

University of New Hampshire

University of New Hampshire Scholars' Repository

Division 01 – General Requirements

Chapter 5 – Technical Construction and
Renovation Standards

1-25-2013

019113 - General Commissioning Requirements

Stephanie L. Weatherbee

University of New Hampshire, Durham, s.weatherbee@unh.edu

Follow this and additional works at: https://scholars.unh.edu/pdch_5_01

Recommended Citation

Weatherbee, Stephanie L., "019113 - General Commissioning Requirements" (2013). *Division 01 – General Requirements*. 25.

https://scholars.unh.edu/pdch_5_01/25

This Article is brought to you for free and open access by the Chapter 5 – Technical Construction and Renovation Standards at University of New Hampshire Scholars' Repository. It has been accepted for inclusion in Division 01 – General Requirements by an authorized administrator of University of New Hampshire Scholars' Repository. For more information, please contact Scholarly.Communication@unh.edu.

SECTION 01 9113 - GENERAL COMMISSIONING REQUIREMENTS

PART 1 - GENERAL

1.1 GENERAL INFORMATION AND RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Chapter 5, Division 01 Specification Sections, apply to this Section.
- B. OPR and BoD documentation are included by reference for information only.

1.2 SUMMARY

- A. Section includes general requirements that apply to implementation of commissioning without regard to specific systems, assemblies, or components.

1.3 DEFINITIONS

- A. BoD: Basis of Design. A document that records concepts, calculations, decisions, and product selections used to meet the OPR and to satisfy applicable regulatory requirements, standards, and guidelines. The document includes both narrative descriptions and lists of individual items that support the design process.
- B. Commissioning Plan: A document that outlines the organization, schedule, allocation of resources, and documentation requirements of the commissioning process.
- C. CxA: Commissioning Authority. The University will hire an independent third party Commissioning Agent (CA). The Contractor shall work with the CA.
- D. OPR: Owner's Project Requirements. A document that details the functional requirements of a project and the expectations of how it will be used and operated. These include Project goals, measurable performance criteria, cost considerations, benchmarks, success criteria, and supporting information.
- E. Systems, Subsystems, Equipment, and Components: Where these terms are used together or separately, they shall mean "as-built" systems, subsystems, equipment, and components.

1.4 COMMISSIONING TEAM

- A. Members Appointed by Contractor(s): Individuals, each having the authority to act on behalf of the entity he or she represents, explicitly organized to implement the commissioning process through coordinated action. The commissioning team shall consist of, but not be limited to, representatives of each Contractor, including Project

superintendent and subcontractors, installers, suppliers, and specialists deemed appropriate by the CxA.

B. Members Appointed by Owner:

1. CxA: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. Owner will engage the CxA under a separate contract.
2. Representatives of the facility user and operation and maintenance personnel.
3. Architect and engineering design professionals.
4. Contractor shall designate the MEP coordinator, Project Manager and site superintendent as members of the commissioning team.

1.5 OWNER'S RESPONSIBILITIES

- A. Provide the OPR documentation to the CxA and each Contractor for information and use.
- B. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities.
- C. Provide the BoD documentation, prepared by Architect and approved by Owner, to the CxA and each Contractor for use in developing the commissioning plan, systems manual, and operation and maintenance training plan.

1.6 EACH CONTRACTOR'S RESPONSIBILITIES

- A. Each Contractor shall assign representatives with expertise and authority to act on its behalf and shall schedule them to participate in and perform commissioning process activities including, but not limited to, the following:
 1. Evaluate performance deficiencies identified in test reports and, in collaboration with entity responsible for system and equipment installation, recommend corrective action.
 2. Cooperate with the CxA for resolution of issues recorded in the Issues Log.
 3. Attend commissioning team meetings held on a variable basis.
 4. Integrate and coordinate commissioning process activities with construction schedule.
 5. Review and accept construction checklists provided by the CxA.
 6. Complete electronic construction checklists as Work is completed and provide to the Commissioning Authority on a weekly Insert frequency basis.
 7. Review and accept commissioning process test procedures provided by the Commissioning Authority.
 8. Complete commissioning process test procedures.

1.7 CxA'S RESPONSIBILITIES

- A. Organize and lead the commissioning team.

- B. Provide commissioning plan.
- C. Convene commissioning team meetings, and document the meetings with minutes that will be electronically submitted to the commissioning team.
- D. Provide Project-specific construction checklists and commissioning process test procedures.
- E. Verify the execution of commissioning process activities using random sampling. The sampling rate may vary from 1 to 100 percent. Verification will include, but is not limited to, equipment submittals, construction checklists, training, operating and maintenance data, tests, and test reports to verify compliance with the OPR. When a random sample does not meet the requirement, the CxA will report the failure in the Issues Log.
- F. Prepare and maintain the Issues Log.
- G. Prepare and maintain completed construction checklist log.
- H. Witness systems, assemblies, equipment, and component startup.
- I. Compile test data, inspection reports, and certificates; include them in the systems manual and commissioning process report.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION 01 9113