



*Annual Report*

LANCASTER, N. H.

1960

## Highlights of 1960

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Completed preliminary study of Sewer System.

Renovated Court Room.

Resurfaced Main Street business district.

Purchased New Cruiser for Police Department.

Constructed new Civil Defense Shelter.

Pleasant Valley Road improvements.

Herbert A. Woods elected to Board of Selectmen.

John A. Sweeney appointed Chief of Police.

## Plans for 1961

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Final planning of Sewer System.

Purchase of a new truck for Highway Department.

Purchase of a new front end loader for Highway Department.

## Cover Photo

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Lancaster's High School Language Laboratory, the newest and most modern in New Hampshire. There are five lesson channels, record player, intercom which operate all simultaneously to one, several or all booths. There are 24 dual record and listen/respond student booths, unbreakable tape student positions. The cost was less than \$240.00 per student position.

**ANNUAL REPORT**  
**OF THE**  
**TOWN OF LANCASTER, N. H.**

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**FOR THE PERIOD**  
**JANUARY 1, 1960 TO DECEMBER 31, 1960**

**INCLUSIVE**

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**WITH THE REPORT OF**  
**THE LANCASTER SCHOOL DISTRICT**

**DEMOCRAT PRESS - LANCASTER, N. H.**

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1960

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# Directory of Officials

## Elected Officials

	Term Expires
<b>Selectmen</b>	
Alphonsus P. Bradley	1961
Arthur G. Sherman	1962
Herbert A. Woods	1963
<b>Moderator</b>	
Dana H. Lee	1962
<b>Town Clerk and Treasurer</b>	
Dorothy H. Cross	1961
<b>Supervisors of the Check List</b>	
Albert J. Kenney	1962
Lester E. Moses	1962
Edna B. Haley	1962
<b>Trustees of Trust Funds</b>	
Daniel A. O'Brien	1961
Raymond W. McCaig	1962
Sinclair Weeks	1963
<b>Library Trustees</b>	
Ethel McCarten	1961
Sinclair Weeks	1962
Raymond Linscott	1963
<b>Col. Town Investment Committee</b>	
J. Wendall Kimball	O. Leo Connary
Daniel A. Sullivan	Raymond W. McCaig
Raymond F. Linscott	Raymond Carr
Hugh Galbraith	
<b>Col. Town Spending Committee</b>	<b>Term Expires</b>
Clinton L. White	1961
George E. Hunter, Jr.	1961
Arthur Drake	1961
James A. Ferguson	1962
Nathalie Wheeler	1962
Charles T. Bennett	1962
Robert C. Rich	1963
Grace M. Lee	1963
Margaret P. Guilmette	1963
<b>Emmons Smith Fund Committee</b>	<b>Term Expires</b>
Mary H. Carey	1961
Marion M. Balch	1962
Laurence J. Paul	1963



# Report to the Citizens

Fellow Citizens:

The Annual Report for the fiscal year ending December 31, 1960 is prepared to bring you information of the activities and the financial condition of your local government. Read the report to better understand the problems, the various functions and services of the different departments, improvements made and future plans. A well informed citizenry is the surest way to preserve better government. Your attendance at public meetings and voting in Town Meeting is important to offer constructive suggestions to improve your Town Government.

Main Street from High Street to Mechanic Street was resurfaced this year with the costs shared by the Town and State. This latest improvement now makes the entire Main Street attractive and improved. In the rural area a section or road was improved to reduce maintenance cost and improve travel. A preliminary survey of the Sewer System was completed this year and we look forward to further study to improve the system and abate pollution of the streams. The various departments operated efficiently at a minimum of cost in spite of the heavy snow causing additional expense.

Although it was a year of increasing costs the Town officials feel the year financially was successful. The year ended with a budget surplus of \$2,665.66 and the debt was reduced by \$13,139.41 with no new notes issued. The Town now has a current surplus, excess of current assets over current liabilities, of \$14,942.35 increased by \$2,401.84 during 1960.

The report is prepared a little differently this year for what we hope is easier reading and better understanding. If there are any questions that remain unanswered, we are pleased to hear from you.

Sincerely,

DONALD E. CRANE  
Town Manager

# Town Warrant

## THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Lancaster, in the County of Coos in said State, qualified to vote on town affairs:

You are hereby notified to meet at the Town Hall in said Lancaster on Tuesday, the fourteenth day of March next, at ten o'clock in the forenoon, to act upon the subjects hereinafter mentioned. The polls will be open at said place and date from the conclusion of the business meeting held thereat until six o'clock in the afternoon for the reception of your ballots.

1. To choose all necessary town officers for the ensuing year.

2. To see if the Town will vote to authorize the selectmen and town treasurer to borrow a sum or sums, not exceeding in the aggregate the amount of the tax commitment of the previous year (1960), in anticipation of the collection of taxes for the current municipal year, and to issue in the name, and on the credit, of the Town negotiable notes therefor, said notes to be paid in the current municipal year from the taxes collected during the current municipal year.

3. To see if the Town will vote to authorize the selectmen to administer or dispose of any real estate acquired by tax collector's deeds.

4. To see what sum of money the Town will vote to raise and appropriate for the purpose of replacing the memorial lights, so-called, on Main Street bridge with other appropriate metal standard lights, as authorized by the 1960 annual town meeting. (Submitted without recommendation by the budget committee)

5. To see if the Town will vote to appropriate and transfer from The Capital Reserve Fund the sum of Three Thousand (\$3,000.00) Dollars to be used toward the purchase price of a new town truck. (Recommended by the budget committee)

6. To see if the Town will vote to appropriate and transfer from the surplus accumulated in 1960 the sum of Twenty Five Hundred (\$2500.00) Dollars to be used toward the purchase price of a new town truck. (Recommended by the budget committee)

7. To see if the Town will vote to raise and appropriate a sum not exceeding Ten Thousand (\$10,000) Dollars for the purpose of purchasing a Front End Loader, so-called, and, for this purpose, to authorize the selectmen to borrow, by the issue of serial notes of the Town in accordance with the provisions of Chapter 33 of the New Hampshire Revised Statutes Annotated, being known as the Municipal Finance Act, and any amendment thereto, a sum not exceeding Ten Thousand (\$10,000.00) Dollars and to authorize the selectmen to determine the time and place of payment and the rate of interest on said notes and to do whatever may be necessary or convenient in connection with the issuance thereof. (Recommended by the budget committee)

8. To see if the Town will vote to authorize the selectmen to file, on behalf of the Town, an application (in form and manner required by the United States and in conformity with P.L. 560, 83rd Congress) and do whatever else may be required for an advance, in the amount of Thirty Thousand (\$30,000.00) Dollars, to be made by the United States to the Town of Lancaster to aid in defraying the cost of the final report and plan preparation for sewerage and sewerage treatment facilities for the Town. (By the selectmen)

9. To see if the voters will authorize the selectmen to appoint a committee of five (5) persons to study, investigate and report, at the next annual town meeting or at a special town meeting held prior thereto, on the feasibility and desirability of adoption by the Town of an ordinance, code or by-law, pursuant to the provisions of Chapter 48-A of Revised Statutes Annotated relative to the supervision over, and disposal of, dwellings in the Town which are unfit for human habitation; and, further, to authorize said committee, if considered feasible and desirable by a majority thereof, to formulate and present to said town meeting a proper ordinance, code or by-law to effectuate the purposes of said Chapter 48-A. (By the selectmen)

10. To see if the Town will vote to guarantee to the Boy Scouts of Lancaster a meeting place for said Boy Scouts in the dining room, so-called, located in the Town Hall from 7:00 p. m. to 8:30 p. m. every Thursday night commencing on September 1 of each year and extending through May 30 of the following year. (By petition of ten voters to the selectmen)

11. To see if the Town will vote to accept the budget as submitted by the budget committee.

12. To direct how money raised for the above purposes be expended.

13. To act on any other business which may legally come before this meeting.

Given under our hands and seals this twenty-fifth day of February, 1961.

ALPHONSUS A. BRADLEY,  
ARTHUR G. SHERMAN,  
HERBERT A. WOODS,  
Selectmen of the Town of Lancaster

A True Copy of Warrant—Attest:  
ALPHONSUS A. BRADLEY,  
ARTHUR G. SHERMAN,  
HERBERT A. WOODS,  
Selectmen of the Town of Lancaster



## Budget for 1961

The proposed budget for the fiscal year 1961 follows: The budget is prepared by the Budget Committee from information furnished by the Board of Selectmen, and other Town Officers. The Budget Committee held public hearings for a general discussion of all recommended appropriations. Expression from the Public is a determining factor as to the amount of appropriations or a particular appropriation. Many long hours were spent by the Committee in the preparation of the Budget. It is their feeling that the expression of the Public is reflected in the Budget.

Included is the estimate and actual revenues, appropriations and expenditures of the previous year 1960.

### REVENUE

Sources of Revenue	Estimated 1960	Actual 1960	Estimated 1961
<b>From State:</b>			
Interest & Dividends Tax	\$ 8,209.78	\$ 8,209.78	\$ 8,200.00
Railroad Tax	1,000.00	1,000.00	1,000.00
Savings Bank Tax	623.28	623.28	620.00
Reimbursement a/c State & Federal forest lands	70.00	67.67	68.00
Reimbursement State Aid Construction	3,850.00	3,850.00	3,850.00
Reimbursement a/c Old Age Assistance	125.00	62.61	75.00
<b>From Local Sources Except Taxes:</b>			
Dog Licenses	600.00	650.56	625.00

Sources of Revenue	Estimated 1960	Actual 1960	Estimated 1961
Business Licenses, Permits & Filing Fees	400.00	470.50	450.00
Fines and Forfeits			
Municipal Court	1,000.00	852.42	850.00
Rent of Town Hall and Other Buildings	1,500.00	1,532.00	1,500.00
Interest Received on Taxes And Deposits	1,100.00	1,319.62	1,100.00
Parking Meter	6,000.00	6,516.11	6,000.00
Water Depts.	900.00	900.00	1,000.00
Motor Vehicle Permit Fees	16,000.00	17,493.11	16,000.00
Sale of Town Property	1,000.00	1,301.50	1,000.00
Withdrawals from Capital Reserve Funds			3,000.00
Income from Investment	116.00	116.28	120.00
Commission on Head Taxes	800.00	752.59	750.00
<b>Amount Raised by Issue of Bonds or Notes:</b>			
New Equipment			10,000.00
Cash Surplus			2,500.00
<b>From Local Taxes Other Than Property Taxes:</b>			
Poll Taxes—Regular @ \$2	2,698.00	2,570.00	2,500.00
National Bank Stock Taxes	693.40	693.40	693.00
Yield Taxes	1,000.00	1,421.66	1,000.00
Added Taxes		1,221.20	
<hr/>			
Total Rev. from all sources			
Except Property Taxes	\$47,685.46	\$51,624.89	\$62,901.00

## EXPENDITURES

Purposes of Expenditures	Appro. 1960	Actual Expend. 1960	Appro. Recom- mended by Budget Comm. 1961
<b>Current Maintenance Expenses:</b>			
<b>General Government:</b>			
Town Officers' Salaries	\$10,685.00	\$10,855.00	\$11,220.00
Town Officers' Expenses	4,558.00	4,248.64	4,308.00
Election & Registration Expenses	400.00	598.90	325.00
Municipal Court Expenses	500.00	500.00	500.00
Expenses Town Hall and Other Town Bldgs.	5,950.00	5,807.58	6,250.00
Employees' Retirement and Social Security	1,750.00	1,771.80	1,850.00
<b>Protection of Persons &amp; Property:</b>			
Parking Meters	6,000.00	5,861.53	6,000.00
Police Department	14,125.00	14,388.05	13,325.00
Fire Department	4,500.00	4,500.00	4,500.00
Moth Exterm.—Blister Rust and Care of Trees	1,100.00	1,606.05	1,600.00
Insurance	3,674.15	3,591.21	4,039.86
Planning & Zoning	200.00	150.00	200.00
Damage by Dogs—Damages and Legal Expenses	400.00	352.73	475.00
Civil Defense	400.00	400.00	200.00
<b>Health:</b>			
Health Dept., Including Hospitals	5,809.22	5,415.00	6,460.24
Vital Statistics	350.00	351.00	350.00
Sewer Maintenance	1,000.00	1,589.05	1,000.00
Town Dump and Garbage Removal	2,700.00	2,731.30	2,750.00
<b>Highways &amp; Bridges:</b>			
Town Maintenance	47,850.00	49,996.69	47,650.00
Street Lighting	11,500.00	11,113.59	*11,175.00
Town Road Aid	760.97	760.97	757.40
<b>Libraries</b>	<b>6,050.19</b>	<b>6,050.19</b>	<b>6,158.00</b>

Purposes of Expenditures	Appro. 1960	Actual Expend. 1960	Appro. Recommended by Budget Comm. 1961
<b>Public Welfare:</b>			
Town Poor	3,000.00	2,757.79	3,000.00
Old Age Assistance	6,600.00	6,611.54	6,600.00
<b>Patriotic Purposes:</b>			
Memorial Day & Veterans' Assoc.	400.00	400.00	100.00
<b>Recreation:</b>			
Parks & Playgrounds Incl. Band Concerts	2,374.00	2,643.04	2,750.00
<b>Public Serv. Enterprises:</b>			
Cemeteries	2,500.00	2,500.00	2,500.00
Advt. & Regional Assoc.	1,200.00	1,200.00	2,175.57
Bicentennial	500.00	500.00	500.00
<b>Interest</b>			
On Temporary Loans	922.00	1,567.42	1,500.00
On Long Term Notes	1,003.00	1,204.44	962.00
<b>Highways and Bridges:</b>			
Town Construction Bridges	2,000.00	33.18	2,000.00
State Aid Const. — Bridge			835.55
Sidewalk Construction	1,500.00	1,397.48	1,500.00
Sewer Construction	500.00	500.21	1,500.00
New Equipment			15,500.00
<b>Payment on Principal of Debt:</b>			
Long Term Notes	14,800.00	14,800.00	13,139.41
<b>Payment to Capital Reserve Funds</b>			
Reserve Funds	3,000.00	3,000.00	
<b>Total Expenditures</b>	<b>\$170,561.53</b>	<b>\$171,754.38</b>	<b>\$185,656.03</b>

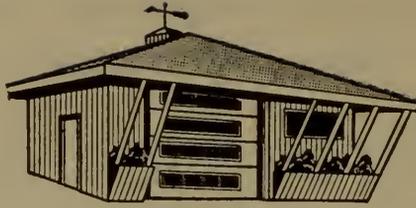
\*An additional \$1,200.00 submitted without recommendation of the Budget Committee for 1961.

## **Board of Selectmen and Town Manager**

The Selectmen-Manager form of Government that Lancaster works under can be best described in likeness to a corporation. The Board of Selectmen, similar to a Board of Directors, is vested with the responsibility of determining the operating policies of the Town. The Manager is the administrative head of all departments of the Town and responsible for their efficient administration. He has general supervision of the Town property and business officers of the Town and of the expenditure of money appropriated for Town purposes. He prepares a detailed estimate of the probable expenditures of the Town and keeps the Selectmen fully informed of the needs of the Town within his scope of duties. He is Overseer of the Public Welfare and is the Tax Collector.

During the year the Selectmen held some 40 regular meetings at the Town Office with the Manager present. These meetings are scheduled each first and third Monday evening of the month and are public. Many of the public attended these meetings. Special meetings were held for various reasons such as receiving inventory blanks and meeting with specific individuals or for specific problems. Meetings were held for preparation of the Budget for the Budget Committee and meeting with the Budget Committee.

Several meetings were held out of Town with other Boards of Selectmen and other representatives, for particular problems. The Board attended meetings held by the State Tax Commission and the N. H. Assessors Association.



## Report of Assessors

The Board of Assessors had an active year. Meetings were held to receive inventories and all inventories were examined for additions or deletions in or transfer of properties. All veterans' exemptions were carefully examined and acted upon. Action was taken on seven written appeals, plus several verbal appeals and miscellaneous requests.

With the assistance of a professional experienced appraiser the assessors appraised 10 new properties, improved properties or additions to existing properties. Appraisals were made on 18 other improved properties by the assessors only. There were 14 house trailers appraised by the Board and 12 taxable boats. On April 1st, the assessors visited each farm to assess the taxable animals and counted, 90 horses, 1045 cows, 29 sheep, 125 fowls and 20 other animals. The total valuation of the animals as determined by the assessors was \$129,722.00.

The Board handled Timber reports on cutting, reviewed them and placed values on all timber reported. The total assessed valuation for this was \$14,216.56.

Real estate values increased in 1960 by \$77,080, due to new and remodeled properties. Stock and trade increased \$51,586.00 and others remained about the same. The gross valuation of all taxable properties for 1960 was \$7,553,849.00. Veterans' exemptions granted totaled \$188,345.00, making a net assessed valuation of \$7,365,504.00, a net increase of \$126,533.00.

# Town Clerk's Report

This office collected through the year, Motor Vehicle Permit fees in the amount of \$17,502.69. This was an increase of \$1,219.77 over the previous year. An increase in the number of transfers to new cars explains this "jump" in Motor Vehicle Permit revenue.

Receipts of dog license fees in the amount of \$650.56 shows that our canine population is holding its own. This amount was an increase of \$14.73 over the previous year.

Vital Statistics recorded compared with the previous year as follows:

	1959	1960
Births	207	215
Deaths	81	92
Marriages	36	34

Summary of receipts remitted to the Treasurer:

Motor Vehicle Permits	\$17,502.69
Dog Licenses	650.56
Filing Fees	10.00
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	\$18,163.25

## MOTOR VEHICLE PERMIT INCOME

1956 \$15,646.47

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1957 \$15,939.41

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1958 \$14,680.54

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1959 \$16,278.98

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1960 \$17,493.71

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# Taxes and Other Revenue

## PROPERTY TAXES

The 1960 gross assessed valuation of the Town increased by \$138,533.00, making the total valuation \$7,553,849.00, less veterans' exemption of \$188,345.00, leaving a net assessed valuation of \$7,365,504.00. A tax rate of \$4.40 was approved and tax bills amounting to \$324,082.19 were promptly mailed. The Town's share of this was \$126,396.35 (39%), the School received \$181,828.04 (56%), and the County, \$15,857.79 (5%). As of December 31, 1960, collection of \$282,803.56 has been received of the 1960 commitment. In addition, \$30,473.53 was collected on prior levies.

## OTHER TAXES

Poll Taxes	\$2,998.00
Yield Taxes (Timber Taxes)	1,705.99
National Bank Stock	693.40
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Total	\$5,397.39

## TRANSFERS AND CREDITS

The Town is authorized at the end of each year to carry forward certain appropriations that have not been fully expended so that the proposed work may be completed. No items were forwarded this year.

Some departments earn credits during the year for performing services, sale of material, work under State programs such as Town Road Aid and reimbursement from other Town departments. Listed below are the department and credits received:

Interest (Short Term Notes)	\$ 246.11
Town Maintenance	5,455.35
Public Welfare	442.06
Retirement & Social Security	2,236.27
Sewers	30.00
Park Maintenance	158.00
Town Buildings	87.53
Parking Meter Damage	103.35
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Total	\$8,758.67



## General Government

Appropriated \$22,093.00

Expended \$22,010.12

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### Town Officers' Salaries

Expended \$11,125.00

The expenditure for General Government under Town Officers' Salaries covers the Salaries of nine elected officials and two appointed. The Salaries of the eleven officers, three Selectmen each receiving \$600.00, Town Clerk, Town Treasurer and Clerk of the Budget Committee (1) \$2,170.00, Town Manager \$5,200.00, Deputy Tax Collector \$1,375.00, Moderator (1) \$60.00, Bookkeeper of Trust Funds \$150.00; three Supervisors of the Checklist each receiving \$90.00. A credit of \$900.00 was received from the Precinct towards the Manager's Salary.

### Town Officers' Expense

Expended \$4,248.64

This year a new modern metal desk was purchased to replace an old wooden desk and a typewriter stand for use by the Deputy Tax Collector. Supplies and expenses for the office including paper, printing of notices and the Annual Report and Tax Bills, and telephone expense was furnished from this account. Dues to Associations and expenses to attend were paid, as well as the Manager's auto expense. Each year the assessors pay the services of an experienced professional appraiser to appraise new properties constructed during the year and large additions to existing properties.

### Elections and Registrations

Expended \$328.90

There were three elections this year with a total cost of \$328.90 that included salaries of ballot clerks and expense of the meetings.

**Town Buildings****Expended \$5,807.58**

This year additional improvements were made to the Town Hall, plus the construction of a fallout shelter and an addition to the existing shower room. A shower was donated to the Town and stalled this year by Town personnel for use by the Children's basketball league. The cost of electricity, water, fuel and janitor service are also paid from this account.

**MUNICIPAL COURT****Appropriated \$500.00****Expended \$500.00**

This appropriation covers the Judge's Salary which is set by law. The Municipal Court Hon. Walter D. Hinkley, Judge, received \$1,860.00 from fines, forfeitures and small claims during 1960. The Town received \$690.03 from the total receipts and the State Departments received \$1,062.00. The remaining expenditures included Court expenses \$37.97 for supplies and incidentals, and witness fees \$70.00. The witness fees were paid to the members of the police force who testified in court when they were not on duty.

# Protection of Persons and Property

Appropriated \$27,149.15

Expended \$27,576.85

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## Insurance

Expended \$3,591.21

Insurance coverage is provided for losses from fires for the Town Hall, coverage for Public Liability and theft. The Town has fleet coverage for all Town equipment and Workmen's Compensation for all Town Employees. Bonds are provided for all Town employees responsible for handling funds.

Coverage is provided for the skating rink hut, and any properties taken by Tax Collector Deeds.

## Fire Department

Expended \$4,500.00

This expenditure represents the Town's financial support of the Fire Department for providing fire protection throughout the entire Town. The department is equipped to handle all types of fires with efficiency| A detailed report of the department's activities may be found in the Lancaster Fire Precinct Annual Report.

## Civil Defense

Expended \$141.54

The expenditure covered part of the cost for the installation of the new warning system, purchased this year. The purchase was made jointly by the Town and Civil Defense. Payment for the system is not yet complete.

## Care of Trees

Expended \$1,606.05

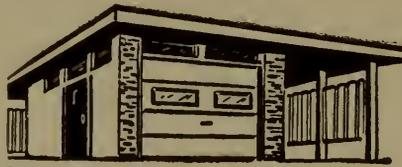
Each year money is appropriated for Pine Blister Rust, Dutch Elm and general care. The work of controlling the Pine Blister Rust is done by the State Forestry Department and financed jointly between Federal, State and Local government. The Town's share was \$100.00 and the control work covered an area of approximately 1200 acres. The cost to the Town averages less than \$.10 per acre.

The spraying program to control Dutch Elm Disease was continued this year and is proving successful. Although several trees had the disease the cost was kept to a minimum in removal since the Town forces were able to remove several. Several stumps in the Parks and on the roadside were removed to make the parks more attractive and remove roadside hazards. This work was done by a machine that

cuts the stump approximately 14 inches below ground level. The holes are then filled with loam.

The only assistance the Towns receive is the laboratory work done by the State Entomologist at the University of New Hampshire, and his field crew. All the financing and care of the trees is by the Town.

A word of caution to persons who have Elms with the disease. Remove them as soon as possible to prevent spreading of the disease. Infected trees rapidly become brittle and dangerous, to persons and property.



### Zoning

Expended \$150.00

The expenditure paid the salary of the Building Inspector and the Clerk. The Zoning map was framed and mounted on the wall in the Town Office for quick reference to the public and the officials.

The Building Inspector received 8 applications for building, 8 permits were issued, 2 for trailer dwellings, 1 each for a new private dwelling, a commercial building and an industrial building and 3 remodelings. The Inspector observed other improvements that did not require a permit under the Zoning ordinance.



### Police Department

Expended \$17,538.05

The expenditure included salaries and retirement contribution of the Chief, two Regular Officers and wages for two regular Special Officers at a cost of \$14,095.49. Telephone

expense, office supplies and equipment, uniform allowances and jail expense were supplied. The Cruiser was replaced with a smaller model vehicle and has proven to be more economical. The cost for the exchange of cruisers was \$873.74 and the operating expense, including gasoline, oil, tires, maintenance and repairs was \$715.21, part of which was for the old cruiser.

The department had a complete change in its personnel since the first of the year, all resigning to take other employment. An experienced man of eleven years, John A. Sweeney, was hired as Chief, and Fred Nolette, an experienced officer, and Daniel Dempsey for the two regular officers.

Of the expenditure, \$3,150.00 came from Parking Meter Income. The department supervises the meters, maintains them and makes all collections. The Parking Meters also pay over to the Highway Department \$2,650.00 for street and parking lot maintenance.

During the year, 238 complaints were received and recorded, of the total 150 were of non-criminal type. Once again your department would like to emphasize how important it is to contact the police immediately upon learning that an offense has been committed, regardless of how trivial it may seem at the time.

The department had on report 61 motor vehicle accidents. Of this amount, 41 involved two-unit collisions, where property damage exceeded fifty dollars or more. The remaining twenty accidents resulted when the vehicle left the roadway or struck a fixed object. As a result of the accidents, seven motor vehicle operators were brought into Lancaster Municipal Court on charges involving speed and grossly careless operation. One was a fatal accident that was at least partially contributed to defective parts.

During the year the Lancaster Police Department inaugurated a bicycle court. It was the purpose of the department to better acquaint the bicyclists of their responsibilities in operating their bicycles. By forming the proper driving habits when they are young they will be a much better position to accept their responsibilities when they are licensed to operate a motor vehicle. The department also co-operated with the school in re-organizing the safety patrol.

It is the purpose that the following statistics will reveal the distribution of crime, offenses and motor vehicle accidents recorded in Lancaster during the past year.

Offenses Known to the Police

Classification of Offenses	Offenses Reported or Known to the Police	Unfounded, I.E. False or Unfounded complaints	No. of Actual Offenses	Cleared by Arrest	Not Cleared
Criminal Homicide					
(a) Murder and Manslaughter					
(b) Manslaughter by Negligence					
Forcible Rape					
Robbery	2		2		2
Burglary	5	2	3	1	2
Larceny over \$50	5		4	2	
Larceny under \$50	8	2	6	3	3
Auto Theft	—	—	—	—	—
Total	20	4	15	6	7

Offenses are different than persons charged in the respect that after being originally reported as offenses through investigation they are determined to be unfounded or baseless.

Persons Charged

Classification of Offenses	Persons Charged by Police				
	Persons Released by Police (No Formal Charge)	Total Persons Charged	Arrested	Summoned or Notified	Persons Found Guilty of Offense Charged
<b>Part 1 Classes</b>					
<b>Criminal Homicide</b>					
Larceny (except auto)					
Value under \$50	7	4		4	4
Total Class 1	7	4		4	4
<b>Part 2 Classes</b>					
Assaults		1	1		1
Forgery and Counterfeiting	1	1	1		1
Sex Offenses		1	1		*
Liquor Laws	1	2		2	2
Drunkenness	9	1	1		1
Driving While Intoxicated		5	5		5
Violation of Driving Laws		80		80	80
Other Traffic & Motor Vehicle Laws		12		12	12
All Other Offenses		2	1	1	1
Total Class 2	11	105	10	93	103
Grand Total	18	109	10	97	107

\* Found Guilty of Lesser Charge — nol pross



## Highways and New Construction

Appropriation \$66,760.97

Expended \$66,452.12

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Town Maintenance

Expended \$52,646.69

The Highway Department with six full time employees and additional part-time personnel as may be needed performs many varied services. The expenditure for these services accounts for the largest single item in the Town Budget. Among the services done by the Highway Department is snow removal new construction under the State program as well as local, regular maintenance, rural road construction, surface treatment on asphalt streets and roads, sidewalk maintenance or new construction and bridge maintenance are some of the services carried on by the department.

Approximately five miles of streets and one rural road was resurfaced this year. Main Street from High Street to beyond Mechanic Street was resurfaced with hot asphalt, making the section much improved. The total cost for this project was approximately \$5,500.00 with the Town paying \$2,697.75 and the balance paid by the State. Other streets were patched as needed from the stock pile of cold patch that is mixed by the Highway Department. All rural roads were chlorided, graded, graveled and maintained in good condition throughout the year. Several culverts were replaced with asphalt coated corrugated metal culverts for longer life and improved drainage. Culverts are now replaced several feet lower than in the past to protect them from frost, plows and graders.

During the winter months, 32 miles of streets and roads and parking lots were plowed, sanded and salted as needed. One bad storm plugged one section of Pleasant Valley road

that could not be handled with Town equipment. It was necessary to hire a large bulldozer to clear the section. Snow was removed from Main Street and other side streets after storms for better travel, drainage or because of hazardous conditions. All seven miles of sidewalks were plowed and sanded as needed.

A new sidewalk was constructed from Main Street through the park to the school. The work was done with the Town force entirely. This moved the crosswalk away from the exit of School Street making it safer for the students to cross and more visible to the motorist. All students use the walk and are not facing the traffic down School Street as before, thus eliminating another hazard. A new section of cement sidewalk was constructed on Main Street near the theatre where a tree was removed and where other sections were broken or hazardous. A new asphalt walk was built on Railroad Street over the old walk. Others were patched as needed.

A chain saw and bush saw were added to the Town equipment for removing trees and roadside brush. The cost of these tools has been returned in rental savings of chain saws and the hiring of cutting certain trees to be removed. The bush saw saves many hours of hand labor on roadside clearing.

The Town equipment was kept in good operating condition throughout the year. The department forces do most of the repair work and all the maintenance work, such as greasing, oiling, tire repairs, etc. The Town garage was heated, lighted and maintained as was necessary.

The Town stripped the gravel pit with the assistance of hired equipment, screened 2500 yards of gravel for surface treatment and street sanding. Of this amount approximately 1500 yards was stored in town, with salt added, for convenient access for winter use. Streets and parking lots were marked for parking and warning as needed.

#### **Town Road Aid**

**Expended \$760.97**

The Town appropriates each year an amount determined by law under the T.R.A. program and the State contributes an amount approximately seven times that of the Town for construction, reconstruction and betterment of Class 4 and 5 highways. This year the State's contribution was \$5,073.11, making available \$5,830.51 for this program. The major portion of this year's funds were used to reconstruct and improve part of Pleasant Valley Road. The corner above the

Bishop farm was widened, as well as below the hill to the Rowell road. This improved the travel, vision and plowing conditions. The section from Lost Nation Road to McGary road was all gravel filled and new culverts installed.

**Street Lighting** **Expended \$11,113.59**

This expenditure included the cost of normal street lighting and \$275.00 for the Christmas lighting.

**Sewer Construction** **Expended \$500.21**

The catch basins on Main Street were rebuilt this year before the street was resurfaced. Other basins were improved as needed, plus construction of one new manhole. All the work was done by the highway department.

# Public Welfare

Appropriation \$9,600.00

Expended \$9,369.33

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## Town Welfare

Expended \$2,757.79

The Town Welfare program is administered by the Overseer of Public Welfare and financed locally, for persons who become poor and need financial assistance that can qualify. There were 14 cases handled during 1960 including 18 adults and 16 children. There were three hospital cases that resulted in the largest single portion of the expenditure. One burial was handled this year where the Town was reimbursed by Social Security for part of the cost. The Court placed two children outside the parent's home that the Town cares for and the parent contributes for their support through the Town. Improved unemployment laws and employee benefits have attributed greatly in keeping the cost of welfare to a minimum.

Government surplus foods are distributed through this office and are available to qualifying persons. A person does not need to be on welfare to qualify under this program.

## State Welfare Assistance

Expended \$6,611.54

This program is administered by the State Department of Welfare and is financed jointly by Federal, State and local government. The expenditure is Lancaster's share to Lancaster persons over the age of 65 years eligible to receive Old Age Assistance and to persons totally and permanently disabled who need financial assistance.

## PUBLIC WELFARE COSTS

1956	\$9,391.82
1957	\$8,062.46
1958	\$7,929.70
1959	\$10,851.09
1960	\$9,369.33



## **Patriotic Purposes**

Appropriation \$400.00

Expended \$400.00

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### **Memorial Day**

Expended \$100.00

The Veterans of Foreign Wars conducted the colorful and appropriate Memorial Day services. The expenditure was for assistance to them in purchasing flags and wreaths to be placed on Veterans' graves and for the Parade Marshal and clergyman.

### **Veterans' Convention**

Expended \$300.00

The law allows Towns to appropriate money for Veterans' Conventions if the convention is held in the town where the appropriation is requested. This year the State V. F. W. Convention was held in Lancaster and these funds assisted in financing the excellent program carried on by them, including one of the largest parades Lancaster has seen.



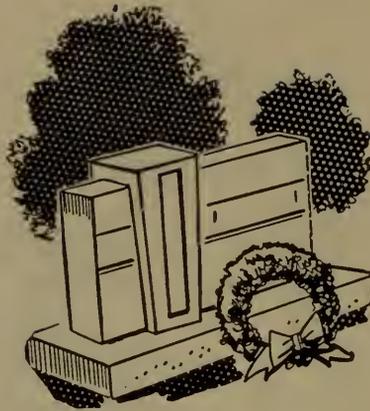
## Parks and Recreation

Appropriated \$2,374.00

Expended \$2,643.04

The Town paid for the maintenance of the parks except Cross Park, which is paid from the Colonel Cross Trust Fund with the Town performing the work. Maintenance includes mowing of the grass, mulching leaves and furnishing flowers and benches. Several tree stumps were removed from the parks this year and the holes filled and seeded. The monuments were cleaned this year. This resulted in the over-expenditure of this account.

The remaining expenditures included \$1,000.00 to assist in the operation of the Swimming program. This program is carried out by the Colonel Town and a full report of the operation appears elsewhere in this report. The balance of \$824.00 provided free band concerts during the summer.



## Municipal Cemeteries

Appropriated \$2,500.00 Expended \$2,500.00

The expenditure represents the amount the Town raised for the maintenance of Municipal Cemeteries, the remainder of the cost comes from Trust Funds, left the Town. The cemeteries include Summer Street, Main Street, and No. 10 on the Martin Meadow Pond Road. The following is the financial report of the cemeteries:

Balance on Hand January 1, 1960 \$ 311.97

**Income For Year:**

Town Appropriation	\$2,500.00	
Trustees of Trust Funds	5,163.85	
Burials	1,053.00	
Care of Lots	868.00	
Sale of Lots	375.00	
	9,959.85	
		\$10,271.82

**Less: Operating Expenses:**

Labor	\$7,298.50	
Payroll Taxes	202.59	
Equipment Repairs	171.67	
Water Rents	21.00	
Supplies	461.29	
Flowers and Plants	139.90	
Equipment & Equipment Rental	594.85	
Lot Development & Grounds Improvement	1,073.88	
Miscellaneous	71.50	
	10,035.18	

Balance on Hand December 31, 1960 \$ 236.64



## Weeks Memorial Library

Appropriated \$6,050.19

Expended \$6,050.19

The Town appropriated the sum of \$6,050.19 for the operation of the Weeks Memorial Library. Included in the expenditure are the salaries of the Librarians, Books, Supplies and expenses of the building. The salary for the Children's Librarian is given by the Col. Town Spending Committee. Following are the reports of the Librarians and the Treasurer.

### LIBRARIAN'S REPORT—1960

It is a pleasure to report that the library is being used more and more each year by the people of Lancaster as well as by people of our neighboring communities. This is evidenced by the fact that yearly our circulation continues to rise and the number of new borrowers also increases. In 1960 there were ninety-two new registrations; of this number, forty were from other towns. We attribute this to the fact that Lancaster library is the only one in this immediate area open six days and nights a week. We find that many patrons from other towns, especially students, take advantage of these longer and more convenient hours.

As usual there have been some major improvements undertaken at the library this year. The Children's department has been painted a bright cheery yellow. The ceiling of the stack room in the Adult section has been covered with acoustical tile and the ceiling of the furnace room is covered with wallboard.

We continue to borrow an ever increasing number of books from both the State library and the Bookmobile. There is hardly a book requested by any patron on any subject which

is not available either on our own shelves or from the shelves of the State library facilities. We invite all the people of Lancaster to avail themselves of this extensive book-borrowing service.

Again may we extend an invitation to all the people of this community to use your library more and more this year.

Respectfully,

BARBARA G. MILLER  
Librarian

**Board of Trustees:**

Chairman: Sinclair Weeks  
Treasurer: Raymond F. Linscott  
Secretary: Ethel McCarten

**JUVENILE DEPARTMENT LIBRARY REPORT—1960**

The juvenile department of the Weeks Memorial Library had a most successful reading year with an increase in circulation and registered borrowers.

The circulation for the year shows a demand for books among the "beginning to read" class, and concentrating on this group, many of the newly published "I can read myself" books were purchased.

Classroom collections were supplied regularly to the grades. These have been used in many instances to supplement material being studied, thereby reaching a large number of children who are not regular borrowers.

Several books of French and English combination were purchased and are read with much interest by the beginning language students as well as the adult evening students.

The doll collection was increased by two Mexican dolls, a gift of Miss Mary Green who exhibited in the library during the summer.

A cordial welcome is extended to all to visit and see what your library offers the children.

Respectfully,

ELIZABETH L. CURRIE  
Librarian

**Board of Trustees:**

Chairman: Sinclair Weeks  
Treasurer: Raymond F. Linscott  
Secretary: Ethel McCarten

**TREASURER'S REPORT**  
**Year Ending December 31, 1960**

**Receipts:**

Balance on hand Dec. 31, 1959	\$ 47.81
Received from:	
Col. Town Fund	800.00
Town of Lancaster	6,050.19
Trust Funds	765.14
Brackett bond	2.50
Hastings bond	34.80
Fines	77.00
Sale of book	3.25
Total Receipts	\$7,780.69

**Expenditures:**

Salaries	\$3,176.00	
Substitutes	676.03	
Water	25.00	
Heat	467.64	
Insurance	209.08	
Supplies (Office and janitor)	170.61	
Lights and telephone	298.86	
Maintenance	545.05	
Social Security	109.83	
Bank service charge	9.62	
Books—Adult	1,160.34	
Books—Juvenile	697.36	
Periodicals	225.95	
Total Expenditures	\$7,771.37	

Balance checkbook Dec. 31, 1960	\$ 9.32
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Respectfully submitted,

**RAYMOND F. LINSOTT**  
**Treasurer**



## Health

Appropriated \$9,859.02

Expended \$10,086.35

The expenditure represents the Town's contribution of \$2,409.22 for Public Health Nursing, for salary, supplies, equipment and telephone. The Dental Clinic was carried on as usual, but it was found the appropriation for this service was not needed. A report of the Nursing program and that of the Dental Clinic appears below. The balance of the appropriation was used for assistance to the Weeks Memorial Hospital \$3,000.00, recording of Vital Statistics \$351.00, Sewer Maintenance \$1,589.05. The Collection of Garbage once each week costs \$1,250.00 and the Town operated the dump with one part-time employee and for other maintenance at the cost of \$1,531.30.

### Treasurer's Report—1960

Balance on hand Jan. 1, 1960	\$ 958.30
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**Income**

Received from Town of Lancaster	\$2,215.00
Received from School District	2,411.00
Patients' Fees	260.50
Department of Public Welfare	102.00
Polio Clinics (Donations)	207.12
Insurance for Property Damage	41.70
Donation (For some worthy child)	5.00

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\$6,200.62

**Expenditures**

Salaries, Regular Staff	\$3,601.60
Internal Revenue	700.00
Town of Lancaster	138.00
Retirement Fund	162.18
Substitute Nurse (Vacation)	109.50



**LANCASTER DENTAL CLINIC**  
**Treasurer's Report — 1960**

**Receipts:**

Bal. on checking acct., Jan. 1, 1960	\$ 220.39
Col. Town Appropriation (Carried over from '59)	200.00
Emmons Smith Fund Appropriation (Carried over)	200.00
	_____
Total	\$ 620.39

**Disbursements:**

Kathleen Humiston, Dental Technician (Clinic)	\$ 266.00
J. F. Haines, D.M.D. (Corrective work)	5.00
Equipment (Fluorine Pump)	135.00
Express charges on equipment	4.25
	_____
	\$ 410.25
Balance on checking account	210.14
	_____
	\$ 620.39

Respectfully submitted,  
**JEAN J. HILLIARD, Treas.**

Note: Corrective work in progress will shortly absorb the remaining total of the Emmons Smith Fund appropriation for this purpose.

**NURSE'S REPORT — 1960**

**Child and Maternal Health**

Health services to the citizens of Lancaster continues in much the same pattern as of the past few years. Health services for the preschool child start with visits to the mother and new baby shortly after arrival home from the hospital. At this time details of care are discussed, assistance with bathing and handling her baby are done. There is further discussion of planning household duties and possible changes that the new family member may make necessary. Emphasis is made to the importance of the father having an early, active part in the care of the baby. Emotional and mental health are discussed and booklets on infant care and growth and development are left. Second visits may be planned if there appears to be a need or the mother asks for additional assistance. Over the years considerable health education and counselling have been done by family physicians and public health nurses. This is evident from the fact that nearly 100% of prospective mothers see a physician early so that

they receive supervision and care during this important period of time.

During the year a total of 13 home visits were made to three premature infants; 15 visits to 14 new infants and 16 visits to 10 other infants under one year of age. Requests for these visits came from physicians, mothers and one grandmother.

### **Child Health Station**

The Child Health Station, sponsored by the Mahaney-Brisson American Legion Post continues to be another important link in child health work. It provides an opportunity for all children under school age, not under regular medical care, to receive physical examination, immunizations against whooping cough, tetanus (lock-jaw), diphtheria and polio. Mothers discuss any problems with the attending physician and conditions requiring follow-up are referred to the family physician, a specialist, or to one of the services provided by the State Health Department.

All the local physicians assist with this program. Members of the Legion Auxiliary give clerical assistance, assist in weighing and measuring, provide transportation and do laundry. Note that such services are estimated to have a value of \$117.50 and the State Health Department provides vaccine and records estimated at \$55.00. Actual expenses are covered by the Mahaney-Brisson Post and an appropriation from the Col. Town Spending Committee.

During the year, 12 Child Health Stations were held; 96 children attended and received 192 immunizations for triple vaccine and 183 polio immunizations.

### **The Dental Program**

The dental program is now well established and the value of the flourine treatments in preventing tooth decay is being seen. Through the generous appropriation of the Col. Town Spending Committee, the equipment to carry out the program is now complete. Plans should be considered to promote preschool dental care.

### **School Health Program**

The joint activities of parents, school administration, all local physicians, teachers, cafeteria worker and custodians have made it possible to carry out a program covering health education, health promotion and care of emergencies occurring at school. The low accident rate among students is excellent and due to the alertness of all school personnel charged with the close observation of the students.

Health evaluations are done on all students in athletic programs, kindergarten, fourth, eighth and eleventh grades. The examination for kindergarten children is done at the time of registration in the spring. At this time, mothers are present and it affords an opportunity to introduce them to this phase of the school health program. Too, any information regarding abnormalities found is discussed.

Teachers are informed early each year about children who have conditions that could influence classroom performance. Conferences with teachers regarding all her students helps to locate conditions that benefit from early recognition. Such conferences are helpful to both teacher and nurse.

One often neglected area, and I am sure it is unintentional, is that of parents' failure to inform the nurse about acute illnesses which may be of significance when the child returns to school. Examples include rheumatic heart disease, kidney conditions, operations, and instances when children are taking medicines. A knowledge of these items assists the nurse when called upon to deal with an emergency illness in school.

### **The Cardiac Clinic**

Through the cooperation of physicians in the surrounding towns and Lancaster, the State Health Department, and the Weeks Memorial Hospital, the first cardiac clinic in this area was held at the Hospital in July. The visiting team consisted of a pediatrician, heart specialists and director of the Heart Program. Others attending were physicians from the area and nurses concerned about the children being seen. This was an opportunity for consultation from specialists to discuss the findings, to consider recommendations and to plan for carrying them out. This first clinic was so successful and there appeared to be a waiting list, a second clinic was held in October. Another is planned for April and present plans call for a spring and fall clinic each year.

### **The Bedside Program**

This aspect of the nursing program, which formed the foundation of the nursing service, shows the influence of the changes brought about by improved sanitation, the control of communicable diseases, more available hospitalization, instruction in home nursing, the use of many drugs and several nursing and convalescent homes in the area. In looking over the reports of the past few years, there has been a slight decline in the number of bedside nursing care visits. This is a trend in all agencies throughout the country. Below is the summary of home visits for the year:

Type of Service	Visits
Maternity	12
Infants under one year	
Premature	13
New Born	15
Older Infant	16
Children 1-5 years	62
Children 5-18	172
Adults— health guidance	38
Adults—bedside care	290
	<hr/>
Total Visits	618

### Polio Survey

The Public Health Nursing Committee conducted a survey in the fall to discover how well the people of Lancaster were protected against poliomyelitis. The survey shows about 4% of the population have not had the series because they are unable to for medical reason, or are not interested. During the Adult Polio Immunization Clinics the following number started the series:

October	105 Persons
November	212 Persons
December	105 Persons

### The Future

With the control of infectious diseases, key illnesses today are chronic conditions—cancer, heart, diabetes, and mental disorders.

Some of the newer and more controversial public health areas include accident prevention, alcoholism, drug addiction, delinquency, divorce and illegitimacy. These conditions are referred to as social pathologies. In these chronic conditions, environmental sanitation and immunizations are ineffective. In speaking of mental health in relation to public health, Dr. Thomas F. A. Plaut of Harvard School of Public Health states: “. . . we are not thinking primarily of that proportion of the population which is mentally ill at any given moment, nor is the focus mainly on the prevention of psychosis. Rather our concern is with reducing both the frequency and intensity of a wide range of frequently occurring emotional disorders, with other psychologically unhealthy conditions that lead to much personal incapacity, unhappiness, poor relationships, and impoverishment—interlectual, vocational, and interpersonal.”

In an area removed from medical centers, where specialists are not available, there is much that can be done by the family physician through consultation. His work can be further aided by a social case worker and public health nurse. It has been stated that there will never be enough psychiatrists to meet the needs. Neither do all persons with emotional disturbances need to see a psychiatrist. It is with these thoughts and the hope that community interest may be the cornerstone for establishing such a service in this area. Such a service could contribute so much in meeting individual needs at times of emotional stress and thus preserve family unity.

After reading the above report, one must realize that carrying on this program is done only with the combined efforts of many. The members of the Public Health Nursing Committee meet each month to listen to the report of the month's activities, to discuss problems and to assist in reaching decisions. This group also meets in special session to consider any emergency problems that may arise. These are the things that give stability to the program. The continued assistance with clerical work given by Mr. Arthur Tenney is most important, as good records are a part of any business. The Medical Advisory Committee always responds most willingly to any question or emergency, as well as carrying out routine work. To all who directly or indirectly contribute to the work of the nursing service goes my thanks.

Respectfully submitted,

M. OLIVE CUMMINGS, R. N.

## Payment on Principal of Debt

Appropriated \$14,800.00

Expended \$14,800.00

The 1960 payment on the Town's debt was \$14,800.00. Of this amount \$3,850.00 was received from the State for the Main Street Reconstruction note. No new notes were issued this year. The balance on the Town's notes as of December 31st, 1960 was \$23,677.00, and of the balance \$4,320.00 will be received from the State to help retire the Main Street Reconstruction Note. A detail of the notes appears on the following page.

## Interest

Appropriated \$1,925.00

Expended \$2,771.86

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Long Term Notes

Expended \$1,204.44

The expenditure includes the interest on all long term notes as it appears in the schedule on the following page. The entire interest cost is paid by the Town, including the Main Street note.

Temporary Loans

Expended \$1,567.42

This expenditure paid the interest on the monies borrowed in anticipation of tax receipts. The amount borrowed depends on how soon the tax money is received. Early payment on taxes could eliminate this borrowing. The over-expenditure here resulted from late tax receipts, higher interest rate and because of having to borrow more each year. This year it was necessary to borrow \$80,000.00 and payment was not until the first of December.

**STATEMENT OF LONG TERM INBEETEDNESS, SHOWING ANNUAL  
MATURITIES OF PRINCIPAL AND INTEREST**

As of December 31, 1960

	T. R. A. Construction 3%	Garland Rd. Bridge Notes 3%	Highway Garage 3½%	Bridge (No. Rd. No. 1) Construction 3½%	Bridge (No. Rd. No. 2) Construction 3½%
Amt. of Issue	\$50,000.00	\$8,500.00	\$6,500.00	\$8,000.00	\$8,300.00
Date of Issue	Oct. 1, 1956	Jan. 1, 1957	June 13, 1958	June 13, 1958	Sept. 15, 1959
Principal Payable Date	Oct. 1	July 1	June 12	June 12	Sept. 15
Interest Payable Dates	Apr. 1 & Oct. 1	Jan. 1 & July 1	June 12 & Dec. 12	June 12 & Dec. 12	Mar. 15 & Sept. 15
Payable at	Siwooganock Guar. Savings Bank	Lancaster National Bank	Lancaster National Bank	Lancaster National Bank	Lancaster National Bank
<b>Maturities</b>					
<b>Yr. Ending</b>					
<b>Dec. 31</b>	<b>Principal Interest</b>	<b>Principal Interest</b>	<b>Principal Interest</b>	<b>Principal Interest</b>	<b>Principal Interest</b>
1961	\$7,700.00 \$259.14	\$339.41 \$10.18	\$1,000.00 \$140.00	\$2,000.00 \$105.00	\$2,100.00 \$217.00
1962	938.04 28.14		1,000.00 105.00	2,000.00 35.00	2,100.00 143.50
1963			1,000.00 70.00		2,000.00 70.00
1964			1,000.00 35.00		
1965			500.00 8.75		
	<hr/> \$8,638.04 \$287.28	<hr/> \$339.41 \$10.18	<hr/> \$4,500.00 \$358.75	<hr/> \$4,000.00 \$140.00	<hr/> \$6,200.00 \$430.50

# Unclassified

Appropriated \$3,850.00

Expended \$3,724.53

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## Advertising

Expended \$1,600.00

The White Mountains Region Association received \$600.00 of the expenditure representing the Town's share to help support the organization. The Association is supported by all the towns in the region, by private and business people and by the State Planning & Development Commission. The Association, through its Executive Secretary, does promotional work of the region, by distribution of literature, guide shows and by the Secretary attending shows throughout the East, besides distributing promotional material throughout the United States and Canada. This year for the first time the Association expanded their program by working in the field of Commerce and Vacation Travel, Manufacturing and Crafts, Agriculture and Natural Resources. Additional information may be obtained by contacting the White Mountains Regional Office at 5 Middle Street, in Lancaster.

The information Booth received \$500.00 for its operation. Mr. and Mrs. Fred A. Sheridan, Attendants at the Booth, report that in 1960 there were 2,622 cars and 7,628 people called at the booth, an increase over 1959, which had a total of 2,535 cars and 6,989 people. It seems people are using Route 3 from Canada by way of Colebrook, possibly on account of the signs and blazers put out by that Town and there seems to be an increasing amount from Ontario traveling Route 2.

Repeated requests were received for folders from Ontario. They were from the cities of Toronto, London, Windsor and Chatham. Since they have sent out folders, the individual requests for information about the town have been increased every year.

The Committee for the Bi-Centennial Celebration request \$500.00 that was approved and subsequently deposited in the Savings Account for future use. The Committee held several planning meetings during the year.

## Damage and Legal Expense

Expended \$352.73

The expenditure represents the costs for legal services in connection with the Town and for the Town Council's fees.

## **Social Security and Retirement**

**Expended \$1,771.80**

This account paid the Town's share of Social Security of 3% of the gross earnings of the employees.

Each employee is eligible to join the State Employees' Retirement system. Two employees this year are members and the Town share is included in the expenditures.



## **Schools**

The Town Treasurer transferred \$157,199.07 to the School Department during the year. Of this amount, \$69,181.38 represented the balance of the 1959-1960 school appropriation, which has been carried forward as of January 1, 1960. Complete details on the operation of Lancaster's school system may be found in the accompanying school report.

## **County Tax**

The Town appropriated and turned over to the County Treasurer a total of \$15,857.79. This represents Lancaster's share of the operation of the County Government. Copies of the County Report may be obtained at the Town Office.

## **Reserve Funds**

The Town appropriated and transferred \$3,000.00 in the Capital Reserve Fund. The fund is established to exchange the heavy equipment without having to borrow money on long term notes. The principal and interest of the account as of December 31st, 1960 is \$3,273.82.

# Report of Trust Funds

For the Year Ending December 31, 1960

Cash on hand December 31, 1959 \$1,267.25

## Receipts

Income from Investments	\$8,338.47	
Withdrawn from Unexpended Income	5,031.42	
	<hr/>	13,369.89
		<hr/>
		\$14,637.14

## Expenditures

Summer Street Cemetery	\$11,490.56	
Rev. Leo P. Gilbert	516.23	
Town of Lancaster—Care of Cross Park	150.00	
Treasurer, Weeks Memorial Library	811.19	
Treasurer, Lancaster School District	100.10	
Treasurer, Emmons S. Smith Fund	972.33	
Mrs. Glenn S. Sheridan—Historical Trust	36.42	
	<hr/>	14,076.83
		<hr/>
Cash on hand December 31, 1960		\$ 560.31

## ASSETS

### Deposits

Cheshire County Savings Bank		
Keene, N. H.	\$ 2,000.00	
Siwooganock Guaranty Savings Bank,		
Lancaster, N. H.	55,545.72	
Lancaster National Bank,		
Lancaster, N. H.	560.31	
	<hr/>	\$58,106.03

### Bonds

10,000. U. S. Savings Bonds Ser. "G"		
2½% due 9-1-63	\$10,000.00	
3,000. U. S. Treasury Bonds		
2½% due 12-15-68	3,000.00	
5,000. U. S. Treasury Bonds		
2½% due 6-15-69	5,000.00	
1,000. U. S. Treasury Bonds		
2½% due 12-15-69	1,000.00	
5,500. U. S. Treasury Bonds		
2½% due 3-15-70	5,500.00	
4,000. U. S. Treasury Bonds		
2½% due 3-15-71	4,000.00	
3,500. U. S. Treasury Bonds		

2½% due 6-15-72	3,500.00	
		32,000.00

**Stocks**

950 shs. Boston Fund, Inc.	\$5,880.50	
10 shs. Central Maine Power Co. 3.50% Pfd.	957.50	
314 shs. Chase Manhattan Bank, N. Y.	9,208.92	
82 shs. Continental Illinois National Bank & Trust Co., Chicago	5,353.96	
1540 shs. Eaton & Howard Balanced Fund	8,158.20	
1720 shs. Fidelity Fund, Inc.	7,088.02	
161 shs. First National Bank, Boston	6,798.12	
37 shs. First Nat. City Bank, N. Y.	1,627.11	
100 shs. Home Insurance Co.	4,287.50	
7 shs. Lancaster National Bank Lancaster, N. H.	875.00	
358 shs. Manufacturers Trust Co., N.Y.	9,902.89	
60 shs. Morgan Guaranty Trust Co., New York	2,961.32	
738 shs. Nation Wide Securities Company, Inc.	7,688.64	
1233 shs. National Investors Corp.	4,424.43	
35 shs. Public Service Co. of N. H., 3.35% Pfd.	3,290.00	
6 shs. Siwooganock Guaranty Savings Bank, Lancaster, N. H.	600.00	
		79,102.11

Total Assets	\$169,208.14
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**LIABILITIES**

Cemetery Trust, Principal	\$71,321.91
Cemetery Trust, Unexpended Income	1,258.58
Helen Wilder Cross Dennison Trust, Principal	2,631.57
Helen Wilder Cross Dennison Trust, Unexpended Income	1,060.31
George M. Stevens Trust, Principal	53,745.21
Library Trust, Principal	10,733.35
School Trust, Principal	2,153.95
Emmons S. Smith Trust, Principal	14,800.25
Historical Trust, Principal	1,000.00
Capital Reserve Fund —	
Town of Lancaster, Principal	3,273.82
Lancaster Fire Precinct, Principal	7,227.19

Total Liabilities	\$169,208.14
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## TRUST FUND RECORD

### Cemetery Trust

Principal, December 31, 1959	\$69,421.91	
Unexpended Income, December 31, 1959	6,422.43	
		<u>\$75,844.34</u>

#### Receipts

New Trust Funds	\$1,900.00	
Income from Investments	3,342.45	
		<u>5,242.45</u>

#### Expenditures

Summer Street Cemetery	\$7,990.07	
Rev. Leo P. Gilbert	516.23	
		<u>\$8,506.30</u>
		<u>\$72,580.49</u>

Principal, December 31, 1960	\$71,321.91	
Unexpended Income, December 31, 1960	1,258.58	
		<u>\$72,580.49</u>

### Helen Wilder Cross Dennison Trust

Principal, December 31, 1959	\$2,631.57	
Unexpended Income, December 31, 1959	1,049.84	
		<u>\$3,681.41</u>

#### Receipts

Income from Investments	160.47	
		<u>\$3,841.88</u>

#### Expenditures

Town of Lancaster—Care of Cross Park	150.00	
		<u>\$3,691.88</u>

Principal, December 31, 1960	\$2,631.57	
Unexpended Income, December 31, 1960	1,060.31	
		<u>\$3,691.88</u>

### George M. Stevens Trust

Principal, December 31, 1959	\$53,745.21	
Unexpended Income, December 31, 1959	584.98	
		<u>\$54,330.19</u>

#### Receipts

Income from Investments	2,915.51	
		<u>\$57,245.70</u>

<b>Expenditures</b>	
Summer Street Cemetery	3,500.49
	<hr/> \$53,745.21
Principal, December 31, 1960	\$53,745.21

**Library Trust**

Luella Joslin Fund	\$1,000.00
Laura Johnson Fund	2,864.73
Jacob Benton Fund	250.62
George M. Stevens Fund	5,000.00
Annette Jeffers Fund	120.00
Clara M. Kimball Fund	500.00
Minerva S. Congdon Fund	1,000.00
	<hr/>
Principal, December 31, 1959	\$10,735.35

**Receipts**

Income from Investments	811.19
	<hr/>
	\$11,546.54

**Expenditures**

Treasurer, Weeks Memorial Library	811.19
	<hr/> \$10,735.35
Principal, December 31, 1960	\$10,735.35

**School Trust**

Chapin C. Brooks Fund	\$2,153.95
Principal, December 31, 1959	\$2,153.95

**Receipts**

Income from Investments	100.10
	<hr/>
	\$2,254.05

**Expenditures**

Treasurer, Lancaster School District	100.10
	<hr/>
Principal, December 31, 1960	\$2,153.95

**Emmons S. Smith Trust**

Principal, December 31, 1959	\$14,800.25
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**Receipts**

Income from Investments	972.33
	<hr/>
	\$15,772.58

**Expenditures**

Treasurer, Emmons S. Smith Fund	972.33
	<hr/>
Principal, December 31, 1960	\$14,800.25

### Historical Trust

K. B. Fletcher Fund	\$1,000.00
Principal, December 31, 1959	\$1,000.00
<b>Receipts</b>	
Income from Investments	36.42
	<hr/>
	\$1,036.42
<b>Expenditures</b>	
Mrs. Glenn S. Sheridan	36.42
	<hr/>
Principal, December 31, 1960	\$1,000.00

### Capital Reserve Fund — Town of Lancaster

Principal, December 31, 1959	\$ 264.82
<b>Receipts</b>	
Income from Investments	\$ 9.00
Town of Lancaster	3,000.00
	<hr/>
	3,009.00
	<hr/>
	\$3,273.82
<b>Expenditures</b>	
	0
	<hr/>
Principal, December 31, 1960	\$3,273.82

### Capital Reserve Fund — Lancaster Fire Precinct

Principal, December 31, 1959	\$5,063.14
<b>Receipts</b>	
Income from Investments	\$ 164.05
Lancaster Fire Precinct	2,000.00
	<hr/>
	2,164.05
	<hr/>
	\$7,227.19
<b>Expenditures</b>	
	0
	<hr/>
Principal, December 31, 1960	\$7,227.19

Respectfully submitted,

DANIEL A. O'BRIEN

R. W. McCAIG

Trustees of Trust Funds

# Col. F. L. Town Trust Fund

For the Year Ending December 31, 1960

Investments, December 31, 1959		\$466,548.72
Income from Investments		28,825.35
Profits on Securities Sold (Net)		50,625.54
		<hr/>
		\$545,999.61
Paid to Col. Town Spending Comm.	\$28,531.92	
Administration Expense	293.43	
Investments, Dec. 31, 1960	517,174.26	
	<hr/>	\$545,999.61
Original Trust Fund — 1926		\$335,022.50
Profits		200,403.47
		<hr/>
		\$535,425.97
Losses		18,251.71
		<hr/>
		\$517,174.26

D. A. SULLIVAN

Treasurer

## INVESTMENTS AS OF DECEMBER 31, 1960

### Deposits:

Dartmouth Savings Bank, Hanover, N. H.	\$ 5,000.00
Siwooganock Guaranty Savings Bank Lancaster, N. H.	14,006.93
	<hr/>
	\$ 19,006.93

### Bonds:

8,000. U. S. Treasury Notes 2-5/8% due 2-15-63	\$ 7,806.25
25,000. U. S. Treasury Notes 4-7/8% due 11-15-64	25,171.88
16,000. U. S. Treasury Bonds 2 1/2% due 6-15-69	16,000.00
8,000. U. S. Treasury Bonds 2 1/2% due 3-15-71	8,000.00
7,500. U. S. Treasury Bonds 3-7/8% due 11-15-74	7,500.00
23,000. U. S. Treasury Bonds 3 1/2% due 2-15-90	23,000.00
20,000. U. S. Treasury Bonds 3 1/2% due 11-15-98	20,000.00
25,000. American Telephone & Telegraph Co. 5% due 11-1-83	25,468.75

20,000.	Boston Edison Company	
	5 1/4% due 10-1-89	21,050.00
25,000.	Consolidated Edison Co. of N. Y.	
	5 1/4% due 12-1-89	26,000.00
20,000.	Duke Power Co.	
	5-1/8% due 2-1-90	20,725.00
15,000.	Philadelphia Electric Co.	
	5% due 10-1-89	15,637.50
		<hr/> 216,359.38

**Stocks:**

1746	shs. Boston Fund, Inc.	\$15,602.59
100	shs. Central Maine Power Co.	
	3.50% Cum. Pfd.	9,575.00
385	shs. Central-Penn National Bank,	
	Philadelphia	15,662.50
50	shs. Consumers Power Co.	
	\$4.50 Cum. Pfd.	4,331.25
600	shs. Continental Ill. Nat. Bank and	
	Trust Co., Chicago	23,250.00
3194	shs. Eaton & Howard Balanced	
	Fund	17,219.10
750	shs. Fidelity-Philadelphia Trust	
	Co., Philadelphia	21,813.00
405	shs. First Nat. Bank, Boston	16,633.67
373	shs. First Nat. City Bank, N. Y.	16,846.73
596	shs. First Penn. Banking & Trust	
	Co., Philadelphia	18,087.79
800	shs. Great American Insurance Co.	16,125.00
669	shs. Hanover Bank, New York	17,453.07
4515	shs. Incorporated Investors	7,141.49
460.405	shs. Investors Selective	
	Fund, Inc.	4,972.37
476	shs. Mfg. Trust Co., N. Y.	10,333.83
3479	shs. Mass. Investors Growth	
	Stock Fund	7,372.83
1995	shs. Mass. Investors Trust	7,156.80
300	shs. Morgan Guaranty Trust	
	Co., New York	13,350.00
1213	shs. Nation Wide Securities Co., Inc.	16,520.62
612	shs. Pittsburgh National Bank,	
	Pittsburgh, Pa.	7,960.31
150	shs. Public Service Co. of N. H.	
	3.35% Cum. Pfd.	14,400.00
		<hr/> \$281,807.95
		<hr/>
	Total Investments	\$517,174.26



## Col. F. L. Town Spending Committee

### SECRETARY'S REPORT

To Dr. J. A. Ferguson, Chairman  
Col. Town Spending Committee:

The Col. Town Spending Committee is comprised of the following members: Dr. J. A. Ferguson, Mrs. Margaret Guilmette, Mrs. Grace Lee, Mr. Charles Bennett, Mr. George Hunter, Jr., Mr. Clinton L. White, Mr. Arthur Drake, Atty. Robert Rich and Mrs. Nathalie Wheeler. Three members were re-elected at the annual town meeting, i. e. Mrs. Margaret Guilmette, Mrs. Grace Lee and Mr. Charles Bennett.

Officers elected at the April meeting of the committee were: Chairman, Dr. J. A. Ferguson; Treasurer, Mrs. Margaret Guilmette; Secretary, Mrs. Nathalie Wheeler.

The following Committees were re-appointed by the Chairman:

Field: Chr., Clinton White, Arthur Drake, Dr. Ferguson.

House: Chr., Margaret Guilmette, Grace Lee, Charles Bennett.

Camp: Chr., George Hunter, Jr.; Robert Rich, Nathalie Wheeler.

Scholarship: Chr., George Hunter, Jr., Robert Rich, Robert Snell.

Appropriations were granted various local organizations sponsoring educational, recreational and health projects for the benefit of the townspeople. These included the Child Health Station sponsored by the Mahaney-Brisson Legion Post; the skating rink and playground sponsored by the Kiwanis Club; the Juvenile Library and various others as submitted in the Treasurer's report.

The President of the re-activated Mt. Prospect Ski Club presented a proposed program for ski instruction for the local young people at Cannon Mt. and requested an appropriation for these instructions. An appropriation was made to aid this project. A most enthusiastic response to the opportunity for these lessons has been evident with approximately 120 children participating, some taking instruction here on Cook's Hill and others qualifying for the lessons at Cannon Mountain.

The annual concert by the Van Hamm Orchestra was again sponsored by the Committee with tickets being sold this year by the Hospital Auxiliary to benefit their organization.

Two 50-Star Flags have been received, one silk flag from the Veterans of Foreign Wars and at the December meeting, Mr. Clinton White presented a flag from U. S. Senator Styles Bridges that had been flown over the Capitol at Washington, D. C., at the request of the Senator.

An unusual and interesting demonstration by the Williamsburg Colonial Militia accompanied by the Lancraft Fife and Drum Corps was held on the Community Field Sept. 11, 1960.

The customary flowers were placed on the Col. Town lot during the summer; these being replaced by a winter wreath.

The Committee expresses appreciation to Supt. and Martrou, Mr. and Mrs. Robert Snell for their unfailing cooperation and courtesy and to their co-workers who ably carry on the operation of the Community House, Field and Camp.

Respectfully submitted,

NATHALIE B. WHEELER  
Secretary

**TREASURER'S REPORT**  
Year Ended December 31, 1960

**Receipts**

Balance on hand, January 1, 1960		\$15,370.64
Col. F. L. Town Trust		28,531.92
House		480.85
Community Camp		293.41
Swimming Pool:		
Town of Lancaster	\$1,000.00	
Receipts of pool	1,517.00	
		<u>2,517.00</u>
<b>Total Receipts</b>		<u>\$47,193.82</u>

## Expenditures

### Appropriations:

Weeks Memorial Hosp., Linen		
Appropriation 1960-1961	\$1,300.00	
Child Health Station, 1960 & 1961	200.00	
Basketballs for J.C.'s youth program	37.80	
Lancaster High School Activities	300.00	
Lancaster High School—Prizes	540.00	
Recreation summer program		
Salary of instructor	\$405.00	
Uniforms & equipment	\$530.63	
	935.63	
Lancraft Fife & Drum Corps	50.00	
Harry van Haam—concert and tuning piano	135.00	
Flowers for Col. Town lot	69.00	
Weeks Memorial Library—Juvenile Dept.	800.00	
Lancaster Girl Scouts	150.00	
Lancaster Kiwanis—Playground	180.00	
Mt. Prospect Ski Club	300.00	
Troop 219—Boy Scouts	150.00	
Lancaster Kiwanis Club—Skating rink	900.00	
	\$ 6,047.43	
Total Appropriations		

### House:

Telephone & Lights	\$ 895.81
Fuel	1,454.40
Salaries	9,137.33
Repairs:	
Furnace & cleaning	\$120.28
Washer	42.06
TV	11.40
Plaster	8.25
	181.99

### New equipment:

Lamps & shades	\$ 21.93
Card tables	89.70
Folding doors	296.00
Projector & reel	487.15
Rug—dining room	389.55
	1,284.33

**Supplies:**

Deodoroma, nails, bowling supplies, soaps, cleaners, tubs, pails, rakes, brooms, gym finish, window cleaner, batteries, putty, etc.	724.73
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Total — House	\$13,678.59
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**Field:**

Salaries	\$1,600.00
Repairs to mowers	58.46
Tennis tape & bases	126.93
Loam	48.00
Gas & Oil, etc.	111.65
Cement work	27.39
Repairs to truck	10.12
Supplies	36.80

Total — Field	\$ 2,019.35
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**Community Camp:**

Salary of caretakers	\$1,200.00
Mower	61.84
Freight	3.40
Wood	15.00
New Grills	425.11
Mattress pads	10.04
Water heater	99.95
Lumber for new grill	446.81
Bulldozing	75.00
Supplies	101.45
Labor on new grill	811.74
Telephone	62.74
Electricity	101.84

Total — Community Camp	\$ 3,414.92
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**Swimming Pool:**

Salaries	\$2,461.00
Paint	260.93
Baskets for clothing	181.20
Resurfacers	70.45
Dicalite	70.00
Repairs to public address system	13.00
Cards -- emblems	28.93
Tickets	10.65
Repairs to engines	39.40

Bus trip to swim meet	100.00	
Bleach	107.70	
Electricity	200.99	
Miscellaneous—gaskets, crock, freight, paint, notebooks, etc.	27.16	
	<hr/>	
Total — Swimming Pool		\$ 3,571.41
<b>Miscellaneous:</b>		
Insurance	\$3,536.70	
Water rent	147.00	
Flowers, freight, stamps, Globe subscription, Income tax return, stationery, new file, etc.	204.05	
Bank service charge	5.62	
S. S. & pension	427.22	
	<hr/>	
Total — Miscellaneous		\$ 4,320.59
		<hr/>
Total Expenditures		\$33,052.29
Balance on check book, Dec. 31, 1960		14,141.53
		<hr/>
		\$47,193.82

Respectfully submitted,

MARGARET P. GUILMETTE  
Treasurer

**COL. TOWN SCHOLARSHIP LOAN FUND  
1960**

Balance Jan. 1, 1960, Siwooganock Savings Bank	984.51
Interest to Jan. 1, 1961	41.94
Payments on Loans	850.00
	<hr/>
Total	\$ 1,876.45
Loans Granted (3)	500.00
	<hr/>
Balance Jan. 1, 1961, Siwooganock Savings Bank	\$ 1,376.45

Respectfully submitted,  
GEORGE E. HUNTER, JR.  
Chairman

# Superintendent's Report

The new American fifty-star flag which you see flying over the lawn at the Community House was formerly flown over the United States Capitol in Washington, D.C. This flag was obtained through the efforts of one of our very active members, and the courtesy of United State Senator, the Honorable Styles Bridges.

The new four by six flag that will be flown over the Community Field next summer was presented to us by the Veterans of Foreign Wars.

## Community House

No major repairs were necessary at the Community House during the year, however we did renew the fuel lines running to our central heating plant as the old lines were not functioning properly. We also found it advisable to repaint the back wall of the Community House last summer.

One new rug was purchased this winter and placed in the dining room. This rug is the exact pattern and size as the one in the adjoining parlor. This makes it possible to change these rugs from room to room as they become worn through the years.

New wood folding doors have been installed in the archways of the downstairs parlor and the committee room. These doors seem to function well and will insure more privacy to meetings when held in these rooms.

A 16mm sound movie projector was recently purchased for the Community House. This projector will remain in the House for the use of the various groups and organizations at a small fee.

Arrangements have been made for a new roof over the Community Hall. We hope to have this done by early summer.

The operational expenses and the income derived from the various Col. Town facilities will be found in the Treasurer's report. Other statistics will be shown in the Secretary's report.

The constant increase in activities at the Community House, Camp, Field and Swimming Pool is very interesting and gratifying to those of us who have the opportunity of serving you, at these various Col. Town facilities.

## Community Field

The Community Field was used to a great extent throughout the spring, summer and fall months by many athletic

and other organizations. It was, of course, used to carry out our own summer recreational and youth programs.

Sixty-three boys registered for the Little League program, and four teams were formed. Each team in the league played eight games during the season, also many all star games were played. It is felt that a great deal was accomplished last summer, both in actual baseball fundamentals and in what is the most important aspect of this program, which is good sportsmanship. We still have the problem of more boys than we can place in uniform and use on all the teams, so it is hoped that next summer we may form teams enough so that each boy may be a member of an organized unit.

Considerable interest was shown in the first year of our newly formed pony league baseball team. The purpose in having this team was to have some sort of recreation for boys too old for little league and too young to get summer jobs. We believe it proved to be a successful endeavor and hope to expand to two teams next summer. The boys had two practices and played one game each week during the summer.

### Swimming Pool

The Swimming Pool season started last summer on June 22nd and closed Aug. 31. Two hundred ninety-five young people registered for swimming instruction and a total of 3838 lessons were given. Three hundred sixty-three children's season tickets were sold and ninety adults purchased tickets for the season. The total number of swimmers for the summer was 15,293.

One hundred and twenty-one swimming awards were given out at the season's end for completing skills in either the Red Cross or Y.M.C.A. program, as follows: Red Cross—Beginners 22, Intermediate 14, Swimmers 10, Jr. Life Saving 8, Sr. Life Saving 4, Water Safety Aid 1, Pool Aides 7, and Asst. Instructors 3; Y.M.C.A.—Minnows 20, Fish 20, and Flying Fish 12.

A class demonstration was held on the evening of July 29th with one hundred fifty young people participating in the events. Three hundred eighteen persons enjoyed watching this demonstration on a very warm evening.

A complete swimming team placed third at the State Recreation Swimming Meet held at Rochester on Aug. 21st.

Improvements the past year included the addition of two removable step ladders at the shallow end of the Pool. A checking system was worked out, and forty-nine baskets, tags and elastic wrist bands were purchased and used last

summer. We hope to add two hundred more by next season, so that a basket will be available to each swimmer or family.

### Community Camp

The Col. Town Community Camp opened for the 1960 season May 22nd and closed on Oct. 2nd.

The picnic area and grills were used to full capacity throughout the season. Over sixty-five hundred persons enjoyed the facilities of the Community Camp and, of course, many others made shorter visits. Two new grills were completed, making a total of ten around the grill area. Work was started last fall on a very large grill to care for the several larger groups that so frequently come to the Camp. This grill which we plan to complete before next summer is located in the central part of the area and after considerable grading will be a major improvement at the Camp.

A new water heater and shower stall was purchased for the caretakers' cabin, and will be installed next spring. Plans for next year call for additional playground equipment and repairing the road to the two cabins.

The new caretakers proved to be very capable, pleasant and hard working people. Many kind words came to us concerning their efforts.

May we take this opportunity to thank our staff, the members of the Col. Town Spending Committee, the Town Officials, the various groups and organizations and the townspeople, for the way in which they have cooperated with us in our endeavors.

Respectfully submitted,

ROBERT J. SNELL  
Superintendent

# Report of Audit

The annual examination and audit of the accounts of the Town of Lancaster for the fiscal year ended December 31, 1960 was made by the Municipal Accounting Division of the State Tax Commission, in accordance with the vote of the Town. The complete report, referred to below is on file in the Town Office and available for inspection at any time.

## SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Trustees of Trust Funds, Col. F. L. Town Fund, Weeks Memorial Library, Public Health Nurse, Dental Clinic, and Summer Street Cemetery.

## COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1960, are presented. As indicated by the budget summary a revenue surplus of \$4,085.14, less a net overdraft of appropriations of \$1,419.48, resulted in a net budget surplus of \$2,665.66.

## AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes were made by mailing notices to delinquent taxpayers as indicated by the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report were therefore subject to any changes which may be necessitated by the return of verification notices.

## GENERAL COMMENTS

### Current Surplus:

It is noted that the current surplus (excess of current assets over current liabilities) increased by \$2,401.84, from \$12,540.51 to \$14,942.35, during 1960, as shown herewith:

	Dec. 31, 1959	Dec. 31, 1960
Total Assets	\$93,604.95	\$121,385.80
Less: Amount due from State a/c State's share of T.R.A. Notes	8,169.00	4,319.00
Current Assets	\$85,435.95	\$117,066.80
Current Liabilities	72,895.44	102,124.45
Current Surplus	\$12,540.51	\$ 14,942.35

## CONCLUSION

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the Town.

We extend our thanks to the officials of the Town of Lancaster for their assistance during the course of the audit.

Yours very truly,  
HAROLD G. FOWLER,  
Director

Division of Municipal Accounting  
State Tax Commission

Norval D. Lessels, Auditor  
Hugh J. Cassidy, Accountant

## CERTIFICATE OF AUDIT

This is to certify that we have examined and audited the accounts and records of the Town of Lancaster for the fiscal year ended December 31, 1960. In our opinion, the Exhibits submitted herewith reflect the true financial condition of the Town as of December 31, 1960, and the results of operations for the fiscal year ended on that date.

Respectfully submitted  
HAROLD G. FOWLER,  
Director

Division of Municipal Accounting  
State Tax Commission

Norval D. Lessels, Auditor  
Hugh J. Cassidy, Accountant

**Summary of Receipts, Expenditures and Proof of Balance  
Fiscal Year Ended December 31, 1960**

Balance—December 31, 1959	\$ 38,594.40
Receipts During Year	473,153.05
	<hr/> \$511,747.45
Expenditures During Year	453,167.98
	<hr/>
Balance —December 31, 1960	\$ 58,579.47

**Proof of Balance**

Balance in the Lancaster National Bank—	
Per Statement December 31, 1960	\$ 44,568.46
<b>Add: Deposits of:</b>	
January 4, 1961	\$2,296.60
January 5, 1961	336.54
January 6, 1961	186.73
January 6, 1961	9,305.68
January 10, 1961	665.03
January 10, 1961	1.00
	<hr/> 12,791.58
	\$ 57,360.04
Less: Outstanding Checks	8,780.57
	<hr/>
	\$ 48,579.47
Certificate of Deposit	10,000.00
	<hr/>
Reconciled Balance—December 31, 1960	\$ 58,579.47

**Proof of Balance — Payroll Account**

Balance in the Lancaster National Bank—	
Per Statement December 31, 1960	\$ 1,233.30
Service Charge—Deposited in January 1961	3.94
	<hr/>
	\$ 1,237.24
Less: Outstanding Checks	1,237.24
	<hr/>
Reconciled Balance—December 31, 1960	& .00

**CONDENSED CLASSIFIED STATEMENT OF  
RECEIPTS AND EXPENDITURES**

**Fiscal Year Ended December 31, 1960**

<b>Receipts:</b>	
From Local Taxes Current Year	\$295,381.06
From Local Taxes Prior Years	44,335.26
From Local Sources, except taxes	28,060.06
From State of New Hampshire	15,391.85

From other than Current Revenue (Inc. Temporary Loans)	82,201.51
Appropriation Credits	7,783.31
	<hr/>
Total Receipts	\$473,153.05
Balance December 31, 1959	38,594.40
	<hr/>
Grand Total	\$511,747.45

<b>Expenditures:</b>	
General Government	\$ 22,467.51
Protection of Persons & Property	30,536.98
Health	10,148.99
Highways and Bridges	67,298.08
Libraries	6,050.19
Public Welfare	9,811.39
Recreation	2,801.04
Patriotic Purposes	400.00
Cemeteries	2,500.00
Unclassified	17,780.69
Interest	3,017.97
Capital Outlay	1,930.87
Indebtedness (Including Temp. Loans)	97,800.00
Payment to other Government Divisions (Inc. School and County)	180,624.27
	<hr/>
Total Expenditures	\$453,167.98
Balance Dec. 31, 1960	58,579.47
	<hr/>
Grand Total	\$511,747.45

**COMPARATIVE BALANCE SHEET**  
As of December 31, 1959 and December 31, 1960

Assets	Dec. 31, 1959	Dec. 31, 1960
<b>Cash:</b>		
Treasurer	\$38,594.40	\$58,579.47
Petty Cash Account	50.00	50.00
Town Clerk	1.00	
200th Anniversary Fund		755.44
	<hr/>	<hr/>
Capital Reserve Fund	\$38,645.40 264.82	\$59,384.91 3,273.82
<b>Accounts Receivable:</b>		
State's Share of T.R.A. Notes	\$8,169.00	\$4,319.00
Railroad Tax Estimated	1,000.00	1,000.00
Rent	350.00	
Bounties	1.50	59.00
	<hr/>	<hr/>
	\$9,520.50	\$5,378.00
<b>Unredeemed Taxes</b>		
Levy of 1959		\$5,340.97
Levy of 1958	\$3,458.01	1,799.96
Levy of 1957	1,782.70	558.77
Levies of Prior Years	433.94	358.41
	<hr/>	<hr/>
	\$5,674.65	\$8,058.11
<b>Uncollected Taxes:</b>		
Levy of 1960		\$38,344.63
Levy of 1959	\$32,823.34	621.02
Levy of 1958	825.94	605.61
Levies of Prior Years	2,769.30	2,454.20
	<hr/>	<hr/>
	\$36,418.58	\$42,025.46
<b>Uncollected State Head Taxes:</b>		
Current Year	\$2,616.00	\$2,800.00
Prior Years	465.00	465.50
	<hr/>	<hr/>
	\$3,081.00	\$3,265.50
<b>Total Assets</b>	<hr/>	<hr/>
	\$93,604.95	\$121,385.80
<b>Net Debt</b>	17,767.94	4,416.10
	<hr/>	<hr/>
<b>Total Assets &amp; Net Debt</b>	\$111,372.89	\$125,801.90

## COMPARATIVE BALANCE SHEET

As of December 31, 1959 and December 31, 1960

Liabilities	Dec. 31, 1959	Dec. 31, 1960
<b>Unexpended Balances of Appropriations:</b>		
School Tax	\$69,181.38	\$93,828.04
Civil Defense		258.45
Advertising & Regional Assoc.		100.00
	<hr/>	<hr/>
	\$69,181.38	\$94,186.50
Capital Reserve Fund	\$264.82	\$3,273.82
200th Anniversary Fund		\$755.44
<b>Due State of N. H.:</b>		
Head Taxes — Uncollected	\$2,616.00	\$2,800.00
Head Taxes — Collected	286.00	367.50
Special Yield Taxes — Uncollected	338.50	299.29
Special Yield Taxes -- Collected	208.74	441.90
	<hr/>	<hr/>
	\$3,449.24	\$3,908.69
<b>Long Term Notes Outstanding:</b>		
T.R.A. Notes — 1956	\$16,338.04	\$8,638.04
Bridge Notes — 1956	2,339.41	339.41
Highway Garage — 1958	5,500.00	4,500.00
Bridge Construction — 1958	6,000.00	4,000.00
Bridge Notes — 1959	8,300.00	6,200.00
	<hr/>	<hr/>
	\$38,477.45	\$23,677.45
	<hr/>	<hr/>
<b>Total Liabilities</b>	<b>\$111,372.89</b>	<b>\$125,801.90</b>

**SUMMARY OF TOWN CLERK'S ACCOUNTS**  
**Fiscal Year Ended December 31, 1960**

**DR.**

**Cash on Hand — Dec. 31, 1959:**

A/c Dog Licenses \$ 1.00

**Motor Vehicle Permits Issued:**

1959—Nos. 177668-177734 \$ 322.83

1960—Nos. 175851-177710)

—Nos. 178001-178100) 17,179.86

17,502.69

**Dog Licenses Issued:**

271 @ \$2.00 \$ 542.00

17 @ \$5.00 85.00

1 @ \$12.00 12.00

1 @ \$0.85 .85

1 @ \$1.66 1.66

1 @ \$1.65 1.65

1 @ \$1.00 1.00

1 @ \$1.90 1.90

646.06

Penalties Collected — 7 @ \$0.50

3.50

\$18,153.25

**CR.**

**Remittances to Treasurer:**

Motor Vehicle Permits \$17,502.69

Dog Licenses 650.56

\$18,153.25

**SUMMARY OF TAX WARRANTS**  
**Fiscal Year Ended December 31, 1960**

Debit	1960	Prior Yrs.
<b>Uncollected Taxes, December 31, 1959</b>		
Property Taxes		\$33,130.58
Poll Taxes		969.00
Yield Taxes		2,319.00
<b>Taxes Committed to Collector</b>		
Property Taxes	\$324,082.19	
Poll Taxes	2,698.00	
National Bank Stock Taxes	693.40	
Yield Taxes	1,705.99	
Added Taxes	462.68	850.05
Interest Collected	12.30	878.27
Overpayments	4.00	
	\$329,658.56	\$38,146.90
<b>Credit</b>		
<b>Remittances to Treasurer:</b>		
Property Taxes	\$285,803.36	\$30,273.53
Poll Taxes	1,818.00	752.00
National Bank Stock Taxes	693.40	
Yield Taxes	1,336.30	1,178.10
Interest	12.30	878.27
<b>Abatement Allowed</b>		
Property Taxes	1,628.57	1,310.17
Poll Taxes	22.00	74.00
<b>Uncollected Taxes as of Dec. 31, 1960</b>		
Property Taxes	37,100.94	1,811.76
Poll Taxes	874.00	155.00
Yield Taxes	369.69	1,714.07
	\$329,658.56	\$38,146.90

**SUMMARY OF TAX SALE ACCOUNT**  
**Fiscal Year Ended December 31, 1960**

Debit	1959	Prior Yrs.
Unredeemed Taxes, Dec. 31, 1959	\$	\$ 5,674.65
Tax Sale March 28, 1960	11,037.14	
Interest & Costs after Sale	110.64	318.41
	\$11,147.78	\$ 5,993.06
<b>Credit</b>		
<b>Remittance to Treasurer</b>		
Redemptions	\$ 5,430.12	\$ 2,710.89
Interest & Costs	110.64	318.41

Deeded to Town	266.05	246.62
Unredeemed Taxes, Dec. 31, 1960	5,340.97	2,717.14
	<hr/>	<hr/>
	\$11,147.78	\$ 5,993.06

**SUMMARY OF STATE HEAD TAX WARRANTS**  
**Fiscal Year Ended December 31, 1960**

<b>Debit</b>	<b>1960</b>	<b>Prior Yrs.</b>
Uncollected Head Taxes, December 31, 1959	\$	\$ 3,081.00
Head Taxes committed to Collector	8,515.00	
Added Head Taxes	35.00	25.00
Penalties Collected	27.50	238.00
	<hr/>	<hr/>
	\$ 8,577.50	\$ 3,344.00
 <b>Credit</b>		
<b>Remittances to Treasurer</b>		
Head Taxes	\$ 5,730.00	\$ 2,405.50
Penalties	27.50	238.00
Abatement allowed	20.00	235.00
Uncollected Head Taxes, December 31, 1960	2,800.00	465.50
	<hr/>	<hr/>
	\$ 8,577.50	\$ 3,344.00

**ANNUAL REPORT**  
**of the District Officers**  
**LANCASTER SCHOOL DISTRICT**  
**Lancaster, New Hampshire**  
**for year ending June 30, 1960**

# District Officers

## MODERATOR

John E. Gormley

## CLERK

Eva C. Phillips

## TREASURER

Hugh J. Galbraith

## SCHOOL BOARD

Roland H. White, Chairman	Term Expires 1961
Grace M. Lee	Term Expires 1961
Walter D. Hinkley	Term Expires 1962
Clifford R. Gray	Term Expires 1962
Ellen T. Moody	Term Expires 1963
Frank B. Currier	Term Expires 1963

## Report of the Board of Education

At the annual meeting of March 19, 1960 Mrs. Ellen T. Moody and Frank B. Currier were elected members of the School Board for three year terms. Dr. David M. Cleasby and Robert D. Hilliard, whose terms expired, did not seek re-election.

A major improvement in the physical plant was made during the past year with the installation of a sprinkler system for fire protection in the high school building. This installation not only helps in the fire protection of the building but also provides an additional safeguard for the lives of the students in the building, which is of primary importance to all of us.

Many improvements have been made in the curriculum and particularly in teaching aids made available through combined School District and Federal Funds. The most important of these are the modern electronic language laboratory. This installation consists of 24 booths, all of which have two way communication between teacher and student and 12 have tape recorders making it possible for the students to study different lessons or even different languages in the same classroom. The use of tapes also enables the student to hear the word pronunciation over and over again and it has been proven that repetition is the best way to learn a language. Other important visual and instructional aids have been provided in the science and math departments.

The School Board particularly wishes to thank the James Cardinal Memorial Fund for providing the school with an electronic microscope. This type of instrument is usually available only in the largest schools and the school system is very fortunate to have one.

Science Night and Open House gave parents and interested friends an opportunity to see the Language Laboratory and other new equipment in actual operation and many enthusiastic comments were heard during and after these events.

The School District was very fortunate this year in that very few replacements were required for the teaching staff and these openings were all filled prior to the beginning of the Fall term.

In closing we would like to note that the school system is faced with a common problem of over-crowded conditions in the school buildings, especially in the high school, where it is necessary to hold study groups in almost all classrooms

while classes are in session. This condition is extremely undesirable as it is distracting to the class being taught, the teacher and to the study group. This congestion results from having to use former study hall rooms for classrooms due to increasing enrollments. It is obvious that this cannot be allowed to continue indefinitely if we are to give our children the type of education they deserve. Consideration should be given this problem in the near future.

Respectfully submitted,

ROLAND H. WHITE

Chairman

Grace M. Lee

WALTER D. HINKLEY

CLIFFORD R. GRAY

ELLEN T. MOODY

FRANK B. CURRIER

Lancaster School Board

# Superintendent's Report

To the School Board of the Town of Lancaster:

My eighth annual report as Superintendent of Schools in the Town of Lancaster is submitted herewith.

## Supervisory Union No. 31

The Supervisory Union No. 31 is composed of the towns of Carroll, Lancaster, and Whitefield. The duties of the Union, as a whole, are to select the superintendent of schools, special teachers, supervisors, and the Union secretary. The school nurse is engaged separately by the individual towns. The superintendent's salary for the school year 1959-1960 was apportioned as follows: Carroll 5.4%, Lancaster 29.9%, Whitefield 16.2%, and the State share 48.5%. The salary of the Helping Teacher, secretary, and office expenses of the Union for the school year 1959-1960 were apportioned as follows: Carroll 10.5%, Lancaster 58%, and Whitefield 31.5%. These percentages are based on two factors having equal weight as follows: (1) Average Daily Membership of District, and (2) District Valuations (adjusted). The following chart might be of interest to show you how percentages are derived:

### Equalized Valuations

Carroll	\$ 2,731,013.00
Lancaster	9,157,606.00
Whitefield	5,562,184.00
	<hr/>
	\$17,450,803.00

### Average Daily Membership of Districts

	Elem.	High	Total
Carroll	48.8	14.2	63.0
Lancaster	578.4	215.8	794.2
Whitefield	276.7	114.9	391.6
	<hr/>	<hr/>	<hr/>
	903.9	344.9	1248.8

### District Percentages of Costs

	Valuation %	A.D.M. %	Aver. %
Carroll	16	5	10.5
Lancaster	52	64	58
Whitefield	32	31	31.5
	<hr/>	<hr/>	<hr/>
	100%	100%	100.0%

The basis for the apportionment shall be one-half on the average membership for the previous school year and one-

half on the last adjusted valuation of the District as determined by the State Tax Commission every odd numbered year.

During the school year 1959-1960 Supervisory Union No. 31 did not have a helping teacher as it was impossible to find a qualified applicant to replace Miss Blanche Witherell whose resignation became effective June 30, 1959, due to illness. Last summer we were fortunate in obtaining Miss Catherine L. Noonan of Manchester, New Hampshire as Helping Teacher in Supervisory Union No. 31.

Miss Noonan received her Bachelor of Education degree from Keene Teachers College and Masters degree in the Field of Education from Teachers College, Columbia University.

Miss Noonan taught school in Pembroke, New Hampshire and Greenwich, Connecticut. She has recently returned from France and Turkey, where she taught for a period of three years in schools operated for children of United States Air Force personnel.

Miss Noonan comes to Supervisory Union No. 31 with experience in teaching both the non-talented and talented pupils. Her teaching experience in the states coupled with that in France and Turkey gives her a broad knowledge of modern educational methods and procedures used in the present day progressive system.

#### School Personnel

Mr. Herman Grogan, teacher of Grade VI, Mrs. Elaine Primrose, teacher of Grade VI, in the elementary school; and Mr. George Jones, Mr. Charles Katsaros, and Miss Ruth Hersom, in the high school; resigned their positions, effective in June 1960.

For the school year 1960-61, Mr. Thomas Conway, graduate Keene Teachers College, was employed to teach Grade VI; Mrs. Bernadette LeClair, graduate Lyndon Teachers College, was employed to teach Grade VI; Mr. Richard Tripp, graduate Keene Teachers College, was employed to teach Industrial Arts; Miss Janet Proulx, graduate University of Maine, was employed to teach Science; Miss Betty Hodgdon, graduate St. Joseph's College, was employed to teach Science and Social Studies; Miss Claudette Blais, graduate Rivier College, was employed to teach English and Languages.

The assignment of elementary teachers for the school year 1960-61 is as follows: Kindergarten, Mrs. Helen Carr; Grade I, Miss Annie McGinley, Mrs. Florence Allin; Grade II, Mrs. Arline LaPointe, Mrs. Marion Knight; Grade III, Mrs. Harriet Boyd, Mrs. Ellen Vashaw; Grade IV, Mrs. Nellie Rogers, Mrs. Gwendolyn Parker; Grade V, Mrs. Helen Placey, Mrs. Elizabeth Chase; Grade VI, Mr. Thomas Con-

way, Mrs. Bernadette LeClair; Elementary Reading Supervisor, Mrs. Leola Hall.

The high school teachers for the school year 1960-1961 are as follows: Mr. Richard Tripp, Mr. Alan Dickason, Mrs. Gertrude McGoff, Mrs. Betty Fowlie, Mrs. Margaret Guilmette, Miss Roberta Michaud, Miss Janet Proulx, Mr. Donald Day, Jr., Miss Betty Hodgdon, Mrs. Marjorie Parker, Mrs. Doris Nash, Miss Jacqueline Carey, Mr. Laurence Morrisette, Miss Claudette Blais, Mr. Gardner Wentworth, Mrs. Ruth Wentworth, Mr. Edwin Humiston, Assistant Principal, and Mr. Stanley Tufts, Principal.

### Enrollment

Anticipated enrollment during the next five years at Lancaster Schools in the elementary Grades I-VI is comparable to that recorded in the 1959 school report. It will be noted that the anticipated enrollment in the high school Grades VII-XII is showing a slight continual increase. Figures fluctuate constantly in the anticipated year by year pupil enrollment. However, the extent of this fluctuation depends to a large degree upon migration of families rather than upon some new business project which would create an immediate increase in school attendance. It is estimated that the average pupil enrollment during the next five years will be approximately 800 pupils each year. This figure does not include the kindergarten enrollment which numbers approximately fifty-five at this writing. We submit the census report as of September 1, 1960 and ask that you review this 1960 census report with the 1959 and 1958 reports to determine what changes are taking place. The 1960 census report is as follows:

#### ANTICIPATED FUTURE ENROLLMENT IN GRADE I According to Census Reports Five Year Summary

Anticipated Enrollment	Year Census was taken (September)				
	1956	1957	1958	1959	1960
Year					
1960	75	78	78	69	
1961	48	59	57	49	55
1962	45*	75	69	74	69
1963		40*	46	51	59
1964			28*	51	44
1965				41	46
1966					47*

\* This figure includes only children born before September 1 of that calendar year, as the census is taken at that time.

A study of the above census table shows that, according to the 1959 census, we could anticipate an enrollment in Grade I of sixty-nine pupils as of September 1, 1960. The actual enrollment on that date was seventy-eight pupils. This means that nine pupils above the actual number living in the town of Lancaster as of September 1, 1959 were qualified to enter first grade as of September, 1960. A further study of the above table shows that there is a fluctuation in the anticipated enrollment in the first grade at Lancaster for the next five years. Of course, this figure could change in time due to migration of families. However, if the above census figures are more or less correct, it would seem that the school population in the town of Lancaster has reached its peak and may be declining slightly. The high school enrollment does show a slight increase over the next four years which is due to the larger elementary classroom enrollment over the past five years now being felt in Grades VII-XII along with the varying increase in high school tuition registration.

Refer to the table "Preliminary Report Lancaster School District", which may be found at the end of this report for a study of the anticipated enrollment through 1964. As will be noted, the pupil enrollment in Grades I-VI for September 1960 was 410 pupils. Referring to a similar chart in the 1959 report, it will be noted that there were 408 pupils enrolled in Grades I-VI. This shows that there seems to be a close correlation in enrollments year by year in Grades I-VI. Further study of this chart will show that the anticipated enrollment in Grades VII-XII was 306 pupils as of September 1960 but the actual enrollment was 347 pupils or an increase of thirty-one pupils in these grades over the enrollment of the preceding year. Further study will show that the overall enrollment in Grades I-XII in the Lancaster Schools during the next four years will increase approximately thirty-four pupils. It should be mentioned that this figure may vary greatly due to migration of families.

As Lancaster High School enrollments continue to increase it should be brought out that the present classroom facilities are not adequate to offer new educational programs for maximum efficiency. Classroom space is still lacking for the proper presentation of science, study, social studies, English, auditorium, gymnasium, library, guidance, special courses, and music.

#### **Adult Education Program**

Adult Education Programs are being offered by the school department to the citizens of the town of Lancaster. These

classes are in French, Mathematics and Ceramics. If the demand for a class is sufficient, said class will be offered. A small fee required of each member helps to pay for heat, light and instructor's salary.

### Insurance

Your School Board, in conjunction with the Carroll and Whitefield School Boards, once again offered to all pupils in their towns the opportunity of participating in a Special School Child Accident Policy for \$1.50 for pupils in Kindergarten through Grades VIII, and \$2.00 for pupils in Grades IX through XII. This year it was possible for a student to obtain additional year-round coverage at a cost of \$10.00 per year.

This is the eighth year that the pupils attending the Lancaster schools have had this opportunity. Previous to this time the expense of an accident was borne directly by the parent. This policy became effective September 15, 1960 and will continue until September 15, 1961. Four hundred and forty-two out of eight hundred and twenty-three pupils and teachers took advantage of this opportunity. This shows that approximately fifty-four percent of the entire student body participated in this project.

### State Wards, Handicapped Children and Foster Children

By law, handicapped children, who are unable to attend school, have the privilege of being taught at home for a period of not less than two hours per week. At the present time Lancaster has two children coming under this classification.

Under recent legislation if families are broken and children are assigned to live in various homes in communities outside the town in which the family was living at the time of separation the School District is required to pay the tuition for these children to the School District where attendance is required. At the present time Lancaster has at least four children coming under this classification.

One cannot tell how much the expense for this type of education will be. It will be noted in the 1961-1962 budget that an increase in this item is anticipated during the coming school year. Referring to the school budget for 1959-1960 it will be noted that the sum of \$600.00 was requested for this purpose. During the school year your School Board spent \$741.20 or an amount of \$141.20 above the amount requested. During the school year 1960-1961 the sum of \$600.00 was requested in the budget as in previous years, not anticipating any special increase over previous years. How-

ever, at the present time it is anticipated that a sum of \$1,242.00 will be spent during the school year 1960-1961 or an amount of \$642.00 over the amount requested in the budget. This shows that the budget item for handicapped children is very indefinite. The budget for 1961-1962 is requesting \$2,000.00 for this item as it is felt that the number of children coming under this classification will increase over the present school year.

If you have a child who is handicapped and who cannot attend school feel free to contact the office of the Superintendent of Schools as he may be in a position to give assistance.

### Hot Lunch Program

The Lancaster Elementary and High School continue to participate in the Hot Lunch Program sponsored for the benefit of pupils attending these schools. The cost is twenty-five cents per lunch per pupil in grades one through six, and thirty cents per lunch per pupil in grades seven through twelve. The School Lunch Program functions on a revolving fund and has been self-supporting to date. This program is able to give the pupils such excellent food for little cost because of: (1) the number of lunches served, (2) available state aid, and (3) the efficiency with which the head dietitian, Mrs. Clara Emery, and her very able assistants, Mrs. Hannah Rowe, Mrs. Helen Gessner, and Mrs. Belle Smith, plan and execute the daily menus.

All pupils attending the Lancaster schools are privileged to purchase hot lunches when school is in session. It might be of interest to note that the number of hot lunches served at this writing is exceptionally high. The interest of the pupils in the program continues to increase. These lunches must meet standards established by the State Board of Education through the office of School Lunch Program. Our kitchen is subject to inspection at all times by official state representatives. Not only is the kitchen checked, but a careful study of the menus is made by these representatives so that properly balanced lunches are served. Parents are always welcome to visit at any time.

May we take this opportunity to express our appreciation to Mrs. Clara Emery, School Lunch Supervisor, and Mrs. Hannah Rowe, Mrs. Belle Smith, and Mrs. Helen Gessner for making this program so successful.

The following information will show the sizable program that was carried on during the school year 1959-1960:

Lunches served (Children and Adults)	49,642
Milk—one-half pints (in addition to that served with lunches)	13,122
Food and Supplies (Government)	\$ 3,099.47
Freight Charges (Surplus Commodities)	238.63
Salaries (Adults)	4,854.95
Salaries (Students)	240.35
Food Purchases	10,541.97
Equipment Purchases	295.40
Other Purchases	928.85
U. S. Dept. of Agriculture (Claims)	2,406.23
Lunch Receipts	11,722.95
Miscellaneous	1,712.94

### National Defense Educational Act

Congress passed the National Defense Educational Act to become effective July 1, 1958 giving aid to all educational institutions in the fields of science, foreign languages and mathematics. As many legal questions had to be answered, it was impossible for the New Hampshire schools to receive any aid until the school year 1959-1960. At that time the allotment for the Lancaster Public Schools was \$1,284.64 for the school year 1958-1959 and \$1,364.93 for the school year 1959-1960, making a total of \$2,649.57 for these two years. Up to June 30, 1960 Lancaster spent \$3,367.61 for science equipment under this Act of which one-half was reimbursed by the Federal Government, and \$731.55 for mathematics of which one-half was reimbursed by the Federal Government. During the school year 1960-1961 your School Board installed a beautiful language laboratory comprising of twenty-four booths, an outstanding teaching aid for the modern language department. The cost of the equipment comprising the language laboratory was approximately \$5,750.00. This amount will be paid over a period of two years as follows: school year 1960-1961—\$4,000.00; school year 1961-1962—\$1,750.00. This arrangement was acceptable by the State Board of Education. The Federal Government under the National Defense Educational Act will pay for one-half of the above mentioned costs. The classroom booths were completed at a cost of approximately \$1,500.00, of which the Federal Government will pay \$500.00.

In the 1961-1962 budget \$4,000.00 is being requested of which fifty percent will be reimbursed by the Government. It is hoped that it will be possible to purchase several television sets for the school during the coming school year for television educational programs which are being sponsored

by the State through the television station at the University of New Hampshire. According to present understanding this Act will expire June 30, 1962. There is encouragement that the Congress may take action in extending the school educational Act.

### Repairs

Since July 1, 1960, the following repairs have been made:

1. Seven elementary classrooms and the inner hallway were completely painted in the elementary school building.
2. The ceiling to the cafeteria was painted.
3. An electric dish washer was installed in the kitchen of the cafeteria, making it much easier to wash the many daily dishes.
4. Language laboratory tables were built.
5. Asphalt tile has been laid on two classroom floors in the high school. Because money can be saved in the upkeep of asphalt floors over wooden floors, it is hoped that asphalt tile may be laid on at least two classroom floors yearly until all floors have been completed in the high school building.
6. Other necessary repairs have been made as the need for them have arisen.

During the past year, Mr. Alpha Kingsley and Mr. Ronald Gainer, school custodians, resigned their positions to accept other appointments. We wish to take this opportunity to express our sincere appreciation to them for the outstanding work which they did while working for the Lancaster School District. Mr. Kingsley, after being custodian of the Lancaster schools for twenty-eight years, retired and was replaced by Mr. Walter Eastman who assumed his custodial duties as of July 1, 1960. Mr. Gainer resigned after serving eight years as custodian to accept a similar position at the post office. Mr. Raymond Baird was employed to fill this vacancy.

May we express our sincere appreciation to Mr. Stanley Tufts, high school principal, and all members of the Lancaster teaching staff for their continued excellent performance. The principal and teachers are very much interested in the progress and accomplishments of all pupils within the school. It is their desire that parents visit and consult them with their problems.

We express our sincere appreciation to Miss Olive Cummings, School Nurse, Dr. Benjamin H. Blodgett, Dr. Rosemary C. Brewster, Dr. Elwin R. Falkenham, Dr. James A. Ferguson, Dr. Robert M. Quay, Dr. Carl Yunghans, school physicians. The Lancaster school health program is one of the outstanding programs of the State. The cost of this

program is relatively small as the school physicians donate a large portion of their services. The cooperation shown by the nurse and doctors is extremely gratifying.

Our appreciation goes to the Parent Teachers Association for the continued interest which it has given the Lancaster school. The purpose of this association is to develop a closer relationship between the school and the home.

We extend our thanks to Mr. John Sweeney, School Truant Officer, for the cooperation which he has given the school. Much has been done by Mr. Sweeney to develop an excellent school safety program.

The cooperation of the school personnel, including the school board, makes for better public relations as well as increasing efficiency of the school staff. The Lancaster School Board endeavors to give to the citizens of the town of Lancaster the best educational opportunities possible for its children. We express our appreciation to each of its members for maintaining such a fine atmosphere in which to work.

We suggest to the citizens that they make an effort to visit the Lancaster Schools as often as possible.

Respectfully submitted,

HAROLD A. TRUELL  
Superintendent of Schools

# PRELIMINARY REPORT LANCASTER SCHOOL DISTRICT

ELEMENTARY SCHOOL MEMBERSHIP FORECAST—FIVE YEAR PERIOD 1960-1965

HIGH SCHOOL MEMBERSHIP FORECAST—TEN YEAR PERIOD 1960-1970

Year (Sept.)	Grades 1-6										Grades 7-8			Grades 9-12			Grand Total
	1	2	3	4	5	6	Total	7	8	Total	9	10	11	12	Total		
1960	78	72	64	63	75	58	410	71	55	126	72	48	50	51	221	757	
1961	55	78	72	64	63	75	407	58	71	129	55	72	48	50	225	761	
1962	69	55	78	72	64	63	401	75	58	133	71	55	72	48	246	780	
1963	59	69	55	78	72	64	397	63	75	138	58	71	55	72	256	791	
1964	44	59	69	55	78	72	377	64	63	127	75	58	71	55	259	763	
1965	46	44	59	69	55	78	72	72	64	136	63	75	58	71	267		
1966		46	44	59	69	55	78	78	72	150	64	63	75	58	260		
1967			46	44	59	69	78	55	78	133	72	64	63	75	274		
1968				46	44	59	69	69	55	124	78	72	64	63	277		
1969					46	44	59	59	69	128	55	78	72	64	269		
1970						46	44	44	59	103	69	55	78	72	274		

# Helping Teacher's Report

Mr. Harold A. Truell  
Superintendent of Schools  
Lancaster, New Hampshire

Dear Mr. Truell:

It is with pleasure that I submit this report to you on the work that is being carried on in the Lancaster School.

We have set up a time schedule that allows a fair and consistent amount of time for each subject through the grades.

We have daily instruction in penmanship from grades one to six and strong emphasis has been put on the improvement of handwriting throughout the school.

Our English program is striving toward the development of better written expression in all its phases. Creative writing is started in grade one and carried through the senior high school. Close attention is paid to the development of pupils' understanding of grammar, punctuation, and usage.

The reading program is a strong one. Pupils receive daily instruction in reading throughout the first six grades. Before the year is over, each pupil will have read a minimum of fifteen books, most will have read fifty or more. Our special reading class insures that no pupil who may be having difficulty is overlooked.

Many of our teachers have taken the mathematics course that was offered at Lancaster High School through the University of New Hampshire. As a result of their interest, new ideas are being introduced to the pupils and we are developing a very modern, forward-looking mathematics program at every level.

In science and social studies we are working through the unit-study method which enables pupils to proceed at a faster rate of speed and become more involved in the subject matter through many types of projects and activities. Pupils are learning to use many types of research techniques and materials independently and are made more aware of the vital concerns in these subject areas today.

We are planning to enlarge our uses of audio-visual aids and facilities and to experiment with more efficient ways in which each pupil may learn and develop to the best of his ability.

Our sincere thanks and appreciation to the many people who keep our school running smoothly and thereby provide the foundation from which a strong program will continue to develop.

Respectfully submitted,

CATHERINE L. NOONAN  
Helping Teacher

# Principal's Report

Mr. Harold A. Truell  
Superintendent of Schools  
Lancaster, New Hampshire

Dear Mr. Truell:

The past year has seen much progress in the Lancaster School system. We now have a helping teacher, Miss Catherine Noonan, and already much has been done in curriculum evaluation and development, especially in the elementary school.

We have our new Language Laboratory in operation and we see major progress and achievement among the students taking languages at Lancaster High School. This, with the addition of a new faculty member in our language area, is largely responsible for the increase in the number of students taking languages this year.

Again we are offering conversational French in grades seven and eight. Some explorations have been made toward offering French at an even lower level than grade seven, but at this time it is too early to predict any solid results.

We have permission from the State Department of Education to offer a seminar in French to high school seniors who may have completed French III in their junior year. This course will be either a part credit course or a full credit course, depending on the number of hours per week of participation on the part of the students. It is all individual instruction due largely again to the new language Laboratory. This course is designed primarily for those students who have a language requirement to meet for college.

Through the assistance of the National Defense Act, our science and mathematics departments have been greatly improved. This includes equipment and materials for the elementary school as well as the high school. Our program now in these areas has given our children an opportunity to be competitive with any of the children in the State of New Hampshire. We are keeping with the modern trend by instituting a new mathematics program in our junior high area which will meet the needs of the students and provide them with a better foundation for the type of mathematics with which they will be faced when they enter high school.

This year we are providing large group instruction in our senior social studies classes. This provides an opportunity for a greater amount of group work by the students, oppor-

tunities for more time spent in research on special problems; and a greater understanding through individual and group effort. Our only limitation to further use of this newer method is the very close schedule of teaching load and the limited classroom facilities.

Due to an increase in appropriation in the school budget, we have added substantially to our library. This has enabled us to purchase many books that appear on the National Education Association library book list. This particular list was chosen over other good and reliable lists because it probably will be the list of recommended books required by colleges for reading before admission. Added to the above appropriation is the gift of Miss Elizabeth Ray. This sum of money will be used to buy additional library books.

Mrs. Cecil Crawford and Mrs. Dana Lee have devoted many hours in our school library cataloging the old books as well as the new. Through their efforts we are now better able to keep up with proper library procedure with our own staff and students.

May I call attention to the crowded conditions that exist in the school. I feel that some action should be taken to alleviate this situation. At the same time a thorough study should be made to strengthen our non-academic program that we might make our students more qualified for the highly competitive world they will face upon graduation from our school.

The first step that should be taken is providing a guidance director. This can be done immediately with relatively little expense. By doing this our children can be made more aware of the opportunities that already exist and also to know how to prepare themselves to meet these opportunities when they occur. Many places are doing this now, and many more will be. Unless we do something along this line our children will be faced with unfair competition through no fault of their own.

It was unfortunate that we lost both our custodians in one year. We certainly miss the services of Mr. Alpha Kingsley and Mr. Ronald Gainer but wish them well. Mr. Walter Eastman has replaced Mr. Kingsley in the elementary school and Mr. Raymond Baird has taken Mr. Gainer's place in the high school building. I am sure they will do well.

Mrs. Herman Emery and her staff continue to provide a good, well balanced meal each day. There are more students taking hot lunches this year than ever before and her job is correspondingly more difficult to prepare food and serve

more people in the same limited space and time. We appreciate the good work that our cafeteria people do.

Miss Olive Cummings has been of great service to the community and school. In addition to her regular duties she has had many clinics both for the school and for the community. All have been well attended. I especially wish to thank her for the counsel she has given teachers to help them understand the children better.

Congratulations to Mr. and Mrs. Gardner Wentworth for providing Lancaster High School with national recognition by having students selected for participation in music festivals at Atlantic City and again this year in Washington, D. C.

I wish to express my appreciation to you and to the Board of Education for your leadership and your continued effort to make our school one of the best in New Hampshire.

Sincerely,

STANLEY B. TUFTS  
Principal

## PUPIL ENROLLMENTS 1959-1960

	Girls	Boys	Total
Kindergarten	23	30	53
Grade One	37	41	78
Grade Two	37	38	75
Grade Three	30	34	64
Grade Four	32	33	65
Grade Five	41	35	76
Grade Six	23	30	53
Grade Seven	39	33	72
Grade Eight	33	22	55
Grade Nine	28	40	68
Grade Ten	29	18	47
Grade Eleven	29	22	51
Grade Twelve	30	21	51
Totals			
	411	397	808

## TUITION STUDENTS

District	Grades				Total
	9	10	11	12	
Jefferson, N. H.	11	7	4	7	29
Lunenburg, Vt.	6	5	6	5	22
Guildhall, Vt.	0	0	1	0	1
Stratford, N. H.	1	0	0	0	1
	18	12	11	12	53
<b>Kindergarten</b>					
Whitefield, N. H.	1				1
Northumberland, N. H.	1				1
					55

## FOLLOW-UP GRADUATES

	Colleges	Nursing	Marriage	Service	Work	Other Schools	Total
1959	12	1	5	5	16	7	46
1960	5	2	1	3	12	5	28

# Music Department

## REPORT OF THE SUPERVISOR OF VOCAL MUSIC

Mr. Harold A. Truell  
Superintendent of Schools  
Lancaster, New Hampshire

Dear Mr. Truell:

I am pleased to submit to you my report for the past year of serving as Vocal Music Supervisor in the Lancaster schools.

I contact all of the children from the kindergarten classes through the eighth grade at least once a week; most of them twice a week. We have a group of one hundred and twenty high school students in the Glee Club which meets only once a week combining the freshmen and sophomores, and combining the Juniors and Seniors.

Last spring two of our students represented the Glee Club at the National Music Educators' Convention which was held in Atlantic City, New Jersey. They sang in a chorus which was composed of students from high schools in the eastern states from Washington, D. C. to Maine, including all the New England states. This was a tremendous experience and a real honor for all concerned. Four from the Glee Club went to the All State Music Festival in Lebanon in April.

In May the Glee Club, in conjunction with the combined orchestras of Lancaster and Whitefield and a special seventh grade choral group, had a "Pops Concert" which was well attended, at the Community House. A choral group from the Senior class participated in the graduation exercises.

The children in the elementary school had a very busy year doing their regular work and also preparing for various programs. The two second grades each had a story in dialogue and song, one "The Shoemaker and the Elves", the other "The Three Billy Goats Gruff". The fourth grades were combined and in an organized dialogue, chorus, dance, instrumental, (flutophones, which several took preparing for instrumental work in the fifth grade) and pantomime work reviewed much of the work they had accomplished in music during the year.

A special group from the sixth grade sang several numbers at a Parent Teachers Association meeting.

This past Christmas about ninety children in the elementary grades put on a Christmas Pageant. This was the Christmas story done mostly in songs, using unfamiliar and

familiar carols, which was received with much enthusiasm and enjoyment.

Public performance should pay a greater part than it does since it is the way we have of showing what results are obtained by the work that is being done.

The cooperation given by the teachers is certainly wonderful. With the teachers' interest and the way the young people work good results are obtained.

Listening to good recordings encourages the children to listen to and report to me what they see and hear on other programs away from school, such as musical programs and concerts.

Each year we realize more and more that music is a powerful force in our living, not only at school but everywhere. Tensions are lessened and relaxation follows to allow music to create a better climate for learning.

I would like to take this opportunity to thank the members of the School Board, Mr. Truell, Mr. Tufts, and the members of the faculty for their help this past year.

Respectfully submitted,  
RUTH C. WENTWORTH  
Vocal Music Supervisor

## REPORT OF INSTRUMENTAL MUSIC

Mr. Harold A. Truell  
Superintendent of Schools  
Lancaster, New Hampshire

Dear Mr. Truell:

Again I am very glad to submit to you my report on the Instrumental Program at the Lancaster High School. Our method of presenting the Instrumental Program does not vary greatly from year to year. All of our class lessons are arranged to be given during study periods, and the orchestra rehearsals are rotated through the seven periods. This plan takes students from their classes or study halls only once in each seven weeks.

This year we have about eighty-five students taking instrumental work, which is about the average number. Twenty-four beginning pupils started in September, and they are all carrying on. This is quite unusual, as a few generally drop out by Christmas time. There are some very promising music students among this beginners' class, and as they are all from the elementary grades it should mean some very good orchestra material for several years to come.

This year we have thirty students in the junior orchestra, which meets once a week for a full period of rehearsal. The senior orchestra of thirty-five members has two rehearsals weekly. Both orchestras are doing very good work and will undoubtedly get better as the school year goes on.

Last spring our senior orchestra was well represented at the New Hampshire Concert Festival, which was held at Lebanon. We also had our annual Combined Concert with the Whitefield Music Department, which went very well. The Lancaster Music Department also placed three students in the National Music Educators Conference choral and orchestral concert which was held at Atlantic City, New Jersey. Only six students were chosen from New Hampshire for this concert. We were very happy to have students from our school at this National Conference. This year we are sending three students to a similar concert sponsored by the Eastern Division of the National Music Educators Association. This conference is to be held at Washington, D. C. on January 13th - 16th. We again feel very fortunate to place students in a concert of this importance. We were also represented by small groups and soloists at various local functions.

Plans are practically completed for a North Country Festival to be held at Groveton on May 17, 1961. This festival will include all high schools north of Woodsville. A three-part program will be offered, which will include band, chorus, and orchestra. We will undoubtedly have our annual Combined Concert by the Music Departments of Whitefield and Lancaster, and will also play at the commencement exercises in June.

This has been a very successful musical year for the Lancaster High and Elementary Schools, and I would like to take this opportunity to thank our school board, superintendent, and principal for their help and cooperation throughout the year.

Respectfully submitted,  
GARDNER E. WENTWORTH

## ANNUAL REPORT OF DISTRICT TREASURER

### Summary

Cash on hand June 30, 1959	\$ 5,929.84
Received from Selectmen, current appropriation	179,181.38
Received from Trust Funds	95.29
Received from State Treasurer (State Aid)	26,541.04
Received from State Treasurer (Federal Aid)	5,764.76
Received from Tuitions	14,011.82

Received from all other sources	4,611.50
	<hr/>
Total amount available for fiscal year	\$236,135.63
Less school orders paid	231,822.69
	<hr/>
Cash on hand June 30, 1960	\$ 4,312.94

HUGH J. GALBRAITH, Treasurer

	<b>Assets</b>	
Total Assets		\$ 8,101.00
Excess of Liabilities over Assets		101,899.00
		<hr/>
		\$110,000.00
	<b>Liabilities</b>	
Total Liabilities		\$110,000.00

# Audit Report

DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION  
Concord, New Hampshire

## SUMMARY OF FINDINGS AND RECOMMENDATIONS

August 24, 1960

The School Board  
Lancaster School District  
Lancaster, New Hampshire

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Lancaster School District for the fiscal year ended June 30, 1960, which was made by this Division in accordance with the vote of the District. Exhibits as hereafter listed are included as part of the report.

### SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the School Board and the School District Treasurer.

### FINANCIAL STATEMENTS

Comparative Balance Sheets: (Exhibit A)

Comparative Balance Sheets as of June 30, 1959 and June 30, 1960, are presented in Exhibit A. As indicated therein, the Net Debt decreased by \$16,671.16 during the fiscal year ended June 30, 1960.

Analysis of Change in Financial Condition: (Exhibit B)

An analysis of the change in financial condition of the School District during the fiscal year is made in Exhibit B, with the factors which caused the change indicated therein.

Comparative Statements of Appropriations and Expenditures

—Estimated and Actual Revenue: (Exhibits C & D)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended June 30, 1960, are presented in Exhibits C and D. As indicated by the Budget Summary (Exhibit D) a revenue surplus of \$4,277.22, plus a net unexpended balance of appropriations of \$35.72, resulted in a net budget surplus of \$4,312.94.

Summary Statement of Receipts and Expenditures:

(Exhibit E-1)

A summary statement of receipts and expenditures for the

fiscal year ended June 30, 1960, made up in accordance with the uniform classification of accounts, is included in Exhibit E-1. Proof of the Treasurer's balance as of June 30, 1960, is included in Exhibit E-2.

**Statement of Bonded Debt: (Exhibit F)**

A statement of the outstanding bonded indebtedness of the School District as of June 30, 1960, showing annual debt service requirements, is contained in Exhibit F.

**GENERAL COMMENTS**

**Current Surplus:**

It is noted that the current surplus (excess of total assets over current liabilities) increased from \$5,929.85 to \$10,601.00 during the fiscal year as shown herewith:

	June 30, 1959	June 30, 1960
Total Assets	\$5,929.84	\$10,601.00
Current Liabilities	-0-	-0-
<b>Current Surplus</b>	<u>\$5,929.84</u>	<u>\$10,601.00</u>

**Deficiency Appropriation:**

At the annual School District meeting in March 1960, a deficiency appropriation of \$2,500.00 was voted for the fiscal year ended June 30, 1960. This amount is included in the School District budget for 1960-61. Inasmuch as it became unnecessary to use this appropriation, it was not received by the School District prior to June 30, 1960. Therefore, it is included as an asset account in the Balance Sheet of that date.

**Conclusion:**

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the School District.

We extend our thanks to the officials of the Lancaster School District for their assistance during the course of the audit.

Yours very truly,

**HAROLD G. FOWLER**

**Director**

**Division of Municipal Accounting  
State Tax Commission**

**Joseph W. Boudreau**

**O. Maurice Oleson**

**Auditors**

**DIVISION OF MUNICIPAL ACCOUNTING  
STATE TAX COMMISSION  
Concord, New Hampshire**

August 24, 1960

**Certificate of Audit**

This is to certify that we have examined and audited the accounts and records of the Lancaster School District for the fiscal year ended June 30, 1960. In our opinion, the Exhibits included herewith reflect the true financial condition of the School District on June 30, 1960, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,

**HAROLD G. FOWLER**

**Director**

**Division of Municipal Accounting  
State Tax Commission**

**Joseph W. Boudreau  
O. Maurice Oleson  
Auditors**

## Budget for 1961-1962

	Expended 1959-1960	Adopted Budget 1960-1961	Proposed Budget 1961-1962
<b>Administration</b>			
Salaries of Dist. Officers	\$ 732.50	\$ 732.50	\$ 732.50
Supt.'s Salary (local share)	2,465.00*	2,632.50	2,610.00
Tax — State Wide			
Supervision	1,590.00	1,600.00	1,590.00
Administrative Personnel	2,044.75	5,306.50	4,985.00
Supplies and Expenses	3,000.87	3,322.50	3,474.50
<b>Instruction</b>			
Teachers' & Principal's Sal.			
High School	49,026.27	62,850.00	59,675.00
Elementary	72,390.28	72,900.00	83,975.00
Books & Instructional Aids			
High School	3,107.46	1,225.00	1,225.00
Elementary	2,538.82	1,525.00	1,525.00
Scholars' Supplies			
High School	3,285.57	3,000.00	3,000.00
Elementary	2,660.53	3,500.00	3,500.00
Salaries of Clerical Assistants			
High School	431.25	400.00	440.00
Elementary	431.25	400.00	440.00
Supplies & Other Expenses			
High School	506.10	1,250.00	1,250.00
Elementary	167.37	450.00	450.00
<b>Operation of School Plant</b>			
Salaries of Custodian			
High School	3,497.15	3,658.00	3,734.00
Elementary	3,497.15	3,658.00	3,734.00
Fuel or Heat — High	3,430.87	3,500.00	3,575.00
Fuel or Heat — Elem.	3,430.88	3,500.00	3,575.00
Water, Light & Janitors'			
Supplies — High	2,323.33	2,475.00	2,525.00
Water, Light & Janitors'			
Supplies — Elem.	2,323.33	2,475.00	2,525.00
<b>Maintenance of School Plant</b>			
Repairs & Replacements			
High School	3,362.24	1,750.00	2,500.00
Elementary	3,362.24	1,750.00	2,500.00

	Expended 1959-1960	Adopted Budget 1960-1961	Proposed Budget 1961-1962
<b>Auxiliary Activities</b>			
Health Supervision—High	601.96	1,393.00	1,440.50
Health Supervision—Elem.	1,906.20	1,393.00	1,440.50
Transportation—High	2,093.14	6,980.45	6,810.80
Transportation—Elem.	10,219.46	5,979.15	6,810.80
Tuition—High		300.00	1,000.00
Tuition—Elem.	741.20	300.00	1,000.00
Special Activities—High	93.35	150.00	447.49
Special Activities—Elem.	25.75		
<b>Fixed Charges</b>			
Retirement & Social Security			
High School	3,813.20	5,440.70	4,236.20
Elementary	4,993.10	4,544.78	6,096.00
Insurance—High	544.63	800.00	900.00
Insurance—Elem.	544.63	800.00	900.00
<b>Capital Outlay</b>			
Additions & Improvements			
High School	6,000.00		
Elementary	6,781.00		
New Equipment—High	2,442.00	6,000.00	3,750.00
New Equipment—Elem.	1,121.71		3,750.00
<b>Debt &amp; Interest</b>			
Principal of Debt	12,000.00	11,000.00	11,000.00
Interest on Debt	2,320.00	2,090.00	1,870.00
Deficiency Appro. for Roof		2,500.00	
	<hr/>	<hr/>	<hr/>
	\$225,846.54	\$233,531.08	\$244,992.29

\*Superintendent's Salary \$8,250.00 was proportioned as follows: Carroll \$446.25; Lancaster \$2,465.00; Whitefield \$1,338.75; and State Share \$4,000.00. Superintendent's Travel: Carroll \$115.50; Lancaster \$638.00; Whitefield \$346.50.

## REVENUE

	Actual Receipts 1959-1960	Estimated Receipts 1960-1961	Estimated Receipts 1961-1962
Balance	\$ 5,929.84	\$ 2,217.00	\$ 100.00
State Aid	26,541.04	27,000.00	25,000.00
Federal Aid	5,764.76	2,800.00	2,000.00
Trust Funds	95.29	90.00	90.00
High School Tuition	12,599.32	13,000.00	15,000.00
Elementary Tuition	1,412.50		
Other	1,434.46	200.00	200.00
<hr/>			
Total Receipts other than Property Taxes	\$53,777.21	\$45,307.00	\$42,390.00
District Assessment Raised or to be Raised by Property Taxes	179,181.38	188,224.08	202,602.29
<hr/>			
Total Appropriation Voted by School District	\$232,958.59	\$233,531.08	\$244,992.29

# School Warrant

## THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Lancaster qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said Lancaster on the thirteenth day of March, 1961, at seven-thirty o'clock in the evening to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one Member of the School Board from the former Town (rural) School District for the ensuing three years.
4. To choose one Member of the School Board from the former Union (village) School District for the ensuing three years.
5. To choose a Treasurer for the ensuing year.
6. To hear the reports of Agents, Auditors, Committees, or Officers heretofore chosen, and pass any vote relating thereto.
7. To choose Agents and Committees in relation to any subject embraced in this warrant.
8. To see if the District will vote to authorize the School Board to sell or otherwise dispose of the rural schoolhouses not being used for school purposes, the proceeds from any such sales to be deposited in the capital reserve fund until such time as the district shall vote to use such funds for school purposes.
9. To see if the town will vote to have the New Hampshire State Tax Commission audit the school district financial books for the school year 1960-1961.
10. To see what sum of money the district will raise and appropriate for the support of schools, for salaries of school district officials and agent, and for the payment of statutory obligations of the district, and to authorize the application against said appropriation of such sums as are estimated to be received from the state equalization fund together with

other income; the School Board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the town.

Given under our hands at said Lancaster this twenty-third day of January, 1961.

ROLAND H. WHITE  
 Chairman  
 WALTER D. HINKLEY  
 FRANK B. CURRIER  
 CLIFFORD R. GRAY  
 GRACE M. LEE  
 ELLEN T. MOODY

## School Calendar 1961 - 1962

Term	Begins	Ends
Fall Term	September 6, 1961	December 20, 1961
Winter Term	January 2, 1962	February 16, 1962
Spring Term	February 26, 1962	April 19, 1962
Summer Term	April 30, 1962	June 22, 1962
	* * * * *	
Teachers' Convention		October 20, 1961
Thanksgiving Recess		November 23-24, 1961
Memorial Day		May 30, 1962

*Forest Fire Prevention  
Is Everybody's  
Business . . .*



**1960 RECORD**

**Number of Fires**

**None**

**Acreage Burned**

**None**

# *Town Telephone Directory*

Town Manager	Donald E. Crane	8-3391
Town Clerk and Treasurer,	Dorothy H. Cross	8-3391
Town Accountant and Fire Precinct Treasurer	Donna P. Young	8-3391
Public Health Nursing Service		8-2366
School Department		8-4842

## **Emergency Numbers**

Police Department	8-4402
Fire Department	8-4830
Civil Defense	8-3391