



Annual Report

LANCASTER, N. H.

1958

Highlights of 1958

Construction of new Highway Garage.

Construction of new Bridge over Otter Brook, North Road.

Construction of new skating rink hut.

Purchase of new truck for Highway Department.

Robert V. Cellupica elected to the Board of Selectmen.

The Town ended the year with a Budget Surplus of \$5,002.55.

Plans for 1959

Construction of a Bridge over Garland Brook, North Road.

Purchase of a new truck for the Highway Department.

Purchase of a new Police Cruiser.

A survey of the Sewer System.

Cover Photo

A PICTURE OF LANCASTER MAIN STREET after reconstruction. The total estimated cost as per bid was \$130,419.41. Of this amount \$40,000.00 came from Federal Funds, the balance apportioned equally between the Town and the State. (Photo by Paul S. Otis, Dept. of Public Works and Highways)

ANNUAL REPORT
OF THE
TOWN OF LANCASTER, N. H.

FOR THE PERIOD
JANUARY 1, 1958 TO DECEMBER 31, 1958

INCLUSIVE

WITH THE REPORT OF
THE LANCASTER SCHOOL DISTRICT

DEMOCRAT PRESS - LANCASTER, N. H.

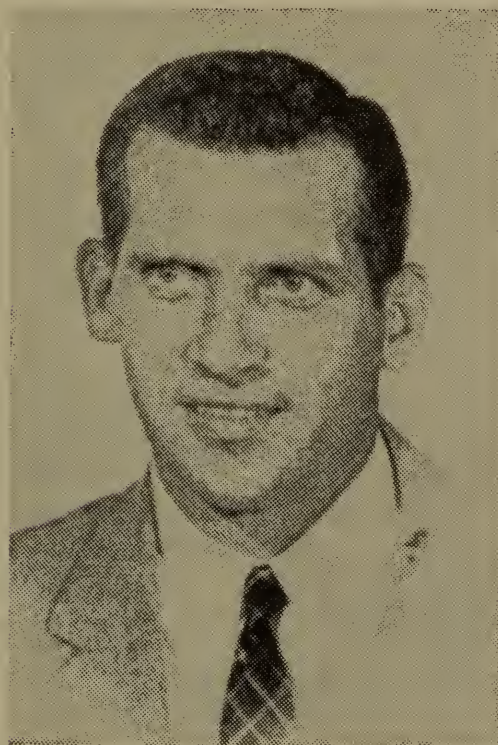
352.117
L 24
1958

Table of Contents

Dedication	Page 3
Directory of Officials	5
Report to the Citizens	7
Town Warrant	8
Town Budget	11
Report of Assessors	15
Taxes and Other Revenue	16
General Government	17
Town Clerk's Report	19
Protection of Persons and Property	20
Health	23
Highways and New Construction	27
New Equipment	29
Weeks Memorial Library	32
Public Welfare	35
Recreation and Patriotic Purposes	36
Cemeteries	37
Interest and Payment on Debt	38
Statement of Long Term Indebtedness	39
Unclassified Accounts	40
Reserve Funds	41
Trustees of Trust Funds Report	42
Col. Town Trust Fund and Committee Reports	47
Report of Auditors	57
Lancaster School District Report	59

This Report is Respectfully Dedicated

In Memory of



Dr. Thomas S. Rock

Directory of Officials

Elected Officials

	Term Expires
Selectmen	
Arthur G. Sherman	1959
Herbert A. Woods	1960
Robert V. Cellupica	1961
 Moderator	
Dana H. Lee	1960
 Town Clerk and Treasurer	
Dorothy H. Cross	1959
 Supervisors of the Check List	
Albert J. Kenney	1960
Lester E. Moses	1960
Edna B. Haley	1960
 Trustees of Trust Funds	
Raymond W. McCaig	1959
James L. Dow	1960
Daniel A. O'Brien	1961
 Library Trustees	
Walter D. Hinkley	1959
Raymond F. Linscott	1960
Ethel McCarten	1961
 Col. Town Investment Committee	
J. Wendall Kimball	O. Leo Connary
Daniel A. Sullivan	Raymond W. McCaig
Raymond F. Linscott	Raymond Carr
Hugh Galbraith	
 Col. Town Spending Committee	
	Term Expires
James A. Ferguson	1959
Florence Q. Amadon	1959
Charles T. Bennett	1959
Robert C. Rich	1960
Grace M. Lee	1960
Margaret P. Guilmette	1960
Clinton L. White	1961
George E. Hunter, Jr.	1961
Arthur Drake	1961

Report to the Citizens

Fellow Citizens:

The annual report for the fiscal year ended December 31, 1958 is presented herein. The report covers the activities of the Town Government and should be given a portion of your time so you may better understand the operation, problems and progress of the Town. A well informed citizenry is the surest way to preserve good government.

Two major projects of the year were the construction of a new Town Garage and a new bridge over the Otter Brook on the North Rd. The total cost of the Garage was \$27,846.45 and the major portion of the money to finance the project was the transfer of \$18,866.21 from the Capital Reserve fund established for that purpose, \$2,500.00 was from the surplus of 1957 and the balance by the issue of a long term note. The building is well constructed and attractive, a building the Town can be proud of. The bridge was constructed at a total cost of \$23,754.00 under the State Aid Bridge program. The Town's share was \$7,918.00 which was borrowed under a long term note. The new bridge is now the responsibility of the State and any future maintenance will be borne by them.

Although it has been a year of increased costs the Town Officials feel the year financially was successful. The year ended with a net budget surplus of \$5,002.55, resulting from unexpended balances of appropriations of \$2,705.44 and a revenue surplus of \$2,297.11.

If there are any questions that remain unanswered within the pages of this report we are always pleased to hear from you.

Sincerely,

DONALD E. CRANE,
Town Manager

Town Warrant

The State of New Hampshire

To the Inhabitants of the Town of Lancaster, in the County of Coos in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Lancaster on Tuesday, the tenth day of March next, at ten o'clock in the forenoon to act upon the subjects hereinafter mentioned. The polls will be open at said place and date from the conclusion of the business meeting held thereat until six o'clock in the afternoon for the reception of your ballots.

1. To choose one person to represent said Town in the General Court now being holden in Concord New Hampshire.

2. To choose all necessary town officers for the ensuing year.

3. To see if the Town will vote to authorize the selectmen and town treasurer to borrow a sum or sums, not exceeding in the aggregate the amount of the tax commitment of the previous year (1958), in anticipation of the collection of taxes for the current municipal year, and to issue in the name and on the credit of the Town, negotiable notes therefore, said notes to be paid in the current municipal year from the taxes collected during the current municipal year.

4. To see if the Town will vote to authorize the selectmen to administer or dispose of any real estate acquired by tax collector's deeds.

5. To see if the Town will vote to raise and appropriate the sum of Eight Hundred (\$800.00) Dollars to assist in paying the cost of free public band concerts. (Recommended by the budget committee)

6. To see if the Town will vote to raise and appropriate the sum of Five Hundred (\$500.00) Dollars for the White Mountain Region Association for the purpose of issuing and distributing printed matter and advertising and otherwise publicizing the advantages of the Town in cooperation with the other forty-five towns in the region. (Recommended by the budget committee)

7. To see if the Town will vote to discontinue as an open highway, and make subject to gates and bars, the Morse

Road, so-called, starting at the Martin Meadow Pond Road, so-called, and running to Martin Meadow Pond. (By the selectmen)

8. To see if the Town will vote to discontinue as a highway a portion of a certain Class V highway in said Town which was formerly a part of Route 3 and commonly referred to as the Mayberry Turn. The portion of said highway to be discontinued is as follows: Commencing on the westerly side of Route 3 as reconstructed in 1957 and running westerly and southwesterly a distance of about five hundred sixty-five (565) feet to a point which is fifteen (15) feet northerly from the northerly side of the driveway which runs from the westerly side of said highway to the residence and buildings owned by Herbert Mayberry. (By the selectmen)

9. To see if the Town will vote to construct a suitable bridge across Garland Brook, so-called, on the North Road, so-called, and, for this purpose, to authorize the selectmen to borrow by the issue of serial notes of the Town, in accordance with the provisions of Chapter 33 of the New Hampshire Revised Statutes Annotated (1955), being known as the Municipal Finance Act, and any amendment thereto, a sum not exceeding Ten Thousand (\$10,000.00) Dollars, and to authorize the selectmen to determine the time and place of payment and the rate of interest on said notes and to do whatever may be necessary to the issuance thereof. (Recommended by the budget committee)

10. To see if the Town will vote to authorize the selectmen to file on behalf of the Town an application, in form and manner required by the laws of the United States and in conformity with P. L. 560, Eighty-third Congress, and to do whatever else may be necessary and required to enable the Town to secure an advancement from the government of the United States of such sum as the Town may be eligible for to be used in defraying the cost of a preliminary engineering report and preparation of plans for sewerage and sewerage treatment facilities for the Town of Lancaster. (By the selectmen)

11. To see what action the Town will take toward authorizing the appointment of a committee to make plans for the celebration of the Town's two hundredth anniversary in 1963 and to appropriate to the use of said committee in its work the sum of Two Hundred Thirty Eight (\$238.00) Dollars now on deposit for that purpose to the order of the town treasures. (By the selectmen)

12. To see if the Town will vote to accept the budget as submitted by the budget committee.

13. To direct how money raised for the above purposes be expended.

14. To act on any other business which may legally come before said meeting.

Given under our hands and seals this 23rd day of February, 1959.

ARTHUR G. SHERMAN,
HERBERT A. WOODS,
ROBERT V. CELLUPICA,
Selectmen of the Town of Lancaster

A True Copy of Warrant—Attest:

ARTHUR G. SHERMAN,
HERBERT A. WOODS,
ROBERT V. CELLUPICA,
Selectmen of the Town of Lancaster

Budget as Proposed by Budget Committee

Estimates of Revenue and Expenditures for the Ensuing Year January 1, 1959 to December 31, 1959 Compared with Estimated and Actual Revenue, Appropriations and Expenditures of the Previous Year January 1, 1958 to December 31, 1958.

REVENUE

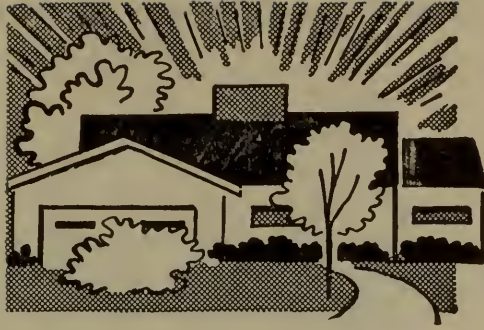
Sources of Revenue	Estimated 1958	Actual 1958	Estimated 1959
From State:			
Interest & Dividends Tax	\$ 9,825.83	\$ 9,825.83	\$ 9,800.00
Railroad Tax	1,000.00	1,000.00	1,000.00
Savings Bank Tax	700.00	718.03	700.00
Reimbursement a/c State & Federal forest lands	55.00	66.89	65.00
Main St. Constr.			14,411.96
State Aid Constr.	3,850.00	3,850.00	3,850.00
Reimbursement a/c Old Age Assistance	300.00	159.56	200.00
From Local Sources			
Except Taxes:			
Dog Licenses	500.00	538.61	535.00
Business Licenses, Permits and Filing Fees	200.00	257.50	300.00
Fines and Forfeits, Municipal Court	1,400.00	1,007.94	1,000.00
Rent of Town Hall & Other Buildings	1,400.00	1,485.00	1,450.00
Interest Received on Taxes and Deposits	1,500.00	1,040.93	1,500.00
Income of Departments:			
Highway, incl. Rental of Equipment	1,000.00	223.75	500.00
Sale of Timber	500.00	493.08	300.00
Budget Surplus	2,500.00	2,500.00	5,000.00
Income from Municipally owned Utilities:			
Water Dept.	600.00	600.00	700.00

Sources of Revenue	Estimated 1958	Actual 1958	Estimated 1959
Motor Vehicle Permit Fees	15,500.00	14,680.54	15,000.00
Sale of Town Property	1,500.00	2,659.55	1,500.00
Withdrawals from Capital Reserve Funds	18,866.21	18,866.21	
Parking Meter Income	5,500.00	6,557.60	6,500.00
Parking Meter Reserve	1,600.00	1,600.00	1,000.00
Comm. on Head Taxes	800.00	819.93	800.00
Amount Raised by Issue of Bonds or Notes:			
North Road Bridges 1959-New bridge to be constructed over Garland Brook, North Road	8,000.00	8,000.00	10,000.00
Town Garage	6,500.00	6,500.00	
From Local Taxes Other Than Property Taxes:			
Poll Taxes—Regular @ \$2	2,684.00	2,502.00	2,700.00
National Bank Stock Taxes	692.80	692.80	675.00
Yield Taxes	950.00	1,780.76	1,000.00
<hr/>			
Total Rev. from all sources Except Property Taxes	\$ 87,923.84	\$ 88,426.51	\$ 80,486.96
Amt. to be Raised by			
Prop. Taxes (Exclusive of County & School Taxes)			\$115,848.94
<hr/>			<hr/>
Total Revenues			\$196,335.90

EXPENDITURES

Purposes of Expenditures	Appro. 1958	Actual Expend. 1958	Estimated Expend. 1959
Current Maintenance Expenses:			
General Government:			
Town Officers' Salaries	\$ 9,985.00	\$ 10,030.00	\$ 10,320.00
Town Officers' Expenses	4,125.00	4,023.99	4,315.00
Elect. & Regist, Expenses	300.00	320.57	225.00
Municipal Court Expenses	500.00	500.00	500.00
Expenses Town Hall and Other Town Bldgs.	5,650.00	5,641.97	7,125.00
Protection of Persons & Property:			
Parking Meter Acct.	7,100.00	6,887.94	7,500.00
Police Department	13,780.00	14,224.95	15,000.00
Fire Department	4,500.00	4,500.00	4,500.00
Moth Exterm.—Blister Rust & Care of Trees	500.00	491.90	1,100.00
Insurance	3,220.00	3,414.47	3,496.06
Planning and Zoning	200.00	150.75	200.00
Civil Defense	100.00	6.04	300.00
Health:			
Health Dept, including Hospitas	4,270.00	4,500.00	6,330.20
Vital Statistics	325.00	359.97	325.00
Sewer Maintenance	800.00	780.40	800.00
Town Dump and Garbage Removal	2,600.00	2,570.47	2,600.00
Highways & Bridges:			
Town Maintenance	46,075.00	45,370.89	46,075.00
Street Lighting	11,500.00	11,112.31	11,300.00
Town Road Aid	820.31	820.31	766.18
Libraries	5,118.00	5,118.00	5,728.00
Public Welfare:			
Town Poor	3,000.00	1,263.70	1,500.00
Old Age Assistance	7,500.00	6,666.00	6,500.00
Patriotic Purposes:			
Memorial Day & Vets.' Assoc.	100.00	100.00	100.00

Purposes of Expenditures	Appro. 1958	Actual Expend. 1958	Estimated Expend. 1959
Recreation:			
Parks & Playgrounds, Incl. Band Concerts	6,350.00	6,725.75	2,350.00
Public Serv. Enterprises:			
Cemeteries	800.00	800.00	1,200.00
Unclassified:			
Damages & Legal Expenses	700.00	554.70	500.00
Adv. & Regional Assoc.	750.00	722.50	1,335.00
Employees' Retirement and Social Security	1,500.00	1,431.32	1,600.00
Interest:			
On Temporary Loans	895.00	850.37	876.00
On Long Term Notes	1,705.00	1,705.00	1,857.50
Highways & Bridges:			
Town Constr. — South Lancaster Bridge			1,500.00
State Aid Constr. — Town's			
Share, Bridges	10,400.00	7,918.00	10,000.00
Town Garage	27,866.21	27,846.45	
Sidewalk Construction	1,500.00	1,500.00	1,500.00
Sewer Construction	500.00	1,486.36	500.00
New Equipment	5,000.00	5,034.00	5,550.00
Payment on Principal of Debt:			
Long Term Notes	11,700.00	11,700.00	30,961.96
Total Expenditures	\$201,734.52	\$197,129.08	\$196,335.90



Report of Assessors

The year 1958 showed an increase in taxable valuation resulting from new building and additions and remodeling of existing properties and increases in other taxable properties. The 1958 gross valuation of \$7,269,879.00 is an increase of \$133,416.00 over the previous year.

The real estate valuation increased by \$206,769.00 resulting from new properties and additions to existing real properties. This is offset partly by a loss of \$102,635.00 of valuation on Stock in Trade. This loss can be attributed to the closing of two automobile dealers, a hardware store and two other small businesses.

The assessors, with the assistance of an outside experienced appraiser, appraised 22 new buildings or additions and 16 buildings that had made improvements. April 1st the assessors began the rounds to the farms to assess taxable live stock, 1320 head of cattle, 120 horses, 16 sheep, 268 fowls and 22 chinchillas were counted, tabulated and values placed on them. The total valuation of all animals was \$134,415.00. In addition 31 timber tax forms were investigated and appraisals made on the timber.

The assessors distributed inventories to all property owners and held evening sessions to receive and answer any questions pertaining to them.

Action was taken on ten written appeals on assessments plus several verbal appeals and miscellaneous requests that were satisfactorily disposed of.

Finally, they investigated and granted Veterans' exemptions totaling \$173,275.00.

Taxes and Other Revenue

PROPERTY TAXES

The 1958 gross valuation of the Town increased slightly to the sum of \$7,269,879.00, less veterans' exemptions of \$173,275.00, leaving a net assessed valuation of \$7,096,604.00.

The State Tax Commission approved a tax rate of \$4.22 and tax bills amounting to \$299,477.81 were promptly mailed. The Town's share of this amount was \$112,010.68 or 37.5% of the total amount raised by property taxes. As of December 31, 1958 collection of \$274,988.73 had been received, including \$310.01 in abatements, or 92% of the 1958 levy. In addition \$28,259.69 was collected on prior levies.

OTHER TAXES

Poll Taxes	\$2,684.00
Yield Taxes (Timber Taxes)	1,857.11
National Bank Stock Taxes	692.80
Total	<u>\$5,233.91</u>

TRANSFERS AND CREDITS

The Town is authorized at the end of each year to carry forward certain appropriations that have not been fully expended so that the proposed work may be completed within the new year. The following two items were forwarded into 1958.

Skating Rink	\$500.00
Care of Trees	100.00
Total	<u>\$600.00</u>

Some Town departments earn credits during the year for performing services, sale of materials, work under State programs such as Town Road Aid and reimbursements from other Town departments. Listed below are the departments and amounts earned:

Town Office Expense	\$ 233.44
Interest (Short Term Notes)	254.57
Town Maintenance	6,083.41
Town Welfare	35.00
Retirement & Social Security	1,769.42
Sewers	71.00
Park Maintenance	125.00
Town Buildings	60.00
Total	<u>\$8,631.84</u>



General Government

Appropriated \$20,560.00

Expended \$20,516.53

During the year the sum of \$20,516.53 was spent in the account for General Government Officials, expenses, and care of Building. The following accounts explain where these funds were expended.

TOWN OFFICERS' SALARIES

Personnel Elected 9

Appropriated \$9,98.00

Appointed 2

Expended \$10,030.00

From this appropriation eleven Town Officials received salaries: Selectmen (3) \$600.00 each; Town Clerk, Treasurer, and Clerk of the Budget Committee (1) \$1,900.00; Town Manager \$4,500.00; Deputy Collector \$1,250.00; Moderator \$60.00; Supervisors (3) \$270.00; Treasurer of Trust Funds \$150.00; and the Dog Constable \$100.00. A credit of \$600.00 was received from the Precinct for the Manager's salary.

TOWN OFFICERS' EXPENSES

Appropriated \$4,125.00

Expended \$4,023.99

This appropriation covers the expenses for the operation of the Town office, such as office supplies, printing, office equipment and telephone expense. Expenses incurred for outside assessing, auditing, Register of Deeds expenses, auto expenses and dues for Associations, such as Tax Collectors, Town Clerks, Assessors and the newly organized New Hampshire Municipal Association and other miscellaneous items.

ELECTIONS AND REGISTRATIONS

Appropriated \$300.00

Expended \$225.00

The expenditure of \$225.00 was for conducting the Primary election meeting, the Bi-Annual election and the Annual Town Meeting.

TOWN BUILDINGS

Personnel — Part Time 1

Appropriated \$5,650.00

Expended \$5,641.97

The expenditures here cover the cost of providing lights, heating, janitor service and building maintenance. This year a further extension of the heating system was made into the Fire Station. The old steam heating system to the Fire Station was converted to the hot water system as the old piping was not adequate to heat the station. The other two largest expenditures were janitor service and the cost of fuel that averages approximately 95 tons of stoker coal per year.

MUNICIPAL COURT

Justice

Hon. Walter D. Hinkley

Appropriated \$500.00

Expended \$500.00



This appropriation is for the Salary of the Municipal Court Judge which is set by law. The Municipal Court, under the direction of the Hon. Walter D. Hinkley, Judge, received from fines, bail forfeitures and small claims a total of \$1,804.00. The Court remitted to the Town Treasurer \$841.44 of the total receipts. The State departments received \$760.50, fines refunded \$70.00 and Court expenses including witness fees, special Justice, and office expenses and postage \$77.06, leaving a balance December 31, 1958 of \$55.00.

Town Clerk's Report

DOROTHY H. CROSS, TOWN CLERK

The Town Clerk serves as Clerk to the Selectmen, Budget Committee and Zoning Board of Appeal; custodian of public documents; registrar of Vital Statistics. This office issues Motor Vehicle Permits. In each of these capacities the duties are varied and numerous.

During the year the Town Clerk's Office issued six types of licenses including marriage, theatre, dog, taxicab, bowling alley and beano.

Marriages, Deaths and Births Show Decrease Over Prior Year

In this area the stork blessed 209 homes as compared with 236 in 1957. Likewise deaths showed a decrease over the same period of one year ago; 58 deaths were recorded as compared with 77 the previous year. Cupid wasn't quite as active during 1958; 26 marriage licenses were issued as compared with 29 in 1957.

Decrease In Dog Population

Receipts from issuance of 240 dog licenses totaled \$538.61 as compared with the issuance of 252 licenses for receipts of \$605.85 in 1957.

Fewer Motor Vehicle Permits Issued

Receipts from the issuance of 1,791 motor vehicle permits totaled \$14,680.54 while during the previous year the sum of \$15,939.44 was collected by the issuance of 1,858 permits. This decrease was due to the fact that there were few transfers of registration to new vehicles.

A summary of receipts that were remitted to the Treasurer is as follows:

Motor Vehicle Permits	\$14,680.54
Dog Licenses	509.11
Penalties on Dog Licenses	29.50
	<hr/>
	\$15,219.15

Number of Vehicles Registered

1959	1,791
1957	1,858
1956	1,915



Prevent Accidents



**CHILDREN
CAN'T
BE
REPLACED**

Protection of Persons and Property

Appropriation \$26,450.00

Expended \$26,932.64

During 1958 a total of \$26,932.64 was expended for the Protection of Persons and Property through Insurance, Fire, Police etc. The following shows where the money was expended.

Personnel 3 full time

2 part-time

Appropriated \$18,130.00

Chief of Police

Kenneth B. Hinckley

Expended \$18,520.23

The Lancaster Police Department operates for the protection of life and property, is concerned with prevention of crime and promoting public safety, criminal and accident investigation, traffic control and school patrol. Patrolling and maintenance of parking meters and periodic collections are among the duties of this department.

During the year \$6,557.59 was collected from parking meters and \$4,350.00 of this amount is included in the department appropriation. The expense of patrolling, maintenance and replacement of meters comes out of this appropriation. The meter replacement program saw 33 old meters replaced with the new manual meters. The expenditure including salaries and retirement contribution of the Chief and two regular officers and wages for two special officers, office supplies, telephone, uniforms, equipment and operating expenses of the cruiser.

The department issued 45 pistol permits and 234 bicycles were registered, inspected and instructions of safety given each registrant.

During the year the department handled 102 misdemeanors ranging from motor vehicle violation to bad checks. Restitution of \$1,200.00 was made from bad checks through the efforts of the department and cooperation from other departments. There were 2 felonies and 6 juvenile cases, 2 neglect of children and 4 delinquent children. There were other cases not taken into court or pending.

The department has a commendable accident record with no deaths and only one person in the hospital overnight for observation. This is the second consecutive year the department has recorded such a record. This is done only by enforcement of traffic laws and ordinances and efficient operation of the department.

FIRE DEPARTMENT

Appropriation \$4,500.00 **Expended \$4,500.00**

This appropriation represents the Town's financial assistance to the Fire Department for providing fire protection service throughout the entire town.

A detailed report of the department's activities may be found in the Precinct Report.

INSURANCE AND BONDS

Appropriated \$3,220.00 **Expended \$3,414.47**

This account pays the cost of providing insurance coverage for Town buildings against losses resulting from fires, theft and for public liability. A fleet insurance coverage for all Town equipment and workmen's compensation for all Town employees.

Bonds are provided for all Town employees whose duties include handling of money.

The account became over expended due to insuring tax loaded property that was acquired during the year.

CIVIL DEFENSE

Appropriated \$100.00 **Expended \$6.04**

Since the Ground Observer Corps are no longer functioning it was not necessary to maintain the the building that was used by them. The expenditures this year covered postage and supplies.

CARE OF TREES

Appropriated \$500.00 **Expended \$491.90**

The work of controlling pine blister rust is performed by the State Forestry Department and financed jointly between the State, Federal and Local Governments. The 1958 appro-

priation of \$100.00 and the 1956 and 1957 appropriations of \$50.00 each that was carried forward for this work, was expended for control work covering approximately 2,000 acres. The cost to the Town was approximately \$.10 per acre.

The work of controlling dutch elm disease is done locally except for the laboratory work which is done by the State Entomologist. This year, again, dutch elm disease was discovered in various areas of the Town, many being private trees. Many of the trees, both private and Town, were removed and destroyed. A few trees remain and will be removed during 1959. All persons with infected trees are urged to have them removed because an infected tree becomes brittle rapidly and they are dangerous to persons and property.

ZONING

Appropriated \$200.00

Expended \$150.75



Building was not very active within the village limits during the year. A total of thirteen applications for Building Permits were received of which it was possible to issue 11.

Action was taken that resulted in the removal of a partly burned out house on upper Summer Street.

The Board of Adjustment considered one appeal during the year and ordered the issuing of one Building Permit.

The expenditure paid the salary of the Building Inspector and the Clerk plus postage and supplies.



Health

During 1958 the Town expended the sum of \$8,-
210.84 to help protect the health of its citizens.

HEALTH DEPARTMENT

Appropriated \$7,995.00

Expended \$8,210.84

This expenditure represents the Town's contribution to the following health services: Public Health Nursing \$1,045.00—covering the Town's share of the Nurse's salary, office supplies and equipment, and retirement contribution; Dental Clinic \$255.00 for the excellent dental program, carried on at the School by the Public Health Nurse. During the year the Dental Committee requested the Budget Committee for additional funds to continue their program. It was subsequently approved thus the over-expenditure of this account. The report of the Public Health Nurse and Committee will be found below. Health Officer's Salary \$200.00; Weeks Memorial Hospital \$3,000.00; recording of Vital Statistics \$359.97; and maintenance of sewers \$780.40. The collection of garbage once each week under contract costs \$1,100.00. The Town operates the dump with one part time employee, salary and maintenance expenses at the cost of \$1,470.47 for 1958.

PUBLIC HEALTH NURSING SERVICE ANNUAL REPORT

In this first fiscal year with the agency an inventory of the type of service given to the community will serve as a blue print for future plans. No longer are stereotype programs brought into communities, but rather the health program is geared to the needs of the people receiving the service. All of us can easily recall the many social and economic changes that have taken place in the past decade, not only on a na-

tional and international level, but on the local level. These changes are the ones with which we are immediately concerned because of the influence they will exert on the health program.

In the bedside program, nursing service was rendered to patients having the following diagnoses: Cancer, Psychosis, Diabetes, Diseases of the circulatory system, Cardio vascular disease, Arthritis.

These disease classifications represent the major health problems reported for the general population. These visits represent 60% of the total number of nursing visits made for the year. If the service program is to expand in the preventative and teaching aspects, the bedside program is one area where assistance might be given by a part time professional or practical nurse.

In classifying visits made to patients the extremes of the life span received the greater number of visits. Visits to infants include demonstration of the bath to the newborn and a discussion of the care of the infant. The new mother often needs assistance in planning a schedule so that the arrival of the new baby does not disorganize the household. Often when the first baby arrives in a family, the amount of care this darling requires overshadows all other needs of the family. This can be disconcerting until a schedule is worked out that meets the needs of the family.

At the other end of the life span is the senior citizen who can well profit from instruction regarding the needs at this time in life especially in regard to diet, activity, recreation, the prevention of illness and the management of illness when it occurs. Three visits were made to the two patients who have arthritis. One was an elderly gentleman, widowed for several years. He has a housekeeper who does a fine job of housekeeping, but there is no one to encourage the gentleman into activity that would help to prevent marked deformity or to stimulate him to eat more adequately. The response that comes from the senior citizen when he discovers someone is interested in him confirms my belief that there is much to be done in this area.

Another patient seen this year who has arthritis is in her late forties. Very little was being done to prevent contractures and such simple procedures as putting the arms and legs through the normal range of motion had not been considered. Ways of preventing too much pressure on the toes from tight bedding were pointed out. The family was most responsive to the suggestions and seemed willing to carry

out these measures which would prevent further crippling. The visit to this patient was requested by the physician to take care of an acute nursing problem, but this visit presented an opportunity to give some assistance in the daily needs of this person with a special problem.

Other visits to senior citizens involved the discussion of diet. The suggestions made were accepted by the persons and in one instance were the same that had been made by members of the family. There are at least two possible reasons why they were acceptable at this time.

(1) A professional person took the time to sit down and talk.

(2) Often the overzealous members of the family create frustration and antagonism, yet their intentions are of the noblest.

Several times the need has come to our attention for some form of central agency, where reference could be made as to the type of assistance that is being given to families of persons who apply for assistance. The situation arises where families seek aid from several sources at the same time. If it were possible to go to one place to find such information as who is helping the family, better guidance to the family and better use of available funds can be made. For example: a request was made to secure funds for school lunches for the children of one family because they were missing school due to inadequate nutrition. The family has an adequate income but because of old bills for which payment is being required they had sought county aid as well as aid from this agency. There is a great need for counselling and guidance in this home.

Work has been started on the writing of personnel policies and the listing of the organizations. These will eventually become a part of the agency manual.

The agency is indeed most fortunate in receiving the amount of volunteer assistance that is given. This includes the administrative services of the officers of the Public Health Nursing Committee, Mr. Arthur Tenney, whose secretarial assistance has tremendously increased the time for the nurse to devote to carrying out the service program, the high school girls who help to care for school children coming to the Health Center because of illness or an accident and the American Legion Auxiliary members who assist at the Child Health Station each month. Roughly, this represents \$2,242.-50, 36% of the total budget, a significant item. The American Legion and the Salvation Army have provided trans-

portation for children going out of town to special clinics.

New equipment donated to the Health Center during the year includes the audiometer, supplied by an appropriation of the Col. Town Spending Committee, and window drapes made by the members of the House Committee.

In planning for the coming year, consideration should be given to: 1. Studying the need for nursing assistance and possible ways of financing this; 2. Studying the needs for secretarial assistance and possible ways for providing it; 3. Investigate possible sources of income; 4. Consider the possible need of some type of social service agency.

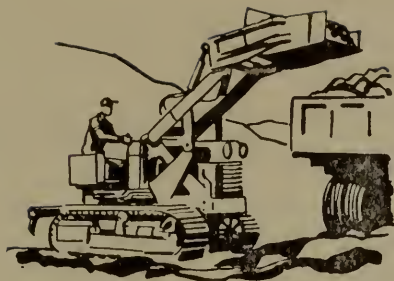
The work of the agency has been made possible through the support and guidance of the Public Health Committee, whose services are given gratuitously, as well as the assistance given by the Medical Advisory Committee. The school administration has given considerable time in helping to plan and carry out the school health program. The teachers, cafeteria staff and custodians have also cooperated by doing their part. All volunteer work has been generously and cheerfully given, especially that of the members of the American Legion Auxiliary, the Dental and Clothing Committees, the high school students who have worked in the Health Center, Mr. Tenney and the service organizations. The State Health Department has provided vaccine for the Child Health Station as well as assistance with special problems.

To all, goes my deep felt appreciation for the encouragement and assistance given over the past year.

Respectfully submitted,
M. OLIVE CUMMINGS, R. N.
Public Health Nurse

Treasurer's Report Nursing Service

Balance January 1, 1958	\$4,150.08
Received from Town of Lancaster	1,045.00
Received from School	645.00
	<hr/>
	\$5,840.08
Expenditures:	
Payroll	\$5,255.17
Office Expense	147.02
	<hr/>
	\$5,402.19
Balance December 31, 1958	437.89
	<hr/>
	\$5,840.08



Highways and New Construction

The appropriations listed under this heading accounts for the largest portion of the Town budget each year. During 1958, \$84,942.01 was expended for street and road maintenance and repairs, sewers, sidewalks, bridges and the construction of a new Town Garage.

TOWN MAINTENANCE

Personnel	Appropriation \$48,825.00
Full time 6	Expended \$47,963.55

The Highway Department consisting of six full time and additional part time personnel as needed, is the largest single cost in the Town Budget. The department performs many services from snow removal to construction of streets and roads. The department received \$6,083.41 from outside work, reimbursement on gasoline tax and sale of certain materials. The largest of these credits was received from the State for work under the Town Road Aid program.

During the year approximately five miles of streets and roads were resurfaced with asphalt. Other streets were patched as needed from the stock pile of cold patch that is mixed by the department. All rural roads were chlorided, graded, graveled and maintained in good condition through 1958. Several culverts were replaced with asphalt coated corrugated metal culverts.

After completion of the new Town garage the department renovated the old garage for salt storage and dry storage of certain equipment and supplies. The Town highway yard was reconstructed to meet the needs.

During the winter months 32 miles of streets and roads were plowed, sanded, and salted as needed. The heavy snows would sometimes see the forces working 24 hours at one time. Snow was removed from Main Street after each

storm and other areas when travel would otherwise be hazardous. In addition seven miles of sidewalks were plowed and sanded as needed.

The Town equipment was kept in good running condition throughout the year. Since the construction of the new garage more of this work is being done by the department by skilled personnel, more will be done as necessary tools and equipment are added. Two major repair jobs were done to the International plow and the Hough pay-loader.

During the year over 2000 yards of winter sand was screened and stored for winter use. Streets and parking lots were marked for parking. Two new catch basins for better street drainage were added.

TOWN ROAD AID

Appropriated \$820.31

Expended \$820.31

This appropriation is the Town's cost in cooperation with the State Highway Department for the construction or reconstruction of rural roads. The State contributed \$5,468.73 in 1958 or approximately seven times the amount the Town raised.

The funds this year were used in reconstruction of 1½ miles of Pleasant Valley road, beginning near the Community Camp road and running to its intersection with Garland road. This section of road was widened, gravel filled and one turn and one approach to a bridge were reconstructed for better travel. Seven culverts were replaced with new asphalt coated culverts for better drainage and longer life.

SIDEWALK CONSTRUCTION

Appropriated \$1,500.00

Expended \$1,500.00

The Town forces were able to construct new sidewalks on Middle Street a distance of approximately 1200 feet, a new approach over the sidewalk on Elm Street, patching of the Main Street, in the business district to make it less hazardous and on Prospect Street.

SEWER CONSTRUCTION

Appropriated \$500.00

Expended \$1,486.36

The over expenditure here was approved by the Lancaster Budget Committee and the State Tax Commission for construction of a new line near the rear of the School to relieve the heavy pressure in the main sewer on Middle, Main and Canal Streets.

NEW EQUIPMENT

Appropriation \$5,000.00

Expended \$5,034.00

An older truck was replaced by a new 2½ ton five yard truck and one new tail gate sander was added.

STREET LIGHTING

Appropriation \$11,500.00

Expended \$11,112.31

The appropriation includes the cost of street lighting, the sum of \$624.00 for the New Mercury lamps and standards in the business section of Town and \$250.00 for the Christmas street lighting.

During the year two new street lights were added and three 2500 watt incandescent lamps were replaced with 11,000 lumen mercury lights on High Street.

STATE AID BRIDGE CONSTRUCTION

Appropriated \$8,000.00

Expended \$7,918.00

Under this program the State shares 2/3 the cost of bridge construction and the Town 1/3. A new bridge was constructed this year at the North Road over Otter Brook for a total cost of \$23,754.00. The Town's share was \$7,918.00. The new bridge is of course much stronger and wider for safer travel. The approaches are improved and the bridge is higher for safety. After completion of a joint bridge under this program the bridge becomes the responsibility of the State.

TOWN GARAGE

Appropriated \$27,866.21

Expended \$27,846.45

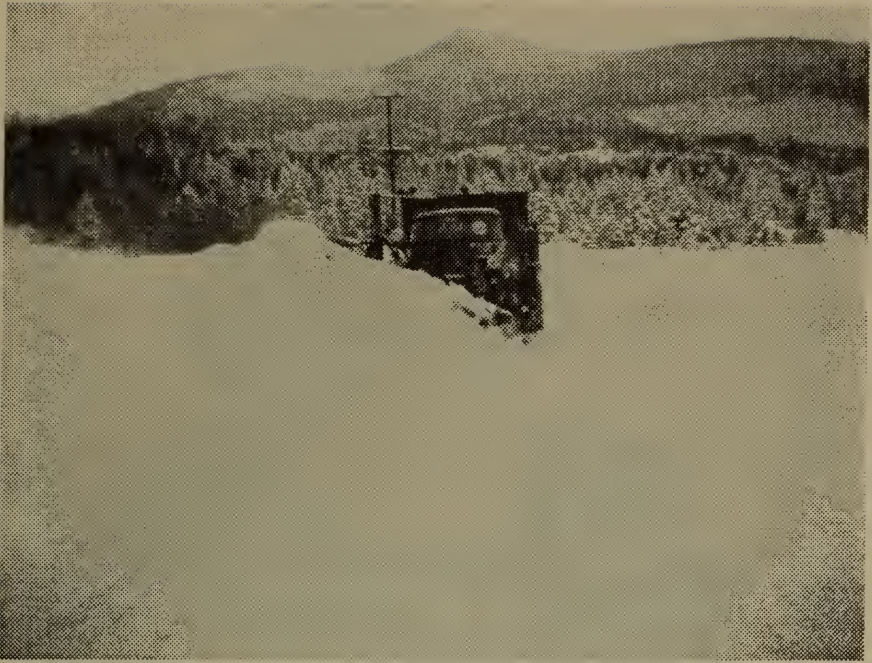
The Town now enjoys a new town garage that houses all Town equipment conveniently. The garage was constructed during the early summer and ready for occupancy early June. The building is of steel frame construction, cement block walls, and light panels on the end wall and rear wall. The roof is aluminum with fiber glass insulation. The over-all size is 50 ft. by 80 ft. with four 12 ft. by 16 ft. overhead doors. The building is of such construction that future additions can be made by removing only the end light panel and end roof edge.



The frame goes up for the new town garage



Completed, the garage houses 8 vehicles and other equipment



Our highway crews keep 33 miles of road open in the country



.....and in the village



Weeks Memorial Library

Appropriated \$5,118.00

Expended \$5,118.00

The Town appropriated the sum of \$5,118.00 for the operation of the Weeks Memorial Library. Included in the expenditure are the salaries of the Librarians, Books, Supplies and Equipment, Janitor service and expenses of building and maintenance. The salary for the Children's Librarian is given by the Col. Town Spending Committee. Following is the Library report:

LIBRARIAN'S REPORT—1958

It is gratifying to report that the library has circulated more books in 1958 than any year since the coming of television to our area. Much of this increased circulation has been in the non-fiction field, showing that people are reading more and more for information and to improve their knowledge as well as for pleasure. There have been seventy-five new borrowers registered this year, they include summer residents as well as people of our own community.

The library purchased 485 new books this year, these

include both fiction and non-fiction. Also a new set of Encyclopedia Americana was purchased, adding much to the reference section.

We continue to borrow large numbers of books from both State Library in Concord and the State Bookmobile. It is possible for us to borrow books from these two sources on any subject that one might be interested in, so please come to the library for any help you might need. This service is a very valuable one available to all residents of New Hampshire and we wish that more and more people would avail themselves of it.

The only major improvement undertaken in the library this year was the painting of the entire wall surface of the adult section. This is painted a soft green adding much to the appearance of these rooms.

May we invite all the people of this community to visit the library and to avail themselves of its many and varied services.

BARBARA MILLER,
Librarian

Library trustees:

Chairman, Sinclair Weeks
Secretary, Ethel E. McCarten
Treasurer, Raymond F. Linscott

REPORT OF CHILDREN'S LIBRARIAN—1958

This year there was a rise in reading interests, especially among those beginning to read.

Our children's books cover a large range in age and much variety has to be supplied, as many tastes as well as age groups are served by the department.

In order to provide complete library service to all pupils, a schedule was arranged to open the department four extra hours per week. This allows the bus pupils to use the library during school hours.

Throughout the year, numerous books were borrowed by the teachers of all grades. In many instances, they were used to supplement material being studied.

The State Library Bookmobile service continues at various intervals to loan us books, thus providing more variety to our collections.

Parents are becoming more interested in their children's reading and often accompany the youngsters to aid their selections.

You are welcome to visit our room to see the service which you support.

ELIZABETH L. CURRIE
Librarian

Library trustees:

Chairman, Sinclair Weeks

Secretary, Ethel E. McCarten

Treasurer, Raymond F. Linscott

TREASURER'S REPORT
Year Ending December 31, 1958

Receipts

Balance on hand December 31, 1957	\$ 878.50
Col. Town Fund	750.00
Town of Lancaster	5,118.00
Trust Funds	745.65
Bracket Bond	2.50
Hastings Bond	20.50
Fines	115.00
Miscellaneous	2.45
	<hr/>
Total Receipts	\$7,632.50

Expenditures

Salaries	\$3,075.96
Substitutes	593.50
Water	25.00
Heat	511.06
Lights and Telephone	283.14
Insurance	169.80
Supplies (office and janitor)	160.88
Dues	7.00
New Equipment	96.90
Maintenance	385.20
Books—Adult	1,151.22
Books—Juvenile	646.84
Periodicals	48.80
Social Security	79.71
Encyclopedia	205.00
Bank Service Charge	7.14
	<hr/>
Total Expenditures	\$7,447.13
Balance on Check Book Dec. 31, 1958	185.37
	<hr/>
	\$7,632.50

RAYMOND F. LINSOTT
Treasurer

Public Welfare

The Town of Lancaster expended the sum of \$7,929.70 for public welfare during the year through State and Local programs.

OLD AGE ASSISTANCE

Appropriated \$7,500.00

Expended \$6,666.00

This program is to provide financial assistance to qualified needy persons over the age of 65 years and permanent and totally disabled needy persons. It is supervised by State personnel and financed jointly by Federal, State and local governments.

TOWN WELFARE

Appropriated \$3,000.00

Expended \$1,263.70

This account is administered by the Overseer of Public Welfare of the Town. During the year 14 cases were handled involving 25 adults and 28 children. The continued decline in public welfare costs can be attributed to better unemployment laws, benefits from employers and close supervision of the account.

DECLINE IN COSTS OF PUBLIC WELFARE

1952	\$15,583
1953	\$13,616
1954	\$12,677
1955	\$11,296
1956	\$9,392
1957	\$8,062
1958	\$7,929

Memorial DAY



Patriotic Purposes

MEMORIAL DAY

Appropriated \$100.00

Expended \$100.00

The Town raised this sum, which was used by the Veterans of Foreign Wars for the first time in 1958 in helping conduct Lancaster's colorful and appropriate Memorial Day services. The expenditure was used for flags, wreaths, the Marshal and Clergymen.

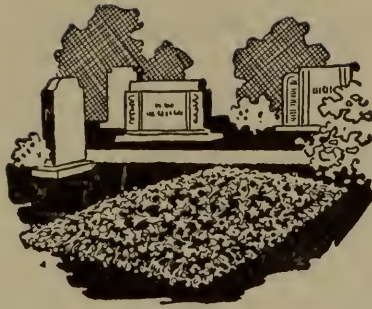


Parks and Recreation

Appropriated \$6,350.00

Expended \$6,725.75

Lancaster enjoys the facilities and program of a fine recreation program due to the Col. Town Fund and committees. The Town supplemented this program by providing \$700.00 for free band concerts during the summer, \$1,000.00 to assist the swimming pool, appropriated \$4,500.00 for a new skating hut completed this year under the sponsorship of the Kiwanis Club. The maintenance of the parks cost \$525.57 in 1958.



Cemeteries

Appropriated \$800.00

Expended \$800.00

The Town raised the sum of \$800.00 for the care of the Public Cemeteries. The Town forces resurfaced the tarred streets in the Summer Street Cemetery and the balance was used for equipment and care of No. 10 Cemetery.

The following is the financial report of the Cemeteries:

Balance on hand January 1, 1958	\$ 403.97
---------------------------------	-----------

Income

Town appropriation	800.00
Sale of lots	504.30
Burials	626.00
Care of lots	666.00
Trust Funds	5,700.00
Total	\$8,700.27

Expenditures

Payrolls	6,318.20
Payroll Taxes	127.16
Equipment	526.70
Repairs	180.48
Property Improvements	600.47
Supplies	131.87
Markers	75.00
Flowers	254.50
Water Rent	21.00
Spraying	32.50

Total	\$8,267.83
Cash on hand Dec. 31, 1958	432.39

\$8,700.27

Payment on Principal of Debt

Appropriated \$11,700.00

Expended \$11,700.00

This sum was expended for principal payments for the Sewer, Garland Bridge and Main Street notes. The Main Street note is retired jointly by the Town and State at the rate of \$7,700.00 annually, the Town raising \$3,850.00 annually. A detail of the long term notes appears in the following schedule.

Interest

The Town appropriated \$2,600.00 for interest on long term notes and short term loans. Below is the breakdown of the expenditures for each.

LONG TERM NOTES

Appropriated \$1,705.00

Expended \$1,705.00

This sum we must pay on long term notes. The expenditures included the interest on all notes as detailed on the schedule that follows.

TEMPORARY LOANS

Appropriated \$895.00

Expended \$850.37

This amount is for interest costs during the year for monies borrowed in anticipation of tax receipts. The amount borrowed depends how soon tax money is received. This year \$65,000.00 was borrowed and repaid as tax money received allowed. Early repayments returned to the Town \$254.57.

**STATEMENT OF LONG TERM IN DEBTEDNESS, SHOWING ANNUAL
MATURITIES OF PRINCIPAL AND INTEREST**

As of December 31, 1958

	Main St. Construc. Notes	Bridge Notes	Highway Garage	Bridge Construction
Amt. of Issue	\$50,000.00	\$8,500.00	\$6,500.00	\$8,000.00
Date of Issue	October 1, 1956	Dec. 31, 1956	June 13, 1958	June 13, 1958
Prin. Payable Date	October 1	December 31	June 12	June 12
Int. Payable Dates	Apr. 1 & Oct. 1	June 30 & Dec. 31	June 12 & Dec. 12	June 12 & Dec. 12
Payable at	Siwooganock Guar. Savings Bank	Lancaster National Bank	Lancaster National Bank	Lancaster National Bank
Maturities				
Yr. Ending:				
Dec. 31				
1959	\$ 7,700.00	\$1,269.00	\$ 210.00	\$245.00
1960	7,700.00	1,038.00	1,000.00	2,000.00
1961	7,700.00	807.00	1,000.00	2,000.00
1962	7,700.00	576.00	1,000.00	2,000.00
1963	7,700.00	345.00	1,000.00	2,000.00
1964	8,800.00	114.00	1,000.00	35.00
1965			500.00	
	<u>\$42,300.00</u>	<u>\$4,149.00</u>	<u>\$ 743.75</u>	<u>\$8,000.00</u>
		<u>\$4,339.41</u>	<u>\$ 743.75</u>	<u>\$560.00</u>
		<u>\$157.50</u>		
			<u>\$ 743.75</u>	
				<u>\$8,000.00</u>
				<u>\$560.00</u>

Unclassified

The Town expended \$2,736.02 during 1958 under this heading for the following purposes.

DAMAGE AND LEGAL EXPENSE

Appropriated \$700.00

Expended \$554.79

This expenditure represents the costs of legal service in connection with the Town and the Town Council fees.

SOCIAL SECURITY AND REIREMENT

Appropriated \$1,500.00

Expended \$1,431.32

This account pays the Town's Social Security contribution of 2½ percent of gross earning of its employees. Two employees are under the State's modified retirement system and the Town's share is included here.

ADVERTISING

Appropriated \$750.00

Expended \$722.59

This year \$272.50 was expended for a new Town folder. The folder is used to advertise the advantage of the Town and is distributed throughout the United States from the Information Booth and through the White Mountains Region Association.

The balance of \$450.00 covers the cost of the operation of the Information Booth. Mr. and Mrs. Fred A. Sheridan, Attendants at the Booth, report that 1958 fell below the previous season due to weather and the recession. However, later in the season after the closing of the Booth, the tourists made up the loss by late season travel. From June 28th to September 6th there were 2040 cars and 6082 people that stopped at the Booth for information.



Schools

The Town Treasurer transferred \$163,306.75 to the School Department during the year. Of this amount \$83,295.72 represented the balance of the 1957-1958 school appropriation, which has been carried forward as of January 1, 1958. Complete details on the operation of Lancaster's school system may be found in the accompanying school report.

County Tax

The Town appropriated and turned over to the County Government a total of \$17,157.49. This represents Lancaster's share of the operation of the County Government. Copies of the County report may be obtained at the Town Office.

Reserve Funds

The March Town Meeting authorized the withdrawal from the Capital Reserve Fund the sum of \$18,866.21 to construct the new Town Garage. This left a balance of \$256.77 from accumulated interest during the year.

The remaining Reserve Fund is the Parking Meter Fund with a balance of \$1,084.17. The plans are to replace more of the old automatic meters with the new manual type. During 1958 thirty-three new meters were purchased from this account.

Report of Trust Funds

For the Year Ending December 31, 1958

Cash on hand December 31, 1957	\$ 1,375.26
Receipts	
Income from Investments	7,712.74
Withdrawn from Capital Reserve Fund — Town of Lancaster	18,866.21
	<hr/>
	\$ 27,954.21

Expenditures	
Shirley Gardner, Superintendent	\$ 5,700.00
Rev. Leo P. Gilbert	495.36
Town of Lancaster—Care of Cross Park	125.00
Treasurer, Weeks Memorial Library	745.59
Treasurer, Lancaster School District	95.24
Treasurer, Emmons S. Smith Fund	910.51
Mrs. Glenn S. Sheridan—Historical Fund	36.26
Town of Lancaster — Capital Reserve Fund	18,866.21
	<hr/>
	26,974.17
	<hr/>
Cash on hand December 31, 1958	\$ 980.04

ASSETS

Deposits

Cheshire County Savings Bank, Keene, N. H.	\$ 2,000.00
Siwooganock Guaranty Savings Bank, Lancaster, N. H.	46,665.02
Lancaster National Bank, Lancaster, N. H.	980.04
	<hr/>
	\$ 49,645.06

Bonds

10,000. U. S. Savings Bonds Ser. "G" 2½% due 9-1-63	\$10,000.00
3,000. U. S. Treasury Bonds 2½% due 12-15-68	3,000.00
5,000. U. S. Treasury Bonds 2½% due 6-15-69	5,000.00
1,000. U. S. Treasury Bonds 2½% due 12-15-69	1,000.00
5,500. U. S. Treasury Bonds 2½% due 3-15-70	5,500.00

4,000. U. S. Treasury Bonds	
2½ % due 3-15-71	4,000.00
3,500. U. S. Treasury Bonds	
2% ½ due 6-15-72	3,500.00
	<hr/>
	\$ 32,000.00

Stocks

950 shs. Boston Fund, Inc.	\$7,305.50
10 shs. Central Maine Power Co.	
3.50% Pfd.	957.50
307 shs. Chase Manhattan Bank, N. Y.	9,156.24
82 shs. Continental Illinois National	
Bank & Trust Co., Chicago	5,353.96
760 shs. Eaton & Howard	
Balanced Fund	8,622.20
1720 shs. Fidelity Fund, Inc.	9,066.02
129 shs. First National Bank,	
Boston	6,815.19
36 shs. First National City Bank,	
New York	1,602.61
60 shs. Guaranty Trust Co.,	
New York	2,961.32
100 shs. Home Insurance Company	4,287.50
7 shs. Lancaster National Bank,	
Lancaster, N. H.	875.00
358 shs. Manufacturers Trust Co.,	
New York	9,902.89
715 shs. Nation Wide Securities Co.,	
Inc.	8,201.06
1200 shs. National Investors Corp.	4,788.00
35 shs. Public Service Co. of N. H.	
3.35% Pfd.	3,290.00
6 shs. Siwooganock Guaranty	
Savings Bank,	
Lancaster, N. H.	600.00
	<hr/>
	83,784.99
	<hr/>
Total Assets	\$165,430.05

LIABILITIES

Cemetery Trust, Principal	\$ 68,321.91
Cemetery Trust, Unexpended Income	6,396.46
Helen Wilder Cross Dennison Trust, Principal	2,631.57
Helen Wilder Cross Dennison Trust,	
Unexpended Income	1,045.87
George M. Stevens Trust, Principal	53,745.21
George M. Stevens Trust, Unexpended Income	2,327.71

Library Trust, Principal	10,735.35
School Trust, Principal	2,153.95
Emmons S. Smith Trust, Principal	14,800.25
Historical Trust, Principal	1,000.00
Capital Reserve Fund —	
Town of Lancaster, Principal	256.77
Capital Reserve Fund —	
Lancaster Fire Precinct, Principal	2,015.00
	<hr/>
Total Liabilities	\$165,430.05

TRUST FUND RECORD

Cemetery Trust

Principal, December 31, 1957	\$66,571.91
Unexpended Income, December 31, 1957	6,569.29
	<hr/>
	\$ 73,141.20

Receipts:

New Trust Funds	\$ 1,750.00
Income from Investments	3,072.53
	<hr/>
	4,822.53
	<hr/>
	\$ 77,963.73

Expenditures:

Shirley M. Gardner, Superintendent	\$ 2,750.00
Rev. Leo P. Gilbert	495.36
	<hr/>
	3,245.36
	<hr/>
	\$ 74,718.37

Principal, December 31, 1958	\$68,321.91
Unexpended Income, December 31, 1958	6,396.46
	<hr/>
	\$ 74,718.37

Helen Wilder Cross Dennison Trust

Principal, December 31, 1957	\$ 2,631.57
Unexpended Income, December 31, 1957	1,021.40
	<hr/>
	\$ 3,652.97

Receipts:

Income from Investments	149.47
	<hr/>
	\$ 3,802.44

Expenditures:

Town of Lancaster—Care of Cross Park	125.00
	<hr/>
	\$ 3,677.44

Principal, December 31, 1958	\$ 2,631.57
Unexpended Income, December 31, 1958	1,045.87
	<hr/>
	\$ 3,677.44

George M. Stevens Trust

Principal, December 31, 1957	\$53,745.21
------------------------------	-------------

Unexpended Income, December 31, 1957	2,574.57	
		\$ 56,319.78
Receipts:		
Income from Investments		2,703.14
		<u>\$ 59,022.92</u>
Expenditures:		
Shirley Gardner, Superintendent		\$ 2,950.00
		<u>\$ 56,072.92</u>
Principal, December 31, 1958	\$53,745.21	
Unexpended Income, December 31, 1958	2,327.71	
		<u>\$ 56,072.92</u>

Library Trust

Luella Joslin Fund	\$ 1,000.00	
Laura Johnson Fund	2,864.73	
Jacob Benton Fund	250.62	
George M. Stevens Fund	5,000.00	
Annette Jeffers Fund	120.00	
Clara M. Kimball Fund	500.00	
Minerva S. Congdon Fund	1,000.00	
		<u>\$ 10,735.35</u>
Principal, December 31, 1957		\$ 10,735.35

Receipts:

Income from Investments		745.59
		<u>\$ 11,480.94</u>

Expenditures:

Treasurer, Weeks Memorial Library		745.59
		<u>\$ 10,735.35</u>
Principal, December 31, 1958		\$ 10,735.35

School Trust

Chapin C. Brooks Fund	\$ 2,153.95	
Principal, December 31, 1957	\$ 2,153.95	

Receipts:

Income from Investments		95.24
		<u>\$ 2,249.19</u>

Expenditures:

Treasurer, Lancaster School District		95.24
		<u>\$ 2,153.95</u>
Principal, December 31, 1958		\$ 2,153.95

Emmons S. Smith Trust

Principal, December 31, 1957		\$ 14,800.25
------------------------------	--	--------------

Receipts:	
Income from Investements	910.51
	<hr/>
	\$ 15,710.76
Expenditures:	
Treasurer, Emmons S. Smith Fund	910.51
	<hr/>
	\$ 14,800.25
Principal, December 31, 1958	\$ 14,800.25
Historical Trust	
K. B. Fletcher Fund	\$ 1,000.00
Principal, December 31, 1957	\$ 1,000.00
Receipts:	
Income from Investments	36.26
	<hr/>
	\$ 1,036.26
Expenditures:	
Mrs. Glenn S. Sheridan	36.26
	<hr/>
	\$ 1,000.00
Principal, December 31, 1958	\$ 1,000.00
Capital Reserve Fund—Town of Lancaster	
Principal, December 31, 1957	\$ 18,866.21
Receipts:	
Income from Investments	256.77
	<hr/>
	\$ 19,122.98
Expenditures:	
Town of Lancaster	18,866.21
	<hr/>
	\$ 256.77
Capital Reserve Fund—Lancaster Fire Precinct	
Principal, December 31, 1957	\$ 1,000.00
Receipts:	
Income from Investments	\$ 15.00
Lancaster Fire Precinct	1,000.00
	<hr/>
	\$ 2,015.00
Expenditures	
	0
	<hr/>
	\$ 2,015.00
Principal, December 31, 1958	\$ 2,015.00

JAMES L. DOW
 DAN O'BRIEN
 R. W. McCAIG
 Trustees of Trust Funds

Col. F. L. Town Trust Fund

For the Year Ending December 31, 1958

Investments, December 31, 1957	\$466,553.41
Income from Investments	26,770.63
	<hr/>
	\$493,324.04
Paid to F. L. Town Spending Committee	\$ 26,598.11
Administration Expense	172.52
Investments, December 31, 1958	466,553.41
	<hr/>
	\$493,324.04
Original Trust Fund—1926	\$335,022.50
Profits	147,128.61
	<hr/>
	482,151.11
Losses	15,597.70
	<hr/>
	\$466,553.41

D. A. SULLIVAN
Treasurer

INVESTMENTS AS OF DECEMBER 31, 1958

Deposits:

Dartmouth Savings Bank, Hanover, N.H.	\$5,000.00
Siwooganock, Guaranty Savings Bank, Lancaster, N. H.	34,007.79
	<hr/>
	\$ 39,007.79

Bonds:

23,000. U. S. Treasury Bonds 2½% due 2-15-68	\$23,000.00
36,000. U. S. Treasury Bonds 2½% due 6-15-69	36,000.00
8,000. U. S. Treasury Bonds 2½% due 3-15-71	8,000.00
5,000. U. S. Savings Bonds "K" 2.76% due 10-1-66	5,000.00
	<hr/>
	\$ 72,000.00

Stocks:

1600 shs. Boston Fund, Inc.	\$15,632.36
100 shs. Central Maine Power Co. 3.50% cum. pfd.	9,575.00
350 shs. Central Penn National Bank, Philadelphia	15,662.50
50 shs. Central Vermont Public Service Corp. 4.15% Pfd.	5,000.00

200 shs.	Consolidated Edison Co. of N. Y. \$5.00 cum. pfd.	19,762.50
50 shs.	Consumers Power Co. \$4.50 cum. pfd.	4,331.25
600 shs.	Continental Illinois National Bank & Trust Co., Chicago	23,250.00
1536 shs.	Eaton & Howard Balanced Fund	17,245.10
375 shs.	Fidelity-Philadelphia Trust Co., Philadelphia	21,813.00
324 shs.	First National Bank, Boston	16,633.67
365 shs.	First National City Bank, New York	16,785.48
567 shs.	First Pennsylvania Banking & Trust Co., Philadelphia	18,057.08
800 shs.	Great American Insurance Co.	16,125.00
300 shs.	Guaranty Trust Company, New York	13,350.00
594 shs.	Hanover Bank, New York	17,414.91
4818 shs.	Incorporated Investors	8,882.18
476 shs.	Manufacturers Trust Co., New York	10,333.83
3900 shs.	Massachusetts Investors Trust	14,599.00
4327 shs.	Massachusetts Investors Growth Stock Fund	9,529.81
1135 shs.	Nation Wide Securities Co., Inc.	16,543.71
400 shs.	New Hampshire Fire Insurance Co.	17,075.00
306 shs.	Peoples First National Bank & Trust Co., Pittsburgh	7,960.31
150 shs.	Public Service Co. of N. H. 3.35% cum. pfd.	14,400.00
2000 shs.	George Putnam Fund of Boston	15,882.03
115 shs.	Scranton Spring Brook Water Service Co. 4.10% cum. pfd.	9,701.90
		<hr/> \$355,545.62
	Total Investments	<hr/> \$466,553.41

Col. Town Spending Committee

SECRETARY'S REPORT

To Dr. J. A. Ferguson, Chairman
Colonel Town Spending Committee:

The Colonel Town Spending Committee is comprised of nine members, namely: Dr. J. A. Ferguson, Mrs. Margaret Guilmette, Mrs. Grace Lee, Mr. Charles Bennett, Mr. Arthur Drake, Mr. George Hunter, Jr., Mr. Clinton White, Attorney Robert Rich and Florence Amadon. Three members are elected annually at the Town Meeting to serve on the committee for a period of three years. Mr. Arthur Drake, Mr. George Hunter, Jr., and Mr. Clinton White were re-elected last March.

At the regular Spring meeting of the Colonel Town Spending Committee the officers re-elected were Dr. J. A. Ferguson, Chairman; Mrs. Florence Amadon, Secretary, and Mrs. Margaret Guilmette, treasurer.

The following committees were re-appointed by Dr. J. A. Ferguson, Chairman:

Field: Chairman, Clinton White; Arthur Drake, Dr. Ferguson.

Camp: Chairman, George Hunter, Jr.; Robert Rich, Florence Amadon.

House: Chairman, Margaret Guilmette; Grace Lee, Charles Bennett.

Scholarship: Chairman, George Hunter, Jr.; Robert Rich, Supt. Robert Shell.

School prizes of \$540.00 were awarded according to a new arrangement which includes more students and departments that previously have had no special awards—thus: Valedictorian, \$50.00; Salutatorian, \$50.00; the next two highest ranking seniors, \$25.00 each. \$50.00 is also awarded to the highest ranking senior in each of the following: Mathematics, science, vocational arts, homemaking, college preparatory and commercial science. The Junior English prizes of \$40.00, \$30.00 and \$20.00 were awarded as in the previous year.

An increase of \$100.00 was appropriated for the Juvenile Librarian's salary because of longer hours required in this department to give rural children a better opportunity to use the library. This department was originally established by the Colonel Town Fund.

Organizations requesting funds to assist in the operation of their respective groups have received appropriations as submitted in the Treasurer's report.

An appropriation was made to buy an audiometer for the Public Health Center to be used for Lancaster students or patients referred by their doctor for screening before being sent to a specialist—therefore rendering more health service to the community.

A free concert was sponsored in September. This was presented by the Van Haam Orchestra of the Mt. View Hotel.

The final payment of \$1,200.00 was made on the \$3,600.00 pledged to the Beatrice D. Weeks Memorial Hospital for a general laboratory as a memorial to Colonel Francis L. Town.

As usual there were requests from Lancaster High School graduates for loans to assist in higher education. It is always gratifying to the committee when students express their appreciation of this fund by making re-payment at their earliest convenience that more girls and boys may receive the same benefits. The financial report of the Scholarship Committee is listed separately.

The Colonel Town properties were re-appraised and the insurance re-adjusted according to findings and recommendations.

As in the past flowers were placed on the Colonel Town lot on Memorial Day and throughout the summer months. A winter wreath replaced the flowers last fall.

The committee is grateful to Mr. and Mrs. Robert Shell, Supt. and Matron, and their co-workers, and to Mr. and Mrs. Joseph Roy, caretakers at the Community Camp for the fine services rendered in their respective positions—also for the splendid co-operation and interest of the townspeople and children.

Respectfully submitted,

FLORENCE Q. AMADON

Secretary

TREASURER'S REPORT
Year Ended December 31, 1958

Receipts	
Balance on hand, January 1, 1958	\$ 10,000.43
Col. F. L. Town Trust Fund	26,598.11
Refund—Mt. Prospect Outing Club	144.40
House	754.00
Community Camp	202.00
Swimming Pool	
American Red Cross	\$ 100.00

Donation	30.00
Overpayment	45.16
Town of Lancaster	1,000.00
Receipts of Pool	1,259.83
	<hr/>
	2,434.99
	<hr/>
Total Receipts	\$ 40,133.93

Expenditures

Appropriations:

Weeks' Memorial Hospital, Linens	\$ 500.00
Lancaster High School Activities	150.00
Lancaster Child Health Station	100.00
Lancaster High School, Prizes	540.00
Recreation, Supervisor and Equipment	542.65
Harry Van Haam, Concert & Advertising	165.55
Lancaster Hospital Assn., pledge	1,200.00
Weeks' Memorial Library, Juvenile	750.00
Audiometer, Health Center	343.00
Care of Town Cemetery Lot, flowers	88.00
Kiwanis Skating Rink	800.00
Kiwanis Playground	160.00
Lancaster Boy Scouts	150.00
	<hr/>
Total Appropriations	\$ 5,489.20

House:

Telephone & Lights	\$ 970.67
Fuel	1,458.78
Insurance	2,021.45
Repairs:	
TV	\$ 24.80
Electric	30.64
Plumbing	340.64
	<hr/>
	396.08

Equipment & Construction

Card Tables	68.01
Pole, Parking Lot	25.17
Draperies	131.31
Tarring, Parking Lot	180.00
Chairs	601.00
	<hr/>
	1,405.49
Salaries	9,436.00

Supplies—including bowling
supplies, paint, soaps,
toilet paper, towels,

wax, gym finish, lumber, etc.	597.72	
Water rent	147.10	
Tuning piano	10.00	
Signs	18.00	
	<hr/>	
Total — House		\$ 16,461.29

Field:

Gas-Oil fork truck and mower	\$ 120.39	
Repairs & engine for mower	224.04	
Repairs to truck	39.60	
Tennis court	26.00	
Baseballs & bats	50.30	
Salaries	689.00	
Supplies	11.62	
	<hr/>	
Total — Field		\$ 1,160.95

Community Camp:

Telephone	\$ 146.02	
Supplies	36.06	
Repairs to Grills	246.42	
Signs	4.50	
Plumbing	5.52	
Wood	52.50	
Salary of caretakers	1,000.00	
	<hr/>	
Total — Community Camp		\$ 1,491.02

Swimming Pool:

Diving Board	\$ 179.33	
Rings—Spray	3.95	
Slab—Diving Board	5.79	
Coating—Pool	39.75	
Resurfacer	22.95	
Paint	263.40	
Supplies	14.86	
Fixtures	20.58	
Cards—tickets	10.28	
Bleach	36.00	
Electricity	186.22	
Dicalite	70.00	
Salaries of Instructors and Operators	2,089.17	
	<hr/>	
Total — Swimming Pool		\$ 2,942.28

Miscellaneous:

Administration, postage, gifts paper subscription, check book, etc. Social Security and Pension	\$ 736.02
	<hr/>
Total Expenditures	\$ 28,280.76
Balance on Check Book, Dec. 31, 1958	11,853.17
	<hr/>
Total	\$ 40,133.93

Respectfully submitted,
MARGARET P. GUILMETTE
Treasurer

COL. TOWN SCHOLARSHIP LOAN FUND

1958

Balance Jan. 1, 1958, Siwooganock Savings Bank	\$ 566.32
Inteerst to Jan. 1, 1959	21.30
Payment on Loans	1,070.00
	<hr/>
Total	\$ 1,657.62
Loans Granted (4)	800.00
	<hr/>
Balance Jan. 1, 1959, Siwooganock Savings Bank	\$ 857.62

Respectfully submitted,
GEORGE E. HUNTER, JR.
Chairman

Superintendent's Report

The Community House had one of its busiest years during 1958. The building has been given constant use by a wide variety of organizations and groups who have their regular meetings here. In addition, there were several major events held at the Community House which involved several months of advanced planning on the part of the sponsoring organizations. Some of these would include the following: The annual meeting and banquet of the Chamber of Commerce, the concert by the Mt. View orchestra, the North Country Square Dance Festival, the annual Style Show, the North Country Science Fair, the Junior Chamber of Commerce State Convention, the Junior Prom, Senior Hop, Baccalaureate and Graduation, and the Marshal Session of The Order of Eastern Star.

Two hundred and twenty steel-frame, padded seat, single chairs were purchased for the Hall. These have been used to replace some of the wooden chairs that were in a poor condition. The new portable chairs have been very satisfactory in the Hall, and so easily handled that they have become useful in several other rooms throughout the building. It is hoped that we may replace the balance of the wooden chairs in the near future.

During the past few years we have been replacing the drapes in the various rooms throughout the building. By getting some for the Committee room last year, all of the meeting rooms have new drapes that should last for several years.

The Community Field was used by nearly double the amount of people than the previous year. With so many different and varied programs taking place it required considerable planning to allow time for all of the maintenance work necessary on the Field.

All of our summer programs were very successful although hampered some by so many very cold and stormy days last summer.

The younger children's playground was well supervised and had an average daily attendance of nearly a hundred children. A new merry-go-round is really needed on the playground as the old one has become dangerous for children of this age group.

The 1958 program of Little League baseball had an average daily attendance of seventy young ballplayers. Teams were divided into two equal major league teams and two

farm clubs. Instruction given to all little league players emphasized the fundamentals in baseball. Eighteen league games were played as well as numerous inter-town and practice games.

Plans for next summer call for some grading to be done on the Little League diamond and laying out a new softball diamond. Considerable interest was shown in softball last summer by several adult groups.

The Swimming Pool opened for the season June 22nd and closed August 27th. The delay in opening became necessary due to very cold June weather.

Three hundred and twenty-three children's season tickets were sold, sixty-six adults purchased tickets for the season and many daily admissions were received. One hundred and ninety-five children registered for swimming classes and a total of 3,609 lessons were given during the season.

Ninety-one awards were given out at the end of the season for the completion of courses in either the Red Cross or Y. M. C. A. program as follows:

RED CROSS		Y. M. C. A.	
Beginners	25	Minnow	22
Intermediate	9	Fish	15
Swimmers	3	Flying Fish	7
J., Life Saving	7	Shark	2
Sr. Life Saving	1	Pool Aids	3

Both the Red Cross and Y. M. C. A. water safety and instructional programs are carried out at our swimming pool. Our appreciation is extended to these organizations for their cooperation last summer.

On July 30th five hundred and thirteen people witnessed a demonstration to show the accomplishments of the children in the various classes. Two hundred eighteen children participated in this demonstration.

The North Country swimming meet was held at our pool on August 9th. There were ninety-four young people entered in this meet, with a record attendance of six hundred and thirty spectators. Twelve new pool records were established.

The new fiberglass diving board at the pool last summer seemed to be a great improvement. We hope next summer to have two regulation lifeguard chairs with life saving buoys. We also believe there can be some improvement in the facilities for the convenience of parents and others who enjoy watching activities at the swimming pool.

The Col. Town Community Camp was opened for the 1958 season May 25th closing October 4th, and was enjoyed by over seven thousand people again last summer.

Major repairs were made on several of the grills during the season. Number two and three grills had new foundations, floors and roofing. Sill timbers and portions of the floors were replaced in grills number one, four and eight.

Considerable work will be necessary on the foundation of the main hall before it is used very much next summer.

Since the number of people enjoying the Community Camp is increasing so rapidly plans are underway to review and revise the rules and regulations. We hope to change them in a way more beneficial to all of the people using this very popular Col. Town facility.

May we take this opportunity to express our appreciation to our staff who have worked faithfully and conscientiously in all departments.

Our appreciation is extended to the Town Officials and the people of Lancaster for their cooperation throughout the year.

The interest and support shown by the members of the Col. Town Spending Committee in all our endeavors is most gratifying.

ROBERT J. SNELL,
Superintendent

Report of Auditors

The annual examination and audit of the accounts of the Town of Lancaster for the fiscal year ended December 31, 1958 was made by the Municipal Accounting Division of the State Tax Commission, in accordance with the vote of the Town. The complete report, referred to below is on file in the Town Office and available for inspection at any time.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Trustees of Trust Funds, Col. F. L. Town Fund, Weeks Memorial Library, Overseer of the Poor, Public Health Nurse, Dental Clinic, and Summer Street Cemetery.

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1958, are presented in Exhibits A-3 and A-4. As indicated by the budget summary (Exhibit A-4), a net unexpended balance of appropriations of \$2,705.44, plus a revenue surplus of \$2,297.11, resulted in a net budget surplus of \$5,002.55.

AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records.

GENERAL COMMENTS

It is noted that the current surplus (excess of current assets over current liabilities) increased from \$13,273.04 to \$14,609.09 during 1958, as shown herewith:

	Dec. 31, 1957	Dec. 31, 1958
Total Assets	\$148,475.47	\$133,881.03
Less: Amount Dues from State a/c State Share of T. R. A. Notes	26,950.00	23,100.00
Current Assets	\$121,525.47	\$110,781.03
Current Liabilities	108,252.43	96,171.94
Current Surplus	\$ 13,273.04	\$ 14,609.09

CONCLUSION

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter transmittal) shall be published in the next annual report of the Town.

We extend our thanks to the officials of the town of Lancaster for their assistance during the course of the audit.

Yours very truly,

HAROLD G. FOWLER, Director
Division of Municipal Accounting
State Tax Commission

Norval D. Lessels, Auditor
O. Maurice Oleson, Accountant

CERTIFICATE OF AUDIT

This is to certify that we have examined and audited the accounts and records of the Town of Lancaster for the fiscal year ended December 31, 1958. In our opinion, the Exhibits submitted herewith reflect the true financial condition of the Town as of December 31, 1958, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER, Director
Division of Municipal Accounting
State Tax Commission

Norval D. Lessels, Auditor
O. Maurice Oleson, Accountant

ANNUAL REPORT
of the
DISTRICT OFFICERS
LANCASTER SCHOOL DISTRICT
Lancaster, New Hampshire
For the year ending
June 30, 1958

District Officers

MODERATOR

William H. Crouch

CLERK

Eva Phillips

TREASURER

Hugh J. Galbraith

SCHOOL BOARD

Walter D. Hinkley, Chairman	Term Expires 1959
Clifford R. Gray	Term Expires 1959
Robert D. Hilliard	Term Expires 1960
David M. Cleasby	Term Expires 1960
Grace M. Lee	Term Expires 1961
Roland H. White	Term Expires 1961

Report of the Board of Education

At the 1958 annual school meeting, Roland H. White and Grace M. Lee were re-elected members of the school board for a three year period. The board has held its usual monthly meetings throughout the year, as well as many extra meetings. The board wishes to reiterate that its meetings are open to the public and that members of the public are cordially invited to attend meetings to bring up any matters pertaining to the operation of the schools. Members of the board on occasion hear rumors of dissatisfaction with some aspect or other of the school system, but unless such matters are called directly to the attention of the board it has no way of knowing whether the rumors are true or not. We strongly urge that any matters at all about which parents or taxpayers have any question be brought directly to the board so that the board may consider them.

During the school year it appeared that the condition of the roof on the elementary building was becoming so bad that remedial action more extensive than mere patching was required; it also developed during the year that the outside steps of the elementary building were pulling away from the building and were in danger of collapse. A great many special meetings of the board were held in connection with these problems and interviews were had with architects, roofing contractors, structural engineers, etc. Based upon professional advice the board decided to entirely replace the roof on the main part of the elementary school and this was done after obtaining the approval of the Budget Committee and the State Board of Education. Before the board decided on its course of action it held a well-advertised public meeting so that the matter could be discussed; we regret to say that the attendance at this meeting was very small. The total cost of the new roof was slightly in excess of \$8,000. The cost of repairing the outside steps of the elementary building was approximately \$1,500.00.

The board feels that our present staff of teachers is an excellent one. During the year a survey of the school was made by outside educators and the report of the survey mentions the fine feelings of cooperation among the teaching staff.

The board feels that all of the school personnel—supervisory, administrative, teaching and custodial—are doing an outstanding job in taking care of our children.

A high-light of the year was the fine commencement ad-

dress delivered by Honorable Sinclair Weeks, the Secretary of Commerce. Mr. Weeks also presented the diplomas to the graduates at the exercises.

The entire school was saddened by the sudden death of Dr. Thomas S. Rock. He had rendered outstanding service to the school as a school physician and had in other ways showed a keen interest in the school's affairs.

Respectfully submitted,

WALTER D. HINCKLEY,

Chairman

ROLAND H. WHITE

GRACE M. LEE

CLIFFORD R. GRAY

ROBERT D. HILLIARD

DAVID M. CLEASBY

Superintendent's Report

To the School Board of the Town of Lancaster:

My sixth annual report as Superintendent of Schools in the Town of Lancaster is submitted herewith.

Supervisory Union No. 31

The Supervisory Union No. 31 is composed of the towns of Carroll, Lancaster, and Whitefield. The duties of the Union, as a whole, are to select the superintendent of schools, special teachers, supervisors and the Union secretary. The school nurse is engaged separately by the individual towns. The superintendent's salary for the school year 1957-1958 was apportioned as follows: Carroll, 6.8 percent; Lancaster, 35.8 percent; Whitefield, 19.5 percent and the State share, 37.9 percent. The salary of the elementary supervisor, secretary, and office expenses of the Union for the school year 1957-1958 were apportioned as follows: Carroll, 11 percent; Lancaster, 57.5 percent and Whitefield, 31.5 percent. These percentages are based on two factors having equal weight as follows: (1) Average Daily Membership of District, and (2) District Valuations (adjusted). The following chart might be of interest to show you how these percentages are derived.

Equalized Valuations

Carroll	\$ 2,738,393.00
Lancaster	8,828,497.00
Whitefield	4,928,190.00
	<hr/>
	\$16,495,080.00

Average Daily Membership of Districts

	Elem.	High	Total
Carroll	49.3	12.6	61.9
Lancaster	545.4	199.6	745.0
Whitefield	283.6	115.9	399.5
	<hr/>	<hr/>	<hr/>
	878.3	328.1	1206.4

District Percentages of Costs

	Valuation	A.D.M.%	Average
Carroll	17	5	11.0
Lancaster	53	62	57.5
Whitefield	30	33	31.5
	<hr/>	<hr/>	<hr/>
	100%	100%	100.0%

The basis for the apportionment shall be one-half on the average membership for the previous school year and one-half on the equalized valuation as determined by the State Tax Commission every odd-numbered year on the basis of data from the preceding year.

During the past eight years the Supervisory Union No. 31 has employed a full-time elementary supervisor whose duty it has been to aid and direct the teachers in Grades I-VI. The salary for the elementary supervisor was met proportionately by the three towns composing the Union. This last year, by vote of each School District, a helping teacher was employed to replace the elementary school supervisor. Twenty-five hundred dollars of the salary paid the helping teacher is paid by the State Board of Education as the helping teacher is employed by this Board. Miss Blanche Witherell, being fully qualified to meet the requirements of a helping teacher, was appointed to this position. Special programs relative to the progress of the pupils, both individually and as a whole, are carried on under her supervision. She will also supervise instruction in Grades I-XII. Miss Witherell has done exceptionally well during the past year in aiding teachers in their teaching programs. We recommend that her report be read carefully as we feel that this field of education should be understood by all interested parents and citizens.

School Personnel

Miss Victoria Stewart, teacher of Grade II; Mrs. Kathleen Cardinal, teacher of Grade III; Miss Roberta Moore, teacher of Grade V; Mrs. Marceline Parker, and Mrs. Shirley Aldrich, teachers of Grade VI; Mrs. Pearl Gormley, teacher at Mount Cabot School, and Mrs. Ruby Beecher and Mr. John Miller in the high school, resigned their positions, effective in June, 1958.

For the school year 1958-1959, Mrs. Mary Ryan, graduate of Texas Woman's College, and Mrs. Harriet Boyd, graduate of Plymouth Teachers College, were employed to teach Grade III; Mrs. Helen Placey, graduate of Plymouth Teachers College, was employed to teach Grade V; Mrs. Margaret Brown, graduate of Rhode Island College of Education, and Mrs. Elaine Primrose, graduate of Keene Teachers College, were employed to teach Grade VI; Mr. Charles Hardy, graduate of Boston University, was employed to teach Science; Mr. Hollis Hartford, graduate of Plymouth Teachers College, was employed to teach English and Social Studies in Grades VII and VIII.

The assignment of elementary teachers for the school year 1958-1959 is as follows:

Kindergarten, Mrs. Helen Carr; Grade I, Mrs. Florence Allin, Miss Annie McGinley; Grade II, Mrs. Marion Knight, Mrs. Jean Stocks; Grade III, Mrs. Mary Ryan, Mrs. Harriet Boyd; Grade IV, Mrs. Gwendolyn Parker, Mrs. Nellie Rogers; Grade V, Mrs. Helen Placey, Mrs. Elizabeth Chase; Grade VI, Mrs. Margaret Brown, Mrs. Elaine Primrose; Remedial teacher, Mrs. Leola Hall.

The high school teachers for the school year 1958-1959 are as follows: Mr. Lee Moore, Mr. W. Allister Crandall, Mrs. Elsie Dorr, Mrs. Betty Fowlie, Mr. George Jones, Mr. S. Edwin Humiston, Mrs. Gertrude McGoff, Miss Rosalie McGraw, Mr. E. Waldo Sanders, Mrs. Margaret Guilmette, Mr. Charles Hardy, Mr. Charles Hughes, Mr. Hollis Hartford, Mrs. Doris Nash, Mr. Gardner Wentworth, Mrs. Ruth Wentworth, and Mr. Ralph McLean, Principal.

Adult Education Program

Two courses in adult education are being offered by the school department to the citizens of the Town of Lancaster this year. Mr. George Jones is conducting two classes, one in Furniture Repair and Refinishing and one in Ceramics. These classes meet on Monday and Tuesday evenings respectively. Other classes could have been offered had the enrollment for any one of them numbered ten or more. The small fee required of each member helps to pay for the instructor and lights and heat. Last year the Lancaster School Department conducted classes in Shorthand, Typewriting, Slip-cover Making, and Furniture Repair and Refinishing.

Enrollments

Anticipated enrollment during the next five years at Lancaster School is comparable to that recorded in the 1957 School Report. Figures fluctuate constantly in the anticipated year by year pupil enrollment, however, the extent of this fluctuation depends to a large degree upon migration of families rather than upon some new business project which would create an immediate increase in school attendance. We estimate pupil enrollment in the coming five years as approximately eight hundred twenty-five pupils. We submit the census report as of September 1, 1958, and ask that you review this 1958 census report with the 1957 and 1956 reports to determine what changes are taking place. May we present the following table:

ANTICIPATED FUTURE ENROLLMENT IN GRADE I

According to Census Reports

Five Year Summary

Anticipated Enrollment Year	Year Census was taken (September)				
	1954	1955	1956	1957	1958
1958	57	57	49	56	
1959	71	79	70	67	67
1960	51*	78	75	78	78
1961		28*	48	59	57
1962			45*	75	69
1963				40*	46
1964					28*

*This figure includes only children born before September 1 of that calendar year, as the census is taken at that time.

A study of the above census table shows that, according to the 1957 census, we could anticipate an enrollment in Grade I of fifty-six pupils on September 1, 1958. Actual enrollment on that date was seventy-one pupils. This means that fifteen pupils, above the actual number existing in the Town of Lancaster as of September 1, 1957, were qualified to enter the first grade. Referring again to the census of September, 1957, there is anticipated an enrollment in September, 1959, of sixty-seven pupils. This figure has remained constant, according to the 1958 census report. If the trend is toward a more stable enrollment, one can expect that the elementary grades in Lancaster have reached their peak enrollment for at least the next four or five years. According to all statistics available, the anticipated maximum enrollment in the entire elementary school has been reached for the time being. The present enrollment of seventy-one pupils in Grade I is eleven less than the actual enrollment in Grade I in September, 1957. The enrollment in Grade II as of September, 1958, is six less than the actual enrollment in Grade I as of September, 1957. This shows that there can also be a fluctuation in grade-to-grade enrollment as well as the September enrollment in Grade I.

Refer to the table on "Preliminary Report of the Lancaster School District", which may be found at the end of this report, for a study of the anticipated enrollment through 1962. In Grades I-VI in September, 1958, there were four hundred thirty pupils; in 1959 there is an anticipated enrollment of four hundred thirty-four pupils; in 1960, four hundred thirty-seven pupils; in 1961, four hundred twenty-seven pupils; and in 1962, four hundred eighteen pupils. Average enrollment in the elementary schools for the next

four or five years will approximate four hundred thirty-five pupils. If this enrollment remains reasonably stable, definite plans can be made for future high school enrollment.

Further study of this chart shows that the high school enrollment in Grades VII-XII will fluctuate around four hundred students. At the present time in Grades VII-XII there is an enrollment of three hundred thirty-three students. This increase of approximately seventy-five High School students will vary as the enrollment in the Jefferson school fluctuates. The Lancaster High School has been designed by the Jefferson School Board as Jefferson's high school. Ample classroom space is not available at this present moment to provide the best educational program possible for Lancaster. There are other subjects and opportunities which should be offered to pupils in such a program. Some kind of provision must be made in the building facilities to permit such offerings. How soon these offerings will be made to the students attending the Lancaster High School will depend upon the future action taken by the District.

Since the last report made by your Superintendent of Schools the State Board of Education has given its report to the Lancaster School Board. It should be noted at this time that Lancaster High School is meeting all of the minimum standards as established by the State Board of Education. In many instances it is offering far more than the State requires. May we recommend that you read the report of the Principal of the High School, Ralph McLean, for a full report on these minimum standards and the results of a study of our school by the Evaluation Committee.

Insurance

Your School Board, in conjunction with the Carroll and Whitefield School Boards, once again offered to all pupils in those towns, the opportunity of participating in a Special School Child Accident Policy for \$1.50 per year. This is the sixth year that the pupils attending the Lancaster schools have had this opportunity. Previous to this time, the expense of an accident was borne directly by the parent.

It is now possible for a student to obtain additional year-around coverage at a cost of \$8.00 per year. If a student wishes to be insured for possible injury from skiing, there is an additional coverage at a cost of \$3.00 per year.

This policy became effective September 15, 1958 and will continue until September 15, 1959. Four hundred seventy-one out of eight hundred thirty-one pupils and teachers took advantage of this opportunity. This shows that approximately fifty-seven percent of the entire student body participated in this project.

Handicapped Children

By law, handicapped children who are unable to attend school have the privilege of being taught at home for a period of not less than two hours per week. Referring to the budget for 1959-1960, it will be noted that a sum of \$600.00 has been requested for this purpose. One cannot tell how much the expense of this item might be. There could be a greater demand for this service than we now anticipate during the coming year. During the last school year \$375.23 was spent for this service.

If you have a child who is handicapped and who cannot attend school, feel free to contact the office of the Superintendent of Schools as he may be in a position to give assistance.

Hot Lunch Program

The Lancaster Elementary and High School continue to participate in the Hot Lunch Program sponsored for the benefit of the pupils attending these schools. The cost is twenty-five cents per lunch per pupil in grades one through six, and thirty cents per lunch per pupil in grades seven through twelve. The School Lunch Program functions on a revolving fund and has been self-supporting to date. This program is able to give the pupils such excellent food for little cost because of: (1) the number of lunches served, (2) available state aid, and (3) the efficiency with which the head dietitian, Mrs. Clara Emery, and her very able assistants, Mrs. Hannah Rowe, Mrs. Helen Gessner and Mrs. Belle Smith, plan and execute the daily menus.

All pupils attending the Lancaster schools are privileged to purchase hot lunches when school is in session. It might be of interest to note that the number of hot lunches served at this writing is exceptionally high. The interest of the pupils in the program continues to increase. These lunches must meet standards established by the State Board of Education through the office of School Lunch Program. Our kitchen is subject to inspection at all times by official state representatives. Not only is the kitchen checked, but a careful study of the menus is made by these representatives so that properly balanced lunches are served.

May we take this opportunity to express our appreciation to Mrs. Elsie Dorr, Mrs. Clara Emery, Mrs. Hannah Rowe, Mrs. Belle Smith and Mrs. Helen Gessner for making this program so successful.

The following information will show the sizable program that was carried on during the school year 1957-1958:

Lunches served (Children and Adults)	42,079
Milk—one-half pints (In addition to that served with lunches)	13,991

Food & Supplies (Government)	€2,740.00
Freight charges (Surplus Commodities)	293.41
Salaries (Adults)	3,778.40
Salaries (Students)	410.12
Food Purchases	10,406.38
Equipment Purchases	139.18
Other Purchases	267.50
U. S. Department of Agriculture—Claims	2,477.19
Lunch Receipts	11,293.68
Miscellaneous	546.95

In behalf of the Lancaster School Board and myself an expression of sincere appreciation is extended to Mrs. Thelma Murphy who resigned as head dietitian of the School Lunch Program due to ill health. Mrs. Murphy managed this program from the time of its inception to the time of her resignation.

Repairs

Since July 1, 1958, the following repairs have been made.

1. New roof has been put on the elementary building.
2. Steps in front of the elementary school building have been straightened.
3. The high school science laboratory has been completely painted.
4. Major plumbing repairs have been made.
5. Fire doors have been installed according to fire regulations.
6. Playground has been improved.

Other necessary repairs have been made as the need for them has arisen. All classrooms and corridors at the Lancaster High School building have been painted. Because money can be saved in the upkeep of asphalt floors over wooden floors, it is hoped that asphalt tile may be laid on all floors in the high school in the near future. The elementary school classrooms have not been painted since the building was built. The next major project to be accomplished is that of painting these rooms.

May we express our sincere appreciation to Mr. Alpha Kingsley and Mr. Ronald Gainer, school custodians, for their continued interest in keeping the schools clean and wholesome at all times. To Miss Blanche Witherell, helping teacher, Mr. Ralph McLean, high school principal, and all members of the Lancaster teaching staff, we express our sincere thanks for the outstanding work which they are doing. Lancaster School has a fine corps of teachers this year, who, we feel, are doing excellent work. If one visits the school and observes the professional work being done, he realizes the value of having good teachers.

We take this opportunity to commend Miss Olive Cummings, School Nurse, for her cooperation. Parents are advised to contact Miss Cummings to discuss important health problems which concern their children. She is happy to assist wherever possible. We also express our appreciation to Dr. Benjamin H. Blodgett, Dr. David Cleasby, Dr. James A. Ferguson, and Dr. Carl Yunghans, school physicians. The Lancaster School compares favorably in its health program with any school system in the State. The cooperation shown by the nurse, doctors, and interested town citizens is extremely gratifying.

In memoriam Lancaster School expresses its appreciation to the late Dr. Thomas Rock for his sincere and untiring efforts in behalf of the health of its young people.

Our thanks go to the Parent-Teachers Association for the continued interest which it has given the Lancaster School. We express our sincere gratitude to Chief Kenneth Hinckley and his assistants for the efficiency with which they manage the school safety program.

The members of the Lancaster School Board are most anxious to have as good an educational program as is possible for your school. The Board endeavors to offer to your children every educational advantage which can be provided. Their cooperation with your Superintendent of Schools is greatly appreciated.

May we suggest that each one of you make an effort to visit your school more frequently.

Respectfully submitted,

HAROLD A. TRUELL,
Superintendent of Schools

Preliminary Report Lancaster School District

ELEMENTARY SCHOOL MEMBERSHIP FORECAST—FIVE-YEAR PERIOD 1958-1963

HIGH SCHOOL MEMBERSHIP FORECAST—TEN-YEAR PERIOD 1958-1968

Year (Sept.)	Grades 1-6						Grades 7-8				Grades 9-12				Grand Total	
	1	2	3	4	5	6	Total	7	8	Total	9	10	11	12		
1958	71	76	78	67	75	63	430	61	47	108	58	70	47	50	225	763
1959	67	71	76	78	67	75	434	63	61	124	47	58	70	47	222	780
1960	78	67	71	76	78	67	437	75	63	138	61	47	58	70	236	811
1961	57	78	67	71	76	78	427	67	75	142	63	61	47	58	229	798
1962	69	57	78	67	71	76	418	78	67	145	75	63	61	47	246	809
1963	46	69	57	78	67	71		76	78	154	67	75	63	61	266	
1964		46	69	57	78	67		71	76	147	78	67	75	63	283	
1965			46	69	57	78		67	71	138	76	78	67	75	296	
1966				46	69	57		78	67	142	71	76	78	67	292	
1967					46	69		57	78	132	67	71	76	78	292	
1968						46		69	57	126	78	67	71	76	289	

Helping Teacher's Report

December 1, 1958

Mr. Harold A. Truell
Superintendent of Schools
Lancaster, New Hampshire

Dear Mr. Truell:

A new school year always means a time of reflection and stock-taking in order that we may determine the extent of our accomplishments as teachers. It also offers a challenge for the year ahead. Realizing that children and youth are our Nation's greatest possession, we feel a special responsibility for their mental, physical and spiritual development.

We are especially happy with the evidences that our present reading system is very good. Children's reading ability compares favorably with that of any system, anywhere. Gradually we are shifting some of the emphasis to silent reading content, thought questions, problem solving and summarizing. These elements of reading are most essential in every individual's life.

Beginning with mathematics, a series of workshops have been held where all teachers of math participate. Each teacher is made aware of the content requirements for all other class groups as well as his own. Here we iron out the difficulties involved in the presentation of materials and work for uniformity of technique.

Soon we expect to schedule similar conferences for the Language Arts. We are encouraging the teaching of much more clearly-defined grammar and extensive and varied prose and poetry.

In keeping with world recognition of the importance of Science, we present many of its fundamental principles in the elementary grades. Science's experimental nature makes it a fascinating educational tool for both teachers and children.

We feel the need, in our curriculum, for a return to the teaching of History and Geography instead of the merged program of Social Studies. Especially in upper elementary and junior high school grades, this change would provide each child with much more background material about our own country and the world, and would stimulate a greater appreciation of the contribution of our country to world progress.

Five years of Stanford Achievement Tests have provided us with an excellent over-all picture of each child's ability to learn, and his emotional stability.

“Open House” during American Education Week, makes it possible for parents and friends of Lancaster School to acquaint themselves with the school’s activities and to discuss topics of interest with the instructors. These cooperative ventures lead to better relationships between parents and teachers and unify our efforts.

The elementary teachers meet regularly to discuss our problems, to study new methods of procedure and to plan our daily schedule.

Mr. Truell, we appreciate your leadership and direction.

We appreciate, too, the interest and concern of the school committee with our problems and their wise decisions affecting all phases of our work.

We enjoy the cooperation of Mr. McLean, our Principal; Mr. and Mrs. Wentworth of our music department; Miss Cummings, school nurse; and every teacher on our staff, each of whom labors tirelessly to achieve the ultimate in accomplishment.

We have the comfort and cleanliness that result from constant and persistent efforts of our custodians.

We commend the cafeteria staff for delicious lunches served with utmost care.

And we thank each one in the community who is interested in the education of Lancaster’s young people, for the contribution he makes toward their success and happiness.

Respectfully submitted,

BLANCHE M. WITHERELL
Helping Teacher

Principal's Report

Mr. Harold A. Truell
Superintendent of Schools
Lancaster, New Hampshire

Dear Mr. Truell:

This past year has been one of intensive evaluation of all phases of the educational program. Our school was visited by the State Department of Education team to check our preparation for the new minimum standards to be inaugurated in September of this year. Later in the year, a committee of educators spent several days at the school appraising the staff's work on the Evaluation Criteria. Lancaster High School, desiring to continue as a member of the National Association of Colleges and Secondary Schools, a school-accrediting organization, decided to complete its evaluation this year. We are happy to report that our school has been accepted for continued membership. Comments on the findings of both of these committees will be found in my report; copies of these findings have been sent to your office.

We have made some changes in our curriculum within the year to benefit our student body; courses in Economics, Modern European History, Personal Typing, and Speech have been added to the program of studies. General Science is now offered to Grade Eight, Biology to Grade Nine, Physics to Grade Ten, Chemistry to Grade Eleven, and a new course in Advanced Physics has been added to Grade Twelve. The language program has been strengthened by the addition of a third year of French. We are now able to give three electives in the field of social studies. Our program can be further bolstered by the accession of a second year of General Mathematics, and a Physical Science course for all non-college students. Three years of social studies should be basic for all graduates. Consideration should be given to include Music and Driver's Training in the scheduled curriculum. The new shop program with exploratory opportunities in woodworking, metal, electricity, and ceramics, is meeting excellent response from our students. This program should be extended to the entire high school next year. Industry desires students with an academic background in mathematics, science and social studies in preference to extensive training in one vocational field. The exploratory course enables the student to sample different vocational courses over a four-year period with more time devoted to academic subjects.

It is extremely unfortunate that our school does not enjoy the benefits of a physical education course; our pupils have

little opportunity for instruction in team sports, except for a small group in the high school. Our students have no place to train for a team sport that is under the jurisdiction of the school; this is one point on which both committees made recommendations for a change. A well-equipped gymnasium should be constructed in the immediate future for our pupils.

It has been difficult for the administration to carry on a broad testing program and do enough work in guidance for just the secondary school. A long range testing program and extensive guidance can be carried on, only by the addition of a guidance teacher. Guidance and testing should include grades one through twelve during the year. Administrative time is now being utilized in supervision, public relations, and guidance, besides administration.

Our school cafeteria staff, under the management of Mrs. Herman Emery, has done a splendid piece of work in feeding an average of three hundred students each school day. Despite a cut this year in federal funds, they have continued serving meals of high quality and quantity. The cafeteria has need of a larger refrigerator for the storage of perishable food; also a water fountain for student use in the cafeteria. The paper milk cartons have proved most helpful in eliminating the danger of broken bottles; we are also pleased with the new benches to seat the increased number of student diners. In providing the extra space needed for them, the staff is now using the old locker room as their lunching area.

There is a very pressing need for supplementary books in all fields of study. Students are restricted in their reading beyond the basic texts, thus limiting their educational experiences. To help remedy this deficiency, Miss Elizabeth Ray has purchased several hundred dollars worth of books for the school library; we are extremely grateful for her generous contribution to our school. Profits from the sale of magazines have been put into the purchase of magazines and books for the library. Because the lifeblood of a good school system is a fine library, an appropriation of one dollar and fifty cents per pupil is recommended by the evaluation report in order to alleviate this condition.

Lancaster High is one of the few schools in the state to participate in the Foreign Relations' Project, which is an effort to increase interest in foreign affairs and global problems and to gain a better understanding on the part of our seniors concerning this nation's foreign policy. Americans in the future must become more "world minded" if they are to continue as leaders in hemispheric politics.

In recognition of outstanding students our school has become a member of the National Honor Society. Since the

first duty of any school is the acknowledgment of scholarship, Lancaster is meeting that responsibility in the formation of its local branch, The Ralph E. McLean Chapter.

Lancaster can be proud of the work performed by the three students who attended the first session of the Advanced Studies Program at Saint Paul's School in Concord, New Hampshire. These boys: Russell Koppang, George Hunter, and Larry Swift, took courses in subjects not offered in our school in order to obtain a better background for college. This work has been accepted by many colleges for degree credit, thus giving these students advanced credits toward their college degrees.

The night school this year was well attended and successful, with courses in Typing, Wood Refinishing and Shorthand. Adult demands for education can be met by our school any time the necessary number warrants the offering of a particular course.

Miss Olive Cummings has done a superb job in working with the administration and staff for the betterment of student health. During the year, physical examinations, polio shots, hearing and eye tests, dental hygiene and home nursing instructions were carried on by the health center.

The work of the custodians has been excellent; our school is being rated one of the neatest in the entire area. Each man has over sixteen rooms to service, plus additional space in cafeteria, halls, offices and auditorium; the great bulk of this work should be divided among three custodians. Many of the summer repairs could be inexpensively handled by the additional custodian.

With the repair of the elementary roof, regular classes are being held in all classrooms. The school, as noted by the pupil enrollment chart, will have to undergo some changes to continue to accommodate the future pupil population. A remedial teacher for the service of the slow learners should be contracted for the secondary school. A developmental reading program in the high school for those of average and high ability would pay rich dividends in the education of our pupils.

Some type of fire-proof vault should be provided to store the school records against the danger of fire. At the present time, only one set of records exists for graduates; micro-filming these records would prove most valuable.

The school district should assume payment of bus transportation to school sponsored activities and for the use of officials at these events. This obligation has placed an unfair burden upon the students and staff who have been forced to meet the rising costs of financing these activities through

the sale of magazines and record hops.

We want to thank the substitute teachers for their help in running the program in periods of extensive staff illness; good substitutes are invaluable reserves for any school system.

The entire staff is to be commended for the excellent work of evaluating themselves and their system in order to further improve the quality of education in our community. It has been a stimulating educational experience to have worked with so many excellent educators in one system. Every means should be used to hold and reward these teachers for their tireless efforts on behalf of our students.

We have earnestly worked to keep our system in the advance of educational practices. The entire staff has been cooperative and unstinting in promoting the well-being of the school. More funds, staff, new equipment, additional facilities and increasing student population, are not only local, but national problems. We are extremely cognizant of the long hours that you and our school committee spend to help solve these problems; for all this attention, we echo a hearty, "Thank you." Our students are deserving of all this time and effort; we believe they are the finest in the entire state. The staff and administration will continue to give these people the best education possible for our system.

We are very appreciative of all persons that have helped make our school one of the best in the state.

Sincerely,

RALPH E. McLEAN
Principal

PUPIL ENROLLMENTS 1958-1959

	Girls	Boys	Total
Kindergarten	35	33	68
Grade One	37	33	70
Grade Two	29	45	74
Grade Three	46	34	80
Grade Four	35	29	64
Grade Five	42	34	76
Grade Six	32	29	61
Grade Seven	23	39	62
Grade Eight	25	22	47
Grade Nine	32	26	58
Grade Ten	43	31	74
Grade Eleven	24	22	46
Grade Twelve	30	19	49
Totals	433	396	829

TUITION STUDENTS 1958-1959

	Boys	Girls	Total
Jefferson			
Grade Nine	4	4	8
Grade Ten	5	2	7
Grade Eleven	1	3	4
Grade Twelve	3	4	7
	—	—	—
Totals	13	13	26
 Lunenburg, Vermont			
Grade Seven	1	0	1
Grade Nine	1	6	7
Grade Ten	4	3	7
Grade Eleven	1	0	1
	—	—	—
Totals	7	9	16
 Guildhall, Vermont			
Grade Nine	0	1	1
Grade Eleven	0	2	2
	—	—	—
Totals	0	3	3
 Dalton			
Grade Ten	0	1	1

FOLLOW-UP OF GRADUATES

Class	College	Nursing	Marriage	Service	Work	Other Schools*	Total
1957	5	2	4	6	14	3	34
1958	9	3	4	7	6	1	30

* Business College, Beauty Culture, Secretarial School

Music Department

REPORT OF THE SUPERVISOR OF VOCAL MUSIC

Mr. Harold A. Truell
Superintendent of Schools
Lancaster, New Hampshire

Dear Mr. Truell:

It is with pleasure that I submit my report to you on the work of the Vocal Department in our public schools.

From January to June, 1958, all Lancaster children from Kindergarten through grade eight, and the Mt. Cabot School were visited by the Music Supervisor once a week. In addition, approximately one hundred High School students met for instruction once a week, and a few smaller groups reported for extra help.

Last spring our High School group was represented at the All New England Music Festival held in Dover, New Hampshire, and also the New Hampshire All State Music Festival at Manchester, New Hampshire.

In the spring of 1958 a vocal group combined with the High School orchestra to present a concert at the Community House.

This fall, because of the closing of Mt. Cabot School, more time was made available for the elementary school in town. At the present time the supervisor meets with most grades twice a week. This additional time allows more new work to be introduced and past assignments reviewed.

The music program in the elementary school includes many and varied opportunities for singing, listening and responding to rhythms.

In the Kindergarten emphasis is on the joy music brings to children, such as: singing for pleasure, learning simple short songs within their level of ability, and dramatizing the songs which have an appealing rhythmic quality with a repetition of words and melody. They like songs which express their everyday experiences, interests and feelings. They listen during short periods to music that expresses various moods, rhythms and tones. Thus they learn to determine whether music is loud or soft, high or low, happy or sad. They interpret music that moves rapidly or slowly, and can recognize a march, a lullaby, and a dance.

The six year olds continue from their Kindergarten background to develop to a greater degree their awareness of pitch and tone. They respond freely to rhythm with more discrimination of beat, accent and speed. They enjoy listen-

ing to musical selections for short periods of time; and begin to show more interest in dramatization and other creative activities.

Grade Two:

These children sing with more independence and interpret with motions the rhythmic patterns of familiar songs involving whole, half and quarter notes. They now show an interest in notation of rhythm and melodies. At this stage of development music reading readiness is continued as a part of the singing activities. The children are introduced to the story of the scale. After the staff has been discussed, attention is called to the notes with their positions on the staff and their appearance. The quiet place or rest in music is studied and the tonic chord of the scale, do-mi-sol-do, is introduced and developed in many different phases.

Grade Three:

Continuation of the work started in grade two is carried on so that, by the end of the third year, the children have a repertory of at least forty songs, and most have acquired the ability to sing in tune. They have developed the skill required for reading simple unison melodies with loo, words, and sol-fa syllables. Their sense of rhythm has been strengthened and an interest in good musical radio and television programs is developing.

Grade Four:

We have new singing experiences in grade four to prepare for part singing which we begin near the end of the school year. Tonal patterns of grade three are reviewed and sol-ti-re-fa, fa-la-do, and fa-la are added. The new rhythmic problems consisting of the dotted quarter and eighth note are presented. Listening time is spent with many good recordings and followed by lively discussions about the older and more modern composers.

Grades Five and Six:

Two part songs in grade five and three part songs in grade six are definitely introduced. The development of good tone and diction is stressed. New rhythmic experiences such as: dotted eighth and sixteenth notes and three and four tones to the beat are studied. Listening experiences include: (1) listening for recognition of instruments of the orchestra and band, (2) listening to the music of great composers, old and modern, (3) listening for pleasure and relaxation so as to become a discerning critic of radio and television programs.

Last Christmas the elementary school produced one of the best operettas they have ever attempted. It was an excellent performance presented to a capacity audience in the school auditorium.

Grades Seven and Eight:

Not only do we sing good music, and listen, but we now delve into the ways of producing the music to which we listen. The progress that has been made is most interesting. Students discover the distinct changes that have been made in recording methods as they compare the old type cylinder records with the present day long-playing records used on "Hi-Fi."

It is not always too easy to work with these children if we do not remember that they, at this particular age, have many adjustments to make. Their voices are changing, and their attitudes and interests are shifting.

Teaching the fundamentals in the Elementary School and the Junior High School is responsible for the keen interest in good music evidenced in the High School. We never fail to have one hundred or more students join our High School chorus. Last fall this group was divided so the Freshmen and Sophomores meet at one time and the Juniors and Seniors at another. Each group reports once a week.

More and more each year we realize that music is a powerful force in school living. Each child participates in some phase of the Music program, thereby making him a responsible contributing member of his group. Children's tensions are lessened as they relax and allow music to create in them a better climate for learning.

I would like to take this opportunity to thank you, Mr. Truell, Mr. McLean, and all of the faculty for your cooperation this past year.

Respectfully submitted,

RUTH C. WENTWORTH,
Vocal Music Supervisor

REPORT ON INSTRUMENTAL MUSIC

Mr. Harold A. Truell
Superintendent of Schools
Lancaster, New Hampshire
Dear Mr. Truell:

I am glad to submit my report on the Instrumental Music Program at the Lancaster High and Elementary Schools for the calendar year of 1958.

Our program has not varied greatly from that of previous years. Both senior and junior orchestras have held rehearsals on a rotating schedule, and all instrumental classes have been held during study periods. Our senior orchestra had thirty-six members up to the June graduation, while our junior orchestra had twenty-four. Six very valuable members were graduated last June. This is something that always happens, and that must be expected in high school work. When our

high school musicians get to their best, someone else gets them. Besides those who are graduated, we lost two other players this year. When school opened in September, ten more players were added to the senior orchestra. This gave us thirty-eight members, one of the largest orchestras we have ever had. The present junior orchestra is smaller than usual, because several of its members advanced to the senior group. We now have eighteen members in junior orchestra, but more students will undoubtedly be brought into this group during the year. The work in both senior and junior orchestras is going very well, and I am sure that we can look forward to normal improvement and development during the remainder of the year.

In April of 1958 our senior orchestra was well represented at both the New Hampshire All-State Concert in Manchester, and the All New England Concert Festival, at Dover, New Hampshire. These festivals provide a wonderful opportunity for our students to work under excellent conductors, and to compare their work with that of students from other schools. Many friendships are made that are usually lasting and very much worthwhile.

It might be well to mention a few facts about our method of giving instrumental instruction. Instrumental instruction is usually initiated in the fifth grade. However, in the case of unusually talented youngsters who come from musical homes, we sometimes accept them while in the fourth grade. This class instruction is carried on all through high school. There is no special charge for any of our instrumental classes, just as there is no special charge for other subjects taught in our schools. The only expense the parents have to bear is to furnish an instrument and the music to be used by their children. It is also very important that parents cooperate with the music department, and insist that their children do the necessary amount of home practice. Without this cooperation very little can be accomplished.

I wish to take this opportunity to thank the school administration for their help and cooperation with the music department during the past year.

Respectfully submitted,

GARDNER E. WENTWORTH

**ANNUAL REPORT OF DISTRICT TREASURER
SUMMARY**

Cash on hand June 30, 1957	\$ 4,993.85
Received from Selectmen, current appropriation	158,295.72
Received from Trust Funds	97.13
Received from State Treasurer (State Aid)	25,850.92
Received from State Treasurer (Federal Aid)	3,911.55
Received from Tuitions	11,850.75
Received from all other sources	775.56

Total amount available for fiscal year	\$205,775.48
Less school orders paid	202,833.21

Cash on hand June 30, 1958	\$ 4,942.27
ASSETS	
Total Assets	\$ 7,186.02
Excess of Liabilities over Assets	126,851.10

	\$134,037.12
LIABILITIES	
Total Liabilities	\$134,037.12

Audit Report

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

SUMMARY OF FINDINGS AND RECOMMENDATIONS

August 21, 1958

The School Board
Lancaster School District
Lancaster, New Hampshire

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Lancaster School District for the fiscal year ended June 30, 1958, which was made by this Division in accordance with the vote of the District. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the School Board and the School District Treasurer.

FINANCIAL STATEMENTS

Comparative Balance Sheets: (Exhibit A)

Comparative Balance Sheets as of June 30, 1957 and June 30, 1958, are presented in Exhibit A. As indicated therein, the Net Debt decreased by \$13,822.80 during the fiscal year ended June 30, 1958.

Analysis of Change in Financial Condition: (Exhibit B)

An analysis of the change in financial condition of the School District during the fiscal year is made in Exhibit B, with the factors which caused the change indicated therein.

Comparative Statements of Appropriations and Expenditures

—Estimated and Actual Revenues: (Exhibits C & D)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended June 30, 1958, are presented in Exhibits C & D. As indicated by the Budget Summary (Exhibit D), a revenue surplus of \$4,593.43, plus a net unexpended balance of appropriations of \$106.09, resulted in a net budget surplus of \$4,699.52.

Summary of Receipts and Expenditures: (Exhibit E-1)

A summary of receipts and expenditures for the fiscal year ended June 30, 1958, made up in accordance with the uniform classification of accounts, is included in Exhibit E-1. Proof of the Treasurer's balance as of June 30, 1958, is included in

Exhibit E-2.

Statement of Bonded Debt: (Exhibit F)

A statement of the bonded indebtedness of the School District as of June 30, 1958, showing annual debt service requirements, is contained in Exhibit F.

GENERAL COMMENTS

Current Surplus:

It is noted that the current financial condition of the School District changed from a current surplus of \$5,326.10 to a current surplus of \$7,148.90, during the fiscal year as shown herewith:

	June 30, 1957	June 30, 1958
Total Assets	\$5,568.85	\$7,186.02
Current Liabilities	242.75	37.12
	<hr/>	<hr/>
Current Surplus	\$5,326.10	\$7,148.90

Conclusion:

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the School District.

We extend our thanks to the officials of the Lancaster School District for their assistance during the course of the audit.

Yours very truly,

HAROLD G. FOWLER

Director, Div. of Municipal
Accounting, State Tax Comn.

Joseph W. Boudreau, Auditor
Laurence M. Bean, Accountant

**DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION**

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the Lancaster School District for the fiscal year ended June 30, 1958. In our opinion, the Exhibits included herewith reflect the true financial condition of the School District on June 30, 1958, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER

Director, Div. of Municipal
Accounting, State Tax Comn.

Joseph W. Boudreau, Auditor
Laurence M. Bean, Accountant

Budget for 1959-1960

	Expended 1957-1958	Adopted Budget 1958-1959	Proposed Budget 1959-1960
Administration:			
Salaries of Dist. Officers \$	477.50	\$ 477.50	\$ 732.50
Supt's Salary (Local Share)	2,587.50*	2,443.75	2,465.00
Tax for			
State Wide Supervision	1,498.00	1,548.00	1,614.00
Salaries of Other			
Administrative Personnel	4,198.50	5,276.25	3,597.00
Supplies & Expenses	3,172.30	2,551.50	3,381.50
 Instruction:			
High School Teachers' & Principal's Salaries			
	43,366.66	55,825.00	66,075.00
Elementary Teachers' & Principal's Salaries			
	69,496.30	71,575.00	61,775.00
Books & Other			
Instructional Aids—High	994.14	1,225.00	1,225.00
Books & Other			
Instructional Aids—Elem.	1,342.29	1,525.00	1,525.00
Scholars' Supplies—High	2,816.62	2,625.00	2,750.00
Scholars' Supplies—Elem.	3,173.96	3,125.00	3,250.00
Salaries of Clerical Assistants—High			
		400.00	400.00
Salaries of Clerical Assistants—Elem.			
		400.00	400.00
Supplies and Other Expenses—High			
	226.44	400.00	500.00
Supplies and Other Expenses—Elem.			
	411.90	325.00	450.00
 Operation of School Plant:			
Salaries of Custodians—High			
	3,258.27	3,450.00	3,554.00
Salaries of Custodians—Elem.			
	3,437.37	3,660.00	3,554.00
Fuel or Heat—High	2,943.40	3,750.00	3,750.00
Fuel or Heat—Elem.	4,519.33	3,750.00	3,750.00
Water, Light, Supplies and Expenses—High			
	2,476.84	2,425.00	2,425.00
Water, Light, Supplies and Expenses—Elem.			
	2,493.43	2,425.00	2,425.00

	Expended 1957-1958	Adopted Budget 1958-1959	Proposed Budget 1959-1960
Maintenance of School Plant:			
Repairs and Replacements—High	2,230.58	2,500.00	1,750.00
Repairs and Replacements—Elem.	1,570.81	2,500.00	1,750.00
Auxiliary Activities:			
Health Supervision—High	710.06	375.00	1,425.00
Health Supervision—Elem.	1,825.87	400.00	1,425.00
Transportation—High	5,391.11	3,900.00	6,932.45
Transportation—Elem.	6,328.69	7,800.00	5,977.15
Tuition—High	193.75	300.00	300.00
Tuition—Elem.	101.48	300.00	300.00
Special Activities—High	44.87	150.00	150.00
Special Activities—Elem.	44.86		
Fixed Charges:			
Retirement and Social Security—High	3,223.45	3,955.83	4,376.23
Retirement and Social Security—Elem.	4,385.39	4,726.69	4,768.43
Insurance—High	839.92	900.00	900.00
Insurance—Elem.	839.93	900.00	900.00
Capital Outlay:			
Additions & Improvements—High			3,000.00
Additions & Improvements—Elem.			3,000.00
New Equipment—High	689.29	500.00	3,000.00
New Equipment—Elem.	1,974.84		
Principal of Debt:			
Principal of Debt	12,000.00	12,000.00	12,000.00
Interest on Debt	2,800.00	2,560.00	2,330.00
	<u>\$198,085.65</u>	<u>\$212,949.52</u>	<u>\$223,882.26</u>

*Superintendent's Salary of \$7,250.00 was proportioned as follows: Carroll, \$495.00; Lancaster, \$2,587.50; Whitefield, \$1,417.50 and State Share, \$2,750.00.

Superintendent's Travel: Carroll, \$121.00; Lancaster, \$632.50; Whitefield, \$346.50.

REVENUE

	Actual Receipts 1957-1958	Estimated Receipts 1958-1959	Estimated Receipts 1959-1960
Balance			
(actual or estimated)	\$ 4,993.85	\$ 50.00	\$ 150.00
State Aid	25,850.92	25,850.92	27,211.54
Federal Aid	3,911.55	1,400.00	800.00
Trust Funds	97.13	90.00	90.00
High School Tuition	9,841.75	9,500.00	11,500.00
Elementary School Tuition	1,967.00		
Other	426.92	200.00	200.00
<hr/>			
Total Receipts Other Than			
Property Taxes	\$ 47,089.12	\$ 37,090.92	\$ 39,951.54
District Assessment Raised Or			
To Be Raised By			
Property Taxes	158,295.72	175,858.60	183,930.72
<hr/>			
Total Appropriation Voted by			
School District	\$205,384.84	\$212,949.52	\$223,882.26

School Warrant

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Lancaster qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said Lancaster on the nineteenth day of March, 1959, at seven-thirty o'clock in the evening to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one Member of the School Board from the former Town (rural) School District for the ensuing three years.
4. To choose one Member of the School Board from the former Union (village) School District for the ensuing three years.
5. To choose a Treasurer for the ensuing year.
6. To hear the reports of Agents, Auditors, Committees, or Officers heretofore chosen, and pass any vote relating thereto.
7. To choose Agents, and Committees in relation to any subject embraced in this warrant.
8. To see if the town will vote to have the New Hampshire State Tax Commission audit the school district financial books for the school year 1958-1959.
9. To see if the District will vote to accept from the State of New Hampshire such grants as the State may make to the District upon the basis of the number of pupils taking part in the driver training program, and to authorize the School Board to use such grants to help defray the expense of the driver training program within a period of one year from the date of this vote.
10. To see what sum of money the district will raise and appropriate for the support of schools, for salaries of school district officials and agents, and for the payment of statutory obligations of the district, and to authorize the application against said appropriation of such sums as are esti-

mated to be received from the state equalization fund together with other income; the School Board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the town.

Given under our hands at said Lancaster this twenty-ninth day of January, 1959.

WALTER D. HINKLEY
Chairman
ROLAND H. WHITE
GRACE M. LEE
CLIFFORD R. GRAY
ROBERT D. HILLIARD
DR. DAVID M. CLEASBY

School Calendar 1959-1960

Term	Begins	Ends
Fall Term	Sept. 9, 1959	Dec. 18, 1959
Winter Term	Jan. 4, 1960	Feb. 19, 1960
Spring Term	Feb. 29, 1960	April 22, 1960
Summer Term	May 2, 1960	June 18, 1960

Teachers' Convention	October 15-16, 1959
Thanksgiving Recess	November 26-27, 1959
Good Friday	April 14, 1960
Memorial Day	May 30, 1960

*Forest Fire Prevention
Is Everybody's
Business . . .*



1958 RECORD

Number of Fires

None

Acreage Burned

None

TOWN TELEPHONE DIRECTORY

Town Manager	Donald E. Crane	8-3391
Town Clerk and Treasurer,	Dorothy H. Cross	8-3391
Town Accountant and Fire Precinct Treasurer	Donna P. Young	8-3391
School Department		8-4842

Emergency Numbers

Police Department	8-4402
Fire Department	8-4830
Civil Defense	8-3391