



Annual Report

LANCASTER, N. H.

1957

Highlights of 1957 . . .

The construction of Main Street was completed.

Construction of part of Pleasant Valley Road and replacing a wooden bridge with five foot culverts across Palmer Brook was completed.

A new police cruiser was purchased.

A new 31-inch lawn mower was purchased for the mowing of parks.

Herbert A. Woods elected to the Board of Selectmen.

The Town ended the year with a Budget Surplus of \$2,807.17.

Plans for 1958 . . .

Actual construction of a new Town Garage.

Purchase of a new truck for the Highway Department.

Construction of a new bridge over Otter Brook near Forbes'.

Cover Photo . . .

THE NEW HAMPSHIRE NATIONAL GUARD ARMORY located on Route 2 near the Fair Grounds. The Town purchased the land in 1955, and the construction of the \$170,000 Building was done by the State.

The Armory was occupied by the local Battery B, 210 A.A.A. Battalion N.H.N.G., February 18, 1957. Dedication ceremonies were conducted May 6, 1957. Councilor Charles H. Whittier, representing his Excellency Governor Lane Dwinell, extended greetings from the State of New Hampshire. The Armory key was presented to Capt. Harry E. Miller, Commanding Officer, by the Adjutant General of N. H., General Francis B. McSwiney.

(Shorey Studio Photo)

ANNUAL REPORT
OF THE
TOWN OF LANCASTER, N. H.

FOR THE PERIOD
JANUARY 1, 1957 TO DECEMBER 31, 1957

INCLUSIVE

WITH THE REPORT OF
THE LANCASTER SCHOOL DISTRICT

DEMOCRAT PRESS - LANCASTER, N. H.

352.07
L24
1957

Table of Contents

Directory of Officials	Page 3
Report to the Citizens	5
Town Warrant	6
Town Budget	9
Taxes and Other Revenue	15
General Government	16
Protection of Persons and Property	18
Health	22
Highways and New Construction	26
New Equipment	28
Weeks Memorial Library	29
Public Welfare	32
Recreation and Patriotic Purposes	33
Cemeteries	34
Interest and Payment on Debt	35
Statement of Long Term Indebtedness	36
Unclassified Accounts	37
Reserve Funds	39
Town Clerk's Report	40
Trustees of Trust Funds Report	41
Col. Town Trust Fund and Committee Reports	46
Report of Auditors	57
Lancaster School District Report	59

Directory of Officials

Elected Officials

	Term Expires
Selectmen	
Ross F. Stanard	1958
Arthur G. Sherman	1959
Herbert A. Woods	1960
Moderator	
Dana H. Lee	1958
Town Clerk and Treasurer	
Dorothy H. Cross	1958
Supervisors of the Check List	
Albert J. Kenney	1958
Lester E. Moses	1958
Edna B. Haley	1958
Trustees of Trust Funds	
Daniel A. O'Brien	1958
Raymond W. McCaig	1959
James L. Dow	1960
Library Trustees	
Ethel McCarten	1958
Walter D. Hinkley	1959
Raymond F. Linscott	1960
Col. Town Investment Committee	
J. Wendall Kimball	O. Leo Connary
Daniel A. Sullivan	Raymond W. McCaig
Raymond F. Linscott	Raymond Carr
Hugh Galbraith	
Col. Town Spending Committee	Term Expires
Clinton L. White	1958
George E. Hunter, Jr.	1958
Arthur Drake	1958
James A. Ferguson	1959
Florence Q. Amadon	1959
Charles T. Bennett	1959
Robert C. Rich	1960
Grace M. Lee	1960
Margaret P. Guilmette	1960

Emmons Smith Fund Committee

Mary H. Carey	1958
Marion M. Balch	1959
Laurence J. Paul	1960

Appointed Officials

Town Manager - Overseer of Public Welfare - Tax Collector

Donald E. Crane

Town Accountant Admin. Asst.

Arthur L. Tenney

Town Counsel

John E. Gormley

Health Officer

James A. Ferguson, M. D.

Budget Committee

Theodore Lund	(Resigned) 1958
Reynold Guilmette	1958
John B. Evans	1958
Chester Savage	1958
Carl Lesnick	1959
Harold Alden	1959
Donald McGoff	1959
Harford Nay	1960
Raymond Whitcomb	1960
Arthur Drake	1960

Representatives

Ross F. Stanard	Edward K. Whitcomb
	John E. Gormley

Zoning Board of Appeal

Paul F. Smith	1958
Ethel McCarten	1959
Charles Clement	1960
John D. Roberts	1961
Robert Crane	1962
John Thorn	(Resigned) 1960
William Howard	(Resigned) 1960

Building Inspector

Raymond F. Linscott

Highway Foreman

Arthur J. Savage

Chief of Police

Kenneth B. Hinckley

Report to the Citizens

Fellow Citizens:

The annual Town Report for the fiscal year ended December 31, 1957 is presented herein. The report covers the activities of the Town government and should be given a portion of your time so you may better understand the operation, problems and progress of the Town.

Although it has been a year of increasing costs the Town Officials sincerely feel that your tax dollars were spent with economy always in mind. The year ended with a net budget surplus of \$2,807.17, due to unexpended balances of appropriations totaling \$604.36 and a revenue surplus of \$2,202.87.

Again we urge your attendance at public meetings, voting in Town election and offering constructive suggestions to improve the operation of your Town government.

If there are any questions not answered within the pages of this report we are always glad to hear from you.

Sincerely,

DONALD E. CRANE,
Town Manager

Town Warrant

To the Inhabitants of the Town of Lancaster, in the County of Coos in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Lancaster, on Tuesday, the eleventh day of March next, at ten o'clock in the forenoon to act upon the subjects hereinafter mentioned. The polls will be open at said place and date from the conclusion of the business meeting held thereat until six o'clock in the afternoon for the reception of your ballots under the Non-Partisan Ballot Law.

1. To choose all necessary Town Officers for the ensuing year.

2. To see if the Town will vote to authorize the Selectmen and Town Treasurer to borrow a sum or sums not exceeding in the aggregate the amount of the tax commitment of the previous year (1957) in anticipation of the collection of taxes for the current municipal year, and to issue in the name and on the credit of the Town, negotiable notes therefor, said notes to be paid in the current municipal year from the taxes collected during the current municipal year.

3. To see if the Town will vote to authorize the Selectmen to administer or dispose of any real estate acquired by Tax Collector's Deeds.

4. To see if the Town will vote to rescind action taken at the 1936 annual meeting instructing the moderator to appoint the members-at-large of the Budget Committee.

5. To see if the Town will vote to elect by ballot the members-at-large of the Budget Committee.

6. To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) to assist in paying the cost of erecting a public fire proof warming shelter for the Lancaster skating rink. (Submitted by the Budget Committee without recommendation—with appropriation limited to \$2,000.00)

7. To see if the Town will vote to raise and appropriate the sum of Seven Hundred (\$700.00) dollars to assist in paying the cost of free public band concerts. (Submitted by the Budget Committee without recommendation)

8. To see if the Town will vote to raise and appropriate the sum of four hundred seventy-six dollars and fifty-three cents (\$476.53) to the White Mountains Region Association for the purpose of issuing and distributing printed matter and advertising and otherwise publicizing the advantages of the Town, in cooperation with the other 45 Towns in the region. (By petition of more than 10 voters to the Selectmen—Not approved by the Budget Committee)

9. To see if the Town will raise and appropriate not exceeding Ten Thousand Four Hundred (\$10,400.00) dollars for the purpose of constructing a suitable bridge across Otter Brook, so-called, on the North Road, so-called, and for the purpose to authorize the Board of Selectmen to issue and sell notes or bonds of the Town in an aggregate not to exceed Ten Thousand Four Hundred (\$10,400.00) dollars under and in accordance with the provisions of the Municipal Bond Status, and any amendment thereof, or any other applicable statute, and to authorize the execution of such notes or bonds by the Selectmen and by the Town Treasurer and to delegate to the Selectmen authority to fix the time and place of payment of the principal amount of such notes or bonds, and interest on the same, and to sell such notes or bonds, and to take such action as may be necessary or convenient in connection with any of the foregoing. (Recommended by the Budget Committee)

10. To see if the Town will vote to appropriate and transfer from the surplus accumulated in 1957 the sum of Twenty Five Hundred (\$2,500.00) Dollars to be used toward the cost of construction of the town highway garage, the construction of which was authorized by the 1956 annual town meeting. (Recommended by the Budget Committee)

11. To see if the Town will vote to appropriate and transfer from The Capitol Reserve Fund the further sum of Twenty Eight Hundred Sixty Six and 21/100 Dollars (\$2,866.-21) to be used toward the cost of construction of the town highway garage, the construction of which was authorized by the 1956 annual town meeting. (Recommended by the Budget Committee)

12. To see if the Town will vote to raise and appropriate a sum not in excess of Sixty Five Hundred (\$6,500.00) Dollars to pay towards the cost of construction of the town highway garage as hereto authorized at the 1956 annual town meeting, and for this purpose to authorize the Selectmen to

issue serial notes of the Town not in excess of Sixty Five Hundred (\$6,500.00) Dollars in payment; in such manner as to the amount of annual payments, and interest rate as said Selectmen may decide, all in compliance with the Provisions of the Municipal Finance Statute, so-called, and the provisions of any other applicable statute. (Recommended by the Budget Committee)

13. To see if the Town will vote to accept the budget as submitted by the Budget Committee.

14. To direct how money raised for the above purposes be expended.

15. To act on any other business which may legally come before said meeting.

Given under our hand and seal this twenty-fourth day of February, 1958.

ROSS F. STANARD,
ARTHUR G. SHERMAN,
HERBERT A. WOODS,
Selectmen of Lancaster.

Budget as Proposed by Budget Committee

Following are the estimates of Revenue and Expenditures for 1958 and the estimated and actual receipts and expenditures for 1957. The revenues as listed for 1958 are estimated and may be changed at the time the tax rate is determined. The revenue estimate is higher this year because of the money to be borrowed under long term loans for the North Road Bridge and for the Town garage and the transfers from the Capital Reserve funds.

In the expenditures for 1958 you may see that the total requests are higher this year. This increase is due to the expenditure requests under the North Road Bridge and Town Garage. Items such as these where the money is borrowed or transferred from reserves must show on both sides of the budget.

REVENUES

Sources of Revenue	Estimated 1957	Actual 1957	Estimated 1958
From State:			
Interest & Dividends Tax	\$ 9,799.99	\$ 9,799.99	\$ 9,800.00
Railroad Tax	1,000.00	1,000.00	1,000.00
Savings Bank Tax	800.00	719.56	700.00
Reimbursement a/c State & Federal forest lands	63.94	55.02	55.00
Reimbursement a/c State Aid Construction			3,850.00
Head Tax Comm.	800.00	878.00	800.00
Reimbursement a/c Old Age Assistance	300.00	440.93	300.00
From Local Sources			
Except Taxes:			
Dog Licenses	500.00	605.85	600.00
Business Licenses, Permits and Filing Fees	200.00	259.00	200.00
Fines and Forfeits, Municipal Court	1,400.00	1,804.98	1,400.00
Rent of Town Hall & Other Buildings	1,400.00	1,475.00	1,400.00
Interest Received on Taxes and Deposits	1,200.00	1,426.30	1,200.00

Sources of Revenue	Estimated 1957	Actual 1957	Estimated 1958
Income of Depts:			
Highway, including			
Rental of Equipment	1,000.00	447.15	1,000.00
Parking Meter Income	5,500.00	5,500.00	5,500.00
Parking Meter Reserve			1,600.00
Income from Precinct			775.00
Motor Vehicle Permit Fees	15,000.00	15,939.44	15,500.00
Sale of Town Property	200.00	85.00	600.00
Withdrawals from Capital Reserve Fund			18,866.21
Net Budget Surplus	4,000.00	4,000.00	2,500.00
Amount Raised by Issue of Bonds or Notes:			
North Road Bridge			10,400.00
Town Garage			6,500.00
From Local Taxes Other Than Property Taxes:			
Poll Taxes, Regular @ \$2	2,700.00	2,578.00	2,700.00
National Bank Stock Taxes	650.00	692.80	650.00
Yield Taxes	1,200.00	1,800.89	1,200.00
<hr/>			
Total Rev. from all sources			
Except Property Taxes	\$47,713.93	\$49,507.91	\$89,096.21

EXPENDITURES

Purposes of Expenditures	Appro. 1957	Actual Expend. 1957	Estimated Expend. 1958
General Government:			
Town Officers' Salaries (See Detail A below)	\$ 8,650.00	\$ 8,852.75	\$ 9,985.00
Town Officers' Expenses (See Detail B below)	4,625.00	4,706.45	4,125.00
Election & Registration Exp.	100.00	220.78	300.00
Municipal Court Expenses	500.00	500.00	500.00
Expenses Town Hall and Other Town Bldgs.	5,875.00	7,037.55	5,650.00
Protection of Persons and Property:			
Police Cruiser	2,000.00	2,000.00	
Police Department	14,550.00	14,779.74	13,730.00
Fire Department	4,500.00	4,500.00	4,500.00
Moth Exterm.—Blister Rust & Care of Trees	250.00	246.00	500.00
Insurance	3,103.50	2,619.94	3,220.00
Planning & Zoning, In- cluded in Tax 1957			200.00
Parking Meter Account (See Detail C below)			5,600.00
Parking Meter Purchase (See Detail D below)			1,500.00
Civil Defense	300.00	12.40	100.00
Health:			
Health Dept., Including Hospitals (See Detail E below)	5,795.00	5,795.00	4,270.00
Vital Statistics	325.00	315.64	325.00
Sewer Maintenance	600.00	591.37	800.00
Town Dump and Garbage Removal	2,100.00	2,408.63	2,600.00
Highways & Bridges:			
Town Maintenance Summer & Winter	45,000.00	46,499.58	46,075.00
Street Lighting	10,550.00	11,149.91	11,500.00
Town Road Aid	685.81	685.81	820.31
Libraries	5,182.20	5,382.20	5,118.00
Public Welfare:			
Town Poor	3,000.00	1,550.05	3,000.00

Purposes of Expenditures	Appro. 1957	Actual Expend. 1957	Estimated Expend. 1958
Old Age Assistance	8,500.00	6,512.41	7,500.00
Patriotic Purposes:			
Memorial Day & Veterans' Associations	100.00	100.00	100.00
Armory	150.00	150.00	
Recreation:			
Parks & Playgrounds			
Incl. Band Concerts * (See Detail F below)	3,450.00	2,797.29	1,650.00
Public Service			
Enterprises:			
Cemeteries	225.00	306.93	800.00
Unclassified:			
Damages & Legal Expenses	850.00	1,443.56	700.00
Town Folder			300.00
Information Booth	450.00	450.00	450.00
Employees' Retirement & Social Security	1,500.00	1,427.24	1,500.00
Interest:			
On Temporary Loans	884.66	935.68	895.00
On Long Term Notes	1,715.34	1,715.34	1,705.00
Highways and Bridges:			
Town Garage (See Detail G below)			27,866.21
State Aid Construction—			
Town's Share	3,850.00	3,850.00	
Sidewalk Construction	1,500.00	879.13	1,500.00
Sewer Construction	500.00	1,095.50	500.00
No. Road Bridge			10,400.00
New Equipment	3,000.00	2,548.42	5,000.00
Payment on Principal of Debt:			
Long Term Notes	4,750.00	4,750.00	11,700.00
Payment to Capital Reserve Funds	2,000.00	2,000.00	
Total Expenditures	\$151,116.51	\$150,815.30	\$197,034.52

*Appropriation of \$2,700.00 submitted without recommendation of the Budget Committee.

Details

Detail A—Town Officers' Salaries	
Selectmen	\$1,800.00
Dog Constable	100.00
Clerk and Treasurer	1,800.00
Manager	4,500.00
Deputy Tax Collector	1,250.00
Moderator	60.00
Supervisors	225.00
Bookkeeper of Trust Funds	150.00
Clerk of Budget Committee	100.00
	\$9,985.00
Detail B—Town Officers' Expenses	
Assessing	
Outside Appraiser	\$ 175.00
Clerical	550.00
Printing	575.00
Supplies	600.00
Office Equipment	300.00
Audit	375.00
Register of Deeds	150.00
Manager's Auto Expense	600.00
Telephone	325.00
Association Dues	150.00
Legal Notices	58.00
Bank Service Charges	10.00
Magazines and Periodicals	20.00
Post Office Box Rent	6.00
Safety Deposit Box	6.00
Expenses to Association meetings	225.00
	\$4,125.00
Detail C—Parking Meter Account	
Enforcement and Maintenance	\$2,500.00
Parts and Supplies	200.00
Marking Sts. and Parking Lots	250.00
Maintenance, Sts. & Parking Lots	2,500.00
Retirement	150.00
	\$5,600.00
Detail D—Parking Meter Purchase	
New Meters	\$1,500.00
Detail E—Health Dept., including Hospital	
Public Health Nurse	\$1,045.00
Dental Clinic	25.00

Health Officer's Salary	200.00
Hospital	3,000.00
	<hr/>
	\$4,270.00
Detail F—Parks and Playgrounds, including	Band Concerts
Swimming Pool	\$1,000.00
Maintenance of Parks	650.00
	<hr/>
	\$1,650.00
Submitted without Recommendation of	Budget Comm.
Band Concerts	\$ 700.00
Skating Rink Warming Shelter	2,000.00
	<hr/>
	\$2,700.00
Detail G—Town Garage	
Total Appropriation	\$27,866.21
Made up from:	
Capital Reserve	\$18,866.21
Net Budget Surplus	2,500.00
Long Term Notes	6,500.00
	<hr/>
	\$27,866.21

Taxes and Other Revenue

PROPERTY TAXES

The 1957 gross valuation of the Town increased slightly to the sum of \$7,136,463.00, less veterans' exemptions of \$167,715.00, leaving a net assessed valuation of \$6,968,748.00.

The State Tax Commission approved a tax rate of \$4.04 and tax bills amounting to \$282,230.81 were promptly mailed. As of December 31, 1957 collection of \$251,153.77 had been received, including \$640.68 in abatements, or 90% of the 1957 levy. In addition \$28,354.07 was collected on prior levies.

OTHER TAXES

Poll Taxes	\$2,578.00
Yield Taxes (Timber Taxes)	1,800.89
National Bank Stock Taxes	692.80
<hr/>	
Total	\$5,071.69

TRANSFERS AND CREDITS

The Town is authorized at the end of each year to carry forward certain appropriations that have not been fully expended so that the proposed work may be completed within the new year. The following two items were forwarded into 1957:

Water Line	\$3,000.00
Blister Rust	50.00
<hr/>	
Total	\$3,050.00

Some Town departments earn credits during the year for performing services, sale of materials and work under State programs such as T. R. A. or other credits earned. Listed below are the departments and amounts earned:

Town Officers' Salaries	\$ 600.00
Town Office Expense	95.30
Interest (Short Term Notes)	380.81
Town Maintenance	5,317.19
Town Welfare	455.77
Retirement & Social Security	1,577.00
Sewers	45.00
Park Maintenance	125.00
Town Buildings	167.83
Insurance	20.82
<hr/>	
Total	\$8,784.72

General Government

During the year, the sum of \$21,430.66 was spent in this account for the following general Government Officials and expenses.

TOWN OFFICERS' SALARIES

Appropriated \$8,650.00

Expended \$8,852.75

From this appropriation eleven Town Officials received salaries: Selectmen (3) \$400.00 each, Town Clerk, Treasurer and Clerk of the Budget Committee (1) \$1,857.75, Town Manager \$4,300.00, Deputy Tax Collector \$1,250.00, Moderator \$20.00, Supervisors (3) \$75.00, and the Treasurer of Trust Funds \$150.00. A credit of \$600.00 is received from the Precinct for the Manager's Salary, thus the net expenditure is \$8,252.75.

TOWN OFFICERS' EXPENSES

Appropriation \$4,625.00

Expended \$4,801.75

This appropriation covers the expenses for the operation of the office such as Office Supplies, printing, office equipment, and telephone expense. Expenses incurred for assessing, auditing, Register of Deeds, auto expenses and for zoning. A report of the Zoning Committee appears elsewhere in this report.

ELECTIONS AND REGISTRATIONS

Appropriation \$100.00

Expended \$220.78

This appropriation is for expenses in conducting the Town Meeting and supplies and expenses for check lists. The reason for the over-expenditure was partly for the printing of new check lists.

ZONING

Since the Zoning Ordinance went into effect there have been thirty-one applications for Building Permits, of which it was possible to issue twenty-five. Six were denied due to conflict with one or more provisions of the Zoning Ordinance. Incidentally the Building Inspector has no leeway in regard to issuing permits if the application does not conform to the provisions of the Zoning Ordinance. All of the six rejections were appealed to the Board of Adjustment, meetings were held by the Board and the premises inspected. The Board O. K'd three of the applications, conditionally and rejected three permanently.

The Board of Adjustment considered the provisions of the ordinance dealing with signs that are located outside the village limits. They permitted all such signs that were installed prior to the adoption of the Zoning Ordinance to continue in use. A permit is required for all new signs.

The Zoning Ordinance deals at some length with the storage of junk, which is defined as old metal, paper, rubber products, two or more unregistered vehicles or other second hand articles that are detrimental to the neighborhood. An area where such material is stored is considered under the Ordinance to be a junk yard.

Under the provision dealing with junk, the dismantling of old automobiles was stopped in a Residential District. Several areas have been cleared of old cars or other discarded materials although it must be said that there are several such areas that have not conformed. Also one operating junk yard has, with the consent of the Board of Adjustment, planted spruce or fir trees that will in time screen its operation.

RAYMOND F. LINSOTT

TOWN BUILDINGS

Appropriation \$5,875.00 **Expended \$6,055.38**

The expenditures here cover the cost of providing lights, heating, janitor service and building maintenance. The largest expenditure was the building maintenance account due to the extension of the heating system into the police station. Part of the steam heating system was converted to a hot water system because the old piping is not adequate to heat the basement floor of the Town Building. Additional extensions are planned.

MUNICIPAL COURT

Appropriation \$500.00 **Expended \$500.00**

This appropriation is for the salary of the Municipal Court Judge. The Municipal Court, under the direction of the Hon. Walter D. Hinkley, Judge began the year with \$325.00 on hand. During the year receipts from fines, bail and bail forfeitures, small claim fees and benefits due Division of Employment Security amounted to \$3,677.65. The Court collected and remitted to the Town Treasurer \$1,436.48. The State departments received \$2,113.50 and court expenses including bail refund, Special Justice and witness fees amounted to \$452.57.

Protection of Persons and Property



During 1957 a total of \$22,703.50 was expended for the protection of persons and property. Following is where it was spent.

POLICE DEPARTMENT

Appropriated \$14,550.00

Expended \$14,835.04

The Lancaster Police Department operates for the protection of life and property and is concerned with preventing crime and promoting public safety, including patrolling and maintenance of meters, criminal and accident investigations, traffic control and school patrol. Only a well equipped department with efficient personnel can do this effectively.

The expenditures include the salaries and retirement contributions of the Chief and two regular officers and wages for two special officers, office supplies, telephone, uniforms, equipment and the operating expenses of the cruiser.

Following is an activity report of the department.

Report of the Police Department

I respectfully submit my second annual report of the Lancaster Police Department for the year ending December 31, 1957.

The following arrests were made by the department:

Crimes Against Person

	Male	Female
Assault and battery	5	3

Crimes Against Property

Selling mortgaged property	1	0
----------------------------	---	---

Crimes Against Public Order

Breach of peace	1	1
Carrying loaded pistol in motor vehicle without permit	1	0
Carrying loaded rifle in motor vehicle	1	0
Careless and negligent operation of motor vehicle	5	0
Creating unnecessary noise with motor vehicle	1	0
Driving while intoxicated	12	0
Drunk	18	0
Failing to yield right of way	1	0
Fraud	1	0
Larceny by check	1	0
Leaving scene of accident	3	0
Lewd and lascivious person in speech & behavior	1	0
Operating a motor vehicle without a license	2	0
Operating a motor vehicle after suspension of license	2	0
Overloading motor vehicle	1	0
Passing motor vehicle on right	2	0
Reckless operation of motor vehicle	1	0
School bus violation	1	0
Speeding	107	4
Stop sign violation	3	0
Throwing firecrackers from motor vehicle	1	0
Vagrancy	1	0
Yellow line violation	11	0
	191	8

Dispositions

Cases continued for sentencing	2	
Defaulted bail	62	\$ 790.00
Fines imposed Municipal Court	105	2,597.00
Filed cases	3	
Not guilty	7	
Dismissed	3	
Nol prossed	3	
Suspended sentence	7	
Sentenced to County Farm	3	
Mittimus on call	2	
Turned over to F. B. I.	1	
Turned over to State Police	1	
	199	

Amount turned over to Town of Lancaster through Municipal Court	\$1,436.48
Meter Report	
Amount collected from meters	\$7,411.00
Amount collected from meter fines	368.50
	<hr/>
Total	\$7,779.50
Total amount to town from meters and court	\$9,215.98

Conclusion

In conclusion, I wish to thank the Honorable Board of Selectmen, the Presiding Justice, State Police Officers, local Police Officers and the people of Lancaster for their courtesies and cooperation during the past year.

Respectfully submitted,

KENNETH B. HINKLEY,
Chief of Police

FIRE DEPARTMENT

Appropriation \$4,500.00 **Expended \$4,500.00**

This appropriation represents the Town's financial assistance to the fire department for providing fire protection service throughout the entire town.

A detailed report of the department's activities may be found in the Precinct report.

INSURANCE AND BONDS

Appropriated \$3,103.50 **Expended \$2,640.76**

This account pays the costs of providing insurance coverage for Town property against losses resulting from fires, theft and for public liability, as well as auto fleet damage, costs of bonds for employees whose duties include the handling of money, and workmen's compensation for all Town employees.

CIVIL DEFENSE

Appropriated \$300.00 **Expended \$12.40**

This account is used to heat, light and maintain the building used by the Ground Observer Corps. Although this year the building was not used it is expected to be reopened in 1958.

CARE OF TREES

Blister Rust and Dutch Elm

Appropriated \$250.00

Expended \$246.00

The work of controlling pine blister rust is performed by the State Forestry Department. The 1957 appropriation of \$50.00 will be carried into 1958.

The work of controlling dutch elm disease is done locally. This year dutch elm disease was discovered in three areas in town, on Summer Street, Bunker Hill Street and in Soldier Park. All infected trees were taken down and destroyed.

Health

During 1957 the Town expended the sum of \$9,155.64 to help protect the health of its citizens.

HEALTH DEPARTMENT

Appropriated \$8,820.00

Expended \$9,155.64

These expenditures represent the Town's contribution to the following health services: Public Health Nursing \$2,395.00, Dental Clinic \$200.00, Health Officer's Salary \$200.00, Weeks Memorial Hospital \$3,000.00, recording of Vital Statistics \$315.64, maintenance of sewers \$591.37, and the collection of garbage and operation of the Town Dump \$2,408.63.

PUBLIC HEALTH NURSING

The Public Health Nursing Board has held regular meetings on the second Wednesday of each month as has been the custom for many years. Mrs. Mary H. Carey, Public Health Nurse for nearly twenty-five years, retired June 30th.

As there was, and still is, a shortage of adequately prepared nurses in Public Health, we were most fortunate in securing Miss Olive Cummings to carry on the work.

Miss Betty Sherwood, field consultant for the National League of Nursing, met with the Board in September. She was especially impressed with the forethought of vision of those who had done the early work in planning the generaliz-ed program that has given such beneficial services.

The Board feels that with Miss Cummings as Public Health Nurse the work will continue to progress as the needs and demands of the town and school arise.

Respectfully submitted,

KATHARINE N. LANE, Secretary
Lancaster Public Health
Nursing Board

Treasurer's Report Nursing Service

Cash received from patients for services rendered	\$ 572.10
Received from Town of Lancaster	2,395.00
Received from School	2,051.00
	<hr/>
	\$5,018.10

Expenditures:	
Salary	\$4,275.00
Office expenditures	110.17
	<hr/>
	\$4,385.17

Add to this amount the normal cost of the donated services on the health program, if paid for would be \$2,279.30.

Respectfully submitted,
ETHEL McCARTEN, Treasurer

PUBLIC HEALTH NURSING SERVICE

Annual Report 1957

Whenever a significant change in the affairs of an organization occurs, it is worthwhile to consider the activities of that organization over the years. The retirement of Mrs. Mary H. Carey marks an era, during which the Public Health Nursing Service of Lancaster became well established. Too, a marked change in the concept of health has taken place; that idea is best expressed in the definition of health by the World Health Organization, namely: "Health is a state of complete well-being and not merely the absence of disease or infirmity." This best explains the changes that have taken place during Mrs. Carey's years of service and the changes that will be taking place. Credit for the basic organization of the well established nursing service goes to the members of the Lancaster Public Health Nursing Board, who have faithfully served over the years without remuneration and to Mrs. Carey, who has seen that all health services available have become a part of the program.

Over the past decade, changes in the management of illness and the great strides made in the control of communicable diseases have influenced the activities of public health nursing services. Today the safety of the mother and child at the time of birth is an accepted and expected fact—thus, the statistical report of number of visits made by the public health nurse for home deliveries is 0. The visit into the home where a patient has tuberculosis may well be a visit where the public health nurse will give one of the drugs now being used to treat tuberculosis. She will also observe how the patient is progressing under home care and what influence this added responsibility has on the family; again, another change in the type of visit made. With the new awareness of mental health and its impact on total health, nursing visits are being made to cover the various aspects of this

health area. With the emphasis on rehabilitation of handicapped persons, the nurse's visit to the handicapped patient will be devoted to assisting him and his family with adaptations that will aid toward independence. A recent survey of where the largest populations of older people are living showed that New Hampshire is one of the states that has the highest percentage of senior citizens. These are a few reasons why the type of a public health nursing visit has changed over the years. In no sense is the importance of bedside care being minimized, but rather, a realization of all that nursing encompasses. It is of interest to note that in 1947, an average of 6.2 visits per day were made; during 1957, an average of 10.6 visits per day were made. This number is exclusive of the visits made each day by school children to the Health Center, where first aid and health counselling are given.

One activity that has contributed conspicuously to the promotion of health is the prevention of poliomyelitis, and the consequent crippling in the case of the paralytic type, through the use of the Salk vaccine. A diligent search of school health records shows that there is one high school student who has not taken steps to receive the vaccine, and one student in the grades whose parents thus far have refused to give their consent for the immunization. There are a few who will complete the course of vaccine in June. To maintain protection against polio for the children of Lancaster, immunization must be started as each baby reaches the age of six months.

Through the cooperation of all the local physicians, physical examinations on school children are being carried out on students in grades one, four, eight and eleven. A hemoglobin test is done by a technician from the hospital, and a urinalysis, and hearing and vision screening tests are done by the nurse. These students have had tuberculin Patch testing done and X-rays taken if indicated. Arrangements were made for health evaluation of all boys and girls who anticipated going out for school athletics. For handicapped children, preparation for providing for health and education services starts as soon as the handicap is recognized. This work is carried on jointly by the State Health and Education Departments, with the cooperation of the public health nurse.

The work of the Child Health Station for babies and preschool children, sponsored by the American Legion--Mahaney-Brisson Post--with assistance from the Col. Town Fund, con-

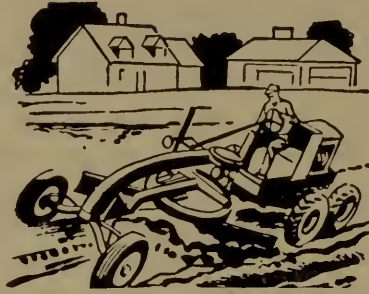
tinues. The station is held the third Friday of each month; members of the Legion Auxiliary give volunteer services as hostess, assistance with clerical work, the measuring and weighing of the babies, and provide laundry service. At the Station, the doctor examines the child, advises the mother and answers any questions she may have. Immunization against diphtheria, whooping cough and tetanus is given. At this time initial steps in assisting with any special problem are taken. All of the local doctors participate in the program. The vaccine for the immunization is provided by the State Health Department. It is well to recall that recognition of the quality of this program was given, when the Mahaney-Brisson Post received the "Special Citation for Most Outstanding Child Welfare Work" in 1953-1954.

With this as a starting point, it is the hope of the present nurse to carry on the program, which is under the direction of the Public Health Nursing Board and the Medical Advisory Committee, for the greatest benefit of all, and to assist in establishing further services to meet the needs of the people of Lancaster.

Respectfully submitted,

M. OLIVE CUMMINGS,
Public Health Nurse

Highways and New Construction



The Appropriations listed below account for the largest portion of town funds each year. During 1957, the sum of \$51,535.81 was expended to build, maintain and repair the town roads, sewers, sidewalks and keep equipment in good operating condition.

TOWN MAINTENANCE

Appropriated \$45,000.00

Expended \$46,499.58

The Highway Department performs such services as snow removal to construction of roads. This department received \$5,317.19 from outside work and reimbursement on gasoline tax. The larger share of these credits was received from the State through the T. R. A. program.

During the year over five miles of streets were resurfaced with asphalt. Other streets were patched as needed from the stock pile of cold patch that is mixed by the department. All rural roads were chlorided, graded, graveled and maintained in good condition. Several culverts were replaced with asphalt coated corrugated metal culverts.

A new parking area was constructed on School Street, by the Town forces, to relieve the parking at the school. An old abandoned gravel pit near the reservoir was restored for the storage of winter sand and a road was built to the top for easy dumping of sand into the pit for storage. This new area saves time, money and use of extra equipment. Approximately 2000 yards of winter sand was stored in this pit during the summer and several yards of sidewalk sand stockpiled nearby.

An area off Riverside Drive was cleared for storage of snow that is removed from streets and parking lots. The Town is unable to use the area at the rear of the School Building as before.

During the winter months 32 miles of streets and roads were plowed, sanded and salted as needed. In addition seven miles of sidewalks were plowed and sanded as necessary.

The Town equipment was kept in good condition throughout the year partly by the Town forces. The grader was completely overhauled and painted.

TOWN ROAD AID

Appropriated \$685.81

Expended \$685.81

This appropriation is used for the construction or reconstruction of rural roads under the supervision of the State Highway Department. The State contributed \$4,572.07 in 1957 or more than seven times the amount that the Town raised. The major part of these funds were spent in reconstructing approximately one half mile of Pleasant Valley Road and replacing an old wooden bridge with two five foot culverts over Holmes Brook. McGary Hill was surface treated with two applications of asphalt.

STATE AID CONSTRUCTION

Appropriated \$3,850.00

Expended \$3,850.00

This is another joint program of the Town and State where the State contributes an equal amount for the construction of Class 4 highways. The accumulated funds deposited with the State were used in part for the reconstruction of Main Street. Future appropriations will be used to help retire the Main Street note.

SIDEWALK CONSTRUCTION

Appropriated \$1,500.00

Expended \$879.13

The Town forces were able to construct new sidewalks at a reasonable cost while the Contractor for Main Street was mixing hot asphalt. A new walk was constructed entirely on Pleasant Street and part of Bunker Hill and Williams St. Other work in patching was done by the Town forces in various areas.

SEWER CONSTRUCTION

Appropriated \$500.00

Expended \$1,095.50

The over-expenditure here was approved by the Lancaster Budget Committee and the State Tax Commission for the extension of the Prospect Street Sewer to the homes that were moved from the Portland Pipe Line Corporation.

New Equipment

Appropriated \$3,000.00

Expended \$2,548.42

From this account the Town purchased a new 31 in. Toro mower with a leaf mulcher attachment for mowing the parks and mulching leaves and the balance on the new Frink Plow. The remainder expended was for the Town's share of a new diaphragm pump purchased jointly by the Town and Precinct.

Street Lighting

Appropriated \$10,550.00

Expended \$11,149.91

The appropriation includes the normal cost of Street lighting, the sum of \$624.00 for the new Mercury lamps and standards in the business section of town and for the first time this year, \$250.00 for the Christmas street lighting. The over-expenditure came as a result of new installations and an increase in the cost of Street Lighting.

Weeks Memorial Library

Appropriated \$5,182.20

Expended \$5,382.20

The Town appropriated the sum of \$5,182.20 for the operation of the Weeks Memorial Library and the Col. Town Spending Committee donated funds for the Children's Library. The Town's appropriation became over-expended when a new burner was replaced in the furnace. The excess of the appropriation was approved by the Lancaster Budget Committee and the State Tax Commission. Following is the Library report:

LIBRARIAN'S REPORT — 1957

It is gratifying to report that the year 1957 has shown a marked increase in the use of our library. There were 119 new borrowers registered and the book circulation increased 1,959 over the preceding year.

The school, too, has made more use of the library facilities in a new program initiated by Mr. Hughes, the social studies teacher. The students use the library two or three times each week for supervised study in the use of reference material available for their social studies classes, as a part of the regular classroom work. It has introduced many boys and girls to the library and to books who would not otherwise have been using the library.

The Great Books program study group has also used the library for their bi-monthly meetings.

No new major repairs have been undertaken this year. A new typing chair and table were purchased for the office.

Respectfully submitted,

BARBARA MILLER Librarian

WALTER D. HINKLEY, Chairman

RAYMOND F. LINSOTT, Treasurer

ETHEL E. McCARTEN, Secretary

1957 — REPORT OF CHILDREN'S LIBRARIAN

Added to the Children's department of the library in 1957 were 248 new books, and 76 new names to the list of registered borrowers.

Total circulation for the year was 9,532, and many books represented in this number were taken out by teachers for classroom use, and thus reached a large number of children.

The Bookmobile continues its regular visits, leaving a great many books to supplement our supply. There is a demand for first and second readers, borrowed by children beginning to read and also by those children who need help in reading.

To meet the growing library a set of adequate book-cases were made.

Book Week was observed with a display of new books. Each grade with its teacher visited and book reviews were given by the librarian. A moratorium on fines was also made during the week to encourage the return of overdue books.

A Children's Literature Class of 30, with instructor, from Lyndon Teachers College, Lyndonville, Vt., visited the library and instruction was given the class by the librarian, as to the general set-up of the library, the choice of children's books, and the importance of the use of the library to the classroom teacher. Many favorable compliments were received and we feel that we have a children's department of which Lancaster may be very proud.

Respectfully submitted,
ELIZABETH L. CURRIE

WALTER D. HINKLEY, Chairman
ETHEL E. McCARTEN, Secretary
RAYMOND F. LINSKOTT, Treasurer

TREASURER'S REPORT

Year Ending December 31, 1957

Receipts

Balance on hand Dec. 31, 1956	\$ 334.30
Col. Town Fund	1,300.00
Town of Lancaster	5,382.00
Trust Funds	668.26
Bracket Bond	2.50
Hasting Bond	12.50
Fines	101.00
Miscellaneous	2.00
	<hr/>
Total	\$7,803.76

Expenditures

Salaries	\$2,975.88
Substitutes	504.93
Water	21.31
Heat	572.39
Lights and Telephone	243.76

Insurance	161.80
Supplies	123.48
Dues	7.00
New Equipment	134.48
New Oil Burner	196.32
Books -- Adult	1,083.79
Books -- Juvenile	526.09
Periodicals	208.55
Maintenance	61.16
Miscellaneous	104.42

Total	\$6,925.36
-------	------------

Total Receipts	\$7,803.76
Total Expenditures	6,925.36

Balance in Check Book, Dec. 31, 1957	\$ 878.40
--------------------------------------	-----------

Public Welfare

The Town of Lancaster expended the sum of \$8,518.23 for public welfare activities during the year.

OLD AGE ASSISTANCE

Appropriated \$8,500.00

Expended \$6,512.41

This program is to provide financial assistance to needy persons over the age of 65 years and totally disabled needy persons. It is supervised by State personnel and financed jointly by Federal, State and Local governments. The town's costs continue to decrease as the Social Security and retirement programs have reduced the number of applicants.

TOWN WELFARE

Appropriated \$3,000.00

Expended \$2,005.82

This account is administered by the Overseer of Public Welfare of the Town. During the year nine cases were handled involving 26 adults and children. The sum of \$455.77 was returned to the town from other towns for assistance given their cases, making a net expenditure of \$1,550.05. The continued decline in public welfare costs can be attributed to better unemployment laws, benefits from employers and close supervision of the account.

DECLINE IN COSTS OF PUBLIC WELFARE

1952	\$15,583
1953	\$13,616
1954	\$12,677
1955	\$11,296
1956	\$9,392
1957	\$8,062



Patriotic Purposes

MEMORIAL DAY

Appropriated \$100.00

Expended \$100.00

The Town raised this sum, which is used by the Women's Relief Corps in helping conduct Lancaster's colorful and appropriate Memorial Day services. The expenditure was used for flags, wreaths, the Marshal and Clergymen.

Parks and Recreation

Appropriated \$3,575.00

Expended \$2,797.29

Lancaster enjoys the facilities and programs of a fine recreation program due to the Col. Town Fund and committees. The Town supplemented this program by providing free band concerts during the summer, \$1,000.00 to assist the swimming pool, \$1,000.00 to help in relocating and improving the skating rink, and maintaining the Town parks.

Cemeteries

The Town raised the sum of \$225.00 for the care of No. 10 cemetery on Martin Meadow Pond Road and to help in other Town cemeteries. The Town forces do the work at No. 10, this year, the wooden and iron fences were painted as well as the regular maintenance. Mr. Gardner and his crew maintain the Main Street and Summer Street Cemeteries. Following is the cemetery report.

SUMMER STREET CEMETERY REPORT

The following is the report for the Summer Street Cemetery Association for 1957:

Receipts	
Cash on Hand, Jan. 1, 1957	\$ 400.18
Burials	731.00
Sale of Lots	368.50
Care of Lots	719.00
Trust Funds	5575.00
Total Receipts	<u>\$7,793.68</u>
Expenditures	
Wages	\$5,928.08
Withholding Tax	385.02
Social Security	222.94 ✓
New Hampshire Dept. Public Welfare	463.66
Equipment	80.00
Repairs	216.21
Supplies	113.67 ✓
Trucking	11.00
Flowers and Plants	249.00 ✓
Water Rent	18.90 ✓
Surveying	49.50
Bank Service Charges	1.58
Printed Checks	4.37
Total Expenditures	<u>\$7,743.93</u>
Balance on Checkbook, Dec. 31, 1957	49.75
	<u>\$7,793.68</u>

Respectfully submitted,
S. M. GARDNER, Supt.

Interest

The Town appropriated \$2,600.00 for interest on long term notes and short term loans. Below is the breakdown of the expenditure for each.

TEMPORARY LOANS

Appropriated \$884.66

Expended \$1,316.49

This amount is for interest payments during the year for monies borrowed in anticipation of tax receipts. The amounts borrowed depends how soon tax money is received. This year \$88,000.00 was borrowed and repaid as money received allowed. Early repayments returned to the Town \$380.81. The over-expenditure resulted due to receiving approval of the tax rate late in the year.

LONG TERM NOTES

Appropriated \$1,715.34

Expended \$1,715.34

This sum we must pay on long term notes. The expenditure included the interest on the Sewer note, Main St. Construction Notes and the Garland Bridge Notes. A detail of the long term notes appears in the following schedule.

Payment on Principal of Debt

Appropriated \$4,750.00

Expended \$4,750.00

This sum was expended for principal payments for the Sewer note of \$2,750.00 and the Garland Bridge note of \$2,000.00. Payment on the principal of the Main Street note will not be made until 1958. This note will be retired jointly by the Town and State at the rate of \$7,700.00 annually. The amount of \$3,850.00 previously raised for State Aid Construction will be raised under long term notes and used for the town's share to retire the Main St. loan.

STATEMENT OF LONG TERM INDEBTEDNESS, SHOWING ANNUAL MATURITIES OF PRINCIPAL AND INTEREST

Fiscal Year Ended December 31, 1957

	Sewer Construc. Notes 2%	Main St. Construc. Notes 3%	Bridge Notes 3%	
Amount of Issue	\$18,500.00	\$50,000.00	\$8,500.00	
Date of Issue	Oct. 1, 1951	Oct. 1, 1956	Dec. 31, 1956	
Payable Date:				
Principal	Oct. 1	Oct. 1	Dec. 31	
Interest	Apr. 1 & Oct. 1	Apr. 1 & Oct. 1	June 30 & Dec. 31	
Payable at	Lancaster National Bank	Siwooganock Guaranty Savings Bank	Lancaster National Bank	
Maturities				
Yr. Ending				
Dec. 31	Principal	Interest	Principal	Interest
1958	\$2,000.00	\$40.00	\$2,000.00	\$165.00
1959			2,000.00	105.00
1960			2,000.00	45.00
1961			500.00	7.50
1962			7,700.00	576.00
1963			7,700.00	345.00
1964			3,800.00	114.00
	<hr/>	<hr/>	<hr/>	<hr/>
	\$2,000.00	\$40.00	\$6,500.00	\$322.50
			<hr/>	<hr/>
			\$50,500.00	\$6,011.50

Total

wish to see the most scenic points of interest or who have lost their way, and they express the wish that their states had a similar service.

We wish to thank you for your interest and cooperation and the help you have given us in the past.

1957 Season					
Wk. ending	Cars	People	Wk. ending	Cars	People
June 29	162	295	Aug. 3	266	887
July 6	212	683	Aug. 10	279	998
July 13	236	623	Aug. 17	240	719
July 20	255	790	Aug. 24	307	950
July 27	295	960	Aug. 31	275	845
	—	—	Sept. 7	136	421
	1160	3751		—	—
				1503	4820

Total for season—2663 Cars, 8571 People.

239 cars from Ontario; 327 cars from Quebec.

116 cars from New Brunswick, Nova Scotia and the rest of the Maritimes.

Respectfully submitted,

GLENN S. SHERIDAN

Schools

The Town Treasurer transferred \$147,148.32 to the School Department during the year. Of this amount \$72,137.09 represented the balance of the 1956-1957 school appropriation, which has been carried forward as of Jan. 1, 1957. Complete details on the operation of Lancaster's school system may be found in the accompanying school report.

County Tax

The Town appropriated and turned over to the County Government a total of \$16,547.06. This represents Lancaster's share of the operation of the County Government. Copies of the County report may be obtained at the Town Office.

Reserve Funds

During the year \$2,000.00 was transferred into the Capital Reserve Fund from the Town's surplus of 1956. The fund has earned interest totalling \$866.21, making a total of \$18,866.21 in the fund as of December 31, 1957. The Selectmen have received authority to expend \$16,000.00 of this amount for the construction of a new highway garage. Construction is expected to start during the spring of 1958.

The remaining Reserve Fund is the Parking Meter Fund with a balance of \$1,602.08. The plans are to replace more of the old automatic meters with the new manual type. During 1957 fifty new meters were purchased from this account.

Town Clerk's Report

The Town Clerk is charged with the maintenance and custody of all town records. This involved the recording and indexing of the proceedings of Town Meeting, ordinances, by-laws, chattel mortgages, conditional sales, vital statistics records, motor vehicle permits and various other town records during the fiscal year.

Much of the work of this office is prescribed by State Statute and regulated by such subdivisions of the State as the Division of Vital Statistics, the State Motor Vehicle Department and the Office of the Secretary of State.

Some idea of the clerical aspects of this work can be gained from these observations. About 3,150 documents were filed and recorded in this office during the year. The greater part of this activity took place in the Vital Statistics and Motor Vehicle permit fields. There were 236 births, 29 marriages and 77 deaths registered, which is an increase of 48 births, a decrease of 35 deaths and a decrease of 8 marriages over the previous year. All of these required copies and remittances to various towns, State Department of Health and various individuals. There were 1858 motor vehicle permits and 252 dog licenses issued.

A summary of receipts that were remitted to the treasurer is as follows:

Motor Vehicle Permits	\$15,939.44
Dog Licenses	605.85
Filing Fees	6.00
	<hr/>
	\$16,551.29

Report of Trust Funds

For the Year Ending December 31, 1957

Cash on hand Dec. 31, 1956	\$1,777.91
----------------------------	------------

Receipts

Income from Investments	7,468.12
-------------------------	----------

\$9,246.03

Expenditures

Shirley Gardner, Superintendent	\$5,500.00
---------------------------------	------------

Rev. Leo P. Gilbert	469.82
---------------------	--------

Town of Lancaster, Care of Cross Park	125.00
---------------------------------------	--------

Treasurer, Weeks Memorial Library	745.65
-----------------------------------	--------

Treasurer, Lancaster School District	97.13
--------------------------------------	-------

Treasurer, Emmons S. Smith Fund	896.91
---------------------------------	--------

Mrs. Glenn S. Sheridan, Historical Fund	36.26
---	-------

\$7,870.77

Cash on hand Dec. 31, 1957	\$1,375.26
----------------------------	------------

Assets

Deposits:

Cheshire County Savings Bank, Keene, N. H.	\$ 2,000.00
---	-------------

Siwooganock Guaranty Savings Bank, Lancaster, N. H.	59,390.36
--	-----------

Lancaster National Bank, Lancaster, N. H.	1,375.26
--	----------

\$62,765.62

Bonds:

10,000 U. S. Savings Bonds Ser. "G" 2½% due 9/1/63	\$10,000.00
---	-------------

3,000 U. S. Treasury Bonds 2½% due 12/15/68	3,000.00
--	----------

5,000 U. S. Treasury Bonds 2½% due 6/15/69	5,000.00
---	----------

1,000 U. S. Treasury Bonds 2½% due 12/15/69	1,000.00
--	----------

5,500 U. S. Treasury Bonds 2½% due 3/15/70	5,500.00
---	----------

4,000 U. S. Treasury Bonds 2½% due 3/15/71	4,000.00
---	----------

3,500 U. S. Treasury Bonds 2½% due 6/15/72	3,500.00
---	----------

32,000.00

Stocks:	
950 shs. Boston Fund, Inc.	\$8,151.00
10 shs. Central Maine Power Co. 3.50% Pfd.	957.50
307 shs. Chase Manhattan Bank, N. Y.	9,156.24
74 shs. Continental Illinois National Bank & Trust Co., Chicago	5,372.56
760 shs. Eaton & Howard Balanced Fund	9,040.20
1720 shs. Fidelity Fund, Inc.	9,754.02
129 shs. First National Bank, Boston	6,815.19
36 shs. First National City Bank, N. Y.	1,602.61
60 shs. Guaranty Trust Co., N. Y.	2,961.32
100 shs. Home Insurance Co.	4,287.50
7 shs. Lancaster Natinal Bank, Lancaster	875.00
357 shs. Manufacturers Trust Co., N. Y.	9,902.89
715 shs. Nation Wide Securities Co., Inc.	8,630.06
1200 shs. National Investors Corporation	5,508.00
35 shs. Public Service Co. of N. H. 3.35% Pfd.	3,290.00
6 shs. Siwooganock Guaranty Savings Bank, Lancaster	600.00
	86,904.09

Total Assets \$181,669.71

Liabilities

Cemetery Trust, Principal	\$66,571.91
Cemetery Trust, Unexpended Income	6,569.29
Helen Wilder Cross Dennison Trust, Principal	2,631.57
Helen Wilder Cross Dennison Trust, Unexpended Income	1,021.40
George M. Stevens Trust, Principal	53,745.21
George M. Stevens Trust, Unexpended Income	2,574.57
Library Trust, Principal	10,735.35
School Trust, Principal	2,153.95
Emmons S. Smith Trust, Principal	14,800.25
Historical Trust, Principal	1,000.00
Capital Reserve Fund, Principal	18,866.21
Capital Reserve Fund—Lancaster Fire Precinct, Principal	1,000.00

Total \$181,669.71

TRUST FUND RECORD

Cemetery Trust

Principal, Dec. 31, 1956	\$62,405.52
Unexpended Income, Dec. 31, 1956	6,896.05
	\$69,301.57

Receipts:	
New Trust Funds	\$4,166.39
Income from Investments	2,893.06
	<u>7,059.45</u>
	, \$76,361.02

Expenditures:	
Shirley M. Gardner, Superintendent	\$2,750.00
Rev. Leo. P. Gilbert	469.82
	<u>3,219.82</u>
	\$73,141.20
Principal, Dec. 31, 1957	\$66,571.91
Unexpended Income, Dec. 31, 1957	6,569.29
	<u>\$73,141.20</u>

Helen Wilder Cross Dennison Trust

Principal, Dec. 31, 1956	\$2,631.57
Unexpended Income, Dec. 31, 1956	999.35
	<u>\$3,630.92</u>

Receipts:	
Income from Investments	147.05
	<u>\$3,777.97</u>

Expenditures:	
Town of Lancaster—Care of Cross Park	125.00
	<u>\$3,652.97</u>
Principal, Dec. 31, 1957	\$2,631.57
Unexpended Income, Dec. 31, 1957	1,021.40
	<u>\$3,652.97</u>

George M. Stevens Trust

Principal, Dec. 31, 1956	\$53,745.21
Unexpended Income, Dec. 31, 1956	2,672.51
	<u>\$56,417.72</u>

Receipts:	
Income from Investments	2,652.06
	<u>\$59,069.78</u>

Expenditures:	
Shirley M. Gardner, Superintendent	2,750.00
	<u>\$56,319.78</u>
Principal, Dec. 31, 1957	\$53,745.21
Unexpended Income, Dec. 31, 1957	2,574.57
	<u>\$56,319.78</u>

Library Trust

Luella Joslin Fund	\$1,000.00
Laura Johnson Fund	2,864.73
Jacob Benton Fund	250.62
George M. Stevens Fund	5,000.00
Annette Jeffers Fund	120.00
Clara M. Kimball Fund	500.00
Minerva S. Congdon Fund	1,000.00
	<hr/>
	\$10,735.35
Principal, Dec. 31, 1956	\$10,735.35
Receipts:	
Income from Investments	745.65
	<hr/>
	\$11,481.00
Expenditures:	
Treasurer, Weeks Memorial Library	745.65
	\$10,735.35
Principal, Dec. 31, 1957	\$10,735.35

School Trust

Chapin C. Brooks Fund	\$2,153.95
Principal, Dec. 31, 1956	\$2,153.95
Receipts:	
Income from Investments	97.13
	<hr/>
	\$2,251.08
Expenditures:	
Treasurer, Lancaster School District	97.13
	\$2,153.95
Principal, Dec. 31, 1957	\$2,153.95

Emmons S. Smith Fund

Principal, Dec. 31, 1956	\$14,800.25
Receipts:	
Income from Investments	896.91
	<hr/>
	\$15,697.16
Expenditures:	
Treasurer, Emmons S. Smith Fund	896.91
	<hr/>
	\$14,800.25
Principal, Dec. 31, 1957	\$14,800.25

Historical Trust

K. B. Fletcher Fund	\$1,000.00
Principal, Dec. 31, 1956	\$1,000.00

Receipts:	
Income from Investments	36.26
	<hr/>
	\$1,036.26

Expenditures:	
Mrs. Glenn S. Sheridan	36.26
	<hr/>
	\$1,000.00
Principal, Dec. 31, 1957	\$1,000.00

Capital Reserve Fund—Town of Lancaster

Principal, Dec. 31, 1956	\$16,432.99
--------------------------	-------------

Receipts:	
Town of Lancaster	\$2,000.00
Income from Investments	433.22
	<hr/>
	2,433.22
	<hr/>
	\$18,866.21

Expenditures:	
	—0—
	<hr/>
	\$18,866.21
Principal, Dec. 31, 1957	\$18,866.21

Capital Reserve Fund—Lancaster Fire Precinct

Principal, Dec. 31, 1956	—0—
--------------------------	-----

Receipts:	
Lancaster Fire Precinct	\$1,000.00
Expenditures	
	—0—
	<hr/>
	\$1,000.00
Principal, Dec. 31, 1957	\$1,000.00

Respectfully submitted,

JAMES L. DOW,
R. W. McCAIG,
DAN O'BRIEN,
Trustees of Trust Funds
Town of Lancaster, N. H.

Col. F. L. Town Trust Fund

For the Year Ending December 31, 1957

Investments, Dec. 31, 1956	\$466,553.41
Income from Investments	26,322.47
	<hr/>
	\$492,875.88
Paid to F. L. Town Spending Committee	\$26,166.95
Administration Expense	155.52
Investments, Dec. 31, 1957	466,553.41
	<hr/>
	\$492,875.88
Original Trust Fund — 1926	\$335,022.50
Profits	147,128.61
	<hr/>
	\$482,151.11
Losses	15,597.70
	<hr/>
	\$466,553.41

Respectfully submitted,

D. A. SULLIVAN,
Treasurer

INVESTMENTS AS OF DECEMBER 31, 1957

Deposits:

Dartmouth Savings Bank, Hanover, N.H.	\$5,000.00
Siwooganock Guaranty Savings Bank, Lancaster, N. H.	30,627.05
	<hr/>
	\$35,627.05

Bonds:

23,000 U. S. Treasury Bonds 2½% due 12/15/68	\$23,000.00
36,000 U. S. Treasury Bonds 2½% due 6/15/69	36,000.00
8,000 U. S. Treasury Bonds 2½% due 3/15/71	8,000.00
5,000 U. S. Savings Bonds "K" 2.76% due 10/1/66	5,000.00
	<hr/>
	72,000.00

Stocks:

1600 shs. Boston Fund, Inc	\$17,056.36
100 shs. Central Maine Power Co., 3.50% Cum. Pfd.	9,575.00
350 shs. Central Penn National Bank, Philadelphia	15,662.50

50 shs. Central Vt. Public Service 4.15% Pfd.	5,000.00
200 shs. Consolidated Edison Co. of N. Y. \$5.00 cum. pfd.	19,762.50
50 shs. Consumers Power Co. \$4.50 cum. pfd.	4,331.25
540 shs. Continental Illinois National Bank & Trust Co., Chicago	23,250.00
1500 shs. Eaton & Howard Balanced Fund	17,252.90
375 shs. Fidelity-Philadelphia Trust Co., Philadelphia	21,813.00
324 shs. First National Bank, Boston	16,633.67
365 shs. First National City Bank, N.Y.	16,785.48
567 shs. First Pennsylvania Banking & Trust Co., Philadelphia	18,057.08
800 shs. Great American Insurance Co.	16,125.00
300 shs. Guaranty Trust Co., N. Y.	13,350.00
534 shs. Hanover Bank, N. Y.	17,385.91
4818 shs. Incorporated Investors	10,183.04
476 shs. Manufacturers Trust Co., N.Y.	10,333.83
4290 shs. Mass. Investors Growth Stock Fund	9,538.10
3900 shs. Mass. Investors Trust	15,262.00
1100 shs. Nation Wide Securities Co., Inc.	16,549.50
400 shs. N. H. Fire Insurance Co.	17,075.00
306 shs. Peoples First National Bank & Trust Co., Pittsburgh	7,960.31
150 shs. Public Service Co. of N. H. 3.35% cum. pfd.	14,400.00
2000 shs. George Putnam Found of Boston	15,882.03
115 shs. Scranton-Spring Brook Water Service Co. 4.10% cum. pfd	9,701.90
	358,926.36
Total Investments	\$466,553.41

Col. Town Spending Committee

SECRETARY'S REPORT

To Dr. J. A. Ferguson, Chairman
Colonel Town Spending Committee:

The Colonel Town Spending Committee consists of nine members, namely: Dr. J. A. Ferguson, Mrs. Margaret Guilmette, Mrs. Grace Lee, Mr. George Hunter, Jr., Mr. Clinton L. White, Mr. Arthur Drake, Mr. Charles Bennett, Attorney Robert Rich and Mrs. Florence Amadon.

Re-elected at the Town Meeting were Mrs. Margaret Guilmette and Mrs. Grace Lee. Attorney Robert Rich was elected as a new member re-placing Mr. Carroll Stoughton whose term expired this year.

The committee regret the loss of Mr. Stoughton who did not file for re-election. He was commended for his long service, advice and able handling of the Colonel Town Scholarship Fund. Mr. Stoughton had served on the committee since 1929 and, as Chairman Dr. Ferguson stated "was one of its most valuable members." However, the spending committee is pleased to have Attorney Robert C. Rich as a re-placement.

All officers were re-elected for another year as follows: Chairman, Dr. Ferguson; Treasurer, Mrs. Margaret Guilmette; Secretary, Mrs. Florence Amadon.

The following committees were appointed by Chairman Dr. Ferguson: **Field**—Chairman, Mr. White; Dr. Ferguson and Mr. Drake; **Camp**—Chairman, Mr. Hunter, Mrs. Amadon and Mr. Rich; **House**—Chairman, Mrs. Guilmette, Mrs. Lee and Mr. Bennett; **Scholarship**—Chairman, Mr. Hunter, Mr. Rich and Superintendent Robert Snell.

A change in the method of awarding the scholarship prizes of \$450.00 and the Junior English prizes of \$90.00 was considered but no change was made for 1957 except for the Junior English prize which was awarded to the student making the most progress during the three years. This will tend to eliminate the same students getting them. A committee was appointed to work out suggestions for re-arranging the prizes for 1958.

Each year students graduating from Lancaster High School avail themselves of the opportunities offered by the Colonel Town Scholarship Fund. Appreciation of this valuable assistance is shown by the majority who repay their loan as soon as convenient, following completion of their

education, that the money may be available to help other girls and boys. A financial report will be given by the Chairman of the Scholarship Committee.

The numerous organizations requesting donations from the Colonel Town Fund have submitted some very fine reports with details concerning how the money was spent and plans for future expenditures. The appropriations are included in the Treasurer's report.

Refunds for rent paid for the Community House Hall, for charitable purposes, were made in accordance with the House Rules.

A concert by the Mountain View Orchestra was sponsored in cooperation with the Rotary Club.

Flowers were placed on the Colonel Town Lot on Memorial Day, also, throughout the summer months and a winter wreath last fall as has been the custom in past years.

For the second consecutive year Superintendent Snell has had general supervision of the Community Camp with Mr. and Mrs. Joseph Roy as caretakers. This has been a most satisfactory arrangement.

We are deeply grateful to the Superintendent and Matron, Mr. and Mrs. Robert Snell and their co-workers, for their intense interest and splendid cooperation also to the citizens and young people of Lancaster.

Respectfully submitted

FLORENCE Q. AMADON,
Secretary

TREASURER'S REPORT Year Ending December 31, 1957

Receipts		
Balance on hand, Jan. 1, 1957		\$ 9,744.54
Col. F. L. Town Trust Fund		26,166.95
Receipts of House	\$546.00	
Less: Refunds	10.00	
	536.00	
Community Camp		212.50
Swimming Pool		
Receipts of pool	\$1,462.28	
Donation	30.00	
Town of Lancaster	1,000.00	
	2,492.28	
Total Receipts		\$39,152.27

Expenditures

Appropriations:

Lancaster High School Activities	\$ 150.00	
Lancaster High School Prizes	240.00	
Senior Girl Scouts	50.00	
Lancaster Hospital Association	1,200.00	
Kay Bodwell—Scholarship	100.00	
Barbara Lewis—Scholarship	200.00	
Kiwanis Club—Playground	160.00	
Harry van Haam—Concert	100.00	
Lane Flower Shop	87.00	
Weeks Memorial Library—Juvenile Dept.	650.00	
Lancaster Cub Scouts	100.00	
Lancaster Girl Scouts	75.00	
Lancaster Boy Scouts	150.00	
Skating Rink	800.00	
Total Appropriations	\$ 4,062.00	

House:

Salaries	\$ 10,580.00	
Telephone and Lights	901.72	
Fuel	1,459.20	
Repairs—Plumbing, Painting, TV, Electric	1,063.30	
New Rug	450.00	
Supplies—Soaps, Waxes, Bowling, Paint, etc.	551.89	
Water Rent	122.22	
Total—House	15,128.33	

Field:

Salaries	\$ 216.00	
Repairs	74.31	
Tennis Court—Netting, Resurfacing	481.25	
Supplies	256.45	
Cutting Trees	54.05	
Repairs to Mower & Truck	73.71	
Gas, Oil, Parts—Truck	200.17	
Little League Equipment	29.30	
Total—Field	1,585.24	

Swimming Pool:

Salaries	\$ 1,663.00
Motor—Gear	11.84
Paint	292.95
Record Book	1.65
Clark-Harris—Equipment	93.91
Cleaner	23.77
Supplies	19.88

Dicalite	67.50	
Tickets	10.00	
Bleach	52.00	
Timer	37.61	
Vacuum Cleaner	368.99	
Emblems	33.44	
Lights, Power	204.66	
Total—Pool	<u> </u>	2,881.20

Community Camp:

Salary of Caretakers	\$ 1,050.00	
Repairs to Cabins and Grills	230.00	
Material	217.03	
Plumbing	272.69	
Supplies	65.72	
Grills	99.70	
Wood	25.00	
Record Book	1.65	
Telephone and Lights	135.92	
Total—Camp	<u> </u>	2,097.71

Miscellaneous Expenses:

Insurance	\$ 2,410.76	
Tax on Alleys	66.66	
Administration Expense	124.23	
Ads, Record Books	24.50	
Subscription to Globe	12.00	
Western Union—Timing	6.48	
Parking Lot		
Asphalt	\$432.00	
Chloride	151.25	
Fixtures	17.64	
	<u> </u>	600.89
Social Security & Retirement	351.84	
	<u> </u>	3,597.36

Total Expenditures for Year	\$29,151.84
Balance on Check Book, Dec. 31, 1957	10,000.43
	<u> </u>
	\$39,152.27

Respectfully submitted,

MARGARET P. GUILMETTE,

Treasurer, Col. F. L. Town
Income Spending Com.

**COL. TOWN SCHOLARSHIP LOAN FUND
1957**

Balance Jan. 1, 1957—Siwooganock Savings Bank	\$1,560.86
Interest to Jan. 1, 1958	30.46
Payments on Loans	175.00

Total	\$1,766.32
Loans Granted (5)	1,200.00

Balance Jan. 1, 1958—Siwooganock Savings Bank	\$ 566.32

**GEORGE E. HUNTER, JR.,
Chairman**

SUPERINTENDENT'S REPORT

This past year has been a very active one in all departments of the various Col. Town facilities.

The Community House has had an unusually busy year with the large quantity of varied activities taking place there.

A new record was established at the Community Camp for the number of people visiting and enjoying this very popular facility.

The activities held on the Community Field as a whole were greatly increased over the previous year.

The Swimming Pool reached a new high in the number of persons obtaining tickets for the season.

Community House

Each year we endeavor to make some substantial improvements at the Community House. This year several major projects were undertaken. The parlor, which is our most used room, has new rugs of a neutral color that blend very well with the other furnishings. One large rug, nine by twenty-eight feet, and three small rugs, three by six, nearly cover the floor and seem to make the room much more attractive. The two rugs formerly on the parlor floor have been placed in the dining room and seem to make this room much easier to care for.

The outside of the Community House was completely painted and trimmed, including the many extras that seem to be around buildings such as this.

The parking lot at the rear of the Community House, which until last year was used as a combination parking lot and playground, is now used for parking only as the children's playground has been moved to an area on the Field. Through the cooperation of the Town our parking lot has been built up with several inches of gravel, leveled, graded,

and has a binder of tar. It is hoped that by giving this area a coat of tar annually for a few years that we will have a very good place for cars to park. The parking lot serves both the Community House and Field. Since the parking lot has been enlarged and surfaced, it seemed necessary to rearrange the existing flood lights and add some new units. This has been done and the present lights seem very adequate

The Hall floor had its annual application of two coats of durable non-slip gym finish, during the summer. This year it became necessary to apply an additional coat late in the fall, due to the large quantity of events taking place during the autumn months. The basement recreation room was refinished again as were all of the concrete floors throughout the house. All of the shower walls were recoated this year, and some of the fixtures were rearranged for the convenience of the many people using these rooms. The boiler room was completely redone during the winter, and it pleases us as much to show this room as any other in the house.

Six very substantial new card tables have been purchased and several old ones were reconditioned.

Field

The Community Field, with its several playground areas, ball parks and other recreational facilities was used to near capacity throughout the spring, summer and fall months.

One of our major projects last spring consisted of completely overhauling the tennis courts. The clay base was reworked and leveled. A new surface consisting of six tons of sim-cote was spread and incorporated with the clay. New tapes and staples were placed, the fencing around the courts renewed, and the framework was given a coat of aluminum paint. We were very pleased with our courts last summer as the people using them seemed to get a great deal of enjoyment. The only thing needed for another year is a new pair of nets.

All of the equipment that is used on the younger children's playground was repaired and repainted in colors attractive to this age group. One new installation was added.

The grandstand, which is now in very good condition, was painted outside along with one of the baseball dugouts last summer. We have on hand paint with which to paint the inside of the grandstand next spring. We purchased and installed a new net for our portable backstop last summer. Seating benches were built and permanently installed at our little league baseball diamond. Sections of our portable

bleachers were also used for the first time at this diamond.

The little league program went very well last summer. We had a total of seventy-eight boys registered, and an average attendance of sixty for daily classes, in this program. Two regular teams participated in the Lancaster-Groveton little league, and two farm clubs were formed. These teams played many games with neighboring towns as well as between themselves. A total of thirty-three games was played during the season.

Swimming Pool

The Swimming Pool was repainted again last spring with blue plastic coating. We experimented a year ago with some abrasive non-slip paint along the sides of the deck. It worked so well that we used this same type of paint in a bright red color for a width of one foot completely around the Pool. We believe this may have helped to prevent some injuries to our young people.

It was necessary to replace the motor in our chlorinator with a new one enabling this unit to function perfectly throughout the swimming season. New adjustable brass inlet fittings to control our water supply, and a weighted plastic cleaning brush, were improvements at the Pool. Timbers were laid down to serve as barrier curbs on the Swimming Pool parking area.

Last fall we purchased a much needed vacuum cleaner for the Pool. This unit will make it possible to vacuum clean and at the same time maintain the water recirculation in the Pool. All working machinery at the Swimming Pool is in fine shape, however we should have a new diving board by next season.

The Swimming Pool opened for the season on June 16th and was in operation ten full weeks closing Aug. 24th. Except for a few days the air and water temperature, which we recorded twice daily, was unusually cold throughout the swimming season. Many days were extremely cold and stormy but classes were fairly well attended. A large number of people enjoyed the Pool in spite of the weather.

A demonstration to show the accomplishments of the children in the various classes was held the latter part of July, and an area swimming meet the early part of August. Both were very well attended by parents and friends of the participants.

Over two hundred children registered for swimming classes, most of whom learned to swim. Ninety-eight awards

were given out, at the end of the season in either the Red Cross or Y.M.C.A. program as follows: Red Cross—Beginners 30, Intermediate 7, Swimmer 8, Advanced Swimmer 1, Pool Aide 1; Y.M.C.A.—Minnow 31, Fish 9, Flying Fish 10, Shark 1.

Three hundred and fifty-six children's season tickets were issued, seventy adults purchased tickets for the season and many daily admissions were received.

By comparison we find that our Swimming Pool is one of a few where both the Red Cross and Y.M.C.A. instructional and water safety programs are carried out. Our appreciation is extended to these fine organizations for their cooperation at the Pool.

Camp

The Col. Town Community Camp was officially opened for its busiest season on May 19th and closed Oct. 1st. Over seven thousand persons enjoyed the facilities of the Community Camp last summer and it was estimated that another three thousand made shorter visits to look over this very popular facility. Many days during the summer the Camp was used to its capacity, making it necessary to utilize the time limit regulations for the grills.

The water supply, which comes from the brook, had to be increased again last spring, as new toilet facilities were added to the camp used by the caretakers. A septic tank was placed in the ground in order that a proper sewage system could be maintained. The caretakers' camp was lengthened six feet, giving this building a small but much needed additional room. The building containing the rest rooms that are used by the public was painted on the outside during the summer. The brook and pool were cleaned and several minor repairs were made on the grills. Some of the grills still need paint and one of them needs a new floor. We hope to lay this floor before the camp opens next spring.

Two new portable grills and two picnic tables were added at the Camp last season. These were enjoyed by a large number of people and seemed to be preferred by some. The cleared area at the Community Camp was increased considerably last year by cutting bushes and dead trees around the edges. The road leading to the cabins still needs some repair. It is hoped that at some future time we may build up and grade the area just below the main hall, as this space could become much more useful.

Conclusion

May we take this opportunity to express our appreciation to our staff who have worked faithfully and conscientiously in all departments.

We would also like to express our appreciation to the Town Officials, the students and teachers of the schools, and the young people of the town for their cooperation throughout the year.

Our appreciation is extended to the people of Lancaster, and to the various organizations and individuals, for their cooperation and many acts of kindness shown us the past year.

We wish to thank the members of the Col. Town Spending Committee for the contribution of their time and assistance, which has been very essential in our endeavors. It has been gratifying working with such a fine group of people.

Respectfully submitted,

ROBERT J. SNELL,
Superintendent.

Report of Auditors

The annual examination and audit of the accounts of the Town of Lancaster for the fiscal year ended December 31, 1957 was made by the Municipal Accounting Division of the State Tax Commission, in accordance with the vote of the Town. The complete report, referred to below is on file in the Town Office and available for inspection at any time.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Trustee of Trust Funds, Col. F. L. Town Fund, Weeks Memorial Library, Overseer of the Poor, Public Health Nurse, Dental Clinic and Summer Street Cemetery.

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1957, are presented in Exhibits A-3 and A-4. As indicated by the budget summary (Exhibit A-4), a revenue surplus of \$2,202.81, plus a net unexpended balance of appropriations of \$604.36, resulted in a net budget surplus of \$2,807.17.

AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records.

GENERAL COMMENTS

It is noted that the current surplus (excess of current assets over liabilities) decreased from \$16,574.33 to \$13,273.04 during 1957, as shown herewith:

	Dec. 31, 1956	Dec. 31, 1957
Current Assets	\$97,725.76	\$102,659.26
Current Liabilities	81,151.43	89,386.22
	<hr/>	<hr/>
Current Surplus	\$16,574.33	\$13,273.04

CONCLUSION

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the Town.

We extend our thanks to the officials of the Town of Lancaster for their assistance during the course of the audit.

Yours very truly,

HAROLD G. FOWLER, Director
Division of Municipal Accounting
State Tax Commission

Norval D. Lessels, Auditor
Hugh J. Cassidy, Accountant

CERTIFICATE OF AUDIT

This is to certify that we have examined and audited the accounts and records of the Town of Lancaster for the fiscal year ended December 31, 1957. In our opinion, the Exhibits submitted herewith reflect the true financial condition of the Town as of December 31, 1957, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,

HAROLD G. FOWLER, Director
Division of Municipal Accounting
State Tax Commission

Norval D. Lessels, Auditor
Hugh J. Cassidy, Accountant

ANNUAL REPORT
of the District Officers
LANCASTER SCHOOL DISTRICT
Lancaster, New Hampshire
for the year ending
June 30, 1957

District Officers

MODERATOR

William H. Crouch

CLERK

Eva Phillips

TREASURER

Christina D. Bennett

SCHOOL BOARD

Roland H. White, Chairman	Term Expires 1958
Grace M. Lee	Term Expires 1958
Walter D. Hinkley	Term Expires 1959
Clifford R. Gray	Term Expires 1959
Robert D. Hilliard	Term Expires 1960
David M. Cleasby	Term Expires 1960

Report of the Board of Education

At the Annual School Meeting held March 27, 1957, Dr. David Cleasby and Robert Hilliard were elected as members of the School Board for three years replacing John Gormley and Cecile Costine respectively. The Board wishes to express publicly its appreciation for the faithful and valuable service rendered by the retiring members.

The costs of operation of our school system are subject to the same cost increases which each of us as individuals are facing every day, and your School Board constantly endeavors to utilize the monies appropriated in the best interests of the school system. Maintenance of the required standards of the New Hampshire Board of Education necessarily is a major factor in our ever increasing school costs and is a factor over which we have little or no control.

Changes in the teaching staff were fewer than for the previous school year, only four changes were made in the High School and two in the elementary grades.

We are very pleased that our staff for the 1957-1958 School Term appears to be one of the finest we have ever had.

After a dedicated twenty-four years as school and public health nurse, Mrs. Mary H. Carey retired at the close of the past school year, and was succeeded by Miss Mary Olive Cummings, a graduate of our school system, who we are sure, will also establish a fine record in this post.

Night adult education classes are being sponsored during the winter months, and it is a pleasure to note the number of parents and taxpayers who are availing themselves of the opportunity to extend their education.

New parking facilities have been made available in the Park Area adjoining the school, and parking and traffic problems around the school have been materially improved.

The State Tax Commission again audited the books of the School District and your attention is called to this audit to be found elsewhere in the report.

In conclusion, the Board expresses its appreciation to the Superintendent of Schools, Supervisors, members of the

faculty and to all others who may have by their efforts furthered proper education during the past year.

Respectfully submitted,

ROLAND H. WHITE, Chairman
GRACE M. LEE
WALTER D. HINKLEY
CLIFFORD R. GRAY
DR. DAVID CLEASBY
ROBERT D. HILLIARD

Superintendent's Report

To the School Board of the Town of Lancaster:

My fifth annual report as Superintendent of Schools in the Town of Lancaster is submitted herewith.

Supervisory Union No. 31

The Supervisory Union No. 31 is composed of the towns of Carroll, Lancaster and Whitefield. The duties of the Union, as a whole, are to select the Superintendent of Schools, special teachers, supervisors and the Union secretary. The school nurse is engaged separately by the individual towns. The Superintendent's salary for the school year 1956-1957 was apportioned as follows: Carroll 7%, Lancaster 35%, Whitefield 18.8% and the State share 39.2%. The salary of the Elementary Supervisor, Secretary and office expenses of the Union for the school year 1956-1957 were apportioned as follows: Carroll 11.5%, Lancaster 57.5% and Whitefield 31%. These percentages are based on two factors having equal weight as follows: (1) Average Daily Membership of District, and (2) District valuations (adjusted). The following chart might be of interest to show you how these percentages are derived:

District Valuations (Adjusted)

Carroll	\$ 2,738,393.00
Lancaster	8,828,497.00
Whitefield	4,928,190.00
	\$16,495,080.00

Average Daily Membership of Districts

District	Elem.	High	Total
Carroll	55.2	15.8	71.0
Lancaster	549.0	208.0	757.0
Whitefield	286.2	112.1	398.3
	890.4	335.9	1,226.3

District Percentages of Cost

District	Valuation %	A.D.M. %	Aver. %
Carroll	17	6	11.5
Lancaster	53	62	57.5
Whitefield	30	32	31.0
	100%	100%	100.0%

Section 47 Chapter 135 of the revised laws has been amended by the 1951 General Court to read, in part, as follows: "The basis for the apportionment shall be one-half on the average membership for the previous school year and one-half on the last adjusted valuation of the District." The average percentages will vary slightly each year due to changes in the valuation of the districts and the average daily membership of pupils in the districts.

The Union School Board employs a full time elementary supervisor whose duty it is to aid and direct those teachers teaching Grades I through VI. This position has been in existence for approximately eight years. Miss Blanche Witherevell, Supervisor of Elementary Education, does exceptionally well in aiding these teachers. Special programs relative to the progress of the pupils, both individually and as a whole, are carried on under her guidance. We recommend that her report be read and digested as we feel that this field of education should be understood by all interested parents and citizens.

School Personnel

Mrs. Claresse Swetson, mathematics teacher; Mrs. Joyce Knight, Social Studies and English teacher; Mr. Lee McCoy, mathematics teacher; Mr. Verne Bryant, Social Studies and English teacher; Mr. John O'Brien, English and Social Studies teacher in the high school; and Miss Paula Osborne in the elementary school, resigned their positions effective June, 1957.

Mrs. Kathleen Cardinal, graduate of Keene Teachers College, was employed to teach Grade III; Mrs. Dorothy Nash, teacher of Grade VI, was assigned to teach mathematics and Social Studies in the high school, replacing Mr. John O'Brien; Mrs. Marceline Parker, graduate of Keene Teachers College, was employed to teach Grade VI; Mr. Charles Hughes, graduate of New York University, was employed to teach Social Studies and English; Mr. S. Edwin Humiston, graduate of University of New Hampshire, was employed to teach mathematics; Mr. Lee Moore, graduate of University of Maine, was employed to teach English and Social Studies; Mr. E. Waldo Sanders, graduate of University of New Hampshire, was employed to teach Social Studies replacing Mrs. Joyce Knight, who was filling the vacancy created by Mr. Ralph McLean, who became principal of Lancaster High School.

The assignment of elementary teachers for the school year 1957-1958 is as follows:

Kindergarten, Mrs. Helen Carr; Grade I, Mrs. Florence Allin, Miss Annie McGinley; Grade II, Mrs. Marion Knight, Victorine Stuart; Grade III, Mrs. Jean Stocks, Mrs. Kathleen Cardinal; Grade IV, Mrs. Nellie Rogers, Mrs. Gwendolyn Parker; Grade V, Mrs. Elizabeth Chase, Miss Roberta Moore; Grade VI, Mrs. Marceline Parker, Mrs. Shirley Aldrich; Mt. Cabot School, Mrs. Pearl Gormley; Remedial teacher, Mrs. Leola Hall.

The high school teachers for the school year 1957-1958 are as follows: Mr. Lee Moore, Mr. W. Allister Crandall, Mrs. Elsie Dorr, Mrs. Betty Fowlie, Mr. George Jones, Mr. S. Edwin Humiston, Mrs. Gertrude McGoff, Miss Rosalie McGraw, Mr. E. Waldo Sanders, Mrs. Margaret Guilmette, Mr. John Miller, Mrs. Ruby Beecher, Mr. Charles Hughes, Mrs. Dorothy Nash, Mr. Gardner Wentworth, Mrs. Ruth Wentworth, and Mr. Ralph McLean, Principal.

Adult Educational Program

Four courses in adult education are being offered to citizens of the Town of Lancaster by the school department. One in Slip Covers is being held at the Community House as there is not enough room in the school to house the necessary chairs which have been brought in from homes for repairs. Mrs. Catherine Murphy, Berlin, New Hampshire, is the instructor in this course. At the high school there is a class being conducted by Mr. George Jones for Furniture Repair and Refinishing. Two classes in shorthand and typewriting are being conducted by Mrs. Rita Blakslee, Dalton, New Hampshire. The course in Slip Covers comes under the State Vocational Program and the cost for instruction is being paid for by the State Department of Education.

Enrollment

The enrollment problem anticipated during the next five years at the Lancaster School is one of interest and will require a great deal of study. There is constant fluctuation in the anticipated year by year pupil enrollments. Studying the situation one realizes that there is an ever increasing number of pupils attending school. Upon analyzing the report, as presented to us by the census return of September 1, 1957, it would appear that the increase of pupil enrollment will not vary to any great degree for several years to come. May we present the following table.

ANTICIPATED FUTURE ENROLLMENT IN GRADE I

According to Census Reports

Five Year Summary

Anticipated Enrollment Year	Year Census was taken (September)				
	1953	1954	1955	1956	1957
1957	73	75	74	70	
1958	57	57	57	49	56
1959	50*	71	79	70	67
1960		51*	78	75	78
1961			28*	48	59
1962				45*	75
1963					40*

*This figure includes only children born before September 1 of that calendar year, as the census is taken at that time.

A study of the above table shows that according to the 1956 census there were 70 pupils who would enroll in Grade I as of September 1957. According to our records there were 88 pupils enrolled in Grade I as of September, 1957. A further study of the census table will show that the anticipated enrollment for September 1957 had varied over the past several years reaching anticipated maximum of 75 pupils. Even this high figure was 13 pupils under the actual enrollment as of September, 1957. The table also shows that the anticipated first grade enrollment during the coming five years will not vary as much as might be expected. However, it should be noted that the first grade enrollment as of September 1962 is estimated to be 75 pupils. If the increase in anticipated enrollment continues to vary with the actual enrollment as has been evident in the past, there could conceivably be as many as 90 to 95 pupils in Grade I as of September 1962. Of course this number is not anticipated and there are no facilities at this time for such an enrollment.

According to the above census table, if one is to base his future on its contents, it substantiates that the future enrollment for the next five years will remain about the same as it is today. Based on this information it would appear that the enrollment during the coming five years in Grade I will be between 75 and 80 pupils. The contents that are to follow are based on this preface.

According to information available in last year's school report it was estimated that there would be an enrollment of 426 pupils in Grades 1-6 in September 1957. It will be noted that in the table under the caption, "Preliminary Re-

port of Lancaster School District", that there were 441 pupils attending Grades 1-6 as of September 1957. The increase of 15 pupils was not anticipated. It should be noted at this time that the enrollment as of September 1, 1956, was 412 pupils compared to an enrollment of 441 pupils in the same grades as of September 1957. This means that there was an increase of 29 pupils in the elementary grades this year. It should further be noted that the above figures do not include those pupils attending Kindergarten. At the present time there are fifty-four pupils attending Kindergarten which consists of a morning and afternoon session.

The above mentioned increased enrollment brings increased administrative problems. As has previously been mentioned, the philosophy of the State Board of Education stipulates that no more than 40 pupils may be taught in any one grade by one teacher. At the present time we have more than 40 pupils registered in at least two classrooms. It is evident that the best education for the child is not being given when there are more than 30 pupils in a classroom. It is exceedingly difficult for a teacher to give her best when there are more than that number.

Comparing the table on Preliminary Report of the Lancaster School District as presented in the 1956 school report with the one presented in this report, shows that the pupils in Grades 7 and 8 as of September 1, 1957, were as estimated. It further shows that the pupils enrolled in Grades 9 through 12 were sixteen below the number estimated in the 1956 report. This was due primarily to the decrease in tuition pupils and a large number of drop-outs.

A further study of the above mentioned table will show that the high school enrollment is constantly increasing. At the present time there are 441 pupils attending Grades 1 through 6 and 319 attending Grades 7 through 12. Six years from now the 441 pupils attending the elementary school will be attending Grades 9 through 12. This means that there will be in the high school building within six years 122 more pupils enrolled. This figure of 441 pupils does not include tuitioners. At the present time there are 36 tuitioners enrolled in the Lancaster High School.

In the last report of the Superintendent of Schools, several important suggestions and additions were listed which should be made to improve the Lancaster school system. There is no need to repeat these suggestions at this time. However, it would be profitable if when reading this report one reviewed the 1956 report of the Superintendent of Schools. We urgently request that this be done.

Perhaps the most important project which the community at large should be considering is that of improving the educational facilities within the town. It might be more profitable to the town as well as more beneficial to the high school pupil if careful study were given to the construction of a cooperative school with several of the neighboring communities.

**MINIMUM STANDARDS
AND
RECOMMENDED PRACTICES
FOR
NEW HAMPSHIRE SECONDARY SCHOOLS
GRADES 9—12**

During the past few years the State Board of Education has been working on minimum standards for the New Hampshire high school. This survey was recently completed and presented to the New Hampshire school boards, superintendents and principals. These minimum standards are to become effective September 1958 if a high school wishes to be accredited. A study of the Lancaster High School was made February 6, 1958 by representatives of the State Department of Education. Their report to the School Board was too late to be printed in this report. However, by adding one full-time teacher to the present high school faculty, making changes in our present subject presentation, and increasing class time, we feel that the Lancaster High School will qualify as an accredited school as of September, 1958.

Insurance

This year your School Board, in connection with the Carroll and Whitefield School Boards, once again offered to all pupils in those towns the opportunity of participating in a Special School Child Accident Policy for \$1.25 per year. This is the fifth year that the pupils attending the Lancaster schools have had this opportunity. Previous to this time, the expense of an accident was borne directly by the parent. It is thought that this insurance policy will be a great help in meeting expenses of accidents which occasionally occur at school.

This policy became effective September 15, 1957 and will continue until September 15, 1958. Five hundred sixty-three out of eight hundred sixteen pupils and teachers took advantage of this opportunity. This shows that approximately sixty-nine percent of the entire student body participated in this project.

Handicapped Children

By law, handicapped children that are unable to attend school have the privilege of being taught at home for a period of not less than two hours per week. Referring to the budget for 1958-1959, it will be noted that a sum of \$600.00 has been requested for this purpose. One cannot tell how much the expense of this item might be. There could be a greater demand for this service than we now anticipate during the coming year.

If you have a child who is handicapped and who cannot attend school, feel free to contact the office of the superintendent of schools as he may be in a position to give assistance

Hot Lunch Program

The Lancaster elementary and high schools continue to participate in the Hot Lunch Program sponsored for the benefit of the pupils attending these schools. During the 1957-1958 school year the cost is twenty-five cents per lunch per pupil in grades one through six, and thirty cents per lunch per pupil in grades seven through twelve. The School Lunch Program functions on a revolving fund and has been self-supporting to date. The only reason we are able to give the pupils such excellent food for so little cost is because of the number of lunches served, available state aid, and the efficiency with which the head dietitian and her very able assistants plan and execute the daily menus.

All pupils attending the Lancaster schools are privileged to purchase hot lunches during those days when school is in session. It might be of interest to note that the number of hot lunches served at this writing is exceptionally high. The interest of the pupils in the program continues to increase. These lunches must meet standards established by the State Board of Education through the office of School Lunch Program. Our kitchen is subject to inspection at all times by official state representatives. Not only is the kitchen checked, but a careful study of the menus is made so that properly balanced lunches are served.

May we express our appreciation to Mrs. Elsie Dorr, Mrs. Thelma Murphy, Mrs. Hannah Rowe, and Mrs. Belle Smith for making this program so successful.

The following information may be of interest in showing the sizeable program that was carried on during the school year 1956-1957:

Lunches served (Children and Adults)	42,241
--------------------------------------	--------

Milk—½ pints—(In addition to that served with lunches)	12,122
Food and Supplies (Government)	\$ 2,690.05
Freight Charges (Surplus Commodities)	251.61
Salaries (Adults)	3,692.82
Salaries (Students)	430.01
Food Purchases	9,017.05
Equipment Purchases	377.83
Other Purchases	181.01
U. S. Dept.—Agricultural Claims	2,467.24
Lunch Receipts	11,031.10
Miscellaneous Revenue	770.56

Repairs

Since June 1, 1957 the following repairs have been completed:

1. One classroom located on the first floor was painted.
2. The high school corridor from the first floor through the third floor was painted.
3. Two classroom floors were sanded and refinished.
4. Front wall in the cafeteria was refinished.
5. Major plumbing repairs have been made.

Other necessary repairs have been made as the need for them has risen.

It is hoped that the science laboratory will be painted this coming summer. When this has been completed every room in the high school building will have been refinished within the last five years. The major repair projects in the high school after the painting of the science laboratory are that of laying asphalt tile floors, painting outside woodwork and the repairing of the outside rear wall. There is a great deal of repair work to be done in the elementary school building.

To Mr. Alpha Kingsley and Mr. Ronald Gainor, school custodians, we express our appreciation for their continued interest in having the schools clean and wholesome at all times. To Miss Blanche Witherell, Supervisor of Elementary Education, Mr. Ralph McLean, High School Principal, and all members of the Lancaster teaching staff we express our sincere appreciation for the outstanding work which they are doing. Without doubt the Lancaster schools have as good a corps of teachers this year as any school system could hope to have. All one needs to do is to visit the school and observe the professional work that is being done.

Mrs. Mary Carey, school nurse, retired from her position effective June 1, 1957. Mrs. Carey has served the school district of Lancaster for many years. She has given of her time

and herself to the welfare of the community. The interest and value of her labors cannot be measured by any known unit. Her services were many and varied. It is with regret that the Lancaster School Board accepted her resignation. The members of the board and I express to Mrs. Carey our sincere thanks for the outstanding work which she performed during her many years of service. May Mrs. Carey have many happy years of retirement. Miss Olive Cummings, graduate of the Mary Hitchcock Hospital, was employed to fill this vacancy. Miss Cummings is doing her job well.

Our appreciation also goes to Dr. Benjamin H. Blodgett, Dr. David Cleasby, Dr. James A. Ferguson, Dr. Thomas S. Rock, Dr. Carl Yunghans, school physicians. The Lancaster school has as good a health program as any school system within the state. The cooperation which is shown by the nurse, doctors, and interested town citizens is extremely gratifying. Through this working together of individuals much good is being done for adults as well as children within your health program.

May we express our thanks to the Parent-Teachers Association for its continued interest and cooperation which it has given the Lancaster school.

To Chief Kenneth Hinckley and his assistants we express our thanks for all the help they are giving the school toward the success of its safety program.

The members of the Lancaster school board should be commended in having the desire for an outstanding educational program. If a school board desires educational achievement, it will be attained. The interest and cooperation its members constantly give to the school and its personnel play an important part in the educational success of a school. The Lancaster School Board is extremely interested in the over-all school program and is eager to improve upon its weaknesses wherever present. The fine cooperation which has been given to your Superintendent of Schools by your School Board is greatly appreciated.

The schools are yours. Visit them frequently. You are always welcome.

Respectfully submitted,

HAROLD A. TRUPELL,
Superintendent of Schools.

PRELIMINARY REPORT LANCASTER SCHOOL DISTRICT

ELEMENTARY SCHOOL MEMBERSHIP FORECAST — FIVE YEAR PERIOD 1957-1962
HIGH SCHOOL MEMBERSHIP FORECAST — TEN YEAR PERIOD 1957-1967

Year (Sept.)	Grades 1-6										Grades 7-8			Grades 9-12			Grand Total
	1	2	3	4	5	6	Total	7	8	8	Total	9	10	11	12	Total	
1957	88	75	78	77	65	58	441	54	42	42	96	71	54	66	32	223	760
1958	56	88	75	78	77	65	439	58	54	54	112	42	71	54	66	233	784
1959	67	56	88	75	78	77	441	65	58	54	123	54	42	71	54	221	785
1960	78	67	56	88	75	78	442	77	65	58	142	58	54	42	71	225	809
1961	59	78	67	56	88	75	423	78	77	77	155	65	58	54	42	219	797
1962	75	59	78	67	56	88	423	75	78	78	153	77	65	58	54	254	830
1963		75	59	78	67	56		88	75	75	163	78	77	65	58	278	
1964			75	59	78	67		56	88	88	144	75	78	77	65	295	
1965				75	59	78		67	56	56	123	88	75	78	77	318	
1966					75	59		78	67	67	145	56	88	75	78	297	
1967					75	75		59	78	78	137	67	56	88	75	286	

The Kindergarten enrollment is not included in this table

Report for the Elementary Schools

December 17, 1957

Mr. Harold A. Truell
Superintendent of Schools
Lancaster, New Hampshire

Dear Mr. Truell:

It is always a happy privilege to report progress. And we feel that in certain areas of learning definite progress is shown.

We are justly proud of our Reading program. Teaching the Phonics has provided an incentive and the confidence to attack new words.

Sight reading supplements the Phonics and gives a dual purpose to the Art of Reading.

The Social Reading Booklet, now revised and ready for publication, will be our first effort to provide more extensive reading for children of unusual ability. We hope it may act as a stimulus to other groups as well.

We are fully aware of the need for insistent drill in the content subjects, especially Arithmetic. Much of our learning comes from repetition and the fundamentals of Arithmetic can only be mastered by mechanical skill. We are trying to elevate the position of drill in these areas to a place of major importance.

We are encouraged by the indications of progress shown in our recently developed Language curriculum. This is the first step in long-range planning for Language, both Grammar and Literature.

Without the Parent Conferences, which are now a vital part of our program planning, we would miss the important contact between home and school. The cooperation of the parents and the timely suggestions they offer are greatly appreciated.

Many teacher workshops and discussion groups have been held periodically through the year. These meetings have provided us with opportunities to summarize what we have accomplished and to set higher goals for the future. We hope soon to explore new areas in Science and to build a better foundation for the enjoyment of good literature.

We have an excellent teacher group who are conscientiously and unstintingly giving of their time and effort to provide an adequate education for each child. Their cooperation is sincerely appreciated.

We realize, Mr. Truell, that your vision and initiative have been, in no small way, responsible for the progress shown in our improved methods. We are deeply grateful for your help and advice.

The citizenry of Lancaster have wisely chosen their school committee members. For all the fine decisions made by them in the interest of the school, we are truly thankful.

We appreciate the cooperation extended by our principal, Mr. McLean; by Mr. and Mrs. Wentworth of the Music Department; and by Miss Cummings, our school nurse.

We extend our thanks to the Cafeteria staff for their courtesy and efficiency.

And we recognize, gratefully, the many considerations given constantly by our custodians.

To parents and friends of Lancaster Elementary School, who are concerned with a full and satisfying school life for every child, we pledge renewed zeal and concerted effort.

Respectfully submitted,

BLANCHE M. WITHERELL

Supervisor of Elementary Education.

Principal's Report

Mr. Harold Truell
Superintendent of Schools
Lancaster. N. H.

Dear Mr. Truell:

Your schools have been active during the last year, bringing the best in education for our sons or daughters and our community. Through the use of the Stanford Achievement Tests, the Otis Quick Scoring Ability Tests and various achievement tests in subject areas; an evaluation of the teaching effectiveness is recorded for use by our staff of professional teachers. Dramatic presentations, films, filmstrips, records and assembly programs have been presented to inculcate in the students a taste and appreciation of the arts, science and music. Our coaches have worked long hours to bring to the students the values found in competitive sports, despite the hardships of operating without a gymnasium. Our woodworking department won a coveted gold medal for excellence in workmanship in the annual Industrial Arts Fair, while the science department again placed high in the annual Science Fair.

The curriculum, after a series of conferences, was revised with some courses moved forward and others moved back. The idea behind these changes was to set up suggested course areas for students going into business, college or industrial training after graduation. A minimum of four units of work was made a requirement for every student. If such course alignment had not come about, it would have been impossible for many students to carry this work load and still get in a share of elective courses in their subject areas. It is hoped that in four years students from Lancaster may have their subject area designated on their diplomas.

Lancaster elementary pupils were assisted in their passage from school to Main Street by the newly organized school patrol. Ten boys from the seventh and eighth grades were selected for this pilot program in school safety; they did a commendable job. We are indebted to the Town of Lancaster and Chief Kenneth Hinckley for their financial aid and guidance in establishing the school patrol; the trip to Boston for a baseball game proved to be a fitting reward for the boys. Plans for the future call for an addition to the patrol to handle the large volume of student traffic that leaves the school area at closing time. As the students do not

cross Centennial Park, traffic on the sidewalk and street is extra heavy and the hazards of auto traffic in the street makes the situation quite dangerous. If autos were prohibited in the school area for a half hour after closing time it would somewhat relieve this situation.

The cafeteria served an average of three hundred pupils a day during the year. Slight changes in the feeding procedure has enabled the student body to eat a well-balanced diet in sufficient time to enjoy their meal. The work of the duty teachers, custodians and the cafeteria personnel in providing efficient service, a healthy atmosphere and an economical meal has been appreciated. The large number of pupils eating in the cafeteria has brought the question of insufficient space into glaring prominence. Unless additional space for eating is provided in the near future, many students will have a long wait or be denied the service of the cafeteria. The lack of an enclosed garbage receptacle adjoining the dishwashing machine has brought about a crossing of students picking up their meals and those disposing of their waste. The situation is most acute and the resulting congestion slows up the feeding procession for the elementary grades. The daily danger of shattered milk bottles could be relieved by the purchase of cardboard containers for the lunch program.

A new tile floor on the main entrance to the high school, new desks and all of the additional class texts add beauty, comfort and educational resources to our program.

The lack of an adequate library is a serious weakness in our system. Present facilities are entirely too small and totally weak in a variety of books for research and supplementary purposes. Available space could be found by making the cafeteria serve as an eating and reading area; such a plan would help the school program and utilize the cafeteria space to a much greater extent.

The staff has decided to evaluate the high school program in the hopes of improving the quality of education offered in the school. Such a program will be inaugurated in 1958.

A study of the school enrollment (see table 2) clearly shows that the high school faces, within five years, the need for additional classroom space. Consideration of this problem should be studied before it becomes too acute.

The steadily increasing demands for educational leadership, supervision and administrative decisions have placed great restrictions on the time of the principal. Without the help of a part-time secretary, it will be almost impos-

sible to continue with the volume of work in the curriculum, public relations, guidance and supervision of the school program.

Our staff has been most helpful and cooperative in their general and extra tasks. Lancaster is fortunate in having such an astute group, and we are thankful for their service.

Your school building is in good condition; clean, neat and attractive, due to the untiring efforts of two excellent custodians and a cooperative student body. Our truancy officer has served capably in checking on the school population.

A new change in administrative procedure has resulted in a new system of follow-up data on graduates. A complete check on the thirty-three graduates of last year's class will be made in next year's report.

The Lancaster schools are rapidly preparing to meet the new standards as recommended by the State Department of Education. We will need one additional faculty member in the high school to handle the program for 1958. The present three hour requirement for federal aid to our vocational programs makes the scheduling of forty-five minute classes, which will be a necessity in 1958, rather difficult. As all students for upper and lower grades travel on the same school bus, an extension of the school day will work to the disadvantage of the elementary grades. The elementary grades now enjoy an hour's lunch period, which helps them to extend their day to meet the high school schedule. A decision between carrying on the three solid hour vocational plan with its financial aid, or having a normal forty-five minute shop period must be decided to prevent extending the closing time to three-thirty in the afternoon.

The health program has been of incalculable help in providing a healthy school atmosphere. We welcome Miss Olive Cummings to the school family, and say "many thanks" to Mrs. Mary Carey for her long years of fruitful labor in behalf of the health of our school students.

Many "thanks" to you, Mr. Truell, for your sagacious advice and words of encouragement. The staff and myself have enjoyed working with you and the Lancaster School Board. It is only with your continuous help that we can continue toward our objective of providing a suitable education for our citizens of tomorrow.

Respectfully submitted,

RALPH E. McLEAN
Principal

Table 1 — TUITION STUDENTS

District	Grades						Total	
	7	8	9	10	11	12		
Jefferson	0	0	6	6	11	3	26	
Lunenburg, Vermont	0	0	2	0	0	2	4	
Guildhall, Vermont	0	0	1	2	0	1	4	
Dalton	0	0	1	1	0	0	2	
	—	—	—	—	—	—	—	
Totals	0	0	10	9	11	6	36	
Totals: Grades 7 & 8—0		Grades 9 through 12—36						

Table II (by classes)

Class	Boys	Girls	Total
Seniors	14	18	32
Juniors	30	32	62
Sophomores	26	26	52
Freshmen	35	43	78
Eighth Grade	19	19	38
Seventh Grade	24	27	51
	—	—	—
Totals	148	165	313
Grade 6	33	22	55
Grade 5	29	35	64
Grade 4	36	39	75
Grade 3	36	37	73
Grade 2	29	42	71
Grade 1	50	35	85
	—	—	—
Totals	213	210	423
Kindergarten — 55			

Music Department

REPORT OF THE SUPERVISOR OF VOCAL MUSIC

Mr. Harold A. Truell
Superintendent of Schools
Whitefield, New Hampshire

Dear Mr. Truell:

I hereby submit my annual report on the Vocal Music in Lancaster Schools.

It is our first duty and function to provide the children we guide with a sense of enjoyment in musical activities. The techniques of reading musical notation and of proper voice production are developed as an outcome of music experience rather than technique toward musical experiencing.

In our classes we try to have first of all, a period of fun through active responses to music. It is a period for the release of basic musical impulses rather than of factual concepts. During this period we may develop a sense of how music goes tonally and rhythmically.

When we have developed this sense of enjoyment in musical experience, we may consider a music reading readiness. It is the experience the children bring to a situation rather than what "he ought to be doing" at a certain time that means real learning.

Every child is given the correct use of his "singing voice" from the lower grades right through high school. The fundamental rhythms of music are taught in the lower grades; the more complicated in the upper grades. Good habits of listening such as being attentive, quiet, discriminating and imaginative are developed. From the first grade through all of the grades the children are taught to notice, incidentally, by sight or sound the instruments of the orchestra and band. During the third and fourth grades syllable reading is pursued. In the fifth and sixth grades rounds are first sung as an introduction to part work, then by learning to carry independently the different parts in the "round" routine, the reading ability is put to use and two and three part singing is done.

Between fifty and seventy-five rote songs are taught in the first grade; percussion or rhythm band is started, and special attention is given to uncertain singers. Pure true tone production is emphasized. This work is carried on

through the grades. A program for appreciation through the use of records is used.

In the second grade rote songs are taught, and treatment of uncertain singers is continued. The recognition of like and unlike phrases are taught. Experience in the reading of syllables is presented through song material. Quarter, half, dotted half and whole notes and the corresponding rests are taught.

In the third grade simple songs are read with syllables. Eighth notes and corresponding rests are taught when they occur in song material. Phrased repetition and recurring rhythmic patterns are heard. Simple skips in the scale are sung. In the upper grades more difficult rhythms are taught as well as combinations of the half, quarter, eighth, sixteenth, dotted half, dotted quarter and dotted eighth notes, the triplet, and four sixteenth notes to the beat, as they occur in song material.

The second grade gave a very interesting program this past spring, "The Seasons." The songs used were those they had learned during the year.

A Memorial Day and Christmas operetta were given by pupils of the elementary school.

This year all of the pupils in the Junior High are required to have one period of music a week. This being the case the singing of many songs has to be eliminated because of the number of non-singers in the group at this particular age. Therefore much time is being devoted to the study of "Life with Music". This deals with the various types of instruments by which we can see or hear music produced. Quite intensive study has been made of the different types of victrolas, since the first was invented, records used, modern popular composers, different types of bands and orchestras, soloists, vocal and instrumental. Folk music from different countries is sung. This is a general course.

Another period to be used for those who can and want to sing would be well, and would help a great deal in preparation for their high school choral work.

The membership of the High School chorus numbers well over one hundred. It was well represented at the All-State Music Festival in Durham last spring. In conjunction with the High School orchestra a spring concert was given. The chorus also participated in the graduation exercises. Part of the group presented a Christmas program for the Unity Club. They always participate in the Carol singing at Christmas time. Their enthusiasm and interest in their work is most gratifying.

I wish to express my sincere appreciation to you, Mr. Truell, and to Mr. McLean, Miss Witherell, and the teachers both in the elementary and high schools for the interest and cooperation that has been given me at all times.

Respectfully submitted,

RUTH C. WENTWORTH
Vocal Music Supervisor . .

REPORT ON INSTRUMENTAL MUSIC

Mr. Harold A. Truell,
Superintendent of Schools,
Lancaster, N. H.

Dear Mr. Truell:

It is with pleasure that I offer you my annual report on our instrumental program. This year our schedule has been changed considerably. The orchestra rehearses twice a week on a rotating plan, and all classes are arranged during study periods. This plan takes students from the same academic class or study period only once in eight weeks, and it is working very well with both teachers and students. It is certainly much better for the music program than trying to get in part of the work after school hours, when there are so many other activities to take up the time of the music students.

This year academic credit is being given for satisfactory work in music. This is the first year that credit of this kind has been given. I believe that all students greatly appreciate having their work in music recognized as an important educational subject. There is no subject that can be offered that better trains young people for co-operative effort than taking part in a musical organization, either vocal or instrumental.

The Senior orchestra has thirty-four members at the present time. There is a strong probability that some students will be moved from the Junior Orchestra to the Senior before the end of the school year. The graduation last June did not hit our orchestra as badly as usual, so we were able to carry on at the start of this year, from almost where we left off last year. This is very unusual, and has meant that we have been able to work on more difficult music earlier in the year. The orchestra has already made two very creditable public appearances, once for the Senior Play and for a program for the Unity Club. Plans for our annual com-

bined concerts with the Whitefield orchestra are already under way, so it seems that we can look forward to a pleasant and profitable musical experience during the remainder of the year.

Our Junior Orchestra has about twenty-five members. This group meets for weekly rehearsals on a rotating plan similar to that used by the Senior Orchestra. We bring students into the Junior Orchestra as early as possible, so that they can get as much benefit from the ensemble playing as we can give them. This works to the advantage of the students and also to the advantage of the Senior Orchestra, which gets its new material from the Junior.

I feel that our instrumental program is going very well this year. Attendance at rehearsals is very good, and the students' interest in their instrumental work is also very good.

I would like to thank our superintendent, our principal, and our classroom teachers for their help and cooperation with the music department.

Respectfully submitted,

GARDNER E. WENTWORTH,
Supervisor of Instrumental Music.

ANNUAL REPORT OF DISTRICT TREASURER SUMMARY

Cash on hand June 30, 1956	\$ 3,159.12
Received from Selectmen, current appropriation	172,137.29
Received from Trust Funds	100.29
Received from State Treasurer, (State Aid)	16,488.43
Received from State Treasurer, (Federal Funds)	4,187.44
Received from tuitions	9,755.00
Received from all other sources	1,504.25
	<hr/>
Total amount available for fiscal year	\$ 207,331.82
Less school order paid	202,337.97
	<hr/>
Cash on hand June 30, 1957	\$ 4,993.85

CHRISTINA D. BENNETT,
School Treasurer

Audit Report

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

SUMMARY OF FINDINGS AND RECOMMENDATIONS

August 28, 1957

The School Board
Lancaster School District
Lancaster, New Hampshire

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Lancaster School District for the fiscal year ended June 30, 1957, which was made by this Division in accordance with the vote of the District. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the School Board and the School District Treasurer.

FINANCIAL STATEMENTS

Comparative Balance Sheets: (Exhibit A)

Comparative Balance Sheets as of June 30, 1956 and June 30, 1957, are presented in Exhibit A. As indicated therein, the Net Debt decreased by \$19,154.44 during the fiscal year ended June 30, 1957.

Analysis of Change in Financial Condition: (Exhibit B)

An analysis of the change in financial condition of the School District during the fiscal year is made in Exhibit B, with the factors which caused the change indicated therein.

Comparative Statements of Appropriations and Expenditures

— Estimated and Actual Revenues: (Exhibits C & D)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended June 30, 1957, are presented in Exhibits C and D. As indicated by the Budget Summary (Exhibit D), a net overdraft of appropriations of \$4,132.18, less a revenue surplus of \$2,966.91, resulted in a net budget deficit of \$1,165.27.

Summary of Receipts and Expenditures: (Exhibit E-1)

A summary of receipts and expenditures for the fiscal year ended June 30, 1957, made up in accordance with the

uniform classification of accounts, is included in Exhibit E-1. Proof of the Treasurer's balance as of June 30, 1957, is included in Exhibit E-2.

Statement of Bonded Debt: (Exhibit F)

A statement of the bonded indebtedness of the School District as of June 30, 1957, showing annual debt service requirements, is contained in Exhibit F.

GENERAL COMMENTS

Current Surplus:

It is noted that the current financial condition of the School District changed from a current deficit of \$1,828.34 to a current surplus of \$5,326.10, during the fiscal year shown herewith:

	June 30, 1956	June 30, 1957
Current Liabilities	\$ 4,987.46	\$ 242.75
Total Assets	3,159.12	5,568.85
Current (Deficit) or Surplus	<u>(\$ 828.34)</u>	<u>\$5,326.10</u>

Conclusion:

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the School District.

We extend our thanks to the officials of the Lancaster School District for their assistance during the course of the audit.

Yours very truly,

HAROLD G. FOWLER,
Director

Division of Municipal Accounting
State Tax Commission

Joseph W. Boudreau, Auditor
O. Maurice Oleson, Accountant

**DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION**

**Concord, New Hampshire
August 28, 1957**

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the Lancaster School District for the fiscal year ended June 30, 1957. In our opinion, the Exhibits included herewith reflect the true financial condition of the School District on June 30, 1957, and the results of operations for the fiscal year ended on that date.

Respectfully submitted,

**HAROLD G. FOWLER,
Director**

**Division of Municipal Accounting
State Tax Commission**

**Joseph W. Boudreau, Auditor
O. Maurice Oleson, Accountant**

Budget for 1958-1959

	Expended 1956-57	Adopted Budget 1957-58	Proposed Budget 1958-59
Administration			
Salaries of Dist. Officers	\$ 477.50	\$ 477.50	\$ 477.50
Supt.'s Sal., Local Share	2,443.75*	2,587.50	2,443.75
Tax—State-Wide			
Supervision	1,494.00	1,494.00	1,548.00
Salaries of Other Admin- istrative Personnel	3,996.25	4,192.50	5,676.25
Supplies & Expenses	2,804.81	3,036.25	3,351.50
Instruction			
High School Teachers' & Principal's Salaries	45,332.72	46,489.48	58,250.00
Elem. Teachers' Salaries	67,903.58	67,117.79	67,450.00
Books & Instructional			
Aids—High	929.13	1,225.00	1,225.00
Books & Instructional			
Aids—Elem.	1,340.12	1,525.00	1,525.00
Scholars' Supplies—High	4,067.14	2,625.00	2,625.00
Scholars' Supplies—Elem.	4,459.23	3,125.00	3,125.00
Supplies & Expenses—High	453.07	400.00	400.00
Supplies & Expenses—Elem.	554.88	325.00	325.00
Operation of School Plant			
Sal. of Custodians—High	3,170.77	3,316.00	3,450.00
Sal. of Custodians—Elem.	3,287.17	3,506.00	3,660.00
Fuel & Heat—High	2,424.00	3,750.00	3,750.00
Fuel & Heat—Elem.	4,476.35	3,750.00	3,750.00
Water, Light, Supplies & Expenses—High	2,402.92	2,403.75	2,525.00
Water, Light, Supplies & Expenses—Elem.	2,400.35	2,403.75	2,525.00
Maintenance of School Plant			
Repairs & Replacements			
—High	2,889.51	1,750.00	2,500.00
Repairs & Replacements			
—Elem.	612.05	1,750.00	2,500.00

	Expended 1956-57	Adopted Budget 1957-58	Proposed Budget 1958-59
Auxiliary Activities			
Health Supervision—High	596.27	772.50	925.00
Health Supervision—Elem.	1,697.06	1,802.50	1,850.00
Transportation—High	2,034.80	2,445.00	3,900.00
Transportation—Elem.	7,654.70	7,685.00	7,800.00
Tuition—High		300.00	300.00
Tuition—Elem.	83.00	300.00	300.00
Special Activities—High	176.00	150.00	650.00
Fixed Charges			
Retirement—High	3,137.20	3,446.82	3,955.83
Retirement—Elem.	4,813.61	4,509.24	4,726.69
Insurance—High	1,050.12	888.58	900.00
Insurance—Elem.	804.41	888.58	900.00
Capital Outlay			
New Equipment—High	2,347.90	1,250.00	1,250.00
New Equipment—Elem.	2,113.43	1,250.00	1,250.00
Playground Equipment		500.00	500.00
Debt & Interest			
Principal of Debt	12,000.00	12,000.00	12,000.00
Interest on Debt	3,040.00	2,800.00	2,560.00
	<u>\$199,467.80</u>	<u>\$198,237.74</u>	<u>\$216,849.52</u>

*Superintendent's Salary \$7,000.00 was apportioned as follows: Carroll \$488.75, Lancaster, \$2,443.75, Whitefield \$1,317.50, State Share \$2,750.00

Travel: Carroll \$115.00, Lancaster \$575.00, Whitefield \$310.00.

REVENUE

	Actual Receipts 1956-57	Estimated in 1957-58 Budget	Estimated Receipts 1958-59
Balance	\$ 3,159.12	\$ 1,421.66	\$ 50.00
State Aid	14,088.43	14,088.43	22,250.92
State Aid—Building Aid	2,400.00	2,400.00	3,600.00
Trust Funds	100.29	90.00	90.00
Federal Aid	1,783.10	1,400.00	1,400.00
Tuition	9,640.00	8,000.00	9,500.00
Other	1,153.42	200.00	200.00
<hr/>			
Total Receipts other than Property Taxes	\$ 32,324.36	\$ 27,600.09	\$ 37,090.92
District Assessments	172,137.29	170,637.65	179,758.60
<hr/>			
Total Appropriations — Voted by School District	\$204,461.65	\$198,237.74	\$216,849.52

School Warrant

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District in the Town of Lancaster qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said Lancaster on the nineteenth day of March, 1958, at seven-thirty o'clock in the evening to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one Member of the School Board from the former Town (rural) School District for the ensuing three years.
4. To choose one Member of the School Board from the former Union (village) School District for the ensuing three years.
5. To choose a Treasurer for the ensuing year.
6. To hear the reports of Agents, Auditors, Committees, or Officers heretofore chosen, and pass any vote relating thereto.
7. To choose Agents, and Committees in relation to any subject embraced in this warrant.
8. To see if the town will vote to have the New Hampshire State Tax Commission audit the school district financial books for the school year 1957-1958.
9. To see if the school district will adopt as its School check-list the Town check-list, as provided in RSA 197:12a, as inserted by Laws of 1957, chapter 57; this provision to be effective for the 1959 and subsequent annual district meetings.
10. To see if the District will vote to establish the position of helping teacher as provided in RSA 186:11, XXIV, as amended by Chapter 252, Laws of 1957.
11. To see if the District will authorize the School Board to appoint a committee to study the advisability of Lancaster joining in a cooperative School District and authorize said

committee to take such steps as it deems necessary to present the results of this study to the voters of the District not later than the regular 1959 annual School District meeting.

12. To see if the District will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to be used to defray the cost of a Driver Training Course in the high school. (Without recommendation by the Budget Committee)

13. To see what sum of money the district will raise and appropriate for the support of schools, for salaries of school district officials and agents, and for the payment of statutory obligations of the district, and to authorize the application against said appropriation of such sums as are estimated to be received from the state equalization fund together with other income; the School Board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the town.

Given under our hands at said Lancaster this twenty-ninth day of January, 1958.

ROLAND H. WHITE, Chairman
 GRACE M. LEE
 WALTER D. HINKLEY
 CLIFFORD R. GRAY
 ROBERT D. HILLIARD
 DR. DAVID M. CLEASBY

School Calendar 1958-1959

Term	Begins	Ends
Fall Term	September 3, 1958	December 19, 1958
Winter Term	January 5, 1959	February 20, 1959
Spring Term	March 2, 1959	April 17, 1959
Summer Term	April 27, 1959	June 12, 1959
* * * * *		
Teachers' Convention		October 16-17, 1958
Thanksgiving Recess		November 27-28, 1958

**Forest Fire Prevention is
Everybody's Business**

Prevent Forest Fires

1957 RECORD

Number of Fires

None

Acreage Burned

None

TOWN TELEPHONE DIRECTORY

Town Manager	Donald E. Crane	8-3391
Town Clerk and Treasurer,	Dorothy H. Cross	8-3391
Town Accountant and Fire Precinct Treasurer	Arthur L. Tenney	8-3391
School Department		8-4842

Emergency Numbers

Police Department		8-4402
Fire Department		8-4830
Civil Defense		8-3391