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1996 ANNUAL TOWN REPORT PEMBROKE NEW HAMPSHIRE



Pembroke Town Library
100th Anniversary
1897 - 1997

INFORMATION ABOUT PEMBROKE

AREA	Approximately 22.64 Square Miles
ROADS	Approximately 70.24 Miles of Road
POPULATION	Approximately 6,665
INCORPORATED	1759
CHURCHES	Three, representing three denominations
SCHOOLS	Pembroke Village (K-1) Pembroke Hill (2-4) Three Rivers (5-8) Pembroke Academy (9-12)
STATE SENATOR, 15TH SENATORIAL DISTRICT	Sylvia Larsen
REPRESENTATIVES TO THE GENERAL COURT, DISTRICT 12	Gabby Daneault Kathleen A. Colburn Thomas M. Colburn Gerard "Gerry" Lavoie
UNITED STATES SENATORS	Judd Gregg Bob Smith
UNITED STATES REPRESENTATIVE	Charlie Bass
ANNUAL ELECTION	2nd Tuesday in March
ANNUAL TOWN MEETING	Saturday following election

* * * * *

ABOUT THE COVER

The Pembroke Town Library will proudly celebrate 100 years of service in 1997. The first library was located in Henry Knox's tailor shop on Glass Street, Suncook Village, with Mr. Knox serving as librarian, and 426 books on the shelves. In 1923, the library was moved next door, and had over 3,470 volumes and a circulation of over 12,000. During early years there were also two library branches in town - on Pembroke Street and Pembroke Hill. In 1941, the library was moved to a storefront on Main Street in the village, and in 1981, it was relocated to the Marston house on Pembroke Street, property owned by the Pembroke School District, which was leased to the library trustee for \$1.00.

Five librarians have served the library in the 100 years, with Ginny Batchelder, Pembroke's Citizen of the Year in 1985, serving 50 years. The present library has outgrown its facility, with over 14,000 volumes on its shelves. In addition to the inter-library loan program, current newspapers/magazines, up-to-date encyclopedias, and audio-visual materials, it also provides computer, fax and copier services. Throughout the year, numerous programs are presented for Pembroke citizens of all ages. The librarian and trustees are planning special events for the centennial celebration.

*Information provided by Marilyn Ross
Photo by Roland Young, Jr.*

Town of
Pembroke
New Hampshire



Annual Report

of the Board of Selectmen,
School Board, Officers,
Trustees, Agents and
other Boards, Committees, &
Commissions

Ending December 31 , 1996

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OUTSTANDING CITIZENS OF THE YEAR
1996
CHARLES F. WHITTEMORE



Town Officials, Boards, Committees & Commissions

<p style="text-align: center;">BOARD OF SELECTMEN</p> <p style="text-align: center;">Meetings: Mondays, 7:00 p.m.</p> <p>Gerald R. Belanger 1997</p> <p>John B. Goff 1998</p> <p>Armand "Tom" Martel 1999</p> <p style="text-align: center;">David L. Stack, Town Administrator</p>	<p style="text-align: center;">ASSESSOR</p> <p style="text-align: center;">Donald Dollard, CRA, CNHA</p> <p style="text-align: center;">Isabelle Racine, Assistant Assessor</p> <hr/> <p style="text-align: center;">PLANNING AND LAND USE</p> <p style="text-align: center;">Michael Toepfer, Director</p> <p style="text-align: center;">John Freeman, Code Enforcement Officer</p>
<p style="text-align: center;">FIRE DEPARTMENT</p> <p style="text-align: center;">Richard Chase, Chief</p> <p style="text-align: center;">John Theuner, Asst. Chief</p> <p style="text-align: center;">Harold Paulsen, Dep. Chief</p>	<p style="text-align: center;">TRUSTEES OF THE TRUST FUNDS</p> <p style="text-align: center;">Andre St. Germain 1997</p> <p style="text-align: center;">Janice Edmonds 1998</p> <p style="text-align: center;">Gerard Fleury 1999</p>
<p style="text-align: center;">TOWN CLERK</p> <p style="text-align: center;">James F. Goff 1997</p> <p style="text-align: center;">Elaine A. Couturier, Deputy</p>	<p style="text-align: center;">TAX COLLECTOR</p> <p style="text-align: center;">Nancy B. Clifford, CTC</p> <p style="text-align: center;">Isabelle Racine, Deputy</p>
<p style="text-align: center;">TREASURER</p> <p style="text-align: center;">Jane P. Bates 1997</p>	<p style="text-align: center;">EMERGENCY PREPAREDNESS</p> <p style="text-align: center;">Larry W. Young, Sr.</p>
<p style="text-align: center;">HIGHWAY DEPARTMENT</p> <p style="text-align: center;">Henry Malo, Road Agent</p> <p style="text-align: center;">Mike Baum, Foreman</p>	<p style="text-align: center;">POLICE DEPARTMENT</p> <p style="text-align: center;">Thomas F. Iverson, Jr., Chief</p> <p style="text-align: center;">Wayne Cheney, Deputy Chief</p>
<p style="text-align: center;">RECREATION COMMISSION</p> <p style="text-align: center;">Rose Galligan, Chair 1999</p> <p style="text-align: center;">Michelle Carvalho, Sec. 1997</p> <p style="text-align: center;">David Seavey 1998</p> <p style="text-align: center;">Greg Goff 1998</p> <p style="text-align: center;">Robert Musil 1999</p>	<p style="text-align: center;">CEMETERY COMMISSION</p> <p style="text-align: center;">Howard Robinson, Chair 1998</p> <p style="text-align: center;">William Stanley, Vice Chair 1998</p> <p style="text-align: center;">James Garvin 1997</p> <p style="text-align: center;">Arthur H. Fowler 1999</p> <p style="text-align: center;">Kenneth A. Fowler 1999</p>
<p style="text-align: center;">MODERATOR</p> <p style="text-align: center;">Thomas E. Petit 1998</p> <p style="text-align: center;">ASSISTANT MODERATOR</p> <p style="text-align: center;">Charles Mitchell</p>	<p style="text-align: center;">BOARD OF HEALTH</p> <p style="text-align: center;">Dr. Vincent E. Greco, Health Officer</p>
<p style="text-align: center;">LIBRARY TRUSTEES</p> <p style="text-align: center;">Marilyn Ross, Chair 1999</p> <p style="text-align: center;">Elsie Brison 1997</p> <p style="text-align: center;">Arthur H. Fowler 1997</p> <p style="text-align: center;">Lianne Hanson 1998</p> <p style="text-align: center;">Joyce Belanger 1999</p> <p style="text-align: center;">Melinda Baxter, Librarian</p>	<p style="text-align: center;">SUPERVISORS OF THE CHECKLIST</p> <p style="text-align: center;">Voter Registration</p> <p style="text-align: center;">8 a.m. - 4 p.m. Mon. - Fri. & 5 - 7 p.m. Thurs.</p> <p style="text-align: center;">Barbara Payne, Chair 2002</p> <p style="text-align: center;">Celeste Borgman 1998</p> <p style="text-align: center;">Roland Young, Jr. 2000</p>

Town Officials, Boards, Committees & Commissions

<p style="text-align: center;">ROADS COMMISSION</p> <p>Floyd Smith , Chair 1997 Oscar Plourde 1999 Thomas Dyke 1998 Alt. Maurice Lavoie 1999 Richard Kelsea, Planning Board Rep. Henry Malo, Road Agent</p>	<p style="text-align: center;">WATER COMMISSION</p> <p>Helen Petit, Chair 2001 Michael Bobblis 2000 Maurice Lavoie 1999 William Stanley 1997 Edward Lavallee 1997</p>
<p style="text-align: center;">BUDGET COMMITTEE</p> <p>David Freeman-Woolpert, Chair 1999 Steven Daviault 1999 Regina Baxter 1999 Daryl Borgman 1998 Kenneth Plourde 1998 Anne Davey 1998 Jacqueline Thompson 1997 James Van Nest 1997 Michael Duffy 1997 Gerard Fleury, School Board Rep. Gerald Belanger, Selectmen's Rep. Brenda Merrill, Recording Secretary</p>	<p style="text-align: center;">ECONOMIC DEVELOPMENT COMMITTEE</p> <p>Michael Duffy, Chair 1998 Marie Ayles, Vice-Chair 1997 Robert Baxter 1999 Geoffrey J. Kennedy 1999 Patricia Laughlin 1999 Thomas Hebert 1998 Barbara Lewis 1998 Joseph Brigham 1997 John Goff, Selectmen's Rep. Normand Provencher, Planning Board</p>
<p style="text-align: center;">PLANNING BOARD</p> <p style="text-align: center;">Meetings</p> <p style="text-align: center;">2nd & 4th Tues. of the month, 7 p.m.</p> <p>Normand Provencher, Chair 1997 Paula Kudrick, Vice-Chair 1997 Richard Kelsea 1999 Christopher McNamara 1999 Cindy Lewis 1998 Mark LePage 1998 Armand "Tom" Martel Selectmen's Rep.</p> <p style="text-align: center;">Alternates</p> <p>George Fryer 1997 David J. Beauchesne 1999 Michael Toepfer, Town Planner Susan Gifford, Recording Secretary</p>	<p style="text-align: center;">CONSERVATION COMMISSION</p> <p>Thomas Beaulieu, Co-Chair 1996 Susan Seidner, Co-Chair 1997 Read Parmenter 1997 Jo-Ann Belanger 1997 Lucille Constantine 1998 Ann Reaves 1998</p> <p style="text-align: center;">Alternates</p> <p>Robert Palfy 1997</p>
<p style="text-align: center;">SEWER COMMISSION</p> <p>Roger Letendre 1998 Raymond Martin 1997 Paulette Malo 1997</p>	<p style="text-align: center;">ZONING BOARD OF ADJUSTMENT</p> <p style="text-align: center;">Meetings:</p> <p style="text-align: center;">by notice, 7 p.m., Wednesdays</p> <p>William Bonney, Chair 1998 Bruce Kudrick, Vice-Chair 1997 Catherine Roche 1999 Vincent Flewelling 1997 Kenard "Butch" Ayles 1997</p> <p style="text-align: center;">Alternates</p> <p>Alt. Teresa R. Beauchesne 1999 Alt. Steve L. Daviault 1999 Susan Gifford, Recording Secretary</p>

MESSAGE FROM THE BOARD OF SELECTMEN

The Board of Selectmen again dealt with a wide range of challenges and issues in 1996.

Post Office Name Change - Per the vote taken at the Annual Town Meeting, the Board pursued the changing of the name of the "Suncook" Post Office to the "Pembroke" Post Office and asked for assistance from the NH Congressional delegation. However, the Postal Service ruled that the name would not be changed but did install letters on the building denoting Pembroke/Allenstown.

New Engineering Firm - The Board solicited offers from engineering firms and chose a new firm, Keach-Nordstrom to provide road analysis and engineering services and plan review for the Planning Board. The Board looks forward to a productive relationship and carrying on the strong tradition of performing infrastructure repairs and restoration.

Highway Department Facility Study - The Board formed a committee to study the space needs at the Highway Department facility. A survey firm was hired to develop a plot plan for both the current site and the 2 Exchange Street property to the south of the facility. The Committee has discussed the options and will continue to meet to develop a proposal presentation to the voters.

Police Station Retaining Wall - The Board sought bids and hired F.L. Merrill Construction of Pembroke to install a retaining wall on the south side of the Police Station property. The majority of the project has been completed and some minor finish work will be performed in the spring. The Board of Selectmen will continue to support the efforts of the Economic Development Committee in actively working toward attracting business and economic growth to increase the tax base and create jobs.

Meetings with Boards, Committees and Commissions - Meetings were once again held every other week throughout the spring and summer with all boards, committees, commissions, and major departments to keep the Board up to date on all of their various activities. A large meeting with all of the same was also held in the fall.

Regulations for Use of Town Hall Meeting Rooms - The Board approved policies and procedures for the use of Town Hall meeting rooms by outside organizations. If you are interested in possibly using the meeting space, contact Town Hall for information.

The Board would like to once again thank all Town employees and all of the volunteers that serve on Town boards, committees, and commissions, and looks forward to working together with everyone in the coming year.

Board of Selectmen

Gerald R. Belanger, Chairman

John B. Goff

Armand "Tom" Martel

**MINUTES OF THE ANNUAL TOWN MEETING
TOWN OF PEMBROKE
MARCH 12, 1996**

The meeting was opened at 10:00 a.m. by Moderator Petit with a moment of prayer.

A motion was made to read and act on Articles #1 and #2 and the remaining articles to be acted upon at the deliberative session on March 16, 1996.

MOVED: Roland Young, Jr.

SECONDED: Theresa Cournoyer

VOTE: YES

MOTION PASSED

ARTICLE #1: To choose all necessary officers for the year ensuing.

*Denotes elected

Town Clerk for one year:

James F. Goff 836*

Voter Checklist Supervisor for six years:

Barbara N. Payne 780*

Treasurer for one year:

Jane P. Bates 768*

Library Trustee for three years:

Joyce Belanger 806*

Moderator for two years:

Thomas E. Petit 813*

Library Trustee for three years:

Marilyn G. Ross 761*

Selectman for three years:

Armand "Tom" Martel 484*

Brian B. Tufts 349

Library Trustee for two years:

Lianne Hanson 727*

Sewer Commissioner for three years:

Roger A. Martin 722*

Trustee of Trust Funds for three years:

Gerard E. Fleury 754*

Water Commissioner for five years:

Helen L. Petit 793*

ARTICLE #2: Are you in favor of the adoption of the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board:

AMENDMENT #1

Amend Article II, Section 143-8, by adding a new term "appellant" to the definition section.

Explanation: Section 143-121 outlines the process for appealing a decision made by the Zoning Board of Adjustment. Since the individual appealing the decision may not be the original applicant, for instance an abutter, we have used the term "appellant" to reference that individual.

YES 648

NO 108

AMENDMENT #1 PASSED

AMENDMENT #2

Amend Article IV, Section 143-19, Table of Uses, by adding Planned Residential Development (Cluster Residential Development) as a special exception in the LO district.

Explanation: Currently sections 143-75 & 76, page 14390, make reference to Planned Residential Development in the LO district. However, under the Table of Uses it is not a permitted use. The intent of this change is to permit Planned Residential Development in the LO district by special exception.

YES 447 NO 273 AMENDMENT #2 PASSED

AMENDMENT #3

Amend Article V, Section 143-21, Table of Dimensional and Density Regulations by changing the reference to the "R2" district to "R1" district.

Explanation: This is a typo, the Town does not have an "R2" district, the reference should be to the "R1" district.

YES 644 NO 83 AMENDMENT #3 PASSED

AMENDMENT #4

Amend Article X, Section 143-78 (H), by modifying the provision requiring underground utilities in Planned Residential Development.

Explanation: This section currently requires all utilities in a Cluster Residential Development to be placed underground. The Planning Board proposes to change the wording so that underground utilities are not automatically required, but the Planning Board, depending on the location of the subdivision and the utilities, could require them to be underground.

YES 550 NO 217 AMENDMENT #4 PASSED

AMENDMENT #5

Amend Article XII, Section 143-92 (B), by replacing the term "Mobile Home" with the term "Manufactured Housing".

Explanation: The correct legal term for a "Mobile Home" in New Hampshire is "Manufactured Housing". The intent of this change is to ensure that the Zoning Ordinance is consistent with state law.

YES 686 NO 95 AMENDMENT #5 PASSED

AMENDMENT #6

Amend Article XIV, Section 143-111 by adding a new subsection, 143-111(E).

Explanation: RSA 676:5 (III) now allows the Zoning Board of Adjustment to review a decision made by the Planning Board based on their interpretation of the Zoning Ordinance. Previously the Zoning Board of Adjustment could only review a Planning Board decision if it was the sole reason for the denial of an application. This section will now allow the Zoning Board of Adjustment to review any Planning Board decision based on the Zoning Ordinance.

YES 597

NO 144

AMENDMENT #6 PASSED

AMENDMENT #7

Amend Article XIV, section 143-112, by adding Code Enforcement Officer to the title of the section.

Explanation: There are two forms of appeals under the zoning ordinance; appeals of a decision made by the Code Enforcement Officer, and appeals of a decision made by the Zoning Board of Adjustment (Section 143-121). The addition of Code Enforcement Officer to the heading helps to clarify the intent of this section.

YES 626

NO 109

AMENDMENT #7 PASSED

AMENDMENT #8

Amend Article XIV, by adding two new sections 143-121 & 122.

Explanation: These two sections outline the process an individual, the appellant, would use to appeal a decision made by the Zoning Board of Appeals.

YES 636

NO 101

AMENDMENT #8 PASSED

**MINUTES OF THE ANNUAL TOWN MEETING
TOWN OF PEMBROKE
DELIBERATIVE SESSION
MARCH 16, 1996**

Moderator Petit opened the meeting at 10:00 a.m. with a moment of prayer and reads the results of the official ballot. The registered voters have been checked in with the Checklist Supervisors.

ARTICLE #3: To see if the Town will vote to raise and appropriate a sum not to exceed fourteen thousand eight hundred dollars (\$14,800) to construct a wall at the Evergreen Cemetery and to authorize the withdrawal of a sum not to exceed fourteen thousand eight hundred dollars (\$14,800) from the Cemetery Improvement Capital Reserve Fund created for this purpose. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

A motion was made to table this article.

MOVED: Howard Robinson

SECONDED: Charles Hamilton

VOTE ON MOTION: YES

ARTICLE #3 TABLED

ARTICLE #4: To see if the Town will vote to raise and appropriate a sum not to exceed eighty thousand dollars (\$80,000) to repair/replace the south wall at the Police Station and to authorize the withdrawal of forty thousand dollars (\$40,000) plus all accumulated interest to the date of withdrawal from the Capital Reserve Fund created for this purpose. The balance of forty thousand dollars (\$40,000) is to come from general taxation. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the repair/replacement is complete or in two years, whichever is less. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

MOVED: Armand "Tom" Martel

SECONDED: Gerald R. Belanger

VOTE: YES

ARTICLE #4 ADOPTED

ARTICLE #5: To see if the Town will vote to raise and appropriate a sum not to exceed thirty thousand dollars (\$30,000) to purchase road sanding equipment and a sweeper for the sidewalk plow and to authorize the withdrawal of a sum not to exceed thirty thousand dollars (\$30,000) from the Town Equipment Capital Reserve Fund created for this purpose. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

MOVED: Henry Lewis

SECONDED: Patricia Fair

VOTE: YES

ARTICLE #5 ADOPTED

ARTICLE #6: To see if the Town will vote to raise and appropriate a sum not to exceed one hundred fifty thousand dollars (\$150,000) to purchase a Fire tanker truck and to authorize the withdrawal of a sum not to exceed one hundred fifty thousands dollars (\$150,000) from the Fire Equipment Capital Reserve Fund created for this purpose. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

A motion was made to table this article.

MOVED: Richard Chase

SECONDED: Harold Paulsen

VOTE: YES

ARTICLE #6 TABLED

ARTICLE #7: To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Sewer and Water Extension Capital Reserve Fund previously established. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

MOVED: John B. Goff

SECONDED: Harold Paulsen

VOTE: YES

ARTICLE #7 ADOPTED

ARTICLE #8: To see if the Town will vote to raise and appropriate the sum of eighty thousand dollars (\$80,000) to be added to the Town Equipment Capital Reserve Fund previously established. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

MOVED: Paulette Malo

SECONDED: Patricia Fair

VOTE: YES

ARTICLE #8 ADOPTED

ARTICLE #9: To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the Solid Waste Facility Closure Capital Reserve Fund previously established. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

MOVED: Armand "Tom" Martel

SECONDED: Nancy Clifford

VOTE: YES

ARTICLE #9 ADOPTED

ARTICLE #10: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the construction of a sidewalk on Academy Road, from Pembroke Street to approximately Cross Road, and to raise and appropriate the sum of twenty-three thousand four hundred and thirteen dollars (\$24,413) to be placed in this fund, and to designate the Board of Selectmen as agents to expend. The Board of Selectmen and Budget Committee recommend this appropriation.(Majority vote required)

The amount as specified by the moderator to be voted on is the one in parenthesis, \$24,413.

There was a motion made to amend the amount to \$23,413.

MOVED: Armand "Tom" Martel

SECONDED: Gerald R. Belanger

VOTE ON AMENDMENT: YES

AMENDMENT PASSED

There was a motion made to vote on Article #10 as amended.

MOVED: Armand "Tom" Martel

SECONDED: Gerald R. Belanger

VOTE ON AMENDED ARTICLE #10: YES ARTICLE #10 ADOPTED AS AMENDED

ARTICLE #11: To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and Teamsters Local No. 633 police bargaining unit for the 1996 fiscal year, and further to raise and appropriate the sum of eighteen thousand seven hundred thirty-seven dollars (\$18,737) which represents the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

MOVED: Armand "Tom" Martel

SECONDED: John B. Goff

VOTE: YES

ARTICLE #11 ADOPTED

ARTICLE #12: To see if the Town will vote to raise and appropriate the sum of \$3,588,970 which represents the operating budget. Said sum does not include special articles addressed.

MOVED: David Freeman-Woolpert

SECONDED: James Vannest

There was a motion made to reduce the budget by \$73,600 making it a total of \$3,515,370. The suggested cuts are made up of; Line #4150 - computer (\$3,000.00), Line #4191 - Staff increase (\$10,000), Line #4210 - Staff increase (\$10,300), Computer Software (\$5,300), Line #4903 Town Hall Air Conditioner (\$25,000), Town Garage engineering (\$20,000).

MOVED: Richard Kelsea

SECONDED: Marc Chronis

VOTE ON AMENDMENT: NO

AMENDMENT TO ARTICLE #12 FAILED

VOTE ON ARTICLE #12: YES

ARTICLE #12 ADOPTED

ARTICLE #13: To see if the Town will vote to amend the Code of the Town of Pembroke, Chapter 66 thereof, entitled Conservation of Land, to add a new section providing regulations for the use of the White Sands Conservation Area.

MOVED: Roy Annis

SECONDED: Brian Lemoine

VOTE: YES

ARTICLE #13 ADOPTED

ARTICLE#14: To see if the Town will vote to amend the Code of the Town of Pembroke, Chapter 133 thereof, entitled Solid Waste Management, to add regulations relative to residential solid waste pickup.

MOVED: John B. Goff

SECONDED: Gerald R. Belanger

VOTE: YES

ARTICLE #14 ADOPTED

ARTICLE #15: (By petition) To see if the Town is in favor of limiting the amount the property tax can increase to a maximum of two and one half (2 1/2) percent per year, for any given fiscal year, respectfully for both the School portion of the tax and the town portion of the tax.

There was a motion made to table Article #16.

MOVED: Marc Chronis

SECONDED: Richard Bilodeau

VOTE: YES

ARTICLE #15 TABLED

ARTICLE #16: (By petition) To see if the Town will vote to instruct the Board of Selectmen to do whatever is required, including contacting the Town's representatives to the United States Congress for assistance, to have the United States Postal Service change the name of the "Suncook" Post Office to the "Pembroke" Post Office.

MOVED: Cheryl Tufts

SECONDED: Jane Bates

VOTE: YES

ARTICLE #16 ADOPTED

ARTICLE #17: To hear the reports of auditors, agents and committees or of officers heretofore chosen, and to pass any vote relating thereto.

There was a motion made to accept the reports printed in the 1995 Annual Town Report for the Town of Pembroke.

MOVED: E. Monroe Hornsby

SECONDED: Charles Connor

VOTE: YES

1995 PEMBROKE ANNUAL TOWN
REPORT ACCEPTED FOR ARTICLE #17

ARTICLE #18: To transact any other business that may legally come before said meeting.

Recognition was given to Charles F. Whittemore as Pembroke's 1996 Outstanding Citizen.

A motion was made to adjourn the meeting.

MOVED: Roy Annis

SECONDED: John B. Goff

VOTE: YES

THE MEETING WAS ADJOURNED
AT 12:38 P.M.

Respectfully submitted, James F. Goff
Town Clerk, Town of Pembroke

1996 TAX RATE COMPUTATION

Total Town Appropriations	\$3,856,120.00	
Less Revenue	2,187,125.00	
Less Shared Revenues	35,004.00	
Add Overlay	70,285.00	
Add War Service Credits	42,950.00	
Net Town Appropriation	\$1,747,226.00	
Municipal Tax Rate		\$8.10
Due to Local School	\$5,888,033.00	
Less Shared Revenues	116,999.00	
Net School Appropriation	\$5,771,034.00	
School Tax Rate		\$26.76
Due to County	\$426,712.00	
Less Share Revenues	7,832.00	
Net County Appropriation	\$418,880.00	
County Tax Rate		\$1.94
Combined Tax Rate		\$36.80
Total Property Taxes Assessed	\$7,937,140.00	
Less War Service Credits	(42,950.00)	
Total Property Tax Commitment	\$7,894,190.00	

SUMMARY INVENTORY OF VALUATION

DESCRIPTION OF PROPERTY

1996 VALUATION

VALUE OF LAND ONLY:

Current Use	\$1,049,400.00	
Conservation Restriction	900.00	
Residential	61,374,400.00	
Commercial/Industrial	8,558,650.00	
Total of Taxable Land		\$70,983,350.00

VALUE OF BUILDING ONLY:

Residential	\$118,915,250.00	
Manufactured Housing	1,385,150.00	
Commercial/Industrial	<u>19,201,550.00</u>	
Total of Taxable Buildings		\$139,501,950.00

PUBLIC UTILITIES:

Gas		\$3,274,750.00
Electric		<u>6,671,750.00</u>

VALUATION BEFORE EXEMPTION

220,431,800.00

EXEMPTIONS:

Blind Exemptions - 7	\$105,000.00
Elderly Exemptions - 47	\$1,800,000.00
Totally & Permanently Disabled - 6	\$300,000.00

TOTAL DOLLAR AMOUNT OF EXEMPTIONS

(\$2,205,000.00)

NET VALUATION ON WHICH THE TAX RATE IS COMPUTED

\$218,226,800.00

TOWN OWNED PROPERTIES

MAP/LOT	LOCATION/DESCRIPTION	ACRES	LAND VALUE	BLDG VALUE
VF 1	172 Main Street - Veterans Park	0.12	8,000	
VE 62	212 Main Street - Water Works	0.25	24,700	51,000
VE 165	Central Street - Municipal Parking Lot			
VE 195	Glass Street	1.50	3,000	
VW 67	13 Pine Street	0.19	4,300	
VW 117	4 Union Street - Police Station	0.27	26,050	98,300
VW 118	6 Union Street	0.13	14,000	
VW 175	High Street	0.05	1,250	
VW 184	Exchange Street	2.00	4,000	
VW 186	Exchange Street	0.25	500	
VW 188	Memorial Field	29.70	140,400	36,550
VW 188-2	Memorial Field - sewer pump station			3,950
VW 189	8 Exchange Street - Highway Garage	4.00	71,450	79,450
VW 190	Pleasant Street	0.10	3,700	
VW 203	28 Pleasant Street	0.09	1,000	
VW 227	1 Bridge Street Extension	0.23	6,250	
VW 228	2 Exchange Street - Highway Annex	0.68	37,000	33,000
256 10-2	865 Dover Road	0.41	5,250	
256 24	814 Ricker Road	1.44	19,350	
260 CM-8	Cross Country Road - Richardson Cemetery	0.06		
262 1-1	358 Pembroke Hill Road - Town Pound	0.06	1,850	
262 23-1	438 Cross Country Road	17.50	76,650	
262 CM-4	Fourth Range Road - Pembroke Hill Cemetery	0.49		
262 27	543 Cross Country Road	11.00	1,100	
264 32-1	244 Academy Road - Shuett Conservation Area	7.29	6,700	
264 79-1	346 Pembroke Hill Road	0.32	2,950	
266 7	34 Mason Avenue - Conservation land	10.73	8,600	
266 40	247 Pembroke Street - Fire Station	1.82	93,800	273,050
266 CM-2	Buck Street - Evergreen Cemetery	9.55		
266 85-50	158A&B Tina Drive - dwelling	1.01	33,400	78,750
559 11	825 N. Pembroke Road	0.46	5,850	
561 17-1(B)	147 Sheep Davis Road - sewer pump station			7,550
561 34	402-408 Borough Road	9.00	79,500	
561 44-1	Route 106	0.40	550	

TOWN OWNED PROPERTIES (Cont'd)

MAP/LOT	LOCATION/DESCRIPTION	ACRES	LAND VALUE	BLDG VALUE
561 CM-7	Borough Road - Abbott Cemetery	0.13		
563 22-1-1	502 Third Range Road - Bragfield Pond Conservation Area	26.62	7,350	
563 39	226 Brickett Hill Road - Water Works water tower	0.92	17,600	127,050
563 94	305-325 Brickett Hill Road - Town Forest	28.00	143,500	
563 94-1	337 Brickett Hill Road	2.85	2,850	
565 31	37 Sherwood Meadows - dwelling	0.27	32,600	67,900
565 59	59 White Sands Road - Conservation Land	1.43	6,100	
565 81-A	Bow Lane - Conservation land	0.64	9,250	
565 81-B	White Sands Road - White Sands Conservation Area	32.50	85,550	
565 81-B(B)	55 White Sands Road - sewer pump station			5,500
565 81-C	444 Pembroke Street	34.30	80,850	
565 81-19	410 Nadine Road	0.56	9,000	
565 256	311 Pembroke Street - Town Hall	2.00	51,350	228,050
565 CM-3	Pembroke Street - Pembroke Street Cemetery	2.38		
567 1-1	Merrimack River - Conservation land	5.00	2,500	
632 3	635 Pembroke Street - Water Works well	11.00	111,400	31,050
632 8-1(B)	702 Keith Avenue - sewer pump station			8,300
632 18-12	142 Sheep Davis Road - Water Works well	14.94	54,550	16,350
634 46	572 Pembroke Street - sewer pump station	0.11	24,000	
634 46(B)	572 Pembroke Street - sewer pump station			8,250
868 CM-1	Route 28 - Buck Street Cemetery	2.51		
870 34	602 Thompson Road - Buck Street Schoolhouse	0.13	22,250	14,250
935 CM-5	N. Pembroke Road - Old N. Pembroke Cemetery	0.46		
937 CM-6	N. Pembroke Road - New N. Pembroke Cemetery	0.53		
939 67	501 Kimball Road - Whittemore Town Forest, Conservation and Recreation Area	135.00	119,700	

**COMPARATIVE STATEMENT OF
APPROPRIATIONS AND EXPENDITURES IN 1996**

<u>TITLE OF APPROPRIATION</u>	<u>APPROPRIATIONS</u>	<u>EXPENDED</u>	<u>BALANCE</u>
Executive	194,936	189,564	5,372
Elec., Reg. & Vital Stat.	59,166	56,602	2,564
Financial Administration	116,715	111,860	4,855
Planning and Zoning	104,692	106,010	(1,318)
Cemeteries	8,323	6,658	1,665
Other General Government	175,589	204,471	(28,882)
Police	560,441	531,338	29,103
Fire	133,485	128,908	4,577
Emergency Preparedness	463	413	50
Highways and Streets	375,314	384,159	(8,845)
Road Construction/Maint	329,800	309,329	20,471
Fleet Maintenance	49,077	49,514	(437)
Solid Waste Disposal	274,189	271,029	3,160
Sewer Commission	252,026	252,026	0
Water Services	326,900	362,900	0
Public Health	40,394	40,398	(4)
Welfare Department	72,556	45,640	26,916
Parks and Recreation	47,224	45,474	1,750
Library	59,540	59,540	0
Patriotic Purposes	3,250	3,167	83
Conservation Commission	1,252	1,067	185
Economic Development	7,105	6,270	835
Principal-Long Term Bonds	100,000	100,000	0
Interest-Long Term Bonds	28,050	28,050	0
Interest on TAN	141,500	108,802	32,698
Capital Outlay	220,720	192,244	28,476
Payments-Cap. Reserve Fund	138,413	138,413	0
TOTALS	3,857,120	3,733,846	
NET BALANCE OF APPROPRIATIONS			123,274

*Unaudited

**LONG TERM INDEBTEDNESS
AS OF 12/31/96**

Purpose:	Sewer Plant		Rte. 3/106 Sewer Project		TOTAL
Amount:	\$3,042,000		\$3,265,000		
Year:	1971		1994		
Interest:	5.10%		4.2%		
Maturities	Principal	Interest	Principal	Interest	Principal & Interest
1997	100,000	22,950	217,666.67	137,130	477,746.67
1998	100,000	17,850	217,666.67	127,988	463,504.67
1999	100,000	12,750	217,666.67	118,864	449,280.67
2000	100,000	7,650	217,666.67	109,704	435,020.67
2001	100,000	2,550	217,666.67	100,562	420,778.67
2002			217,666.67	91,420	309,086.67
2003			217,666.67	82,278	299,944.67
2004			217,666.67	73,136	290,802.67
2005			217,666.67	63,994	281,660.67
2006			217,666.67	54,852	272,518.67
2007			217,666.67	45,710	263,376.67
2008			217,666.67	36,568	254,234.67
2009			217,666.67	27,426	245,092.67
2010			217,666.67	18,284	235,950.67
2011			217,666.67	9,142	226,808.67



MASON+RICH

INDEPENDENT AUDITOR'S REPORT

PROFESSIONAL
ASSOCIATION

ACCOUNTANTS
AND AUDITORS

April 25, 1996

Board of Selectmen
Town of Pembroke
Pembroke, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Pembroke, New Hampshire, as of December 31, 1995 and for the year then ended. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, Governmental Auditing Standards, issued by the Comptroller General of the United States and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

SIX
BICENTENNIAL
SQUARE

CONCORD
NEW HAMPSHIRE
03301

FAX: (603) 224-2613
(603) 224-2000

The general purpose financial statements referred to in the first paragraph does not include the Pembroke Water Works (enterprise fund), which should be included to conform with generally accepted accounting principles. The omitted fund has assets, liabilities, revenues and expenditures of \$1,595,636, \$104,295, \$331,365 and \$323,848, respectively.

1247
WASHINGTON
ROAD
SUITE B
P.O. BOX 520

As more fully described in Note 1, the combined financial statements do not include the general fixed assets account group which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the general fixed assets account group is not known.

RYE
NEW HAMPSHIRE
03870-0520

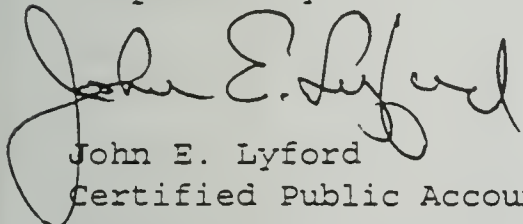
FAX (603) 964-6105
(603) 964-7070

As described more fully in Note 10 to the financial statements, the Town does not accrue the current portion of accumulated vacation or sick pay in the General Fund in accordance with generally accepted accounting principles. The effect on the combined financial statement of this departure from generally accepted accounting principles cannot be determined.

In our opinion, except for the effect on the financial statements of the omissions described in the third and fourth paragraphs and subject to the effects of such adjustments if any, as might have been determined to be necessary had we been able to satisfy ourselves as to the matter discussed in the fifth paragraph, the combined financial statements referred to above present fairly in all material respects, the financial position of the Town of Pembroke, New Hampshire as at December 31, 1995 and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles. Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying combined and individual fund financial statements and Schedule of Federal Financial Assistance listed as supporting schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Pembroke, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued a report dated April 26, 1996 on our consideration of the Town's internal control structure and a report dated April 26, 1996 on its compliance with laws and regulations.

Respectfully submitted,



John E. Lyford
Certified Public Accountant
MASON + RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

TOWN OF PENDROKE, NEW HAMPSHIRE
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUPS
 DECEMBER 31, 1995

	Governmental Fund Types		Capital Projects	Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals (Memorandum Only)
	General	Special Revenue		Enterprise	Trust and Agency	General	Long-Term Debt			
ASSETS										
Cash	\$1,158,128	\$92,630	\$128,076	\$126,531	\$290,369	\$	-	-	\$1,795,734	
Temporary Investments	-	13,286	-	270,359	427,034	-	-	-	710,679	
Investments (Note 1)	-	-	-	-	279,066	-	-	-	279,066	
Taxes Receivable	1,244,183	-	-	-	-	-	-	-	1,244,183	
Accounts Receivable	118,385	-	-	35,021	-	-	-	-	153,406	
Due from Other Governments (Note 3)	-	-	147,579	241,056	-	-	-	-	388,635	
Due from Other Funds (Note 4)	75,054	-	38,604	-	-	-	-	-	113,658	
Restricted Assets: Temporary Investments	-	-	-	142,617	-	-	-	-	142,617	
Property by Tax Lien and Title	20,841	-	-	-	-	-	-	-	20,841	
Property and Equipment (Net of Accumulated Depreciation) (Note 5)	-	-	-	5,155,370	-	-	-	-	5,155,370	
Amount to be Provided in Future Years for Retirement of Long-Term Debt	-	-	-	-	-	-	2,690,323	2,690,323	2,690,323	
TOTAL ASSETS	<u>\$2,616,591</u>	<u>\$105,916</u>	<u>\$314,259</u>	<u>\$5,970,954</u>	<u>\$996,469</u>	<u>\$2,690,323</u>	<u>\$2,690,323</u>	<u>\$12,624,512</u>		

(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1995

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)			
	General	Special Revenue	Capital Projects					Enterprise	Trust and Agency	General Long-Term Debt
LIABILITIES AND FUND BALANCE										
<u>Liabilities</u>										
Accounts Payable	\$27,567	\$ -	-	\$13,112	\$ -	-	\$40,679			
Accrued Liabilities	30,518	-	-	-	-	-	30,518			
Contracts Payable	-	-	148,802	-	-	-	148,802			
Retainage Payable	-	-	128,076	-	-	-	128,076			
Due to Other Governments (Note 3)	2,161,568	-	-	-	4,843	-	2,166,411			
Due to Other Funds (Note 4)	-	860	49,439	24,450	38,909	-	113,658			
Due to Specific Individuals	-	-	-	-	141,092	-	141,092			
Deferred Revenue (Note 1)	20,841	-	-	39,164	-	-	60,005			
Bonds Payable (Note 6)	-	-	-	600,000	-	-	3,290,323			
Total Liabilities	<u>2,240,494</u>	<u>860</u>	<u>326,317</u>	<u>676,726</u>	<u>184,844</u>	<u>2,690,323</u>	<u>6,119,564</u>			
<u>Fund Balances</u>										
Municipal Contributions	-	-	-	4,954,247	-	-	4,954,247			
Retained Earnings	-	-	-	339,981	-	-	339,981			
Fund Balance:										
Reserved for Encumbrances	41,902	-	-	-	-	-	41,902			
Reserved by Trust Instruments	-	-	-	-	255,054	-	255,054			
Reserved for Contingencies	155,805	-	-	-	-	-	155,805			
Unreserved:										
Designated by Trust Instruments	-	-	-	-	43,672	-	43,672			
Designated for Specific Projects/Purposes	-	105,056	-	-	-	-	105,056			
Designated for Capital Acquisition	-	-	-	-	512,899	-	512,899			
Undesignated (Deficit)	178,390	-	(12,058)	-	-	-	166,332			
Total Fund Balance	<u>376,097</u>	<u>105,056</u>	<u>(12,058)</u>	<u>5,294,228</u>	<u>811,625</u>	<u>-</u>	<u>6,574,948</u>			
TOTAL LIABILITIES AND FUND BALANCES	<u>\$2,616,521</u>	<u>\$105,916</u>	<u>\$314,252</u>	<u>\$5,970,954</u>	<u>\$996,469</u>	<u>\$2,690,323</u>	<u>\$12,694,512</u>			

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 1995

	Governmental Fund Types			Fiduciary Fund Type	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects		
<u>Revenues</u>					
Taxes	\$7,674,389	\$	-	-	\$7,674,389
Licenses, Permits and Fees	559,487	-	-	-	559,487
Intergovernmental	375,860	-	-	-	375,860
Interest and Dividends	155,839	2,633	-	17,325	175,797
Charges for Services	198,653	91	-	-	198,744
Miscellaneous	56,904	6,744	-	70,000	133,648
Total Revenues	9,021,132	9,468	-	87,325	9,117,925
<u>Expenditures</u>					
Town:					
General Government	548,435	-	-	-	548,435
Public Safety	667,351	6,690	-	-	674,041
Highways, Streets, Bridges	713,463	-	-	-	713,463
Sanitation	243,316	-	-	-	243,316
Health	40,332	-	-	-	40,332
Welfare	43,888	-	-	-	43,888
Culture and Recreation	44,262	43,217	-	-	87,479
Conservation	1,459	3,232	-	-	4,691
Economic Development	2,037	-	-	-	2,037
Miscellaneous	-	-	-	24,403	24,403
Debt Service - Principal	20,000	-	-	-	20,000
- Interest	149,817	-	-	-	149,817
Capital Outlay	152,128	-	2,271,719	-	2,423,847
Total Town Expenditures	\$2,626,488	\$53,139	\$2,271,719	\$24,403	\$4,975,749

(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 1995

	Governmental Fund Types			Fiduciary Fund Type	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects		
Other Governmental Units:					
School District Assessment	\$ 5,584,568	\$ -	\$ -	\$ -	\$ 5,584,568
County Taxes	449,584	-	-	-	449,584
Total Other Governmental Units	6,034,152	-	-	-	6,034,152
Total Expenditures	8,660,640	53,139	2,271,719	24,403	11,009,901
Excess (Deficiency) of Revenues Over Expenditures	360,492	(43,671)	(2,271,719)	62,922	(1,891,976)
Other Financing Sources (Uses)					
Bond Proceeds	-	-	2,219,146	-	2,219,146
Operating Transfers In	115,415	43,563	40,515	171,059	370,552
Operating Transfers (Out)	(362,163)	-	-	(105,589)	(467,752)
Total Other Financing Sources (Uses)	(246,748)	43,563	2,259,661	65,470	2,121,946
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	113,744	(108)	(12,058)	128,392	229,970
Fund Balances, Beginning of Year (Restated, Note 18)	262,353	105,164	-	384,507	752,024
Fund Balances (Deficit), End of Year	\$376,097	\$105,056	(\$12,058)	\$512,899	\$981,994

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
 FOR THE YEAR ENDED DECEMBER 31, 1995

	General Fund		Special Revenue Funds		Variance Favorable (Unfavorable)
	Budget	Actual	Budget	Actual	
Revenues					
Taxes	\$7,761,165	\$7,674,389	-	-	\$ -
Licenses, Permits and Fees	499,500	559,487	-	-	59,987
Intergovernmental	402,772	375,860	-	-	(26,912)
Interest and Dividends	105,000	155,839	-	478	50,839
Charges for Services	158,000	198,653	-	-	40,653
Miscellaneous	21,247	56,904	-	-	35,657
Total Revenues	8,947,684	9,021,132	-	478	73,448
Expenditures					
Town:					
General Government	544,874	548,435	-	-	(3,561)
Public Safety	641,455	667,351	-	-	(25,896)
Highways, Streets, Bridges	747,032	713,463	-	-	33,569
Sanitation	255,267	243,316	-	-	11,951
Health	40,394	40,332	-	-	62
Welfare	83,079	43,888	-	-	39,191
Culture and Recreation	45,848	44,262	-	-	1,586
Conservation	1,267	1,459	46,380	43,217	(192)
Economic Development	2,900	2,037	-	-	863
Debt Service - Principal	20,000	20,000	-	-	-
- Interest	123,350	149,817	-	-	(26,467)
Capital Outlay	164,577	152,128	-	-	12,449
Total Town Expenditures	2,670,043	2,626,488	46,380	43,217	43,555
Other Governmental Units:					
School District Assessment	5,584,568	5,584,568	-	-	-
County Taxes	449,584	449,584	-	-	-
Total Other Governmental Units	6,034,152	6,034,152	-	-	-
Total Expenditures	8,704,195	8,660,640	46,380	43,217	43,555
Excess (Deficiency) of Revenues Over Expenditures (Budgetary Basis)	\$243,489	\$360,492	(\$46,380)	(\$42,739)	\$3,641

(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
 FOR THE YEAR ENDED DECEMBER 31, 1995

	General Fund		Special Revenue Funds		Variance Favorable (Unfavorable)
	Budget	Actual	Budget	Actual	
Other Financing Sources (Uses)					
Operating Transfers In	\$70,297	\$115,415	\$46,380	\$43,563	(\$2,817)
Operating Transfers (Out)	(318,278)	(362,163)	-	-	-
Total Other Financing Sources (Uses)	(247,981)	(246,748)	46,380	43,563	(2,817)
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses) (Budgetary Basis) (Note 8)	(4,492)	113,744	-	824	824
Adjustments:					
Nonbudgeted Special Revenue Funds Not Included in Adopted Budget	-	-	-	(932)	(932)
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses) (GAAP Basis)	(4,492)	113,744	-	(108)	(108)
Fund Balance, Beginning of Year (Restated, Note 18)	262,353	262,353	105,164	105,164	-
Fund Balance, End of Year	\$257,861	\$376,097	\$105,164	\$105,056	(\$108)

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS/
 FUND BALANCE - ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 1995

	<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Totals (Memorandum Only)</u>
	<u>Enterprise</u>	<u>Non- expendable Trusts</u>	
<u>Operating Revenues</u>			
Charges for Services	\$233,785	\$ -	\$233,785
Interest and Dividends	-	15,215	15,215
Miscellaneous	-	1,135	1,135
Total Operating Revenues	<u>233,785</u>	<u>16,350</u>	<u>250,135</u>
<u>Operating Expenses</u>			
General Operating Expense:			
Maintenance and Repairs	2,590	-	2,590
Utilities	4,160	-	4,160
Administrative	14,411	-	14,411
Operating Expense Paid - Allenstown	185,386	-	185,386
Depreciation	156,902	-	156,902
Miscellaneous	6,374	11,400	17,774
Total Operating Expenses	<u>369,823</u>	<u>11,400</u>	<u>381,223</u>
Operating Income (Loss)	<u>(136,038)</u>	<u>4,950</u>	<u>(131,088)</u>
<u>Non-Operating Revenues (Expenses)</u>			
State Aid Water Pollution	46,702	-	46,702
Less: State Aid Applied to Principal of Debt	(33,650)	-	(33,650)
Interest on Sewer Project Funds	26,767	-	26,767
Interest Expense - Bonds	(33,150)	-	(33,150)
Total Non-Operating Revenues (Expenses)	<u>6,669</u>	<u>-</u>	<u>6,669</u>
Net Income (Loss) Before Operating Transfers	<u>(129,369)</u>	<u>4,950</u>	<u>(124,419)</u>
<u>Operating Transfers In (Out)</u>			
Operating Transfers In	133,150	20,000	153,150
Operating Transfers (Out)	(50,000)	(341)	(50,341)
Total Operating Transfers In (Out)	<u>83,150</u>	<u>19,659</u>	<u>102,809</u>
Net Income (Loss)	<u>(46,219)</u>	<u>24,609</u>	<u>(21,610)</u>
<u>Other Changes in Retained Earnings/Fund Balance</u>			
Credit Arising from Transfer of Depreciation to Contributed Capital	<u>133,149</u>	<u>-</u>	<u>133,149</u>
Net Increase (Decrease) in Retained Earnings/ Fund Balance	<u>86,930</u>	<u>24,609</u>	<u>111,539</u>
Retained Earnings/Fund Balance, Beginning of the Year, (Restated, Note 18)	<u>253,051</u>	<u>274,117</u>	<u>527,168</u>
Retained Earnings/Fund Balance, End of the Year	<u>\$339,981</u>	<u>\$298,726</u>	<u>\$638,707</u>

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF CASH FLOWS
 ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 1995

	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>	<u>Totals (Memorandum Only)</u>
	<u>Enterprise</u>	<u>Non- expendable Trusts</u>	
<u>Cash Flows from Operating Activities</u>			
Operating Income (Loss) - Exhibit D	(\$136,038)	\$4,950	(\$131,088)
Adjustments to Reconcile Net Income (Loss) to Net Cash Provided by Operating Activities:			
Depreciation	156,902	-	156,902
Interest and Dividends on Investments	-	(15,215)	(15,215)
Change in Operating Assets and Liabilities:			
(Increase) Decrease In Assets:			
Accounts Receivable	626	-	626
Due From Other Governments	13,045	-	13,045
Increase (Decrease) In Liabilities:			
Accounts Payable	(8,391)	-	(8,391)
Due to Other Governments	(112,624)	-	(112,624)
Deposits and Prepayments	(2,981)	-	(2,981)
Deferred Revenue	(13,046)	-	(13,046)
Total Adjustments	33,531	(15,215)	18,316
Net Cash Provided (Used) by Operating Activities	(102,507)	(10,265)	(112,772)
<u>Cash Flows From Noncapital Financing Activities</u>			
Operating Transfers In From Other Funds	133,150	20,000	153,150
Operating Transfers Out To Other Funds	(50,000)	(2,108)	(52,108)
Net Cash Flows Provided (Used) by Noncapital Financing Activities	83,150	17,892	101,042
<u>Cash Flows From Capital and Related Financing Activities</u>			
Principal Paid on Bonds	(100,000)	-	(100,000)
Principal Reimbursement - State Aid Water Pollution	33,650	-	33,650
Interest Paid on Bonds	(33,150)	-	(33,150)
Interest Reimbursement - State Aid Water Pollution	13,052	-	13,052
Net Cash Provided (Used) by Capital and Related Financing Activities	(86,448)	-	(86,448)
<u>Cash Flows from Investing Activities</u>			
Purchase of Property and Equipment	(10,487)	-	(10,487)
Interest and Dividends on Investments	26,767	15,215	41,982
Net Cash Provided (Used) by Investing Activities	16,280	15,215	31,495
Increase (Decrease) in Cash and Cash Equivalents	(89,525)	22,842	(66,683)
Cash and Cash Equivalents at Beginning of Year	629,032	119,286	748,318
Cash and Cash Equivalents at End of Year	\$539,507	\$142,128	\$681,635

(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
COMBINED STATEMENT OF CASH FLOWS
ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 1995

	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>Enterprise</u>	<u>Non- expendable Trusts</u>		
<u>Noncash Transactions</u>				
Additions to Property and Equipment:				
From Bond Proceeds Retained by				
Capital Projects Fund	<u>\$2,271,719</u>	<u>\$ -</u>		<u>\$2,271,719</u>
	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>Current Assets</u>	<u>Restricted Assets</u>	<u>Current Assets</u>	
Cash and Cash Equivalents - Beginning	\$379,996	\$249,036	\$119,287	\$748,319
Net Increase (Decrease)	<u>16,894</u>	<u>(106,419)</u>	<u>22,841</u>	<u>(66,684)</u>
Cash and Cash Equivalents - Ending	<u>\$396,890</u>	<u>\$142,617</u>	<u>\$142,128</u>	<u>\$681,635</u>

TOWN OF PEMBROKE, NEW HAMPSHIRE
GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 1995

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<u>REVENUES</u>			
<u>Taxes</u>			
Property	\$7,494,844	\$7,443,753	(\$51,091)
Land Use Change Tax	11,210	11,210	-
Yield	13,000	16,302	3,302
Payment in Lieu of Taxes	42,111	32,215	(9,896)
Interest and Penalties on Delinquent Taxes	200,000	170,909	(29,091)
Total Taxes	<u>7,761,165</u>	<u>7,674,389</u>	<u>(86,776)</u>
<u>Licenses, Permits and Fees</u>			
Motor Vehicle Permit Fees	455,000	506,759	51,759
Dog Licenses	3,000	3,988	988
Building Permits	30,000	30,829	829
Other Licenses, Permits and Fees	11,500	17,911	6,411
Total Licenses, Permits and Fees	<u>499,500</u>	<u>559,487</u>	<u>59,987</u>
<u>Intergovernmental</u>			
Shared Revenues	271,036	271,036	-
Highway Block Grant	100,463	100,463	-
Other State Revenue	31,273	4,361	(26,912)
Total Intergovernmental	<u>402,772</u>	<u>375,860</u>	<u>(26,912)</u>
<u>Interest and Dividends</u>			
	<u>105,000</u>	<u>155,839</u>	<u>50,839</u>
<u>Charges for Services</u>			
Income From Departments	86,635	118,146	31,511
Gasoline Sales	10,000	6,255	(3,745)
Insurance Adjustments	60,800	71,727	10,927
Welfare Refunds	565	2,525	1,960
Total Charges for Services	<u>158,000</u>	<u>198,653</u>	<u>40,653</u>
<u>Miscellaneous</u>			
Sale of Town Property	21,217	23,168	1,951
Rent of Town Property	-	10,635	10,635
Other	30	23,101	23,071
Total Miscellaneous	<u>21,247</u>	<u>56,904</u>	<u>35,657</u>
Total Revenues	<u>8,947,684</u>	<u>9,021,132</u>	<u>73,448</u>
<u>Other Financing Sources</u>			
Operating Transfers In:			
From Sewer Fund	3,297	50,000	46,703
From Cemetery Trust	-	341	-
From Capital Reserves	67,000	65,074	(1,926)
Total Other Financing Sources	<u>70,297</u>	<u>115,415</u>	<u>44,777</u>
Total Revenues and Other Financing Sources	<u><u>\$9,017,981</u></u>	<u><u>\$9,136,547</u></u>	<u><u>\$118,566</u></u>

TOWN OF PEMBROKE, NEW HAMPSHIRE
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 1995

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<u>EXPENDITURES</u>			
Town:			
<u>General Government</u>			
Executive	\$193,277	\$195,525	(\$2,248)
Election, Registration and Vital Statistics	45,744	45,437	307
Financial Administration	52,581	50,626	1,955
Revaluation of Property	54,487	59,935	(5,448)
Legal Expense	22,500	24,949	(2,449)
Planning and Zoning	92,173	92,122	51
General Government Building	-	1,542	(1,542)
Cemeteries	25,612	23,537	2,075
Insurance	58,500	54,762	3,738
Total General Government	<u>544,874</u>	<u>548,435</u>	<u>(3,561)</u>
<u>Public Safety</u>			
Police Department	495,447	522,097	(26,650)
Fire Department	121,862	120,951	911
Civil Defense	434	414	20
Hydrants	23,712	23,889	(177)
Total Public Safety	<u>641,455</u>	<u>667,351</u>	<u>(25,896)</u>
<u>Highways, Streets, Bridges</u>			
Highways and Streets	371,544	365,713	5,831
Street Lighting	33,000	32,843	157
General Highway Expense	10,000	8,929	1,071
Road Construction	284,500	258,183	26,317
Fleet Operation Mechanic	47,988	47,795	193
Total Highways, Streets, Bridges	<u>747,032</u>	<u>713,463</u>	<u>33,569</u>
<u>Sanitation</u>			
Solid Waste Disposal	255,267	243,316	11,951
Total Sanitation	<u>255,267</u>	<u>243,316</u>	<u>11,951</u>
<u>Health</u>			
Health Agencies and Hospitals	40,394	40,332	62
Total Health	<u>40,394</u>	<u>40,332</u>	<u>62</u>
<u>Welfare</u>			
Direct Assistance	83,079	43,888	39,191
Total Welfare	<u>\$83,079</u>	<u>\$43,888</u>	<u>\$39,191</u>

(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 1995

	Budget	Actual	Variance Favorable (Unfavorable)
<u>Culture and Recreation</u>			
Parks and Recreation	\$43,598	\$42,012	\$1,586
Patriotic Purposes	2,250	2,250	-
Total Culture and Recreation	<u>45,848</u>	<u>44,262</u>	<u>1,586</u>
<u>Conservation Commission</u>	<u>1,267</u>	<u>1,459</u>	<u>(192)</u>
<u>Economic Development</u>	<u>2,900</u>	<u>2,037</u>	<u>863</u>
<u>Debt Service</u>			
Principal	20,000	20,000	-
Total Principal	<u>20,000</u>	<u>20,000</u>	<u>-</u>
Interest			
Interest - Long-Term Debt	850	859	(9)
Interest - Tax Anticipation Note	122,500	148,958	(26,458)
Total Interest	<u>123,350</u>	<u>149,817</u>	<u>(26,467)</u>
<u>Capital Outlay</u>			
Fuel Tank Site Cleanup	20,000	13,477	6,523
Town Hall Second Floor	20,000	23,794	(3,794)
Police Station Architectural Study	5,000	5,581	(581)
Highway Garage Architectural Study	5,000	-	5,000
Police Cruisers	43,085	42,780	305
Highway Equipment	67,000	65,074	1,926
Prior Year's Encumbrances	4,492	1,422	3,070
Total Capital Outlay	<u>164,577</u>	<u>152,128</u>	<u>12,449</u>
Total Town Expenditures	<u>2,670,043</u>	<u>2,626,488</u>	<u>43,555</u>
Other Governmental Units:			
School District Assessment	5,584,568	5,584,568	-
County Taxes	449,584	449,584	-
Total Other Governmental Units	<u>6,034,152</u>	<u>6,034,152</u>	<u>-</u>
Total Expenditures	<u>8,704,195</u>	<u>8,660,640</u>	<u>43,555</u>
<u>Other Financing Uses</u>			
Operating Transfers Out:			
To Library	46,380	43,563	2,817
To Sewer Fund	86,448	133,150	(46,702)
To Library Trust	20,000	20,000	-
To Capital Reserves	165,450	165,450	-
Total Other Financing (Uses)	<u>318,278</u>	<u>362,163</u>	<u>(43,885)</u>
Total Expenditures and Other Financing (Uses)	<u>\$9,022,473</u>	<u>\$9,022,803</u>	<u>(\$330)</u>



MASON+RICH

PROFESSIONAL
ASSOCIATION
ACCOUNTANTS
AND AUDITORS

April 26, 1996

Selectmen
Town of Pembroke
Pembroke, New Hampshire 03275

In planning and performing our audit of the financial statements of the Town of Pembroke, New Hampshire for the year ended December 31, 1995 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated April 26, 1996 on the financial statements of the Town of Pembroke, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters or to assist you in implementing the recommendations.

Respectfully submitted,

John E. Lyford
Certified Public Accountant
MASON + RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

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PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS

Sewer Fund

Finding - In the course of performing our audit, we noted that detailed depreciation schedules for the Sewer Fund are still not being maintained. Under the method currently used by the Town, if an asset classification had a ten year life, the balance in the classification is multiplied by 10%. However, under this method assets are over depreciated as fully depreciated assets are not removed from the general ledger as they become fully depreciated. For example, assume an asset classification with a ten year useful life, a beginning balance of \$80,000 and a purchase of equipment of \$4,000. Assume that the \$80,000 was purchased over ten years ago and has been fully depreciated.

Under the current method of depreciation, the depreciation expense for that asset classification would be \$8,400 (\$84,000 x 10%). The correct depreciation should be \$400. If not corrected, net depreciated property, plant and equipment could be grossly understated because of the overstatement of depreciation charges. The Management should consider recreating a detailed depreciation schedule. The schedule should be broken down into major asset classifications, i.e., distribution mains, etc. These classifications are further broken down to show the following for each asset.

1. Date Acquired
2. Brief Description of the Asset
3. Cost
4. Useful Life
5. Accumulated Depreciation at the Beginning of the Year
6. Depreciation Expense for the Current Year
7. Accumulated Depreciation at the End of the Year

Once this is done, it may be necessary to restate beginning balances for over depreciation.

Status - This was not done for 1995. Mason + Rich, P.A. is still maintaining track of these records.

Sewer Cash Accounts

Finding - The computer reports for the checking account were not completely available. It was extremely difficult to audit the books and records of the Sewer Department without a complete detailed reconciliation of the total activity of all the accounts. Most of the numerous savings and C.D.'s were closed and transferred into the New Hampshire Deposit Investment Pool. It was difficult to trace the activity on all these accounts. A summary of the activity of all cash and investment accounts must be maintained either on the computer or on a manual system in order to facilitate proper reconciliation on those accounts. The quality of the records for the Sewer Department has been an issue in the past. Since the books and records of the Sewer Department are now kept in the Town Hall, we recommend the Sewer Commissioners consider having the Town's accounting department assist in the maintenance of the Sewer Department records.

Status - The Sewer Department has purchased accounting software and is using it for all cash activity.

Computer Trial Balance - Monthly Reconciliations

Finding - Certain revenue and expense accounts on the general ledger were not properly closed after the December 31, 1993 year end, which effected the 1994 balances. This resulted in the fund balance being incorrect, which was not noted until work started on the year end audit. This appears to be a problem with the computer software. We recommend that the Town institute procedures for all balance sheet accounts, including fund balance accounts, to be reviewed and reconciled on a regular basis. This will help to uncover these problems more timely.

Status - The revenue and expense accounts were properly closed this year.

Monthly Allocation

Finding - The Town has the computer allocate all payroll liability accounts to each of the departments, based on a predetermined formula. At year end there were significant balances in these accounts that had not been allocated. The accruals for insurance, payroll taxes, etc. should be reviewed on a monthly basis. If the remaining balances are not correct, the allocation formula should be revised.

Status - The programmer reviewed this with the bookkeeper in 1995 and corrected the allocation formulas, but there were still balances in these accounts due to the date that the formulas were changed.

CURRENT YEAR'S FINDINGS AND RECOMMENDATIONS

Trust Funds

Finding - The Trust Funds were not available for us to audit when we were at the Town. It took several days to get the information that was necessary to complete the audit, and when we did receive the information, there was still missing information which further held up the audit.

Recommendation - All information for the audit should be at the Town Office the day before the audit or as soon as possible to ensure that the audit goes smoothly. Missing funds delay the production of the financial statements for the Town.

Management Comments - This concern will be forwarded to the Trustee of Trust Funds.

Payroll Tax Returns

Finding - The 941 for the fourth quarter was improperly reported. Because of a problem with the computer system, one week's payroll was not included in the quarterly summary printed for completing the 941.

Recommendation - The payroll summary report can be printed on a weekly basis once the payroll has been processed. This should be printed and compared to quarterly totals to ensure that all payroll for the period are included in the quarterly report.

Management's Comments - The recommendation has been implemented.

Expense Summary Report

Finding - Because of a payroll problem in October, the bookkeeper and the computer programmer went into the system and manually changed the balances in the expense summary report. Journal entries were not done to correct the payroll problem. Because of this, the balances were incorrect.

Recommendation - The expense summary report should not be manually changed. Any changes should be done by a journal entry to ensure that the various reports are not out of balance with the trial balance.

Management's Comments - The recommendation has been implemented.

TAX COLLECTOR'S REPORT
Summary of Tax Accounts
Fiscal Year Ending December 31, 1996

	<u>1996</u>	<u>Levies of</u> <u>1995</u>
Uncollected Taxes Beg. of Year:		
Property Taxes		\$914,234.65
Yield Taxes		880.84
Sewer		35,021.09
Revenues Committed This Year:		
Property Taxes	\$7,914,710.00	
Land Use Change	19,159.88	
Yield Taxes	9,431.49	
Sewer	250,561.97	
Betterment	51,506.74	
Overpayment:		
Property Taxes	1,626.00	
Interest Collected:		
Property	1,431.95	33,094.23
Sewer Interest	259.38	1,086.97
TOTAL DEBITS	<u>\$8,248,687.41</u>	<u>\$984,317.78</u>
	<u>1996</u>	<u>Levies of</u> <u>1995</u>
Remitted to Treasurer During Fiscal Year:		
Property Taxes	\$6,908,689.20	\$914,234.65
Betterment	46,589.72	
Land Use Change	12,109.92	
Yield Taxes	8,216.82	880.84
Sewer	206,668.19	35,021.09
Interest	1,431.95	33,094.23
Sewer Interest	259.38	1,086.97
Abatements Made:		
Property Taxes	3,167.00	
Betterment	490.60	
Sewer	692.40	
Uncollected Rev. - End of Year:		
Property Taxes	1,004,479.80	
Betterment	4,426.42	
Land Use Change	7,049.96	
Yield Taxes	1,214.67	
Sewer	43,201.38	
TOTAL CREDITS	<u>\$8,248,687.41</u>	<u>\$984,317.78</u>

Summary of Tax Lien Accounts
Fiscal Year Ending December 31, 1996

	<u>1995</u>	<u>1994</u>	<u>1993</u>	<u>1992</u>
Unredeemed Taxes at Beginning of Fiscal Year		392,524.49	129,491.08	7,656.50
Liens Executed During Fiscal Year	512,916.51			
Interest & Costs Collected After Lien Execution	20,335.05	44,027.26	31,379.61	
TOTAL DEBITS	<u>533,251.56</u>	<u>436,551.75</u>	<u>160,870.69</u>	<u>7,656.50</u>
Remittance to Treasurer:				
Redemptions	278,218.42	149,573.16	97,915.43	
Interest/Costs (After Lien Execution)	20,335.05	44,027.26	31,379.61	
Abatements of Unredeemed Taxes		115,227.10	1,978.99	
Liens <u>Deeded</u> to Municipality	3,518.93	3,489.84	3,277.13	
Unredeemed Liens Balance End of Year	231,179.16	124,234.39	26,319.53	7,656.50
TOTAL CREDITS	<u>533,251.56</u>	<u>436,551.75</u>	<u>160,870.69</u>	<u>7,656.50</u>

Respectfully submitted,

Nancy B. Clifford
Certified Tax Collector

TREASURER'S REPORT
January 1, 1996 - December 31, 1996

Cash on Hand, January 1, 1996 \$1,133,435.11

Town Departments:

Tax Collector	8,789,731.89	
Town Clerk	577,502.44	
Selectmen's Office	665,148.19	
Planning and Land Use Department	18,575.27	
Police Department	<u>6,687.65</u>	
		\$10,057,645.44

State of New Hampshire:

Revenue Sharing	210,848.06	
Highway Block Grant	79,534.10	
Route 3/106 Sewer Project	<u>439,026.13</u>	
		\$729,408.29

Miscellaneous Revenues:

Interest on Deposits	120,088.64	
Capital Reserve Funds	88,085.51	
Tax Anticipation Notes	<u>4,000,000.00</u>	
		\$4,208,174.15

Total Receipts		\$14,995,227.88
Paid to Pembroke School District		(\$5,511,568.00)
Less Disbursements		(\$4,852,654.41)

Cash on Hand, December 31, 1995 \$5,764,440.58

Citizens Bank

Total: \$5,764,440.58

Jane P. Bates
Treasurer

<p><u>Engineering Escrow</u></p> <p>Balance, 1/1/96 \$10,776.88</p> <p>Receipts \$4,722.65</p> <p>Interest Earned \$236.38</p> <p>Disbursement to Town of Pembroke \$8,976.44</p> <p>Balance, 12/31/96 \$6,759.47</p>	<p><u>Impact Fees</u></p> <p>Balance, 1/1/96 \$8,500.86</p> <p>Receipts \$12,669.57</p> <p>Interest Earned \$203.50</p> <p>Disbursements to Town of Pembroke \$4,842.56</p> <p>Balance, 12/31/96 \$16,531.37</p>
<p><u>Conservation Fund</u></p> <p>Balance 1/1/96 \$66,388.54</p> <p>Receipts \$42.00</p> <p>Interest Earned \$1,417.82</p> <p>Disbursements to Conservation Committee \$4,725.46</p> <p>Balance, 12/31/96 \$43,122.90</p>	<p><u>Suncook Vitalization Project</u></p> <p>Balance 1/1/96 \$16,508.65</p> <p>Receipts \$0.00</p> <p>Interest Earned \$452.73</p> <p>Disbursements \$224.79</p> <p>Balance, 12/31/96 \$16,736.59</p>
<p><u>Police Dept-D.A.R.E Program</u></p> <p>Balance 1/1/96 \$3,533.35</p> <p>Receipts \$6,963.31</p> <p>Interest Earned \$140.47</p> <p>Disbursements \$5,457.88</p> <p>Balance, 12/31/96 \$5,179.25</p>	<p><u>D.A.R.E.- State Grant</u></p> <p>Balance 1/1/96 \$203.42</p> <p>Receipts \$2,226.78</p> <p>Interest Earned \$34.33</p> <p>Disbursements to D.A.R.E. Program \$795.00</p> <p>Balance, 12/31/96 \$1,669.53</p>
<p><u>RTE 3/106 Sewer Project</u></p> <p>Balance 1/1/96 \$128,075.73</p> <p>Receipts \$0.00</p> <p>Interest Earned \$3,537.21</p> <p>Disbursements \$0.00</p> <p>Balance, 12/31/96 \$131,612.94</p>	<p><u>Drug Forfeiture Assets</u></p> <p>Balance 1/1/96 \$1,960.80</p> <p>Receipts \$268.50</p> <p>Interest Earned \$53.42</p> <p>Disbursements 0.00</p> <p>Balance, 12/31/96 \$2,282.72</p>
<p><u>Barksdale Subdivision</u></p> <p>Balance 1/1/96 \$3,051.51</p> <p>Receipts \$0.00</p> <p>Interest Earned \$79.86</p> <p>Disbursements \$0.00</p> <p>Balance, 12 /31/96 \$3,131.37</p>	<p><u>Trebor Development</u></p> <p>Balance, 1/1/96 \$1,137.32</p> <p>Receipts \$0.00</p> <p>Interest Earned \$29.76</p> <p>Disbursements \$0.00</p> <p>Balance, 12/31/96 \$1,167.08</p>

TRUSTEES OF TRUST FUNDS ANNUAL REPORT FOR 1996

The Trustees would like to take this opportunity to report on a few items of interest in the Trust Fund for 1996. Noteworthy items included the creation of a new Capital Reserve Fund for the construction of a sidewalk along Academy Road, stock splits by certain investment holdings, and free distributions owing to the spin off of previously consolidated corporate entities.

This year AT&T common stock held by the Trust resulted in a free delivery of shares in Lucent Technologies. The trustees elected to retain these shares since and reallocated the cost basis of the AT&T shares to the Lucent Technologies shares in accordance with cost distribution rules approved by the Securities and Exchange Commission and the Internal Revenue Service. Some cash proceeds were received related to this distribution because entitlement to fractional shares were paid in cash. Those payments constitute a return of invested unexpendable trust funds and are included in the unexpendable cash balances of the scholarship trust funds.

Another of our holdings, Dunn & Bradstreet, spun off two companies, Cognizant Corporation and AC Neilson Corp. The trustees elected to retain Cognizant Corporation but sold AC Neilson shortly after the distribution was received because it failed to satisfy the requirements of the investment portfolio. As was the case with the Lucent Technologies distribution, a small amount of cash was received by the trust in lieu of fractional shares and again, those amounts have been consolidated into the unexpendable cash balances custodized by the Bank of NH.

A third stock component in the portfolio, Servicemaster LP, made a three for 2 stock split bringing the number of shares held from 680 up to 1,020. In addition to the splits and spin-offs, a number of the companies in our investment portfolio increased the dividend payout.

Gerard Fleury
Andre St. Germain
Jan Edmonds

**TRUST FUND REPORT OF THE TOWN OF PEMBROKE,
NEW HAMPSHIRE ON DECEMBER 31, 1996
SCHOOL DISTRICT**

Date	Name	Purpose	Acct No	Bank Name	Principal Beginning	Principal New Funds	Principal Withdrawals	Principal Ending	Income Beginning	Income Amount	Income Expended	Income Ending	Grand Total
	SCHOLARSHIP TRUSTS												
	COMMON STOCKS												
1977	American Brands	Scholarships	768 Shares		4,392.00			4,392.00		1,536.00	1,536.00		4,392.00
	AC Neilson	Scholarships	93 Shares	Spin off D&B	1,405.19		1,405.19			396.00	396.00		6,363.70
	AT&T	Scholarships	300 Shares		6,363.70			6,363.70		1,088.64	1,088.64		12,033.00
	Bank America	Scholarships	504 Shares		12,033.00			12,033.00		64.80	64.80		17,300.24
	Bethlehem Steel	Scholarships	Sold in 1982	A Bond Prop						870.00	870.00		17,082.00
	Bristol Myer	Scholarships	290 Shares		17,300.24			17,300.24		832.00	832.00		7,649.38
	Chevron	Scholarships	400 Shares	Stock Slip	17,082.00			17,082.00		509.60	509.60		7,649.39
	Cognizant Corp.	Scholarships	280 Shares	Spin off D&B	7,649.38			7,649.38					7,649.39
	Dun & Bradstreet	Scholarships	280 Shares		7,649.39			7,649.39					2,674.05
	Lucent Technologies	Scholarships	96 Shares	Spin off AT&T	2,727.30		53.25	2,674.05		732.39	732.39		16,878.72
	Heinz	Scholarships	675 Shares		16,878.72			16,878.72		926.30	926.30		16,970.52
	Mobil Oil	Scholarships	236 Shares		16,970.52			16,970.52		1,146.96	1,146.96		5,710.50
	NE Electric	Scholarships	604 Shares		5,710.50			5,710.50		1,425.44	1,425.44		10,164.22
	Nynex	Scholarships	500 Shares		10,164.22			10,164.22		830.00	830.00		14,003.50
	Potomac Electric	Scholarships	500 Shares		14,003.50			14,003.50		673.20	673.20		16,267.64
	Service Master	Scholarships	1020 Shares	Stock Split	16,267.64			16,267.64		11,031.33	11,031.33		155,138.86
	TOTAL COMMON STOCK												
1985	Pembroke Academy	Scholarships	130578018	Bank NH	5,731.38		(1,458.44)	7,189.82	5,504.38	11,282.22	10,263.96	6,522.64	13,712.46
1985	Freeman Scholarship	Scholarships	1014408826	Horizon Bank	10,350.06			10,350.06	486.87	269.85	736.04	20.68	10,370.74
	TOTAL SCHOLARSHIP												
	UNEXPENDABLE TRUST												
1989	Elementary Schools	Literacy	306469082	CFX Bank	16,764.80			16,764.80	914.40	467.64	433.78	948.26	17,713.06
	CAPITAL FUNDS												
1989	School District	Capital Repairs	1301530988	Bank NH	66,924.05	20,000.00	21,952.59	64,971.46	500.56	1,664.02	500.56	1,664.02	66,635.48
1995	School District	Special Ed.	NH-01-0270-003	NH PDIP	50,000.00	209.60		50,209.60	684.81	2,586.71		3,271.52	53,481.12
	TOTAL SCHOLARSHIP FUNDS												
	TOTAL UNEXPENDABLE TRUSTS												
	TOTAL CAPITAL RESERVE FUNDS												
	TOTAL TRUST FUNDS												

Stock Dividends Transfer to Money Market Account
Interest Income is Net of Bank Fees

**TRUST FUND OF THE TOWN OF PEMBROKE,
NEW HAMPSHIRE ON DECEMBER 31, 1996
MUNICIPAL**

Date	Name	Purpose	Acct No	Bank Name	Principal Beginning	Principal New Funds	Principal Withdrawals	Principal Ending	Income Beginning	Income Amount	Income Expended	Income Ending	Grand Total
	UNEXPENDABLE TRUSTS												
	CEMETERY FUND												
VAR	Cemetery	Perpetual Care	1311985288	Bank NH	36,270.00			36,270.00	18,763.53	1,653.58		20,417.11	56,687.11
	LIBRARY FUNDS												
1913	Warren Foss	Books	NH-01-0270-005	NH PDIP	4,666.62			4,666.62	2,046.90	340.78	644.00	1,743.68	6,410.30
	CAPITAL RESERVE FUNDS												
1960	Cemetery Improv	Improvements	1312139088	Bank NH	14,117.48			14,117.48	844.99	449.56		1,294.55	15,412.03
1937	Library Building	Building	1307849824	Bank NH	2,362.36			2,362.36	1,565.80	182.80		1,748.60	4,110.96
1993	Library Building	Building	66-003515	Merr Cty SB	5,000.00			5,000.00	550.68	310.52		861.20	5,861.20
1994	Library Building	Building	70-006022	Merr Cty SB	30,000.00			30,000.00	1,262.40	1,814.69		3,077.09	33,077.09
1960	Town of Pembroke	Equipment	104422927	Primary Bank	41,580.94	80,000.00	24,843.00	96,737.94	2,002.14	1,095.19	2,000.00	1,097.33	97,835.27
1989	Town of Pembroke	Fire Equipment	NH-01-0270-001	NH PDIP	197,271.26			197,271.26	15,878.22	10,865.97		26,744.19	224,015.45
1987	Town of Pembroke	H2O & Sewer	NH-01-0270-004	NH PDIP	35,549.43	25,000.00	56,073.76	4,475.67	3,359.98	1,905.46	5,168.75	96.69	4,572.36
1986	Water Works	Cap Improv	NH-01-0270-002	NH PDIP	12,260.15	4,500.00		16,760.15	1,558.68	793.13		2,351.81	19,111.96
1992	Town of Pembroke	Solid Waste	1004422930	Primary Bank	60,000.00	10,000.00		70,000.00	3,825.40	1,600.81		5,426.21	75,426.21
1994	Town of Pembroke	Town Garage	70-006021	Merr Cty SB	5,000.00			5,000.00	289.44	307.05		596.49	5,596.49
1995	Town of Pembroke	Police Wall	NH-01-0270-002	NH PDIP	40,000.00			40,000.00	160.21	2,047.42		2,207.63	42,207.63
1996	Town of Pembroke	Academy SWalk	NH-01-0270-007	NH PDIP		23,413.00		23,413.00		46.58		46.58	23,459.58
	TOTAL CAPITAL RESERVE FUNDS				443,141.62	142,913.00	80,916.76	505,137.86	31,297.94	21,419.18	7,168.75	45,548.37	550,686.23
	TOTAL UNEXPENDABLE FUNDS				40,936.62			40,936.62	20,810.43	1,994.36	644.00	22,160.79	63,097.41
	TOTAL TRUST FUNDS				484,078.24	142,913.00	80,916.76	546,074.48	52,108.37	23,413.54	7,812.75	67,709.16	613,783.64

Interest Income is Net of Bank Fees

1996 ELECTED TOWN OFFICERS SALARIES

BOARD OF SELECTMEN

Gerald R. Belanger	\$2,260
John B. Goff	\$1,980
Armand "Tom" Martel	\$1,980

TOWN CLERK

James F. Goff	\$31,361
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TREASURER

Jane P. Bates	\$2,070
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HEALTH OFFICER

Dr. Vincent Greco	\$1,000
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SEWER COMMISSION

Raymond Martin	\$1,070
Roger Letendre	\$880
Paulette Malo	\$880

MODERATOR

Thomas Petit	\$420
Charles Mitchell, Asst.	\$290

SUPERVISORS OF THE CHECKLIST

Barbara Payne	\$300
Celeste Borgman	\$480
Roland Young, Jr.	\$480

1996 TOWN EMPLOYEE SALARIES

TOWN HALL

Town Administrator	\$48,236
Planning and Land Use Director	\$29,868 - \$36,305
Building Inspector/CEO	\$27,090 - \$32,929
Tax Collector	\$25,801 - \$31,361
Assistant Assessor	\$25,801 - \$31,361
Bookkeeper	\$20,218 - \$24,586
Municipal Secretary	\$19,261 - \$23,400
Welfare Director	\$12,038 - \$14,625
Custodian	\$7,529 - \$9,149

HIGHWAY DEPARTMENT

Road Agent	\$31,361 - \$38,120
Fleet Mechanic	\$24,583 - \$29,868
Highway Foreman	\$20,218 - \$24,586
Driver/Operator	\$19,261 - \$23,400
Laborer	\$17,493 - \$21,237

POLICE DEPARTMENT

Police Chief	\$34,576 - \$42,052
Deputy Chief	\$31,361 - \$38,120
Sergeant	\$25,801 - \$31,361
Police Officer	\$22,298 - \$27,102
Secretary	\$19,261 - \$23,400
Secretary - Part Time	\$9,630 - \$11,700

SUPERVISORS OF THE CHECKLIST

The Supervisors of the Checklist held eight required sessions for corrections, additions, removals and party changes during the year of 1996. The Supervisors were present for the Primary Day, February 20th; Town Meeting day, March 12th; Continuation Meeting, March 16th; State Primary Day, September 10th; and General Election Day, November 5th. The Supervisors were also present for the School District Meeting, March 9th.

The Supervisors also held two extra sessions to certify nomination papers for placement on the General Election Ballot. Special meetings of the supervisors had to be held to post changes on the checklist after the two primaries, Town Meeting, and General Election totaling five extra meetings. Town residents not previously registered may register to vote on election days. Approximately four hundred fifty registered on election days during 1996. Of these, over two hundred residents registered on General Election Day in November.

Updated checklists are posted before each election day at the Town Hall and Town Library for anyone to look at.

Public notices were published in the Concord Monitor stating date and time of each session.

In addition to regular sessions of the Supervisors of the Checklist, qualified residents may register to vote at the Town Clerk's office in the Pembroke Town Hall during regular business hours.

Roland Young, Jr.
Celeste Borgman
Barbara Payne

TOWN CLERK REPORT

Registrations	\$554,630.00
Title Application Filing Fees	2,638.00
Dog Licenses Issued	4,007.00
Dog Fines	335.00
UCC-1 filed	2,644.12
Tax Liens Filed	360.00
Marriage Licenses	2,340.00
Vital Records searched	528.00
Wetlands Applications	71.97
Election Filing Fees	14.00
Pole & Wire Permit	0.00
Hawkers & Peddlers Permit	5.00
Articles of Agreement	15.00
Municipal Agent Fees	7,640.00
TOTAL REVENUE 1995	\$575,228.09

James F. Goff,
Town Clerk

BIRTHS - 1996

Date	Place	Name of Child	Sex	Father	Mother
01-08	Concord	Danielle C Provencher	F	Roland L. Provencher	Deborah A. Supry
01-12	Concord	Kyler J. D. Thayer	M	Ovila B. Thayer	Kristin L. Bennett
01-21	Concord	Michelle J. Daviault	F	Steven J. Daviault	Sandra J. Raymond
01-26	Concord	Jacob E. Devoe	M	Michael A. Devoe	Jennifer Glum
01-29	Concord	Hannah E. John	F	Marcus A. John	Kristen L. Dunsmore
02-12	Nashua	Mariah M. Mitchell	F	Mark E. Mitchell	Cynthia L. Naro
02-19	Manc	Brandon C. Barton	M	Charles H. Barton	Paula M. Duguay
02-19	Manc	Kaitlynn J. Morency	F	Marc R. Morency	Cherry Plarizan
02-20	Manc	Kylie E. Foss	F	Gregory E. Foss	Stacey E. Lombard
02-20	Concord	Michael L. Murphy	M	Michael L. Murphy	Ellen Smith
02-22	Concord	Abigail A. Drouin	F	Michael A. Drouin	Saundra L. Polish
02-28	Concord	Jessica R. Bergquist	F	Brian J. Bergquist	Shari E. Sturgill
03-01	Concord	James N. Watterson, Jr.	M	James N. Watterson	Darlene T. Connor
03-03	Concord	Nicole R. Emery	F	Dale E. Emery	Danielle M. Provencher
03-22	Manc	Amanda K. Nash	F	Andrew K. Nash	Paula F. Duff
03-25	Lebanon	Travis D. Boyce	M	Thomas C. Boyce	Gayle L. Knowlton
03-25	Lebanon	Thomas C. Boyce, Jr.	M	Thomas C. Boyce	Gayle L. Knowlton
03-25	Concord	Allison A. Jones	F	Bryan M. Jones	Johnna L. McMaster
03-25	Concord	Kyle J. Rainville	M	Robert A. Rainville	Robin A. Potter
04-02	Derry	Collin J. Paraskeva	M	Mark A. Paraskeva	Diane D. Hinds
04-05	Manc	Tara Q. Hall	F	Lawrence M. Hall	Kelly S. Quinn
04-11	Concord	Ty B. Neveux	M	Edward J. Neveux	Bette J. Vacca
04-11	Concord	Madison T. Weed	F	Vincent R. Weed	Leslie A. Hinchliffe
04-16	Concord	Christopher G. Gauss	M	Eugene J. Gauss	Michele A. Kimball
04-19	Concord	Rachael E. Cassidy	F	Kenneth D. Cassidy	Donna M. Rakosky
04-23	Concord	Austin T. Timpone	M	Thomas F. Timpone	Lucia M. Ong
04-26	Concord	Brooke A. Cavanaugh	F	Robert B. Cavanaugh	Jennifer A. Gelinas
04-28	Concord	Shannon R. Drouse	F	Edward A. Drouse	Lisa M. Bailey
05-01	Manc	Britani M. Denoncourt	F	Jacob M. Denoncourt	Stephanie A. Champagne
05-05	Manc	Taylor M. McDaniel	F	Leslie J. McDaniel	Lisa M. Thornton
05-06	Concord	Brownlo C. Abbott, III	M	Brownlo C. Abbot, Jr.	Sylvia C. Braun
05-12	Manc	Jacob J. Lantiegne	M	James E. Lantiegne	Julie G. Gagnon
05-23	Manc	Payton S. Godbois	M	Scott F. Godbois	Camie M. Fontaine
05-30	Concord	Gabrielle M. Arcand	F	Richard P. Arcand	Donna A. Comeau
06-11	Manc	Riley D. Blye	M	Michael R. Blye	Lori A. Fraser
06-13	Concord	Bryce A. Drew	M	Jeffrey A. Drew	Shelley L. Harden
06-19	Manc	Aelin G. Shea	F	John J. Shea	Mary L. Campbell
06-26	Concord	Justin C. St.Germain	M	Paul A. St.Germain	Merideth A. Courtemanche
06-28	Concord	Nicholas D. Berube	M	Donald J. Berube	Diane M. Zielinski
07-08	Concord	Hannah Z. Hughes	F	David M. Hughes	Tracey A. Hubbs
07-15	Concord	Ryan T. Brooks	M	Mark F. Brooks	Jill A. Lentine
07-22	Concord	Evan B. Opsal	M	Todd A. Opsal	Lori A. Macy
07-29	Concord	Dalton J. Malo	M	Robert J. Malo	Kimberly A. Fabbo
07-30	Manc	Madeline N. Collins	F	Robert W. Collins, Jr.	Jennifer L. Batula
08-03	Concord	Daniel R. Caraway	M	Michael W. Caraway	Michelle A. Petrin
08-05	Concord	Alexander J. Goff	M	Eric J. Goff	Catherine R. Rondeau
08-09	Manc	Sidney P. Bishop	F	Ethan Bishop	Melody L. McGall

BIRTHS - 1996 (cont'd)

Date	Place	Name of Child	Sex	Father	Mother
08-15	N.London	Michelle M. Taylor	F	Gregory S. Taylor	Kristen M. Roy
08-25	Manc	Paige A. Kelsea	F	Robert E. Kelsea, Jr.	Shanandoah R. Griffin
08-27	Concord	Colter J. Krzcuik	M	Kiawa Krzcuik	Tammy L. Haggett
08-28	Concord	Emma L. Mehegan	F	Peter L. Mehegan	Eva M. Kilhed
09-09	Manc	Corey J. Senechal	M	Paul L. Senechal	Tiffany R. Beaule
09-09	Concord	Ryan P. Lewis	M	Kenneth P. Lewis	Debra A. Driscoll
09-11	Manc	Montana A. Roberts	F	Daniel F. Roberts	Cynthia J. Letendre
09-13	Manc	Spencer H. Nowe	M	Ronald J. Nowe, Jr.	Lauri L. Desrochers
09-20	Concord	Lindsay N. Young	F	Larry W. Young, Jr.	Lisa M. Leet
09-20	Manc	Daniel A. Towne, Jr.	M	Daniel A. Towne	Rhonda L. Collins
09-23	Concord	Shicora A. Pearce	F	Carl L. Pearce	Sherrie A. Davis
09-26	Concord	Kinsley M. McGuckin	F	Jonathan H. McGuckin	Michele R. Canning
10-03	Concord	Nicolas P. Maccini	M	Patrick D. Maccini	Lori A. Harvey
10-04	Concord	Maureen E. Hastings	F	William G. Hastings, Jr.	Diane M. Baumgarten
10-09	Concord	Michael J. Patnode	M	Francis A. Patnode	Donna M. Pellerin
10-16	Concord	Yvonne M. Wheeler	F	Joey R. Wheeler	Holly C. Welch
10-18	Manc	Meghan N. Hennessey	F	Michael J. Hennessey	Kimberly A. Holt
10-23	Concord	Remmi N. Ellis	M	Scott S. Ellis	Daryll R. Pohlson
10-23	Concord	Frances R. Ellis	F	Scott S. Ellis	Daryll R. Pohlson
10-25	Concord	Andrew J. Smigowski	M	Michal J. Smigowski	Eileen P. Hesenius
10-27	Concord	Hannah N. Mitchell	F	Keith G. Mitchell	Laura L. Hale
10-29	Lebanon	Kelly B. Poirier	F	Richard G. Poirier	Suzanne E. McCoy
11-07	Concord	Jacob A. Howe	M	Christopher D. Howe	Jennifer M. Funke
11-11	Manc	Malik T. Antilus	M		Teresa A. Singleton
11-16	Manc	Bethany A. Sobozensky	F	Theodore M. Sobozenski, Jr.	Nimfa Sitoy
11-17	Concord	Megan E. Serafin	F	Thomas S. Serafin	Jennifer A. McCarthy
11-22	Manc	Joshua W. Dionne	M	William J. Dionne	Catherine C. Case
12-03	Concord	Molly C. Hamilton	F	Kevin W. Hamilton	Cindy L. Collins
12-12	Manc	Kayleigh S. Lassonde	F	Raymond L. Lassonde	Linda J. Ryan
12-16	Concord	Jason A. White	M	Jeffrey G. White	Kelly A. Murphy
12-18	Concord	Hollyanne F. Fleury	F	Jeffrey E. Fleury	Jennifer A. Poirier
12-18	Concord	Gavin E. Fleury	M	Jeffrey E. Fleury	Jennifer A. Poirier
12-21	Manc	Cody J. Haggett	M	Kenneth B. Haggett	Joyce M. Anderson
12-23	Concord	Jason R. Lessard	M	Marc E. Lessard	Kimberly McCulloch
12-24	Concord	Benjamin K. Stadnicki	M	Robert J. Stadnicki	Krista Griffin

MARRIAGES - 1996

Date	Name	Residence	Name	Residence
02-02	Charlie N. Morgan	Pembroke	Tiffany A. Preston	Pembroke
02-14	George E. Desruisseaux	Pembroke	Sandra L. Lapham	Concord
03-16	Ethan Bishop	Sandown	Melody L. McGall	Pembroke
03-16	Michael R. Neveu	Pembroke	Lori J. Fox	Pembroke
04-13	Joseph H. Zopatti	Walpole	Deborah M. Leblanc	Pembroke
04-30	Robert B. Bailey	Pembroke	Suzanne D. Sturgeon	Pembroke
05-04	Andrew J. Beaulieu	Northfield	Bethany A. Gagnon	Pembroke
05-04	Steven M. Chartier	Pembroke	Cynthia A. Brouillette	Pembroke
05-04	Brian K. Hall	Derry	Dianne C. Bouffard	Pembroke
05-04	Brady G. Serafin	Pembroke	Lori A. Miaskiewicz	Pembroke
05-09	Steven A. Downer	Pembroke	Wanda J. Massey	Pembroke
05-11	Michael J. McGranaghan	Pembroke	Irene A. Rowell	Pembroke
05-16	Amado S. Hernandez	Hooksett	Kimberly A. Donnelly	Pembroke
05-18	Eric M. Bissonnette	Pembroke	Kelly A. O'Brien	Pembroke
05-18	Joseph P. Eagle, III	Ayer, MA	Bonnie J. MacDonald	Ayer, MA
05-18	Joaquin H. Romero	Pembroke	Robin A. Hague	Pembroke
06-01	Eric H. Calhoun	Pembroke	Jessica A. Brassard	Bow
06-01	Keith R. Lacasse	Pembroke	Cindy L. Roy	Pembroke
06-01	Richard H. Martel	Pembroke	Joanne I. Courtemanche	Pembroke
06-15	Timothy A. Comeau, Jr.	Pembroke	Jennifer D. Leavitt	Pembroke
06-22	Jeffrey D. Clark	Pembroke	Julie L. Foote	Pembroke
06-29	Mark W. Colby	Pembroke	Patricia A. Martel	Pembroke
06-30	Christopher W. Broggi	Pembroke	Sharon Silveira	Pembroke
06-30	Spiro A. Karathanasis	Pembroke	Jennifer L. Caswell	Pembroke
07-06	Cullen J. Goduti	Pembroke	Jennifer L. Bean	Pembroke
07-06	Richard A. Mitchell	Pembroke	Judith A. Sullivan	Pembroke
07-14	Christopher J. Scott	Pembroke	Diana L. Durell	Pembroke
07-20	Mark G. Deshaies	Pembroke	Hiedi L. Guild	Pembroke
07-20	Joseph A. Emery	Pembroke	Kimberly A. Caprarello	Franklin
07-20	Robert W. Fortnam	Pembroke	Janet E. Monet	Pembroke
07-27	David S. Mitchell, Jr.	Pembroke	Un K. Craig	Pembroke
08-03	Andrew E. Demers	Allenstown	Michele M. Despres	Pembroke
08-10	Kevin W. Brasley	Pembroke	Stephanie A. Robinson	Pembroke
08-10	Todd D. Goulet	Pembroke	Kristie S. Hart	Pembroke
08-10	Jean B. Plante	Pembroke	Karen A. Young	Pembroke
08-17	Randolph W. Cooper	Pembroke	Elaine M. Sevigny	Pembroke
08-17	Raymond L. Lassonde	Pembroke	Linda J. Ryan	Pembroke
08-21	Michael R. Snyder	Pembroke	Poppi Tong	Pembroke
08-24	Leonard W. Mooers	Pembroke	Lisa M. Dionne	Pembroke
08-25	Jody D. Keeler	Pembroke	Margaret L. Gay	Bradford
08-28	Walter H. Brooks, Jr.	Pembroke	Laurie G. Miller	Pembroke
08-30	Kenneth A. Jenkins	Pembroke	Denise D. Ploss	Pembroke
09-07	Charles A. Troisi	Pembroke	Evelyn R. Ladd	Pembroke
09-07	Henry Yee, Jr.	Pembroke	Laurie A. Scerra	Pembroke
09-21	Michael D. Littlefield	Pembroke	Pamela A. Boulanger	Pembroke
09-21	Jeffrey E. Fleury	Pembroke	Jennifer A. Poirier	Pembroke
10-12	Michael J. Anthony	Northwood	Virginia R. Hill	Pembroke

MARRIAGES - 1996 (cont'd)

Date	Name	Residence	Name	Residence
10-19	Christopher S. Parthemore	Pembroke	Kerrie A. Rousseau	Pembroke
11-09	Scott E. Moreno	Pembroke	Christine A. Williams	Pembroke
11-11	Joseph A. Portinari, Jr.	Pembroke	Donna M. Occhipinti	Methuen, MA
11-15	Kirk N. Levesque	Epsom	Julie A. McGahey	Pembroke
11-18	Walter E. Marshall, III	Pembroke	Patti A. Park	Hudson
11-23	David P. Corbeil	Pembroke	Kelley J. Plunkett	Pembroke
12-14	Jason W. Stenner	Scroggins, TX	Mary S. Colby	Pembroke
12-24	Richard G. Geddes	Pembroke	Maura A. Mongan	Pembroke
12-31	James M. Rawley	Pembroke	Nicole A.M. McLeod	Pembroke

DEATHS - 1996

Date	Place	Name	Father	Mother
01-07	Concord	Richard Bowen	Henry S. Bowen	Marion Milliken
01-12	Manchester	Robert C. Sprague	Clifford R. Sprague	Esther Drake
01-14	Pembroke	Claudia C. Paquin	Frank Holloway	Florence York
01-24	Manchester	Dean T. Carder	Rex Carder	Florence Brownfield
01-25	Manchester	Eileen E. Berube	Albert J. Richard	Rose Bosse
01-26	Pembroke	Daniel A. McAllister	Lawrence J. McAllister	Cora M. Maltais
02-07	Concord	Clyde W. Titus	Roy C. Titus	Etta M. Gilmore
03-18	Concord	David A. Guimond	Alfred Guimond	Arline Bailey
03-24	Manchester	Armanca L. Morin	Armand Martel	Odelie Dion
03-30	Lebanon	Travis D. Boyce	Thomas C. Boyce	Gayle Knowlton
04-12	Pembroke	Juergen Horn, Sr.	Hans Horn	Else M. Siemon
04-16	Concord	Cora R. Gagne	George Cansler	Eva Baril
04-26	Epsom	Blanche Desmarais	Denis Bosse	Marie L. Bouchard
05-04	Concord	Christine R. Bachelder	Alvin H. Bachelder	Kate Mitchell
06-07	Pembroke	Irene J. Plourde	Leo A. Plourde	Laura Franceour
06-13	Pembroke	Joseph T. Green	Darby Green	Catherine Clougherty
06-17	Concord	Sharon M. Poulin	Roger B. Lizotte	Jeannette E. Pelchat
07-15	Manchester	Leo R. Daneault	Hormidas Daneault	Hortense Courchesne
07-17	Lebanon	Donald J. Paquin, II	Donald J. Paquin	Linda Littlefield
07-19	Manchester	Roger D. Stone	David W. Stone	Rena Lambert
07-26	Epsom	Lydia M. Chase	Edgar J. Scott	Lena M. Bill
08-03	Concord	Dorothy E. Townsend	Clarence Foster	Edith Pease
08-06	Concord	Alva F. Lemieux	Edward Lemieux	Lillian Davis
08-23	Concord	David P. Valley, Sr.	Joseph Valley	Ruby Smith
08-25	Pembroke	Lionel W. Martin, Sr.	Alcide Martin	Marie R. Breton
09-01	Pembroke	Roger A. Martin	Alcide Martin	Marie R. Breton
09-22	Epsom	Lena T. Fortier	Henry Theriault	Nazarine M. Doucet
10-08	Manchester	Harold E. Angwin	Donald W. Angwin	Rose Marcotte
11-19	Manchester	Blanche B. Blais	Jean B. Boudria	Helen Robert
11-21	Concord	Alice C. Swinnerton	Henry Payson	Ida Smith
12-05	Pembroke	John H. Dugan	John A. Dugan	Edna Crowley
12-10	Bedford	Germaine J. Bellerose	Joseph Labbe	Philomene Bilodeau
12-18	Manchester	Margaret M. Reed	William Durkee	Mary R. Allen
12-20	Manchester	John L. Hurney	John C. Hurney	Constance E. Deverio
12-26	Concord	John C. Hurney	Patrick Hurney	Mary Unknown
12-30	Epsom	Robert H. Lapierre	Aimee Lapierre	Billie Hendrix

HIGHWAY DEPARTMENT REPORT

By January 1996 we had approximately 53 inches of snowfall. When the heavy rains came along with the melting snow caused washouts and frost heave road damage to a minimum of five roads. The highway crew worked around the clock to keep the roads passable. The highway crew was happy to see spring arrive.

Projects - Asphalt shim and overlay projects were performed on sections of Cross Country Fourth Range Road, Thomson Road and Kimball Street. The major reconstruction project for the year was done on Central Street, Crescent Street and the Municipal Parking Lot. We have also done crack sealing in certain areas again this year. The Department also continues to perform the regular task of snow removal, sanding, refuse removal, brush cutting, ditch clearing, grave opening/closing, and center line and cross walk painting. The Department is now contracting with a private firm to vacuum clean the catch basins, providing a better cleaning than doing it by hand and eliminating possible job injuries.

Solid Waste - The Department currently has seven employees certified for operation of a solid waste facility from the State. The solid waste facility has seen a large increase of tonnage in demolition debris, brush and assorted metals. The Hazardous Waste Day went very well with a good turn out.

Safety Committee - The Highway members of the Safety Committee are this year's chairman, Reno Nadeau, and myself (Henry Malo).

In closing, I would like to thank all of the Highway Employees and the Fleet Mechanic for a job well done.

Respectfully submitted,
Henry Malo
Road Agent

POLICE DEPARTMENT

1996 REPORT

Honorable Members of the Board of Selectmen
Honorable Town Administrator

Ladies and Gentlemen,

The 1996 Annual Report of the Pembroke Police Department is proudly presented to you and the citizens of the Town of Pembroke. You will find that this year's report is more than a compilation of statistics. It identifies the dedicated men and women who serve the Town of Pembroke day in and day out & describes many of the tasks they are called upon to perform.

We would not have been able to accomplish our tasks, however, without the cooperation and guidance of the Board of Selectmen and Town Administrator, the continued assistance we receive from other Town Departments, and most important, the support we receive from the citizens of our town.

Respectfully submitted,
Thomas F. Iverson Jr.
Chief of Police

TABLE OF ORGANIZATION

CHIEF OF POLICE - Thomas F. Iverson Jr.

DEPUTY CHIEF OF POLICE - Wayne A. Cheney

PATROL DIVISION

Sergeant Steve Gubitosi
Sergeant Scott Lane

Shift Supervisor
Shift Supervisor - D.A.R.E. Officer

Off. Pamela Allgeyer
Off. Glenn Northrup
Off. Michael Crockwell
Off. Dwayne Gilman
Off. Michael Verneuille

Patrol Officer
Patrol Officer - Accident Reconstruction Investigator
Patrol Officer
Patrol Officer
Patrol Officer

ADMINISTRATIVE SERVICE DIVISION

Sergeant Larry J. Houghton
Mary Ann Ricciotti
Pamela Lessner

Department Prosecutor - Juvenile Officer
Department Secretary
Department Part-Time Secretary

PART TIME OFFICERS

Off. Alain Chouinard
Off. Steve Westgate
Off. Robert Farley

SUPPORT SERVICES

Reverend/Lieutenant Dan Stauffacher

Department Chaplain

PROSECUTOR'S REPORT

Nineteen Ninety Six was a year of changes within the Prosecutor's office. One of the changes was to use the Merrimack County Attorneys to prosecute Violations with enhanced penalties, Misdemeanors, Felonies, Probable Cause Hearings, Administrative License Suspension Hearings and Juvenile Hearings (when requested).

In the coming year, there will be a new system of giving the defendant the choice of either a jury trial or the traditional trial in front of a judge. This new change to jury trial in district court will speed up the trial process by eliminating appeals to Superior Court on Misdemeanor cases when a defendant requests a jury trial at the District Court Level.

This will also pose a real and unique challenge to the Police Department. Officers will be required to appear before the Concord District Court for jury trials; Hooksett District Court for Violation Trials, Misdemeanor Trials (without a jury), Juvenile Hearings and Probable Cause Hearings; Superior Court for all Felony cases.

In the near future, plans are in the making for a Family court. This will add another court system in which the Police Department will have to participate.

The Prosecutor's office along with the assistance of the Merrimack County Attorney's office look forward to servicing the Town of Pembroke, with the highest standards possible, in the coming year.

Respectfully Submitted by

Sgt. Larry Houghton
Prosecutor

CAREER DEVELOPMENT

Once again it's been a busy year with the department's career development. Our career development goal is an ongoing process to improve members of our department in every area of law enforcement. As 1996 came to a close, we have more than 700 hours of training.

This training represents our continuing effort to provide you the best trained officers which enables us to continue to provide a high-level of criminal justice services to the citizens of Pembroke.

The following list of courses and seminars represent the career development of Officers serving the Town of Pembroke.

Identifying Passports and Documents
Collection and Preservation of Evidence
Suspect and the Victim Seminar
Conflict in the Workplace/Handling Difficult
People
Domestic Violence Protocols
Incident Command System-Terrorism
Interactive Use of Force
Capstun Re-certification Training
Firearms Instructor Training
Assertiveness Training Seminar
First Line Supervisor Training
Arson Awareness, Teaching the Trainer
Dealing with Death

Fire Extinguisher Operation in the workplace
Burglary and Robbery Investigations
Child Abuse Investigations
Major Case Investigations

Command Training Program-Babson College
Anger Management
Investigating Occult Crimes
Motor Vehicle Accident Procedures
Shotgun Instructor Certification Training
Crisis Counseling Assistance-Disaster Response
Investigating White Collar Crimes
N.H. Retirement System I & II Seminar

Respectfully submitted by
Wayne A. Cheney
Deputy Chief

FIREARMS TRAINING

All officers have successfully completed the transitional training from the revolver to the Sig Sauer P-229 .40 S&W semi-automatic pistol. Transition began on April 12, 1996 and was completed four months later on August 21, 1996.

Training was conducted at the Pembroke Police Department and the Department's outdoor firing range. Training included two days of training for 13 Officers. During the two days of training, each officer was required to fire a minimum of 500 rounds of ammunition.

Classroom Training:

Department's Firearms Policy on Use of Deadly Force
Pistol nomenclature, function and design
Loading and unloading procedures
Shooting Techniques
Immediate Action Procedures
Functional Skills development
Developing Motor Skills

Firing Range:

Marksmanship Enhancement
Qualifications

Respectfully submitted by
Wayne A. Cheney
Deputy Chief

1996 OFFENSE LOG STATISTICS

	<u>1995</u>	<u>1996</u>		<u>1995</u>	<u>1996</u>
Ambulance assist	203	241	Harassment	55	66
Arrest on Warrant	43	52	Illegal Dumping	2	2
Arson	1	3	Juvenile Complaints	119	117
Assault [felonious sexual]	10	6	Littering	3	4
Assault [on police off]	0	0	Missing Person	2	6
Assault [simple]	43	69	Open Alcohol	24	7
Bad Checks	3	0	Parties/Fights	122	106
Bomb Threats	1	1	Possession Alcohol	13	19
Burglaries/Attempts	13	28	Protective Custody	57	56
Criminal Mischief	144	137	Radio Transmissions	45,214	45,076
Criminal Threatening	24	18	Receiving Stolen Property	3	0
Criminal Trespass	17	14	Resisting Detention	3	1
Disobeying Police Off.	2	1	Suicide/Attempts	12	15
Disorderly Conduct	10	8	Suspicious Activity	108	98
Dispatch Calls Received	14,548	9,838	Theft/Larceny	115	85
Domestic Violence	93	118	Unsecured Building	125	114
Fire Alarm [assist]	75	66	Untimely Death	3	2
Forgeries/Fraud	1	2	Unwanted Persons	32	27
911 Calls	0	234	Walk-in Service	1940	2226

1996 MOTOR VEHICLE STATISTICS

	<u>1995</u>	<u>1996</u>		<u>1995</u>	<u>1996</u>
Accidents	148	136	Parking Tickets	424	462
Child Restraints	1	1	Reckless Operation	4	2
Conduct After Accident	4	2	Stolen Motor Vehicle	2	7
Defective Equipment	316	372	Stop Sign	19	32
Disabled Motor Vehicle	109	96	Transporting Alcohol/Drugs	5	5
Driving After Suspension	15	27	Uninspected Motor Vehicle	19	16
Driving While Intoxicated	19	24	Unreasonable Speed	166	252
Failure To Yield	1	4	OHRV Violations	15	11
Following Too Close	2	1	Motor Vehicle Warnings	673	722
Improper Passing	10	4	Vehicles Towed	50	35
Misuse of Plates	3	3	Yellow Line Violations	4	6
Motor Vehicle Lockouts	73	73	Operating Without License	10	5
Obstruction of View	2	1			
Operating without lights	5	3			

1996 ANIMAL CONTROL STATISTICS

	<u>1995</u>	<u>1996</u>
Cruelty to Animals	3	0
Dog Bites/Attacks	3	1
Dogs at Large	73	65
Dogs Impounded	30	25
Dog Complaints	102	92
Wild Animal Complaints	19	33

D.A.R.E. DRUG ABUSE RESISTANCE EDUCATION 1996 PROGRAM REPORT

The 1995/96 school year is off to a fantastic start for the Pembroke D.A.R.E. Program. The visitation program was presented to the Kindergartners at the Village School this last Fall. The 17 week fifth grade program started on January 7, 1997. We will be presenting the third grade visitation at the Pembroke Hill School this spring.

The presentation of these programs provides children with education that will help them recognize the dangers of drug use. It teaches social skills that show kids not just say "NO", but how to say "NO". The presentation of the classroom material is only part of the success of this program. The D.A.R.E. to Rock-Rock-A-Thon and the Annual Spaghetti Dinner, serve two important roles. First, they help raise funds to support the program. Secondly, and possibly more importantly, it teaches the children the importance of community involvement and service.

The Pembroke Women's Club continued to show their support of the program by once again hosting the Pembroke D.A.R.E. Golf Tournament. The event was a success with over \$3000.00 being raised. The hard work and dedication that these women have given to the program is greatly appreciated. The 1997 tournament will be held in June.

There are many other groups and individuals who have shown their support throughout the year. Ted Begin at Pembroke Texaco continues to provide storage for the D.A.R.E. Truck. (No, it's not always broken down). Linda Manter and the Re/Max Connection once again sponsored the D.A.R.E. dunking booth at the Pembroke/Allenstown Old Home Day Celebration. The Pembroke Academy Key Club continues to show their support by providing peer role models during the Fifth Grade D.A.R.E. program and by helping out with the Annual Spaghetti Dinner. These young adults are excellent examples for our D.A.R.E. students.

There is no other group of people that provide more support for the program than the teachers and staff at the Pembroke Schools. Specifically, the Fifth Grade team at the Three River's School. They graciously give of their own time to help with our out of classroom activities. They are always helpful and have incorporated some of the D.A.R.E. lessons into other parts of their teaching day. Their commitment to the program remains steadfast and unrelenting. They make teaching in their classrooms a pleasure and something I look forward to each week.

The Pembroke D.A.R.E. Program is fortunate to have such a great deal of support from the community and schools. There are a lot of people in Pembroke who are committed to helping our children grow up drug free. The D.A.R.E. Program is the best drug prevention education program available. It is not magic. At best, teachers and the D.A.R.E. Instructor only spend 35 hours per week with your children. The rest of the week, some 133 hours, is spent at home and in the community. It is very important that parents take an active role in their children's lives and help them learn to resist drugs. The D.A.R.E. Instructor will teach the students the skills needed to help resist drugs. You as a Parent will always be your child's best role model. If we all work together, we can teach our children to be drug free.

Respectfully Submitted
Sgt. Scott J. Lane
D.A.R.E. Instructor

1996 BURGLARY SUMMARY AND STATISTICS

The Pembroke Police Department investigated 32 burglaries in 1996. Three of these were of commercial properties and 29 residential properties. Daytime residential burglaries account for the largest number of burglaries in 1996. The average loss was over \$800.00.

More burglaries were committed on Mondays and Wednesdays than any other day of the week. Ten Burglaries were reported during October; none were reported in the months of February, November and December.

<u>Burglary Totals</u>	Residential	29
	Commercial	<u>03</u>
	Total	32

<u>Total Loss</u>	Residential	\$28,068.00
	Commercial	<u>\$6,526.00</u>
	Total	\$34,394.00

<u>Residential Loss</u>	High Loss	\$15,000.00
	Low Loss	4.00
	Average Loss	800.00

<u>Commercial Loss</u>	High Loss	\$6150.00
	Low Loss	150.00

<u>Method of Entry</u>	No Force	07	Kicked Door	03
	Broken Glass	09	Prying Tool	01
	Cut Lock	01	Unsecured Window	04
	Cut Fence	01	Unsecured Door	06

<u>Time of Day</u>	Day Time	Residential	24	Commercial	01
	Night Time	Residential	01	Commercial	01
	Unknown	Residential	04	Commercial	01

<u>Day of Week</u>	Sunday	04	Thursday	03
	Monday	07	Friday	02
	Tuesday	05	Saturday	04
	Wednesday	07		

<u>Month of Year</u>	January	01	July	05
	February	00	August	02
	March	04	September	01
	April	01	October	10
	May	03	November	00
	June	05	December	00

Burglary Cases Closed	10
Burglary Cases Unsolved	22
Burglary Arrests	08

Wayne A. Cheney, Deputy Chief

COLLISION RE-CONSTRUCTION TEAM

New Hampshire and the Nation, are becoming a society on the move and Pembroke is no exception. Thousands of motor vehicles drive on the streets of Pembroke each day. This includes our children on school buses.

Every day new businesses arrive, homes are being built and new residents are moving to Pembroke. This also adds to our every day traffic flow.

The police department has numerous contacts with the motoring public each year. This could be from a motor vehicle violation stop, assisting lost motorists and accidents. In 1994, the police responded to 95 motor vehicle collisions, this breaks down to approximately two per week. In Nineteen Ninety Five officers responded to 148 motor vehicle collisions, averaging approximately three per week. At the end of November 1996, the police responded to 131 motor vehicle collisions, averaging approximately three per week.

Times have changed in the manner in which collisions are investigated. To meet today's needs the Pembroke Police Department in cooperation with several area Towns and the Merrimack County Attorney's Office have established a Collision Re-Construction Team, (CRT). This team will be working closely with State, County and Local Municipalities to provide a greater range of expertise and manpower. The team approach sharpen the skills of our officers and provide the high level of service that is expected from our officers.

In the future, the citizens of Pembroke could see officers from Allenstown and Bow Police Departments assisting at major collision scenes. At the present time the first Collision Re-Construction Team is made up of officers from Allenstown, Bow and Pembroke. The team members are highly trained in Collision Re-Construction and work under the guidance of the County Attorney's Office.

The citizens of Pembroke can take pride in knowing that they have such qualified police personnel working for them now and in the future.

Respectfully Submitted by

Officer Glenn Northrup
Accident Investigator

CHAPLAIN'S REPORT

The position of Police Chaplain is a volunteer, on call, resource to the Town of Pembroke through the Police Department. It is expected the Chaplain will be available as needed in a variety of situations to the residents, to the department personnel, and in emergency situations.

Rev. Dan G. Stauffacher, D. Min., pastor of the First Congregational Church of Pembroke, was sworn in as Chaplain on April 29, 1996.

To date the Chaplain has represented the department on:

The Merrimack County Domestic Violence Task Force.
The Youth Suicide Prevention Advisory Assembly, State of New Hampshire

The Chaplain has attended the advanced training, three day seminar, on Cults and Non Traditional Groups, provided by the Northeast Ritual Crime Intelligence Association, and provided an in-service training to the department based on the material from that seminar.

The Chaplain will represent the Police Department on the Crisis Response Team of Pembroke Academy. Chaplain participated in a one day training event on Community Disaster/Crisis Response Plans at the Fire Academy, along with Deputy Chief Cheney, in preparation for this position.

In addition to the above, the Chaplain participates in ride-a-longs with the officers on a regular basis.

In 1997, the Pembroke Police Department will host the organizing meeting of Police Chaplains from around the State in the hopes of establishing a professional association of Chaplains for continued training and professional standards/growth.

Respectfully submitted by
Rev/Lt. Dan Stauffacher, D.Min.,

FIRE DEPARTMENT REPORT

1996 has been another busy year for your fire department. While we did not experience any large loss structure fires, or loss of life due to fire, requests for medical assistance and the results of two serious storms (we responded to approximately 24 requests for assistance in 90 minutes during the thunderstorm in July), tallied a record number of responses. Combined with the ever-increasing time commitment for training, the fire station has been a sometimes all-too-familiar "home" for your fire officers and firefighters.

As most of you are aware, all department members continue to be "call" personnel, that is there are no full-time employees. Each of us volunteer many hours each year and are only paid for actual hours spent responding to alarms. Most of our time devoted to training, work details, and general maintenance is donated at no cost to the Town. It is our hope that this can continue for several more years, although many of our surrounding departments have hired a skeleton staff to cover the weekdays, when most of us are busy at our regular jobs.

The Chief has requested a modest increase to the public education budget for 1997 in an effort to expand the present program existing in our elementary schools. Statistics compiled by the United States Fire Administration confirm every year the following facts:

- * The young and elderly are most at risk for injury and/or death by fire.
- * We are most likely to die by fire in our own home than anywhere else.
- * Smoke detectors continue to offer the best chance of escaping your home before heat and smoke can kill.
- * The United States still maintains the WORST fire loss and death record of any industrialized nation worldwide!
- * we continue to believe that fire will only happen to "someone else."
- * Our best hope of preventing fires is by education and our elementary age children are most likely to retain the life-saving information.

In July of last year the State opened a new public safety dispatch center in Concord which answers all "911" calls dialed from anywhere in New Hampshire. The caller's phone number and address is displayed to the dispatcher who determines the type of emergency and then transfers the call to the appropriate agency. This service has proven to be a tremendous asset since it frequently is difficult to obtain the correct street name and number from the caller. In addition, the dispatchers are trained to provide immediate assistance to those calling with medical emergencies, sometimes offering life-saving advice. Please call "911" for any emergency, but not for other requests.

Many people have added another measure of safety to their home by installing carbon monoxide detectors. CO is a silent killer which is produced by any device which burns fuel of any type. Faulty furnaces, wood stoves, gas grills, automobiles, lawn and garden equipment, and emergency generators are all potential sources. CO is particularly sinister since it is a colorless, odorless, tasteless gas which mixes readily with the air in our homes and bonds very quickly with the red blood cells in our lungs.

Pembroke experienced a particularly serious incident involving carbon monoxide recently which came perilously close to causing the death of several occupants in their own home. CO causes persons to gradually develop headaches, drowsiness, nausea, and disorientation. Most victims are unable to recognize their peril, as was the case recently, and can only be identified by a visitor to the home. Should you suspect a problem, get everyone out of the house and call 911 from a neighbor's phone; the fire department has a special sensing device which can measure the level of CO, if present.

This year the Fire Department is requesting the expenditure of funds from the fire apparatus capital reserve fund to replace one of our pumper/tankers which is twenty-two years old. Rust and mechanical failures of this hard-working truck have taken its toll and reliability can no longer be assured. We are seeking a larger chassis which will carry a larger amount of water, which can make a critical difference in the first few minutes of a fire attack. New high torque diesel engines have now given us the ability to move many tons of water and equipment quickly, even to the more remote areas of Pembroke.

For several months now the Chief officers of the Pembroke and Allenstown Fire Departments have been meeting to discuss ways in which the two towns may share resources. The goals include a closer working relationship both at emergencies and training evolutions, and to minimize the cost of specialized equipment. As an example Allenstown maintains a rescue vehicle which carries items such as a hydraulic rescue tool. Rather than Pembroke duplicating this purchase, Allenstown may agree to respond automatically whenever Pembroke receives a report of a motor vehicle accident involving personal injury. Discussions are continuing with changes expected during 1997. Ultimately the citizens of both Towns should receive enhanced services at little additional cost.

Have you ever had an interest in the fire service? Do you think that because you are female you are excluded? Are you willing to make a commitment to helping your neighbor in time of need? The Pembroke Fire Department is constantly seeking new talent. We all have many demands upon our time, but few are as rewarding as serving your community. And, we currently have two female members who fight fire and pump cellars right beside the rest of us. If you wish to check us out, stop by any evening you see vehicles at the fire station and ask for a guided tour.

Please remember you are most at risk from the danger of fire right in your own home. Replace those smoke detector batteries annually and, if you have disabled it due to nuisance alarms, such as from cooking, call and leave a request for assistance with our fire safety inspector. He can offer advice on proper placement to safeguard your family. Maintain a fire extinguisher, practice exit drills, keep at least one fire escape ladder in second floor sleeping areas, and inspect your home for fire hazards. We have numerous publications available to assist you with these efforts; leave a message at our business number. Be especially careful with the placement of gas grills; many people have lost their homes when grills were placed too close to the outside wall and a leak developed in the gas line. The resulting fire is of such intensity that the building is typically consumed prior to the arrival of the fire department.

If this sounds like a whole lot of preaching, well it is, but it's because we care about the safety of you and your family. We are here to help you when needed, but that means that someone is already in trouble. How much better it would be if no one ever had to call the fire department for a life-threatening fire emergency. Working together we can attain that goal, but it requires the efforts of everyone.

Please be fire safe and please, pull off the road to let emergency vehicles pass; the personnel on board may be responding to a crisis involving a loved one of yours.

The Officers and Members of the Pembroke Fire Department
Richard S. Chase, Chief

TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments.

1996 FIRE STATISTICS

(Cost Shared)

FIRES REPORTED BY COUNTY

Belknap	06
Carroll	07
Cheshire	13
Coos	10
Grafton	12
Hillsborough	19
Merrimack	14
Rockingham	15
Strafford	05
Sullivan	06

TOTAL FIRES 107

CAUSES OF FIRES REPORTED

Smoking	05
Debris Burning	34
Campfire	16
Power Line	04
Railroad	02
Equipment Use	01
Lightning	02
Children	22
OHRV	01
Miscellaneous	20

"REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!"

John Q. Ricard
Forest Ranger

John C. Theuner
Forest Fire Warden

FIRE PREVENTION DIVISION 1996 ACTIVITY REPORT

The following inspections are listed by type:

1996 ACTIVITIES

DAY CARE FACILITIES	28
FOSTER CARE HOMES	17
OIL BURNERS	14
COMMERCIAL	15
WOOD STOVES	7
GAS APPLIANCE	4
SCHOOL VISITS	10
SITE PLAN REVIEW	14
CHIMNEY	4
WELFARE	7

This division also has ongoing inspections with all schools, public buildings, and high hazard areas. If you have any questions concerning your home's safety please give the Fire Prevention Division a call at 485-3621 and leave a message; someone will return your call.

Charles Byrne,
Fire Prevention Officer

1997

TOWN MEETING WARRANT

AND

PROPOSED TOWN BUDGET

TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE

TO THE INHABITANTS OF THE TOWN OF PEMBROKE, IN THE COUNTY OF MERRIMACK, IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Pembroke Village School on Tuesday, March 11, 1997 from 11:00 a.m. until 7:00 p.m. for the casting of ballots; and at the Pembroke Academy Auditorium in said Pembroke on Saturday, March 15, 1997, at 10:00 a.m., to act upon the following articles:

**BALLOT ARTICLES
MARCH 11, 1997**

1. To choose all necessary officers for the year ensuing.
2. Are you in favor of the adoption of the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board:

AMENDMENT #1

Amend Article XIV, Section 143-111, by adding a new section F, to read as follows:

F. To hear and decide any equitable waivers of this chapter pursuant to RSA 674:33-a, as amended. (Equitable Waivers);

Explanation: Section 143-111 outlines the duties and powers of the Zoning Board of Adjustment. The State legislature passed legislation in 1996 allowing Zoning Boards to grant equitable waivers, or deviations, from the property setbacks or other dimensional requirements, without showing hardship as required under the current variance process. Individuals seeking relief from the setback requirements will still be required to go in front of the Zoning Board of Adjustment and have a public hearing, however the standards for relief have been reduced. Adoption of this section will bring the Zoning Ordinance into compliance with state statutes

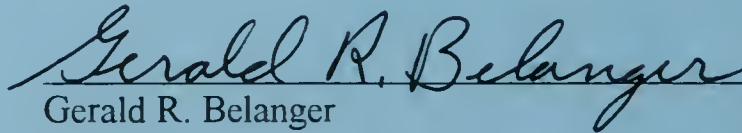
**DELIBERATIVE SESSION
MARCH 15, 1997**


3. To see if the Town will vote to raise and appropriate the sum of seventy thousand dollars (\$70,000) to be added to the Town Equipment Capital Reserve Fund previously established.
Recommended by Board of Selectmen. Not recommended by Budget Committee.
(Majority vote required)
4. To see if the Town will vote to raise and appropriate a sum not to exceed one hundred forty-five thousand dollars (\$145,000) to purchase a rubbish packer and a one ton dump truck with equipment and to authorize the withdrawal of a sum not to exceed one hundred forty-five thousand dollars (\$145,000) from the Town Equipment Capital Reserve Fund created for this purpose.
Recommended by Board of Selectmen. Not recommended by Budget Committee.
(Majority vote required)

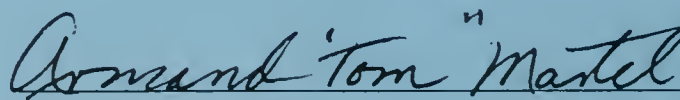
5. To see if the Town will vote to raise and appropriate a sum not to exceed one hundred sixty-two thousand dollars (\$162,000) to purchase a fire tanker truck and to authorize the withdrawal of a sum not to exceed one hundred sixty-two thousand dollars (\$162,000) from the Fire Equipment Capital Reserve Fund created for this purpose. *Recommended by Board of Selectmen. Recommended by Budget Committee.*
(Majority vote required)
6. To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Fire Equipment Capital Reserve Fund previously established. *Recommended by Board of Selectmen. Not recommended by Budget Committee.*
(Majority vote required)
7. To see if the Town will vote to raise and appropriate the sum of seven thousand dollars (\$7,000) to be added to the Academy Road Sidewalk Capital Reserve Fund previously established. *Recommended by Board of Selectmen. Recommended by Budget Committee.*
(Majority vote required)
8. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purchase of small equipment by the Fire Department and to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed in this fund, and to designate the Board of Selectmen as agents to expend. *Recommended by Board of Selectmen. Recommended by Budget Committee.*
(Majority vote required)
9. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purchase of office equipment and to raise and appropriate the sum of two thousand eight hundred fifty thousand dollars (\$2,850) to be placed in this fund, and to designate the Board of Selectmen as agents to expend. *Recommended by Board of Selectmen. Not recommended by Budget Committee.*
(Majority vote required)
10. (By petition) To see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be added to the Library Building capital reserve fund previously established in 1937. *Recommended by Library Board of Trustees. Not recommended by Board of Selectmen. Not recommended by Budget Committee.*
(Majority vote required)
11. To see if the Town will vote to raise and appropriate the sum of \$3,797,424 which represents the operating budget. Said sum does not include special articles addressed.
12. Shall we modify the elderly exemptions from property tax in the Town of Pembroke, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$15,000; for a person 75 years of age up to 80 years, \$30,000; for a person 80 years of age or older \$60,000. To qualify, the person must have been a New Hampshire resident for at least five (5) years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least five (5) years. In addition, the taxpayer must have a net income of not more than \$18,400 or, if married, a combined net income of less than \$26,400 and own net assets not in excess of \$35,000, excluding the value of the person's residence.

13. To see if the Town will vote to discontinue and relinquish all interests of the Town therein a portion of Sand Road beginning at a point nine hundred and fifty feet (950') from Pembroke Street/Route 3 and terminating at Sheep Davis Road/Route 106, pursuant to RSA 231:43, provided that the Town incurs no expense resulting from the discontinuance.
14. To see if the Town will vote to accept the provisions of RSA 202-A:4 (d) authorizing the Pembroke Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, and such authorization shall remain in effect until rescinded by a vote of the Town meeting. No acceptance of any personal property shall be deemed to bind the Town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of such personal property.
15. To hear the reports of auditors, agents and committees or of officers heretofore chosen, and to pass any vote relating thereto.
16. To transact any other business that may legally come before said meeting.

Given under our hands and seal this 18th day of February, 1997.


Gerald R. Belanger


John B. Goff



Armand "Tom" Martel


Board of Selectmen
Town of Pembroke, NH

Posting Certification

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the within warrant at the Pembroke Town Hall, Pembroke Village School, and Pembroke Academy on the 21st day of February, 1997.


Gerald R. Belanger


John B. Goff


Armand "Tom" Martel

Board of Selectmen
Town of Pembroke, NH

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION

MS-7

61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397



BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE TOWN

OF _____ PEMBROKE _____ N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1997 to December 31, 1997 or
for Fiscal Year From _____ to _____

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

Budget Committee: (Please sign in ink.)

Date FEBRUARY 18, 1997

David Freeman Wright

Gerald R. Belanger

Eric L. Leland

Annemarie O'Day

Kenneth Blum

Gerald Olney

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Varr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	GENERAL GOVERNMENT							
4130-4139	Executive		194,936	189,564	208,510	XXXXXX	XXXXXX	XXXXXX
4140-4149	Election, Registration & Vital Statistics		59,166	56,602	46,458			
4150-4151	Financial Administration		116,715	111,860	119,724			
4152	Revaluation of Property							
4153	Legal Expense							
4155-4159	Personnel Administration							
4191-4193	Planning & Zoning		101,436	101,938	112,439			
4194	General Government Buildings							
4195	Cemeteries		8,323	6,658	9,402			
4196	Insurance							
4197	Advertising & Regional Assoc.							
4199	Other General Government		175,589	204,471	191,700			
	PUBLIC SAFETY							
4210-4214	Police		560,441	531,338	538,863	XXXXXX	XXXXXX	XXXXXX
4215-4219	Ambulance							
4220-4229	Fire		133,485	128,908	140,024			
4240-4249	Building Inspection							
4290-4298	Emergency Management		463	413	463			
4299	Other Public Safety (including Communications)							
	HIGHWAYS AND STREETS							
4311-4312	Administration & Highways & Streets		375,314	384,159	393,579	XXXXXX	XXXXXX	XXXXXX
4313	Highways ROAD CONST/MAINT.		329,800	309,329	279,800			
4316-4319	Streets FLEET MAINT.		49,077	49,514	48,894			

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Harr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR			
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	SANITATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321-4323	Administration & Solid Waste Collection		274,189	271,029	302,363			
4324-4325	Solid Waste Disposal & Cleanup							
4326-4329	Sewage Collection & Disposal & Other							
	WATER DISTRIBUTION & TREATMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331-4332	Administration & Water Services							
4335-4339	Water Treatment, Conservation & Other							
	ELECTRIC		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Administration & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4355-4359	Other Electric Costs							
	HEALTH							
4411-4414	Administration & Pest Control							
4415-4419	Health Agencies & Hospitals & Other		40,394	40,398	40,395			
	WELFARE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assistance		72,556	45,640	68,793			
4444	Intergov. Welfare Payments							
4445-4449	Vendor Payments & Other							
	CULTURE & RECREATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation		47,224	45,474	49,464			
4550-4559	Library		59,540	59,540	64,659			

Acct No.	PURPOSE OF APPROPRIATIONS	Varr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4583	Patriotic Purposes		3,250	3,167	2,410			
4589	Other Culture & Recreation							
	CONSERVATION		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4611-4612	Administration & Purchases of Natural Resources		1,252	1,067	1,060			
4619	Other Conservation							
4631-2	REDEVELOPMENT & HOUSING							
4651-9	ECONOMIC DEVELOPMENT		7,105	6,270	8,925			
	DEBT SERVICE		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4711	Princ.- Long Term Bonds & Notes		100,000	100,000	317,667			
4712	Interest-Long Term Bonds & Notes		28,050	28,050	160,080			
4723	Interest on TANS		141,500	108,802	139,415			
4790-4799	Other Debt Service							
	CAPITAL OUTLAY		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4901	Land & Improvements		80,000	90,649	1,000			
4902	Machinery, Vehicles & Equipment		54,120	49,991	24,950			
4903	Buildings		86,600	51,604	11,000			
4909	Improv.Other Than Buildings							
	OPERATING TRANSFERS OUT		XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sever-		252,056	252,056	275,929			
	Water-		362,900	362,900	364,176			
	Electric-							

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4915	To Capital Reserve fund		138,413	138,413				
4916	To Expendable Trust funds (except Health Maint. Trust fund)							
4917	To Health Maintenance Trust fund							
4918	To Nonexpendable Trust funds							
4919	To Agency funds							
	SUBTOTAL 1		3,857,150	3,733,876	3,922,142		3,791,424	124,718

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed below.

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	HIGHWAY EQUIPMENT PURCHASE				145,000			145,000
	FIRE TANKER TRUCK PURCHASE				162,000			162,000
	SUBTOTAL 2 Recommended		XXXXXXXXXXXX	XXXXXXXXXXXX	307,000		162,000	XXXXXXXXXXXX

Special warrant articles are defined in RSA 32:3, VI, as 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a special article or as nonlapsing or nontransferable article.

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	TOWN EQUIP. CAP. RESERVE				70,000			70,000
	FIRE EQUIP. CAP. RESERVE				25,000			25,000
	ACADEMY RD. SIDEWALK CAP RESERVE				7,000			7,000
	SMALL FIRE EQUIP. CAP. RESERVE				15,000			15,000
	OFFICE EQUIP. CAP. RESERVE				2,850			2,850
	LIBRARY RESERVE		XXXXXXXXXXXX	XXXXXXXXXXXX		30,000		30,000

SUBTOTAL 3 RECOMMENDED

119,850

22,000

Page 4 of 5

Acct. No.	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE For Ensuing Fiscal Year
	TAXES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		8,945	12,109	2,000
3180	Resident Taxes				
3185	Yield Taxes		8,500	6,048	7,000
3186	Payment in Lieu of Taxes		35,100	35,000	35,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		125,000	131,685	140,000
	Inventory Penalties SEWER BETTERMENT				51,016
	LICENSES, PERMITS & FEES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		535,000	553,498	560,000
3230	Building Permits		10,250	15,891	20,000
3290	Other Licenses, Permits & Fees		14,000	22,055	20,598
	3311-3319 FROM FEDERAL GOVERNMENT				
	FROM STATE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		51,013	51,013	52,650
3352	Meals & Rooms Tax Distribution		53,046	53,046	53,422
3353	Highway Block Grant		99,006	99,006	108,035
3354	Water Pollution Grant		20,139	20,139	19,297
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		66,520	33,108	99,271
	3379 FROM OTHER GOVERNMENTS				
	CHARGES FOR SERVICES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		215,000	175,311	151,000
3409	Other Charges GAS SALE-SCHOOL		13,235	14,123	10,000
	MISCELLANEOUS REVENUES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		131,965	131,968	
3502	Interest on Investments		115,000	119,589	110,000
3503-3509	Other				
	INTERFUND OPERATING TRANSFERS IN		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	Special Revenue Funds				

Year 1997

Budget of the Town of PEMBROKE, NH

MS-7

Acct. No.	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE For Ensuing Fiscal Year
3912 Special Revenue Funds					
3913 Capital Projects Fund					
			165	162	1,327
3914 Enterprise Fund					
	Sewer - (Offset)		252,056	252,056	275,929
	Water - (Offset)		362,900	362,900	364,176
	Electric - (Offset)				
3915 Capital Reserve Fund					
			70,000	69,103	162,000
3916 Trust & Agency Funds					
			285		285
	OTHER FINANCING SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934 Proc. from Long Term Bonds & Notes					
	Amounts Voted From "Surplus"		XXXXXXXXXX		
	"Surplus" Used in Prior Year to Reduce Taxes		XXXXXXXXXX		XXXXXXXXXX
	TOTAL REVENUES		2,187,125	2,207,310	2,243,006

BUDGET SUMMARY

SELECTMEN

BUDGET COMMITTEE

SUBTOTAL 1 Recommended (from page 4)	3,922,142	3,797,424
SUBTOTAL 2 "Individual" warrant articles (from page 4)	307,000	162,000
SUBTOTAL 3 Special warrant articles as defined by Law (from page 4)	119,850	22,000
TOTAL Appropriations Recommended	4,348,992	3,981,424
Less: Amount of Estimated Revenues (Exclusive of Property Taxes) (from above)	2,388,006	2,243,006
Amount of Taxes To Be Raised	1,960,986	1,738,418

HELP! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. No.	W.A. No.	Amount		Acct.No.	W.A. No.	Amount

1997

SCHOOL DISTRICT WARRANT

AND

PROPOSED SCHOOL BUDGET

PEMBROKE SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Pembroke Village School in said District on the 11th day of March, 1997 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District buisness to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Pembroke this 11th day of February, 1997.

Clinton Hanson
Gerard Fleury
Ingrid Lemaire
Therese McCarthy
Ryland Weisiger
PEMBROKE SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 8th day of March, 1997 at 10:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to extend the F.I.C.A. exclusion limit, in accordance with the Social Security Independence and Program Act of 1994, to exempt School District election workers earning less than \$1,000 annually from F.I.C.A. withholding obligations.

4. To see if the District will vote to raise and appropriate the sum of \$8,000 for the purpose of conducting additional architectural and engineering studies at Pembroke Academy as a continuation of the study authorized for 1996/97. These studies were recommended in the report of the A.R.E.A. Space Needs Committee, a group of citizens representing all A.R.E.A. member communities. (School Board recommends approval. Budget Committee recommends approval.)

5. BY PETITION, To see if the District will vote to raise and appropriate the sum of \$5,644.00 for the purpose of financing computer software and minor components related to computers being refurbished and repaired for use by the school district. There are at present, twenty computers ready to be delivered to the school district, twelve of which are scheduled to be delivered to the architectural (drafting) department at Pembroke Academy. There are approximately eighty computers in various stages of repair and or useable condition. (School Board recommends approval. Budget Committee recommends approval.)

6. To see if the District will vote to raise and appropriate the sum of \$49,337 for the purpose of supporting technology improvements in the School District. (School Board recommends approval. Budget Committee does not recommend approval.)

7. To see if the district will vote to raise and appropriate the sum of up to \$30,000, from surplus, to be added to the School Building Capital Reserve Fund previously established, and to authorize the use/transfer of up to \$30,000, from the June 30, 1997 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

8. To see if the District will vote to raise and appropriate the sum of up to \$30,000, from surplus, to be added to the Major Equipment Trust Fund previously established, and to authorize the use/transfer of up to \$30,000 from the June 30, 1997 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

9. To see if the District will vote to raise and appropriate the sum of up to \$30,000, from surplus, to be added to the Special Education Trust Fund previously established, and to authorize the use/transfer of up to \$30,000 from the June 30, 1997 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

10. To see if the District will vote to authorize the withdrawal of \$35,475 from the School Building Capital Reserve fund for the purpose of roof repair (P.A. and Village) and fields improvement (T.R.S.). School Board recommends approval. Budget Committee recommends approval.)

11. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District.

12. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

13. To transact other business that may legally come before said meeting.

Given under our hands and seal this 20th day of February, 1997.

Clinton Hanson
Gerard Fleury
Ingrid Lemaire
Therese McCarthy
Ryland Weisiger
PEMBROKE SCHOOL BOARD

**PEMBROKE SCHOOL DISTRICT
1997/98 BUDGET**

Purpose of Appropriation	Expenditures 1995/96	Approved Budget 1996/97	School Board's Budget 1997/98	Budget Committee	
				Recommended 1997/98	Not Recommended 1997/98
INSTRUCTION					
Regular Program	3,505,368	3,485,513	3,650,466		
Special Program	1,302,125	1,372,237	1,517,323		
Vocational Programs	455,230	467,938	485,802		
Other Instructional Programs	122,497	132,197	137,259		
Adult/Continuing Education	600	600	0		
SUPPORT SERVICES					
Pupil Services					
Guidance	310,914	366,809	400,173		
Health	96,610	103,982	109,953		
Instructional Staff Services					
Improvement of Instruction	23,869	30,850	31,400		
Educational Media	184,682	198,344	203,516		
Other Inst. Staff Services	10,319	15,000	15,500		
General Administration					
All Other Objects	27,862	33,223	31,967		
S.A.U. Management Serv.	235,571	234,636	240,773		
School Administrative Services	458,285	462,580	475,493		
Business Services					
Operation/Maint. of Plant	807,535	810,879	863,426		
Pupil Transportation	273,586	269,481	280,455		
Other Support Services	1,372,878	1,566,314	1,698,438		
Facilities Acquisitions & Const.	(24)	25,856	35,476		
OTHER OUTLAYS					
Debt Service					
Principal	355,000	355,000	355,000		
Interest	278,740	254,036	228,953		
To Federal Projects Fund	33,172	68,000	68,000		
To Food Service Fund	389,958	393,172	398,491		
To Special Revenue Fund	16,395				
To Capital Reserve Fund	20,000	20,000	30,000		
To Expendable Trust Fund	50,000	34,279	60,000		
Warrant Articles					
Technology Initiative			49,377		
Architect Study Continuation			8,000		
Tech Initiative II			5,644		
TOTAL APPROPRIATIONS	10,331,172	10,700,926	11,380,885	11,087,152	293,733

**PEMBROKE SCHOOL DISTRICT
ESTIMATED REVENUES**

REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES	REVISED REVENUES 1996/97	SCHOOL BOARD'S BUDGET 1997/98	BUDGET COMMITTEE BUDGET 1997/98
Fund Balance Voted from Surplus	54,279	90,000	90,000
Foundation Aid	1,290,336	1,116,127	1,116,127
School Building Aid	107,014	107,014	107,014
Area Vocational School	12,701	12,700	12,700
Catastrophic Aid	14,412	17,590	17,590
Child Nutrition	6,780	8,438	8,438
ECIA - I & II	68,000	68,000	68,000
Child Nutrition Program	95,426	102,248	102,248
Transfer from Capital Reserve Fund	25,850	35,475	35,475
Tuition	2,708,530	3,007,015	3,007,015
Earned on Investments	5,578	7,400	7,400
Pupil Activities - Special Education Aides	30,000	37,500	37,500
Rentals/Transportation/Misc.	103,024	68,888	68,888
Lunch Sales	290,963	285,652	285,652
Total School Revenues & Credits	4,812,893	4,964,047	4,964,047
District Assessment	5,888,033	6,416,838	6,123,105
Total Revenues & District Assessments	10,700,926	11,380,885	11,087,152

PLANNING BOARD REPORT

1996 was a quiet year for the Planning Board compared to other years. The Planning Board reviewed and approved 4 residential subdivisions with a total of 10 new lots. The Board also reviewed a subdivision in the limited office zone which has more than 15 developable acres off of Route 3.

The Planning Board approved the two unique applications that were presented late in 1995. These two applications were the miniature golf course located behind Lang's Ice Cream on Pembroke Street, and the rowing club facility north of Memorial Field near the Merrimack River.

Approval was granted for a major site plan for a non-profit educational facility on Pembroke Street. There were several meetings with much input by the abutters and the general public. The Board was pleased to see the large turnout and the input that was received on this one plan and would welcome more people to participate on other plans that come before the Board.

The Board will be reviewing some planning and zoning issues this coming year and will welcome comments and suggestions from the public.

I would like to thank all the members of the Planning Board for their long hours of work. Like other boards and commissions, the Planning Board consists of volunteer citizens who sacrifice their personal time to help govern our town. I would also like to thank Michael Toepfer, Planning Director, for all of his efforts, and Susan Gifford for her fine minute taking.

Respectfully submitted,

Normand Provencher
Planning Board Chairman

ZONING BOARD OF ADJUSTMENT REPORT

The Zoning Board of Adjustment consists of five members and two alternates(all volunteers), whose duty is to interpret the zoning ordinance and have the power to grant Variances, Special Exceptions, and hear Appeals from Administrative Decisions.

A variance is the establishment of a use which is otherwise prohibited by the zoning ordinance. The variance is a relief valve from which, if strictly applied, would deny a property owner all beneficial use of his land and thus possibly amount to a confiscation.

A special exception is a use of land or buildings that is permitted subject to specific conditions that are set forth in the Ordinance. All special exceptions must be made in harmony with the general purpose and intent of the zoning ordinance and be made in accordance with the general or specific rules contained in the ordinance.

The Board also has the power to hear and decide Appeals if it is alleged that there is an error in any order, requirement, decision or determination made by an Administrative Official in the enforcement of the Zoning Ordinance. An appeal from an administrative decision must be made in the time period established in the ZBA's rules of procedure.

In 1996 the Zoning Board of Adjustment received ten (10) applications. The breakdown is as follows:

Variances	4 Cases	4 Granted
Special Exceptions	5 Cases	5 Granted
Administrative Appeals	1 Case	Granted

William R. Bonney,
Chairman
Zoning Board of Adjustment

CODE ENFORCEMENT OFFICER'S REPORT

1996 was a fairly typical year for new construction in Pembroke. Housing starts were up slightly, while commercial and industrial permits were down. Though the number of new houses was only two more than 1995, the average construction cost increased by more than \$10,000.00.

There always seems to be confusion concerning the need for a building permit. You would require a permit for any of the following activities.

To construct or alter a structure	To construct an addition
To demolish or move a structure	To install plumbing
To install electrical wiring	To install a fence
To install a swimming pool	To install or repair a septic system

Any one with questions concerning Building Codes, Zoning or Building Permits should contact Town Hall for assistance.

PERMITS ISSUED IN 1996

TYPE OF PERMITS	NUMBER ISSUED	CONSTRUCTION COST
Single Family	11	\$953,800.00
Industrial	1	105,000.00
Commercial	8	261,000.00
Garages	5	70,400.00
Renovations	50	253,100.00
Electrical	5	46,350.00
Plumbing	28	75,000.00
Utility Buildings	13	
Swimming Pools	8	
Fences	19	
Septic Systems	9	
Masonry	1	
Razing	2	
Manufactured Housing Parks	6	
Signs	18	
Child Care Facilities	8	
Manufactured Housing Unit	1	37,000.00
Communications Antenna	1	56,000.00
Campground	1	
Totals	249	\$1,857,650.00
Total Fees:		\$18,431.94

John M. Freeman,
Code Enforcement Officer

CEMETERY COMMISSION

The Cemetery Commission has completed two long-term projects, both started in 1987. The first project has been to obtain detailed surveyor's plans of each town-owned cemetery. Completion of plans for Old North Pembroke Cemetery on North Pembroke Road, the last to be mapped, brought this project to a conclusion in November, 1995. The Commission has also obtained AutoCadd (Computer Assisted Design and Drafting) disks of each cemetery plan for use with the town's computers and plotters. These disks will allow the town to update plans as changes occur in each cemetery. Computer disks and Mylar master prints of each plan are filed in the town planner's office.

The Commission's second long-term project has been the repair of all broken or leaning monuments in each cemetery. With completion of work in Old North Pembroke Cemetery in August, 1996, all damaged monuments have been treated. The Commission will continue to monitor all town cemeteries each spring for winter damage and will repair any stones that need care.

New Hampshire law requires that all public cemeteries be protected by fences and gates. In 1996, the Commission repaired the steel pipe fence and gates of New North Pembroke Cemetery on North Pembroke Road.

The Town of Pembroke was the recipient of a generous memorial gift in 1996. Terence Perry of Perry Brothers Monument Company designed, fashioned, and installed a granite monument commemorating a group of unidentified soldiers who are buried near the back of Buck Street Cemetery, close to the banks of the Suncook River. Bearing a flying American flag, the stone is "Dedicated to the Unknown Veterans Buried Here." The monument was formally dedicated on Memorial Day by the American Legion, with appropriate remarks by Charles Whittemore.

The Commission was glad to welcome Arthur Fowler as a new member to fill the place left vacant by the death of Ben Bailey. Art Fowler previously served on the Commission from 1987 to 1993, and during much of that time was Commission chairman.

As it has in prior years, the Commission solicits contributions or bequests to the Cemetery Improvement Fund, administered by the Trustees of Trust Funds. Enlargement of the fund through gifts from residents and friends of Pembroke's cemeteries will provide an endowment for cemetery upkeep and improvement, freeing the town's cemeteries from dependence on fluctuating town budgets and helping to make our historic burying places a source of pride and beauty for the community. Gifts or bequests should be made care of the Pembroke Trustees of Trust Funds and designated for the "Cemetery Improvement Fund."

Respectfully submitted,
Howard Robinson, Chairman

LIBRARY TRUSTEES REPORT

1996 was a growing year for the Pembroke Town Library. Our circulation increased to 23,400 as compared to 9,984 for 1995. The library gained 200 new patrons. The staff in 1996 answered 2,860 reference questions. 2,392 copies were made on our copy machine. Our new public-use Windows '95 computer and printer saw daily use with students particularly utilizing the encyclopedia, and many citizens using the word processor, the N.H. Job Works employment listing, and our several information disks. We received many books from other libraries through the N.H. interlibrary loan system. The library also has a public-use FAX machine. We now have three museum passes for families: for the Christa McAuliffe Planetarium, the Museum of N.H. History, and the Mt. Kearsarge Indian Museum in Warner. These passes provide free admission for a family of four and are popular during school vacations.

Our busiest time in 1996 was our summer reading program for children, ages 5-12, in July and August, which was sponsored by First N.H. Bank, the N.H. Library Association, and the Pembroke Town Library. Seventy-eight children participated, and 535 books were read. Some of the children rode on a float in the Old Home Day parade.

Other library activities include preschool story hours on Tuesdays at 10:30 a.m. and an adult book discussion group which meets every six weeks, led by our librarian. The library had a successful annual book sale in July.

The staff includes the librarian, the assistant librarian, Diane Carantit, and excellent substitutes, Ginny Batchelder and Mary Louise Grandmaison. Our trustees are impressively hard working. We also have a healthy core of enthusiastic volunteers.

In 1997, our library looks forward to a grand celebration of its hundredth year with special programs at the library and a celebratory float in the Old Home Day parade. Because we have far outgrown our present library facility, we plan to appoint a committee of interested citizens to begin a study of future needs.

The staff and trustees of the library thank our citizens for their active participation at our facility and their generous donations.

The trustees meet every third Wednesday at 6:30 p.m. at the library. The public is welcome to attend.

Library Hours

Monday	1:00 p.m.	8:30 p.m.
Tuesday	10:00 a.m.	5:00 p.m.
Wednesday	1:00 p.m.	5:00 p.m.
Thursday	1:00 p.m.	8:30 p.m.
Friday	1:00 p.m.	5:00 p.m.
Saturday	10:00 a.m.	2:00 p.m.

Melinda J. Baxter
PEMBROKE TOWN LIBRARIAN

Marilyn G. Ross
Joyce Belanger
Elsie Brison
Arthur Fowler
Lianne Hanson
LIBRARY TRUSTEES

PEMBROKE RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: basketball; four ball fields (one lighted) for baseball, softball and soccer; beach volleyball; fitness course; playground; picnic area; pavilion; and a boat launch area. Each year the commission supports: a soccer league for children (grades kindergarten-6), biddie basketball (grades 4-6), winter league basketball (girls - grades 9-12), Little League baseball and softball, summer recreation softball, summer recreation basketball (grades 7-12), a fishing derby, a summer recreation program, summer swimming, an annual antique fire truck show, Almost Home Day Road Race and Old-Home Day activities.

Gordon Riedesel organized and directed the fourth annual Almost Home Day Road Race. The race, held for walkers and runners, was very successful as more than 200 people participated. Proceeds from the race were donated to the Pembroke Endowment Fund for the Hospice House in Concord. The commission would like to thank the many volunteers and Pembroke Academy, which provided facilities, that helped make this event successful.

Carla Gallivan and Beth Lavoie directed our summer recreation program. The program ran for five weeks and included 30 children from Allenstown. The town of Allenstown helped to fund the program and the commission would like to thank Jim Boisvert who was instrumental in involving our neighboring town. Our directors did an outstanding job coordinating the program involving the two towns. Last year a highlight was a sponsored trip to Fenway Park. It was an enjoyable evening for both students and parents that attended. Throughout the summer, children were involved in sport activities, weekly field trips and arts & crafts. We look forward to another exciting summer.

New Hampshire College hosted our summer swim program as Plausawa Valley's pool was unavailable. The commission would like to thank Ray Prouty who rearranged the pool schedule to accommodate Pembroke, and adjusted the cost schedule to make it possible for Pembroke youth to enjoy this program in an Olympic-size pool. The commission would also like to thank Sue Danault who directed the program on such a short notice. Classes were offered in different ability levels. More than 80 children registered in these classes.

Helen Fryer coordinates a program for senior citizens. The group (M & M's) meets for luncheons, schedules trips, and invites speakers to talk on various subjects. Helen continues to volunteer for various projects in town and her efforts do not go unnoticed by the Commission. We would like to thank her for her continued support.

Our intent next year is to continue existing programs, support an Eagle Scout project in the construction of a gazebo, and work on stabilizing the river bank.

The commission would like to thank the many leagues who used the park this past year and cooperated in keeping the park clean. This has always been an ongoing problem and this past year everyone cooperated. Every year Henry Malo and the Highway Department assist the summer work crew on various projects. The town is very fortunate to have someone of Henry's caliber. He and his staff are easily approachable and have helped in many ways. Their continued efforts have reduced the overall cost of projects to the town.

Respectfully submitted,
Rose Galligan, Chairperson
Michelle Garvalho, Secretary
Greg Goff, Treasurer
David Seavy
Bob Musil

CONSERVATION COMMISSION REPORT

The Conservation Commission has been busy with many projects this year. We have added several new members who have added ideas and energy.

The commission worked to develop a conservation-recreation area near White Sands Beach area. Many citizens enjoy hiking, bathing or sunning themselves and White Sands was often crowded. Unfortunately we were plagued with instances of vandalism and the use of this area needs to be reevaluated.

We have benefitted from the help of several Eagle Scouts who are involved in projects throughout our town. Scouts were working on our Whittemore and Town Forest lands during this past year. These areas are now completed and are being enjoyed by Pembroke citizens. Several different hiking trails were developed on both sites. Signs were placed on the Whittemore and the Town Forest land to clearly identify the paths. Maps of the trails for the Whittemore site are available in the Town Hall. Trail locations for the Town Forest can be obtained on site.

The commission has purchased a piece of land along the Merrimack. The town presently owns several stretches of land, and the long-range plan is to develop a Merrimack River Greenway. This would be a recreational trail system which would become part of a statewide trail system. Mike Toepfer, Director of Planning, is working on a grant to facilitate the purchase of land.

The Conservation Commission has taken an active role in evaluating the impact that development will have on our town wetlands areas. We have had several walks to view properties and are available in an advisory role to the New Hampshire Wetlands Board when necessary.

Lastly, we hope to do some long-range planning related to land purchases for recreation and conservation. Pembroke is fortunate to have open space, and we want to evaluate the future needs of the Town with input from a professional planner.

We welcome any new members. Meetings are held the first Tuesday of each month at the Town Hall.

Tom Beaulieu
Chairperson

PEMBROKE ECONOMIC DEVELOPMENT COMMITTEE

1996 has been a year of continued growth and activity in the commercial district along Rt. 106. The Town has received 13 applications for site plans and have been receiving 8-10 inquiries per month regarding the commercial district. Two new building sites have been approved and several existing sites have been renovated or expanded. The growth along Rt. 106 has been able to offset the loss in our tax base resulting from the settlement with PSNH.

The EDC has continued its effort to increase the visibility of Pembroke. Though the Town's effort to restore the name of the Post Office to Pembroke did not succeed the EDC has continued its efforts to get PEMBROKE shown on maps. The phone company and several map makers have agreed to show Pembroke on their maps beginning with their next printing.

Our advertising efforts have been expanded to include the New Hampshire Business Review, The Interface Monthly, the NH relocation guide and the Concord Monitor's Business Profile. Additionally the Town's Home Page on the World Wide Web is up and accessible at <http://www.Pembroke-nh.com>. Our Website has been developed to provide an inexpensive means of advertising our commercial district throughout the country. Half of the cost relating to establishing the site have been covered through a state grant.

The EDC has received over 120 entries for the Pembroke Slogan Contest. The winning slogan will be used to promote Pembroke and its commercial development effort. The EDC will select the best 3 slogans and present them at the town meeting to determine the winner.

The EDC is currently evaluating two programs designed to stimulate the growth of local economies. The first is the MAIN STREET PROGRAM. This program is focused on a town's downtown business district. Its intent is to provide consulting services for developing marketing strategies, building renovations and management techniques. The second program is a REGIONAL ECONOMIC DEVELOPMENT CORPORATION. This allows local business access to low cost loans, coordinated and dedicated development efforts through a private non-profit corporation. The initial capital for starting the corporation is provided by the state.

The Economic Development Committee meets at 7:00 PM on the third Thursday of each month in the Town Hall. If you have any comments, questions or suggestions regarding the development and stimulation of our economy, the Committee would appreciate your input and participation at our meetings. We also can provide companies, desiring to expand, access to a variety of state, federal, and private organizations dedicated to economic growth.

Respectfully Submitted,
Michael Duffy, Chairperson
Marie Ayles, Vice-Chairperson
Pembroke Economic Development Committee

UNIVERSITY OF NEW HAMPSHIRE COOPERATIVE EXTENSION

UNH Cooperative Extension provides Merrimack County residents with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

As your local link to the University of New Hampshire, Cooperative Extension provides practical education to people of all ages.

Because of our partnership with Merrimack County, the State of New Hampshire and the federal government, we go by the special name of UNH Cooperative Extension. In every Merrimack County community, this partnership is at work, increasing economic development, enhancing the environment and developing human potential.

Extension educators provide informal educational programs in the areas of Natural Resources and Family, Community and Youth, advised and assisted by a local advisory council.

Merrimack County residents also benefit from state-wide Extension programming. Among these many local and state efforts are monitoring water quality in our lakes and rivers, reducing the use of pesticides, parenting programs, 4-H and Youth Development programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities, developing a strong volunteer base and providing research-based information to citizens.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately 1.5 out of every four families in the county.

Visit our office, located at the Merrimack County Nursing Home Complex, 327 Daniel Webster Highway, Boscawen. We're open Monday - Friday, 8 AM until 4:30 PM. Or call us at 225-5505 and 796-2151 or find us on the Web at [HTTP://CEINFO.UNH.EDU](http://CEINFO.UNH.EDU).

PEMBROKE WATER WORKS 1996 ANNUAL REPORT

This past summer and fall the Water Works crew was very busy with the conversion of a 1 1/4 inch water line to a 6 inch water line and the addition of a hydrant on Beacon Hill Road. The Water Works had not intended to change that water line in 1996 but the Sewer Commission was extending sewer to the street and the Water Commissioners decided this was an opportune time to change the water line. The crew was also kept busy because of the extension of sewer lines on Brickett Hill, Bean Hill, and Center Road. The construction company working for the Sewer Commission damaged several of the water services on these streets.

The Superintendent and crew spent much of the spring and summer inspecting the installation of an 8 inch water line in the Brittany Place subdivision. During the fall the crew oversaw the installation of several services to the properties within that subdivision.

In late fall the crew was busy with the reconstruction of Church, Crescent, and Central Streets. Services were repaired and a hydrant was relocated in that area.

A public hearing was held in December on the reclassification of groundwater in the contributing areas of our wells (wellhead protection areas). This was in part our continuing education to the public on the need of protecting the groundwater.

Respectfully submitted,
William Stanley
Board of Water Commissioners
Chairman

PEMBROKE WATER WORKS INDEPENDENT AUDITOR'S REPORT

To the Board of Water Commissioners of Pembroke Water Works

We have audited the accompanying balance sheets of Pembroke Water Works as of December 31, 1996 and 1995, and the related statements of income, retained earnings, and cash flows for the years then ended. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pembroke Water Works as of December 31, 1996 and 1995, and the results of its operations and its cash flows for the years then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules of operating expenses on page 8 is presented for the purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Burnham & Deane, Professional Association
Concord, New Hampshire

January 17, 1997

**PEMBROKE WATER WORKS
BALANCE SHEET - ASSETS**

CURRENT ASSETS	<u>1996</u>	<u>1995</u>
Cash		
Savings accounts	\$66,704	\$63,836
Checking accounts	51,909	68,353
Change fund	185	185
Capital reserve fund account (Note E)	19,112	13,819
Escrow cash	<u>-</u>	<u>261</u>
	137,910	146,454
Accounts receivable	12,166	11,634
Material and supplies inventory (Note A)	21,306	21,431
Prepaid insurance	<u>3,073</u>	<u>4,262</u>
TOTAL CURRENT ASSETS	174,455	183,781
 PROPERTY AND EQUIPMENT (Note A)		
Land	31,935	31,935
Structures	804,728	798,371
Water supply and pumping equipment	246,270	246,270
Water distribution equipment	1,253,500	1,232,148
Other equipment	108,625	104,246
Well exploration costs	<u>20,306</u>	<u>20,306</u>
	2,465,364	2,433,276
Less allowances for depreciation and amortization	<u>(1,066,096)</u>	<u>(1,021,421)</u>
	<u>1,399,268</u>	<u>1,411,855</u>
	<u>\$1,573,723</u>	<u>\$1,595,636</u>
 LIABILITIES AND CAPITAL		
 CURRENT LIABILITIES		
Accounts payable	2,797	572
Accrued interest	2,604	3,473
Current portion of long-term debt (Note C)	25,000	25,000
Deferred income	<u>-</u>	<u>250</u>
TOTAL CURRENT LIABILITIES	30,401	29,295
 LONG-TERM DEBT, less portion payable within one year classified as a current liability (Note C)	50,000	75,000
 CAPITAL		
Municipal investment (Note D)	213,693	213,693
Retained earnings (operating)	1,260,354	1,263,666
Capital reserve fund (Note E)	<u>19,275</u>	<u>13,982</u>
	1,493,322	1,491,341
	<u>\$1,573,723</u>	<u>\$1,595,636</u>

PEMBROKE WATER WORKS
STATEMENTS OF OPERATIONS AND RETAINED EARNINGS

	<u>1996</u>	<u>1995</u>
OPERATING REVENUE (Note B)		
Residential water sales	\$236,494	\$246,757
Hydrant rentals	33,384	33,150
Commercial water sales	55,389	45,540
Merchandise sales and job work	4,934	5,918
	<u>330,201</u>	<u>331,365</u>
OPERATING DEDUCTIONS		
Operating expenses	277,139	265,922
Depreciation and amortization	59,150	57,199
Payments in lieu of property taxes	765	727
	<u>337,054</u>	<u>323,848</u>
OPERATING (LOSS) INCOME	(6,853)	7,517
NON-OPERATING REVENUE (EXPENSE)		
Interest Expense	(5,694)	(7,571)
Interest Income	3,111	2,750
Finance service charges on delinquent accounts	4,837	4,247
Gain on sale of assets	990	3,065
Miscellaneous Income	297	4,933
	<u>3,541</u>	<u>7,424</u>
NET (LOSS) INCOME	(3,312)	14,941
Retained earnings at beginning of year	1,263,666	1,248,725
Transfer from Capital Reserve Fund	<u>-</u>	<u>-</u>
RETAINED EARNINGS AT END OF YEAR	<u>\$1,260,354</u>	<u>\$1,263,666</u>

**PEMBROKE WATER WORKS
STATEMENTS OF CAPITAL RESERVE FUND**

OPERATING REVENUE (Note E)	<u>1996</u>	<u>1995</u>
Permit fees	\$4,500	\$5,445
NON-OPERATING REVENUE		
Interest	<u>793</u>	<u>697</u>
NET INCOME	5,293	6,142
Capital reserve fund at beginning of year	<u>13,982</u>	<u>7,840</u>
CAPITAL RESERVE FUND AT END OF YEAR	<u><u>\$19,275</u></u>	<u><u>\$13,982</u></u>

**PEMBROKE WATER WORKS
STATEMENTS OF CASH FLOWS**

CASH FLOWS FROM OPERATING ACTIVITIES:	<u>1996</u>	<u>1995</u>
Net Income - operations and reserve	\$1,981	\$21,083
Non-cash expense included in net income		
Depreciation and amortization	59,150	57,199
(Gain) loss on disposal of equipment	(990)	(3,065)
Net (increase) decrease in:		
Account receivable	(532)	58
Inventory	125	2,663
Prepaid insurance	1,189	(262)
Net (decrease) increase in:		
Accounts payable	2,225	203
Accrued interest	(869)	(867)
Deferred income	<u>(250)</u>	<u>250</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	62,029	77,262
CASH FLOWS FROM INVESTING ACTIVITIES:		
Capital expenditures	(46,563)	(68,545)
Proceeds on sale of assets	<u>990</u>	<u>3,065</u>
NET CASH (USED BY) INVESTING ACTIVITIES	(45,573)	(65,480)
CASH FLOWS FROM FINANCING ACTIVITIES:		
Debt reduction payments on bond	<u>(25,000)</u>	<u>(25,000)</u>
NET CASH (USED FOR) FINANCING ACTIVITIES	<u>(25,000)</u>	<u>(25,000)</u>
NET (DECREASE) INCREASE IN CASH	(8,544)	(13,218)
CASH BEGINNING OF YEAR	<u>146,454</u>	<u>159,672</u>
CASH AT END OF YEAR	<u><u>\$137,910</u></u>	<u><u>\$146,454</u></u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Interest paid	\$6,563	\$8,438

PEMBROKE WATER WORKS NOTES TO FINANCIAL STATEMENTS

NOTE A - ACCOUNTING POLICIES

The principal accounting policies of Pembroke Water Works ("the Water Works") are as follows:

Business Activity

The Water Works provides water service to residents and businesses located in the towns of Pembroke and Allenstown. This provides a customer base of 2,004 accounts representing 3,167 individual units.

Accounting Basis

The Water Works uses the accrual method of accounting for all revenue and expenses.

Property and Equipment

These assets are carried at cost. Maintenance repairs and minor renewals are expensed as incurred and renewals and betterments are capitalized. When an asset is retired or disposed of, the related costs and accumulated depreciation are removed from the accounts and any gain or loss on the disposition is credited or charged to income. Provision is made on the straight-line method for depreciation by annual charges to operations calculated to absorb the costs over the estimated useful lives of the assets.

The cost of water mains included under the caption "Water distribution equipment" reflects only those costs actually expended by the Water Works. In prior years, the Water Works acquired title to additional mains located in housing development areas. The cost of such mains has been borne by the developer. Under the standard contract provision mains installed in development areas become the property of the Town after a specified period of time. The cost of mains so acquired is not reflected in the property and equipment accounts.

Inventory

Material and supply inventory is valued at the First In - First Out (FIFO) method.

Allowance for Doubtful Accounts

The Company considers accounts receivable to be fully collectible; accordingly, no allowance for doubtful accounts is required.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**PEMBROKE WATER WORKS
NOTES TO FINANCIAL STATEMENTS (CONTINUED)**

NOTE B - EASEMENT AGREEMENT

In August, 1973, the State of New Hampshire granted to the Water Works an easement and right of way for the construction of a well and pumping station on land situated in Bear Brook State Park. Under the terms of the easement agreement, the Water Works is obligated to supply up to 50,000 gallons of water a day indefinitely to the State at no charge.

NOTE C - LONG TERM DEBT

Long-term debt consisted of the following at December 31, 1996 and 1995.

	<u>1996</u>	<u>1995</u>
7.5% serial bond issued 1988, and maturing at the rate of \$30,000 annually beginning in 1990 and maturing in 1999, backed by the full faith and credit of the Town of Pembroke.	\$75,000	\$100,000
Less portion payable within one year classified as a current liability	<u>25,000</u>	<u>25,000</u>
TOTAL LONG-TERM DEBT NET OF CURRENT PORTION	<u><u>\$50,000</u></u>	<u><u>\$75,000</u></u>

Principal is to be repaid as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
1997	\$25,000
1998	\$25,000
1999	<u>\$25,000</u>
	<u><u>\$75,000</u></u>

NOTE D - MUNICIPAL INVESTMENT

During fiscal year 1985 Pembroke Water Works constructed a new water main on Route 106 from Pembroke Street to the Concord City Line. The town of Pembroke voted to authorize \$200,000 for this construction and issued this amount to Pembroke Water Works. This increased the municipal investment to \$213,693 at December 31, 1985. The total construction cost of this project was \$213,815.

PEMBROKE WATER WORKS
NOTES TO FINANCIAL STATEMENTS (CONTINUED)

NOTE E - CAPITAL RESERVE FUND

During fiscal year 1986, Pembroke Water Works established a \$750 per unit tap fee to finance construction, reconstruction, acquisition of needed water works system equipment, improvements and/or the acquisition of land for water system expansion. The fee is only charged to Pembroke and Allenstown applicants; monies are held by the town trustees of trust funds. The fund amounted to \$19,275 and \$13,982 at December 31, 1996 and 1995, respectively.

NOTE F - DEFERRED COMPENSATION PLAN

During 1988, the company established a deferred compensation plan available to all employees in accordance with section 457 of the Internal Revenue Code. The employee contributions to the plan were \$11,232 and \$12,513 for 1996 and 1995 respectively. The plan is administered by a third party.

During 1996 the Company elected to charge salaries before reduction of deferred compensation to the various labor accounts. This is a change from the prior years during which salaries were charged to the various labor accounts after reduction for deferred compensation.

NOTE G - RELATED PARTY TRANSACTIONS

The Company entered into the following related party transaction with members of the Board of Commissioners:

Purchase of heating oil & kerosene with Edward Lavallee of Lavallee Oil, Inc.	\$2,042
Purchase of paving services with William Stanley of William Stanley & Son.	4,407

NOTE H - CHANGE IN ACCOUNTING PRINCIPLE

During the year ended December 31, 1996 the Company changed to the FIFO method of inventory valuation from the weighted average method previously used. The result of this change was immaterial for net income.

**PEMBROKE WATER WORKS
SCHEDULES OF OPERATING EXPENSES**

	<u>1996</u>	<u>1995</u>
Water supply and pumping:		
Power purchases	\$58,005	\$53,793
Pumping station labor	10,222	8,077
Pumping station supplies and expense	7,643	10,286
Repairs - pumping station structures and equipment	-0-	555
Purification labor	8,627	7,211
Water purification supplies and expense	16,844	12,517
Water distribution:		
Gravel and hot top	828	546
Labor, repairs and supplies - service	8,732	6,256
Labor, repairs and supplies - hydrants	4,987	3,926
Labor, repairs and supplies - mains	2,079	5,447
Labor, repairs and supplies - meters	3,377	1,890
Miscellaneous labor	9,643	12,429
Administration:		
Superintendent	37,482	31,762
Office	34,081	30,157
Insurance	16,913	15,725
Garage	12,047	8,257
Commissioners' and treasurer salaries	5,083	5,800
Meter readings	3,690	3,137
Miscellaneous	3,772	4,231
Payroll taxes	10,008	9,825
Store department and shop	10,702	6,319
Professional fees	2,999	3,611
Printing of Town Report	224	188
Benefit hours	8,401	8,214
Deferred compensation expense	-0-	12,513
Engineering	<u>750</u>	<u>3,250</u>
 TOTAL OPERATING EXPENSES	 <u>\$277,139</u>	 <u>\$265,922</u>

SEWER COMMISSION REPORT

The sewer extension has been completed on the following streets: Route 3/106, Beacon Hill Road, Bean Hill Road, and Carrie Avenue. The sewer line on Center Road has been upgraded to stop ground water infiltration into the sewer system.

The new pump stations are operating and the pump station on Bow Lane will be having maintenance work this year.

The Pembroke and Allenstown sewer departments purchased a press systems for the Waste Treatment Plant This is the beginning of an upgrade for the plant in the disposal of waste.

We still do not give abatements for pools, lawns or garden watering unless a meter of Badger type, acquired through the sewer department, was installed.

It is our belief that the sewer users fee will remain approximately the same this year inclusive of all changes factored in our plan.

The Pembroke Sewer Commission meets at the Pembroke Town Hall every third (3rd) Tuesday of the month at 7:00 p.m. We will be glad to answer all of your questions on sewer problems or hook-up. In case of emergency, please call the Sewer Department at 485-8658. If you call is not returned within a reasonable amount of time, you may obtain our home phone numbers through the Town Hall.

I thank you for the opportunity to serve you.

Raymond Martin
Sewer Commission Chairman

SEWER COMMISSION BUDGET

ACCOUNT	1996 EXPENSE	1996 BUDGET	1997 BUDGET
<i>050-Revenue</i>			
051-Sewer Fees	\$214,293.61		
052-Late Fees	\$429.13		
053-Permit Fees	\$33,250.00		
055-Meter Sales	\$150.00		
050-Revenue - Other	\$18,994.12		
Total 050-Revenue	\$267,116.86		
<i>060-Income</i>			
061-Interest	\$22,612.46		
062-State Aid	\$24,698.70		
064-Refunds Received	\$1,315.98		
Total 060-Income	\$48,627.14		
Total Revenue and Income	\$315,744.00		
<i>Expense</i>			
<i>100-Pump Station 1</i>			
101-Electric	\$805.85	\$1,000.00	\$1,000.00
102-Telephone	\$232.80	\$400.00	\$400.00
105-Fuel		\$300.00	\$300.00
106-Labor	\$31.50		
110-Equipment	\$69.90	\$600.00	\$600.00
115-Contractors	\$1,940.00	\$2,115.00	\$2,115.00
151-Materials	\$179.00	\$80.00	\$80.00
150-Maintenance - Other	\$1,482.50	\$3,500.00	\$3,500.00
100-Pump Station 1 - Other	\$66.10		
Total 100-Pump Station 1	\$4,807.65	\$7,995.00	\$7,995.00
<i>200-Pump Station 2</i>			
201-Electric	\$3,339.76	\$4,000.00	\$4,000.00
202-Telephone	\$427.65	\$400.00	\$400.00
205-Fuel	\$112.58	\$50.00	\$50.00
206-Labor	\$294.00		
210-Equipment	\$69.90	\$300.00	\$300.00
215-Contractors	\$4,065.68	\$3,000.00	\$3,000.00
251-Materials	\$356.00	\$600.00	\$600.00
252-Repairs	\$140.00		\$3,000.00
253-Supplies			
250-Maintenance - Other	\$2,252.50	\$4,000.00	\$4,000.00
Total 200-Pump Station 2	\$11,058.07	\$12,350.00	\$15,350.00

ACCOUNT	1996 EXPENSE	1996 BUDGET	1997 BUDGET
<i>300-Pump Station 3</i>			
301-Electric	\$1,538.42		
302-Telephone	\$698.86		
305-Fuel	\$929.64		
306-Labor	\$31.50		
310-Equipment	\$69.90		
315-Contractors	\$852.12		
352-Repairs	\$280.00		
350-Maintenance - Other	\$520.00		
300-Pump Station 3 - Other		\$7,000.00	\$10,000.00
<i>Total 300-Pump Station 3</i>	\$4,920.44	\$7,000.00	\$10,000.00
<i>400-Pump Station 4</i>			
401-Electric	\$1,410.38		
402-Telephone	\$676.78		
406-Labor	\$31.50		
410-Equipment	\$69.90		
415-Contractors	\$852.12		
450-Maintenance - Other	\$520.00		
400-Pump Station 4 - Other		\$7,000.00	\$9,000.00
<i>Total 400-Pump Station 4</i>	\$3,560.68	\$7,000.00	\$9,000.00
<i>500- Pump Station 5</i>			
501-Electric	\$1,429.28		
502-Telephone	\$605.20		
506-Labor	\$31.50		
510-Equipment	\$69.90		
515-Contractors	\$852.14		
550-Maintenance - Other	\$520.00		
500- Pump Station 5 - Other		\$7,000.00	\$9,000.00
<i>Total 500- Pump Station 5</i>	\$3,508.02	\$7,000.00	\$9,000.00
<i>600-Collection System</i>			
652-Repairs			\$5,000.00
653-Supplies		\$400.00	\$400.00
650-Maintenance - Other		\$1,700.00	\$1,400.00
600-Collection System - Other		\$10,000.00	\$5,000.00
<i>Total 600-Collection System</i>		\$12,100.00	\$11,800.00

ACCOUNT	1996 EXPENSE	1996 BUDGET	1997 BUDGET
<i>700-Administration</i>			
706-Insurance		\$150.00	\$150.00
708-Tools		\$500.00	\$500.00
709-Mileage	\$630.76	\$1,200.00	
720-Postage	\$1,032.00	\$1,500.00	\$1,500.00
725-Town Report		\$3,300.00	\$3,300.00
722-Contractors	\$3,069.73	\$3,500.00	\$3,500.00
700-Administration - Other		\$150.00	\$150.00
<i>Total 700-Administration</i>	\$4,732.49	\$10,300.00	\$9,100.00
<i>710-Office</i>			
705-Labor-Secretary	\$1,916.18	\$2,052.00	\$8,000.00
711-Telephone	\$421.10	\$400.00	\$400.00
712-Supplies	\$52.74	\$2,500.00	\$1,000.00
713-Miscellaneous	\$211.65	\$400.00	\$400.00
715-Office Equipment - Other	\$901.00	\$300.00	\$300.00
<i>Total 710-Office</i>	\$3,502.67	\$5,652.00	\$10,100.00
<i>Other Expenses</i>			
732-Legal	\$246.37	\$3,000.00	
731-Engineering	\$35.00	\$5,000.00	
730-Professional Fees - Other	\$296.05	\$2,000.00	
740-Misc. Expenses	\$1,414.88	\$3,000.00	
750-New Equipment	\$950.00	\$2,000.00	
800-Treatment Facility	\$137,669.45	\$167,628.76	\$193,583.50
Total Other Expenses	\$140,611.75	\$182,628.76	\$193,583.50
<i>Total PSC Expenses</i>	\$176,701.77	\$252,025.76	\$275,928.50

ACCOUNT BALANCES 12/31/96

Capital Bond	\$149,887.77
Capital Improvements	\$56,208.35
Operating	\$53,884.00
Repair & Replacement	\$227,933.07

PEMBROKE AND ALLENSTOWN OLD HOME DAY

Slogan: Hands Across the Water
Theme: Holidays Through the Year

On August 24, 1996, the organizational efforts of all members of the Pembroke and Allenstown Old Home Day Committee, the generosity of local businesses, non-profit organizations, and private individuals, the cooperation of both town governments, highway, police, fire and rescue departments, and the volunteer help of many citizens made another Old Home Day celebration a success.

All of you who watched the parade, visited Memorial Field to experience various kinds of entertainment, viewed the Miss Old Home Day Pageant, shopped the flea market and craft area, consumed the many varieties of foods, rode the horse-drawn wagon, horses and ponies and finally witnessed the spectacular fireworks would probably agree.

As in any community organization it's continuance is dependent on all the above-mentioned organizations, people and their on-going participation.

This year our committee has specific needs relative to individuals for specific chairpersons. At present we need a committee chairperson, concession chairperson and fund development chairperson as well as various helpers.

It is my sincere hope that a few of you will step forward and assist us. The remaining committee is seasoned, hard-working and diligent. We all realize the importance of each others positions and recognize the need for replacement of people. Please consider a tenure on the Pembroke and Allenstown Old Home Day Committee and help us continue the Old Home Day tradition.

If you are interested in participating for just a few hours or to take on a committee position, please call me any time at 224-7324. support financially and physically.

Thank you everyone for all your continued

Stephen L. Fowler
Acting Chairperson

P.S. We will all miss Roger Stone, a long time dedicated Old Home Day member.

Committee Members

Steve Fowler, Acting Chairperson (P)
Barbara Lewis, Fund Development (P)
Sue Young, Program (A)
Jennifer Raiche, Secretary, Photographer (A)
Celeste Borgman, Pembroke Representative (P)
Henriette Girard, Fund Development (A)
Claudette Bellerose, Craft & Flea Market (P)
Keith Raiche, Photographer (A)
Patricia Fowler, Parade (P)

Nancy Despres, Fund Development (P)
Michelle Rollo, Youth (A)
Roger Stone, Glen Booth, Lions Club Rep. (P)
Janet Silva, Parade (A)
Rita Breton, Concessions (A)
Jane Gendron, Allenstown Representative, Youth
Lisa Desrochers, Program (P)
Ron Lafond, Treasurer
Maurice Regan, Publicity, Safety (P)

**PEMBROKE AND ALLENSTOWN OLD HOME DAY
1996 TREASURER'S REPORT**

INCOME:

BUSINESS DONATIONS	\$4,895.00
TOWN OF PEMBROKE	1,500.00
TOWN OF ALLENSTOWN	1,500.00
CONCESSIONS	965.00
CRAFTS (40 SPACES @ \$15)	600.00
RAFFLE SALES	1,031.00
NON-PROFIT DONATIONS	699.50
OLD HOME DAY TICKET SALES - RIDES	1,461.20
INTEREST FOR 1996	55.42

TOTAL 1996 INCOME: 12,707.12

EXPENSES:

FI REWORKS	3,000.00
PARADE	2,670.50
PROGRAM	2,325.00
OTHER ENTERTAINMENT	1,550.00
INSURANCE	714.00
PARKING	500.00
SANITATION RENTALS	265.00
POSTAGE	166.20
PAGEANT	92.40
PICNIC TABLE DONATION	50.00
PONY RIDES	600.00
MISCELLANEOUS	538.68

TOTAL 1996 EXPENSES: 12,471.78

NET INCOME FOR 1996: 235.34

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and the City of Concord. The Town of Pembroke is a member in good standing of the Commission.

Our mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; models; data and access to data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, GIS mapping, and grant preparation.

During 1996, our services in Pembroke included: providing assessed valuation and related information for other towns and contacts for further information; responding to a request to take part in Road Surface Management Systems project; and providing traffic counts on the roads requested.

During 1996 the Regional Planning Commission:

- went on-line (cnhrpc@kear.tdsnet.com);
- distributed the zoning amendment calendar to assist Towns with the amendment process;
- processed 13 applications for \$15,000,000 in special federal transportation projects, of which \$2,500,000 will be spent in Central NH communities;
- created and distributed a new publication - the What's Up newsletter;
- helped community representatives implement management plans for the Contoocook and Merrimack Rivers;
- presented and sponsored educational programs on regulating the land application of sludge; using the planning related statutes; creating computerized tax maps; developing pocket parks; acquiring conservation lands; and successfully managing the impacts of major events/facilities (NH International Speedway);
- maintained the land use, transportation, and hydrological data in the regional Geographic Information System (GIS) and added data on conservation lands and historic sites;
- conducted about 100 traffic counts on state and local highways;
- amended the regional transportation plan; and
- assisted the Central New Hampshire Solid Waste District in closing out its operations.

For additional information, please contact your town representatives to the Commission, Cynthia Lewis and George Fryer, or CNHRPC staff.

TRI-TOWN VOLUNTEER EMERGENCY AMBULANCE SERVICE, INC.
Emergency Telephone Number - 911

Dear Pembroke Residents:

1996 Proved to be an extremely busy year for Tri-Town Ambulance. We answered a record 1289 calls for emergency medical service, of which 378 were in the Town of Pembroke. This past year, with our Cost Recovery Project in full swing, we were able to update our medical equipment and purchase well needed advanced life support supplies. Recently, we purchased and are now using a 12-lead EKG monitor. This monitor, in the trained hands of our Paramedics, will supply vital information to area hospitals to speed up the diagnosis and treatment of heart attack victims. Also with available funds, we were able to add-on a full-time Paramedic to work with our volunteers on the weekends to help complement the full-time staff we currently employ during the weekday business hours.

As you may already know, Tri-Town Ambulance has a dedicated group of volunteers and employed members that will continue to strive to provide the best emergency medical care to the community. With the continued support of the residents, businesses, Town Selectmen, and the Pembroke Fire and Police Departments; Tri-Town Volunteer Ambulance shall continue to be one the leading providers of emergency medical care in the State of New Hampshire.

We would like to thank the Pembroke Selectmen for their participation on our Executive Board, the Pembroke Fire Department for their help and assistance "in the time of need", and all of the residents who sent in letters and donations. As we celebrate our 25th anniversary, Tri-Town Ambulance is living proof that community support does make a difference.

Sincerely,

The Tri-Town Volunteers

1996 STATISTICS

<u>Call Breakdown</u>			
Allenstown	Hooksett	Pembroke	Total
295	616	378	1289

<u>Patients Transported</u>			
Allenstown	Hooksett	Pembroke	Total
209	461	268	938

**COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.**

1997 SUNCOOK AREA CENTER OPERATING BUDGET

PERSONNEL:

Area Center Director	\$18,447.00	
Outreach Worker	15,690.00	
Payroll Taxes/Fringe Benefits	13,981.00	
		\$48,118.00

OTHER COSTS:

Program Travel 10,000 miles x .26	2,600.00	
Volunteer Miles 500 x .26	130.00	
Rent	4,740.00	
Electricity	925.00	
Telephone	2,100.00	
Postage	275.00	
Office/Copier Supplies	510.00	
Advertising	50.00	
Staff Development/Training	250.00	
Publications	135.00	
Liability & Fire Insurance	350.00	
		\$12,065.00

TOTAL BUDGET: \$60,183.00

Federal Share: 37% - \$22,153.00
All Town Share: 63% - \$38,030.00

Total: 100% 100% - \$60,183.00

BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM SUNCOOK AREA CENTER REPORT

SERVICES PROVIDED

COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby and low income elderly. Food is distributed from our Concord warehouse. Value \$22.21 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)

UNITS OF SERVICE	HOUSEHOLDS/PERSONS	TOTAL VALUE
Packages - 548	Persons - 44	\$12,171 .08

CONGREGATE MEALS - All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and special events. Value \$5.33 per meal.

Meals - 580	Persons - 21	\$3,091.40
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EMERGENCY FOOD PANTRIES provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.

Meals - 9,282	Persons - 442	\$27,846.00
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FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 95-96 program was \$334.00.

Applicants- 131	Individuals - 324	\$38,979.53
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MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$5.91 per meal.

Meals- 8326	People - 40	\$49,206.66
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CAP TRANSPORTATION provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities shopping centers, and congregate meal sites. Value \$5.56 per rideship.

Rides - 230	Persons - 13	\$1 ,462.80
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SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, and weekly stipend (\$4.56 per unit). Value to visitees is comparable to similar private sector services (\$4.56 per unit/hour).

Visitee- 8	Hours- 1243	\$5,668.08
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WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor costs of \$1,363.21.

Homes - 5	Persons - 6	\$12,180.67
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HOME - makes loans available to qualified income eligible homeowners to help them improve their homes as well as their communities. HOME loans are used for substantial rehabilitation.

Homes- 1	Persons- 5	\$17,254.00
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WOMEN, INFANTS AND CHILDREN provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/ nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.

Vouchers - 1102	Persons - 92	\$42,427.00
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NEIGHBOR HELPING NEIGHBOR FUND provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.

Grants- 15	Persons - 49	\$2,717.39
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USDA COMMODITY SURPLUS FOODS are now distributed directly to local food pantries and soup kitchens on a quarterly basis. Values are:

	UNITS OF SERVICE	TOTAL VALUE
Com \$7.11 per case	4	\$28.44
Orange Juice \$ 10.12	2	\$20.24
Apple Juice \$9.57	3	\$28.71
Applesauce \$8.90	1	\$8.90
Fruit Cocktail \$16.32	2	\$32.64
Peanut Butter \$39.42	2	\$78.84
Peas \$7.39	1	\$7.39
Tomato Sauce \$6.98	1	\$6.98
Spaghetti \$7.10	1	\$7.10
Macaroni \$7.43	2	\$14.86
Tomatoes \$9.08	1	\$9.08
Pears \$15.30	2	\$30.60
Rice \$9.00	3	\$27.00
Raisins \$ 16.65	1	\$16.65
Dates \$ 19.28	1	<u>\$19.28</u>
		<u>\$336.71</u>

INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

CONCORD REGIONAL VISITING NURSE ASSOCIATION REPORT OF THE TOWN OF PEMBROKE

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Pembroke: Home Care, Hospice and Primary Care.

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expanded its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 158 terminally ill residents.

Primary Care and Preventive Services expanded from a health promotion and prevention focus to Family Health Center focus. The focus provides healthcare in a whole-life approach that means treating the individual from birth to senior adulthood. The Family Health Center services include family-centered medical care, preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, Family Planning and Women's Health, obstetrical care, health education, nutritional counseling, HIV/AIDS counseling and testing, Mental Health Services and Sexually Transmitted Disease testing and treatment.

The Family Health Center offers 24 hours/day, 7 days/week service including physician care, hospital admitting privileges, and other care generally offered through a medical office setting. It is a joint initiative between Concord Hospital and Concord Regional Visiting Nurse Association and it is an educational site for the NH/Dartmouth Family Practice Residency Program. Primary care physicians (from Concord Hospital's new Family Practice Residency Program), graduate education medical students (residents), registered nurse practitioners, registered nurses, social workers and other staff provided primary care to more than 7,800 clients in FY 96.

Health Promotion services focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, prenatal, family planning, sexually transmitted disease, adult screening, immunizations, and HIV (AIDS) testing and counseling. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Annual Report Town of Pembroke

Health Promotion (cont)

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Pembroke may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call for hospice and home care patients; (224-4093) 4:30pm - 7:30am daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1995 through September 30, 1996:

	No of Clients	Visits
Home Care/Hospice	97	3,278
Health Promotion/ Family Health Center	378	763
Total	475	4,041

- 1 Flu Clinic
- 1 Immunization Clinic
- 14 Adult Bereavement Support Groups
- 2 Children Bereavement Support Groups
- 2 Hospice Volunteer Training Groups

PEMBROKE SCHOOL DISTRICT

Moderator
THOMAS E. PETIT

District Clerk
CYNTHIA MENARD

Treasurer
PEGGY A. TOPLIFF

School Board

RYLAND WEISIGER	Term Expires 1997
GERARD FLEURY	Term Expires 1998
INGRID LEMAIRE	Term Expires 1998
THERESE McCARTHY	Term Expires 1999
CLINTON HANSON	Term Expires 1999

Auditor
BRENT W. WASHBURN, C.P.A.

Superintendent of Schools
THOMAS HALEY

Asst. Superintendent of Schools
DAVID DZIURA

Business Administrator
SUZANNE MONAT

**PEMBROKE SCHOOL DISTRICT MEETING
PEMBROKE ACADEMY AUDITORIUM**

Saturday, March 9, 1996

ABSTRACT OF MINUTES

The meeting was called to order at 10:47 A.M. by Moderator Thomas Petit. Moderator Petit announced that this was the largest crowd ever to a school district meeting. Moderator Petit recognized John Fillmore for his twenty-five years of service on the Budget Committee. John Fillmore stated that he agreed this was the largest crowd. Moderator Petit announced that he had accepted the written request of five registered voters to have a ballot vote on Article 1. Registered voters were to check in at the door and receive a blue registered voter card to be used when voting during this meeting. Supervisor's of the check list present were Roland Young and Celeste Borgman with Bonnie Clark and Jane Swanson assisting. Moderator Petit introduced the school officials, school board members, and the members of the budget committee.

The reading of the Warrant was the first order of business.

Article 1: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$900,000 FOR THE PURCHASE OF COMPUTER HARDWARE, SOFTWARE, OTHER TECHNOLOGY, ASSOCIATED SUPPORT MATERIALS AND TRAINING, AND TO AUTHORIZE ISSUANCE OF NOT MORE THAN \$900,000 OF BONDS OR NOTES THEREFORE IN ACCORDANCE WITH THE MUNICIPAL FINANCE ACT (RSA H. 33); TO AUTHORIZE THE SCHOOL BOARD TO CONTRACT OR APPLY FOR, OBTAIN AND ACCEPT FEDERAL, STATE, OR OTHER AID, IF ANY WHICH MAY BE AVAILABLE FOR SAID PURCHASE AND TO COMPLY WITH ALL LAWS APPLICABLE TO SAID PURCHASE, AND TO AUTHORIZE THE SCHOOL BOARD TO NEGOTIATE, SELL AND DELIVER SAID BONDS AND NOTES AND TO DETERMINE THE RATE OF INTEREST THEREON AND THE MATURITY AND OTHER TERMS THEREOF; AND FURTHER TO AUTHORIZE THE SCHOOL BOARD TO TAKE ANY OTHER ACTION OR TO PASS ANY OTHER VOTE RELATIVE THERETO. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Clint Hanson moved to accept this article. Gerry Fleury seconded.

After much discussion from the floor, Doc Carroll moved the question, Henry Monroe seconded.

Moderator Petit stated "All those in favor of moving to the question indicate by stating AYE. All those opposed state NO." "The AYE's have it." Moderator Petit explained the voting procedures. Registered voters with a voter card received a ballot. The ballot box would remain open until 12:15 P.M. The school district meeting will continue.

At this time Clint Hanson made a presentation. He called Sue Seidner, a retiring member of the Pembroke School Board to the podium. Clint recognized Sue for her "dedication to the kids of Pembroke, her sense of humor and her ability to smile more frequently than anybody he had ever known." He presented a gift certificate "as a token of respect and appreciation of all of her service on behalf of the board." Sue thanked "everyone for coming out to her last meeting and the board."

Clint Hanson introduced John Graziano, Headmaster of Pembroke Academy for an acknowledgment. Mr. Graziano thanked the “custodial staff for their wonderful effort in the transition from the auditorium to the gym, and secondly he wanted everyone to be aware that the Pembroke Academy Cheerleading Squad are the Kiwanis Club Champions this year and they are also the Class I State Champions. This accomplishment is unique as it is their second title in two years. We have real reason to be very, very proud of these young ladies.”

Moderator Petit announced at 12:15 P.M., “Are there any other registered voters of the Town of Pembroke that would like to vote on the bond issue?” There being no one that came forward, Moderator Petit announced that the ballot box was closed and asked for the tellers to count to come forward. Tellers to count were: Patricia Fair, Celeste Borgman, Jane Swanson, Corinne Foreman, Roberta Doore, Linda Rams, Daryll Borgman, Roland Young, Charles Mitchell.

Six hundred and ninety-five ballots were cast. The results were: Five hundred and sixty-nine (569) NO votes and one hundred and twenty-five (125) YES votes and one (1) blank.

Article a was defeated by a ballot vote.

Article 2: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Moderator Petit stated that he believed that the only reports are in the town report and asked for the consensus of the meeting. Registered voters held up their blue voter cards in support of this article.

Article 2 was adopted by a card showing vote.

Article 3: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE SCHOOL DISTRICT.

Dick Kelsea made the motion to accept this article. Roger Letendre seconded this motion.

Article 3 was adopted by a card showing vote.

Article 4: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$15,000 FOR THE PURPOSE OF CONDUCTING ARCHITECTURAL AND ENGINEERING STUDIES AT PEMBROKE ACADEMY. THESE STUDIES WERE RECOMMENDED IN THE REPORT OF THE A.R.E.A. SPACE NEEDS COMMITTEE, A GROUP OF CITIZENS REPRESENTING ALL A.R.E.A. MEMBER COMMUNITIES. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Clint Hanson moved to accept this article. Gerry Fleury seconded.

Reg Drapeau stated that he believed this item is directly related to something that was stated in the technology task force subcommittee reports and quoted: "Spacing needs should be studied particularly at Pembroke Academy." He continued to state that this item is tagged directly to Article I and made a motion to table it until the vote is in on Article 1. John Bates seconded.

Article 4 was tabled until the vote is in on Article 1.

After a point of order was made by Peter Mehegan, seconded by Sharon Scheirer and clarified by the district clerk, Article 4 was taken off the table (see Article II for motion and clarification).

Gerry Fleury moved to accept Article 4. Clint Hanson seconded.

Article 4 was adopted by a card showing vote.

Article 5: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$20,000, FROM SURPLUS, TO BE ADDED TO THE SCHOOL BUILDING CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$20,000, FROM THE JUNE 30, 1996 FUND BALANCE FOR THIS PURPOSE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Clint Hanson moved to accept this article. Mike Duffy seconded.

Article 5 was adopted by a card showing vote.

Article 6: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000, FROM SURPLUS, TO BE ADDED TO THE SPECIAL EDUCATION TRUST FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$50,000 FROM THE JUNE 30, 1996 FUND BALANCE FOR THIS PURPOSE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Clint Hanson moved to accept this article. Gerry Fleury seconded.

Article 6 was adopted by a card showing vote.

Article 7: TO SEE IF THE DISTRICT WILL VOTE TO CREATE AN EXPENDABLE GENERAL TRUST FUND UNDER THE PROVISIONS OF RSA 198:20-c. TO BE KNOWN AS THE MAJOR EQUIPMENT TRUST FUND FOR THE PURPOSE OF REPLACEMENT, REPAIR OR PURCHASE OF MAJOR EQUIPMENT FOR THE SCHOOL DISTRICT, AND TO RAISE AND APPROPRIATE THE SUM OF UP TO \$20,000 FROM SURPLUS FOR THIS PURPOSE AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$20,000 FROM THE JUNE 30, 1996 FUND BALANCE FOR THIS PURPOSE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Gerry Fleury moved to accept this article. Clint Hanson seconded.

Article 7 was adopted by a card showing vote.

Article 8: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$5,000 FROM SURPLUS, TO SUPPORT THE EFFORTS OF THE CLAREMONT LAWSUIT COALITION AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$5,000, FROM THE JUNE 30, 1996 FUND BALANCE FOR THIS PURPOSE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Clint Hanson moved to accept this article. Susan Seidner seconded.

Article 8 was adopted by a card showing vote.

Article 9: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE WITHDRAWAL OF \$25,850 FROM THE SCHOOL BUILDING CAPITAL RESERVE FUND FOR THE PURPOSE OF CAFETERIA ROOF REPAIR (P.A.), INTERCOM UPGRADE (VILLAGE), ELECTRICAL UPGRADE (P.A. AUDITORIUM), PROTECTIVE GYM CAGES AND FENCING (T.R.S.) AND ADDITIONAL STUDENT LOCKERS (P.A.). (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Gerry Fleury moved to accept this article. Clint Hanson seconded.

Article 9 was adopted by a card showing vote.

Article 10: TO SEE WHAT SUM OF MONEY THE DISTRICT WILL RAISE AND APPROPRIATE FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES AND BENEFITS FOR SCHOOL DISTRICT OFFICIALS AND AGENTS AND FOR THE PAYMENT OF STATUTORY OBLIGATIONS OF THE DISTRICT.

Richard Kelsea moved that Article 10 be postponed and Article 11 discussion and vote precede. Mr. Kelsea stated "we don't know how much money we will be appropriating yet." Roger Martin seconded.

This was accepted by the voters present with a card showing vote. The voters of the Town of Pembroke discussed and voted on Article 11. At this time the results of Article 1 were in and announced and a point of order was made to take Article 4 off the table. The voters of the Town of Pembroke discussed and voted on Article 4.

Moderator Petit then read Article 10 as stated above and handed the meeting over to David Freeman-Wolpert, Chairperson of the Budget Committee who was asked to present the budget.

David Freeman-Wolpert instructed the voters to turn to the blue section of the Town Report and explained that the Budget Committee had approved \$11,978,600 however with the defeat of Article 1 by the voters the total the Budget committee was not presenting was \$11,054,316.

Roger Martin made a motion to amend Article 10 down to use the previous years budget and add two and one half (2 1/2) percent bringing the total amount amended to \$10,700,926 and presented an amendment form with the required signatures requesting a ballot vote on this article. Ron Clouser seconded.

After a lengthy discussion from the floor and many comments made in support and opposition to the \$353,390 amount between what has been proposed and what has been amended. The amendment and a ballot vote for Article 10 was accepted by the voters of the Town of Pembroke by a card showing vote. Moderator Petit then gave instructions to the voters for the ballot vote. Registered voters with a voter card received a ballot.

Moderator Petit read Article 10 as follows:

“THAT THE DISTRICT WILL RAISE AND APPROPRIATE THE SUM OF \$10,700,926 FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES AND BENEFITS FOR SCHOOL DISTRICT OFFICIALS AND AGENTS AND FOR THE PAYMENT OF STATUTORY OBLIGATIONS OF THE DISTRICT.”

Four hundred and sixty-four (464) ballots were cast. The results were: Two hundred and seventy-one (271) YES votes and one hundred and ninety-two (192) NO votes and one (1) blank.

Tellers to count were: Patricia Fair, Celeste Borgman, Jane Swanson, Corinne Foreman, Roberta Doore, Linda Rams, Daryll Borgman, Roland Young, Charles Mitchell, Gordon Riedesel.

Article 10 as amended was adopted by a ballot vote.

Article 11: BY PETITION, TO SEE IF THE SCHOOL DISTRICT IS IN FAVOR OF LIMITING THE AMOUNT THE PROPERTY TAX CAN INCREASE TO A MAXIMUM OF TWO AND ONE HALF (2 1/2) PERCENT PER YEAR, FOR ANY GIVEN FISCAL YEAR.

Mark Cronis moved to accept this article. Gerry Fleury seconded.

During discussion heard regarding this article, the results of the ballot vote on Article 1 were in and read to the voters of the Town of Pembroke (see Article 1 for results).

After much discussion from the floor a motion was made by Angie Reed to vote on Article 11. Keith Momberger, Sr. seconded.

Article 11 failed by a card showing vote.

Moderator Petit stated we would now go to Article 10. A point of order was made by Peter Mehegan that Article 4 had been tabled until the ballot results were in on Article 1 and the results had just been made public. Peter Mehegan made a motion to take Article 4 off the table. Sharon Scheirer seconded. (See Article 4 for results.)

Article 12: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE DISTRICT.

This article was passed over as there was not action needed.

Article 13: TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Gerry Fleury invited all present to the next scheduled School Board meeting on Tuesday, March 12, 1996 at 7:00 P.M. to be held at Pembroke Academy.

Clint Hanson thanked the National Honor Society and Ms. Jeannie Johnson for the baby-sitting service they provided for the voters at today's meeting.

The Pembroke School District Meeting was adjourned at 2:17 P.M. by the voters of the Town of Pembroke.

Respectfully submitted by,
Cynthia E. Menard
School District Clerk

FINANCIAL REPORT

INSTRUCTION

Regular Education Programs	\$3,516,238.28	
Special Education Programs	1,302,124.83	
Vocational Education Programs	455,230.12	
Other Instructional Programs	122,996.60	
		\$5,396,589.83

PUPILS

Guidance	310,914.36	
Health	96,232.96	
Other Pupils	1,800.00	
		408,947.32

INSTRUCTIONAL

Improvement of Instruction	24,246.35	
Educational Media	185,888.37	
Other Instructional Staff	10,319.21	
		220,453.93

GENERAL ADMINISTRATION

School Board	27,861.79	
Office of the Superintendent	235,571.00	
School Administration	459,184.61	
		722,617.40

BUSINESS

Operation & Maintenance of Plant	807,534.69	
Pupil Transportation	273,586.29	
Other Supporting Services	1,374,596.49	
		2,455,717.47

GENERAL FUND

Facilities Acquisition & Construction	(24.00)	(24.00)
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OTHER OUTLAYS

Debt Service	633,740.42	633,740.42
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FUND TRANSFERS

Transfer to Trust Funds	70,000.00	70,000.00
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SPECIAL REVENUE FUNDS-INSTRUCTION		
Vocational Education Programs	30,975.02	30,975.02
SPECIAL REVENUE FUNDS-INSTRUCTIONAL		
Improvement of Instruction	1,885.45	1,885.45
SPECIAL REVENUE FUNDS-BUSINESS		
Other Supporting Services	311.77	311.77
FOOD SERVICE FUND		
Food Service	389,958.05	389,958.05
CAPITOL RESERVE FUND		
Transfers to General Fund	22,453.15	22,453.15
TOTAL EXPENDITURES		<u>\$10,353,625.81</u>

STATEMENT OF REVENUES

For the Year June 30, 1996

FUND EQUITY-July 1, 1995		\$145,089.74
REVENUES FROM LOCAL SOURCES		
Current Appropriation	5,511,568.00	
		5,511,568.00
TUITION		
Pupils, Parents & Others	2,710,075.84	
		2,710,075.84
SPECIAL EDUCATION TUITION		
Other LEA's Within New Hampshire	223,472.39	
		223,472.39
OTHER LOCAL REVENUES		
Earnings on Investments	12,226.38	
Food Service	272,050.30	
Pupil Activities	28,745.46	
Rentals	28,706.83	
Contribution & Donations	300.00	
LEAS within New Hampshire	8,088.87	
Other Local Revenue	40,181.76	
		390,299.60

REVENUE FROM STATE SOURCES

Unrestricted Grants-In-Aid

Foundation Aid	841,829.38	
		841,829.38

Restricted Grants-In-Aid

School Building Aid	107,013.90	
Vocational Transportation	22,302.00	
Catastrophic Aid	65,936.23	
Child Nutrition	8,314.36	
Other	30,975.02	
		234,541.51

REVENUE FROM FEDERAL SOURCES

Direct Federal Aid	8,305.91	
Elementary/Secondary - Chapter 2	2,197.22	
Child Nutrition Programs	100,736.71	
		111,239.84

FUND TRANSFERS

Transfer From General Fund	70,000.00	
Transfer From Capital Reserve Fund	22,453.15	
		92,453.15

TOTAL REVENUES

\$10,115,479.71

**PEMBROKE SCHOOL DISTRICT
ESTIMATED REVENUES**

REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES	REVISED REVENUES 1995/96	SCHOOL BOARD'S BUDGET 1996/97	BUDGET COMMITTEE BUDGET 1996/97
Unreserved Fund Balance	306,813		
Fund Balance Voted from Surplus		90,000	90,000
Foundation Aid	841,829	1,290,336	1,290,336
School Building Aid	107,014	107,014	107,014
Area Vocational School	14,515	12,701	12,701
Catastrophic Aid	68,188	16,056	16,056
Child Nutrition	6,780	6,780	6,780
ECIA - I & II	49,886	68,000	68,000
Child Nutrition Program	95,426	95,426	95,426
Sale of Bonds or Notes		900,000	900,000
Transfer from Capital Reserve Fund	25,185	25,850	25,850
Tuition	2,992,400	2,732,071	2,732,071
Earned on Investments	5,578	5,578	5,578
Pupil Activities - Special Education Aides	45,000	30,000	30,000
Rentals/Transportation/Misc.	20,000	103,024	103,024
Lunch Sales	276,794	290,963	290,963
Total School Revenues & Credits	4,855,408	5,773,799	5,773,799
District Assessment	5,584,568	6,347,699	6,204,801
Total Revenues & District Assessments	10,439,976	12,121,498	11,978,600

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

The School Board
Pembroke School District
Pembroke, New Hampshire 03275

I have audited the general purpose financial statements of the Pembroke School District as of and for the year ended June 30, 1996, and have issued my report thereon dated December 20, 1996.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatements.

The management of Pembroke School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing my audit of the general purpose financial statements of Pembroke School District, for the year ended June 30, 1996, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine my placed in operation, and I assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such an opinion.

I noted certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control structure that, in my judgement, could adversely affect the entity's ability to record, process summarize and report financial data consistent with the assertions of management in the general purpose financial statements.

The reportable conditions noted are as follows:

1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district of finials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: Feasibility of new computer software for fixed asset reporting is being investigated. A review of the capabilities of a system currently being operated by the NH School Board Insurance Trust is underway.

2. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements was consistently over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$866,053.

Cause: The need for manageable request from the town for the money appropriated results in large deposits.

Recommendation: The cash flow be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School Board should try to negotiate an arrangement with the banking institution, thereby the amount above the insurance would be collateralized with bank assets.

Management Response: Several collateralization agreements have been presented to the school district's attorneys, however we have not yet found one that they will approve to secure district funds. The treasurer is monitoring cash needs and moving funds between accounts to meet obligations, but still keep balances as low as possible.

3. District Assessment

Criteria: The collection of the district assessment is a major source of revenue for the school district and is controlled by state law.

Condition: At the school district meeting a deficit appropriation of \$73,000 was voted. The full district assessment was not collected from the Town.

Cause: The school district did not request the deficit appropriation from the Town.

Recommendation: The full district assessment be collected, and any surplus be returned to the Town.

Management Response: The district determined prior to the end of fiscal year 96 that anticipated deficit appropriation funds would not be necessary. Therefore, the district did not request the deficit appropriation funds be forwarded from the town. We will follow the auditor's recommended procedure if similar circumstances occur in the future.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weakness as defined above. However, I believe none of the reportable conditions described above is a material weakness.

I also have discussion about other matters involving procedures associated with internal control structure and its operation that have not been reported to management, but they were designed to assist management in making decisions on improvements to the system of internal control. It was noted that the internal control system showed an improvement over the previous years.

This report is intended for the information of management, the School Board, the cognizant audit agency, and other federal audit agencies. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

I extend my thanks to the officials and employees of the Pembroke School District for their assistance during the course of my audit.

Brent W. Washburn
December 18, 1996

**PEMBROKE SCHOOL DISTRICT
BOND PAYMENT SCHEDULE**

	Principal	Interest
Issue #1 Original February, 1985 Hill School Addition	(\$1,845,000)	
Refunding February, 1987	(\$1,750,000)	
1996/97	90,000	71,158
1997/98	90,000	63,300
1998/99	90,000	54,585
1999/00	90,000	47,052
2000/01	90,000	38,962
2001/02	90,000	30,369
2002/03	90,000	22,067
2003/04	90,000	13,813
2004/05	90,000	5,586
Issue #2 July, 1991 Upper Elementary School	(\$3,950,000)	
1996/97	265,000	182,877
1997/98	265,000	165,653
1998/99	265,000	148,428
1999/00	265,000	131,202
2000/01	265,000	113,977
2001/02	265,000	96,752
2002/03	260,000	79,560
2003/04	260,000	62,270
2004/05	260,000	44,720
2005/06	260,000	26,910
2006/07 (Final)	260,000	8,970

STATISTICAL REPORT FOR PEMBROKE

	<u>1995/96</u>		
	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	360	360	
Enrollment	997	879	1876
Percent of Attendance	96.1	91.9	94.1
Average Daily Attendance	871.1	784.4	1655.5

SUPERINTENDENT'S SALARY

	<u>1995-96</u>
Allenstown	\$10,559
Chichester	6,651
Deerfield	12,479
Epsom	11,381
Pembroke	<u>27,494</u>
	\$66,564

ASSISTANT SUPERINTENDENT'S SALARY 1995-96

Allenstown	\$8,570
Chichester	5,398
Deerfield	10,128
Epsom	9,238
Pembroke	<u>22,316</u>
	\$55,650

BUSINESS ADMINISTRATOR'S SALARY 1995-96

Allenstown	\$ 7,680
Chichester	4,837
Deerfield	9,076
Epsom	8,278
Pembroke	<u>19,998</u>
	\$49,869

REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 1995 to June 30, 1996

CASH ON HAND JULY 1, 1995 (\$2,889.57)

Received from Selectmen	\$5,561,568.00	
Revenue from State Sources	1,168,023.97	
Received from Tuitions (includes transportation)	3,053,064.90	
Received from all Other Sources	<u>543,504.72</u>	
TOTAL RECEIPTS		\$10,326,161.59

Total Amount Available for Fiscal Year		10,303,272.02
Less School Board Orders Paid		<u>10,323,098.24</u>
BALANCE ON HAND JUNE 30, 1996		(\$19,826.22)

Peggy Topliff
District Treasurer

SUPERINTENDENT OF SCHOOLS REPORT

(My report this year is a revision of one written earlier for the Pembroke Municipal Newsletter, which some in the community did not have the opportunity to receive and read.)

If your experience is similar to most peoples' nationwide, you attended school in a community in which the superintendent's office was an integral and accepted part of the local public school system. Here in New Hampshire, however, a somewhat different model - the school administrative unit, or SAU - was established some years ago in an effort to maximize efficiency and reduce costs.

While large school systems in our state, like Concord, generally support their own superintendent's office and some smaller communities, like Bow and Hopkinton, have also chosen to fund exclusive central office services, about sixty percent of New Hampshire's superintendents still represent multiple school districts. This multi-district structure often makes it difficult for residents to think of the superintendent as a part of their school system and to recognize the services and responsibilities of the central office. Given this background, I felt that it would be helpful to share some information about SAU #53 with you in an effort to promote a better understanding of who we are and what we do.

Along with Pembroke, SAU #53 serves the independent school districts of Allenstown, Chichester, Deerfield and Epsom, each of which has completely separate budgets, instructional programs and priorities, employee contracts, policies and goals. Currently we oversee budgets and various grants totalling over \$25,000,000 per year and a work force of over 500 faculty and support personnel. The nine school buildings in SAU #53 enroll about 3600 students.

There are currently 69 SAU's in New Hampshire ranging in size from one to eight districts and from 600 to 15,000 students. Of these, SAU #53 is the 6th largest in terms of member districts (top 10%) and 17th largest in student population (top 25%). It might be noted that many SAU's that are larger than ours are single district central offices which may deal with more students and personnel but generally with only one budget, one set of policies and procedures, one set of goals and expectations and one teacher contract.

By statute, the operating expenses of a multi-district SAU are shared among its members based upon a state-mandated formula which considers each district's enrollment and property valuation. Our budget is developed yearly by the combined school boards of the SAU and acted upon following several public meetings and a formal public hearing.

SAU #53 strives to provide services in a fiscally responsible manner. During all but one of the last six years our operating budget has risen less than 3% annually, and for 1997/98 it has decreased slightly. In several studies of comparable SAU's by the University of New Hampshire's Center for Educational Field Services, SAU #53 has consistently had the lowest costs of all districts surveyed. The most recent study of SAU costs conducted by the New Hampshire Department of Education placed us well into the bottom third of all multi-district SAU's state-wide.

Some of SAU #53's responsibilities to the Pembroke School District include:

- fiscal and business management
- labor negotiations and grievances
- grant writing and management
- special education oversight
- legal matters, policy development
- student discipline hearings and appeals
- oversight of day-to-day school operations
- personnel management, benefit administration
- state and federal compliance and reporting
- oversight of curriculum, long-range planning
- employee certification and staff development
- school board meetings, directives and decisions
- facilities planning, construction, and maintenance
- consultation with principals and teachers

I hope that this overview has provided you with a better understanding of SAU #53. Our office, located adjacent to Pembroke Academy in Pembroke, is staffed largely by people who reside in the communities we serve. Our goal is to provide accurate, helpful and cost-effective services which support our schools and communities and help them to offer the best possible educational opportunities for children. Please don't hesitate to contact us if we can be of assistance in addressing any question or concern.

Respectfully submitted,
Thomas Haley
Superintendent of Schools

PEMBROKE ACADEMY HEADMASTER'S REPORT

Let me begin by saying how pleased and privileged I feel to be serving as your new Headmaster. It's hard to believe that a year and a half has passed since I began my tenure at Pembroke Academy. This adventure has been full of excitement, challenges and hope. Rich with pride, tradition and renewed spirit and energy, Pembroke Academy is a good school well on its way to becoming an excellent one.

The 1996 spirit squad coached by Beth McFall deserve special recognition. Not only was the team the Kiwanis Club champion but also the Class I State Champion for an unprecedented two consecutive years. This achievement was highlighted by the crowning of Megan Moody as the 1996 Individual Spirit Champion. Also, the Class of 1996, under the leadership of Corinne Foreman and Beth McFall, have earned our admiration for organizing one of the most elegant graduation ceremonies in Pembroke Academy's history. Words cannot fully describe my appreciation to the faculty for proudly donning their caps and gowns in honor of the graduates and this fine institution.

The 1996/97 school year began with a bang. The faculty put on a cookout for the students on the first day of school to kick off the school year and our theme "Seeking Connections - The Path to High Expectations." Let me highlight a few of the connections we are making:

P.A. Senate - Faculty and students are working together to have a voice and interest in the democratic functions of school life.

Homeroom Teams - Each faculty member is part of a homeroom team representing each grade level, with the goal of getting to know students better.

Progress Reports - Every parent/guardian will now receive a quarterly report of their sons' / daughters' progress.

Community Volunteers - Groups like the Friends of Pembroke, the Technology Task Force and many others are working diligently to bring computers and other related technology to Pembroke Academy.

Parent Volunteers - The Pembroke Academy volunteer program has 7 volunteers who are tutoring students and providing ongoing clerical support. (If interested, please call 485-7881.)

Connecting Classroom and Community - The Pembroke partnership received a school-to-work grant in March of 1996. The Pembroke partnership includes A.R.E.A. school districts, business and community representatives, the New Hampshire Technical Institute, and Brandeis University. Creating a working relationship among all levels of the educational community and the business community provides students with the connection between what is taught and career opportunities.

Peer Mediation - Over 30 students and faculty have been trained to resolve disputes peacefully in an attempt to also improve communication and the overall school climate.

We are extremely proud to celebrate the academic achievements of three students: Adam Sanborn, Marlena Smith and Nick Smith. They represent the top 2% of the students in the country by being named as National Merit Scholarship Semifinalists.

We are pleased with the addition of several new faculty members:

- Rich Pickering has been hired to replace Ron Rush as our Director of Administration.
- Brian Gridley has been hired to replace Rich Pickering as our Physical Education teacher.
- April Scharding has been hired as our new mathematics teacher.
- Linda Colgan has been hired as our new guidance counselor.
- Debra Duford has been hired to replace Chris Shanalaris as our OAP/JAGS instructor.
- Sabrina Florez has been hired to replace John Munroe as our Spanish teacher.
- Deborah Buchholtz has been hired to replace Alysson Parker in our English Department.

I envision for Pembroke Academy an integrated, cohesive “community of learning” where students and teachers make interpersonal and interdisciplinary connections. The result will be a student-centered atmosphere characterized by meaningful, relevant, consistent, fun and challenging learning expectations and activities for all.

I see the goal being that discussions, decisions and actions of the institution shall focus on “what’s in the best interest of students.” Obviously, we cannot make everybody happy or give people everything they want. However, we will be better able to meet the needs of our students when we focus on what’s in their best interest.

The challenges ahead will take time. The struggle will continue to be difficult. However, when we work together in students’ best interest, we can accomplish almost anything. Again, I continue to look forward to working with all of you in an effort to nurture our most precious resource - our children.

Respectfully submitted,
John Graziano, Headmaster

PEMBROKE THREE RIVERS SCHOOL PRINCIPAL'S REPORT

Congratulations to all volunteers. For the second year in a row, Three Rivers School has qualified to receive the Blue Ribbon Award from the State. We had over 3,000 volunteer hours this past year. Many parent and community volunteers worked on committees, assisted in classrooms, chaperoned field trips, offered mini courses, and assisted in a variety of other ways. Volunteering not only benefits the students but volunteers also get to see what the school program is like. I know that having many volunteers in the school helps communication between the school and community. I encourage anyone who would like to volunteer to call the school.

The academic program at Three Rivers focuses on the basics and strives to integrate the various subject areas as much as possible. I am always impressed with the variety of topics being offered to students and the high quality of teaching that occurs. We have a very diverse group of students with varying knowledge and ability levels. Teachers work hard to meet the needs of all students. It is also very evident that the staff enjoys working with young adolescents. As parents of young adolescents know, their needs can be very special. Staff works to maintain high academic standards in a caring and supportive atmosphere.

Our advisor/advisee system helps staff to maintain close contact with the needs of students. Each teacher has a group of students as his/her advisees. During a brief homeroom period in the morning and a longer period at the end of the day teachers meet with their advisees. Advisors also meet with the parents of their advisees twice a year for conferences.

We are continuing to work on several initiatives to better clarify what we expect students to know. Over the summer teacher committees worked on defining graduation standards for social studies and math. In the next few months, parents and community members will be asked for their input on these standards. Last year standards in science and language arts were established. By the end of this school year we will have in place graduation standards for the four major academic areas. A committee is also currently working to set academic standards for students completing eighth grade. They are using the graduation standards as a base.

A major basis for establishing standards has been the state curriculum frameworks. The state frameworks sets the content for the State Assessments that are now given at grades 3, 6, 10. The State Assessment tests were given to sixth graders for the first time this year. Students were tested in language arts, math, science, and social studies. Teachers are analyzing the tests to see how the material on the test compares to our curriculum.

Eliminating programs this year due to large budget cuts was very difficult. The music program was entirely eliminated, and this destroyed an important part of our school program. It is important to the school to provide a variety of opportunities for young adolescents. We always have many students interested in learning to play a musical instrument and perform in musical groups. It is also important for students to have an appreciation for the arts. The basic knowledge students receive in the arts is often their only exposure and helps them to enjoy artistic works and programs. Being able to understand and appreciate a variety of types of music as part of the arts enriches everyone's lives.

The peer mediation program, under the direction of our guidance director, has continued to be successful. Peer mediation is a conflict resolution approach where students in conflict have the chance to sit face to face to talk uninterrupted. This ensures that both sides of the dispute are heard. A trained peer mediator is an outside third party who leads the mediation process without taking sides. Mediators work in pairs and each mediation is scheduled by trained staff who are also available to "debrief" students after the mediation. Additional student mediators were trained this year to add to the initial group from last year. We have found that young adolescents have many conflicts that can be resolved through a mediation process.

A variety of extracurricular clubs, sports, intramurals, and other activities are very popular with students. The art club continues to be filled to capacity. Two productions by the drama club provided an activity for many students. Intramural golf, tennis, cross country skiing, and basketball fills to capacity. Our "homework club" meets before school and enables students to access the library and computers, as well as receive assistance by staff. Interscholastic sports provides a competitive outlet for athletes.

Each year staff and volunteers offer exploratory activities for students. This year the activities are being offered for an afternoon each quarter. Students have the opportunity to participate in such activities as mountain biking, leather work, ceramics, candle making, crafts, juggling, jazz dancing, etc. A total of twenty-six activities were offered each quarter. A number of activities also enabled students to go to the Hill and Village Schools and read and work with younger students, to assist the community through offering their assistance to neighbors of the school, and to travel to nursing homes to work with the elderly.

The Friends of Music has worked to provide some opportunities for students in music. A newly formed athletic boosters club has focused efforts on improving the playing fields. The Pembroke Action League for School provides support in a variety of ways. This year we had a parent information group that met and shared their thoughts on their children's experiences at Three Rivers. The efforts of these groups are greatly appreciated.

Each day I have the opportunity to see students being successful and growing intellectually, socially, and physically. It is amazing to see how much students progress in their four years at Three Rivers. I welcome any thoughts you might have on our program. Please feel free to call or visit.

Respectfully submitted,
Allen Zipke, Principal
Three Rivers School

PEMBROKE HILL/VILLAGE SCHOOLS PRINCIPAL'S REPORT

The 1995/96 school year opened with Mrs. Sandie Sterling as the new assistant principal at the Village School. Ms. Poznanski, who had taken the position the previous year as an interim position, returned to the classroom in a special education position. Mrs. Sterling previously taught in the Plymouth area and came to us with many years of experience. She has a special education background and a keen interest in computers.

One of the professional highlights of the school year was a two day district-wide conference held at Three Rivers for our staff. At the conference we had presenters who gave sessions on how to have teams work more effectively, more effective use of time and creative schedules, and how to improve instruction in the classroom. We had several high quality speakers who provided intense, energizing ideas for the staff. Among the presenters was Mr. Ron Martin, an educator from New Zealand. New Zealand has one of the highest literacy rates in the world and we had the opportunity to hear first hand some of the practices and ideas that they use to accomplish this in their country. Mr. Martin was in Canada on business and thanks to Allen Zipke, the principal at Three Rivers, he came to spend a few days with us.

The Hill and Village Schools again received the State's Blue Ribbon Award for volunteerism. To receive this award a school must document volunteer hours that equate to several times the number of students in the school. Volunteers are a vital part of our school and we would like to take this opportunity to thank everyone who again made these awards possible. In the spring of the year the teams at each school went through their first review by the District Team. This was a new process for all of us. The District Team is a team comprised of staff and administrators from each of our buildings. One of their charges as a team is to review the work and effectiveness of the instructional teams in each building. This is another outgrowth of our strategic plan and we see this as a vehicle which will lead to improved instruction in the classrooms.

This year we continued to provide a number of educational programs and opportunities for our students beyond regular classroom instruction. The Wee Deliver program, the trips to the Montshire Museum, to Odiorne, and to the State House are a few of the ways we try to offer our students a well rounded program. We also held book fairs at both buildings as part of our ongoing efforts to have reading become an integral part of every child's life. By the time this report reaches you will have received the results of the third grade assessment which was given in spring of 1996. This will be our third year in the assessment program and we will now have enough information to help us make informed decisions on how to strengthen our programs.

At the end of the school year Mrs. Nancy Beaudry, a third grade teacher at the Hill School, made the decision to retire. Mrs. Beaudry had been with the Pembroke School over twenty years. She will be missed and we thank her for her many years of service and dedication to the district. We would like to thank all of the staff at the SAU office and the school board for their support. We would also like to thank all the teaching staff and all of the support staff at both our buildings, office help, kitchen employees, bus drivers, paraprofessionals and custodians. Each one goes above and beyond in their efforts to help our students each day.

We would also like to thank all of our parents for their support over the past year.

Respectfully submitted,
Susanne Whitbeck,
Principal Hill/Village Schools

**PEMBROKE ANNUAL REPORT OF
SCHOOL HEALTH SERVICES FOR
PEMBROKE ACADEMY**

Nursing Assessment/Treatments		4625	
Nursing Assessment/Illness		3219	
Nursing Assessment/Injury		1406	
Health Counseling		753	
Medications: scheduled & prn		4080	
Faculty Health Office Visits		172	
Total Visits to Health Office		8877	
Free/Reduced Meal Program		121	
Parental Conferences/Communications		115	
School Educational Conferences		58	
Professional Committee Participation: Discipline, School Nurse Assoc., Procedures, Staff Development, Inservices/Conferences		40	
Medical/Interagencies/Community Collaboration		75	
Professional Workshops Attended (inc. w/e & pm)		12	
Classroom Presentations		2	
<u>Screenings</u>	<u>No.</u>	<u>Rechecked</u>	<u>Referred</u>
Vision	404	12	9
Hearing	346	2	2
Height	596		
Weight	596	4	2
Blood Pressure	304	4	1
Dental	5		5
Individual	14	14	14
Sports Physicals	80	8	8
Scoliosis	80		
Pediculosis	2	2	1
Cardiac	2	2	2
Communicable Diseases			
Strep Throat		12+	
Ringworm		2	
Mononucleosis		8+	
Conjunctivitis		6	
Chicken Pox/Shingles		4	
Pediculosis		2	

Respectfully submitted,
JoAnn V. Lytle, R.N., BSN, BSEd
School Nurse-Health Teacher

**PEMBROKE ANNUAL REPORT OF
SCHOOL HEALTH SERVICES FOR
THREE RIVERS SCHOOL**

Nurses Assessment/Procedures	3899
Medications: Doses Given	3929
Staff Assessment	54
Home Visits	4
Total Visits to Health Office	7882
Free/Reduced Meal Program	103
Special Education: Student assist. team. team mtg.. IEP	108
Health Education/Promotion: Staff	2
Professional Committee Participation: Rand Trust, School School Nurse Asso.. Procedures and Protocols, Discipline	8
Classroom Teaching/Presentations (Science and Health)	34
Continuing Education Workshops (not school sponsored)	2
Inter-Agency Collaboration	27
Supervision of UNH Student Nurse: Meetings with Parents/ Teachers/Physical Therapist: Assist with Workshops-- Diversity Days. Jumprope 4 Heart. Wheelchair Race: Transport Sick Students: Phone Calls	

	<u>SCREENING</u>	<u>RECHECK</u>	<u>REFERRED</u>	<u>TREATED</u>
Vision	470	58	38	11-known
Hearing	470	21	1	1
Height	470	0	0	0
Weight	470	0	0	0
Scoliosis	465	41	23	
Sport Physicals	9	0	0	0
Dental Program	16		3	
Blood Pressure	191			
Pediculosis	465	142	7	7
MMR Clinic	23			

COMMUNICABLE DISEASES (Known)

Pediculosis	7	Scabies	0
Strep Throat	6	Chicken Pox	0
Conjunctivitis	5	Mononucleosis	3
Fifth's Disease	0	Rabies Exposure	1
Ring Worm	0	Skin Infection	1

Respectfully Submitted,
Beth Corcoran, R.N.BSN, School Nurse

**PEMBROKE ANNUAL REPORT OF
SCHOOL HEALTH SERVICES FOR
PEMBROKE HILL SCHOOL**

	<u>SCREENING</u>	<u>RECHECK</u>	<u>REFERRED</u>
Screenings			
Vision	281	24	17
Hearing	281	22	7
Scalp	500+		50
Dental	40		13
Scoliosis	109		6
Blood Pressure Check	25		
Height & Weight	281		

NURSING ASSESSMENT/TREATMENT FOR:

Illness/Injury	2146
Home Visits	3
Medications	4332
Parent Contacts	2000
Classroom presentations	4
ADHD student group (3 groups)	40 students
School Personnel Conferences	45

PEMBROKE VILLAGE SCHOOL

	<u>SCREENING</u>	<u>RECHECK</u>	<u>REFERRED</u>
<u>Screenings</u>			
Vision	185	15	7
Hearing	200	39	14
Impedance	185	56	23
Scalp	203		6
Dental	13		4
Blood Pressure Check	6		
Height & Weight	185		205

NURSING ASSESSMENT/TREATMENT FOR:

Illness/Injury	1474
Home Visits	8
School Personnel Conferences	40
Medications	1460
Medical Contacts	25
Classroom presentations	6

Respectfully Submitted,
Mary Rosenthal, School Nurse

PEMBROKE ACADEMY 1996 GRADUATES

Allenstown

Benjamin S. Bilger
Jessica A. Boisvert
Jason P. Boudreau
Carl J. Buxton
Jennell A. Carter
Seth M. Crawford
Stacey L. Darling
Joseph L. Demers
Romina G. Dufour
Tracy A. Francoeur
Julieanne M. Frascinella
Kevin S. Froton
Jennifer R. Godbout
Crystal L. Howe
Veronica Indyk
Andrea M. Keane
Robert J. Lemieux
Nicole A. Lombard
Susan L. Martell
David H. Mason
Chad T. McCarthy
Jennifer M. Michaud
Andrew J. Petrin
Michael A. St. Germain
Philip J. Viar
Wendy L. Wilks
Erika L. Wilson
Michael P. Zachodny

Barnstead

Tzegha Kibrom

Chichester

Chad N. Call
Briana L. Gagne
Joshua R. Lienhart
Kelley I. MacRae
Linwood E. Marden, Jr.
Loren T. Mayville, Jr.
Mitchell M. Michaud
Joseph J. Miller
Rebecca F. Miller

Megan-Sioux D. Moody
Megan G. Parker
Sonja E. Solberg
Adam A. Torrey
Rebecca E. Towle
Jon K. Wilson

Deerfield

Kathryn A. Cannata
Danielle M. Clock
Stacey A. Gagne
Shanna L. Hoffman
Brandi D. Hurd
Jennifer M. Johnson
Melissa A. Lassins
Michelle D. Raymond

Epsom

Jason R. Bernard
Jason J. Brown
Michael A. Carignan
Shawn M. Fontaine
Joshua Fredyma
Joel S. French
Elizabeth A. Godin
Nicole D. Goyette
Kinda M. Hickey
Jason E. Hughes
Natalia Ivina
Stephanie L. Johnson
Stacey J. Keeler
Steven J. LeSage
Keith C. Levesque
Alan D. Lugg
Chad M. McKenney
Scott M. Nickerson
Autumn M. Paine
Kristina M. Parichand
Jessica D. Pride
Belinda M. Prue
Merissa A. Rudkin
Craig A. Stephen
Wendi A. Stiles

Kristina M. Sullivan
Frank G. Sylvester
John N. Taylor
Tara A. Towle
Nadine C. Trovato
Joshua Y. Virgin
Adam E. Welch
Jason R. Werren

Hooksett

Andrew H. Blake
Crystal M. Jaczuk
Anthony B. Palisi
Jennifer L. York

Pembroke

Micah V. Adams
Amanda J. Beaudoin
Duane A. Benton
Anita R. Blais
April M. Boehms
Yolonda M. Browne
Stacey L. Buder
Jamie M. Button
Matthew P. Daviault
Lisa A. Devoe
Nancy I. Downing
Alex H. Estabrook
Jesse L. Fenn
Christine M. Gialousis
Molly S. Gignac
Jennifer A. Ginn
Bridget M. Goodnow
Frank F. Gordon, Jr.
Jonathan A. Green
Meredith R. Hanson
Laura A. Hatch
Mitchell F. Henderson
Allison L. Herrington
John B. Labbe
Mark A. Ladd
Brian R. Lamy
Shawn M. LaRoche

Pembroke (cont'd.)

Tabitha B. LaRose

Brian K. Locke

Melissa A. Manning

Brian R. McClintock

William M. McCullough

Suzanne A. McDonnell

Jessica C. Moegelin

Jennifer B. Montmarquet

Melissa M. Moran

Jody L. Nedeau

Shelly J. Norton

Jessica L. Ouellette

Michael D. Perez

Roxana E. Peters

Michael J. Potter

Amy J. Preve

Melissa L. Rams

Jeremy J. Rocheford

Bryan E. Russell

Hanna L. St. Cyr

Eric M. Stanley

Paul Stauffacher

Elizabeth A. Stewart

Allyson N. Tardiff

Tiffany D. Terrill

Jessica K. Thibeault

Susan B. Thompson

Kathryn M. Tynan

Michael A. Westgate

Jeremiah A. Winden

Richard N. Wurster

Cara E. Zielinski

THREE RIVERS SCHOOL 1996 GRADUATES

Seamus M. Ahearn	Joshua J. Gagne	Brian D. Percy
Eric M. Barker	Sarah A. Gendron	Katie L. Phillios
Nicole D. Baxter	Kelly M. Girard	Devan M. Pilote
Aaron T. Bennington	Craig R. Giroux	Sara E. Plourde
Crystal L. Benton	Derek R. Glodgett	Brian N. Potter
Jessica M. Berube	Jeffrey M. Guillemette	Brandy L. Preve
Frederick W. Boosinger	Benjamin B. Haggett	Eric Richard
Ashley D. Bower	Shane B. Haggett	Jamie L. Roy
Angela L. Boynton	Jessica M. Hanright	Matthew A. Russell
Annette S. Brasley	Carole J. Hartigan	Michelle J. Severance
Robert J. Bubacz	G. Cutler Heiser	Emily E. Shea
Amanda R. Callmeyer	Matthew A. Joyce	Christine L. Shoemaker
Ryan G. Caron	Crystal N. Kennard	Bethany Slack
Julie E. Charron	Daniel W. Komm	Joshua B. Smith
Jennifer L. Chouinard	Melissa A. Laramie	Kristi L. Smith
Renee B. Chouinard	Michael P. Laughlin	Melissa A. Smith
Jennifer N. Clement	Brook E. Lavin	Timothy J. Smith
Derek A. Cole	Christopher L. LePage	Matthew J. Stafford
Allison E. Connor	John W. Lovett	Shannon B. Steele
Michael D. Cote	Richard M. Lucier	Richard F. Stewart
Joshua David	Heather K. Luster	Vanessa L. Sysyn
Joshua E. Deane	Ignacia M. Martinz	Andrew J. Tardiff
Ryan D. DelaHaye	Roy J. McNair	Melissa L. Tetrault
Robert W. Demary	Todd G. Montwill	Sheri L. Tewhey
Michael B. Desrochers	Charlene A. Moody	Beth I. Thibault
Timothy Doyle	Joshua B. Morton	Newell Todd
Danielle K. Durette	Christine M. Nedeau	Benjamin A. Topliff
Patrick J. Elliott	Drew A. Neilson	Rion J. Triplett
Gabriel P. Estabrook	Nicholas M. Noel	Michael E. Tynan
Albert J. Evarts	Kira D. Nolin	James P. VanNest, III
Ryan P. Fitzgerald	Daniel G. Ober	James A. Viar
Peter R. Fleury	Lena R. Paille	Bradford M. Weeman
Robbin E. Ford	Lynn M. Palys	Joshua C. Whiteman
Jaime L. Foreman	Julie A. Paquette	Jesse L. Whitney
Jonathan A. Fudala	Daniel E. Parent	James R. Zimont
	Eric L. Pepin	

**TEACHER'S SALARY SCHEDULE
1996/97**

STEP	BA	BA+15	MA	MA+16
1	20,503	21,416	24,056	24,817
2	20,988	21,923	24,624	25,404
3	21,715	22,650	25,352	26,131
4	22,442	23,378	26,079	26,858
5	23,170	24,105	26,806	27,585
6	23,897	24,832	27,534	28,313
7	24,624	25,559	28,261	29,040
8	26,136	27,071	29,778	30,552
9	27,836	28,771	31,473	32,252
10	29,536	30,471	33,173	33,952
11	31,236	32,171	34,873	35,652
12	32,936	33,871	36,573	37,352
13	34,495	35,430	38,131	38,911

SCHOOL EMPLOYEE SALARY RANGES

Secretaries	\$ 8.20/hr.-\$11.53/hr.
Teacher Aides	\$ 6.40/hr.-\$10.06/hr.
Bus Drivers	\$10.48/hr.-\$12.71/hr.
Custodians	\$ 6.49/hr.-\$13.15/hr.
Lunch Program	\$ 5.50/hr.-\$11.63/hr.

SCHOOL OFFICERS SALARIES

SCHOOL BOARD MEMBERS

Clint Hanson, Chairman	\$819.00
Gerard Fleury	770.25
Ingrid Lemaire	770.25
Susan Seidner	770.25
Ryland Weisiger	770.25

DISTRICT CLERK

Cynthia Menard	\$25/Meeting
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MODERATOR

Tom Petit	\$65/Meeting
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DISTRICT TREASURER

Peggy Topliff	\$2,600.00
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DIRECTOR OF MAINTENANCE

Roger Simard	35,392.00
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MARCH 12, 1996

The Pembroke School District meeting of Tuesday, March 12, 1996 was called to order by Moderator Thomas Petit at 11:00 AM at the Pembroke Village School on High Street. The Moderator read the warrant and asked for a motion. Charlie Mitchell made the motion to open the polls and Roland Young seconded the motion. The polls were declared open until 7:00 PM for the purpose of electing two school board members and the school district officers. The checklist was used with the following checklist supervisors and assistants attending: Roland Young, Celeste Borgman, Bonnie Clark, Florence Woods, Terry Cournoyer, Paula Kudrick, Charlie Mitchell, Daryl Borgman, Reed Parmenter, and Gerald Belanger.

1. TO CHOOSE A MODERATOR FOR THE ENSUING YEAR

Thomas E. Petit - 809 (elected)

2. TO CHOOSE A CLERK FOR THE ENSUING YEAR

Cynthia E. Menard - 788 (elected)

3. TO CHOOSE A TREASURER FOR THE ENSUING YEAR

Peggy Topliff - 788 (elected)

4. TO CHOOSE TWO MEMBERS OF THE SCHOOL BOARD FOR THE ENSUING THREE YEARS

Therese McCarthy - 417 (elected)

Clinton A. Hanson Jr. - 390 (elected)

The polls were closed at 7:00 PM with 902 regular ballots cast and 62 absentee ballots cast. Tellers to count were: Roland Young, Celeste Borgman, Bonnie Clark, Florence Woods, Terry Cournoyer, Paula Kudrick, Charlie Mitchell, Daryl Borgman, Reed Parmenter, and Gerald Belanger.

Respectfully submitted,
Cynthia E. Menard
School District Clerk

MARCH 19, 1996

The School District Clerk received a letter on March 13, 1996 requesting a recount of the school district votes tallied for School Board ballot candidate Clinton A. Hanson Jr. and write-in candidate Ronald Clouser. In accordance with NH RSA 699:30 and NH RSA 671:32 a recount was held on March 19, 1996 at 7:00 PM in the library at Pembroke Academy High School. Moderator, Thomas E. Petit and School District Clerk, Cynthia E. Menard conducted the recount. Those present were: Roland Young, James Goff, Ronald Clouser, Gerald Belanger, Charles Mitchell, Therese McCarthy, Ryland Weisiger, Daryl Borgman, and Gerald Fleury.

Results of the recount were:

Clinton A. Hanson Jr. - 394 votes (elected)

Ronald Clouser - 387 votes

Respectfully submitted,
Cynthia E. Menard
School District Clerk

1996 Employee Service Awards



(l-r) Michael Toepfer, 5 years; David Stack, 10 years; Johnathan Stack,
Nancy Clifford, 10 years; Bradley Robertson, 10 years;
Henry Malo, 20 years; John Freeman, 5 years.

(Not pictured) Brian Lemoine, 15 years; Charles Schmidt, 10 years;
Darrell Amell, 10 years; Emile Lacerte, 5 years.

Department Addresses & Phone Numbers

DEPARTMENT	ADDRESS	PHONE NUMBER
TOWN HALL	311 Pembroke Street E-mail: townhall@pembroke-nh.com Web Site: http://www.pembroke-nh.com Assessing Department Board of Selectmen Tax Collector Town Clerk Town Administration Planning and Land Use Department	485-4747
AMBULANCE Tri-Town Volunteer	Central Street	EMERGENCY - 911
COMMUNITY ACTION PROGRAM	155 Main Street	485-7824
FIRE DEPARTMENT	247 Pembroke Street	EMERGENCY - 911 all other - 485-3621
HIGHWAY DEPARTMENT	8 Exchange Street	485-4422
LIBRARY	261 Pembroke Street	485-7851
POLICE DEPARTMENT	4 Union Street	EMERGENCY - 911 all other - 485-9173
SCHOOL DEPARTMENT Superintendent Pembroke Academy Three Rivers School Hill School Village School	267 Pembroke Street 209 Academy Road Academy Road 300 Belanger Drive High Street	485-5187 & 485-5188 485-7881 485-9539 485-9000 485-1807
SEWER DEPARTMENT	311 Pembroke Street	EMERGENCY - 485-5600 Billing & Service - 485-8658
WATER WORKS	212 Main Street	485-3362
WELFARE DEPARTMENT	311 Pembroke Street	485-2883