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Annual Report

LANCASTER, N. H.

1962

Highlights of 1962

Final plan preparation for Sewer System received.

New Grader purchased for Highway Department.

Reconstruction of a section of Reed Road.

Reconstruction of Rowell Road.

New Police Cruiser for Police Department purchased.

Arthur G. Sherman re-elected to Board of Selectmen.

Plans for 1963

Construction of a Fire Station.

Complete gravel filling Reed Road.

Receive authorization to negotiate for Federal and State assistance sewer grants.

Installation of a new Warning System for Civil Defense.

Purchase new truck for Highway Department.

New Communication System for Civil Defense.

Cover Photo: The Mechanic Street Covered Bridge, one hundred years old on November 18, 1962, attracts many visitors each year. The first team crossed the bridge on Tuesday, November 18, 1862. Still to be seen on its interior are old advertising signs for Flynt Powders, Kendall Cure, and Lily Dale Flour. —Photo by Don Sieburg, New London, N. H.

ANNUAL REPORT
OF THE
TOWN OF LANCASTER, N. H.

FOR THE PERIOD
JANUARY 1, 1962 TO DECEMBER 31, 1962
INCLUSIVE

WITH THE REPORT OF
THE LANCASTER SCHOOL DISTRICT

DEMOCRAT PRESS - LANCASTER, N. H.

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Directory of Officials

Elected Officials

Selectmen		Term Expires
Herbert A. Woods		1963
Maynard G. White		1964
Arthur G. Sherman		1965
Moderator		
Dana H. Lee		1963
Town Clerk and Treasurer		
Dorothy H. Willson		1963
Supervisors of the Check List		
Albert J. Kenney		1963
Lester E. Moses		1963
Edna B. Haley		1963
Trustees of Trust Funds		
Sinclair Weeks		1963
Daniel A. O'Brien		1964
Raymond W. McCaig		1965
Library Trustees		
Raymond Linscott		1963
Ethel McCarten		1964
Sinclair Weeks		1965
Col. Town Investment Committee		
J. Wendall Kimball	O. Leo Connary	
Daniel A. Sullivan	Raymond W. McCaig	
Raymond F. Linscott	Raymond Carr	
	Hugh Galbraith	
Col. Town Spending Committee		Term Expires
Robert C. Rich		1963
Grace M. Lee		1963
Margaret P. Guilmette		1963
George E. Hunter, Jr.		1964
Arthur Drake		1964
Ardis C. Paine		1964
James A. Ferguson		1965
Nathalie Wheeler		1965
Charles T. Bennett		1965
Emmons Smith Fund Committee		Term Expires
Laurence J. Paul		1963
Mary H. Carey		1964
Marion M. Balch		1965

Town Manager—Overseer of Public Welfare—Tax Collector

Donald E. Crane

Town Accountant Admin. Assistant

Donna P. Young

Town Counsel

John E. Gormley

Health Officer

James A. Ferguson, M. D.

Public Health Nurse

Miss Olive Cummings, R. N., resigned 9/62

Mrs. Edith R. Hodge, R. N., appointed 9/62

Public Health Nursing Committee

Priscilla Evans, Margaret Crawford, Edna Whyte

Budget Committee

Term Expires

Richard Carr	1963
Elmer Dickey	1963
Frank Wallace	1963
John E. Gormley	1964
Reynold Guilmette	1964
Chester Savage	1964
Carl Lesnick	1965
John Evans	1965
Donald McGoff	1965

Representatives on Budget Committee

Maynard G. White

Mervin T. Connary

Robert M. Quay

Zoning Board of Appeal

Paul F. Smith	1963
Ethel McCarten	1964
Lincoln Berry	1965
John D. Roberts	1966
Robert Crane	1967

Building Inspector

Ross F. Stanard

Cemetery Committee

Hugh J. Galbraith

Minnie Currier

Dorothy H. Johnson

Highway Foreman

Arthur J. Savage

Chief of Police

John A. Sweeney

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Minnie Currier

Dorothy H. Johnson

Highway Foreman

Arthur J. Savage

Chief of Police

John A. Sweeney



Budget for 1963

The proposed budget for the fiscal year 1963 follows: The budget is prepared by the Budget Committee from information furnished by the Board of Selectmen, and other Town Officers. The Budget Committee held public hearings for a general discussion of all recommended appropriations. Expression from the Public is a determining factor as to the amount of appropriations or a particular appropriation. Many long hours were spent by the Committee in the preparation of the Budget. It is their feeling that the expression of the Public is reflected in the Budget.

Included is the estimate and actual revenues, appropriations and expenditures of the previous year 1962.

REVENUE

Sources of Revenue	Estimated 1962	Actual 1962	Estimated 1963
From State:			
Interest & Dividends Tax	\$ 9,664.00	\$ 9,664.57	\$ 9,664.00
Railroad Tax	0	0	0
Savings Bank Tax	0	0	0
Reimbursement a/c State & Federal forest lands	70.00	0	70.00
Reimbursement a/c Old Age Assistance	115.00	1,067.19	115.00
State Aid Const.	469.00	469.02	0

Sources of Revenue	Estimated 1962	Actual 1962	Estimated 1963
From Local Sources			
Except Taxes:			
Dog Licenses	625.00	603.38	625.00
Business Licenses, Permits & Filing Fees	425.00	539.15	425.00
Fines and Forfeits, Municipal Court	1,000.00	1,286.73	1,000.00
Rent of Town Hall and Other Buildings	1,500.00	1,510.00	1,500.00
Interest Received on Taxes & Deposits	1,500.00	1,712.44	1,500.00
Income from Investments	187.00	187.50	187.00
Parking Meter Income	6,000.00	6,123.70	6,000.00
Water Depts.	1,000.00	1,000.00	1,000.00
Motor Vehicle Permit Fees	18,500.00	18,846.44	18,000.00
Sale of Town Property	1,000.00	391.32	500.00
Commission on Head Taxes	725.00	755.50	750.00
Amount Raised by Issue of Bonds or Notes:			
Fire Station			35,000.00
Sewerage Treatment			525,000.00
Budget Surplus	3,000.00	3,000.00	
From Local Taxes Other Than Property Taxes:			
Poll Taxes—Regular @ \$2	2,664.00	2,338.00	2,500.00
National Bank Stock Taxes	685.00	685.00	685.00
Yield Taxes	1,000.00	1,394.46	1,000.00
Added Taxes	0	375.27	0
<hr/>			
Total Rev. from all sources Except Property Taxes	\$69,129.00	\$69,449.67	\$605,521.00
Amount to be Raised by Property Taxes			
			151,289.54
<hr/>			
Total Revenues			\$756,810.54

EXPENDITURES

Purposes of Expenditures	Appro. 1962	Actual Expend. 1962	Appropriations Recommended
			by Budget Comm. 1963
Current Maintenance Expenses:			
General Government:			
Town Officers' Salaries	\$11,740.00	\$11,857.82	\$12,130.00
Town Officers' Expenses	4,950.00	5,161.74	6,670.00
Election & Registration Exp.	425.00	569.20	225.00
Municipal Court Expenses	600.00	600.00	700.00
Expenses Town Hall and Other Town Bldgs.	6,250.00	6,636.67	6,800.00
Employees' Retirement & Social Security	2,150.00	2,319.41	2,500.00
Protection of Persons And Property:			
Parking Meters	6,000.00	5,994.65	6,000.00
Police Department	16,225.00	17,070.63	15,525.00
Fire Department	4,500.00	4,500.00	4,500.00
Moth Exterm—Blister Rust & Care of Trees	1,600.00	847.20	1,600.00
Insurance	4,457.72	4,467.92	4,408.16
Planning & Zoning	200.00	176.23	200.00
Damages & Legal Expenses	600.00	583.85	450.00
Civil Defense	650.00	515.25	1,050.00
Health:			
Health Dept., Including Hospitals	6,159.50	6,159.41	5,686.26
Vital Statistics	350.00	344.24	350.00
Sewer Maintenance	2,000.00	1,333.56	2,000.00
Town Dump and Garbage Removal	2,850.00	2,698.16	2,850.00
Highways and Bridges:			
Town Maintenance	51,220.00	52,391.71	53,350.00
Street Lighting	12,150.00	11,838.51	13,300.00
Town Road Aid	753.37	753.37	751.97
Libraries	6,721.79	6,721.79	8,333.00

Purposes of Expenditures	Appro. 1962	Appropriations Recommended	
		Actual Expend. 1962	by Budget Comm. 1963
Public Welfare:			
Town Poor	2,500.00	3,066.63	3,500.00
Old Age Assistance	8,000.00	8,848.25	8,500.00
Patriotic Purposes:			
Memorial Day and Veterans' Assoc.	100.00	100.00	200.00
Recreation			
Parks & Playgrounds			
Incl. Band Concerts	2,550.00	2,682.49	3,300.00
Public Service Enterprises:			
Cemeteries	2,500.00	2,500.00	2,500.00
Advt. & Regional Assoc.	3,805.15	3,373.35	3,505.15
Interest:			
On Temporary Loans	1,700.00	1,858.88	1,700.00
On Long Term Notes	575.00	577.76	1,226.00
Highways & Bridges:			
Town Const., Bridges	2,000.00	0	2,000.00
Water Works Construction	0	2,507.33	2,000.00
Sewerage Treatment			525,000.00
Sewer Construction	500.00	1,571.47	1,500.00
New Fire Station			35,000.00
New Equipment	22,000.00	19,235.00	5,500.00
Payment on Principal of Debt:			
Long Term Notes	9,038.00	9,038.00	9,000.00
Payment to Capital Reserve Funds	1,500.00	1,500.00	3,000.00
Total Expenditures	\$200,850.53	\$200,875.92	\$756,810.54

Board of Selectmen and Town Manager

The Board of Selectmen is responsible for determining policy, appoints the manager and supervises his performance. The Selectmen act as a group, not individually, in instructing the manager.

The Manager is the administrative head of all departments of the Town and responsible for their efficient operation. He has general supervision of all town property and the business affairs of the Town, and of the expenditures of money appropriated for Town purposes. He prepares and submits to the Selectmen the annual budget and, prepares and submits such reports as may be required by the board. Keeps the board advised of the financial condition and needs of the town and such other duties as may be required by law or ordinance. In Lancaster he is also the Overseer of Public Welfare and Tax Collector.

During the year the Selectmen held some 34 regular meetings at the town office, with the manager present to transact all town business. The meetings are scheduled each first and third Monday evening of the month, and such other times as may be required, and are open to the public. Special meetings were for various reasons with specific individuals or for specific problems. Other meetings were held for preparation of the budget, meeting with the budget committee and many other committee meetings.

The Board attended meetings held by the State Tax Commission, the N. H. Assessors Association and the N. H. Municipal Association. The manager also attends these meetings plus other municipal meetings and public hearings that pertain to municipal affairs.

Board of Assessors

The Board of Assessors make every effort in arriving at fair and equitable assessments, considering every possible factor and the latest available information. As a result a great deal of time is consumed before the final assessment figure is determined. The assessments made this year as in past years is believed to be fair.

The Board held meetings to receive inventories and answer all inquiries. The inventories are carefully examined and all additions and improvements and deletions are noted and all transfers of properties are recorded. All veterans' exemptions filed were carefully examined and acted upon by the Board, and \$185,205.00 assessed valuation was exempted. One exemption for the blind was granted.

On the first day of April the Board visited each farm to assess taxable animals. They found and assessed 830 cattle, 178 other neat stock, 22 draft horses, 31 sheep and 225 fowl, for a total taxable valuation of all animals of \$101,773.00. At the same time they valued 15 milk houses newly built or remodeled before April 1, 1962.

There were 7 new buildings built before April 1st consisting of 5 new residential properties, 1 commercial property and 1 new camp, assessed by the Board. The Board valued 4 additional house trailers, 7 additions to existing properties and 19 improvements. There were 4 properties reviews as a result of appeals from the owners. Other taxable property assessed by the Board included 25 boats for \$2,905.00 assessed valuation and construction machinery amounting to \$89,960.00. Construction machinery valuation was \$52,160.00 higher this year because of the Oklahoma Company having much of their equipment in Lancaster while reconditioning the Portland Pipe Lines Corp. transmission lines.

The Board reviewed Timber reports of Cutting and placed values on all reported cutting. The total assessed valuation amounted to \$14,418.00.

Real estate values, including house trailers increased in 1962 by \$81,255.00, resulting mostly from new properties, Stock-in-trade values increased \$32,400.00, electric plants increased \$15,700.00. Animal values dropped by \$32,338.00; while others except construction machinery remained near the same. The gross taxable valuation of all properties was \$7,748,699.00 less veterans' exemptions, making a net taxable valuation of \$7,562,494.00, making a net increase of \$147,893.00 over 1961.

Taxes and Other Revenue

PROPERTY TAXES

The gross assessed valuation of the Town for 1962 was \$7,748,699.00 while veterans' exemptions and one blind exemption totaled \$186,205.00, leaving a net taxable valuation of \$7,562,494.00. This is an increase of \$147,893.00 over 1961. Real estate valuation increased \$83,195.00, Stock-in trade values increased \$32,402.00, and road building machinery showed an increase of \$52,160.00 due to the Oklahoma Corp. having several pieces of equipment in Lancaster this year. Towns were able to tax only draft horses this year and resulted in a loss in valuation of \$5,575.00, while the cow population decreased causing a loss in valuation of \$24,020.00. Other items remained about the same with small increases and decreases.

A tax rate of \$4.35 was approved, the Town rate \$1.79, the school rate \$2.31, and the County rate was \$0.25. Tax bills amounting to \$329,654.58 were promptly mailed. The Town's share of this was \$134,814.42, the school received \$175,011.69, and the County \$19,142.38.

As of December 31, 1962, collections of \$292,244.76 had been received on the 1962 commitment, in addition \$37,746.08 was collected on prior levies.

OTHER TAXES

Poll Taxes	\$2,638.00
Yield Taxes (Timber Taxes)	1,648.32
National Bank Stock	685.00
	<hr/>
Total	\$4,971.32

ASSESSED VALUATION

1958	7.1
1959	7.2
1960	7.3
1961	7.4
1962	7.5

TRANSFERS AND CREDITS

The Town officials are authorized to carry forward at the end of each year, any appropriations that have not been fully expended to complete the proposed work. The Board of Selectmen forwarded the following 1961 appropriation balances into 1962.

Town Office Expenses	\$ 150.00
Civil Defense	350.00
Town Folder	200.00
Blister Rust	100.00
	<hr/>
	\$ 800.00

Some departments earn credits during the year for performing services, sale of material, work under State programs such as Town Road Aid and reimbursement from other Town departments. Listed below are the department and credits received:

Town Maintenance	\$ 5,998.65
Public Welfare	1,092.00
Retirement & Social Security	2,429.63
Sewers	135.00
Park Maintenance	150.00
Town Buildings	9.72
Parking Meter Damage	183.20
Town Officers' Expense	297.93
	<hr/>
Total	\$10,296.13

TAX RATES

1958	\$4.22
1959	\$4.40
1960	\$4.40
1961	\$4.35
1962	\$4.35

Town Clerk's Report

The Town Clerk collected and transferred to the Town the sum of \$19,449.82.

Motor Vehicle Permits Issued:

1961	\$ 279.03
1962	18,430.08
1963	137.33

\$18,846.44

Revenue derived from this source shows \$548.25 less collected than in 1961 due to the fact that fewer permits were issued for 1963 in the year of 1962.

Dog Licenses:

20 Females	\$ 98.75
252 Males	502.13

\$600.88

Revenue from dog licenses was \$25.60 less than the amount collected in 1961.

The following Vital Statistics were recorded:

	1962	1961
Births	197	210
Deaths	90	89
Marriages	34	39

Your Town Clerk's Office is the place to find a Town Ordinance or any public town record, to obtain a copy of a vital statistic record, a marriage or dog license, a motor vehicle registration, and to search for or file an attachment or financing statement.

MOTOR VEHICLE PERMIT INCOME

1958	\$14,680.54
1959	\$16,278.98
1960	\$17,493.71
1961	\$19,394.69
1962	\$18,846.44



General Government

Appropriated \$23,965.00

Expended \$24,897.61

Town Officers' Salaries

Expended \$11,840.00

The expenditure for General Government under Town Officers' Salaries covers the Salaries of nine elected officials and two appointed. The Salaries of the eleven officers, three Selectmen each receiving \$600.00, Town Clerk, Town Treasurer and Clerk of the Budget Committee (1) \$2,300.00, Town Manager \$6,000.00, Deputy Tax Collector \$1,430.00, Moderator (1) \$60.00, Bookkeeper of Trust Funds \$150.00; and Dog Constable \$100.00. A credit of \$1,000.00 was received from the Precinct towards the Manager's Salary.

Town Officers' Expense

Expended \$5,161.74

A new fire proof filing cabinet was purchased from this account for filing of the new required Commercial Code records and for the very valuable assessing records. A new electric typewriter was obtained to replace an old standard. Office supplies and expenses, including paper supplies, postage, printing of notices, the cost of printing the Annual Report, tax bills and telephone expenses were furnished from this account. Dues to Associations and expenses to attend were paid, as well as the Manager's auto expense. The cost to audit all Town records and payments to the Register of Deeds for tax sale recording were furnished.

Elections and Registrations

Expended \$569.20

These expenditures included the cost of three elections held during the year, Town Meeting, the Primary election and the Bi-Annual Election. The salaries of the three supervisors of the check list is also included.

Town Buildings

Expended \$6,636.67

The Auditorium floor in the Town Hall was refinished and the floor in the dining room was sealed. Custodian service for the Town Hall, two closets were built for storage, plus two ceilings, one in a dressing room and one in the back hall, and other general maintenance. The costs of electricity, water and fuel were paid from this account.



MUNICIPAL COURT

Appropriated \$600.00

Expended \$600.00

This appropriation pays the Judge's Salary. The Municipal Court, Hon. Walter D. Hinkley, Judge, received from fines, forfeitures and small claims a total of \$2,455.05. The Town received \$1,080.23 of the total receipts and the State department \$1,180.90. The Court expenses were \$13.92 for supplies, and incidentals, witness fees \$160.00 and Special Justice fees totaling \$20.00. The witness fees were paid to the members of the Police force who testified in Court when they were not on regular duty.

Protection of Persons and Property

Appropriated \$31,582.72

Expended \$31,505.73



Insurance

Expended \$4,467.92

Insurance coverage is provided for losses from fires for the Town Buildings, coverage for Public Liability and theft. The Town has fleet coverage for all Town equipment and Workmen's Compensation for all Town Employees. Bonds are provided for Town employees responsible for handling funds.

Coverage is provided for the skating rink hut, and any properties taken by Tax Collector Deeds.

Fire Department

Expended \$4,500.00

This expenditure represents the Town's financial support of the Fire Department for providing fire protection throughout the entire Town. The department is equipped to handle all types of fires with efficiency. A detailed report of the department's activities may be found in the Lancaster Fire Precinct Annual Report.

Civil Defense

Expended \$515.25

The Town has on order a 10 horse siren Warning device, to replace the 5 horse unit that was inadequate for the area to be covered. This is paid jointly by Town and Federal governments. The funds for this will be forwarded into 1963. The expenditure covered small items purchased and a mobil combination siren, public address and radio amplifier which is installed in the Police Cruiser for Civil Defense and other emergency use.

Care of Trees

Expended \$847.20

Each year \$100.00 is appropriated for Pine Blister Rust control. The control work is carried out by the State Forestry Department and financed by Federal, State, and local governments. The control work this year covered an area of 830 acres.

The spraying program to control Dutch Elm Disease was continued this year and is proving successful. Although several trees had the disease the cost was kept to a minimum in removal since the Town forces were able to remove several. Several stumps in the Parks and on the roadside were removed to make the parks more attractive and remove roadside hazards. This work was done by a machine that cuts the stump approximately 14 inches below ground level. The holes are then filled with loam.

The only assistance the Town receives for the Dutch Elm disease control is the laboratory work done by the State Entomologist at the University of New Hampshire, and his field crew. All the financing and care of the trees is by the Town.



Zoning

Expended \$176.23

The expenditure paid the salaries of the Building Inspector and clerk and forms for use by the Building Inspector.

The Building Inspector received 40 applications for building and 32 permits were issued, 4 for trailer dwellings, 14 for new homes, 4 for new garages, 5 for remodeling. There were 3 permits issued for commercial use and 2 for governmental uses.

The Zoning Board of Adjustment held public hearings for 8 requests for variances from the zoning law and permits for trailer parks. The requests for trailer parks were denied as well as two requests for locating trailers due to the zoning of the area in question. All other requests were granted.



Police Department

Expended \$20,415.28

The expenditure included salaries, and retirement contributions of the Chief, two regular officers and wages for two regular special officers and other special officers as needed at a cost of \$15,980.58. Telephone expense \$347.20; uniforms \$507.01; supplies, equipment and miscellaneous jail expense \$675.30. The cost of operating the cruiser, including gas and oil, tires and repairs was \$975.33. The department exchanged its two year old cruiser, from a smaller vehicle to the regular size, at a cost of \$1,735.49.

Of the expenditure \$3,150.00 came from Parking Meter revenue. The department supervises the meters, maintains them and makes all collections. The parking meters also pay over to the highway department \$2,650.00 for street and parking lot maintenance.

The year 1962 was a variable one in the Lancaster Police Department. Some significant points: motor vehicle accidents investigated by the Lancaster Police Department increased 15% over the preceding year; total number of complaints received 268, down 15%; 200 persons were arrested, summoned or cited during 1962, 12% less than in 1961; juvenile offenses, or incidents involving juveniles, was up 18%.

During the year the Lancaster Police Department investigated 72 motor vehicle accidents. They are classified as follows: 52 were motor vehicle vs. motor vehicle, property damage; 12 were classified as running off roadway, one of which resulted in the first fatal accident that the Town of Lancaster has recorded in the past five years; five persons involved in accidents were hospitalized, four claimed personal injuries and contacted their own physician.

If we were to compute in dollars and cents the cost that the insurance companies paid out for the above accidents, including the fatal accident it could be in the vicinity of \$50,000. When we consider that last year, according to the statistics compiled by the National Safety Council, that

41,000 met death on the highways, the total amount paid for claims, injuries and deaths must be astronomical. In view of the appalling death rate of 1962 it remains a community responsibility to stress traffic safety for the year 1963.

Of the total arrests for the year 1962, 80 percent were in the motor vehicle category. Of the misdemeanors, drunkenness increased with 15 persons being held in protective custody. Six persons were arrested for operating motor vehicles while under the influence of intoxicating liquor. The number of persons arrested for issuing worthless checks increased, but fortunately \$450.00 was recovered by the Lancaster Police Department. More specific information on persons charged with crimes will be included in a table provided for such data.

Juvenile petitions heard by Lancaster Municipal Court came to 11. Complaints received by the Lancaster Police Department involving juveniles amounted to 25. These complaints were dispensed with by the department without filing a formal juvenile petition. Usually an admonition to their parents to restrict some of the juvenile's privileges took care of the situation; after all the purpose behind all juvenile offenders is to rehabilitate.

Another significant and distressing factor relevant to juveniles is the increase in the number of liquor violations they are involved in. Formerly a juvenile between the ages of 16 and 18 found in possession of alcoholic beverages in a motor vehicle could be arraigned in Municipal Court under the motor vehicle statute, a ruling by the Attorney General now makes it mandatory that the juvenile be petitioned in Juvenile Court for such violation. In view of the fact that this violation is not serious and the lengthy procedure involved in filing a petition, a large number of youths involved in this nature never realize fully how serious the situation is if not checked in time.

During the year, 268 complaints were received by the Police Department. Of the total 110 were of the non-criminal type. Twenty-five dog complaints were received. Regardless of the type of complaint, the Lancaster Police endeavor to give quick and prompt service. As we have stated in the past, this is your department and we are here for your benefit. The Lancaster Police, once again, would like to emphasize that in case of emergency, or upon witnessing any offense committed upon you or in your presence notify the Police Department immediately.

It is the policy of the Lancaster Police Department to perform certain inspectional services, among them is the in-

spection of vacant homes. Last year, 46 residents and non-residents requested this service.

The Lancaster Police through their nightly routine checks of the business area found 225 doors left open by the proprietors or those entrusted with this responsibility. This represents 105 more doors than were found open last year. A careful check of the premises before leaving would correct this situation. Also a night light in the rear of the stores that would be visible from the street would help the officers in checking property and would also be helpful in deterring anyone who may have desires of unlawfully entering such premises.

It is the purpose that the statistics of the following pages will reveal the distribution of crime, and offenses known to the police, so that the public will be in a better position to evaluate services provided by the Police Department of Lancaster.

OFFENSES KNOWN TO THE POLICE

Classification of Offenses	Offenses Reported or Known to Police	Unfounded, i.e., False or Baseless Complaints	Number of Actual Offenses	Cleared by Arrest	Not Cleared by Arrest
Criminal Homicide					
(a) Murder & non-negligent manslaughter					
(b) Manslaughter by negligence					
Forcible Rape					
Robbery					
Aggravated Assault					
Burglary—breaking or entering	14	2	12	5	7
Larceny—Theft (except auto theft)					
(a) Over \$50	12	2	10	5	5
(b) Under \$50	18	1	17	9	8
Auto Theft	2	1	1		1
	—	—	—	—	—
Total	44	6	40	19	22

PERSONS CHARGED

(Charged by Police) (Disposition)

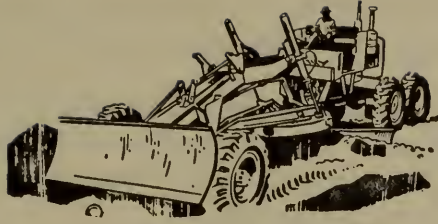
Classification of Offenses	Disposition					
	Arrested	Summoned	Total Persons Charged	Guilty	Acquitted Otherwise Dismissed	Referred to Juvenile Court
Part I Classes						
Forcible Rape						
Burglary — Breaking or Entering		7				7
Larceny — Theft		2				2
	—	—	—	—	—	—
Total Part I		9				9
Part II Classes						
Other Assaults	1	2	1	1	2	
Embezzlement & Fraud						
Stolen Property						
buying, Receiving						
Drunkenness	15		1	1	14	
Sex Offenses	1		1		1	
Disorderly Conduct	1	5	6	6		
Driving while						
Intoxicated	6		4	4	2	
Violation of Road and						
Driving Laws		131	131	131		
Traffic & Parking Laws		7	7	7		
Suspicion	2					
All Other Offenses		2				2
Unlawful Possession						
(Liquor)		22	22	5	17	
	—	—	—	—	—	—
Total Part II Classes	26	169	173	155	36	2
	—	—	—	—	—	—
Grand Total	26	178	173	155	36	11

In this annual return of persons charged the following classifications were omitted: Criminal homicide, Robbery, Aggravated Assaults, Auto Theft and Forgery; Weapons, carrying, possession; Prostitution, Offenses against the family, Narcotic Drug Laws, Vagrancy and Gambling.

These particular forms of indices were instituted by the International Police Chiefs Association and endorsed by the Department of Justice.

The "Annual Return of Offenses Known to the Police" is the best index and in the strict sense the only reliable index of the amount of crime that happens in any town. Statistics of the arrests, prosecution, convictions, can never be true indices of the volume of fluctuation of criminal acts, for they are clouded by the varying policies of enforcement, and in any case only include those persons apprehended, convicted or imprisoned. In many of the cases the perpetrator is never apprehended, in some cases the offense is never reported. Therefore it is self-evident that those offenses that the police are made aware of, such as being informed by citizen reports, complaints, and those offenses that the police discover through their own medium are more reliable. Indices, even though subsequently through later investigation are classified as unfounded are recorded under offenses known.

Some interesting factors: more offenses were reported last year than in 1961. Also statistics reveal that the months of June and July are apt to have more reports of Burglary (Breaking and Entering) than any other two-month period. Also that the fall months bring an upswing in juvenile offenses. More motor vehicle accidents occur in January and February than in any other two-month period.



Highways and New Construction

Appropriated \$70,773.37

Expended \$72,187.64

Town Maintenance

Expended \$55,041.71

The Highway Department with six full time employees and additional part time personnel as may be needed, performs many services. These services include snow removal, new construction of roads under State Aid programs and construction of Streets financed locally. Regular maintenance of Town Streets and rural roads, sidewalk maintenance and construction, bridge maintenance, park maintenance, care of the Town Dump and many other duties.

The Department is responsible for the care and maintenance of four trucks, one grader and one front-end loader, plus other equipment. The equipment was maintained in good operating condition throughout the year with little or no down time. Maintenance work, such as greasing, oil changes, tire repair, etc., is done entirely by the department personnel and much of the repair work. The work is done in the Town Garage where good tools and equipment are available.

Approximately four miles of streets and one mile of rural road were resurfaced with asphalt this year. Other streets and rural sections were patched as needed with asphalt cold patch from the stock pile that is mixed by the department. All rural graveled roads were chlorided for compaction and dust control, graveled as needed and frequently graded. Ditching of most roads was completed this year for improved drainage. Several old culverts were replaced with asphalt coated corrugated metal culverts for longer life. Culverts were placed lower to improve drainage and protect them from frost and damage by plows and grader blades.

A section of Rowell Road was reconstructed this year after damage caused by washouts. The grade of the hill was reduced by excavation in places and filling in other sections and new drainage to prevent further washouts. The improve-

ment will reduce continued maintenance that has been a problem in the past and travel over the section is no longer hazardous.

Sand was stored for the resurfacing of streets and approximately 2000 yards with salt or chloride added for winter use. Approximately 2000 yards of gravel was used to improve certain sections of gravel roads.

During the winter months all 40 miles of streets and roads and the parking lots were plowed, sanded and salted as needed. Snow was removed from Main Street as needed after each storm. Snow was removed from certain other streets where hazardous conditions existed due to the accumulation of snow or because of drainage problems. All sidewalks were plowed and sanded as needed.

The Town garage was heated, lighted and maintained as was necessary. A new gasoline pump with additional storage was added and the old pump and tank is now used for diesel fuel for the grader. The pumps are now located in a more accessible area and away from the building for fire safety.

Town Road Aid

Expended \$753.37

The Town Road Aid (T.R.A.) program is a State Aid program to assist municipalities in the reconstruction and betterment of Class 4 and 5 highways. This year the State contributed over \$5,000.00 and the town appropriated \$753.37 for this program.

The project this year was the completion of the reconstruction of Reed Road from where last year's project ended to the intersection of U. S. Route 3. The section of road was widened and curves reduced as much as practical and new drainage. The larger portion of the funds were used in the widening because of the need to remove stonewalls and several trees. Gravel filling had to be delayed because of the limited funds. The road is greatly improved for travel, plowing and reduced maintenance and is now a very scenic drive.

Street Lighting

Expended \$11,838.51

The expenditure includes \$10,846.21 for the cost of normal street lighting and \$992.35 for the Christmas season ornamental lighting.

The 1962 Town Meeting approved an expenditure of \$1,000.-00 for the purchase and installation of the Christmas ornamental lighting. In the past this was contracted and paid jointly by the Town and the Chamber of Commerce.

Sewer Construction

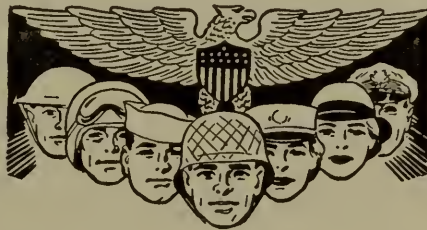
Expended \$1,571.47

An extension of approximately 750 feet was added to the Portland Street sewer to accommodate the new homes built this year.

Water Line Construction

Expended \$2,507.33

The Town received authorization from the Lancaster Budget Committee and the State Tax Commission to make an extension of the water line on Portland Street to service the new homes. The Town undertook this project rather than the Lancaster Fire Precinct because of it being outside the Precinct boundaries.



Patriotic Purposes

Appropriation \$100.00

Expended \$100.00

Memorial Day

Expended \$100.00

The Veterans of Foreign Wars conducted the colorful and appropriate Memorial Day services. The expenditure was for assistance to them in purchasing flags and wreaths to be placed on Veterans' graves and for the Parade Marshal and clergyman.

Public Welfare

Appropriation \$10,500.00

Expended \$11,914.88

Town Welfare

Expended \$3,066.63

The Town Welfare program is administered by the Overseer of Public Welfare and financed locally, for persons who become poor and need financial assistance that may qualify. There were 18 cases during 1962 including 30 adults and 34 children. There were three hospital cases that resulted in the largest portion of the expenditure. The Town cares for and the parent contributes to the support of two minor children in a foster home. A credit of \$1,020.00 was received through reimbursement of recipients, making the net cost to the Town \$2,046.63. Improved unemployment laws and employee benefits have attributed greatly in keeping the cost of welfare to a minimum. Government surplus foods are distributed through this office and are available to qualifying persons. A person does not need to be on Welfare to qualify under this program.

State Welfare Assistance

Expended \$8,848.25

This program is administered by the State Department of Welfare and is financed jointly by Federal, State and local governments. The expenditure is Lancaster's share to Lancaster persons over the age of 65 years eligible to receive Old Age Assistance and to persons totally and permanently disabled who need financial assistance.

PUBLIC WELFARE COSTS

1958

\$7,929.70

1959

\$10,851.09

1960

\$9,369.33

1961

\$10,129.18

1962

\$10,894.88



Parks and Recreation

Appropriated \$2,550.00

Expended \$2,682.49

Parks Maintenance

Expended \$682.49

The Town paid the maintenance costs of all the parks except Cross Park which is paid from the Colonel Cross Trust Fund with the Town performing the work. Maintenance included mowing of the grass, mulching leaves and furnishing flowers and benches. Several tree stumps were removed from the park and the holes filled and seeded. Many local people and several visitors enjoy the use of these parks.

Swimming Pool

Expended \$1,200.00

This expenditure assisted in the operation of the Swimming Pool and the purchase of baskets for use of participants while at the pool. A full report of the pool's operation will be found in the report of the Col. F. L. Town Spending Committee.

Band Concerts

Expended \$800.00

This amount provided free band concerts during the summer. The expenditure included costs for musicians, public address system, electricity and minor expenses for telephone, postage or bank service charges.



Municipal Cemeteries

Appropriated \$2,500.00

Expended \$2,500.00

The expenditure represents the amount the Town raised for the Maintenance of Municipal Cemeteries, the remainder of the cost comes from Trust Funds, left the Town. The cemeteries include Summer Street, Main Street, and No. 10 on the Martin Meadow Pond Road. The following is the financial report of the Cemeteries:

Balance on Hand January 1, 1962		\$ 759.91
Income for Year:		
Town Appropriation	\$2,500.00	
Income from Trust Funds	5,923.94	
Burials	1,384.00	
Care of Lots	1,050.00	
Sale of Lots	839.00	
	<hr/>	11,696.94
		<hr/>
		\$12,456.85
 Less: Operating Expenses		
Labor	\$7,058.50	
Payroll Taxes	206.76	
Equipment Repairs	165.33	
Water Rents & Power	43.20	
Insurance	64.75	
Supplies	372.45	
Flowers & Plants	165.50	
Equipment & Equipment Rental	1,623.90	
Lot Development & Grounds Improvement	1,204.30	
	<hr/>	10,904.69
		<hr/>
Balance on Hand December 31, 1962		\$ 1,552.16



Weeks Memorial Library

Appropriated \$6,721.79

Expended \$6,721.79

The Town appropriated this sum for the operation of the Weeks Memorial Library. Included in the expenditure are the salaries of the Librarians, Books, Supplies and expenses of the building. The salary of the Children's Librarian is given by the Col. Town Spending Committee. Following are the reports of the Librarians and the Treasurer.

LIBRARIAN'S REPORT — 1962

It is a pleasure to report that the library continues to show a marked increase both in books circulated and in new patrons registered.

Because of an ever increasing demand for more and better reference material by both adults and students, the library, this year, has purchased the following sets of encyclopedias: WorldBook, Lands and Peoples, Popular Science, and American Biography. Also about 175 non-fiction and 200 books of fiction have been purchased for all age groups who use the adult section of the library.

As usual we continue to borrow large numbers of books from both the State Library in Concord and the Bookmobile.

No major improvements were undertaken on the library building itself this year except the wood trim on the outside

of the building was painted and new rubber stair treads were installed on the front stairs leading to the Juvenile Department.

Again we wish to express an invitation to all the people of Lancaster to visit your library and avail yourselves of its many facilities.

BARBARA G. MILLER
Librarian

Board of Library Trustees:

Sinclair Weeks
Ethel McCarten
Raymond F. Linscott

REPORT FROM CHILDREN'S LIBARIAN—1962

This year, the most marked increase in number of borrowers and circulation, is noted in the "beginning to read" group.

Our children's books cover a large range in age and every effort is made to maintain an adequate supply at all levels.

Throughout the year, numerous books, used to supplement material being studied, were borrowed by the teachers of all grades.

The State library bookmobile service continues to loan us books, thus providing more variety to our collections.

The doll collection was enlarged by two dolls from Rome, from Miss Mary Green of New York City and a doll in native Belgium costume from Mrs. Gordon Riess of Brussels, Belgium.

A book was given by friends in memory of Mr. Louis Bragg.

Summer, as well as new residents to the town have complimented us on the book collection and the attractive children's room.

You are most welcome to visit and see the service which you help to support.

ELIZABETH L. CURRIE
Children's Librarian

Board of Library Trustees:

Ethel McCarten
Sinclair Weeks
Raymond F. Linscott

TREASURER'S REPORT
Year Ending December 31, 1962

Receipts:

Balance on hand January 1, 1962	\$ 116.21
Received from	
Col. Town Fund	850.00
Town of Lancaster	6,721.79
Trust Funds	872.09
Hastings Bond	36.70
Brackett Fund	2.92
Fines	132.68
	<hr/>
	\$8,732.39

Expenditures:

Salaries	\$3,276.00
Substitutes	753.05
Water Rent	25.00
Heat	490.83
Insurance	184.48
Supplies (Office & Janitor)	157.02
Lights & Telephone	308.62
Maintenance	715.19
Social Security	125.88
Bank Service Charge	12.92
Books—Adult	1,359.74
Books—Juvenile	763.07
Encyclopedia	117.99
Periodicals	47.70
New Equipment	72.79
Dues	7.00
	<hr/>
Total Expenditures	\$8,417.28
	<hr/>
Balance on Check Book	\$ 315.11

RAYMOND F. LINSOTT
Treasurer

Health

Appropriated \$11,359.50

Expended \$10,535.37



Public Health Nursing & Dental Clinic Expended \$2,959.41

The expenditure represents the Town's share of \$2,709.41 for the Public Health Nursing and \$250.00 for the assistance in the Dental Clinic program. Following is the report of the Public Health Nursing Program.

ANNUAL REPORT OF THE PUBLIC HEALTH NURSING SERVICE—1962

The purpose of this organization shall be to promote the general health of the community by:

1. Participation in educational programs on all phases of health and welfare.
2. Making bedside nursing care and health guidance available to persons of all ages who have illness in their homes.
3. Teaching family members to care for their sick and to carry out physician's orders.
4. Assistance in rehabilitation of individuals who are crippled or handicapped.
5. Conservation of health by proper care, health habits or preventive inoculations.
6. Making known community resources to assist in social and economic problems.
7. Cooperating with State and National Health programs.
8. Maintaining school nursing services, such as physicals, examinations, clinics, dental programs, child health conferences, eye and ear testing and health services needed in school.

The above section of the by-laws of the Public Health Nursing Committee states our aim.

The Public Health Nursing Committee acts in an executive capacity and the physicians in Lancaster act as a medi-

cal advisory board, working with the Public Health Nurse in carrying out the above. All nursing care carried out by the nurse is under the direction of the local physicians.

Child Health Station

The Child Health Station is held on the third Friday of each month from 1:30 to 3:00 P. M. All pre-school children are welcome to come for immunization and physicals. DPT (Diphtheria, Tetnus and Whooping Cough) Vaccine is available and we hope to have Sabin Polio Vaccine available in the coming year. Each of the local physicians serve at the Child Health Station and the mothers may discuss any problem with the one on duty. Specific problems are referred to the family physician.

The Station is sponsored by the Mahaney-Brisson Post of the American Legion with assistance from the Col. Town Fund. Members of the Legion Auxiliary act as assistants. Mrs. Leonard James has most generously given of her time and each month brings with her another member to serve as hostess. The State Department of Health furnishes the vaccine.

Number of Child Health Stations held	12
Total attendance	180
Visits Giving Health Service—1962	
New-born	11
Infant (1 month - 1 year)	13
Pre-school	44
School	229
Adult (under 65)	55
Adult (over 65)	43
Maternity Service:	
Antepartum	3
Postpartum	9
Heart	1
Hearing-Speech	6
Dental Health	4
Crippled (under 21)	23
Cystic Fibrosis	1
Mental Health (under 21)	54
Mental Health (over 21)	2
Mentally Retarded	21
	517
Total	517
Visits for bedside care	74
State Health Department Referrals :	
Crippled Children's Service	13

Cardiac Clinic	1
State Department of Welfare:	
Sight Conservation	2
Vocational Rehabilitation	1

My thanks to the Public Health Nursing Committee, the Medical Advisory Board, the School Administrative Staff and other school personnel and Miss Eleanor Kenney, R. N., of the State Health Department for their guidance and cooperation in these past few months.

EDITH R. HODGE, R. N.
Public Health Nurse

Health Officer **Expended \$200.00**

Dr. James A. Ferguson, Lancaster Health Officer as always answered many health calls throughout the year ranging from complaints concerning certain animals to unsanitary conditions existing in or near homes. The appropriation covers his salary.

Sewer Maintenance **Expended \$1,333.56**

This expenditure represents the cost of maintenance of sewers such as unplugging stopped sewers, chemicals, and preventive maintenance through flushing of sewer lines. The work is done by the precinct forces and reimbursed by the Town. This account also furnished the necessary equipment.

Town Dump and Garbage Removal **Expended \$2,698.16**

The Collection of Garbage each Saturday morning cost \$1,350.00. The work is under contract. The operation of the Town dump, with one part-time employee and other maintenance, including rat eradication, cost \$1,348.16 this year.

Vital Statistics **Expended \$344.24**

The cost represented the cost of recording of all vital statistics by the Town Clerk. For a more detailed report consult the Town Clerk's report.

Weeks Memorial Hospital **Expended \$3,000.00**

The Town of Lancaster appropriates the above expenditure for assistance in the operation of the Weeks Memorial Hospital. Other Towns in the area also appropriate a proportionate amount.

Payment on Principal of Debt

Appropriated \$9,038.04

Expended \$9,038.04

The 1962 payment on the Town debt of \$9,038.04 was assisted by \$469.02 from the State for their share of the Main Street reconstruction note retired this year. Besides this retirement the note for the Town's share of the reconstruction of the bridge on the North Road near Forbes. One new note for \$17,500.00 was issued this year to purchase a new Grader for the Highway Department. The balance of the Town's notes as of December 31, 1962 is \$28,000.00. A detail of the notes appears on the following page.

Interest

Appropriated \$2,275.00

Expended \$2,436.64

Long Term Notes

Expended \$577.76

The expenditure includes the interest on all long term notes as it appears in the schedule on the following page. The entire cost is paid by the Town, including the Main Street note.

Temporary Loans

Expended \$1,858.88

This expenditure paid the interest on the monies borrowed in anticipation of tax receipts. The amount borrowed depends on how soon the tax money is received. Early payment on taxes could eliminate this borrowing. The over-expenditure here resulted from late tax receipts, higher interest rate and because of having to borrow more each year. This year it was necessary to borrow \$100,000.00 and payment was not until the first of December.

**STATEMENT OF LONG TERM INDEBTEDNESS, SHOWING ANNUAL
MATURITIES OF PRINCIPAL AND INTEREST**

As of December 31, 1962

Amount of Issue Date of Issue Principal Payable Date Interest Payable Dates Payable at	Highway Garage		Bridge Notes		Equipment Notes		Equipment Notes	
	Prin.	Int.	Prin.	Int.	Prin.	Int.	Prin.	Int.
			3½%		3½%		3¾%	
	\$6,500.00		\$8,300.00		\$7,000.00		\$17,500.00	
	June 13, 1958		Sept. 15, 1959		May 1, 1961		June 18, 1962	
	June 12		Sept. 15		May 1		June 18	
	June 12 & Dec. 13		Mar. 15 & Sept. 15		May 1 & Nov. 1		June, 18 & Dec. 18	
	Lancaster		Lancaster		Lancaster		Lancaster	
	National Bank		National Bank		National Bank		National Bank	
							Total.....
Fiscal Year Ending:	Prin.	Int.	Prin.	Int.	Prin.	Int.	Prin.	Int.
Dec. 31, 1963	\$1,000.00	\$70.00	\$2,000.00	\$70.00	\$3,000.00	\$157.50	\$3,000.00	\$271.88
Dec. 31, 1964	1,000.00	35.00			3,000.00	52.50	3,000.00	487.50
Dec. 31, 1965	500.00	8.75					3,000.00	400.50
Dec. 31, 1966							3,000.00	288.00
Dec. 31, 1967							3,000.00	150.00
Dec. 31, 1968							2,500.00	46.88
	\$2,500.00	\$113.75	\$2,000.00	\$70.00	\$6,000.00	\$210.00	\$17,500.00	\$1,644.76
							\$28,000.00	\$2,038.51

Unclassified

Appropriated \$6,555.15

Expended \$6,208.01

Advertising

Expended \$3,373.35

The operation and maintenance of the Information Booth cost \$1,168.20 for the year 1962. Salaries of the attendants accounted for \$1,000.00 and the balance for maintenance and expenses.

Mr. and Mrs. Fred A. Sheridan, attendants at the booth, report that 1962 showed a drop of 59 cars over last year attributed to the elements and Canadian monetary system and our own fluctuating stock market, which may or may not have had any bearing upon tourist travel. It is encouraging that each year more request for our folders from Chamber of Commerce and Automobile Clubs for their travel racks. They feel that people are coming to know that up here in the "White Hills" there is a small town whose beauty of location and attractiveness is in immense proportion to its size.

During the season from June 30th to September 7th, 2359 cars stopped at the booth and 6632 persons inquired for information.

The White Mountains Region Association received \$705.17 of the expenditure, representing the Town's share to help support the organization. The Association is supported by the Towns in the region, by private and business people and by the State Planning & Development Commission. The Association through its Executive Secretary does promotional work of the region, by distribution of literature, guide shows and by the Secretary attending shows throughout the East, besides distributing promotional material throughout the United States and Canada. The Association continued their work in the field of Commerce and Vacation Travel, Manufacturing and Crafts, Agriculture and Natural Resources. Additional information may be obtained by contacting the White Mountains Regional Office at 5 Middle St., Lancaster.

The Committee for the Bi-Centennial Celebration requested \$1,500.00 that was approved and subsequently deposited in the Savings Account for use by the Committee. The Committee held planning meetings during the year.

Damage and Legal Expense

Expended \$515.25

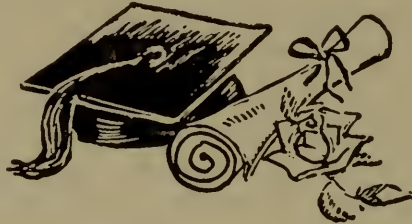
The expenditure represents the costs for legal services in connection with the Town and for the Town Council's fees.

Social Security and Retirement

Expended \$2,319.41

This account paid the Town's share of Social Security of $3 \frac{1}{8}$ of the gross earnings of the employees.

Each employee is eligible to join the State Employees' Retirement System. Three employees are now members and the Town's share is included in the expenditures. The employee contributes a like amount.



Schools

The Town Treasurer transferred \$173,951.60 to the School Department during the year. Of this amount, \$113,943.68 represented the balance of the 1961-1962 school appropriation, which has been carried forward as of January 1, 1962. Complete details on the operation of Lancaster's school system may be found in the accompanying report.

County Tax

The Town appropriated and turned over to the County Treasurer a total of \$19,142.38. This represents Lancaster's share of the operation of the County Government. Copies of the County Report may be obtained from the Town Office.

Reserve Funds

The Capital Reserve Funds was established to place monies in a reserve account to construct a town garage and purchase equipment. In 1961 the balance of funds had been withdrawn for the purchase of new equipment. This year \$1,500.-00 was put in reserve as a depreciation account to replace the heavier equipment in the Highway Department. It is the feeling of the Town Officials that it is by far the most practical way to maintain the Town's more expensive equipment, such as the Front end loader and the grader. It is the wish of the Officials to continue this policy so future borrowing of money for the purpose of exchanging heavy equipment will not be necessary and the cost of interest will be eliminated.

Report of Trust Funds

For the Year Ending December 31, 1962

Cash on hand December 31, 1961 \$ 565.52

Receipts

Income from Investments 9,520.57

\$10,086.09

Expenditures

Summer Street Cemetery \$6,459.78

Rev. Leo P. Gilbert 557.48

Town of Lancaster—Care of Cross Park 150.00

Treas., Weeks Memorial Library 912.06

Treas., Lancaster School District 105.38

Treas., Emmons S. Smith Fund 1,050.47

Mrs. Glenn S. Sheridan—Historical Trust 36.63

9,280.80

Cash on hand December 31, 1962 \$805.29

ASSETS

Deposits

Cheshire County Savings Bank,
Keene, N. H. \$ 2,000.00

Siwooganock Guaranty Savings Bank,
Lancaster, N. H. 60,792.47

Lancaster National Bank,
Lancaster, N. H. 805.29

\$63,597.76

Bonds

10,000. U. S. Savings Bonds Ser. "G"
2½% due 9-1-63 \$10,000.00

3,000. U. S. Treasury Bonds
2½% due 12-15-68 3,000.00

5,000. U. S. Treasury Bonds
2½% due 6-15-69 5,000.00

1,000. U. S. Treasury Bonds
2½% due 12-15-69 1,000.00

3,500. U. S. Treasury Bonds
2½% due 6-15-72 3,500.00

9,500. U. S. Treasury Bonds
3½% due 11-15-80 9,745.39

2,000. Niagara Mohawk Power Co.
4½% due 11-1-91 1,997.50

34,242.89

Stocks

10 shs. Central Maine Power Co. 3.50% Pfd.	\$ 957.50
327 shs. Chase Manhattan Bank, N. Y.	9,239.17
220 shs. Consumers Power Co. Common	8,876.30
82 shs. Continental Ill. Nat. Bank and Trust Co., Chicago	5,353.96
1615 shs. Eton & Howard Bal. Fund	8,149.59
1910 shs. Fidelity Fund, Inc.	7,072.26
184 shs. First Nat. Bank, Boston	6,798.12
38 shs. First Nat. City Bank, N. Y.	1,568.90
110 shs. Home Insurance Company	4,287.50
7 shs. Lancaster Nat. Bank, Lancaster, N. H.	875.00
478 shs. Mfg. Hanover Trust Co., N. Y.	9,943.22
60 shs. Morgan Guaranty Trust Co., New York	2,961.32
1264 shs. Nat. Investors Corp.	4,406.37
789 shs. Nation Wide Security Co., Inc.	7,667.81
300 shs. N. Y. State Electric & Gas Co. Common	12,870.75
100 shs. Pacific Gas & Electric Co. 5% 1st. Pfd.	2,587.50
35 shs. Public Service Co. of N. H. 3.35% Pfd	3,290.00
6 shs. Siwooganock Guaranty Savings Bank, Lancaster, N. H.	600.00
	97,505.27
Total Assets	\$195,345.92

LIABILITIES

Cemetery Trust—Principal	\$82,748.79
Cemetery Trust—Unexpended Income	1,258.58
Helen Wilder Cross Dennison Trust—Principal	2,631.57
Helen Wilder Cross Dennison Trust — Unexpended Income	1,099.79
George M. Stevens Trust—Principal	60,113.61
Library Trust—Principal	10,735.35
School Trust—Principal	2,153.95
Emmons S. Smith Trust—Principal	14,800.25
Historical Trust—Principal	1,000.00
James L. Dow Tree Fund—Principal	5,000.00
James L. Dow Tree Fund—Unexpended Income	205.50
Capital Reserve Fund— Town of Lancaster—Principal	1,794.54

Capital Reserve Fund—		
Lancaster Fire Precinct—Principal		11,803.99
		<hr/>
		\$195,345.92

TRUST FUND RECORD
Cemetery Trust

Principal, December 31, 1961	\$81,748.79	
Unexpended Income, December 31, 1961	1,258.58	
		<hr/>
		\$83,007.37
Receipts		
New Trust Funds	\$1,000.00	
Income from Investments	3,825.26	
		<hr/>
		4,825.26
		<hr/>
		\$87,832.63
Expenditures		
Summer Street Cemetery	\$3,267.78	
Rev. Leo P. Gilbert	557.48	
		<hr/>
		3,825.26
		<hr/>
		\$84,007.37
Principal, December 31, 1962	\$82,748.79	
Unexpended Income, December 31, 1962	1,258.58	
		<hr/>
		\$84,007.37

Helen Wilder Cross Dennison Trust

Principal, December 31, 1961	\$2,631.57	
Unexpended Income, December 31, 1961	1,065.52	
		<hr/>
		\$3,697.09
Receipts		
Income from Investments		184.27
		<hr/>
		\$3,881.36
Expenditures		
Town of Lancaster		150.00
		<hr/>
		\$3,731.36
Principal, December 31, 1962	\$2,631.57	
Unexpended Income, December 31, 1962	1,099.79	
		<hr/>
		\$3,731.36

George M. Stevens Trust

Principal, December 31, 1961	\$60,113.61
------------------------------	-------------

Receipts	
Income from Investments	3,192.00
	<hr/>
	\$63,305.61
Expenditures	
Summer Street Cemetery	3,192.00
	<hr/>
	\$60,113.61
	<hr/>
Principal, December 31, 1962	\$60,113.61

Library Trust

Luella Joslin Fund	\$1,000.00
Laura Johnson Fund	2,864.73
Jacob Benton Fund	250.62
George M. Stevens Fund	5,000.00
Annette Jeffers Fund	120.00
Clara M. Kimball Fund	500.00
Minerva S. Congdon Fund	1,000.00
	<hr/>
Principal, December 31, 1961	\$10,735.35

Receipts	
Income from Investments	912.06
	<hr/>
	\$11,647.41

Expenditures	
Treasurer, Weeks Memorial Library	912.06
	<hr/>
	\$10,735.35
	<hr/>

Principal, December 31, 1962 \$10,735.35

School Trust

Chapin C. Brooks Fund	\$2,153.95
	<hr/>
Principal, December 31, 1961	\$2,153.95

Receipts	
Income from Investments	105.38
	<hr/>
	\$2,259.33

Expenditures	
Treasurer, Lancaster School District	105.38
	<hr/>
	\$2,153.95
	<hr/>

Principal, December 31, 1962 \$2,153.95

Emmons S. Smith Trust

Principal, December 31, 1961 \$14,800.25

Receipts		
Income from Investments		1,059.47
		<hr/>
		\$15,859.72
Expenditures		
Treasurer, Emmons S. Smith Fund		1,059.47
		<hr/>
		\$14,800.25
		<hr/>
Principal, December 31, 1962		\$14,800.25
Historical Trust		
K. B. Fletcher Fund		\$1,000.00
		<hr/>
Principal December 31, 1961		\$1,000.00
Receipts		
Income from Investments		36.63
		<hr/>
		\$1,036.63
Expenditures		
Mrs. Glenn S. Sheridan		36.63
		<hr/>
		\$1,000.00
		<hr/>
Principal, December 31, 1962		\$1,000.00
James L. Dow Tree Fund		
Principal, December 31, 1961		\$5,000.00
Receipts		
Income from Investments		205.50
		<hr/>
		\$5,205.50
Expenditures		
		0
		<hr/>
		\$5,205.50
Principal, December 31, 1962	\$5,000.00	
Unexpended Income, December 31, 1962	205.50	
	<hr/>	
		\$5,205.50
Capital Reserve Fund—Town of Lancaster		
Principal, December 31, 1961		\$ 283.47
Receipts		
Town of Lancaster	\$1,500.00	
Income from Investments	11.07	
	<hr/>	
		1,511.07
		<hr/>
		\$1,794.54

Expenditures		0.
		<hr/>
		\$1,794.54
		<hr/>
Principal, December 31, 1962		\$1,794.54
Capital Reserve Fund—Lancaster Fire Precinct		
Principal, December 31, 1961		\$9,946.73
Receipts		
Lancaster Fire Precinct	\$1,500.00	
Income from Investments	357.26	
	<hr/>	1,857.26
		<hr/>
		\$11,803.99
Expenditures		0
		<hr/>
		\$11,803.99
		<hr/>
Principal, December 31, 1962		\$11,803.99

Respectfully submitted,

SINCLAIR WEEKS
DAN O'BRIEN
R. W. McCAIG
Trustees of Trust Funds
Town of Lancaster, N. H.

Col. F. L. Town Trust Fund

For the Year Ended December 31, 1962

Investments, Dec. 31, 1961		\$641,348.92
Income from Investments		36,380.07
Profits on Securities Sold (Net)		30,243.12
		<hr/>
		\$707,972.11
Paid to Col. Town Spending Comm.	\$36,095.27	
Administration Expense	284.80	
Investments, Dec. 31, 1962	671,592.04	
	<hr/>	
		\$707,972.11

Original Trust Fund — 1926		\$335,022.50
Profits		355,049.75
		<hr/>
		\$690,072.25
Losses		18,480.21
		<hr/>
		\$671,592.04

Respectfully submitted

D. A. SULLIVAN

Treasurer

INVESTMENTS AS OF DECEMBER 31, 1962

Deposits

Siwooganock Guaranty Savings Bank, Lancaster, N. H.		\$ 7,359.61
--	--	-------------

Bonds

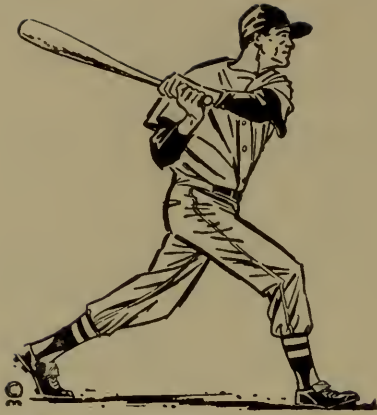
8,000. U. S. Treasury Notes 2½% due 2-15-63		\$ 7,961.25
25,000. U. S. Treasury Notes 4⅞% due 11-15-64		25,000.00
16,000. U. S. Treasury Bonds 2½% due 6-15-69		16,000.00
8,000. U. S. Treasury Bonds 2½% due 3-15-71		8,000.00
7,000. U. S. Treasury Bonds 4% due 8-15-72		7,013.32
7,500. U. S. Treasury Bonds 3⅞% due 11-15-74		7,500.00
23,000. U. S. Treasury Bonds 3½% due 2-15-90		23,000.00
20,000. U. S. Treasury Bonds 3½% due 11-15-98		20,000.00

25,000. Dom. of Canada, Int.		
4¼% due 9-1-72		21,361.11
25,000. American Tel. & Tel. Co.		
5% due 11-1-83		25,000.00
15,000. Fed. National Mortgage Assoc.		
4 1/8% due 9-10-70		15,000.00
20,000. Pacific Tel. & Tel. Co.		
5 1/8% due 8-1-80		20,000.00
15,000. Philadelphia Electric Co.		
5% due 10-1-89		15,000.00
20,000. Southern Cal. Edison Co.		
4¾% due 7-1-82		20,000.00
10,000. Southern Pacific Co.		
4½% due 5-1-69		10,033.75
		<hr/>
		\$240,869.43

Stocks

100 shs. Central Maine Power Co.		
3.50% Cum. Pfd.		\$ 9,575.00
385 shs. Central-Penn. National Bank,		
Philadelphia		15,662.50
350 shs. Cinn. Gas & Electric		
Co. Common		15,914.63
50 shs. Consumers Power Co.		
\$4.50 Cum. Pfd.		4,331.25
400 shs. Consumers Power Co. Com.		14,542.46
400 shs. Continental Ill. Nat. Bank &		
Trust Co., Chicago		15,500.00
263 shs. Continental Insurance Co.		16,482.57
600 shs. Duquesne Light Co. Com.		17,776.88
3350 shs. Eaton & Howard Bal. Fund		17,207.06
250 shs. Fed. Nat. Mortgage Assoc.		19,505.08
750 shs. Fidelity Philadelphia Trust Co.		
Philadelphia		21,813.00
463 shs. First Nat. Bank, Boston		16,647.96
388 shs. First Nat. City Bank, N. Y.		16,825.68
1292 shs. First Penn. Banking & Trust		
Co., Philadelphia		21,090.19
800 shs. Great American Insurance Co.		16,125.00
462.277 shs. Investors Selective		
Fund, Inc.		4,972.37
1379 shs. Mfg. Hanover Trust Co., N. Y.		27,840.49
300 shs. Morgan Guaranty Trust Co.,		
New York		13,350.00
1297 shs. Nation Wide Securities Co., Inc.		16,490.33
400 shs. N. E. Tel. & Tel. Co.		17,914.76
300 shs. Ohio Edison Co., Com.		13,926.00

612 shs. Pittsburgh Nat. Bank, Pittsburgh, Pa.	7,960.31
150 shs. Public Service Co. of N. H. 3.35% Cum. Pfd.	14,400.00
900 shs. Southern Cal. Edison Co. Com.	23,853.22
300 shs. Union Electric Co. Com.	14,441.07
300 shs. Wisc. Electric Power Co. Com.	14,667.19
400 shs. Wisc. Public Service Co. Com.	14,548.00
	<hr/> 423,363.00
 Total Investments	 <hr/> \$671,592.04



Col. F. L. Town Spending Committee

SECRETARY'S REPORT

To Dr. James A. Ferguson, Chairman
Col. Town Spending Committee:

The Col. Town Spending Committee is comprised of the following members: Dr. James A. Ferguson, Mrs. Margaret Guilmette, Attorney Robert Rich, Mr. George E. Hunter, Jr., Mr. Charles Bennett, Mrs. Grace Lee, Mrs. Ardis C. Paine, Mr. Arthur Drake and Mrs. Nathalie B. Wheeler.

Officers elected at the meeting of March 29, 1962 were: Chairman, Dr. James A. Ferguson; Treasurer, Mrs. Margaret Guilmette; Secretary, Mrs. Nathalie B. Wheeler.

The following committees were appointed by the chairman:

House Committee: Mrs. Margaret Guilmette, Chr., Charles Bennett, Mrs. Grace Lee.

Camp Committee: George E. Hunter, Jr., Chr., Mrs. Ardis Paine, Robert Rich.

Field Committee: Arthur Drake, Ch., Dr. J. A. Ferguson, Mrs. Nathalie Wheeler.

Scholarship Committee: Robert Rich, Ch., George E. Hunter, Jr., and Robert Snell.

Requests from the organizations in the community sponsoring various projects such as the Summer Playground, the skating rink, Lancaster Child Health Station, Boys' and Girls' Scouts and several others, were received and as in past years similar appropriations were made to assist these groups. The Mt. Prospect Ski Club also requested assistance to continue to provide ski lessons for local youngsters at the Mt. Prospect Ski Area. This Club has been most active and

built, during the summer, a very adequate warming hut, cleared more area for ski activity, and conducted a "swap day" for ski equipment. This recreation, together with the well run skating rink, provides much enjoyable winter activity for the community.

The sum of \$590 was appropriated this year for High School Prizes to be awarded at Graduation. An additional amount of \$50 was added this year to be awarded to the best Language Student.

A Pops Concert by the Harry van Haam Ensemble was presented under the sponsorship of the Ladies' Auxiliary of the Beatrice D. Weeks Memorial Hospital.

An appropriation of \$100 was made for the purchase of equipment to be used in classes for Retarded Children.

As in past years, fresh flowers were kept on the Col. Town Lot during the summer months and replaced by a winter wreath in the fall.

Supt. and Matron, Mr. and Mrs. Robert Snell continue to serve the Committee and the Community with unflinching courtesy and cooperation and we wish to take this opportunity to thank them and their co-workers.

Respectfully submitted,
NATHALIE B. WHEELER
 Secretary

TREASURER'S REPORT
For Year Ended December 31, 1962

Receipts

Balance on hand Jan. 1, 1962		\$16,987.35
House		358.85
Community Camp		303.38
Col. F. L. Town Trust		25,000.00
Swimming Pool:		
Town of Lancaster	\$1,200.00	
Receipts of Pool	1,843.50	
		<u>3,043.50</u>
Total Receipts		<u>\$45,693.09</u>

Expenditures

Appropriations:

Lancaster High School—Prizes	\$ 590.00
Audograph—Health Center	451.45
Child Health Station	150.00
Skating Rink—Kiwanis Club	1,025.00

Recreation program:	
Salary of Instructor	\$535.00
Insurance on team	95.40
Equipment	254.05
	884.45
Concert & Advertising—van Haam	160.00
N. H. Unit for retarded children	100.00
Weeks Memorial Hospital Drive	3,000.00
Weeks Memorial Library—Juvenile Dept.	850.00
Riff Flower—flowers for cemetery	82.50
Mt. Prospect Ski Club	500.00
Explorer Post—Boy Scouts	150.00
Weeks Memorial Hosp.—Linens	1,000.00
Kiwanis Playground	160.00
Lancaster Boy Scouts—Troop 219	150.00
Lancaster Girl Scouts	150.00
	884.45
Total Appropriations	\$ 9,403.40
House:	
Telephone & Lights	\$ 996.14
Fuel	1,510.80
Repairs: Painting House & Plumbing	1,162.96
Equipment: Rugs & pitchers	164.32
Supplies: Soap powders, waxes, sprays, toilet paper, mops, gym finish, bowling, etc.	503.99
Salaries	8,546.96
	884.45
Total Expenses of House	\$12,885.17
Field:	
Repairs on mower	\$ 49.10
Tractor & equipment	660.95
Repairs—grandstand, etc.	21.69
Tennis nets & tapes	121.00
Gas, oil, repairs on truck	161.01
Supplies—lime, weed killer, etc.	15.80
New truck	700.00
Salaries	1,665.00
	884.45
Total Expenses of Field	\$ 3,395.45
Community Camp:	
Stove	\$ 25.00
Register	4.25

Beds		111.23
Wood		22.80
Linoleum		12.95
Telephone & Lights		161.56
Oil		39.32
Labor & repairs		280.75
Supplies		49.27
Salaries		1,200.00
		<hr/>
Ttl. Exp. of Community Camp		\$ 1,907.13
Swimming Pool:		
Speaker repairs	\$	31.80
Paint		314.07
Algae bombs, test set, etc.		177.02
Fuel		84.74
Tickets		11.00
Electricity		157.79
Dicalite		70.00
Insurance		41.59
Chlorine		43.80
Salaries		2,325.13
Heater & Installation		
Heater	\$1,732.50	
Lumber & Mat'ls.	580.84	
Cinder blocks	47.35	
Plumbing	477.83	
Sand-gravel	26.00	
Labor	816.88	
	<hr/>	3,681.40
Supplies		79.90
		<hr/>
Ttl. Exp. of Swimming Pool		\$ 7,018.24
Miscellaneous:		
Insurance	\$1,519.41	
Water rent	147.00	
Subscription to Globe	24.00	
Honoraria for Secretary & Treasurer	300.00	
Federal Tax return	10.00	
Flag	6.50	
Stamps, bids on paint, flowers, gifts	83.50	
gifts	83.50	
Social Security & Pension	944.08	
	<hr/>	
Total Miscellaneous		\$ 3,034.49
		<hr/>
Total Expenses		\$37,643.88

New check book	5.43
	<hr/>
	\$37,649.31
Balance on check book December 31, 1962	8,043.78
	<hr/>
	\$45,693.09

Respectfully submitted,
MARGARET P. GUILMETTE
Treasurer

**COL. TOWN SCHOLARSHIP FUND
1962**

Balance Jan. 1, 1962	\$1,078.01
Interest to Jan. 1, 1963	33.91
Payments on Loans	1,140.00
	<hr/>
Total	\$2,251.92
Loans Granted (6)	1,250.00
	<hr/>
Balance Jan. 1, 1963	\$1,001.92

ROBERT C. RICH
Chairman

Superintendent's Report

The outside of the Community House was completely painted and trimmed, including the many extras that seem to be around buildings such as this. A slight color change was made which we think improved the appearance of the Community House considerably.

Wider rugs were purchased and placed in the front hallways, making this area of the building much easier to maintain. These runners are woven with materials which we hope will be more durable than those formerly used.

Some of the rooms in the Community House were repainted last year and we plan to paint more of them this year during the summer months.

The Community Camp opened on May 20th, which was a warm beautiful day so that all of the picnic grills were used to capacity. Due to the cooler weather during the balance of the summer, June, for the first time in the Camp's history proved to be our best month with 2249 people. There was a total of 7135 people who enjoyed the facilities of the Community Camp during the entire season which ended Sept. 30.

Several improvements were made at the Camp last year. Eight new beds were purchased and placed in the two cabins; the caretakers' camp has a new floor and floor covering; a four-foot extension was added to the roof of the large center grill and hand rails have been placed at both steps of the main hall for the safety of the people.

One bridge needs to be replanked next spring and several minor repairs are needed on the two small camps.

Several minor repairs became necessary on the grandstand this past year and more are needed. This building seems to move from its foundation as the frost heaves the ground during the winter.

Tennis lessons were given twice weekly to the young people as a part of our summer recreational program.

Little League baseball for boys 8-12 years had four teams in uniform and each played a regular schedule. Managers for these teams were furnished by four of our very active men's clubs in the community. We had one team of 13-14 year olds in the Pony League, one team in the Babe Ruth League and two summer basketball teams representing our program.

Several years ago we constructed one official concrete dugout for the regular baseball diamond. As soon as the frost is out of the ground in the spring, we plan to replace the dugout on the other side which was demolished during a storm last fall.

The Swimming Pool opened for the season on June 27th, 1962 when nearly 300 swimmers took advantage of the opening day free swim. These swimmers had a pleasant experience of bathing in water with a comfortable temperature of seventy-two degrees. This water temperature was attained by the use of our new Pool heater, which was installed last spring at considerable expense.

The building at the Swimming Pool was enlarged to include one additional room which is used to house the new pool heater. This room is also used for storage of various kinds of accessories including cleaning machines, blocks, powders and chemicals essential to the operation of a modern pool.

There was a total class registration of 282, which included young people of all ages. One hundred sixty-nine young people received special awards at the end of the season for passing skills in the Red Cross and Y.M.C.A. aquatic programs.

There were 355 children's season tickets sold and 120 adults bought tickets for the season. Afternoon attendance was 8821, evening 979 and class attendance 2494, making to-

tal attendance 12,294, which was slightly less than last year.

Except for a very few days the air temperature, which was recorded twice daily, was unusually cold throughout the swimming season. Many days were extremely cold and stormy but classes were well attended and a large number of people enjoyed the Pool in spite of the weather.

We would like to express our appreciation to our staff for work well performed in all departments, to the Town Officials, the Col. Town Spending Committee, and the people of Lancaster for their cooperation throughout the year.

ROBERT J. SNELL
Superintendent

Report of Audit

The annual examination and audit of the accounts of the Town of Lancaster for the fiscal year ended December 31, 1962 was made by the Municipal Accounting Division of the State Tax Commission, in accordance with the vote of the Town. The complete report, referred to below is on file in the Town Office and available for inspection at any time.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Municipal Court, Trustees of Trust Funds, Col. F. L. Town Fund, Weeks Memorial Library, Public Health Nurse, Dental Clinic, and Summer Street Cemetery.

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1962, are presented. As indicated by the budget summary a revenue surplus of \$886.26, less a net overdraft of appropriations of \$83.30, resulted in a net budget surplus of \$802.96.

AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

GENERAL COMMENTS

Current Surplus

It is noted that the current surplus (excess of current assets over current liabilities) decreased by \$2,239.67, from \$16,671.64 to \$14,431.97 in 1962, as shown herewith:

	Dec. 31, 1961	Dec. 31, 1962
Total Assets	\$136,943.09	\$140,040.08
Less: Amount due from State a/c State's Share of T.R.A. Notes	469.00	0
Current Assets	\$136,474.09	\$140,040.08
Current Liabilities	119,802.45	125,608.11
Current Surplus	\$ 16,671.64	\$ 14,431.97

CONCLUSION

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the Town.

We extend our thanks to the officials of the Town of Lancaster for their assistance during the course of the audit.

Yours very truly,
HAROLD G. FOWLER
Director

Division of Municipal Accounting
State Tax Commission

Lionel J. DeGrace, Auditor
George L. Russell, Accountant

CERTIFICATE OF AUDIT

This is to certify that we have examined and audited the accounts and records of the Town of Lancaster for the fiscal year ended December 31, 1962. In our opinion, the Exhibits submitted herewith reflect the true financial condition of the Town as of December 31, 1962, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,
HAROLD G. FOWLER
Director

Division of Municipal Accounting
State Tax Commission

Lionel J. DeGrace, Auditor
George L. Russell, Accountant

**Summary of Receipts, Expenditures and Proof of Balance
Fiscal Year Ended December 31, 1962**

Balance—December 31, 1961	\$ 80,119.34	
Receipts During Year	519,158.21	
	\$599,277.55	
Expenditures During Year		522,001.28
		\$ 77,276.27

Proof of Balance

Balance in the Lancaster National Bank—		
Per Statement December 31, 1962		\$ 50,215.74
Add: Deposit of January 4, 1963	\$4,627.78	
Deposit of January 7, 1963	2,726.38	
Deposit of January 8, 1963	1,292.46	
	8,646.62	
		\$ 58,862.36
Less: Outstanding Checks		13,607.84
		\$ 45,254.52
Certificates of Deposit		30,000.00
		\$ 75,254.52

Payroll Account

Balance in the Lancaster National Bank—		
Per Statement December 31, 1962		\$2,087.61
Add: Check No. 3845 Issued for		
1963 in Error	6.66	
Deposit of January 3, 1963	1,421.42	
	\$3,515.69	
Less: Outstanding Checks		1,493.94
		2,021.75
		\$77,276.27

**CLASSIFIED STATEMENT OF RECEIPTS
AND EXPENDITURES**

Fiscal Year Ended December 31, 1962

Receipts:

From Local Taxes:

Current Year:

Property Taxes	\$292,244.76
Poll Taxes	1,820.00
Nat'l Bank Stock Taxes	685.00

Yield Taxes	170.21	
Head Taxes	5,755.00	
		<u>\$300,674.97</u>
Prior Years:		
Property Taxes	\$ 31,746.08	
Poll Taxes	818.00	
Yield Taxes	1,478.11	
Head Taxes	2,549.50	
Tax Sales Redeemed	9,945.33	
		<u>46,537.02</u>
Interest on Taxes	1,712.44	
Head Tax Penalties	271.50	
		<u>\$349,195.93</u>
From State of New Hampshire:		
Interest & Dividends Tax	\$ 9,664.57	
Railroad Tax	1,094.63	
State Aid Construction	4,579.57	
National Forest Reserve	38.37	
Old Age Assistance Recoveries	1,067.19	
Bounties	30.50	
Gas Tax Refunds	1,063.41	
Sale of Right of Way	1.00	
		<u>17,539.24</u>
From Local Sources, Except Taxes:		
Dog Licenses	\$ 603.38	
Business Licenses, Permits & Filing Fees	539.15	
Rent of Town Property	1,510.00	
Interest on Deposits	187.50	
Motor Vehicle Permit Fees	18,846.44	
Parking Meter Income	6,123.70	
Parking Meter Violations	206.00	
		<u>28,016.17</u>
Receipts Other Than Current Revenue:		
Temporary Loans	\$100,000.00	
Long Term Notes	17,500.00	
Sale of Town Property	391.32	
Precinct's Share of Manager's Salary	1,000.00	
1961 Outstanding Checks Reinstated	319.03	
1962 Payroll Checks Reinstated	21.75	
Appropriation Credits:		
Town Officers' Expenses	\$ 297.93	
Town Hall	9.72	
Police	46.60	

Insurance	1.44	
Health	118,28	
Sewer Maintenance	135.00	
Town Maintenance	824.67	
Town Poor	1,092.00	
Parking Meters	59.50	
Parks & Playgrounds	150.00	
Social Security	2,429.63	
Interest	10.00	
	<hr/>	5,174.77
		<hr/> \$124,406.87

Total Receipts	\$519,158.21
Balance—December 31, 1961	80,119.34

Grand Total	<hr/> \$599,277.55
--------------------	--------------------

Expenditures:

General Government:

Town Officers' Salaries	\$ 11,857.82	
Town Officers' Expenses	5,300.39	
Election & Registration	578.20	
Municipal Court	620.00	
Town Hall & Bldgs. Maintenance	6,786.67	
	<hr/>	\$ 25,143.08

Protection of Persons & Property:

Police Department	\$ 17,117.51	
Fire Department	4,500.00	
Blister Rust—Care of Trees	847.20	
Insurance	4,469.36	
Civil Defense	515.25	
Parking Meters	6,054.15	
Bounties	23.00	
Zoning	176.23	
	<hr/>	33,702.70

Health:

Health Department	\$ 3,277.69	
Hospital	3,000.00	
Vital Statistics	344.24	
Sewer Maintenance	1,468.56	
Dump & Garbage Removal	2,698.16	
	<hr/>	10,788.65

Highways and Bridges:

Town Road Aid	\$ 753.37
Town Maintenance	58,687.61

Street Lighting	11,838.56	
	<hr/>	71,279.54
Libraries		6,721.79
Public Welfare:		
Old Age Assistance	\$ 8,848.25	
Town Poor	4,190.11	
	<hr/>	13,038.36
Recreation—Parks & Playgrounds		2,832.49
Patriotic Purposes:		
Memorial Day		100.00
Public Service Enterprises—Cemeteries		2,500.00
Unclassified:		
Damages & Legal Expenses	\$ 583.85	
Advertising & Regional Associations	3,373.35	
Taxes Bought by Town	9,351.66	
Social Security & Retirement	4,749.04	
Refunds:		
Property & Poll Taxes	\$23.05	
State Head Tax	5.00	
Motor Vehicle Permits	60.81	
Interest Refund 1961		
Property Taxes	5.27	
	<hr/>	94.13
	<hr/>	18,152.03
Interest:		
Temporary Loans	\$ 1,872.50	
Long Term Notes	574.14	
	<hr/>	2,446.64
Capital Outlay:		
Water Line Construction	\$ 2,507.33	
Sewer Construction	1,571.47	
Sidewalk Construction	475.25	
New Equipment—Highway	19,235.10	
	<hr/>	23,789.15
Capital Reserve Fund		1,500.00
Indebtedness:		
Temporary Loans	\$100,000.00	
Long Term Notes	9,038.04	
	<hr/>	109,038.04
Payments to Other Governmental Divisions:		
State Head Taxes	\$ 7,727.00	
Special Yield Taxes (Bond & Debt Retirement)	147.83	
County Tax	19,142.38	

School Tax	173,951.60	
	<u> </u>	200,968.81
Total Expenditures		<u>\$522,001.28</u>
Balance—December 31, 1962		77,276.27
Grand Total		<u>\$599,277.55</u>

COMPARATIVE BALANCE SHEET

As of December 31, 1961 and December 31, 1962

Assets	Dec. 31, 1961	Dec. 31, 1962
Cash:		
Treasurer	\$80,119.34	\$77,276.27
Petty Cash	50.00	50.00
200th Anniversary Fund	1,255.44	2,808.71
	\$81,424.78	\$80,134.98
Capital Reserve Fund	283.47	1,794.54
Accounts Receivable:		
State's Share of T.R.A. Notes	\$ 469.00	
Railroad Tax Estimated	1,000.00	
Bounties	15.50	8.00
Lancaster Municipal Court		1,100.73
	\$1,484.50	\$1,108.73
Unredeemed Taxes:		
Levy of 1961		\$5,006.64
Levy of 1960	\$6,598.74	3,853.40
Levy of 1959	4,009.86	1,223.50
Levy of Prior Years	350.24	86.99
	\$10,958.84	\$10,170.53
Uncollected Taxes:		
Levy of 1962		\$38,314.65
Levy of 1961	\$35,736.10	2,253.31
Levy of 1960	544.66	388.96
Levy of Prior Years	3,262.74	2,680.88
	\$39,543.50	\$43,637.80
Uncollected State Head Taxes:		
Current Year	\$2,650.00	\$2,635.00
Prior Years	598.00	558.50
	\$3,248.00	\$3,193.50
Total Assets	\$136,943.09	\$140,040.08
Net Debt	2,397.40	13,568.03
Total Assets and Net Debt	\$139,340.49	\$153,608.11

COMPARATIVE BALANCE SHEET
As of December 31, 1961 and December 31, 1962

Liabilities	Dec. 31, 1961	Dec. 31, 1962
Unexpended Balances of Appropriations:		
School Tax	\$113,943.68	\$115,022.95
Civil Defense	350.00	400.00
Advt. & Regional Assoc.	200.00	500.00
Town Officers' Expenses	150.00	
Care of Trees	100.00	
Street Lighting		142.00
New Equipment		1,250.00
	\$114,743.68	\$117,314.95
Capital Reserve Fund	283.47	1,794.54
200th Anniversary Fund	1,255.44	2,808.71
Due to State of N. H.:		
Head Taxes—Uncollected	\$2,650.00	\$2,635.00
Head Taxes —Collected	287.50	322.00
Special Yield Taxes —		
Uncollected	434.53	458.19
Special Yield Taxes —		
Collected	147.83	274.72
	\$3,519.86	\$3,689.91
Long Term Notes Outstanding:		
T.R.A. Notes—1956	\$ 938.04	
Highway Garage—1958	3,500.00	\$2,500.00
Bridge Construction—1958	2,000.00	
Bridge Notes—1959	4,100.00	2,000.00
Equipment Notes—1961	9,000.00	6,000.00
Equipment Notes—1962		17,500.00
	\$19,538.04	\$28,000.00
Total Liabilities	\$139,340.49	\$153,608.11

STATEMENT OF TOWN CLERK'S ACCOUNT
Fiscal Year Ended December 31, 1962

DR.

Motor Vehicle Permits Issued:

1961—Nos. 180827 - 180865	\$ 279.03	
1962—Nos. 172543 - 174314	18,430.08	
1963—Nos. 172401 - 173433	137.33	
	<hr/>	\$18,846.44

Dog Licenses Issued:

19 @ \$5.00	\$ 95.00	
249 @ \$2.00	498.00	
1 @ \$3.75	3.75	
1 @ \$1.83	1.83	
1 @ \$1.30	1.30	
1 @ \$1.00	1.00	
	<hr/>	600.88

Penalties Collected (5 @ \$.50)		2.50
		<hr/>
		\$19,449.82

CR.

Remittances to Treasurer:

Motor Vehicle Permits	\$18,846.44	
Dog Licenses & Penalties	603.38	
	<hr/>	\$19,449.82

SUMMARY OF TAX WARRANTS
Fiscal Year Ended December 31, 1962

Debit	1962	Prior Yrs.
Uncollected Dec. 31, 1961		
Property Taxes		\$35,768.39
Poll Taxes		1,051.00
Yield Taxes		2,724.11
Taxes Committed to Collector		
Property Taxes	\$328,972.58	
Poll Taxes	2,664.00	
National Bank Stock Taxes	685.00	
Yield Taxes	1,730.11	
Added Taxes	285.71	158.35
Interest Collected	10.95	757.62
	\$334,348.35	\$40,459.47
Credit		
Remittances to Treasurer		
Property Taxes	\$292,244.76	\$31,746.08
Poll Taxes	1,820.00	818.00
National Bank Stock Taxes	685.00	250.00
Yield Taxes	170.21	1,228.11
Interest	10.95	757.62
Abatement Allowed		
Property Taxes	1,088.78	148.95
Poll Taxes	14.00	62.00
Yield Taxes		125.56
Uncollected Taxes Dec. 31, 1962		
Property	35,918.75	3,956.92
Poll	836.00	177.00
Yield	1,559.90	1,189.23
	\$334,348.35	\$40,459.47

SUMMARY OF TAX SALE ACCOUNT
Fiscal Year Ended December 31, 1962

Debit	1961	Prior Yrs.
Unredeemed Taxes Dec. 31, 1961		\$10,958.84
Tax Sale March 29, 1962	\$9,351.66	
Interest and Costs	143.45	750.52
	\$9,495.11	\$11,709.36
Credit		
Remittances to Treasurer		
Redemptions	\$4,258.27	\$5,687.06
Interest and Costs	143.45	750.52
Deeded to Town	44.37	92.89
Abatements Allowed	42.38	15.00
Unredeemed Taxes—Dec. 31, 1962	5,006.64	5,163.89
	\$9,495.11	\$11,709.36

SUMMARY OF STATE HEAD TAX WARRANTS
Fiscal Year Ended December 31, 1962

Debit	1962	Prior Yrs.
Uncollected Head Taxes Dec. 31, 1961		\$3,248.00
Head Taxes Committed to Collector	\$8,405.00	
Added Head Taxes	10.00	25.00
Penalties Collected	22.00	249.50
	\$8,437.00	\$3,522.50
Credit		
Remittances to Treasurer		
Head Taxes	\$5,755.00	\$2,549.50
Penalties	22.00	249.50
Abatements Allowed	25.00	165.00
Uncollected Head Taxes, Dec. 31, 1962	2,635.00	558.50
	\$8,437.00	\$3,522.50

ANNUAL REPORT
of the District Officers
LANCASTER SCHOOL DISTRICT
Lancaster, New Hampshire
for the year ending June 30, 1962

District Officers

MODERATOR

John E. Gormley

CLERK

Mrs. Eva C. Phillips

TREASURER

Hugh J. Galbraith

SCHOOL BOARD

Mrs. Ellen T. Moody	Term Expires 1963
Mr. Frank B. Currier	Term Expires 1963
Mrs. Grace Lee, Chairman	Term Expires 1964
Mr. Charles B. Livingstone	Term Expires 1964
Mr. Clifford R. Gray	Term Expires 1965
Dr. Robert M. Quay	Term Expires 1965

School Personnel

High School

Mr. Stanley Tufts, Principal

Mr. Richard Tripp	Industrial Arts
Mr. Alan Dickason	Science
Mrs. Gertrude McGoff	Commercial, Mathematics
Mrs. Phyllis Walls	English
Mrs. Margaret Guilmette	Commercial
Mr. Paul Wilkinson	Mathematics
Mrs. Flora Harding	Home Economics
Miss Janet Proulx	Biology, Science
Mr. Paul Pettengilli	Social Studies
Mrs. Marjorie Parker	English, Social Studies
Mr. Albert Brodeur	French
Mr. David Davio	Social Studies
Mr. Irving Farrall	Latin, French
Miss Norma Harmon	English, Social Studies
Mrs. Doris Nash	Mathematics, English

Elementary School

Mrs. Leola Hall	Remedial Teacher
Mr. Thomas Conway	Grade VI
Mrs. Eleanor Hartshorn	Grade VI
Mrs. Elizabeth Chase	Grade V
Mrs. Alice Abbott	Grade V
Mrs. Nellie Rogers	Grade IV
Mrs. Lucille Boucher	Grade IV
Mrs. Ellen Vashaw	Grade III
Mrs. Harriet Boyd	Grade III
Mrs. Marion Knight	Grade II
Mrs. Arline LaPointe	Grade II
Mrs. Florence Allin	Grade I
Mrs. Roma Nay	Grade I
Mrs. Annie McGinley	Kindergarten
Mr. Gardner Wentworth	Instrumental Music
Mrs. Ruth Wentworth	Vocal Music
Mrs. Kathleen Cardinal	Retarded Class
Mrs. Edith Hodge, R. N.	School Nurse
Mr. Raymond Baird	Custodian - High School
Mr. Walter Eastman	Custodian - Elementary School

School Board Report

At the annual meeting March 10, 1962, Clifford R. Gray was re-elected to the board for a three year term. Walter D. Hinkley, a valued board member, did not seek re-election. Dr. Robert Quay was elected to fill the vacancy.

Harold A. Truell, superintendent of Supervisory Union No. 31 for the past nine years resigned, effective July 1, 1962. After interviewing a number of applicants for the position of superintendent, William E. Grass, Jr. was unanimously elected by the Union Board.

As voted by the District, a cooperative school study has been carried on with other school boards in the area. To assist the local board in this study the moderator appointed Fred Bowles, Frank Wallace, and Maynard White. Over 100 persons in Lancaster have been involved in the study committees. Attendance and interest by all members of the committees have been high.

Major repairs to the physical plant were made during the summer months; namely, the second tunnel in the elementary building, the stucco on the rear of the high school building, and the painting of the trim on both buildings. The pipes leading to the water fountains in the high school building were found to be clogged. These were replaced, and the fountains replaced by water coolers.

To improve instruction in the high school, folding tablet arm chairs were purchased and are used in the auditorium. The students previously studying in the back of classrooms now use the auditorium as a study hall. The folding arm chairs permit the room to be used for other purposes, also. Repairs were made on wiring, and new light fixtures were installed to give sufficient light. Light fixtures, formerly in the auditorium, were used to replace obsolete fixtures in several classrooms.

As recommended by the consultant architect, aluminum storm windows were installed on the north and west sides of the high school building. These have been most satisfactory.

In cooperation with the Whitefield School District and the North Country Association for Retarded Children a special class was formed. The class meets three mornings a week in the Sunday School rooms of the Methodist Church. The school districts supply the teacher; supplies and equipment, as well as rental fees, are paid by the association.

Whether or not a cooperative high school is built, an overhaul of the high school heating system is mandatory. The present building will still be needed as a junior high school and for expansion to relieve overcrowding in the elementary school. The board is taking a calculated risk that the present heating system will function for one more year, in order that good planning for future use may be accomplished, before this costly step is taken.

Respectfully submitted,
GRACE M. LEE, Chairman
ELLEN MOODY, Secretary
FRANK CURRIER
CLIFFORD GRAY
CHARLES B. LIVINGSTONE
DR. ROBERT QUAY

Superintendent's Report

To the School Board of the Town of Lancaster:

"I view education as the most important subject we as a people can be engaged in."—Abraham Lincoln

It is a pleasure to present this report to you, the citizens of Lancaster.

When a change in superintendents takes place, as it did last July in Lancaster, people become interested in his position, the place this office holds in our community and the state, and in the work that is done. It is because of this interest that the following report is presented.

At the present time there are 48 Supervisory Unions in New Hampshire. In other words, there are 48 different combinations of school districts and each employs a superintendent of schools. Our Union is made up of Carroll, Lancaster, and Whitefield and is known as Supervisory Union No. 31. The superintendent is a state employee working directly under the local school boards and, in general, for all of the people in our three communities.

The superintendent's office works with the school staff, school administrators, and for the school board in such areas as financing, building programs, transportation, health, budgeting, purchasing, maintenance. These are but a few of the general areas that are covered throughout the year. As we all know, more and more federal and state funds are becoming available and with these funds more controls; many reports are necessary. It is important that the school board be informed and assisted in any way they wish to utilize these benefits. In these areas it can generally be said that the superintendent's office assists, guides, and counsels the Lancaster School Board and then carries out its directions.

The above areas are very important, but basically they are and should be secondary to your superintendent. It is still the primary function in Lancaster for the superintendent to work with the staff, school board, and others interested in the improvement of education such as, curriculum developments, supervision and orientation. Newer methods of teaching are forthcoming as never before, and these ideas must be evaluated. New staff members must be oriented and their effectiveness as teachers determined. Teaching machines, team teaching, Joplin type reading, guidance, language laboratories are already with us and only through continued effort on the part of your school board and the of-

fice of the superintendent can we all realize these benefits as well as the benefits yet to come. Only the strengthening of our schools will give the all important "CLIMATE FOR LEARNING".

The Lancaster School Board has been working with your principal, Mr. Stanley Tufts, an able administrator, and the office of the superintendent these past months in the development of the 1963-1964 budget. As you well know, much effort has also been put into our Cooperative School Study between the School Districts of Bethlehem, Carroll, Dalton, Jefferson, Lancaster, and Whitefield.

Our school board, as well as many interested citizens of Lancaster, have since early fall made one of the most comprehensive Cooperative School Studies in the history of New Hampshire education. Reports of their findings are forthcoming at the present, and before long each of you will have an opportunity to judge the merits of this study. May I say only this regarding this important study—cost of operation is increasing, as each of us knows, but only with larger units, more efficiency, and continued diligent efforts can we continue the fine "education climate" that we have today.

Enrollment

The National Education Association Research Division in its study of school statistics for 1962 reports the following:

"Enrollment in public elementary and secondary schools reached 38.6 million in the current school year, an increase of over 1.1 million or 3%. This is the ninth consecutive year in which enrollment increases have exceeded one million. From 1960-61 to 1961-62 high school enrollments grew at a rate more than double that for the elementary schools."

During this school year public schools in the United States will enroll more than 40 million students. We are growing most rapidly in our expensive areas: colleges and high schools.

The only point in mentioning the above is to emphasize the fact that what is happening nationally is happening here, also. The 1962 census report is as follows:

**Anticipated Future Enrollment in Grade I
According to Census Reports**

Five Year Summary

Anticipated Enrollment Year	Year Census was taken (September)				
	1958	1959	1960	1961	1962
1962	69	74	69	68	
1963	46	51	59	67	67
1964	28*	51	44	46	56
1965		41*	46	58	60
1966			47*	60	70
1967				24*	49
1968					39*

*This figure includes only children born before September 1 of that calendar year as the census is taken at that time.

ELEMENTARY SCHOOL MEMBERSHIP FORECAST—FIVE YEAR PERIOD 1962-1967
HIGH SCHOOL MEMBERSHIP FORECAST—TEN YEAR PERIOD 1962-1972

Year (Sept.)	Total Grades										Total Grades		Grand Total			
	1	2	3	4	5	6	1-6	7	8	7-8	9	10		11	12	9-12
1962	75	65	76	74	67	63	420	78	58	136	77	61	51	43	232	788
1963	67	75	65	76	74	67	424	63	78	141	58	77	61	51	247	812
1964	56	67	75	65	76	74	413	67	63	130	78	58	77	61	274	817
1965	60	56	67	75	65	76	399	74	67	141	63	78	58	77	276	816
1966	70	60	56	67	75	65	393	76	74	150	67	63	78	58	266	809
1967	49	70	60	56	67	75		65	76	141	74	67	63	78	282*	
1968		49	70	60	56	67		75	65	140	76	74	67	63	280*	
1969			49	70	60	56		67	75	142	65	76	74	67	282*	
1970				49	70	60		56	67	123	75	65	76	74	290*	
1971					49	70		60	56	116	67	75	65	76	283*	
1972						49		70	60	130	56	67	75	65	263*	

These figures do not include tuitioners.

Hot Lunch Program

The Lancaster Elementary and High School continue to participate in the Hot Lunch Program sponsored for the benefit of pupils attending these schools. The cost is twenty-five cents per lunch per pupil in grades one through six, and thirty cents per lunch per pupil in grades seven through twelve. The School Lunch Program functions on a revolving fund and has been self-supporting to date. This program is able to give the pupils such excellent food for little cost because of: (1) the number of lunches served, (2) available state aid, and (3) the efficiency with which the head dietitian, Mrs. Clara Emery, and her able assistants, Mrs. Hannah Rowe, Mrs. Helen Gessner, and Mrs. Marjorie Finley, plan and execute the daily menus.

The following information will show the sizable program that was carried on during the school year 1961-1962:

Lunches served (Children and Adults)	63,446
Milk—one-half pints (in addition to that served with lunches)	42,108
Food and Supplies (Government)	\$ 3,068.46
Freight charges	195.66
Salaries (Adults)	5,823.49
Salaries (Students)	241.85
Food Purchases	15,546.64
Equipment Purchases	273.89
Other Purchases	585.26
U. S. Dept. of Agriculture (Claims)	4,220.36
Lunch Receipts	16,225.25
Miscellaneous	2,127.74

Retarded Class

One of the first regularly scheduled classes for these handicapped pupils was scheduled here in the North Country in Supervisory Union No. 31 during October 1962.

The combined efforts of Supervisory Union No. 31 and the North Country Association for Retarded Children has made this service possible. The class meets regularly on a limited basis at the Lancaster Methodist Church under the direction of Mrs. Kathleen Cardinal, teacher, and is supported jointly by the School Boards of Supervisory Union No. 31 plus the Association for Retarded Children. There are at the present time seven pupils active in this program.

The New Hampshire State Legislature during the 1961 session noted the need for this type of classroom instruction in our public schools with passage of several acts and limited financial assistance.

It is because of this concern at both the local and state level that our limited program has been established and found to be very successful. Without doubt this type of education will increase in length of time, scope of program, as our knowledge and understanding of these mentally handicapped children increases.

Insurance

Your School Board in conjunction with the Carroll and Whitefield School Boards, once again offered to all pupils in their towns the opportunity of participating in a Special School Child Accident Policy for \$2.00 for each pupil enrolled in K-XII. This year it was possible for a student to obtain additional year-round coverage at a cost of \$10.00 per year.

This is the tenth year that the pupils attending the Lancaster schools have had this opportunity. Previous to this time the expense of an accident was borne directly by the parents. This policy became effective September 15, 1962 and will continue until September 15, 1963.

In closing it is well for the people of Lancaster School District to know that the recent change in superintendents took place smoothly. This was true only because the faculty, administrators, school board, and Mrs. Helen Smith of the superintendent's office were all well informed and interested in your school. They have all been most helpful. This firm understanding of your local school system will continue to assist all of us in Supervisory Union No. 31, as we continue the effort to develop even better schools.

WILLIAM J. GRASS, JR.
Superintendent of Schools

Principal's Report

Mr. William H. Grass, Jr.
Superintendent of Schools
Lancaster, New Hampshire

Dear Mr. Grass:

Another year has seen changes in staff and school facilities. In each case we are making every effort to do what is best for the students of Lancaster and the other communities we serve.

The greatest improvement is the provision for a central study hall in the auditorium. This eliminates the practice of having study hall students in regularly scheduled classes.

There are still many changes to be made. I am sure in the common deliberations there will be continued effort to accomplish those things which have yet to be done but are desirable so that our young people will be better able to take their places in the societies into which they will go.

The new minimum standards are now before us and will be placed in effect with the school year starting in September 1963. These should not be received as a burden to the community, but rather as a guide to what is good in education as seen by your State Board of Education. These new standards are "minimum"; they are not standards to strive for, but rather a floor to spring from.

We at Lancaster High School have been visited by members of the State Department of Education and I list the action necessary to become an approved comprehensive High School as reported by the visitation group.

1. The academic classes which exceed an enrollment of 35 students must be reduced to that number.

2. All one-unit courses must meet a minimum of 250 minutes per week.

3. A comprehensive high school must provide at least three offerings for credit in the fine arts area. At least one of these offerings must be in the visual aids area.

4. An organized guidance program must be provided.

5. Lancaster High School must provide the services of a teacher-librarian.

6. There must be provided more appropriate instructional areas in Science, Homemaking and Business Education. Opportunities for training on various types of business machines must be provided in order to meet the instructional objectives of the program. Although there is a music facility, more

space will be required in order to provide for the development of a complete program.

7. A number of general purpose classrooms are totally inadequate to accommodate the large classes which now exist. The nature of the shop facility not only restricts the kind of activities which should be offered, but contributes to a difficult teaching and supervision situation. Lockers for student books, instructional materials, and clothing are lacking.

This concludes the report of the Visitation Committee, but it gives us much to think about.

This year we are continuing the speed reading for the college bound students. Due to scheduling we are only able to take two groups of seniors and two groups of Juniors. Last year's program was very successful in grades four, five, six, eight, eleven and twelve. It is desirable to include more people in this program as time and schedule permit.

We have a new correlated mathematics program in the modern mathematics in grades Kindergarten through grade six. This program generates more interest among the students and at the same time provides them with a broader scope of fundamentals so that they may be better equipped to understand the mathematics that will follow. The teachers are well pleased with the progress thus far.

Other phases of the educational program are operating with their usual good procedure; Mrs. Herman Emery and the cafeteria staff continue to feed an increasing number of students without loss of service or quality of meals served. Mrs. Edith Hodge is a very able and conscientious director of the health center. We are indeed fortunate in this important area.

It is with pleasure that I express my appreciation to you, Mr. Grass, for the great help you have been to the Lancaster School System. My thanks also to the Lancaster School Board for their help and leadership in education.

STANLEY B. TUFTS
Principal

PUPIL ENROLLMENTS 1962-1963

	Boys	Girls	Total
Kindergarten	37	34	71
Grade One	39	38	77
Grade Two	44	20	64
Grade Three	38	38	76
Grade Four	40	37	77
Grade Five	38	29	67
Grade Six	34	30	64
Grade Seven	39	42	81
Grade Eight	27	28	55
Grade Nine	35	40	75
Grade Ten	25	37	62
Grade Eleven	27	22	49
Grade Twelve	14	28	42
Totals	437	423	860

TUITION STUDENTS

District	Grades				Total
	9	10	11	12	
Jefferson, N. H.	10	8	7	8	33
Lunenburg, Vt.	3	6	1	2	12
Stratford, N. H.	0	0	1	0	1
Guildhall, Vt.	2	0	0	0	2

FOLLOW-UP GRADUATES

	Colleges	Nursing	Marriage	Service	Work	Other Schools	Total
1961	7	7	4	5	13	12	48
1962	13	0	2	3	11	10	39

Music Department

REPORT OF INSTRUMENTAL MUSIC

Mr. William Grass, Jr.
Superintendent of Schools
Lancaster, N. H.

Dear Mr. Grass:

Our instrumental program for 1962-63 has followed the pattern which we have used for several years. Instrumental lesson classes have been arranged for study periods, and both senior and junior orchestra rehearsals have rotated through six of our seven periods. This schedule has proved very satisfactory.

The 1962 graduation did not take too many of our orchestra students, and so we were able to carry on from about where we left off last year. The senior orchestra has thirty-five members and is doing very good work. The junior orchestra is considerably better than last year and has a membership of twenty-five. About ninety students are doing instrumental work and are making good progress.

Our orchestra joined the vocal groups to give a concert for the benefit of the Heart Fund in March of last year. The Lancaster Orchestra was well represented at the annual All-State Concert Festival which was held at Concord in April. In May the vocal and instrumental groups combined to give a "Pops Concert" at the Community House. We also joined all other North Country Schools for a Concert Festival held at Gorham about the middle of May. All of the concerts in which we participated were very successful and were well received by the public.

In December we gave a Christmas concert for the Lancaster P.T.A. using both vocal and instrumental groups. At this concert several new instrumentalists made their initial appearance and did very good work.

We expect our orchestra to be well represented at the All-State Festival which is to be held at Laconia in April. Two of our orchestra members have been accepted to take part in the Eastern Division Convention of the National Music Educators' Association. This convention will be held at Atlantic City, New Jersey, early in March, 1963. We consider ourselves very fortunate to place students in such an outstanding event. The accepted students are Sandra Placey, a sophomore, who plays cello, and Ann Batchelder, a senior who plays violin.

During the fall we received some much needed new equipment for our orchestra instruments. This included an overhaul for our bass drum, some new music stands, and new bows for all of our string instruments. This new equipment is greatly appreciated.

Respectfully submitted,
GARDNER E. WENTWORTH

REPORT OF THE SUPERVISOR OF VOCAL MUSIC

Mr. William Grass, Jr.,
Superintendent of Schools
Lancaster, N. H.

Dear Mr. Grass:

I hereby submit my annual report on the vocal music in the Lancaster Schools.

Last March a vocal group from the high school chorus combined with representatives from the instrumental department in putting on a "Talent Show" for the benefit of the Heart Fund.

One member of the high school group represented our school at the All New England Music Festival which was held in Plymouth, Massachusetts. Four members from the chorus went to Concord to participate in the All State Music Festival, and a large group took part in the North Country District Festival which was held in Gorham.

In May our entire high school group joined with the senior orchestra in a "Pops Concert"—the junior high vocal group joined in this also.

Last June all of the elementary grades participated in group songs and musical plays. Our public performances were well received by our audiences.

This fall, in conjunction with the instrumental department, a Christmas program was put on for the P.T.A. Vocal students from the fourth, fifth and sixth grades participated.

We have the largest group in the high school chorus we have ever had, one hundred forty in number. Recently we had auditions for a "special chorus". Fifty-seven auditioned here and thirty-two were chosen. This chorus will meet one night after school each week.

In March we will have a representative, Margaret Henson, a senior, at the Eastern Division of the National Music Festival in Atlantic City, New Jersey.

We are looking forward to be represented in the All New England Music Festival at Rutland, Vermont and the All

State Music Festival at Laconia which will be held in April.

The vocal program throughout the grades follows along the same pattern as usual. This year we have new music books in the grades for which instructors and students are very grateful.

The year has been most profitable for all concerned because so many have had an opportunity to participate.

Respectfully submitted,
RUTH D. WENTWORTH
Supervisor of Vocal Music

ANNUAL REPORT OF DISTRICT TREASURER

Summary

Cash on hand June 30, 1961	\$ 7,292.17
Received from Selectmen, current appropriation	183,932.42
Received from Trust Funds	95.83
Received from State Treasurer (State Aid)	37,584.09
Received from State Treasurer (Federal Aid)	5,804.42
Received from Tuitions	19,503.62
Received from all other Sources	5,832.80
	<hr/>
Total amount available for fiscal year	\$260,045.35
Less School orders paid	249,479.55
	<hr/>
Cash on hand June 30, 1962	\$ 10,565.80

HUGH J. GALBRAITH, Treasurer

Assets

Total Assets	\$ 10,697.00
Excess of Liabilities over Assets	77,303.00
	<hr/>
	\$ 88,000.00

Liabilities

Total Liabilities	\$ 88,000.00
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Audit Report

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

SUMMARY OF FINDINGS AND RECOMMENDATIONS

August 31, 1962

The School Board
Lancaster School District
Lancaster, New Hampshire

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Lancaster School District for the fiscal year ended June 30, 1962, which was made by this Division in accordance with the vote of the District. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the School Board and the School District Treasurer.

FINANCIAL STATEMENTS

Comparative Balance Sheets: (Exhibit A)

Comparative Balance Sheets as of June 30, 1961 and June 30, 1962, are presented in Exhibit A. As indicated therein, the Net Debt decreased by \$13,664.23 during the fiscal year ended June 30, 1962.

Analysis of Change in Financial Condition: (Exhibit B)

An analysis of the change in financial condition of the School District during the fiscal year is made in Exhibit B, with the factors which caused the change indicated therein.

**Comparative Statements of Appropriations and Expenditures
—Estimated and Actual Revenues: (Exhibits C & D)**

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended June 30, 1962, are presented in Exhibits C and D. As indicated by the Budget Summary (Exhibit D), a revenue surplus of \$6,501.49, plus a net unexpended balance of appropriations of \$4,253.41, resulted in a net budget surplus of \$10,754.90.

**Summary Statement of Receipts and Expenditures:
(Exhibit E-1)**

A summary statement of receipts and expenditures for the fiscal year ended June 30, 1962, made up in accordance with

RECEIPTS

	Actual Receipts 1961-1962	Adopted Budget 1962-1963	School Board's Budget 1963-1964
Balance (actual or estimated)	\$ 7,292.17	\$ 50.00	\$ 100.00
Tuition	19,503.62	17,500.00	17,000.00
Trust Fund Income	95.83	90.00	90.00
Rev. from State Sources	37,584.09	34,000.00	45,500.00
Rev. from Fed. Sources	5,804.42	500.00	600.00
Other Receipts	2,929.96	200.00	200.00
<hr/>			
Total receipts other than property taxes	\$ 73,210.09	\$ 52,340.00	\$ 63,490.00
District Assessment raised or to be raised by property taxes	183,932.42	199,746.62	218,859.78
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Total appropriation voted by school district	\$257,142.51	\$252,086.62	\$282,349.78

SCHOOL CALENDAR 1963-1964

Term	Begins	Ends
Fall Term	September 4, 1963	December 20, 1963
Winter Term	January 2, 1964	February 14, 1964
Spring Term	February 24, 1964	April 17, 1964
Summer Term	April 27, 1964	June 19, 1964
	* * * *	*
Teachers' Convention		October 25, 1963
Veterans Day		November 11, 1963
Thanksgiving Recess		November 28-29, 1963
Good Friday		March 27, 1964

School Warrant

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Lancaster qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said Lancaster on the eleventh day of March, 1963, at eight o'clock in the evening to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one Member of the School Board from the former Town (rural) School District for the ensuing three years.
4. To choose one Member of the School Board from the former Union (village) School District for the ensuing three years.
5. To choose a Treasurer for the ensuing year.
6. To hear the reports of Agent, Auditors, Committees or Officers heretofore chosen, and pass any vote relating thereto.
7. To choose Agents and Committees in relation to any subject embraced in this warrant.
8. To see if the town will vote to have the New Hampshire State Tax Commission audit the school district financial books for the school year 1962-1963.
9. To see if the district will vote to accept the services of an Art Instructor in Supervisory Union Number 31 and to raise and appropriate the sum of Two thousand nine hundred dollars (\$2900.00) as the district's share of the expenses of this service.
10. To see if the district will vote to accept the services of a School Librarian in Supervisory Union Number 31 and to raise and appropriate the sum of Two thousand nine hundred dollars (\$2900.00) as the district's share of the expenses of this service.
11. To see if the district will vote to accept the services of a Guidance Counselor in Supervisory Union Number 31 and to raise and appropriate the sum of Two thousand nine hun-

dred (\$2900.00) as the district's share of the expenses of this service.

12. To see what sum of money the district will raise and appropriate for the support of schools, for salaries of school district officials and agents, and for the payment of statutory obligations of the district, and to authorize the application of such sums as are estimated to be received from the state equalization fund together with other income; the School Board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the town.

Given under our hands at said Lancaster this fourteenth day of February, 1963.

GRACE M. LEE, Chairman
FRANK B. CURRIER
CLIFFORD R. GRAY
ELLEN T. MOODY
CHARLES B. LIVINGSTONE
ROBERT M. QUAY
School Board of Lancaster, N. H.

RECEIPTS

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5. To choose a Treasurer for the ensuing year.
6. To hear the reports of Agent, Auditors, Committees or Officers heretofore chosen, and pass any vote relating thereto.
7. To choose Agents and Committees in relation to any subject embraced in this warrant.
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GRACE M. LEE, Chairman
FRANK B. CURRIER
CLIFFORD R. GRAY
ELLEN T. MOODY
CHARLES B. LIVINGSTONE
ROBERT M. QUAY
School Board of Lancaster, N. H.

New Hampshire Annual Report Contest

This is to certify that

Lancaster

has been awarded *first place*
in Class **IV** for the year **1962** in recognition of
the excellence of its **1961** Annual Report

Judges:

Clary Louise Hancock
David L. Mann
Samuel J. Ford



PUBLIC ADMINISTRATION SERVICE,
DEPARTMENT OF GOVERNMENT:

Reed A. Dole

COLLEGE OF LIBERAL ARTS,
UNIVERSITY OF NEW HAMPSHIRE:

E. B. Sackett, Dean

New Hampshire Annual Report Contest

This is to certify that

Town of Lancaster

has been awarded *First Place*
in Class **4** for the year **1961** in recognition of
the excellence of its **1960** Annual Report

Judges:

Dr. Robert Cass
Dr. F. Reardon
Mary A. Bowley



PUBLIC ADMINISTRATION SERVICE,
DEPARTMENT OF GOVERNMENT:

Reed A. Dole

COLLEGE OF LIBERAL ARTS,
UNIVERSITY OF NEW HAMPSHIRE:

David D. Dole, Dean

Town Telephone Directory

Town Manager	Donald E. Crane	788-3391
Town Clerk and Treasurer, Dorothy H. Willson		788-3391
Town Accountant and Fire Precinct Treasurer, Donna P. Young		788-3391
Public Health Nursing Service		788-2366
School Department		788-4842

Emergency Numbers

Police Department	788-4402
Fire Department	788-4830
Civil Defense	788-3391