to do this without funding. He stated there was a plan for appropriating some money in this session. When asked by Ms. Planchette the purpose of this appropriation, Mrs. Knox stated it was needed to start verifying what is on our tax records and that it was correct. Ms. Bailey asked who would be responsible for holding this money and Mrs. Knox stated that the Treasurer would be responsible for it. James Ryan asked if this was all the funding that would be required and Mrs. Knox stated that this would merely be the first year’s requirement and that each year they would be asking for more funds. Mr. Reggie Sweet asked if this was for paying someone to do the work, and Mr. Hadley stated that this would allow the development of a request for proposal (RFP) and to pay those people who are awarded the bid. At this point the Amendment was moved and passed and with no further discussion, the amended article was moved and by show of cards the motion carried.

**ARTICLE #12:** Selectman Hadley moved and Selectman Bryer seconded to see if the municipality would vote to raise and appropriate the sum of **Thirty Thousand Dollars ($30,000)**, for the purpose of Special Duty coverage provided by the Northwood Police Department. This amount is to be reimbursed by the persons/companies that require this coverage. Mr. Hadley explained that this article merely separated out funds for special duty from the general budget, to
Ms. Faiella asked if there was any impact on the tax rate and was told there was not. With a show of cards the article passed.

ARTICLE #13: Selectman Bryer moved and Mr. McNally seconded to see if the municipality would vote to raise and appropriate the sum of One Million Eight Hundred Thirty-nine Thousand Five Hundred Eighty-eight Dollars ($1,839,588.00) which represented the operating budget. Said sum would not include special or individual articles addressed. Mr. Sargent asked to amend by stating that no more than 15 minutes discussion would be allowed on this article and no more than 2 minutes per person. Mr. Edwards seconded. The amendment was defeated. Mrs. Knox stated that this operating budget was $39,375 lower than the operating budget of the previous year, and that the overall bottom line budget was $209,245.60 lower than last year's town bottom line budget. Mr. Witham then requested to amend the budget of the road agent from $128,862 to $87,889.54. He stated again his desire to eliminate the second laborer and to go back to contracted services. Mr. Hadley reminded that even though a request is made to reduce a particular area of the operating budget, the Board had the right to increase/decrease within the budget, not only on the lines the public were addressing. There was then much discussion over the confusion of the "impact on taxes" figures printed in the warrant. Mr. Hadley explained that these figures were included to show that if the starting point was $0.00, each of these items would be added, so that as printed, the total of this new budget was $4.00, and the previous year's total had been $4.38, or a decrease of $.38 over last year's budget. Mr. Witham then withdrew his suggested amendment because he felt it would not be fair for the Board to take the decrease out of a line that was not intended to be reduced by the amendment. After some further discussion the article was moved and with a show of cards, the article passed.

Mr. Hadley moved to restrict reconsideration of Article 13, and his motion was seconded, and carried.

ARTICLE #14: Selectman Hadley moved and Selectman Knox seconded to see if the municipality would vote to raise and appropriate the sum of Four Thousand One Hundred Fifty-five Dollars and Sixty-seven Cents ($4,155.67) to be added to the Transfer Station Expendable Trust Fund, established in 2001 under RSA 31:19-a and to fund this appropriation by authorizing the withdrawal of that amount from the surplus remaining in the unexpended fund balance as of December 31, 2001. This amount is equivalent to the amount received by the town from the sale of recyclable materials received at the Transfer Station. After little discussion, the article was moved and carried with a show of cards.

ARTICLE #15: Selectman Bryer moved and Selectman Knox seconded to see if the municipality would vote to raise and appropriate the sum of Seven Thousand Dollars ($7,000.00) to be added to the Police Equipment Capital Reserve Fund, established in 2001 under the provisions of RSA 35:1, and held by the Trustees of Trust Funds. Mr. Bryer asked Chief D'Alessandro to explain what this fund was for. The Chief explained that it was to purchase Digital radios and such. He stated that these were necessary in order to communicate with the State Police, because currently they were still able to communicate, but once the State Police went entirely to digital, they would not be able to without digital radios in the cruisers. Mr. Turner asked if there was currently enough to purchase the required number of radios, and the Chief replied the intention was to purchase 4 in Article 24. With a show of cards the article passed.

ARTICLE #16: Selectman Knox moved and Selectman Hadley seconded to see if the municipality would vote to raise and appropriate from surplus in the year ending December 31, 2001, the sum of Thirty-one Thousand Dollars ($31,000.00) for the purpose of constructing a garage at the Police Department. Marcia Tasker asked how big a garage it would be and what would be stored in it. She was advised that it would be three bays for storing the three cruisers. There was some further discussion after which Mr. Chase asked to acknowledge the volunteers that had done such a good job on the new police station. With a show of cards the article passed.

ARTICLE #17: Upon motion made and seconded, Marcia Tasker asked to indefinitely postpone Article 17 which was to see if the municipality would vote to raise and appropriate the sum of One
Thousand Dollars ($1,000.00) for the purpose of establishing a Police Department Canine Program. With little discussion the amendment to postpone was voted upon and defeated. Mr. Crockett explained that currently if a dog were needed, it had to be obtained from Keene, which took too long in some instances. Mrs. Edwards asked why the Selectmen did not support this article and Mr. Bryer stated that they felt that the $1,000 would not be enough money. Mr. Crockett stated that a lot of the requirements for this program were to be donated, such as veterinarian costs, food, etc. He stated that it would be used for narcotics detection in both of the schools, as well as tracking and patrol. Mrs. Katherine Lord asked what was the condition of the dog, and Mr. Crockett stated it was coming from Maine and that it was not currently trained, but that it would be trained free of charge by the NH State Police. Mr. Castellani asked if it would eventually be loaned out like the ones from Keene for the local area and Mr. Crockett said that it had not been determined yet, but that it probably would be used liked the fire department mutual aid. Chief Ashford stated his support of mutual aid. The article was then moved, and with a show of hands the article passed.

ARTICLE #18: Selectman Hadley moved and Mr. Bryant seconded to see if the municipality would vote to authorize the Selectmen to enter a lease/purchase agreement, with no escape clause, for a total amount of Twenty-nine Thousand Two Hundred Seventy-seven Dollars ($29,277.00) for the lease/purchase of a new Police cruiser and to raise and appropriate the sum of Nine Thousand Seven Hundred Fifty-nine Dollars ($9,759.00) as the first year lease payment, and to fund this appropriation by transferring Nine Thousand Seven Hundred Fifty-nine Dollars ($9,759.00) from the Highway Safety Equipment Capital Reserve Fund for this purpose. There would be two (2) additional payments of Nine Thousand Seven Hundred Fifty-nine Dollars ($9,759.00) for the years 2003 and 2004 under this lease/purchase agreement. Mr. Madison asked what the interest rate would be on the payment, versus the interest being received currently on the funds in the capital reserve fund. Mrs. Knox stated that the interest on the lease would be 6% and Mr. Turner stated the capital reserve was earning 3% more or less. After more discussion as to alternatives, by a show of cards, the vote was as follows: 83 in favor, 40 opposed. A two thirds required vote would have been 82, the motion passed by 1 vote.

ARTICLE #19: Because of the result of the vote on Article 18, Selectman Knox moved to indefinitely postpone this article which was to see if the municipality would vote to raise and appropriate the sum of Twenty-seven Thousand Six Hundred Fifty-one Dollars ($27,651.00) for the purpose of purchasing a new 2002 cruiser and to fund this appropriation by transferring the sum of Twenty-seven Thousand Six Hundred Fifty-one ($27,651.00) from the Highway Safety Equipment Capital Reserve Fund. The motion was seconded and carried.

ARTICLE #20: Because of the result of the vote on Article 18, Mr. Sargent moved to indefinitely postpone this article which was to see if the municipality would vote to raise and appropriate the sum of Thirteen Thousand Dollars ($13,000.00) to be added to the previously established Highway Safety Equipment Capital Reserve Fund (cruiser) held by the Trustees of Trust Funds. The motion was seconded and carried.

ARTICLE #21: Selectman Knox moved and Mr. Sargent seconded to see if the municipality would vote to change the Highway Equipment Capital Reserve Fund to an Expendable Highway Equipment Trust Fund, naming the Board of Selectmen as agents, established for the purpose of purchasing or leasing, maintaining and replacing highway equipment under the provisions of RSA 31:19-a. Selectman Bryer requested a secret ballot. Joann Bailey then read a statement in opposition to this article, stating mainly that this would give too much freedom of spending of these funds without approval from town residents. After some discussion on motion to move the question, a secret ballot was taken with the following results: 29 in favor, 103 opposed. The motion failed.

ARTICLE #22: Selectman Knox moved and it was seconded to see if the municipality would vote to raise and appropriate the sum of Six Thousand Dollars ($6,000.00) to be added to the Expendable Highway Equipment Trust Fund held by the Trustees of Trust Funds. Selectman
Knox then moved to amend by removing the word “Expendable” from the name of the trust. Her amendment was seconded. The amendment carried, and on a show of cards, the article passed.

ARTICLE #23: Selectman Bryer moved and it was seconded to see if the municipality would vote to raise and appropriate the sum of Ten Thousand Dollars ($10,000.00) to be added to the Recreation Facility Capital Reserve Fund established under the provisions of RSA 35:1 in 1998, and held by the Trustees of Trust Funds. With no discussion the motion carried.

Selectman Knox then moved and Joseph Knox seconded to restrict reconsideration from Article 11 through 20. Mr. Sargent moved to add through article 23. The motion carried.

ARTICLE #24: Selectman Bryer moved and Mr. Sargent seconded to see if the municipality would vote to raise and appropriate the sum of Twelve Thousand Dollars ($12,000.00) for the purpose of purchasing four (4) digital portable radios, and to fund this appropriation by transferring the sum of Twelve Thousand Dollars ($12,000.00) from the Police Equipment Capital Reserve Fund. With no discussion, the motion was approved.

ARTICLE #25: Selectman Bryer moved and Selectman Knox seconded to see if the municipality would vote to raise and appropriate the sum of Five Hundred Dollars ($500.00) as a donation to Northwood Community Youth Services, a local non-profit volunteer organization dedicated to providing social programs for Northwood youth to help with their efforts in operating these programs, and to fund this appropriation by transferring this amount from surplus in the unexpended fund balance as of December 31, 2001. James Ryan moved to amend to $2,500.00, and John Tower seconded. Mr. Ryan then explained this would be to add water to the building. He stated that the well was put in previously, that this money would be to hook it up with pump, etc. The vote on the amendment was passed. Then the amended article moved and by show of cards, it also passed.

ARTICLE #26: Selectman Hadley moved and Selectman Knox seconded to see if the municipality would vote to raise and appropriate the sum of Three Thousand Dollars ($3,000.00) to be added to the previously established Conservation Land Fund, held by the Town Treasurer. Mr. Jim Ryan spoke on behalf of the Conservation Commission, voicing their support of this article. By show of cards, the article passed.

ARTICLE #27: Selectman Knox moved and Selectman Hadley seconded to see if the town will vote to raise and appropriate the sum of $2,500.00 to be used by the Northwood Lake Watershed Association in the treatment of Northwood Lake to control the milfoil problem. (This was a Petition Article) Dennis Viola, the president of the Northwood Lake Watershed Association spoke in support of this article. Mr. Chase then asked to amend the article by adding the following language to the end of the article: “and to charge the Conservation Commission with researching and recommending in time for action at the 2003 town meeting ways to prevent the spread of milfoil to other water bodies in the Town of Northwood.” Selectman Bryer asked the Conservation Commission how they felt about this request, and Mr. Ryan stated he saw no reason why not to take this on. Selectman Hadley stated that the Department of Environmental Services and other contingencies could also help with their research. By voice vote the amendment passed, and by show of cards the article passed.

ARTICLE #28: Selectman Knox moved and it was seconded to see if the municipality would vote to enact the Mandatory Recycling Regulations that were adopted by the Northwood Board of Selectmen on June 20, 2001 as a town ordinance. Ms. Dole asked what those regulations were to which Selectman Knox responded that basically they were what was in place currently, that they had been presented in public hearings but just needed to be voted by Town before becoming regulations. Mr. Sargent asked how they intended to enforce them, and Mr. Edwards stated that even if we can’t completely enforce then we can enforce them somewhat. Mrs. Lane asked that the audience recognize Viena Dow for all her effort she had put into this cause. With little more discussion, the article carried.
ARTICLE #29: Joann Bailey moved to indefinitely postpone to see if the Town would vote to change the number of Budget Committee members-at-large from 12 to 9 pursuant to RSA 32:15 IV. Her motion was seconded. The amendment was voted, with the result being 71 in favor, and 23 opposed. The article was indefinitely postponed.

ARTICLE #30: Selectman Knox moved and Mr. Knox seconded to see if the municipality would vote to support the petition which favors the construction of recreational fields and a recreational/community building for use of Northwood townspeople. Petition for Community Parks and Recreation Facilities is as follows: “the following Northwood registered voters seek funds for playground, baseball and soccer fields, basketball, and tennis courts for the near future. We also request a provision for a facility for young and old to socialize such as teen dances, activities and bingo, etc.” After some discussion as to the pros and cons of obtaining some fields now and doing the rest at a future date, Mrs. Lane asked to move the article. And with a show of cards, the article passed.

ARTICLE #31: Under Article 31, to transact any other business that may legally come before this meeting, Mr. Ryan asked to thank Tom Whiting, a student of Coe-Brown who had been active in discussions during the meeting, for attending and getting involved. Ms. Bailey stated her admiration of Moderator Robertson for his work over the past week. With no more business to come before the meeting, it was moved to adjourn at 1:40 p.m.

Respectfully submitted,

Judy C. Pease
Town Clerk/Tax Collector
## Results of Town Election - March 12, 2002

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<th>ARTICLE 1: Shall the Town vote to change the term of the combined Town Clerk/Tax Collector office from One Year to Three Years, as provided under RSA 41:45-a, effective with the election to be held in March 2003?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes 384                                                            No 169</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>ARTICLE 2: Shall the Town vote to change the term for the Road Agent from One Year to Three Years, as provided under RSA 231:62-a, effective with the election to be held in March 2003?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes 279                                                            No 273</td>
<td></td>
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<table>
<thead>
<tr>
<th>ARTICLE 3: Are you in favor of Amendment #1 as proposed by the planning board for the town’s Development Ordinance as follows: Amend Section 2.02 by changing the title to clarify that this section includes all development on a single lot?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes 288                                                            No 206</td>
<td></td>
</tr>
</tbody>
</table>

2002 Northwood Town Report
Page 20
**Article 4:** Are you in favor of Amendment #2 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 2.02 (B) by adding language to clarify that the limitation applies to principal residential structures on a single lot?

| Yes 299 | No 202 |

**Article 5:** Are you in favor of Amendment #3 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 3.02 to remove the minimum 10 acre requirement for subdivisions utilizing Open Space design?

| Yes 236 | No 278 |

**Article 6:** Are you in favor of Amendment #4 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 5.01 (B) by clarifying the identification of the boundaries of the Wetlands Conservation Overlay District and to make the first paragraph consistent with the rest of this section?

| Yes 338 | No 160 |

**Article 7:** Are you in favor of Amendment #5 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 5.01 (C) to add as an additional permitted use, driveways and culverts of single family residential structures and its accessory uses; and adding language clarifying that construction for this new use does not trigger the dredging and filling exclusion?

| Yes 344 | No 156 |

**Article 8:** Are you in favor of Amendment #6 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 5.01 (D)(1)(c) to remove the criteria in section (c) as part of the criteria for a Special Exception for use of land within the Wetlands Conservation Overlay District; and to alphabetically correct subsequent letters in section 5.05 (D)(1)?

| Yes 268 | No 209 |

**Article 9:** Are you in favor of Amendment #7 as proposed by the planning board for the town's Development Ordinance as follows: Delete Section 5.01 (D)(2) to eliminate some uses presently permitted by Special Exception in the Wetlands Conservation Overlay District?

| Yes 242 | No 244 |

**Article 10:** Are you in favor of Amendment #8 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 5.05 (B) and 5.05 (C) to reverse their sequential order and to amend the present 5.05 (C) so that a Special Exception will only be required in the steep Slopes Overlay District when the slope is 20% or greater, but less than 25%?

| Yes 264 | No 204 |

**Article 11:** Are you in favor of Amendment #9 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 6.04 to increase the Minimum Lot Size to 1.0 acre in the Incentives for Open Space Design Table?

| Yes 280 | No 212 |
Article 12: Are you in favor of Amendment #10 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 6.04 to increase the Minimum Road Frontage to 75 feet in the Incentives for Open Space Design Table?

Yes 280  No 212

Article 13: Are you in favor of Amendment #11 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 6.04 to increase the Minimum Road Setback to 20 feet in the Incentives for Open Space Design Table?

Yes 289  No 209

Article 14: Are you in favor of Amendment #12 as proposed by the planning board for the town's Development Ordinance as follows: Amend Section 6.04 to increase the Minimum Side/Rear Setback to 15 feet in the Incentives for Open Space Design Table?

Yes 279  No 218

Article 15: Are you in favor of Amendment #13 as proposed by the planning board for the town's Development Ordinance as follows: Amend the ordinance's Definition section (Section 7.00), by adding a new definition for the term Driveway?

Yes 289  No 209

Article 16: Are you in favor of Amendment #14 as proposed by the planning board for the town's Development Ordinance as follows: Amend the ordinance's Definition section (Section 7.00), by adding a new definition for the term Mixed Use?

Yes 283  No 206
PROCEDURAL TOWN MEETING WARRANT 2002

THE STATE OF NEW HAMPSHIRE
TOWN OF NORTHWOOD SPECIAL PROCEDURAL TOWN MEETING WARRANT 2002

To the inhabitants of the Town of Northwood, in the County of Rockingham in said state, qualified to vote in Town affairs

You are hereby notified to meet at the Northwood Town Hall, in said Northwood, New Hampshire on Tuesday the 1st day of October, 2002 at seven o'clock in the evening (7:00 PM) to act upon the following

CORRECT PROCEDURAL DEFECT IN TOWN MEETING 2002 WARRANT ARTICLE 18

ARTICLE 1 To see if the Town will vote to correct the procedural defect (failure to take vote by ballot) in Article 18 of the 2002 Town Meeting Warrant, which approved the Police Department cruiser lease/purchase agreement. (2/3 ballot vote required)

Given under our hand and seal this 12 day of September, 2002 and ordered posted by the undersigned members of the Town of Northwood, New Hampshire Board of Selectmen

Marion J. Knox
Chair, Board of Selectmen

James A. Hadley
Selectman

Scott R. Bryer
Selectman

A true copy of Warrant- attest

Marion J. Knox
Chair, Board of Selectmen

James A. Hadley
Selectman

Scott R. Bryer
Selectman
Moderator Robert Robertson rapped the meeting to order at 7:00 p.m. at the Northwood Town Hall. He then read the Warrant. Selectman Marion Knox moved to accept the warrant as read. The motion was seconded by Lucy Edwards. The Moderator stated that the polls would remain open for one hour.

The Moderator then declared the polls open.

After the hour was up, the Moderator and Town Clerk tallied the results. There were 26 ballots cast, 22 were in the affirmative and 4 opposed. The Moderator announced that the Article passed.

On motion by Selectman Knox which was seconded, the meeting adjourned at 8:03 p.m.

Respectfully submitted,

Judy C. Pease, Town Clerk
2002 Building Inspector – Code Enforcement Report

Two thousand and two has been an extremely busy year. New residential and commercial permits issued have increased significantly in number and in the size of the projects.

My effectiveness in performing the required functions is greatly increased with you and/or your contractor’s cooperation. Therefore, I am asking that you adhere to the town ordinances and the requirements of the building code.

Two of the biggest problems that I have had to address during 2002 are the failure to obtain a building permit for a project being undertaken, and the failure to request a final inspection once the project has been completed. Both of these failures are subject to fines.

The following is a breakdown of the permits issued during 2002.

Respectively Submitted,

[Signature]

David J. Hickey, PE
Building Inspector/
Code Enforcement Officer

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
<th>% Change</th>
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<tbody>
<tr>
<td>Single Family Residence</td>
<td>36</td>
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<tr>
<td>Duplex Residence</td>
<td>1</td>
<td>+100%</td>
</tr>
<tr>
<td>Manufactured Homes</td>
<td>10</td>
<td>+25%</td>
</tr>
<tr>
<td>Barns</td>
<td>5</td>
<td>-38%</td>
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<tr>
<td>Garages</td>
<td>14</td>
<td>-22%</td>
</tr>
<tr>
<td>Utility Buildings</td>
<td>24</td>
<td>+20%</td>
</tr>
<tr>
<td>Additions/Remodeling</td>
<td>89</td>
<td>+3%</td>
</tr>
<tr>
<td>Fences</td>
<td>4</td>
<td>-20%</td>
</tr>
<tr>
<td>Commercial</td>
<td>11</td>
<td>+57%</td>
</tr>
<tr>
<td>Signs</td>
<td>8</td>
<td>+100%</td>
</tr>
<tr>
<td>Electrical</td>
<td>107</td>
<td>+11%</td>
</tr>
<tr>
<td>Mechanical</td>
<td>34</td>
<td>+26%</td>
</tr>
<tr>
<td>Plumbing</td>
<td>56</td>
<td>+22%</td>
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<tr>
<td>Razing</td>
<td>25</td>
<td>+11%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>2</td>
<td>-89%</td>
</tr>
<tr>
<td><strong>Total Permits Issued</strong></td>
<td><strong>426</strong></td>
<td></td>
</tr>
</tbody>
</table>
The Northwood Cable Advisory Committee was formed after the new contract with Metrocast Cablevision was adopted. Our purpose is to assist the Board of Selectmen with cable TV related issues, and to develop strategies to use the grant and franchise fee funds that come to the town under the new contract to set up public access broadcasting for the citizens.

This year we are very grateful to our committee member Ken Curley for all the research and work he did to put the tapes he made of the town meeting in March 2002 in a format that was usable for broadcasting and for research. He spent a lot of time finding out about software and equipment for editing, and produced the meeting on tape, and on DVDs that can be searched for particular content. It was a long process, done in his limited spare time, and we thank him so much.

We also want to thank the students at Coe-Brown Academy for meeting with us in the fall and expressing their interest in becoming involved in the public access broadcasting program. Two students visited the studio at Laconia High School with some of the committee, and "wow-ed" us with their expertise. Please ask Ken Curley, Donna Bunker, or myself about that visit. One student volunteered to become a member of the committee, and although he cannot be a voting member because he is not of voting age yet, he has already presented us with a proposal for equipment he feels would give the town the ability to do some professional-looking programming.

If you have an interest in being involved in this venture, please contact us and join us for a meeting. Our meetings are posted at the library, town hall, and on the town website (www.town.northwood.nh.us.)

Respectfully submitted,

Lucy Edwards, Chair
2002 Cemetery Trustees Report

Andy Turner, who has been chair of the trustees for a number of years agreed to run for another term. He has requested that anyone, who has a sincere interest in the cemeteries, contact him to be indoctrinated in the record keeping, customer relations, and cemetery maintenance so that he can retire.

This year the trustees have been involved in getting perpetual care coverage on the lots that do not currently have any, since burial cannot take place until such care is provided. In addition, when the perpetual care on the lot does not cover the current cost per grave of $100.00, an effort is made to have the owner add enough to cover the grave. Several additions were made this year.

The town has two contracted maintenance services for the cemeteries, which includes the general grounds keeping as well as mowing the cemeteries. Maintenance of the Fairview, Canterbury, Harvey Lake, and the Ridge cemeteries’ was contracted to Sam Johnson. The Elliotts provide maintenance of the East Northwood, and Pine Grove cemeteries as well as some small graveyards. Sherman Elliott serves as the superintendent of the cemeteries, thereby arranging the interments and record keeping of the burial permits as well as cremation certificates, which have to be on file with the town clerk and recorded with the cemetery trustees. Trustees Turner and Ted Reese performed basic maintenance at the cemeteries including: turning on the water at the cemeteries that have it, raising and lowering the flags, and planting grass in bare spots at Pine Grove Cemetery.

This year Trustee Doug Reckard has taken on the duty of making a computer index of all the lots owned in the Northwood cemeteries that will facilitate looking up persons buried in Northwood. Behind this index will be a copy of the burial permits or the cremation certificates for each person buried in Northwood. In addition, for each lot, a copy of the deed, the perpetual care contract, and the lot plan, plus any correspondence associated with that lot will be filed. This is a sizable job when dealing with the older cemeteries.

The Elliott Memorial was completed at Pine Grove. The bench and plaque were received and installed this year. Beulah and Larry Elliott were closely involved with Pine Grove and the area. The memorial recognizes it their efforts.

Hannaford Market was completed and they came through with their promise to build a stone fence around the Baptist Church Cemetery at their easterly entrance. This was a great community assist.

Sherman Elliott agreed to do monument straightening at East Northwood and other locations that needed it. This is a project we are trying to do each year.

A contract has been made to have the roads in Pine Grove scraped, edged to provide 19 feet of right-of-ways, and resurfaced. With winter arriving early, this project may not be completed until next spring.

At Fairview Cemetery lightening destroyed a big pine, which had to be removed. These unexpected happenings have their effect on our budget, which we have managed to maintain at $3,600.00.

Respectfully submitted,

Andreas Turner, Chairman

George E. Reese

R. Douglas Reckard

2002 Northwood Town Report
Page 27
2002 Conservation Commission Report

The Northwood Conservation Commission was established by the Town of Northwood to provide guidance for both the protection and proper utilization of the town's natural resources. These valuable resources include woodlands, wetlands, lakes and ponds, and clean air. To that end, the commission provides input on conservation related issues to other town and commissions, and state boards. The commission also maintains maps of the town's natural features, and promotes and sponsors events that raise citizen's awareness of problems and issues related to the town's natural resources.

During 2002, the commission focused on two new areas of concern:
1. Threats of invasive plant species into our lakes and ponds
2. The effect of large groundwater withdrawal from other towns bordering Northwood

Both of these, possible impact sources to our natural resources, have proven to be areas that need a continuing monitoring program.

In 2002, we were fortunate to add two new members to the commission, with experience and education in hydrology and "lake and pond dynamics". These new members have proven to be a resource that is "just in time".

The Northwood Conservation Commission continues to work with the citizens of Northwood to protect and manage the town's natural resources in an environment of continued economic development. The commission encourages constructive input by residents on conservation related matters and encourages everyone to participate in the protection of the town's natural resources. The commission meets at 7 p.m. at the town hall on the first Tuesday of every month. Any resident interested in becoming a member or in participating in a specific project is urged to contact the Conservation Commission through the town hall.

Respectfully submitted,

James Ryan
Chair Northwood Conservation Commission
2002 Economic Development Committee Report

The Economic Development Committee held 10 meetings during the calendar year 2002. Notices of the meetings are posted at town hall, the library, and on the Northwood website.

The mission of the Northwood Economic Development Committee is to provide a structure and forum to facilitate development that preserves the beauty and nature of the area and that inspires those who live here and those who will come in the future to maintain and enhance the quality of life in this community - its economic health, social and cultural vitality, and ecological integrity.

Members of the committee attended a forum put on by Bear Paw Greenways to explore ways to preserve open space with other communities in the area. Members also explored ways to use zoning to create “smart growth” and to protect our water supplies.

A member from the Antique Alley Association joined the committee. A goal might be to recruit more members from the business community in town.

The municipal web site that was launched from this committee in 2001 was officially turned over to town hall staff for maintenance late in 2002. The web site (www.town.northwood.nh.us) will allow residents to find information about town government such as hours of operation, board meetings, and e-mail addresses for various town officers.

Respectfully submitted

William S. Bushnell
Vice-Chairman
2002 Northwood Fire/Rescue Department Report

This year, the Northwood Fire/Rescue answered 501 calls for service.

Along with our regular departmental trainings, we had 2 members obtain their State Firefighter certifications as well as 3 members attending an Emergency Medical Technician course. This class requires a large commitment from members and their families, but once completed, provides a benefit to the entire town through increased knowledge and proficiency.

This past summer was one of extreme dryness, and I would like to take this opportunity to thank all the townspeople for their extra care and understanding in keeping the actual number of brush and grass fires to a minimum.

I hope everyone has a fire safe 2003, and on behalf of the Northwood Fire/Rescue, thank you for your continued support.

Respectfully Submitted

George E. Ashford
Chief of Department

BREAKDOWN OF CALLS

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structure Fire</td>
<td>16</td>
</tr>
<tr>
<td>Medical Aid</td>
<td>199</td>
</tr>
<tr>
<td>Malicious False Alarm</td>
<td>1</td>
</tr>
<tr>
<td>Mutual Aid</td>
<td>27</td>
</tr>
<tr>
<td>Brush/Grass/Smoke</td>
<td>38</td>
</tr>
<tr>
<td>Other</td>
<td>11</td>
</tr>
<tr>
<td>Vehicle Fire</td>
<td>7</td>
</tr>
<tr>
<td>False Alarm</td>
<td>83</td>
</tr>
<tr>
<td>Auto Accident</td>
<td>58</td>
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<tr>
<td>Hazardous Condition</td>
<td>37</td>
</tr>
<tr>
<td>Service Call</td>
<td>25</td>
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</table>

TOTAL 501

“DIAL 911 FOR EMERGENCIES”
Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to $2000 and/or a year in jail plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdfl.org or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES

2002 FIRE STATISTICS

(All fire reported thru November 10, 2002)

TOTALS BY COUNTY

<table>
<thead>
<tr>
<th>County</th>
<th># of Fires</th>
<th>Acres</th>
<th>(* Misc: Powerlines, fireworks, railroad, ashes, debris, structures, equipment.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belknap</td>
<td>52</td>
<td>13.5</td>
<td></td>
</tr>
<tr>
<td>Carroll</td>
<td>80</td>
<td>10.5</td>
<td></td>
</tr>
<tr>
<td>Cheshire</td>
<td>39</td>
<td>17</td>
<td></td>
</tr>
<tr>
<td>Coos</td>
<td>3</td>
<td>2.5</td>
<td></td>
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<tr>
<td>Grafton</td>
<td>53</td>
<td>21</td>
<td></td>
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<tr>
<td>Hillsborough</td>
<td>108</td>
<td>54.5</td>
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</tr>
<tr>
<td>Merrimack</td>
<td>94</td>
<td>13.5</td>
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</tr>
<tr>
<td>Rockingham</td>
<td>60</td>
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</tr>
<tr>
<td>Strafford</td>
<td>31</td>
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</tr>
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<td>Sullivan</td>
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<table>
<thead>
<tr>
<th>Year</th>
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<tbody>
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<td>187</td>
</tr>
<tr>
<td>2001</td>
<td>942</td>
<td>428</td>
</tr>
<tr>
<td>2000</td>
<td>516</td>
<td>149</td>
</tr>
</tbody>
</table>

CAUSES OF FIRES REPORTED

- Arson/Suspicious: 43
- Campfire: 31
- Children: 32
- Smoking: 32
- Rekindle of Permit: 3
- Illegal: 7
- Lightning: 36
- Misc*: 356

2002 Northwood Town Report
Page 31
During 2002, the human services department was able to assist nineteen local families with shelter, food, and utility expenses. The department worked closely with area property owners, utility companies, state and federal agencies and charitable organizations such as Raymond Community Action. Once again, Raymond Community Action has greatly reduced the burden on the Town of Northwood by helping residents with assistance through their programs including: fuel assistance, rental and utility assistance and homeless outreach. Unfortunately, there was a sharp rise in the number of homeless families in the community; this increase can be attributed to many factors including the poor economy, the rising cost of housing in the area and the lack of employment paying a “living wage”.

Again, I’d like to give heartfelt thanks to the rescue squad/fire department, area churches, organizations and giving individuals who provided the donations for a very successful holiday food/gift basket program. We were able to provide twenty-four Northwood families with the necessities for a healthy, happy holiday meal and gifts for the children. A special thanks to Priscilla King for all her help with this program. This year the human services department worked with an ambitious senior from Coe-Brown Northwood Academy, Megan Murphy, to create a giving tree program at Coe-Brown. Megan was able to work with academy staff and students to provide gifts for thirty-four Northwood children.

I would be happy to hear from anyone who has any questions, comments, or suggestions for the human services department.

Respectfully submitted,

Rebecca Clark
Human Services Director
2002 Library Report

It has been a busy year at the Chesley Memorial Library! Circulation statistics for 2002 reveal a total of 28,895 books and materials checked out. 3,058 people are registered for library cards. The interlibrary loan program continued to be very active - 626 books were borrowed from other libraries and 994 of our books were loaned to other libraries! Our busy interlibrary loan statistics earn us two stops per week by the state library van.

Two grants were awarded to the library this year, one for technology, and one for children's books. The library received $800.00 from the Library Services and Technology Act Back to Basics grant that was used towards the purchase of a new computer. The library was awarded a grant from the Children's Literacy Foundation that added 88 children's books to the collection. The Children's Literacy Foundation is a non-profit organization founded in 1998 for nurturing a love of reading and writing among children throughout rural areas of New Hampshire and Vermont. As part of the grant, CLiF presenter Mary Catherine Jones visited Northwood School to read stories and share news of the grant with the children. The library was then selected to receive another school visit in 2003 from a New Hampshire author that will also be sponsored by CLiF!

The George Reese family donated a flagpole with a plaque in memory of librarian Gladys Gardner, who served as librarian from 1954 to 1983. Our local VFW will be donating a new flag and a dedication will be held at a future date.

WorldPath and Metrocast continue to provide free Internet access to the library so all registered patrons can use the Internet and other programs such as Microsoft Word and Print Artist.

The library offered many programs for children and adults throughout the year. Demand for the children's story time program was so great that an extra session was finally added. Story Time sessions met twice a week January through May and three times a week September through December. Participation in the story time program remained strong with an average of 30 children attending every week. Teddy Bear Story Time met weekly in July and August. The library continued the "Great Stone Face Reading Club" and served as a voting site for the program's favorite book. Our third annual Bring-Your-Own Easter Egg decorating party was very successful. "Turn Your
TV Off Week” was celebrated in April with drop-in craft sessions all week long. The summer reading program featured the jungle theme “Lions & Tigers & Books: Oh, My!” Drop-in craft sessions related to the theme were held throughout the summer and the Friends of the Library sponsored a very popular performance by singer “Wayne from Maine” to celebrate the summer reading program. The summer reading program ended with a “store” featuring donated prizes that participants “purchased” with points they earned from reading all summer. The library initiated a new Story Time program in October; “Holiday Reading Events” were held once a month on Saturdays in response to requests for weekend children’s programming.

Coe-Brown National Art Honor Society and the Northwood School once again held art exhibits at the library in April. Ken Witham hosted a nature photography display in June. A workshop for students and their parents on “Career Exploration and Early College Planning” was held in August. The library hosted an open house in September to celebrate National Library Card Sign-Up Month and to thank the Harvey Lake Woman’s Club for their many years of support. Carol Witham dressed as Mother Goose and read to the children who attended the open house. The Northwood/Nottingham Book Discussion Group for adults met every month – the group enjoyed the book discussions so much they refused to take the summer months off! The young adult book discussion program continued and has grown in popularity. The Christa McAuliffe Family Planetarium Pass was donated to the library in honor of all library volunteers. The Cub Scouts, the Girl Scouts, and third grade students from Northwood School visited the library at different times throughout the year.

The Friends of the Library also had a busy year. Not only did they sponsor the “Wayne from Maine” program, they also purchased a CD player and a large folding table for the library! Their annual yard sale in September was once again very successful.

Many local groups and non-profit organizations continue to use the meeting room on a regular basis. Anyone interested in using the library’s meeting room should contact the library director for more information.

The library is very fortunate to have many volunteers helping with a variety of tasks. Volunteers contributed a total of 396 hours this year. A new program for “junior librarians” was started to help with summer reading and story time programs and our junior librarians contributed 209 hours to our total volunteer hours! We appreciate their efforts and all the support we receive throughout the year from library patrons and local businesses.

The library is staffed by director Donna Bunker, assistants Eunice Fraser and Ellen Gibson, and aide Danielle Fortin. The library is open: Mondays, Wednesdays, and Thursdays 9-4 and 6-8, Tuesdays and Saturdays 9-1.

Respectfully submitted,

Janet Clark
Norma Heroux
Mary Ellen LaPine

2002 Annual Report - 34 of 211
The year of 2002 turned out to be a busy year. The board reviewed and approved edits to the Northwood Development Ordinance as well as approval of two subdivisions, nine site plans, and seven boundary line adjustments.

Most of the subdivisions reviewed by the board were Open Space design concepts, which allows for traditional residential neighborhoods while protecting a portion of natural landscape indigenous to the development.

Most of the site plans reviewed and approved by the board were small businesses and services. As you travel through Northwood take some time out of your busy day and visit some of these new and old friends: Northwood Power Equipment (4000 sq.ft. retail), Wilder Flooring, Northwood Police Department (garage addition), Jeff Brown Pottery studio, Regal Radiance (tanning salon) and Lakeview Antiques (retail conversion) just to name a few. The board worked well with all applicants to balance their needs while maintaining the spirit of the town's regulations.

The March election brought new members to serve this year: Eric Reitter and Doug Peterson; while Elaine Planchet was appointed as an alternate. Welcome aboard and thanks for your service.

Northwood will no doubt benefit economically from all of these new projects now and in the future, as the board continues to seek a balance between growth and development with the desire to maintain its rural character in the year 2003.

Respectfully Submitted,

Patrick L. Bell, Chair
2002 Northwood Police Commission Report

The Northwood Police Commission was created by ballot vote in March 1986. The previous year, the Northwood Board of Selectmen appointed a seven person Police Advisory Committee to look at budget and personnel concerns in the police department. Following several months of review, the committee presented a final report in December of 1985 to the Board of Selectmen. That report included a list of 10 recommendations for the department, the first of which was to institute a three person commission to oversee the operations of the police department. Northwood voters ratified that recommendation and the Northwood Police Commission has been in place since. Commissioners are elected to a three-year term, with one term expiring each March.

The commission meets monthly on the third Monday of each month at 2:30 p.m. at the Northwood Police Station. The commission’s agenda includes time for public input, the review of the general business of the department, the chief’s report, budget review and correspondence. All meetings are open to the public to attend.

In 2002, in addition to their regular meetings, the commission held several work sessions to review the budget and employee evaluations; and met in joint session with the Board of Selectmen.

The commission, consisting of W. Edward “Spike” Bryant, Eleanor “Polly” Pinkham and myself, would like to thank all of the townspeople for their continued support of the police commission.

Sincerely,

Richard Cummings, Chairman
2002 Northwood Police Department Report

The year 2002 has ended as another busy year for the department, with substantial increases in various activities, and thankfully, decreases in certain other areas as well.

This year proved to be status quo in keeping with the past several years, with calls for service logged at 718, just down slightly from last year. Of these calls for service, 350 were criminal related, many resulting in subsequent investigations and arrests of suspects. Many of the remaining calls were for services assisting other agencies, service of subpoenas, juvenile petitions, response to business and residential alarms, 911 hang-up calls, and suspicious person calls.

Arrests remained at a high level, with a total of 441 for the year, up 8% from last year. Of those, 83 involved juveniles, many of which included alcohol offenses for persons under the age of 21. This year especially showed a large increase in the number of underage drinking incidents and large party calls.

Included in the total number of arrests is 29 drug related incidents, with various charges of Possession with Intent to Distribute, Transporting Drugs, DWI, and Possession of Controlled Drugs. Citizens who may be interested in viewing some of the various articles of drug paraphernalia are welcome to come see our drug display at the station.

As always, First NH Turnpike continues to provide the department with more than enough to handle with motor vehicle complaints and offenses. DWI arrests came in at 26 for the year. 600 contacts were made with the motoring public, with most of them being for common violations of Speed, Unlawful Passing, Unregistered and Un-inspected motor vehicles. Of those 600 contacts, 128 written Warnings were issued (with a fervent hope that the lesson was learned and the violation not be repeated).

The department is pleased to announce the two newest additions to our staff, the first being Officer Adam Andrews, who has taken the place of Officer Ross Oberlin as our newest fulltime officer. Officer Andrews came to us from Rollinsford Police Department, where he served as a part time officer. He will be attending the academy in April 2003 for his full time certification.

Our second addition is that of Canine Kimrus, who belongs to Corporal Dave Crockett. Cpl. Crockett attended canine training through the Boston Police Department, starting in September of this year, and completed an intense course of 480 hours in length, which gained the department a canine certified in patrol and tracking procedures. This canine is one of a few in the entire county, and is a valuable asset to the town. The dog has already proved itself on several successful tracks since November.

The department has recently added a new three bay garage, at the back section of the parking lot. This was started in late summer and recently completed. This new addition allows the patrol cars to be housed at the station now, in a heated and secure facility.

The DARE program is still running strong in the elementary school fifth grade, now finishing up its' eighth year under Sgt. Hillner. Our drug related incidents with local youths has shown a steady decline over the last several years, and we like to think that this program has contributed in that regard. A special thank you to all businesses and citizens who have contributed, and still contribute financially to this program, and have made it such a success.
Finally, we would like to recognize and thank our Police Commission for their continued efforts and support over this past year, in helping to run the department smoothly and keeping the lines of communication open with other departments and the local citizenry.

Respectfully submitted,

Michael D'Alessandro, Chief of Police
This past winter was normal in the amount of snow that we had to deal with. We had no major storms January thru March; however, the winter season came in early with snow in October. The remainder of the year has been very busy with more snow than usual.

The spring was not bad as far as mud season was concerned and we were able to keep the roads in good shape. Grading was done on all gravel roads in the spring as well as fall. Gravel was added where it was needed during the spring grading as well as during the fall. We also had no major washouts due to rainstorms as we have had in the past.

We reclaimed Sherborne Hill Road this year. This completes the loop to and from Route 4. This is a very busy road and the improvement should make for better traveling for people using the road. It also makes it easier to maintain. We over laid Bennett Bridge Road also. This road was in very bad shape and this will make it much better to travel on. Most of the residents here seemed to be very happy with the work that was done. Deerfield Road was also done with a two-inch base of hot top. Even though this road does not get a lot of traffic, it is a difficult road to grade because of the intersection with Route 4. We also overlaid Oakwood Drive with a two-inch overlay.

Work for this year includes rebuilding Harmony Road. The hill section is very narrow and needs to be widened due to the increased traffic that travels here. The culverts near the Route 4 end also need to be replaced. We will do as much as we could with the funds that are available. We will also be replacing the guardrails on Old Turnpike Road, which are in very bad shape. This will hopefully be done this winter or early spring. Denmark Drive is scheduled to be overlaid this year.

Roadside cutting was done on all roads this past year and will be done this year.

I would again like to thank everyone for patience when they have had to wait when we are doing roadwork and during storms.

Respectfully Submitted,

James Wilson
Road Agent
The Northwood Zoning Board of Adjustment received a total of 13 new applications in 2002. The board hears all requests for relief from the Northwood Development Ordinance, including both variances and special exceptions. The Zoning Board is also granted authority by the state to hear appeals from an administrative decision and waivers from dimensional requirements. Each case is reviewed in open session, with notification provided to abutting property owners. Each decision of the board is based on the unique characteristics and specific merits of the individual cases. The following is a summary of the cases heard and the board's decisions:

<table>
<thead>
<tr>
<th>Case Description</th>
<th>Property Type</th>
<th>Decision</th>
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<td>Setback Variance 3.04</td>
<td>Garage</td>
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<td>Setback Variance 3.04</td>
<td>Residence</td>
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<td>Garage</td>
<td>Conditional approval</td>
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<td>Setback Variance 3.04</td>
<td>Garage</td>
<td>Denied</td>
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<td>Setback Variance 3.04</td>
<td>Residence (mobile)</td>
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<td>Church addition</td>
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<tr>
<td>Setback Variance 3.04</td>
<td>Garage</td>
<td>Denied</td>
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<tr>
<td>Variance to Section 3.0, 3.02, 6.05</td>
<td>Open Space Design Subdivision</td>
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<tr>
<td>Variance Section 1.04C1</td>
<td>Change the bounds of a non-conforming lot</td>
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<tr>
<td>Variance Section 1.04C1, 3.01 &amp; 3.02B</td>
<td>Change the bounds of a non-conforming lot, setback, road frontage</td>
<td>Conditional approval</td>
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<tr>
<td>Variance Section 2.02B</td>
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<td>Variance Section 2.02, 3.02, 6.05(A)(4)</td>
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<td>Special Exception 5.05B</td>
<td>Construction in Steep Slope Overlay District</td>
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</table>

The Zoning Board of Adjustment meets monthly on the fourth Monday at 7 p.m. at the town hall. Applications for zoning board requests may be picked up at the town hall during regular business hours. The board administrator is available on Mondays if you have questions. Messages may be left at 942-9100 ext. 5, at any time.

The board welcomed three new alternate members this year: Joseph Knox, Daniel Remi and Nona Holmes.

Open positions for appointment are reviewed in March. If you are interested in serving on this board, please contact either the Board of Selectmen or myself.

Respectfully submitted,

Bruce Farr, Chair
2002 Trustees of Trust Funds Report

The year 2002 was one that reflected an additional $2,500.00 being added to the perpetual care principal. Four of the trusts were paid when cemetery lots were purchased. Five of the trusts were cases where individuals who wanted their family lot to be more adequately funded at the current $100 per grave charge. As said in previous annual reports, the income from the perpetual care funds provides for the maintenance of the lots. Such care is required before interment can be made. There are lots that were purchased before perpetual care was required. These lots require that perpetual care be placed on them to be used. There are some lots on which a minimal amount was placed years ago. It would be helpful if these trusts were added to in order to be in line with the inflated costs of caring for them. Our cost of maintenance is currently around $12,000. Such cost requires that we get, if possible a 7.8% return on our principal investment. This is particularly difficult with market conditions the past two years.

There is a close connection between the cemetery trustees, who sell the cemetery lots and broker the sale of private lots or portions thereof; because they must see that the lot sale and perpetual care money is collected, deeds and contracts are prepared, and that the money ends up in the proper trust funds. At present Andy Turner, who is chair of the Cemetery Trustees, performs these functions.

There are thirteen capital reserve funds presently maintained. These funds were created at town meeting and funded according to the articles in the town warrant. There are five expendable trusts for special operations in town. These trusts have been set up so that the income generated by their operation is placed in trust annually for future use as the trust grows. There are twenty-two trusts established by or in memory of individuals who have been interested in or are generous for the benefit of a cemetery, the libraries, the town, or the school. In the case of cemeteries, special trusts have been set up for some graveyards, for the Harvey Lake Cemetery, and a large trust by Florence Minor for the East Northwood Cemetery and for the well at East Northwood. For the libraries, there are trusts to assist in the purchase of books and for maintenance of libraries. The income earned during the year on the library trusts is turned over to the library trustees for their administration.

This year $61,929.22 was withdrawn from capital reserves, $38,000.00 of which was for schools and $6,500 was for a transfer correction of principal and $598.31 of income to a water district expendable trust, while $1,148 was a return of a withdrawal for the 2001 Ambulance. There was $101,010.66 added to the capital reserves, $20,000 of which was for schools. The return of the withdrawal of $1,148 acts as an addition to the Fire/Rescue Vehicle Capital Reserve Fund.

The trustees meet several times throughout the year as the different situations arise. In January, in particular we balance our books, collect our year-end investment data, prepare our required state reports for each trust fund maintained, and submit our records for audit in mid-January. Our minutes and computer work is performed by Andy Turner. Russ Eldridge oversees the capital reserve investing as well as other funds invested with New Hampshire Deposit Investment Pool (MBIA). Chair Joann Bailey does the current everyday bookkeeping, banking, and manual record keeping.

Respectfully submitted

Joann W. Bailey, Chair

Andreas M. Turner, Secretary

Russell C. Eldridge

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## 2002 Financial Report of the Trustees of the Trust Funds

### ANNUAL REPORT OF TRUST FUNDS BY TRUSTEES OF TRUST FUNDS

<table>
<thead>
<tr>
<th>Trust Funds</th>
<th>Code</th>
<th>Total Fund Bal. End of Last Yr '01</th>
<th>Principal Ret. End of '01</th>
<th>Notes &amp; Aliens</th>
<th>Net Value of Princ.</th>
<th>New Trusts Entry in '02</th>
<th>Print Balance End of '02</th>
<th>Total Income End of '02</th>
<th>Income During '02</th>
<th>Expenditures During '02</th>
<th>Total Income End of '02</th>
<th>Fund Total Prin. &amp; Inc. End of '02</th>
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**2002 Annual Report - 42 of 211**
2002 Town Safety Committee Report

The safety committee held four regular meetings in 2002. The committee continues to work to insure that all work on town buildings meets to applicable codes and with the goal of bringing them into code compliance.

The major improvement in 2002 was the complete remodeling of the lower level of the office building to create additional office space for the Town Clerk/Tax Collector and Human Services as well as create a conference room, an ADA accessible bathroom, and storage space for various departments.

The committee continues to work to insure that all town buildings are or are working towards code compliance as well as address all accidents to town personnel to determine what might have been done to prevent the accident and to try to eliminate any similar future incident.

The new chairperson for 2003 will be Donna Bunker.

The 2002 committee was comprised of the following members:

- David Hickey, Chairman
- Michael D'Alessandro
- Steve Fournier
- Marylou Tuttle
- Kevin Madison
- Donna Bunker
- Linda Smith
- Joel French
- Jim Wilson

2002 Annual Report - 43 of 211
2002 Northwood Parks & Recreation Department Report

In 2002, the Parks and Recreation Department undertook many exciting programs. The swim lessons and two-week summer camp were a great success. The children and recreation counselors had a wonderful time on the beach swimming, playing games, and enjoying the summer during school vacation. The children who enrolled in the program were a wonderful group; they had smiling faces each morning their parents dropped them off and continued smiling until camp was over. I would like to thank the camp counselors Rebecca Clark, Megan Murphy, Katherine Hardy, Jessica Charland, Mike Roux, and Sherri Roux for all their hard work and dedication to the summer program. We also had two students from Coe Brown Academy who earned community service hours as a camp counselor. They all did an outstanding job.

Every summer, we have an enthusiastic group of lifeguards who work seven days a week at each of the three town supervised beaches (Northwood Lake, Mary Waldron, and Bennett Bridge), between June and Labor Day. The American Red Cross certifies them all and they are committed to making sure that our beaches are safe for all of the residents of Northwood to enjoy.

During the year, we tried a few other events. In January, an Old Fashioned Ice Skating party was planned. However, Mother Nature did not agree with us and Northwood Lake was not safe enough for skating. In April, the Easter Bunny paid a visit to our community, and the town held an Easter Egg Hunt, where the kids could color their own eggs, as well as do other arts and crafts. In late autumn, the recreation department held an Autumn Festival at the town hall. There were several crafters set up in the town hall and outside there was a petting zoo, which included a miniature cow, a miniature pony, sheep, chickens, bunnies and a pony for riding.

I am eager to have a Park and Recreation program that everyone can enjoy and in the future, I would like to see the town's people more involved. I am open to suggestions for different programs and trips that people of every age can enjoy. The recreation program is not just for the youth of our community, but for everyone. If you have any question, please contact me at (603)942-5586 extension 207 or by email at recreation@town.northwood.nh.us. Thank you for your support in 2002 and I hope the program in 2003 will be as successful.

Respectfully submitted,

Susan Serino
Recreation Director
2002 Board of Selectmen Report

Our 2001 report told of the completion of the renovations to the police department’s building and the beginning of the renovations of the town hall building to allow for compliance with ADA and to allow for the expansion of office space to the lower level of the building. At this time we are pleased to report that all renovations have been completed, and that an open house was held in May 2002 for the viewing of the town hall renovations. Several townspeople and state and federal officials attended the open house, and were amazed at the transformation of the facility.

The re-arranging of office space within the town hall, and the revision of duties for new and seasoned employees has worked well this year. Having more work space for each employee has enhanced productivity and has been welcomed by all employees. Also the addition of a meeting room in the lower level has provided the much needed space so as many as three committees can now meet at one time within the town hall. Although we personally thanked D. R. Dimes for the gift of the table and chairs for this new meeting room, we wish to state again our sincere appreciation for his wonderful gift to the town.

During the year 2002 the selectmen continued to assist the Tower View Cooperative with the Community Development Block Grant for the replacement of failed septic systems, and at the time of this writing this project is well on its way to completion. We also saw the completion of the Hannaford store and the Shell station and car wash in East Northwood. These two additions have strengthened our tax base, and their effect will be felt in the 2003 tax rate. It was very heartwarming to see the number of people who turned out so early on October 27th at the opening of the Hannaford store. The VFW Post #7217 donated to the new store an American flag and held a flag raising ceremony as a symbol of their dedication to our community.

Many changes are coming to our town. With the approval of two subdivisions on Bow Lake Road, over 25 additional families will become part of our town in 2003. At this time, the elderly housing complex planned for Bow Street is still in the planning stages, and it is anticipated it will be presented to the planning board before this report is published.

We are dealing with a transition period at the transfer station, not only with a newly appointed recycling committee, but with the change of personnel and duties for those involved with the operation of the facility. The board elected to postpone the opening of the new building until it could be determined that all equipment was available, and that there was training available for personnel and volunteers. The variation in the market for recyclables has been unprecedented, as has been the new requirements for the disposal of various commodities. The recycling committee is hard at work attempting to arrive at a viable solution to our recycling efforts, and it is hoped that a concrete plan will be forthcoming shortly. In the meantime, please remember we have mandatory recycling, and it is very important that we continue with our efforts to lessen the amount of trash that we have to have hauled by Lamprey, as the cost continues to climb each year.

The selectmen would like to thank the many volunteers who unselfishly donate their time and knowledge to the town, by participating as members of our many boards, committees and commissions. We hope you will continue to volunteer to participate in the affairs of our town. As there are always additional volunteers needed, we ask that you contact our office if you wish to assist us. We appreciate each and every one of you who have volunteered in the past. We also wish to recognize and thank all of our town employees for their knowledge, skills and abilities. Our employees make our local government function and respond to the needs of our citizens. We thank them for their dedication and hard work.

As always we welcome suggestions from our residents and business owners relative to how we can provide better services to the public, and make our community a better place for everyone to live. Our meetings are open to the public, and our staff is always available during regular
business hours to handle any concerns or comments you may have. We look forward to continuing to serve the residents of Northwood in the best way possible.

Northwood Board of Selectmen

Marion J. Knox

James A. Hadley

Scott R. Bryer

Addendum to Selectmen's Report

As many of you know, senior Selectman and former long-time Administrative Assistant to the Board of Selectmen, Marion Knox announced last fall that she would not be running for re-election to the Board. She made the announcement early so that other interested persons could be given more of an opportunity to determine whether being a selectman was of interest to them. That decision has prompted several people to come forward. We look forward to working with whomever the voters choose as our new Selectman.

It will be very difficult to replace the knowledge, skills and abilities that Marion Knox brought to the Board. Many decisions of this Board were the result of her vast experiences and level-headedness. Her uncanny ability to keep the Board focused on critical and priority issues will be sorely missed. Her expertise in matters pertaining to the operations of Northwood's local government will be irreplaceable. We hope that Marion will continue in some capacity serving the people of Northwood, either as an appointed or elected member to a board or committee. We wish her success in her future endeavors and thank her for her many years of service to the Northwood community.

James A. Hadley

Scott R. Bryer
2002 Administrative Assistant’s Report

It is an honor to submit my first annual report to the town. Since I accepted my appointment as administrative assistant last February, the town has undergone numerous changes and will continue to do so over the next few years. Northwood, like many communities in the southern part of New Hampshire, is going through a growth phase. The town has seen many subdivisions started, as well as the welcome addition of several commercial businesses including the Shell gas station and carwash, and the opening of the Hannaford Brother's Supermarket in east Northwood. In addition, we saw the construction of a new store for Northwood Power Equipment on Route 4. However, with growth also come the inevitable growing pains. The challenge of the town is to balance growth with constructive planning. Growth and change can be positive when it works in conjunction with the reason why people came to the town originally: Northwood’s quality of life. The elected officials and other volunteers of the town provide a continuity to ensure that the quality of life is preserved for the future generations.

The town hall has seen numerous internal changes. We have completed the renovations of the main offices and the lower level to provide adequate space for the Town Clerk - Tax Collector. In addition, this has increased the space available for the Human Services Department, the Northwood Food Pantry, as well as additional storage and meeting space for the town. With the renovations downstairs, there have been some changes upstairs as well. The former town clerk - tax collector's office is now the new office of the selectmen and administrative assistant. There is a new telephone system has been put in place at town hall. The only number that you need to remember now to contact the various departments is (603) 942-5586 and their extension (which are located on the business page of the town report.) While we know the importance of speaking to human instead of the voice mail system, the new system allows the staff to receive individual messages when they are not in the office or after hours.

We have implemented an official town website, with the dedicated work of volunteers, so town hall can now be accessed 24 hours a day, 7 days a week. Shortly, we will be rolling out more information on the website in order to make your business visit to the town hall as efficient as possible. Also, all employees at the town hall now have email addresses to better serve the people. Our web address is www.town.northwood.nh.us.

In 2002, we have been working closely with the New Hampshire Community Loan Fund, the Tower View Modular Housing Cooperative, and the New Hampshire Office of State Planning to administer an emergency Community Development Block Grant that the town was awarded on behalf of the Tower View Cooperative in order for them to replace their failing septic system. The project is almost complete and will benefit this portion of town greatly.

As always, the town continues to review and update its policies and procedures to help make the town government provide maximum services to its citizens efficiently. In the coming year, I will to work with all departments to complete a comprehensive capital improvement plan. This would allow the town to better prepare for capital projects and to assist in community planning. In addition, I plan to work with the board of selectmen and town departments to review operations and recommend ways to make local government work more efficiently. These will be the first steps in working with the community to make their government work better for them. If you have any suggestions or comments, please feel free to contact me at (603)942-5586 extension 204 or by email at administrator@town.northwood.nh.us.

In closing, I would like to thank the employees, town officials and the citizens of Northwood for making my transition into this position as trouble-free as possible. I look forward to serving the town in the coming years.

Respectfully Submitted,

Stephen R. Fournier
Administrative Assistant
The Lamprey Regional Cooperative (the "Cooperative") is a quasi-governmental unit that originated in 1978. It consisted of 14 member communities and was formed under the provisions of New Hampshire RSA 53-A covering agreements between governmental units. The purpose of the Cooperative is to provide solid waste disposal services for its members on a self-supporting, user charge basis. The original belief back then, which continues today, is that several communities can broker a better deal to dispose of their solid waste materials than one community acting alone can.

In late 1996, when the original agreement lapsed, a new contract was entered into under the same RSA provisions. However, only six of the original 14 communities opted to renew the agreement. Besides Northwood, Epping, Lee, Madbury, Newington, and Rollinsford are also current members. Although several communities chose not to continue their contract, all of the original members remain responsible for future post-closure care costs for the Somersworth landfill operation closed in 1995. Under state regulations, the Cooperative members remain responsible for a twenty-year period. Post-closure care includes groundwater and leachate monitoring as well as any maintenance and repair necessary. Post-closure care costs are and will be met from both the current resources of the Cooperative as well as future assessments. In 2003, the annual assessment to be paid by Northwood will be $810, which is a reduction from $900 in the prior year. Based on the results of the water testing and monitoring during the past several years coupled with the fact that the closed landfill contains a double-liner, there is little likelihood that additional annual costs of $810 will be assessed to Northwood taxpayers. As an additional safeguard, the state Department of Environmental Services is also monitoring the closed landfill.

The 2003 annual budget for the Cooperative was reviewed and approved by the representatives of the six member towns at a properly-noticed public meeting held at the Madbury Town Hall on December 12, 2002. Of all the member towns, only Northwood is being projected to bring in less revenue for tipping fees to the Cooperative as the town's mandatory recycling efforts continue to pay-off. The avoided "tipping fee" charge results in a direct savings to Northwood taxpayers.

Looking forward, the Cooperative will be facing another renewal of their contract in the next few years. Each member town will have to determine what will be in their best interests. A cost-benefit analysis will have to be performed by the Northwood Selectmen to determine what options will be available that will result in the "best value" for our citizens. Having a Northwood Selectman as a direct representative to the Cooperative for the first time in 10 years will certainly allow our decisions to be made more easily.

Respectfully Submitted,

James Hadley,
Selectmen's Representative to the Lamprey Regional Cooperative
TOWN OF NORTHWOOD

2003 Town Warrant

Proposed 2003 Town Operating Budget

2002 Financial Reports
To the inhabitants of the Town of Northwood in the County of Rockingham in said state, qualified to vote in Town affairs:

You are hereby noticed to meet at Northwood Town Hall in said Northwood on Tuesday, the 11th day of March, next, at eight of the clock in the forenoon, to act upon the following subjects:

Article #1: To choose all necessary Town Officers for the year ensuing.

Article #2: Are you in favor of adoption of Amendment #1 as proposed by the planning board for the town’s Development Ordinance as follows: Amend Section 2.01(D)(1)(d)(4) to change the maximum allowable height for light fixtures to 14.5 feet above grade, and to amend the criteria in section 2.01 (D)(1)(d)(4)(b) to reflect the change in height to 14.5 feet above grade?

Article #3: Are you in favor of adoption of Amendment #2 as proposed by the planning board for the town’s Development Ordinance as follows: Add new section 2.03 Sexually Oriented Businesses, and to amend the ordinance’s Definition section (Section 7.0) by adding definitions for the terms: Adult Bookstore or Adult Video Store, Adult Motion Picture Theater, Adult Motion Picture Arcade, Adult Drive-In Theater, Adult Cabaret, Adult Motel, Nude Model Studio, Sexual Encounter Center, and Sexually Oriented Businesses?

Article #4: Are you in favor of adoption of Amendment #3 as proposed by the planning board for the town’s Development Ordinance as follows: Add new section 2.04 Floodplain Management Ordinance?

Article #5: Are you in favor of adoption of Amendment #4 as proposed by the planning board for the town’s Development Ordinance as follows: Amend Section 3.02 Lot Size to remove the minimum 10 acre requirement for subdivisions utilizing Open Space design?

Article #6: Are you in favor of adoption of Amendment #5 as proposed by the planning board for the town’s Development Ordinance as follows: Amend Section 5.01(A)(3) to include protection of municipal water supplies in the Wetlands Conservation Overlay District Purpose?

Article #7: Are you in favor of adoption of Amendment #6 as proposed by the planning board for the town’s Development Ordinance as follows: Amend Section 5.01(B)(2) to clarify that a licensed wetlands scientist will be hired to provide findings if there is a question or dispute as to the boundary of the Wetlands Conservation Overlay District?

Article #8: Are you in favor of adoption of Amendment #7 as proposed by the planning board for the town’s Development Ordinance as follows: Amend Section 5.01 (D)(2)(c) to remove the criteria in section (c) as part of the criteria for a Special Exception for use of land within the Wetlands Conservation Overlay District; and to alphabetically correct subsequent letters in section 5.05 (D)(2)?
Article #9: Are you in favor of adoption of Amendment #8 as proposed by the planning board for the town's Development Ordinance as follows:
Amend Section 5.02 (A) to include protection of underlying aquifers in the Conservation Area Overlay District Purpose?

Article #10: Are you in favor of adoption of Amendment #9 as proposed by the planning board for the town's Development Ordinance as follows:
Amend Section 5.02 (C) to clarify that municipal wells are an allowable use in the Conservation Area Overlay District?

Article #11: Are you in favor of adoption of Amendment #10 as proposed by the planning board for the town's Development Ordinance as follows:
Amend Section 5.03 (D) to clarify that new subdivisions within the Agricultural Overlay District are not required to be Open Space design?

Article #12: Are you in favor of adoption of Amendment #11 as proposed by the planning board for the town's Development Ordinance as follows:
Amend Section 5.04 (D) to clarify the requirements for construction within the Wellhead Protection Overlay District?

Article #13: Are you in favor of adoption of Amendment #12 as proposed by the planning board for the town's Development Ordinance as follows:
Amend Section 7.01 Definitions to clarify the definition of Day Care to include exemptions as listed under state statute?

Given under our hands and seal this 18th day of February in the year of our Lord Two Thousand and Three.

Selectmen of Northwood

Marian J. Knop
James A. Nally

A true copy of warrant — Attest:

Marian J. Knop
James A. Nally

Selectmen of Northwood

Absentee Ballots will be opened at 1:00 p.m.
STATE OF NEW HAMPSHIRE
TOWN OF NORTHWOOD
2003 TOWN WARRANT

To the inhabitants of the Town of Northwood in the county of Rockingham in said state, qualified to vote in Town affairs:

You are hereby notified to meet at Coe-Brown Northwood Academy in said Northwood on Saturday, the 15th day of March, next, at nine of the clock in the forenoon, to act upon the following subjects:

OPEN LAND SPACE/CONSERVATION EASEMENT $250,000 BOND

ARTICLE #1: To see if the Town will vote to raise and appropriate up to the sum of Two Hundred Fifty Thousand Dollars ($250,000) for the acquisition of conservation easements or open space lands by the Town, all for the permanent protection of appropriate undeveloped land in the Town of Northwood, and to authorize the Selectmen and Conservation Commission to act on behalf of the Town in connection with such acquisitions of conservation easements or open space lands pursuant to NH RSA 36-A, and to further authorize the issuance of not more than Two Hundred Fifty Thousand Dollars ($250,000) of bonds and/or notes in accordance with the provisions of the Municipal Finance Act (NH RSA Chapter 33), and to authorize the Selectmen to issue, negotiate, and regulate such bonds and/or notes and to determine the rates of interest thereon.

A two thirds (2/3) majority ballot vote in favor is required for passage. Polls must be open for a minimum of one (1) hour. Recommended by Selectmen 3-0. Recommended by Budget Committee 8-3.

FIRE/RESCUE DEPARTMENT CAPITAL RESERVE FUND

ARTICLE #2: To see if the municipality will vote to raise and appropriate the sum of Sixty-five Thousand Nine Hundred Fifty-nine Dollars and Thirty-one Cents ($65,959.31) to be added to the Fire/Rescue Department Vehicle Capital Reserve Fund held by the Trustees of Trust Funds. This is the same amount received by the Town from ambulance billings during the year 2002, which receipts have been deposited into the Special Ambulance Replacement Fund. This appropriation is to be funded by a withdrawal from the Special Ambulance Replacement Fund. (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0. No impact on tax rate.

FIRE ENGINE TWO CHASSIS AND PUMP UPDATE LEASE

ARTICLE #3: To see if the Town will authorize the Board of Selectmen to enter into a lease/purchase agreement with no escape clause in the amount of One Hundred Ninety Thousand Dollars and No Cents ($190,000.00) for the purpose of updating the chassis and pump on Engine 2 (a 1971 International 2010, 1000 GPM pump) and to raise and appropriate the sum of Forty-seven Thousand Five Hundred Dollars and No Cents ($47,500.00) for the first year payment, and to withdraw the sum of Forty-seven Thousand Five Hundred Dollars and No Cents ($47,500.00) from the Fire/Rescue Vehicle Capital Reserve Fund, previously established, for this purpose. This project to be funded under a lease/purchase agreement with payments of Forty-seven Thousand Five Hundred Dollars and No Cents ($47,500.00) for three additional years as follows, 2004, 2005, 2006. (A two-thirds majority ballot vote
required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0 No impact on tax rate.

CEMETERY IMPROVEMENT EXPENDABLE TRUST FUND

ARTICLE #4. To see if the municipality will vote to raise and appropriate the sum of Nine Hundred Dollars and No Cents ($900.00) to be added to the Cemetery Improvement Expendable Trust fund previously established, and to fund this appropriation by the withdrawal of that amount from the surplus remaining in the unexpended fund balance as of December 31, 2002. This amount is equivalent to the amount received by the Town for the sale of cemetery lots in the year 2002. (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0 No impact on tax rate.

LAGOON MAINTENANCE AND REPAIR EXPENDABLE TRUST FUND

ARTICLE #5: To see if the municipality will vote to raise and appropriate the sum of Fifteen Thousand One Hundred Ninety-six Dollars and Fifty-six Cents ($9,196.56) to be placed in the Lagoon Maintenance and Repair Expendable Trust Fund, and to fund this appropriation by the withdrawal of Nine Thousand One Hundred Ninety-six Dollars and Fifty-six Cents ($9,196.56) from the Lagoon Fee fund, held by the Town Treasurer. (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0. No impact on tax rate.

CABLE EXPENDABLE TRUST FUND

ARTICLE #6: To see if the municipality will vote to raise and appropriate the sum of Fifteen Thousand Dollars ($15,000.00) received as cable TV franchise fees in the year 2002, to be deposited in the previously established Cable Expendable Trust Fund under the provisions of RSA 31:19-a, and to fund this appropriation by authorizing the transfer of that amount from the unexpended fund balance as of December 31, 2002. (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0 No impact on tax rate.

HIGHWAY BACKHOE/LOADER LEASE/PURCHASE AGREEMENT PAYMENT

ARTICLE #7: To see if the municipality will vote to raise and appropriate the sum of Ten Thousand Five Hundred and Ninety-five Dollars ($10,595.00) for the fourth year payment of the five-year lease/purchase agreement for the highway backhoe/loader purchased in 2000. (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0 Estimated impact on tax rate $0.07

ASSESSING EXPENDABLE TRUST FUND

ARTICLE #8: To see if the municipality will vote to establish an Assessing Expendable Trust Fund, naming the Board of Selectmen as agents, under RSA 31:19a, and to raise and appropriate the sum of Sixty-two Thousand Five Hundred Dollars ($62,500.00) to be placed in this fund. Recommended by Selectmen (2-1) Recommended by Budget Committee 11-0 Estimated impact on the tax rate $0.34.

POLICE CRUISER LEASE

ARTICLE #9: To see if the municipality will vote to authorize the Selectmen to enter into a lease/purchase agreement, with no escape clause, for a total sum of Twenty-seven Thousand Five Hundred Fifty-three Dollars ($27,553.00) for the lease/purchase of a new police cruiser and to raise and appropriate the sum of Nine Thousand Eight Hundred Twenty-one Dollars and Thirty-six Cents ($9,821.36) for the first payment (year 2003), and to fund this appropriation by transferring Nine Thousand Eight Hundred Twenty-one Dollars and Thirty-six Cents ($9821.36) from the Highway Safety Equipment Capital Reserve Fund for this purpose. There
will be two (2) additional payments of Nine Thousand Eight Hundred Twenty-one Dollars and Thirty-six Cents ($9,821.36) for the years 2004 and 2005 under the lease/purchase agreement. (A two-thirds 2/3 majority ballot vote required) Not recommended by the Selectmen 3-0 Recommended by the Budget Committee 8-3 No impact on tax rate.

SPECIAL DUTY COVERAGE

ARTICLE #10: To see if the municipality will vote to raise and appropriate the sum of Thirty Thousand Dollars ($30,000.00) for the purpose of Special Duty Coverage provided by the Northwood Police Department. This amount to be reimbursed by the person/company that required this coverage. (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0 No impact on tax rate.

HAND-HELD RADAR UNIT

ARTICLE #11: To see if the municipality will vote to expend the sum of One Thousand Eight Hundred Dollars ($1,800.00) for the purpose of purchasing a hand-held radar unit and to fund this appropriation by transferring the sum of One Thousand Eight Hundred Dollars ($1800.00) from the Police Equipment Capital Reserve Fund. (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0 No impact on tax rate.

TRANSFER STATION EXPENDABLE TRUST FUND

ARTICLE #12: To see if the municipality will vote to raise and appropriate the sum of Four Thousand One Hundred Ninety Dollars ($4,190.00) to be added to the Transfer Station Expendable Trust Fund, established in 2001 under RSA 31:19-a and to fund this appropriation by authorizing the withdrawal of that amount from the surplus remaining in the unexpended fund balance as of December 31, 2002. This amount is equivalent to the amount received by the Town from the sale of recyclable materials received at the Transfer Station. (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 11-0 No impact on tax rate.

TRANSFER STATION COMPACTOR LEASE

ARTICLE #13: To see if the town will vote to authorize the Selectmen to enter into a lease/purchase agreement, with a municipal escape clause in an amount not to exceed Thirty Thousand Dollars and No Cents ($30,000.00), payable over a 4 year period, at a sum not to exceed Seven Thousand Five Hundred Dollars per year ($7,500.00), to purchase a compactor and two (2) forty (40) cubic yard compaction containers and to raise and appropriate the sum of Seven Thousand Five Hundred Dollars and No Cents ($7,500.00) for the first year's payment for this purpose. (A two-thirds majority ballot vote required) Recommended by Selectmen 2-1 Recommended by Budget Committee 9-1 Estimated impact on tax rate $0.04.

WASTE OIL HEATER

ARTICLE #14: To see if the Town will vote to raise and appropriate a sum not to exceed Eight Thousand Dollars ($8,000.00) for the purpose of purchasing a Waste Oil Heater for the Transfer Station building, and to authorize the Selectmen to apply for, obtain and accept federal, state, or other aid, if any that may be available for said purchase and to comply with all laws applicable to said purchase. (Majority vote required) Recommended by Selectmen 3-0 Not Recommended by Budget Committee 2-8 Estimated impact on tax rate $0.04

HIGHWAY EQUIPMENT TRUST FUND

ARTICLE #15: To see if the municipality will vote to raise and appropriate the sum of Six Thousand Dollars ($6,000.00) to be added to the Highway Equipment Capital Reserve Fund
held by the Trustees of Trust Funds.  (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 10-0 Estimated impact on tax rate $0.03

CHANGE IN LAND USE CHANGE TAX

ARTICLE #16: To see if the town will vote to increase the percent of “Land Use Change Tax”, which is allocated to the “Conservation Land Fund” held by the Town Treasurer, created pursuant to RSA 36-A:5 III by the 1990 Town Meeting, Article 3, from ten percent (10%) to fifty percent (50%).  (Majority vote required) Recommended by Selectmen 3-0

CONSERVATION LAND FUND

ARTICLE #17: To see if the municipality will vote to raise and appropriate the sum of Three Thousand Dollars ($3,000.00) to be added to the previously established Conservation Land Fund held by the Town Treasurer.  (Majority vote required) Note: Article not required if Article #16 passes.  Estimated impact on tax rate $0.02 Recommended by Selectmen 3-0 Recommended by the Budget Committee 10-0

FINANCIAL SOFTWARE

ARTICLE #18: To see if the municipality will vote to authorize the Selectmen to enter into a four year lease/purchase agreement in the sum of Thirty-two Thousand Seven Hundred Ninety-two Dollars ($32,792) which includes the necessary interest, for the purchase of a Unifund Budget Sense software package, which includes asset modules, and is Windows operating system compatible, and to raise and appropriate the sum of Eight Thousand One Hundred Ninety-eight Dollars ($8,198) as the first year payment. The payments for the years 2004, 2005, 2006 in the amount of Eight Thousand One Hundred Ninety-eight Dollars ($8,198) will become part of future operating budgets.  (A two-thirds majority ballot vote required) Recommended by Selectmen 3-0 Not Recommended by the Budget Committee 3-7 Estimated impact on tax rate $0.04

2003 OPERATING BUDGET

ARTICLE #19: To see if the municipality will vote to raise and appropriate the sum of One Million Nine Hundred Fifty-Nine Thousand Three Hundred and Ninety-Six dollars, ($1,959,396.00) which represents the operating budget for the year 2003. Said sum does not include special or individual articles addressed.  (Majority vote required) Recommended by Budget Committee (10 in favor, 1 opposed, 1 abstain) (Selectmen recommend $1,915,351.00) Estimated impact on tax rate $4.10

RECREATION FACILITY CAPITAL RESERVE FUND

ARTICLE #20: To see if the municipality will vote to raise and appropriate the sum of One Hundred Thirty-two Thousand Nine Hundred Dollars ($132,900.00) to be added to the Recreation Facility Capital Reserve Fund established under the provisions of RSA 35:1 in 1998, held by the Trustees of Trust Funds, and to fund this appropriation by authorizing the withdrawal of that amount from the surplus remaining in the unexpended fund balance as of December 31, 2002. This amount is equivalent to the amount received by the Town from the sale of Lucas Pond School Lots to the lessees of the lots during the year 2002.  (Majority vote required) Recommended by Selectmen 3-0 Recommended by Budget Committee 8-2 No impact on tax rate.

SALE OF LUCAS POND SCHOOL LOTS

ARTICLE #21: To see if the town will vote to authorize the Board of Selectmen to sell and convey, upon such terms and conditions as the selectmen shall deem to be in the best interests of the town, certain lots or parcels of land in the Lucas Pond School Lot Development, so called,
which have not heretofore been leased from the town, provided that such lots may be conveyed only to an owner of a lot or lots which abut the lot or lots to be conveyed. **(Majority vote required)** Recommended by Selectmen 3-0. No impact on tax rate.

**SALE OF LUCAS POND ROADWAYS AND BEACH LOTS**

**ARTICLE #22:** To see if the town will vote to authorize the Board of Selectmen to convey, upon such terms and conditions as the selectmen shall deem to be in the best interests of the town, to the Lucas Pond Association (or as the association of property owners in the Lucas Pond Development may otherwise be known) for the sum of one dollar ($1.00) and such other consideration, if any, as the selectmen shall deem to be in the best interests of the town, all of the town's right, title and interest in and to certain beach lots and roadways within the Lucas Pond School Lot Development, so called, more particularly described as follows

A) three waterfront beach lots shown on a certain plan of land entitled "Layout of Lots - Lucas Pond - Northwood, NH" recorded in the Rockingham County Registry of Deeds as Plan #D-10699 and identified on said plan as a parcel located between Lots 2 and 3, a parcel labeled "Public Way" and located between Lots 8 and 9 and another parcel also labeled "Public Way" located between Lots 15 and 17;

B) the roadways known as Lower Camp Road and Upper Camp Road.

**(Majority vote required)** Recommended by Selectmen 3-0. No impact on tax rate.

**CREATION OF A RECREATION REVOLVING FUND**

**ARTICLE #23:** To see if the town will vote to establish a recreation revolving fund pursuant to RSA 35-B:2, II. All fees and charges for town recreation services and facilities shall be deposited into the revolving fund, and the monies in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general surplus; and that such funds shall be expended only for recreation purposes. **(Majority vote required)** Recommended by Selectmen 3-0. No impact on tax rate.

**LIBRARY KITCHEN/STORAGE RENOVATION**

**ARTICLE #24:** To see if the municipality will vote to raise and appropriate the sum of Five Thousand One Hundred Eighty-five Dollars ($5,185) to complete constructing the kitchen/storage area in the Chesley Memorial Library. From this total, the Library Trustees propose to fund Two Thousand Dollars ($2,000) from grants and other fund raising projects, leaving a balance of Three Thousand One Hundred Eighty-five Dollars ($3,185) to be raised from taxes. **(Majority vote required)** Recommended by Selectmen 2-1 Recommended by Budget Committee 10-0 Estimated impact on tax rate $0.02

**PETITIONED WARRANT ARTICLE – CREATION OF MILFOIL CONTROL TREATMENT PROGRAM EXPENDABLE TRUST FUND**

**ARTICLE #25:** To see if the Town will vote to create an expendable general trust fund under the provisions of RSA 31:19-a, to be known as the Milfoil Control Treatment Program Fund for the purpose of treating Northwood lakes and ponds to control the milfoil problem, naming the Board of Selectmen as agents to expend from this fund and to raise and appropriate the sum of Three Thousand Dollars ($3,000) by authorizing the transfer of that amount from the unexpended fund balance as of December 31, 2002. **(Majority vote required)** Recommended by Selectmen 3-0 Recommended by Budget Committee 10-0 Estimated impact on tax rate $0.02
PETITIONED WARRANT ARTICLE – SUPERVISOR OF THE TRANSFER STATION

ARTICLE #26: To create a position of Supervisor of the Transfer Station, and appropriate monies to fund the position.

PETITIONED WARRANT ARTICLE – NEW HAMPSHIRE FOR HEALTH CARE

ARTICLE #27: Whereas, New Hampshire residents pay the 12th highest cost for insurance in the country; and Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and Whereas, due to these rising costs almost half of New Hampshire’s small businesses cannot afford health coverage for their employees, therefore be it resolved That we, the citizens of Northwood, New Hampshire call on our elected officials from all levels of government and those seeking office, to work with customers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un- and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local, and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

ARTICLE #28: To transact any other business that legally can come before this meeting.

Given under our hand and seal this 18th day of February, in the year of our Lord Two Thousand and Three and ordered posted by the undersigned members of the Town of Northwood, New Hampshire Board of Selectmen

Marion J. Knox  
Chair, Board of Selectmen

James A. Hadley  
Selectman

Scott R. Bryer  
Selectman

Marion J. Knox  
Chair, Board of Selectmen

James A. Hadley  
Selectman

Scott R. Bryer  
Selectman

A True Copy Attest:

Marion J. Knox  
Chair, Board of Selectmen

James A. Hadley  
Selectman

Scott R. Bryer  
Selectman
Petitioned Warrant Article – Transfer Station Supervisor

To create a position of Supervisor of the Transfer Station, and appropriate monies to fund the position.

Signed,

Lucy C. Edwards  Joanne Bousquet  Marge Johnson  Barbara Bock
Ben Edwards      Catherine A. Hillner  Melissa Trembley  Ted Lloyd
Thomas F Dole Jr. Joe Infante      Stephen Preston  William de Vries
Heather L. Kathan Merritt Cavanaugh Bob Jean       Andres Turner
Christopher E. Brown Ken Witham      Bob Knowlton    Michael Smith
Everett Brown    Diane Anderson      George Rollins  Matt Holland
David Estes      Claude Planchet    Douglas Sargent Winni Young
Keith Bousquet   Tom Johnson        Marion Knedler  William Bushnell
Petitioned Warrant Article – New Hampshire for Health Care

Whereas, New Hampshire residents pay the 12th highest cost for insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire’s small businesses cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Northwood, New Hampshire call on our elected officials from all levels of government and those seeking office, to work with customers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un- and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local, and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

Signed:

Diane Ashford  Ernest Hodgkins  Susan Johnson  Joyce Minicucci
Barbara Bock  Jean L. Stimmell  Grace Mattern  Ruth Clark
Ann Albert  Paul R. Larrivee  Eric Schain  Chester Clark
Barbara Goulet  Virginia Gaudreau  Thomas Comita  Paul Thiem
Laura Burkland  Denis Gaudreau  Helen T. Smith  George E. Brackett
Brian Garland  Earl C. Klaubert  Kay S. Poster
Heather Kathan  Charlotte A. Klaubert  Terri Ferguson
Jo Evans  Debra Hodgkins  Mary Kernander
Ryan Lamey  Jeanne Emond  Elizabeth Chadwick
Petitioned Warrant Article – Creation of Milfoil Control Treatment Program Expendable Trust Fund

We the undersigned being registered voters in the Town of Northwood, do hereby petition the Board of Selectmen, of said Northwood to place the following article on the warrant for the 2003 annual meeting:

To see if the Town will vote to create an expendable general trust fund under the provisions of RSA 31:19-a, to be known as the Milfoil Control Treatment Program Fund for the purpose of treating Northwood lakes and ponds to control the milfoil problem, naming the Board of Selectmen as agents to expend from this fund and to raise and appropriate the sum of Three Thousand Dollars ($3,000) by authorizing the transfer of that amount from the unexpended fund balance as of December 31, 2002.

Signed:

Michael Sheehan Doug Chamberlin Deborah Collins John H. Jacobsmeyer, Jr.
Bonnie Sheehan Susan S. Chamberlin Michael T. Collins John A. Tower
Susan C. Holden Dennis J. Viola Kristina A. Ingram James A. Hadley
George Rollins Ruth I. Viola Laurie Plumley Robert Knowlton
Madeline Rollins Michelle D. Jones Robert. W. Holden Nona Holmes
Joseph Merrill Michael D. Abbott Thomas C. Chase III Eric T. Reitter
Pauly Merrill Matthew J. Jezierski Shelly F. Bobowski Patrick L. Bell
Kathy Lashon Linda M. Jezierski Jaques Pauchey Doug Peterson
## 2003 Town Budget

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| 100-41302-110 SALARY ADMIN ASST. | 37,940.00          | 38,974.73            | 39,666.00                   | 39,666.00            | 39,666.00            |
| 100-41302-210 HEALTH/DENTAL AA  | 9,319.00            | 3,902.78             | 4,458.00                    | 4,458.00             | 4,458.00             |
| 100-41302-215 LIFE ADMIN ASST   | 47.00               | 34.61                | 47.00                       | 47.00                | 47.00                |
| 100-41302-220 SS ADMIN ASST     | 2,353.00            | 2,412.77             | 2,460.00                    | 2,460.00             | 2,460.00             |
| 100-41302-225 MEDI-ADMIN ASST   | 532.00              | 564.29               | 576.00                      | 576.00               | 576.00               |
| 100-41302-230 RETIRE ADMIN ASST | 1,652.00            | 1,327.51             | 1,992.00                    | 1,992.00             | 1,992.00             |
| 100-41302-560 DUES ADMIN ASST   | 95.00               | 70.00                | 470.00                      | 100.00               | 470.00               |
| 100-41302-820 TRAINING/SEMINARS ADMIN ASST | 500.00            | 50.00                | 500.00                      | 500.00               | 500.00               |
| 100-41302-830 TRAVEL ADMIN ASST  | 200.00              | 171.91               | 200.00                      | 200.00               | 200.00               |
| TOTALS- DEPT 41302 ADMINISTRATIVE ASST.: | 52,638.00        | 47,508.60            | 50,369.00                   | 49,999.00            | 50,369.00            |

<p>| DEPT 41303 MODERATOR |                     |                      |                             |                      |                       |
| 100-41303-130 SALARY MODERATOR | 500.00          | 560.00               | 200.00                      | 200.00               | 200.00               |
| 100-41303-220 SS MODERATOR    | 1.00               | 0.00                 | 1.00                        | 1.00                 | 1.00                 |
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DEPT 41403 ELECTION

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**DEPT 42211 FIRE DEPT**

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DEPT 42217 MEDICAL SERVICES

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DEPT 43121 PAVING & RECONSTRUCTION

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DEPT 43242 SOLID WASTE TRANS COSTS
| 100-43242-390 LAMPREY TRANSPORT SANITATION                | 12,000.00   | 12,000.00     | 12,000.00                   | 12,000.00            | 12,000.00             |

TOTALS- DEPT 43242 SOLID WASTE TRANS COSTS: 12,000.00

DEPT 43243 SOLID WASTE DISPOSAL
| 100-43243-390 TIPPING LAMPREY SANITATION                 | 50,000.00   | 50,000.00     | 50,000.00                   | 50,000.00            | 50,000.00             |
| 100-43243-391 ESCROW LAMPREY SANITATION                  | 900.00      | 900.00        | 810.00                      | 810.00               | 810.00                |

TOTALS- DEPT 43243 SOLID WASTE DISPOSAL: 50,900.00

DEPT 44111 HEALTH
<p>| 100-44111-110 SALARY HEALTH OFFICER                      | 2,000.00    | 3,059.00      | 3,750.00                    | 3,750.00             | 3,750.00              |
| 100-44111-111 SALARY DEPUTY HEALTH OFFICER               | 100.00      | 0.00          | 1.00                        | 1.00                 | 1.00                  |
| 100-44111-220 SS HEALTH                                  | 186.00      | 189.66        | 233.00                      | 233.00               | 233.00                |
| 100-44111-225 MEDI HEALTH                                | 44.00       | 44.36         | 40.00                       | 40.00                | 40.00                 |</p>
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DEPT 44141 ANIMAL CONTROL

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<td>LIBRARY KITCHEN CONSTRUCTION $3,185</td>
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<td>SPECIAL DUTY $30,000</td>
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<td>CONSERVATION COMMISSION $3,000</td>
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<td>58,010.66</td>
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<td>65,959.31</td>
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<td>LUCAS POND LOT SALE</td>
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<td>SURPLUS TO P&amp;R $132,900</td>
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<td>TRANSFER STATION REV $4,190</td>
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<td>LAGOON REVENUES 2002 $9196.56</td>
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<tr>
<td>YEAR 2003:</td>
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<tr>
<td>NEW ACCT TO CREATE FUNDS TO</td>
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<tr>
<td>BE EXPENDED AS NEEDED TO</td>
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<td>COMPLETE STATE CERTIFICATIONS</td>
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<td>REQUIRED BY APRIL 2005</td>
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<td>100-49161-935 REVOLVING FUND P&amp;R</td>
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<td>1,235.00</td>
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<td>YEAR 2003:</td>
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<tr>
<td>ARTICLE #23</td>
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<td>NEW ACCT TO SUBMIT 2002</td>
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<td>P&amp;R REVENUE TO THE REVOLVING FUND $1,235</td>
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<td>Totals- Dept 49161 EXPENDABLE TRUST FUNDS:</td>
<td>25,887.85</td>
<td>25,887.85</td>
<td>93,021.56</td>
<td>93,021.56</td>
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<tr>
<td>Grand Totals:</td>
<td>254,593.38</td>
<td>205,719.26</td>
<td>427,480.23</td>
<td>417,658.87</td>
<td>411,282.23</td>
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**2002 TOWN CLERK REPORT**

Town Clerk's Report for Fiscal Year ending December 31, 2002

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Auto Permits</td>
<td>$510,859.00</td>
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<td>Dog Licenses</td>
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<td>Dog Fines</td>
<td>1,739.00</td>
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<td>Bad Check Fees</td>
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<tr>
<td>Filing Fees</td>
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<td>Marriage Licenses</td>
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<td>Copies of Vital Records</td>
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<td>Fees</td>
<td>13,163.00</td>
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<td>UCC Financing Statements*</td>
<td>2,211.00</td>
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**TOTAL RECEIPTS:** $532,399.50

*after August 1, 2002, this line was combined into the Fees line

Respectfully submitted,

Judy C. Pease  
Town Clerk
## 2002 Tax Collector Report

### Summary of Tax Account - Year Ended December 31, 2002

#### Uncollected Taxes:

<table>
<thead>
<tr>
<th></th>
<th>2002</th>
<th>2001</th>
<th>2000</th>
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</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>-</td>
<td>$584,674.59</td>
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<tr>
<td>Land Use Change</td>
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<td>-</td>
<td>$80.00</td>
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<tr>
<td>Yield Taxes</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Excavation Taxes</td>
<td>-</td>
<td>-</td>
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</table>

#### Taxes Committed to Collector:

<table>
<thead>
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<th></th>
<th>2002</th>
<th>2001</th>
<th>2000</th>
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</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$6,177,545.00</td>
<td>$2,665.00</td>
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<tr>
<td>Land Use Change</td>
<td>$77,941.02</td>
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<td>$80.00</td>
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<tr>
<td>Yield Taxes</td>
<td>$11,103.88</td>
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<td>Excavation Taxes</td>
<td>$114.34</td>
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#### Overpayments:

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<tr>
<td>Property Taxes</td>
<td>$22,933.94</td>
<td>$1,364.26</td>
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<tr>
<td>Land Use Change</td>
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#### Interest Collected:

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<tr>
<td>On Taxes</td>
<td>$6,334.62</td>
<td>$35,778.59</td>
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#### TOTAL DEBITS:

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<th>2000</th>
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<tr>
<td>$6,296,651.30</td>
<td>$624,482.44</td>
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#### Uncollected Taxes:

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<th>2002</th>
<th>2001</th>
<th>2000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$5,571,114.43</td>
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<td>Land Use Change</td>
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<td>Yield Taxes</td>
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<td>Excavation Taxes</td>
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<td>Interest/Penalties</td>
<td>$6,334.62</td>
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#### Abatements:

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<td>Property Taxes</td>
<td>$10,855.00</td>
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<td>Yield Taxes</td>
<td>$2,700.00</td>
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#### Overpayments Collected:

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#### Uncollected Taxes End of Fiscal Year:

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<td>Land Use Change</td>
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#### TOTAL CREDITS:

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<td>$6,296,651.30</td>
<td>$624,482.44</td>
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### 2002 Tax Collector Report (continued)

**Summary of Tax Account - Year Ended December 31, 2002**

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<tbody>
<tr>
<td>Unredeemed Liens Balance at the Beginning of the Fiscal Year:</td>
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<tr>
<td>Liens Executed During Fiscal Year:</td>
<td>$253,912.02</td>
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<tr>
<td>Interest &amp; Costs Collected (after Lien execution):</td>
<td>$4,547.09</td>
<td>$9,243.81</td>
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<td>Elderly Liens:</td>
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<tr>
<td><strong>TOTAL LIEN DEBITS:</strong></td>
<td>$258,459.11</td>
<td>$123,849.92</td>
<td>$83,577.15</td>
<td>$16,228.48</td>
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</tbody>
</table>

| Remitted To Treasurer During Fiscal Year: | $86,026.61 | $43,032.77 | $55,621.08 | $5,742.73 |
| Interest & Costs Collected: | $4,547.09 | $9,243.81 | $21,984.89 | $3,990.49 |
| Abatements | $1,934.44 | $2,420.17 | $465.28 | $212.44 |
| Liens Deeded to Municipality | $1,912.57 | $1,699.37 | $1,536.81 | |
| Unredeemed Liens Balance At End of Year: | $164,038.40 | $67,453.80 | $3,969.09 | $3,989.93 |
| Elderly Liens: |              |              |              | $2,292.89 |
| **TOTAL CREDITS:** | $258,459.11 | $123,849.92 | $83,577.15 | $16,228.48 |

Respectfully submitted,

Judy C. Pease
Tax Collector
Town Treasurer’s Report

Fiscal Year ending December 31, 2002

Cash Balance as of January 1, 2002 $2,803,901.46

CURRENT RECEIPTS:
Selectmen – various departments 708,490.61
  Ambulance Fund deposit 59,038.73
  Lagoon Fund transfer 15,065.87
  Tax Collector 6,521,609.46
Town Clerk 532,109.50
NOW Account interest 203.23
POOL PLUS Account interest .24,172.46
Total 2002 Receipts $7,860,716.86

Total Amount Available from All Sources $10,664,618.32
Less Total Expenditures as per Selectmen $ 7,975,432.79
Total Cash on Hand, December 31, 2002 $2,689,185.53

NORTHWOOD CONSERVATION COMMISSION – Certificate of Deposit
Balance as of January 1, 2002 39,650.88
Total Interest Received 664.72
Deposits Received: (Article #26) 3,000.00
(10% C.U. Penalty 2001) 986.30
Balance as of December 31, 2002 44,301.90

AMBULANCE FUND – Certificate of Deposit
Balance as of January 1, 2002 58,010.66
Total Interest Received 941.09
Deposits Received 66,046.29
Withdrawals: Refunds to CRHSC & General Fund 59,038.73
Balance as of December 31, 2002 65,959.31

LAGOON FUND – Certificate of Deposit
Balance as of January 1, 2002 15,065.87
Total Interest Received 196.56
Deposits Received 9,000.00
Withdrawal to General Fund 15,065.87
Balance as of December 31, 2002 9,196.56

ENGINEERING ESCROW ACCOUNTS
Michael Abbott – Meadowbrook
Balance as of January 1, 2002 882.59
Total Interest Received 14.88
Balance as of December 31, 2002 897.47

Hannaford Brothers
Balance as of January 1, 2002 1,844.35
Total Interest Received 20.47
Balance as of December 31, 2002 1,864.82
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<tr>
<th>Entity</th>
<th>Balance as of</th>
<th>Total Interest Received</th>
<th>Balance as of</th>
<th>Total Interest Received</th>
<th>Balance as of</th>
<th>Total Interest Received</th>
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<td>Ayoub</td>
<td>January 1, 2002</td>
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<td>Barklan L.L.C.</td>
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<td>S. E. Cummings</td>
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<td>Deerfield Pilgrim Construction</td>
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Respectfully submitted,

Joseph A. Knox, Treasurer
## 2003 Revenue Reports

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<thead>
<tr>
<th>ACCOUNT NUMBER / DESCRIPTION</th>
<th>ACTUAL REVENUE LAST Y-T-D</th>
<th>ESTIMATED REVENUE</th>
<th>ACTUAL REVENUE Y-T-D</th>
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<tbody>
<tr>
<td>DEPT 31201 LAND USE CHANGE TAX</td>
<td>$1,539.00</td>
<td>$72,658.00</td>
<td>$77,941.02</td>
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<tr>
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<td>$8,176.00</td>
<td>$5,736.10</td>
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<tr>
<td>100-31861-030 PAYMENT IN LIEU OF TAXES</td>
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<td>$5,736.10</td>
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<tr>
<td><strong>TOTA LS- DEPT 31861 PAYMENT IN LIEU OF TAXES:</strong></td>
<td><strong>$3,500.00</strong></td>
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<td>100-31901-031 CREDIT MEMO INT-AVITAR REPORT</td>
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<td>100-31901-032 INT &amp; FEES DELIQUENT TAXES</td>
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<td>100-32101-030 PERMITS</td>
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<td>100-32901-034 TOWN CLK FILING FEES</td>
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<td>DEPT 33111</td>
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<td>DEPT 33521 MEALS &amp; ROOMS TAX DISTRIBUTION</td>
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<td>100-33521-030 ROOM &amp; MEALS TAX</td>
<td>$94,853.35</td>
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<td>100-33561-030 STATE/FEDERAL FOREST LAND REIM</td>
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<td>DEPT 33591 OTHER FROM STATE</td>
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<td>DEPT 34011 INCOME FROM DEPARTMENTS</td>
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<td>100-34011-041 ROAD DAMAGE HIGHWAY</td>
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<td>100-34011-049 FINES/GIFTS/DONA/LIBRARY</td>
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DEPT 35011 SALE OF MUNICIPAL PROPERTY

100-35011-030 SALE OF TOWN OWNED PROPERTY | $20,262.16 | $106,400.00 | $145,784.99 |
| 100-35011-031 SALE OF CEMETERY LOTS | $300.00 | $600.00 | $900.00 |
| TOTALS- DEPT 35011 SALE OF MUNICIPAL PROPERTY: | $20,562.16 | $107,000.00 | $146,684.99 |

DEPT 35021 INTEREST ON INVESTMENTS

100-35021-030 INTEREST ON CHECKING | $4,594.62 | $200.00 | $230.23 |
| 100-35021-031 INTEREST TREASURY OBLIGATION | $60,055.51 | $27,615.75 | $24,194.16 |
| 100-35021-032 INTEREST ON CD ACCT | $0.00 | $0.00 | $0.00 |
| TOTALS- DEPT 35021 INTEREST ON INVESTMENTS: | $64,650.13 | $27,815.75 | $24,424.39 |

DEPT 35031 TOWN RENTS

100-35031-030 RENT FROM TOWN HALL | $40.00 | $100.00 | $100.00 |
| TOTALS- DEPT 35031 TOWN RENTS: | $40.00 | $100.00 | $100.00 |

DEPT 35041 COURT FINES

100-35041-030 COURT FINES | $4,778.14 | $4,500.00 | $3,896.00 |
| TOTALS- DEPT 35041 COURT FINES: | $4,778.14 | $4,500.00 | $3,896.00 |

DEPT 35042 PARKING FINES

100-35042-030 PARKING FINES | $0.00 | $0.00 | $0.00 |
| TOTALS- DEPT 35042 PARKING FINES: | $0.00 | $0.00 | $0.00 |

DEPT 35062 DIVIDENDS

100-35062-030 DIVIDENDS | $6,281.67 | $5,500.00 | $4,799.72 |
| 100-35062-031 OTHER INSURANCE CLAIMS | $1,531.08 | $0.00 | $0.00 |
| TOTALS- DEPT 35062 DIVIDENDS: | $7,812.75 | $5,500.00 | $4,799.72 |

DEPT 35082 REV CONTRIBUTIONS & DONATIONS

100-35082-030 REV FR CONTRIBUTIONS-DONATIONS | $0.00 | $0.00 | $0.00 |
| TOTALS- DEPT 35082 REV CONTRIBUTIONS & DONATIONS | $0.00 | $0.00 | $0.00 |

DEPT 35091 MISCELLANEOUS REVENUES

100-35091-030 MISCELLANEOUS REVENUE | $13,653.16 | $3,150.00 | $1,682.26 |
| TOTALS- DEPT 35091 MISCELLANEOUS REVENUES: | $13,653.16 | $3,150.00 | $1,682.26 |

DEPT 35092

100-35092-030 LEGAL SETTLEMENTS | $0.00 | $0.00 | $0.00 |
<p>| TOTALS- DEPT 35092: | $0.00 | $0.00 | $0.00 |</p>
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<th>ACTUAL REVENUE LAST Y-T-D</th>
<th>ESTIMATED REVENUE Y-T-D</th>
<th>ACTUAL REVENUE Y-T-D</th>
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<td>DEPT 39121 FROM SPECIAL REVENUE FUNDS</td>
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<td>100-39121-031 TRANSFER FROM AMBULANCE FUND</td>
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<td>DEPT 39151 FROM CAPITAL RESERVE FUNDS</td>
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<td>DEPT 39161 FROM TRUST &amp; AGENCY FUNDS</td>
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<tr>
<td>100-39161-030 TRANSFER FROM TTF</td>
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<td>GRAND TOTALS:</td>
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## 2003 Department Expenditures Totals

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<th>ACCOUNT NUMBER / DESCRIPTION</th>
<th>BUDGETED</th>
<th>EXPENDED Y-T-D</th>
<th>ENCUMBERED</th>
<th>OFFSETTING REVENUES</th>
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<tr>
<td>TOTALS- DEPT 41301 BOARD OF SELECTMEN:</td>
<td>$9,671.00</td>
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<th>ACCOUNT NUMBER / DESCRIPTION</th>
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<th>EXPENDED Y-T-D</th>
<th>ENCUMBERED</th>
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<td>TOTALS- DEPT 44152 HEALTH AGENCIES</td>
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<tr>
<td>ACCOUNT NUMBER / DESCRIPTION</td>
<td>BUDGETED</td>
<td>EXPENDED Y-T-D</td>
<td>ENCUMBERED</td>
<td>OFFSETTING REVENUES</td>
</tr>
<tr>
<td>-----------------------------</td>
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<td>TOTALS- DEPT 49010 CAP OUTLAY LAND&amp;IMPROV:</td>
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### 2002 Employee Wage Report

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DEPARTMENT 130130 SELECTMEN | EMPLOYEE 000197 TOTALS: $2,500.00 |
| EMPLOYEE: 000232 KATHERINE E HARDY  
DEPARTMENT 520122 RECREATION COUNSELOR | EMPLOYEE 000232 TOTALS: $366.00 |
| EMPLOYEE: 000227 BONITA D HIBBARD  
DEPARTMENT 550113 LIBRARY SUBSTITUTE | EMPLOYEE 000227 TOTALS: $495.25 |
| EMPLOYEE: 000013 DAVID HICKEY  
DEPARTMENT 240112 CEO/BI | EMPLOYEE 000013 TOTALS: $29,039.75 |
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DEPARTMENT 115013 SPECIAL DUTY OTHER  
DEPARTMENT 211211 POLICE F/T  
DEPARTMENT 211214 POLICE OT  
DEPARTMENT 211282 PD TRAINING | EMPLOYEE 000014 TOTALS: $47,511.65 |
| EMPLOYEE: 000221 DONALD L HODGDON  
DEPARTMENT 321110 SANITATION P/T | EMPLOYEE 000221 TOTALS: $2,957.88 |
| EMPLOYEE: 000236 NONA C HOLMES  
DEPARTMENT 140320 CLERK & COUNTERS | EMPLOYEE 000236 TOTALS: $33.48 |
| EMPLOYEE: 000123 MATTHEW A HOTCHKISS  
DEPARTMENT 221119 SPECIAL DUTY FIRE  
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| EMPLOYEE: 000218 CHARLES H PEASE  
DEPARTMENT 311112 ROAD LABORER II  
DEPARTMENT 311113 HIGHWAY LABOR | $16,011.61  
EMPLOYEE 000218 TOTALS: | $16,066.20 |
| EMPLOYEE: 000030 JUDY C PEASE  
DEPARTMENT 140231 SUPERVISOR CLERK  
DEPARTMENT 140320 CLERK & COUNTERS  
DEPARTMENT 150430 TAX COL/TOWN CLERK | $180.00  
$13.50  
$41,580.19 | EMPLOYEE 000030 TOTALS: | $41,773.69 |
| EMPLOYEE: 000173 JAIME J PETERMAN  
DEPARTMENT 520120 REC BEACH ATTENDANTS | $2,739.25 | EMPLOYEE 000173 TOTALS: | $2,739.25 |
| EMPLOYEE: 000200 JACQUELINE G PETERS  
DEPARTMENT 520120 REC BEACH ATTENDANTS | $1,479.50 | EMPLOYEE 000200 TOTALS: | $1,479.50 |
| EMPLOYEE: 000193 STEPHEN R PRESTON  
DEPARTMENT 321110 SANITATION P/T | $7,405.63 | EMPLOYEE 000193 TOTALS: | $7,405.63 |
| EMPLOYEE: 000127 SANDRA E PRIOLO  
DEPARTMENT 221119 SPECIAL DUTY FIRE  
DEPARTMENT 221191 PT FIRE STIPENDS | $50.82  
$559.44 | EMPLOYEE 000127 TOTALS: | $610.26 |
| EMPLOYEE: 000234 MARJORIE S PYLE  
DEPARTMENT 140320 CLERK & COUNTERS | $97.86 | EMPLOYEE 000234 TOTALS: | $97.86 |
| EMPLOYEE: 000045 PHYLLIS L REESE  
DEPARTMENT 140230 SUPERVISORS | $511.00 | EMPLOYEE 000045 TOTALS: | $511.00 |
| EMPLOYEE: 000100 ROBERT B ROBERTSON  
DEPARTMENT 130330 MODERATOR | $560.00 | EMPLOYEE 000100 TOTALS: | $560.00 |
| EMPLOYEE: 000058 SUSAN ROBERTSON  
DEPARTMENT 140230 SUPERVISORS | $497.00 | EMPLOYEE 000058 TOTALS: | $497.00 |
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## Schedule of Town Property

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<th>Location/Map and Lot</th>
<th>Valuation</th>
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<td><strong>Town Hall</strong></td>
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<tr>
<td>Furniture/Equipment (estimated)</td>
<td>First NH Turnpike 222/0001</td>
<td>190,300</td>
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<td>Community Hall</td>
<td>Main Street 212/0001</td>
<td>200,000</td>
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<tr>
<td><strong>Libraries:</strong></td>
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<td>Bryant</td>
<td>School Street 216/0039</td>
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<td>Furniture/Equipment (estimated)</td>
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<td>Chesley</td>
<td>Mountain Avenue 234/0071</td>
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<td><strong>Fire/Rescue Department</strong></td>
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<td>East End Station</td>
<td>First NH Turnpike 234/0082</td>
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<tr>
<td>Ridge Station</td>
<td>First NH Turnpike 221/0044</td>
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<td>Narrows Station</td>
<td>Main Street 216/0048</td>
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<td>Building</td>
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<td><strong>Transfer/Recycling</strong></td>
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<td><strong>Highway Department</strong></td>
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<tr>
<td>Buildings</td>
<td>Town Works Way 222/0039</td>
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<tr>
<td>Equipment/Materials</td>
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<td>Land</td>
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<td>Elementary School</td>
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<td>First NH Turnpike 234/0036</td>
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<td>Fire Pond</td>
<td>Bow Lake Road 222/0060</td>
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<td>Gravel Bank</td>
<td>Bow Lake Road 218/0050</td>
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<td>Johnson Land</td>
<td>First NH Turnpike 109/0022</td>
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<td>Meadow Brook Land</td>
<td>First NH Turnpike 109/0023</td>
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<td>Lalish Land</td>
<td>First NH Turnpike 109/0024</td>
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<td>Main &amp; School Sts. 216/056</td>
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| Lucas Pond School Lots: | Lower Camp Road 124/0004 | 8,800 |
|                        | Lower Camp Road 124/0010 | 8,700 |
|                        | Lower Camp Road 124/0020 | 100  |
|                        | (roadway)               |      |
|                        | Lower Camp Road 125/0041 | 23,300|
|                        | Lower Camp Road 125/0049 | 26,700|
|                        | Lower Camp Road 125/0062 | 4,300 |
|                        | Lower Camp Road 125/0069 | 400  |
|                        | Lower Camp Road 125/0070 | 400  |
|                        | Lower Camp Road 125/0071 | 300  |
|                        | Lower Camp Road 125/0072 | 300  |
|                        | Lower Camp Road 125/0073 | 400  |
|                        | Lower Camp Road 244/0002 | 12,500|
|                        | Upper Camp Road 244/0043 | 13,000|
|                        | Upper Camp Road 244/0044 | 13,300|
|                        | Upper Camp Road 244/0045 | 7,700 |
|                        | Upper Camp Road 244/0050 | 500  |
|                        | Upper Camp Road 244/0051 | 10,800|
|                        | Upper Camp Road 244/0052 | 11,500|
|                        | Lucas Pond Road 244/0003 | 12,300|
|                        | Lucas Pond Road 244/0004 | 12,400|
|                        | Lucas Pond Road 244/0005 | 12,500|
|                        | Lucas Pond Road 244/0006 | 12,700|
|                        | Lucas Pond Road 244/0007 | 12,600|
|                        | Lucas Pond Road 244/0008 | 12,700|
|                        | Lucas Pond Road 244/0009 | 12,800|
|                        | Lucas Pond Road 244/0010 | 13,100|
|                        | Lucas Pond Road 244/0011 | 37,600|
|                        | Lucas Pond Road 244/0042 | 700  |
|                        | Lucas Pond Road 244/0057 | 10,800|

| Cemeteries:          |                      |      |
| Jenness Pond Road    | 101/0002             | 4,700 |
| Gray Cemetery        | 101/0019             | 1,500 |
| Fairview Cemetery    | 215/0023             | 9,100 |
| Main Street Cemetery | 216/0020             | 500  |
| Old Canterbury Cemetery | 216/0041          | 5,300 |
| Northwood Ridge Cemetery | 221/0043        | 22,700|
| Harvey Lake Cemetery | 223/0011             | 39,400|
| Pine Grove Cemetery  | 231/0041             | 12,400|
| East Cemetery        | 234/0070             | 9,500 |
### Tax Deeded Properties:

<table>
<thead>
<tr>
<th>Land &amp; Building (Robb)</th>
<th>Address 1</th>
<th>Address 2</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>Elm Street 123/0051</td>
<td>24,100</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Long Pond Road 207/0019</td>
<td>10,500</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Long Pond Road 207/0024</td>
<td>10,500</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Long Pond Road 207/0025</td>
<td>10,500</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Olde Canterbury Road 2161/0043</td>
<td>8,700</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Tasker Shore Drive 110/0020</td>
<td>15,600</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Tasker Shore Drive 110/0021</td>
<td>21,400</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Tasker Shore Drive 111/0021</td>
<td>10,300</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Tasker Shore Drive 111/0024</td>
<td>3,600</td>
<td></td>
</tr>
<tr>
<td>Land &amp; Building (Champagne)</td>
<td>Lynn Grove Road 113/0006</td>
<td>54,500</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>Rita Circle 117/0008</td>
<td>16,000</td>
<td></td>
</tr>
<tr>
<td>Land HLE</td>
<td>Shore Drive 122/0030</td>
<td>17,400</td>
<td></td>
</tr>
<tr>
<td>Land HLE</td>
<td>Shore Drive 122/0040</td>
<td>10,100</td>
<td></td>
</tr>
<tr>
<td>Land HLE</td>
<td>Pine Street 122/0052</td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td>Land HLE</td>
<td>Pine Street 122/0053</td>
<td>1,700</td>
<td></td>
</tr>
<tr>
<td>Land HLE</td>
<td>Ash Street 122/0104</td>
<td>2,300</td>
<td></td>
</tr>
<tr>
<td>Land (Berritt Heirs)</td>
<td>Strafford Line 202/0001</td>
<td>26,800</td>
<td></td>
</tr>
<tr>
<td>Land &amp; Building (Murphy)</td>
<td>First NH Turnpike 222/0027</td>
<td>51,900</td>
<td></td>
</tr>
<tr>
<td>Building (Graves/Pierson)</td>
<td>Mountainview T.P. 230/02-21</td>
<td>38,800</td>
<td></td>
</tr>
<tr>
<td>Land &amp; Building (Ouellette)</td>
<td>Cheryl Lane 116/0017</td>
<td>51,700</td>
<td></td>
</tr>
<tr>
<td>Land (Sahlin)</td>
<td>Winding Hill Road 240/0030</td>
<td>26,200</td>
<td></td>
</tr>
<tr>
<td>Land (Grzesik)</td>
<td>Elm Street HLE 123/0018</td>
<td>4,100</td>
<td></td>
</tr>
<tr>
<td>Building (Moscatel/Sullivan)</td>
<td>Lower Camp Road 124/0011</td>
<td>51,700</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL VALUATION:** 9,013,569
January 22, 2003

Selectmen
Town of Northwood
Northwood, New Hampshire

In planning and performing our audit of the financial statements of the Town of Northwood, New Hampshire for the year ended December 31, 2002 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during the course of our audit, we did become aware of several matters that were opportunities for strengthening internal controls and operating efficiencies. The material that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated January 22, 2003, on the financial statements of the Town of Northwood, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional studies of these matters, or to assist you in implementing the recommendations.

Respectfully submitted,

MASON + Rich P.A.

MASON + RICH PROFESSIONAL ASSOCIATION
Certified Public Accountants
GASB #34 and General

Finding - GASB’s (Governmental Accounting Standard Board) Statement #34 requires municipalities to implement a wide range and dramatic change in their accounting and reporting. In particular, the Statement requires that municipal entities adopt the full accrual basis of accounting - this means that all assets owned by the Town, including land, land improvements, buildings, vehicles, etc., must be capitalized and depreciation expense taken on the assets over their estimated useful lives. In addition, the Statement requires a dramatic change in the financial statement formats that are to be presented. Consequently, the cost to local communities to implement GASB #34 is very steep. For example, we are anticipating that just the cost of the audit alone could at least double under GASB #34. This does not include the cost to the Town of obtaining the required information to be GASB #34 compliant.

The Town, for financial reporting purposes, will need to become compliant with GASB #34 by 2004. The Town has begun the initial process of implementing GASB #34, but it is crucial that the Town works on this diligently throughout 2003 to be compliant by year end.

Recommendation - The Town should approve a time frame for the various items required for GASB #34 to be completed timely.

Benefit - The Town would be in compliance timely with GASB #34 and would not face the possibility of an adverse opinion for its audits beginning in 2004.

Management’s Comments - The Town is working with its auditors and also a company that will value the Town’s assets to address these issues timely.

Modified Accrual Basis of Accounting Versus Cash Basis

Finding - The Town currently runs mostly on the cash basis during the year, with adjustments done at year end either by the auditors or the Town Office to adjust the books to the modified accrual basis of accounting.

Recommendation - With the changes as detailed above with the implementation of GASB #34, the Town MUST upgrade its accounting methods during the year so that at year end the Town’s books have already been adjusted to the modified accrual basis of accounting. This would include adjusting liabilities to the School to the amounts due at year end, recording payables through the payables module on the software, recording accrued payroll liabilities and vested employee benefits (sick and vacation) at year end and adjusting tax receivables and revenue accounts monthly during the year.

Benefit - During the year, the Town’s books would at any time reflect the proper reporting of the modified accrual basis of accounting which is the basis that DRA is currently intending on using when setting the tax rate, even after the implementation of GASB #34.
Management’s Comments - We believed we were working under a modified accrual basis due to past audits not specifying anything to the contrary. These comments were based on the few year end entries that the auditing firm directs finance to complete as auditing adjustment entries for year end. It was explained that the invoices received in the mail up to a set time after the audit year should be invoiced to show an accounts payable figure on the trial balance. We will set an agreeable date that will also allow time for processing. This is a very small window of time due to our audit annually scheduled the second or third week of January and not all 2002 outstanding invoices will be received in the finance office. Invoices continue to be received up to the middle of February for 2002 purchases. It may be in the Town’s best interest to schedule future audits later in the year and place prior year’s audits in the Town Report. This will allow for future requirements set by GASB #34 that some data be recorded as full accrual while others recorded as modified accrual to have sufficient time for applicable entries to the accounting software.

TAX COLLECTOR/TOWN CLERK

Reconcile Tax Collector and Town Clerk Revenues (Gross)

Finding - We noted during our audit that the Tax Collector’s and Town Clerk’s monthly revenues were not being reconciled every month to the total amounts as reported on the accounting software.

Recommendation - As part of a good system of internal controls, it is crucial that the Tax Collector’s reports are reconciled timely each month to amounts reported on the accounting software. The same also applies to the Town Clerk’s receipts. This is not an item that can be postponed until year end, especially as the Town begins to implement GASB #34.

Management’s Comments - The Tax Collector turns in to Finance the month-end reports of Town Clerk as well as a “Collections Year to Date” and overpayment reports for the Tax Collector as soon after the first of each month as possible. Generally, the Finance Administrator notifies the Tax Collector if they do not balance so we can try to discover where the problem is.

Unknown Property Owners

Finding - We noted during our review of the tax receivable listings that each year, including liens, included a number of properties listed as unknown owners.

Recommendation - We would recommend that the Board of Selectmen abate these taxes. In addition, the Town should check with the Town attorney as to the requirement to include these properties on the tax warrant annually.

Motor Vehicle Registrations

Finding - During our testing of Motor Vehicle permits, we found that the Town Clerk does not report to the State Department of Motor Vehicles individuals who pay for their registrations with non-sufficient funds checks. Rather the individuals are reported to the Police Department to follow up for payment. Under RSA 261:156, the Town Clerk may report these individuals to the Department of Motor Vehicles which has the right to suspend the registration and plates of the individual until the Town Clerk has been paid.

Recommendation - We would recommend that the Town Clerk report the individuals to the Department of Motor Vehicles when all other collection means have been exhausted.
Management's Comments - It has been my experience that as I receive word of non-sufficient checks, so does the Department of Motor Vehicles. In the past, once I have not been able to collect on bad checks, I notify the Police Department for collection. The one instance this past year I was advised by the Police when I turned it over to them for collection that the plates for this individual had already been pulled. Therefore, I did not contact DMV. Otherwise, I would advise them if the Police or I was not able to collect a non-sufficient check so the appropriate plates could be pulled.

LIBRARY TRUSTEES

Monthly Reconciliations and Ledgers

Finding - We noted during our audit of the Library Trustees records that monthly bank reconciliations had not been done for the entire year. In addition we found that the ledgers had not been added down and across for the year.

Recommendation - It is extremely important for internal control purposes that the bank account be reconciled timely each month to the check book and also to the ledgers. In addition, all activity needs to be posted on the manual ledgers under the proper categories with each page added down and across. The resulting month end balance on the ledger also needs to be reconciled to the bank reconciliation.

Canceled Checks

Finding - During our audit of the Library Trustees' records, we noted that two canceled checks were missing.

Recommendation - We recommend that Trustee's of the Library Trust Funds keep canceled checks returned with the monthly bank statements.

Annual Report

Finding - During our testing of the Library, we found that the Trustee's did not have a report of receipts, expenses and property in the trustees' care as required by RSA 202-A:212 “shall make a written report to the town or city at the conclusion of each fiscal year of (a) all receipts from whatever sources, (b) all expenditures.”

Recommendation - We recommend that the Library Trustees' create an annual report with the required information to be in compliance with the RSA's.
TOWN OF NORTHWOOD, NEW HAMPSHIRE

GENERAL PURPOSE FINANCIAL STATEMENTS
AND SUPPORTING SCHEDULES

FOR THE YEAR ENDED DECEMBER 31, 2002
INDEPENDENT AUDITOR'S REPORT

January 22, 2003

Board of Selectmen
Town of Northwood
Northwood, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Northwood, New Hampshire, as of December 31, 2002 and for the year then ended. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group, which should be included in order to conform with generally accepted accounting principles. The amounts that should be recorded as general fixed assets are not known.

In our opinion, except for the effect on the financial statements of the omission described in the third paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Town of Northwood, New Hampshire, as of December 31, 2002 and the results of its operations and the cash flows of its proprietary and similar trust fund types for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying combining and individual fund financial statements listed as supporting schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Northwood, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted,

Mason + Rich, P.A.
MASON + RICH PROFESSIONAL ASSOCIATION
Certified Public Accountants
January 22, 2003

Board of Selectmen
Town of Northwood
Northwood, New Hampshire

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Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying combining and individual fund financial statements listed as supporting schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Northwood, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted,

Mason + Rich, P.A.
MASON + RICH PROFESSIONAL ASSOCIATION
Certified Public Accountants
TOWN OF NORTHWOOD, NEW HAMPSHIRE
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 2002

<table>
<thead>
<tr>
<th></th>
<th>Governmental Fund Types</th>
<th>Fiduciary Fund Types</th>
<th>Account Group</th>
<th>Totals (Memorandum Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Special</td>
<td>Trust and</td>
<td>General</td>
</tr>
<tr>
<td>ASSETS</td>
<td></td>
<td>Revenue</td>
<td>Agency</td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$2,689,366</td>
<td>$119,458</td>
<td>$94,082</td>
<td>$ -</td>
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<tr>
<td>Temporary Investments</td>
<td>-</td>
<td>-</td>
<td>451,926</td>
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</tr>
<tr>
<td>Investments</td>
<td>-</td>
<td>-</td>
<td>257,152</td>
<td>-</td>
</tr>
<tr>
<td>Taxes Receivable:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property</td>
<td>594,718</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Liens</td>
<td>206,302</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Current Use</td>
<td>13,489</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>17,386</td>
<td>14,500</td>
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<td>-</td>
</tr>
<tr>
<td>Due From Other Governments</td>
<td>-</td>
<td>2,114</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td>7,981</td>
<td>6,263</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Property by Tax Lien and Title</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Amount to be Provided for Compensated Absences</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>17,724</td>
</tr>
<tr>
<td>Amount to be Provided for Retirement of Capital Lease</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>45,773</td>
</tr>
<tr>
<td>TOTAL ASSETS</td>
<td>$3,588,887</td>
<td>$142,335</td>
<td>$803,160</td>
<td>$63,497</td>
</tr>
</tbody>
</table>

LIABILITIES AND FUND EQUITY

| Liabilities                          |         |         |         |         |         |
| Accounts Payable                     | $ -     | $ -     | $ -     | $ -     | $ -     |
| Accrued Liabilities                  | 25,088  | -       | -       | -       | 25,088  |
| Due to Other Governments             | 2,882,388 | -       | -       | -       | 2,882,388 |
| Due to Other Funds                   | 6,263   | 2,114   | 5,867   | -       | 14,244  |
| Deferred Revenue                     | 15,671  | -       | -       | -       | 15,671  |
| Due to Specific Individuals          | -       | -       | 123,947 | -       | 123,947 |
| Compensated Absences Payable         | 44,875  | -       | -       | 17,724  | 62,599  |
| Capital Leases Payable               | -       | -       | -       | 45,773  | 45,773  |
| Total Liabilities                    | 2,974,285 | 2,114   | 129,814 | 63,497  | 3,169,710 |

Fund Equity

| Reserved for Encumbrances            | 113,720 | -       | -       | -       | 113,720 |
| Reserved by Trust Instrument         | -       | -       | 209,158 | -       | 209,158 |
| Unreserved:                          |         |         |          |         |         |
| Designated for Capital Acquisition   | -       | -       | 308,416 | -       | 308,416 |
| Designated by Trust Instrument       | -       | -       | 155,772 | -       | 155,772 |
| Designated for Specific Projects/Purposes | -   | 140,221 | -       | -       | 140,221 |
| Undesignated                         | 500,882 | -       | -       | -       | 500,882 |
| Total Fund Equity                    | 614,602 | 140,221 | 673,346 | -       | 1,428,169 |

TOTAL LIABILITIES AND FUND EQUITY

|                      | $3,588,887 | $142,335 | $803,160 | $63,497 | $4,597,879 |

The Accompanying Notes are an Integral Part of this Financial Statement.
## TOWN OF NORTHWOOD, NEW HAMPSHIRE

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS**

**FOR THE YEAR ENDED DECEMBER 31, 2002**

### Revenues

<table>
<thead>
<tr>
<th></th>
<th>Governmental Fund Types</th>
<th>Fiduciary Fund Types</th>
<th>Totals (Memorandum Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Special Revenue</td>
<td>Expendable</td>
</tr>
<tr>
<td><strong>Taxes</strong></td>
<td>$6,286,238</td>
<td>$6,263</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>Licenses and Permits</strong></td>
<td>630,990</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Intergovernmental</strong></td>
<td>213,315</td>
<td>95,936</td>
<td>-</td>
</tr>
<tr>
<td><strong>Charges for Services</strong></td>
<td>70,784</td>
<td>58,248</td>
<td>-</td>
</tr>
<tr>
<td><strong>Interest and Dividends</strong></td>
<td>24,424</td>
<td>1,803</td>
<td>3,492</td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td>160,346</td>
<td>-</td>
<td>3,803</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>7,386,097</td>
<td>162,250</td>
<td>7,295</td>
</tr>
</tbody>
</table>

### Expenditures

**Town:**

<table>
<thead>
<tr>
<th></th>
<th>Governmental Fund Types</th>
<th>Fiduciary Fund Types</th>
<th>Totals (Memorandum Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Government</strong></td>
<td>469,186</td>
<td>91,946</td>
<td>-</td>
</tr>
<tr>
<td><strong>Public Safety</strong></td>
<td>625,106</td>
<td>1,028</td>
<td>-</td>
</tr>
<tr>
<td><strong>Highways, Streets, Bridges</strong></td>
<td>312,784</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Sanitation</strong></td>
<td>110,911</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Health</strong></td>
<td>38,275</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Welfare</strong></td>
<td>19,288</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Culture and Recreation</strong></td>
<td>115,009</td>
<td>-</td>
<td>11,136</td>
</tr>
<tr>
<td><strong>Conservation</strong></td>
<td>3,139</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Economic Development</strong></td>
<td>126</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Debt Service</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Capital Outlay</strong></td>
<td>135,632</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Town Expenditures</strong></td>
<td>$1,829,456</td>
<td>$92,974</td>
<td>$11,136</td>
</tr>
</tbody>
</table>

The Accompanying Notes are an Integral Part of This Financial Statement
TOWN OF NORTHWOOD, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2002

<table>
<thead>
<tr>
<th>Other Governmental Units:</th>
<th>Governmental Fund Types</th>
<th>Fiduciary Fund Types</th>
<th>Totals (Memorandum Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Special Revenue</td>
<td>Expendable Trust</td>
</tr>
<tr>
<td>School District Assessment</td>
<td>$5,274,530</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>County Taxes</td>
<td>335,250</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Other Governmental Units</td>
<td>5,609,780</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>7,439,236</td>
<td>92,974</td>
<td>11,136</td>
</tr>
</tbody>
</table>

Excess (Deficiency) of Revenues Over Expenditures

<table>
<thead>
<tr>
<th>Other Financing Sources (Uses)</th>
<th>Governmental Fund Types</th>
<th>Fiduciary Fund Types</th>
<th>Totals (Memorandum Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Transfers In</td>
<td>95,936</td>
<td>3,000</td>
<td>122,510</td>
</tr>
<tr>
<td>Operating Transfers (Out)</td>
<td>(124,965)</td>
<td>(77,067)</td>
<td>(18,577)</td>
</tr>
<tr>
<td>Total Other Financing Sources (Uses)</td>
<td>(29,029)</td>
<td>(74,067)</td>
<td>103,933</td>
</tr>
</tbody>
</table>

Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)

<table>
<thead>
<tr>
<th>Fund Balances, Beginning of Year</th>
<th>Governmental Fund Types</th>
<th>Fiduciary Fund Types</th>
<th>Totals (Memorandum Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$614,770</td>
<td>145,012</td>
<td>218,636</td>
</tr>
<tr>
<td>Fund Balances, End of Year</td>
<td>$614,602</td>
<td>$140,221</td>
<td>$318,728</td>
</tr>
</tbody>
</table>

The Accompanying Notes are an Integral Part of This Financial Statement
TOWN OF NORTHWOOD, NEW HAMPSHIRE  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL - GENERAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2002

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Variance Favorable</th>
<th>(Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td>Budget Actual</td>
<td></td>
</tr>
<tr>
<td>Taxes</td>
<td>$6,336,875</td>
<td>$6,286,238</td>
</tr>
<tr>
<td>Licenses and Permits</td>
<td>585,300</td>
<td>630,990</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>211,313</td>
<td>213,315</td>
</tr>
<tr>
<td>Charges for Services</td>
<td>90,000</td>
<td>70,784</td>
</tr>
<tr>
<td>Interest and Dividends</td>
<td>42,000</td>
<td>24,424</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>103,250</td>
<td>160,346</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>7,368,738</strong></td>
<td><strong>7,386,097</strong></td>
</tr>
</tbody>
</table>

| **Expenditures** |                  |               |
| **Town:**        | Budget Actual     |               |
| General Government | 488,614 | 469,186 | 19,428 |
| Public Safety | 646,570 | 625,106 | 21,464 |
| Highways, Streets, Bridges | 412,830 | 312,784 | 100,046 |
| Sanitation | 134,056 | 110,911 | 23,145 |
| Health | 37,786 | 38,275 | (489) |
| Welfare | 17,902 | 19,288 | (1,386) |
| Culture and Recreation | 137,559 | 115,009 | 22,550 |
| Conservation | 4,062 | 3,139 | 923 |
| Economic Development | 500 | 126 | 374 |
| Debt Service - Interest | 15,000 | - | 15,000 |
| Capital Outlay | 195,564 | 135,632 | 59,932 |
| **Total Town Expenditures** | **2,090,443** | **1,829,456** | **260,987** |

| **Other Governmental Units:** |                  |               |
| School District Assessment | 5,274,530 | 5,274,530 | - |
| County Taxes | 335,250 | 335,250 | - |
| **Total Other Governmental Units** | **5,609,780** | **5,609,780** | - |
| **Total Expenditures** | **$7,700,223** | **$7,439,236** | **$260,987** |

(Continued)

The Accompanying Notes are an Integral Part of This Financial Statement
TOWN OF NORTHWOOD, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL - GENERAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2002

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
</tr>
<tr>
<td>Excess (Deficiency) of Revenues Over Expenditures</td>
<td>($331,485)</td>
</tr>
<tr>
<td>Other Financing Sources (Uses)</td>
<td></td>
</tr>
<tr>
<td>Operating Transfers In</td>
<td>94,836</td>
</tr>
<tr>
<td>Operating Transfers (Out)</td>
<td>(121,965)</td>
</tr>
<tr>
<td>Total Other Financing Sources (Uses)</td>
<td>(27,129)</td>
</tr>
<tr>
<td>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses) (Budgetary Basis) (Note 6)</td>
<td>(358,614)</td>
</tr>
<tr>
<td>Fund Balances, Beginning of Year</td>
<td>696,770</td>
</tr>
<tr>
<td>Fund Balances, End of Year</td>
<td>$338,156</td>
</tr>
</tbody>
</table>

The Accompanying Notes are an Integral Part of This Financial Statement
### TOWN OF NORTHWOOD, NEW HAMPSHIRE

**COMBINED STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE**

**ALL NONEXPENDABLE TRUST FUNDS**

**FOR THE YEAR ENDED DECEMBER 31, 2002**

**Fiduciary Fund Types**

<table>
<thead>
<tr>
<th>Non-expendable Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

#### Operating Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment Revenue</td>
<td>$46,422</td>
</tr>
<tr>
<td>New Funds</td>
<td>2,511</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td><strong>48,933</strong></td>
</tr>
</tbody>
</table>

#### Operating Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>35,577</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>35,577</strong></td>
</tr>
</tbody>
</table>

#### Excess (Deficiency) of Revenues Over Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excess (Deficiency) of Revenues Over Expenses</td>
<td>13,356</td>
</tr>
</tbody>
</table>

#### Other Financing Sources (Uses):

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Transfers (Out):</td>
<td></td>
</tr>
<tr>
<td>To Library Trust</td>
<td>(546)</td>
</tr>
</tbody>
</table>

#### Excess (Deficiency) of Revenues Over Expenses and Other Financing Sources (Uses)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excess (Deficiency) of Revenues Over Expenses and Other Financing Sources (Uses)</td>
<td>12,810</td>
</tr>
</tbody>
</table>

#### Retained Earnings/Fund Balances, Beginning of Year

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retained Earnings/Fund Balances, Beginning of Year</td>
<td>341,808</td>
</tr>
</tbody>
</table>

#### Retained Earnings/Fund Balances, End of Year

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retained Earnings/Fund Balances, End of Year</td>
<td>$354,618</td>
</tr>
</tbody>
</table>

The Accompanying Notes are an Integral Part of This Financial Statement
TOWN OF NORTHWOOD, NEW HAMPSHIRE
COMBINED STATEMENT OF CASH FLOWS
ALL NONEXPENDABLE TRUST FUNDS
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS
FOR THE YEAR ENDED DECEMBER 31, 2002

Cash Flows from Operating Activities
Excess (Deficiency) of Revenues Over Expenses
- Exhibit D

Adjustments to Reconcile Excess (Deficiency) of Revenues Over Expenses to Net Cash Provided by Operating Activities:
Investment Revenue
Changes in Operating Assets and Liabilities:
Increase (Decrease) in:
Due to General Fund
Total Adjustments

Net Cash Provided (Used) by Operating Activities

Cash Flows from Noncapital Financing Activities
Operating Transfers In (Out)

Net Cash Provided (Used) by Noncapital Financing Activities

Cash Flows from Investing Activities
Sale of Investments
Purchase of Investments
Interest and Dividends on Investments
Net Cash Provided (Used) by Operating Activities

Increase (Decrease) in Cash and Cash Equivalents
Cash and Cash Equivalents at Beginning of Year
Cash and Cash Equivalents at End of Year

The Accompanying Notes are an Integral Part of This Financial Statement
TOWN OF NORTHWOOD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Northwood, New Hampshire (the Town) conform to generally accepted accounting principles as applicable to governmental units, except as noted in the following summary of the more significant policies:

A. Reporting Entity

The accompanying financial statements include the transactions of all funds and account groups of the Town of Northwood and other governmental organizations included in the Town's reporting entity because of the significance of their operations or financial relationships with the Town in accordance with the criteria set forth by the Governmental Accounting Standards Board. The account groups are those required by financial reporting standards for governmental units.

B. Basis of Presentation

The accounts of the Town are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues and expenditures or expenses. The various funds are grouped by type in the financial statements as follows:

GOVERNMENTAL FUNDS

1) **General Fund** - The General Fund is the general operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds.

2) **Special Revenue Funds** - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

3) **Capital Projects Funds** - Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by enterprise operations and trust funds.

FIDUCIARY FUNDS

4) **Trusts and Agency Funds** - Trust and Agency Funds are used to account for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include Expendable Trust, Nonexpendable Trust and Agency Funds.

Nonexpendable Trust Funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is critical. Expendable Trust Funds are accounted for in essentially the same manner as governmental funds. Agency Funds are custodial in nature (assets equals liabilities) and do not involve measurement of results of operations.

(Continued)
ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All Governmental Funds and Expendable Trust Funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental Fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

General Fixed Assets Account Group

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by many other municipal entities in the State, the Town does not maintain a record of its general fixed assets and accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

General Long-Term Debt Account Group

Long-term liabilities expected to be financed from Governmental Funds are accounted for in the General Long-Term Debt Account Group, not in the Governmental Funds.

The account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

Noncurrent portions of the long-term receivables due to Governmental Funds are reported on their balance sheets, in spite of their spending measurement focus. Special reporting treatments are used to indicate, however, that they should not be considered "available spendable resources", since they do not represent net current assets. Recognition of Governmental Fund type revenues represented by noncurrent receivables is deferred until they become current receivables.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

The Nonexpendable Trust Funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with their activity are included on their balance sheets.
C. Basis of Accounting

Basis of accounting refers to the method by which revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds, Expendable Trust Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

The National Council on Governmental Accounting in its Interpretation 3, Revenue Recognition - Property Taxes, requires that if property taxes are not collected within 60 days after year end the revenue is not considered an "available spendable resource" and should be deferred, i.e., not recognized as revenue until collected. This interpretation has not been followed in the accompanying financial statements because: (a) the amount due the School District at December 31, is not due within the 60 day criteria established, but rather over a 6 month period, (b) the property tax levy in New Hampshire does not occur until late in the budget year and (c) the subsequent pattern of collection of taxes is a result of the timing of the issue of the tax levy.

Licenses and permits, charges for services and other revenues are recorded as revenues when received in cash as they are generally not measurable until actually received. Investment earnings are recorded as earned if they are both measurable and available.

In applying the susceptible to accrual concept to intergovernmental revenues (grants, subsidies and shared revenues), the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project, before any amounts will be paid to the Town; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to the purpose of expenditure and nearly irrevocable, i.e., revocable only for failure to comply with prescribed compliance requirements, e.g., equal employment opportunity. These resources are reflected as revenues at the time of receipt or earlier if they meet the criterion of availability.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) principal and interest on general long-term debt which is recognized when due and (2) accumulated sick pay which does not vest.

All nonexpendable trust funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.
D. Budgetary Accounting

Expenditures in budgetary funds are limited to the Town's budget adopted at the annual or special Town meeting, subject to RSA Chapter 32. The Selectmen are required by statute to properly enter and record expenditures. They may transfer budget amounts between appropriations, but no new purpose may be introduced that was not contained in the adopted budget. No amounts may be transferred from special warrant articles. Total expenditures may not exceed the total amount approved at the annual or special Town meeting, with certain statutory exceptions.

All appropriations lapse at year end unless, (1) the expenditure has been legally committed by an outstanding contract or purchase order, (2) the amount is in a special non-lapping fund such as a Capital Reserve, Special Revenue or Trust Fund, (3) the amount has been raised by a bond issue or is to be received as part of a grant or (4) is a special warrant article. A special warrant article may be encumbered by the Selectmen for one additional year or for up to five years if the original adopted article so states.

Under rules adopted by the Department of Revenue Administration, beginning General Fund fund balance may be used at the discretion of the Selectmen as a revenue source in establishing the tax rate. The General Fund and Special Revenue Funds are budgeted.

E. Deposits and Temporary Investments

Deposits

At year end the carrying amount of the Town's deposits (cash and temporary investments) was $2,892,770 and the bank balance was $2,889,755. Of the bank balance, $207,318 was covered by federal depository insurance, $2,100,000 was covered by a deposit surety bond (Travelers Surety), and $582,438 was uninsured and uncollateralized. The uninsured and uncollateralized amounts were held by the General Fund, Special Revenue and Trust Funds.

Temporary Investments

Temporary investments consist of certificates of deposit and are reported at cost which approximates market value.

The Town Treasurer is authorized by State statutes to invest excess funds "in obligations of the U.S. Government, in the Public Deposit Investment Pool established in accordance with RSA 383:22-24, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire or in certificates of deposits of banks incorporated under the laws of the State of New Hampshire or in national banks located within the State of Massachusetts".

(Continued)
New Hampshire Public Deposit Investment Pool

The Town participates in the New Hampshire Public Deposit Investment Pool established in accordance with N.H. RSA 383:22-24. Total Town funds on deposit with the Pool at year end were $462,062 and are reported as temporary investments on the Fiduciary Funds. Based on GASB Statement No. 3, investments with the Pool are considered to be unclassified. At this time, the Pool's investments are limited to "short-term U.S. Treasury and U.S. Government Agency obligations, State of New Hampshire and New Hampshire municipal obligations, certificates of deposit from A1/P1-rated banks, money market mutual funds (maximum of 20% of portfolio), overnight to 30-day repurchase agreements (no limit, but collateral level at 102% in U.S. Treasury and Government Agency instruments delivered to the Custodian of the Pool) and reverse overnight repurchase agreements with primary dealers or dealer banks."

The Pool is operated under contract with a private investment advisor, approved by the State Bank Commissioner and the advisory committee created under RSA 383:24. The Pool is a 2a7-like pool which means that it is not registered with the Securities Exchange Commission ("SEC") as an investment company, but nonetheless has a policy that it will, and does, operate in a manner consistent with the SEC’s Rule 2a7 of the Investment Company Act of 1940. Cost and market value of the Pool’s investments are the same and are the same as the value of the Pool’s shares.

Cash Equivalents

For purposes of the statement of cash flows, all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased are considered to be cash equivalents.

F. Investments

Under New Hampshire law, the trustees of trust funds may invest:

"Only by deposit in savings bank or in the savings department of a national bank or trust company in this State or in shares of any building and loan association or co-operative bank, incorporated and doing business under the laws of this State or in the shares of any federal savings and loan association, located and doing business in this State or in bonds, notes or other obligations of the United States government or in State, County, Town, City, School District, water and sewer district bonds as are legal for investment by New Hampshire savings banks and when so invested, the trustees shall not be liable for the loss thereof; and in any common trust fund established by the New Hampshire Charitable Fund in accordance with RSA 292.23".

The Trustees are required to report annually to the State’s Attorney General.

Investments are carried at fair value. The fair value of investments is determined annually and is based on current market prices.
TOWN OF NORTHWOOD, NEW HAMPSHIRE
NOTES TO THE FINANCIAL STATEMENTS
(Continued)

Fair value fluctuates with interest rates, and increasing rates could cause fair value to decline below original cost. Town management believes that liquidity in the portfolio is more than adequate to meet cash flow requirements and to preclude the Town from having to sell investments below original cost for that purpose.

Trust fund investment revenue is comprised of the following for the fiscal year:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest and Dividends</td>
<td>$42,151</td>
</tr>
<tr>
<td>Net Increase (Decrease) in the Fair Value of Investments</td>
<td>7,763</td>
</tr>
<tr>
<td>Gain (Loss) on Sale</td>
<td></td>
</tr>
<tr>
<td>Total Investment Revenue</td>
<td>$49,914</td>
</tr>
</tbody>
</table>

The net decrease in the fair value of investments during the fiscal year was $7,763. This amount takes into account all changes in fair value (including purchases and sales) that occurred during the year. The unrealized loss on investments held at year-end was $28,785.

G. Property by Tax Liens and Tax Deeded Properties

Under New Hampshire Revised Statutes Annotated (RSA) 72:38A, elderly property owners in the Town may request that the Town file a tax lien against their property for the amount of their annual property taxes. Interest accrues annually at 5% and is payable along with the property taxes from the individual's estate. Under New Hampshire RSA, if property taxes have not been paid within two years of tax lien date, the property may be conveyed to the Town by deed. The Town then offers the property for public sale annually in accordance with RSA 80:80 with all proceeds remitted to the General Fund. Tax deeded properties represent the cost of property in the process of being sold at year end.

H. Accumulated Unpaid Vacation and Sick Pay

Employees may accumulate an unlimited amount of earned but unused vacation and personal time, which will be paid to employees upon separation from the Town's service. Sick time will only be paid up to eighty hours, any additional accumulated time will be forfeited at the time of separation. In Governmental Fund Types, the cost of vested benefits paid or expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability in the fund. Amounts of vested or accumulated leave benefits that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group.

I. Total Columns (Memorandum Only) on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

(Continued)
NOTE 2 - PROPERTY TAXES

The Town semi-annually in June and November, bills and collects its own property taxes and taxes for the School District and County. (In accordance with an opinion from the NCGA Technical Guidance Committee, the School and County taxes are not reported as Agency Funds). Property tax revenues are recognized in the fiscal year for which taxes have been levied.

Taxes receivable are reported net of an allowance for doubtful accounts of $33,150.

Property taxes billed or collected in advance of the year for which they are levied are recorded as deferred revenue.

Property taxes are due by December 1. At the time of tax lien, a lien is recorded on the property at the Register of Deeds. The lien is a priority tax lien which accrues interest at the rate of 18% per annum. If the property taxes (redemptions) are not paid within two years of the tax lien date, then the property may be conveyed to the Town by deed and subsequently sold in accordance with RSA 80:80.

The Town annually budgets, following New Hampshire budget procedures, an amount ($24,254 in the current year) for property tax abatements and refunds. All abatements and refunds are charged to overlay and are reported net of property tax revenues on the General Fund. The actual amounts charged to the account for the year totaled $64,491.

The tax rate for the year was $33.67, $3.25 Town, $1.78 County, $21.17 School District and $7.47 State Education Taxes.

NOTE 3 - DUE FROM/TO OTHER GOVERNMENTS

Amounts due at year end include:

<table>
<thead>
<tr>
<th>Due to Other Governments</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund:</td>
<td></td>
</tr>
<tr>
<td>State of New Hampshire</td>
<td>$ 681</td>
</tr>
<tr>
<td>School District</td>
<td>2,881,707</td>
</tr>
<tr>
<td>Total</td>
<td>$2,882,388</td>
</tr>
</tbody>
</table>

(Continued)
NOTE 4 - INTERFUND RECEIVABLES AND PAYABLES

The balances at year end were:

<table>
<thead>
<tr>
<th>Account</th>
<th>Interfund Receivables</th>
<th>Interfund Payables</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 7,981</td>
<td>$ 6,263</td>
</tr>
<tr>
<td>Special Revenue:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation Commission</td>
<td>6,263</td>
<td>-</td>
</tr>
<tr>
<td>CDBG Grant</td>
<td>-</td>
<td>2,114</td>
</tr>
<tr>
<td>Total Special Revenue</td>
<td>6,263</td>
<td>2,114</td>
</tr>
<tr>
<td>Trust and Agency:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Town Trusts</td>
<td>-</td>
<td>5,867</td>
</tr>
<tr>
<td>Total Trust and Agency</td>
<td>-</td>
<td>5,867</td>
</tr>
<tr>
<td>Total</td>
<td>$ 14,244</td>
<td>$ 14,244</td>
</tr>
</tbody>
</table>

NOTE 5 - GENERAL LONG-TERM DEBT

The following is a summary of the Town’s general long-term debt transactions for the year:

**General Long-Term Debt Account Group**

<table>
<thead>
<tr>
<th>Account</th>
<th>General Long-Term Debt Account Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance, Beginning of Year</td>
<td>$ 46,161</td>
</tr>
<tr>
<td>Additions to Capital Lease</td>
<td>34,444</td>
</tr>
<tr>
<td>Capital Lease Retired</td>
<td>(20,977)</td>
</tr>
<tr>
<td>Net Increase (Decrease) in Compensated Absences</td>
<td>3,869</td>
</tr>
<tr>
<td>Balance, End of Year</td>
<td>$ 63,497</td>
</tr>
</tbody>
</table>

Long-term debt payable at year end, is comprised of the following issues:

<table>
<thead>
<tr>
<th>Capital Lease Payable</th>
<th>Outstanding at Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Lease, $5,630, 2001, Interest at 15.8%, Due in Monthly Payments of $188, Final Payment Due 2004</td>
<td>$ 2,995</td>
</tr>
<tr>
<td>Backhoe Loader - $46,475, 2000, Interest at 7%, Due in Annual Payments of $10,595, Final Payment Due 2004</td>
<td>19,153</td>
</tr>
<tr>
<td>Cruiser Lease - $26,671, 2002, Interest at 5.9%, Due in Annual Payments of $9,405, Final Payment Due June 7, 2004</td>
<td>17,266</td>
</tr>
</tbody>
</table>

(Continued)
Phone Lease - $7,773, 2002, Interest at 10.16 %, Due in Monthly Payments of $198, Final Payment Due February 15,2006 6,359
Total Capital Leases Payable $ 45,773

The annual requirements to amortize all debt outstanding, including interest payments, are as follows:

<table>
<thead>
<tr>
<th>Year Ending December 31,</th>
<th>Principal</th>
<th>Interest</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003</td>
<td>$ 21,338</td>
<td>$ 3,295</td>
<td>$24,633</td>
</tr>
<tr>
<td>2004</td>
<td>21,841</td>
<td>1,662</td>
<td>23,503</td>
</tr>
<tr>
<td>2005</td>
<td>2,204</td>
<td>171</td>
<td>2,375</td>
</tr>
<tr>
<td>2006</td>
<td>390</td>
<td>-</td>
<td>390</td>
</tr>
<tr>
<td>Totals</td>
<td>$45,773</td>
<td>$ 5,128</td>
<td>$50,901</td>
</tr>
</tbody>
</table>

NOTE 6 - RESERVES AND DESIGNATIONS OF FUND EQUITY

The Town has set up "reserves" of fund equity to segregate fund balances which are not available for expenditure in the future or which are legally set aside for a specific future use. Fund "designations" have also been established to indicate tentative plans for future financial utilization.

The Town's reserves and designations were as follows:

Reserved for Encumbrances - Encumbrances of fund balances of the General and Special Revenue Funds are carried forward to the subsequent fiscal year. Encumbrances outstanding at year end are reported as reservations of fund balances since they do not yet constitute expenditures or liabilities.

| General Fund          |          |
| Open Purchase Orders  | $ 76,445 |
| Nonlapsing Warrant Article #11 - Assessing | 37,275 |
| Total                 | $113,720 |

Reserved by Trust Instruments - The fund balance reserved by trust instruments represents the principal portion of the Town Nonexpendable Trust Fund fund balance.
Designated for Capital Acquisition - The fund balance designated for capital acquisitions represents fund balances designated as follows:

- Capital Reserves:
  - Highway Equipment: $53,041
  - Town Hall Addition: 1,488
  - Highway Safety: 19,140
  - Fire Truck: 218
  - Recreation Facility: 37,893
  - Transfer Station: 1,085
  - Police Department Equipment: 3,055
  - Ambulance and Ambulance Equipment: 118,182

- Total Capital Reserves: 234,102
- Other Town Trusts: 74,314
- Total: $308,416

Designated by Trust Instruments - The fund balance designated by trust instruments for future expenditures represents the following Expendable Trust Fund fund balances:

- Town Trust Funds: $145,460
- Library Trust Funds: 10,312
- Other Town Trusts: -
- Total: $155,772

Designated for Specific Purposes - Designated for future expenditures of the fund as follows:

- Special Revenue:
  - Ambulance Replacement: $80,459
  - Lagoon Fees Fund: 9,197
  - Conservation Commission: 50,565
- Total: $140,221

NOTE 7 - BUDGETED DECREASE IN FUND BALANCE

The $358,614 decrease in General Fund fund balance shown on Exhibit C represents $188,000 budgeted by the Town to reduce the tax rate, $59,388 of appropriations budgeted from fund balance and $111,226 of prior year's encumbrances.
NOTE 8 - PENSION PLAN

Plan Description - Substantially all Town employees participate in the State of New Hampshire Retirement System (the System), a cost-sharing multiple-employer defined benefit public employee retirement system (PERS). All Town full-time employees are eligible to participate in the System. The System is divided into two employee groups: Group I which includes all employees except fire fighters and police officers and Group II which is for fire fighters and police officers (including County Sheriff's Departments). The New Hampshire Retirement System issues annually a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH.

Group I employees who retire at or after age 60 but before age 65 are entitled to retirement benefits equal to 1.667% of the average of their three highest paid years of compensation, multiplied by their years of service. At age 65 the benefit is recalculated at 1.50% of AFC multiplied by their years of service credit. Earlier retirement allowances at reduced rates are available after age 50 with 10 years of service. Benefits fully vest upon reaching 10 years of service or attaining age 60.

Group II Employees who attain age 45 with 20 years or more of service are entitled to retirement benefits equal to 2.5% of the average of their three highest paid years of service, multiplied by their years of service, not to exceed 40. Benefits vest ratably beginning after 10 years of service.

The System also provides death and disability benefits. Cost-of-living increases have been periodically granted to retirees by the State Legislature.

Funding Policy - The System is funded by contributions from both the employees and employers. Group I employees are required by State statute to contribute 5.0 percent of their gross earnings. Group II employees are required to contribute 9.3 percent of their gross earnings. The employer must, under the same statute, contribute monthly at an actuarially determined rate. The current rates are 4.14% (5.33% for police officers and 6.61% for firefighters) of covered payroll. The contribution requirement for the year was $63,745, which consisted of $25,171 from the Town, and $38,574 from the employees. The Town's contributions to the System for the years ended December 31, 2001 and 2000 were $21,466 and $16,574, respectively, which were equal to the amount required under State statute to be contributed for each year.

NOTE 9 - RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town, along with numerous other municipalities in the State, is a member of three public entity risk pools in the State currently operating as a common risk management and insurance program for which all political subdivisions in the State of New Hampshire are able to participate. The pools provide coverage for workers' compensation, unemployment and property liability insurance. The Town pays an annual premium to the pools for its various insurance coverage.

NOTE 10 - CONTINGENCY - LITIGATION

There are no lawsuits pending in which the Town is involved. The Town generally follows the practice of recording liabilities resulting from claims and legal actions only when they become fixed or determinable in amount.
SUPPORTING SCHEDULES

GENERAL FUND

The General Fund is used to account for the resources traditionally associated with government operations which are not required legally or by sound financial management to be accounted for in another fund. It is the overall operating entity of the Town. Most of the essential governmental services and functions are provided by the General Fund, including police and fire protection; street maintenance, plowing and lighting; welfare; parks and playground maintenance; planning and zoning; and general administration.
TOWN OF NORTHWOOD, NEW HAMPSHIRE  
GENERAL FUND  
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2002

### Revenues

#### Taxes

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property, Net of Overlay</td>
<td>$6,152,926</td>
<td>$6,115,718</td>
<td>($37,208)</td>
</tr>
<tr>
<td>Land Use Change</td>
<td>72,658</td>
<td>71,678</td>
<td>(980)</td>
</tr>
<tr>
<td>Timber</td>
<td>13,000</td>
<td>11,104</td>
<td>(1,896)</td>
</tr>
<tr>
<td>Payments in Lieu of Taxes</td>
<td>8,176</td>
<td>5,736</td>
<td>(2,440)</td>
</tr>
<tr>
<td>Excavation Activity</td>
<td>115</td>
<td>114</td>
<td>(1)</td>
</tr>
<tr>
<td>Interest and Penalties</td>
<td>90,000</td>
<td>81,888</td>
<td>(8,112)</td>
</tr>
<tr>
<td><strong>Total Taxes</strong></td>
<td><strong>6,336,875</strong></td>
<td><strong>6,286,238</strong></td>
<td><strong>(50,637)</strong></td>
</tr>
</tbody>
</table>

#### Licenses and Permits

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Licenses and Permits</td>
<td>300</td>
<td>329</td>
<td>29</td>
</tr>
<tr>
<td>Motor Vehicle Permit Fees</td>
<td>485,000</td>
<td>510,575</td>
<td>25,575</td>
</tr>
<tr>
<td>Other Licenses and Permits</td>
<td>32,000</td>
<td>41,787</td>
<td>9,787</td>
</tr>
<tr>
<td>Building Permits</td>
<td>66,000</td>
<td>78,299</td>
<td>10,299</td>
</tr>
<tr>
<td><strong>Total Licenses and Permits</strong></td>
<td><strong>585,300</strong></td>
<td><strong>630,990</strong></td>
<td><strong>45,690</strong></td>
</tr>
</tbody>
</table>

#### Intergovernmental

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shared Revenues</td>
<td>139,229</td>
<td>139,047</td>
<td>-</td>
</tr>
<tr>
<td>Highway Block Grant</td>
<td>71,170</td>
<td>71,170</td>
<td>-</td>
</tr>
<tr>
<td>Federal Forest Lands</td>
<td>914</td>
<td>914</td>
<td>-</td>
</tr>
<tr>
<td>Federal Government - FEMA</td>
<td>-</td>
<td>2,184</td>
<td>2,184</td>
</tr>
<tr>
<td>Other State Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Intergovernmental</strong></td>
<td><strong>211,313</strong></td>
<td><strong>213,315</strong></td>
<td><strong>2,002</strong></td>
</tr>
</tbody>
</table>

#### Charges for Services

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income From Departments</td>
<td>90,000</td>
<td>70,784</td>
<td>(19,216)</td>
</tr>
<tr>
<td><strong>Total Charges for Services</strong></td>
<td><strong>90,000</strong></td>
<td><strong>70,784</strong></td>
<td><strong>(19,216)</strong></td>
</tr>
</tbody>
</table>

#### Interest and Dividends

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest on Deposits</td>
<td>42,000</td>
<td>24,424</td>
<td>(17,576)</td>
</tr>
</tbody>
</table>

#### Miscellaneous

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insurance Dividends/Refunds</td>
<td>-</td>
<td>4,800</td>
<td>4,800</td>
</tr>
<tr>
<td>Fines</td>
<td>-</td>
<td>3,896</td>
<td>3,896</td>
</tr>
<tr>
<td>Sale of Town Property</td>
<td>90,000</td>
<td>149,801</td>
<td>59,801</td>
</tr>
<tr>
<td>Other</td>
<td>13,250</td>
<td>1,849</td>
<td>(11,401)</td>
</tr>
<tr>
<td><strong>Total Miscellaneous</strong></td>
<td><strong>103,250</strong></td>
<td><strong>160,949</strong></td>
<td><strong>57,096</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>7,368,738</strong></td>
<td><strong>7,386,097</strong></td>
<td><strong>17,359</strong></td>
</tr>
</tbody>
</table>

#### Other Financing Sources

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Transfers In:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>From Ambulance Replacement Fund</td>
<td>58,011</td>
<td>58,011</td>
<td>-</td>
</tr>
<tr>
<td>From Lagoon Fund</td>
<td>15,066</td>
<td>15,066</td>
<td>-</td>
</tr>
<tr>
<td>From CDBG Grant Fund</td>
<td>-</td>
<td>3,992</td>
<td>3,992</td>
</tr>
<tr>
<td>From Town Nonexpendable Trust Funds</td>
<td>-</td>
<td>290</td>
<td>290</td>
</tr>
<tr>
<td>From Capital Reserves</td>
<td>21,759</td>
<td>18,577</td>
<td>(3,182)</td>
</tr>
<tr>
<td><strong>Total Other Financing Sources</strong></td>
<td><strong>94,836</strong></td>
<td><strong>95,936</strong></td>
<td><strong>1,100</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Revenues and Other Financing Sources</strong></td>
<td><strong>$7,463,574</strong></td>
<td><strong>$7,482,033</strong></td>
<td><strong>$18,459</strong></td>
</tr>
</tbody>
</table>
## Schedule A-2

### Town of Northwood, New Hampshire

**General Fund**

**Schedule of Expenditures and Other Financing Uses - Budget and Actual**

**For the Year Ended December 31, 2002**

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Town</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Government</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Executive</td>
<td>113,058</td>
<td>106,852</td>
<td>6,206</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>2,291</td>
<td>1,421</td>
<td>870</td>
</tr>
<tr>
<td>Elections and Registrations</td>
<td>6,509</td>
<td>5,800</td>
<td>709</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>74</td>
<td>14</td>
<td>60</td>
</tr>
<tr>
<td>Financial Administration</td>
<td>195,394</td>
<td>186,642</td>
<td>8,752</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>2,525</td>
<td>1,947</td>
<td>578</td>
</tr>
<tr>
<td>Legal</td>
<td>20,906</td>
<td>17,684</td>
<td>3,222</td>
</tr>
<tr>
<td>Personnel Administration</td>
<td>15,148</td>
<td>15,400</td>
<td>(252)</td>
</tr>
<tr>
<td>Planning and Zoning</td>
<td>31,319</td>
<td>22,276</td>
<td>9,042</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>1,990</td>
<td>382</td>
<td>1,608</td>
</tr>
<tr>
<td>General Government Buildings</td>
<td>39,047</td>
<td>37,655</td>
<td>1,392</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>25,754</td>
<td>25,636</td>
<td>118</td>
</tr>
<tr>
<td>Cemeteries</td>
<td>3,600</td>
<td>1,806</td>
<td>1,794</td>
</tr>
<tr>
<td>Insurance</td>
<td>31,000</td>
<td>30,529</td>
<td>471</td>
</tr>
<tr>
<td>Other General Government</td>
<td>-</td>
<td>15,142</td>
<td>(15,142)</td>
</tr>
<tr>
<td>Total General Government</td>
<td>488,614</td>
<td>469,186</td>
<td>19,428</td>
</tr>
<tr>
<td><strong>Public Safety</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Police Department</td>
<td>378,915</td>
<td>360,815</td>
<td>18,100</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>624</td>
<td>504</td>
<td>120</td>
</tr>
<tr>
<td>Fire Department</td>
<td>228,129</td>
<td>222,712</td>
<td>5,417</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>7,619</td>
<td>5,644</td>
<td>1,975</td>
</tr>
<tr>
<td>Building Inspection</td>
<td>27,524</td>
<td>34,252</td>
<td>(6,728)</td>
</tr>
<tr>
<td>Emergency Management</td>
<td>3,704</td>
<td>1,179</td>
<td>2,525</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>55</td>
<td>-</td>
<td>55</td>
</tr>
<tr>
<td>Total Public Safety</td>
<td>646,570</td>
<td>625,106</td>
<td>21,464</td>
</tr>
<tr>
<td><strong>Highways, Streets, Bridges</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>128,862</td>
<td>104,734</td>
<td>24,128</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>1,469</td>
<td>517</td>
<td>952</td>
</tr>
<tr>
<td>Highways and Streets</td>
<td>279,027</td>
<td>205,114</td>
<td>73,913</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Street Lights</td>
<td>3,000</td>
<td>2,177</td>
<td>823</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>472</td>
<td>242</td>
<td>230</td>
</tr>
<tr>
<td>Total Highways, Streets, Bridges</td>
<td>412,830</td>
<td>312,784</td>
<td>100,046</td>
</tr>
<tr>
<td><strong>Sanitation</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>61,554</td>
<td>52,942</td>
<td>8,612</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>3,752</td>
<td>3,367</td>
<td>385</td>
</tr>
<tr>
<td>Solid Waste Disposal</td>
<td>62,900</td>
<td>50,152</td>
<td>12,748</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>5,850</td>
<td>4,450</td>
<td>1,400</td>
</tr>
<tr>
<td>Total Sanitation</td>
<td>134,056</td>
<td>110,911</td>
<td>23,145</td>
</tr>
<tr>
<td><strong>Health</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>6,781</td>
<td>3,854</td>
<td>2,927</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>29</td>
<td>-</td>
<td>29</td>
</tr>
<tr>
<td>Animal Control</td>
<td>11,206</td>
<td>14,652</td>
<td>(3,446)</td>
</tr>
<tr>
<td>Health Agencies and Hospitals</td>
<td>19,770</td>
<td>19,769</td>
<td>1</td>
</tr>
<tr>
<td>Total Health</td>
<td>37,786</td>
<td>38,275</td>
<td>($489)</td>
</tr>
</tbody>
</table>

(Continued)
## TOWN OF NORTHWOOD, NEW HAMPSHIRE

### GENERAL FUND

**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL**

**FOR THE YEAR ENDED DECEMBER 31, 2002**

<table>
<thead>
<tr>
<th>Category</th>
<th>Budget</th>
<th>Actual</th>
<th>Variance Favorable (Unfavorable)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Welfare</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>$8,624</td>
<td>$8,401</td>
<td>$223</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>58</td>
<td>-</td>
<td>58</td>
</tr>
<tr>
<td>Direct Assistance</td>
<td>9,220</td>
<td>10,887</td>
<td>(1,667)</td>
</tr>
<tr>
<td>Total Welfare</td>
<td>17,902</td>
<td>19,288</td>
<td>(1,386)</td>
</tr>
<tr>
<td><strong>Culture and Recreation</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>40,665</td>
<td>26,160</td>
<td>14,505</td>
</tr>
<tr>
<td>Library</td>
<td>93,820</td>
<td>86,771</td>
<td>7,049</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>1,824</td>
<td>828</td>
<td>996</td>
</tr>
<tr>
<td>Patriotic Purposes</td>
<td>750</td>
<td>750</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>500</td>
<td>500</td>
<td>-</td>
</tr>
<tr>
<td>Total Culture and Recreation</td>
<td>137,559</td>
<td>115,009</td>
<td>22,550</td>
</tr>
<tr>
<td><strong>Conservation</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation</td>
<td>4,062</td>
<td>3,139</td>
<td>923</td>
</tr>
<tr>
<td></td>
<td>4,062</td>
<td>3,139</td>
<td>923</td>
</tr>
<tr>
<td><strong>Economic Development</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economic Development</td>
<td>500</td>
<td>126</td>
<td>374</td>
</tr>
<tr>
<td></td>
<td>500</td>
<td>126</td>
<td>374</td>
</tr>
<tr>
<td><strong>Debt Service</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest - Tax Anticipation Note</td>
<td>15,000</td>
<td>-</td>
<td>15,000</td>
</tr>
<tr>
<td>Total Interest</td>
<td>15,000</td>
<td>-</td>
<td>15,000</td>
</tr>
<tr>
<td><strong>Capital Outlay</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land and Land Improvements</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>375</td>
<td>350</td>
<td>25</td>
</tr>
<tr>
<td>Vehicles and Equipment</td>
<td>32,354</td>
<td>29,172</td>
<td>3,182</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>1,148</td>
<td>-</td>
<td>1,148</td>
</tr>
<tr>
<td>Buildings and Improvements</td>
<td>31,000</td>
<td>25,000</td>
<td>6,000</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>37,462</td>
<td>35,462</td>
<td>2,000</td>
</tr>
<tr>
<td>Other Capital Outlay</td>
<td>76,275</td>
<td>29,753</td>
<td>46,522</td>
</tr>
<tr>
<td>Prior Year's Encumbrances</td>
<td>16,950</td>
<td>15,895</td>
<td>1,055</td>
</tr>
<tr>
<td>Total Capital Outlay</td>
<td>195,564</td>
<td>135,632</td>
<td>59,932</td>
</tr>
<tr>
<td>Total Town Expenditures</td>
<td>2,090,443</td>
<td>1,829,456</td>
<td>260,987</td>
</tr>
<tr>
<td><strong>Other Governmental Units:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>School District Assessment</td>
<td>5,274,530</td>
<td>5,274,530</td>
<td>-</td>
</tr>
<tr>
<td>County Taxes</td>
<td>335,250</td>
<td>335,250</td>
<td>-</td>
</tr>
<tr>
<td>Total Other Governmental Units</td>
<td>5,609,780</td>
<td>5,609,780</td>
<td>-</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>7,700,223</td>
<td>7,439,236</td>
<td>260,987</td>
</tr>
<tr>
<td><strong>Other Financing Uses</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Transfers Out:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>To Conservation Commission</td>
<td>-</td>
<td>3,000</td>
<td>(3,000)</td>
</tr>
<tr>
<td>To Other Town Expendable Trusts</td>
<td>40,954</td>
<td>40,954</td>
<td>-</td>
</tr>
<tr>
<td>To Capital Reserves</td>
<td>81,011</td>
<td>81,011</td>
<td>-</td>
</tr>
<tr>
<td>Total Other Financing Uses</td>
<td>121,965</td>
<td>124,965</td>
<td>(3,000)</td>
</tr>
<tr>
<td>Total Expenditures and Other Financing Uses</td>
<td>$7,822,188</td>
<td>$7,564,201</td>
<td>$257,987</td>
</tr>
</tbody>
</table>
SUPPORTING SCHEDULES

SPECIAL REVENUES FUNDS

These funds account for certain revenue sources which are restricted by law or other formal action to expenditures for specific purposes.

Ambulance Replacement - To account for fees for use of the ambulance that are designated for ambulance replacement.

Lagoon Fees - To account for fees received for lagoon charges.

CDBG Grant - To account for a Community Development Block Grant from the New Hampshire Office of State Planning for $150,000 (subsequently amended to $210,000) for construction of a new sewer in a mobile home park.

Conservation Commission - To account for funds designated for the protection of natural resources and watershed resources of the Town.
TOWN OF NORTHWOOD, NEW HAMPSHIRE
ALL SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2002

<table>
<thead>
<tr>
<th></th>
<th>Ambulance Replacement</th>
<th>Lagoon Fees</th>
<th>CDBG Grant</th>
<th>Conservation Commission</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$65,959</td>
<td>$9,197</td>
<td>$ -</td>
<td>$44,302</td>
<td>$119,458</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>14,500</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>14,500</td>
</tr>
<tr>
<td>Due From Other Governments - State</td>
<td>-</td>
<td>-</td>
<td>2,114</td>
<td>-</td>
<td>2,114</td>
</tr>
<tr>
<td>Due from Other Funds:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due from General Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL ASSETS</td>
<td>$80,459</td>
<td>$9,197</td>
<td>$2,114</td>
<td>$50,565</td>
<td>$142,335</td>
</tr>
</tbody>
</table>

LIABILITIES
Due To Other Funds:
Due to General Fund
Total Liabilities

<table>
<thead>
<tr>
<th></th>
<th>$ -</th>
<th>$ -</th>
<th>$2,114</th>
<th>$ -</th>
<th>$2,114</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>-</td>
<td></td>
<td>2,114</td>
<td>-</td>
<td>2,114</td>
</tr>
</tbody>
</table>

FUND BALANCES
Designated for Specific Purposes
Total Fund Balance

<table>
<thead>
<tr>
<th></th>
<th>80,459</th>
<th>9,197</th>
<th>-</th>
<th>50,565</th>
<th>140,221</th>
</tr>
</thead>
<tbody>
<tr>
<td>80,459</td>
<td>9,197</td>
<td>-</td>
<td>50,565</td>
<td>140,221</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL LIABILITIES AND FUND BALANCES

|                | $80,459               | $9,197      | $2,114     | $50,565                 | $142,335 |
## TOWN OF NORTHWOOD, NEW HAMPSHIRE
### ALL SPECIAL REVENUE FUNDS
### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
### FOR THE YEAR ENDED DECEMBER 31, 2002

<table>
<thead>
<tr>
<th>Revenues</th>
<th>Ambulance Replacement</th>
<th>Lagoon Fee</th>
<th>CDBG Grant</th>
<th>Conservation Commission</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes - Land Use Change</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$6,263</td>
<td>$6,263</td>
</tr>
<tr>
<td>Intergovernmental - State of New Hampshire</td>
<td>-</td>
<td>-</td>
<td>95,936</td>
<td>-</td>
<td>95,936</td>
</tr>
<tr>
<td>Charges for Services</td>
<td>49,248</td>
<td>9,000</td>
<td>-</td>
<td>58,248</td>
<td></td>
</tr>
<tr>
<td>Interest and Dividends</td>
<td>941</td>
<td>197</td>
<td>-</td>
<td>1,138</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>50,189</strong></td>
<td><strong>9,197</strong></td>
<td><strong>95,936</strong></td>
<td><strong>6,928</strong></td>
<td><strong>162,250</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Ambulance</th>
<th>Lagoon</th>
<th>CDBG</th>
<th>Conservation</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>-</td>
<td>-</td>
<td>91,946</td>
<td>-</td>
<td>91,946</td>
</tr>
<tr>
<td>Public Safety:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ambulance</td>
<td>1,028</td>
<td>-</td>
<td>-</td>
<td>1,028</td>
<td></td>
</tr>
<tr>
<td>Sanitation</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Culture and Recreation:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>1,028</strong></td>
<td><strong>91,946</strong></td>
<td>-</td>
<td>-</td>
<td><strong>92,974</strong></td>
</tr>
</tbody>
</table>

| Excess (Deficiency) of Revenues Over Expenditures | 49,161 | 9,197 | 3,990 | 6,928 | 69,276 |

<table>
<thead>
<tr>
<th>Other Financing Sources (Uses)</th>
<th>Operating Transfers In:</th>
<th>From General Fund</th>
<th>Operating Transfers Out:</th>
<th>To General Fund</th>
<th>Total Other Financing Sources (Uses)</th>
<th>(77,067)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</td>
<td>(8,850)</td>
<td>(5,869)</td>
<td>-</td>
<td>9,928</td>
<td>-</td>
<td>(4,791)</td>
</tr>
</tbody>
</table>

| Fund Balances, Beginning of Year | 89,309 | 15,066 | - | 40,637 | 145,012 |
| Fund Balances, End of Year | $80,459 | $9,197 | $ - | $50,565 | $140,221 |
Fiduciary funds account for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, other governments and other funds. These include Expendable Trust, Nonexpendable Trust, and Agency Funds. Nonexpendable Trust Funds are accounted for and reported as proprietary funds, since capital maintenance is required. Expendable Trust Funds are accounted for in essentially the same manner as governmental funds. Agency Funds are custodial in nature and do not measure the results of operations.

Individual Funds:

Nonexpendable Trust Funds:

Nonexpendable Trust - To account for nonexpendable gifts to the Town. Income is available for maintenance of various cemeteries.

Expendable Trust Funds:

Library Trust - To account for gifts received by the library to purchase library books.

Other Town Trust - To account for funds designated for the cemetery improvement.

Capital Reserves - To account for funds designated at Town Meeting for future capital expenditures.

Agency Funds:

Water District Capital Reserves - To account for funds held by the Trustees for the Water District.

Performance Bonds - To account for funds held by the Town for various developers, pending satisfactory completion of projects.

School Capital Reserves - To account for funds held by the Trustees of Trust Funds for the Northwood School District.
## TOWN OF NORTHWOOD, NEW HAMPSHIRE

**FIDUCIARY FUNDS**

**COMBINING BALANCE SHEET**

**DECEMBER 31, 2002**

<table>
<thead>
<tr>
<th>Nonexpendable Trust Funds</th>
<th>Expendable Trust Funds</th>
<th>Agency Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Town</td>
<td>Library Trust</td>
</tr>
<tr>
<td>Cash</td>
<td>$66,378</td>
<td>$10,312</td>
</tr>
<tr>
<td>Temporary Investments</td>
<td>37,050</td>
<td>-</td>
</tr>
<tr>
<td>Investments</td>
<td>250,390</td>
<td>-</td>
</tr>
<tr>
<td>Due From Other Funds:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>From General Fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>$354,618</strong></td>
<td><strong>$10,312</strong></td>
</tr>
</tbody>
</table>

## LIABILITIES AND FUND BALANCE

<table>
<thead>
<tr>
<th>Liabilities</th>
<th>Due to Other Funds:</th>
<th>Fund Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>To General Fund</td>
<td>Reserved by Trust Instrument</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Designated for Capital Acquisition</td>
</tr>
<tr>
<td></td>
<td>Due to Specific Individuals/Governments</td>
<td>Designated by Trust Instrument</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Fund Balance</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **TOTAL LIABILITIES AND FUND BALANCE** | **$354,618** | **$10,312** | **$80,181** | **$234,102** | **$1,550** | **$10,074** | **$112,323** | **$803,160** |
# TOWN OF NORTHWOOD, NEW HAMPSHIRE

**ALL EXPENDABLE TRUST FUNDS**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

**FOR THE YEAR ENDED DECEMBER 31, 2002**

<table>
<thead>
<tr>
<th></th>
<th>Library</th>
<th>Other Town</th>
<th>Capital Reserves</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Revenue</td>
<td>$</td>
<td>-</td>
<td>$403</td>
<td>$3,089</td>
</tr>
<tr>
<td>Miscellaneous:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>3,803</td>
<td>-</td>
<td>-</td>
<td>3,803</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>3,803</td>
<td>403</td>
<td>3,089</td>
<td>7,295</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Government</td>
<td>-</td>
<td>7,705</td>
<td>-</td>
<td>7,705</td>
</tr>
<tr>
<td>Culture and Recreation</td>
<td>3,431</td>
<td>-</td>
<td>-</td>
<td>3,431</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>3,431</td>
<td>7,705</td>
<td>-</td>
<td>11,136</td>
</tr>
<tr>
<td><strong>Excess (Deficiency) of Revenues</strong></td>
<td>372</td>
<td>(7,302)</td>
<td>3,089</td>
<td>(3,841)</td>
</tr>
<tr>
<td><strong>Over Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Financing Sources (Uses)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Transfers In:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>From General Fund</td>
<td>-</td>
<td>40,954</td>
<td>81,010</td>
<td>121,964</td>
</tr>
<tr>
<td>From Nonexpendable Trust Funds</td>
<td>546</td>
<td>-</td>
<td>-</td>
<td>546</td>
</tr>
<tr>
<td>Operating Transfers (Out):</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>To General Fund</td>
<td>-</td>
<td>-</td>
<td>(18,577)</td>
<td>(18,577)</td>
</tr>
<tr>
<td>Total Other Financing Sources (Uses)</td>
<td>546</td>
<td>40,954</td>
<td>62,433</td>
<td>103,933</td>
</tr>
<tr>
<td><strong>Excess (Deficiency) of Revenues Over Expenditures</strong></td>
<td>918</td>
<td>33,652</td>
<td>65,522</td>
<td>100,092</td>
</tr>
<tr>
<td>and Other Financing Sources (Uses)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Fund Balances, Beginning of Year</strong></td>
<td>9,394</td>
<td>40,662</td>
<td>168,580</td>
<td>218,636</td>
</tr>
<tr>
<td><strong>Fund Balances, End of Year</strong></td>
<td>$10,312</td>
<td>$74,314</td>
<td>$234,102</td>
<td>$318,728</td>
</tr>
</tbody>
</table>
## TOWN OF NORTHWOOD, NEW HAMPSHIRE

### STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

FOR THE YEAR ENDED DECEMBER 31, 2002

<table>
<thead>
<tr>
<th>Water District Capital Reserves</th>
<th>Balance</th>
<th>January 1</th>
<th>Additions</th>
<th>Deductions</th>
<th>Balance</th>
<th>December 31</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temporary Investments</td>
<td></td>
<td>$7,098</td>
<td>$1,078</td>
<td>$6,626</td>
<td>$7,098</td>
<td>$1,078</td>
</tr>
<tr>
<td>Total Assets</td>
<td></td>
<td>$7,098</td>
<td>$1,078</td>
<td>$6,626</td>
<td>$7,098</td>
<td>$1,078</td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due to Specific Governments</td>
<td></td>
<td>$7,098</td>
<td>$1,078</td>
<td>$6,626</td>
<td>$7,098</td>
<td>$1,078</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Capital Reserves</th>
<th>Balance</th>
<th>January 1</th>
<th>Additions</th>
<th>Deductions</th>
<th>Balance</th>
<th>December 31</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Temporary Investments</td>
<td></td>
<td>$128,594</td>
<td>$21,729</td>
<td>$38,000</td>
<td>$128,594</td>
<td>$21,729</td>
</tr>
<tr>
<td>Total Assets</td>
<td></td>
<td>$128,594</td>
<td>$21,729</td>
<td>$38,000</td>
<td>$128,594</td>
<td>$21,729</td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due to Specific Governments</td>
<td></td>
<td>$128,594</td>
<td>$21,729</td>
<td>$38,000</td>
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<td>$21,729</td>
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<th>Deductions</th>
<th>Balance</th>
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<td>Cash and Equivalents</td>
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<td>$3,484</td>
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<td>$3,484</td>
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<td>$3,484</td>
<td>$7,351</td>
<td>$761</td>
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<td><strong>LIABILITIES</strong></td>
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<td>Due to Specific Governments</td>
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<td>$3,484</td>
<td>$7,351</td>
<td>$761</td>
<td>$3,484</td>
<td>$7,351</td>
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| **TOTALS**                     |         |           |           |            |         |             |
| **ASSETS**                     |         |           |           |            |         |             |
| Temporary Investments          |         | $139,176  | $30,158   | $45,387    | $139,176| $30,158     |
| **LIABILITIES**                |         |           |           |            |         |             |
| Due to Specific Individuals and |         | $139,176  | $30,158   | $45,387    | $139,176| $30,158     |
The Annual Report of the School District Northwood, NH
For the Year Ending June 30th, 2002
Northwood School - Mission Statement

“The mission statement of the Northwood School is to provide opportunities for all students to acquire knowledge and develop the skills and work habits enabling them to be contributing members of the community and to function successfully in society. This mission is best accomplished when students, school personnel, parents, and community members maintain high expectations, create a positive school climate, foster respect and responsibility, provide a safe environment, and promote effective collaboration among school, home, and community.”
Minutes of the Northwood School District Meeting
March 9, 2002

Moderator Robert Robertson called the meeting to order at 9:00 a.m. Approximately 325 people were present, including: Superintendent of Schools for the SAU #44 District, Harry Fensom, Special Education Director Judith McGann, Executive Secretary of the SAU # 44 Robyn Jenisch, Northwood Budget Chairman Daniel McNally, School Principal Jill Cane, Assistant Principal Barbara Gendron, School Board Members: Chairwoman Catherine McNally, David Bujno, Richard Levergood, Ellen Gibson, and Lisa Winterton, School Attorney Barbara Loughman.

Moderator Robertson introduced four members of the Northwood Girl Scouts, Troop No. 160. They were: Caitlin Philbrick, Megan Hoover, Ashley Kizirian, and Sara Hanrahan. They opened the Meeting with the Pledge of Allegiance to the Flag of the United States of America. The fifth Girl Scout, Crisit Jones was selling Girl Scout Cookies at their table. Their Scout Leaders are Beth Philbrick and Diane Kizirian.

Moderator Robertson made an announcement that the meeting will be fair and orderly, and he would try to recognize everyone wishing to speak. The meeting will be completely under his control. He, then, proceeded to read The Election Warrant for Tuesday's Election, March 12, 2002. Then read the Warrant Articles for today's School District Meeting.

The Moderator introduced Andy Turner who explained the reason for the insert to our Town Report. School Board Chairwoman Catherine McNally recognized Richard Levergood, as the outgoing School Board Member, and presented him with a gift from the School Board and thanked him for his contribution and support.

ARTICLE 1. To see if the Northwood School District will vote to raise and appropriate the sum of $20,350. For the purchase of a tractor. This appropriation was recommended by the School Board, but was not recommended by the Budget Committee. This Article was moved, as read, by Kate McNally and Seconded by Daniel McNally. The need for the tractor was explained by Richard Levergood. After much discussion, Douglas Sargent moved to amend this Article to read: "To enter into a 5 year lease/purchase agreement with an escape clause for a tractor, and to limit the annual amount to be raised and appropriated $4,200.00 per year." Seconded by James Hadley. Moderator Robertson called for a vote by show of cards. YES - 68 NO 76. The amendment was defeated. Back to the main Article, after much discussion, the Moderator called for a vote to stop the discussion by a band vote. PASSED to end the discussion. James Hadley made a motion to amend Doug Sargent's amendment to insert the words after appropriate, "From Surplus." Seconded by James Ryan. After a discussion, Moderator Robertson called for a vote to end the discussion. PASSED unanimously. A hand vote by show of cards on J. Hadley's amendment. This, also, was Defeated. Moderator Robertson called for a vote on the main motion by a show of cards. This, too, was Defeated. YES-73 NO 115.

ARTICLE 2. To see if the Northwood School District will vote to raise and appropriate up to ten thousand dollars ($10,000.) to be placed in the School District Capital Reserve Fund for the purpose of financing any and all capital improvements to school buildings as well as all or part of the cost of new construction for the School District in accord with the provisions of RSA Ch. 35, with such amount to be funded from the year end undesignated fund balance (surplus) available on July 1. This Article was recommended by the School Board and The Budget Committee. David Bujno moved this Article as read. Seconded by Ken Robbins-Monteith. A vote was taken by show of cards and PASSED unanimously.

ARTICLE 3. To see if the Northwood School District will vote to raise and appropriate up to ten thousand dollars ($10,000.) to be placed in the School District Capital Reserve Fund for the purpose of meeting the expenses of educating educationally handicapped children for the School District in accord with the provisions of RSA Ch. 35, with such amount to be funded from the year
end undesignated fund balance (surplus) available on July 1. This appropriation is recommended by the School Board and the Budget Committee. David Bujno moved the Article as read and Seconded by James Ryan. Attorney Barbara Loughman read the Law regarding the Article. This Article was PASSED with very little discussion.

ARTICLE 4. To see what sum of money the School District will vote to raise and appropriate for the support of schools, for the payment of salaries for the School District officials, and agents, and for the payment of statutory obligations of the School District. Budget Chairman Daniel McNally moved to amend the School Board recommendations to read, "To raise, and appropriate the sum of $7,010,170.32, as was recommended by the Budget Committee. Seconded by Ginger Dole. However, the School Board never inserted the proposed amount they recommended to fund this Article to the Budget Committee. School Board Member Richard Levergood recommended the amount of $7,556,525. To be raised and appropriated to support this Article. He explained this proposed figure, which was accepted by the School Board, and was $546,354 more than what was proposed and voted by the Budget Committee to fund this Article for the year 2002-2003. Mr. Levergood stated that the School Board figure includes funding of Teachers Contracts and the Debt Service, which was voted on, last year. This amounts to an increase of 1.1% over last year's budget, or an increase of $71,284. To be raised by Taxes. After many questions and answers, Moderator called for a vote to end the debate, by show of cards. YES PASSED to end Debate. Moderator called for a vote on the amendment, made by the Budget Chairman McNally for the amount of $7,010,170.32, as was recommended by the Budget Committee. Seconded by Ginger Dole, who also, called for a Secret Ballot vote. Seconded by Mike Faiella. YES - 70 NO - 132. Motion was Defeated. Tom Chase moved to reconsider the vote. Seconded by Lawrence (Bill) Tasker. Tom Chase amended this Article to read: $7,574,326.33 for the funding of this Article -4. Seconded by Bill Tasker. After many questions and answers, the Moderator called for a vote to end the debate by show of cards. YES- 202 NO- 8 PASSED to end debate. Attorney Barbara Loughman explained the rules of voting by secret ballot. She read the RSA Moderator called for a vote on the main motion. A Ballot vote will be taken (YES/NO Ballots Numbers 2 or 8 to be used). Results YES - 146 NO - 94 Article was PASSED. Richard Levergood moved to restrict a reconsideration of this vote. Seconded by Tom Chase. Moderator Robertson explained that this motion, if it passes, will not be reconsidered, at this meeting, but can be reconsidered, if requested, 7 days later. This motion did not pass. Doug Sargent moved "to not consider Articles 1, 2, and 3 at this time". Seconded Passed by show of cards.

ARTICLE 5. (Petition) To see if the Northwood School District will vote to create a planning committee pursuant to RSA 194-C:2 for the purpose of determining whether it would be in the best interest to withdraw from SAU #44. If approved, the planning committee shall perform their duties and responsibilities in accordance with RSA 194-C:2. NAMES: Doreen Allen, Paul Belliveau, Doug Peterson, Ed Hanrahan, Diane Haroutunian, Barbara Hoover, Melinda Tasker, Ken Wilkins, Michelle Stevens, Jeffrey Stevens, Teresea McCarville, Liz Pontacoloni, James Hadley, Steven Preston, Linda Conley, MaryAnn Hanrahan, Nathalie Wall, Alvah Hubner, Mozelle Cuningham, John Allen, Fred Kunz, James Boyd, Earl Strout, Reggie Sweet, Lucy Silva., Cheryl McDonald, Tammie Beaulieu, Joseph Knox, Eileen Hadley, Catherine Hillner, Betsy Ann Colburn. This Petition was moved by James Hadley, Seconded by James Ryan. This Article (Petition) was PASSED by a show of cards. The Moderator is to appoint four members from the community, the School Board is to appoint two members from the community, Budget is to appoint one member, and The Superintendent would have a non-voting membership on the committee. This would be a study committee. The Moderator mentioned that any interested person should send him a letter of intent to be on the committee and he will then present his recommendations at the next School Board meeting on March 18, 2002.

ARTICLE 6. To hear reports of agents, auditors, committees, or officers chosen and pass any vote relating thereto. Althea (Bunny) Behm moved not to accept reports. Seconded by Catherine Hillner. This was defeated by a card vote.
ARTICLE 7. To choose agents and committees in relation to any subject embraced in this Warrant. This Article Passed as committees will be chosen for Petition (Article 5)

ARTICLE 8. To transact any other business, which may legally come before this meeting, Richard Levergood thanked Tasker's Well Co. and others for their part in preparing for the construction of the new addition. Doug Sargent moved: “To require the School Board and Budget Committees to publish their votes, as part of the recommendation for each Warrant and to make this resolution binding.” Seconded by Diane Kizirian the Moderator called for a vote by show of cards. Motion DID NOT pass. The School Clerk thanked Moderator Robert Robertson for conducting a fair and impartial meeting. The meeting was adjourned at 1:05 p.m.

Jean W. Lane,
School District Clerk.
School District Warrant

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District of the Town of Northwood qualified to vote in district affairs:

You are hereby notified to meet at Northwood School in said district on the 8th day of March 2003, at 9:00 o'clock in the forenoon, to act upon the following subjects:

1. To see if the Northwood School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Northwood School Board and the Northwood Teachers' Association NEA-NH which calls for the following increases in salaries and benefits:

<table>
<thead>
<tr>
<th>Year</th>
<th>Estimated Increases</th>
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<tbody>
<tr>
<td>2003-2004</td>
<td>$79,093.67</td>
</tr>
<tr>
<td>2004-2005</td>
<td>$50,144.11</td>
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</table>

and to raise and appropriate the sum of Seventy-nine Thousand ninety-three dollars and sixty-seven cents, ($79,093.67) for the 2003-2004 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staff levels paid in the prior fiscal year.

This appropriation is recommended by the School Board (Approved 4 - 0)
This appropriation is recommended by the Budget Committee (Approved 13 - 0)

2. Shall the Northwood School District, if Article #1 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #1 cost items only?

This article is recommended by the School Board

3. To see if the Northwood School District will vote to raise and appropriate up to twenty thousand dollars ($20,000) to be placed in the School District Capital Reserve Fund for the purpose of meeting the expenses of educating educationally handicapped children for the School District in accord with the provisions of RSA Ch. 35, with such amount to be funded from the year end undesignated fund balance (surplus) available on July 1, 2003.

This appropriation is recommended by the School Board (Approved 4 - 0)
This appropriation is recommended by the Budget Committee (Approved 11 - 1)

4. To see if the Northwood School District will vote to raise and appropriate up to ten thousand dollars ($10,000) to be placed in the School District Capital Reserve Fund for the purpose of financing any and all capital improvements to school buildings as well as all or part of the cost of new construction for the School District in accord with the provisions of RSA Ch. 35, with such amount to be funded from the year-end undesignated fund balance (surplus) available on July 1, 2003.

This appropriation is recommended by the School Board (Approved 4 - 0)
This appropriation is recommended by the Budget Committee (Approved 12 - 0)

5. To see what sum of money the School District will vote to raise and appropriate for the support of schools, for the payment of salaries for the school district officials and agents, and for
the payment of statutory obligations of the School District.

6. To see if the Northwood School District will vote to withdraw eighty thousand dollars ($80,000) from the School District Special Education Capital Reserve Fund as a supplemental appropriation for the 2002-2003 school year, for the purpose of meeting the deficit expenses associated with the special education program in the 2002-2003 school budget for the Northwood School District.

   This appropriation is recommended by the School Board (Approved 4 - 0)
   This appropriation is recommended by the Budget Committee (Approved 12 - 0)

7. Whereas NH School Districts face ever tightening budgets; and Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

   Be It Therefore Resolved: That the voters of the Northwood School District vigorously oppose any and all un-funded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically un-funded within the IDEA/Special Education Laws.

   This article is recommended by the School Board

8. To see if the Northwood School District will vote to accept the recommendation of the SAU Reorganization Committee not to withdraw from SAU #44.

9. To hear the reports of agents, auditors, committees, or officer's chosen and pass any vote relating thereto.

10. To choose agents and committees in relation to any subject embraced in this warrant.

11. To transact any other business which may legally come before this meeting.

Given under our hands at said Northwood this 17th day of February 2003.

   David Bujno
   James Ryan
   Kate McNally
   John Tower
   Steve Foley

   School Board

A true copy of Warrant--Attest:

   David Bujno
   James Ryan
   Kate McNally
   John Tower
   Steve Foley

   School Board
SCHOOL ADMINISTRATIVE UNIT #44  
Northwood School District  
Proposed School District Budget FY 2003-2004

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| 1200 | | SPECIAL INSTRUCTIONAL PROGRAMS: | | | |
| 1200 | 100 | COMPENSATION: | | | |
| 1200 | 110 | 20.1 Special Education Teacher Salaries: | $164,130.53 | $163,149.83 | $183,536.00 |
| 1200 | 110 | 40.1 Spe Ed Resource Rm Aide Compensation: | $56,192.50 | $41,675.82 | $54,713.75 |
| 1200 | 110 | 40.2 Spe Ed Child Specific Aide Compensation: | $86,535.15 | $92,796.09 | $79,675.05 |
| 1200 | 110 | 40.3 Spe Ed Child Specific Aide Compensation: ** | $1.00 | $0.00 | $0.00 |
| ** (Paid For By Other School Districts) | | | | | |
| 1200 | 110 | 50 Special Education Secretary | $18,348.75 | $18,481.88 | $18,978.75 |
| 1200 | 120 | 20.1 Substitute Spe Ed Teacher Salaries: | $4,000.00 | $4,462.54 | $4,000.00 |
| 1200 | 120 | 20.2 Special Education Tutor Salaries: | $4,000.00 | $0.00 | $4,000.00 |
| 1200 | 120 | 40 Substitute Spe Ed Teacher Aide Compensation: | $5,000.00 | $13,632.52 | $5,000.00 |

<p>| 1200 | 200 | BENEFITS: | | | |
| 1200 | 211 | 20 Health Insurance (Certified Staff): | $24,088.64 | $22,775.52 | $29,201.00 |
| 1200 | 211 | 40 Health Insurance (Non-Certified Staff): | $21,637.86 | $16,870.68 | $27,675.00 |
| 1200 | 212 | 20 Dental Insurance (Certified Staff): | $2,380.94 | $2,862.82 | $2,890.00 |
| 1200 | 212 | 40 Dental Insurance (Non-Certified Staff): | $5,826.48 | $4,912.93 | $7,110.00 |
| 1200 | 213 | 20 Life Insurance (Certified Staff): | $652.80 | $872.24 | $1,101.22 |
| 1200 | 213 | 40 Life Insurance (Non-Certified Staff): | $72.00 | $87.96 | $113.87 |
| 1200 | 219 | 20 Buyout (Certified) | $750.00 | $1,500.00 | $1,500.00 |</p>
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| 1300 | TOTAL VOCATIONAL PROGRAMS:                | $502.00   | $0.00     | $502.00   |
### CO-CURRICULAR ACTIVITIES:

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**TOTAL CO-CURRICULAR ACCOUNT:**

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- **202**: $44,572.79
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### HEALTH SERVICES:

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2321 EXPENSES-S.A.U. # 44: $193,382.85 $193,382.91 $215,352.48
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**UTILITIES:**

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**2620 700 Equipment and Furniture:**

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**2600 300 CONTRACTED SERVICES:**

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## OPERATION AND MAINT OF PLANT:

### CONTRACTED SERVICES-continued

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### TOTAL OPERATION AND MAINT OF PLT:

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**TOTAL GENERAL FUND OPERATING BUDGET**

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## NORTHWOOD SCHOOL DISTRICT - 2001-2002 BALANCE SHEET

### ASSETS

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#### Total Current Assets $269,490.81

### LIABILITY & FUND EQUITY

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#### Total Current Liabilities $700.00

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<th>GENERAL</th>
<th>FOOD SERVICE</th>
<th>ALL OTHER</th>
<th>CAPITAL PROJECTS</th>
<th>TRUST/AGENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reserved for Inventories</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Reserved for Prepaid Expenses</td>
<td></td>
<td></td>
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<tr>
<td>Reserved for Encumbrances</td>
<td>$16,335.98</td>
<td></td>
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<tr>
<td>Reserved for Continuing Approp.</td>
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<tr>
<td>Reserved for Amts. Voted</td>
<td>$20,000.00</td>
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</tr>
<tr>
<td>Reserved for Endowments</td>
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<td></td>
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<tr>
<td>Reserved for Spec. Purposes</td>
<td></td>
<td>$646,054.47</td>
<td></td>
<td></td>
<td>$91,602.93</td>
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<tr>
<td>Unreserved Fund Balance</td>
<td>$232,454.83</td>
<td></td>
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</tbody>
</table>

#### Total Fund Equity $268,790.81

### Total Liabilities & Fund Equity $269,490.81
REPORT OF THE SCHOOL DISTRICT TREASURER  
Northwood School District  
July 1, 2001 - June 30, 2002

Source of Revenue:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Northwood:</td>
<td></td>
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<tr>
<td>District Appropriation</td>
<td>$3,106,309.00</td>
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<tr>
<td>District Appropriation - State</td>
<td>$1,298,589.00</td>
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<tr>
<td>State of New Hampshire:</td>
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<tr>
<td>Adequacy Grant</td>
<td>$1,743,261.00</td>
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<tr>
<td>Building Aid - Kindergarten</td>
<td>254,168.50</td>
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<td>Catastrophic Aid</td>
<td>30,216.20</td>
</tr>
<tr>
<td>Child Nutrition</td>
<td>37,495.74</td>
</tr>
<tr>
<td>Medicaid Reimbursement</td>
<td>33,572.75</td>
</tr>
<tr>
<td>Other Sources:</td>
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<tr>
<td>Food Service Sales</td>
<td>$60,705.63</td>
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<tr>
<td>Earnings on Investments</td>
<td>2,267.66</td>
</tr>
<tr>
<td>Rental of Facilities</td>
<td>900.00</td>
</tr>
<tr>
<td>School District Filing Fee's</td>
<td>5.00</td>
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<tr>
<td>Special Education Tuition-Other LEA's</td>
<td>14,626.00</td>
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<tr>
<td>Unanticipated</td>
<td>1,232.96</td>
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<tr>
<td><strong>Total General Fund &amp; Lunch Fund Receipts</strong></td>
<td><strong>$6,583,349.44</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Construction Fund Revenue:</td>
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<tr>
<td>Sale of Bonds &amp; Notes</td>
<td>$4,370,000.00</td>
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<td>Capital Reserve Transfer</td>
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<td>Earnings on Investments</td>
<td>59,446.54</td>
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<tr>
<td><strong>Total Receipts All Funds</strong></td>
<td><strong>$11,050,795.98</strong></td>
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</table>

Respectfully Submitted,

Shirley J. Allen  
School District Treasurer
## 2001 – 2002 District Share of the SAU 44 Budget

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>2001 EQUALIZED VALUATION</th>
<th>VALUATION PERCENT</th>
<th>2001-2002 ADM IN ATTENDANCE</th>
<th>PUPILS PERCENT</th>
<th>COMBINED PERCENT</th>
<th>2003-2004 DISTRICT SHARE</th>
<th>02-03 DISTRICT SHARE</th>
<th>% OF CHANGE</th>
<th>$ CHANGE</th>
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</thead>
<tbody>
<tr>
<td>Northwood</td>
<td>276,094,283</td>
<td>31%</td>
<td>488.5</td>
<td>32%</td>
<td>64%</td>
<td>$215,349.63</td>
<td>$215,352.48</td>
<td>0%</td>
<td>($2.85)</td>
</tr>
<tr>
<td>Nottingham</td>
<td>324,194,073</td>
<td>37%</td>
<td>471.4</td>
<td>31%</td>
<td>68%</td>
<td>$230,012.83</td>
<td>$221,579.35</td>
<td>4%</td>
<td>$8,433.48</td>
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<tr>
<td>Strafford</td>
<td>279,447,405</td>
<td>32%</td>
<td>552.2</td>
<td>37%</td>
<td>68%</td>
<td>$230,882.42</td>
<td>$222,421.85</td>
<td>4%</td>
<td>$8,460.57</td>
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<tr>
<td>TOTAL</td>
<td>879,735,761</td>
<td>100%</td>
<td>1512.1</td>
<td>100%</td>
<td>200%</td>
<td>$676,244.88</td>
<td>$659,353.68</td>
<td>3%</td>
<td>$16,891.20</td>
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<tr>
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<td>------------------</td>
<td></td>
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<tr>
<td>Instruction</td>
<td>$978,936.16</td>
<td>$1,072,961.83</td>
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<td>Related Services</td>
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<tr>
<td>Transportation</td>
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<td>Tuition</td>
<td>$595,330.50</td>
<td>$693,695.65</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$1,748,787.08</strong></td>
<td><strong>$1,850,055.00</strong></td>
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<td>Itemized Revenue</td>
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<tr>
<td>Catastrophic Aid</td>
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<td>Tuition Received</td>
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<td>Adequacy</td>
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<td>IDEA Entitlement</td>
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<tr>
<td>Part B (3-21)</td>
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<td>Preschool</td>
<td>$5,059.16</td>
<td>$5,059.16</td>
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<tr>
<td>Medicaid</td>
<td>$27,589.94</td>
<td>$33,572.75</td>
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<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>$574,941.64</strong></td>
<td><strong>$568,392.17</strong></td>
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<td>Actual District Cost</td>
<td><strong>$1,173,845.44</strong></td>
<td><strong>$2,418,447.17</strong></td>
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### 2002-2003 PRINCIPAL AND TEACHER SALARIES

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<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Salary</th>
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<td>Bechtold, Fran</td>
<td>6-8</td>
<td>$28,187.00</td>
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<tr>
<td>Bird, Marnie</td>
<td>Elementary</td>
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<td>Bostrom, Kathryn</td>
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<td>Carroll, Nancy</td>
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<td>Chamberlin, Susan</td>
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<td>Cooper, Jennifer</td>
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<tr>
<td>Cronin, Leigh</td>
<td>Grade 3</td>
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<td>Cunningham, Vonda</td>
<td>Elementary</td>
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<td>Desmarais, Suzan</td>
<td>Elementary</td>
<td>$44,907.00</td>
</tr>
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<td>Dyer, Louise</td>
<td>6-8</td>
<td>$33,548.00</td>
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<tr>
<td>Folan, Joanne</td>
<td>6-8</td>
<td>$50,870.00</td>
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<td>Fillipon, John</td>
<td>6-8</td>
<td>$26,369.00</td>
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<tr>
<td>Fletcher, Melanie</td>
<td>1/2 Time Kindergarten</td>
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<tr>
<td>Fredette, Margaret</td>
<td>Grade 5</td>
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<tr>
<td>Gasowski, Annie</td>
<td>Phys. Ed/Health</td>
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<tr>
<td>Goodman, Lou</td>
<td>Elementary</td>
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<tr>
<td>Groskopf, Tracey</td>
<td>6-8</td>
<td>$41,790.00</td>
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<tr>
<td>Horne, Kate</td>
<td>Elementary</td>
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<tr>
<td>Knupp, Anne</td>
<td>6-8</td>
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<td>Konrad, Dorothy</td>
<td>Elementary</td>
<td>$46,575.00</td>
</tr>
<tr>
<td>Kramas, Linda</td>
<td>Elementary</td>
<td>$46,575.00</td>
</tr>
<tr>
<td>Larsen, Kathy</td>
<td>Teacher</td>
<td>$33,590.00</td>
</tr>
<tr>
<td>Lucey, Gale</td>
<td>Elementary</td>
<td>$47,075.00</td>
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<tr>
<td>Magnusson, Lisa</td>
<td>Elementary</td>
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<tr>
<td>Oliver, Brenda</td>
<td>1/2 Music</td>
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<td>Penney, Richard</td>
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<td>Pitman, Carla</td>
<td>Reading</td>
<td>$45,550.00</td>
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<tr>
<td>Rainie, Jennifer</td>
<td>Music</td>
<td>$35,862.00</td>
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<td>Raymond, Elizabeth</td>
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<td>Reeves, Nancy</td>
<td>Technology</td>
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</tr>
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<td>Robertson, Allan</td>
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</tr>
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<td>Sarno, Elizabeth</td>
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<td>$37,241.00</td>
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<td>Gayer, Linda</td>
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<td>Geoffrey, Dan</td>
<td>Special Education</td>
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<tr>
<td>Marini, Mary</td>
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</tr>
<tr>
<td>Mentel, Virginia</td>
<td>Special Education</td>
<td>$31,252.00</td>
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<tr>
<td>Paine, Robert</td>
<td>Special Education</td>
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<tr>
<td>Nason, Elizabeth</td>
<td>Guidance</td>
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<tr>
<td>Heavey, Thomas</td>
<td>Long-Term Sub -</td>
<td>$46,075.00</td>
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<tr>
<td>Bird, Kathleen</td>
<td>Nurse</td>
<td>$38,497.00</td>
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<tr>
<td>Moore, Melissa</td>
<td>Media Generalist</td>
<td>$31,546.00</td>
</tr>
<tr>
<td>Crist, John</td>
<td>Principal</td>
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</tr>
<tr>
<td>Gendron, Barbara</td>
<td>Ass't Principal</td>
<td>$53,717.23</td>
</tr>
</tbody>
</table>

**Superintendent** $82,216.78  
**Special Ed. Director** $59,949.74  
**Asst. Special Ed. Director** $50,050.28  
**Business Administrator** $56,000.00  
**Grant Writer (Part Time)** $24,000.00
INDEPENDENT AUDITOR'S REPORT

To the School Board
Northwood, New Hampshire School District

We have audited the accompanying general purpose financial statements of the Northwood, New Hampshire School District as of and for the year ended June 30, 2002, as listed in the table of contents. These general purpose financial statements are the responsibility of the Northwood, New Hampshire School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with accounting principles generally accepted in the United States of America. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Northwood, New Hampshire School District as of June 30, 2002, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Northwood, New Hampshire School District taken as a whole. The combining financial statement listed as a schedule in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Northwood, New Hampshire School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects in relation to the general purpose financial statements taken as a whole.

August 22, 2002

[Signature]

Vachon, Clukay & Co., PC
EXHIBIT A
NORTHWOOD, NEW HAMPSHIRE SCHOOL DISTRICT
Combined Balance Sheet - All Fund Types and Account Groups
June 30, 2002

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Governmental Fund Types</th>
<th>Fiduciary Fund Types</th>
<th>Account Group</th>
<th>Totals (Memorandum Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Special Revenue</td>
<td>Capital Projects</td>
<td>Trust and Agency</td>
</tr>
<tr>
<td>Cash and equivalents</td>
<td>$ 216,400</td>
<td>$ 50</td>
<td>$ 930,879</td>
<td>$ 14,687</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>6,209</td>
<td>91,603</td>
<td>7,360</td>
<td>9,805</td>
</tr>
<tr>
<td>Due from other governments</td>
<td>7,360</td>
<td>9,805</td>
<td>4,195</td>
<td>3,977</td>
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<tr>
<td>Due from other funds</td>
<td>9,805</td>
<td>4,195</td>
<td>3,977</td>
<td></td>
</tr>
<tr>
<td>Deferred charges</td>
<td>4,195</td>
<td>3,977</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inventories</td>
<td>4,195</td>
<td>3,977</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amount to be provided for retirement of general long-term obligations</td>
<td>4,370,000</td>
<td>4,370,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Assets</td>
<td>$ 233,565</td>
<td>$ 10,454</td>
<td>$ 930,879</td>
<td>$ 106,290</td>
</tr>
</tbody>
</table>

LIABILITIES AND FUND BALANCES

| Liabilities: |        |        |        |        |
| Accounts payable | $ 700 | $ 111,759 | $ 112,459 | $ 87,338 |
| Accrued liabilities | 173,066 | 173,066 | 40,236 |
| Due to other funds | $ 7,360 | 7,360 | 72,729 |
| Deferred revenues | 3,094 | 3,094 | 2,981 |
| Due to student groups | $ 14,687 | 14,687 | 14,389 |
| General long-term debt payable | 700 | 10,454 | 284,825 | 14,687 | 4,370,000 | 4,370,000 | 4,680,666 | 217,673 |

Fund Balances:

| Reserved for encumbrances | 16,336 | 16,336 | 46,375 |
| Unreserved: | 232,865 | 646,054 | 91,603 | 970,522 | 412,548 |
| Designated | 20,000 | 91,603 | 111,603 | 126,950 |
| Undesignated | 196,529 | 646,054 | 842,583 | 239,223 |
| Total Fund Balances | 232,865 | 646,054 | 91,603 | 126,950 | 842,583 | 239,223 |
| Total Liabilities and Fund Balances | $ 233,565 | $ 10,454 | $ 930,879 | $ 106,290 | $ 4,370,000 | $ 4,370,000 | $ 5,651,188 | $ 630,221 |

See notes to financial statements
EXHIBIT B
NORTHWOOD, NEW HAMPSHIRE SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental and Similar Trust Fund Types
For the Year Ended June 30, 2002

<table>
<thead>
<tr>
<th></th>
<th>Governmental Fund Types</th>
<th>Fiduciary Fund Types (Memorandum Only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Special Revenue</td>
</tr>
<tr>
<td>Revenues:</td>
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<tr>
<td>Taxes</td>
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<tr>
<td>Intergovernmental revenues</td>
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<td>Charges for services</td>
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<td>60,706</td>
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<tr>
<td>Miscellaneous</td>
<td>13,160</td>
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<tr>
<td>Total Revenues</td>
<td>6,239,734</td>
<td>99,083</td>
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<tr>
<td>Expenditures:</td>
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<tr>
<td>Current:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>4,721,642</td>
<td></td>
</tr>
<tr>
<td>Supporting services</td>
<td>264,535</td>
<td></td>
</tr>
<tr>
<td>Instructional staff services</td>
<td>112,005</td>
<td></td>
</tr>
<tr>
<td>General administration</td>
<td>498,829</td>
<td></td>
</tr>
<tr>
<td>Operation and maintenance of plant</td>
<td>298,318</td>
<td></td>
</tr>
<tr>
<td>Pupil transportation</td>
<td>275,886</td>
<td></td>
</tr>
<tr>
<td>Community service</td>
<td>-</td>
<td>110,702</td>
</tr>
<tr>
<td>Food service</td>
<td>-</td>
<td>110,702</td>
</tr>
<tr>
<td>Capital outlay</td>
<td>11,500</td>
<td>10,046,019</td>
</tr>
<tr>
<td>Debt service</td>
<td>109,498</td>
<td>18,537</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>6,292,213</td>
<td>110,702</td>
</tr>
<tr>
<td>Excess of Revenues Over (Under) Expenditures</td>
<td>(52,479)</td>
<td>(11,619)</td>
</tr>
<tr>
<td>Other Financing Sources (Uses):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds of long-term debt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating transfer in</td>
<td>11,619</td>
<td>38,000</td>
</tr>
<tr>
<td>Operating transfer out</td>
<td>(31,619)</td>
<td></td>
</tr>
<tr>
<td>Total Other Financing Sources (Uses)</td>
<td>(31,619)</td>
<td>11,619</td>
</tr>
<tr>
<td>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses</td>
<td>(84,098)</td>
<td></td>
</tr>
<tr>
<td>Fund Balances (Deficit) - July 1</td>
<td>316,963</td>
<td></td>
</tr>
<tr>
<td>Fund Balances - June 30</td>
<td>$ 232,865</td>
<td></td>
</tr>
</tbody>
</table>

See notes to financial statements
## EXHIBIT C
### NORTHWOOD, NEW HAMPSHIRE SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis) - General and Special Revenue Funds
For the Year Ended June 30, 2002

<table>
<thead>
<tr>
<th></th>
<th>General Fund</th>
<th>Variance</th>
<th>Special Revenue Funds</th>
<th>Variance</th>
<th>Totals (Memorandum Only)</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>Actual</td>
<td>Favorable (Unfavorable)</td>
<td>Budget</td>
<td>Actual</td>
<td>Favorable (Unfavorable)</td>
</tr>
<tr>
<td>Revenues:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes</td>
<td>$ 4,404,898</td>
<td>$ 4,404,898</td>
<td>$ -</td>
<td>$ 30,577</td>
<td>$ 31,221</td>
<td>$ 644</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>1,765,617</td>
<td>1,807,050</td>
<td>41,433</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charges for services</td>
<td>10,000</td>
<td>14,626</td>
<td>4,626</td>
<td>57,340</td>
<td>60,706</td>
<td>3,366</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>7,800</td>
<td>13,160</td>
<td>5,360</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Revenues</td>
<td>6,188,315</td>
<td>6,239,734</td>
<td>51,419</td>
<td>87,917</td>
<td>99,083</td>
<td>11,166</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>4,976,128</td>
<td>4,702,713</td>
<td>273,415</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supporting services</td>
<td>263,507</td>
<td>263,235</td>
<td>272</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional staff</td>
<td>114,668</td>
<td>111,271</td>
<td>3,397</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General administration</td>
<td>494,828</td>
<td>498,130</td>
<td>(3,302)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operation and</td>
<td>296,291</td>
<td>289,941</td>
<td>6,350</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>maintenance of plant</td>
<td>272,081</td>
<td>275,886</td>
<td>(3,805)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food service</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital outlay</td>
<td>11,500</td>
<td>11,500</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debt service</td>
<td></td>
<td>109,498</td>
<td>(109,498)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>6,429,003</td>
<td>6,262,174</td>
<td>166,829</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess of Revenues</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Over (Under) Expenditures and Other Uses</td>
<td>(240,688)</td>
<td>(22,440)</td>
<td>218,248</td>
<td>(24,481)</td>
<td>(11,619)</td>
<td>12,862</td>
</tr>
<tr>
<td>Other Financing Sources (Uses):</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating transfers in</td>
<td>14,581</td>
<td></td>
<td>(14,581)</td>
<td>24,481</td>
<td>11,619</td>
<td>(12,862)</td>
</tr>
<tr>
<td>Operating transfers out</td>
<td>(44,481)</td>
<td>(31,619)</td>
<td>12,862</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Other Financing Sources (Uses)</td>
<td>(29,900)</td>
<td>(31,619)</td>
<td>(1,719)</td>
<td>24,481</td>
<td>11,619</td>
<td>(12,862)</td>
</tr>
<tr>
<td>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses</td>
<td>(270,588)</td>
<td>(54,059)</td>
<td>216,529</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances - Budgetary Basis - July 1</td>
<td>270,588</td>
<td>270,588</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances - Budgetary Basis - June 30</td>
<td>$ -</td>
<td>216,529</td>
<td>$ 216,529</td>
<td>$ -</td>
<td>$ 216,529</td>
<td>$ 216,529</td>
</tr>
<tr>
<td>Reconciliation to GAAP basis of accounting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elimination of encumbrances outstanding</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances - GAAP Basis - June 30</td>
<td>$ 232,865</td>
<td>$ -</td>
<td>$ 232,865</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

See notes to financial statements
NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Northwood, New Hampshire School District conform to accounting principles generally accepted in the United States of America for local educational units of government, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Northwood, New Hampshire School District (the District) is an independent governmental entity organized under the laws of the State of New Hampshire to provide public education within the borders of the Town of Northwood, New Hampshire. The District's legislative body is the annual meeting of registered voters within the District and is governed by an elected School Board.

The accompanying financial statements of the District present the financial position and results of operations of the various fund types and account groups. Included in the financial statements are those of the School Board, the District Treasurer, the Food Service Program, and the Student Activity Agency Funds. The District has no separate organizational units which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board.

Fund Accounting

The accounts of the District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures/expenses. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the District.

Governmental Fund Types

Governmental Funds are those through which most functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon the determination of changes in financial position, rather than upon net income determination. The following are the District's governmental fund types.

General Fund - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for specific restricted revenues and expenditures. The Food Service Fund is accounted for as Special Revenue Funds.

Capital Projects Funds - The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. The District accounts for the construction of its kindergarten and school additions in the Capital Projects Funds.
Fiduciary Fund Types

Expendable Trust Funds - Expendable Trust Funds are accounted for in the same manner as governmental funds. They are held by the Northwood Town Trustees as required by State law. The School Building and Special Education Capital Reserve Funds are accounted for as Expendable Trust Funds.

Agency Funds - Agency Funds are used to account for assets held by the District in a fiduciary capacity for various student groups.

Account Groups

Account groups are not funds; they do not reflect available financial resources and related liabilities, but are accounting records of general fixed assets and general long-term obligations. The following is a description of the account groups of the District.

General Fixed Asset Account Group - The District does not record the acquisition of fixed assets in the General Fixed Asset Account Group as required by accounting principles generally accepted in the United States of America. Fixed assets acquired or constructed for general government services are recorded as expenditures in the fund making the expenditures. Funds used to acquire general fixed assets and/or debt service payments on borrowings in connection therewith are accounted for as expenditures in the year payments are made.

General Long-Term Debt Account Group - The District accounts for its general obligation debt in the General Long-Term Debt Account Group.

Basis of Accounting

The modified accrual basis of accounting is followed by governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable. Disbursements for inventory items (food service inventories, textbooks, and paper supplies) are considered expenditures at the time of purchase.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose or project before any amount will be paid to the District; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

Charges for services and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.
NORTHWOOD, NEW HAMPSHIRE SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 2002

During the course of normal operations, the District has numerous transactions between funds including expenditures and transfers of resources to provide services, construct assets and service debt. The accompanying governmental and fiduciary (agency) financial statements reflect such transactions as transfers.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

Comparative Total Data

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with accounting principles generally accepted in the United States of America, as no consolidation or interfund eliminations have been made in arriving at the totals.

NOTE 2—STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Compliance with Finance Related Legal Provisions – The District expended $109,498 for interest on its August 15, 2001 debt issue without an appropriation.

NOTE 3—PROPERTY TAXES

Under State statutes, the Town of Northwood, New Hampshire (an independent governmental unit) collects School District taxes and State of New Hampshire Education taxes as part of local property tax assessments. As collection agent, the Town is required to pay over to the District its share of property tax assessments through periodic payments based on cash flow requirements of the District. The Town assumes financial responsibility for all uncollected property taxes under State law. For the year ended June 30, 2002, School District taxes were $3,106,309 and State of New Hampshire Education taxes were $1,298,589.

NOTE 4—BUDGET

The District's budget represents functional appropriations as authorized by annual District meetings. The school board may transfer funds between operating categories as it deems necessary. The District adopts its budget under State regulations which differ somewhat from generally accepted accounting principles in that the focus is on the entire governmental unit rather than on the basis of fund types. Budgets for capital projects funds are adopted in the year the project is authorized and may extend over multiple accounting periods. Budgetary information in these financial statements has been presented only for the general and special revenue funds as is required under accounting principles generally accepted in the United States of America. Following is a reconciliation between the budget as presented for financial reporting purposes and the adopted budget.
NORTHWOOD, NEW HAMPSHIRE SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 2002

Approved Budget - March 24, 2001 $11,096,393
Special Revenue Fund Transfer - In 24,481
Perspective differences - Capital Projects Funds (4,534,992)
General Fund $6,473,484
Special Revenue Funds:
   Food Service Fund 112,398
Total Budget - per Exhibit C $6,585,882

State law requires balanced budgets but permits the use of the beginning fund balance to reduce the property tax rate. For the year ended June 30, 2002, the District applied $270,587 of its fund balance to reduce taxes.

Encumbrances

Encumbrance accounting, under which purchase orders and other commitments for the expenditure of monies are recorded in order to reserve a portion of the applicable appropriation, is employed as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year end in the general fund are reported as a component of fund balance since they do not constitute expenditures or liabilities and are detailed by function as follows:

<table>
<thead>
<tr>
<th>Function</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$1,500</td>
</tr>
<tr>
<td>Supporting services</td>
<td>200</td>
</tr>
<tr>
<td>General administration</td>
<td>160</td>
</tr>
<tr>
<td>Operation and maintenance of plant</td>
<td>14,476</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$16,336</strong></td>
</tr>
</tbody>
</table>

NOTE 5--RISK MANAGEMENT

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District currently reports all of its risk management activities in its General Fund. During fiscal year 2001-2002, the District was a member of the New Hampshire Public Risk Management Exchange (PRIMEX) in which all political subdivisions in the State of New Hampshire are eligible to participate. PRIMEX is considered a public entity risk pool in accordance with accounting principles generally accepted in the United States of America.

PRIMEX was organized to provide statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to $2,000,000. The program includes a Loss Fund from which is paid up to $300,000 for each and every covered claim.

The Trust agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust
foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at June 30, 2002.

NOTE 6--CASH AND INVESTMENTS

The District has combined the cash resources of its governmental fund types. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund and may temporarily result in negative cash balances that are reclassified as interfund balances for reporting purposes.

The District's investment policy requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. Deposits are limited to money market accounts, certificates of deposit and repurchase agreements in accordance with New Hampshire State law (RSA 41:29).

At year end, the carrying amount of the District's deposits was $1,162,016 and the bank balance was $1,382,005. Of the bank balance, $116,653 was covered by federal depository insurance and $1,265,352 was covered by private insurance.

NOTE 7--RETIREMENT PLAN

Plan Description

The District contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 4 Chenell Drive, Concord, New Hampshire 03301.

Funding Policy

Covered teachers and general employees are required to contribute 5.0% of their covered salary, and the District is required to contribute at an actuarially determined rate. The District's contribution rates for the covered payroll of teachers and general employees were 2.58% and 4.14%, respectively. The District contributes 65% of the employer cost for teachers and the State of New Hampshire contributes the remaining 35% of the employer cost. The District contributes 100% of the employer cost for general employees. On-behalf fringe benefits contributed by the State of New Hampshire have not been recognized as a revenue and expenditure as amounts are not material to the financial statements.

Under RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. District contributions to the NHRS for the years ending June 30, 2002, 2001, and 2000 were $48,319, $49,400, and $42,740, respectively, equal to the required contributions for each year.
NORTHWOOD, NEW HAMPSHIRE SCHOOL DISTRICT  
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
June 30, 2002  

NOTE 8--CHANGES IN LONG-TERM DEBT  

The changes in long-term debt for the year ended June 30, 2002 were as follows:  

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debt Payable - July 1, 2001</td>
<td>$</td>
</tr>
<tr>
<td>Debt issued</td>
<td>4,370,000</td>
</tr>
<tr>
<td>Debt Payable - June 30, 2002</td>
<td>$ 4,370,000</td>
</tr>
</tbody>
</table>

General Obligation Debt payable at June 30, 2002 is comprised of the following individual issue:  

$4,370,000 2001 School Addition Bonds due in annual installments of $295,000 to $290,000 through 2016; interest at 4.125% to 4.8%  

$ 4,370,000  

General obligation debt is a direct obligation of the District, for which its full faith and credit is pledged, and is payable from taxes levied on all taxable property located within District boundaries.  

The annual requirements to amortize all debt outstanding including interest of $1,473,980, as of June 30, 2002 are as follows:  

<table>
<thead>
<tr>
<th>Year Ending June 30,</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003</td>
<td>$ 480,271</td>
</tr>
<tr>
<td>2004</td>
<td>468,102</td>
</tr>
<tr>
<td>2005</td>
<td>455,933</td>
</tr>
<tr>
<td>2006</td>
<td>443,764</td>
</tr>
<tr>
<td>2007</td>
<td>426,699</td>
</tr>
<tr>
<td>2008-2012</td>
<td>1,948,293</td>
</tr>
<tr>
<td>2013-2017</td>
<td>1,620,918</td>
</tr>
<tr>
<td></td>
<td>$ 5,843,980</td>
</tr>
</tbody>
</table>

NOTE 9--INTERFUND BALANCES  

At June 30, 2002, $7,360 was due to the General Fund from the Special Revenue Fund.  

NOTE 10--UNRESERVED – DESIGNATED FUND BALANCE  

General Fund – Articles 2 and 3 of the March 9, 2002 District meeting appropriated $20,000 of the June 30, 2002 fund balance to the District’s Capital Reserve Funds.  

Expendable Trust Funds – The following balances are designated for subsequent years’ expenditure at June 30, 2002:  

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Building Capital Reserve Fund</td>
<td>$ 14,131</td>
</tr>
<tr>
<td>School Special Education Capital Reserve Fund</td>
<td>77,472</td>
</tr>
<tr>
<td></td>
<td>$ 91,603</td>
</tr>
</tbody>
</table>
SCHEDULE 1
NORTHWOOD, NEW HAMPSHIRE SCHOOL DISTRICT
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
All Capital Projects Funds
For the Year Ended June 30, 2002

<table>
<thead>
<tr>
<th>Kindergarten</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addition</td>
<td>Addition</td>
</tr>
<tr>
<td><strong>Revenues:</strong></td>
<td></td>
</tr>
<tr>
<td>Intergovernmental revenues</td>
<td>$254,169</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$59,806</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$254,169</td>
</tr>
<tr>
<td><strong>Expenditures:</strong></td>
<td></td>
</tr>
<tr>
<td>Capital outlay</td>
<td>242,804</td>
</tr>
<tr>
<td>Debt service</td>
<td>18,537</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>242,804</td>
</tr>
<tr>
<td><strong>Excess of Revenues Over (Under) Expenditures</strong></td>
<td>11,365</td>
</tr>
<tr>
<td><strong>Other Financing Sources (Uses):</strong></td>
<td></td>
</tr>
<tr>
<td>Proceeds of long-term debt</td>
<td>4,370,000</td>
</tr>
<tr>
<td>Operating transfer in</td>
<td>38,000</td>
</tr>
<tr>
<td><strong>Total Other Financing Sources (Uses)</strong></td>
<td>-</td>
</tr>
<tr>
<td><strong>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses</strong></td>
<td>11,365</td>
</tr>
<tr>
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See notes to financial statements
Superintendent's Report

Last year I used this report as an opportunity to outline the role and functions of the SAU. I also indicated that I would continue this general theme in subsequent years elaborating more on specific areas, perhaps as they relate to current issues. One such area is to keep the board and community informed of all pertinent matters and particularly those which may have broad-based and unanticipated effects on our districts fiscally and/or in the way we educate our children.

There is no doubt that the most current, and arguably the most critical issue, is the federal No Child Left Behind Act signed by President Bush in January 2002, and which is an unprecedented federal involvement in local education.

In brief, the substance of the act calls for increasing the achievement of all students through a comprehensive assessment system in English language arts, math and science, monitoring student achievement to determine if Adequate Yearly Progress (AYP) is being made, being accountable for student achievement and progress, and assuring that all students are taught by highly qualified teachers.

While these are noble and commendable goals with which few, if any, would argue, the details may well require a significant departure from the direction New Hampshire has taken with regard to assessment, certification and accountability and will almost certainly require a significantly increased per pupil expenditure of approximately $500 per pupil based on initial estimates of the NH School Administrators Association.

To date, there are far more questions than answers. We are closely and continuously monitoring the implementation of this act in New Hampshire with the purpose of maintaining compliance without premature and possibly unwise changes, of anticipating undesirable effects on the education of our children, and of avoiding unanticipated expenses.

If anyone is interested in more information, please call the SAU office.

Respectfully Submitted,

Harry C. Fensom, Jr., Ed.D.
Superintendent of Schools
2002 Northwood School Principal's Report

The school opened this year to a beautifully renovated facility. The classroom wing of the new addition opened in January 2002. The renovated and expanded library is located in this wing. The remainder of the renovated areas became operational in the summer and the fall. This includes the new office area as well as the new gym. All of the new space is providing a wonderful setting for teaching and learning and significantly enhances the quality of our educational programs. Our students and staff very much appreciate what the community has given us. The entire school community deserves much credit for their patience and flexibility during the construction period.

We continue to examine and renew the school curricula. The New Hampshire Curriculum Framework Standards continue to serve as our “north star” in revising all curricula. The Mathematics curriculum was finished in May 2002 and is being implemented. New math materials and programs are being implemented as well. To compliment our own work the school is also receiving professional development help from the Impact Center at the University of New Hampshire. This is grant funded. Math consultants are working with our teachers by sharing ideas and the latest in mathematics research and techniques. This year, the major focus of curriculum renewal is Language Arts. A team is reviewing our current document and aligning it with the State Frameworks. The new courtyard entrance to the main office is beautifully decorated by ceramic tiles created by the seventh grade class through the Artist In Residence Program with artist Robert Rossel. The arts continue to play a major role in the lives of our students.

The Northwood PTA continues to support and serve the school in many ways. This year the PTA completed the addition of a new swing set and double slide to the primary age playground. The equipment was installed through the efforts of many volunteers and the generous support of several local businesses. Once again, our school has been selected to receive the New Hampshire Partners in Education Blue Ribbon Award because of the tremendous support that our community gives us through volunteerism.

On a personal note, I want to express my appreciation to the Northwood community for your tremendous support during my first year as Northwood School Principal. This year our theme is “Northwood Cares.” I have sincerely felt that this year.

Respectfully submitted,

John P. Crist, PH.D.
Principal
The 2001-2002 school year was a transitional year due to the changes in location during construction. Despite the disruption, the office ran smoothly with all services continued. Head lice checks revealed students in need of treatment early in the year. Increased family education by the school nurse became part of the plan to help some students eradicate lice and nits sooner for a faster return to school. With the help of volunteer parents Ms. Small ran the fall vision and hearing screening on schedule with referrals as needed for services. The health office also worked on streamlining the supplies and paperwork of the office so that, during the move, the capabilities of the office remained the same. Ms. Nason and Ms. Bird worked on Red Ribbon activities during October to highlight drug resistance through appreciation of the fun, healthy activities that students enjoy. The nurse did periodic CO2 assessments to evaluate air turnover in the classrooms and submitted them to the school board.

Once in our new winter/spring location in Rm. 134, we continued business as usual. Dental education with free toothbrushes handed out to grades K-4 was a fun health unit that "Nurse Bird" taught. With Mr. Penney's help Nurse Bird did scoliosis screening, which found a handful of individuals needing medical supervision. The spring helmet order, sponsored by N. H. Safe Kids, once again had a large number of helmets ordered at a great price! Nurse Bird also had ten school employees taking the Red Cross CPR and First Aid class. Nurse Bird upgraded her instructor's certification to include the AED (defibrillator) training if/when one might be placed in the school. Thanks to parent assistance Nurse Bird also completed a MSDS manual (a poison management manual) to be used by the school and the fire department.

Heartfelt thanks to the teachers, administration, community, parents and family support to the health office. Thank you to Ms. Beryl Small, LNA, whose support to the nurse not only makes the office flow well but also helps make these extra assessment clinics and health projects possible.

Sincerely,

Kathy Bird, R. N.
School Nurse
2002 Graduates

Nicholas R. Bailey
Nathan J. Bassett
Samantha M. Brown
Daniel J. Bunker
Lauren B. Carling
Heidi A. Caron
Jillian M. Cavanaugh
Kenneth Chase
Jocelyn N. Chickering
Krista Cobaugh
Brian J. Collins
Michelle D. Conley
Jameson J. Connor
Caitlin L. Davidson
Darel Dean
Bethany DeBendictis
Peter E. Delisle
Timothy J. Dodge
Sara A. Eaton
Christine C. Emery
Thomas W. Fletcher
Branden T. Forbes
Jaylene M. Frazier
Sean Gelinas
Ryan A. Godfrey
Bruce Goode

Jessica L. Goralski
David A. Graves
Travis V. Hardwick
Johnathan Hoogeveen
Ryan P. Jean
Michael A. Jones
Amanda M. Kane
Molly E. Kaufhold
Michael Leoncyk
Kaitlynne Lord
Kelley L. Madison
Kimberly M. Mason
Nicole A. Mann
Vanessa J. May
Milo M. Mayberry
M. Constance McNally
Adam J. Phaneuf
Deanna M. Potvin
Jesse M. Reed
Kevin A. Rich
Kendra Robbins-Monteith
Nicole Rockwell
Jillian M. Ruth
Schuyler Savage
Joseph M. Schmook
Sabrina L. Silva
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## 2002 Births

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<td><strong>U.S. Congressmen</strong></td>
<td></td>
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<tr>
<td>Honorable Charlie Bass (Second District)</td>
<td></td>
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<tr>
<td>1728 Longworth House Office Bldg.</td>
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<tr>
<td>Washington, DC 20515</td>
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<tr>
<td>Honorable Jeb Bradley (First District)</td>
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<tr>
<td>1218 Longworth House Office Building</td>
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<tr>
<td>Washington, DC 20515</td>
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<tr>
<td><strong>State Senator</strong></td>
<td></td>
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<tr>
<td>John S. Barnes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PO Box 362</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Raymond, NH 03077</td>
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<tr>
<td><strong>Representatives</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Robert A. Johnson</td>
<td></td>
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</tr>
<tr>
<td>Ye Old Canterbury Road</td>
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</tr>
<tr>
<td>Northwood, NH 03261</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Joseph Stone</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>12 Nottingham Rd.</td>
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<tr>
<td>Deerfield, NH 03037</td>
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<tr>
<td>Rudolph J. Kobel</td>
<td></td>
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<tr>
<td>73 Old Candia Rd.</td>
<td></td>
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<tr>
<td>Candia, NH 03034-2414</td>
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<tr>
<td>Harriet E. Cady</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>PO Box 149</td>
<td></td>
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<tr>
<td>Deerfield, NH 03037</td>
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<tr>
<td>Elbert I. Bicknell</td>
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<td></td>
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<tr>
<td>99 Mountain View Rd</td>
<td></td>
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<tr>
<td>Deerfield, NH 03037-1210</td>
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<tr>
<td><strong>State Offices of Interest</strong></td>
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<tr>
<td>Attorney General, Consumer Protection Bureau</td>
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<tr>
<td>Office of the Governor</td>
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<tr>
<td>Fish &amp; Game Department</td>
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<tr>
<td>Secretary of State</td>
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</tr>
</tbody>
</table>

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TOWN OF NORTHWOOD SCHEDULE OF MEETINGS

Board of Selectmen: Every other Tuesday - 6:00 p.m.
Call to be placed on the agenda - Agenda deadline Thursday 12 noon prior to Tuesday evening meeting

Board of Adjustment: Fourth Monday of each month - 7:00 p.m.
Deadline for applications is the first of each month

Planning Board: Fourth Thursday of each month - 7:00 p.m.
Call to be placed on the agenda - for consultations
Deadline for applications is the first of each month

2003 TOWN HOLIDAYS

New Year's Day January 1, 2003 Wednesday
Martin Luther King Day January 19, 2003 Monday
Presidents Day February 17, 2003 Monday
Memorial Day May 26, 2003 Monday
Independence Day July 4, 2003 Friday
Labor Day September 1, 2003 Monday
Columbus Day October 13, 2003 Monday
Veterans Day November 11, 2002 Monday
Thanksgiving Day November 27, 2003 Thursday
Day after Thanksgiving November 28, 2003 Friday
Christmas Day December 25, 2003 Thursday

Holiday Policy for Town of Northwood Employees:

If the holiday falls on Saturday, the Town of Northwood will observe the holiday the Friday before. If the holiday falls on a Sunday, the Town of Northwood will observe on the Monday following the holiday.

The Board of Selectmen has approved the closing of offices for Saturday hours due to the following holidays falling on either Friday or Monday for the year 2002:
- Closed on Saturday for Town Meeting and School Meeting.

Approved by the Northwood Board of Selectmen:

Marion J. Knox, Chairman
James A. Hadley
Scott R. Bryer
**Northwood Town Department - Email Addresses**

<table>
<thead>
<tr>
<th>Position</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant</td>
<td><a href="mailto:administrator@town.northwood.nh.us">administrator@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Finance Administrator</td>
<td><a href="mailto:finance@town.northwood.nh.us">finance@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Tax Collector/Town Clerk</td>
<td><a href="mailto:townclerk-taxcollector@town.northwood.nh.us">townclerk-taxcollector@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Code Enforcement Officer</td>
<td><a href="mailto:buildinginspector@town.northwood.nh.us">buildinginspector@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Municipal Receptionist</td>
<td><a href="mailto:reception@town.northwood.nh.us">reception@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Assessing Office</td>
<td><a href="mailto:assessing@town.northwood.nh.us">assessing@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Board Administrator</td>
<td><a href="mailto:boardadministrator@town.northwood.nh.us">boardadministrator@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Recreation</td>
<td><a href="mailto:recreation@town.northwood.nh.us">recreation@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Animal Control Officer</td>
<td><a href="mailto:animalcontrol@town.northwood.nh.us">animalcontrol@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Human Services</td>
<td><a href="mailto:humanservices@town.northwood.nh.us">humanservices@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Police</td>
<td><a href="mailto:police@town.northwood.nh.us">police@town.northwood.nh.us</a></td>
</tr>
<tr>
<td>Fire</td>
<td><a href="mailto:fire@town.northwood.nh.us">fire@town.northwood.nh.us</a></td>
</tr>
</tbody>
</table>

**TOWN WEBSITE:**

www.town.northwood.nh.us
## NORTHWOOD TOWN DEPARTMENTS
### TELEPHONE / BUSINESS HOURS

**Building Inspector / Code Enforcement - 942-5586 ext. 203**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>8:00 a.m. to 11:00 a.m.</td>
</tr>
<tr>
<td>Thursday</td>
<td>1:00 p.m. to 4:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>8:00 a.m. to 11:00 a.m.</td>
</tr>
</tbody>
</table>

**Chesley Memorial Library - 942-5472**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>9:00 am. to 4:00 p.m. 6:00 p.m. to 8:00 p.m.</td>
</tr>
<tr>
<td>Tuesday</td>
<td>9:00 a.m. to 1:00 p.m.</td>
</tr>
<tr>
<td>Wednesday</td>
<td>9:00 am. to 4:00 p.m. 6:00 p.m. to 8:00 p.m.</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:00 am. to 4:00 p.m. 6:00 p.m. to 8:00 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>CLOSED</td>
</tr>
<tr>
<td>Saturday</td>
<td>9:00 a.m. to 1:00 p.m.</td>
</tr>
</tbody>
</table>

**Planning Board / Board of Adjustment Administrator - 942-5586 ext. 205**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>9:00 a.m. to 2:00 p.m.</td>
</tr>
</tbody>
</table>

**Selectmen’s Business Office - 942-5586 ext. 202**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, Tuesday, Friday</td>
<td>9:00 a.m. to 2:00 p.m.</td>
</tr>
<tr>
<td>Wednesday</td>
<td>CLOSED</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:00 a.m. to 4:30 p.m.</td>
</tr>
<tr>
<td>Second and Last Saturday</td>
<td>9:00 a.m. to noon</td>
</tr>
</tbody>
</table>

**Town Clerk Office - 942-5586 / Tax Collector Office - 942-5586 ext. 201**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>8:00 a.m. to 10:00 a.m.</td>
</tr>
<tr>
<td></td>
<td>4:00 p.m. to 7:00 p.m.</td>
</tr>
<tr>
<td>Tuesday</td>
<td>9:00 a.m. to 2:00 p.m.</td>
</tr>
<tr>
<td>Wednesday</td>
<td>CLOSED</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:00 a.m. to 4:30 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>9:00 a.m. to 2:00 p.m.</td>
</tr>
<tr>
<td>Second and Last Saturday</td>
<td>9:00 a.m. to noon</td>
</tr>
</tbody>
</table>

**Transfer Station / Recycling Facility - 942-5586**

### Summer Hours

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>Saturday</td>
<td>8:00 a.m. to 2:00 p.m.</td>
</tr>
<tr>
<td>Sunday</td>
<td>12:00 p.m. to 4:00 p.m.</td>
</tr>
<tr>
<td>Wednesday September 1 - March 31</td>
<td>8:00 a.m. to noon</td>
</tr>
<tr>
<td>Wednesday April 1 - August 31</td>
<td>4:00 p.m. to 8:00 p.m.</td>
</tr>
</tbody>
</table>

### DEPARTMENT | TELEPHONE #
--- | ---
Fire / Rescue / Emergency Management | 911
Fire Station Office | 942-9103 / 9104
Health Officer | 942-9100
Highway Department | 942-9108
Police Department (Business) | 942-9101
Police Department (Dispatch) | 942-8284

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