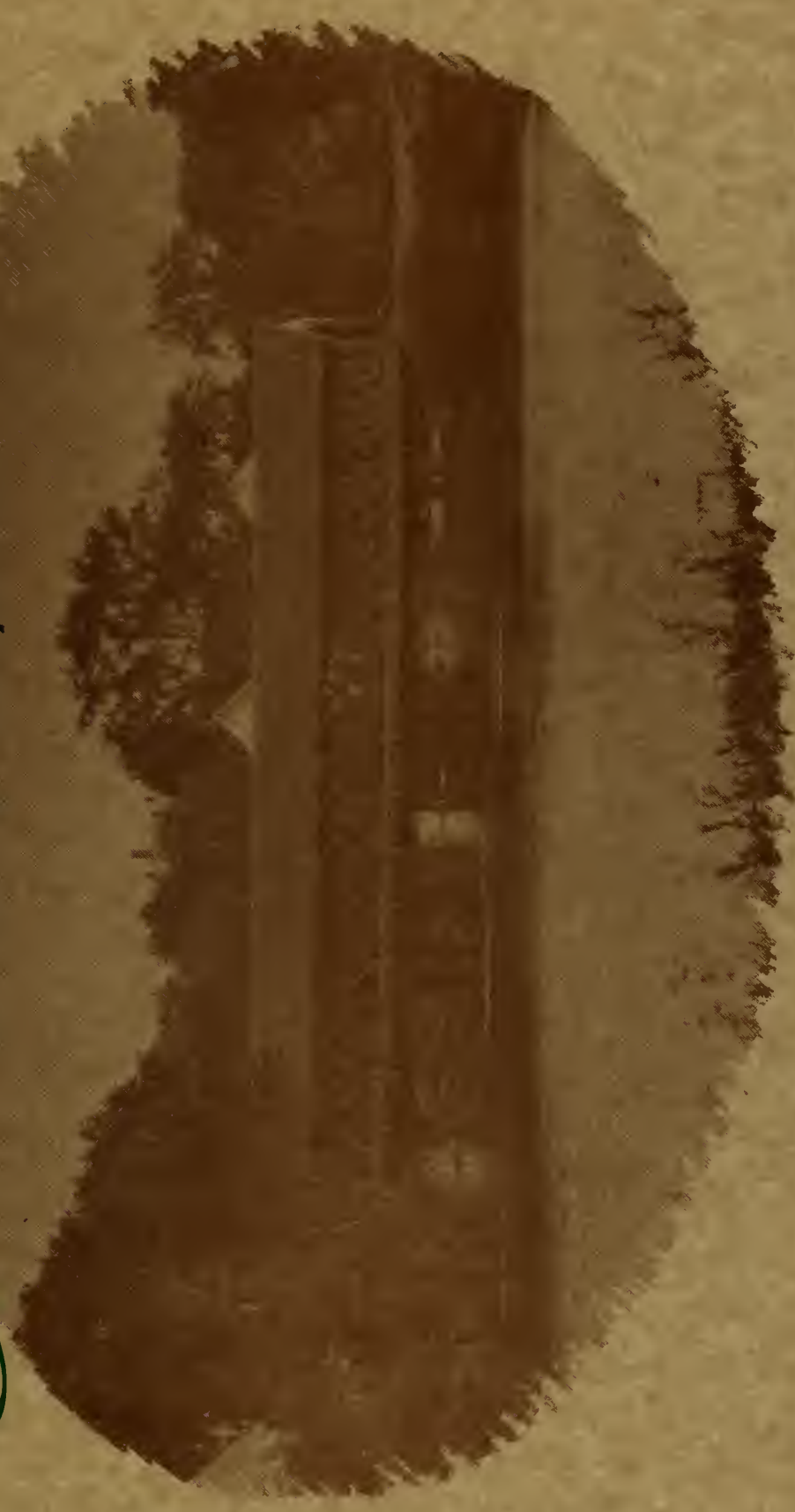


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# *Pittsfield, New Hampshire*



## 1997 Annual Report





*THE TOWN OF*

*P* *ITTSFIELD*  
*NEW HAMPSHIRE*

*1997*

*ANNUAL REPORTS*

*FOR THE YEAR ENDED DECEMBER 31, 1997*

*Prepared by Shelley J. Charron*  
*Printed by Pittsfield Printing*

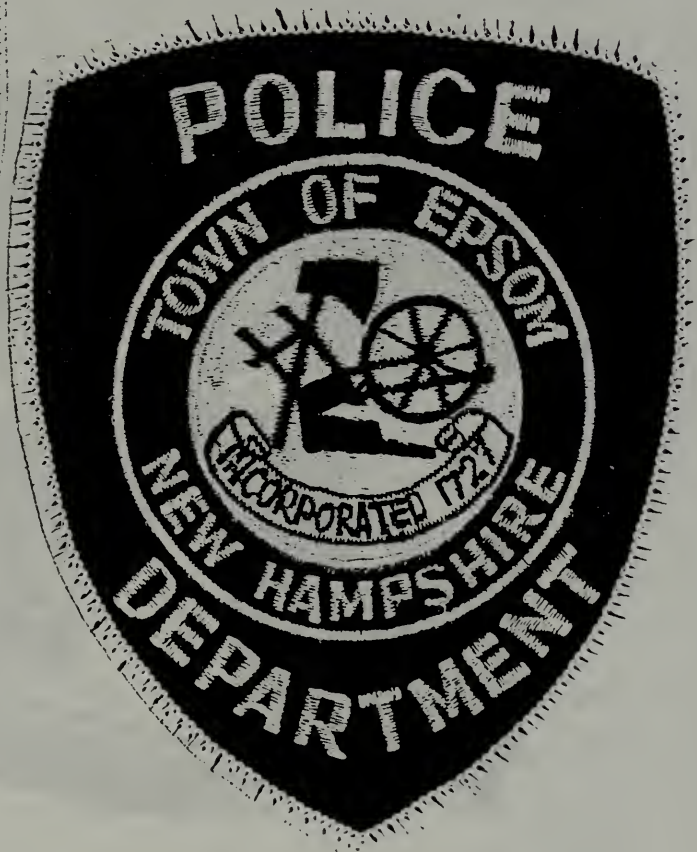
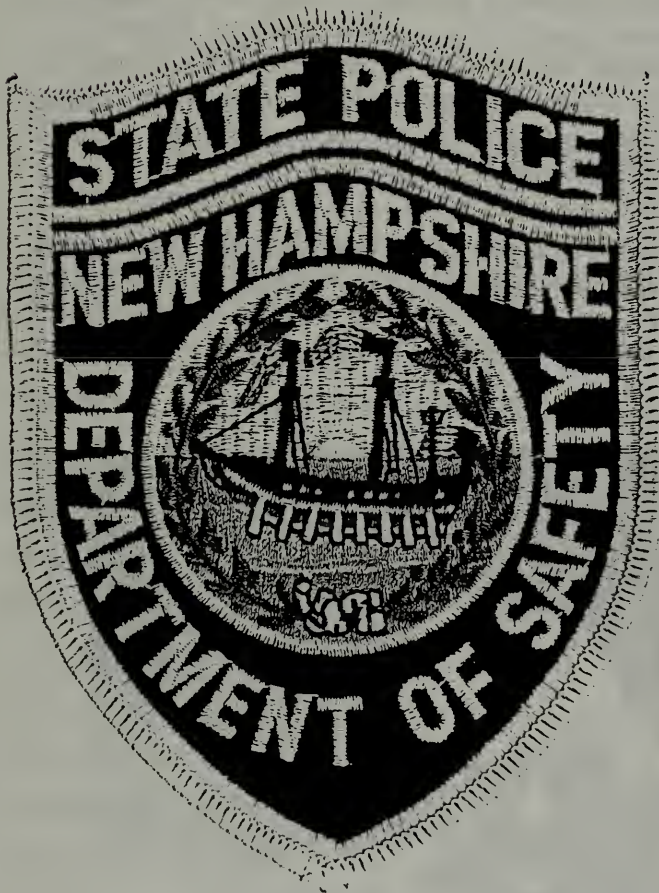


# DEDICATION

The 1997 Pittsfield Town Report is hereby dedicated to those police officers who gave their lives to protect ours. To all the Pittsfield Police, State Police, Sheriff's and surrounding community Police Officers who continue to put their lives on the line.

In memory of N.H. State Trooper Leslie Lord, N.H. State Trooper Scott Phillips and Epsom Officer Jeremy Charron.

- August 1997



## CITIZEN OF THE YEAR

Mr. and Mrs. George Freese, Jr. were named Pittsfield Citizens of the Year. George and Florence have been active members of the community and have given many hours of their time and effort serving on many civic committees. Florence was chairperson of Pittsfield's Bicentennial in 1982. She is a member of Pittsfield Women of Rotary and has served as president. She served as chairperson of the Pittsfield Railroad Society and has been a supervisor of the town's checklist. She has donated flags and flagpoles around town, including the beautiful flagpole at the Town Hall.

George was a charter member of the Pittsfield Rotary Club of which he served as president. He had received his second Paul Harris Fellowship Award. An award given to only two men since Rotary was founded in Pittsfield. He was a member of Pittsfield's Chamber of Commerce, American Legion Post 75, Veterans of Foreign Wars as well as several fraternal and service organizations. He served on the Pittsfield School Board, New Hampshire House of Representatives in 1946 and was elected District 4 State Senator from 1980 to 1990. He was a member of the Pittsfield Planning Board. Both Mr. and Mrs. Freese have tended to the grounds at the Congregational Church, sweeping the walk ways and tending to the shrubs.

The Freese's accomplishments illustrate an important contribution to this community. Their dedication to the Town of Pittsfield warrants public recognition as Pittsfield's 1997 Citizens of the Year!



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# TELEPHONE DIRECTORY

## EMERGENCY NUMBERS - FIRE/POLICE/RESCUE

Emergency.....	9-1-1
Emergency Police .....	9-1-1 or 435-7211
Emergency Fire.....	9-1-1 or 225-3355
Emergency Medical .....	9-1-1 or 225-3355

## GENERAL BUSINESS

Animal Control Officer .....	435-7211
Assessor's Office .....	435-6773
BCEP Solid Waste Facility.....	435-6237
Carpenter Memorial Library.....	435-8406
Fire Station (Non Emergency).....	435-6807
Forest Fire Warden (Burning Permits).....	435-6908
Health Officer .....	435-8269
Housing Standards Agency .....	435-6837
Pittsfield Elementary School .....	435-8432
Pittsfield Middle-High School .....	435-6701
Police (Non Emergency) .....	435-7535
Public Works Department .....	435-6151
Selectmen's Office .....	435-6773
Town Clerk/Tax Collector's Office .....	435-6774
Wastewater Treatment Plant .....	435-8857

# ELECTED & APPOINTED OFFICIALS

	TERM ENDS	YEAR APPOINT		TERM ENDS	YEAR APPOINT
<b>Moderator</b>			<b>Trustees of Library</b>		
Henry F. Stapleton	1998	1996	Faith A. Whittier	1998	1995
<b>Supervisors of Checklist</b>			Shirley A. Genest	1999	1996
Arnold L. Wells	1998	1992	Daniel F. Welch	2000	1997
Roberta J. Maxfield	2000	1994	<b>Fire Chief</b>		
Frances A. Marston	2002	1996	Leonard E. Deane, II		1996
<b>Selectmen</b>			<b>Board of Firewards</b>		
Paul A. Richardson	1998	1995	Gerald J. Gilman	1998	1995
Frederick T. Hast	1999	1996	Ann L. Emerson	1999	1996
Stephen J. Catalano	2000	1997	Leonard E. Deane, II	2000	1997
<b>Treasurer</b>			<b>Forest Fire Warden</b>		
Barbara J. Pellegrini (Resigned)		1996	O. Herbert Emerson		
Cindy M. Houle	1998	1997	<b>Supt. of Public Works</b>		
<b>Town Clerk</b>			George M. Bachelder		1981
Elizabeth A. Hast	2000	1997	<b>Asst. Supt. of Public Works</b>		
Shelley J. Charron, Deputy		1988	Lance V. Houle		1986
<b>Tax Collector</b>			<b>Public Works</b>		
Elizabeth A. Hast	2000	1997	Philip "Sparky" Gordon		1989
Shelley J. Charron, Deputy		1988	Glenn F. Porter		1995
<b>Trustees of Trust Funds</b>			Steven E. Gray		1997
Robert O. Moulton	1998	1995	<b>Interim Police Chief</b>		
Wayne B. Emerson, Sr. Treas.	1999	1996	James A. Barnard		1997
Ogden H. Boyd, Jr.	2000	1997	<b>Police Officers</b>		
<b>Town Counsel</b>			Arthur J. St.Laurent		1989
Walter Mitchell			David M. Girard		1996
<b>Supt. of WWTP</b>			Sean K. Ford		1996
Vernon C. Hipkiss		1980	Darrin R. Brown		1997
Ronald A. Vien, Assistant		1990	Jonathan M. Fisher		1996
<b>Welfare Director</b>			Jeffrey M. Cain		1997
Pamela St.Laurent		1990	Richard O. Burley		1997
<b>Town Administrator</b>			Aaron P. Sparks		1997
Frederick W. Welch		1997	<b>Police Secretary/Dispatcher</b>		
<b>Administrative Assistant</b>			Richard W. Patten		1992
Shelley J. Charron		1984	<b>Health Officer</b>		
<b>Office Assistant</b>			Steven A. Davis		
Michelle L. Guptill		1996	<b>Emergency Mgmt</b>		
<b>Rep to Senate</b>			O. Herbert Emerson		
Leo W. Fraser, Jr.					
<b>Rep to General Court</b>					
Roy Maxfield, Loudon	1998	1996			
David E. Larrabee, Loudon	1998	1996			
Robert Lockwood, Canterbury	1998	1996			
Stephen J. Adams, Pittsfield	1998	1996			

# ELECTED & APPOINTED OFFICIALS

	TERM ENDS	YEAR APPOINT		TERM ENDS	YEAR APPOINT
<b>Planning Board</b>			<b>Budget Committee</b>		
Helen G. Schoppmeyer	1998	1995	Cedric H. Dustin, III	1998	1995
Gerard A. Leduc	1998	1996	John M. Muenzinger	1998	1996
Carl A. Sherblom	1999	1996	David L. Adams	1998	1995
Susan G. Muenzinger	1999	1996	Lisa K. Southwick	1998	1996
Armand W. Riel	2000	1997	Louis J. Houle, III	1999	1996
John D. Lenaerts	2000	1997	James R. Thyng	1999	1996
Frederick T. Hast, Selectmen			Larry C. Berkson	1999	1996
Thomas A. Chayer, Alternate	1999	1996	Gordon R. Weldon	1999	1996
Richard D. Duane, Alternate	1998	1996	Michael C. Mango	2000	1997
Kathleen S. Corliss, Secretary		1996	Joseph F. Paterson	2000	1997
<b>Master Plan Committee</b>			Paulette Wheeler	2000	1997
Willard E. Bishop			Mary E. Paradise	2000	1997
Susan G. Muenzinger			Stephen J. Catalano, Selectmen Rep		
Carol A. Richardson			Arthur E. Morse, School Board Rep		
Effie Topouzoglou			<b>Zoning Board of Adjustment</b>		
Helen G. Schoppmeyer			David J. Pollard	1999	1996
Steven E. Aubertin			Terry P. Robinson	1999	1996
Gerard A. Leduc			William D. Elkins	1999	1997
Ellen Pope			Susan G. Muenzinger	2000	1997
Darren M. Benoit			Jaime L. Wrye	2000	1997
Nancy E. Christie			Kathleen S. Corliss, Secretary		1996
Thomas A. Chayer			<b>Housing Standards Agency</b>		
Donald F. Tyler			Stanley E. Bailey		
Paula M. Belliveau			Donald L. Bergeron	2000	1997
<b>Parks &amp; Recreation</b>			Cedric H. Dustin, III	1999	1996
Louis J. Houle, III			Leonard E. Deane, II - Fire		1996
Ella J. Stickney			Steven A. Davis - Health		
Dana W. Elliott			Gerard A. Leduc-Planning		
Wendy S. Locke			Pamela St. Laurent-Welfare		
David A. Valentyn			James E. Donini, Inspector		
David W. Sansom			Richard W. Patten, Secretary		1992
Stephen J. Catalano			<b>Fair Hearings Board</b>		
William J. Provencal			Gordon R. Weldon		
Lyn S. Ward			George E. Freese, Jr.		
Mary Ellen Plante, Pool Dir.			Henry F. Stapleton		
Richard Anthony, Co-Director			Leo W. Fraser, Jr.		
<b>Cable Renewal Committee</b>			<b>Conservation Commission</b>		
Jeffrey M. Kerouac		1997	Patrick W. Morris		1997
Emily A. Veno		1997	Dana W. Sansom		1997
Sandra L. Boudreau		1997	John W. Barto		1997

# WARRANT

## STATE OF NEW HAMPSHIRE TOWN OF PITTSFIELD

To the inhabitants of the Town of Pittsfield, in the County of Merrimack qualified to vote in Town Affairs: You are hereby notified to meet at the Town Hall Meeting Room at 85 Main Street in said Pittsfield on Tuesday, March 10th, 1998 at 8:00 A.M. until 7:00 P.M. and at the Pittsfield Elementary School Gymnasium located on Bow Street on Saturday, March 14th, 1998 at 10:00 A.M. to act upon the following:

---

TO BE TAKEN UP TUESDAY, MARCH 10th, 1998:

### ARTICLE 1

To choose one Selectman for a three (3) year term; one Trustee of Trust Funds for a three (3) year term; one Library Trustee for a three (3) year term; one Board of Fireward Member for a three (3) year term; one Treasurer for a one (1) year term; one Moderator for a two (2) year term; and one Supervisor of Checklist for a six (6) year term.

### ARTICLE 2

Are you in favor of the adoption of Amendment Number 1 as proposed by the Planning Board for the Building & Life Safety Codes:

In order to clarify and define the existing Building and Safety Codes under which the Town regulates, delete all Building and Safety Codes adopted by the Town prior to this date and adopt the BOCA National Building Code 1996 Edition and the BOCA Basic Fire Protection Code 1996 Edition and the NFPA 101 Life Safety Code 1997 Edition.

Also, adopt the CABO one and two family dwelling code 1995 Edition as referenced in the BOCA National Building Code noted above.

Also, adopt the National Electric Code, ANSI/NFPA 70, as adopted by the National Fire Protection Association, Inc. and approved by the American National Standards Institute, 1996 Edition.

Also, adopt the BOCA National Plumbing Code, as recommended and maintained by the Building Officials and Code Administrators International, Inc., 1993 Edition.

As allowed by RSA 674:52-VI, adopt the provisions for simplified adoption of updates of the above mentioned national codes.

*RECOMMENDED BY THE PLANNING BOARD*

Yes

No

# WARRANT

## ARTICLE 3

Are you in favor of the adoption of Amendment Number 2 as proposed by Petition to amend the Town Zoning Ordinance as follows:

The stockpiling and landspreading of Class B sewage sludge containing heavy metals, pathogens, parasites and hazardous organic chemicals; and the stockpiling and landspreading of industrial paper mill sludge containing cyanide, dioxins, furans, and other toxic substances, is not allowed in the Town of Pittsfield, New Hampshire. This ordinance shall not apply to any facility owned and/or operated by the Town of Pittsfield for the disposal of sewage/septage/sludge generated within the Town of Pittsfield, NH.

*BY PETITION. NOT RECOMMENDED BY THE PLANNING BOARD*

Yes

No

---

**TO BE TAKEN UP SATURDAY, MARCH 14th, 1998:**

## ARTICLE 4

To see if the Town will vote to raise and appropriate from surplus the sum of Fifty Thousand Dollars (\$50,000.00) for the expenses of determining the value of the water plant and property of the Pittsfield Aqueduct Company, the costs of any legal expenses, and other costs related to the investigation of the Town's acquisition of the Pittsfield Aqueduct Company as voted at the Special Town Meeting on November 29, 1997. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of Four Thousand Seventy Dollars (\$4,070.00) (\$1.00 per capita) to pay for certain studies of electric load profiles within the Town and other related research in furtherance of the possible aggregation of the Town's and/or its residents' and businesses' electric loads in the NHMA Pooled Energy Plan in preparation for deregulation of the electric industry in New Hampshire. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Dollars (\$45,000.00) for the purpose of renovating and reconstructing the basement of the Town Hall to provide facilities for the Police Department, the General Assistance Food Pantry and for Municipal Records Storage, and to authorize the withdrawal of said sum from the Town Hall Building Capital Reserve Fund established for that purpose. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

# WARRANT

## ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of Twenty-Three Thousand Three Hundred Five Dollars (\$23,305.00) for the purchase of a Police Cruiser and to authorize the withdrawal of Eleven Thousand Dollars (\$11,000.00) from the Police Cruiser Replacement Capital Reserve Fund created for that purpose, with the balance of Twelve Thousand Three Hundred Five Dollars (\$12,305.00) to be raised by taxation. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Eight Hundred Eighty-Five Dollars (\$45,885.00) for the purpose of participating in the COPS FAST PROGRAM, and to hire two police officers under such program, one for a period of 32 weeks and one for a period of 40 weeks in year one. The source of these funds will be from a Federal grant that the Town has applied for; if grant monies are not received, this appropriation will not be used. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Ninety Thousand One Hundred Five Dollars (\$90,105.00) for the purpose of purchasing and originally equipping and stocking an ambulance for the Town of Pittsfield, said sum to be raised by the contribution of \$90,105.00 from the Sanderson Fund. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Sixty-Eight Thousand Three Hundred Eighty Six Dollars (\$68,386.00) for the operation of a full time Town Ambulance Service commencing not earlier than July 1, 1998. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to be added to the Fire and Rescue Apparatus Capital Reserve Fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be added to the Small Highway Truck (1 Ton) Capital Reserve Fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

# WARRANT

## ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Department of Public Works Loader Capital Reserve Fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Thirty-Six Dollars (\$18,036.00) for the purpose of replacing the 1987 F-800 Dump Truck with a new dump truck acquired through a five year lease purchase agreement, said agreement having an non-appropriation clause as required by law, the annual cost of interest is \$1,947.13 or \$9,735.65 for the five year period. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500.00) to be added to the Park & Recreation Department Property Acquisition and Expansion Capital Reserve Fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Budget Committee) (Majority vote required)*

## ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of One Million Nine Hundred Seventy-Five Thousand Six Hundred Sixty-One (\$1,975,661) to fund the Town Budget and Capital Outlay as recommended by the Budget Committee. Said sum does not include the sums contained or voted in Articles 4 through 15 of this Warrant. *(Recommended by the Budget Committee) (Majority Vote required)*

## ARTICLE 17

To see if the Town will vote to accept the provisions of RSA 673:4 and create a Historic District Commission to be composed of 5 members who shall be appointed by the Board of Selectmen for terms of three years, the first such appointments thereof shall be one member for one year, one member for two years and one member for three years, and thereafter appointments shall be for three years or to fill the unexpired term; of the additional two members, one member shall be a member of the Board of Selectmen as required by statute, and one member shall be a member of the Planning Board. *(Recommended by the Board of Selectmen) (Recommended by the Planning Board) (Majority vote required)*

## ARTICLE 18

To see if the Town will vote to adopt the following Ordinance:

### COIN OPERATED AMUSEMENT DEVICE ORDINANCE

In accordance with the provisions of New Hampshire Revised Statutes Annotated, Chapter 31, Section 41-d, authorizing the Town of Pittsfield to enact bylaws, regulating

# WARRANT

coin operated amusement devices, the following Ordinance is adopted by the Annual Town Meeting.

**Section 1. Purpose.** It is the express intent and purpose of this Ordinance to strictly regulate the use of coin operated amusement devices, by the issuance of licenses, to prevent the use of such devices for gaming for money or property or for the corruption of minors.

**Section 2. Definitions.**

**A. Coin Operated Amusement Device:** any machine or device designed to operate upon the deposit or use of a coin that activates an electronic game, pin ball or other amusement games.

**B. Minor:** any person under the age of 16 years, as it applies to this Ordinance only.

**Section 3. License Required.** No person or persons shall keep or hire, for gain or reward, or charge for the use of a coin operated amusement device within the Town of Pittsfield without obtaining a license issued by the Board of Selectmen.

**Section 4. Gaming.** No person or persons who have been issued a license under this Ordinance, shall use or allow others to use a licensed coin operated amusement device under his control for the purpose of gaming for money or other property, of any description, tangible or intangible.

**Section 5. Application for License.** Applications for licenses that are required under this Ordinance shall be made on the forms provided by the Board of Selectmen. Such applications shall be in writing by the proposed licensee, and shall be presented to the Board of Selectmen for their review and approval or disapproval.

**Section 6. Application Review; Investigation.** The Board of Selectmen shall refer all applications received under this Ordinance to the Chief of Police for investigation and recommendation. The Chief of Police shall report to the Board, in writing, as to the suitability of the proposed licensee to be licensed for the operation of coin operated amusement devices, with particular attention to any prior convictions of the proposed licensee for gaming.

**Section 7. Licenses; Fees.** The annual license fee for each coin operated amusement device shall be \$25.00. All fees shall be paid in cash or by certified check.

**Section 8. Hours of Operation.** No licensee shall allow the operation of a coin operated amusement device between the hours of 1:00 A.M. and 8:00 A.M..



# WARRANT

**Section 9. Operation by Minors.** Notwithstanding the provisions of Section 8 of this Ordinance, no minor shall be allowed to operate a coin operated amusement device during any of the following times:

- A. Between the hours of 8:00 A.M. and 3:00 P.M. on a school day, unless accompanied by a parent or guardian.
- B. After 9:00 P.M. Sundays through Thursdays, unless accompanied by a parent or guardian.
- C. After 10:00 P.M. on Fridays and Saturdays, unless accompanied by a parent or guardian.

**Section 10. Suspension/Revocation of Licenses.** The Board of Selectmen shall suspend, for a period of 15 days, all licenses issued to a licensee upon conviction of a violation of the provisions of this Ordinance. The Board of Selectmen shall revoke all licenses issued to a licensee upon a second conviction of a violation of the provisions of this Ordinance. The Board of Selectmen may suspend or revoke all licenses issued to a licensee upon the recommendation of the Chief of Police that a licensee has become an unsuitable person to hold a license under this Ordinance. The suspension or revocation of a license under this Ordinance shall not entitle the license holder to a refund of all or a portion of the paid licensing fees. Any person who violates the provisions of the Ordinance shall be guilty of a criminal violation.

**Section 11. License Term.** The term of a license issued under this Ordinance shall be for one year or portion thereof, expiring on December 31 of each year.

**Section 12. Penalty.** A person(s) found to be in violation of the provisions of this Ordinance shall be guilty of a violation. Fines collected hereunder shall inure to such uses as the Town may direct.

**Section 13. Revokes.** Passage of this Ordinance revokes the action passed under Article 15 of the 1983 Annual Town Meeting.

**Section 14. Effective.** This act shall take effect upon its passage.

## ARTICLE 19

To see if the Town will vote to adopt the following Ordinance:

### ANIMAL CONTROL ORDINANCE

In accordance with the provisions of New Hampshire Revised Statutes Annotated, Chapter 31, Section 39, authorizing the Town of Pittsfield to enact bylaws, the following Ordinance is adopted by the Annual Town Meeting.

# WARRANT

**Section 1. Animals Excluded from Certain Town Properties.** No owner of a domestic animal shall allow the same to be on the publicly owned property known as Dustin's Park, Drake's Field or the Washington House Lot, whether under the control of the owner or not. The owners of domestic animals found to be in violation of the provisions of this section shall be fined not less than \$25.00 nor more than \$100.00 for each violation thereof.

**Section 2. Animal Defecation.** Owners of domestic animals must pick up any defecation deposited by their domestic animals in or on any public way, street, park, common, sidewalk or public property. Owners walking their domestic animals in public areas must have in their possession the means to remove any defecation deposited by their animals in such public areas specified herein. Failure of the owner of a domestic animal to remove any defecation shall be a violation of the provisions of this section. Owners of domestic animals found to be in violation of this section shall be subject to a fine of not less than \$25.00 nor more than \$100.00 for each such violation thereof.

**Section 3. Effective.** This act shall take effect upon its passage.

## ARTICLE 20

To see if the Town will vote to adopt the following Ordinance:

### ACTIVITIES IN DUSTIN PARK ORDINANCE

In accordance with the provisions of New Hampshire Revised Statutes Annotated, Chapter 31, Section 39, authorizing the Town of Pittsfield to enact bylaws, the following Ordinance is adopted by the Annual Town Meeting.

**Section 1.** The Town Meeting ordains that the primary functions and purposes of Dustin Park are as a sitting and passive recreation park, as a location and staging area for special events, as a visual attraction in the downtown area of Pittsfield, as a memorial for war veterans and as a green space for the citizens of and visitors to Pittsfield. The natural area, memorials, improvements and green area of the park should be protected from damage and overuse.

**Section 2.** The following activities are prohibited in Dustin Park without a special written permit from the Board of Selectmen, in order to preserve and protect the park and its natural and green areas as well as its improvements and memorials.

- A. Any activity which, by its intensity and use will damage any part, facility and/or structure in the park.
- B. Active recreation use such as team sports that could cause damage to the green areas of the park.

# WARRANT

C. Climbing on the monuments and bandstand.

D. The running at large of domestic animals.

**Section 3. Penalty.** Whoever violates any provision of this Ordinance shall be fined a sum not to exceed one hundred (\$100.00) dollars for each such violation, such sums to inure to such uses as the Town may direct.

**Section 4. Repairs.** Whoever is found guilty of a violation of this Ordinance shall reimburse the Town for repairs of any damages caused by their actions in violation of this Ordinance.

**Section 5. Effective.** This Ordinance shall take effect upon its passage.

## ARTICLE 21

To see if the Town will vote to adopt the following Ordinance:

### DIVING OR JUMPING FROM BRIDGES ORDINANCE

In accordance with the provisions of New Hampshire Revised Statutes Annotated, Chapter 31, Section 39, authorizing the Town of Pittsfield to enact bylaws, the following Ordinance is adopted by the Annual Town Meeting.

**Section 1. Prohibited.** To insure the public safety and to prevent unnecessary injury it is ordained that no person(s) shall dive, jump or otherwise enter any river, stream or brook from any bridge or culvert in the Town of Pittsfield.

**Section 2. Penalty.** Whoever violates any provision of this Ordinance shall be fined one hundred (\$100.00) dollars, such sums to inure to such uses as the Town may direct.

**Section 3. Effective.** This act shall take effect upon its passage.

## ARTICLE 22

To see if the Town will vote to authorize the Building Inspector to issue temporary occupancy permits for periods not to exceed 30 days which may be extended at the discretion of the Building Inspector, as provided in RSA 676:12,III. *(Recommended by the Board of Selectmen) (Majority vote required)*

## ARTICLE 23

To see if the Town will vote to accept the provisions of RSA 673:6,I,(a) authorizing the Board of Selectmen to appoint not more than 3 alternate members to the Zoning Board of Adjustment, the first such appointments made hereunder shall be for one alternate for one year, one alternate for two years and one alternate for three years, and thereafter appointments shall be for three years or to fill the unexpired term. *(Recommended by the Board of Selectmen) (Majority vote required)*.

# WARRANT

## ARTICLE 24

To see if the Town will vote to accept the provisions of RSA 673:6,I.(a) authorizing the Board of Selectmen to appoint not more than 3 alternate members to the Planning Board, the first appointments made hereunder shall be one alternate for one year, one alternate for two years and one alternate for three years, and thereafter appointments shall be for three years or to fill the unexpired term. *(Recommended by the Board of Selectmen) (Majority vote required).*

## ARTICLE 25

To see if the Town will vote to authorize the Board of Selectmen to sell and convey any mobile home of low value, acquired by Tax Collector's Deed, to any party for scrap value or removal without sealed bids or a public auction, the authorization hereunder shall remain in effect indefinitely, until rescinded by a future Town Meeting. *(Recommended by the Board of Selectmen) (Majority vote required)*

## ARTICLE 26

To see if the Town will vote to enact the following Ordinance to provide for the issuance of occupancy permits for all classes of buildings and structures and to promote the public, safety and general welfare of the residents of the Town:

### OCCUPANCY PERMIT ORDINANCE

#### A. AUTHORITY

Under the authority conferred by Chapter 31, Section 39, of the New Hampshire Revised Statutes Annotated, as amended, and every other authority thereto enabling, the Town of Pittsfield, in Town Meeting assembled, enacts the following ordinance requiring and regulating the issuance of occupancy permits for all classes of buildings and structures erected within the Town, and for use in human habitation, human occupations, businesses of a commercial, industrial or other nature and all other structures that may be used or frequented by human beings.

#### B. PURPOSE

The purpose of this ordinance is to protect the public health, welfare and safety of the citizens of the Town of Pittsfield, through the proper inspection of buildings and structures that are constructed and maintained within the Town of Pittsfield, by the issuance of an occupancy permit, that certifies as to the ability and right to occupy such buildings and structures as being safe for human habitation and occupation.

#### C. OCCUPANCY PERMIT REQUIRED

No person, firm, business, corporation, association, partnership, company or other entity shall occupy or use any building or structure erected within the Town of Pittsfield until an occupancy permit, certifying as to its safety for human habitation, use and occupancy has been issued by the Building Inspector. The term building or structure shall include Mobile Homes and Modular Structures and other structures as defined and identified in the BOCA Basic Building or CABO Building Codes.

# WARRANT

## D. INSPECTIONS

The Building Inspector shall cause the building(s) or structure(s) for which a building permit has been issued, to be completely and thoroughly inspected, including its structural, non-structural, electrical, plumbing, life safety, mechanical, and other components before an occupancy permit is issued therefore. Inspections and approvals for the issuance of an occupancy permit shall include, in addition thereto, such systems as are required by the State of New Hampshire (septic or municipal sewer, etc.) before such occupancy permit is issued hereunder.

## E. PENALTY

Construction or occupancy of a building or structure, after the effective date of this ordinance, without a building permit issued for such construction and an occupancy permit issued for occupancy upon the completion and approval of such construction by the Building Inspector, shall be a violation of this ordinance and shall be subject to a fine of not less than \$50.00 or more than \$100.00 for each such day that the violation shall continue after service of notice of the violation upon the owner of the property, and which fine shall inure to the use of the Town.

## F. EFFECTIVE DATE

This ordinance shall take effect upon its passage.

## ARTICLE 27

To see if the Town will vote to exclude from its Social Security Plan, in accordance with the Social Security Independence and Program Act of 1994, services performed by election officials or election workers for each calendar year in which the remuneration paid for such services is less than \$1,000.00 annually. *(Recommended by the Board of Selectmen) (Majority vote required)*

## ARTICLE 28

To see if the Town will vote to adopt the provisions of RSA 31:95-c to restrict revenues from ambulance billings to expenditures for the purposes of ambulance replacement, repair and operations when needed, and replacement and repair of ambulance equipment when needed. Such revenues and expenditures shall be accounted for in a special fund to be known as the Ambulance Replacement and Equipment Fund, separate from the General Fund. Any surplus in said fund shall not be deemed to be a part of the general fund accumulated surplus and shall be expended only after a vote by a Town Meeting to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenues. *(Recommended by the Board of Selectmen) (Majority vote required)*

## ARTICLE 29

To see if the Town will vote to authorize the Board of Selectmen to establish and revise Ambulance Fees so long as such revised fees do not exceed the sums that will be paid by

# WARRANT

insurance carriers for services provided by the Town of Pittsfield Ambulance.  
*(Recommended by the Board of Selectmen) (Majority vote required)*

## **ARTICLE 30**

To see if the Town will vote to authorize the Board of Selectmen, to enter into negotiations with the Towns of Barnstead, Chichester and Epsom, and such other Town's as may express an interest, to prepare an Intergovernmental Agreement for providing land, facilities, equipment and personnel for animal control on a regional basis, pursuant to RSA 53-A, such agreement to be approved by a Town Meeting before it may become effective.  
*(Recommended by the Board of Selectmen) (Majority vote required)*

## **ARTICLE 31**

To see if the Town will vote to amend the provisions of the Housing Standards Ordinance as follows:

1. By striking Section 2.3.11.3 Minimum Ceiling Heights: Habitable rooms shall have a clear ceiling height of not less than 7 feet and 4 inches except that in attics or top stories the ceiling height shall not be less than 7 feet over not less than 1/3 of the floor area.

Exception: Existing non-complying ceilings in dwelling units having a valid Occupancy Permit at the time of passage of this Ordinance; and substituting therefore the following new Section 2.3.11.3 to read as follows: 2.3.11.3 Minimum Ceiling Heights: Habitable rooms shall have a clear ceiling height of not less than 6 feet and 8 inches except in attics or top stories the ceiling height which shall not be less than 6 feet and 8 inches over not less than 1/3 of the floor area.

2. By striking from Section 2.3.11.6 the following items and replacing them as indicated herein:

Minimum widths: strike the number 36 from Minimum widths: 36 inches between handrails and substitute the number 30, so that the section reads "30 inches between handrails"

Under Maximum riser height strike 7.5 inches and substitute 8-1/2 inches.

Under Minimum tread depth strike 10 inches and substitute 9 inches.

3. By striking from Section 2.3.14.7 the following items and replacing them as indicated herein;

Under Maximum riser height strike 9 inches and substitute 8-1/2 inches.

Under Minimum tread, exclusive of nosing strike 10 inches and substitute 8-1/2 inches.

# WARRANT

4. By striking from Section 2.6.8.7 the following items and replacing them as indicated herein,

Under Minimum widths strike 36 inches between handrails and substitute 30 inches between handrails.

Under Maximum riser height strike 7 inches and substitute 8-1/2 inches.

Under Minimum tread depth strike 11 inches and substitute 9 inches.

5. By striking the last sentence from Section 2.3.10.1 "All windows shall be operable and be free of broken glass" and substituting therefor the following new sentences; "At least one window, skylight or other device in each room is operable to ventilate the room. All windows will be free of broken glass."

6. By adding to the end of Section 2.3.7 the following: "remote and accessible to the tenant(s) of each unit."

7. By adding the following definitions to Section VI in their appropriate order and place within the definition section.

"Rental Dwelling Unit: Any dwelling unit occupied by an individual or individuals, other than the owner of the unit, such occupant being a tenant or tenant at will."

"Tenant: One who holds or possesses land or buildings of another with his assent, expressed or implied, through a lease or other contractual arrangement, written or unwritten, by any kind of right or title, whether in fee, for life, for years, at will, or otherwise."

"Tenant at Will: One in the occupation or possession of another's property without a lease and who may be put out at what time it pleases the landlord, or one in the occupation or possession of another's property without a lease which in addition to or in exchange for paying rent may render a service to the property owner, whether that service be, but not limited to, repair work, security, farming or other services."

## ARTICLE 32

To see if the Town will vote to authorize the Board of Selectmen to sell and transfer to the owners of Tax Map U2, Lot 61, the .090 acre parcel of land owned by the Town and identified as Tax Map U2, Lot 61-A for the fair market value of said land or to negotiate an easement to pass and repossess over Lot 61-A by the owner of Lot 61, so that Lot 61 will have frontage. *(Recommended by the Board of Selectmen) (Majority vote required)*

# WARRANT

## ARTICLE 33

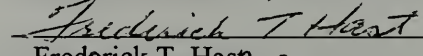
To see if the Town will vote to authorize the Board of Selectmen to establish fees to be charged for specialized Town services, such as building and other permits, inspections, sale of ordinances, maps or plans, and other types of specialized requests, to recover the costs of providing such services. Fees to be established or modified following a public hearing to be held by the Board of Selectmen from time to time. *(Recommended by the Board of Selectmen) (Majority vote required)*

## ARTICLE 34

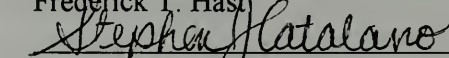
To transact any other business that may legally come before said meeting.



Paul A. Richardson, Chairman



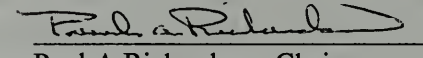
Frederick T. Hast



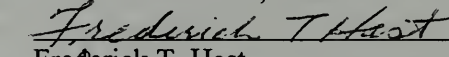
Stephen J. Catalano

Board of Selectmen

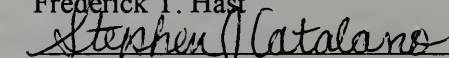
A True Copy: Attest



Paul A. Richardson, Chairman



Frederick T. Hast



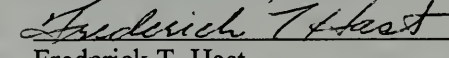
Stephen J. Catalano

Board of Selectmen

We hereby certify that on the 13th day of February, 1998, we posted an attested copy of the within warrant at the place of meeting within names and posted a like copy at the Town Hall, United States Post Office and the Community Bulletin Board, all being public places in said town, on the 13th day of February, 1998.



Paul A. Richardson, Chairman



Frederick T. Hast



Stephen J. Catalano

Board of Selectmen



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE TOWN  
OF PITTSFIELD, N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1998 to December 31, 1998 or

for Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

**IMPORTANT:** Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk and a copy sent to the Department of Revenue Administration at the address above.

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

Budget Committee: (Please sign in ink)

Date February 11, 1998

Joseph F. [Signature]  
 [Signature] Southwick  
 [Signature]  
 [Signature]  
 [Signature]

[Signature]  
 [Signature]  
 [Signature]  
 James R. [Signature]  
 Mary E. Paradise  
 Stephen J. Catalano

(Revised 1997)

# BUDGET

Acct. #	PURPOSES OF APPROPRIATION (RSA 32:3,V)	Warr Art. #	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		73,341	68,386	102,101		102,101	
4140-4149	Election, Registration & Vital Statistics		24,480	24,460	29,717		29,717	
4150-4151	Financial Administration		78,637	77,625	93,822		93,822	
4152	Revaluation of Property							
4153	Legal Expense		7,000	14,700	7,000		7,000	
4155-4159	Personnel Administration		48,110	46,641	55,524		55,524	
4191-4193	Planning & Zoning		15,886	11,530	10,900		10,900	
4194	General Government Buildings		34,200	21,770	30,875		30,875	
4195	Cemeteries		1,000	950	250		250	
4196	Insurance		36,397	29,986	28,053		28,053	
4197	Advertising & Regional Assoc.		4,520	4,666	4,774		4,774	
4199	Other General Government							
<b>PUBLIC SAFETY</b>								
4210-4214	Police		249,294	255,870	265,285		265,285	
4215-4219	Ambulance		156,750	156,750	117,562		117,562	
4220-4229	Fire		74,179	67,018	76,283		76,283	
4240-4249	Building Inspection		6,317	5,045	40,030		40,030	
4290-4298	Emergency Management		1,750	1,898	1,750		1,750	
4299	Other Public Safety (inclcd Communicate)	10			68,386		68,386	
<b>AIRPORT/AVIATION CENTER</b>								
4301-4309	Airport Operations							

# BUDGET

Acct. #	PURPOSES OF APPROPRIATION (RSA 32:3, V)	Art. #	Prior Year As Approved by DRA	Actual Expenditures Prior Year	ENSUING FISCAL YEAR		ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
<b>HIGHWAYS &amp; STREETS</b>								
4311-4312	Administration & Highways & Streets		400,177	372,208	402,003		402,003	
4313	Bridges							
4316	Street Lighting		18,000	16,797	18,000		18,000	
4319	Other		27,000	26,675	27,000		27,000	
<b>SANITATION</b>								
4321-4323	Solid Waste Disposal & Cleanup		160,609	160,609	160,609		160,609	
4324	Solid Waste Disposal							
4325	Solid Waste Clean-Up							
4326-4329	Sewage Collection & Disposal & Other		169,940	168,761	180,173		180,173	
<b>WATER DISTRIBUTION &amp; TREAT</b>								
4331-4332	Admin. & Water Services							
4335-4339	Water Treatment, Conservation & Other		100,000	76,676	105,909		105,909	
<b>ELECTRIC</b>								
4351-4352	Admin. & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maint.							
4359	Other Electric Costs							
<b>HEALTH &amp; WELFARE</b>								
4411-4414	Administration & Pest Control		5,605	3,721	3,496		2,946	550
4415-4419	Health Agencies & Hospitals & Other							
4441-4442	Admin. & Direct Assistance		29,523	22,238	33,060		33,060	

# BUDGET

Acct #	PURPOSES OF APPROPRIATION (RSA 32:3.V)	Warr Art. #	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR		
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
4444	Intergovernmental Welfare Payments		1,837	1,837	2,020		2,020		
4445-4449	Vendor Payments & Other								
<b>CULTURE &amp; RECREATION</b>									
4520-4529	Parks & Recreation		20,000	20,000	20,000		20,000		
4550-4559	Library		28,000	28,000	28,000		28,000		
4583	Patriotic Purposes		4,500	4,130	4,500		4,500		
4589	Other Culture & Recreation								
<b>CONSERVATION</b>									
4631-4632	REDEVELOPMENT & HOUSING								
4651-4659	ECONOMIC DEVELOPMENT								
<b>DEBT SERVICE</b>									
4711	Princ.-Long Term Bonds & Notes		40,000	40,000	40,000		40,000		
4721	Interest-Long Term Bonds & Notes		25,920	25,920	23,640		23,640		
4723	Interest on TANs		20,000	7,778	12,000		12,000		
<b>CAPITAL OVERLAY</b>									
4902	Machinery, Vehicles & Equipment		126,444	122,255	343,176		328,276	14,900	
4903	Buildings			2,409					

# BUDGET

Acct. #	PURPOSES OF APPROPRIATION (RSA 32:3,V)	Warr Art. #	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4909	Improvements Other Than Buildings							
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer -							
	Water -							
	Electric -							
	Airport -							
4915	To Capital Reserve Fund		59500	59500	48,500		48,500	
4916	To Expendable Trust Funds (except Health Maint Trust Fund)							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Fund							
4919	To Agency Funds							
	<b>SUBTOTAL 1</b>		<b>2,048,916</b>	<b>1,946,806</b>	<b>2,384,398</b>	<b>-</b>	<b>2,368,948</b>	<b>15,450</b>

If you have a line item of appropriations from more than one warrant article, please use space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art.#	Amount	Acct.#	Warr. Art.#	Amount
4902	9	68,845	4902	5	4,070
4902	7	23,305			
4902	9	21,260			
4902	9	45,000			
4902	14	18,036			
4902	4	50,000			
4902	8	45,885			

# BUDGET

## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3.VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) an appropriation designated on the warrant as a special article or as nonlapsing or nontransferable article.

Acct #	PURPOSES OF APPROPRIATION (RSA 32:3.V)	Warr Art. #	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION		BUDGET COMMITTEE'S APPROPRIATIONS	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4915	Capital Reserve Parks & Recreation	15	3,500	3,500	3,500		3,500	
4915	Capital Reserve Highway Sm. Truck	12	5,000	5,000	5,000		5,000	
4915	Capital Reserve Highway Loader	13	15,000	15,000	15,000		15,000	
4915	Capital Reserve Fire & Res Apparatus	11	25,000	25,000	25,000		25,000	
SUBTOTAL 2 Recommended							48,500	48,500

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Acct #	PURPOSES OF APPROPRIATION (RSA 32:3.V)	Warr Art. #	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION		BUDGET COMMITTEE'S APPROPRIATIONS	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
SUBTOTAL 3 Recommended							-	-

# BUDGET

Acct.#	SOURCE OF REVENUE	Warr Art.#	Estimated Revenue	Actual Revenue	ESTIMATED REVENUE for
			Prior Year	Prior Year	Ensuing Fiscal Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		14,407	14,407	14,400
3180	Resident Taxes		17,080	17,370	17,370
3185	Yield Taxes		5,300	5,413	5,400
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		102,000	107,854	107,800
	Inventory Penalties				
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		900	1,215	1,200
3220	Motor Vehicle Permit Fees		260,000	296,564	296,500
3230	Building Permits		8,700	10,469	10,450
3290	Other Licenses, Permits & Fees		3,100	3,459	3,450
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		10,000	9,542	45,885
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenue		33,502	138,149	33,502
3352	Meals & Rooms Tax Distribution		41,832	41,877	41,832
3353	Highway Block Grant		81,804	81,804	81,804
3354	Water Pollution Grants		48,532	48,532	44,344
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				4,050
3379	<b>FROM OTHER GOVERNMENTS</b>		6,300	6,300	6,300
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		9,700	12,089	12,450
3409	Other Charges		7,950	7,895	7,900
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		0	24,882	
3502	Interest on Investments		12,000	18,908	18,900
3503-3509	Other		14,000	10,576	14,000
<b>INTERFUND OPERATING TRANS FR</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	Special Revenue Fund				

# BUDGET

Acct.#	SOURCE OF REVENUE	Warr Art.#	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE for Ensuing Fiscal Year
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)		169,940	163,238	180,173
	Water - (Offset)				
	Electric - (Offset)				
3915	From Capital Reserve Funds		43,078	43,078	56,000
3916	From Trust & Agency Funds		25,052	25,052	90,105
<b>OTHER FINANCING SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Notes & Bonds				
<b>Amounts VOTED From Fund Balance ("Surplus")</b>			XXXXXXXXXX		171,131
<b>Fund Balance ("Surplus") to Reduce Taxes</b>			XXXXXXXXXX		XXXXXXXXXX
<b>TOTAL REVENUES &amp; CREDITS</b>			915,177	1,088,671	1,264,946

## \*\*BUDGET SUMMARY\*\*

	SELECTMEN	BUDGET COMMITTEE
SUBTOTAL 1 Recommended (from page 4)	2,384,398	2,368,948
SUBTOTAL 2 Special warrant articles Recommended (page 5)		
SUBTOTAL 3 "Individual" warrant articles Recommended (page 5)		
TOTAL Appropriations Recommended	2,384,398	2,368,948
Less: Amount of Estimated Revenues & Credits (from above)	1,264,946	1,264,946
Estimated Amount of Taxes To Be Raised	1,119,452	1,104,002



# INVENTORY OF VALUATION

	<b>ACRES</b>	<b>ASSESSED VAL</b>
<b>VALUE OF LAND ONLY</b>		
Current Use (At Current Uses Values) (RSA 79-A)	9,690.02	\$1,048,763
Residential	9,464.00	\$19,558,500
Commercial	109.00	\$3,137,100
<b>TOTAL OF TAXABLE LAND</b>	<b>19,263.02</b>	<b>\$23,744,363</b>
<b>VALUE OF BUILDINGS ONLY</b>		
Residential		\$56,103,900
Manufactured Housing		\$3,023,200
Commercial/Industrial		\$13,914,600
<b>TOTAL OF TAXABLE BUILDINGS</b>		<b>\$73,041,700</b>
<b>PUBLIC WATER UTILITY</b>		<b>\$696,800</b>
<b>PUBLIC UTILITIES</b>		<b>\$1,779,495</b>
<b>VALUATION BEFORE EXEMPTIONS</b>		<b>\$99,262,358</b>
Blind Exemptions		\$45,000
Elderly Exemptions		\$388,900
<b>TOTAL DOLLAR AMOUNT OF EXEMPTIONS</b>		<b>\$433,900</b>
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED</b>		<b>\$98,828,458</b>
<b>TAX CREDITS</b>		
Totally and Permanently Disabled Veterans, Spouses or Widows		\$5,600
Other War Service Credits		\$22,400

# 1997 ANNUAL TOWN MEETING MINUTES

TAKEN UP TUESDAY, MARCH 11th, 1997:

## ARTICLE 1

To choose one Selectman for a three (3) year term, Stephen J. Catalano 487, Donna Graeme 149, Stephen J. Catalano, elected; one Fireward for a three (3) year term, Leonard E. Deane, II 457, John Kidder 118, Leonard E. Deane, II elected; one Trustee of Trust Funds for a three (3) year term, Ogden H. Boyd, Jr. 594, elected; one Library Trustee for a three (3) year term, Daniel F. Welch 570, elected; and one Town Clerk/Tax Collector for a three (3) year term, Shirley A. Genest 280, Elizabeth A. Hast 396, Elizabeth A. Hast, elected.

## ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the town zoning ordinance as follows:

Make the following housekeeping changes:

In ARTICLE 3, DEFINITIONS, remove the following terms and their definitions:

AQUIFER, APARTMENT BLDG., RIGHT-OF-WAY, CONSERVATION AREA AND WETLANDS.

Add language to define Park/Recreation; Sawmill/Lumbermill; Rest/Convalescent Home; Presite Built Housing; omit the definition for Apartment Building and add language to define 2 family dwelling, using the existing definition for Apartment Building; change language to clarify Parking Facility.

And also replace the existing TABLE 1, ZONING DISTRICTS AND USES with a new TABLE 1, ZONING DISTRICTS AND USES in which land use names have been edited to be the same as those in ARTICLE 3, DEFINITIONS; which have been placed in proper alphabetical order; and which changes do not affect any currently permitted land use in any district.

Yes	371	No	198
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## ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the town zoning ordinance as follows:

Add, in proper alphabetical order, the new definition to ARTICLE 3, DEFINITIONS:

**STORAGE CONTAINERS:** Shall mean, any truck trailer, box trailer, school bus, mobile home or other similar facility used for storage or other purposes.

And also insert the following new article:

## ARTICLE 14, STORAGE CONTAINERS

Storage Containers, whether registered or not, whether mobile or stationery, are not allowed on a permanent basis in any zoning district within the Town of Pittsfield. A storage container is permitted for storage purposes only, for a period of one year, with the approval of a parking permit issued by the Board of Selectmen or their designee, provided said storage container meets all setback requirements, and as limited by the following:

# 1997 ANNUAL TOWN MEETING MINUTES

a) Maximum of one storage container per lot in the Urban, Suburban or Rural District.

b) Maximum of two storage containers per lot in the Light Industrial/Commercial District.

The temporary use of construction trailers at a building site are exempt from this article. Nothing in this article is intended to limit repeated seasonal use proving a permit is obtained.

Existing storage containers at the time of the adoption of this article shall be subject to the provisions of Article 4, Section 3, Non-Conforming Uses.

Yes	333	No	257
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## ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the town zoning ordinance as follows:

In ARTICLE 3, DEFINITIONS, replace the existing definition of agriculture with the following:

**AGRICULTURE:** Commercial agricultural activity including but not limited to orchard, market garden, nursery, dairy farm, commercial animals, poultry, livestock, including the keeping of wild or domestic animals for personal or commercial use on any parcel of at least 2 acres in size. Customary household pets such as cats or dogs are permitted throughout the town. Home farming is allowed.

Yes	395	No	196
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The Planning Board voted in favor of submitting all three articles to the voters.

## ARTICLE 5

Shall we modify the elderly exemptions from property tax in the Town of Pittsfield, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$5,000; for a person 75 years of age up to 80 years, \$10,000; for a person 80 years of age or older \$20,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$18,400 or, if married, a combined net income of less than \$26,400; and own net assets not in excess of \$35,000 excluding the value of the person's residence. Under no circumstances shall the amounts of the exemption for any age category be less than \$5,000.

Yes	420	No	102
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## TAKEN UP SATURDAY, MARCH 15th, 1997:

Moderator Henry Stapleton called the meeting to order at 1:00 P.M.

Reverend Jeff Collins gave the prayer.

The Pledge of Allegiance was led by Paul Metcalf, Michael Stickney and Nathan Brune of Cub Scout Pack #84.

Selectman Paul A. Richardson recognized Frederick W. Welch, the New Town Administrator. Mr. Richardson also took this time to recognize another member of the

# 1997 ANNUAL TOWN MEETING MINUTES

staff, Shelley Charron for filling in during the absence of a Town Administrator.

Moderator Stapleton stated anyone wishing to speak must use the microphone, identify themselves and direct all questions to the Moderator. Only registered voters are allowed to vote.

## **ARTICLE 6**

To see if the Town will vote to raise and appropriate the sum of Thirty-Four Thousand Nine Hundred Forty Dollars (\$34,940) for the purpose of finishing the replacement of the Bridge Street Bridge. *(Recommended by the Board of Selectmen)* *(Recommended by the Municipal Budget Committee)* *(Majority vote required)*

Paul A. Richardson made a motion to accept Article 6 as read, Frederick T. Hast seconded. Joe Paterson asked if this was a budget shortfall from the original proposed project? The bids on the bridge came in higher than anticipated.

Voice vote on Article 3 affirmative. Motion carried.

## **ARTICLE 7**

To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Dollars (\$39,000) for the purpose of constructing a sidewalk on Lyford Hill Road. *(Not Recommended by the Board of Selectmen)* *(Not Recommended by the Municipal Budget Committee)* *(Majority vote required)*

Paul A. Richardson made a motion to accept Article 7 as read, Frederick T. Hast seconded.

Voice vote on Article 7 defeated. Motion defeated.

## **ARTICLE 8**

To see if the Town will vote to raise and appropriate the sum of Twenty-Two Thousand Five Hundred Sixty-Eight Dollars (\$22,568) for the purpose of repairing the Fire Department Ladder Truck. *(Recommended by the Board of Selectmen)* *(Recommended by the Board of Firewards)* *(Recommended by the Municipal Budget Committee)* *(Majority vote required)*

Gerry Gilman made a motion to accept Article 8 as read, Lenny Deane seconded. Floyd Carson stated that the Board of Selectmen had voted last year to only allow one Capital Reserve per department. He further stated there are several Capital Reserve's for each department being proposed here today. Mr. Carson stated that if you want to keep the tax rate stable you vote down these Capital Reserves. He thinks it is too early to start a Capital Reserve for a vehicle that was just purchased last year and won't need to be replaced for another 10-15 years.

Arthur Morse stated this Article does not have anything to do with Capital Reserves.

Kevin Yelle asked who inspects this truck and does insurance cover any further damage? Lenny Deane stated the ladder was tested in October 1995. The trucks engine and body are in great shape. The ladder wore out, it did not break. Mr. Deane urges the town to support this article.

Voice vote on Article 8 affirmative. Motion carried.

# 1997 ANNUAL TOWN MEETING MINUTES

## ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Sixty-Eight Thousand Nine Hundred Thirty-Six Dollars (\$68,936), for the purpose of replacing the 1987 F-800 Dump Truck and authorize the withdrawal of \$41,403 from the Capital Reserve Fund created for that purpose. The balance of \$27,533 is to come from general taxation. *(Recommended by the Board of Selectmen)* *(Recommended by the Municipal Budget Committee)* *(Majority vote required)*

Frederick T. Hast made a motion to accept Article 9 as read, Stephen J. Catalano seconded.

Voice vote on Article 9 affirmative. Motion carried.

## ARTICLE 10

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing the 1988 F800 #2 Dump Truck, and raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in this fund. *(Not Recommended by the Board of Selectmen)* *(Recommended by the Municipal Budget Committee)* *(Majority vote required)*

Arthur Morse made a motion to accept Article 10 as read, Larry Berkson seconded.

Voice vote on Article 10 defeated. Motion defeated.

## ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to be added to the Park and Recreation Department Property

Acquisition and Expansion Capital Reserve Fund previously established. *(Recommended by the Board of Selectmen)* *(Recommended by the Municipal Budget Committee)* *(Majority vote required)*

Stephen J. Catalano made a motion to accept Article 11 as read, Frederick T. Hast seconded.

Floyd Carson stated a Capital Reserve for the Parks & Recreation was started last year with the funds available. Is there any specific reason or does the committee have anything in mind for the use of the money? Stephen Catalano stated at this time the committee doesn't have anything specific in mind. Possibly a skating rink in the future. The committee has plans to work with the school to take over more projects.

Ray Chapman stated he believes this article should be voted down. Arthur Morse urged everyone to support this article and save now for any future projects instead of having to come up with a larger portion of the money later on down the line. Stephen Catalano stated the Board is trying to put half of the revenue received by the Parks & Recreation activities away for capital improvements. Dan Welch asked how much money is in the Capital Reserve now? Approximately \$6,000.

Voice vote on Article 11 affirmative. Hand vote requested, Yes - 98 No - 43. Motion carried.

## ARTICLE 12

To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of replacing a police cruiser, and raise and appropriate the

# 1997 ANNUAL TOWN MEETING MINUTES

sum of Eleven Thousand Dollars (\$11,000) to be placed in this fund. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

Stephen J. Catalano made a motion to accept Article 12 as read, Paul A. Richardson seconded.

Larry Berkson commented on the usefulness of the Capital Reserves. Capital Reserves are a way to save money for the future instead of spiking the tax rate to buy needed equipment. Floyd Carson stated this is a poor community and we can only afford one Capital Reserve per department. Capital Reserves are for the immediate future, not for equipment that is needed 10-15 years down the road. Joe Paterson would like to thank the Budget Committee and Selectmen and supports Capital Reserves as a solid business practice.

Lenny Deane stated this is the only Capital Reserve for the Police Department. Jon Fisher requested a hand vote.

Hand vote on Article 12 Yes - 122 No - 21.  
Motion carried.

## **ARTICLE 13**

To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of replacing the Small Highway Truck (1-ton), and raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in this fund. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

Frederick T. Hast made a motion to accept Article 13 as read, Stephen J. Catalano seconded.

Paul A. Richardson stated he is in favor of Capital Reserves but thinks it is ridiculous to start putting money away this early, when we just purchased a one-ton truck last year. Mr. Richardson stated we should wait until we get down to the last five years of the life of the truck before we start a Capital Reserve. This article was recommended by the Board of Selectmen but it was not a unanimous vote. Frederick T. Hast stated the costs are considerable to keep the vehicles repaired. He further stated by putting money away now prevents the spiking of the budget.

Fred Okrent stated the longer the money is invested the more you're going to make. It is better to have the money working for us to eliminate higher taxes.

Dot Drew stated that at the end of the five or ten year period we can change the use of this fund, that is why we have Town Meeting!

Guy Constant made a motion to amend Article 13 to \$2,500 instead of \$5,000, seconded.

Tim Stickney asked to move the question.

Hand vote on amendment Yes 53 No 92.  
Amendment defeated.

Floyd Carson advises he doesn't anticipate a need for this Capital Reserve now and urges the people to vote down Article 13.

Voice vote on Article 13 affirmative.  
Motion carried.

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## ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand (\$15,000) to be added to the Department of Public Works Loader Capital Reserve fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

Paul A. Richardson made a motion to accept Article 14 as read, Frederick T. Hast seconded.

How is the money invested? Robert Moulton stated the money is invested in the NH Public Investment Pool. Larry Federhen asked how much is currently in the fund? Approximately \$15,792.

Voice vote on Article 14 affirmative. Motion carried.

## ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Fire and Rescue Apparatus Capital Reserve fund previously established. *(Recommended by the Board of Selectmen) (Recommended by the Municipal Budget Committee) (Majority vote required)*

Lenny Deane made a motion to accept Article 15 as read, seconded.

Voice vote on Article 15 affirmative. Motion carried.

## ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of One Million Seven Hundred Eighty-Eight Thousand Seven

Hundred Twenty-Two (\$1,788,722) which represents the operation budget of the Town. Said sum does not include the special warrant articles herein contained. *(Recommended by the Municipal Budget Committee) (Majority vote required)*

Stephen J. Catalano made a motion to amend Article 16 by increasing the sum to be appropriated by \$74,250 so that the new sum shall be \$1,862,972 and that such additional sum of \$74,250 be raised by an appropriation from the Undesignated-Unreserved Fund Balance (Surplus) in the amount of \$49,250 and \$25,000 be received as a gift from the E.P. Sanderson Trust Fund, in accordance with the provisions of RSA 31:95-b and that such additional appropriation will represent no increase on the property tax rate, Frederick T. Hast seconded.

Cedric Dustin asked what this additional money is for? Stephen Catalano stated the Board of Selectmen were hit about a month and a half ago with Barnstead pulling out of the ambulance service. Previously we have paid \$100,000 for ambulance service split between Pittsfield and Barnstead. Now we are faced with funding the full amount of the service which will cost approximately \$156,000. Several proposals were received by the Selectmen including doing our own service. The Board of Selectmen and Board of Firewards both agreed it would be prudent to continue with Care Plus for an additional year and to set up a committee to explore all the possible avenues.

Carole Dodge expressed her concern about continuing with Care Plus, she feels the Town could run their own service at a reasonable cost. It is time for our Town to take the bull by the horn, so to speak, and

# 1997 ANNUAL TOWN MEETING MINUTES

vote in the idea of a town owned, town operated ambulance. The time has passed for a private service and it is now time for the town to run its own service. She continued on the cost for the town to run their own service. The first year would be the most costly. The private service costs will continue to increase from year to year. It is time for us the take care of ourselves.

Fred Okrent stated the Fire Department members have been looking at staffing and running its own ambulance but he doesn't think the department is capable of doing their own ambulance service at this time.

Dot Drew asked if we would be hiring EMT's and is it going to be part of the fire department?

Marco Lacasse urges the voters to support the Board of Selectmen and Board of Firewards recommendation to have a year to look into the possibilities. The fire department does not have the personnel needed to run an ambulance service.

Carole Dodge stated she thinks that now is the time to run our own ambulance service.

Sabra Welch stated it would be prudent to look at this issue for a year with input from all areas and have a public hearing with all proposals. This issue is to serious to do quickly.

Ann Emerson stated the Board of Firewards have worked together and ask for a year to get our act together. There is also a space needs problem at the fire station.

Stephen Catalano stated proposals were received from Care Plus, the Fire Department, Carole Dodge and John Kidder.

Voice vote on amended Article 16 affirmative. Motion carried.

## **ARTICLE 17**

To see if the Town will vote to adopt the provisions of RSA 202-A:4-d authorizing indefinitely until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property. And further to require that prior to the acceptance of any such gift, valued at over \$5,000, the public library trustees shall hold a public hearing on the proposed acceptance. *(Recommended by the Library Trustees)*

Motion made to accept Article 17 as read, seconded. Joe Paterson made a motion to amend Article 17 as follows: To see if the Town will vote to adopt the provisions of RSA 202-A:4-d authorizing indefinitely until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which will be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property. And further to require that prior



# 1997 ANNUAL TOWN MEETING MINUTES

to the acceptance of any such gift, valued at over \$5,000, the public library trustees shall hold a public hearing on the proposed acceptance. Changing which may be offered to which will be offered. As there was no second, amended motion defeated.

Voice vote on Article 17 as originally moved, affirmative. Motion carried.

## **ARTICLE 18**

To see what action the Town will take in regards to the reports of its officers and agents.

Sabra Welch made a motion to accept Article 18 as read, Larry Berkson seconded.

Voice vote on Article 18 affirmative. Motion carried.

## **ARTICLE 19**

To transact any other business that may legally come before said meeting.

Scott Brown stated the Town will be holding a Community Profile at the Pittsfield Middle-High School on April 4th & 5th. The committee would like to have as many as possible attend.

Paul A. Richardson encourages anyone who is interested in serving on the Budget Committee to contact the Moderator. It is a good way to find out about Town and School affairs and serve your community.

Moderator Stapleton complained about a few articles in the Concord Monitor last year that referred to the Pittsfield Swimming Pool, as our swimming hole. A lot of money and time has been spent on the improvements of that area. The Moderator

takes offense to the newspaper making such comments.

The townspeople thanked all Town Departments and Selectmen for their hard work over the past year.

Motion to adjourn at 2:30 P.M., seconded.

Minutes submitted by Shelley J. Charron, Recording Secretary. Approved by Elizabeth A. Hast, Town Clerk.

# 1997 SPECIAL TOWN MEETING MINUTES

**TAKEN UP SATURDAY, NOVEMBER  
29, 1997:**

Moderator Henry Stapleton called the Special Town Meeting to order at 10:00 A.M.

Moderator Stapleton read the following:

To the inhabitants of the Town of Pittsfield, in the County of Merrimack, qualified to vote in Town Affairs: You are hereby notified to meet at the Pittsfield Elementary School Gymnasium located on Bow Street on Saturday, November 29, 1997, at 10:00 A.M. to act upon the following:

**ARTICLE 1.** To see if the Town will authorize the selectmen to purchase, or otherwise acquire, the plant and water works of the Pittsfield Aqueduct Company, for municipal use and for the use of the inhabitants of the Town of Pittsfield, in accordance with RSA 38:5. (2/3 vote, by ballot, required).

**ARTICLE 2.** To transact any other business that may legally come before said meeting.

Given under our hands and seal this 28th day of October, in the year of our Lord, One Thousand Nine Hundred and Ninety-Seven.

Paul A. Richardson, Chairman  
Frederick T. Hast  
Stephen J. Catalano  
Board of Selectmen

## **CERTIFICATION OF POSTING**

We hereby certify that on the 29th day of October 1997, we posted an attested copy of the within warrant at the place of meeting within named, and posted a like copy at the

Town Hall, United States Post Office and the Community Bulletin Board, all being public places in said town, on the 29th day of October, 1997.

Paul A. Richardson, Chairman  
Frederick T. Hast  
Stephen J. Catalano  
Board of Selectmen

## **RETURN OF WARRANT**

We hereby certify that on the 29th day of October 1997, we caused the Warrant for the Special Town Meeting, given under our hands and seal on the 28th day of October 1997, to be posted at the place of meeting, the Town Hall, the United States Post Office and the Community Bulletin Board, all being public places in the Town of Pittsfield and that this Return of Warrant is made in accordance with the provisions of RSA 39:7, as required by law.

Paul A. Richardson, Chairman  
Frederick T. Hast  
Stephen J. Catalano  
Board of Selectmen

Paul A. Richardson moved Article #1 as read, Stephen J. Catalano seconded.

Peggy Weldon asked what does otherwise acquire mean? Frederick Hast stated this is one of the steps needed in the process. Fred Welch, Town Administrator stated this means taking the property by emanate domain. This is not the case in this situation because there is no appropriation.

James Thyng asked who or what will do the investigation? Fred Welch explained the Board of Selectmen or they party they designate or an engineer.

# 1997 SPECIAL TOWN MEETING MINUTES

There will be a 102.3% increase in the water rates beginning in 1998.

Wilbur Maxfield asked if the public will have another opportunity to meet to discuss this issue? Stephen Catalano stated the Selectmen could do an open letter to the public in the newspaper explaining the progress. Fred Welch stated there would need to be two public hearings, one for the budget and one for the bonding.

Rosemary Eften asked who the qualified people will be to do the studies and who is going to run the water treatment facility? Fred Welch stated the qualified people have to be listed with the Department of Environmental Services and the EPA. Our own employees will probably run the treatment plant.

Ray Chapman asked if a water district would be established to prevent people from putting in wells? Fred Welch explained this could not be done. The statute governed by the well water board regulates the wells and since the town is already pre-empted by state law, they could not enact an ordinance covering this area.

James Thyng asked who is operating the water treatment plant now? Fred Welch stated Pennichuck is presently operating the facility for Pittsfield Aqueduct Co.

Theresa Riel asked if the Town had the opportunity to buy the water company prior to now? Stephen Catalano stated no.

Arthur Morse replace Henry Stapleton as moderator at this time.

Henry Stapleton stated Pittsfield Aqueduct Company had asked the Selectmen if they wanted to buy the Aqueduct Company. Fred

Hast asked what year that was? Mr. Stapleton stated about 2 years ago.

Helen Schoppmeyer stated she was on the water study committee. She stated they asked the Aqueduct Company for a price but was never given one.

Henry Stapleton resumed his position as moderator.

James Thyng stated he supports the Selectmen's request to investigate the purchase of the Aqueduct Company.

Don Bergeron asked to move the question.

**ARTICLE 1.** To see if the Town will authorize the selectmen to purchase, or otherwise acquire, the plant and water works of the Pittsfield Aqueduct Company, for municipal use and for the use of the inhabitants of the Town of Pittsfield, in accordance with RSA 38:5. (2/3 vote, by ballot, required).

Ballot vote Yes - 47 No - 11. Motion carried by the required 2/3rds vote.

**ARTICLE 2.** To transact any other business that may legally come before said meeting.

Arthur Morse made a motion to adjourn, seconded.

Meeting adjourned at 11:00 A.M.

Minutes submitted by Shelley J. Charron, Recording Secretary and approved by Elizabeth A. Hast, Town Clerk.

# TAX INFORMATION

## INVENTORY OF TOWN

	1995	1996	1997
Land-Improved & Unimproved	24,147,894	23,863,322	23,744,363
Buildings	67,955,000	68,724,300	70,018,500
Public Water Utility (Private)	615,200	634,600	696,800
Public Utilities (Electric Plant)	2,061,600	2,074,700	1,779,495
Trailer & Mobile Homes	2,959,300	2,961,000	3,023,200
<b>TOTAL VALUATION BEFORE EXEMPT</b>	<b>97,738,994</b>	<b>98,257,922</b>	<b>99,262,358</b>
Elderly/Blind Exemptions	398,200	453,900	433,900
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED</b>	<b>\$ 97,340,794</b>	<b>\$ 97,804,022</b>	<b>\$ 98,828,458</b>

## TAX RATE INFORMATION

	1995	1996	1997
Net Town Appropriation	1,049,117	910,359	1,061,639
Net School Appropriation	2,385,937	2,190,997	2,476,523
County Tax Assessment	176,180	206,410	222,394
War Service Credits	28,400	26,800	28,000
Overlay	50,320	49,416	40,395
Less: Shared Revenue	(30,913)	(28,327)	(26,032)
<b>PROPERTY TAXES TO BE RAISED</b>	<b>\$ 3,659,041</b>	<b>\$ 3,355,655</b>	<b>\$ 3,802,919</b>

## TAX RATE

	1995	1996	1997
School	24.51	22.40	25.06
Town	11.27	9.80	11.17
County	1.81	2.11	2.25
	<b>\$ 37.59</b>	<b>\$ 34.31</b>	<b>\$ 38.48</b>

## SCHEDULE OF TOWN PROPERTY

	1997
Town Hall - Land & Building	276,700
Furniture & Equipment	25,000
Libraries - Land & Building	120,600
Furniture & Equipment	74,000
Police Department - Land & Building	227,800
Furniture & Equipment	55,000
Fire Department - Land & Building	111,100
Equipment	426,000
Highway Department - Land & Building	115,800
Equipment	399,170
Parks, Common & Playground	77,300
Wastewater Treatment Plant	907,600
Schools - Lands & Buildings	3,714,700
Equipment	100,000
All Other Property & Equipment	569,600
	<b>\$ 7,200,370</b>

# COMPARATIVE STATEMENT

## APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 1997

TITLE OF APPROPRIATION	1997 ACTUAL APPROP	PRIOR YEAR ENCUMB	NEXT YEAR ENCUMB	1997* TRANSFER APPROP	1997 ACTUAL EXPEND	UNDER/ [OVER] EXPEND
Executive Office **	73,341			(4,955.49)	68,385.51	0.00
Election and Registration	24,480			(20.43)	24,459.57	0.00
Financial Administration	78,637			(1,012.21)	77,624.79	0.00
Legal Expenses	7,000			7,699.58	14,699.58	0.00
Employees Benefits	48,110			(1,327.77)	46,782.23	0.00
Planning and Zoning **	15,886		4,531.84	175.42	11,529.58	0.00
General Government Buildings	34,200		10,177.50	(383.68)	21,770.34	1,868.48
Cemeteries	1,000				950.00	50.00
Insurance	36,397			(175.42)	29,986.00	6,235.58
Regional & Association Dues	4,520			146.05	4,666.05	0.00
Police Department	249,294			6,575.65	255,869.65	0.00
Ambulance Service	156,750				156,750.00	0.00
Fire Department	74,179			(6,721.70)	66,876.14	581.16
Building Inspection (HSA)	6,317			(148.15)	5,044.79	1,124.06
Emergency Management	1,750			148.15	1,898.15	0.00
Highway Administration	64,646			2,257.57	66,903.57	0.00
Highways and Streets	335,531		29,497.34		305,304.37	729.29
Street Lighting	18,000				16,796.72	1,203.28
Highways - Other	27,000				26,675.00	325.00
Solid Waste Disposal (BCEP)	160,609				160,608.96	0.00
Pittsfield Aqueduct Hydrants	100,000			(2,257.57)	76,676.00	21,066.43
Health Officer	550				525.00	25.00
Pest Control (Animal Control)	5,055				3,195.72	1,859.28
Welfare Director	9,523				9,326.99	196.01
Welfare General Assistance	20,000				12,911.17	7,088.83
Community Action Program	1,837				1,837.00	0.00
Parks and Recreation	20,000				20,000.00	0.00
Library	28,000				28,000.00	0.00
Patriotic Purposes	4,500				4,130.40	369.60
Principal - Long Term Notes	40,000				40,000.00	0.00
Interest - Long Term Notes	25,920				25,920.00	0.00
Interest - Tax Anticipation Notes	20,000				7,778.09	12,221.91
Capital Outlay	126,444	1,530			122,255.46	5,718.54
Capital Outlay - Buildings	0	2,409			2,408.50	0.00
Capital Outlay - Buildings (96)	0	3,761	3,760.50		0.00	0.00
Capital Reserve	59,500				59,500.00	0.00
Wastewater Treatment Plant	169,940		1,179.00		168,761.00	0.00
<b>TOTAL</b>	<b>\$ 2,048,916</b>	<b>\$ 7,699.00</b>	<b>\$49,146.18</b>	<b>\$ -</b>	<b>\$1,946,806.33</b>	<b>\$ 60,662.45</b>

Not Yet Audited

\*Transferred Appropriations, in order to be in compliance with standard auditing and financial procedures, as well as State Law, it was recommended by the Board of Selectmen to transfer funds as outlined above. This is to cover over expended lines using under expended lines.

\*\*Transferred \$750 from Executive Office to Planning Board

# COMPARATIVE STATEMENT

## REVENUES & ACTUAL REVENUES RECEIVED FOR THE YEAR ENDING DECEMBER 31, 1997

TITLE OF REVENUE	1997 ESTIMATED REVENUE	1997 ACTUAL REVENUE	[UNDER]/ OVER ESTIMATE
Current Year Property Taxes	3,785,701	3,785,701.00	0.00
Current Land Use Change Tax	14,407	14,407.00	0.00
Current Year Resident Tax	17,080	17,370.00	290.00
Current Year Yield Tax	5,300	5,412.94	112.94
Interest & Penalty on Delinquent Taxes	102,000	107,853.65	5,853.65
UCC Filings	900	1,214.60	314.60
Motor Vehicle Permits Fees & Decals	260,000	296,564.00	36,564.00
Other Licenses, Permits and Fees	3,100	3,458.64	358.64
Building Permits and HSA Fees	8,700	10,469.15	1,769.15
Police Officer Grant	10,000	9,541.62	(458.38)
Shared Revenue Block Grant	33,502	138,149.03	104,647.03
Highway Block Grant	81,804	81,803.70	(0.30)
Water Pollution Grant	48,532	48,532.00	0.00
Rooms & Meals Tax	41,832	41,877.08	45.08
BCEP Annual Payment	6,300	6,300.00	0.00
Income from Departments:			
Town Office	500	511.39	11.39
Copies of Ordinances	50	0.00	(50.00)
Police Department	2,650	1,442.00	(1,208.00)
Police Officers Court Reimbursement	1,000	2,718.26	1,718.26
Fire Department	200	2,055.00	1,855.00
Forest Fire Reimbursement	500	1,113.19	613.19
Planning Board	500	1,651.00	1,151.00
Zoning Board of Adjustment	300	320.00	20.00
Town Main Public Works	2,000	175.00	(1,825.00)
Welfare Reimbursement	2,000	2,103.12	103.12
Parks and Recreation	7,950	7,894.97	(55.03)
Miscellaneous	600	399.71	(200.29)
Sale of Town Property	0	24,881.50	24,881.50
Interest on Investments	12,000	18,907.65	6,907.65
Rent of Town Property	0	100.00	100.00
Court Fines and Restitution	2,900	2,968.00	68.00
Health Insurance Reimbursement	3,900	3,894.84	(5.16)
Insurance Reimbursement	7200	3,613.24	(3,586.76)
Withdrawal - Capital Reserve	43,078	43,078.12	0.12
Income From Trust Funds	52	102.00	50.00
Sanderson Fund Ambulance Service	25,000	25,000.00	0.00
Vote From Surplus	49,250		
Fund Balance to Reduce Taxes	22,250		
Wastewater User Fee Interest & Cost	0	1,382.27	1,382.27
Wastewater User Fees	169940	163,238.05	(6,701.95)
Wastewater Hookup Fees	0	5,000.00	5,000.00
Wastewater Dumping Fees	0	175.00	175.00
Wastewater Miscellaneous Revenues	0	0.00	0.00
<b>TOTAL</b>	<b>\$ 4,772,978</b>	<b>\$4,881,378.72</b>	<b>\$ 108,400.72</b>

Not Yet Audited

# BALANCE SHEET

## BALANCE SHEET - ASSETS

GENERAL FUND

DEC 97

### CASH

Cash - Selectmen	772,603.29	772,603.29
Cash - Capital Reserve Reassessment	14,720.71	14,720.71
	\$ 787,324.00	\$ 787,324.00

### TAX RECEIVABLE

Property Tax - Current	517,845.83	517,845.83
Resident Taxes	10,360.00	10,360.00
Allow for Uncollectable	(75,490.29)	(75,490.29)
Elderly Liens	45,197.91	45,197.91
Welfare Liens	9,534.15	9,534.15
Bad Checks Written Off	296.00	296.00
	\$ 507,743.60	\$ 507,743.60

### TAX LIENS RECEIVABLE

Tax Liens Receivable	\$ 316,368.84	\$ 316,368.84
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### DUE FROM OTHER FUNDS

Due From State	4,770.81	4,770.81
A/R Due From Health Care	3,605.13	3,605.13
	\$ 8,375.94	\$ 8,375.94

### DUE FROM OTHER FUNDS

Due From Sewer Fund	(129,642.10)	(129,642.10)
	\$ (129,642.10)	\$ (129,642.10)

### OTHER CURRENT ASSETS

Prepaid Expenses	14,003.00	14,003.00
Notes Receivable	744.00	744.00
	\$ 14,747.00	\$ 14,747.00

<b>TOTAL ASSETS</b>	<b>\$ 1,504,917.28</b>	<b>\$ 1,504,917.28</b>
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# BALANCE SHEET

<b>LIABILITY &amp; EQUITY</b>	<b>GENERAL FUND</b>	<b>DEC 97</b>
<b>VOUCHERS PAYABLE</b>		
Accounts Payable	21,377.54	21,377.54
Welfare Liens	9,534.15	9,534.15
Elderly Liens	45,197.91	45,197.91
Community Profile	735.41	735.41
	\$ 76,845.01	\$ 76,845.01
<b>DUE TO SCHOOL DISTRICT</b>		
A/P Due to School District	(986,010.00)	(986,010.00)
	\$ (986,010.00)	\$ (986,010.00)
<b>RESERVE FOR ENCUMBRANCE</b>		
Reserve for Encumbrances	15,491.55	15,491.55
Reserve for Encumbrances	15,385.87	15,385.87
	\$ 30,877.42	\$ 30,877.42
<b>GF FUND BALANCE</b>		
Undesignated Fund Balance	2,355,561.85	2,355,561.85
Designated Fund Balance	27,643.00	27,643.00
	\$ 2,383,204.85	\$ 2,383,204.85
<hr/>		
<b>TOTAL LIABILITY &amp; EQUITY</b>	\$ 1,504,917.28	\$ 1,504,917.28

<b>BALANCE SHEET - ASSETS</b>	<b>SEWER FUND</b>	<b>DEC 97</b>
<b>SEWER USERS CHARGES</b>		
WW Certificate of Deposit	358,654.79	358,654.79
WW Money Market	16,125.03	16,125.03
A/R Sewer User Charges	17,936.01	17,936.01
<b>TOTAL ASSETS</b>	\$ 392,715.83	\$ 392,715.83

## BALANCE SHEET - LIABILITIES & EQUITY

<b>DUE TO GENERAL FUND</b>		
Accounts Payable	1,620.83	1,620.83
Due to General Fund	\$ (129,642.10)	\$ (129,642.10)
	\$ (128,021.27)	\$ (128,021.27)
<b>WW UNDESIGNATED FUND BALANCE</b>		
WW Undesignated Fund Balance	520,737.10	520,737.10
	\$ 520,737.10	\$ 520,737.10
<hr/>		
<b>TOTAL LIABILITY &amp; EQUITY</b>	\$ 392,715.83	\$ 392,715.83



# BONDED DEBT & CURRENT USE REPORT

## STATEMENT OF BONDED DEBT

BANK	MATURITY	PRINCIPAL	INTEREST
NH Municipal Bond Bank			
Wastewater Treatment Facility	1998	40,000	23,640
	1999	40,000	21,340
	2000	40,000	19,020
	2001-2007	280,000	66,940
<b>TOTAL DEBT</b>		\$ 400,000	\$ 130,940

## CURRENT USE REPORT

CATEGORY CLASSIFICATION	ACRES	FULL VALUE	CU VALUE
Forest Land White Pine w/o Stewardship	1,004.19	1,072,500	111,742
Forest Land White Pine w/Stewardship	124.00	86,300	8,657
Forest Land White Pine w/o Stewardship Rec.	461.30	480,600	43,348
Forest Land White Pine w/Stewardship Rec.	119.00	154,900	8,283
Forest Land Hardwood w/o Stewardship	1,292.47	1,298,200	66,945
Forest Land Hardwood w/Stewardship	224.50	193,100	5,083
Forest Land Hardwood w/o Stewardship Rec.	535.45	633,600	24,181
Forest Land Hardwood w/Stewardship Rec.	30.00	23,700	576
Forest Land All Others w/o Stewardship	2,678.58	2,710,200	232,006
Forest Land All Others w/Stewardship	79.00	44,800	3,572
Forest Land All Others w/o Stewardship Rec.	970.73	1,404,700	67,650
Forest Land All Others w/Stewardship Rec.	228.46	193,800	8,605
Farm Land Farm Land	1,012.85	3,279,700	366,084
Farm Land Farm Land Recreational	299.40	823,900	90,209
Unproductive Land	218.78	216,900	3,198
Unproductive Land Recreational	46.57	46,800	559
Unproductive Wetland	360.74	431,800	5,413
<b>TOTAL</b>	9,686.02	13,095,500	1,046,111

# TOWN OWNED PROPERTY

Map	Lot	Location	Valuation
R09	001A	Barnstead Town Line (Landlocked)	8,600
R10	007	Greer Lane	9,400
R11	008	West Side Clough Road	15,000
R15	007A	White Dam Area	5,600
R15	009A	Suncook River Near White Dam (Landlocked)	600
R15	021T	Tilton Hill Road (Tax Deed)	2,700
R22	001B	Whites Pond	30,500
R22	015	Catamount Road (Landlocked)	5,000
R24	008	Thompson Road (Tax Deed)	81,600
R26	012	103 Rocky Point Road (Tax Deed)	51,900
R26	013	71 Rocky Point Road (Tax Deed)	28,200
R26	014	Rocky Point Road (Tax Deed)	24,500
R28	003	North Side Catamount Road (Landlocked)	19,400
R30	001	Catamount Road	35,300
R32	014	127 So. Main Street Waste Water Treatment Plant	319,400
R32	016	Waste Water Treatment Plant Area	16,000
R32	017A	111 So. Main Street (Pump Station)	1,400
R32	018	Waste Water Treatment Plant Area	21,500
R37	005	Southwest Side Loudon Road	44,500
R37	006B	Chichester Town Line (Tax Deed)	1,200
R37	006A	Loudon Road (Tax Deed)	1,200
R38	009A	Ingalls Road (Tax Deed)	4,500
R41	012	Waste Water Treatment Plant South End	2,900
R41	013	Waste Water Treatment Southwest Side	1,400
R43	004	Governors Road (Tax Deed)	8,500
R44	004	Catamount Road	1,900
R44	007	East Side Tan Road	2,700
R44	008	East Side Tan Road	2,600
R47	005	Tan Road (Tax Deed)	6,000
R48	006	West Side Tan Road	9,600
U01	004A	7 Barnstead Road (Pump Station)	10,700
U01	080	7 Berry Avenue (Tax Deed)	90,500
U02	018	Highway Garage 36 Clark Street	115,800
U02	029	Fire Station 33 Catamount Road	111,100
U02	038	Town Pool 35 Clark Street	13,800
U02	039	Clark Pond Backside	13,300
U02	040	Clark Pond Backside	13,300
U02	061A	So. Main Street East Side of Common	3,600
U02	066	So. Main Street Common	11,400
U02	067	So. Main Street West Side of Common	8,200
U03	002	5 Broadway Street (Tax Deed)	44,600
U03	031	Town Hall 85 Main Street	263,700

# TOWN OWNED PROPERTY

Map	Lot	Location	Valuation
U03	038	Police Station 59 Main Street	227,800
U03	043	Library 41 Main Street	120,600
U03	059	Town Hall Lot	13,000
U03	065	47 Joy Street (Pump Station)	13,400
U03	093	Dustins Park 46 Main Street	27,000
U05	014	Washington House Lot 14 Main Street (Tax Deed)	20,200



# AUDITORS REPORT

MASON + RICH  
PROFESSIONAL ASSOCIATION  
SIX BICENTENNIAL SQUARE  
CONCORD, NH 03301  
603-224-2000

April 17, 1997

Board of Selectmen  
Town of Pittsfield  
Pittsfield, New Hampshire

In planning and performing our audit of the financial statements of the Town of Pittsfield, New Hampshire for the year ended December 31, 1996 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated April 17, 1997 on the financial statements of the Town of Pittsfield, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters or to assist you in implementing the recommendations.

Respectfully submitted,  
MASON & RICH PROFESSIONAL ASSOCIATIONS  
Accountants and Auditors

Prior Year's Finding/Recommendations - The Sewer Fund is reported as a special revenue fund. Under generally accepted governmental accounting principals the fund should be reported as an enterprise fund, i.e. a fund established to account for operations financed and operated in a manner similar to private business enterprises. The Town should consider reporting the Sewer Fund as an enterprise fund. Under enterprise fund accounting, the cost of the Sewer Fund's fixed assets (pipe, mains, pumps, treatment plant, etc.) would be capitalized and depreciated over their remaining useful lives. This would give a much more accurate picture of the true cost of the sewer system and also insure that annual sewer fees were sufficient to meet expenses of the system, including depreciation which would provide funds for future capital replacement.

Status - During the year, the Sewer Fund was still being reported as a Special Revenue Fund. The Town Administrator will consider compiling, with the auditor's assistance, a listing of fixed assets of the sewer fund.

# AUDITORS REPORT

Current Year's Finding Recommendations - To maintain accurate personnel files, all employee files should contain a memo detailing current pay rate or salary. In conducting our payroll tests, we noted that employee personnel files did not contain pay rates or salary information.

Recommendation - The Town should document pay rates and salary information for each employee in their personnel files either in a memo format or a payroll change form, which is approved by the department head or the Board.

Benefit - By including pay rate information in the personnel files, it would help if the payroll module of the computer system malfunctions or there is a question as to a persons' pay rate as approved.

Management's Comments - This will be addressed through rate approvals on printouts from the payroll system.



# TOWN CLERKS REPORT

FOR THE YEAR ENDING DECEMBER 31, 1997

Motor Vehicle Permit Fees	287,970.00
Motor Vehicle Permit Decals	7,884.00
Title Applications	710.00
UCC Filings	1,214.60
Federal Tax Liens	120.00
Dog License Fees & Penalties	3,216.50
Marriage License to State	798.00
Marriage License	147.00
Vital Records to State	240.00
Vital Records	178.00
Filing Fees	7.00
Miscellaneous	15.00
Total Collected	\$ 302,500.10

Effective January 1, 1994, Dog License Fees Increased as Follows:

Male & Female	9.00
Neutered Male	6.50
Spayed Female	6.50
Owner Over 65	2.00 For 1st Dog
	Regular Fees for Additional Dogs.

Current Rabies certificates and proof of neutering or spaying must be shown.

Vital Statistics:

Births	31
Marriages	21
Deaths	18

# TAX COLLECTOR'S REPORT

DEBITS	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
UNCOLLECTED TAXES- BEG. OF YEAR*:	1997	1996	1995	PRIOR
Property Taxes		473,556.31		
Resident Taxes		6,830.00	1,050.00	1,800.00
Land Use Change				
Yield Taxes		165.08	3,592.27	
Utilities		14,228.26	2,916.15	
<b>TAXES COMMITTED- THIS YEAR</b>				
Property Taxes # 3110	3,785,701.00			
Resident Taxes # 3180	17,350.00	20.00		
Land Use Change # 3120	14,407.00			
Yield Taxes # 3185	498.66	4,914.28		
Utilities # 3189	122,214.68	41,023.37		
<b>OVERPAYMENT:</b>				
Property Taxes	1,434.92	1,239.00		
Resident Taxes	20.00			
Land Use Change				
Yield Taxes				
Utilities	111.04	99.45		
Interest Collected on Delinquent Tax # 3190	4,962.16	31,093.13	509.05	
Collected Resident Tax Penalties # 3190	23.00	377.00	14.00	15.00
<b>TOTAL DEBITS</b>	<b>\$ 3,946,722.46</b>	<b>\$ 573,545.88</b>	<b>\$ 8,081.47</b>	<b>\$ 1,815.00</b>

# TAX COLLECTOR'S REPORT

CREDITS	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
<b>REMITTED TO TREASURER:</b>				
Property Taxes	3,259,583.88	468,852.05		
Resident Taxes	10,390.00	3,980.00	150.00	200.00
Land Use Change	14,407.00			
Yield Taxes	198.00	5,079.36	3,592.27	
Utilities	107,489.34	51,823.89	2,893.22	
Interest	4,962.16	31,093.13	509.05	
Penalties on Resident Taxes	23.00	377.00	14.00	15.00
Conversion to Lien				
Penalties	4,522.71	2,435.76		
<b>DISCOUNTS ALLOWED:</b>				
<b>ABATEMENTS MADE:</b>				
Property Taxes	2,360.50	3,507.50		
Resident Taxes	190.00	1,210.00	250.00	340.00
Land Use Change				
Yield Taxes				
Utilities	335.84	91.72	22.93	
Current Levy Deeded	2,823.00			
<b>UNCOLLECTED TAXES-END OF YEAR: # 1080</b>				
Property Taxes	517,845.83	0.00		
Resident Taxes	6,790.00	1,660.00	650.00	1,260.00
Land Use Change	-	-		
Yield Taxes	-		-	
Utilities	14,500.54	3,435.47	-	
<b>TOTAL CREDITS</b>	<b>\$ 3,946,722.46</b>	<b>\$ 573,545.88</b>	<b>\$ 8,081.47</b>	<b>\$ 1,815.00</b>



# TAX COLLECTOR'S REPORT

DEBITS	Last Year's Levy (96)	PRIOR LEVIES (Please specify years)		
Unredeemed Liens Balance at Beg. of Fiscal Yr.		220,989.54	229,248.82	1,882.35
Liens Executed During Fiscal Yr.	273,755.03			
Interest & Cost Collected (After Lien Execution)	5,189.41	20,526.06	38,332.11	
Cost Collected at Time of Lien	5,846.90			
Collected Redemption Costs	1,499.00	435.00	615.00	
<b>TOTAL DEBITS</b>	<b>\$ 286,089.44</b>	<b>\$ 241,950.60</b>	<b>\$ 268,195.93</b>	<b>\$ 1,882.35</b>

REMITTED TO TREASURER:	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
Redemptions	91,682.13	117,440.80	145,878.67	
Interest & Costs Collected (After Lien Execution)				
<b># 3190</b>	5,189.41	20,526.06	38,332.11	
Interest/Costs At Time of Lien Execution	5,646.00			
Collected Redemption Costs	1,499.00	435.00	615.00	
Abatements of Unredeemed Taxes	10,660.93	2,723.26	523.88	
Liens Deeded To Municipality	5,846.90	6,085.24	26,782.74	1,882.35
Unredeemed Liens Bal. End of Yr.				
<b># 1110</b>	165,565.07	94,740.24	56,063.53	-
<b>TOTAL CREDITS</b>	<b>\$ 286,089.44</b>	<b>\$ 241,950.60</b>	<b>\$ 268,195.93</b>	<b>\$ 1,882.35</b>

# TREASURER'S REPORT

## GENERAL FUND

Cash on Hand January 1, 1997	373,242.57
Receipts During Year	5,564,104.57
Less Selectmen's Vouchers Paid	5,164,743.85
Balance December 31, 1997	\$ 772,603.29

## MEMORIAL FUND (NHPIP)

Balance January 1, 1997	3,910.89
Interest	208.01
Balance December 31, 1997	\$ 4,118.90

## GEORGE BUNKER TRUST FUND (SS ACCOUNT)

Balance January 1, 1997	6,406.90
Interest	153.30
Beneficiary Payment August 1997	315.36
Balance December 31, 1997	\$ 6,875.56

## FORESTRY MANAGEMENT RESERVE (NHPIP)

Balance January 1, 1997	7,788.53
Interest	414.37
Balance December 31, 1997	\$ 8,202.90

## SEWER FUND (NHPIP)

Balance January 1, 1997	358,654.79
Interest	19,526.31
Hookup Fees from (96)	8,812.79
Balance December 31, 1997	\$ 386,993.89

## CAPITAL RESERVE REASSESSMENT (MM ACCOUNT)

Balance January 1, 1997	14,720.71
Interest	360.12
Balance December 31, 1997	\$ 15,080.83

## WASTEWATER TREATMENT PLANT (MM ACCOUNT)

Balance January 1, 1997	16,125.03
Interest	394.46
Balance December 31, 1997	\$ 16,519.49

## BRIDGE REPAIR TRUST FUND

Balance January 1, 1997	2,433.08
Interest	52.16
Balance December 31, 1997	\$ 2,485.24

## RICHARD LYONS ESCROW ACCOUNT

Balance February 21, 1997	499.02
Interest	5.54
Balance December 31, 1997	\$ 504.56

Respectfully submitted,  
Cindy M. Houle, Town Treasurer

# EXPENDITURES

## STATEMENT OF PAYMENTS

	1997 APPROP	1997 EXPENDED	UNDER/ OVERSPENT
<b>EXECUTIVE OFFICE</b>			
Selectmen's Salaries	3,200	3,200.00	0.00
Municipal Resources	-	5,400.00	(5,400.00)
Town Administrator's Salary	40,000	30,255.59	9,744.41
Office Assistant	5,637	5,637.00	0.00
Admin BC/BS Health Insurance	10,992	8,745.44	2,246.56
Admin Life Insurance	67	88.13	(21.13)
Admin Retirement	1,945	2,572.37	(627.37)
Tuition Reimbursements	500	75.00	425.00
Admin Telephone	3,100	3,836.62	(736.62)
Equipment Maintenance	500	-	500.00
Admin Printing & Advertising	1,500	3,585.38	(2,085.38)
Dues & Subscriptions	1,000	518.82	481.18
Office Supplies	1,000	1,000.00	0.00
New Equipment	2,700	2,758.90	(58.90)
Miscellaneous	500	157.16	342.84
Mileage	250	75.10	174.90
Drug & Alcohol Testing	300	330.00	(30.00)
Moderator's Salary	150	150.00	0.00
	\$ 73,341.00	\$ 68,385.51	\$ 4,955.49

## ELECTION REGISTRATION

Town Clerk's Office Assistant	5,637	5,637.00	0.00
Town Clerk's Salary	12,519	12,535.25	(16.25)
Town Clerk's BC/BS Health Insurance	2,370	2,369.68	0.32
Town Clerk's Retirement	469	-	469.00
Microfilm	200	-	200.00
Voters Printing & Advertising	500	420.00	80.00
Town Clerk's Dues & Subscriptions	600	600.00	0.00
Town Clerk's Office Supplies	750	1,197.42	(447.42)
Town Clerk's Postage	150	349.97	(199.97)
Voters Supervisors Salaries	525	525.00	0.00
Voters Ballot Clerks	160	160.00	0.00
Voters Meals	200	150.00	50.00
Voters Printing & Advertising	100	174.75	(74.75)
Voters Ballots & Supplies	300	340.50	(40.50)
	\$ 24,480.00	24,459.57	\$ 20.43

## FINANCIAL ADMINISTRATION

Administrative Assistant's Salary	24,018	24,433.34	(415.34)
Admin Assistant BC/BS Health Insurance	1,000	3,191.00	(2,191.00)
Admin Assistant Life Insurance	34	46.88	(12.88)
Admin Assistant Retirement	899	-	899.00
Tuition Reimbursement	500	59.00	441.00
Equipment Maintenance	250	-	250.00

# EXPENDITURES

## STATEMENT OF PAYMENTS

	1997 APPROP	1997 EXPENDED	UNDER/ OVERSPENT
<b>FINANCIAL ADMINISTRATION</b>			
Printing & Advertising	2,200	1,278.00	922.00
Dues & Subscriptions	50	195.00	(145.00)
Office Supplies	1,200	1,200.00	0.00
Postage	2,500	3,562.50	(1,062.50)
Miscellaneous	250	-	250.00
Auditing Services	4,400	5,341.20	(941.20)
New Construction Appraisals	3,000	3,925.00	(925.00)
Defend BTLA Appeals	1,000	1,000.00	0.00
Tax Collector's Office Assistant	5,637	5,436.17	200.83
Tax Collector's Salary	12,519	12,535.25	(16.25)
Tax Collector's BC/BS Health Insurance	2,370	2,369.68	0.32
Tax Collector's Retirement	469	-	469.00
Tax Collector's Printing & Advertising	400	26.00	374.00
Tax Collector's Dues & Subscriptions	600	470.02	129.98
Registry Fees	1,800	1,547.76	252.24
Tax Collector's Office Supplies	2,000	1,852.19	147.81
Tax Collector's Postage	4,200	2,919.56	1,280.44
New Equipment	300	-	300.00
Treasurer's Salary	1,591	1,591.24	(0.24)
Information System Data Processing	3,000	3,195.00	(195.00)
Trustee of Trust Funds	1,450	1,450.00	0.00
New Equipment	1,000	-	1,000.00
	\$ 78,637	\$ 77,624.79	\$ 1,012.21
<b>LEGAL EXPENSE</b>			
Legal Services	\$ 7,000	\$ 14,699.58	\$ (7,699.58)
<b>EMPLOYEE BENEFITS</b>			
Medicomp III/Cobra	18,560	18,359.74	200.26
Flex Plan Administration	750	750.00	0.00
FICA	22,000	20,240.47	1,759.53
Medicare	6,500	6,529.59	(29.59)
Unemployment Compensation	300	-	300.00
Workers Compensation	-	761.00	(761.00)
	\$ 48,110	\$ 46,640.80	\$ 1,469.20
<b>PLANNING &amp; ZONING</b>			
Secretary Planning Board	1,836	1,024.22	811.78
Flood Environmental Inspector	150	-	150.00
Update to Master Plan	12,200	8,221.42	3,978.58
Planning Printing & Advertising	800	763.88	36.12
Planning Supplies/Misc.	150	39.00	111.00
Planning Postage	150	780.64	(630.64)
Planning Training & Travel	250	175.00	75.00
Zoning Printing & Advertising	150	365.61	(215.61)

# EXPENDITURES

## STATEMENT OF PAYMENTS

	1997 APPROP		1997 EXPENDED	UNDER/ OVERSPENT
<b>PLANNING &amp; ZONING</b>				
Zoning Supplies/Misc.	50		-	50.00
Zoning Postage	150		159.81	(9.81)
	\$ 15,886.00	\$	11,529.58	\$ 4,356.42
<b>GENERAL GOVERNMENT BUILDINGS</b>				
Custodian - Part Time	2,000		1,948.25	51.75
Electricity	7,000		6,975.25	24.75
Heat & Oil	5,500		5,220.02	279.98
Water Charges	800		357.49	442.51
Repairs & Maintenance	2,500		1,635.25	864.75
Supplies	1,500		726.63	773.37
New Equipment	1,000		-	1,000.00
Fire Station	5,500		1,322.50	4,177.50
Highway Garage	1,000		699.15	300.85
Library	1,000		900.00	100.00
Police Station	6,000		1,585.80	4,414.20
Town Clock	400		400.00	0.00
	\$ 34,200	\$	21,770.34	\$ 12,429.66
<b>CEMETERIES</b>				
Labor	750		750.00	0.00
Equipment	150		200.00	(50.00)
Supplies	100		-	100.00
	\$ 1,000	\$	950.00	\$ 50.00
<b>INSURANCE</b>				
Insurance Coverage	34,412		27,915.00	6,497.00
Town Officers Bond	1,985		2,071.00	(86.00)
	\$ 36,397	\$	29,986.00	\$ 6,411.00
<b>ADVERTISING &amp; REGIONAL ASSOCIATION</b>				
NHMA Dues	1,050		1,196.05	(146.05)
Central NH Regional Planning Dues	3,470		3,470.00	0.00
	\$ 4,520	\$	4,666.05	\$ (146.05)
<b>POLICE DEPARTMENT</b>				
Police Chief Salary	35,282		23,507.20	11,774.80
Police Secretary	14,410		14,928.64	(518.64)
Police BC/BS Health Insurance	20,000		13,208.36	6,791.64
Police Life Insurance	202		163.14	38.86
Police Retirement	4,000		4,143.66	(143.66)
Uniforms	3,000		4,763.81	(1,763.81)
Telephone	3,500		5,116.79	(1,616.79)

# EXPENDITURES

## STATEMENT OF PAYMENTS

	1997 APPROP	1997 EXPENDED	UNDER/ OVERSPENT
<b>POLICE DEPARTMENT</b>			
Dispatch Service	22,000	21,922.84	77.16
Cruiser Maintenance	4,500	6,893.03	(2,393.03)
Radio Equipment Maintenance	1,000	3,531.06	(2,531.06)
Postage	250	483.41	(233.41)
Gasoline & Oil	4,500	3,475.46	1,024.54
Expenses & Equipment	3,500	5,402.67	(1,902.67)
New Equipment	1,000	10,587.42	(9,587.42)
Police Cruiser		35.00	(35.00)
Police Lieutenant	27,000	22,175.21	4,824.79
Police Patrolman	21,100	22,934.17	(1,834.17)
Police Patrolman	21,100	22,737.26	(1,637.26)
Police Patrolman Grant	22,700	25,259.23	(2,559.23)
Police Part-Time	23,000	24,704.69	(1,704.69)
Part-Time Prosecutor	3,000	1,500.00	1,500.00
Police Overtime/Holidays	7,150	13,902.31	(6,752.31)
D.A.R.E.	600	334.01	265.99
Training Compensation	4,000	2,915.28	1,084.72
Special Detail	1,000	1,065.00	(65.00)
Special Detail Enforcement Grant	1,500	180.00	1,320.00
	\$ 249,294	\$ 255,869.65	\$ (6,575.65)
<b>AMBULANCE SERVICE</b>			
Ambulance Contract	\$ 156,750	\$ 156,750.00	\$ -
<b>FIRE DEPARTMENT</b>			
Compensation	8,200	7,850.00	350.00
Secretary Benefits	275	141.43	133.57
Telephone	800	1,027.20	(227.20)
Electricity	2,550	2,496.46	53.54
Heat & Oil	1,100	1,099.34	0.66
Supplies & Repairs	2,700	2,765.22	(65.22)
Firewards	500	320.02	179.98
Repairs to Equipment	500	810.65	(310.65)
Gasoline	400	422.31	(22.31)
Diesel Fuel	750	565.17	184.83
Repairs - Apparatus	4,700	4,022.56	677.44
New Equipment	10,350	9,881.76	468.24
Fire Prevention	700	672.45	27.55
Health Maintenance	3,020	1,018.55	2,001.45
Part-Time Secretary	2,418	1,848.94	569.06
Firefighter's Clothing	4,500	4,008.92	491.08
Firefighter's Reimbursement	8,400	6,166.36	2,233.64
Training - Fire	2,900	2,518.86	381.14
Communications Outside Services	11,216	11,120.00	96.00
Radio Repair	1,500	1,335.55	164.45
Alarm Maintenance	700	1,372.68	(672.68)

# EXPENDITURES

## STATEMENT OF PAYMENTS

	1997 APPROP	1997 EXPENDED	UNDER/ OVERSPENT
<b>FIRE DEPARTMENT</b>			
SCBA Maintenance	1,200	805.66	394.34
Medical Supplies & Oxygen	1,800	1,678.21	121.79
Training - EMS	3,000	3,069.27	(69.27)
\$	74,179	\$ 67,017.57	\$ 7,161.43

## HOUSING STANDARDS AGENCY

Secretary Part-Time	2,811	2,709.00	102.00
Legal	500	-	500.00
Telephone	706	-	706.00
Printing & Advertising	250	155.75	94.25
Supplies	100	69.90	30.10
Postage	150	314.64	(164.64)
Building Inspector's Salary	1,800	1,795.50	4.50
\$	6,317	\$ 5,044.79	\$ 1,272.21

## EMERGENCY MANAGEMENT

Emergency Management	250	-	250.00
Forest Fire Suppression	1,000	1,566.09	(566.09)
Forest Fire New Equip/Training	500	332.06	167.94
\$	1,750.00	\$ 1,898.15	\$ (148.15)

## HIGHWAY STREETS & BRIDGES

Supt. of Public Works	33,990	35,051.63	(1,061.63)
Highway Dept BC/BS Health Insurance	20,000	20,590.06	(590.06)
Highway Dept Life Insurance	168	223.15	(55.15)
Highway Dept Retirement	4,554	5,435.13	(881.13)
Uniforms	1,534	1,792.00	(258.00)
Telephone	500	503.60	(3.60)
Electricity	1,900	2,036.61	(136.61)
Fuel Oil	2,000	1,271.39	728.61
Paving/Reconstruction	78,061		78,061.00
Labor		15,783.37	(15,783.37)
Outside Services		46,272.53	(46,272.53)
Sand/Gravel		16,568.39	(16,568.39)
Cleaning/Maintenance Labor	90,857	86,750.78	4,106.22
Outside Services	1,800	1,190.00	610.00
Repairs	750	844.60	(94.60)
Equipment Rental	23,080	22,864.01	215.99
Supplies	3,700	4,917.00	(1,217.00)
Sand/Gravel	22,000	21,138.42	861.58
Cold/Hot Top	2,500	2,677.70	(177.70)
Culverts	500	296.40	203.60
Signs/Misc.	500	935.39	(435.39)
Line Striping	1,500	1,445.25	54.75
Gasoline	6,150	4,068.96	2,081.04
Diesel Fuel	6,150	1,332.73	4,817.27
Lubr./Kerosene	1,075	283.64	791.36

# EXPENDITURES

STATEMENT OF PAYMENTS	1997 APPROP	1997 EXPENDED	UNDER/ OVERSPENT
<b>HIGHWAY STREETS &amp; BRIDGES</b>			
One-Ton Truck	500	615.04	(115.04)
Grader	1,500	5,504.64	(4,004.64)
Backhoe	500	1,665.63	(1,165.63)
Sanders	1,000	1,214.66	(214.66)
Loader	1,000	1,069.15	(69.15)
Sidewalk Plow	500	546.66	(46.66)
Snow Plow	3,100	5,674.85	(2,574.85)
York Rake	50	-	50.00
Brush Saw	300	108.35	191.65
Mower	200	389.89	(189.89)
Sweeper	200	537.29	(337.29)
93 L-8000	1,500	916.23	583.77
87 F-800 #1	1,500	1,439.81	60.19
88 F-800 #2	1,500	1,591.13	(91.13)
Chipper	100	208.58	(108.58)
Magnesium Chloride	9,600	8,608.00	992.00
Miscellaneous	150	-	150.00
New Equipment	9,960	9,629.95	330.05
Storm Sewer Maintenance	10,648	-	10,648.00
Equipment Material	-	10,658.46	(10,658.46)
Sidewalk Maintenance	3,000	-	3,000.00
Supplies	-	2,156.93	(2,156.93)
Snow/Ice Snow Removal	3,000	-	3,000.00
Equipment Rental	-	1,237.50	(1,237.50)
Salt	15,000	14,414.40	585.60
Road Reclaim	30,000	7,648.05	22,351.95
Parks/Rec Grounds Maintenance	1,600	1,600.00	0.00
Dustin Park Maintenance	500	500.00	0.00
Street Lighting Electricity	18,000	16,796.72	1,203.28
Care of Trees Service	1,000	-	1,000.00
Service	-	675.00	(675.00)
Asphalt Road Sealing Outside Services	26,000	-	26,000.00
Outside Services	-	26,000.00	(26,000.00)
	\$ 445,177	\$ 415,679.66	\$ 29,497.34
<b>SOLID WASTE DISPOSAL</b>			
Solid Waste Disposal BCEP	\$ 160,609	\$ 160,608.96	\$ -
<b>PITTSFIELD AQUEDUCT - HYDRANTS</b>			
Pittsfield Aqueduct - Hydrants	\$ 100,000	\$ 76,676.00	\$ 23,324.00
<b>HEALTH ADMINISTRATION</b>			
Health Officer's Salary	500	500.00	-
Health Officers Dues & Subscriptions	50	25.00	25.00
	\$ 550.00	\$ 525.00	\$ 25.00



# EXPENDITURES

STATEMENT OF PAYMENTS	1997 APPROP	1997 EXPENDED	UNDER/ OVERSPENT
<b>ANIMAL CONTROL</b>			
Animal Control Officer's Salary	2,726	1,039.40	1,686.60
Supplies	300	127.32	172.68
NH Humane Society	2,029	2,029.00	-
\$	5,055 \$	3,195.72 \$	1,859.28
<b>WELFARE ADMINISTRATION</b>			
Welfare Director's Salary	8,923	8,897.78	25.22
Welfare Supplies	200	343.71	(143.71)
Welfare Professional Development	200	50.00	150.00
Welfare Mileage	200	35.50	164.50
\$	9,523	9,326.99 \$	196.01
<b>WELFARE GENERAL ASSISTANCE</b>			
Welfare General Assistance	\$ 20,000	\$ 12,911.17	\$ 7,088.83
<b>WELFARE - INTERGOVERNMENTAL</b>			
Community Action Program	\$ 1,837	\$ 1,837.00	-
<b>PARKS &amp; RECREATION</b>			
Dustin Park Electricity	700	418.62	281.38
Miscellaneous Programs	4,150	3,361.95	788.05
Compensation	9,900	10,207.48	(307.48)
Telephone	350	340.63	9.37
Red Cross Fee	600	254.00	346.00
Pool Electricity	300	142.54	157.46
Concessions	2,000	2,101.44	(101.44)
Supplies	1,000	3,111.34	(2,111.34)
Repairs	1,000	62.00	938.00
\$	20,000 \$	20,000.00 \$	-
<b>LIBRARY</b>			
Library	\$ 28,000	\$ 28,000.00	-
<b>PATRIOTIC PURPOSES</b>			
Memorial Day	1,000	630.40	369.60
Old Home Day Parade	3,500	3,500.00	-
\$	4,500 \$	4,130.40 \$	369.60
<b>PRINCIPAL - LONG TERM NOTES</b>			
Principal - WWTP Bond	\$ 40,000	\$ 40,000.00	-
<b>INTEREST - LONG TERM NOTES</b>			
Interest - WWTP Bond	\$ 25,920	\$ 25,920.00	-
<b>INTEREST - TAX ANTICIPATION NOTES</b>			
Interest - Tax Anticipation Notes	\$ 20,000	\$ 7,778.09	12,221.91
<b>CAPITAL OUTLAY</b>			
GIS Map Contract (1996)	1,530	1,530.00	-
Bridge Street Bridge Repair (1994)	34,940	29,509.46	5,430.54
Fire Truck Ladder Repair	22,568	22,568.00	-
1997 Dump Truck	68,936	68,648.00	288.00

# EXPENDITURES

## STATEMENT OF PAYMENTS

	1997 APPROP	1997 EXPENDED	UNDER/ OVERSPENT
<b>CAPITAL OUTLAY</b>			
Town Hall Renovation (1995)	930	930.00	-
Town Hall Renovation (1994)	1,479	1,478.50	-
\$	130,383	124,663.96	\$ 5,718.54
<b>CAPITAL RESERVE</b>			
Parks & Recreation	3,500	3,500.00	-
Police Cruiser	11,000	11,000.00	-
Highway Small Truck	5,000	5,000.00	-
Highway Loader	15,000	15,000.00	-
Fire & Rescue Apparatus	25,000	25,000.00	-
\$	59,500	\$ 59,500.00	\$ -
<b>WASTEWATER TREATMENT PLANT</b>			
Compensation Supt.	31,720	31,720.00	-
Compensation Part-Time	10,504	10,504.00	-
Committee	100	100.00	-
BC/BC Health Insurance	3,900	3,900.00	-
Life Insurance	40	40.00	-
FICA	4,153	4,153.00	-
Retirement	920	920.00	-
Workman's Compensation Insurance	2,034	2,034.00	-
Engineering Study	7,000	7,000.00	-
Telephone	1,000	1,000.00	-
Electricity - Treatment Plant	32,000	32,000.00	-
Fuel Oil - Treatment Plant	3,000	3,000.00	-
Automotive	500	500.00	-
Vehicle Insurance	1,350	1,350.00	-
Parts & Supplies	6,000	6,000.00	-
User Charge Billing (Postage)	880	880.00	-
Gasoline & Oil	875	875.00	-
Chemicals	1,250	1,250.00	-
Lab Equipment	13,000	13,000.00	-
Telephone - Alarms	2,415	2,415.00	-
Electricity - Collection System	14,000	14,000.00	-
Collection System Maintenance	6,000	6,000.00	-
Major Repair/Equipment	5,000	5,000.00	-
Sewer Fund 15% of Budget	22,299	21,120.00	1,179.00
\$	169,940	\$ 168,761.00	\$ 1,179.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,052,854.46</b>	<b>\$ 1,946,806.33</b>	<b>\$ 106,048.13</b>

# REVENUES

<b>STATEMENT OF REVENUES</b>	1997 ESTIMATED REVENUE	1997 ACTUAL REVENUE	OVER/UNDER ESTIMATE
<b>TAXES</b>			
Property Tax Revenue	3,785,701	3,785,701.00	-
Land Use Change Tax	14,407	14,407.00	-
Resident Tax Current Year	17,080	17,370.00	290.00
Yield Tax Current Year	5,300	5,412.94	112.94
Interest & Cost on Property Taxes	101,600	107,198.53	5,598.53
Interest on Land Use Change Tax	-	44.52	44.52
Penalties on Resident Taxes	200	429.00	229.00
Interest on Late Yield Taxes	200	181.60	(18.40)
	\$ 3,924,488	\$ 3,930,744.59	\$ 6,256.59
<b>OVERLAY ABATEMENTS &amp; REFUNDS</b>			
Property Tax Abatements & Refunds	-	(18,693.88)	(18,693.88)
Tax Lien Abatements & Refunds	-	(54,747.80)	(54,747.80)
Resident Tax Abatement & Refunds	-	(1,990.00)	(1,990.00)
	\$ -	\$ (75,431.68)	\$ (75,431.68)
<b>LICENSES, PERMITS &amp; FEES</b>			
UCC Filings & Certificates	900	1,214.60	314.60
Motor Vehicle Permits (Decals)	7,000	7,884.00	884.00
Motor Vehicle Permit Fees	251,500	287,970.00	36,470.00
Motor Vehicle Title Fees	1,500	710.00	(790.00)
Building Permit Fees	1,500	1,525.00	25.00
Housing Standards Agency Fees	7,200	8,944.15	1,744.15
Dog Licenses	1,930	2,495.50	565.50
Dog License Penalties	100	108.00	8.00
Marriage Licenses	200	147.00	(53.00)
Certificates - Birth & Death	200	178.00	(22.00)
Other Licenses & Permits	50	15.00	(35.00)
Federal Tax Liens	150	120.00	(30.00)
Miscellaneous Licenses & Permits	50	7.00	(43.00)
Current Use Application Fees	20	20.64	0.64
Pistol Permits	300	180.00	(120.00)
Excavation Permits	100	60.00	(40.00)
Dump Stickers	-	27.50	27.50
Junk Yard Licenses	-	100.00	100.00
	\$ 272,700	\$ 311,706.39	\$ 39,006.39
<b>FROM FEDERAL &amp; STATE</b>			
Police Officer Grant	10,000	9,541.62	(458.38)
NH Shared Revenue Block Grant	33,502	138,149.03	104,647.03
NH Highway Block Grant	81,804	81,803.70	(0.30)
NH State Aid/Water Pollution Grant	48,532	48,532.00	-
NH Rooms & Meals Tax	41,832	41,877.08	45.08
	\$ 215,670	\$ 319,903.43	\$ 104,233.43

# REVENUES

<b>STATEMENT OF REVENUES</b>	1997 ESTIMATED REVENUE	1997 ACTUAL REVENUE	OVER/UNDER ESTIMATE
<b>CHARGES FOR SERVICES</b>			
Town Offices	500	511.39	11.39
Copies of Ordinances	50	-	(50.00)
Police Department	2,650	1,442.00	(1,208.00)
Police Officers Court Reimbursement	1,000	2,718.26	1,718.26
Fire Department	200	2,055.00	1,855.00
Forest Fire Reimbursement	500	1,113.19	613.19
Planning Board	500	1,651.00	1,151.00
Zoning Board of Adjustment	300	320.00	20.00
Town Maintenance	2,000	175.00	(1,825.00)
Welfare	2,000	2,103.12	103.12
Parks & Recreation	7,950	7,894.97	(55.03)
	\$ 17,650	\$ 19,983.93	\$ 2,333.93
<b>MISCELLANEOUS REVENUE</b>			
Miscellaneous	600	399.71	(200.29)
BCEP Annual Fee	6,300	6,300.00	-
	\$ 6,900	\$ 6,699.71	\$ (200.29)
<b>SALE OF MUNICIPAL PROPERTY</b>			
Sale of Town Property	-	24,881.50	24,881.50
Interest on Deposits	12,000	18,907.65	6,907.65
Rent of Town Property	-	100.00	100.00
Court Fines & Restitution	2,900	2,968.00	68.00
Reimbursement of Employee Benefits	3,900	3,894.84	(5.16)
Insurance	7,200	3,613.24	(3,586.76)
	\$ 26,000	\$ 54,365.23	\$ 28,365.23
<b>WITHDRAWAL FROM CAPITAL RESERVE</b>			
1997 Dump Truck	\$ 43,078	\$ 43,078.12	\$ 0.12
<b>INTERFUND OPERATING TRANSFERS IN</b>			
Income from Trust Funds	52	102.00	50.00
Sanderson Fund Ambulance Service	25,000	25,000.00	-
Voted from Surplus	49,250		(49,250.00)
Fund Balance to Reduce Taxes	22,250		(22,250.00)
	\$ 25,052	\$ 25,102.00	\$ (71,450.00)
<b>WASTEWATER TREATMENT REVENUES</b>			
Interest & Cost on WW User Fees	-	1,382.27	1,382.27
Overlay Abatements & Refunds	-	(366.34)	(366.34)
Wastewater User Fees	169,940	163,238.05	(6,701.95)
Dumping Fees Transferred to Sewer Fund	-	312.50	312.50
Hookup Fees Transferred to Sewer Fund	-	5,000.00	5,000.00
	\$ 169,940	\$ 169,566.48	\$ (373.52)
<b>TOTAL REVENUES</b>	\$ 4,701,478	\$ 4,805,718.20	\$ 32,740.20

Not Yet Audited

# 1997 COMPENSATION

NAME	POSITION	SALARY	HOURLY RATE
Richard Anthony	Lifeguard	\$2,095.00	\$10.00
George M. Bachelder	Supt. of Public Works	\$35,686.24	\$16.34
James A. Barnard	Acting Police Chief	\$3,150.00	
Edward F. Bauer	Library Assistant	\$385.00	\$5.50
Carmella Becker	Library Assistant	\$3,425.87	\$6.25
Richard R. Bilodeau	Animal Control Officer	\$686.28	\$7.98
Shane R. Bilodeau	Forest Firefighter	\$87.12	\$7.92
Richard R. Bolduc	Police Assistant	\$1,400.00	\$20.00
Robert A. Boston, Sr.	Forest Firefighter	\$23.76	\$7.92
John J. Boutilette	Forest Firefighter	\$43.56	\$7.92
Darrin R. Brown	Police Officer	\$3,374.08	\$12.25
Richard O. Burley	Police Officer	\$569.36	\$9.30
Willard E. Bussieres	Ballot Clerk	\$40.00	
Jeffrey M. Cain	Police Officer	\$1,282.60	\$9.30
Edward E. Canfield	Forest Firefighter	\$55.02	\$9.17
Michael J. Carrier	Forest Firefighter	\$63.36	\$7.92
Stephen J. Catalano	Selectman	\$1,000.00	
Tyler E. Chappelle	Pool Attendant	\$593.76	\$4.75
John P. Charron	Police Chief	\$18,237.42	\$16.96
Shelley J. Charron	Administrative Assistant	\$25,356.00	\$11.54
Jane M. Chmiel	Highway Department	\$5,804.57	\$8.14
Kathleen S. Corliss	Planning & Zoning Secretary	\$1,024.22	\$8.50
Steven A. Davis	Health Officer	\$500.00	
Timothy Deal	Police Officer	\$913.78	\$8.54
Leonard Deane-II	Fire Chief	\$1,932.51	
Melissa Delorey	Fire Department Secretary	\$495.63	\$6.50
James E. Donini, Sr.	Housing Inspector	\$1,125.00	\$10.00
Gary J. Doucette	Forest Firefighter	\$55.00	\$10.00
Abigail J. Dunne	Lifeguard	\$1,865.50	\$7.00
James X. Dunne	Pool Attendant	\$157.50	\$5.00
Joseph Dunne	Pool Attendant	\$676.88	\$4.75
Ann L. Emerson	Forest Firefighter	\$27.51	\$8.05
O. Herbert Emerson	Forest Fire Warden	\$524.03	\$9.42
Wayne B. Emerson	Trustee Treasurer	\$1,250.00	
Jonathan M. Fisher	Police Officer	\$8,523.62	\$9.30
Sean K. Ford	Police Officer	\$24,196.34	\$12.25
Robert A. Freese	Forest Firefighter	\$47.52	\$7.92
Gerald Gilman	Forest Firefighter	\$82.53	\$8.05
David M. Girard	Police Officer	\$25,709.34	\$12.25
Philip R. Gordon	Highway Department	\$28,349.61	\$11.06
Donna Graeme	Fire Officer	\$750.87	
Carol L. Grainger	Library Assistant	\$1,521.88	\$6.25
Dean R. Grainger	Library Custodian	\$3,900.00	
Steven E. Gray	Highway Department	\$12,864.98	\$9.00

# 1997 COMPENSATION

NAME	POSITION	SALARY	HOURLY RATE
Michelle L. Guptill	Office Assistant	\$17,020.17	\$8.13
Adair G. Haines	Police Officer	\$4,908.83	\$8.54
Ernest Harper	Fire Officer	\$778.38	
Jon W. Haskell	Police Officer	\$10,254.84	\$10.01
Elizabeth A. Hast	Town Clerk/Tax Collector	\$25,519.50	\$12.03
Frederick T. Hast	Selectman	\$1,000.00	
Patricia A. Heald	Police Assistant	\$260.00	\$10.00
Vernon C. Hipkiss	WWTP Superintendent	\$32,899.90	\$15.25
Cindy M. Houle	Town Treasurer	\$224.55	
Lance V. Houle	Highway Department	\$31,601.08	\$12.20
J. Robert Jaques	Housing Inspector	\$670.50	\$9.00
Joseph Keuenhoff	Fire Officer	\$1,587.53	
John S. Kidder	Forest Firefighter	\$16.00	\$8.00
Ami P. Lane	Library Director	\$6,875.00	
Frances Marston	Supervisor of Checklist	\$175.00	
Heather Mason	Lifeguard	\$1,340.07	\$5.25
Roberta Maxfield	Supervisor of Checklist	\$175.00	
Glenn F. McKiel	Police Chief	\$697.73	\$17.44
Arthur Merrigan, Jr.	Police Officer	\$508.13	\$8.54
Gary S. Mullen	Forest Firefighter	\$47.52	\$7.92
Frederick M. Okrent	Fire Officer	\$647.52	
Richard W. Patten	Police Dispatcher/Secretary	\$16,470.76	\$8.50
Richard W. Patten	Housing Secretary	\$2,709.00	\$10.50
Barbara J. Pellegrini	Town Treasurer	\$1,366.69	
Maryellen Plante	Pool Director	\$2,300.00	\$10.00
Ian Pollard	Lifeguard	\$1,102.52	\$5.25
Glenn Porter	Highway Department	\$27,486.90	\$11.06
Donald Poulin	Forest Firefighter	\$15.84	\$7.92
Peter Pszonowsky	Highway Department	\$811.56	\$8.00
Edward A. Rich	Police Officer	\$5,420.06	\$8.54
Paul A. Richardson	Selectman - Chairman	\$1,200.00	
Stephen J. Rowe	Police Officer	\$16,082.43	\$10.57
Alice Sabbia	Ballot Clerk	\$40.00	
Aaron P. Sparks	Police Officer	\$224.00	\$8.00
Arthur St. Laurent	Police Officer - Corporal	\$34,221.36	\$13.25
Pamela St. Laurent	Welfare Director	\$8,897.78	\$8.57
Pamela St. Laurent	Town Hall Custodian	\$1,600.00	\$7.00
Henry Stapleton	Moderator	\$150.00	
Donald Stevens	Fire Officer	\$600.00	
Ella Stickney	Lifeguard	\$76.25	\$5.25
Timothy Stickney	Fire Officer	\$1,536.68	
Marley G. Taylor	Literacy Program Director	\$2,717.00	\$11.00
Marilyn G. Thyng	Ballot Clerk	\$40.00	
June A. Tillotson-Norman	Fire Department Secretary	\$1,489.81	\$7.00

# 1997 COMPENSATION

NAME	POSITION	SALARY	HOURLY RATE
Veronica Turner	Literacy Program	\$700.00	\$10.00
Maureen F. VanHorn	Ballot Clerk	\$40.00	
Ronald A. Vien	WWTP Assistant	\$9,519.25	\$10.10
Joan T. Wadleigh	Library Director	\$937.50	
Frederick W. Welch	Town Administrator	\$30,255.59	\$18.31
Arnold Wells	Supervisor of Checklist	\$175.00	
Michael S. Wolfe	Fire Officer	\$647.52	



# GENERAL GOVERNMENT

## SELECTMEN'S REPORT

To the Citizens of Pittsfield. The Board of Selectmen welcomed its newest member, Stephen J. Catalano who was elected in March of 1997.

In February, the Board of Selectmen thanked Municipal Resources for the assistance they had given the Town over the past sixteen months. After interviewing five excellent candidates for the position of Town Administrator, the Board unanimously selected and welcomed Frederick W. Welch, who immediately started to assist the Selectmen to resolve many issues facing the Town.

In order to establish better communications with the school and work on issues to benefit both the Town and School, a number of round table discussions were held with the School Board. Some of the issues discussed were the possibilities of sharing Town services such as snow plowing and lawn mowing. A curfew at Dustin Park and Drake's Field was also discussed which would assist the Police Department in dealing with vandalism. The consensus of both Boards was reached that we are indeed utilizing the same resources and should try and combine as many areas as possible to get the "most bang for our buck."

A number of letters were sent out to property owners requesting compliance with local and state ordinances. The Board would like to thank those property owners who brought their property into compliance. Pittsfield is indeed a much more attractive community because of your assistance.

A number of new regulations and/or ordinances were adopted this year that includes the following:

Junk yards, billiard/pool tables and bowling alleys, show and open-air meetings, as well as a policy on the private use of town owned property and equipment.

Public hearings were held on the spreading of bio-solids (sludge), the Winsunvale Roads, lowering of the water level behind the Mill Dam, all town owned property, the new amounts for elderly exemptions, an appeal on a housing standards ordinance, hawkers, vendors and peddlers ordinance and a grant application for the elevator at the Pittsfield Middle-High School and handicapped facilities at Drake's Field Grandstand.

The new Bridge Street bridge was finally open for traffic in early summer. The old steel truss bridge, which was built in 1910, had been closed since 1987. The Barnstead Road bridge is in the process of being redone and will be open in the near future. We appreciate your patience and when this bridge is completed, it will certainly add to Pittsfield's scenic beauty.

In May, Police Chief John Charron retired after nine years with the Town of Pittsfield. Thank you John for your dedication and service to the Citizens of Pittsfield. A search committee was composed of law enforcement officials and town citizens, with the assistance of the N.H. Police Standards and Training Council began the interview process to select candidates to replace Chief Charron.



# GENERAL GOVERNMENT

After many hours of interviewing perspective candidates, the committee chose three candidates that were presented to the Selectmen. Following two interviews by the Selectmen, Glenn McKiel became Pittsfield's Chief of Police. To the amazement of the Selectmen and the Citizens of Pittsfield, the newly appointed chief resigned after only one week on the job.

The Selectmen would like to take this opportunity to thank the members of the selection committee for their tireless hours of service rendered during the selection process. Following the resignation of Mr. McKiel, Corporal Arthur St.Laurent was appointed Acting Police Chief until a successor was appointed. In November, the Selectmen appointed James Barnard Interim Police Chief, to serve until a permanent chief is appointed.

The Selectmen would like to thank Corporal St.Laurent and Chief Barnard for

their dedicated service to the Town of Pittsfield.

The Board would like to invite citizens to attend weekly Selectmen's meetings on Tuesday evenings at 6:00 P.M. to offer your comments and concerns. The meeting agenda is posted at the Town Office and at the Post Office.

We are always looking for volunteers to serve on various committees and/or boards with the Town. If you would like to volunteer, please contact the Town Office or the Board of Selectmen.

The Selectmen would like to take this opportunity to thank town employees, citizens who serve on boards and committees, appointees, elected officials and all volunteers who have rendered service to the Town of Pittsfield. Your efforts are greatly appreciated and "Pittsfield Pride" is alive and well.

Respectfully submitted,  
Paul A. Richardson, Chairman

## ADMINISTRATOR'S REPORT

My term as your Town Administrator started on March 3, 1998. Much has occurred since that day that I trust has advanced the interests of the hard pressed taxpayers of this community to a fuller realization of there collective goals of a better community that provides better services through a responsive government that treats all equally and with respect while maintaining a reasonable level of taxation.

Much has occurred during these past ten months that can only be highlighted here in brief form, both for

your information and as a historical record for those who follow us.

The month of March began with a sharp focus on the question of ambulance service to the community. The final result was a Town Meeting action authorizing the Selectmen to proceed with a single service with CarePlus without the participation of Barnstead and Chichester who have decided to go it along with their own town owned ambulance service. The Freeport Development bankruptcy was settled with a signed agreement that paid the community some of its back taxes and

# GENERAL GOVERNMENT

provided for these properties to return to the active tax rolls. Town Meeting approved all of the Zoning Amendments that were proposed. The new elderly exemptions were approved as was the agreed to budget and funds to complete the Bridge Street bridge, the capital reserve funds, except the replacement of the 1988 dump truck. All of the remaining warrant article passed as recommended. The proposed curfew ordinance was not adopted as it would not comply with State Laws. The Town and School Boards began the process of filing for a grant for school improvements. The Selectmen appointed individuals to fill all Board and Committee vacancies.

April began with an announcement that the Barnstead Road bridge would be closed for complete replacement by the State. The scheduled completion date was October 31, 1997, but the bridge was still closed at year end. The Selectmen and Firewards agreed to repeal the requirement for CDL licenses for Fire Department personnel. The Town's temporary sludge and septic landspreading regulations were repealed in favor of the State's regulations. The Selectmen directed that zoning and other violations be identified and corrective actions be taken. The Selectmen authorized the State to lower the water level at the Mill Dam due to bridge construction on Barnstead Road. The water level was down for a substantial portion of the summer. The Board voted, with regret, to accept the retirement of John Charron as Chief of Police effective May 31, 1997, and to begin the process of hiring a new Chief.

To start the month of May, Donald Fife was granted authority to beautify the Washington House Lot with a flower

garden. He was assisted by local students. Community TV requested an extension of their cable license to expire in the year 2000. The Board adopted new Regulations for Billiards, Pool Tables and Bowling Alleys, also Raffle Regulations and a Code of Ethics. Regulations for Junk Yards were also adopted and an MRI proposal for a Job Wage Schedule and Pay and Benefits Plan was eliminated from consideration. Additional Regulations affecting Shows and Open Air Meetings, Traffic Ordinance and Hawker, Vendors and Peddlers Ordinance were accepted at mid-month. The Selectmen started the process of hiring a new Chief of Police and met with the School Board to discuss common problems. Joint Town - School meetings were agreed to during the remainder of the year. May saw the appointment of a new animal control officer and the Selectmen adopted a new policy on the use of Town Equipment

June began with volunteers planting flowers to spell "Pittsfield Pride" on the Washington House lot. The completed Bridge Street bridge opened on June 3rd and the roadway reconstruction work on River Road was begun during the month. Roof repairs to the Town Hall were completed. The Selectmen met with representatives of Community Cable to discuss their request for an early cable license renewal. The Board was required to accept deeds for a number of vacant parcels of land for non-payment of taxes. The Board appointed a new Conservation Commission.

The Women of Rotary donated the shrubs and volunteers from the Beautification Committee completed plantings at the Town Hall. The Selectmen met with Senator Fraser and

# GENERAL GOVERNMENT

Representative Adams to discuss items of mutual concern to the State and Town. Demolition started on the Old Globe Building to make way for the newly approved Rite Aid Store. BCEP notified the Board that they would be starting their new Solid Waste Building.

August saw the public hearing on the Winsunvale Roads and the beginning of the resolution to the correction of the acceptance of these roadways. The Selectmen conducted a public hearing on what to do with Town owned property and great interest was voiced in transferring the Yellow Block lot to the Historical Society. The School Board planned for a Special School District Meeting. The Board repealed 21 old ordinances adopted between 1939 and 1996. Elizabeth Hast completed her courses to become a Certified Tax Collector/Town Clerk. On August 12th the Selectmen voted to transfer the Yellow Block to the Historical Society to become part of the Historic Trail.

The State Department of Transportation was requested to reconstruct the portion of Route 107 from the Barnstead Town Line to the Barnstead Road bridge. Pittsfield Youth Workshop was granted space in the Town Hall until they could find a new home or the Town needed the space. Paul Richardson built and installed a new writing shelf extension to the Town Clerk's window. Rite Aid building permit is issued. The Town received its new L8000 Dump Truck. Highway Department starts the paving of River Road. The Board met with representatives of the Pennichuck Water Works about their purchase of Pittsfield Aqueduct Company. The Board approved

the hiring of Glenn F. McKiel as the new Chief of Police.

The Selectmen approved written policies governing Recruiting and Employment as well as Travel and Transportation. The Board voted to call a Special Town Meeting to begin the process of purchasing Pittsfield Aqueduct Company as a municipal water department. The Board sold the Concord Hill Road property to Randy Cutter. The Board accepted the resignation of Glenn F. McKiel as Chief of Police after only one week on the job. Arthur St. Laurent was appointed acting Chief. The State announced the Town's new tax rate with a substantial increase from \$34.31 to 38.48 per thousand.

James Barnard was appointed Interim Chief of Police for the community. A campground permit was issued to Glen & Glade to replace the one lost. The process of cleaning the lots owned by Freeport off of Clough Road was started. The Board started the 1998 budget process. The Special Town Meeting approved the start of the process of acquiring Pittsfield Aqueduct Company as a municipal water department.

The CarePlus ambulance contract was signed in December after extensive revision. The Board continued to work on the budget with a goal of not increasing the Town portion of the tax rate in 1998. The Firewards met with the Selectmen and requested that the Board start the process of obtaining a new Forestry Fire Truck, their request was approved. Hearings before the Public Utilities Commission continued regarding Pittsfield Aqueduct's sale and proposed rate increase. The

# GENERAL GOVERNMENT

Selectmen continued to work on the 1998 Budget with the Budget Committee.

In addition the Selectmen's Office and the Board handled thousands of transactions in the normal course of the business of the Town in paying bills, issuing permits, processing and settling complaints and concerns, appointing individuals to Board's and Committee's. Without the able assistance and hard work of Shelley Charron and Michelle Guptill in the Selectmen's Office and Elizabeth Hast, Town Clerk/Tax Collector, most of this

work would not have been accomplished. The community is fortunate to have such dedicated and professional employees. Thank you to the Board of Selectmen, the Department Heads, Board's, Committee's and Commission's and the Citizens of this community for their help and assistance during the past year. Your patience and guidance are greatly appreciated. I look forward to serving you during 1998.

Respectfully submitted,  
Frederick W. Welch  
Town Administrator

## FIRE DEPARTMENT REPORT

Nineteen ninety-seven proved to be our busiest year ever. The fire department responded to a **total of 460 emergencies**. This represents a **21% increase** over 1996 when the department responded to 380 calls.

Many officers and fire fighters spent many hours preparing for and teaching the "in- house" Essential of Fire Fighting Course for our new fire fighters. The officers, fire fighters, rescue and support company members continue to dedicate thousands of hours to training, maintaining the fire alarm system, fire & rescue equipment, apparatus and the station; attending various meetings and performing inspections. The members **volunteered a total of 8,016 hours**. The fire department also provided stand-by coverage at many town functions, which included, Winter Fest, Old Home Day, Balloon Rally, Soap Box Derby and the Christmas Tree Lighting.

During this years Fire Prevention Program the department's message to the children in local schools and day cares was

"Know When to Go." The fire department also hosted an Open House where the members displayed and demonstrated the Amkus Rescue Tool, which is used at motor vehicle accidents. They also gave a fire extinguisher training lesson and were available for tours of the fire trucks and to answer questions.

The department hosted two live burn training's. The first was on Jenness Pond Road and the other was on Concord Hill Road. These live burns gave the fire fighters an opportunity to use their training and experience to extinguish several types of fires throughout the day. At the Concord Hill Road training many fire fighters had an opportunity to use Thermal Imaging Cameras, which is a new technology for the fire service. Both training's were very successful and gave our department a chance to work and train with many other fire departments.

The Pittsfield Fire Department is grateful to the citizens and businesses of Pittsfield who have offered their support and services over the past year, and to the

# GENERAL GOVERNMENT

dedicated members whose professionalism is reflective of their values and community spirit. I would like to thank our families for their continued support, for all the times we just leave them behind. **THANK YOU!**

If you have any questions or fire related needs, please call the fire station at 435-6807. If you are interested in joining the fire department, please come by the fire

station on any Tuesday evening at 7:00 PM.

**REMEMBER smoke detectors save lives. Install a smoke detector outside each sleeping area and on each additional level of your home.**

Respectfully submitted,  
Leonard E. Deane, II, Fire Chief

## Fire Department Roster

### Officers:

Leonard (Lenny) Deane II, Fire Chief  
Joseph Keuenhoff, Deputy Chief  
Timothy Stickney, Deputy Chief  
Ernest Harper, Captain  
Donna Graeme, Captain  
Fred Okrent, Lieutenant  
Donald Stevens, Lieutenant  
Michael Wolfe, Lieutenant

### Forestry Wardens:

O. Herbert Emerson, Forest Warden  
Edward Canfield, Deputy Warden  
Ann Emerson, Deputy Warden  
Gerald Gilman, Deputy Warden  
John S. Kidder, Deputy Warden

### Secretary:

June Tillotson-Norman

### Members:

Claire Auger  
Shane Bilodeau  
Robert Boston  
Wanda Boston  
Wilma Bousquet  
Jack Boutillette  
Michael Carrier  
John Case  
Carl Cassin  
Paul Colby  
Carole Dodge

Gary Doucette  
Todd Drew  
Robert Freese  
Bradley Graeme  
Linda Granfield  
Pat Heffernan  
Laurie Houle  
Cheryl Keuenhoff  
Michelle Meader  
Melissa Moore

Jeff Morgan  
Gary Mullen  
Louise Patterson  
Donald Poulin  
Peter Pzonowsky  
Wayne Purington  
Mary Reed  
Ella Stickney  
Jean Vallee  
Gretchen Wolfe

## REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger contact your local Warden or Fire Department to find out if a permit is required. Violations of RSA 227-L:17, the fire permit law and the other burning

laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

# GENERAL GOVERNMENT

There are ten Forest Rangers who work for the N.H. Division of Forest and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

There are 2,400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention and

law enforcement. The 1997 fire season was a safe period with wildland firefighters with no major injuries reported. The drought conditions experienced during the early summer months was a significant factor resulting in the total number of fires reported during the season.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

## 1997 FIRE STATISTICS

(All Fires Reported thru December 23, 1997)

### FIRES REPORTED BY COUNTY

### CAUSES OF FIRES REPORTED

Belknap	58	Smoking	54
Carroll	96	Debris Burning	261
Cheshire	63	Campfire	99
Coos	29	Power Line	33
Grafton	51	Railroad	3
Hillsborough	145	Equipment Use	23
Merrimack	148	Lightning	14
Rockingham	54	Children	60
Strafford	63	OHRV	0
Sullivan	19	Miscellaneous	130
		Incendiary	33
TOTAL FIRES	726	Fireworks	16
TOTAL ACRES	177.17		

***“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”***

Respectfully submitted,  
O. Herbert Emerson, Forest Fire Warden  
John Q. Ricard, Forest Ranger

# GENERAL GOVERNMENT

## CAPITAL AREA MUTUAL AID FIRE COMPACT

This report is intended to provide the Board of Directors with a summation of Compact operations during the year 1997.

It should be noted that with the close of 1997, the Compact has completed its thirty-second year of operation and its twenty-fifth year of providing 24-hour emergency dispatch service to its member communities. Dispatching continues to be provided by contract agreement with the Concord Fire Department. Overall call volume for the Compact increased by 3.2% over the previous year with a total of 11,332 emergency incidents.

We continue to serve our eighteen member departments in an area of 644 square miles with a resident population of 94,205.

Funding for Compact operations is derived from member communities based on property valuations. We have also been successful in obtaining federal grant funds to aid in developing our Regional Hazardous Materials Response program and in the area of Emergency Management Planning. The Compact operated within the 1997 budget appropriation of \$414,771. In October, the Board of Directors approved a 1998 budget of \$388,658. The 1998 budget includes \$247,968 for dispatch costs and \$140,690 for Compact operations including the computer aided dispatch lease/purchase.

The Compact wishes to acknowledge the contributions made by Chief Roland Bartlett of Boscawen who retired as Fire Chief this year. "Joe" has served as a member of the Executive

Committee for many years and is also a Past President. His strong support and work for the Compact will be missed. We wish him well in his retirement years.

We were saddened by the death of Retired Chief Jacob Chase of Pembroke. "Jake" was one of the prime movers in the organization of the Compact and also served as its President. His lifelong dedication to the Town of Pembroke and the fire service will long be remembered and we extend our deepest sympathy to his family.

The Training Committee was once again successful in establishing a mutual aid drill schedule with all departments hosting at least one drill during the year. There were several regional hazardous materials exercises as well as training in the area of fire suppression and emergency medical services.

The Dispatch Committee continually works to upgrade the performance and reliability of the computer aided dispatch system. At year end we purchased a fax machine to allow transmission of closed incident information directly to departments. We have asked all departments to provide a fax line capability for acceptance of this data. Submission of accurate data is one of the keys to quality dispatching and we are also asking that departments consider availing themselves of the E-911 mapping service which can provide us with a common mapping system.

The Regional Hazardous Materials Team has been actively training and planning throughout the year. They have

# GENERAL GOVERNMENT

completed the planned three year acquisition of core equipment and supplies and operate at Level "A" capabilities. A second used van was obtained to transport mitigation equipment and to function as a mobile command post. They have responded to several major and minor incidents as well as participating in large scale exercises. The Regional LEPC (Local Emergency Planning Committee) is nearing completion and adoption of the hazardous materials plan, including a risk analysis survey providing data on inventories of hazardous materials used, transported and manufactured by area business.

In addition to fire suppression and other public safety services, our departments are the prime providers of emergency medical services. We saw an increase in 1997 in the number of departments that now employ full-time day personnel to provide fire and EMS service.

Plans are underway to further develop our regional emergency medical operations on a mutual aid basis, as well as expansion of advanced life support services.

The Chief Coordinator responded to 103 mutual aid incidents and actively participated in several state and area organizations that have an impact on the Compact. He is currently serving as a member of the Legislative Committee of the New Hampshire Association of Fire Chiefs.

We encourage all departments to send representatives to all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Respectfully submitted,  
Dick Wright, Chief Coordinator

## NEW HAMPSHIRE HUMANE SOCIETY

Your Society has been inspected and licensed by the State and fulfills your animal shelter requirements. Every town has stray animal problems and we encourage your town and especially your Animal Control Officer to call upon us in 1998 if you have any questions.

**Adoptions:** We make every effort to give healthy, adoptable animals a second chance at life and we are very proud of our high percentage of successful adoptions.

**Unwanted, Abandoned, Stray Animals:** Every year approximately 4,000 animals are brought to the shelter. These are stray, abandoned, unwanted abused or neglected. Approximately 35% of these animals are

purebred. About 100 non-domestic animals are brought in each year - raccoons, rabbits, hamsters, white rats, birds, calves, horses, ponies, pigs, squirrels, skunks, guinea pigs, porcupines, goats and ducks. Over 90 cities and town use our shelter facilities, while police and animal control officers from approximately 36 towns/cities leave over 1,000 stray animals.

**Humane Education:** The Society presented educational programs in schools and before many adult groups last year. Shelter tours are always available. We believe that teaching kindness to children instills a love of life, all life, man and animals.



# GENERAL GOVERNMENT

**Pet Visit Program:** Every month, society volunteers bring small lap-size animals to the nursing homes throughout the area. Many lonely senior citizens are deprived of the companionship and love of a pet at a time in their lives when they are most needed. Both the animals and the

residents seem to respond to the shared affection.

The 1996 total number of animals brought to the New Hampshire Humane Society are as follows:

**By your Animal Control Officer:**

Dogs & Puppies: 6

Cats & Kittens: 15

Stray Other: 0

**Total received from ACO: 21**

Returned to Owner: 2

Returned to Owner: 0

Returned to Owner: 0

**From Residents:**

Dogs & Puppies: 3

Cats & Kittens: 1

Stray dogs from residents: 0

Stray cats from residents: 2

Stray Other from residents: 0

**Total received from Residents: 6**

**Total number of all animals received:**

**27**

Returned to Owner: 0

Returned to Owner: 0

Returned to Owner: 0

The shelter is open six days a week from 10:00 a.m. to 5:00 p.m. We are closed Sundays and Holidays. Animals may be left or adopted during these hours. We

welcome your visit to our shelter on Meredith Center Road, Laconia.

Respectfully submitted,  
Barry W. Walker, Executive Director

## POLICE DEPARTMENT REPORT

The year 1997 was an interesting year for the Police Department. Chief John P. Charron retired after almost ten (10) years of dedicated service to the Town of Pittsfield. The members of the Police Department, as I know the Town of Pittsfield thank him for his service. We wish John all the best in his new position, as Director of Security for the Concord Hospital.

During the year Officers' Haskell, Rich, Haines, Deal, Merrigan and Rowe left the department for personal reasons. We also wish them the best. A search was then conducted for a replacement Chief and the vacated officers positions. The search for the Chief's position was made and filled, only to have him resign.

The exact breakdown of calls for service are unavailable at this time. Part of the year's entries were made by hand, part

# GENERAL GOVERNMENT

in other software and part in the IMC program. I can only give you the total

number of arrests and calls for service.

Arrests	373
Call for Service	5,040

The names of the officers of the department are the following:

## Full Time

Corporal Arthur St.Laurent  
Officer David Girard  
Officer Sean Ford  
Officer Darrin Brown

## Admin/Dispatcher

Richard Patten

## Part Time

Officer Jonathan Fisher  
Officer Jeffrey Cain  
Officer Richard Burley  
Officer Aaron Sparks

We have written a COPS Grant for two more Full Time Officers. The Grant has been submitted to the Federal Government. We have word from Washington at the time of this report it will be approved. However, it will be up to you, the voters, to accept the Grant. I

hope you will give us your support. Your Police Department is here to serve and protect the citizens of Pittsfield.

Respectfully submitted,  
James A. Barnard, Interim Chief of Police

## PUBLIC WORKS DEPARTMENT REPORT

The first part of 1997 was very busy as usual. From January through April 1st we had 19 snowstorms and 3 freezing rainstorms which caused heavy icing on the roads. Many long hours were spent plowing, sanding and salting and on equipment maintenance.

During the summer we reconstructed River Road. All culverts were replaced and a catch basin system installed above the Bend O' the River. The old pavement was ground and 6-10" of crushed gravel was added to the road base from Bend O' River to Bridge Street. The road was then repaved with 3" of pavement.

Drainage improvements were started on Joy Street, as well as catch basins and underdrain on Lyford Hill Road to prepare these roads for reconstruction in 1998.

Other culverts were replaced throughout the Town.

The winter started out busy, with five snowstorms in November, but seemed mild with only five snowstorms in December.

I would like to thank my crew for a job well done.

Respectfully submitted,  
George Bachelder,  
Superintendent of Public Works

# GENERAL GOVERNMENT

## WASTEWATER TREATMENT FACILITY SUPERINTENDENTS REPORT

The Treatment Facility and collection system have been in operation now for 19 years and are working well. No major odor or treatment process upsets occurred during 1997, however; the age is starting to show on some of the original equipment.

The Town of Pittsfield's National Pollution Discharge Elimination System (NPDES) permit was renewed in September of 1997. The new permit

requires additional E-Coli testing and nutrient monitoring.

The removal of the Barnstead Road bridge and its reconstruction required the removal and temporary relocation of a wastewater force main and the reinstallation during bridge construction. Sewer funds will cover the cost of this work.

Respectfully submitted,  
Vernon C. Hipkiss, Superintendent

## WELFARE REPORT

The Welfare Department spent **\$13,080.19** on General Assistance in 1997. The Department assisted 35 people, paying 78 Vendors. The breakdown of the people receiving General Assistance was: Unemployed (8), Low Income (8), Medical

(7) Temporary Aide to Needy Families (6), Social Security Income (5), and Homeless (1). The following is a breakdown of the amount of general assistance received by each group:

SSI	\$3,472.73
Medical	\$2,883.11
Unemployed	\$2,698.24
Low Income	\$1,965.31
TANF	\$1,685.80
Homeless	\$375.00

The following is a breakdown of the type and amount of general assistance received:

Housing	\$10,276.24
Medical	\$1,530.46
Electric	\$797.87
Fuel	\$359.01
Miscellaneous	\$116.01

# GENERAL GOVERNMENT

The miscellaneous included cab fare to doctor's appointment, criminal check, and truck rental for moving.

The Town of Pittsfield receive cash reimbursement of **\$2,103.12** and work reimbursement of **\$1,691.63 (335.75 hours)** through participation in the Municipal Work Program. The Welfare Department would like to thank those recipients who have repaid or are repaying the Town for the General Assistance which they received.

**A SPECIAL THANK YOU TO ALL OF YOU WHO SO GENEROUSLY DONATED FOOD, YOUR TIME IN COLLECTING FOOD, AND THE MONEY TO THE PITTSFIELD FOOD PANTRY, IT IS GREATLY APPRECIATED.** The Pittsfield Food Pantry is operated strictly by donations of food items or money to purchase the food needed to operate the pantry. The Food Pantry donors include individuals, Pittsfield Clothes Closet, Organizations, School Classes, Churches, USDA, Boy Scout Drive, US Postal Drive, Restaurants, Stores, and Capital Region Food Program. The pantry received \$1,163.48 worth of USDA food, \$400.12 worth of Food Bank food from local church, and purchased

\$1,932.56 worth of food with donated money. In 1997 the Food Pantry gave food to 269 households or 778 individuals. It is estimated that \$12,000 - \$14,000 worth of food was given to these households.

The Pittsfield Welfare Department through the Capital Region Holiday Food Program was able to distribute 66 Holiday Baskets to needy families in town.

**A SPECIAL THANK YOU TO ALL OF YOU WHO SPONSORED A CHILD AT CHRISTMAS TIME THROUGH THE OPERATION SANTA PROGRAM. SIXTY-SIX CHILDREN WERE ABLE TO RECEIVE GIFTS AT CHRISTMAS BECAUSE OF YOUR GENEROSITY.**

The Pittsfield Welfare Department works hard for you the taxpayer because it is your money that is being spent. The Welfare Department is available for the people who need emergency assistance. The goal of the department is to give assistance one time or on a short term basis.

Respectfully submitted,  
Pamela St. Laurent, Welfare Director

## CONSERVATION COMMISSION

The three member Conservation Commission was reconstituted this year after a period of inactivity.

The Commission will be meeting regularly, in conjunction with the Natural Resources Committee, which was an

outgrowth of the Community Profile. Meetings are scheduled for 7:30 P.M. the last Wednesday of each month at the Town Hall. All are welcome.

Respectfully submitted,  
Patrick W. Morris, Chairman

# GENERAL GOVERNMENT

## PARKS & RECREATION

Well another year has come and gone and all of us on the Parks and Recreation Committee have been very busy. We started the year with our biggest project, Winter Fest, an event that truly benefits the young and old. Then it was on to the Easter Egg Hunt where hundreds of children experienced the magic of the Easter Bunny. The Fishing Derby was fun for all, thanks to the efforts of the Lets Go Fishing Club. The Forrest B. Argue Pool opened in June and thanks to Minnie Plante and Rick Anthony, we had another safe and successful season. Our entry in the Old Home Day Parade, "A Tribute to a Local Hero" won us a second place trophy with which everyone who participated in should be proud of. With fall came the

annual Boxcar Derby a fun event to watch and participate in.

Our major project for this year was the completion of the foot bridge across the pool. Thank you's go out to the Pittsfield Rotary Club and the Pittsfield Clothes Closet for their contributions of materials. A special thank you to the volunteers, led by Dana Elliott who worked so hard to complete the bridge.

All of us on the Committee would like to thank the taxpayers of Pittsfield for your support in making these events possible.

Respectfully submitted,  
Ella Stickney, Co-Chairman  
Louis Houle, Co-Chairman

## PLANNING BOARD

The past year was a busy one for the Planning Board. A substantial number of Subdivision, Boundary Line Adjustments and Site Review Public Hearings were held. In addition, a number of individuals appeared before the Board to determine if they needed to go for Site Review.

The Planning Board held a Public Hearing and voted to place upon the ballot, adoption of the BOCA National Code, CABO one and two family code, BOCA Basic Fire Prevention Code and NFPA 101 Life Safety Code.

The Planning Board also endorsed a proposed Warrant Article for the creation of a Historic District Committee to look into the benefits of creating a Historic District in Pittsfield.

The largest profile Site Review was the Rite-Aid Project. A new building on this important intersection in Town will set the tone for future building in the area. Although there was some disagreement among the Board regarding the building for the Rite-Aid Site, the Board reached a compromise and worked together to get the best building and benefits for the Town. As a result of the Boards suggestions, the Currier property was purchased to allow the Rite-Aid building to have an improved footprint. The Smith's also received some extra land to allow a larger yard, parking and fencing to protect their property.

Through negotiations, a historic granite marker was agreed to, noting the significance of the sites previous building. The flag pole was saved in its original

# GENERAL GOVERNMENT

place and a walking path was created using some of the old brick from the demolished Globe Building.

Follow up on the Site Review Plan for Pittsfield Aqueduct resulted in the large gas tank installed in the middle of the front lawn being put underground and out of sight. The Planning Board followed up on the landscaping to make sure the abutters rights were protected.

During the year Cartographic Associates, Inc. completed the program to digitize the town tax map, which included a new base map at 1" = 1,000' with property lines and a newly prepared digitized zoning map. This project will enable the Town to access and manipulate computerized maps and information for the Zoning and Planning Board and for Town planning work. Property owners will have the capability to print out parcel maps with abutters lists and to make changes to tax maps for boundary line adjustments.

All of these categories can be viewed and printed separately or in combinations for town wide or special area studies such as the potential development of the Route 28 corridor or revitalization of the down town.

Thanks to Planning Board members John Lenaerts for making the frame and Thomas Chayer for buying the glass, the Zoning Map is displayed in the Town Hall lobby as an aid for citizens.

The Planning Board developed a procedure to handle public complaints regarding an individual or entity who had not applied for site review.

In response to changes to State law, the Board implemented a new form for Voluntary Lot Mergers.

A subcommittee is working on subdivision revisions to make the regulations more user friendly, but at the same time protecting the Town where large developments are involved.

The single most prevailing theme that surfaced at Planning Board meetings were the problems caused by the lack of having a Code Enforcement Officer. This has created many situations detrimental to the Town and the rights and protection of its' citizens.

Without the alertness of an abutter, serious problems would have occurred when Rite-Aid was infringing on the existing right-of-way. A Code Enforcement Officer would have been inspecting this site and making sure construction conformed to the approved site plan. By not having a Code Enforcement Officer available to assist citizens and review their site and subdivision plan applications when they are submitted to the Town Office, it has caused unnecessary hardship and time delays for the applicant.

A Code Enforcement Officer is solely needed to help guide the Planning Board to provide development that will have a positive effect on our community and not have a negative effect on the taxpayers of Pittsfield.

# GENERAL GOVERNMENT

Your Planning Board consists of dedicated hard workers who have no private agendas and may not always agree

with each other, but as a group want to do what is best for Pittsfield. I am proud to be their Chairperson.

Respectfully submitted,  
Helen Schoppmeyer, Chairperson

## MASTER PLAN COMMITTEE REPORT

In February the Master Plan Committee began meeting bi-weekly and it continued this schedule throughout the year. The members began preparation of a map showing existing land uses within the Town, an initial element in the development of the Plan. This task was completed in April and provided the basis for discussion of issues and opportunities related to how land is and should be developed in the future.

The Community Profile, conducted April 4-5 was a huge success, a tribute to the work of the Profile's Steering Committee. The Profile report provides an important record of community consensus building for future use by the Master Plan Committee, as well as other boards and agencies. The five committees established through the profile process continue to be actively involved in planning projects and activities to enhance the community. The structure and purpose of these committees is contained in the Community Profile Report distributed to town agencies and organizations and on file in the Town Office.

During part of the year the committee focused on the Route 28 corridor land uses discussing issues such as traffic, access, strip development, types of uses appropriate for the area, preservation of trees and wetlands and the character of the roadway. A November field reconnaissance of the corridor was

conducted in order to finalize committee recommendations. The remainder of the year was spent on evaluating the downtown area.

The committee met with the Board of Selectmen to discuss town development issues; Franchesca Latawiec from the Office of State Planning met with the committee to describe wetlands and open space planning; a committee member researched and gave a presentation on the need for senior citizen housing; two members arranged and prepared notices for a committee-sponsored town wide meeting on the Dollars and Sense of Open Space, a presentation by the NH Wildlife Federation and the Society for the Protection of New Hampshire Forests. Members also attended the annual spring conference of the Office of State Planning.

With committee membership remaining relatively constant during the year the members' commitment and dedication to completing the land use element remained high. Two members resigned mid-year, Steve Abortion and Ray Chapman. The loss was offset by two new members, Nancy Christi and Darken Bent who joined the committee as a result of our advertisement in the newspaper.

Respectfully submitted,  
Helen Schoppmeyer  
Susan Muenzinger,  
Co-Chairpersons

# GENERAL GOVERNMENT

## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and the City of Concord. The Town of Pittsfield is a member in good standing.

Our mission is to improve, through education, training and planning assistance, the abilities of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations and planning documents; models; data and access to data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, GIS mapping and grant preparation.

CNHRPC's assistance has been primarily to the Planning Board, but is

available to all agencies and board of Pittsfield. During 1997 services to the Planning Board included reviewing the Site Plan Application for the Rite-Aid project, including preparing for and participating in Planning Board meetings related to such elements as lighting, traffic flow, building design and signage; creating a Voluntary Lot Merger Form and attending a meeting to explain the procedure; consultation on: site plan review regulations and the applicability of site plan review to agricultural uses; lot line adjustments and subdivisions; solid waste districts and local land use regulations; the Main Street Program and Office of State Planning planning and zoning conference materials. A workshop on using the RSA's in planning was prepared and a copy of the sign video was provided to a board member and presented at the request of the Planning Board. In addition, CNHRPC assisted the school district in reviewing the Community Development Block Grant application, its project status, time table and work plan. The Master Plan Committee was provided with a National Wetlands Inventory map at 1" = 1,000' and a map of conservation lands. Finally, a map was prepared for the Pittsfield Solid Waste District for post fire planning purposes and at the regional level the Commission accomplished the following:

- ◆ Assisted community representatives with implementing management plans for the Contoocook and Merrimack Rivers;
- ◆ Presented and sponsored educational programs on economic development;
- ◆ Hired, oriented and held a reception to introduce the new Executive Director, Leigh Komormick;
- ◆ Distributed informational newsbriefs and announcements on current planning topics;
- ◆ Relocated its offices from the Merrimack County Nursing Home to the Summer Street School in Penacook;



# GENERAL GOVERNMENT

- ◆ Distributed the zoning amendment calendar to assist Towns with the amendment process;
- ◆ Conducted about 100 traffic counts on state and local highways;
- ◆ Created a new informational brochure about CNHRPC and its services; and
- ◆ Enhanced its Geographic Information System program to better serve the needs of member Towns.

Respectfully submitted,  
Helen Schoppmeyer  
Susan Muenzinger  
Commission Representatives

## ZONING BOARD OF ADJUSTMENT

The purpose of the Zoning Board is to grant relief to property owners from the strict application of the Zoning Ordinance. The Board may also grant special exception permits for certain uses authorized in the Ordinance.

The changes to the Zoning Ordinance presented to the voters in March were all adopted. They include changes to Article 3 Definitions and Article 14 Storage Containers.

Variations for uses not permitted in the ordinance and area variations may be granted provided the property owner meets the criteria established for the Board to grant such exemptions. These include the following: the proposed use would not diminish surrounding property values; granting the variance would be a benefit to the public interest; there are special conditions on the land which would impose a hardship as a result of the literal enforcement of the ordinance; granting the variance would do substantial justice; the proposed use is not contrary to the spirit of the ordinance; and the variance request is the minimum necessary.

The Planning Board had Cartographic Associate's digitize the Town's existing tax map and prepare a new base map for the Town. When you are in the Town Hall, take notice of the framed zoning map, on the new base, showing each lot and which zoning district they are located in. Special thanks goes to John Lenaerts for making and assembling the frame and to Tom Chayer for donating the glass.

Copies of the Zoning Ordinance, with the above changes, are available at the Town Hall. Completed applications, newly revised this year, for variations and/or special exceptions must be submitted to the Town Office fifteen (15) days prior to the meeting, not including the day of the meeting. The Zoning Board meets the second Thursday of each month. If no applications are received and there is no other business to conduct, the Board will not meet.

The Superior Court upheld the Zoning Board's decision to grant Matthew St. George a Special Exception for an autobody shop on Route 107.

# GENERAL GOVERNMENT

In 1997 the Zoning Board of Adjustment acted on the following:

<b>Petition for Special Exception</b>	
Granted	0
Denied	0
No Action Required	1
<b>Petition for Variances</b>	
Granted	3
Denied	1
No Action Required	1
<b>Petition for Rehearing</b>	
	2

Respectfully submitted,  
David Pollard, Chairman



John Lenaerts demonstrating  
basket watering techniques to  
Selectman Paul A. Richardson

# TRUSTEES OF TRUST FUNDS

## FINANCIAL REPORT OF E.P. SANDERSON TRUST FUND FOR 12 MONTHS ENDING 12/31/97

### Principal:

Original Investment Schedule		\$686,691.67
Gains & Losses to 12/31/97		
Losses	(73,642.27)	
Gains	1,144,951.73	
Book Value as of 12/31/97		\$1,758,001.13

Income in Hand 12/31/96		\$95,034.44
Dividends & Interest 12/31/97		91,767.66
Refund Pittsfield Players		1,200.00

### Expenditures:

Pittsfield Police Department		1,929.98
Pittsfield Blueberry Express		2,000.00
Pittsfield High School		28,765.87
Pittsfield Players		1,250.00
Pittsfield Historical Society		1,500.00
Pittsfield Center Development		500.00
Concord Visiting Nurse Association		11,330.00
Ambulance Service		25,000.00
Parks & Recreation Department		2,000.00
Parent-Child Center		2,500.00
Old Home Day		2,000.00
Carpenter Memorial Library		1,700.00

Total Expenditures \$80,475.85

Balance in hand 12/31/97 \$107,526.25

# TRUST FUNDS REPORT

## FOR THE YEAR ENDING DECEMBER 31, 1997

Date	Name of Fund	Use	How Invested	Balance Beg. Yr	New Funds	Cash Gains or Losses on Securities	With-drawals	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year	Grand Total of Principal Year End
1933	Butler, Charles	Carpenter	Bank CD's	1,000.00				1,000.00					1,000.00
1934	Carpenter, Georgiana	Library	Bank CD's	10,000.00				10,000.00		457.40	457.40	10,000.00	10,000.00
1934	Carpenter, Joshua	Books	Bank CD's	10,000.00				10,000.00		457.40	457.40	10,000.00	10,000.00
1934	Foot, Lizzite	or	Bank CD's	3,100.00				3,100.00		-	-	3,100.00	3,100.00
1981	Sied Dog Fund	Maintenance	Bank CD's	522.63				522.63		25.22	25.22	522.63	522.63
1914	Emerson-Berry	PHS Books & US	US	944.09				944.09		63.77	63.77	944.09	944.09
1948	French, Francis	Apparel	Government Securities	1,462.84				1,462.84		98.80	98.80	1,462.84	1,462.84
1948	Joy, James	Teachers	For Pittsfield	2,430.00				2,430.00		164.13	164.13	2,430.00	2,430.00
1948	Merrill, Thomas	Schools	Schools	1,147.40				1,147.40		77.50	77.50	1,147.40	1,147.40
1948	Academy Fund	Pittsfield	Interest	4,219.18				4,219.18		284.97	284.97	4,219.18	4,219.18
1937	Lane, Ella	School	Bank	25,000.00				25,000.00		1,688.57	1,688.57	25,000.00	25,000.00
1976	Argue, Dr. F.B.	District	Savings	11,600.00				11,600.00	2,492.80	827.43	600.00	2,720.23	14,320.23
1968	Nursing	Medical	Medical	6,505.47				6,505.47	8,654.93	605.91	1,500.00	7,760.84	14,266.31
	Scholarship	Nursing											
1996	Thekla Kelley	Floral Park		15,000.00	1,074.24			16,074.24	110.65	1,013.14	1,000.00	13.14	16,087.38
1950	Bartlett, Capt. Asa	Civil War Vets		1,150.00				1,150.00	1,490.29	79.35	80.00	110.00	1,260.65
1961	Hook, Margaret L.	Uncared Lots		17,399.77				17,399.77	1,856.54	1,206.39	1,534.00	1,162.68	18,562.45
1974	Mt. Calvary Cemetery	Maintenance		4,461.80	928.27			5,390.07	1,777.98	329.28	1,856.54	5,719.35	5,719.35
1978	Quaker Cemetery	Maintenance		5,000.00				5,000.00	70.90	374.91	300.00	1,852.89	6,852.89
1948	Moody-Kent Fund	Awards PHS		500.00				500.00	921.25	689.29	800.00	81.67	581.67
1993	Sonia Robinson Fund	Journalism		10,000.00				10,000.00	16.87	67.80	50.00	34.67	10,810.54
1995	Chase Lot	Care of Lot		1,000.00				1,000.00	57.15	34.64	-	91.79	1,034.67
1995	Marston Cemetery	Care of		500.00				500.00	97,837.07	6,802.69	-	104,639.76	134,639.76
1983	Capital Reserve	Town Hall Bldg		30,000.00				30,000.00	7,365.32	4,457.22	-	11,822.54	100,881.19
1994	Capital Reserve	School District		59,038.65				89,038.65	5,711.06	6,208.29	-	11,919.35	131,919.35
94-95	Capital Reserve	Fire & Rescue		95,000.00				120,000.00	450.02	223.89	-	673.91	131,173.91
1995	Capital Reserve	Park & Rec Dept		6,000.00				9,500.00	792.47	1,349.85	-	2,142.32	32,142.32
1995	Capital Reserve	Public Wks Loader		15,000.00				30,000.00	-	1,496.86	-	3,078.12	-
1995	Capital Reserve	Public Wks Dump Tr		40,000.00				-	-	373.52	-	373.52	11,373.52
1997	Capital Reserve	Police Cruiser		11,000.00				11,000.00	-	169.79	-	169.79	5,169.79
1997	Capital Reserve	Public Wks Sm Trk		5,000.00				5,000.00	-	-	-	-	-
	Total Capital Reserve			245,058.65	89,500.00		40,000.00	294,558.65	113,511.07	21,308.24	3,078.12	131,741.19	426,299.84
	Total Cemetery Funds			136,795.05	750.00			137,545.05	119,275.85	14,063.24	12,477.65	120,861.44	258,406.49
	Total Specials Funds			132,943.18	2,002.51			134,945.69	17,449.36	8,580.75	11,062.38	14,967.73	149,913.42
	Total Sanderson Funds			1,687,636.94		70,364.19		1,758,001.13	95,034.44	92,967.66	80,475.85	107,526.25	1,865,527.38
				\$ 2,202,433.82	\$ 92,252.51	\$ 70,364.19	\$ 40,000.00	\$ 2,325,050.52	\$ 345,270.72	\$ 136,919.89	\$ 107,094.00	\$ 375,096.61	\$ 2,700,147.13

# CARPENTER MEMORIAL LIBRARY

Balance December 31, 1996:		\$8,591.75
Receipts:		
	Town of Pittsfield	\$28,000.00
	Gifts	1,045.00
	Fines	279.16
	Interest on Checking Account	111.41
	Refunds	330.16
		\$29,765.73
Expenses:		
	Salaries	\$16,582.75
	FICA	1,268.54
	Books/Periodicals	5,764.66
	Supplies/Misc.	297.21
	Oil	1,122.09
	Electricity	851.63
	Equip/Services/Repairs	528.61
	Travel/Professional Dues	1,058.62
	Cost of Checks	44.15
	Telephone	882.41
		\$28,400.67
Balance Checking Account as of December 31, 1997		\$9,956.81

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## CARPENTER MEMORIAL LIBRARY TRUST FUND ACCOUNT

Margaret & Everett Batchelder Fund	787.11
Butler Trust Fund	152.24
Carpenter Trust Fund	1,901.52
Gertrude & Eralsey Ferguson Fund	959.31
Lizzie Foote Trust Fund	145.80
Calvin W. & Agnes Foss Fund	159.61
Jenkins Room Memorial Fund	3,712.04
Sled Dog Trust Fund	54.00
Memorial Gifts/Miscellaneous	56.81
Balance Trust Fund Checking Account as of December 31, 1997	\$7,928.44

Respectfully submitted,  
 Daniel F. Welch  
 Faith A. Whittier  
 Shirley A. Genest  
 Library Trustees

# CARPENTER MEMORIAL LIBRARY

Change is a constant at the Carpenter Library. This past year saw the departure of Ami Lane as Library Director after two years of dedicated service to the patrons of Pittsfield. Her position was passed along near the end of 1997 to Joan Wadleigh, and Joan is in the process of discovering all the nooks and crannies at the library and adapting her management style to fit its resources. We are fortunate to be able to make the transition with the help of our veteran library assistants, Millie Becker and Carol Grainger.

The Second Start - Even Start programs moved in the fall to the High School under the direction of some of our old friends. Marley Taylor still provides drop-in services for tutoring and other needs at the library one morning a week. Story hours are held monthly in the Jenkins Room and dozens of well behaved pre-schoolers use our Children's Corner to choose a book to take home. Pre-school outreach will be aided this year by an Americorp worker who will be arranging additional story hours and other services to pre-readers and their families. She hopes to add after school programs as well.

The Carpenter Library was the beneficiary in 1997 of several monetary gifts, including a generous gift through Veronica Turner, former coordinator of our Second Start evening program. The Clothes Closet gave money to purchase tapes and bequests from the estates of Dr. Mary Frances Smith and Agnes Ring have added to our funds. We are grateful to all who have given.

The library staff remains at three part-time librarians, with the hours the same

as last year, twenty-eight hours a week in the winter and twenty-six in the summer. New technology initiatives and requirements by the New Hampshire State Library for public access to computer assisted research will stretch our ability to keep things running smoothly. However, there are exciting things in store when we finally do get up-to-date. Patrons will be able to locate materials on an on-line catalog system, determine whether their library owns particular materials and even learn where books may be obtained if we do not have them in our collection. We have acquired a good number of CD's that may be used by patrons on our computer system. These supplement the research capacity of our print collection.

Because of minimal paid staffing, volunteers are important to the functioning of the library. We now have few volunteers and it is my hope to build a cadre of a dozen or so who, with regular hours and responsibilities, will help fill some of the gaps. Demands on public libraries are increasing rapidly and we must find ways to meet them.

The Carpenter Library served 7,570 patrons in 1997. We processed nearly 1,000 pieces of new material and circulated 13,500 books and videos. Over 900 periodicals circulated in 1997. Acquisitions were down for the year due to rising book prices and a lack of funds. Large print books from the State Library were distributed in alternate months to the library and at the Senior Meal Site, at the rate of about 350 for the year.

Respectfully submitted,  
Joan Wadleigh, Director

# CARPENTER MEMORIAL LIBRARY

## 1997 CARPENTER MEMORIAL LIBRARY STATISTICS

### Circulation

Adult Books including Audio Books	6,536
Children's Books Including Audio Books	5,473
Videos	1,644
(Figures for Summer Program not Included)	
<u>Total Circulation:</u>	13,653

### Total Acquisitions:

(Includes Print, Audio, Video and CD Material)	985
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Paul A. Richardson volunteers to water the many petunia flower baskets around town.



# BCEP SOLID WASTE FACILITY

<b>REVENUE</b>	<b>1997 BUDGETED REVENUE</b>	<b>1997 ACTUAL REVENUE</b>	<b>1998 PROPOSED REVENUE</b>
<b>OPERATING REVENUE</b>			
Disposal Fees	2,000	4,981.25	4,000
Interest on Accounts	1,000	829.57	500
Refunds & Dividends	7,500	8,656.10	7,500
Demolition Fees	10,000	18,907.05	15,000
Sale of Equipment	0	2.30	
Tonic Machine	400	15.50	
Permit Stickers	400	244.00	
Previous Year Surplus (Deficit)	20,000		
Service Revenue	1,000		
Checking Account Charges		(355.55)	
Reimbursements		4,587.00	
Transfers from Reserve	25,000		
	\$ 67,300	\$ 37,867.22	\$ 27,000
<b>RECYCLING RESERVE</b>			
Aluminum Cans		12,958.60	10,000
Cardboard		622.03	7,500
Grants			1,000
Newspaper		218.53	2,000
Plastic			
Tin Cans		976.80	2,500
Copper	1,000		1,000
Wet Cell Batteries	250	426.60	500
Textiles		147.05	
Mixed Paper		673.83	
CFC Pumping	500	1,698.00	
	\$ 1,750	\$ 17,721.44	\$ 24,500
<b>TAX REVENUE</b>			
Town of Barnstead	136,350	93,455.88	78,500
Town of Chichester	132,702	132,702.32	132,702.32
Town of Epsom	84,178	84,178.08	84,178.08
Town of Pittsfield	155,861	155,860.64	155,860.64
Town of Pittsfield	160,609	160,608.96	160,608.96
<b>TOTAL TAX REVENUE</b>	<b>\$ 533,350</b>	<b>\$ 533,350.00</b>	<b>\$ 533,350.00</b>
Fire Related Revenue		572,997.00	
<b>TOTAL REVENUE</b>	<b>\$ 602,400</b>	<b>\$ 1,161,935.66</b>	<b>\$ 584,850</b>



# BCEP SOLID WASTE FACILITY

<b>APPROPRIATIONS</b>	<b>1997 BUDGETED REVENUE</b>	<b>1997 ACTUAL REVENUE</b>	<b>1998 PROPOSED REVENUE</b>
<b>ADMINISTRATIVE</b>			
Administrator's Salary	38,055	38,568.69	39,958
Telephone	1,500	1,393.89	1,500
Office Supplies	1,500	1,961.21	1,500
Legal Fees	50		50
Accounting Fees (Auditor)	4,000	6,972.70	4,000
Secretary -Treasurer	11,000	18,679.81	22,000
Postage	400	327.97	350
Advertising	450	188.00	500
Dues (NHRRA - NHMA)	850	933.29	900
Permits & License (Registration)	200	70.00	100
Transfer to Petty Cash		30.00	
Tonic, Water, Coffee, Cups, Etc.	1,500	1,257.50	1,000
Unclassified Payments		15,329.12	
Reimbursed Expenditures		14.95	
	\$ 59,505	\$ 85,727.13	\$ 71,858
<b>MAINTENANCE</b>			
Tools	2,000	897.08	5,000
Building	5,000	264.22	5,000
Machinery & Equipment	2,500	2,061.68	5,000
Spare Parts, Supplies	5,000	3,415.61	5,000
Cleaning Supplies	500	220.76	400
1995 Ford Pickup		8,261.72	500
New Horizontal Bailer		6,584.78	5,000
Old Yale Forklift		30.78	
New Yale Forklift			1,000
Compactors	500	3,311.05	2,000
Site Work	4,000	2,091.00	
Power Screen		888.97	1,000
1997 Mack Truck		158.50	1,000
	\$ 19,500	\$ 28,186.15	\$ 30,900
<b>OPERATIONS</b>			
Fuel (Gas/Oil Kero/Diesel)	6,000	13,150.72	7,000
Propane	100	1,054.10	1,500
Electric	9,000	2,987.61	8,000
Operations Wages	112,800	105,388.18	118,440
FICA	10,035	11,940.04	11,368
Medicare	2,347	2,802.89	2,659
Health Insurance	10,250	3,066.68	13,368
Workmen's Compensation	14,857	12,937.64	13,000

# BCEP SOLID WASTE FACILITY

APPROPRIATIONS	1997 BUDGETED REVENUE	1997 ACTUAL REVENUE	1998 PROPOSED REVENUE
<b>OPERATIONS</b>			
Unemployment Compensation	2,100	2,140.00	2,400
Safety Equipment	4,000	4,014.50	4,000
Machine Rental	1,500	1,371.28	1,320
NH Retirement System	5,487	4,934	9,168
Employee Training	500	120	500
Service Fee to Pittsfield	6,500		6,500
Employee Tax Deposits		(95)	
Signs	2,000	233	
Liability Insurance	6,000	5,875	6,500
Pittsfield Salvage Contract	87,500	66,503	58,441
Incentive Plans	5,000		5,000
	\$ 287,973	\$ 240,420.75	\$ 271,161
<b>TRANSPORTATION &amp; TIPPING FEES</b>			
Demolition Tipping Fees	10,000	10,894.95	10,000
Freight for Recyclable	250		
MSW (Tipping Fees)	175,000	141,511.71	140,000
Tire Removal	2,500	7,818.10	5,000
Paint/Hazardous Material Removal		591.80	1,500
Septage Removal	300	80.00	300
	\$ 188,050	\$ 160,896.56	\$ 156,800
<b>CAPITAL EXPENDITURES</b>			
Purchase Canisters	9,000	10,950.00	9,000
New Entrance Roadway	15,369		
Other Equipment Purchases		23,412.34	47,129
Grant Expenditures		1,978.58	
	\$ 24,369	\$ 36,340.92	\$ 56,129
<b>LANDFILL CLOSURE</b>			
Contracted Services	25,000	15,000.00	
	\$ 25,000.00	\$ 15,000.00	
<b>FIRE</b>			
Fire Replacement Costs		62,622.35	
Fire Additional Operations		19,188.17	
Fire Cleanup		30,209.57	
1996 Expenditures		9,786.42	
New Building		475,761.52	
		\$ 597,568.03	
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 604,397</b>	<b>\$ 1,164,139.54</b>	<b>\$ 586,848</b>

\*Figures as of 12/4/97

# COMMUNITY ACTION PROGRAM

COMMODITY SUPPLEMENTAL FOOD is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby and low income elderly. Food is distributed from our Concord warehouse. Value \$22.21 per unit. \*(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)

PACKAGES - 745  
PERSONS - 62  
TOTAL VALUE \$16,546.45

CONGREGATE MEALS - All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and special events. Value \$5.99 per meals.

MEALS - 3,485  
PERSONS - 22  
TOTAL VALUE \$20,875.15

EMERGENCY FOOD PANTRIES provides up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.

MEAL - 399  
PERSONS - 19  
TOTAL VALUE \$1,197.00

HEAD START is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$6,200 per child.

CHILDREN - 11  
TOTAL VALUE \$68,200.00

FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 96-97 programs was \$401.00.

APPLICANTS - 103  
PERSONS - 291  
TOTAL VALUE \$40,168.49

MEALS-ON-WHEELS provides the delivery of nutritionally balance hot meals to homebound elderly or adult residents five days per week. Value \$6.30 per meal.

MEALS - 5,806  
PEOPLE - 28  
TOTAL VALUE \$36,577.80

SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$4.56 per unit). Value to visitees is comparable to similar private sector services (\$4.56 per unit/hour).

HOURS - 518  
VISITEE - 8  
TOTAL VALUE \$2,362.08

WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes direct material and labor costs of \$1,203.60.

HOMES - 6  
PERSONS - 18  
TOTAL VALUE \$15,544.40

# COMMUNITY ACTION PROGRAM

WOMEN, INFANTS AND CHILDREN

provides specific foods to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.

VOUCHERS - 1,644  
 PERSONS - 137  
 TOTAL VALUE \$63,294.00

USDA COMMODITY FOODS are now distributed directly to local food pantries and soup kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents. Values are:

Corn \$8.64 per case	7	\$60.48
Tomatoes \$7.46	8	\$59.68
Macaroni \$7.75	8	\$62.00
Figs \$17.12	7	\$119.84
Creamed Corn \$8.61	8	\$68.88
Apple Juice \$11.82	5	\$59.10
Pineapple \$17.13	6	\$102.78
Rice \$11.69	5	\$58.45
Corn Cereal \$15.96	5	\$79.80
Pinto Beans \$8.10	6	\$48.60
Vegetarian Beans \$6.68	7	\$46.76
Tomato Sauce \$5.90	7	\$41.30
Cherries \$9.09	1	\$9.09
Peanut Butter \$38.03	6	\$228.18
Applesauce \$9.53	7	\$66.71
Orange Juice \$11.64	5	\$58.20
Fig Nuggets \$19.14	3	\$57.42
Prunes \$22.80	5	\$114.00
Salmon \$27.24	8	\$217.92
Spaghetti \$7.90	4	\$31.60
Green Beans \$7.22	3	\$21.66
Dehy Potatoes \$11.42	4	\$45.68
Fruit Cocktail \$14.64	4	\$58.56

FAMILY PLANNING provides confidential, comprehensive gynecological care, including complete medical examinations, breast exams, Pap smears, pregnancy testing, birth control and counseling. Value \$60.00 per unit.

VISITS - 4  
 PERSONS - 2  
 TOTAL VALUE \$219.60

NEIGHBOR HELPING NEIGHBOR FUND

awards grants up to \$250 to people facing energy emergencies but non-eligible for fuel assistance.

HOUSEHOLDS - 5  
 PERSONS - 18  
 TOTAL VALUE \$750.00

GRAND TOTAL OF ALL \$267,451.66

INFORMATION AND REFERRAL - CAP

provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

# UNH COOPERATIVE EXTENSION

UNH Cooperative Extension provides Merrimack County residents with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture and improve the economy.

As your local link to the University of New Hampshire, Cooperative Extension provides practical education to people of all ages.

Because of our partnership with Merrimack County, the State of New Hampshire and the federal government, we go by the special name of UNH Cooperative Extension. In every Merrimack County community, this partnership is at work, increasing economic development, enhancing the environment and developing human potential.

Extension educators provide informal educational programs in the areas of Natural Resources and Family, Community and Youth, advised and assisted by a local advisory council.

Merrimack County residents also benefit from state-wide Extension programming. Among these many local and state efforts are monitoring water quality in our lakes and rivers, reducing the use of pesticides, parenting programs, 4-H and Youth Development programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities, developing a strong volunteer base and providing research-based information to citizens.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. County staff have worked with many of the communities in a variety of ways. The Community Profile was held in two communities in the past year. This community event works through a process to help community members create a vision about what they want their community to be like and then works through the process that helps from action groups to reach their goals. Follow up support is available from UNH Cooperative Extension staff.

Our community efforts include after school programs, teen assessment projects, land use management planning, wellness teams, town office visits, Master Gardeners, working with schools on maintenance of landscaped areas and providing updated Extension publication notebooks to all town libraries.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately 1.5 out of every four families in the county.

Visit our new office, located at the Merrimack County Nursing Home at 315 Daniel Webster Highway, Boscawen. We're open Monday-Friday, 8:00 a.m. until 4:30 p.m. Or call us at 225-5505 and 796-2151 or find us on the Web at [HTTP://CEINFO.UNH.EDU](http://CEINFO.UNH.EDU).

# VITAL STATISTICS

## BIRTHS

DATE	NAME OF CHILD	NAME OF FATHER	MAIDEN NAME OF MOTHER
3/4/97	Olivia Marie Howard	David John Howard	Patricia Ann Schwenz
3/15/97	Grace Katherine Sargent	Michael Sloan Sargent	April Marie Tomaskovic
3/16/97	Jesse Anthony LaPlante	Joseph Michael LaPlante	Penny Ann Daniels
4/1/97	Germain Tex Simond Wallen	Tex Simond Wallen	Joanne Marie LeBlanc
4/8/97	Hunter Michael Archambault	Brad Lee Archambault	Kelly Mae Deno
5/5/97	Josaphine Catherine Towle	Andrew Lewis Towle	Tracy Melissa Tobin
5/7/97	Robert Allen Palmer	David Allen Palmer	Leslie Moore
5/14/97	Molly Jean Messina	Brian Michael Messina	Laura Jean Gendron
5/15/97	Russell Peter Colby	Jason Michael Colby	Amanda Jo Watson
5/20/97	Amelia Cassidy Duane	Richard Daniel Duane, Jr.	Tamara Jane Lynch
5/25/97	Justin Joseph Wilson	Clayton Alvin Wilson, Jr.	Diane Marie Marcoux
5/26/97	Danielle Alexandria Jackson	Scott Alan Jackson	Teresa Rose Russell
5/29/97	Christina Pearl Ann Nason	Andrew Walter Nason	Melissa Ann Boston
6/2/97	Jake Arthur Beaudoin	Richard Raymond Beaudoin	Nicole L. Lessard
6/18/97	Alex Ryan Lamere	Peter Scott Lamere	Stephanie Marie Burritt
6/25/97	Derek Anthony Larck	Dennis James Larck	Lisa Marie Shampney
7/4/97	Colby Raymond Clark	Kevin Anthony Clark	Lisa Ann Derosier
7/7/97	Morgan Renee Corliss	Charles Albert Corliss, Jr.	Kathleen Sue Wicks
7/19/97	Matthew David Long	David Allen Long	Tina Marie Vaznis
7/22/97	Quinn Ryan Boyce	Robert Michael Boyce	Debra Ann Cloutier
7/27/97	Charles Daniel Smith	Charles Todd Smith	Kathryn Ann Kimball
8/8/97	Willard Oliver St. George	Michael Earle St. George	Beulah Ethelyn Green
8/12/97	Christian Cruz Felix	Cruz Felix, Jr.	Jennifer Joy Marden
8/29/97	Cory Peter Yelle	Kevin Leo Yelle	Cynthia Jean Ross
9/24/97	Brianna Bryse Slayton	Christopher Kirmayer Slayton	Sharon Suzanne Deane
9/27/97	Dominic Andrew Scotti	Richard Anthony Scotti	Jennifer Lee Armburg
11/21/97	Chad Monroe Eaton	Frank Monroe Eaton	Stephanie Sue Geno
11/23/97	Nathan Alan Brown	Kenneth Alan Brown	Lisa Lee Duford
11/25/97	Samuel William Collins	Joseph Martin Collins	Deborah Sue Burley

# VITAL STATISTICS

## BIRTHS

DATE	NAME OF CHILD	NAME OF FATHER	MAIDEN NAME OF MOTHER
11/26/97	Jordan MacKenzie Paggi	James Charles Paggi	Lisa Ann Teloian
11/29/97	Julie Marie Frenette	Dana Eugene Frenette	Sabrina Marie Blanchette

## MARRIAGES

DATE OF MARRIAGE	NAME OF BRIDE & GROOM	RESIDENCE OF EACH
3/2/97	Stephen Arthur McPhee Michele Lee Lavoie	Pittsfield Pittsfield
3/11/97	Yair A. Balderrama Michelle Elaine Meader	Mexico Pittsfield
3/19/97	Tom David Kryander Brenda Pepin Kryander	Pittsfield Pittsfield
4/14/97	Nelson Joseph Michaud, Jr. Karen Marie Griggs	Pittsfield Pittsfield
5/10/97	Shane Alan Clark Jennifer Anne Dunne	Concord Pittsfield
5/10/97	Jeff R. Chadbourne Bonnie Mae Hughes	Pittsfield Pittsfield
5/24/97	Charles LeRoy Garland Lorraine Grace Parker	Pittsfield Pittsfield
5/25/97	Guy Anthony Mitchell Kimberly Ann Brungot	Pittsfield Pittsfield
6/21/97	Chance Shannon Smith Wendy Ann Prentice	Pittsfield Pittsfield
7/4/97	Matthew Peter Russell Jodi Lu Eaton	Epsom Pittsfield
7/26/97	David Lee Chase Ellen Lucille Duval	Pittsfield Pittsfield
7/26/97	Stuart Jeffrey Edmond Katherine Emily Bleckmann	Chichester Pittsfield
8/2/97	Edgar H. Merrill Elaine G. Smith	Pittsfield Pittsfield
8/9/97	Norman L. Gagnon, Jr. Rhonda Marie Williams	Pittsfield Pittsfield
8/16/97	James Patrick Harrington Susan Lyn Bernhart	Pittsfield Pittsfield
8/23/97	Gary Lawrence Chagnon Annette Sylvia Regis	Pittsfield Pittsfield
9/12/97	Johnny Thomas Shaver, Sr. Anne Marie Latorella	Pittsfield Pittsfield

# VITAL STATISTICS

## MARRIAGES

DATE OF MARRIAGE	NAME OF BRIDE & GROOM	RESIDENCE OF EACH
9/20/97	Henry Joseph Wallace, Jr. Grace Mary Wagner	Pittsfield Pittsfield
9/20/97	Bruce Stephen Moore Diane Linda Chaffee	Pittsfield Pittsfield
10/30/97	Michael Allen Provost Kimberly Kay Bagley	Pittsfield Pittsfield
11/7/97	Eugene Wesley Ladd, Jr. Robyn Keating	Pittsfield Barnstead

## DEATHS

DATE OF DEATH	PLACE OF DEATH	NAME OF DECEASED	NAME OF FATHER	MAIDEN NAME OF MOTHER
1/20/97	Epsom	John Paul Nash	Harold Whitcomb	Andrea T. Brock
2/3/97	Pittsfield	Clara Munroe Hobey	Charles H. Wentworth	Ruth Munroe
3/29/98	Pittsfield	Virginia M. Bromiley	Raymond Cook	Lilly
4/5/97	Concord	William J. Audette	Joseph Audette	Elizabeth Bruileth
4/19/97	Concord	Charlotte E. McClary	Clyde R. French	Beatrice Merrill
4/28/97	Pittsfield	Michael A. Archambault	Bradley Archambault	Kelly Deno
5/25/97	Concord	Gerald I. Gilman	Frank E. Gilman, Sr.	Hazel Hodgman
6/3/97	Pittsfield	Agnes I. Ring	Frank E. Ring	Elizabeth Gillin
6/25/97	Concord	Lynne Pollard	Maurice Underwood	Melba Pelkham
7/4/97	Concord	Agnes L. Rogers	John T. Galbreath	Ura Frain
8/27/97	Lebanon	Christina Pearl A. Nason	Andrew W. Nason	Melissa Boston
9/14/97	Concord	John H. Perkins, Jr.	John H. Perkins, Sr.	Winifred Hill
10/16/97	Concord	Philip J. Sabbia, Sr.	Girolimo Sabbia	Mary DiGregorio
11/2/97	Pittsfield	Jeannie M. Hanson	Edward A. Genest	Phyllis E. Boyd
11/9/97	Concord	Alden W. Witham	Lester Witham	Marion Morton
11/23/97	Pittsfield	George E. Freese, Jr.	George E. Freese, Sr.	Elizabeth J. Sweet
11/25/97	Concord	Margaret M. Briggs	Nelson St. Laurent	Esther Wilson
12/19/97	Concord	Roland G. Hutchins	Henry Hutchins	Aurora Forest





