

# **ANNUAL REPORTS**

of

**The Town and School District of**



## **Newfields**

**New Hampshire**

**For Fiscal Year Ending December 31, 2017**

**[www.newfieldsnh.gov](http://www.newfieldsnh.gov)**

**TOWN OF NEWFIELDS 2017 ANNUAL REPORT**  
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# *In Memoriam*



## **Robert J. Hallinan**

**August 19, 1937 – April 26, 2017**

**Bob Hallinan was a lifelong resident of Newfields, born and raised in our community. He devoutly served as Chief of Police from 1965 to 1975, and as a dedicated firefighter for many years. He served as Chairman of the Newfields Horse Pull Association incepted in 1974, the year of Newfields 125<sup>th</sup> Anniversary. Bob was also actively involved in the construction of the original Little League Field located behind the Newfields Elementary School. Together with his wife Barbara, he raised four children. Bob's dedication and commitment to the Town of Newfields will always be remembered.**

# *In Memoriam*



## **Raymond LaBranche**

**April 7, 1933 – November 29, 2017**

**Ray LaBranche resided in Newfields for 54 years. Together with his wife Jeanne they raised four children. He was a member of the Newfields School Board from 1971-1978 and served on the Conservation Commission for 29 years. (1984-2013)**

**He was best known as the “Newfields Potter”, generously donating his pottery to numerous fundraisers benefiting non-profit organizations. He spent his entire professional career as an art educator.**

**Ray will always be remembered as a kind and generous man. His dedication and commitment to the Town of Newfields will never be forgotten.**



**TOWN OFFICERS  
AS OF MARCH 2018**

**SELECTMEN**

Christopher Hutchins, Chairman	Term expires March 2020
James Thompson III	Term expires March 2018
Michael C. Sununu	Term expires March 2019

**TOWN CLERK/TAX COLLECTOR**

Sue E. McKinnon	Term expires March 2019
Donna C. Newman, Deputy	

**TREASURER**

Donald Doane	Term expires March 2019
Dave Mason, Deputy Treasurer	

**MODERATOR**

John M. Hayden	Term expires March 2018
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**TRUSTEE OF THE TRUST FUNDS**

William Newman	Term expires March 2020
Thomas Rogers	Term expires March 2018
Thomas Morgan, Jr.	Term expires March 2019

**LIBRARY TRUSTEES**

Win Fream, Chair	Term expires March 2019
Carolyn Gajewski	Term expires March 2020
Chris Fernandes	Term expires March 2018

**LIBRARY**

Pamela Burch, Director	
Maria Corey, Children's Librarian	Jessica Hansen, Librarian

**SCHOOL BOARD**

James McIlroy	Term expires March 2018
Thomas Hayward	Term expires March 2020
Daniel Conner, Chairman	Term expires March 2019
Robert Schimoler, Treasurer	Term expires March 2018
John Hayden, Moderator	Term expires March 2019

## **HEALTH OFFICER**

Hugh MacDonald

Term expires December 2018

## **EMERGENCY MANAGEMENT**

Thomas H. Conner, Director

Term expires March 2020

## **PLANNING BOARD**

John Hayden, Chair

Term expires March 2019

Michael Todd

Term expires March 2018

James Thompson, Selectmen's Representative

Term expires March 2018

Michael Price

Term expires March 2018

William Meserve

Term expires March 2019

Jeffrey Feenstra

Term expires March 2020

Glen Greenwood, RPC Representative

## **BOARD OF ADJUSTMENT**

Oakes K. Lawrence III, Chair

Term expires March 2018

David P. Sweet

Term expires March 2019

Joe Diamant

Term expires March 2020

Betsy Coes

Term expires March 2019

Jack Steiner

Term expires March 2019

Robert Elliott

Term expires March 2020

Meredith Goodrich, Alternate

Term expires March 2018

## **HIGHWAY DEPARTMENT**

Brian Knipstein, Road Agent

Term expires March 2019

## **BUILDING INSPECTOR**

Larry G. Shaw

Term expires March 2019

## **FIRE DEPARTMENT**

Jeffrey Buxton, Chief

Ray P. Buxton, Jr., Assistant Chief

Term expires March 2018

## **POLICE DEPARTMENT**

Police Chief Nathan Liebenow

Lt. Michael Schwartz

Lisa Soiett, Administrative Assistant

Officer Christopher Hutchins

Officer Kevin LaValley

Officer Allen Laughlin

Officer Darrell Bradley

Officer Henrik Strand

## **SUPERVISORS OF THE CHECKLIST**

Tom Morgan	Term expires March 2018
Barbara C. Hayden	Term expires March 2020
Constance Murphy	Term expires March 2022

## **CONSERVATION COMMISSION**

Steve Shope, Chair	Term expires March 2019
Lindsay Carroll	Term expires March 2020
Alison Watts	Term expires March 2018
Dave Mason, Vice Chair	Term expires March 2018
Lauren Hill	Term expires March 2019
Andrew Walker	Term expires March 2020
Jitin Asnaani	Term expires March 2020
Todd Wynn	Term expires March 2020
Peter Lewis	Term expires March 2020

## **TOWN LANDING**

Jeff Buxton, Overseer	Term expires March 2019
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## **TOWN AUDITOR**

Melanson, Heath & Company, Nashua NH

## **TOWN ATTORNEYS**

Attorney Scott LaPointe	Attorney Derek Durbin
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## **NEWFIELDS VILLAGE WATER & SEWER DISTRICT COMMISSIONERS**

Peter Hellfach, Superintendent	
Catherine Nelson Smith, Commissioner	Term expires April 2019
Ray P. Buxton, Jr., Commissioner	Term expires April 2018
R. Vernon Glass, Commissioner	Term expires April 2020

## **CEMETERY TRUSTEES**

Ann Elliott	Term expires March 2018
Lynne Sweet	Term expires March 2019
Billie Bell	Term expires March 2020

## **ROCKINGHAM COUNTY PLANNING COMMISSION**

Bill Meserve	Term expires 2019
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## **NH DES LOCAL RIVER MANAGEMENT ADVISORY COMMITTEE**

William Meserve  
Alison Watts



## ***TOWN OF NEWFIELDS 2018 IMPORTANT DATES***

The Town Office will be closed on the following dates:

Monday January 15, 2018- Martin Luther King Day  
Monday February 19, 2018- President's Day  
Monday May 28, 2018 – Memorial Day  
Wednesday July 4, 2018 - 4th of July  
Monday September 3, 2018- Labor Day  
Monday October 8, 2018-Columbus Day  
Monday November 12, 2018- Veteran's Day  
Thursday November 22, 2018 -Thanksgiving  
Friday November 23, 2018-Thanksgiving  
Tuesday December 25, 2018-Christmas  
Wednesday December 26, 2018-Christmas  
Tuesday January 1, 2019-New Year's Day

### ***OTHER IMPORTANT DATES***

Tuesday March 13, 2018 – Town Election Day 8:00am to 7:00pm

Saturday May 26, 2018- Memorial Day Celebration

Tuesday September 11, 2018-State Primary 7:00am to 7:00 pm

Saturday October 19, 2018- Household Hazardous Waste Day

Friday October 31, 2018- Trick or Treat 5:00pm to 7:00pm

November 6, 2018-General Election- 7:00am to 7:00pm

Newmarket Transfer Station, 345 Ash Swamp Rd in Newmarket is available to residents on:

Saturdays -7:30am – 4:00pm

Wednesdays – 8:00am-2:00pm (winter hours)

Wednesdays – 12:00pm-6:00pm (summer hours)

# Town of Newfields

## New Hampshire

### Warrant

2018

To the inhabitants of the town of Newfields in the County of Rockingham in the state of New Hampshire qualified to vote in town affairs are hereby notified and warned that the two phases of the Annual Town Meeting will be held as follows:

**First Session of Annual Meeting (Deliberative Session):**

Date: February 6, 2018

Time: 7:00pm

Location: Newfields Town Hall

Details: 65 Main Street, Newfields

**Second Session of Annual Meeting (Official Ballot Voting)**

Date: March 13, 2018

Time: 8:00am -7:00pm

Location: Newfields Town Hall

Details: 65 Main Street, Newfields

#### **Article 01: Town Operating Budget**

Shall the Town of Newfields raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,592,388? Should this article be defeated, the default budget shall be \$1,586,309, which is the same as last year, with certain adjustments required by previous action of the Town of Newfields or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Selectmen recommend the \$1,592,388 as set forth on said budget.

#### **Article 02: Sidewalk Construction**

Shall the Town vote to raise and appropriate the sum of \$70,000 for the purpose of constructing a sidewalk to Old Lee Rd? Not recommended by Selectmen 2-1.

#### **Article 03: Future Purchase of Fire Truck**

Shall the Town vote to raise and appropriate the sum of \$30,000 to be added to the Fire Truck Capital Reserve Fund previously established, for the future purchase of a new fire truck? Recommended by Selectmen

#### **Article 04: Future Purchase of Rescue Tools**

Shall the Town vote to raise and appropriate the sum of \$15,000 to be added to the Rescue Equipment Capital Reserve Fund previously established? Recommended by Selectmen.

#### **Article 05: Change Status of Cuba Road to Class A Trail**

Shall the Town vote to change the status of Cuba Road from a Class VI road to a Class A Trail? The purpose of this article is to maintain the current recreational uses of the road while allowing the use of Town funds to maintain and improve the trails as necessary. Recommended by Selectmen

#### **Article 06: Appoint Agents to Hilton Cemetery Care Fund**

Shall the Town vote to appoint the Cemetery Trustees as agents to expend from the Hilton (Newlin) Cemetery Care Expendable Trust Fund previously established in 2003 for the improvement and restoration of the Hilton Cemetery? Recommended by Selectmen

#### **Article 07: Create Cemetery Maintenance Expendable Trust Fund**

Shall the Town vote to create an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Cemetery Maintenance Expendable Trust Fund, for the purpose of care and maintenance of the town cemeteries? Funding for this Cemetery Maintenance Expendable Trust Fund will be from the sale of cemetery plots in accordance with RSA 289:2-a. The Cemetery Trustees will be the agent for this fund. Recommended by Selectmen

#### **Article 08: Cemetery Funds Deposited in Expendable Trust Fund**

Shall the Town vote to have funds received from the sale of cemetery plots in the Newfields Town Cemeteries deposited in the previously established Cemetery Maintenance Expendable Trust Fund, under the provisions of RSA 289:2-a? If the Town votes not to establish a Cemetery Maintenance Expendable Trust Fund, in accordance with state statutes, the proceeds from the sale of cemetery plots will go into the Newfields General Fund. Recommended by Selectmen

#### **Article 09: All Veterans Tax Credit**

Shall the Town vote to adopt the provisions of RSA 72:28-b, "All Veterans" Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town of Newfields under RSA 72:28. Recommended by Selectmen

#### **Article 10: Adulticiding Mosquito's**

Shall Town vote to raise and appropriate the sum of \$17,900 for the purpose of mosquito control by town wide adulticiding (truck spraying)? Recommended by Selectmen

#### **Article 11: Citizen's petition**

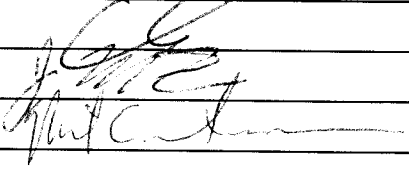
By citizen's petition, The Town shall urge the New Hampshire State Legislature to join with nineteen other states, including all of the other New England states, in calling upon Congress to amend the United States Constitution and establish that: 1. Constitutional rights were established for people, not corporations, and 2. Money is not speech, and therefore regulating political contributions and spending is not equivalent to limiting political speech. Be it further resolved that the people of Newfields NH hereby instruct our town clerk to inform our state and federal representatives the results of this vote within thirty days, and urge them to enact resolutions and legislation to advance this effort.

#### **Article 12: Citizen's Petition**

By citizen's petition, shall the Town express its support to Governor Sununu for New Hampshire to join Maine and Massachusetts and study the feasibility of developing offshore wind power in the Gulf of Maine. The Town of Newfields will join Dover, Durham and Portsmouth in providing written notice urging Governor Sununu to request that the Bureau of Ocean Energy Management form an intergovernmental task force. A bipartisan NH legislative committee studied the potential for offshore wind in 2014 and recommended the establishment of this task force. Floating wind turbines located far offshore in federal waters usually are not visible from land. The buildings of offshore wind farms will bring a significant number of jobs and revenue to New Hampshire.

**Given under our hands, January 23, 2018**

We certify and attest that on or before January 23, 2018, we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Newfields Post Office, and delivered the original to the Town Clerk.

Printed Name	Position	Signature
Christopher M. Hutchins	Selectman, Chair	
James L. Thompson III	Selectman	
Michael C. Sununu	Selectman	

## Proposed Budget

## Newfields

For the period beginning January 1, 2018 and ending December 31, 2018

**Form Due Date: 20 Days after the Annual Meeting**

This form was posted with the warrant on: January 23, 2018

## GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

**<https://www.proptax.org/>**

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	01	\$117,740	\$112,318	\$121,724	\$0
4140-4149	Election, Registration, and Vital Statistics	01	\$7,550	\$5,833	\$11,300	\$0
4150-4151	Financial Administration	01	\$24,750	\$25,010	\$24,900	\$0
4152	Revaluation of Property	01	\$18,250	\$17,089	\$18,575	\$0
4153	Legal Expense	01	\$12,500	\$6,968	\$12,500	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	01	\$37,500	\$12,056	\$24,900	\$0
4194	General Government Buildings	01	\$41,800	\$31,324	\$42,560	\$0
4195	Cemeteries	01	\$30,515	\$26,770	\$30,515	\$0
4196	Insurance	01	\$31,600	\$33,964	\$40,230	\$0
4197	Advertising and Regional Association	01	\$4,500	\$5,912	\$4,500	\$0
4199	Other General Government	01	\$23,000	\$13,647	\$15,580	\$0
	<b>General Government Subtotal</b>		<b>\$349,705</b>	<b>\$290,891</b>	<b>\$347,284</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	01	\$451,460	\$400,995	\$468,828	\$0
4215-4219	Ambulance	01	\$5,100	\$3,829	\$5,100	\$0
4220-4229	Fire	01	\$72,750	\$67,443	\$86,750	\$0
4240-4249	Building Inspection	01	\$5,000	\$4,960	\$5,000	\$0
4290-4298	Emergency Management	01	\$15,200	\$3,791	\$18,200	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$549,510</b>	<b>\$481,018</b>	<b>\$583,878</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	01	\$296,743	\$295,755	\$298,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	01	\$10,500	\$10,483	\$7,500	\$0
4319	Other		\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$307,243</b>	<b>\$306,238</b>	<b>\$305,500</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	01	\$120,000	\$110,346	\$110,000	\$0
4324	Solid Waste Disposal	01	\$32,890	\$41,211	\$40,000	\$0
4325	Solid Waste Cleanup	01	\$5,200	\$4,252	\$5,200	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$158,090</b>	<b>\$155,809</b>	<b>\$155,200</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	01	\$32,000	\$32,150	\$32,150	\$0
4415-4419	Health Agencies, Hospitals, and Other	01	\$7,000	\$7,000	\$7,000	\$0
<b>Health Subtotal</b>			<b>\$39,000</b>	<b>\$39,150</b>	<b>\$39,150</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	01	\$4,000	\$1,065	\$4,000	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$4,000</b>	<b>\$1,065</b>	<b>\$4,000</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	01	\$4,200	\$1,320	\$1,200	\$0
4550-4559	Library	01	\$54,728	\$55,075	\$57,663	\$0
4583	Patriotic Purposes	01	\$500	\$516	\$500	\$0
4589	Other Culture and Recreation	01	\$5,300	\$5,005	\$5,350	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$64,728</b>	<b>\$61,916</b>	<b>\$64,713</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-636**

**Appropriations**

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources	01	\$3,250	\$3,250	\$3,250	\$0
4619	Other Conservation	01	\$5	\$0	\$5	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$3,255</b>	<b>\$3,250</b>	<b>\$3,255</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	01	\$65,000	\$65,000	\$65,000	\$0
4721	Long Term Bonds and Notes - Interest	01	\$27,447	\$27,447	\$24,408	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$92,447</b>	<b>\$92,447</b>	<b>\$89,408</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0
4903	Buildings		\$282,350	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$282,350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>			<b>\$1,850,328</b>	<b>\$1,431,784</b>	<b>\$1,592,388</b>	<b>\$0</b>





Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund	03	\$0	\$0	\$30,000	\$0
	<i>Purpose: Future Purchase of Fire Truck</i>					
4915	To Capital Reserve Fund	04	\$0	\$0	\$15,000	\$0
	<i>Purpose: Future Purchase of Rescue Tools</i>					
Total Proposed Special Articles			\$0	\$0	\$45,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4312	Highways and Streets	02	\$0	\$0	\$0	\$70,000
		<i>Purpose: Sidewalk Construction</i>				
4414	Pest Control	10	\$0	\$0	\$17,900	\$0
		<i>Purpose: Adulticiding Mosquitos</i>				
Total Proposed Individual Articles			\$0	\$0	\$17,900	\$70,000



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2018**  
**MS-636**

**Revenues**

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$81,515	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	01	\$0	\$0	\$500
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	01	\$17,900	\$0	\$20,000
9991	Inventory Penalties	01	\$3,000	\$0	\$4,000
<b>Taxes Subtotal</b>			<b>\$102,415</b>	<b>\$0</b>	<b>\$24,500</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	01	\$2,000	\$0	\$2,000
3220	Motor Vehicle Permit Fees	01	\$360,000	\$0	\$380,000
3230	Building Permits	01	\$5,000	\$0	\$5,000
3290	Other Licenses, Permits, and Fees	01	\$4,000	\$0	\$3,500
3311-3319	From Federal Government	01	\$8,500	\$0	\$8,500
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$379,500</b>	<b>\$0</b>	<b>\$399,000</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	01	\$87,131	\$0	\$87,218
3353	Highway Block Grant	01	\$66,440	\$0	\$42,816
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	01	\$190	\$0	\$190
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$153,761</b>	<b>\$0</b>	<b>\$130,224</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	01	\$6,300	\$0	\$10,000
3503-3509	Other	01	\$9,100	\$0	\$6,000
<b>Miscellaneous Revenues Subtotal</b>			<b>\$15,400</b>	<b>\$0</b>	<b>\$16,000</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2018**  
**MS-636**

**Revenues**

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
<b>Interfund Operating Transfers In</b>					
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$651,076</b>	<b>\$0</b>	<b>\$569,724</b>

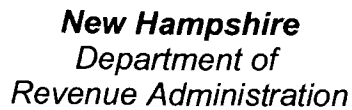


**New Hampshire**  
**Department of**  
**Revenue Administration**

**2018**  
**MS-636**

**Budget Summary**

<b>Item</b>	<b>Prior Year</b>	<b>Ensuing FY (Recommended)</b>
Operating Budget Appropriations	\$1,564,978	\$1,592,388
Special Warrant Articles	\$330,000	\$45,000
Individual Warrant Articles	\$25,250	\$17,900
Total Appropriations	\$1,920,228	\$1,655,288
Less Amount of Estimated Revenues & Credits	\$769,034	\$569,724
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$1,151,194</b>	<b>\$1,085,564</b>



**2018  
MS-DTB**

# Default Budget of the Municipality

For the period beginning January 1, 2018 and ending December 31, 2018

*RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: January 23, 2018

## GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Christopher M. Hutchins	Selectman, Chairman	
James L. Thompson III	Selectman	
Michael C. Sununu	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
**<https://www.proptax.org/>**

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$117,740	\$0	\$0	\$117,740
4140-4149	Election, Registration, and Vital Statistics	\$7,550	\$3,750	\$0	\$11,300
4150-4151	Financial Administration	\$24,750	\$0	\$0	\$24,750
4152	Revaluation of Property	\$18,250	\$325	\$0	\$18,575
4153	Legal Expense	\$12,500	\$0	\$0	\$12,500
4155-4159	Personnel Administration	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	\$37,500	(\$12,600)	\$0	\$24,900
4194	General Government Buildings	\$41,800	\$0	\$0	\$41,800
4195	Cemeteries	\$30,515	\$0	\$0	\$30,515
4196	Insurance	\$31,600	\$0	\$0	\$31,600
4197	Advertising and Regional Association	\$4,500	\$1,895	\$0	\$6,395
4199	Other General Government	\$23,000	\$0	\$0	\$23,000
	<b>General Government Subtotal</b>	<b>\$349,705</b>	<b>(\$6,630)</b>	<b>\$0</b>	<b>\$343,075</b>
<b>Public Safety</b>					
4210-4214	Police	\$451,460	\$14,000	\$0	\$465,460
4215-4219	Ambulance	\$5,100	\$0	\$0	\$5,100
4220-4229	Fire	\$72,750	\$14,000	\$0	\$86,750
4240-4249	Building Inspection	\$5,000	\$0	\$0	\$5,000
4290-4298	Emergency Management	\$15,200	\$0	\$0	\$15,200
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>	<b>\$549,510</b>	<b>\$28,000</b>	<b>\$0</b>	<b>\$577,510</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$296,743	\$0	\$0	\$296,743
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$10,500	\$0	\$0	\$10,500
4319	Other	\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>	<b>\$307,243</b>	<b>\$0</b>	<b>\$0</b>	<b>\$307,243</b>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-DTB**

**Appropriations**

<b>Account</b>	<b>Purpose</b>	<b>Prior Year Adopted Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>Default Budget</b>
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$120,000	\$0	\$0	\$120,000
4324	Solid Waste Disposal	\$32,890	\$0	\$0	\$32,890
4325	Solid Waste Cleanup	\$5,200	\$0	\$0	\$5,200
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$158,090</b>	<b>\$0</b>	<b>\$0</b>	<b>\$158,090</b>
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$32,000	\$0	\$0	\$32,000
4415-4419	Health Agencies, Hospitals, and Other	\$7,000	\$0	\$0	\$7,000
<b>Health Subtotal</b>		<b>\$39,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$39,000</b>
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$4,000	\$0	\$0	\$4,000
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$4,200	\$0	\$0	\$4,200
4550-4559	Library	\$54,728	\$0	\$0	\$54,728
4583	Patriotic Purposes	\$500	\$0	\$0	\$500
4589	Other Culture and Recreation	\$5,300	\$0	\$0	\$5,300
<b>Culture and Recreation Subtotal</b>		<b>\$64,728</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,728</b>





**New Hampshire**  
**Department of**  
**Revenue Administration**

**2018**  
**MS-DTB**

**Appropriations**

<b>Account</b>	<b>Purpose</b>	<b>Prior Year Adopted Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>Default Budget</b>
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$3,250	\$0	\$0	\$3,250
4619	Other Conservation	\$5	\$0	\$0	\$5
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>	<b>\$3,255</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,255</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$65,000	\$0	\$0	\$65,000
4721	Long Term Bonds and Notes - Interest	\$27,447	(\$3,039)	\$0	\$24,408
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>	<b>\$92,447</b>	<b>(\$3,039)</b>	<b>\$0</b>	<b>\$89,408</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>	<b>\$1,567,978</b>	<b>\$18,331</b>	<b>\$0</b>	<b>\$1,586,309</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
4197	health insurance increase
4140-4149	3 elections in 2018
4220-4229	Newmarket Dispatch Contract
4721	decrease in bond interest
4191-4193	RPC contract
4210-4214	Newmarket Dispatch contract
4152	Assessing Contract

## BUDGET LINE DIRECTORY

**4130-4139 Executive:** Salaries for Selectmen, Town Clerk/Tax Collector, Deputy Town Clerk/Tax Collector, and Trustees of the Trust Funds and town employer expenses for health, dental, social security, medicare, NH unemployment and NHRS retirement.

**4140-4149 Election, Reg. & Vital Stats:** Costs for town report printing, voting machine maintenance, ballot clerks and supervisor stipends, ballots and vital records preservation and town employer expenses for social security and medicare.

**4150-4151 Financial Administration:** Stipend and reimbursement for treasurer, deputy treasurer, cost of annual audit, and Tyler Tech Maintenance contract for accounting software.

**4152 Revaluation of Property:** Cartographics contract, R B Wood contract, and Avitar Assessing Contract.

**4153 Legal expenses:** Attorney's fees

**4155-4159 Personnel Administration:** Town Employers tax expense –allocated to departments.

**4191-4193 Planning & Zoning:** Planning & Zoning costs, Town Planner, secretary salary, Registry of Deeds recording fees, RPC dues, Land Use books and WISE project.

**4194 General Government Buildings:** All operating costs and expenses for the Town Hall (PSNH, Oil, Phones, Security system, 1/3 mowing cost, fire hydrant, cleaning and cable).

**4195 Cemeteries:** Costs to maintain Newfields Cemeteries which include Locust Grove, Newfields (Route 108), Bald Hill Rd. and Hilton.

**4196 Insurance:** Insurance coverage for town buildings, vehicles, workers compensation, unemployment and health reimbursements.

**4197 Advertising & Regional Assoc.:** Membership dues for NHMA, NEACTC Assoc., NH Assessing Officials, NH Town Clerks, NH Tax Collectors, NH Government Finance Officers and Seacoast Fire Chiefs, expenses for meetings and conferences, Animal Population fees, town legal notices.

**4199 Other General Government:** IT service contract, website fees, office and janitorial supplies, postmaster and Registry fees, tax lien preparation fees, mileage for bank deposits, and Avitar Tax Collect and Town Clerk Contract.

**4210-4214 Police:** Police Chief and Officers salaries, administrative salary, department costs and town employer expenses for health, dental, social security, medicare, NH unemployment, NHRS retirement and ½ Newmarket Dispatch expense.

**4215-4219 Ambulance:** Contract with Newmarket.

**4220-4229 Fire:** Fire Dept. operating costs, ½ Newmarket Dispatch expense and air pak lease payment.

**4240-4249 Building Inspection:** Building Inspector's salary which includes half of anticipated building permit fees, membership fees and town employer expenses for social security and medicare.

**4290-4298 Emergency Management:** Equipment purchase and maintenance of radios, cell phones, Seabrook drills & training.

**4312 Highway & Streets:** Payments to Road Agent for contracted highway services and purchase of expendable supplies (salt and sand). Includes highway block grant

**4316 Street Lighting:** Cost of electricity for street lights on State and Town roads and Town shed.

**4323 Solid Waste Collection:** Trash and recyclable pickup-Casella

**4324 Solid Waste Disposal:** Tipping fees and Newmarket transfer station and Lamprey Regional Landfill contract.

**4325 Solid Waste Cleanup:** Household Hazardous Waste fee and spring cleanup.

**4415-4419 Health Agencies & Others:** Town's contribution to local non-profit service organizations.

**4441-4442 Administration & Direct Assist:** Funds for general assistance and welfare

**4520-4529 Parks & Recreation:** Costs for 1/3 contracted mowing for Badger park, Town Landing, and other small parks.

**4550-4559 Library:** Library operating costs: utilities, books, mowing cost, part time salaries and town employer expenses for social security and medicare .

**4583 Patriotic Purposes:** Costs of flags

**4589 Other Culture & Recreation:** Funds for celebration events; senior luncheon, memorial day parade & picnic, summer solstice, parent coffee and holiday celebration.

**4611-4612 Admin. & Purch. Of Nat. Resources:** Conservation Commission expenses for easement monitoring and operating expenses.



**Newfields**  
**Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.


**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Rod Wood (RB Wood Associates LLC)

Name	Position	Signature
Christopher Hutchins	SELECTMAN	
James Thompson III	Selectman	
Michael Sununu	SELECTMAN	

Name	Phone	Email
Rod Wood	2076514768	rodneybwood@yahoo.com

  
Preparer's Signature



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2017**  
**MS-1**

**Land Value Only**

	<b>Acres</b>	<b>Valuation</b>
1A Current Use RSA 79-A	1,630.83	\$141,196
1B Conservation Restriction Assessment RSA 79-B	311.53	\$52,905
1C Discretionary Easements RSA 79-C	4.76	\$7,064
1D Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F Residential Land	1,710.22	\$109,395,900
1G Commercial/Industrial Land	146.98	\$8,374,800
<b>1H Total of Taxable Land</b>	<b>3,804.32</b>	<b>\$117,971,865</b>
1I Tax Exempt and Non-Taxable Land	628.74	\$10,545,700

**Buildings Value Only**

	<b>Structures</b>	<b>Valuation</b>
2A Residential		\$119,020,700
2B Manufactured Housing RSA 674:31		\$248,600
2C Commercial/Industrial		\$13,766,700
2D Discretionary Preservation Easements RSA 79-D	0	\$0
2E Taxation of Farm Structures RSA 79-F	0	\$0
<b>2F Total of Taxable Buildings</b>		<b>\$133,036,000</b>
2G Tax Exempt and Non-Taxable Buildings		\$6,950,700

**Utilities & Timber**

	<b>Valuation</b>
3A Utilities	\$1,988,600
3B Other Utilities	\$0
4 Mature Wood and Timber RSA 79:5	\$0

**5 Valuation before Exemption**

**\$252,996,465**

**Exemptions**

	<b>Total Granted</b>	<b>Valuation</b>
6 Certain Disabled Veterans RSA 72:36-a	0	\$0
7 Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	1	\$20,000
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10 Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
10 Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0

**11 Modified Assessed Value of All Properties**

**\$252,976,465**

**Optional Exemptions**

	<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12 Blind Exemption RSA 72:37	\$0	0	\$0
13 Elderly Exemption RSA 72:39-a,b		15	\$2,896,839
14 Deaf Exemption RSA 72:38-b	\$0	0	\$0
15 Disabled Exemption RSA 72:37-b	\$80,000	1	\$80,000
16 Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17 Solar Energy Systems Exemption RSA 72:62		3	\$64,000
18 Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19 Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV		0	\$0

**20 Total Dollar Amount of Exemptions**

**\$3,040,839**

**21 Net Valuation**

**\$249,935,626**

**22 Less Utilities**

**\$1,988,600**

**23 Net Valuation without Utilities**

**\$247,947,026**



**Utility Value Appraiser**

New Hampshire Department of Revenue Administration

The municipality **DOES** use DRA utility values. The municipality **IS** equalized by the ratio.

**Electric Company Name**

HUDSON LIGHT & POWER DEPT GENERATION  
MASS MUNICIPAL WHOLESALE ELECTRIC GENERATION  
NEXTERA ENERGY SEABROOK LLC  
PSNH DBA EVERSOURCE ENERGY  
TAUNTON MUNICIPAL LIGHTING CO GENERATION

**Valuation**

\$0  
\$2,900  
\$21,900  
\$1,963,800  
\$0  
**\$1,988,600**



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**Veteran's Tax Credits**

	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	58	\$29,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	0	\$0
All Veterans Tax Credit RSA 72:28-b	\$0	0	\$0
		<b>58</b>	<b>\$29,000</b>

**Deaf & Disabled Exemption Report**

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$13,400	Single	\$100,000
Married	\$20,400	Married	\$100,000

**Elderly Exemption Report**

First-time Filers Granted Elderly  
Exemption for the Current Tax Year

Total Number of Individuals Granted Elderly Exemptions for the Current Tax  
Year and Total Number of Exemptions Granted

Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	3	\$200,000	\$600,000	\$537,600
75-79	1	75-79	5	\$200,000	\$1,000,000	\$983,600
80+	0	80+	7	\$200,000	\$1,400,000	\$1,375,639
			<b>15</b>		<b>\$3,000,000</b>	<b>\$2,896,839</b>

Income Limits		Asset Limits	
Single	\$36,000	Single	\$150,000
Married	\$48,000	Married	\$150,000

**Has the municipality adopted Community Tax Relief Incentive? RSA 79-E**

Adopted? No

**Number of Structures:**

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H**

Adopted? No

**Number of Properties:**

**Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G**

Adopted? No

**Number of Properties:**





**New Hampshire**  
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**Current Use RSA 79-A**

	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	153.76	\$61,586
Forest Land	877.11	\$57,981
Forest Land with Documented Stewardship	365.69	\$17,639
Unproductive Land	31.63	\$597
Wet Land	202.64	\$3,393
	<b>1,630.83</b>	<b>\$141,196</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	742.49
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	4.14
Total Number of Owners in Current Use	<b>Owners:</b>	45
Total Number of Parcels in Current Use	<b>Parcels:</b>	60

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$84,175
Conservation Allocation	<b>Percentage:</b> 0.00%	<b>Dollar Amount:</b> \$0
Monies to Conservation Fund		\$0
Monies to General Fund		\$84,175

**Conservation Restriction Assessment Report RSA 79-B**

	<b>Acres</b>	<b>Valuation</b>
Farm Land	109.38	\$42,675
Forest Land	133.83	\$8,452
Forest Land with Documented Stewardship	54.12	\$1,533
Unproductive Land	0.00	\$0
Wet Land	14.20	\$245
	<b>311.53</b>	<b>\$52,905</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	72.52
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	9
Parcels in Conservation Restriction	<b>Parcels:</b>	12



**New Hampshire**  
Department of  
Revenue Administration

**2017**  
**MS-1**

**Discretionary Easements RSA 79-C**

GOLF RANGE EXP 18

**Acres**

4.76

**Owners**

1

**Assessed Valuation**

\$7,064

**Taxation of Farm Structures and Land Under Farm Structures RSA 79-F**

**Number Granted**

0

**Structures**

0

**Acres**

0.00

**Land Valuation**

\$0

**Structure Valuation**

\$0

**Discretionary Preservation Easements RSA 79-D**

**Owners**

0

**Structures**

0

**Acres**

0.00

**Land Valuation**

\$0

**Structure Valuation**

\$0

**Map      Lot      Block      %      Description**

*This municipality has no Discretionary Preservation Easements.*

**Tax Increment Financing District**

**Date**

**Original**

**Unretained**

**Retained**

**Current**

*This municipality has no TIF districts.*

**Revenues Received from Payments in Lieu of Tax**

**Revenue**

**Acres**

State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357

\$0.00

0.00

White Mountain National Forest only, account 3186

0.00

**Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)**

**Amount**

*This municipality has not adopted RSA 72:74 or has no applicable PILT sources.*

**Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)**

**Amount**

*This municipality has no additional sources of PILTs.*



**Revised Estimated Revenues Adjusted**

**Newfields**

For the period beginning January 1, 2017 and ending December 31, 2017

*In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.*

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
<b>Taxes</b>				
3120	Land Use Change Tax - General Fund	\$81,515	\$0	\$81,515
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$0	\$0	\$0
3186	Payment in Lieu of Taxes	\$0	\$0	\$0
3187	Excavation Tax	\$0	\$0	\$0
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$17,900	\$1,800	\$19,700
9991	Inventory Penalties	\$3,000	\$0	\$3,000
<b>Taxes Subtotal</b>		<b>\$102,415</b>	<b>\$1,800</b>	<b>\$104,215</b>
<b>Licenses, Permits, and Fees</b>				
3210	Business Licenses and Permits	\$2,000	\$0	\$2,000
3220	Motor Vehicle Permit Fees	\$360,000	\$0	\$360,000
3230	Building Permits	\$5,000	\$0	\$5,000
3290	Other Licenses, Permits, and Fees	\$4,000	\$0	\$4,000
3311-3319	From Federal Government	\$8,500	\$0	\$8,500
<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$379,500</b>	<b>\$0</b>	<b>\$379,500</b>
<b>State Sources</b>				
3351	Shared Revenues	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$87,131	\$87	\$87,218
3353	Highway Block Grant	\$66,440	(\$23,624)	\$42,816
3354	Water Pollution Grant	\$0	\$0	\$0
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	\$190	\$0	\$190
3379	From Other Governments	\$0	\$0	\$0
<b>State Sources Subtotal</b>		<b>\$153,761</b>	<b>(\$23,537)</b>	<b>\$130,224</b>
<b>Charges for Services</b>				
3401-3406	Income from Departments	\$0	\$0	\$0
3409	Other Charges	\$0	\$0	\$0
<b>Charges for Services Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2017**  
**MS-434-R**

**Revised Estimated Revenues Adjusted**

<b>Account</b>	<b>Source</b>	<b>Estimated Revenue</b>	<b>Change Amount</b>	<b>Estimated Revenue Adjusted</b>
<b>Miscellaneous Revenues</b>				
3501	Sale of Municipal Property	\$0	\$0	\$0
3502	Interest on Investments	\$6,300	\$3,700	\$10,000
3503-3509	Other	\$9,100	\$0	\$9,100
<b>Miscellaneous Revenues Subtotal</b>		<b>\$15,400</b>	<b>\$3,700</b>	<b>\$19,100</b>
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Revised Estimated Revenues and Credits</b>		<b>\$651,076</b>	<b>(\$18,037)</b>	<b>\$633,039</b>



**Revised Estimated Revenues Summary**

	<b>Estimated</b>	<b>Change Amount</b>	<b>State Adjusted</b>
<b>Subtotal of Revenues</b>	<b>\$651,076</b>	<b>(\$18,037)</b>	<b>\$633,039</b>
Unassigned Fund Balance (Unreserved)	\$0	\$924,204	\$924,204
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$0	\$175,000	\$175,000
(Less) Fund Balance to Reduce Taxes	\$175,000	(\$175,000)	\$0
Fund Balance Retained	(\$175,000)	\$924,204	\$749,204
<b>Total Revenues and Credits</b>	<b>\$826,076</b>	<b>(\$18,037)</b>	<b>\$808,039</b>
 <b>Requested Overlay</b>	 <b>\$0</b>	 <b>\$20,000</b>	 <b>\$20,000</b>

**Assessment Overview**

Total Appropriations	\$1,905,328
(Less) Total Revenues and Credits	\$808,039
<b>Net Assessment</b>	<b>\$1,097,289</b>

**Explanation of Adjustments**

<b>Account</b>	<b>Reason for Adjustment</b>	<b>Warrant Number</b>
3190	Municipality Adjustment	01
3352	State Revenue Adjustment	01
3353	State Revenue Adjustment	01
3502	Municipality Adjustment	01



**New Hampshire**  
Department of  
Revenue  
Administration

**2017**  
**\$23.94**

## Tax Rate Breakdown Newfields

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,046,390	\$249,935,626	<b>\$4.19</b>
County	\$257,229	\$249,935,626	<b>\$1.03</b>
Local Education	\$4,103,796	\$249,935,626	<b>\$16.42</b>
State Education	\$571,470	\$247,947,026	<b>\$2.30</b>
<b>Total</b>	<b>\$5,978,885</b>		<b>\$23.94</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Newfields Sewer	\$0	\$50,737,390	<b>\$0.00</b>
<b>Total</b>	<b>\$0</b>		<b>\$0.00</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$5,978,885
War Service Credits	(\$29,000)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$5,949,885

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

11/15/2017

## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$1,905,328	
Net Revenues (Not Including Fund Balance)		(\$633,039)
Fund Balance Voted Surplus		(\$175,000)
Fund Balance to Reduce Taxes		(\$100,000)
War Service Credits	\$29,000	
Special Adjustment	\$0	
Actual Overlay Used	\$20,101	
<b>Net Required Local Tax Effort</b>	<b>\$1,046,390</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$257,229	
<b>Net Required County Tax Effort</b>	<b>\$257,229</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$2,546,408	
Net Cooperative School Appropriations	\$2,646,030	
Net Education Grant		(\$517,172)
Locally Retained State Education Tax		(\$571,470)
<b>Net Required Local Education Tax Effort</b>	<b>\$4,103,796</b>	
State Education Tax	\$571,470	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$571,470</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$249,935,626	\$245,767,396
Total Assessment Valuation without Utilities	\$247,947,026	\$244,072,896

### Village (MS-1V)

Description	Current Year
Newfields Sewer	\$50,737,390

## Fund Balance Retention

**Enterprise Funds and Current Year Bonds**

**\$0**

**General Fund Operating Expenses**

**\$6,837,823**

**Final Overlay**

**\$20,101**

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2017 Fund Balance Retention Guidelines: Newfields	
Description	Amount
<b>Current Amount Retained (9.49%)</b>	<b>\$649,204</b>
17% Retained ( <i>Maximum Recommended</i> )	\$1,162,430
10% Retained	\$683,782
8% Retained	\$547,026
5% Retained ( <i>Minimum Recommended</i> )	\$341,891

### 2017 RSA 198:4-b II School Fund Balance Retention Guidelines: Newfields

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
Local School	\$4,675,266	\$116,882
<i>For regional retention guidelines please contact the NHDRA.</i>		



**Town of Newfields  
First Session of the 2017 Annual Meeting  
Deliberative Session Minutes -February 8, 2017**

**Board of Selectmen:** Chairman Christopher Hutchins, Michael Sununu and James Thompson

**Moderator:** John M. Hayden

**Town Clerk:** Sue McKinnon

**Deputy Town Clerk:** Donna Newman

Moderator John Hayden called the meeting to order at 7:02pm. He led us in the pledge of allegiance and introduced the head table.

Moderator Hayden explained the purpose of the meeting was to deliberate, discuss and possibly amend the town warrant articles and budget. He briefly reviewed the rules and procedures of the meeting.

Article 1. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,564,978? Should this article be defeated, the default budget shall be \$1,512,660 which is the same as last year, with certain adjustments required by previous action of the Town of Newfields or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Selectmen recommend the \$1,564,978 as set forth on said budget.

Chairman Hutchins mentioned that the budget increases are directly related to solid waste collection and the highway and streets budget. Tipping fees for solid waste collection have increased this year and the highway budget has changed to reflect the amount of money we receive from the state highway block grant. Michael Sununu added that this year the mosquito larviciding is included as a line item under pest control due to the fact that it has passed as a warrant article for the past 10 years. He also mentioned that in 2016 the conservation bond was refinanced, saving the town a significant amount of money.

A motion was made by Win Fream and seconded by Kim Crisp to increase the operating budget by \$3,000 to be added to the library line for the purchase of library books.

Mike Price asked if there was money available in the budget now for books. Win explained that the Selectmen cut their budget by \$3,000. The Library Trustees are not looking for an increase, they annually budget \$3,000 for books. Friends of the Library contributes money towards the purchase of books if it is available.

Don Doane asked for an explanation since the Library budget is already \$3,000 more than last year. Win explained that the Library Trustees went to the Selectmen and asked for raises for the employees; they haven't had a raise in three years. The Library Director does an excellent job and has helped the Library grow to what it is today. Her pay is below the standard at \$24.00 per hour with no benefits. The Library Trustees value the Library Director and she deserves a raise. Donations from Friends of the Library were used to expand the parking lot last year. According to Kim Crisp, there is no money in their budget for books this year because the Selectmen removed it.

Mike Sununu explained that when the Selectmen met with the Library Trustees their budget was up \$6,000 over last year. Over the past 5 years the Library budget has increased 60%, which in his opinion is significant. The Selectmen asked which line the Trustees would cut money from if they had to and they chose books. They do receive funding from trust funds, fundraising, and Friends of the Library to purchase books.

Kim Crisp said the last few years the Town has supported the purchase of books and it has been part of the budget. Michael Sununu added that historically the purchase of books was not town supported. The money came from fundraising and donations. The Library budget in the past 10 years has increased \$20,000.

Joe Perna commented that the implication of not funding books is that the Library will have to rely on fundraising and donations, which cannot be guaranteed.

Beth Lieberman, board member of Friends of the Library, said they have bake sales and do minor fundraising but they can't ensure that money will be available for books. Some of their donations have been used for computers, rugs, cabinetry and woodworking.

The motion to increase the Library budget by \$3,000 for a total operating budget of \$1,567,978 was voted on and passed. Article 1 will be placed on the ballot as amended.

Article 2. Shall the Town vote to raise and appropriate the sum of \$275,000 for the purpose of renovating the town offices. The sum of \$175,000 to come from unassigned fund balance and the remainder \$100,000 to come from taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the renovation is completed or by December 31, 2018, whichever is sooner. Recommended by Selectmen

Selectman Jamie Thompson explained that \$175,000 for this warrant article will come from the towns unreserved fund balance. \$100,000 will be raised through taxation and will be a one-time cost. He feels it is a very good plan which doesn't change the outside of the building and will double the size of the police department and make the offices more safe.

Jen Macpherson asked why the extra money was not going back into the operating budget and Tom Rogers asked where the extra money comes from.

Jamie Thompson explained that the unreserved fund balance, which is approximately \$600,000, is money that is left over each year from the operating budget. Some of the money is used each year to reduce the tax rate but the State requires that we keep a certain percentage of the total budget as our unreserved fund balance. The money is accounted for on our balance sheet as an asset of the Town.

Barbara Clark suggested using \$275,000 of the unreserved fund balance to avoid any tax impact.

Mike Sununu clarified that the \$600,000 is our cash reserves and it is not wise to spend half of it on the renovation. If there was a cost overrun in plowing due to extensive snow storms or fire at the town hall the money is there. In his opinion, the proposal is the best way to get the project done and keep the impact to a minimum.

Peter Maciolek asked how many bids were received for the project. Michael Sununu explained that one estimate was done to get an approximate cost for the warrant article. After the warrant article passes the project will be put out to bid. Jamie Thompson added that if the bids come in at a higher price, the project will not be done. The project bids will be opened at a public meeting for anyone interested in attending.

Deb Rimbaud asked where the new parking lot will be located. Mike Sununu stated there will be no new parking lot but an area behind the town hall will be paved for the entryway to the police department to be located in the back of the building.

Win Fream asked if this article will be a capital expenditure and voted on at town meeting. Jamie Thompson explained that this will be voted on in March 2017. If passed, it will go out for bid and the work will be done this year. The expenditure will not re-occur next year.

Rebecca Watts mentioned that the origination of the bid specifications done by Adrian Fieldhouse of Yard Arm Construction, allowed the Selectmen to come up with a plan to put out to bid. She added, Adrian donated several hours of his time working on the plan.

A motion was made by Rebecca Watts and seconded by Kim Crisp to allow non-registered voter Adrian Fieldhouse to speak. The motion was voted on and passed. Adrian said he came up with a plan feasible for the town. There are no guarantees that he will be doing the work and there was no exchange of funds for his time put into preparing the plan.

Randy Zelonis commented that years ago, we bought the old post office for the police department at a cost of \$134,000 and the former Police Chief did not want it. Now Main Street Art uses the building and we collect no taxes on it. Last year we spent \$40,000 to come up with an expansion plan that would meet our needs for years to come and that design has been thrown away. Now we are looking at spending \$275,000 on a renovation that may cost \$475,000 and what if the Police Chief leaves in 3-4 years. We need a plan suitable for the town's needs.

Tom Hayward asked to hear from Police Chief Nate Liebenow. Nate said the existing police department is inadequate and this project is an opportunity to double their space. The plan will address one of the biggest concerns, which is a separation between the town offices and the police department, allowing officers to conduct interviews and talk confidentially. The Police will have their own bathroom and Nate will have an office. He is in full support of the renovation.

Town Clerk/Tax Collector Sue McKinnon also spoke about the renovation. The police department is in dire need of space and these plans will double their square footage. Her space will be cut back slightly but by scanning and digitizing file cabinets of documents, the area will be adequate for her, the assessor, building inspector and town planner. Sue is in full support of the renovation.

The \$275,000 does include the cost of new furniture, scanning documents, and trailer rentals to temporarily house the town offices and police.

Tricia Cox asked about the renovation of the upstairs room. Jamie Thompson explained that the Selectmen's Office will be moved upstairs in the back room and meetings will be held upstairs.

Tom Hayward commented that Nate and Sue had 100% input into the renovation plan. It is what they need and want and we should support them.

Jamie Thompson said in future years we will be faced with having to address the fire departments needs and it may be a large sum. This is the best budget solution we have come up with. It is a one-time expense and won't be an ongoing bond payment.

Peter Maciolek would like to see the town set aside money each year like we do with the fire truck.

Michael Sununu stated that for a project like this it would take 10 years to set aside enough money. We all recognize the need to increase the square footage of the police department. He agrees that a variety of solutions have been proposed. Last year the Town did not support a 1.5-million-dollar bond. We found this plan to be a far better solution.

Pilara Bauer was recently in the police department and commented on how horribly tiny it is. She feels the plan is an affordable one.

The cost on the tax rate will be approximately .40 to .45 cents per thousand for one year.

Jamie Thompson stated this renovation makes the town offices and police department safer and it addresses concerns with keeping information confidential during interviews. It might be considered a compromise but it is a good solution and very affordable.

With no further discussion, Article 2 shall be placed on the ballot as written.

Article 3. Shall the Town vote to raise and appropriate the sum of \$17,900 for the purpose of mosquito control by town wide adulticiding (truck spraying)? Recommended by Selectmen 2-1

Robin Gray spoke about being personally affected by EEE when her son contracted the disease. This warrant article has been a hot issue for many years. A few years ago the warrant article was changed to zero, which is not fair to voters. She requested that the amount of \$17,900 be left as is and let the voters decide if it passes. She understands that people are concerned with the chemicals that are being sprayed but there are pesticides everywhere and if a resident does not want spraying near their home they can be added to the “no spray” registry list. Robin Gray has noticed a huge difference in mosquito populations when there is no adulticiding.

Natalie Fream spoke about the dangers of pesticides and road side mosquito spraying. The precautions include, closing your windows, turning off air conditioners, turning off fans, cover pools and do not have children or pets outside for an hour after the spraying. Also, wash your vegetables, and outdoor toys with soap and water. The spray only reaches 10 feet off the road and people concerned about mosquitoes should consider spraying their own yards.

Kristen Johnson said that the recommendation she has seen is to close your windows. Other states do not make those same recommendations. All information regarding the safety of mosquito spraying is done by the State. NH does not have different regulations than other states.

Rebecca Watts asked if anyone could speak about the effectiveness of road side mosquito spraying.

Kristen Johnson said she is not familiar enough with the testing done in Town to speak on its effectiveness.

Deb Rimbaud commented that mosquitoes were extremely bad last year. She saw a difference with no spraying being done.

Michael Sununu said studies show larviciding is 80-99% effective. There are no conclusive studies on adulticiding.

Sarah MacGregor of Dragon Mosquito agreed that larviciding is more effective in treating mosquitoes. Adulticiding is often used as a supplement when there is a threat of disease. Dragon traps and identifies the mosquitoes and the State tests them for disease. As of a few years ago, the State no longer reimburses towns for spraying. All pesticides are reviewed by multiple state agencies; Department of Pesticides, Department of Environmental Services, Rural and Economic Community Development and Drinking Water and Groundwater Bureau, etc. The pesticides are highly regulated and a permit is required. Dragon Mosquito does take precautions to protect ground water, endangered species and bees. Residents may register on the “no spray list” to prevent their property from being sprayed. There are currently 22 residents on the list.

Sarah said the funds for road side spraying also include money for the spraying of Hilton Park for the Memorial Day Celebration.

Jen MacPherson said the Town has overwhelmingly supported adulticide over past years. She would like the voters to decide on it.

Natalie questioned why there are warnings to close your windows and shut off air conditioners if the pesticides are not harmful. Sarah MacGregor replied that warnings are issued for liability reasons; everything has a warning. Notification of spraying is sent out in an email to residents and on the marquee in front of the town hall. There are insecticides that are organic and vegetable based which are safer.

Natalie suggested that residents go to the Dragon Mosquito website and educate themselves before voting.

Kim Crisp asked about data regarding bees being killed from spraying. Sarah MacGregor acknowledged that it does kill bees but Dragon Mosquito sprays in the evening after sunset when bees are not out. They also try to locate as many beekeepers as possible and take precautions to safeguard their bees.

Leslie Steinhauser commented that her house and most houses on Main Street are extremely close to the road and the spray is hitting the houses instead of yards. She feels residents should be responsible for their own yards.

Kim Crisp added that she has found the road side spraying works in some places but not in others. She still has to put bug spray on her children and herself. The spray kills ticks, ants, mosquitoes and bees. If she has to continue to put bug spray on she would rather not have roadside spraying.

Carolyn Gajewski is also concerned with the spraying of her house on Main Street. She can opt out of being sprayed but the next house is very close so there is no guarantee. According to Sarah MacGregor, the spray travels 300 feet and in her situation the neighbors would not get sprayed.

Michael Woodworth asked if other towns in the area adulticide. Sarah replied that Stratham, Newington, Portsmouth, Brentwood, N. Hampton and Hampton spray regularly. Other towns reserve the roadside spraying for emergency situations and spot spraying.

A motion was made by Win Fream and seconded by Marc Brown to change the amount of the warrant article to zero.

Paul Bauer is in favor of the roadside mosquito spraying and has noticed a huge difference when there is no roadside spraying. In his opinion, all people in town should have the opportunity to vote.

Kristin Droste is opposed to spraying but would also like to see the town vote on it.

Tom Hayward noted that every year the adulticide warrant article was on the ballot, it has passed.

The motion to zero out the warrant article was voted on and failed to pass. Yes-25 No-34

Randy Zelonis mentioned that there have been a total of 82 cases of EEE in the country according to the CDC. The odds of contracting EEE are exceptionally low.

With no further discussion, Article 3 shall be placed on the ballot as written.

A motion was made by Robin Gray and seconded by Jen MacPherson to restrict reconsideration of Article 3. All were in favor and the motion carried.

Article 4. Shall the Town vote to raise and appropriate the sum of \$15,000 to be added to the previously established Sidewalk Expendable Trust Fund for the purpose of planning and designing a sidewalk extension to Old Lee Rd? Recommended by Selectmen 2-1

Chris Hutchins said this warrant article will allocate funds to continue the sidewalks to Old Lee Rd. \$15,000 would be enough to start the planning and designing of the sidewalk but not enough to build it.

Tom Hayward asked which Selectman was opposed to the article and why. Chris Hutchins voted against supporting the article this year because of other budget items on the warrant. He felt \$15,000 would be better allocated elsewhere this year.

Jamie Thompson added that the town has applied for grants to expand the sidewalks multiple times but only so many communities are awarded the funds.

Brendan Johnston asked the price of the existing sidewalk. Road Agent Brian Knipstein explained that there was a lot of legal work and coordination involved in constructing the sidewalk. The cost was about \$130,000 and it included moving the stone wall, drainage and culverts.

Article 4 shall be place on the ballot as written.

Article 5. Shall the Town vote to raise and appropriate the sum of \$30,000 to be added to the Fire Truck Capital Reserve Fund previously established, for the future purchase of a new fire truck? Recommended by Selectmen

Fire Chief Jeff Buxton stated that this warrant article is on the ballot every year. It is for the future purchase of a fire truck. The cost of a new fire truck has increased to \$500,000-\$600,000 so we aren't too close to purchasing it. The plan is to replace vehicles before they get to be more than 30 years old. After 25 years the vehicle is no longer recognized by ISO. The 1987 truck will be the one to be replaced when the time comes. In the future, there will be a need to put an addition on the fire station because the new fire trucks are bigger and wider and will not fit in the station.

Kristen Johnson asked about increasing the amount of the warrant article but Jeff Buxton suggested leaving it as is.

With no further discussion, Article 5 shall be placed on the ballot as written.

Article 6. Shall the Town vote to raise and appropriate the sum of \$10,000 to be added to the Rescue Equipment Capital Reserve Fund previously established? Recommended by Selectmen.

Chris Hutchins commented that this is the 2<sup>nd</sup> year of appropriating \$10,000 for rescue equipment. The Fire Chief intends to purchase the equipment next year.

Article 6 shall be placed on the ballot as written.

Article 7. Shall the Town vote to authorize the Selectmen to sell the property located on Maple Street, Tax Map 102, Lot 74, comprised of .13 acres of land? This parcel will be sold through an open process at a price and under terms at the discretion of the Selectmen. Recommended by Selectmen

Michael Sununu explained that the parcel on Maple Street is vacant and used to have the Scout House on it. It is a useless piece of property to the Town. It is not a buildable lot but perhaps an abutter would be interested in purchasing the land. The land will be put out for open bid.

Article 8. Shall the Town vote to raise and appropriate the sum of \$7,350 for the purpose of replacing the original portion of the roof at the Paul Memorial Library? Recommended by Selectmen

Kim Crisp mentioned that the roof at the Library is in need of replacement. The Library Trustees put the job out to bid and chose the lowest one.

Article 8 shall be placed on the ballot as written.

A motion was made and seconded to adjourn the meeting at 9:06pm.

Chris Hutchins thanked residents for taking time out of their schedule to attend the meeting.

Respectfully submitted,



Sue McKinnon

Town Clerk/Tax Collector



***Minutes of the Town of Newfields  
Second Session-2017 Annual Meeting  
Voting Session-March 14, 2017  
Postponed until March 21, 2017***

Moderator Hayden opened the polls at 8:00am at the Newfields Town Hall, 65 Main St. Due to Winter Storm Stella the meeting and election was postponed until Tuesday March 21, 2017 from 8:00am until 7:00pm at the Newfields Town Hall. The polls were closed and will re-open on Tuesday March 21, 2017

March 21, 2017-The polls were opened from 8:00am until 7:00pm at the Newfields Town Hall, 65 Main Street to choose the following officers and vote, by ballot on the articles listed as 1 through 8:

**Results of election of Town Officials**

Selectman, term ending 2020 election:

<b>Christopher M Hutchins</b>	<b>339</b>
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Library Trustee, term ending 2020 election:

<b>Carolyn Hothem Gajewski</b>	<b>334</b>
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Trustee of the Trust Funds, term ending 2020 election:

<b>William Newman</b>	<b>write-ins</b>	<b>9</b>
Alden "Chip" Purrington	write-ins	2

Cemetery Trustee, term ending 2020 election:

<b>Billie Bell</b>	<b>write-ins</b>	<b>19</b>
Lynne Sweet	write-ins	6
Chad Corey	write-ins	4

Cemetery Trust term ending 2019 election:

<b>Lynne Sweet</b>	<b>write-ins</b>	<b>17</b>
Billie Bell	write-ins	5

Article 1. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$1,567,978.00**? Should this article be defeated, the default budget shall be **\$1,512,660.00**, which is the same as last year, with certain adjustments required by previous action of the Town of Newfields or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Selectmen recommend the **\$1,567,978.00** as set forth on said budget.

**Yes-281**

**No-109**

Article 2. Shall the Town vote to raise and appropriate the sum of \$275,000 for the purpose of renovating the town offices. The sum of \$175,000 to come from unassigned fund balance and the remainder \$100,000 to come from taxation. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the renovation is completed or by December 31, 2018, whichever is sooner. Recommended by Selectmen

**Yes-271**

No-118

Article 3. Shall the Town vote to raise and appropriate the sum of \$17,900 for the purpose of mosquito control by town wide adulticiding (truck spraying)? Recommended by Selectmen 2-1

Yes-194

**No-206**

Article 4. Shall the Town vote to raise and appropriate the sum of \$15,000 to be added to the previously established Sidewalk Expendable Trust Fund for the purpose of planning and designing a sidewalk extension to Old Lee Rd? Recommended by Selectmen 2-1

**Yes-218**

No-176

Article 5. Shall the Town vote to raise and appropriate the sum of \$30,000.00 to be placed in the Fire Truck Capital Reserve Fund previously established, for the future purchase of a new fire truck? Recommended by the Selectmen

**Yes-275**

No-116

Article 6. Shall the Town vote to raise and appropriate the sum of \$10,000 to be added to the Rescue Equipment Capital Reserve Fund previously established? Recommended by Selectmen

**Yes-291**

No-103

Article 7. Shall the Town vote to authorize the Selectmen to sell the property located on Maple Street, Tax Map 102, Lot 74, comprised of .13 acres of land? This parcel will be sold through an open process at a price and under terms at the discretion of the Selectmen. Recommended by Selectmen

**Yes-320**

No-65

Article 8. Shall the Town vote to raise and appropriate the sum of \$7,350 for the purpose of replacing the original portion of the roof at the Paul Memorial Library? Recommended by Selectmen

**Yes-303**

No-72

Zoning Questions:

- Are you in favor of the adoption of Zoning Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: The intent of this change to the Town zoning ordinance is to comply with a recently adopted NH State Law that requires municipalities to offer accessory dwelling units in all zones that permit single family dwellings. The law also limits the nature of restrictions municipalities can apply to such units. The proposed amendment comprehensively revises our ordinance to provide for Accessory Dwelling Units in accordance with state law with permissible restrictions and regulations.

**Yes-292**

No-67

- Are you in favor of the adoption of Zoning Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Update to Shoreland Protection Ordinance. This change substitutes the term “ordinary high water mark” for “seasonal high water level” to clarify the level of the stream from which to measure the shoreline buffer. This change brings our reference line into compliance with the State of New Hampshire Shoreland Protection efforts and provides consistency and familiarity to the Board and to applicants. There are no changes to the actual distance or buffer requirements.

**Yes-327**

No-41

- Are you in favor of the adoption of Zoning Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Update the text on current regulations for the requirements to install septic systems in the Town of Newfields. The purpose of change is to provide clarification of the intent of regulations with respect to Newfields’ requirements and correct a typographic error in provision.

**Yes 326**

No-38



Sue E. McKinnon

Newfields Town Clerk/Tax Collector

## TOWN CLERK/TAX COLLECTOR REPORT

### **Town Office Hours:**

**Monday - Friday 8:30am - 2:30pm**

**Tuesday evenings 6pm - 8pm**

**Closed on Friday June 1-August 31:**

**Telephone - 772-5070 Fax - 772-9004**

**E-mail – [suemckinnon@newfieldsnh.gov](mailto:suemckinnon@newfieldsnh.gov)**

**Website – [www.newfieldsnh.gov](http://www.newfieldsnh.gov)**

**Pay dog license fees on-line at [www.newfieldsnh.gov](http://www.newfieldsnh.gov)**

**Pay Motor Vehicle Registrations fees on-line at [www.newfieldsnh.gov](http://www.newfieldsnh.gov) using Invoice Cloud. Forms of payment accepted on-line are credit card, debit card and ACH. There is a 2.95% fee charged for the use of debit and credit cards and a .40 fee for ACH payments.**

**Pay property taxes on-line at [www.nhtaxkiosk.com](http://www.nhtaxkiosk.com) click on Property Taxes Review/Pay**

**Review and print tax assessments at [www.nhtaxkiosk.com](http://www.nhtaxkiosk.com)**

### **Division of Motor Vehicles Hours 8:00am-4:30pm**

2017 was an exciting year for us! In August, the town office and police department moved into temporary trailers while the downstairs of the town hall was renovated by Yard Arm Construction. Four months later we returned to our new office space.

Thanks to Adrian, Munch and John for accommodating my every little need. They were a pleasure to work with. The scanning of our files, which gave us more space, was done by Lynne Sweet, Charisse Thompson and Carol Stark. The project was completed in 10 months and I can't thank these ladies enough for their commitment.. A special thank you to my friend Amy Sununu for her assistance with organizing our new space and helping me select the perfect colors. Most importantly, I thank the residents of Newfields for voting in favor of the renovation. The project came in under budget and will provide Police Chief Liebenow and me offices which will accommodate our needs for years to come.

### **Elections in 2018**

#### **Polling hours at Town Hall**

Town Election Day	March 13, 2018	8:00am – 7:00pm
State Primary	September 11, 2018	7:00am – 7:00pm
General Election	November 6, 2018	7:00am – 7:00pm

The Newfield's voter checklist currently has 1,324 registered voters.  
Dem=346, Rep=410, Und=568

### **Motor Vehicle Registration Payments**

Cash and checks are the only forms of payment accepted in the town office. The Town uses a "one check" system where State of NH and Town of Newfields fees are combined and paid with one check. In the 2018, the town office will begin accepting credit and debit cards over the counter. The fee to pay using your credit card is 2.95% of your total payment amount.

### **Boat Registrations**

2018 boat decals are available beginning January 1, 2018. Out of town and out of state residents are welcome to come to Newfields to register their boats.

### **Tax Kiosk**

Visit [www.nhtaxkiosk.com](http://www.nhtaxkiosk.com) to view and print tax assessment cards. A search may be done by owner, parcel id, or address. Detailed property tax balances and payment information will be available on-line and payments will be accepted by credit card and ACH. The fee for using your credit card is 2.95% and .40 cents for ACH.

### **TOWN CLERK RECEIPTS FOR THE YEAR 2017**

2,446	Motor vehicle registrations	416,180.24
388	Dog Licenses	3,185.00
26	UCC Filings	390.00
3	Marriage Licenses	150.00
103	Notary Fees	206.00
33	Certified Copy Fees-Vital Statistics	685.00
Total Receipts		\$420,796.24

The Selectmen voted to implement the use of the inventory form again in 2018. The form requires residents to indicate property changes such as additions, alterations, or improvements. Most importantly, the census portion of the form must be completed. The inventory form is due in the town office by **April 15, 2018**. Failure to file an inventory form will result in a penalty equal to 1% of the property tax bill; not less than \$10 or more than \$50. Inventory penalties will be shown on the December 2018 property tax bill.

Abatement applications are due March 1, 2018 for the 2017 property tax year. Applications for veterans, elderly, disabled, and solar exemptions are due April 15, 2018 for the 2018 property tax year.



Sue McKinnon  
Town Clerk/Tax Collector



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

##### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name

Sue

Last Name

McKinnon

Street No.

65

Street Name

Main Street

Phone Number

(603) 772-5070

Email (optional)

[suemckinnon@newfieldsnh.gov](mailto:suemckinnon@newfieldsnh.gov)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2016	Year: 2015	Year: 2014+
Property Taxes	3110		\$170,021.24		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$1,149.30)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2016	
Property Taxes	3110	\$5,958,332.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$316.96		
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2016	2015	2014+
Property Taxes	3110	\$8,624.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$2,668.58	\$7,724.94		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$5,968,792.24</b>	<b>\$177,746.18</b>	<b>\$0.00</b>	<b>\$0.00</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2016	2015	2014+
Property Taxes	\$5,879,777.72	\$120,297.88		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$316.96			
Interest (Include Lien Conversion)	\$2,668.58	\$7,225.94		
Penalties		\$499.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$49,723.36		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2016	2015	2014+
Property Taxes	\$100.00			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014+
Property Taxes	\$202,216.98			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance				
Other Tax or Charges Credit Balance	(\$116,288.00)			
Total Credits		\$5,968,792.24	\$177,746.18	\$0.00
				\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$85,928.98
Total Unredeemed Liens (Account #1110 - All Years)	\$91,170.60



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014+
Unredeemed Liens Balance - Beginning of Year			\$121,498.56	\$21,745.52
Liens Executed During Fiscal Year		\$53,547.74		
Interest & Costs Collected (After Lien Execution)		\$469.22	\$4,261.24	\$8,140.41
Unredeemed Elderly Liens				\$11,919.47
Elderly Lien Interests & Costs Collected				\$121.50
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$54,016.96</b>	<b>\$125,759.80</b>	<b>\$41,926.90</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2016	2015	2014+
Redemptions		\$8,531.96	\$87,117.14	\$21,745.52
Interest & Costs Collected (After Lien Execution) #3190		\$469.22	\$4,261.24	\$8,140.41
Elderly Lien Interests & Costs Collected				\$121.50
Abatements of Unredeemed Liens		\$38.03	\$108.04	
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$44,977.75	\$34,273.38	\$11,919.47
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$54,016.96</b>	<b>\$125,759.80</b>	<b>\$41,926.90</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$85,928.98</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$91,170.60</b>



**NEWFIELDS (327)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Sue

Preparer's Last Name

McKinnon

Date

Jan 30, 2018

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Sue E. McKinnon, Tax Collector*  
Preparer's Signature and Title

**Resident Birth Report 01/01/2017-12/31/2017**

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's Name</b>	<b>Mother's Name</b>
Alice Mae Warzin	January 29, 2017	Portsmouth	Joe Warzin	Ashlee Warzin
Saoirse Rose Nada Wilson	January 30, 2017	Portsmouth	Michael Wilson	Katelyn Wilson
Maxwell Abel Young	July 5, 2017	Exeter	Christopher Young	Susan Young
Adleigh Mae Devine	July 12, 2017	Portsmouth		Alexandra Devine
Logan Robert Hahn	August 12, 2017	Salem		Devon Hahn

**Resident Marriage Report 01/01/2017-12/31/2017**

<b>Person A</b>	<b>Person B</b>	<b>Town of Issuance</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
Dickey, Dillon R. Newfields NH	Scala, Anne M. Newfields NH	Newfields	Newfields	12/19/2017

**Resident Death Report**  
01/01/2017-12/31/2017

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's Name</b>	<b>Mothers name</b>	<b>Military</b>
Daniel Smith Jr.	2/6/2017	Newfields	Daniel Smith Sr	Grace Smith	Y
Jadwiga Sawcka	3/11/2017	Dover	Pawel Czajkowski	Bronislawa Lempicka	N
Robert Hallinan	4/26/2017	Newfields	Joseph Hallinan	Mary Barron	N
Joseph Bragg	7/30/2017	Newfields	Arthur Bragg	Sandra Parish	N
Virginia Dow	8/5/2017	Dover	William Chenette	Ida Osier	N
Marsha Simpson	8/11/2017	Dover	James Herlihy	Bernice Johnson	N
Mary Davey	8/13/2017	Exeter	Unknown	Margaret Hayes	N
Blanche Dubanoski	5/15/2017	Dover	Maurice Swanson	Blanche Lucier	N
Edgar Dow	8/23/2017	Newfields	Fred Dow	Marion Clark	N
John O'Brien Sr.	9/17/2017	Newfields	Thomas O'Brien	Dorothy Howard	Y
Raymond LaBranche	11/29/2017	Newfields	Leo LaBranche	Mary Mazurka	Y

### 2017 Burials

Decedent's Name	Burial Date		
Laurel J. MacNeill Newfields Cemetery	2/20/2017	Edgar Richard Dow Piscassic Cemetery	8/27/2017
Thelma Phyllis Kenison Newfields Cemetery	5/12/2017	Earl Edward Miller III Newfields Cemetery	10/14/2017
Nancy Ann Olson Piscassic Cemetery	5/13/2017	Gilbert L. Lang Sr. Newfields Cemetery	11/25/2017
John J. Meaney Jr. Newfields Cemetery	5/21/2017	Claire A. Bogan Newfields Cemetery	12/5/2017
Richard B. Burgess Locust Grove Cemetery	6/3/2017	John Austin Newfields Cemetery	12/5/2017
Daniel Perry Smith Jr. Newfields Cemetery	6/10/2017		

### 2016 Burials-Corrections

Rumford, Wilhelmine Locust Grove Cemetery	8/15/2016
Dan Sweet Piscassic Cemetery	10/8/2016
Ernestine Sweet Piscassic Cemetery	10/8/2016

**Town of Newfields**  
**Statement of Revenue and Expenses**  
**As of December 31, 2017**

Report # 17017

Fiscal Year: 2017  
 Period: 12  
 Budget Book Type: Revised  
 DTF Segment: All  
 First Segment To Group By: 1  
 Second Segment To Group By: 2  
 Third Segment To Group By: 3  
 Include Zero-Balance Accounts: No

	Revised Budget	Actual	Variance	%
<b>Fund : 01-00000-000</b>				
<b>Revenues</b>				
<u><b>01 - GENERAL FUND</b></u>				
<u><b>31200 - LAND USE CHANGES</b></u>				
000 - DEFAULT	64,000.00	0.00	(64,000.00)	-100.00%
Totals for 31200 - LAND USE CHANGES :	\$ 64,000.00	\$ 0.00	(\$ 64,000.00)	-100.00%
<u><b>31850 - YIELD TAXES (TIMBER)</b></u>				
000 - DEFAULT	0.00	316.96	316.96	0.00%
Totals for 31850 - YIELD TAXES (TIMBER) :	\$ 0.00	\$ 316.96	\$ 316.96	0.00%
<u><b>31890 - OTHER TAXES</b></u>				
000 - DEFAULT	0.00	115,152.64	115,152.64	0.00%
Totals for 31890 - OTHER TAXES :	\$ 0.00	\$ 115,152.64	\$ 115,152.64	0.00%
<u><b>31900 - OVERPAYMENTS &amp; ABATEMENTS</b></u>				
000 - DEFAULT	0.00	(1,544.65)	(1,544.65)	0.00%
Totals for 31900 - OVERPAYMENTS & ABATEMENTS :	\$ 0.00	(\$ 1,544.65)	(\$ 1,544.65)	0.00%
<u><b>31901 - PROPERTY TAX</b></u>				
000 - DEFAULT	0.00	5,701,003.00	5,701,003.00	0.00%
Totals for 31901 - PROPERTY TAX :	\$ 0.00	\$ 5,701,003.00	\$ 5,701,003.00	0.00%
<u><b>31902 - INTEREST ON TAXES</b></u>				
000 - DEFAULT	19,200.00	6,690.04	(12,509.96)	-65.16%
Totals for 31902 - INTEREST ON TAXES :	\$ 19,200.00	\$ 6,690.04	(\$ 12,509.96)	-65.16%
<u><b>31903 - BOUNCED CHECK FEE</b></u>				
000 - DEFAULT	0.00	200.00	200.00	0.00%
Totals for 31903 - BOUNCED CHECK FEE :	\$ 0.00	\$ 200.00	\$ 200.00	0.00%
<u><b>31904 - use 31905</b></u>				
015 - YEAR 2015	0.00	(216.08)	(216.08)	0.00%
Totals for 31904 - use 31905 :	\$ 0.00	(\$ 216.08)	(\$ 216.08)	0.00%
<u><b>31905 - LIEN INTEREST</b></u>				
000 - DEFAULT	0.00	(0.53)	(0.53)	0.00%
014 - YEAR 2014	0.00	7,854.11	7,854.11	0.00%
015 - YEAR 2015	0.00	4,137.19	4,137.19	0.00%
016 - YEAR 2016	0.00	3,844.60	3,844.60	0.00%
Totals for 31905 - LIEN INTEREST :	\$ 0.00	\$ 15,835.37	\$ 15,835.37	0.00%
<u><b>31906 - PENALTY &amp; COST</b></u>				
000 - DEFAULT	2,000.00	960.55	(1,039.45)	-51.97%

# Town of Newfields

## Statement of Revenue and Expenses

### As of December 31, 2017

Report # 17017

	Revised Budget	Actual	Variance	%
<b>Revenues</b>				
<b><u>01 - GENERAL FUND</u></b>				
Totals for 31906 - PENALTY & COST :	\$ 2,000.00	\$ 960.55	(\$ 1,039.45)	-51.97%
<b><u>32100 - MISC PERMITS &amp; REVENUES</u></b>				
000 - DEFAULT	2,000.00	0.00	(2,000.00)	-100.00%
096 - DRIVEWAY PERMIT FEES	0.00	100.00	100.00	0.00%
097 - OIL BRNR/GAS PERMIT FEES	0.00	417.50	417.50	0.00%
098 - PLANNING BOARD REVENUE	0.00	686.50	686.50	0.00%
099 - ZONING BOARD REVENUE	0.00	413.25	413.25	0.00%
Totals for 32100 - MISC PERMITS & REVENUES :	\$ 2,000.00	\$ 1,617.25	(\$ 382.75)	-19.14%
<b><u>32103 - ACCIDENT REPORTS</u></b>				
682 - POLICE DEPARTMENT	0.00	330.00	330.00	0.00%
Totals for 32103 - ACCIDENT REPORTS :	\$ 0.00	\$ 330.00	\$ 330.00	0.00%
<b><u>32104 - COURT PAYMENTS</u></b>				
682 - POLICE DEPARTMENT	0.00	75.81	75.81	0.00%
Totals for 32104 - COURT PAYMENTS :	\$ 0.00	\$ 75.81	\$ 75.81	0.00%
<b><u>32107 - MISC REPORTS</u></b>				
682 - POLICE DEPARTMENT	0.00	129.18	129.18	0.00%
Totals for 32107 - MISC REPORTS :	\$ 0.00	\$ 129.18	\$ 129.18	0.00%
<b><u>32108 - TOWN ORDINANCE</u></b>				
682 - POLICE DEPARTMENT	0.00	50.00	50.00	0.00%
Totals for 32108 - TOWN ORDINANCE :	\$ 0.00	\$ 50.00	\$ 50.00	0.00%
<b><u>32200 - MOTOR VEHICLE PERMITS FEES</u></b>				
000 - DEFAULT	350,000.00	415,432.52	65,432.52	18.70%
Totals for 32200 - MOTOR VEHICLE PERMITS FEES :	\$ 350,000.00	\$ 415,432.52	\$ 65,432.52	18.70%
<b><u>32330 - BUILDING PERMITS</u></b>				
000 - DEFAULT	5,000.00	7,598.00	2,598.00	51.96%
Totals for 32330 - BUILDING PERMITS :	\$ 5,000.00	\$ 7,598.00	\$ 2,598.00	51.96%
<b><u>32900 - DOG LICENSES</u></b>				
000 - DEFAULT	4,000.00	2,198.75	(1,801.25)	-45.03%
Totals for 32900 - DOG LICENSES :	\$ 4,000.00	\$ 2,198.75	(\$ 1,801.25)	-45.03%
<b><u>32901 - UCC</u></b>				
000 - DEFAULT	0.00	390.00	390.00	0.00%
Totals for 32901 - UCC :	\$ 0.00	\$ 390.00	\$ 390.00	0.00%
<b><u>32902 - MARRIAGE LICENSES</u></b>				
000 - DEFAULT	0.00	150.00	150.00	0.00%
Totals for 32902 - MARRIAGE LICENSES :	\$ 0.00	\$ 150.00	\$ 150.00	0.00%
<b><u>32904 - VITAL STATISTICS</u></b>				
000 - DEFAULT	0.00	685.00	685.00	0.00%



# Town of Newfields

## Statement of Revenue and Expenses

### As of December 31, 2017

Report # 17017

	Revised Budget	Actual	Variance	%
<b>Revenues</b>				
<b><u>01 - GENERAL FUND</u></b>				
Totals for 32904 - VITAL STATISTICS :	\$ 0.00	\$ 685.00	\$ 685.00	0.00%
<b><u>32906 - NOTARY FEES</u></b>				
000 - DEFAULT	0.00	206.00	206.00	0.00%
Totals for 32906 - NOTARY FEES :	\$ 0.00	\$ 206.00	\$ 206.00	0.00%
<b><u>33190 - OTHER FEDERAL GRANTS &amp; REIMBURSEMENTS</u></b>				
000 - DEFAULT	6,375.00	4,445.86	(1,929.14)	-30.26%
Totals for 33190 - OTHER FEDERAL GRANTS & REIMBURSEMENTS :	\$ 6,375.00	\$ 4,445.86	(\$ 1,929.14)	-30.26%
<b><u>33520 - MEALS &amp; ROOMS TAX DISTRIB</u></b>				
000 - DEFAULT	87,131.00	87,218.00	87.00	0.10%
Totals for 33520 - MEALS & ROOMS TAX DISTRIB :	\$ 87,131.00	\$ 87,218.00	\$ 87.00	0.10%
<b><u>33530 - HIGHWAY BLOCK GRANT</u></b>				
000 - DEFAULT	42,725.00	42,815.73	90.73	0.21%
Totals for 33530 - HIGHWAY BLOCK GRANT :	\$ 42,725.00	\$ 42,815.73	\$ 90.73	0.21%
<b><u>33590 - OTHER (incuding R/R Tax)</u></b>				
000 - DEFAULT	785.00	190.45	(594.55)	-75.74%
Totals for 33590 - OTHER (incuding R/R Tax) :	\$ 785.00	\$ 190.45	(\$ 594.55)	-75.74%
<b><u>35020 - INTEREST ON INVESTMENTS</u></b>				
000 - DEFAULT	4,818.00	12,203.20	7,385.20	153.28%
Totals for 35020 - INTEREST ON INVESTMENTS :	\$ 4,818.00	\$ 12,203.20	\$ 7,385.20	153.28%
<b><u>35021 - CREDIT CARD REWARDS</u></b>				
000 - DEFAULT	0.00	1,150.00	1,150.00	0.00%
Totals for 35021 - CREDIT CARD REWARDS :	\$ 0.00	\$ 1,150.00	\$ 1,150.00	0.00%
<b><u>35030 - RENT OF TOWN OWNED PROPERTY</u></b>				
000 - DEFAULT	0.00	8,125.00	8,125.00	0.00%
Totals for 35030 - RENT OF TOWN OWNED PROPERTY :	\$ 0.00	\$ 8,125.00	\$ 8,125.00	0.00%
<b><u>35090 - DEPARTMENT REVENUE</u></b>				
000 - DEFAULT	6,000.00	55.00	(5,945.00)	-99.08%
040 - REVENUE - GRANTS	0.00	514.05	514.05	0.00%
050 - REVENUE - COPIES	0.00	494.10	494.10	0.00%
051 - REVENUE - RECYCLE BINS	0.00	375.00	375.00	0.00%
Totals for 35090 - DEPARTMENT REVENUE :	\$ 6,000.00	\$ 1,438.15	(\$ 4,561.85)	-76.03%
<b><u>39999 - FUND BALANCE to Reduce Taxes</u></b>				
000 - DEFAULT	175,000.00	0.00	(175,000.00)	-100.00%
Totals for 39999 - FUND BALANCE to Reduce Taxes :	\$ 175,000.00	\$ 0.00	(\$ 175,000.00)	-100.00%
Totals for 01 - GENERAL FUND :	\$ 769,034.00	\$ 6,424,846.73	\$ 5,655,812.73	735.44%
Total Revenues :	\$ 769,034.00	\$ 6,424,846.73	\$ 5,655,812.73	

Report # 17017

# Town of Newfields

## Statement of Revenue and Expenses

### As of December 31, 2017

	Revised Budget	Actual	Variance	%
<b>Expenses</b>				
<b><u>01 - GENERAL FUND</u></b>				
<b><u>41300 - EXECUTIVE</u></b>				
109 - BOARD of SELECTMEN SALARY	6,000.00	4,000.00	2,000.00	33.33%
110 - PERMANENT SALARY	38,596.02	38,317.15	278.87	0.72%
112 - PAID TIME OFF	6,556.17	6,556.17	0.00	0.00%
113 - HOLIDAY	3,235.12	3,235.12	0.00	0.00%
118 - LONGEVITY	900.00	900.00	0.00	0.00%
119 - TRAINING	4,153.65	4,153.65	0.00	0.00%
120 - PART TIME SALARY	29,679.04	26,689.56	2,989.48	10.07%
210 - HEALTH INS Exp,Reimb & W/H	14,305.00	14,295.24	9.76	0.07%
220 - SOCIAL SECURITY	5,390.00	4,989.76	400.24	7.43%
225 - MEDICARE	1,261.00	1,166.88	94.12	7.46%
230 - RETIREMENT	5,606.00	5,707.74	(101.74)	-1.81%
290 - DENTAL INSURANCE	1,308.00	1,307.04	0.96	0.07%
300 - STIPENDS	750.00	1,000.00	(250.00)	-33.33%
<b>Totals for 41300 - EXECUTIVE :</b>	<b>\$ 117,740.00</b>	<b>\$ 112,318.31</b>	<b>\$ 5,421.69</b>	<b>4.60%</b>
<b><u>41400 - ELECTION</u></b>				
300 - STIPENDS	1,000.00	815.00	185.00	18.50%
330 - LEGAL NOTICES (NEWSPAPER ADS)	200.00	0.00	200.00	100.00%
550 - PRINTING	1,500.00	1,102.00	398.00	26.53%
610 - GENERAL	350.00	345.98	4.02	1.15%
615 - BALLOTS/MACHINE	1,000.00	1,128.10	(128.10)	-12.81%
<b>Totals for 41400 - ELECTION :</b>	<b>\$ 4,050.00</b>	<b>\$ 3,391.08</b>	<b>\$ 658.92</b>	<b>16.27%</b>
<b><u>41440 - VITAL STATISTICS</u></b>				
550 - PRINTING	1,500.00	442.00	1,058.00	70.53%
610 - GENERAL	2,000.00	2,000.00	0.00	0.00%
<b>Totals for 41440 - VITAL STATISTICS :</b>	<b>\$ 3,500.00</b>	<b>\$ 2,442.00</b>	<b>\$ 1,058.00</b>	<b>30.23%</b>
<b><u>41500 - FINANCIAL ADMINISTRATION</u></b>				
110 - PERMANENT SALARY	6,000.00	6,000.00	0.00	0.00%
220 - SOCIAL SECURITY	389.00	372.00	17.00	4.37%
225 - MEDICARE	92.00	87.00	5.00	5.43%
300 - STIPENDS	750.00	749.00	1.00	0.13%
301 - AUDITING SERVICES	14,000.00	14,000.00	0.00	0.00%
390 - OTHER PROFESSIONAL SERVICES	3,519.00	3,801.99	(282.99)	-8.04%
<b>Totals for 41500 - FINANCIAL ADMINISTRATION :</b>	<b>\$ 24,750.00</b>	<b>\$ 25,009.99</b>	<b>(\$ 259.99)</b>	<b>-1.05%</b>
<b><u>41520 - REVALUATION OF PROPERTY</u></b>				
312 - ASSESSING	14,000.00	13,999.92	0.08	0.00%
335 - AVITAR CONTRACT FEE	1,800.00	1,376.70	423.30	23.52%
390 - OTHER PROFESSIONAL SERVICES	1,650.00	1,712.50	(62.50)	-3.79%
392 - OTHER PRPF SERV - Kiosk	800.00	0.00	800.00	100.00%
<b>Totals for 41520 - REVALUATION OF PROPERTY :</b>	<b>\$ 18,250.00</b>	<b>\$ 17,089.12</b>	<b>\$ 1,160.88</b>	<b>6.36%</b>
<b><u>41530 - LEGAL EXPENSE</u></b>				
320 - LEGAL- GENERAL	11,500.00	6,067.50	5,432.50	47.24%
321 - LEGAL - PLAN. BRD.	1,000.00	900.00	100.00	10.00%
<b>Totals for 41530 - LEGAL EXPENSE :</b>	<b>\$ 12,500.00</b>	<b>\$ 6,967.50</b>	<b>\$ 5,532.50</b>	<b>44.26%</b>

# Town of Newfields

## Statement of Revenue and Expenses

### As of December 31, 2017

Report # 17017

	Revised Budget	Actual	Variance	%
<b>Expenses</b>				
<b><u>01 - GENERAL FUND</u></b>				
<b><u>41910 - PLANNING &amp; ZONING</u></b>				
110 - PERMANENT SALARY	800.00	527.00	273.00	34.13%
310 - ARCHITECTS/ENGINEERING	32,000.00	8,712.00	23,288.00	72.78%
330 - LEGAL NOTICES (NEWSPAPER ADS)	900.00	713.60	186.40	20.71%
560 - DUES & SUBSCRIPTIONS	1,850.00	1,772.00	78.00	4.22%
610 - GENERAL	950.00	173.94	776.06	81.69%
625 - POSTAGE	1,000.00	157.16	842.84	84.28%
<b>Totals for 41910 - PLANNING &amp; ZONING :</b>	<b>\$ 37,500.00</b>	<b>\$ 12,055.70</b>	<b>\$ 25,444.30</b>	<b>67.85%</b>
<b><u>41940 - GENERAL GOVERNMENT BUILDINGS</u></b>				
120 - PART TIME SALARY	836.00	825.00	11.00	1.32%
220 - SOCIAL SECURITY	51.50	51.17	0.33	0.64%
225 - MEDICARE	12.50	11.96	0.54	4.32%
341 - TELEPHONE / INTERNET	3,000.00	3,155.35	(155.35)	-5.18%
410 - ELECTRICITY	4,000.00	5,036.85	(1,036.85)	-25.92%
411 - HEAT & OIL	5,000.00	2,641.07	2,358.93	47.18%
412 - WATER & SEWER	10,000.00	10,105.95	(105.95)	-1.06%
413 - HYDRANTS	4,400.00	4,160.00	240.00	5.45%
430 - REPAIRS & MAINTENANCE	12,800.00	3,688.84	9,111.16	71.18%
632 - ALARM/SECURITY	500.00	448.00	52.00	10.40%
650 - GROUNDSKEEPING	1,200.00	1,200.00	0.00	0.00%
<b>Totals for 41940 - GENERAL GOVERNMENT BUILDINGS :</b>	<b>\$ 41,800.00</b>	<b>\$ 31,324.19</b>	<b>\$ 10,475.81</b>	<b>25.06%</b>
<b><u>41950 - CEMETERIES</u></b>				
300 - STIPENDS	750.00	750.00	0.00	0.00%
390 - OTHER PROFESSIONAL SERVICES	500.00	0.00	500.00	100.00%
430 - REPAIRS & MAINTENANCE	1,000.00	30.00	970.00	97.00%
431 - TREE SERVICE	2,000.00	0.00	2,000.00	100.00%
650 - GROUNDSKEEPING	26,265.00	25,990.00	275.00	1.05%
<b>Totals for 41950 - CEMETERIES :</b>	<b>\$ 30,515.00</b>	<b>\$ 26,770.00</b>	<b>\$ 3,745.00</b>	<b>12.27%</b>
<b><u>41960 - INSURANCE NOT OTHERWISE ALLOCATED</u></b>				
210 - HEALTH INS Exp,Reimb & W/H	9,000.00	1,323.11	7,676.89	85.30%
250 - UNEMPLOYMENT COMP (PRIMEX)	1,202.00	1,202.00	0.00	0.00%
520 - LIABILITY & WRKMN COMP INS (PRIMEX)	21,398.00	31,439.00	(10,041.00)	-46.92%
<b>Totals for 41960 - INSURANCE NOT OTHERWISE ALLOCATED :</b>	<b>\$ 31,600.00</b>	<b>\$ 33,964.11</b>	<b>(\$ 2,364.11)</b>	<b>-7.48%</b>
<b><u>41970 - ADVERTISING &amp; REGIONAL ASSOCIATION</u></b>				
330 - LEGAL NOTICES (NEWSPAPER ADS)	200.00	604.46	(404.46)	-202.23%
560 - DUES & SUBSCRIPTIONS	2,500.00	2,288.74	211.26	8.45%
570 - CONFERENCES / WORKSHOPS	1,800.00	3,019.01	(1,219.01)	-67.72%
<b>Totals for 41970 - ADVERTISING &amp; REGIONAL ASSOCIATION :</b>	<b>\$ 4,500.00</b>	<b>\$ 5,912.21</b>	<b>(\$ 1,412.21)</b>	<b>-31.38%</b>
<b><u>41990 - OTHER GENERAL GOVERNMENT</u></b>				
335 - AVITAR CONTRACT FEE	5,500.00	2,580.00	2,920.00	53.09%
338 - PROPERTY LIEN / CURR USE FEES	100.00	135.11	(35.11)	-35.11%
342 - COMPUTER SUPPORT	1,200.00	1,448.99	(248.99)	-20.75%
343 - WEBSITE	7,900.00	2,000.00	5,900.00	74.68%
390 - OTHER PROFESSIONAL SERVICES	800.00	195.00	605.00	75.63%
550 - PRINTING	900.00	882.18	17.82	1.98%

# Town of Newfields

## Statement of Revenue and Expenses

### As of December 31, 2017

Report # 17017

	Revised Budget	Actual	Variance	%
<b>Expenses</b>				
<b><u>01 - GENERAL FUND</u></b>				
<b><u>41990 - OTHER GENERAL GOVERNMENT</u></b>				
610 - GENERAL	1,500.00	1,703.49	(203.49)	-13.57%
620 - OFFICE	1,600.00	2,437.15	(837.15)	-52.32%
625 - POSTAGE	3,500.00	2,265.17	1,234.83	35.28%
<b>Totals for 41990 - OTHER GENERAL GOVERNMENT :</b>	<b>\$ 23,000.00</b>	<b>\$ 13,647.09</b>	<b>\$ 9,352.91</b>	<b>40.66%</b>
<b><u>42100 - POLICE</u></b>				
110 - PERMANENT SALARY	186,271.36	185,587.46	683.90	0.37%
112 - PAID TIME OFF	25,293.83	25,293.83	0.00	0.00%
113 - HOLIDAY	10,314.40	10,314.40	0.00	0.00%
114 - 2016-(Personal)	673.08	673.08	0.00	0.00%
116 - COURT	2,463.70	744.82	1,718.88	69.77%
117 - SUPPORT	26,520.03	25,058.32	1,461.71	5.51%
118 - LONGEVITY	675.00	675.00	0.00	0.00%
119 - TRAINING	9,344.60	4,728.79	4,615.81	49.40%
120 - PART TIME SALARY	28,422.00	26,606.08	1,815.92	6.39%
140 - OVERTIME	6,000.00	5,523.83	476.17	7.94%
210 - HEALTH INS Exp,Reimb & W/H	38,624.00	8,074.22	30,549.78	79.10%
220 - SOCIAL SECURITY	1,918.00	1,777.70	140.30	7.31%
225 - MEDICARE	4,363.00	4,247.81	115.19	2.64%
230 - RETIREMENT	52,097.00	50,830.19	1,266.81	2.43%
290 - DENTAL INSURANCE	2,620.00	1,878.12	741.88	28.32%
320 - LEGAL- GENERAL	5,200.00	5,186.00	14.00	0.27%
341 - TELEPHONE / INTERNET	2,019.00	1,938.65	80.35	3.98%
344 - COMMUNICATION -AIR CARDS	1,331.00	1,406.69	(75.69)	-5.69%
350 - PD - S.W.A.T.	5,000.00	5,000.00	0.00	0.00%
355 - COMMUNITY POLICING	1,200.00	593.26	606.74	50.56%
380 - TRAING/CONF/WKSHPS	4,800.00	4,147.04	652.96	13.60%
390 - OTHER PROFESSIONAL SERVICES	7,015.00	7,239.74	(224.74)	-3.20%
560 - DUES & SUBSCRIPTIONS	800.00	420.00	380.00	47.50%
614 - UNIFORMS	4,000.00	2,009.47	1,990.53	49.76%
620 - OFFICE	1,895.00	1,586.42	308.58	16.28%
625 - POSTAGE	150.00	134.90	15.10	10.07%
630 - MAINTENANCE & REPAIR	1,600.00	2,150.00	(550.00)	-34.38%
635 - GASOLINE	10,000.00	5,851.11	4,148.89	41.49%
645 - EVIDENCE DESTRUCTION	150.00	0.00	150.00	100.00%
660 - VEHICLE REPAIRS	5,000.00	2,347.05	2,652.95	53.06%
760 - NEW EQUIP/RENTAL/LEASE	4,600.00	6,000.75	(1,400.75)	-30.45%
761 - P.D. VESTS	1,100.00	2,970.00	(1,870.00)	-170.00%
<b>Totals for 42100 - POLICE :</b>	<b>\$ 451,460.00</b>	<b>\$ 400,994.73</b>	<b>\$ 50,465.27</b>	<b>11.18%</b>
<b><u>42150 - AMBULANCE</u></b>				
352 - AMBULANCE SERVICE	5,100.00	3,829.00	1,271.00	24.92%
<b>Totals for 42150 - AMBULANCE :</b>	<b>\$ 5,100.00</b>	<b>\$ 3,829.00</b>	<b>\$ 1,271.00</b>	<b>24.92%</b>
<b><u>42200 - FIRE</u></b>				
120 - PART TIME SALARY	1,200.00	0.00	1,200.00	100.00%
300 - STIPENDS	200.00	75.00	125.00	62.50%
341 - TELEPHONE / INTERNET	1,050.00	1,018.80	31.20	2.97%
380 - TRAING/CONF/WKSHPS	8,200.00	8,020.00	180.00	2.20%

**Town of Newfields**  
**Statement of Revenue and Expenses**  
**As of December 31, 2017**

Report # 17017

	Revised Budget	Actual	Variance	%
<b>Expenses</b>				
<b><u>01 - GENERAL FUND</u></b>				
<b><u>42200 - FIRE</u></b>				
410 - ELECTRICITY	2,400.00	2,885.87	(485.87)	-20.24%
411 - HEAT & OIL	8,000.00	5,058.39	2,941.61	36.77%
412 - WATER & SEWER	3,500.00	3,481.63	18.37	0.52%
430 - REPAIRS & MAINTENANCE	2,100.00	1,793.16	306.84	14.61%
560 - DUES & SUBSCRIPTIONS	3,500.00	2,674.01	825.99	23.60%
610 - GENERAL	650.00	416.99	233.01	35.85%
635 - GASOLINE	1,400.00	697.46	702.54	50.18%
660 - VEHICLE REPAIRS	4,500.00	1,107.81	3,392.19	75.38%
730 - EQUIPMENT MAINTENANCE	3,300.00	552.50	2,747.50	83.26%
740 - MACHINERY & EQUIPMENT	11,750.00	19,287.25	(7,537.25)	-64.15%
741 - F.D. AIR PAKS- Lease Pymnt	21,000.00	20,373.65	626.35	2.98%
<b>Totals for 42200 - FIRE :</b>	<b>\$ 72,750.00</b>	<b>\$ 67,442.52</b>	<b>\$ 5,307.48</b>	<b>7.30%</b>
<b><u>42400 - BUILDING INSPECTION</u></b>				
110 - PERMANENT SALARY	4,000.00	4,000.00	0.00	0.00%
125 - SALARY FROM PERMITS	25.00	12.50	12.50	50.00%
220 - SOCIAL SECURITY	650.00	767.98	(117.98)	-18.15%
225 - MEDICARE	175.00	179.58	(4.58)	-2.62%
550 - PRINTING	25.00	0.00	25.00	100.00%
560 - DUES & SUBSCRIPTIONS	125.00	0.00	125.00	100.00%
<b>Totals for 42400 - BUILDING INSPECTION :</b>	<b>\$ 5,000.00</b>	<b>\$ 4,960.06</b>	<b>\$ 39.94</b>	<b>0.80%</b>
<b><u>42900 - EMERGENCY MANAGEMENT</u></b>				
110 - PERMANENT SALARY	1,200.00	0.00	1,200.00	100.00%
119 - TRAINING	500.00	0.00	500.00	100.00%
300 - STIPENDS	2,600.00	0.00	2,600.00	100.00%
341 - TELEPHONE / INTERNET	3,000.00	1,527.60	1,472.40	49.08%
380 - TRAING/CONF/WKSHPS	500.00	0.00	500.00	100.00%
550 - PRINTING	1,500.00	0.00	1,500.00	100.00%
610 - GENERAL	1,300.00	0.00	1,300.00	100.00%
630 - MAINTENANCE & REPAIR	1,600.00	0.00	1,600.00	100.00%
740 - MACHINERY & EQUIPMENT	3,000.00	2,263.00	737.00	24.57%
<b>Totals for 42900 - EMERGENCY MANAGEMENT :</b>	<b>\$ 15,200.00</b>	<b>\$ 3,790.60</b>	<b>\$ 11,409.40</b>	<b>75.06%</b>
<b><u>43120 - HIGHWAYS &amp; STREETS</u></b>				
434 - HIGHWAY BLOCK GRANT	42,143.00	42,143.00	0.00	0.00%
435 - SUMMER MAINTENANCE	50,500.00	42,954.86	7,545.14	14.94%
436 - MORTON SALT	23,600.00	15,905.61	7,694.39	32.60%
437 - WINTER MAINTENANCE	100,500.00	114,751.62	(14,251.62)	-14.18%
439 - PAVING	80,000.00	80,000.00	0.00	0.00%
<b>Totals for 43120 - HIGHWAYS &amp; STREETS :</b>	<b>\$ 296,743.00</b>	<b>\$ 295,755.09</b>	<b>\$ 987.91</b>	<b>0.33%</b>
<b><u>43160 - STREET LIGHTING</u></b>				
410 - ELECTRICITY	10,500.00	10,482.86	17.14	0.16%
<b>Totals for 43160 - STREET LIGHTING :</b>	<b>\$ 10,500.00</b>	<b>\$ 10,482.86</b>	<b>\$ 17.14</b>	<b>0.16%</b>
<b><u>43230 - SOLID WASTE COLLECTION</u></b>				
000 - DEFAULT	120,000.00	110,345.99	9,654.01	8.05%

# Town of Newfields

## Statement of Revenue and Expenses

### As of December 31, 2017

Report # 17017

	Revised Budget	Actual	Variance	%
<b>Expenses</b>				
<b><u>01 - GENERAL FUND</u></b>				
Totals for 43230 - SOLID WASTE COLLECTION :	\$ 120,000.00	\$ 110,345.99	\$ 9,654.01	8.05%
<b><u>43240 - SOLID WASTE DISPOSAL</u></b>				
000 - DEFAULT	32,890.00	41,211.32	(8,321.32)	-25.30%
Totals for 43240 - SOLID WASTE DISPOSAL :	\$ 32,890.00	\$ 41,211.32	(\$ 8,321.32)	-25.30%
<b><u>43250 - SOLID WASTE CLEANUP</u></b>				
000 - DEFAULT	5,200.00	4,252.02	947.98	18.23%
Totals for 43250 - SOLID WASTE CLEANUP :	\$ 5,200.00	\$ 4,252.02	\$ 947.98	18.23%
<b><u>44140 - PEST CONTROL</u></b>				
000 - DEFAULT	32,000.00	32,150.00	(150.00)	-0.47%
Totals for 44140 - PEST CONTROL :	\$ 32,000.00	\$ 32,150.00	(\$ 150.00)	-0.47%
<b><u>44142 - W/A#2 2017 Town Hall Renovation</u></b>				
017 - YEAR 2017	275,000.00	252,275.08	22,724.92	8.26%
Totals for 44142 - W/A#2 2017 Town Hall Renovation :	\$ 275,000.00	\$ 252,275.08	\$ 22,724.92	8.26%
<b><u>44144 - W/A #4 2017 Sidewalk Exp Tr Fund</u></b>				
017 - YEAR 2017	15,000.00	15,000.00	0.00	0.00%
Totals for 44144 - W/A #4 2017 Sidewalk Exp Tr Fund :	\$ 15,000.00	\$ 15,000.00	\$ 0.00	0.00%
<b><u>44145 - W/A#5 2017 Fire Truck Cap Reserv Fund</u></b>				
017 - YEAR 2017	30,000.00	30,000.00	0.00	0.00%
Totals for 44145 - W/A#5 2017 Fire Truck Cap Reserv Fund :	\$ 30,000.00	\$ 30,000.00	\$ 0.00	0.00%
<b><u>44146 - W/A#6 2017 Rescue Equip Cap Reserv</u></b>				
017 - YEAR 2017	10,000.00	10,000.00	0.00	0.00%
Totals for 44146 - W/A#6 2017 Rescue Equip Cap Reserv :	\$ 10,000.00	\$ 10,000.00	\$ 0.00	0.00%
<b><u>44148 - W/A#8 2017 Library Roof Replacement</u></b>				
017 - YEAR 2017	7,350.00	7,350.00	0.00	0.00%
Totals for 44148 - W/A#8 2017 Library Roof Replacement :	\$ 7,350.00	\$ 7,350.00	\$ 0.00	0.00%
<b><u>44150 - HEALTH AGENCIES &amp; HOSPITALS</u></b>				
000 - DEFAULT	7,000.00	7,000.00	0.00	0.00%
Totals for 44150 - HEALTH AGENCIES & HOSPITALS :	\$ 7,000.00	\$ 7,000.00	\$ 0.00	0.00%
<b><u>44410 - ADMINISTRATION &amp; DIRECT ASSISTANCE</u></b>				
610 - GENERAL	4,000.00	1,064.63	2,935.37	73.38%
Totals for 44410 - ADMINISTRATION & DIRECT ASSISTANCE :	\$ 4,000.00	\$ 1,064.63	\$ 2,935.37	73.38%
<b><u>45200 - PARKS &amp; RECREATION</u></b>				
650 - GROUNDSKEEPING	4,200.00	1,320.00	2,880.00	68.57%
Totals for 45200 - PARKS & RECREATION :	\$ 4,200.00	\$ 1,320.00	\$ 2,880.00	68.57%
<b><u>45500 - LIBRARY</u></b>				
113 - HOLIDAY	392.50	392.50	0.00	0.00%
120 - PART TIME SALARY	44,639.50	44,445.21	194.29	0.44%

# Town of Newfields

## Statement of Revenue and Expenses

### As of December 31, 2017

Report # 17017

	Revised Budget	Actual	Variance	%
<b>Expenses</b>				
<b><u>01 - GENERAL FUND</u></b>				
<b><u>45500 - LIBRARY</u></b>				
220 - SOCIAL SECURITY	2,592.00	2,779.84	(187.84)	-7.25%
225 - MEDICARE	624.00	650.14	(26.14)	-4.19%
341 - TELEPHONE / INTERNET	480.00	430.20	49.80	10.38%
430 - REPAIRS & MAINTENANCE	1,000.00	1,217.50	(217.50)	-21.75%
650 - GROUNDSKEEPING	2,000.00	2,160.00	(160.00)	-8.00%
670 - BOOKS & PERIODICALS	3,000.00	3,000.00	0.00	0.00%
<b>Totals for 45500 - LIBRARY :</b>	<b>\$ 54,728.00</b>	<b>\$ 55,075.39</b>	<b>(\$ 347.39)</b>	<b>-0.63%</b>
<b><u>45830 - PATRIOTIC PURPOSES</u></b>				
610 - GENERAL	500.00	515.70	(15.70)	-3.14%
<b>Totals for 45830 - PATRIOTIC PURPOSES :</b>	<b>\$ 500.00</b>	<b>\$ 515.70</b>	<b>(\$ 15.70)</b>	<b>-3.14%</b>
<b><u>45890 - OTHER CULTURE &amp; RECREATION</u></b>				
601 - CELEBRATION-Senior Luncheon	600.00	748.45	(148.45)	-24.74%
602 - CELEBRATION-Memorial Day Parade & Picnic	2,200.00	2,015.62	184.38	8.38%
603 - CELEBRATION-Winter Holiday	1,400.00	1,262.13	137.87	9.85%
604 - CELEBRATION -Summer Solstice	1,000.00	932.00	68.00	6.80%
605 - CELEBRATION -Parent's Coffee	100.00	46.42	53.58	53.58%
<b>Totals for 45890 - OTHER CULTURE &amp; RECREATION :</b>	<b>\$ 5,300.00</b>	<b>\$ 5,004.62</b>	<b>\$ 295.38</b>	<b>5.57%</b>
<b><u>46110 - ADMIN &amp; PURCH OF NATURAL RESOURCES</u></b>				
560 - DUES & SUBSCRIPTIONS	200.00	200.00	0.00	0.00%
609 - GREAT BAY MONITORING PREP	2,050.00	2,050.00	0.00	0.00%
610 - GENERAL	1,000.00	1,000.00	0.00	0.00%
<b>Totals for 46110 - ADMIN &amp; PURCH OF NATURAL RESOURCES :</b>	<b>\$ 3,250.00</b>	<b>\$ 3,250.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b><u>46190 - OTHER CONSERVATION</u></b>				
610 - GENERAL	5.00	0.00	5.00	100.00%
<b>Totals for 46190 - OTHER CONSERVATION :</b>	<b>\$ 5.00</b>	<b>\$ 0.00</b>	<b>\$ 5.00</b>	<b>100.00%</b>
<b><u>47110 - PRINCIPAL - LONG TERM BONDS &amp; NOTES</u></b>				
000 - DEFAULT	65,000.00	65,000.00	0.00	0.00%
<b>Totals for 47110 - PRINCIPAL - LONG TERM BONDS &amp; NOTES :</b>	<b>\$ 65,000.00</b>	<b>\$ 65,000.00</b>	<b>\$ 0.00</b>	<b>0.00%</b>
<b><u>47210 - INTEREST - LONG TERM BONDS &amp; NOTES</u></b>				
000 - DEFAULT	27,447.00	27,446.50	0.50	0.00%
<b>Totals for 47210 - INTEREST - LONG TERM BONDS &amp; NOTES :</b>	<b>\$ 27,447.00</b>	<b>\$ 27,446.50</b>	<b>\$ 0.50</b>	<b>0.00%</b>
<b><u>49900 - ENCUMBRANCES</u></b>				
000 - DEFAULT	8,455.00	5,400.00	3,055.00	36.13%
<b>Totals for 49900 - ENCUMBRANCES :</b>	<b>\$ 8,455.00</b>	<b>\$ 5,400.00</b>	<b>\$ 3,055.00</b>	<b>36.13%</b>
<b>Totals for 01 - GENERAL FUND :</b>	<b>\$ 1,913,783.00</b>	<b>\$ 1,751,807.41</b>	<b>\$ 161,975.59</b>	<b>8.46%</b>
<b>Total Expenses :</b>	<b>\$ 1,913,783.00</b>	<b>\$ 1,751,807.41</b>	<b>\$ 161,975.59</b>	
<b>Net Revenue / (Expense) for Fund : 01-00000-000</b>	<b>(\$ 1,144,749.00)</b>	<b>\$ 4,673,039.32</b>	<b>\$ 5,817,788.32</b>	

# REPORT OF TRUST AND CAPITAL RESERVE FUNDS

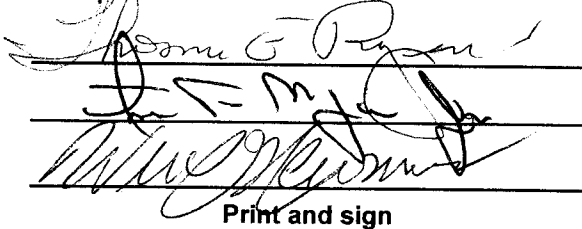
\$	986,228.81
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Please insert the total of **ALL** funds here

**Town/City Of:** Newfields **For Year Ended:** 2017

## CERTIFICATE

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Print and sign

Signed by the Trustees of Trust Funds

on this date 01-16-18

## REMINDERS FOR TRUSTEES

- 1. SIGNATURES** - Print and sign on lines provided above.
- 2. INVESTMENT POLICY** - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34:5, 35:9).
- 3. PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE** - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- 4. WEB SITE** - A trustee handbook can be down loaded from the web site for the Attorney General's Charitable Trust Division. [www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)
- 5. FAIR VALUE** - Fold and complete page 4 to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- 6. CAPITAL RESERVE FUND** - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- 7. WHEN and WHERE TO FILE** - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See addresses on page 4 of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

**FOR DRA USE ONLY**

State of New Hampshire  
 Department of Revenue Administration  
 Municipal Services Division  
 PO Box 487, Concord, NH 03302-0487  
 (603) 271-3397



**Town Of Newfields**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2017**

				PRINCIPAL			INCOME				TOTAL	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
First Deposit	Name of Fund	Purpose of Fund	How Invested									
CEMETERY												
1887-2006	Locust Grove	Perpetual Care	Common TF	43,402.64	502.03	43,904.67	43,020.81	2,371.45	0.00	45,392.26	89,296.93	93,844.41
1929-2017	Newfields	Perpetual Care	Common TF	43,163.10	1,446.52	44,609.62	33,628.45	2,112.54	0.00	35,740.99	80,350.61	84,442.47
1923-2017	Piscassic	Perpetual Care	Common TF	11,121.59	1,118.74	12,240.33	9,234.22	569.45	0.00	9,803.67	22,044.00	23,166.60
1979	Isabel Paul Cemetery	Cemetery Care	Common TF	66,258.87	229.03	66,487.90	28,255.84	5,669.13	2,924.31	31,000.66	97,488.56	112,669.51
1957	Sarah Jones Cemetery	Cemetery Care	Common TF	1,333.92	42.68	1,376.60	6,031.81	198.46	375.00	5,855.27	7,231.87	7,600.16
1952-2003	Private Cemeteries	Cemetery Care	Common TF	6,856.51	-3,694.48	3,162.03	8,079.61	353.56	706.37	7,726.80	10,888.83	11,443.35
Total Cemetery				172,136.63	-355.48	171,781.15	128,250.74	11,274.59	4,005.68	135,519.65	307,300.80	333,166.50
LIBRARY												
1880	Brodhead Library Fund-P005	Library Books	Common TF	13,873.40	82.72	13,956.12	467.25	382.80	578.72	271.33	14,227.45	14,951.99
1969	Ewing Fund-P006	Library Books	Common TF	1,687.18	10.05	1,697.23	56.59	46.56	70.15	33.00	1,730.23	1,818.34
1984	Battles Fund-P004	Library Books	Common TF	10,102.87	60.24	10,163.11	340.67	278.76	421.84	197.59	10,360.70	10,888.32
Total Library				25,663.45	153.01	25,816.46	864.51	708.12	1,070.71	501.92	26,318.38	27,658.65
PRIVATE TRUSTS												
1998	Newlin Property Maintenance-P012	Newlin Property Care	Common TF	7,617.33	-7,617.33	0.00	2,814.93	152.72	2,967.65	0.00	0.00	0.00
1965	Adeline Paul Town Hall-P003	Town Hall Mainteneace	Common TF	5,059.24	34.95	5,094.19	956.07	165.06	0.00	1,121.13	6,215.32	6,531.84
1949	Isabel Paul Town Hall Grounds-P008	Town Hall Grounds	Common TF	1,676.10	17.96	1,694.06	1,412.70	84.77	0.00	1,497.47	3,191.53	3,354.06
1964	Ida Green Temperance-P009	Temperance Fund	Common TF	2,027.27	16.09	2,043.36	740.85	75.97	0.00	816.82	2,860.18	3,005.84
2004	Maureen Hacket School Fund-P002	Shakespeare Program	Common TF	16,012.25	111.34	16,123.59	3,559.30	483.47	2,300.00	1,742.77	17,866.36	18,776.21
Total Private Trusts				32,392.19	-7,436.99	24,955.20	9,483.85	961.99	5,267.65	5,178.19	30,133.39	31,667.95

**Town Of Newfields**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2017**

				PRINCIPAL			INCOME				TOTAL	Ending Market Value
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
First Deposit	Name of Fund	Purpose of Fund	How Invested									
TOWN CAPITAL RESERVES												
2003	Hilton Cemetery Expendable Trust	Cemetery Care	Common CRF	0.00	3,779.46	3,779.46	0.00	727.13	0.00	727.13	4,506.59	4,593.56
1998	Newlin Property Maintenance Expendable Trust	Newlin Property Care	Common CRF	0.00	7,673.68	7,673.68	0.00	3,016.90	0.00	3,016.90	10,690.58	10,896.88
2001	Sidewalks Fund-P014	Sidewalks	Common CRF	0.00	14,600.52	14,600.52	1.03	15.36	0.00	16.39	14,616.91	14,898.98
1998	Town Hall Fund-P017	Town Hall Maintenace	Common CRF	3,065.70	5.43	3,071.13	164.94	37.78	0.00	202.72	3,273.85	3,337.03
2007	Emergency Management-P018	Emergency Management	Common CRF	15,795.67	27.89	15,823.56	801.94	194.03	0.00	995.97	16,819.53	17,144.10
2012	Road Maintenance-P016	Road Maintenance	Common CRF	40,236.78	69.01	40,305.79	841.35	480.25	0.00	1,321.60	41,627.39	42,430.69
2012	Retirement Benefits-P023	Retiree Benefits	Common CRF	15,026.30	25.70	15,052.00	272.65	178.85	0.00	451.50	15,503.50	15,802.68
2015	Stormwater Infrastructure Expendable Trust	Stormwater Mapping	Common CRF	16,046.79	27.16	16,073.95	119.40	189.00	0.00	308.40	16,382.35	16,698.49
Total Town Capital Reserves				90,171.24	26,208.85	116,380.09	2,201.31	4,839.30	0.00	7,040.61	123,420.70	125,802.41
FIRE DEPARTMENT												
2000	Fire Truck CRF-P019	Fire Truck Replacement	Common CRF	150,752.03	30,258.85	181,010.88	2,673.68	1,943.82	0.00	4,617.50	185,628.38	189,210.52
2012	Fire Department - Exp Tr Fd-P024	Air Packs	Common CRF	0.09	0.03	0.12	15.94	0.20	0.00	16.14	16.26	16.57
2016	Rescue Equipment	Replacement of Jaws of Life Tools	Common CRF	10,013.81	10,017.25	20,031.06	38.48	167.58	0.00	206.06	20,237.12	20,627.64
Total Fire Department				160,765.93	40,276.13	201,042.06	2,728.10	2,111.60	0.00	4,839.70	205,881.76	209,854.73
WATER DISTRICT												
1973	Dr. Varney Water System-P021	Water System Expansion	Common CRF	39,321.99	121.61	39,443.60	33,065.48	846.27	0.00	33,911.75	73,355.35	74,770.92
1993	Water Maintenance-P022	Water System Maintenance	Common CRF	22.79	6.64	29.43	3,932.21	46.24	0.00	3,978.45	4,007.88	4,085.22
1991	Standpipe Maintenance-P027	Standpipe Maintenance	Common CRF	61,435.93	4,131.01	65,566.94	13,410.01	902.18	0.00	14,312.19	79,879.13	81,420.59
2003	Sewer Maintenance-P025	Sewer Maintenance	Common CRF	38,356.57	5,072.24	43,428.81	727.55	490.90	0.00	1,218.45	44,647.26	45,508.84
Total Water District				139,137.28	9,331.50	148,468.78	51,135.25	2,285.59	0.00	53,420.84	201,889.62	205,785.57

**Town Of Newfields**  
**Report of the Trustees of Trust Funds**  
**For the Calendar Year Ending December 31, 2017**

				PRINCIPAL			INCOME				TOTAL	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
First Deposit	Name of Fund	Purpose of Fund	How Invested									
SCHOOL CAPITAL RESERVES												
1992	Newfields School-P015	School Maintenance	Common CRF	24,346.94	-5,458.49	18,888.45	1,148.70	263.74	0.00	1,412.44	20,300.89	20,692.64
2014	Special Education-P020	Special Education	Common CRF	20,115.54	10,039.44	30,154.98	350.07	309.52	0.00	659.59	30,814.57	31,409.21
Total School Capital Reserves				44,462.48	4,580.95	49,043.43	1,498.77	573.26	0.00	2,072.03	51,115.46	52,101.85
OPERATING FUND												
2014	Citizens Checking-6504	Transactions	Checking	191.95	-0.80	191.15	0.00	0.00	0.00	0.00	191.15	191.15
Total Operating Fund				191.95	-0.80	191.15	0.00	0.00	0.00	0.00	191.15	191.15
GRAND TOTALS:				664,921.15	72,757.17	737,678.32	196,162.53	22,754.45	10,344.04	208,572.94	946,251.26	986,228.81

MS-10

**REPORT OF THE COMMON TRUST FUNDS INVESTMENTS OF THE  
TOWN OF NEWFIELDS  
FOR THE CALENDAR YEAR ENDING 12/31/2017**

Description of Investment (See Attached)	PRINCIPAL					INCOME				TOTAL	MARKET VALUE	
	Beginning Balance	Additions	Capital Gains/ -Losses	With- drawals	Ending Balance	Beginning Balance	Amount	Expended During Year	Ending Balance	Principal & Income	Unrealized Gain/Loss	Ending Market Value
NATC Common TF												
- Locust Grove												
- Newfields												
- Piscassic												
- Isabel Paul Cemetery												
- Sarah Jones Cemetery												
- Private Cemeteries												
- Library												
- Private Trusts												
<b>** Total NATC Common TF</b>	174,535.55	2,000.00	1,813.14	11,452.60	166,896.09	138,599.10	10,660.39	8,059.73	141,199.76	308,095.85	15,689.91	323,785.76
NATC Common CRF												
- Town Capital Reserves												
- Fire Department												
- Water District												
- School Capital Reserves												
<b>** Total NATC Common CRF</b>	434,536.93	95,052.60	830.83	15,486.00	514,934.36	57,563.43	9,809.75	0.00	67,373.18	582,307.54	11,237.02	593,544.56
<b>GRAND TOTAL</b>	609,072.48	97,052.60	2,643.97	26,938.60	681,830.45	196,162.53	20,470.14	8,059.73	208,572.94	890,403.39	26,926.93	917,330.32

Fees and Expenses, if any, paid for Professional Brokerage Assistance (RSA 31:38-a, IV):

1. Name of Investment Advisor: Bearing Point Wealth Partners, 380 Lafayette Road, Suite D, Hampton, NH 03842 603-926-1775
2. All assets except Trustee Checking Account and directly held stocks are held at National Advisors Trust Company. See attached 12/31/2017 statements.
3. Investment management fees for Trust Funds in the amount of \$1,608.86 were paid from Trust Funds income.
4. Investment management fees for Capital Reserve Funds in the amount of \$2,703.17 were paid by the Town per RSA 35:9-a, II.
5. Trustee Checking Account held at Citizens Bank.

## 2017 Town Report from Cemetery Trustees

- Helped people with Deed and Application for Burial information.
- Worked with funeral homes for information.
- Contracted spring clean-up, summer mowing and fall clean-up.
- Attended Cemetery Trustees Session in Concord, NH.
- Finished estimated stone repair in Piscassic this 2017 and plan to finish the estimated work in Locust Grove in 2018.
- Worked with Trustees of the Trust Funds.
- Continuing to work on tree maintenance.

Ann Elliott

Billie Bell

Lynne Sweet

Cemetery Trustees

**Newfields, Locust Grove, Piscassic and Hilton Cemeteries  
Newfields, NH**

**Rules & Regulations**

**\*\*\*Approved by Cemetery Trustees\*\*\*  
\*\*\*October 18<sup>th</sup>, 2016\*\*\***

The Rules set forth below are intended to make all Cemeteries in the Town of Newfields a safe, peaceful and attractive area, as well as a reverent symbol of respect for the deceased.

**1) Purchase of burial space:**

- a) Persons desiring to purchase burial space shall apply to the Cemetery Trustees, who will provide all necessary information as to size, location, price, etc. (Note: As of 6/24/08 one space 40" Wide x 10' Long is \$500.00/grave for Residents of Newfields and \$1000/grave for Non-Residents. Two graves sold next to each other have 2" between vaults). Reservation of space will be made only on a deposit satisfactory to the Trustees.
- b) All deeds to burial spaces sold will be recorded at the Town Hall by the Trustees. Upon payment in full made to the Trustee of the Trust Funds, a deed will be issued.
- c) In the event a deed is lost or the record owner(s) cannot be found, it shall be the duty of anyone claiming the lot to provide the proper documentation to prove ownership.
- d) All Newfields Cemeteries were created for the benefit of Newfields residents. Non-residents may purchase burial space, but an additional fee will be assessed to all non-residents.

**2) Interments:**

- a) Arrangements for interment must be made a minimum of 24 hours in advance with the Trustees. No interment or grave opening shall take place without the permission of the Trustees. A Trustee, or designate, will mark the grave location.
- b) No interment will take place until the grave is paid for in full. Any additional adjacent graves must be paid for in full.
- c) No interment will be made unless all burial fees have been paid and a burial transit permit is provided to a Cemetery Trustee.
- d) All cemeteries in the Town of Newfields will be closed for the winter months. Allowances for winter interments will be at the discretion of the Cemetery Trustees.
- e) All graves of casketed burials must be lined with a concrete vault or concrete box.
- f) A non-biodegradable urn for the cremated remains is suggested
- g) Only one body burial is allowed in each grave. Four cremation burials are allowed in a grave.
- h) All three Newfields Cemeteries are intended for human burials only.

**3) Disinterment:**

- a) No disinterment or removal of the remains of any body will be permitted without the written consent of the lot owner or family member and the necessary permit required by the laws of the State of New Hampshire. All Fees must be paid in advance.

**4) Monuments and Markers:**

- a) The location of all monuments and markers will be laid out with the approval of the Trustees.
- b) The Trustees reserve the right to forbid or remove any monument or marker deemed objectionable or not in keeping with the general area.
- c) A proper concrete foundation, to the frost line, is required for all monuments.
- d) Benches are not allowed in any of the Newfields public cemeteries
- e) Corner stones shall be flush with the ground, and no curbing, fencing or enclosures of any kind are allowed.

**5) Private Contractors:**

- a) All private contractors hired to perform services in all Newfields public cemeteries are responsible for any damage to cemetery grounds.

**6) Landscaping:**

- a) Potted flowers may be placed in a non-breakable container.
- b) Shrubs, trees and other plants are not recommended as plantings interfere with landscaping maintenance.
- c) Faded or unsightly flowers, wreaths & memorials shall be removed.
- d) Any item left on a lot, which may interfere with mowing, shall be removed and can be retrieved at the town clerk's office.

**7) General Rules and Regulations:**

- a) No dogs are allowed, with the exception of service dogs.
- b) Cemeteries are open from dawn to dusk except from the first snow fall until final spring melt.
- c) It is forbidden to disturb any item or carry away any item from any lot other than your own.
- d) Children shall be accompanied by an adult.
- e) Firearms, with the exception of military funerals, fireworks, and other weapons are strictly forbidden in all public cemeteries.
- f) It is recommended, after a grave purchase, to mark the said grave or graves with corner markers approved by a Cemetery Trustee and placed flush with the ground.
- g) The regulations may be changed or modified at any time at the discretion of the cemetery trustees.

Rules and regulations Approved October 18, 2016

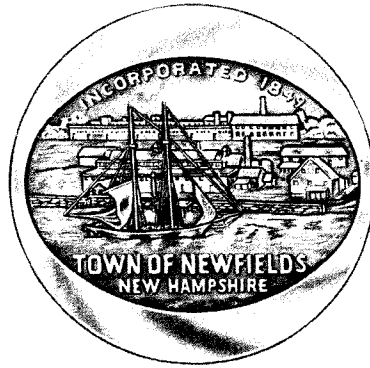
Chad Corey

Ann Elliott

Billie Bell

Trustees of the Cemeteries

*Town of Newfields  
65 Main Street  
Newfields NH 03856*



*www.newfieldsnh.gov*  
*603-772-5070-phone*  
*603-772-9004-fax*

## ***BUILDING INSPECTOR'S REPORT 2017***

*The Town of Newfields issued a total of seventy six building permits in the year 2017.*

*Three building permits for single family homes were issued. Seventy three permits were issued for decks, pools, garages, sheds, renovations, and additions.*

*I am available on Tuesday and Thursday mornings from 8:00am to 10:00am for inspections. Please call the Town Office at 603-772-5070 to schedule an appointment. The Town Office is open Monday through Friday from 8:30am to 2:30pm. Appointments are necessary.*

*A schedule of fees and building permit applications are available at the Town Office or at www.newfieldsnh.gov. Residential building permits are \$5.00 per thousand, with a minimum fee of \$25.00. Commercial building permits are \$7.00 per thousand.*

*Respectfully submitted,*

**Larry Shaw**  
**Building Inspector**



## **Celebration Committee 2017**

*Celebrations Committee enjoyed a great 2017! We had a great turnout for the celebrations. Thank you to all our coordinators and volunteers. Please join us to celebrate our small community. We would love your help!*

### **2017 Celebrations planned and executed:**

• Senior Luncheon	\$748.45
• Memorial Day Parade & Picnic	\$2,015.62
• 1st Day of School Parent Coffee.	\$46.42
• Summer Solstice	\$932.00
• Holiday Celebration	\$1262.13
Total Budget	\$5,200.00
Total Expended	\$5,004.62

### **2018 Celebrations planned & proposed budget:**

• Senior Luncheon	(\$650.00)
• Memorial Day Parade & Picnic	(\$2,200.00)
• First Day of School Parent Coffee at Town Hall (New Event)	(\$100.00)
• Summer Solstice (added to 2016 budget)	(\$1,000.00)
• Holiday Celebration	(\$1,400.00)

Total Budget \$5350

If you would like to help with any of the planned 2018 celebrations, we welcome your help. Please contact the coordinators listed below and welcome to the Celebration Committee!

Senior Luncheon	Amy Sununu ( <a href="mailto:asununu@yahoo.com">asununu@yahoo.com</a> ) Natalie Fream ( <a href="mailto:nhfream@comcast.net">nhfream@comcast.net</a> )
First Day of School Coffee	Amy Sununu ( <a href="mailto:asununu@yahoo.com">asununu@yahoo.com</a> )
Memorial Day Parade and Picnic	John Loosman ( <a href="mailto:jloosmann@comcast.net">jloosmann@comcast.net</a> ) Amy Sununu ( <a href="mailto:asununu@yahoo.com">asununu@yahoo.com</a> ) Natalie Fream ( <a href="mailto:nhfream@comcast.net">nhfream@comcast.net</a> ) Win Fream ( <a href="mailto:win.fream@mac.com">win.fream@mac.com</a> )
Summer Solstice	Charlotte Legg ( <a href="mailto:charlee44@hotmail.com">charlee44@hotmail.com</a> ) Kam Jamison ( <a href="mailto:ncs66.nh@gmail.com">ncs66.nh@gmail.com</a> )
Holiday Celebration	Trish Cox ( <a href="mailto:placidsnow@aol.com">placidsnow@aol.com</a> ) Valerie Sununu ( <a href="mailto:valerie.sununu@gmail.com">valerie.sununu@gmail.com</a> )

Submitted by:  
Amy Sununu  
Natalie Fream

## **Newfields Conservation Commission**

### **Annual Report for 2017**

The Newfields Conservation Commission continues to work to protect the natural resources of the Community. We review wetlands permits, site plans, support trails and other access to public lands, and promote conservation throughout the Town and the Seacoast region.

In 2017, the Commission again focused on its obligation to monitor and protect our interests in land parcels totaling approximately 730 acres with town-held conservation easements. Our easement properties represent a great diversity of open land, forests, and wetlands. No new parcels were put into conservation in Newfields this past year. We continue to actively seek interested partners in land conservation.

This year, we supported the temporary reconstruction of the Cuba Road Bridge. The bridge was last renovated approximately 20 years ago and was in disrepair. Volunteer workers from the Newfields SnoRaiders replaced the bridge decking with funding from LOCO Cycling. The bridge is owned by the Town of Newfields. This March, we are asking residents to support a warrant article to change Cuba Road from a Class VI road to a Class A trail. This will allow the Town to maintain the bridge in the future, as towns are not allowed to spend money on Class VI roads.

This year we lost longtime member and friend Ray Labranche. He will be greatly missed.

The Conservation Commission wishes to thank the citizens of Newfields for their continued support. The Commission is a volunteer organization and we invite all residents who are interested in our work to contact us. We are always open to bringing on new alternate or full members. Our public meetings are held in Town Hall, at 7PM on the third Monday of each month.

#### Members:

Steve Shope-Chairman  
Andrew Walker  
Alison Watts  
Jeff Couture  
Lauren Hill – Secretary

David Mason - Treasurer  
Jitin Asnaani  
Lindsay Carroll  
Todd Wynn  
Pete Lewis



## TRANSFER STATION FEE SCHEDULE NO CASH ACCEPTED

Proof of residence shall be required for ALL users

Transfer Station hours of operation are 7:30am to 4:00pm Saturdays and 8:00am-2pm(winter hrs)  
and 12pm-6pm(summer hrs) on Wednesdays.

CLOSED HOLIDAYS

ITEM	FEE
Appliance (each)*	\$ 5.00
Appliance with FREON (each)*	15.00
TV (each)	10.00
Mattress (each)	15.00
Couch (each)	20.00
Furniture (each)	15.00
Scrap Metal (pickup truck)*	10.00
Computer Monitor	5.00
Misc. Electronic Equipment	5.00

### MISCELLANEOUS BULKY WASTE/BUILDING MATERIAL

6 ft. truck bed — level*	\$ 25.00
6 ft. truck bed — rounded*	30.00
8 ft. truck bed — level*	30.00
8 ft. truck bed — rounded*	35.00
1 ton truck — level*	40.00
1 ton truck — rounded*	45.00

\*Accepted at Transfer Station ONLY

Tires will NOT be accepted.

**BRUSH** — with a maximum diameter of 5 inches and **LEAVES** will be accepted at no cost. Brush larger than 5 inches in diameter, logs and stumps will **NOT** be accepted at the Transfer Station.

## **Trash and Recycling**

Our trash and recycling are picked up at your home each Wednesday. We also have a contract with the Newmarket Transfer Station, located on 345 Ash Swamp Road, Newmarket for items not included in our trash and recycling pick-up arrangements.

### **Newmarket Transfer Station**

The Newmarket Transfer Station hours of operation are 7:30am to 4:00pm Saturdays and 8:00am – 2pm (winter hours) and 12pm – 6pm (summer hours) on Wednesdays. Closed Holidays

Fees do apply and no cash is accepted. **CHECKS ONLY**

**Brush** with a minimum diameter of 5 inches and **leaves** will be accepted at no cost. Brush larger than 5 inches in diameter, logs and stumps with **NOT** be accepted at the Transfer Station.

Questions pertaining to the transfer station can be answered by contacting the Newmarket Town Hall, at 186 Main St. Newmarket, NH 03857 or calling (603) 659-3093.

## **Recycling**

Toss all recyclables into one bin, plastics, glass, metal, cardboard and paper.

***Not Accepted:*** Plastic bags, window glass, mirrors, light bulbs, dishes, pyrex, ceramics, paper towels, facial tissue, styrofoam, recyclables containing food waste, paints, oils, hazardous material, needles, syringes, VCR tapes, CDs/DVDs, scrap metal, pots and pans.

# ZERO-SORT<sup>®</sup> RECYCLING

Toss all recyclables into one bin and Casella does the rest!

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## CARDBOARD

- Boxboard and corrugated cardboard
- Product and food packaging boxes  
(cereal, pasta, pizza, and tissue)
- Paperboard boxes
- Beverage holders
- Paper towel and toilet paper cores
- Paper bags



## PAPER

- Newspaper
- Junk mail and envelopes
- Magazines and phone books
- Soft cover books
- File folders and colored paper
- Paper cartons  
(milk, egg, and juice boxes)



## PLASTIC

- Containers, bottles and jugs #1-#7  
(food, beverage, beauty and cleaning products,  
detergents, yogurt and sour cream tubs)
- Plastic take-out containers
- Flower pots and trays



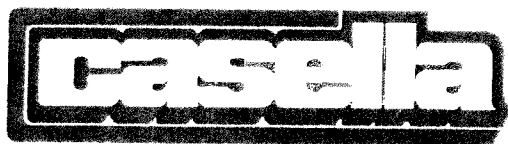
## METAL

- Aluminum soda cans
- Pie plates and trays
- Foil
- Tin cans (food, coffee, and pet food)
- Small steel containers



## GLASS

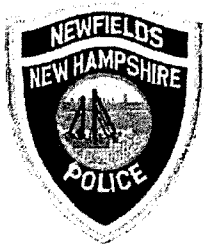
- Food and beverage containers
- Jars of any color



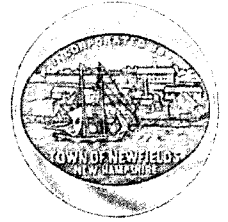
Learn more at [casella.com](http://casella.com)

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**NOT ACCEPTED:** Plastic bags, window glass, mirrors, light bulbs, dishes, pyrex, ceramics, paper towels, facial tissue, styrofoam, recyclables containing food waste, paints, oils, hazardous material, needles, syringes, VCR tapes, CDs/DVDs, scrap metal, pots and pans.



## NEWFIELDS POLICE DEPARTMENT



It's with great pleasure that I present to the town the 2017 annual report for the Newfields Police Department. As always, our goal remains to serve the community and respond to the needs and concerns of residents, while keeping the crime rate low and the quality of life high.

This year brought many exciting changes to the police department. A long-anticipated overhaul to our facility started in August and was completed on schedule in November. This renovation project was approved by voters in 2017 and consisted of a total renovation to the lower floor of the Town Hall. The Selectmen's office was moved upstairs into a newly renovated space to accommodate the needs of the new police department. The new space looks great and it provides a much safer and more professional facility for the town. We were also able to modernize much of our existing equipment during this transition utilizing existing funds and grant money. This included some new computer workstations, radios and our primary radio antenna.

I am very pleased to report that we have had no turnover within the department and our roster remains identical to the prior year. I would like to commend and recognize my entire staff for their continued commitment to our community. They are the backbone of this agency and they do an outstanding job day in and day out keeping the town safe and responding to the needs of residents, whatever they may be. All of our officers received a variety of training in areas of their interest over the course of 2017. Lt. Michael Schwartz was able to attend the FBI National Academy Conference in Las Vegas, Officer Darrell Bradley continues his role as the department TASER Instructor and Executive Assistant Lisa Soiett attended a conference with the Law Enforcement Administrative Professionals group to name a few. Officer Kevin LaValley was recognized in March for his continued commitment to the DARE program he coordinates and teaches at the Newfields Elementary School. This upcoming year will be his sixth-year teaching students at NES. He was also able to attend the DARE International Conference for the first time over the summer in Texas. In October, our department once again hosted the Newfields Fall Celebration at the Town Hall. The celebration included apple bobbing, a pumpkin decorating/carving competition, and other fun events. McGruff the Crime Dog made his appearance much to the delight of attendees. A huge thanks to Main Street Arts and the Newfields Library for their help with this event. Our Helpful Hands Program also thrived again this year and the generosity of many residents provided food and gifts to those who needed a little help around the holidays.

All are encouraged to follow us on Facebook and to join us on NIXLE. NIXLE is a communication tool we use to get information out to anybody who wishes to sign up. This application is completely free and it's a platform we use to provide information to residents quickly. Information includes public safety information, road closures, weather events, community event locations and times, among other things.

As always, it's a pleasure to serve the community of Newfields. I remain committed to the community-oriented policing practice and to meeting the needs of our community. It's been a great year for the Newfields Police Department and we look forward to serving the town in 2018.

Nathan Liebenow

A handwritten signature in dark ink, appearing to read "Nathan Liebenow".

Chief of Police

**Newfields Village Water and Sewer District  
P.O. Box 301  
Newfields, N.H. 03856  
603-778-8213**

**Board of Water and Sewer Commissions-Monthly meetings, held on the first Monday of each month at 7pm, at the Newfields Water and Sewer Plant located at 6 Hervey Court. Annual meetings are held in April. This year's annual meeting date is April 24, 2018 at 7pm at the Newfields Town Hall.**

CHAIRMAN: Ray P. Buxton, Jr.  
([rayednabuxton@myfairpoint.net](mailto:rayednabuxton@myfairpoint.net))  
Cathy Nelson Smith  
([rcbtsmith@comcast.net](mailto:rcbtsmith@comcast.net))  
R. Vernon Glass  
"hilly 2" ([hilly2@comcast.net](mailto:hilly2@comcast.net))

TREASURER: Wendy Chase  
CLERK: Dorothy Dawson  
AUDITOR: Dumais & Ferland

WATER & WASTWATER PLANT OPERATOR:  
Piscataqua Environmental Services - Peter Hellfach

**NH DEPARTMENT OF ENVIRONMENTAL SERVICES CERTIFIED OPERATORS**

#2180	Ray P. Buxton, Jr.	Grade I
#2179	Scott Buxton	Grade IA
#177	Alan Williams	Grade IA
#491	Peter Hellfach	Grade III and IV

In 2017, the Newfields Village Water and Sewer District re-established groundwater supply well #3 to supplement the existing water supply wells. In January the Department of Environmental Services approved the use of the well. The well is located off of Baker St. and is now up and running.

In 2018, we look forward to installing a solar array on the District Plant Grounds at 7 Hervey Court. This will offset the cost of electricity for the Plant while not costing the users and additional money.

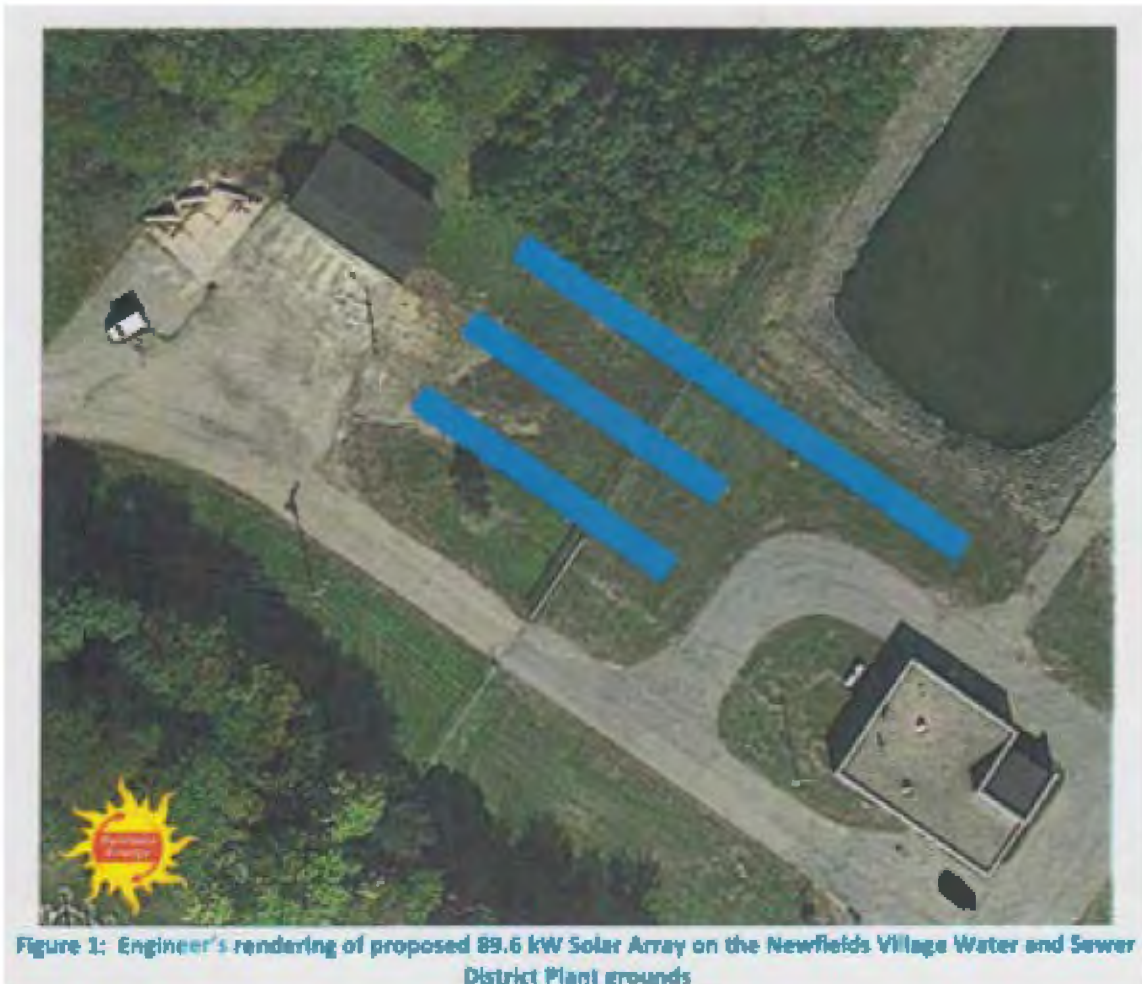
Ray P. Buxton  
Vernon Glass  
Catherine Nelson  
Newfields Water Commissioner

# Solar PPA Proposal for the Newfields Village Water and Sewer District

*By*

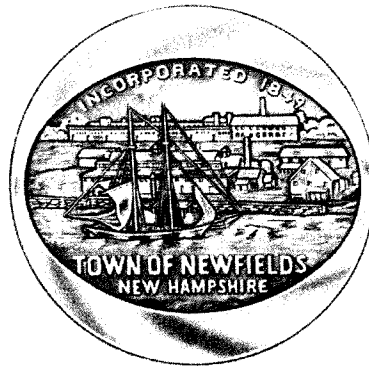


*July 12, 2017*





*Town of Newfields  
65 Main Street  
Newfields NH 03856*



*www.newfieldsnh.gov*  
*603-772-5070-phone*  
*603-772-9004-fax*

## 2017 Planning Board Report

### Planning Board Members

John Hayden, Chairman  
Jeff Feenstra  
William Meserve  
Michael Todd  
Michael Price  
James Thompson III, Selectmen's Representative  
Glen Greenwood, Rockingham Planning Commission

In 2017, we contracted Glen Greenwood from Rockingham Planning Commission to assist the Board with general planning services. He attends the monthly meetings and is available by appointment to answer applicants questions.

The Planning Board meets the third Thursday of each month at 7pm at the Newfields Town Hall. If you wish to be placed on the agenda please contact the Town Office at 603-772-5070.

Planning Board applications must be in 15 days prior to the meeting date to allow for time to notify abutters and publish notices. Abutters lists (including owner) must be submitted with 5 copies of the plans and a check made payable to the Town of Newfields.

John Hayden, Chairman  
Planning Board

## Town of Newfields Mosquito Control

The 2017 mosquito season had wet months and dry months but overall ended on the dry side. After an extreme drought the previous year, I had no idea what to expect regarding mosquito species. By August, it was clear that a few species did not rebound after the drought while one species was having a good year. In total, the 2017 mosquito population was below normal yet still greater than the record low of 2016.

West Nile Virus (WNV) was found in NH last season. One human case in North Hampton and nine batches of mosquitoes tested positive for WNV in NH. No animal cases were identified. The first WNV mosquito batch was trapped in Manchester on July 31<sup>st</sup> and the last WNV batch was trapped in Danville on October 5<sup>th</sup>. There were nine WNV positive mosquito batches in eight communities. There was no Eastern Equine Encephalitis found in NH in 2017. There were two human cases of Jamestown Canyon Virus in Goffstown and Hanover and one case of Powassan Virus in Dover last year.

Adult mosquitoes were monitored at six locations throughout town. Nearly 2900 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for diseases. No mosquitoes collected in Newfields tested positive for disease in 2017. Dragon has identified 108 larval mosquito habitats in the Town of Newfields. There were 61 treatments to eliminate mosquito larvae. In addition, 163 catch basin treatments were made to combat disease carrying mosquitoes. Spraying to control adult mosquitoes was conducted once at Hilton Field last season.

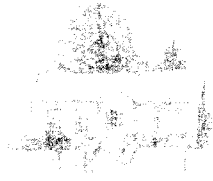
The proposed 2018 Mosquito Control plan for Newfields includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, and efficacy monitoring. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, salt marshes ditches, and woodland pools. Trapping adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, and boats. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

Residents who do not want their wetlands treated may use our No-Spray Registry online at [www.DragonMosquito.com/No-Spray-Registry](http://www.DragonMosquito.com/No-Spray-Registry) or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, description of your house, and acreage. Anyone who submitted a request in 2017 may contact the office to reaffirm your request. Inquiries may be emailed to [help@dragonmosquito.com](mailto:help@dragonmosquito.com) or call the office at 734-4144.

Respectfully submitted,

**Sarah MacGregor**  
President  
Dragon Mosquito Control  
603.734.4144



**FRIENDS OF THE NEWFIELDS PUBLIC LIBRARY**  
**REPORT TO THE TOWN OF NEWFIELDS**  
**MARCH 2018**

The Friends of the Newfields Public Library is a non-profit organization dedicated to supporting and enriching our public library through financial donations and volunteer efforts. We achieve our goals of expanding and improving our library – without impacting the tax rate – through countless hours of volunteering, community participation and the financial support of our members. To all of the members of “Friends”, we would like to say thank you and congratulations for all that you have helped to bring to fruition this year. Welcome to our new treasurer Kelly Doerge, our new membership coordinator Kasia Lynch, and our new member-at-large Beth Wynn. Our thanks to out-going board members Lisa Fernandes, Taylor Cohen and Kristin Droste. The Friends appreciates your many years of service!

If you are interested in becoming a member, please stop by the library or download a membership form at [www.paulmemoriallibrary.org](http://www.paulmemoriallibrary.org). For just \$25 per year, your membership helps provide much needed financial assistance to the Paul Memorial Library.

**Board:**

Lauren Saltman, President  
Kelly Doerge, Treasurer  
Beth Lieberman, Secretary  
Kasia Lynch, Membership Coordinator  
Beth Wynn, Member-at-Large  
Terry Govan, Newsletter Editor

**2017 EVENTS**

**Town-Wide Yard Sale:** Hosted our community yard sale, which was a great success with over 25 participating homes.

**2017 Books and Babies Event:** Funded the books for our newest residents of the community – babies born or adopted in 2017. The goal of this event is to introduce families and bring them into the nurturing environment of the library.

**Vacation Programming:** Funded the “Raptors, Reptiles and Mammals” program on April 26<sup>th</sup>.

**New Fundraising/Community Events:** Geeks Who Drink Trivia Night at The Stone Church held on May 31<sup>st</sup>. The Poker Room fundraiser, held in February 2017.

**Bake Sales.** Hosted one bake sale during elections at the Newfields Town Hall.

**Summer Cocktail Party.** As a thank you to our Friends and Newfields residents, we hosted a summer cocktail party, attended by over 60 guests.

**Tote Bags.** Stop by the library to pick up a tote bag for just \$12. The bags are made of heavy-duty canvas, perfect for books, groceries and so much more.

**NEWSLETTERS**

**E-Newsletter:** Monthly email newsletter that provides up-to-date information on happenings at the library. If you would like to receive the newsletter please email [friendsofpml@comcast.net](mailto:friendsofpml@comcast.net).

**Newfields Public Library Community Newsletter:** Create and fund a quarterly newsletter packed with town-wide information. This newsletter is received free-of-charge by every home and business in Newfields.

**Newfields Business Directory:** Newfields Business Directory is an advertising venue for local businesses and helps fund the production of the quarterly newsletter. If you own a local business and would like to advertise with us, please email [friendsofpml@comcast.net](mailto:friendsofpml@comcast.net).

#### **GIFTS TO THE LIBRARY**

- Over 80 movie DVDs.
- Magazine subscriptions.
- NEW: Peabody Essex Museum (Salem, MA): Provide discounted admission.
- Seacoast Science Center: Provide discounted admission.
- Children's Museum of New Hampshire: Provide free admission.
- American Independence Museum: Provide free admission.
- Provided \$3,000 to fund the purchase of new books.
- Funded new carpeting for the interior of the library.
- Supported the new resident gift program.
- Sponsored new library magnets in honor of National Library Week in April.
- Provide a subscription to BookBrowse for use by all residents.
- Supported the Children's Museum of New Hampshire Summer Reading Program "River Builders: Explore Nature's Best Engineers!"

## **Library Report for 2017**

We are happy to report another great year at the Paul Memorial Library! Our caring staff, enthusiastic Friends of the Library, and dedicated Trustees worked together to provide outstanding service to the town.

***By borrowing materials from us, instead of purchasing them, our patrons saved \$224,895.71!***

### ***Programming***

*Bringing residents together is what our programs do for Newfields - it is our greatest joy to link people with a common thread that in turn strengthens the fabric of the community.*

2,418 people attended our programs this year! (Up from 1,981 last year)

Toddlers singing at Story Time, Knitters sharing stories along with their passion, children collaborating while creating with Legos, adults discussing what they have learned through the power of reading during Book Clubs, children laughing during Movie Night and new ideas presented during our Library Lectures - this is the valuable nature of what we do here at the library.

This year we offered a total of 219 programs - Preschool Story Times, LEGO Club, two Book Clubs, Knitting Group, Summer Reading, Drop In Craft afternoons, and Coloring for Teens. Our Library Lecture Series included talks on Yellowstone and the Grant Tetons, The Benefits of Laughter, Climb to Mt. Everest, New England Quilts and the Stories They Tell, Birds of Prey, Historic Powder Houses of New England, and the Solar Eclipse.

### ***Building Improvements***

Residents of Newfields voted to pay for our new roof by way of a town warrant in March - thank you! This was installed on May 4th.

A new tile floor was installed in our bathroom. A new bird feeder was donated and placed outside by a window in the children's room. A new and improved dehumidifier was installed in the basement. The Friends of the Library provided new carpeting throughout the library - this was greatly needed and improves the look and feel of our facility. This was installed in August.

### ***Community Gardens***

Our gardens provide another way for residents to enjoy our library grounds and provide a venue to share a common passion. Our 14 raised beds were lovingly cared for by gardeners through the spring, summer, and fall.

### ***Community Space***

Many organizations in town also use our space for meetings, providing a valuable resource to the Garden Club, Friends of the Library, NYAA, Main Street Art and Newfields Non-Profits.

### ***Library Traditions***

Our library traditions continued to bind our past with our present. In January, we hosted our Third Annual LEGO Contest with great coverage provided by the Exeter Newsletter. We celebrated our annual Books for Babies event in April - bringing together 5 new families and honoring our newest residents. The Trustees held their annual fundraising Pancake Breakfast in April as well - fun was had by all and money was raised for our Summer Reading Program. National Library Week was celebrated with a library trivia contest and new magnets with the library hours were given out. Preschoolers and their parents enjoyed our annual Boo Parade in October.

### ***Books and More too!***

Of course, we do also provide books and other materials. Many residents make us a weekly stop to pick up new books, books on CD, magazines, DVDs, and our telescope. We inter-library loaned 331 items for residents and sent out 244 items to other libraries. The Friends of the Library provided passes to the American Independence Museum, Children's Museum of Dover, Peabody Essex Museum and Seacoast Science Center. Our public computers and printer are an important resource also.

### ***Grants and Support***

We are sincerely grateful for the additional support provided this year by grants from the New Hampshire Humanities Council, the Hebert A. Grant and Iva B. Grant Charitable Trust, the Boston Museum of Science and a generous donation from The Space Station.

### ***Thank you!***

***To our Library Trustees:*** outgoing Board Chair Kim Crisp who served on the board for ten years, Win Fream, Chris Fernandes, Carolyn Gajewski, and new Alternate, Jack Parnham. We are grateful to the ***Friends of the Library Board Members:*** Lauren Saltman, Beth Lieberman, Beth Wynn, Kelly Doerge, Kasia Lynch, and Newsletter Editor, Terry Govan.

***To our hardworking staff:*** Jessica Hanson, Lauren MacLachlan, and Donna Talmage.

***To all the residents who have kindly donated books, DVDs, magazines, and additional funds!***

### ***Library Statistics for 2017***

Total number of materials: 11,513

Books/audios/magazines downloaded through Overdrive: 880

Items circulated: 10,158

Total circulation of all materials: 11,038

Total number of library visits: 6,746

Total attendance for all events: 2,418

Respectfully submitted,  
Pamela Burch, Director



## Newfields Fire Rescue

For 2017, the department responded to 270 emergency calls, along with 133 in-service calls. The department roster stands at 31, 25 Certified Fire Fighters, 9 EMT's. Over the past year, 4 members received EMT certification to the National registry and 7 members are currently enrolled in either EMT or Fire Fighter 1 certification classes. Although our membership is staying level the department continues to need new members for Fire and EMS. If you, or someone you know has interest in becoming a member Please contact us. The department pays for all training certifications. The members of this department are a dedicated, professional, and confident group who excel at serving the people of Newfields and surrounding communities. I would like to thank the members and families for their dedication and support.

## HELP US HELP YOU!

When changing your smoke and carbon monoxide detector batteries, check the manufacturing date on the back of the detector. Life expectancy of smoke and carbon are as follows

Smoke detector = 10 years maximum

Carbon Monoxide detector = 5 years maximum

**Please replace all expired detectors, if assistance is needed please contact the fire department.**

A reminder of the NH Emergency Notification System program (Sometimes referred to as Reverse 911) If you have a standard land line phone you should already be in the system. Cell phones and VOIP phones will not be in the system. We encourage you to visit the link to check your phones status or sign up alternate phones to the system. <http://www.nhe911.org/selfregistration>

This year, the department will have two special warrant articles. One for the future fire truck replacement and One for replacement of our Hydraulic Rescue Tools (AKA Jaws of Life) the currents tools are 35 years old. We ask for you support on this Warrant article.

Thank you for your continued support:

Jeff Buxton

Chief

Web site [www.newfieldsfire.org](http://www.newfieldsfire.org) or Newfields Fire Department on Facebook.

SMOKE DETECTORS AND CARBON MONOXIDE DETECTORS SAVE LIVES.

# RUN REPORT 2017

Alarm Activation Commercial	19
Alarm Activation Residential	16
Chimney Fire	1
CO Detector Activation	19
Electrical Fire	0
Flooding	0
Furnace problem	9
Hazardous Materials	2
Lightning Strike	1
Medical Aid	104
Motor Vehicle Accident	19
Outside Fire	2
Public Assist	5
Smoke In Building	1
Smoke Investigation	2
Transformer Fire	3
Unknown odor	2
Unpermitted Burn	3
Vehicle Fire	0
Water Problem	6
Structure Fire	0
Wires Down	11
Mutual Aid Greenland	1
Mutual Aid Durham	1
Mutual Aid Stratham	4
Mutual Aid Epping	5
Mutual Aid Exeter	9
Mutual Aid Kensington	1
Mutual Aid Hamptonfalls	1
Mutual Aid Lee	2
Mutual Aid Newmarket	11
Mutual Aid Nottingham	2
Total	270
In Service Calls	133
Mutual Aid Calls For Assistance	
Exeter	3
Newmarket	2
Epping	1



## **FIRE/BURN PERMITS**

You must obtain a FIRE PERMIT from one of the following individuals:

FOREST FIRE WARDEN	Ray Buxton Jr.	603-772-5641
Term ending December 31, 2019		

DEPUTY WARDENS	Scott Buxton	603-772-5825
	Jeff Buxton	603-772-3578
	Thomas Conner	603-778-7723
	Jeff Feenstra	603-778-9369

Fire permits are issued to the landowner on the day he or she intends to burn.

Fire permits will not be issued between the hours of 9:00am and 5:00pm unless it is raining or the ground is covered with snow.

Open burning is only allowed between the hours of 5:00pm and 9:00am. The fire must be extinguished by 9:00am.

Permits are required for portable fireplaces that have been approved for use by the Forest Fire Warden

*Town of Newfields  
65 Main Street  
Newfields NH 03856*



*[www.newfieldsnh.gov](http://www.newfieldsnh.gov)  
603-772-5070-phone  
603-772-9004-fax*

## **Town of Newfields Highway Department 2017 Report**

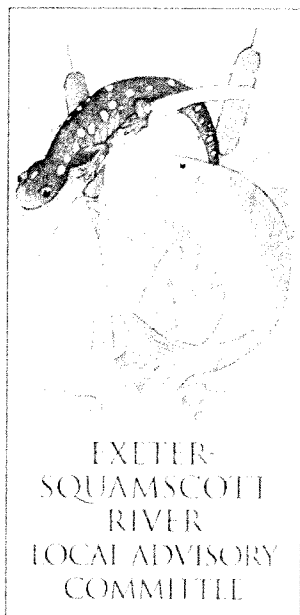
In 2017, we re-surfaced the entire length of Halls Mill Road. In addition, we completed the finish surface on Dixon Ave and Nelson Drive.

The paving schedule for 2018 has not been determined at this time.

A town wide parking ban goes into effect during storms that produce 2" or more of snow. There will be no long term parking allowed on the streets. This includes daytime hours.

I would like to thank the residents for adhering to the winter parking ban and keeping the streets clear for snow removal. It would be helpful, as well, not to put out trash on Tuesday evenings of forecasted snow.

Brian Knipstein  
Road Agent



## 2017 Annual Report Exeter-Squamscott River Local Advisory Committee

[www.exeterriver.org](http://www.exeterriver.org)

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns and state government designed to promote and protect the river's outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

### ESRLAC Representatives:

Brentwood:	Emily Schmalzer Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement David O'Hearn
Fremont:	Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Evelyn Nathan
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Mark Traeger
Stratham:	Donna Jensen Nathan Merrill

2017 marked ESRLAC's 21<sup>st</sup> year of acting "for the good of the river". The Committee continued to review proposals for land development along the river, providing information and analysis to developers, local boards and state agencies. ESRLAC reviews all plans closely to identify and recommend ways in which natural resources in and alongside the river may be protected through stormwater management and other conservation minded development practices.

In September, ESRLAC hosted an informational meeting on the future of the Mill Road dam in Brentwood. The workshop provided residents with information about management of the dam, including dam repair versus dam removal.

Also in 2017, ESRLAC refreshed the Committee's website, [www.exeterriver.org](http://www.exeterriver.org), designed to share the watershed management plan, as well as river related research and reports. Work on the website will continue in 2018, with the goal of creating a robust library for river stewardship.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in joining ESRLAC, please call the Rockingham Planning Commission at 603-778-0885 for more information.

**ANNUAL REPORTS AND BUDGET  
OF THE  
SCHOOL DISTRICT  
OF  
NEWFIELDS  
NEW HAMPSHIRE  
MARCH 2018**



## NEWFIELDS ELEMENTARY SCHOOL

9 Piscassic Road

Newfields, NH 03856

Phone: (603) 772-5555 Fax: (603) 658-0401



December 18, 2017

Dear Newfields Community Members:

I am writing my first Town Report as the new Principal of the Newfields Elementary School. In a short time, I have learned a great deal about our school community. I have enjoyed all of the honored traditions and activities that come with a small community that fully supports their children and their school. The dedication and care of our staff and parents is impressive. The entire community has been very hospitable in my efforts to make a smooth transition into the Newfields Elementary School – thank you.

Our school is experiencing declining enrollment projections for next year. Our school enrollment is presently 124 students and will move to 112 students for the 2018-2019 school year. The result of this shift will move our school from nine regular classroom teachers to seven regular classroom teachers. We will embrace this change in enrollment as an opportunity to redesign the delivery of our instructional program to students.

One of the biggest shifts in our academic program for next year will be the institution of a new Reading Program. We will be implementing *Lucy Calkins' - "Reading Units of Study."* This year, our staff has spent a large portion of their professional development time working with Literacy Consultant Cynthia Merrill on the best practices and research surrounding a "balanced literacy approach." We are all looking forward to implementing this new program, along with our new learning around literacy instruction.

In June of 2018, the Newfields Elementary School will observe the retirement of Grade Five Teacher, Barbara DuPont, after 37 years of meritorious service to this school and community. We wish her all the best in her retirement.

Respectfully submitted,

David S. Foster,  
Principal Newfields Elementary School  
[dfoster@saul6.org](mailto:dfoster@saul6.org)

Follow us on Facebook  
[Newfields Facebook](#)

## NEWFIELDS SCHOOL DISTRICT OFFICERS

### **SCHOOL BOARD**

Daniel Conner, Chair  
2019

James McIlroy  
2018

Thomas Hayward  
2020

### **TREASURER**

Robert Schimoler  
2018

### **MODERATOR**

John Hayden  
2019

### **CLERK**

Vacant  
2018

### **SUPERINTENDENT OF SCHOOLS**

Christine C. Rath, Interim  
775-8653

### **ASSOCIATE SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF HUMAN RESOURCES**

Paul A. Flynn  
775-8652

### **ASSISTANT SUPERINTENDENT OF SCHOOLS**

William G. Furbush  
775-8679

### **ASSISTANT SUPERINTENDENT OF SCHOOLS**

Esther T. Asbell  
775-8655

**NEWFIELDS SCHOOL DISTRICT**

**SPECIAL EDUCATION PROGRAMS**

**PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

<b><u>SPECIAL EDUCATION EXPENSES</u></b>		<b>2015-2016</b>	<b>2016-2017</b>
1210	Special Programs	291,721	336,620
1430	Summer School	0	0
2140	Psychological Services	17,243	13,959
2139	Vision Services	0	0
2150	Speech and Audiology	40,120	42,615
2159	Speech-Summer School	0	0
2160	Physical Therapy	9,425	0
2150	OT/PT Services	25,112	47,074
2722	Special Transportation	525	312
2729	Summer School Transportation	0	0
<b>Total Expenses</b>		<b>384,146</b>	<b>440,580</b>
<b><u>SPECIAL EDUCATION REVENUE</u></b>			
1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	37,340	36,401
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	0
3190	Medicaid	18,372	17,080
<b>Total Revenues</b>		<b>55,712</b>	<b>53,481</b>
<b><u>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</u></b>		<b>328,434</b>	<b>387,099</b>

## **NEWFIELDS 2017-2018 SALARIES**

<b>PRINCIPAL</b>	<b>\$95,000.00</b>
<b>KINDERGARTEN</b>	<b>\$71,681.00</b>
<b>KINDERGARTEN</b>	<b>\$68,581.00</b>
<b>GRADE 1</b>	<b>\$68,060.00</b>
<b>GRADE 2</b>	<b>\$67,960.00</b>
<b>GRADE 2</b>	<b>\$67,860.00</b>
<b>GRADE 3</b>	<b>\$72,679.00</b>
<b>GRADE 4</b>	<b>\$67,619.00</b>
<b>GRADE 4</b>	<b>\$72,679.00</b>
<b>GRADE 5</b>	<b>\$72,779.00</b>
<b>SPECIAL EDUCATION</b>	<b>\$67,019.00</b>
<b>SPECIAL EDUCATION 75%</b>	<b>\$49,695.00</b>
<b>SPEECH/LANGUAGE 75%</b>	<b>\$44,641.50</b>
<b>ART 40%</b>	<b>\$26,504.00</b>
<b>MUSIC 40%</b>	<b>\$19,182.80</b>
<b>PHYSICAL EDUCATION 40%</b>	<b>\$24,741.60</b>
<b>GUIDANCE 50%</b>	<b>\$23,296.00</b>
<b>TECH. INTEGRATOR 40%</b>	<b>\$22,225.20</b>
<b>NURSE</b>	<b>\$61,854.00</b>



**NEWFIELDS ELEMENTARY SCHOOL  
OPENING ENROLLMENT 2017-2018  
GRADES K-5**

	<u><b>K</b></u>	<u><b>1</b></u>	<u><b>2</b></u>	<u><b>3</b></u>	<u><b>4</b></u>	<u><b>5</b></u>	<u><b>Total</b></u>
<u>2008-09</u>	30	18	29	28	31	33	169
<u>2009-10</u>	17	35	19	30	28	33	162
<u>2010-11</u>	28	17	32	19	29	25	150
<u>2011-12</u>	14	29	16	31	16	30	136
<u>2012-13</u>	14	28	16	30	16	30	134
<u>2013-14</u>	18	25	17	29	15	32	136
<u>2014-15</u>	23	19	27	19	32	15	135
<u>2015-16</u>	19	22	21	28	17	31	138
<u>2016-17</u>	20	20	24	19	28	15	126
<u>2017-18</u>	22	19	20	23	28	16	128

# School: Newfields Local School

## New Hampshire

### Warrant and Budget

2018

To the inhabitants of the town of Newfields Local School in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

**First Session of Annual Meeting (Deliberative Session):**

Date: February 3, 2018

Time: 9:00 am

Location: Newfields Elementary School

Details:

**Second Session of Annual Meeting (Official Ballot Voting)**

Date: March 13, 2018

Time: 8:00 am – 7:00 pm

Location: Newfields Town Hall

Details:

#### Article 01: Operating Budget

Shall the Newfields School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,568,516? Should this article be defeated, the default budget shall be \$2,720,764, which is the same as last year, with certain adjustments required by previous action of the Newfields School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Newfields School Board recommends. The Newfields Budget Advisory Committee recommends. (Majority vote required)

☐ Yes

☐ No

#### Article 02: Collective Bargaining Agreement

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Newfields School Board and the Newfields Staff Association which calls for the following increases in salaries and benefits at the current staffing level:

<i>Fiscal Year</i>	<i>Estimated Increase</i>
2019	\$46,162
2020	\$36,138

and further to raise and appropriate \$46,162 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The Newfields School Board recommends. The Newfields Budget Advisory Committee recommends. (Majority vote required)

### Article 03: Maintenance Fund

Shall the School District raise and appropriate the sum of \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings? The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.  
(Majority vote required)

☐ Yes

☐ No

### Article 04: Special Ed Trust Fund

To see if the school district will vote to raise and appropriate the sum of up to \$10,000.00 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends. (Majority vote required)

☐ Yes

☐ No

Given under our hands, 2018		
We certify and attest that on or before January 14, 2018 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at SAU #16, Newfields Town Hall, and delivered the original to the Town Administrator		
Printed Name	Position	Signature
Thomas Hayward	Sch. Bld. member	Thomas Hayward
Daniel Comer	chairman	
James McIlroy	member	



School Budget Form

**Newfields Local School**

Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2018 to June 30, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 1/12/18

**SCHOOL BOARD CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Thomas Hayward	School Board Member	Thomas Hayward
Daniel Connor	Chairman	
James McIlroy	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-26**

**Appropriations**

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	01	\$813,747	\$835,718	\$712,380	\$0
1200-1299	Special Programs	01	\$314,526	\$370,972	\$419,094	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Adult Programs	01	\$6,087	\$8,850	\$10,300	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>		<b>\$1,134,360</b>	<b>\$1,215,540</b>	<b>\$1,141,774</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	01	\$79,816	\$201,877	\$203,467	\$0
2200-2299	Instructional Staff Services	01	\$59,931	\$54,803	\$55,112	\$0
	<b>Support Services Subtotal</b>		<b>\$238,947</b>	<b>\$256,680</b>	<b>\$258,579</b>	<b>\$0</b>
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$15,148	\$16,600	\$16,850	\$0
	<b>General Administration Subtotal</b>		<b>\$15,148</b>	<b>\$16,600</b>	<b>\$16,850</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	01	\$47,786	\$49,154	\$50,311	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$157,905	\$170,720	\$173,748	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$174,448	\$217,671	\$229,462	\$0
2700-2799	Student Transportation	01	\$51,687	\$63,927	\$132,813	\$0
2800-2999	Support Service, Central and Other	01	\$494,147	\$566,732	\$550,479	\$0
	<b>Executive Administration Subtotal</b>		<b>\$925,973</b>	<b>\$1,068,204</b>	<b>\$1,136,813</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	01	\$14,500	\$14,500	\$14,500	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
	<b>Non-Instructional Services Subtotal</b>		<b>\$14,500</b>	<b>\$14,500</b>	<b>\$14,500</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2018  
MS-26

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4800	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
<b>Other Outlays Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>			<b>\$2,328,928</b>	<b>\$2,571,524</b>	<b>\$2,568,516</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund	03	\$10,000	\$10,000	\$10,000	\$0
<i>Purpose: Maintenance Fund</i>						
5252	To Expendable Trusts/Fiduciary Funds	04	\$0	\$0	\$10,000	\$0
<i>Purpose: Special Ed Trust Fund</i>						
5251	To Capital Reserve Fund		\$0	\$0	\$0	
5252	To Expendable Trust Fund		\$0	\$0	\$0	
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
Total Proposed Special Articles			\$10,000	\$10,000	\$20,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	02	\$0	\$0	\$46,162	\$0
<i>Purpose: Collective Bargaining Agreement</i>						
Total Proposed Individual Articles			\$0	\$0	\$46,162	\$0





**New Hampshire**  
**Department of**  
**Revenue Administration**

**2018**  
**MS-26**

**Revenues**

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
<b>Local Sources</b>					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$0	\$500	\$0
1600-1699	Food Service Sales	01	\$14,500	\$14,500	\$14,500
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$19,628	\$2,000	\$3,000
<b>Local Sources Subtotal</b>			<b>\$34,128</b>	<b>\$17,000</b>	<b>\$17,500</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition		\$0	\$0	\$0
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition		\$0	\$0	\$0
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$16,664	\$10,000	\$10,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$16,664</b>	<b>\$10,000</b>	<b>\$10,000</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2018**  
**MS-26**

**Revenues**

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04	\$0	\$0	\$10,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$50,792</b>	<b>\$27,000</b>	<b>\$37,500</b>



**Budget Summary**

<b>Item</b>	<b>Current Year</b>	<b>Ensuing FY (Recommended)</b>
Operating Budget Appropriations	\$2,571,524	\$2,568,516
Special Warrant Articles	\$20,000	\$20,000
Individual Warrant Articles	\$0	\$46,162
Total Appropriations	\$2,591,524	\$2,634,678
Less Amount of Estimated Revenues & Credits	\$45,116	\$37,500
Less Amount of State Education Tax/Grant	\$1,088,642	\$1,000,805
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$1,457,766</b>	<b>\$1,596,373</b>



Default Budget of the School District

**Newfields Local School**

For the period beginning July 1, 2018 and ending June 30, 2019

*RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: 1/12/18

**SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Thomas Hayward	Sch. Bd. member	Thomas Hayward
Daniel Cox	chairman	
James McIlroy	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Selling Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2013**  
**MS-DSB**

**Appropriations**

	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Instruction</b>					
1100-1199	Regular Programs	\$835,718	(\$1,650)	\$0	\$834,068
1200-1299	Special Programs	\$370,972	\$100,000	\$0	\$470,972
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$8,850	\$0	\$0	\$8,850
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>	<b>\$1,215,540</b>	<b>\$98,350</b>	<b>\$0</b>	<b>\$1,313,890</b>
<b>Support Services</b>					
2000-2199	Student Support Services	\$201,877	\$0	\$0	\$201,877
2200-2299	Instructional Staff Services	\$54,803	\$0	\$0	\$54,803
	<b>Support Services Subtotal</b>	<b>\$256,680</b>	<b>\$0</b>	<b>\$0</b>	<b>\$256,680</b>
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$16,600	\$0	\$0	\$16,600
	<b>General Administration Subtotal</b>	<b>\$16,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,600</b>
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$49,154	\$1,157	\$0	\$50,311
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$170,720	\$0	\$0	\$170,720
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$0	\$0	\$0	\$217,671
2700-2799	Student Transportation	\$63,927	\$65,986	\$0	\$129,913
2800-2999	Support Service, Central and Other	\$566,732	(\$16,253)	\$0	\$550,479
	<b>Executive Administration Subtotal</b>	<b>\$1,068,204</b>	<b>\$50,890</b>	<b>\$0</b>	<b>\$1,119,094</b>
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$14,500	\$0	\$0	\$14,500
3200	Enterprise Operations	\$0	\$0	\$0	\$0
	<b>Non-Instructional Services Subtotal</b>	<b>\$14,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,500</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2013**  
**MS-DSB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
	<b>Facilities Acquisition and Construction Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
	<b>Other Outlays Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5250	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
	<b>Fund Transfers Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$2,571,524</b>	<b>\$149,240</b>	<b>\$0</b>	<b>\$2,720,764</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2013**  
**MS-DSB**

**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
2320 (310)	Contractual increase
1200-1299	IEP required programs and services
2700-2799	Contractual increases and IEP requirements

**Town of Newfields  
First Session of the 2017 Newfields Elementary School  
Deliberative Session February 7, 2017**

**School Board Members:** Chairman James McIlroy, Kirsten Lord and Dan Conner

**NES Principal:** Kate Segal

**Assistant Superintendent:** Bill Furbush

**School District Attorney:** Peter Bronstein

**Moderator:** John Hayden

**Town Clerk:** Sue McKinnon

Moderator John Hayden called the meeting to order at 6:01pm and lead us in the pledge of allegiance. He introduced the head table and briefly explained the purpose of the meeting was to review, deliberate and discuss the school warrant articles and budget to be voted on March 14, 2017.

Article 1. Shall the Newfields School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,571,524? Should this article be defeated, the default budget shall be \$2,545,539, which is the same as last year, with certain adjustments required by previous action of the Newfields School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Newfields School Board recommends. The Newfields Budget Advisory Committee recommends.

Chairman McIlroy explained that each line item was reviewed in detail at the budget hearing on January 11, 2017. The overall increase in the budget is 5%. 80 percent of the increase is in the default budget due to expenses being contractual obligations.

There were no questions. Article 1 shall be placed on the ballot as written.

Article 2. Shall the School District raise and appropriate the sum of \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings? The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends. (Majority vote required)

Chairman McIlroy stated that this fund is used for maintenance and repairs of the building. Most recently, the heater in the multi-purpose room was replaced. Upcoming repairs include replacing the floor in the multi-purpose room and vestibule.



There was no discussion. Article 2 shall be placed on the ballot as written.

Article 3. To see if the school district will vote to raise and appropriate the sum of up to \$10,000.00 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends. (Majority vote required)

Chairman McIlroy explained that this is the third year we have set money aside for unexpected special education expenses. No money is raised through taxation. The funds are leftover from last year's operating budget. The money would be used for special education needs which may come up unexpectedly midstream in the year. The Board does their best to budget for the upcoming year (2017-2018) but student circumstances can change.

Mike Woodworth asked if any money had been spent from the fund. Chairman McIlroy replied that no money has been used to date.

There was no further discussion. Article 3 shall be place on the ballot as written.

With no further business to discuss, the meeting adjourned at 6:12pm.

Respectfully submitted,

  
Sue McKinnon

***Voting Results***  
***Second Session of the 2017 Annual School District Election***  
***Newfields NH-March 14, 2017***

School Board Member- term ending 2020 election:

<b>Thomas Hayward</b>	<b>207</b>
Todd Wynn	132

School District Clerk-term ending 2019 election:

Sue McKinnon (write-in)	3
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School Moderator –term ending 2019 election:

John Hayden	355
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School Treasurer-term ending 2020 election:

Maggie Doane-(write-in)	1
Donald Doane-(write-in)	1

Article 1: Shall the Newfields School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,571,524? Should this article be defeated, the default budget shall be \$2,545,539 which is the same as last year, with certain adjustments required by previous action of the Newfields School Board or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, XVI, to take up the issue of a revised operating budget only. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

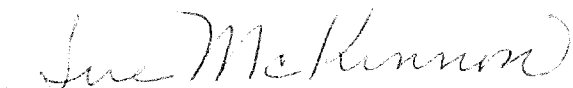
<b>Yes-283</b>	No-106
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Article 2: Shall the School District raise and appropriate the sum of \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings? The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

<b>Yes-325</b>	No-68
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Article 3: To see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be added to the Special Education Expendable Trust Fund previously established. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Newfields School Board recommends this appropriation. The Newfields Budget Advisory Committee recommends.

<b>Yes-296</b>	No-93
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Sue McKinnon  
Newfields Town Clerk

THE EXETER REGION  
COOPERATIVE  
SCHOOL DISTRICT  
  
ANNUAL REPORT

For the Year Ending June 30, 2017  
For the Proposed 2018-2019 Budget

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **SUPERINTENDENT'S OFFICE**

**Christine C. Rath**

Interim Superintendent of Schools

(603) 775-8653

crath@sau16.org

**William G. Furbush**

Assistant Superintendent of Schools

(603) 775-8679

bfurbush@sau16.org

**Esther T. Asbell**

Assistant Superintendent of Schools

(603) 775-8655

easbell@sau16.org

**Frank E. Markiewicz**

Business Administrator

(603) 775-8669

fmarkiewicz@sau16.org

**Helen M. Rist**

Special Education Administrator

(603) 775-8646

hrist@sau16.org

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **BOARD MEMBERS AND DISTRICT OFFICERS**

Chair of the School Board: Helen Joyce

NAME	TERM EXPIRES	TOWN
Maggie Bishop	2018	Exeter
Paul Bauer	2018	Newfields
Bob Hall	2018	Kensington
Deborah Hobson	2020	East Kingston
Helen Joyce	2018	Stratham
Melissa Litchfield	2019	Brentwood
Kimberly Meyer	2019	Exeter
David Slifka	2020	Exeter
Travis Thompson	2020	Stratham

School District Website: [www.sau16.org](http://www.sau16.org)

Moderator: Kate Miller - 2018

School District Clerk: Susan EH Bendroth - 2018

School District Treasurer: Mark Portu - 2018

## **BUDGET ADVISORY COMMITTEE MEMBERS**

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	TOWN
Lucy Cushman	2019	Stratham
Rob Delorie	2019	Exeter
Connie Gilman	2018	Stratham
Jenny Leonard	2020	Kensington
George Marquis	2020	Brentwood
Roy Morrisette	2020	Exeter
Mark Paige	2018	Exeter
David Pendell	2018	East Kingston
Todd Wynn	2019	Newfields

Regional School: Exeter Coop  
New Hampshire  
Warrant and Budget  
2018

To the inhabitants of the town of Exeter Coop in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: February 8, 2018

Time: 7:00 pm

Location: Exeter High School

Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 13, 2018

Time: Various

Location: Various

Details: Voting in the towns of Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham

**Article 01: Bond for CMS Addition and Renovations**

Shall the District raise and appropriate the sum of Twenty-Three Million, Thirty Thousand, Seven Hundred Seventy Six Dollars (\$23,030,776) for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school; Twenty Three Million, Thirty Thousand, Seven Hundred Seventy Six Dollars (\$23,030,776) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, raise and appropriate an additional Four Hundred Thirty Eighty Thousand Seven Hundred Four Dollars (\$438,704) to meet the necessary financial obligations associated with the project's debt service for the 2018-2019 fiscal year.

The School Board and the Budget Advisory Committee both recommend the adoption of this article.  
(3/5 ballot vote required for passage)

☐ Yes

☐ No

## Article 02: ERCSD Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$58,948,101? Should this article be defeated, the operating budget shall be \$58,337,579 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$58,948,101 as set forth on said budget. ( Majority vote required)

☐ Yes      ☐ No

## Article 03: Collective Bargaining Agreement

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2019	\$181,078
2020	\$118,918
2021	\$117,393
2022	\$119,324

and further to raise and appropriate \$181,078 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board and the Budget Advisory Committee both recommend this appropriation. (Majority vote required)

☐ Yes      ☐ No

## Article 04: CRF for Synthetic Turf Replacement

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board and the Budget Advisory Committee both recommend this appropriation. (Majority vote required)

☐ Yes      ☐ No

**SECOND SESSION:** At the polling places designated below on **Tuesday, March 13, 2018**, to choose the following School District Officers:

School District Board Member (Exeter)	3-year Term Expiring 2021
School District Board Member (Newfields)	3-year Term Expiring 2021
School District Board Member (Kensington)	1-year Term Expiring 2019
School District Board Member (Stratham)	3-year Term Expiring 2021
School District Moderator	1-year Term Expiring 2019
Budget Committee Member (East Kingston)	3-year Term Expiring 2021
Budget Committee Member (Exeter)	3-year Term Expiring 2021
Budget Committee Member (Stratham)	3-year Term Expiring 2021

and vote on the articles listed as **1, 2, 3, and 4**, as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

<b><u>VOTERS IN TOWN OF</u></b>	<b><u>POLLING PLACE</u></b>	<b><u>POLLING HOURS</u></b>
Brentwood	Brentwood Recreation Center	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM



Given under our hands, January 16, 2018

We certify and attest that on or before January , 2018 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at SAU 16, Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham Town Offices and delivered the original to the Town Clerk.

Printed Name	Position	Signature
HELEN JOYCE	CHAIR EXETER COOP BOARD	Helen Joyce
Robert L. Hall	School Board	Robert L. Hall
Deborah L. Hobson	School Board	Deborah L. Hobson
DAVID SLIPKA	SCHOOL BOARD EXETER	David Slipka
Melissa Litchfield	School Board	Melissa Litchfield



School Budget Form

Exeter Coop

Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2018 to June 30, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: JANUARY 18, 2018

**SCHOOL BOARD CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
HELEN JOYCE	CHAIR EXETER COOP BOARD	Helen Joyce
Robert L. Hall	School Board	Robert L. Hall
Deborah L. Hobson	School Board	Deborah L. Hobson
DAVID SUEWA	SCHOOL BOARD	David Suewa
Melissa Litchfield	School Board	Melissa Litchfield

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire  
Department of  
Revenue Administration**

**2018  
MS-26**

**Appropriations**

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	02	\$14,107,664	\$14,899,338	\$15,202,690	\$0
1200-1299	Special Programs	02	\$5,940,063	\$6,970,757	\$7,736,209	\$0
1300-1399	Vocational Programs	02	\$1,814,264	\$1,891,153	\$1,885,417	\$0
1400-1499	Other Programs	02	\$831,140	\$809,105	\$818,389	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$131,481	\$149,069	\$160,181	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$22,824,612</b>	<b>\$24,719,422</b>	<b>\$25,802,886</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	02	\$2,747,214	\$2,839,505	\$2,977,813	\$0
2200-2299	Instructional Staff Services	02	\$1,610,851	\$1,884,958	\$1,910,799	\$0
<b>Support Services Subtotal</b>			<b>\$4,358,065</b>	<b>\$4,724,463</b>	<b>\$4,888,612</b>	<b>\$0</b>
<b>General Administration</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$75,949	\$95,100	\$95,100	\$0
<b>General Administration Subtotal</b>			<b>\$75,949</b>	<b>\$95,100</b>	<b>\$95,100</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	02	\$1,137,510	\$1,188,826	\$1,215,949	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	02	\$1,568,033	\$1,652,576	\$1,737,306	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$3,842,747	\$4,995,991	\$4,911,079	\$0
2700-2799	Student Transportation	02	\$1,942,053	\$2,103,363	\$2,180,711	\$0
2800-2999	Support Service, Central and Other	02	\$11,127,284	\$12,648,698	\$12,745,905	\$0
<b>Executive Administration Subtotal</b>			<b>\$19,617,627</b>	<b>\$22,589,454</b>	<b>\$22,790,950</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	02	\$1,100,000	\$1,100,000	\$1,100,000	\$0
3200	Enterprise Operations	02	\$818,515	\$818,510	\$818,510	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$1,918,515</b>	<b>\$1,918,510</b>	<b>\$1,918,510</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2018  
MS-26

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuang FY (Recommended)	Appropriations Ensuang FY (Not Recommended)
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal	02	\$2,204,803	\$1,720,740	\$1,720,740	\$0
5120	Debt Service - Interest	02	\$2,229,475	\$1,467,214	\$1,451,303	\$0
<b>Other Outlays Subtotal</b>			<b>\$4,434,278</b>	<b>\$3,187,954</b>	<b>\$3,172,043</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	02	\$280,000	\$280,000	\$280,000	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$280,000</b>	<b>\$280,000</b>	<b>\$280,000</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>			<b>\$53,509,046</b>	<b>\$57,514,903</b>	<b>\$58,948,101</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2018  
MS-26

Special Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5120	Debt Service - Interest	01	\$0	\$0	\$438,704	\$0
<i>Purpose: 20 year bond for and addition renovation at the Co</i>						
5230-5239	To Capital Projects	01	\$0	\$0	\$23,030,776	\$0
<i>Purpose: 20 year bond for and addition renovation at the Co</i>						
5251	To Capital Reserve Fund	04	\$0	\$0	\$50,000	\$0
<i>Purpose: CRF Synthetic Turf Replacement</i>						
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$23,519,480</b>	<b>\$0</b>



**New Hampshire  
Department of  
Revenue Administration**

**2018  
MS-26**

**Individual Warrant Articles**

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	03	\$0	\$0	\$181,078	\$0
<b>Purpose: Collective Bargaining Agreement</b>						
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$181,078</b>	<b>\$0</b>



**New Hampshire**  
**Department of**  
**Revenue Administration**

**2018**  
**MS-26**

**Revenues**

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
<b>Local Sources</b>					
1300-1349	Tuition	02	\$1,063,685	\$937,896	\$919,701
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$10,001	\$10,500	\$10,500
1600-1699	Food Service Sales	02	\$1,024,299	\$910,000	\$910,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$273,518	\$348,855	\$348,855
<b>Local Sources Subtotal</b>			<b>\$2,371,503</b>	<b>\$2,207,251</b>	<b>\$2,189,056</b>
<b>State Sources</b>					
3210	School Building Aid	02	\$1,699,111	\$1,153,052	\$1,153,052
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	02	\$390,789	\$340,154	\$324,382
3240-3249	Vocational Aid	02	\$1,126,429	\$1,100,000	\$1,100,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$14,776	\$10,000	\$10,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$3,231,105</b>	<b>\$2,603,206</b>	<b>\$2,587,434</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	02	\$478,510	\$478,510	\$478,510
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	02	\$0	\$340,000	\$340,000
4560	Child Nutrition	02	\$267,846	\$180,000	\$180,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	02	\$175,501	\$200,000	\$225,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$921,857</b>	<b>\$1,198,510</b>	<b>\$1,223,510</b>



**New Hampshire  
Department of  
Revenue Administration**

**2018  
MS-26**

**Revenues**

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes	01	\$0	\$0	\$23,030,776
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04	\$0	\$0	\$50,000
9999	Fund Balance to Reduce Taxes	02	\$0	\$0	\$1,500,000
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$24,580,776</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$6,524,465</b>	<b>\$6,008,967</b>	<b>\$30,580,776</b>





**New Hampshire  
Department of  
Revenue Administration**

**2018  
MS-26**

**Budget Summary**

<b>Item</b>	<b>Current Year</b>	<b>Ensuing FY (Recommended)</b>
<b>Operating Budget Appropriations</b>	<b>\$57,514,903</b>	<b>\$58,948,101</b>
<b>Special Warrant Articles</b>	<b>\$50,000</b>	<b>\$23,519,480</b>
<b>Individual Warrant Articles</b>	<b>\$0</b>	<b>\$181,078</b>
<b>Total Appropriations</b>	<b>\$57,564,903</b>	<b>\$82,648,659</b>
<b>Less Amount of Estimated Revenues &amp; Credits</b>	<b>\$9,397,213</b>	<b>\$30,580,776</b>
<b>Less Amount of State Education Tax/Grant</b>	<b>\$12,251,819</b>	<b>\$12,251,819</b>
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$35,915,871</b>	<b>\$39,816,064</b>



Default Budget of the Regional School

Exeter Coop

For the period beginning July 1, 2018 and ending June 30, 2019

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: JANUARY 16, 2018

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert L. Hall	CHAIR EXETER COOP BOARD	Robert L. Hall
Deborah L. Johnson	School Board	Deborah L. Johnson
DAVID SUFKA	SCHOOL BOARD	
Melissa Litchfield	School Board	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire  
Department of  
Revenue Administration**

**2018  
MS-DSB**

**Appropriations**

<b>Account</b>	<b>Purpose</b>	<b>Prior Year Adopted Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>Default Budget</b>
<b>Instruction</b>					
1100-1199	Regular Programs	\$14,899,338	\$346,605	\$0	\$15,245,943
1200-1299	Special Programs	\$6,970,757	\$427,124	\$0	\$7,397,881
1300-1399	Vocational Programs	\$1,891,153	\$0	\$0	\$1,891,153
1400-1499	Other Programs	\$958,174	(\$139,785)	\$0	\$818,389
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>		<b>\$24,719,422</b>	<b>\$633,944</b>	<b>\$0</b>	<b>\$25,353,366</b>
<b>Support Services</b>					
2000-2199	Student Support Services	\$2,839,505	\$85,185	\$0	\$2,924,690
2200-2299	Instructional Staff Services	\$1,884,958	\$15,401	\$0	\$1,900,359
<b>Support Services Subtotal</b>		<b>\$4,724,463</b>	<b>\$100,586</b>	<b>\$0</b>	<b>\$4,825,049</b>
<b>General Administration</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$95,100	\$0	\$0	\$95,100
<b>General Administration Subtotal</b>		<b>\$95,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$95,100</b>
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$1,188,826	\$22,181	\$0	\$1,211,007
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$1,652,576	\$49,577	\$0	\$1,702,153
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$4,995,991	(\$140,933)	\$0	\$4,855,058
2700-2799	Student Transportation	\$2,103,363	\$76,025	\$0	\$2,179,388
2800-2999	Support Service, Central and Other	\$12,648,698	\$97,207	\$0	\$12,745,905
<b>Executive Administration Subtotal</b>		<b>\$22,589,454</b>	<b>\$104,057</b>	<b>\$0</b>	<b>\$22,693,511</b>
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$1,100,000	\$0	\$0	\$1,100,000
3200	Enterprise Operations	\$818,510	\$0	\$0	\$818,510
<b>Non-Instructional Services Subtotal</b>		<b>\$1,918,510</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,918,510</b>



**New Hampshire  
Department of  
Revenue Administration**

**2018  
MS-DSB**

**Appropriations**

<b>Account</b>	<b>Purpose</b>	<b>Prior Year Adopted Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>Default Budget</b>
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$1,720,740	(\$14,111)	\$0	\$1,706,629
5120	Debt Service - Interest	\$1,467,214	(\$1,800)	\$0	\$1,465,414
<b>Other Outlays Subtotal</b>		<b>\$3,187,954</b>	<b>(\$15,911)</b>	<b>\$0</b>	<b>\$3,172,043</b>
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$280,000	\$0	\$0	\$280,000
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>		<b>\$280,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$280,000</b>
<b>Total Operating Budget Appropriations</b>		<b>\$57,514,903</b>	<b>\$822,676</b>	<b>\$0</b>	<b>\$58,337,579</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
2200-2299	Contract services increases
1400-1499	Adult education
1100-1199	CBA contract increases
2320 (310)	Contract increase
2400-2499	CBA Contract increases
1200-1299	CBA contract and 3rd party contract increases
2000-2199	Contract services increases
2700-2799	Contract increase
2800-2999	Benefit increases

**EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENSES/REVENUES**

**SPECIAL EDUCATION EXPENSES**

	<b><u>2015-2016</u></b>	<b><u>2016-2017</u></b>
1200/1230 Special Programs	5,886,299	5,462,153
1430 Summer School	93,643	90,022
2140 Psychological Services	301,213	307,235
2150 Speech and Audiology	411,793	431,580
2162 Physical Therapy	40,777	57,382
2163 Occupational Therapy	0	27,063
2332 Administration Costs	120,060	390,901
2722 Special Transportation	468,338	581,374
	<hr/>	<hr/>
<b>TOTAL EXPENSES</b>	7,322,124	7,347,711

**SPECIAL EDUCATION REVENUES**

3110 Special Ed Portion Adequacy Funds	813,647	795,235
3240 Catastrophic Aid	646,155	390,789
4580 Medicaid	268,941	264,626
	<hr/>	<hr/>
<b>TOTAL REVENUES</b>	1,728,743	1,450,650

**ACTUAL DISTRICT COST FOR SPECIAL EDUCATION**

<hr/> <b>5,593,381</b> <hr/>	<hr/> <b>5,897,061</b> <hr/>
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Minutes of Exeter Region Cooperative School District  
First Session of the 2017 Annual Meeting  
Deliberative Session – Friday, February 10, 2017  
Postponed from Thursday, February 9, 2017 due to inclement weather  
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham  
Kimberly Meyer – Exeter  
Paul Bauer – Newfields  
Deb Hobson – East Kingston  
Melissa Littlefield – Brentwood

Travis Thompson, Vice Chair  
Denny Grubbs – Exeter  
Jim Webber – Kensington  
Maggie Bishop – Exeter

Administration: Michael Morgan, Superintendent

Amy Ransom – Business Administrator for SAU #16

Others: Katherine Miller – ERCSD Moderator

Dave Pendell – Chair of District's Budget Advisory Committee

Susan Bendroth – ERCSD Clerk

Moderator Miller called the meeting to order at 7:01.

The Pledge of Allegiance was said and an explanation of the meeting to discuss, debate and amend the warrant articles as the law allows was stated.

Moderator Miller summarized the rules and the procedure for the evening.

She introduced the people up front and also acknowledged the work of the budget advisory committee. She stated that the CMS Principal, architect for the CMS renewal project and the construction manager were present but not residents of the Cooperative School District.

Michael Morgan moved that they be given permission to speak.

Deb Hobson seconded.

Vote taken – permission granted

Helen Joyce recognized Cathy Clermont to come up and present the Champion for the Children award to Tara Holmes Ball for all her work with suicide prevention.

Helen Joyce recognized Denny Grubbs for his time served on the board and also acknowledged Paul Bauer for his many volunteer hours.

Moderator Miller turned to Warrant Article #1:

**Warrant Article 01: Bond for CMS addition/renovations**

**Shall the District raise and appropriate the sum of twenty-one million, nine hundred eighty-five thousand, four hundred eight-five dollars (\$21,985,485) for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school, twenty-one million, nine hundred eighty-five thousand, four hundred eight-five dollars (\$21,985,485) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act,**

**RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine that rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, raise and appropriate an additional four hundred seventeen thousand one hundred sixty-four dollars to meet the necessary financial obligations associated with the project's debt service for the 2017-2018 fiscal year.**

**(A 3/5 vote is necessary to authorize the issuance of said notes or bonds. The School Board and the Budget Advisory Committee both recommend the adoption of this article.)**

Paul Bauer made a motion to adopt Article 1.

Kimberly Meyer seconded.

Paul Bauer spoke to the article.

Patty Wons, CMS Principal, Bill Perkins, Assistant CMS Principal and Co-Chair of the CMS Building Project and Lucy Cushman, Co-Chair of CMS Building Project presented the scope of the project which will include 2 additional pod areas (10 classrooms), a larger cafeteria, functional music spaces, additional office and specialized serves spaces and increased gym space.

Public input followed with questions about the possibility of modular classrooms as a solution and/or as an intermediary measure until all possibilities have been researched, lack of academic rigor, longer school days, longer school year, lack of state aid, architect and construction manger choices, the issue of bonds and the effect of interest rate on fixed income taxpayers.

Response to these questions concerns included that this has been a problem from the start – the school was built knowing it was too small but presented to the taxpayers as such to assure the passage of Coop agreement. There were 7 other possible options considered one of which did look at the possibility of modular units – too costly, physical space needed, security issues and separation of students. Students and expectations are not the same as they were when the school was built. The architect and construction manager have already been chosen for the project and the School board will be responsible for issuing the bonds. It was also stated that approval of this warrant article sends a message that we believe in excellence in education, which is good for property owners.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #2.

**Warrant Article 02: ERCSD Operating Budget FY18**

**Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted**



separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,796,662? Should this article be defeated, the operating budget shall be \$56,435,092 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$56,796,662 as set forth on said budget.) Majority vote required.

Travis Thompson made a motion to adopt Article 1.

Melissa Littlefield seconded.

Travis Thompson spoke to the article.

Amy Ransom provided a power point presentation.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #3.

**Warrant Article 03: CBA between ERCSD and EAAA**

To see if the school district will vote to approve the cost items include in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Area Administrators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$42,488
2019	\$50,452
2020	\$51,713
2021	\$42,405
2022	\$43,253

and further to raise and appropriate \$42,488 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Helen Joyce made a motion to adopt Article 3.

Deb Hobson seconded.

Helen Joyce spoke to the article highlighting it was now a 5-year contract versus a 3-year contract for 16 administrators excluding building principals at CMS and EHS, health insurance premiums going from an 80/20 to a 75/25 by the completion of the 5 years and taxes.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #4.

**Warrant Article 04: CBA between ERCSD board and EEA**

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Educators Association which calls for the following increases in salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2018	\$675,753
2019	\$721,300
2020	\$712,162
2021	\$699,910

and further to raise and appropriate \$675,753 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and Budget Advisory Committee recommend this appropriation.) Majority vote required.

Travis Thompson made a motion to adopt Article #4.

Paul Bauer seconded.

Travis Thompson spoke to the article highlighting the terms; 4 year contract, health insurance premium, increased flexibility in staffing and taxes.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #5.

#### **Warrant Article 05: CRF for Synthetic Turf Replacement**

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be placed in the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Maggie Bishop made a motion to adopt Article #5.

Jim Webber seconded.

Maggie Bishop presented the article.

#### **Other Business:**

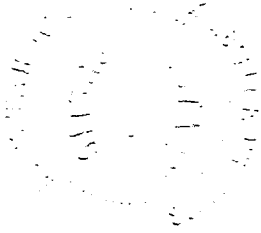
Dave Pendell spoke about the Budget Advisory Committee, which has no filings for Kensington, Newfields or Brentwood bringing a 9 member committee down to 6 members. Newfields has not had a member for 2 years and Kensington has not had a consistent member since the committee was formed.

Moderator Miller adjourned the meeting at 8:49 PM with 77 registered voters present at the meeting.

Respectfully submitted,

*Sus E Bendroth*

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk  
February 10, 2017



*Kimberly F. Williams 2-20-2017*

**KIMBERLY F. WILLIAMS  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
October 16, 2018**

MINUTES OF THE EXETER REGION COOPRATIVE SCHOOL DISTRICT  
 SECOND SESSION OF THE 2017 ANNUAL MEETING  
 VOTING SESSION – MARCH 16, 2017 (Brentwood, East Kingston, Exeter,  
 Kensington and Stratham) and March 21, 2017 (Newfields)  
 Postponed from March 14, 2017 due to inclement weather

The polls were open at the polling place at the hours below to choose the following District Officers: Cooperative School Board Member (Exeter– 3 years), Cooperative School Board Member (East Kingston– 3 years), Cooperative School Board Member (Stratham– 3 years), Cooperative School District Moderator, Cooperative School Budget Member (Brentwood) – 3 years), Cooperative School Budget Member (Exeter – 3 years), Cooperative School Budget Member (Kensington – 3 years, Cooperative School Budget Member (Newfields – 2 years) and vote by ballot on articles listed 1, 2, 3, 4 and 5.

VOTERS IN TOWN OF	POLLING PLACE	POLLING HOURS
Brentwood	Recreation Center	8:00 A.M. to 7:00 P.M.
East Kingston	East Kingston Elementary School Multi-Purpose Room	8:00 A.M. to 7:00 P.M.
Exeter	Talbot Gym	7:00 A.M. to 8:00 P.M.
Kensington	Kensington Elementary	8:00 A.M. to 7:30 P.M.
Newfields	Newfields Town Hall	8:00 A.M. to 7:00 P.M.
Stratham	Stratham Municipal Center	8:00 A.M. to 8:00 P.M.

Results of the election of Exeter Region Cooperative School District Officers:

Exeter Cooperative Board Member, term ending 2020 election:

**David Slifka** **2,940**

East Kingston Cooperative Board Member, term ending 2020 election:

**Deborah Hobson** **2,804**

Stratham Cooperative Board Member, term ending 2020 election:

**Travis Thompson** **2,733**

Cooperative School District Moderator, term ending 2018 election:

**Katherine B. Miller** **3,008**

Brentwood Cooperative Budget Member, term ending 2020 election:

Write-Ins:	George Marquis	24
	Roberto Bergin	6
	Kristen Steiger	6
	Ryan Curtis	3

Exeter Cooperative Budget Member, term ending 2020 election:

**Roy Morrisette** **2,999**

Kensington Cooperative Budget Member, term ending 2020 election:

Write-Ins: Jenny Leonard 91

Jane Bannister 2

Newfields Cooperative Budget Member, term ending 2019 election:

Write-Ins: Lynn Sweet 2

Todd Wynn 2

Article #1: Bond for CMS

YES 2,012 NO 1,853

Article #2: ERCSD Operating Budget

**YES 2,506** NO 1,468

Article #3: ERCSD/EAAA

**YES 2,425** NO 1,521

Article #4: ERCSD/EEA

**YES 2,405** NO 1,552

Article #5: Synthetic Turf

**YES 2,207** NO 1,771

Respectfully submitted

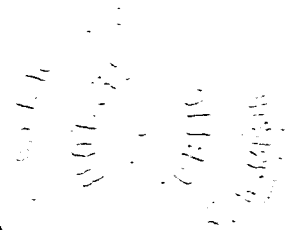
*Susan E.H. Bendroth*

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

March 21, 2017

**KIMBERLY F. WILLIAMS**  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
October 16, 2018

*Kimberly F. Williams*  
3-24-17





Edward J. Burt, CPA

James A. Noddy, CPA

Sheryl A. Pratt, CPA

Michael J. Campo, CPA, MACCY

January 19, 2018

Donna M. LaClair, CPA\*\*

Ashley J. Miller, CPA, MSA

Robert A. Funn, CPA

Robert C. Grogan, CPA

Scott E. Egan, CFP

Members of the School Board  
Exeter Region Cooperative School District  
30 Linden Street  
Exeter, NH 03833

To the Members of the School Board:

This is to advise you that as of January 19, 2018 the audit of the financial statements for the year ending June 30, 2017 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you by the end of January 2018.

Sincerely,

Michael J. Campo, CPA, MACCY  
Director

PLODZIK & SANDERSON

## **SAU16 Annual Report for Year Ending June 30, 2017**

The 2017 year was marked by the tragic loss of Superintendent Michael Morgan who served SAU16 so well for nine years. Superintendent Morgan worked tirelessly to focus the districts on important strategic goals. This annual report is designed to honor Mr. Morgan's leadership and commitment to the SAU16 community by documenting the districts' accomplishments in those key areas he cared so deeply about.

### **SAU 16 Vision Statement**

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary educational opportunities, a competitive workplace, and active civic participation.

### **SAU16 Mission Statement**

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

### **SAU16 Vision for our Graduates ... A Compass to Guide Our Work**

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

### **SAU 16 Strategic Plan**

In October 2016, the Joint Board approved a new SAU16 Strategic Plan for the 2017 - 2022 period. The plan focused on three major areas: Teaching and Learning, Health and Community and Philosophy and Governance. Following are highlights of work that has taken place related to each of these major areas.

#### **I. Teaching and Learning**

***A. The first strategic recommendation is to implement a rigorous and relevant curriculum and effective instruction that enables all students to demonstrate the Exeter High School competencies.***

#### **2017 Exeter High School Graduates: Recognitions and Post-Graduation Plans**

In June 2017, 378 students graduated from Exeter High School and 86% of the graduates planned to attend post-secondary institutions.

- 70% of the class (266 students) to 4 year colleges and 15% (56 students) to two year institutions; four (4) students joined the military.
- 58% or 218 of the graduates planned to attend institutions in New England; 146 students planned to attend institutions in New Hampshire, including 63 students to attend the University of New Hampshire.
- Three (3) students planned to attend Ivy League schools, including Dartmouth, Brown and the University of Pennsylvania.

**National Merit Scholarship Awards:** Five (5) EHS students were selected to be National Merit Scholarship semi-finalists and four (4) became finalists. These students were eligible for academic recognition and financial awards for colleges.

**New Hampshire Scholars:** 158 students earned recognition as New Hampshire Scholars for their completion of a rigorous course of study in high school. Nine (9) were recognized with a concentration in Science, Technology, Engineering and Math (STEM) and twelve (12) with a concentration in Art.

**Dual Enrollment Programs:** 248 students enrolled in 29 dual enrollment courses at the Seacoast School of Technology (SST) earning a total of 696 college credits. UNH waives a key course required of all education majors at UNH if the student has participated in the Careers in Education program at SST.

**Advanced Placement (AP) District Honor Roll:** In April, 2017 Exeter High School (EHS) was one of eight (8) New Hampshire high schools recognized for the AP Honor Roll. For EHS, this is the third year in a row being recognized for the significant number of students taking AP courses, as well as the percentage of students scoring well on the AP exams.

- 221 EHS students took 12 AP courses in 2017, including AP Biology, Calculus, Chemistry, English Language and Composition, English Literature, Macroeconomics, Microeconomics, Psychology, Spanish, Statistics, US History and US Government and Politics. This number is a significant increase over the 146 students enrolled in AP five years ago.
- 83% of these students earned a score of 3 or better (out of a possible 5) on the AP exams.

**NH Scholastic Art Award:** An EHS senior was recognized at Carnegie Hall in New York City, winning a *National Gold Medal Award* for two artworks.

**World Language Recognitions:** In March 2017, for the 7th consecutive year, EHS French students participated in the Le Grand Concours National French Exam, earning their best scores ever. Thirty eight (38) students were inducted into the National Junior Classical League and earned 25 total awards from the National Latin Exam and two students earned awards from the Medusa Mythology Exam.

**Exchange Programs:** In July 2016, 28 EHS students participated in the student exchange program in Japan and 13 students enjoyed a home stay in Montgeron, France as part of a collaboration Exeter High School has with L'Institution Sainte Therese in France.

**Black Box Poetry Night:** The EHS English Department hosted its first Black Box Poetry Night with over 100 students reciting their own original poems or selected from published works.

**NHIAA Sports Awards:** In October 2016, EHS was honored for its high degree of sportsmanship with the *Division I Runner-Up Championship Banner for Sportsmanship*. Since the award began in 1998, EHS has been recognized ten (10) times.

- EHS Co-ed Unified Basketball team won its first *NH State Championship* at the University of New Hampshire, capping a 12-0 season. Unified teams make high school sports available to all students, including those with intellectual and physical disabilities.



- EHS Boys Swimming and Diving Team captured the *Division I State Championship* - its fourth first place finish in five years. The EHS Girls Swim Team secured a strong third place finish.

**NH State Geography Bee:** A Cooperative Middle School (CMS) seventh grader captured second place in the *NH State Geography Bee* in Keene.

**National History Day:** CMS History Club students were recognized at the National History Day Exposition at Plymouth State University, with three (3) students capturing first place awards for their film on Alice Guy Blache and three (3) students capturing second place for their work on Galileo Galilei. These students participated in the National competition in June 2017 at the University of New Hampshire.

**Essay Competitions:** CMS students were also recognized at the Exeter Historical Society for their responses to the essay prompt, *Change Comes to Exeter: Immigrants Get the Job Done!* A CMS student placed first in the *Daughters of the American Revolution Essay Contest*.

**CMS Athletic Recognition:** The CMS Track and Field girls' team placed 1st for the 11th year in a row at the regional championship meet and athletes had strong showings at the statewide New Hampshire Middle School Meet of Champions.

**Full Day Kindergarten:** In September 2016, Brentwood's Swasey Central School implemented full day kindergarten and Exeter voters approved the addition to Main Street School in anticipation of full day kindergarten for 2018-2019. All SAU16 elementary schools will then provide full day kindergarten.

***B. A second strategic recommendation under Teaching and Learning is to provide technology rich infrastructure and supportive professional development to enhance the K-12 curriculum.***

**1:1 Program:** The Cooperative Board approved the beginning of a four year plan to provide all EHS students with individual Chromebooks beginning September 2017. While the only official 1:1 school is the high school, all of SAU16 schools have made significant investments in technology.

- Currently there are close to 3,300 Chromebooks being used in our classrooms and media centers.
- CMS is 1:1 in math classrooms and close to 1:1 in 8<sup>th</sup> grade English Language Arts.
- Using 2016 federal Rural Education Achievement Program (REAP) grant funds, Newfields Elementary School implemented a 1 to 1 technology device providing students in lower grades with iPads and upper grades with Chromebooks.
- At Stratham Memorial School, students in the upper grades use Chromebooks and students in primary grades use sets of iPads.

**CMS Maker Space:** CMS opened a "maker space" in the media center, providing students with opportunities to explore Science, Technology, Engineering, Art and Math aspects in an atmosphere that allows students to "tinker with tools and innovative ideas."

**Seacoast School of Technology (SST) Student Honors:** A first year SST Computer Science student from Exeter High School was one of only eight (8) students selected from hundreds of applicants for an internship at the Interoperability Lab at the University of New Hampshire. A second year SST Computer Science student from Exeter High School earned Local Honorable Mention in the *Aspirations in Computing Award* from the National Center of Women in Technology.

**Instructional Rounds:** All SAU16 schools participated in an intensive professional development strategy called Instructional Rounds. A team of teachers from schools across the districts visit classrooms in the designated school to observe specific teaching and learning practices requested by the school. The team then provides their observational data to the host school for reflection and planning to improve curriculum and instructional practices.

## **II. Health and Community**

**A. A Social and Emotional Learning Committee continues to work to foster social and emotional learning and provide supports in our schools.** During 2017, the committee explored a variety of tools and selected a screening tool to pilot in 2017-2018 to assess students' needs and provide teachers with resources to incorporate social emotional learning into the curriculum.

**B. A second recommendation is to ensure schools provide social and emotional learning appropriate and meaningful for students.**

At **CMS Hawk Pride Assemblies**, students were recognized at each assembly in one of the following areas: Purpose, Respect, Integrity, Determination and Excellence. Family and community members were invited to assemblies throughout the school year.

**CMS Blue Hawk Youth Alliance:** This CMS affiliate of the Granite Youth Alliance was formed at CMS to share the message of substance abuse prevention and create a community of students living without alcohol, tobacco or drugs. The group published a public service announcement at WBYY in Dover and viewed their video at the Granite Youth Alliance Film Festival in June. The students produced a drug awareness play for elementary students.

**Sticks and Stones:** CMS sixth graders participated in the artist-in-residence program, *Sticks and Stones*, tackling the critical issue of bullying.

**CMS Mentors:** Through a partnership with CMS and Phillips Exeter Academy (PEA), students from PEA mentored and assisted students with homework in a supervised environment conducive to studying and learning.

**C. A third recommendation in Health and Community is to find ways to bring the community into all our schools and to bring schools and students into the community.**

**Exeter High School Hosted Naturalization Ceremony:** In December 2016, EHS students witnessed 43 new citizens being sworn in during a special naturalization ceremony, the first to be held at a high school at the initiative of Federal Judge Landya McCafferty. The ceremony

included participation by students and officials from the US District Court and Governor Maggie Hassan.

**Veterans Day Assembly:** At EHS, the Veterans Day assembly brought in about 30 veterans from the SAU16 community as our high school students honored their service.

**Wellness Day:** CMS once again held their annual Health and Wellness Day when community members volunteered their services to facilitate small classes or workshops for CMS students in Health and Wellness areas. Students participated in a variety of classes that support all areas of wellness: emotional, environmental, intellectual, physical and social.

**Let's Talk Series:** The CMS counselors provided parent workshops to present a variety of parenting topics from Mindfulness to Internet Safety.

**Guest Readers:** Organized to recognize Dr. Seuss and foster reading, guest readers from our communities came into our elementary schools during the annual *Read Across America* week. Again, as he has for the past eight (8) years at Kensington Elementary School (KES), Police Chief Sanders ate lunch with students every Friday afternoon and followed lunch with special readings to the students.

**Fire Departments Assist in Our Schools:** Our local fire departments continued to visit our schools to teach students about fire prevention. Firefighter Unions provided winter coats for students in need and second graders participated in the Stop, Drop and Read programs.

**Lions Clubs Screen Vision:** Lions Club members screened hundreds of children in our elementary schools and supported follow up eye exams.

**Northeast Passage:** This UNH program in disability awareness provided opportunities for our elementary students to experience what it is like to use specialized equipment and different recreation opportunities for children with disabilities.

**Local Historians:** Representatives of the Exeter/Seacoast Grange visited with third graders sharing a history of their programs and providing students with dictionaries. Long time Stratham citizens visited Stratham Memorial School to share stories about the history of their town.

**Community Helpers Unit:** During a project based learning unit, community members visited kindergarteners at East Kingston Elementary to share with the students about their careers as veterinarians, hairdressers and waste management workers.

***D. A fourth recommendation in Health and Community is to promote and encourage civic-mindedness for students to have a positive impact in their communities***

**68 Hours of Hunger Program:** Students in our schools conducted a variety of fundraisers to support families in SAU16.

**Exeter High School Senior Serve Day:** EHS students volunteered in our elementary schools each June to help collate summer skills packets, collect art work and volunteer in classrooms

and on the playgrounds. Students from SST volunteered throughout the school year as breakfast buddies for students who eat breakfast in the school cafeteria.

**CMS Community Service:** Students in the CMS Character Does Matter group made holiday cards and ornaments for the troops overseas and also organized care packages for the troops. In addition to overseeing a variety of fundraising projects throughout the year, students from the club joined the Pease Greeters to welcome home service men and women. Students in Community Art Club created artwork and shared stories with seniors from Langdon Place.

**Meals on Wheels cards:** Elementary students created cards for the Meals on Wheels program for senior citizens for different holidays throughout the school year.

**Holiday Concerts:** Students from our schools once again performed holiday concerts for a variety of senior groups and residences in the community. Stratham Memorial students produced a holiday CD for those who may not experience the sounds of the holidays.

**Making a Positive Difference:** As a culminating activity to a unit focused on the question “*How can we make a positive difference in our community with our senior citizens?*” Kensington students visited seniors at Rockingham Assisted Living in Brentwood, performing songs and interviewing seniors about their childhoods, families and interests. As a follow-up, many of the same residents attended the school’s annual Community Breakfast in May, held in conjunction with the school’s Memorial Day ceremony.

**Memorial Day Observances:** Our schools used Memorial Day to remind students about the importance of service. In East Kingston, fifth graders placed flags at the gravesites in the Union Cemetery.

### III. Philosophy and Governance

**A. One of the recommendations of the Strategic Plan for Philosophy and Governance is to explore the option of a later start time due to positive effects a later start has on teen health, safety and learning.**

**Late Start Committee:** A committee consisting of administrators, staff and parents conducted a yearlong study focusing on the benefits of a later start to the school day, as well as the challenges to making this kind of change. The Committee presented its preliminary findings to the Joint Board this fall and continues its work.

### IV. Additional Information about SAU16

**A. October 2016 Enrollment:** Total student enrollment in October 2016 was 5,290 students, a reduction of 45 students from October 2015. The trend is for decreasing enrollment at the elementary level, but consistent enrollment at the middle and high schools.

#### **B. District Recognitions**

**Champions for Children: Four community members were recognized**

In addition, Tara Holmes Bell was selected as the *Southeast NH Champion for Children Award* for her outstanding work with suicide prevention.

**Music Education:** For the third year in a row, The National Association of Music Merchants Foundation designated SAU16 as one of the “Best Communities for Music Education in the United States,” noting the example SAU16 sets for quality school-based music programs for young people in our community.

**Excellence in Education:** In August 2016, CMS special education teacher and case manager, Patrick Joyce, received the *Edward Pease Excellence in Education Award* from the Exeter Area Chamber of Commerce, honoring his teaching ability and positive relationships with students and colleagues.

**Eustis Award:** In September 2016, Mrs. Lynne Walker, third grade teacher at East Kingston Elementary School, received the *Joan and Dick Eustis Award* for her dedication and service to the SAU community.

**NH Teacher of the Year:** In mid-December, Lincoln Street School teacher, Amy Steinberg, was recognized as one of the *2017 NH Teacher of the Year* semi-finalists.

**Exeter Area Junior High School Celebrated:** In October 2016, community members gathered to celebrate the 31 years that the Junior High served this community on the site, dedicating two benches to represent the two long serving principals, Mr. Frank Kozacka (1967-1977) and Mr. Thomas Meehan (1977-1998).

***C. Safety and Security: SAU16 School Boards and staff continued to make improvements to safety and security in the district.***

- Kingston Elementary School added a secure vestibule to the main entrance. Cameras were also added to the school to allow observation of the play area and parking lots, as well as the building itself.
- Cameras were added and updated at Exeter High School that provide greater coverage, especially of the athletic grounds and rear parking lots.
- The district wide Emergency Operations Plans were updated and filed with the Department of Education as required by RSA. Working with Homeland Security, every school's Seabrook Evacuation Plan was updated as were school maps.
- A reunification drill was held at the Cooperative Middle School that tested our capabilities to reunify students and parents in a large scale emergency.
- All new administrators completed training to get them to ICS level 100 and 700.

***D. New Leaders and Staff***

**Frank Markiewicz** joined SAU16 as Business Administrator in July 2017. Mr. Markiewicz was Business Administrator for SAU 27 in Litchfield for four years and held the same position at SAU 44 in Northwood for three years prior to that. Before making the transition to public education, Mr. Markiewicz worked in commercial banking.

**Exeter High School**

In early October, the Coop Board selected **Michael Monahan** to serve as the principal of Exeter High School. Mr. Monahan stepped up last spring to serve as the Interim Principal and after

careful and thoughtful deliberation, the Board selected Mr. Monahan to serve as the permanent principal at Exeter High School.

Also joining the EHS administrative staff this year were Assistant Principal **Cathy Clermont** and Interim Assistant Principal **Adam Rozumek**.

**Other New Professional Staff at Exeter High School include:**

Kayleigh Davis (English)  
Christopher Donovan (Spanish)  
James Fraser (Chemistry)  
Jacqueline McKenney (Special Education)  
Kathy Newcomb (Guidance Counselor)  
Loni Rowe (Social Worker)  
Lisa Sloan (Student Support Counselor)  
Pamela Storlazzi (Chemistry)

**New Professional Staff at the Seacoast School of Technology:**

Margaret Foret (Culinary Arts)  
Sharon Spooner (Equity Counselor)

**Cooperative Middle School:**

**Jeanne Civiello was selected to serve as** Assistant Special Education Director for CMS. Mrs. Civiello has working in the elementary and middle schools as a Speech Language Pathologist since 2004.

**Other New Professional Staff at CMS include:**

Elisa Catalano (Math)  
Brenna Fitzgibbon (Special Ed – filling a 1 year sabbatical leave)  
Amy McEnaney (Art .4)  
Julia Reinoehl (Music)  
Elizabeth Rollins (SLP)  
Karen Fifield (Nurse .6)

**New Elementary Administrators:**

Newfield School Principal - David Foster  
Stratham Assistant Principal - Katelyn Belanger

**Other New Professional Staff Members within SAU16 districts:**

**SAU 16 Central Office**

Heidi McBain (OT – SAU wide)

**Brentwood – Swasey Central School**

Emily Oxnard (Media Generalist .6)  
Jocelyn Shelby (School Psychologist)  
Daniel Haugh (Special Education)  
Ethan Brown (Music .6 LOA)

***East Kingston Elementary School***

Amanda Ward (Grade 4)

Trish Merrill (School Psych .2)

***Kensington Elementary School***

Sarah McCarthy (STEM)

Trish Merrill (School Psych .2)

Kelsey Plourde (Grade 4)

***Newfields Elementary School***

Kristy Marek (School Nurse)

***Stratham Memorial School***

Lindsay Rowley (Grade 1)

***Main Street School, Exeter***

Kristen Cardarelli (Grade 2)

Sharon Lalonde (Grade 1)

Emily Stucki (ESOL .5)

***Lincoln Street School, Exeter***

Jen Harrington (Grade 3)

Darlene Shaheen (Grade 4)

Kelsey Tsonas (Special Education)

**Final Thoughts**

It is also important to note that SAU16 community suffered a second tragic loss with the death of Associate Superintendent Paul Flynn in December of this year. At a gathering of remembrance for Mr. Flynn, so many old friends described how both Mr. Morgan and Mr. Flynn could be found on so many Friday afternoons, long after the adjacent Central Office spaces were dark, talking through the highs and lows of the week, swapping stories especially the “local history,” and planning for the days ahead.

Both gentlemen gave their best to SAU16 every day and they have left a legacy of strong programs, dedicated staff, committed and service oriented School Board members - all keenly focused on what is best for the children and families in their care.

## **SAU 16**

### **Superintendent Salaries**

#### **SUPERINTENDENT'S PRORATED SALARY**

**2017-2018**

<b>BRENTWOOD</b>	<b>\$9,424.80</b>
<b>EAST KINGSTON</b>	<b>\$5,501.78</b>
<b>EXETER</b>	<b>\$27,875.71</b>
<b>EXETER REGION COOP</b>	<b>\$88,379.38</b>
<b>KENSINGTON</b>	<b>\$5,119.05</b>
<b>NEWFIELDS</b>	<b>\$4,098.43</b>
<b>STRATHAM</b>	<b>\$19,072.85</b>
	<b>\$159,472.00</b>

#### **ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES**

**(Total reflects 3.0 positions, \$136,990, \$125,660, \$118,450)**

**2017-2018**

<b>BRENTWOOD</b>	<b>\$22,523.01</b>
<b>EAST KINGSTON</b>	<b>\$13,147.95</b>
<b>EXETER</b>	<b>\$66,616.28</b>
<b>EXETER REGION COOP</b>	<b>\$211,205.62</b>
<b>KENSINGTON</b>	<b>\$12,233.31</b>
<b>NEWFIELDS</b>	<b>\$9,794.27</b>
<b>STRATHAM</b>	<b>\$45,579.56</b>
	<b>\$381,100.00</b>



## SAU #16 Budget – FY 2018-2019

	2016-2017	Valuation	# Pupils	Pupil	Combined	Proposed FY 18-19	Change from 17-18	Change from 17-18
District	Equalized Val.	%	ADM 16-17	%	%	Assessment	%	\$
Brentwood	208,129,674	4.56%	305.91	5.852%	5.21%	105,704	3.86%	3,925.16
East								
Kingston	127,337,399	2.79%	147.35	2.819%	2.81%	56,943	3.86%	2,114.49
Exeter	797,142,395	17.48%	953.48	18.239%	17.86%	362,498	3.86%	13,460.77
Kensington	103,937,660	2.28%	109.01	2.085%	2.18%	44,293	3.86%	1,644.74
Newfields	108,847,465	2.39%	138.19	2.643%	2.52%	51,050	3.86%	1895.66
Stratham	586,171,377	12.85%	567.50	10.855%	11.85%	240,617	3.86%	8,934.92
Cooperative	2,628,929,373	57.65%	3,006.37	57.507%	57.58%	1,168,677	3.86%	43,396.92
<b>TOTAL</b>	<b>\$4,560,495,343</b>	<b>100.00%</b>	<b>5,227.81</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$2,029,782</b>	<b>3.86%</b>	<b>\$75,372.66</b>

**SAU# 16 Proposed Budget  
FISCAL YEAR 2018-19**

ACCT#	ITEM DESCRIPTION	ACTUAL FY 2014-15	ACTUAL FY 2015-16	ACTUAL FY 2016-17	BUDGET FY 2017-18	DRAFT FY 2018-2019	Change	
11-2320-870							\$	%
<b>CENTRAL OFFICE ADMINISTRATION</b>								
11-2320-110	ADMINISTRATIVE SALARIES	419,098	409,137	472,209	469,652	491,983	22,331	5%
11-2320-112	ADJUSTMENTS	8,500	0	0	10,000	0	-10,000	-100%
11-2320-111	TREASURER & BRD MINUTES	1,100	1,403	1,300	1,000	1,300	300	30%
11-2320-113	SPECIAL ED ADMIN SALARIES	95,000	99,000	102,500	105,575	110,081	4,506	4%
11-2320-114	ANNUITY	7,000	7,000	0	7,000	7,000	0	0%
11-2320-115	ADMIN ASSISTANT SALARIES	155,013	175,968	182,889	169,529	174,615	5,086	3%
11-2320-116	SAFETY					36,167	36,167	
11-2320-117	HUMAN RESOURCES	62,961	64,850	66,500	68,495	70,550	2,055	3%
11-2320-211	HEALTH INSURANCE	118,590	90,778	0	126,940	132,086	5,146	4%
11-2320-212	DENTAL INSURANCE	7,417	6,577	0	8,584	8,886	302	4%
11-2320-213	LIFE INSURANCE	2,772	2,788	0	2,517	2,517	0	0%
11-2320-214	DISABILITY INSURANCE	2,617	2,552	0	2,907	2,907	0	0%
11-2320-231	LONGEVITY	6,931	7,165	11,676	9,100	8,750	-350	-4%
11-2320-232	NH RETIREMENT	87,207	84,604	3,392	95,632	96,415	783	1%
11-2320-220	FICA	55,656	56,012	0	64,287	67,580	3,293	5%
11-2320-250	WORKERS COMPENSATION	3,600	3,700	0	2,605	2,739	133	5%
11-2320-260	UNEMPLOYMENT COMP.	686	350	0	173	481	308	178%
11-2320-290	CONFERENCES	8,094	4,143	8,706	7,600	7,600	0	0%
11-2320-270	COURSE REIMBURSEMENTS	4,834	4,678	4,425	3,500	3,500	0	0%
11-2320-320	STAFF TRAINING	6,927	1,513	417	10,000	3,000	-7,000	-70%
11-2320-371	AUDIT EXPENSE	13,781	13,904	14,027	14,100	14,100	0	0%
11-2320-372	LEGAL EXPENSE	7,431	1,359	3,225	5,000	5,000	0	0%
11-2320-373	MENTOR TRAINING	4,649	7,519	6,750	6,500	6,500	0	0%
11-2320-440	REPAIR & MAINTENANCE	5,655	3,207	3,135	4,500	4,795	295	7%
11-2320-531	TELEPHONE/COMMUNICATION	17,099	10,994	25,533	17,291	23,745	6,454	37%
11-2320-532	POSTAGE	3,332	3,742	841	4,000	4,000	0	0%
11-2320-580	TRAVEL	22,679	21,058	22,431	23,880	24,480	600	3%
11-2320-610	SUPPLIES	16,662	23,805	28,212	16,000	16,000	0	0%
11-2320-611	MAINTENANCE CONTRACTED	8,323	16,300	1,437	4,500	4,500	0	0%
11-2320-733	LEASED EQUIPMENT	13,082	7,820	4,435	14,500	8,445	-6,055	-42%
11-2320-810	DUES & SUBSCRIPTIONS	23,693	12,041	13,133	13,800	10,837	-2,963	-21%
11-2320-870	CONTINGENCY	<u>4,000</u>	<u>24,054</u>	<u>516</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>	<u>0%</u>
<b>Sub-Total Administration</b>		<b>1,194,387</b>	<b>1,168,020</b>	<b>977,689</b>	<b>1,293,167</b>	<b>1,354,558</b>	<b>61,392</b>	<b>5%</b>

## SAU# 16 Proposed Budget

## FISCAL YEAR 2018-19

ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	BUDGET	DRAFT	Change	
11-2320-870		FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-2019	\$	%
<b>FISCAL SERVICES ADMINISTRATION</b>								
11-2321-110	BUSINESS ADMINISTRATOR	99,910	105,000	115,570	109,800	109,798	-2	0%
11-2321-116	STAFF ACCOUNTANTS	112,315	111,358	125,989	118,030	123,081	5,051	4%
11-2321-130	PAYROLL/A/P SALARIES	184,615	215,713	188,107	190,140	213,843	23,703	12%
11-2321-211	HEALTH INSURANCE	110,142	100,929		141,925	148,027	6,102	4%
11-2321-212	DENTAL INSURANCE	4,254	4,342		4,750	4,076	-674	-14%
11-2321-213	LIFE INSURANCE	524	491		714	751	37	5%
11-2321-214	DISABILITY INSURANCE	1,155	1,183		1,538	1,584	46	3%
11-2321-220	FICA	29,042	31,645		32,242	34,174	1,932	6%
11-2321-231	LONGEVITY	8,210	6,053		3,500	4,556	1,056	30%
11-2321-232	NH RETIREMENT	33,969	44,309		47,963	48,789	826	2%
11-2321-250	WORKERS COMPENSATION	1,654	1,814		1,307	1,329	22	2%
11-2321-260	UNEMPLOYMENT COMPENSATION	443	340		151	151	0	0%
11-2321-290	CONFERENCES	3,000	695	1,200	3,000	3,000	0	0%
11-2321-330	COMPUTER SUPPORT SERVICES	18,218	12,500	13,298	30,756	30,756	0	0%
11-2321-440	REPAIR AND MAINTENANCE	1,214	0	0	1,500	1,500	0	0%
11-2321-531	TELEPHONE/COMMUNICATION	600	600	0	600	600	0	0%
11-2321-580	MILEAGE	452	1,909	574	1,000	1,000	0	0%
11-2321-610	SUPPLIES EXPENSE	1,984	8,538	622	3,000	3,000	0	0%
11-2321-741	EQUIPMENT	<u>0</u>	<u>600</u>	<u>1,850</u>	<u>600</u>	<u>600</u>	<u>0</u>	<u>0%</u>
<b>Sub-Total Fiscal Services</b>		<b>611,701</b>	<b>648,019</b>	<b>447,210</b>	<b>692,516</b>	<b>730,615</b>	<b>38,099</b>	<b>6%</b>

## SAU# 16 Proposed Budget

## FISCAL YEAR 2018-19

ACCT#	ITEM DESCRIPTION	ACTUAL FY 2014-15	ACTUAL FY 2015-16	ACTUAL FY 2016-17	BUDGET FY 2017-18	DRAFT FY 2018-2019	Change	
11-2320-870							\$	%
<b>TECHNOLOGY</b>								
2820-110	TECHNICAL ASSISTANCE SALARIES	42,578	26,478	10,800	22,184	22,850	666	3%
2820-321	TECHNICAL CONSULTANT	1,794	1,930	663	5,000	2,500	-2,500	-50%
2820-329	TECHNICAL TRAINING	0	753	-135	2,000	1,000	-1,000	-50%
2320-531	TELEPHONE/COMMUNICATION	1,104	805	805	960	960	0	0%
2320-580	MILEAGE	3,792	2,372	2,175	1,665	500	-1,165	-70%
2820-610	SUPPLIES	1,515	306	1,520	2,750	2,750	0	0%
2820-641	BOOKS AND PERIODICALS	0	0	0	0	0	0	
2820-650	SOFTWARE	2,577	33,607	5,004	28,850	5,000	-23,850	-83%
2820-738	REPLACEMENT OF EQUIPMENT	3,500	2,538	0	3,500	0	-3,500	-100%
2820-739	EQUIPMENT	8,749	4,232	0	0	0	0	
2900-211	HEALTH INSURANCE	16,842	7,919	0	0	4,088	4,088	
2900-212	DENTAL INSURANCE	423	307	0	0	257	257	
2900-213	LIFE INSURANCE	42	25	0	0	50	50	
2900-214	DISABILITY INSURANCE	142	85	0	0	176	176	
2900-220	FICA	3,110	2,030	0	1,697	1,748	51	3%
2900-221	RETIREMENT (11.17%)	4,586	2,576	0	0	2,600	2,600	
2900-250	WORKERS COMPENSATION	0	160	0	100	103	3	3%
2900-260	UNEMPLOYMENT COMP.	0	19	0	22	27	6	27%
	<b>TECHNOLOGY TOTAL</b>	<b>90,755</b>	<b>86,140</b>	<b>20,832</b>	<b>68,727</b>	<b>44,609</b>	<b>-24,118</b>	<b>-35%</b>
	<b>Sub-Total - Central Office, Fiscal, Tech</b>	<b><u>1,896,842</u></b>	<b><u>1,902,180</u></b>	<b><u>1,445,731</u></b>	<b><u>2,054,410</u></b>	<b><u>2,129,783</u></b>	<b><u>75,373</u></b>	<b><u>4%</u></b>
	Benefits (2900)			<b><u>503,547</u></b>				
	<b>TOTAL</b>	<b><u>1,896,842</u></b>	<b><u>1,902,180</u></b>	<b><u>1,949,278</u></b>	<b><u>2,054,410</u></b>	<b><u>2,129,783</u></b>	<b><u>75,373</u></b>	<b><u>4%</u></b>
	Savings Returned from Prior Years Budget	<u>-75,000</u>	<u>-175,000</u>	<u>-100,000</u>	<u>-100,000</u>	<u>-100,000</u>		
	<b>SAU Total to be raised from Towns</b>	<b><u>1,821,842</u></b>	<b><u>1,727,180</u></b>	<b><u>1,345,731</u></b>	<b><u>1,954,410</u></b>	<b><u>2,029,783</u></b>	<b><u>75,373</u></b>	<b><u>3.86%</u></b>
<b>OTHERWISE FUNDED</b>								
	INDIRECT COSTS	60	12,098	10,769	40,000	40,000	0	0%
	NON-ASSESSMENT IMPACT	21,726	83,308	0	0	0	0	
	TITLE I ADMINISTRATOR	65,798	366	0	0	0	0	
	SUBSTITUTE COORDINATOR	<u>16,837</u>	<u>17,480</u>	<u>0</u>	<u>16,500</u>	<u>16,500</u>	0	0%
	<b>GRAND TOTALS</b>	<b><u>2,001,262</u></b>	<b><u>2,015,432</u></b>	<b><u>1,456,500</u></b>	<b><u>2,110,910</u></b>	<b><u>2,186,283</u></b>	<b><u>75,373</u></b>	<b><u>3.57%</u></b>
	IDEA/PRESCHOOL ENTITLEMENTS	<u>3,000,000</u>	<u>3,000,000</u>	<u>3,000,000</u>	<u>3,000,000</u>	<u>3,000,000</u>		
	<b>CLASS SIZE REDUCTION</b>						0	
	<b>TITLE FUNDS</b>						0	
	<b>GRAND TOTAL APPROPRIATION - ALL FUNDS</b>	<b><u>5,001,262</u></b>	<b><u>5,015,432</u></b>	<b><u>4,456,500</u></b>	<b><u>5,110,910</u></b>	<b><u>5,186,283</u></b>	<b><u>75,373</u></b>	

# SAU 16 CALENDAR 2018-2019

Approved  
11/20/17

## 2018

JULY							Days
S	M	T	W	T	F	S	Student
1	2	3	4	5	6	7	0
8	9	10	11	12	13	14	Staff
15	16	17	18	19	20	21	0
22	23	24	25	26	27	28	
29	30	31					

AUGUST							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	4
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	6 or 7
19	20	21	22	[23]	[24]	25	
26	27	28	29	30	(31)		

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
						1	19
2	(3)	4	5	6	7	8	Staff
9	10	11	12	13	14	15	19
16	17	18	19	20	21	22	
23/30	24	25	26	27	28	29	

OCTOBER							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	22
7	(8)	9	10	11	12	13	Staff
14	15	16	17	18	19	20	22
21	22	23	24	25	26	27	
28	29	30	31				

NOVEMBER							Days
S	M	T	W	T	F	S	Student
						1	17
						2	Staff
4	5	[6]	7	8	9	10	18
11	(12)	13	14	15	16	17	
18	19	20	(21)	(22)	(23)	24	
25	26	27	28	29	30		

DECEMBER							Days
S	M	T	W	T	F	S	Student
						1	15
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	15
16	17	18	19	20	21	22	
23	(24)	(25)	(26)	(27)	(28)	29	
30	(31)						

### Symbol Key

- = No School / Holiday / Vacation
- [ ] = Teacher In-Service (No School)
- < > = SAU Early Release

## 2019

JANUARY							Days
S	M	T	W	T	F	S	Student
		(1)	2	3	4	5	21
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	21
20	(21)	22	23	24	25	26	
27	28	29	30	31			

FEBRUARY							Days
S	M	T	W	T	F	S	Student
					1	2	16
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	16
17	18	19	20	21	22	23	
24	(25)	(26)	(27)	(28)			

MARCH							Days
S	M	T	W	T	F	S	Student
					(1)	2	19
3	4	5	6	7	8	9	Staff
10	11	[12]	13	14	15	16	20
17	18	19	20	21	22	23	
24/31	25	26	27	28	29	30	

APRIL							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	17
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	17
21	(22)	(23)	(24)	(25)	(26)	27	
28	29	30					

MAY							Days
S	M	T	W	T	F	S	Student
				1	2	3	22
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	22
19	20	21	22	23	24	25	
26	(27)	28	29	30	31		

JUNE							Days
S	M	T	W	T	F	S	Student
						1	8
2	3	4	5	6	7	8	Staff
9	10	11	12**	[13]	14	15	8 or 9
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							
							Totals
							Student
							180
							Staff
							185

**\*\*June 13, 14, 17, 18 & 19  
are snow make-up  
days if needed**

### Important Dates

2018		NS = No School	
<b>August</b>			
Teacher In-Service	NS	Aug 23-24	
School Opens - All Students		Aug 27	
Friday before Labor Day	NS	31-Aug	
School Days		4	
<b>September</b>			
Labor Day	NS	Sept 3	
School Days		19	
<b>October</b>			
Columbus Day	NS	8	
School Days		22	
<b>November</b>			
Teacher In-Service	NS	Nov 6	
Veterans' Day	NS	12	
Thanksgiving Recess	NS	Nov 21-23	
School Days		17	
<b>December</b>			
Holiday Break	NS	Dec 24-28, 31	
School Days		15	
<b>2019</b>			
<b>January</b>			
Holiday Break	NS	Jan 1	
MLK, Jr. Day	NS	Jan 21	
School Days		21	
<b>February</b>			
Winter Vacation	NS	Feb 25-28	
School Days		16	
<b>March</b>			
Winter Vacation (con't)	NS	Mar 1	
Teacher In-Service	NS	Mar 12	
School Days		19	
<b>April</b>			
Spring Vacation	NS	Apr 22-26	
School Days		17	
<b>May</b>			
Memorial Day	NS	May 27	
School Days		22	
<b>June</b>			
Last day for students		June 12**	
Teacher In-Service	NS	June 13	
School days		8	
<b>Graduation - to be announced after February vacation</b>			