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2011

Annual Report

FOR THE TOWN OF

Landaff, N.H.



Year Ending December 31, 2011

We are pleased to dedicate our 2011 Annual Report to
Deborah A. Geoffroy



Deb came to work as the Town's first Administrative Assistant in the autumn of 2004. Since then, she has energetically and faithfully served as the Town's representative, responding to the public's questions, requests for assistance, and occasional complaints with patience and grace. Working with little or no supervision, she has defined the Administrative Assistant's role, helping out with two town-wide re-valuations and serving as our liaison with our assessors, the State Department of Revenue Administration, and the Local Government Center. With her daughter, Lisa Roberson, she oversaw the seamless transition to our new Avitar tax assessing and billing software.

Deb's recurring duties have included preparing the agendas for weekly Selectmen's Meetings and the initial drafts of the multiple forms which the Town is required to file with the Department of Revenue Administration. Her input has also been invaluable in the preparation of our annual budgets, the warrants for our Town Meetings, and the administration of the Town's welfare funds.

Beyond her contributions as Administrative Assistant, Deb also served ably as Secretary to the Town Planning Board for a number of years.

We all wish Deb future success and happiness as she relocates to southern New Hampshire. She is leaving with the best wishes of the entire Town behind her.

Town of Landaff, New Hampshire

ANNUAL REPORT

of the Town Officers

Year Ended December 31, 2011

TABLE OF CONTENTS

Town Officers.....	2
2011 Town Meeting Minutes.....	3
Auditor’s Report	6
Town Meeting Warrant (2012).....	7
Brief Description of Requesting Agencies	9
2011 Revenue (Budget vs Actual) and 2012 Projected Revenue	12
2011 Expenses (Budget vs Actual) and 2012 Projected Expenses	14
Schedule of Town Property	20
Summary Inventory of Assessed Valuation.....	20
Statement of Appropriations and Taxes Assessed.....	20
Balance Sheet	21
Town Clerk’s Report	22
Tax Collector's Report.....	23
Treasurer’s Report	24
Town Histories	27
Landaff Conservation Fund.....	27
Cemetery Trustees Report	28
Trust Funds.....	29
Fire Department Treasurer’s Report.....	30
Landaff Volunteer Fire Department – 2011 Activity Report.....	32
Conservation Commission.....	33
NH State Police Report.....	34
Vital Statistics.....	35
Annual School Report	37
Important Phone Numbers.....	IBC

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TOWN OFFICERS

Board of Selectmen

Valerie Kimber-Roy (2012)
Errol S. Peters (2013)
Michael M. Ransmeier (2014)

Treasurer

Heidi Sagar (2012)

Town Clerk

Gayle M. Clement (2013)

Tax Collector

Joseph Wiggett (Appointed)

Administrative Assistant

Debbie A. Geoffroy

Deputy Town Clerk

Yvonne Rice (Appointed)

Moderator

Florence Webb (2012)

Deputy Tax Collector

Gayle M. Clement (Appointed)

Fire Chief

Harold McGovern

Road Agent

Wayne Mardin

Overseer of Public Welfare

Board of Selectmen

Trustees of Trust Funds

Meghan Hamilton (2012)
Kimberly Lavoie (2013)
Melissa Peters (2014)

Supervisors of the Checklist

Brenda Dodge (2012)
M. Frankie Blodgett (2014)
Richard Bronson (2016)

Planning Board

Patrick Webb, Chairman (2012)
Valerie Kimber-Roy, Ex-officio
Deborah Erb (2013)
Brenda Dodge (2014)
Harold McGovern (2012)
Nancy Cooper – Alternate
Debbie Brown – Alternate

Cemetery Trustees

Mary Dodge (2012)
Joyce Snelling (2013)
Thomas Clement (2014)

Planning Board Secretary

Debbie A. Geoffroy/
Heather Westover

Board of Adjustment

Heidi Sagar (2012)
James Lapierre (2013)
Lindsay Coyle (2014)

Conservation Commission

Marilyn Booth (2013)
Susan O'Hearn (2014)
Richard Bronson (2014)
Richard Sagar (2012)
Bobbi Jo Brown (2012)
Heidi Sagar – Alternate
Donald Wharton - Alternate

Health Officers

Board of Selectmen

Surveyors of Wood, Bark & Timber - Fence Viewers - Pound Keepers

(Not Appointed in 2011)

TOWN OF LANDAFF
2011 Town Meeting Minutes

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town's affairs:

You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 8th day of March 2011, and the polls to be open from 3:00 pm to 7:00 pm, and at 7:00 o'clock in the evening, to act upon the following Articles:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same:

Recommended motion: to see if the Town will vote to raise and appropriate the sum of \$426,748.65, which represents the operating budget. Said sum does not include special or individual articles addressed herein, which, if all passed, total \$63866.56. The Selectmen recommend this appropriation. Special articles figure amended to \$63566.56. **A motion was made by Deborah Erb and 2nd by Harry McGovern. ARTICLE 2 PASSED.**

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$1,375.00 for North Country Home Health & Hospice Agency. (By Request) A motion was made by Cathy Coyle and 2nd by Reginald Lavoie. **ARTICLE 3 PASSED.**

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$481.44 for White Mountain Mental Health Agency. (By Request) A motion was made by Rachel Booth and 2nd by Nancy Cooper. **ARTICLE 4 PASSED.**

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$700.00 for the Tri-County Community Action Program. (By Request) A motion was made by Deborah Brown and 2nd by Carol Wharton. **ARTICLE 5 PASSED.**

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$4,762.50 for the Woodsville Ambulance Service. (By Request) A motion was made by Deborah Erb and 2nd by Meghan Hamilton. **ARTICLE 6 PASSED.**

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$1,050.00 for the Grafton County Senior Citizens Agency. (By Request) A motion was made by Carol Wharton and 2nd by Cathy Coyle. **ARTICLE 7 PASSED.**

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$433.62 for North Country Council dues. (By Request) A motion was made by Deborah Erb and 2nd by Marilyn Booth. **ARTICLE 8 PASSED.**

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Lisbon Lions Club. (By Request) A motion was made by Betsy

Babcock and 2nd by Douglas Heath. ARTICLE 9 PASSED.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$1,100.00 for the Lisbon Public Library. (By Request) A motion was made by Mary Beaudin and 2nd by Betsy Babcock. ARTICLE 10 PASSED.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$4,800.00 for the Lisbon Fast Squad. (By Request) A motion was made by Cathy Coyle and 2nd by Deborah Erb. ARTICLE 11 PASSED.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$184.00 for the American Red Cross. (By Request) A motion was made by Nancy Cooper and 2nd by Cheryl Wiggett. ARTICLE 12 PASSED.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$300.00 for the Littleton Regional Hospital. (By Request) A motion was made by Harry McGovern and 2nd by Matthew Michaelis. ARTICLE 13 FAILED.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$500.00 for CASA (Court Appointed Special Advocates). (By Request) A motion was made by Meghan Hamilton and 2nd Cathy Coyle. ARTICLE 14 PASSED.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$180.00 for the Support Center at Burch House. (By Request) A motion was made by Carol Wharton and 2nd by Nancy Cooper. ARTICLE 15 PASSED.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of up to \$10,000.00 for the exterior restoration of Town Hall (said monies to be expended from the town's unreserved fund balance.) (Recommended by the Selectmen) A motion was made by Deborah Erb and 2nd by Patrick Webb. ARTICLE 16 PASSED.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be added to the Highway Department Equipment Capital Reserve Fund. (Recommend by the Selectmen) A motion was made by Louis Mardin and 2nd by Deborah Erb. ARTICLE 17 PASSED.

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Fire Department Capital Reserve Fund. (Recommended by the Selectmen) A motion was made by Patrick Webb and 2nd by Betsy Babcock. ARTICLE 18 PASSED.

ARTICLE 19. To see if the voters will instruct the Selectmen to oppose, on the Town's behalf, the Northern Pass electrical power line project, as proposed, and further to raise and appropriate the sum of \$4,000.00 to be expended by the Town, at the Selectmen's discretion, in opposing the same. (Recommended by the Selectmen) A motion was made by Deborah Erb and 2nd by Betsy Babcock. ARTICLE 19 PASSED.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$3,000.00 to establish a Landaff Cemetery Capital Reserve Fund, under the provisions of RSA 35:1, for the purpose of erecting a fence around that portion of land referred to as the "new" cemetery. And furthermore, to appoint the Selectmen as agents to expend money from the fund. (Recommended by the Selectmen) A motion was made by Harry McGovern and 2nd by Meghan Hamilton. **ARTICLE 20 PASSED.**

ARTICLE 21. To transact any other business that may legally come before the meeting. A thank you was given to Wayne Mardin for the great job he has done on the roads this winter. Matthew Michaelis asked how the Town and School Budgets were going to affect the tax rate. Selectman Mike Ransmeier said it would be about fifty cents per thousand.. Claudia Brown questioned the Selectman as to why the old Hatch building hasn't been taken down. Fireman Jason Cartright explained that it is being used for training. There being no further business Moderator Florence Webb adjourned the meeting at 8:30PM.

Respectfully submitted,
Gayle M. Clement, Town Clerk

***Town of Landaff
Office of the Board of Selectmen
12 Centerhill Road
P.O. Box 125
Landaff, New Hampshire 03585
Phone: 603-838-6220 - Fax: 603-838-5225
Email: townoflandaff@aol.com***

February 8th, 2012

Dear Landaff Property Owners:

As with the previous year, there have been some major changes in the Statements on Auditing Standards (SAS), effective for audits ending December 15, 2006. Our audit fieldwork for the 2011 audit was substantially completed as of February 8th, 2012. As in previous years, due to the SAS changes, we will not be receiving our opinion letter and audit report until after the Selectmen have reviewed the draft financial statements and approved them.

We currently have on file at the town offices, copies of all audit reports through the period ending, December 31, 2010. We expect to receive our audit report for 2011, sometime in the early summer of 2012. The opinion letter and audit report, in its entirety, will be available at the Town Hall business office for your review at that time.

Sincerely,

***Town of Landaff
Board of Selectmen***

TOWN OF LANDAFF
2012 Warrant Articles

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town's affairs:

You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 13th day of March 2012, and the polls to be open from 3:00 pm to 7:00 pm, and at 7:00 o'clock in the evening, to act upon the following Articles:

ARTICLE 1. To choose all necessary Town Officers for the ensuing year.

ARTICLE 2. Recommended motion: to see if the Town will vote to raise and appropriate the sum of \$ 403,578.74, which represents the operating budget. Said sum does not include special or individual articles addressed herein, which, if all passed, total \$ 66,722.38.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$1,375.00 for North Country Home Health & Hospice Agency. (By Request)

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$481.44 for White Mountain Mental Health Agency. (By Request)

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$700.00 for the Tri-County Community Action Program. (By Request)

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$4,762.50 for the Woodsville Ambulance Service. (By Request)

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$4,980.00 for the Lisbon Fast Squad. (By Request)

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the Grafton County Senior Citizens Agency. (By Request)

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$458.94 for North Country Council dues. (By Request)

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the Lisbon Lions Club. (By Request)

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$1,100.00 for the Lisbon Public Library. (By Request)

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$184.50 for the American Red Cross. (By Request)

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$500.00 for CASA (Court Appointed Special Advocates). (By Request)

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$180.00

for the Support Center at Burch House. (By Request)

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of **\$800.00** for Ammonoosuc Community Health Services, Inc. (By Request)

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of **\$500.00** for The Bridge House Homeless Shelter. (By Request)

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of **\$200.00** for Lisbon Main Street, Inc. (By Request)

ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of up to **\$10,000.00** for the exterior restoration of Town Hall (said monies to be expended from the town's unreserved fund balance.)

ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of **\$20,000.00** to be added to the Highway Department Equipment Capital Reserve Fund. (Recommended by the Selectmen)

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** to be added to the Fire Department Capital Reserve Fund. (Recommended by the Selectmen)

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of **\$5000.00** to establish a Landaff Culvert Repair Capital Reserve Fund, under the provisions of RSA 35:1, for the purpose of repairing and/or replacing the culverts in Landaff. And furthermore, to appoint the Selectmen as agents to expend money from the fund. (Recommended by the Selectmen)

ARTICLE 22. To see if the Town shall, pursuant to the provision of RSA 72:28, vote to replace the standard veterans' property tax credit of \$50.00 with a veterans' tax credit in the amount of **\$200.00**.

ARTICLE 23. To see if the Town shall adopt an ordinance proposed by the Fire Department to request that all owners of primary buildings within the Town of Landaff shall affix or cause to have affixed, the assigned street number(s) in accordance with the ordinance. Copies of the proposed ordinance are available at the Town Clerk's and Town Administration Offices. This will have no tax impact.

ARTICLE 24. To transact any other business that may legally come before the meeting.

Given under our hands and seal, this 15th day of February, in the year of Our Lord, Two Thousand and Twelve, by the following Selectmen of the Town of Landaff:

Valerie Kimber-Roy

Errol S. Peters

Michael M. Ransmeier

REQUESTING AGENCIES

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Grafton County Senior Citizens Council, Inc. is a private, nonprofit organization that provides programs and services to support the health and well being of our older citizens. The programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

During 2011, older residents of Landaff were served by either the Littleton or the Haverhill area senior services.

- 161 balanced meals at one or both of the facilities.
- 232 hot, nourishing meals were delivered to resident's homes.
- The new Northern Grafton County adult in-home care program assisted a Landaff elder with 53 hours of care last year.
- Landaff residents also benefited from the assistance of ServiceLink, the GCSCC transportation program, and educational and health-related activities.

The cost to provide services to Landaff residents in 2011 was \$5,046.11

Request for 2012: \$500.00.

TRI-COUNTY COMMUNITY ACTION

This agency is a private, nonprofit organization that provides assistance with fuel, housing needs, homeless programs, FEMA, and USDA surplus food.

In 2011, the Tri-County Community Action program provided a total of \$27150.00 in services to Landaff residents, including: fuel assistance; weatherization program assistance; food pantry; state electrical assistance; and referrals for legal aid, clothing, health, budgeting, etc.

Request for 2012: \$700.00.

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY, INC.

Although many of North Country Home Health & Hospice's services are paid for through Medicare, Medicaid, and the State grant programs, the reimbursement under these programs continues to fall significantly short of actual expenses. Severe shortages in nurses, home care aides and other professionals continue to plague the home care field. Hard economic times are resulting in an increase in the number of uninsured and underinsured residents in need of home health and hospice care. In order to be able to continue to provide quality care so urgently needed by our community, assistance in funding is vital to our clients. Home care is critical to the growing health care needs of this country. It provides care for the sick, disabled and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible and the highest degree of human dignity. We assist people recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends

Request for 2012: \$1,375.00.

WHITE MOUNTAIN MENTAL HEALTH

The agency offers assistance to individuals with debilitating mental illnesses or situational crises. Our services allow individuals with disabilities to function as productive citizens. Assistance is given to the mentally ill through housing, jobs and all the functions of daily living. During 2010, White Mountain Mental Health provided 31.54 hours of services to 6 residents of Landaff.

Request for 2012: \$481.44.

NORTH COUNTRY COUNCIL, INC.

North Country Council dues vary each year and are based on the latest population numbers from the office of State Planning and on the latest valuation numbers received from the Dept. of Revenue Administration.

Dues from 2011 were used in the following areas: community planning assistance, transportation planning, scenic byways program, grant writing/administrative projects, EDA planning activities, hazardous mitigation planning program, wetlands banking project, and national flood insurance program.

Request for 2012: \$458.94.

CASA – COURT APPOINTED SPECIAL ADVOCATES.

CASA of NH is a statewide, private non-profit organization created to provide advocacy for the state's abused and neglected children. The organization recruits, trains and supervises volunteers from communities throughout the state who are, then, appointed to cases by New Hampshire's District and family Court Judges.

Request for 2012: \$500.00.

AMERICAN RED CROSS.

The Granite Chapter (Littleton Area Disaster Action Team) is prepared to respond to disasters, day or night, in Landaff and surrounding towns. Chapter staff and volunteers provide support and relief after a disaster; emergency preparedness training; courses in health and safety; blood drives; volunteer and youth leadership opportunities; and aid to military families.

Request for 2012: \$184.50.

THE SUPPORT CENTER AT BURCH HOUSE

A private, non-profit agency, Burch House provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. In addition to shelter services, the Center also provides: crisis counseling; legal advocacy; support groups; school prevention programs; food pantry; and transportation.

Request for 2012: \$180.00.

AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.

ACHS serves 26 towns in northern Grafton and southern Coos counties and has sites located in Littleton, Franconia, Whitefield, Warren and Woodsville. As a Federally Qualified Health Center, ACHS provides comprehensive preventive and primary healthcare to anyone, regardless of their ability to pay.

Request for 2012: \$800.00

BRIDGE HOUSE HOMELESS SHELTER

A Grafton County homeless shelter that not only provides a place to stay but the support and coaching needed to acquire independence. Trained staff works with the residents to provide community meals, daycare and encouragement for further education. This year their priority is moving people on to affordable housing lists statewide.

LISBON MAIN STREET, INC.

An organization that is mostly made up of volunteers, Lisbon Main Street, Inc. is working to ensure the vitality of Lisbon's downtown by preserving, enhancing and promoting its unique economic, social, cultural and architectural heritage.

**Town of Landaff
REVENUES**
2009, 2010 2011 Actual and
2012 Projected

	2009 Actual	2010 Actual	2011 Projected	2011 Actual	2012 Projected
Ordinary Income/Expense					
Income					
3015 - Abatements/Refunds	-3,873.03	-9,016.89	-8,000.00	-3,435.60	-10,000.00
3100 - OTHER TAXES					
3120 - Land Use Change Taxes	6,117.90	6,020.40	2,500.00	10,728.98	9,220.00
3121 - Land Use Change Tax Interest	0	42.47	50.00	0.00	100.00
3184 - Excavation Taxes	88	56.00	50.00	58.00	50.00
3185 - Timber Yield Taxes	2,910.88	3,425.96	5,000.00	10,729.86	9,000.00
3186 - Yield Tax Interest	12.8	0.00	100.00	0.00	100.00
3195 - Payment in Lieu of Taxes	10,310.00	10,545.00	10,000.00	10,632.00	10,000.00
Total 3100 - OTHER TAXES	19,439.58	20,089.83	17,700.00	32,148.84	28,470.00
3200 - LICENSES, PERMITS & FEES					
3210 - Business Licenses (UCC's)	0	210.00	0.00	165.00	0.00
3220 - Motor Vehicle Registrations					
3290 - Titles-Motor Vehicle	170	152.00	150.00	220.00	150.00
3220 - Motor Vehicle Registrations - Other	74,345.00	72,949.00	70,000.00	76,435.00	70,000.00
Total 3220 - Motor Vehicle Registrations	74,515.00	73,311.00	70,150.00	76,820.00	70,150.00
3230 - Planning/Zoning Fees	1,074.70	738.86	500.00	670.04	500.00
3235 - Building Inspection	345	0.00	0.00	0.00	0.00
3245 - Miscellaneous Fees	629.5	128.00	100.00	116.78	100.00
3260 - Dog Licenses and Fees	531.5	828.00	500.00	950.50	900.00
Total 3200 - LICENSES, PERMITS & FEES	2,560.70	1,694.86	1,100.00	1,737.32	1,500.00
3300 - FROM STATE					
3352 - Rooms & Meals Tax Distribution	18,108.10	18,199.10	18,000.00	18,527.14	18,000.00
3353 - Highway Block Grant	35,674.29	36,179.04	35,280.00	37,639.39	36,280.00
Total 3300 - FROM STATE	58,781.39	54,378.14	53,280.00	56,166.53	54,280.00

Town of Landaff
REVENUES
 2009, 2010 2011 Actual and
 2012 Projected

	2009 Actual	2010 Actual	2011 Projected	2011 Actual	2012 Projected
3500 - MISCELLANEOUS REVENUES					
3401 - Income from Departments	555	500.00	500.00	500.00	500.00
3409 - Other Charges	83	129.25	100.00	42.00	50.00
3502 - Interest on Investments	337.62	378.02	350.00	344.05	1,200.00
3503 - Recycling Revenue - Town of Lisbon	13,574.56	14,250.00	18,477.68	19,119.04	17,963.70
3505 - Town Hall Rental	200	205.00	200.00	340.00	250.00
3510 - Other Revenue - Other	1,213.28	3,339.89	800.00	7,590.30	2,000.00
TOTAL MISCELLANEOUS REVENUES	21,363.46	18,802.16	20,427.68	27,935.39	21,963.70
3900 - INTERFUND TRANSFERS					
3930 - From Surplus - to Reduce Taxes	32,500.00	30,000.00	30,000.00	30,000.00	30,000.00
3930 - From Surplus to Paint Town Hall	0	0.00	10,000.00	0.00	10,000.00
3931 - From Cap Reserve Fund - Revaluation	0	0.00	26,000.00	26,000.00	0.00
Total 3900 - INTERFUND TRANSFERS	32,500.00	30,000.00	66,000.00	56,000.00	40,000.00
TOTALS	205,307.10	189,259.10	220,657.68	247,372.48	206,363.70

TOTAL OPERATING BUDGET:	\$403,578.74
TOTAL WARRANT ARTICLES:	\$66,722.38
2012 Proposed Town Expense Budget:	\$470,301.12
(Less Projected Revenue)	-\$206,363.70
Total to be raised from Taxes:	\$263,937.42

ACTUAL EXPENSE BUDGET
Jan. 1st to Dec. 31st 2011
AND
2012 Proposed Budget

	2011 Oper.	2011 WA	Act. Expense	Actual WA	Proposed Op.	Proposed WA
Ordinary Expense						
Expense						
4130 - Executive						
Administrative Asst.	21,000.00		22,516.63		21,000.00	
Summer File Clerk for REVALUATION	3,000.00		9,118.37		0.00	
Advertising	200.00		627.75		400.00	
Bank Service Charges	150.00		8.00		50.00	
Dues and Subscriptions / WA#8 (WA#9 for 2012)	600.00	433.62	603.61	433.62	650.00	458.94
Sub-Total - Administrative - Executive	24,950.00		32,874.36		22,100.00	
Insurance						
Health Insurance	14,611.00		14,611.08		16,463.80	
Primex	400.00		742.00		750.00	
Insurance - Other (inc. Worker's Comp)	4,000.00		3,128.65		3,375.00	
Sub-Total - Insurance - Executive	19,011.00		18,481.73		20,588.80	
Legal Fees						
Legal Expense - General	6,000.00		0.00		6,000.00	
Legal Fees - Other / Research/Opinion Letters	2,000.00		0.00		2,000.00	
Sub-Total - Legal Fees - Executive	8,000.00		0.00		8,000.00	
Maintenance/Equip. Repair	500.00		500.00		500.00	
Office Equipment	500.00		668.16		500.00	
Office Supplies - Includes Copy Charges	800.00		633.54		800.00	
Other Fees - Harrison Publishing	750.00		1,425.00		1,500.00	
Postage / Includes Special Mailers to Residents	500.00		631.42		500.00	
Software	500.00		629.90		500.00	
Staff Education/Mileage	500.00		383.84		1,000.00	
Yearly Post Office Box Renewal Fee	225.00		200.00		225.00	
Sub-Total - Other - Executive	4,275.00		5,071.86		5,625.00	
Professional Fees						
Audit - Plodzik & Sanderson	12,000.00		9,143.00		12,000.00	
Professional Fees - Other (Coppola Rockburn)	3,000.00		467.50		680.00	
Sub-total - Professional Fees - Executive	15,000.00		9,610.50		12,680.00	
TOTAL 4130	71,236.00		66,038.45		68,893.80	

ACTUAL EXPENSE BUDGET
Jan. 1st to Dec. 31st 2011
AND
2012 Proposed Budget

	2011 Oper.	2011 WA	Act. Expense	Actual WA	Proposed Op.	Proposed WA
4131 - Payroll						
Selectman	3,000.00		2,000.00		3,000.00	
Tax Collector	11,100.00		11,100.00		6,000.00	
Town Clerk	10,000.00		9,116.00		10,000.00	
Treasurer	2,175.00		1,514.25		2,000.00	
4156 - Payroll Taxes-all depts.	7,500.00		7,892.20		8,500.00	
TOTAL 4131	33,775.00		31,622.45		29,500.00	
4140 - Election, Registr. & Vit.Stat.						
Advertising	400.00		757.65		800.00	
Election Personnel	225.00		178.68		600.00	
Deputy Town Clerk	1,500.00		1,316.01		1,500.00	
Dues/Subscriptions	200.00		146.00		150.00	
Fees To Other Governments	450.00		467.46		500.00	
Moderator	100.00		0.00		200.00	
Office Equip Maint/Repair	1,000.00		300.00		1,000.00	
Staff Education / Mileage	1,300.00		1,184.71		1,300.00	
Office Supplies	800.00		453.32		800.00	
Postage	1,100.00		868.16		1,000.00	
Printing	1,000.00		124.50		250.00	
Tax Software/Maintenance	2,500.00		925.00		2,529.00	Billing/Assess.
Total 4140 - Election, Registr. & Vit.Stat.	10,575.00		6,721.49		10,629.00	
4150 - Financial Administration	150.00		1,554.74		150.00	
4152 Assessing (formerly in Cap. Outlay)	26,000.00		24,800.00	941 Differ.	10,000.00	
Dues	20.00		40.00		40.00	
Mileage/Other - Real Data Corp	150.00		223.10		250.00	
Postage	1,000.00		923.25		250.00	
4152 - Assessing - Other - Includes B. Barnum	400.00		483.00		500.00	
Total 4152 - Assessing	27,720.00		28,024.09		11,190.00	
4191 - Planning & Zoning						
Advertising	400.00		33.00		250.00	

ACTUAL EXPENSE BUDGET
 Jan. 1st to Dec. 31st 2011
 AND
 2012 Proposed Budget

	2011 Oper.	2011 WA	Act. Expense	Actual WA	Proposed Op.	Proposed WA
Building Code Officer	525.00		525.00		525.00	
Dues/Fees	200.00		25.00		200.00	
Mapping	1,500.00		0.00		1,500.00	
Postage	500.00		258.88		300.00	
Secretary	1,000.00		1,289.75		1,300.00	
4191 - Planning & Zoning - Other	300.00		147.85		200.00	
Total 4191 - Planning & Zoning	4,425.00		2,279.48		4,275.00	
4194 - General Govt Bldg.						
PAINT TOWN HALL - WA #16 (#18)		10,000.00		0.00		10,000.00
Building Insurance (Property Liability)	4,250.00		4,851.12		5,227.00	
Building Main/Repair	3,000.00		3,047.84		3,300.00	
Electric	1,600.00		1,852.21		2,000.00	
Heating Oil	5,500.00		4,722.26		5,500.00	
Other General Gov Buildings	900.00		492.71		1,500.00	
Propane	1,700.00		831.61		1,700.00	
Telephone	2,500.00		2,427.83		2,700.00	
Trash Removal	150.00		13.99		100.00	
Total 4194 - General Govt Bldg.	19,600.00		18,239.57		22,027.00	
4195 - Cemeteries	6,500.00		11,129.00		13,500.00	
Total 4210 - Police	0.00		0.00		0.00	
4215 - Ambulance						
Lisbon Life Squad - WA#11 (WA #7 for 2012)		4,800.00		4,800.00		4,980.00
Woodsville Ambulance - WA#6		4,762.50		4,762.50		4,762.50
Total 4215 - Ambulance		9,562.50		9,562.50		9,742.50
4220 - Vol. Fire Dept.	13,000.00		13,000.00		13,000.00	
4311 - Highway Department						
Road Agent						
Education						
Payroll - Road Agent (inc. bonus/retirement)	42,230.00		38,533.51		37,000.00	

ACTUAL EXPENSE BUDGET
Jan. 1st to Dec. 31st 2011

AND
2012 Proposed Budget

	2011 Oper.	2011 WA	Act. Expense	Actual WA	Proposed Op.	Proposed WA
Assistant Road Agent	600.00		4,829.30		7,000.00	
Total 4311 - Highway Department	42,830.00		43,362.81		44,000.00	
4312 - Highway Department						
Advertising	0.00		0.00		0.00	
Dues/Subscriptions	0.00		0.00		0.00	
Equipment	0.00		0.00		0.00	
Diesel	8,000.00		9,281.25		9,000.00	
Equip Rental	4,000.00		6,125.00		5,000.00	
Equipment Repair/Maint	10,000.00		4,826.28		10,000.00	
Equipment Supplies/Other	5,000.00		10,907.59		8,000.00	
Gasoline	4,800.00		4,817.59		4,800.00	
Oxygen & Other	200.00		88.00		200.00	
Equipment - Other	1,000.00		785.00		1,000.00	
<i>Sub-Total - Equipment - Highway Dept.</i>	33,000.00		36,830.71		38,000.00	
Highway Miscellaneous & Vehicle Inspections	2,000.00		189.00		1,000.00	
Office Supplies	300.00		77.30		200.00	
Other Highway - Inc. Building Remodel Supplies	1,000.00		1,792.62		1,200.00	
Road Repairs	0.00		0.00		0.00	
Blacktop	29,100.00		24,501.96		44,000.00	
Cold Patch	3,000.00		0.00		4,000.00	
Crushed Stone	14,000.00		431.05		18,000.00	
Culverts	2,000.00		8,651.64		2,000.00	
Gravel / Road Fabric	4,000.00		4,067.90		4,000.00	
Road Repair-Other	1,000.00		933.46		1,000.00	
Salt	1,000.00				1,000.00	
Sand	11,000.00		11,000.00		12,000.00	
Repair to Mill Brook Bridge	25,000.00		15,820.38		0.00	
Small Tools	400.00		537.81		500.00	
Supplies - Other	200.00		119.99		100.00	
Telephone - Long Distance	0.00		58.44		0.00	
<i>Sub-Total - Road Repairs</i>	94,000.00		68,181.55		89,000.00	
*****NEW TOWN TRUCK*****						
<i>Sub-Total - NEW TOWN TRUCK</i>						
Total 4312 - Highway	127,000.00		126,512.26		127,000.00	

ACTUAL EXPENSE BUDGET
 Jan. 1st to Dec. 31st 2011
 AND
 2012 Proposed Budget

	2011 Oper.	2011 WA	Act. Expense	Actual WA	Proposed Op.	Proposed WA
4315 · SAFETY & SANITATION						
4316 · Street Lights - PSNH	700.00		738.31		800.00	
4324 · Solid Waste Disposal - Lisbon	30,382.65		30,382.65		34,097.76	
4330 · Emergency Management	100.00		0.00		100.00	
4414 · Pest Control	300.00		0.00		500.00	
4315 · SAFETY & SANITATION - Other	0.00		0.00		0.00	
						200.00
Main Street Lisbon - NEW WARRANT ARTICLE #17						
4415 · Health Agencies						
Burch House - WA#14		180.00		180.00		180.00
Am. Red Cross - WA#12		184.00		184.00		184.50
Littleton Regional Hospital - WA#13/DEFEATED		0.00		0.00		0.00
CASA - WA#13		500.00		500.00		500.00
G. County Senior Citizens - WA#7 (WA #8 for 2012)		1,050.00		1,050.00		500.00
NC Home Health - WA#3		1,375.00		1,375.00		1,375.00
WMT Mental Health - WA#4		481.44		481.44		481.44
Ammonoosuc Comm. Health (WA #15)						800.00
Bridge House Homeless Shelter (WA #16)						500.00
4415 · Health Agencies - Other						
Total 4415 · Health Agencies						
4442 · Welfare						
Dues/Fees	30.00		30.00		30.00	
Food	1,500.00		1,315.05		1,315.05	
Rental Assistance	7,000.00		7,428.60		7,428.60	
Tri County Cap - WA#5	0.00	700.00		700.00		700.00
Heating / Fuel Assistance	3,000.00		2,242.64		2,242.64	
4442 · Welfare - Assist w/ Utilities & Other	2,500.00		1,974.89		1,974.89	
Total 4442 · Welfare	14,030.00		12,991.18		12,991.18	
4500 · Culture and Recreation						
4520 · Parks -Lisbon Lions Club - WA#9 (#10 for 2012)		1,000.00		1,000.00		5,000.00
4550 · Lisbon Public Library - WA#10 (#11 for 2012)		1,100.00		1,100.00		1,100.00

ACTUAL EXPENSE BUDGET
Jan. 1st to Dec. 31st 2011
AND
2012 Proposed Budget

	2011 Oper.	2011 WA	Act. Expense	Actual WA	Proposed Op.	Proposed WA
4583 - Patriotic	125.00		89.00		125.00	
4500 - Culture and Recreation - Other	0.00		0.00		0.00	
Total 4500 - Culture and Recreation	125.00		89.00		125.00	
4600 - CONSERVATION						
4611 - Gratton Cty. Conservation Admin	450.00		350.00		450.00	
4619 - Other Conservation	0.00		0.00		0.00	
4600 - CONSERVATION - Other	0.00		0.00		0.00	
Total 4600 - CONSERVATION	450.00		350.00		450.00	
4711 - Princ.-Long Term Notes	10,000.00		10,000.00		10,000.00	
4712 - Debt Service						
4721 - Int. - Long Term Notes	1,000.00		772.88		500.00	
4723 - Interest on TAN	0.00		0.00		0.00	
4712 - Debt Service - Other	0.00		0.00		0.00	
Total 4712 - Debt Service	1,000.00		772.88		500.00	
4901 - Capital Outlay						
Total 4901 - Capital Outlay	0.00	0.00	0.00		0.00	
4915 - Capital Reserve Funds						
Fire Capital Reserve -(2011/WA#18) (#20 for 2012)		10,000.00		10,000.00		10,000.00
Highway Cap Reserve (2011-WA#17) (#19 for 2012)		20,000.00		20,000.00		20,000.00
Northern Pass Project (2011/WA#19)		4,000.00		0.00		
Landaff Cemetery Cap Reserve (2011/WA#20)		3,000.00		3,000.00		
Culvert Repair Cap. Reserve (#21 for 2012)						5,000.00
66000 - Payroll Expenses						
TOTAL ACTUAL BUDGET EXPENSES THROUGH DECEMBER 31, 2011	426,748.65	63,566.56	402,253.62	49,566.56	403,578.74	66,722.38
The above "Actual" Town Expenses reflect adjustments made following the town's annual audit.						

SCHEDULE OF TOWN PROPERTY

Town Hall / Lands and Buildings	\$1,574,250.00
Furniture & Equipment	50,000.00
Fire Department, Land & Buildings	98,760.00
Equipment	55,000.00
Highway Department, Land and Buildings	94,812.00
Equipment	140,000.00
Sewer Plant and Facilities	28,523.00
Schools, Lands and Buildings	126,280.00
Equipment	45,000.00
Recreation Area	<u>72,790.00</u>
Total	<u>\$2,285,415.00</u>

SUMMARY OF INVENTORY OF ASSESSED VALUATION

Land	\$17,387,038.00
Buildings	31,590,900.00
Utilities	<u>2,003,200.00</u>
Total Gross Before Exemptions	50,981,138.00
Total Elderly Exemptions	<u>-15,000.00</u>
Net Valuation	\$50,966,138.00

STATEMENTS OF APPROPRIATIONS AND TAXES ASSESSED PER \$1,000.00

Town, School and County	\$50,981,138.00 @ \$15.00/M	<u>\$764,717.07</u>
Town	\$ 5.27	
School	8.24	
County	<u>1.49</u>	
	<u>\$15.00</u>	
State Ed. Tax	<u>\$ 2.29</u>	<u>\$116,712.46</u>
Total Tax Rate	<u>\$17.29</u>	

TOWN OF LANDAFF
TOTAL GOVERNMENTAL FUNDS
BALANCE SHEET
As of December 31, 2011

ASSETS

Cash and Cash Equivalents	\$401,646.00	
Investments	307,287.00	
Receivables, net of allowance for uncollectible:		
Taxes	174,871.00	
Accounts	150.00	
Intergovernmental	<u>17,964.00</u>	
Total Assets		\$901,918.00

LIABILITIES and FUND BALANCE

Liabilities:

Payables:

Accounts Payable	2,144.00	
Accrued Payroll	1,419.00	
Due to Landaff School District	<u>251,485.00</u>	
Sub-Total Liabilities	\$255,048.00	
Deferred Revenue	<u>292.00</u>	
Total Liabilities	\$255,340.00	

Fund Balances:

Restricted for endowments	178,015.00	
Committed:		
Warrant Article #18 at 2012 Annual Town Meeting	10,000.00	
Expendable Trust Funds	120,828.00	
Conservation Commission	14,849.00	
Town History	1,815.00	
Volunteer Fire Department	110,037.00	
Cemetery	6,948.00	
Subtotal Committed	\$264,477.00	
Unassigned	<u>204,086.00</u>	
Total Fund Balances	<u>\$646,578.00</u>	
Total Liabilities and Fund Balances		\$901,918.00

TOWN CLERK'S REPORT
January 1, 2011 to December 31, 2011

DEBITS

Monies Received:

Automobile Registrations	\$76,806.00
Title Applications	220.00
Handling Fees – mail in auto registrations	31.00
Uniform Commercial Code Fees	165.00
Vital Statistics Fees	170.00
Dog License Fees: Town	532.50
Dog License Fees: State	57.00
Dog License Fees: Neutering Fund	190.00
Overpayments	3.50
Dump Stickers	6.00
Genealogy Research Fee	10.00
Bad Check Fee	25.00
	25.00

Total Debits \$78,387.00

CREDITS

Remittance to Treasurer:

Automobile Registrations	\$76,806.00
Title Applications	220.00
Handling Fees – mail in auto registrations	31.00
Uniform Commercial Code Fees	165.00
Vital Statistics Fees	170.00
Dog License Fees: Town	532.50
Dog License Fees: State	57.00
Dog License Fees: Neutering Fund	190.00
Overpayments	3.50
Dump Stickers	6.00
Genealogy Research Fee	10.00
Filing Non-Profit Fee	25.00
	25.00

Total Credits \$78,387.00

Respectfully submitted,
 Gayle M. Clement
 Town Clerk

Town Clerk Hours – Tuesday 9-11am, 5-7pm

TAX COLLECTOR'S REPORT
For January 1, 2011 to December 31, 2011

CREDITS:	2011	2010	09-08
Remitted to Treasurer:			
Property Taxes	752,141.51	64,728.30	.00
Land Use Change Taxes	.00	931.02	.00
Yield Taxes	10,719.72	643.56	.00
Interest (including lien conversion)	956.62	7,338.98	.00
Penalties	.00	.00	.00
Excavation Tax (\$.02/yd)	58.00	.00	.00
Conversion to Lien (principal only)	.00	27,994.16	.00
Abatements Made:			
Property Taxes	.00	2,427.38	.00
Uncollected Taxes:			
Property Taxes	127,689.80	2.00	1,325.87
Land Use Change Taxes	11,660.00	.00	.00
Yield Taxes	10.14	.00	619.66
TOTAL CREDITS:	\$903,235.79	\$104,065.40	\$1,945.53
DEBITS:			
Uncollected Taxes (Beg. Of Year):			
Property Taxes	.00	95,151.84	1,183.21
Land Use Change Tax	.00	931.02	.00
Yield Taxes	.00	643.56	619.66
Taxes Committed This Year:			
Property Taxes	879,831.31	N/A	N/A
Land Use Change Taxes	11,660.00	N/A	N/A
Yield Taxes	10,729.86	N/A	N/A
Excavation Tax (\$.02/yd)	58.00	N/A	N/A
Overpayment:			
Property Taxes	.00	.00	31.57
Unknown Debits	.00	.00	111.09
Interest – Late Tax	956.62	7,338.98	.00
TOTAL DEBITS:	\$903,235.79	\$104,065.40	\$1,945.53

Respectfully submitted,
Joseph Wiggett, Tax Collector

TREASURER'S REPORT
January 1, 2011 – December 31, 2011

Balance January 1, 2011:		
Checking Account	\$269,397.18	
Town History Account	65,401.04	
Laconia Savings Bank	1,810.83	
Conservation Fund	<u>8,849.27</u>	
		\$ 345,458.32
Gayle Clement, Town Clerk:		
Dog Licenses - Retained	532.50	
Dog Licenses - State	57.00	
Neutering Fund	190.00	
Penalties	188.00	
Dump Stickers	6.00	
Motor Vehicle Permits	76,806.00	
Title Applications	220.00	
Uniform Commercial Code	165.00	
Vital Statistics & Genealogy	180.00	
Handling Fees	31.00	
Overpayments	<u>3.50</u>	
Total Town Clerk		78,379.00
Joseph Wiggett, Tax Collector:		
2011 Property Tax	751,535.21	
2011 Property Tax Interest	917.57	
2011 Gravel Tax	58.00	
2011 Yield Tax	10,719.72	
2011 Yield Tax Interest	38.55	
2010 Property Tax	64,978.28	
2010 Property Tax Interest	3,118.60	
2010 Yield Tax	643.56	
Yield Tax Interest	61.57	
Land Use Change Tax	931.02	
Penalties	118.00	
Tax Liens Redeemed	12,844.02	
Tax Liens Interest	2,266.64	
Handling Fees	40.54	
Overpayments	<u>648.18</u>	
Total Tax Collector		848,919.46
Planning & Zoning:		
Sub-division Fees:		
Norman Gilbert	116.78	
Building Permits:		
Lance & Melissa Hamlett	20.00	
John Poland	20.00	

Hillary Tuite	50.00	
Thomas Gearty	20.00	
C. Bruce Ulricson	20.00	
Florence Webb	<u>20.00</u>	
Total Planning & Zoning		266.78
State of New Hampshire:		
Highway Block Grant	36,829.04	
Rooms & Meals Tax	18,527.14	
FEMA	<u>810.35</u>	
Total State of New Hampshire		56,166.53
U.S. Government:		
In Lieu of Taxes	<u>10,632.00</u>	
Total U.S. Government		10,632.00
Refunds:		
LGC Workers Comp. Trust	1,900.80	
Bank Fees	8.00	
Landaff School District - Town Report	<u>500.00</u>	
Total Refunds		2,408.80
Rental of Town Property:		
Jesse Tyler	50.00	
Pam Lagrassa	100.00	
L & T Callahan	<u>40.00</u>	
Total Rental of Town Property		190.00
Sale of Town Property:		
Zoning Regulations, Lists & Photocopies	<u>32.00</u>	
Total Sale of Town Property		32.00
Miscellaneous Revenue:		
Woodsville Guaranty - NOW Acct. Interest	250.39	
Laconia Savings Bank – Interest MM Acct.	93.68	
Town of Lisbon - Recycling Revenue	19,119.04	
Miscellaneous Fees	<u>302.00</u>	
Total Miscellaneous Revenue		19,765.11
Non-Revenue Receipts:		
Woodsville Guaranty - Town Histories Acct. Interest	4.52	
Woodsville Guaranty - Interest on Conservation Fund	68.09	
Payment not accepted:		
Brenda Dodge	25.00	
Florence Webb	50.00	
Voided Checks and Checks Not Cashed	<u>3,800.39</u>	

Total Non-Revenue Receipts		3,948.00
From Capital Reserve Funds:		
Revaluation Capital Reserve Fund	<u>26,000.00</u>	
Total from Capital Reserve Funds		26,000.00
OTHER		
Transfer from Cemetery Checking Account	2,961.30	
Transfer from Cemetery Saving Account	4,629.00	
Transfer from MM Account to NOW	<u>50,000.00</u>	
Total Other		57,590.30
Total Receipts		1,104,297.98
Total Receipts (Includes Cash Balance January 1, 2011)		1,449,756.30
Less Selectmen's Orders:		<u>1,153,065.99</u>
Balance as of December 31, 2011		\$ 296,690.31

Reconciliation of the Treasurer's Report

Checking Account	\$265,462.88
Laconia Savings MM Account	15,494.72
Town Histories Account	1,815.35
Conservation Fund	<u>13,917.36</u>
	<u>\$296,690.31</u>

Respectfully submitted,
Heidi B. Sagar, Treasurer

TOWN HISTORIES ACCOUNT
January 1, 2011 to December 31, 2011

Cash On Hand – January 1, 2011		\$1,810.83
RECEIPTS:		
2011 Interest	\$ 4.52	
Total Receipts		<u>4.52</u>
Cash on Hand – December 31, 2011		<u><u>\$1,815.35</u></u>

LANDAFF CONSERVATION FUND
January 1, 2011 to December 31, 2011

Cash on Hand – January 1, 2011		\$8,849.27
RECEIPTS:		
Share of Land Use Change Tax	5,000.00	
2011 Interest	<u>68.09</u>	
Total Receipts		<u>5,068.09</u>
Cash on Hand – December 31, 2011		<u><u>\$13,917.36</u></u>

CEMETERY TRUSTEES REPORT

January 1, 2011 – December 31, 2011

CHECKING ACCOUNT:

Cash on Hand - January 1, 2011 \$ 2,307.27

RECEIPTS:

Payments for Perpetual Care	350.00
From Lisbon Cemetery Fund	1.28
Check Not Cashed	300.00
2011 Interest	<u>2.75</u>

Total Receipts 654.03

PAYMENTS:

Transfer to General Fund - Cemetery Account	2,961.30
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Total Payments 2,961.30

CHECKING ACCOUNT BALANCE, December 31, 2011 \$ 0.00

SAVINGS ACCOUNT:

Cash on Hand - January 1, 2011 \$11,559.24

RECEIPTS:

2011 Interest	<u>17.94</u>
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Total Receipts 17.94

PAYMENTS:

Transfer to General Fund - Cemetery Account	<u>4,629.00</u>
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Total Payments 4,629.00

SAVINGS ACCOUNT BALANCE - December 31, 2011 \$6,948.18

REPORT OF THE TRUST FUNDS OF THE TOWN OF LANDAFF, NH on December 31, 2011

Date of Creation	Name and Purpose	How Invested	Beginning Balance	New Funds	Transfers In	Transfers Out	Withdrawals	Income Earned	Income Expended	Balance End of Year
School District Funds										
1997	Local School Fund	Northway	2,567.30	0.00	0.00	0.00	0.00	12.83	0.00	2,580.13
Total School Funds			2,567.30	0.00	0.00	0.00	0.00	12.83	0.00	2,580.13
Cemetery Funds										
	Cemetery Princ.	Passumpsic	21,006.40					315.33		21,321.73
	Cemetery Int	Passumpsic	4,396.84					6.54		4,403.38
Total Cemetery Funds			25,403.24	0.00	0.00	0.00	0.00	321.87	0.00	25,725.11
Town Funds										
1997	Gale-Chandler 1 Princ.	Northway	81,389.97					407.88		81,797.85
	Gale-Chandler 1 Int.	Northway	6,753.02					6.68		6,759.70
2010	Gale-Chandler 3	WGSB	56,979.25					402.15		57,381.40
Total Gale-Chandler			145,122.24	0.00	0.00	0.00	0.00	816.71	0.00	145,938.95
Blake Memorial Princ.										
1989	Blake Memorial Int	Passumpsic	5,815.79					87.31		5,903.10
	Total Blake Mem.	Passumpsic	446.89					0.70		447.59
Total Town Funds			179,355.46	0.00	0.00	0.00	0.00	1,239.42	0.00	180,594.88
Capital Reserve Funds										
	Land & Buildings	NHPDIP	4,110.86					2.99		4,113.85
2008	Playground Equipment Fd.	NHPDIP	1.92					1.92		1.92
2005	Highway Dept. Equipment	NHPDIP	41,059.04	20,000.00				32.49		61,091.53
2009	Revaluation Fund	NHPDIP	26,066.84				26,000.00	16.22		83.06
2005	School Bldg. Maint.	NHPDIP	42,104.86					30.46		42,135.32
2005	Special Education	NHPDIP	21,453.86					15.56		21,469.42
2005	Special Education	TD Bank North	101,662.31					17.27		101,679.58
2005	Town Hall Future Needs	NHPDIP	761.55							761.55
2011	Cemetery Cap.Res.Fund	Union Bank	0.00	3,000.00				14.07		3,014.07
2006	Fire Dept. Equipment	Conn. River	41,633.23	10,000.00				131.20		51,764.43
Total Capital Reserves			278,854.47	33,000.00	0.00	0.00	25,000.00	260.26	0.00	286,114.73
Grand Total			458,209.93	33,000.00	0.00	0.00	25,000.00	1,499.68	0.00	466,709.61

LANDAFF VOLUNTEER FIRE DEPARTMENT
2011 Treasurer's Report

Receipts:

Donations given by: **\$10,565.00**

<i>Karen Bronson</i>	<i>Bertha Knapp</i>
<i>Leatrice Blanchette</i>	<i>New England Wire Technologies</i>
<i>Francis Felton</i>	<i>P & T Meats</i>
<i>June Geneen</i>	<i>Faye & Wendy Richardson</i>
	<i>Schofield's Septic Service</i>

Old Home Day	Auction Proceeds	\$7,617.00
	Concession Stand	752.20
	Raffle Proceeds	694.00
	Nail Salon Benefit	20.00
	Supper	882.00

Total Receipts, Old Home Day		\$9,965.20
	Expenses	1,932.29

Total Income, Old Home Day		\$8,032.91
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Town of Landaff Appropriation		13,000.00
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Total Receipts for 2011		\$31,597.91
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Checking Account, Cash on Hand, December 31, 2011 (WGSB)		\$ 5,239.38
---	--	--------------------

Includes \$10.65 Interest earned in 2011

Savings Account (WGSB)		18,234.45
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Savings Account Balance, December 31, 2011

Includes \$48.77 Interest earned in 2011

Expenditures for 2011

Payments to Vendors:

AED Professionals (AED Supplies)	\$ 185.00
AGT Battery Supply (pager batteries)	121.78
Amazon.com (tools, Caution tape, batteries)	312.01
Bergeron Protective Clothing (turnouts, boots)	3,351.89
Blue School Foundation (Old Home Day-OHD-share)	441.00
Bridge Weekly (Old Home Day ads)	121.00
Denise Cartwright (Snack Shack & Halloween party supplies)	283.66
Desorcie Emergency products (E-1 pump repairs)	779.65
Du-Ez Minimart (gasoline)	42.00
Empire Banners (OHD Music Banner)	46.95
FairPoint Communications (telephone)	803.19
Firematic Supply (Responder Batteries)	175.84
Frontline Fire & Rescue (SCBA mask parts, Kevlar nets)	1,198.45
Gall's (LED vehicle lights, gear bags)	557.79
Grafton County Sheriff's Department (Dispatch Fees)	1,549.50
Irving Oil (Propane)	2,470.61
Kelley-MacKenzie Auto Parts	136.62
LaVoie Construction (weatherproofing bay doors)	116.00

Motorola (radio service contract)	1,663.20
New England Truck Tire Center (1 rear tire, Tanker)	321.00
New Hampshire Retirement System (Life Insurance)	84.00
Ninety-Nine Restaurants (community good)	184.75
Northrop's Market (Twin State dinner)	84.75
Parker Hill Road Band (Old Home Day music)	400.00
Patrick J. Webb (OHD cash & supplies)	464.49
Public Service of NH (electricity)	531.84
Roberts Co. (license plate placards)	171.70
Staples (tables)	539.97
State of NH Department of Safety (FF-1 training)	650.00
Tac-2 Communications (Radio repairs, parts, new pagers)	3,395.80
The FireStore (Responder flashlights & chargers)	828.82
T-P Toilets (Old Home Day necessity)	150.00
Trash Cans & More.com (broom)	21.24
Tri-State Fire Protection (SCBA certification)	119.74
TTS Services (Install Tanker Bay auto roll-up door)	1,048.13
Twin State Mutual Aid Association (dues & training classes)	720.00
US Postal Service (stamps)	57.75
W.S. Darley Fire Equipment (Storz spanner wrench set)	110.14
Wal-Mart (OHD supplies)	64.49
Woot.com (Digital Projector for training)	104.99
Total	\$24,409.74

Respectfully submitted,
Patrick J. Webb, Secretary/Treasurer

LANDAFF VOLUNTEER FIRE DEPARTMENT

2011 Activity Report

The Department responded to several fire calls in 2011. While there were no serious fires in Landaff our Department responded mutual aid to several area fires.

The Department staffing level continues to hold steady with fifteen members; however we are always seeking new volunteers. Anyone interested should contact any member of the Department.

Plans are in the works this year for a major training exercise at the Hatch property adjacent to the Fire Station. The drill will include several area Departments with the buildings being burnt to the ground following the exercise.

Smoke and carbon monoxide detectors can be credited for saving lives and property. Early detection allows for occupants to escape and a quicker response time from the Fire Department. Please remember to check the batteries a minimum of twice a year in all devices.

Old Home Day and the Fireman's Auction was another huge success. We thank everyone for the donated items and their generous bidding. A special thanks goes out to Mike Carver who generously donated his time as auctioneer. We have invited the Parker Hill Road Band back for 2012. Please come join us for a fun filled day!

Respectfully submitted,
Harry McGovern, Fire Chief

2011 Roster

Harry McGovern, Chief
Jason Cartwright, Assistant Chief
Don Beaudin, Captain
Patrick Webb, Secretary / Treasurer

Doug Heath.....	Jim LaPierre
Bill Clark	Tim Yarosh
Heath Yarosh	Lindsay Coyle
Todd Breen	Doug Erb
Jameson Clement.....	Jake Blanchette
Andrew Bronson	

LANDAFF CONSERVATION COMMISSION 2011 ANNUAL REPORT

During 2011, the members of the Landaff Conservation Commission, Richard Bronson, Sue O'Hearn, Richard Sagar, Bobbi Jo Brown, Marilyn Booth and alternate member Heidi Sagar, met monthly to discuss various conservation related issues.

Members made our annual physical inspection of the two LCIP easement properties for compliance with the easement restrictions. Members also participated in the maintenance of the trail system at the Scotland Brook Audubon Sanctuary and trash pickups along the Town's roads. We reviewed construction project applications and wetland permit applications to determine if there would be any impact on the Town from the Conservation Commission's standpoint.

We continue to study and educate ourselves regarding environmental issues by attending environmentally related seminars.

Marilyn Booth
Chairperson

The Conservation Commission meets the 1st Thursday of each month at 7:00 PM at the Town Hall. Everyone is welcome to attend the meetings.

REPORT OF THE STATE POLICE 2011

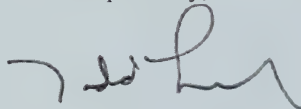
I would like to take this opportunity to communicate to the residents of Landaff a report of activity of the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires based upon the current trends and expectations of the residents as they look forward to the future.

Currently the State Police respond to calls as requested as part of our regular patrol duties. During 2011 the State Police responded to and investigated the following calls for service in the Town of Landaff:

Motor Vehicle Accidents	6	Burglary	5
Theft	5	Criminal Mischief	2
Possession of Drugs	1	Driving After Suspension	1
Phone Scam	1	Animal Complaint	1
Pistol Permit	1	Welfare Check	4
Burglar Alarm	5	Missing Person	1
Request for Service	13	911 Hang-up	5
Paperwork Service	3	Civil Stand-by	1
Domestic Disturbance	1	Noise Complaint	3
Hazardous Operator	1	Suspicious Person	2
Roadway Obstruction	1	Abandoned Vehicle	1
Assist Motorist	1	VIN Verification	1
Vehicle Fire	1	EOD Request	1
 Total Calls:	 68		

In closing, it has been our pleasure to serve the residents of Landaff during the past year and we look forward to assisting you with your law enforcement requests in 2012.

Respectfully,



Lt. Todd Landry
Commander- Troop F

BIRTHS REGISTERED IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2011

DATE & PLACE OF BIRTH	NAME OF CHILD	NAME & SURNAME OF FATHER	NAME OF MOTHER
April 18, 2011 Littleton, NH	William Tanner YAROSH	Timothy Yarosh	Cecily Yarosh
July 4, 2011 Littleton, NH	Rachel Lillian SANTY	Scott Santy	Crystal Santy

MARRIAGES REGISTERED IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2011

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE AT TIME OF MARRIAGE
April 22, 2011 Lyman, NH	Scott E. Santy	Crystal L. Shea
September 12, 2011 Atkinson, NH	Michael F. Caporizzo	Kerri J. Secher

DEATHS REGISTERED IN THE TOWN OF LANDAFF, NH
For the Year Ending December 31, 2011

DATE & PLACE OF DEATH	NAME OF THE DECEASED	NAME OF FATHER NAME OF MOTHER
January 9, 2011 Woodsville, NH	Mary Ianno	Pasquel Formica Rosa Puleo
March 1, 2011 Lebanon, NH	Verneta Gilman	Philip Harris Maxine Farrar
September 28, 2011 Manchester, NH	David Coon Sr.	Gerald Coon Edna Ferguson

NOTES

ANNUAL REPORT

of the

LANDAFF SCHOOL DISTRICT

2010-2011

SCHOOL BOARD

Mr. Jason Cartwright..... Term Expires 2012
Mrs. Kathleen Coyle Term Expires 2014
Mrs. Marilyn Booth Term Expires 2013

DISTRICT OFFICERS

Mr. Michael Ransmeier, Esq..... Moderator
Mrs. Tammy Heath Treasurer
Mrs. J. Denise Cartwright Clerk

SCHOOL ADMINISTRATIVE UNIT #35

Mr. Paul F. MacMillan..... Superintendent
Mrs. Sandra Stone Business Manager

BLUE SCHOOL STAFF

Mrs. Claire Cochrane Head Teacher/Music/Art
Mrs. Diana Leddy Teacher/Special Education
Mrs. Denise Cartwright School Nurse
Mrs. Patricia Davis Paraprofessional
Mrs. Cynthia McLaren Guidance Counselor
Mrs. Janet Chickering French

**STATE OF NEW HAMPSHIRE
SCHOOL WARRANT**

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Monday, March 12, 2012 at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1: To hear the reports of Agents, Committees, or Officers heretofore chosen and pass any vote relating thereto.

Recommended by the Landaff School Board

ARTICLE 2: To see if the District will vote to raise and appropriate the sum of Eight Hundred Ninety Thousand, Three Hundred Forty-Seven Dollars (\$890,347.00) for the support of schools, for the payment of salaries for School District Officials and Agents, and for the payment of statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

Recommended by the Landaff School Board

ARTICLE 3: To transact any other business that may legally come before this meeting.

LANDAFF SCHOOL BOARD

Jason Cartwright, Chairperson
Kathleen Coyle
Marilyn Booth

**LANDAFF SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

ELECTION OF OFFICIALS

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Tuesday, March 13, 2012 at 3:00 P.M. TO 7:00 P.M. o'clock in the evening to vote for District Officials:

ARTICLE 1: To choose all necessary Officers for the School District for the ensuing year.

LANDAFF SCHOOL BOARD

Jason Cartwright, Chairperson
Kathleen Coyle
Marilyn Booth

**LANDAFF SCHOOL DISTRICT
PROPOSED BUDGET: 2012-2013**

	Expenditures 2010-2011	Adopted Budget 2011-2012	Proposed Budget 2012-2013
1100. REGULAR EDUCATION			
1100.110 Salaries & Benefits	\$ 81,720.05	\$ 87,282.00	\$115,490.00
.430 Repairs to Equipment	40.00	500.00	500.00
.433 Contracted Services	0.00	0.00	0.00
.561 Tuition	442,611.20	484,838.00	544,462.00
.590 Technology	0.00	100.00	250.00
.610 Teaching Supplies	2,719.75	3,450.00	3,450.00
.640 Textbooks	113.48	500.00	1,395.00
.641 Library/Audio-Visual	435.91	400.00	600.00
.730 New Equipment	213.00	300.00	300.00
.739 Replacement of Equipment	0.00	300.00	300.00
TOTAL REGULAR EDUCATION	<u>527,853.39</u>	<u>577,670.00</u>	<u>666,747.00</u>
1200. SPECIAL EDUCATION			
1200.110 Salaries & Benefits	7,565.32	24,057.00	22,538.00
.311 Purchased Services	673.50	1,000.00	1,000.00
.560 Tuition	62,346.91	36,013.00	41,827.00
.610 Teaching Supplies	139.99	200.00	200.00
.640 Textbooks	0.00	100.00	100.00
TOTAL SPECIAL EDUCATION	<u>70,725.72</u>	<u>61,370.00</u>	<u>65,665.00</u>
1400. STUDENT ACTIVITIES			
1440.690 Student Activities	0.00	400.00	400.00
TOTAL STUDENT ACTIVITIES	<u>0.00</u>	<u>400.00</u>	<u>400.00</u>

2120. GUIDANCE DEPARTMENT			
2120.110 Salaries & Benefits	2,678.38	3,652.00	3,652.00
TOTAL GUIDANCE DEPARTMENT	<u>2,678.38</u>	<u>3,652.00</u>	<u>3,652.00</u>
2130. HEALTH SERVICES			
2130.110 Salaries & Benefits	892.20	911.00	911.00
.610 Health Supplies	103.00	150.00	200.00
TOTAL HEALTH SERVICES	<u>995.20</u>	<u>1,061.00</u>	<u>1,111.00</u>
2140. PSYCHOLOGICAL SERVICES			
2140.309 Psychological Services	357.60	2,000.00	1,017.00
TOTAL PSYCHOLOGICAL SERVICES	<u>357.60</u>	<u>2,000.00</u>	<u>1,017.00</u>
2150. SPEECH SERVICES			
2150.308 Speech Services	19,169.29	12,000.00	20,000.00
TOTAL SPEECH SERVICES	<u>19,169.29</u>	<u>12,000.00</u>	<u>20,000.00</u>
2160. OCCUPATIONAL/PHYSICAL THERAPY SERVICES			
2160.313 Physical Therapist	332.50	0.00	0.00
2160.314 Occupational Therapist	2,913.47	2,560.00	2,900.00
TOTAL OCCUP/PHYSICAL THERAPY SERVICES	<u>3,245.97</u>	<u>2,560.00</u>	<u>2,900.00</u>
2210. IMPROVEMENT OF INSTRUCTION			
2210.320 Staff Development	975.00	1,125.00	1,125.00
TOTAL IMPROVEMENT OF INSTRUCTION	<u>975.00</u>	<u>1,125.00</u>	<u>1,125.00</u>
2310. SCHOOL BOARD SERVICES			
2310.110 Stipends	560.78	808.00	808.00
2312.110 School Board Clerk	635.11	646.00	646.00
2313.110 Treasurer	134.56	135.00	135.00
2314.110 Moderator	26.91	27.00	27.00
2315.390 Legal Expenses	90.00	100.00	100.00

2317.390	Audit	0.00	5,000.00	5,000.00
2319.390	Other Expenses	4,917.11	3,100.00	2,907.00
.521	Insurances	3,146.00	3,820.00	3,319.00
TOTAL	SCHOOL BOARD SERVICES	9,510.47	13,636.00	12,942.00
2320. SAU #35 SERVICES				
2320.351	SAU #35 Services	20,976.00	21,125.00	23,013.00
TOTAL	SAU #35 SERVICES	20,976.00	21,125.00	23,013.00
2600. OPERATION/MAINTENANCE OF PLANT				
2600.110	Salary - Custodian	1,744.79	1,740.00	1,740.00
.433	Contracted Services	4,459.42	4,250.00	4,459.00
.490	Repair Building	10,536.51	4,500.00	4,500.00
.610	Supplies	915.64	1,000.00	1,200.00
.622	Utilities	4,774.50	5,000.00	5,036.00
.624	Fuel	2,439.13	2,500.00	2,826.00
.733	New Equipment	39.99	100.00	100.00
.739	Replacement of Equipment	0.00	100.00	100.00
TOTAL	OPERATION/MAINTENANCE OF PLANT	24,909.98	19,190.00	19,961.00
2721. TRANSPORTATION SERVICES				
2721.515	Contracted Transportation	33,561.00	35,403.00	36,299.00
2722.515	Special Education Transportation	2,704.00	500.00	3,600.00
2750.519	Other Transportation	2,700.00	2,700.00	2,700.00
TOTAL	TRANSPORTATION SERVICES	38,965.00	38,603.00	42,599.00
5251. EXPENDABLE TRUST FUND				
.880	Transfer	0.00	0.00	0.00
TOTAL	EXPENDABLE TRUST FUND	0.00	0.00	0.00

5200. CAPITAL RESERVE			
5250.880 Transfer	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL RESERVE	0.00	0.00	0.00
GENERAL FUND TOTALS	720,362.00	754,392.00	861,132.00
FEDERAL FUND TOTALS	57,601.61	56,000.00	29,215.00
LUNCH FUND (Fresh Fruit & Vegetable Program)	<u>885.87</u>	<u>0.00</u>	<u>0.00</u>
GRAND TOTALS	\$778,849.48	\$810,392.00	\$890,347.00

**SCHOOL ADMINISTRATIVE UNIT #35
2010-2011 SALARIES: DISTRICT SHARES**

Bethlehem.....	17.19%
Lafayette.....	17.55%
Landaff.....	3.05%
Lisbon.....	26.69%
Profile.....	<u>35.52%</u>
	100.00%

	Superintendent	Business Manager
Bethlehem	\$16,330.50	\$10,657.80
Lafayette	\$16,672.50	\$10,881.00
Landaff	\$ 2,897.50	\$ 1,891.00
Lisbon	\$25,355.50	\$16,547.80
Profile	<u>\$33,744.00</u>	<u>\$22,022.40</u>
	\$95,000.00	\$62,000.00

**LANDAFF SCHOOL DISTRICT
ANNUAL REPORT OF DISTRICT TREASURER**

Cash on Hand July 1, 2010		\$ 58,668.50
Received from Selectmen:		
Current Appropriation	524,918.00	
Revenue from State Sources:		
State Education Grant	164,643.00	
Revenue from Federal Sources:		
Medicaid	14,865.38	
National Forest Reserve	3,369.95	
IDEA	4,033.09	
Title IIA	940.71	
Title IID	23,419.17	
Rural Achievement Grant	28,918.96	
School Lunch Fruit & Vegetable Program	738.78	
Received from Other Sources:		
Interest	147.06	
Refunds	138.00	
TOTAL RECEIPTS		\$766,132.10
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		824,800.60
LESS SCHOOL BOARD ORDERS PAID		771,279.23
CASH ON HAND, JUNE 30, 2011		\$ 3,521.37
ACCOUNTS RECEIVABLE		199.47
ENCUMBRANCE RESERVES		7,708.02
ACCRUED BALANCE JUNE 30, 2011		\$ 46,012.59

**LANDAFF SCHOOL DISTRICT
SCHOOL BOARD ESTIMATE
2011-2013**

School Board's statement of amounts required to support public schools and meet other statutory obligations of the District for the fiscal year beginning July 1, 2011

	School Board 2011-2012 <u>Approved Budget</u>	School Board 2012-2013 <u>Proposed Budget</u>
Unencumbered Balance, June 30	46,011.	20,000.
Revenue from State Sources:		
State Education Grant	164,643.	164,643.
Revenue from Federal Sources:		
Medicaid	8,000.	8,000.
National Forest Reserve	3,313.	3,313.
Revenue from Local Sources		
Interest/Other Revenue	140.	140.
TOTAL REVENUE AND CREDITS	<u>222,107.</u>	<u>196,096.</u>
ASSESSMENT TO BE RAISED	<u>532,285.</u>	<u>665,036.</u>
TOTAL APPROPRIATION	754,392.	861,132.
GROSS BUDGET (Federal Grants)	56,000.	29,215.
TOTAL BUDGET	810,392.	890,347.

**LANDAFF SCHOOL DISTRICT
SPECIAL EDUCATION PROGRAMS
TWO YEAR ACCOUNTING PER RSA 32:11-a**

	Expenditures 2009-2010	Expenditures 2010-2011
SPECIAL EDUCATION		
Salaries & Benefits	\$ 16,250.58	\$ 7,565.32
Contracted Services	1,130.50	673.50
Speech Services	14,956.41	19,169.29
Psychological Services	2,520.76	357.60
Physical Therapist	0.00	332.50
Occupational Therapist	2,597.51	2,913.47
Transportation	2,948.80	2,704.00
Tuition	48,068.60	62,346.91
Teaching Supplies	0.00	139.99
Textbooks	0.00	0.00
Library/Audio Visual	0.00	0.00
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
 TOTAL EXPENDITURES	 88,473.16	 96,202.58
	Revenue 2009-2010	Revenue 2010-2011
SPECIAL EDUCATION		
Catastrophic Aid	0.00	0.00
IDEA Entitlement	0.00	0.00
Medicaid	9,744.70	14,865.38
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
 TOTAL REVENUES	 <u>\$ 9,744.70</u>	 <u>\$14,865.38</u>
 ACTUAL DISTRICT COST	 \$78,728.46	 \$81,337.20

**LANDAFF SCHOOL DISTRICT
SPECIAL EDUCATION CAPITAL RESERVE FUND**

Beginning Balance July 1, 2010	\$122,598.30
Contribution	0.00
Interest Earned	<u>298.22</u>
Balance December 31, 2010	\$122,896.52

**LANDAFF SCHOOL DISTRICT
SCHOOL FACILITY EXPENDABLE TRUST FUND**

Beginning Balance July 1, 2010	\$42,016.75
Contribution	0.00
Interest Earned	<u>88.11</u>
Balance December 31, 2010	\$42,104.86

**LANDAFF SCHOOL DISTRICT
PLAYGROUND EXPENDABLE TRUST FUND**

Beginning Balance July 1, 2010	\$1.92
Interest	0.00
Balance December 31, 2010	\$1.92

**LANDAFF SCHOOL DISTRICT
ANALYSIS OF
EXPENDITURES 2010-2011**

01-1100-110 Regular Education		
110	Salaries	
	Teacher	\$ 51,000.00
	Teacher Aide	7,272.00
	Art	0.00
	Health Program/Physical Education	2,612.00
	Library	1,503.06
	Music	<u>1,866.09</u>
		64,253.15
01-1100-120 Substitutes		
	Substitutes	<u>1,355.10</u>
		1,355.10
01-1100-200 Employee Benefits		
	FICA	4,865.73
	Health Insurance	6,248.52
	Dental Insurance	454.80
	Life Insurance	69.70
	Professional Retirement	4,243.05
	Workers Compensation	<u>280.00</u>
		16,161.80
01-1100-433 Contracted Services		
	Ross Business Center	<u>40.00</u>
		40.00
01-1100-561 Tuition		
	Haverhill Cooperative	8,884.54
	Lisbon Regional School District	<u>433,726.66</u>
		442,611.20
01-1100-610 Teaching Supplies		
	Claire Cochrane	480.32
	Copies and More	159.70
	Everyday Mathematics	241.07
	Lakeshore Learning Materials	845.22
	NASCO	179.22
	NE Foundation for Children	30.00
	Quill Corporation	414.15
	Ross Business Center	69.95
	Scholastic Magazines	92.17
	School Specialty	43.86
	Spelling, Etc.	75.90
	WB Mason Co., Inc.	<u>88.19</u>
		2,719.75
01-1100-640 Textbooks		
	Everyday Mathematics	<u>113.48</u>
		113.48

01-1100-641 Library/Audio Visual		
Claire Cochrane	217.67	
Demco	80.63	
Village Book Store	<u>137.61</u>	435.91
01-1100-730 New Equipment		
Claire Cochrane	69.00	
Linjo Creations	<u>144.00</u>	213.00
01-1200-114 Special Education		
Teacher Aides	<u>6,691.45</u>	6,691.45
01-1200-220 FICA		
FICA	<u>534.87</u>	534.87
01-1200-260 Workers Compensation	<u>39.00</u>	39.00
01-1200-310 Purchased Services		
ATECH Vision & Hearing	523.50	
Dartmouth Medical Center	<u>150.00</u>	673.50
01-1200-561 Tuition		
Lisbon Children's Center	200.00	
Lisbon Regional School District	45,668.91	
Profile School District	<u>16,478.00</u>	62,346.91
01-1200-610 Special Education Supplies		
Claire Cochrane	<u>139.99</u>	139.99
01-2120-110 Guidance		
Counselor	<u>2,479.68</u>	2,479.68
01-2120-220 Employee Benefits		
FICA	<u>189.70</u>	189.70
01-2120-260 Workers Compensation	<u>9.00</u>	9.00
01-2130-310 Health Services Nurse		
School Nurse	<u>825.00</u>	825.00
01-2130-220 Employee Benefits		
FICA	<u>63.20</u>	63.20
01-2130-360 Workers Compensation	<u>4.00</u>	4.00
01-2160-610 Health Supplies		
School Health	<u>103.00</u>	103.00
01-2140-309 Psychologist Services		
School Administrative Unit #35	<u>357.60</u>	357.60
01-2150-308 Speech Services		
School Administrative Unit #35	<u>19,169.29</u>	19,169.29

01-2160-314 Physical Therapy Carol Emerson	<u>332.50</u>	332.50
01-2160-314 Occupational Therapy School Administrative Unit #35	<u>2,913.47</u>	2,913.47
01-2213-320 Staff Development Arts Alliance of No NE Denise Cartwright Claire Cochrane James McKethan, LLC Stonehearth Opening Learning UNH Cooperative Extention	140.00 150.00 425.00 205.00 20.00 <u>35.00</u>	975.00
01-2310-380 School Board Services Jason Cartwright Kathleen Coyle Marilyn Booth	250.00 166.72 <u>104.20</u>	520.92
01-2310-220 School Board FICA FICA	<u>39.86</u>	39.86
01-2312-110 Clerk Denise Cartwright	<u>590.00</u>	590.00
01-2312-220 Clerk FICA	<u>45.11</u>	45.11
01-2312-380 Clerk Denise Cartwright	<u>225.00</u>	225.00
01-2313-380 Treasurer Tammy Heath	<u>125.00</u>	125.00
01-2310-220 Treasurer FICA FICA	<u>9.56</u>	9.56
01-2314-380 Moderator Michael Ransmeier	<u>25.00</u>	25.00
01-2314-220 Moderator FICA	<u>1.91</u>	1.91
01-2315-390 Legal Expenses Jay C. Boynton	<u>90.00</u>	90.00
01-2319-390 Other Expenses Marilyn Booth Caledonian Record NH School Boards Association No Country Educational Services Multi-State Billing Medicaid Salmon Press Town of Landaff	27.00 1,128.74 1,107.16 96.00 1,025.47 1,029.75 <u>3,146.00</u>	3,146.00

01-2319-521 Insurances		
Primex	<u>3,519.00</u>	3,519.00
01-2320-351 SAU #35 Services		
School Administrative Unit #35	<u>20,976.00</u>	20,976.00
01-2600-310 Custodial Salary		
Patricia Davis	<u>1,565.00</u>	1,565.00
01-2600-220 Custodian FICA	<u>119.79</u>	119.79
01-2310-260 Custodial Workers Comp		
Workers Comp	<u>60.00</u>	60.00
01-2600-433 Contracted Services		
Thomas Blowey	1,090.00	
French's Snow Plowing	550.00	
Stiles Fuel	129.60	
Timberwolf Rubbish Removal	850.00	
Top of the Notch	800.00	
Vermont Fire Extinguisher	<u>0.00</u>	3,419.60
01-2600-490 Repairs to Building		
Jean Becker	140.47	
Benjamin Franklin Plumbing	293.00	
Ronald Howard	153.99	
Integrated Water Systems	1,082.00	
Littleton Electrical Solutions	150.66	
Terry Paye Plumbing	2,016.00	
Schofield Septic Services	0.00	
Stiles Fuel Company	0.00	
Vermont Fire Extinguisher	<u>34.95</u>	3,871.07
01-2600-610 Custodial Supplies		
Denise Cartwright	1.15	
Claire Cochrane	242.83	
Patricia Davis	17.47	
Quill Corporation	515.74	
WB Mason Company, Inc.	<u>138.45</u>	915.64
01-2600-622 Utilities		
Broadview Networks	578.25	
FairPoint Communications	117.75	
Public Service	<u>4,078.50</u>	4,774.50
01-2540-653 Fuel		
Stiles Fuel	<u>2,439.13</u>	2,439.13
01-2600-733 New Equipment		
Claire Cochrane	<u>39.99</u>	39.99

01-2621-515 Transportation		
WW Berry Transportation	<u>33,561.00</u>	33,561.00
01-2722-515 Special Education Transportation		
Parental	<u>2,704.00</u>	2,704.00
01-2750-519 Other Transportation		
Amy Hill – Lunch Transportation	<u>2,100.00</u>	2,100.00
02-1101-110 Title IIA Salary		
Sigrid Salmela	<u>818.76</u>	818.76
02-1101-120 Title IIA Substitutes		
Total	<u>30.00</u>	30.00
02-1101-220 Title IIA Employee Benefits		
FICA	<u>62.64</u>	62.64
02-1102-110 Rural Grant Salaries		
Janet Chickering	1,800.00	
Patricia Davis	2,950.23	
Allison Dodd	72.08	
Joanne Meachen	70.00	
Sigrid Salmela	<u>18,161.51</u>	23,053.82
02-1102-220 Rural Grant Employee Benefits		
FICA	<u>1,763.37</u>	1,763.37
02-1102-220 Contracted Services		
USA Karate	<u>1,615.00</u>	1,615.00
02-1102-519 Rural Grant Field Trips		
Billings Farm & Museum	245.00	
Capitol Center for the Arts	238.00	
Premier Coach	<u>2,163.00</u>	2,646.00
02-1105-610 Title IID Supplies		
Linjo Creations	<u>150.00</u>	150.00
02-1105-650 Title IID Software		
Linjo Creations	<u>1,500.00</u>	1,500.00
02-1105-730 Title IID Equipment		
Linjo Creations	9,940.17	
Valley Communications Systems	<u>4,758.00</u>	14,698.717
02-1200-330 Preschool /IDEA Contracted Services		
ATECH Vision & Hearing Services	<u>612.50</u>	612.50
02-1200-610 Preschool/IDEA Supplies		
Handwriting without Tears	<u>121.99</u>	121.99

02-1200-730 Preschool/IDEA New Equipment PHONAK	<u>2,256.09</u>	2,256.09
02-2001-610 Title IIA Supplies Paul Williams	<u>29.31</u>	29.31
02-2005-320 Title IID Contracted Service No Country Education Services	<u>4,850.00</u>	4,850.00
02-2005-330 Title IID Installation Linjo Creations	<u>2,000.00</u>	2,000.00
02-2213-810 Preschool/IDEA Prof. Develop ATECH Services	<u>75.00</u>	75.00
02-2300-110 Preschool/IDEA Salaries Claire Cochrane	<u>500.00</u>	500.00
02-2300-200 Preschool/IDEA Benefits FICA	36.78	
Retirement	<u>40.00</u>	76.78
02-2300-810 Preschool/IDEA Indirect Costs School Administrative Unit #35	<u>61.40</u>	61.40
02-2335-810 Title IID Indirect Costs School Administrative Unit #35	<u>221.00</u>	221.00
02-2490-110 ARRA IDEA Salaries Claire Cochrane	<u>494.00</u>	494.00
02-2490-200 ARRA IDEA Emp Benefits FICA	37.19	
Retirement	<u>36.59</u>	73.58
04-3100-610 School Lunch Fruit and Vegetable Program – Supply	<u>885.87</u>	<u>885.87</u>
GRAND TOTALS		\$771,279.23

LANDAFF SCHOOL BOARD REPORT

Claire Cochrane continues with us as head teacher. We have added Diane Leddy as a second teacher to handle the large kindergarten class as well as focus on Special Education needs. This allows us to have consistency with the special education students and reduce our need for outside assistance.

Susan Picknell is serving as librarian, as well as a number of “specials.” French continues as part of the curriculum this year. Pat Davis has been serving as a one on one paraprofessional throughout the year.

We have almost replaced all of the windows in the blue building and upgraded our insulation in the attic. Now the windows are easy to open in the summer and provide better insulation in the winter. We addressed a problem with the well and replaced the water pressure tank. The Blue School received a donation of 5 iPads this past year and we were able to purchase 2 more via grants. The iPads are being integrated into the curriculum and showing positive results and possibilities for the students. Diane Leddy is very experienced in using the Smart Board and its use continues to increase.

While we didn't qualify for the “Fresh Fruit Grant” this year, the positive results experienced from this program last year has prompted many volunteers to attempt to continue this tradition. Marilyn Booth and the Friends in Council are helping coordinate a new effort to support fresh fruit at the Blue School. Through this effort, we are hoping to provide the children with fresh fruit and vegetables twice a week for snacks. Volunteers and donations are always welcome.

We have worked hard to ensure that spending increases are kept to a minimum. Most budget areas have seen slight decreases or have been budgeted flat to the prior year.

The budget is proposed at an increase of approximately \$106,740. This is largely due to increased tuition headcount at the grades beyond the Blue School, a lower than expected beginning balance as well as special education mandates for the upcoming year. We have 7 students transferring from 3rd grade to 4th grade with only 2 graduating from high school this year. Our anticipated beginning balance (surplus) is lower due to increased special education needs throughout the year. However, we were able to manage expenses within the budget without dipping into our special education funds that have been set aside. As always, the wildcard is the number of students that move in/out of town and special education requirements that are mandated by law. Expenses continue to be scrutinized at both the SAU level and the Blue School level.

The board has been continuing to track the progress of our students as they go on to Lisbon. The board has also started to recognize the students that have achieved recognition for grades once they leave Blue School. A large percentage of the students who attended the Blue School have been recognized for their grades in Lisbon. We meet with the Lisbon School Board twice a year.

SAU 35 continues to improve in their services and managing their expenses.

We would like to extend a thank you to the volunteers who have been helping with the needs of the Blue School including copying, maintenance, performance support, etc. Special thanks are warranted for Rachael Booth who has provided valuable assistance in the technology area as well as Marilyn Booth who has assisted with coordinating volunteers and mentors for student investigations.

The Landaff School Board believes that the children at the Blue School are getting an excellent education. The Blue School staff, SAU 35 office, parents and community members all share important roles in the continued success of Landaff students.

We thank you for your support and involvement.

Respectfully submitted

Landaff School Board
Jason Cartwright, Chairman
Kathleen Coyle
Marilyn Booth

REPORT OF THE SUPERINTENDENT OF SCHOOLS

It is my great pleasure to write this annual report after completing my third year as the Superintendent for the School Districts in White Mountains School Administrative Unit #35. First I would like to thank all the school board members in our five school districts for their help and support they have given me this past year. I am very fortunate to work with such a dedicated group of people who do an outstanding job of overseeing your schools.

I also want to thank my fellow administrators, teachers, specialists, and support staffs that are doing an outstanding job in our schools. We are very fortunate to have such dedicated professionals who are focused on personalized student learning. In the Report of the Principal they will share with you some of the wonderful things they are doing with students in the school.

I would like to review some of our accomplishments this past year at the SAU level. In August we held our second successful opening day with all SAU 35 staff. It is wonderful that all of our school districts are able to come together in this manner. Our guest speaker this year was Principal David Backler from the Milan Village School. Principal Backler and his school have been recognized at the State level for their innovation in technology integration into their classrooms. This has been a focus for many of the staffs in our SAU. We also had a representative from the Local Government Center talk with the staff on how we could better use our health insurance to lower our rates.

We have established a committee of building Administrators and teachers from each school to look at teacher assessment. Our goal is very simple: how can we improve student achievement in every classroom. The issue we are having is how we measure student growth. We are also looking to tie this evaluation system to professional development. I was very excited that people wanted to do this SAU-wide and we are doing it collaboratively with teachers. We are in the early stages of this very important process.

It has taken three years to get “Understanding by Design” (UbD) off the ground here in SAU 35. We currently have a class running at Profile that will provide our school districts with teacher leadership in the area of curriculum. This class is coming at the right time since we will have to implement the new core curriculum in math and language arts. The State has developed what they call cross walks that show us the changes between the NH Frameworks and new core curriculum. This is very helpful in making changes in our school districts. Using UbD we will be able to develop essential questions focusing on what every student should know before moving to the next level. It will also provide an excellent framework for teachers to differentiate instruction in their classroom. Having a well defined curriculum for teachers, students, and parents will improve instruction and student achievement.

In the very near future school districts will need to look at the type of assessments teachers are using in their classroom, at the State level, and at the National level. The new National Assessment students will be using in 2014 will be computer based. The testing strategies we learned in school and that teachers have passed down to our children will be obsolete. With computer testing there is no skipping over a difficult question and coming back to it. There is no going back and rereading a question and changing an answer. The world is changing when it comes to how students are tested. In just a few years you will see far fewer paper tests and more online computer assessments. We need to provide our students new test taking strategies when it comes to computer assessments. It is important for us to find assessments that test our students 21st Century Learning skills as pointed out in the book the “Global Achievement Gap” by Tony Wagner. Right now Wisconsin and the state of Washington are developing the National Assessment using a system named Smarter Balance. We need to look at similar systems to provide our students and teachers with accurate and timely student assessment data so it can be used the next day in the classroom.

In December we hosted our first SAU Health Insurance Cost Containment Committee meeting. This committee is open to any of our SAU employees or Board members to look at how we are using our health insurance. After this review we will then look at ways we can change within our group to help us reduce our health insurance rates. The North Country Superintendents group continues to pursue ways we can open up more insurance competition in the State. We are also looking at ways to increase our insurance pool to reduce the spikes we experience being in small employee insurance pools. There is a growing interest in what we are trying to accomplish from State legislators, insurance carriers, NH School Board Association and the NH School Administrators Association. There will be more to come on this very important topic.

These are just a few of the things we have accomplished this past year at the SAU level. In closing I want to thank all the staff that work in our SAU office for all their help and support this past year. These people do an incredible job behind the scenes to keep your school districts running smoothly. I also want to thank all the parents, community members, businesses and organizations that support all of our schools. I appreciate all that you do for our students. If you ever have any questions, concerns, or if I can help you in any way please contact me. Again, thank you all for the help and support you give to our schools and the SAU.

Sincerely,

Paul MacMillan
Superintendent of Schools

**LANDAFF SCHOOL DISTRICT
STUDENT ENROLLMENT
2010-2011**

<u>Kindergarten</u> Jacob Boynton Allison Burns Caleb Burns	(5 students) Brian Cavanaugh Austyn Richards
<u>Grade 1</u> Janessa Boynton William Clark Kiley Hill	(3 students)
<u>Grade 2</u> Johnnie Boynton Ezekiel Blondin Raina Breen Abbie Hollingsworth-Richards	(7 students) Aiden Jessman Isis McGuire Travis Peters
<u>Grade 3</u> Jared Jesseman Sydney Lavoie Caitlin Schwieger	(5 students) Siobhan Smith Jesika Stout
<u>Grade 4</u> Elijah Blondin Natalie Cartwright Selena Dube	(5 students) Tyler Kathan Gary Secher
<u>Grade 5</u> Nathaniel Bronson Trevor Fenoff Madison Lavoie	(6 students) Reilly McGuire Shawna Schofield Shane Tillotson
<u>Grade 6</u> Hannah Cartwright Sierra Dauphine Tyra Laflamme	(6 students) Andreas Mooney Ayla Maria Presley Laura Superchi
<u>Grade 7</u> Brandon Blowey Rebecca Peters	(4 students) Zachary Smith Kari Tillotson
<u>Grade 8</u> Abigail Bronson Lindsay Heath	(4 students) Courtney McKay Anthony Moody

Grade 9

Dylan Blowey
Sydney Clement
Damian Chase-Emerson
Kayla Fifield

(7 students)
Destiny Presley
Cameron Smith
Jackson Smith

Grade 10

Kylie Chase
Micheal Heath
Maria Ianno

(5 students)
Kristi Talatinian
Samantha Tillotson

Grade 11

Amanda Basnar
Jillian Fifield
Tyler Gooden

(5 students)
Emmanuel Kraif
Marshall Smith

Grade 12

Dylan Chase
Jameson Clement

(4 students)
Courtney Heath
Kylee O'Shana

**PUBLIC NOTICE
REFERRAL OF CHILDREN
WITH EDUCATIONAL DISABILITIES
TO SCHOOL DISTRICTS IN SAU #35**

The Individuals with Disabilities Education Act (IDEA) provides for the free and appropriate public education of all students with educational disabilities from ages 3 to 21 and the identification of all children with educational disabilities from birth through 21. Children in private schools, public schools or currently not enrolled in school are equally eligible for these services.

It is our intent to identify, evaluate and successfully educate all eligible children with disabilities in our districts. We encourage parents, neighbors, and agencies to refer to us any child whom you feel may have an educational disability. You may contact your local building principal or the SAU #35 Superintendent, 260 Cottage Street ~ Suite C, Littleton, NH 03561 (603) 444-3925 to initiate the process.

COMPLIANCE STATEMENT

It is the policy of Landaff School District not to discriminate on the basis of race, sex, color, religion, handicap or national origin in the educational programs and activities which it operates in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 and section 504 of the Rehabilitation Act of 1973. Any inquiries concerning these statutes should be directed to the Office of the Superintendent of Schools, White Mountains School Administrative Unit #35, 260 Cottage Street ~ Suite C, Littleton, NH 03561, (603) 444-3925.

Sexual harassment of any employee or student by any other employee or student, or by anyone a student or employee may interact with in order to fulfill job or school responsibilities, is not only illegal as a form of sex discrimination as defined by Title VII of the 1964 Civil Rights Act, and Title IX of the Educational Amendments of 1972 but also is a violation of this School Administrative Unit's policy and will not be tolerated.

NOTES

Account Name	Debit	Credit
Accounts Payable		100.00
Accounts Receivable	100.00	
Advertising Expense	50.00	
Bad Debt Expense	20.00	
Bank of America		500.00
Bank of Montreal		250.00
Business Insurance	100.00	
Capital Stock		1000.00
Cash	1000.00	
Common Stock		1000.00
Cost of Sales	500.00	
Customer Accounts	500.00	
Depreciation Expense	20.00	
Equipment	200.00	
Fixed Assets	200.00	
Income Tax Expense	30.00	
Inventory	100.00	
Interest Expense	10.00	
Interest Income		5.00
Land	100.00	
Liabilities		1000.00
Long-Term Debt		500.00
Prepaid Expenses	50.00	
Retained Earnings		1000.00
Revenue		1000.00
Salaries Expense	200.00	
Supplies	50.00	
Taxes	50.00	
Utilities	20.00	
Wages	100.00	

**LANDAFF SCHOOL DISTRICT
PROPOSED SCHOOL CALENDAR
2012-2013**

**August 27, 2012
SCHOOL OPENS**

August 31, 2012
No School

September 3, 2012
Labor Day

October 5, 2012
North Country Staff Development Day

October 8, 2012
Columbus Day

November 12, 2012
Veterans' Day

November 22-23, 2012
Thanksgiving Recess

December 21, 2012-January 2, 2013
Holiday Recess

January 21, 2013
Martin Luther King/Civil Rights Day

February 25-March 1, 2013
Winter Recess

April 22-26, 2013
Spring Recess

May 27, 2013
Memorial Day

**June 11, 2013
SCHOOL CLOSES**

THIS CALENDAR IS SUBJECT TO CHANGE.

**PLEASE NOTE: SCHOOL STARTS PRIOR TO LABOR DAY ON AUGUST 27th
AND CLOSES ON JUNE 11th**

Landaff Town Directory

Government - Telephone Numbers:

Selectmen's Office (voicemail option #2).....	838-6220
Town Clerk's Office (voicemail option #1)	838-6220
Tax Collector's Office (voicemail option #3)	838-6220
Road Agent / Town Garage	838-5221
Building Code Enforcement Officer	838-2208
Recycling Center - Lisbon	838-5131
The Blue School - Landaff.....	838-6416
Lisbon Elementary School.....	838-6672
Lisbon High School	838-5506
Library - Lisbon	838-6615
Emergency Services (Fire and Police).....	CALL 911

Government Business Hours:

Selectmen's Office

Tuesday / Wednesday & Thursday.....9:00 am to 2:00 pm

Selectmen's Meeting

Weekly / Every Wednesday from 7:00 pm to Close of Business

Town Clerk's Office

Tuesday

9:00 am to 11:00 am
5:00 pm to 7:00 pm

Tax Collector's Office

Tuesday

5:00 pm to 7:00 pm

Recycling Center - Lisbon

Wednesday

1:00 pm to 5:00 pm
Saturday
8:00 am to 3:00 pm
Sunday.....
8:00 am to 12:00 pm

Library - Lisbon

Monday

11:00 am to 5:00 pm
Tuesday & Thursday
2:00 pm to 6:00 pm
Wednesday & Friday.....
11:00 am to 5:00 pm
Saturday
10:00 am to 2:00 pm

Landaff Town email townoflandaff@aol.com

