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1995 ANNUAL TOWN REPORT PEMBROKE, NEW HAMPSHIRE



Little Red Schoolhouse/Pembroke Grange

INFORMATION ABOUT PEMBROKE

AREA	Approximately 22.64 Square Miles
ROADS	Approximately 70.24 Miles of Road
POPULATION	Approximately 6,665
INCORPORATED	1759
CHURCHES	Three, representing three denominations
SCHOOLS	Pembroke Village (K-1) Pembroke Hill (2-4) Three Rivers (5-8) Pembroke Academy (9-12)
STATE SENATOR, 15TH SENATORIAL DISTRICT	Sylvia Larsen
REPRESENTATIVES TO THE GENERAL COURT, DISTRICT 12	Gabby Daneault Mary Ellen Pitman Robert Varsalone Randall Shaw
UNITED STATES SENATORS	Judd Gregg Bob Smith
UNITED STATES REPRESENTATIVE	Charlie Bass
ANNUAL ELECTION	2nd Tuesday in March
ANNUAL TOWN MEETING	Saturday following election

* * * * *

ABOUT THE COVER

Little Red Schoolhouse/Pembroke Grange

The schoolhouse was built in 1850 and was permanently closed for use as a school in June, 1948. The School District closed the building for a few years after 1932, and opened it again during the 1940's. At the 1948 School District meeting, the Town voted to keep the building, as it was, never to be sold. The Pembroke Woman's Club used the building for several years, from 1950-1966. The building has been leased by the Pembroke Grange, #111, since November 1, 1966. The Odd Fellows Lodge and Mary Gordon Bartlett Rebekah Lodge moved to the building in 1978 with the Grange.

*Information provided by John Saturley
Photo by Isabelle Racine*

Town of
Pembroke
New Hampshire



Annual Report

of the Board of Selectmen,
School Board, Officers,
Trustees, Agents and
other Boards, Committees, &
Commissions

Ending December 31 , 1995

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OUTSTANDING CITIZENS OF THE YEAR
1995
GEORGE FRYER AND HELEN FRYER



Town Officials, Boards, Committees & Commissions

<p style="text-align: center;">BOARD OF SELECTMEN</p> <p style="text-align: center;">Meetings: Mondays, 7:00 p.m.</p> <p>Armand "Tom" Martel 1996</p> <p>Gerald R. Belanger 1997</p> <p>John B. Goff 1998</p> <p style="text-align: center;">David L. Stack, Town Administrator</p>	<p style="text-align: center;">ASSESSOR</p> <p style="text-align: center;">Donald Dollard, CRA, CNHA Isabelle Racine, Assistant Assessor</p> <hr/> <p style="text-align: center;">PLANNING AND LAND USE</p> <p style="text-align: center;">Michael Toepfer, Director John Freeman, Code Enforcement Officer</p>
<p style="text-align: center;">FIRE DEPARTMENT</p> <p style="text-align: center;">Richard Chase, Chief John Theuner, Asst. Chief Harold Paulsen, Dep. Chief</p>	<p style="text-align: center;">TRUSTEES OF THE TRUST FUNDS</p> <p>Gerard Fleury 1996</p> <p>Andre St. Germain 1997</p> <p>Janice Edmonds 1998</p>
<p style="text-align: center;">TOWN CLERK</p> <p>James F. Goff 1996</p> <p>Elaine A. Couturier, Deputy</p>	<p style="text-align: center;">TAX COLLECTOR</p> <p style="text-align: center;">Nancy B. Clifford, CTC Isabelle Racine, Deputy</p>
<p style="text-align: center;">TREASURER</p> <p>Jane P. Bates 1996</p>	<p style="text-align: center;">EMERGENCY PREPAREDNESS</p> <p style="text-align: center;">Larry W. Young, Sr.</p>
<p style="text-align: center;">HIGHWAY DEPARTMENT</p> <p style="text-align: center;">Henry Malo, Road Agent Mike Baum, Foreman</p>	<p style="text-align: center;">POLICE DEPARTMENT</p> <p style="text-align: center;">Thomas F. Iverson, Jr., Chief Wayne Cheney, Deputy Chief</p>
<p style="text-align: center;">RECREATION COMMISSION</p> <p>Rose Galligan, Chair 1996</p> <p>Robert Musil 1996</p> <p>Michelle Carvalho, Sec. 1997</p> <p>David Seavey 1998</p> <p>Greg Goff 1998</p>	<p style="text-align: center;">CEMETERY COMMISSION</p> <p>Howard Robinson, Chair 1998</p> <p>William Stanley, Vice Chair 1998</p> <p>Ben Bailey 1996</p> <p>Kenneth Fowler 1996</p> <p>James Garvin 1997</p>
<p style="text-align: center;">MODERATOR</p> <p>Thomas E. Petit 1996</p> <p style="text-align: center;">ASSISTANT MODERATOR</p> <p style="text-align: center;">Charles Mitchell</p>	<p style="text-align: center;">BOARD OF HEALTH</p> <p style="text-align: center;">Dr. Vincent E. Greco, Health Officer</p>
<p style="text-align: center;">LIBRARY TRUSTEES</p> <p>Elaine Mills, Chair 1996</p> <p>Charles Fowler, Jr. 1996</p> <p>Marilyn Ross 1996</p> <p>Elsie Brison 1997</p> <p>Nancy Musil 1998</p> <p style="text-align: center;">Melinda Baxter, Librarian</p>	<p style="text-align: center;">SUPERVISORS OF THE CHECKLIST</p> <p style="text-align: center;">Voter Registration</p> <p style="text-align: center;">8 a.m. - 4 p.m. Mon. - Fri. & 5 - 7 p.m. Thurs.</p> <p>Barbara Payne, Chair 1996</p> <p>Celeste Borgman 1998</p> <p>Roland Young, Jr. 2000</p>

Town Officials, Boards, Committees & Commissions

ROADS COMMISSION		WATER COMMISSION	
Floyd Smith , Chair	1997	Helen Petit, Chair	1996
Mark LePage	1996	William Stanley	1997
Thomas Dyke	1998	Armand Nolin	1998
Brian Tufts, Planning Board Rep.		Maurice Lavoie	1999
Henry Malo, Road Agent		Michael Bobblis	2000
BUDGET COMMITTEE		ECONOMIC DEVELOPMENT COMMITTEE	
David Freeman-Woolpert	1996	Cheryl Tufts, Chair	1996
John Fillmore, Jr.	1996	Patricia Laughlin, Vice-Chair	1996
Regina Baxter	1996	Robert Baxter	1996
Jacqueline Thompson	1997	Joseph Brigham	1997
James Van Nest	1997	Marie Ayles	1997
Michael Duffy	1997	Michael Duffy	1998
Daryl Borgman	1998	Thomas Hebert	1998
Kenneth Plourde	1998	Barbara Lewis	1998
Anne Davey	1998	John Goff, Selectmen's Rep.	
Gerard Fleury, School Board Rep.		Normand Provencher, Planning Board	
Gerald Belanger, Selectmen's Rep.			
Brenda Merrill, Recording Secretary			
PLANNING BOARD		CONSERVATION COMMISSION	
Meetings		Thomas Beaulieu, Co-Chair	1996
2nd & 4th Tues. of the month, 7 p.m.		Susan Seidner, Co-Chair	1997
Brian Tufts, Chair	1996	Read Parmenter	1997
Normand Provencher, Vice-Chair	1997	Jo-Ann Belanger	1997
Richard Kelsea	1996	Lucille Constantine	1998
Paula Kudrick	1997	Ann Reaves	1998
Cindy Lewis	1998	Alternates	
Mark LePage	1998	Robert Palfy	1997
Armand "Tom" Martel Selectmen's Rep.			
Alternates		ZONING BOARD OF ADJUSTMENT	
Christopher McNamara	1996	Meetings:	
William Byrne	1997	by notice, 7 p.m., Wednesdays	
George Fryer	1997	Bruce Kudrick, Chair	1997
Charles Schmidt	1998	David Reed, Vice-Chair	1997
Michael Toepfer, Town Planner		Margaret Bowden	1996
Susan Gifford, Recording Secretary		Vincent Flewelling	1997
		Bill Bonney	1998
SEWER COMMISSION		Alternates	
Roger Martin	1996	Roger Crevier	1996
Raymond Martin	1997	Catherine Roche	1996
Roger Letendre	1998	Susan Gifford, Recording Secretary	

**MINUTES OF THE ANNUAL TOWN MEETING
TOWN OF PEMBROKE
MARCH 18, 1995
DELIBERATIVE SESSION**

Moderator Petit opened the meeting at 10:00 a.m. with a moment of prayer. The registered voters have been checked in with the Checklist Supervisors and the moderator gives the results of the official ballot. The Moderator then read the Warrant.

ARTICLE #3: To see if the Town will vote to raise and appropriate the sum of eight thousand five hundred dollars (\$8,500) to be added to the Sewer and Water Extension Capital Reserve Fund previously established. The Budget Committee and Board of Selectmen recommend this appropriation. (Majority vote required)

MOVED: Patricia Fair

SECONDED: Gil Delorie

VOTE ON ARTICLE #3: YES

ARTICLE #3 ADOPTED

ARTICLE #4: To see if the Town will vote to raise and appropriate the sum of sixty-six thousand nine hundred and fifty dollars (\$66,950) to be added to the Town Equipment Capital Reserve Fund previously established. The Budget Committee and Board of Selectmen recommend this appropriation. (Majority vote required)

MOVED: John Goff

SECONDED: Gerald Belanger

There was a motion made to amend the amount in Article #4 to twenty thousand dollars (\$20,000).

MOVED: Charles Hamilton

SECONDED: E. Monroe Hornsby

VOTE: NO

MOTION FAILED

VOTE ON ARTICLE #4 AS ORIGINALLY WRITTEN: YES

ARTICLE #4 ADOPTED

ARTICLE #5: To see if the Town will vote to raise and appropriate the sum of forty thousand dollars (\$40,000) to be added to the Fire Equipment Capital Reserve Fund previously established. The Budget Committee and Board of Selectmen recommend this appropriation. (Majority vote required)

MOVED: Armand "Tom" Martel

SECONDED: James Fenn

VOTE: YES

ARTICLE #5 ADOPTED

ARTICLE #6: To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the Solid Waste Facility Closure Capital Reserve Fund previously established. The Budget Committee and Board of Selectmen recommend this appropriation. (Majority vote required)

MOVED: John Goff

SECONDED: Patricia Fair

VOTE: YES

ARTICLE #6 ADOPTED

ARTICLE #7: To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Library Renovation/Construction Capital Reserve Fund previously established. The Budget Committee and Board of Selectmen recommend this appropriation. (Majority vote required)

MOVED: Armand "Tom" Martel

SECONDED: Gerald Belanger

VOTE: YES

ARTICLE #7 ADOPTED

ARTICLE #8: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing or repairing the retaining wall located behind the Police Station and to raise and appropriate the sum of forty thousand dollars (\$40,000) to be placed in this fund. The Budget Committee and Board of Selectmen recommend this appropriation. (Majority vote required)

MOVED: James Fenn

SECONDED: Nancy Clifford

VOTE: YES

ARTICLE #8 ADOPTED

ARTICLE #9: To see if the Town will vote to raise and appropriate a sum not to exceed sixty-seven thousand dollars (\$67,000) to purchase a large dump truck/plow and a mower for the sidewalk plow and to authorize the withdrawal of a sum not to exceed sixty-seven thousand dollars (\$67,000) from the Town Equipment Capital Reserve Fund created for this purpose. The Budget Committee and Board of Selectmen recommend this appropriation. (Majority vote required)

MOVED: Armand "Tom" Martel

SECONDED: Kenard Ayles

VOTE: YES

ARTICLE #9 ADOPTED

ARTICLE #10: Shall we adopt an exemption for the totally and permanently disabled? The exemption, based on assessed value, for qualified taxpayers shall be \$50,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than \$10,000 or, if married, a combined net income of not more than \$12,000; and own net assets not in excess of \$30,000 excluding the value of the person's residence. (Majority ballot vote required)

MOVED: Isabelle Racine

SECONDED: Patricia Fair

There was a motion made to add “with a spouse” after the line “ and occupy the real estate individually or jointly”

MOVED: Daryl Borgman

SECONDED: Richard Kelsea

VOTE ON AMENDMENT: NO

AMENDMENT FAILED

After much discussion, there was a motion made to vote on the article as written.

MOVED: Kenard Ayles

SECONDED: Lois Rinck

VOTE: YES

MOTION TO VOTE ON ARTICLE PASSED

The polls were opened for voting at 10:45 a.m. and after all registered voters who wished to vote had done so, the polls were closed at 10:58 a.m. There were 187 ballots cast and the results are as follows.

YES 113 NO 74

ARTICLE #10 ADOPTED

ARTICLE #11: To see if the Town will vote to increase the number of Library Trustees from three (3) to five (5) as provided for in RSA 202-A:6.

MOVED: Patricia Fair

SECONDED: Roland Young, Jr.

VOTE: YES

ARTICLE #11 ADOPTED

ARTICLE #12: To see if the Town will vote to discontinue and relinquish all interests of the Town therein a portion of Plausawa Hill Road beginning at a point 3,000 feet from North Pembroke Road and terminating at the Chichester town line, pursuant to RSA 231:43, provided that the Town incurs no expense resulting from the discontinuance.

MOVED: John Goff

SECONDED: David Freeman-Woolpert

VOTE: YES

ARTICLE #12 ADOPTED

ARTICLE #13: (By Petition) To see if the Town will vote to instruct the Board of Selectmen to petition the United States Postal Service to change the name of the "Suncook" Post Office to the "Pembroke" Post Office.

MOVED: Brian Tufts

SECONDED: Harold Crapo

There was a petition signed by six registered voters presented to the moderator stating, “We the undersigned, request that a ballot vote be taken for Article #13 at this town meeting to request a name change of the Suncook Post Office to the Pembroke Office.”

After much discussion the polls were opened at 11:20 a.m., after all registered voters who wished to vote had done so, the polls were closed at 11:35 a.m.

There were 198 ballots cast and the results are as follows.

YES 166 NO 32

ARTICLE #13 ADOPTED

ARTICLE #14: To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. This authorization is granted indefinitely until specific rescission of such authority.

MOVED: Kenard Ayles

SECONDED: James Fenn

VOTE: YES

ARTICLE #14 ADOPTED

ARTICLE #15: To see if the Town will vote to raise and appropriate the sum of \$3,387,648 which represents the operating budget. Said sum does not include special articles addressed.

James Fenn, Budget Committee Chair, gave an overview of the budget that was approved by the Pembroke Budget Committee. He explained that the town's portion of the tax rate has gone down.

Daryl Borgman asked if there were any employee positions or hours cut this year.

Selectman John Goff stated that the hours of the Town Planner were reduced but there was no money cut from the budget.

Selectman Armand "Tom" Martel explained the reasons behind the Selectmen's decision.

There was a motion made to reduce the budget by \$50,000 to reflect the savings made by the reduction of hours.

MOVED: Daryl Borgman

SECONDED: Brian Lemoine

There was much discussion in reference to the importance of the Town Planner position and also that \$50,000 seems to be an unrealistic figure compared to the reduction of hours per week.

The motion and the second were withdrawn.

There was a motion made to reduce the budget by \$5,600 to reflect the savings made by the reduction of hours.

MOVED: Richard Kelsea

SECONDED: Daryl Borgman

Again there was much discussion in reference to the importance of the Town Planner position, many spoke against the motion saying that the town should not reduce the budget, the town should make the Planner position full time again.

VOTE ON THE MOTION: NO

VOTE ON ARTICLE #15 AS PRESENTED: YES

ARTICLE #15 ADOPTED

There was a motion made to issue a directive to the Board of Selectmen not to cut the hours of the Director of Planning and Land use and to keep him on as a full time employee with full benefits.

MOVED: Brian Tufts

SECONDED: Florence Woods

VOTE ON THE MOTION: YES

MOTION ACCEPTED

Article #16: To hear the reports of auditors, agents and committees or of officers heretofore chosen, and to pass any vote relating thereto.

Town Administrator David L. Stack, stated that there are some corrections that need to be made in the Annual Town Report. On page 29, Treasurer's Report, it reads "Cash on hand, January 1, 1993" should read "Cash on hand, January 1, 1994", where it reads "Cash on Hand, December 31, 1993" should read "Cash on Hand, December 31, 1994" where it reads "Bank of New Hampshire 57,267.76" should read "Bank of New Hampshire 57,267.65" and where it reads "New Dartmouth Bank 728,350.04" should read "1st NH Bank 728,350.04". On page 26 Deaths - 1994 the last death reported for 12/24/94 was listed in error and should not be there.

There was a motion made to accept the reports with corrections in the 1994 Pembroke Town Report.

MOVED: James Fenn

SECONDED: Gerald Belanger

VOTE: YES

MOTION ACCEPTED

ARTICLE #17: To transact any other business that may legally come before said meeting.

Discussion ensued in reference to the decision made by the Board of Selectmen to change the name of streets in Pembroke that might sound like other streets in an effort to avoid confusion for the Emergency 911 service. Town Administrator David L. Stack gave an overview as to why certain streets had name changes.

Robert Christie, Pentti Aalto, Pete Brezoski, Florence Woods, Robert Warner and Missy Christie spoke adamantly against changing the names of Church Road, Old Buck Street Extension and Beacon Hill Road stating that there should not be any confusion for the Emergency Services and that the Board of Selectmen should look into changing the names of the other streets that they feel sound alike.

There was a motion made to have the Board of Selectmen reconsider the action taken to change the name of the streets in Pembroke.

MOVED: Missy Christie

SECONDED: Florence Woods

VOTE: YES

MOTION ACCEPTED

Recognition was given to George and Helen Fryer as Pembroke's 1995 Outstanding Citizens.

A motion was made to adjourn the meeting.

MOVED: John Goff

SECONDED: Armand "Tom" Martel

VOTE: YES The meeting was adjourned at 12:51 p.m.

Respectfully submitted
James F. Goff
Town Clerk
Pembroke, NH

MESSAGE FROM THE BOARD OF SELECTMEN

The Board of Selectmen again dealt with a wide range of challenges and issues in 1995.

The major portion of the Route 3/106 Sewer Extension project has been completed and the pump stations are on line. This spring, extensions of the system will be installed on Bean Hill Road, and the lower portions of Beacon Hill Road and Brickett Hill Road. These extensions shall be completed by July, 1996.

The Board of Selectmen continued to support the efforts of the Economic Development Committee in actively working toward attracting business and economic growth to the Town to not only increase the tax base but to also create jobs.

The Board met with the School Board and Budget Committee to discuss common concerns and goals. One of the positive results from this was the inclusion of items from the School District in the Capital Improvement Program.

Meetings were held every other week throughout the spring and summer with all boards, committees, commissions, and major departments to keep the Board up to date on all of the various activities of the boards, committees, commissions and departments. A large meeting with all of the same was also held in the fall.

New meeting room space was created on the second floor of the Town Hall for all boards, committees, and commissions. The creation of this additional space will allow more groups to use the Paulsen Room on the first floor. The Board is in the process of developing rules for the use of the room.

An architectural study was performed to evaluate the current and future use of the Police Station and Highway Garage in order to develop a future plan for their use. The plan will be incorporated into the Capital Improvement Plan.

The fuel tank site cleanup project at the Highway Garage was completed in the summer. Luckily, there was not a large amount of underground contamination so the cost of the cleanup was not that large.

The Board conducted studies of the Buck Street Schoolhouse and the "Don's Physical Fitness" property to determine whether or not to retain or sell these properties. The Board decided to retain the schoolhouse and sell the "Don's" property.

The Board would like to once again thank all Town employees and all of the volunteers that serve on Town boards, committees, and commissions. It is the only way we are able to conduct an efficient and fiscally sound municipal operation. The high caliber of volunteers and employees is a subject for much discussion throughout the year. The Board receives favorable comments on a weekly basis from residents and others who utilize Town services.

Respectfully submitted,

Board of Selectmen
Town of Pembroke, NH



1995 Employee Service Awards

(l-r) Charles Byrne, 25 years; Michael Perron, 25 years; Alan Topliff, 25 years; Scott Lane, 10 years.

1995 TAX RATE COMPUTATION

Total Town Appropriations	\$3,640,098.00
Less Revenue	2,014,442.00
Less Shared Revenues	36,127.00
Add Overlay	85,162.00
Add War Service Credits	46,650.00
	<hr/>
Net Town Appropriation	\$1,721,341.00
Net School Appropriation	5,463,814.00
Net County Appropriation	441,501.00
	<hr/>
Total of Town, School and County	\$7,626,656.00
Less War Service Credits	(46,650.00)
	<hr/>
Total Property Tax Commitment	\$7,580,006.00
TAX RATE - APPROVED BY DRA	\$35.44

SUMMARY INVENTORY OF VALUATION

DESCRIPTION OF PROPERTY	1995 VALUATION
VALUE OF LAND ONLY:	
Current Use	\$1,033,300.00
Conservation Restriction	900.00
Residential	60,927,750.00
Commercial/Industrial	8,351,200.00
 Total of Taxable Land	 \$70,313,150.00
VALUE OF BUILDING ONLY:	
Residential	\$118,180,750.00
Manufactured Housing	1,330,800.00
Commercial/Industrial	<u>17,565,900.00</u>
 Total of Taxable Buildings	 \$137,077,450.00
PUBLIC UTILITIES:	
Gas	\$3,246,413.00
Electric	<u>6,437,081.00</u>
 VALUATION BEFORE EXEMPTION	 217,074,094.00
EXEMPTIONS:	
Blind Exemptions- 7	\$105,000.00
Elderly Exemptions - 46	\$1,620,000.00
Totally & Permanently Disabled - 3	\$150,000.00
 TOTAL DOLLAR AMOUNT OF EXEMPTIONS	 <u>\$(1,875,000.00)</u>
NET VALUATION ON WHICH THE TAX RATE IS COMPUTED	<u>\$215,199,094.00</u>

TOWN OWNED PROPERTIES

MAP/LOT	LOCATION-DESCRIPTION	ACRES	LAND VALUE	BUILDING VALUE
VE 1	172 Main Street - Lamiette Park	.12	1900.00	
VE 62	212 Main Street - Water Works	.25	24,700.00	51,000.00
VE 165	Municipal Parking Lot	.75	56,700.00	
VE 195	Glass Street	1.50	3,000.00	
VW 67	13 Pine Street - Driveway	.19	4,300.00	
VW 117	4 Union Street - Police Station	.27	24,900.00	98,300.00
VW 118	6 Union Street	.13	4,000.00	
VW 175	High Street	.05	1,250.00	
VW 184	Exchange Street	2.00	4,000.00	
VW 186	Exchange Street	.25	500.00	
VW 188	30 Memorial Field	29.70	140,400.00	36,550.00
VW 188-2	Memorial Field (pump station)			3,950.00
VW 189	8 Exchange Street - Highway Garage	4.00	71,450.00	79,450.00
VW 190	Pleasant Street	.10	3,700.00	
VW 203	28 Pleasant Street	.09	1,000.00	
VW 227	1 Bridge Street Extension	.23	6,250.00	
VW 228	2 Exchange Street - dwelling	.68	37,000.00	33,000.00
256 10-2	865 Dover Road	.41	5,250.00	
256 24	814 Ricker Road	1.44	19,350.00	
262 1-1	358 Pembroke Hill Road - Pound	.06	1,850.00	
262 23-1	438 Cross Country Road	17.50	76,650.00	
264 32-1	244-248 Academy Road	7.29	6,700.00	
264 79-1	346 Pembroke Hill Road	.32	2,950.00	
266 40	247 Pembroke Street - Fire Station	1.82	93,800.00	273,050.00
266 85-50	158 A&B Tina Drive - dwelling	1.01	33,400.00	78,750.00
559 11	825 No. Pembroke Road	.46	5,850.00	
559 13	Soucook River	4.00	4,000.00	
561 34	402-408 Borough Road	9.00	79,500.00	
561 44-1	Route 106	.40	550.00	
563 22-1-1	502-516 Third Range Road			
	Bragfield Pond Conservation	26.62	7,350.00	
563 39	226 Brickett Hill Road - Water Tower	.92	17,600.00	127,050.00
563 94	305-325 Brickett Hill Road			
	Town Forest	28.00	143,500.00	
563 94-1	337 Brickett Hill Road	2.85	2,850.00	
565 31	37 Sherwood Meadows - dwelling	.27	32,600.00	67,900.00
565 81-A	Bow Lane	.64	9,250.00	
565 81-B	White Sands Road-White Sands	32.50	85,550.00	
565 81-C	444-446 Pembroke Street	34.30	80,850.00	
565 81-D	Bow Lane (pump station)			4,550.00
565 81-19	410 Nadine Road	.56	9,000.00	
565 256	311 Pembroke Street - Town Hall	2.00	51,350.00	209,450.00
567 1-1	Merrimack River	5.00	2,500.00	
632 3	635-654 Pembroke Street-Water	11.00	111,400.00	31,050.00
632 18-12	142 Sheep Davis Road	14.94	54,550.00	16,350.00
634 46	572 Pembroke Street	.11	1,000.00	
634 48-1	619 Sand Road - "Don's"	5.76	80,450.00	446,050.00
870 34	662 Thompson Road-School House	.13	22,250.00	14,250.00
939 67	501-623 Kimball Road			
	Whittemore Forest	135.00	119,700.00	

**COMPARATIVE STATEMENT OF
APPROPRIATIONS AND EXPENDITURES IN 1995**

<u>TITLE OF APPROPRIATION</u>	<u>APPROPRIATIONS</u>	<u>EXPENDED</u>	<u>BALANCE</u>
Executive	193,277	197,153	(3,876)
Elec., Reg. & Vital Stat.	45,744	45,802	(58)
Financial Administration	99,068	94,788	4,280
Planning and Zoning	92,173	92,215	(42)
Cemeteries	9,012	6,494	2,518
Other General Government	173,312	171,169	2,143
Police	495,477	507,375	(11,898)
Fire	121,862	121,542	320
Emergency Preparedness	434	408	26
Highways and Streets	371,544	366,670	4,874
Road Construction/Maint	284,500	284,351	149
Fleet Maintenance	47,988	48,201	(213)
Solid Waste Disposal	255,267	243,748	11,519
Sewer Commission	247,167	247,167	0
Water Services	362,400	362,400	0
Public Health	40,394	40,333	61
Welfare Department	83,079	43,952	39,127
Parks and Recreation	43,598	42,210	1,388
Library	46,380	43,563	2,817
Patriotic Purposes	2,250	2,250	0
Conservation Commission	1,267	1,458	(191)
Economic Development	2,900	1,886	1,014
Principal-Long Term Bonds	120,000	120,000	0
Interest-Long Term Bonds	34,000	34,009	(9)
Interest on TAN	122,500	148,958	(26,458)
Capital Outlay	160,085	159,649	436
Payments-Cap. Reserve Fund	185,450	185,450	0
TOTALS	3,641,128	3,613,201	
NET BALANCE OF APPROPRIATIONS			27,927

**LONG TERM INDEBTEDNESS
AS OF 12/31/95**

Purpose	Sewer Plant			
Amount:	3,042,000			
Year:	1971			
Interest:	5.10%			
			TOTAL	
Maturities	Princ.	Int.	Princ.	Int
1996	100,000	28,050	100,000	28,050
1997	100,000	22,950	100,000	22,950
1998	100,000	17,850	100,000	17,850
1999	100,000	12,750	100,000	12,750
2000	100,000	7,650	100,000	7,650
2001	100,000	2,550	100,000	2,500
TOTAL	600,000	91,800	600,000	91,800



INDEPENDENT AUDITOR'S REPORT

MASON+RICH

PROFESSIONAL
ASSOCIATION
ACCOUNTANTS
AND AUDITORS

February 17, 1995

Board of Selectmen
Town of Pembroke
Pembroke, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Pembroke, New Hampshire, as of December 31, 1994 and for the year then ended. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards, **Governmental Auditing Standards**, issued by the Comptroller General of the United States and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to in the first paragraph does not include the Pembroke Water Works (enterprise fund), which should be included to conform with generally accepted accounting principles. The omitted fund has assets, liabilities, revenues and expenditures of \$1,599,967, \$129,709, \$395,889 and \$329,139, respectively.

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As more fully described in Note 1, the combined financial statements do not include the general fixed assets account group which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the general fixed assets account group is not known.

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SUITE B
P.O. BOX 520

As described more fully in Note 10 to the financial statements, the Town does not accrue the current portion of accumulated vacation or sick pay in the General Fund in accordance with generally accepted accounting principles. The effect on the combined financial statement of this departure from generally accepted accounting principles cannot be determined.

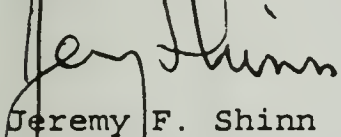
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NEW HAMPSHIRE
03870-0520
FAX (603) 964-6105
(603) 964-7070

In our opinion, except for the effect on the financial statements of the omissions described in the third and fourth paragraphs and subject to the effects of such adjustments if any, as might have been determined to be necessary had we been able to satisfy ourselves as to the matter discussed in the fifth paragraph, the combined financial statements referred to above present fairly in all material respects, the financial position of the Town of Pembroke, New Hampshire as at December 31, 1994 and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying combined and individual fund financial statements and Schedule of Federal Financial Assistance listed as supporting schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Pembroke, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with **Government Auditing Standards**, we have also issued a report dated February 17, 1995 on our consideration of the Town's internal control structure and a report dated February 17, 1995 on its compliance with laws and regulations.

Respectfully submitted,



Jeremy F. Shinn
Certified Public Accountant
MASON + RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUPS
 DECEMBER 31, 1994

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types		Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects		Enterprise	Trust and Agency	Long-Term Debt	General	
Cash	\$801,544	\$52,730	\$31,050	\$162,063	\$456,888	\$ -	\$ -	\$1,504,275	
Temporary Investments	-	-	-	217,932	78,898	-	-	296,830	
Investments (Note 1)	-	-	-	-	232,659	-	-	232,659	
Taxes Receivable	1,531,951	-	-	-	-	-	-	1,531,951	
Accounts Receivable	124,251	-	-	35,647	-	-	-	159,898	
Due from Other Governments (Note 3)	62,878	-	419,583	287,751	-	-	-	770,212	
Due from Other Funds (Note 4)	427,374	52,433	11,226	-	4,228	-	-	495,261	
Restricted Assets: Temporary Investments	-	-	-	249,036	-	-	-	249,036	
Property by Tax Lien and Title	19,599	-	-	-	-	-	-	19,599	
Property and Equipment (Net of Accumulated Depreciation) (Note 5)	-	-	-	3,030,066	-	-	-	3,030,066	
Amount to be Provided in Future Years for Retirement of Long-Term Debt	-	-	-	-	-	491,177	491,177	491,177	
TOTAL ASSETS	\$2,967,597	\$105,163	\$461,859	\$3,982,495	\$772,673	\$491,177	\$491,177	\$8,780,964	

(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1994

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	General	Long-Term Debt			
LIABILITIES AND FUND BALANCE										
Liabilities										
Accounts Payable	\$32,163	\$ -	-	\$21,503	\$ -	-	-	-	-	\$53,666
Accrued Liabilities	31,055	-	-	-	-	-	-	-	-	31,055
Contracts Payable	-	-	135,071	-	-	-	-	-	-	135,071
Retainage Payable	-	-	46,058	-	-	-	-	-	-	46,058
Due to Other Governments (Note 3)	2,558,267	-	-	-	14,705	-	-	-	-	2,572,972
Due to Other Funds (Note 4)	56,660	-	280,730	137,074	20,797	-	-	-	-	495,261
Due to Specific Individuals	-	-	-	-	86,046	-	-	-	-	86,046
Deposits and Prepayments	-	-	-	2,981	-	-	-	-	-	2,981
Deferred Revenue (Note 17)	19,599	-	-	52,210	-	-	-	-	-	71,809
Bonds Payable (Note 6)	-	-	-	700,000	-	-	-	491,177	-	1,191,177
Total Liabilities	2,697,744	-	461,859	913,768	121,548	-	-	491,177	-	4,686,096
Fund Balances										
Municipal Contributions	-	-	-	2,815,678	-	-	-	-	-	2,815,678
Retained Earnings	-	-	-	253,049	-	-	-	-	-	253,049
Fund Balance:										
Reserved for Encumbrances	4,492	-	-	-	-	-	-	-	-	4,492
Reserved by Trust Instruments	-	-	-	-	240,048	-	-	-	-	240,048
Reserved for Contingencies	49,204	-	-	-	-	-	-	-	-	49,204
Unreserved:										
Designated by Trust Instruments	-	-	-	-	26,571	-	-	-	-	26,571
Designated for Specific Projects/Purposes	-	105,163	-	-	-	-	-	-	-	105,163
Designated for Capital Acquisition	-	-	-	-	384,506	-	-	-	-	384,506
Undesignated	216,157	-	-	-	-	-	-	-	-	216,157
Total Fund Balance	269,853	105,163	-	3,068,727	651,125	-	-	-	-	4,094,868
TOTAL LIABILITIES AND FUND BALANCES	\$2,967,597	\$105,163	\$461,859	\$3,982,495	\$772,673	\$491,177	-	-	-	\$8,780,964

Exhibit B

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 1994

	Governmental Fund Types			Fiduciary Fund Type	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects		
<u>Revenues</u>					
Taxes	\$ 7,753,316	\$ -	\$ -	-	\$ 7,753,316
Licenses, Permits and Fees	480,724	-	-	-	480,724
Intergovernmental	361,439	1,905	-	-	363,344
Interest and Dividends	71,404	1,165	-	15,600	88,169
Charges for Services	181,472	543	-	-	182,015
Bond Proceeds	-	-	-	-	-
Miscellaneous	89,402	3,552	-	-	92,954
Total Revenues	<u>8,937,757</u>	<u>7,165</u>	<u>-</u>	<u>15,600</u>	<u>8,960,522</u>
<u>Expenditures</u>					
Town:					
General Government	554,904	-	-	-	554,904
Public Safety	684,533	822	-	-	685,355
Highways, Streets, Bridges	726,284	-	-	-	726,284
Sanitation	258,343	-	-	-	258,343
Health	39,073	-	-	-	39,073
Welfare	72,786	-	-	-	72,786
Culture and Recreation	57,587	35,676	-	-	93,263
Conservation	332	4,891	-	-	5,223
Economic Development	1,886	-	-	-	1,886
Miscellaneous	-	-	-	1,852	1,852
Debt Service - Principal	65,000	-	-	-	65,000
- Interest	104,887	-	-	-	104,887
Capital Outlay	462,946	-	482,403	-	945,349
Total Town Expenditures	<u>\$3,028,561</u>	<u>\$41,389</u>	<u>\$482,403</u>	<u>\$1,852</u>	<u>\$3,554,205</u>

(Continued)

Exhibit B
(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 1994

	Governmental Fund Types			Fiduciary	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Fund Type	
Other Governmental Units:					
School District Assessment	\$5,518,267	\$ -	\$ -	\$ -	\$5,518,267
County Taxes	437,437	-	-	-	437,437
Total Other Governmental Units	5,955,704	-	-	-	5,955,704
Total Expenditures	8,984,265	41,389	482,403	1,852	9,509,909
Excess (Deficiency) of Revenues Over Expenditures	(46,508)	(34,224)	(482,403)	13,748	(549,387)
Other Financing Sources (Uses)					
Bond Proceeds	-	-	471,177	-	471,177
Operating Transfers In	174,460	91,450	11,226	145,208	422,344
Operating Transfers (Out)	(261,783)	-	-	(250,686)	(512,469)
Total Other Financing Sources (Uses)	(87,323)	91,450	482,403	(105,478)	381,052
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	(133,831)	57,226	-	(91,730)	(168,335)
Fund Balances, Beginning of Year	403,684	47,937	-	476,236	927,857
Fund Balances, End of Year	\$269,853	\$105,163	\$ -	\$384,506	\$759,522

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
 FOR THE YEAR ENDED DECEMBER 31, 1994

	General Fund			Special Revenue Funds			Variance Favorable (Unfavorable)
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
Revenues							
Taxes	\$7,767,411	\$7,753,316	(\$14,095)	\$ -	\$ -	\$ -	-
Licenses, Permits and Fees	463,000	480,724	17,724	-	-	-	-
Intergovernmental	335,647	361,439	25,792	-	-	-	-
Interest and Dividends	50,000	71,404	21,404	-	239	239	239
Charges for Services	135,000	181,472	46,472	-	294	294	294
Miscellaneous	36,100	89,402	53,302	-	-	-	-
Total Revenues	8,787,158	8,937,757	150,599	-	533	533	533
Expenditures							
Town:							
General Government	566,407	554,904	11,503	-	-	-	-
Public Safety	660,937	684,533	(23,596)	-	-	-	-
Highways, Streets, Bridges	754,670	726,284	28,386	-	-	-	-
Sanitation	252,150	258,343	(6,193)	-	-	-	-
Health	39,083	39,073	10	-	-	-	-
Welfare	86,973	72,786	14,187	-	-	-	-
Culture and Recreation	60,833	57,587	3,246	38,316	35,676	2,640	2,640
Conservation	875	332	543	-	-	-	-
Economic Development	7,400	1,886	5,514	-	-	-	-
Debt Service - Principal	65,000	65,000	-	-	-	-	-
- Interest	116,738	104,887	11,851	-	-	-	-
Capital Outlay	435,000	462,946	(27,946)	-	-	-	-
Total Town Expenditures	3,046,066	3,028,561	17,505	38,316	35,676	2,640	2,640
Other Governmental Units:							
School District Assessment	5,518,267	5,518,267	-	-	-	-	-
County Taxes	437,437	437,437	-	-	-	-	-
Total Other Governmental Units	5,955,704	5,955,704	-	-	-	-	-
Total Expenditures	9,001,770	8,984,265	17,505	38,316	35,676	2,640	2,640
Excess (Deficiency) of Revenues Over Expenditures (Budgetary Basis)	(\$214,612)	(\$46,508)	\$168,104	(\$38,316)	(\$35,143)	\$3,173	\$3,173

(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
 FOR THE YEAR ENDED DECEMBER 31, 1994

	General Fund			Special Revenue Funds			Variance Favorable (Unfavorable)
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
Other Financing Sources (Uses)							
Operating Transfers In	\$167,390	\$174,460	\$7,070	\$38,316	\$39,017	\$701	
Operating Transfers (Out)	(260,538)	(261,783)	(1,245)	-	-	-	
Total Other Financing Sources (Uses)	(93,148)	(87,323)	5,825	38,316	39,017	701	
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses) (Budgetary Basis) (Note 8)	(307,760)	(133,831)	173,929	-	3,874	3,874	
Adjustments:							
Nonbudgeted Special Revenue Funds Not Included in Adopted Budget	-	-	-	-	53,352	53,352	
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses) (GAAP Basis)	(307,760)	(133,831)	173,929	-	57,226	57,226	
Fund Balance, Beginning of Year	403,684	403,684	-	47,937	47,937	-	
Fund Balance, End of Year	\$95,924	\$269,853	\$173,929	\$47,937	\$105,163	\$57,226	

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS/
 FUND BALANCE - ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 1994

	<u>Proprietary Fund Type</u>	<u>Fiduciary Fund Type</u>	<u>Totals (Memorandum Only)</u>
	<u>Enterprise</u>	<u>Non- expendable Trusts</u>	
<u>Operating Revenues</u>			
Charges for Services	\$242,753	\$ -	\$242,753
Interest and Dividends	-	13,529	13,529
Total Operating Revenues	<u>242,753</u>	<u>13,529</u>	<u>256,282</u>
<u>Operating Expenses</u>			
General Operating Expense:			
Maintenance and Repairs	21,184	-	21,184
Utilities	4,119	-	4,119
Administrative	12,190	-	12,190
Operating Expense Paid - Allenstown	192,407	-	192,407
Depreciation	155,424	-	155,424
Miscellaneous	3,845	13,672	17,517
Total Operating Expenses	<u>389,169</u>	<u>13,672</u>	<u>402,841</u>
Operating Income (Loss)	<u>(146,416)</u>	<u>(143)</u>	<u>(146,559)</u>
<u>Non-Operating Revenues (Expenses)</u>			
State Aid Water Pollution	48,567	-	48,567
Less: State Aid Applied to Principal of Debt	(33,650)	-	(33,650)
Interest on Sewer Project Funds	16,806	-	16,806
Interest Expense - Bonds	(38,250)	-	(38,250)
Total Non-Operating Revenues (Expenses)	<u>(6,527)</u>	<u>-</u>	<u>(6,527)</u>
Net Income (Loss) Before Operating Transfers	<u>(152,943)</u>	<u>(143)</u>	<u>(153,086)</u>
<u>Operating Transfers In (Out)</u>			
Operating Transfers In	20,333	10,000	30,333
Total Operating Transfers In (Out)	<u>20,333</u>	<u>10,000</u>	<u>30,333</u>
Net Income (Loss)	(132,610)	9,857	(122,753)
<u>Other Changes in Retained Earnings/Fund Balance</u>			
Credit Arising from Transfer of Depreciation to Contributed Capital	133,149	-	133,149
Net Increase (Decrease) in Retained Earnings/ Fund Balance	539	9,857	10,396
Retained Earnings/Fund Balance, Beginning of the Year	<u>252,510</u>	<u>256,762</u>	<u>509,272</u>
Retained Earnings/Fund Balance, End of the Year	<u>\$253,049</u>	<u>\$266,619</u>	<u>\$519,668</u>

TOWN OF PEMBROKE, NEW HAMPSHIRE
 COMBINED STATEMENT OF CASH FLOWS
 ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 1994

	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>	<u>Totals</u>
	<u>Enterprise</u>	<u>Non- expendable Trusts</u>	<u>(Memorandum Only)</u>
<u>Cash Flows from Operating Activities</u>			
Operating Income (Loss) - Exhibit D	<u>(\$146,416)</u>	<u>(\$143)</u>	<u>(\$146,559)</u>
Adjustments to Reconcile Net Income (Loss) to Net Cash Provided by Operating Activities:			
Depreciation	155,424	-	155,424
Interest and Dividends on Investments	-	(13,529)	(13,529)
Change in Operating Assets and Liabilities:			
(Increase) Decrease In Assets:			
Accounts Receivable	9,124	-	9,124
Due From Other Governments	98,000	-	98,000
Increase (Decrease) In Liabilities:			
Accounts Payable	21,503	-	21,503
Due to Other Governments	(87,863)	-	(87,863)
Due to Other Funds	105,880	-	105,880
Total Adjustments	<u>302,068</u>	<u>(13,529)</u>	<u>288,539</u>
Net Cash Provided (Used) by Operating Activities	<u>155,652</u>	<u>(13,672)</u>	<u>141,980</u>
<u>Cash Flows From Noncapital Financing Activities</u>			
Operating Transfers In From Other Funds	<u>20,333</u>	<u>10,000</u>	<u>30,333</u>
Net Cash Flows Provided (Used) by Noncapital Financing Activities	<u>20,333</u>	<u>10,000</u>	<u>30,333</u>
<u>Cash Flows From Capital and Related Financing Activities</u>			
Principal Paid on Bonds	(100,000)	-	(100,000)
Principal Reimbursement - State Aid Water Pollution	33,650	-	33,650
Interest Paid on Bonds	(38,250)	-	(38,250)
Interest Reimbursement - State Aid Water Pollution	14,917	-	14,917
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(89,683)</u>	<u>-</u>	<u>(89,683)</u>
<u>Cash Flows from Investing Activities</u>			
Purchase of Property and Equipment	(1,757)	-	(1,757)
Interest and Dividends on Investments	16,806	13,529	30,335
Net Cash Provided (Used) by Investing Activities	<u>15,049</u>	<u>13,529</u>	<u>28,578</u>
Increase (Decrease) in Cash and Cash Equivalents	101,351	9,857	111,208
Cash and Cash Equivalents at Beginning of Year	<u>527,681</u>	<u>109,430</u>	<u>637,111</u>
Cash and Cash Equivalents at End of Year	<u>\$629,032</u>	<u>\$119,287</u>	<u>\$748,319</u>

(Continued)

TOWN OF PEMBROKE, NEW HAMPSHIRE
COMBINED STATEMENT OF CASH FLOWS
ALL PROPRIETARY FUND TYPES AND SIMILAR TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 1994

	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>Enterprise</u>	Non- expendable Trusts		
<u>Noncash Transactions</u>				
Additions to Property and Equipment:				
From Bond Proceeds Retained by Capital Projects Fund	<u>\$482,403</u>	<u>\$ -</u>		<u>\$482,403</u>
	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>Current Assets</u>	<u>Restricted Assets</u>	<u>Current Assets</u>	
Cash and Cash Equivalents - Beginning	\$274,192	\$253,489	\$109,430	\$637,111
Net Increase (Decrease)	<u>105,804</u>	<u>(4,453)</u>	<u>9,857</u>	<u>111,208</u>
Cash and Cash Equivalents - Ending	<u>\$379,996</u>	<u>\$249,036</u>	<u>\$119,287</u>	<u>\$748,319</u>



MASON+RICH

PROFESSIONAL
ASSOCIATION

ACCOUNTANTS
AND AUDITORS

February 17, 1995

Selectmen
Town of Pembroke
Pembroke, New Hampshire 03275

In planning and performing our audit of the financial statements of the Town of Pembroke, New Hampshire for the year ended December 31, 1994 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated February 17, 1995 on the financial statements of the Town of Pembroke, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters or to assist you in implementing the recommendations.

Respectfully submitted,

Jeremy F. Shinn
Certified Public Accountant
MASON + RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

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General:

The Town continues to make significant improvements in reconciling the manual records to the computer system. The Treasurer and the Bookkeeper have had some difficulty in reconciling the cash accounts to the computer system on a regular basis. The prior year balances for accounts receivable, accounts payable, etc. were reversed in the current year. Abatements have been posted to the computer system. Except for the Sewer Department, all the books and records were available for our use on a timely basis. At year end, the Treasurer's and the Bookkeeper's records were reconciled.

(1) Sewer Fund

Finding - In the course of performing our audit, we noted that detailed depreciation schedules for the Sewer Fund are still not being maintained. Under the method currently used by the Town, if an asset classification had a ten year life, the balance in the classification is multiplied by 10%. However, under this method assets are over depreciated as fully depreciated assets are not removed from the general ledger as they become fully depreciated. For example, assume an asset classification with a ten year useful life, a beginning balance of \$80,000 and a purchase of equipment of \$4,000. Assume that the \$80,000 was purchased over ten years ago and has been fully depreciated.

Under the current method of depreciation, the depreciation expense for that asset classification would be \$8,400 ($\$84,000 \times 10\%$). The correct depreciation should be \$400. If not corrected, net depreciated property, plant and equipment could be grossly understated because of the overstatement of depreciation charges.

Recommendation - Management should consider recreating a detailed depreciation schedule. The schedule should be broken down into major asset classifications, i.e., distribution mains, etc. These classifications are further broken down to show the following for each asset.

1. Date Acquired
2. Brief Description of the Asset
3. Cost
4. Useful Life
5. Accumulated Depreciation at the Beginning of the Year
6. Depreciation Expense for the Current Year
7. Accumulated Depreciation at the End of the Year

Once this is done, it may be necessary to restate beginning balances for over depreciation.

Management's Comments - The Town forwarded this recommendation to the Sewer Commission for its consideration.

(2) Sewer Cash Accounts

Finding - The computer reports for the checking account were not completely available. It was extremely difficult to audit the books and records of the Sewer Department without a complete detailed reconciliation of the total activity of all the accounts. Most of the numerous savings and C.D.'s were closed and transferred into the New Hampshire Deposit Investment Pool. It was difficult to trace the activity on all these accounts.

Recommendation - A summary of the activity of all cash and investment accounts must be maintained either on the computer or on a manual system in order to facilitate proper reconciliation on those accounts. The quality of the records for the Sewer Department has been an issue in the past. Since the books and records of the Sewer Department are now kept in the Town Hall, we recommend the Sewer Commissioners consider having the Town's accounting department assist in the maintenance of the Sewer Departmental records.

Management's Comments - The Town has forwarded this recommendation to the Sewer Commission for its consideration.

(3) Computer Trial Balance - Monthly Reconciliations

Finding - Certain revenue and expense accounts on the general ledger were not properly closed after the December 31, 1993 year end. This resulted in the fund balance being incorrect, which was not noted until work started on the year end audit. This appears to be a problem with the computer software.

Recommendation - We recommend that the Town institute procedures for all balance sheet accounts, including fund balance accounts, to be reviewed and reconciled on a regular basis. This will help to uncover these problems on a more timely basis.

Management's Comments - The bookkeeper and the Town's computer programmer will work to rectify the problem in the program and the bookkeeper will monitor the balances on a regular basis.

(4) Monthly Allocation

Finding - The Town has the computer allocate all payroll liability accounts to each of the departments, based on a predetermined formula. At year end there were significant balances in these accounts that had not been allocated.

Recommendation - The accruals for insurance, payroll taxes, etc. should be reviewed on a monthly basis. If the remaining balances are not correct, the allocation formula should be revised.

Management's Comments - The bookkeeper will monitor the accruals and will work with the Town's computer programmer to correct the formulas.

TAX COLLECTOR'S REPORT

Summary of Tax Accounts

Fiscal Year Ending December 31, 1995

	<u>1995</u>	<u>Levies of</u> <u>Prior</u>
Uncollected Taxes Beg. of Year:		
Property Taxes		\$1,177,291.30
Yield Taxes		286.88
Sewer		35,646.72
Revenues Committed This Year:		
Property Taxes	\$7,599,091.00	
Land Use Change	11,209.92	
Yield Taxes	16,302.47	
Added Property	395.00	904.00
Sewer Tax	244,361.78	
Overpayment:		
Property Taxes	5,746.00	81.51
Yield Taxes	6.50	
Interest Collected:		
Property	947.18	39,656.68
Sewer Interest	285.77	1,159.05
Yield Interest	8.00	37.66
TOTAL DEBITS	<u>\$7,878,353.62</u>	<u>\$1,255,063.80</u>

	<u>1995</u>	<u>Levies of</u> <u>Prior</u>
Remitted to Treasurer During Fiscal Year:		
Property Taxes	\$6,690,454.50	\$1,176,826.34
Land Use Change	11,209.92	
Yield Taxes	15,313.63	286.88
Utilities	208,922.22	35,586.88
Interest	947.18	39,656.68
Added Property	395.00	904.00
Yield Interest	8.00	37.66
Sewer Interest	285.77	1,159.05
Abatements Made:		
Property Taxes	147.85	546.47
Yield Taxes	114.50	
Sewer	418.47	59.84
Uncollected Rev. - End of Year:		
Property Taxes	914,234.65	
Yield Taxes	880.84	
Utilities	35,021.09	
TOTAL CREDITS	<u>\$7,878,353.62</u>	<u>\$1,255,063.80</u>

**Summary of Tax Lien Accounts
Fiscal Year Ending December 31, 1994**

	<u>1994</u>	<u>1993</u>	<u>Prior</u>
Unredeemed Taxes at Beginning of Fiscal Year		\$318,310.95	\$213,892.17 - 1992 3,774.01 - 1991 2,140.31 - 1990
Liens Sold or Executed During Fiscal Year	\$752,563.86		
Interest Collected After Lien Execution	19,750.28	45,607.14	62,794.10 - 1992 2,004.23 - 1991 340.95 - 1990
TOTAL DEBITS	<u>\$772,314.14</u>	<u>\$363,918.09</u>	<u>\$284,945.77</u>
Remittance to Treasurer:			
Redemptions	313,490.45	167,644.56	182,557.57 - 1992 3,774.01 - 1991 2,140.31 - 1990
Interest/Costs (After Lien Execution)	19,750.28	45,607.14	65,139.28
Abatements of Unredeemed Taxes	25,517.96		
Unredeemed Taxes, Int. & Costs Deeded to Town	21,030.96	21,175.31	23,678.10
Unredeemed Taxes on Initial Lien	392,524.49	129,491.08	7,656.50 - 1992
TOTAL CREDITS	<u>\$772,314.14</u>	<u>\$363,918.09</u>	<u>\$284,945.77</u>

Respectfully submitted,

Nancy Clifford
Certified Tax Collector

TREASURER'S REPORT
January 1, 1995 - December 31, 1995

Cash on Hand, January 1, 1995 \$785,617.69

Town Departments:

Tax Collector	8,991,060.66	
Town Clerk	513,076.19	
Selectmen's Office	732,982.88	
Planning and Land Use Department	33,335.45	
Police Department	5,114.00	
		10,275,569.18

State of New Hampshire:

Revenue Sharing	106,072.00	
Highway Block Grant	100,463.00	
Route 3/106 Sewer Project	2,491,150.38	
Sewer Grants	46,702.00	
		2,749,501.38

Miscellaneous Revenues:

Interest on Deposits	155,340.93	
Capital Reserve Funds	65,074.00	
Tax Anticipation Notes	5,800,000.00	
		6,020,414.93

Total Receipts	19,045,485.49
Less Disbursements	(18,697,668.07)

Cash on Hand, December 31, 1995 \$1,133,435.11

First NH Bank 1,133,435.11

Jane P. Bates
Treasurer

<p><u>Engineering Escrow</u></p> <p>Balance, 1/1/95 \$1,514.47</p> <p>Receipts \$13,158.00</p> <p>Interest Earned \$174.15</p> <p>Disbursement to Town of Pembroke (\$4,069.74)</p> <p>Balance, 12/31/95 \$10,776.88</p>	<p><u>Impact Fees</u></p> <p>Balance, 1/1/95 \$17,838.72</p> <p>Receipts \$5,214.54</p> <p>Interest Earned \$166.60</p> <p>Bank Fee (\$14.00)</p> <p>Disbursements to Town of Pembroke (\$14,705.00)</p> <p>Balance, 12/31/95 \$8,500.86</p>
<p><u>Conservation Fund</u></p> <p>Balance 1/1/95 \$15,498.94</p> <p>Receipts \$52,523.50</p> <p>Interest Earned \$1,597.63</p> <p>Fee (14.00)</p> <p>Disbursements to Conservation Committee (\$3,217.53)</p> <p>Balance, 12/31/95 \$66,388.54</p>	<p><u>Suncook Vitalization Project</u></p> <p>Balance 1/1/95 \$16,080.10</p> <p>Interest Earned \$442.55</p> <p>Bank Fee (\$14.00)</p> <p>Balance, 12/31/95 \$16,508.65</p>
<p><u>Police Dept-D.A.R.E Program</u></p> <p>Balance 1/1/95 \$1,155.83</p> <p>Receipts \$6,233.60</p> <p>Interest Earned \$62.16</p> <p>Balance, 12/31/95 \$3,533.35</p>	<p><u>D.A.R.E.- State Grant</u></p> <p>Balance 1/1/95 \$1,588.74</p> <p>Interest Earned \$11.56</p> <p>Bank Fee (\$27.00)</p> <p>Disbursements to D.A.R.E. Program (\$1,369.88)</p> <p>Balance, 12/31/95 \$203.42</p>
<p><u>RTE 3/106 Sewer Project</u></p> <p>Balance 1/1/95 \$4,100.00</p> <p>Receipts \$120,385.60</p> <p>Interest Earned \$2,604.13</p> <p>Fee (\$14.00)</p> <p>Balance, 12/31/95 \$127,075.73</p>	<p><u>Drug Forfeiture Assets</u></p> <p>Balance 1/1/95 \$1,911.23</p> <p>Interest Earned \$41.45</p> <p>Balance, 12/31/95 \$1,952.68</p>
<p><u>Barksdale Subdivision</u></p> <p>New Account 5/3/95 \$0.00</p> <p>Receipts \$3,000.00</p> <p>Interest Earned (\$51.51)</p> <p>Balance, 12 /31/95 \$3,051.51</p>	<p><u>Trebor Development</u></p> <p>Balance, 1/1/95 \$1,108.56</p> <p>Interest Earned \$28.76</p> <p>Balance, 12/31/95 \$1,137.32</p>

TRUSTEES OF TRUST FUNDS ANNUAL REPORT FOR 1995

The Trustees would like to take this opportunity to report on a few items of interest in the Trust Fund for 1995. Noteworthy items included the creation of a new Capital Reserve Fund for the eventual repair or replacement of the retaining wall behind the Police Station on Union Street.

By taking advantage of legislative changes enacted a few years ago, Pembroke also established a Capital Reserve Fund this year for School District Special Education purposes. While this fund alone is not the solution to the high and generally uncontrollable costs associated with Special Education mandates, it will provide a mechanism to smooth the unpredictable ups and downs in the Special Education portion of the School District Budget.

Routine trust activity was driven by voter action at the Town and School District meetings and is documented in the warrants for last year. Pembroke maintains a few special trust funds which are not a reflection of recent warrants but result instead from authorizations granted to Town or School Officials to utilize a trust. Such trusts, once created, are usually funded by an endowment, fees, or charitable contributions as opposed to property taxes. Pembroke's examples of such special trusts include Cemetery Perpetual Care, Literacy Trust, Scholarship Funds and certain funds of the Sewer or Water Departments. Activity this year in those funds were all fairly commonplace and are documented in the records of the trust. Most notable this year was a general migration of cash accounts to the New Hampshire Public Deposit Investment Pool, (NH PDIP) where the safety of the funds is assured, the yields are generally superior, and availability of funds without penalty is essentially next day.

Last year the Trustees reported that problems existed in with Cemetery Trust which prohibited them from reimbursing the Town for expenses incurred. Owing largely to the cooperative efforts of the Town Administrator and the Road Agent, an acceptable formula for some distributions was established and made retroactive to 1990. Because the problem has not been fully resolved, further assistance will be sought by the Trustees from the Office of the Attorney General, Division of Charitable Trust. We are confident that eventually the problem can be fully resolved to the satisfaction of all parties.

Gerard Fleury
Andre St. Germain
Jan Edmonds

1995 ELECTED TOWN OFFICERS SALARIES

BOARD OF SELECTMEN

Armand "Tom" Martel 2,087.50
Gerald R. Belanger 1,885.00
John B. Goff 1,952.50

TOWN CLERK

James F. Goff 29,690.36

TREASURER

Jane P. Bates 1,975.00

HEALTH OFFICER

Dr. Vincent Greco 1,000.00

SEWER COMMISSION

Roger Martin 0.00
Raymond Martin 840.00
Roger Letendre 840.00

MODERATOR

Thomas Petit 325.00
Charles Mitchell, Asst. 135.00

SUPERVISORS OF THE CHECKLIST

Barbara Payne 573.33
Celeste Borgman 573.33
Roland Young, Jr 573.33

1995 TOWN EMPLOYEE SALARIES

TOWN HALL

Town Administrator 47,093.62
Planning and Land Use Director 29,139 - 35,419
Tax Collector 25,171 - 30,596
Assistant Assessor 25,171 - 30,596
Building Inspector/CEO 26,430 - 32,126
Bookkeeper 19,718 - 23,982
Municipal Secretary 18,782 - 22,817
Welfare Director 11,739 - 14,261
Custodian 7,340 - 8,921

HIGHWAY DEPARTMENT

Road Agent 30,596 - 37,190
Fleet Mechanic 23,983 - 29,139
Highway Foreman 19,718 - 23,982
Driver/Operator 18,782 - 22,817
Laborer 17,056 - 20,716

POLICE DEPARTMENT

Police Chief 33,732 - 41,026
Deputy Chief 30,596 - 37,190
Sergeant 25,171 - 30,596
Police Officer 21,736 - 26,436
Secretary 18,782 - 22,817

SUPERVISORS OF THE CHECKLIST

The Supervisors of the Checklist updated the checklist periodically throughout the year 1995.

The Supervisors held correction and registration sessions at the Town Hall prior to Town Election Day and Meeting Day in the month of March.

In December a special session was held for final party change and any other corrections in preparation for the Presidential Primary.

Roland Young, Jr.
Celeste Borgman
Barbara Payne

TOWN CLERK REPORT

Registrations	506,827.00
Title Application Filing Fees	2,750.00
Dog Licenses Issued	3,898.00
Dog Fines	460.00
UCC-1 filed	3,163.25
Tax Liens Filed	330.00
Marriage Licenses	2,430.00
Vital Records searched	574.00
Wetlands Applications	37.14
Election Filing Fees	5.00
Pole & Wire Permit	60.00
Hawkers & Peddlers Permit	300.00
Articles of Agreement	10.00
Municipal Agent Fees	4,304.00

TOTAL REVENUE 1995

\$525,148.39

James F. Goff,
Town Clerk

NEW HAMPSHIRE ON DECEMBER 31, 1995
SCHOOL DISTRICT

Date	Name	Purpose	Acct No	Bank Name	Principal Beginning	Principal New Funds	Principal Withdrawals	Principal Ending	Income Beginning	Income Amount	Income Expended	Income Ending	Grand Total
	SCHOLARSHIP TRUSTS												
	COMMON STOCKS												
1977	American Brands	Scholarships	768 Shares		4,392.00	0.00	0.00	4,392.00	0.00	1,536.00	1,536.00	0.00	4,392.00
	AT&T	Scholarships	300 Shares		9,091.00	0.00	0.00	9,091.00	0.00	396.00	396.00	0.00	9,091.00
	Bank America	Scholarships	504 Shares		12,033.00	0.00	0.00	12,033.00	0.00	927.36	927.36	0.00	12,033.00
	Bristol Myer	Scholarships	290 Shares		17,300.24	0.00	0.00	17,300.24	0.00	858.40	858.40	0.00	17,300.24
	Chevron	Scholarships	400 Shares		17,082.00	0.00	0.00	17,082.00	0.00	770.00	770.00	0.00	17,082.00
	Dun & Bradstreet	Scholarships	280 Shares		16,703.96	0.00	0.00	16,703.96	0.00	736.40	736.40	0.00	16,703.96
	Heinz	Scholarships	675 Shares *		16,878.72	0.00	0.00	16,878.72	0.00	664.88	664.88	0.00	16,878.72
	Mobil Oil	Scholarships	236 Shares		16,970.52	0.00	0.00	16,970.52	0.00	855.50	855.50	0.00	16,970.52
	NE Electric	Scholarships	604 Shares		5,710.50	0.00	0.00	5,710.50	0.00	1,419.12	1,419.12	0.00	5,710.50
	Nynex	Scholarships	500 Shares		10,164.22	0.00	0.00	10,164.22	0.00	1,425.44	1,425.44	0.00	10,164.22
	Potomac Electric	Scholarships	500 Shares		14,003.50	0.00	0.00	14,003.50	0.00	1,037.50	1,037.50	0.00	14,003.50
	Service Master	Scholarships	680 Shares		16,267.64	0.00	0.00	16,267.64	0.00	646.00	646.00	0.00	16,267.64
	TOTAL COMMON STOCK				156,597.30	0.00	0.00	156,597.30	0.00	11,272.60	11,272.60	0.00	156,597.30
1985	Pembroke Academy	Scholarships	130578018	Bank NH	4,596.38	1,135.00	0.00	5,731.38	5,372.23	11,532.15	11,400.00	5,504.38	11,235.76
1985	Freeman Scholarship	Scholarships	1014408826	Horizon Bank	10,350.06	0.00	0.00	10,350.06	193.87	293.00	0.00	486.87	10,836.93
	TOTAL SCHOLARSHIP				171,543.74	1,135.00	0.00	172,678.74	5,566.10	11,825.15	11,400.00	5,991.25	178,669.99
	UNEXPENDABLE TRUST												
1989	Elementary Schools	Literacy	306469082	CFX Bank	16,764.80	0.00	0.00	16,764.80	434.88	479.52	0.00	914.40	17,679.20
	CAPITAL FUNDS												
1989	School District	Capital Repairs	1301530988	Bank NH	68,327.07	20,000.00	21,403.02	66,924.05	1,925.89	1,574.65	2,999.98	500.56	67,424.61
1995	School District	Special Ed	NH-01-0270-003	NH PDIP	0.00	50,000.00	0.00	50,000.00	0.00	684.81	0.00	684.81	50,684.81
	TOTAL SCHOLARSHIP FUNDS				171,543.74	1,135.00	0.00	172,678.74	5,566.10	11,825.15	11,400.00	5,991.25	178,669.99
	TOTAL UNEXPENDABLE TRUSTS				16,764.80	0.00	0.00	16,764.80	434.88	479.52	0.00	914.40	17,679.20
	TOTAL CAPITAL RESERVE FUNDS				68,327.07	70,000.00	21,403.02	116,924.05	1,925.89	2,259.46	2,999.98	1,185.37	118,109.42
	TOTAL TRUST FUNDS				256,635.61	71,135.00	21,403.02	306,367.59	7,926.87	14,564.13	14,399.98	8,091.02	314,458.61
	Stock Dividends Transfer to Money Market Account												
	Interest Income is Net of Bank Fees												

(*) Stock Split

TRUST FUND REPORT OF THE TOWN OF PEMBROKE, NEW HAMPSHIRE ON DECEMBER 31, 1995 MUNICIPAL

Date	Name	Purpose	Acct No	Bank Name	Principal Beginning	Principal New Funds	Principal Withdrawals	Principal Ending	Income Beginning	Income Amount	Income Expended	Income Ending	Grand Total
	UNEXPENDABLE TRUSTS												
	CEMETERY FUNDS												
VAR	Cemetery	Perpetual Care	1311985288	Bank NH	36,270.00	0.00	0.00	36,270.00	17,055.04	1,645.46	-63.03	18,763.53	55,033.53
VAR	Cemetery	Perpetual Care	1307003080	Bank NH	0.00	0.00	0.00	0.00	2,156.58	15.05	2,171.63	0.00	0.00
	TOTAL	CEMETERY			36,270.00	0.00	0.00	36,270.00	19,211.62	1,660.51	2,108.60	18,763.53	55,033.53
	LIBRARY FUNDS												
1913	Warren Foss	Books	1307893525	Bank NH	4,666.62	0.00	4,666.62	0.00	1,753.19	239.60	1,992.79	0.00	0.00
1913	Warren Foss	Books	NH-01-0270-005	NH PDIP	0.00	0.00	-4,666.62	4,666.62	0.00	54.11	-1,992.79	2,046.90	6,713.52
	TOTAL LIBRARY				4,666.62	0.00	0.00	4,666.62	1,753.19	293.71	0.00	2,046.90	6,713.52
	CAPITAL RESERVE FUNDS												
1960	Cemetery Improv	Improvements	1312139088	Bank NH	14,117.48	0.00	0.00	14,117.48	409.12	435.87	0.00	844.99	14,962.47
1937	Library Building	Building	1307849824	Bank NH	2,362.36	0.00	0.00	2,362.36	1,391.60	174.20	0.00	1,565.80	3,928.16
1993	Library Building	Building	66-003515	Merr Cty SB	5,000.00	0.00	0.00	5,000.00	272.95	277.73	0.00	550.68	5,550.68
1994	Library Building	Building	70-006022	Merr Cty SB	10,000.00	20,000.00	0.00	30,000.00	646.17	616.23	0.00	1,262.40	31,262.40
1960	Town of Pembroke	Equipment	104422927	Primary Bank	39,704.94	66,950.00	65,074.00	41,580.94	819.53	1,182.61	0.00	2,002.14	43,583.08
1989	Town of Pembroke	Fire Equipment	500003173	Shawmut Bk	157,271.26	0.00	157,271.26	0.00	7,127.59	1,423.11	8,550.70	0.00	0.00
1989	Town of Pembroke	Fire Equipment	NH-01-0270-001	NH PDIP	0.00	40,000.00	-157,271.26	197,271.26	0.00	7,327.52	-8,550.70	15,878.22	213,149.48
1987	Town of Pembroke	H2O & Sewer	306468194	CFX Bank	11,113.80	0.00	11,113.80	0.00	335.76	66.94	402.70	0.00	0.00
1987	Town of Pembroke	H2O & Sewer	3633397-1	CFX Bank	28,960.48	0.00	28,960.48	0.00	1,646.52	1,057.89	1,932.43	771.98	771.98
1987	Town of Pembroke	H2O & Sewer	NH-01-0270-004	NH PDIP	0.00	8,500.00	-27,049.43	35,549.43	0.00	364.67	-2,995.31	3,359.98	38,909.41
1986	Water Works	Cap Improv	1300394218	Bank NH	6,651.65	4,108.50	10,760.15	0.00	275.19	845.06	1,120.25	0.00	0.00
1986	Water Works	Cap Improv	NH-01-0270-002	NH PDIP	0.00	1,500.00	-10,760.15	12,260.15	0.00	438.43	-1,120.25	1,558.68	13,818.83
1992	Town of Pembroke	Solid Waste	100442930	Primary Bank	50,000.00	10,000.00	0.00	60,000.00	2,351.58	1,473.82	0.00	3,825.40	63,825.40
1994	Town of Pembroke	Town Garage	70-006021	Merr Cty SB	5,000.00	0.00	0.00	5,000.00	0.00	289.44	0.00	289.44	5,289.44
1995	Town of Pembroke	Police Wall	NH-01-0270-002	NH PDIP	0.00	40,000.00	0.00	40,000.00	0.00	160.21	0.00	160.21	40,160.21
	TOTAL CAPITAL RESERVE FUNDS				330,181.97	191,058.50	78,098.85	443,141.62	15,276.01	16,133.73	-660.18	32,069.92	475,211.54
	TOTAL UNEXPENDABLE FUNDS				40,936.62	0.00	0.00	40,936.62	20,964.81	1,954.22	2,108.60	20,810.43	61,747.05
	TOTAL TRUST FUNDS				371,118.59	191,058.50	78,098.85	484,078.24	36,240.82	18,087.95	1,448.42	52,880.35	536,958.59
	Interest Income is Net of Bank Fees												

BIRTHS - 1995

Date	Place	Name of Child	Sex	Father	Mother
01-07	Concord	Thomas John Doheny	M	Thomas H. Doheny	Lynn M. Migneault
01-13	Manc	Nicole Ann Rust	F	Philip S. Rust	Dominique A. Smith
01-18	Concord	Bryana Lynn Fleury	F	Jeffrey S. Fleury	Brenda A. Miner
01-19	Manc	Ethan James Aumann	M	Frederick C. Aumann, IV	Kathryn D. Robinson
01-24	Manc	Tyler James Foss	M	David B. Foss	Robin L. Howe
01-26	Manc	Jacob Rian Tremblay	M	Lance A. Tremblay	Amanda L. Champagne
01-29	Concord	Adam Henry Bergeron	M	Raymond H. Bergeron	Carolyn M. Shepard
01-30	N London	Zachary French Meadows	M	Gary E. Meadows	Shawna J. Cheney
02-01	Derry	Kimberly Ann Cummins	F	Mark A. Cummins	Jean M. Fruci
02-07	Lebanon	Madeleine Rose Garrison	F	Scott B. Garrison	Jill A. Alberico
02-14	Manc	Brittany Alyssa Manning	F	Anthony D. Manning	Holly R. Dufresne
02-16	Manc	Benjamin Curtis Lustig	M	William R. Lustig	Julie E. Kelsall
02-24	Concord	Kayetlin Alyssa Wheeler	F	Donald E. Wheeler, Jr.	Laurie B. Anderson
03-06	Manc	Hannah Rose Carle	F	Michael J. Carle	Melissa J. Gagne
03-14	Concord	Matthew Paul Persons	M	Paul A. Persons	Melody R. Hoyt
03-19	Manc	Daniel Lee Roberts	M	Daniel F. Roberts	Cynthia J. Letendre
03-27	Concord	Tyler Armand Booth	M	Ralph K. Booth, II	Jessica J. Beaulieu
04-02	Concord	Amanda Christine Wheeler	F	Joey R. Wheeler	Holly C. Welch
04-07	Manc	Matthew Arthur Drapeau	M	Rejean V. Drapeau	Margaret E. Desrosiers
04-11	Concord	Sara Elizabeth Leveque	F	Richard L. Leveque, Jr.	Pamela A. Goff
04-19	Concord	Colby Spencer Chown	M	Reginald R. Chown	Laurie S. Goldthwaite
04-22	Pembroke	Rena Marie DeAngelis	F	Stephen R. DeAngelis	Chantra Chavanabenjawoti
04-25	Concord	Rochelle Amie' Blais	F	David A. Blais, Jr.	Tina L. Lamb
04-27	Manc	Scott Allen William Nedeau	M	Scott A. Nedeau	Tina A. Rigg
05-03	Manc	Kayla June Leeds	F	Anthony J. Leeds	Melynda A. Turcotte
05-06	Concord	Benjamin Eric Paradis	M	Mark H. Paradis	Brenda-Jean Boyle
05-07	Concord	Ariele Paige Barrile	F	Bryan K. Barrile	Tammy A. Stevens
05-11	Concord	Ian Christopher Moulton	M	Marc C. Moulton	Edith A. McAlduff
05-13	Concord	Benjamin Michael Rushing	M	Bryan D. Rushing	Lisa J. Seidenberg
05-17	Manc	Kirsten Theresa Dodge	F	David B. Dodge	Karen M. Kula
05-18	Concord	Evan Jay Shuey	M	Randall J. Shuey	Manuela C. Bittner
05-23	Concord	Samantha Lynne Gaudette	F	Donald Gaudette	Roberta L. Girting
05-25	Manc	Chantal Georgianna Filiau	F	Ricky P. Filiau	Linda A. Latulippe
05-26	Concord	Andrea Marie Johnson	F	Brian K. Johnson	Michelle D. Koehler
05-28	Concord	Kassidy Taylor Snair	F	Robert B. Snair	Kelly A. Bean
06-13	Concord	Jared William Boyd	M	Keith W. Boyd	Pauline A. Picardo
06-20	Concord	Andrew Davis Pellerin	M	Jules A. Pellerin	Lisa M. Migneault
06-26	Concord	Michael Francisco Pedro	M	Ronald L. Pedro	Susan M. Yerkes
07-12	Concord	Zachary James Medeiros	M	Steven J. Medeiros	Barri-Lynn G. Ramsay
07-16	Concord	Joseph Michael Caraway	M	Michael W. Caraway	Michelle A. Petrin
07-17	Concord	Daniel Adam Dufresne	M	Douglas A. Dufresne	Wendy L. Thompson
07-27	Concord	Justin Albert Young	M	Richard A. Young	Cynthia R. Sheltry
07-29	Concord	Shane David St. Onge	M	David R. St. Onge	Carole A. Docos
08-04	Exeter	Hayley Sarah Chevrette	F	Mark J. Chevrette	Denise Justin

BIRTHS - 1995 (cont'd)

Date	Place	Name of Child	Sex	Father	Mother
08-07	Concord	Zachary Brian Hellings	M	Richard S. Hellings	Jennifer L. Bunton
08-08	Concord	Lindsay Marie Byrne	F	William P. Byrne	Jeanne M. Labarge
08-31	Concord	Kevin Andrew Spencer	M	Jeffrey W. Spencer	Mary J. Hart
09-01	Concord	Caitlin Jean Cox	F	Jeffrey A. Cox	Linda J. Merrigan
09-07	Manc	Jonathan Micheal Scribner	M	Keith A. Scribner	Roxanne L. White
09-11	Manc	Emily Renee Blain	F	Robert T. Blain	Lynnette S. Francoeur
09-11	Concord	Baby Girl Pike	F	Timothy M. Pike, Jr.	Anna M. Tsorvas
09-16	Concord	Brittany Marie Noel	F	Donald R. Noel	Lisa M. Roberts
09-25	Concord	Richard Sidney Croteau, Jr.	M	Richard S. Croteau	Lisa M. Batchelder
09-30	Concord	Catherine Elizabeth Durkee	F	Michael W. Durkee	Lori A. Paolucci
10-02	Concord	Michael Reginald Villeneuve	M	Reginald R. Villeneuve, Jr.	Karen B. Amyot
10-15	Concord	Cody Chandler Magnuson	M	Brett A. Magnuson	Lynn A. Rapoza
10-20	Manc	Zachary Scott Martin	M	Scott R. Martin	Angela M. Durst
10-21	N London	Caleb Thomas Smith	M	Jay C. Smith	Sara R. Menis
10-25	Concord	Michael Scott Denis	M	Scott E. Denis	Judith E. Bibbins
10-26	Concord	Hannah Jane Littlefield	F	John J. Littlefield	Heather I. McMaster
10-26	Concord	Madison Anne Gagne	F	Scott H. Gagne	Shanna L. Mailhot
11-03	Concord	Ian Gregory Bickford	M	Gregory Bickford	Gina F. Barbieri
11-06	Manc	Madison Hayley Frarie	F	Michael W. Frarie	Debra L. Daigle
11-09	Lebanon	Roland Martin Thibeault	M	Roland W. Thibeault	Rhonda M. Martin
11-16	Concord	Nicholas M. Harris	M	Randy A. Harris	Karen L. Mayo
11-21	Manc	Taylor Donovan Lee Bond	M	Scott A. Bond	Ann M. Bolduc
11-21	Concord	Sean Michael Bourassa	M	Ernest H. Bourassa, III	Kristine M. Timmins
12-04	Concord	Sara Elizabeth Moore	F	Jonathan W. Moore	Lynda F. Woods
12-06	Concord	Kasey Elizabeth Coleman	F	Gregory J. Coleman	Paula A. Sargent
12-07	Concord	Benjamin Matthew Bohaker, Jr.	M	Benjamin M. Bohaker	Katherine V. Welch
12-13	Manc	Robert Calvin Glover	M	Adam L. Glover	Toni L. Clay

MARRIAGES - 1995

Date	Name	Residence	Name	Residence
01-02	Gary E. Meadows	Pembroke	Shawna J. Cheney	Pembroke
02-17	Woodrow M. Whitbeck	Pembroke	Elizabeth A. Welch	Pembroke
02-19	Richard W. Deluca, Jr.	Mass.	Beverly A. Jackson	Mass.
03-03	Jeffrey D. Ferguson	Mass.	Madelaine G. Goldstein	Mass.
03-08	Ross A. Dail	Epsom	Kristin E. Brown	Pembroke
03-11	Daryl P. Gilbert	Pembroke	Janet A. O'Dougherty	Pembroke
03-25	Michael T. Horn	Pembroke	Angie L. Taylor	Pembroke
04-15	Gary R. Spaulding	Pembroke	Rhonda S. Haddy	Pembroke
04-22	Scott H. Gagne	Pembroke	Shanna L. Mailhot	Pembroke
04-22	Donald R. Noel	Pembroke	Lisa M. Holmes	Pembroke
04-28	Denis M. Denoncourt	Pembroke	Lorna L. Hart	Pembroke
05-05	Alex Rosemy	Pembroke	Kimberly D. Gloddy	Pembroke
05-06	Michael J. Dunlap	Bedford	Theresa L. Dumont	Pembroke
05-06	Lawrence L. Keith	Pembroke	Ruth A. Eddy	Pembroke
05-20	David M. Beaudet	Pembroke	Bonnie L. Lee	Pembroke
05-20	Larry W. Young, Jr.	Pembroke	Lisa M. Belanger	Pembroke
05-27	Jeffrey M. Roy	Pembroke	Tammy L. Smith	Pembroke
06-02	Joseph E. Lane	Pembroke	Nancy S. Soucy	Pembroke
06-03	Glenn L. Huffman	Pembroke	Barbara F. Dionne	Pembroke
06-10	Scott K. Fowler	Pembroke	Carla A. Young	Pembroke
06-10	James R. White	Pembroke	Julie R. Stapleford	Pembroke
06-17	Bruce W. Hall	Pembroke	Shawna K. Gilligan	Pembroke
06-18	Christopher D. Howe	Pembroke	Jennifer M. Funke	Hampstead
06-18	Scott R. Martin	Pembroke	Angela M. Durst	Pembroke
06-20	Roger N. Verville	Pembroke	Gail S. Walker	Pembroke
06-24	Ernest W. Rusaw	Pembroke	Doris M. Provencher	Pembroke
07-01	Robert S. Arseneault, Jr.	Pembroke	Karena R. Young	Pembroke
07-01	Clovis J. Boulet, Jr.	Hooksett	Lauren E. James	Pembroke
07-08	Paul R. Berube	Pembroke	Colleen B. Kelly	Pembroke
07-08	Timothy P. Reid	Pembroke	Mindy A. Inglis	Pembroke
07-08	Lonnie E. Siel	Pembroke	Patricia C. Ginwala	Manchester
07-14	Richard P. Arcand	Mass.	Donna C. Knight	Pembroke
07-15	Ray I. McIntyre	Pembroke	Kathleen M. Perkins	Pembroke
07-22	David J. Taylor	Pembroke	Wanda H. Decato	Pembroke
08-05	Roger J. Crevier, Jr.	Pembroke	Linda L. Ruginski	Dover
08-05	Clifford W. Benson, Jr.	Pembroke	Denise S. Hamilton	Pembroke
08-12	John A. Lefreniere, Jr.	Pembroke	Kimberly J. St. Pierre	Pembroke
08-18	Gary F. Normandy	Pembroke	Michelle D. Gelinis	Pembroke
08-19	Andrew G. Chouinard	Pembroke	Deeanna L. Bedell	Pembroke
08-26	David W. Paradis	Pembroke	Suzanne C. Lafrance	Mass.
09-09	Kevin E. Locke	Manchester	Lisa M. Chapman	Pembroke
09-09	Thomas A. Reed	Pembroke	Laura A. Clarty	Pembroke
09-09	Brian P. Soucy	Pembroke	Brooke L. Holton	Pembroke
09-16	Michael K. Arbo	Pembroke	Lisa Toto	Pembroke

MARRIAGES - 1995 (cont'd)

09-23	William M. Edney	Maine	Betsy J. Hanson	Maine
09-23	Victor I. Ishak	Pembroke	Danielle A. Bond	Pembroke
09-29	Steven C. Murnane	Pembroke	Helen J. Iodice	Pembroke
09-30	Christopher S. Woodward	Pembroke	Lisa A. Bourassa	Pembroke
10-06	Gregory S. Taylor	Pembroke	Kristen M. Roy	Pembroke
10-07	Roger J. Leblanc	Pembroke	Linda D. Rourke	Pembroke
10-07	Christopher R. Martin	Pembroke	Monika I. Sokolowski	Canada
10-07	Thomas S. Serafin	Pembroke	Jennifer A. McCarthy	Londonderry
10-21	Dwayne Reed	Pembroke	Tammy R. Spear	Pembroke
10-29	Keith A. Petrin	Pembroke	Karin C. M. Gilbert	Pembroke
11-11	Steven L. Davis	Manchester	Ingrid L. Moses	Pembroke
11-11	Jeffrey A. Wood	Pembroke	Christine K. Bottcher	Pembroke
11-18	Robert F. McClain	Pembroke	Christine A. Magee	Derry
11-22	Richard E. Geffken	Pembroke	J. Davidson Ziegler	Unity
12-09	Christopher R. Culberson	Pembroke	Janna E. Robinson	Pembroke

DEATHS - 1995

Date	Place	Name	Father	Mother
01-04	Concord	Donald Gagne	Romeo Gagne	Ruth Little
01-28	Concord	Mary C. Blackwell	Harry Chase	Ethel Foss
01-28	Pembroke	Pauline B. Dandeneau	John Luoma	Ethel Hood
02-02	Concord	Francis A. Benson, Jr.	Francis A. Benson, Sr.	Rose M. Marston
02-13	Manchester	Lionel G. Lamontagne	Francois Lamontagne	Adele Roy
02-25	Concord	Isabelle G. Labbe	Maurice Breton	Antoinette Goulet
03-05	Concord	Ruth D. Davis	Leo C. Bessette	Melina Gagne
03-05	Pembroke	Paul J. Labbe	Ernest J. Labbee	Mary Gauthier
03-07	Concord	John J. Benware	Michael Benware	Emma Bruno
03-12	Concord	Edward E. Frankel	Benjamin E. Frankel	Elizabeth McLaughlin
03-19	Pembroke	Donald R. Brennan	Thomas Brennan	Alice Magoon
04-02	Pembroke	Jonathan S. Crafts	Mansfield S. Crafts	Patricia Yeaton
04-04	Concord	Abbie M. Smith	Walter R. Bigelow	Alice Morgan
04-07	Concord	Albert J. Labrie	Joseph Labrie	Rebecca Jolin
04-15	Manchester	Robert A. Fanny	Albert Fanny	Eva R. Garon
04-19	Pembroke	Glenn A. Lopresti	Alfred M. Lopresti	Janet Stefani
05-02	Pembroke	Thomas R. Christie	Robert G. Christie	Missy L. Valliere
05-09	Pembroke	Jason A. Kulik	Joseph S. Kulik	Shirley Charter
05-18	Concord	Hilda F. West	Francis Duford	Cora Parent
06-11	Pembroke	Johanna M. Amar	Franz Rhein	Emma Leins
06-25	Manchester	Wayne M. McCabe, Sr.	Martin McCabe	Ruth Richardson
06-29	Concord	Frank L. Merritt	William Merritt	Grace Napier
07-13	Pembroke	Paul A. Lamy, Sr.	Victor Lamy	Anna Lemay
07-13	Concord	Jerry W. Lowery	Newlland Lowery	Alene Praeter
07-15	Concord	Mildred B. Evans	Emil Gerard	Ann Hoerning
07-21	Manchester	Lucy A. Batchelder	Curtis G. Ferren	Margaret Stewart
07-23	New London	Glenn A. McGuire	Anthony McGuire	Winzola Frye
07-29	Pembroke	Marjorie J. West	Emery F. West	Jessie Barney
08-26	Concord	Maurice P. Lafond	Alphonse Lafond	Corinne Paquette
08-30	Concord	Pauline L. Duguay	Edward Davis	Harriet Swett
09-07	Concord	Charles B. Bailey	Charles P. Bailey	Mary E. Proud
09-10	Concord	Lucy R. Hayes	Edwin Starkey	Esther Knapp
09-17	Manchester	Robert J. Moser	Robert Moser	Anna Kuentz
10-15	Concord	Karen A. Boucher	James Gordon	Mary H. Roderigues
10-30	Pembroke	Goldie F. Moody	Walter Featherstone	Winifred Burlton
11-04	Manchester	Charlotte F. Gamelin	Walter Manseau	Flora Marchand
11-08	Concord	Edgar J. Thibeault	Pierre Thibeault	Anna Dube
12-03	Pembroke	Arnold C. Kendrick	Charles S. Kendrick	Hazel R. Porter

HIGHWAY DEPARTMENT REPORT

From January to April, the Town had its share of freezing rain and snowfall and in December of 1995 we had more snowfall than any December in the past 30 years.

PROJECTS - Asphalt shim and overlay projects were performed on Elm Street, Grandview Avenue, Girard Avenue and a section on Cross Country Road. The major reconstruction project for the year was done on Turnpike Street, including the change of the intersection of Turnpike and Main Streets from a "Y" to a "T". The Department also continues to perform the regular tasks of snow removal, sanding, refuse removal, brush cutting, ditch clearing, catch basin cleaning, grave opening/closing, and center line and cross walk painting. In the area of catch basin cleaning, the Department is now trying something different. The Department is now contracting with a private firm to vacuum clean the catch basins, providing a better cleaning than doing it by hand and eliminating possible job injuries. The Department has also begun a program to crack seal a number of feet of roads per year.

SOLID WASTE - The Department currently has one employee with a level four certificate and two employees with level three certification from the State of New Hampshire to operate the solid waste facility. The Town continues to offer aluminum, tin can and newspaper recycling. These items may be brought to the solid waste facility at 8 Exchange Street on Saturdays. Please call me at 485-4422 if you should have any questions. I would also like to once again remind residents that we do chip the Christmas trees that are deposited at the facility, as well as a lot of brush. Feel free to come down on Saturdays and pick up a load of chips.

In closing, I would like to welcome Shane Mailhot to the crew.

Respectfully submitted,
Henry Malo, Road Agent

POLICE DEPARTMENT

1995 REPORT

Honorable Members of the Board of Selectmen
Honorable Town Administrator

Ladies and Gentlemen,

The 1995 Annual Report of the Pembroke Police Department is proudly presented to you and the citizens of the Town of Pembroke. You will find, that this years report is more than a compilation of statistics. It identifies the dedicated men and women who serve the Town of Pembroke day in and day out, describes many of the tasks they are called upon to perform.

The following, is a partial list of goals that have been obtained during the year 1995.

- a) Community Policing
- b) Traffic Control at Academy Road and Pembroke Street in the morning for school traffic.
- c) Specialized training in the areas of Accident Investigation, Drug Investigations, and Criminal Investigations
- d) Implementation of a Tri-Town Accident Reconstruction Team, consisting of Pembroke, Hooksett, Allenstown and Bow Police Departments.
- e) Ballistic Vests for all the officers
- f) First phase of computers installed and operating.

The Pembroke Police Department plans on continuing Community Policing in the year 1996.

We thank you for your support during 1995, and look forward to year 1996, where the community and police department work together to combat crime, and making Pembroke a safe place to live.

Gratefully yours,
Thomas F. Iverson Jr.
Chief of Police

TABLE OF ORGANIZATION

CHIEF OF POLICE - Thomas F. Iverson Jr.

DEPUTY CHIEF OF POLICE - Wayne A. Cheney

PATROL DIVISION

Sergeant Steve Gubitosi	Shift Supervisor
Sergeant Pamela Allgeyer	Shift Supervisor
Off. Scott Lane	Patrol Officer - D.A.R.E. Officer
Off. Glenn Northrup	Patrol Officer
	Accident Reconstruction Investigator
Off. Michael Crockwell	Patrol Officer - Narcotics Officer
Off. Dwayne Gilman	Patrol Officer
Off. Michael Verneuille	Patrol Officer

ADMINISTRATIVE SERVICE

Sergeant Larry J. Houghton	Dept. Prosecutor- Juvenile Officer
Mary Ann Ricciotti	Dept. Secretary

PART TIME OFFICERS

Off. David Sheldon
Off. Alain Chouinard
Off. Steve Westgate
Off. Robert Farley

PROSECUTOR'S REPORT

Over the past year our country has been witnesses to the " Trial of the Century ", along with the trial and its outcome came a number of changes that effected the Judiciary System. These changes have been and are being felt around the country in every district and Superior Court.

Among the changes are changes to Court Rules such as Reciprocal Discovery. It requires both the defense and the prosecutor to provide lists of witnesses and all written reports and any statements being used by any party required to testify to be produced. All reports have to be given to both sides prior to trial. The outcome of this should lead to a fair and a more even or equal playing field in court.

The State Supreme Court has reduced the age of criminal defendants from 18 years old to 17 years old. This is to bring accountability to a group of individuals that commit crimes and who see very little in deterrents by way of going through the Juvenile Justice System. With the change of reducing the age of criminal maturity to 17 years old and making that group of people who commit crimes responsible, it will give the police and the communities more leverage in court and make a safer environment to live in.

The Pembroke Police Prosecutors office has handled 42 more juvenile cases than was handled last year. The amount of adult cases remained close to the same as in 1994. The trend of increased juvenile cases seemed to be reflective of the State and Country overall.

The prosecutor for the Pembroke Police Department by being continually updated and trained has been able to work within the changes in the Judiciary System. The prosecutor has been able to provide better service and assistance to the members of the police and most importantly the citizens of the Town of Pembroke.

Respectfully Submitted by
Sgt. Larry Houghton
Prosecutor

CAREER DEVELOPMENT

Once again it's been a busy year with the department's career development. Our career development goal is an ongoing process to improve members of our department in every area of law enforcement. As 1995 came to a close, we have exceeded over "**one thousand**" hours of training.

Our hard efforts in career development this year have paid off. We now have officers who have become certified in Tactical Accident Reconstruction, Scuba Diving, and Intoxilyzer 5000 breath test operator. These qualifications will be a great asset to our department and enable us to provide more professional service to you.

The following list of courses and seminars represent the career development of Officers Serving the Town of Pembroke.

- Interviews and Interrogations
- Technical Accident Investigations
- Emergency Vehicle Liability
- Sexual Harassment Liability
- Law Enforcement Accreditation
- License Suspensions and Felony Offenses
- Supervisors Training Academy
- Officers Flying Armed
- Constitutional Law-Fourth & Sixth Amendments
- Command Training Program
- Basic Photography School
- Drug Enforcement
- First Line Supervision
- Motorcycle Accident Investigation
- D.A.R.E. Training
- Accident Reconstruction
- Scuba-Diving School
- Sexual Assault Investigation
- FTO training
- Police Officer Guide, Correspondence Course
- Computer Training on Windows
- Radar Training
- Skid Car Training
- Leadership Seminar
- How to Manage Anger/Handle Conflict
- Basic Fingerprint Classification
- Beyond the Traffic Stop
- How We Shape the Workplace
- Employee Discipline Municipal Ethics
- Vehicle Homicide Seminar
- Drug Enforcement [Concealed Areas]
- Police Standards Yearly Training Seminar
- Police Officer Guide - Correspondence Course

Wayne A. Cheney, Deputy Chief

FIREARMS TRAINING REPORT

Firearms training is an essential part of an officers training. Not only is it a necessary part of our training, but it is also state law. The law requires every police officer who carries a firearm to complete a minimum basic firearms safety and familiarization course prescribed by the New Hampshire Police Standards and Training Council, at least once each calendar year.

The firearms qualification course used by the Police Department and approved by New Hampshire Police Standards and Training Council is as follows,

1. Firearms Safety
 - a) Range Safety
 - b) Classroom Training

2. Firing Range Training
 - a) Fifty round course of fire [Qualification Course]
 - b) Shotgun training
 - c) Off duty weapon training and qualifications

3. Innovative Range Training
 - a) Draw and challenge drills
 - b) Reduced light and night time firing
 - c) Alternate commands/draw and challenge drills
 - d) Weapon retention techniques

4. Classroom Training
 - a) Meet State Law Requirements
 - b) Review department firearm policy
 - c) Review training films
 - d) Review laws pertaining to the use of deadly and non deadly force

5. Weapon Inspections
 - a) Check weapon operation
 - b) Check weapon cleanliness
 - c) Issue new duty ammunition

Wayne A. Cheney

1995 OFFENSE LOG STATISTICS

	<u>1994</u>	<u>1995</u>		<u>1994</u>	<u>1995</u>
Ambulance assist	172	203	Harassment	7	55
Arrest on Warrant	29	43	Illegal Dumping	0	2
Arson	2	1	Juvenile Complaints	116	119
Assault [felonious sexual]	6	10	Littering	1	3
Assault [on police off]	3	0	Missing Person	5	2
Assault [simple]	34	43	Open Alcohol	1	24
Bad Checks	1	3	Parties/Fights	71	122
Bomb Threats	1	1	Possession Alcohol	11	13
Burglaries/Attempts	6	13	Protective Custody	40	57
Criminal Mischief	82	144	Radio Transmissions	38,419	45,214
Criminal Threatening	14	24	Receiving stolen Property	1	3
Criminal Trespass	16	17	Resisting Detention	2	3
Disobeying Police Off.	2	2	Suicide/Attempts	3	12
Disorderly Conduct	8	10	Suspicious Activity	154	108
Dispatch Calls Received	13,094	14,548	Theft/Larceny	93	115
Domestic Violence	84	93	Unsecured Building	142	125
Fire Alarm [assist]	69	75	Untimely Death	7	3
Forgeries/Fraud	1	1	Unwanted Persons	35	32

1995 MOTOR VEHICLE STATISTICS

	<u>1994</u>	<u>1995</u>		<u>1994</u>	<u>1995</u>
Accidents	95	148	Parking Tickets	328	424
Child Restraints	2	1	Reckless Operation	7	4
Conduct After Accident	1	4	Stolen Motor Vehicle	6	2
Defective Equipment	159	316	Stop Sign	11	19
Disabled Motor Vehicle	161	109	Transporting Alcohol/Drugs	1	5
Driving After Suspension	15	15	Uninspected Motor Vehicle	31	19
Driving While Intoxicated	15	19	Unreasonable Speed	144	166
Failure To Yield	1	1	Motor Vehicle Stops	1364	
Following Too Close	1	2	Motor Vehicle Warnings	630	673
Improper Passing	3	10	Vehicles Towed	39	50
Misuse of Plates	5	3	Yellow Line Violations	7	4
Motor Vehicle Lockouts	51	73	Operating without license	14	10
Obstruction of View	6	2	OHRV violations	13	15
Operating without lights	0	5			

1995 BURGLARY SUMMARY AND STATISTICS

The Pembroke Police Department investigated 18 burglaries in 1995. Five of these were of commercial properties and thirteen residential properties. Daytime residential burglaries account for the largest number of burglaries in 1995. The average loss was over \$2000.00. More burglaries were committed on Friday than any other day of the week. Four burglaries were reported during November. None were reported in the month of May.

<u>Burglary Totals</u>	Residential	13
	Commercial	05
	Total	18

<u>Total Loss</u>	Residential	\$18,044.00
	Commercial	\$6,550.00
	Total	\$24,595.00

<u>Residential Loss</u>	High Loss	\$7,300.00
	Low Loss	40.00
	Average Loss	1,388.00

<u>Commercial Loss</u>	High Loss	\$6150.00
	Low Loss	400.00

<u>Method of Entry</u>	No force	7
	Broken Glass	3
	Cut lock	1
	Cut Fence	1
	Kicked Door	3
	Prying tool	3

<u>Time of Day</u>	Day Time	Residential	10	Commercial	0
	Night Time	Residential	2	Commercial	4
	Unknown	Residential	1	Commercial	1

<u>Day of Week</u>	Sunday	2	Thursday	2
	Monday	3	Friday	5
	Tuesday	0	Saturday	2
	Wednesday	4		

<u>Month of Year</u>	January	1	July	1
	February	2	August	1
	March	3	September	2
	April	2	October	1
	May	0	November	4
	June	1	December	0

Burglaries Cleared by Arrest	04	Burglary Cases Unsolved	10
Burglaries Unfounded	02	Burglary Arrest	09
Burglary Cases Closed	02		

Wayne A. Cheney, Deputy Chief

1995 ANIMAL CONTROL STATISTICS

	<u>1994</u>	<u>1995</u>
Cruelty to Animals	3	3
Dog Bites/Attacks	3	3
Dogs at Large	31	73
Dogs Impounded	28	30
Dog Complaints	92	102
Wild Animal Complaints	90	19

D.A.R.E. DRUG ABUSE RESISTANCE EDUCATION 1995 PROGRAM REPORT

The 1994/95 school year was the first year that the Pembroke Police Department with the Cooperation of the Pembroke School District has presented the D.A.R.E. curriculum to Pembroke's school children. The 17 week curriculum was presented to the 5th grade class at the Three Rivers School. The four week visitation program was presented to all of the Kindergartners and first graders at the Village School. The Five Week visitation program was presented to the 3rd. Graders at the Village School.

The D.A.R.E. program is presently funded in part by a federal grant. We are eligible for federal funding for a period of three years. The 1995/1996 school year is the second year of eligibility. It is the goal of the Pembroke Police Department to be able to fund this program in the future completely from private sources with minimal funding from the general municipal budget.

A major step towards reaching this goal was reached this year when the Pembroke Womens Club sponsored the first annual Pembroke D.A.R.E. Golf Tournament. The tournament was held on September 13th and was a great success with over \$3,300 being raised. I would like to thank the Womans Club for all of their hard work. This years tournament has been move to the spring and will be held in June or July.

The focal point of the 5th. Grade D.A.R.E. program has become the D.A.R.E. truck restoration project. In the spring of 1994 the Pembroke Police Department took title to a 1977 Dodge W250 4x4 pick-up truck. The vehicle was obtained through a military surplus program. The 1995 5th grade D.A.R.E. class designed the exterior graphics for the vehicle. The truck has been painted and the graphics applied. Tires and rims as well as a chrome roll bar have been added. The 1996 5th grade D.A.R.E. class is working on the interior design. We hope to have it completed by this spring. Once the restoration project is complete the truck will serve as a constant reminder of the students hard work and their pledge to resist drugs and violence.

The only money spent on the truck project from the municipal budget is the \$34.00 registration fee. All of the improvements on the truck have been paid through private contributions and fund raising by the 5th grade class. Fund raising included a rock-a-thon and a spaghetti dinner. The spaghetti dinner is cosponsored by the Pembroke Academy Key Club. The Key Club has become a great supported of the

D.A.R.E. program. These young adults also serve as excellent roll models for the 5th grade.

The truck project has been a success as a result of the efforts of many people and businesses in the local area. I would like to thank everyone who has helped out and supported the program. A special thank you goes to Grappone Auto Body in Bow who donated the use of their facility while the body and paint work was done. Thanks also to Al Beauchesne for the hundreds of hours he donated to the body and paint work on the truck and to Lenny Guest who helped him, David Diamond of Diamond Design in Chichester for his help with the graphic application. Ted Begin at Pembroke Texaco for providing storage for the truck over the winter. Rick Bilodeau of Tri-County Rescue for installing the radio and emergency light system. Linda Manter for the RE/MAX Connection for her help with the Old Home Day Celebration.

Those of you who are familiar with the D.A.R.E. program may have recognized a slight change in the Motto. The D.A.R.E. motto "To Keep Kids off Drugs" has been replaced with "To Resist Drugs and Violence". This change was made by D.A.R.E. America, the organization that oversees the D.A.R.E. program nationally. The D.A.R.E. curriculum updated in 1990 placed more emphasis on violence reduction. The new motto reflects this change.

The D.A.R.E. officer spends one hour a week for 17 weeks with the 5th grade children and one hour a week for 4 weeks with the kindergartners. Lessons are designed to enhance self-esteem, reduce violence, build interpersonal and communication skills, learn about positive alternatives and teach management skills to deal with anger and conflict resolution. The presentations are designed to give school children exposure to a police officer as a positive role model. While the D.A.R.E. officer spends a few hours with the student the child spends hundreds of hours away from school in the community and at home.

The D.A.R.E. curriculum provides solid education material to help children avoid drug use. It is a good supplement to the lessons parents teach their children at home. Parents still are the best role models we have for our children. I urge all parents to talk to their children about drug use and to be their number one role model.

Respectfully Submitted
Scott J. Lane
D.A.R.E. Instructor

ACCIDENT RECONSTRUCTION TEAM

1994/1995 proved to be a year of growth and change for the highway system in Pembroke. The construction of a new intersection and the increase in the number of automobiles driving through Pembroke aided in the decision to add a traffic collision investigator to the department. In October 1994, I was sent to the New Hampshire Police Standards & Training Council in Concord to begin classes on Accident Investigation. Next came, At Scene Accident Investigation, then Technical Accident Investigation, Motorcycle Accident Investigation and finally Accident Reconstruction classes were completed.

After completion of the classes it was realized that a team approach may be the best way to keep skills sharp and to best serve the town. It was agreed that it could benefit the area if a regional team was formed. Pembroke Police Department approached other area departments with the concept of a regional Accident Reconstruction Team. A meeting was held with the Chief Law Enforcement officials from Pembroke, Allenstown, Hooksett and Bow. It was agreed that a regional team would serve the above towns with the ability to share resources and manpower.

Hooksett Lt. Leslie McDaniels was placed in charge by the four area towns given his experience and leadership. Bow Cpl. Bruce Jacklin was installed by the team as second in command. A series of meetings have been held to formulate a policy for all member Towns and perimeters by which the team would operate. State Police Lt. Mark Furlone and Merrimack County Attorney Michael Johnson have been in contact with the team to lend any assistance needed.

Respectfully Submitted by
Officer Glenn Northrup
Accident Investigator

FIRE DEPARTMENT REPORT

“WE CAN'T HELP YOU IF WE CAN'T FIND YOU”

Please number your house and mailbox today! Your house number must be clearly visible from the street.

Please keep in mind emergency equipment may be coming from either direction, “the numbers should be clearly visible and large enough to see from a moving vehicle”.

The days are “long gone” that the fireman knew everyone in town. Also the emergency vehicle coming to your emergency may be from out of town.

The two most important appliances in your home should be: “Smoke Detectors” and Carbon Monoxide Detectors”

Yours in Life Safety,
Richard Chase,
Pembroke Fire Chief

Our 1995 statistics:

INCIDENT	# OF CALLS	INCIDENT	# OF CALLS
Alarm	34	Lightning	2
Appliance	4	Lockout	1
Auto Accident	25	Medical	63
Bomb Threat	1	Mutual aid	56
Box Alarm	23	Odor in Building	5
Brush	11	Service	1
Chimney Fire	5	Smoke Check	4
Co Check	1	Structure	7
Cooking	4	Vehicle Fire	5
Electrical	8	Water Problem	4
Furnace Problem	5	Water Rescue	1
Gas Leak	2	Wires	11
Investigation	1		

MUTUAL AID RECEIVED FROM:

Concord	30
Allenstown	10
Bow	2
Epsom	1

MUTUAL AID RESPONDED TO:

Allenstown	17
Bow	3
Concord	10
Epsom	10
Henniker	1
Hooksett	2
Loudon	3
Northwood	2
Pittsfield	7
Warner	1

TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

In calendar year 1995, our three (3) leading causes of fires were Children, Non-Permit fires not properly extinguished and Smoking Materials.

Violations of RSA 224:27 11, the fire permit law, and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

To aid your forest Fire Warden, Fire Department and State Forest Fire Officials, contact your local Warden or Fire Department to find out if a permit is required. This also helps to prevent unnecessary response to a controlled burn.

1995 Fire Statistics

<u>Forest Ranger Reported Fires</u>		<u>Fires Reported by County</u>	
Number of Fires for Cost Share Payment	465	Belknap	11
Acres Burned	437	Carroll	50
Suppression Cost	\$147,000+	Cheshire	39
<u>Lookout Tower Reported Fires</u>	555	Coos	17
Visitors to Towers	26,165	Grafton	26
		Hillsborough	71
		Merrimack	49
		Rockingham	106
		Strafford	78
		Sullivan	18

Local communities and the State share the cost of suppression on a 50/50 basis. The State of New Hampshire operates 15 fire towers and 3 contract aircraft patrols. This early detection and reports from citizens aid the quick response from the local fire departments.

“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”

Richard S. Chase
Forest Ranger

John C. Theuner
Forest Fire Warden

FIRE PREVENTION DIVISION 1995 ACTIVITY REPORT

1995 was a very busy year for the Fire/Inspection Division with an expected continued growth for 1996. Increases occurred in all major areas. We have gone through some more changes, and we are continuing the inspection program of properties requested by the Town's Welfare Officer.

This division continues to work on various public education programs. Recent tours and presentations to Tiger and Cub Scouts have proven very positive. In the coming year we hope to expand this program to other schools and organizations, with their assistance. If anyone is interested in a tour of the fire station please call the station and leave a message.

Charles Schmidt,
Fire Prevention Officer

1995 ACTIVITIES

PLACES OF ASSEMBLIES	3
DAY CARE CENTERS	5
FOSTER CARE HOMES	3
OIL BURNERS	45
GAS BURNERS/PIPING	9
WOODSTOVES	10
APARTMENT BUILDINGS	15
PLANS REVIEW	5
FIRE HAZARDS	13
PUBLIC REQUESTS	25
FIRE INVESTIGATION	5
PUBLIC EDUCATION	4
CONSTRUCTION	5
SCHOOLS	3

This division also has ongoing inspections with all schools, public buildings, and high hazard areas. If you have any questions concerning your home's safety please give the Fire Prevention Division a call at 485-3621 and leave a message; someone will return your call.

Charles Schmidt,
Fire Prevention Officer

1996

TOWN MEETING WARRANT

AND

PROPOSED TOWN BUDGET

TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE

TO THE INHABITANTS OF THE TOWN OF PEMBROKE, IN THE COUNTY OF MERRIMACK, IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Pembroke Village School on Tuesday, March 12, 1996 from 11:00 a.m. until 7:00 p.m. for the casting of ballots; and at the Pembroke Academy Auditorium in said Pembroke on Saturday, March 16, 1996, at 10:00 a.m., to act upon the following articles:

BALLOT ARTICLES MARCH 12, 1996

1. To choose all necessary officers for the year ensuing.
2. Are you in favor of the adoption of the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board:

AMENDMENT #1

Amend Article II, Section 143-8, by adding a new term "appellant" to the definition section.

Explanation: Section 143-121 outlines the process for appealing a decision made by the Zoning Board of Adjustment. Since the individual appealing the decision may not be the original applicant, for instance an abutter, we have used the term "appellant" to reference that individual.

AMENDMENT #2

Amend Article IV, Section 143-19, Table of Uses, by adding Planned Residential Development (Cluster Residential Development) as a special exception in the LO district.

Explanation: Currently sections 143-75 & 76, page 14390, make reference to Planned Residential Development in the LO district. However, under the Table of Uses it is not a permitted use. The intent of this change is to permit Planned Residential Development in the LO district by special exception.

AMENDMENT #3

Amend Article V, Section 143-21, Table of Dimensional and Density Regulations by changing the reference to the "R2" district to "R1" district

Explanation: This is a typo, the Town does not have an "R2" district, the reference should be to the "R1" district.

AMENDMENT #4

Amend Article X, Section 143-78 (H), by modifying the provision requiring underground utilities in Planned Residential Development.

Explanation: This section currently requires all utilities in a Cluster Residential Development to be placed underground. The Planning Board proposes to change the wording so that underground utilities are not automatically required, but the Planning Board, depending on the location of the subdivision and the utilities, could require them to be underground.

AMENDMENT #5

Amend Article XII, Section 143-92 (B), by replacing the term “Mobile Home” with the term “Manufactured Housing”.

Explanation: The correct legal term for a “Mobile Home” in New Hampshire is “Manufactured Housing”. The intent of this change is to ensure that the Zoning Ordinance is consistent with state law.

AMENDMENT #6

Amend Article XIV, Section 143-111 by adding a new subsection, 143-111(E).

Explanation: RSA 676:5 (III) now allows the Zoning Board of Adjustment to review a decision made by the Planning Board based on their interpretation of the Zoning Ordinance. Previously the Zoning Board of Adjustment could only review a Planning Board decision if it was the sole reason for the denial of an application. This section will now allow the Zoning Board of Adjustment to review any Planning Board decision based on the Zoning Ordinance.

AMENDMENT #7

Amend Article XIV, section 143-112, by adding Code Enforcement Officer to the title of the section.

Explanation: There are two forms of appeals under the zoning ordinance; appeals of a decision made by the Code Enforcement Officer, and appeals of a decision made by the Zoning Board of Adjustment (Section 143-121). The addition of Code Enforcement Officer to the heading helps to clarify the intent of this section.

AMENDMENT #8

Amend Article XIV, by adding two new sections 143-121 & 122.

Explanation: These two sections outline the process an individual, the appellant, would use to appeal a decision made by the Zoning Board of Appeals.

DELIBERATIVE SESSION**MARCH 16, 1996**

3. To see if the Town will vote to raise and appropriate a sum not to exceed fourteen thousand eight hundred dollars (\$14,800) to construct a wall at the Evergreen Cemetery and to authorize the withdrawal of a sum not to exceed fourteen thousand eight hundred dollars (\$14,800) from the Cemetery Improvement Capital Reserve Fund created for this purpose. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)
4. To see if the Town will vote to raise and appropriate a sum not to exceed eighty thousand dollars (\$80,000) to repair/replace the south wall at the Police Station and to authorize the withdrawal of forty thousand dollars (\$40,000) plus all accumulated interest to the date of withdrawal from the Capital Reserve Fund created for this purpose. The balance of forty thousand dollars (\$40,000) is to come from general taxation. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the repair/replacement is complete or in two years, whichever is less. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)

5. To see if the Town will vote to raise and appropriate a sum not to exceed thirty thousand dollars (\$30,000) to purchase road sanding equipment and a sweeper for the sidewalk plow and to authorize the withdrawal of a sum not to exceed thirty thousand dollars (\$30,000) from the Town Equipment Capital Reserve Fund created for this purpose. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)
6. To see if the Town will vote to raise and appropriate a sum not to exceed one hundred fifty thousand dollars (\$150,000) to purchase a Fire tanker truck and to authorize the withdrawal of a sum not to exceed one hundred fifty thousands dollars (\$150,000) from the Fire Equipment Capital Reserve Fund created for this purpose. The Board of Selectmen and Budget Committee recommend this appropriation.(Majority vote required)
7. To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be added to the Sewer and Water Extension Capital Reserve Fund previously established. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)
8. To see if the Town will vote to raise and appropriate the sum of eighty thousand dollars (\$80,000) to be added to the Town Equipment Capital Reserve Fund previously established. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)
9. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the Solid Waste Facility Closure Capital Reserve Fund previously established. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)
10. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the construction of a sidewalk on Academy Road, from Pembroke Street to approximately Cross Road, and to raise and appropriate the sum of twenty-three thousand four hundred and thirteen dollars (\$24,413) to be placed in this fund, and to designate the Board of Selectmen as agents to expend. The Board of Selectmen and Budget Committee recommend this appropriation.(Majority vote required)
11. To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and Teamsters Local No. 633 police bargaining unit for the 1996 fiscal year, and further to raise and appropriate the sum of eighteen thousand seven hundred thirty-seven dollars (\$18,737) which represents the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. The Board of Selectmen and Budget Committee recommend this appropriation. (Majority vote required)
12. To see if the Town will vote to raise and appropriate the sum of \$3,588,970 which represents the operating budget. Said sum does not include special articles addressed.
13. To see if the Town will vote to amend the Code of the Town of Pembroke, Chapter 66 thereof, entitled Conservation of Land, to add a new section providing regulations for the use of the White Sands Conservation Area

14. To see if the Town will vote to amend the Code of the Town of Pembroke, Chapter 133 thereof, entitled Solid Waste Management, to add regulations relative to residential solid waste pickup
15. (By petition) To see if the Town is in favor of limiting the amount the property tax can increase to a maximum of two and one half (2 1/2) percent per year, for any given fiscal year, respectfully for both the School portion of the tax and the town portion of the tax.
16. (By petition) To see if the Town will vote to instruct the Board of Selectmen to do whatever is required, including contacting the Town's representatives to the United States Congress for assistance, to have the United States Postal Service change the name of the "Suncook" Post Office to the "Pembroke" Post Office.
17. To hear the reports of auditors, agents and committees or of officers heretofore chosen, and to pass any vote relating thereto.
18. To transact any other business that may legally come before said meeting.

Given under our hands and seal this **21st** day of **February, 1996**.

/S/ Gerald R. Belanger

/S/ John B. Goff

Board of Selectmen
Town of Pembroke, NH

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE
PROVISIONS OF RSA 32:14 THROUGH 24



BUDGET OF THE TOWN

OF _____ PEMBROKE _____ N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 19 96 to December 31, 19 96 or for Fiscal Year
From _____ 19 ____ to _____ 19 ____

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list **the entire budget** in the appropriate recommended or not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT
RSA 31:95 and 32:5

Budget Committee: (Please sign in ink)

Barbara Baxter
Christopher J. Dancy
Frank Blouin
John McCallum Jr
Paquerine Thompson

Date FEBRUARY 15, 1996

David Freeman - Warrant
Charles E. Coley
Wayne T. Bogn
Gerald R. Belanger

1996

SCHOOL DISTRICT WARRANT

AND

PROPOSED SCHOOL BUDGET

PURPOSE OF APPROPRIATION (RSA 31:4)					Budget Committee		
Acct. No.	GENERAL GOVERNMENT	W.A. No.	*Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Recommended Appropriations	Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)
4130	Executive		193,277	197,153	194,936	194,936	
4140	Elec., Reg., & Vital Stat.		45,744	45,802	59,166	59,166	
4150	Financial Administration		98,068	94,788	116,715	116,715	
4152	Revaluation of Property						
4153	Legal Expense						
4155	Personnel Administration						
4191	Planning and Zoning		92,173	92,755	106,692	104,692	2,000
4194	General Government Bldg.						
4195	Cemeteries		9,012	6,494	8,323	8,323	
4196	Insurance						
4197	Advertising and Reg. Assoc.						
4199	Other General Government		173,312	171,169	175,589	175,589	
PUBLIC SAFETY							
4210	Police	11	495,447	507,375	556,461	560,441	(3,980)
4215	Ambulance						
4220	Fire		121,862	121,542	133,485	133,485	
4240	Building Inspection						
4290	Emergency Management		434	408	463	463	
4299	Other Public Safety						
HIGHWAYS AND STREETS							
4312	Highways and Streets		371,544	366,670	386,943	375,314	11,629
4313	Bridges						
4316	Street Lighting						
4318	Road Const./Maint.		284,500	284,351	329,800	329,800	
4320	Fleet Maintenance		47,988	48,201	49,077	49,077	
SANITATION							
4323	Solid Waste Collection						
4324	Solid Waste Disposal		255,267	243,748	274,189	274,189	
4326	Sewage Collection & Disposal						
WATER DISTRIBUTION & TREATMENT							
4332	Water Services						
4335	Water Treatment						
HEALTH							
4414	Pest Control						
4415	Health Agencies and Hospitals						
4416	Public Health		40,394	40,333	40,394	40,394	
WELFARE							
4442	Direct Assistance						
4444	Intergovernmental Welfare Pay'ts						
4445	Vendor Payments						
4447	Welfare Department		83,079	43,952	77,556	72,556	5,000
Sub-Totals (carry to top of page 3)							

Acct. No.	PURPOSE OF APPROPRIATION (Continued)	W.A. No.	1	2	3	Budget Committee	
			*Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Recommended Appropriations	Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)
Sub-Totals (from page 2)							
CULTURE AND RECREATION							
4520	Parks and Recreation		43,598	42,210	47,224	47,224	
4550	Library		46,380	43,563	65,540	59,540	6,000
4583	Patriotic Purposes		2,250	2,250	3,250	3,250	
4589	Other Culture and Recreation						
CONSERVATION							
4612	Purchase of Natural Resources						
4619	Other Conservation		1,267	1,458	1,252	1,252	
REDEVELOPMENT AND HOUSING							
ECONOMIC DEVELOPMENT							
4690	Economic Development		2,900	2,037	12,105	7,105	5,000
DEBT SERVICE							
4711	Princ.-Long Term Bonds & Notes		120,000	120,000	100,000	100,000	
4721	Int.-Long Term Bonds & Notes		34,000	34,009	28,050	28,050	
4723	Interest on TAN		122,500	148,958	141,500	141,500	
CAPITAL OUTLAY							
4901	Land and Improvements	3,4	20,000	20,000	99,800	94,800	5,000
4902	Mach., Veh., & Equip.	5,6	110,085	107,854	204,120	204,120	
4903	Buildings		30,000	31,795	670,800	86,600	584,200
4909	Improvements Other than Bldgs.						
OPERATING TRANSFERS OUT							
4912	To Special Revenue Fund						
4913	To Capital Projects Fund						
4914	To Enterprise Fund						
	Sewer -		247,167	247,167	247,167	252,026	(4,859)
	Water -		362,400	362,400	362,400	362,900	(500)
	Electric -						
4915	To Capital Reserve Fund	7,8,9,10	185,450	185,450	168,413	138,413	30,000
4916	To Trust and Agency Funds						
TOTAL APPROPRIATIONS			3,640,098	3,613,892	4,661,410	4,021,920	639,490

* Enter in these columns the numbers which were revised and approved by DRA and which appear on the prior tax rate papers.

10% LIMITATION OF APPROPRIATIONS
(SEE RSA 32:18, 19 & 21)

Please disclose the following items (to be excluded from the 10% calculation)

\$ 18,737 Recommended Amount of Collective Bargaining Cost Items. \$ _____ Amount of Mandatory Water & Waste Treatment Facilities. (RSA 32:21).

RSA 273-A:1, IV "Cost Item" means any benefit acquired through collective bargaining whose implementation requires an appropriation by the legislative body of the public employer with which negotiations are being conducted."

**** Amounts Not Recommended by Selectmen ****
These amounts are not included in the recommended column.

Warrant Article #	\$ Amount	Warrant Article #	\$ Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SOURCE OF REVENUE		W.A. No.	*Estimated Revenues Prior Year (omit cents)	Actual Revenues Prior Year (omit cents)	Selectmen's Budget Ensuing Fiscal Year (omit cents)	Estimated Revenues Ensuing Fiscal Year (omit cents)
Acct. No.	TAXES					
3120	Land Use Change Taxes		1,000	11,210	12,000	12,000
3180	Resident Taxes					
3185	Yield Taxes		13,000	15,400	18,000	18,000
3186	Payment in Lieu of Taxes		30,000	35,000	35,000	35,000
3189	Other Taxes (Specify Bank Stock Tax Amt.) \$					
3190	Interest & Penalties on Delinquent Taxes		220,000	170,909	175,000	175,000
	Inventory Penalties					
	LICENSES, PERMITS AND FEES					
3210	Business Licenses and Permits					
3220	Motor Vehicle Permit Fees		435,000	506,759	500,000	530,000
3230	Building Permits		25,000	30,829	30,000	30,000
3290	Other Licenses, Permits & Fees		12,411	21,899	17,190	17,190
	FROM FEDERAL GOVERNMENT					
3319	Other					
	FROM STATE					
3351	Shared Revenue		99,069	106,072	106,072	106,072
3353	Highway Block Grant		99,923	100,463	99,007	99,007
3354	Water Pollution Grants		20,981	20,981	20,139	20,139
3355	Housing and Community Development					
3356	State & Federal Forest Land Reimbursement					
3357	Flood Control Reimbursement					
3359	Other (Including Railroad Tax)		59,110	54,772	31,896	31,896
	FROM OTHER GOVERNMENT					
3379	Intergovernmental Revenues					
	CHARGES FOR SERVICES					
3401	Income from Departments		147,397	222,462	207,545	209,541
3409	Other Charges		10,000	8,081	10,000	10,000
	MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		1,500	23,168	9,900	106,895
3502	Interest on Investments		52,000	116,954	115,000	115,000
3509	Other					
	INTERFUND OPERATING TRANSFERS IN					
3912	Special Revenue Fund					
3913	Capital Projects Fund		46,706		165	165
3914	Enterprise Fund					
	Sewer -		247,167	247,167	247,167	252,056
	Water -		362,400	362,400	362,400	362,900
	Electric -					
3915	Capital Reserve Fund		67,000	65,074	234,800	234,800
3916	Trust and Agency Funds			341	285	285
	OTHER FINANCING SOURCES					
3934	Proc. from Long Term Notes & Bonds				598,000	-0-
General Fund Balance	For Municipal Use					
Unreserved Fund Balance	\$		xxx	xxx	xxx	xxx
Fund Balance Voted From Surplus	< \$ >					
Fund Balance to be Retained	< \$ >		xxx	xxx	xxx	xxx
Fund Balance Remaining to Reduce Taxes	\$					
TOTAL REVENUES AND CREDITS			1,949,664	2,119,941	2,829,566	2,365,916
<i>*Enter in this column the numbers which were revised and approved by DRA and which appear on the MS-4 form</i>						
Total Appropriations				4,021,920		
Less: Amount of Estimated Revenues, Exclusive of Property Taxes				2,365,916		
Amount of Taxes to be Raised (Exclusive of School and County Taxes)				1,656,004		

BUDGET OF THE TOWN OF _____ **PEMBROKE** _____, **N.H.**

PEMBROKE SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Pembroke Village School in said District on the 12th day of March, 1996 at 11:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 11:00 A.M. and will close not earlier than 7:00 P.M.

All other School District buisness to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Pembroke this 20th day of February, 1996.

Clinton Hanson
Ryland Weisiger
Gerard Fleury
Ingrid Lemaire
Susan Seidner
PEMBROKE SCHOOL DISTRICT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF PEMBROKE.
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at Pembroke Academy in said District on the 9th day of March, 1996 at 10:00 o'clock in the morning to act upon the following subjects:

1. To see if the District will vote to raise and appropriate the sum of \$900,000 for the purchase of computer hardware, software, other technology, associated support materials and training, and to authorize issuance of not more than \$900,000 of bonds or notes therefore in accordance with the Municipal Finance Act (RSA Ch. 33); to authorize the School Board to contract or apply for, obtain and accept Federal, State, or other aid, if any which may be available for said purchase and to comply with all laws applicable to said purchase, and to authorize the School Board to negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further to authorize the School Board to take any other action or to pass any other vote relative thereto. (School Board recommends approval. Budget Committee recommends approval.)

2. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

3. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

4. To see if the District will vote to raise and appropriate the sum of \$15,000 for the purpose of conducting architectural and engineering studies at Pembroke Academy. These studies were recommended in the report of the A.R.E.A. Space Needs Committee, a group of citizens representing all A.R.E.A. member communities. (School Board recommends approval. Budget Committee recommends approval.)

5. To see if the district will vote to raise and appropriate the sum of up to \$20,000, from surplus, to be added to the School Building Capital Reserve Fund previously established, and to authorize the use/transfer of up to \$20,000, from the June 30, 1996 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

6. To see if the District will vote to raise and appropriate the sum of up to \$50,000, from surplus, to be added to the Special Education Trust Fund previously established, and to authorize the use/transfer of up to \$50,000 from the June 30, 1996 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

7. To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c to be known as the Major Equipment Trust Fund for the purpose of replacement, repair or purchase of major equipment for the School District, and to raise and appropriate the sum of up to \$20,000 from surplus, for this purpose, and to authorize the use/transfer of up to \$20,000, from the June 30, 1996 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

8. To see if the District will vote to raise and appropriate the sum of up to \$5,000. from surplus, to support the efforts of the Claremont Lawsuit Coalition and to authorize the use/transfer of up to \$5,000 from the June 30, 1996 fund balance for this purpose. (School Board recommends approval. Budget Committee recommends approval.)

9. To see if the District will vote to authorize the withdrawal of \$25,850 from the School Building Capital Reserve fund for the purpose of cafeteria roof repair (P.A.), Intercom Upgrade (Village). Electrical Upgrade (P.A. Auditorium), Protective Gym Cages and Fencing (T.R.S.) and additional student lockers (P.A.). (School Board recommends approval. Budget Committee recommends approval.)

10. To see what sum of money the District will raise and appropriate for the support of schools. for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District.

11. BY PETITION, to see if the School District is in favor of limiting the amount the property tax can increase to a maximum of two and one half (2 1/2) percent per year. for any given fiscal year.

12. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

13. To transact other business that may legally come before said meeting.

Given under our hands and seal this 20th day of February, 1996.

Clinton Hanson
Ryland Weisiger
Gerard Fleury
Ingrid Lemaire
Susan Seidner
PEMBROKE SCHOOL BOARD

**PEMBROKE SCHOOL DISTRICT
1996/97 BUDGET**

Purpose of Appropriation	Expenditures 1994/95	Approved Budget 1995/96	School Board's Budget 1996/97	Budget Committee	
				Recommended 1996/97	Not Recommended 1996/97
INSTRUCTION					
Regular Program	3,297,661	3,512,606	4,594,567		
Special Program	1,197,327	1,212,768	1,432,803		
Vocational Programs	388,449	424,275	472,838		
Other Instructional Programs	116,957	125,445	139,012		
Adult/Continuing Education	600	600	600		
SUPPORT SERVICES					
Pupil Services					
Attendance & Social Work		25			
Guidance	293,866	312,993	367,589		
Health	97,208	100,731	103,982		
Instructional Staff Services					
Improvement of Instruction	21,511	29,790	29,850		
Educational Media	182,568	189,615	197,844		
Other Inst. Staff Services	10,147	15,000	15,000		
General Administration					
All Other Objects	37,757	32,669	33,223		
S.A.U. Management Serv.	203,261	235,571	234,636		
School Administrative Services	449,443	452,239	471,958		
Business Services					
Operation/Maint. of Plant	761,319	849,405	827,864		
Pupil Transportation	283,074	302,658	292,597		
Other Support Services	1,234,206	1,437,947	1,696,247		
Facilities Acquisitions & Const.	3,759	9	25,856		
OTHER OUTLAYS					
Debt Service					
Principal	415,000	355,000	355,000		
Interest	305,838	278,741	278,860		
Fund Transfers					
To Federal Projects Fund	50,000	3	3		
To Food Service Fund	72,505	49,886	68,000		
To Food Service Fund	355,751	379,000	393,169		
To Capital Reserve Fund		20,000	20,000		
To Expendable Trust Fund		50,000	70,000		
Deficit Appropriation		73,000			
TOTAL APPROPRIATIONS	9,778,207	10,439,976	12,121,498	11,978,600	142,898

**PEMBROKE SCHOOL DISTRICT
ESTIMATED REVENUES**

REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES	REVISED REVENUES 1995/96	SCHOOL BOARD'S BUDGET 1996/97	BUDGET COMMITTEE BUDGET 1996/97
Unreserved Fund Balance	306,813		
Fund Balance Voted from Surplus		90,000	90,000
Foundation Aid	841,829	1,290,336	1,290,336
School Building Aid	107,014	107,014	107,014
Area Vocational School	14,515	12,701	12,701
Catastrophic Aid	68,188	16,056	16,056
Child Nutrition	6,780	6,780	6,780
ECIA - I & II	49,886	68,000	68,000
Child Nutrition Program	95,426	95,426	95,426
Sale of Bonds or Notes		900,000	900,000
Transfer from Capital Reserve Fund	25,185	25,850	25,850
Tuition	2,992,400	2,732,071	2,732,071
Earned on Investments	5,578	5,578	5,578
Pupil Activities - Special Education Aides	45,000	30,000	30,000
Rentals/Transportation/Misc.	20,000	103,024	103,024
Lunch Sales	276,794	290,963	290,963
Total School Revenues & Credits	4,855,408	5,773,799	5,773,799
District Assessment	5,584,568	6,347,699	6,204,801
Total Revenues & District Assessments	10,439,976	12,121,498	11,978,600

IN MEMORY OF GLEN LOPRESTI

In April 1995 the Pembroke Fire Department suffered a great loss. Fire Fighter Glen Lopresti lost a battle with cancer. The Pembroke Fire Department also loss in the same battle. The members were very close to Glen and many were very involved in his battle with the disease. We were all involved as he kept us posted in his progress and treatments. Glen set an example for us to follow even while going thru "Chemo" he managed to continue to serve the residents of Pembroke and the Fire Department. The following is a reading by Charles Chalk, the State of New Hampshire Fire Service Chaplin, at Glens funeral service.

I WISH YOU COULD

I wish you could see the sadness of a businessman as his livelihood goes up in flames or that of a family returning home, only to find their house and belongings damaged or destroyed.

I wish you could know what it is like to search a burning bedroom for trapped children, flames rolling over your head, your palms and knees burning as you crawl, the floor sagging under your weight as the kitchen beneath you burns.

I wish you could comprehend a wife's horror at 3 a.m. as I check her husband of forty years for a pulse and find none. I start CPR anyway, hoping against hope to bring him back, knowing intuitively it is too late, but wanting his wife and family to know everything possible was done.

I wish you could know the unique smell of burning insulation, the taste of soot-filled sweat and mucus, the feeling of intense heat through your turnout gear, the sound of flames crackling, and the eeriness of being able to see absolutely nothing in dense smoke - sensations I am all too familiar with.

I wish you could understand how it feels to go to work in the morning after having spent most of a December night cold and soaking wet at a multiple-alarm fire.

I wish you could read my mind as I respond to a building fire: "Is this a false alarm or a working fire? How is the building constructed? What hazards await us? Is anyone trapped?" Or to an EMS call "What is wrong with the patient? Is it minor or life-threatening? Is the person who called for us really in distress or is he waiting for us with a 2 x 4, or a gun?"

I wish you could be in the emergency room with me as a doctor pronounces dead the beautiful little four-year old girl I have tried so hard to save during the past twenty-five minutes, who will never go on her first date or say, "Mommy, I love you" again.

I wish you could know the frustration I feel in the cab of an engine-foot pressing hard on a siren button, arm tugging again and again at the air horn lanyard, as you fail to yield the right-of-way at an intersection or in traffic. When you need us, however, your first comment upon our arrival will be, "It took you forever to get here!"

I wish you could read my thoughts as I extricate a teenage girl from the remains of her automobile: "What if this were my sister? My daughter? What will her parents reaction be as they open their front door to find a police officer standing there, hat in hand.

I wish you could know how it feels to walk in the back door and greet your family, not having the heart to tell them that you nearly didn't come from the alarm you were just on.

I wish you could feel my hurt as people verbally (and sometimes physically) abuse me or belittle what I do, or as they express their attitude of "It will never happen to me".

I wish you could realize the physical, emotional, and mental drain of missed meals, lost sleep, missed or foregone social activities and intimate moments, in addition to all the tragedy my eyes have viewed.

I wish you could know the brotherhood and self-satisfaction of helping save a life or preserving someone's property, or being there in times of crisis, or creating order from chaos. Unless you have lived the life of a firefighter, you will never truly understand or appreciate who we are, what we do, or what the job we perform really means to us.

I WISH YOU COULD

PLANNING BOARD REPORT

1995 was a very busy and productive year for the Planning Board. The Planning Board reviewed and approved 12 residential subdivisions with a total of 40 new lots. The largest project was the Brittany Place Subdivision, a 24-lot cluster residential development, off of Mason Ave. In addition, the Board received eight site plan applications. Two were for additions to existing commercial buildings totaling 32,600 sq. ft. of new building area. Two were new buildings consisting of 34,000 sq. ft.

In December of 1995 the Planning Board received two unique applications. The first was for a miniature golf course located behind Lang's Ice Cream on Pembroke Street. The second was for a rowing club facility north of Memorial Field on the Merrimack River. The intent of the rowing club facility is to provide club members with a location to store and launch their rowing sculls.

It is anticipated that with the new sewer going on line this winter that development in 1996 will continue to increase. The Planning Board and Town Planner have already talked to a number of prospective developers about property on Route 106.

In March of 1995 the voters approved amendments to the Zoning Ordinance. This was the result of more than two years of hard work by the Planning Board. The major change revolved around the establishment of a new zoning district centered in the Central Business District. The intent of the new district is to promote commercial development within the Village. Some of the changes enacted were; a reduction in the minimum lot size and frontage requirement, allowing multiple uses on a single lot, and allowing the ZBA to reduce or eliminate the parking requirements for uses. This year we have seen a new restaurant move into the Village and a number of other new uses. It is hoped that this harbors a new awakening of the downtown area.

Another project that the Planning Board initiated was a Parking Management Plan for the Central Business District. This study is being performed in-house with the assistance of many Planning Board members. The intent of the study is to determine the occupancy rate of parking areas, determine the need for additional parking areas and to come up with a parking management plan. The results of the study will be used in future evaluations of the zoning in the Village, inclusion in the Capital Improvements Program, and the Master Plan.

I would like to thank all the members of the Planning Board for their long hours of work, and especially for taking the time to count cars for the parking management plan. It has been a pleasure working on the Board these past years.

Brian Tufts
Planning Board Chairman

ZONING BOARD OF ADJUSTMENT REPORT

The Zoning Board of Adjustment received twelve (12) applications in 1995. The breakdown of cases is as follows: Variances (2 cases) 2 Granted, Special Exception (10 cases); 7 Granted, 1 Denied and 2 Withdrawn.

Bruce Kudrick, Chairman
Zoning Board of Adjustment

CODE ENFORCEMENT OFFICER'S REPORT

The sewer expansion on Route 106 resulted in almost 74,000 square feet of new commercial/industrial space in 1995. Residential construction was down slightly from 1994 but kept pace with previous years.

Although there was a decrease in the number of permits issued (9 less than 1994), departmental revenue increased by over \$11,000.00.

Anyone with questions concerning building codes, zoning or the need for a building permit should contact Town Hall for assistance.

John M. Freeman, Code Enforcement Officer

PERMITS ISSUED IN 1995

<u>TYPE OF PERMITS</u>	<u>NUMBER ISSUED</u>	<u>CONSTRUCTION COST</u>
Single Family	9	\$689,100.00
Industrial	4	1,490,469.00
Commercial	4	274,500.00
Garages	4	47,100.00
Additions/Remodeling	57	480,700.00
Electrical	62	56,400.00
Plumbing	27	71,000.00
Renewals	3	
Utility Buildings	11	
Swimming Pools	17	
Fences	12	
Signs	14	
Masonry	1	
Septic Systems	17	
Razing	3	
Manufactured Housing Parks	6	
Child Care Facilities	9	
Other - Town Hall Renovations	1	
Other - Sewer Pump Stations	1	
Other - Misc.	4	
TOTALS	275	\$3,109,269.00

TOTAL FEES: \$32,740.25

CEMETERY COMMISSION

During 1995 the commission contracted to have Old North Pembroke Cemetery professionally surveyed and half of the monuments mended as necessary, straightened, and re-set in concrete footings.

Through the efforts of Henry Malo, Road Agent; and his Highway Department, Woodlawn Avenue in Evergreen Cemetery was graded and black top asphalt was installed, and a gravel driveway was constructed along the east and south sides of the Buck Street Cemetery.

Gates were repaired at Buck Street, Pembroke Hill and Evergreen Cemeteries.

In September the Commission was sadly informed of the death of fellow Commissioner Ben Bailey. He was a dedicated and valued member of the Commission and will be greatly missed.

In 1996, if funds are available, the Commission hopes to contract to reconstruct a granite wall along the front of Evergreen Cemetery, and finish the monument repairs at Old North Pembroke Cemetery.

As it has in prior years, the Commission solicits contributions or bequests to the Cemetery Improvement Fund, administered by the Trustees of Trust Funds. Enlargement of this fund through gifts from residents and friends of Pembroke's cemeteries will provide an endowment for cemetery upkeep and improvement, freeing the town's cemeteries from complete dependence of fluctuating town budgets and helping to make our historic burying places a source of pride and beauty for the community.

Respectfully submitted,
Howard Robinson, Chairman

LIBRARY TRUSTEES REPORT

The Pembroke Town Library in 1995 has had a vigorous year of change and growth. Virginia Batchelder retired in September after fifty years as the Town Librarian and a job impressively well done. Joyce Belanger retired at the same time after a fine twenty years as library assistant. Melinda Baxter became the Pembroke Town Librarian. She is a graduate of Smith College and has two professional graduate degrees, one in the teaching of secondary English and the other, in library science, and has worked for a number of years as both a teacher and a librarian. Diane Carantit was hired as the library assistant. She worked as the Assistant Librarian at Three Rivers School. We are grateful for our excellent, occasional library substitutes, Mary Louise Grandmaison and Gini Batchelder.

The new team is enthusiastic about building on our past legacy of excellent library service to the community as well as moving forward into the computer age of information. The library presently has a computer which is utilized for work processing and for interlibrary loans using E-mail and the New Hampshire Automated Information Services network which provides connections with public, school and college libraries. The library staff is able to locate many books, magazine articles, audios and videos on this network for patrons. A state library van delivers our interlibrary loan items on Wednesdays.

We are optimistic that soon in 1996, we will have a computer for public use for students and adults with an accessible encyclopedia as well as CD-ROM's which provide information on various significant subjects. It is important to make information quickly available for interested patrons and to have the Pembroke Town Library be a stimulating facility in the community. Of course, our eventual goal for the future is to have our circulation system and catalogue computerized for more efficient information service.

In 1995, the library has added 120 new patrons; and the librarian is endeavoring to select diverse and satisfying titles of books, magazines, audio-visuals and newspapers to accommodate a variety of citizens. The library has numerous activities including an Adult Reading Discussion group which meets monthly, story hours for preschoolers on Tuesday mornings, and a Christa McAuliffe Planetarium family pass. In the summer of 1995, a successful book sale was held on the library lawn. There was a well-attended retirement reception to honor Gini Batchelder in September.

The library staff and trustees would like to thank our patrons for their continuing support and their donations.

The trustees meet the third Wednesday of every month at 6:30 PM at the library. The public is welcome to attend.

Library Hours

Monday	1:00 pm	8:30 pm
Tuesday	10:00 am	5:00 pm
Wednesday	1:00 pm	5:00 pm
Thursday	1:00 pm	8:30 pm
Friday	1:00 pm	5:00 pm
Saturday	10:00 am	2:00 pm

Melinda J. Baxter
PEMBROKE TOWN LIBRARIAN

Elaine S. Mills
Elsie R. Brison
Nancy L. Musil
Marilyn G. Ross
LIBRARY TRUSTEES

CONSERVATION COMMISSION REPORT

The Conservation Commission has been busy with many projects this year. We have added several new members who have added ideas and energy.

The Commission worked to develop a conservation-recreation area near the White Sands Beach area. Many citizens enjoyed hiking or sunning themselves and it was often crowded. Unfortunately we were plagued with instances of vandalism and the use of this area needs to be reevaluated. We have benefitted from the help of several Eagle Scouts who are involved in projects throughout our town. We have had scouts working on our Whittemore and our Town Forest lands during this past year. We have also placed a beautiful sign on the Whittemore land to clearly identify it. A map of this land is available in the Town Hall.

The Commission is working toward purchasing a piece of land along the Merrimack. The Town presently owns several stretches of land and the long range plan is to develop a Merrimack River Greenway. This would be a recreational trail system which would become part of a statewide trail system. Mike Toepfer, Director of Planning, is working on a grant to facilitate the purchase of the land.

The Wetlands Regulations have changed during the past year and the Conservation Commission has had to take a more active role in evaluating the impact that development will have on our town wetlands areas. We have had several walks to view properties and are available in an advisory role when necessary.

Lastly, we hope to do some long range planning related to land purchases for recreation and conservation. Pembroke is fortunate to have open space and we want to evaluate the future needs of the town with input from a professional planner.

We welcome any new members. Meetings are held the first Tuesday of each month at the Town Hall.

Sue Seidner
Tom Beaulieu
Acting Chairpersons

PEMBROKE ECONOMIC DEVELOPMENT COMMITTEE

1995 has been a year of growth and great change in the economic/business make up of Pembroke. We all watched with excitement and amazement as the sewer extension project began on Rt. 106 and was completed on Rt. 3 with a minimal amount of disruption. During this year construction began on over 72,000 sq. ft. of new commercial buildings and expansion of existing businesses on Rt. 106. The Historic District of Suncook has seen the addition of several new businesses as well.

While the construction of the new intersection at Rt. 3 & Rt. 106 has caused a great deal of confusion and inconvenience, it's ultimate completion has also created an intersection which greatly increases the commercial visibility of this region.

The PEDC Computer Disk Presentation was completed and has received a very positive response. With ease and minimal expense, the PEDC has been able to contact interested businesses with an up to date profile of Pembroke. With this success, the PEDC will continue to explore alternate software programs including a page on the World Wide Web.

A newspaper ad was developed promoting Pembroke Economic Development and included in several publications including the Concord Monitor Business Profile Segment, New Hampshire Business Review, and the NH Board of Realtors Relocation Guide.

A warrant article in March resulted in an 84% vote to return the name of the post office to the Pembroke Post Office. In response to our town's request for this change, the Postal Service sent a survey to the residents of Pembroke and Allenstown. The residents of Pembroke responded in outstanding numbers with 1,226 surveys returned out of 2,637 households receiving the survey. Of that 1,226 - 924 or 75.4% want this change. With this overwhelming support, the PEDC will continue to pursue this change as well as increasing Pembroke's visibility on maps, directories, and guidebooks.

The changes in the state directional signs into Pembroke are a result of this work.

The Economic Development Committee meets at 7:00 P.M., the third Thursday of each month in the Town Hall. If you have any comments or questions regarding economic development or need assistance in economic development, the Committee would appreciate your input at our meetings.

Respectfully Submitted,
Cheryl Tufts, Chairperson
Pembroke Economic Development

PEMBROKE WATER WORKS 1995 ANNUAL REPORT

The Water Works crew was kept very busy this past year with the reconstruction of the intersection of Routes 3 and 106, the sewer line extension along Routes 3 and 106, and the reconstruction of Turnpike Street. Because of these projects, the Water Works employees had to move and replace 1,200 feet of 14" water main at the intersection of Routes 3 and 106, and replace or repair many curb stops and gateboxes.

A major project which was continued in 1995 by the Water Works was the reclassification of groundwater in the contributing area of our wells (wellhead protection areas). The protection program consists of educating residents and business owners about what they can do to minimize the risk of release of regulated substances. For commercial and industrial properties using larger than household volumes of regulated substances, inspections were performed to ensure compliance with state administrative rules Env-Ws 421, the Best Management Practice rules. Inspections will also be conducted on Concord businesses which affect our well areas.

In the future, the Water Works will explore sites for new wells, as well as continue to educate employees in proper water management.

The Commissioners do not foresee any changes in the rate structure in the near future.

Respectfully submitted,
Helen Petit
Board of Water Commissioners
Chairman

PEMBROKE WATER WORKS INDEPENDENT AUDITOR'S REPORT

To the Board of Water Commissioners of Pembroke Water Works

We have audited the accompanying balance sheets of Pembroke Water Works as of December 31, 1995 and 1994, and the related statements of income, retained earnings, and cash flows for the years then ended. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pembroke Water Works as of December 31, 1995 and 1994, and the results of its operations and its cash flows for the years then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedules of operating expenses on page 8 is presented for the purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Burnham & Deane, Professional Association
Concord, New Hampshire

January 17, 1996

**PEMBROKE WATER WORKS
BALANCE SHEET - ASSETS**

	<u>1995</u>	<u>1994</u>
CURRENT ASSETS		
Cash		
Savings accounts	\$63,836	\$93,611
Checking accounts	68,353	58,949
Change fund	185	185
Capital reserve fund account (Note E)	13,819	6,927
Escrow cash	<u>261</u>	<u>-</u>
	146,454	159,672
Accounts receivable	11,634	11,692
Material and supplies inventory (Note A)	21,431	24,094
Prepaid insurance	<u>4,262</u>	<u>4,000</u>
TOTAL CURRENT ASSETS	183,781	199,458
PROPERTY AND EQUIPMENT (Note A)		
Land	31,935	31,935
Structures	798,371	794,783
Water supply and pumping equipment	246,270	244,765
Water distribution equipment	1,232,148	1,194,303
Other equipment	104,246	91,708
Well exploration costs	<u>20,306</u>	<u>20,306</u>
	2,433,276	2,377,800
Less allowances for depreciation and amortization	<u>(1,021,421)</u>	<u>(977,291)</u>
	1,411,855	1,400,509
	<u>1,595,636</u>	<u>1,599,967</u>
LIABILITIES AND CAPITAL		
CURRENT LIABILITIES		
Accounts payable	572	369
Accrued interest	3,473	4,340
Current portion of long-term debt (Note C)	25,000	25,000
Deferred income	<u>250</u>	<u>-</u>
TOTAL CURRENT LIABILITIES	29,295	29,709
LONG-TERM DEBT, less portion payable within one year classified as a current liability (Note C)	75,000	100,000
CAPITAL		
Municipal investment (Note D)	213,693	213,693
Retained earnings (operating)	1,263,666	1,248,725
Capital reserve fund (Note E)	<u>13,982</u>	<u>7,840</u>
	1,491,341	1,470,258
	<u>1,595,636</u>	<u>1,599,967</u>

PEMBROKE WATER WORKS
STATEMENTS OF OPERATIONS AND RETAINED EARNINGS

	<u>1995</u>	<u>1994</u>
OPERATING REVENUE (Note B)		
Residential water sales	246,757	241,224
Hydrant rentals	33,150	33,072
Commercial water sales	45,540	45,301
Merchandise sales and job work	5,918	5,688
	<u>331,365</u>	<u>325,285</u>
OPERATING DEDUCTIONS		
Operating expenses	265,922	266,819
Depreciation and amortization	57,199	52,181
Payments in lieu of property taxes	727	682
	<u>323,848</u>	<u>319,682</u>
OPERATING INCOME	7,517	5,603
NON-OPERATING REVENUE (EXPENSE)		
Interest Expense	(7,571)	(9,457)
Interest Income	2,750	3,305
Finance service charges on delinquent accounts	4,247	2,299
Gain on sale of assets	3,065	-
Miscellaneous Income	4,933	-
	<u>7,424</u>	<u>(3,853)</u>
NET INCOME	14,941	1,750
Retained earnings (operating) at beginning of year	1,248,725	1,181,975
Transfer from Capital Reserve Fund	-	65,000
	<u>1,263,666</u>	<u>1,248,725</u>

STATEMENT OF CAPITAL RESERVE FUND

	<u>1995</u>	<u>1994</u>
OPERATING REVENUE (Note E)		
Permit Fees	5,445	4,305
NON-OPERATING REVENUE		
Interest	697	275
	<u>6,142</u>	<u>4,580</u>
NET INCOME	6,142	4,580
Capital reserve fund at beginning or year	7,840	68,260
Transfer to operating fund	-	(65,000)
	<u>13,982</u>	<u>7,840</u>
CAPITAL RESERVE FUND AT END OF YEAR	<u>13,982</u>	<u>7,840</u>

**PEMBROKE WATER WORKS
STATEMENTS OF CASH FLOWS**

	<u>1995</u>	<u>1994</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Net Income - operations and reserve	21,083	6,330
Non-cash expense included in net income		
Depreciation and amortization	57,199	52,181
(Gain) loss on disposal of equipment	(3,065)	127
Net (increase) decrease in:		
Account receivable	58	2,244
Inventory	2,663	(4,785)
Prepaid insurance	(262)	201
Net (decrease) increase in:		
Accounts payable	203	(1,371)
Accrued interest	(867)	(1,043)
Deferred income	250	-
	<u>77,262</u>	<u>53,884</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	77,262	53,884
CASH FLOWS FROM INVESTING ACTIVITIES:		
Capital expenditures	(68,545)	(59,507)
Proceeds on sale of assets	3,065	-
	<u>(65,480)</u>	<u>(59,507)</u>
NET CASH (USED BY) INVESTING ACTIVITIES	(65,480)	(59,507)
CASH FLOWS FROM FINANCING ACTIVITIES:		
Debt reduction payments on bond	(25,000)	(30,000)
	<u>(25,000)</u>	<u>(30,000)</u>
NET CASH (USED FOR) FINANCING ACTIVITIES	(25,000)	(30,000)
NET (DECREASE) INCREASE IN CASH	(13,218)	(35,623)
CASH BEGINNING OF YEAR	<u>159,672</u>	<u>195,295</u>
CASH AT END OF YEAR	<u><u>146,454</u></u>	<u><u>159,672</u></u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Interest paid	8,438	10,500

PEMBROKE WATER WORKS NOTES TO FINANCIAL STATEMENTS

NOTE A - ACCOUNTING POLICIES

The principal accounting policies of Pembroke Water Works ("the Water Works") are as follows:

Business Activity

The Water Works provides water service to residents and businesses located in the towns of Pembroke and Allenstown. This provides a customer base of 1,974 accounts representing 3,156 individual units.

Accounting Basis

The Water Works uses the accrual method of accounting for all revenue and expenses.

Property and Equipment

These assets are carried at cost. Maintenance repairs and minor renewals are expensed as incurred and renewals and betterments are capitalized. When an asset is retired or disposed of, the related costs and accumulated depreciation are removed from the accounts and any gain or loss on the disposition is credited or charged to income. Provision is made on the straight-line method for depreciation by annual charges to operations calculated to absorb the costs over the estimated useful lives of the assets.

The cost of water mains included under the caption "Water distribution equipment" reflects only those costs actually expended by the Water Works. In prior years, the Water Works acquired title to additional mains located in housing development areas. The cost of such mains has been borne by the developer. Under the standard contract provision mains installed in development areas become the property of the Town after a specified period of time. The cost of mains so acquired is not reflected in the property and equipment accounts.

Inventory

Materials and supplies inventory is valued at cost using the weighted average method.

NOTE B - EASEMENT AGREEMENT

In August, 1973, the State of New Hampshire granted to the Water Works an easement and right of way for the construction of a well and pumping station on land situated in Bear Brook State Park. Under the terms of the easement agreement, the Water Works is obligated to supply up to 50,000 gallons of water a day indefinitely to the State at no charge.

NOTE C - LONG TERM DEBT

Long-term debt consisted of the following at December 31, 1995 and 1994.

	<u>1995</u>	<u>1994</u>
7.5% serial bond issued 1988, and maturing at the rate of \$30,000 annually beginning in 1990 and maturing in 1999, backed by the full faith and credit of the Town of Pembroke.	100,000	125,000
Less portion payable within one year classified as a current liability	<u>25,000</u>	<u>25,000</u>
TOTAL LONG-TERM DEBT NET OF CURRENT PORTION	<u><u>75,000</u></u>	<u><u>100,000</u></u>

Principal is to be repaid as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
1996	25,000
1997	25,000
1998	25,000
1999	<u>25,000</u>
	<u><u>100,000</u></u>

NOTE D - MUNICIPAL INVESTMENT

During fiscal year 1985 Pembroke Water Works constructed a new water main on Route 106 from Pembroke Street to the Concord City Line. The town of Pembroke voted to authorize \$200,000 for this construction and issued this amount to Pembroke Water Works. This increased the municipal investment to \$213,693 at December 31, 1985. The total construction cost of this project was \$213,815.

NOTE - CAPITAL RESERVE FUND

During fiscal year 1986, Pembroke Water Works established a \$750 per unit tap fee to finance construction, reconstruction, acquisition of needed water works system equipment, improvements and/or the acquisition of land for water system expansion. The fee is only charged to Pembroke and Allenstown applicants; monies are held by the town trustees of trust funds. The fund amounted to \$13,982 and \$ 7,840 at December 31, 1995 and 1994, respectively. During 1994, \$65,000 was transferred to the operating fund in connection with construction referred to in Note G.

NOTE F - DEFERRED COMPENSATION PLAN

During 1988, the company established a deferred compensation plan available to all employees in accordance with section 457 of the Internal Revenue Code. The plan expense was \$12,513 and \$15,484 for 1995 and 1994, respectively. The plan is administered by a third party.

SCHEDULES OF OPERATING EXPENSES

	<u>1995</u>	<u>1994</u>
Water supply and pumping:		
Power purchases	53,793	46,652
Pumping station labor	8,077	8,177
Pumping station supplies and expense	10,286	17,636
Repairs - pumping station structures and equipment	555	1,017
Purification labor	7,211	6,510
Water purification supplies and expense	12,517	11,383
Water distribution:		
Gravel and hot top	546	900
Labor, repairs and supplies - service	6,256	10,659
Labor, repairs and supplies - hydrants	3,926	2,591
Labor, repairs and supplies - mains	5,447	3,040
Labor, repairs and supplies - meters	1,890	5,175
Miscellaneous labor	12,429	13,586
Administration:		
Superintendent	31,762	31,201
Office	30,157	28,331
Insurance	15,725	20,707
Garage	8,257	6,827
Commissioners' and treasurer salaries	5,800	5,800
Meter readings	3,137	3,737
Miscellaneous	4,231	3,770
Payroll taxes	9,825	9,782
Store department and shop	6,319	4,964
Professional fees	3,611	2,434
Printing of Town Report	188	193
Benefit hours	8,214	6,263
Deferred compensation expense	12,513	15,484
Engineering	3,250	-
	<u>265,922</u>	<u>266,819</u>
TOTAL OPERATING EXPENSES	<u><u>265,922</u></u>	<u><u>266,819</u></u>

SEWER COMMISSION REPORT

As you all know the new sewer extension on route 3/106 has come a long way since last spring. I would like to apologize for any inconveniences that you may have incurred through this project, and also to thank you for your patience, while the matter was attended to.

Last June the Town of Pembroke mailed out a newsletter containing a sewer article which clearly stated that the sewer commissioners "do not give any abatements for pools, lawn or garden watering" unless a meter of Badger type, acquired through the Sewer Department, was installed. This remains unchanged.

An article in last years report indicated a new pumps at Bridge Street and Bow Lane. That statement was only half correct; Bridge Street had a pump replacement only. Bow Lane did not, but the pump station is obsolete, the parts must be special made, which is costly, and hard to get. The Bow Lane unit is an underground type, it requires 2 men for each inspection or service, which is expensive. Consequently, we plan to replace the Bow Lane unit this year if the prices are within our savings range.

We were able to provide sewer to Beacon Hill, Brickett Hill and Bean Hill Roads at a great savings to the Town. Our contractor has done these roads at the same unit price as the original bid. This is because we have failed systems which are in within the reach of the new system and, the state rule is that we have to service those areas.

It is our belief that the sewer users feed will remain approximately the same this year inclusive of all changes factored in our plan.

The Pembroke Sewer Commission meets at the Town Hall every third (3) Tuesday of the month at 7:00 PM. We will be glad to answer all of your questions on sewer problems or hook-up. In case of emergency, please call the Sewer Department at 485-8658. If your call in not returned within a reasonable amount of time, you may obtain our home phone numbers through the Town Hall.

I thank you for the opportunity to serve you.

Roger Martin,
Sewer Commission Chairman

SEWER COMMISSION BUDGET

	1995 Expended	1995 Budgeted	1996 Requested
INCOME:			
Sewer Fees	\$170,823.31		
Late Fees	494.54		
Permit Fees	20,250.00		
Meter Sales	675.00		
Interest	22,428.14		
State Aid	121,902.80		
Misc. Income	7,449.25		
Uncategorized Income	500.00		
TOTAL INCOME:	\$344,523.04		
 EXPENSE PUMP STATION #1:			
Electric	220.37		1,000.00
Telephone	368.42		400.00
Fuel			300.00
Equipment	108.00	500.00	600.00
Contractors	2,315.46		2,115.00
Materials	40.59		80.00
Maintenance - Other			3,500.00
Maintenance	40.59		3,580.00
TOTAL PUMP STATION #1:	\$3,052.84	\$5,700.00	\$7,995.00
 EXPENSE PUMP STATION #2:			
Electric	3,021.79		4,000.00
Telephone	357.12		400.00
Fuel	17.65		50.00
Equipment	298.80		300.00
Contractors	2,385.00		3,000.00
Materials	556.42		600.00
Maintenance - Other			4,000.00
Maintenance	556.42		4,600.00
TOTAL PUMP STATION #2:	\$6,636.78	\$8,000.00	\$12,350.00
 EXPENSE PUMP STATION #3:			
Equipment	2,080.95		7,000.00
TOTAL PUMP STATION #3:	\$2,080.95		\$7,000.00
 EXPENSE PUMP STATION #4:			
Equipment	108.00		
TOTAL PUMP STATION #4:	\$108.00		\$7,000.00
 EXPENSE PUMP STATION #5:			
Equipment	108.00		
TOTAL PUMP STATION #5:	\$108.00		\$7,000.00

COLLECTION SYSTEM:

Supplies	293.41		400.00
Maintenance - Other	1,700.00		1,700.00
Maintenance	1,993.41		2,100.00
Collection System - Other		10,000.00	10,000.00
TOTAL COLLECTION SYSTEM:	\$1,993.41	\$10,000.00	\$12,100.00

ADMINISTRATION:

Insurance		150.00	150.00
Tools			500.00
Mileage			1,200.00
Postage	1,064.00	1,200.00	1,500.00
Town Report		4,500.00	3,300.00
Contractors	5,762.000		3,500.00
Administration - Other	132.62		150.00
TOTAL ADMINISTRATION:	\$6,958.62	\$5,850.00	\$10,300.00

BOND PAYMENTS: \$140,639.21

OFFICE:

Secretary	1,205.68		2,052.00
Telephone	363.96		400.00
Supplies	3,521.32	1,000.00	2,500.00
Miscellaneous	398.00		400.00
New	280.49		
Office Equipment	280.49		300.00
TOTAL OFFICE:	\$5,769.45	\$1,000	\$5,652.00

PROFESSIONAL FEES:

Legal		2,000.00	3,000.00
Engineering	6,254.85	5,000.00	5,000.00
Professional Fees - Other			2,000.00
TOTAL PROFESSIONAL FEES:	\$6,254.85	\$7,000.00	\$10,000.00

MISC. EXPENSES: \$5,082.81 \$3,000.00

NEW EQUIPMENT: \$2,000.00

TREATMENT FACILITY: \$181,083.23 \$209,616.74 \$167,628.76

TOTAL EXPENSE: \$359,768.15 \$247,166.74 \$252,025.76

ACCOUNT BALANCES (as of 1/12/96)

Operating (checking)	94,677.73
Capital Bond	142,617.24
Capital Improvement	53,481.90
Repair and Replacement	<u>216,877.06</u>
Cash on Hand	<u>507,653.93</u>

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns and the City of Concord in Merrimack and Hillsborough Counties. The Town of Pembroke is a member in good standing of the Commission.

Our mission is to improve, through education, training, and planning assistance, the abilities of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

Member communities receive a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; models; data and access to data sources; review and comment on planning documents; development review, and educational programs. Membership also entitles a community to below market cost planning services such as master planning assistance, GIS mapping, and grant preparation. During 1995, our services in Pembroke included:

The regional planning activities also directly benefit every community in the region. During 1995 our accomplishments included:

- * adopting the Affordable Housing Assessment
- * adopting the Regional Transportation Improvement Program, the capital improvement plan for transportation in the region
- * preparing a regional planning commission Representative Handbook
- * helping communities in the Central Region access special federal transportation funds
- * supporting the efforts of community representatives engaged in planning for the Contoocook, Merrimack, and Soucook Rivers
- * presenting educational programs at our quarterly Commission meetings [topics: radon, Canterbury Shaker Village, and innovative septic systems]
- * preparing and distributing a comparative analysis of zoning ordinances in the region and preparing an exclusionary zoning summary for each community
- * creating a zoning amendment calendar to assist Towns with the amendment process

For additional information, please contact Bill Klubben, Executive Director or your Town Representatives to the Commission, Cynthia Lewis and George Fryer.

TRI-TOWN VOLUNTEER EMERGENCY AMBULANCE SERVICE, INC.
Emergency Telephone Number - 911

Dear Pembroke Residents:

During 1995, we began working on a cost recovery program that we hope will increase availability while help keeping the cost to our tax payers as low as possible. The primary goal of our organization is to provide the highest level of patient care possible. As mentioned in our cost recovery plan, we intend to add paid crews on weekends beginning as soon as possible in 1996.

We would like to thank all residents and businesses for their letters, cards and donations.

Also, we would like to thank the Pembroke Fire Department for their assistance.

Sincerely,
Arthur Durette, Chairman

1995 Statistics

	PEMBROKE	ALLENSTOWN	HOOKSETT	TOTAL
Calls	328	244	569	1141
Transports	260	188	455	903
Non Transports	54	40	80	174
Private Ambulance	14	16	34	64

Monday - Friday 7AM - 6PM	45%	Full time crews
Monday - Friday 6PM - 7AM	28%	Volunteer crews
Weekends	27%	Volunteer crews

PEMBROKE AND ALLENSTOWN OLD HOME DAY

Slogan: Hands Across the Water
Theme: Off Broadway

Since first re-introduced in 1982 Old Home Day has consistently and harmoniously grown from year to year. We witnessed the first televised parade in 1987, the combining efforts of both Pembroke and Allenstown to sponsor the event in 1988, a most successful preliminary part of the day's entertainment the Miss OHD Pageant in 1994 and in 1995 the introduction of individual sponsored events by area businesses and the official adoption of our own logo, the Victorian Family just to name a few.

So, it came as no surprise to us that the 1995 event was the biggest and the best year ever. With the help of six new committee members and extra volunteers to help out at the field the day proved to be very successful. Due to the generosity of both towns, are merchants, organizations and individuals we have realized a profit this year.

To one and all, we extend a sincere THANK YOU and an invitation to help us celebrate the 15th anniversary of the Old Home Day event on August 23, 1996.

Lorette Girard
Chairman

COMMITTEE MEMBERS

Steve Fowler, Assistant Chairman (P)
Rita & Ray Breton, Concessions (A)
Nancy Despres, Fund Development (P)
Henriette Girard, Fund Development (A)
Jane Gendron, Allenstown Representative
Keith Raiche, Photographer (A)
Lee Ann (Breton) Dutremble, Craft & Flea Mkt.
Roger & Theresa Stone, Lions Club Rep. (P)
Pat Fowler, Parade (P)
Lisa Desrochers, Program (P)
Michelle Rollo, Youth (A)

Jennifer Raiche, Secretary (A)
Sally Breslin, Publicity (A)
Barbara Lewis, Fund Development (P)
Celeste Borgman, Pembroke Representative
Diane Iverson, Jail & Bail (M)
Maurice Regan, Security (P)
Ron Lafond, Treasurer (A)
Shirley McGranaghan, Craft & Flea Mkt. ©
Janet Silva, Parade (A)
Sue Young, Program (A)
Dennis Silva, Parade (A)

**PEMBROKE AND ALLENSTOWN OLD HOME DAY
1995 CASH REPORT**

REVENUES RECEIVED DURING THE YEAR:

BUSINESS DONATIONS	\$5,610.00
TOWN OF PEMBROKE	1,500.00
TOWN OF ALLENSTOWN	1,500.00
CONCESSIONS	885.00
CRAFTS (36 SPACES @ \$15)	540.00
RAFFLE SALES	1,391.00
CHILDREN'S RAFFLE	47.25
NON-PROFIT DONATIONS	685.00
OHD TICKET SALES	1,743.40
PICNIC TABLE DONATIONS	80.00
JAIL & BAIL	414.95
INTEREST (JAN - AUGUST)	71.87

TOTAL REVENUES: 14,468.47

LESS EXPENDITURES DURING THE YEAR:

FIREWORKS	3,000.00
PARADE	3,038.30
PROGRAM	2,050.00
OTHER ENTERTAINMENT	1,040.00
INSURANCE	714.00
PARKING	500.00
P.A. SYSTEM	350.00
SANITATION RENTALS	180.00
PHOTOGRAPHY	119.20
POSTAGE	285.75
ENVELOPES	35.00
JAIL & BAIL	10.00
ADVERTISING	33.55
PAGEANT	194.00
PICNIC TABLE	80.00
SIGNS & BANNERS	288.48
RAFFLE TICKETS	50.00
PONY RIDES	690.00
MISCELLANEOUS	514.29

TOTAL EXPENDITURES: 13,172.57

NET INCOME FOR 1995: 1,295.90

BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM SUNCOOK AREA CENTER REPORT

SERVICES PROVIDED

COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby and low income elderly. Food is distributed from our Concord warehouse. Value \$22.21 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)

UNITS OF SERVICE	HOUSEHOLDS/PERSONS	TOTAL VALUE
Packages - 592	Persons - 49	\$13,148.32

CONGREGATE MEALS - All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and special events. Value \$5.73 per meal.

Meals - 568	Persons - 33	\$3,254.87
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EMERGENCY FOOD PANTRIES provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.

Meals - 19,777	Persons - 222	\$59,331.00
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FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 94-95 program was \$363.26.

Applicants - 157	Individuals - 374	\$57,033.17
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SUPPLEMENTAL FUEL ASSISTANCE - Emergency funds were made available to income eligible households to help with electricity costs during an unusually long hear wave. A one-time credit of \$75.00 was paid to the utility company.

Applicants - 27		\$2,025.00
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MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$5.99 per meal.

Meals - 8478	People - 47	\$50,786.61
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CAP TRANSPORTATION provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$7.12 per rideship.

Rides - 62	Persons - 8	\$441.44
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SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM - provides income eligible seniors with meaningful training and employment experiences within community based non-profit agencies. Seniors are paid minimum wage for twenty hours of work weekly until appropriate unsubsidized employment is found. Value. \$5.60 per unit/hour.

Hours - 1560	Persons - 2	\$8,736.00
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SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, and weekly stipend (\$4.56 per unit). Value to visitees is comparable to similar private sector services (\$4.56 per unit/hour).

Visitee - 1	Hours - 192	\$875.52
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WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor costs of \$2,693.67.

Homes - 8	Persons - 16	\$21,033.08
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HOME - makes loans available to qualified income eligible homeowners to help them improve their homes as well as their communities. HOME loans are used for substantial rehabilitation.

Homes - 1	Persons - 6	\$25,909.00
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WOMEN, INFANTS AND CHILDREN provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/ nutritional screening, counseling and education. Value includes cost of vouchers and clinical services at \$38.50 per unit.

Vouchers - 1267	Persons - 115	\$48,779.50
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HEAD START - is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$4,400 per child.

Children - 2		\$8,800.00
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NEIGHBOR HELPING NEIGHBOR FUND provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.

Grants - 7	Persons - 8	\$1,500.00
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USDA COMMODITY FOODS distributes federal surplus foods to income eligible people through scheduled mass distributions. Values are:

HOUSEHOLDS - 219	UNITS OF SERVICE	TOTAL VALUE
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PERSONS - 459

Applesauce \$.37 per unit	466	\$172.42
Butter \$.83	125	103.75
Cornmeal \$.59	125	73.75
Dry Potatoes \$.59	103	60.77
Veg Beans \$.27	126	34.02
Orange Juice \$.92	126	115.92
Peaches \$.66	126	83.16

Mass distributions were discontinued as of January 1995. Surplus foods are now distributed directly to local food pantries and soup kitchens on a quarterly basis. Values are:

Orange Juice \$11.11 per case	10	\$111.10
Apple Juice \$8.31	8	66.48
Applesauce \$8.90	9	80.10
Dry Potatoes \$7.08	7	49.56
Peaches \$15.84	13	205.92
Veg Beans \$6.54	3	19.62
Butter \$29.91	3	89.73
Cornmeal \$5.95	12	71.40
Green Beans \$7.54	8	60.32
Tomatoes \$10.10	4	40.40
Pears \$15.30	4	61.20
Rice \$4.87	3	14.61

GRAND TOTAL \$303,217.74

INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

CONCORD REGIONAL VISITING NURSE ASSOCIATION REPORT OF THE TOWN OF PEMBROKE

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Pembroke: Home Care, Hospice and Primary Care.

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expanded its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 101 terminally ill residents.

Primary Care and Preventive Services expanded from health promotion and prevention focus to Family Health Center focus. The focus provides health care in a whole-life approach that means treating the individual from birth to senior adulthood. The Family Health Center services include family-centered medical care, preventive care, adult and senior health child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, Family Planning and Women's Health, obstetrical care, health education, nutritional counseling, HIV/AIDS counseling and testing, Mental Health Services and Sexually Transmitted Disease testing and treatment.

The family Health Center offers 24 hours/day, 7 days/week service including physician care, hospital admitting privileges, and other care generally offered through a medical office setting. It is a joint initiative between Concord Hospital and Concord Regional Visiting Nurse Association and it is an educational site for the NH/Dartmouth Family practice Residency Program. Primary care physicians (from Concord Hospital's new Family Practice Residency Program), graduate education medical students (residents), registered nurse practitioners, registered nurses, social workers and other staff provided primary care to more than 7,800 clients in FY 95.

Health Promotion services focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, prenatal, family planning, sexually transmitted disease, adult screening, immunizations, and HIV (AIDS) testing and counseling. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites. Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Professional and para-professional hourly home services are provided on a private fee-for-services basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Pembroke may request service; patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call for hospice and home care patients; (224-4093) 4:30pm - 7:30am daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Health care Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1994 through September 30, 1995:

	No of Clients	Visits
Home Care/Hospice	125	3,766
Health Promotion/ Family Health Center	254	745
Total	379	4,511

11	Health Education Sessions
4	Adult Bereavement Support Groups
2	Children Bereavement Support Groups
6	Hospice Volunteer Training Groups
2	Bereavement Volunteer Training Groups
1	Flu Clinic

PEMBROKE SCHOOL DISTRICT

Moderator
THOMAS E. PETIT

District Clerk
CYNTHIA MENARD

Treasurer
PEGGY A. TOPLIFF

School Board

SUSAN SEIDNER	Term Expires 1996
CLINTON HANSON	Term Expires 1996
RYLAND WEISIGER	Term Expires 1997
GERARD FLEURY	Term Expires 1998
INGRID LEMAIRE	Term Expires 1998

Auditor
BRENT W. WASHBURN, C.P.A.

Superintendent of Schools
THOMAS HALEY

Asst. Superintendent of Schools
DAVID DZIURA

Business Administrator
SUZANNE MONAT

**PEMBROKE SCHOOL DISTRICT MEETING
PEMBROKE ACADEMY AUDITORIUM**

Saturday, March 11, 1995

ABSTRACT OF MINUTES

The meeting was called to order at 9:10 A.M. by Moderator Thomas Petit. He announced that he had accepted the written request of five registered voters to have a ballot vote on Article 4. Registered voters were to check in at the door and receive a registered voter card to be used when voting during this meeting. Supervisor's of the checklist present were Roland Young and Celeste Borgman with Bonnie Clark, Pat Fair and Paula Kudrick assisting. Moderator Petit introduced the school officials, school board members, and the members of the budget committee. He asked those present to stand for a moment of silence.

The reading of the Warrant was the first order of business.

Article 1: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Moderator Petit asked if there were any reports not printed in the town report which needed to be heard. Redmond Carroll asked if the auditor's report was in this report. Mr. Haley, Superintendent said that if it was not in the report, it is available in the SAU Office.

Clint Hanson moved to accept this article. Charles Hamilton seconded this motion. This article was adopted by a card showing vote.

Article 2: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE SCHOOL DISTRICT.

Clint Hanson moved to accept this article. Pat Fair seconded this motion. This article was adopted by a card showing vote.

Article 3: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$73,000 AS A DEFICIT APPROPRIATION FOR UNDERBUDGETED SPECIAL EDUCATION COSTS FOR THE 1994-95 FISCAL YEAR, TO BE PAID TO THE DISTRICT PRIOR TO JUNE 30, 1995. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Henry Munroe made the motion to accept this article. Jim Fenn seconded the motion. Ted Natti asked for an explanation of the article. Gerry Fleury briefly explained why this deficit occurred. Clint Hanson also commented on the special education needs. Jim Fenn explained the special education fund to be set up in Article 6. This article was adopted by a card showing vote.

Article 4: TO SEE IF THE DISTRICT WILL VOTE TO APPROVE THE COST ITEMS INCLUDED IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN PEMBROKE SCHOOL BOARD AND THE EDUCATION ASSOCIATION OF PEMBROKE WHICH CALLS FOR THE FOLLOWING INCREASES IN SALARIES AND BENEFITS:

YEAR 1995/96	COST \$254.038
YEAR 1996/97	COST \$249.292
YEAR 1997/98	COST \$254.170

AND FURTHER TO RAISE AND APPROPRIATE THE SUM OF \$254.038 FOR THE 1995/96 FISCAL YEAR. SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS AGREED TO BY THE PEMBROKE SCHOOL BOARD AND THE EDUCATION ASSOCIATION OF PEMBROKE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE DOES NOT RECOMMEND APPROVAL.)

Clint Hanson moved to accept this article. Ryland Weisiger seconded this motion. Jim Fenn explained that since the original meeting several additional meetings were held and the Budget Committee now supports Article 4.

After much discussion from the floor, Moderator Petit asked if people were ready to vote and explained the voting procedures. Registered voters with a voter card received a ballot.

Two hundred and fifty-eight (258) ballots were cast. The results were: One hundred and thirty-four (134) YES votes and one hundred and twenty-four (124) NO votes.

This article was adopted by a ballot vote.

Tellers to count were: Marie Connor, Chuck Schmidt, Roland Young, Gerry Belanger, Jackie Thompson.

Article 5: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$46,163 FOR THE PURPOSE OF FINANCING A TECHNOLOGY INITIATIVE TO INCLUDE COMPUTERS, SOFTWARE, AND RELATED EQUIPMENT FOR USE BY THE SCHOOL DISTRICT. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Henry Lewis moved to accept this article. Charles Hamilton seconded this motion. After discussion from the floor, Roy Annis moved the question. The Pembroke voters seconded. This article was adopted by a card showing vote.

Article 6: TO SEE IF THE DISTRICT WILL VOTE TO CREATE AN EXPENDABLE GENERAL TRUST FUND UNDER THE PROVISIONS OF RSA 198:20-c. TO BE KNOWN AS THE SPECIAL EDUCATION FUND, FOR THE PURPOSE OF MEETING THE DISTRICT'S LAWFUL OBLIGATION TO ITS SPECIAL EDUCATION STUDENTS AND TO RAISE AND APPROPRIATE THE SUM OF UP TO \$50,000 FROM SURPLUS FOR THIS PURPOSE AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$50,000 FROM THE JUNE 30, 1995 FUND BALANCE FOR THIS PURPOSE, AND TO DESIGNATE THE SCHOOL BOARD AS AGENTS TO EXPEND. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Clint Hanson made the motion to accept this article. Gerry Fleury seconded this motion. This motion was adopted by a card showing vote.

Article 7: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$20,000 FROM SURPLUS, TO BE ADDED TO THE SCHOOL BUILDING CAPITAL RESERVE FUND PREVIOUSLY ESTABLISHED, AND TO AUTHORIZE THE USE/TRANSFER OF UP TO \$20,000, FROM THE JUNE 30, 1995 FUND BALANCE FOR THIS PURPOSE. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Henry Lewis made the motion to accept this article. Elizabeth McFall seconded this motion. This article was adopted by a card showing vote.

Article 8: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE WITHDRAWAL OF \$25,185 FROM THE SCHOOL BUILDING CAPITAL RESERVE FUND FOR THE PURPOSE OF INSTALLING SINKS AT VILLAGE SCHOOL, REPLACING PAVING, INSTALLING VINYL TILE, A BURGLAR ALARM AND A SHOWER AT HILL SCHOOL, EXPANDING STORAGE SPACE, INSTALLING A SIDEWALK AND FENCING AT THREE RIVERS SCHOOL, AND REPLACING THE GREENHOUSE FURNACE AND INSTALLING EYE WASH UNITS IN 3 SCIENCE ROOMS AT PEMBROKE ACADEMY. (SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.)

Clint Hanson made the motion to accept this article. Diane Johnson seconded this motion. This article was adopted by a show of voter registration cards.

Article 9: TO SEE WHAT SUM OF MONEY THE DISTRICT WILL RAISE AND APPROPRIATE FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES AND BENEFITS FOR SCHOOL DISTRICT OFFICIALS AND AGENTS AND FOR THE PAYMENT OF STATUTORY OBLIGATIONS OF THE DISTRICT.

Moderator Petit handed the meeting over to Jim Fenn, Chairperson of the Budget Committee who was asked to present the budget.

Jim Fenn explained that the dollar amount that was voted on by the Budget Committee to Article 9 would be exclusive of all special warrant articles already addressed. This means that Articles 3 through 8 that have already been voted on today by the voters of Pembroke are not included in the dollar amount that the Budget Committee will be presenting for Article 9. This is the way that the town changed last year. This is a recommendation from the Department of Revenue that we be consistent in doing this.

Jim Fenn concluded his presentation by stating "I move that the town of Pembroke approve a school district operating budget of \$9,971,590 EXCLUSIVE of all special warrant articles previously addressed." Clint Hanson seconded this motion.

After a few comments and requests for points of clarification the motion was made, seconded and approved by the voters of Pembroke to vote on Article 9. Moderator Petit read Article 9 as follows:

"THAT THE DISTRICT WILL RAISE AND APPROPRIATE THE SUM OF \$9,971,590 FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES AND BENEFITS FOR SCHOOL DISTRICT OFFICIALS AND AGENTS AND FOR THE PAYMENT OF STATUTORY OBLIGATIONS OF THE DISTRICT THIS ACTION IS EXCLUSIVE OF ARTICLES PREVIOUSLY ADDRESSED BY THE DISTRICT MEETING."

This article was adopted by a show of voter registration cards.

Article 10: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE DISTRICT.

This article was passed over as there was not action needed.

Article 11: TO TRANSACT ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Redmond Carroll made the following motion: "To instruct the Municipal Budget Committee to present all future budgets within the following guidelines. The amount to be raised by taxes shall not exceed the previous years amount raised by taxes by either 5 percent or the most recent Federal Consumer Price Index, whichever is lower."

This motion was seconded by Ginny Peaslee. This motion was defeated by a vote taken by the showing of the voter registration cards.

The Pembroke School District Meeting was adjourned at 12:06 P.M. by a motion made by Roy Annis and seconded by Jean Haley.

Minutes taken by Roberta W. Doore, Acting School District Clerk.

Respectfully submitted by,
Cynthia E. Menard
School District Clerk

MARCH 14, 1995

The Pembroke School District meeting of Tuesday, March 14, 1995 was called to order by Moderator Thomas Petit at 11:00 AM at the Pembroke Village School on High Street. The Moderator read the warrant and asked for a motion. Mason Donaghey made the motion to open the polls and Celeste Borgman seconded the motion. The polls were declared open until 7:00 P.M. for the purpose of electing two school board members and the scholl district officers. The checklist was used with the following checklist supervisors and assistants attending: Celeste Borgman, Bonnie Clark, Teresa Cournoyer, Read Parmenter, Redmond Carroll, Paula Kudrick, and Florence Woods.

1. TO CHOOSE A MODERATOR FOR THE ENSUING YEAR

Thomas E. Petit - 325 (elected)

2. TO CHOOSE A CLERK FOR THE ENSUING YEAR

Cynthia E. Menard - 316 (elected)

3. TO CHOOSE A TREASURER FOR THE ENSUING YEAR

Peggy Topliff - 313 (elected)

4. TO CHOOSE TWO MEMBERS OF THE SCHOOL BOARD FOR THE ENSUING THREE YEARS

Ingrid Lemaire - 285 (elected)

Gerard Fleury - 287 (elected)

The polls were closed at 7:00 P.M. with 350 regular ballots and no absentee ballots cast. Tellers to count were: Roland Young, Celeste Borgman, Bonnie Clark, Manson Donaghey, Paula Kudrick, Teresa Cournoyer, Redmond Carroll, Read Parmenter, and Florence Woods.

Respectfully submitted,
Cynthia E. Mendard
School District Clerk

FINANCIAL REPORT

INSTRUCTION

Regular Education Programs	\$3,297,661.00	
Special Education Programs	1,197,327.00	
Vocational Education Programs	388,449.00	
Other Instructional Programs	116,957.00	
		\$5,000,394.00

PUPILS

Guidance	293,866.00	
Health	97,164.00	
		391,030.00

INSTRUCTIONAL

Improvement of Instruction	21,511.00	
Educational Media	182,568.00	
Other Instructional Staff	10,146.00	
		214,225.00

GENERAL ADMINISTRATION

School Board	37,802.00	
Office of the Superintendent	203,261.00	
School Administration	449,443.00	
		690,506.00

BUSINESS

Operation & Maintenance of Plant	761,319.00	
Pupil Transportation	283,073.00	
Other Supporting Services	1,193,611.00	
		2,238,003.00

GENERAL FUND

Adult/Continuing Education	600.00	
Community Services	39,246.00	
Facilities Acquisition & Construction	3,759.00	
		43,605.00

OTHER OUTLAYS

Debt Service	722,188.00	
		722,188.00

FUND TRANSFERS

Transfer to Food Service Fund	50,000.00	
		50,000.00

SPECIAL REVENUE FUNDS-INSTRUCTION

Regular Education Programs	1,510.00	
Vocational Education Programs	57,506.00	
Other Instructional Programs	1,082.00	
		60,098.00

SPECIAL REVENUE FUNDS-PUPILS

Guidance	2,631.00	
		2,631.00

FINANCIAL REPORT (cont'd.)

SPECIAL REVENUE FUNDS-INSTRUCTIONAL

Improvement of Instruction	3,844.00	
Educational Media	4,785.00	
Other Instructional Staff	730.00	
		9,359.00

SPECIAL REVENUE FUNDS-BUSINESS

Other Supporting Services	417.00	
		417.00

FOOD SERVICE FUND

Food Service	355,751.00	
		355,751.00

CAPITOL RESERVE FUND

Transfers to General Fund	24,402.00	
		24,402.00

TOTAL EXPENDITURES

\$9,802,609.00

REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 1994 to June 30, 1995

CASH ON HAND JULY 1, 1994

(\$91,196.23)

Received from Selectmen	\$5,849,540.00	
Revenue from State Sources	1,105,250.77	
Received from Tuitions (includes transportation)	2,706,949.60	
Received from all Other Sources	597,371.83	

TOTAL RECEIPTS

10,259,112.20

Total Amount Available for Fiscal Year

10,167,915.97

Less School Board Orders Paid

10,190,805.54

BALANCE ON HAND JUNE 30, 1995

(\$22,889.57)

Peggy Topliffe
District Treasurer

STATEMENT OF REVENUES

For the Year June 30, 1995

FUND EQUITY-July 1, 1994		\$241,970.00
REVENUES FROM LOCAL SOURCES		
Current Appropriation	5,591,267.00	5,591,267.00
TUITION		
Other LEA's Within New Hampshire	2,516,248.00	2,516,248.00
SPECIAL EDUCATION TUITION		
Other LEA's Within New Hampshire	255,837.00	255,837.00
TRANSPORTATION FEES		
Other LEA's Within New Hampshire	5,516.00	5,516.00
SPECIAL EDUCATION		
Other LEA's Within New Hampshire	12,878.00	12,878.00
OTHER LOCAL REVENUES		
Earnings on Investments	9,560.00	
Food Service	223,415.00	
Pupil Activities	5,179.00	
Rentals	27,638.00	
Other Local Revenue	54,892.00	320,684.00
REVENUE FROM STATE SOURCES		
Unrestricted Grants-In-Aid		
Foundation Aid	761,486.00	761,486.00
Restricted Grants-In-Aid		
School Building Aid	137,014.00	
Vocational Transportation	13,709.00	
Catastrophic Aid	27,409.00	
Child Nutrition	6,780.00	184,912.00
REVENUE FROM FEDERAL SOURCES		
Elementary/Secondary - Chapter 1	13,469.00	
Elementary/Secondary - Chapter 2	1,500.00	
Vocational Education (Other)	52,850.00	
Child Nutrition Programs	95,426.00	163,245.00
Grants-in-Aid from the Federal Government through Other Intermediate Agencies	5,240.00	5,240.00
FUND TRANSFERS		
Transfer From General Fund	50,000.00	
Transfer From Capital Reserve Fund	24,403.00	74,403.00
TOTAL REVENUES		\$9,891,716.00

BRENT W. WASHBURN, CPA

Route 9, Box 228

Concord, New Hampshire 03301

Telephone (603) 224-6133

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

The School Board
Pembroke School District
Pembroke, New Hampshire 03275

I have audited the general purpose financial statements of the Pembroke School District as of and for the year ended June 30, 1995, and have issued my report thereon dated December 20, 1995.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatements.

The management of Pembroke School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing my audit of the general purpose financial statements of Pembroke School District, for the year ended June 30, 1995, I obtained an understanding of the internal control structure. With respect to the internal control structure, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk in order to determine my placed in operation, and I assessed control risk in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, I do not express such an opinion.

I noted certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control structure that, in my judgement, could adversely affect the entity's ability to record, process summarize and report financial data consistent with the assertions of management in the general purpose financial statements.

The reportable conditions noted are as follows:

1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: Implementation of a new computer system with fixed asset reporting capability is underway. A complete physical inventory of all assets is planned for the 1995/96 school year.

2. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements was consistently over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$866,053.

Cause: The need for manageable request from the town for the money appropriated results in large deposits.

Recommendation: The cash flow be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School Board should try to negotiate an arrangement with the banking institution, thereby the amount above the insurance would be collateralized with bank assets.

Management Response: Several collateralization agreements have been presented to the school district's attorneys, however we have not yet found one that they will approve to secure district funds. The treasurer is monitoring cash needs and moving funds between accounts to meet obligations, but still keep balances as low as possible.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weakness as defined above. However, I believe none of the reportable conditions described above is a material weakness.

Pembroke School Board

December 20, 1995

Page 3 of 3

I also have discussion about other matters involving procedures associated with internal control structure and its operation that have not been reported to management, but they were designed to assist management in making decisions on improvements to the system of internal control. It was noted that the internal control system showed an improvement over the previous years.

This report is intended for the information of management, the School Board, the cognizant audit agency, and other federal audit agencies. This restriction of not intended to limit the distribution of this report, which is a matter of public record.

I extend my thanks to the officials and employees of the Pembroke School District for their assistance during the course of my audit.

Brent W. Washburn

December 15, 1995

**PEMBROKE SCHOOL DISTRICT
BOND PAYMENT SCHEDULE**

	Principal	Interest
Issue #1		
Original February, 1985 Hill School Addition	(\$1,845,000)	
Refunding February, 1987	(\$1,750,000)	
1995/96	90,000	78,638
1996/97	90,000	71,158
1997/98	90,000	63,300
1998/99	90,000	54,585
1999/00	90,000	47,052
2000/01	90,000	38,962
2001/02	90,000	30,369
2002/03	90,000	22,067
2003/04	90,000	13,813
2004/05	90,000	5,586
Issue #2		
July, 1991 Upper Elementary School	(\$3,950,000)	
1995/96	265,000	200,103
1996/97	265,000	182,877
1997/98	265,000	165,653
1998/99	265,000	148,428
1999/00	265,000	131,202
2000/01	265,000	113,977
2001/02	265,000	96,752
2002/03	260,000	79,560
2003/04	260,000	62,270
2004/05	260,000	44,720
2005/06	260,000	26,910
2006/07 (Final)	260,000	8,970

STATISTICAL REPORT FOR PEMBROKE

1994/95

	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	360	360	
Enrollment	1003	812	1815
Percent of Attendance	96.0	92.8	94.5
Average Daily Attendance	876.0	751.5	1627.5

SUPERINTENDENT'S SALARY

1994-95

Allenstown	\$10,636
Chichester	6,422
Deerfield	11,907
Epsom	10,234
Pembroke	<u>27,693</u>
	\$66,892

**ASSISTANT SUPERINTENDENT'S
SALARY 1994-95**

Allenstown	\$8,427
Chichester	5,088
Deerfield	9,434
Epsom	8,109
Pembroke	<u>21,942</u>
	\$53,000

**BUSINESS ADMINISTRATOR'S
SALARY 1994-95**

Allenstown	\$7,552
Chichester	4,559
Deerfield	8,454
Epsom	7,267
Pembroke	<u>19,662</u>
	\$47,494

REPORT OF THE SUPERINTENDENT OF SCHOOLS

"By recognizing the significant role parents have in educating their children and by involving them in real and meaningful ways, schools can make significant progress.

"National Education Goals Report - 1995

One of the major focal points of educational reform in the 1990's is promotion of more inclusive, meaningful parental involvement in public schools. The Pembroke School Board has identified the development and support of school/community partnerships and the inclusion of parents in their children's education among its most important goals.

As reported in the most recent National Education Goals Report, providing the best possible educational opportunities is a shared responsibility of the home, school and community. Time and time again, studies have shown that cooperative and coordinated efforts can have a positive and dramatic impact on everything from student attitudes and behavior to test scores, attendance and graduation rates. It is ironic that, while the importance and value of shared responsibility among schools and the families and communities they serve is universally accepted, it is also widely recognized that the lives and competing obligations of parents frequently do not readily allow the time, energy or opportunity needed for meaningful school involvement. A 1992 survey conducted by the National Parent Teacher Association found that a significant number of parents categorize their lives as "extremely stressful." . Surveyed parents averaged only about 19 hours of unobligated time per week, compared with double that amount for adults without parental responsibilities. These precious hours, of course, are often consumed with a variety of issues having nothing to do with a child's education. The pressure of balancing work and family obligations, the report goes on, has many parents feeling guilty for not spending enough time with children's educational needs.

Despite the many obstacles, there is a building impetus for increased parental participation in children's learning, both at school and at home. There is no set formula, and the Goals Report indicates that effective involvement may take a variety of forms, among them:

- Parenting - Parents can work to establish a home environment supportive of children as learners. Simply limiting television viewing is one such measure. Data from the National Assessment of Educational Progress (NAEP) shows that reading achievement declines as television viewing increases. Another proven factor for success is the availability of appropriate reading materials in the home and reading to and with children.
- Academic Support - Parents can encourage positive effort, make sure that assignments are understood and completed, discuss and review class work, and participate in enrichment activities with children. They can help establish study schedules and discuss course selection options and career paths.
- Communication - Parents can avail themselves of established means such as conferences, open houses, homework "hot lines" and newsletters. It is also important for schools and parents to be proactive in seeking and establishing other effective ways to remain connected regarding children's learning progress. Parents and other citizens can also become advocates in the larger community by promoting accurate and constructive dialogue about school matters.
- Volunteering - Parents and other community members can assist in almost all facets of a school's program. Tutoring individual children or small groups, sharing a special talent or skill, and chaperoning are but a few examples. The Pembroke schools currently enjoy a very strong volunteer presence.

-
- Decision-making - Parents and Citizens are often asked to advise schools regarding important decisions such as the selection of administrators and faculty, creation of district policies, the setting of school priorities and goals and advocating for other improvements.

In Pembroke, you can become a partner in educating the community's children in many different ways. Here are a few examples:

- You can volunteer for the Principal's Advisory Committee at Pembroke Academy or Three Rivers School.
- Each year, parents and citizens are sought as members of faculty selection committees.
- You can join the Friends of Music or the Athletic Boosters Club.
- The Strategic Plan needs parental/community input to help improve educational accountability, decision-making and instructional technology. The Technology Task Force is an especially active organization.
- You can become a member of the Pembroke Action League for Schools (P.A.L.S.).
- Pembroke Academy needs assistance in answering recommendations presented in the recent N.E.A.S.C. Accreditation Report.
- You can volunteer for membership on a district advisory committee to examine issues such as space needs in our schools.
- There is an on-going need for tutors, chaperones, readers, library assistants and other volunteers who will share their time, skills and talents.
- You can attend school board and district meetings (be sure you register to vote).

Pembroke Village School, Pembroke Hill School, Three Rivers School and Pembroke Academy are your schools. The current and future success of your children and community are tied to their effectiveness. As public educators, we recognize and appreciate the many valuable contributions of Pembroke's parents and citizens. Your School Board has made a commitment to continue supporting this meaningful involvement. Through our cooperative efforts the Pembroke schools will be able to continue their commitment toward the goal of providing excellent educational opportunities in the years ahead.

Respectfully Submitted,
Thomas Haley
Superintendent of Schools

PEMBROKE ACADEMY HEADMASTER'S REPORT

Let me begin by saying how pleased and privileged I feel to be serving as your new Headmaster. My initial observations indicate that Pembroke Academy is a good school, well on its way to becoming an excellent one. I am confident in saying this for the following reasons:

- The faculty and staff are caring and committed.
- The programs and offerings are diverse and plentiful.
- The building and grounds are well maintained.
- The school board and community are supportive.
- The students are super!

In addition, Pembroke Academy offers:

- A wide variety of co-curricular offerings including interscholastic and intramural athletics, clubs and service organizations.
- District sponsored opportunities for students to travel and experience foreign cultures.
- National Merit Scholarship finalists or commended students in each of the past seven years.
- Diverse specialized programs and activities to address students' enrichment and remediation needs.
- SAT scores over 1000 (combined) for nearly 50% of participating students in 1995.
- A philosophy and pro-active programs which promote inclusion of disabled students.
- Recent college acceptances at Brown, Cornell, Dartmouth, Harvard, Michigan State, Mount Holyoke, Purdue, Rensselaer, Skidmore, Vanderbilt, West Point, Wheaton and Yale as well as our State University System.

This year started off on a very positive note with a very successful Open House. The Open House spaghetti supper and education fair, the first in Pembroke Academy history, included a hilarious preview of the musical *Bye Bye Birdie*. After the preview, guests enjoyed many exhibits of student work held in the gymnasium. Each subject area was represented with a variety of student demonstrations, ranging from making clay pots on the potter's wheel to surfing the Internet using computers and software. With over 400 meals served and over 500 guests counted, folks are still beaming with the joy of success of this event and our ability to bring the school and community together.

Since our very successful Open House, Pembroke Academy has been bustling with activity. I would like to highlight some of it.

Bye Bye Birdie • Not only was this musical a fine demonstration of student talent, it also brought the school and community together. Ten Pembroke Academy staff members participated in this event. This participation is an excellent example of school spirit and dedication.

Student Senate • Staff and students have been discussing ways to organize our Senate to serve a more democratic role. The purpose is for students and staff to work together to have a voice and interest in establishing and enforcing school rules and procedures. More news to come soon!

PA Eagle Award • Pembroke Academy is instituting a staff recognition program called the Eagle Award this year. Its purpose is to recognize staff members who have made outstanding contributions to Pembroke Academy. The first three recipients are Jeannie Johnson, Dave Kelly and Lisa Ransom. We are pleased to be able to provide an opportunity to formally recognize Pembroke Academy staff.

Student of the Quarter • The Pembroke Academy staff congratulates Sue Thompson who has been chosen as Student of the Quarter. The criteria for this award include demonstrating good school citizenship, working to your full potential, and providing service to the school and community. Sue was cited for her overall dedication and enthusiasm toward Pembroke Academy. Please take time to say congratulations to Sue and to recognize her and other students for their many positive contributions.

Inservice Training • Throughout the school year, we have had many activities and discussions designed to begin to meet the Staff Development, Discipline, Public Relations, Accreditation Teaming, etc. needs of the Pembroke Academy staff. On Friday, November 17th, we were fortunate to have Mr. Jim Fitzpatrick from South Burlington, Vermont present his topic on “Developing Responsibility in Schools.” Mr. Fitzpatrick is a well-known consultant who specializes in discipline, school climate, and positive student/staff relationships. This activity was well received by Pembroke Academy staff and fit in quite nicely with our year-long theme of respect. We are hoping that this training will serve as a springboard for future discussions.

Costa Rican Guests • We are extremely pleased to welcome our guests from Costa Rica. Under the leadership of teacher Bing Munroe, fifteen students are joining us for a three-week exchange program. These students were pleasantly surprised when they experienced their first snowfall.

We are please with the addition of several new staff members:

- Stephanie Williams has been hired to replace Virginia Schmidt as our Director of Exceptional Services.
- JoAnn Lytle has been hired to replace Shirley Mitchell as our school nurse.
- Donna Ray returned to Pembroke Academy as our physics teacher, replacing Mike Patten.
- Joan Jordan has been hired to replace Laurie Geiger as our teacher in the Alternative Program.
- Diane Griffith was hired to replace Joe Stehno as our Alternative Program Guidance Counselor.
- Tina Haggett replace Tom Knapp in our Math Department.
- Terry Johnson has been hired to replace Richard Dutremble in our Business Department.
- John Meehan replaced Bob Palisi in our Math Department.
- In addition, Phil Bragdon was hired as our part-time Spanish teacher, Cathie Roche as a Learning Center Aide, and Kasey Powers will serve as a one-on-one aide in our Special Education area.

Pembroke Academy is not perfect. Like most institutions, it needs to change and grow in order to develop its full potential. Throughout this school year we will be identifying areas and issues that will need our attention. If we are lucky, we will also begin to implement strategies that will help us address those concerns. As one would expect, at least initially, we will probably have more concerns than solutions. Human nature tells me that it is okay as long as we are working towards the same goal.

As your new Headmaster, my job will be to help everyone understand that this goal, although seemingly simple and straightforward, is very, very important. The goal being, that the discussions, decisions and actions of the institution must focus on “what’s in the best interest of students.” Obviously, we cannot make everybody happy or give people everything they want. However, we will be better able to meet the needs of our students when we focus on what’s in their best interest.

The challenges ahead will take time. The struggle will often be difficult. However, the journey of “walking ten thousand miles” begins with taking that first step. I look forward to all of you walking beside me as we begin our new journey.

Respectfully submitted,
John Graziano, Headmaster

PEMBROKE THREE RIVERS SCHOOL PRINCIPAL'S REPORT

Congratulations to all volunteers. For the first time Three Rivers School has received the Blue Ribbon Award from the State in recognition of an outstanding volunteer program. The award acknowledges schools that have a high number of volunteers. This past year we had many parent and community volunteers working on committees, assisting in classrooms and other school programs, chaperoning field trips, and assisting in a variety of ways. The close cooperation between the community and school provided a better program for students.

Volunteers helped on one outstanding program we had last year: our yearly artist in residence program that featured the development of a historical video of the town. Students worked with an artist and members of the community in creating this video. Students learned a great deal about the history of Pembroke and had the opportunity to put their academic skills to a practical use. We had a premier showing in the spring and people were impressed with the students' efforts.

P.A.L.S. (Pembroke Action League for Schools) had many involved members throughout the year and sponsored an educational forum in the spring that provided an opportunity for community members to hear about some of the programs being provided in the schools. P.A.L.S. also funded some school programs (such as our artist in residence program) and operated a successful holiday fair and spring carnival.

Our vertical teaming efforts have continued. Students are members of a vertical team throughout their time at Three Rivers. On each team are fifth through eighth grade teachers. Those teachers work together and get to know their students. Knowing the needs and strengths of their students helps teachers to plan curriculum, provide challenges, and provide special help. Within each vertical team, students move from a self contained class in fifth grade to a two teacher team at sixth grade, to a five teacher team at 7th/8th grade. The basic skills students learn on either vertical team will be the same. As part of the strategic plan in Pembroke, standards are being developed which will guide what basic knowledge and skills will be taught to students at various grade levels.

A new student assistance program started this past year has been peer mediation. A group of students and teachers in each grade level received training (funded by P.A.L.S.) in mediation skills. Students will be able to mediate some of the conflicts which arise between their peers. The student mediators learned some valuable conflict resolution skills, and we have found that students will often listen to their classmates in working out differences. The guidance counselor is directing this program, and we have had a very successful start.

The peer mediation program complements our school-wide discipline program very well. The discipline program was developed by a parent/teacher committee and uses the same procedures and consequences throughout the school. We have found that a school-wide program has provided for consistent implementation of school rules and provided for an orderly environment.

The library has been the focus of technological advancement this past year. Money provided through the warrant last year (and some grant money) enabled us to purchase computers that allow students to search for information on CD ROM disks. Books have been bar coded to provide an accurate inventory of materials and more efficient check out. We are also on-line so students can access the Internet for research. The computer program has also added instruction on using the Internet so that students know how to use this valuable tool. We continue to try to update our book collection and other resources to stay current.

It is difficult in a short report to mention all the exciting topics being covered in classes. Many topics are being integrated between subject areas so that students see the relationship from skills in one subject area to another. Students are given the opportunity to use skills in a variety of ways which helps them to see their relevance and importance. A unit on dinosaurs done by the fifth grade demonstrated this integration of subject areas. All subject areas focused on dinosaurs, from researching dinosaurs in science to writing reports about dinosaurs in English. As an art project students in each room constructed large paper mache dinosaurs. A culminating evening had the dinosaurs displayed in a wildlife setting, and parents had the opportunity to see the work students produced. Some of the dinosaurs rode a float in the Old Home Day parade.

Our extracurricular clubs, sports, intramurals, and other activities are very popular. Students have many opportunities to be involved in school activities. The Art Club expanded to two days per week due to demand, and the Drama Club produced two excellent productions. Intramural golf, tennis, and cross country skiing fills to capacity. Our music program continues to grow in student interest but is limited because we do not have a full time music teacher. Students are interested in starting band in fifth grade, but it is difficult to provide adequate instructional time. The Friends of Music, a volunteer parent group interested in promoting music in the schools, has been active in providing some activities and monetary support.

Three Rivers continues to provide an excellent program focused on the needs of young adolescents. It has been exciting to see parent involvement grow and to see the support given to the school by the community. Please feel free to visit Three Rivers and to share your ideas.

Respectfully submitted,
Allen Zipke, Principal
Three Rivers School

PEMBROKE HILL/VILLAGE SCHOOLS PRINCIPAL'S REPORT

The year opened with a new assistant principal at the Village School. Margie Poznanski who has taught for several years in the district agreed to take the assistant principal's position for one year. She did a wonderful job but decided at the end of the year that she preferred to return to a teaching situation. Mrs. Sandie Sterling of Plymouth, New Hampshire will be the new, permanent assistant principal.

Mrs. Maggie Williams of Concord was hired in the one year position that was created when Mrs. Poznanski became assistant principal. Mrs. Williams taught third grade in the yellow team. She came to us with a strong background in elementary education and a rich teaching background. Mrs. Williams had taught in Europe at one point in her career. She gave the children a wonderful year and we thank her for her time with us.

The Hill School again applied for and received the State's Blue Ribbon Award. This award is for schools who have active volunteer programs. The Village School also has an extremely active volunteer program and we expect to apply for the Blue Ribbon Award in future years. Our sincere thanks go to Kathy Ellis who has coordinated the Hill School Volunteer program. She has given unselfishly of both her time and talents for the benefit of all of our students.

It was our first year of the Wee Deliver Program. This is a program initiated by the US Postal Service which encourages letter writing among children. With the Wee Deliver Program the school is divided into streets and avenues with each class having a specific address. Students and staff write letters to each other but all mail must be properly addressed or it is returned. The students act as postal workers and all have had to apply and interview for their jobs. The program has been very successful due in large part to the efforts of Norma Blanchard, one of our teachers and Donna Lanigan, a parent.

Mrs. Kim Foster, a parent of two of our students, began an OM program this past year. Though held after school the program was closely affiliated with the school. It was offered as an alternative activity for those children who prefer creative team activities. For most of the children it was a first experience in this type of competition. It was a tremendous commitment by all involved.

The staff continued to work on many aspects of school life through our building team arrangement. As a result of strategic planning we have two staff meetings a month and two building team meetings. The entire staff of both buildings are divided into three groups; each group has specific areas of school life for which they are responsible. These teams have developed schedules for the year - including the duty schedule which insures to the greatest extent possible that there is always at least one teacher from each team on a duty. This insures that any child should be able to find at least one adult who knows him or her if the student needs help. A discipline policy was also reviewed and refined by this team. In devising this policy we made a conscious effort to base it on the policy at Three Rivers in order to provide a consistent structure for our children throughout their elementary years. The third team spent most of the year revising our assessments and methods of reporting a child's reading progress. All of these things are evidence of how much our daily school life has been affected by strategic planning.

Mrs. Hayes put on two concerts with the chorus and Orff groups this year. Due to the number of children involved we split the concerts into two performances. The Village School staff organized and presented a winter concert for the families of our kindergarten and first grades. All children took part and the families were treated to a wonderful slide show of the children with photographs by Brent Michiels, one of our custodians.

We continue to try to integrate technology into the classrooms. All of our fourth grades have access to a computer with a CD Rom and all take part in a National Geographic on line program. We are planning to expand on line access during the next school year.

The Village School received a RIF (Reading is Fundamental) Running Start grant. The school had to compete on a national level for this funding and we felt very fortunate to be awarded one of the grants. The purpose of the grant is to encourage early literacy development among children. The challenge of the grant is to have every child read twenty books within the grant period and funds are given so that teachers may buy many books for the classroom. Other activities are planned during the grant period to encourage reading.

During the year Mary Rosenthal, our school nurse, and Kevin Wason our guidance counselor, worked with groups of children on a variety of issues. They ran support sessions for children on a variety of issues, such as dealing with divorce. The guidance program continues to emphasize communication and problem solving skills through classroom sessions. These activities while not strictly academics have done a great deal to insure that children can function more successfully within the school setting.

In the fall we received the results of the state assessment program. Our results from the second round of testing were significantly better than the first when all four categories were compared. We held an information session for parents in early 95 to review the test and results. For most of our students the third grade assessment is the first time that they deal with a formal test. We will be working with our students to teach strategies that prepare them better for test taking situations. Unfamiliar vocabulary, multiple choice questions and a test booklet format may not seem to be major adjustments for adults but can be for children. We want to insure that our children can deal with the testing instrument comfortably so that the results accurately reflect their knowledge.

At this time I would like to thank all of you who share your children with us for your ongoing support and cooperation. I would also like to thank all of the people who help us throughout the year to make our schools a good place for your child. Our superintendent, Tom Haley and his assistant, Dave Dziura, and Laurie DeTrude, our director of Special Services are always willing to lend us support and guidance. They have incredible work loads but always have time to help with those issues that will benefit children. I'd also like to thank Mrs. Beaudoin and all the Pembroke drivers, our custodial and kitchen staff. We are very lucky in Pembroke to have such dedicated people working for our children. I especially would like to acknowledge the teachers and other staff members of both the Hill and Village who go above and beyond each day. They are all very important in helping our schools to operate smoothly everyday.

Respectfully submitted,
Susanne Whitbeck, Principal
Hill/Village Schools

**PEMBROKE ANNUAL REPORT OF
SCHOOL HEALTH SERVICES FOR
PEMBROKE ACADEMY**

Report of Local Medical Services	Number
Pupils Examined	80
 Report of School Nurse-Teacher	
Vision Tests	395
Hearing Tests	362
Ishera's Color Test	222
Heights	629
Weights	629
First Aid	1377
Complaints - Illness	2639
Health Counseling	1330
Blood Pressure	306
Medications	1555
Parent-Teacher Conference	132

Vaccinations & Communicable Diseases

Communicable Diseases	
Chicken Pox	1
Measles	0
Whooping Cough	0
Mumps	0
Mononucleosis	12
Strep Throat	12

Defects Found by School Nurse-Teacher

	Number	Number seen or treated by Family Physician
Vision	15	8
Hearing	0	

Dr. Robert Neigisch
Examining Physicia

Shirley Mitchell, R.N.
School Nurse-Teacher

**PEMBROKE ANNUAL REPORT OF
SCHOOL HEALTH SERVICES FOR
THREE RIVERS SCHOOL**

Nurses Assessment/Illness	
Nursing Assessment/Injury	
Health Conference/Counseling	
Nursing Procedures	3888
Medications: Doses Given	4636
Staff Assessment	60
Home Visits	0
Total Visits to Health Office	8584
Free/Reduced Meal Program	
Special Education: Student assist. team, team mtg., IEP	103
School Personnel Conferences: Students	200
Health Education/Promotion: Staff	1
Professional Committee Participation: Rand Trust -Treas.	
School Nurse Asso., Procedures and Protocols	8
Classroom Teaching/Presentations (Science and Health)	31
Student Evaluations/Conferences at Hospital/Clinics	1
Continuing Education Workshops (not school sponsored)	1
Inter-Agency Collaboration	20

	SCREENING	RECHECK	REFERRED	TREATED
Vision	450			
Hearing	450			
Height	450			
Weight	450			
Scoliosis	450			
Sport Physicals	20	0	0	0
for P.A.	1	0	0	0
Dental Program	9			
Blood Pressure	450			
Pediculosis	450	15		
MMR Clinic 22				

COMMUNICABLE DISEASES (Known)

Pediculosis	0	Scabies	1
Strep Throat	8	Chicken Pox	4
Conjunctivitis	3	Mononucleosis	2
Fifth's Disease	3	Scarlet Fever	4
Ring Worm	2	Skin Infection	3

Respectfully Submitted,
Beth Corcoran, R.N.BSN, School Nurse

**PEMBROKE ANNUAL REPORT OF
SCHOOL HEALTH SERVICES FOR
PEMBROKE HILL & VILLAGE SCHOOLS**

	HILL	VILLAGE
Medications	3599	885
Screenings		
Height & Weight	351	205
Vision	365	120
Hearing	360	256
Scoliosis	120	0
Pre-School	0	120
Blood Pressure Check	95 (staff)	
Visits to Health Office for injury, illness and consultations. (Communicable diseases experienced: Chicken Pox, Impetigo, Scabies, Fifth's Disease, Pediculosis, Strep Throat, Scarlet Fever and Parent contacts.)		
Health Office Visits	1850+	930
Home Visits (transport and accompany to physician appointment)	6	7
School Personnel Conferences	185	41
Medical Contacts	10	76
Interagency Collaboration	12	6
Resources Provided to Faculty	385	170
Dental	25	15
Vision screenings include far vision in kindergarten. Grade 1 - Muscle testing for lazy eye is included. Close vision is tested on request. Hearing tests include audiometry and for K-1 impedance testing.		

Committees:

Wellness Committee

Special Education Team

Conferences/Workshops:

NH Schools Celebrate Wellness (after school in June)

The Student with ADHD

Children with Chronic Health Conditions in Schools

New England School Nurse Conference (Saturday & Sunday)

St. Anselm's School Nurse Conference (August)

Workshops & Groups Conducted:

Unit on Puberty - Girls Grade 4

Ongoing Group for Children with ADD/ADHD (team taught by myself and the guidance counselor, Mr. Wason)

2 Groups (with Mr. Wason) for Children of Divorced Parents

Series of Evening Workshops for Divorced Parents

Workshop for Staff on Effects of Divorce on Children.

Respectfully Submitted,
Mary Rosenthal, School Nurse

PEMBROKE ACADEMY 1995 GRADUATES

Allenstown

Keenan R. Ball
Andrea June Boudreau
Justin Wade Calnan
Christine Marie Crowley
Jennifer Lee Cunningham
Lorraine Anne Dauphinee
Kevin James Demers
Kara Ida Desjardins
Mark Kenneth Dewitz
Jeffrey Anthony Drouin
Todd Charles Dubois
Brian Michael Duchesne
Kelly Ann Dunn
Joshua James Ellis
Jason Arthur Emery
Christopher A. Frascinella
Milton Thomas Gonzalez
Melinda Anne Hameline
Heather Christina Hanson
Martin J. Harless, Jr.
Shannon Leigh Harrington
Joseph A. Hayes, Jr.
Melanie Marie Johnson
Robert E. Kelsea, Jr.
Timothy A. Lavoie
Michelle C. Lemay
Raymond Henry Lemieux
Amber Lee Lyons
Eleashia Ann Nadeau
Leah Ann Nye
William Michael Ortisi
Joseph Charles Payson, II
Cecely Dae Poggi
Angela Mary Raymond
Andrew George Rodgers
Vanessa Anne Rogers
Brian Michael Sconsa
Heather Elizabeth Shackford
Melizza Marie Szumiesz
Jennifer Ruth Ellen Tierney
Donna Marie Tynan
Tanya Chantal Walker

Christy L. Weeks
Shaunte Denise Whitted

Barnstead

Harry F. Greene
Christopher Lee Mitchell

Chichester

Erin Cronan Doherty
Randall Arthur Ellis
Richard Philip Gaudreault
Corinne Amy Guay
Lisa M. Hand
Jessica Faye Holmes
Jacqueline Leanette Johnson
Amy Sue Kenneally
Jason Michael Lambert
Jeremy D. Lawrence
Aaron H. Locke
Susan Elizabeth Loker
Terry R. Lugdon
Lisa Louise McNeil
Jillian Zee Mitchell
Thomas V. Noonan
Melissa Ann Potvin
Michelle Lee Vien
Sarah Elizabeth Woodward

Deerfield

Christine Lee Bauer
Joan Marie Callahan
Misty Lee Cole
Danny D. Ditson
Hadassah Millou Edwards
Frank J. Hayes
Jason Scott Hoffman
Jaime L. Sereno
Amelia Oram Forman-Stiles
James Lawrence Weemhoff
Sadie Sunshine Winslow
Tanya Marie Witham

Epsom

Genella Cate Barton
Laura Lynn Beaudoin
Mindy A. Boisvert
James William Bond, II
Heather Rae Bull
Amy Jo Campbell
Natalie Gloria Casey
Michelle Lee Connors
Kristy Marie Cunningham
Hannah English
Don Lee Gilliard
Edward J. Jesus
Robert T. Jones
Craig Daniel Justin
Aaron W. Lambert
Eric W. Lambert
Bernie D. Lavoie
Kirk N. Levesque
Sarah Jean Matson-Jones
Sean Kevin McDonald
Christine Jane Miller
Christopher John Norkey
Jason M. Ordway
Tausha Lee Plummer
Jason M. Purtell
Melanie Ann Purtell
Jennifer Lynn St. Pierre
Beth Ann Stephen
Christina Marie Wynn
Matthew R. Yeaton

Hooksett

Matilda Kristina Ivanson
Amy R. Kroeplin
Heather Marie Lievens

Pembroke

Angela Marie Beauchesne
Nicholas G. Bertsimas
Joel Biron
Valerie Patrisha Bodner
Yolande Mariam Browne

Pembroke (cont'd.)

Genevieve Jeanine Cadorette
Cori Cahow
Lisa Suzanne Champagne
Erica Dale Cote
Ryan David Cote
Angela F. Davies
Andrew Courtney Fenn
Sarah Angela Fitz
Nicole Collette Foreman
Kurt Gordon Forest
John Frederick French, VII
Randy Jacob Gagne
Shanna L. Gagne
Jason Alan Ginn
Heather Yvette Goforth
Shannon Lee Grant

Justin Todd Haggett
Kelly Ann Heavey
Melissa Houle
Jessica Dore Johanson
Dave E. Johnson
Jennifer Suzanne Keeler
Erin Lee Kelble
Nicole Lynn Labrie
Stephanie A. Landry
Christopher Michael Langtry
Jessi A. Leavitt
Ernest David Lopez
Jason John Lucier
Krystal Mae Marshall
Kathleen Anne McClintock
Julie Ann McGahey
Catherine Rudlang Nilsen

Benjamin Russell Osgood
Mark Christopher Ouellette
Catherine A. Overby
Sarah Beth Palfy
Mara T. Palos
Richard E. Paulin
Christopher William Pepin
Michael B. Prescott
Matthew E. Rochon
Matthew David Rousseau
Albert Charles Shattock, Jr.
Carrie Elizabeth Simek
Jennifer Marie Smith
Leon J. Smith, III
Dominic T. Stinson
Matthew P. Walton
Wendy Elizabeth Weisiger

THREE RIVERS SCHOOL 1995 GRADUATES

Pat F. Alosa
Stacy L. Ballard
Gregory D. Baron
Peter R. Barone
Kelly J. Barrett
Edward J. Barrick
Kris E. Bouffard
Randall D. Beaman
Jamie E. Beauchesne
Jeremy D. Caldwell
Angela Boehrns
Karl Boettcher
Jody P. Bonenfant
Carrie L. Boudreau
Heidi B. Buder
Amber L. Burgan
Todd M. Burns
Aaron W. Conn
Erica L. Cornelli
Jennifer M. Clark
Meegan N. Chartier
Heather L. Doane
Brian J. Dow
Kelly E. Drouin
Benjamin J. Duncan
Alyson J. S. Fave
Melinda Fischer
Dennis M. Fongallez, Jr.
Aaron T. Fournier
Patrick G. Garon
Robert Gelinas, III
Jeremy D. Gibbs
Joshua A. Ginn
Robert D.H. Going
Michael E. McHugh

Jaymie L. Gordon
Vanessa Gordon
Ronald R. Greenlow
Ryan D. Grund
George A Hajjar
Erik R. Halvorsen
Timothy N. Hanna
Robert N Hanna
Keegan N. Heavey
Sarah L. Hemeon
Bryan T. Hildreth
Charlett L. Howe
Joshua A. Jackson
Brandon C. Johnston
Brian R. Juneau
Zachary M. Kingston
Amy E. Keeler
Donna M. Kneeland
Kimberly A. Kudrick
Michael K. Labbe
Lisa M. Ladd
Stacey A. Lavallee
Derek J. Lavin
Sherry E. Lavoie
Michael D. Leavitt
Thomas P. Lopez
Kevin P. Lutz
Mark A. MacNally
Jacob E. Mailhot
Melanda S. Major
Megan E. McCormack
Ryan M. McCullough
Joshua J. McGehan
Edmond J. McGehay, Jr.

Jason C. Menard
Keigh P. Momberger, II
Angela M. Montmarquet
Lelann F. Moran
Brian D. Morris
Avery U. Munn
Adam P. Neveu
Michael R. Noel
Nicholas R. Nolin
Michael W. Ober
Jonathan C. Osgood
Magara Parmenter
Brandy L. Preve
Justin A. Perron
Seth O. Perdue
Dawn M. Payeur
Naomi L. Parris
Stacy Rakich
Christopher M. Rochon
Jessica E. Rogers
Misty D. Rogers
Jennifer A. Ruopp
Nicholas B. Sabin
Daryl W. Saunders
James C. Singleton
Aaron L. Smith
Andrew J. Smith
Julie A. Snell
Katie A. Staller
Cristi Rae Townsend
Nicolas G. Trebain
Elizabeth A. VanErman
Michael J. Young
Paul J. Young
Heidi L. Zweig

TEACHER'S SALARY SCHEDULE

STEP	BA	BA+15	MA	MA+16
1	20,200	21,100	23,700	24,450
2	20,900	21,800	24,400	25,150
3	21,600	22,500	25,100	25,850
4	22,300	23,200	25,800	26,550
5	23,000	23,900	26,500	27,250
6	23,700	24,600	27,200	27,950
7	24,900	25,800	28,400	29,150
8	26,100	27,000	29,600	30,350
9	27,300	28,200	30,800	31,550
10	28,500	29,400	32,000	32,750
11	30,100	31,000	33,600	34,350
12	31,600	32,500	35,100	35,850
13	33,200	34,100	36,700	37,450

SCHOOL EMPLOYEE SALARY RANGES

Secretaries	\$ 7.92/hr.-\$11.14/hr.
Teacher Aides	\$ 7.10/hr.-\$ 8.53/hr.
Bus Drivers	\$10.12/hr.-\$11.54/hr.
Custodians	\$ 7.32/hr.-\$16.38/hr.
Lunch Program	\$ 5.49/hr.-\$11.24/hr.

SCHOOL OFFICERS SALARIES

SCHOOL BOARD MEMBERS

Clint Hanson, Chairman	\$819.00
Susan Seidner	770.25
Gerard Fleury	770.25
Ryland Weisiger	770.25
Ingrid Lemaire	770.25

DISTRICT CLERK

Cynthia Menard	\$25/Meeting
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MODERATOR

Tom Petit	\$65/Meeting
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DISTRICT TREASURER

Peggy Topliff	\$2,600.00
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DIRECTOR OF MAINTENANCE

\$34,070.40

Department Addresses & Phone Numbers

DEPARTMENT	ADDRESS	PHONE NUMBER
TOWN HALL	311 Pembroke Street	485-4747
	Assessing Department, Board of Selectmen, Tax Collector, Town Clerk, Town Administration, Planning and Land Use Department	
AMBULANCE (Tri-Town Volunteer)	Central Street	EMERGENCY - 911
COMMUNITY ACTION PROGRAM	155 Main Street	485-7824
FIRE DEPARTMENT	247 Pembroke Street	EMERGENCY - 911 all other 485-3621
HIGHWAY DEPARTMENT	8 Exchange Street	485-4422
LIBRARY	261 Pembroke Street	485-7851
POLICE DEPARTMENT	4 Union Street	EMERGENCY - 911 all other 485-9173
SCHOOL DEPARTMENT		
Superintendent	267 Pembroke Street	485-5187 & 485-5188
Pembroke Academy	209 Academy Road	485-7881
Three Rivers School	Academy Road	485-9539
Hill School	300 Belanger Drive	485-9000
Village School	High Street	485-1807
SEWER DEPARTMENT	311 Pembroke Street	EMERGENCY 485-5600 Billing & Service 485-8658
WATER WORKS	212 Main Street	485-3362
WELFARE DEPARTMENT	311 Pembroke Street	485-2883

