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TOWN OF PITTSFIELD NEW HAMPSHIRE 1984 ANNUAL REPORT



ANNUAL REPORTS

of the

TOWN OFFICERS

PITTSFIELD
NEW HAMPSHIRE

For the Year ending
DECEMBER 31, 1984

PRINTED BY PITTSFIELD PRINTING

TYPESET BY THE SELECTMEN'S OFFICE

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TOWN OFFICES  
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MODERATOR
Henry F. Stapleton

TRUSTEES OF CARPENTER LIBRARY
Sybil G. Pease
Agnes I. Ring
Ralph Van Horn

SUPERVISORS OF CHECKLIST
Frances A. Maraton
Roberta Maxfield
Arnold Wells

BOARD OF FIRE WARDS
Frederick T. Haast
Dana R. Flanders
Douglas N. Stevens

SELECTMEN
Floyd J. Carson
Saverio Buatti
Leo W. Fraser, Jr.

FOREST FIRE WARDEN
Frederick T. Haast

TOWN TREASURER
Sandra M. Maraton

ROAD AGENT
Gordon W. Foss

TOWN CLERK - TAX COLLECTOR
Elizabeth A. Haast

CHIEF OF POLICE
David B. Greenwood, Sr.

TRUSTEES OF TRUST FUNDS
Ogden H. Boyd, Sr.
George E. Holloway
John H. Perkins

SPECIAL POLICE OFFICERS
George L. Gorman
James E. Smith
Edward G. Blaiss
Eddie Watson

AUDITORS
Teresa L. Flanders
Marsha A. DuMont
Stephen J. Adams

ANIMAL CONTROL OFFICER
Phillip G. Brooks

TOWN COUNSEL
Frederick T. Greenhalge, Esquire

ADMINISTRATIVE STUDY COMMITTEE
Nancy E. Pethic
Martha J. Donovan
William S. Freeze
William P. Fraser
Willard Bishop

REPRESENTATIVES TO THE GENERAL COURT
James H. Pannell, Canterbury
Linwood A. Rogers, Canterbury
Leo W. Fraser, Jr., Pittsfield

SEWER COMMITTEE
Jon F. Lebrun
Robert E. Foss
Maurice H. Wells

BUDGET COMMITTEE	TERM EXPIRES
Chester T. Francia	1985
Carol L. Grainger	1985
Kenneth E. Garland	1985
David J. Pollard	1985
Wilbur S. Maxfield	1986
Roland A. Drolet	1986
Elsie M. Morse	1986
Shiela Fries	1986
Barbara M. Clark	1987
Marsha A. DuMont	1987
James P. Ryan	1987
Stephen J. Adams	1987
John E. Genest, Sr.	School Board Representative
Floyd J. Carson	Board of Selectmen Representative

PLANNING BOARD	TERM EXPIRES
Steven A. Davis	3/85
Willia E. Pethic	3/85
John W. Barto	3/86
Daniel S. Coolidge	3/86
Arnold L. Wells	Alternate
Leo W. Fraser, Jr.	Board of Selectmen Representative

WARRANT
TOWN OF PITTSFIELD
STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Pittsfield, the County of Merrimack in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the VFW, located on Elm Street, in said Pittsfield on Tuesday, the TWELFTH day of MARCH, 1985, at TEN of the clock in the forenoon and at the GREENLEAF AUDITORIUM at EIGHT of the clock in the evening to act upon the following subjects:

ARTICLE #1. To choose all necessary Town Officers for the year ensueing. (Polls shall open at 10:00 AM and not close before 6:00 PM)

ARTICLE #2. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend money from the State, Federal or any other Governmental unit or private source which becomes available during the year in accordance with the provisions set forth in RSA 31:95-b. Such authorization to include the purchase of property with the aforementioned funds.

ARTICLE #3. To see if the Town will vote to authorize the Selectmen to sell, rent, or lease any or all property acquired by Tax Collector's Deeds, or any other source, and to administer said property as they deem in the best interests of the Town.

ARTICLE #4. To see if the Town will vote to authorize prepayment of property taxes and to authorize the Tax Collector to accept prepayments as provided by RSA 80:52-a.

ARTICLE #5. To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of 1985 taxes, the same to be repaid with that year levy.

ARTICLE #6. To see if the Town will vote to appropriate the sum of \$1000 for the purpose of further development of the east side of the Forest B. Argue Memorial Pool as a family picnic/recreation area.

ARTICLE #7. To see if the Town will vote to appropriate and authorize the withdrawal from Federal Revenue Sharing Funds for use as set-offs against budgeted appropriations for the following specific purposes and in amounts indicated herewith or take any action hereon:

Police Cruiser	\$ 6,000
Highway Sander	\$ 7,200
Salt Shed	\$ 5,000
Capital Reserve -Highway Equipment	\$10,000
Capital Reserve -Fire Apparatus	\$15,000

	\$43,200

ARTICLE #8. To see if the Town will vote to authorize the establishment of a Capital Reserve Fund for fire apparatus in the amount of \$15,000 contingent upon the approval of the use of Revenue Sharing Funds.

ARTICLE #9. To see if the Town will vote to appropriate and authorize the withdrawal from established capital reserve funds for use as set-offs against budgeted appropriations for the following specific purposes and in amounts indicated herewith:

Police Cruiser	\$ 6,000
Municipal Offices Planning	\$14,000

	\$20,000

ARTICLE #10. To see if the Town will vote to raise and appropriate the sum of money recommended by the Budget Committee to defray Town expenses for the year ensuing or pass any motion related thereto.

ARTICLE #11. To see if the Town will vote to enact the following as an ordinance to promote the health and welfare of the residents of the Town:

1. DEFINITIONS For the purpose of this Ordinance, the following words and phrases shall have the meaning ascribed to them in this section:

Building Inspector -- The Selectmen of the town or their duly appointed agent.

Dwelling -- Dwelling shall mean any building, structure, trailer, mobile-home or camp or part thereof, used and occupied for human habitation or intended to be so used and includes any appurtenances belonging thereto or usually enjoyed therewith.

Mobile home -- A mobile home means a dwelling equipped, or originally equipped, with axles and/or readily movable to another location. Whether or not the unit is jacked or blocked up or placed upon a foundation so as to be immobile, it shall nevertheless be governed by this Ordinance.

Trailer -- Trailer shall mean any vehicle used or so constructed as to permit its being used as a conveyance on the public streets and highways and duly licensed as such, and constructed in such a manner as will permit occupancy thereof as a dwelling or sleeping place for one or more persons. A trailer under this Ordinance shall also mean Tent Trailers, Truck Campers or other sleeping facilities other than a mobile home and/or what normally constitutes a permanent dwelling unit.

2. DWELLINGS -- Water Supply and Pollution Control Commission Permits. No dwelling within the town of Pittsfield shall be occupied until a construction permit and operation permit for the septic system issued by the Water Supply and Pollution Control Commission has been filed with the Building Inspector or if said dwelling is to be attached to the municipal sewer system, proof of such connection has been provided to the Town.

3. MOBILE HOMES -- Water Supply and Pollution Control Commission Permits A permit to place or occupy a mobile home within the Town of Pittsfield shall not be issued until a construction permit issued by the Water Supply and Pollution Control Commission has been filed with the Building Inspector or if said mobile home is to be attached to the municipal sewer system, proof of such connection has been provided to the Town. Nor shall a permit be issued to place or occupy a mobile home within the Town of Pittsfield so long as the applicant is in violation of any statute or town regulation or ordinance relating to mobile homes. No mobile home shall be occupied until an operation permit is issued by the aforementioned agency and filed with the building inspector where the mobile home is not served by the municipal system or until such proof has been provided to the town where the mobile home is served by the municipal system.

4. SEASONAL USES Individual mobile homes or trailers used for seasonal or

recreational dwelling purposes, being maintained, established, stationed, or parked for a period in excess of forty-five days within the Town of Pittsfield shall require written approval from the Health Officer prior to construction or operation of sewage systems not requiring approval from the New Hampshire Water Supply and Pollution Control Commission, i.e., self-contained toilets without running water, including privies and portable chemical toilets. No mobile home or trailer shall be occupied for seasonal use until said written approval by the Health Officer has been provided to the town by the applicant.

5. APPROVAL BY HEALTH OFFICER If, in the opinion of the Health Officer and the Board of Health, conditions exist, such as poor soil conditions or terrain that would not allow obtaining an operating permit from the Water Supply and Pollution Control Commission, the Health Officer may issue a written approval for an alternate method of waste disposal that would meet then current available Water Supply and Pollution Control Commission standards. Such approval shall be in lieu of and an operating permit issued by the Water Supply and Pollution Control Commission.

6. OCCUPANCY PERMIT Upon complying with the above applicable requirement, the Board of Selectmen shall issue a non-transferable Occupancy Permit to the applicant for the dwelling or mobile home concerned. No dwelling or mobile home shall be occupied until said permit is issued.

7. Penalty Construction, placement or occupancy of a dwelling or mobile home in violation of this ordinance shall be subject to a fine of Ten Dollars (\$10.00) per day, each day constituting a separate violation, commencing upon receipt by the violator of notice of such violation and intent to invoke the penalty sent to the violator by certified mail, return receipt requested by the building inspector.

8. Effective Date This ordinance shall become effective upon its passage.

ARTICLE #12. To see if the Town will vote to accept the following Trust Funds for perpetual care of the following lots at Floral Park Cemetery:

Kelley-Carr Lot by Dorothy Kelley	\$200
John D. Sherburne Lot by Maxine Feero	\$300
Goss-Fischer Lot by Diana Fischer	\$250

ARTICLE #13. To see if the Town will vote by secret ballot to have the Road Agent position be elected by the voters for period of two years in lieu of being appointed by the Selectmen. [BY PETITION]

ARTICLE #14. To see if the Town will vote to authorize the Pittsfield Volunteer Fire Department to replace the 1948 American LaFrance ladder truck, at no cost to the town, which was accepted at the March 11, 1980 town meeting.

ARTICLE #15. To see if the Town will vote to have the members of the budget committee, consisting of nine (9) members, elected as provided by NH RSA 32:2.

ARTICLE 16. To see if the Town will vote to amend the Mobile Home Ordinance adopted on April 3, 1973 as follows:

By adding the following new sections:

3.9.2.3 Other than is provided in Section 3.9.5, No mobile home or trailer shall be maintained, established, stationed or parked outside of a mobile home park or trailer park except on a lot, which shall contain at least one acre and which shall be separate from all other lots containing a dwelling structure.

3.9.5 The Planning Board may grant a special temporary permit, not to exceed six months, for the maintenance of a mobile home or trailer upon a lot for

dwelling purposes during the construction of a permanent dwelling structure thereon, upon terms and conditions as the Planning Board may direct.

3.10.4 The Planning Board may grant a permit to any applicant based upon a variance of the provisions of this Ordinance as justice may require, provided that the applicant has substantially complied with the terms of the Ordinance.

3.10.5 The Planning Board may delegate to the Board of Selectmen or its designee, the processing of applications, fees and communications with applicants.

By adding the following sentence to the end of Section 3.10.3:

Any applicant may, in writing, waive the sixty-day requirement for action upon an application.

ARTICLE #17. To transact any other business which may legally come before this meeting.

Given under our hands and seal this 20th day of February, in the year of our lord, Nineteen Hundred Eighty Five.

Floyd J. Carson, Selectman

Saverio Buatti, Selectman

Leo W. Fraser, Jr., Selectman

A true copy of warrant attest:

Floyd J. Carson, Selectman

Saverio Buatti, Selectman

Leo W. Fraser, Jr., Selectman

1985 BUDGET
SOURCES OF REVENUES
~~~~~

|                                                      | Estimated<br>Revenues<br>1984<br>~~~~~ | Actual<br>Revenues<br>1984<br>~~~~~ | Selectm<br>Budget<br>1985<br>~~~~~ | Est<br>Revenues<br>1985<br>~~~~~ |
|------------------------------------------------------|----------------------------------------|-------------------------------------|------------------------------------|----------------------------------|
| <b>TAXES</b><br>~~~~~                                |                                        |                                     |                                    |                                  |
| Resident Taxes                                       | 15,000                                 | 12,820.00                           | 16,000                             | 16,000                           |
| National Bank Stock Taxes                            | 80                                     | 62.80                               | 10                                 | 10                               |
| Yield Taxes                                          | 2,000                                  | 1,790.28                            | 2,000                              | 2,000                            |
| Interest & Penalties on Taxes                        | 30,000                                 | 38,292.90                           | 35,000                             | 35,000                           |
| Resident Tax Penalties                               | 250                                    | 265.00                              | 200                                | 200                              |
| Miscellaneous-Yield Tax Penalties                    | 50                                     | 2,656.50                            |                                    |                                  |
| <br><b>INTERGOVERNMENTAL REVENUES-STATE</b><br>~~~~~ |                                        |                                     |                                    |                                  |
| Shared Revenue-Block Grant                           | 54,800                                 | 52,292.00                           | 53,000                             | 53,000                           |
| Highway Block Grant                                  | 40,148                                 | 40,185.92                           | 45,948                             | 45,948                           |
| State Aid Water Pollution Projects                   | 56,239                                 | 56,239.00                           | 69,272                             | 69,272                           |
| Business Profits Tax                                 | 95,000                                 | 98,304.39                           | 97,000                             | 97,000                           |
| <br><b>LICENSES AND PERMITS</b><br>~~~~~             |                                        |                                     |                                    |                                  |
| Motor Vehicle Permit Fees                            | 85,000                                 | 122,259.00                          | 110,000                            | 122,000                          |
| Dog Licenses                                         | 1,600                                  | 1,442.30                            | 1,500                              | 1,500                            |
| Business Licenses, Permits & Filing Fee              | 3,000                                  | 2,304.00                            | 4,500                              | 4,500                            |
| <br><b>CHARGES FOR SERVICES</b><br>~~~~~             |                                        |                                     |                                    |                                  |
| Income from Departments                              | 6,375                                  | 22,754.10                           | 14,690                             | 14,690                           |
| <br><b>MISCELLANEOUS REVENUES</b><br>~~~~~           |                                        |                                     |                                    |                                  |
| Interest on Deposits                                 | 9,000                                  | 12,977.03                           | 12,000                             | 12,000                           |
| Sale of Town Property                                | 1,000                                  | 1,240.00                            | 1,000                              | 1,000                            |
| Income From Trusts Funds                             | 500                                    | 0.00                                | 635                                | 635                              |
| <br><b>OTHER FINANCING SOURCES</b><br>~~~~~          |                                        |                                     |                                    |                                  |
| Income from Water and Sewer Departments              | 69,205                                 | 59,852.10                           | 71,997                             | 71,997                           |
| Withdrawal from Capital Reserve                      |                                        |                                     | 20,000                             | 20,000                           |
| Revenue Sharing Fund                                 | 45,500                                 | 44,111.04                           | 43,200                             | 43,200                           |
|                                                      | -----                                  | -----                               | -----                              | -----                            |
| <b>TOTAL REVENUES</b>                                | 514,747                                | 569,848.36                          | 597,952                            | 609,952                          |



BUDGET FOR 1985  
FOR THE TOWN OF PITTSFIELD, N.H.  
~~~~~

	Approp. 1984 ~~~~~	Selectm Budget 1985 ~~~~~	Recomm. 1985 ~~~~~	Not Recomm. 1985 ~~~~~
GENERAL GOVERNMENT ~~~~~				
Town Officers Salary	44,131	48,204	47,144	1,060
Town Officers Expenses	16,440	13,875	13,875	
Election & Registration Expenses	1,030	1,790	1,790	
Cemeteries	300	300	300	
General Government Buildings	8,300	15,795	16,695	
Planning & Zoning	300	200	200	
Legal Expenses	5,100	5,100	5,100	
PUBLIC SAFETY ~~~~~				
Police Department	59,962	80,094	78,594	1,500
Fire Department	25,215	26,550	25,750	800
Civil Defense	100	100	100	
Building Inspection Housing Stand.	500	6,200	6,200	
Dog & Animal Control	1,675	1,275	1,275	
HIGHWAYS, STREETS, & BRIDGES ~~~~~				
Town Maintenance	112,315	121,336	116,336	5,000
General Highway Department Expenses	34,050	29,550	29,550	
Street Lighting	19,000	19,000	19,000	
Care of Trees	2,050	2,900	2,900	
Asphalt Road Sealing	18,000	18,000	18,000	
Snow Removal	4,000	4,000	4,000	
Sidewalk Construction	5,000	10,000	10,000	
Highway Subsidy	30,000	45,948	45,948	
SANITATION ~~~~~				
Solid Waste Disposal Incinerator	26,135	28,553	28,553	
Storm Sewer	4,750	7,500	7,500	
Town Dump & Stump Dump	2,300	2,300	2,300	
WELFARE ~~~~~				
General Assistance	10,000	10,000	10,000	
Old Age Assistance	700	700	700	
Aid to the Disabled	3,000	5,090	5,090	
Nursing Care	5,800	9,215	9,215	
Compensation	1,200	1,250	1,250	

	Approp.	Selectm Budget	Recomm.	Not Recomm.
	1984	1985	1985	1985
	~~~~~	~~~~~	~~~~~	~~~~~
<b>CULTURE AND RECREATION</b>				
~~~~~				
Library	13,100	13,050	13,050	
Parks & Recreation	6,566	7,712	7,712	
Patriotic Purposes	400	535	535	
DEBT SERVICE				
~~~~~				
Principal of Long-Term Bonds & Notes	45,000	60,000	60,000	
Interest Expenses-Long-Term Bonds & Notes	61,447	58,935	58,935	
Interest Expenses-Tax Anticipation Notes	5,000	9,000	9,000	
<b>CAPITAL OUTLAY</b>				
~~~~~				
Highway Truck-1 ton 4X4	20,000			
Audit-1984	5,000			
Police Cruiser		12,500	12,500	
Sander		7,200	7,200	
Salt Shed		5,000	5,000	
Town Hall Planning		14,000	14,000	
F.B. Argue Memorial Pool Improvements		1,000	1,000	
OPERATING TRANSFERS OUT				
~~~~~				
Payments to Capital Reserve Funds	10,000	10,000	10,000	
Municipal Bldg. - Renovation/Const.	7,000			
Police Cruiser	3,500	3,500	3,500	
Fire Apparatus		15,000	15,000	
<b>MISCELLANEOUS</b>				
~~~~~				
Municipal Water Department Pitts. Aqueduct	35,292	35,765	36,431	
Municipal Sewer Department	69,205	71,898	71,898	
F.I.C.A. Retirement & Pension Contribution	23,675	33,333	31,821	1,512
Insurance	20,855	22,866	22,866	
Community Action Program	1,042	1,105	1,105	
TOTAL APPROPRIATIONS	768,435	897,224	888,918	9,872

STATEMENT OF BONDED DEBT
 ~~~~~

| BANK                          | MATURITY  | PRINCIPAL | INTEREST |
|-------------------------------|-----------|-----------|----------|
| <hr/>                         |           |           |          |
| N.H. Municipal Bond Bank      |           |           |          |
| Wastewater Treatment Facility | 1985      | 40,000    | 53,760   |
|                               | 1986-2007 | 880,000   | 589,380  |
|                               |           | <hr/>     | <hr/>    |
|                               |           | 920,000   | 643,140  |
| <br>                          |           |           |          |
| Highway Garage                | 1985      | 20,000    | 5,175    |
|                               | 1986      | 20,000    | 3,935    |
|                               | 1987      | 20,000    | 2,595    |
|                               | 1988      | 15,000    | 1,155    |
|                               |           | <hr/>     | <hr/>    |
|                               |           | 75,000    | 12,860   |
| <br>                          |           |           |          |
| TOTAL DEBT                    |           | 995,000   | 656,000  |
|                               |           | <hr/>     | <hr/>    |

CURRENT USE REPORT  
 ~~~~~

Number of property owners granted Current Use exemptions	92.00	
Total number of acres exempted under current use	5591.29	
Number of acres taken out of current use	35.00	
	No. of Owners ~~~~~	No. of Acres ~~~~~
Farm Land	57	1048.32
Forest Land-Mixed	60	2721.32
Wildland-Unproductive	8	300.70
Wildland-Productive	27	1289.91
Wetland	18	226.04
Discretionary Easement	1	5.00

INVENTORY OF TOWN

	1982	1983	1984
	~~~~~	~~~~~	~~~~~
Land - Improved and Unimproved	9,578,735	9,586,970	9,645,860
Buildings	23,108,510	23,597,980	24,142,950
Public Water Utility (Privately Owned)	423,970	430,480	430,480
Public Utilities (Electric Plants)	637,880	637,880	637,880
Trailers and Mobile Homes	841,220	893,600	863,320
	-----	-----	-----
TOTAL VALUATION BEFORE EXEMPTIONS ALLOWED:	34,590,315	35,146,910	35,542,820
Elderly Exemptions	190,170	177,670	177,670
	-----	-----	-----
NET VALUATION ON WHICH TAX RATE IS COMPUTED	34,400,145	34,969,240	35,542,820
	=====	=====	=====

TAX RATE INFORMATION

	1982	1983	1984
	~~~~~	~~~~~	~~~~~
Net Town Appropriation	289,513	287,433	315,688
Net School Appropriation	948,065	1,020,280	1,073,259
County Tax Assessment	96,532	107,761	126,227
War Service Credits	15,450	16,800	16,400
Overlay	26,959	48,429	10,124
Less: Business Profits Tax	(96,834)	(98,119)	(98,304)
	-----	-----	-----
PROPERTY TAXES TO BE RAISED	1,279,685	1,382,584	1,443,394

TAX RATE

	1982	1983	1984
	~~~~~	~~~~~	~~~~~
School	25.60	27.22	28.26
Town	8.90	9.38	8.94
County	2.70	2.94	3.41
	-----	-----	-----
	37.20	39.54	40.61

SCHEDULE OF TOWN PROPERTY

Town Hall Land and Buildings	57,210
Furniture & Equipment	12,000
Libraries, Lands and Buildings	42,650
Furniture & Equipment	74,000
Police Department-Equipment	20,000
Fire Department, Lands and Buildings	158,670
Equipment	121,000
Highway Department, Lands and Buildings	125,320
Equipment	140,500
Parks, Commons and Playgrounds	120,070
Wastewater Treatment Plant	3,450,000
School, Lands and Buildings	1,054,480
Equipment	100,000
All Lands and Buildings Acquired through Tax Collector's Deed and Gifts	97,070
All other Property and Equipment Pittsfield Solid Waste Facility (1/4 share)	65,235
	-----
	5,638,205

REPORT OF TOWN TREASURER

~~~~~

GENERAL FUND

| | |
|--------------------------------|--------------|
| Cash on Hand January 1, 1984 | 254,437.14 |
| Receipts during year | 2,714,430.40 |
| | ----- |
| Less Selectmen's Vouchers Paid | 2,968,867.54 |
| | ----- |
| Balance December 31, 1984 | 180,268.54 |
| | ===== |

GENERAL FUND SAVINGS ACCOUNT

| | |
|-----------------------------|-------|
| Balance January 1, 1984 | 21.52 |
| Transferred to General Fund | 21.52 |
| | ----- |
| Balance December 31, 1984 | 0.00 |
| | ===== |

MEMORIAL FUND

| | |
|---------------------------|----------|
| Balance January 1, 1984 | 1,913.40 |
| Interest | 107.97 |
| | ----- |
| Balance December 31, 1984 | 2,021.37 |
| | ===== |

GEORGE BUNKER TRUST FUND

| | |
|---------------------------|----------|
| Balance January 1, 1984 | 4,928.94 |
| Deposits | 659.46 |
| Interest | 292.13 |
| | ----- |
| Balance December 31, 1984 | 5,880.53 |
| | ===== |

REVENUE SHARING

| | |
|---------------------------|-----------|
| Balance January 1, 1984 | 18,264.13 |
| Interest | 1,382.99 |
| Receipts | 36,827.00 |
| | ----- |
| Withdrawals | 44,111.04 |
| | ----- |
| Balance December 31, 1984 | 12,363.08 |
| | ===== |

FORESTRY RESERVE

| | |
|---------------------------|----------|
| Balance January 1, 1984 | 3,767.91 |
| Interest | 212.60 |
| | ----- |
| Balance December 31, 1984 | 3,980.51 |
| | ===== |

Respectfully Submitted,
Sandra M. Maraton, Treasurer

BALANCE SHEET
DECEMBER 31, 1984

ASSETS
~~~~~

CASH		
General Fund	180,268.54	
Revenue Sharing Fund	12,363.08	
Town Forest Reserve Account	3,980.51	
TRUST FUNDS IN CUSTODY OF SELECTMEN		
Bunker Trust Fund	5,880.53	
War Memorial Fund	2,021.37	
DUE FROM MUNICIPAL SEWER FUND	10,077.00	
INVENTORY - Fuels	5,022.49	
TAXES DUE ON PROPERTY TAX DEEDED TO TOWN	5,155.71	
UNREDEEMED TAXES		
Levy of 1983	75,327.99	
Levy of 1982	26,814.56	
UNCOLLECTED TAXES		
Levy of 1984	236,260.09	
Levy of 1983	7,591.15	
Levy of 1982	5,647.13	
Levy of 1981	4,273.07	
Levy of 1980	2,303.50	
TOTAL ASSETS	582,986.72	

LIABILITIES  
~~~~~

| | | |
|--|------------|-----------|
| SCHOOL DISTRICT APPROPRIATION PAYABLE | 430,505.00 | |
| ACCOUNTS PAYABLE | 1,250.06 | |
| ENCUMBERED APPROPRIATIONS | | |
| Highway Garage - Planning & Land Acquisition | 2,098.26 | |
| Parks & Recreation | 370.00 | |
| Municipal Sewer Fund | 4,300.00 | |
| Sidewalks | 5,000.00 | |
| Town Hall - Content Fire Damages | 6,974.56 | |
| Town Hall - Insurance Proceeds for building | 5,000.00 | 23,742.82 |
| YIELD TAX DEPOSITS | 5,321.36 | |
| REVENUE SHARING FUNDS | 12,363.08 | |
| FORESTRY RESERVE ACCOUNT | 3,980.51 | |
| TRUST FUNDS IN CUSTODY OF SELECTMEN | 7,901.90 | |
| TOTAL LIABILITIES | 485,064.72 | |
| EXCESS OF ASSETS OVER LIABILITIES | 97,922.00 | |

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

| Title of Appropriation | Appropriation | Receipt |
|-------------------------------------|-------------------|------------------|
| Town Office Compensation | 44,131.00 | |
| Town Office Expenditures | 16,440.00 | 153.00 |
| Election/Registration Expenses | 1,030.00 | |
| Town Hall/Other Bldgs. | 8,300.00 | 50.45 |
| Police Department | 59,962.00 | 5,644.05 |
| Fire Department | 25,215.00 | |
| Dog & Animal Control | 1,675.00 | 125.00 |
| Planning & Zoning | 300.00 | 728.48 |
| Civil Defense | 100.00 | |
| Care of Trees | 2,050.00 | |
| Insurance | 20,855.00 | 30.00 |
| Solid Waste Facility | 26,135.00 | 754.91 |
| Town Dump/Stump Dump | 2,300.00 | |
| Storm Sewer Maintenance | 4,750.00 | |
| Town Maintenance | 112,315.00 | 2,088.97 |
| Road (Re)Construction | 30,000.00 | |
| Asphalt Road Sealing | 18,000.00 | |
| Sidewalk Construction | 5,000.00 | |
| Snow Removal | 4,000.00 | |
| Street Lights | 19,000.00 | |
| General Exp/Equip Maintenance | 34,050.00 | |
| Library | 13,100.00 | |
| Welfare | 20,700.00 | 860.50 |
| Patriotic Purposes | 400.00 | |
| Recreation & Parks | 6,566.00 | 1,657.04 |
| Pittsfield Aqu. Co.-Hydrant | 35,292.00 | |
| Cemeteries | 300.00 | |
| Community Action Program | 1,042.00 | |
| Legal | 5,000.00 | |
| Town Administrative Study Committee | 100.00 | |
| Employees Benefits | 23,675.00 | 22.70 |
| Housing Standards Agency | 500.00 | 45.00 |
| Long Term Notes & Bonds-Prin. | 45,000.00 | |
| Long Term Notes & Bonds-Int. | 61,447.00 | 150.00 |
| Tax Antic Notes-Interest | 5,000.00 | |
| 1983 Financial Audit | 5,000.00 | |
| 1 Ton 4X4 Highway Truck | 20,000.00 | |
| Paymts to Capital Reserve | 20,500.00 | |
| Wastewater Treat Plant | 69,205.00 | |
| Totals | 768,435.00 | 12,310.10 |

FOR THE YEAR ENDED DECEMBER 31, 1984

| Total Available | Expenditures | Encumbered Balance | Unexpended (Overdraft) |
|-----------------|--------------|--------------------|------------------------|
| 44,131.00 | 43,515.42 | | 615.58 |
| 16,593.00 | 16,072.82 | | 520.18 |
| 1,030.00 | 1,351.49 | | (321.49) |
| 8,350.45 | 7,698.57 | | 651.88 |
| 65,606.05 | 68,564.95 | | (2,958.90) |
| 25,215.00 | 22,407.78 | | 2,807.22 |
| 1,800.00 | 1,477.85 | | 322.15 |
| 1,028.48 | 315.51 | | 712.97 |
| 100.00 | 0.00 | | 100.00 |
| 2,050.00 | 3,540.08 | | (1,490.08) |
| 20,885.00 | 19,978.34 | | 906.66 |
| 26,889.91 | 26,373.61 | | 516.30 |
| 2,300.00 | 2,131.38 | | 168.62 |
| 4,750.00 | 2,983.33 | | 1,766.67 |
| 114,403.97 | 124,009.52 | | (9,605.55) |
| 30,000.00 | 32,701.45 | | (2,701.45) |
| 18,000.00 | 17,934.38 | | 65.62 |
| 5,000.00 | 0.00 | 5,000.00 | 0.00 |
| 4,000.00 | 3,083.28 | | 916.72 |
| 19,000.00 | 17,790.92 | | 1,209.08 |
| 34,050.00 | 34,957.86 | | (907.86) |
| 13,100.00 | 13,100.00 | | 0.00 |
| 21,560.50 | 26,571.00 | | (5,010.50) |
| 400.00 | 332.38 | | 67.62 |
| 8,223.04 | 5,556.84 | | 2,666.20 |
| 35,292.00 | 35,292.00 | | 0.00 |
| 300.00 | 598.32 | | (298.32) |
| 1,042.00 | 1,042.00 | | 0.00 |
| 5,000.00 | 8,279.38 | | (3,279.38) |
| 100.00 | 0.00 | | 100.00 |
| 23,697.70 | 23,490.16 | | 207.54 |
| 545.00 | 2,631.27 | | (2,086.27) |
| 45,000.00 | 45,000.00 | | 0.00 |
| 61,597.00 | 61,596.96 | | 0.04 |
| 5,000.00 | 10,096.77 | | (5,096.77) |
| 5,000.00 | 4,200.00 | | 800.00 |
| 20,000.00 | 19,825.64 | | 174.36 |
| 20,500.00 | 20,500.00 | | 0.00 |
| 69,205.00 | 60,512.80 | | 8,692.20 |
| 780,745.10 | 785,514.06 | 5,000.00 | (9,768.96) |

PITTSFIELD SOLID WASTE FACILITY

CONSTRUCTION ACCOUNT

| | |
|--|-----------|
| Balance 12/31/83 | 27,106.27 |
| Interest Earned 1984 | 1,739.92 |
| | ----- |
| Purchase of New Loader | 28,846.19 |
| | 8,740.00 |
| | ----- |
| Balance in Construction Account 12/31/84 | 20,106.19 |
| Concord National Bank Savings | 32.97 |
| Concord National Bank Checking | 643.83 |
| Suncook Bank C/D # 48344600 | 19,429.39 |
| | ----- |
| | 20,106.19 |
| | ===== |

OPERATON ACCOUNT

| | |
|----------------------|------------|
| Balance 12/31/84 | 11,208.19 |
| RECEIPTS: | |
| Barnstead | 23,424.00 |
| Chichesterd | 14,420.00 |
| Epsom | 26,135.00 |
| Pittsfield | 26,135.00 |
| OTHER INCOME | |
| Burning | 75.00 |
| Cardboard | 1,906.65 |
| Refunds | 3,919.83 |
| Scraps | 270.00 |
| Tires | 112.60 |
| Interest on Checking | 721.25 |
| | ----- |
| | 97,119.33 |
| | ----- |
| Available Funds | 108,327.52 |
| | ===== |

PITTSFIELD SOLID WASTE FACILITY

BUDGET

| | 1984
BUDGET | 1984
EXPENSES | 1985
BUDGET |
|---------------------|----------------|------------------|----------------|
| Wages | 37,320 | 37,650.10 | 39,417.00 |
| F.I.C.A. | 1,411 | 1,449.53 | 1,557.00 |
| Repairs | 3,300 | 2,831.92 | 3,400.00 |
| Propane | 1,500 | 0.00 | 1,000.00 |
| Gas & Oil | 2,000 | 1,740.84 | 2,000.00 |
| Lights | 4,000 | 4,102.75 | 4,400.00 |
| Telephone | 300 | 279.60 | 300.00 |
| Parts & Supplies | 2,500 | 2,602.21 | 2,000.00 |
| Land Fill & Hauling | 28,800 | 26,817.49 | 32,000.00 |
| Rcd Keeping Aud | 1,200 | 1,200.00 | 1,200.00 |
| Tires | 600 | 0.00 | 400.00 |
| Insurance | 9,900 | 8,981.56 | 9,900.00 |
| Dozer Work | 5,000 | 1,524.91 | 3,000.00 |
| U.C. Fund | 1,000 | 355.03 | 500.00 |
| Contingency Fund | 5,000 | 0.00 | 5,000.00 |
| Postage | 90 | 40.00 | 90.00 |
| Association Dues | 1,000 | 1,100.00 | 1,200.00 |
| Misc. & Mileage | 200 | 230.92 | 300.00 |
| Freight | 0 | 0.00 | 400.00 |
| Advertising | 0 | 210.82 | 100.00 |
| Refractory Work | 0 | 8,000.00 | 0.00 |
| Site Work | 0 | 6,740.00 | 0.00 |
| New Fence | 0 | 2,150.00 | 0.00 |
| | 105,121 | 108,007.68 | 108,164.00 |

1984 Available Funds

108,327.52

1984 Expenses

108,007.68

Balance Operations Account

319.84

ACCEPTED 1985 Budget

108,164.00

Estimated Revenues

6,190.00

Amount to be Raised

101,974.00

| | POPULATION | PERCENT | 1985
PORTION | 1984
PORTION | DIFFERENCE |
|------------|------------|---------|-----------------|-----------------|------------|
| Barnstead | 2,625 | 26% | 26,513 | 23,431.00 | +3,082 |
| Chicheater | 1,584 | 16% | 16,316 | 14,420.00 | +1,896 |
| Epsom | 3,063 | 30% | 30,592 | 26,135.00 | +4,457 |
| Pittsfield | 2,849 | 28% | 28,553 | 26,135.00 | +2,418 |
| | 10,121 | 100% | 101,974 | | |

REPORT OF THE TRUST FUNDS OF THE

| DATE | NAME OF TRUST FUND | PURPOSE OF TRUST FUND | BALANCE
YEAR BEGIN | NEW
FUNDS |
|----------------------|-------------------------------|---|-----------------------|--------------|
| 1933 | Butler, Chas. & Mary | Carpenter Library Books | a 1,000.00 | |
| 1934 | Carpenter, Georgia | Carpenter Library Books | b 10,000.00 | |
| 1934 | Carpenter, Josiah | Carpenter Library Books | b 10,000.00 | |
| 1934 | Foot, Lizzie T. | Carpenter Library Books | a 3,100.00 | |
| 1937 | Lane, Ella | Pittsfield School Dist. | b 25,000.00 | |
| 1914 | Emerson, Berry | Pittsfield High School
Books & Apparatus | d 944.09 | |
| 1948 | Joy, James | Pittsfield High School
Teachers & Pupils | a 2,430.00 | |
| 1945 | Kent, Moody | PHS-Students | d 500.00 | |
| 1948 | Merrill, Thos. D. | PHS-Students | a 1,147.40 | |
| 1948 | French, Frances | PHS-Students | a 1,462.84 | |
| 1968 | Dist. Nursing Schol. | | | |
| 1970 | Grace Berry
McQueaten Fund | PHS-Students | e 6,505.47 | |
| 1949 | Green, Frank P. | Bandstand | f 100.00 | |
| 1948 | Pitts. Academy Fund | Pittsfield High School | a 4,219.18 | |
| 1950 | Bartlett, Capt. Asa. | Civil War Memor.
CW Vets Graves | m 1,150.00 | |
| 1961 | Hook, Margaret | Floral Park Cem. | a 17,399.77 | |
| 1972 | Sanderson, E.P. Fund | Education, Culture
Health & Welfare | h 681,617.08 | |
| 1973 | Mt. Calvary Trust | Mt. Calvary Cem. | i 2,000.00 | |
| 1976 | Argue, Dr. F.B. Fund | Medical Schol. Fund | j 2,600.00 | |
| 1978 | Quaker Cemetery | Quaker Cem. Maint. | k 5,000.00 | |
| 1981 | Pitts. Sled Dog Fund | Carpenter Library Books | i 522.63 | |
| 1981 | Capital Reserve Fund | Wastewater Plant | 5,000.00 | |
| 1982 | Capital Reserve Fund | Highway Equip-
Mun. Bldg. & Cruiaer | 12,220.69 | 40,000.00 |
| TOTAL SPECIAL FUNDS | | | 793,919.15 | 40,000.00 |
| TOTAL CEMETERY FUNDS | | | 119,595.05 | 850.00 |
| TOTAL ALL FUNDS | | | 913,514.20 | 40,850.00 |

- a NHSB 7.75% CD
- b MSB 9.5% CD
- c MSB 8% CD
- d NHSB 9.85% CD
- e NHSB 8.5% CD
- f NHSB 5.5% Savings
- g AM. SB 7.5% CD
- h AM. BK. TR. DIV.
- i NHSB 10.55%
- j NHSB 12% CD
- k NHSB 8% CD
- l NHSB 13.233% CD
- m AM. SB 14.35% CD

TOWN OF PITTSFIELD ON DECEMBER 31, 1984

| GAINS /
LOSSES
~~~~~ | BALANCE
YEAR END
~~~~~ | BALANCE
YEAR BEGIN
~~~~~ | INCOME
FOR YEAR
~~~~~ | EXPENDED
FOR YEAR
~~~~~ | BALANCE
YEAR END
~~~~~ |
|----------------------------|------------------------------|--------------------------------|-----------------------------|-------------------------------|------------------------------|
| | 1,000.00 | | 82.01 | 82.01 | |
| | 10,000.00 | | 977.19 | 977.19 | |
| | 10,000.00 | | 977.19 | 977.19 | |
| | 3,100.00 | | 254.25 | 254.25 | |
| | 25,000.00 | | 2,103.35 | 2,103.35 | |
| | 944.09 | | 100.34 | 100.34 | |
| | 2,430.00 | 10.00 | 215.94 | 225.94 | |
| | 500.00 | 133.19 | 59.85 | 70.00 | 123.04 |
| | 1,147.40 | 10.00 | 101.96 | 111.96 | |
| | 1,462.84 | 10.00 | 130.00 | 140.00 | |
| | 6,505.47 | 5,621.75 | 810.78 | 1,641.00 | 4,791.53 |
| | 100.00 | 66.26 | 9.42 | | 75.68 |
| | 4,219.18 | 10.00 | 374.94 | 384.94 | |
| | 1,150.00 | 173.89 | 179.84 | 80.00 | 273.73 |
| | 17,399.77 | 495.16 | 1,448.25 | 1,420.50 | 522.91 |
| 44,893.87 | 726,510.95 | 17,118.99 | 63,250.83 | 59,979.46 | 20,390.36 |
| | 2,000.00 | 2,088.53 | 322.33 | | 2,410.86 |
| | 2,600.00 | 513.17 | 313.94 | 350.00 | 477.11 |
| | 5,000.00 | 730.92 | 462.86 | 370.00 | 823.78 |
| | 522.63 | 12.11 | 42.58 | 54.69 | |
| | 5,000.00 | 3,235.42 | 780.53 | | 4,015.95 |
| | 52,220.69 | 4,618.21 | 3,374.88 | | 7,993.09 |
| ----- | ----- | ----- | ----- | ----- | ----- |
| 44,893.87 | 878,813.02 | 34,847.60 | 76,373.26 | 69,322.82 | 41,898.04 |
| | 120,445.05 | 61,495.42 | 18,387.09 | 8,218.00 | 71,664.51 |
| ----- | ----- | ----- | ----- | ----- | ----- |
| 44,893.87 | 999,258.07 | 96,343.02 | 94,760.35 | 77,540.82 | 113,562.55 |
| ===== | ===== | ===== | ===== | ===== | ===== |

CERTIFICATION

This is to certify that the information contained in this report is complete and correct to the best of our knowledge and belief.

George E. Holloway, Jr.
John H. Perkins, Jr.
Ogden H. Boyd, Sr.
Trustees

TRUSTEES OF TRUST FUNDS
 PITTSFIELD, NEW HAMPSHIRE
 ~~~~~

Financial Report of the E.P. Sanderson Trust Fund  
 For the Year Ending 10/31/84

Invested and Managed by the Amoskeag National Bank & Trust Company under direction of and with approval of the Trustees of Trust Funds, Pittsfield, N.H., in accordance with the will of E.P. Sanderson.

PRINCIPAL - ACCOUNT #50-0942-00

Initial Payment 7/14/72	500,000.00
Additional Payment 12/26/72	100,000.00
Additional Payment 11/28/73	70,000.00
Additional Payment 2/26/74	14,000.00
Additional Payment 2/26/75	627.37
	-----
Original Investment Total	684,627.37
Gains & Losses to date	-3,010.29
	44,893.87
	-----
Book Value 10/31/84	726,510.95
Market Value 10/31/84	805,109.46

INCOME - ACCOUNT #50-0942-77  
 ~~~~~

| | |
|----------------------------------|-----------|
| Balance 10/31/83 | 17,118.99 |
| Dividends & Interest to 10/31/84 | 63,250.83 |
| | ----- |
| Total Income | 80,369.82 |

EXPENDITURES
 ~~~~~

Pittsfield Historical Society	200.00
Pittsfield Area Arts Council	800.00
Concord Regional Visiting Nurse Assoc.	5,257.06
Center Barnstead F.D. Ambulance Service	10,425.00
Pittsfield School District	40,000.00
Compensation - Amoskeag Trust Co.	3,297.40
	-----
Total Expenditures	59,979.46
Balance of Income 10/31/84	20,390.36

George E. Holloway, Jr.  
 John H. Perkins, Jr.  
 Ogden H. Boyd, Sr.  
 TRUSTEES OF TRUST FUNDS



TAX COLLECTOR'S REPORT  
 ~~~~~

| ** DEBITS ** | 1984
LEVY
~~~~ | 1983
LEVY
~~~~ | PRIOR
YEAR
~~~~ |
|--|-----------------------|----------------------|-----------------------|
| UNCOLLECTED TAXES - 1/1/84 | | | |
| Property Taxes | | 240,756.04 | 419.62 |
| Resident Taxes | | 3,910.00 | |
| Land Use Change Taxes | | 1,518.70 | |
| Yield Taxes | | 1,952.26 | |
| Siel Road | | 425.56 | 425.56 |
| TAXES COMMITTED TO COLLECTOR | | | |
| Property Taxes | 1,428,797.60 | | |
| Resident Taxes | 16,470.00 | | |
| National Bank Stock Taxes | 62.80 | | |
| Land Use Change Taxes | 6,186.20 | | |
| ADDED TAXES | | | |
| Property Taxes | 6,608.73 | 3,016.55 | |
| Resident Taxes | 1,360.00 | | |
| Yield Taxes | | 3,502.63 | |
| INTEREST COLLECTED ON DELINQUENT
PROPERTY TAXES | | | |
| | 1,995.28 | 7,843.63 | 13.30 |
| PENALTIES COLLECTED ON RESIDENT TAXES | | | |
| | 63.00 | 209.00 | |
| TOTAL DEBITS | 1,461,543.61
===== | 263,134.37
===== | 858.48
===== |
| ** CREDITS ** | | | |
| REMITTANCES TO TREASURER
DURING FISCAL YEAR | | | |
| Property Taxes | 1,193,278.47 | 242,547.62 | 419.62 |
| Resident Taxes | 12,770.00 | 2,090.00 | |
| National Bank Stock Taxes | 62.80 | | |
| Yield Taxes | | 1,415.22 | |
| Siel Road | | 212.78 | 212.78 |
| Land Use Change Taxes | 6,186.20 | | |
| Interest Collected During Year | 1,995.28 | 7,843.63 | 13.30 |
| Penalties on Resident Taxes | 63.00 | 209.00 | |
| Tax Deeded To Town | 1,733.99 | | |
| ABATEMENTS MADE DURING YEAR | | | |
| Property Taxes | 9,093.78 | 1,224.97 | |
| Resident Taxes | 100.00 | | |
| UNCOLLECTED TAXES - 12/31/84 | | | |
| Property Taxes | 231,300.09 | | |
| Resident Taxes | 4,960.00 | 1,820.00 | |
| Land Use Chg. Tax | | 1,518.70 | |
| Siel Road | | 212.78 | 212.78 |
| Yield Tax | | 4,039.67 | |
| TOTAL CREDITS | 1,461,543.61
===== | 263,134.37
===== | 858.48
===== |

| ** DEBITS ** | 1982
~~~~ | 1981
~~~~ | 1980
~~~~ |
|----------------------------|--------------|--------------|--------------|
| UNCOLLECTED TAXES - 1/1/84 | | | |
| Resident Taxes | 4,240.00 | 4,050.00 | 1,570.00 |
| Yield Tax | 1,204.35 | 233.07 | 733.50 |
| Penalties on Resident Tax | 1.00 | 1.00 | |
| | ----- | ----- | ----- |
| TOTAL DEBITS | 5,445.35 | 4,284.07 | 2,303.50 |

| ** CREDITS ** | | | |
|------------------------------|----------|----------|----------|
| REMITTANCES TO TREASURER | | | |
| Resident Tax | 10.00 | 10.00 | |
| Resident Tax Penalties | 1.00 | 1.00 | |
| | ----- | ----- | ----- |
| | 11.00 | 11.00 | 0.00 |
| UNCOLLECTED TAXES - 12/31/84 | | | |
| Resident Tax | 4,230.00 | 4,040.00 | 1,570.00 |
| Yield Tax | 1,204.35 | 233.07 | 733.50 |
| | ----- | ----- | ----- |
| | 5,434.35 | 4,273.07 | 2,303.50 |
| TOTAL CREDITS | 5,445.35 | 4,284.07 | 2,303.50 |
| | ===== | ===== | ===== |

SUMMARY OF TAX SALES ACCOUNTS
~~~~~

** DEBITS **	1983 LEVY ~~~~	1982 LEVY ~~~~	1981 LEVY ~~~~
Balance of Unredeemed Taxes			
Beginning Fiscal Year		76,057.83	27,183.99
Taxes Sold to Town During			
Current Fiscal Year	103,461.11		
Interest Collected After Sale	1,040.20	7,692.49	7,167.59
	-----	-----	-----
TOTAL DEBITS	104,501.31	83,750.32	34,351.58
	=====	=====	=====

**CREDITS **			
REMITTANCES TO TREASURER			
Redemptions	26,365.68	47,390.47	24,944.61
Int & Costs after Sale	1,040.20	7,692.49	7,167.59
Deeded to Town during year	1,767.44	1,852.80	1,535.47
Unredeemed Taxes - 12/31/84	75,327.99	26,814.56	703.91
	-----	-----	-----
TOTAL CREDITS	104,501.31	83,750.32	34,351.58
	=====	=====	=====

Respectfully submitted,  
Elizabeth A. Haat, Tax Collector

STATEMENT OF PAYMENTS

TOWN OFFICE COMPENSATION	
Selectmen	3,200.00
Administrative Assistant	18,300.10
Town Clerk/Tax Collector	11,200.02
Town Treasurer	1,250.00
Trustees of Trust Funds	1,250.00
Secretary/Bookkeeper	8,115.30
Town Moderator	50.00
Auditors	0.00
Health Officer	150.00
	43,515.42
TOWN OFFICE EXPENDITURES	
Printing & Advertising	4,685.30
Telephone	1,050.26
Office Supplies	1,471.11
Postage	1,027.44
Equipment Maintenance	408.00
Dues & Subscriptions	918.98
Mileage	463.51
Miscellaneous	210.63
New Construction Appraisals	234.86
Data Processing	1,021.00
Tax Map Maintenance	750.00
TOWN CLERK / TAX COLLECTOR	
Printing & Advertising	346.37
Telephone	579.50
Office Supplies	114.68
Postage	1,080.70
Dues & Subscriptions	58.25
Registry Fees	525.80
Treasurer's Expenses	68.64
Trustees Expenses	54.25
New Office Equipment	1,003.54
	16,072.82
ELECTION/REGISTRATION EXPENSE	
Supervisors of Checklist	400.00
Ballot Clerks	120.00
Meals	270.00
Ballots & Supplies	561.49
	1,351.49
TOWN HALL & OTHER BUILDINGS	
Custodian	1,008.00
Town Clock	270.00
Supplies	838.47
Repairs	811.07
Electricity	1,210.69
Fuel Oil	1,905.47
Fire Station	110.45
Highway Garage	644.42
Library	900.00
Space Rental	0.00
	7,698.57
POLICE DEPARTMENT	
Police Chief	17,493.84

Police Patrolman	10,400.99
Part-time Officers	12,452.78
Jail/Prisoner Care	831.38
Security Officer	1,976.56
DWI Grant	3,360.00
Cruiser Maintenance	4,157.81
Gas & Oil	4,494.73
Mileage	260.25
Dispatch Service	6,944.60
Telephones	1,299.31
Radio Equipment Maintenance	1,333.24
New Equipment	467.24
Uniforms	1,130.39
Admin. Expenses & Equip.	1,789.30
Training	172.53
	-----
	68,564.95
<b>FIRE DEPARTMENT</b>	
Compensation/Training	5,693.35
Repairs - Apparatus	1,621.18
Gas/Diesel Fuel	1,224.09
Dispatch Service	3,457.00
Telephone	430.95
Alarm Upgrade	156.70
New Equipment	5,242.99
Supplies & Repairs	1,406.77
Snow Plowing	0.00
Electricity	1,947.55
Fuel Oil	1,227.20
Fire Prevention	0.00
	-----
	22,407.78
<b>DOG &amp; ANIMAL CONTROL</b>	
Compensation/Reimbursement	436.01
Mileage	166.64
New Equipment	375.20
N.H. Humane Society	500.00
	-----
	1,477.85
<b>PLANNING &amp; ZONING</b>	315.51
<b>CIVIL DEFENSE</b>	0.00
<b>CARE OF TREES</b>	
Tree Warden	50.00
Labor	691.08
Equipment	314.00
Tree Service	2,485.00
	-----
	3,540.08
<b>INSURANCE</b>	
Worker's Compensation	9,951.20
Property - Multi Peril	3,708.00
Town Officers' Bonds	914.00
Vehicle Liability	3,548.50
Employee Life Insurance	346.92
Fire Dept. Accident Insurance	136.50
Public Off. & Police Liab.	1,373.22
	-----
	19,978.34



SOLID WASTE FACILITY	26,373.61
TOWN DUMP/STUMP DUMP	
Labor	111.34
Equipment Rental	140.00
Rental of Dump	1,747.04
Fill	133.00
	-----
	2,131.38
STORM SEWER MAINTENANCE	
Labor	1,597.14
Equipment Rental	446.00
Outside Services	35.00
Supplies & Materials	905.19
	-----
	2,983.33
TOWN MAINTENANCE	
Labor	61,543.27
Equipment Rental	26,898.33
Outside Services	860.00
Sand & Gravel	20,877.29
Cold Patch & Hot Top	4,540.55
Salt	6,776.60
Culverts	1,041.16
Street Signs/Misc.	1,472.32
	-----
	124,009.52
ROAD (RE)CONSTRUCTION	
Labor	4,783.85
Equipment Rental	3,972.00
Outside Services	14,130.00
Sand/Gravel/Materials	9,815.60
	-----
	32,701.45
ASPHALT ROAD SEALING	
Labor	804.50
Equipment Rental	1,588.62
Outside Services	90.00
Supplies & Materials	15,451.26
	-----
	17,934.38
SIDEWALK CONSTRUCTION	
Labor	0.00
Equipment Rental	0.00
Outside Services	0.00
Supplies & Materials	0.00
	-----
	0.00
SNOW REMOVAL	
Labor	1,229.28
Equipment Rental	1,854.00
	-----
	3,083.28
STREET LIGHTS	17,790.92
GENERAL EXPENSE / EQUIPMENT MAINTENANCE	
EQUIPMENT MAINTENANCE:	
Grader	6,825.35
Backhoe	3,129.47
Sanders	1,355.38
Loader	1,937.59

Sidewalk Plow	672.66
Snow Plow	4,470.85
York Rake	0.00
Brush Saw	438.50
Mower	213.64
<b>GENERAL OVERHEAD:</b>	
Lubricants/Kerosene	740.27
Gas/Diesel Fuel	4,209.43
One Ton Truck	45.95
Supplies & Repairs	4,420.43
Miscellaneous	98.10
<b>NEW EQUIPMENT:</b>	
New Equipment	4,052.65
<b>UTILITIES:</b>	
Electricity	896.58
Fuel Oil	1,020.60
Telephone	430.41
	-----
	34,957.86
<b>LIBRARY</b>	13,100.00
<b>WELFARE</b>	
Compensation	1,200.00
General Assistance	10,351.98
Old Age Assistance	618.75
Nursing Care	7,663.27
Aid to Disabled	6,737.00
	-----
	26,571.00
<b>PATRIOTIC PURPOSES</b>	332.38
<b>RECREATION &amp; PARKS</b>	
Maintenance-Labor	369.00
Pool-Compensation	4,185.00
Pool-Repairs	16.00
Pool-Supplies	272.67
Pool-Electric/Telephone	84.70
Dustin Park-Electricity	629.47
Band Concerts	0.00
	-----
	5,556.84
<b>PITTSFIELD AQUEDUCT COMPANY - HYDRANT RENTAL &amp; MUNICIPAL SERVICES</b>	35,292.00
<b>CEMETERIES</b>	
Labor	598.32
Equipment	0.00
	-----
	598.32
<b>COMMUNITY ACTION PROGRAM</b>	1,042.00
<b>UNCLASSIFIED</b>	
Town Counsel	7,979.38
Town Admin. Study Comm.	0.00
Judgements	300.00
	-----
	8,279.38
<b>EMPLOYEES BENEFITS</b>	
F.I.C.A.	10,533.18

N.H. Retirement	7,468.37
Blue Cross/Blue Shield	5,214.61
Unemployment Compensation	274.00
	-----
	23,490.16
HOUSING STANDARDS AGENCY	
Printing & Advertising	58.40
Legal Expenses	2,572.87
	-----
	2,631.27
DEBT SERVICE-LONG TERM NOTES & BONDS	
PRINCIPAL	
Grader	0.00
Incinerator	0.00
Fire Station	5,000.00
Wastewater Treatment Plant	20,000.00
Highway Garage	20,000.00
	-----
	45,000.00
LONG TERM NOTES & BONDS	
INTEREST	
Fire Station	450.00
Wastewater Treatment Plant	55,060.00
Highway Garage	6,086.96
	-----
	61,596.96
TAX ANTIC NOTES-INTEREST	10,096.77
CAPITAL OUTLAY	
Highway Truck One Ton 4X4	19,825.64
Audit - 1983	4,200.00
	-----
	24,025.64
PAYMENTS TO CAPITAL RESERVE	
Highway Equipment	10,000.00
Munc. Bldg.-Renov./Const.	7,000.00
Police Cruiser	3,500.00
	-----
	20,500.00
WASTEWATER TREAT PLANT	
Comp-Plant Operator	16,912.48
Comp-Part-time	7,156.00
Committee	350.00
Automotive	304.23
Gasoline & Oil	457.61
Telephone	346.43
Telephone-Alarms	585.00
Chemical	1,945.20
Lab Equipment	243.98
Employees's Benefits	3,072.17

Parts & Supplies	2,552.71
User Charge Billing	762.99
Insurance-Vehicle	300.00
Insurance-Workers'a Comp.	1,245.68
Ins.-Flood & Multi Peril	968.00
Electricity-Treat. Plant	11,390.12
Fuel Oil-Treat. Plant	2,305.87
Electricity-Collection System	7,880.44
Fuel Oil-Collection Systems	0.00
COLLECTION SYSTEM MAINTENANCE	
Labor	569.44
Equipment Rental	546.00
Outside Services	553.95
Supplies	64.50
MAJOR Repair/Equip.	0.00
	-----
	60,512.80
 TOTAL CURRENT YEAR	 785,514.06
 PITTSFIELD SCHOOL DISTRICT	
83-84 Appropriations	512,992.00
84-85 Appropriations	642,754.00
 COUNTY TAX	 126,227.00
 PRIOR YEAR APPROPRIATIONS	
Street Lights	1,499.25
Fire Department	207.10
Library	818.80
Wastewater Treatment Plant	411.56
 OTHER PAYMENTS (NON TAX RATE RELATED)	
Marriage Licenses & Dog Licenses paid to State of NH	589.50
New Trust Funds	600.00
Tax Anticipation Notes	595,000.00
Yield Tax (Escrow)-Paid to Tax Coll.	2,607.89
Tax Sale	103,461.11
Forest B. Argue Memorial Pool	5,000.00
 PROPERTY TAX REFUNDS	 2,021.43
OTHER REFUNDS	620.40
 ENCUMBERED APPROPRIATIONS:	
Sidewalks	5,000.00
 NOTE: Encumbered appropriation have not been expended and therefore are not included in the total expenditures as listed for each department.	
 F.B. ARGUE MEMORIAL POOL - DETAIL OF TOWNS SHARE	
Foundation	842.50
Cement Block Work	720.00
Water Service	174.48
Electric & Plumbing	455.50
Framing & Finish	1,596.84
Granite	270.00
Sand	110.00
Fence Materials	272.00
Sitework, Sewer, Moving Bldg.	558.68
	-----
	5,000.00



FIRE LOSS ADDED EXPENSES-DETAIL

Moving Expenses	618.50
Office Fixtures-Repairs/Replacements	1,802.98
Misc.	51.16
Signs	110.00
Police Radio Equipment	3,017.85
Reference Materials	438.78
Uniforms	187.50
Telephone	398.70
Rent	1,050.00
Estimate of Damages	350.00
	-----
	8,025.44

REVENUES

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| | |
|--|------------|
| FROM LOCAL TAXES | |
| Resident Taxes | 12,820.00 |
| National Bank Stock Tax | 62.80 |
| Yield Taxes | 1,790.28 |
| Interest/Penalties on Taxes | 38,292.90 |
| Inventory Penalties | 0.00 |
| Resident Tax Penalties | 265.00 |
| Miscellaneous - Current Use Penalties | 2,656.50 |
| INTERGOVERNMENTAL REVENUE | |
| Shared Revenue Block Grant | 52,292.00 |
| Highway Block Grant | 40,185.92 |
| State Aid/Water Pollution | 56,239.00 |
| Business Profits Tax | 98,304.39 |
| LICENSES AND PERMITS | |
| Motor Vehicle Permit Fees | 122,259.00 |
| Dog Licenses | 1,442.30 |
| Licenses, Permits, Fees | 2,304.00 |
| CHARGES FOR SERVICES | |
| Town Offices | 153.00 |
| Town Hall | 50.45 |
| Police Department | 5,644.05 |
| Fire Department | 0.00 |
| Dog & Animal Control | 125.00 |
| Planning & Zoning | 728.48 |
| Care of Trees | 0.00 |
| Insurance | 10,030.00 |
| Solid Waste Facility | 754.91 |
| Town Dump/Stump Dump | 0.00 |
| Storm Sewer Maintenance | 0.00 |
| Town Maintenance | 2,088.97 |
| Welfare | 860.50 |
| Recreation & Parks | 1,657.04 |
| Debt Service | 150.00 |
| Housing Standards Agency | 45.00 |
| Fines & Restitution | 444.00 |
| Employees Benefits | 22.70 |
| MISCELLANEOUS REVENUES | |
| Interest on Deposits | 12,977.03 |
| Sale of Town Property | 1,240.00 |
| Income From Trust Funds | 0.00 |
| OTHER FINANCING SOURCES | |
| Income from Wastewater | 59,852.10 |
| With from Capital Reserve | 0.00 |
| Revenue Sharing Fund | 44,111.04 |
| Insurance/Bond Proceeds | 0.00 |
| | ----- |
| TOTAL REVENUES | 569,848.36 |
| OTHER REVENUES - (Non Tax Rate Related) | |
| Marriage Licenses payable to State of NH | 546.00 |
| Yield Tax Security Deposits | 4,624.12 |
| New Trust Funds | 600.00 |
| Tax Anticipation Note Proceeds | 595,000.00 |

COMPENSATION SCHEDULE

| Position | 1983
Rate | 1984
Rate | 1985
Rate |
|-------------------------------------|----------------|----------------|----------------|
| Administrative Assistant | 16,050 | 18,300 | 19,215 |
| Secretary/Bookkeeper | 5.14/hr 9,348 | 5.14/hr 8,341 | 5.42/hr 11,270 |
| Police Chief | 16,050 | 17,494 | 17,494 |
| Patrolman | 13,375 | 14,578 | 14,000 |
| Patrolman | | | 14,000 |
| Highway Agent | 7.80/hr 16,224 | 8.50/hr 17,684 | 8.93/hr 18,568 |
| Heavy Equipment Operator | 6.15/hr 12,792 | 6.70/hr 13,943 | 7.04/hr 14,640 |
| H.E. Operator & Mechanic | 6.15/hr 12,792 | 6.70/hr 13,943 | 7.04/hr 14,640 |
| Light Equipment Operator (1) | 5.68/hr 11,814 | 6.19/hr 12,877 | 6.50/hr 13,521 |
| Wastewater Treatment Plant Operator | 14,953 | 17,200 | 18,060 |

ELECTED / APPOINTED OFFICIALS

| | | | |
|------------------------------------|-----------|-----------|-----------|
| Selectmen (2) | ea. 1,000 | ea. 1,000 | ea. 1,000 |
| (Chairman) | 1,200 | 1,200 | 1,200 |
| Tax Collector/Town Clerk | 11,200 | 11,200 | 11,760 |
| Treasurer | 1,250 | 1,250 | 1,250 |
| Trustees (Treasurer) | 1,250 | 1,250 | 1,250 |
| Moderator | 50 | 50 | 150 |
| Auditors (3) | ea. 100 | ea. 100 | ea. 100 |
| Health Officer | 150 | 150 | 150 |
| Supervisors of Checklist (3) | ea. 100 | ea. 125 | ea. 150 |
| Chairman | 100 | 150 | 150 |
| Ballot Clerks (4) | ea. 10 | ea. 10 | ea. 10 |
| Overseer of Public Welfare | 1,200 | 1,200 | 1,250 |
| Custodian | 3.50/hr | 3.50/hr | 3.50/hr |
| Police Officers (Part-Time) | 3.75/hr | 4.25/hr | 4.50/hr |
| Fire Chief | 1,000 | 1,000 | 1,000 |
| Deputy Fire Chief (2) | ea. 500 | ea. 500 | ea. 500 |
| Fire Dept. Line Officers* (7) | ea. 300 | ea. 300 | ea. 300 |
| Firefighter | 150 | 150 | 150 |
| Firefighter* | 200 | 200 | 200 |
| Wastewater Treatment Plant Laborer | 6.20/hr | 7.00/hr | 6.00/hr |
| *N.H. Certified Firefighter | | | |
| Water Safety Inat. | | 180/wk | 180/wk |
| Lifeguard | | 150/wk | 150/wk |
| Attendant-Pool | | 134/wk | 134/wk |
| Tree Warden | 50 | 50 | 150 |

CARPENTER MEMORIAL LIBRARY
FINANCIAL REPORT
~~~~~

General Fund  
~~~~~

| | | |
|------------------------------|-----------|-----------|
| Balance January 1, 1984 | | 1,746.16 |
| RECEIPTS: Town of Pittsfield | 13,100.00 | |
| Dog Sled Account | 54.69 | |
| Fines, Interest, Gifts | 374.92 | 13,529.61 |
| | | 15,275.77 |

| | | |
|---------------------------|----------|-----------|
| EXPENSES: Salaries | 5,118.00 | |
| Oil | 1,711.71 | |
| Utilities | 659.22 | |
| F.I.C.A. & Tax | 918.72 | |
| Operating Expenses | 1,930.41 | 10,338.06 |
| | | 4,937.71 |
| Balance December 31, 1984 | | ===== |

Carpenter Trust Fund
~~~~~

Balance January 1, 1984		431.17
RECEIPTS: Trustees Trust Funds	2,004.38	
		2,004.38
		2,435.55

EXPENSES: Books and Magazines	1,279.80	
		1,279.80
Balance December 31, 1984		=====

Butler Trust Fund  
~~~~~

| | | |
|-------------------------|-------|--------|
| Balance January 1, 1984 | | 350.60 |
| RECEIPTS: From Trustees | 82.01 | |
| Bank Interest | 8.67 | 90.68 |
| | | 441.28 |

| | | |
|---------------------------|--------|--------|
| EXPENSES: Encyclopedia | 249.50 | 249.50 |
| | | |
| Balance December 31, 1984 | | ===== |

Lizzie Foote Fund
~~~~~

Balance January 1, 1984		851.44
RECEIPTS: From Trustees	254.22	254.22
Balance December 31, 1984		1,105.66



D.A.R. Fund

~~~~~

| | | |
|---------------------------------|-------|--------|
| Balance January 1, 1984 | | 224.52 |
| RECEIPTS: Gifts | 30.00 | |
| Bank Interest | 21.10 | 51.10 |
| | ----- | ----- |
| | | 275.62 |
| EXPENSES: History Awards P.H.S. | 50.00 | 50.00 |
| | ----- | ----- |
| Balance December 31, 1984 | | 225.62 |
| | | ===== |

Gertrude Erasaey Ferguon Fund

~~~~~

Balance January 1, 1984		900.29
RECEIPTS: Dividends	619.56	
Bank Interest	42.24	661.80
	-----	-----
		1,562.09
EXPENSES: Books	875.61	875.61
	-----	-----
Balance December 31, 1984		686.48
		=====

Jenkins Room Memorial Fund

~~~~~

| | | |
|---------------------------|--------|----------|
| Balance January 1, 1984 | | 753.30 |
| RECEIPTS: Gifts | 425.00 | |
| Bank Interest | 47.30 | 472.30 |
| | ----- | ----- |
| | | 1,225.60 |
| EXPENSES: Huckina Oil Co. | 232.98 | 232.98 |
| | ----- | ----- |
| Balance December 31, 1984 | | 992.62 |
| | | ===== |

Sybil G. Pease, Treasurer

CARPENTER MEMORIAL LIBRARY
~~~~~

During the past year several meetings were held with other small area Libraries to see if the loss of Bookmobile Service could be counter-acted by increased local co-operation. Tentative plans are still under consideration; meanwhile we will continue to try and obtain from elsewhere any materials that are urgently needed by patrons.

The Library hosted an Open Forum in January, with representatives of Public Service of New Hampshire on hand to answer questions. An immensely successful talk, sponsored jointly with the Pittsfield Area Arts Council, presented Richard Lederer, Concord Monitor columnist in September.

Instead of the Annual Old Home Day sale, an ongoing sale of paperbacks and Library discards was conducted through April and May, which proved equally popular. Displays of Cub Scout and Girl Scout activities were featured. Fines for overdue books were raised, for the first time in many years, to 5 cents a day.

At the start of the year, long-needed repairs to the furnace were completed, which have helped the heating system immeasurably. Since then, the roof, leaking badly in several places, has been re-shingled, and the handrail outside the Jenkins Room has been fixed. Our thanks to the Selectmen for these investments in upkeep.

During the vacation period Faith Whittier was our capable substitute, assisted by June Chase. We appreciate community support and all donations of memorial books and gifts throughout the year.

"If we could get our parents to read to their pre-school children 15 minutes a day, we could revolutionize the schools."

--Ruth Love

CIRCULATION REPORT

Adult Books	5713
Juvenile Books	3089
Periodicals: Adult	1244
Juvenile	120
Films	50
New Books: Adult	173
Juvenile	130
New Registration: Adult	143
Juvenile	138

Respectfully submitted,  
Ralph C. Van Horn  
Sybil Pease  
Agnes Ring

PITTSFIELD COMMUNITY DEVELOPMENT

The Pittsfield Center Improvement Program is essentially complete. The one remaining activity, the conversion of the brick apartment building on the corner of Cram and Carroll Street into three, three bedroom apartments will be about 70% complete by the time this report is published. Some finishing touches on the play equipment at Drake Field and a final audit will close out the Program about May, 1985.

The principal activity completed during 1984 was the reconstruction of the Cram Avenue-Broadway Street area. A twenty-five space parking area was created on Cram Avenue, which will be owned and maintained by the Pittsfield Center Development improvements along lower Broadway Street, resurfacing of both street and construction of a sidewalk from Depot Street to Main Street were also major parts of the project.

The Pittsfield Center Development Program began four years ago. The Program was totally funded with a Federal Community Development Block Grant in the amount of \$1,106,000. When the Program is completed this Spring, the following will have been accomplished with these funds:

1. Reconstruction of Main, Chestnut, Green, Elm, Cram, Broadway and Broadway Extension streets and sidewalks.
2. Replacement of storm drainage systems on Chestnut, Main Street to Dustin Park and Broadway Extension.
3. Major renovations to Dustin Park and Drake Field.
4. Construction of two non-profit, tax paying off street parking areas on Elm Street and Cram Avenue.
5. Construction of the independent, non-profit Blueberry Express Day Care Center at Depot Street.
6. Conversion of three vacant apartment buildings, two on Bridge Street and one on Cram Avenue, into first quality, well managed family housing.
7. Establishment of the Pittsfield Center Development Corporation, dedicated to encouraging continued improvements in the Village Center.

At the request of the Board of Selectmen, a part of the administrative funds included in the Grant have been set aside to explore the possibility of applying for another Grant about June of 1985. The Committee has accepted the charge to hire a consultant to explore the possibility. A report will be made to the Board of Selectmen by April of this year. Hearings will be held on potential projects and their makeup if the Board decides to proceed.

As the current Program winds to a close, we would like to extend our gratitude to those who took the time to come to the public hearing and meetings to offer their helpful suggestions and comments, for the cooperation and support of the Downtown merchants during construction, for the donations of time and equipment, especially at Drake Field and for the general support of the community throughout the Program.

Respectfully Submitted,

Committee: Ann Carpenter  
Leo Fraser, Jr.  
Patricia A. Freeman  
John H. Perkins, Jr.  
Willis E. Pethic  
Arnold L. Wells

Former Members: Connie Boehm  
George Freese  
Richard Joyce  
Gilbert Paige  
Marilyn Riel  
John Teague  
Edward Young

Staff: Kenneth L. Anderson, Consulting Director



## FIRE DEPARTMENT REPORT

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During 1984 the Fire Department answered a total of 276 calls, 203 of these were for medical aid. Listed below is a summary of the types of calls handled by our Rescue Squad and why they are such a valuable part of our department.

This past year will be remembered for the fires at the Washington House and the Town Hall. These fires gave the people of Pittsfield a chance to see our Mutual Aid System at work and how quickly and efficiently they respond to render aid. We are fortunate to belong to the Capital Area Compact where help is only a call away. We sometimes take our fire department for granted, however, when fires of this magnitude occur it is gratifying to know that they can be relied upon to do a very effective job at containing them. I would like to say at this time "thanks guys for a job well done". We also want to thank the employees of some of our Firemen for allowing them, to take time from their jobs to help in this effort. During the day when a number of our department members are employed out of town, the School Board has allowed us to have our explorers excused if we have a fire when they are needed. For this we are very grateful.

Some activities during the year included our Annual Raffle, dances, serving breakfast at the Balloon Rally, and Co-sponsorship of the Carnival and Parade. On Christmas Eve the Rescue Squad sponsored a Santa Claus program where a gift could be delivered to your child by "Santa" himself. This project was very well received.

Our Explorers Post still proves to be a valuable part of our department. Christmas trees were sold again this year as a money making project for the group.

This past year also saw the installation of the Trophy and Book Case at the Station. This case was funded by the department and the Firemen's Auxiliary. Some of the monies used were given to the Auxiliary in memory of former members. It is a fine addition to our meeting room.

Training sessions and drills were conducted during the year and I would like to thank the Auxiliary for always being there when we need them. Their help during the year is always welcomed and appreciated.

Our Fire and Medical Emergency Number is 225-3355.

Respectfully Submitted
Frederick T. Haat, Chief

FIRE DEPARTMENT ROSTER
~~~~~

Frederick T. Hast, Chief  
John Kidder, Treasurer

Dana Flanders, Dep Chief  
Douglas Stevens, Dep Chief

COMPANY NO. 3  
~~~~~

COMPANY NO. 4
~~~~~

RESCUE SQUAD  
~~~~~

Erneat Harper, Capt
Roger Flandera, Lt
Floyd Flanders, Lt
Gerry Gilman
Walt Rollins
Larry Deane
Robert Freese
William Small
James Topham
Henry Wallace
Scott White
James Correll

Russell Courtemanche, Capt
John Kidder, Lt
O. Herbert Emeraon, Lt
Alan Flandera
John McAuliffe
Lennie Deane
David Cheney
Kenneth Piaseczny
Tim Riel
Dana Elliott
Robert Bousquet
David Sweet, Sub

Robert Bouaquet
Diane Brown
Kathy Caran
James Correll
Lennie Deane, Lt
Ann Emeraon
Theresa Flanders
Robert Freease
Gerry Gilman
Erneat Harper
John Kidder
Jim Topham
Jeannette Vien

FIRE DEPARTMENT CALLS
~~~~~

RESCUE CALLS  
~~~~~

RESCUE CALLS
~~~~~

Box Alarms        6  
Chimney           14  
M.A.               17  
Service            16  
Motor Vehicle     6  
Structure          6  
Brush/Grass       8

Heart Attack      11  
CPR                4  
Illneaa            52  
OD                  4  
Maternity          12  
Motor Vehicle     18

CVA                4  
DOA                4  
Trauma             74  
Siezures           6  
Breathing Difficulty 12  
Service Calls      2

FIRE DEPARTMENT EQUIPMENT  
~~~~~

- (1) 1250 Gallon Pumper (1980)
- (1) 750 Gallon Pumper (1964)
- (1) 1200 Gallon Tank Truck (1968)
- (1) Foreat Fire Truck (1949)
- (1) 85 Foot Aerial Ladder (1948)
- (1) Rescue Truck (1969)
- (1) 4 X 4 Forestry Truck (1954)
- (1) 14 Ft. Rescue Boat W/Trailer
- (1) Rescue Sled
- (10) Scott Air Packs
- (1) Resuscitator
- (1) 1000 Watt Lighting System
- (1) Smoke Ejector
- (1) Rescue Saw
- (1) Ice Rescue Suit
- (1) Fold-A-Tank
- (1) Hosewasher
- (1) Hose Drying Hoist & Rack
- (1) 3000 Watt Lighting System

PITTSFIELD POLICE DEPARTMENT

~~~~~

The year of 1984 has been a rather busy year for the Pittsfield Police Department.

This year ended with 9,130 calls through the dispatch system, as you may have known the Police Station tried to stay open eight (8) hours per day, which generated 1,242 more calls a total of 10,372 calls answered by the Pittsfield Police Officers, these are calls made by citizens who may have a complaint to file.

The year ended with a great increase in DWI arrests, which may have saved a few lives in the Pittsfield area.

The year of 1984 did not show a drastic increase in crime in the Town, however, there was an increase in Motor Vehicle stops due to increased efforts to decrease accidents in the area.

As you are all aware there were two real serious problems in the compact area in reference to fires. First the Historical Washington House, then the Town Hall fire, in which the Police Station was located and totally destroyed. However, the station was moved to the south end to the Old Globe Building on the second floor and at no time did the Police Department cease operation.

The Police Department did however lose much equipment. Thanks to efforts of many of the Town citizens the move was made without any problem. Thanks to Mr. Frank Lyman the Police Department had a place to operate from.

The problems involving sex crimes has been on the increase in 1984, however it seems to be a state wide problem.

The year of 1984 has seen changes in personnel. Officer's Edward Blais and James Smith have been added after the departure of Officer's David Mancini and George Cote.

In closing I would like to thank the citizens of Pittsfield, all the Town Office personnel, the Police Officer's that I have worked with in both Pittsfield and all other agencies and the Town Selectmen. Please remember if you see a crime and do not report it, that is also a crime. Please help keep our Town free of crime.

David B. Greenwood  
Chief of Police

SELECTMEN'S REPORT

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The Selectmen would like to report that the new building at the F.B. Argue Memorial Pool is greatly appreciated by all the young people that use it. Although it was not quite ready by the opening of the season, it was finished midway through the summer.

The highway crew moved part of the old building, which is now in use by the High School for storage. They also removed the old septic tank, installed the new sewer connection, floor drains and foundation drains as well as reinstalled the chain link fence. Rene Drolet assisted the highway crew with the water service and Joe Carson donated equipment and materials for the site preparation.

The Selectmen thanks the members of Rotary Club and the Bicentennial Committee for the donation of time and funds to make the project possible. The Rotary Club donated many hours to clear the site of brush and grass on both sides of the pool which helps keep the water cleaner and makes a neater facility.

Future plans are to clear more of the site for use as a picnic area with the purchase of picnic tables and perhaps building fireplaces for area residents to use. Also proposed for 1985 is to open the pool area on Sunday afternoons and to offer swimming lesson every weekday morning, weather permitting.

Once the old pool building was removed the highway department was able to finish straightening Clark Street and by early fall the entire street was resurfaced. This was accomplished with the funds of the state Highway Block Grant. Also using these funds a section of Berry Pond Road was widened and straightened.

Although time and funds did not permit the beginning of the Lyford Hill project, pipe materials were purchased with the remaining funds available. The project, which is scheduled to get under way this summer, at this time consists of installing a new storm and underdrain system to help stabilize the road bed and then resurfacing the street.

Also proposed in the 1985 budget is funding to repair or rebuild the Creacent Street retaining wall in order to repair the sidewalk in that area. Many alternatives have been discussed as to what to do, including making the street one way to provide ample room for the sidewalk without extensive work on the retaining wall. Work proposed in that area would also include finishing the Water Street sidewalk to River Street.

In August of this year the Town suffered a tremendous loss with the fire at the Town Hall. Although appearances from the street would give one the impression that nothing has happened, the building was almost totally rendered useless. The Police rooms were destroyed with extensive smoke and water damage to the Selectmen's and Town Clerk-Tax Collector's Offices. Parts of the heating system, plumbing and electrical service was rendered useless. With some temporary electrical and plumbing repairs the District Court is still operating in the building. The Second floor received damage to the ceiling and north wall. The third floor received extensive damage to northerly rooms ceilings and roof.

Different cost proposals are being sought for repairing and renovating the building and at the same time to try to provide more space that would be adequate for all those offices formerly located in the town hall. Funding is proposed in the 1985 budget to study and engineer plans for the town hall and the town offices requirements. A special town meeting is tentatively proposed for the town to decided what to do.

A settlement with the insurance carrier has been reached after months of research and obtaining estimates for damages. A depreciated figure of \$85,000

was agreed on by the Selectmen and insurance carrier contingent upon acceptance by the Town at a public hearing. \$7,855 was agreed on, as limited by the policy, for damages and extra expenses on the contents.

1984 TOWN CLERK'S REPORT
~~~~~

Automobile Permits	122,259.00
Title Application Fees	774.00
UCC Filings	980.00
Copy Fees	90.00
Filing Fees	13.00
Dog Licenses	1,442.30
Dog Licenses Penalties	97.00
Bicycle Registrations	94.00
Federal Tax Liens	8.00
Pole Licenses	20.00

VITAL STATISTICS  
~~~~~

| | |
|-----------|----|
| Births | 45 |
| Marriages | 42 |
| Deaths | 23 |

Respectfully Submitted,
Elizabeth A. Hast
Town Clerk

MINUTES OF THE ANNUAL TOWN MEETING
TOWN OF PITTSFIELD
March 13, 1984
~~~~~

Moderator, Henry F. Stapleton, called the meeting to order at 8 p.m. at the Greenleaf Auditorium.

Leo Fraser made a motion we dispense with the first reading of the warrant and Arnold Wells seconded. Voted affirmative.

ARTICLE #1. To choose all necessary Town Officers for the year ensuing.

Moderator read the results of the election of officers which took place earlier in the day.

At this time, Leo Fraser asked if the voters present would rather recess the meeting until Thursday night because of the snowstorm. Show of hands indicated the voters present would rather continue on with the meeting tonight.

ARTICLE #2. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend money from the State, Federal or any other Governmental unit or private source which becomes available during the year in accordance with the provisions set forth in RSA 31:95-b. Such authorization to include the purchase of property with the aforementioned funds.

Leo Fraser moved we accept the article as read and Arnold Wells seconded. Voice vote affirmative.

ARTICLE #3. To see if the Town will vote to authorize the Selectmen to sell, rent, or lease any or all property acquired by Tax Collector's Deeds, or any other source, and to administer said property as they deem in the best interests of the Town.

Leo Fraser moved we accept the article as read and Terry Robinson seconded. Voice vote affirmative.

ARTICLE #4. To see if the Town will vote to authorize prepayment of property taxes and to authorize the Tax Collector to accept prepayments as provided by RSA 80:52-a.

Patricia Fraser moved we accept the article as read and John Stapleton seconded. Voice vote affirmative.

ARTICLE #5. To see if the Town will vote to authorize the selectmen to borrow money in anticipation of 1984 taxes, the same to be repaid with that year levy.

Leo Fraser moved we accept the article as read and Frank Lyman seconded. Voice vote affirmative.

ARTICLE #6. To see if the Town will vote to require the Selectmen to provide and furnish written minutes of all public meetings and hearings associated with Town functions, and to require the selectmen to retain and maintain for public view all minutes for such public meetings and hearings for a period of not less than ten (10) years from the date(s) of such public meetings or hearings. (By petition)

James Blake moved we accept the article as read and Kenneth Dania seconded.

Leo Fraser read RSA 91a:2 regarding minutes being recorded and open for public inspection. Since there is already an RSA requiring minutes to be kept on

file, he felt this article could serve no purpose.

Susan Bleckmann asked when this RSA was passed.

Leo Fraser said it was passed in 1967 and amended in 1971 and again in 1975.

Susan Bleckmann asked why all records were not kept on file.

Leo Fraser said he knew for the past three years, since he had been on the Board, that all records had been kept. He realized that some minutes regarding the sewer project were missing, but stated so far the Selectmen have been unable to locate them.

David Adams said that when Mr. Mann was the Administrative Assistant, he used to have the Selectmen's minutes of their meetings published in the Suncook Sun. If there was no cost involved, he would like to see these articles continued.

Leo Fraser felt it was a good suggestion and would make sure the articles were printed in the paper.

After considerable discussion, the Moderator ruled we would take no action on this Article, because in his opinion the State RSA 91a:2 supersedes this article.

ARTICLE #7. To see if the Town will vote to require the Town Moderator to recognize the Chairman, Pittsfield Budget Committee, or his designee, prior to recognition of any other persons, for the purpose of presenting Budget Committee recommendations relative to appropriations of moneys for payment of Town expenses. (By petition)

Gordon Weldon asked if someone who signed the petition would explain what prompted this article.

Susan Bleckmann felt that we appoint a Budget Committee consisting of interested taxpayers, who work many hours in preparing a budget figure that they feel will be acceptable to the Town and therefore, they should be allowed to present their facts and figures first.

Moderator questioned whether this article is constitutional. He referred to the minutes of last year's town meeting regarding the budget figure article, and noted that Chester Francis, Chairman of the Budget Committee, made the motion to accept the budget committee's figure. He further stated it was not his intention to ignore anyone who wished to be heard.

Leo Fraser felt this petition suggested the Moderator wasn't conducting a fair and open meeting, and in his opinion the Moderator gives everyone an opportunity to speak, if they so desire.

Since there was no motion on this article, Moderator ruled we would pass over Article #7.

ARTICLE #8. To see if the Town will vote to appropriate and authorize the withdrawal from Federal Revenue Sharing Funds for use as set-offs against budgeted appropriations for the following specific purposes and in amounts indicated herewith or take any action hereon:

A. Financial Audit for Fiscal Year 1983	\$ 5,000.00
B. Highway Truck-1 ton 4X4	20,000.00
C. Capital Reserve Fund-Highway Equipment	10,000.00
D. Capital Reserve Fund-Municipal Building-Renovation/ Construction	7,000.00



E. Capital Reserve Fund-Police Cruiser

3,500.00

=\$45,500.00

(Recommended by Budget Committee)

William Bleckmann moved we accept the article as written and it was duly seconded.

Gordon Weldon asked for an explanation of "A".

Mark Fraser said this audit is required every three years by the Federal Government. Any town that receives in excess of \$25,000 for three consecutive years must have this audit in order to continue receiving federal revenue sharing money.

Charles Watson asked why we needed a new one ton truck.

Mark Fraser said last year we spent approximately \$5,000 on rental of a pickup truck and this year would be around \$6,000. This truck is used to sand sidewalks, pick up limbs, brush, etc. A new truck would be equipped with plow and sander.

After short discussion, Moderator moved the question. Voice vote affirmative.

ARTICLE #9. To see if the Town will vote to authorize the establishment of the following Capital Reserve Funds contingent upon the approval of the use of Revenue Sharing Funds:

A. Highway Equipment	\$10,000.00
B. Municipal Building-Renovation/Construction	7,000.00
C. Police Cruiser	3,500.00

(Recommended by the Budget Committee)

Leo Fraser moved we accept the article as read and it was duly seconded.

Question was raised regarding the Municipal Building renovation.

Leo Fraser said at the present time we are awaiting an inspection of the Town Hall due to the fact that the State now manages the affairs of the Pittsfield District Court 100%. They are presently setting up guidelines as to what is required to bring our court up to the minimum requirements to be accredited. As long as there is a sincere effort on the part of the community over a period of years to meet the necessary requirements, our court won't be jeopardized. It took a long, hard fight by Judge Giddis, Senator Freee and others to get this District Court, and we wouldn't want to loose it.

Fraser further stated we have to provide the space and maintenance of the building for the court, however, the State will pay fair rent for the use of the building. We already know of two requirements that will have to be complied with: (1) Judge will have to have his own chambers and (2) Police Department will have to be moved out of the building.

Victor Huse asked about "A" Highway Equipment for \$10,000 and, also, what happened to the tractor that was purchased last year?

Mark Fraser said this \$10,000 is to be added to the \$10,000 voted last year and will be used for a loader or grader when it becomes time to replace them.

Fraser further stated the Town purchased a tractor which was used all summer in Dustin Park, Common on South Main Street and the pool. Hope to purchase a sickle bar for this tractor so they can cut small weeds and brush beside the

roads.

Charles Watson noted the school has requested a tractor in their budget and questioned why the Town and School couldn't use the same tractor and save the Town money.

Lengthy discussion followed and it was suggested a schedule be set up so that both the school and town could use it. Selectmen felt it would create problems since the Town uses it most every day, and there would be little time left for the school.

Discussion indicated that those present felt it would help the Town finances if the Selectmen and the School Board Members got together in their planning. Leo Fraser said it would be very difficult to plan budgets together, because the Selectmen and the School Board have entirely different sets of guidelines to follow in their planning.

Voice Vote on Article #9 affirmative.

ARTICLE #10. To see if the Town will vote to raise and appropriate the sum of NINE THOUSAND DOLLARS (\$9,000.00) for the purpose of dust control on the dirt roads using calcium chloride. (Not recommended by Budget Committee)

Steven Davis moved the article to tabled and John Stapleton seconded. Voice vote affirmative.

ARTICLE #11. To see if the Town will vote to raise and appropriate the sum of money recommended by the Budget Committee to defray Town expenses for the year ensuing or pass any motion related thereto.

Chester Francis made a motion we accept the figure of \$768,435.00 as recommended by the Budget Committee. Leo Fraser seconded the motion.

Chester Francis explained in detail each item that was cut by the Budget Committee and how they arrived at their final figure.

After a brief discussion, a voice vote on this article was affirmative.

ARTICLE #12. To see if the Town will vote to amend the Municipal Ordinance to add the following chapter:

Preamble: For the purpose of ensuring compliance with the applicable state statutes and regulations and town ordinance establishing standards for the construction of residential and commercial buildings within the Town of Pittsfield and for reasons of public health, safety and general welfare, the Board of Selectmen hereby enact the following ordinance by authority conferred by Chapter 41, Section 8, New Hampshire Revised Statutes Annotated, and by every other authority thereto enabling.

### 1. Districts

For purposes of this ordinance the entire Town of Pittsfield is considered as a single, undivided district.

### 2. General Provisions

2.1 Application. All persons must obtain a "Building Permit" from the Board of Selectmen before commencing the construction or erection of any type of commercial or residential building or structure or additions thereto.

2.2 Road Requirements. No building permit will be issued for construction on any Class VI road that is closed subject to gates and bars; nor on any non town



maintained road, private or public, unless such road is constructed or reconstructed to state TRA specifications or such specifications designated by the Town of Pittsfield.

### 3 Specific Provisions

In order to obtain a Building Permit, the following requirements must first be met:

3.1 Application. Filling out and submitting to the Board of Selectmen an application form for a Building Permit.

3.2 Approval by Health Department. Approval by the Board of Health and Health Officer of plans for sewage disposal.

3.3 Site Plan Required. Filing with the Board of Selectmen of a site plan showing in reasonable detail boundaries, existing structures, the location of the proposed construction, the location of existing and proposed sewage disposal systems and the location of any sources of water, including town water, any wells, streams or surface water.

3.4 Sewage System Approval. Filing with the Board of Selectmen a copy of the approval by the New Hampshire Water Supply and Pollution Control Commission for the proposed sewage disposal system together with a copy of the plans submitted to the Commission for approval.

3.5 Additional Requirements. All sewage disposal systems must conform to the requirements established by the Commission. Where the public health and welfare may be involved, the Board of Health may require additional construction in addition to the requirements of the Commission.

3.6 Other Construction. All other construction without water or sewage, such as sheds, garages and similar construction shall require a site plan unless such construction is an addition to an existing structure.

3.7 Conversions. Conversion of existing structures to residential or commercial use or expansion of existing residential or commercial structures shall require a Building Permit if the conversion or expansion involves the creation of additional living units with additional use of water and the existing sewage disposal system.

### Driveways

4.1 Definition. Any proposed access road from any lot of land to a public road, to be used for any type of vehicular traffic.

4.2 Approval Required. Written approval, hereinafter called a "Driveway Permit", shall be required for the issuance of a building permit as set forth in this chapter. A Driveway Permit shall be required in all instances whether or not construction of any type of structure is proposed where a building permit is required.

4.3 Requirements. Construction of any driveway to a public road, whether closed or open to public use, shall require approval from the Road Agent of the Town of Pittsfield as to placement of said road, necessary drainage, culverts, and any other reasonable requirement as may be deemed necessary by the Road Agent.

### 5 Pre-Existing Conditions

If a lawful structure exists when this ordinance is enacted which should not be allowed under the provisions of this ordinance, the same way nevertheless by

continued so long as it remains otherwise lawful and in compliance with the applicable statutes and regulations in effect.

## 6 Enforcement

6.1 Unlawful Occupancy. Until the Board of Selectmen has approved a Building Permit, which the Board will not do until the foregoing requirements have been met, occupancy of a structure subject to this ordinance shall be unlawful and a violation under New Hampshire Revised Statutes Annotated, Chapter 625.

6.2 Notice of Violation. If the Board of Selectmen become aware of a violation of this ordinance, it shall cause a notification of such violation to be served upon the person or persons committing the violation, stating the essential facts of the violation. After the date of service of said notice each day thereafter shall constitute a separate violation so long as the violation continues. The maximum fine for each violation is defined in New Hampshire Revised Statutes Annotated, Chapter 651, and or as set forth in Chapter One of the MUNICIPAL ORDINANCE.

## 7 Fees

The fee for each Building Permit shall be Ten Dollars (\$10.00) payable at the time of application for the permit.

Leo Fraser moved we accept the article as read and James Blake seconded.

Leo Fraser said a typographical error appears in #5 Pre-Existing Conditions. The middle part of the sentence should read...the same may nevertheless be continued so long.....

Leo Fraser said the reason for this proposed building ordinance is to require people to obtain a building permit for construction, so the Selectmen can have some control of the building in the community. They are also greatly concerned about the growing health problems in the Town. People are building shacks, moving in trailers, etc. with no water and sewage systems.

Lengthy discussion followed with several questions regarding the State laws pertaining to sewage systems. Several felt that we should already be protected by existing State laws governing sewage systems, but if the State laws in effect now aren't being enforced, what good would this article do.

Steven Davis said the State has specific guidelines to follow for a sewage system, but they don't send an inspector to view every site. They take the recommendation of the person doing the job, therefore, there are many systems not up to State standards.

Discussion continued with several voicing their concern about the article being a step towards zoning. Some felt it would be a good way to protect their property, while others definitely felt, if this article passed, we would lose our freedom to choose where and how we would live.

Article #12 defeated by a voice vote.

ARTICLE #13. To see if the Town will vote to accept the following Trust Funds for perpetual care of the following lots at Floral Park Cemetery:

William H. Dodge lot by Gladys E. Dodge	\$300.00
Frank & Ida B. Wheeler lot by Mrs. Gladys Wheeler	\$200.00
Walter Hall lot by Audrey Cate	\$ 25.00
William Hammen lot by Bertha Hammen	\$ 25.00
Silas Page lot by Dolores and Gerald Gilman	\$200.00
French and Green lot by Trustees of Trust Funds	\$ 30.00



Leo Fraser made a motion we accept the article as read and it was duly seconded. Voice vote affirmative.

ARTICLE #14. Moderator read the article as printed in the Town Report. Steve Davis moved we accept the article as read and it was duly seconded.

Leo Fraser said the Town has six mobile homes which the Selectmen feel are in violation of the Mobile Home Ordinance. The Selectmen referred these 6 cases to a local attorney for him to review and take whatever legal action is necessary. After he reviewed the Ordinance in conjunction with the files we turned over to him, he made the recommended changes in the Ordinance that are incorporated in the Town Report.

There was some concern on the part of the Selectmen if these changes were in the best interest of the Mobile Home Ordinance. We did not have time to do further research because the Town Report has to be at the printers in order for it to be completed in time for the Annual Meeting. The Selectmen decided to print Article #14 with the amendments recommended by our attorney and then do further research. After examination, the Selectmen would like to propose the following amended version of the Pittsfield Mobile Home Ordinance amendment as printed in the Town Report.

ARTICLE #14. To see if the Town will vote to amend the Mobile Home Ordinance adopted on April 3, 1973 as follows:

1. Add the following provision as a new paragraph at the end of Section IX

"Written approval must be obtained from the Health Officer prior to construction or operation of any sewage and waste disposal systems not requiring approval from the New Hampshire Water Supply and Pollution Control Commission, i.e., self-contained toilets with out running water, including privies and portable chemical toilets".

2. Delete Section X - Action by Board, and replace with the following:

#### SECTION X-APPLICATION PROCEDURE

1. Application for permits shall be made, in writing, to the Planning Board prior to maintaining, establishing, stationing or parking a mobile home or trailer for dwelling purposes. The application shall conform to the specifications contained in this Ordinance, shall be on the form supplied by the Planning Board and shall be accompanied by an application fee, as set by the Board of Selectmen.

2. The Planning Board, before taking formal action, may hold discussions with the applicant, and may confer with Town officials and other parties relative to the application, at the next regular or special meeting of the Planning Board, if needed. The Board shall communicate, in writing, to the applicant specific changes, if any which it will require to the application as a prerequisite to the approval of the application.

3. The Board shall act upon applications within sixty days after receipt thereof by the Secretary of the Board. All decisions of the Board on application shall be in writing. When an application is denied, the reasons shall be set forth specifically.

Leo Fraser moved we accept the amended version as read and John Barto seconded. Voice vote affirmative.

Dan Coolidge made a motion we amend the amended version as follows:

Section X-#1. Add the following at the end of #1....Board of Selectmen, which fee shall not exceed ten dollars. Application shall be deemed received at the next regular meeting of the Planning Board following submission.

Section X-#3. Add the following at the end of #3...When an application is denied, the reason and factual basis therefor shall be set forth specifically in writing. Any application which is not acted upon within the required sixty days shall be deemed approved and a permit shall be issued thereon forthwith.

Amended motion was duly seconded and voice vote affirmative.

ARTICLE #15. To transact any other business which may legally come before this meeting.

Peggy Weldon asked why Leo Fraser was the only Selectmen present at this meeting. Leo answered that Joe was plowing snow and Saul was home because of the snowstorm.

John Barto made a motion we adjourn and Arnold Wells seconded. Vote affirmative at 10:16 p.m. Officers present were sworn in.

Respectfully submitted,  
Elizabeth A. Haat, Town Clerk



MARRIAGES REGISTERED IN THE TOWN OF PITTSFIELD, N.H.  
 For the Year ending December 31, 1984  
 ~~~~~

| DATE
~~~~ | PLACE
~~~~ | NAME
~~~~ | BY WHOM MARRIED
~~~~~ |
|--------------|---------------|--|---|
| Jan 21 | Pittsfield | Robert D. Landry Jr.
Shelly R. Nash | D. Griffin Duncan
Pastor |
| Mar 3 | Pittsfield | Joseph M. Milano
Anita Paria | Paul B. Lamie
Justice of the Peace |
| May 5 | Chichester | Philip R. Longval
Patty A. Turner | Edward H. Frekey
Justice of the Peace |
| 12 | Pittsfield | John J. Quattrucci
Kendra S. Hast | Rev. Dr. Vincent Fischer
Clergyman |
| 12 | Pittsfield | Scott J. White
Dawna E. Drew | Rev. Arlington E. Wry
Ordained Clergyman |
| 25 | Chichester | John P. Morriaette
Carol L. Cochran | Edward H. Frekey
Justice of the Peace |
| Jun 2 | Pittsfield | Gabriel T. delaTorre
Judy A. Simoneau | Rev. Richard Giroux
Pastor |
| 2 | Northwood | Anthony G. Tepper
Donna M. Brasley | Rev. Richard Giroux
Pastor |
| 16 | Hampton | Scott A. King
Catharine F. Ward | Rev. Richard P. Don
Ordained Clergyman |
| 30 | Loudon | Richard R. Sittig
Lori A. Sweeney | Rev. Bryce R. Whiting
Reverend |
| 30 | Pittsfield | Kevin E. Gage
Laurie A. Deane | Rev. H. Franklin Parker
Clergyman |
| July 7 | Pittsfield | Danny C. McKenzie
Carol J. Sillars | Roy I Bohanan
Ordained Minister |
| 14 | Pittsfield | James P. Hilton
Carol Berubee | Charles M. Morgan
Minister |
| 17 | Alton | Carl R. Hussey
Martha A. Freese | Rev. H. Franklin Parker
Clergyman |
| 28 | E. Concord | Leonard E. Deane, II
Bonnie J. Hamblett | Doanld E. Moore
Clergyman |
| Aug 4 | Chichester | William H. Farmer
Mary S. Demera | Edward H. Frekey
Justice of the Peace |
| 4 | New Durham | Kenneth A. Twitchell
Heidi E. Bedell | Rev. James M. Nason
Pastor |
| 10 | Chichester | George A. Emerson
Judy L Shattock | Rev. H. Franklin Parker
Clergyman |

Marriages - continued

| | | |
|-------------------|---|--|
| Aug 11 Chichester | Stephen T. Goralski
Wendy L. Leavitt | Rev. H. Franklin Parker
Clergyman |
| 18 Pittsfield | Paul D. Bertogli
Tammie J. Reece | Charles B. Bentley
Ordained Minister |
| 18 Concord | Brian P. Milano
Holly J. Paris | Daniel J. Measler
Catholic Priest |
| 18 Pittsfield | Michael G. Pazonowsky
Beatrice K. Davis | Charles M. Morgan
Minister |
| 18 Pittsfield | Gerald E. Gilbert
Maryann E. Phillips | Daniel S. Coolidge
Justice of the Peace |
| 18 Pittsfield | Roland E. Privey
Mary J. Bergstrom | Richard A. Purdy
Justice of the Peace |
| 25 Pittsfield | Christopher R. Bowman
Nora F. Bouchard | Rev. Richard Giroux
Pastor |
| 25 Pittsfield | Edward Cantara, Jr.
Rose Marie Price | Rev. H. Franklin Parker
Clergyman |
| Sept 1 Pittsfield | Michael J. Huard
Tina-Lee Munn | Rev. H. Franklin Parker
Clergyman |
| 9 Northwood | Allan S. Jordan
Julie M. Levine | Rev. Walter T. Steenaon
Pastor |
| 15 Pittsfield | Mark C. Sargent
Darlene R. Hebert | Rev. Richard Giroux
Pastor |
| 16 Alton | John D. Stapleton
Cecile M. R. Morin | Gwendolyn M. Jones
Justice of the Peace |
| 22 Pittsfield | George M. Bachelder
Diane M. Beaudoin | Gilbert S. Paige
Justice of the Peace |
| Oct 13 Newbury | Brian F. Bush
Tammy A. Riley | Emily B. Geoghegan
Reverend |
| 13 Pittsfield | James S. Hillsgrove
Gloria H. Pazonowaky | Charles M. Morgan
Minister |
| 19 Epsom | Jay A. Sargent
Elaine M. Dumond | Rev. H. Franklin Parker
Clergyman |
| 20 Pittsfield | Christopher J. Carson
Penny L. Bedell | James C. Carson
Reverend |
| 27 Pittsfield | Timothy E. Riel
Theresa A. Lopez | James C. Carson
Reverend |

Marriages - continued

| | | | |
|--------|------------|--|--|
| Nov 23 | Pittsfield | Daniel S. Coolidge
Carolyn M. Stiles | Charles M. Morgan
Minister |
| Dec 8 | Chicheater | Karl L. Nilges, Jr.
Ann M. Roy | Rev. H. Franklin Parker
Minister |
| 15 | Pittsfield | David E. Jette
Lorraine Y. Cutting | Daniel S. Coolidge
Justice of the Peace |
| 24 | Epsom | William J. Quinlan
Nancy C. Stone | Walter W. White
Justice of the Peace |
| 25 | Pittsfield | Howard S. Waddle
Tina M. Vien | Linda L. Turner
Justice of the Peace |
| 25 | Chicheater | Kenneth G. Sawyer, Sr.
Lorinda C. Stevens | Rev. H. Franklin Parker
Minister |

Respectfully Submitted,
Elizabeth A. Hast, Town Clerk

DEATHS REGISTERED IN THE TOWN OF PITTSFIELD, N.H.
For the Year ending December 31, 1984

| DATE | NAME | PLACE | AGE |
|--------|-----------------------|------------|-----|
| ~~~~ | ~~~~ | ~~~~ | ~~~ |
| Jan 1 | Wendy M. Bean | Laconia | 13 |
| 14 | George E. Weaver | Concord | 75 |
| Feb 8 | Charlea E. Green | Concord | 87 |
| 10 | Ruth V. Chase | Concord | 80 |
| 19 | John G. Lomananey | Pittsfield | 50 |
| Apr 1 | Bertha A. Eastman | Pittsfield | 70 |
| 8 | Burdette W. Gallup | Concord | 65 |
| 9 | Henry R. Murray, III | Concord | 34 |
| May 3 | Stanley Kliszewski | Pittsfield | 73 |
| 4 | Bjorn Norman Westgard | Manchester | 77 |
| 4 | Emily P. Barton | Concord | 71 |
| Jun 24 | Robert J. Barnett | Pittsfield | 74 |
| Jul 8 | Arthur P. Raymond | Hanover | 77 |
| 18 | Mary E. Stevens | Concord | 93 |
| 24 | Rene J. Maxfield | Concord | 72 |
| 29 | Frederick Wagner | Manchester | 62 |
| Aug 12 | Abbiegail T. Feldman | Concord | 75 |
| 31 | Ethel Boisvert | Pittsfield | 73 |
| Oct 4 | Mildred B. Parkhurst | Concord | 79 |
| 17 | Ruth C. Emerson | Concord | 72 |
| Nov 15 | Warren G. Reed | Pittsfield | 68 |
| Dec 19 | Richard H. Stuart | Concord | 69 |
| 23 | Ezra J. O'Barton | Pittsfield | 79 |

Respectfully Submitted,
Elizabeth A. Hast, Town Clerk

BIRTHS REGISTERED IN THE TOWN OF PITTSFIELD

| DATE | PLACE | NAME OF CHILD |
|--------|------------|----------------------------------|
| Jan 1 | Concord | Megan Beth Williams |
| 4 | Portsmouth | David Paul Wilson, II |
| 18 | Concord | Travia Charlea Smith |
| 18 | Concord | Derek Aubrey Maxfield |
| 20 | Concord | Amanda Marie Macneil |
| 31 | Concord | Shawna Rowena Snedeker |
| Feb 4 | Concord | Jennifer Marie Landry |
| 8 | Concord | Raymond Scott Higgins, Jr. |
| 23 | Concord | John Robert McAuliffe |
| 26 | Concord | Magen Elizabeth Vien |
| Mar 3 | Concord | Caleb Michael Horn |
| 22 | Manchester | Monica Rose Glick |
| Apr 6 | Laconia | Travis Lee French |
| 9 | Concord | Steven Michael Miner |
| 23 | Concord | Fred Daniel Emerson, Jr. |
| May 8 | Manchester | Chris Melas |
| 25 | Concord | Eric William Smith |
| June 8 | Hanover | Elise Marie Houle |
| 14 | Concord | William Michael Butterworth, Jr. |
| 16 | Concord | Joseph Harold Darrah |
| 17 | Concord | Christopher Michael Sherman |
| 30 | Concord | Michelle Marie Gonzalez |
| July 2 | Hanover | Joshua Mark Hodgdon |
| 3 | Concord | Andrew Peter Dunne |
| 8 | Concord | LeGrande Arthur Smith |
| 16 | Manchester | Jessica Lynn Bennenghove |
| 24 | Concord | Stephanie Elizabeth Carr |
| 25 | Concord | Melisa Ruth Gunther |
| Aug 6 | Concord | Chrissy Mae Place |
| 10 | Concord | Amber Marie Carr |
| 21 | Concord | Austin Carl Leduc |
| 21 | Pittsfield | Andrea Jean Foster |
| 22 | Concord | Steven Joel Smith |
| Sept 3 | Concord | Corrin Holmes |
| 4 | Concord | Zachariah Andrew Johnson |
| 6 | Concord | Alicia Lillian Locke |
| 13 | Concord | Sarah May Longval |
| 24 | Concord | Zachary Wayne Emerson |
| 26 | Concord | Thomas Sidney Leduc, Jr. |
| Oct 17 | Concord | Cynthia Marie Rogers |
| Nov 20 | Concord | Curtes Lea Chase |
| 21 | Concord | Sonya Rose Drew |
| Dec 2 | Concord | Jesse Nobu Buzzell |
| 13 | Concord | Jessica Marie Remillard |
| 17 | Concord | Matthew Charles Kogler, Jr. |
| 30 | Concord | James Douglas Kimball, III |

NAME OF FATHER

MAIDEN NAME OF MOTHER

| | |
|----------------------------------|---------------------------|
| Richard Lyle Williams | Holly Ann Durivage |
| David Jonathan Wilson | Jennifer Marie Hans |
| Michael Charles Smith | Mary Ann Thibedau |
| Aubrey Joseph Maxfield | Barbara Rita Smith |
| Douglas John Macneil | Debra Jo Sargent |
| Anthony Lee Snedeker | Susan Diane Lank |
| Robert David Landry, Jr. | Shelly Rae Nash |
| Raymond Scott Higgins, Sr. | Pearl Lora Frost |
| John Thomas McAuliffe | Elaine Clair Weeka |
| Edward Louis Vien | Nancy Ann Chapman |
| Joseph Fredrick Horn | Susan Lorraine Ramsey |
| Samuel Hamilton Glick | Linda Ann Houle |
| Bozzie Bill French | Elizabeth Ann Dutton |
| Harold Ashley Miner, Jr. | Donna Jean Webber |
| Fred Daniel Emerson | Sandra Jane Clough |
| James Melas | Vasiliki Magerias |
| William Erville Smith | Naomi Ellen Elliott |
| Edward Gerard Houle | Joan Marie Goodale |
| William Michael Butterworth, Sr. | Rosemary Bartrum |
| Harold Eugene Darrah, Jr. | Deborah Ann Quinn |
| Michael William Sherman | Mary Christine Bradbury |
| Donald Roul Gonzalez | Deborah June Fife |
| John Fitzgerald Hodgdon | Marilyn Fay Hartshorn |
| John James Dunne, Sr. | Judith Anne Coucci |
| Bryan Lee Smith | Claudia Pepper Rentschler |
| James Joseph Benninghove | Deborah Lynn Schroth |
| Garry Arthur Carr | Tammy Jean Baxter |
| Joseph Michael Gunther | Donna Mae Snedeker |
| Harry Daniel Place, Jr. | Donna Mae McCormack |
| Carl Philip Carr | Catherine Marie Messier |
| Carl Edward Leduc | Barbara Anne Flanders |
| George Foster | Margaret Ann Messier |
| Harold Edmond Smith | Melinda Ann Joy |
| Fred Bowman Holmes | Sheila Durkan |
| Peter Andrew Johnson | Susan Ellen Morrisette |
| Dana Ralph Locke | Deborah Ruth LaCasae |
| Philip Roger Longval, Sr. | Patti Anne Turner |
| Wayne Wallace Emerson | Elaine Anne Francis |
| Thomas Sidney Leduc | Janet Elaine Nutter |
| Stephen Kelly Rogers, Sr. | Diandra Jeanetta Walker |
| Darryl Owen Chase | Debbie Lellitha Walker |
| Thomas Edward Drew, Sr. | Terrie Joan Troughton |
| David Kevin Buzzell | Elizabeth Tomi Yamashiro |
| Paul Lucien Remillard | Lucie Anne Marie Plourde |
| Matthew Charles Kogler | Robin Dean Whittier |
| James Douglas Kimball, Jr. | Alice Marie Richards |

Respectfully submitted,
Elizabeth A. Hast, Town Clerk

ANNUAL REPORT
of the
School District
of
PITTSFIELD
NEW HAMPSHIRE

1983 — 1984

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SCHOOL ADMINISTRATIVE UNIT # 51

Pittsfield School District

OFFICERS OF THE DISTRICT AND ADMINISTRATION

MODERATOR Henry F. Stapleton

CLERK Roberta J. Maxfield

SCHOOL BOARD

| | |
|--------------------------------|-------------------|
| Thomas E. Marston, Chairman | Term Expires 1987 |
| Edward G. Young, Vice Chairman | Term Expires 1985 |
| John Genest | Term Expires 1985 |
| Sally Bartels | Term Expires 1986 |
| Arthur Morse | Term Expires 1986 |

TREASURER Elaine A. Emerson

S.A.U. # 51

| | |
|---------------------------|----------------------|
| Superintendent of Schools | F. Andre' Paquette |
| Business Administrator | Wayne W. Emerson |
| Executive Secretary | Sue J. Brown |
| Accounting Clerk | Robin H. Berg |
| Clerk-Typist | Dorothy Flammia |
| Food Service Bookkeeper | Sallyanne Blanchette |
| Administrative Assistant | Claire F. Jerlinski |
| Bookkeeper | Susan L. Heger |
| Chapter 1 Coordinator | Catherine Hamblett |

TOWN OF PITTSFIELD

ANNUAL SCHOOL DISTRICT MEETING

On March 22, 1984 the Annual School District Meeting was held at the Greenleaf Auditorium. Moderator, Henry Stapleton, called the meeting to order at 8:p.m.

Robert Winchester moved we dispense with the first reading of the warrant. Motion duly seconded and voted affirmative.

Article I.

"I move that the District vote to raise and appropriate the sum of \$375,000 for the construction of alterations and renovations to the Pittsfield High School for originally equipping and furnishing said alterations and renovations including the purchase of a new boiler and heating system, for site development, for architectural and other service fees, and for any other items incidental to or necessary for said construction, alterations, renovations; that said funds be raised by the issuance or sale of bonds or notes on the credit of the Pittsfield School District in accordance with the provisions of RSA Chapter 33, as amended; that the District authorize the Pittsfield School Board to invest said monies and to use the interest earned thereon for said project; that the District authorize the Pittsfield School Board to obtain state, federal and other aid that may be available; that the District authorize the Pittsfield School Board to determine the time and place of payment of principal and interest, the rate of interest, the provisions for the sale of notes and/or bonds, and all other matters in connection therewith." Chester Francis made the motion seconded by Robert Winchester.

Ed Young spoke on behalf of the School Board and explained how the Board had done considerable work in reducing the original bond figure of \$500,000 to the present figure of \$375,000. They asked local contractors for bids and cut the administrative costs by having the Clerk of Works position filled by the present Director of Maintenance. He further explained the differences in each item from the original estimates.

Maureen VanHorn spoke in favor of the bond. She stated that the repairs are long overdue and will eventually have to be taken care of, and the longer we wait the more it will cost.

Leonard Gilman asked why we can't use the town equipment to resurface the school driveways and make repairs to the P.E. field.

Ed Young said this was a good idea, but scheduling of the equipment would be a problem.

Discussion continued and one big concern seemed to be the effect of this bond on the tax rate - term of the bond if passed and the percentage rate of interest available.

Chester Francis said it is up to the School Board to make the final decision on the term, but he gave the following options which he stated were only approximate because at this time the actual percentage of loans is not known.

15 Year Term

\$1.77 increase in tax rate first year down to \$.80 last year.
Interest would be \$280,000. (75% of total)

10 Year Term

\$2.06 increase in tax rate first year down to \$1.20 last year.
Interest would be \$180,000. (47% of total)

5 Year Term

\$2.97 increase in tax rate first year down to \$2.31 last year.
Interest would be \$87,000. (23% of total)

1 Year Plan

\$10.71 increase in tax rate for one year.

Charles Watson asked if we pass this bond issue do we have a guarantee that Barnstead students will still come here to school?

Ed Young stated there was no guarantee since there has never been any contract signed with Barnstead. He further stated he felt there should be some sort of contract and depending upon the outcome of this bond, they planned to work very closely with the Barnstead Board towards a workable solution.

Linden Cram asked what amount of tuition Barnstead paid to Pittsfield per student and how many Barnstead students do we presently have.

Wayne Emerson said in the year that just ended the tuition was \$2,050. per student and they were estimating no more than \$2,350. per student for next year. At the present time in the High School there are 181 Pittsfield students and 120 Barnstead students.

Moderator announced the School Board had received a petition signed by 175 students asking the voters to pass the bond issue and "save our schools".

Questions continued to be raised about what the term of the bond would be if passed.

Moderator said if the bond issue passes the School Board would meet with the Budget Committee and determine a term.

Moderator announced we would be voting by written ballot on the bond amount of \$375,000. He further stated the polls would remain open for one hour and it would take a 2/3 majority vote to pass. Moderator declared the polls open at 8:55 p.m. with Florence Freese, Nancy Pethic, Dolores Francis, Frances Marston, Clerk and Moderator serving as ballot officials. Polls were closed at 9:55 p.m. with the following results:

340 ballots cast - 291 yes and 49 no

Motion voted affirmative.

Article II.

"I move that the reports of Agents, Auditors, Committees and Officers of the District be accepted as printed in the Annual Report." Robert Winchester made the motion seconded by Ed Young. Voice vote affirmative.

Article III.

"I move that the salaries of the School District Officers be approved as follows: Moderator \$30.00; Clerk \$30.00; Chairman of the School Board \$400.00; School Board Members \$300.00 each; Treasurer \$400.00; and Truant Officer \$100.00." John Genest made the motion seconded by Thomas Marston. Voice vote affirmative.

Article IV.

"I move that the District vote to raise and appropriate \$43,795 to fund all cost items relating to teachers' salaries and fringe benefits for the 1984-85 school year, resulting from good faith negotiations with teachers and which represent the negotiated increase over 1983-84 salaries and fringe benefits." Robert Winchester made the motion seconded by Ed Young.

Steve Adams asked what was the percent of raise and were all teachers receiving the same increase?

Robert Winchester said it was about a 6.7% increase in the total salary account. Several factors enter into the individual increase, such as education, years of experience and years of service. Voice vote affirmative.

Article V.

To see if the Town will vote to raise and appropriate the sum of fifty-five thousand dollars (\$55,000.00) for the purpose of effecting repairs to the gymnasium roof and furnaces, including related heating system components at the Pittsfield High School. (Submitted by Petition) Chester Francis moved that this article be indefinitely postponed and Robert Winchester seconded. Voice vote affirmative.

Article VI.

"I move that the District vote to raise and appropriate a total operating budget of \$2,165,689. for the support of schools, for the salaries of school district officers, employees and agents, and for the payment of statutory obligations of the District." Chester Francis made the motion seconded by Robert Winchester.

Mr. Francis spoke on behalf of the Budget Committee and divided the budget into eight categories and gave the percentage of increase or decrease for each section.

Discussion continued with much concern about the new tax rate as a result of this proposed figure.

Chester Francis said the bond issue would not effect the tax rate this year, but the total increase with both Town and School budgets would be approximately \$5 to \$6.

Wayne Emerson said he wanted the records to indicate that \$1,790,689. is the Budget Committee's recommended figure for the 1984-85 school operating expenses. The figure of \$2,165,689. is the total budget figure including the bond issue of \$375,000.

According to the figures the salary account was up 12% and this raised questions, since we had just voted under Article IV a 6.7% increase in salaries.

Wayne Emerson agreed that there is a 12% increase in the salary account, however, all current teachers and staff members are getting an average of 6½ to 6.7% as previously stated. The remaining 4% is for 5 new positions which include 2 full time custodians, 1 music teacher expanded from part time to full time for the elementary school only, 2 new positions for Special Education, including a \$4,000. speech aid to help deal with the increase of 75 students last year to over 95 students in our system this year, and an additional \$4,000. to help out the vocational aides for those students going to the Vocational Center in Concord. This is an additional \$41,500. in salaries for the 5 new positions.

Roland Charron wanted to know what has happened to the quality of education in Pittsfield when 100 of our students are in Special Education. 40% of what we spend for regular education is spent on Special Ed.

Supt. Paquette answered (1) the School Board and the Administration do not determine who moves in and out of Pittsfield; (2) No teacher or administrator in our system has the right to designate a child to Special Ed; (3) There is a very precise and complicated system regulated by Federal and State Governments to determine if a child needs special help. The parents must participate in the process and if we fail to do the job we are required to do under the law, the parents can appeal the decision to the courts and it will end up costing us much more.

He further stated he is constantly checking on the progress of these students and the special education programs. He requires each district to report every year on the educational status of each student in Special Ed, what progress they have made, and why they are still coded.

Supt. Paquette further stressed that because of the strict Federal and State rules and regulations governing Special Education children, the School Districts are left with very little control, if any.

Fred Hast asked why the School Board and the Selectmen couldn't work together to cut costs of both budgets. He suggested that the Town do the snow removal at the school to save money. Also, suggested that the Town and the School use the same tractor to mow lawns. The Town is purchasing a new tractor this year so why does the School also have to have a new one?

Thomas Marston said the tractor for the School would be purchased from the Drake Field Fund and the only cost would be the maintenance. He felt it would be difficult to share a tractor with the Town because of scheduling since the School alone uses a tractor about 30 hours a week mowing lawns in the summer. He further stated that the School Board would try and talk with the Selectmen about the snow removal. Voice vote affirmative.

Article VII.

"I move that the District authorize the School Board to make application for and receive in the name of the District such funds as may be available from any source, and authorize the School Board to expend such funds in accord with the provisions of RSA 198:20-b (Supp.)" John Genest made the motion seconded by Robert Winchester. Voice vote affirmative.

Article VIII.

To see if the District will vote to require the Superintendent of the School District to provide and furnish written minutes of all public meetings and hearings associated with School District functions, and to require the Superintendent to retain and maintain for public view all minutes for such public meetings and hearings for a period of not less than ten (10) years from the date(s) of such public meetings or hearings. (Submitted by Petition)

Moderator stated in his opinion this article is covered by a State law, therefore, there is no reason to act upon it. Article passed over.

Article IX.

To see if the District will vote to require the District Moderator to recognize the Chairman, Pittsfield Budget Committee, or his designee, prior to recognition of any other persons, for the purpose of presenting Budget Committee recommendations relative to appropriations of money for payment of District expenses. (Submitted by Petition) No motion received - article passed over.

Article X.

"I move that the District vote to create a cooperative school district planning committee in accord with the provisions of RSA 195:18 consisting of three qualified voters; said members to be appointed by the moderator within ten days of the vote of the District." Ed Young made the motion seconded by John Barto.

Ed Young informed those present that Barnstead had already voted this article unanimously. This will enable us to meet with them and explore other alternatives, such as Area High School, Cooperative School District, etc. This article allows only for a study to be made. The committee appointed will make a report and give their recommendations and suggestions at a future public meeting. Voice vote affirmative.

Article XI.

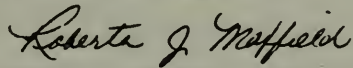
To transact any other business which may legally come before this meeting.

Chester Francis asked if the Moderator would take an unofficial vote on the term of the Bond issue. The School Board and the Budget Committee would like to get an idea of how the taxpayers feel before they make the final decision. Moderator took an unofficial voice vote for a 1,5,10, or 15 year term for the bond issue and the 5 year term was definitely favored.

Thomas Marston said at the Town Meeting and at this School Meeting several have indicated a concern over the lack of cooperation between the School Board, Selectmen and the town. He stated on behalf of the School Board members, they would definitely try and work closely with the Selectmen in the future and hopefully save the taxpayers some money. He commended the Budget Committee for their cooperation and help. He further stressed the importance of having the full cooperation and help of the townspeople in both Town and School affairs.

Frances Marston made a motion we adjourn. Motion duly seconded and voted affirmative at 11:05 p.m.

Respectfully submitted,



Roberta J. Maxfield, School Clerk



PITTSFIELD SCHOOL DISTRICT
COOPERATIVE SCHOOL DISTRICT
Planning Committee

At the March 1984 School Meeting, the District voted to have the Moderator appoint a three person Cooperative School District Planning Committee. They were as follows:

Robert Moulton, Chairman
David Adams, Vice-Chairman
Ed Young, Board Representative

We regret that Robert Moulton will no longer be with the Committee. David Adams has now taken over the role of Chairman, and Donald Jenks has joined the Committee.

The Committee has been involved in several projects over the past year:

- A. Information about Pittsfield
 - 1. Pittsfield Master Plan
 - 2. Population
 - 3. Area-Size
 - 4. Tax Base

- B. Information about New Hampshire Schools
 - 1. Area High Schools with Sending Districts.
 - 2. Cooperative School Districts.
 - 3. Independent School Districts with Contracts.
 - 4. Standards of the New England Association of Schools and Colleges.
 - 5. The most recent report on Pittsfield High School by the N.E.A.S.C.

- C. Survey

A questionnaire was put together from Committee input and parts of other surveys and questionnaires. The questionnaire will be used to find out how the Community feels about the Pittsfield Schools, and education in general.

- D. Meetings with other Towns

There have been meetings during the year with Barnstead and Barrington.

- E. Possible Alternatives
 - 1. A COOPERATIVE SECONDARY SCHOOL: GRADES 7 - 12

Such an arrangement could be made with any interested district. Should it include Barnstead, it would address that town's concerns toward a limited curriculum for Junior High School Students in Industrial Arts, Home Economics, etc. One important consideration is the fact that any cooperative arrangement would allow for the sharing of school costs over a larger tax base. With a 7-12 school, duplication in areas such as Home Economics, Industrial Arts, Art, Physical Education, Cafeteria Services, and Library Services can be avoided.

2. A COOPERATIVE SECONDARY SCHOOL: GRADES 9 - 12

This would maintain the traditional arrangement that is in existence now with a sending school but could include other districts. It would provide a larger tax base to support the program.

3. A COOPERATIVE DISTRICT: GRADES 1 - 12

This plan suggests an arrangement with Barnstead that deals with the school placement of all pupils, grades 1-12. Basically, it would call for the housing of all pupils in grades 1-6 at the Barnstead Elementary School, and all pupils in grades 7-12 at the Pittsfield High School. The suggestion would require increased transportation costs, and perhaps some additional instructional space but would address Barnstead's Junior High Curriculum problems, and its High School placement concerns. It would allow Pittsfield to discontinue the use of two buildings, and would remove young pupils from the high school atmosphere.

4. A MULTIPLE YEAR OR AREA HIGH SCHOOL CONTRACT

Such an arrangement would undoubtedly require additional building space, equipment and staffing. The Committee suggests that such an arrangement be tied to a tuition adjustment or a contractual building fund agreement. It would not meet the objectives of a sending district should an expected goal be to participate in decision-making.

5. SINGLE DISTRICT SCHOOL

This option would require Pittsfield to bear the total responsibility for the financial support of all of its schools. We think the tax rate would be affected and that a limited financial tax base support would restrict academic offerings, a factor that concerns the Committee.

6. TUITION HIGH SCHOOL STUDENTS TO ANOTHER DISTRICT

Such a solution is short range, but it would provide an answer to our elementary school crowding problem. There can be advantages as concerns curriculum offerings, but there are also limitations. There is no control on costs, there are no decision-making opportunities and student participation in extracurricular activities is limited.

Respectfully submitted,

David Adams, Chairman

To the School Board and citizens of the Pittsfield School District, I respectfully submit my 1984 report as your Superintendent of Schools.

1. Pride in Pittsfield's Schools

There is every reason for the citizens of Pittsfield to be proud of their schools. Great strides have been made since my last report. The voters passed a bond issue and the renovations of the high school are virtually complete; only a few minor internal jobs need to be completed and the work on the playing field adjacent to the high school must await clear dry weather. The accreditation and approval status of the school have been assured for the immediate future. The students and faculty have taken great pride in the facilities and have made a significant contribution to maintaining their cleanliness. The custodial staff has continued the monumental effort which they began last summer to maintain and improve the facilities by incorporating into their daily work improvements in various parts of the facilities.

2. Accreditation and Approval Status

As I have indicated above, we have assured the accreditation and approval status of the school for the immediate future; however, we must now begin to address the implications of the new High School Standards approved by the State Board of Education in 1984. These new standards must be implemented, in full, for the 1985 entering freshmen class; that is, when next year's freshmen graduate they must have met all of the new standards adopted by the State Board of Education.

The School Board and the voters of the District must be assured that neither accreditation nor approval are jeopardized in the future. Accordingly, the Administrators and the professional staff will advise the Board and the voters on all the steps which are necessary to assure continued accreditation and approval. For the present, we are trying to maintain the facility at the highest possible level and we are beginning to address curriculum and instructional materials questions which need our attention during the next few years.

3. Reorganization; Administrative/Instructional Leadership

Over the past four years I have watched three different elementary school principals struggle with the difficulties of providing leadership for grades located in three different buildings. In addition, I have watched the high school principal and elementary principal try to address, constantly, the use of facilities at the high school when two different principals had classes located within the same building. Further, I have watched the difficulties encountered by a reading coordinator working in grades one through six--in three different buildings. At the same time, I have watched attempts to improve reading in grades 7 and 8 even though those grades were not under the direction of the reading coordinator. Also, like many others, I have been concerned about having fifth and sixth graders located in the same building with high school students; this is simply not a good situation.

The issues which I have just outlined raised in my mind the question of how the administrative and instructional leadership of the Pittsfield Schools could be reorganized so as to provide more consistent leadership, more administrative and instructional time on task, and a clearer identity for students in the middle grades (5-8). I reviewed the issues which I have outlined with the local administrators and the professional staff,

I discussed these issues with many people in the District and with the Pittsfield School Board. Having done so, I recommended to the School Board that, during the 1984-85 school year, we attempt a reorganization of the administrative and instructional leadership in grades 1-8. Specifically, I recommended that the elementary school principal position and the reading coordinator position be reorganized into an Elementary Principal/Reading Coordinator, Grades 1-4 and an Assistant Principal/Reading Coordinator Grades 5-8. At the same time I recommended that the High School Principal become the Principal for the Middle-High School with the new Assistant Principal/Reading Coordinator and the High School Assistant Principal serving directly under the Middle-High School Principal.

As a result of this reorganization, which the Board approved, we have been able to reduce the cost of administration by \$5,000 and devote that \$5,000 to the improvement of reading (see Superintendent's Reading Initiative, below). The Elementary Principal/Reading Coordinator is now able to concentrate all of his efforts in the grammar and memorial schools, downtown. The Assistant Principal/Reading Coordinator for Grades 5-8 is able to concentrate all of his efforts in those grades in one building. In addition to the reorganization of personnel, grades 5-8 have been physically grouped for the majority of their instruction within the high school building so that they are clearly identifiable as a middle school unit capable of being supervised by the Principal and Assistant Principal/Reading Coordinator in a more efficient way. Also, all of the grades now housed within the middle-high school are now under the supervision of a single principal rather than two.

I believe that the effect of this reorganization of personnel, space, and students will be noticeable by the end of the present academic year; we will see improved administrative efficiency and improved instructional leadership as a result of this reorganization.

4. Superintendent's Reading Initiative

The Superintendent's Reading Initiative is a result of my conviction about the importance of a student's ability to read. This ability is the foundation of all learning, in my judgement. This philosophy has been reflected in all of my work since I first became Superintendent of the Pittsfield Schools. Thus, it is out of this conviction that I requested that the professional staff identify all elementary and middle school students who are reading significantly below grade level. The purpose of my initiative was to insure that these students were receiving appropriate instruction, including supplementary services. "Every effort," I advised my colleagues, "must be made to assist these students to achieve their potential. Every effort must be made to have every student reading on grade level who is capable of doing so."

In Pittsfield, 66 students in grades 1-8 (18%) were identified as reading significantly below grade level. The students in grades 1-4 are receiving Chapter 1, Special Education and Speech and Language Services. The Principal/Reading Coordinator provides diagnostic services and instructional guidance. In grades 5-8, 9 children were identified as needing instructional support beyond that offered through Special Education and Chapter 1.

Based upon my analysis and recommendation, the Pittsfield Board agreed that the needs of these students would be met most effectively through direct instruction from a part-time reading tutor. Accordingly, I requested that the Board permit the use of those funds saved from the reorganization of the administration/reading personnel to provide tutorial support to these students who needed additional instruction. Mrs. Catherine Hamblett, Chapter 1 Coordinator, supervises the tutor and provides instructional guidance and diagnostic services for grades 5-8 in cooperation with the Assistant Principal/Reading Coordinator who supervises all instruction in grades 5-8. The work of these people and the

achievement of the students will be fully evaluated this spring. Already, however, I have had informal reports from parents and teachers, that the program is making a significant difference for these students.

It is my hope--indeed, my expectation--that through early intensive work on improving students' reading skills, we can improve the rate of success of our students, reduce the retention rate, and reduce the number of students who have been identified for special education purposes as being learning disabled. Only time and constant evaluation will determine whether or not this initiative in reading delivers the desired dividends.

5. Special Education

The cost of Special Education continues to increase at a rate greater than the rate increase for the total budget for the School District. This development is as difficult for the administration and the School Board to accept as it is for the taxpayers. We are constantly re-evaluating how students are referred for Special Education, how many students are involved in the programs and what services are required under State and Federal law. You will note, in the Report of the Education Fifty-One Consortium which is included in this Annual Report, that a significant amount of money has been saved in Special Education costs over the past three years by having the Pittsfield School District cooperate with Alton and Barnstead in providing for some special education services. Nevertheless, the costs continue to mount.

I believe that there is only one way to offset this increasing cost for these mandated programs; we must have greater financial assistance from the State and the Federal government to support these programs which laws from those levels of government impose upon the local School District. If these levels of government insist that the local districts provide these services, then they must provide the financial assistance for carrying out these mandates. Please do not misunderstand my position in this regard; I believe that, ultimately, proper special education for handicapped students will result in more productive citizens; however, I also recognize that we must find ways to lessen the tax burden at the local level.

The taxpayers of the District should know that the Pittsfield School Board has met with its delegation to the New Hampshire State Legislature to discuss the matter of revenues to the Pittsfield School District. The three legislators (out of four) who attended a meeting with the School Board all indicated that they supported a new formula for state aid to education which would bring substantially more revenues to the Pittsfield School District. In addition, the School Board members have written letters to their legislators to request their continued specific support for this new formula, which would take effect during the 1985-86 budget year. I also have written to the legislators in support of the new state aid formula and I am also writing to our congressional delegation to seek a change in the federal law which prevents us from using some funds to support mandated programs.

I encourage taxpayers of the District to speak to their Representatives and Senator to ask that they support the proposed change in the formula for state aid to education.

6. Cooperative School District Study

Last year, I asked that the voters of the District support a warrant article requesting the appointment of a Cooperative School District Planning Committee; the voters did support that warrant article and the Committee has been appointed. This year's Annual Report includes

a report from the Committee which outlines the various options that the Committee is considering. The Barnstead School District also voted in favor of a Cooperative School District Study Committee and their Committee has been at work as well. These two Committees are addressing the long-term issues which must be faced by the communities of Barnstead and Pittsfield. But it appears that the rapidly increasing costs for both Districts and the unpredictability of tuition rates at schools of attendance of Barnstead students have created a crisis for both Districts. Whether or not a solution can be achieved for the two Districts on a long-term basis depends upon the results of the work of the two Cooperative School District Committees. In the interim, however, I must raise the issue as to whether or not the Barnstead and Pittsfield School Boards should get together to consider their mutual concerns and problems on a short-term basis. Both Districts are facing a serious financial situation in their educational budgets; somehow, more stability must be brought to the annual budget process so that current requirements can be met and so that the new State Standards for High Schools can be implemented in a cost efficient way.

I ask the voters of the Pittsfield School District to reread Section 4 of my report of last year. I also urge them to consider carefully the alternatives being studied by the Pittsfield Cooperative School District Study Committee. In addition, I ask the voters to be as supportive as possible to the Cooperative School District Committee when it conducts its surveys and undertakes other public means for trying to determine how the District should plan for the future.

I believe that there are solutions available to the Pittsfield School District and I believe that it is possible for Pittsfield to work with Barnstead in a cooperative and constructive manner. These two communities have a long history of family relationships and combined efforts. Now is the time to build on that past and to do so constructively, in the interest of the children of both Districts. I ask the voters of Pittsfield to consider, as objectively as possible, all of the options which will assure quality education at a reasonable cost for the children of Pittsfield.

Respectfully submitted,

F. Andre' Paquette,
Superintendent of Schools

REPORT OF THE MIDDLE-HIGH SCHOOL PRINCIPAL

To the members of the Pittsfield School Board, the Superintendent of Schools, and the citizens of Pittsfield, I respectfully submit my seventh annual report. This is my first annual report as Principal of Pittsfield Middle-High School.

The academic year began on September 5 with 455 students enrolled in grades five through twelve. There are 193 students in grades five through eight (down from 209 last year) and 262 students in grades nine through twelve (down from 300 last year). We enrolled 359 students from Pittsfield, 91 from Barnstead, 3 from Epsom and 2 from Chichester. Twelve people have joined our professional staff. They are Ms. Linda Bandecchi, Grade 5; Ms. Catherine Bennett, English; Mr. John Calvin, Science; Ms. Louise Graham, Special Education; Ms. Ellen Gorr, Special Education; Ms. Debra Hall, Grade 6; Ms. Diane Johnson, Art Grades 1-8; Ms. Beverly Kouble, English; Mr. Louis Lafasciano, Assistant Principal/Reading Coordinator, Grades 5-8; Ms. Roberta Price-Herzig, English; Ms. Hope Perkins, Grade 6; Mr. Hans von Brockdorff, Library Media Specialist.

Fifty-six students began courses in September in the Area 11 Vocational Center at Concord High School. Seven students are enrolled in Auto Mechanics, two in Building Construction, four in Child Care, three in Distributive Education, eight in Food Services, seven in Health Occupations, eight in Machine Trades, and eight in Welding. Students spend two periods a day at the Vocational Center and take the rest of their classes at Pittsfield. The staff at the Vocational Center continues to be cooperative and supportive.

The highlight of the year past is the passage of the bond and the subsequent repairs and renovations to our building. All of the major deficiencies in our facility have been corrected and as a result we remain fully accredited by the New England Association of Schools and Colleges.

Pittsfield High School has been designated as a comprehensive approved high school for the first time in five years by the New Hampshire Department of Education. The upgrading of our approval status is a direct result of the improvements made in our facility.

Our seventh and eighth grade program has also been upgraded to the status of an approved junior high school. The Department of Education commended the Pittsfield School District for addressing the problems of safety and facility requirements. I am very pleased with the improved status of our high school and junior high programs as this has been one of our major goals during the past few years.

The majority of our students are achieving higher than average scores on the nationally-normed Metropolitan Achievement Tests. Although we cannot rest until all of our students are achieving at or above their grade level, we can, nevertheless, be proud of our students' achievement.

The New Standards for High Schools issued by the State Board of Education will be implemented beginning in September 1985. The administration is now analyzing the new standards to determine their financial and educational impact.

For the first time, Pittsfield High School qualified for a Blue Ribbon Achievement Award from the State Department of Education and the New Hampshire School Volunteer Program. Part of the reason for this award was the hard work and long hours put in by Ms. Brenda Abbott in bringing in over fifty volunteers for a very successful Career Day in February.

I wish to thank all of our staff for their continued work and dedication to the students of Pittsfield Middle-High School. I am grateful for the support of the Pittsfield School Board; Superintendent of Schools, F. Andre' Paquette; Business Administrator, Wayne Emerson; the students, staff and the People of Pittsfield.

Respectfully submitted,

Stephen M. Fortado

REPORT OF THE ELEMENTARY SCHOOL PRINCIPAL/
READING COORDINATOR

To the members of the Pittsfield School Board, the Superintendent of Schools, and the citizens of Pittsfield, I respectfully submit my first annual report as Principal/Reading Coordinator of Pittsfield Elementary School.

The academic year began on September 5, with 185 students enrolled in grades one through four. This is a ten percent increase over last year and is the fourth year in a row that enrollment has shown an increase. Nine new staff members have joined Pittsfield Elementary School. They are Mrs. Claire Dors, Music 1-6; Ms. Marianne Eagleston, Resource Room, 1-4; Mrs. Michele Freitag, Speech and Language Therapist; Ms. Alice Hickey, Grade 1; Ms. Diane Johnson, Art, 1-8; Mrs. Mary Serwecinski-McCormack, Grade 3; Mrs. Linda Nazer, Special Education Aide; and Mr. David Clark, Elementary School Custodian.

Pittsfield Elementary School continues to be designated as a Category II approved elementary school by the New Hampshire State Department of Education. The hiring of a full time music teacher has strengthened this standing, but minimum standards still not met are: no Physical Education program nor teacher, no guidance services, and an inadequate collection of library books.

An enthusiastic staff this year has set two-year instructional goals and objectives to improve the present curriculum and instructional program. Among these goals are: 1) developing in the student an ability to integrate Language Arts skills in written self-expression, 2) taking students systematically through all Mathematical skills appropriate for students' instructional levels, and 3) developing an understanding of the basic approach in Social Studies and Science. Another major project for this year is to build a library at the Memorial School, which is accessible to students on a daily basis. The establishment of a student council, under the guidance of Mrs. Mary- Ellen Azem, has given the children a sense of direct participation in their education.

For the third year in a row, Pittsfield Elementary School qualified for the Annual Blue Ribbon Achievement Award presented by the New Hampshire Department of Education for our standing School Volunteer Program. Mrs. Brenda Abbott and Mrs. Sheila Fries, our local coordinators have unselfishly developed a highly successful and important contribution to our school.

Mrs. Louise Carr and Mrs. Ruth Casey, along with other members of the Parent-Teacher Organization, have devoted many hours to the efforts of the organization. A theme, "Children's Mental and Physical Health," has been adopted for this year. Monthly, speakers have addressed topics related to this theme. Several P.T.O. fundraisers have allowed the children to participate in educational field trips.

The reorganization of the school into a smaller unit has given the staff and the students, for the first time, a chance to form a cohesive and spirited school. The emphasis of our instruction lies primarily on the basic subjects of Reading, Language and Math. Combining the role of reading coordinator with that of the principal has created an opportunity for a continuation of the existing comprehensive program and a chance for added emphasis on developing an even more effective program. If we could keep our present staff of committed teachers, this latter aim could be more assuredly met.

I wish to thank all members of the school community who help with our program. I am also grateful for the support of the Pittsfield School Board, Superintendent of Schools, Mr. F. Andre' Paquette and the fine faculty of teachers and support staff. The genuine desire of the children of Pittsfield for a quality education is, however, the driving force of this school system.

Respectfully submitted,

Harry Doten
Principal/Reading Coordinator

REPORT ON SPECIAL EDUCATION

To the members of the Pittsfield School Board, the Superintendent of Schools and citizens of Pittsfield, I respectfully submit my first annual report.

The Special Education Program in Pittsfield has continued to provide, in accordance with State and Federal Laws, a free and appropriate education for all students aged 3-21 who have been identified as educationally handicapped. Through the utilization of available resources and the skill of a committed staff, programs have been designed and implemented to meet the often unique and individual needs of these students.

The Special Education staff was asked to review the educational needs of 44 students during the 1983-84 school year. These students were referred by their parents, teachers, administrators and other agencies. Thirty-two of these students were found to be educationally handicapped, bringing the total number of special needs students to 91 by June of 1984. This figure represents approximately 13% of the entire school population which is comparable to the average range for national statistics.

Seventy-six of these students are placed in existing in-district programs including the resource rooms, speech and language therapy and occupational therapy. The remaining 15 students are enrolled in out-of-district programs due to the severity of their handicaps, with 8 students in Education Fifty-One Consortium programs and 7 in other out-of-district placements.

As it is impossible to determine the number of students who will be referred for special services, the cost of providing programming for students who were identified as educationally handicapped during the school year (requiring out-of-district placement) added a significant unanticipated expenditure to the Special Education budget.

The rising costs of providing services for educationally handicapped students, coupled with the decrease in State and Federal aid, continues to place an increasing burden on small school districts, such as Pittsfield, which operate on a relatively limited tax base. The Special Education Program has made every effort to maintain quality in-district programs which alleviate the need to utilize more costly out-of-district alternatives. In addition, cooperative efforts with neighboring school districts, which resulted in the formation of the Education Fifty-One Consortium, continue to provide substantial savings to the Taxpayers of Pittsfield.

The current special education services available to students include a continuous Resource Room and Speech/Language Program for students in grades one through twelve. An instructional aide provides support to students mainstreamed into the regular classroom. Occupational Therapy, evaluation services and counseling are also available on a limited basis, as needed.

Due to the success and quality of these programs, 80% of the eighty-seven students identified as educationally handicapped are placed in-district. Of the remaining seventeen students, thirteen participate in Education Fifty-One Programs while four are placed in other out-of-district programs.

The skills necessary to provide services to these students should be underscored. Pittsfield has been fortunate to have a special education staff that not only demonstrates professional competence, but also the commitment and dedication that such positions require. It is only through the efforts of the staff and the continued support of the administration, parents and the community that we can continue to provide quality, cost-effective programs for the educationally handicapped students of Pittsfield.

Respectfully submitted,

Mary-Ellen Azem
Special Education Consultant

EDUCATION FIFTY-ONE CONSORTIUM
ANNUAL REPORT

To the members of the Pittsfield School Board, the Superintendent of Schools, and the citizens of Pittsfield, I respectfully submit my annual report.

Since the passage of Public Law 94-142, the Handicapped Education Law, (by the U.S. Congress), which mandates that local school districts must provide a free and appropriate public education, which includes special education and related services, to all handicapped students ages 3-21, the three school districts in SAU #51 have made a concerted effort to respond to the many challenges presented by this law.

However, changes in the state funding formula for special education, which continues to place the increasing burden of special education costs on the local school districts, coupled with the total unpredictability in the numbers of handicapped students who choose to reside within the districts at any given time, have continued to present a complex problem for the local school districts.

The Education Fifty-One Consortium was formed four years ago in response to these problems. It provides an opportunity for the three school districts in SAU #51 to develop cost effective cooperative programs within SAU #51 instead of sending students to more expensive, out-of-district programs which are very expensive in tuition and transportation costs.

To insure that the programs and services offered through Education Fifty-One continue to meet the needs of handicapped students in SAU #51 in a successful and cost effective manner, the following five principles (set forth by the Superintendent of Schools) are strictly adhered to in the development and operation of all programs:

1. Programs must be based on annual zero-based planning; that is, each year, all individual student's needs, programs and services are reevaluated to determine what program needs can best be met through cooperative efforts,
2. Programs and services recommended should be equal to (or better than) those currently provided,
3. The cost of programs and services recommended should be the same as (or less than) the cost of budgeted ones,
4. The programs and services recommended cannot jeopardize the receipt of State or Federal Funds,
5. Any staff employed cannot become a long term commitment for any district.

During the 1983-84 school year, several cooperative programs have been provided in this way.

BEHAVIOR ADJUSTMENT CLASS (B.A.C.):

The B.A.C. Program, which is housed in the old Building Trades building in Pittsfield, served 15 junior and senior high aged students who required a structured, self-contained program in order to achieve school success.

Through intensive individual instruction, counseling sessions and the application of a strong behavior management system, the program helps students develop positive self-images while building the appropriate social, academic and behavioral skills necessary for success at school, at home and in the community. The program's goal of returning students to regular programs as soon as possible is being realized as many students are now being mainstreamed in regular high school classes and the Regional Vocational Center in Concord, N.H.

LANGUAGE IMPAIRED PROGRAM (L.I.P.):

The L.I.P. Program which was housed in the Pittsfield Grammar School served 13 students who required a self-contained special education program with a strong emphasis on the development and improvement of language skills, basic academic ability and skills for daily living.

However, due to the ages of the student population and changes in their social and academic needs, the L.I.P. Program as designed and implemented over the past three years would no longer be appropriate for the majority of students in 1984-85. Therefore, the program has been redesigned, restaffed and relocated in the Alton Middle School for the 1984-85 school year. While language development and remediation are still important components of the program preparation for formal vocational training, basic academic survival skills, and independent living skills are now the primary focus.

EVALUATION AND THERAPY:

Continued cooperation between the districts has allowed each district to have access to a school Psychologist and Occupational Therapist. By sharing staff, the cost for each district to contract separately for these services is greatly reduced. In addition, the districts of Pittsfield and Barnstead have been able to contract the services of a Special Education Consultant and Speech and Language Therapist.

Programming for pre-school educationally handicapped students (as required by law) became a planning priority during the 1983-84 school year. SAU #51 received a competitive grant to hire a consultant who investigated the need for a pre-school program and, along with representatives of each district, designed a pre-school special education program which is cost effective for the three districts. This program currently serves 8 students in SAU #51 and is housed in the Alton Community Church in Alton, N.H.

Education Fifty-One Consortium programs have been, and continue to be, very successful. They have developed a reputation for excellence and cost-effectiveness and they are visited and studied frequently by other school districts and SAU's which are in the process of developing similar programs.

Since its formation, the Education Fifty-One Consortium has saved the Pittsfield School District a total of \$235,289, it saved Pittsfield \$99,846 in 1983-84, alone; it has saved the other districts of SAU #51 a total of \$71,761 in 1983-84 and all three districts a total of \$500,166 over the past three years. (These savings are summarized in the three tables below.)

Respectfully submitted,

Mark D. Jarvis,
Program Supervisor

Analysis of Savings for Out-Of-District Special Education
 Students Served by the Education Fifty-One Consortium:
Pittsfield, 1983-84

| ACCOUNT | BUDGET
APPROPRIATION | ACTUAL
EXPENDITURE | DIFFERENCE | PROJECTED
COSTS WITHOUT
ED-51 | ACTUAL
COSTS WITH
ED-51 | DIFFERENCE |
|------------------------------------|-------------------------|-----------------------|------------|-------------------------------------|-------------------------------|------------|
| Number of Out-of-District Students | 12 | 16 | 4 | 16 | 16 | --- |
| #330 Pupil Service | 24,845 | 1,685 | 23,160 | 24,690 | 1,685 | 23,005 |
| #510 Transportation | 5,000 | 18,095 | (-13,095) | 39,810 | 18,095 | 21,715 |
| #550 Tuition | 89,208 | 95,060 | (- 5,852) | 149,498 | 95,060 | 54,438 |
| #580 Travel | 560 | 230 | 330 | 892 | 230 | 662 |
| #610 Supply | 1,569 | 1,008 | 561 | 1,008 | 1,008 | --- |
| #720 Building | -- | -- | -- | -- | -- | --- |
| #740 Equipment | 190 | 164 | 26 | 190 | 164 | 26 |
| TOTALS | 121,372 | 116,242 | 5,130 | 216,088 | 116,242 | 99,846 |

Analysis of Savings for Out-Of-District Special Education
 Students Served by the Education Fifty-One Consortium:
 Alton, Barnstead and Pittsfield, 1983-84

| ACCOUNT | BUDGET APPROPRIATION | ACTUAL EXPENDITURE | DIFFERENCE | PROJECTED COSTS WITHOUT ED-51 | ACTUAL COSTS WITH ED-51 | DIFFERENCE |
|------------------------------------|----------------------|--------------------|------------|-------------------------------|-------------------------|------------|
| Number of Out-of-District Students | 35 | 41 | 6 | 41 | 41 | --- |
| #330 Pupil Service | 39,520 | 6,177 | 33,343 | 57,440 | 6,177 | 51,263 |
| #510 Transportation | 49,700 | 61,194 | (-11,494) | 107,380 | 61,194 | 46,186 |
| #550 Tuition | 240,208 | 238,721 | 1,487 | 311,995 | 238,721 | 73,274 |
| #580 Travel | 1,010 | 834 | 176 | 1,692 | 834 | 858 |
| #610 Supply | 2,943 | 2,858 | 85 | 2,858 | 2,858 | 0 |
| #720 Building | 0 | 0 | 0 | 0 | 0 | 0 |
| #740 Equipment | 190 | 164 | 26 | 190 | 164 | 26 |
| TOTALS | 333,571 | 309,948 | 23,623 | 481,555 | 309,948 | 171,607 |

Analysis of Savings for Out-Of-District Special Education
Students Served by the Education Fifty-One Consortium:
Alton, Barnstead and Pittsfield
1981-82, 1982-83, 1983-84

| | YEAR | BUDGET
APPROP. | ACTUAL
EXPEND. | DIFFERENCE | PROJECTED COSTS
WITHOUT E-51 | ACTUAL COSTS
WITH E-51 | SAVINGS |
|----------------------------------|---------|-------------------|-------------------|------------|---------------------------------|---------------------------|------------|
| Alton
School
District | 1981-82 | \$ 56,650. | \$ 57,342. | \$ (-692). | \$ 89,173. | \$ 57,342. | \$ 31,831. |
| | 1982-83 | 90,322. | 95,538. | (5,216). | 134,386. | 95,538. | 38,848. |
| | 1983-84 | 107,699. | 79,295. | 28,404. | 116,446. | 79,295. | 37,151. |
| | TOTAL | 254,671. | 232,175. | 22,496. | 340,005. | 232,175. | 107,830. |
| Barnstead
School
District | 1981-82 | 88,550. | 50,496. | 38,054. | 135,724. | 50,496. | 85,228. |
| | 1982-83 | 93,190. | 92,126. | 1,064. | 129,335. | 92,126. | 37,209. |
| | 1983-84 | 104,500. | 114,411. | (-9,911.) | 149,021. | 114,411. | 34,610. |
| | TOTAL | 286,240. | 257,033. | 29,207. | 414,080. | 257,033. | 157,047. |
| Pittsfield
School
District | 1981-82 | 101,186. | 69,257. | 31,929. | 137,642. | 69,257. | 63,385. |
| | 1982-83 | 104,067. | 98,429. | 5,638. | 165,487. | 98,429. | 67,058. |
| | 1983-84 | 121,372. | 116,242. | 5,130. | 216,088. | 116,242. | 99,846. |
| | TOTAL | 326,625. | 283,928. | 42,697. | 519,217. | 283,928. | 235,289. |
| S.A.U. #51 | 1981-82 | 246,386. | 177,095. | 69,291. | 362,539. | 177,095. | 185,444. |
| | 1982-83 | 287,579. | 286,043. | 1,486. | 429,208. | 286,093. | 143,115. |
| | 1983-84 | 333,571. | 309,948. | 23,623. | 481,555. | 309,948. | 171,607. |
| | TOTAL | 867,536. | 773,136. | 94,400. | 1,273,302. | 773,136. | 500,166. |

REPORT OF CHAPTER 1

1984 was an exciting year. Chapter 1 activities from our SAU #51 Cooperative Project were selected for publication in the Tri-State Chapter 1 Sourcebook. The Tri-State Project was a cooperative project of Maine, New Hampshire and Vermont Chapter 1 Programs. Task forces from the three states sought examples of instructional activities which reflected findings in recent research on effective schools. The project and Sourcebook were selected for funding under former U. S. Secretary Bell's Chapter 1 initiative. The four activities selected from our local project reflect the work of all Chapter 1 Tutors in Alton, Barnstead and Pittsfield.

Chapter 1 is a federally funded program for compensatory education. Programs funded under Chapter 1 are developed locally to successfully meet the supplementary instructional needs of educationally disadvantaged children. Our local project provided supplementary tutoring in reading, listening, writing (composition, spelling and punctuation), speaking (expression), and study skills.

During 1983-84, 40 children participated in Pittsfield Chapter 1. Of these children in grades 1-8, 33 remained in the program a full year. The progress of Chapter 1 children is measured formally through standardized tests, and informally through classroom teacher and tutor judgement, writing samples, oral reading samples, and comparisons with overall school achievement. In Pittsfield, 78% (31) of Chapter 1 children improved in reading comprehension, oral reading fluency, writing, study skills, and self-concept. 33% (14) of 1983-84 Chapter 1 children are continuing in the program this year.

Trina Blackwood, Sheila Fries, and Carol Grainger are Chapter 1 Tutors in Pittsfield.

Respectfully submitted,

Catherine M. Hamblett,
Chapter 1 Coordinator
Alton, Barnstead, Pittsfield

SCHOOL HEALTH SERVICES

| | |
|---------------------------------------|-------|
| Sports Physicals | 69 |
| Screenings: | |
| -Vision | 237 |
| -Hearing | 234 |
| -Scoliosis | 119 |
| -Height | 281 |
| -Weight | 281 |
| First Aid and Office Visits | 2,172 |
| Communicable Diseases: | |
| -Chicken Pox | 5 |
| -Pediculosis | 11 |
| -Fifth Disease | 1 |
| -Scarlet Fever | 2 |
| Referrals: | |
| -Vision | 36 |
| -Hearing | 25 |
| -Posture | 9 |
| -Dental | 30 |
| -Blood Pressure | 5 |
| -Child & Family Services | 9 |
| Miscellaneous: | |
| -Preschool Screenings & Registrations | 39 |
| -PSVS & PSHS | 52 |
| -Immunizations | 11 |
| -Medical Monitoring | 10 |

Equipment and procedures within the Pittsfield School District Health Services are in the process of being updated. Scoliosis Screening in grades 5-8 is being implemented this year as mandated by the State of New Hampshire. The immunization status of students in the Pittsfield School District is nearly at the states required level.

Many students are becoming interested and involved in health and health care.

Unfortunately, emergency information on some students is incomplete or missing. A local emergency phone number is a vital piece of information for each child's file.

The past two years as school nurse for the Pittsfield School District has been an enlightening experience.

Respectfully Submitted,

Laura N. Welch, R.N.
School Nurse

Report of the Staff Development Committee

To the members of the Pittsfield School Board, the Superintendent of Schools and the citizens of Pittsfield, I respectfully submit my second Annual Report as Chairperson of the S.A.U. #51 Staff Development Committee.

This report will include the activities of the Staff Development Committee from March, 1984 through March, 1985.

During this year several local in-service workshops and university courses were made available to S.A.U. staff members. Among these were "School Law," sponsored by the Alton Community-Home Coordinator, "Mainstreaming Educationally Handicapped Students into Regular Secondary Classrooms," sponsored by the S.A.U. Special Education Management Team and Junior Great Books Training, sponsored by Chapter 1.

At the beginning of the school year, Staff Development Committee members again made themselves available to the staff, especially new members, to help develop Professional Growth Plans. Mr. Peter Boyd and Mrs. Kathy Mahanes represent the high school and the elementary school, respectively.

In June, Committee members elected officers:

Chairperson - Harry Doten, Pittsfield Elementary School
Vice-Chairperson - Linda Nelson, Barnstead Elementary School
Secretary - Mary Christy, Alton Central School

During most of this school year, the Committee has planned for a major spring in-service day to be conducted at Alton Central School. At that time secondary teachers will be offered an all-day seminar which deals with interpersonal relationships, team building and time management. Middle school faculties will attend a seminar on identifying and clarifying goals for the development of a middle school. Elementary teachers will be provided with equipment and ideas to make learning center games.

To keep teachers informed of workshops being offered, the Committee has continued to distribute workshop listings with relevant information. Linda Nelson, Committee member from Barnstead Elementary School, has been largely responsible for publishing this information.

For the fall and winter of 1985-86, the Committee will sponsor graduate level courses in education in the S.A.U. #51 area. These courses will be offered by Notre Dame College in Manchester. We are presently surveying staff members to determine their preferences for courses.

Mid-year the Committee voted to include representation from the Education Fifty-One Consortium. Mr. Edward Allen, teacher of the Behavioral Adjustment Class, serves as the first representative from that group of educators.

I would like to express my appreciation for the support of the School Board Members, Superintendent F. Andre' Paquette and the staff members of the three Districts. I also wish to thank the Committee members for their efforts, especially my fellow officers, Linda Nelson and Mary Christy.

Respectfully submitted,

Harry Doten
Staff Development Chairperson

REPORT OF THE DRAKE FIELD PROGRAMS

Drake Field Renovations

1984 was a year of significant change for the Drake Athletic Fields. Renovation of the Drake Field facilities took many forms, including the painting and repair of the outside fence, refurbishing of the tennis courts, and repairs in the grandstand locker room facilities. The biggest changes were the redesigning and reconstruction of the playing fields.

In the fall of 1983 the large mound was removed and the entire facility was regraded allowing for drainage, and an ample supply of loam to start grass growth was added. A new turf and stone dust baseball infield was installed and moved closer to the grandstand. A practice softball field of stone dust was created, and expansion through regrading allowed for creation of new soccer and field hockey fields in the baseball outfield. Following completion of the grading, the entire field was seeded and fertilized. In the fall of 1984 both the high school field hockey and soccer teams played on the new Drake Field facilities. In the fall of 1984 a new basketball court was paved.

There are a few projects left to be completed in the spring of 1985; they include installation of playground equipment and the softball back stop.

It is hoped the future will allow a maintenance person to be employed at Drake to maintain the facilities from April 15th to November 15th.

Respectfully submitted,

Jonas Glidden, Drake Field Director

DRAKE FIELD RECREATION PROGRAM

The 1984 Drake Field Recreation Program was directed by Peter Boyd and CETA aide Cami Lavoie. Due to renovations at Drake Field, the Grammar School facilities were used. Before school had ended, a letter of introduction was distributed to children in grades one through six. Permission slips were returned before a child used any equipment. Forms were available at the school, and many children registered throughout the summer.

After new playground equipment was purchased, the summer program began and lasted eight weeks. The hours of the program were 8:00 A.M. to 2:00 P.M.

There were over one hundred children registered, with 30-35 coming most days. Because of the locality, quite a number of older children used the basketball courts for games.

The summer activities included: peggyball, ringtoss, kickball, basketball, scoopball, horseshoes, tennis and badminton. Various games such as: Yahtzee, Chess, Pit and Battleships were also available. Many of the younger children enjoyed the swings and monkeybars.

Two field trips were arranged this summer. We went to Weirs Beach and, later in August, we went to Hampton Beach.

I would like to thank Cami Lavoie and all the chaperones who helped with the field trips. Most of all, thanks to the kids of Pittsfield who made my job and summer enjoyable .

Sincerely,

Peter Boyd,
Recreation Director

| <u>Salary</u> | <u>Name</u> | <u>Position</u> |
|---------------|-----------------------------|-------------------------------|
| \$12,126 | Dors, Claire | Music 1-6 |
| \$11,255 | Eagleston, Marianne | Resource Room 1-4 |
| \$10,287 | Freitag, Michele | Speech/Language Therapist |
| \$10,932 | Hayden, Cheryl | Grade 4 |
| \$11,029 | Hickey, Alice | Grade 1 |
| \$10,287 | Johnson, Diane | Art 1-8 |
| \$15,157 | Landry, Judith | Grade 3 |
| \$11,674 | Locke, Nancy | Grade 1 |
| \$12,222 | Mahanes, Kathy S | Grade 2 |
| \$ 6,602 | Nazer, Linda | Special Education Aide |
| \$14,157 | Purtell, Edith I | Grade 4 |
| \$11,029 | Serwecinski-McCormack, Mary | Grade 3 |
| \$14,931 | Stapleton, Marjorie E. | Grade 2 |
| \$15,673 | Wallace, Sylvia J. | Grade 1 |
| \$14,157 | Welch, Laura N. | Nurse, 1-12 |
| \$19,322 | Doten, Harry G. | Principal/Reading Coordinator |

PITTSFIELD ELEMENTARY SCHOOL 1984-85 SUPPORT STAFF ROSTER

| <u>Name</u> | <u>Position</u> |
|---------------------|---|
| Clark, David | Custodian, Elementary School |
| Huggins, Kathryn M. | Part Time Secretary,
Memorial School |
| Miller, Pamela R. | Administrative Secretary
Elementary School |

| <u>Salary</u> | <u>Name</u> | <u>Position</u> |
|---------------|-----------------------|---|
| \$14,835 | ALIE, Sherry A. | Home Economics |
| \$12,642 | BANDECCHI, Linda | Grade 5 |
| \$17,511 | BECK, James N. | Art |
| \$11,223 | BENNETT, Katherine | English |
| \$13,609 | BISHOP, Jeanne C. | Business Education |
| \$15,641 | BOEHM, Kurt I. | Mathematics |
| \$10,610 | BOURGAULT, Shari | Science |
| \$18,027 | BOYD, Peter W. | Science |
| \$10,288 | CALVIN, John | Science |
| \$17,576 | DAVIS, Gerald A. | English |
| \$11,481 | DEBSKI, Paula A. | Music |
| \$12,126 | DORS, Claire | Music |
| \$21,400 | DOUGLASS, John W. | Guidance Director |
| \$10,932 | FINN, Timothy J. | Social Studies |
| \$14,544 | FOGG, Nancy J. | Social Studies |
| \$15,609 | FOREMAN, Corinne A. | French |
| \$10,707 | FOURNIER, Richard | Mathematics |
| \$16,125 | GLIDDEN, Elaine G. | Business Education |
| \$16,060 | GLIDDEN, Jonas A. | Social Studies |
| \$10,288 | GORR, Ellen J. | Special Education |
| \$14,061 | GRAHAM, Louise | Special Education |
| \$10,288 | HALL, Debra Sue | Grade 6 |
| \$13,674 | HAMEL, Stephen | Physical Education |
| \$18,930 | HORNE, Richard K. | Mathematics |
| \$10,287 | JOHNSON, Diane M. | Art |
| \$11,255 | KOUBLE, Beverly | English |
| \$11,835 | MARLAND, William E. | Industrial Arts |
| \$15,318 | OSGOOD, Jonine A. | Special Education |
| \$16,866 | PELLERIN, Alfred Jr. | English |
| \$10,288 | PERKINS, Hope | Grade 6 |
| \$10,707 | PRICE-HERZIG, Roberta | English |
| \$15,093 | SANBORN, Hugh | Industrial Arts |
| \$16,931 | TAYLOR, Vernon D. | Grade 5 |
| \$17,189 | VONBROCKDORFF, Hans | Librarian |
| \$14,157 | WELCH, Laura N. | Nurse |
| \$31,000 | FORTADO, Stephen | Principal |
| \$22,000 | GUNDEL, Michael | Assistant Principal 9-12 |
| \$19,000 | LAFASCIANO, Louis | Assistant Principal/
Reading Coordinator 5-8 |

| <u>Name</u> | <u>Position</u> |
|---------------------|--------------------------------------|
| ADAMS, Jane | Baker, Food Services |
| BELCASTRO, Bonnie | Bookkeeper/Receptionist, High School |
| BURKE, Judy | Custodian |
| CARPENTER, David | Food Services Director |
| KEEGAN, Kevin | Custodian |
| LEDUC, Mary | Dishwasher, Food Services |
| MARTIN, Ronald | Custodian |
| OMUNDSON, Anne | Guidance Secretary |
| RICHARDS, David R. | Director of Maintenance |
| RIEL, Marilyn F. | Administrative Secretary |
| ROBERTS, Joyce F. | Middle School Secretary |
| SANVILLE, Thomas H. | Custodian |
| SHONYO, Holly | Utility Worker, Food Services |
| STOCK, Adora L. | Cook's Helper, Food Services |
| SWEET, Elizabeth | First Cook, Food Services |

PITTSFIELD SCHOOL DISTRICT

GENERAL PURPOSE FINANCIAL STATEMENTS
AND SUPPORTING SCHEDULES,
REPORT ON INTERNAL ACCOUNTING CONTROLS
AND REPORT ON COMPLIANCE

FOR THE FISCAL YEAR ENDED JUNE 30, 1984

Prepared by:

MASON & RICH PROFESSIONAL ASSOCIATION
Accountants & Auditors
Concord, New Hampshire

PITTSFIELD SCHOOL DISTRICT
 FINANCIAL STATEMENTS
 JUNE 30, 1984
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|-------------------|
| Compliance Letter |
| Findings |

*Mason,
Rich* Professional Association
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R. PHILIP SCHMIDT, C.P.A.
JOHN L. TYBORKI, C.P.A.

September 12, 1984

Members of the School Board
Pittsfield School District

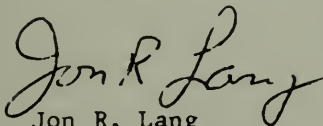
We have examined the combined financial statements of the funds and account group as indexed, of the Pittsfield School District as of and for the fiscal year ended June 30, 1984. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As is the general practice with many New Hampshire municipalities, the Pittsfield School District has not maintained a record of its general fixed assets and accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

In our opinion, except that the omission of the financial statements described above results in an incomplete presentation, as explained in the preceding paragraph, the combined financial statements referred to above present fairly the financial position of the Pittsfield School District as at June 30, 1984 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The supporting schedules listed in the index are presented for the purposes of additional analysis and are not a required part of the combined financial statements of the Pittsfield School District. The information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Respectfully submitted,



Jon R. Lang
Certified Public Accountant
MASON & RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

PITTSFIELD SCHOOL DISTRICT
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
 JUNE 30, 1984

| | Governmental Fund Types | | | Fiduciary Fund Types | Totals (Memorandum Only) June 30, 1984 |
|---|-------------------------|------------------|------------------|----------------------|--|
| | General | Special Revenue | Capital Projects | | |
| ASSETS | | | | | |
| Cash | \$ 30,417 | \$ 17,422 | \$ - | \$ 25,751 | \$ 73,590 |
| Accounts Receivable | - | - | - | - | - |
| Due from Other Funds (Note 4) | 45,358 | 6,350 | - | - | 51,708 |
| Due from Other Governments | 85,624 | 6,960 | - | - | 92,584 |
| Inventory (Note 1) | - | 494 | - | - | 494 |
| TOTAL ASSETS | <u>\$ 161,399</u> | <u>\$ 31,226</u> | <u>\$ -</u> | <u>\$ 25,751</u> | <u>\$ 218,376</u> |
| LIABILITIES AND FUND BALANCE | | | | | |
| Liabilities | | | | | |
| Accounts Payable | \$ 76,692 | \$ 3,455 | \$ 359 | \$ - | \$ 80,506 |
| Due to Other Funds (Note 4) | 24,856 | 10,083 | 8,000 | 8,729 | 51,708 |
| Due to Student Groups | - | - | - | 17,022 | 17,022 |
| Total Liabilities | <u>101,548</u> | <u>13,538</u> | <u>8,359</u> | <u>25,751</u> | <u>149,236</u> |
| Fund Balance | | | | | |
| Reserved for Subsequent Expenditures | - | - | (8,359) | - | (8,359) |
| Reserved for Inventory (Note 1) | - | 494 | - | - | 494 |
| Unreserved | 59,811 | 17,194 | - | - | 77,005 |
| Total Fund Equity | <u>59,811</u> | <u>17,688</u> | <u>(8,359)</u> | <u>-</u> | <u>69,140</u> |
| TOTAL LIABILITIES AND FUND BALANCE | <u>\$ 161,399</u> | <u>\$ 31,226</u> | <u>\$ -</u> | <u>\$ 25,751</u> | <u>\$ 218,376</u> |

PITTSFIELD SCHOOL DISTRICT
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES
 FOR THE FISCAL YEAR ENDED JUNE 30, 1984

| | General Fund | Special Revenue Fund | Capital Projects Fund | Totals (Memorandum Only) |
|---|------------------|----------------------|-----------------------|--------------------------|
| Revenues | | | | |
| District Assessment | \$1,020,280 | \$ - | \$ - | \$1,020,280 |
| Intergovernmental Revenues | 177,700 | 32,356 | - | 210,056 |
| Charges for Services | 265,781 | 70,518 | - | 336,299 |
| Miscellaneous Revenues | 60,605 | 8,877 | - | 69,482 |
| Total Revenues | <u>1,524,366</u> | <u>111,751</u> | - | <u>1,636,117</u> |
| Expenditures | | | | |
| Instruction: | | | | |
| Regular Programs | 701,605 | - | - | 701,605 |
| Special Programs | 207,387 | - | - | 207,387 |
| Other Programs | 58,830 | - | - | 58,830 |
| Support Services: | | | | |
| Pupil Services | 43,017 | - | - | 43,017 |
| Instructional Staff Services | 32,096 | - | - | 32,096 |
| General Administration | 7,226 | - | - | 7,226 |
| School Administrative Unit Expenses | 51,352 | - | - | 51,352 |
| School Administration Expenses | 149,023 | - | - | 149,023 |
| Business Services | 242,263 | 4,901 | - | 247,164 |
| Food Service | - | 105,844 | - | 105,844 |
| Facilities | - | - | 8,359 | 8,359 |
| Debt Service: | | | | |
| Principal Retirement | - | - | - | - |
| Interest | - | - | - | - |
| Total Expenditures | <u>1,492,799</u> | <u>110,745</u> | <u>8,359</u> | <u>1,611,903</u> |
| Excess of Revenues Over (Under) Expenditures | 31,567 | 1,006 | (8,359) | 24,214 |
| Other Financing Sources (Decrease) in Inventory | - | (501) | - | (501) |
| Excess of Revenues and Other Sources Over (Under) Expenditures | 31,567 | 505 | (8,359) | 23,713 |
| Fund Balance, July 1, 1983 | 28,244 | 17,183 | - | 45,427 |
| Fund Balance, June 30, 1984 | <u>\$ 59,811</u> | <u>\$ 17,688</u> | <u>\$ (8,359)</u> | <u>\$ 69,140</u> |

The Accompanying Notes are an Integral Part of this Financial Statement.

PITTSFIELD SCHOOL DISTRICT
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL - GENERAL AND SPECIAL REVENUE FUND TYPES
 FOR THE FISCAL YEAR ENDED JUNE 30, 1984

| | General Fund | | Special Revenue Funds | | Totals (Memorandum Only) | |
|--|------------------|------------------|-----------------------|------------------|--------------------------|------------------|
| | Budget | Actual | Budget | Actual | Budget | Actual |
| Revenues | | | | | | |
| District Assessments | \$1,020,280 | \$1,020,280 | \$ - | \$ - | \$1,020,280 | \$1,020,280 |
| Intergovernmental Revenues | 174,437 | 177,700 | 3,263 | 25,000 | 199,437 | 210,056 |
| Charges for Services | 234,000 | 265,781 | 31,781 | 70,865 | 70,518 | 304,865 |
| Miscellaneous Revenues | 57,850 | 60,605 | 2,755 | 7,350 | 1,527 | 69,482 |
| Total Revenues | <u>1,486,567</u> | <u>1,524,366</u> | <u>37,799</u> | <u>103,215</u> | <u>111,751</u> | <u>1,636,117</u> |
| Expenditures | | | | | | |
| Instruction: | | | | | | |
| Regular Programs | 720,564 | 701,605 | (18,959) | - | - | 701,605 |
| Special Programs | 202,347 | 207,387 | 5,040 | - | - | 207,387 |
| Other Programs | 66,906 | 58,830 | (8,076) | - | - | 58,830 |
| Support Services: | | | | | | |
| Pupil Services | 50,654 | 43,017 | (7,637) | - | - | 43,017 |
| Instructional Staff Services | 39,499 | 32,096 | (7,403) | - | - | 32,096 |
| General Administration | 7,905 | 7,226 | (679) | - | - | 7,226 |
| School Administrative Unit Expenses | 50,891 | 51,352 | 461 | - | - | 51,352 |
| School Administration Expenses | 136,787 | 149,023 | 12,236 | - | - | 149,023 |
| Business Services | 217,664 | 242,263 | 24,599 | 7,350 | (2,449) | 247,164 |
| Food-Service | - | - | - | 95,865 | 9,979 | 105,844 |
| Block Grant | 6,931 | - | (6,931) | - | - | - |
| Total Expenditures | <u>1,500,148</u> | <u>1,492,799</u> | <u>(7,349)</u> | <u>103,215</u> | <u>110,745</u> | <u>1,603,363</u> |
| Excess of Revenues Over (Under) Expenditures (Note 5) | (13,581) | 31,567 | 45,148 | - | 1,006 | 32,573 |
| Other Financing Sources (Decrease) in Inventory | - | - | - | - | (501) | (501) |
| Excess of Revenues and Other Sources Over (Under) Expenditures | (13,581) | 31,567 | 45,148 | - | 505 | 32,072 |
| Fund Balance, July 1, 1983 | 28,244 | 28,244 | - | 17,183 | - | 45,427 |
| Fund Balance, June 30, 1984 | <u>\$ 14,663</u> | <u>\$ 59,811</u> | <u>\$ 45,148</u> | <u>\$ 17,183</u> | <u>\$ 17,688</u> | <u>\$ 77,499</u> |
| | | | | | | <u>\$ 45,653</u> |

The Accompanying Notes are an Integral Part of this Financial Statement.

PITTSFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Pittsfield School District conform to generally accepted accounting principles as applicable to governmental units, except as indicated below. The following is a summary of the more significant policies:

A. Basis of Presentation

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equities, revenues and expenditures or expenses. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District:

GOVERNMENTAL FUNDS

(1) General Fund - The General Fund is the general operating fund of the school district. All general appropriations and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

(2) Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trust, or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. The funds included in this group are the Food Service, Federal Projects and Drake Field Funds.

FIDUCIARY FUNDS

(4) Agency Funds - Agency Funds are used to account for assets held by the School District as an agent for individuals, private organizations, other governmental units and/or other funds. The High School Activity Fund is reported as an Agency Fund.

Agency Funds are custodial in nature (assets equals liabilities) and do not involve measurement of results of operations.

(Continued)

PITTSFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
(Continued)

ACCOUNT GROUPS

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

General Long-Term Obligation Account Group - Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Obligation Account Group, not in the governmental funds.

The account group is not a "fund." It is concerned only with the measurement of financial position. It is not involved with measurement of results of operations.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the General Long-Term Obligation Account Group.

B. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets.

(Continued)

PITTSFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
(Continued)

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which is recognized when due.

C. Inventories/Reserve for Inventories

Only the food service program (Special Revenue) records inventories. The food service program records inventories of food supplies at cost on a first-in, first-out basis. The cost is reported as an expenditure at the time of purchase. Reported inventories are equally offset by a fund balance reserve which indicates that they do not constitute available spendable resources.

D. Accumulated Unpaid Employee Benefits

Teachers and principals may accumulate up to 90 days of sick leave, all others may accumulate up to 45 days, but are not entitled to lump sum cash payment.

The School District does not accrue accumulated unpaid vacation or sick leave in the General Fund, but rather records these costs at the time the payments are made. Accumulated unpaid sick leave at June 30, 1984 was approximately \$129,946.

Statement 4 of the NCGA requires that the current and non-current portions of sick pay liabilities be reported on the governmental fund and general long-term obligation account group balance sheets respectively. As the amount of current and non-current sick pay cannot be reasonably estimated, no liabilities have been recorded in the balance sheets of either fund.

E. Budgetary Accounting, Encumbrances and Reserve for Encumbrance

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental funds. Encumbrances outstanding at year end are reported as reservations of fund balance since they do not yet constitute expenditures or liabilities. There were no outstanding encumbrances at June 30, 1984.

(Continued)

PITTSFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
(Continued)

F. Appropriations from Town

The Town of Pittsfield collects School District taxes as part of local property tax assessments. The Town is required to pay over to the School District its share of property tax assessments through periodic payments based on projected cash flow requirements of the District. The Town assumes financial responsibility for all uncollected property taxes.

G. Total Columns (Memorandum Only) on Combined Statements

Total columns on the Combined Statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

H. General Fixed Assets

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in the General Fixed Asset Group of Accounts for accountability purposes. In accordance with practices followed by other municipal entities in the State, the District does not maintain a record of its general fixed assets and accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

NOTE 2 - LONG-TERM DEBT

All bonded debt is recorded in the general long-term obligation account group. As the School District is an agency of the Town of Pittsfield, the bonds bear the full faith and credit of the town. As the debt comes due the School District remits the payments to the appropriate depository. There were no long-term notes or bonds outstanding during the fiscal year ended June 30, 1984.

At the District meeting March 22, 1984, it was voted to raise and appropriate \$375,000 for alterations and renovations to the Pittsfield High School. The funds are to be raised by issuance of bonds or notes. No funds had been raised through June 30, 1984 and \$8,359 had been advanced by the General Fund for expenditures to June 30.

(Continued)

PITTSFIELD SCHOOL DISTRICT
 NOTES TO FINANCIAL STATEMENTS
 (Continued)

NOTE 3 - RETIREMENT SYSTEM

Only teachers and principals are members of the New Hampshire Retirement System. Under this plan, participants contribute annually a percentage of compensation which is fixed by law. The District's contribution rate for normal cost of the plan is based upon an actuarial valuation of the entire State plan. The amount, if any, of the excess of vested benefits over pension fund assets for the Pittsfield School District is not available. The District has no past service cost obligation. The total pension cost to the District for the year was \$3,073.

NOTE 4 - INDIVIDUAL FUND INTERFUND RECEIVABLES AND PAYABLES

The balances at June 30, 1984 were:

| <u>Fund</u> | <u>Interfund
Receivable</u> | <u>Interfund
Payable</u> |
|------------------|---------------------------------|------------------------------|
| General | \$ 45,358 | \$ 24,896 |
| Special Revenue: | | |
| Food Service | - | 9,310 |
| Drake Field | 6,350 | 773 |
| Capital Project | - | 8,000 |
| Agency Fund | - | 8,729 |
| Totals | <u>\$ 51,708</u> | <u>\$ 51,708</u> |

NOTE 5 - BUDGETED FUND BALANCE

The \$13,581 excess of budgeted expenditures over revenues on Exhibit C represents the amount of beginning fund balance voted to reduce taxes.

PITTSFIELD SCHOOL DISTRICT
GENERAL FUND
STATEMENT OF REVENUES COMPARED TO BUDGET
FOR THE FISCAL YEAR ENDED JUNE 30, 1984

| | <u>Budget</u> | <u>Actual</u> | Actual
Over (Under) |
|-----------------------------------|--------------------|--------------------|------------------------|
| <u>District Assessments</u> | <u>\$1,020,280</u> | <u>\$1,020,280</u> | <u>\$ -</u> |
| <u>Intergovernmental Revenues</u> | | | |
| Sweepstakes | 10,552 | 10,552 | - |
| Building Aid | - | 203 | 203 |
| Driver Education | 4,500 | 4,000 | (500) |
| Special Education | 54,916 | 54,916 | - |
| Foundation Aid | 79,589 | 79,589 | - |
| Area Vocational Transportation | 24,880 | 28,440 | 3,560 |
| Total Intergovernmental | <u>174,437</u> | <u>177,700</u> | <u>3,263</u> |
| <u>Charges for Services</u> | | | |
| Tuition - Regular Day | <u>234,000</u> | <u>265,781</u> | <u>31,781</u> |
| <u>Miscellaneous Revenues</u> | | | |
| Trust Funds | 42,350 | 42,953 | 603 |
| Other | 15,500 | 17,652 | 2,152 |
| Total Miscellaneous | <u>57,850</u> | <u>60,605</u> | <u>2,755</u> |
| Total Revenues | 1,486,567 | <u>\$1,524,366</u> | <u>\$ 37,799</u> |
| Fund Balance Used to Reduce Taxes | <u>13,581</u> | | |
| Total Budget | <u>\$1,500,148</u> | | |

PITTSFIELD SCHOOL DISTRICT
GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR THE FISCAL YEAR ENDED JUNE 30, 1984

| | <u>Budget</u> | <u>Actual</u> | <u>Actual
Over (Under)</u> |
|---------------------------------------|--------------------|--------------------|--------------------------------|
| <u>Instruction</u> | | | |
| Regular Programs | \$ 720,564 | \$ 701,605 | \$ (18,959) |
| Special Education Programs | 202,347 | 207,387 | 5,040 |
| Other Programs | 66,906 | 58,830 | (8,076) |
| Total Instruction | <u>989,817</u> | <u>967,822</u> | <u>(21,995)</u> |
| <u>Pupil Services</u> | | | |
| Attendance and Social Work | 1,540 | 1,378 | (162) |
| Guidance | 30,818 | 23,914 | (6,904) |
| Health | 17,650 | 17,091 | (559) |
| Speech Pathology and Audiology | 646 | 634 | (12) |
| Total Pupil Services | <u>50,654</u> | <u>43,017</u> | <u>(7,637)</u> |
| <u>Instructional Staff Services</u> | | | |
| Improvement of Instruction | 7,048 | 4,891 | (2,157) |
| Educational Media | 32,451 | 27,205 | (5,246) |
| Total Instructional Staff Services | <u>39,499</u> | <u>32,096</u> | <u>(7,403)</u> |
| <u>General Administration</u> | <u>7,905</u> | <u>7,226</u> | <u>(679)</u> |
| <u>School Administrative Unit</u> | <u>50,891</u> | <u>51,352</u> | <u>461</u> |
| <u>School Administration Expenses</u> | <u>136,787</u> | <u>149,023</u> | <u>12,236</u> |
| <u>Business Services</u> | | | |
| Operation and Maintenance of Plant | 173,979 | 186,326 | 12,347 |
| Pupil Transportation | 43,685 | 55,937 | 12,252 |
| Total Business Services | <u>217,664</u> | <u>242,263</u> | <u>24,599</u> |
| <u>Block Grant</u> | <u>6,931</u> | <u>-</u> | <u>(6,931)</u> |
| Total Expenditures | <u>\$1,500,148</u> | <u>\$1,492,799</u> | <u>\$ (7,349)</u> |

PITTSFIELD SCHOOL DISTRICT
 COMBINING BALANCE SHEET
 ALL SPECIAL REVENUE FUNDS
 JUNE 30, 1984

| | <u>Food
Service
Fund</u> | <u>Drake
Field</u> | <u>Total</u> |
|--|----------------------------------|------------------------|----------------------|
| <u>Assets</u> | | | |
| Cash | \$ 17,422 | \$ - | \$ 17,422 |
| Due from Other Funds: | | | |
| From General Fund | - | 6,350 | 6,350 |
| Due from Other Governments | 6,960 | - | 6,960 |
| Inventory | <u>494</u> | <u>-</u> | <u>494</u> |
|
TOTAL ASSETS |
<u>\$ 24,876</u> |
<u>\$ 6,350</u> |
<u>\$ 31,226</u> |
|
<u>Liabilities and Fund Balances</u> | | | |
| <u>Liabilities</u> | | | |
| Accounts Payable | \$ 3,078 | \$ 377 | \$ 3,455 |
| Due to Other Funds: | | | |
| To General Fund | 9,310 | 773 | 10,083 |
| Total Liabilities | <u>12,388</u> | <u>1,150</u> | <u>13,538</u> |
| <u>Fund Balances</u> | | | |
| Reserved for Inventory | 494 | - | 494 |
| Unreserved | 11,994 | 5,200 | 17,194 |
| Total Fund Balances | <u>12,488</u> | <u>5,200</u> | <u>17,688</u> |
|
TOTAL LIABILITIES AND FUND BALANCES |
<u>\$ 24,876</u> |
<u>\$ 6,350</u> |
<u>\$ 31,226</u> |

PITTSFIELD SCHOOL DISTRICT
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL SPECIAL REVENUE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 1984

| | <u>Food
Service
Fund</u> | <u>Drake
Field</u> | <u>Total</u> |
|---|----------------------------------|------------------------|------------------|
| <u>Revenues</u> | | | |
| Intergovernmental Revenues | \$ 32,356 | \$ - | \$ 32,356 |
| Charges for Services | 70,518 | - | 70,518 |
| Other Revenues | - | 8,877 | 8,877 |
| Total Revenues | <u>102,874</u> | <u>8,877</u> | <u>111,751</u> |
| <u>Expenditures</u> | | | |
| <u>Business Services:</u> | | | |
| Operation of Plant | - | 4,901 | 4,901 |
| Food Services | <u>105,844</u> | - | <u>105,844</u> |
| Total Expenditures | <u>105,844</u> | <u>4,901</u> | <u>110,745</u> |
| Excess of Revenues Over (Under) Expenditures | (2,970) | 3,976 | 1,006 |
| <u>Other Financing Sources</u> | | | |
| Increase (Decrease) in Inventory | <u>(501)</u> | <u>-</u> | <u>(501)</u> |
| Excess of Revenues and Other Sources Over
Expenditures | (3,471) | 3,976 | 505 |
| Fund Balances, July 1, 1983 | <u>15,959</u> | <u>1,224</u> | <u>17,183</u> |
| Fund Balances, June 30, 1984 | <u>\$ 12,488</u> | <u>\$ 5,200</u> | <u>\$ 17,688</u> |

PITTSFIELD SCHOOL DISTRICT
 FOOD SERVICE FUND
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE FISCAL YEAR ENDED JUNE 30, 1984

RevenuesIntergovernmental

Federal and State Reimbursement

\$ 32,356

Charges for Services

Lunches and Milk

\$ 26,741

Snack Bar

43,777

Total Charges for Services

70,518

Total Revenues

102,874

Expenditures

Food

57,430

Supplies

2,366

Labor

39,806

Other

6,242

Total Expenditures

105,844

Excess of Revenues Over Expenditures

(2,970)

Other Financing Sources

(Decrease) in Reserve for Inventory

(501)

Fund Balance, July 1, 1983

15,959

Fund Balance, June 30, 1984

\$ 12,488

PITTSFIELD SCHOOL DISTRICT
ALL AGENCY FUNDS
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 1984

| | <u>Balance
July 1,
1983</u> | <u>Additions</u> | <u>Deductions</u> | <u>Balance
June 30,
1984</u> |
|-----------------------|-------------------------------------|------------------|-------------------|--------------------------------------|
| <u>Assets</u> | | | | |
| Cash | <u>\$ 27,314</u> | <u>\$ 77,154</u> | <u>\$ 78,717</u> | <u>\$ 25,751</u> |
| <u>Liabilities</u> | | | | |
| Due to Student Groups | \$ 12,243 | \$ 58,914 | \$ 54,135 | \$ 17,022 |
| Due to General Fund | <u>15,071</u> | <u>18,240</u> | <u>24,582</u> | <u>8,729</u> |
| Total Liabilities | <u>\$ 27,314</u> | <u>\$ 77,154</u> | <u>\$ 78,717</u> | <u>\$ 25,751</u> |

*Mason,
Rich &* Professional Association
ACCOUNTANTS & AUDITORS

TELEPHONE (603) 221-2000
CARRIGAIN COMMONS
244 NORTH MAIN STREET
CONCORD, NEW HAMPSHIRE 03301

DONALD I. MASON, P.A.
JON R. LANG, C.P.A.
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ALICE P. RICH, C.P.A.
MICHAEL G. LULL, C.P.A.
RALPH P. SCHMITT, C.P.A.
JOHN I. TYFORD, C.P.A.

September 12, 1984

Pittsfield School District
Pittsfield, New Hampshire 03263

We have examined the financial statements of the Pittsfield School District for the year ended June 30, 1984, and have issued our report thereon dated September 12, 1984. As part of our examination, we made a study and evaluation of the School District's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the School District's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the School District is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

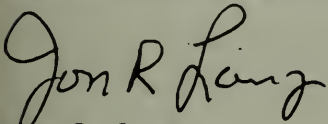
Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Pittsfield School District taken as a whole.

We would be pleased to discuss the comments and recommendations attached with you should you so desire. According to the School District management all of these recommendations have been subsequently, or are in the process of, being implemented or being given further study.

This report is intended solely for the use of management of Pittsfield School District, Pittsfield, New Hampshire, and the cognizant audit agency and other federal audit agencies and should not be used for any other purpose.

Respectfully submitted,



Jon R. Lang

Certified Public Accountant

MASON & RICH PROFESSIONAL ASSOCIATION

Accountants and Auditors

(1) Cash Receipts and Disbursements

Significant internal accounting controls -

Cash Receipts - Segregation of duties, prompt recording and depositing and bonding of employees handling cash.

Cash Disbursements - Segregation of duties, control over unused, returned and voided checks, monthly reconciliation of bank accounts, authorization for payment and cancellation of invoices.

We have evaluated all of the internal accounting controls in foregoing paragraph. We found no material weaknesses.

(2) Purchasing and Receiving

Significant accounting controls: bid process procedures, use of pre-numbered orders, and segregation of duties.

We have evaluated the internal controls in the preceding sentence. No material weaknesses were found.

(3) Accounts Payable

Significant internal accounting controls: control established over incoming invoices, segregation of duties, authorized payment, review of vouchers to check that proper procedures were followed, and program charged checked against budget.

We have evaluated the internal accounting controls in the preceding sentence. No material weaknesses were noted.

(4) Payroll

Significant internal accounting controls: segregation of duties, written personnel policies, payroll charges to approved budget, and wages paid at or above Federal minimum wage.

We have evaluated the internal controls identified in the preceding paragraph. No material weaknesses were noted.

(5) Property and Equipment

Significant internal controls: authorization for capital expenditures and detailed records of general and federal projects fund fixed assets.

Material Weaknesses

A. General Fixed Assets - Records are kept as required for purchases of fixed assets with federal funds. However, a record of other general fixed assets is not maintained so as to provide reporting in the financial statements.

Recommendation - Detailed records of general fixed assets should be maintained. The School District should have a well defined policy to govern accounting for capital additions as opposed to maintenance and repairs. Subsidiary records for individual general fixed assets should include when possible the following information: (1) major asset class; (2) function and activity; (3) reference to acquisition source document; (4) acquisition date; (5) name and address of vendor; (6) short description of asset; (7) location; (8) fund and account from which purchased; (9) method of acquisition; (10) estimated useful life; (11) estimated salvage value; (12) date, method and authorization of disposition; and (13) replacement value. Periodic physical inventories should be conducted to test the accuracy of such records. The foregoing would enable the School Administrative Unit to report the general fixed assets on the financial statements.

Management's Comments - Inventories of school equipment are revised annually before the end of June. The time consuming process of valuing the inventory and the capitalizing and depreciation of assets does not justify the time and effort required to maintain them. Management believes that this position is consistent with the position taken by other School Districts in New Hampshire.

GENERAL:

I. Student Activity Funds - Transactions in the student activity fund include (1) receipts of funds representing district revenue, (2) expenditures of funds advanced by the district for budgeted district expenditures, and (3) receipts and expenditures for class activities.

II. District Funds

Material Weaknesses

1. District Revenues

Finding - Receipts representing district revenues are not turned over to the district treasurer promptly. Expenditures and transfers to other funds have apparently been made from these receipts.

Recommendations - District funds received include such items as admissions to athletic events, driver education tuition, gym rentals and vending machine receipts. Receipts of such funds should be turned over to the treasurer intact. There should be no expenditures or transfers to other activities from district fund revenues. Expenditures made for these purposes should be provided for in the budget.

Management's Comments - All district funds received in the activities funds will be turned over to the district treasurer and recorded in the district records.

2. District Budgeted Funds

Material Weakness

Finding - Balances of district budgeted expenditure accounts were not turned back to the district treasurer at year end. Transfers were made among the district budget accounts and to other activity accounts. We noted that monthly reports of balances of funds have been made.

Recommendation - At the end of the school year, and before June 30, the balances in these accounts should be turned back to the district. The balances should be monitored carefully so as to preclude overdrafts of any item. If it is anticipated there are insufficient funds in any item to meet expected expenditures, a request for an additional advance should be addressed to the board. Transfers between accounts should be permitted. This will provide the Board with better budgetary control.

The monthly reports received presented fund balances only. It is suggested that the reports show beginning balances, receipts, expenditures and ending balances.

Management's Comments - Balances remaining in the district budgeted accounts will be returned to the district treasurer as close to June 30 as possible.

*Mason,
Rich* Professional Association

ACCOUNTANTS & AUDITORS

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September 12, 1984

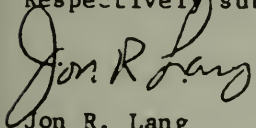
Pittsfield School District
Pittsfield, New Hampshire 03263

We have examined the combined financial statements of the Pittsfield School District, as of and for the year ended June 30, 1984, and have issued our report thereon dated September 12, 1984. Our examination was made in accordance with generally accepted auditing standards; the provisions of Standards for Audit of Governmental Organizations, Programs, Activities and Functions, promulgated by the U.S. comptroller general, as they pertain to financial and compliance audits; the provisions of the Office of Management and Budget's (OMB) Uniform Requirements for Grants to State and Local Governments - Compliance Supplement (revised December 1982) (the approved compliance supplement); except as described in the following paragraphs, provisions of OMB's Circular A-102, Uniform Administrative Requirements for Grants-in-Aide to State and Local Governments, Attachment P, Audit Requirements, and the Guidelines for Financial and Compliance Audits of Federally Assisted Programs and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

Based on our examination, we found that, for the items tested, the Pittsfield School District complied with the material terms and conditions of the federal award agreements. Further, based on our examination and the procedures referred to above, nothing came to our attention to indicate that the Pittsfield School District had not complied with the significant compliance terms and conditions of the awards referred to above.

This report is intended solely for the use of the Pittsfield School District, the cognizant audit agency, and other federal and state audit agencies and should not be used for any other purpose.

Respectively submitted,



Jon R. Lang
Certified Public Accountant
MASON & RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

PITTSFIELD SCHOOL DISTRICT

Questioned
Costs

Program
1. GENERAL REQUIREMENTS

Findings

A. Political Activity

We tested expenditure and payroll records as required in the OMB compliance audit program. Nothing came to our attention to indicate that Federal funds were used for partisan political activity.

\$ -0-

B. Davis-Bacon Act

There were no construction projects financed by Federal assistance during the fiscal year. Accordingly, no tests were performed.

-0-

C. Civil Rights

We tested for compliance with the items in the OMB compliance audit program. Nothing came to our attention that would indicate non-compliance.

-0-

D. Cash Management

We reviewed quarterly reports to determine that obligated funds were reported in connection with anticipated cash requirements. Nothing came to our attention that would indicate non-compliance.

-0-

E. Relocation Assistance
and Real Property
Acquisition

The compliance requirements do not apply as there were no relocations or acquisitions during the fiscal year. Accordingly, no tests were performed.

-0-

F. Federal Agency Reports

There are no federal reports, reporting is to the New Hampshire Department of Education.

-0-

Findings

Program

G. N.H. Department of Education

I. There were no transactions under Education Consolidation and Improvement Act of 1981, Chapter 2 during the fiscal year ended June 30, 1984.

2. DEPARTMENT OF AGRICULTURE:

School Breakfast Programs and National School Lunch Program (Both programs through the N.H. Department of Food and Nutrition/Education)

We tested for compliance with the items in the OMB compliance audit program. Nothing came to our attention that would indicate non-compliance.

We also tested the following additional items required by the State of New Hampshire.

1. Reduced and free meals;
2. Various line items on the Claim for Reimbursement FNS ALB-4;
3. Net cash resources;
4. Treasurer has custody of funds;
5. School lunch funds being used for other purposes;
6. Ice cream or chocolate drink being charged to special milk program;
7. Adult meals - must cover cost of food, labor and commodities.

Nothing came to our attention that would indicate non-compliance.

SALARY OF THE SUPERINTENDENT OF SCHOOLS AND THE BUSINESS ADMINISTRATOR
 SCHOOL YEAR 1983-1984
 S.A.U. No. 51

| District | Percentage | Superintendent | Business Administrator | Total |
|------------------------|------------|----------------|------------------------|-----------|
| Alton | 43.25 | 15,137.50 | 10,812.50 | 25,950.00 |
| Barnstead | 24.55 | 8,592.50 | 6,137.50 | 14,730.00 |
| Pittsfield | 32.20 | 11,270.00 | 8,050.00 | 19,320.00 |
| Total District Support | 100.0% | 35,000.00 | 25,000.00 | 60,000.00 |

SCHOOL ADMINISTRATIVE UNIT # 51

Pittsfield School District

1984 - 1985

ENROLLMENT

| | <u>Resident</u> | <u>Tuition</u> | <u>Total</u> |
|------------------------|-----------------|----------------|--------------|
| <u>MEMORIAL SCHOOL</u> | | | |
| Grade 1 | 55 | 0 | 55 |
| Grade 2 | <u>22</u> | <u>0</u> | <u>22</u> |
| | 77 | 0 | 77 |
| <u>GRAMMAR SCHOOL</u> | | | |
| Grade 2 | 22 | 0 | 22 |
| Grade 3 | 43 | 0 | 43 |
| Grade 4 | <u>43</u> | <u>0</u> | <u>43</u> |
| | 108 | 0 | 108 |

Grand Total Elementary 1-4 = 185

SCHOOL ADMINISTRATIVE UNIT #51

PITTSFIELD MIDDLE-HIGH SCHOOL

1984 - 85

ENROLLMENT

| | RESIDENT | TUITION | TOTAL |
|---------------------------|-----------|-----------|-----------|
| MIDDLE-HIGH SCHOOL | | | |
| Grade 5 | 32 | 0 | 32 |
| Grade 6 | 55 | 0 | 55 |
| Grade 7 | 59 | 1 | 60 |
| Grade 8 | 46 | 0 | 46 |
| Grade 9 | 41 | 21 | 62 |
| Grade 10 | 30 | 33 | 63 |
| Grade 11 | 55 | 21 | 76 |
| Grade 12 | <u>41</u> | <u>20</u> | <u>61</u> |
| TOTAL | 359 | 96 | 455 |
| GRAND TOTAL MIDDLE SCHOOL | 192 | 1 | 193 |
| GRAND TOTAL HIGH SCHOOL | 167 | 95 | 262 |

TENTATIVE WARRANT

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Pittsfield qualified to vote in District affairs:

You are hereby notified to meet at the TOWN HALL in said District on the twelfth day of March, 1985 at 10:00 o'clock in the forenoon to act upon the following subjects:

1. To choose a Moderator for the ensuing year;
2. To choose a Clerk for the ensuing year;
3. To choose two Members of the School Board for the ensuing three years;
4. To choose a Treasurer for the ensuing year.

Voting will be by official ballot and checklist. The polls will remain open 10:00 AM to 6:00 PM. Absentee voting will be allowed at this election.

THE PITTSFIELD SCHOOL BOARD

Thomas E. Marston, Chairman
Edward G. Young, Vice-Chairman
Sally Bartels
John Genest
Arthur Morse

TENTATIVE WARRANT

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Pittsfield qualified to vote in District affairs:

You are hereby notified to meet at the GREENLEAF AUDITORIUM in said District on the 14th day of March, 1985 at 8:00 o'clock in the evening to act upon the following subjects:

ARTICLE I.

To receive the reports of Agents, Auditors, Committees and Officers of the District and to pass any vote relating thereto.

ARTICLE II.

To determine and appoint the salaries of the School Board and Truant Officer, and fix the compensation of any other officers or agents of the District.

ARTICLE III.

To see what sum of money the District will vote to raise and appropriate for the support of schools, for the salaries of school district officers, employees and agents, and for the payment of statutory obligations of the District.

ARTICLE IV.

To see if the District will authorize the School Board to make application for and receive in the name of the District such funds as may be available from any source, and to authorize the School Board to expend such funds in accord with the provisions of RSA 198:20-b (Supp.).

ARTICLE V.

To transact any other business which may legally come before this meeting.

THE PITTSFIELD SCHOOL BOARD

Thomas E. Marston, Chairman
Edward G. Young, Vice-Chairman
Sally Bartels
John Genest
Arthur Morse

PITTSFIELD SCHOOL DISTRICT

SECTION I

| Purpose of Appropriation | Approved | School Board's | BUDGET COMMITTEE | |
|---|-------------------|-------------------|------------------------|----------------------------|
| | Budget
1984-85 | Budget
1985-86 | Recommended
1985-86 | Not Recommended
1985-86 |
| <u>Instruction</u> | | | | |
| Regular Programs | 756,772 | 807,390 | 807,390 | |
| Special Programs | 269,911 | 376,238 | 376,238 | |
| Vocational Programs | 46,680 | 48,420 | 48,420 | |
| Other Instructional Programs | 23,149 | 26,698 | 26,698 | |
| <u>Support Services</u> | | | | |
| Attendance & Social Work | 1,664 | 1,843 | 1,843 | |
| Guidance | 35,568 | 59,789 | 59,789 | |
| Health | 19,081 | 20,676 | 20,676 | |
| Speech Path. & Audiology | 761 | 704 | 704 | |
| Improvement of Instruction, | 10,474 | 15,880 | 15,880 | |
| Educational Media | 30,130 | 48,155 | 48,155 | |
| <u>General Administration</u> | | | | |
| Contingency | 10,354 | 10,570 | 10,570 | |
| SAU Management Service | 52,975 | 57,433 | 57,433 | |
| School Administration Services | 149,899 | 166,052 | 166,052 | |
| <u>Business Services</u> | | | | |
| Operation & Maint. of Plant | 202,752 | 246,727 | 246,727 | |
| Pupil Transportation | 47,258 | 51,848 | 51,848 | |
| Food Service | 118,977 | 129,244 | 129,244 | |
| Drake Field | 14,284 | 10,507 | 10,507 | |
| <u>Facilities Acquisitions & Const.</u> | 375,000 | - | - | |
| <u>Debt Service</u> | | | | |
| Principal | - | 105,938 | 105,938 | |
| TOTAL APPROPRIATIONS | 2,165,689 | 2,184,112 | 2,184,112 | 2,184,112 |

PITTSFIELD SCHOOL BUDGET

SECTION II

| REVENUES & CREDITS | Approved
Budget
1984-85 | School
Board's
Budget
1985-86 | Budget
Committee
Recommended
1985-86 |
|---|-------------------------------|--|---|
| Unreserved Fund Balance | 59,811 | | |
| <u>Revenue From State Sources</u> | | | |
| Foundation Aid | 106,943 | 106,943 | 106,943 |
| Sweepstakes | 10,980 | 10,980 | 10,980 |
| Area Vocational School | 25,600 | 28,440 | 28,440 |
| Driver Education | 4,500 | 4,000 | 4,000 |
| Handicapped Aid | 66,522 | 66,522 | 66,522 |
| Catastrophic Aid | 6,897 | 6,897 | 6,897 |
| <u>Revenue From Federal Source</u> | | | |
| Child Nutrition Program | 28,500 | 32,500 | 32,500 |
| <u>Local Revenue Other Than Taxes</u> | | | |
| Tuition | 248,000 | 262,500 | 262,500 |
| Bond Proceeds | 375,000 | - | - |
| Pupil Activities | 2,000 | 2,000 | 2,000 |
| Student Payments | 9,000 | 6,000 | 6,000 |
| Trust Funds | 52,700 | 50,800 | 50,800 |
| Food Program | 90,477 | 95,744 | 95,744 |
| Rentals | 5,500 | 5,500 | 5,500 |
| TOTAL SCHOOL REVENUES & CREDITS | 1,092,430 | 678,826 | 678,826 |
| DISTRICT ASSESSMENT | 1,073,259 | 1,505,286 | 1,505,286 |
| TOTAL REVENUES &
DISTRICT ASSESSMENT | 2,165,689 | 2,184,112 | 2,184,112 |

| | <u>M</u> | <u>T</u> | <u>W</u> | <u>Th</u> | <u>F</u> | | <u>M</u> | <u>T</u> | <u>W</u> | <u>Th</u> | <u>F</u> |
|------------------------|-------------------------------|----------|----------|-----------|----------|-----------------------|-------------------------------|----------|----------|-----------|----------|
| | | | | | | JANUARY | 27 | 28 | 29 | 30 | 31 |
| SEPTEMBER
(19 days) | X | W | 4 | 5 | 6 | FEBRUARY
(14 days) | 3 | 4 | 5 | 6 | 7 |
| | 9 | 10 | 11 | 12 | 13 | | 10 | 11 | 12 | 13 | 14 |
| | 16 | 17 | 18 | 19 | 20 | | W | 18 | 19 | 20 | 21 |
| | 23 | 24 | 25 | 26 | 27 | | X | X | X | X | X |
| | 30 | | | | | | | | | | |
| OCTOBER
(21 days) | | 1 | 2 | 3 | 4 | MARCH
(21 days) | 3 | 4 | 5 | 6 | 7 |
| | 7 | 8 | 9 | 10 | 11 | | 10 | 11 | 12 | 13 | 14 |
| | X | 15 | 16 | 17 | W | | 17 | 18 | 19 | 20 | 21 |
| | 21 | 22 | 23 | 24 | 25 | | 24 | 25 | 26 | 27 | 28 |
| | 28 | 29 | 30 | 31 | | | 31 | | | | |
| NOVEMBER
(16 days) | | | | | 1 | APRIL
(19 days) | | 1 | 2 | 3 | 4 |
| | 4 | 5 | 6 | 7 | 8 | | | | | | |
| | <u>First Quarter 46 Days</u> | | | | | | <u>Third Quarter 44 Days</u> | | | | |
| | X | 12 | 13 | 14 | 15 | | 7 | 8 | 9 | 10 | 11 |
| | 18 | 19 | 20 | 21 | W | | 14 | 15 | 16 | 17 | 18 |
| | 25 | 26 | X | X | X | | 21 | 22 | 23 | 24 | 25 |
| | | | | | | | X | X | X | | |
| DECEMBER
(15 days) | 2 | 3 | 4 | 5 | 6 | MAY
(19 days) | | | | X | X |
| | 9 | 10 | 11 | 12 | 13 | | 5 | 6 | 7 | 8 | 9 |
| | 16 | 17 | 18 | 19 | 20 | | 12 | 13 | 14 | 15 | 16 |
| | X | X | X | X | X | | 19 | 20 | 21 | 22 | 23 |
| | X | X | | | | | 26 | 27 | 28 | 29 | X |
| JANUARY
(22 days) | | | X | 2 | 3 | JUNE
(14 days) | 2 | 3 | 4 | 5 | 6 |
| | 6 | 7 | 8 | 9 | 10 | | 9 | 10 | 11 | 12 | 13 |
| | 13 | 14 | 15 | 16 | 17 | | 16 | 17 | 18 | 19 | W |
| | 20 | 21 | 22 | 23 | 24 | | 23 | 24 | 25 | 26 | 27 |
| | <u>Second Quarter 42 Days</u> | | | | | | <u>Fourth Quarter 48 Days</u> | | | | |

Calendar Notes

1. X = No School
2. W = Workshops for Teachers -- Students Off
3. 190 Calendar Days Scheduled: 180 School Days (Required)
 - 1st & 2nd Quarter = 88 Days
 - 3rd & 4th Quarter = 92 Days
 - 5 Workshop Day
 - 5 Snow Days
4. Required Holidays -- (RSA 288:4): November 11, Veterans' Day
 May 30, Memorial Day

SPECIAL NOTE: Students enrolled at the Regional Vocational Education Center in Concord or Wolfeboro, must attend when the center is in session.

